



REGIONAL COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

19 DECEMBER 2012



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

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ATTENDANCE:

Councillors Present

- Cr Steve Jones (Mayor) (Chairperson)
- Cr Tanya Milligan
- Cr Peter Friend
- Cr Jim McDonald
- Cr Kathy McLean
- Cr Derek Pingel
- Cr Janice Holstein

Other People Present

- Ian Flint, Chief Executive Officer
- Jason Bradshaw, Executive Manager Governance & Policy
- Dan McPherson, Executive Manager Organisational Development & Performance
- Tony Trace, Acting Group Manager Infrastructure Services
- Leo Jensen, Group Manager Community & Development Services
- David Lewis, Group Manager Corporate Services
- Jamie Simmonds, Executive Strategy Adviser
- Jason Cubit, Executive Liaison Adviser
- Brendan Steinhardt, Communications Officer
- Susan Boland, PA to Executive Manager Governance & Policy
- Dave Mazzaferri, Manager Disaster Management
- Caitlan Natalier, Solicitor
- Nick McGuire, Manager Community Development & Cultural Services

Apologies

- Mark Piorkowski, Executive Manager Strategy & Planning

The meeting commenced at 10.03 am

The Mayor was not present at the commencement of the meeting and Deputy Mayor Cr Tanya Milligan chaired the meeting pending his attendance.

The Deputy Mayor, Cr Milligan opened the meeting and welcomed all present.

Rev Ewan McDonald from the Laidley Uniting Church led the meeting in prayer following a minute's silence for those persons recently deceased.



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8.0 EXECUTIVE OFFICE REPORTS

8.1 Chief Executive Officer's Report

Date: 14 December 2012
Author: Jason Bradshaw, Acting Chief Executive Officer
Responsible Officer: Ian Flint, Chief Executive Officer
File No: 1.1/17/14

Summary:

This report is to update Council on the key issues currently being actioned and on the significant items of information presently to hand.

Officer's Recommendation:

THAT Council resolves to receive and note the Chief Executive Officer's Report.

RESOLUTION:

THAT Council resolves to receive and note the Chief Executive Officer's Report.

And further;

The Council record its appreciation to the Acting Chief Executive Officer for his contributions during the recent leave of the Chief Executive Officer.

Moved By: Cr Friend

Seconded By: Cr Holstein

Resolution Number: 2828

CARRIED

6/0

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during September.

3. Report

CEO Leave

The CEO returned from leave on Monday 10th December and this report has been compiled by the Acting CEO.



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Awards

The Strengthening Grantham project has received more national recognition, this time in the form of a Local Government Award at the National Resilient Australia Awards. Held at the War Memorial in Canberra, Lockyer Valley Regional Council was given the accolade with more than 100 entries across all the categories

The Resilient Australia Awards are an Australian Government initiative that recognise innovative practices and achievements across the nation that are making communities more resilient and better prepared to manage any emergency situation.

At the Awards ceremony Council also won a Highly Commended for Building Human and Social Resilience: The Lockyer Experience and picked up an Encouragement Award for Resilient Lockyer.

Remuneration for Councillors

The Local Government Remuneration and Discipline Tribunal has released the 2012 Report which provides for a 2.5% increase in remuneration from the 1st January 2013. The Tribunal received 40 submissions this year in making its recommendations. Seven (7) referrals were made to the Tribunal on discipline matters, mostly related to confidentiality breaches or misuse of information. The Local Government Amendments recently passed will impact on the Tribunal and Councils are encouraged to follow the changes to ensure appropriate policies and guidelines are amended. The only other change from the Tribunal relates to level 1 councils remuneration.

LDMG and Exercise

Council continued its preparedness for the upcoming season, with a regular meeting of the Local Disaster Management Group, which provided an update on the weather forecasts and training of the LDMG acknowledging changes in membership. An active exercise was also conducted on an Earthquake scenario, with excellent participation from all agencies, and successful learnings' flowing back in the way of improvements.

Christmas Closedown

Council has committed to a Christmas closedown with the offices closing from Friday 21st December 2012 at 1pm and re-opening on Wednesday 2nd January 2013. The Council operations will finish on 20th December and re-commence on Monday 7th January 2013. On-call and emergency arrangements have been put in place to maintain services as appropriate.

Confidentiality

Councillors have recently adopted a series of policies and guidelines that assist in managing confidentiality and a reminder was recently sent to Councillors. Given the penalties recognised in the legislation for misuse of information, it is timely to ensure that the policies and guidelines are appropriate and being followed.

Corporate Structure

With recent changes in the management and the ongoing challenges of the restoration works in line with QRA guidelines, an opportunity will be taken to review the current organisational structure to examine other options and possible efficiencies with the current environment.

LGAQ

The LGAQ Policy Executive met during early December and consider strategic matters including the financial sustainability of councils, public opinion on levels of government, and the federal elections policy plan.

Chambers renovations

The chamber renovations are almost complete with minor works to be finished early in the new year, pending other planned works throughout the building.

Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

Conclusion

That the Chief Executive Officer's report be received and noted, and that the further recommendations be endorsed.

achieved, however, the document is meant only to be a snapshot and as such does not contain information on everything actually done/planned over the year.

3. Report

The report has been compiled by Corporate Communications with content provided from across the Council organisation on the achievements of each department throughout the year. These have been reported against the activities of the corporate and operational plans over the last 12 months.

4. Policy and Legal Implications

Council has complied with the requirements of the Local Government Act and regulations in finalising the content of the Annual Report and with the sign off of the financial statements can now meet the statutory timeframe of adoption prior to the end of November. This resolution just seeks to confirm the adoption of the annual report.

5. Financial and Resource Implications

The Annual Report has been produced within approved budgets and is a significant change in style from previous years with a more professional and story based approach to encourage readership.

6. Delegations/Authorisations

Whilst the delegation to finalise has been acted upon, no additional delegation is required and the report can be adopted in full.

7. Communication

When the report is adopted it will be published on Council's website and hard copies will be available for inspection and purchase.

8. Conclusion

That the Annual Report is to be adopted following finalisation of the audited annual financial statements 2011/12.

Policy

Policy priorities continue to be progressed with a current focus on community funding and privacy matters.

Risk Management

An update report was provided to the Audit and Risk Management Committee including the Corporate Risk Register which will be listed for a future Council Workshop in early 2013. A draft Business Continuity Plan has been prepared and be finalised through Council in 2013.

Internal Audit

The internal audit on contract governance was completed during the month. The Audit and Risk Management Committee met on 12th December and those minutes will be considered and adopted by Council.

Corporate Communications

The Corporate Communications report is attached for review, and the corporate communications team continues to work collaboratively across all activities in contributing to the successful promotion of events and activities across the region.

Legal Services

Internal processes continue to be redeveloped and a schedule of outstanding matters is allowing prioritisation of old legacy issues. External resourcing for additional legal support has been sourced to reduce the backlog of work outstanding.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Governance and Policy report be received and noted.

Media and Communication Report – 12 December

Below are some key statistics of media coverage and communications initiatives since 22 November:

Media and PR

The table below shows media releases prepared and issued since **22 November** on the following topics:

Media release title / topic	Print	Radio/TV
Local businesses celebrate their night of nights	2	
The honour of winning an Australia Day award	2	
Christmas spirit alive in the Lockyer Valley	1	
Laidley pool to stay afloat		
Santa Claus is coming to town	1	
Join in the fun at the Lockyer Libraries	1	
A piece of history added to Lockyer libraries		1
Council welcomes flood levee planning funds	1	1
Council meeting highlights	1	
Withcott volunteers recognised		
Borrow books from your own home		
The region of choice		
Swimming pool fences save lives		
National recognition for Council project		

CHANNEL	Amount
CEO Announcements	<ul style="list-style-type: none"> • Corporate Christmas Party • Movember Barbecue success • Social Club Christmas party • Staff Confidentiality • CEO Speech for Volunteer Christmas Party • Corporate Christmas Party

Strategies

- Waste

Media responses

- Response to RFS claims – The Gatton Star had a call from a local firefighter who claimed Council was holding onto funds which were intended for the Gatton Fire Brigade.
- QUU – Gatton Star called about claims Council is profiteering from the funds made from the sale of Queensland Urban Utilities.
- Black Duck Valley – The Gatton Star were visited by Steve Langford who had a letter from Council about the access roads in and out of Black Duck Valley.
- Council clarification – Corporate Communications used the Your Valley Voice space to provide a response to the Black Duck Valley claims and also made mention of the QUU response which was not included in the paper the previous week.

Marketing/Collateral Development

- Comms will also develop artwork for waste trucks including new messaging – This will be coming to a Council meeting in due course.
- Annual Report has been finalised and will be endorsed at Council meeting.
- Storm Season collateral – bookmarks, billboard, video.

Facebook usage

- New Likes – 6
- Talking about This – 36 (-42.86%)
- Weekly Total Reach – 939 (-41.13%)

Recommendation

- That Council note this has been a short month due to Christmas, therefore, there has been less activity.
- Council note the success of the Annual Report this year.



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Cr Steve Jones arrived to the meeting, the time being 10:34 AM

Cr Steve Jones left the meeting, the time being 10:36 AM

8.4 Delegations Register - formal delegation to the Chief Executive Officer

Date: 11 December 2012
Author: Mark Allpress, Coordinator Business Support
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy; Leo Jensen, Group Manager Community & Development Services
File No: 1.1/17/19

Summary:

In accordance with Section 257 of the *Local Government Act 2009*, Council can delegate a power under this Act, or another Act, to the Chief Executive Officer to allow for the more efficient and timely resolution of a range of operational matters undertaken by Council. The purpose of this report is to maintain the currency of Council's Delegation Register. This is in line with the State Government's legislative programme by formally delegating to the Chief Executive Officer the delegations outlined in the attached register so that further delegations to Council employees and contractors can be formally made.

Officer's Recommendation:

THAT in accordance with Section 257 of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer the delegations outlined in Attachment "A" "Additions to Council's Delegation Register 29th November 2012" and that these delegations be included into Council's Delegation Register.

RESOLUTION:

THAT in accordance with Section 257 of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer the delegations outlined in Attachment "A" "Additions to Council's Delegation Register 29th November 2012" and that these delegations be included into Council's Delegation Register.

Moved By: Cr Pingel **Seconded By: Cr McDonald**

Resolution Number: 2831

CARRIED

6/0

THAT Council forward correspondence to Minister for Local Government to review the delegations legislative requirements and administrative processes in line with the Government's red tape reduction strategy.

Moved By: Cr McDonald **Seconded By: Cr Friend**

Resolution Number: 2832

**CARRIED
6/0**

Report

1. Introduction

In accordance with Section 257, of the *Local Government Act, 2009*, Council can delegate a power under this Act, or another Act, to the Chief Executive Officer to allow for the more efficient and timely resolution of a range of matters.

Since the last delegation review (21/12/2012), additional legislation has been identified for inclusion in Council's Delegations Register as follows:

- *Waste Reduction and Recycling Act 2011*
- *Waste Reduction and Recycling (Local Government) Delegation No 1 2011*
- *Waste Reduction and Recycling (Authorised Persons) Delegation No 1 2011*
- *LVRC Certified Local Law 1 Administration 2011*
- *LVRC Certified Local Law 2 Animal Management 2011*
- *LVRC Certified Local Law 3 Community and Environmental Management 2011*
- *LVRC Certified Local Law 4 Local Government Controlled Areas Facilities and Roads 2011*
- *LVRC Certified Local Law 5 Parking 2011*
- *LVRC Certified Local Law 6 Operation of Saleyards 2011*

Details of the particular delegations are contained in Attachment A "Draft Addition to Council's Delegation Register 29th October 2012".

2. Background

In accordance with s259 of the *Local Government Act 2009*, the Chief Executive Officer may delegate the Chief Executive Officer's powers to an appropriately qualified employee or contractor of the local government. Further delegating can allow appropriately qualified staff throughout the organization to undertake the operational tasks allowing the management level more time to focus on strategic issues. It also enables a more efficient and streamlined administration of local government functions.

3. Report

Council's delegations register follows the template prepared by King and Company in conjunction with the Local Government Association of Queensland (LGAQ). This requires regular updating in line with the State Government's legislative programme. The current proposal includes delegation of powers under the *Waste Reduction and Recycling Act, 2011*, and areas of delegation identified under Council's suite of Local Laws. It should be



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noted that the current proposal will update administrative processes in respect to illegal dumping, litter management and the administration of Council's local laws.

A process has been developed where on a position basis, the delegation needs of each position are identified and nominated by managers. This nomination is then subjected to a review process before a final review by the Executive Manager Governance and Policy and formal delegation by the Chief Executive Officer (refer Attachment B Concise Delegation process for Council).

4. Policy and Legal Implications

Since the last update of the delegation register (21 December 2011) significant work has been undertaken to develop work processes and review the delegation responsibilities of a number key officers particularly in the Community and Development Services Group so as to reduce the risk of Council not being in a position to properly discharge its duties, particularly in the area of enforcement. This review is ongoing and is intended to complement the development of a comprehensive policy register which includes a review of all current policies to reflect changes to legislation, the enactment of new legislation and the delegations nominated.

5. Financial and Resource Implications

An appropriate delegation register assists Council's operations avoiding delays and assists in minimising risks associated in discharging its obligations. Improved processes and risk minimisation can result in significant operational savings over time to both Council and the community.

6. Delegations/Authorisations

This report identifies a number of potential delegations from Council to the Chief Executive Officer allowing for further sub delegations to appropriate officers. These will be contained in Council's Chief Executive Officer's Sub – Delegation Register.

7. Communication

The development of the work processes and review of the delegation register has been a joint process between Council's Executive Manager Governance and Policy and the Group Manager Development and Community Services. The process developed includes a review of delegations by each manager for each position under their responsibility. This nomination will then be reviewed firstly by the relevant Group Manager then by the Executive Manager Governance and Policy before final sign off by the Chief Executive Officer.

8. Conclusion

It is recommended that a resolution be formally made to give effect to the delegations to the Chief Executive Officer immediately. Further delegations throughout the organisation can then be nominated and appointed as soon as possible to minimise any risk that Council may be exposed to.

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power to approve the form of an application for a prescribed activity.	8(1)	Local Law No 1 Administration			
	Chief Executive Officer	Power to, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.	8(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to give the applicant written notice stating that— (i) under this section the application lapses; and (ii) the applicant may make a new application	8(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to extend the period for the applicant to provide the further information.	8(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to determine that the specified criteria have or have not been met.	9(1)	Local Law No 1 Administration			
	Chief Executive Officer	Power to, by written notice to the applicant— (a) grant the approval unconditionally; or (b) grant the approval subject to conditions determined in accordance with section 10; or (c) refuse to grant the approval	9(2)	Local Law No 1 Administration			
	Chief Executive Officer	In the specified circumstances, power to give the applicant an information notice.	9(4)	Local Law No 1 Administration			
	Chief Executive Officer	Subject to subsections 10(2) and (3), power to impose conditions on an approval that you consider appropriate.	10	Local Law No 1 Administration			
	Chief Executive Officer	Power to accept a certificate of a third party certifier as evidence about any application requirement that is mentioned in a subordinate local law for this subsection (see subsection 12(2) for relevant definitions).	12	Local Law No 1 Administration			
	Chief Executive Officer	Power to give the approval holder reasonable written notice that the approval is one of a class of approvals that the local government does not intend to renew or extend.	14(2)	Local Law No 1 Administration			
	Chief Executive Officer	Power to, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.	14(4)	Local Law No 1 Administration			
	Chief Executive Officer	Power to, by written notice to the applicant— (a) grant the application; or (b) grant the application and amend the conditions of approval; or (c) refuse the application.	14(6)	Local Law No 1 Administration			
	Chief Executive Officer	In making a decision under subsection 14(6), power to have regard to— (a) the matters mentioned in subsection 9(1); and (b) whether the conditions of the approval are being complied with by the applicant.	14(7)	Local Law No 1 Administration			
	Chief Executive Officer	In the specified circumstances, power to give the applicant an information notice.	14(8)	Local Law No 1 Administration			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power to, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.	15(4)	Local Law No 1 Administration			
	Chief Executive Officer	Power to be satisfied about the matters mentioned in subsection B(1).	15(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to, by written notice to the approval holder and the proposed transferee— (a) grant the application; or (b) refuse the application to transfer the approval.	15(7)	Local Law No 1 Administration			
	Chief Executive Officer	If you decide to grant the application pursuant to subsection 15(7), power to amend the existing conditions of the approval.	15(8)	Local Law No 1 Administration			
	Chief Executive Officer	In the specified circumstances, power to give the applicant an information notice.	15(11)	Local Law No 1 Administration			
	Chief Executive Officer	Power to consider and decide whether to grant or refuse the application.	16(3)	Local Law No 1 Administration			
	Chief Executive Officer	In the specified circumstances, power to give the approval holder written notice.	16(4)	Local Law No 1 Administration			
	Chief Executive Officer	If you refuse to amend the conditions, power to give the approval holder an information notice.	16(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to consider there is a ground under section 17 to amend, suspend or cancel an approval (the proposed action).	18(1)	Local Law No 1 Administration			
	Chief Executive Officer	Power to give the approval holder a written notice (a show cause notice) stating the specified matters.	18(2)	Local Law No 1 Administration			
	Chief Executive Officer	Power to consider submissions made within the stated time and to give written notice to the approval holder.	18(3)	Local Law No 1 Administration			
	Chief Executive Officer	Power to consider submissions made within the stated time and— (a) if the proposed action was to amend the approval—amend the approval; or (b) if the proposed action was to suspend the approval—suspend the approval for no longer than the period stated in the show cause notice (see subsection 18(2)); or (c) if the proposed action was to cancel the approval—amend the approval, suspend it for a period or cancel it.	18(4)	Local Law No 1 Administration			
	Chief Executive Officer	In the specified circumstances, power to give the approval holder an information notice.	18(5)	Local Law No 1 Administration			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power to immediately suspend an approval if you believe that continuation of the prescribed activity by the approval holder poses— (a) an urgent and serious threat to public health or safety; or (b) an urgent and serious risk of environmental harm, property damage or loss of amenity.	19(1)	Local Law No 1 Administration			
	Chief Executive Officer	Power to give the approval holder a notice about the decision to immediately suspend the approval, together with a show cause notice about the proposed action under section 19.	19(2)(a)	Local Law No 1 Administration			
	Chief Executive Officer	Power to cancel the suspension.	19(2)(b)	Local Law No 1 Administration			
	Chief Executive Officer	Power to extend the time for making a review application.	22(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to review the original decision and make a review decision to— (a) confirm the original decision; or (b) amend the original decision; or (c) substitute another decision for the original decision.	23(1)	Local Law No 1 Administration			
	Chief Executive Officer	Power to give the applicant notice of the decision within 5 days of making the review decision.	23(3)	Local Law No 1 Administration			
	Chief Executive Officer	Power to recover the cost of action taken under this section as a debt from the person responsible for the activity mentioned in subsection (1).	28(4)	Local Law No 1 Administration			
	Chief Executive Officer	Power to immediately dispose of an impounded item as you direct if it is perishable.	37(3)	Local Law No 1 Administration			
	Chief Executive Officer	Power to be satisfied that the proof produced by the applicant proves that the applicant is the owner of the item.	37(4)(b)	Local Law No 1 Administration			
	Chief Executive Officer	Power to dispose of the item in the specified circumstances and manner.	37(5)	Local Law No 1 Administration			
	Chief Executive Officer	Power to take reasonable steps to provide notice to members of the public regarding the animals that are prohibited in a particular public place.	10(3)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to take reasonable steps to provide notice to members of the public regarding the designation of an area as a dog off-leash area.	11(2)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to give the responsible person for the animal an information notice about the declaration.	19(3)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to— (a) offer the animal for sale by public auction or tender; or (b) if the animal is an animal mentioned in section 27(2)(b) or is of a species, breed or class specified by subordinate local law for this paragraph— (i) sell the animal by private agreement; or (ii) dispose of the animal in some other way without destroying it; or (iii) destroy the animal.	32(1)	Local Law No 2 Animal Management			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power to be satisfied that the sale or disposal of an animal pursuant to subsection (1) will not result in the animal being kept in contravention of the requirements of this local law.	53(2)	Local Law No 2 Animal Management			
	Chief Executive Officer	If an animal that is offered for sale by public auction or tender is not sold through the auction or tender process, power to dispose of the animal as you consider appropriate.	32(5)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to determine reasonable times for the purpose of allowing an owner of an animal to inspect an animal.	34(2)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to institute action for recovery of costs associated with the unlawful removal of a seized or impounded animal.	83(2)	Local Law No 2 Animal Management			
	Chief Executive Officer	Power to consult with the chief executive about the desirability of a declaration pursuant to subsection (1).	56(2)	Local Law No 2 Community and Environmental Management			
	Chief Executive Officer	Power to take reasonable steps to provide notice to members of the public regarding restricted activities declared for local government controlled areas or roads.	5(2)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to take reasonable steps to provide notice to members of the public regarding— (a) declarations of motor vehicle access areas under subsection (1)(b); and (b) declarations of prohibited vehicles under subsection (3).	6(5)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to take reasonable steps to provide notice to members of the public regarding access hours for local government controlled areas.	7 (3)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to issue a temporary closure order for a local government controlled area.	8	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to form an opinion that it is necessary for land adjoining a road to be fenced to prevent the risk of— (c) animals escaping from the land onto the road; or (d) interference with the safe movement of traffic or the safe use of the road.	9(1)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to give a compliance notice to the owner— (a) if the land is not currently fenced—require the owner to fence the land; or (b) if a current fence on the land is in disrepair—require the owner to repair or replace the fence.	9(2)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to adopt a numbering system.	10(1)	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to give a notice about a road or footpath crossing.	11	Local Law No 4 Local Government Controlled Areas, Facilities and Roads			
	Chief Executive Officer	Power to issue a parking permit.	7	Local Law No 5 Parking			
	Chief Executive Officer	Power to issue a Commercial vehicle identification label.	8	Local Law No 5 Parking			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power to determine the days and times stock may be accepted at the saleyards	5	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to vary the time stock must be removed from the saleyards following a sale.	8	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to issue demand for costs incurred by Local Government and recover the same as a debt	10	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to issue approvals for the use of the saleyards	11	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to set days and times for sales	12(1)	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to issue approvals for persons to conduct stock sales	12(2)	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to establish a roster for auctioneers	14	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to recover sale charges	16	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to approve the use of the saleyards for purposes other than sales	17	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to rent saleyard facilities	19	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to recover costs relating to sick or injured animals	21	Local Law No 8 Saleyards			
	Chief Executive Officer	Power to make an exempt waste application to the chief executive.	Section 29	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as applicant on an exempt waste application, to agree with the chief executive about extending the time for providing any further information requested by the chief executive	Section 30	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as holder of an exempt waste approval, to ask for, and agree with the chief executive on, amendments to the approval	Section 32	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as holder of an exempt waste approval that the chief executive is proposing to cancel, to make written submissions to show why the proposed action to cancel the approval should not be taken.	Section 36	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a leviable waste disposal site, to claim a resource recovery deduction (see, in particular, section 39(1)(a), (b), (c) and (d) of the Act).	Section 39	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a leviable waste disposal site, to ask a person delivering waste to the site for information reasonably required to identify particulars about the waste delivered (see, in particular section 41(1)(a), (b) and (c) of the Act).	Section 41	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a leviable waste disposal site, to apply to the chief executive to enter into a waste levy instalment agreement.	Section 55	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a leviable waste disposal site, to apply to the chief executive for the amendment of a waste levy instalment agreement.	Section 57	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a leviable waste disposal site, to apply to the chief executive for an extension of time within which to pay a waste levy amount.	Section 58	Waste Reduction and Recycling Act 2011			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power, as operator of a levyable waste disposal site forming the whole or part of a waste facility, to declare an area at the facility as a resource recovery area under certain circumstances.	Section 61	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as operator of a levyable waste disposal site, or as an entity having responsibility for the operation of the resource recovery area, to cancel the area's declaration as a resource recovery area.	Section 62	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power to apply to the chief executive for accreditation as scheme manager for a voluntary product stewardship scheme.	Section 88	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as a participant in an accredited stewardship scheme, to amend the scheme by agreement with all other participants in the scheme.	Section 95	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as scheme manager of an accredited stewardship scheme that the minister is proposing to revoke, to make written submissions to show why the proposed action to revoke the accreditation should not be taken.	Section 97	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 110	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 111	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises.	Section 112	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power to make written submissions where the chief executive intends to prepare a waste reduction and recycling plan for the local government to address an aspect that is relevant to the local government.	Section 126	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power to apply to the chief executive for a specific approval of a resource.	Section 157	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power to agree with the chief executive to extend the time for providing additional material requested by the chief executive on an application for a specific approval of a resource.	Section 158	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as holder of a specific approval of a resource, to apply to the chief executive to transfer the benefit of the approval or amend the approval.	Section 168	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power to agree with the chief executive to extend the time for providing additional material requested by the chief executive on an application to transfer or amend a specific approval of a resource.	Section 169	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, in relation to an approval which the minister intends to amend, cancel or suspend, to make written submissions to show why the proposed actions should not be taken.	Section 172	Waste Reduction and Recycling Act 2011			

APPENDIX A ADDITION TO COUNCIL'S DELEGATION REGISTER (29th NOVEMBER 2012)

Delegation No.	Delegate	Description of Power Delegated	Section Number	Legislation	Date of Resolution	Resolution Number	Conditions to which the Delegation is Subject
	Chief Executive Officer	Power, where given, or entitled to be given, an information notice for a decision, to apply to the chief executive for an internal review of the decision.	Section 175	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, where an internal review application has been made, to apply for a stay of the original decision.	Section 177	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, where given, or entitled to be given, a QCAT information notice under section 179 of the Waste Reduction and Recycling Act 2011, to apply to QCAT, under the QCAT Act, for external review of the decision.	Section 180	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person.	Section 183	Waste Reduction and Recycling Act 2011 and			As per limits contained in EPA'S Waste Reduction and Recycling (Authorised Persons) Delegation (no1) 2011 paragraph 5 dated 24/11/2011
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to issue an identity card to an authorised person.	Section 187	Waste Reduction and Recycling Act 2011			As per limits contained in EPA'S Waste Reduction and Recycling (Authorised Persons) Delegation (no1) 2011 paragraph 5 dated 24/11/2011
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a show cause notice.	Section 248	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a compliance notice.	Section 248 and 249	Waste Reduction and Recycling Act 2011			
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice requiring the person to commission a waste audit and to provide a waste report on the audit.	Section 253	Waste Reduction and Recycling Act 2011			



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8.5 Application for Temporary Road Closure - Part of Forestry Road, Vingar Hill Intersecting Lot 215 on RP886135

Date: 14 December 2012
Author: Caitlan Natalier, Solicitor
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: 1.1/17/14

Summary:

The Department of Natural Resources and Mines have received an application for the temporary road closure of approximately 8.1949 ha being part of Forestry Road, Vinegar Hill intersecting Lot 215 on RP 886135. The purpose of this report is to consider the application and provide Council's views and requirements that the Department of Natural Resources and Mines should consider in assessing the application.

Officer's Recommendation:

THAT with respect to the correspondence received from the Department of Natural Resources and Mines dated 7 December 2012 requesting Council's views and/or requirements in respect of an application to temporarily close part of Forestry Road, Vinegar Hill intersecting Lot 215 on RP 886135, Council resolves to write to the Department of Natural Resources and Mines advising that it has no objection to the application and requesting that the following views and requirements should be taken into consideration when assessing this application:-

- (i) the Queensland Fire and Rescue Service, Bush Fire Brigade and Queensland Parks and Wildlife Service should also be given the opportunity to comment on, or object to, the application on the basis that the road may or may not be required for fire access;**
- (ii) the surrounding land is now described as the "Helidon Hills National Park";**
- (iii) the property owner currently has, subject to a reconfiguration application and approval by Council, the potential to reconfigure the lot as it is currently segregated by Forestry Road reserve. With the road reserve closed, even temporarily, this circumvents the opportunity for a future reconfiguration;**
- (iv) it is unlikely that this road reserve would be required for any future road network. If a future link road was required for this area it would most likely be within the road reserve that traverses the forestry land between Wallers Road and Logans Road where there appears to be an existing track that generally follows the road reserve and allows vehicles to access the forestry land and travel between Wallers Road and Logans Road.**

RESOLUTION:

THAT with respect to the correspondence received from the Department of Natural



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Resources and Mines dated 7 December 2012 requesting Council's views and/or requirements in respect of an application to temporarily close part of Forestry Road, Vinegar Hill intersecting Lot 215 on RP 886135, Council resolves to write to the Department of Natural Resources and Mines advising that it has no objection to the application subject to the investigation that the temporary road closure does not comprise any existing pipelines and requesting that the following views and requirements should be taken into consideration when assessing this application:-

- (i) the Queensland Fire and Rescue Service, Bush Fire Brigade and Queensland Parks and Wildlife Service should also be given the opportunity to comment on, or object to, the application on the basis that the road may or may not be required for fire access;
- (ii) the surrounding land is now described as the "Helidon Hills National Park";
- (iii) the property owner currently has, subject to a reconfiguration application and approval by Council, the potential to reconfigure the lot as it is currently segregated by Forestry Road reserve. With the road reserve closed, even temporarily, this circumvents the opportunity for a future reconfiguration;
- (iv) it is unlikely that this road reserve would be required for any future road network. If a future link road was required for this area it would most likely be within the road reserve that traverses the forestry land between Wallers Road and Logans Road where there appears to be an existing track that generally follows the road reserve and allows vehicles to access the forestry land and travel between Wallers Road and Logans Road.

Moved By: Cr Friend

Seconded By: Cr McDonald

Resolution Number: 2833

CARRIED

6/0

Report

1. Introduction

Council has received notice that an application for the temporary closure of part of Forestry Road, Vinegar Hill intersecting Lot 215 on RP 886135 has been received by the Department of Natural Resources and Mines. Council has been requested to display the Gazette notice and drawing at our office for the purpose of being viewed by the public in terms of Section 100 of the *Land Act 1994* and provide its views and comments in respect of the application.

The following Corporate Plan references and risks have been identified:-

- (i) Sustainable Growth – investigate opportunities for landholders to diversify land uses where possible

- (ii) Leadership – Ongoing effective engagement with State and Federal Governments for protection and enhancement of our communities' interest.

2. Background

Council has been given notice by the Department of Natural Resources and Mines that an application for the temporary closure of approximately 8.1949 ha of part of Forestry Road, Vinegar Hill intersecting Lot 215 on RP 886135 has been made. It is noted that this road is not formed or constructed and only provides legal access to the State Forest. It appears alternative access to the State Forest is available and all surrounding lots have legal access.

A copy of the Government Gazette notice of 7 December 2012 and Drawing 12/079 is currently displayed in the Gatton Reception notice board for the purpose of being viewed by the public in terms of Section 100 of the *Land Act 1994*. A copy of the Gazette Notice and Drawing 12/079 are **attached** to this Report for reference purposes.

3. Report

In addition to displaying the Government Gazette notice and Drawing 12/079 to the public, Council is also requested to advise of its views and/or requirements relative to the application, and in particular any views or requirements that may affect the future use of the land.

If an objection is offered to the application, a full explanation stating the reasons for such an objection should be forwarded to the Department of Natural Resources and Mines. Any objections received may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

A response is required to be received by the Department of Natural Resources and Mines by close of business on 17 January, 2013. If no response is received, it will be assumed that Council has no objections or requirements in relation to this matter.

The road sought to be closed is zoned as Rural Uplands and is unformed. The road traverses a freehold property which is surrounded by State Forest, to which alternative access appears available. All surrounding lots may be accessed by alternative formed and/or constructed roads.

The applicants have advised that the proposed use of the subject area, if the temporary road closure is approved, would be the grazing of horses. Council's Solicitor suggests that a road licence would most likely be granted by the Department of Natural Resources and Mines to the applicants to provide exclusive use of the temporarily closed road area for an annual fee.

The Manager Business Development confirms that the proposed road closure does not prevent access to private property or forestry land. It is unlikely that this road reserve would be required for any future road network. If a future link road was required for this area it would most likely be within the road reserve that traverses the forestry land between Wallers Road and Logans Road where there appears to be an existing track that generally follows the road reserve and allows vehicles to access the forestry land and travel between Wallers Road and Logans Road. The Manager Business Development does not have any objection to the application.



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The Manager Planning and Environment has no objection to the application and suggests that the Department of Natural Resources and Mines be advised that:-

- (i) in respect of whether the road is required for fire access, the Queensland Fire and Rescue Service, Bush Fire Brigade and Queensland Parks and Wildlife Service should be given the opportunity to comment on, or object to, this application;
- (ii) the surrounding land is now described as “Helidon Hills National Park”; and
- (iii) the property owner currently has, subject to a reconfiguration application and approval by Council, the potential to reconfigure the lot as it is currently segregated by Forestry Road reserve. With the road reserve closed, even temporarily, this circumvents the opportunity for a future reconfiguration.

4. Policy and Legal Implications

If Council objects to the temporary road closure application, the applicant is still able to apply for a permit to occupy this portion of road reserve. There is no requirement for the road to be either temporarily or permanently closed for a permit to occupy to issue, however a permit would only provide rights for non-exclusive occupation of the land. Either a road licence, or a permit to occupy, may be cancelled at short notice (generally three months) without the payment of compensation.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

This information has been provided to Council in confidence for the purpose of seeking Council’s views in respect of this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation without the express written permission of the department.

Council’s Solicitor will advise the Department of Natural Resources and Mines in writing of Council’s resolution prior to 17 January 2013.

8. Conclusion

There are no planning or environmental issues of significant concern that could not be adequately protected by conditions imposed by the Department of Natural Resources and Mines and therefore Council should not object to the application. The points raised by the Planning and Infrastructure Departments should also be advised to the Department so that they can take these issues into consideration when assessing the application.

Land Act 1994

**OBJECTIONS TO PROPOSED ROAD CLOSURE
NOTICE (No 44) 2012**

Short title

1. This notice may be cited as the *Objections to Proposed Road Closure Notice (No 44) 2012*.

Application for road closure [s.100 of the Act]

2. Applications have been made for the permanent and temporary closure of the roads mentioned in the Schedule.

Objections

3.(1) An objection (in writing) to a proposed road closure mentioned in the Schedule may be lodged with the Regional Service Director, Department of Natural Resources and Mines, at the regional office for the region in which the road is situated.

(2) Latest day for lodgement of objections is **17 January 2013**.

(3) Any objections received may be viewed by other parties interested in the proposed road closure under the provisions of the *Right to Information Act 2009*. If you lodge an objection, please include in your objection letter whether you would like to be consulted if this issue becomes the subject of an access request under the *Right to Information Act 2009*.

Plans

4. Inspection of the plan of the proposed road closure may be made at-

- (a) the Department of Natural Resources and Mines Offices at Cairns, Innisfail, Toowoomba, Warwick and Ipswich; and
- (b) the Local Government Offices of Cairns Regional, Etheridge Shire, Toowoomba Regional, Southern Downs Regional and Lockyer Valley Regional;

for a particular plan in that district or that local government area.

SCHEDULE

PERMANENT CLOSURE

North Region, Cairns Office

1 An area of about 240 m² (about 720 m³) located 8 m in strata, being part of Grove and Lake Streets abutting Lot 1 on SP216459 and Lot 1 on SP227613 (parish of Cairns, locality of Cairns North) and shown as plan of Lot A, (proposed road closure in strata) on Drawing CNS12/049A, (2012/006045)

North Region, Innisfail Office

*2 Areas totalling about 3,905 ha intersecting Lot 52 on SP144125 (parish of Noel, locality of Lynhurst) and shown as plan of Lot 1, proposed road closures on Drawing TSV2012-63, (2012/007196)

South Region, Toowoomba Office

3 An area of about 1460 m² abutting the northern boundary of Lot 1 on O15223 (parish of King, locality of Oakey) and shown as road to be closed permanently on Drawing DD2012/186A, (2012/005765)

South Region, Warwick Office

4 An area of 45.8231 ha being the road intersecting Lot 5 on CVE44 (parish of Aitkins Flat, locality of Mingoola) and shown as permanent road closure on Drawing DD2012/222, (2012/006599)

TEMPORARY CLOSURE

South Region, Ipswich Office

5 An area of 8.1949 ha being part of Forestry Road intersecting Lot 215 on RP886135 (parish of Lockyer, locality of Vinegar Hill) and shown as road proposed to be temporarily closed on Drawing 12/079, (2012/002058)

*The proposed closure of this road is in conjunction with the proposed opening of another road.

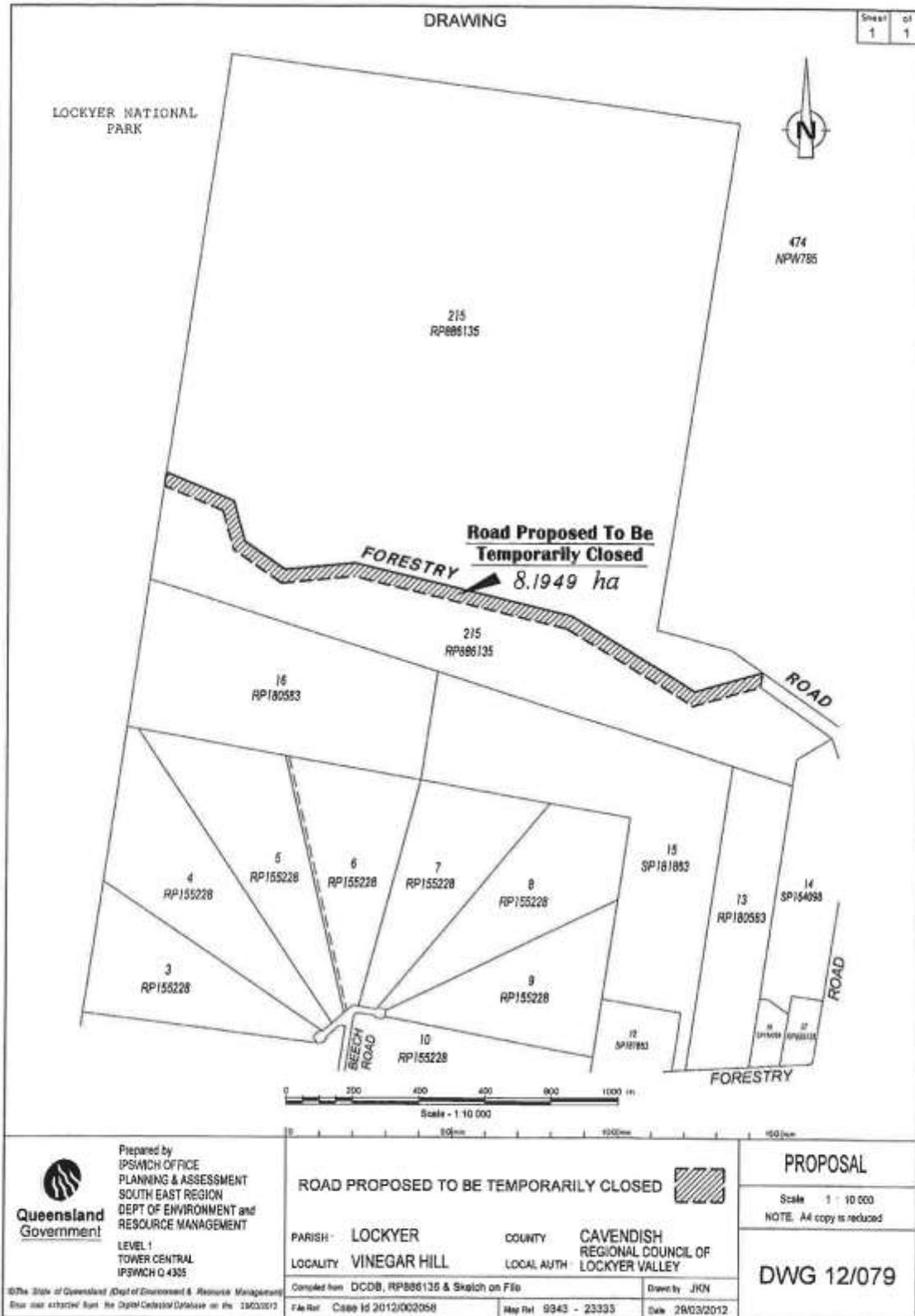
ENDNOTES

1. Published in the Gazette on 7 December 2012.
2. Not required to be laid before the Legislative Assembly.
3. The administering agency is the Department of Natural Resources and Mines.

Gov. Gaz., 7 December 2012, No. 90 page 461

Government Printer, Brisbane

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awareness and early warning for communities, this is the second stage of this work with a possible gauge to be installed later 2013 if required.

3. Report

Goltz Road.

Location: 27°51'57.5", 152°10'52.8"

Alert IDs: Rain 4047. Battery 4048

Land Ownership: Station is located on private property. Property owner was consulted and was agreeable to having the station located on his property.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Mt Petersen.

New battery 12.5volts, solar output 18.0 volts and 89ma. Consumption was 0.4ma, Charge current was 75ma and regulated voltage was 15.3 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +4%.



Goltz Road



**Goltz Road.
Upper Blackfellow.**

Location: 27°54'54.4", 152°16'25"

Alert IDs: Rain 4049. Battery 4050

Land Ownership: Station is located in Main Range National Park.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Mt Petersen.

New battery 12.5volts, solar output 19.3 volts and 94ma. Consumption was 0.2ma, Charge current was 83ma and regulated voltage was 16.1 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +4%.



Upper Blackfellow.



**Upper Blackfellow.
West Haldon.**

Location: 27°46'40.7", 152°4'49.1"

Alert IDs: Rain 4041. Battery 4042

Land Ownership: Station is located in road reserve on MacGinleys Road.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Mt Petersen.

New battery 12.6volts, solar output 19.9 volts and 49ma. Consumption was 0.6ma, Charge current was 39ma and regulated voltage was 16.1 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was 0%.



West Haldon.



**West Haldon.
Withcott.**

Location: 27° 33' 57.2", 152° 1' 38.2"

Alert IDs: Rain 4045. Battery 4046

Land Ownership: Station is located at Urban Utilities reservoir.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Toowoomba.

New battery 12.6volts, solar output 17.6 volts and 58ma. Consumption was 0.5ma, Charge current was 58ma and regulated voltage was 15.4 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +4%.



Withcott.



Withcott

Mt Sylvania.

Location: 27°43'15.2", 152°13'9.8"
Alert IDs: Rain 4039. Battery 4040

Land Ownership: Station is located in road reserve on Back Mt Sylvania Rd.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Mt Petersen.

New battery 12.6volts, solar output 19.5 volts and 98ma. Consumption was 0.5ma, Charge current was 69ma and regulated voltage was 16.2 volts. SWR: 5.5 watts forward and 0.0 watts reflected. TBRG calibration error was +8%.



Mt Sylvia.



Mt Sylvia.

Fifteen Mile.

Location: 27° 23' 55.4", 152° 4' 23.3"

Alert IDs: Rain 4043. Battery 4044

Land Ownership: Station is located in road reserve on Collingwood Rd.

Installation Details: Standard Alert "tree" with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. Station transmits to the existing repeater at Toowoomba.

New battery 12.6volts, solar output 19.8 volts and 104ma. Consumption was 0.5ma, Charge current was 91ma and regulated voltage was 16.2 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +4%.



Fifteen Mile.



**Fifteen Mile.
Sandy Creek at Moon Road.**

Location: 27° 39' 42", 152° 19' 12"

Alert IDs: Rain 4033. River 4034. Battery 4035

Land Ownership: Station is located in road reserve on Mood Road.

Installation Details: Stainless steel cabinet with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. River

height is measured with Druck pressure sensor and gas purge system Reports are transmitted to existing repeater at Toowoomba.

New battery 12.9volts, solar output 19.0 volts and 140ma. Consumption was 0.4ma, Charge current was 140ma and regulated voltage was 16.2 volts. SWR: 4.0 watts forward and 0.0 watts reflected. TBRG calibration error was +6%. Druck calibration carried out.

Survey Details:

TBM bolt in concrete slab: 8.985m gauge height.
2011 flood level: 5.85m at 0800 on Tuesday 11/1/2011
Crossing level: 0.86m
Orifice level: 0.00m

Estimated flood classifications:

Minor: 2.0m
Moderate: 4.0m
Major: 5.0m



Moon Road



Moon Road

Blackfellow Creek at Junction View.

Location: 27° 48' 3", 152° 11' 15"

Alert IDs: Rain 4036. River 4037. Battery 4038

Land Ownership: Station is located in road reserve on Mt Sylvia Road.

Installation Details: Stainless steel cabinet with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. River height is measured with Druck pressure sensor and gas purge system Reports are transmitted to existing repeater at Mt Petersen.

New battery 13.4volts, solar output 19.2 volts and 620ma. Consumption was 1.4ma, Charge current was 530ma and regulated voltage was 15.7 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +6%. Druck calibration carried out.

Survey Details:

TBM bolt in concrete slab: 5.02m gauge height.

No 2011 flood height available

Crossing level: 0.72m

Orifice level: 0.00m

Estimated flood classifications:

Minor: 1.0m

Moderate: 2.0m

Major: 3.0m



Junction View



Junction View



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Lockyer Creek at Upper Lockyer.

Location: 27° 29' 31", 152° 4' 54"

Alert IDs: Rain 4030. River 4031. Battery 4032

Land Ownership: Station is located in private property at the end of Nobes Rd.

Installation Details: Stainless steel cabinet with ERRTS 5 watt canister transmitting on 151.525Mhz, 1 watt solar panel, 3db colinear aerial and 1 mm Tipping Bucket Rain Gauge. River height is measured with Druck pressure sensor and gas purge system Reports are transmitted to existing repeater at Toowoomba.

New battery 12.8volts, solar output 19.9volts and 620ma. Consumption was 0.6ma, Charge current was 590ma and regulated voltage was 17.1 volts. SWR: 5.0 watts forward and 0.0 watts reflected. TBRG calibration error was +6%. Druck calibration carried out.

Survey Details:

TBM bolt in concrete slab: 12.746m gauge height.
2011 flood level: 8.78m (estimated) at 1420 on Monday 10/1/2011
Orifice level: 0.00m

Estimated flood classifications:

Minor: 2.0m
Moderate: 4.0m
Major: 6.0m



Upper Lockyer.



Upper Lockyer.

4. Policy and Legal Implications

Lockyer Valley Regional Council will have further information regarding rainfall and flooding, and Council's endorsement will support any further enquiries and legal actions in Council discharging its legal obligations.

5. Financial and Resource Implications

There are limited financial implications for this advice and Council staff will continue to use the available resources to better inform and prepare for emerging risks and responses. The gauges were funded by NDRP funding which is a combination of Federal, State and Local Grant monies.

6. Delegations/Authorisations

The existing delegations provide appropriate guidance in accordance with the current legislation and disaster arrangements.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

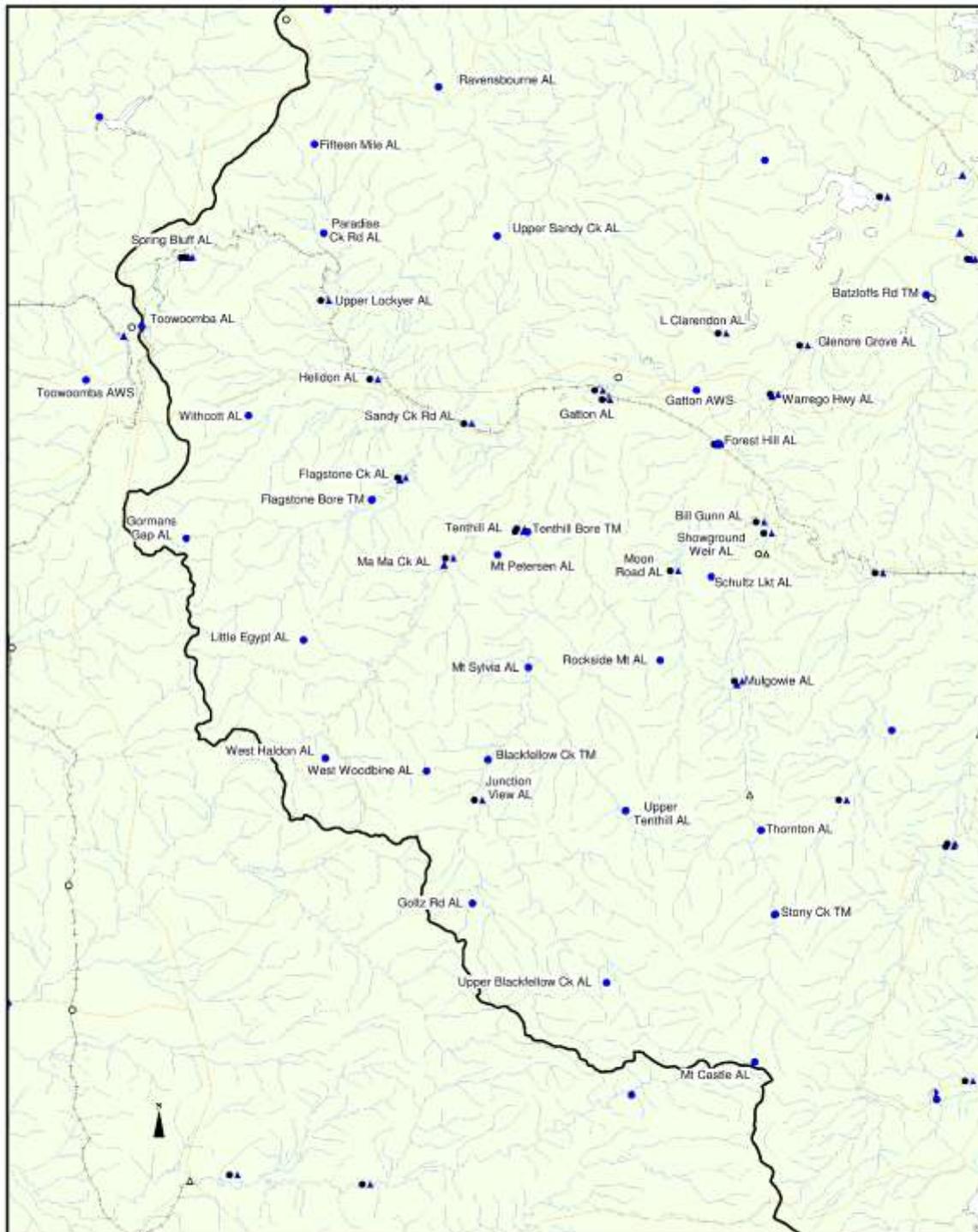
8. Conclusion

That the Lockyer Creek alert network installation report be received and locations endorsed.



Australian Government
Bureau of Meteorology

MAP 143.6



<ul style="list-style-type: none"> ◆ Manual Heavy Rainfall Station ○ Daily Reporting Rainfall Station ○ Manual River Station ● Telemetry Rainfall Station ▲ Telemetry River Station 	<h2>LOCKYER CREEK</h2> <h3>FLOOD WARNING NETWORK</h3>	<ul style="list-style-type: none"> — Major Roads —+— Railway <p style="text-align: right;"><i>Revised: Dec 2012</i></p>
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- strategies and priorities for disaster management for the area;
- the matters stated in the disaster management guidelines as matters to be included in the plan;
- other matters about disaster management in the area the local government considers appropriate.

This plan must be reviewed annually.

2. Background

As a result of a Risk Assessment and rewrite of the Local Disaster Management Plan, version 4.0 was endorsed by Council on 26 September 2012.

In consultation by Manager Disaster Management and the Executive Officer Toowoomba District Disaster Management Group it was agreed to conduct an external assessment leading up to the Summer Season.

3. Report

On the 7th November 2012 The Executive Officer of the Toowoomba District Disaster Management Group and the Regional Director Emergency Management Queensland conducted a formal external review of the Lockyer Valley Local Disaster Management Plan. This Assessment was based on Legislative Requirements under Section 57 of the Disaster Management Act 2003 (DMA 2003).

In summary the Lockyer Valley Local Disaster Management Plan is compliant with all elements under the DMA 2003, and meets guidelines as required by the State Disaster Management Group.

The Plan was assessed as good practice for the following elements:

- Does the plan set a purpose?
- Has AS/NZS ISO 31000:2009 been applied?
- Does the plan implement community awareness programs?
- Does the plan address the governance of recovery?
- Is impact assessment addressed?

4. Policy and Legal Implications

Lockyer Valley Regional Council and the Lockyer Valley Local Disaster Management Plan is compliant under the Disaster Management Act 2003.

5. Financial and Resource Implications

There are limited financial implications for this advice and Council staff will continue to use the available resources to better inform and prepare for emerging risks and responses

6. Delegations/Authorisations

The existing delegations provide appropriate guidance in accordance with the current legislation and disaster arrangements.



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7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the External Assessment of the Lockyer Valley Local Disaster Management Plan – Disaster Management Act 2003 report be received and noted.



Remember to reference these documents:

Disaster Management Act 2009
Local Disaster Management Act 2009

for Legislative Reference
for definition of assessment standards

External Assessment of Local Disaster Management Planning - Disaster Management Act, 2003 Financial Year 2012/13 Assessment of Local Disaster Management Plan

Local Government Area	Lockyer Valley	EMO (EMO) (EMO) (EMO)				
EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)	EMO (EMO) (EMO) (EMO)
1.1	Does the Local Government have a Local Disaster Management Plan?	Yes	EMO (EMO) (EMO) (EMO)			
1.2	Does the LDMG comply with the Disaster Management Act 2009?	Yes	EMO (EMO) (EMO) (EMO)			
1.3	Does the LDMG outline the roles and responsibilities of entities involved in disaster operations and management?	Yes	EMO (EMO) (EMO) (EMO)			
1.4	Does the LDMG include the coordination of disaster operations and activities including disaster management activities by the entities in 1.3?	Yes	EMO (EMO) (EMO) (EMO)			
1.5	Does the LDMG outline the entities that are likely to occur within the area?	Yes	EMO (EMO) (EMO) (EMO)			
1.6	Does the LDMG outline strategies and plans for disaster management for areas?	Yes	EMO (EMO) (EMO) (EMO)			
1.7	Are the entities stated in the disaster management guidelines included in the LDMG?	Yes	EMO (EMO) (EMO) (EMO)			
1.8	Are other entities about disaster management in the area the local government considers appropriate in the LDMG?	Yes	EMO (EMO) (EMO) (EMO)			
2.1	Is the LDMG consistent with the disaster management guidelines?	Yes	EMO (EMO) (EMO) (EMO)			
3.1	Has the LDMG been reviewed by an external reviewer?	Yes	EMO (EMO) (EMO) (EMO)			
4.1	Is the LDMG available to the public?	Yes	EMO (EMO) (EMO) (EMO)			
4.2	Is the LDMG available on a website?	Yes	EMO (EMO) (EMO) (EMO)			
4.3	Has the LDMG been reviewed by an external reviewer?	Yes	EMO (EMO) (EMO) (EMO)			

Overall Assessment Notes

Checked and Approved: [Signature]
Signed by Governance Panel

EMO (EMO) (EMO) (EMO)
EMO (EMO) (EMO) (EMO)

over the continent. In 2012-13 only Indian Ocean patterns are clearly favourable. This would suggest that while the potential for above average rainfall in eastern Australia exists in the summer of 2012-13, the odds of widespread extreme rainfall is not as high as in previous summers

3. Report

- Wetter than normal summer more likely over southeast Queensland and a drier than normal summer more likely for the northern half of Queensland.
- Based on the current conditions over southeast Qld, 6-7 years out of 10 would be above average and 3-4 would be below average.
- Both key ocean and atmosphere indicators of the El Niño-Southern Oscillation (ENSO) are now at neutral levels (neither La Niña or El Niño), after approaching, but generally not exceeding, El Niño levels in winter.
- Sea surface temperatures in the Indian Ocean off the west Australian coast were equal 2nd warmest on record for October. Warm Indian Ocean temperatures off Western Australia in spring are associated with increased summer rainfall across far eastern parts of the continent.
- Given the relative strengths of the Indian and Pacific Ocean signals, the Indian Ocean is expected to have a greater role in influencing Australia's climate over the summer months.
- Changes in the model outlook from one season to the next are to be expected, and are the result of changing climate drivers, plus the addition of a new month and the subtraction of an old month, in the outlook period. Each outlook is independent from the previous one.

Tropical Cyclones

- Normally we'd expect around 4 cyclones to form in the Eastern Region but the numbers are highly variable. Not all cross the coast
- In years like the current one, we expect numbers to be suppressed but only slightly
- The chances of multiple crossings are reduced in non-La Nina years

4. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

5. Financial and Resource Implications

There are limited financial implications for this advice and Council staff will continue to use the available resources to better inform and prepare for emerging risks and responses

6. Delegations/Authorisations

The existing delegations provide appropriate guidance in accordance with the current legislation and disaster arrangements.

7. Communication



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In conjunction with Corporate Communications we are conducting a Summer Storm Season campaign and working closely with Queensland Fire & Rescue Service (QFRS) and National Parks, Recreation, Sports & Racing (NPRSR formerly known as QPWS) to raise awareness over the coming months.

8. Conclusion

Floods happen every year in Queensland and remain a possibility during the upcoming wet season. They are unlikely to be as widespread as previous years. This report is to keep Council updated on current weather forecasts for the season.

