



REGIONAL COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

22 MAY 2013

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

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ATTENDANCE:

Councillors Present

- Cr Steve Jones (Mayor) (Chairperson)
- Cr Tanya Milligan
- Cr Peter Friend
- Cr Jim McDonald
- Cr Kathy McLean
- Cr Derek Pingel
- Cr Janice Holstein

Other People Present

- Jason Bradshaw, Executive Manager Governance & Policy
- Dan McPherson, Executive Manager Organisational Development & Performance
- Ron Smith, Group Manager Infrastructure Services
- Leo Jensen, Group Manager Community & Development Services
- David Lewis, Group Manager Corporate Services
- Jamie Simmonds, Executive Strategy Adviser
- Jason Cubit, Executive Liaison Adviser
- Sarah Fox, Manager Corporate Communications
- Susan Boland, PA to Executive Manager Governance & Policy

Apology

- Ian Flint, Chief Executive Officer
- Mark Piorkowski, Executive Manager Strategy & Planning

The meeting commenced at 10.00am

The Mayor, Cr Jones as Chairperson opened the meeting and welcomed all present. Pastor John Haigh led the meeting in prayer following a minute's silence for those persons recently deceased.

The Mayor acknowledged the presence of the Youth Council mentor, Anita and Youth Council Member Wyatt Reville-Cook who were attending the meeting as observers.



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1.0 LEAVE OF ABSENCE

THAT Leave of Absence be granted to:

- Ian Flint, Chief Executive Officer – due to a business commitment to present a conference paper at LGMA National Conference
- Mark Piorkowski, Executive Manager Strategy & Planning – due to work commitments outside the office
- And recognise that Cr Pingel will depart the meeting early at 12.30pm due to an existing commitment.

Moved By: Cr Holstein

Seconded By: Cr McDonald

Resolution Number: 2982

CARRIED

7/0

2.0 DEPUTATIONS

No Deputations reports

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 15 May 2013
Author: Jenny Pascoe, Executive Assistant
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

RESOLUTION:

THAT letters of condolence be forwarded to the families of the recently deceased persons in the Lockyer Valley region.

4.0 MAYORAL MINUTE

4.1 Mayoral Minute

Date: 15 May 2013
Author: Jason Cubit, Executive Liaison Advisor
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

COM SEQ “Give a beep” infrastructure campaign billboard

It is to be noted that the Mayors of Lockyer Valley, Somerset Regional and Toowoomba Regional Council’s launched the Withcott billboard for the “Give a beep” infrastructure campaign.

Flood Levy

The State Government intention to introduce a proposed flood levy is recognised with interest, and this will not impact Council continuing with the existing rate levy for disaster management.

Toowoomba Range

Given the current road works on the Toowoomba Range, further discussions need to be undertaken with the Minister for Transport and Main Roads and senior staff to address the impacts of these works on the region.

Queensland Plan

Cr Milligan attended this launch on behalf of the Mayor. The event was well represented from members of the community from across Queensland.

Laidley Sport & Recreation

Council has been successful in receiving funding from the RDAF with a grant of \$500,000 towards the total project costs of approximately \$3m.

Events

Mayoral Speech Contest

The Mayor attended the Mayoral Speech Contest; this event is in its 2nd year and was well represented by youth in our community.

LNP Breakfast

Mayor noted success of recent breakfast and guest speaker Dr Maha Sinnkathamby.

Rise and Shine Concert

The Mayor commented on the Rise and Shine Concert, this event was organised through the State Government Department and was well support by members of the community.



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Emu Gully Land and Air Show

The Mayor attended the Emu Gully Land and Air Show, this event is a great promotion for our region

RESOLUTION:

THAT Council forward correspondence to the Premier of Queensland Hon. Campbell Neumann, thanking him for the invitation to the launch of Queensland Plan, however with limited local media and public support for Council's input, Council is keen to understand the next steps in developing and finalising the plan.

Moved By: Cr Jones

Seconded By: Cr Holstein

Resolution Number: 2983

CARRIED

6/1

Voting

For the Motion: Councillors Friend, Holstein, Jones, McDonald, Milligan and Pingel.

Against the Motion: Councillor McLean.

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*OLD Plan – 30 Year Vision
Mackay, Friday 10th May 2013*

- Premier Campbell Newman did the opening address
- Presentation of CSIRO Megatrends for the next 20 years ie
 1. Aging population and the challenges / opportunities
 2. Decline of our natural resources and the need for doing more for less
 3. Silk Road; and the shift in the world economy with China and India being the new power houses, thus increase in export markets, trade, cultural ties, tourism
 4. Rapid advances in technology and how we connect, shop access services in a virtual world
 5. Rise in consumer expectations; ppl want genuine and authentic experiences
- Session 1; In the designated table groups we were assigned (Lockyer / North Tmba) Ian Rickuss, Jeanette Harvey, Robert (Bob) Lutherborrow, Charlie Peel and myself from Lockyer, Mayor Donna Stewart from Balonne, Derek Tuffield CEO Lifeline, Trevor Watts Member Tmba North, Bernard Baz and a young lady planner who did not know much about local government at an elected level.

The task was to consider what we believe to be the biggest opportunity / challenge for our area. Our table came up with "How do we ensure we benefit as a community from the intellectual property developed in solving our infrastructure and service delivery". This resulted in the conversation around food security, levels of government talking and sharing information, how we ensure transport / infrastructure is in place to service demands for opportunity to market nationally and export. (I don't think this went anywhere in the grand scheme of things).

- Session 2; Delegates were randomly allocated areas to discuss the following: Living in my community, education and research, Healthy and active (what I got), sustainable landscapes, jobs participating and the economy and a wildcard. Then come up with 1 question.
- Questions were placed on boards and most popular voted on via a coloured dot on butcher paper. From the 6 issues, the number 1 question as voted will be what gets driven forward by the State.



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Living in my community:

In the context of living in the community, how do we move our focus from me to we?

Education and research:

How do we create and foster an education culture that teaches skills and values to meet global challenges and optimises regional strengths?

Healthy and active:

How do we empower and educate individuals, communities and institutions to embrace responsibility for an active and healthy lifestyle?

Sustainable landscapes:

How do we strengthen our economic future and achieve sustainable landscapes?

Jobs, participating and the economy:

How do we structure our economy to ensure our children inherit a resilient future?

Wildcard:

How do we attract and retain the brightest minds and ideas where they are most needed and capitalise on global opportunities?

From the above questions, our State MP's will take these questions back to their electorates and invite the community to respond. Unsure what process that will be and how it will look and who will be the drivers?

In Brisbane in October, consideration will be given to the responses brought back from the MP's. And....out of that the QLD 30 year Plan will be what the government has said will be the driving policy that governs the State's strategic vision for all that they do.

(I personally am sceptical and I do not believe that the day was what people were expecting)

Just my overview of the day for your information.



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Resolution Number: 2985

CARRIED

7/0

RESOLUTION:

THAT the Minutes of the Lockyer Valley Traffic Safety (Safe4Life in the Lockyer) Committee be received and adopted as minutes of that meeting.

Moved By: Cr Holstein

Seconded By: Cr McDonald

Resolution Number: 2986

CARRIED

7/0

7.0 BUSINESS ARISING FROM MINUTES

Operational Plan Report was received at the last meeting and discussed at a Workshop with Councillors. All errors and omissions have been noted.





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2013 LGMA National Congress

I will be attending the LGMA National Congress from the 19-22 May 2013 in Hobart, where I have been invited to be a guest speaker on the rebuilding of Lockyer Valley post floods and the role played by local government on that journey. I will be co-presenting a concurrent session on "Rebuilding a Great Society; what's important from the local government perspective" with Yasuhiko Tanabe, Director, Japan Local Government Centre, Council of Local Authorities for International Relations (CLAIR). A copy of the presentation will be made available upon request.

Rebuilding Lockyer Better

Work is progressing well in preparing the blueprint for the Rebuilding Lockyer Better initiative to attract funding support from the Federal and State Governments and to guide the approach to and implementation of Restoration and Recovery and Resilience post the 2011 and 2013 floods disasters. The aim is to develop a holistic set of solutions for the Lockyer Valley region to be acted upon in conjunction with stakeholders and in consultation with community as technical investigations clarify and funding commitments allow. This initiative will be further expanded upon in the next month as progress is expected to increase significantly.

Organisational Structure

The structural review of the organisation has been completed and a new structure proposed to be implemented as of 1 July 2013. With the pending departure of the incumbent Group Manager, Community and Development Services, the Executive Leadership Team will be reduced from six to five. The roles and responsibilities of the five Executive Managers have been redefined accordingly. The position of Executive Manager, Infrastructure Works and Services is currently being recruited with interviews being held next week.

The five responsible areas of Governance and Performance, Organisational Development and Engagement, Planning and Development, Corporate and Community Services and Infrastructure Works and Services will have key responsibilities and priorities aligning to corporate goals to be achieved and outcomes to be delivered. The driver for the change is a more streamlined and prioritised corporate focus to enhance business improvement and organisational development and secure skills and services across the organisation where best placed to provide the value needed for performance and productivity. The detailed structure is still to be finalised for all areas and communication and consultation with management and staff will be continued in the weeks ahead. While it has taken time to finalise, the new structure offers positive benefits for both Council and staff in reigning in the organisation and providing certainty for the workforce as to the way forward. The final structure is to be presented to Council for adoption in June.

Monthly Ordinary Council Meeting - June

As nominated at the last Council meeting, due to other commitments in the Council Calendar, it is necessary that the Ordinary Council Meeting for the month of June be rescheduled from its set date. As discussed with Councillors, the rescheduled date is to be Thursday 20 June 2013.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

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Budget implications will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Chief Executive Officer's report be received and noted.



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8.2

Council of Mayors "Give a Beep" Infrastructure Campaign Skyboard

Date: 14 May 2013
Author: Jason Cubit, Executive Liaison Advisor
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

The Council of Mayors' 'Give a Beep' Infrastructure campaign is now in full swing with a series of media events held to date and the placement of the campaign Skyboard at Withcott on Monday 13 May, 2013. At time of writing the campaign web site had over 1000 'Give a Beep' registrations and a high level of engagement on social media channels including twitter and facebook.

Officer's Recommendation:

THAT the report be received and noted.

RESOLUTION:

**THAT Council agree to erect a suitable temporary sign in the located as discussed to support the campaign;
And further; that the finalisation of the wording for such signage be put to a future workshop for discussion.**

Moved By: Cr Holstein Seconded By: Cr Pingel
Resolution Number: 2988

CARRIED
7/0

RESOLUTION:

THAT the report be received and noted.

Moved By: Cr Friend **Seconded By:** Cr Milligan
Resolution Number: 2989

CARRIED
7/0

Report

1. Introduction

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Council of Mayors has instigated the 'Give a Beep' infrastructure campaign, with the backing and support of member Councils, to urge local residents to show they 'give a beep' about road and transport upgrades in a bid to secure funding from the major parties in the lead up to the 2013 Federal Election.

The Council of Mayors (SEQ) month-long 'Give A Beep' campaign, launched recently, asks SEQ residents to support transport upgrade projects in their local community by registering their 'beep' at www.giveabeep.com.au.

2. Background

Council of Mayors (SEQ) has earmarked 36 projects for federal funding including the Toowoomba Second Range Crossing, the Gowrie to Grandchester Rail Line and the Timber Bridge Replacement Program for the Lockyer Valley.

The Toowoomba Second Range Crossing has been on political agendas for decades and will improve the efficiency of the Gore and Warrego Highways by providing a more cost-effective way to move freight between the South East and other parts of Australia.

The second range crossing is important to both maintain and grow employment opportunities in Toowoomba, the Lockyer Valley and across South East Queensland.

The project will improve travel time and reduce crashes and associated costs by providing a safer and less congested route.

The Gowrie to Grandchester Rail Line is also an important project identified for Federal Funding which would give the Lockyer Valley and Toowoomba a passenger rail service to Brisbane.

The 100 metre square 'Give a Beep' billboard located on the Warrego Highway had been creating a great deal of interest since it rolled into town on Monday.

3. Report

At time of writing, the Mayor was due to attend a media event with Toowoomba Mayor Cr Paul Antonia at the Skyboard site on Briggs Road at Withcott on Friday May 17.

A verbal update on this media event can be provided at the meeting as well as associated media coverage and outcomes.

4. Policy and Legal Implications

As the Mayor is Chair of the Council of Mayors Infrastructure committee, Council should be seen to give this campaign the highest priority commitment in terms of involvement and coordination of media results. This has been the case to date. There are no other policy or legal implications.

5. Financial and Resource Implications



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The campaign is fully funded by Council of Mayors out of their normal budget and member Council contributions. Some staff time has been required to coordinate the Skyboard as well as the media opportunities.

6. Delegations/Authorisations

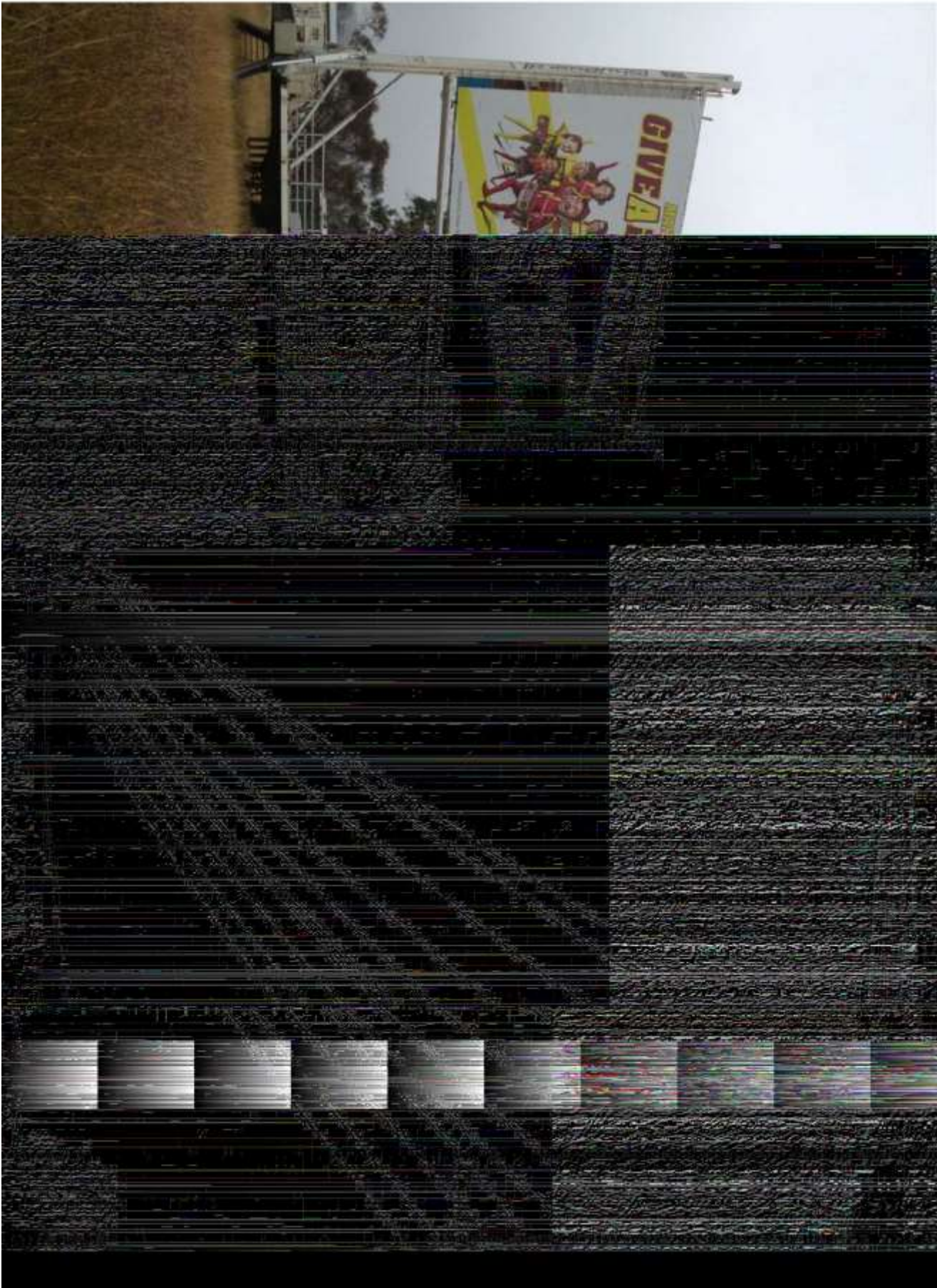
As this is a high-level campaign with the full backing of the SEQ Mayors, the delegation and authority sits with the Mayor in this instance.

7. Communication

A heavy social media and mainstream media campaign with highway exposure and the backing of Mayors at media events means this campaign is so far proving to be a success.

8. Conclusion

It is hoped the 'Give a Beep' campaign will lead to commitments from both sides of politics to some of these big-ticket infrastructure items in the lead-up to September's Federal election.



**MEDIA RELEASE**[illegible]

List of Toowoomba and Lockyer Valley projects and fact sheet links

- [Toowoomba Second Range Crossing \(Western Freight Corridor\)](#)
- [Gowrie to Grandchester Rail Line](#)
- [O'Mara Road upgrade \(Toowoomba\)](#)
- [Timber Bridge Replacement Program \(SEQ\) \(Lockyer Valley\)](#)

The Council of Mayors (SEQ) is an independent advocacy organisation representing the interest of the one in seven Australians that live in South East Queensland.



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8.1 Strategic Portfolio Priorities

Date: 14 May 2013
Author: Jason Bradshaw, Executive Manager Governance & Policy
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: QAP8

Summary:

This report provides an update to all Councillors on the progress of the initial portfolio strategies as agreed and provides an opportunity to highlight any successes or further opportunities, and to discuss priorities for the next budget year.

Officer's Recommendation:

That the Portfolio Strategies progress report be received and that new priorities are to be developed and agreed to support the 2013/14 budget.

RESOLUTION:

THAT the Portfolio Strategies progress report be received and that new priorities are to be developed and agreed to support the 2013/14 budget.

Moved By: Cr Friend

Seconded By: Cr Pingel

Resolution Number: 2990

CARRIED

7/0

Report

1. Introduction

During the early period of this term of Council, a strategic portfolio approach was endorsed by Council to provide an avenue to share the workload of the many functions and activities of local government and to provide an opportunity to engage in the key strategic priorities for initially the first 12 months. These strategic priorities were discussed and generally agreed with progress to be discussed at workshops regularly.

To date there has only been ad-hoc reporting and it is opportune to provide a complete update to Council and ask individual councillors to provide support to the work completed.

2. Background

The Council adopted the Councillor Portfolio Responsibility Areas for the Council term 2012-2016 in June 2012. The adoption of a portfolio model was to allow Council the opportunity to focus energy toward key strategic areas and form alliances with the Executive Leadership Team to deliver outcomes.

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It was agreed that assigning Councillors to Strategic Portfolio ensures:

- The workload associated with being an elected member is shared across all Councillors;
- The Councillor's individual skill, knowledge and background is utilised by linking them to an area of interest;
- Ratepayers can identify which Councillor to approach according to the strategic issue at hand;
- Councillors act as sounding boards for strategic issues and suggestions from senior officers, members of the public, and other Councillors relating to their portfolio; and

Councillors are seen to be reporting back to the community.

3. Report

The intention of the Portfolio system is to provide the Councillors with an opportunity to engage with the organisation on the delivery of portfolio priorities mostly strategic in nature and to become the linkage between the elected Council and the Executive staff in agreed priorities and projects. It was not a ministerial type arrangement but one where the Councillor takes on a role to become more aware on certain issues and to be the interface back to council and in keeping the other Councillors updated on a regular basis.

One of the key challenges was going to be keeping a separation from the operational activities of the Council and focusing on being up to date with current initiatives and key priorities. It was not the role of the Portfolio Councillor to become involved in how things are done – but more to focus on what is being done, why it is being done, when it is to be done and where, and to leave the doing (how and who) to the organisation. While not being clearly defined the strategic portfolio priorities has allowed the Council and Executive to work together to get agreed outcomes. The progress on the priorities was to be reported monthly at workshops by the Portfolio Councillors, but this has not been consistently maintained.

The attached table (Table 1) reports the progress made to date, and while there are a number of successes, a range of matters are ongoing and may stay as priorities for the coming year.

There is need for greater consistency in how these strategies are addressed and delivered and the management of Council may require greater involvement to ensure focus is maintained and that where additional resourcing is required, that this supports the delivery of the strategy. Additional reporting in line with the operational plan may assist in maintaining progress of these priorities.

4. Policy and Legal Implications

The existing guidelines and policies and codes will continue to apply to all Council interactions. No additional policies are relevant at this time and Councillors will continue to be bound by their legislative obligations on staff and in declaring any interests when contributing to portfolio work.

5. Financial and Resource Implications



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There are no additional finance implications from the portfolio strategies and any actions will be supported by existing operational budgets with any variations agreed at future budget reviews.

6. Delegations/Authorisations

No additional delegations are required, and Councillors will engage with staff consistent with the Councillors/Staff interaction guidelines and through the executive leadership team to ensure engagement with Councillors and shared ownership of the outcomes achieved.

7. Communication

Further communication on the portfolio strategies will be prepared and communicated to the public through normal channels.

8. Conclusion

The report is to be received, and the strategic portfolio priorities agreed for the coming 12 months to ensure ongoing progress. These priorities are to be reported on a quarterly basis in concert with the operational plan reporting.

ENVIRONMENT PORTFOLIO ENVIRONMENTAL STRATEGIES 2012-16

Portfolio Lead Partners: Councillor Jim McDonald, Councillor, Group Manager Community & Development Services, Manager Planning & Environment

Council of Mayors Representatives: Councillors McDonald & Pingel (proxy); and Group Manager CDS & Manager Planning & Environment (proxy)

Community Plan Link - Lockyer Nature: Working together to enhance and protect our environment and landscape.

Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update
1	Devise internal engagement strategy for environmental stakeholders within the region	Enhance engagement with various stakeholders through increased level of activity Establish an environmental stakeholder workshop focus group	October 2012 & then ongoing Meets 2-3 months	Planning & Environment Unit	In 12 months increased level of awareness of Council activities and initiatives in the community Increased collaboration and engagement with external environmental groups	Draft agenda awaiting Mayoral input. A tentative date in May was set down for an inaugural environment network meeting, subsequently cancelled. Consultation with Community Reference Group on weed spray units and new waste management program (dual bins,

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Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
						etc) delivered. Met with Mt Sylvia and Junction View community group - discussed weed related issues in locality.

Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
2	Develop a coordinated plan for nature based recreation.	Prepare a brief and budget submission for the development of nature based recreation plan.	March 2013	Planning and Environment	Nature based recreation budget submission completed.	Strategy on hold due to limited staffing due to extended sick leave and other competing issues post 2013 flood event.
3	Partner with community organisations to develop a range of education and action programs.	Continue to deliver the Land for Wildlife Program.	Ongoing	Planning and Environment	Register five new property owners for Land for Wildlife Program. Two Land for wildlife filed days delivered.	Strategy achieved and ongoing deliverables have been met or exceeded. Positive feedback from participants.

Lifestyle	Our Strategy	Our Deliverables	Timeframe	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		Prioritise the projects and strategic directions for the Lake Apex Master Plan.	June 2013	Infrastructure Services	Implementation of Lake Apex Master Plan commenced.	Implementation of the identified projects in the plan has commenced. Public Toilets have been installed and are functioning. Furniture and bollards have been purchased and LACAC are scheduled to meet on 14/5/2013 to decide on locations for these to be installed. Provisions for future master plan outcomes have been identified in the capital budget program. Investigations are being undertaken into locations for possible installations of shelters and BBQ Parks have available to use.

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Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
4	Work with SEQ agencies and industry and community to protect the waterways.	Active participation and attendance at stakeholders meetings.	June 2013	Planning and Environment	Council of Mayors meetings attended. Ongoing dialogue achieved with SEQ Catchments, and other related agencies (Energex, Powerlink), re delivery of programs (eg Murra project). Officer attended Initial meeting with Mulgowie Farms and other agencies on 1 April to discuss waterway and flood related issues and farm works.	Councillor representative and officers have attended regular monthly COMSEQ environment meetings.

Lifestyle	Our Strategy	Our Deliverables	Timeframe	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		Develop a framework to maintain the ecological health for the region's waterways.	June 2013	Planning and Environment	Waterways Framework developed.	<p>April 2013 - Initial discussions progressed with Healthy waterways Partnership to discuss possible options to progress this deliverable.</p> <p>Due to competing priorities post flood, and staffing this item will not be completed in the 12/13 FY.</p>

Lifestyle	Our Strategy	Our Deliverables	Timeframe	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		<p>Develop a whole of organisation Internal Environment Program</p> <ul style="list-style-type: none"> Develop a shared environmental activity priority list across Council Devise an implementation plan and associated timing to inform future budget deliberations and possible external funding opportunities 	<p>June 2013</p> <p>December 2012</p> <p>March 2013</p>	<p>Community and Development Services (across-Council input)</p>	<p>Draft Internal Environment Program developed.</p>	<p>Strategy on hold due to limited staffing due to extended sick leave and other competing issues post 2013 flood event.</p>

LIFESTYLE PORTFOLIO SPORT AND RECREATION STRATEGIES

Portfolio Lead Partners: Councillor Peter Friend, Executive Manager Organisational Development & Performance Dan McPherson
Community Plan Link - Lockyer Nature: Working together to enhance and protect our environment and landscape

Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivered in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
1	Develop and deliver a Master Plan for the Region's sporting and recreational facilities.	Identify current usage arrangements within all sporting facilities within the region including current lease arrangements, maintenance arrangements, co- habituating arrangements.	30 Dec 2012	Councillor Peter Friend, and Executive Manager Organisational Development & Performance Dan McPherson, Group Manager Infrastructure and Facilities Manager.	Completion of the mapping of all current sporting facilities, their usage, and such arrangements within the region.	Meet regularly – ad hoc basis as and when required. The Sports and Recreation Master Plan is currently being drafted by Ross Planning. A workshop will be provided to Council in June and following that a report drafted for Council endorsement.

Lifestyle	Our Strategy	Our Deliverables	Timeframe	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		Scope a regional plan to accommodate the sporting and recreational needs of our community with regional facilities and local facilities. This may include proposed new facilities in the future to match future demand.	31 March 2013	As above	A draft regional sporting and recreational facilities plan on community needs is completed.	As above
		Identify future opportunities to increase cooperation with sporting clubs including: <ul style="list-style-type: none"> New lease arrangements (security of tenure) 	31 March 2013	As above	Completion of the mapping of all future sporting facilities, their usage and such arrangements within the region.	As above

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Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Timeframe When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
	Develop and deliver a Master Plan for the Region's sporting and recreational facilities.	<ul style="list-style-type: none"> New maintenance arrangements (buildings and grounds) that may involve more commitment from clubs Shared facilities arrangements (more than one club using facilities) Reduction in operating costs (such as power costs, lighting costs, maintenance costs) Provision of professional support to assist clubs to gain funding, to reduce costs, to maintain facilities Provision of a fair and equitable use of resources Increase usage of facilities 	31 March 2013	As above	Completion of the mapping of all future sporting facilities, their usage and such arrangements within the region.	As above

		Complete the draft Regional Sport & Rec Master Plan for the Regions sporting and recreational facilities. Complete the draft Council policies for the Regions sporting and recreational facilities.	30 May 2013	As above	Presentation of a draft Master Plan for the regional sporting and recreational facilities to Council.	As above
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FINANCE + CORPORATE PORTFOLIO STRATEGIES

Portfolio Lead Partners: Councillor Derek Pingel, Group Manager Corporate Services David Lewis

Link – Lockyer Council:

Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update
Finance + Corporate					16/05/2013
1	Facilitate the ongoing development of Council's Customer Service functions through the development of appropriate strategies and associated policies and procedures.	<ul style="list-style-type: none"> Actively participate in the development of Council's Customer Service Strategy, Dealing with Difficult Customer Procedure and Customer Service Charter and promise. Assist in the development and communication of Council's service standards. 	November 2012. June 2012 / ongoing.	Customer Services Service standards matrix has been developed.	Complete. These now need to be presented to Council in a future workshop.
2	Oversee the development of Council key business	<ul style="list-style-type: none"> Portfolio Councillor to actively participate on 	September/October 2013	Core Systems Project Office Projects successfully implemented Ongoing - actively	ECM now implemented. One Council on target for

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Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
Corporate + Finance	systems.	Council's Core Systems Replacement Project Steering Board. ECM Implementation February/March 2012 and Core Systems September/October 2012		advocate the benefits and risks in relation to current IT capital projects.	30 September 2013.
3	Perform a governance and due diligence role over Council's key financial strategies and outcomes.	Act as a conduit between Council and the organisation and act as a finance champion in the: <ul style="list-style-type: none"> Ongoing refinement of rating strategies and the collection of outstanding rates and utility charges; Development of Council's procurement procedures 	Financial Planning and Financial Performance and Financial Services.	Adoption of annual budget by 30 June 2012 Financial performance on target at 30 June	Revised rating strategies currently being developed as part of the 2013/2014 budget. Significant improvement in Council's outstanding rates and utility charges. Council's procurement procedures are currently being developed following

Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
Finance + Corporate		<p><i>Local Government Regulation 2012.</i> Budget on track for adoption in late June 2013.</p> <ul style="list-style-type: none"> Development of the annual budget and regular budget reviews; Review of monthly financial performance; and Management of key financial risks. <p>Ongoing</p>			<p>adoption of Council's procurement policy in July 2012</p> <p>This now occurs on a monthly basis prior to each formal Council meeting.</p> <p>Operating profit and loan portfolio are of particular focus.</p>
4	<p>Perform a governance and due diligence role over Council's human resources financial strategies and outcomes.</p> <ul style="list-style-type: none"> Act as a conduit between Council and the organisation and act as a finance champion in the: Review of Council's Human Resources Workforce Plan Refinement of Councils' Human Resources Policy Register and implement improvements to ensure an 	March 2013	Human Resources, underway in conjunction with LGAQ.		<p>LGAQ to present to ELT on 14.05.13 to provide update on the review and seek the implementation of two committees whose members will collect data to contribute to the three and ten year plans regarding the future organisations requirements and available options.</p>

Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
Finance + Corporate	effective and comprehensive HR policy framework to guide management decisions.				

PLANNING PORTFOLIO
PLANNING STRATEGIES

Portfolio Lead Partners: Councillor Kathy McLean, Executive Manager Strategy & Planning Mark Piorkowski
Community Plan Link - Lockyer Planned: Working Together for Well Planning and Connected Communities

Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update
Planning					
1	Develop and deliver a planning scheme for the whole of LVRC that is compliant with the Sustainable Planning Act (SPA) and Queensland Planning Provision (QPP)	Finalise working draft of the Strategic framework. Finalise Draft Planning Scheme The State interest check. Finalisation and Adoption	October 2012 Completed June-July 2013 July-August 2013 August-December 2013	Cr McLean Group Manager Community & Development Services (Planning & Environment Unit)	Completed Informal community consultation completed September-October 2012 On track for draft document June 2013
2	Undertake an Integrated Transport Planning Investigation (all modes)	Undertake a comprehensive investigation of transport modes (public transport,	Cr McLean Executive Manager Strategy and Planning Mark Piorkowski	Position paper and recommendations.	Background research has been undertaken. Targeting June 2013 for scoping document.

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				vehicle, pedestrian, cycle and behavioural strategies) including the review of possible alternative technologies, methodologies and strategies to deliver the passenger rail to Lockyer Valley.		

Planning	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
3	Prepare a scope for a Laidley Town Centre Strategy	<p>Prepare a discussion paper on the purposes and outcomes of a Laidley Town Centre Strategy that will:</p> <ul style="list-style-type: none"> Identify initial scoping budget and overall program production timeframe and budget. Identify linkages, risk programming and Implementation strategies with the new planning scheme. Identify internal and external stakeholders their roles and obligations. Establish a communication 	June 2013	Cr McLean Group Manager Community & Development Services (Planning & Environment Unit)	<p>Release of a discussion paper that will accurately identify the</p> <ul style="list-style-type: none"> Initiation Planning Execution Control and production of the Laidley Town Centre Strategy. 	<p>An initial issues workshop has been undertaken with Councillors. This led to the production of an issues discussions paper. A bus tour of relevant main streets is being prepared to view industry best practice and development opportunities for Laidley.</p>

				<div>strategy.<ul style="list-style-type: none">Identify any procurement requirements, integration with other Council programs, the Operational plan and Corporate plan.Determine the quality and market for outputs and implementation strategy.</div>		

Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
Planning 4 Prepare a scope for a Town and Country Strategy	<p>Prepare a discussion paper on the purposes and outcomes of a Town and Country Strategy for LVRC that will:</p> <ul style="list-style-type: none"> Identify initial scoping budget and overall program production timeframe and budget. Identify linkages, risk programming and implementation strategies with the new planning scheme. Identify internal and external stakeholders their roles and obligations. Establish a communication 	May 2013	Group Manager Community & Development Services (Planning & Environment Unit)	<p>Release of a discussion paper that will accurately identify the</p> <p>Initiation Planning Execution Control and production of the Town and Country Strategy for LVRC.</p>	<p>This item has been incorporated into the LVRC Planning Scheme – Local centres.</p> <p>Initial drafts have been prepared and submitted to Councillor Workshops for discussion and input. Draft to be presented to Council at the July meeting.</p>

				<div>strategy.<ul style="list-style-type: none">Identify any procurement requirements, integration with other Council programs, the Operational plan and Corporate plan.Determine the quality and market for outputs and implementation strategy.</div>		

INFRASTRUCTURE PORTFOLIO

STRATEGIES: Roads, Community Facilities, Parks and Open Spaces

Portfolio Lead Partners: A/Group Manager Infrastructure Services Group, Tony Trace, Cr Janice Holstein

Community Plan Link – Lockyer Planned: Working together for well planned and connected communities

Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
1	Develop a Long Term Asset Management Strategy for Council owned infrastructure in collaboration with the Long Term Financial Plan and South East Queensland Regional Plan	<ul style="list-style-type: none"> Develop an asset strategy that describes how Council will meet its commitment to asset management as documented in the Community plan and its Asset Management Policy. 	June 2013	Cr Janice Holstein, Group Manager Infrastructure Services Ron Smith, Manager of Asset Management John Keen, Manager of Capital Works Jim Barton	Completion of the strategy.	Works on this has been stalled whilst Council responds to the 2013 flooding event and the implementation of the Corporate Applications Program (Tech One)
2	Develop Asset Management Plans for all asset classes	<ul style="list-style-type: none"> Develop and review asset management plans for all asset classes Complete the 	Substantially complete by June 2013 (>80%), final completion by December 2013	Group Manager Infrastructure Services Ron Smith and the Infrastructure Management Team	80% of flood restoration works completed on roads and parks and recreation assets by 30 June 2013.	AMP completion awaiting the implementation of the Corporate Application Program (Tech One) – Flood Damage Works On- track

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Lifestyle	Our Strategy This Portfolio will...	Our Deliverables What will be delivering in the next 12 months to help us get there?	Completion Date When will the activity be finalised?	Responsibility Which team is the lead responsible for achieving this?	Measures What milestones do you want to achieve at this stage?	Update 16/05/2013
		majority of the flood restoration works to roads and Parks & recreation assets.				
3	Develop and implement Flood Resilience Strategies, policies and programs	<ul style="list-style-type: none"> Complete the implementation of the TLPI. Complete the Regional Flood Study and identify Resilience and Mitigation Strategies. 	December 2013 December 2013	Cr Janice Holstein, Group Manager Infrastructure Services Ron Smith Manager Infrastructure Planning.	Undertake consultation with affected communities and complete study and identify mitigation strategies.	TLPI completed and Implemented. Mitigation Strategies have been identified and 5 projects (3 mitigation projects) have received LGSSP funding for phase 1 of these strategies
4	Create a Road Hierarchy for the Region	The adoption of a road hierarchy by council for all council controlled roads.	December 2012	Cr Janice Holstein, Group Manager Infrastructure Services Ron Smith and Manager of Asset Management John Keen	Adoption of roads hierarchy by Council.	In progress, works on this has stalled due to demands placed on staff from the flood event and the implementation of Tech One

REGIONAL DEVELOPMENT PORTFOLIO REGIONAL DEVELOPMENT STRATEGIES

Portfolio Lead Partners: Councillor Steve Jones, CEO Ian Flint
Portfolio Support: Executive Manager Strategy & Planning Mark Piorkowski, Manager Regional Development Jason Harm
Community Plan Link
Lockyer Business: Working together to enhance, attract and diversify business and tourism opportunities
Lockyer Farming: Working together to secure our farming future
Lockyer Livelihood: Working together to strengthen education, training and career pathways

Regional Development	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
1	This Portfolio will... Develop and deliver a Regional Development Strategic Framework 2012-2017	What will be delivering in the next 12 months to help us get there? Final working draft of the Strategic framework. Presentation of draft to Council of the Regional Development Strategic framework.	When will the activity be finalised? October 2012 November 2012	Which team is the lead responsible for achieving this? Cr Steve Jones CEO – Ian Flint Cr Steve Jones CEO – Ian Flint	What milestones do you want to achieve at this stage? Completion of draft Regional Development strategic framework. Endorsement of Regional Development strategic framework.	16/05/2013 Delayed due to alignment with underpinning strategies, plans and flood event 2013. As above. Targeted for June 30 completion.

Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update	
Regional Development	This Portfolio will...	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013	
2	Develop and deliver a Regional Economic Development Strategy	Regional Economic Development Strategy that is aligned with the Regional Development Strategic Framework setting council's strategy and actions to support the growth of local businesses including client based one-stop services and coordination of local and council business efforts.	February 2013 June 2013	Cr Steve Jones CEO – Ian Flint	Endorsement of the 2013 -2017 Economic Development Strategy	Due to be completed by June 30. Draft strategies by May 2013 on target for June completion.
	Develop and deliver a Regional Tourism Strategy	Regional Tourism Development Strategy including an inter-regional approach that is aligned with	February 2013 June 2013	Cr Steve Jones CEO – Ian Flint	Endorsement of the 2013 -2017 Tourism Strategy and Destination	As above

[illegible]

Regional Development	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
4	Develop and deliver a Lockyer Valley Food Plan	Lockyer Valley food plan that is aligned with the Regional Tourism Strategy. The Food Plan will seek to capitalize on the region's role as a food bowl and draw in visitors from across the region. The Plan will seek to promote Lockyer Valley food production through coordinated events and publicity.	March 2013	Cr Steve Jones CEO – Ian Flint	Endorsement of the 2013 -2017 food plan	As above
5	Progress National Food & Training Innovation Centre concept.	Advance the concept and design of an Innovation Centre starting with the completion of a	April 2013	Cr Steve Jones CEO – Ian Flint	Endorsement of the feasibility study.	As above

6	Develop and deliver a Regional Advocacy Plan	feasibility study. Develop strategies to enable an advocacy platform for council and the region with regard to Regional, Economic Development, Tourism and Food enhancement. Commence work with council's advocacy team to develop strategies and priorities.	November 2012	Cr Steve Jones CEO – Ian Flint	Endorsement of an Advocacy Plan to assist in influencing Regional Development, Tourism, and growth.	LGAQ Advocacy action plan has just been completed and will be aligned to LGAQ. Extension required.
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Regional Development	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
7	Develop and deliver a Visitor and Short-term Accommodation Plan	Develop a visitor accommodation plan including motel, caravan/ camping and backpackers. Continue advancing key strategic priorities with regard to overall visitor accommodation requirements (ie. Lakeview Precinct, backpackers). Reporting to council quarterly with updates and progress.	March 2013	Cr Steve Jones CEO – Ian Flint	Motel/backpacker development and investment in the region.	This will follow on from the destination plan currently due for completion June 30.
8	Develop and deliver a Key Industrial Logistics Precinct Plan	Develop an overall development master plan for the future GWIZ Industrial logistics centre of the	Ongoing Site opened June 2013	Cr Steve Jones CEO – Ian Flint	Opening and launch of the identified priority site.	The project was submitted for preliminary approval in December 2012 and has progressed through the assessment process with information

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	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
Regional Development	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
9	Develop and deliver a Events Activity Precinct Plan	Develop an overall development master plan for the future Events Activity Precinct which address's the regions future needs for showgrounds, events and related business activities. Work with all key internal and external stakeholders to plan, launch and deliver the events precinct.	Ongoing Site opened June 2014	Cr Steve Jones CEO – Ian Flint	Opening and launch of the identified priority site.	A report on Royal Showgrounds providing detail on physical dimensions, footprints etc was considered by the Committee. This will assist in finalising site solution.
10	Develop and deliver a Gattton CBD Precinct Plan	Develop an overall development master plan for the Gattton CBD. This will incorporate strategic LVRC land holdings	February 2013	Cr Steve Jones CEO – Ian Flint	Endorsement of the CBD masterplan with incorporation into the Council's new Planning Scheme	This work will be done in conjunction with the Planning Scheme development and Gattton Heart projects.

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[illegible]

Regional Development	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
11	Advocated for Investment in the Western Freight Corridor	Making representations and advocating to State, Commonwealth and Industry on the need for investment and continuous improvement of the Western Freight Corridor which moving from the Port of Brisbane incorporates the Warrego Highway linkage from Ipswich through to Toowoomba including the proposed Toowoomba Bypass.	Ongoing	Cr Steve Jones CEO – Ian Flint	Progressive improvement and commitment to investment in the strategic corridor	Representations have been made at both officer and political levels into the need to enhance this strategic corridor.
12	Advocated for Investment in Education Facilities for the Lockyer Valley	Working with our key education stakeholders the University of Queensland to identify and pursue opportunities for further investment into tertiary and vocational training based in the Lockyer Valley.	Ongoing	Cr Steve Jones CEO – Ian Flint	Commitment to investment	Council has continued to work with key educational stakeholder UQ to leverage our key relationship in the development of shared marketing opportunities and the development of future initiatives such as the National Food

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13	Develop and Implement Actions for Regional Connectivity	Improve connectivity through key strategic Initiatives that include Investment in a regional bikeway network and into the region's capacity to participate in the digital economy (ie digital hubs and training opportunities).	June 2012	Cr Steve Jones CEO – Ian Flint	Commitment to investment	Innovation and Training Centre. Discussions with other educators have been initiated to seek opportunities to locate operations within the Lockyer Valley. Successfully obtained funding for Digital Hub for 2 years. Currently running successfully meeting key milestones.
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COMMUNITIES PORTFOLIO Communities Strategies

Portfolio Lead Partners: Councillor Tanya Milligan, Executive Manager Governance and Policy – Jason Bradshaw
Community Plan Link - Lockyer Community: Working together for an inclusive, safe and healthy community.

