



REGIONAL COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

18 MARCH 2015



**ORDINARY COUNCIL
MEETING MINUTES
18 MARCH 2015**

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ATTENDANCE:

Councillors Present

- Cr Tanya Milligan (Acting Chairperson)
- Cr Peter Friend
- Cr Jim McDonald
- Cr Kathy McLean
- Cr Derek Pingel
- Cr Janice Holstein

Officers Present

- Ian Flint, Chief Executive Officer
- Jason Bradshaw, Executive Manager Governance & Performance
- Mark Piorkowski, Executive Manager Planning & Development Services
- Dan McPherson, Executive Manager Organisational Development & Engagement
- Myles Fairbairn, Executive Manager Infrastructure Works & Services
- David Lewis, Executive Manager Corporate & Community Services
- Jamie Simmonds, Executive Policy Advisor Mayor/CEO
- Jason Cubit, Executive Liaison Officer Mayor/CEO
- Rick Machin, Marketing & Communications Coordinator
- Susan Boland, Council Business Support Officer
- Stephen Hart, Manager Administration & Executive Office (part of meeting)
- Caitlan Natalier, Solicitor, Legal Coordinator (part of meeting)
- Trevor Boheim, Manager Planning & Environment (part of meeting)
- Garry Sharman, Senior Strategic Planner (part of meeting)

Media Present

- Derek Barry, Gatton Star

Apology

- Cr Steve Jones (Mayor)



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4.0 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest in the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

Cr K McLean declared to have a perceived conflict of interest in Item 14.1 "Support for Submission on SEQ Regional Plan – Plainland" (as defined in section 173 of the Local Government Act 2009) based on land interests in the vicinity of the said lots, proposed to be included in the SEQ Regional Plan.

5.0 MAYORAL MINUTE

False Council Correspondence

It has come to Council's attention that a letter has been circulating in the community purporting to be from the Mayor and on fake Council letterhead. The letter is most certainly not from Council and anyone who receives what looks like false Council correspondence are encouraged to contact Council immediately to report it. It is certainly a concern that a member or members of the public would attempt to mislead the community in this way and Council is seeking advice on the best way to deal with the matter.

Community events

This weekend is a big weekend for the Lockyer Valley in terms of community events being held with the Lockyer Multicultural Festival to be held this Saturday at the Gatton Shire Hall and the Gatton Street Sprints to be held over Saturday and Sunday in the usual Market Drive precinct. Council is hosting the Multicultural Festival while it continues to support the street sprints with in-kind assistance. I encourage as many people as possible to get out to these great community events this weekend.

RESOLUTION

THAT the Acting Chairperson's Minute be received and noted.

Moved By: Cr Holstein

Seconded By: Cr Pingel

Resolution Number: 3912

CARRIED

6/0



6.1 Confirmation of Ordinary Meeting Minutes of 27 February 2015

RESOLUTION

CARRIED

6.2 Confirmation of Special Meeting Minutes of 5 March 2015

RESOLUTION

CARRIED

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LOCKYER VALLEY REGIONAL COUNCIL
AUDIT AND RISK MANAGEMENT COMMITTEE
MEETING MINUTES
THURSDAY, 19 FEBRUARY 2015



The Chair, Mr Graham Webb opened the meeting at 11.03am, and welcomed the committee members to the meeting.

ATTENDANCE

Graham Webb, Chair
Deputy Mayor, Cr Tanya Milligan
Cr Derek Pingel

OFFICERS

Chief Executive Officer	Ian Flint
Executive Manager Governance & Performance	Jason Bradshaw
Executive Manager Corporate & Community Services	David Lewis
Finance Manager	Tony Brett
Manager Asset & Fleet Management (for item 4.1)	John Keen
Executive Manager Infrastructure Works & Service (for item 4.1)	Myles Fairbairn

EXTERNAL PARTIES

Michael McGovern, Independent Member
Dr Robert Fraser, Independent Member
Marita Corbett, Partner BDO
Junaide Latif, William Buck (External Auditor)

1. APOLOGIES

Mayor, Cr Steve Jones
Robert Breen, Senior Manager, BDO

2. CONFIRMATION OF MINUTES

It was resolved that the minutes of the Audit and Risk Management Committee meeting held on 11 December 2014 be hereby confirmed.

3. BUSINESS ARISING FROM THE MINUTES

(REFERS TO MINUTES OF THE MEETING OF 11 DECEMBER 2014)

ITEM 4.3 SELF-ASSESSMENT LOCKYER VALLEY LOCAL DISASTER MANAGEMENT PLAN

The Chair has arranged to meet with the Inspector General's Office on Monday, 22 December 2014 to discuss the self-assessment and will report back to the Committee at the next meeting.

Update - 19 February 2015

The Chair reported the Inspector General was impressed with the Lockyer Valley Disaster Management Plan Self-Assessment. The Chair requested a copy of the advice from the Office of the Inspector-General be tabled at the May meeting.

LOCKYER VALLEY REGIONAL COUNCIL
AUDIT AND RISK MANAGEMENT COMMITTEE
MEETING MINUTES
THURSDAY, 19 FEBRUARY 2015



4. AGENDA ITEMS

4.1 INTERNAL AUDIT FUEL MANAGEMENT

The Chair opened discussion and the report was taken as read. Council's Fleet Services Division (Fleet Services) has overall responsibility for the management of Council's fuel supplies, with procurement, storage and distribution of fuel representing a complex range of activities, managed across geographically dispersed locations. There were 7 matters noted in the audit, with the recommendations rated as high and medium control risk matters for the priority management attention.

The Internal Auditor advised members that while Council's Fleet Services is responsible for the distribution of fuel, however the lack of a legislative compliance management framework could place the fuel licensing at risk. While a number of system failures were noted in the audit, the Data Fuel Management System is now automated and was implemented in the last few weeks which will assist in the capture and collation of accurate data of all fuel issued from Council's fuel storage facilities.

The Internal Auditor advised members it was important for management to carefully consider the recommendations in the report and to be clear on the actions to be taken as it could impact the Audit Register. If there are inadequate resources to implement the recommendations within the allocated timeframe it could result in some matters being delayed over a period of time or not being completed.

COMMITTEE RECOMMENDATION

1. *That the Audit and Risk Management Committee note and receive the Fuel Management Internal Audit Report and accept the recommendations for implementation; and*
2. *That the Report is referred to the Executive Leadership Team (ELT) for prioritisation and risk basis to address the recommendations.*

(Myles Fairbairn and John Keen left the meeting at 11.33am)

4.2 INTERNAL AUDIT – FRAUD AND CORRUPTION PREVENTION AND CONTROL

The Chair introduced the report which was taken as read and referred to the Executive Manager Governance and Performance and the Internal Auditor for an update on the findings and recommendations.