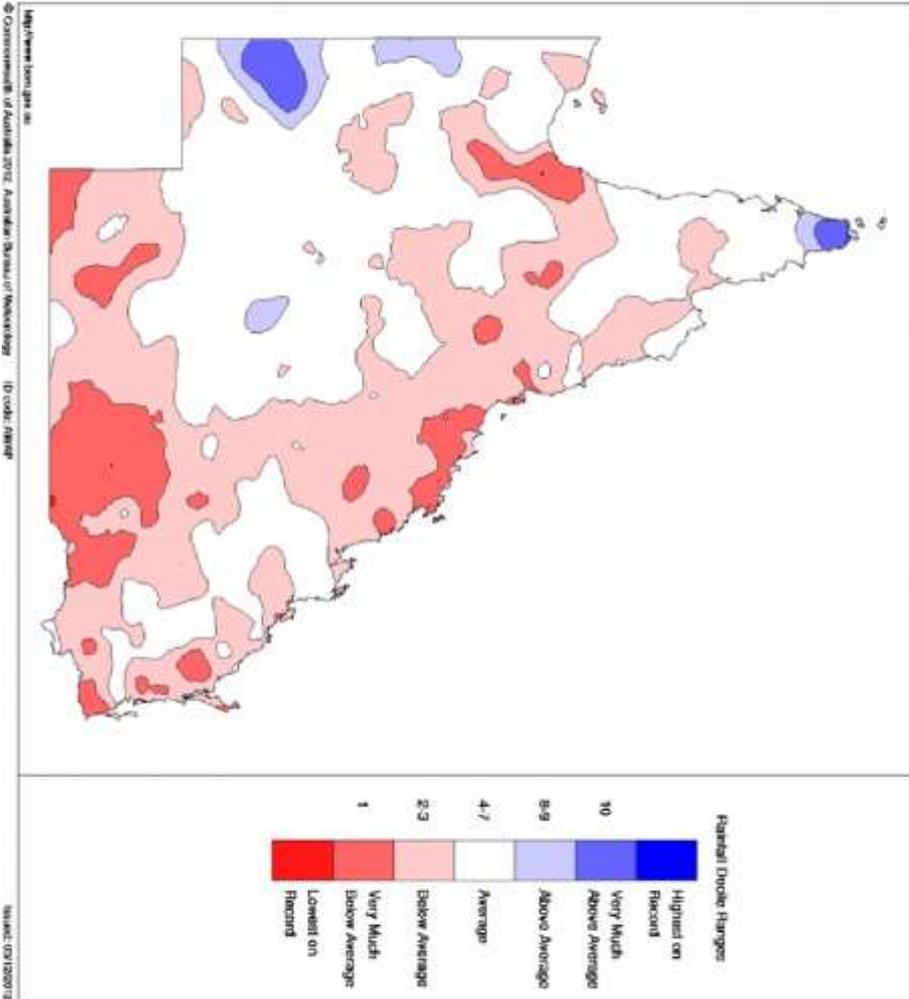


Seasonal Outlook SDMG – 12 December 2012

Queensland Regional Office

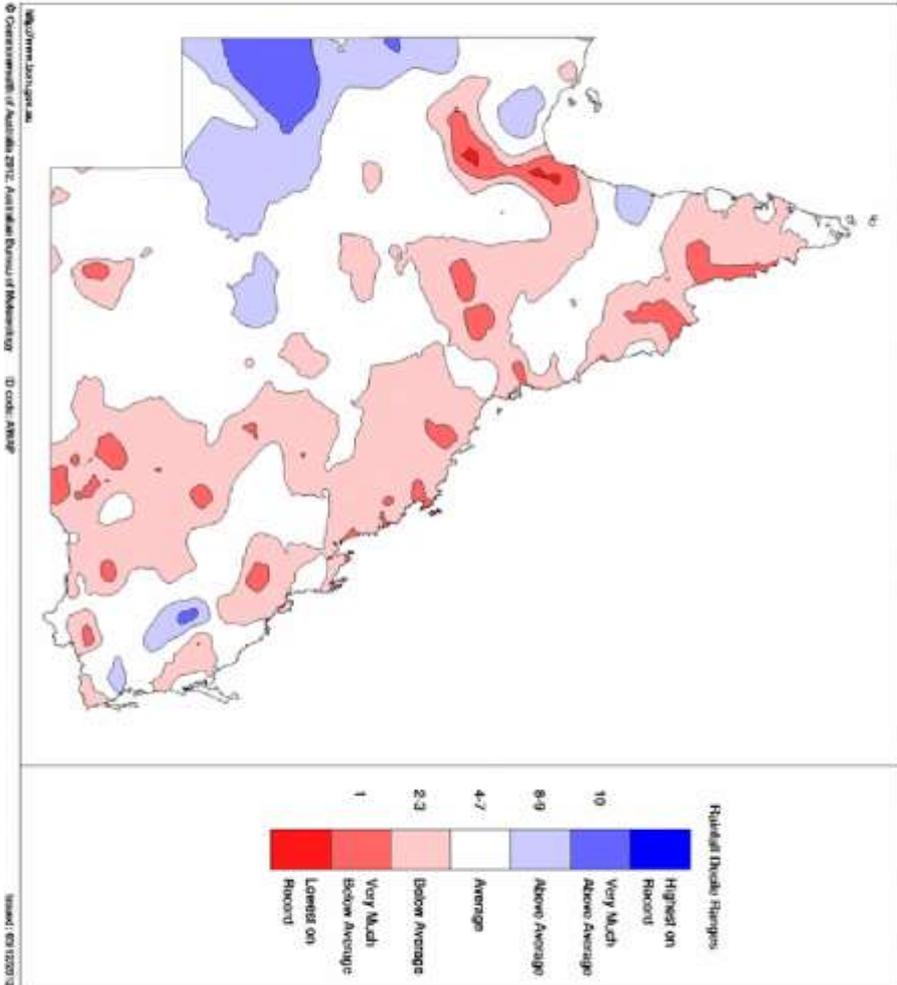
September-November rainfall

Queensland Rainfall Deciles 1 September to 30 November 2012
Distribution Based on Gridded Data
Product of the National Climate Centre



November 2012 rainfall

Queensland Rainfall Deciles November 2012
Distribution Based on Gagged Data
Product of the National Climate Centre

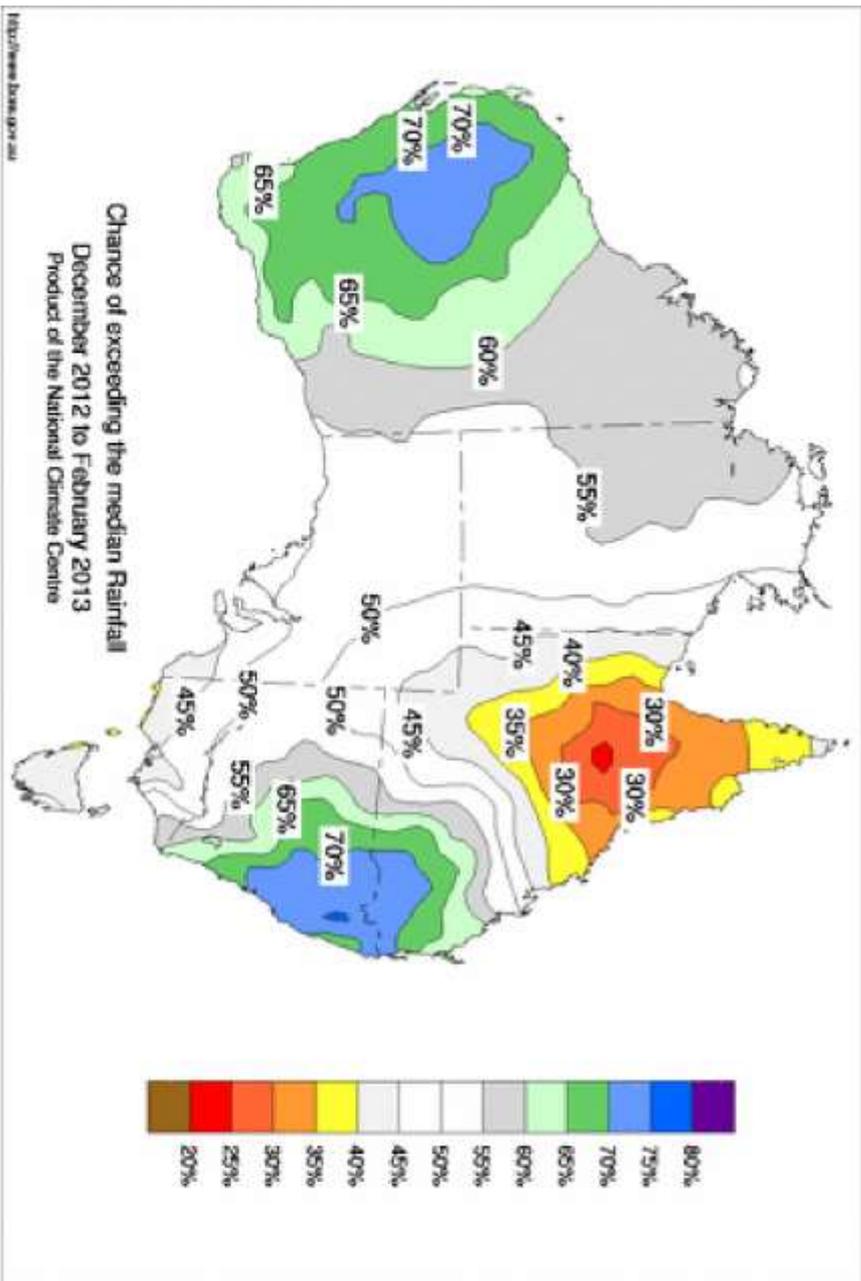




Australian Government
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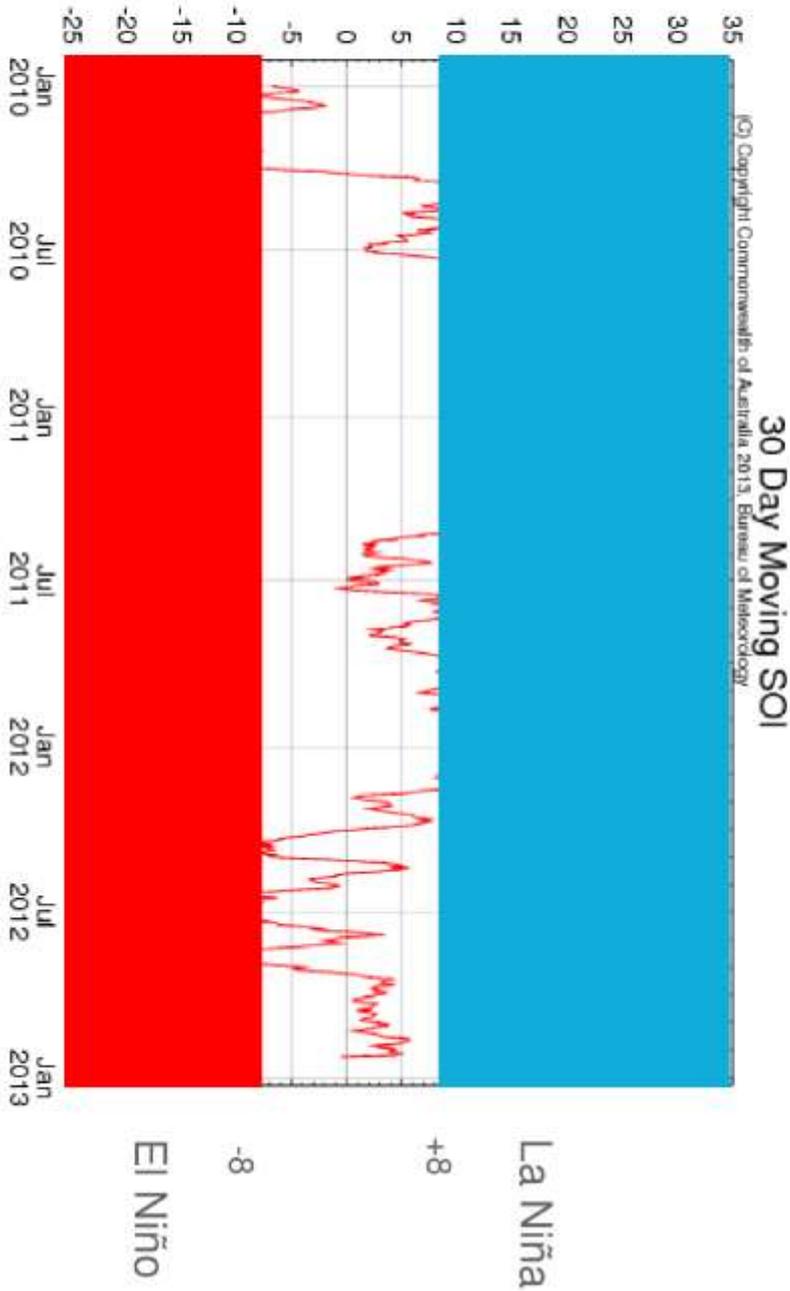
Rainfall Outlook December - February

Chance of exceeding the Median Rainfall



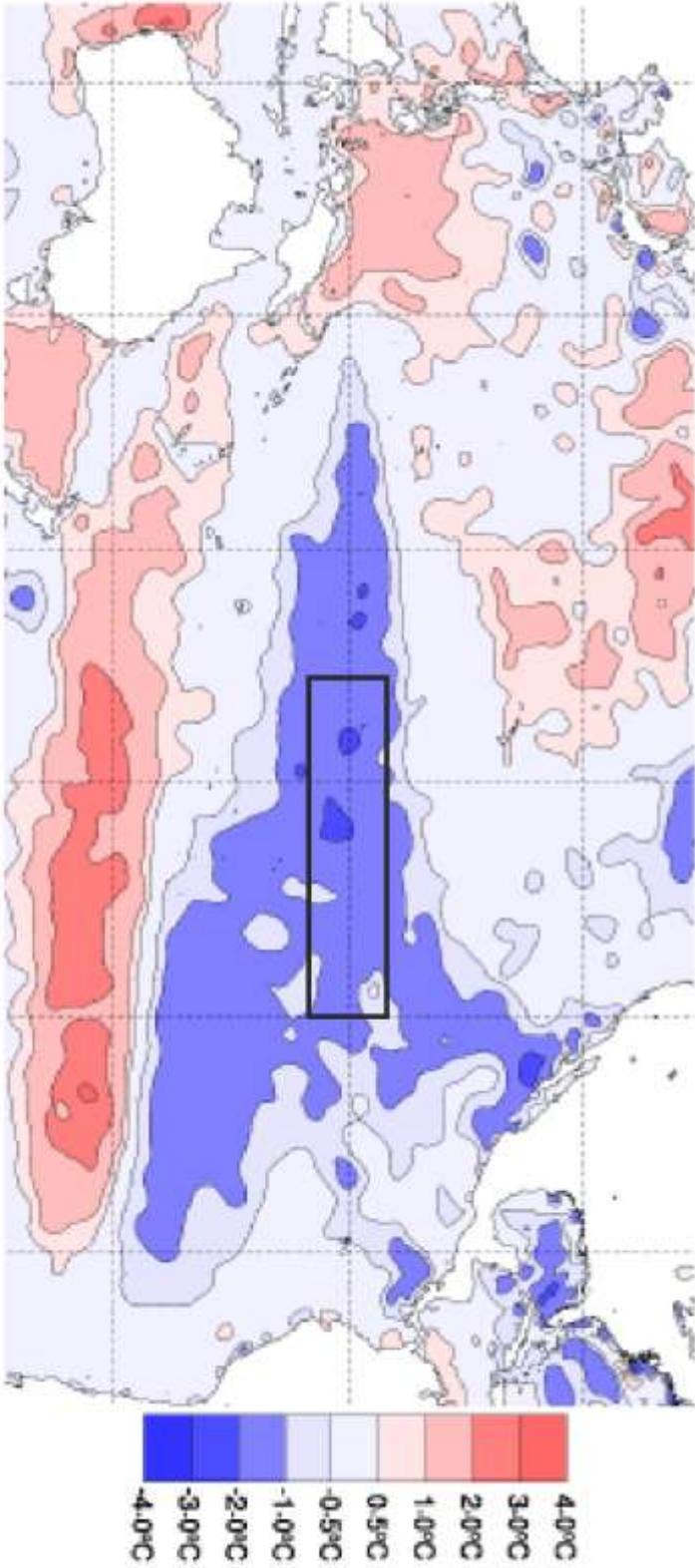


The atmosphere – Southern Oscillation Index



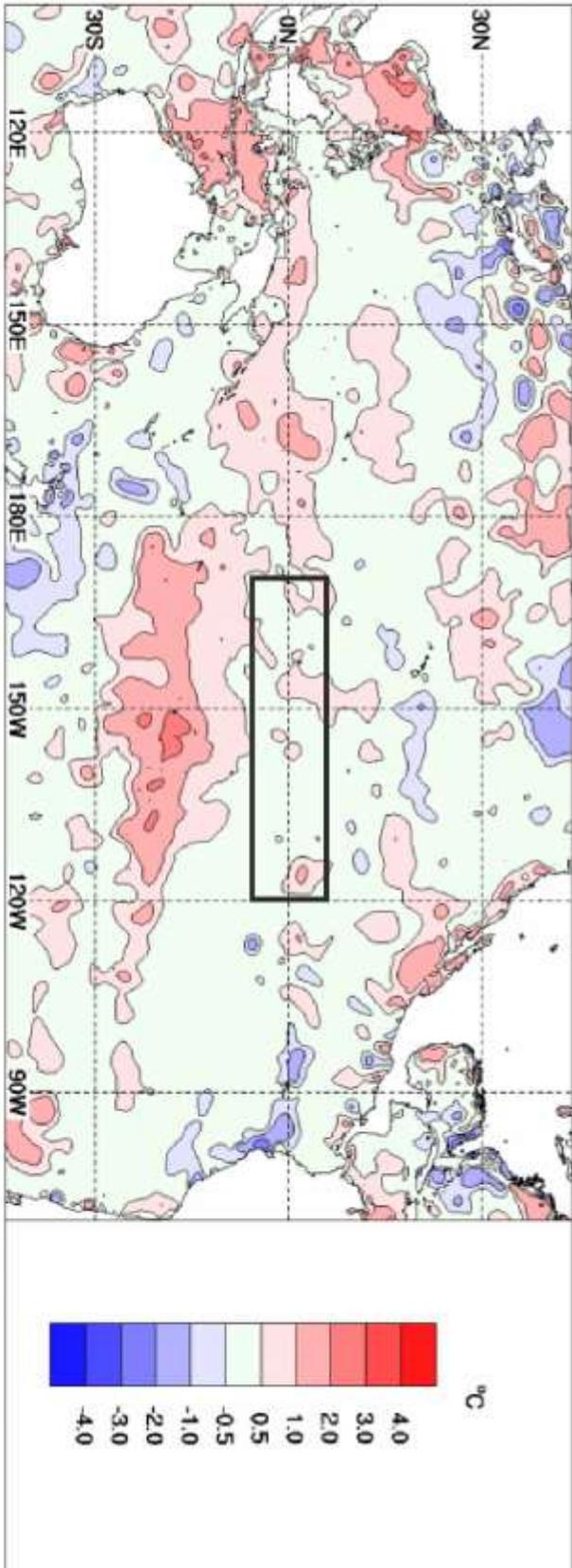
2010/2011 sea surface

Jan 2011 sea surface temperature difference from normal



Current Pacific Ocean temperatures

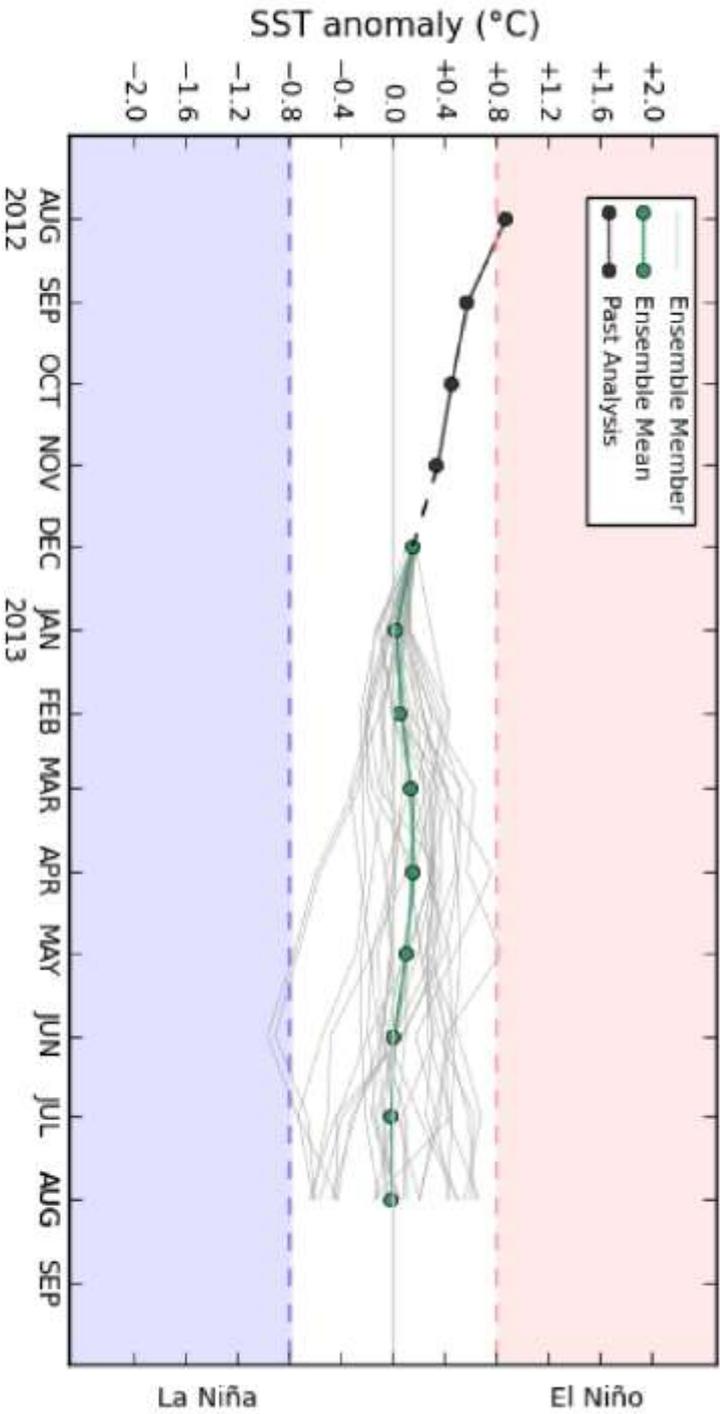
Current sea surface temperature difference from normal





The ocean - Nino3.4 Forecast

POAMA monthly mean NINO34 - Forecast Start: 1 DEC 2012

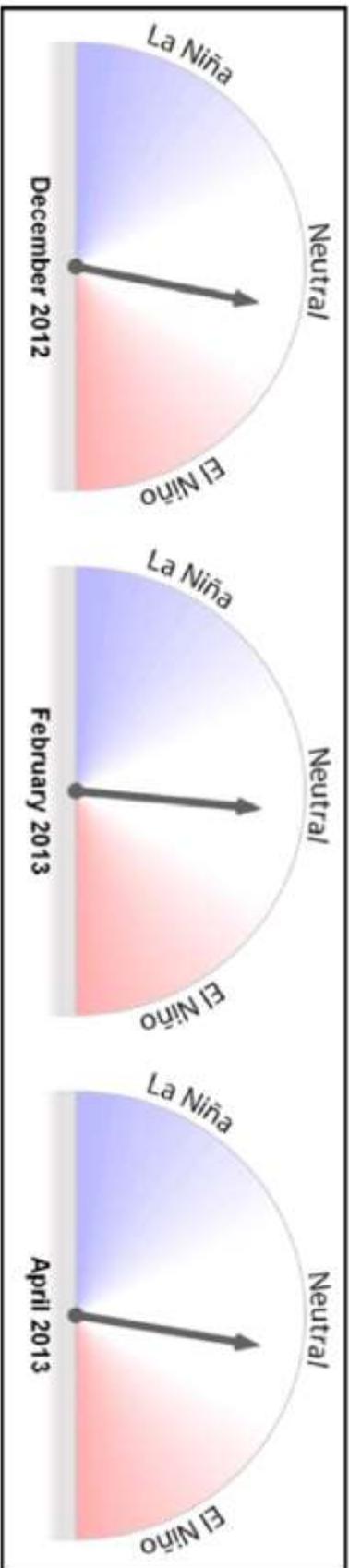


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Pacific Ocean summary

Global conditions indicating neutral conditions
Large parts of the Pacific currently warmer than normal
Global climate models suggest that the most likely scenario is neutral
through until late summer

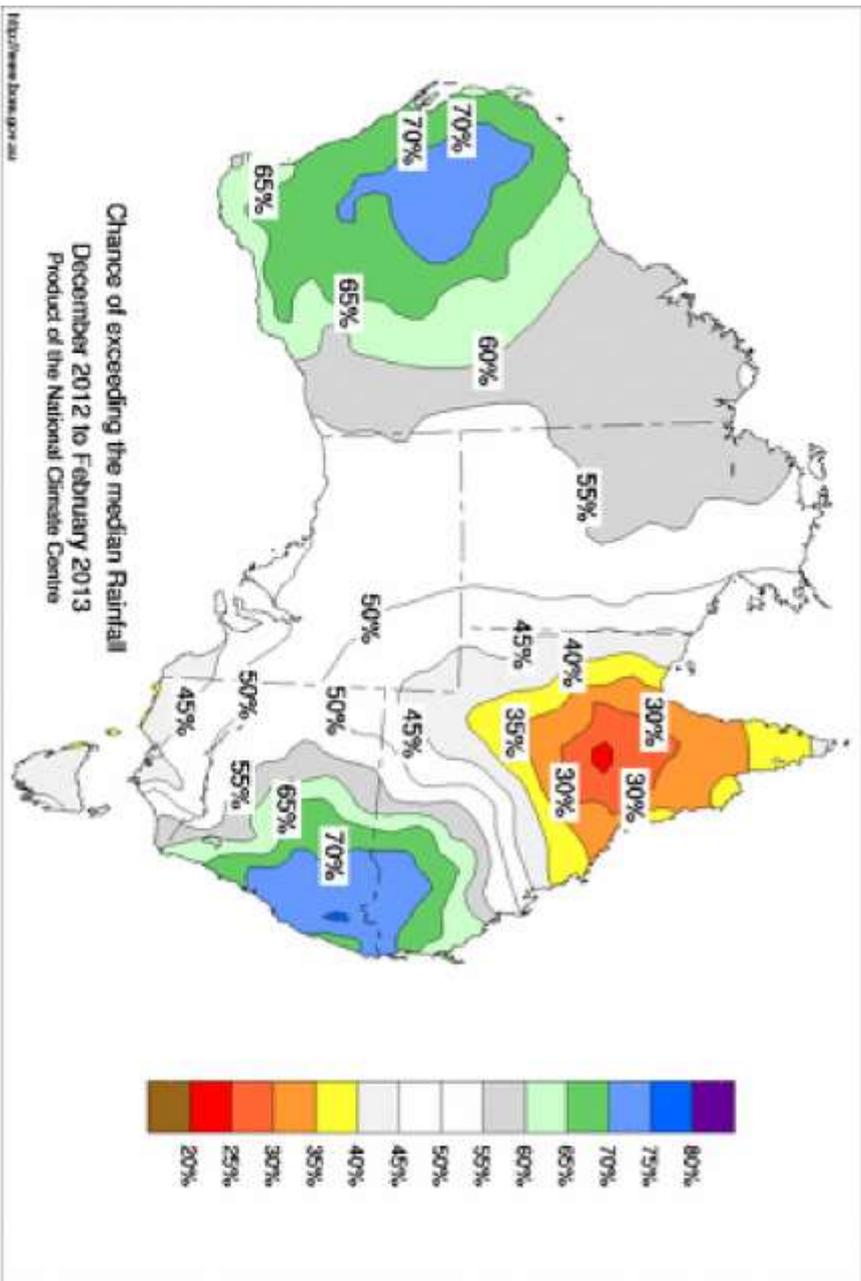




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Rainfall Outlook December - February

Chance of exceeding the Median Rainfall





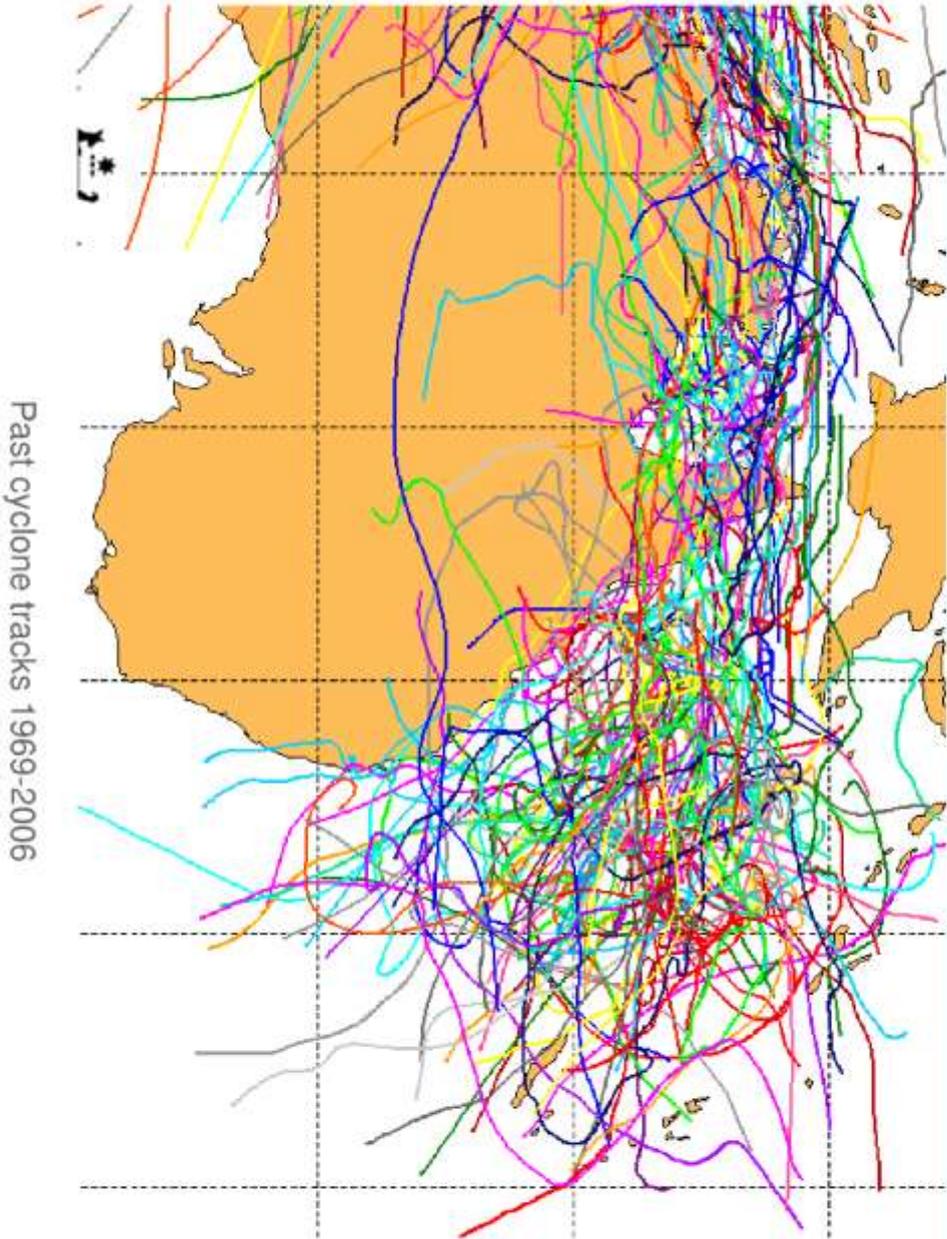
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Rainfall Outlook and Background Dec-Feb

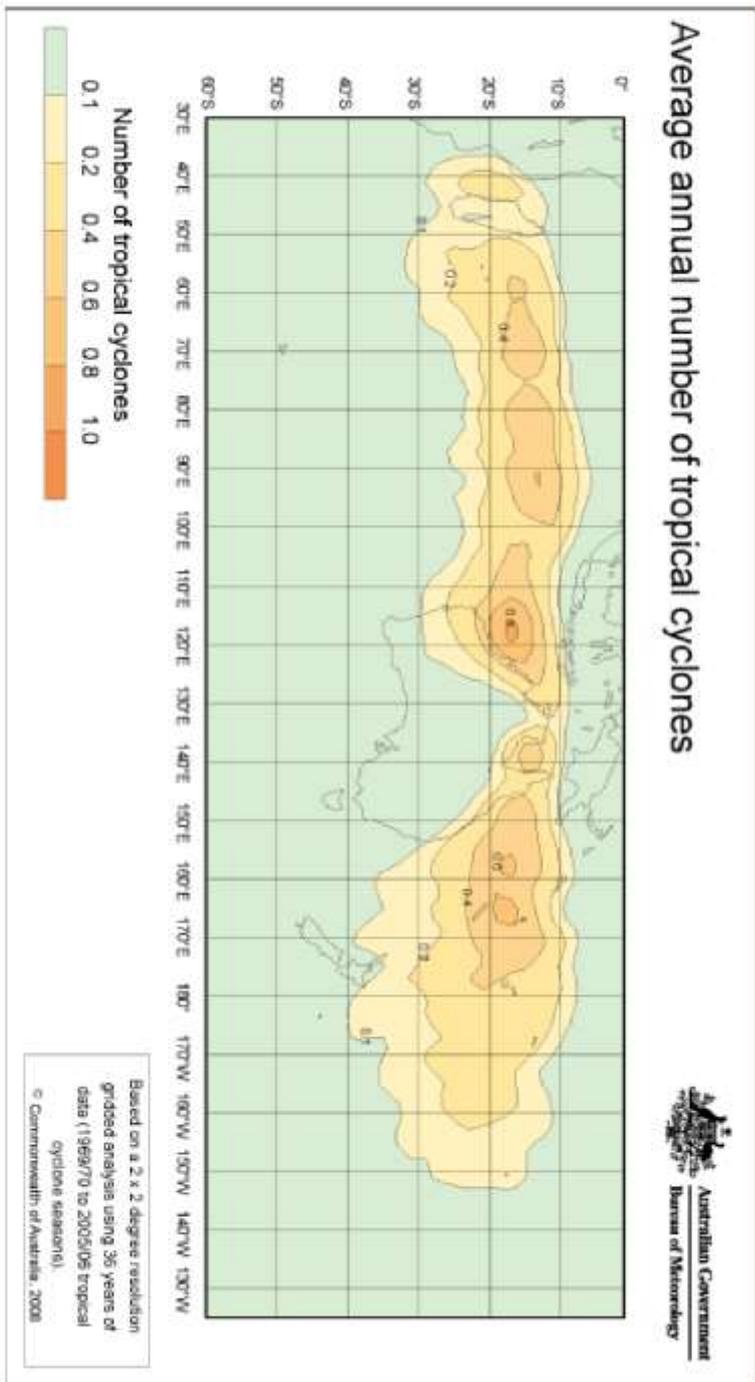
What's changed?

- New window – Dec-Feb
- Changes in the Pacific and Indian Oceans
- Indian Ocean had more influence in outlook than Pacific
- 6-7 years out of 10 would be above average and 3-4 would be below average
- Flood happen every year

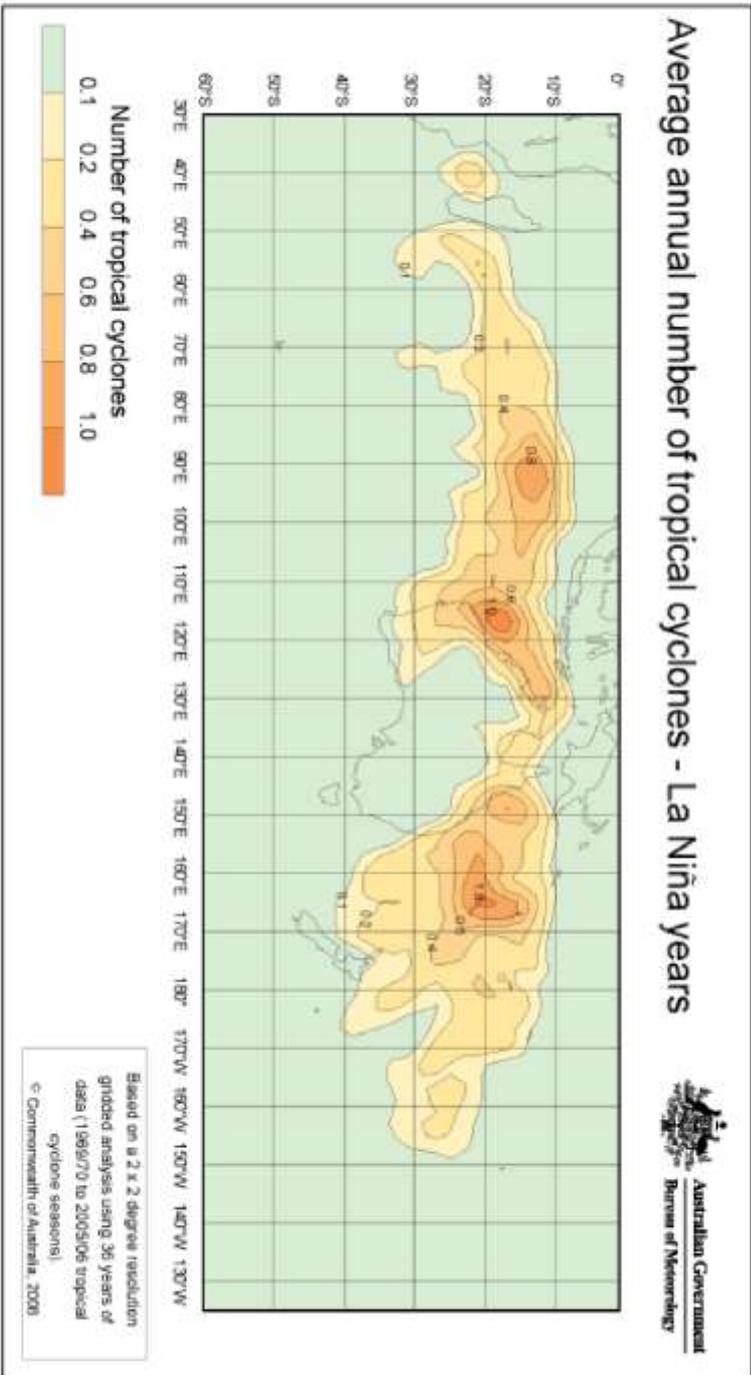
Seasonal Outlook Tropical Cyclones



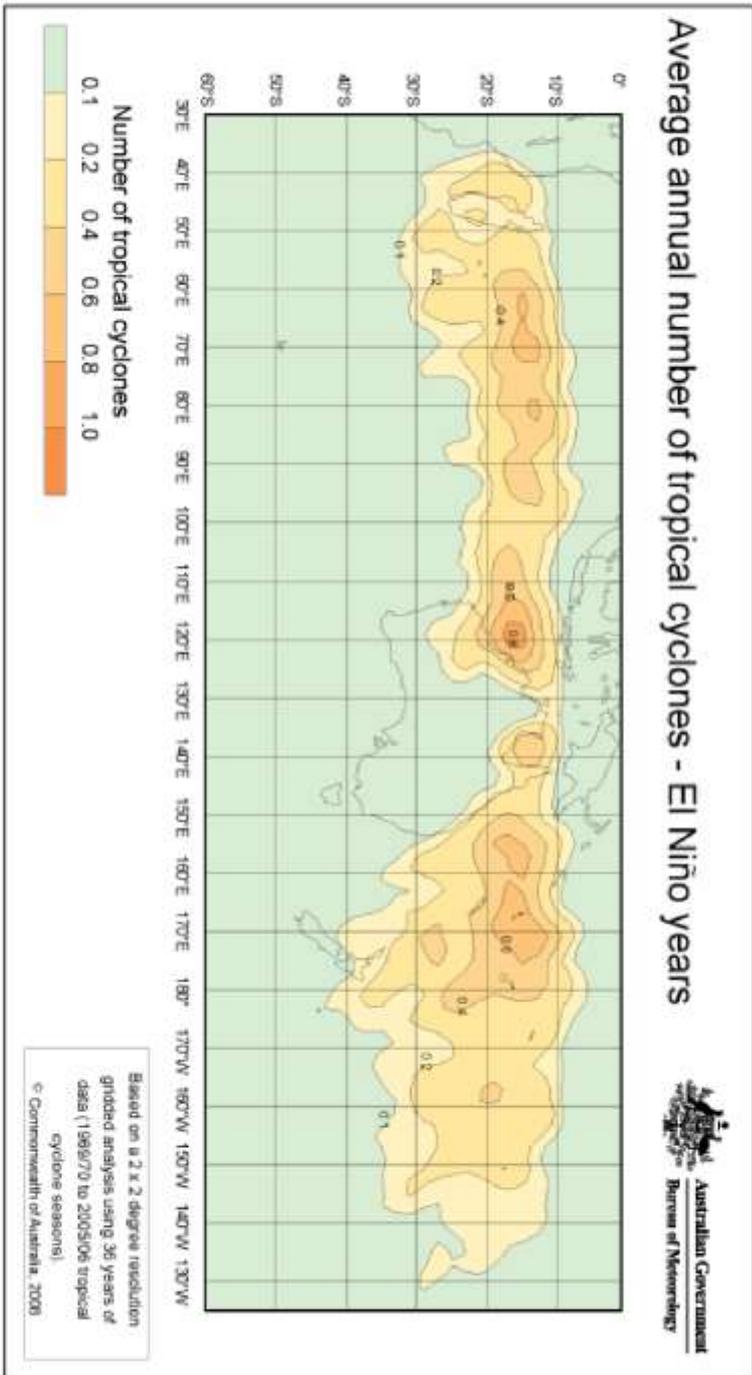
Tropical cyclones – all years



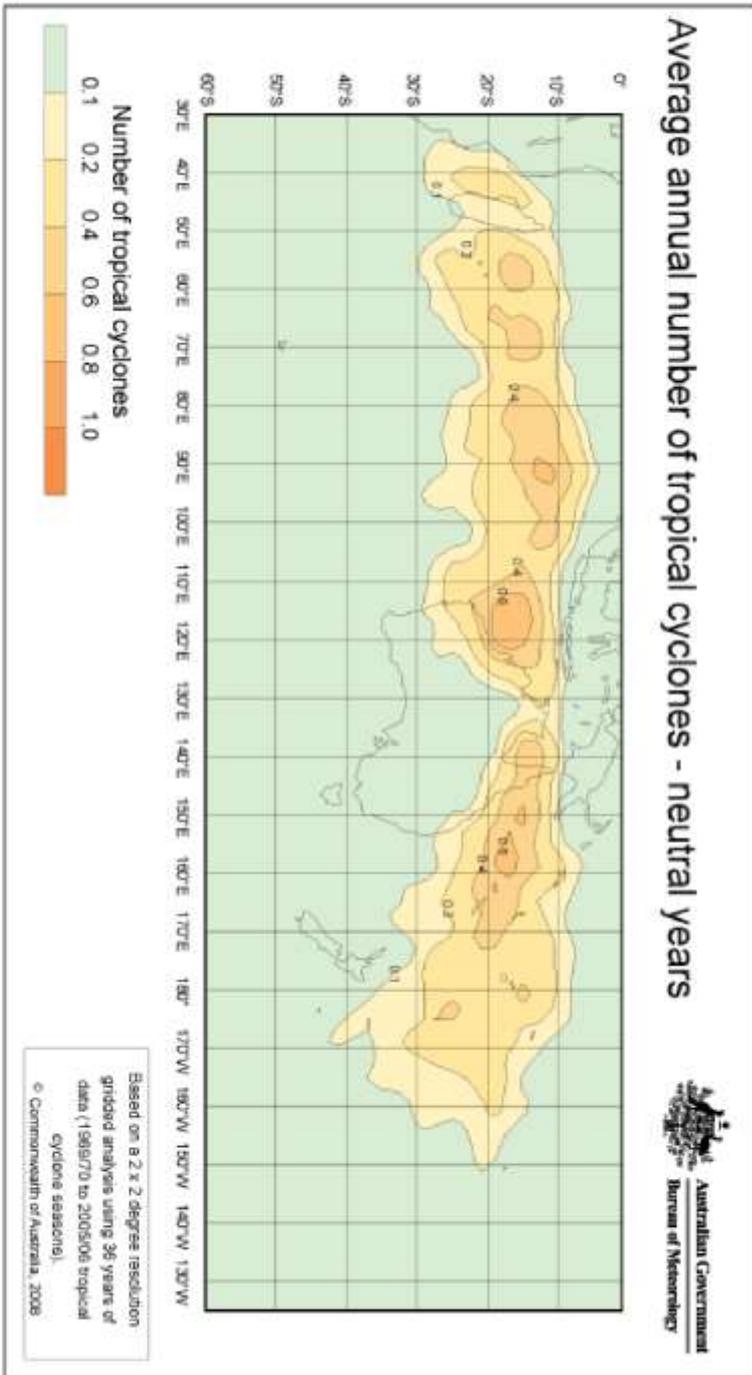
Tropical cyclones - La Niña years

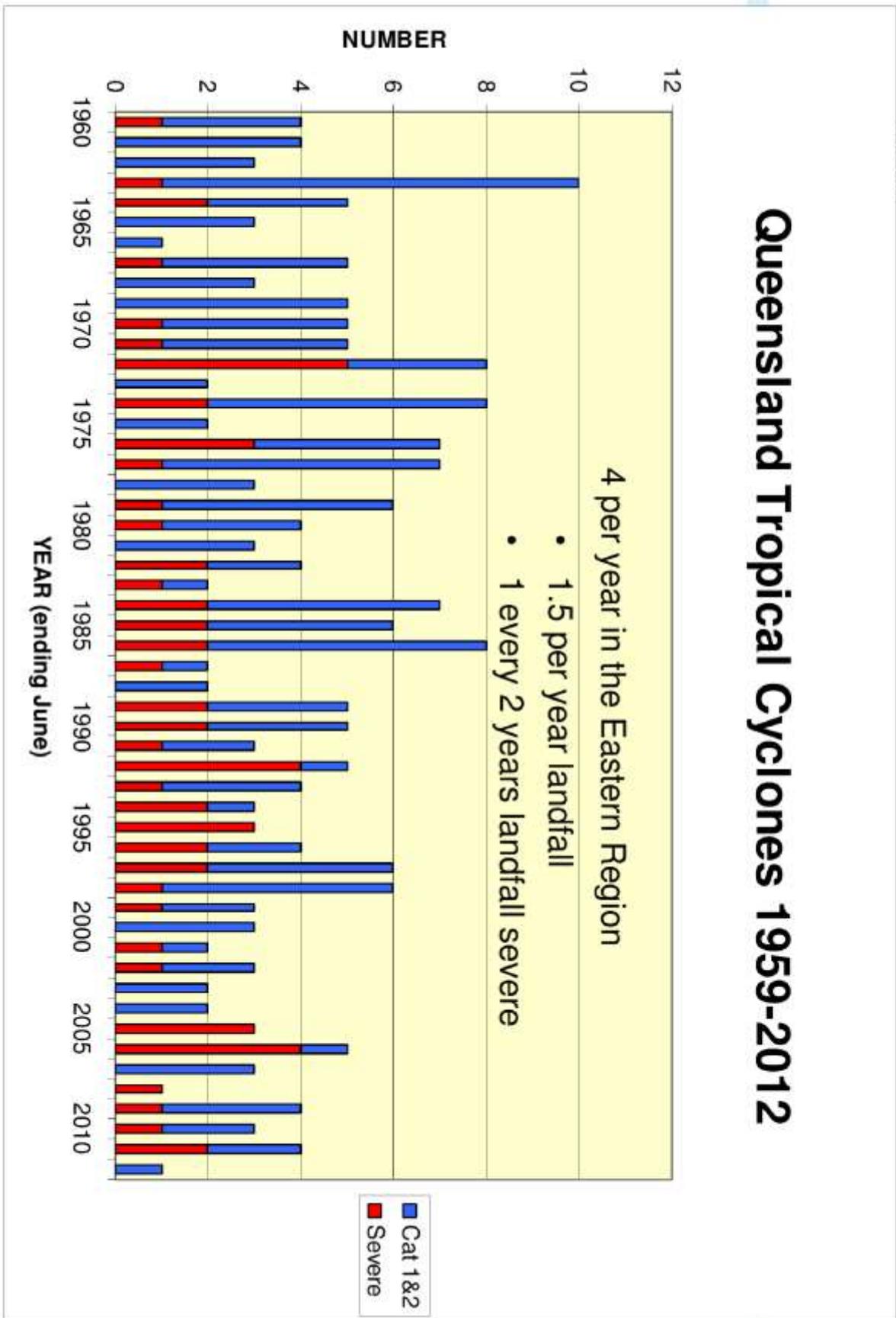


Tropical cyclones – El Niño years



Tropical cyclones – neutral years







Seasonal Outlook Tropical Cyclones

- Highly variable from year to year
- ~45% chance of exceeding median this season
- More activity typically in La Niña years
- Risk of multiple crossings is reduced in non-La Niña years
- Normally expect 4 in the Eastern Region (at sea) and around 1 coastal crossing.

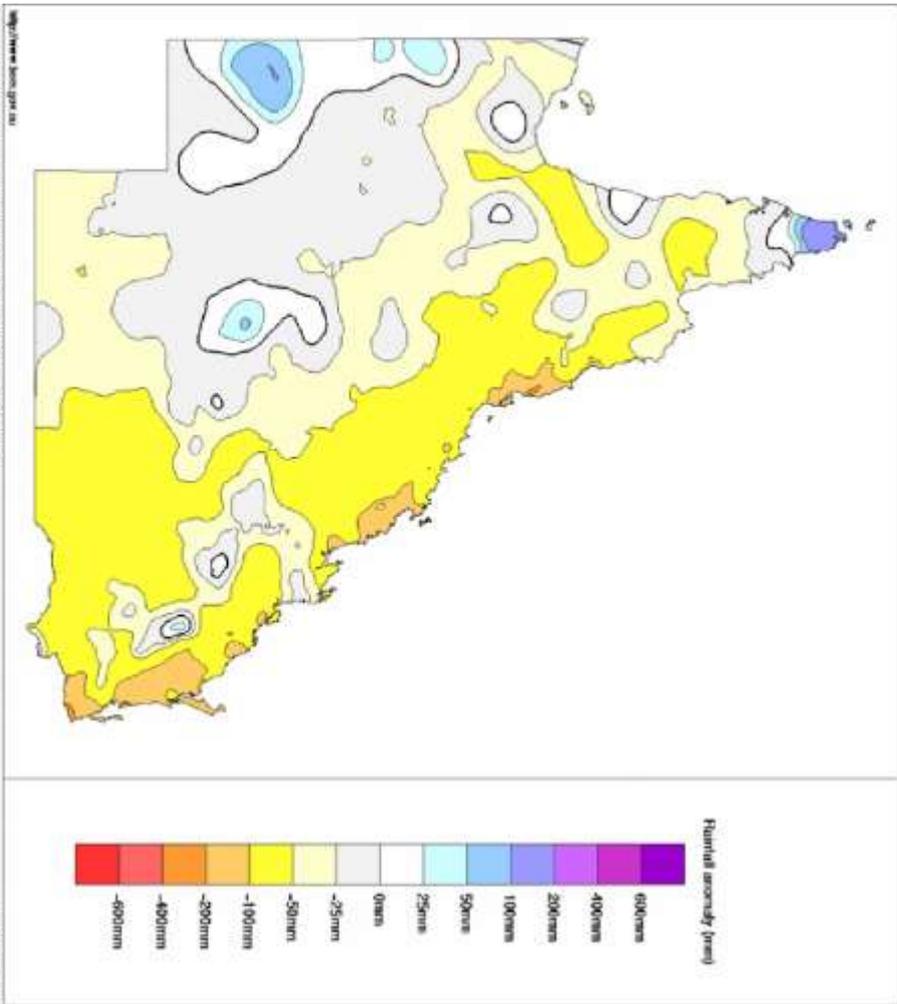




Australian Government
Bureau of Meteorology

Bushfire weather

Rainfall Anomalies (mm) 1 September to 30 November 2012
Product of the National Climate Centre



Current higher fuel levels
and lack of rain lead



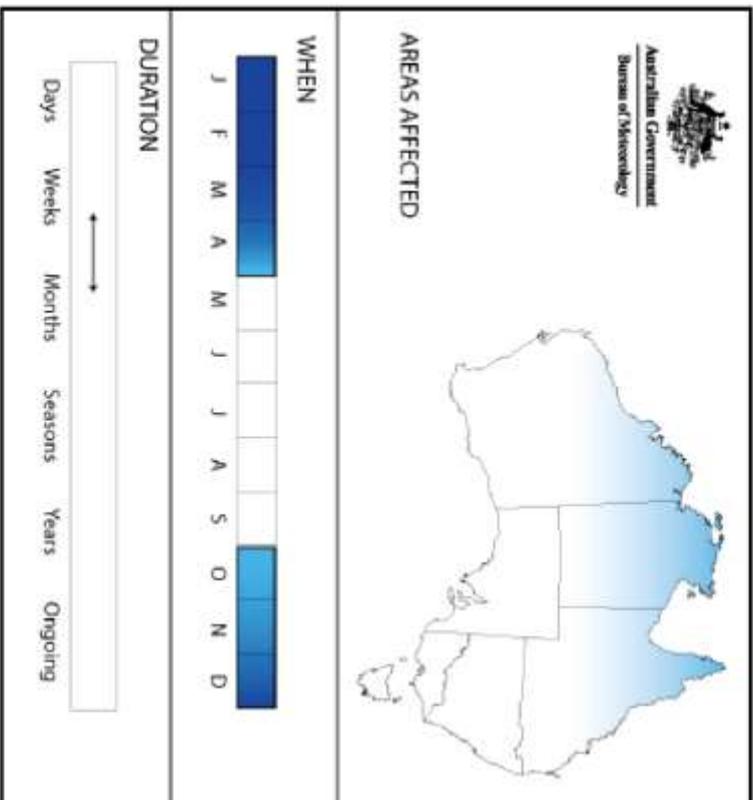
Tracking through the season – the MJO

The MJO is the major fluctuation in tropical weather on weekly to monthly timescales.

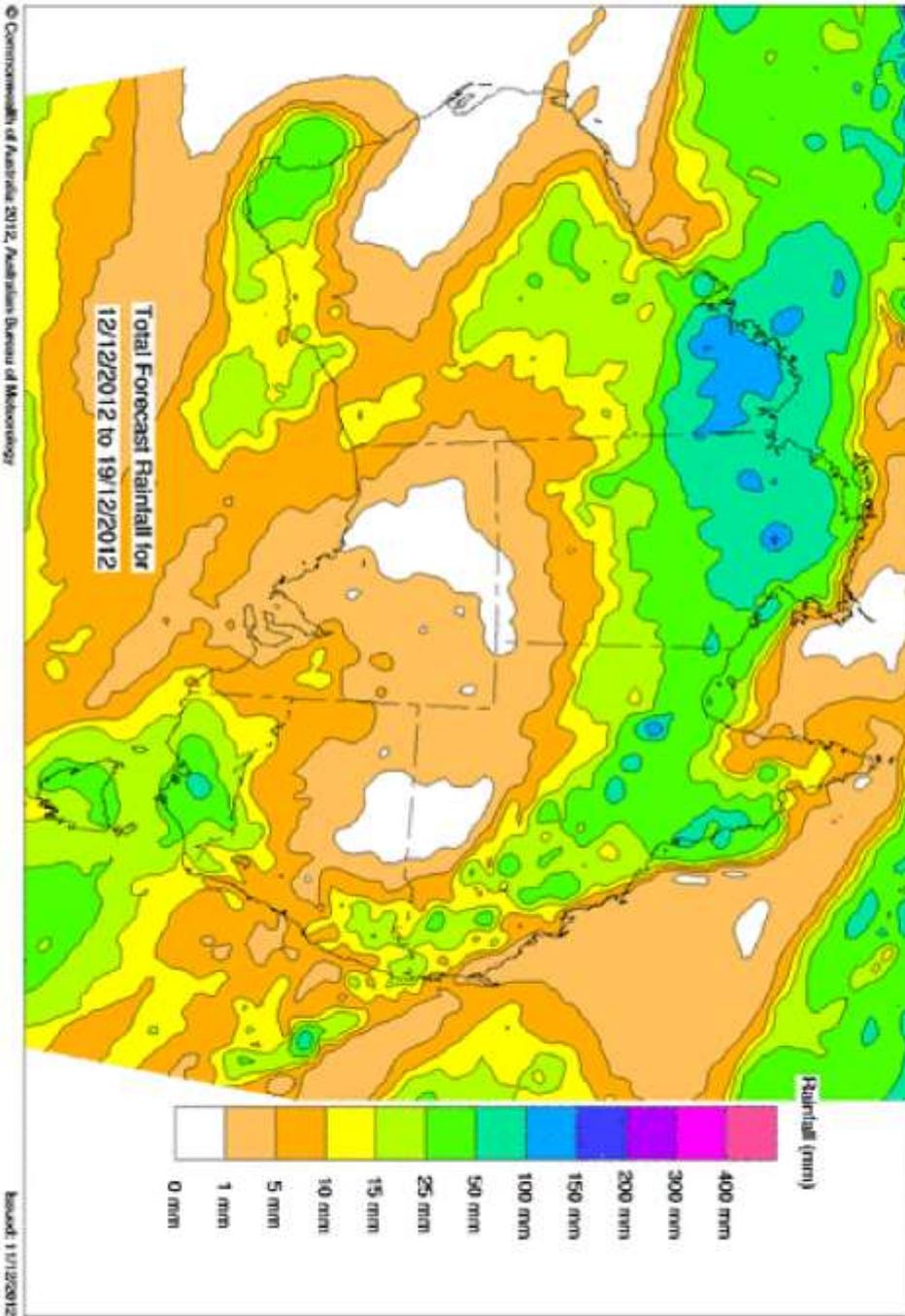
Eastward moving "pulse" of cloud and rainfall near the equator that typically recurs every 30 to 60 days.

It influences the timing, development and strength of the major global monsoon patterns, including the Indian and Australian monsoons.

Tropical cyclones are also more likely to develop in association with certain phases of a strong MJO event.



The next week





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4.0 MAYORAL MINUTE

4.1 Mayoral Minute

Date: 12 December 2012
Author: Steve Jones, Mayor
Responsible Officer: Ian Flint, Chief Executive Officer
File No: 1.1/17/06

The Mayor provided the meeting with an update on key issues currently being progressed.

- Queensland Reconstruction Authority (QRA) Update re: Lockyer Valley Restoration Program
- Federal Attorney General will be visiting the region in January 2013.
- Council Corporate Christmas Function.

RESOLUTION:

It was RESOLVED that the Mayoral Minute be received and noted.



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Digital Hubs funding negotiation with the Department of Broadband commenced on Monday 10 December 2012. The only potential impediment to the project going forward will be the timing of delivery of the link. A key condition will be to have the facility operating March 2013 with full capacity.

A license agreement for the helipad location at Lake Clarendon has been negotiated. That licence area will now include the larger area without compromising the airport design or approvals. That license has been signed off by the proponents and forwarded to Council. Establishing the timeframe for construction and determining a likely rating regime for the site remain outstanding issues.

Background research and internal meetings were held to discuss a LVRC Climate Change policy and strategy as referenced in the Operational Plan. Key issues will be the purpose and scope of the documents and the extent of stakeholder consultation that will be required.

Major Events

Australia Day Award entries have closed and event planning continues. Road closures are being worked through with Infrastructure Services in order to submit closure applications before Christmas.

Christmas decorations have now been installed in all areas of the region.

COMSEQ

Report from the meeting held on Friday 7 December 2012.

Topic	Discussion
Budget Discussion	Mayors broke into a closed session to discuss the budget and future strategic direction of the organisation.
COMSEQ Performance Plan	<ul style="list-style-type: none">• Performance plan will need to be modified from its current form.• Endorsed as an interim Performance Plan and will change subject to recent budget discussions and presented at next meeting.
Planning Reform	<ul style="list-style-type: none">• Debate ensued regarding whether DA benchmarking should be made available publically or internal to other Councils. Benchmarking currently consists primarily of assessment timeframes.
Waterway Priorities	<ul style="list-style-type: none">• COMSEQ proposed a regional corridors map for endorsement. Mayors agreed to take away and discuss with their Councillors to see if it was in the best interest of SEQ Councils.
Media Policy	<ul style="list-style-type: none">• Will allow other mayors to comment through the media on COMSEQ issues.• Cr Steve Jones raised the point that the message needs to be consistent and that solidarity is the key.

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Infrastructure Advocacy	<ul style="list-style-type: none"> • Heading into the federal election, it was strongly agreed that pressure needed to be maintained on the Federal Government to secure infrastructure funding. • Advocacy needs to focus on community agreement and lobbying in Canberra. • Mayors agreed to email ideas on strategies to COMSEQ. • Need to reduce the priorities list from 6 to 3.
Regional Plan	<ul style="list-style-type: none"> • Need to understand the State's current position on the regional plan • COMSEQ officers re seeking to increase pressure to have a seat at the table to discuss the future of the regional plan
Regional Planning and Growth Committee	<ul style="list-style-type: none"> • Discussed the States single State Planning Policies. • Discussed infrastructure charges and looking at review for non-residential developments.
Rural Communities Taskforce	<ul style="list-style-type: none"> • Looking at tools to integrate agriculture better into planning schemes. • Discussed the Rabbit Board. • Regional Tourism roundtable met and discussed food and wine festivals, events and better access to national parks.
LGAQ Update	<p>Three (3) main platforms:</p> <ol style="list-style-type: none"> 1) Infrastructure charges – currently not engaged by the State Government on this review. Need to be strong and get state to recognise the debt levels of council for infrastructure. Push to remove the cap on IC. 2) Constitutional Recognition – encouraging Councils to put in submission to the public enquiry. 3) DTMR super contracts – raised to LGAQ by Cr Steve Jones, LGAQ met with Minister Crisafulli to discuss and he will meet with LGAQ and DTMR on the super contracts advocacy.

2. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

3. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

4. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.



**ORDINARY COUNCIL
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5. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

6. Conclusion

That the Strategy and Planning report be received and noted.

**ORDINARY COUNCIL
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- The installation of Council new phone system was completed during November. The system is working well, with the processing of corporate e-mails to be transitioned to the Customer Service Centre from Records in early December.
- A significant and positive impact in service levels has occurred since the realignment of the Customer Services officer's hours with a greater focus on part-time employment. This change has given us the flexibility to more appropriately cater for peak and trough customer service times.
- The rebuilding of the Gatton Customer Service Centre has been further hindered by the discovery of asbestos.
- Customer Services officers have been working closely with officers from Facilities and Parks over processes for Cemeteries, Halls and Park bookings and the transition of the administration of these activities to Customer Services.

Information Services

- Detailed planning for the Data Centre project scheduled for the Christmas shutdown is in progress; however, at this stage, given the additional risks that have been identified through initial investigations it highly unlikely that the original scope of works can be executed in the proposed timeframe. Further investigation is a priority in order to provide sufficient information for a considered review and further planning of this critical foundational project.
- The procurement process for the implementation of Exponare and MapInfo Manager has been initiated. These GIS products are extensions of Council's existing suite of software solutions and are key inputs required for the integration of GIS into the new corporate software solution, One Council.
- Details of works undertaken during November on other current significant information technology projects follows.

Strategy / Activity / Project	Update	Next step
Hardware Audit.	A process has commenced to audit and subsequently recover under utilised desktop infrastructure (ie PCs, printers, etc).	Ongoing audit and equipment redeployed to ensure the best use of Council ICT assets.
Call Centre Software	Final configuration of the call centre software has been completed. Some minor issues with email queues remain outstanding.	Monitor project progress.
End Point Security	30% of Council's computer fleet have been upgraded with	Monitor project progress.



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	Symantec End Point security.	
Deployment Software	Council have developed and confirmed a project implementation schedule in conjunction with a third party vendor. Project is scheduled for completion in January 2013.	Package design work to be commenced in early December.

Strategy / Activity / Project	Update	Next step
Secure Large File Transfer / Internet Bandwidth	A 'tender exemption' has been endorsed by Council so that the necessary services needed to meet the aggressive timeframe for a dependant project (the digital hub) can be accommodated.	Finalize procurement processes – review of contract terms by legal.
Mobile Device Management	Deployment is going as per project schedule. All Council iPads and 50% of smart phone fleet have been ported to this management platform.	Complete deployment. Final draft of smart phone and tablet policies to be approved.

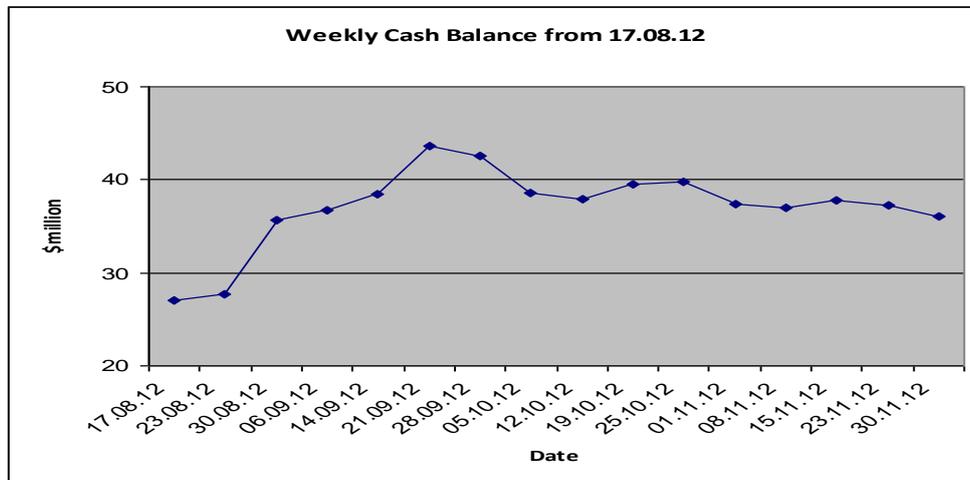
Right to Information

- At 30 November, there were 3 active Right to Information applications with Council.

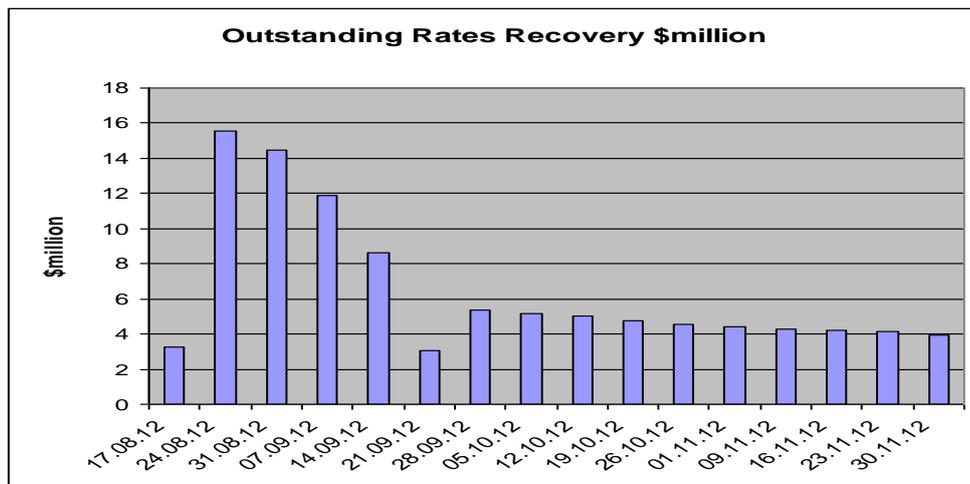
Finance

- The Certified General Purpose Financial Statement for the 2011/2012 Financial Year and 2011/2012 Independent Auditor's Report were received from the Queensland Auditor-General. A separate report on this issue will be tabled at Council's December 2012 Ordinary Meeting.
- Council's cash balance continues to be carefully managed to ensure that we have the financial capacity to deliver our 2012/2013 Capital Works and Infrastructure Recovery Programs. At 30 November, Council cash balance was \$36.08 million. A graph of recent movements in Council's cash balance follows.

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- Throughout November, Council officers and our debt recovery agents were actively engaged in the recovery of outstanding rates and utility charges. At 30 November 2012 outstanding rates and utility charges were \$3.96 million which is an improvement of \$0.6 million on the end of October 2012 position.



- During November, the corporate overhead allocation model for 2012/2013 was also substantially completed. This is a key tool in the calculation of our annual fees and charges.
- Work also continued on the development of a chart of accounts for Council's new corporate software and on the development of revised procurement policies and procedures including a procurement handbook and manual. Substantial work also occurred on the development of Council conditions of offer and conditions of contract

Human Resources

- At 30 November, there were 365 full time equivalent employees employed by Council.
- During November, Human Resources officers continued to work on the finalisation of outstanding position descriptions and performance plans which are now substantially complete.



**ORDINARY COUNCIL
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- A significant amount of training focused upon change management and changes to Council's business models linked to the implementation of Council's new corporate software also occurred during November.
- At 30 November 2012, there were four outstanding workplace health and safety issues and three outstanding disciplinary issues.
- As mention in the Customer Services' section, asbestos was discovered within the Gatton Administration Building; the asbestos kitchen floor tiles will require assessment and removal prior to the scheduled refurbishment project continuing.

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.

5. Financial and Resource Implications

There are no financial or resource implications associated with this report.

6. Delegations/Authorisations

There are no delegation or authorisation issues associated with this report.

7. Communication

No communication is required in relation to this report.

8. Conclusion

A significant workload continues within the Group as we continue to enhance the finance, procurement, customer services, human resources and information technology units of Council.



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9.2 General Purpose Financial Statement - 2011/2012

Date: 12 December 2012
Author: David Lewis, Group Manager Corporate Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: 1.1/17/14.1 1.2/1/14

Summary:

Under *Section 161 of the Local Government (Finance, Plans and Reporting Regulation) 2010*, a copy of Council's general purpose financial statement for the 2011/2012 financial year is required to be given to the auditor general no later than 15 September 2012.

Under *Section 162 of the Local Government (Finance, Plans and Reporting Regulation) 2010*, a copy of the auditor-general's report about Council's 2011/2012 general purpose financial statement must be presented by the mayor at the next ordinary meeting of Council following receipt of the report by Council.

Attached are copies of Council's certified General Purpose Financial Statement for the 2011/2012 Financial Year and the Queensland Audit-General's Independent Audit Report on this statement.

The Queensland Auditor-General has issued a qualified audit opinion on Council's General Purpose Financial Report for 2011/2012 Financial Year in relation to Council's comparative asset information for 2011.

Officer's Recommendation:

THAT Council resolves to receive and note the certified General Purpose Financial Statement for the 2011/2012 Financial Year and the 2011/2012 Independent Auditor's Report on this statement.

RESOLUTION:

THAT Council resolves to receive and note the certified General Purpose Financial Statement for the 2011/2012 Financial Year and the 2011/2012 Independent Auditor's Report on this statement.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 2840

CARRIED

7/0



**ORDINARY COUNCIL
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Report

1. Introduction

Under existing legislation and current Accounting Standards, a general purpose financial statement is to be prepared by Council and independently audited by the Queensland Auditor-General each financial year.

2. Background

In the Queensland Auditor General's report on Council's General Purpose Financial Statement for the 2010/2011 Financial Year, Council's statement was qualified on the basis that Council could not demonstrate the written down value of its roads and drainage assets at 30 June 2011 due to the extensive damage to its road, bridge and drainage assets caused by the January 2011 natural disaster.

3. Report

Under *Section 161 of the Local Government (Finance, Plans and Reporting Regulation) 2010*, a copy of Council's general purpose financial statement for the 2011/2012 financial year is required to be given to the auditor general no later than 15 September 2012. This statement is also to be accompanied by a certificate in the approved form given by the mayor and chief executive officer, certifying that the statement has been prepared in accordance with the relevant accounting documents and that the statement accurately reflects Council's financial performance and position for the financial year.

Council complied with these legislative requirements.

Under *Section 162 of the Local Government (Finance, Plans and Reporting Regulation) 2010*, a copy of the auditor-general's report about Council's 2011/2012 general purpose financial statement must then be presented by the mayor at the next ordinary meeting of Council following receipt of the report.

Attached are copies of Council's certified General Purpose Financial Statement for the 2011/2012 financial year and the Queensland Auditor-General's Independent Audit Report on this document.

The Queensland Auditor-General has issued a qualified audit report for the General Purpose Financial Report for 2011/2012 Financial Year in relation to Council's comparative asset information for 2011. In relation to the 2011 asset information, in the opinion of the Queensland Auditor-General, Council was unable to demonstrate the written down value of its roads and drainage assets due to the extensive damage to road, bridge and drainage assets caused by the January 2011 natural disaster. This is basically a carry-over from the audit of Council's General Purpose Financial Statement for the 2010/2011 Financial Year.

Apart from this qualification, in the Queensland Auditor-General's Independent Auditor-General's report audit opinion, the auditor states that

"i) *the prescribed requirements in relation to the establishment and keeping of accounts have been complied with in all material aspects; and*

- ii) *the financial report presents a true and fair view, in accordance with the prescribed accounting standards, of the financial performance and cash flows of Lockyer Valley Regional Council for the financial year 1 July 2011 to 30 June 2012 and of the financial position at the end of the year.”*

Apart from the issue with the 2011 comparative information, the Queensland Audit-General' Independent Audit Report represents a good result for Council and reflects favourably on Council's financial policies and procedures and the professionalism of our officers.

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.

5. Financial and Resource Implications

There are no financial or resource implications associated with this report.

6. Delegations/Authorisations

There are no delegation or authorisation issues associated with this report.

7. Communication

No communication is required in relation to this report.

8. Conclusion

The Queensland Auditor-General has issued a qualified opinion on Council's General Purpose Financial Report for the 2011/2012 Financial Year in relation to Council's comparative asset information for 2011.

8. Conclusion

The Queensland Auditor-General has issued a qualified opinion on Council's General Purpose Financial Report for the 2011/2012 Financial Year in relation to Council's comparative asset information for 2011.