Council Dev.	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
1	Develop a Council position in relation to constitutional recognition of local government and continue to follow the national direction.	Council briefing /position paper prepared based on information provided through ALGA and LGAQ. Provide submissions as required to the ALGA and LGAQ.	Ongoing – to 2013/14 Dependant on national agenda and timing for referendum.	Mayor and Cr Milligan. CEO and EM Governance & Policy	Reply to submissions and resolutions passed by Council in support of ALGA and LGAQ advices as agreed.	ALGA produced a discussion paper in Nov. 12. Council considered in Jan/Feb 13 meeting and confirmed support. Also agreed additional funding to LGAQ of \$12K. Will be discussed at ALGA. Referendum announced for September 2013.
2	Develop and Utilise communication channels to educate and inform the community on what Council does?	Revised communication strategy Media Policy / Social Media Policy / Internet site / Intranet New Residents Kit Council collateral on our	December 2012 Ongoing	Corporate Communications Cr Milligan and EM Governance & Policy.	Adoption of strategy and policy Improved Communication and recognition across the region	Corp Comms have updated communication strategy and Council updated at January workshop. Policies adopted by Council Feb 13. Cr Milligan to be engaged in new residents

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Council Dev.	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		services				kit proposals.
3	Develop the Youth Policy and Youth Council focus as a priority?	Youth Policy and Charter Agreed Youth programs and activities	June 2013 Ongoing	Community Development Cr Milligan	Active Youth Council Programs delivered with Improved engagement	While no policy yet, youth council presented to Feb 13 meeting and updated activity of Youth Council.
4	Develop a model for effective community engagement	Finalise a framework/plan for annual engagement throughout the region Continue to develop the Community Reference Group	June 2014 Ongoing	Community Development Cr Milligan Corporate Communication (assist)	Community networks developed. Active Community Reference Group	Draft community engagement framework being finalised. Yet to be workshopped with Council – Corrin has been driving. Cr Milligan has been provided with a draft.
5	Determine Council's long term Community Development responsibilities and priorities and embed within the Councils' core services.	Develop a strategy and model for community development for the region. Define roles and responsibilities for current and future community demands.	June 2014	Community Development Cr Milligan	Strategy developed. Roles and responsibilities defined and resourced. Priorities listed and agreed	Draft report on hold while structure reviewed. 2013 disaster event will now influence and to be reviewed by ELT/Council.

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Council Dev.	Our Strategy	Our Deliverables	Completion Date	Responsibility	Measures	Update
	This Portfolio will...	What will be delivering in the next 12 months to help us get there?	When will the activity be finalised?	Which team is the lead responsible for achieving this?	What milestones do you want to achieve at this stage?	16/05/2013
		Establish longer term priorities and services to be delivered across the region.				
6	Refine the Community Grant Policy and Process	New Policy and Process to open, accountable and equitable distribution of funds to all community groups – whole of council approach.	March 2013 Ongoing	Community Development Cr Milligan	New Policy and Process.	Procedure has been redeveloped to streamline and improve accountability. Presented to ELT and Council Workshop. Policy to be updated. Procedure to be finalised by June 30.
7	Develop a Multicultural policy and define Council's focus and role for the community.	New policy and work charter. Defined roles and responsibilities for community needs	June 2013	Community Development Cr Milligan	New policy supports work practices	Cultural Diversity Policy adopted at Council Meeting 12/9/2012. Not aware of draft/workshop presentation will be made to Council to engage and update.



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

8.5 Constitutional Reform (Referendum)

Date: 16 May 2013
Author: Jason Bradshaw, Executive Manager Governance & Policy
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

This report provides a further update to Council on the progress of the constitutional recognition of local government and the federal government's announcement for a referendum in September 2013.

Officer's Recommendation:

THAT Council receive the update and continue to support the Australian Local Government Association and Local Government Association Queensland position in respect of constitutional recognition.

RESOLUTION:

THAT Council receive the update and continue to support the Australian Local Government Association and Local Government Association Queensland position in respect of constitutional recognition.

Moved By: Cr Pingel **Seconded By:** Cr McDonald
Resolution Number: 2991

CARRIED
7/0

Report

1. Introduction

The Federal Government has announced its support for a referendum to change the Constitution to protect its ability to fund vital community services and infrastructure through programs like Roads to Recovery and the Regional and Local Community Infrastructure Program for local government. We hope that the Government will have the necessary multi-party support to hold the referendum at the time of the Federal Election on 14 September. This is an opportunity to shore up funding for our communities and should be welcomed by towns and cities across the country.

The proposed change is a simple, pragmatic change to one section of the Constitution – Section 96. The change will confirm the power of the Federal Government to fund local government. It won't change the status of local government, or its powers, or its relationship with the state government. It will, however, remove the legal uncertainty about the Federal Government's ability to fund local communities directly through their councils. This uncertainty

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was created by two recent High Court cases – the *Pape Case* and the *Williams Case* – which cast doubt on the Commonwealth's funding powers.

2. Background

Two recent High Court decisions - the *Pape Case* in 2009 and the *Williams Case* in 2012 - challenged the Commonwealth's ability to fund activities which it believes are in the national interest and rejected the Commonwealth's position that it has very broad spending powers across many areas. This has important ramifications for local government programs like the Roads to Recovery program, which may now be vulnerable to further challenge in the High Court. If challenged, the Roads to Recovery program is likely to be found to be unconstitutional, and this could potentially have devastating consequences for the sustainability of councils and communities across the nation.

Passing the referendum to allow the Commonwealth Government to provide funds directly to local councils for their communities will remove the legal uncertainty about the Roads to Recovery program and ensure that this program and other programs where the Commonwealth provides funding directly to local government will be able to continue. It will enshrine in the Constitution the ability of the Commonwealth Government to provide funding directly to communities where it believes this is in the national interest, and formalise programs such as Roads to Recovery, which have been directly funded for over a decade.

The Government has agreed that financial recognition is the most appropriate form of recognition and the one most likely to receive bipartisan and community support.

3. Report

The Prime Minister, the Hon Julia Gillard MP, announced the Government's intention to proceed with a referendum on the financial recognition of local government in the Australian Constitution in conjunction with the September 14 Federal Election. The Prime Minister's announcement fulfils the promise made in the 2010 agreement between the Gillard Government, the Greens and independents on forming government, to hold a referendum on the recognition of local government by the end of 2013.

This is an important decision for communities to ensure that they continue to receive the services and infrastructure they need. It will ensure greater funding security for the 150 services that local government delivers to its communities.

ALGA has advocated tirelessly on behalf of local government to progress the recognition of local government. The establishment of the Expert Panel in 2011 and the Federal Parliamentary Joint Select Committee in 2012 were identified by ALGA many years ago as necessary mechanisms to gain bipartisan support and to identify the best way to proceed on constitutional recognition. Both the Expert Panel and the Joint Select Committee recommended that a referendum should be held in 2013, and the Government has accepted their advice and conclusions.

Behind the scenes, ALGA and local government state and territory associations have laid the groundwork for the campaign, to be ready as soon as the referendum was announced. This has included a comprehensive campaign structure at national and state level which will be rolled out nationally.



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

Over the coming weeks information to support councils in their individual campaigns at the local level will be collated and distributed. In the meantime the Fact Sheets distributed to councils in 2010, including a brochure which can be adapted by councils to reinforce the importance of continued funding to provide vital services to their communities, and the *Case for Change* distributed in 2012, are documents which can be used immediately to raise awareness in the community and in local media. These documents are also available on ALGA's website.

From the key messages available, the following points can be raised when speaking about the referendum:

- *This referendum is important for our communities to ensure that they can continue to receive the level of services and infrastructure they need.*
- *The Roads to Recovery program has been extremely important for our community (give example of a road/s funded by the program and the amount of funding received for this project through R2R).*
- *Community infrastructure programs directly funded by the Commonwealth have enabled our communities to benefit from (give examples of upgrades to pools, libraries, sporting complexes etc. in your community and the value of these facilities).*
- *Bipartisan support has been shown in the past to be essential for the success of referendums, and council urges (give the names of your local member/members) to support this referendum.*

This referendum is about communities - it will not change the relationships between councils and state governments. It will simply formalise Commonwealth funding direct to communities which has been occurring for decades, but which has always been open to legal challenge. This referendum will put an end to this legal uncertainty.

To run an effective campaign requires adequate funding and the most important thing that all councils can do straight away is to provide the funding sought by their state association.

The change to the Constitution would formalise what has already been happening for more than ten years. Over the past decade, billions of taxpayers dollars have been invested in tens of thousands of local projects including roads, footpaths and bridges, community halls, ovals, childcare centres and swimming pools.

To those who suggest there will be unforeseen consequences from such a change, I ask them to consider that there have not been any consequences over the past ten years during which Governments have provided direct funding to councils.

If the referendum is passed, councils will remain the responsibility of the State Governments. The proposed change to the Constitution makes this quite clear. The States will still be able to amalgamate councils, de-amalgamate councils, change council boundaries and dismiss councils in limited circumstances.

This referendum would be different from previous referendums on local government. It's not about the status of local government. It's about fixing a problem and removing uncertainty

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about the funding of vital local community services and infrastructure. Local communities deserve that support and this is what the referendum is all about.

Direct federal funding is important because the Federal Government collects more than 80 per cent of all tax revenue in Australia. This was not the case when the Constitution was written. We need a relatively small change to the Constitution to take account of today's circumstances. The local services and infrastructure we are talking about cannot be funded by the State Governments because they don't have the revenue. That is why the Federal Government had to introduce direct funding of councils to begin with.

For the referendum to have the best chance of success, it must be supported by the Federal Government, the Federal Opposition, the Greens and the Independents. This is a significant referendum and should be above political differences.

4. Policy and Legal Implications

While there is no direct policy on this matter, Council has continued to support the recognition of local government in the constitution and has been supporting the campaigns of the State and National Local Government Associations.

5. Financial and Resource Implications

There has been ongoing financial support provided to the campaigns of the State and National Local Government Associations and this has been funded through annual subscriptions and special levies and will continue to be supported in the 2013 budget.

6. Delegations/Authorisations

No delegations or authorisations are required in addition to those currently in place and the matters will be discussed in detail at the ALGA conference next month, where the Council will be represented and hold voting rights for any relevant issues that arise in relation to this topic.

7. Communication

Council will continue to provide communication to the community and messaging from the ALGA and LGAQ campaigns and promote through our existing communication channels. A copy of the existing brochure for constitutional recognition is attached.

8. Conclusion

That the update report be received and that the Council continue its support for the constitutional recognition of local government.



LOCAL GOVERNMENT DELIVERING VITAL COMMUNITY SERVICES

AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION



LOCAL GOVERNMENT DELIVERS VITAL COMMUNITY SERVICES

FACTS AND FIGURES

- Local government owns and manages more than 80 per cent of the nation's road network by length – almost every trip begins and ends on a local government road.
- Local government employs around 178,000 people, or almost 10 per cent of the public sector nationwide. Council employees are drawn from around 400 professions including engineers, town planners, aged care workers, rangers, building surveyors, librarians, youth workers, social workers, waste collectors, and many more, all working for their local community.
- Only 3 per cent of Australia's total taxation revenue is raised by local government. Of the estimated 260 taxes nationally, local government has just one tax – the rates levied on property.
- Local government is diverse. For example, Murchison Shire in West Australia has a population of 110. Brisbane City Council has a population of 1,027,847. Peppermint Grove Council in Perth covers an area of 2 square kilometres, compared with the East Pilbara Shire in West Australia which covers 371,696 kilometres.
- Local government owns and manages around \$212 billion worth of physical assets including roads, bridges, footpaths, museums, libraries, community halls, swimming pools, sports fields, golf courses, camping grounds and caravan parks.
- Local government's 5,200 councillors are elected by local communities to provide the best mix of services for their needs.
- Local government's only tax, property tax, equates to between 1.3 and 1.9 per cent of household income, or an average of \$1645 per household per annum.
- Over the last decade local government has consistently raised more than 80 per cent of its total revenue from its own sources.
- Councils spend around \$25 billion, or 6 per cent of total public sector expenditure each year.
- An independent report by PricewaterhouseCoopers in 2006 estimated the impact of under-funding of local government was a \$14.5 billion backlog in repairing ageing infrastructure such as roads, swimming pools, libraries and town halls.

Local Government
Association of NSW



All quoting and illustrations in this document are accurate but for reasons of privacy names of council staff have been omitted. Images throughout this brochure were kindly provided by various local councils.

EVERY ONE OF US MAKES USE OF A LOCAL GOVERNMENT PROGRAM, SERVICE OR FACILITY.

Local government maintains our way of life. From coast to coast, in the bush and in the cities, all over Australia, we drive on council-built roads or ride our bicycles on council paths to work or school.

In summer, we walk in the shade of council-planted trees and cool off in council swimming pools, where the kids learn to swim and toddlers laugh in the paddling pools. In winter, kids play sport on council playing fields.

Local government libraries give us free access to the internet, CDs and DVDs, to books, magazines and newspapers. Our kids get help with their homework there and the younger ones get story time. The local library is an important community meeting place.

For those that are house-bound, many councils deliver books, videos, CDs and DVDs and for the ill, aged or disabled they deliver meals on wheels and provide a range of community services.

Local government has been looking after the needs of Australian people since 1840, when it first began providing roads, bridges, and public buildings. Today, it still provides these services as well as many more. Local government provides community infrastructure facilities, such as libraries, health centres, neighbourhood centres, swimming pools, recreational parks, sports facilities, as well as critical physical infrastructure such as roads, bridges, stormwater drains, footpaths and waste collection. It also provides

community services, including aged care, welfare, health services and children's services. Some councils deliver gas and electricity, and in some states provide bus, water and sewerage services.

They do all this, using only 6 per cent of total public sector funds, raised through fees and charges and the only tax local government has: property rates. Local government is the lowest-taxing level of government in Australia.

Unlike state and federal taxes, the community can clearly see where its rates are going - on the facilities and services that we use every day of the year.

Many of us take local government and all the vital services it gives us for granted. Yet, the safety of roads and stormwater drains, access to parks and sports facilities, maintenance of footpaths and cycle paths, and regular collection of waste and recycling are key priorities in the community. Without adequately funded local government, these services could stop.

That is why certainty of funding and incorporating local government into the Australian Constitution is so important. Constitutional recognition will ensure the continued stability of local communities across Australia.

Inside this brochure you will find examples of the people who are working for your local community, providing essential services to Australians every day, every month, every year.

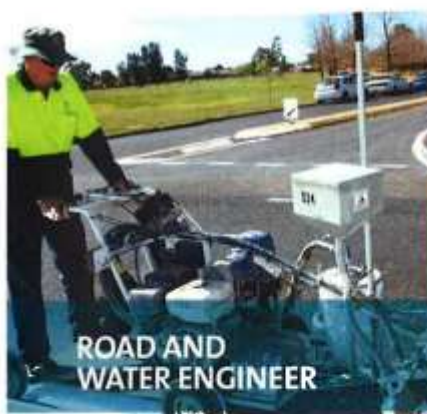
LOCAL GOVERNMENT: DELIVERING VITAL COMMUNITY SERVICES

In many communities, local government is one of the largest employers and purchasers of local goods and services, significantly underpinning the local - and regional - economy.

Of the 545 local government bodies nationally, 152 are in New South Wales, 141 in Western Australia, 79 in Victoria, 74 in South Australia, 73 in Queensland, 29 in Tasmania and 16 in the Northern Territory. Each council is different because it responds to the unique needs of its community, but every council shares a common goal - to achieve the best possible outcomes for its community.

There are a few exceptions. In the Australian Capital Territory, the ACT government undertakes the responsibilities of both state government and local government as well as delivering municipal services. In certain remote areas, municipal services are provided by Indigenous community organisations or by state governments. However, the vast majority of Australians have their neighbourhoods shaped and services delivered by their local council.

LOCAL GOVERNMENT DELIVERING VITAL COMMUNITY SERVICES



**ROAD AND
WATER ENGINEER**

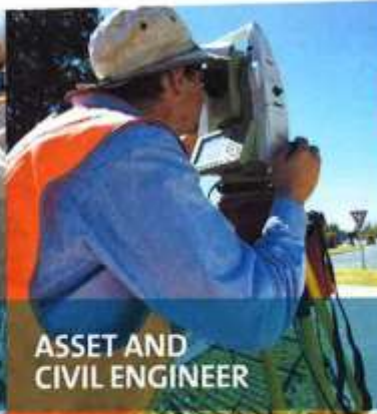
John is responsible for council's most valuable infrastructure.

Ranging from constructing bridges, building roads, and overseeing water, wastewater and stormwater systems, John's job is one of the most visible for the council.

He is "hands on" for a large number of major infrastructure decisions for the council, as they come through his area for either direct project management or for advice.

A constant problem-solver, John ensures essential water and wastewater services are maintained, roads are kept open, and provides comments on a development application for a new subdivision.

"Seeing a project from conception and design through to completion is thrilling. I help people quite literally travel from one side of the region to the other."



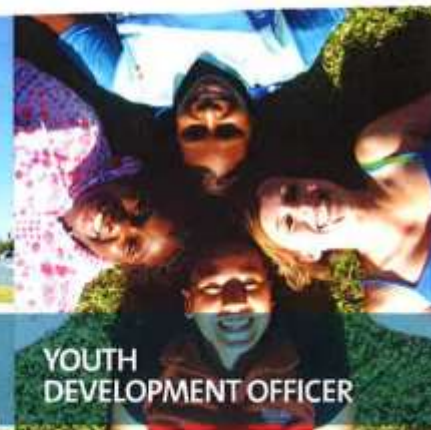
**ASSET AND
CIVIL ENGINEER**

Responsible for traffic lights, speed reduction initiatives and the new bus shelter rollout, Lee ensures the local traffic system is working smoothly and safely.

After finishing his studies, Lee knew he wanted to use his skills in the local community.

Lee and his family came to Australia as refugees from Vietnam, and as well as being an engineer, he helps the Asian community with any business problems they are having, many of which are due to language barriers.

"Council gave me an opportunity to work with the community I am passionate about – to know I was helping them and contributing to the area I grew up in was really satisfying. Working for local government offers choice and diversity while making a real contribution to communities."



**YOUTH
DEVELOPMENT OFFICER**

Establishing youth services in a remote and disadvantaged area has made a huge difference to the young people in this local community.

Geoff has put an extraordinary amount of effort into helping the marginalised and disadvantaged youth in his community become more involved and engaged with the community.

He has built the youth development team from one worker to 10 people, and developed a range of services that respond to local youth needs.

He has encouraged young Indigenous people to embrace their Aboriginal culture and helped them to make positive changes.

"Young people who were completely disengaged, who would not have looked a council worker in the eye, now sit around the table with the General Manager and make a difference in their community – how rewarding is that?"



**SENIOR
WEEDS OFFICER**

Bob has worked in weed management for 10 years and as a result of his work, there has been monumental progress in the management of noxious weeds in the far west of NSW.

He plays an important role on several government committees and has established one or two groups himself, where he could see urgent action was needed, such as the NSW Prickle Bush Working Group.

He has been highly successful in getting funding for noxious weed management.

He discovered, and helped control, the largest infestations of Parkinsonia and Mesquite ever found in NSW. He was presented with an award for his outstanding contribution to weed management in NSW.

"Noxious weeds do enormous damage to our country, our agriculture and our water systems – control and management is urgent and I will continue to talk to everyone I can about it."



SOCIAL WORKER

Rachael is supervising a program which helps older people stay in their homes as long as possible.

The program matches a volunteer to each client. The volunteer regularly visits the client and provides low-level care and companionship.

Rachael needs to negotiate with many departments and work within many programs to assist the number of older people who require help.

"I love working with the community. My work makes a definite impact on the local community and it has been fantastic."



PLANNING OFFICER

The job of the planning officer is to provide information to the public on residential home planning, natural resources and the social and environmental impact of building in the community.

Kate looks after the management of residential dwellings, parkland trees, streetscapes and applications for any changes.

An important part of her job is to make sure that the council is providing the best place to live and listening to the views of residents about their neighbourhoods.

"It's definitely rewarding knowing that I'm contributing to the future desired character of the area. For me to play a small part in that, as well as maintaining the streetscape and neighbourhood amenity – to make the big decisions about how to shape the community – is so rewarding."

**LIBRARIAN**

Louise loves her job as librarian at the council-run library.

Libraries are for the whole community – from babies attending story time to older housebound residents who can have books delivered to their homes.

They cater for all the main language groups in the community and assist new migrants to learn English.

Libraries are an important community hub and meeting place.

They foster literacy and the joy of reading.

They are the gateway to the world of the Internet for those who don't have access from home – providing free access to the great range of information now only available online.

"Libraries have the capacity to change and enrich people's lives in many ways and that is why I enjoy working there."

**COMMUNITY
TRANSPORT VOLUNTEER**

For many provincial towns, a trip to a medical specialist or hospital can be several hours' drive. In many areas there is no public transport available and local residents, particularly the elderly, rely on community transport as the only way to get the medical services they need.

Community transport is generally provided by a group of dedicated volunteers, with the support of councils, local businesses and non-profit organisations such as the Lions Club and Rotary.

Community transport provides a door-to-door service to take residents to appointments and back. In many cases, there is no way an elderly person would be able to make the journey without this service, to receive vital medical services.

There is also a need for community transport in metropolitan centres, where public transport is not an option for the sick and elderly after surgery, and a relative or friend is not available.

"People have been good to me so it's my turn to put back."

**RECYCLING
INFORMATION OFFICER**

Looking after the environment, reducing landfill, recycling and water conservation are things we all realise are important for the future.

Clare is passionate about recycling and believes the way to change the behaviour of adults is to educate their kids. She travels to schools and home education groups to deliver her message on the importance of recycling.

The enormous amounts of rubbish that find their way to the rubbish dump can be reduced by separating the recyclables from the waste. The local tip has already had a major reduction in the tonnage of landfill through recycling and is now called a 'recycling plant' rather than a 'rubbish dump'.

Clare explains recycling and sustainability for the future to school groups in a simple to understand and effective way, and believes that education is the key to continued improvement.

"If you educate the kids, they in turn educate the parents. The kids are great ambassadors for recycling."

**NATIONAL VOICE
LOCAL CHOICE**



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

8.1 Council Acceptable Requests Guidelines

Date: 15 May 2013
Author: Corrin Bischoff, Special Projects Coordinator
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: QA8

Summary:

Lockyer Valley Regional Council is required to adopt by resolution the Councillor Acceptable Requests Guidelines. The Guidelines outline Councillors and officers roles with regard to Councillors seeking information and advice.

Report

1. Introduction

In December 2012, The Local Government Act 2009 was amended requiring Queensland Council's to adopt by resolution the Councillor Acceptable Requests Guidelines providing Councillors and officers with a clear understanding of their roles and responsibilities with regard to Councillors seeking information and being provided with advice.

2. Background

The new State Government undertook an extensive review of the Local Government Act 2009 and its regulations in 2012. A range of amendments to the Local Government Act 2009 commenced on 22 November 2012 with the introduction of the Local Government and Other Legislation Amendment Act 2012 .

Previously the Councillor Access to Information and Communication with Staff Guidelines were approved by the Chief Executive Officer in line with the legislation. Under the revised Local Government Act 2009, approval of the Guidelines is required to be adopted via resolution of Council.

3. Report

Section 13(3) of the Local Government Act 2009 provides that the Chief Executive Officer has, the following responsibility to comply with requests from councillors under section 170A:

- (i) for advice to assist the councillor carry out his or her role as a councillor; or
- (ii) for information, that the local government has access to, relating to the local government.

The Councillor Acceptable Request Guidelines provide a list of Council officers which are able to provide advice to Councillors and provide information to Councillors if requested. The

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guidelines also outline the process to be followed for Councillors to seek advice and information from the nominated officers.

4. Policy and Legal Implications

With the adoption of the Councillor Acceptable Requests Guidelines, Lockyer Valley Regional Council is complying with its statutory obligations under the Local Government Act 2009.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing budget allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer and Executive Manager Governance & Policy will manage the requirements of these guidelines in line with existing delegations.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels. Councillors are to ensure they are familiar with the guidelines and adhere to the requirements outlined. Officers will be informed of the requirements as set out in the guidelines.

8. Conclusion

The guidelines will be published on the Lockyer Valley Regional Council Procedure & Guideline Register and published on the Council website.

Officer's Recommendation:

THAT Council adopt the Councillor Acceptable Requests Guidelines outlined in this report as required under the Local Government Act 2009.

RESOLUTION:

THAT Council adopt the Councillor Acceptable Requests Guidelines outlined in this report as required under the Local Government Act 2009.

Moved By: Cr Friend

Seconded By: Cr Pingel

Resolution Number: 2992

CARRIED

7/0



Councillor Acceptable Requests Guidelines

May 2013

Introduction

These guidelines have been developed for adoption by Council to provide councillors and officers with a clear understanding of their roles and responsibilities with regard to seeking information and provision of advice within the principles and provisions of the Local Government Act 2009.

Legislation

Section 13(3) of the Local Government Act 2009 provides that the chief executive officer has, the following responsibility to comply with requests from councillors under section 170A:

- (i) for advice to assist the councillor carry out his or her role as a councillor; or
- (ii) for information, that the local government has access to, relating to the local government.

Part A Requirements - Advice to Assist a Councillor Carry Out His or Her Role as a Councillor

In order to carry out their role, councillors are able to seek advice from Council officers.

A councillor cannot seek information:

- (a) that is a record of the regional conduct review panel
- (b) if disclosure of the information to the council would be contrary to an order of the court or tribunal; or
- (c) that would be privileged from production in a legal proceeding on the ground of legal professional privilege.

A councillor need not make a request for information if they are able to obtain the information from publically available sources.

Councillors may request advice to assist them to carry out their roles, from the following employees:

POSITION	AREA OF RESPONSIBILITY
Chief Executive Officer	All
Executive Assistant	Executive Office
Executive Assistants	Office of Mayor and councillors
Executive Liaison Advisor	Office of Mayor and councillors
Executive Manager	Corporate Governance; Corporate Planning;

POSITION	AREA OF RESPONSIBILITY
Governance & Performance	Corporate Policy Development; Council Meetings Support; Internal Audit; Risk Management; Corporate Communications; Legal Services; Elected Members Support; Executive Support; Disaster Management; Organisational Performance; Business Unit Reviews; Records Management
Council Business Support Officer	Council Meetings
Manager Corporate Communications	Media and communications
Manager Disaster Management	Disaster Management and Emergency Response operations
Executive Manager Organisational Development & Engagement	Organisational Reform; Change Management; Workforce Planning; Organisational Development; Workforce Culture; Human Resources Services; Learning & Development; WH&S / Rehabilitation; Employee Relations; Business Unit – Staging Post Café; Recovery and Resilience; Community Engagement & Development Youth & Multicultural
Executive Manager Planning & Development	Strategic Planning; Corporate Strategy; Regional Collaboration; Regional Development & Tourism; Inter-Governmental Relations; Events Coordination; Economic Development; Business Support; Master Regional Planning; Property Management; Development Engineering & Assessment; Building Certification; Plumbing Certification & Design; Regulatory Plumbing & Building; Land Use Compliance; Environmental Planning & Policy
Executive Manager Corporate & Community Services	Financial Services; Financial Planning; Financial Sustainability; Customer Service / QGAP; Procurement & Contract Management; Information, Communication & Technology; GIS; Corporate Software; Facilities Management / Maintenance; Environmental Health; Local Laws Regulation; Natural Resource Management; Pest Management; Animal Control; Libraries, Art and Culture; Childcare Services; Waste Management

POSITION	AREA OF RESPONSIBILITY
Executive Manager, Infrastructure Works & Services	Strategic Asset Management; Roads, Transport & Traffic; Stormwater & Flood Mitigation; Parks & Open Spaces Fleet, Plant & Depots; Works Planning & Programming; Emergency Response; Technical Design & Survey; Capital Works Recoverable Works Restoration Works

Councillors' request for advice to assist them to carry out their roles must be made in accordance with the following:

- Councillors' request for advice must be in writing (e.g. email, letter, memo or facsimile) unless the officer receiving the request agrees to accept the request orally.
- Councillors' requests for advice must not take the form of an attempt to direct or pressure an officer to prepare a response in a certain manner
- Councillors' must forward a copy of all requests for advice under these guidelines to the chief executive officer.
- Councillors' must inform the chief executive officer if they believe an officer has not appropriately responded to a request.

Part B Requirements – Access to Information

The following Council officers are to deal with councillors' requests for provision of information:

POSITION	AREA OF RESPONSIBILITY
Chief Executive Officer	All
Executive Assistant	Executive Office
Executive Assistants	Office of Mayor and councillors
Executive Liaison Advisor	Office of Mayor and councillors
Executive Manager Governance and Performance	Corporate Governance; Corporate Planning; Corporate Policy Development; Council Meetings Support; Internal Audit; Risk Management; Corporate Communications; Legal Services; Elected Members Support; Executive Support; Disaster Management; Organisational Performance; Business Unit Reviews; Records Management
Council Business Support Officer	Council Meetings
Manager Corporate Communications	Media and communications
Manager Disaster Management	Disaster Management and Emergency Response

POSITION	AREA OF RESPONSIBILITY
	operations
Executive Manager Organisational Development & Engagement	Organisational Reform; Change Management; Workforce Planning; Organisational Development; Workforce Culture; Human Resources Services; Learning & Development; WH&S / Rehabilitation; Employee Relations; Business Unit – Staging Post Café; Recovery and Resilience; Community Engagement & Development Youth & Multicultural
Executive Manager Planning & Development	Strategic Planning; Corporate Strategy; Regional Collaboration; Regional Development & Tourism; Inter-Governmental Relations; Events Coordination; Economic Development; Business Support; Master Regional Planning; Property Management; Development Engineering & Assessment; Building Certification; Plumbing Certification & Design; Regulatory Plumbing & Building; Land Use Compliance; Environmental Planning & Policy
Executive Manager Corporate & Community Services	Financial Services; Financial Planning; Financial Sustainability; Customer Service / QGAP; Procurement & Contract Management; Information, Communication & Technology; GIS; Corporate Software; Facilities Management / Maintenance; Environmental Health; Local Laws Regulation; Natural Resource Management; Pest Management; Animal Control; Libraries, Art and Culture; Childcare Services; Waste Management
Executive Manager Infrastructure Works & Services	Strategic Asset Management; Roads, Transport & Traffic; Stormwater & Flood Mitigation; Parks & Open Spaces Fleet, Plant & Depots; Works Planning & Programming; Emergency Response; Technical Design & Survey; Capital Works Recoverable Works Restoration Works

Councillors may request information in accordance with the following:

- A *Councillor Access to Information* request form is to be completed and given to the appropriate officer identified in the above table. A copy of the request must also be forwarded to the office of the chief executive officer.
- In completing the request form, the councillor will indicate the information required and the reason for seeking access.

- Where a councillor is unsure as to what information to request, he or she should contact the appropriate officer for assistance.
- Upon receipt of the request, the appropriate officer must determine if the councillor has a right to access the information (as per section 170A (3) of the Local Government Act 2009).

If it is appropriate to provide access, the appropriate officer must:

- Record the information to which access is available on the *Councillor Access to Information* request form
- Ensure that the requesting Councillor is provided with access to all relevant information
- Explain any issues in the information which relate to confidentiality or other sensitive matters
- If appropriate, provide any other information necessary to place the information being accessed in context

If it is not appropriate to provide access, the officer must advise the councillor as to the reasons for this decision and record these reasons on the *Councillor Access to Information* request form. Completed *Councillor Access to Information* request forms must be forwarded to XXXXX for filing.

In accessing the information, councillors are reminded of their obligations under section 171 of the Local Government Act 2009 and Council's Confidentiality Procedure adopted under section 171(3). Refer to the Appendix for further details.

Appendix

Legislation: Part A Requirements - Advice to Assist a Councillor Carry Out His or Her Role as a Councillor

Section 13(3) of the Local Government Act 2009 provides that the chief executive officer has, inter alia, the following responsibilities:-

- (f) complying with requests from councillors under section 170A -
 - (i) for advice to assist the councillor carry out his or her role as a councillor; or
 - (ii) for information, that the local government has access to, relating to the local government.

Further, section 170A of the Local Government Act 2009 states:

- (1) A councillor may ask a local government employee provide advice to assist the councillor carry out his or her responsibilities under this Act.
- (2) A councillor may, subject to any limits prescribed under a regulation, ask the chief executive officer to provide information, that the local government has access to, relating to the local government.

Example of a limit prescribed under a regulation—

A regulation may prescribe the maximum cost to a local government of providing information to a councillor.

- (3) Subsection (2) does not apply to information—
 - a) that is a record of the regional conduct review panel or the tribunal; or
 - b) if disclosure of the information to the councillor would be contrary to an order of a court or tribunal; or
 - c) that would be privileged from production in a legal proceeding on the ground of legal professional privilege.
- (4) A request of a councillor under subsection (1) or (2) is of non effect if the request does not comply with the acceptable requests guidelines.
- (5) Subsection (4) does not apply to—
 - a) the mayor; or
 - b) the chairperson of a committee of the council if the request relates to the role of the chairperson.
- (6) The acceptable requests guidelines are guidelines, adopted by resolution of the local government, about—

- a) the way in which a councillor may ask a local government employee for advice to help the councillor carry out his or her responsibilities under this Act; and
 - b) reasonable limits on requests that a councillor may make.
- (7) In this section a local government employee includes a person prescribed under a regulation.
- (8) The chief executive officer must make all reasonable endeavours to comply with a request under subsection (2).

Maximum penalty for subsection (8)—10 penalty units.

Legislation: Part B Requirements – Access to Information

Section 171 provides that a

- (1) A person who is, or has been, a councillor must not use information that was acquired as a councillor to—
 - a) gain, directly or indirectly, a financial advantage for the person or someone else; or
 - b) cause detriment to the local government.

Maximum penalty—100 penalty units or 2 years imprisonment.

- (2) Subsection (1) does not apply to information that is lawfully available to the public.
- (3) A councillor must not release information that the councillor knows, or should reasonably know, is information that is confidential to the local government.

171A Prohibited conduct by councillor in possession of inside information

- (1) This section applies to a person (the *insider*) who is, or has been, a councillor if the insider—
 - a) acquired inside information as a councillor; and
 - b) knows, or ought reasonably to know, that the inside information is not generally available to the public.
- (2) The insider must not cause the purchase or sale of an asset if knowledge of the inside information would be likely to influence a reasonable person in deciding whether or not to buy or sell the asset.

Maximum penalty—1000 penalty units or 2 years imprisonment.

- (3) The insider must not cause the inside information to be provided to another person the insider knows, or ought reasonably to know, may use the information in deciding whether or not to buy or sell an asset.

Maximum penalty—1000 penalty units or 2 years imprisonment.

(4) In this section—

cause, in relation to an action, includes the following—

- (a) carry out the action;
- (b) instigate the action;
- (c) direct, or otherwise influence, another person to carry out or instigate the action.

corporate entity means a corporation that is owned by the local government.

inside information, in relation to a local government, means information about any of the following—

- (a) the operations or finances of the local government (including any business activity of the local government) or any of its corporate entities;
- (b) a proposed policy of the local government (including proposed changes to an existing policy);
- (c) a contract entered into, or proposed to be entered into, by the local government or any of its corporate entities;
- (d) a tender process being conducted by or for the local government or any of its corporate entities;
- (e) a decision, or proposed decision, of the local government or any of its committees;
- (f) the exercise of a power, under a Local Government Act, by the local government, a councillor or a local government employee;
- (g) the exercise of a power, under an Act, by the State, a Minister, a statutory body or an employee of the State or statutory body, that affects the local government, any of its corporate entities or land or infrastructure within the local government's area;
- (h) any legal or financial advice created for the local government, any of its committees or any of its corporate entities.

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8.7 National Crime Prevention Fund Projects

Date: 16 May 2013
Author: Corrin Bischoff, Special Projects Coordinator
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

The National Crime Prevention Fund provides Council with an opportunity to apply for funding to deliver a Creative Public Space project and to install security infrastructure to address societal disconnectedness of young people at risk of engaging in crime in the Lockyer Valley Regional Council area.

Officer's Recommendation:

That Council endorse the submission of a funding application under the National Crime Prevention Fund for; Project 1: Creative Public Spaces and Project 2: Public Lighting and CCTV as well as an investigation of a joint management, training and monitoring service CCTV project with Ipswich City Council.

RESOLUTION:

THAT Council endorse the submission of a funding application under the National Crime Prevention Fund for; Project 1: Creative Public Spaces and Project 2: Public Lighting and CCTV as well as an investigation of a joint management, training and monitoring service CCTV project with Ipswich City Council.

Report

1. Introduction

The National Crime Prevention Fund is a federal funding program that provides Council with an opportunity to apply for funding to deliver a program to address societal disconnectedness of young people at risk of engaging in crime through diversionary and educational activities as well as install security related infrastructure in known crime hotspots.

2. Background

Lockyer Valley Regional Council has an existing CCTV network in Gatton and has programmed a CCTV roll out in Laidley. Council has also recently received funding under the Queensland GraffitiSTOP program to address graffiti related issues in the region. The National Crime Prevention Fund provides an opportunity for Council to develop and deliver projects to support these existing programs and infrastructure.



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These programs and infrastructure support the Corporate Plan 2012-2017 through the *Lockyer Community – working together for an inclusive, safe and healthy community* theme by addressing the provision of public safety and youth services.

3. Report

Funding is available under the National Crime Prevention Fund to support initiatives in high crime areas which address social disconnection of at-risk youth. There are two funding categories that relate to Local Government:

- Funding is available to address societal disconnectedness of young people at risk of engaging in crime through diversionary and educational activities. Funding up to \$300 000
- Local governments may seek funding for security related infrastructure e.g. CCTV, lighting or other CPTED initiatives. Funding up to \$500 000.

Information about the grant was circulated to the relevant officers and reported at the Executive Leadership Team meeting. A number of projects were proposed and a group of officers met Monday 13 May to discuss, prioritise and submit a recommendation to the Executive Leadership Team for consideration and support.

Project 1: Creative Public Spaces ~\$100 000 (to be further analysed and costed)

This project is the use of community education and youth inspired and designed public art to reduce graffiti. This will involve the creation of spaces for youth art and accompanying education programs and creative structures.

Project 2: Public Lighting and CCTV ~\$150 000 (to be further analysed and costed)

This project is the identification and installation of lighting and fixed CCTV in key crime hotspots across the local government area.

Possible locations include:

- Lake Apex Skate Park
- Kensington Grove Skate Park
- Helidon Skate Park
- Gatton CBD
- Hickey Street Footpath lighting

The locations will be verified by police crime statistics and complaints made to council about damage and graffiti. A full assessment of this information will inform the highest priorities locations for security infrastructure.

Further information to support these projects will be developed as further project scoping is completed.

Regional Round Table Program – CCTV Proposal

Ipswich City Council via the Regional Round Table Program has approached Council with a proposal to provide a management, training and monitoring service to regional Councils. Ipswich City Council is keen to investigate joint funding opportunities under the National Crime

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Prevention Fund with Lockyer Valley Regional Council, Somerset Regional Council and Scenic Rim Regional Council.

Further investigation of this proposal is being undertaken.

4. Policy and Legal Implications

All policy and legal implications raised to date have been considered and complied with in regard to this matter.

5. Financial and Resource Implications

The funding program does not require a cash contribution from Council however, if the grant application is successful Council will be required to contribute via contributions in managing the education program and the installation future maintenance of the infrastructure purchased. This amount will be quantified as the project is fully scoped.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer and relevant Group or Executive Managers will manage issues arising with these projects in line with existing delegations.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

The matters arising from this report that require further communication will be addressed through existing communication channels.



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8.8 SES Executive Member Annual Allowances 2012-2013

Date: 06 May 2013
Author: David Mazzaferri, Manager Disaster Management/Local Disaster Coordinator
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

SES Executive Members have been paid a SES annual allowance by Council including 2010/2011 and 2011/2012 financial years.

Report

1. Introduction

SES Executive Members have been paid a SES annual allowance by Council in past financial years. The allowance has been paid annually in arrears to SES Executive Members in accordance with time served in the applicable position.

2. Report

Background

At Ordinary Council Meeting held on 8 June 2011, Council Resolution Number 2130 That Council adopt the following SES annual allowance for the 2010/2011 and 2011/2012 financial years:

- Local Controller Allowance \$1500.00
- Deputy Controller Allowance \$500.00
- Gatton Group Leader Allowance \$250.00
- Laidley Group Leader Allowance \$250.00
- Forest Hill Group Leader Allowance \$250.00

As previous Council resolution only covered up to and including 2011/2012 financial year, now seeking Council approval for payment of SES Executive Member Annual Allowance for 2012/2013.

3. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

4. Financial and Resource Implications

The total cost for 2012/2013 SES Executive Member Annual Allowance is \$2750. This cost would come from the SES 2013/2014 budget.

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5. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

6. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

7. Conclusion

That the allowance to be approved and a review ne authorised from next financial year.

Officer's Recommendation:

THAT Council approve the following SES Executive Member Annual Allowances for 2012/2013.

**Local Controller Allowance - \$1500
Deputy Local Controller Allowance - \$500
Gatton Group Leader Allowance - \$250
Laidley Group Leader Allowance - \$250
Forest Hill Group Leader Allowance - \$250**

Further that SES Executive Member Annual Allowances for future financial years be reviewed on an annual basis.

RESOLUTION:

THAT Council approve the following SES Executive Member Annual Allowances for 2012/2013.

**Local Controller Allowance - \$1500
Deputy Local Controller Allowance - \$500
Gatton Group Leader Allowance - \$250
Laidley Group Leader Allowance - \$250
Forest Hill Group Leader Allowance - \$250**

Further that SES Executive Member Annual Allowances for future financial years be reviewed on an annual basis.

Moved By: Cr Friend

Seconded By: Cr Holstein

Resolution Number: 2993



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**CARRIED
7/0**

**ORDINARY COUNCIL
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8.10 Recovery & Resilience Monthly Update

Date: 15 May 2013
Author: David Mazzaferri, Manager Disaster Management/Local Disaster Coordinator
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

As a result of the devastating 2013 flood events and in consultation with Councillors and ELT Lockyer Valley Regional Council has adopted the Recovery & Resilience Model based on task force and weekly reporting. A monthly report has been generated using the compiled weekly reports as the initial reporting to Council following the LDMG reporting over the event. It is intended that the taskforce groups within the recovery and resilience structure will commence their meeting this month and report in more detail for June 2013.

Officer's Recommendation:

THAT Council review and receive the Recovery and Resilience Monthly Report.

RESOLUTION:

THAT Council review and receive the Recovery and Resilience Monthly Report.

Moved By: Cr Milligan

Seconded By: Cr Friend

Resolution Number: 2994

CARRIED

7/0

Report

1.0 Introduction

Council has established a Recovery and Resilience structure to support the ongoing work and to integrate the recovery actions and planning into the normal operations of Council, but also to create less formalised taskforces that are to address and prioritise major issues as they arise.

This structure was tabled and discussed with Council some weeks ago and reporting has been occurring internally to date through regular weekly updates. Information has been provided by Infrastructure Services, Community Development & Engagement, Regional Development, Environment & Regulatory Services and Disaster Management in completing the weekly reports. These updates on the progress of recovery, and the implementation of resilience measures have been ongoing following the January, February and March flooding events. An executive brief of the attached report is listed below.



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The detail below is a summary of the information provided this last month across the key taskforce and reporting areas. Each taskforce is scheduled to meet periodically as the needs dictate to ensure ongoing progress is maintained and that where concerns are arising, that actions are determined to resolve these or mitigate the risks associated with action and inaction.

Infrastructure Services

- Emergent works is completed across to ensure safe access to all areas, works are continuing in the Junction View/Mt Sylvia.
- Insurance assessment has been undertaken on Council's Parks and Open Spaces affected in the 2013 event - QRA initially weren't going to cover funds on playground equipment but approval has now been given.
- A revised betterment submission for the region has been made to QRA with a value of \$30,165,250.00. Of this approx \$5 million has been approved for progress to second round of funding consideration.
- Due to the 2013 Event the Restoration Program for the 2011 has been revised and a final submission for this event is due to be submitted to QRA in the coming week. Total expenditure for this program up to the end of March 2013 was \$77 million.