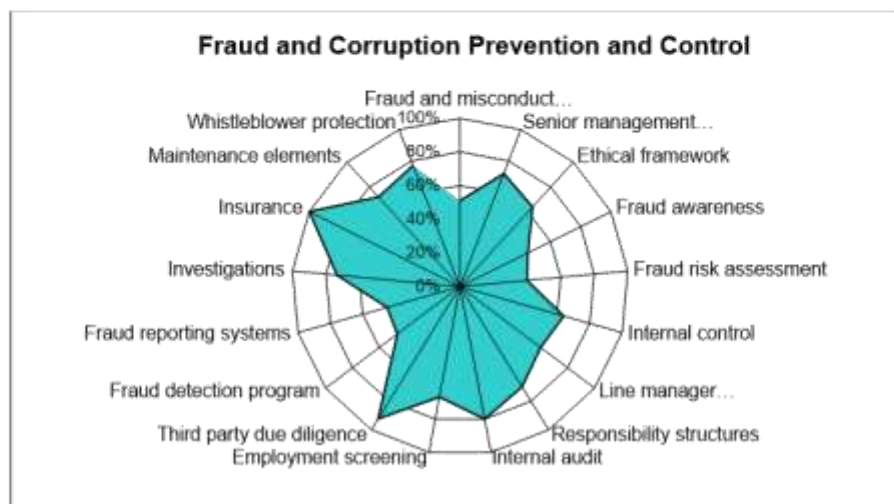
Fraud and corruption in local government can have significant financial and reputational impact, affect employee morale and undermine the community's confidence in the delivery of council services. Lockyer Valley Regional Council (Council) is committed to the promotion of ethical and professional business practices, accountability and meeting community expectations as they relate to fraud and corruption. Council is required to ensure compliance with a variety of legislation relating to the management of fraud and corruption.

The result of the review is not a good outcome for Council, and the findings highlight the fact that considerable work is required to ensure the organisation meets the requirements to establish an effective framework. It was noted in the report that regular fraud awareness training be considered for all employees with members' expressing their concern the training is not currently a part of the induction procedure.

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Overall, based on the work performed within the scope of this Internal Audit review, it is concluded that Council has made some progress toward achieving better practice, but this progress is limited and not considered adequate in terms of supporting a robust fraud and corruption control function. Specific matters are summarised in the maturity chart below.



It is noted that Council has undertaken this internal audit in advance of the QAO external audit, to provide a developmental approach to establishing the required procedures and controls.

COMMITTEE RECOMMENDATION

1. That the Audit and Risk Management Committee note and receive the Fraud and Corruption Prevention and Control Internal Report, and accept the recommendations as tabled, with immediate action required;
2. That the Report is referred to the Executive Leadership Team (ELT) for prioritisation and risk basis to address the recommendations; and
3. That Fraud Awareness training is to be included in induction training.

4.3 REVIEW OF AUDIT REGISTER

There has been some progress made in finalising the actions, with the focus on resolving the high risk and incomplete items now a priority. The Committee agreed to provide the Audit Register to the Executive Leadership Team (ELT) to review, with the expectation that ELT submits a progress report to the Audit and Risk Management Committee on the status of all actions and the implications of removing items either resolved or unresolved, from the Audit Register. The Committee will discuss the recommendations from the CEO and ELT at the next meeting and determine any other action to be taken. The Internal Auditor will continue to be independent of the Committee. It is noted that William Buck would be obliged to report back to Queensland Audit Office (QAO) if the high risk matters continue to be rolled over and not actioned within the allocated timeframe.

LOCKYER VALLEY REGIONAL COUNCIL
AUDIT AND RISK MANAGEMENT COMMITTEE
MEETING MINUTES
THURSDAY, 19 FEBRUARY 2015



COMMITTEE RECOMMENDATION

1. *That the Audit and Risk Management Committee receive and note the Audit Register progress updated to 19 February 2015; and*
2. *That the Audit Register is referred to the Executive Leadership Team (ELT) for prioritisation on a risk basis to address the outstanding recommendations.*

4.4 AUDIT STRATEGY REPORT – WILLIAM BUCK

The Chair deferred to Mr Junaide Latif to provide a briefing on the report provided on the external audit works to be undertaken, which highlights areas impacting Council's operations. The proposed audit fee of \$85,500 is subject to change if other significant issues impact on the audit. As part of the program, particular areas of governance and/or financial management are selected to audit in greater detail. The following areas have been selected for a detailed review:

- Travel expenses
- Procurement expenditure
- Conflicts of interest

The Executive Manager Governance and Performance advised members the matter relating to Queensland Urban Utilities (QUU) has been resolved. Council sought advice from BDO on the proposal from QUU to repay the full loan amount from Council and on receipt of this advice chose not to take up the offer from QUU.

COMMITTEE RECOMMENDATION

1. *That the Audit and Risk Management Committee note and receive the Audit Strategy Report; and*
2. *That Council accepts the key financial milestones to ensure an orderly audit process*

5. CLOSURE

The Chair thanked members for their attendance. There being no further business, the meeting closed at 12.35pm.



Formal Papers

6/0



Minutes of Meeting

The Lockyer Valley Local Disaster Management Group Meeting was held at the Council Chambers, Railway Street, Gatton on Thursday 27 November, 2014 commencing at 10.00 a.m.

Attendees

Members:

Cr Peter Friend (Deputy Chair), Ian Flint (LDC), Dave Mazzaferri (LVRC), Gary Dorr (SES), Tom Missingham (QPS), Craig Lashman (QFES), Erica Fletcher (Qld Health) and Kellianne Dunne (QFES – Disaster Management)

Affiliate Members:

Martin Mulder (DTMR), Andrew Campbell (DNRM – Helidon Reserve), Steve Kerwin (Energex), Michelle Snell (QUU), Michelle Sippel (DTMR), Peter Collins (DCSDS), Bob Bundy (SES).

Other Attendees:

Jamie Deacon (Executive Officer – DDC), Craig Berry (QPS), Pete Richards (QIT+), Madonna Gibson (LVRC-Secretariat), Michelle Kocsis (LVRC).

Cr Steve Jones

Chair, Lockyer Valley Local Disaster Management Group

Items for Discussion

Item 1 – Leave of Absence

Apologies have been received from Mayor Steve Jones (Chair), Jason Bradshaw (Deputy LDC), Paul Beswick (QAS), Dan O'Brien (QAS), Jim McDonald (QPS), Deb O'Brien (Qld Health), Monique Hindmarsh (QAS), Annabelle Johnstone (DCCSDS), Nicci Window (DNRW), Matthew Pearson (Ergon Energy), Diane Dye (Laidley Better Business), Peter Cavendish (QPWS), Kelvin Haak (QR), Jason Crowther (RSPCA), Terry Hayden (Telstra), Janelle Zahmel (UQ), Rick Machin (LVRC).

The meeting commenced at 10.02am and was chaired by Cr Peter Friend (Deputy Chair) in the absence of Cr Steve Jones (Mayor) – a quorum was achieved.

Item 2 – Confirmation of Meeting Minutes

Confirmation of Minutes of the Lockyer Valley Local Disaster Management Group meeting held on Thursday 28 August 2014.