LOCKYER VALLEY REGIONAL COUNCIL**Financial Statements**

For the year ended 30 June 2012

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LOCKYER VALLEY REGIONAL COUNCIL

Statement of Comprehensive Income
For the year ended 30 June 2012

	Note	2012 \$	2011 \$
Income			
Revenue			
Recurrent revenue			
Rates and levies	3 (a)	23,892,320	21,777,934
Fees and charges	3 (b)	4,761,602	4,050,630
Rental and levies	3 (c)	439,366	338,584
Interest received	3 (d)	3,231,633	2,948,647
Sales of contract and recoverable works	3 (f)	3,398,546	2,484,748
Other recurrent income	3 (g)	700,107	672,454
Distribution from EGLWB	3 (h)	2,245	702,113
Grants, subsidies, contributions and donations	4 (i)	61,979,149	44,956,660
Total recurrent revenue		<u>98,404,968</u>	<u>77,931,770</u>
Capital revenue			
Grants, subsidies, contributions and donations	4 (ii)	21,427,245	10,430,119
		<u>21,427,245</u>	<u>10,430,119</u>
Total revenue		<u>119,832,213</u>	<u>88,361,889</u>
Capital income	5	-	438,757
Total income	2	<u>119,832,213</u>	<u>88,800,646</u>
Expenses			
Recurrent expenses			
Employee benefits	7	(26,360,278)	(19,245,767)
Materials and services	8	(77,790,312)	(44,456,159)
Finance costs	9	(463,971)	(44,266)
Depreciation	10	(10,678,627)	(8,049,024)
Total recurrent expenses		<u>(115,293,188)</u>	<u>(71,795,216)</u>
Capital expenses			
Loss on transfer of assets to Queensland Urban Utilities	34	-	(18,911,502)
Other capital expenses	11	(22,224,316)	(879,590)
Total expenses		<u>(137,517,504)</u>	<u>(91,586,308)</u>
Share of profit from associate	3 (e)	1,194,434	1,192,186
Net result		<u>(16,490,857)</u>	<u>(1,593,476)</u>
Other comprehensive income			
Increase in asset revaluation surplus	25	32,754,930	31,383
Total other comprehensive income		<u>32,754,930</u>	<u>31,383</u>
Total comprehensive income for the period		<u>16,264,073</u>	<u>(1,562,093)</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.



LOCKYER VALLEY REGIONAL COUNCIL

Statement of Financial Position

As at 30 June 2012

	Note	2012 \$	2011 \$
Current Assets			
Cash assets and cash equivalents	13	25,983,214	26,790,668
Cash investments	16	11,500,000	-
Trade and other receivables	14 (a)	8,007,505	9,596,892
Inventories	15	879,679	999,615
		<u>46,370,398</u>	<u>37,387,175</u>
Non-current assets classified as held for sale	17	93,000	93,000
		<u>46,463,398</u>	<u>37,480,175</u>
Non-current Assets			
Trade and other receivables	14 (b)	14,734,969	14,734,969
Investment in Associate	18(a)	24,048,175	23,532,457
Other Financial Assets	18(b)	40,000	40,000
Investment properties	19	3,230,000	3,480,000
Property, plant and equipment	20 (a)	361,300,642	317,651,516
		<u>403,353,786</u>	<u>359,438,942</u>
TOTAL ASSETS		<u>449,817,184</u>	<u>396,919,117</u>
Current Liabilities			
Trade and other payables	21	11,875,911	14,628,600
Provisions	22	450,000	500,000
Borrowings	23	941,890	122,696
Other	24	3,875	-
		<u>13,271,676</u>	<u>15,251,296</u>
Non-current Liabilities			
Trade and other payables	21	1,255,487	1,099,536
Provisions	22	17,498,357	2,608,993
Borrowings	23	23,869,264	300,964
		<u>42,623,108</u>	<u>4,009,493</u>
TOTAL LIABILITIES		<u>55,894,784</u>	<u>19,260,789</u>
NET COMMUNITY ASSETS		<u>393,922,400</u>	<u>377,658,328</u>
Community Equity			
Asset revaluation surplus	25	79,321,711	46,566,781
Retained surplus (deficiency)	26	292,569,865	313,819,954
Reserves	27	22,030,824	17,251,593
TOTAL COMMUNITY EQUITY		<u>393,922,400</u>	<u>377,658,328</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.



LOCKYER VALLEY REGIONAL COUNCIL

Statement of Changes in Equity
For the year ended 30 June 2012

Note	Total		Retained surplus (deficit)		Reserves		Asset revaluation surplus	
	2012	2011	2012	2011	2012	2011	2012	2011
	\$	\$	\$	\$	\$	\$	\$	\$
Balance at beginning of period	377,658,328	379,220,421	313,839,934	303,053,444	17,251,593	15,017,140	46,566,281	53,140,837
Net result	(16,490,837)	(1,593,476)	(16,490,837)	(1,593,476)				
Other comprehensive income for the period								
Revaluations:								
Property, plant & equipment	32,754,930	31,383						
Total comprehensive income for period	303,922,400	377,658,328	307,349,097	301,458,968	17,251,593	23,047,140	79,321,711	53,172,220
Transfers (to) from retained earnings and recurrent reserves			(461,624)	(8,070,027)	461,624	8,070,027		
Transfers (to) from retained earnings and capital reserves			(4,217,608)	13,865,574	4,217,608	(13,865,574)		
Asset revaluation transferred to retained earnings				6,805,439				(6,605,439)
Balance at end of period	303,922,400	377,658,328	297,569,865	315,839,954	22,030,824	17,251,593	79,321,711	46,566,281

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.



LOCKYER VALLEY REGIONAL COUNCIL

Statement of Cash Flows

For the year ended 30 June 2012

	Note	2012 \$	2011 \$
Cash flows from operating activities :			
Receipts			
Receipts from customers		96,121,326	78,423,637
Dividend received		534,589	183,510
Income tax equivalent received		394,233	204,293
Interest received		3,324,300	3,006,970
Payments			
Payments to suppliers		(106,660,266)	(60,061,073)
Interest expense		(54,297)	(32,442)
Net cash inflow (outflow) from operating activities	33	<u>(6,340,115)</u>	<u>21,724,895</u>
Cash flows from investing activities:			
Commonwealth government grants		2,806,821	454,021
State Government subsidies & grants		14,228,473	2,213,530
Other Non-Government Subsidies		194,819	-
Capital contributions		508,044	1,098,223
Payments for property, plant and equipment		(26,879,283)	(24,483,952)
Payments for investment property		-	(2,456,595)
Net transfer (to) from cash investments	16	(11,500,000)	-
Proceeds from sale of property plant and equipment	6	1,786,293	242,321
Net cash inflow (outflow) from investing activities		<u>(18,854,833)</u>	<u>(22,932,452)</u>
Cash flows from financing activities:			
Proceeds from borrowings	23	24,510,183	-
Repayment of borrowings	23	(122,689)	(114,362)
Net cash inflow (outflow) from financing activities		<u>24,387,494</u>	<u>(114,362)</u>
Net increase (decrease) in cash and cash equivalents held		<u>(807,454)</u>	<u>(1,321,919)</u>
Cash and cash equivalents at beginning of the financial year		26,790,668	28,112,587
Cash and cash equivalents at end of the financial year	13	<u>25,983,214</u>	<u>26,790,668</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

- 1 Significant accounting policies**
- 1.1 Basis of preparation**
These general purpose financial statements are for the period 1 July 2011 to 30 June 2012 and have been prepared in compliance with the requirements of the Local Government Act 2009 and the Local Government (Finance, Plans and Reporting) Regulation 2010. Consequently, these financial statements have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standards Board.
- These financial statements have been prepared under the historical cost convention except for the revaluation of certain non-current assets.
- 1.2 Statement of compliance**
These general purpose financial statements comply with all accounting standards and interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to Council's operations and effective for the current reporting period. Because the Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS), to the extent these inconsistencies are applied, these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation and impairment gains and losses within a class of assets, and the timing of the recognition of non-reciprocal grant revenue.
- Basis of consolidation**
Lockyer Valley Regional Council had no controlled entities for the 2012 financial year.
Lockyer Valley Regional Council has four members out of six members on the board of the Esk-Gatton-Laidley Water Board. Esk-Gatton-Laidley Water Board is a jointly controlled local government entity under the Local Government Act 2009.
- 1.3 Constitution**
Lockyer Valley Regional Council is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.
- 1.4 Date of authorisation**
The financial statements are authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.
- 1.5 Currency**
The Council uses the Australian dollar as its functional currency and its presentation currency.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

1.6 Adoption of new and revised Accounting Standards

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective for annual report periods beginning on or after:

AASB 9 Financial Instruments (December 2009)	1 January 2013
AASB 10 Consolidated Financial Statements	1 January 2013
AASB 11 Joint Arrangements	1 January 2013
AASB 12 Disclosure of interests in other entities	1 January 2013
AASB 13 Fair Value Measurement	1 January 2013
AASB 119 Employee benefits (completely replaces existing standard)	1 January 2013
AASB 127 Separate Financial Statements (replaces the existing standard together with AASB 10)	1 January 2013
AASB 128 Investments in Associates and Joint Ventures (replaces the existing standard)	1 January 2013
AASB 1053 Application of Tiers of Australian Accounting Standards	1 July 2013
2009-11 Amendments to Australian Accounting Standards arising from AASB 9 (December 2009)	1 January 2013
AASB 2010-2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements	1 July 2013
AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)	1 January 2013
AASB 2010-8 Amendments to Australian Accounting Standards - Deferred Tax: Recovery of Underlying Assets	1 January 2012
AASB 2010-10 Further Amendments to Australian Accounting Standards - Removal of Fixed Dates for First-time Adopters	1 January 2013
AASB 2011-2 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project Reduced Disclosure Requirements	1 July 2013
AASB 2011-3 Amendments to Australian Accounting Standards- Orderly Adoption of Changes to the ABS GFS Manual and Related Amendments	1 July 2012
AASB 2011-4 Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements	1 July 2013
AASB 2011-6 Amendments to Australian Accounting Standards- Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation - Reduced Disclosure Requirements	1 July 2013
AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards	1 January 2013
AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13	1 January 2013
AASB 2011-9 Amendments to Australian Accounting Standards - Presentation of Items of Other Comprehensive Income	1 July 2012
AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011)	1 January 2013
AASB 2011-11 Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements	1 July 2013
AASB 2011-12 Amendments to Australian Accounting Standards arising from Interpretation 20 (AASB 1)	1 January 2012
AASB 2011-13 Amendments to Australian Accounting Standard - Improvements to AASB 1049	1 July 2012
Interpretation 20 Stripping Costs in the Production Phase of a Surface Mine	1 January 2013



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

AASB 9, which replaces AASB 139 Financial Instruments: Recognition and Measurement, is effective for reporting periods beginning on or after 1 January 2013 and must be applied retrospectively. The main impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets. Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories: fair value and amortised cost and financial assets will only be able to be measured at amortised cost where very specific conditions are met.

As a result, Council will be required to measure its financial assets at fair value.

Consolidation Standards

The AASB issued a suite of six related accounting standards which are effective for annual reporting periods beginning on or after 1 January 2013. These standards:

- AASB 10 Consolidated Financial Statements
- AASB 11 Joint Arrangements
- AASB 12 Disclosure of Interests in Other Entities
- AASB 127 Separate Financial Statements
- AASB 128 Investments in Associates and Joint Ventures
- AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards

aim to improve the accounting requirements for consolidated financial statements, joint arrangements and off balance sheet vehicles. The AASB is still considering whether these standards need to be modified for application by not-for-profit entities. Consequently, not-for-profit entities are not currently permitted to apply these standards prior to the mandatory application date. As council is a not-for-profit entity, no assessment has been made of the potential impact. An assessment of the impact will be made when the not-for-profit requirements are finalised.

AASB 13 Fair Value Measurement (AASB 13)

AASB 13 applies to reporting periods beginning on or after 1 January 2013. The standard sets out a new definition of "fair value", as well as new principles to be applied when determining the fair value of assets and liabilities. The new requirements will apply to all of the Council's assets and liabilities (excluding leases) that are measured and/or disclosed at fair value or another measurement based on fair value. The potential impacts of AASB 13 relate to the fair value measurement methodologies used, and financial statement disclosures made in respect of, such assets and liabilities.

Lockyer Valley Regional Council has commenced reviewing its fair value methodologies (including instructions to valuers, data used and assumptions made) for all items of property, plant and equipment measured at fair value to determine whether those methodologies comply with AASB 13.

To the extent that the methodologies do not comply, changes will be necessary. While the Council is yet to complete this review, no significant changes are anticipated, based on the fair value methodologies presently used. Therefore, and at this stage, no consequential material impacts are expected for the Lockyer Valley Regional Council's property, plant and equipment in 2013-14.

AASB 13 will require an increased amount of information to be disclosed in relation to fair value measurements for both assets and liabilities. To the extent that any fair value measurement for an asset or liability uses data that is not "observable" outside the Council, the amount of information to be disclosed will be relatively greater.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012**Amendments to AASB 101 Presentation of Financial Statements**

The AASB 101 Amendments require council to group items presented in other comprehensive income into those that, in accordance with other standards: (a) will not be reclassified subsequently to profit or loss and (b) will be reclassified subsequently to profit or loss when specific conditions are met. It is applicable for annual periods beginning on or after 1 July 2012. The Council's management expects this will change the current presentation of items in other comprehensive income; however, it will not affect the measurement or recognition of such items.

Amendments to AASB 119 Employee Benefits

A revised version of AASB 119 Employee Benefits applies from reporting periods beginning on or after 1 January 2013. The revised AASB 119 is generally to be applied retrospectively.

The revised standard includes changed criteria for accounting for employee benefits as "short-term employee benefits".

Had the Lockyer Valley Regional Council applied the revised standard this year annual leave currently classified as a 'short-term benefit' would have been reclassified as a 'long-term benefit'. However, no reported amounts would have been amended as the Council already discounts the annual leave liability to present value in respect of amounts not expected to be settled within 12 months (refer Note 1.21).

The concept of "termination benefits" is clarified and the recognition criteria for liabilities for termination benefits will be different. If termination benefits meet the timeframe criterion for "short-term employee benefits", they will be measured according to the AASB 119 requirements for "short-term employee benefits". Otherwise, termination benefits will need to be measured according to the AASB 119 requirements for "other long-term employee benefits". Under the revised standard, the recognition and measurement of employer obligations for "other long-term employee benefits" will need to be accounted for according to most of the requirements for defined benefit plans.

The revised AASB 119 also includes changed requirements for the measurement of employer liabilities/assets arising from defined benefit plans, and the measurement and presentation of changes in such liabilities/assets.

Lockyer Valley Regional Council contributes to the Local Government Superannuation Scheme (QLD) as disclosed in note 31. The revised standard will require Lockyer Valley Regional Council to make additional disclosures regarding the Defined Benefits Fund element of the scheme.

The reported results and position of the council will not change on adoption of the other pronouncements as they do not result in any changes to Council's existing accounting policies. Adoption will, however, result in changes to information currently disclosed in the financial statements. The council does not intend to adopt any of these pronouncements before their effective dates.

1.7 Critical accounting judgements and key sources of estimation uncertainty

In the application of Council's accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:

- Valuation and depreciation of property, plant and equipment - note 1.17 and note 20 (b)
- Impairment of property, plant and equipment - note 1.18 and note 20 (a)
- Provisions - note 1.23 and note 22
- Contingencies - note 30



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

1.8 Revenue

Rates, levies, grants and other revenue are recognised as revenue on receipt of funds or earlier upon unconditional entitlement to the funds.

1.8 (a)

Rates and levies

Where rate monies are received prior to the commencement of the rating/levying period, the amount is recognised as revenue in the period in which they are received, otherwise rates are recognised at the commencement of rating period.

Lockyer Valley Regional Council Rates Concessions Policy - 2011 Natural Disaster

This policy took effect from 16 February 2011 and provides for:

1. Remission of all or part of the rates and charges levied on properties which have been severely impacted by the natural disaster which occurred during January 2011; and
2. Concessions to be extended in relation to the payment of rates on other properties impacted by the natural disaster which occurred during January 2011 where the property owner can demonstrate the payment of the rates by the due date would otherwise cause financial hardship.

DEFINITIONS

Properties which have been severely impacted:

Includes:

Properties where the home or business premises has been demolished or requires demolishing as a result of the natural disaster in January 2011.

Properties where authorities have prevented the habitation of the building for a period of more than 4 weeks from the 10 January 2011 due to safety and health concerns.

Properties where there has been a loss of life of an owner or family member of the owner as a result of the natural disaster.

Other properties impacted by the natural disaster includes:

Properties which have suffered inundation in the home or business premises but not included in the severely impacted category above.

Properties which have suffered access problems for a period greater than 4 weeks.

Rates Concessions - 2011 Natural Disaster

The following Rates concessions will be extended by Council in relation to the rates issued for the six months January - June 2011:

Properties which have been severely impacted by the January 2011 Natural Disaster.

Council will remit 100% of all rates and charges applicable for the period January to June 2011 including interest, but excluding any rate arrears.

Other properties affected by the January 2011 Natural Disaster

In the case of other properties affected by the natural disaster and the property owner making application demonstrating that the payment of the rates and charges by the due date would cause financial hardship:

Council allowed extended time for the payment of the rates and charges. Provided that payment was made in full by the next discount date, Council would credit to the assessment an amount equivalent to the discount and allowed no interest be charged in respect of the extended period

or

In exceptional circumstances evidenced by financial hardship, structural damage or inability to trade, Council allow a remission of 100% of rates and charges applicable for the period January to June 2011.

For the financial year ended 30 June 2012, \$26,787 (2011-\$94,318) was granted in remissions and concessions. This policy has now been rescinded.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

- 1.8 (b) **Grants and subsidies**
Grants, subsidies and contributions that are non-reciprocal in nature are recognised as revenue in the year in which Council obtains control over them. If Council has an obligation to use a non-reciprocal grant or subsidy in a particular manner, the amount is transferred from retained earnings to the Constrained Grants, Subsidies & Contributions Reserve until the funds are expended.
- Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding arrangements are fulfilled. Council does not currently have any reciprocal grants.
- 1.8 (c) **Non-cash contributions**
Non-cash contributions are recognised as revenue and as non-current assets.
- Physical assets contributed to Council by developers in the form of road works, stormwater and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.
- 1.8 (d) **Cash contributions**
AASB Interpretation 18 has been applied prospectively from 1 July 2009. All cash contributions from developers were recognised as revenue on receipt prior to 1 July 2009.
- 1.8 (e) **Rental income**
Rental revenue from investment and other property is recognised as income on a periodic straight line basis over the lease term.
- 1.8 (f) **Interest & Distribution Revenue**
Interest received from term deposits is accrued over the term of the investment. Distributions are recognised once they are formally declared.
- 1.8 (g) **Sales of Contract and Recoverable Works**
The council generates revenues from contracts for road and earthworks. Revenue is measured at the fair value of consideration received or receivable in relation to that activity. Where consideration is received for the service in advance it is included in other liabilities (note 24) and is recognised as revenue in the period when the service is performed.

The revenue recognised in relation to external contract works as at 30 June 2012 is proportional to the percentage of works completed as assessed by the Works Manager, based upon the stage of completion. There are no contracts in progress at the end of the period and the contract work carried out is not subject to retentions.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

- 1.8 (b) **Fees and Charges**
Fees and charges are recognised upon unconditional entitlement to the funds. Generally this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.
- Setting Cost Recovery Fees*
When determining Commercial Charges, Council takes into account user pays principles and market conditions.
- When determining Regulatory Fees, Council takes into account "user pays" principles and sets regulatory fees at a level sufficient to recover no more than the full cost of providing the service or taking the action for which the fee is charged.
- All fees set by Council are included in a Register of Fees and Charges.
- 1.8 (i) **Income from Investment in Associates**
Participation return
As a party to the Participation Agreement, Council will receive a proportional share of net profits as a participation return. Returns will be paid for post-tax operating profits (after adjusting for capital receipts).
- Tax equivalents*
Queensland Urban Utilities operates under an income tax equivalent regime; with all tax paid being distributed to the participant Councils on a pro-rata basis to their participation rights. Tax is payable quarterly based on a percentage of the Queensland Urban Utilities gross revenue.
- 1.8 (j) **Other Revenue**
Other revenue is recognised as a receivable when it is probable that it will be received and the amount is known, otherwise the amount is recognised upon receipt.
- 1.9 **Financial assets and liabilities**
Council recognises a financial asset or a financial liability in its Statement of Financial Position when, and only when, Council becomes a party to the contractual provisions of the instrument.

Lockyer Valley Regional Council has categorised and measured the financial assets and financial liabilities held at balance date as follows:

- Financial assets**
Cash and cash equivalents (note 1.10)
Receivables - measured at amortised cost less any impairment (note 1.11)
Other financial assets - measured at fair value (note 1.13(b))
Investments in Associates (note 1.13(a))
- Financial liabilities**
Payables - measured at amortised cost (note 1.20)
Borrowings - measured at amortised cost (note 1.22)

Financial assets and financial liabilities are presented separately from each other and offsetting has not been applied.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

The fair value of financial instruments is determined as follows:

The fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximate their carrying amounts and are not disclosed separately.

The fair value of borrowings, as disclosed in note 23 to the financial statements, is determined by reference to published price quotations in an active market and/or by reference to pricing models and valuation techniques. It reflects the value of the debt if the Council repaid it in full at balance date. As it is the intention of the Council to hold its borrowings for their full terms, no adjustment provision is made in these financial statements.

The fair value of trade receivables approximates the amortised cost less any impairment. The fair value of payables approximates the amortised cost.

Lockyer Valley Regional Council does not recognise financial assets or financial liabilities at fair value in the Statement of Financial Position.

All other disclosures relating to the measurement and financial risk management of financial instruments are included in note 37.

1.10 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, all cash and cheques received but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

1.11 Receivables

Trade receivables are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase price / contract price. Settlement of these amounts is required within 30 days from invoice date.

The collectability of receivables is assessed periodically and if there is objective evidence that Council will not be able to collect all amounts due, the carrying amount is reduced for impairment. The loss is recognised in finance costs. The amount of the impairment is the difference between the asset carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

All known bad debts were written-off at 30 June. Subsequent recoveries of amounts previously written off in the same period are recognised as finance costs in the Statement of Comprehensive Income. If an amount is recovered in a subsequent period it is recognised as revenue.

Where Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts, Council does not impair any rate receivables.

Loans and advances are recognised in the same way as other receivables. Loan terms and interest charged are subject to agreed rates and terms. Security is not normally obtained.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012**1.12 Inventories**

Stores and raw materials held for resale are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost.

Inventories held for distribution (internal consumption) are:

- * goods to be supplied at no, or nominal, charge, and
- * goods to be used for the provision of services at no, or nominal, charge.

Inventory for distribution is valued at cost, adjusted when applicable for any loss of service potential.

1.13 (a) Investment in Associate

Participation rights held in Queensland Urban Utilities (the "Authority") (refer note 18(a)) are accounted for using the equity method to reflect Council's significant influence on the Authority. The initial value of the participating rights on 1 July 2010 has been calculated using a regulatory asset base (RAB) valuation and by applying a ratio agreed by the participating Councils and the Authority (refer note 34). The value at year end includes Council's share of the Authority's profit and other comprehensive income at 30 June 2012.

(b) Other Financial Assets

Council's Share Investment in SEQ Regional Recreational Facilities Pty Ltd (Note 18(b)) does not have a quoted market price in an active market and so is valued at cost less any impairment.

1.14 Non current assets held for sale

Items of property, plant and equipment are reclassified as non-current assets as held for sale when the carrying amount of these assets will be recovered principally through a sales transaction rather than continuing use. Non-current assets classified as held for sale are available for immediate sale in their present condition and management believe the sale is highly probable. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less cost to sell and are not depreciated. On the eventual sale of these assets a gain or loss is recognised.

1.15 Investments

Term deposits in excess of three months are reported as investments, with deposits of less than three months being reported as cash equivalents.

1.16 Investment property

Investment property is property held for the primary purpose of earning rentals and/or capital appreciation. This includes land held by Council for a currently undetermined future use.

Investment property is measured using the fair value model. This means all investment property is initially recognised at cost (including transaction costs) and then subsequently revalued annually at the balance sheet date. Where investment property is acquired at no or nominal cost it is recognised at fair value.

Gains or losses arising from changes in the fair value of investment property are recognised as incomes or expenses respectively for the period in which they arise. Investment property is not depreciated and is not tested for impairment.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 20121.17 **Property, plant and equipment**

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment or groups of like assets with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

The classes of property plant and equipment recognised by the council are reported in note 20 (a).

(a) **Acquisition of assets**

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight inwards, architect's fees and engineering design fees and all other establishment costs.

Property, plant and equipment received in the form of physical contributions, are recognised as assets and revenues at fair value by Council. Fair value means the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

(b) **Capital and operating expenditure**

Wage and materials expenditure incurred for the acquisition or construction of assets are treated as capital expenditure. Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity of the non-current asset is expensed as incurred, while expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

(c) **Valuation**

Land, buildings, bores and all infrastructure assets are measured on the revaluation basis, at fair value, in accordance with AASB 116 Property, Plant & Equipment. All other property, plant and equipment and work in progress are measured at cost.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the years between independent revaluation, the relevant index is obtained from the Australian Bureau of Statistics website and applied if the movement in the index is material.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the assets to which they relate.

Further details in relation to valuers and the methods of valuation are disclosed in note 20 (b).

(d) Capital work in progress

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads. Details of capital work in progress can be found in Note 20(a).

(e) Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at depreciated current replacement cost are used to estimate the useful lives of these assets at each reporting date.

Details of the range of estimated useful lives for each class of asset are shown in note 20 (a).

(f) Land under roads

Land under roads acquired before 30 June 2008 is recognised as a non-current asset where the Council holds title or a financial lease over the asset. The Lockyer Valley Regional Council currently does not have any such land holdings.

Land under the road network within the Council area that has been dedicated and opened for public use under the Land Act 1994 or the Land Title Act 1994 is not controlled by Council but is controlled by the state pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012**1.18 Impairment of non current assets**

Each non-current physical and intangible asset and group of assets is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

An impairment loss is recognised immediately in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

1.19 Leases

Leases of plant and equipment under which the Council as lessee assumes substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are classified as finance leases. Other leases, where substantially all the risks and benefits remain with the lessor, are classified as operating leases. Council had no finance or operating leases at 30 June 2012.

1.20 Payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured.

1.21 Liabilities - employee benefits

Liabilities are recognised for employee benefits such as wages and salaries, annual leave and long service leave in respect of services provided by the employees up to the reporting date. Liabilities for employee benefits are assessed at each reporting date. Where it is expected that the leave will be paid in the next twelve months the liability is treated as a current liability. Otherwise the liability is treated as non-current.

(a) Salaries and wages

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense and is included in note 21 as a payable.

(b) Annual leave

A liability for annual leave is recognised. Amounts expected to be settled within 12 months (the current portion) are calculated on current wage and salary levels and includes related employee on-costs. Amounts not expected to be settled within 12 months (the non-current portion) are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

(c) Sick leave

Sick leave taken in the future will be met by future entitlements and hence no recognition of accrued sick leave entitlements have been made in these financial statements. No entitlement vests with the employee on termination.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

(d) **Superannuation**
The superannuation expense for the reporting period is the amount of the contribution the local government makes to the superannuation plan which provides benefits to its employees. Details of those arrangements are set out in note 31.

(c) **Long service leave**
A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. This liability is reported in note 22 as a provision.

1.22 **Borrowings**

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost.

In accordance with the Local Government (Finance, Plans and Reporting) Regulation 2010 council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.

It is Council's policy that new borrowings will only be raised to fund capital expenditure where the expenditure is required to accommodate growth or to otherwise expand on the services provided to the region or to develop projects where there is a likelihood of a commercial return.

All borrowing costs are expensed in the period in which they are incurred.

1.23 **Restoration provision**

A provision is made for the cost of restoration in respect of refuse dumps and quarries where it is probable the Council will be liable, or required, to incur such a cost on the cessation of use of these facilities. The provision is measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to Commonwealth Government guaranteed securities with a maturity date corresponding to the anticipated date of the restoration.

Within each restoration provision there may be many site locations some of which can be on council controlled land and some which are not. The following accounting treatments apply depending on the site location:

Restoration on land not controlled by Council

Where the restoration site is on State reserves which the council does not control, the cost of the provisions for restoration of these sites has to be treated as an expense in the year the provision is first recognised. Changes in the provision due to either time, discount rate or expected future cost are treated as an expense or income in the reporting period in which they arise.

Restoration on land controlled by Council

Restoration sites that are situated on Council controlled land are classified as land and improvement assets. The provision for restoration is, therefore, included in the cost of the land and amortised over the expected useful life of the improvements. Changes in the provision not arising from the passing of time are added to or deducted from the asset revaluation surplus for land. If there is no available revaluation surplus, increases in the provision are treated as an expense and recovered out of future decreases (if any).

Changes to the provision resulting from the passing of time (due unwinding of the discount) are treated as a finance cost.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012

- The council has the following restoration provisions:
- (a) **Refuse sites**
The provision represents the present value of the anticipated future costs associated with the closure of the refuse sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for refuse sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the cost is expected to be incurred periodically from 2014.
- (b) **Quarry sites**
The provision represents the present value of the anticipated future costs associated with the closure of the quarry sites, reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for quarry sites rehabilitation is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the cost is expected to be incurred periodically from 2014.
- 1.24 **Asset revaluation surplus**
The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets. Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense. When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.
- 1.25 **Retained surplus (deficit)**
This represents the amount of Council's net funds not set aside in reserves to meet specific future needs.
- 1.26 **Reserves held for funding future capital expenditure**
These reserves are credited from various revenue sources, that are accumulated to meet anticipated future capital asset funding requirements. In each case the amount relates to a perceived future requirement which is not currently a liability. Council resolved to create these reserves at its meeting on 12 September 2012.
- Constrained grants and subsidy contributions reserve**
This reserve is credited with all non-reciprocal grants, subsidies and contributions of monetary revenue received during the reported period and constrained for the purpose of funding capital expenditure. As the funds are expended on capital assets the equivalent amounts are transferred from the reserve to Council's Capital account. The closing balance reported at the period end represents the unexpended amounts and must be retained until the obligation's specified by the contributor is satisfied.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012**Grants, subsidies and contributions reimbursed reserve**

This reserve is credited with all grants, subsidies and contributions of monetary revenue received during the reported period which are a reimbursement of capital funds expended or are funds that are uncommitted at time of receipt

Regional Aquatic Centre Reserve

This reserve was created mainly to fund the construction of the Regional Aquatic Centre. This reserve is expected to be utilised within 3 years.

Laidley Recreation Reserve Community Facility

This reserve was created mainly to fund the construction of a multi purpose sports facility in Laidley. This reserve is expected to be utilised within 3 years.

Land Development reserve

This reserve was created for the future purchase and development of land. Management expects this reserve to be utilised within 3-5 years.

Roadworks Extractive Industry reserve

This reserve was created to hold voluntary contributions from extractive industry operators to fund future capital roadworks. Management may utilise these funds at any time.

Roads - Property Access reserve

This reserve was created for future capital road expenditure and construction of property accesses. This reserve is utilised as property accesses are created and funds equivalent to the cost of these property accesses are transferred from the reserve each year.

Regional Infrastructure reserve

This reserve was created to set aside funds for the purpose of funding future capital infrastructure within the region. Management will utilise these funds as projects are approved.

1.27 **Reserves held for funding future recurrent expenditure:**

These reserves have been created to meet anticipated future recurrent or operating expenditure needs. In each case the amount relates to a perceived future requirement which is not currently a liability.

Council resolved to create these reserves at its meeting on 12 September 2012.

Legal Expenses reserve

This reserve was created for the purpose of funding unexpected legal expenses.

Rates Levies reserve

This reserve was created to hold the balance of unspent funds from the State Emergency Services, Environmental, Waste Collection and Disaster Management rates levies. These funds will be utilised to fund disaster management, State Emergency Service, environmental and waste functions as needed.

Election Expenses reserve

This reserve was created to contribute towards the cost of future Local Government Elections. This is expected to be utilised within 4 years.

Prepaid Grants reserve

This reserve is credited with operational grants prepaid to the Council but relating to the following year and grants paid during the 2012 year but not fully expended by 30 June 2012. This reserve will be expended within 2 years.

Self Insurance reserve

This reserve was created for the purpose of providing funds to contribute towards the costs of future works or payments not covered by Council's insurance policy.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 2012**NDRRA reserve**

This reserve is credited with the balance of funds provided by the Queensland Reconstruction Authority as an advance of funding under the Natural Disaster Relief and Recovery Arrangements. It is specifically for funding approved expenditure incurred in the cost of Council's Counter Disaster Operations; for funding of Emergent Works and for restoration of Council's Essential Public Assets damaged during the 2011 Natural Disaster in the Lockyer Valley region. Management expect these funds to be utilised within 3 years.

1.28 **National competition policy**

The Council has reviewed its activities and has identified four activities that are business activities. Details of these activities can be found in note 38.

1.29 **Rounding and comparatives**

The financial statements have been rounded to the nearest \$1.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

1.30 **Trust funds held for outside parties**

Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

For details see note 32.

1.31 **Taxation**

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

The Council does not pay payroll tax to the Queensland Government as its activities are under the threshold.

1.32 **Related Party Disclosure**

Lockyer Valley Regional Council has four members out of six members on the board of the Esk-Gatton-Laidley Water Board (joint local government entity). The Chief Executive Officer of Lockyer Valley Regional Council is the Chief Executive Officer of the Esk-Gatton-Laidley Water Board. Administration is undertaken by staff of the Lockyer Valley Regional Council.

Details of all related party transactions for the financial year are detailed in note 35.

Following the transfer of the Board's water infrastructure assets to Queensland Urban Utilities on the 1st July 2010 the Board's original purpose to operate as a water board no longer exists. At its meeting held on 28 June 2011, the Board formally resolved to wind up its affairs. This is expected to occur during the 2012-13 financial year following the passing of state legislation to abolish the Board which is a jointly controlled local government entity under the Local Government Act.

All liabilities have been settled and all assets have been distributed to the member councils in accordance with the members agreement.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements
For the year ended 30 June 20121.33 **Grantham Land Swap**

In the 2012 financial year, Lockyer Valley Regional Council entered into a land swap arrangement with eligible residents who were effected by the January 2011 Natural Disaster. In 2011 Council purchased a block of land high on the hill near the Grantham township and began developing a portion of the block. This portion of the land known as Stage 1 Grantham was subdivided and roads, wastewater, water and parks facilities were constructed.

Land in flood affected areas was swapped for blocks on the hill. Seventy-four residents took up the swap option. The land was independently valued by Asset Val Pty Ltd during the 2012 financial year prior to the swap transactions being processed in Council's records. There was a significant increase in the value of the land in Stage 1 Grantham as it had been subdivided and zoned for residential living. The land valuation increased the asset revaluation surplus by \$10.935m. Land valued at \$8.252m was sold for the contractual price of \$1.601m resulting in a loss of \$6.65m. Note 6(b) is principally made up of this amount.

1.34 **Errors**

Management of Lockyer Valley Regional Council have identified an error in the revaluation adjustment to the asset revaluation surplus lines in the Property, plant and equipment note.

Management have identified that the disclosure of this error will result in a material change to the previously reported 2011 figures for the Closing Gross value, closing accumulated depreciation and impairment balance as well as a material change to the Revaluation adjustment to the asset revaluation surplus lines in both the Buildings and Total columns in the Property, Plant and Equipment note. The error in the Asset values section of the note was compensated by a error of the same amount in the Accumulated depreciation and impairment section of the note therefore the net effect was zero. The reported 2011 figures for Comprehensive Income, Council Capital, and net Property, plant and equipment remains unchanged. The impact on the financial statement line items has been disclosed in Note 39.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

2 (a) Components of council functions

The activities relating to the Council's components reported on in Note 2 (b) are as follows :

Corporate Governance

To ensure accountable & transparent processes that enable efficient and effective service delivery.

Essential Services Roads

To maintain and develop a core roads and drainage infrastructure network which satisfies the needs of our growing community whilst contributing to the protection and enhancement of the natural and physical environment.

Essential Services Water

To maintain and develop an effective and efficient process for the treatment, storage and distribution of water to meet the social, health, economic and environmental needs of our growing community, whilst encouraging conservation.

Essential Services Wastewater

To maintain and develop infrastructure for the effective and efficient collection, treatment and disposal of wastewater to meet the social, health, economic and environmental needs of our growing community.

Essential Services Waste Management

To maintain and develop infrastructure for the collection and disposal of domestic, recyclable, commercial and industrial waste in an environmentally acceptable and cost effective manner so as to meet the needs of our growing community.

Landscape

To enhance and maintain the natural and built environment for the community's enjoyment.

Sustainable Growth

To promote and manage sustainable growth and economic development throughout the region.

Leadership

To provide dynamic, innovative leadership and active community engagement.

Community Lifestyle

To provide and assist in the development of services & facilities to enrich community life.

Community Recovery

To support the flood devastated communities' long term recovery needs for the reconstruction of the physical infrastructure as well as the restoration of emotional, social, economic and physical wellbeing.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements

For the year ended 30 June 2012

2 Analysis of results by function

(b) Revenue, expenses and assets have been attributed to the following functions :

Functions	Income		Total income	Total expenses	Net result for period	Assets
	Grants	Other				
	2012 \$	2012 \$	2012 \$	2012 \$	2012 \$	2012 \$
Corporate Governance	3,193,675	23,848,498	27,042,173	9,377,188	17,664,985	94,118,358
Essential Services Roads	2,799,583	7,925,823	10,725,406	15,574,215	(4,848,809)	268,872,615
Essential Services Waste Management	10,000	3,136,364	3,146,364	17,324,387	(14,178,023)	3,263,014
Landscape	-	651,369	651,369	573,364	78,005	310,000
Sustainable Growth	1,940,392	2,515,238	4,455,630	8,587,612	(4,131,982)	9,341,663
Leadership	-	-	-	1,088,874	(1,088,874)	7,569
Community Lifestyle	1,160,781	2,085,175	3,245,956	12,847,928	(9,601,972)	58,052,859
Community Recovery	69,590,345	974,970	70,565,315	72,143,936	(1,578,621)	15,751,106
Total	78,694,776	41,137,437	119,832,213	137,517,504	(17,685,291)	449,817,184

Prior Year

Functions	Income		Total income	Total expenses	Net result for period	Assets
	Grants	Other				
	2011 \$	2011 \$	2011 \$	2011 \$	2011 \$	2011 \$
Corporate Governance	2,140,259	23,191,723	25,331,982	5,152,673	20,179,309	84,354,747
Essential Services Roads	4,269,630	10,419,015	14,688,645	10,894,700	3,793,945	234,860,315
Essential Services Water	-	(33,502)	(33,502)	18,911,546	(18,945,048)	-
Essential Services Wastewater	-	688	688	23	665	-
Essential Services Waste Management	139,374	2,751,535	2,890,909	2,641,957	248,952	1,119,152
Landscape	-	399,632	399,632	183,948	215,684	350,652
Sustainable Growth	139,300	2,510,550	2,649,850	6,153,254	(3,503,404)	9,662,584
Leadership	-	-	-	822,285	(822,285)	10,250
Community Lifestyle	1,113,879	1,871,107	2,984,986	9,795,630	(6,810,644)	56,589,171
Community Recovery	39,734,956	152,500	39,887,456	37,030,292	2,857,164	9,972,246
Total	47,537,398	41,263,248	88,800,646	91,586,308	(2,785,662)	396,919,117



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
	\$	\$
3 Revenue analysis		
(a) Rates and levies	1.8(a)	
General rates	21,357,537	20,174,929
Separate rates	3,087,605	2,202,141
Special Charges	281,963	221,773
Water consumption, rental and sundries	-	(33,031)
Sewerage	-	1,135
Waste Collection Charges	1,146,624	1,087,831
Rates and utility charge revenue	25,873,729	23,654,734
Less: Discounts	(1,981,409)	(1,876,840)
Net rates and utility charges	<u>23,892,320</u>	<u>21,777,934</u>
(b) Statutory fees and charges		
Animal Control	299,185	342,959
Building & Development	1,536,510	1,343,160
Refuse Tip & Recycling	498,642	268,677
Childcare & H.A.C.C.	419,729	401,879
Finance & Corporate Governance	220,216	198,022
User fees and charges	1,787,320	1,293,933
	<u>4,761,602</u>	<u>4,050,630</u>
(c) Rental and levies		
Community housing rental income	84,574	73,164
Other property rental income	354,792	265,420
	<u>439,366</u>	<u>338,584</u>
(d) Interest received		
Investments	1,846,022	1,604,460
Interest on debtors & Q.U.	981,617	1,000,389
Over due rates and utility charges	403,994	343,798
	<u>3,231,633</u>	<u>2,948,647</u>
(e) Share of profit from associate		
Queensland Urban Utilities	1,194,434	1,192,186
	<u>1,194,434</u>	<u>1,192,186</u>
(f) Sales of contract and recoverable works		
Revenue	3,398,546	2,484,748
	<u>3,398,546</u>	<u>2,484,748</u>
<p>The amount recognised as revenue from contract works during the period is the amount receivable in respect of invoices issued during the period. There are no contracts in progress at the period end. The contract work carried out is not subject to retention.</p>		
(g) Other recurrent income		
Income tax equivalent received	423,688	315,169
Other Revenue	210,282	168,616
Sale of sundry small value items	66,137	86,959
Refund of Q.U.U. establishment costs	-	101,710
	<u>700,107</u>	<u>672,454</u>
(h) Distribution from Esk-Catton-Laidley Water Board	2,246	702,113
4 Grants, subsidies, contributions and donations	1.8(b)	
(i) Recurrent - grants, subsidies and contributions are analysed as follows:		
General purpose grants	4,328,335	2,017,179
Commonwealth Government grants	51,054,190	1,695,548
State Government subsidies & grants	6,276,957	43,157,120
Other Non-Government Subsidies	319,667	-
Contributions	-	86,813
Total recurrent revenue	<u>61,979,149</u>	<u>48,956,660</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

		2012	2011
	Note	\$	\$
<p>The 1st quarter of the 2013 Financial Assistance Grant for the amount of \$1,745,926 was paid to Council in June 2012.</p>			
<p>During the 2012 financial, the Queensland Reconstruction Authority provided funding of \$50.238 million under the Natural Disaster Relief and Recovery Arrangements program. It is specifically for funding approved expenditure incurred in the cost of restoration of Council's Essential Public Assets damaged during the 2011 Natural Disaster in the Lockyer Valley region.</p>			
<p>In the 2012 financial year the Queensland Reconstruction Authority provided funding of \$18m. It was specifically for funding approved expenditure incurred in the cost of Council's Grantham township resettlement program.</p>			
<p>(ii) Capital - grants, subsidies, contributions and donations are analysed as follows:</p>			
<p>(a) Monetary revenue designated for capital funding purposes:</p>			
		2,806,821	454,021
		14,228,473	2,213,530
		194,819	-
		508,044	1,098,223
		<u>17,738,157</u>	<u>3,765,774</u>
<p>(b) Non-monetary revenue received is analysed as follows: 1.8(c)</p>			
		3,549,605	5,838,095
		139,483	826,250
		<u>3,689,088</u>	<u>6,664,345</u>
		<u>21,427,245</u>	<u>10,430,119</u>
<p>Donations from third parties is comprised of plans, a shed, a tank and park materials donated to aid the flood recovery process.</p>			
5	Capital income		
	Gain on the sale of capital assets	8	60,076
	Revaluation of investment property - land and buildings	19	148,405
	Gain arising from recognizing assets that were not previously recognised	36	230,276
			<u>438,757</u>
6	Gain (loss) on the disposal of capital assets		
	(a) Proceeds from the sale of plant and equipment	172,202	242,321
	Less: Book value of plant and equipment sold	(220,163)	(182,245)
		<u>(47,961)</u>	<u>60,076</u>
	(b) Proceeds from the sale of land and buildings	1,614,091	-
	Less: Book value of land and buildings sold	(8,292,009)	-
		<u>(6,677,909)</u>	<u>-</u>
	Total gain (loss) on the disposal of capital assets	5 & 11	<u>60,076</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial statements
For the year ended 30 June 2012

		2012	2011
	Note	\$	\$
7 Employee benefits			
Operational staff wages and salaries		17,834,779	12,536,508
Councillors' remuneration		533,903	527,632
Annual, sick and long service leave entitlements		4,654,094	3,779,446
Superannuation	31	2,632,936	1,971,265
		25,655,712	18,814,851
Other employee related expenses		704,566	430,916
		-	-
		<u>26,360,278</u>	<u>19,245,767</u>
Wages and salaries exclude capitalised wages charged to the construction of capital assets.			
Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.			
Total Council employees at June 2012:			
Elected members		7	7
Administration staff		265	175
Depot and outdoors staff		167	168
Total full time equivalent employees		<u>439</u>	<u>350</u>
8 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland		95,040	72,400
Advertising		313,830	202,847
Consultancy Services		7,752,023	772,573
Donations Paid		589,731	397,913
Investment property expenses		26	84
Facilities maintenance		2,978,066	2,310,897
Buildings maintenance		1,377,518	1,205,410
Plant maintenance		2,402,772	2,535,274
Road operations		1,559,943	1,120,918
Repairs - flood damaged assets		45,504,700	29,053,840
Roads maintenance		2,173,235	1,308,997
Rentals - Operating leases		-	6,224
Other material and services		13,038,522	5,468,782
		<u>77,790,312</u>	<u>44,456,159</u>
9 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		54,297	52,442
Bank charges		111,051	96,753
Impairment of receivables and bad debts written off		298,623	(84,929)
		<u>463,971</u>	<u>44,266</u>
10 Depreciation	1.17(e)		
Depreciation of non-current assets			
Buildings		1,327,604	1,295,046
Plant and other equipment		2,586,298	2,066,330
Road and Drainage Network		6,483,537	4,285,007
Bore		11,806	11,820
Other Assets		469,582	390,821
		<u>10,878,827</u>	<u>8,049,024</u>
11 Capital expenses			
Loss on the sale of capital assets	6	6,695,870	-
Loss on write-off of capital assets	12	512,662	879,590
Revaluation down of investment properties	19	250,000	-
Loss on assets previously recognised incorrectly	36	722	-
Increase in the rehabilitation provision, due to recognition of sites requiring future expenditure		-	-
	22	<u>14,755,062</u>	-
Total capital expenses		<u>22,324,216</u>	<u>879,590</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

		2012	2011
	Note	\$	\$
12 Loss on write-off of capital assets are as follows:			
Buildings		204,595	426,352
Plant and other equipment		297,673	43,832
Road and Drainage Network		-	266,040
Other Assets		10,394	143,366
	11	<u>512,662</u>	<u>879,590</u>
13 Cash assets and cash equivalents	1.10		
Cash in operating bank account		10,473,583	1,341,967
Cash in other banks and on hand		13,290	14,250
Investments held at fixed interest rates		-	15,000,000
Deposits and investments held with QTC at variable interest rate		15,496,242	10,434,411
Balance per statement of cash flows		<u>25,983,214</u>	<u>26,790,668</u>
Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:			
Unspent government grants and subsidies	27 (a)	137,725	238,687
Unspent developer contributions	27 (a)	492,269	483,549
Prepaid grants (part)	27 (b) (2)	-	972,146
Unspent NDRRA grant	27 (b) (2)	5,911,530	6,799,266
Total unspent restricted cash for capital projects		<u>6,541,524</u>	<u>8,493,648</u>

Cash and deposits at call are held with the National Australia Bank in normal business cheque accounts and at call with QTC. Short term fixed interest investments are held with various institutions including Suncoop, Bendigo Bank and the Commonwealth Bank. Maturity dates on the short term fixed interest investments range from 61 to 90 days and interest rates range from 5% to 5.55%.

14 Trade and other receivables	1.11		
(a) Current			
Rateable revenue and utility charges		3,948,950	3,539,668
Less: Impairment provision		(353,242)	(445,481)
		<u>3,595,708</u>	<u>3,094,187</u>
Accrued government operating grants and subsidies		-	1,000,000
Accrued interest (including Q.U.U.)		196,557	289,224
Accrued Participation Right - Q.U.U.		539,630	395,503
Accrued income tax equivalents		140,331	110,876
GST recoverable		86,036	1,085,843
Other debtors		2,488,234	2,873,333
Less: Impairment provision		(8,147)	(27,569)
		<u>3,442,638</u>	<u>5,727,210</u>
Prepayments		479,069	375,495
Land Receivable		492,090	-
		<u>8,007,505</u>	<u>9,596,891</u>
(b) Non-current			
Loans to Q.U.U.		14,734,969	14,734,969
		<u>14,734,969</u>	<u>14,734,969</u>

Interest is charged on outstanding rates at a rate of 11% per annum. Debtors invoiced during the 2011/12 financial year and which remain outstanding for greater than 30 days, shall bear interest at the rate of 7%. No interest is charged on debtors invoiced prior to 30 June 2011 unless a specific arrangement has been made.

The Participating Councils of Queensland Urban Utilities (Q.U.U.) including Lockyer Valley Regional Council have provided loans to Queensland Urban Utilities under a separate loan agreement ("Participating Local Government Fixed Rate Loan Agreement (Senior Debt)"). This loan is subject to a fixed interest rate of 6.7834% with monthly interest-only repayments to 30 June 2014. The original loan was for a 3 year period to 30 June 2013 but Council and the Queensland Treasurer have given written approval to extend the loans to 30 June 2014. The terms will be renegotiated prior to 30 June 2013.

Movement in accumulated impairment losses (trade and other receivables) is as follows:

Opening balance	73,050	137,734
Impairment adjustment in period	290,329	(104,704)
Closing balance	<u>363,389</u>	<u>32,030</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

		2012	2011
	Note	\$	\$
	1.12		
15 Inventories			
Current			
Inventories held for sale:			
Cash Stock		28,789	28,986
Souvenir stock		14,493	15,120
		<u>43,282</u>	<u>44,106</u>
Inventories for internal use:			
Quarry and road materials		162,437	480,417
Stores and materials		473,960	475,092
		<u>636,397</u>	<u>955,509</u>
Valued at cost, adjusted when applicable for any loss of service potential.		<u>879,679</u>	<u>999,615</u>
16 Cash investments			
Fixed term investment		11,500,000	-
		<u>11,500,000</u>	<u>-</u>
		Term deposits at fixed interest rates are held with the following financial institutions: National Australia Bank, Commonwealth Bank, ING, Heritage Bank, Bank West, Bendigo Bank and the Bank of Queensland. Maturity ranges from 91 to 183 days and bear interest rates from 4.95% to 6%.	
17 Non-current assets classified as held for sale			
Opening balance at valuation		91,000	875,000
Transfer from other non current asset category		-	(782,000)
		<u>91,000</u>	<u>91,000</u>
		This is land at 17 Mile Road, Helidon. Council has decided to sell this land as it is no longer required. It has been placed with real estate agents and is expected to be sold within one year. This land is valued at the lower of cost and selling price less cost to sell.	
18 (a) Investment in Associate			
Investment in Queensland Urban Utilities		24,048,175	23,532,457
		Reconciliation of the carrying amount at the beginning and end of the current and previous period is set out below:	
		Investment in Queensland Urban Utilities	
		23,532,457	-
			22,919,284
		1,194,434	1,192,186
		(678,716)	(579,013)
		<u>24,048,175</u>	<u>23,532,457</u>
18 (b) Other Financial Assets			
Share investment in SEQ Regional Recreational Facilities Pty Ltd			
Carrying amount at beginning of period		40,000	-
Cash injected into the investment in the period		-	40,000
Balance at end of the financial year		<u>40,000</u>	<u>40,000</u>
		This is an unlisted not for profit entity & Council's investment is comprised of 40,000 \$1 shares. The investment is reported at its cost value.	



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

		2012	2011
19	Investment properties	\$	\$
	Property held for rental income and capital growth	3,230,000	3,480,000
	Fair value at end of financial year	<u>3,230,000</u>	<u>3,480,000</u>
	Movement in assets during the reporting period:		
	Property held for rental income and capital growth		
	Fair value at beginning of financial year	3,480,000	-
	Fair value of assets transferred from other asset category	-	875,000
	Acquisitions	-	2,456,395
	Revaluation adjustment to income statement	(250,000)	148,405
	Fair value at end of financial year	<u>3,230,000</u>	<u>3,480,000</u>

All investment property was valued at fair value by Jeag Phang Kuan (Alex), Certified Practising Valuer, Registration No. 3503 of AssetVal Pty Ltd. AssetVal Pty Ltd have extensive experience in valuing properties of this nature in the Lockyer Valley Regional Council and surrounding areas. Fair value was determined by reference to market based evidence including observable historical sales data in the relevant market for properties of similar nature and specification.

Investment property comprises:
Land at Lakeview Drive, Gatton and land at Woodlands Road, Gatton. No income has been received on these properties for 2012 as both properties are vacant land. Expenses are disclosed in Note 8.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

30 (b) Property, plant and equipment

Items of measurement	Land - Refer to Note 1.31		Buildings		Plant and other equipment		Road and Drainage Network		Other Assets		Works in progress		Total
	Valuation 2012	Valuation 2011	Valuation 2012	Valuation 2011	Cost 2012	Valuation 2012	Valuation 2011	Valuation 2012	Valuation 2011	Cost 2012	Valuation 2012	Valuation 2011	
Assets Values													
Operating gross value	\$ 31,622,822	\$ 71,955,402	\$ 19,316,815	\$ 308,349,962	\$ 687,484	\$ 687,484	\$ 7,993,896	\$ 6,887,133	\$ 438,811,174	\$ 28,900,283	\$ 3,659,085	\$ 11,159,609	\$ 808,311,174
Adjustment to opening balance				(886,399)		(886,399)							(886,399)
Additions or cost	1,402,984	(21,278)	3,618,232	3,319,685	18,880	3,319,685			101,384	2,149,047			28,900,283
Contributed assets or valuations			18,880	13,101,914		13,101,914			2,827,853	(16,654,115)			3,659,085
Internal transfers from work in progress			(417,123)						(10,413)				(8,669,127)
Disposals	(8,253,000)	(49,692)	(157,552)	(148,691)									(1,362,209)
Write-offs	9,854,274		(757,552)	56,131,405		56,131,405							46,092,178
Revaluation adjustment to the ARS*													
Carrying gross value	34,141,308	72,216,628	21,771,621	352,297,377	694,074	352,297,377	694,074	10,912,715	12,022,065	12,022,065			994,733,600
Accumulated depreciation and impairment													
Operating balance													
Adjustment to opening balance													
Depreciation provided in periods			5,787,288	44,889,936		44,889,936			1,005,293				11,159,609
Depreciation on disposals			(21,249)	(686,176)		(686,176)			(591)				(907,148)
Depreciation on write-offs			2,336,298	6,483,237		6,483,237			469,382				10,678,622
Revaluation adjustment to the ARS*			(196,969)	(148,691)		(148,691)			(21)				(196,969)
Closing accumulated depreciation and impairment balance			(645,689)	33,321,276		33,321,276			5,884				(849,538)
Net value at 30 June 2012			7,516,948	101,870,362	694,074	694,074	694,074	10,912,715	11,159,609	12,022,065			1,137,641
Range of estimated useful life in years	24 - 300	42 - 52, 84	3 - 20	10 - 200	30 - 70	7 - 100	7 - 100	7 - 100	7 - 100	7 - 100			7 - 100

Chasing Work in Progress has four significant projects:

Work on Mary St \$423K, Bugler and Anzac Parks at Grantham \$1.1 million and Grantham Drain Works Stage 2 \$2.142 million all due to finish in 2013.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	5	5

20 (b) Property, plant and equipment valuations were determined by reference to the following:

Land

The fair value of land is measured at current market value as at 30 June 2012 as independently determined by Jeng Phang Kuan (Alex), Certified Practising Valuer No. 3503 of AssetVal Pty Ltd. Fair value was derived by reference to market based evidence including observable historical sales data for properties of similar nature and specification within the Lockyer Valley Regional Council and surrounding areas.

Land under roads acquired before 30 June 2008 is recognised as a non-current asset where the Council holds title or a financial lease over the asset. The Lockyer Valley Regional Council currently does not have any such land holdings.

Land under the road network within the Council area that has been dedicated and opened for public use under the Land Act 1994 or the Land Title Act 1994 is not controlled by council but is controlled by the state pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.

Buildings

The last independent comprehensive revaluation of buildings, at fair value, as at 30 June 2011 was provided by Shaun Henderson, Certified Practising Valuer No. 2952 of AssetVal Pty Ltd. Buildings are valued at Depreciated Replacement Cost or Market Value (whichever being most appropriate). Buildings were not indexed as the movement for the financial year in the Non residential building construction Queensland index (Index number 3020) was immaterial.

Plant and other equipment

Other plant and equipment is measured at original cost less accumulated depreciation.

Road and Drainage Network

The fair value of roads and drainage infrastructure as at 30 June 2012 was independently valued by John Paul Messenger, Certified Practising Valuer of AssetVal Pty Ltd. Roads and drainage assets were valued at Depreciated Replacement Cost as there is no market for these assets which are held to provide essential services to the community.

A comprehensive review of the useful lives and residual values of roads and drainage assets has been undertaken by Asset Val Pty Ltd staff. Assets have been rated according to condition assessment ranging from 1 to 10, One being of poor (unserviceable) condition, five being of average condition and up to ten being in excellent condition.

Average \$/m2 for each of the key components were:

Road Seal - Spray	6.90	
Road Seal - Asphalt	18.97	
Kerb & Channel	72.68	
Footpaths	77.32	
	Sealed roads	Unsealed roads
	\$	\$
Formation	64.39	48.19
Pavement	17.00	7.59



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

		2012	2011
	Note	\$	\$
Bare			
Valuation of bare infrastructure assets, at fair value, as at 30 June 2012 was determined by applying an index of 1.01%. Council adopted the index ABS3029 Non-residential building construction Queensland as the appropriate index. This index was sourced from the Australian Bureau of Statistics website. A comprehensive revaluation of bare was last undertaken in the 2010 financial year by Council's engineers and technical staff.			
A comprehensive review of the useful lives and residual values of bare has been undertaken by Council's engineers and technical staff.			
Other Assets			
Other assets include artefacts, parks equipment and sporting facilities. Artefacts have been valued at cost. Other assets acquired since 15 March 2008 are valued at written down historical cost.			
21. Trade and other payables	1.20		
Current			
Accounts		7,797,522	11,222,684
Creditors		1,710,282	589,802
GST payable		-	222,162
Employee related accounts		416,266	777,552
State Fire Levy		64,226	57,483
Annual leave	1.21(b)	1,632,575	1,357,261
TIL/RDO/Parental leave		254,640	201,656
		<u>11,875,911</u>	<u>14,628,600</u>
Non Current			
Annual leave	1.21(b)	1,255,487	1,099,536
		<u>1,255,487</u>	<u>1,099,536</u>
Employee benefit expenses are calculated at current pay levels and adjusted for inflation and likely future changes in salary level. The non-current portion of annual leave and long service leave is then discounted to the present value. Further details on employee entitlements are reported in Note 1.21			
22. Provisions			
Current			
Long service leave	1.21(e)	450,000	500,000
		<u>450,000</u>	<u>500,000</u>
Non-Current			
Long service leave	1.21(e)	2,733,395	2,608,993
Property restoration:			
(i) Refuse sites		14,104,107	-
(ii) Quarry sites		660,955	-
		<u>17,498,357</u>	<u>2,608,993</u>
Refuse and Quarry restoration provisions were recognized in the current year utilising an independent calculation undertaken by Allen Watson and Associates and the AEC Group. The amounts recognized represent the net present value of the projected costs over the next twenty years.			



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
Details of movements in provisions:		
Long service leave		
Balance at the beginning of financial year	3,108,993	3,055,027
Amount provided for in the period	841,597	610,044
Amount paid in the period	(767,295)	(556,078)
Balance at end of the financial year	<u>3,183,295</u>	<u>3,108,993</u>
(i) Refuse sites		
Increase in provision - new site	14,104,107	-
Balance at end of the financial year	<u>14,104,107</u>	-
Current portion		
Non-current portion	14,104,107	-
	<u>14,104,107</u>	-
<p>This is the present value of the estimated future cost of restoring the landfill sites to a useable condition at the end of their useful life. The projected cost is \$22,704,200 and this cost is expected to be incurred periodically from 2014.</p>		
(ii) Quarry sites		
Increase in provision - new site	660,955	-
Balance at end of the financial year	<u>660,955</u>	-
Current portion		
Non-current portion	660,955	-
	<u>660,955</u>	-
<p>This is the present value of the estimated future cost of restoring the quarry sites to a useable condition. The projected cost is \$715,000 and this cost is expected to be incurred periodically from 2014.</p>		

23 Borrowings 1.22

(a) **Bank overdraft**
The council does not have a bank overdraft facility.

(b) **Unsecured borrowings**
Unsecured borrowings are provided by the Queensland Treasury Corporation.
All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 6 January 2014 to 17 May 2032.
There have been no defaults or breaches of the loan agreement during the period.
Principal and interest repayments are made quarterly in arrears.