Community Development & Engagement

- BlazeAid continue to assist farmers within the local community. They are currently working in the Mulgowie area.
- Dr Rob Gordon, recovery psychologist, presented 3 sessions within the Lockyer Valley to assist people to understand the physiological/psychological processes that occur following disaster.
- Farmer Financial counselling support project is approved. QRAA and RFC both committed. A clarification of the QRAA grant Issue appears to be the complexity of QRAA loan forms, not the \$25k grant. Awaiting RFC to nominate dates when agencies are available.
- Update from Toowoomba District Recovery Meeting
 - Outreach still in operation in Lockyer Valley and Toowoomba
 - Team of seven finalising grants
 - 84 structural assistant grants being processed, most in the Lockyer Valley
 - The 1800 Community Recovery hotline is still active and there are still the occasional request for assistance from the Ex TC Oswald event
 - Meeting with local service providers/agencies to discuss what issues people may have and what services they may need now and in the future. Mostly focused in the Laidley area
 - The current team will cease operations on 30 September and it will be back to business as usual.

Regional Development

- Sourcing economic impact information from local businesses.
- Submission for business support funding submitted by BECIR.
- Fact Sheet - Funding Assistance available for farmers.
- Framework developed for advisory group to review disaster management and economic development.

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- Involvement in project with Australian Business Register (ATO) to identify how the information can be used to assist in disaster response and recovery.

Environment & Regulatory

- Issue deals with the significant amounts of natural and man made debris materials that remain in local waterways as a result of floods.
- Issue is the spread of weeds from the flood event in particular, but not limited to, parthenium weed and Giant Rats Tail (GRT) in several catchments and the broader Lockyer Creek catchment.
- Council has received enquiries about levees being constructed on the northern side of the region. Some of the works are repairs to existing levees and others are new works, i.e. either augmentation of existing (lost) levees or totally new levees. Currently Council does not assess any earthworks associated with normal farm practice and there are no operational works requirements. The Department of Natural Resources and Mines are generally only interested in what happens within the channel i.e. from the top of the bank to the base of the channel (i.e. the thalweg) and not levees or drains. It should be noted that the State government recently introduced an omnibus - *Land, Water and Other Legislation Amendment Bill 2013* to Parliament which included an amendment to the Water Act. Essentially the amendment provides a new power for the State to make a regulation providing for development applications for the construction of a new levee or the modification of an existing levee. Unfortunately who would be assessing levee bank construction as development was not made plain. However, the *Land, Water and Other Legislation Amendment Bill 2013* may mean some changes for Council but unsure of what this may be. Council needs to determine whether if it has or wants a legislative responsibility to assess levee bank construction.

Disaster Management

- LDCCC meetings held with Forest Hill, Mt Sylvia and Murphy's Creek communities. Agenda items included update of the plan from lessons learnt, contact list and further Disaster Management training.
- Initial meetings have been held with Mulgowie and Glenore Grove residents to discuss the formation of a group.
- Repairs have now been completed to the river height gauges at Upper Lockyer and Junction View. NDRRA claim to be lodged for Junction View, also relocated orifice to height of the creek crossing.
- Relocation arranged of UHF Antenna to roof of main administration building in Gatton to boost reception.
- 2 x cameras at Mulgowie are now operational.

3. Policy and Legal Implications

There are no new policy implications for this report and the ongoing reporting of the progress with recovery and resilience support Council's obligations under the Disaster Management Act. Where issues are discovered that require additional input from State agencies these matters will be referred in consultation with Council – especially where amendments to legislation may be a proposed action.

4. Financial and Resource Implications



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The recovery and resilience structure is resourced from Council's existing organisation and funding where not provided in Council's budget will sort through the Natural Disaster Relief and Recovery arrangements (NDRRA) or other submissions to State and Federal Government. Where external resources are required these may be acquired in consultation with other agencies, including state government departments where it is beyond Councils capacity to fund or resolve.

5. Delegations/Authorisations

No additional delegations are required. All existing delegations should support the current operations and will be reported where an exception.

6. Communication

Following the initial communications there has been periodic updates addressed through Council regular communication channels and back through the agencies or the LDMG. It is proposed that more communications be provided to community and corporate communications will produce regular articles and updates – similar to that which was recently circulated to impacted communities across the region.

7. Conclusion

That this report be received by Council and that any further issues that councillors have identified through this report be referred back in the first instance to the respective taskforce for progressing. Further reports will be provided on a monthly basis.


Recovery & Resilience 2013 - Weekly Report 19th April 2013

Recovery & Resilience 2013 - Weekly Report 19th April 2013

Department of the Environment, Heritage and Planning

Group	Activity Type	Brief Description	Week Commencing	End Date	Key Worker	Status	Political Issues	Media Issues	7 Day Forecast	Comments
Infrastructure	Health, Safety and Open					Not Done				
	GOONS					Not Done				
	ICEMA					Not Done				
	ICA					Not Done				
	Looban					Not Done				
	Building Maintenance					Not Done				
	IT&C					Not Done				
	Building					Not Done				
	Community Issues	Community and for Justice Year 1/06. Police and is booked for Sat 20 April. The Mayor and CEO have indicated they will attend. Discretionary will have a previous advertised good.	23/4/13	20/04/2013	Not Done	Not Done	Mayor and CEO will be present.	Events, organization 6:00 and 9:00. The CEO Team will have a strong presence to deal with any issues that arise.	A solid briefing for the Mayor should ensure the risks and maintain the status of the event. Whose responsibility is that? The CEO Team will have a strong presence to deal with any issues that arise.	
	Project	Started on 23/4/13 and finished on 23/4/13. Mission is to take the City's health, through taking and using the for the recovery.	23/4/13		Not Done	Not Done	Good fit. project. Council will be present. 50% of the project will be with the Council.	It is a good fit. Council will increase their own work to support the project.	Good fit. Council will increase their own work to support the project.	Good fit. Council will increase their own work to support the project.
Building	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
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Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency is taking about the future of the project. The agency is taking about the future of the project. The agency is taking about the future of the project.	23/4/13	23/04/2013	Not Done	Not Done	Not Done	Not Done	Not Done	Not Done	
Community Issues	Building agency									

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Recovery & Resilience 2013 - Weekly Report 26th April 2013

MEMORANDUM COUNCIL

Group	Activity Type	Brief Description	Week Commencing	End Date	Key Worker	Status	Political Issues	Media Issues	7 Day Forecast	Comments
Roost		Emergency works is almost 100% completed across to ensure safe access to all areas. Works are continuing in the junction View/Mc Sphum area and the status of this is as follows: - Heavy outcropping equipment has completed the majority of earthworks (road)	22 April 2013	26/04/2013	Anthony Trice, John Bees and Gird Brennan	On site	An on-site meeting with Mayor, CTO and delivery Engineer was scheduled for Tuesday 23 April 2013, but was postponed due to the Mayor meeting with Minister	Subsidence concerns are being undertaken in relation any activity being undertaken - this includes resident letters and media releases	Emergency funds period to conclude on Friday 3 May 2013 - is to ensure all emergency works to be completed by this date	
Parks and Open spaces		Insurance assessment has been undertaken on Council's Parks and Open Spaces affected in the 2013 event - CMA initially weren't going to cover funds on playground equipment but approval has now been given. Priority has been made to McWhitty and Serpentine parks	22 April 2013	26/04/2013	Nick Fagard/Direct Qualitative	On site	Nil at present	Nil at present		
Heritage		In conjunction with CMA Council has	22 April 2013	26/04/2013		On site				


Infrastructure									
QIA	continued to undertake eligibility assessments of all roads and community assets. An initial submission has been made for the 3 mile program of West Bank, Blue Duck Creek, Lullwood Branch and East Haddon Roads. The			Anthony Treac, John Keen and Gail Brennan	On Stand	Mayor and CEO attend on this process	Nil at present	Nil at present	
	A revised tenders submission for the region has been made to QIA with a value of \$91,165,250.00	22 April 2013	26/04/2013	Anthony Treac, John Keen and Gail Brennan	On Stand	Mayor and CEO attend on this process	Nil at present	Nil at present	
Infrastructure Planning	Investigations are continuing to identify mitigation options for high risk areas of the Lullwood Valley Region with a current focus on the Lullwood creek catchment areas. Various options are still under consideration	22 April 2013	26/04/2013	Queen Underwood	On Stand	Mayor and CEO attend on this process	Nil at present	Nil at present	
2011 Restoration Program	Due to the 2013 Event the Restoration Program for the 2011 has been revised and a final submission for this event is due to be submitted to QIA in the coming week. Total expenditure for this program up to the end of March 2013 was \$77 million with approx	22 April 2013	26/04/2013	Tony Rodwin	On Stand	Nil at present	Suitable listings are being undertaken in respect any activity being undertaken - this includes resident listing and media releases		
TGR	Council's engineers have been consulting with Main Roads to discuss modulation in relation to the traffic matters relating to the restoration works on the Townsends Range - Representation from DTMR attended Council Meeting 24 April 2013	22 April 2013	26/04/2013	Steven Fleming/Josh Ellis	On Stand	Mayor, Infrastructure Chair and CEO involved in discussions	Council has highlighted to TGR the poor community consultation with regards to these works		
Facilities	Majorgate Reserve (with specially the playground) which is a Council owned asset - Council is waiting to see if that certificate has the equipment covered under their insurance - if not a decision will need to be made in relation to replacement of the	22 April 2013	26/04/2013	Brend Dornow	On Stand	Nil at present			
Community Issues	Community BBQ for Junction View / Mt Spath area is booked for Sat 20 April. Approx 100 people attended including the Mayor and CEO. Leo took the speed management leader and gave some demonstrations which had strong interest.	22/4/13	26/04/2013	Nell Williamson	On Stand				This event may provide a model for future community events - whereby a range of Council projects such as speed management can be promoted and demonstrated in a social setting in local communities. This would be likely to offer both political and organisational

Community Development & Engagement										Regional & Economic Development									
Projects	Should have now setup a base camp at Mulgoose and are commencing rural fencing support in the Lockyer Valley. The CDE Team is contributing \$7000 towards catering and venue hire for the volunteers.	15/6/13	26/04/2013	Link Sustifu	On track	Good potential - Council seen to be providing good social welfare support	Should achieve they do joint common now. Recommended Current liaison with Lake Sustaifu around	It is likely that Sharakid will increase their own media campaign around this initiative. Council is not coordinating any ongoing aspect of this project - all enquiries should be directed to Sharakid as per their advertising	Council should be cautious about committing or contributing any further funds to this initiative. The CDE Project has no further capacity to fund this.										
Funding General	ADMA agency is doing about the human local project we recommend they undertake locally with their own funding. A response was given around the general CD-in-the-recovery provided including not covering dependencies, and acknowledging local recovery due to	15/6/13	20/04/2013	WAI Williamson	On track	ADMA intends that contact with Council via a discussion with the Deputy Mayor.	Nil		Please advise any projects Council is recommended ADMA be involved in.										
Human Social	On 16th 23/4/13 general related issue: included Agricultural management and the impact of the change in outlook on local districts not equipped for large volumes of rainfall.	22/6/13	26/04/2013	WAI Williamson	On track	Nil	Nil		No action required by SH&AT										
Community Behaviour Group	The CD Team has no capacity to increase on the ground liaison work due to a waiting period.	22/6/13	26/04/2013	WAI Williamson	On track	Possibly - see comment	Possibly - see comments		Council should be cautious about using representatives of CDEs being more visible and available as the team is unable to meet the expectation before July.										
Soil/Fire	Information session - Inaugural Districts Cape with Natural Disasters - hosted by QD Govt & Occasional 20/12 2pm at Mt White School - left hand through Mt White School. Team arranged to support your children following natural disasters. All welcome - To				On track														
Other Agencies					On track														
Business Liaison	Working with business to establish a Farmers group	22/04	26/04	Regional Development Team	On track				Establishing a farmers group has been included in the RDC application as an objective										
	Launch with business for the Australia Day 11 event	22/04	26/04	Regional Development Team	Completed				Finishing the event stimulated Economic activity and highlighted Laidley business were spent again										
Funding	Submission for business support funding submitted by RDC	22/04	26/04	Regional Development Team	On track	Nil	Nil		Council will contribute with Officers' fees for the officer approved										
General	Fact Sheet - Funding Assistance available for Farmers	22/04	26/04	Regional Development Team	On track	Nil	Nil												
	Statistical Analysis of local affected businesses to describe the number of businesses by industry category directly impacted by the 2013 event	22/04	26/04	Regional Development Team	On track				Completed numbers and progress has been developed using AGD Data										
	Programme developed for industry groups to review disaster management and economic development	22/04	26/04	Regional Development Team	On track				Programme is currently being reviewed internally										
	Forward Planning of initiatives for discussion	22/04	26/04	Regional Development Team	On track				Includes: Day Local Campaign, increasing attendance and participation at events, looking at this through a regional workers plan, and reviewing the viability for the role of the new outdoor square no target affected communities as a priority										

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Recovery & Resilience 2013 - Weekly Report 03rd May 2013




Recovery & Resilience

Group	Activity Type	Brief Description	Week Commencing	End Date	Key Worker	Status	Political Issues	Media Issues	7 Day Forecast	Comments
Infrastructure	Roads	Emergency works is completed across to ensure safe access to all areas, works are continuing in the Junction View/Mt Sylvia areas and the status of this is as follows:- Heavy earthmoving equipment has completed the majority of earthworks required to rectify	29 April 2013	3/05/2013	Anthony Trice, John Kern and Gird Brennan	On Track	Community has raised concerns around the plans in relation to the catchment (outside of the	Subsidence concerns are being undertaken in relation to the catchment - this includes	Emergency funds period to conclude on Friday 3 May 2013 - is to ensure all emergency works to be completed by this date	
	Parks and Open Space	Insurance assessment has been undertaken in conjunction with CMA, Council has continued to undertake eligibility assessments of all roads and community assets.	29 April 2013	3/05/2013	NECA	On Track	Nil at present	Nil at present		
	WEMA	A revised submission for the region has been made to CMA with a value of \$30,165,250.00. Of this, approx \$5 million has been approved for progress to second round of funding consideration.	29 April 2013	3/05/2013	Anthony Trice, John Kern and Gird Brennan	On Track	Mayor and CEO briefed on this process	Nil at present		
	Infrastructure Planning	Investigations are continuing to identify mitigation options for high risk areas of the Lockyer Valley Region with a current focus on the Laidley Creek catchment areas. Various options are still under consideration.	29 April 2013	3/05/2013	Quentin Underwood	On Track	Mayor and CEO briefed on this process	Nil at present		
	2013 Restoration Program		29 April 2013	3/05/2013	Tony Roobins	On Track	Nil at present	Subsidence concerns are being undertaken in relation to any activity being undertaken - this includes resident letters and media releases		
		Due to the 2013 Event the Restoration Program for the 2011 has been revised and a final submission for this event is due to be submitted to CMA in the coming weeks. Total expenditure for this program up to the end of March 2013 was \$7.7 million with approx								
	Town	Council's engineers have been consulting with Main Roads to discuss roadworks in relation to the traffic matters relating to the restoration works on the Townsville Range. Regular meeting being held to address issues.	29 April 2013	3/05/2013	Steven Fleming/Josh Ellis	On Track	Mayor, Infrastructure Chair and CEO involved in discussions	Council has highlighted to town the poor condition of community roads with regards to these works		

Community Development & Engagement		29 April 2013	3/05/2013	Brad Downie	On Stand	Nil at present		
Facilities	Household assessment has been undertaken on Council's High and Open Space affected in the 2013 event - Q&A with the report going to come back on playground equipment for approval has now been given. We have been given the report (with specific the playground).							
Community Issues	At DCCC has been advised of pending removal of portable toilets and showers. The CDE budget may be able to fund them for a specific time limited period (if it includes the lamp 12).	27/4/13	3/05/2013	Neil Williamson	On Stand	Nil		
Community Dev	Blended - Like continue to have with their maps to try and maintain the project potential and maintain issues arising.	22/4/13	3/05/2013	Neil Williamson	On Stand	Coming to discuss opportunities with CDE.		
Funding	ADCC agency is asking about the future social projects we recommend they undertake locally with their own funding. A response was given around the general CDE recovery projects including not funding expenditure and increasing local communities to	15/4/13	3/05/2013	Neil Williamson	On Stand	Nil		Phase 1: advice on projects Council is reviewing. ADCC be involved in.
Human Social	Former financial counselling support project is approved. Q&A and PCF both confirming. A condition of the Q&A grant rose appears to be the complexity of Q&A loan forms, not the S&S grant. Adapting it to monthly dates when agencies are available.	27/4/13	3/05/2013	Neil Williamson	On Stand	Interimment advising the mayor of this project		
Community Reference		22/4/13	3/05/2013	Neil Williamson	On Stand	Nil		
Grading	The CDE team has no capacity to support on the ground liaison work due to a rising funded projects.	27/4/13	3/05/2013	Neil Williamson	On Stand	Nil		
Business Liaison	Working with farmers to establish a farmers group	22-04	26-04	Regional Development Team	On Stand			Establishing a farmers group has been included in the RRC application as an objective
	Liaison with business for the Australia Day 11 event	22-04	26-04	Regional Development Team	On Stand			Ensuring the event stimulated Economic activity and highlighted local businesses were open again
Funding	Submission for business support funding submitted by BECH	22-04	26-04	Regional Development Team	On Stand	Nil		Council will work with Office Space for the official approved
General	First Show - Funding Assistance available for farmers	22-04	26-04	Regional Development Team	On Stand	Nil		
	Statistical Analysis of local affected businesses to determine the number of businesses by industry category directly impacted by the 2011 event	22-04	26-04	Regional Development Team	On Stand			Created Numbers and mapping from farm developed using AGPS Data
	Framework developed for advisory group to review disaster management and economic development	22-04	26-04	Regional Development Team	On Stand			Framework is currently being reviewed internally

		Forward Planning of Initiatives for discussion	22-Jan	26-Jan	Regional Development Team	On Hold	Potential	Potential media issues if action do not advance and resources allocated to commence clean up over coming winter/dry season	No action this coming week	Incident: Bay Local Council increasing attendance and participation of events, looking at S&BS shortages and a regional workforce plan and reviewing the schedule for the roll out of the new tourism signage to target affected communities as a priority
Environment & Regulatory	Debris Clean up	Issue deals with the significant amounts of natural and man made debris materials that remain in local waterways as a result of floods.	ongoing	ongoing	Planning & Environment/Is Group	On Hold	Potential	Potential media issues if action do not advance and resources allocated to commence clean up over coming winter/dry season	No action this coming week	nothing to report except some areas remain wet and inaccessible. Contact has linked resources in house to carry out such works in the foreseeable future. 3/9/13 - The Healthy Waterways Partnership is also investigating options to attract funding to us
	Woods	Issue is the spread of weeds from the flood event in particular, but not limited to, periwinkle weed and Giant Reeds (GRT) in several catchments and the broader Ladbroke Creek catchment	ongoing	ongoing	Water, Health & Regulatory Unit / Planning & Environment	On Hold	Potential	Yes potential - both positive and negative	Working with Forest Management Plan	One of the 100 year trials was taken to the ML 54/10 55 foot workshed to show interested land holders of the resources available for community usage. In particular for use spraying periwinkle and GRT after the floods.
	Lower Ladbroke	Private landholders constructing lower post flood	ongoing	ongoing	Planning & Environment	On Hold	Potential	potential	TBA	The risker and demo was also under
	Waste	Issue of continued waste from clean up operations in Ladbroke / Glenmore Grove area	ongoing	ongoing	LML 2/5 Group	On Hold	Potential	Prohibit	Ladbroke landfill will continue to receive flood related materials if they are brought to the landfill site. Green materials not accepted.	Plan to undertake a site inspection (FBC) of level construction in the Glenmore Grove landfill area. Some materials still being received at the Ladbroke landfill from residents clearing out in Ladbroke area.
	General	Used kitchen including white goods donated by members by Durrant James to Ladbroke Valley SES Unit - Forest Hill Group	29/4/13	3/11/2013	Michelle Evans	Completed	NI	NI		
Disaster Management and Coordination	Meetings	Done attended Towns/Local Disaster District Community Recovery Meeting Please see attached minutes.	29/4/13	1/11/2013	Dave Macquarrie	Completed	NI	NI		
	Current	2 x cameras at Mudgee are now operational.	29/4/2013	3/11/2013	Dave Macquarrie/Scott Bickel	Completed	NI	Current aware and photo given		
	SES Exercise	SES Exercise plan to schedule for 20/5/2013 to take 3 x SES unit at Forest Hill, Ladbroke and Ganton and to establish a Liaison Officer in the Ladbroke Valley Local Disaster Coordination Centre (LDCC). No other agencies involved other the Manager Disaster	29/4/13	ongoing	AI DM Staff	On Hold	NI	NI		
	Local Disaster Management Plan	Review of Local Disaster Management Plan - Members have been requested to review the DMMP which will be undertaken the LDCC meeting on 30 May 2013	29/04/2013	ongoing	AI DM Staff	On Hold	NI	NI		
	Groups	Regains have now been completed to the river height gauges at Ladbroke and Ladbroke View. NDHRA claim to be lodged for Ladbroke View also indicated office to issue of the river height gauge.	29/04/2013	3/11/2013	Michelle/Dave	Completed	NI	NI		

	Meetings	Organised meetings to review Evacuation Plan with focus on traffic management and Budgetary Sign.					
	LIFT	20/04/2013	ongoing	All DM Staff	ongoing	NI	NI
	Junction view Hall	20/04/2013	ongoing	Salisbury/Dave	NI	NI	
Removal of Tables/Chairs from Junction view Hall completed.		20/04/2013	7/05/2013	2013 Budget	to be reviewed 17/05/2013	NI	NI

Recovery & Resilience 2013 - Weekly Report 10 May 2013									
									
Group	Activity Type	Brief Description	Week Commencing	End Date	Key Worker	Status	Political Issues	Media Issues	7 Day Forecast
Infrastructure	Community Issues	MR Spinal/Junction View area: there appears to be considerable friction within the local community (about each other) which may reduce their ability to provide strategic input/insight into Council. Craig Elder is working closely with them on collaborative	4/5/13	10/05/2013	Neil Williamson	On Track		Nil	
	Projects	Shire and continue to provide challenges in how they do business and what they expect from Council beyond bills/agreements.	15/4/13	10/05/2013	Luan Sardinia	On Track	Potentially: Brazeale may lose the media search for a MR or local farmers to express their support of associations of Council to agriculture and whatever they want/need.	Neil will supply brief points to search for a MR that shows Council's support of local agriculture and whatever they want/need.	
	Funding	The CD Team is able to undertake project work with affected communities is about 60% under the NDRB funding arrangements. The CD (group) will adjust towards 60% rather than projects.	4/5/13	10/05/2013	Neil Williamson	On Track	Nil	Nil	
	General	ADRA agency is asking about the human social projects we implement they undertake locally with their own funding. A response was given around the general CD-in-facility principles including: not creating dependence, and encouraging local communities to	15/4/13	10/05/2013	Neil Williamson	On Track	ADRA will discuss their contact with Council via a discussion with the Deputy Mayor.	Nil	
Community Development & Engagement	Human Social	Partner Financial Counselling Support - No change since previous report	27/4/13	10/05/2013	Neil Williamson	On Track			
	Community Substructure	Nothing to report this period	22/4/13	10/05/2013	Neil Williamson	On Track	Nil	Nil	
	Group	no change from previous report	27/4/13	10/05/2013	Neil Williamson	On Track			
	Business Liaison	Working with farmers to establish a farmers group	06/05	10/05	Angus Development Team	On Track			Establishing a farmers group has been included in the RLC application as an objective

Regional & Economic Development	Funding	Submitted for business support funding submitted by BICM	06-05	10-05	Regional Development Team	On Track	NI	NI	Contract will contribute with other funds for the officer approval
	General	Fact Sheet - Funding Assistance available for farmers	06-05	10-05	Regional Development Team	On Track	NI	NI	
		Statistical Analysis of those affected businesses in decrease the number of businesses by industry category directly impacted by the 2014 flood	06-05	10-05	Regional Development Team	On Track			Increased businesses and employment has been developed along with the
		Partnership developed for advisory group to review disaster management and economic development	06-05	10-05	Regional Development Team	On Track			Partnership is currently being reviewed internally
		Investment in project with Australian Business Institute (ABI) in clarity how the information can be used to assist in disaster response and recovery	06-05	May-2013	Regional Development Team	On Track			Includes the local community, increasing attendance and participation at events, looking at skills shortages and a regional workforce plan and reviewing the viability for the rollout of the new tourism signage in target affected communities as a pilot
Environment & Regulatory		Forward Planning of Fisheries Sea Discussion	06-05	10-05	Regional Development Team	On Track			
Disaster Management and Coordination	Guardian	All jobs from both events are now completed in Gairdlen	6/5/13	10/05/2013	Joss Bichel	Completed	NI	NI	
	General	John Campbell has been removed his shipping container from the creek. The was completed with assistance from his neighbours with no Council assistance	6/5/13	10/05/2002	Joss Bichel	Completed	NI	NI	
	Meetings	Organised meeting with residents from Gairdlen Grove to discuss prosecution service and formation of LCCC. Meeting to be held with MLCs to review LCCC plan and implementation	6/5/13		Joss Bichel	Ongoing	NI	NI	
		Investigation into insurance from Red Cross, discussion being held with RCPRA.	6/5/13		Michelle Kocou	Ongoing	NI	NI	
	Red Cross		6/5/13				NI	NI	





ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

3. Report

Queensland Urban Utilities (QUU) 2013/14 Budget, Council Participation Returns & 10 Year Financial Forecast

- LVRC has been notified by QUU that their Board has approved their 10 year financial forecast, 2013/14 budget and the budgeted returns for participating QUU councils.
- The 2013/14 budget is based on the previously announced 3.9% increase in QUU's utility charges prices.
- LVRC receives roughly 1% of the total dividend paid out by QUU (BCC receives 85%), which is forecast to be approximately \$1.8m in financial year 2013/14.

Queensland Urban Utilities (QUU) Corporate Plan

- QUU is seeking LVRC Council endorsement of their Corporate Plan 2013-18 in accordance with Clause 14.1(c)(iii) of the Participation Agreement, which requires that the Corporate Plan must be "approved by the Special Majority of Participants signing a written document stating that they approve the Corporate Plan". The Corporate Plan will be adopted by the Board following approval by the Special Majority of Participants.
- On review the Corporate Plan is consistent with commitments in the delivery of infrastructure and service commitments identified in the QUU's NetServ Plan.
- QUU recognises the need to partnerships with government and non-government shareholders of which the RDAF 4 application for the sustainable water project is an example of a joint initiative between LVRC and QUU with Commonwealth funding.
- The corporate plan also includes a commitment to councils through local procurement, right time delivery, fit-for-purpose infrastructure solutions and community engagement.
- It is recommended that Council approve the QUU Corporate Plan 2013-18.

4. Policy and Legal Implications

Policy and legal implications will be addressed through existing allocation and re-prioritisation as required.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Queensland Urban Utilities (QUU) report be received and noted.

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8.1 Council of Mayor's SEQ (COMSEQ) Committee Report

Date: 15 May 2013
Author: Mark Piorkowski, Executive Manager Strategy & Planning
Responsible Officer: Mark Piorkowski, Executive Manager Strategy & Planning
File No: QAP8

Summary:

- Management changes at COMSEQ
 - Current Activities and Advocacy Focus
-

Officer's Recommendation:

THAT Council resolved to receive and note the Council of Mayor's SEQ (COMSEQ) Committee report.

RESOLUTION:

THAT Council resolved to receive and note the Council of Mayor's SEQ (COMSEQ) Committee report.

Moved By: Cr Milligan

Seconded By: Cr Pingel

Resolution Number: 2996

CARRIED

7/0

Report

1. Introduction

- LVRC is an active member of COMSEQ and this report is intended to provide Council with a summary of activity and key matters focusing on the Committee and Taskforce meetings.

2. Background

- Under the direction of the new Executive Director the organisation is undertaking a refocus of its' activities including the drafting of a new strategic and advocacy plan.
- The newly appointed Executive Director, Peter Olah, has outlined at recent committee meetings that the Mayors have provided a clear strategic direction for the coming year with economic development as the priority in the form of investment or creation of jobs.
- COMSEQ will continue its role in advocacy, influencing and encouraging collaboration, but with less immediate focus on research and policy development and more on results.
- Results can be outcomes in terms of dollars injected into the region, direct beneficial changes to State or Federal policy and regulations, or regional collaboration that improves the bottom line, community liveability or creation of jobs.

3. Report

Since the last COMSEQ Report to Council the following update on COMSEQ activities has been provided to Council:



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Infrastructure Funding Campaign

- The 2013 'Give a Beep' Infrastructure Campaign is progressing. Australia's largest mobile billboard will visit four locations over the four week campaign including a site on the Warrego Hwy at Withcott with the official media launch held on Friday May 17th 2013 with Councillor Jones and the Mayor of Toowoomba City jointly attending.

Since the last COMSEQ Report to Council the following meetings have been held:

Environment and Sustainability Committee (Reported by CDS)

- G Moore with Councillor McDonald attended this Committee which met on April 5th 2013.
- A separate detailed report has been prepared by G Moore which follows this summary report on COMSEQ activities.

Planning Reform Taskforce (Reported by CDS)

- A meeting of the COMSEQ Planning Reform Taskforce was hosted by Logan City Council on 12 April 2013 was attended by Councillor McLean and T Boheim.
- Leading Practice Framework was discussed with concerns raised by the group that the document should identify performance based outcomes rather than specific actions and should not be used to benchmark Councils. As an example, there was an emphasis in the work to date on the utilisation of electronic interfaces with clients as a premium level of service when face-to-face discussions can actually represent a far better level of customer service for a range of clients, particularly those who are unfamiliar with or have little or no experience with development assessment matters.
- Presentations were given by Brisbane and Ipswich City representatives on current digital initiatives. Both Councils received \$375,000 funding from the National Broadband Network for projects that encourage the take up of technology that utilises high speed broadband. Brisbane City has developed capacity for video prelodgement meetings, web based training videos, industry update videos and improved application tracking technology. Ipswich City has developed a planning and development portal independent of the Council website and has implemented technology for video conferencing with up to 12 remote locations.
- The industry representatives on the taskforce provided an update of their involvement in four infrastructure charging workshops that have been hosted by the State. The observation provided was there are very complex issues to address but little time in the workshops to do these issues justice. The approach of the State Government in these workshops has not been to solve problems but to ensure all issues are recognised in a discussion paper that is to be released in the near future. This led to a spirited discussion regarding infrastructure charges and development that led to a consensus between industry and local government representatives that the current system of funding infrastructure is not viable and that different funding paradigms need to be explored.
- The problem of valuations continuing to come in below sale contract prices was raised as a major factor inhibiting any resurgence of the market for new residential land. It was also indicated that where Councils have reduced infrastructure charges to stimulate development activity, there was little increase in activity as the inability to obtain finance for projects remains a significant impediment.

Rural Communities Taskforce

- The last meeting of the Rural Communities Taskforce was held April 15th 2013 in Scenic Rim and was attended by M Piorkowski and Councillor Milligan.

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- Before the meeting members of the Taskforce made a field visit to Jimboomba Turf to examine the results of a ongoing research initiative into drought resistant turf.
- In 2006, the Council of Mayors (SEQ) endorsed funding over four years to the Eco-Turf: Water and Nutrient Use Efficient Turf grasses project, managed by the University of Queensland.
- The project has received over \$1.7m of Australian Research Council (ARC) Linkage funding and other project contributors include Department of Employment, Economic Development and Innovation (DEEDI) and Jimboomba Turf.
- The project has successfully developed turf grasses that maintain quality with reduced levels of water and nutrients, which on the test site did not grow higher than 15cm after a year of growth. This turf has many potential applications for Councils including use in degraded waterways and roundabout landscaping. An offer was made to trial the grass in LVRC.
- At the meeting proper the initial discussion lead by Cr Brent suggested a re-focused Taskforce could provide direction on:
 - Water security, particularly for horticulture.
 - Ability of rural councils to determine the scale and decision-making regarding urban footprint boundaries.
 - Return to more flexible rural lot patterns to allow more flexibility and for appropriately placed smaller subdivisions.
 - Relaxation as to the use of rural residential (eg. transport business parking, chicken farms and quarries in appropriate areas).
- Members briefly discussed the draft work plan provided and agreed with the intent to support regional development. Cr Lehmann suggested that prior to firming the work plan, a roundtable should be held with key agricultural industry representatives to ascertain their thoughts on the current direction for agriculture in SEQ.
- An agribusiness roundtable is to be held in Lockyer Valley at the next Taskforce Meeting scheduled for June 24th 2013. A working group (Cr Pidgeon, Mark Piorkowski, Charles Liggett, Diana Dawson) have developed an agenda for the planned agribusiness roundtable.

Regional Plan and Growth Management Committee

- The Regional Plan and Growth Management Committee last met on April 19th 2013 and was attended by M Piorkowski and Councillor McLean.
- The start of the meeting was spent recapping the outcomes of other associated committees such as the Planning Reform Taskforce. Unfortunately there was not much to discuss in terms of the regional plan as the State is still not engaging COMSEQ in terms of the regional plan review.
- The presentation by Mark Saunders, Department of State Development and Infrastructure Planning on the State Governments “ePlan Portal” provided information on the new online service that will permit the submission of the new LVRC planning scheme to the State online.

COMSEQ Board Meeting

- The COMSEQ Board met on May 3rd was attended by M Piorkowski, J Simmonds, CEO and Councillor Jones.
- Ongoing Activities included:
 - Decision/policy maker meetings (Executive Director, Mayor/s, MPs).
 - Lobbying in Canberra via Executive Director (April – November).

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- Advisory meetings between Council of Mayors (SEQ) staff and key advisory personnel at Federal and State Government (April – November).
- Proactive media liaison and background briefings on key issues and priorities.
- Position Council of Mayors (SEQ) as the regional voice for infrastructure priorities by responding to industry reports and calls for action.
- Specific Activities included:
 - Development and delivery of a one-month public awareness campaign in SEQ to highlight the importance of transport upgrades and provide people with a call to action to show support and put pressure on Federal candidates to support planned strategic infrastructure projects (May-June 2013).
 - Mayoral delegation to Canberra to advocate to key Minister, Shadow Ministers, staff and bureaucrats (25-26 July 2013).
 - Development of a single Federal Election advocacy document incorporating infrastructure, climate change, water and other projects, as well as regulatory/legislative change proposals, and funding requests for regional collaborative projects.
 - Development of SEQ Infrastructure Priorities Fact Sheets (2013 Federal Election and 2013/14 State Budget), highlighting SEQ infrastructure priorities.
 - Distribution of Federal Election advocacy document and SEQ Infrastructure Priorities Fact Sheets to relevant Ministers, Shadow Ministers, their staff, SEQ MPs and Federal candidates, and key bureaucrats.
 - Political Party functions hosted by Council of Mayors (SEQ) Chairman for MPs and candidates across the region, centred on one key guest from each party (invitations have been issued to Abbott and Albanese).
- COMSEQ Board also endorsed the drafting of a single Federal Election advocacy document incorporating infrastructure, climate change, water and other projects, as well as regulatory/legislative change proposals, and funding requests for regional collaborative projects has been proposed for use during COMSEQ advocacy activities.

4. Policy and Legal Implications

Policy and legal implications will be addressed through existing allocation and re-prioritisation as required.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Council of Mayor's SEQ (COMSEQ) Committee report be received and noted.

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**10.1 Council of Mayors Environmental & Sustainability Committee,
Friday 5 April 2013**

Date: 15 May 2013
Author: Garth Moore, Manager Planning & Environment
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: QAP8

Summary:

The fifth meeting of the Council of Mayors Environment and Sustainability Committee was held on Friday 5 April 2013.

The Committee reviewed

Strategic Direction and Key Messages
Waterways – presentations and discussions
Draft Natural Assets Investment Prospectus
Draft Indian (Common) Myna Action Plan
Regional Trails
General Business

Cr Jim McDonald and Garth Moore represented Lockyer Valley Regional Council

Officer's Recommendation:

THAT the report be received and the contents noted;

And further;

THAT the Manager Planning and Environment be requested to provide a brief presentation on the physical impacts of the 2013 flood at the next Council of Mayors Environment and Sustainability Committee.

RESOLUTION:

THAT the report be received and the contents noted;

And further;

THAT the Manager Planning and Environment be requested to provide a brief presentation on the physical impacts of the 2013 flood at the next Council of Mayors Environment and Sustainability Committee.

Report

1. Introduction

The Council of Mayors Environment and Sustainability Committee met on Friday April 2013. Cr Jim McDonald and the Manager Planning and Environment (Garth Moore) attended the meeting.

The principle function of the Committee is to promote collaboration between Mayors and their administrations to ensure that environmental and sustainability issues that have cross boarder implications are addressed with a strong SEQ focus.



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Following on from previous meetings of the Committee there is a continuing theme that the Committee would facilitate reduction in 'red tape' and 'green tape' between the administration and assessment of environmental and sustainability issues.

2. Background

The focus on the committee meeting was a clarification of the strategies that were to be supported by the Committee and the key activities and work plan to support these.

3. Report

Strategic Direction and Key Messages

Committee members were requested to consider projects in the light of their direct impact on the economic development of the region and what resources will be needed to implement these projects.

The four key priorities of tourism, manufacturing, agriculture and construction as the key priorities for economic development were reiterated. Members were advised that a strategic directions document is being prepared and will be circulated when finalised. Members also discussed the broader terms of 'waterways' including total water cycle and catchment management. Issues of surety (guarantee) of water supply, clean water, flood mitigation and erosion mitigation were discussed in general terms.

The Committee was advised that the Committee's terms of reference have been adjusted based on the direction received from the Mayors. The amended document is to be distributed.

Waterways – forward planning

Three pilot projects on waterway initiatives by Logan City Council, Ipswich City Council and Moreton Bay regional Council were presented to the Committee.

Logan River Recovery Snapshot (Cr Bradley and Donald Mackenzie)

Logan City Council held a Community Summit then established pilot project (Slacks Creek) to build ownership and processes within the Council. In the upper catchment, Scenic Rim Regional Council is working with SEQ Catchments on sites and joint communications to landholders. Funding received from the State under last budget for River Recovery project. Features of the program were the

- Active support for land holders
- The robustness of the program
- Community focus
- Promotion of environmental health of waterways, and
- Lifestyle outcomes associated with waterways.

Opportunities for future collaboration:

- Vision and key guiding principles developed by Logan City Council for their Council can be extended to the entire catchment and used by Scenic Rim Regional Council, Brisbane City Council and Redland City Council
- Collaborate on communications (so community is more aware of downstream/upstream), including catchment story-making and branding, and promoting the River Recovery brand
- Data sharing
- Officer mentoring, shared learning
- Establish political level agreement to work together.

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Bremer River Recovery Snapshot (Kaye Cavanagh)

Ipswich City Council held a Turning the Tide Forum and developed a Solutions Statement which included establishing the Bremer River Fund as an investment vehicle for industry and Ipswich City Council. Scenic Rim Regional Council is now on the Steering Committee of the Fund. An investment prospectus will be prepared by May. Funding received from the State under last budget for River Recovery project.

Features of the program were the

Establishment of a an agreed solutions statement

- Industry funding
- A basin wide approach
- Recognisable branding (People, Projects and Pathways) and
- Resilience of the program.

Opportunities for future collaboration:

- Continue to make use of the Bremer River Fund and investment prospectus to prioritise and deliver on projects in the catchment
- Build community ownership of the catchment.

Pumicestone Passage Recovery Snapshot (Graham Webb)

Began as a joint project (Moreton Bay Regional Council and Sunshine Coast Council). Established a three year program of works (tangible on ground actions that are relevant, achievable and based on sound science). This is seen as critical to ensure interest in the catchment plan continues. Technical working group and 'Beyond Borders' informal officer level working group have been established. Process used ensures relevancy to participating Councils by using a pillar from each Council's corporate plan to drive the joint projects. Funding received from the State under last budget for River Recovery project.

Features of the program were the

- Collaboration across local government boundaries
- Agreed management themes
- Establishment of an agreed and funded implementation strategy.

Opportunities for future collaboration:

- Commence joint Councillor meetings
- Consolidate a planning framework that accommodates policy inputs from both Councils.

A general commentary resulted from the presentations.

Members discussed the potential to establish a River Recovery Initiative on the Mid Brisbane/Lockyer Creek catchment.

Cr McDonald said that a close scrutiny of the boundaries would be needed to look at potential actions and partners.

Cr Bourke referred to the Natural Assets Investment Prospectus as being the tool to establish priorities for the area.

Cr Moriarty referred to the rural population of the area and that building a passion for the protection of the catchment would require a high level of engagement and political champions from the urban areas (Brisbane City Council and Ipswich City Council) may assist raise the profile of this geographic area. Cr McDonald offered to present on the recent flood impacts at the next meeting.



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Cr McDonald offered to provide the Committee with a brief pictorial overview of the impacts of the Australia Day flood to the Committee.

Draft Natural Assets Investment Prospectus

Members discussed the tabled draft Prospectus. Overall, the general concept and layout was supported.

It was suggested that inserts describing specific projects could be developed. This would allow projects to be developed over time e.g. the in light of the previous discussion waterways could be incorporated into the Prospectus.

Members discussed the latest version of the Prospectus and provided feedback around wording. Criteria for “projects ready to go” have been developed by the Working Group however these should be reviewed to ensure consistency with the Mayors’ strategic direction. Examples of ‘ready to go’ projects were presented by Somerset Regional Council (Trevor Page); which highlighted a freshwater canoe trail and facilities based on the Mid Brisbane River region; and Trevor Graham (Logan City Council) indicated that the Slacks Creek Project is in the process of being developed.

Draft Indian (Common) Myna Action Plan

The draft Action Plan was supported by the Members, referred to the Council of Mayors (SEQ) and included on the Council of Mayors web site where a communication and engagement toolkit is provided.

Council of mayors secretariat are liaising with Birds Australia for possible linkages with Birds on the Backyard program and the CRC for Invasive Species to link to MynaScan. Griffith University has been commissioned to prepare a situational report and gap analysis for SEQ. A report is expected by the end of May.

Regional Trails

It was noted that the Council of Mayors (SEQ) had passed a motion on 1 March 2013 that: Rejected the State Government’s position on referring control and funding of regional trails to local government;

Reiterated support for the development of regional trails in SEQ as part of a strategic and integrated regional tourism strategy; and

Urged the State Government to continue the roll out of a regional trails strategy in partnership with local government.

General Business

- **SEQ Water Recreation Review**
Cr Moriarty advised the Committee that Seqwater has announced a recreation review of its assets in SEQ. Cr Moriarty encouraged Councils to make a submission.
- **Draft Queensland Environment Offset Policy**
Comments on the draft Policy are due to the Department by 26 April. The Working Group is meeting with officers from the Department on 11 April and Council of Mayors (SEQ) will coordinate a response. As time is short, the draft submission will be emailed to Members once prepared. The Working Group members are currently collating each Council’s comments for feeding into the regional submission as appropriate.

4. Policy and Legal Implications

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At this point in time there are no policy or legal implication arising from the Council of Mayors Environment and Sustainability Committee.

5. Financial and Resource Implications

Other than in-kind from nominated Councillors and support staff there are no financial or resource implications arising from the Council of Mayors Environment and Sustainability Committee.

6. Delegations/Authorisations

No new or altered requirements are requires to existing delegations or authorisations.

7. Communication

There are no communications proposed from the meeting of the Council of Mayors Environment and Sustainability Committee. Future communications will be dependant on the work program and outcomes of the Committee.

8. Conclusion

The meeting of the Council of Mayors Environment and Sustainability Committee was essentially a forum in which to discuss the purpose, objective and potential outcomes of the Committee. Future meetings of the Committee may produce recommendations, work programs and objectives that may have policy, legal, financial or resource implication that may require ratification of Council.