Recommendation

That the Minutes of the Lockyer Valley Local Disaster Management Group meeting held on 28 August 2014 be confirmed.

Moved – Tom Missingham

Seconded – Craig Lashman

Confirmation of the Minutes of the Bushfire Sub Committee meeting held on Thursday 21 August 2014.

Recommendation

That the Minutes of the Bushfire Sub-Committee meeting held on 21 August 2014 be confirmed.

Moved - Dave Mazzaferri

Seconded – Tom Missingham

Item 3 – Get Ready Seminar Update & Weather Presentation – Bureau of Meteorology (BoM)

A Get Ready Seminar was held at the City Golf Club Toowoomba on Tuesday 4 November. The seminar included a BoM seasonal outlook and update. In summary:

- A near average storm season is expected
- Less than average tropical cyclone numbers are expected and those that do eventuate are less likely to cross the coast
- Above average temperatures likely
- Elevated risk of Bushfire



A presentation from the Bureau of Meteorology website "Climate and Water Outlook, December 2014 – February 2015" was viewed by the meeting. This presentation can be viewed at <http://www.bom.gov.au/climate/outlooks/#/overview/video>. The Manager Disaster Management, Dave Mazzaferri gave a brief overview of the expected three month outlook. In brief:

Temperature Outlook

- If conditions don't ease over the next couple of days, we will have experienced the warmest November on record
- Higher than average temperatures are forecast for November through to February

Rainfall

- Below average rainfall is forecast for the next two months. These conditions will ease into February for the south east corner with more average rainfall expected.

El Nino

- Currently 'El Nino type' conditions are being experienced
- El Nino outlook has been upgraded from 'watch' to 'alert'. This means there is a 70% chance of moving into an El Nino pattern in the next three months.

There is an abnormal fire risk with the possibility of more severe storms. Storm warnings are only issued by the Bureau of Meteorology for severe storms – no alerts issued for other storms that may be experienced.

Recommendation

For member's information.

Item 4 - Exercise Curie Observation Report

On the 28 August 2014 a disaster management discussion exercise was conducted, designed around a hypothetical but realistic major HAZMAT road traffic crash affecting the Lockyer Valley. This exercise was titled "Exercise Curie".

The aim of the exercise was to evaluate disaster management arrangements within the Lockyer Valley Local Disaster Management Group to ensure they are consistent with the guidelines stated in the State Disaster Management Plan.

The observation report is based on the objectives of the exercise and compiled from information gathered from the hot debrief as well as individual observations and findings.

Recommendation

For member's information and discussion.

Any further feedback was requested from Members.



Item 5 – Disaster Management and Another Act Amendment Oct 2014

On 18 August 2014, Cabinet approved the preparation of a Bill to create a new Cabinet committee, the Queensland Disaster Management Committee (QDMC) to replace the DMCC and SDMG. The QDMC will be chaired by the Premier with the deputy being the Minister for Local Government, Community Recovery and Resilience.

The role and functions of the CEO Leadership Team Sub-Committee – Community Recovery and Resilience (CLTSC-CRR) have not changed. They will continue to provide support to the QDMC in overseeing recovery arrangements and implementing the Queensland Strategy for Disaster Resilience. The State Recovery Committee will no longer exist, given that its functions have been subsumed by the CLTSC-CRR.

While there will be changes to the strategic level disaster management governance arrangements, the local disaster management groups will not change.

Recommendation

For members information.

The changes to the Act will mean greater political interface with disaster management activities. Realignment of strategic arm of the State Disaster Coordination Committee will result in more interaction between local, district and political level. Therefore it is important that information supplied is correct and confirmed.

Item 6 – IGEM Update

The Inspector General Emergency Management (IGEM) has released the Emergency Management Assurance Framework. There are 4 principles

- Leadership
- Public Safety
- Partnership
- Performance

The Framework will promote continual improvement and a shared responsibility. This framework means Council will be accountable and ensures consistency across the disaster management sector.

Recommendation

For member's information.

Kellianne Dunne gave an update on the review disaster management arrangements at the local level.

Iain McKenzie will be in attendance at the next LDMG meeting.

Item 7 – Lockyer Valley Operation Westwind

The expectation of very hot, dry conditions were the focus of concern for the period Friday 14 November to Monday 17 November. With the information provided and intelligence gained leading up to the weekend, the Disaster Management Unit in consultation with the Chair and the LDC the LDCC and LDMG raised their level of activation. As a result the Lockyer Valley Local Disaster Coordination Centre (LDCC) was stood up on Thursday 13 November and the Lockyer Valley Local Disaster Management Group (LDMG) moved to 'Alert' level from 1700hrs on Friday 14 November 2014..

The activation of the LDCC provided an opportunity to ensure full operational capability of the centre including structure, systems and ICT. It was also an opportunity to train personnel in the new functionality of Guardian.

The LDCC staff were exercised in the production of an Event Action Plan (EAP) that set out the Situation, Mission, Objectives, Strategies, Weather, Key Messages, Future Outlook, Briefing Cycle and Incident Management Structure. This EAP was uploaded into Guardian for all staff access. For the first time a direct link to State was established via the Guardian system and the EAP was shared directly to the State Disaster Coordination Centre (SDCC). Lockyer Valley were the first in the state to trial this process.

The weekend also provided an opportunity to test remote operation capability, with information being received and updates disseminated on a regular basis.

The Lockyer Valley LDMG and LDCC stood down as at 0800hrs on Monday 17 November. The Disaster Management Unit maintained a monitoring watch during the day with the capability of activating and scaling up the LDCC on short notice

A key learning was the importance of up to date contact lists for dissemination of information. Updated contact details have been requested of members.

Recommendation

Members to ensure up to date contact details have been provided to the Secretariat - ldmg@lvrc.qld.gov.au

Operation Westwind gave the Lockyer Valley Local Disaster Coordination Centre an opportunity to train staff, test systems, communication and contact lists. A report has gone to Council highlighting the identified learnings and shortcomings. One issue identified was the capacity to contact individuals over the weekend. As a result, all members are asked to provide up to date details for mobile contact

Item 8 – Emergency Services Day

The Emergency Services Day was held on Sunday 19 October 2014 at Ferrari Park, Whites Road, Laidley from 10.00am to 2.00pm. The event drew a crowd of more than 600 people. Agencies who attended the event included Lockyer Valley Regional Council; Queensland Fire & Emergency Services (QFES); Urban & Auxiliaries; Rural Fire Service Queensland; State Emergency Service (SES); Queensland Police Service (QPS); Queensland Ambulance Service (QAS); Bureau of Meteorology; RACQ Careflight; Red Cross; St John Ambulance and Cancer Council QLD.

A range of demonstrations and activities were held including QFES water bombing helicopter, QPS buggies and beer goggles, SES sandbagging and dam burst demonstration, QFES road crash rescue & kitchen fire, QAS mannequin and Council MERC trailer with disaster preparedness and resilience information including a home emergency kit competition as well as an 'Emergency Services Passport' which encouraged children's engagement with all emergency services.