Details of borrowings at balance date are:

Current		
Queensland Treasury Corporation	941,890	122,696
Non Current		
Queensland Treasury Corporation	23,869,264	300,964



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
Details of movements in borrowings:		
Queensland Treasury Corporation		
Balance at the beginning of financial year	423,660	538,022
Loans raised	24,510,183	-
Principal repayments	(122,689)	(114,362)
Balance at end of the financial year	<u>24,811,154</u>	<u>423,660</u>
Classified as:		
Current	941,890	122,696
Non-current	<u>23,869,264</u>	<u>300,964</u>
	<u>24,811,154</u>	<u>423,660</u>
<p>The fair market value at the reporting date was \$24,758,992 This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts. No assets have been pledged as security by the council for any liabilities. Borrowings are all in SA and are underwritten by the Queensland State Government.</p>		
24 Other liabilities		
Current		
Unearned revenue	3,875	-
	<u>3,875</u>	<u>-</u>
25 (i) Asset revaluation surplus		
Movements in the asset revaluation surplus were as follows:		
Balance at the beginning of financial year	46,566,781	53,140,837
(a) Adjustments to property, plant and equipment through revaluations:		
Land	9,954,274	(1,016,516)
Buildings	-	1,046,220
Road and Drainage Network	22,799,649	-
Irrig.	1,007	1,679
	<u>22,754,930</u>	<u>11,333</u>
Revaluation on assets sold transferred to the capital		53,172,220
Balance at end of the financial year	<u>79,321,711</u>	<u>46,566,781</u>
(ii) Asset revaluation surplus analysis		
The closing balance of the asset revaluation surplus is comprised of the following asset categories:		
Land	13,024,270	3,069,996
Buildings	4,265,011	4,265,011
Road and Drainage Network	62,019,668	39,230,019
Irrig.	12,762	11,755
	<u>79,321,711</u>	<u>46,566,781</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
26 Retained surplus		
Movement in retained surplus		
Balance at the beginning of financial year	313,839,954	303,031,444
Net result	(16,490,857)	(1,593,476)
	<u>297,349,097</u>	<u>301,438,968</u>
Transfers (to)/ from capital reserves for future capital project funding, or from reserves funds that have been expended:		
Constrained grants and subsidy contributions reserve	97,242	357,431
Grants, subsidies and contributions reimbursed reserve	551,698	(5,531,200)
Library Books reserve	-	26,000
Park improvements reserve	-	3,918,718
Roads contribution reserve	-	2,587,385
Roads infrastructure reserve	-	124,610
Roads - Property access reserve	8,452	19,949
Regional Aquatic Centre reserve	(2,775,000)	-
Laidley Recreational Reserve Community Facility reserve	(2,200,000)	-
Regional infrastructure reserve	-	12,368,681
	<u>(4,317,608)</u>	<u>13,865,574</u>
Transfers (to) recurrent reserves for future project funding, or from reserves funds that have been expended:		
Rates Levies reserve	(590,438)	(275,840)
Election expenses reserve	100,560	-
Prepaid Grants reserve	(408,482)	(994,915)
Self Insurance reserve	(400,000)	-
NDRRA reserve	887,736	(6,799,266)
	<u>(461,624)</u>	<u>(8,070,021)</u>
Other transfers:		
Transferred from the asset revaluation surplus	-	6,605,439
Balance at end of the financial year	<u>292,569,865</u>	<u>313,329,954</u>
27 Reserves		
(a) Restricted capital reserves		
Constrained grants and subsidy contributions reserve		
Balance at the beginning of financial year	727,236	1,084,667
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects	17,137,639	2,744,190
Transfer to retained earnings funds expended	(17,234,861)	(3,101,621)
Balance at end of the financial year	<u>629,994</u>	<u>727,236</u>
Total restricted capital reserves	<u>629,994</u>	<u>727,236</u>
(b) Other reserves		
(1) Summary of capital reserves held for funding future projects:		
(i) Grants, subsidies and contributions reimbursed reserve	4,979,801	5,531,200
(ii) Library Books reserve	-	-
(iii) Park Improvements reserve	-	-
(iv) Land Development reserve	449,119	449,119
(v) Roads Contribution reserve	-	-
(vi) Roads Infrastructure reserve	-	-
(vii) Roadworks Extractive Industry reserve	248,063	248,063
(viii) Roads - Property Access reserve	425,713	434,165
(ix) Regional Aquatic Centre reserve	2,775,000	-
(x) Laidley Roo Res Community Facility reserve	2,200,000	-
(xi) Regional Infrastructure reserve	24,305	24,305
	<u>11,102,301</u>	<u>6,687,452</u>
(2) Summary of recurrent reserves held for funding future projects:		
(i) Legal Expenses reserve	150,000	150,000
(ii) Rates Levies reserve	1,478,219	897,781
(iii) Election Expenses reserve	90,440	200,000
(iv) Prepaid Grants reserve	2,268,340	1,799,858
(v) Self Insurance reserve	400,000	-
(vi) NDRRA reserve	5,911,530	6,799,266
	<u>10,298,529</u>	<u>9,836,905</u>
Total general reserves	<u>21,400,830</u>	<u>16,524,357</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
	\$	\$
Movements in capital reserves are analysed as follows:		
(ii) Grants, subsidies and contributions reimbursed reserve		
Balance at the beginning of financial year	5,531,200	-
Transfer from retained earnings grants, subsidies and contributions received in the period which are a	600,518	1,021,584
Transfers to the Appropriation Statement	(1,152,217)	4,509,616
Balance at end of the financial year	4,979,501	5,531,200
(iii) Library Books reserve		
Balance at the beginning of financial year	-	20,000
Transfer to retained earnings funds expended	-	(20,000)
Balance at end of the financial year	-	-
(iii) Park Improvements reserve		
Balance at the beginning of financial year	-	3,918,718
Transfer to retained earnings funds expended	-	(3,918,718)
Balance at end of the financial year	-	-
(iv) Land Development reserve		
Balance at the beginning of financial year	449,119	449,119
Balance at end of the financial year	449,119	449,119
(v) Roads Contribution reserve		
Balance at the beginning of financial year	-	2,387,385
Transfer to retained earnings funds expended	-	(2,387,385)
Balance at end of the financial year	-	-
(vi) Roads Infrastructure reserve		
Balance at the beginning of financial year	-	124,610
Transfer to retained earnings funds expended	-	(124,610)
Balance at end of the financial year	-	-
(vii) Roadworks Extractive Industry reserve		
Balance at the beginning of financial year	248,663	248,663
Balance at end of the financial year	248,663	248,663
(viii) Roads - Property Access reserve		
Balance at the beginning of financial year	434,165	434,114
Transfer to retained earnings funds expended	(8,452)	(19,946)
Balance at end of the financial year	425,713	434,165
(ix) Regional Aquatic Centre reserve		
Transfer from retained earnings for future expenditure	2,775,000	-
Balance at end of the financial year	2,775,000	-
(x) Laidley Rec Res Community Facility reserve		
Transfer from retained earnings for future expenditure	2,200,000	-
Balance at end of the financial year	2,200,000	-
(xi) Regional Infrastructure reserve		
Balance at the beginning of financial year	24,305	12,392,586
Transfer from retained earnings for future expenditure	-	144,610
Transfer to retained earnings funds expended	-	(12,513,291)
Balance at end of the financial year	24,305	24,305
Movements in recurrent reserves are analysed as follows:		
(i) Legal Expenses reserve		
Balance at the beginning of financial year	150,000	150,000
Balance at end of the financial year	150,000	150,000
(ii) Rates Levies reserve		
Balance at the beginning of financial year	887,781	611,935
Transfer from retained earnings for future expenditure	941,305	286,498
Transfer to retained earnings funds expended	(50,865)	(10,632)
Balance at end of the financial year	1,478,219	887,781



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Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
	Note	5
(iii) Election Expenses reserve		
Balance at the beginning of financial year	200,000	200,000
Transfer to retained earnings funds expended	(109,550)	-
Balance at end of the financial year	<u>90,440</u>	<u>200,000</u>
(iv) Prepaid Grants reserve		
Balance at the beginning of financial year	1,799,858	804,943
Transfer from retained earnings for future expenditure	2,258,989	1,787,114
Transfer to retained earnings funds expended	(1,790,507)	(752,199)
Balance at end of the financial year	<u>2,268,340</u>	<u>1,799,858</u>
(v) Self Insurance reserve		
Transfer from retained earnings for future expenditure	400,000	-
Balance at end of the financial year	<u>400,000</u>	<u>-</u>
(vi) NDRRA reserve		
Balance at the beginning of financial year	6,799,266	-
Transfer from retained earnings for future expenditure	-	6,799,266
Transfer to retained earnings funds expended	(887,736)	-
Balance at end of the financial year	<u>5,911,530</u>	<u>6,799,266</u>
28 Commitments for expenditure		
Contractual Commitments		
Contractual commitments at balance date but not recognised in the financial statements are as follows:		
Waste Collection, Recycling and Waste Disposal Contracts - per year	<u>2,065,375</u>	<u>2,065,375</u>
	<u>2,065,375</u>	<u>2,065,375</u>
Capital Commitments		
Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities are as follows:		
Strengthening Grantham, Infrastructure Recovery & Disaster Management	5,268,096	6,255,268
Facility, buildings, plant and equipment expenditure	192,895	1,891,128
Lockyer Valley Planning Scheme & Studies	-	163,181
Road Operations & Bridge Construction	<u>325,261</u>	<u>462,890</u>
	<u>5,786,253</u>	<u>8,772,467</u>
These expenditures are payable:		
Within one year	5,786,253	8,510,915
Later than 1 year but not later than 5 years	-	261,552
Later than 5 years	-	-
	<u>5,786,253</u>	<u>8,772,467</u>

29 Events after balance date

Strengthening Grantham Project - Land Swap

The Strengthening Grantham project is an initiative of the Lockyer Valley Regional Council that offers eligible flood devastated residents from across the Lockyer Valley region a voluntary land swap for their flood affected land. Land on higher ground adjacent to the current Grantham township was purchased and a portion of this was developed with roads, parks, water and wastewater services constructed. As at 30 June 2012, there were still 38 blocks available for swapping but these are currently not being offered to residents. The overall financial effects of this further round of land swaps was unable to be determined at the time of finalisation of the statements.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
<p><i>Wind up of Esh-Gatton-Lalley Water Board</i></p> <p>Following the transfer of the Board's water infrastructure assets to Queensland Urban Utilities on the 1st July 2010 the Board's original purpose to operate as a water board no longer exists. At its meeting held on 28 June 2011, the Board formally resolved to wind up its affairs. This is expected to occur during the 2012-13 financial year following the passing of state legislation to abolish the Board which is a joint local government created under the Local Government Act.</p> <p>All liabilities have been settled and all assets have been distributed to the member councils in accordance with the members agreement.</p> <p><i>Waste Tender</i></p> <p>Council is in the process of calling for tenders for its Waste collection and Bulk Haulage service contracts. The successful tender's will be known after December 2012. The new contract terms are expected to be 8 years with two by one year extension options.</p> <p>The financial effects of this tender process were unable to be determined at the time of finalisation of the statements.</p> <p><i>Carbon pricing</i></p> <p>In 2011 the Australian Government introduced a Clean Energy Legislation package. One aspect of this legislation package, which will impact upon council directly and indirectly, is the introduction of a pricing mechanism for greenhouse gas emissions in the Australian economy.</p> <p>The pricing mechanism commences on 1 July 2012 and sets a fixed price path for the first three years (\$25 per tonne of CO₂-equivalent emissions adjusted in real terms by 2.5 percent per annum) before moving to a flexible price mechanism from 1 July 2015. It proposes a framework for setting a cap on greenhouse gas emissions by capping the number of carbon units available once the flexible price period commences, which can be adjusted over time to ensure that the government's reduction targets are met.</p> <p>Council estimates that its Gatton landfill will exceed the relevant emissions threshold in 2015 thereby triggering a direct liability in that financial year. No liability arises in respect of waste processed prior to 1 July 2012.</p> <p>Council is unable to estimate the financial effects of this liability as modelling is not yet complete. In addition, uncertainty exists due the following factors:</p> <ul style="list-style-type: none"> greenhouse gas is emitted from waste over a very long period (40 years); and the price/tonne of emissions, after the initial fixed price period has expired, is currently unknown. <p>Organic material within waste deposited at landfills takes time to begin decomposing. This waste will continue to generate emissions over the next 40 years. This means that council will have a liability to purchase carbon permits in respect of that waste as long as total emissions from the landfill site continue to be above the legislated landfill facility threshold of 25,000 tonnes of carbon dioxide equivalent.</p> <p>In addition to this direct liability for waste facilities, council expects increased costs arising from the carbon pricing mechanism. The most significant of these will be electricity and fuel. Commonwealth Treasury modelling published in July 2011 in the document 'Strong growth, low pollution modelling a carbon price' indicates that carbon pricing is expected to increase electricity prices by 10% within 5 years from 1 July 2012 and increase other costs by 0.7% on inflation. In addition fuel tax credits will be progressively reduced over the initial fixed price period.</p>		



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
30 Contingent liabilities		
Details and estimates of maximum amounts of contingent liabilities are as follows:		
<i>Native Title Claim</i>		
A Native Title Claim (QUD601440) has been lodged over the Lockyer Valley Regional Council area by the Jagara People #2. The impact, if any, of this claim, is not able to be determined at the date of this report.		
<i>Legal Claims</i>		
The Council is a defendant or may be called upon to defend claims that arise as a result of operations of the Council and ownership of public assets. Currently, there are five possible claims pending, at an approximate value totalling \$367k. The Council is of the opinion that the claims can be successfully defended. Information in respect of any individual claims has not been disclosed in accordance with AASB119 "Provisions, Contingent Liabilities and Contingent Assets" on the basis that Council considers such disclosures may seriously prejudice the outcome of the claim.		
<i>Local Government Workcare</i>		
The Lockyer Valley Regional Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. As at 30 June 2011, the financial statements for Local Government Workcare show accumulated member funds (equity) of \$22,008,045. The Council's maximum exposure to the bank guarantee is:		
	610,175	561,731

Local Government Mutual
The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises. As at 30 June 2011 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

31 Superannuation

The Lockyer Valley Regional Council contributes to the Local Government Superannuation Scheme (QHS) (the scheme). The scheme is a Multi-employer Plan as defined in the Australian Accounting Standard AASB119 Employee Benefits.

The Queensland Local Government Superannuation Board, the trustee of the scheme, advised that the local government superannuation scheme was a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation.

The scheme has two elements referred to as the Defined Benefits Fund (DBF) and the Accumulation Benefits Fund (ABF). The ABF is a defined contribution scheme as defined in AASB 119. Council has no liability to or interest in the ABF other than the payment of the statutory contributions as required by the Local Government Act 2009.

The DBF is a defined benefit plan as defined in AASB119. The Council is not able to account for the DBF as a defined benefit plan in accordance with AASB119 because the scheme is unable to account to the Council for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which either fund is over or under funded would only affect future benefits and contributions to the DBF, and is not an asset or liability of the Council. Accordingly there is no recognition in the financial statements of any over or under funding of the scheme.

The audited general purpose financial report of the scheme as at 30 June 2011 (the most recent available) which was not subject to any audit qualification, indicates that the assets of the scheme are sufficient to meet the vested benefits.

The most recent actuarial assessment of the scheme was undertaken as at 1 July 2009. The actuary indicated that "the DBF is in a very modest financial position with regard to the net asset coverage of vested liabilities. Investment returns will be volatile under the required investment strategy, particularly over short periods. The DBF therefore needs sufficient reserves to be able to withstand a reasonable range of such influences. Because the DBF is now running down and cash flows are negative, the VBI (vested benefit index) should not be allowed whenever possible to retreat below 100%. Once below 100%, benefits draws reduce the available assets for remaining members and hence the net asset coverage of vested benefits declines further."



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
In order to withstand a one in ten 'low return' outcome, the DBF would need reserves of the order of 8% to 10% having regard to the investment strategy adopted. Given the current position of the DBF, such reserve can essentially only originate from either excess investment returns over salary increases or additional employer contributions.		
Council has been advised by the trustee of the scheme, following advice from the scheme's actuary, that additional contributions may be imposed in the future at a level necessary to protect the entitlements of DBF members. Under the Local Government Act 2009 the trustee of the scheme has the power to levy additional contributions on councils which have employees in the DBF when the actuary advises such additional contributions are payable - normally when the assets of the DBF are insufficient to meet members' benefits.		
The next actuarial investigation will be made as at 1 July 2012.		
The amount of superannuation contributions paid by Lockyer Valley Regional Council to the scheme in this period for the benefit of employees was:	2,632,936	1,971,265
32 Trust funds	1.20	
Trust funds held for outside parties:		
Security deposits	2,354,236	1,923,330
	<u>2,354,236</u>	<u>1,923,330</u>
The Lockyer Valley Regional Council performs only a custodial role in respect of these monies, and because the monies cannot be used for Council purposes, they are not brought to account in these financial statements. The cash is held with QTC, NAB and the Commonwealth Bank.		
These deposits bear fixed and floating interest rates. Interest earned is shown in general operating revenue.		
33 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities		
Net result	(16,490,857)	(1,593,476)
Non-cash operating items:		
Impairment of receivables and bad debts written off	9 298,623	(84,929)
Change in rehabilitation provisions	11 14,765,062	-
Depreciation and amortisation	10 10,678,627	8,049,024
	<u>25,742,312</u>	<u>7,964,095</u>
Investing and development activities:		
Capital grants, subsidies and contributions	4 (21,427,245)	(10,430,119)
Capital income	5 -	(438,757)
Capital expenses	11 7,439,234	19,791,692
Net equity income from investments	(515,718)	(613,123)
	<u>(14,483,709)</u>	<u>8,309,843</u>
Changes in operating assets and liabilities:		
(Increase) decrease in receivables	1,782,924	(2,114,520)
(Increase) decrease in inventories (excluding land)	119,936	(164,417)
Increase (decrease) in payables	(3,088,898)	9,007,459
Increase (decrease) in provisions	74,302	338,020
Increase (decrease) in other liabilities	3,875	(20,906)
	<u>(1,107,861)</u>	<u>7,045,233</u>
Net cash inflow from operating activities	<u>(6,340,115)</u>	<u>21,724,895</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
Note	\$	\$
34 Background to Water reforms in South East Queensland		
<p>Distribution and Retail Water reform The South-East Queensland Water (Distribution and Retail Restructuring) Act 2009 (the Act) established a statutory body called the Central SEQ Distributor-Retailer Authority on 3 November 2009 to deliver water and waste water services to customers within the local government areas of participating Councils: Lockyer Valley Regional Council, Brisbane City Council, Ipswich City Council, Scenic Rim Regional Council and Somerset Regional Council.</p> <p>On 1 July 2010 the Authority required legislative power to begin trading, using the business name Queensland Urban Utilities.</p> <p>Under the Act, governance arrangements for the Authority were established in a Participation Agreement, which was operative from 1 July 2010. The agreement provides for participation rights to be held by the participating Councils, with Lockyer Valley Regional Council holding 0.903% of these rights.</p> <p>Council's Participation Rights in Qld Urban Utilities are included as an Investment in Associate in the Statement of Financial Position (refer to Note 18a) at initial value add/less Council's share of Qld Urban Utilities profit/loss after distributions.</p> <p>Associates are entities that Lockyer Valley Regional Council has significant influence over. Significant influence is the power to participate in the financial and operating policy decisions but is not control or joint control. Investments in associates are accounted for in the financial statements using the equity method and are carried at the lower of cost and recoverable amount.</p>		
Extract from Statement of Comprehensive Income - Qld Urban Utilities	\$000	\$000
Revenue	911,519	874,283
Net Profit	132,274	130,934
Extract from Statement of Financial Position - Qld Urban Utilities		
Current Assets	236,760	253,332
Non-Current Assets	4,538,587	4,350,936
	<u>4,795,347</u>	<u>4,604,268</u>
Current Liabilities	238,728	226,984
Non-Current Liabilities	1,920,524	1,797,824
	<u>2,159,252</u>	<u>2,024,808</u>
Net Assets	<u>2,636,095</u>	<u>2,579,460</u>



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

	2012	2011
	\$	\$
<i>Transitional Arrangements</i>		
Infrastructure charges collected by Council which relate to the construction of water and wastewater assets are remitted to Qld Urban Utilities. Any amounts due to Qld Urban Utilities at 30 June 2012 are included in Trade and Other Payables (refer Note 21).	602,223	116,775
<i>Establishment Costs</i>		
During the year, a claim for eligible costs incurred by Council for the establishment of Qld Urban Utilities was approved by the appropriate Minister and reimbursed to Council via Qld Urban Utilities. The amount received was:	-	101,710
<i>Council returns</i>		
<i>Participation returns</i>		
As a party to the Participation Agreement, Council will receive a proportional share of net profits as a participation return. Returns will be paid for post-tax operating profits (after adjusting for capital receipts).	678,716	579,013
<i>Tax equivalents</i>		
Queensland Urban Utilities operates under an income tax equivalent regime, with all tax paid being distributed to the participation Councils on a pro-rata basis to their participation rights. Amounts received and receivable in the 2012 year are:	433,688	315,169
<i>Shareholder loans</i>		
Shareholder loans provide for a fixed interest rate of 6.7834%, with monthly interest-only payments for three years. On maturity, the terms will be renegotiated with Queensland Urban Utilities. Interest received and receivable in 2012 are:	981,553	999,532

35 Related Party Disclosure

Details of all related party transactions for the financial year are detailed below:

	2012	2011
Income from Esk-Gatton-Laidley Water Board	\$	\$
Refund of water precepts	2,246	702,113
Reimbursement of member fees	-	723

There were no expenses paid to the Esk-Gatton-Laidley Water Board in the 2011 or 2012 year. There was no income from the Esk-Gatton-Laidley Waterboard in the 2012 year.

As the Water Board is in the process of being wound up, there will be no transactions going forward.

36 Minor correction for assets not previously recognised

During the financial year Council became aware of some assets in property plant and equipment that were not previously recognised as well as some assets previously recognised that should not have been recognised.

The asset classes affected are disclosed in notes indicated

Summary details of assets not previously recognised are as follows:

Gross value of property, plant and equipment	20(a)	-	4,016,185
Less: Accumulated depreciation	20(a)	-	(3,785,909)
Gain from assets not previously recognised	5	-	230,276

Summary details of assets previously recognised incorrectly are as follows:

Gross value of property, plant and equipment	20(a)	485,898	-
Less: Accumulated depreciation	20(a)	(486,176)	-
Loss on assets previously recognised incorrectly	11	732	-

Net result of recognised/misrecognised assets		(732)	230,276
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LOCKYER VALLEY REGIONAL COUNCIL



Notes to the financial statements
For the year ended 30 June 2012

37 Financial Instruments

Lockyer Valley Regional Council's activities expose it to a variety of financial risks including interest rate risk, credit risk, and liquidity risk.

Exposure to financial risks is managed in accordance with Council approved policies on financial risk management. These policies focus on managing the volatility of financial markets and seek to minimise potential adverse effects on the financial performance of the Council. The Council minimises its exposure to financial risk in the following ways:

- Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. The Council does not invest in derivatives or other high risk investments.
- When the Council borrows, it borrows from the Queensland Treasury Corporation unless another financial institution can offer a more beneficial rate, taking into account any risk. Borrowing by the Council is constrained by the provisions of the Statutory Bodies Financial Arrangements Act 1982.

Lockyer Valley Regional Council measures risk exposure using a variety of methods as follows:

Risk exposure	Measurement method
Credit risk	Ageing analysis
Liquidity risk	Maturity analysis
Interest rate risk	Sensitivity analysis

(i) Credit Risk

Credit risk exposure refers to the situation where the Council may incur financial loss as a result of another party to a financial instrument failing to discharge their obligations.

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts.

In effect this power protects the Council against credit risk in the case of these debts.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

The Council is exposed to credit risk through its investments with the Queensland Treasury Corporation (QTC) and deposits held with banks. The QTC Cash Fund is an asset management portfolio that invests with a wide variety of high credit rating counterparties. Deposits are capital guaranteed. Other investments are held with highly rated/regulated banks/financial institutions and whilst not capital guaranteed, the likelihood of a credit failure is remote.

By the nature of the Council's operations, there is a geographical concentration of risk in the Council's area. Because the area is largely agricultural, there is also a concentration in the agricultural sector.

The maximum exposure to credit risk at balance date in relation to each class of recognized financial asset is the gross carrying amount of those assets inclusive of any impairment.

No collateral is held as security relating to the financial assets held by the Council.

The following table represents the Council's maximum exposure to credit risk:

	Note	Council	
		2012 \$	2011 \$
Financial Assets			
Cash and cash equivalents - Bank	13	10,486,872	1,341,967
Cash and cash equivalents - QTC	13	15,496,342	10,434,411
Investments with approved deposit taking institutions	13 & 16	11,500,000	15,000,000
Equity investments	18(a)	24,048,175	23,532,457
Other Financial Assets	18(b)	40,000	40,000
Receivables - rates	14	3,593,708	3,494,187
Receivables - other	14	18,177,607	20,462,179
Other credit exposure			
Guarantee	30	610,175	561,731
Total		81,952,879	73,743,470

LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

37 Financial Instruments - continued

Past due or impaired

No financial assets have had their terms renegotiated so as to prevent them from being past due or impaired, and are stated at the carrying amounts as indicated.

The following table represents an analysis of the age of the Council's financial assets that are either fully performing, past due or impaired:

	Fully Performing	Past due				Less Impaired	Total
		Less than 30 days	31 to 60 days	61 to 90 days	Over 90 days		
	\$	\$	\$	\$	\$	\$	\$
Receivables:							
2012	21,060,566	-	376,504	392,934	304,700	(363,389)	21,771,315
2011	23,892,406		35	1,063	135,912	(73,050)	23,956,366

(ii) Liquidity risk

Liquidity risk refers to the situation where the Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

The Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from the Queensland Treasury Corporation for capital works.

The Council manages its exposure to liquidity risk by maintaining sufficient undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in the borrowings note 23.

The following table sets out the liquidity risk of financial liabilities held by the Council in a format as it might be provided to management. The amounts disclosed in the maturity analysis represent the contractual undiscounted cash flows at balance date (excluding employee entitlements as defined by AASB132 Financial Instruments para 4(b)):

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2012					
Trade and other payables	9,496,206	-	-	9,496,206	9,496,206
Loans QTC	2,087,275	7,680,297	28,277,710	38,045,282	24,811,154
	11,583,481	7,680,297	28,277,710	47,541,488	34,307,360
2011					
Trade and other payables	12,869,683	-	-	12,869,683	12,869,683
Loans QTC	146,804	251,938	125,827	524,569	423,660
	13,016,487	251,938	125,827	13,394,252	13,293,343

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

(iii) Interest rate risk

The Council is exposed to interest rate risk through its borrowings from the Queensland Treasury Corporation and investments held with financial institutions.

The risk in borrowing is effectively managed by borrowing mainly from the Queensland Treasury Corporation and having access to a mix of floating and fixed funding sources such that the desired interest rate risk exposure can be constructed. Interest rate risk in other areas is minimal.

The Council does not undertake any hedging of interest rate risk.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements
For the year ended 30 June 2012

Interest Rate Sensitivity Analysis

The following interest rate sensitivity analysis is based on a report similar to that which would be provided to management, depicting the outcome to profit and loss should there be a 1% increase in market interest rates. The calculations assume that the rate would be held constant over the next financial year, with the change occurring at the beginning of that year. It is assumed that interest rates on overdue rates would not change. If the rates decreased by 1% the impact would be equal in amount in the reverse direction.

	Net carrying amount		Profit/(loss)		Equity	
	2012	2011	2012	2011	2012	2011
Financial assets and liabilities that are held at variable interest rates total:	\$	\$	\$	\$	\$	\$
Financial assets	26,996,342	10,434,411	269,963	104,344	269,963	104,344
Financial liabilities	24,811,154	423,660	(248,112)	(4,237)	(248,112)	(4,237)
Net total	2,185,188	10,010,751	21,852	100,108	21,852	100,108

(iv) Fair Value

Lockyer Valley Regional Council does not recognise financial assets or liabilities at fair value in its Statement of Financial Position.



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the financial statements

For the year ended 30 June 2012

38 National Competition Policy

(a) Activities to which the code of competitive conduct is applied

A "business activity" of a local government is divided into two categories :

(a) Roads business activity:

- (i) the construction or maintenance of State controlled roads for which the local government submits an offer to carry out work in response to a tender invitation, other than through a sole supplier arrangement.
- (ii) submission of a competitive tender for construction or road maintenance on the local government's roads which the local government has put out to tender, or called for by another local government.

(b) Other business activity, referred to as type three activities, means the following:

- (i) trading in goods and services to clients in competition with the private sector, or
- (ii) the submission of a competitive tender in the local government's own tendering process in competition with others for the provision of goods and services to its self. Excluded activities are (a) library services, and (b) an activity or part thereof prescribed by legislation.

Local government may elect to apply a Code of Competitive Conduct (CCC) to their identified business activities. This requires the application of full cost pricing, identifying the cost of community service obligations (CSO) and eliminating the advantages and disadvantages of public ownership within that activity. The application of the CCC to the roads business activity is compulsory.

The CSO value is determined by Council, and represents an activities cost(s) which would not be incurred if the activities primary objective was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council. Notwithstanding CSO's, the council is committed to operating these activities as business activities in accordance with the CCC.

Staging Post
Other Roads
Childcare
Building Certification

The following table summaries the financial results for these, including competitive neutrality adjustments if applicable. Full information is available for inspection at the council offices.

(b) Financial performance of activities subject to competition reforms:

	Other Roads		Childcare		Building Certification	
	2012	2011	2012	2011	2012	2011
	\$	\$	\$	\$	\$	\$
Revenue for services provided to external clients	2,033,066	2,061,997	923,059	871,597	278,422	283,960
Less : Expenditure	2,019,992	1,795,680	969,239	854,008	264,793	307,880
Surplus (deficiency)	13,074	266,317	(46,180)	17,589	13,629	(23,920)

Staging Post		
2012	2011	
\$	\$	
Revenue for services provided to external clients	652,041	546,292
Less : Expenditure	1,218,240	1,012,722
Surplus (deficiency)	(566,199)	(466,430)



LOCKYER VALLEY REGIONAL COUNCIL

Notes to the Financial Statements

For the year ended 30 June 2012

39 Prior Period Error (Refer Note 1.34)				
Financial Report Line Item / Balance affected	Note	2011	Correction	Restated 2011
		\$	\$	\$
Property, plant and equipment - prior year	20 (a)			
Asset Values				
Revaluation adjustment to the ARS*		29,949,560	-24,620,390	5,329,170
Closing gross value		96,379,993	-24,620,390	71,959,603
Accumulated depreciation and impairment				
Revaluation adjustment to the ARS*		28,903,340	-24,620,390	4,282,950
Closing accumulated depreciation and impairment balance		53,448,485	-24,620,390	28,828,095



LOCKYER VALLEY REGIONAL COUNCIL

FINANCIAL STATEMENTS
For the year ended 30 June 2012

MANAGEMENT CERTIFICATE

For the year ended 30 June 2012

These general purpose financial statements have been prepared pursuant to Section 102 of the Local Government (Finance, Plans and Reporting) Regulation 2010 (the Regulation) and other prescribed requirements.

In accordance with Section 161 of the Regulation we certify that these general purpose financial statements:

- (i) have been prepared in accordance with the relevant accounting documents; and
- (ii) accurately reflect the local government financial performance and position for the financial year.

In addition we certify that, in our opinion:

- (i) the prescribed requirements of the Local Government Act 2009 and associated Regulations for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 48, have been prepared in accordance with Australian accounting standards (including Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standards Board); and
- (iii) the general purpose financial statements present a true and fair view of the Council's financial position as at 30 June 2012 and of its financial performance and cash flows for the financial year ended on that date.


Cr. Tanya Milligan
Deputy Mayor


Jason Broadshaw
Acting Chief Executive Officer

Date: 29/11/2012

Date: 29/11/2012



INDEPENDENT AUDITOR'S REPORT

To the Mayor of Lockyer Valley Regional Council

Report on the Financial Report

I have audited the accompanying financial report of Lockyer Valley Regional Council, which comprises the statement of financial position as at 30 June 2012, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and certificates given by the Deputy Mayor and Acting Chief Executive Officer.

The Council's Responsibility for the Financial Report

The Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with prescribed accounting requirements identified in the *Local Government Act 2009* and *Local Government (Finance, Plans and Reporting) Regulation 2010*, including compliance with Australian Accounting Standards. The Council's responsibility also includes such internal control as the Council determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit is planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control, other than in expressing an opinion on compliance with prescribed requirements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The *Auditor-General Act 2009* promotes the independence of the Auditor-General and all authorised auditors. The Auditor-General is the auditor of all Queensland public sector entities and can be removed only by Parliament.

The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Basis for Qualified Opinion

My report for 2010-11 was qualified on the following basis.

In January 2011 flooding caused extensive damage to the Lockyer Valley Regional Council's road, bridge and drainage assets. The Council was unable to quantify the impact the floods had on its road, bridge and drainage assets, accordingly, the Council was unable to demonstrate that the written down value of its road and drainage network assets of \$215,460,026, reported in Note 20(a), did not differ materially from their fair value at 30 June 2011 as required by Australian Accounting Standard AASB 116 *Property, Plant and Equipment*. I was, therefore, unable to and did not express an opinion on the reported written down value of these assets, the associated depreciation expense of \$4,258,007, disclosed in Note 10, and the associated asset revaluation surplus balance of \$39,220,019, disclosed in Note 25(ii). Further, as the Council did not write off any road, bridge or drainage assets destroyed by the floods, I was unable to and did not express an opinion on the reported loss on write-off of capital assets of \$879,590, reported in Note 11, and the net result attributable to Council of (\$1,593,476) and total comprehensive income of (\$1,562,093), both reported in the statement of comprehensive income. The impact on the financial report was unable to be quantified due to the absence of reliable data."

I still remain unable to form an opinion on these 2011 comparative balances as reported in the financial report for the year ended 30 June 2012.

Qualified Opinion – 2011 Comparatives

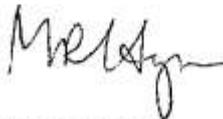
In accordance with s.40 of the *Auditor-General Act 2009* –

- (a) I have received all the information and explanations which I have required; and
- (b) in my opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraphs -
 - (i) the prescribed requirements in relation to the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the financial report presents a true and fair view, in accordance with the prescribed accounting standards, of the financial performance and cash flows of Lockyer Valley Regional Council for the financial year 1 July 2011 to 30 June 2012 and of the financial position as at the end of that year.

Other Matters - Electronic Presentation of the Audited Financial Report

This auditor's report relates to the financial report of Lockyer Valley Regional Council for the year ended 30 June 2012. Where the financial report is included on Lockyer Valley Regional Council's website the Council is responsible for the integrity of Lockyer Valley Regional Council's website and I have not been engaged to report on the integrity of Lockyer Valley Regional Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements or otherwise included with the financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

These matters also relate to the presentation of the audited financial report in other electronic media including CD Rom.



M R HYMAN CA
(as Delegate of the Auditor-General of Queensland)



Queensland Audit Office
Brisbane

Report

1. Introduction

In accordance with Section 152 of the *Local Government (Finance, Plans & Reporting) Regulation 2010*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial position reinforces sound financial management practices throughout the organisation and allows a rapid response to any unfavourable trends.

3. Report

The following report provides a summary of Council's financial performance against budget to 30 November 2012.

Operating Revenue - Target \$59.0 million Actual \$34.2 million or 24.3%

At 30 November 2012, operating revenue is well below budget expectations at 24.3% with 42% of the financial year elapsed.

Operating grants and subsidies continue to fail to meet budget expectations with \$13.6 million or 14% of Council's \$97.3 million budget received to 30 November. Grants relating to the recovery program totalling \$9.6 million have been received out of a budget of \$91m, with further recovery grants dependent upon approvals from the Queensland Reconstruction Authority.

Council has also received an additional \$2.5 million of previously disallowed recovery claims from the Queensland Reconstruction Authority. These funds have been separately accounted for and if not required in the current financial year may be utilised as part of Council's future debt management strategies.

Excluding the recovery program, year to date grants and subsidies have achieved only \$1.4 million or 26% out of a budget of \$5.4 million. This is mainly due to the early part-payment of \$1.7 million of the 2012/2013 Federal Assistance Grant (general purpose and roads). Grants and subsidies will be adjusted in the first budget review of 2012/2013 with the revenue adjustment funded from a transfer from operating reserves.

Recoverable works income is below budget at 25.2% with revenue from fees and charges also underperforming at 36.6%.

Partially offsetting these shortfalls are gross rates and utility charges and interest revenue which have achieved 49.9% and 64.4% of their respective budgets. Other revenue is also over budget by \$905k through the recovery of costs associated with debt collection process (\$211k) and an insurance payout for Council park assets (\$400k).

In June 2012, Council approved the forwarding to debt recovery agents of \$2.63m in outstanding rates. Of this amount, Council has recouped just over \$1,049,000 to date. This equates to about 39% of the debt with a significant number of ratepayers entering into payment arrangements.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

Operating Expenditure - Target \$59.5 million Actual \$33.5 million or 23.7%

At 30 November 2012, total Council operating expenditure was well under budget at 23.7%.

Goods and services expenses are significantly under budget with only \$16.3 million or 15.8% of the budget expended to date. This is largely due to delays in expenditure associated with the Recovery Program, which makes up approximately 87% of total budgeted goods and services expenditure.

Revenue and expenditure associated with the Recovery Program will also be significantly downgraded in the first budget review of 2012/2013.

Finance costs at 36.6% and depreciation at 40.8% are slightly below budget expectations with 42% of the year elapsed.

Partially offsetting the above favourable variances, total employee costs exceed budget at 46.6% with 42% of the financial year elapsed. The major overrun in employee costs is within the Community Recovery Program with this expenditure to be funded by external grants and subsidies.

Capital Revenue - Target \$2.3 million Actual \$1.1 million or 19.4%

Capital grants and subsidies revenue is well behind budget at 19.4% with 42% of the year complete. To date just over \$1.1 million has been received with \$364k of this amount relating to State Government grants for roads infrastructure, developer contributions amounting to \$464k and Grantham beautification works of \$203k.

Capital Expenditure - \$9.8 million Actual \$4.8 million or 20.4%

Excluding loan redemption payments, total capital expenditure of just over \$4.4 million is running well below budget at 19.6% with 42% of the year elapsed.

Significant expenditure making up the capital program includes road, bridges and drainage capital works \$2.8 million, Grantham Estate Stage 2 works \$537k and plant purchases \$120k.

A detailed schedule of capital expenditure by program and job is attached to this report.

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.

5. Financial and Resource Implications

Council's financial results remain largely dependant upon further advance payments from the Queensland Reconstruction Authority and completion of the capital works program.

Careful management of our operating costs is also required as our other revenue streams come under increasing pressure.

6. Delegations/Authorisations

There are no delegation or authorisation issues associated with this report.

7. Communication

There is no communication required as a result of this report.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

8. Conclusion

Council's capital expenditure and revenues are within tolerable limits. However, as operating incomes are below budget, particularly in the areas of operating grants and subsidies, recoverable works and fees and charges, close attention needs to be paid to ensure that expenditures do not exceed receipted income.

Lockyer Valley Regional Council
Actual vs. Budget -
For the year to date:
30 November 2012

Total Council

	Budget 2012-2013	Amended Budget	% of Year Elapsed - 42	
			Actual to 30-11-2012	% Variance
Operating Revenue				
Rates and Utility Charges (Gross)	29,561,900	29,561,900	14,739,461	49.9%
Discount	(1,163,000)	(1,163,000)	(547,581)	47.1%
Charges and Fees	5,438,600	5,438,600	1,988,322	36.6%
Interest	2,961,000	2,961,000	1,908,170	64.4%
Operating Grants and Subsidies	97,310,500	97,310,500	13,601,983	14.0%
Operating Contributions and Donations	0	0	0	0.0%
Revenue - Contract/Recoverable Works	6,300,000	6,300,000	1,586,882	25.2%
Other Revenue	0	0	904,584	0.0%
Total Operating Revenue	140,409,000	140,409,000	34,181,821	24.3%
Operating Expenses				
Employee Costs	26,514,600	26,514,600	12,366,806	46.6%
Goods and Services	103,002,000	103,002,000	16,284,885	15.8%
Finance costs	1,483,200	1,483,200	543,384	36.6%
Depreciation	10,553,400	10,553,400	4,305,674	40.8%
Other Expenses	0	0	0	0.0%
Total Operating Expenses	141,553,200	141,553,200	33,500,749	23.7%
Operating Surplus/(Deficit) Before Capital Items	(1,144,200)	(1,144,200)	681,072	-59.5%
Capital Revenues and Expenses				
Capital Grants, Subsidies and Contributions	5,450,900	5,450,900	1,055,226	19.4%
Profit (Loss) on Disposal of Non Current Assets	0	0	0	0.0%
Other Capital Items	0	0	0	0.0%
Abnormal or Extraordinary Items	0	0	0	0.0%
Operating Surplus/(Deficit) After Capital Items	4,306,700	4,306,700	1,736,298	40.3%
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans	5,100,000	5,100,000	0	0.0%
Disposal Proceeds of non Current Assets	276,000	276,000	344,804	124.9%
Funded Depreciation	10,553,400	10,553,400	0	0.0%
Total Capital Funding Sources Used	15,929,400	15,929,400	1,692,784	10.6%
Capital Funding Applications				
Capital Expenditure	22,548,600	22,548,600	4,421,070	19.6%
Loan Redemption	870,000	870,000	362,500	41.7%
			0	
Total Capital Funding Applications	23,418,600	23,418,600	4,783,570	20.4%

Lockyer Valley Regional Council
Actual vs. Budget -
For the year to date:
30 November 2012

Business Units

			% of Year Elapsed - 42	
	Budget 2012-2013	Amended Budget	Actual to 30/11/2012	%
Operating Revenue				
Rates and Utility Charges (Gross)	3,239,800	3,239,800	1,736,168	53.6%
Discount	(162,000)	(162,000)	(70,569)	43.6%
Charges and Fees	2,532,000	2,532,000	796,171	31.4%
Interest	0	0	0	0.0%
Operating Grants and Subsidies	788,000	788,000	283,424	36.0%
Operating Contributions and Donations	0	0	0	0.0%
Revenue - Contract/Recoverable Works	6,300,000	6,300,000	1,586,882	25.2%
Other Revenue	0	0	0	0.0%
Total Operating Revenue	12,697,800	12,697,800	4,332,076	34.1%
Operating Expenses				
Employee Costs	4,881,300	4,881,300	1,300,728	26.6%
Goods and Services	6,399,600	6,399,600	2,535,359	39.6%
Finance costs	60,800	60,800	22,615	37.2%
Depreciation	409,400	409,400	107,445	26.2%
Internal Transfers	841,600	841,600	350,667	41.7%
Other Expenses	0	0	0	0.0%
Total Operating Expenses	12,592,700	12,592,700	4,316,814	34.3%
Operating Surplus/(Deficit) Before Capital Items	105,100	105,100	15,262	14.5%
Capital Revenues and Expenses				
Capital Grants, Subsidies and Contributions	0	0	0	0.0%
Profit (Loss) on Disposal of Non Current Assets	0	0	0	0.0%
Other Capital Items	0	0	0	0.0%
Abnormal or Extraordinary Items	0	0	0	0.0%
Operating Surplus/(Deficit) After Capital Items	105,100	105,100	15,262	14.5%
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans	1,781,000	1,781,000	0	0.0%
Disposal Proceeds of non Current Assets	0	0	0	0.0%
Funded Depreciation	0	0	0	0.0%
Total Capital Funding Sources Used	1,781,000	1,781,000	0	0.0%
Capital Funding Applications				
Capital Expenditure	1,834,000	1,834,000	698,937	38.1%
Loan Redemption	35,700	35,700	14,875	41.7%
Total Capital Funding Applications	1,869,700	1,869,700	713,812	38.2%

Lockyer Valley Regional Council
Capital Works Summary Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY SUMMARY	2012/2013 BUDGET	SUMMARY EXPENDITURE 01.07.12 to 30.06.13
Community and Development		
Museums, Arts and Cultural Buildings	0	32,748
Natural Environment Recovery	0	3,041
Human and Social Recovery	0	0
Libraries	30,000	64,001
Art Gallery	10,000	0
TOTAL COMMUNITY AND DEVELOPMENT 2012-2013	40,000	99,789
Corporate Services		
Information Technology	4,089,000	974,810
TOTAL CORPORATE SERVICES 2012-2013	4,089,000	974,810
Strategy and Planning		
SES	477,700	15,538
Enterprise Buildings	210,000	84,954
Regional Development	100,000	54,591
Disaster Management	80,500	117,682
Tourism	76,500	24,958
Conference Rooms	31,500	0
Events and Marketing	8,000	0
Visitor Information Centre	5,000	0
TOTAL STRATEGY AND PLANNING 2012-2013	989,200	297,723
Infrastructure Services		
Assets on Reserve	0	0
Raw Materials	0	0
Infrastructure Recovery	0	150,029
Roads and Streets	4,926,900	632,137
Swimming Pools	4,915,000	354,752
Civic Halls	1,116,000	157,877
Plant Operations	1,000,000	120,564
Other Sport & Recreational Facilities	829,000	104,692
Urban Drainage	794,000	568,910
Bridges and Large Culverts	650,000	73,145
Administration Buildings	575,000	203,600
Public Order and Safety	220,000	16,090
Parks and Gardens	160,000	55,234
Miscellaneous	150,000	5,759
Depot Management	100,000	28,396
Environmental Services	50,000	0
Community Housing	45,500	0
Rural Services	35,000	5,530
Public Conveniences	25,000	43,222
Cemeteries	5,000	0
TOTAL INFRASTRUCTURE SERVICES 2012-2013	15,596,400	2,519,936
Business Units		
Weighbridge Project	0	60,942
Grantham Land Development	0	537,167
Waste Minimisation Facilities	1,090,000	0
Waste Disposal Facilities	430,000	100,914
Waste Management - General	210,000	0
Staging Post Café / Restaurant	68,000	0
Kensington Grove Child Care Centre	0	0
Gatton Child Care Centre	36,000	12,245
TOTAL BUSINESS UNITS 2012-2013	1,834,000	711,267
Governance and Policy		
Local Laws Review	0	0
TOTAL GOVERNANCE AND POLICY 2012-2013	0	0
Organisational Development and Performance		
TOTAL ORGANISATIONAL DEVELOPMENT & PERFORMANCE 2012-2013	0	0
Executive		
Chief Executive Office	0	0
Elected Members	0	378
TOTAL EXECUTIVE 2012-2013	0	378
GRAND TOTAL ALL PROGRAMS 2012-2013	22,548,600	4,603,904

Note: Total dollar allocations vary slightly to total program reports dollars due to end of the month capital processes.

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Libraries		
Laidley Library - Replace Floor	0	52,289
Gatton Library Equipment	10,000	0
Laidley Library Multi-screen System	15,000	0
Library Wi-Fi Internet Setup	5,000	0
**Laidley Library Furniture & Fittings		10,135
**Laidley Library Equipment		1,577
Total Libraries	30,000	64,001
Art Gallery		
Sculptures	10,000	0
Total Art Gallery	10,000	0
Museums, Arts and Cultural Buildings		
Laidley Cultural Centre - Refurbishment	0	21
Lockyer Valley Cultural Centre	0	32,407
**Artefacts		320
Total Museums, Arts and Cultural Buildings	0	32,748
Natural Environment Recovery		
Special Recovery Projects	0	3,041
Total Natural Environment Recovery	0	3,041
Human and Social Recovery		
Emergency Helicopter Facility	0	0
Total Human and Social Special Projects	0	0
TOTAL COMMUNITY & DEVELOPMENT 2012-2013	40,000	99,789
Information Technology		
ERP Replacement - Business Enterprise Systems	1,600,000	648,296
Data works - Upgrade Records Management System	600,000	166,395
Disaster Recovery & Business continuity process	60,000	0
Mobile Device Management Software	75,000	26,983
Electronic Business Papers Delivery	25,000	18,559
Secure Large File Transfer/Internet Bandwidth	300,000	3,915
Software Deployment & Monitoring Tools	120,000	4,933
MS Audit/Software Library Development & Management	150,000	4,437
Data Centre Environmental Monitoring	200,000	0
End Point Security	10,000	8,803
Website - Joomla Upgrade	20,000	0
Server Upgrade to 2008	50,000	0
ESX Upgrades	40,000	0
Exchange 2010	40,000	0
Call Centre Software	100,000	78,752
Unified Comms - Prelim Scoping	25,000	0
Web Filtering / Reporting / Corporate Firewall Upgrade	100,000	0
Printer Strategy & Consolidation	100,000	0
Miscellaneous	-150,000	0
Wireless Network	80,000	0
LIDAR Capture (Contours Aerial Survey)	34,000	0
DMZ	15,000	0
PDOnline	20,000	4,379
Service Desk Implementation	40,000	0
Back Up Process	25,000	0
Radius	25,000	0
Windows 7	350,000	1,488
GIS Consolidation - Exponaire / Mapinfo	35,000	0
**Info Systems		7,872
Total Information Technology	4,089,000	974,810
TOTAL CORPORATE SERVICES 2012-2013	4,089,000	974,810
Enterprise Buildings		
Gatton Donations Building	200,000	84,954
Helidon Donations Building	10,000	0
Total Enterprise Buildings	210,000	84,954
Regional Development		
Master Planning Projects Industrial Land, Warrego - GWIZ	100,000	54,591
Total Regional Development Buildings	100,000	54,591

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Events and Marketing		
Event Promotion Stands	5,000	0
Ute Canopy	3,000	0
Total Events and Marketing	8,000	0
Tourism		
Pioneer Village New Building - Accessioning	21,500	2,815
Gatton Historical Society Village	40,000	22,143
Refurbish Tourism Trailer	15,000	0
Total Tourism	76,500	24,958
Conference Rooms		
Additional POS	10,000	0
Portable Staging	15,000	0
Storage Cabinets	5,000	0
Wedding Arch & Well	1,500	0
Total Conference Rooms	31,500	0
Visitor Information Centre		
Display Materials	5,000	0
Total Visitor Information Centre	5,000	0
Disaster Management		
Other Equipment - WIP Disaster Management	0	89,824
Disaster Coordination Centre Generator Connectivity	4,000	0
Fit Out of Mobile Depot Command Centre	5,000	0
Gauges x 4	20,000	0
Guardian Incident Management System	30,000	0
Hand held VHF radios	1,800	0
Ramp/Deck Disaster Coordination Centre	5,000	0
Satellite Phones	3,500	0
Signage Coordination Centre	700	0
Smart board	2,000	0
Stand alone Eviro weatherproof laptop/tablet	1,500	0
40' Shipping Container with ventilation	7,000	0
**General SES		23,999
**Other Equipment - WIP Disaster Management		2,935
**Flood Early Warning System		924
Total Disaster Management	80,500	117,682
SES		
Block/Concrete Sand Bays	5,000	0
Building Improvements Forest Hill SES	20,000	0
Building Improvements Laidley SES	50,000	0
Building Signs - Repaint Laidley and Forest Hill	2,000	0
Fit Out of Donated Van	5,000	0
Flammable Liquid Cabinets	13,000	0
Response Vehicle - Laidley	60,000	0
SES Flood and Storm Response/Mobile Command Centre	102,000	0
SES Gatton Building Extension (Inc 11/12 unspent)	220,700	12,600
SES Building Gatton	0	2,938
Total SES	477,700	15,538
TOTAL STRATEGY AND PLANNING 2012-2013	989,200	297,723
Administration Buildings		
Gatton Regional Office Refurbishment	225,000	105,540
Gatton Regional Office Renovations (incl. lift)	150,000	98,060
Gatton Regional Office Chambers Renovations	100,000	0
Laidley Regional Office Renovations	100,000	0
Total Administration Buildings	575,000	203,600
Public Order and Safety		
Upgrade Gatton CCTV Cameras	0	16,090
New Laidley CCTV System	220,000	0
Total Public Order and Safety	220,000	16,090

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Civic Halls		
Murphys Creek Community Centre (Rotary Funded)	800,000	149,434
Murphys Creek Community Centre (Associated Civil Works)	200,000	0
Gatton Shire Hall - Door Closer & Window Repairs	6,000	0
Gatton Shire Hall - Paint Exterior	10,000	0
Laidley Cultural Centre - Replace Function Room Roof	60,000	0
Laidley Cultural Centre - Paint Exterior	40,000	0
**Gatton Shire Hall Equipment		8,443
Total Civic Halls	1,116,000	157,877
Community Housing		
Frome Street Crisis Care House - Renew Bathroom/Laundry	15,000	0
Clarkes Lane Units - Renew Bathroom and Paint Landings	12,500	0
Cochrane Street Units - Install Reinforced Concrete Drain	18,000	0
Total Community Housing	45,500	0
Public Conveniences		
Lake Apex Toilets	0	43,222
Glenore Grove Village Toilets - Replace Disposal Area	20,000	0
North Street Toilets - Paint	5,000	0
Total Public Conveniences	25,000	43,222
Other Sport and Recreational Facilities		
Gatton Showgrounds - Replace Show Ring Fence	0	17,294
Laidley Recreation Reserve - Exercise Stations (RLCIP2) - Netball Courts	0	87,398
Laidley Recreation Reserve - Refurbish Netball Courts	300,000	0
Lake Dyer - Bitumen Seal Access Road	15,000	0
Lake Dyer - Reinforce Concrete Slabs	12,000	0
Ropehill Community Centre Oval - Fence (Subject to grant)	150,000	0
Springbrook Park Sports Field - New Car park	75,000	0
Sport and Recreational Buildings		
Lake Dyer - Renovate Toilets	50,000	0
Withcott Indoor Sports Centre - New Equipment	2,000	0
Cahill Park - New Storage Building	50,000	0
Cahill Park Sports Complex - New Canteen	50,000	0
Cahill Park - Upgrade Power & Lighting to New Storage Building	5,000	0
Gatton Indoor Sports Centre - New Equipment e.g., Freezer	5,000	0
Laidley Recreational Reserve - Multi purpose Community Centre (Design Costs)	100,000	0
Lake Dyer - Storage Shed	15,000	0
Total Other Sport and Recreational Facilities	829,000	104,692
Swimming Pools		
Laidley Swimming Pool	0	112,198
Gatton Aquatic Centre Complex - Design	0	242,555
Gatton Aquatic Centre - Design (Stage 1)	250,000	0
Gatton Aquatic Centre - Construction (Stage 1)	4,565,000	0
Laidley Pool Complex - Refurbish Filter	100,000	0
Total Swimming Pools	4,915,000	354,752
Cemeteries		
Laidley Cemetery - Concrete Headstone Strips	5,000	0
Total Cemeteries	5,000	0
Rural Services		
Laidley Saleyards Improvements - Yards and Ramp (stage 3)	35,000	0
Livestock Pound Gatton	0	5,530
Total Rural Services	35,000	5,530
Environmental Services		
Implementation of Lake Apex master plan (preliminary)	50,000	0
Total Environmental Services	50,000	0

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Roads and Streets		
Revote Roads Program:		
Roadworks Renewal		
Reseals		
Restoration Project Reseals	408,000	
Network Reseals	400,000	
Forest Hill/Blenheim Road	0	76
Summerholm Road	0	152
Raymonds Road	0	0
Cross Road	0	76
Manteuffels Road	0	76
Caffey Connection Road	0	76
Petersons Road	0	76
Dry Gully Road	0	76
Ma Ma Lillydale Road	0	152
Grantham Scrub Road	0	76
Carpendale Road	0	76
Flagstone Creek Road	0	0
Hell Hole Creek Road	0	76
Priors Road	0	19,148
Spa Water Road	0	152
Other Projects		
Hannant Road Bikeway	0	1,361
Flagstone Creek Road Floodway	0	121,241
Mountain Road/Range Crescent Intersection	0	4,527
Mary Street	0	2,384
Allowance for Restoration Betterment Contribution	500,000	0
Sub-Total	1,308,000	149,798
Local Roads of Regional Significance (LRRS)		
Airforce Road (0-0.25km) - 239/LGSR/5	240,000	508
Fifteen Mile Road (0-0.62km) - 239/LGSR/7	350,000	0
Woodlands Road (10.80-12km) - 239/LGSR/3	400,000	3,063
Brightview Road (0-12km) - 239/LGSR/8	650,000	0
Sub-Total	1,640,000	3,571
Safest Transport Infrastructure Development Scheme (TIDS)		
Gatton State School - 239/LGSH/2	99,000	136,891
Laidley State High School Set Down	0	10,217
Hatton Vale State School Bus Set Down	0	12,289
Lake Clarendon State School Set Down	0	23,176
Milora Street Bus Set Down	0	655
Thornton State School Bus Turnaround	0	7,375
Carry Over: Murphy Creek School - 239/LGSH/10	236,000	0
Glenore Grove State School - 239/LGSH/18	66,000	3,660
Laidley District State School Parking Facility	200,000	0
Hickey Street Pathway and Lighting 16046-07-044	205,900	0
2012-13 School Bus Routes - 239/LGSH/3	110,000	0
2012-13 School Bus Routes - 239/LGSH/5	110,000	0
Sub-Total	1,026,900	194,264
Council Road Projects		
Revote Road Program:		
Fords Road Upgrade - R2R carry over	185,000	-360
Mountain Road/Range Crescent I/S - Realign road reserve	40,000	0
William & Spencer Street Intersection Upgrade	50,000	0
Footpath Renewal	130,000	0
Footpaths - Turner Street		26,100
Footpath Renewal - Western Drive		7,578
Gravel Road Resheet	300,000	
Mountain Road	0	4,527
Fords Road	0	19,759
Coles Road	0	87,599
Woolshed Creek Road	0	12,615
Morleys Road	0	32,023
Rockmount Road - Seal missing Link/Floodways	0	0
Risson Road	0	55,492
Staatz Quarry and Forrest Hill - Fernvale	0	737
Orton Street, Laidley	0	378
Sub-Total	705,000	246,447

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Roadworks Upgrade		
<i>On Street Car parks (and disabled)</i>	50,000	0
Ambrose Street Car park (and disabled)		4,631
Victor Street - Car park	0	17,229
<i>Signs and Line marking</i>	100,000	
Schultz Lookout Rd - Signs		1,836
Ambrose Street - Signs & Line marking		86
Wandin Road - Signs & Line marking		1,739
Laidley - Signs and Line marking		12,535
DA1873 Summer Street. Council commitment for K&C Drainage	40,000	0
Sub-Total	190,000	38,056
Translink Projects		
Translink Bus Stops - various (4 of)	57,000	0
Sub-Total	57,000	0
Total Roads and Streets	4,926,900	632,137
Bridges/Large Culverts		
Thistlethwaite Bridge - requires \$1.3m (flood recovery)	650,000	0
Hogers Bridge	0	73,145
Total Bridges/Large Culverts	650,000	73,145
Urban Drainage		
Revote Program:		
Flood and Urban Drainage		
Total Water Cycle Management Plan	50,000	
<i>Drainage Complaint Works</i>	100,000	
Helendale Drive Drainage Upgrade		3,928
Drainage - Land Acquisition	0	10,081
Emergency Resilience Project, Gatton	0	14,465
Forest Hill Flood Study	0	13,128
12 Airforce Road, Drain Easement	0	21,666
Sub-Total	150,000	63,269
<i>Flood & Drainage Mitigation Projects</i>	644,000	
Extension of spatial & photogrammetry to support TLPI & other planning assessment		5,250
Lakes Drive Drainage Upgrade	0	3,588
Douglas McInnes Dr Drainage Upgrade	0	1,000
Summer Street Drainage Upgrade	0	1,218
**Purchase Drainage Land - Hayes St, Laidley		494,586
Sub-Total	644,000	505,641
Total Urban Drainage	794,000	568,910
Plant Operation		
Plant Reduction	2,377,000	
Plant Operation Total	-1,377,000	
Fabricate Box Trailer Plant No. 732	0	5,997
Fabricate Box Trailer Plant No. 733	0	2,566
**Plant Operations		112,001
Total Plant Operation	1,000,000	120,564
Miscellaneous		
Emergency Helipad - Gatton	0	3,357
Emergency Helipad - Lake Clarendon	0	1,135
GPS monitoring System		
Fitting of GPS monitoring systems and event recorders to Jet patcher, Street Sweeper, Wide Area Mowers X 2, Tractor and Slasher X 2, Grader, Tipper and Two Utes (Roads Maintenance Foreman)	15,000	0
Small Plant - Parks and Open Spaces	15,000	0
Small Plant - Infrastructure Delivery	15,000	0
Supply and set up 300 KVA Diesel powered backup generator for Gatton Office	105,000	0
**Engineering Furniture		1,266
Total Miscellaneous	150,000	5,759

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Depot Management		
Communication Equipment		
Two-way radios/UHF radios	10,000	0
Workshop Equipment		
Loose tools and equipment	10,000	0
Depot		
Material storage bays at Gatton depot	40,000	0
5000 L kero tank and bunded area	30,000	0
Gatton Depot Fuel Tank	0	28,396
Additional Covered Parking Shed, Gatton	10,000	0
Total Depot Management	100,000	28,396
Parks and Gardens		
Community Facilities		
Capital Expenditure		
Springbrook Park - Facility Improvements	20,000	
Playground Improvements	50,000	
Bugler Park	0	27,932
Anzac Park		27,302
Operational Expenditure		
Park General Improvements	70,000	0
Gatton CBD Streetscape - Replace Lights	20,000	0
Total Parks and Gardens	160,000	55,234
Assets on Reserve		
Coin Operated Water Dispense Units	0	0
Total Assets on Reserve	0	0
Raw Materials Management		
Potential Quarries	0	0
Total Raw Materials Management	0	0
Infrastructure Recovery		
Dongas at Gatton Depot	0	121,199
Contamination Cleanup	0	28,830
Total Infrastructure Recovery	0	150,029
TOTAL INFRASTRUCTURE SERVICES 2012-2013	15,596,400	2,519,936
Child Care Centres		
Kensington Grove Child Care Centre	0	0
Total Kensington Grove Child Care Centre	0	0
Gatton Child Care centre		
Gatton Child Care - New Nursery Furniture & Play Equipment	18,000	
Gatton Child Care - Replace Soft fall to Climbing Equipment	18,000	
**Gatton Child Care Centre Equipment		12,245
Total Gatton Child Care Centre	36,000	12,245
Total Child Care Centres	36,000	12,245
Staging Post Café / Restaurant		
Back of House Conversion	20,000	0
Convection Oven	25,000	0
New Cold Room Installation	20,000	0
Software Upgrades	3,000	0
Total Staging Post Café / Restaurant	68,000	0
Waste Disposal Facilities		
Gatton Landfill	0	100,914
Fencing of Transfer Stations	50,000	0
Gatton Landfill - Plant Storage Shed	30,000	0
Gatton Landfill - Roadworks	250,000	0
Lockrose Transfer Station - Upgrade/Land Purchase	100,000	0
Total Waste Disposal Facilities	430,000	100,914
Waste Minimisation Facilities		
Gatton Recycling Shop Alterations	50,000	0
New 2 Bin System (26,000 bins)	1,040,000	0
Total Waste Minimisation Facilities	1,090,000	0

Lockyer Valley Regional Council
Capital Works Detailed Expenditure to 30 November 2012

SCHEDULE OF CAPITAL WORKS BY DETAIL	2012/2013 BUDGET	DETAILED EXPENDITURE 01.07.12 to 30.06.13
Waste Management - General		
Landscaping of Transfer Stations (Stage 1)	50,000	0
LVRC Infrastructure Plan (Transfer Stations locations/hours operation)	100,000	0
LVRC Signage	40,000	0
Transfer Station Upgrades	20,000	0
Total Waste Management - General	210,000	0
Weighbridge Project		
Gatton Landfill - Phone & Communication	0	3,806
Weighbridge Preparation	0	6,727
Remove & Replace Fence	0	7,026
Weighbridge Office	0	18
**Weighbridge Software		43,364
Total Weighbridge Project	0	60,942
Grantham Land Development		
Housing Recovery: GL 7140-4901		
Grantham Estate Works - Stage 2A	0	307,069
Grantham Estate Works - Stage 2B	0	230,098
Total Grantham Land Development	0	537,167
TOTAL BUSINESS UNITS 2012-2013	1,834,000	711,267
Chief Executive Office		
Elected Members		
**Equipment for Elected Members Desk		378
Total Elected Members		378
TOTAL EXECUTIVE OFFICE 2012-2013	0	378
GRAND TOTAL ALL PROGRAMS 2012-2013	22,548,600	4,603,904

Note: Total dollar allocations vary slightly to total program reports dollars due to end of the month capital processes.