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Cr Peter Friend left the meeting, the time being 11:06 AM

8.1 Queensland Plan & Regional Roundtables

Date: 15 May 2013
Author: Mark Piorkowski, Executive Manager Strategy & Planning
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

- State Government facilitated the Queensland Summit in Mackay
- State Government called for EOI's for Regional Round Tables.

Officer's Recommendation:

THAT Council resolves to receive and note the Queensland Plan & Regional Roundtables report.

RESOLUTION:

THAT Council resolves to receive and note the Queensland Plan & Regional Roundtables report.

Moved By: Cr McDonald Seconded By: Cr Pingel
Resolution Number: 2997

CARRIED

6/0

Report

1. Introduction

- The Queensland Government has undertaken calls for Expression's of Interest (EOI's) for Regional Round Tables and hosted a summit for the Queensland Plan in Mackay.
- Lockyer Valley Regional Council has formally participated in both initiatives.

2. Background

- Following a call for EOI's for regional round tables LVRC officers as guided by Council sought to collaborate with Scenic Rim and Somerset Councils in submitting a one page EOI focused on meeting the needs of the rural three regional councils in SEQ.
- LVRC was represented at the Queensland Plan Summit in Mackay by the Deputy Mayor Cllr Tanya Milligan.

3. Report

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The following provides an update to Council on the two recent initiatives (Queensland Plan and Regional Round Tables) undertaken by the State Government. Reporting for the Queensland Plan was sourced from Clr Milligan's notes taken on the day:

Queensland Plan

- More than 400 representatives from across Queensland came together on Friday 10 May 2013 to participate in a summit chaired by the State Government as part of their process to create a 30-year vision for Queensland.
- Members of Parliament from all parties and all electorates in Queensland were invited to bring representatives from their communities to share their views and contribute to The Queensland Plan.
- Clr Milligan noted that Premier Campbell Newman provided an opening address followed by a CSIRO presentation of megatrends for the next 20 years including:
 - Aging population and the challenges / opportunities;
 - Decline of our natural resources and the need for doing more for less;
 - Opportunities via the Silk Road and the shift in the world economy with China and India being the new economic power houses to increase in export markets, trade, tourism;
 - Rapid technological advances and how we connect and virtually shop access services in a virtual world; and
 - Rise in consumer expectations with people wanting genuine and authentic experiences.
- In Session 1 Clr Milligan noted Lockyer Valley was assigned a table (Lockyer / North Toowoomba) with Ian Rickuss, Jeanette Harvey, Robert (Bob) Lutherborrow, Charlie Peel and herself from Lockyer along with Mayor Donna Stewart from Balonne, Derek Tuffield CEO Lifeline, Trevor Watts Member Toowoomba North, Bernard Baz and a young lady planner.
- The task given to the table was to identify the biggest opportunity / challenge for the local area after which discussion focused on food security, levels of government talking and sharing information, ensuring transport / infrastructure is in place to service demands for opportunity to market nationally and export.
- In Session 2 delegates were randomly allocated areas to discuss “Living in my community, education and research, Healthy and active, sustainable landscapes, jobs participating and the economy and a wildcard” then required to develop one question. The questions were placed on boards and most popular selected. The six issues were as follows:
 - Living in my community: In the context of living in the community, how do we move our focus from me to we?
 - Education and research: How do we create and foster an education culture that teaches skills and values to meet global challenges and optimises regional strengths?
 - Healthy and active: How do we empower and educate individuals, communities and institutions to embrace responsibility for an active and healthy lifestyle?
 - Sustainable landscapes: How do we strengthen our economic future and achieve sustainable landscapes?
 - Jobs, participating and the economy: How do we structure our economy to ensure our children inherit a resilient future?
 - Wildcard: How do we attract and retain the brightest minds and ideas where they are most needed and capitalise on global opportunities?
- From those questions State MP's will take these questions back to their electorates and invite the community to respond. In October another summit will be held in Brisbane to give consideration to the responses bought back by the MP's which will direct the



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development of the Queensland 30 year Plan which the State has indicated will be the driving policy that governs the State's strategic vision.

Regional Round Tables

- The Premier wrote to all Mayors informing them of the intent to create Regional Round Tables under the authority of the Premier and the Minister for Local Government.
- The Round Tables are intended to provide a vehicle for local governments to raise issue of regional significance to better inform the State of regional priorities and concerns as well as to coordinate whole-of-government efforts. The purpose of the roundtables is to allow Councils and/or groups of Councils to engage with the Minister and agencies on a range of topics seeking outcomes such as change of policy, streamlined processes and/or a coordinated approach.
- Lockyer Valley together with Scenic Rim Regional Council and Somerset Regional Council submitted a one-page Expression of Interest (EOI) for the creation of a Regional Round Table addressing the interests and aspirations of the three regional SEQ Councils.
- The EOI (attached) states the three councils have been marginalised in terms of investment, planning and policy by the previous State Government. Lack of engagement and focus has contributed to significant deterioration of investment. An urban centric regional plan and constrictive regulations have created multiple and layered barriers within the three regions to the attraction and retention of businesses.
- The response is being sought is a coordinated, direct partnership with the State in driving development and investment into the three rural regions and removal of inhibiting regulation and red-tape. Target investment tasks were:
 - Identify investment sites for large State facilities and land uses incompatible or unachievable in denser urban areas.
 - Generate development and construction in the regions by streamlining Council and State Government processes.
 - Identify large-scale regional events linked to rural regional lifestyle including showgrounds, equine competition, water based recreation, racing.
 - Support horticulture and agriculture businesses with workforce management, marketing and market expansion.
 - Streamline regulation, policy frameworks, strategies and legislation for water management, biodiversity, pest management, agriculture and horticulture.
 - Direct contribution to the revision of the SEQ Regional Plan.
 - Identify and implement broader use of park and water assets for recreation, commercial and tourism.
 - Roads investment expenditure and contracting on local and state owned assets.
 - Develop prioritised infrastructure investment schedule for all strategic government assets targeting more disaster resilient infrastructure.

4. Policy and Legal Implications

Policy and legal implications will be addressed through existing allocation and re-prioritisation as required.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

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6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Queensland Plan & Regional Roundtables report be received and noted.

Rural Three Taskforce Round Table

1. **Description of the issue** - The three rural regions of Lockyer Valley Regional Council, Scenic Rim Regional Council, Somerset Regional Council have been marginalised in terms of investment, planning and policy by the previous State Government. Lack of engagement and focus has contributed to significant deterioration of investment. An urban centric regional plan and constrictive regulations have created multiple and layered barriers within the three regions to the attraction and retention of businesses. To correct the inequity urgent action, collaboration and planning is required by the State in partnership with the Rural Three Councils.
2. **Councils to be involved** - Lockyer Valley Regional Council, Scenic Rim Regional Council, Somerset Regional Council
3. **Key Stakeholders to be involved** - Regional Development Australia, SEQ Water, COMSEQ.
4. **Proposed location for the Round Table** - The proposed location for the Round Table will be the Lockyer Valley Cultural Centre located in Gatton.
5. **Identify State Government departments** that would be involved - State Government departments proposed to be involve would be State Development, Infrastructure and Planning; Transport and Main Roads; Agriculture, Fisheries and Forestry; Local Government, Community Recovery and Resilience; Energy and Water Supply and Tourism, Major Events, Small Business and the Commonwealth Games.
- 6.
7. **What response is being sought (ie change of policy or guidelines, streamlined processes or a coordinated approach)** - The response sought is a coordinated, direct partnership with the State in driving development and investment into the three rural regions and removal of inhibiting regulation and red-tape. The Rural Three are looking for opportunities to assist the State Government in achieving the policy aims of the four pillars within their respective regions and collectively.

Target investment tasks:

- ⇒ Identify investment sites for large State facilities and land uses incompatible or unachievable in denser urban areas.
- ⇒ Generate development and construction in the regions by streamlining Council and State Government processes.
- ⇒ Identify large-scale regional events linked to rural regional lifestyle including showgrounds, equine competition, water based recreation, racing.
- ⇒ Support horticulture and agriculture businesses with workforce management, marketing and market expansion.
- ⇒ Streamline regulation, policy frameworks, strategies and legislation for water management, biodiversity, pest management, agriculture and horticulture.
- ⇒ Direct contribution to the revision of the SEQ Regional Plan.
- ⇒ Identify and implement broader use of park and water assets for recreation, commercial and tourism.
- ⇒ Roads investment expenditure and contracting on local and state owned assets.
- ⇒ Develop prioritised infrastructure investment schedule for all strategic government assets targeting more disaster resilient infrastructure.

8. **Financial Implications** - No immediate financial implications. Target is more effectiveness and value for money.

9.0 CORPORATE SERVICES REPORTS

9.1 Refinance Shareholder Loan Arrangements with Queensland Urban Utilities

Date: 15 May 2013
Author: David Lewis, Group Manager Corporate Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: QAP8

Cr Peter Friend returned to the meeting, the time being 11:07 AM

Summary:

As a result of Queensland Government changes to the management of water in South East Queensland, Central SEQ Distributor-Retailer Authority (trading as Queensland Urban Utilities (QUU)) a statutory body was created on 1 July 2010.

QUU is owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils. It is governed by an independent Board with its primary role being the delivery of drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

In May 2012, Council sought Queensland Treasury approval to extend the term of Council's shareholder debt with QUU from 30 June 2013 to 30 June 2014 if Council failed to enter into legally binding refinance documentation with QUU on or before 30 June 2013. Queensland Treasury approval was subsequently granted to Council's request on 24 June 2012.

To avoid extending the term of the Council's current shareholder debt, QUU and the shareholder Councils are aiming to refinance shareholder loans by 30 June 2013.

To enable this to occur, QUU and Queensland Treasury have asked shareholder Councils (through their respective senior finance officers) to delegate to Chief Executive Officers the authority to enter into refinance shareholder loan arrangements, noting that these arrangements must be approved by the Under Treasurer before refinance documentation can be finalised.

As at 8 May 2013, Ipswich City Council and Scenic Rim and Somerset Regional Councils have approved this delegation.

Officer's Recommendation:

That Council resolves to delegate to the Chief Executive Officer authority to enter into refinance shareholder loan arrangements with QUU.

RESOLUTION:

THAT Council resolves to delegate to the Chief Executive Officer authority to enter into refinance shareholder loan arrangements with Queensland Urban Utilities.



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Moved By: Cr McDonald Seconded By: Cr Pingel
Resolution Number: 2998

CARRIED
7/0

Report

1. Introduction

Under the South-East Queensland Water (Distribution and Retail Restructuring Act 2009 (the Act) a statutory body called the Central SEQ Distributor-Retailer Authority (the Authority) was established on 3 November 2009.

On 1 July 2010, the Authority acquired legislative power to begin trading, using the name Queensland Urban Utilities.

QUU is owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils. It is governed by an independent Board with its primary role being the delivery of drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

2. Background

As part of the establishment of QUU, Council's water and sewerage business and associated assets were transferred to QUU. Council as a shareholder also entered into shareholder loan arrangements with QUU. The current value of these loans is \$14.7 million.

Under the Act, participation rights were also established in a Participation Agreement, with Council holding 0.903% or \$24.1 million.

3. Report

In May 2012, Council sought Queensland Treasury Corporation (QTC) approval to extend the term of Council's shareholder debt with QUU from 30 June 2013 to 30 June 2014 if Council failed to enter into legally binding refinance documentation with QUU on or before 30 June 2013. QTC approval was subsequently granted to Council's request on 24 June 2012.

Over the last twelve months, negotiations on new loan agreements between QUU and its Council shareholders have been finalised, with approval to enter into new loan arrangements provided by QUU's Board in April 2013. QUU and the shareholder Councils are now aiming to refinance shareholder loans by 30 June 2013 and thus avoid extending the term of Council's current shareholder debt.

To enable this to occur, QUU and QTC have asked shareholder Councils (through their respective senior finance officers) to delegate to Chief Executive Officers the authority to enter into refinance shareholder loan arrangements, noting that these arrangements must be approved by the Under Treasurer before refinance documentation can be finalised.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

As at 8 May 2013, each Council has commenced their formal approval process to enter into the loan arrangements, with Ipswich City Council and Somerset and Scenic Rim Regional Council having received council approval to enter into the agreements.

In addition to the outstanding Council approval (delegation), the following additional approvals are required for Council to complete the loan arrangements:

- QTC as the super senior debt provider (this is a condition of QUU's loan agreements with QTC); and
- The Queensland Treasurer as required under the *Statutory Bodies Financial Arrangements Act 1982*.

QTC has now provided QUU with verbal approval to enter into the loan agreements with each of its Councils. QTC approval is expected to be received once all Council approval requests to enter into the loan agreements have been received. At present, only Lockyer Valley Regional Council and Brisbane City Council have not requested approval to enter into the loan agreements.

4. Policy and Legal Implications

There are no policy implications with this report. The refinance shareholder loan arrangement between Council and QUU will be a legally binding agreement on both organisations.

5. Financial and Resource Implications

The refinance loan arrangements will amend the return Council receives in relation to its shareholder loan with QUU.

There may be an impact upon Council's credit rating and borrowing capacity if the guarantee is provided by Council.

6. Delegations/Authorisations

This report recommends a delegation from Council to the Chief Executive Officer to enter into refinance shareholder loan arrangements with QUU.

7. Communication

There are no communications requirements associated with this report.

8. Conclusion

Approval of the delegation from Council to the CEO to enter into refinance shareholder loan arrangements with QUU will allow Council to complete these agreements before 30 June 2013 and thus avoid the extension to existing loan arrangements. This delegation also brings Council into alignment with other shareholder Councils.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

9.3 Exemption from obtaining Competitive Offers - May 2013

Date: 16 May 2013
Author: Ian Kuhn, Procurement Co-ordinator
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: xxQAP8

Summary:

Under Section 235 of the Local Government Regulation 2012 (the Regulation), a local government may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists

Under the Regulation, a medium-sized contract is between \$15,000 and \$200,000 (exclusive of GST) with a large-sized contract being greater than \$200,000 (exclusive GST).

To comply with the requirements of the Regulation, Council is now required to make a resolution in relation to Section 235 of the Regulation in relation to urgent aerial photography as a result of the Australia Day 2013 Rain Event.

Officer's Recommendation:

That Council resolve to enter into a medium-sized contract under Section 235 (a) of the Local Government Regulation 2012 without first inviting written quotes or tenders (as it is satisfied that a genuine emergency exists) with Fugro Spatial Solutions Pty Ltd being engaged to undertake urgent aerial photography as a result of the Australia Day 2013 Rain Event.

RESOLUTION:

THAT Council resolve to enter into a medium-sized contract under Section 235 (a) of the Local Government Regulation 2012 without first inviting written quotes or tenders (as it is satisfied that a genuine emergency exists) with Fugro Spatial Solutions Pty Ltd being engaged to undertake urgent aerial photography as a result of the Australia Day 2013 Rain Event.

Moved By: Cr Pingel

Seconded By: Cr Holstein

Resolution Number: 2999

CARRIED

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

Report

1. Introduction

Under the Local Government Act 2009 (the Act) and the Local Government Regulation 2012 (the Regulation), Council has specific legislative responsibilities in relation to procurement. However, also contained within this legislation are exemptions from these requirements.

2. Background

Under Section 235 of the Regulation a local government may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists

Under the Regulation, a medium-sized contract is between \$15,000 and \$200,000 (exclusive of GST) and a large-sized contract being of greater value than \$200,000 (exclusive GST).

3. Report

Over recent months, Council has entered into contracts with a number of suppliers under the approval of the Chief Executive Officer.

To comply with the requirements of the Regulation, Council is now required to make a resolution in relation to Section 235 of the Regulation in relation to these contractual obligations.

Tabled below is the type of contract, supplier and reasons for not applying competitive procurement:

Section 235 (c)

Supplier	Service(s)	GST Inclusive	Comments
Fugro Spatial Solutions Pty Ltd	Urgent aerial photography	\$189,376.00	The cost of the aerial photography and urgent timing were critical to the overall counter disaster operational response, and as such normal arrangements were not appropriate and as such this procurement was endorsed by the CEO.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

4. Policy and Legal Implications

Under Section 235 of the Local Government Regulation 2012 (the Regulation), a local government may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
 - (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- a genuine emergency exists

5. Financial and Resource Implications

There are no financial or resource implications associated with this report.

6. Delegations/Authorisations

There are no delegation or authorisation issues associated with this report.

7. Communication

No communication is required in relation to this report.

8. Conclusion

To comply with the requirements of the Regulation, Council is now required to make a resolution in relation to Section 235 of the Regulation in relation to the above mentioned contractual obligations.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

9.4 Summary of Council Actual Financial Performance vs Budget to 30 April 2013

Date: 16 May 2013
Author: Karen Pegler, Manager Financial Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: QAP8

Summary:

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council.

This report provides a summary of Council's financial performance against budget for the ten months to 30 April 2013.

As at 30 April 2013, Council has achieved operating revenues of \$80.1 million against a year to date target budget of \$78.1 million. Against a year to date target of \$80.7 million, operating expenditure at \$75.0 million or 92.9% is well within budget expectations.

Emergent Works and Counter Disaster Operations have cost Council over \$10.9 million for the financial year to date. Careful management of Council's cash flows will be necessary particularly as further restoration works commence.

Against the benchmark target of 83.0%, capital revenues of 54.7% and capital expenditure excluding principal loan repayments of 44.5% have been achieved. Excluding accounting adjustments, capital revenues at \$2.1 million or 43.0% and capital expenditure after accounting adjustments at \$8.9 million or 41.0% are well below budget.

Officer's Recommendation:

That Council resolve to receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2013.

RESOLUTION:

THAT Council resolve to receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2013.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3000

CARRIED

7/0

Report



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

1. Introduction

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and ensures a focus on financial management throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 30 April 2013.

Operating Revenue – Year to date Target \$78.1 million Actual \$80.1 million or 102%

At 30 April 2013, total operating revenue for the year to date is slightly over budget primarily due to the fact that Council has levied full year rates for the 2012/2013 financial year.

Operating grants and subsidies have met budget expectations with \$41.2million or 81.7% of Council's \$50.4 million budget received to date. Grants relating to the recovery program totalling \$36.0 million have been received out of a budget of \$46.8 million. The achievement of budgeted income for operating grants and subsidies is dependent upon further approvals from the Queensland Reconstruction Authority. Cost control for the remainder of the year will be maintained as Council is highly dependent on operating grants and subsidies.

Recoverable works income is significantly below budget at 33.8% with revenue from fees and charges also underperforming at 66.9%. Revenue received from these items will continue to be constrained for the remainder of the financial year.

The above shortfalls are partially offset by other revenue which has achieved 452.6% of budget primarily due to insurance payouts for flood damaged Council assets \$719k and the recovery of costs associated with the debt collection process \$303k. However, it needs to be remembered that these are not regular or reliable income streams for Council.

Council has incurred significant Emergent Works costs to date with restoration works just commencing. Aside from inflows relating to the recovery program, it should be noted that Council has received the majority of the income it expects to receive this financial year. Financial restraint is therefore important until the 2014 rates issue early in the new financial year.

Council's overall rates arrears for the year to date are \$700k less than for the same period last financial year. It should also be noted that a large number of ratepayers have also entered into payment commitments to clear their arrears within 12 months. This is a significant improvement on prior years and is a sign that Council's debt recovery program has been successful in achieving its objectives. Unfortunately there are a small number of ratepayers who have not contacted Council or its debt recovery agent to make a payment commitment.

Operating Expenditure – Year to date Target \$80.7 million Actual \$75.0 million or 92.9%

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

At 30 April 2013, year to date operating expenditure is under budget with 83.0% of the financial year elapsed.

Following amendments to the budget from the last budget review, year to date goods and services expenditure is largely on track with \$41.6 million or 80.2% of the year to date budget expended. This is largely due to expenditure associated with the Recovery Program, which makes up approximately 74.0% of total budgeted goods and services expenditure. Expenditure related to the Recovery program for the year to 30 April 2013 is \$32.7 million against a year to date budget of \$32.4 million.

The 2013 flood events have to date cost Council over \$9.26 million in emergent works for roads, streets and bridges and over \$1.30 million in Counter Disaster Operations (CDO). Incorporated into the CDO expenses is \$500k relating to day labour which is deemed ineligible expenditure. In addition Council has incurred expenditure of \$12.2 million on Restoration works relating to the January 2011 natural disaster.

Goods and services expenditure for corporate programs outside of recovery is at 68.0% of budget with \$8.9 million expended.

Finance costs at 70.9% and depreciation are 77.6% are below budget expectations with 83% of the year elapsed.

Total employee costs continue recent trends with expenditure of \$24.1 million or 72.5% with 83.0% of the financial year elapsed.

Capital Revenue – Year to date Target \$4.1 million Actual \$2.7 million or 65.0%

Overall capital grants and subsidies revenue is well below budget for the year to date at \$2.7 million. However, \$553k of this amount relates to donated plant and equipment which is a book entry required by accounting standards. Excluding this adjustment, just over \$2.1 million in capital revenues have been received to 30 April 2012. This equates to 77% of the budget with \$492k of this amount relating to Federal and State Government grants for road related infrastructure; developer contributions \$594k and a donation from Rotary of \$702k towards the construction of the Murphy's Creek Community Centre.

Capital Expenditure – Target \$17.8 million Actual \$9.5 million or 53.0%

Excluding loan redemption payments, total capital expenditure is just over \$9.5 million and running well below budget for the year at 44.5% with 83% of the year elapsed.

Significant expenditure making up the capital program includes road, bridges and drainage capital works \$1.5 million, upgrades to information technology systems \$1.9 million, expenditure on community buildings \$993k and renewal of sporting facilities \$859k.

A detailed schedule of capital expenditure by program and job is attached to this report.

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2013**

5. Financial and Resource Implications

Council's financial results remain largely dependant upon ongoing advance payments from the Queensland Reconstruction Authority; the completion of the capital works program and the financial impacts of the 2013 flood events.

6. Delegations/Authorisations

There are no delegation or authorisation issues associated with this report.

7. Communication

There are no delegation or authorisation issues associated with this report.

8. Conclusion

Following recent amendments to the budget, Council's operating revenue and expenditure streams remain largely on track; however, capital revenue and expenditure remain well below budget expectations.

Lockyer Valley Regional Council

Actual vs. Budget -

For the year to date:

30-April-2013

Total Council

	Budget 2012-2013	Amended Budget	% of Year Elapsed - 83	
			Actual to 30/04/2013	% Variance
Operating Revenue				
Rates and Utility Charges (Gross)	29,561,900	29,561,900	29,576,800	100.1%
Discount	(1,163,000)	(1,163,000)	(1,092,844)	94.0%
Charges and Fees	5,438,600	4,656,600	3,113,502	66.9%
Interest	2,961,000	3,785,000	2,967,644	78.4%
Operating Grants and Subsidies	97,310,500	50,491,874	41,274,346	81.7%
Operating Contributions and Donations	0	0	0	0.0%
Revenue - Contract/Recoverable Works	6,300,000	6,300,000	2,129,408	33.8%
Other Revenue	0	458,000	2,072,802	452.6%
Total Operating Revenue	140,409,000	94,090,374	80,041,658	85.1%
Operating Expenses				
Employee Costs	26,514,600	33,279,600	24,137,978	72.5%
Goods and Services	103,002,000	51,893,300	41,629,756	80.2%
Finance costs	1,483,200	1,483,200	1,051,526	70.9%
Depreciation	10,553,400	10,553,400	8,185,685	77.6%
Other Expenses	0	0	0	0.0%
Total Operating Expenses	141,553,200	97,209,500	75,004,945	77.2%
Operating Surplus/(Deficit) Before Capital Items	(1,144,200)	(3,119,126)	5,036,713	-161.5%
Capital Revenues and Expenses				
Capital Grants, Subsidies and Contributions	5,450,900	4,958,000	2,710,766	54.7%
Profit (Loss) on Disposal of Non Current Assets	0	0	(773,914)	0.0%
Other Capital Items	0	0	(23,820)	0.0%
Abnormal or Extraordinary Items	0	0	0	0.0%
Operating Surplus/(Deficit) After Capital Items	4,306,700	1,838,874	6,949,745	377.9%
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans	5,100,000	5,100,000	0	0.0%
Disposal Proceeds of non Current Assets	276,000	276,000	355,359	128.8%
Funded Depreciation	10,553,400	10,553,400	8,185,685	0.0%
Total Capital Funding Sources Used	15,929,400	15,929,400	8,541,044	17.2%
Capital Funding Applications				
Capital Expenditure	22,548,600	21,521,700	9,570,116	44.5%
Loan Redemption	870,000	870,000	725,000	83.3%
Total Capital Funding Applications	23,418,600	22,391,700	10,295,116	46.0%

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Progress at a Glance - Council

✓	Budget on Track (variance of less than ± 10%)
ⓘ	Potential Budget Issue (variance of between ± 11 to 30%)
✗	Definite Budget Issue (variance greater than ± 30%)

Net Operating Result

Community & Development

Environmental Health Services	✓	
Animal Control	ⓘ	
Community & Youth Development	✓	
Multicultural Development	✓	
CDS Group Management	✓	
Rural Services	✓	
Community Services	✗	No budget for expenses in this area-budget amendment required.
Library Management	✓	
Arts and Culture	✓	
R.A.D.F.	✓	
Natural Environment Recovery	✓	
Human and Social Recovery	✓	
Environmental Corporate Program	✓	
Community Grants	✓	
Salinity	✓	
Land for Wildlife	✓	
Land Acquisition/Conservation	✓	
Onground Works/Helping Hand	✓	
Herbicide Subsidy Class 3	✓	
Plumbing Services	✓	
Building Regulatory	✓	
Strategic Planning	✓	
Development Applications	✓	
Weed Control	✓	
Development Assessment Engineering	✓	
Organisational Development & Performance		
Organisational Development & Performance	✓	

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Progress at a Glance - Council

Executive Office	
Chief Executive Office	✓
Elected Members	✓
Corporate Services	
Workplace Health & Safety	✓
Financial Planning & Performance	✓
Corporate Services Group Management	✓
Human Resources	✓
Corporate Records Management	✓
Financial Services	✓
Purchasing & Stores	✓
Rates	①
Accounts Payable	✓
Payroll	✓
Accounts Receivable	✓
Information Services	✓
GIS	✓
Customer Service	✓
QGAP Agency	✓
Governance & Policy	
Corporate Communication	✓
Governance & Policy	✗ Operating expenses at 120%
Legal Services	✓
Advocacy	✓
Corporate Governance	① Operating expenses at 209%-corrective action required. Yearly insurance paid.
Strategy & Planning	
Regional Development	✓
Public Relations	① Operating expenses at 112%-corrective action required.
Strategy and Planning	✗ Operating expenses at 122%.
Tourism	✓
Visitor Information Centre/Conference Rooms	✓
State Emergency Services Management	✓ Expenses at 100%.

**Lockyer Valley Regional Council
Financial Performance to 30 April 2013**

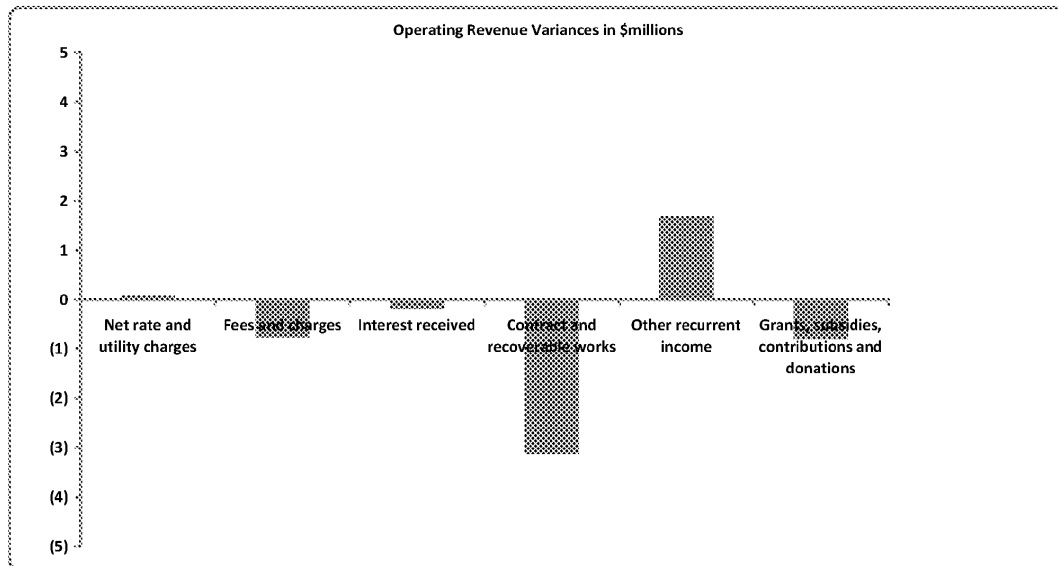
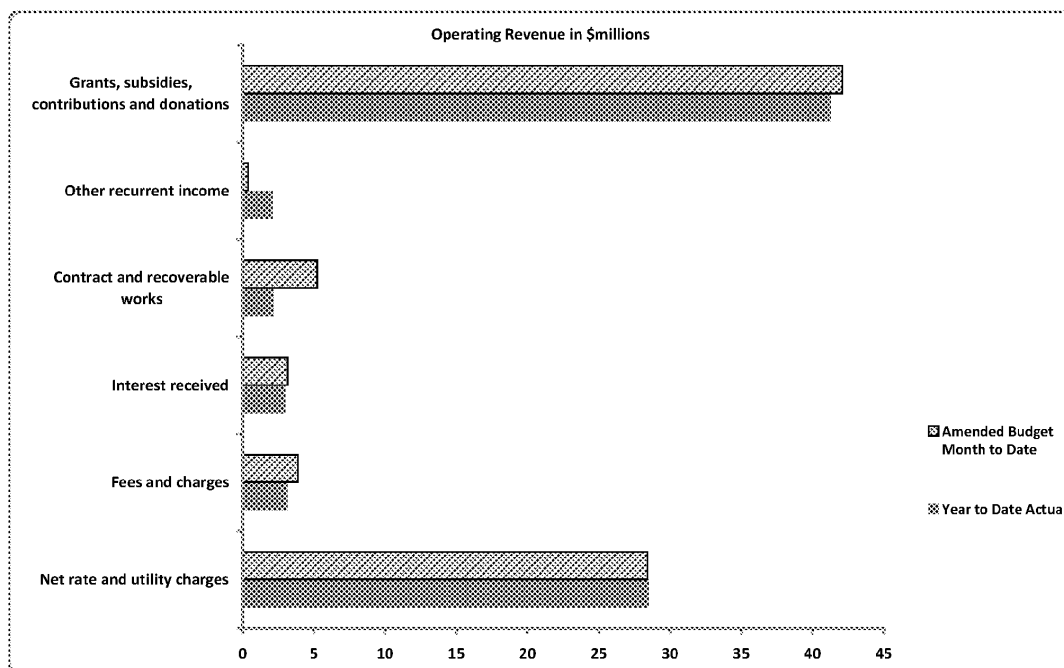
Progress at a Glance - Council

Rural Fire Brigades Management	✓	
Other Disaster Control Management	✓	Expenses under control but income has not achieved budget.
Qld Transport Museum	✓	
Economic Development	✓	
Housing Recovery	✗	Energex & NBN non council assets not budgeted for \$400k.
Community Engagement & Communication	✓	
Recovery Co-Ordination & Management	✗	Unbudgeted expenses
Economic Recovery	✓	
Infrastructure Services		
Depot Operations	✗	Repairs & yard clean up
Development Assessment	✗	Corrective action required as 173% of budget spent.
Public Order and Safety	✓	
Civic Halls Management	✓	
Community Housing	✓	Aged persons units rental income is not covering expenses. Market rent review should be undertaken as rent has not increased since 1 July 2011.
H.A.C.C. Services	✓	
Cemetery Management	✓	
Building Maintenance Management	ⓘ	Annual insurance premium paid in July
Showgrounds Management	✓	
Swimming Pools Management	✗	Budget amendment needed for depreciation on equipment.
Other Sporting and Recreational Facilities	✓	
Public Conveniences	✓	
Parks and Gardens	ⓘ	Corrective action required.
Reserves Management	✗	Corrective action required as budget at 178% spent
Plant Operations	ⓘ	Yearly insurance & registrations paid. Council plant hire \$65K & fleet registrations \$11k over budget.
Roads and Streets	✓	
Drainage Structures	✓	
Stormwater Drainage	✓	
Raw Materials Management	✓	
Engineering Operations	✗	Corrective action required as budget at 180% spent. Consultancy is \$80k over budget.
Asset Management	✓	
Survey and Design Management	✓	
Infrastructure Recovery	✓	
Business Units		

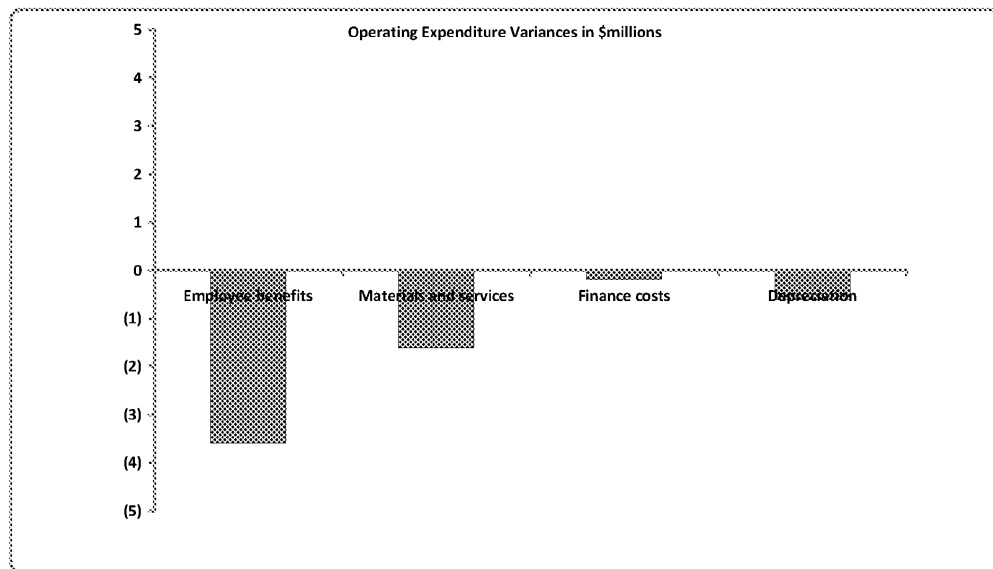
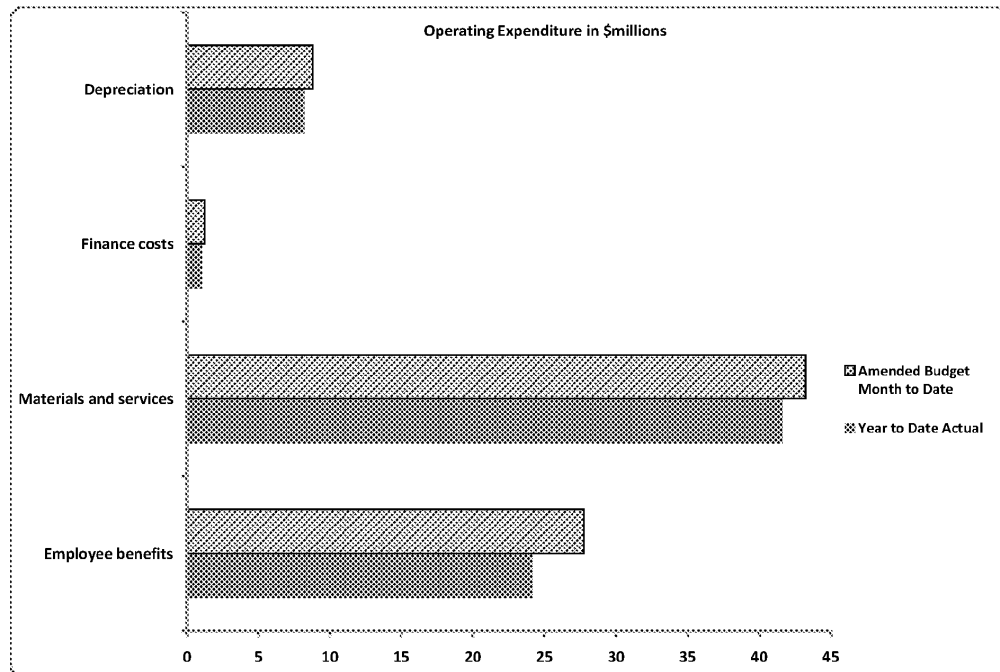
**Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Progress at a Glance - Council**

Kensington Grove Child Care Centre	✓	Expenses exceed income. Cost control needed.
Gatton Child Care Centre	✓	
Recoverable/Contract Works	✓	
Main Roads Maintenance	✓	
Staging Post Café	✗	Corrective action as income significantly less than expenses.
Building Certification	✓	
Grantham Land Development	✗	No income
Waste Collection	✓	
Waste Disposal	✗	Landfill & refuse collection costs will exceed budget.
Waste Minimisation	✓	

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Operating Revenue

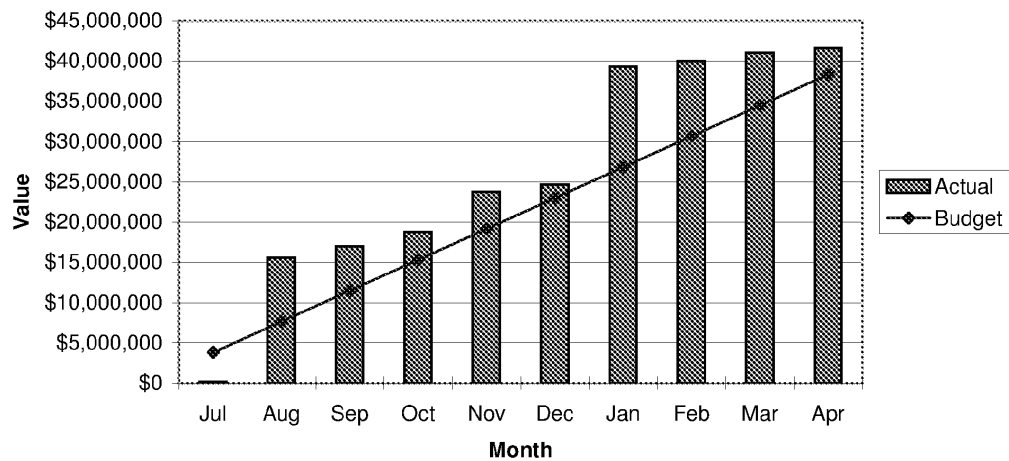


Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Operating Expenditure

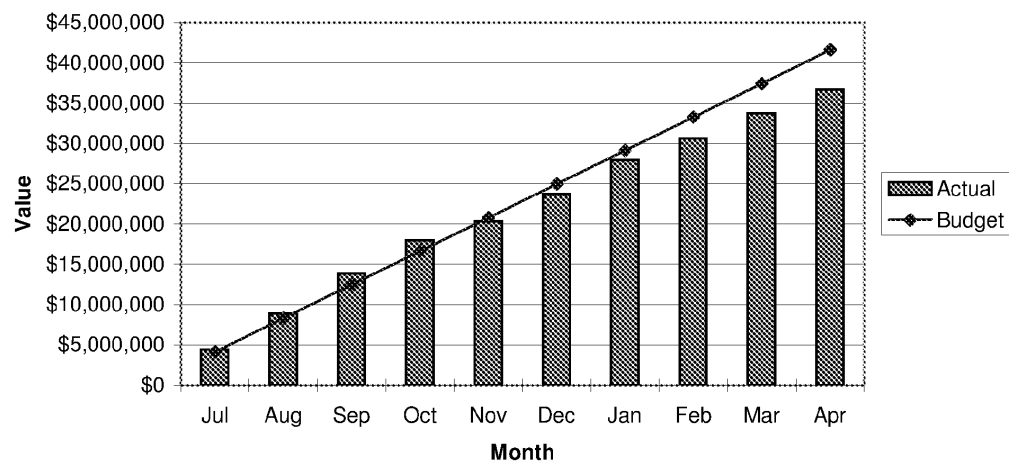


**Lockyer Valley Regional Council
Financial Performance to 30 April 2013**

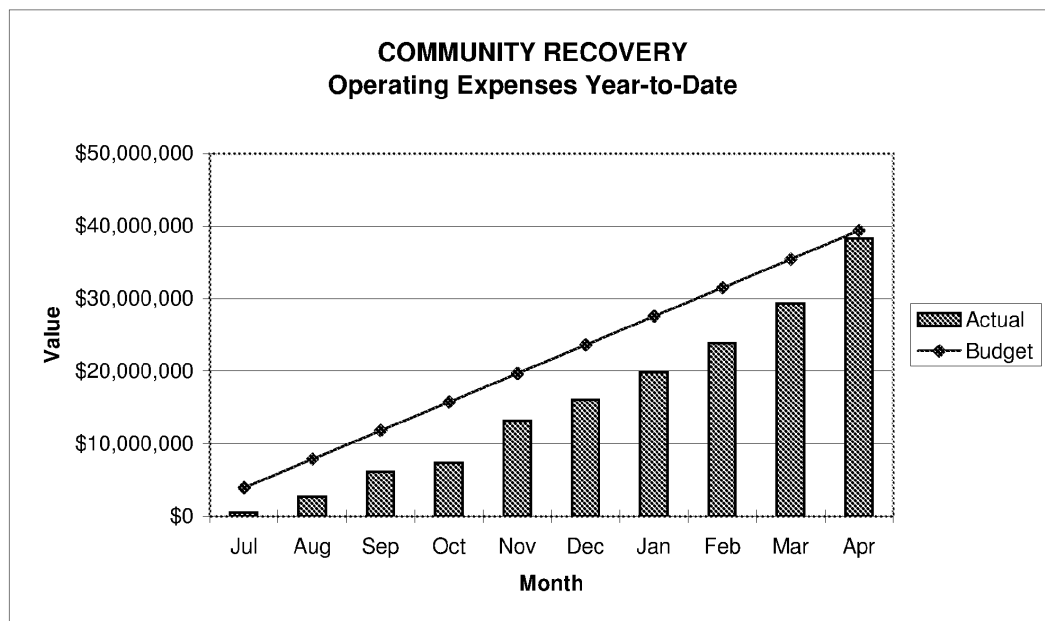
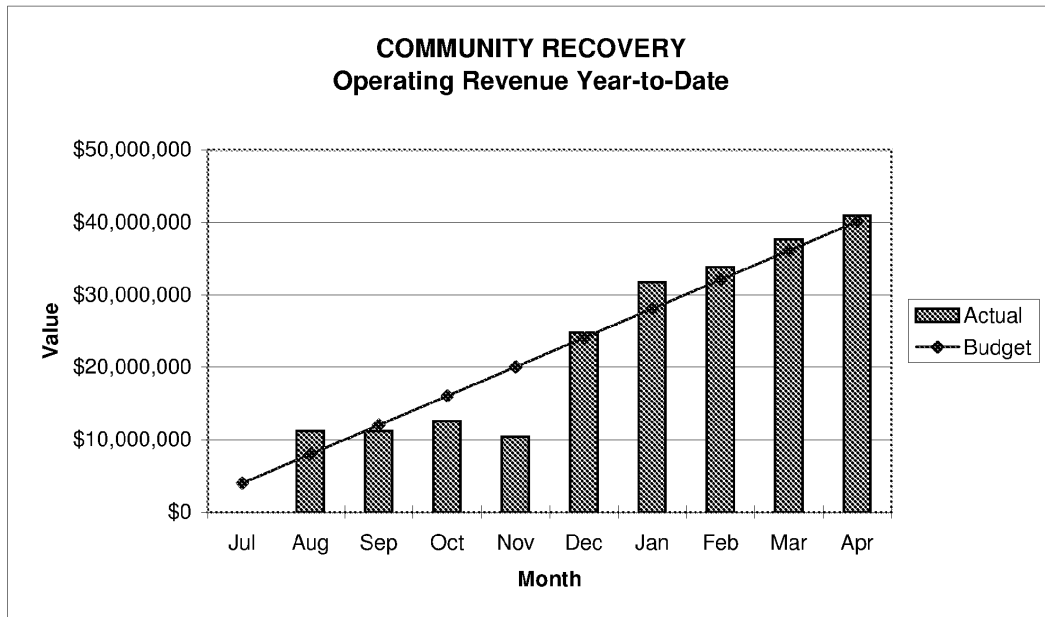
**TOTAL COUNCIL EXCLUDING COMMUNITY RECOVERY
Operating Revenue Year-to-Date**