QFES reported that the event was the most interactive Emergency Services Day on a community level that they had attended. They indicated the crowd reflected Council's advertising strategy of targeting schools and childcare centres which contributed to the success of the event. As a result of the Emergency Services Day QFES recruited four (4) new volunteers and two (2) people applied for full-time work.

SES reported four (4) expressions of interest to join SES and two (2) potential new members attended Laidley SES on Monday 20 October 2014.

Recommendation

For member's information.

Thanks were expressed to all who participated in the event. Special thanks was asked to be made to Peta Miller-Rose of QFES for her valuable input into the event.

Item 9 – Guardian Training

Guardian is the information management system utilised by the Lockyer Valley Regional Council and Local Disaster Coordination Centre (LDCC) to manage disasters.

There will be an opportunity to attend one of two sessions of Guardian training (each expected to be approximately 3 hours in duration) to be held on Tuesday 2 December 2014.

An LDCC exercise will then be held on the morning of Wednesday 3 December 2014.

A request was sent to all LDMG members to forward the date claimer to their Liaison Officers for the LDCC. The exercise will provide the opportunity for Liaison Officers to familiarise themselves with Guardian. It is a requirement of LDMG to acquire a liaison officer for the coordination centre. That liaison officer needs to have the capability to make decisions or have the capability to contact an agency representative to make decisions.

Recommendation

Members to ensure a suitable Liaison Officer is appointed and made available to attend Guardian training at the Lockyer Valley LDCC.

A presentation was given by Pete Richards of QIT+ on the Guardian system.

All agencies were invited to participate in training and an exercise to be held on 1, 2 and 3 December.

Item 10 – Toowoomba District Human and Social Recovery Plan for 2014-2015

Tabled for member information

Recommendation

For members information.

Peter Collins gave a brief overview of the Toowoomba District Human and Social Recovery Plan for 2014-2015. The plan identifies key elements of reforms undertaken and was successfully tested and trialled with Cyclone Ita.

Item 11 – Agency Updates

Each disaster management agency is requested to provide an update to the Group on current and upcoming activities. Reports received to date:

- Department of Communities, Child Safety & Disability Services
- Department of Transport & Main Roads
- Queensland Urban Utilities

Verbal Updates

Queensland Fire and Emergency Services – Assisting with mitigation burns. Input for the Emergency Services Day was an opportunity to not only promote fire awareness but also severe weather events and the "Flooded-Forget It" campaign.

Queensland Police Service – A database is being collated in relation to suspicious fires in the area. Information from the public is being relied upon for assistance in investigations.

Jamie Deacon will be away from next week until 23 January, 2015 relieving in Brisbane and on leave. Chuck Berry will be taking over his position during that period. In recognition of the work done by Lockyer Valley Regional Council in regard to visiting delegates a certificate of appreciation was presented to the Mayor, CEO and Manager Disaster Management.

Queensland Health – Currently reviewing plans for epidemics and pandemics. While the risk of such things as Ebola is extremely low the consequences of such an event are very high. Training is being undertaken in personal protection in the treatment of patients. Screening and voluntary home isolation is the protocol for those entering the country from West Africa. Routine heat wave information sharing is being undertaken with nursing homes, schools, childcare centres and others that have 'at risk' populations.

Queensland Fire and Emergency Services (Disaster Management) – A review of training for LDMG members has been undertaken with some gaps identified.

Energex – Well into storm season preparations with additional crews on standby.

State Emergency Service - Last week members were involved in a search activity in Laidley. A grant from NRMA was used to hold a leadership and team building camp.



Presentation – Bob Bundy gave a presentation on the flood barrier system owned by SES that has been utilised twice in Charleville and also in Rockhampton. Members have been trained in the use of this easy to assemble and efficient system. While assembly can be performed by the SES, placement must be approved by engineers prior to installation.

Recommendation

For member's information.

Item 12 – General Business

Testing of the Grantham Siren will take place on 1 December. Community engagement has been undertaken around the testing, providing information and the opportunity for feedback. There is the possibility of the testing next year to also include an exercise.

Item 13 – Next Meeting

The next meeting of the Lockyer Valley Local Disaster Management Group has been scheduled for Thursday 26 February 2015 commencing at 10.00am at Council Chambers, 26 Railway Street, Gatton.

Please note: the following dates have been scheduled for the 2015 LDMG meetings:

- Thursday, 26 February
- Thursday, 28 May
- Thursday, 27 August
- Thursday, 26 November

Item 14 – Meeting Closure

Meeting closed 11.12am





ORDINARY COUNCIL MEETING MINUTES 18 MARCH 2015

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes

8.0 COMMITTEE REPORTS

No Receival of Committee Reports as Minutes

The deputations commenced at 10.15 am.

9.0 DEPUTATIONS/PRESENTATIONS

9.1 Proposed Motocross Facility - Adare

Date: 13 March 2015
Author: Ian Flint, Chief Executive Officer
Responsible Officer: Ian Flint, Chief Executive Officer
File No: Formal Papers

The Deputy Mayor advised the gallery of the meeting that in a change to normal practice, presentations would be received on a current development application, that is being assessed by Council in the interests of receiving additional information into the decision making process. As chair of the meeting, the Deputy Mayor gave a reminder to all in the room to maintain the meeting protocols and order of meeting.

The meeting presentations were made by Mr Claridge (upon request) - who was seen to be representative of the views of the submitters, and the applicant (Mr Steer), for the proposed motocross facility at Adare, in the Lockyer Valley.

The meeting resumed to the meeting proper, the time being 10.55 am.



**ORDINARY COUNCIL
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18 MARCH 2015**

10.0 EXECUTIVE OFFICE REPORTS

10.1 Chief Executive Officer's Report

Date: 12 March 2015
Author: Ian Flint, Chief Executive Officer
Responsible Officer: Ian Flint, Chief Executive Officer
File No: Formal Papers

Summary:

This report is to update Council on the key issues currently being actioned and on the significant items of information presently at hand.

Officer's Recommendation:

THAT the Chief Executive Officer's Report be received and adopted;

Further;

THAT Council confirm the attendance of the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillor Pingel as delegates to the 2015 LGAQ Finance Summit 21-22 April 2015;

Further;

THAT Council confirm the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillors McLean and Friend as delegates to attend the 2015 ALGA National General Assembly 14 – 17 June 2015;

And Further;

THAT Council's Ordinary Meeting be confirmed for Wednesday 15th April 2015, commencing at 10am, in the Council Chambers, Gatton.

RESOLUTION

THAT the Chief Executive Officer's Report be received and adopted;

Further;

THAT Council confirm the attendance of the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillor Pingel as delegates to the 2015 LGAQ Finance Summit 21-22 April 2015;

Further;

THAT Council confirm the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillors McLean and Friend as delegates to attend the 2015 ALGA National General Assembly 14 – 17 June 2015;

And Further;

THAT Council's Ordinary Meeting be confirmed for Wednesday 15th April 2015, commencing at 10am, in the Council Chambers, Gatton.