** Other Capital Expenditure not in WIP

LOCKYER VALLEY REGIONAL COUNCIL
Progress At A Glance - Council
30 November 2012

✓	Budget on Track (variance of less than ± 10%)
ⓘ	Potential Budget Issue (variance of between ± 11 to 30%)
✗	Definite Budget Issue (variance greater than ± 30%)

Net Operating Result	
Community & Development	
Environmental Health Services	✓
Animal Control	✓
Community & Youth Development	✓
Multicultural Development	✓
CDS Group Management	✓
Rural Services	ⓘ Corrective action needed-75% of operating expenses budget spent
Community Services	✗ No budget for expenses in this area-budget amendment required.
Library Management	✓
Arts and Culture	✓
R.A.D.F.	✓
Natural Environment Recovery	✓
Human and Social Recovery	✗ Corrective action needed-70% of budgeted expenses spent
Environmental Corporate Program	✗ Operating expenses at 71%-corrective action required
Community Grants	✓
Salinity	✓
Land for Wildlife	✓
Land Acquisition/Conservation	✓
Onground Works/Helping Hand	✓
Herbicide Subsidy Class 3	✓
Plumbing Services	ⓘ
Building Regulatory	✓
Strategic Planning	✓
Development Applications	✓ Income at 25% but expenses at 34%. Cost control needed.
Weed Control	✓
Development Assessment Engineering	✓
Organisational Development & Performance	
Organisational Development & Performance	✓
Executive Office	
Chief Executive Office	✓
Elected Members	✓

LOCKYER VALLEY REGIONAL COUNCIL
Progress At A Glance - Council
30 November 2012

✓	Budget on Track (variance of less than ± 10%)
ⓘ	Potential Budget Issue (variance of between ± 11 to 30%)
✗	Definite Budget Issue (variance greater than ± 30%)

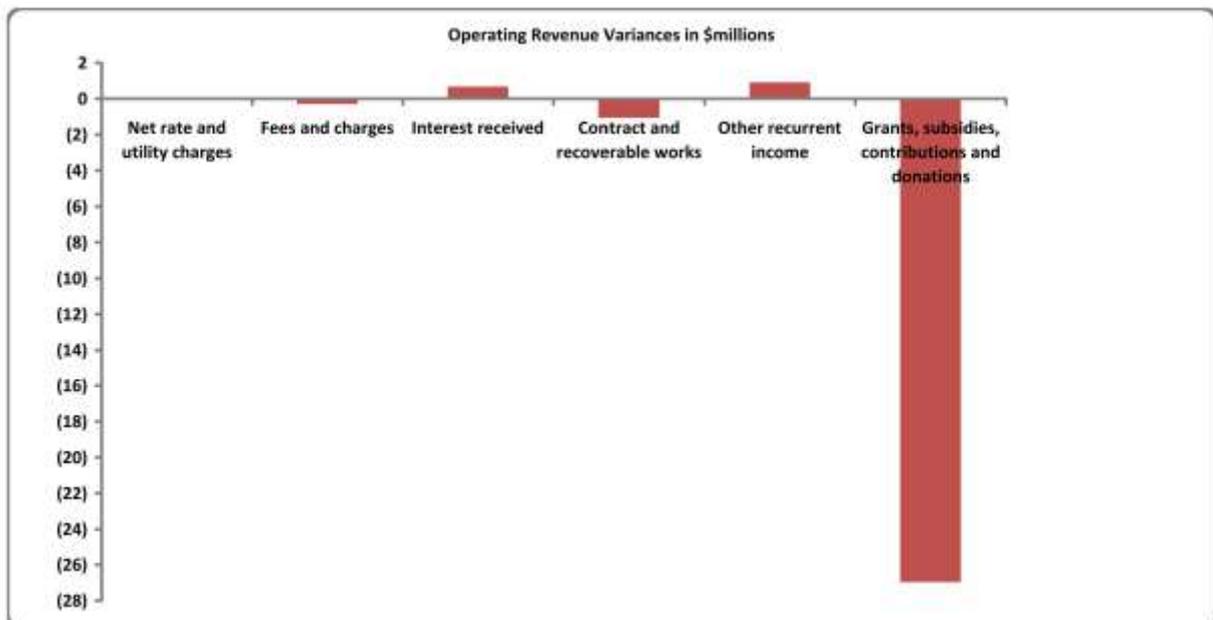
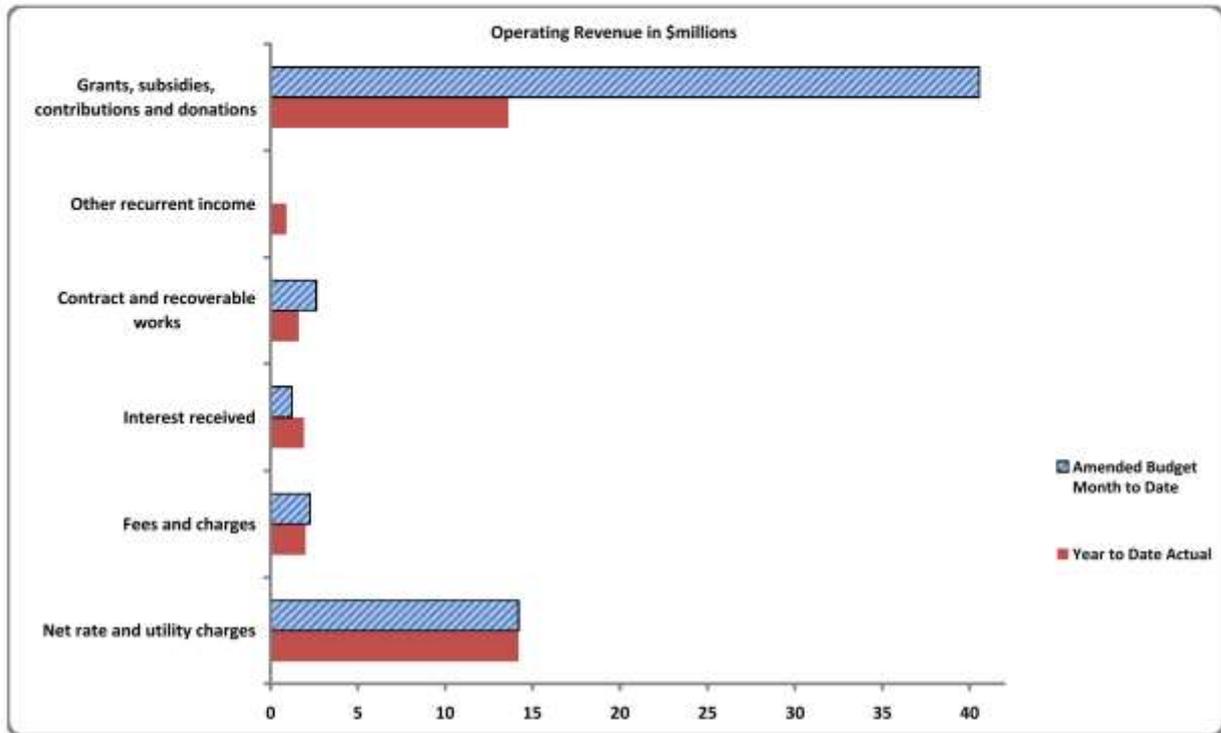
Net Operating Result	
Corporate Services	
Workplace Health & Safety	✓
Financial Planning & Performance	✓
Corporate Services Group Management	✓
Human Resources	✓
Corporate Records Management	ⓘ Budget amendment needed as 72% of expenses spent. Wages budget 70% spent.
Financial Services	✗
Purchasing & Stores	✓
Rates	✓
Accounts Payable	✓
Payroll	✓
Accounts Receivable	✓
Information Services	✓
GIS	✓
Customer Service	✓
QGAP Agency	✓
Governance & Policy	
Corporate Communication	✓
Governance & Policy	ⓘ
Legal Services	✓
Advocacy	✓
Corporate Governance	ⓘ Operating expenses at 83%-corrective action required
Strategy & Planning	
Regional Development	✓
Public Relations	ⓘ Operating expenses at 60%-corrective action required
Strategy and Planning	ⓘ Operating expenses at 65%
Tourism	✓
Visitor Information Centre/Conference Rooms	✓
State Emergency Services Management	✗ Corrective action required as budget at 169% spent. Budget amendments needed for Council plant hire.
Rural Fire Brigades Management	✓
Other Disaster Control Management	✗ Expenses under control but no income received to date
Old Transport Museum	✓
Volunteer Co-Ordination	✓
Housing Recovery	✗ Issue caused by no budget for sewer & water at Grantham estate
Community Engagement & Communication	✓
Recovery Co-Ordination & Management	✗ Issue caused by no budget allocation-costing needs investigating
Economic Recovery	✓

LOCKYER VALLEY REGIONAL COUNCIL
Progress At A Glance - Council
30 November 2012

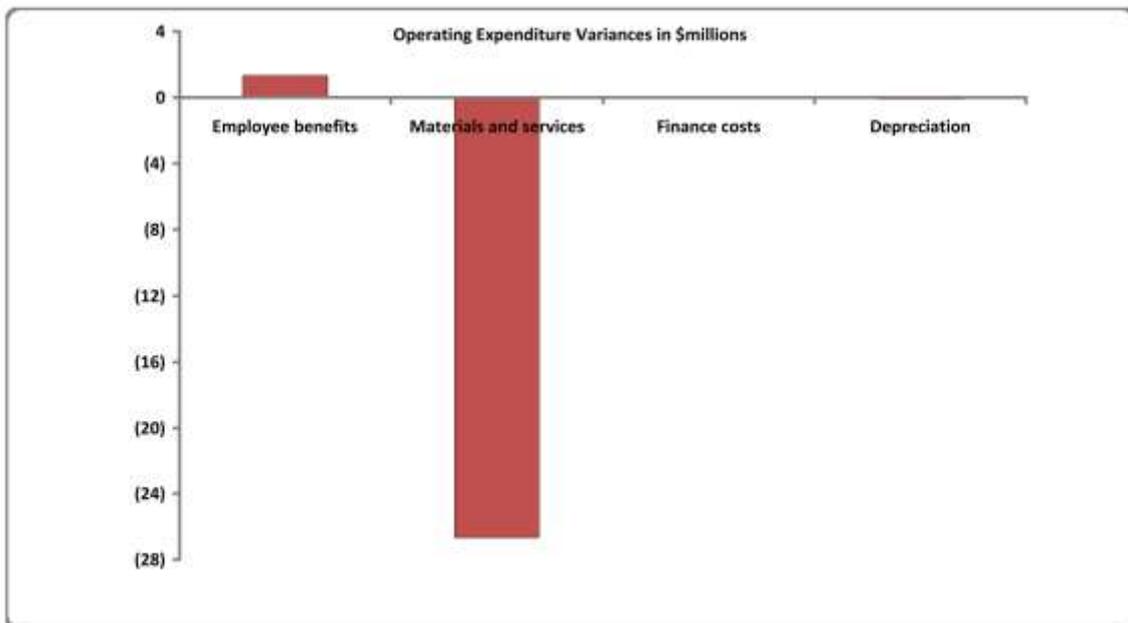
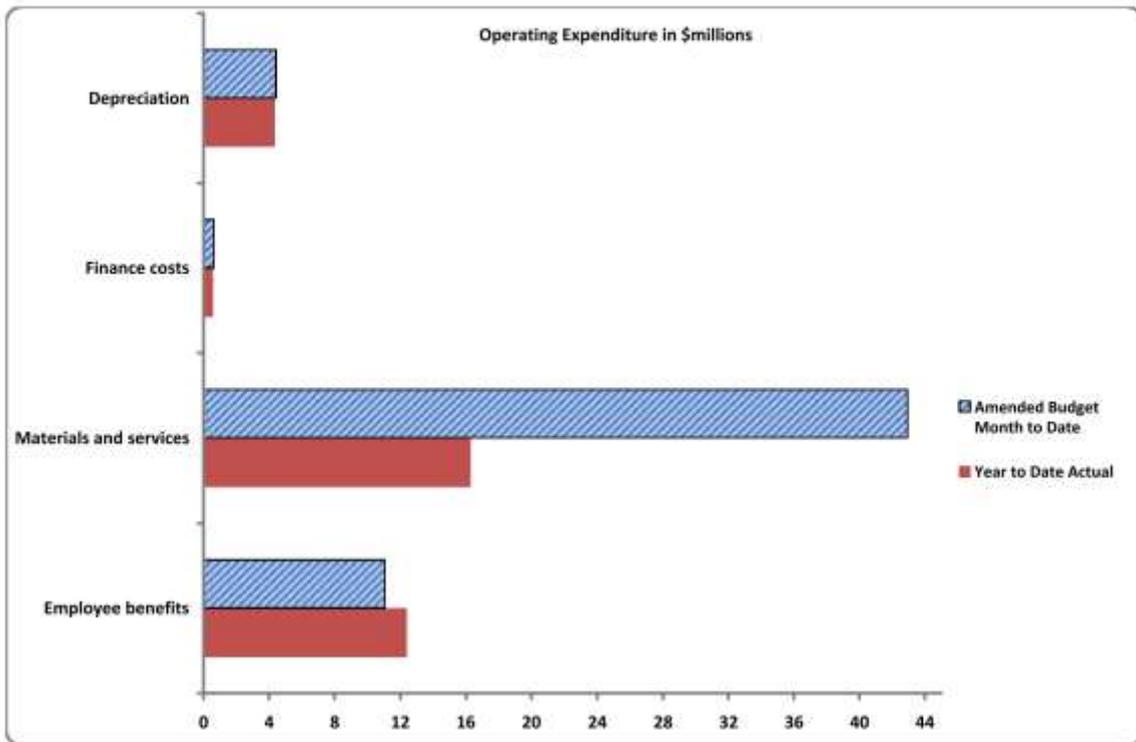
✓	Budget on Track (variance of less than ± 10%)
ⓘ	Potential Budget Issue (variance of between ± 11 to 30%)
✗	Definite Budget Issue (variance greater than ± 30%)

Net Operating Result	
Infrastructure Services	
Depot Operations	ⓘ Gatton depot-103% of asset maintenance budget spent. Budget amendments needed.
Development Assessment	✓
Public Order and Safety	✓
Civic Halls Management	✓
Community Housing	✓
H.A.C.C. Services	ⓘ
Cemetery Management	✓
Building Maintenance Management	✗ Annual insurance premium paid in July
Showgrounds Management	✓
Swimming Pools Management	✓
Other Sporting and Recreational Facilities	✓
Public Conveniences	✓
Parks and Gardens	✓
Reserves Management	✗ Corrective action required as budget at 81% spent
Plant Operations	ⓘ
Roads and Streets	✓
Drainage Structures	✓
Stormwater Drainage	✓
Raw Materials Management	✗ Insufficient gravel recoveries-either not all gravel has been costed out or gravel unit prices are too low.
Engineering Operations	✗ Corrective action required as budget at 131% spent
Asset Management	ⓘ Budget amendments required as budget at 52% spent
Survey and Design Management	✓
Infrastructure Recovery	✓
Business Units	
Kensington Grove Child Care Centre	✓
Gatton Child Care Centre	✓
Recoverable/Contract Works	✓
Main Roads Maintenance	✓
Staging Post Café	✗ Corrective action as income significantly less than expenses.
Building Certification	✗ Income at 27% but expenses at 36%. Cost control needed.
Grantham Land Development	ⓘ No income
Waste Collection	✓
Waste Disposal	✓
Waste Minimisation	✓

LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue Graphical Representations as at 30 November 2012

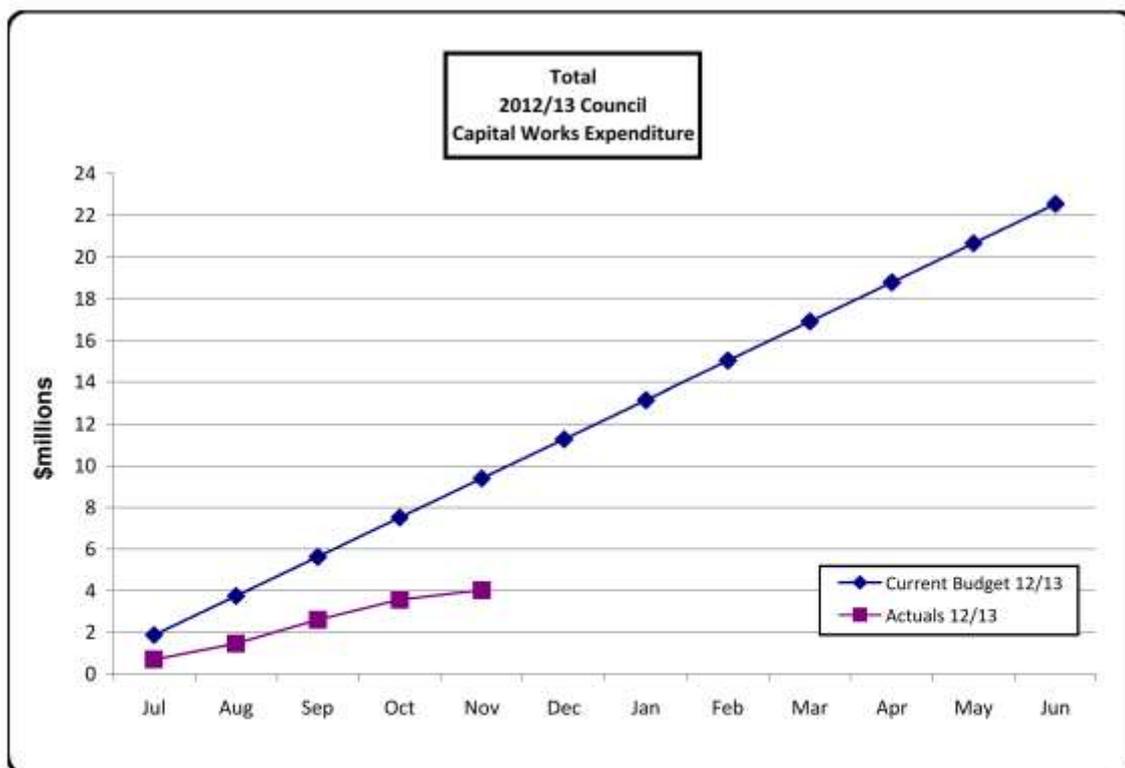


LOCKYER VALLEY REGIONAL COUNCIL
Operating Expenditure Graphical Representation as at 30 November 2012



Capital Works Graphical Representation to 30 November 2012
Capital Works by Program

Corporate Program	Original Capital Budget	Current Capital Budget	Year to date Actual	% of Annual Budget Spent
Community & Development	\$40,000	\$40,000	\$122,946	307.4%
Corporate Services	\$4,089,000	\$4,089,000	\$805,195	19.7%
Infrastructure Services	\$15,596,400	\$15,596,400	\$2,324,259	14.9%
Governance & Policy	\$0	\$0	\$168,574	0.0%
Organisational Development & Performance	\$0	\$0	\$0	0.0%
Strategy & Planning	\$989,200	\$989,200	\$212,769	21.5%
Executive Office	\$0	\$0	\$378	0.0%
Business Units	\$1,834,000	\$1,834,000	\$698,937	38.1%
Capital Process Adjustments	\$0	\$0	\$88,012	0.0%
TOTAL	\$22,548,600	\$22,548,600	\$4,421,070	19.6%



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

1. Introduction

The purpose of this report is to amend Council's adopted 2012/2013 Budget to recognise variations in anticipated income and expenditure to 30 June 2013. This is necessary to meet Council's legislative obligations, to facilitate appropriate financial controls and to ensure that Council's financial resources are allocated in the most effective manner.

2. Background

The 2012/2013 annual budget was adopted by Council at its meeting on 30 July 2012.

3. Report

Section 100 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* allows Council to amend its annual budget by resolution at any time before the end of the financial year as long as the budget continues to apply with Section 99 which basically requires Council to be presented with an updated full set of financial statements and ratios. The budget amendment must also be consistent with Council's long-term financial forecast, financial plan, 5-year corporate plan, annual operational plan and long-term community plan.

The net impact of this review is a net deterioration in Council's Operating (Deficit) of \$1.9M. The following table details a high level summary of the amendments to the 2012/2013 Original Budget for the results of this budget review.

\$ million	Operating Projects	Capital Works	Total Amendments
Expenditure (Increase)/Decrease	(0.9)	1.1	0.2
Revenue Increase/(Decrease)	(1.1)	(0.5)	(1.6)
Net Adjustment	2.0	(0.6)	(1.4)

The key components that make up the above amendments are as follows:

- The net adjustment of \$2.0 million in operating projects mainly relates to an adjustment of \$1.8 million for prepaid Federal Assistance Grants which were received in late 2011/2012. This decrease is funded from a transfer from reserves of these funds that were made as part of Council's end of financial year processes. There is a possibility that these grants will again be prepaid this financial year, with the 2012/2013 Budget to be adjusted accordingly if this occurs.
- Due to current State Government budget cuts all TIDS funding allowed for in the current year budget has ceased. \$1.0 million has been removed from capital expenditure including state capital grants of \$493k and capital reserve funding of \$534k.

In addition to the above adjustments, the opportunity was also undertaken to realign a number of budget allocations during this review. The major adjustment within this category is the movement of \$7.3 million from goods and services to employee costs within the Community Recovery Program.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

The Community Recovery Program is currently being reviewed by the Infrastructure Services Group with any adjustments to the program to be presented to Council in a future workshop forum.

Financial statements for the amended 2012/2013 Budget including detailed listings of all funded and unfunded budget adjustments are given in the attachments.

As a result of this review, there is a slight movement in a number of Council's financial ratios; however, these continue to remain within recommended target ranges. These movements are also outlined in the following table.

Financial Ratio	Original Budget 2012/2013	Amended Budget 2012/2013	Recommended Targets
Asset Consumption Ratio	62.25%	62.18%	Target – between 40% and 80%
Asset Sustainability Ratio	129.34%	147.96%	Greater Than 90%
Debt Service Ratio	1.68%	2.60%	Less Than 20%
Interest Coverage Ratio	-1.05%	-1.64%	Between 0 and 5%
Net Financial Liabilities Ratio	3.78%	3.46%	Not Greater Than 60%
Operating Surplus Ratio	3.07%	2.59%	Between 0 and 10%
Operating Surplus Ratio (Excluding capital revenues)	-0.81%	-3.47%	Greater Than 0 %
Working Capital Ratio	2.61	2.64	Between 1.1 and 4.1

4. Policy and Legal Implications

There are no policy implications from this report.

The report complies with Council's legislative obligations to amend its budget in accordance with Sections 99 and 100 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

5. Financial and Resource Implications

The purpose of this budget review is to ensure that anticipated expenditure and revenue for the current year are within budget provisions and, where anticipated exceptions occur, make amendments to the budget or reallocate existing budget provisions as required.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

This budget review will deteriorate Council Operating Surplus/ (Deficit) by \$2.0 million, decrease the Capital Works Program by \$1.1 million and decrease Council's cash reserves by \$1.4 million.

6. Delegations/Authorisations

This review ensures that funds are provided for projects which are anticipated to be completed by 30 June 2012.

Under Section 101 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Council must make a resolution about spending money before, or as soon as practicable after, the money is spent.

7. Communication

There are no communication requirements associated with this report.

8. Conclusion

A budget amendment is required to Council's 2012/2013 Original Budget to ensure that Council continues to comply with the requirements *Local Government (Finance, Plans and Reporting) Regulation 2010*.

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
STATEMENT OF INCOME AND EXPENSES
for the period ending 30 June 2013

Executive Summary	TOTAL COUNCIL					
	ORIGINAL BUDGET 2011/2012 \$	ORIGINAL BUDGET 2012/2013 \$	BUDGET REVIEW AMENDMENTS \$	AMENDED BUDGET 2012/2013 \$	FORWARD ESTIMATE 2013/2014 \$	FORWARD BUDGET 2014/2015 \$
Operating Revenue						
Rates and Utility Charges (Gross)	26,063,500	29,561,900		29,561,900	31,614,289	33,327,656
Discount	-2,194,000	-1,163,000		-1,163,000	-1,072,410	-1,132,143
Charges & Fees	5,410,000	5,438,600	-246,000	5,192,600	5,656,144	5,882,390
Interest	2,766,200	2,961,000	424,000	3,385,000	2,842,560	2,643,581
Operating Grants and Subsidies	100,514,300	97,310,500	-1,745,926	95,564,574	98,865,360	6,643,123
Revenue - Contract/Recoverable Works	0	6,300,000		6,300,000	6,678,000	7,078,680
Other Revenue	1,070,000	0	458,000	458,000	0	0
	2,500					
Total Operating Revenue	133,632,500	140,409,000	-1,109,926	139,299,074	144,583,943	54,443,286
Operating Expenses						
Employee Costs	25,896,945	27,151,700	7,318,000	34,469,700	27,237,768	27,056,554
Goods and Services	99,903,455	102,364,900	-6,453,000	95,911,900	104,917,578	13,995,236
Finance costs	25,000	1,483,200		1,483,200	1,468,800	1,728,900
Depreciation	10,894,670	10,553,400		10,553,400	10,870,002	11,196,102
	0					
Total Operating Expenses	136,720,070	141,553,200	865,000	142,418,200	144,494,148	53,976,792
Operating Result Surplus/(Deficit)	-3,087,570	-1,144,200	-1,974,926	-3,119,126	89,795	466,495
Capital Revenues and Expenses						
Capital Grants, Subsidies and Contributions	29,257,400	5,450,900	-492,900	4,958,000	5,182,900	4,215,900
Profit (Loss) on Disposal of Non Current Asset	250,000	0		0	0	0
Other Capital Items	1,500,000	0		0	0	0
Abnormal or Extraordinary Items	0					
Net Result Surplus/(Deficit)	27,919,830	4,306,700	-2,467,826	1,838,874	5,272,695	4,682,395
Capital Funding Sources						
Loans	13,480,000	5,100,000		5,100,000	5,000,000	0
Disposal Proceeds of non Current Assets	245,950	276,000		276,000	300,000	320,000
Depreciation utilised	6,861,670	10,553,400		10,553,400	10,870,002	11,196,102
Total Capital Funding Sources Used	20,587,620	15,929,400	0	15,929,400	16,170,002	11,516,102
Capital Funding Applications						
Capital Expenditure Renewal	4,546,200	8,177,400	-1,519,000	6,658,400	9,800,000	7,900,000
Capital Expenditure Upgrade / New	45,242,100	14,371,200	492,100	14,863,300	11,640,000	9,540,000
Loan Redemption	122,000	870,000		870,000	1,116,411	1,179,542
Total Capital Funding Applications	49,910,300	23,418,600	-1,026,900	22,391,700	22,556,411	18,619,542
Total Reserve Movements	1,402,850	3,182,500	1,440,926	4,623,426	1,113,714	2,421,045
Contribution to Council	0	0	0	0	0	0

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
SCHEDULE OF CAPITAL WORKS
for the period ending 30 June 2013

SCHEDULE OF CAPITAL WORKS	TOTAL CAPITAL ORIGINAL BUDGET	TOTAL CAPITAL AMENDMENTS	TOTAL CAPITAL AMENDED BUDGET	Capital Renewal	Capital Upgrade	Capital New
	\$	\$	\$	\$	\$	\$
TOTAL COUNCIL						
COMMUNITY & DEVELOPMENT						
Libraries	30,000		30,000		10,000	20,000
Art Gallery	10,000		10,000			10,000
TOTAL COMMUNITY & DEVELOPMENT 2012-2013	40,000		40,000	0	10,000	30,000
CORPORATE SERVICES						
Information Technology	4,089,000		4,089,000	25,000	3,599,000	465,000
TOTAL CORPORATE SERVICES 2012-2013	4,089,000		4,089,000	25,000	3,599,000	465,000
STRATEGY AND PLANNING						
SES	477,700		477,700		292,700	185,000
Enterprise Buildings	210,000		210,000			210,000
Regional Development	100,000		100,000			100,000
Disaster Management	80,500		80,500		9,000	71,500
Tourism	76,500		76,500		15,000	61,500
Conference Rooms	31,500		31,500			31,500
Events and Marketing	8,000		8,000			8,000
Visitor Information Centre	5,000		5,000			5,000
TOTAL STRATEGY & PLANNING 2012-2013	989,200		989,200	0	316,700	672,500
INFRASTRUCTURE SERVICES						
Roads and Streets	4,926,900	-1,026,900	3,900,000	3,710,000	190,000	
Swimming Pools	4,915,000	-500,000	4,415,000	100,000		4,315,000
Civic Halls	1,116,000		1,116,000	56,000	60,000	1,000,000
Plant Operations	1,000,000		1,000,000	1,000,000		
Other Sport and Recreational Facilities	829,000		829,000	50,000	20,000	759,000
Urban Drainage	794,000	-492,100	301,900	301,900		
Land for Flood Mitigation purposes	0	492,100	492,100	0		492,100
Bridges and Large Culverts	650,000		650,000	650,000		
Administration Buildings	575,000		575,000	425,000	150,000	
Public Order and Safety	220,000		220,000			220,000
Parks and Gardens	160,000		160,000	20,000	140,000	
Miscellaneous	150,000		150,000	150,000		
Depot Management	100,000		100,000	100,000		
Environmental Services	50,000		50,000			50,000
Community Housing	45,500		45,500	27,500		18,000
Rural Services	35,000		35,000		35,000	
Public Conveniences	25,000		25,000	25,000		
Cemeteries	5,000		5,000			5,000
TOTAL INFRASTRUCTURE SERVICES 2012-2013	15,596,400		14,069,500	6,615,400	595,000	6,859,100
BUSINESS UNITS						
Waste Minimisation Facilities	1,090,000		1,090,000		50,000	1,040,000
Waste Disposal Facilities	430,000		430,000		150,000	280,000
Waste Management - General	210,000		210,000		20,000	190,000
Staging Post Café / Restaurant	68,000		68,000		23,000	45,000
Gatton Child Care Centre	36,000		36,000	18,000		18,000
Strengthening Grantham Project	0	500,000	500,000			500,000
TOTAL BUSINESS UNITS 2012-2013	1,834,000		2,334,000	18,000	243,000	2,073,000
TOTAL ALL PROGRAMS 2012-2013	22,548,600	-1,026,900	21,521,700	6,658,400	4,763,700	10,099,600
						21,521,700

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
2011/2012 BUDGET - FINANCIAL STATEMENTS
for the period ending 30 June 2013

TOTAL COUNCIL

STATEMENT OF FINANCIAL POSITION	ESTIMATED POSITION 2011/2012 \$	BUDGET 2012/2013 \$	Budget Review Amendments \$	AMENDED BUDGET 2012/2013 \$	FORWARD ESTIMATE 2013/2014 \$	FORWARD BUDGET 2014/2015 \$
Assets						
Current Assets						
Cash Assets	37,485,763	33,723,263	305,000	34,028,263	30,397,371	29,285,409
Receivables	7,074,505	5,974,505		5,974,505	8,274,505	5,074,505
Inventories	879,680	759,680		759,680	909,680	709,680
Other		0			0	0
	45,439,948	40,457,448	305,000	40,762,448	39,581,556	35,069,594
Non-Current Assets						
Other Financial Assets	41,058,991	41,058,991		41,058,991	41,058,991	41,058,991
Property, Plant and Equipment	332,333,422	344,052,622	-1,026,900	343,025,722	356,795,720	363,519,618
Capital Work in Progress	10,913,344	10,913,344		10,913,344	7,413,344	6,613,344
	384,305,757	396,024,957	-1,026,900	394,998,057	405,268,055	411,191,953
TOTAL ASSETS	429,745,705	436,482,405	-721,900	435,760,505	444,849,611	446,261,547
Liabilities						
Current Liabilities						
Payables	14,545,255	13,145,255		13,145,255	11,645,255	7,945,255
Interest Bearing Liabilities	122,697	2,353,200		2,353,200	2,124,300	2,519,800
	14,667,952	15,498,455	0	15,498,455	13,769,555	10,465,055
Non-Current Liabilities						
Payables	3,984,792	3,584,792		3,584,792	2,784,792	2,034,792
Interest bearing liabilities	24,688,458	26,687,955		26,687,955	31,261,355	30,024,455
	28,673,250	30,272,747	0	30,272,747	34,046,147	32,059,247
TOTAL LIABILITIES	43,341,202	45,771,202	0	45,771,202	47,815,702	42,524,302
NET COMMUNITY ASSETS	386,404,503	390,711,203	-721,900	389,989,303	397,033,909	403,737,245
Equity						
Capital	298,897,822	306,387,022	719,026	307,106,048	315,264,368	324,388,749
Asset Revaluation Reserve	54,837,755	54,837,755		54,837,755	54,837,755	54,837,755
Capital Reserves	32,668,926	29,486,426	-1,440,926	28,045,500	26,931,786	24,510,741
TOTAL EQUITY	386,404,503	390,711,203	-721,900	389,989,303	397,033,909	403,737,245

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
2011/2012 BUDGET - FINANCIAL STATEMENTS
for the period ending 30 June 2013

STATEMENT OF CHANGES IN EQUITY	TOTAL					Retained Surplus (Deficit)					Capital Reserves				
	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015			
Balance at beginning of period	372,523,019	308,404,503	308,989,303	397,033,909	5,573,033	0	0	0	7,414,889	30,882,388	29,207,258	28,660,544			
Net result for the period	-5,573,033	0	0	0	-5,573,033	0	0	0	0	0	0	0			
Transfer to Capital and Reserves	386,949,986	386,404,503	389,989,303	397,033,909	0	0	0	0	7,414,889	30,882,388	29,207,258	28,660,544			
Transfer from Capital and Reserves	23,467,699	3,813,800	7,044,606	6,703,396	0	0	0	0	23,467,699	534,000	0	0			
Transfers from Account Reserves	-4,013,182	-229,000	0	0	0	0	0	0	-2,209,130	0	-1,113,714	-2,427,045			
Balance at End of Period	388,404,503	388,889,303	397,033,909	403,737,245	0	0	0	0	30,882,388	29,207,258	28,093,544	25,672,499			

	Restricted Reserves				Asset Revaluation Reserve				Share Capital			
	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015	ESTIMATED POSITION 2011/2012	AMENDED BUDGET 2012/2013	FORWARD ESTIMATE 2013/2014	FORWARD ESTIMATE 2014/2015
Balance at beginning of period	5,798,730	1,798,538	-1,161,758	-1,161,758	54,837,755	54,837,755	54,837,755	54,837,755	298,897,822	298,897,822	307,108,048	315,264,368
Net result for the period	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to Capital and Reserves	5,798,730	1,798,538	-1,161,758	-1,161,758	54,837,755	54,837,755	54,837,755	54,837,755	298,897,822	298,897,822	307,108,048	315,264,368
Transfer from Capital and Reserves	0	0	0	0	0	0	0	0	0	0	0	0
Transfers from Account Reserves	-4,013,182	-2,940,295	0	0	0	0	0	0	0	0	0	0
Balance at End of Period	1,798,538	-1,161,758	-1,161,758	-1,161,758	54,837,755	54,837,755	54,837,755	54,837,755	298,897,822	307,108,048	315,264,368	324,208,748

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
2011/2012 BUDGET - FINANCIAL STATEMENTS
for the period ending 30 June 2013

Cash Flow	TOTAL COUNCIL			
	ESTIMATED POSITION 2011/2012 \$	AMENDED BUDGET 2012/2013 \$	FORWARD ESTIMATE 2013/2014 \$	FORWARD BUDGET 2014/2015 \$
Cash Flows from Operating Activities:				
Receipts from Customers	115,263,005	94,598,900	144,624,283	59,215,605
Payments to Suppliers and Employees	-102,982,320	-82,025,600	-134,605,346	-45,301,790
Interest Received	3,149,339	2,961,000	2,842,560	2,643,581
Borrowing Costs	-61,196	-1,483,200	-1,468,800	-1,728,900
Net Cash Inflow (Outflow) from Operating Activities	15,368,828	14,051,100	11,392,697	14,828,496
Cash Flows from Investing Activities:				
Payments for Property, Plant and Equipment	-29,218,387	-22,014,600	-21,440,000	-17,440,000
Proceeds from Sale of Property, Plant and Equipment	187,343	276,000	300,000	320,000
Subsidies for new capital				
Other				
Net Cash Inflow (Outflow) from Investing Activities	-29,031,044	-21,738,600	-21,140,000	-17,120,000
Cash Flow from Financing Activities:				
Borrowings	24,480,000	5,100,000	5,000,000	0
Repayment of Borrowings	-122,689	-870,000	1,116,411	1,179,542
Net Cash Inflow (Outflow) from Financing Activities	24,357,311	4,230,000	6,116,411	1,179,542
Net Increase (Decrease) in Cash Held	10,695,095	-3,457,500	-3,630,892	-1,111,962
Cash at beginning of Reporting Period	26,790,668	37,485,763	34,028,263	30,397,371
Cash at End of Reporting Period	37,485,763	34,028,263	30,397,371	29,285,409

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
2011/2012 BUDGET - FINANCIAL STATEMENTS
for the period ending 30 June 2013

Ten Year Projections of Financial Sustainability After Budget amendments December 2012

KEY FINANCIAL RATIO AFTER AMENDMENTS	ESTIMATED AMENDED FORWARD											TOTAL COUNCIL
	POSITION 2011/2012	BUDGET 2012/2013	ESTIMATE 2013/2014	ESTIMATE 2014/2015	ESTIMATE 2015/2016	ESTIMATE 2016/2017	ESTIMATE 2017/2018	ESTIMATE 2018/2019	ESTIMATE 2019/2020	ESTIMATE 2020/2021	ESTIMATE 2021/2022	
Asset Consumption Ratio	62.36%	62.18%	62.11%	61.77%	61.38%	61.28%	61.17%	60.77%	60.46%	60.19%	59.94%	
Asset Sustainability Ratio	70.22%	147.96%	110.92%	141.72%	151.74%	122.45%	126.13%	180.02%	162.24%	167.11%	153.00%	
Debt Service Ratio	0.12%	2.60%	1.79%	5.34%	5.10%	5.57%	5.61%	5.35%	5.11%	4.87%	4.64%	
Interest Coverage Ratio	-3.03%	-1.64%	-0.95%	-1.68%	-1.29%	-1.44%	-1.07%	-0.75%	-0.95%	-1.14%	-1.32%	
Net Financial Liabilities Ratio	-1.70%	3.46%	5.59%	13.42%	19.76%	23.91%	23.29%	21.29%	19.33%	16.67%	12.50%	
Operating Surplus Ratio	10.53%	2.59%	3.65%	8.60%	7.27%	9.92%	10.38%	8.27%	9.49%	10.79%	11.35%	
Operating Surplus Ratio (excluding capital revenues)	-13.16%	-3.47%	0.06%	0.86%	0.35%	1.13%	1.89%	2.16%	2.94%	3.71%	4.48%	
Working Capital Ratio	3.10	2.64	2.89	3.37	3.83	3.91	3.70	3.52	3.52	3.41	3.52	

Asset Consumption Ratio

Shows the remaining average proportion of Council's infrastructure assets relative to their as new value in current dollars.
Calculation - written down value of infrastructure assets divided by gross replacement cost of infrastructure assets, expressed as a %.
Target - between 40% and 80%.

Asset Sustainability Ratio

This ratio reflects the extent to which the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.
Calculation - capital expenditure on the replacement of infrastructure assets (renewals) divided by depreciation expense, expressed as a %.
Target > 90%.

Debt Service Ratio

Measures Council's ability to service its debts.
Calculation - debt service cost (loan interest and redemption) divided by total operating revenue, expressed as a %.
Target - < 20%.

Interest Coverage Ratio

Measures the extent to which Council's operating revenues are committed to funding the interest expense on current loan borrowings and leases.
Calculation - net interest divided by total operating revenue, expressed as a %.
Target - between 0% and 5%.

LOCKYER VALLEY REGIONAL COUNCIL
2012/2013 - BUDGET REVIEW 1
2011/2012 BUDGET - FINANCIAL STATEMENTS
for the period ending 30 June 2013

Ten Year Projections of Financial Sustainability After Budget amendments December 2012

Net Financial Liabilities Ratio

Measures the extent to which the net financial liabilities of Council can be repaid from operating revenues.
Calculation - (total liabilities less current assets), divided by total operating revenue, expressed as a %
Target - not greater than 60%.

Operating Surplus Ratio

Measures the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.
Calculation - Net result divided by total operating revenue, expressed as a %
Target - between 0% and 10%

Operating Surplus Ratio (excluding capital revenue)

A more accurate indicator to measure the extent to which revenues raised to cover operating expenses only or are available for capital funding purposes or other purposes.
Calculation - Operating result divided by total operating revenue, expressed as a %
Target > 0%

Working Capital Ratio

Measures the extent to which Council has liquid assets available to meet short term financial obligations.
Calculation - Current assets (CA)/current liabilities (CL), expressed as X : 1 (where X = CA/CL).
Target - between 1:1 and 4:1

LOCKYER VALLEY REGIONAL COUNCIL
BUDGET REVIEW 1 - 2012/2013 - OPERATING

PROGRAM	ACCOUNT NUMBER	ITEM DESCRIPTION OR EXPLANATION	CURRENT BUDGET \$	PROPOSED AMENDED BUDGET \$	AMENDMENT \$
EXECUTIVE OFFICE	111-3-0000	Council plant hire charge (Elected members)	0	40,000	40,000
CORPORATE SERVICES	125-3-0000	Council Plant hire charge (Records) Pit no 12 records	0	19,000	19,000
GOVERNANCE & POLICY	133-3-0000	Council Plant Hire charge (Gov & Policy)	0	3,000	3,000
COMMUNITY DEV SERVICES	451-3-0	Council Plant Hire charge (Library) mobile library	20,600	58,600	38,000
STRATEGY & PLANNING	571-3-0	Council Plant Hire charge (SES)	0	257,000	257,000
BUSINESS UNIT	714-3-0000	Council plant hire charge (Grantham Dev) Ute J Simmonds	0	18,000	18,000
INFRASTRUCTURE SERVICES	5520-2655-0000	Oncost Recoveries Plant Hire (Plant) (Allow for full utilisation of council plant hire not included in original budget)	-8,561,300	-8,936,300	-375,000
BUSINESS UNIT	7140-2103	Strengthening Grantham Non Council Exp (Housing business unit)	0	424,000	424,000
CORPORATE SERVICES	2110-1200-0000	Interest on Investments earned (Finance)	-900,000	-1,200,000	-300,000
CORPORATE SERVICES	2130-1090-0000	Interest on Rate Arrears (Water & sewerage costs for Grantham project not budgeted. To be funded from additional interest earned from investments & rate arrears)	-275,000	-399,000	-124,000
CORPORATE SERVICES	231-24-0000	Call Centre Costs (Customer service)	0	10,000	10,000
CORPORATE SERVICES	231-55-0000	Telephones (Customer service) (Allow for BCC After hours Service costs. Funded from within customer service)	25,300	15,300	-10,000
CORPORATE SERVICES	125-1-0000	Records Salaries	254,000	362,000	108,000
CORPORATE SERVICES	217-1-0000	Purchasing & Stores Salaries	342,000	260,000	-82,000
CORPORATE SERVICES	232-1-0000	QGAP Salaries (allow for Records coordinator not budgeted for. To be funded from savings in Purchasing / stores salaries)	167,000	141,000	-26,000
CORPORATE SERVICES	125-61-0000	Records Temp staff	0	18,000	18,000
CORPORATE SERVICES	221-1-0000	Information Serv Salaries (Allow for F Beatty while temping in records. To be funded from savings Information Services salaries)	643,000	625,000	-18,000

LOCKYER VALLEY REGIONAL COUNCIL
BUDGET REVIEW 1 - 2012/2013 - OPERATING

PROGRAM	ACCOUNT NUMBER	ITEM DESCRIPTION OR EXPLANATION	CURRENT BUDGET \$	PROPOSED AMENDED BUDGET \$	AMENDMENT \$
EXECUTIVE OFFICE	131-31-0000	Conferences (Exec Office)	3,000	13,000	10,000
EXECUTIVE OFFICE	131-45-0000	Meals - Staff (Exec Office)	5,000	-10,000	5,000
EXECUTIVE OFFICE	131-46-0000	Meeting expenses LVRC hosted (Exec Office)	2,000	7,000	5,000
EXECUTIVE OFFICE	131-32-0000	Consultancy	60,000	40,000	-20,000
		(Allowance for overexpenditure Executive Office. To be funded from consultancy CEO's office)			
GOVERNANCE & POLICY	133-31-0000	Conferences / meetings (Gov & Policy)	3,000	5,000	2,000
EXECUTIVE OFFICE	111-31-0000	Conferences / meetings (Elected members)	30,000	29,000	-1,000
GOVERNANCE & POLICY	136-31-0000	Conferences (Legals)	1,500	1,000	-500
GOVERNANCE & POLICY	137-31-0000	Conferences (advocacy)	1,500	1,000	-500
		(Allowance for over expenditure Governance & Policy Conferences. To be funded from Legals, advocacy, elected members)			
GOVERNANCE & POLICY	121-39-4	General Expenses - Staff functions	5,000	11,000	6,000
STRATEGY & PLANNING	113-39-0	General Expenses (Regional Development)	3,000	2,500	-500
STRATEGY & PLANNING	118-39-0	General Expenses (VIC)	5,000	4,500	-500
STRATEGY & PLANNING	119-39-0	General Expenses (OTM)	3,000	2,500	-500
CORPORATE SERVICES	123-39-0	General Expenses (HR)	10,000	9,500	-500
EXECUTIVE OFFICE	131-39-0	General Expenses (executive office)	5,000	4,500	-500
GOVERNANCE & POLICY	132-39-0	General Expenses (Corporate Comms)	2,000	1,500	-500
CORPORATE SERVICES	219-39-0	General Expenses (Carpentry Group Mgt)	5,000	4,500	-500
BUSINESS UNITS	331-39-0	General Expenses (Building Cert)	5,000	4,500	-500
COMMUNITY DEV SERVICES	421-39-0	General Expenses (Environmental Health)	3,000	2,500	-500
COMMUNITY DEV SERVICES	422-39-0	General Expenses (Animal CTRL)	2,000	1,500	-500
INFRASTRUCTURE SERVICES	424-39-0	General Expenses (Pub Order & Safety)	5,000	4,500	-500
INFRASTRUCTURE SERVICES	431-39-0	General Expenses (Civic Halls)	4,000	3,500	-500
		(Allowance for Staff Xmas party 2012. To be funded from various departments)			

LOCKYER VALLEY REGIONAL COUNCIL
BUDGET REVIEW 1 - 2012/2013 - OPERATING

PROGRAM	ACCOUNT NUMBER	ITEM DESCRIPTION OR EXPLANATION	CURRENT BUDGET \$	PROPOSED AMENDED BUDGET \$	AMENDMENT \$
CORPORATE SERVICES	125-29-0	Computer Software Mice (Records)	22,000	28,800	6,800
STRATEGY & PLANNING	113-29-0	Computer Software Mice (Regional Dev)	1,000	0	-1,000
STRATEGY & PLANNING	120-29-0	Computer Software Mice (Volunteer Coordination)	1,000	0	-1,000
CORPORATE SERVICES	122-29-0	Computer Software Mice (WPH&S)	1,000	0	-1,000
CORPORATE SERVICES	123-29-0	Computer Software Mice (HR)	1,000	0	-1,000
INFRASTRUCTURE SERVICES	425-29-0	Computer Software Mice (CCCTV)	2,000	0	-2,000
COMMUNITY DEV SERVICES	437-29-0	Computer Software Mice (CDS Group Mgt)	2,500	1,700	-800
		(allowance for additional cost for Recdnt support)			
INFRASTRUCTURE SERVICES	713-86-0	Kildare Contract payment	0	79,000	79,000
INFRASTRUCTURE SERVICES	6999-7955-0000	Appropriation - General Reserve	0	-79,000	-79,000
		(Allowance for Torque Group Pty Ltd re Kildare Pastoral. To be funded from Self Insurance general reserve)			
GOVERNANCE & POLICY	136-32-0	Consultancy (Legal unit)	300,000	450,000	150,000
GOVERNANCE & POLICY	6999-7955-0000	Appropriation - Legal Reserve	0	-150,000	-150,000
		(Allowance for increase in Legal costs. To be funded from legal reserve)			
PLEASE NOTE - TOTAL OF AMENDMENT COLUMN MUST EQUAL ZERO.					
TOTALS					\$0
			Budget Amendment No:		1 of 2
CORPORATE SERVICES	2110-1700-0000	FA9 Grant General Purpose (Finance)	-2,896,900	-1,708,094	1,188,806
CORPORATE SERVICES	2999-7955-0000	Appropriation General reserve	0	-1,188,806	-1,188,806
		(Allowance for Prepaid FA9 Grant in 2012FY transferred from reserve)			
INFRASTRUCTURE SERVICES	6110-1700-0001	Road Entitlement grant (Roads & Streets)	-1,114,400	-557,280	557,120
INFRASTRUCTURE SERVICES	6999-7955-0000	Appropriation General reserve	0	-557,120	-557,120
		(Allowance for Prepaid FA9 Grant in 2012FY transferred from reserve)			

During November, tasking for all inbound correspondence (including email) was moved from DataWorks to the interim customer service request system, Delta. Additionally responding to customers inbound emails via Council's main electronic address (mailbox@lvrc.qld.gov.au) commenced on the 4th December 2012 and replicates existing customer services provided for via telephony enquiries.

3. Report

Information gathered from Councils phone system, Delta Request system, Practical and QGAP provide the data for this report. As much information from existing systems is gathered to provide a comprehensive view of our customer contacts and the types of transactions we engage in across Council. Overall, November 2012 was a relatively quiet month for Council and enabled significant on-site system training for team members to occur.

Service Requests

Data provided in this report includes:

- Service requests received for November 2012
- Service requests comparisons for September, October and November 2012
- Rates service request comparisons for September, October and November 2012
- Service requests taken by each group
- A breakdown of service requests by group
- Service requests comparisons by group for September, October, November 2012
- The enquiry method for service requests
- Councillor service requests for November 2012
- Outstanding Councillor service requests as at 30 November 2012
- Outstanding group service requests as at 30 November 2012
- November 2012 tasking report

Telephones

3,754 inbound calls were received into the exchange in November. Of these 75 did not succeed in being connected. The 'not successful' number of calls is significantly less than last month and is possibly due to the extra telephony lines installed in early November, although it must also be noted that the overall number of inbound calls was also significantly reduced.

New enterprise telephony software was installed in early November and became operational on the 15 November. The new software has the capability to provide a vast array of data and we are working closely with COMTEL to develop a series of meaningful and informative reports including workflows to gauge the provision of balanced and consistent customer services.

Statistics provided include

- Total calls received January -November 2012
- Top calling exchanges by volume
- Summary usage by state
- After hour calls for November 2012

Receipting



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5,540 receipts were processed in Practical in November (all transactions, council wide). Significantly 89% of receipts processed for the month were paid either by BPay, Direct Debit, via Australia Post or internet banking. While this includes a variety of transactions including Council transactions (e.g. recall from investment), it shows the large numbers of our customers are conducting business with us by means other than direct contact.

Visitors

There were 288 and 50 visitor tags issued at Gatton and Laidley offices respectively.

QGAP

QGAP activities continue to be under close scrutiny. In November, approximately 87% of all transactions for QGAP were for the provision of services for transport and car insurance.

Other QGAP information provided in the report includes:

- Performance Report for November 2012
- QGAP transaction count for 2010 - 2012

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.

5. Financial and Resource Implications

There are no financial or resource implications associated with this report.

6. Delegations/Authorisations

There are no delegation/authorisation implications associated with this report.

7. Communication

There are no communication implications associated with this report.

8. Conclusion

November was a busy month including the installation of new telephony software and ongoing process reviews. This report ensures that Council has information regarding November customer interactions with Council and provides a comprehensive view of our customer contacts and the types of transactions we engage in across Council.

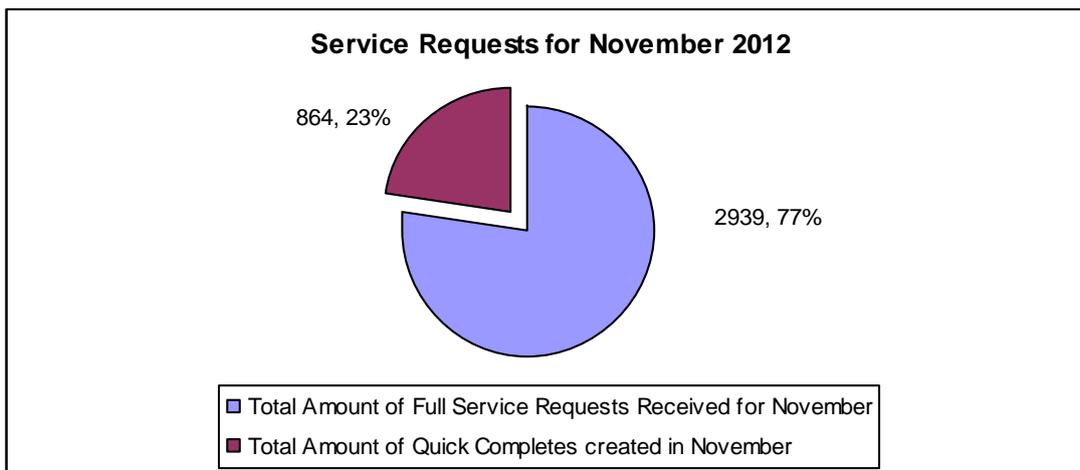
CUSTOMER SERVICE November 2012 STATISTICS

The following report breaks down the statistics for the Customer Service area into:

- **Service Requests (Delta)**
- **Telephony**
- **QGAP**

Service Requests

Total Amount of Requests Received for November	2903
Total Amount of Quick Completes created in November	864
Total for month	3803

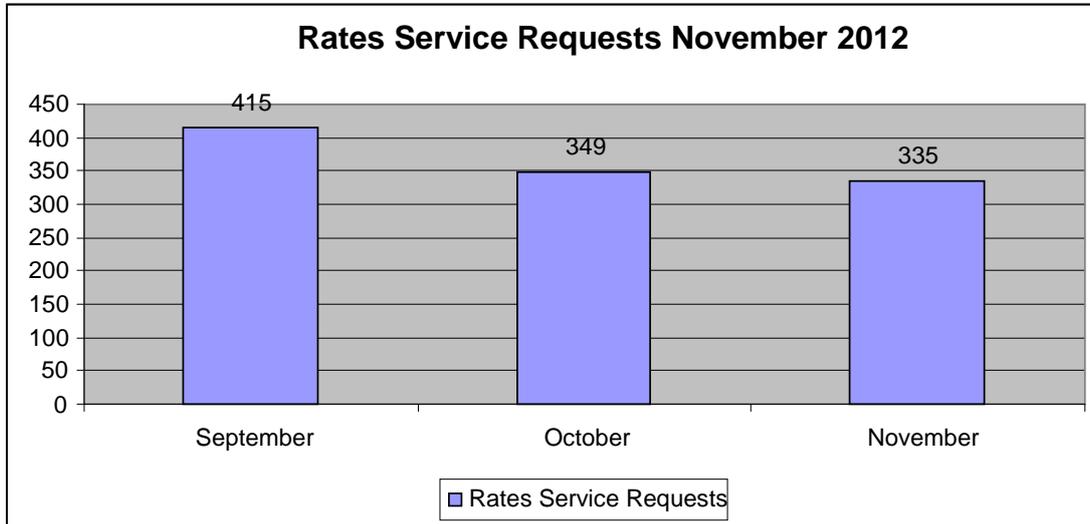


Service requests in November increased (from October) and reflect the increase in usage with all tasking of inbound correspondence and emails.



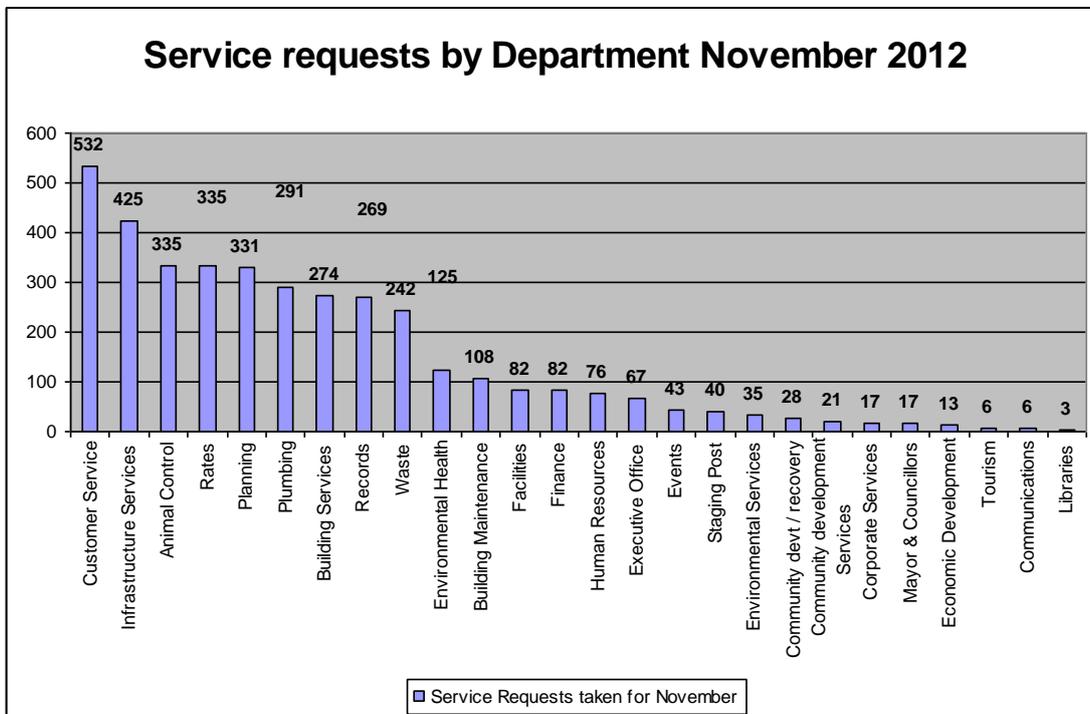
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The following graph gives you the numbers of calls regarding rates for the last three months.



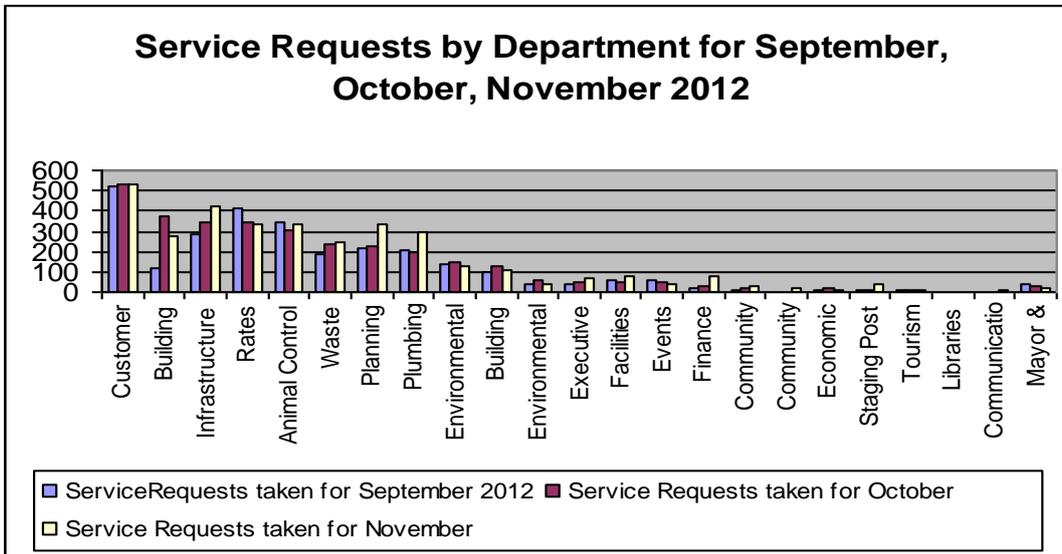
Service Request by Department

The following table shows the number of service requests received by each department during November. Customer Service continues to capture all enquiries that are not specifically captured in other areas. These are then reviewed and forwarded to the appropriate business unit.



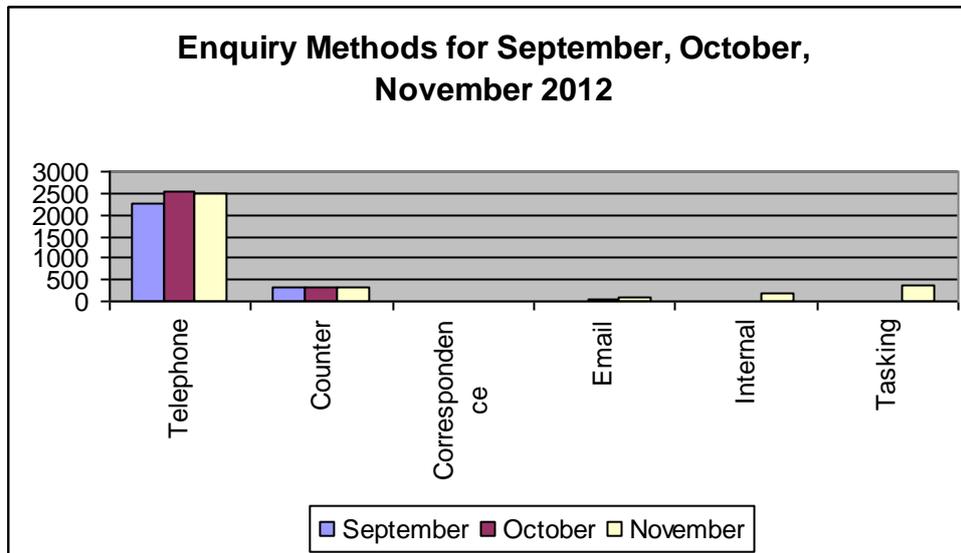
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The following graph shows the comparison of service requests taken in September, October and November 2012.



Enquiry methods

The enquiry method most utilised by customers in November was the telephone. The increase in November 'tasking' is indicative of new processes in that all inbound correspondence is tasked to business units using the Service Request system.

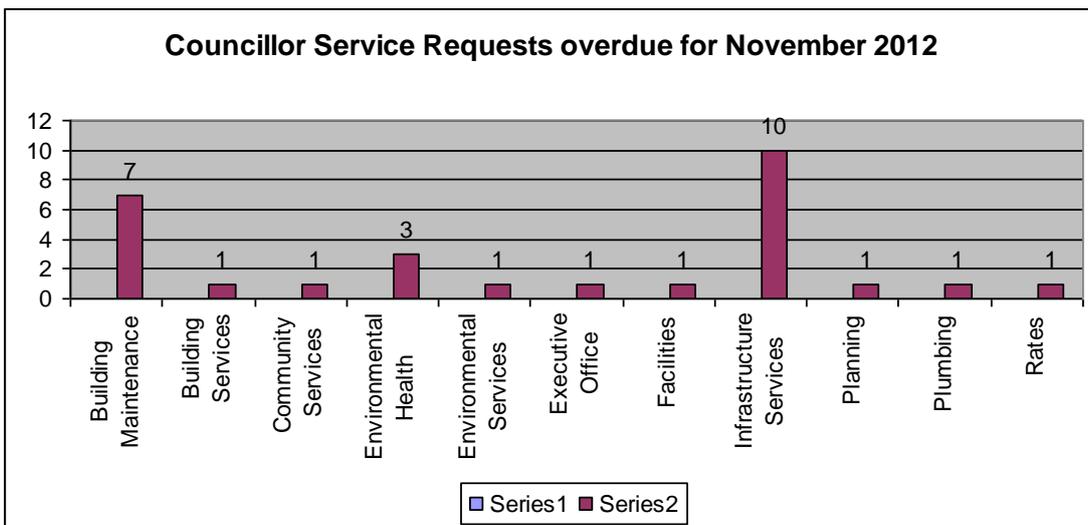
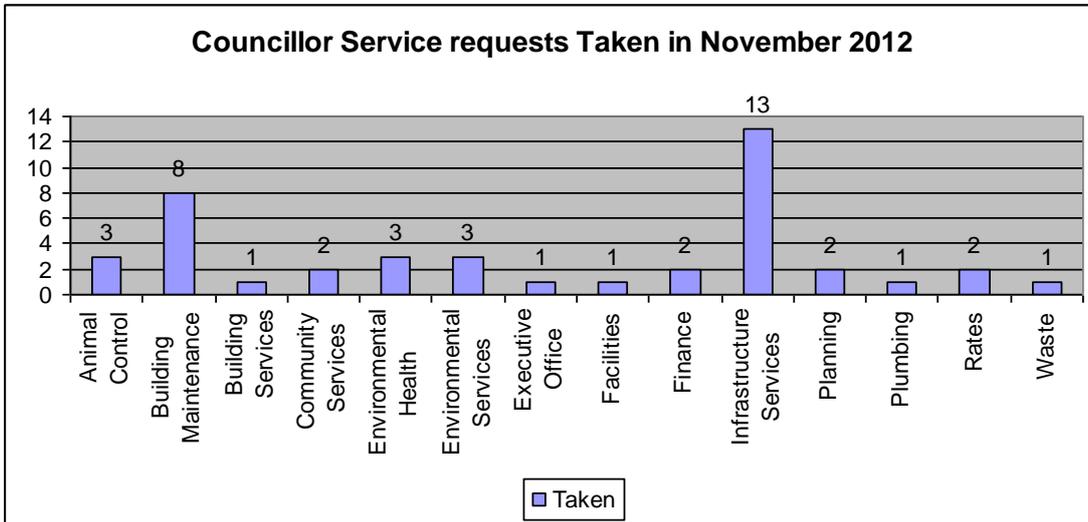




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Councillor requests

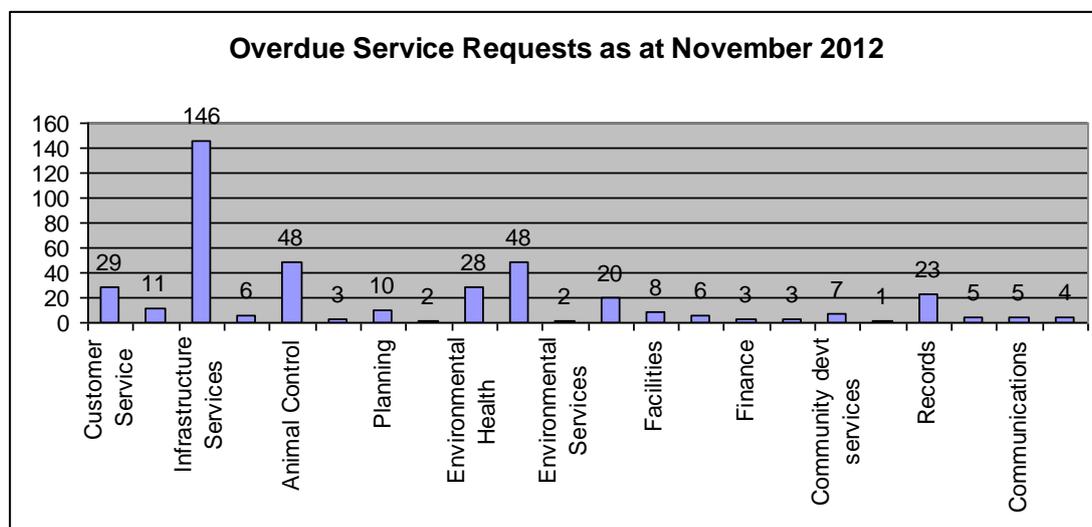
Forty three councillor requests were taken in November and twenty eight of these remain outstanding.



Outstanding Service requests

The following graph shows service requests outstanding at 30 November 2012. Please note that this is only a snapshot as that date and continually changes each day as requests are updated, re-tasked and completed.

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Tasking

In November, tasking of inbound correspondence including emails moved from DataWorks into Delta, the interim service request system as a precursor to using One Council. 692 tasks were raised within the service requests system with 130 remaining open at 30 November 2012.

Department Document Tasked To	Tasks Closed	Tasks Open	Total Number of Tasked Documents
Customer Services	4	2	6
Animal Control	4	7	11
Building Maintenance	3	3	6
Building Services	107	1	108
Communications	0	0	0
Community Services	7	7	14
Community Development / Recovery	1	1	2
Corporate Services	14	10	24
Economic Development	2	1	3
Environmental Health	4	6	10
Environmental Services	1	0	1
Events	15	2	17
Executive Office	18	25	43
Facilities	1	2	3
Finance	3	0	3
Human Resources	21	1	22
Infrastructure Services	34	33	67
Mayor & Councillors	16	13	29
Planning Services	68	6	74
Plumbing	93	1	94
Rates	132	7	139
Records	0	1	1



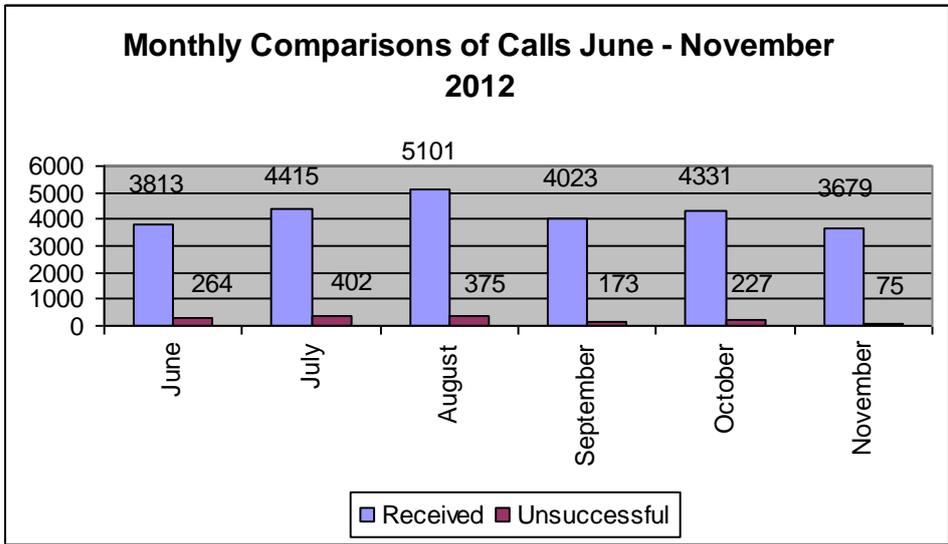
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Department Document Tasked To	Tasks Closed	Tasks Open	Total Number of Tasked Documents
Staging Post	1	0	1
Tourism / VIC	11	0	11
Waste	2	1	3

Telephones

Total Calls

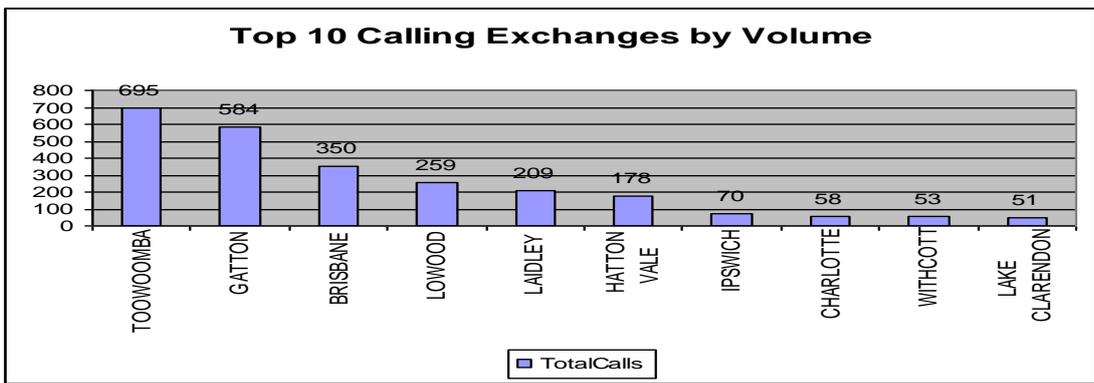
The following graph demonstrates the total number of inbound telephone calls for the last 6 months. Inbound calls continue to reduce from the high volume in August.