**TOTAL COUNCIL EXCLUDING COMMUNITY RECOVERY
Operating Expenses Year-to-Date**



Lockyer Valley Regional Council
Financial Performance to 30 April 2013



Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Summary

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET \$	YEAR TO DATE CAPITAL EXPENDITURE \$
Community and Development		
Museums, Arts and Cultural Buildings (internal transfer)	0	-10,438
Natural Environment Recovery (internal transfer)	0	-127
Human and Social Recovery	0	0
Libraries	30,000	66,215
Art Gallery	10,000	0
TOTAL COMMUNITY AND DEVELOPMENT 2012-2013	40,000	55,649
Corporate Services		
Group Management Corporate Services	0	914
Corporate Records Management	0	0
Information Technology	4,089,000	1,971,458
TOTAL CORPORATE SERVICES 2012-2013	4,089,000	1,972,371
Strategy and Planning		
SES	477,700	17,567
Enterprise Buildings	210,000	132,447
Regional Development	100,000	186,800
Disaster Management	80,500	139,362
Tourism	76,500	42,554
Conference Rooms	31,500	17,025
Events and Marketing	8,000	0
Visitor Information Centre	5,000	4,193
TOTAL STRATEGY AND PLANNING 2012-2013	989,200	539,948
Infrastructure Services		
Proposed Motel site - Lake Apex Drive	367,600	376,546
Assets on Reserve	0	0
Raw Materials (internal transfer)	0	-37,022
Infrastructure Recovery	0	143,659
Roads and Streets	3,532,400	1,155,476
Swimming Pools	4,415,000	731,504
Civic Halls	1,116,000	926,495
Plant Operations	1,105,000	575,233
Other Sport & Recreational Facilities	829,000	128,244
Urban Drainage	794,000	780,702
Bridges and Large Culverts	650,000	74,607
Administration Buildings	575,000	336,584
Public Order and Safety	220,000	16,090
Parks and Gardens	160,000	111,633
Miscellaneous	45,000	49,165
Depot Management	100,000	60,136
Environmental Services	50,000	0
Community Housing	45,500	14,341
Rural Services	35,000	20,137
Public Conveniences	25,000	53,049
Cemeteries	5,000	0
TOTAL INFRASTRUCTURE SERVICES 2012-2013	14,069,500	5,516,578
Business Units		
Weighbridge Project	0	84,660
Grantham Land Development	500,000	538,088
Waste Minimisation Facilities	1,090,000	26,128
Waste Disposal Facilities	430,000	102,960
Waste Management - General	210,000	0
Staging Post Café / Restaurant	68,000	42,883
Kensington Grove Child Care Centre	0	7,927
Gatton Child Care Centre	36,000	59,994
TOTAL BUSINESS UNITS 2012-2013	2,334,000	862,640

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Summary

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET \$	YEAR TO DATE CAPITAL EXPENDITURE \$
Governance and Policy		
Corporate Governance (internal transfer)	0	-3,432
TOTAL GOVERNANCE AND POLICY 2012-2013	0	-3,432
Organisational Development and Performance		
TOTAL ORGANISATIONAL DEVELOPMENT & PERFORMANCE 2012-2013	0	0
Executive		
Chief Executive Office	0	0
Elected Members	0	2,561
TOTAL EXECUTIVE 2012-2013	0	2,561
TOTAL ALL PROGRAMS 2012-2013 (Excluding land and donated assets)	21,521,700	8,946,316
Land swap - block purchased	0	70,300.00
Donated assets - not a cash transaction	0	553,500.00
TOTAL ALL PROGRAMS 2012-2013	21,521,700	9,570,116

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Libraries		
Laidley Library - Replace Floor		52,586
Gatton Library Equipment	10,000	
Laidley Library Multi-screen System	15,000	
Library Wi-Fi Internet Setup	5,000	
**Gatton Library Equipment		419
** Laidley Library Furniture & Fittings		10,135
** Laidley Library Equipment		3,075
Total Libraries	30,000	66,215
Art Gallery		
Sculptures	10,000	
Total Art Gallery	10,000	
Museums, Arts and Cultural Buildings		
Laidley Cultural Centre - Refurbishment (internal transfer)		-12,500
Lockyer Valley Cultural Centre		1,442
** Artifacts		320
** Art Purchases		300
Total Museums, Arts and Cultural Buildings		-10,438
Natural Environment Recovery		
Special Recovery Projects (internal transfer)		-127
Total Natural Environment Recovery		-127
Human and Social Recovery		
Emergency Helicopter Facility		
Total Human and Social Special Projects		
TOTAL COMMUNITY & DEVELOPMENT 2012-2013	40,000	55,649
Information Technology		
ERP Replacement - Business Enterprise Systems	1,600,000	1,186,708
Data works - Upgrade Records Management System	600,000	335,783
Disaster Recovery & Business continuity process	60,000	435
Mobile Device Management Software	75,000	36,882
Electronic Business Papers Delivery	25,000	19,511
Secure Large File Transfer/Internet Bandwidth	300,000	16,304
Data Centre Environmental Monitoring	200,000	4,179
End Point Security	10,000	10,271
Website - Joolma Upgrade	20,000	232
Server Upgrade to 2008	50,000	378
ESX Upgrades	40,000	17,420
Exchange 2010	40,000	
Unified Comms - Prelim Scoping	25,000	
Web Filtering / Reporting / Corporate Firewall Upgrade	100,000	41,414
Printer Strategy & Consolidation	100,000	
Miscellaneous	150,000	
Wireless Network	80,000	

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
LiDAR Capture (Contours Aerial Survey)	34,000	
DMZ	15,000	
PDOnline	20,000	4,379
Service Desk Implementation	40,000	46,752
Back Up Process	25,000	
Radius	25,000	5,220
Windows 7	350,000	3,471
Software Deployment & Monitoring Tools	120,000	44,240
MS Audit/Software Library Development & Management	150,000	4,437
Call Centre Software	100,000	95,979
Edge Infrastructure Upgrade		27,309
WIP Information Services		1,302
GIS Consolidation - Exponaire / Mapinfo	35,000	29,000
3 Tier Storage Device		1,240
** Info Systems		38,612
Total Information Technology	4,089,000	1,971,458
Group Management Corporate Services		
**Furniture & Fittings		914
Total Group Management Corporate Services		914
TOTAL CORPORATE SERVICES 2012-2013	4,089,000	1,972,371
Enterprise Buildings		
Gatton Donations Building	200,000	132,447
Helidon Donations Building	10,000	
Total Enterprise Buildings	210,000	132,447
Regional Development		
WIP Regional Development		555
Purchase of Land - West of Gatton (internal transfer)		-9,003
Heritage Park Estate, Woodlands Road (internal transfer)		-61,960
Motel - Lakeview Drive Gatton (internal transfer)		188,634
Master Planning Projects Industrial Land, Warrego - GWIZ	100,000	64,776
**Digital Hub Computer Hardware/Software		3,798
**Digital Hub Furniture		
Total Regional Development Buildings	100,000	186,800
Events and Marketing		
Event Promotion Stands	5,000	
Ute Canopy	3,000	
Total Events and Marketing	8,000	
Tourism		
Pioneer Village Facility Improvements		19,975
Pioneer Village Tractor Shed		22,143
Pioneer Village New Building - Accessioning	21,500	
Gatton Historical Society Village	40,000	
Refurbish Tourism Trailer	15,000	
Lake Dyer Storage Shed		436

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Total Tourism	76,500	42,554
Conference Rooms		
**Conference Rooms		17,025
Additional POS	10,000	
Portable Staging	15,000	
Storage Cabinets	5,000	
Wedding Arch & Well	1,500	
Total Conference Rooms	31,500	17,025
Visitor Information Centre		
Display Materials	5,000	
**Visitor Information Centre		4,193
Total Visitor Information Centre	5,000	4,193
Disaster Management		
Other Equipment - WIP Disaster Management		96,362
Disaster Coordination Centre Generator Connectivity	4,000	
Fit Out of Mobile Depot Command Centre	5,000	
Gauges x 4	20,000	
Guardian Incident Management System	30,000	
Hand held VHF radios	1,800	
Ramp/Deck Disaster Coordination Centre	5,000	
Satellite Phones	3,500	
Signage Coordination Centre	700	
Smart board	2,000	
Stand alone Eviro weatherproof laptop/tablet	1,500	
40' Shipping Container with ventilation	7,000	
** Disaster Donga - Air Con, Blinds & Floor Coverings		9,700
** Forrest Hill SES Equipment		2,200
**Gatton SES Equipment		1,500
**Gemini inflatable Rigid Boat and Trailer		23,999
**Disaster Management Equipment		5,601
Total Disaster Management	80,500	139,362
SES		
Block/Concrete Sand Bays	5,000	
Building Improvements Forest Hill SES	20,000	
Building Improvements Laidley SES	50,000	
Building Signs - Repaint Laidley and Forest Hill	2,000	
Fit Out of Donated Van	5,000	
Flammable Liquid Cabinets	13,000	
Response Vehicle - Laidley	60,000	
SES Flood and Storm Response/Mobile Command Centre	102,000	
SES Gatton Building Extension (Inc 11/12 unspent)	220,700	14,629
Stage 2 design		
SES Building Gatton		2,938
Total SES	477,700	17,567
TOTAL STRATEGY AND PLANNING 2012-2013	989,200	539,948

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Administration Buildings		
Gatton Regional Office Refurbishment	225,000	101,305
Gatton Regional Office Renovations (incl. lift)	150,000	224,886
Gatton Regional Office Chambers Renovations	100,000	
Laidley Regional Office Renovations	100,000	
Training Donga Gatton		5,255
<i>**Training Donga - Floor Coverings and Furniture</i>		5,139
Total Administration Buildings	575,000	336,584
Public Order and Safety		
Upgrade Gatton CCTV Cameras		16,090
New Laidley CCTV System	220,000	
Total Public Order and Safety	220,000	16,090
Civic Halls		
Murphys Creek Community Centre (Rotary Funded)	800,000	720,884
Murphys Creek Community Centre (Associated Civil Works)	200,000	197,167
Helidon Community Centre		
Gatton Shire Hall		
Gatton Shire Hall - Refurbish Bar/Cold room		
Gatton Shire Hall - Door Closer & Window Repairs	6,000	
Gatton Shire Hall - Paint Exterior	10,000	
Laidley Cultural Centre - Replace Function Room Roof	60,000	
Laidley Cultural Centre - Paint Exterior	40,000	
<i>**Gatton Shire Hall Equipment</i>		8,443
Total Civic Halls	1,116,000	926,495
Community Housing		
Frome Street Crisis Care House - Renew Bathroom/Laundry	15,000	
Clarks Lane Units - Renew Bathroom and Paint Landings	12,500	2,840
Cochrane Street Units - Install Reinforced Concrete Drain	18,000	
Crisis Centre House - Smithfield Road		11,501
Total Community Housing	45,500	14,341
Public Conveniences		
Lake Apex Toilets		44,129
Anzac Park Grantham Toilets		4,460
Bugler Park Toilet Block		4,460
Glenore Grove Village Toilets - Replace Disposal Area	20,000	
North Street Toilets - Paint	5,000	
Total Public Conveniences	25,000	53,049
Other Sport and Recreational Facilities		
Forest Hill Recreation Reserve - Spring Rocker - Upgrade Courts		
Gatton Showgrounds - Replace Show Ring Fence		17,294
Cahill Park Sports Complex - Roads and Car park (Stage 1) (internal transfer)		-780
Forest Hill Recreation Reserve		
Laidley Recreation Reserve - Exercise Stations (RLCIP2) - Netball Courts		87,398

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Laidley Recreation Reserve - Refurbish Netball Courts	300,000	
Lake Dyer - Bitumen Seal Access Road	15,000	20,347
Lake Dyer - Reinforce Concrete Slabs	12,000	
Ropehill Community Centre Oval - Fence (Subject to grant)	150,000	
Springbrook Park Sports Field - New Car park	75,000	
Sport and Recreational Buildings		
Lake Dyer - Renovate Toilets	50,000	
Gatton Squash Centre - Refurbishment (internal transfer)		-1,540
Laidley Sports Centre		5,525
Withcott Indoor Sports Centre		
<i>Round poly tank</i>		
<i>Marquee</i>		
Withcott Indoor Sports Centre - New Equipment	2,000	
Cahill Park - New Storage Building	50,000	
Cahill Park Sports Complex - New Canteen	50,000	
Cahill Park - Upgrade Power & Lighting to New Storage Building	5,000	
Gatton Indoor Sports Centre - New Equipment e.g. Freezer	5,000	
Laidley Recreational Reserve - Multi purpose Community Centre (Design Costs)	100,000	
Lake Dyer - Storage Shed	15,000	
Total Other Sport and Recreational Facilities	829,000	128,244
Swimming Pools		
Laidley Swimming Pool - Refurbish Filter	100,000	112,198
Gatton Aquatic Centre Complex - Design		619,307
Gatton Aquatic Centre - Design (Stage 1)	250,000	
Gatton Aquatic Centre - Construction (Stage 1).	4,065,000	
Total Swimming Pools	4,415,000	731,504
Cemeteries		
Laidley Cemetery - Concrete Headstone Strips	5,000	
Total Cemeteries	5,000	
Rural Services		
Laidley Saleyards Improvements - Yards and Ramp (stage 3)	35,000	
Livestock Pound Gatton		16,024
<i>**Structure Long life - Livestock Pound Gatton</i>		4,114
Total Rural Services	35,000	20,137
Environmental Services		
Implementation of Lake Apex master plan (preliminary)	50,000	
Total Environmental Services	50,000	
Roads and Streets		
Revote Roads Program:		
Roadworks Renewal		
Reseals		

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Network Reseals	400,000	
William Street		1,578
Crescent Street		1,484
Forest Hill/Blenheim Road		76
Kelly Road (internal transfer)		-1,323
Nandine Road		
Summerholm Road		152
Raymonds Road		
Cross Road		1,379
Manteuffels Road		13,293
Caffey Connection Road		24,828
Petersons Road		21,338
Back Mt Sylvia Road		24,663
Dry Gully Road		6,239
Ma Ma Lillydale Road		79,095
Grantham Scrub Road		76
Carpendale Road		76
Flagstone Creek Road		
Hell Hole Creek Road		76
Gittons Road (internal transfer)		-1,325
Lake Clarendon Way		
Otto Road		
Back Flagstone Road		
Priors Road		19,148
Spa Water Road		152
Other Projects		
Nandine Road		
Hannant Road Bikeway		1,361
Flagstone Creek Road Floodway		121,241
Gatton SHS Cycle way		44,555
Brightview/Village Road Intersection Imps.		
Mountain Road/Range Crescent Intersection		4,527
Cooper Street - Reconstruction		
Mary Street		2,384
McGarrigal Road (internal transfer)		-991
Allowance for Restoration Betterment Contribution	500,000	
Sub-Total	1,308,000	364,079
Local Roads of Regional Significance (LRRS)		
Airforce Road (0-0.25km) - 239/LGSR/5	240,000	3,829
Fifteen Mile Road (0-0.62km) - 239/LGSR/7	350,000	
Woodlands Road (10.80-12km) - 239/LGSR/3	400,000	125,052
Brightview Road (0-12km) - 239/LGSR/8	650,000	239
Sub-Total	1,640,000	129,119
Safest Transport Infrastructure Development Scheme (TIDS)		
Gatton State School - 239/LGSH/2	99,000	137,316
Laidley State High School Set Down		10,217
Translink - Mary St Bus S/D		2,686
Translink - Drayton St Bus Set Down		7,963

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Hatton Vale State School Bus Set Down		12,289
Lake Clarendon State School Set Down		23,176
Milora Street Bus Set Down		655
Thornton State School Bus Turnaround		7,375
Carry Over: Murphy Creek School - 239/LGSH/10	236,000	
Glenore Grove State School - 239/LGSH/18	66,000	69,782
Laidley District State School Parking Facility	200,000	
Hickey Street Pathway and Lighting 16046-07-044	205,900	
2012-13 School Bus Routes - 239/LGSH/3	110,000	
2012-13 School Bus Routes - 239/LGSH/5	110,000	
Budget amendment No 1	-1,026,900	
Sub-Total		271,462
Council Road Projects		
Revote Road Program:		
Fords Road Upgrade - R2R carry over - <i>(Credit Note Issued)</i>	185,000	-360
Mountain Road/Range Crescent I/S - Realign road reserve	40,000	
William & Spencer Street Intersection Upgrade	50,000	25,244
Footpath Renewal	130,000	
Church Street - Footpaths		4,667
Victoria Street - Footpaths		5,947
Old College Road - Footpaths		1,694
North Street - Footpaths		3,794
Footpath Spencer Street		1,050
Footpaths - Turner Street		27,343
Footpath - Briggs Road		17,631
Footpath Renewal - Ambrose Street		844
Footpath Renewal - Western Drive		7,578
Gravel Road Resheet	300,000	
Gehrke Hill Road		
Mountain Road		
Fords Road		22,755
Coles Road		87,599
Woolshed Creek Road		14,055
Morleys Road		32,023
Rockmount Road - Seal missing Link/Floodways		
Risson Road		55,492
Dolleys Road - Realignment and seal		
Gatton to University Qld Gatton - Cycle way		
Staatz Quarry and Forrest Hill - Fernvale		737
Cahill Park Car park Stage 1		
Airforce Road Intersection		
Orton Street, Laidley		378
Whites Road, Laidley		
Sub-Total	705,000	308,470
Roadworks Upgrade		
<i>On Street Car parks (and disabled)</i>	50,000	
Ambrose Street Car park (and disabled)		6,213

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Victor Street - Car park		46,945
<i>Signs and Line marking</i>	100,000	
Old Laidley Forrest Hill Road		8,398
Schultz Lookout Rd - Signs		1,836
Ambrose Street - Signs & Line marking		1,258
Wandin Road - Signs & Line marking		1,739
Gatton - Signs and Line marking		1,333
Laidley - Signs and Line marking		14,624
DA1873 Summer Street. Council commitment for K&C Drainage	40,000	
Sub-Total	190,000	82,346
Translink Projects		
Translink Bus Stops - various (4 of)	57,000	
Sub-Total	57,000	
Total Roads and Streets	3,900,000	1,155,476
Bridges/Large Culverts		
Assume Peters & Hogers done 2011/12 Kapernicks under flood restoration		
Thistlethwaite Bridge - requires \$1.3m (flood recovery)	650,000	1,462
Hogers Bridge		73,145
Davey Bridge Alternative (Design etc)		
Total Bridges/Large Culverts	650,000	74,607
Urban Drainage		
Revote Program:		
Flood and Urban Drainage		
Total Water Cycle Management Plan	50,000	
<i>Drainage Complaint Works</i>	100,000	
Helendale Drive Drainage Upgrade		5,624
Edward Street, Laidley		4,322
Murphy Street Drain Upgrade		
Stewart Street, Withcott		4,081
Drainage - Land Acquisition		14,465
Emergency Resilience Project, Gatton		16,010
Forest Hill Flood Study		21,666
12 Airforce Road, Drain Easement		
Ibis Court, S/Water Drainage		
Laidley Flood Masterplan		53,859
Sub-Total	150,000	120,028
<i>Flood & Drainage Mitigation Projects-including such projects as</i>	644,000	
South East Laidley, voluntary house purchase		
Forest Hill levee further investigation and design		19,923
Withcott Creek drainage investigation and design		
Other flood mitigation projects e.g.. Gatton trunk drainage works trunk drainage		

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Study in Laidley - Laidley Levee Feasibility		114,758
Creek Capacity Imp Withcott		20,352
Challenge Avenue mitigation, VHP, easement works		
Resilience funding project contributions		
Extension of spatial & photogrammetry to support TLPI & other planning assessment		5,250
Lakes Drive Drainage Upgrade		3,588
Douglas McInnes Dr Drainage Upgrade		1,000
Summer Street Drainage Upgrade		1,218
Sub-Total	644,000	166,088
<i>**Purchase Drainage Land - Hayes Street, Laidley</i>		494,586
Total Urban Drainage	794,000	780,702
Plant Operation		
Plant Reduction	2,377,000	
Plant Operation Total	1,377,000	
Fit Out Mobile Work Van - Plant No. 725		
Fit Out Events Trailer - Plant No. 727		
Fabricate Box Trailer Plant No. 732		6,602
Fabricate Box Trailer Plant No. 733		3,172
Emergency Signage Trailer Plant No. 741		2,053
Emergency Signage Trailer Plant No. 742		2,152
Fit Out/Fix Used Bedford Fire Truck Plant No. 429		14,545
Pramac Generator - Depot		16,551
Pramac Generator - Cultural Centre		16,551
Supply and set up 300 KVA Diesel powered backup generator for Gatton Office	105,000	101,202
<i>**Individual Plant Purchases</i>		412,403
Total Plant Operation	1,105,000	575,233
Miscellaneous		
Emergency Helipad - Gatton		6,265
Emergency Helipad - Lake Clarendon		41,634
GPS monitoring System		
Fitting of GPS monitoring systems and event recorders to Jet patcher, Street Sweeper, Wide Area Mowers X 2, Tractor and Slasher X 2, Grader, Tipper and Two Utes (Roads Maintenance Foreman)	15,000	
Small Plant - Parks and Open Spaces	15,000	
Small Plant - Infrastructure Delivery	15,000	
<i>**Engineering Furniture</i>		1,266
Total Miscellaneous	45,000	49,165
Lake View Drive Project		
Motel - Lakeview Drive Gatton		
Motel - Lakeview Drive Gatton - Survey Costs		6,010
Motel - Lakeview Drive Gatton - Project Management		294,691
Motel - Lakeview Drive Gatton - Project Planning		67,185
Motel - Lakeview Drive Gatton - Design		8,660
Total Lake View Drive Project		376,546

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Depot Management		
Communication Equipment		
Two-way radios/UHF radios	10,000	
Workshop Equipment		
Loose tools and equipment	10,000	
Depot		
5000 L kero tank and bunded area	30,000	
Network Expansion Project		
Gatton Depot Office		
Gatton Depot Fuel Tank	40,000	28,412
Additional Covered Parking Shed, Gatton	10,000	
Shelter Structure for Workmen		4,884
Gatton Depot - Landscaping T'ferred from 0040-801-0008		17,937
**Ice Machine		8,902
Total Depot Management	100,000	60,136
Parks and Gardens		
Community Facilities		
Capital Expenditure		
Springbrook Park - Facility Improvements	20,000	
Playground Improvements	50,000	
Jean Biggs Park Withcott		3,544
Progress Park		43,211
Bugler Park		27,932
<i>Landscaping</i>		
<i>Facilities</i>		
<i>Playground</i>		
<i>Car Park - being added to Infrastructure's asset register</i>		
Lake Apex Park		9,644
Anzac Park		27,302
<i>Landscaping</i>		
<i>Facilities</i>		
<i>Playground</i>		
<i>Car Park - being added to Infrastructure's asset register</i>		
Park General Improvements	70,000	
Gatton CBD Streetscape - Replace Lights	20,000	
Total Parks and Gardens	160,000	111,633
Assets on Reserve		
Coin Operated Water Dispense Units		
Total Assets on Reserve		
Raw Materials Management		
Potential Quarries (internal transfer)		-37,022
Total Raw Materials Management		-37,022

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Dongas at Gatton Depot		136,571
Accommodation at Woodlands Road		10,686
Contamination Cleanup (internal transfer)		-20,220
**Fencing - Woodlands Donga Accommodation		14,646
**Furniture and Fittings - Gatton Dongas		1,977
Total Infrastructure Recovery		143,659
TOTAL INFRASTRUCTURE SERVICES 2012-2013	14,069,500	5,516,578
Child Care Centres		
Kensington Grove Child Care Centre		
**Floor Coverings		1,018
**Storage Shed		6,909
Total Kensington Grove Child Care Centre		7,927
Gatton Childcare		44,619
Gatton Child Care - New Nursery Furniture & Play Equipment	18,000	
Gatton Child Care - Replace Soft fall to Climbing Equipment	18,000	
**Gatton Child Care Equipment		15,375
Total Gatton Child Care Centre	36,000	59,994
Total Child Care Centres	36,000	67,921
Staging Post Café / Restaurant		
Back of House Conversion	20,000	
Convection Oven	25,000	
New Cold Room Installation	20,000	
Software Upgrades	3,000	
**25L Hydro boil		1,430
**Turbofans Double Ovens		10,488
**Kitchen Cold Room		30,965
Total Staging Post Café / Restaurant	68,000	42,883
Waste Disposal Facilities		
Gatton Landfill		102,960
Fencing of Transfer Stations	50,000	
Gatton Landfill - Plant Storage Shed	30,000	
Gatton Landfill - Roadworks	250,000	
Lockrose Transfer Station - Upgrade/Land Purchase	100,000	
Total Waste Disposal Facilities	430,000	102,960
Waste Minimisation Facilities		
Gatton Materials Recovery Facility		
Gatton Recycling Shop Alterations	50,000	20,940
New 2 Bin System (26,000 bins)	1,040,000	
Strategic Waste Study		
Waste Management Strategic Plan		
**Signage		5,188
Total Waste Minimisation Facilities	1,090,000	26,128

Lockyer Valley Regional Council
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Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Waste Management - General		
Landscaping of Transfer Stations (Stage 1)	50,000	
LVRC Infrastructure Plan (Transfer Stations locations/hours operation)	100,000	
LVRC Signage	40,000	
Laidley Transfer Station		
Transfer Station Upgrades	20,000	
Total Waste Management - General	210,000	
Weighbridge Project		
Gatton Landfill - Phone & Communication		3,806
Gatton Landfill - Hardware/Software (internal transfer)		-133,588
Weighbridge Preparation		164,947
Remove & Replace Fence		7,026
Weighbridge Office		29,960
Retaining Wall		
Transfer Bins & Infra - Design		7,025
Transfer Bins & Infra - Road Base		723
Transfer Bins & Infra - Construction		4,760
Transfer Bins & Infra - Supervision		
Total Weighbridge Project		84,660
Grantham Land Development		
Housing Recovery: GL 7140-4901		
Grantham Estate Works - Stage 2A	500,000	307,744
Grantham Estate Works - Stage 2B		230,344
Total Grantham Land Development	500,000	538,088
TOTAL BUSINESS UNITS 2012-2013	2,334,000	862,640
Governance and Policy		
Local Laws Review (internal transfer)		-15,632
**Air conditioners and Fans		11,282
**Strata Stacker Chairs		918
TOTAL GOVERNANCE AND POLICY 2012-2013		-3,432
Chief Executive Office		
Elected Members		
**Desk for Elected Members		2,561
Total Elected Members		2,561
TOTAL EXECUTIVE OFFICE 2012-2013		2,561
TOTAL ALL PROGRAMS 2012-2013 (Excluding land and donated assets)	21,521,700	8,946,316

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
** Denotes Other Capital Expenditure not included in WIP		
Land swap - block purchased		70,300
Donated assets - not a cash transaction		553,500
TOTAL ALL PROGRAMS 2012-2013	21,521,700	9,570,116

Lockyer Valley Regional Council
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Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Libraries		
Laidley Library - Replace Floor		52,586
Gatton Library Equipment	10,000	
Laidley Library Multi-screen System	15,000	
Library Wi-Fi Internet Setup	5,000	
**Gatton Library Equipment		419
** Laidley Library Furniture & Fittings		10,135
** Laidley Library Equipment		3,075
Total Libraries	30,000	66,215
Art Gallery		
Sculptures	10,000	
Total Art Gallery	10,000	
Museums, Arts and Cultural Buildings		
Laidley Cultural Centre - Refurbishment (internal transfer)		-12,500
Lockyer Valley Cultural Centre		1,442
** Artifacts		320
** Art Purchases		300
Total Museums, Arts and Cultural Buildings		-10,438
Natural Environment Recovery		
Special Recovery Projects (internal transfer)		-127
Total Natural Environment Recovery		-127
Human and Social Recovery		
Emergency Helicopter Facility		
Total Human and Social Special Projects		
TOTAL COMMUNITY & DEVELOPMENT 2012-2013	40,000	55,649
Information Technology		
ERP Replacement - Business Enterprise Systems	1,600,000	1,186,708
Data works - Upgrade Records Management System	600,000	335,783
Disaster Recovery & Business continuity process	60,000	435
Mobile Device Management Software	75,000	36,882
Electronic Business Papers Delivery	25,000	19,511
Secure Large File Transfer/Internet Bandwidth	300,000	16,304
Data Centre Environmental Monitoring	200,000	4,179
End Point Security	10,000	10,271
Website - Joolma Upgrade	20,000	232
Server Upgrade to 2008	50,000	378
ESX Upgrades	40,000	17,420
Exchange 2010	40,000	
Unified Comms - Prelim Scoping	25,000	
Web Filtering / Reporting / Corporate Firewall Upgrade	100,000	41,414
Printer Strategy & Consolidation	100,000	
Miscellaneous	-150,000	
Wireless Network	80,000	

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
LIDAR Capture (Contours Aerial Survey)	34,000	
DMZ	15,000	
PDOnline	20,000	4,379
Service Desk Implementation	40,000	46,752
Back Up Process	25,000	
Radius	25,000	5,220
Windows 7	350,000	3,471
Software Deployment & Monitoring Tools	120,000	44,240
MS Audit/Software Library Development & Management	150,000	4,437
Call Centre Software	100,000	95,979
Edge Infrastructure Upgrade		27,309
WIP Information Services		1,302
GIS Consolidation - Exponaire / Mapinfo	35,000	29,000
3 Tier Storage Device		1,240
** Info Systems		38,612
Total Information Technology	4,089,000	1,971,458
Group Management Corporate Services		
**Furniture & Fittings		914
Total Group Management Corporate Services		914
TOTAL CORPORATE SERVICES 2012-2013	4,089,000	1,972,371
Enterprise Buildings		
Gatton Donations Building	200,000	132,447
Helidon Donations Building	10,000	
Total Enterprise Buildings	210,000	132,447
Regional Development		
WIP Regional Development		555
Purchase of Land - West of Gatton (internal transfer)		
Heritage Park Estate, Woodlands Road (internal transfer)		-9,003
Motel - Lakeview Drive Gatton (internal transfer)		-61,960
Master Planning Projects Industrial Land, Warrego - GWIZ	100,000	188,634
**Digital Hub Computer Hardware/Software		64,776
**Digital Hub Furniture		3,798
Total Regional Development Buildings	100,000	186,800
Events and Marketing		
Event Promotion Stands	5,000	
Ute Canopy	3,000	
Total Events and Marketing	8,000	
Tourism		
Pioneer Village Facility Improvements		
Pioneer Village Tractor Shed		
Pioneer Village New Building - Accessioning	21,500	19,975
Gatton Historical Society Village	40,000	22,143
Refurbish Tourism Trailer	15,000	
Lake Dyer Storage Shed		436

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Total Tourism	76,500	42,554
Conference Rooms		
**Conference Rooms		17,025
Additional POS	10,000	
Portable Staging	15,000	
Storage Cabinets	5,000	
Wedding Arch & Well	1,500	
Total Conference Rooms	31,500	17,025
Visitor Information Centre		
Display Materials	5,000	
**Visitor Information Centre		4,193
Total Visitor Information Centre	5,000	4,193
Disaster Management		
Other Equipment - WIP Disaster Management		96,362
Disaster Coordination Centre Generator Connectivity	4,000	
Fit Out of Mobile Depot Command Centre	5,000	
Gauges x 4	20,000	
Guardian Incident Management System	30,000	
Hand held VHF radios	1,800	
Ramp/Deck Disaster Coordination Centre	5,000	
Satellite Phones	3,500	
Signage Coordination Centre	700	
Smart board	2,000	
Stand alone Eviro weatherproof laptop/tablet	1,500	
40' Shipping Container with ventilation	7,000	
** Disaster Donga - Air Con, Blinds & Floor Coverings		9,700
** Forrest Hill SES Equipment		2,200
**Gatton SES Equipment		1,500
**Gemini inflatable Rigid Boat and Trailer		23,999
**Disaster Management Equipment		5,601
Total Disaster Management	80,500	139,362
SES		
Block/Concrete Sand Bays	5,000	
Building Improvements Forest Hill SES	20,000	
Building Improvements Laidley SES	50,000	
Building Signs - Repaint Laidley and Forest Hill	2,000	
Fit Out of Donated Van	5,000	
Flammable Liquid Cabinets	13,000	
Response Vehicle - Laidley	60,000	
SES Flood and Storm Response/Mobile Command Centre	102,000	
SES Gatton Building Extension (Inc 11/12 unspent)	220,700	14,629
Stage 2 design		
SES Building Gatton		2,938
Total SES	477,700	17,567
TOTAL STRATEGY AND PLANNING 2012-2013	989,200	539,948

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Administration Buildings		
Gatton Regional Office Refurbishment	225,000	101,305
Gatton Regional Office Renovations (incl. lift)	150,000	224,886
Gatton Regional Office Chambers Renovations	100,000	
Laidley Regional Office Renovations	100,000	
Training Donga Gatton		5,255
<i>**Training Donga - Floor Coverings and Furniture</i>		5,139
Total Administration Buildings	575,000	336,584
Public Order and Safety		
Upgrade Gatton CCTV Cameras		16,090
New Laidley CCTV System	220,000	
Total Public Order and Safety	220,000	16,090
Civic Halls		
Murphys Creek Community Centre (Rotary Funded)	800,000	720,884
Murphys Creek Community Centre (Associated Civil Works)	200,000	197,167
Helidon Community Centre		
Gatton Shire Hall		
Gatton Shire Hall - Refurbish Bar/Cold room		
Gatton Shire Hall - Door Closer & Window Repairs	6,000	
Gatton Shire Hall - Paint Exterior	10,000	
Laidley Cultural Centre - Replace Function Room Roof	60,000	
Laidley Cultural Centre - Paint Exterior	40,000	
<i>**Gatton Shire Hall Equipment</i>		8,443
Total Civic Halls	1,116,000	926,495
Community Housing		
Frome Street Crisis Care House - Renew Bathroom/Laundry	15,000	
Clarkes Lane Units - Renew Bathroom and Paint Landings	12,500	2,840
Cochrane Street Units - Install Reinforced Concrete Drain	18,000	
Crisis Centre House - Smithfield Road		11,501
Total Community Housing	45,500	14,341
Public Conveniences		
Lake Apex Toilets		44,129
Anzac Park Grantham Toilets		4,460
Bugler Park Toilet Block		4,460
Glenore Grove Village Toilets - Replace Disposal Area	20,000	
North Street Toilets - Paint	5,000	
Total Public Conveniences	25,000	53,049
Other Sport and Recreational Facilities		
Forest Hill Recreation Reserve - Spring Rocker - Upgrade Courts		
Gatton Showgrounds - Replace Show Ring Fence		17,294
Cahill Park Sports Complex - Roads and Car park (Stage 1) (internal transfer)		-780
Forest Hill Recreation Reserve		
Laidley Recreation Reserve - Exercise Stations (RLCIP2) - Netball Courts		87,398
Lockyer Valley Events Centre including Traffic Study		

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Laidley Recreation Reserve - Refurbish Netball Courts	300,000	
Lake Dyer - Bitumen Seal Access Road	15,000	20,347
Lake Dyer - Reinforce Concrete Slabs	12,000	
Ropehill Community Centre Oval - Fence (Subject to grant)	150,000	
Springbrook Park Sports Field - New Car park	75,000	
Sport and Recreational Buildings		
Lake Dyer - Renovate Toilets	50,000	
Gatton Squash Centre - Refurbishment (internal transfer)		-1,540
Laidley Sports Centre		5,525
Withcott Indoor Sports Centre		
<i>Round poly tank</i>		
<i>Marquee</i>		
Withcott Indoor Sports Centre - New Equipment	2,000	
Cahill Park - New Storage Building	50,000	
Cahill Park Sports Complex - New Canteen	50,000	
Cahill Park - Upgrade Power & Lighting to New Storage Building	5,000	
Gatton Indoor Sports Centre - New Equipment e.g. Freezer	5,000	
Laidley Recreational Reserve - Multi purpose Community Centre (Design Costs)	100,000	
Lake Dyer - Storage Shed	15,000	
Total Other Sport and Recreational Facilities	829,000	128,244
Swimming Pools		
Laidley Swimming Pool - Refurbish Filter	100,000	112,198
Gatton Aquatic Centre Complex - Design		619,307
Gatton Aquatic Centre - Design (Stage 1)	250,000	
Gatton Aquatic Centre - Construction (Stage 1).	4,065,000	
Total Swimming Pools	4,415,000	731,504
Cemeteries		
Laidley Cemetery - Concrete Headstone Strips	5,000	
Total Cemeteries	5,000	
Rural Services		
Laidley Saleyards Improvements - Yards and Ramp (stage 3)	35,000	
Livestock Pound Gatton		16,024
<i>**Structure Long life - Livestock Pound Gatton</i>		4,114
Total Rural Services	35,000	20,137
Environmental Services		
Implementation of Lake Apex master plan (preliminary)	50,000	
Total Environmental Services	50,000	
Roads and Streets		
Revote Roads Program:		
Roadworks Renewal		
Reseals		
Restoration Project Reseals	408,000	

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Network Reseals	400,000	
William Street		1,578
Crescent Street		1,484
Forest Hill/Blenheim Road		76
Kelly Road (internal transfer)		-1,323
Nandine Road		
Summerholm Road		152
Raymonds Road		
Cross Road		1,379
Manteuffels Road		13,293
Caffey Connection Road		24,828
Petersons Road		21,338
Back Mt Sylvia Road		24,663
Dry Gully Road		6,239
Ma Ma Lillydale Road		79,095
Grantham Scrub Road		76
Carpendale Road		76
Flagstone Creek Road		
Hell Hole Creek Road		76
Gittons Road (internal transfer)		-1,325
Lake Clarendon Way		
Otto Road		
Back Flagstone Road		
Priors Road		19,148
Spa Water Road		152
Other Projects		
Nandine Road		
Hannant Road Bikeway		1,361
Flagstone Creek Road Floodway		121,241
Gatton SHS Cycle way		44,555
Brightview/Village Road Intersection Imps.		
Mountain Road/Range Crescent Intersection		4,527
Cooper Street - Reconstruction		
Mary Street		2,384
McGarrigal Road (internal transfer)		-991
Allowance for Restoration Betterment Contribution	500,000	
Sub-Total	1,308,000	364,079
Local Roads of Regional Significance (LRRS)		
Airforce Road (0-0.25km) - 239/LGSR/5	240,000	3,829
Fifteen Mile Road (0-0.62km) - 239/LGSR/7	350,000	
Woodlands Road (10.80-12km) - 239/LGSR/3	400,000	125,052
Brightview Road (0-12km) - 239/LGSR/8	650,000	239
Sub-Total	1,640,000	129,119
Safest Transport Infrastructure Development Scheme (TIDS)		
Gatton State School - 239/LGSH/2	99,000	137,316
Laidley State High School Set Down		10,217
Translink - Mary St Bus S/D		2,686
Translink - Drayton St Bus Set Down		7,963

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Hatton Vale State School Bus Set Down		12,289
Lake Clarendon State School Set Down		23,176
Milora Street Bus Set Down		655
Thornton State School Bus Turnaround		7,375
Carry Over: Murphy Creek School - 239/LGSH/10	236,000	
Glenore Grove State School - 239/LGSH/18	66,000	69,782
Laidley District State School Parking Facility	200,000	
Hickey Street Pathway and Lighting 16046-07-044	205,900	
2012-13 School Bus Routes - 239/LGSH/3	110,000	
2012-13 School Bus Routes - 239/LGSH/5	110,000	
Budget amendment No 1	-1,026,900	
Sub-Total		271,462
Council Road Projects		
Revote Road Program:		
Fords Road Upgrade - R2R carry over - <i>(Credit Note Issued)</i>	185,000	-360
Mountain Road/Range Crescent I/S - Realign road reserve	40,000	
William & Spencer Street Intersection Upgrade	50,000	25,244
Footpath Renewal	130,000	
Church Street - Footpaths		4,667
Victoria Street - Footpaths		5,947
Old College Road - Footpaths		1,694
North Street - Footpaths		3,794
Footpath Spencer Street		1,050
Footpaths - Turner Street		27,343
Footpath - Briggs Road		17,631
Footpath Renewal - Ambrose Street		844
Footpath Renewal - Western Drive		7,578
Gravel Road Resheet	300,000	
Gehrke Hill Road		
Mountain Road		
Fords Road		22,755
Coles Road		87,599
Woolshed Creek Road		14,055
Morleys Road		32,023
Rockmount Road - Seal missing Link/Floodways		
Risson Road		55,492
Dolleys Road - Realignment and seal		
Gatton to University Qld Gatton - Cycle way		
Statz Quarry and Forrest Hill - Fernvale		737
Cahill Park Car park Stage 1		
Airforce Road Intersection		
Orton Street, Laidley		378
Whites Road, Laidley		
Sub-Total	705,000	308,470
Roadworks Upgrade		
On Street Car parks (and disabled)	50,000	
Ambrose Street Car park (and disabled)		6,213

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Victor Street - Car park		46,945
Signs and Line marking	100,000	
Old Laidley Forrest Hill Road		8,398
Schultz Lookout Rd - Signs		1,836
Ambrose Street - Signs & Line marking		1,258
Wandin Road - Signs & Line marking		1,739
Gatton - Signs and Line marking		1,333
Laidley - Signs and Line marking		14,624
DA1873 Summer Street. Council commitment for K&C Drainage	40,000	
Sub-Total	190,000	82,346
Translink Projects		
Translink Bus Stops - various (4 of)	57,000	
Sub-Total	57,000	
Total Roads and Streets	3,900,000	1,155,476
Bridges/Large Culverts		
Assume Peters & Hogers done 2011/12 Kapernicks under flood restoration		
Thistlethwaite Bridge - requires \$1.3m (flood recovery)	650,000	1,462
Hogers Bridge		73,145
Davey Bridge Alternative (Design etc)		
Total Bridges/Large Culverts	650,000	74,607
Urban Drainage		
Revote Program:		
Flood and Urban Drainage		
Total Water Cycle Management Plan	50,000	
Drainage Complaint Works	100,000	
Helendale Drive Drainage Upgrade		5,624
Edward Street, Laidley		4,322
Murphy Street Drain Upgrade		
Stewart Street, Withcott		
Drainage - Land Acquisition		4,081
Emergency Resilience Project, Gatton		14,485
Forest Hill Flood Study		16,010
12 Airforce Road, Drain Easement		21,666
Ibis Court, S/Water Drainage		
Laidley Flood Masterplan		53,859
Sub-Total	150,000	120,028
<i>Flood & Drainage Mitigation Projects-including such projects as</i>	644,000	
South East Laidley, voluntary house purchase		
Forest Hill levee further investigation and design		19,923
Withcott Creek drainage investigation and design		
Other flood mitigation projects e.g.. Gatton trunk drainage works trunk drainage		