Moved By: Cr Holstein

Seconded By: Cr Pingel

Resolution Number: 3917

CARRIED

6/0

Despite voting for the motion and in support of the motion, Cr McLean, questioned the chair on the outcome of

**ORDINARY COUNCIL
MEETING MINUTES
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the resolution, seeking clarification after being distracted when the motion was carried. The Chair advised Cr McLean to raise the matter with the Mayor, to seek some confirmation or otherwise on the resolution.

Report

Local Government Association Queensland (LGAQ) – Elected Member Update 2015

The LGAQ provided its annual update to Councillors and the Executive on Friday 27th February 2015, which provided a focus and update on emerging issues and local priorities for 2015, in the lead in to the 2016 local government elections. A number of issues were raised and further information is available with all content now available on the IPads. Council was encouraged to put forward best practice examples to the 'Better Councils, Better Communities' initiative that is being rolled out across Queensland. Again, further training is available for Councillors who wish to undertake the accredited training programs through the LGAQ.

LGAQ Finance Summit 2015

The 4th Local Government Finance Summit, themed 'Governing for Success' is scheduled to be held in Brisbane on 21-22 April 2015. The 2015 Finance Summit is ideally placed to ensure Council can enter the next budget cycle with confidence, proper consideration and constructive intent.

- How can leaders deliver real outcomes in productivity, efficiency and innovation?
- What are the financial strategies that will help in the lead up to the local government elections?
- How is your council performing against its peers?

The upcoming financial year will focus on achieving greater productivity, efficiency and meaningful innovation - easier said than done amidst a climate of reduced state and federal funding. The attendance for this year's summit is to be confirmed as the Mayor Cr Jones, Deputy Mayor Cr Milligan and Cr Pingel.

Recommendation: That Council confirm the attendance of the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillor Pingel as delegates to the 2015 LGAQ Finance Summit 21-22 April.

2014 Annual Conference Resolutions 62,63 and 108

Council has received correspondence from the LGAQ on the progress of the following resolutions regarding the issues of rates funding and financial support for Emergency Management. (*Attachment A*). While no direct action responses were provided, the LGAQ continue to believe that there are opportunities to further improve how the EMFRL's operations can continue efficiently and effectively. Council has been requested to provide direction on any further action to be taken by the LGAQ.

Final Call - Expressions of Interest: LGAQ Sydney and Melbourne Co-Investment Funding Tour

The LGAQ is finalising Expressions of Interest for the proposed LGAQ Sydney and Melbourne Co-investment Funding Tour. The Tour will visit locations in Sydney and Melbourne where co-investment in infrastructure has resulted in great outcomes for local government, business and the local community. The tour group will spend three days visiting locations in Sydney and Melbourne and hear from leading practitioners from industry, State government and local government. Please see *Attachment B* for further details.

Local Government: Australia's Economic & Workforce Powerhouse

**ORDINARY COUNCIL
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18 MARCH 2015**

The following extract from a recent Council Courier is placing a highlight on Council workforces, and the important role they play in the community.

Local government employs a significantly higher proportion of indigenous Australians than any other government sector. But its workforce is ageing faster. The data comes from the Australian Centre of Excellence for Local Government and, according to director Roberta Ryan, confirms local government is “punching above its weight in terms of its contribution to the nation’s economy and social fabric”. The final Profile of the Local Government Workforce report, released today, shows Australia’s 556 local governments employ almost 200,000 people and spend some \$30 billion annually. Councils are the top or one of the top employers in many rural and remote areas. “The flow on effect from local government employment is significant,” associate professor Ryan said. “It offers opportunities for ongoing training and career development. It enables people and their families to stay being part of the community and contributing to the local economy.” Among the key findings, more than 4.5% of the local government workforce across Australia are of Aboriginal and Torres Strait Islander background — well ahead of state and territory governments (2%), the Commonwealth (1.5%) and the private sector (1.3%). But the workforce is also older than other government sectors: 37% of local government workers are aged 50 years or over.

Australian Local Government Association (ALGA) National General Assembly

The National General Assembly (NGA) of Local Government will be held in Canberra from 14 to 17 June 2015, and the theme for this year is ‘**Closest to the Community** – *Local Government in the Federation*. The Australian Government has been working with all states and territories and the ALGA to develop White Papers on the reform of Federation and Taxation. The NGA presents local government as a whole with an opportunity to consider the range of issues being raised to ensure that local government’s aspirations are addressed. The NGA is Council’s opportunity to contribute to the development of national local government policy. The program and registration information has been published and the 2015 Regional Cooperation and Development Forum will again be held on the Sunday preceding the assembly.

A discussion paper has been released along with a call for motions, which are due by Friday 17th April 2015. Given the broad relevance of the discussion paper, an item will be added to the next workshop agenda to consider draft motions for sign off at the April Meeting of Council. The attendance for this year’s NGA as confirmed by the Conference Attendance Calendar for this term of Council will be Mayor, Deputy Mayor, Cr McLean and Cr Friend.

The following extract from the 2015 theme overview sets the context.

The 2015 NGA is being held at an important time, not only for local government, but for the Commonwealth, States and Territories and the Australian people. It is a time when the Commonwealth Government has invited all interested parties to consider potential reform of the Federation and of Taxation. While the Government recognizes that the current Federation has given rise to ‘... a vibrant democracy, a strong economy and a cohesive society that millions of migrants have chosen to join’, it also suggests that over time, it has ‘... increased the overlap of roles and responsibilities between spheres of government and reduced accountability to voters, created duplication and blame-shifting’. The Prime Minister has frequently alluded to this problem, and has established a White Paper process on the Reform of the Federation, and a White Paper on Taxation to address these issues.

**ORDINARY COUNCIL
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Recommendation: That Council confirm the Mayor Cr Jones, Deputy Mayor Cr Milligan and Councillors McLean and Friend as delegates to attend the 2015 ALGA National General Assembly 14 – 17 June.

Community Infrastructure data collection set to start

ALGA has started a major project to identify the importance of a whole of government approach to investment in local government infrastructure.

This started with ALGA's State of the Local Roads Asset report which has been run successfully every year since 1012 and the aim for 2015 is to expand the report to include the other significant classes of assets councils are typically responsible for such as building and facilities; parks and recreation; stormwater and water cycle management; water and wastewater; and airports and aerodromes. The 2015 National State of the Assets Community Infrastructure Report will aim to show current service levels and what proportion of community infrastructure needs additional investment to be in a state of good repair.

ALGA has commissioned Jeff Roorda and Associates (JRA) in partnership with the Australian Centre for Excellence for Local Government (ACELG), the Institute of Public Works Engineering Australasia (IPWEA) and JAC Comrie to undertake the work.

Data collection for this report is set to start next week and will run through until the end of April 2015. ALGA is encouraging all councils to take part in this project.

Neighbour Day Launched at Parliament House

Minister for Social Services Scott Morrison officially launched Neighbour Day 2015 at a function at Parliament on Thursday 5 March. Neighbour day celebrations will be held across Australia on Sunday 29 March.