The number of unsuccessful calls has also reduced as we had an additional 10 lines installed in early November. We are now reasonably certain that the previously higher than normal number of unsuccessful calls were due to the complete saturation of our lines.

Breakdown by state and exchanges

The following two graphs provide a breakdown by exchange and state of the origin of our inbound calls.



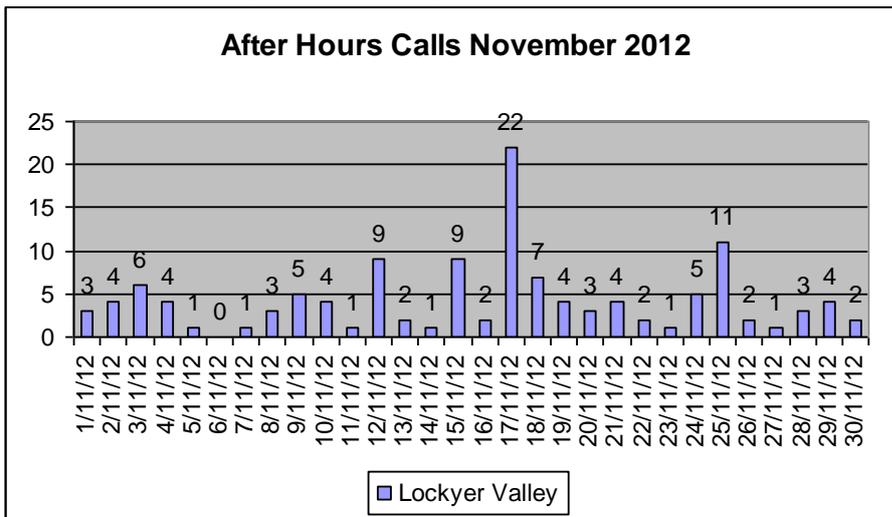


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Service Phone	From State	Total Calls
1300005872	ACT	9
	NSW	162
	NT	2
	QLD	3486
	SA	21
	TAS	2
	Unknown	17
	VIC	46
	WA	9

After Hours Calls

The following report shows the November 'after hours' phone calls from Brisbane City Council. There were a total of 126 calls for November 2012 with a spike of 22 calls on Saturday 17th November that were split evenly between seeking customers seeking advice regarding flooding on roads and animal control calls for lost dogs and roaming stock.



RECEIPTING

	September	October	November
Receipting	14,781	5,758	5,540

The above table shows the number of receipts taken by Council for November 2012. 5,540 receipts were processed through the system and this figure includes all transactions for council for the month.

89% of receipts processed for November were paid either via BPay, Direct Debit, through Australia Post or internet banking. This includes a variety of transactions including Council transactions (e.g. recall from investment) and consistently demonstrates the large numbers of customers doing business with us by means other than direct contact.

The following breakdown provides how this money was received:

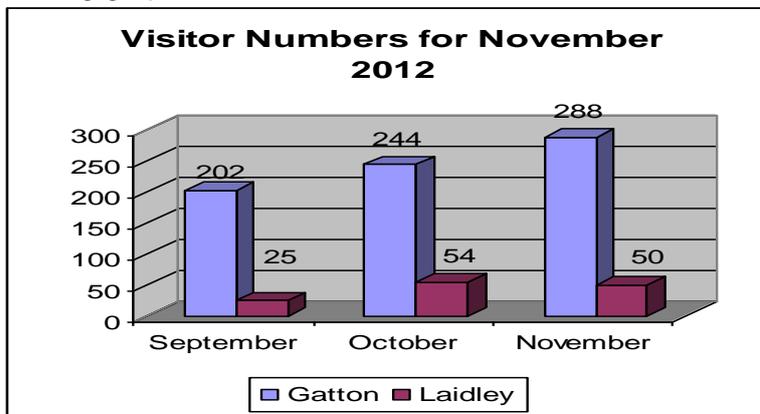


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Cash	Cheque	Eftpos	Credit Card	Direct debits / BPAY / Post Office	Total
165	216	71	165	4,923	5,540
\$44,688	\$987,159	\$17,612	\$75,549	\$11,208,154	\$12,333,165

VISITORS

The following graph indicates the number of visitors received at each office.



QGAP

The report on the following page indicates the volumes of traffic through QGAP for November 2012. Once again the Department of Transport took up the majority of transactions (including NRMA and Suncorp insurances associated with vehicle registration) and amounted to 82% of all QGAP transactions for November.

The transaction count for QGAP for the last three years is demonstrated in the table directly below. November 2012 was a 'typical' month for QGAP figures.

MONTH	2010/2011	2011/2012	2012/2013
JUL	1328	1207	1117
AUG	1302	1414	1017
SEP	1110	1323	996
OCT	1132	1214	1104
NOV	1143	1149	1068
DEC	824	913	
JAN	847	1098	
FEB	880	1252	
MAR	1339	1529	
APR	1259	1353	
MAY	1638	1132	
JUN	1118	1075	
TOTALS	13920	14659	5302

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MONTHLY REPORT FOR – NOVEMBER 2012
FINANCE SECTION — LAIDLEY QGAP
(Report by Leanne Miller)

PERFORMANCE REPORT
For periods from 01/11/2012 – 30/11/2012.

GRAND TOTALS	
Total collection value for all transactions	129248.05
Total Service Fee for all transactions including monthly grant of \$1,916.67 received from Smartservice Qld	6510.17
Total time taken for all transactions	143.9667
Total number of transactions	1068
Total average time for all transactions	8.08

DESCRIPTION	FUNDS COLLECTED	SERVICE FEE	TIME (MINS)	TRANS-ACTION
Births, Deaths & Marriages	1023.75	164.71	280	49
Centrelink		56.01	84	15
Dept Of Env & Resource Man		2.67	4	1
Electoral Commission QLD		17.34	26	5
Office of Fair Trading	370.80	16.00	24	4
Medicare Australia		30.01	45	7
Housing & Homelessness		367.03	510	48
Justice		41.34	62	10
Lead Agency		906.68	1360	44
NRMA	509.70	28.14	24	4
Public Trustee		8.00	12	2
Rental Tenancies Authority		4.	6	1
Seniors Card		17.67	22	4
SPER		13.33	20	1
Suncorp Metway	2674.00	96.19	212	33
Australian Tax Office		12.67	19	2
Transport	124669.80	2811.71	5928	838



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The order of business was changed to bring forward items for discussion in the absence from the meeting of the Group Manager Community Development Services. Item 10.1 was deferred until he returned to the meeting.

10.0 COMMUNITY AND DEVELOPMENT SERVICES REPORTS

10.2 Allocation of Community Grants

Date: 10 December 2012
Author: Nick McGuire, Manager Community Development & Cultural Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 1.2/9/27

Summary:

Community Grants applications were called for at the start of October 2012 and closed on 31 October 2012. In total 27 applications were received, requesting \$86,568.82 in grants for projects that total \$101,334.79. All applications have now been assessed and recommended amounts to allocate to each project included in attachment 1 (one) of this report. It is recommended that the full \$50,000 available is allocated to the applicants.

Officer's Recommendation:

THAT Council allocate grants under 'Category 1 – Funding' of the Community Grants program as recommended in this report.

RESOLUTION:

THAT Council allocate grants under 'Category 1 – Funding' of the Community Grants program as recommended in this report.

Organisation	Recommended Allocation
Continental Herding Club	2,000
Downs Four Wheel Drive Club	1,500
Equine Learning for Futures	2,500
Fordsdale School of Arts Assn	1,700
Forest Hill Cricket Club	1,600
Forest Hill School of Arts	1,700
Gatton & District Historical Society	1,500
Gatton Girl Guides	1,600
Gatton Tennis Assn	3,000
Helidon Progress Assn	3,000
Junction View Hall Assn	1,500
Kentville State School P & C	1,700
Laidley Agricultural & Industrial Society	1,500
Laidley Bowls Club	1,500



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This funding was opened for applications on 1 October 2012 and closed on 31 October 2012. From that a total of 27 applications were received from all over the community, requesting \$86,568.82 in grants for projects that total \$101,334.79.

The purpose of the Community Grants program is to offer small non-recurrent grants to community based organisations in the Lockyer Valley for projects that demonstrate that they:

- Enhance the wellbeing of the community;
- Address a demonstrated need;
- Encourage community activities;
- Support economic development;
- Build capacity for long term sustainability and liveability; and
- Strengthen social cohesion and inclusion.

All 27 of the applications received demonstrated a connection to the above mentioned criteria.

The Policy and Guidelines state that “Council will determine the grant allocations at a Council Meeting” and indicate that Council “may allocate less than the full amount for which an application is made.”

As previously mentioned the allocated budget for this category of the Community Grants program is \$50,000 and the total amount requested is \$86,568.82. Therefore, based on the criteria and in attempting to provide a consistent and equitable approach to the recommended distribution of funds, each applicant will be offered partial assistance as per the attached recommended breakdown.

Another important point to highlight is that because of the number and value of applications there will not be a second round of grants in 2012/13. This should not create any problems though because the material on the Council website and all promotional material that has been sent out this year has never promoted that there would be multiple rounds. This was done deliberately in case we were confronted with this situation. Having said that it will still be important for communication to go out to the community so that those that haven't received the message understand that there won't be a second round. Also, it is important to note that there are other categories within the Community Grants Policy that groups can continue to access funds through for the remainder of the year.

4. Policy and Legal Implications

According to the *Guidelines for local government administration of community grants October 2009*, “...while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act* which can result in challenges to the lawfulness of the process.”

All appeals are otherwise treated in accordance with Councils Complaints Management Process.

5. Financial and Resource Implications

The total budget amount of \$50,000 for “Category One – Funding” will be allocated through this process. Based on this there will not be another round of funding through this category,

but grants will still be available through the other categories under the Community Grants Policy.

6. Delegations/Authorisations

There is no delegation implications associated with this report.

7. Communication

The Community Grants announcement was published in the local newspapers, on the LVRC website and the Council Community Connect e-newsletter.

All applicants, successful or not, will be advised in writing and all successful applicants are required to submit an acquittal within four weeks of completion of their project.

8. Conclusion

To ensure transparency in the assessment process, and to ensure the separation of responsibilities between the assessors and the decision makers, the process followed has been that Council officers have assessed the applications against the criteria, made recommendations and Council will be the final decision makers.

At the end of this process, if endorsed by Council, 27 community organisations will be offered funding to assist in delivering a range of projects, or to purchase equipment that is required to build the capacity of the diverse range of groups.

Attachment COMMUNITY GRANTS 2012/ 2013
GRANT ALLOCATION SHEET

Organisation	Project Description	Values including GST		
		Total Project Cost	Amount Requested	Recommended Allocation
1 Continental Herding Club	1 x Portable Marquee for protection on training days 10 x Stock Panels 1 x Portable BBQ. Will allow more activities to be developed. Participants use the local caravan park and the hotels at Withcott and Murphys Creek	3,071.13	3,071.13	2,000.00
2 Downs Four Wheel Drive Club	Competency Based Driver Training for the rural fire brigades in Upper Flagstone, Withcott and Iredale as well as local community members.	3,763.63	2,000.00	1,500.00
3 Equine Learning for Futures	Facilitator for capacity building and resilience building program for children affected by the 2011 floods in Grantham. Two similar programs in Grantham have proven very successful	2,730.00	2,730.00	2,500.00
4 Fordsdale School of Arts Assn	Vinyl floor covering in kitchen, store-room and supper room to cover the floor boards to make the facility easier to keep clean and provide a more accessible community asset. The community has done their own repairs to the rest of the area.	3,076.00	2,000.00	1,700.00
5 Forest Hill Cricket Club	Line marker & shade screen to assist with close line calls at games and provide shade after 3pm when the current shelter is fully in the sun. Heildon and Mulgowie also use the Forest Hill facility and A-grade games are played there.	\$1,781.54	\$1,781.54	\$1,600.00
6 Forest Hill School of Arts	Floor Scrubber – After the flood the floor was sanded and lacquered and now it takes a lot of mopping to get the floor clean. The facility is used quite extensively, and the scrubbing machine will save backs and hours of volunteer work.	\$2,475.00	\$2,000.00	\$1,700.00
7 Gatton & District Historical Society	Membership Drives to create awareness of the society and also to guarantee that there will be sufficient members to keep the facility open all weekend for visitors and during	\$1,930.00	\$1,930.00	\$1,500.00

	Organisation	Project Description	Values including GST		
			Total Project Cost	Amount Requested	Recommended Allocation
8	Gatton Girl Guides	the week for school groups. Weather-proof & secure doors & floor covering over concrete to provide safe and comfortable environment and to secure expansion of the movement.	\$3,253.00	\$2,000.00	\$1,600.00
9	Gatton Tennis Assn	Remove & replace deck Paint exterior and clean the roof to enhance the safety of the venue	\$13,914.89	\$13,914.89	\$3,000.00
10	Helidon Progress Assn	Renovate Helidon Tennis Club to make it into a tourist information centre and pictorial museum.	\$6,545.00	\$6,545.00	\$3,000.00
11	Junction View Hall Association	Bushdance in conjunction with the Mount Sylvia State School P&C Association which increases the demographic of people attending the event and brings together people from communities that are effectively quite isolated.	\$1,818.00	\$1,818.00	\$1,500.00
12	Kentville State School P&C	Install basketball hoops at each end of the multipurpose undercover area to provide more activities in a community that is quite isolated	\$3,316.28	\$2,000.00	\$1,700.00
13	Laidley Agricultural & Industrial Society	Ceiling mounted data projector that can be shared with other organisations that use the facility	\$2,240.00	\$2,200.00	\$1,500.00
14	Laidley Bowls Club	Junior/Small Bowls – 8 sets at \$250.00 each to encourage young people to engage in lawn bowls	\$2,000.00	\$2,000.00	\$1,500.00
15	Laidley Camera Club	Free workshops for community members who own fancy new cameras but don't know how to use them. The camera club offers one of the few non-sporting activities and offers social interaction to the non-sporting types	\$2,930.00	\$1,930.00	\$1,700.00
16	Laidley Junior Rugby League	Commercial deep fryer & awning to provide adequate shading and improved canteen facilities to schools and community groups. The enhanced facility will help develop partnerships between sporting clubs	\$12,737.26	\$12,137.26	\$3,000.00
17	Laidley SHS P&C	Football jerseys and scientific calculators. The current jerseys are worn and do not cater for all sizes. The calculators will provide teachers and students with their own equipment	\$2,000.00	\$2,000.00	\$1,700.00

Organisation	Project Description	Values including GST		
		Total Project Cost	Amount Requested	Recommended Allocation
18 Lions Club of Lairdley	Freestanding gas deep fryer to complement their sausage sizzles with hot chips for which they have had numerous requests from the community organisations they help with fundraising initiatives	\$1,888.70	\$1,777.00	\$1,200.00
19 Lockyer Multicultural Assn	Cultural awareness initiatives including workshops to support ESL high and primary school students self-esteem and encouraging participation in multicultural shows and entertainment. Increase the understanding and acceptance of cultures	\$2,100.00	\$2,000.00	\$1,700.00
20 Lockyer Valley Landcare	Transport mulch & rubbish, Remove lantana, turf, Edible Garden Showcase. Merryfields is a teaching & training centre plus a showcase of what can be achieved by cleaning up the environment by removing lantana and planting native vegetation	\$8,250.00	\$7,500.00	\$4,000.00
21 Lockyer Valley Riding for the Disabled	Used shipping container to store equipment. RDA is a voluntary not-for-profit service providing opportunities for physically or intellectually disadvantaged people of all ages. The equipment is all donated and expensive to replace and currently subject to damage and to theft. A container would be ideal.	\$1,980.00	\$1,980.00	\$1,880.00
22 Lockyer Valley Toastmasters	Projector, laptop & screen to record speeches, view body language of participants and also to allow us to do presentations to the community to encourage more participants. The equipment will be made available to any member wishing to use it for promotional purposes.	\$953.00	\$953.00	\$900.00
23 Mount Whitestone School P&C	Equipment to develop edible gardens, labour, animal nursery learning activity to strengthen and celebrate our liveable community with heirloom gardens/species and an open day for the wider community to share in healthy activities like animal farms, kitchen and garden skills	\$7,306.36	\$2,000.00	1,600.00
24 Our Lady of Good Counsel	Facilitator for Healthy Options workshops – ongoing for families of the CALD community as the school has become increasingly aware of the special needs of this group as	\$2,500.00	\$2,500.00	\$1,600.00

Organisation	Project Description	Values including GST		
		Total Project Cost	Amount Requested	Recommended Allocation
25 Redeemer Lutheran Church	regards many aspects not the least being healthy lunch box contents ZIP water wall mounted urn to allow the community groups who use the hall to have instant hot water rather than have to bring their own portable urns.	\$1,804.00	\$1,804.00	\$1,300.00
26 Withcott Lions Club	Lawn mower for lawn mowing service to elderly & infirm	\$1,997.00	\$1,997.00	\$1,620.00
27 Withcott Progress Association	Develop community markets. Associated costs include marketing, insurance, id for officials, site cleanup, equipment hire.	\$2,974.00	\$2,000.00	\$1,500.00
		\$101,334.79	\$86,568.82	\$50,000.00



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10.3 Library Amnesty

Date: 10 December 2012
Author: Nick McGuire, Manager Community Development & Cultural Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 5.6/6/1

Summary:

The Lockyer Valley Libraries have a number of items that come under the category of "Lost" each year because they don't get returned. It is recommended that Council note a planned amnesty period in the first half of 2013 in an attempt to recover as many "lost" items as possible.

Officer's Recommendation:

THAT Council note the proposed Library amnesty period from Monday 4 February 2013 until Saturday 29 June 2013.

And further;

THAT Council note that an appropriate communication strategy will accompany the amnesty period to encourage the return of all "lost" items for the Library service.

RESOLUTION:

THAT Council note the proposed Library amnesty period from Monday 4 February 2013 until Saturday 29 June 2013.

And further;

THAT Council note that an appropriate communication strategy will accompany the amnesty period to encourage the return of all "lost" items for the Library service.

Moved By: Cr Pingel

Seconded By: Cr Milligan

Resolution Number: 2845

CARRIED

7/0

Report

1. Introduction

Each year a number of items from the Library stock are categorised as "lost" due to the fact they are not returned for an extended period of time. The purpose of this report is to recommend a 5 month temporary amnesty period where borrowers can either return the missing item or advise the Libraries that the item is lost, and they can do so without incurring any cost.

2. Background

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The Libraries are an integral community service that Council provides. The Libraries are a place where people not only borrow books and other items, but where they come for a range of community events and activities. The amnesty concept is seen as an ideal opportunity to re-engage with a section of the community that are currently disengaged due to the financial implications of not returning items.

3. Report

Currently the Libraries have a total of 2,899 items with an approximate value of \$86,970 (based on an average of \$30 per item) that are long overdue and have automatically transferred to "Lost" status on the system.

The breakdown of these figures is as follows:

Up to 2010	1,349 items	\$40,470 value
2011	892 items	\$26,760 value
2012	658 items	\$19,740 value
TOTAL	2,899 items	\$86,970 value

It is recommended that Council note the implementation of a temporary amnesty period from 4 February 2013 until 29 June 2013 where Library members who have long term unreturned items are given the chance to either return these items or advise Library staff that the items are in fact lost and cannot be returned without attracting the imposition of a financial penalty.

Ordinarily the cost to the borrower should they lose an item would be approximately \$50, which is \$30 for the cost of the item and \$20, which is charged as an invoice fee.

The benefits of this initiative include the following:

- the potential to fast track the return of outstanding items that are not in fact lost, but members are not returning because they do not want to pay the \$20 invoice fee;
- significant goodwill for Council and the Library service; and
- the chance for a section of the community that are currently disengaged from the Libraries to re-engage with this service.

Once the amnesty period is complete the situation will be reassessed and a more thorough understanding will be obtained of the actual items that are lost, which are then likely to be written off. Beyond this, starting from the July 2013 a debt collection system will be explored and presented to Council for approval. Such a system will seek to deter long overdue items and ensure lost items are either recovered or reimbursed as quickly as possible.

4. Policy and Legal Implications

Lockyer Valley Libraries – Overdue Items Policy – states that "after a considerable length of time has elapsed and the items remain overdue, items automatically become "lost". This report recommends an opportunity to address this issue.

5. Financial and Resource Implications



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There is approximately \$86,970 worth of Library stock currently classified as "lost". This amnesty initiative will help to fast track the recovery of these items and ultimately provide the Library service with an assessment on the final status of these items.

6. Delegations/Authorisations

There is no delegation implications associated with this report.

7. Communication

A Communications Strategy to support this initiative will be developed in partnership with the Communications department. At this stage it is planned that this will include public notices in the local papers as well as promotions in some of the other traditional mediums that Council uses, eg. E-newsletters, Facebook.

8. Conclusion

The purpose of the report is to note the proposed temporary amnesty period for lost items from the Libraries.



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- A display of the children's photography was exhibited in the Gatton Library as a follow up to the Children's Week –“Looking at the World through Children's Eyes” activity where children at the centres were given access to cameras. This was a joint initiative between the Child Care and Library units. A montage of photos taken by the children is attached. A remarkable and insightful display by such young children.
- The Gatton Child Care Centre hosted Sunday Ali, an African man who gave the children an opportunity to listen, feel and play with drums as part of the “Hello Africa Show”, which is a cultural learning experience for the children. Twelve children from Kensington Grove came over to be involved in the show as well.
- The Gatton Child Care Centre was successful in securing a \$5,000 grant from the State Government under the Enhancement Grant for Long Day Care Services program. Staffs at the centre are to be congratulated for this initiative.

Library - Art Gallery

- The Living Books program has been rolled out, with both community and school based sessions being held during the month. The first community session was held on 9 November 2012 with 14 readers. A session was also held at Our Lady of Good Counsel School, for 50 year 6 and 7 students.
- Over the course of the last month the Library team has delivered the Telstra Mobile Phone lessons for seniors in the Murphys Creek and Withcott. This program is being delivered under a grant secured a grant from Telstra for \$5,302.00 for delivery of mobile telephone lessons to the regions seniors.
- A new exhibition by well known local artist Dirk Blokland was displayed in the Art Gallery during November. This exhibition featured 90 of his works and will be featured until mid December.

Community Development – Community and Youth

- We have recently received a lot of positive feedback about the role that Council is playing in the development of our young leaders through the Youth Council. As reported previously some of the recent initiatives have been the Leadership development tour to Sydney and Canberra facilitated by Cr T Milligan, Janis Hall and Aussie Philipsen which has gone a long way towards the development of a Action Plan for the Youth Council for the forthcoming year. The contribution by Council's Youth Officer Janis Hall is playing in the lives of these young people is encouraging and it is worthy to bring to Councils attention.

Community Development – Human and Social

- Meetings have been held to discuss support around community-led Memorial Services for January 2013. Murphys Creek Progress Association has advised they will hold an informal gathering at 7pm on Thursday 10 January, venue to be advised. Indications from sections of the Grantham community, suggests a similar informal gathering in the morning. This is yet to be confirmed by the collective voice from that community.

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Agencies have been encouraged to allow events to be community-led and preferably low-key (social rather than a service). It has also been made clear to the agencies that Council does not have a budget but *may* be able to offer some shade tents and seating, which is consistent with how we would support any other community event.

- A Movies under the Stars event was held Saturday 17 November 2012 at Ferrari Park, Laidley. Last minute inclement weather saw a change of venue and had an impact on numbers. This format has been quite successful.
- Ongoing meetings have been held with the Murphys Creek Community Centre Steering Committee to discuss the current status of the buildings construction. Arrangements have been made for the Project Manager to be involved in future meetings to help clarify or resolve issues. An official opening has been scheduled for 9 February 2013.
- Community Grant applications have now closed with requests for \$86,500 from a \$50,000 pool. A report will be presented to Council's December meeting with recommendations on funding allocations

Multicultural

- A certificate of appreciation has been received from the Darfur Community Association Inc of Queensland in recognition, for the work done by our multicultural staff with Darfur Community in Lockyer Valley.

Planning and Environment

- Work has continued on the "Lockyer Reach" program with Murra Innovations undertaking creek restoration and weed eradication works on the Somerset reaches of Lockyer Creek and the Land Trust undertaking similar works in the LVRC area. The devolved grants component of the project is progressing well with 18 participants signing acceptance and condition letters. These participants will receive up to \$5,000 each for creek restoration and weed eradication works.
- Powerlink GreenWorks. A submission has been lodged with the Powerlink GreenWorks Program Manager to establish an environmental offset project for revegetating local bush land reserves using endemic species to protect valuable habitat and ecosystems, and provide enhanced recreational spaces at the Kentville Bush land Reserve and Brightview Riparian Reserve. If successful the grant will generate \$225,000 towards the proposed revegetation projects.
- Temporary Local Planning Instrument (TLPI) for flooding received State endorsement and a separate report on this matter is presented at Council's December meeting.

Plumbing and Building

- As previously reported, investigations have been ongoing into issues relating to effluent systems. An internal audit commenced during the month.



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Waste, Health and Regulatory Services

- A community meeting was held with 30 landholders in the Black Duck/Mt Sylvania Area to discuss Council's assistance with Parthenium weed control. It was clarified that, as their properties did not fit the strict criteria that DEEDI had set for Council to receive funding for Green Army assistance, regrettably they could not be included in the program. Details were provided on the free hire arrangements for the LVRC spray trailers/equipment. An offer was made to attend future meetings of the group to provide updates on the Pest Management Plan and Parthenium weed control. Copies of the new Parthenium control Newsletter were also distributed to this group.
- A Wild dog baiting program was undertaken on Wednesday at the Gatton saleyards, Saleyard Road Gaston. Council provided this service to 28 landholders, which included providing 788 wild dog & 70 wild pig baits.
- A meeting has been held with the new Regional Wild Dogs Officer from Biosecurity Queensland who is based in Scenic Rim on Wednesday 28 November 2012. The meeting was to discuss the proposed regional approach to dog baiting program.
- Two officers attended Fire Ant training with Biosecurity Queensland on Wednesday 28 November 2012.
- To support the adoption and rollout of the Illegal Dumping and Litter Strategy, LVRC's Senior EHO attending DEHP training on the litter prevention provisions of the *Waste Reduction & Recycling Act 2011*.
- As part of Council's statutory obligations under the food licensing regime, a total of 7 food premises including 2 water samples were undertaken during the month

Group Manager Community and Development Services

- With regret I had to accept the resignation of Nick McGuire, Manager Community Development & Cultural Services. Nick has been a wonderful and inspirational leader of the Community Development & Cultural Services Team, and has certainly worked very hard to get to know the business, the people, and generally built a genuine rapport with his staff, within our Group and across Council within a very short period of time. The Unit's team members have delivered some extraordinary and diverse community focused programs in 2012, which has placed this Council in good standing with its community and it's really important that we do not lose that momentum as we move forward with recruitment of his replacement and enter 2013.
- Laidley Revitalisation Project commenced with a 2 hour workshop held on 27 November 2012. Outcomes of this session are being compiled and will be circulated accordingly.
- Murphys Creek Community Centre is progressing – see photos.



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10.4 Temporary Local Planning Instrument to Provide Improved Flood Regulation Based on the Identification of a Revised Flood Inundation Area in the Laidley Shire & Gatton Shire Planning Schemes

Date: 10 December 2012
Author: Garth Moore, Manager Planning & Environment
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 1.1/17/14

Summary:

The purpose of this report is to inform Council that the Deputy Premier Minister for State Development Infrastructure and Planning the Honourable Jeff Sweeney MP has advised Council by letter dated the 21 November 2012, that in accordance with Part 4 of Statutory guideline 02/12 Making and amending local planning instruments, Council may adopt Temporary Local Planning Instruments (TLPI) to provide improved flood regulation based on the identification of a revised flood inundation area in the Laidley Shire and Gatton Shire Planning Schemes, without conditions.

Officer's Recommendation:

THAT Council resolve to proceed to adopt the Temporary Local Planning Instruments – Gatton Planning Scheme – Flood Regulation; and Laidley Planning Scheme – Flood Regulation to provide improved flood regulation based on the identification of a revised flood inundation area in the Gatton and Laidley Planning Schemes;

and further;

THAT the Manager Planning and Environment be requested to attend to the relevant matters outlined in Part 4 of Statutory Guideline 02/2012 Making and amending planning instruments

- (a) place a notice in the gazette, a locally circulating newspaper, and on the local government's website.**
- (b) give the chief executive as soon as possible after adopting:
 - (i) a copy of the notice**
 - (ii) one certified copy of the TLPI, and**
 - (iii) one electronic copy of the TLPI, including associated maps****

RESOLUTION:

THAT Council resolve to proceed to adopt the Temporary Local Planning Instruments – Gatton Planning Scheme – Flood Regulation; and Laidley Planning Scheme – Flood Regulation to provide improved flood regulation based on the identification of a revised flood inundation area in the Gatton and Laidley Planning Schemes;

and further;

THAT the Manager Planning and Environment be requested to attend to the relevant matters outlined in Part 4 of Statutory Guideline 02/2012 Making and amending



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planning instruments

- (a) place a notice in the gazette, a locally circulating newspaper, and on the local government's website.
- (b) give the chief executive as soon as possible after adopting:
 - (i) a copy of the notice
 - (ii) one certified copy of the TLPI, and
 - (iii) one electronic copy of the TLPI, including associated maps

Moved By: Cr McDonald

Seconded By: Cr Pingel

Resolution Number: 2847

CARRIED

7/0

Report

1. Introduction

This is a report prepared by the Manager Planning and Environment regarding:

- (i) advice from the Deputy Premier Minister for State Development Infrastructure and Planning the Honourable Jeff Sweeney MP that in accordance with Part 4 of Statutory guideline 02/12 Making and amending local planning instruments Council may adopt the TLPIs Gatton Planning Scheme – Flood Regulation and Laidley Planning Scheme – Flood Regulation; and
- (ii) to enable Council to progress to the next stage of the finalisation of the TLPIs Gatton Planning Scheme – Flood Regulation and Laidley Planning Scheme – Flood Regulation.

2. Background

At the Ordinary Council meeting of 13 June 2012 Council resolved:

- 1. THAT Council resolve to adopt the Temporary Local Planning Instrument – Gatton Shire Planning Scheme – Flooding Regulation
- 2. THAT Council resolve to adopt the Temporary Local Planning Instrument – Laidley Shire Planning Scheme – Flooding Regulation
- 3. THAT the Temporary Local Planning Instrument – Gatton Shire Planning Scheme – Flooding Regulation and the Temporary Local Planning Instrument – Laidley Shire Planning Scheme – Flooding Regulation documentation be referred to the Planning Minister for consideration of the Temporary Local Planning Instrument – Flooding to permit Council to adopt the Temporary Local Planning Instrument – Flooding.
- 4. THAT the Manager Planning and Environment be requested to attend to all relevant matters associated with the public notification of the Temporary Local Planning Instrument – Gatton Shire Planning Scheme – Flooding Regulation and the Temporary Local Planning Instrument – Laidley Shire Planning Scheme – Flooding Regulation
- 5. THAT Council delegate to the Chief Executive Officer the implementation of the Temporary Local Planning Instrument – Gatton Shire Planning Scheme - Flooding Regulation and the Temporary Local Planning Instrument - Laidley Shire Planning Scheme - Flooding Regulation

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6. THAT Council endorse the ongoing liaison by the Group Manager Infrastructure Services and the Manager Planning and Environment with State Agencies to resolve the allocation of the Urban Footprint as defined in the South East Queensland Regional Plan 2009-2031 as a consequence of the implication of the implementation of the Temporary Local Planning Instrument – Gatton Shire Planning Scheme - Flooding Regulation and the Temporary Local Planning Instrument – Laidley Shire Planning Scheme - Flooding Regulation.

And Further;

THAT Council adopt the attached schedules of the Temporary Local Planning Instrument Documentation only on the basis that the schedules are to reflect the habitable floor level as being a minimum of 300mm above the defined flood level.

3. Report

As requested by Council, the Temporary Local Planning Instruments – Gatton Planning Scheme – Flood Regulation and Laidley Planning Scheme – Flood Regulation were amended and forwarded to the Department of State Development Infrastructure and Planning for review and referral to State Agencies.

State interest review comments to the Lockyer Valley TLPI and the manner in which these issues were addressed and are set out in the table below.

State interest review comments	Officers response
1. issues of grammar and punctuation	Issues of grammar and punctuation have been addressed
2. a request for a definition for “vulnerable persons”	A definition for “ <i>vulnerable persons</i> ” has been provided
3. clarification of the definition of “Defined Flood Level”	A definition of “ <i>Defined Flood Level</i> ” has been provided
4. clarification of the use of the term ‘1 in 100 year rainfall event’ as against ‘Defined Flood Event’	The term ‘ <i>1 in 100 year rainfall event</i> ’ has been replaced with the term ‘ <i>Defined Flood Event</i> ’ to avoid this potential conflict.
5. In accordance with the draft Queensland Planning Provisions User Guide – Building work regulated under a planning scheme (which has not yet been released) Suggest avoiding references to ‘buildings’ in the Reconfiguration of a lot code and instead refer to ‘new lots’; and avoid using wording that relates to development	The terms ‘ <i>buildings</i> ’ and ‘ <i>development</i> ’ in the Reconfiguration of a lot code have been deleted and replaced with the term ‘ <i>new lots</i> ’.
6. In order to avoid confusion with the intent of inundation by the Probable Maximum Flood suggest removing the term ‘flood free’	The term ‘ <i>flood free</i> ’ has been removed
7. Suggest inserting a ‘note’ within the Code, similar to the Qld	The following note has been included into the TLPIs



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<p>Reconstruction Authority's Model Code:</p> <p>Note: The relevant building assessment provisions under the Building Act 1975 apply to all building work within flood inundation areas. New buildings within the flood inundation area should be capable of withstanding the static and dynamic loads.</p>	<p><i>Note: The relevant building assessment provisions under the Building Act 1975 apply to all building work within flood inundation areas. New buildings within the flood inundation area should be capable of withstanding the static and dynamic loads.</i></p>
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The amended TLPs were referred back to DSDIP from where they were referred to the Minister for his consideration. The Minister has subsequently given his approval for Council to adopt the TLPs Gatton Planning Scheme – Flood Regulation and Laidley Planning Scheme – Flood Regulation.

4. Policy and Legal Implications

A TLPI may suspend or otherwise affect the operation of a planning scheme for up to one year, but does not amend a planning scheme and is not a change to a planning scheme under section 703 of the SPA. Where the factors which created the need for the TLPI are expected to continue, a planning scheme amendment should be progressed and completed prior to the TLPI ceasing to have effect.

The Minister has advised that he is aware that Council is preparing a new planning scheme for the Lockyer Valley region and that Council will prepare and include a longer term planning solution for the regulation of development in flood prone areas.

5. Financial and Resource Implications

There is no financial or resource implications arising from this report.

6. Delegations/Authorisations

No new or altered requirements are required to existing delegations or authorisations.

7. Communication

Under *Part 4 of Statutory Guideline 02/2012 Making and amending planning instruments* Council is obliged to place a notice in the gazette, a locally circulating newspaper, and on the local government's website.

8. Conclusion

The proposed amendments to the TLPs suggested by DSDIP have not substantially amended the intent or objectives of the TLPs as submitted. Further, the amendments have contributed to the clarity and implementation of the TLPs within the Lockyer Valley.

In order to bring the TLPs into effect it is necessary that:

- (i) Council resolve to proceed to adopt the Temporary Local Planning Instruments – Gatton Planning Scheme – Flood Regulation; and Laidley Planning Scheme – Flood Regulation, to provide improved flood regulation based on the identification of a revised flood inundation area in the Gatton and Laidley Planning Schemes; and
- (ii) that the Manager Planning and Environment be requested to attend to the relevant matters outlined in Part 4 of Statutory Guideline 02/2012 Making and amending planning instruments
 - (a) place a notice in the gazette, a locally circulating newspaper, and on



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- the local government's website; and
- (b) give the chief executive as soon as possible after adopting:
 - (i) a copy of the notice
 - (ii) one certified copy of the TLPI, and
 - (iii) one electronic copy of the TLPI, including associated maps

Following on from previous meetings the Committee there is a continuing theme that the Committee would facilitate reduction in 'red tape' and 'green tape' between the administration and assessment of environmental and sustainability issues.

2. Background

The focus on the committee meeting was a clarification of the strategies that were to be supported by the Committee and the key activities and work plan to support these.

3. Report

Committee Role, Priorities and Work Plan

Members briefly discussed each of the activities in the Work Plan nominated which 'action teams' they would like to be involved in.

LVRC members were nominated for the following working groups:

- (i) Integration of social, economic and environmental outcomes in planning decisions.
- (ii) Trial and document cross-council collaborative river and creek management
- (iii) Trial and document cross-council collaborative management of invasive species
- (iv) Promote an integrated approach to regional environmental and nutrient offsets; and
- (v) Collaborate to coordinate SEQ Local Government investment and to prepare strategic corridors investment prospectus.

Strategic Regional Corridors

Ipswich City Council, updated members on progress towards development of the Strategic Regional Corridors Investment Prospectus. The Working Group has identified the key regional corridors (draft map tabled) and a process for prioritizing projects that Councils may consider collaborating on within the Corridors.

Members discussed the proposed corridors and slight amendments were suggested. Members agreed that the prioritization matrix would be suitable high level tool for use by the Working Group in developing projects for further discussion and endorsement.

Options for investment governance models were discussed and it was agreed that the most appropriate model would be one whereby a bi or multi-lateral arrangement between interested councils is established with Council of Mayors (SEQ) potentially involved on a non-financial basis by attending meetings and reporting as required to Council of Mayors (SEQ).

Council of Mayors (SEQ) will have a role in advocating and marketing projects for investment at State and Federal government levels and assisting the formation of suitable alliances with interested NGO's.

Next steps will involve officers progressing potential projects internally and liaising with their respective Councillors from the Committee for in-principle support or obtaining of the necessary mandate to progress further. During this process, Councils may identify an activity that they can collaborate with other Councils. These priority projects will be collated by the Working Group and discussed at the first Committee meeting in February 2013.

Position Statement – Waterways

Warren Mortlock raised some items for consideration in the development of a position statement on waterways management.

Members discussed the position statement and provided feedback.



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The Committee felt that the statement should be positive and include what the Council of Mayors (SEQ) wants to achieve.

It was decided that Diana Dawson would work with the Chair and Deputy Chair to revise the wording of the position statement. The position statement would then be sent out to members for final comment before being put to the Council of Mayors (SEQ) Board for final approval in December.

Update and Role for Committee – Koalas

Paul Eagles, Deputy Director General DSDIP, has given LGAQ and Council of Mayors (SEQ) a commitment to view and provide feedback on a draft letter from Deputy Premier to the Commonwealth regarding the Queensland Government's position in relation to the listing of Koalas under the EPBC Act.

The Commonwealth is likely to be reviewing the koala guideline next year and the Queensland Government would like them to acknowledge the significant amount of work done in Queensland, in particular SEQ, regarding protection of koalas and to possibly include exemptions in some instances of Commonwealth assessment of developments where the impact is not significant or catered for under Queensland or Local Government processes.

EHP is providing input into the draft letter and it should be available next week. The Koalas Working Group will need to provide feedback in a timely fashion once the letter is received.

General Business

Dorean Erhart provided an update on the Flying Fox bill (Land Protection Legislation (Flying-fox Control) Amendment Bill 2012). The parliamentary Agriculture, Resources and Environment Committee discussed the proposal this week and LGAQ's feedback to the Committee was that the damage mitigation permitting should remain under the Nature Conservation Act 1992 but ensure that the implementation process is cost and time effective as well as being regionally effective.

4. Policy and Legal Implications

At this point in time there is no policy or legal implication arising from the Council of Mayors Environment and Sustainability Committee.

5. Financial and Resource Implications

Other than in-kind from nominated Councillors and support staff there are no financial or resource implications arising from the Council of Mayors Environment and Sustainability Committee.

6. Delegations/Authorisations

No new or altered requirements are required to existing delegations or authorisations.

7. Communication

There are no communications proposed from the meeting of the Council of Mayors Environment and Sustainability Committee. Future communications will be dependant on the work program and outcomes of the Committee.

8. Conclusion



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The meeting of the Council of Mayors Environment and Sustainability Committee was essentially a forum in which to discuss the purpose, objective and potential outcomes of the Committee. Future meetings of the Committee may produce recommendations, work programs and objectives that may have policy, legal, financial or resource implication that may require ratification of Council.

Storage on lands described as Lot 1 SP189215 (formerly Lot 1 RP60010) Lot in accordance with the following conditions;

Scope of the development approval

1. The approval of a Development Permit is for the use of the subject land for Industry, Caretaker's Residence and Environmentally Relevant Activity No. 8 for Chemical Storage in accordance with the following plans:
 - Plan of development Site Plan, Project No. 11101, prepared by ComCept Designs and dated 14 September 2012.
2. This approval of the Development Permit for Material Change of Use does not approved any works on land the subject of this approval or the placing of advertising devices on the premises. An approval for Operational Works shall be obtained before any works occur on the land subject of this approval or any signage is placed on the premises.

Conditions to be satisfied prior to the commencement of the use

3. Conditions 3 to 10 need to be complied with prior to acceptance of works on maintenance.
4. The on site sewerage treatment and disposal systems from any new installations within this development shall be sustainable and in accordance with the current legislative requirements relating to plumbing, drainage, on site sewerage and any applicable applied provisions.
5. Development Application for Building Works is required to be lodged for all proposed structures on site. The building application will require referral to Queensland Fire and Rescue Service (QFRS).
6. The site shall be internal and external fenced around all boundaries with a minimum 1.8m high chance wire security fence.
7. Where possible the site is to be landscaped with native vegetation to contribute to further landscape buffering. Additional security measures will be assessed in accordance with *Queensland Explosives Regulations 2003, Council of Australian Governments (COAG) SSAN Principles 2004 and AS2187.1 1998* outside of this development application.
8. A Bushfire Management Plan addressing proposed fire fighting measures in the event of a bushfire for the whole site shall be prepared to the satisfaction of the Queensland Fire and Rescue Service.
9. Payment of Infrastructure charges in accordance with the Adopted Infrastructure



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Charges Notice issued by Lockyer Valley Regional Council. The amount of the charge may be reduced by entering into an Infrastructure Agreement which Council to offset the cost of construction of Warrigal Road against the infrastructure charge.

10. Compliance with conditions from Department of Natural Resources and Mines as a Concurrence Agency as provided in their correspondence of 10 October 2012 (Reference IC0509BEE0008_LV13020).

Conditions to be satisfied prior to the lodgement of an application for operational works

11. Conditions 11 to 20 need to be complied with prior to acceptance of works on maintenance.
12. The developer must upgrade the intersection of Airforce Road and Warrigal Road to include a Channelised Right Turn lane (CHR) on Airforce Road.
13. The developer must make an application to Council to have the existing 60km/h speed sign moved to approximately 100m west of the intersection.
14. The developer must construct Warrigal Road to a formed 8.7 metre wide pavement formation with a 7 metre wide, 2 coat bitumen seal.
15. The supervising engineer must submit to Council the road pavement design details and test results of all external works for approval. The pavement design shall be undertaken in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design.
16. The supervising engineer must ensure that plans and specifications for all works, or any works required on Council infrastructure, shall be prepared and certified by a Registered Professional Engineer in Queensland (RPEQ). Upon completion of the works, a certificate signed by an RPEQ certifying that the works have been constructed in accordance with the approved plans and specifications and in compliance with Council's construction standards must be provided. It is expected that the RPEQ will undertake the necessary inspections to make this certification.
17. The developer must provide all necessary internal and external stormwater drainage to service the development. Such drainage works must be designed and constructed in accordance with Queensland Urban Drainage Manual (QUDM), Austroads Guide to Road Design Part 5 – Drainage Design and the Gatton Shire Council Planning Scheme such that the overall drainage system within the development caters for a storm event with an ARI of 100 years.
18. The developer shall be responsible for obtaining approval and bearing all costs

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associated with registering in favour of Council all necessary stormwater drainage easements in order for drainage path to reach a satisfactory point of legal discharge. This is required within and external to the subject land.

19. The developer must ensure that all habitable rooms in the caretaker's residence and all storage areas (magazines) to be a minimum 300mm above the Q100 flood level of flow paths crossing the subject land. A plan shall be submitted that indicates the Q100 flood lines for the flow paths.
20. The developer shall engage the services of a Registered Professional Engineer in Queensland (RPEQ) to design stormwater drainage systems in accordance with QUDM, Austroads Guide to Road Design Part 5 – Drainage Design and the Gatton Shire Council Planning Scheme. The RPEQ can liaise with Council's Engineering Assessment Officers for further information on stormwater system requirements.

Conditions to be satisfied in an application for operational works

21. Conditions 21 to 28 need to be complied with prior to acceptance of works on maintenance.
22. The developer must provide for all vehicles to enter and exit the site in forward gear.
23. The developer shall provide vehicular access to the development in accordance with Council's Property Access & Access Crossings: Design, Construction & Maintenance policy.
24. The developer must provide a vehicle turn around facility near the entrance of the development to cater for 25m B-Doubles.
25. The developer must provide a total of six (6) car parking and two (2) AV spaces in accordance with the Gatton Shire Council Planning Scheme.
26. The developer shall ensure all driveways, car parking spaces and manoeuvring areas are imperviously sealed and linemarked in accordance with AS/NZS 2890.1 (cars), AS 2890.2 (heavy vehicles)
27. The developer must provide an imperviously sealed standing area for the loading, unloading and parking of delivery vehicles within the development and linemarked to indicate that it is to be used only for this purpose.
28. The developer will ensure that no ponding or redirection of stormwater shall occur onto adjoining land unless specifically conditioned to do so.

Conditions to be satisfied prior to the issue of an approval for operational works

29. Conditions 29 to 30 need to be complied with prior to the issue of an approval for



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operational works.

30. Building approval shall not be granted until a development application for Operational Works has been approved by Council.

Conditions to be satisfied prior to any prestart meeting

31. Conditions 31 to 32 need to be complied with prior to any prestart meeting.
32. The developer must pay an Inspection Fee based on Council's estimated cost of the works should any works associated with the development be carried out by agencies other than Council. This fee is valid for six months from the date of this approval. Refer to Lockyer Valley Regional Council current Fees and Charges for calculation.

Conditions to be satisfied prior to the acceptance of works on maintenance

33. Conditions 33 to 34 need to be complied with prior to acceptance of works on maintenance.
34. The developer must pay a maintenance bond equal to 10% of the construction cost (minimum of \$1,000.00) must be retained by Council for a minimum period of twelve months, or until such time as the works are accepted "Off Maintenance" by Council. Municipal works must be accepted "On Maintenance" prior to commencement of use.

Conditions to be satisfied during construction

35. Conditions 35 to 40 need to be complied with prior to acceptance of works on maintenance.
36. Provision at the building site, for use by employees, toilet facilities in accordance with the requirements of the *Environmental Protection (Waste Management) Regulation 2000, Part 2, Chemical, Composting and Incinerating Toilets*.
37. Provision of suitable waste removal services and suitable number and type of waste containers, in accordance with the *Environmental Protection (Waste Management) Regulation 2000* and to the satisfaction of Council, for the storage of:
- a. papers, plastics, cardboard, food scraps, used food containers and like wastes generated by workers on the site; and
 - b. building construction and/or demolition wastes.
38. All wastes collected on site during constructions shall be taken to an approved Waste Disposal Facility for disposal in accordance with current acceptance

criteria and relevant fees and charges.

39. All wastes collected on the site during construction shall be transported by a waste transporter approved by the Lockyer Valley Regional Council under the *Environmental Protection Act 1994*, or taken by the builder or owner builder concerned.
40. Builders and subcontractors shall comply with section 440R of the *Environmental Protection Act 1994* for the duration of construction. Environmentally Relevant Activity Conditions to be satisfied on an ongoing basis

The standard conditions are set out below. Please note contravention of any standard condition is an offence and may incur prosecution proceedings. All the conditions printed ** either side of the condition can attract an infringement notice (on-the-spot fine) if contravened

41. General conditions

- (a) Environmental harm is not authorised by this Authority except to the extent that the harm is expressly authorised by a condition of this Authority.
- (b) The Holder must not change, replace or operate any plant or equipment installed at the Premises if the change, replacement or operation increases, or is likely to substantially increase, the risk of environmental harm.
- (c) **The Holder must keep a copy of this Authority in a location readily accessible to personnel carrying out this activity**.
- (d) **The Holder must keep all records and documents required to be kept by a condition of this Authority at the premises for a period of not less than 12 months and make the records and documents available for examination by an Authorised Person immediately upon request.**
- (e) The Holder must at all times install plant and equipment necessary to comply with the conditions of this Authority.
- (f) **The Holder must at all times maintain plant and equipment in proper working order**.

42. Air

- (a) A noxious or offensive odour must not be emitted beyond the boundaries of the Premises.
- (b) No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause environmental harm is to emanate beyond the



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boundaries of the Premises.

- (c) Light sources at the Premises must be positioned and shielded to prevent light spillage outside the boundaries of the Premises.

43. Water

- (a) ****Contaminants or contaminated water must not be directly or indirectly released from the Premises or to the ground or groundwater at the Premises except for:**
- (i) Uncontaminated Overland Stormwater flow;
 - (ii) Uncontaminated Stormwater to the stormwater system**;
- (b) ****Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible, grease, scum, litter or floating oil**.**
- (c) **The Holder must ensure that:**
- (i) ****Maintenance and cleaning of equipment (including vehicles and plant) is carried out in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water or onto unsealed ground**;**
 - (ii) **** Any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water**.**
 - (iii) **Incident rainfall and overland flow of stormwater does not contact contaminants (for example, areas with contaminants should be roofed or be protected by diversion drains).**

44. Waste

- (a) ****Nothing is to be burned at the Premises and nothing is to be removed from the Premises and burnt elsewhere**.**
- (b) ****Where regulated waste is removed from the Premises, records must be kept of the following:**
- (i) The date, quantity and type of waste removed;
 - (ii) The name of the waste transporter and/or disposal operator that removed the waste; and
 - (iii) The intended treatment/disposal destination of the waste**.
- (c) ****A contaminant (including a waste) must not:**
- (i) Be buried at the Premises; or
 - (ii) Be in contact with soil at the Premises; or
 - (iii) Directly or indirectly seep or penetrate into the soil or groundwater at the Premises**.

45. Release monitoring and registers

- (a) ****A complaints register must be kept at the Premises and all complaints received about the Activity must be recorded in the register with the following details:**
- (i) **Time, date and nature of complaint;**
 - (ii) **Type of communication (telephone, letter, personal, etc);**
 - (iii) **Name, contact address and contact phone number of the complainant (if the complainant does not wish to be identified then 'not identified' is to be recorded);**
 - (iv) **Response and investigation undertaken in response to the complaint;**
 - (v) **Name of the person responsible for investigating the complaint; and**
 - (vi) **Action taken as a result of the complaint and the investigation and the signature of or under the authorisation of the Holder**.**
- (b) ****An incidents register must be kept at the Premises and it must record any incidents including but not limited to:**
- (i) **Any fire at the premises;**
 - (ii) **Any release not in accordance with this Authority**.**

46. Definitions

'Activity' means the environmentally relevant activity of [insert full description of the ERA from the *Environmental Protection Regulation 1998*.

ERA 8 (3) (a) Chemical Storage – storing between 10m³ and 500m³ of chemicals of Class C1 or C2 combustible liquids under AS 1940 or Class 3 dangerous goods.

'Adjusted Maximum Sound Pressure Level' means the average maximum A-weighted sound pressure level, adjusted for noise character and measured over a time period of not less than 15 minutes, using fast response.

'Administering Authority' means Lockyer Valley Regional Council.

'Authorised person' means an authorised person authorised under the *Environmental Protection Act 1994*.

'Authority' means this environmental authority or development approval as the case may be.

'Background Noise Level' means the LA_{90,T} being the A-weighted sound pressure level exceeded for 90 percent of the time period not less than 15 minutes using fast response.

'Commercial Place' means a place that is used as an office or for business or



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commercial purposes.

‘Holder’ means operator of the activity and includes the Executive Officers, actual and apparent agents, employees and contractors of the Holder.

‘Noise Sensitive Place’ means any of the following places—

- (a) a dwelling;
- (b) a library, childcare centre, kindergarten, school, college, university or other educational institution;
- (c) a hospital, surgery or other medical institution;
- (d) a protected area, or an area identified under a conservation plan as a critical habitat or an area of major interest, under the *Nature Conservation Act 1992*;
- (e) a marine park under the *Marine Parks Act 1982*;
- (f) a park or garden that is open to the public (whether or not on payment of money) for use other than for sport or organized entertainment.

‘Premises’ means [insert real property description of the premises].

‘Uncontaminated Overland Stormwater Flow’ and ‘Uncontaminated Stormwater’ refer to stormwater that does not contain contaminants.

Conditions to be satisfied on an ongoing basis

- 47. Conditions 47 to 50 need to be complied with during the operation of the use.
- 48. There shall be no interference with the amenity of the locality as a result of traffic generation, hours of operation, appearance or the emission of noise, vibration, light, odours, fumes, steam, soot, ash, dust, waste products, electrical interference or otherwise.
- 49. Any on-site lighting is to be in accordance with AS1158.1.11997 – Road lighting and AS4282.1.1997 – Control of the Obtrusive Effect of Outdoor Lighting.
- 50. Hours of business of the use are to be 24 hours a day 7 days a week.

REASON FOR APPROVAL

The proposal is generally in accordance with the provisions of the *Gatton Shire Council Planning Scheme 2007*, including:

- Desired Environmental Outcomes of the *Gatton Shire Council Planning Scheme 2007*,
- Rural General Zone Code,
- Extractive/Mineral Resources and Transportation Route Overlay,
- Biodiversity Overlay,
- Medium and High Potential Bushfire Overlay,

- Steep and Unstable Land Overlay,
- Advertising Devices Code,
- Landscaping Code,
- Lighting Code,
- Services and Infrastructure Code,
- Vehicle Access, Parking and On Site Movement Code,
- Building Works Code,
- Caretakers Residence.

Council officers have not identified any planning issues during the assessment of this proposal that would warrant refusal of the application.

Subject to the above conditions, the proposal complies with the provisions of the Planning Scheme.

FURTHER ADVICE TO THE APPLICANT

- (i) The development must not commence until all conditions of this approval are complied with. To ensure you are compliant with all the conditions listed above, it is recommended that prior to starting the use; you request Council officers undertake a compliance inspection.
- (ii) All works associated with this approval may not start until all subsequent approvals have been obtained, and their conditions complied with.
- (iii) It is considered essential that any consultants engaged to prepare any subsequent reports, plans or applications, liaise with the relevant Council Officers to ensure they are prepared in accordance with the conditions of approval and all relevant standards.
- (iv) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval. To make this determination, please contact Council's Planning and Environment Section.
- (v) The Relevant Period for this Development Permit is four (4) years. After the Relevant Period expires, if the use has not commenced, your approval will no longer be current.
- (vi) Section 3.5.21 of the *Integrated Planning Act 1997* outlines the relevant periods for Development Approvals.
- (vii) Each further Development Permit (e.g. for Operational works or Building Works) required as a result of this approval, must be made to a local government or private certifier within the relevant period.
- (viii) All proposed structures and works should be positioned clear of any Council



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services which traverse the subject land. To determine where existing services are located, please contact council's Engineering Services Department.

(viii) Registration Certificate

Upon completion of works, the premises will require registration under the *Environmental Protection Regulation 2008*. Registration will be required if the activity to be conducted on the premise is contained in Schedule 2 of the *Environmental Protection Regulation 2008* and the administration and enforcement has been devolved to local government.

Further information regarding Registration Certificate is available at www.lgtoolbox.qld.gov.au or by contacting Environmental Health Unit on 1300 005 872.

(x) ERA Registration

All development involving an Environmentally Relevant Activity as defined by the Environmental Protection Regulation 2008, requires that an application for registration for the Environmentally Relevant Activity be submitted to the administering authority, Lockyer Valley Regional Council, in accordance with the Environment Protection Act 1994. If the application for registration is submitted to Lockyer Valley Regional Council within 30 business days of the development approval, then no fee will be required for the registration.

(xi) Contaminated Land

Pursuant to the Environmental Protection Act 1994 Part 8 - Contaminated Land—"371(1) If the owner or occupier of land becomes aware a notifiable activity is being carried out on the land, the owner or occupier must, within 22 business days after becoming aware the activity is being carried out, give notice to the administering authority in the approved form."

The administering authority for contaminated land matters is the Department of Environment and Heritage Protection.

Please note: The above information has been provided to the applicant as an advice only, and does not form part of the Development Approval conditions. This advice has been provided to the applicant to inform them of other obligations they may have to comply with (under state legislation or local laws) prior to their activity commencing.

(xii) Fire Ants

In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species *Solenopsis invicta*) and to eradicate



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3.2 Proposal

The applicant is seeking development approval for a Material Change of Use – Development Permit for the purpose of Industry, Caretaker’s Residence and Environmentally Relevant Activity No. 8 for Chemical Storage.

The applicant is proposing to establish a High Impact Industry (Explosives Storage Facility) and Caretaker’s Residence on part of the subject site with the balance of the site area remaining in its current form. The development is proposed in stages with Stage one establishing the security, office, internal access and some of the storage. When fully completed the facility will include a:

- Security sensitive ammonium nitrate storage facility,
- ANFO (Ammonium nitrate and fuel oil) bagging plant,
- Detonator assembly plant and storage facility; and
- Booster storage facility.

Use	Gross Floor Area
Caretakers Residence	150m ²
Office	200m ²
Anfo Storage	3,869m ²
Explosives Magazine x 5	512m ²
Detonator Magazine x 2	512m ²
Container Pad	576m ²
Portable Magazine x 2	29.28m ²
Anfo Production	29.28m ²
TOTAL	8,466.84m²

The site will be fenced on all boundaries with an additional enclosure at the entry for security checking. Suitable drought tolerant landscaping will be provided along the Warrigal Road frontage. However, there will be minimal signage and other methods of identification for security reasons.

The office and Caretaker’s Residence which will be located at the front of the property for surveillance reasons, will have rain water tanks as will the sheds.

The building materials will be consistent with the buildings in the surrounding areas which are generally steel incorporating Colorbond for the office and/or sheds and industry standard magazine containers as well as a house for the Caretaker’s Residence. The vegetation on the site means the building on the land will not be visible from public roads.



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3.3 Assessment

3.3.1 Legislative Requirements

The application was lodged in April 2009 and so is required to be assessed and determined under the *Integrated Planning Act 1997* (IPA) as this was the legislation in force when the application was made.

In accordance with the IPA and the *Gatton Shire Council Planning Scheme 2007*, Industry, Caretaker's Residence and Environmentally Relevant Activity No. 8 for Chemical Storage is assessable development. The application requires an Impact Assessable Development Permit for a Material Change of Use to be lodged and assessed in accordance with the requirements of the *Gatton Shire Planning Scheme 2007*.

Council issued an Information Request on 26 May 2009 in association with the Acknowledgement Notice and the applicant responded to Council's Information Request on 27 May 2010.

3.3.2 Public Notification

The application was publicly advertised for thirty (30) business days from the 16th June 2010 to the 30th July, as required under the *Integrated Planning Act 1997*. Notification was carried out the following ways;

- A notice was maintained on site from the 14 June 2006 to the 1 July 2006;
- A notice was published in the Gatton, Lockyer and Brisbane Valley Star on 16th June 2010; and
- A letter was sent to all adjoining land owners on the 16th June 2010.

During the notification stage, there were two (2) properly made submissions received by Council. The submitter's concerns and the assessment manager's response is listed below;

Submission Issues	Council Officer Comment
Separation distances for sites 10, 11 and 12 do not appear to meet the AS2187 separation distances.	Compliance with the Australian Standard AS2187 will occur through relevant State Government licensing. This will be addressed relevant State Government licensing and is outside of Council's development assessment parameters.
On Site Effluent Disposal System for the Caretakers Residence has appropriate waste disposal to prevent soil and ground water contamination.	The requirement for an appropriate On Site Effluent Disposal has been conditioned by Council's Plumbing and Building Unit.



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<p>Any waste is disposed of by on site burial or burning, it is likely to result that significant contamination will occur.</p>	<p>This will be addressed relevant State Government licensing and is outside if Council's development assessment parameters.</p>
<p>The storage, blending and manufacture of ammonium nitrate and fuel products may result in spillages into the ground, which could lead to the contamination of soil and/or stormwater.</p>	<p>This will be addressed relevant State Government licensing and is outside if Council's development assessment parameters.</p>
<p>Layout of internal roads which will not create an unacceptable risk and a considerable hazard to the environment and the safety of personnel.</p>	<p>This will be addressed relevant State Government licensing and is outside if Council's development assessment parameters.</p>
<p>Facility Risk as it relates to site design and facility layout adequately minimises all potential risks.</p>	<p>This will be addressed relevant State Government licensing and is outside if Council's development assessment parameters.</p>
<p>The future of the remnant vegetation located on site.</p>	<p>The potential removal of mapped remnant vegetation has been addressed by the Department of Natural Resources and Mines through their Concurrence Agency response.</p>
<p>Does the man proof fencing surround the whole development site.</p>	<p>Section 4.6 of the Planning Report prepared by Maxime Consulting Planners and Development Managers dated September 2008 Version 3 indicates that there will be an internal and external fence on all boundaries of the property at a minimum of 1.8m chain wire security fence. The front (southern) boundary will be double fenced to provide a security enclosure for security checking prior to actually entering the facility. Landscaping</p>

is also proposed along the primarily on the front (southern) boundary along the fence.

3.3.4 Referral Agencies

The application was referred to the following agencies:

- The Department of Natural Resources and Mines (Concurrence)
- Department of State Development, Infrastructure and Planning (Concurrence)
- Department of Employment, Economic Development and Innovation and Department of Justice and Attorney General (Concurrence)
- The Chief Executive Officer of the Nature Conversation Act 1992 (Advice)
- The Department of Transport and Main Roads (Third Party Advice)

The application was referred to the Department of Natural Resources and Mines (DNRM) for the clearing of native vegetation; land in or near a wetland and land in or near a conversation estate. Considerable negotiation occurred between the applicant and DNRM regarding protection of vegetation. This delayed progress on the application for two years from August 2010 to August 2012. DNRM provided conditions to Council on 12 October 2012 addressing all of the referral agency triggers.

The application was referred to the Department of State Development, Infrastructure and Planning (DSDIP) for the *South East Queensland Regional Plan 2005 – 2031* for comment based on the proposed use being defined as an 'Urban Activity'. The Department issued an Information Request on 24 June 2009 and provided subsequent advice to Council on 6 October 2010 that it had no objection to the proposal.

The Department of Transport and Main Roads (DTMR) was referred the application on 17 June 2009 for Third Party input and the Department indicated on 8 July 2009 that it had no objection to the proposal.

The Department of Employment, Economic Development and Innovation (DEEDI) and Department of Justice and Attorney General (DJAG) did not provide comment within the statutory timeframes allowed under the *Integrated Planning Act 1997*.

3.3.5 Further Approvals

The approval of this development application is only an initial approval to facilitate use of the site for explosives storage. Subsequent State Government Licensing will address:

- What is stored on the property, how it is stored and how much is stored;
- On Site safety, emergency services and security matters;
- Expertise of operator and capacity of operator to safely store explosives; and
- Impact on adjacent properties – the licence will limit what can be stored and where it can be stored on the site based on the use of surrounding properties.
- Their licensing will be far more stringent and comprehensive than the requirements Council could impose.

3.3.6 Assessment - South East Queensland Regional Plan



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The subject site is located within the Regional Landscape Rural Production zone under the Regional Plan requirements.

3.3.7 Assessment - Planning Scheme Assessment

Desired Environmental Outcomes of the *Gatton Shire Planning Scheme 2007*

Desired Environmental Outcome	Assessment
DEO No.1 Environment	The proposed use is considered to have a low impact on the land as the desirable that the structures are predominately embedded and nestled within the bushland to reduce visibility and to increase separation from other activities. The remnant vegetation is proposed to be excluded from the development area as well as any lands that may be considered potentially unstable. This will allow the structures to be sited to provide better outcomes for accessibility, amenity and security.
DEO No.2 Character and Change	The development is consistent with the site characteristics and does not propose to remove remnant vegetation or impact on, alter water catchments as the proposal's structures are to be nestled into the land without impacting on the natural environment where possible.
DEO No.3 Settlement Pattern, Amenity and Safety	The proposed use is to be located in a rural area adjoining the existing Government Explosives Facility. Furthermore, the scale and density of the development does not exceed the site capacity nor adversely affect the amenity of the area. The development has been specifically designed to support the types of uses proposed and as such is does not compromise the settlement pattern, amenity and safety of the area.
DEO No.4 Access to Services, Facilities and Employment Opportunities	The proposed use will not have any adverse environmental impact on the land as the site is well drained and has services and infrastructure similar to rural areas. The site is well located in proximity to other similar uses and on an existing high standard connector road suitable for the freight vehicles. The development will generate jobs locally and with growth will potentially employ several people on site in several shifts.
DEO No.5 Cultural Heritage	The subject site is not listed on Schedule 2 – Register of Heritage Places and Precincts under the <i>Gatton Shire Council Planning Scheme 2007</i> .
DEO No.6	The proposed development is for a combined High Impact Industry (Explosives Storage Facility) and Caretakers Residence on part of

Economic Development and Natural Resource Management	an allotment within the Rural General zone within the Helidon Magazine Safety Zone. It supports the desired environmental outcomes to locate like land uses together but within reasonable proximity of the supporting activities. It provides support for the economic development of the region and will provide local employment opportunities.
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3.3.8 Applicable Codes

The proposal has been assessed under the following codes of the *Gatton Shire Council Planning Scheme 2007*:

- Rural General Zone Code
- Extractive/Mineral Resources and Transportation Route Overlay,
- Biodiversity Overlay,
- Medium and High Potential Bushfire Overlay,
- Steep and Unstable Land Overlay,
- Advertising Devices Code,
- Landscaping Code,
- Lighting Code,
- Services and Infrastructure Code,
- Vehicle Access, Parking and On Site Movement Code,
- Building Works Code,
- Caretaker's Residence.