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Study in Laidley - Laidley Levee Feasibility		114,758
Creek Capacity Imp Withcott		20,352
Challenge Avenue mitigation, VHP, easement works		
Resilience funding project contributions		
Extension of spatial & photogrammetry to support TLPI & other planning assessment		5,250
Lakes Drive Drainage Upgrade		3,588
Douglas McInnes Dr Drainage Upgrade		1,000
Summer Street Drainage Upgrade		1,218
Sub-Total	644,000	166,088
<i>**Purchase Drainage Land - Hayes Street, Laidley</i>		494,586
Total Urban Drainage	794,000	780,702
Plant Operation		
Plant Reduction	2,377,000	
Plant Operation Total	1,377,000	
Fit Out Mobile Work Van - Plant No. 725		
Fit Out Events Trailer - Plant No. 727		
Fabricate Box Trailer Plant No. 732		6,602
Fabricate Box Trailer Plant No. 733		3,172
Emergency Signage Trailer Plant No. 741		2,053
Emergency Signage Trailer Plant No. 742		2,152
Fit Out/Fix Used Bedford Fire Truck Plant No. 429		14,545
Pramac Generator - Depot		16,551
Pramac Generator - Cultural Centre		16,551
Supply and set up 300 KVA Diesel powered backup generator for Gatton Office	105,000	101,202
<i>**Individual Plant Purchases</i>		412,403
Total Plant Operation	1,105,000	575,233
Miscellaneous		
Emergency Helipad - Gatton		6,265
Emergency Helipad - Lake Clarendon		41,634
GPS monitoring System		
Fitting of GPS monitoring systems and event recorders to Jet patcher, Street		
Sweeper, Wide Area Mowers X 2, Tractor and Slasher X 2, Grader, Tipper and Two		
Utes (Roads Maintenance Foreman)	15,000	
Small Plant - Parks and Open Spaces	15,000	
Small Plant - Infrastructure Delivery	15,000	
<i>**Engineering Furniture</i>		1,266
Total Miscellaneous	45,000	49,165
Lake View Drive Project		
Motel - Lakeview Drive Gatton		
Motel - Lakeview Drive Gatton - Survey Costs		6,010
Motel - Lakeview Drive Gatton - Project Management		294,691
Motel - Lakeview Drive Gatton - Project Planning		67,185
Motel - Lakeview Drive Gatton - Design		8,660
Total Lake View Drive Project		376,546

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Depot Management		
Communication Equipment		
Two-way radios/UHF radios	10,000	
Workshop Equipment		
Loose tools and equipment	10,000	
Depot		
5000 L kero tank and bunded area	30,000	
Network Expansion Project		
Gatton Depot Office		
Gatton Depot Fuel Tank	40,000	28,412
Additional Covered Parking Shed, Gatton	10,000	
Shelter Structure for Workmen		4,884
Gatton Depot - Landscaping T'ferred from 0040-801-0008		17,937
**Ice Machine		8,902
Total Depot Management	100,000	60,136
Parks and Gardens		
Community Facilities		
Capital Expenditure		
Springbrook Park - Facility Improvements	20,000	
Playground Improvements	50,000	
Jean Biggs Park Withcott		3,544
Progress Park		43,211
Bugler Park		27,932
<i>Landscaping</i>		
<i>Facilities</i>		
<i>Playground</i>		
<i>Car Park - being added to Infrastructure's asset register</i>		
Lake Apex Park		9,644
Anzac Park		27,302
<i>Landscaping</i>		
<i>Facilities</i>		
<i>Playground</i>		
<i>Car Park - being added to Infrastructure's asset register</i>		
Park General Improvements	70,000	
Gatton CBD Streetscape - Replace Lights	20,000	
Total Parks and Gardens	160,000	111,633
Assets on Reserve		
Coin Operated Water Dispense Units		
Total Assets on Reserve		
Raw Materials Management		
Potential Quarries (internal transfer)		-37,022
Total Raw Materials Management		-37,022
Infrastructure Recovery		

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Dongas at Gatton Depot		136,571
Accommodation at Woodlands Road		10,686
Contamination Cleanup (internal transfer)		-20,220
**Fencing - Woodlands Donga Accommodation		14,646
**Furniture and Fittings - Gatton Dongas		1,977
Total Infrastructure Recovery		143,659
TOTAL INFRASTRUCTURE SERVICES 2012-2013	14,069,500	5,516,578
Child Care Centres		
Kensington Grove Child Care Centre		
**Floor Coverings		1,018
**Storage Shed		6,909
Total Kensington Grove Child Care Centre		7,927
Gatton Childcare		44,619
Gatton Child Care - New Nursery Furniture & Play Equipment	18,000	
Gatton Child Care - Replace Soft fall to Climbing Equipment	18,000	
**Gatton Child Care Equipment		15,375
Total Gatton Child Care Centre	36,000	59,994
Total Child Care Centres	36,000	67,921
Staging Post Café / Restaurant		
Back of House Conversion	20,000	
Convection Oven	25,000	
New Cold Room Installation	20,000	
Software Upgrades	3,000	
**25L Hydro boil		1,430
**Turbofans Double Ovens		10,488
**Kitchen Cold Room		30,965
Total Staging Post Café / Restaurant	68,000	42,883
Waste Disposal Facilities		
Gatton Landfill		102,960
Fencing of Transfer Stations	50,000	
Gatton Landfill - Plant Storage Shed	30,000	
Gatton Landfill - Roadworks	250,000	
Lockrose Transfer Station - Upgrade/Land Purchase	100,000	
Total Waste Disposal Facilities	430,000	102,960
Waste Minimisation Facilities		
Gatton Materials Recovery Facility		
Gatton Recycling Shop Alterations	50,000	20,940
New 2 Bin System (26,000 bins)	1,040,000	
Strategic Waste Study		
Waste Management Strategic Plan		
**Signage		5,188
Total Waste Minimisation Facilities	1,090,000	26,128

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
Waste Management - General		
Landscaping of Transfer Stations (Stage 1)	50,000	
LVRC Infrastructure Plan (Transfer Stations locations/hours operation)	100,000	
LVRC Signage	40,000	
Laidley Transfer Station		
Transfer Station Upgrades	20,000	
Total Waste Management - General	210,000	
Weighbridge Project		
Gatton Landfill - Phone & Communication		3,806
Gatton Landfill - Hardware/Software (internal transfer)		-133,588
Weighbridge Preparation		164,947
Remove & Replace Fence		7,026
Weighbridge Office		29,960
Retaining Wall		
Transfer Bins & Infra - Design		7,025
Transfer Bins & Infra - Road Base		723
Transfer Bins & Infra - Construction		4,760
Transfer Bins & Infra - Supervision		
Total Weighbridge Project		84,660
Grantham Land Development		
Housing Recovery: GL 7140-4901		
Grantham Estate Works - Stage 2A	500,000	307,744
Grantham Estate Works - Stage 2B		230,344
Total Grantham Land Development	500,000	538,088
TOTAL BUSINESS UNITS 2012-2013	2,334,000	862,640
Governance and Policy		
Local Laws Review (internal transfer)		-15,632
**Air conditioners and Fans		11,282
**Strata Stacker Chairs		918
TOTAL GOVERNANCE AND POLICY 2012-2013		-3,432
Chief Executive Office		
Elected Members		
**Desk for Elected Members		2,561
Total Elected Members		2,561
TOTAL EXECUTIVE OFFICE 2012-2013		2,561
TOTAL ALL PROGRAMS 2012-2013 (Excluding land and donated assets)	21,521,700	8,946,316

Lockyer Valley Regional Council
Financial Performance to 30 April 2013
Capital Works - Detail

SCHEDULE OF CAPITAL WORKS	2012/2013 BUDGET	YEAR TO DATE CAPITAL EXPENDITURE
	\$	\$
** Denotes Other Capital Expenditure not included in WIP		
Land swap - block purchased		70,300
Donated assets - not a cash transaction		553,500
TOTAL ALL PROGRAMS 2012-2013	21,521,700	9,570,116



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2013

10.0 COMMUNITY AND DEVELOPMENT SERVICES REPORTS

10.1 Local Government Managers Australia (LGMA) QLD Awards for Excellence

Date: 15 May 2013
Author: Leo Jensen, Group Manager Community & Development Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: QAP8

Summary:

This report informs Council of its recent achievements at the recent 2013 LGMA Qld Awards for Excellence held recently in Brisbane.

Officer's Recommendation:

THAT Council receive and note the Local Government Managers Australia(LGMA) QLD Awards for Excellence report.

RESOLUTION:

THAT Council receive and note the Local Government Managers Australia(LGMA) QLD Awards for Excellence report.

Moved By: Cr Milligan **Seconded By:** Cr Holstein
Resolution Number: 3001

CARRIED

7/0

Report

1. Introduction

The LGMA Qld holds annual Awards for Excellence to celebrate achievements by local government in Queensland. The ceremony also celebrates those teams who have participated in the Local Government Management Challenge that is run by LGMA.

This year three nominations were submitted into the awards. Two nominations in the 'Teamwork' category, and one nomination in the individual 'Above & Beyond' category.

The nominations were as follows:

Teamwork Category

1. Community Development Team for their ongoing and outstanding efforts with the range of community capacity building programs and efforts in recovery and resilience activities.

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2. Green Army – Natural Environment Recovery Project for the outstanding efforts delivered by this program in developing the skills of young Queensland locals whilst addressing a range of activities including local waterway debris removal and weed spraying of pest weeds after the 2011 flood event.

The Green Army project was recognised as a finalist in this category with a certificate received on the night.

Individual Award – Above & Beyond

Council's Project Coordinator – Strengthening Grantham Narelle Poole was nominated for her outstanding efforts in managing the land swap program and ongoing case management from both the 2011 and now 2013 flood events. Narelle's compassion, commitment and approach to her role was recognised.

Narelle received the overall 2013 Above & Beyond Award for Excellence in 2013, which was a pleasing result and well deserved.

Narelle was overseas at the time of the awards ceremony. The Group Manager Community and Development Services, on behalf of Narelle and the organisation, accepted the award on the night.

As Narelle wasn't present on the night, it is fitting to present Narelle with her Award certificate and engraved glass trophy at the May Council meeting and recognise her efforts and celebrate the receiving of this professional recognition.

2. Policy and Legal Implications

There are no policy or legal implications associated with this report.

3. Financial and Resource Implications

There are no budgetary or resource implications associated with this report.

4. Delegations/Authorisations

No further delegations/authorisations are associated with this report.

5. Communication

Internal communication about Council's outcomes were previously circulated within the organisation. It may be worthwhile releasing a media statement regarding Council efforts as outlined above to promote Council's activities.

6. Conclusion

It is pleasing that Council's Environmental program and Officer Narelle Poole were recognised at the recent LGMA Qld Awards for Excellence. Celebrating and acknowledging significant efforts within the organisation assists with building an excellent organisational culture and enhances the public's awareness of the initiatives Council undertakes across its broad service portfolio.



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10.4

Request for Response to State Planning Policy

Date: 13 May 2013
Author: Garth Moore, Manager Planning & Environment
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: QAP8

Summary:

This a report to discuss the implications of the recently released draft State Planning Policy released for public consultation in April 2013.

The draft State Planning Policy sets out policies of state interest in relation to planning and development, and is a key framework of the government's broader commitment to planning reform. Submissions are to be forwarded to the Deputy Premier, Minister for State Development, and must be received by 5pm on Wednesday 12 June 2013.

The following is a detailed commentary on the State Planning Policy draft for consultation

Officer's Recommendation:

THAT the report be received and the contents noted.

And further;

THAT Council authorise the Chief Executive Officer (or delegate) to forward the planning Minister the submission on the draft State Planning Policy

RESOLUTION:

THAT the report be received and the contents noted.

And further;

THAT Council authorise the Chief Executive Officer (or delegate) to forward the planning Minister the submission on the draft State Planning Policy.

And further;

THAT the draft State Planning Policy be discussed at a future workshop with the supplementary submission to be forwarded as required.

Moved By: Cr McLean

Seconded By: Cr McDonald

Resolution Number: 3002

CARRIED

7/0

Report

1. Introduction

The draft State Planning Policy was released for public consultation in April 2013. The draft State Planning Policy sets out policies of state interest in relation to planning and

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development, and is a key framework of the government's broader commitment to planning reform.

Under the Sustainable Planning Act 2009 (SPA), the planning Minister, being the Honourable Jeff Seeney MP—Deputy Premier, Minister for State Development, Infrastructure and Planning, has made available the draft SPP for public consultation for a minimum of 40 business days.

The Minister must consider all properly-made submissions on the draft SPP in preparing the final SPP. For the purposes of feedback, a properly-made submission must be made to the Minister and:

- include the name and residential or business address of the submitter
- be made in writing and, unless the submission is made electronically, must be signed by each person who has made the submission.

Information sessions by invitation have been presented by the Department of State Development Infrastructure and Planning, and the Department of Transport and Main Roads. Officers of Council have attended these briefing sessions.

2. Background

The State Planning Policy will consolidate and replace some fifteen State Planning Policies current administered by various State agencies and implemented through Regional Plans and Local Planning Schemes and other planning instruments.

The State Planning Policy (SPP) sets out the State interests and related policies that local governments must take into account in preparing or amending local planning instruments; and that the State may consider in preparing and amending regional plans. The SPP prescribes the development assessment requirements for certain applications and sets out the matters that must be considered by a Minister before designating land for community infrastructure.

A state interest is defined under the *Sustainable Planning Act 2009* (SPA) as:

- an interest that the Minister considers affects an economic or environmental interest of the state or a part of the state, including sustainable development, or
- an interest that the Minister considers affects the interest of ensuring there is an efficient, effective and accountable planning and development assessment system.

The SPP is a statutory instrument and has effect throughout the state. If there is an inconsistency between the SPP and a local planning instrument, the SPP prevails to the extent of the inconsistency under section 43 of SPA.

The SPP will:

- express the state's interests in planning and development in a single place in a complete and concise format, and
- encourage flexible, innovative and locally appropriate approaches to planning, and • be supported by tools and guidance material to assist implementation.

Together with other elements of planning reform such as the introduction of a State Assessment and Referral Agency (SARA) and the roll out of new regional plans, the SPP will lead to greater certainty, fewer unnecessary delays and better planning outcomes for Queensland communities.



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3. Report

The following is a detailed commentary on the State Planning Policy draft for consultation.

Part A: Introduction and Policy Content

The statement that “***Land use planning in Queensland is primarily the responsibility of local government and the state government is intent on empowering local government to deliver and manager effective planning for their communities***” is fully supported.

It is noted that the local government is required to apply the principles and implementation strategies of the SPP. These principles and strategies underpin all State planning policies are assessed.

In making or amending a local planning instrument, local governments will be required to have regard to these principles and implementation strategies in their decision making to inform the preparation of the local planning instrument. They will be applied by the state in the development of state planning instruments and processes, and to assist local government in the consideration and contextualisation of state interests, in order to deliver the most robust, relevant and responsive planning system in Australia.

The Table is included in full for ease of reference.

Table 1: Principles

Principle	Implementation strategies
1. Support the efficient approval of appropriate development	<ul style="list-style-type: none">▪ Ensuring that assessment levels and development requirements are focused to satisfy the strategic framework of the planning instrument, the aspirations of the community and are proportionate to risk.▪ Ensuring any regulation and restriction of development is necessary and, if so, is proportionate to the potential impacts of the development being regulated.▪ Maximising community engagement and consultation Activities during plan making stages and appropriately considering and reflecting consultation outcomes in planning instruments.
2. Facilitate effective delivery of sustainable planning outcomes	<ul style="list-style-type: none">▪ Facilitating development which supports the achievement of stated objectives, across state, regional and local levels.▪ Ensuring provisions such as levels of assessment and development requirements within codes/overlays are targeted to support the approval of strategically consistent development.▪ Providing development opportunities which support housing, employment, infrastructure and other economic, social or environmental needs of the community.▪ Adopting evidence-based approaches to the development of planning instruments and decisions.
3. Protect and enhance Queensland's natural and built environments and	<ul style="list-style-type: none">▪ Ensuring planning and urban design at all scales contributes to environments which support

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places	<p>economic and environmental sustainability, liveability and the needs of the community in a cost effective and responsible manner.</p> <ul style="list-style-type: none"> Ensuring planning instruments support the maintenance of ecological processes and environmentally sensitive areas and enable the sustainable use and management of natural resources.
4. Maximise transparency and accountability of planning instruments and decisions	<ul style="list-style-type: none"> Ensuring planning instruments are transparent, easily understood and support defensible and logical development decisions.
5. Enable positive responses to change, challenges and opportunities	<ul style="list-style-type: none"> Maintaining currency in order to reflect contemporary information, challenges and the changing needs of the community. Enabling responsive and flexible performance-based approaches to deal with an unforeseen future and rapid changes. Supporting and encouraging innovative design and development which supports the planning instrument's strategic intent.
6. Consider infrastructure needs required to support development	<ul style="list-style-type: none"> Applying a 'fit for purpose' approach to infrastructure planning and provision. Supporting the application of innovative solutions to infrastructure challenges.

Managing competing State interests.

The three objectives of:

- (1) consider the state interests in their entirety;
 - (2) support innovative and local appropriate solutions; and
 - (3) empower and support local governments to make the best planning decisions for their communities;
- are supported.

Part B: Application to operation

Comment

1. The section 'Development assessment by local government' provides that the assessment of development applications by local government, the SPP only applies:
 - i. to the extent that the SPP has not been identified in the planning scheme; and,
 - ii. to the development application mentioned in Part C

The 'editors note – development assessment by the state government', provides that "the SARA (State Assessment and Referral Agency) development assessment requirements are prescribed in SPR (Sustainable Planning Regulation) and continue to apply to development applications even when this SPP is identified as being appropriately reflected in a regional plan or a planning scheme".

The Queensland Planning Provisions (draft version 3) (QPP) states in section 2.1 that -

"Part 2.2 provides for the local government to identify when the Minister is satisfied that [the] state planning policy (SPP) has been appropriately



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reflected in the planning scheme. It is essential to ensure that the SPP is reflected and locally contextualised within the planning scheme.

“Where the Minister has advised that a SPP has been appropriately reflected in the planning scheme and listed in the table in Module A, the SPP is no longer used in the development assessment process under the SPA and the development application is assessed against the planning scheme. Furthermore, the embedding of SPP policies into the planning scheme may also result in the delegation of integrated development assessment system (IDAS) referral triggers listed under Schedule 7 of the Sustainable Planning Regulation 2009. Where this is the case, these delegations are to be listed in the table in Module A.

“Editor’s note—When submitting a planning scheme for state interest review, a statement is to be provided by the local government identifying how the planning scheme reflects any state planning policies. In order to ensure that state planning policies are appropriately reflected, it is essential that local government engage with relevant state agencies early in policy development.”

It appears that the QPP version 3, in order to facilitate the processing of development applications and to implement best practice planning it is proposed that the Editor’s note (page 7) be amended to delete the last paragraph and insert in it’s place the following paragraph:

“The SARA development assessment requirements provides for the local government to identify when the Minister is satisfied that state planning policy (SPP) has been appropriately reflected in the planning scheme. It is essential to ensure that the SPP is reflected and locally contextualised within the planning scheme.

Where the Minister has advised that a SPP has been appropriately reflected in the planning scheme and listed in the table in Module A, the SPP is no longer used in the development assessment process under the SPA and the development application is assessed against the planning scheme. Furthermore, the embedding of SPP policies into the planning scheme may also result in the delegation of integrated development assessment system (IDAS) referral triggers listed under the Sustainable Planning Regulation 2009. Where this is the case, these delegations are to be listed in the table in Module A.

When submitting a planning scheme for state interest review, a statement is to be provided by the local government identifying how the planning scheme reflects any state planning policies. In order to ensure that state planning policies are appropriately reflected, it is essential that local government engage with relevant state agencies early in policy development.”

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If there is any inconsistency between the SPR and a local planning instrument the SPR prevails.”

Operation: Mapping

Comment

2. It is noted that more than half of the SPP components are supported with mapping. At the time of writing this report, interactive mapping system was not available for review. Any feedback to the content to implementation of the SPP must be tempered by the fact that submitters have not been able to review the supporting mapping database.
3. It is requested that when the mapping does become available that a specific period be allocated for the review and opportunity to make submission on the content of the integrated mapping system.
4. In order to facilitate the implementation of Principles 1 and 4 of the SPP include:
 1. support the efficient approval of appropriate development; and
 4. Maximise transparency and accountability of planning instruments and decisions;
5. It is suggested that the need to implement and interpret the maps for the purposes set out within the SPP should not be limited and that mapping associated with the SPP be available on-line to all individuals and parties interested in the planning and development process.
6. DSDIP officers have advised that the SPP document and mapping is a living breathing document which can be amended on an ongoing basis as new and more accurate information becomes available. DADIP officers have also advised that there is a degree of flexibility in the application of the mapping to actual physical features on the ground. DADIP officers verbally advised Council officers that the same flexibility of amendment and interpretation of mapping could be applied to local government mapping tools in local government planning schemes.
7. It is requested that
 - i. the offer for incremental amendment of the planning scheme with minimal statutory processing be incorporated into and made plain the SPP and the QPP; and
 - ii. the offer to permit a stated degree of flexibility in the application of the mapping to actual physical features on the ground be incorporated into and made plain the SPP and the QPP.

Relationship to the other planning instruments

Editors note

Comment

1. The last paragraph states that:

“When project proponents and assessors consider development regulated under other legislation, due regard and consideration should be given to state and local planning instruments, including the SPP and regional plans.”

As local planning instruments contextualise state interests, to achieve appropriately integrated and balanced planning instruments, it is suggested that the paragraph be amended to delete the word “should” and replace it with the word “must”.



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The requirement for development: for example under the Mineral Resources Act 1989, Environmental Protection Act 1994, State Development and Public Works Organisation Act 1971, etc, although not regulated by SPA, must be required to give due regard and consideration to state and local planning instruments, the SPP and Regional plans.

Part C State Interests

Housing and liveable communities

State interest – amenity and community wellbeing

Comment

Suggest the inclusion of the following state interests

- (a) Identify and conserve sites and corridors for infrastructure of State significance

State interest – land development and housing supply

Comment

1. The state interest has a distinct urban bias, which focuses attention on the larger cities, towns and suburbia. To broaden the application for the State interest and to capture the interests of agricultural, rural and special interest towns, villages and hamlets, it is suggested that:
 - i. the term “urban and regional” be deleted from the introductory sentence;
 - ii. that the term “urban area” be deleted from clause 5(a) and replaces with the term “community”; and,
 - iii. that the term “efficient and economic manner” be inserted after the term “housing supply” in clause (2).

Economic Growth

State interest – agriculture

Comment:

It is proposed that this State interest should give recognition to the centre that services the daily needs of the rural community. To this effect, it is proposed that a new clause be added to the state interest:

1. protecting and promoting the functionality and continuation of existing and new rural community facilities and centres
2. renumber clauses (1) to (8) to (2) to (9)
3. amend clause (2) by inserting the words “from agricultural industries and other land uses” after the term “productivity of agriculture”.
4. amend clause (6) to read:
5. “provide appropriate separation distances between agricultural industry and other land uses that may cause nuisance that are not bound to agricultural productivity such as sensitive land uses or land uses that have bio-security risks for agriculture; and”
6. To facilitate the understanding of managing land uses in agriculture areas, it is proposed that the definition for agriculture be split into –

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- Agriculture means the growing, production and harvesting of food, fish, fibre, timber and foliage, including but not limited to cropping, intensive horticulture, animal husbandry, forestry, wholesale nursery, production nursery and other complementary primary production activities.
- Agricultural industry means the growing, production and harvesting of food or fish including intensive animal husbandry or aquaculture; the manufacture and maintenance of product utilised in the agricultural sector, or the packing or processing of food, fish, fibre, timber where the use could cause impact or nuisance outside of the site.

State interest – development and construction

Comment

The State interest is supported.

State interest – mining and extractive resources.

Comment

The State interest is supported

However, it is suggested that the State interest identify or establish criteria for the identification of locally significant mining and extractive resources.

It is further suggested that the State interest be supported by a self assessable code for the exploitation of key and locally significant mining and extractive resources.

State interest – tourism industry

Comment

The State interest is supported

However, it is suggested that Local government development assessment provisions are included to ensure that:

Development application to which these provisions apply

- protects and enhances the unique local, scenic, environmental, cultural or historic character of the locality, town, village or urban area.
- services the needs of tourist, visitors, staff and where part of a town, village or urban area, the local residents.
- is designed to incorporate sustainable practices including maximising energy efficiency, water conservation and public/active transport use.
- is reflective of and responsive to, the environmental constraints of the land.
- provides a high level of amenity and embraces sustainable practices.
- is facilitated where it has a direct relationship with local scenic, environmental, recreational, cultural or historic character.

Environment and heritage

State interest - Biodiversity

Comment

The State interest is supported

However:

1. There appears to be inconsistency between the SPP and the Vegetation Management Framework Bill 2013. It is suggested that despite that neither of these instruments



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are gazetted that both should be consistent in terminology and convey the same legislative purpose and intent.

2. In the paragraph headed “Why is biodiversity of interest to the state?” it is suggested that the term ‘natural values’ be replaced with the term ‘natural resources’. The term ‘values’ is an esoteric judgment of worth; whereas the term ‘resources’ identifies that biodiversity is a quantifiable fact. The amendment in terminology would ensure a consistency in terminology with other assessments of state interest.
3. it is suggested that the paragraph:
“It is also important to manage and protect areas that provide linkages between significant remnant natural areas in regions where fragmentation has occurred.”
Be included under the heading ‘Making or amending a local planning instrument’ as a new sub—clause 2(c).
4. it is suggested that the term ‘to the greatest extent practicable’ in clause 2(a) is unnecessary repetition as similar terminology is stated in sub-clause 2(d).
5. it is suggested that sub-clauses 2(c) and 2(d) be renumbered as clauses 3 and 4 respectively, as the issues raised in these clauses are independent issues to be reflected in a local planning instrument not sub issues to clause 2.

State interest – Coastal environment

Comment

The State interest is supported.

However, it is suggested that some recognition be given to the relationship between activities undertaken in the hinterland and coastal resources because these resources are intrinsically linked.

In the Coastal Protection State Planning Regulatory Provision, s3.2.1 Coastal hazards, the following conditions are established.

- “(1) *Development on land in the coastal zone and identified as a high risk area is carefully considered and wherever possible the land remains undeveloped.*
- (2) *Where land vulnerable to storm tide inundation is developed, or has a development commitment, further development of the land considers:*
 - (a) *its vulnerability to sea level rise and storm tide inundation; and*
 - (b) *proposed access to and protection of evacuation routes.*
- (3) *In such areas, local government may have in place counter-disaster plans to address these coastal hazards.”*

Unfortunately the terms ‘carefully considered’, and ‘considers’ are not lawfully validated terminology. It is suggested that the terms be replaced with accepted terminology such as ‘should’ or ‘must’.

State interest – Cultural heritage

Comment

The State interest is supported.

State interest – Healthy waterways

Comment

The State interest is supported.

Hazards and safety

State interest - Air, noise and other emissions

Comment

The State interest is supported.

However:

1. it is suggested that the last paragraph make plain that existing and future development or activities are to be operated lawfully and located on land designated and approved for the use.
2. the Queensland Planning Provisions version 3, refers to 'Special industry', not 'Noxious and hazardous industry'. It is suggested that these two state instruments should provide consistent terminology.
3. Table 2 Management areas, it is strongly suggested that management areas include 'Industry investigation areas' e.g. the Gatton West Industry Zone (GWIZ), it is probable that there will be similar industry investigation areas throughout the State.

State interest – hazardous materials and developments

Comment

The State interest is supported.

However, it is strongly suggested that the SPP be amended to include a separate State interest which refers to contaminated land which is separate and distinct from hazardous materials and developments.

State interest – natural hazards

Comment

The State interest is supported.

However:

1. The SPP does not provide a procedure that will ensure that where hazard mapping is undertaken by local government, that the local government will be protected from third party litigation, especially where there are inadequacies in the researching, evaluating and implementing of the risk management process that can not be militated against.
2. The SPP does not appear to address the review of the flood hazard advice in Part 2 of *Planning for stronger, more resilient floodplains* (second draft) released by the Queensland Reconstruction Authority in October 2012.
3. How are State Agencies and local government going to address known likely changes from the hydrological and hydrologic parameters, strategies and modelling review (including changes to design events, rainfall patterns) currently being rolled out by Engineers Australia, the BOM, as well as the above considerations; and how these will be incorporated into state and local planning instruments.
4. The focus on the 1% AEP and the presented procedure does not appear to fully represent current best practice in hazard management. It is suggested that the SPP

should be focusing on the sustainable level of impact that a community can tolerate. This avoids the reliance on an arbitrary design event, which may (will) often be incorrect.

Transport and infrastructure**State interest - State infrastructure and services*****Comment***

The State interest is supported.

However, it is recognised that there are infrastructure imperatives that have a lead planning horizon that is significantly greater than 15 years, e.g. the Gowrie to Grandchester rail line. (It is recognised that the Gowrie to Grandchester Rail Corridor Study was a joint initiative between the Department of Transport and Main Roads and Queensland Rail to identify a rail corridor to relieve the constraints on rail operations caused by the Toowoomba and Little Liverpool Range crossings. The proposal would provide rail infrastructure to support development in Toowoomba, south-west Queensland and northern New South Wales. Although not funded the corridor should be conserved).

In order to protect State development options and ensure that appropriate development expectations it is suggested that opportunities for injurious affection are expressly removed from the SPA and that long term State infrastructure and services are recognised in 'Making and amending a local planning instrument and the QPP'.

State interest – Strategic airports and aviation facilities***Comment***

The State interest is supported.

State interest – Strategic airports and aviation facilities***Comment***

The State interest is supported.

State interest – Strategic ports***Comment***

The State interest is supported.

State interest – Water supply catchments and infrastructure***Comment***

The State interest is supported.

4. Policy and Legal Implications

The draft SPP will have implications for the drafting of the new LVRC planning scheme. It will be necessary to integrate the SPP, supporting documentation and guidance documents to ensure that the new scheme is in compliance with State policy.

The SPP is a key framework in the reform of Queensland's planning system. The SPP recognises that land use planning in Queensland is primarily the responsibility of local government, and the state government is intent on empowering local governments to deliver and manage effective planning for their communities. However, local government must ensure that state interests are expressed in the scheme in a complete and comprehensive manner to reflect and balance state interests 'up front' in local planning instruments, paving the way for the approval of the right development in the right location without undue process and delays.

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The SPP:

- expresses the state's interests in planning and development in a single place in a complete and concise format, and
- encourages flexible, innovative and locally appropriate approaches to planning, and
- is supported by tools and guidance material to assist implementation.

5. Financial and Resource Implications

Excepting the rework of certain aspects of the planning scheme it is not envisaged that the introduction of the SPP will have significant financial or resource implications for Council.

6. Delegations/Authorisations

The Chief Executive Officer, through the Group Manager Community and Development Services with the assistance of the Manager Planning and Environment, be authorised to forward the planning Minister the submission on the draft State Planning Policy

7. Communication

Manager Planning and Environment, be authorised to forward the planning Minister the submission on the draft State Planning Policy

8. Conclusion

It is considered that the introduction of a single State Planning policy will

1. assist in facilitating the achievement of the Queensland Government's policy of achieving best practice approaches to planning instruments and processes;
2. improve the functioning of the planning system and its processes;
3. achieve good planning and development outcomes and ensure that the planning system is understandable to the public; and
4. promote efficient and effective planning instruments that will meet the needs and expectations of the community and support the ability of industry to respond quickly to new opportunities and markets or establish essential supply chains.

It is further considered that by having a consolidated and uniform process to the expression of State interests that the ability of State agencies to manage competing State interests will be improved.

The introduction of the single State Assessment and Referral Agency (SARA) and the State Development Assessment Provisions (SDAP) to administer SPA manage the development referral process and act as assessment manager under the Sustainable Planning Regulation are seen as positive contribution to improved efficiencies to the development assessment process.

Under the Sustainable Planning Act 2009 (SPA), the planning Minister, being the Honourable Jeff Seeney MP-Deputy Premier, Minister for State Development, Infrastructure and Planning, has made available the draft SPP for public consultation for a minimum of 40 business days.

The Minister must consider all properly-made submissions on the draft SPP in preparing the final SPP. For the purposes of feedback, a properly-made submission must be made to the Minister and:

- include the name and residential or business address of the submitter



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- be made in writing and, unless the submission is made electronically, must be signed by each person who has made the submission.

Submissions must be received by 5pm on Wednesday 12 June 2013.

Submissions are to be forwarded to:

- Post: Deputy Premier, Minister for State Development,
Infrastructure and Planning
State Planning Policy feedback
Department of State Development,
Infrastructure and Planning
Reply Paid 15009
City East Brisbane Qld 4002
- Fax: +61 7 3237 1812
- Email: singleSPP@dsdip.qld.gov.au



LVRC Planning Scheme Progress Report

Date: 16 May 2013
Author: Garath Wilson, Planning Officer
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: QAP8

This report serves as a progress report on the preparation of the Lockyer Valley Regional Council Planning Scheme and provides the first of regular monthly reports on progress and documentation of outcomes, actions and general agreement reached in the fortnightly Councillor Workshops.

That Council receive the report and adopt its contents as a record of the workshop sessions to date.

THAT Council receive the report and adopt its contents as a record of the workshop sessions to date.

Moved By: Cr Milligan **Seconded By:** Cr Pingel
Resolution Number: 3003

CARRIED
7/0

Report

1. Introduction

As the planning scheme program approaches final draft stage, it is prudent to review the progress of the workshops undertaken with Councillors to review and document the outcomes, actions and deliverables of the workshop program.

2. Background

Since the finalisation of the Strategic Framework component of the LVRC planning scheme in September 2012, Councils drafting team has conducted a rolling program of workshop sessions with Councillors on the draft instruments. This program has been more regular through 2013, as more of the scheme is drafted and presented. Two sessions on average each month have been held with Council since January.

3. Report



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An overview of the schedules is provided including purpose, main points for discussion and matters considered by Councillors during the session.

Workshop date: 23 January, 2013

Tables of development for each of the zones, with a particular focus on the Rural Zone table.

Background:

The tables of development work concurrently with the zone codes to provide the structure for what is considered assessable development and the level of assessment that such a use will undergo if proposed; thereby determining what is generally 'acceptable' or 'preferred' in that zone and what is not considered appropriate. The tables are presented using the Activity Groups identified in the Queensland Planning Provisions (QPP) and provide parameters around what scales and intensity of use, as well as what types of use will be subject to what level of assessment.

Points for discussion:

- Quick review of the place model as the organising tool and the structure of the zones and precincts;
- Quick review of levels of assessment and what each means for development applications;
- Presentation on the Activity Groups and what uses (using QPP standard definitions) fall into these groups;
- Presentation of the tables for each zone with a brief run through;
- Particular attention is to be paid to the Rural Zone and precincts;
- Outline of expectations for review and comments;
- CLOSE.

Matters raised by Councillors:

- There was wide approval for the Place Model and the translation of place zones into the new structure of the Queensland Planning Provisions (QPP). Of particular interest and support was the precinct approach for rural areas;
- Parking of trucks in residential areas was raised. This issue is in general terms not referring to a transport depot; usually a single truck operator who resides on the property. Historically there have been different interpretations and standards between Gatton and Laidley schemes; and
- Primary impacts include:
 - o Noise, generation both from the operation of the vehicles early morning as well as overnight storage of refrigerated compartments causes neighbourhood disputes and complaints; and
 - o Onsite repairs, small scale motor vehicle workshops etc not regulated.
- The structure of the zones included a new 'Hamlets' approach for small villages in rural areas which includes residential activity adjacent to existing shops, schools and the like. This approach was well received and benefits noted in terms of keeping populations in rural areas, supporting schools etc; and
- Notably, several concerns were raised;
 - o Needs to be mindful of separation distances to farms for residential uses.
 - o Needs for private ownership in rural areas for subdivision, not just second dwellings.

Workshop date: 1 March, 2013

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Zone codes and development codes for the General Residential (T3/T4) zone and the Centres (T5) zone including the complimentary *Residential Activity and Development Form Code*.

Background:

The zone codes are the assessment criteria for which development is assessed (as per the tables of development already provided to Council). The zone codes provide the intent of the zone and precincts and what assessment provisions are important for development in that zone. Working in conjunction with the zone codes are the development codes which, generally for particular development, provide the detail by which that development is assessed, specific to particular use types. By virtue of the place model and zones approached being used, development codes will generally compliment the zone assessment. Of particular note in residential codes, are the provisions around the suitability of development based on thresholds and intensity of that development.

Points for discussion:

- Quick review of the last workshop, collation of any comments and feedback;
- Presentation of folders and contents, brief process outline;
- Quick review of zones and precinct structure;
- Presentation of the codes for each zone and the applicable development code with a brief run through outlining applicability;
- Particular attention is paid to the effect of precincts;
- Outline of expectations for review and comments;
- CLOSE.

Matters raised by Councillors:

- Respecting local character; including existing height and form;
- Rural Areas and other parks and land assets: overland flow paths and private ownership issues;
- Rural living and rural residential areas were discussed at length including debate on what are the appropriate standards of service for these areas;
- Truck parking in residential areas was again raised including: Can council do something about truck parking; and can we identify areas for truck owners to park overnight?;
- Some Councillors were concerned with density and that 400m² lots is 'high density' for this Region;
- With regard to building heights in flood areas, there was some concern that areas which are prone to flooding *and* allowed to build to 2 storeys may in fact be over 3 storeys above ground level when the minimum dimensions above the Defined Flood Event are taken into account; and
- Home based business. How can Council support incubator business, but allow the business to grow whilst protecting residential amenity and minimise complaints?

Workshop date: 13 March, 2013

Detailed provisions of the *Residential Activity and Development Form Code*, with specific reference to 'Home Based Business' activities. The Centres (T5) zone including the complimentary *Urban Design and Transect Code* will be presented.

Background:



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Council were presented with the General residential zone code at the last workshop (6 March). Questions and concern around the detailed provisions for 'Home based business' activities was a recurring theme of discussion running through this workshop. As such this workshop will explore the emergent issues of Home based business activities, what they are, where they occur and what are the likely mitigation strategies. It will discuss the provisions drafted to date including the introduction of 'Hobby and enthusiast activities' and 'Income generating activities'. This new approach to *thresholds* of non-residential activity adopts a similar theory and concept already embodied in the scheme – the place model, which regulates intensity and scale of development based on place.

Points for discussion:

- Brief recap of last weeks workshop (collation of any comments and feedback as necessary);
- Introduction on Home based business (current scheme);
- Brainstorm of issues; either with scheme or on ground (whiteboard or similar);
- Presentation of draft provisions (discussion of definitions);
- General discussion (facilitated);
- Introduction to T5 provisions as time permits;
- CLOSE.

Matters raised by Councillors:

- Matters regarding the parking of trucks on private land in residential areas generally resolved (to the extent possible with the planning scheme) with the new and revised code format;
- It remains however that there is an issue for Council to consider with the parking of trucks on public lands and road reserves; may be resolved through local laws rather than the scheme.
- Councillors identify that there is opportunity for overnight or short stay parking of trucks for residents of the region and also trucks travelling through the region; need to look at the needs in certain areas of the Region i.e. Helidon and the Sandstone Quarries and Mines and the Explosives Magazine;
- Parks, standards of service and other matters relating to infrastructure provision to be provided at future workshop. However, there was general agreement that the purpose statements of the codes provide a suitable level of distinction for varying levels of service provision based on place type;
- Building heights have been modified to include provisions which deal with the DFE issue to a satisfactory level, addressing concerns; and
- It was noted there is an opportunity to provide the community with good news stories about how the scheme is responding to needs and current deficiencies. Working with Economic Development to provide a communication and engagement process with business and the community.

Workshop date: 3 April, 2013

Centres (T5) zone code including the complimentary *Urban Design and Transect Code* will be presented.

Background:

Council were presented with the General residential zone code at the last workshop (13 March) and presented with the detailed provisions for 'Home based business' activities. Consensus with the contents of these matters was reached with the introduction of new terms including 'income generating activities' and 'hobby and enthusiast activities' were well received as to were the requirements for the use and parking of trucks on residential land. This workshop will move to an

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exploration of and discussion of the provisions drafted to date for the T5 Centres zone code and include presentation and discussion of its complimentary Urban Design and Transect Code.

Points for discussion:

- Brief recap on the last workshop (collation of any comments and feedback as necessary);
- Introduction of the Centres Code, with particular attention on the hierarchy of centres;
- Detailed presentation of the Urban Design Code;
- General discussion (facilitated);
- CLOSE.

Matters raised by Councillors:

- There was some concern surrounding the maximum gross floor areas for the centres, particularly those of major centres. This was well debated with discussion continually comparing different scales of Centre. This discussion facilitated good understanding of the transect approach and the Centres precincts, including the carrying scales and intensities of development within each. Consensus was generally reached with the figures accepted as noted; and
- End of trip facilities and requirements for large centre development to provide this was debated, including the 'prematurity' of such provisions in the region. In light of the emergent centre of Plainland, it was considered that it was appropriate for this scale of centre to provide such facilities. It was conceded that due to the large GFA trigger, development within this centre is the only likely commercial or business development which would trigger the thresholds provided in the scheme; and
- Overall, the codes as drafted were well received with most matters dealt with through minor changes or Councillor concerns allayed through facilitated discussion.

Workshop date: 17 April, 2013

Alternate Infrastructure Charging Model for Council consideration. Immediate opportunities for a test case on this approach are also to be provided for Council deliberation.

Background:

Council had previously requested a workshop on the Priority Infrastructure Plan (PIP) and the Infrastructure charging framework, currently an Adopted Infrastructure Charges Resolution (AICR). Officers are also aware of several requests from the development industry to revisit and renegotiate the terms of, and amounts of, the infrastructure charge. Two major issues with the current framework exist currently; that is, the amount being charged and who is providing trunk infrastructure.

As part of the work for the new planning scheme, a PIP must be prepared. Whilst Council has adopted a Draft PIP under the existing Gatton and Laidley schemes, these have not been adopted as formal PIPs due to conditions placed on these documents by the State. Officers have revisited these documents as part of the drafting process, and consider that for this Council; the current model is not appropriate and does not provide the opportunities for development that the Council is seeking.

As such Officers have developed an alternate charging regime which would see developers pay no contribution to trunk works, and a deferred payment philosophy adopted.

Points for discussion:

- Brief overview of the purpose of the workshop
- What does 'Trunk' mean



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- How do we currently charge for and provide for 'Trunk'
- Issues with current model [for Council] and [developer] and outcomes sought by the State
- Alternate scenario
- Case study opportunity
- General discussion (facilitated)
- CLOSE

Matters raised by Councillors:

- As a principle, the approach was welcomed;
- There was consensus that a new approach is necessary, and opportunities to stimulate business and development should be explored;
- It was seen as an important opportunity to link the rates with the standard of services and infrastructure provided in the locality;
- Concern was raised around the ability to recover infrastructure charge if there is a default on rates or mortgage;
- It was identified that this is a long term strategy which could easily be changed, altered or removed by a subsequent administration;
- As this model is only for the Council component of the charge, what does this mean for the remaining \$12,500 (water and sewerage component of 3+ bedroom dwelling) which would still need to be paid? Is there a benefit;
- Despite the figures provided to date, before a decision is made on the adoption of a model, Council needs to be provided with a full analysis which reviews the current situation and impact on development and compares this to the new model; and
- Furthermore, what are the ultimate rates figures residents will be paying?
- Work is currently underway in conjunction with the finance department with several options being considered, these are to be presented at a later workshop.