Neighbour Day was founded in Melbourne in March 2003 by Andrew Heslop, and in January 2014 he handed responsibility for Neighbour Day to Relationships Australia. Relationships Australia chair Mat Rowell said Neighbour day is an annual reminder of the importance of getting to know your neighbours. "Research has shown that people living in well-connected neighbourhoods are better equipped to face and recover from emergencies or natural disasters than residents in other communities.

First Inland Rail tenders open

The first tenders opened this week for Australia's Brisbane-to-Melbourne Inland Rail project.

Deputy Prime Minister and Minister for Infrastructure and Regional Development Warren Truss said the tenders are for engineering design and environmental services on some of the key segments of the Parkes to Narramine and Narrabri to North Star sections in New South Wales.

Minister Truss said the Inland Rail project will provide vital infrastructure that will boost capacity and productivity along the country's fastest growth freight corridor.

The Australian Rail Track Corporation has been charged with developing a 10-year delivery plan for Inland Rail and former Deputy Prime Minister John Anderson heads the Inland Rail Implementation Group, to oversee the work.



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Queensland Parliament

The first sitting date of the 55th Parliament of Queensland was recently announced as being Tuesday 24 March 2015 and Independent Member for Nicklin Peter Wellington was named as Speaker of the House by Queensland Premier Anastacia Palaszczuk.

Brisbane River Catchment Flood Studies

The Implementation Committee met for the third time on 5 March 2015 to be updated on progress with the project. The consolidated Flood Study is on track to be completed by July 2016 with a Floodplain Management Study/Plan to be developed in parallel with the Flood Study with a yet to be determined end date after that time. LVRC has provided assistance with data collection and technical input and through its CEO representation on the Committee and presence in the Steering Committee and Technical Working Groups, is continuing to maintain a watching brief at this stage.

Council to Council Assistance

In the wake of Tropical Cyclone Marcia, assistance is being provided by this Council through its disaster management expertise to Livingstone Shire Council under the Council to Council Assistance Arrangements facilitated by the Local Government Association of Queensland and funded by the Queensland Reconstruction Authority in accordance with NDRRA guidelines. As well as initial on-site support immediately following the event, Council's Disaster Manager, Dave Mazzaferri will be providing further support in person for up to three (3) months while Livingstone Shire Council transitions from disaster management to recovery and resilience.

Calendar Changes

There have been a number of agreed changes for the month of April, to accommodate other Council commitments. The Ordinary Council Meeting will be held on Wednesday 15 April 2015, and the Councillor Workshop on Tuesday 14th April 2015, with the Councillor Tour scheduled for 28th April 2015. The Citizenship Ceremony has been scheduled for Thursday 9th April 2015. There are other LGAQ and LGMA commitments over the coming weeks as well.

Recommendation:

That Council's Ordinary Meeting be confirmed for Wednesday 15th April 2015, commencing at 10am, in the Council Chambers, Gatton.

Coming Events

ALGWA National Conference	25-28/3/15
Royal Easter Show – Sydney	26/3 – 8/4/15
Good Friday	3/4/15
Easter Monday	6/4/15
Anzac Day	25/4/15

Conclusion

That the Chief Executive Officer's Report be received and adopted.



<p>ORDINARY COUNCIL MEETING MINUTES 18 MARCH 2015</p>
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Attachments

- 1 [View](#) 2014 LGAQ Annual Conference Resolutions 62, 63 & 108 6 Pages
2 [View](#) Sydney & Melbourne Co-investment Funding Tour 2 Pages



4 March 2015

Cr Steve Jones
Mayor
Lockyer Valley Regional Council
PO Box 82
GATTON QLD 4343

Dear Cr Jones

2014 LGAQ Annual Conference Resolutions 62, 63 and 108

The Local Government Association of Queensland (LGAQ) held its successful 118th Annual Conference in Mackay between 27 – 29 October 2014, with over 350 delegates attending and representing each of the 77 Queensland local governments.

A total of 110 motions were passed at this year's Annual Conference. This includes the following motions regarding emergency management that were submitted by Central Highlands Regional Council, Tablelands Regional Council, Lockyer Valley Regional Council, Banana Shire Council and the Western Queensland Local Government Association:

Resolution 62 – Emergency Management – SES – Increased Financial Support

"That the Local Government Association of Queensland make representations to the State Government seeking enhanced financial support for the management of the State Emergency Services and rural fire brigades."

Resolution 63 – Rating – Emergency Management Fire and Rescue Levy – Discount on Rates and Charges when Levy Not Paid

"That the Local Government Association of Queensland make representations to the State Government to seek amendments to the *Local Government Act 2009*, *Local Government Regulation 2012* and the *Fire and Rescue Service Act 1990* to allow the provision of discount for on time payment of council rates and charges when levies collected on behalf of the State Government remain unpaid."

Resolution 108 – Rating – Emergency Management, Fire and Rescue Levy – Charge on "Rateable Assessment" not "Parcel of Land"

"That the Local Government Association of Queensland make representations to State Government to review/amend the application of the Emergency Management, Fire and Rescue Levy in order to ensure that it is applied on an assessment basis where parcels of land have been amalgamated for rating purposes, rather than on non-contiguous parcels of land."

In representations to the State Government, the LGAQ has noted the lack of consultation on the proposal or development of the EMFRL with the LGAQ or local governments, nor advice prior to announcement as part of the 2013 Queensland State Budget.

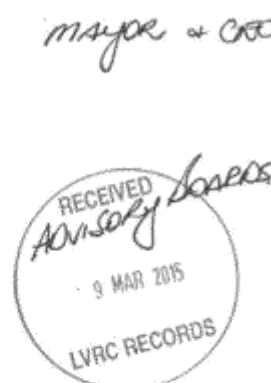
Enclosed is the Annual Conference resolution response recently received from the Acting Commissioner of the Queensland Fire and Emergency Services.

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 ACN 142 783 917





The LGAQ continues to believe that there are opportunities to further improve how the EMFRL's operations can continue efficiently and effectively. For example, the LGAQ believes there is a need for reporting on the application of funds collected, which would enhance community understanding of the levy's application, allow better comparisons across regions that may assist councils in planning their own financial contributions to the local SES and Rural Fire Brigades, and aligns with the Government's open data and transparency policies.

We will continue to raise this issue where possible, and please let me know if there is any other action that you would like the LGAQ to take.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Greg Hoffman', is written over a light blue horizontal line.

Greg Hoffman PSM
GENERAL MANAGER – ADVOCACY

cc: Mr Ian Flint, Chief Executive Officer, Lockyer Valley Regional Council

NB: All received responses to LGAQ Annual Conference resolutions can be found at:
<http://www.lgaq.asn.au/group/guest/annual-conference-proceedings>



Ph: 07 3635 3041
Our Ref: 09610-2014

LGAQ
13 JAN 2015
RECEIVED



Queensland Fire and
Emergency Services

Office of the Commissioner

9 JAN 2015

Mr Greg Hallam PSM
Chief Executive Officer
Local Government Association of Queensland
PO Box 2230
FORTITUDE VALLEY BC QLD 4006

Dear Mr Hallam

Thank you for your letter of 11 December 2014, to the Minister for Police, Fire and Emergency Services, regarding the 2014 Annual Conference Resolutions, with the following resolutions relating to Queensland Fire and Emergency Services (QFES):

Resolution 62:	Emergency Management SES – Increased Financial Support
Resolution 63:	Emergency Management Fire and Rescue Levy – Discount on rates and charges when levy not paid
Resolution 108:	Rating – Emergency Management Fire and Rescue Levy – charge on "Rateable Assessment" not "Parcel of Land".