3.3.9 Assessment - Rural General Zone Code

The site is in Rural General zone under the *Gatton Shire Council Planning Scheme 2007*. As the use is not defined in the Rural General zone, the application is required to be assessed against the Desired Environmental Outcomes of the *Gatton Shire Council Planning Scheme 2007* as provided above. The Caretakers Residence use in association with the proposed Industrial use within the Rural General zone under the *Gatton Shire Council Planning Scheme 2007* is consistent with the intent of the zone.

3.3.10 Assessment - Extractive/Mineral Resources and Transportation Route Overlay

The site triggers the Extractive/Mineral Resources Transportation Overlay from the *Gatton Shire Council Planning Scheme 2007*. The purpose of the overlay is to prevent inappropriate development and use of premises which could sterilise those resources from future extraction and the transportation routes to transport resources. The proposal is for the storage of material associated with uses already occurring with the locality and therefore the use is not inconsistent with the overlay.

3.3.11 Assessment - Biodiversity Overlay

The site triggers the Biodiversity Overlay from the *Gatton Shire Council Planning Scheme 2007*. The proposed use proposes to retain as much of the existing biodiversity as possible to assist in providing security for the proposed use. The development does not impact on waterways and is



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not intended to occur within an ecological corridor. The development is only proposed within areas which are already disturbed and any necessary clearing will be minimized to ensure buffers are maintained. Where landscaping is required, native vegetation will be utilised to assist in integration with the existing landscape. The limited amount of clearing of remnant vegetation on site has been approved by the Department of Natural Resources and Mines.

3.3.12 Assessment - Medium and High Potential Bushfire Risk Overlay

The site triggers the Potential Bushfire Risk Overlay from the *Gatton Planning Scheme 2007* for Medium and High Bushfire. However the development area triggers only Medium Bushfire Risk therefore the self assessable criteria of the *Gatton Shire Council Planning Scheme 2007* will need to be addressed.

A Bushfire Management Plan has been submitted in response to the Information Request in accordance with AS3959 – 2009 the report however does not address any border risk assessment or mitigation measures in respect to the *Explosives Act 1999, the Dangerous Goods and Safety Management Act 2001, AS 2187 – 1998 Explosives, Storage, Transport and Use*. It is proposed to provide a 20 metre wide cleared bushfire trail around the development site. The development application has been conditioned to require a Bushfire Management Plan which addresses the whole site to the satisfaction of the Queensland Fire and Rescue Service.

3.3.13 Assessment - Steep and Unstable Land Overlay

The site triggers the Steep and Unstable Land Overlay from the *Gatton Shire Council Planning Scheme 2007* however the proposed development area does not impact on the area identified as Steep and Unstable Land. Therefore, no further assessment against this code is required.

3.3.14 Assessment - Helidon Explosives Magazine

The site is located within the Helidon Explosives Magazine under the *Gatton Shire Planning Scheme 2007*. The proposed use is for the storage of explosives which is consistent with the operation of the Magazine.

3.3.15 Assessment - Advertising Devices Code

No advertising signage has been applied for as part of this development application. Any future proposed signage will require the lodgement of an Operational Works application in accordance with the *Gatton Shire Council Planning Scheme 2007*.

3.3.16 Assessment - Landscaping Code

The proposal has indicated internal and external fencing; all boundaries of the property will have a minimum 1.8m high chance wire security fence. The front (southern) boundary will be double fenced to provide a security enclosure for security checking prior to actually entering the facility. Landscaping is proposed primarily on the front (southern) boundary along the fencing in addition to the existing native vegetation will remain were possible to contribute to further landscape buffering. Additional security measures will be assessed by the State Government in accordance with *Queensland Explosives Regulations 2003, Council of Australian Governments (COAG) SSAN Principles 2004 and AS2187.1 1998* which are outside the scope of this development application.

3.3.17 Assessment - Lighting Code

The application will be conditioned that the lighting is in accordance with Australian Standards AS1158.1.1 Series and AS1158.3.1 Series for adequate security lighting for the development.

3.3.18 Assessment - Services and Infrastructure Code

The site already has access to telecommunications and electricity supply. The site also has the ability to have on site portable water supply provided at 45kl or an extension to the existing water main from Airforce Road, which would require approval from Queensland Urban Utilities. An on site effluent disposal system will be provided on site for the proposed office and Caretakers Residence in accordance with the current Plumbing and Drainage Legislation. The site does not contain any registered easements.

3.3.19 Assessment - Vehicle Access, Parking and On Site Movement Code

Council's Technical Officer Development Assessment has undertaken an assessment of the proposal and provides the following assessment.

The developer has been conditioned to construct a Channelised Right turn lane (CHR) in Airforce Road for safety reasons. The warrants for the number of right turning vehicles into Warrigal Road does not require a right turning lane, however:

- Similar establishments with similar traffic in the vicinity of this development have auxiliary right turn lanes (AUR) constructed;
- AUR turning lanes are generally no longer approved by the Department of Transport and Main Roads as a CHR provides a safer turning environment for little additional cost. An AUR was recommended in the submitted Traffic Impact Assessment prepared by Cambray Consulting Pty Ltd;
- As this development is closer to the township of Helidon and given the nature of the freight transported to this development from Airforce Road, a CHR turning lane is desirable.

The existing 60km/h speed sign will need to be moved to approximately 100m west of the intersection so that the intersection is within the 60km/h zone and to ensure appropriate sight distance to the west.

The developer has been conditioned to construct Warrigal Road with a formed 8.7 metre wide pavement formation with a 7 metre wide seal. These are the recommended requirements of Austroads Guide to Road Design Part 3 – Geometric Design, for a single carriageway rural road (3.7m traffic lane + 2 x 2.5m shoulders) with an AADT that contains more than 15% heavy vehicles (Table 4.5). This width of seal allows two trucks to pass safely without having to leave the seal or fret the edges of the seal.

A vehicle turn around facility has been conditioned to be constructed near the entrance to the development site. All internal driveways and manoeuvring areas are to be imperviously sealed. In accordance with the parking requirements for a Caretakers Residence and Industry, 6 carparking spaces are required for staff on site in addition to two AV spaces.

3.3.20 Assessment - Building Works Code



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The proposed Caretaker's Residence, Office and bunkers are to be setback in accordance with the Queensland Development Code and are under the 8.5m building height requirements identified in the Building Works Code for structures in the Rural General zone.

3.3.21 Assessment - Caretaker's Residence

Council's Technical Officer Development Assessment has undertaken an assessment of the proposed Caretakers Residence and applied a condition which imposes the developer to ensure that all habitable rooms in the caretaker's residence and all storage areas (magazines) are a minimum 300mm above the Q100 flood level for flow paths crossing the subject land.

This condition results from the proposed location for the caretaker's residence being in an "Investigation Area" on the TLPI Flood Extents overlay and that there are two distinct flow paths highlighted on this overlay crossing the subject land.

The Caretaker's Residence will have a gross floor area of 150m². The dwelling is being sited to allow privacy but elevated to also provide the opportunity for surveillance of the entry. The applicant has indicated that due to the nature of the use on site it is inappropriate to have children on site. The residence will use the same entrance into the property as the Industrial use for security reasons. However, it will have separate internal driveway and carparking areas.

3.3.22 Adopted Infrastructure Charges

The development is subject to the Adopted Infrastructure Charges as per Council's Resolution. The calculations below indicated that Adopted Infrastructure Charges of \$243,054.68 are payable for this development to the Lockyer Valley Regional Council.

Charge Type	Description	Demand Units	Rate	TOTAL
PROPOSED DEMAND				
charge	Caretaker's Residence	1	12,500	12,500.00
	High Impact Industry	8,316.84	27	224,554.68
	Impervious Sealed	600	10	6,000
TOTAL PROPOSED DEMAND				\$ 243,054.68
EXISTING DEMAND				
credit				-
				0
				0
TOTAL EXISTING DEMAND CREDIT				\$ -
			TOTAL PAYABLE	\$243,054.68

As the only relevant infrastructure charges will be for the trunk road network and the applicant will need to construct Warrigal Road, the condition for infrastructure charges will enable the applicant to enter into an Infrastructure Agreement to offset the cost of the road construction



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against the infrastructure charge.

4. Policy and Legal Implications

Approval of the application will not have any policy or legal implications.

5. Financial and Resource Implications

Approval of the application will not have any financial or resource implications.

6. Delegations/Authorisations

There will be no implications for delegations or authorisations as a result of approval of this application.

7. Communication

There are no communication implications. Advice of the decision will be provided to the applicant and submitter in accordance with statutory requirements.

8. Conclusion

The Material Change of Use application for an Industry, Caretaker's Residence and Environmentally Relevant Activity No. 8 for Chemical Storage be approved subject to conditions.

ASSISTANT PLANNING OFFICER'S RECOMMENDATION

Council approves a Development Permit for a Material Change of Use for Industry, Caretaker's Residence and Environmentally Relevant Activity No. 8 Chemical Storage on lands described as Lot 1 SP189215 (formerly Lot 1 RP60010) Lot in accordance with the following conditions;

Scope of the development approval

1. The approval of a Development Permit is for the use of the subject land for Industry, Caretaker's Residence and Environmentally Relevant Activity No. 8 for Chemical Storage in accordance with the following plans:
 - Plan of development Site Plan, Project No. 11101, prepared by ComCept Designs and dated 14 September 2012.
2. This approval of the Development Permit for Material Change of Use does not approved any works on land the subject of this approval or the placing of advertising devices on the premises. An approval for Operational Works shall be obtained before any works occur on the land subject of this approval or any signage is placed on the premises.

Conditions to be satisfied prior to the commencement of the use

3. Conditions 3 to 10 need to be complied with prior to acceptance of works on maintenance.



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4. The on site sewerage treatment and disposal systems from any new installations within this development shall be sustainable and in accordance with the current legislative requirements relating to plumbing, drainage, on site sewerage and any applicable applied provisions.
5. Development Application for Building Works is required to be lodged for all proposed structures on site. The building application will require referral to Queensland Fire and Rescue Service (QFRS).
6. The site shall be internal and external fenced around all boundaries with a minimum 1.8m high chance wire security fence.
7. Where possible the site is to be landscaped with native vegetation to contribute to further landscape buffering. Additional security measures will be assessed in accordance with *Queensland Explosives Regulations 2003, Council of Australian Governments (COAG) SSAN Principles 2004 and AS2187.1 1998* outside of this development application.
8. A Bushfire Management Plan addressing proposed fire fighting measures in the event of a bushfire for the whole site shall be prepared to the satisfaction of the Queensland Fire and Rescue Service.
9. Payment of Infrastructure charges in accordance with the Adopted Infrastructure Charges Notice issued by Lockyer Valley Regional Council. The amount of the charge may be reduced by entering into an Infrastructure Agreement which Council to offset the cost of construction of Warrigal Road against the infrastructure charge.
10. Compliance with conditions from Department of Natural Resources and Mines as a Concurrence Agency as provided in their correspondence of 10 October 2012 (Reference IC0509BEE0008_LV13020).

Conditions to be satisfied prior to the lodgement of an application for operational works

11. Conditions 11 to 20 need to be complied with prior to acceptance of works on maintenance.
12. The developer must upgrade the intersection of Airforce Road and Warrigal Road to include a Channelised Right Turn lane (CHR) on Airforce Road.
13. The developer must make an application to Council to have the existing 60km/h speed sign moved to approximately 100m west of the intersection.
14. The developer must construct Warrigal Road to a formed 8.7 metre wide pavement formation with a 7 metre wide, 2 coat bitumen seal.
15. The supervising engineer must submit to Council the road pavement design details and test results of all external works for approval. The pavement design shall be undertaken in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design.
16. The supervising engineer must ensure that plans and specifications for all works, or any works required on Council infrastructure, shall be prepared and certified by a Registered Professional Engineer in Queensland (RPEQ). Upon completion of the works, a certificate signed by an RPEQ certifying that the works have been constructed in accordance with the approved plans

and specifications and in compliance with Council's construction standards must be provided. It is expected that the RPEQ will undertake the necessary inspections to make this certification.

17. The developer must provide all necessary internal and external stormwater drainage to service the development. Such drainage works must be designed and constructed in accordance with Queensland Urban Drainage Manual (QUDM), Austroads Guide to Road Design Part 5 – Drainage Design and the Gatton Shire Council Planning Scheme such that the overall drainage system within the development caters for a storm event with an ARI of 100 years.
18. The developer shall be responsible for obtaining approval and bearing all costs associated with registering in favour of Council all necessary stormwater drainage easements in order for drainage path to reach a satisfactory point of legal discharge. This is required within and external to the subject land.
19. The developer must ensure that all habitable rooms in the caretaker's residence and all storage areas (magazines) to be a minimum 300mm above the Q100 flood level of flow paths crossing the subject land. A plan shall be submitted that indicates the Q100 flood lines for the flow paths.
20. The developer shall engage the services of a Registered Professional Engineer in Queensland (RPEQ) to design stormwater drainage systems in accordance with QUDM, Austroads Guide to Road Design Part 5 – Drainage Design and the Gatton Shire Council Planning Scheme. The RPEQ can liaise with Council's Engineering Assessment Officers for further information on stormwater system requirements.

Conditions to be satisfied in an application for operational works

21. Conditions 21 to 28 need to be complied with prior to acceptance of works on maintenance.
22. The developer must provide for all vehicles to enter and exit the site in forward gear.
23. The developer shall provide vehicular access to the development in accordance with Council's Property Access & Access Crossings: Design, Construction & Maintenance policy.
24. The developer must provide a vehicle turn around facility near the entrance of the development to cater for 25m B-Doubles.
25. The developer must provide a total of six (6) car parking and two (2) AV spaces in accordance with the Gatton Shire Council Planning Scheme.
26. The developer shall ensure all driveways, car parking spaces and manoeuvring areas are imperviously sealed and linemarked in accordance with AS/NZS 2890.1 (cars), AS 2890.2 (heavy vehicles)
27. The developer must provide an imperviously sealed standing area for the loading, unloading and parking of delivery vehicles within the development and linemarked to indicate that it is to be used only for this purpose.
28. The developer will ensure that no ponding or redirection of stormwater shall occur onto adjoining land unless specifically conditioned to do so.

Conditions to be satisfied prior to the issue of an approval for operational works



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29. Conditions 29 to 30 need to be complied with prior to the issue of an approval for operational works.
30. Building approval shall not be granted until a development application for Operational Works has been approved by Council.

Conditions to be satisfied prior to any prestart meeting

31. Conditions 31 to 32 need to be complied with prior to any prestart meeting.
32. The developer must pay an Inspection Fee based on Council's estimated cost of the works should any works associated with the development be carried out by agencies other than Council. This fee is valid for six months from the date of this approval. Refer to Lockyer Valley Regional Council current Fees and Charges for calculation.

Conditions to be satisfied prior to the acceptance of works on maintenance

33. Conditions 33 to 34 need to be complied with prior to acceptance of works on maintenance.
34. The developer must pay a maintenance bond equal to 10% of the construction cost (minimum of \$1,000.00) must be retained by Council for a minimum period of twelve months, or until such time as the works are accepted "Off Maintenance" by Council. Municipal works must be accepted "On Maintenance" prior to commencement of use.

Conditions to be satisfied during construction

35. Conditions 35 to 40 need to be complied with prior to acceptance of works on maintenance.
36. Provision at the building site, for use by employees, toilet facilities in accordance with the requirements of the *Environmental Protection (Waste Management) Regulation 2000, Part 2, Chemical, Composting and Incinerating Toilets*.
37. Provision of suitable waste removal services and suitable number and type of waste containers, in accordance with the *Environmental Protection (Waste Management) Regulation 2000* and to the satisfaction of Council, for the storage of:
 - a. papers, plastics, cardboard, food scraps, used food containers and like wastes generated by workers on the site; and
 - b. building construction and/or demolition wastes.
38. All wastes collected on site during constructions shall be taken to an approved Waste Disposal Facility for disposal in accordance with current acceptance criteria and relevant fees and charges.
39. All wastes collected on the site during construction shall be transported by a waste transporter approved by the Lockyer Valley Regional Council under the *Environmental Protection Act 1994*, or taken by the builder or owner builder concerned.
40. Builders and subcontractors shall comply with section 440R of the *Environmental Protection Act 1994* for the duration of construction.
Environmentally Relevant Activity Conditions to be satisfied on an ongoing basis

The standard conditions are set out below. Please note contravention of any standard condition is an offence and may incur prosecution proceedings. All the conditions printed ** either side of the condition can attract an infringement notice (on-the-spot fine) if contravened

41. General conditions

- (a) Environmental harm is not authorised by this Authority except to the extent that the harm is expressly authorised by a condition of this Authority.
- (b) The Holder must not change, replace or operate any plant or equipment installed at the Premises if the change, replacement or operation increases, or is likely to substantially increase, the risk of environmental harm.
- (c) **The Holder must keep a copy of this Authority in a location readily accessible to personnel carrying out this activity**.
- (d) **The Holder must keep all records and documents required to be kept by a condition of this Authority at the premises for a period of not less than 12 months and make the records and documents available for examination by an Authorised Person immediately upon request.**
- (e) The Holder must at all times install plant and equipment necessary to comply with the conditions of this Authority.
- (f) **The Holder must at all times maintain plant and equipment in proper working order**.

42. Air

- (a) A noxious or offensive odour must not be emitted beyond the boundaries of the Premises.
- (b) No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause environmental harm is to emanate beyond the boundaries of the Premises.
- (c) Light sources at the Premises must be positioned and shielded to prevent light spillage outside the boundaries of the Premises.

43. Water

- (a) **Contaminants or contaminated water must not be directly or indirectly released from the Premises or to the ground or groundwater at the Premises except for:
 - (i) Uncontaminated Overland Stormwater flow;
 - (ii) Uncontaminated Stormwater to the stormwater system**;
- (b) **Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible, grease, scum, litter or floating oil**.
- (c) The Holder must ensure that:
 - (i) **Maintenance and cleaning of equipment (including vehicles and plant) is carried out in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water or onto unsealed ground**;



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- (ii) ** Any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water**.
- (iii) Incident rainfall and overland flow of stormwater does not contact contaminants (for example, areas with contaminants should be roofed or be protected by diversion drains).

44. Waste

- (a) **Nothing is to be burned at the Premises and nothing is to be removed from the Premises and burnt elsewhere**.
- (b) **Where regulated waste is removed from the Premises, records must be kept of the following:
 - (i) The date, quantity and type of waste removed;
 - (ii) The name of the waste transporter and/or disposal operator that removed the waste; and
 - (iii) The intended treatment/disposal destination of the waste**.
- (c) **A contaminant (including a waste) must not:
 - (i) Be buried at the Premises; or
 - (ii) Be in contact with soil at the Premises; or
 - (iii) Directly or indirectly seep or penetrate into the soil or groundwater at the Premises**.

45. Release monitoring and registers

- (a) **A complaints register must be kept at the Premises and all complaints received about the Activity must be recorded in the register with the following details:
 - (i) Time, date and nature of complaint;
 - (ii) Type of communication (telephone, letter, personal, etc);
 - (iii) Name, contact address and contact phone number of the complainant (if the complainant does not wish to be identified then 'not identified' is to be recorded);
 - (iv) Response and investigation undertaken in response to the complaint;
 - (v) Name of the person responsible for investigating the complaint; and
 - (vi) Action taken as a result of the complaint and the investigation and the signature of or under the authorisation of the Holder**.
- (b) **An incidents register must be kept at the Premises and it must record any incidents including but not limited to:
 - (i) Any fire at the premises;
 - (ii) Any release not in accordance with this Authority**.

46. Definitions

'Activity' means the environmentally relevant activity of [insert full description of the ERA from the *Environmental Protection Regulation 1998*.

ERA 8 (3) (a) Chemical Storage – storing between 10m³ and 500m³ of chemicals of Class C1 or C2 combustible liquids under AS 1940 or Class 3 dangerous goods.



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'Adjusted Maximum Sound Pressure Level' means the average maximum A-weighted sound pressure level, adjusted for noise character and measured over a time period of not less than 15 minutes, using fast response.

'Administering Authority' means Lockyer Valley Regional Council.

'Authorised person' means an authorised person authorised under the *Environmental Protection Act 1994*.

'Authority' means this environmental authority or development approval as the case may be.

'Background Noise Level' means the LA90,T being the A-weighted sound pressure level exceeded for 90 percent of the time period not less than 15 minutes using fast response.

'Commercial Place' means a place that is used as an office or for business or commercial purposes.

'Holder' means operator of the activity and includes the Executive Officers, actual and apparent agents, employees and contractors of the Holder.

'Noise Sensitive Place' means any of the following places—

- (a) a dwelling;
- (b) a library, childcare centre, kindergarten, school, college, university or other educational institution;
- (c) a hospital, surgery or other medical institution;
- (d) a protected area, or an area identified under a conservation plan as a critical habitat or an area of major interest, under the *Nature Conservation Act 1992*;
- (e) a marine park under the *Marine Parks Act 1982*;
- (f) a park or garden that is open to the public (whether or not on payment of money) for use other than for sport or organized entertainment.

'Premises' means [insert real property description of the premises].

'Uncontaminated Overland Stormwater Flow' and **'Uncontaminated Stormwater'** refer to stormwater that does not contain contaminants.

Conditions to be satisfied on an ongoing basis

- 47. Conditions 47 to 50 need to be complied with during the operation of the use.
- 48. There shall be no interference with the amenity of the locality as a result of traffic generation, hours of operation, appearance or the emission of noise, vibration, light, odours, fumes, steam, soot, ash, dust, waste products, electrical interference or otherwise.
- 49. Any on-site lighting is to be in accordance with AS1158.1.11997 – Road lighting and AS42821997 – Control of the Obtrusive Effect of Outdoor Lighting.
- 50. Hours of business of the use are to be 24 hours a day 7 days a week.

REASON FOR APPROVAL

The proposal is generally in accordance with the provisions of the *Gatton Shire Council Planning*



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Scheme 2007, including:

- Desired Environmental Outcomes of the *Gatton Shire Council Planning Scheme 2007*,
- Rural General Zone Code,
- Extractive/Mineral Resources and Transportation Route Overlay,
- Biodiversity Overlay,
- Medium and High Potential Bushfire Overlay,
- Steep and Unstable Land Overlay,
- Advertising Devices Code,
- Landscaping Code,
- Lighting Code,
- Services and Infrastructure Code,
- Vehicle Access, Parking and On Site Movement Code,
- Building Works Code,
- Caretakers Residence.

Council officers have not identified any planning issues during the assessment of this proposal that would warrant refusal of the application.

Subject to the above conditions, the proposal complies with the provisions of the Planning Scheme.

FURTHER ADVICE TO THE APPLICANT

- (i) The development must not commence until all conditions of this approval are complied with. To ensure you are compliant with all the conditions listed above, it is recommended that prior to starting the use; you request Council officers undertake a compliance inspection.
- (ii) All works associated with this approval may not start until all subsequent approvals have been obtained, and their conditions complied with.
- (iii) It is considered essential that any consultants engaged to prepare any subsequent reports, plans or applications, liaise with the relevant Council Officers to ensure they are prepared in accordance with the conditions of approval and all relevant standards.
- (iv) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval. To make this determination, please contact Council's Planning and Environment Section.
- (v) The Relevant Period for this Development Permit is four (4) years. After the Relevant Period expires, if the use has not commenced, your approval will no longer be current.
- (vi) Section 3.5.21 of the *Integrated Planning Act 1997* outlines the relevant periods for Development Approvals.
- (vii) Each further Development Permit (e.g. for Operational works or Building Works) required as a result of this approval, must be made to a local government or private certifier within the relevant period.
- (viii) All proposed structures and works should be positioned clear of any Council services which traverse the subject land. To determine where existing services are located, please contact council's Engineering Services Department.



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(viii) Registration Certificate

Upon completion of works, the premises will require registration under the *Environmental Protection Regulation 2008*. Registration will be required if the activity to be conducted on the premise is contained in Schedule 2 of the *Environmental Protection Regulation 2008* and the administration and enforcement has been devolved to local government.

Further information regarding Registration Certificate is available at www.lgtoolbox.qld.gov.au or by contacting Environmental Health Unit on 1300 005 872.

(x) ERA Registration

All development involving an Environmentally Relevant Activity as defined by the Environmental Protection Regulation 2008, requires that an application for registration for the Environmentally Relevant Activity be submitted to the administering authority, Lockyer Valley Regional Council, in accordance with the Environment Protection Act 1994. If the application for registration is submitted to Lockyer Valley Regional Council within 30 business days of the development approval, then no fee will be required for the registration.

(xi) Contaminated Land

Pursuant to the Environmental Protection Act 1994 Part 8 - Contaminated Land-“371(1) If the owner or occupier of land becomes aware a notifiable activity is being carried out on the land, the owner or occupier must, within 22 business days after becoming aware the activity is being carried out, give notice to the administering authority in the approved form.”

The administering authority for contaminated land matters is the Department of Environment and Heritage Protection.

Please note: The above information has been provided to the applicant as an advice only, and does not form part of the Development Approval conditions. This advice has been provided to the applicant to inform them of other obligations they may have to comply with (under state legislation or local laws) prior to their activity commencing.

(xii) Fire Ants

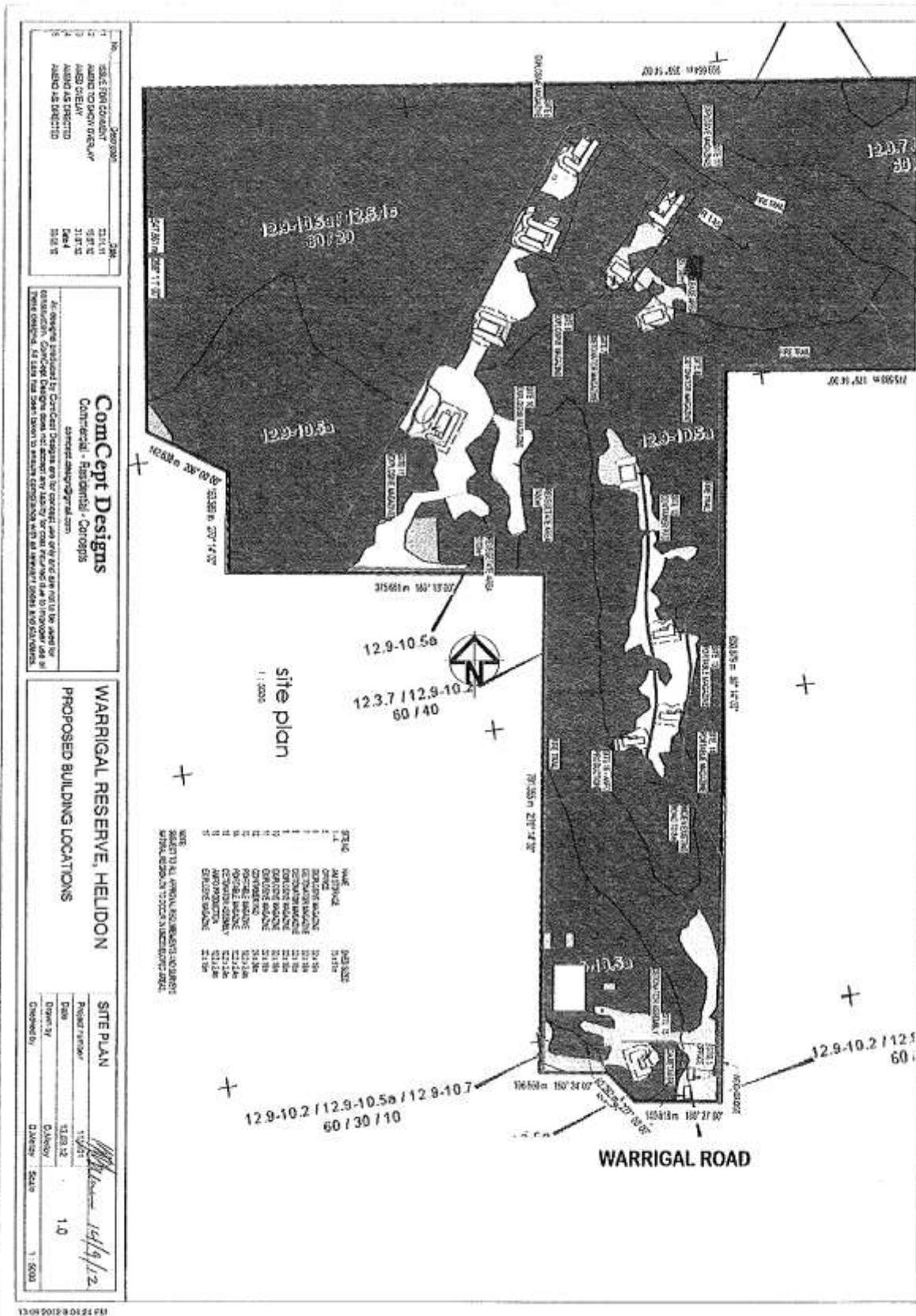
In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species *Solenopsis invicta*) and to eradicate it from the State.

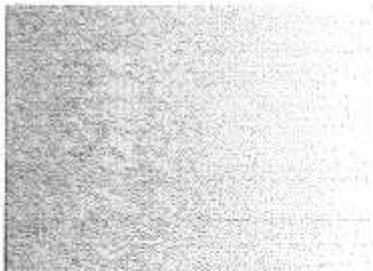
It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 or completing Biosecurity Queensland/ Department of Agriculture, Fisheries and Forestry online form at www.daff.qld.gov.au within 24 hours of becoming aware of the presence or suspicion.

It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an Inspectors Approval. More information can be obtained from the Queensland Biosecurity Queensland/ Department of Agriculture, Fisheries and Forestry online form at www.daff.qld.gov.au website www.daff.qld.gov.au.



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Notice

Referral Agency Response

This notice is issued by the Department of Natural Resources and Mines (DNRM) pursuant to sections 3.3.16 of the Integrated Planning Act 1997 ('the Act').

Chief Executive Officer
Lockyer Valley Regional Council
PO Box 82
GATTON QLD 4343

Attention: Tracy Ryan

Reference: DA6496_RA263-0

cc: Maxime Consulting Pty Ltd

PO Box 302
TOOWOOMBA QLD 4350

Attention: Amanda Flint

Reference: SBS/Warr/0703_AAF:TW

Our reference: IC0509BEE0008_LV13020

1. Application Details

Date application referred to DERM:	11 June 2009
Development approval applied for:	Development Permit
Development descriptions:	Material Change of Use – Industry and Caretakers Residence
DERM Jurisdiction(s):	Material Change of Use – Clearing vegetation - <i>Integrated Planning Regulation 1998</i> - Schedule 2, Table 3, Item 11 Material Change of use – Land in or near a wetland – <i>Integrated Planning Regulation 1998</i> – Schedule 2, Table 3, Item 20 Material Change of Use – Land in or near a conservation estate - <i>Integrated Planning Regulation 1998</i> - Schedule 2, Table 3, Item 21
Property/Location description:	Warrigal Road, Helidon – Lot 1 RP60010 (now part of Lot 1 SP189215)

Notice
Referral Agency Response

2. The Chief Executive, Department of Natural Resources and Mines (DNRM), as a concurrence agency for the application advises that a response for the concurrence agency jurisdiction has been made and is attached to this Notice.
 - 2.1 Concurrence Agency Jurisdiction
 - 2.1.1 Clearing Vegetation

(Integrated Planning Regulation 1998 - Schedule 2, Table 3, Item 11)

 - Conditions must attach to any development approval, and those conditions are attached to this Notice.

3. The Chief Executive, administering the *Environmental Protection Act 1994*, as an advice agency for the application advises that a response for the advice agency jurisdiction has been made and is attached to this Notice.
 - 3.1 Advice Agency Jurisdiction
 - 3.1.1 Land in or near a wetland

(Integrated Planning Regulation 1998 – Schedule 2, Table 3, Item 20)

 - Recommendations to the Assessment Manager have been made, and those recommendations are attached to this Notice.

4. The Chief Executive, administering the *Nature Conservation Act 1992*, as an advice agency for the application advises that a response for the advice agency jurisdiction has been made and is attached to this Notice.
 - 4.1 Advice Agency Jurisdiction
 - 4.1.1 Land in or near a conservation estate

(Integrated Planning Regulation 1998 - Schedule 2, Table 3, Item 21)

 - Recommendations to the Assessment Manager have been made, and those recommendations are attached to this Notice.

5. **General advice to assessment manager**

Pursuant to section 3.5.15 of the Act, a copy of a decision notice or negotiated decision notice issued by the assessment manager must be forwarded to DNRM as a referral agency for the relevant application at *PO Box 1164, BEENLEIGH QLD 4207* and an electronic copy to palm@ehp.qld.gov.au.

The State's Native Title Work Procedures provide that responsibility for assessment of native title issues for an IDAS application rests with the assessment manager. Therefore, DNRM as a referral agency for the relevant application has not provided notification to native title parties.

Notice
Referral Agency Response

5. Additional comments or advice about the application for Assessment Manager

Aboriginal Cultural Heritage Act 2003

DNRM also takes this opportunity to advise the Assessment Manager of the responsibilities of applicants under the *Aboriginal Cultural Heritage Act 2003*. The Assessment Manager may wish to include this information as an Advisory Note on the Decision Notice issued for the application.

Under section 23 of the *Aboriginal Cultural Heritage Act 2003* a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are \$1,000,000 for a corporation and \$100,000 for an individual.

Applicants will comply with the duty of care in relation to Aboriginal cultural heritage if they are acting in accordance with cultural heritage duty of care guidelines gazetted under the *Aboriginal Cultural Heritage Act 2003*, available on the website, or in accordance with an agreement with the Aboriginal party for the area or a cultural heritage management plan approved under part 7 of the *Aboriginal Cultural Heritage Act 2003*.

Applicants are also encouraged to undertake a search of the Aboriginal Cultural Heritage Database and the Aboriginal Cultural Heritage Register, administered by the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs. Application forms to undertake a free search of the Cultural Heritage Register and the Database may be obtained by contacting (07) 3239 3647 or on the website <http://www.datsima.qld.gov.au/atsis/aboriginal-torres-strait-islander-peoples/indigenous-cultural-heritage>.

6. Additional information for applicants

Notifiable Activities under the *Environmental Protection Act 1994*

It is a requirement of Section 371 of the *Environmental Protection Act 1994* that if the owner or occupier of this site becomes aware that a Notifiable Activity (as defined under Schedule 3 of the *Environmental Protection Act 1994*) is being carried out on this land or that the land has been affected by a hazardous contaminant they must, within twenty-two (22) days after becoming aware the activity is being carried out, give notice to the Department of Environment and Heritage Protection. A list of Notifiable Activities is provided within Schedule 3 of the *Environmental Protection Act 1994*. Failure to give the required notice, except where notice has already been given, may give rise to an offence.


Delegate:
Jillyan Kelly
A/Senior Planning Officer
Regional Planning and Coordination
South Region (Beenleigh)

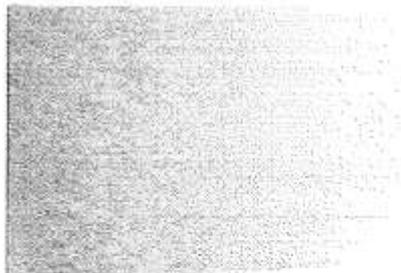
10 October 2012

Enquiries:
Taylor Edwards
Graduate Planning Officer
South Region, Land Services
Department of Natural Resources and Mines
32 Tansey Street, BEENLEIGH QLD 4207
PO Box 1164, BEENLEIGH QLD 4207
Phone: 07 3884 8041
Fax: 07 3884 8024
Email:
DACoordinationSEQSouth@dnrm.qld.gov.au

Notice
Referral Agency Response

Attachments

- Concurrence Agency Response (Vegetation Clearing), Permit: 2009/004851
- Advice Agency Response (Land in or near a wetland), Permit: IC0509BEE0008
- Advice Agency Response (Land in or near a conservation estate), Permit: IC0509BEE0008



Integrated Planning Act 1997

DNRM Permit ¹ number: eLVAS 2009/004851 Trackjob IC0509BEE0008

Assessment manager reference:	DA6496_RA263-0
Date application received:	11 June 2009
Permit type:	Concurrence Agency Response
Property/Location description:	Lot 1/SP189215 (formerly Lot 1/RP60010) – Warrigal Road, Helidon – Lockyer Valley Regional Council
Date of decision:	9 October 2012
Decision:	DNRM recommends approval with conditions. The conditions included in this Notice must attach to any development approval given by the Assessment Manager
Relevant laws and policies:	<i>Integrated Planning Act 1997.</i> <i>Vegetation Management Act 1999.</i> Concurrence Agency Policy for Material Change of Use, dated 23 August 2007. Regional Vegetation Management Code for Southeast Queensland Bioregion, dated 20 November 2006. State Policy for Vegetation Management.
Jurisdiction:	Concurrence—Material Change of Use – Clearing vegetation - <i>Integrated Planning Regulation 1998</i> - Schedule 2, Table 3, Item 11

Reason(s) for inclusion of conditions

The conditions are included pursuant to section 3.3.18 of the *Integrated Planning Act 1997*.

In accordance with section 3.3.18 of the *Integrated Planning Act 1997*, the reason(s) for inclusion of conditions stated in this permit required by the concurrence agency response for the application are detailed below in the Statement of Reasons.

¹ Permit includes licences, approvals, permits, authorisations, certificates, sanctions or equivalent/similar as required by legislation administered by the Department of Environment and Resource Management.

DNRM Permit¹ number: eLVAS 2009/004851 Trackjob IC0509BEE0008

Words underlined in the conditions are defined in the section below entitled 'Definitions'.

CONDITIONS

1. The material change of use (MCU) must be generally consistent with submitted plan *Warrigal Reserve, Helidon – Proposed Building Locations – ComCept Designs – Project No. 111101 – Scale 1:5000 – 13 September 2012*, except where inconsistent with the conditions of this permit.
2. To ensure biological diversity is not lost and ecological processes are maintained no clearing as a result of the MCU of Lot 1 on SP189215 is to occur in mapped remnant vegetation with the exception of the following:
 - 2.1. Clearing as a result of the MCU is permitted in Area A (A1 to A14) identified on Referral Agency Response (Vegetation) Plan RARP 2009/004851.
 - 2.2. Clearing is permitted in Area B (B1 to B7) identified on RARP 2009/004851 to maintain the areas cleared previous to the submitted MCU.
3. No clearing is permitted in Area C (C1 to C7) identified on RARP 2009/004851 with the exception of the following:
 - 3.1. In Area C1, clearing is permitted to establish and maintain the site entry compound shown on submitted plan *Proposed Development at Warrigal Road, Helidon – Site Plan – Aspect Design Studies – Project No. 09-0422 – Drawing No. A.001 – 28 April 2009*.
4. Within Area C, except where the site entry compound is located, restorative revegetation works must occur using species and at a density consistent with the existing regional ecosystem.
 - 4.1. Rehabilitated sites must be maintained (including but not limited to watering, weeding, fertilising) until plant communities are self-maintaining.
 - 4.2. With respect to the area where the track/road crosses the watercourse in the vicinity of the site entry compound in Area C1, water must be either directed across or under the track/road so that it remains passable and vehicular usage does not cause erosion and sedimentation.
5. Clearing of mapped remnant vegetation must not occur until all relevant development approvals have been given.
6. Any clearing or activities associated with clearing adjacent to areas not approved to be cleared must not adversely impact on native vegetation in areas not approved to be cleared.
7. Clearing must only commence once the clearing area has been clearly defined.
8. Where excavation is undertaken adjacent to areas not approved to be cleared the edge of excavation must be stabilised to ensure soil levels in areas not approved to be cleared are maintained.
9. Measures used to stabilise excavation areas must not encroach into areas not approved to be cleared.
10. Measures used to stabilise excavation areas must be of sufficient depth and/or lateral distance from areas not approved to be cleared to ensure root systems of vegetation are not impacted adversely.
11. Prior to, during and post construction, any clearing or land disturbing activities must be undertaken in accordance with the *Australia Standard for the Protection of Trees on Development Sites (AS4970-2009)* and any amendments to ensure biological diversity is not lost and ecological processes are maintained.

DNRM Permit¹ number: eLVAS 2009/004851 Trackjob IC0509BEE0008

12. Except where inconsistent with the conditions of this permit, fire management must occur in accordance with the document entitled '*Bushfire Management Plan – Warrigal Road, Helidon – EASystems – Report No. 22499.34272 – Prepared for Shanna Blasting Services Pty Ltd – 21 September 2009*'.
13. Clearing and land disturbing activities must not occur until a site-specific erosion, sediment and drainage control plan (ESDCP) is prepared in accordance with the following:
 - 13.1. '*Best Practice Erosion and Sediment Control. International Erosion Control Association (Australasia), November 2008*';
 - 13.2. The ESDCP must contain the following information:
 - 13.2.1. Identification of site-specific erosion and sedimentation risks (including bulk earthworks and geo-technical structures), and measures to be used to mitigate the impact.
 - 13.2.2. Engineering specifications and cross-sections.
 - 13.2.3. Measures used to manage matters such as, but not limited to, stockpiles and hazardous material, pollutants and monitoring of water quality.
 - 13.2.4. Details of rehabilitation or revegetation plan envisaged as part of the mitigation of the impact of the development.
 - 13.2.5. The ESDCP must encompass both the construction and operational phase of the development.
 - 13.2.6. If the above-required information is distributed across several documents, these must be clearly referenced and included in the ESDCP.
14. Prior to the commencement of the proposed works the Applicant must document a specific list of personnel that details the 'chain of command' in relation to the implementation, modification, and maintenance of the site erosion, sediment and drainage control (ESDCP) measures. This document will, as a minimum, detail the ESDC-related responsibilities and accountabilities of personnel, and must be updated to reflect any changes in staffing arrangements.
15. All erosion, sediment and stormwater controls must be installed and working effectively prior to, during and after any site disturbance, vegetation clearing and grubbing, services installation and construction, to ensure biological diversity is not lost and ecological processes are maintained.
16. Any soil disturbance must be scheduled where possible for the least erosive periods of the year i.e. during periods of low rainfall volume and intensity to prevent soil erosion, maintain water quality and protect adjacent habitat.
17. Clearing must be staged to reduce both the time that soil is exposed and the total area of soil exposed at any given time.
18. Land clearing debris must not be pushed into gullies, watercourses, other drainage lines or waterlogged areas
19. All disturbed soil and excavated soil must either be contained within the construction boundary or alternatively securely stockpiled or respread in a location where its placement will not result in the clearing of vegetation that is regulated under the *Vegetation Management Act 1999*.
20. The Applicant must ensure a copy of the development approval conditions, development permit, erosion, sediment and drainage control plan and any other documents required for the management of soil erosion,

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sediment and drainage control, are provided to the principal contractor prior to the commencement of land-disturbing activities.

21. The Applicant must ensure that any and all employees, contractors, subcontractors, agents or any other person engaged or employed to carry out the clearing of any vegetation under this permit comply at all times with the requirements of this permit and do not clear any vegetation that is not approved to be cleared under this permit.

END OF CONDITIONS

Definitions

- "Clear", "Cleared", "Clearing" for vegetation means clear as defined under the *Vegetation Management Act 1999* and as amended from time to time.
- "Clearing as a result of the MCU" means clearing as a result of MCU as defined in the current Concurrence Agency Policies.
- "Remnant vegetation" means remnant vegetation as defined under the *Vegetation Management Act 1999* and as amended from time to time.
- "Vegetation" means vegetation as defined under the *Vegetation Management Act 1999* and as amended from time to time.

Statement of Reasons

The following Statement of Reasons is provided pursuant to section 3.3.18 of the *Integrated Planning Act 1997*.

1. INTRODUCTION

- 1.1 The Department of Natural Resources and Mines (formerly Department of Environment and Resource Management) received an application from Maxime Consulting on 11 June 2009.
- 1.2 The application is for a Material Change of Use for Industrial Premises (Explosive Storage Facility) and caretaker's residence on Lot 1/SP189215 (formerly Lot 1/RP60010) – Lockyer Valley Regional Council.
- 1.3 Auto-extension to Information Request (IR) period issued 18 June 2009.
- 1.4 Information request issued 9 July 2009.
- 1.5 Response to IR received 16 June 2010.
- 1.6 Auto-extension to Referral Agency Response (RAR) period issued 8 July 2010.
- 1.7 Negotiated (Neg) extension to RAR period 9 August 2010 until 11 November 2010.
- 1.8 Further information received 9 November 2010.
- 1.9 Neg. extension of RAR period;

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- 1.9.1 11 November 2010 until 31 March 2011.
- 1.9.2 31 March 2011 until 3 May 2011.
- 1.9.3 3 May 2011 until 3 August 2011.
- 1.9.4 3 August 2011 until 26 October 2011.
- 1.9.5 26 October 2011 until 8 December 2011.
- 1.9.6 8 December 2011 until 24 January 2012.
- 1.9.7 24 January 2012 until 24 April 2012.
- 1.9.8 24 April 2012 until 24 July 2012.
- 1.9.9 24 July 2012 until 21 August 2012.
- 1.10 Further information received 7 August 2012.
- 1.11 Neg. extension of RAR period:
 - 1.11.1 21 August 2012 until 13 September 2012.
 - 1.11.2 13 September 2012 until 5 October 2012.
- 1.12 Further information received 14 and 19 September 2012.
- 1.13 Neg. extension of RAR period 2 October 2012 until 10 October 2012.
- 1.14 Delegate determined the RAR for *Vegetation Management Act 1999* matters on 9 October 2012.

2. EVIDENCE

- 2.1 Application received from Maxime Consulting 11 June 2009.
- 2.2 Smartmap.
- 2.3 Vegetation Information Network (VIN).
- 2.4 Electronic Land & Vegetation Administration System (eLVAS).
- 2.5 *Vegetation Management Act 1999*.
- 2.6 *Integrated Planning Act 1997*.
- 2.7 *Concurrence Agency Policy for Material Change of Use*, dated 23 August 2007 (the policy).
- 2.8 *Regional Vegetation Management Code for southeast Queensland Bioregion*, dated 20 November 2006 (the code).
- 2.9 Lockyer Valley Regional Council (formerly Galton Shire Council) planning scheme.
- 2.10 Natural Resource (IPA) Delegation (No. 2) 2010.
- 2.11 Regional Ecosystem (RE) map Version 6.0.
- 2.12 DNRM datasets.
- 2.13 Information Request issued to applicant.
- 2.14 Applicant's response to the Information Request.
- 2.15 Site inspection by Departmental officers Daryl Baumgartner and Patrina Birt, and proponent

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Amanda Flint on 20 July 2011.

- 2.16 Further information received from applicant 9 November 2010, 7 August 2012, 14 and 19 September 2012.
- 2.17 Aerial photography dated 1955, 1999, 2002, 2005, 2009 and 2010.

3. FINDINGS OF FACT

- 3.1 Application indicates clearing is for Material Change of Use for Industrial Premises (Explosive Storage Facility) and caretaker's residence.
- 3.2 Smartmap indicates the land tenure for Lot 1/SP189215 is Freehold.
- 3.3 VIN and eLVAS indicate a PMAV (2009/003601) has been certified on Lot 1/SP189215.
 - 3.3.1 The PMAV reflects the RE Mapping Version 6.0, and as such does not impact on the assessment of the MCU application.
- 3.4 RE mapping indicates that almost all of the subject lot is mapped with remnant vegetation containing the following:
 - 3.4.1 Subdominant Of Concern RE12.9-10.2/12.9-10.5/12.9-10.7 (60/30/10).
 - 3.4.2 Subdominant Of Concern RE12.9-10.5/12.3.2 (70/30)
 - 3.4.3 Subdominant Of Concern RE12.3.7/12.3.2 (60/40).
 - 3.4.4 Least Concern RE12.3.7/12.9-10.2 (60/40)
 - 3.4.5 Least Concern RE12.9-10.5
 - 3.4.6 Least Concern RE12.9-10.5/12.5.1(80/20)
 - 3.4.7 Essential habitat for the following species:
 - a. Koala (*Phascolarctos cinereus*); and
 - b. *Grevillea quadricauda*.
- 3.5 Certified Regional Ecosystem mapping Version 6.0 overlaid with the development layout plan indicates clearing of mapped remnant of concern and least concern regional ecosystems containing Essential habitat will occur as a result of the MCU.
- 3.6 The subject land is zoned as Rural General and Rural Uplands in the planning scheme.
- 3.7 The application was determined to be for 'any other relevant purpose' as per Assessment Table 1, Columns 1(b), 2(h), 3(h) of the MCU policy.
 - 3.7.1 Assessment Table 1 of the policy directs that an application for a MCU for any other relevant purpose must be assessed against Criteria Table H if clearing as a result of the MCU involves the clearing of remnant vegetation.
 - 3.7.2 For clearing as a result of the MCU to be approved, Criteria Table H directs that the application must meet Performance Requirements PRs H1, H2 and H3 of Criteria Table H-1 and PRs H1 and H2 of Criteria Table H-2 if clearing an of concern or least concern regional ecosystem, respectively.
 - 3.7.3 PR H3 of Criteria Table H-1 and PR H2 of Criteria Table H-2 refer to PRs 2 to 10 of Part

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P of the Regional Code for Southeast Queensland Bioregion.

- 3.8 All clearing as a result of the MCU is taken into consideration during assessment (refer pages 3/4 of the MCU policy for further details).
- 3.8.1 This includes, but is not limited to potential and proposed clearing for firebreaks, fence lines, roads and utility services. Where buildings are located close to allotment boundaries, assessment of potential clearing for firebreaks on adjoining allotments will be undertaken.
- 3.8.2 Clearing of remnant vegetation as a result of the MCU that may occur through soil erosion and sediment runoff, bulk earthworks and batters, geo-technical structures, and inadequate management of stormwater quantity and quality prior, during and post-construction is also taken into consideration.
- 3.9 Based on the information provided in the application, the response to the information request and information submitted throughout the assessment process, as well as DNRM's internal datasets and data collected during a site inspection of the subject land, the assessing officer finds clearing as a result of the MCU complies with the PRs of the policy based on the following:
- 3.9.1 There is no alternative site or configuration for the proposed development (PR H1 of Criteria Table H-1 and H-2):
- a. Buildings and infrastructure have been predominantly located in areas already cleared of vegetation.
 - b. Aerial photographs and data collected during a site inspection of the subject land confirmed there had been historical clearing of vegetation in several of the areas where proposed buildings and infrastructure are to be located, primarily existing tracks, logging sites and gravel scrapes/borrow pits.
 - c. Aerial photographs and data collected during the site inspection also identified several cleared areas not supported by historical clearing or valid exemptions or permits. There has also been clearing of remnant vegetation for fire trails post-submission of the MCU application. The fire trails are in excess of the 10m width permitted for fire management lines pursuant to Schedule 24 SPR exemptions. These clearing areas will be addressed elsewhere in this document.
 - d. The development (explosive magazine storage facility) has been located on land that is adjacent to land already containing a similar facility. The area is located away from sensitive use areas such as residential and busy roads. The topography and dense vegetation of the subject land acts as a combined deterrent and buffer, screening the facility from public view.
 - e. There are a limited number of suitable sites available to establish explosive magazine storage facilities.
 - f. There is a clearance requirement between each of the magazines and associated structures on the subject land, hence why they are required to be distributed throughout the remnant vegetation.
- 3.9.2 The level of conservation and biodiversity outcomes of the development significantly exceed the extent and value of the area proposed to be cleared and the requirements of the Vegetation Management Offsets Policy (PR H2 of Criteria Table H-1).

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- a. There will be no clearing of Of Concern RE12.3.2 as a result of the MCU.
 - b. Clearing of approximately 0.25 hectares of Of Concern RE12.9-10.2/12.9-10.5/12.9-10.7 (60/30/10) will occur as a result of the MCU which equates to approx. 0.025 hectares of RE12.9-10.7 as it comprises only 10% of the mixed polygon. (Note that 0.5 hectares of the mixed polygon has been previously cleared and is one of the areas identified above where previous clearing is not supported by historical clearing or valid exemptions/permits). Excluding the areas required for the development, the remainder of the previously cleared area will be subject to conditions requiring restorative revegetation.
- 3.9.3 The application complies with PR P.2 to PR P.10 of Part P of the Regional code (PR H3 of Criteria Table H-1 and PR H2 of Criteria Table H-2)
- a. Clearing as a result of the MCU will not occur in vegetation associated with a natural or significant wetland (PR P.2).
 - i. Least Concern RE12.3.7 may contain a wetland, however aerial photographs and data collected during site inspection did not identify any wetland features.
 - b. The development will maintain bank stability, water quality and aquatic and terrestrial habitats (PR P.3).
 - i. The proposed development will occur in accordance with a soil erosion, sediment and drainage control plan that is compliant with the *'Best Practice Erosion and Sediment Control. International Erosion Control Association (Australasia), November 2008'*.
 - ii. There is no requirement to clear vegetation associated with a watercourse in addition to that which has already been undertaken.
 - iii. Historically, a track/unformed road had been established through the watercourse in the vicinity of the area identified now as the site entry compound. However, further clearing in the surrounding area has occurred such that a substantial area of the watercourse vegetation has been removed. This further clearing is not supported by evidence of historical clearing or a valid exemption/permit. The area will be restoratively rehabilitated as part of the conditions of approval.
 - iv. With respect to the area where the track/road crosses the watercourse in the vicinity of the site entry compound, the proposed development will ensure water is either directed across or under the track/road so that it remains passable and vehicular usage does not cause erosion and sedimentation.
 - c. Retained areas of remnant vegetation will be of a size and configuration to maintain ecosystem function and remain in the landscape despite threatening processes, and will be contiguous with remnant vegetation on adjacent lots (PR P.4).
 - i. The subject lot contains approx. 126 hectares mapped with remnant vegetation.
 - ii. The remnant vegetation is contiguous with extensive areas of mapped

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remnant vegetation on adjacent lots which are identified as protected areas under the *Nature Conservation Act 1992* (NCA).

- iii. The area of clearing (historical, unaccounted for, and proposed), excluding the fire trail and existing tracks is approx. 13 hectares, which comprises a small portion of the total area of mapped remnant vegetation on site.
 - iv. Most of the area required to establish the development is already cleared.
 - v. Tracks/Roads will be restricted to 10 metres in width and restricted to areas already identified as existing tracks/roads.
 - vi. Soil erosion, sediment and drainage controls will be implemented so that land degradation does not occur and therefore does not impact on adjacent remnant vegetation, particularly in areas downhill of tracks/roads.
 - vii. Areas previously cleared, including watercourse and essential habitat, will be restoratively rehabilitated.
- d. Land degradation will not occur as a result of clearing vegetation (PR P.5).
- i. Most of the areas required for the proposed development have already been historically cleared, particularly the tracks/roads.
 - ii. The proposed development will occur in accordance with a soil erosion, sediment and drainage control plan that is compliant with the '*Best Practice Erosion and Sediment Control. International Erosion Control Association (Australasia), November 2008*'.
 - iii. With respect to the area where the track/road crosses the watercourse in the vicinity of the site entry compound, the proposed development will ensure water is either directed across or under the track/road so that it remains passable and vehicular usage does not cause erosion and sedimentation.
- e. Clearing of assessable vegetation will not contribute to waterlogging; or the salinisation of groundwater, surface water or soil (PR P.6).
- i. Although the area has been identified as having a low to moderate salinity hazard, the clearing of vegetation required is minimal as most of the areas have already been cleared. Further, the clearing areas are spread throughout the subject land rather than concentrated in one large area.
 - ii. Bore data of the surrounding environs indicate the groundwater depth is 30 to 60 metres. Groundwater depths less than six (6) metres are considered to be a risk factor for salinity.
- f. The extent of Of Concern regional ecosystems will be maintained (PR P.7).
- i. There will be no clearing of Of Concern REs listed in Table 1 of the Regional code.
 - ii. The area of clearing of Of Concern RE12.9-10.7 (within the mixed polygon of RE12.9-10.2/12.9-10.5/12.9-10.7) as a result of the MCU is less than 0.5 hectares (0.025hectares). Other areas of RE12.9-10.7 that were cleared without supportive evidence of historical clearing or valid exemption/permit

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will be restoratively revegetated.

- g. The extent of essential habitat will be maintained (PR P.8).
 - i. The majority of areas required for the proposed development that contain essential habitat have already been cleared. There are two distinct areas; one that has been historically cleared, while the other has been cleared without supportive evidence of historical clearing or a valid exemption/permit.
 - ii. The area of clearing of essential habitat is approx. 1.5 hectares. The clearing areas occur generally on the periphery of the essential habitat polygon.
 - iii. The essential habitat on the subject site is contiguous with an extensive area of essential habitat on adjacent lots, most of which are identified as protected area estate under the NCA.
 - iv. The clearing will maintain the extent of the essential habitat by maintaining the structure and function of the RE in which clearing will occur. The REs are described as open forest with grassy/shrubby understorey (RE12.9-10.5; RE12.9-10.5/12.5.1; RE12.9-10.2/12.9.10.5/12.9-10.7), as such the removal of a small number of trees and understorey at each storage area on the subject site will not impact significantly on the structure of the REs.
 - v. While there will be local disturbance in areas where clearing has not already occurred, the removal of vegetation will not have a long term impact on the landscape or internal ecosystem function (microclimate, hydrologic processes, seed dispersal, pollination, fauna and flora movement, connectivity and nutrient pathways) of the REs.
 - vi. Some of the areas cleared without supportive evidence of historical clearing but which are not required for the proposed development will be restoratively rehabilitated.
 - h. There will be no clearing of remnant regional ecosystems listed in Table 2 of the Regional code (PR P.9).
 - i. Clearing of remnant vegetation will not occur in landzone 1, 2 or 3 below 5 AHD (PR P.10).
- 3.9.4 Clearing will be undertaken in accordance with the conditions stated elsewhere in this document.
- 3.10 Assessing officer finds the application complies (with conditions) with the *Concurrence Agency Policy for Material Change of Use* dated 23 August 2007, and as such achieves the purposes of the *Vegetation Management Act 1999*.
- 3.11 Based on the above findings DNRM recommends approval.

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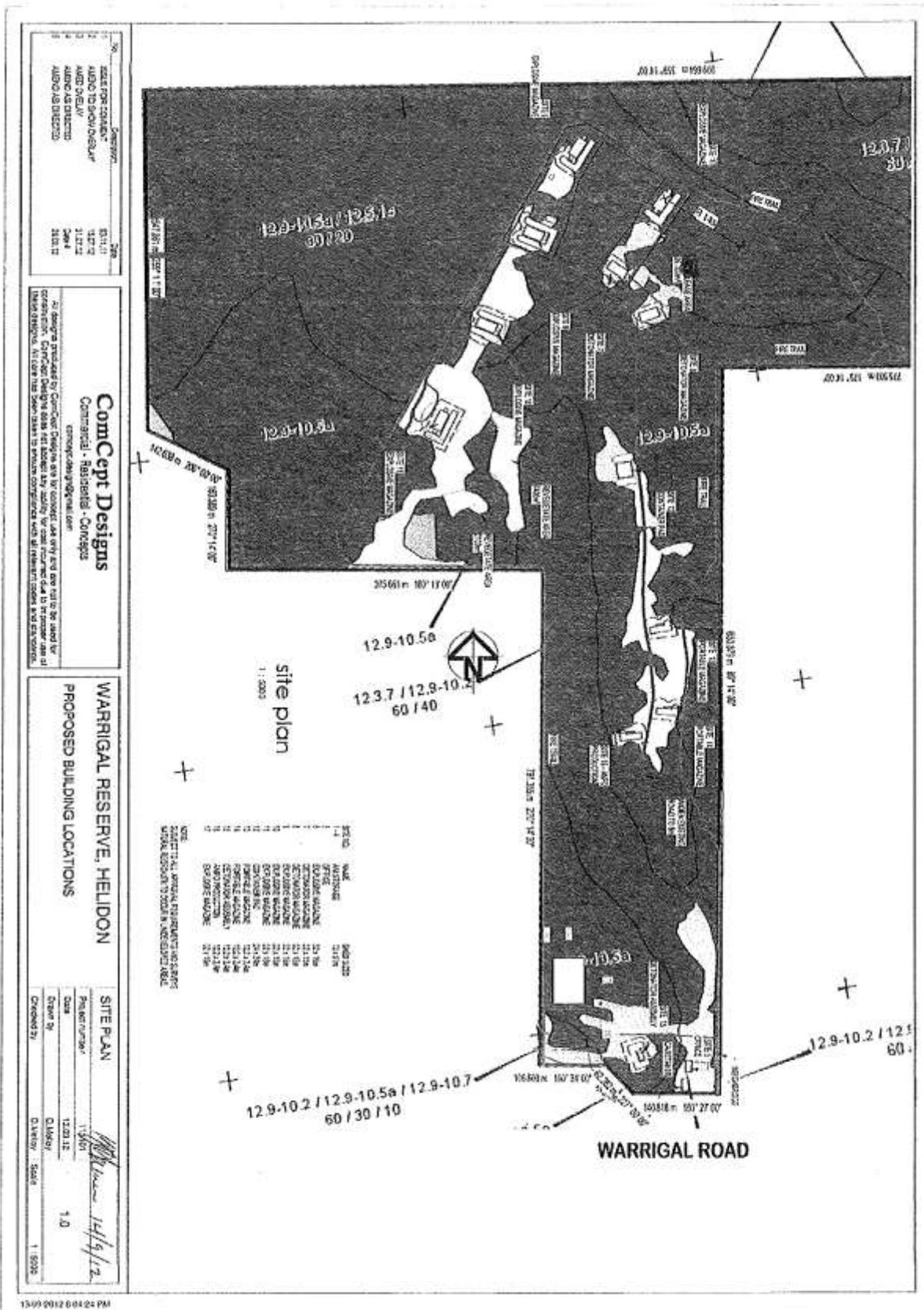


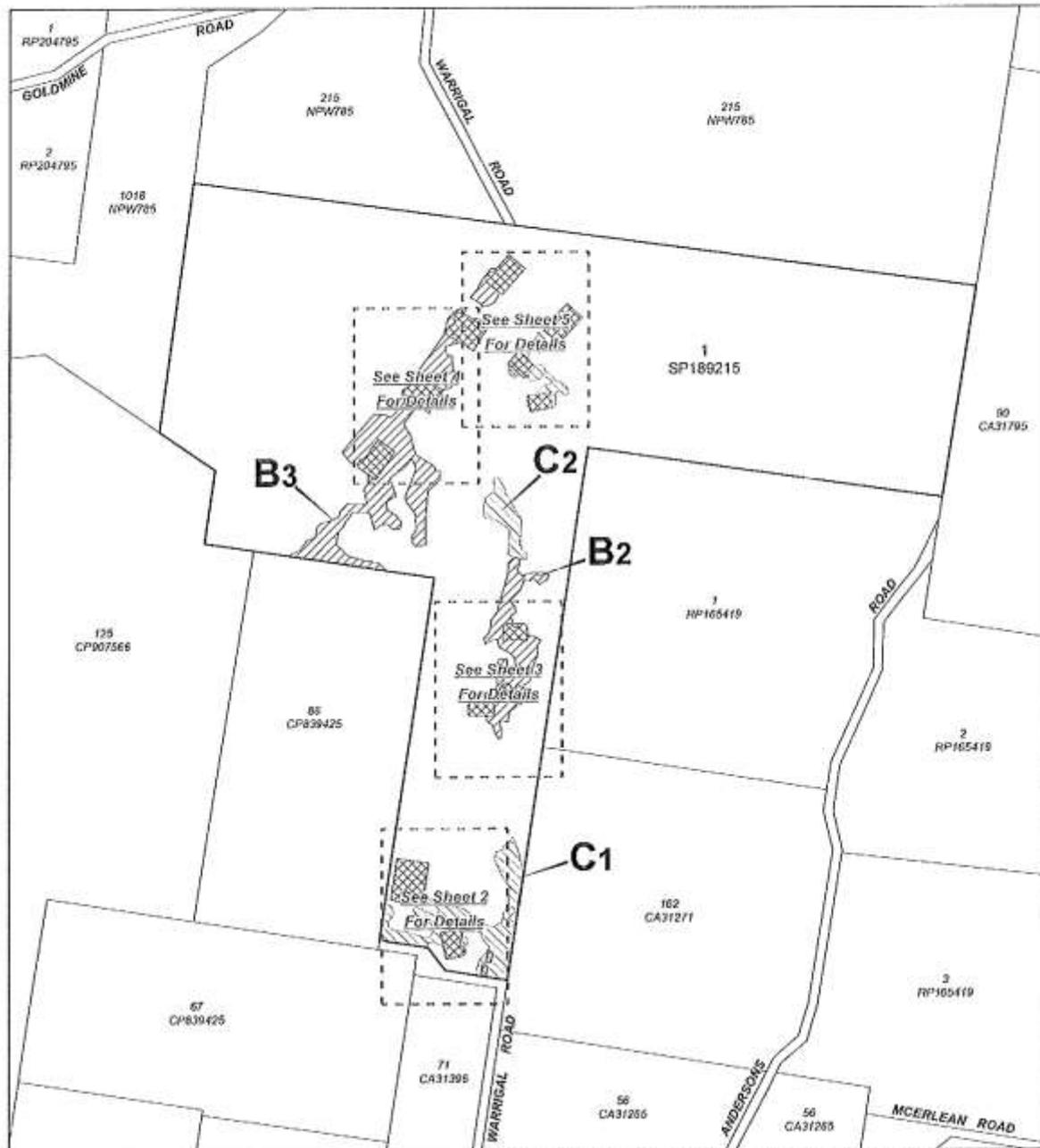
Patrina Birt

Delegate, Chief Executive administering the *Vegetation Management Act 1999*.