Workshop date: 8 May, 2013

Urban Design Code for Centres and the Rural Subdivision requirements of the Reconfiguration of a Lot Code for Council consideration.

Background:

Council has previously been briefed on the Centres Zone code and the outcomes sought for the varying types of Centres. The complimentary code for development in this zone is the Urban Design and Transect Code which promotes mixed use and mixed density development of centre activities. It requires and encourages innovative design which is sympathetic to heritage, culture and promotes walk ability, the development of public space and place-making.

The session will also explore the provisions for subdivision of rural areas and the regulations which support this.

Points for discussion:

- Brief on the purpose of the Urban Design Code
- Principles behind the Urban Design code
- Opportunities for Rural Subdivision
- Relationship with SEQRP
- Measures to protect viable agricultural land

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- Development clustering
- General discussion (facilitated)
- CLOSE

Matters raised by Councillors:

- Advertising devices and signage and the proliferation of non approved and non compliant signage; how can/do we enforce this?;
- Where signage is part of a material change of use and part of a business this should not be complicated;
- How can we police it? It must be simple and reasonable;
- How can we be more proactive with temporary signage and other temporary signs?; and
- Scheme should deal with large and permanent signage, billboards, and the like advertising devices.

Workshop date: 15 May, 2013

Services and Infrastructure Code presented and discussed for Council consideration. Consideration has been given to matters raised previously with regard to standards of service and suitability of standards to locality in the drafting of the codes. A brief overview of the Advertising Devices code drafting to date is also provided.

Background:

Further to earlier workshop sessions on the Priority Infrastructure Plan (PIP) and matters raised in the last session regarding the standard of works and advertising devices, this workshop will present and discuss these matters in light of the draft Service and Infrastructure Code. Officers are also aware of several requests from the development industry to revisit standards and renegotiate this and the required level of works conditioned on development. This change or revisit in standards is closely aligned with the work currently being undertaken for the PIP and review of infrastructure charges.

Points for discussion:

- Brief recap on PIP and Infrastructure (reiterate trunk definition)
- Presentation of the Service and Works Code with specific discussion on the 'Infrastructure Transect' table
- General discussion (facilitated)
- Time permitting, discussion on advertising devices code
- CLOSE

Matters raised by Councillors:

- As a principle the transect approach to the provision of infrastructure was well received and demonstrated the Council's commitment to providing succinct and clear outcomes for development in the region;
- Concern was raised about how Council better communicates Councils expectations of services and infrastructure provision to alleviate some of the conflict which has arisen in the past due to a misalignment of community expectations with those of Council;
- Concern was raised by Councillors surrounding the extensive array of approved but non compliant and non-approved signage and advertising along main roads, such as the Warrego Highway. Whilst the planning scheme is attempting to resolve some of these issues for the development of new signage, it has a close relationship with existing Local Laws which also needs to be considered. To resolve these issues holistically and address existing problems,



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both need to be considered and the interoperability of them reviewed. A workshop focussed on this is required; and

- Generally details on the approach proposed to provide details of exempt signage, only regulate permanent and structural matters of signage and provide all signage at a self assessable level was well received.

4. Policy and Legal Implications

The LVRC scheme represents a welcomed change in policy direction from the existing Gatton and Laidley Planning Schemes which is contemporary and responsive to existing and emergent economic, social and environmental issues.

5. Financial and Resource Implications

Principally, through the drafting of this planning scheme, there has been a concerted effort to reduce and rationalise the financial burden on Council in the short and long term. Continuous discussions are held with the finance department to ensure that the scheme is cognisant of Council's long term financial planning in the development of infrastructure standards and priority infrastructure plans.

6. Delegations/Authorisations

No changes proposed.

7. Communication

The workshop program has identified the need for continual and frequent liaison between Council, business, industry and the wider community. As an initiative of the Regional Development and Planning and Environment Unit's, LVRC has held its first Business Forum on the 9 May to serve as the foundation for frequent liaison between business, regional development and planning to foster strong economic development in the region.

The series of councillor workshops to date has also highlighted the need for wider and more targeted community consultation for the planning scheme during the statutory advertising period.

A communications strategy is to be developed with the Corporate Communications team for this purpose.

8. Conclusion

This report has provided an overview and serves as documentation for the actions, outcomes and deliverables and the progress of the planning scheme workshops held with Councillors throughout the course of 2013 to date. The workshop program has been a successful way of facilitating Councillor outcomes in the scheme drafting process and fostering a sense of ownership and understanding in the document.





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1. Introduction

This report relates to a request to negotiate a condition of approval for a Medical/Paramedical Centre (Chiropractor Clinic) located at 7 Maroske Road, Plainland.

2. Background

The applicant made a request to Council on 8 April 2013 to negotiate a condition of DA2012/0055 which was approved by Council on 27 February 2013. The approval granted a Material Change of Use for Medical/Paramedical Centre. This approval was subject to conditions. The applicant's representations request to an amendment of Condition 27.

3. Report

3.1 Assessment

3.1.1 Assessment of request

Condition 27 – Current Requirement

Hours of operation shall be limited to between 9.30am to 6.00pm Monday to Friday and 8.00am to 12noon on Saturday, unless otherwise approved by Council by way of written request. Work or business (other than office work) must not be conducted from the premises outside of the above hours or on Sundays or Public Holidays.

The current hours of operation (above) are in accordance with those which were provided to Council by the applicant's consultant during assessment of the application.

Applicant's Representation

The applicant requests the hours of operation be extended to allow the business to operate between 8.30am to 6.30pm Monday to Friday and 8.00am to 1pm on Saturday. The applicant has indicated that the business will have advertised operational hours of 9.00am to 6.00pm Monday to Friday and 8.00am to 12noon on Saturday's with the additional time either side of the operational hours for emergency consultations.

Council Response

An extension to the operational hours of the business will not adversely affect the amenity of the residential area in which the premises is located and is consistent with other similar uses throughout the region.

Amended Condition 27

Hours of operation shall be limited to between 8.30am to 6.30pm Monday to Friday and 8.00am to 1pm on Saturday, unless otherwise approved by Council by way of written request, Work or business (other than office work) must not be conducted from the premises outside of the above hours or on Sundays or Public Holidays.

4. Policy and Legal Implications

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There are no policy or legal implications for Council that result from the amendment to a condition of approval of the proposed Medical/Paramedical Centre (Chiropractor Clinic).

5. Financial and Resource Implications

There are no financial or resource implications for Council as a result of the approval.

6. Delegations/Authorisations

There will be no implications for delegations or authorisations arising from approval of the development application.

7. Communication

There are no communication implications. Advice of the decision will be provided to the applicant and submitter in accordance with statutory requirements.

8. Conclusion

The request for a negotiated decision that amends Condition 27 be supported.

RECOMMENDATION

Council approve the request for a Negotiated Decision for Development Permit for a Material Change of Use for a Medical/ Paramedical Centre (Chiropractor Clinic) on land described as Lot 6 RP838994, located at 7 Maroske Road, Plainland, by amending Condition 27:

- 27 Hours of operation shall be limited to between 8.30am to 6.30pm Monday to Friday and 8.00am to 1pm on Saturday, unless otherwise approved by Council by way of written request. Work or business (other than office work) must not be conducted from the premises outside of the above hours or on Sundays or Public Holidays.



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10.7

Request to Re-Name Existing Road Reserve

Date: 14 May 2013
Author: Kate Watson, Planning Assistant
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 2.4/10/4

Summary:

It is requested that Council approve the re-naming of a section of road reserve off Sandy Creek Road, Grantham.

Officer's Recommendation:

THAT Council resolves to approve the following road name as shown on the map provided by the Planning and Environment Unit, dated 30 April 2013:

Sliprail Lane, Grantham:

Further;

THAT Council advises affected landholders, Department of Environment and Heritage Protection and all other necessary agencies;

And further;

THAT Council, in naming the road reserve, does not confer maintenance of the road reserve in accordance with constructed gazetted roads. The purpose of the name is for identification and emergency purposes.

RESOLUTION:

THAT Council resolves to approve the following road name as shown on the map provided by the Planning and Environment Unit, dated 30 April 2013:

Sliprail Lane, Grantham:

Further;

THAT Council advises affected landholders, Department of Environment and Heritage Protection and all other necessary agencies;

And further;

THAT Council, in naming the road reserve, does not confer maintenance of the road reserve in accordance with constructed gazetted roads. The purpose of the name is for identification and emergency purposes.

Moved By: Cr McDonald Seconded By: Cr Friend

Resolution Number: 3005

CARRIED

7/0

Report

1. Introduction

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A request generated by a Philps Road resident to understand the reasoning behind the change to signage of Philps Road to Philps Road East and Philps Road West.

2. Background

This request has been generated following an initial inquiry into the erecting of road signs altering an existing road name to reflect east and west portions of a constructed road and road reserve over Sandy Creek.

3. Report

The existing road, Philps Road Grantham, extends from the Grantham township, under the Warrego highway and terminates at the ridge before Sandy Creek where the road reserve continues over the creek and joins to Sandy Creek Road.

It is understood that a Council Resolution of 2010 resolved to amend signage to show the road reserve leading from Sandy Creek Road to the creek itself as Philps Road West . Whilst this method of road naming aids identifying the locality of Philps Road in relation to the creek, it is not in accordance with ASNZ4819:2011, in addition, section 4.2.4 of the same requires that:

Contiguous roads that have a break and are non-navigable are to be names separately.

A site visit to both the eastern and western portion of Philps Road in addition to advice from Infrastructure Services to the likelihood of a bridge construction over Sandy Creek, uncovered that re-naming the western portion of Philps Road is the correct and most appropriate solution.

By re-naming this section of Philps Road, the current signage indicating Philps Road East can be removed to reflect the accurate road name of Philps Road for all properties accessed by Philps Road between Grantham township and Sandy Creek.

The following suggested road names have been provided by the Planning & Environment Unit and are suggested in reference to local historical significance.

	Option 1	Option 2	Option 3
Section of Philps Road to be re-named	Sliprail Lane[#]	Piggott Lane [^]	Geiser Lane [*]

[#] a gentleman journalist writing for the Queenslander, published 26 August 1875, recalls a tour of Mr Briggs' 2383 acre Grantham property, where he was "*particularly impressed with the absence of those abominations—slip-rails*"

[^] Mr Peter Piggott was the first overseer of the Grantham claim taken up by James 'Cocky' Rogers in 1841

^{*} Mr Tom Geiser was postmaster at Grantham from 1939 to the early 1960's (*prefer to retain this name for future naming closer to town*)

Further, there are currently no properties addressed as Philps Road West, nor are any dwellings affected by the change in road name.

4. Policy and Legal Implications



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The suggested road names do not exist within the former Gatton or Laidley Shires and are not in conflict with the former Gatton 'Naming of Roads and Streets Policy' or ASNZ Standard 4819:2011.

5. Financial and Resource Implications

Following the outcome of this request, Infrastructure Services will be engaged to install signage at the intersection of the Sandy Creek Road and the re-named section of Philps Road. This road naming request is for identification purposes and Infrastructures Services will not maintain the reserve in accordance with gazetted roads contained within the region.

6. Delegations/Authorisations

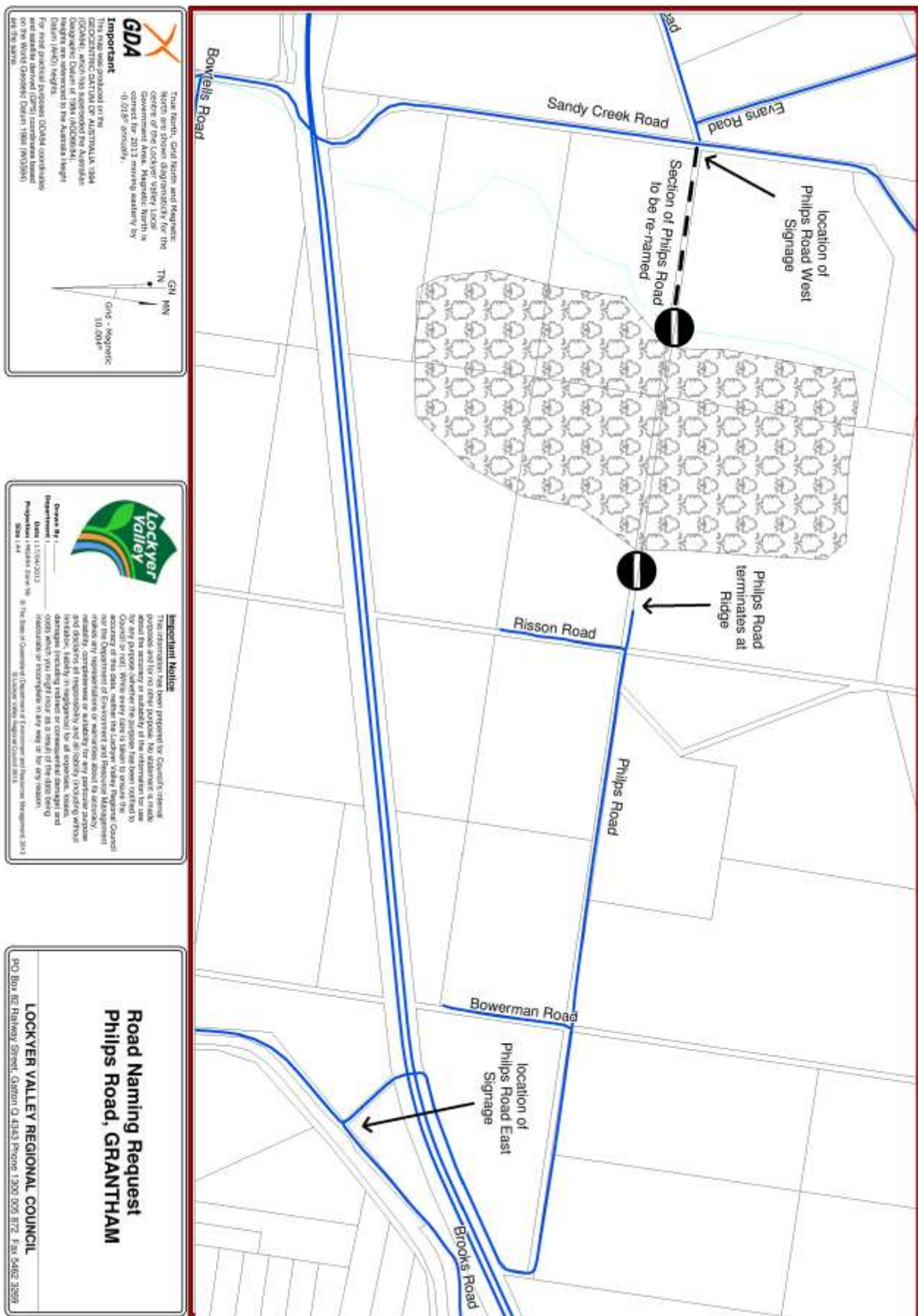
The Unit Manager or Group Manager do not have delegations to process Road Naming Applications.

7. Communication

The applicant has contacted Council (Delta enquiry 25100) requesting clarification as to why Philps Road signage had been changed. This report to re-name the section of Philps Road reserve is in response to this request.

8. Conclusion

Council has investigated the request and assessed that re-naming the road the section off Sandy Creek Road is required to assist in navigation and for accurate future property identification. The suggested road name is in keeping with the overarching theme of the Lockyer Valley.





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10.8 Request for a Discount for the Plumbing Application Fee Associated with the Blue Care Community Centre

Date: 14 May 2013
Author: Lyle Kajewski, Manager Plumbing and Building Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 1.1/17/14

Summary:

A request for a discount for the plumbing approval fees associated with the new Blue Care Community Centre at 8 Dawson Drive, Gatton.

Report

1. Introduction

Correspondence has been received from Blue Care Property Services requesting a discount of plumbing approval fees they incurred for the application for the plumbing approval associated with the Blue Care Community Centre in January 2013.

2. Background

Thompson Kane Hydraulic Consultants lodged a plumbing application in January 2013 on behalf of Blue Care Property Services to obtain plumbing approval for a new community centre. The fees for the plumbing application were assessed against the fee schedule and came to the amount of \$3210.00. Blue Care is a not for profit organisation associated with the Uniting Church of Australia Property.

3. Report

The new community centre will benefit the wider community. Under the Local Government Act, the operation of Council Units needs to be transparent and the unit needs to operate as a business and charge appropriate fees. In the case of Plumbing fees for Community organisations, such fees need to be recognised as revenue despite Council's desire to assist community organisations. Such a process requires the community organisation to pay the fees then seek a refund or donation. Council then, on a case by case basis, has the opportunity to assess the community benefit and refund the fees sourcing them from a separate Community Assistance area eg Mayor's Community Support Funds allowing financial assistance to such projects to be tracked.

4. Policy and Legal Implications

Council currently does not have a fee refund policy for Community Organisations in respect to Building and Plumbing fees however under Chapter 9 of the fees and charges Recovery it is possible to provide a fee waiver of up to 50% for bono fide non profit organisations (for example, schools and community groups etc.). If Council seeks to refund the fees it needs to be sourced from a separate budget item outside of the Plumbing unit's operation to ensure the transparency obligations imposed by the Local Government Act 2009 are complied with.

5. Financial and Resource Implications

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Should Council seek to accede to the request for the fee discount, the only account that may accommodate such a request is the account allocated to the Mayor's budget (#111-37-1).

6. Delegations/Authorisations

No new or altered requirements are required to existing delegations or authorisations.

7. Communication

The Manager, Plumbing and Building Services will provide correspondence through normal channels.

8. Conclusion

The request for this discount of Plumbing fees does warrant support as it supports a not-for-profit community organisation that has demonstrated the initiative to seek funding for a project that will benefit the wider community.

Officer's Recommendation:

THAT the request for a discount of 50% of the plumbing approval fees of \$3210.00 (\$1605.00 refund) by the Blue Care Community Centre be approved.

And further;

THAT the (\$1605.00) come from the Mayor's allocated community donations budget.

RESOLUTION:

THAT the request for a discount of 50% of the plumbing approval fees by the Blue Care Community Centre be approved.

And further;

THAT the donation be provided from the Mayor's allocated donations budget.

Moved By: Cr McDonald

Seconded By: Cr Holstein

Resolution Number: 3006

CARRIED

7/0



**ORDINARY COUNCIL
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11.0 INFRASTRUCTURE SERVICES REPORTS

11.2 Lockyer Valley Demons AFL Club Request for Council Assistance to Relocate to Cahill Park Sports Complex

Date: 13 May 2013
Author: Brad Domrow, Manager Community Facilities
Responsible Officer: Anthony Trace, Acting Group Manager Infrastructure Services
File No: QAP 8

Summary:

That Council approve the relocation to Cahill Park Sports Complex and provide assistance with aeration and top dressing of the proposed oval.

Officer's Recommendation:

THAT Council approve the relocation of the Lockyer Valley Demons AFL Club to Cahill Park Sports Complex;

Further;

THAT Council Officers arrange aeration and top dressing of the proposed oval (as identified in attached map of Cahill Park Complex);

Further;

THAT a budget amendment be made in relation to costs of assistance in the order of \$5000.00.

Further;

THAT, Council Officers review the management arrangements with Cahill Park Inc

RESOLUTION:

THAT Council approve the relocation of the Lockyer Valley Demons AFL Club to Cahill Park Sports Complex;

Further;

THAT Council Officers arrange aeration and top dressing of the proposed oval (as identified in attached map of Cahill Park Complex);

Further;

THAT a budget amendment be made in relation to costs of assistance in the order of \$5000.00.

Further;

THAT, Council Officers review the management arrangements with Cahill Park Inc

Moved By: Cr Friend

Seconded By: Cr McDonald

Resolution Number: 3007

CARRIED

7/0

Report

1. Introduction

The attached letter was received from AFL Queensland requesting Council assistance to relocate the Lockyer Valley Demons AF Club to Cahill Park. The Club currently plays at the Gatton Showground but is experiencing problems due to other users damaging the playing surface of the showing eg Speedway, Gatton Show, Campdraft and Show Jumping events, Equestrian events etc.

2. Background

To facilitate the relocation the Club is requesting Council aerate and top dress the proposed oval at Cahill Park (\$5000). AFL Queensland will contribute new goal posts (\$6000).

The proposed Oval at Cahill Park is located on the western side of Buaraba Street on land owned by Council. An on-site meeting of key stakeholders agreed it is feasible to use the area for an Oval.

Council has a Management Agreement with Cahill Park Inc for them to manage and maintain Council's land.

3. Report

The proposed re-location would have the following benefits –

- Grouping of like outdoor sports at one venue
- Maximisation of usage of Cahill Park
- Reduction of conflicts of usage at Showgrounds.

4. Policy and Legal Implications

Lease and management arrangements to be developed for the entire Cahill Park Sports Complex, including a lease agreement with the Lockyer Valley Demons AFL Club.

5. Financial and Resource Implications

A budget amendment will be required to fund the cost of the aeration and top dressing of the proposed field, estimated at \$5000.

No loss of income is expected due to the Lockyer Valley Demons AFL Club utilising the Gatton Showgrounds at no cost.

6. Delegations/Authorisations

The Chief Executive Officer is to be delegated authority to finalise the agreement for the Cahill Park Sports Complex and for the Lockyer Valley Demons AFL Club to relocate.

7. Communication

Following Council's approval, press release can be undertaken and distributed to local media outlets.



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8. Conclusion

That Council approve the relocation of the Lockyer Valley Demons AFL Club to Cahill Park Sports Complex and provide assistance by undertaking aeration and top dressing of the proposed oval.





April 18th, 2013

Mr Dan McPherson
Lockyer Valley Regional Council
26 Railway Street
GATTON QLD 4343

Dear Dan,

**RE: Lockyer Valley Demons Australian Football Club
Request for Council Assistance in Securing a Training & Match Oval at Cahill Park**

I write to follow up on the recent meeting between Lockyer Valley Regional Council, AFL Queensland, the Lockyer Valley Demons and Cahill Park management regarding the possible development of an AFL training and match oval at the Cahill Park Sports Complex.

As you are aware, the Lockyer Valley Demons presently play and train at Gatton Showgrounds, which they share with equestrian and motorsports user groups. The shared use of that facility damages the turf playing surface so that it does not meet AFL Queensland insurance requirements. Accordingly, Lockyer Valley Demons have been searching for an alternative training and match oval within the Gatton area.

I have inspected the junior cricket oval at Cahill Park, mooted as a possible home oval for the Lockyer Valley Demons. I believe that following improvements to the turf surface that the oval can meet AFL Queensland insurance requirements and make a suitable home oval for the AFL club. I would like to formally request Council's support in securing tenure for Lockyer Valley Demons at that oval, and Council's support in developing a field that meets the playing dimension needs for senior AFL football (>155m long x >125m wide).

To make the junior cricket oval suitable for AFL match play, the oval will require top-dressing to level its undulations, and will require turf to be established in the outfield. The artificial cricket wicket will need an appropriate matting to cover it during games.

The Lockyer Valley Demons are a fast-growing and valued member of the AFL family who has been extremely proactive over the last few years in developing AFL across the Lockyer Valley. AFL Queensland are happy to support their club by installing goal posts, should they secure tenure at Cahill Park.

With the club continuing to grow, it is critically important that the Demons have access to improved facilities to meet community expectation and enhance their operational sustainability in the long-term. We thank Council for their assistance to date and look forward to your ongoing support in enhancing AFL facilities within the region.

Should you have any queries, please do not hesitate to contact me at your convenience.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jacob Anson'.

Jacob Anson
State Infrastructure Planning Manager

AFL Queensland Ltd

Cansdale Street, Yeronga QLD 4104 Telephone: 617 3033 5400 visit aflq.com.au
All correspondence to PO Box 3132 Yeronga LPO QLD 4104 ABN: 66 090 629 342



12.0 ITEMS FOR INFORMATION

THAT Council receive and note the following reports for Council's information only:

- Executive Manager Governance & Policy Monthly Update
- Disaster Management Monthly Update
- Executive Manager Strategy & Planning Monthly Update
- Executive Manager Organisational Development & Performance Monthly Update
- Group Manager Corporate Services
- Group Manager Community & Development Services Monthly Update
- Acting Group Manager Infrastructure Services Monthly Update
(Refer: Items 12.1 – 12.7)

8.4 Executive Manager Governance & Policy Monthly Update

Date: 14 May 2013
Author: Jason Bradshaw, Executive Manager Governance & Policy
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: QAP8

Summary:

This report is to update Council on the key issues currently being actioned.

Officer's Recommendation:

This document is for Council's information only.

RESOLUTION:

This document is for Council's information only.

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during April.

3. Report

Councillor Training

The Local Government Association of Queensland provided training to all Councillors and Executive as part of the Elected Member Update 2013, which focussed on understanding the changes to the Local Government Act and Regulations from 2012, as well updates on the



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Sustainable Planning Act, economic development and emerging trends and issues for Councils across the State.

Internal Audit

The internal audit was completed for Contract Management and a discussion was held with Auditors at their office to discuss the recommendations and actions that have been undertaken already in response to the risks raised. An audit on Contractors and Employees was also finalised at the end of April. The next Audit Committee is scheduled for late May at which time these reports will be discussed and considered.

Corporate Communications

The communication team have been working on improving our channel effectiveness and have developed additional strategies for next years' budget consideration to enhance the messaging of Council. The Media and Communications report is attached for review and the focus remains on improving our communications.

Legal Services

Significant time has been consumed by the ongoing court matters, although some of the longer term legal issues are being investigated and presented through reports to Council for further direction or decision.

Governance

There has been a focus on developing the organisational priorities for the coming year and in matching these priorities to the operational plan that is being prepared for the 2013/14 budget. These priorities are matched against key corporate priorities and what can be resourced in the upcoming budget. A workshop discussion with Council has highlighted the ambitious program for 2012/13 and it has been reinforced that the majority of the carry forward projects will form the foundations for 2013.

The governance provided to individual projects such as the ICT Steering group and the Corporate Software Upgrade project are showing benefits and producing better outcomes through a shared understanding and ownership of key issues.

Policies and procedures remain a major driver in the move to increase organisational consistency in how we do business, and the current review of community funding and assistance has provided a great opportunity to match the policy intention with what is practically delivered to ensure we can achieve the overall outcomes. Strengthening the accountability is key outcome in this process.

A review has commenced on the agenda preparation and reporting process to improve the quality of decision making information and reporting to Council. This includes reviewing guidelines and information access and assistance to Councillors.

Elections

As a follow on from the 2012 Local Government Election, a small permanent unit within Electoral Commission of Queensland (ECQ) was established to plan, prepare and conduct local government electoral events. As a result, Council is committed to funding the ongoing costs of the Local Government Election Branch of the Electoral Commission of Queensland, and this year that contribution is \$8,508.36. The costs of this branch for 2012/13 are well below budget at approximately 36% and hence councils contribution has been reduced. This will be funded from allocated budget or funds set aside for elections.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Governance and Policy report be received as information only.

Media and Communication Report – 14 May

Below are some key statistics of media coverage and communications initiatives since 18 April.

Media and PR

The table below shows media releases prepared and issued since **18 April** on the following topics:

Media release title / topic	Print	Radio/TV
Laidley celebrates its heritage	1	
Lockyer Valley's Betterment Submission	5	6
Merryfields Outdoor Education Centre opening	1	
Council briefs	1	
Time for a cool change	2	
Take part in the biggest reading event of the year!	3	
Hunt for Home Grown talent	1	
The skills to succeed		
Council weighs up its options		
Safety concerns lead to refusal of major sporting event	1	2
Library to remain in Laidley	3	1
Second camera installed to aid Lockyer Valley's early warning system	1	2
National Cyber Security Awareness Week	1	
Laidley set to live it up	2	2
Ready for collection		

CHANNEL	Amount
CEO Announcements	<ul style="list-style-type: none"> • LGMA Queensland awards night • Group Manager Community and Development Services

Strategies

- ☐ Waste – the ongoing work with the rollout of the two-bin system to be introduced on 1 July. There is a meeting scheduled for the next month to discuss littering and illegal dumping.

Marketing/Collateral Development

- Living with disasters – to provide disaster information to farming, multicultural and other groups within the region and for the general community
- 10,000 steps – part of the Active Healthy Lockyer program
- Library rebranding – work on rebranding the look and feel of the Lockyer Valley Libraries
- Flood map – a map used for engineering
- Powerpoint presentation for Tasmania trip
- Completion of the residents kit
- Annual report – meeting held with the designers to look at the way the report will be compiled this financial year.

Facebook usage

- New Likes – 39 (6636)
- Talking about This – 98 (-138%)
- Weekly Total Reach – 7979 (-48.48%)

Recommendation

- Information on waste services has increased in the lead up to the 1 July changeover in services. Part of this has included the opening of the new weigh bridge, located at the Gatton Landfill. Other communication has included information on the bins, trucks and the service itself.
- The previously 8-page quarterly newsletter, Your Valley News, is to be turned in to a monthly 4-page newsletter. This will provide Council with the opportunity to have more regular contact with the community, giving them more thorough and in-depth information on different hot topics. The first newsletter will focus on waste and infrastructure.
- Valley Voice will take on a new look with the introduction of a Mayor's column on each edition.



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8.9 Disaster Management Monthly Update

Date: 15 May 2013
Author: David Mazzaferri, Manager Disaster Management/Local Disaster Coordinator
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

As a result of the Three (3) Flood events of 2013 Disaster Management Group have been working on implementing methods to ensure continues improvement in preparation of any further events

Officer's Recommendation:

THAT Council acknowledge the Monthly Update and note the repairs to the Junction View Gauge and the Installation of the Mulgowie Cameras.

RESOLUTION:

This report is for Council's information only.

Report

1. Introduction

Disaster management is based on a progressive strategy for managing disasters ensures that loss of life and property is reduced in a disaster event. Phases of disaster management prepare communities with the knowledge and resources to protect themselves from harm and to manage the response and recovery stages. Prevention and preparedness identifies potential risks and the actions that can be taken before a disaster event in order to reduce its impact. Response to a disaster event must be swift and effective to combat the disaster, to assist those affected by it and to make the area safe. While the effects of a disaster can be sudden, the recovery period can place significant long-term strain on a Community.

2. Background

On Conclusion of the response phase a series of debriefs were conducted and lessons identified. As a result of some of these findings this report reflects strategies to assist with continuous improvement.

3. Report

- Junction View Alert Gauge

Damage was sustained to the orifice of the Alert Gauge caused by debris flowing down the creek at Junction View. Gauge has been repaired and orifice relocated to read at a top of the causeway (please see photos attached)

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- Mulgowie Camera

2 x cameras installed at Mulgowie to enable early warning and situational awareness to the Coordination Centre and residence of Laidley in the event of flooding. One camera shows vision from the creek under the bridge, whilst the second camera shows vision from the flood plain if the creek breaks it's banks.

- Local Disaster Community Co-ordination Committee (LDCCC)

Attended Forest Hill and reviewed Disaster Plan and discussed 12 month strategies which include; finalisation of the updated plan to be presented at the June Local Disaster Management Meeting, Disaster Management Training and an exercise.

- Review of all Plans to be presented to LDMG and then Council.

As a result of information form debriefs and lessons identified from the three events all plans are being reviewed to be presented to Local Disaster Management Group then Council.

- Draft Pandemic Sub Plan

Draft Pandemic Sub Plan presented to ELT for review and recommendations for responsibilities.

- Review of Local Disaster Group Membership

Letters have been signed by the Chair of the Local Disaster Management Group and sent to agencies, to reduce the membership of the Lockyer Valley Local Disaster Management Group from 18 down to 10

- SES exercise

SES exercise conducted to ensure capability to respond to a storm event and establish a liaison Officer in the Coordination Centre. SES tasking software being investigated for the installation onto LDCC computers.

4. Policy and Legal Implications

Policy and legal implications will be addressed through existing allocations and re-prioritisation as required.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the matters raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That Council review and adopt the Disaster Management Monthly Update.

Mulgowie Camera



Mulgowie Camera



Junction View Gauge – Pre Flood



Junction View – Pre Flood



Junction View



Junction View – orifice relocated





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8.14 Executive Manager Strategy & Planning Report

Date: 16 May 2013
Author: Mark Piorkowski, Executive Manager Strategy & Planning
Responsible Officer: Ian Flint, Chief Executive Officer
File No: QAP8

Summary:

This report provides an update on key matters arising and being addressed since the last report.

Officer's Recommendation:

This report is for Council's information only.

RESOLUTION:

This document is for Council's information only.

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during April.

3. Report

- **Events** – Delivered included Anzac Day and Heavy Horses. Planning continued around the logistics and promotion of the Premier's Rise and Shine concert tour to be held at the UQ Gatton Campus. Marketing the event has been undertaken online with social media, in the print, posters, direct mail, online media and radio. Events currently under development are the Mayoral Speech Contest, Laidley Spring Festival and Powerfest.
- **Events** - QTM legends dinner held on Saturday 4th May with over two hundred people attending the event. The evening was a great success, with seventeen people inducted to the QTM Legends Honour Board.
- **Tourism** - Brisbane Marketing Content/ Tourism Marketing ads placed promoting Lockyer Valley as part of the Tourism Queensland campaign including ads on bus livery and a full page in the tourism pull-out in the Sunday Mail. Further promotions to appear in Q Weekend in June. Finalizing the design of these ads currently. Contact has been made with Destination Q organizers requesting more than one delegate be accepted from Lockyer Valley Regional Council. Notification will be sent out when nominations are open and able to be lodged.

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- **Regional Development** – Planning has been completed for this years' Skills Summit to be held on May 21 2013. To support the initiative advertising is continuing in local press, direct email and LVRC facebook. Good response with 34 delegates registered as at Wednesday. Contribution of \$1,500 from DEEWR to support the event has been secured. Presenters will be Bruce Sullivan (Motivational), Wendy Perry (Workforce Development and NBN) and Lockyer Valley BEST (Local High School collaboration).
- **Regional Development** – Negotiations with a potential third party have continued into May with an exchange of draft contracts and with both parties agreeing to a new course of action with respect to tendering. Still working on responses to information requests for GWIZ with the intent of responding the state and council requests by June 2013. Next step for GWIZ will be advertising.
- **Regional Development** – First business forum was held at the Cultural Centre focusing on planning scheme progress and Council's proposed single point of entry for prospective clients. This forum targeted real estate agents and developers and/or anyone else with a business interest in developing in the Lockyer Valley. Feedback on the evening was quite positive. The next forum will focus on LVRC's flood modelling and what might be undertaken to meet the local development industry's needs.
- **Inter Regional** – Council of Mayors SEQ (COMSEQ) has requested LVRC host the next Rural Futures Taskforce meeting scheduled for June 24th 2013 at the Cultural Centre. The meeting will involve Local and State Government, industry and industry peak bodies in an agribusiness roundtable.
- **Inter Regional** – Regional Development Australia's (RDA) Annual Regional Leaders Forum was held in Esk focusing heavily on the RDA's digital strategies and broadly around the Ipswich and West Moreton Region demographics. The presentation made by the Commonwealth statistician presented a very challenging picture for LVRC in terms of the number of people and families on assistance. This presentation by Ivan Neville has been attached.
- **Special Projects** – LVRC has continued to meet with QUU to progress planning around a successful Lockyer Valley Recycled Water Scheme application and internally within LVRC on pre-planning the implementation requirements for the Laidley recreational centre. Purpose of the meeting is to progress planning for the next phase of the proposal to consider next steps in light of a successful submission bid and in the event that it is not successful. Also on the agenda is stakeholder engagement and communication. Work is continuing on the drafting of an agreement with QUU governing implementation.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future reports on matters that arise before Council.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.



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7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Planning & Strategy report be received as information only.

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**8.15 Executive Manager Organisational Development and Performance
Monthly Update**

Date: 14 May 2013
Author: Dan McPherson, Executive Manager Organisational Development & Performance
Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Performance
File No: QAP8

Summary:

This report is to update Council on key issues currently being actioned.

Officer's Recommendation:
This document is for Council's information only.

RESOLUTION:
This document is for Council's information only.

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during March.

3. Report

LGMA Challenge Team 2013

LGMA Challenge is completed and the team performed well with the results coming through at an average of 7.5 for the 12 areas that they were tested on. The LGMA Challenge Team will present a small presentation to a Council workshop in June/July 2013.

Recovery and Resilience Model

The Recovery and Resilience Model is now in operation and reporting has begun. Dave Mazzaferri has produced the first Recovery and Resilience report, which is to be presented at today's Council meeting.

Joint Consultative Committee- Management & Unions

The quarterly May Joint Consultative Committee meeting between Management & Unions occurred this with a variety of matters discussed.

Quarterly Valued Employee Awards



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The Valued Employee of the quarter has been selected and will be announced at a formal presentation in late May.

4. Policy and Legal Implications

Policy and legal implications will be addressed if required in future reports on matters that arise before Council.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report.

7. Communication

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Organisational Development & Performance report be received and noted.

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9.2 Corporate Services April 2013 Monthly Summary

Date: 16 May 2013
Author: David Lewis, Group Manager Corporate Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: QAP8

Summary:

This report provides Council with a brief summary of key operational activities undertaken by the Corporate Services Group during April 2013.

Officer's Recommendation:

This report is for Council's information only.

RESOLUTION:

This document is for Council's information only.

Report

1. Introduction

This report provides Council with a brief summary of key operational activities undertaken by the Corporate Services Group during April 2013.

2. Background

Council should be aware of group activities to guide future decision making.

3. Report

Customer Services

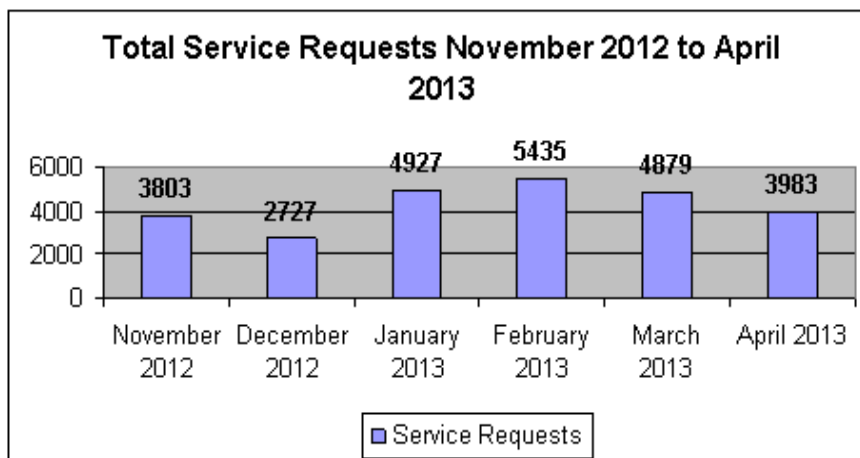
Service Requests

The volume of Service Requests are indicative of a high demand of services provided by Council as reflected in the following table:

Total Amount of Requests Received for April	2,944
Total Amount of Quick Completes created in April	1,039
Total for April	3,983

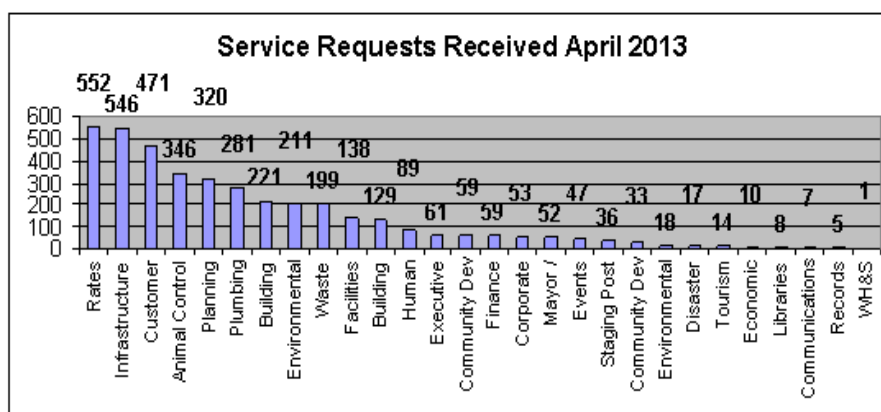
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The following graph shows the volume of service requests in the last six months. Please note that all service request data in this report is indicative only and provide a 'snapshot', effective as at that date, as requests are continually opened, actioned and closed.



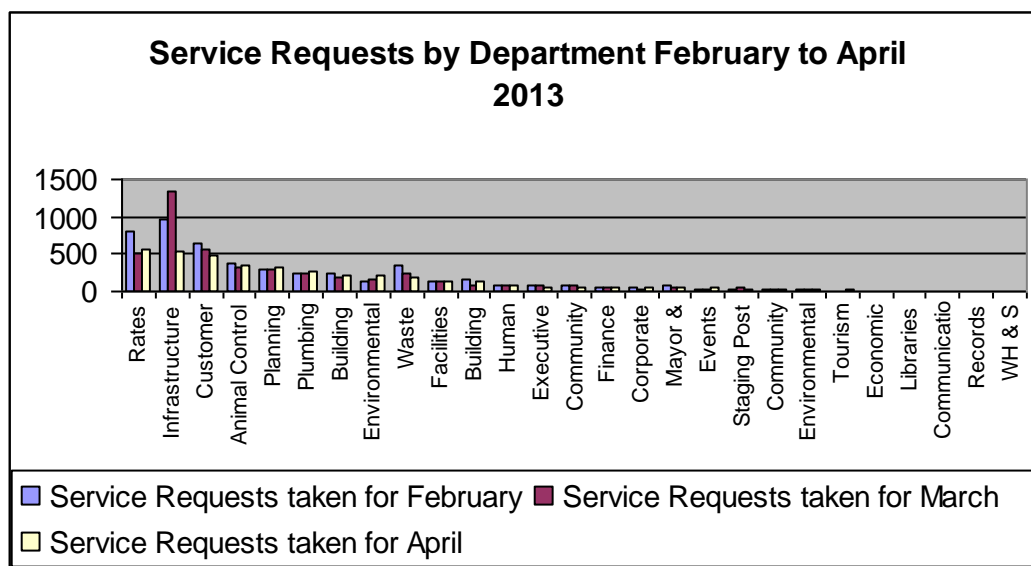
Service Request by Department

The following table shows the number of service requests received by each department last month. The April statistics have decreased from previous months, especially for Infrastructure Services.



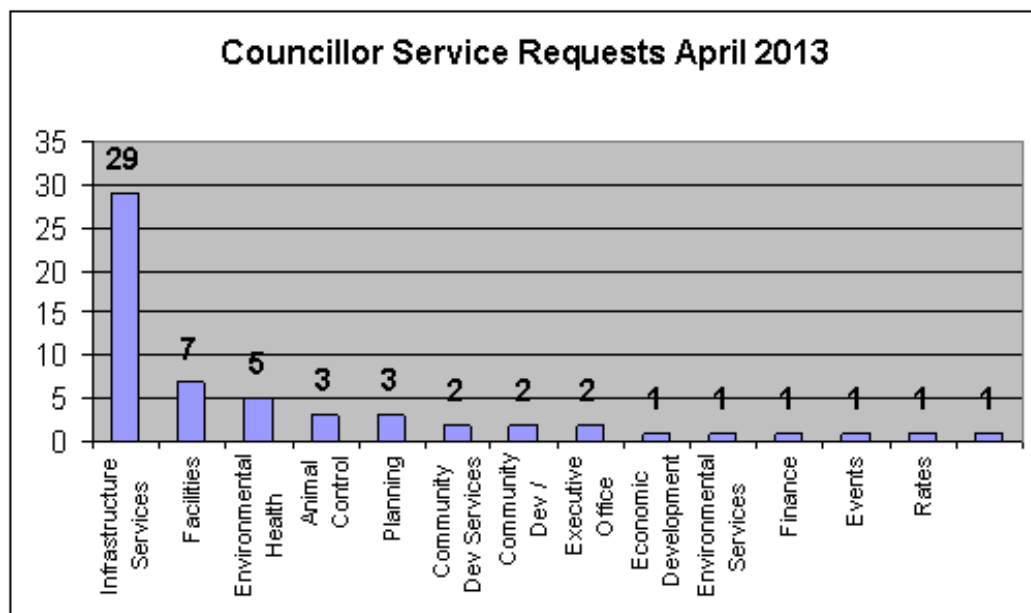
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The following graph shows the comparison of Service requests taken from February to April 2013 and clearly identify the decline of requests for Infrastructure Services.