As the government has assumed a caretaker role during the general election period, by convention, I will respond on the Minister's behalf.

As Resolution 81 – Health Services – Paramedic Services for Community Events referred to in Attachment 3 relates to the Queensland Ambulance Service, I have forwarded your correspondence to Mr Russell Bowles, Commissioner, QAS for direct reply.

For the last 30 years local governments have performed an essential role in collecting the then named Urban Fire Levy on behalf of QFES. QFES provide support and advice to local governments in the collection of the levy, now named the Emergency Management Levy (EML).

The Queensland Government and QFES value the good working relationships with local governments.

Many people are associating the changes to the levy only to fire response services. It is important to note that the EML is about supporting and sustaining all emergency management, fire and rescue services – the professional services and the volunteer services.

.../2

Emergency Services Complex
125 Kedron Park Road, Kedron
Queensland 4031

GPO Box 1425, Brisbane
Queensland 4001
Australia

Telephone	13 QGOV (13 74 68)
Facsimile	(07) 3247 8110
Website	www.qld.gov.au/emergency
ABN	19 823 962 345

- 2 -

Even before the recent changes, Queensland agencies have been responding not only to fire emergencies, but to motor vehicle entrapments, flooding and rescuing people from fast flowing water, search and rescue of people lost in the bush, all of which can occur in any corner of our vast state of Queensland. When these events happen – no matter where they happen – all Queenslanders benefit from having well equipped, well trained, capable and responsive emergency services.

The EML will not be allocated back to local governments, in accordance with Section 20 of the *Fire and Emergency Services Act 1990* (the Act), one hundred per cent of the funds raised by the EML must be paid into the Emergency Management Fund.

The Emergency Management Fund has been established to meet the operational and capital expenses of the QFES. Each year QFES provides an Annual Report, which includes information about the EML and can be located at the following web address:
<https://www.qfes.qld.gov.au/Publications/>.

Support for the vital services our volunteers provide will not diminish.

On an annual basis the Government provides more than \$50m to Rural Fire Service Queensland (RFSQ) and the State Emergency Service (SES). The State Government now fully funds essential firefighting equipment for rural fire brigades which was previously co-funded. Appliance replacements which previously required a financial contribution from brigades will now also be provided at no cost. Volunteers will also continue to receive at no cost personal protective clothing; communications equipment; training; insurance and other support through RFSQ. The decision to fully fund replacement appliances and essential firefighting equipment will not only reduce the financial burden on brigades, it will also greatly reduce the administration and red tape associated with the previous co-funding arrangements.

The State Government also provides funding to the SES through the SES Non-Recurrent Subsidy Program. The aim of this Program is to assist local governments in providing a high quality emergency and disaster management service by supporting the activities of the SES. Subsidies provided are for accommodation and motor vehicles.

Although rural fire brigades and SES units will not receive direct funding from the EML, the Government has also retained the provision for local councils, at their discretion, to continue to raise a rural fire levy to fund the operational costs for brigades and ensure the ongoing support to rural fire brigades. I applaud those councils who collect a rural fire levy on behalf of the rural fire brigades that serve their community.

The recent change to the EML merely broadened the purpose of the levy and applied it to all properties. It did not change how the levy is applied or the long standing definition of prescribed property.

.../3

Emergency Services Complex
125 Kedron Park Road, Kedron,
Queensland, 4031

GPO Box 1425, Brisbane
Queensland 4001
Australia

Telephone 13 QGOV (13 74 68)
Facsimile (07) 3247 8110
Website www.qld.gov.au/emergency
ABN 19 823 962 345

- 3 -

The Government however, recognised that farming land often consists of multiple adjoining properties used for grazing or crops. In recognition of that use, a provision was inserted into the Act to ensure that only one levy is charged for multiple, contiguous parcels of bona-fide farming under a single ownership.

The proposal to assess properties on a rateable assessment rather than a parcel of land as prescribed by the Act has been raised with the QFES in the past however, the proposal is not supported. Councils will continue to determine and notify contributions in accordance with the Act.

The legislation underpinning the levy system, the Act, has been in place and remained virtually unchanged since it was introduced in 1984 except for the recent broadening of the levy. The Act uses the local government rates system as the most effective vehicle for the administration and collection of the levy and pays local governments a generous administration fee for their service. However, the Act does not adopt all of the rating provisions of the *Local Government Act 2009* (LGA Act). For example, the LGA Act allows a local government to provide a discount to encourage prompt payment of rates. The FES Act excludes that provision of the LGA from applying to the EML.

Although an EML amount shown as an item in a rates notice, on a separate notice, is taken to be a general rate levied by the local government and the relevant provisions relating to general rates apply, certain rating provisions are specifically excluded from applying to the EML under Part 3 s15(b(iii)) of the *Fire and Rescue Service Regulation 2011* (Regulation). The only discount available on the EML is a 20% discount allowed for eligible pensioners on their principle place of residence. Any EML not paid by the due date attracts interest in accordance with Section 133 of the LGA Act.

The Queensland Government believes the EML will ensure a sustainable funding base for disasters and recovery into the future and is an equitable means of providing the best emergency response possible for Queensland. With the cooperation of all tiers of Government we can ensure this best practice continues for the safety of the communities in which we are entrusted to protect.

Should you require further assistance, Ms Lucia La Spina, Executive Manager of the Levy Management Unit is available on telephone (07) 3635 3041 or via email on QFES-Levy@qfes.qld.gov.au.

Yours sincerely



Katarina Carroll APM
Acting Commissioner

Enc

Sydney and Melbourne Co-investment Funding Tour



Tour Dates
6 to 8/9 May 2015

Expressions of Interest Close:
20 February 2015

Registrations Close:
13 March 2015

Full Payment by:
10 April 2015

Option 1: \$1,950/person
(excluding GST) (includes flights, accommodation and transfers)

Option 2: \$1,750/person
(excluding GST) (includes flights, accommodation and transfers)

Prices based on minimum number of participants.

Sydney

Hills District, Sydney

Melbourne

Point Cook, Melbourne

Co-investment funding is growing as an avenue to achieve financial and community outcomes for local governments...

The LGAQ invites its members and interested development industry professionals to take part in a tour of locations in Sydney and Melbourne where co-investment in infrastructure has resulted in great outcomes for local government, business and the local community.

The tour group will spend three days visiting locations in Sydney and Melbourne and hear from leading practitioners from industry, state government and local government.