Department of Natural Resources and Mines

9 October 2012





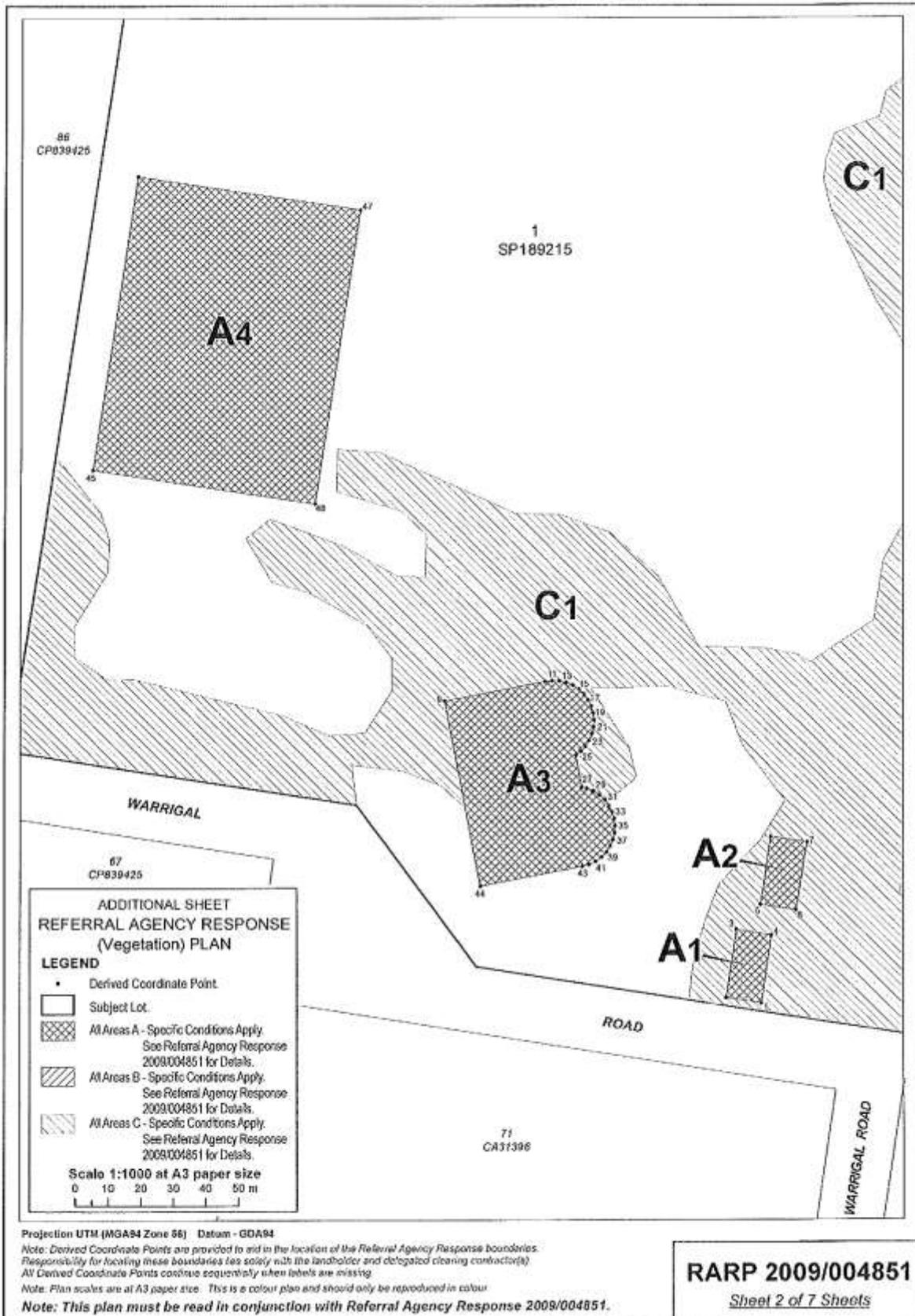
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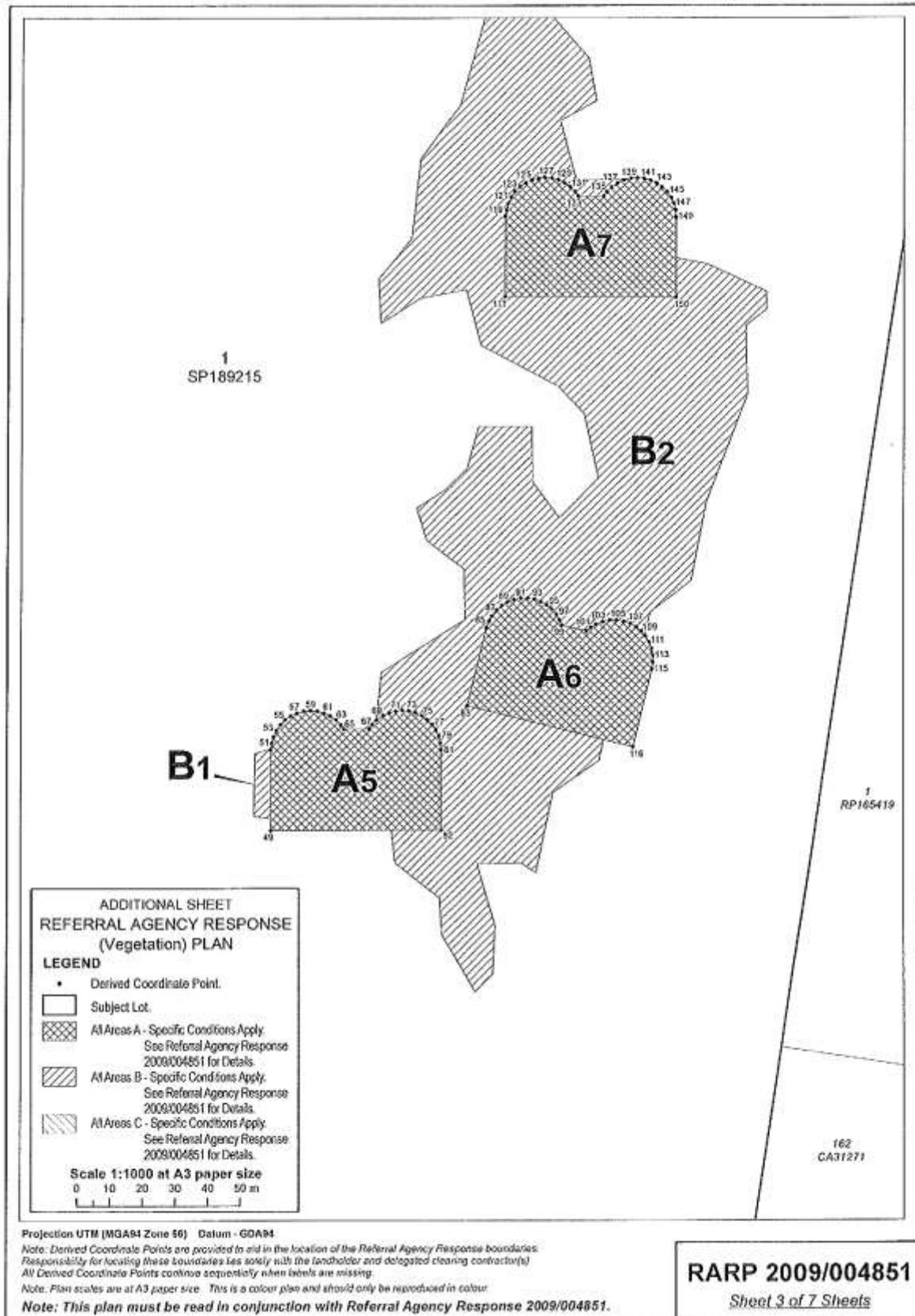
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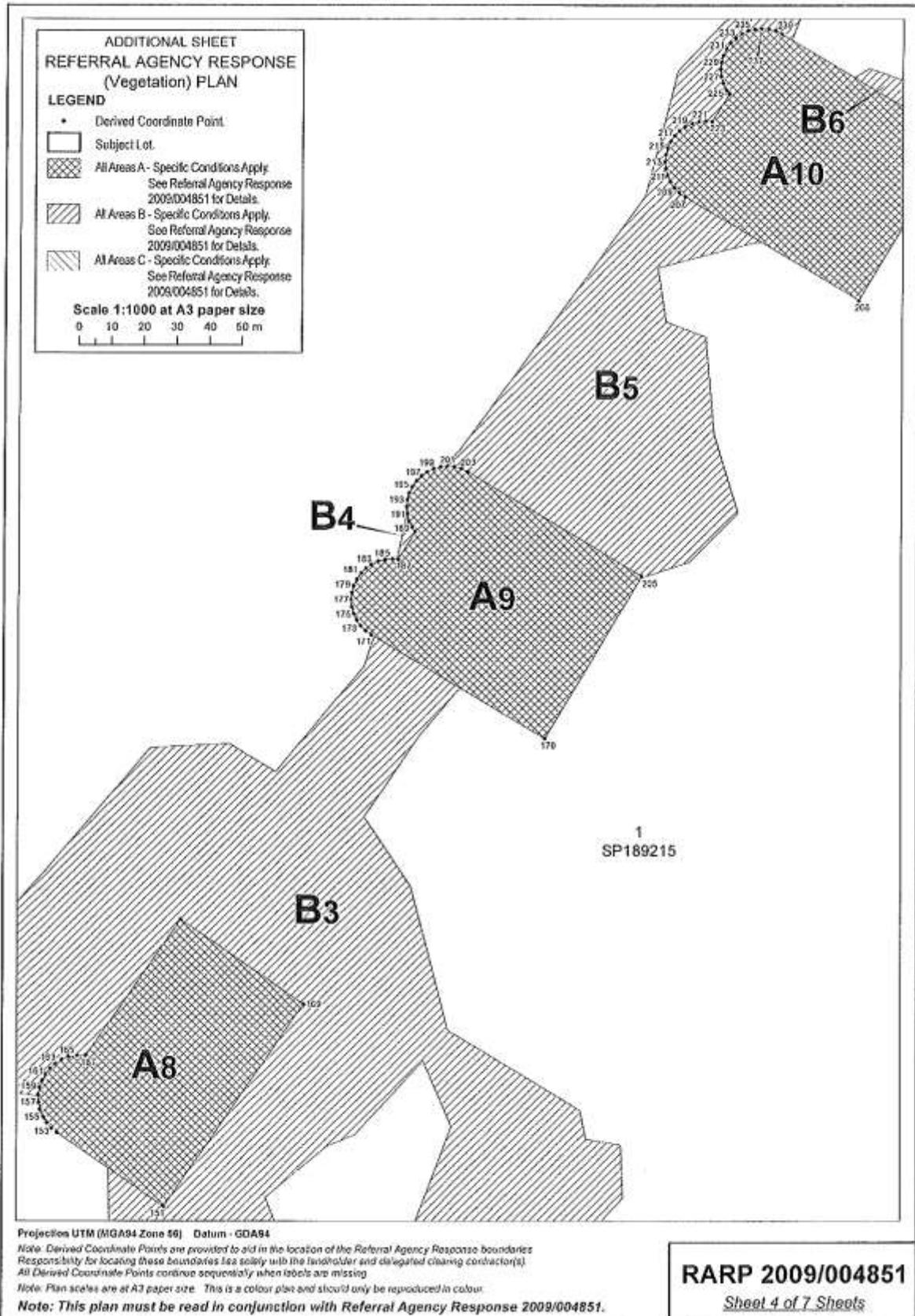
Projection: UTM (MGA Zone 56) Datum: GDA94

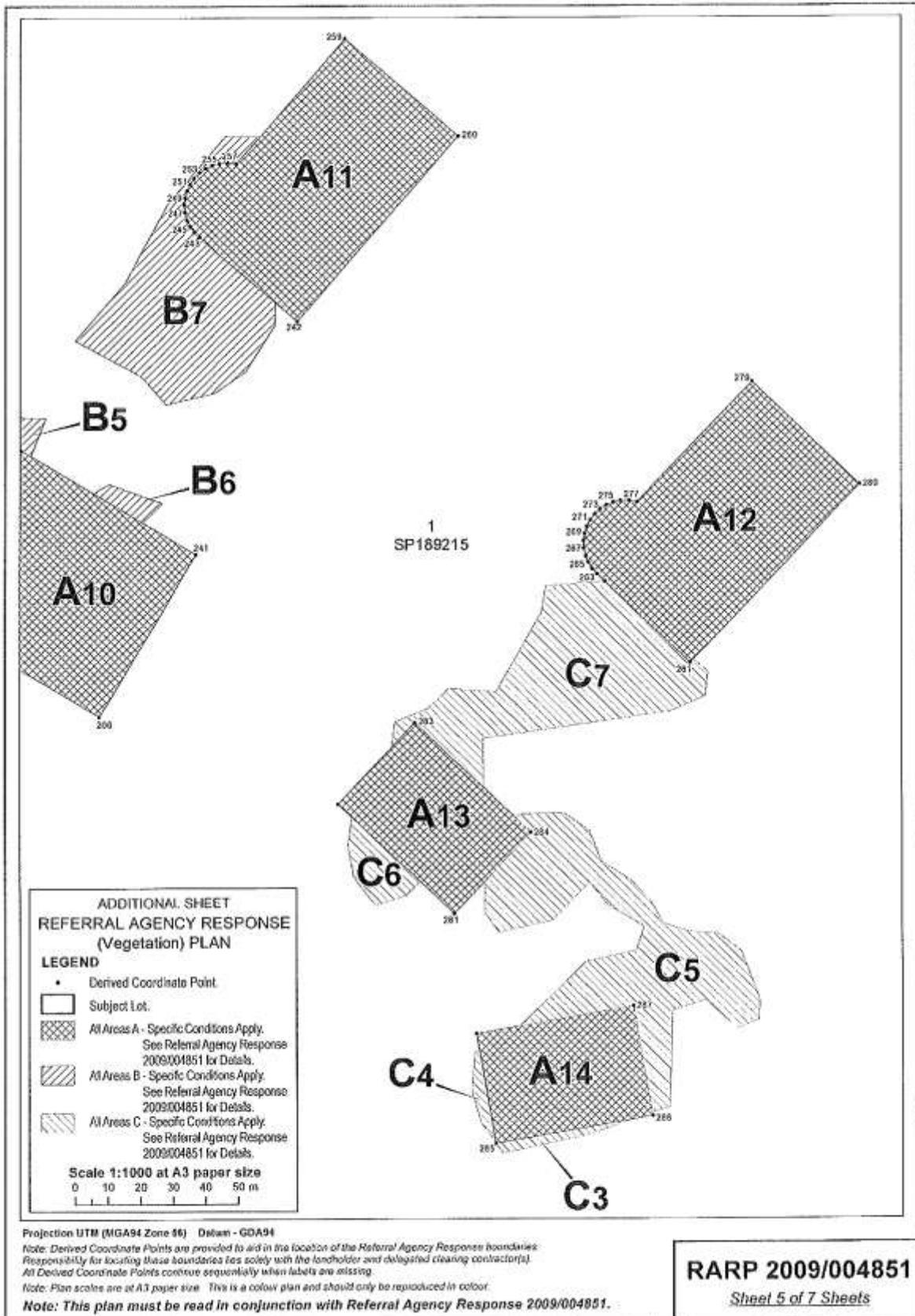
Note: The property boundaries shown on this plan are APPROXIMATE ONLY. They are NOT an accurate representation of the legal boundaries.
 Note: Derived Coordinate Points are provided to aid in the location of the Referral Agency Response boundaries. Responsibility for locating these boundaries lies solely with the landholder and delegated clearing contractor(s). All Derived Coordinate Points continue sequentially when labels are missing.
 Note: This is a colour plan and should only be reproduced in colour.
 Note: This plan must be read in conjunction with Referral Agency Response 2009/004851.

LEGEND • Derived Coordinate Point □ Subject Lot. ▨ All Areas A - Specific Conditions Apply See Referral Agency Response 2009/004851 for Details. ▩ All Areas B - Specific Conditions Apply. See Referral Agency Response 2009/004851 for Details. ▧ All Areas C - Specific Conditions Apply. See Referral Agency Response 2009/004851 for Details.	Referral Agency Response (Vegetation) Plan Plan of All Areas A, B and C in Lot 1 on SP189215 Trackjob No. IC0509BEF0008		
	CENTRE: IPSWICH REGION: SOUTH LOCALITY: HELIDON LGA: REGIONAL COUNCIL OF LOCKYER VALLEY Map Reference: 9342 For data compilation sources see SER014912/019 Keeper Reference: SER014912 Prepared by: NWF Date: 26 September 2012		
			RARP 2009/004851 Sheet 1 of 7 Sheets









ADDITIONAL SHEET
 REFERRAL AGENCY RESPONSE
 (Vegetation) PLAN
 Derived Coordinate Points

Parcel	Point	Easting	Northing	Parcel	Point	Easting	Northing
A1	1	413220	6954874	A5	73	413233	6955471
A1	2	413215	6954876	A5	74	413235	6955470
A1	3	413218	6954897	A5	75	413237	6955469
A1	4	413229	6954895	A5	76	413239	6955468
A2	5	413226	6954904	A5	77	413241	6955467
A2	6	413228	6954925	A5	78	413242	6955485
A2	7	413240	6954923	A5	79	413243	6955483
A2	8	413237	6954903	A5	80	413243	6955481
A3	9	413129	6954957	A5	81	413243	6955459
A3	10	413160	6954973	A5	82	413243	6955434
A3	11	413182	6954973	A6	83	413251	6955472
A3	12	413164	6954973	A6	84	413257	6955496
A3	13	413186	6954973	A6	85	413258	6955498
A3	14	413168	6954972	A6	86	413259	6955500
A3	15	413170	6954970	A6	87	413260	6955502
A3	16	413172	6954959	A6	88	413262	6955503
A3	17	413173	6954957	A6	89	413264	6955504
A3	18	413174	6954955	A6	90	413266	6955505
A3	19	413175	6954963	A6	91	413268	6955505
A3	20	413176	6954961	A6	92	413270	6955505
A3	21	413175	6954959	A6	93	413272	6955505
A3	22	413174	6954957	A6	94	413274	6955504
A3	23	413173	6954955	A6	95	413276	6955503
A3	24	413172	6954953	A6	96	413277	6955502
A3	25	413171	6954951	A6	97	413279	6955500
A3	26	413169	6954950	A6	98	413280	6955499
A3	27	413171	6954940	A6	99	413280	6955497
A3	28	413173	6954940	A6	100	413288	6955485
A3	29	413175	6954939	A6	101	413289	6955486
A3	30	413178	6954938	A6	102	413291	6955497
A3	31	413178	6954937	A6	103	413293	6955498
A3	32	413179	6954935	A6	104	413295	6955499
A3	33	413180	6954933	A6	105	413297	6955499
A3	34	413181	6954931	A6	106	413299	6955498
A3	35	413181	6954929	A6	107	413301	6955498
A3	36	413181	6954926	A6	108	413303	6955497
A3	37	413181	6954924	A6	109	413305	6955495
A3	38	413180	6954922	A6	110	413306	6955494
A3	39	413179	6954920	A6	111	413307	6955492
A3	40	413177	6954919	A6	112	413308	6955490
A3	41	413175	6954918	A6	113	413308	6955488
A3	42	413173	6954917	A6	114	413308	6955488
A3	43	413171	6954916	A6	115	413308	6955484
A3	44	413140	6954910	A6	116	413302	6955480
A4	45	413021	6955038	A7	117	413263	6955598
A4	46	413035	6955128	A7	118	413263	6955623
A4	47	413103	6955118	A7	119	413263	6955625
A4	48	413089	6955027	A7	120	413264	6955627
A5	49	413191	6955434	A7	121	413265	6955629
A5	50	413191	6955459	A7	122	413266	6955630
A5	51	413191	6955461	A7	123	413267	6955632
A5	52	413192	6955463	A7	124	413269	6955633
A5	53	413193	6955465	A7	125	413271	6955634
A5	54	413194	6955467	A7	126	413273	6955634
A5	55	413196	6955468	A7	127	413275	6955635
A5	56	413197	6955469	A7	128	413277	6955634
A5	57	413199	6955470	A7	129	413279	6955634
A5	58	413201	6955471	A7	130	413281	6955633
A5	59	413203	6955471	A7	131	413283	6955632
A5	60	413205	6955471	A7	132	413284	6955630
A5	61	413207	6955470	A7	133	413285	6955629
A5	62	413209	6955469	A7	134	413293	6955628
A5	63	413211	6955468	A7	135	413294	6955630
A5	64	413213	6955467	A7	136	413295	6955632
A5	65	413213	6955465	A7	137	413297	6955633
A5	66	413221	6955465	A7	138	413299	6955634
A5	67	413222	6955467	A7	139	413301	6955634
A5	68	413224	6955468	A7	140	413303	6955634
A5	69	413225	6955469	A7	141	413305	6955634
A5	70	413227	6955470	A7	142	413307	6955634
A5	71	413229	6955471	A7	143	413309	6955633
A5	72	413231	6955471	A7	144	413311	6955632

Projection UTM (MGA94 Zone 58) Datum - GDA94

Note: Derived Coordinate Points are provided to aid in the location of the Referral Agency Response boundaries. Responsibility for locating these boundaries lies solely with the landholder and delegated clearing contractor(s). All Derived Coordinate Points continue sequentially when labels are missing.

Note: This plan must be read in conjunction with Referral Agency Response 2009/004851.

RARP 2009/004851

Sheet 6 of 7 Sheets

ADDITIONAL SHEET
REFERRAL AGENCY RESPONSE
(Vegetation) PLAN
Derived Coordinate Points

Parcel	Point	Easting	Northing	Parcel	Point	Easting	Northing
A7	145	413312	6955630	A10	217	413143	6956275
A7	146	413313	6955628	A10	218	413145	6956276
A7	147	413314	6955626	A10	219	413148	6956277
A7	148	413315	6955624	A10	220	413148	6956278
A7	149	413315	6955622	A10	221	413150	6956279
A7	150	413315	6955598	A10	222	413153	6956279
A8	151	412987	6955946	A10	223	413154	6956279
A8	152	412955	6955988	A10	224	413160	6956288
A8	153	412953	6955970	A10	225	413159	6956289
A8	154	412952	6955972	A10	226	413158	6956291
A8	155	412951	6955973	A10	227	413157	6956293
A8	156	412950	6955976	A10	228	413157	6956295
A8	157	412949	6955978	A10	229	413157	6956297
A8	158	412949	6955980	A10	230	413158	6956299
A8	159	412949	6955982	A10	231	413159	6956301
A8	160	412950	6955984	A10	232	413160	6956303
A8	161	412951	6955986	A10	233	413161	6956305
A8	162	412953	6955988	A10	234	413163	6956306
A8	163	412954	6955990	A10	235	413165	6956307
A8	164	412956	6955991	A10	236	413167	6956307
A8	165	412956	6955992	A10	237	413169	6956308
A8	166	412961	6955992	A10	238	413172	6956307
A8	167	412964	6955992	A10	239	413174	6956307
A8	168	412992	6956034	A10	240	413176	6956308
A8	169	413030	6956008	A10	241	413229	6956274
A9	170	413104	6956000	A11	242	413250	6956345
A9	171	413051	6956121	A11	243	413230	6956371
A9	172	413049	6956123	A11	244	413229	6956373
A9	173	413047	6956124	A11	245	413228	6956375
A9	174	413046	6956126	A11	246	413227	6956377
A9	175	413045	6956128	A11	247	413226	6956379
A9	176	413045	6956130	A11	248	413225	6956381
A9	177	413044	6956132	A11	249	413225	6956384
A9	178	413045	6956134	A11	250	413227	6956386
A9	179	413045	6956136	A11	251	413228	6956388
A9	180	413046	6956138	A11	252	413229	6956390
A9	181	413047	6956140	A11	253	413230	6956391
A9	182	413049	6956142	A11	254	413232	6956393
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A9	189	413063	6956154	A12	261	413361	6956240
A9	190	413062	6956156	A12	262	413355	6956208
A9	191	413061	6956158	A12	263	413352	6956268
A9	192	413061	6956161	A12	264	413351	6956269
A9	193	413061	6956163	A12	265	413350	6956271
A9	194	413062	6956165	A12	266	413349	6956273
A9	195	413063	6956167	A12	267	413348	6956275
A9	196	413064	6956169	A12	268	413348	6956278
A9	197	413065	6956170	A12	269	413349	6956280
A9	198	413068	6956171	A12	270	413349	6956282
A9	199	413069	6956172	A12	271	413350	6956284
A9	200	413072	6956173	A12	272	413352	6956286
A9	201	413074	6956173	A12	273	413353	6956287
A9	202	413076	6956173	A12	274	413355	6956289
A9	203	413078	6956172	A12	275	413357	6956290
A9	204	413080	6956171	A12	276	413360	6956290
A9	205	413134	6956139	A12	277	413362	6956290
A10	206	413200	6956224	A12	278	413365	6956290
A10	207	413146	6956256	A12	279	413400	6956339
A10	208	413145	6956257	A12	280	413433	6956295
A10	209	413143	6956259	A13	281	413308	6956163
A10	210	413142	6956260	A13	282	413273	6956197
A10	211	413141	6956262	A13	283	413296	6956222
A10	212	413140	6956265	A13	284	413332	6956166
A10	213	413140	6956267	A14	285	413321	6956093
A10	214	413140	6956269	A14	286	413315	6956125
A10	215	413141	6956271	A14	287	413363	6956135
A10	216	413142	6956273	A14	288	413369	6956101

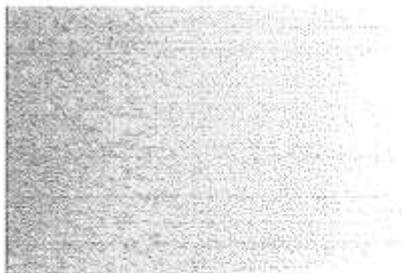
Projection UTM (MGA94 Zone 58) Datum - GDA94

Note: Derived Coordinate Points are provided to aid in the location of the Referral Agency Response boundaries. Responsibility for locating these boundaries rests solely with the individual and delegated clearing contractor(s). All Derived Coordinate Points continue sequentially when labels are missing.

Note: This plan must be read in conjunction with Referral Agency Response 2009/004851.

RARP 2009/004851

Sheet 7 of 7 Sheets



Notice

Advice Agency Response - Referable Wetland - IC0509BEE0008

This notice is issued by the administering authority pursuant to section 3.3.16 and 3.3.19 of the Integrated Planning Act 1997 ("the Act").

Chief Executive Officer
Lockyer Valley Regional Council
PO Box 82
GATTON QLD 4343

Attention: Tracy Ryan

Reference: DA6496_RA263-0

cc. Maxime Consulting Pty Ltd
PO Box 302
TOOWOOMBA QLD 4350

Attention: Amanda Flint

Reference: SBS/Warr/0703_AAF:TW

Our Reference: IC0509BEE0008_LV13020

Re: Advice Agency Response

1. Application Details

Date properly referred to DERM:	11 June 2009
Development approval applied for:	Development permit
Aspect of development:	Material Change of use – Land in or near a wetland – <i>Integrated Planning Regulation 1998</i> – Schedule 2, Table 3, Item 20
Development description:	Material Change of Use – Industry and Caretakers Residence
Property/Location description:	Warrigal Road, Helidon – Lot 1 RP60010 (now part of Lot 1 SP189215)

Recommendation

The Chief Executive, administering the Environmental Protection Act 1994, makes the following recommendation to the assessment manager:

The assessment manager should consider the potential impacts of the proposed development on wetland values, including the water quality, natural hydrological flows and ecological functioning of the wetland. Development should meet the following outcomes:

- **Maintain ecological values of the wetland.** There is no loss of wetland habitat and adverse impacts on the functioning and integrity of a wetland from development are avoided. A report prepared and certified by an appropriately qualified professional may assist the assessment manager to consider the impacts of the development on the ecological values and functioning of the wetland. If adverse impacts are unavoidable, the assessment manager is encouraged to ensure that the values lost are offset in order to achieve an environmental outcome equal or better than the wetland values that are impacted. Refer to section 81A of the Environmental Protection Regulation 2008 for the list of wetland values.

Notice
Advice Agency Response

Where a wetland management area is mapped as being of high ecological significance under *the Queensland Coastal Plan* it should be assessed against State Planning Policy 3/11: Coastal Protection (SPP3/11). Refer to policy 3 *Nature Conservation* in SPP 3/11.

- **Maintain wetland water quality.** The water quality of any waters in and linked to the wetland is maintained and managed to protect the environmental values of the wetland, and to ensure that the water quality objectives listed under Schedule 1 of the *Environmental Protection (Water) Policy 2009* are achieved.
- **Maintain wetland water regime.** The existing water regime (including surface and groundwater) within and linked to the wetland is maintained and managed to protect existing natural hydrological processes within the wetland ecosystem. This includes safeguarding natural fluctuations in size and location of the wetland, and retaining and allowing for regeneration of native vegetation.

To ensure that the proposed development is able to meet the above outcomes, the assessment manager is encouraged to consider the requirement for a buffer area between any proposed works and the wetland. A wetland buffer has two components:

- a support area adjacent to the wetland that maintains and supports the environmental values of the wetland; and
- a separation area around the support area that protects the wetland from external threats such as sediment and nutrient discharge from surrounding landuse.

Buffer distances should be maximised in order to maintain existing biodiversity values, habitat connectivity and to minimise edge effects. Unless otherwise determined by a suitably qualified professional, the following buffer widths are accepted by EHP as precautionary buffer widths likely to absorb impacts from external uses.

- within urban areas, a minimum 50m buffer to wetland
- outside of urban areas a minimum 200m buffer to wetland

Note: The Queensland Wetland Buffer Planning Guideline (2011) should be referred to when planning detailed buffer design to position development, determine any alternative buffer widths and establish operating measures that avoid adverse impacts on a wetland.

Where required, revegetation of the buffer is recommended using native species representative of the pre-clearing regional ecosystem, with preference given to endemic species. Plants should be of local provenance where possible. A rehabilitation/ revegetation management plan including weed management strategies may assist in determining the rehabilitation requirements for the development. Conditioning of any approval with building or development envelope(s) may also be a useful way to give formal effect to any required buffer area.

The assessment manager should consider requiring applicants to provide a Stormwater Management Plan to demonstrate how stormwater, sediment and other run-off from the site (associated with the construction and operational phases of development) will be effectively managed to prevent adverse impacts on wetland values. Potential impacts are to be addressed through water sensitive urban design including compliance with *South East Queensland Regional Plan 2009-2031 Implementation Guideline No. 7: Water sensitive urban design – design objectives for urban stormwater management*. For areas outside of the South-east Queensland Regional Plan area any approval should recognise the requirements of *The Urban Stormwater Quality Planning Guidelines 2010*.

Notice
Advice Agency Response

General information for assessment managers

Should you have any questions about the above, please contact Taylor Edwards on telephone (07) 3884 8041, quoting the above reference number.



Delegate:
Jillyan Kelly
A/Senior Planning Officer
Regional Planning and Coordination
South Region (Beenleigh)

10 October 2012

Enquiries:

Taylor Edwards
Graduate Planning Officer
South Region, Land Services
Department of Natural Resources and Mines
32 Tansey Street, BEENLEIGH QLD 4207
PO Box 1164, BEENLEIGH QLD 4207

Phone: 07 3884 8041

Fax: 07 3884 8024

Email:

DACoordinationSEQSouth@dnrm.qld.gov.au

Notice

Advice Agency Response - Conservation Estate - IC0509BEE0008

This notice is issued by the administering authority pursuant to section 3.3.16 and 3.3.19 of the Integrated Planning Act 1997 ("the Act").

Chief Executive Officer
Lockyer Valley Regional Council
PO Box 82
GATTON QLD 4343

Attention: Tracy Ryan

Reference: DA6496_RA263-0

cc. Maxime Consulting Pty Ltd
PO Box 302
TOOWOOMBA QLD 4350

Attention: Amanda Flint

Reference: SBS/Warr/0703_AAF:TW

Our reference: IC0509BEE0008_LV13020

Re: Advice Agency Response

1. Application Details

Date application referred:	11 June 2009
Development approval applied for:	Development permit
Aspect of development:	Material Change of Use – Land in or near a conservation estate - <i>Integrated Planning Regulation 1998</i> - Schedule 2, Table 3, Item 21
Development description:	Material Change of Use – Industry and Caretakers Residence
Property/Location description:	Warrigal Road, Helidon – Lot 1 RP60010 (now part of Lot 1 SP189215)

Recommendation

The Chief Executive, Department of National Parks, Recreation, Sport and Racing (NPRSR), makes the following recommendation to the assessment manager:

The Assessment Manager should consider the potential impacts of the proposed development on both the habitats and environmental values contained within the conservation estate, as well as to the management intent of the conservation estate.

Development should ensure the following outcomes:

Notice
Advice Agency Response

- **Maintain habitat and biodiversity values:** development avoids or minimises and mitigates adverse impacts on the functioning and integrity of habitats and environmental values contained within the conservation estate
- Development demonstrates there will be no adverse impacts on the ecological values and functioning of the conservation estate. An ecological report prepared by a suitably qualified professional may be one way that the Assessment Manager may choose to assess this outcome.
- Development maintains, conserves and enhances the current extent and connectivity within and between conservation estate areas
- Development does not compromise the management intent of the conservation estate.

The Assessment Manager should ensure that there is a sufficient buffer distance between any proposed works including access tracks and roads and the conservation estate boundary in order to maintain the ecological functioning and integrity of the conservation estate. Buffer distances should be maximised in order to maintain existing biodiversity values, habitat connectivity and to avoid edge effects. The buffer may also assist in ensuring that stormwater, wastewater, dust and erosion from the development site can be appropriately managed to avoid adverse impacts on the conservation estate. A stormwater and wastewater management plan may be one way the assessment manager may choose to ensure off-site impacts of development are ameliorated. Revegetation of buffer zones using native species representative of the pre-clearing regional ecosystem is recommended.

Establishing building or development envelope(s) may also be a useful way to give formal effect to any required buffer area.

Neighbours to the conservation estate have a responsibility to keep dwellings and other infrastructure near Queensland Parks and Wildlife Service (QPWS) managed lands in a condition that minimises fire risk to themselves and their property as well as the protected estate and to appropriately ameliorate light and noise issues. Consultation with QPWS officers is recommended to ensure management objectives of the conservation estate including fire management, emergency services access and pest controls are met. A QPWS 'Good Neighbour Policy' may be of assistance and is available on the web at:
<http://www.derm.qld.gov.au/register/p01658aa.pdf>

General information for assessment managers

Should you have any questions about the above, please contact Taylor Edwards on telephone (07) 3884 8041, quoting the above reference number.


Delegate:
Jillyan Kelly
A/Senior Planning Officer
Regional Planning and Coordination
South Region (Beenleigh)

10 October 2012

Enquiries:
Taylor Edwards
Graduate Planning Officer
South Region, Land Services
Department of Natural Resources and Mines
32 Tansey Street, BEENLEIGH QLD 4207
PO Box 1164, BEENLEIGH QLD 4207
Phone: 07 3884 8041
Fax: 07 3884 8024
Email:
DACoordinationSEQSouth@dnrm.qld.gov.au



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

7/0

Report

1. Introduction

A request from a landholder of a property off Petersens Road, Ma Ma Creek to have a road name and number assigned for the purposes of identification for new building work and emergency services.

2. Background

This is a request to name an un-named road reserve off of Petersens Road, Ma Ma Creek. The resident is currently preparing a new building application and in order to meet building requirements, requires the lot to be identified with an official street address. The access to the property is gained from an un-named and unformed road off Petersens Road.

3. Report

The road names provided have been suggested by the landholder in addition to the responsible officer for Road Naming.

The landholder has requested that the road reserve be named "Voltage" in reference to the high voltage powerlines over the property in addition to "Voltage" being an amalgamation of the applicant's first and last names.

In accordance with Item 20 of the Gatton Shire Council Naming of Roads Policy 2004, which states that "...places should not be named after living persons. They are named for posterity, not the present" the suggested road name contravenes the Council Policy.

In addition, it is understood that referring to high voltage powerlines is not in keeping with the overarching theme of the Lockyer Valley.

Further, and of particular note, a dwelling is proposed for the site of the former Fordsdale Cricket Club. An opportunity to pay reference to a former well regarded community sporting group is identified by this application.

	Option 1	Option 2	Option 3
<i>Un-named Road</i>	Voltage Lane	Old Pitch Lane*	Third Lane^

** in reference to what was formally the home of the Fordsdale Cricket Club*

^ the number of un-named road reserves Council has provided an address for in 2012

4. Policy and Legal Implications

The suggested road names do not exist within the former Gatton or Laidley Shires and are not in conflict with the former Gatton 'Naming of Roads and Streets Policy' or ASNZ Standard 4819:2011.

5. Financial and Resource Implications

**ORDINARY COUNCIL
MEETING MINUTES
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Following the outcome of this request, Infrastructure Services will be engaged to install signage at the intersection of the un-named road and Petersens Road. This road naming request is for identification purposes and Infrastructures Services will not maintain the reserve in accordance with gazetted roads contained within the region.

6. Delegations/Authorisations

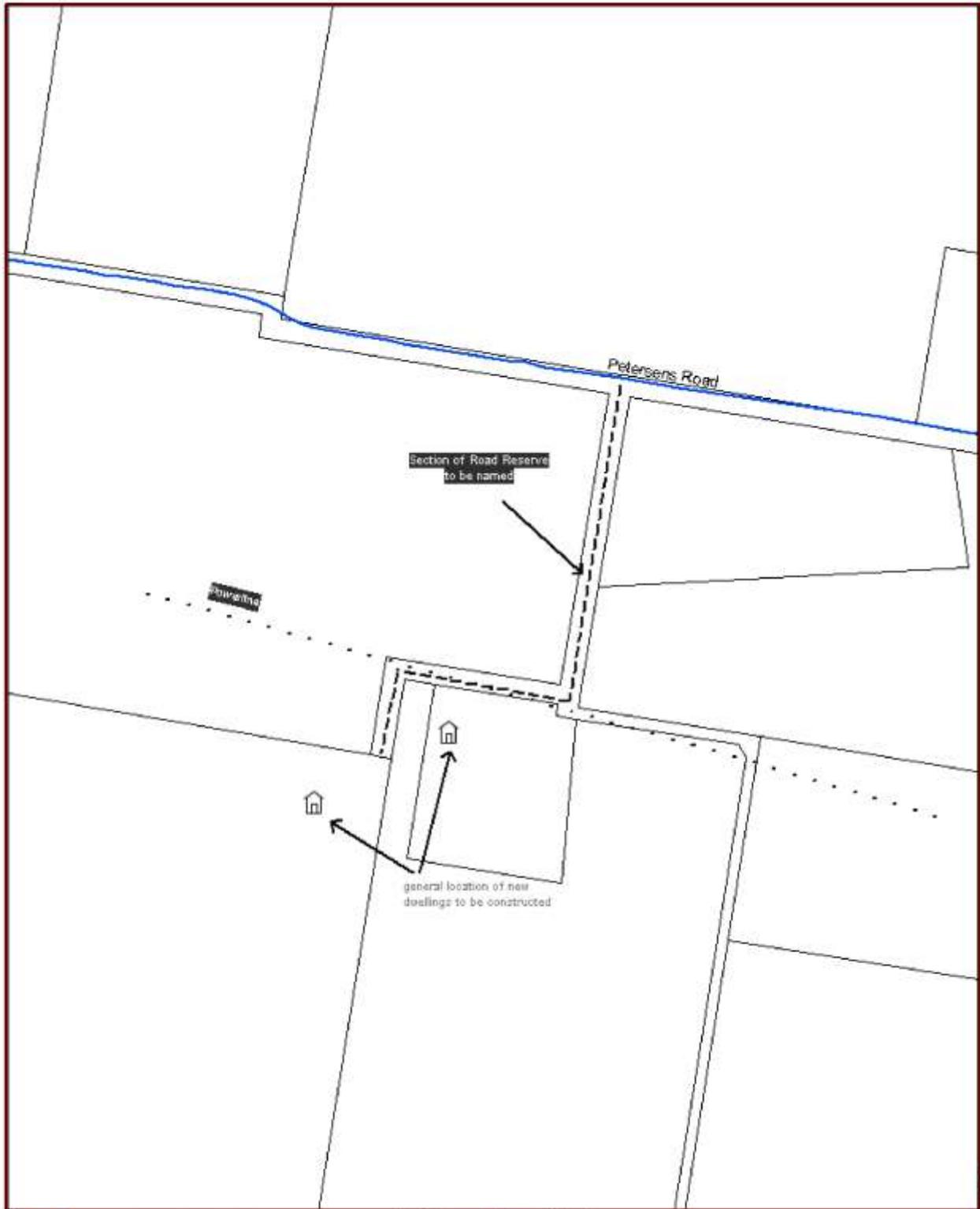
The Unit Manager or Group Manager do not have delegations to process Road Naming Applications.

7. Communication

The applicant has contacted Council (Delta enquiry 26358) requesting a property number as required to complete an application to construct a two new dwellings. The responsible officer for this request has taken a road name request from the landholder. This report to name the un-named road reserve is in response to this request.

8. Conclusion

Council has investigated the request and assessed that the naming of the road reserve off Petersens Road is required for property identification and community safety purposes in addition to being a necessity for a building approval to be enacted. The suggested road name is in keeping with the overarching theme of the Lockyer Valley.



GDA

True North, Grid North and Magnetic North are shown diagrammatically for the centre of the Lockyer Valley Local Government Area. Magnetic North is correct for the 2017 magnetic isobars for 0.000° anomaly.

Important
This map was produced on the GDA94 datum (GDA94) which is based on the Australian Geodetic Datum of 1984 (AGD84). Heights are referenced to the Australian Height Datum (AHD) heights.

For most practical purposes, GDA94 coordinates and satellite content (GPS coordinates) listed on the World Geodetic Datum 1984 (WGS84) are the same.

Shaded by: 000
Shaded to: 0.000000
Date: 12-12-17
Project: 15/004-000-00
Scale: 1:1

Request for Road-Naming

Un-named Road Reserve off Petersens Road MA MA CREEK

LOCKYER VALLEY REGIONAL COUNCIL
P.O. Box 92, Dalwhin Street, Gabbra Q. 4343 Phone: 1300 005 812 Fax: 0402 3209



**ORDINARY COUNCIL
MEETING MINUTES
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A tour of similar type facilities located throughout Brisbane was conducted on 23 November 2012, with several Councillors attending. The tour provided a good insight into the functions of similar type facilities and the opportunity to ask questions in relation to layout, running and coordination of the facility. The second meeting of the Project Steering Group was conducted on Tuesday 11 December 2012, the main outcome of this meeting was that a further review of scope project and agreement of master plan was to be conducted and that a report would be generated for Council adoption. A separate report has been tabled at this Council meeting.

Reconstruction Work has recently been completed on the following roads:

- Flagstone Creek Road
- Stockyard Creek Road
- Back Ma Ma Road
- Black Duck Creek Road
- Lester Road
- Greenswamp Road East
- Morton Vale School Road
- Mount Berryman Road
- Carpendale Road
- Ingoldsby Road
- Thomas Street – Laidley
- Paroz Road - Laidley

Helidon Rest Area:

Council is undertaking the reconstruction of the Helidon Rest Area on Warrego Highway, also known as Norman Hedges Park. Civil works on this project are scheduled for completion by week ending 14 December 2012 and the entire project should be completed before Christmas.

Infrastructure Forward Planning:

Laidley Recreation Reserve Multi-Purpose Building:

The master plan options for the multi-purpose building at Laidley Recreation Reserve were discussed with members of the community, the outcome of this was the provision of another option for consideration.

Local Government and Grants and Subsidies Submissions:

Council received notification 29 November 2012 that the funding submissions for the following applications were successful:

- Regency Downs Local Flood and Flood Risk Management
- Forest Hill Levee
- Gatton Creek Capacity Improvements at Withcott
- Laidley Breakout Levee.

Helipads for Gatton and Lake Clarendon:

Design work for both helipads is continuing, these are being undertaken for the Strategy and Planning area.

Infrastructure Operations/Delivery:

The programming of restoration day labour of works has been undertaken and a schedule of works has been arranged up to and including May 2013, further input and details will be undertaken to the program as it progresses.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

Council's day labour program is proceeding within the estimate of work and is on schedule. Work crews are undertaking various types of work including re-sheeting of roads, cement stabilising and repairing large failures and drainage components.

Rotary Funded Projects:

Murphys Creek Community Centre:

Infrastructure Services are project managing the construction process of this Community and Development project. The access and car parking sealing has now been completed. The building contractor is continuing with site works and internal fit out of the building.

Grantham Butter Factory:

The design for the car park is being reviewed to avoid clashes with services already installed. Once this has been overcome works will be rescheduled.

Helidon Progress Park:

The Memorandum of Understanding between Council and the Rotary Clubs has been finalised and is in the process of being signed off by all parties. A Council report for ratification of this project has been tabled at this meeting. The project will refurbish the facilities at Progress Park and provide a sporting club with an enhance facility. Once this project has been approved by Council material can be order and works can commence. A working bee has been scheduled for the 13 January 2013 for this park and is being coordinated by Council's Parks and Open Spaces Foreman, Mr Brendan Sippel. Councillors are invited to attend and participate in this working bee.

Customer and Councillor Requests Received by Infrastructure Services for November 2012

Customer Requests		Councillor Requests	
Requests Taken:	425	Requests Taken:	14
Requests Inspected:	187	Requests Inspected:	22
Completed Requested:	343	Requests Completed:	13
Requests Outstanding:	220	Requests Outstanding:	13

Customer and Councillor Requests Received by Infrastructure Services for December 2012

	Building Maintenance	Facilities	Infrastructure Services
Requests Taken:	38	38	136
Councillor Requests:	2	1	8
Inspected:	38	5	69
Completed:	16	32	123
Outstanding:	31	14	77

4. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.



**ORDINARY COUNCIL
MEETING MINUTES
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6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Acting Group Manager of Infrastructure Services report be received and noted.



**ORDINARY COUNCIL
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Corporate Plan Reference: *“Provide services, facilities and opportunities that enables people to gather together and connect with each other”.*

2. Background

The Rotary Clubs of Redland City through Steve Haughtey approached Council with the offer of funding of approximately \$96k to do a project at Helidon. The money was raised by Rotary after the events of January 2011. Council set up a meeting with the Helidon Progress Association and the Helidon Cricket Club and discussed various options to provide the most benefit for the community. From these meetings Council officers prepared a project brief and agreed with the Progress Association and the Helidon Cricket Club on a list of priorities for the refurbishment of the facilities at Progress Park. The project brief was presented to the Rotary Clubs of Redland City through Steve Haughtey and they accepted Council's proposal, Steve Haughtey was able to get a further funding commitment from the Toowoomba East Rotary Club of approximately \$22k which would allow the project team to complete the majority of the refurbishment at Progress Park at Helidon.

3. Report

Council will need to accept the project proposal and endorse the Memorandum of Understanding so that this project can be initiated as soon as possible. This is a low risk project for Council and will enable Council to effectively refurbish the facilities at Progress Park at Helidon from external funds. Public consultation has been effective with both the Helidon Progress Association and the Helidon Cricket Club partnering with Council to deliver this project for the community. A working bee is being held at Progress Park on January 12, 2013. Council officer Brendan Sippel is coordinating the day with Steve Haughtey from the Redlands City Rotary Clubs. The Mayor and Councillors are invited to attend the working bee and details will be provided as soon as these have been confirmed with Rotary.

4. Policy and Legal Implications

Approval of the Memorandum of Understanding with Redlands City Rotary and Rotoract Clubs and Toowoomba East Rotary Club.

5. Financial and Resource Implications

Council will need to fund the purchase of the requirements for this project which will be reimbursed to Council from the Rotary Clubs. There may be other minor in kind support needed from Council to ensure that this project is completed to the satisfaction of both parties. Council officers have been working on the development of the project brief and memorandum of understanding as part of their normal duties.

6. Delegations/Authorisations

Council will need to authorise the CEO to sign the memorandum of understanding on behalf of the Council.

7. Communication



**ORDINARY COUNCIL
MEETING MINUTES
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This project has been flagged with Corporate Communications and it would be advantageous for an article to be written on the project and the details of the working bee advertised in the local community so that we can get as much buy in from the community as possible.

8. Conclusion

This project has the potential to be a win – win situation for both the Council and community. The community groups of Helidon have been extremely supportive of Council and have helped to ensure a smooth passage for Council's ideas into a worthwhile project for the community.



MEMORANDUM OF UNDERSTANDING

between

Lockyer Valley Regional Council

And the combined

**Redlands City Rotary and Rotoract Clubs and Toowoomba East
Rotary Club**

Established between:

Lockyer Valley Regional Council ("Council")

And

The Combined Redlands City Rotary and Rotoract Clubs and Toowoomba East Rotary Club

Date of Effect: From 15/11/2012 to 1/04/2013

Signatures:

I. Flint
Chief Executive Officer,
Lockyer Valley Regional Council

S. Haughtey
Chairperson, of the combined
Rotary and Rotoract Clubs of Redland City
Monster Garage Sale Flood Relief
Committee

President
Rotary Club of Toowoomba East Inc.

1. Background

- 1.1. Progress Park is located at 34 Arthur Street Helidon, and is an extremely important community asset in maintaining the social interaction and fabric of the Helidon community. This facility is the focal point for many community run activities, festivals as well as sport and recreation pursuits. As such, the community takes great pride in this area and are very active in supporting council to operate and maintain the area.
- 1.2. The facility includes a cricket oval, children's playground with shade structure, storage shed, enclosed shade structure with internal seating, a toilet facility, drink fountain and cricket practice wickets (2). The area adjoins the tennis club which has a club house and two tennis courts (synthetic courts).
- 1.3. The area was used extensively during the flooding event of January 2011 as an emergency helicopter landing site.
- 1.4. The impetus for the project has been driven by an offer of funding from the combined Redland City Rotary and Rotoract Clubs and Toowoomba East Rotary Club in response to the catastrophic events of the January 2011 flooding. Through the Mayor, Steve Jones and public consultation with the residents of Helidon it has been decided that improvements to this area would provide a high level of benefit to the community and would be a visible project that the Rotary Clubs may support.
- 1.5. The ongoing issues with vandalism were highlighted as a key concern of the community as well as providing sport and recreational opportunities for the residents of Helidon.
- 1.6. Without the offer of funding from the combined Redlands City Rotary and Rotoract Clubs and Toowoomba East Rotary Club it is unlikely that this project would have been initiated as it has to compete with all the other community facilities across the regional council area for a limited funding source. The Helidon community is very resilient and has an active Progress Association that has initiated many community benefit projects that have been funded from their own fundraising efforts. The Helidon Progress Association are fully supportive of the desirable outcomes contained in the project brief and look forward to working with the combined Redlands City Rotary and Rotoract Clubs and Toowoomba East Rotary Club to provide an outstanding outcome for the Helidon community. Council is extremely happy to be involved in supporting this project as a way of recognising the Helidon community for its resilience and pride in the town and its facilities.
- 1.7. Together with Community and the combined Redlands City Rotary and Rotoract Clubs and Toowoomba East Rotary Club, LVRC has developed concepts and a detailed project brief that addresses the issue of vandalism and renews the facility to an acceptable standard to provide the greatest social benefit to the community of Helidon for the available funding.
- 1.8. The theme of this project is "Rotary Breathing new life into Progress Park".

2. MOU Aims and Objectives

- 2.1. To clearly define the working relationship between the Council and the combined Redland City Rotary and Rotoract Clubs and Toowoomba East Rotary Club, in providing the community with a revitalised facility at 34 Arthur Street Helidon, to meet and engage in

social and recreational activities, helping the Helidon community to return to a state of normality after the horrific events of January 2011.

- 2.2. The revitalisation of the park is being funded by donations from the combined Redland City Rotary and Rotoract Clubs Monster Garage Sale Flood Relief Funds and Toowoomba East Rotary Club and the Lockyer Valley Regional Council as a community flood recovery initiative.
- 2.3. This document is not intended to be of a binding legal effect.

3. Management of MOU

- 3.1. This Memorandum of Understanding ("MOU") will be managed by the Lockyer Valley Regional Council's Group Manager Infrastructure Services on behalf of Council and the Board of Directors of the Redlands City and East Toowoomba Rotary Clubs.

4. Obligations of Rotary Clubs.

- 4.1. In recognition of the major funding activity, the combined Redland City Rotary and Rotoract Clubs and Toowoomba East Rotary Club will be recognised with a plaque and signage acknowledging their participation and sponsorship to be provided by Council. The funding will cover the costs associated with the refurbishment of community assets at Progress Park, Helidon.
- 4.2. The total package will only be covered in accordance with this agreement up to an estimated **\$118,822** exclusive of GST. (\$96,822 by Redland Clubs, \$22,000 by Toowoomba East Club)

5. Obligations of Council

- 5.1. LVRC will appoint a Project Manager who will consult with the combined Redland City Rotary and Rotoract Clubs and Toowoomba East Rotary Club and all reasonable other community stakeholders, and provide regular reports on the progress and status of the project.
- 5.2. In the event that the package for the project exceeds the indicated budget, the project will be re-scoped in order to realign with available budget and sustainable community outcomes. The re-scoping will be undertaken in consultation with all key stakeholders,
- 5.3. Council will ensure that the facilities are maintained to an acceptable standard in perpetuity.

6. Workplace Health and Safety Obligations

- 6.1. Ensure all workers have completed Councils Workplace Health and Safety Induction before commencing works;
- 6.2. ensure that all workers are competent and properly trained;
- 6.3. ensure the provision of safe plant, equipment, appliances and personal protection;
- 6.4. minimize the risks to works in regard to their health and safety as a result of performing construction functions;
- 6.5. enter into a contract of insurance for workplace health and safety to ensure all workmen on site are insured.

7. Costs

- 7.1. The parties agree that expenses associated with the implementation of this Memorandum of Understanding and compliance with legislative requirements remains the responsibility of each party.
- 7.2. The exiting financial arrangements between the parties will continue.

8. Confidentiality

- 8.1. The parties shall not, except as expressly authorized by the parties or required by law, reveal to any person any of the confidential operations, dealings, or affairs of the other which may come to its knowledge through carrying out the Memorandum of Understanding, an without limitation to the foregoing, shall not use or attempt to use any information or knowledge aforesaid in any manner which may injury or cause loss either directly or indirectly to the other.
- 8.2. The parties shall ensure that their employees, contractors, servants and agents also observe the provisions of this clause

9. Privacy & Disclosure of Personal Information

- 9.1. Where the parties have access to personal information in order to fulfill its obligation under this Memorandum of Understanding, they must:-
 - 9.1.1. ensure that personal information is protected against loss and against unauthorized access, use, modification or disclosure and against other misuse;
 - 9.1.2. not use personal information other than for the purpose of this Memorandum of Understanding, unless required or authorized by law;
 - 9.1.3. not disclose personal information without the written agreement of Council or any other persons authorized in writing by Council, unless required by law to do so;
 - 9.1.4. ensure that only authorized personnel have access to personal information;
 - 9.1.5. immediately notify the Council if it becomes aware that disclosure of personal information is, or may be required or authorized by law, and
 - 9.1.6. comply with such other privacy and security measures as Council reasonably advises the Clubs in writing from time to time.
- 9.2. The parties must immediately notify each other upon becoming aware of any breach of this clause.
- 9.3. "Personal Information" means information or any opinion (including information or an opinion forming part of a database), whether true or not and whether recorded in material form or not, about an individual whose identify is apparent or can reasonably be ascertained, from the information or opinion.

10. Variation & Termination

- 10.1. The Terms and Conditions of this MOU can be varied by agreement in writing of both parties.
- 10.2. Either party may terminate this agreement by providing 30 days written notice to the other party. To promote organisational learning, feedback on the causes for termination of the agreement should be provided within the notice.

11. Dispute Resolution

- 11.1. It is the intent of all parties to this protocol to exercise professional judgement and practice and to work towards consensus and agreement at all times. Progression of unresolved matters will in the first instance be discussed with the Project Manager and a nominated Rotary delegate. If the matter is not able to be resolved then it will be escalated to the Lockyer Valley Regional Council's Group Manager Infrastructure Services and the President of RCRC.
- 11.2. Principles for handling disputes are:
- To deal with them promptly but with due care and consideration.
 - Resolve disputes keeping in mind the best interests of community members and key stakeholders as a whole.
 - Treat individuals and organisations involved with respect
 - Maintain transparency so that people understand how decisions are made and who has responsibility for steps in the process.
 - Put accountability mechanisms in place to ensure that the resolution procedure operates effectively.

SIGNED for and on behalf of
LOCKYER VALLEY REGIONAL COUNCIL
by its authorised representative in the
presence of:

.....

.....
Witness

Print name below

.....

SIGNED for and on behalf of the combined
ROTARY and ROTORACT CLUBS of REDLAND CITY
by its authorised representative in the
presence of:

.....

.....
Witness

Print name below

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SIGNED for and on behalf of
ROTARY CLUB OF TOOWOOMBA EAST
by its authorised representative in the
presence of:

.....

.....
Witness

Print name below

.....

Contact Officer: Group Manager Infrastructure Services

someone to show hirers the Centre eg kitchen facilities, seating arrangements, lighting and sound systems.

It is possible that bookings may be made by phone to the Gatton Regional Office and payments either made by Direct Debit or by phone.

3. Report

There are a number of options available as outlined below –

- Council Management – provides the greatest control but would require hirers to collect keys from Gatton Regional Office and for staff to travel to Murphys Creek to show hirers the facility.
- Community Group/Individual Management - in the past, the local community has been heavily involved in the management of community facilities and may be interested in managing the Centre. Could be an economical option but could cause issues between different groups or individuals.

Council has less control of quality of service and it could be more difficult to rectify complaints.

- Joint Council/Individual Management – appears the best way to control bookings and payments while allowing convenient collection of keys and someone local to show hirers through the facility.

This option is also in line with a review of the Region's facilities management arrangements to give Council greater control of bookings and payments while maintaining convenient access to keys and cleaning arrangements.

4. Policy and Legal Implications

An Agreement/Memorandum of Understanding would need to be prepared if Council were to enter into a Local Community Group/Individual or Joint Management arrangement.

5. Financial and Resource Implications

Procedures and Policies for the maintenance and operation of the Centre will need to be drafted.

An allocation will need to be made in future Budgets for the operation and maintenance of the facility.

6. Delegations/Authorisations

The Council decision is to be delegated to the Chief Executive Officer or his delegate.

7. Communication

A press release/promotion should be undertaken to advise that the Murphys Creek Community Centre is operational and available for hire.



**ORDINARY COUNCIL
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8. Conclusion

It is considered that the preferred management option is for Council to enter a joint arrangement with a local individual where Council's Customer Service Unit take bookings and a local individual is engaged to clean the facility, issue keys as well as show potential hirers through the facility.

Council will also maintain the building and pay operational costs eg, electricity, insurance etc



**ORDINARY COUNCIL
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An invoice for the amount of \$13,221.89 has been received by Council for the 2012/13 financial year to provide public use of privately owned facilities in the Laidley Village Shopping Mall.

2. Background

The previous Laidley Shire Council had an agreement with the Laidley Village Shopping Mall Committee to pay an annual fee for the rental and cleaning of the toilets to provide these facilities for public use.

3. Report

As discussed at the Councillors' workshop held on 12th December 2012, Council has 3 options (as offered by the owners), being:

- ❖ Council pay the annual fee
- ❖ Council take over the cleaning of the toilets for an approx cost of \$10,000 annually.
- ❖ Revert to staff only access with no public access allowed.

There are Council owned and maintained public toilets located a short distance away from these facilities adjacent to Das Neumann Haus.

4. Policy and Legal Implications

None identified.

5. Financial and Resource Implications

Annual rental of \$13,500 has been included in Council's 2012-13 Budget.

6. Delegations/Authorisations

That the Chief Executive Officer be delegated authority to formalise the rental arrangements of the privately owned facilities for use as public conveniences with the Laidley Village Shopping Mall Committee.

7. Communication

Council will need to negotiate a formal arrangement with the Laidley Shopping Mall Committee.

8. Conclusion

Public access to the privately owned facilities is maintained.



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The public toilet is described as Lot 175 CC1692. It is sited approximately 50m off Forest Hill - Fernvale Road and within 10m of the boundary of a private dwelling. The nearest side road is Mullet Road also approximately 50m away. The building is described as a better block in construction. It is not painted externally or internally. The toilet consists of 1x male and 1x female closet. They both have 1x pedestal and sink. The internal floors are of natural concrete. The facility does not allow wet weather access as the access driveway is natural earth. The toilet is in generally good condition but prone to vandalism due to its off road location. The closest alternative public toilet is situated approximately 700m away at Glenore Grove.

In 1999 the Laidley Shire Council waived the town water supply charges of this facility for the Glenore Grove Queensland Country Women's Association (QCWA) if the toilets were to be signed as public toilets. It was also noted in the minutes that a formal agreement would need to be made between Council and the QCWA in relation to maintenance of the toilets and their surrounding area. A copy of such agreement has not been located.

These toilets were adjoining to a tennis court and small building/clubhouse that have now been removed.

3. Report

Council received a request from the President of the Glenore Grove Queensland Country Women's Association to demolish/remove these facilities. These facilities are under-utilised due to removal of the previous adjoining tennis court and small building/clubhouse, as well as Council facilities being located in a nearby park at Glenore Grove.

4. Policy and Legal Implications

Lot Plan 175 CC1692 is not owned by Council, but the public conveniences have been maintained by Council for several years.

5. Financial and Resource Implications

It is estimated that the demolition of the Public Convenience would cost Council approximately \$5000.00 due to the facilities being connected to a septic system. There is no allocation for this in the 2012/13 Budget.

6. Delegations/Authorisations

None required.

7. Communication

Council will need to discuss the disposal/relocation of the water tank, dis-connection of town water supply and other arrangements with the Glenore Grove Queensland Country Women Association.

8. Conclusion

These facilities are under-utilised due to removal of the previous adjoining tennis court and small building / clubhouse, as well as Council facilities being located in a nearby park at Glenore Grove.



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

13.4 Pioneer Village Personal Injury Claim - Legal Update

Date: 11 December 2012
Author: Caitlan Natalier, Solicitor
Responsible Officer: Ian Flint, Chief Executive Officer; Jason Bradshaw, Executive Manager
Governance & Policy
File No: 1.1/14/6-5

RESOLUTION:

THAT Council resolves to note the Legal Update and authorise the Chief Executive Officer to instruct MacDonnells Law to:-

- (i) consent to the Section 59(2)(b) Application;**
- (ii) reject the Claimant's offer to settle;**
- (iii) attend the Compulsory Conference on a date to be set.**

Moved By: Cr Friend

Seconded By: Cr McDonald

Resolution Number: 2859

CARRIED

7/0



**ORDINARY COUNCIL
MEETING MINUTES
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13.9

Tender Approval for NDRRA Lake Clarendon Way Projects

Date: 14 December 2012
Author: Tony Robbins, IRU Program Officer
Responsible Officer: Anthony Trace, Acting Group Manager Infrastructure Services
File No: 2.4/27/1-3

RESOLUTION:

THAT Council resolves to accept the tender from Brittwood Constructions Pty Ltd for the amount of \$1,977,567.39 plus GST for the Lake Clarendon Way reconstruction projects;

Moved By: Cr Milligan

McDonald

Resolution Number: 2864

CARRIED

7/0



**ORDINARY COUNCIL
MEETING MINUTES
19 DECEMBER 2012**

13.10

Australia Day Awards Nominations

Date: 14 December 2012
Author: Michelle Brown, Events & Marketing Coordinator
Responsible Officer: Mark Piorkowski, Executive Manager Strategy & Planning
File No: 1.1/17

RESOLUTION:

THAT Council endorse the category winners of the Australia Day Awards in accordance with nominations assessed and voting determined. It is to be noted that the Australia Day Achievement Award will not be presented this year.

Moved By: Cr Pingel

Seconded By: Cr Holstein

Resolution Number: 2865

CARRIED

7/0



**ORDINARY COUNCIL
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19 DECEMBER 2012**

13.11

Update on Fluoridation

Date: 14 December 2012
Author: Ian Flint, Chief Executive Officer
Responsible Officer: Ian Flint, Chief Executive Officer
File No: 1.1/17/14

RESOLUTION:

THAT Council prior to making a final decision on fluoridation in the water supply, undertake the following actions:

- 1. Forward correspondence to Somerset Regional Council seeking confirmation on their position in regard to fluoridation.**
- 2. Investigate the real costs of de-fluoridation of the water supply acknowledging these costs are to be borne by Council.**
- 3. Forward correspondence to the State Government's Chief Medical Officer seeking written confirmation on the public health risks of fluoridation in water supplies.**
- 4. Undertake sample testing across the existing water supply network to confirm the current fluoride dosage across the region.**

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 2866

CARRIED

7/0