Councillor requests

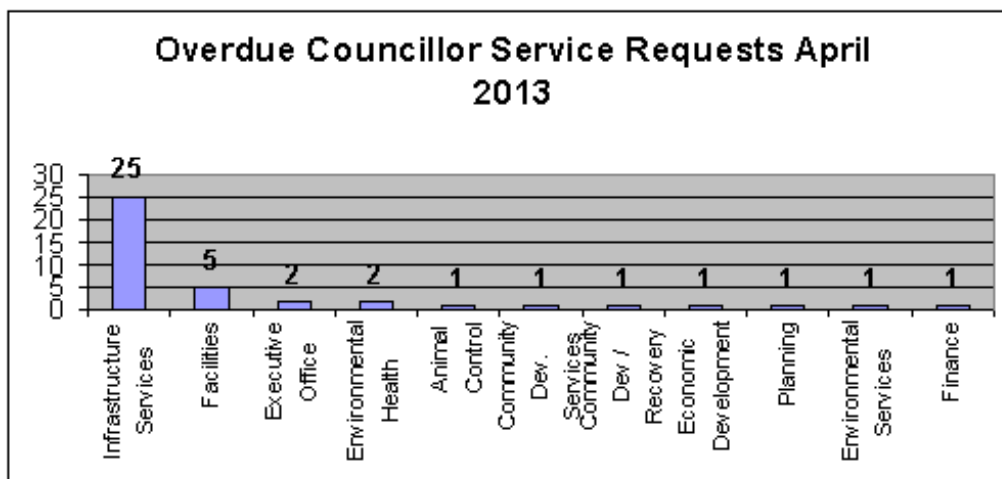
There were 59 councillor requests taken in April 2013.



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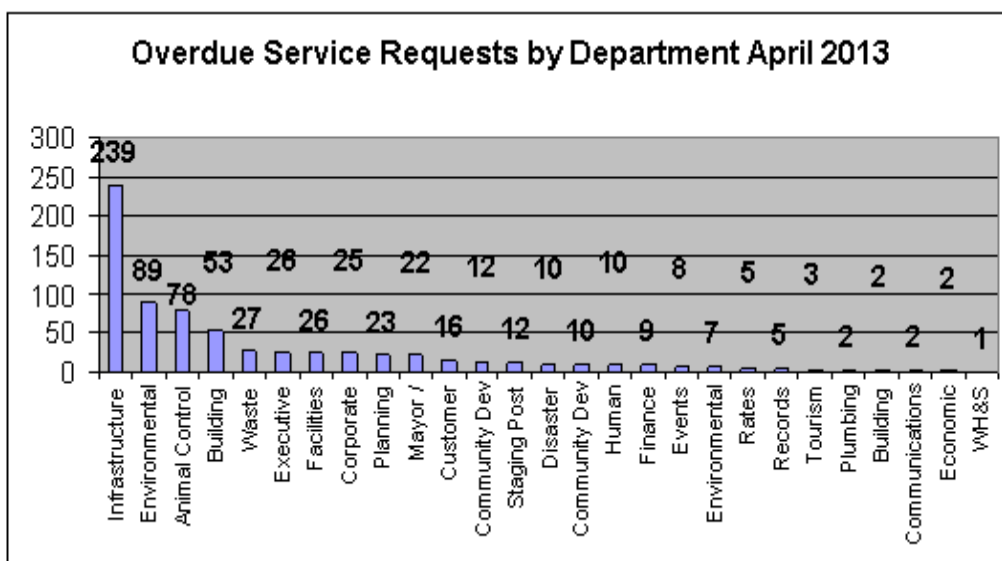
Outstanding Councillor Requests

There remain 41 overdue service requests from April 2013. Separate reports have been sent to each councillor for their review.



Outstanding Service Requests

The following graph shows service requests outstanding as at 30 April 2013. There were 724 outstanding service requests. Infrastructure Services has the highest number of requests at 239 but, as previously noted, this is considerably down on previous months.

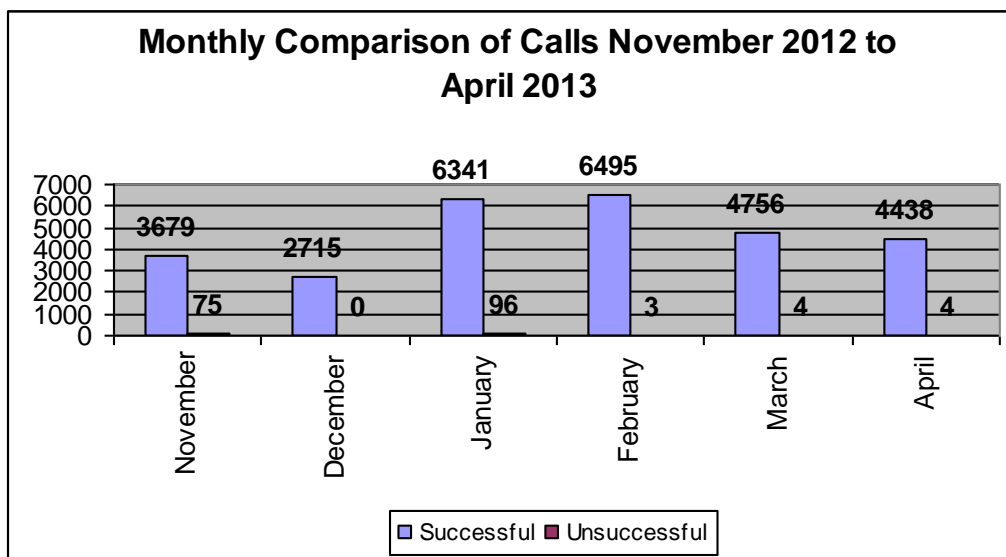


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Telephones

April inbound phone calls were reduced but still remain higher than the two months preceding the Australia Day flood event.

Our abandoned inbound call rate during April rose by .4% to 18.8%; however the average time for abandoned calls was 01:32 minutes and the average call waiting time was 01.25 minutes.



After Hours Calls

The following report shows the April afterhours calls from Brisbane City Council. There were a total of 142 calls for April 2013 and represents a 40% increase of calls pre-January 2013.

Receipting

During April, 5,139 receipts were processed via our Customer Services officers.

QGAP

The following report from QGAP indicates the volumes of traffic through QGAP for April 2013. Department of Transport transactions, including NRMA and Suncorp (for insurances associated with registration), amounted to 82.8% of all QGAP transactions for April.

PERFORMANCE REPORT For periods from 01/04/2013 to 30/04/2013 .

GRAND TOTALS

Total collection value for all transactions	\$139026.05
Total Service Fee for all transactions including monthly grant of \$1,916.67 received from Smartservice Qld	\$6780.43
Total time taken for all transactions	150.9833hrs
Total number of transactions	1157
Total average time for all transactions	7.80



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Information Services

Update Summary on Major Work Areas:

Project Name / Strategy / Activity	Project Update / Information
Software Deployment and Monitoring Tools (Microsoft SCCM 2012)	Date for training and support of Microsoft SCCM 2012 has again been changed (now the 14th May) due to trainer availability.
Service Desk Implementation (Sysaid)	ICT Team is using the software internally to track and maintain requests. The system has been given the name "LISA" (Lockyer Information Services Assistant).
Secure Large File Transfer / Internet Bandwidth	Three existing ADSL Modems have been powered off.
Data Centre Project	A list of options was put forward to the ICT Steering Committee and the decision made was to obtain detailed costs for utilising the existing office and the office next door to ensure appropriate space and allow the work to be completed with minimal service interruptions. This project was determined by the Steering Committee to be a high priority project.
Digital Hub Project	Project is completed.
RADIUS Service	Resolved.
Web Filtering / Reporting / Corporate firewall (Netbox-Blue)	Initial reports have been created but more work is required to create a report that is understandable and meaningful to management.
Hardware Implementation for Corporate Apps	This project is very near completion with the vendor to provide as-built project documentation which will be determined next week.
Windows 7 & MS Office 2010	This project was discussed at the ICT Steering Committee and was determined to be a high priority project.
End Point Security	A list of options was put forward to the ICT Steering Committee and the decision made was to turn on monitoring of USB devices so if an incident occurs, further investigation can be carried out. It was determined that restricting USB access to registered devices was restrictive for end users and had a minimal effect on the overall risk of information being removed from the building without authorisation.
GIS Projects	Configuration of the Exponare test environment is still an ongoing activity. Configuring departmental workspaces.

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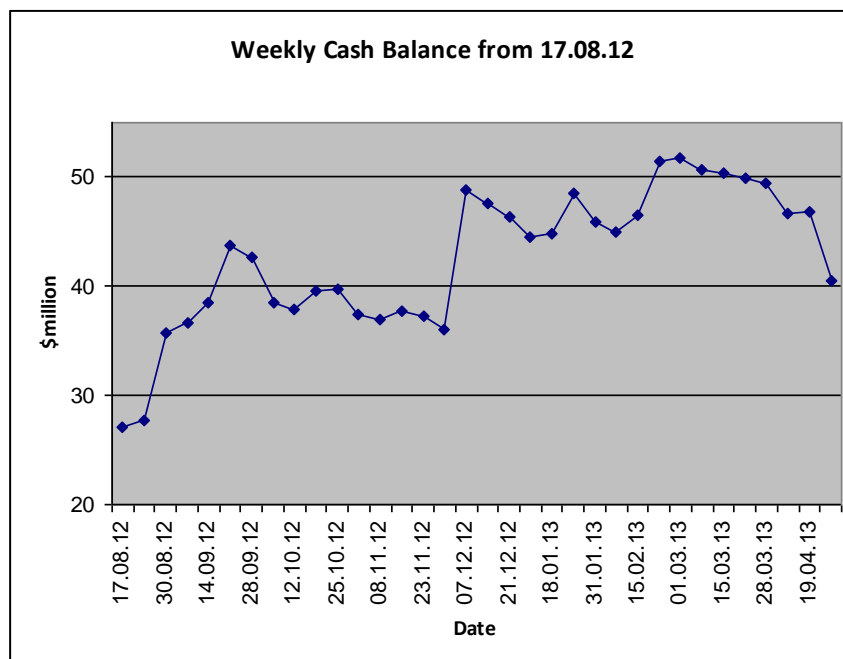
Project Name / Strategy / Activity	Project Update / Information
UPS installation	Project completed.
Enterprise Information Management	One module of the new storage hardware has been installed.

Right to Information

At 26 April 2013 there were four active Right to Information applications with Council.

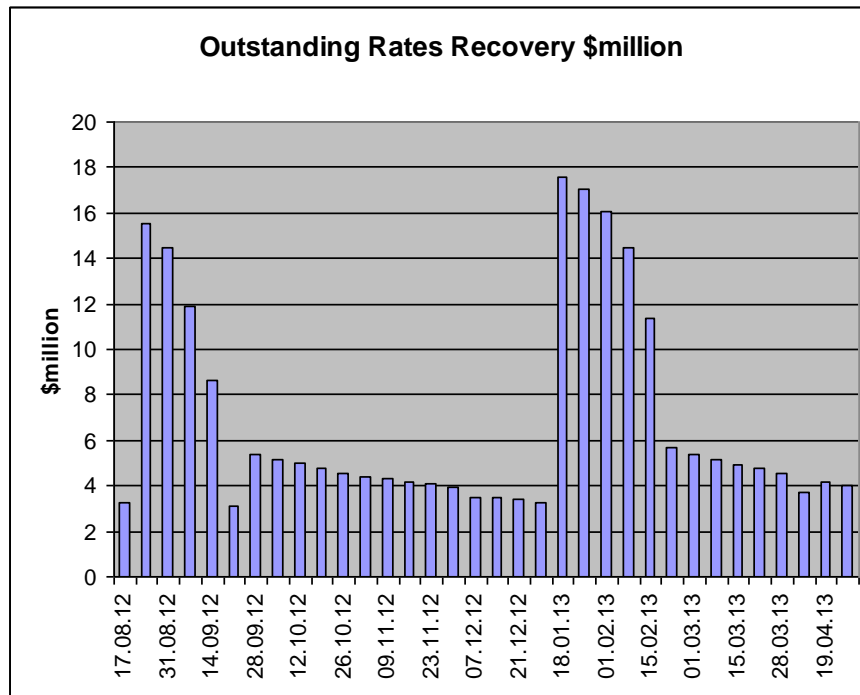
Finance

Council's cash balance continues to be carefully managed to ensure that we have the financial capacity to deliver our 2012/2013 Capital Works and Infrastructure Recovery Programs. As at 26 April 2013 Council's cash balance was \$ 40,578,897.



Throughout April, Council officers and our debt recovery agents were active in the recovery of outstanding rates and utility charges. Outstanding rates recovery, as at 20 April 2013 is \$4.04m.

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8. Conclusion

A significant workload continues within the Group as we continue to enhance the finance, procurement, customer services, human resources and information technology units of Council.



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10.2 Group Manager Community Development Services Monthly Update

Date: 15 May 2013
Author: Leo Jensen, Group Manager Community & Development Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 1.1/17/14

Summary:

This report provides Council with a broad update on activities within the Community and Development Services Group for the month of April 2013.

Officer's Recommendation:

This document is for Council's information only.

RESOLUTION:

This document is for Council's information only.

Report

The month of April was another busy month across the Group's portfolios. With a significant work program, this month saw a slight decrease of flood response activities and an increased focus on the completion of end of financial year deadlines for numerous key projects. A number of items are reported by operational units below.

Group Manager Activities

Consultation Activities

Junction View/Mt Sylvia community – a meeting was convened in early April with the community group to discuss a range of ongoing and merging issues post 2013 floods. The meeting was also attended by the EMODP and Team Leader Community Development. One of the deliverables was the facilitating of a community based BBQ that was subsequently held on Saturday 20th April. The BBQ was very well attended with about 120 community members participating, where many expressed their gratitude in having the event as many had not met up since the 2011 floods.

One of Council's sponsored weed spray units (dual axle) was also on display during the event. An inflatable castle and soccer arena was provided for the younger ones attending. Overall a successful event and outcome.

Community Reference Group – presentations were provided to the CRG April meeting on the new waste collection program and a demonstration of the dual axle spray unit was provided to members.

Portfolio Update

Met with Councillor McDonald (Environment Portfolio) to discuss portfolio matters and progress a draft agenda for a proposed environmental network meeting for Mayoral input. The network meeting is yet to be secured awaiting confirmation of the proposed agenda items.

Met with Councillor McLean (Planning Portfolio) and other council officers to discuss a range of planning related matters as they pertain to the Group's activities.

COMSEQ

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Met with representatives from the Council of Mayors to discuss the development assessment benchmarking process and rating tools. Council officers have since completed the rating system as an initial benchmarking exercise.

2013 LGMA (QLD) Awards for Excellence

Accompanied the LGMA Challenge team and other members of the executive to celebrate these awards. Three nominations were put forward this year. Two in the "Teamwork" category and one nomination in the individual "Above and Beyond" category.

Council was a finalist in the "Excellence in Teamwork" category for the *Green Army – Natural Environment Recovery Project* which focussed on the waterway debris clean up and weeds programs that were instigated after the 2011 flood event in conjunction with the Skills development funding received.

Council officer Narelle Poole was nominated for the "Above & Beyond" Award for Excellence for her tireless efforts with the management of the land swap program and case management associated with the 2011 and 2013 flood events. I am very pleased to report that Narelle received the Award for Excellence. On behalf of Narelle and the organisation, Group Manager Community and Development Services accepted Narelle's award on the night. Narelle was overseas on annual leave at the time.

Grantham Butter Factory

Attended an on site inspection with the Mayor, Deputy Mayor and CEO to inspect progress of the Rotary led refurbishment program of the building. Significant progress has been made and plans are underway to arrange a further inspection of the facility.

Youth Council

Attended the Youth Council's April meeting. This is an excellent youth initiative and a number of new members joined Youth Council in April. Plans for their Canberra trip continue. Youth Council were instrumental in assisting Council's Youth Officer Janis Hall, with a very successful Big Day In event. Attended the event and it was a terrific success for youth in the region – a worthy initiative.



Some pictures from the 2013 BIG Day In

Left: Activities on basketball courts; **Middle:** Youth disco & dance; **Right:** Entry into Sports Complex

Waste Management

Attended site inspections of Eco-Polymers and JJ Richards facilities. Eco-polymers is a plastics recycling plant located at Wacol, where they recycle plastic materials such as old wheelie bins, milk bottles, plastic crates and other plastic materials.

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Above Left: Steps in recycling a plastic 2litre milk bottle.

Above Right: CEO and Mike Lisle discuss by-product from plastic recycling – black T-Tape drip irrigation pipe is recycled to create plastic coated posts for other agricultural and industrial uses.

Below Left: Old and damaged 240 litre bins are shredded (takes 8 seconds to shred a whole bin into small flakes).

Below Right: Pelletised plastic from old bins – this is bagged into 1 tonne bags then melted down and used to create other products for various industries (including new 240 litre bins).



The JJ Richards site visit of their Underwood operation was to inspect their manufacturing facility where the new transfer station bins (30 cubic metres) and new truck bodies were manufactured and assembled. JJ Richards assembled their own bodies onto the various chassis purchased, in LVRC's case IVECO.

Updates on the completed trucks have been circulated to Councillors via electronic means.



Unit Reports

Community Development and Cultural Services

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Library - Art Gallery

- Work commenced on the Arts & Cultural Plan with consultants (Miriam Martin Consulting) being appointed. This project falls under the 2012/13 Operational Plan.

Child Care Centre

- Child Care Centre Director Robyn Hardiman attended a community forums on “New Opportunities and Creating a Culture of Collaboration” through Health & Community Service Workforce Innovation as well as a Professional Support Network meeting to plan training for the next twelve months in the Early Childhood and Outside School Hours fields to ensure the centres program and staff meets national and state accreditation.

Community Development – Human and Social

- LCCC Meeting – Junction View – met with community members from the Junction View/Mt Sylvia area. An encouraging discussion was had and excellent feedback was received for Council.
- Work re-commenced on a number of funded projects to meet external funding timelines.
 - Placemaking Project – planter boxes, etc
 - Sculpture Trail
 - Active Healthy Lockyer 10,000 Steps Signage

Delivery of some of these projects have been impacted by staff being seconded to assist in flood recovery however every effort is being undertaken by the team to deliver these projects before funding has to be returned.

- Work has been undertaken for the new The Disaster Preparedness Website. This website has been developed by Aussie Philipsen in conjunction with Council's Disaster Management and Communications Units. It is anticipated that this new website should be available late May.
- Approximately 90 people attended the “Coping with Disaster” workshops with Dr Rob Gordon. Events in Laidley, Gatton and Murphy's Creek - feedback has been primarily positive.
- The LVRC Mobile Education & Resource Centre (MERC) project is progressing and will provide an excellent mobile resource that will service the regional community for many years to come. This project aligns with the *Lockyer Farming* and *Lockyer Community* operational plan strategies.

Community Development – Community and Youth

- Skateboarding Australia workshops which Council has been sponsoring finish in June 2013. These have been very successful at getting youth outdoors and parents to engage. Parents and youth alike have highly praised this initiative by Council. Skateboarding Australia is submitting a proposal to carry them forward to the financial year 2013/14. These workshops continue to be very popular with 15 kids and 6 parents attending a workshop in Laidley during the month.
- The Community and Youth team held a very successful The Big Day In which saw over 700 youth attending the event. Janis Hall and a small cohort of staff and volunteers and Youth Council to be congratulated for their efforts.
- Meetings were held with David Nugent from Cahill Park Sports Complex, Ben Debu and Mark Allpress on a funding application to help multicultural youth engage with the greater community through membership of sporting teams. A program has been put together and an application lodged to fully fund this program.
- Advice was received that the Settlements Project has been successful in its funding application for \$192 000 for 2 years - 2013/14 and 2014/15 and will enable the current



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program to continue for another two years. This is great news for showing Council's continuing support for multiculturalism and positive intercultural relations in the Lockyer Valley and also the commitment from the Department of Immigration to support our diversity.

Planning and Environment

Several Councillor workshops for the planning scheme were held during April. Councillor comments are welcome - please raise them with the planning scheme review team.

A number of environmental planning projects slowly progressed during the month. A small project to improve part of the Lake Apex parkland (near the child care centre) progressed to initial concept stages. This small project is a cross council initiative that will deliver a win for the parkland, improve water quality/run off into the lake, improve pedestrian access and improve the aesthetics, whilst providing for increased biodiversity with minimal maintenance in the longer term. The project will be further scoped and delivered in the 2013/14 financial year. Internal and external consultation is planned once initial scoping has been finalised.

In late April, Council received a positive response about mitigation works for the Laidley Flying Fox roost with modifications works scheduled for early May. (Note: these works were completed over two nights a fortnight ago). Whilst the flying foxes remain in the location, the permit was restrictive. The clearing of exotic species has allowed for a thinning out and will also allow for bank clean up from the recent floods with debris in the waterway (mattress, ply board and household items). Once completed it will allow for suitable planting along the bank to assist with bank stabilisation, reduce mowing maintenance activity and improve the appearance of this section of the waterway.

Plumbing & Building

Services continued throughout this month with activity steady.

Waste, Health and Regulatory Services

Waste

- Tender 12/13-08 Gatton Landfill Works sent to four companies on Local Buy with tender close on 8 May 2013.
- A tour of J.J. Richards and Sons Pty Ltd truck construction facility was organised for the Mayor and CEO to view the production line where J.J. Richards construct collection trucks which will shortly commence use to collect kerbside waste and recyclables in the region. The tour also included a site visit of Eco-polymers, Wacol (pre-used Wheelie bin recycling).
- Work has also commenced by SULO on the production of the new bins to be used in the new collection contract.
- Resealing of the Landfill entry area and weighbridge to provide a surface capable of accepting heavy vehicles has now been completed in readiness to commence the use of the weighbridge.



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11.1 Acting Group Manager Infrastructure Services Report

Date: 14 May 2013
Author: Anthony Trace, Acting Group Manager Infrastructure Services
Responsible Officer: Anthony Trace, Acting Group Manager Infrastructure Services
File No: QAP 8

Summary:

This report is to update Council on the emerging matters arising since Council last met in regards to Infrastructure Services Group.

Officer's Recommendation:

This document is for Council's information only.

RESOLUTION:

This document is for Council's information only.

Report

1. Introduction

This report is to provide an update to Council on current matters arising for the Infrastructure Services Group since Council's last meeting held on 24 April 2013.

2. Background

Previous Infrastructure Services reports to Council up to and including 24 April 2013.

3. Report

Infrastructure Planning:

NDRRA assessment of 2013 event:

In conjunction with QRA, Council has continued to undertake eligibility assessments of all community assets. Eligibility approvals have been received for the 3 main programs of work, being:

- Lefthand Branch Road
- Black Duck Creek Road
- East Haldon Road

The value of this approval is \$18.4 Million. In addition to this, further eligibility approvals have been given for Zone 5 (Thornton to Laidley) and Zone 10 (Murphys Creek to Helidon) damage.

Finalisation of the damage assessment to the remainder of the region is being wrapped up with QRA and should be completed by the end of May 2013.



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With this approval Council has commenced design and planning of restoration solutions for the damaged network assets.

Council's insurance company is currently reviewing "WRM" Hydrology Report in relation to assessment claim for Council's buildings and parks.

Flood Mitigation Studies

Investigations are continuing to identify mitigation options for high risk areas of the Lockyer Valley Region, with a current focus on the Laidley area. Various options are still under consideration and planned to be presented to Council by the end of June 2013.

2013/14 Capital Works Program

Development of Council's 2013/14 Capital Program is well advanced with a draft budget for 13/14 to be presented at a Council Workshop in May 2013 for comment. Further consultation will be undertaken with Councillors before finalisation.

Strategic Planning Coordination Group

This cross functional work team continues to meet on a regular basis to coordinate the activities of the various planning units of Council. Current key project which the group is focused on are:

- The Road Hierarchy
- Trunk Network
- Levee Management
- TPI
- Development matters

Transport and Main Roads Coordination (DTMR)

The main focus currently with DTMR is the coordination of reconstruction works, particularly the "Range Restoration Project" which commenced on the 15 April 2013. Significant discussions have occurred to ensure that appropriate Traffic Management Plans for Council's local roads were implemented to ensure community safety. Consultation will continue throughout the project.

The \$40 Million Helidon to Withcott Warrego Highway Project is expected to be completed by June 2013. Council is working with DTMR in relation to Traffic Management Plans and community consultation strategies.

Community Facilities:

Sports and Recreation Plan

The development of the Sports and Recreational Plan for the region has progressed and a draft copy is expected to be completed by the end of May 2013. Community consultation on the plan has been undertaken by Ross Planning Consultants. These meetings were held in late March in Withcott, Gatton and Laidley. Survey forms have been completed by the facility users. A project steering group meeting was held in April 2013. This review will also incorporate the SEQWater Recreational Review.

Murphys Creek Ground and Community Centre

The Murphys Creek Community Centre has achieved practical completion and been handed to Council for operation. The management agreement for the Murphys Creek Community Centre

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is being finalised with the Murphys Creek Progress Association, with completion and handover of keys expected in Mid-May 2013. Further discussions are to occur in relation to the surrounding grounds once Memorandum of Understanding (MOU) is completed.

Infrastructure Delivery (Incorporating Restoration Program)

The Emergent works period for the 2013 Australia Day Rain Event finished on Friday 3rd May 2013. \$14.5 Million of emergent works has been undertaken to date, in little over 3 months. A review and analysis of completed work is being undertaken to form a basis of Council's funding claim as well as identifying work that needs to be completed as part of the 2013 restoration program.

Overall current estimate of 2013 restoration works is approximately \$50 Million and the expectation is that it will change further. A reduction will occur as the actual eligibility assessments are being finalised.

Eligibility approval for restoration work has been received for:

Lefthand Branch Road	\$ 9.5 Million
Black Duck Creek Road	\$ 5.2 Million
East Haldon Road	\$ 3.7 Million
<u>Total Cost</u>	<u>\$18.4 Million</u>

Council has received \$3.5 million in initial advance for eligibility approved projects being:

- East Haldon Road
- Black Duck Creek,
- Zones 5 and 10.

Council is still awaiting payment for Lefthand Branch Road.

The 2013 Restoration Program is to be completed by June 2015 and Council has been advised that no extension of this timeframe will be approved.

2011 Restoration Program Update

The current estimated final cost for this program has been further revised to \$123 Million taking into account approximately \$3.7 Million of planned works which were further significantly impacted by the January 2013 event, particularly uncompleted works in the Junction View/Mt Sylvia areas.

Further revision of this program will continue as approvals for treatment are finalised and as costs are finalised for completed works. This is estimated to be in the range of potentially \$2-3 Million.

Total Expenditure at the end of April 2013 was \$81 Million, with estimated costs of \$42.2 Million still required to be completed. This includes \$3.8 Million contingency which is unlikely to be called up. It also includes an allowance of \$3.4 Million for program management (10% of direct job costs).

Betterment Submission

Council's submission for betterment continues to progress through to the approval process, with \$5 Million worth of projects progressing to stage 2.



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2012/13 Capital Budget Program

In light of the natural disaster events of January and February 2013 a review on the delivery of the 12/13 capital program was undertaken, key projects that have been either completed or scheduled are as follows:

- \$800,000 of re-sealing works has been undertaken (\$400,000 on rural roads and \$400,000 on asphaltting works in urban areas) on roads throughout the region.
- Construction of the Helipad at Lake Clarendon is progressing well.
- Widening works are progressing on a section of Woodlands Road at Woodlands.
- The final stage of the tender process for the construction of the Aquatic Centre is underway.
- Airforce Road TIDS project has commenced.
- Brightview Road and Gehrke Road TIDS project has commenced.
- The draft capital budget for 13/14 was presented to Council Workshop on the 8 May 2013.
- 12/13 footpath renewal program is well advanced.

Customer Services Statistics

Infrastructure Services customer service statistics for the month of April are as follows:

Request Group	Requests Taken	Councillor Requests	Inspected	Completed	Outstanding
Building Maintenance	188	2	100	114	107
Facilities	204	9	22	197	34
Infrastructure Services	790	38	283	830	323
Total	1182	49	405	11141	464

Business Operations:

Fleet Management

Work continues on the replacement and upgrading of Council's Fleet with the expectation that the 12/13 Fleet replacement will be fully delivered or committed by 30 June 2013

Work is continuing on the development of the 13/14 capital budget including consultation with other business units on requirements.

One Council Update

Significant work continues to cleanse and develop the Asset database/register to be migrated into the new corporate solution, with initial datasets provided to the Corporate Project Team to allow initial testing of solutions to be undertaken.

Initial asset costing framework utilising the project, work order and defect management functionality of the corporate solution has been developed to meet business requirements. A testing framework has been created in the solution, user acceptance testing is continuing which is providing staff the opportunity to identify improvements and process changes.

To assist with the implementation of the system a key IS resource has been seconded to the project team to undertake the required development work and this resource provides a business link for IS to the project. This key resource is identified in the IS improvement team

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which also includes representatives from across all units to ensure the best outcomes of the business and assist staff with the transition to the new solution.

4. Policy and Legal Implications

Policy and legal implications will be addressed through existing allocations and re-prioritisation as required.

5. Financial and Resource Implications

Budget impacts will continue to be addressed through existing allocations and amendments will be requested if required.

6. Delegations/Authorisations

No further delegations are required to manage the matters raised in this report.

7. Communication

Any matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

That the Acting Group Manager Infrastructure Services report be received and noted.



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There being no further business the meeting adjourned to attend the Grantham Butter Factory site visit, the time being 11.45 am and resumed after lunch at 1.20pm.

Cr Derek Pingel left the meeting during the adjournment to attend to a previous business matter.

13.0 CONFIDENTIAL ITEMS

Item Number: 13.1
File Number: Formal Papers
Councillor: Cr Steve Jones
SUBJECT: CLOSED SESSION

THAT Council move into Closed Session at 1.25 pm for discussion in accordance with section 275 (1), (d), (e), (f) & (g) of the Local Government Regulation 2012, (d), (e), (f) & (g) of the Local Government Act 2009, as the matter involves rating concessions, other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, contacts proposed to be made by it, and starting or defending legal proceedings involving it.

Moved By: Cr McDonald Seconded By: Cr Holstein
Resolution Number: 3008

CARRIED
6/0

Cr Jones declared to have a perceived conflict of interest in Item 13.4 “Request for Trustee Lease – The Lions Club of Withcott Helidon – Application of Section 236 Local Government Regulation 2012 Exception” matter (as defined in section 173 of the Local Government Act 2009) due to him being a member of the Withcott Lions Club.

Cr Steve Jones left the meeting, the time being 01:41 PM, the Deputy Mayor Cr Milligan assumed the Chair.

Cr Steve Jones returned to the meeting, the time being 01:44 PM and assumed the chair.

Cr Peter Friend left the meeting, the time being 01:56PM

Cr Peter Friend returned to the meeting, the time being 01:59PM

Cr McDonald declared to have a perceived conflict of interest in Item 13.10 “Proposal to Apply to the Queensland Police and Citizens Youth Welfare Association for the Development of a Police-Citizens Youth Club in the Lockyer Valley” (as defined in section 173 of the Local Government Act 2009) due to his role as Officer in Charge of Police Laidley possible being in conflict with this matter.

Cr McDonald determined that his personal interest in the matter is not of sufficient significance or greater than any other member of the community that it will lead him to make a decision on this matter that is contrary to the public interest. Cr McDonald will best perform



Item Number: 13.2
File Number: Formal Papers
Councillor: Cr Steve Jones
SUBJECT: OPEN SESSION



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13.1 Land Disposal - 57 Treatment Plant Road, Gatton

Date: 14 May 2013
Author: Caitlan Natalier, Solicitor
Responsible Officer: Ian Flint, Chief Executive Officer; Jason Bradshaw, Executive Manager
 Governance & Policy
File No: 1.1/13-1-38

RESOLUTION:

THAT in respect of the proposed disposal of part of Lot 4 on SP235464 to the adjoining landowner, Council resolves to apply the exception contained in Section 236(1)(c)(iv) of the Local Government Regulation 2012 to the disposal of the land comprising approximately 18,064m² by way of lease to the adjoining landowner of Lot 1 on RP96384 and Lot 2 on RP177424 subject to the following requirements being met:-

- (a) the lease will be offered for a term of one (1) year;**
- (b) the rental shall be equal to the current market rental of the land to be determined by market valuation in accordance with Sections 236(3) and (5) of the Local Government Regulation 2012;**
- (c) no improvements are to be constructed on the land;**
- (d) an option for a further term of 1 year shall be allowed only in the event that the further term is required to enable the reconfiguration of a lot application to be finalised and for no other reason whatsoever;**
- (e) that within 6 months of the lease commencement date, the lessee will make application for a subdivision of the lease and re-alignment of boundaries in order to acquire the leased land for amalgamation into their adjoining land described as Lot 2 on RP177424;**
- (f) the lessee shall be responsible for all costs incurred in the preparation of the lease and application for subdivision of the lease and re-alignment of the boundaries including but not limited to valuation fees, survey fees, application fees, plan sealing fees, consent fees, stamp duty (if any) and registration fees.**

Moved By: Cr McDonald Seconded By: Cr Friend
Resolution Number: 3010

CARRIED
5/0



Lease to Lockyer Valley Community Activities Shed Inc - Application of Section 236 Local Government Regulation 2012 Exception

Date: 13 May 2013
Author: Caitlan Natalier, Solicitor
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: QAP8

THAT with respect to the proposed lease of part of the shed comprising 425m² situated on land at Saleyard Road, Gatton and described as Lot 2 on CP CC2777 to the Lockyer Valley Community Activities Shed Inc. for a term of 10 years with a further option of 10 years, Council resolves to apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012.

Moved By: Cr McDonald Seconded By: Cr McLean
Resolution Number: 3011

CARRIED
5/0





**Request for Trustee Lease - The Lions Club of Withcott Helidon -
Application of Section 236 Local Government Regulation 2012
Exception**

Date: 14 May 2013
Author: Caitlan Natalier, Solicitor
Responsible Officer: Jason Bradshaw, Executive Manager Governance & Policy
File No: QAP8

THAT with respect to the request of The Lions Club of Withcott Helidon received 8 February 2023 for the proposal to establish a storage and men's shed on part of a reserve for park and recreation described as Lot 240 on SP145207, Council resolves:-

1. to write to The Lions Club of Withcott Helidon and advise that tenure over the land would need to be secured by way of Trustee Lease for which an application is required to be submitted to the Department of Natural Resources and Mines; and
2. to apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 and support an application for a Trustee Lease over an area of approximately 1,500 m² of Lot 240 on SP145207 situated at Meadows Road, Withcott on the following conditions:-
 - (i) The lease will be for an initial term of 20 years with no options to renew;
 - (ii) The Lions Club of Withcott Helidon be responsible for all costs incurred in preparation and registration of the Trustee Lease, save and except for survey costs which will be paid by Council;
 - (iii) The Lions Club of Withcott Helidon be responsible for all outgoings, including but not limited to insurance and utility expenses, incurred in respect of the leased premises.

Moved By: Cr Holstein **Seconded By:** Cr Friend
Resolution Number: 3013

CARRIED
5/0



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13.5

Request for Trustee Lease - Hatton Vale & District Pony Club - Application of Section 236 Local Government Regulation 2012 Exemption

Date:

14 May 2013

Author:

Caitlan Natalier, Solicitor

Responsible Officer:

Jason Bradshaw, Executive Manager Governance & Policy

File No:

QAP8

RESOLUTION:

THAT with respect to the request for a Trustee Lease over Lot 56 on CP CC3012, Council resolves to:-

- (a) apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 to the Trustee Lease; and**
- (b) write to the Hatton Vale and District Pony Club and advise that it supports an application for a Trustee Lease over the whole of the reserve land comprising 6.012 hectares on the following conditions:-**
- (i) the lease shall be for an initial term of 20 years with no further options to renew;**
 - (ii) the land is to be kept free of Class 1 and Class 2 declared weeds at all times pursuant to Section 77 of the Land Protection (Pest and Stock Route Management) Act 2002;**
 - (iii) The Hatton Vale and District Pony Club shall be responsible for all costs incurred in the preparation and registration of the Trustee Lease, save and except for survey costs which will be paid by Council; and**
 - (iv) The Hatton Vale and District Pony Club shall be responsible for all outgoings, including but not limited to insurance and utility expenses, incurred in respect of the leased premises.**

Moved By: Cr Holstein

Seconded By: Cr McLean

Resolution Number: 3014

CARRIED

5/0



Tender for Lease - Grantham Grazing Land - Various Lots

14 May 2013

Caitlan Natalier, Solicitor

Jason Bradshaw, Executive Manager Governance & Policy

QAP8

THAT with respect to Lot 999 on SP251288, Lot 203 on CP CA3121, Lot 1 on RP175534, Lot 1 on RP175538, Lots 117, 118 and 119 on CP CA3121, Lot 2 on RP204243, Lot 2 on RP180489, Lot 2 on RP175537, Lot 2 on RP86468 and Lot 125 on CP CA3121, Council resolves to call for tenders for the lease of the land only (all buildings and structures to be excluded from the lease areas) for cattle or horse grazing purpose for a term of 1 year, with an option of 1 year thereafter, in accordance with Sections 227 and 228 of the Local Government Regulation 2012.

Seconded By: Cr Holstein

Resolution Number: 3015

CARRIED

5/0



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13.7

**Disposal of Land and Water Assets to Queensland Urban Utilities -
48 Cochrane Street, Gatton**

Date:

17 May 2013

Author:

Caitlan Natalier, Solicitor

Responsible Officer:

Ian Flint, Chief Executive Officer

File No:

QAP8

RESOLUTION:

THAT the Chief Executive Officer further investigate the sub-leasing of the land described as Lot 2 on Crown Plan CC807885 to the Central South East Queensland Distributor-Retailer Authority, and provide a further report to Council that addresses the land tenure for all appropriate uses.

Moved By: Cr McDonald

Seconded By: Cr Friend

Resolution Number: 3016

CARRIED

5/0



Grantham Butter Factory

Date: 15 May 2013
Author: Leo Jensen, Group Manager Community & Development Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: 1.1/17/14

THAT Council receives and notes the Grantham Butter Factory report;

THAT Council allocates the following funds to achieve substantial completion of the Grantham Butter Factory project through a donations process to Rotary as part of its quarterly review budget process (12/13FY):

- (i) **Capital expenditure**
Internal roadworks and landscaping - \$260,000
Internal works (electrical and other) - \$180,000

(Noting that any unexpended amounts to be carried over to the 2013/14 FY budget to allow for the completion of commenced works); and,

- (ii) List for consideration in the 2013/14 Budget an amount for post handover activities associated with determining the future management options and other miscellaneous activities associated with post handover - \$50,000 (13/14 FY);**

And further; THAT Council authorises the Chief Executive Officer to make the necessary arrangements to donate appropriate contributions to Rotary Toowoomba South for various works outlined in this report.

Moved By: Cr Holstein **Seconded By: Cr McDonald**

Resolution Number: 3017

CARRIED

5/0



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13.9 Gatton Shire Council on Site Sewerage Facility Legacy Issues

Date: 15 May 2013
Author: Lyle Kajewski, Manager Plumbing and Building Services
Responsible Officer: Leo Jensen, Group Manager Community & Development Services
File No: QAP8

RESOLUTION:

THAT Council's Chief Executive Officer write to the Chief Executive Officer of Local Government Mutual (LGM) (Council's insurer) to seek an urgent resolution and determination on this matters raised to date, and that a further report be brought back to Council.

And further; That Council note and support the management actions undertaken to date.

Moved By: Cr McDonald **Seconded By:** Cr Friend

Resolution Number: 3018

CARRIED

5/0



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13.10

Proposal to Apply to the Queensland Police and Citizens Youth Welfare Association for the Development of a Police-Citizens Youth Club in the Lockyer Valley

Date: 13 May 2013
Author: Brad Domrow, Manager Community Facilities
Responsible Officer: Anthony Trace, Acting Group Manager Infrastructure Services
File No: QAP 8

RESOLUTION:

THAT Council defer any decision and that further workshop the proposal to apply to Queensland Police and Citizens Youth Welfare Association for the development of a Police-Citizens Youth Club in the Lockyer Valley, be scheduled to address all aspects of the proposal and its implementation.



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13.11

Notice of Intention to Sell Land for Overdue Rates & Charges

Date: 15 May 2013
Author: Karen Pegler, Manager Financial Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: QAP8

RESOLUTION:

THAT Council resolves to receive the report and approve the Issue of Notification of Intention to sell land for overdue rates and charges on the nine listed properties:

- 11455-40000-000
- 12920-95000-000
- 22882-10000-000
- 24119-70000-000
- 11229-00000-000
- 22931-09300-000
- 13375-09000-000
- 23543-00000-000
- 23033-50000-000

And further;

THAT Council delegate to the Chief Executive Officer matters relating to the sale of land process.

Moved By: Cr McDonald Seconded By: Cr Friend
Resolution Number: 3019

CARRIED
5/0



Rate Remissions - Non Profit Community, Cultural & Sporting Organisations

15 May 2013

Karen Pegler, Manager Financial Services

David Lewis, Group Manager Corporate Services

QAP8

THAT Council resolves to grant 2012/2013 financial year remissions to the following non-profit community, cultural and/or sporting organisations:

- **100% of the General Levy for the QAC Underwater Club Inc. on the property at East Street, Gatton.**
- **100% of the General Rate for the Gatton Kindergarten Association Inc. at 19 North Street, Gatton.**
- **100% of the General Rate for the Faith Lutheran College at 3-5 Faith Ave, Plainland.**
- **100% of the General Rate for the Goodstart Early Learning Ltd at 132 Railway Street, Gatton.**

For the 2012/2013 financial year not allow remission of:

- Rates and charges for the Laidley Bowls Club on the property at 72 John Street North, Laidley.
- 100% of waste collection charges and 100% of the waste management facilities levy for the Forest Hill School of Arts at 22 Railway Street, Forest Hill.
- 100% of waste collection charges and 100% of the waste management facilities levy for
- the Laidley Shire Community Care Association on the property at 13 Mary Street, Laidley.
- 100% of waste collection charges and the waste management facilities levy for the Gatton Girl Guides on the property at 23 Hickey Street, Gatton.
- 100% of State Emergency Service, Environment, and Disaster, Restoration and Resilience and waste management facilities levies for the QAC Underwater Club Inc. on property at East Street, Gatton.

Seconded By: Cr Friend

Resolution Number: 3020

CARRIED

5/0



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13.13

Write off Rates and Sundry Debtors

Date: 16 May 2013
Author: Karen Pegler, Manager Financial Services
Responsible Officer: David Lewis, Group Manager Corporate Services
File No: QAP8

RESOLUTION:

THAT Council resolves to receive the report and write off the debts totalling \$4799.96.

Moved By: Cr McDonald Seconded By: Cr McLean
Resolution Number: 3021

CARRIED

4/1

There being no further business the meeting closed at 2.57 pm.