11.1 Amended and Repealed Delegations Register - 18 March 2015

Summary:

In accordance with Section 257 of the *Local Government Act 2009*, Council can delegate a power under this Act, or another Act, to the Chief Executive Officer to allow for the more efficient and timely resolution of a range of operational matters undertaken by Council. The purpose of this report is to maintain the currency of Council's Delegation Register. This is in line with the State Government's legislative change program by formally delegating to the Chief Executive Officer the amended or additional delegations outlined in the attached register so that further delegations to Council employees and contractors can be formally made.

THAT in accordance with Section 257 of the *Local Government Act 2009*, Council resolve to amend delegations to the Chief Executive Officer as outlined in the amendments as at 18 March 2015 “Council to CEO Delegations Register” and that these delegations be included into Council’s Delegation Register.

THAT in accordance with Section 257 of the *Local Government Act 2009*, Council resolve to amend delegations to the Chief Executive Officer as outlined in the amendments as at 18 March 2015 “Council to CEO Delegations Register” and that these delegations be included into Council’s Delegation Register.

Moved By: Cr McDonald Seconded By: Cr Pingel
Resolution Number: 3918

CARRIED
6/0

Report

In accordance with Section 257, of the *Local Government Act 2009*, Council can delegate a power under this Act, or another Act, to the Chief Executive Officer to allow for the more efficient and timely resolution of a range of administrative matters.

**ORDINARY COUNCIL
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Since the last review of Council's delegations on the 8 October 2014 the State Government has undertaken a review of legislation which requires the following amendments to Council's Delegation register:

Existing registers that have been amended

- *Building Act 1975 – Council to CEO*
- *Disaster Management Act 2003 – Council to CEO*
- *Environmental Protection Act 1994 – Council to CEO*
- *Fire and Emergency Act 1990 – Council to CEO*
- *Heavy Vehicle (Mass, Dimension and Loading) National Regulation – Council to CEO*
- *Land Act 1994 – Council to CEO*
- *Land Valuation Act 2010 – Council to CEO*
- *Liquor Act 1992 – Council to CEO*
- *Local Government Regulation 2012 – Council to CEO*
- *Local Government Regulation 2012 – CEO to employee or contractor*
- *Nature Conservation (Administration) Regulation 2006 – Council to CEO*
- *Nature Conservation Act 1992 – Council to CEO*
- *Plumbing and Drainage Act 2002 – Council to CEO*
- *Sustainable Planning Act 2009 – Council to CEO*
- *Transport Infrastructure Act 1994 – Council to CEO*
- *Transport Operations (Road Use Management) Act 1995 – CEO to employee or contractor*
- *Transport Operations (Road Use Management) Act 1995 – Council to CEO*
- *Waste Reduction and Recycling Act 2011*

New registers

- *Disaster Management Regulation 2014 – Council to CEO*
- *Liquor Act 1992 – CEO to Employee or Contractor*
- *Workers Compensation and Rehabilitation Regulation 2014 – Council to CEO*

Repealed Register

- *Workers' Compensation and Rehabilitation Regulation 2003 – Council to CEO*

Revoked Delegations/Authorised Persons

- *Waste Reduction and Recycling (Local Government – Waste Management) Delegation (No1) 2012*
- *Waste Reduction and Recycling (Authorised Persons) Delegation (No 1) 2012*

New Delegations/Authorised Persons

- *Waste Reduction and Recycling (Local Government) Delegation (No1) 2015*

2. Background

In accordance with s259 of the *Local Government Act 2009*, the Chief Executive Officer may delegate the Chief Executive Officer's powers to an appropriately qualified employee or contractor of the local government. Further delegating can allow appropriately qualified staff throughout the organisation to undertake the more menial tasks allowing the management level more time to focus on strategic issues. It also enables a more efficient and streamlined administration of local government functions.

**ORDINARY COUNCIL
MEETING MINUTES
18 MARCH 2015**

3. Report

Council's delegations register follows the template prepared by King and Company in conjunction with the Local Government Association of Queensland (LGAQ). This requires regular updating in line with the State Government's legislative program. Regular reviews of the register are required to keep the register and Council's implementation of legislation in conformity with the requirements of the various acts and regulations, and is subject to annual audit.

The Delegation Register has been updated to recognise changes in the legislation.

4. Policy and Legal Implications

Since the last update of the delegation register, there has been an ongoing review of the delegation of responsibilities for key officers so as to reduce the risk of Council not being in a position to properly discharge its duties, particularly in the area of enforcement.

5. Financial and Resource Implications

An appropriate Delegation Register assists Council's operations avoiding delays and assists in minimising risks associated in discharging its obligations. Improved processes and risk minimisation can result in significant operational savings over time to both Council and the community.

6. Delegations/Authorisations

This report identifies a number of potential delegations from Council to the Chief Executive Officer allowing for further sub-delegations to appropriate officers. These will be contained in Council's Chief Executive Officer's "CEO to Employee" Delegation Register.

7. Communication and Engagement

The work processes associated with the Delegation Register enables each manager to review the delegation needs for each position under their responsibility. Their nomination will then be reviewed firstly by the relevant Manager/Supervisor then by the Executive Manager Governance and Performance before final sign-off by the Chief Executive Officer.

8. Conclusion

It is required that a resolution be formally adopted to give effect to the delegations to the Chief Executive Officer immediately. Further delegations throughout the organisation can then be nominated and appointed as soon as possible to minimise any risk that Council may be exposed to.

9. Action

Update Delegations Register from the 8 October 2014 and proceed to update the CEO to Employee Delegation Register and CEO to Employee or Contractor Delegation Register.

Attachments

1 [View](#) Delegations Register 23 Pages

REGISTER OF DELEGATIONS COUNCIL TO CEO

AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power to give notice of each exemption granted under Chapter 8, Part 2, Division 3 to the QBCC commissioner.	Section 239 <u>Building Act 1975</u>		
New TBA	Chief Executive Officer	Power to consider any representations made under the show cause notice and give a further notice (a revocation notice) to the applicant, revoking the decision previously given.	Section 243 <u>Building Act 1975</u>		
New TBA	Chief Executive Officer	Power to give the QBCC commissioner notice of the cancellation of the pool safety certificate for a regulated pool	Section 246AF(2) <u>Building Act 1975</u>		
New TBA	Chief Executive Officer	Power to comply with a request for information from the QBCC commissioner.	Section 246AIB(2) <u>Building Act 1975</u>		
New TBA	Chief Executive Officer	Power to give the QBCC commissioner notice of each existing regulated pool in Council's local government area of which it has a record	Section 246AQ <u>Building Act 1975</u>		
New TBA	Chief Executive Officer	Power to give the swimming pool safety advisory information to the owner of each non-certificate regulated pool in its local government area.	Section 246ATC <u>Building Act 1975</u>		
Delete 136	Chief Executive Officer	Power to appoint a person to a District Disaster Management Group for a disaster district	Section 24 <u>Disaster Management Act 2003</u>	10/09/2014 3607	
Delete 137	Chief Executive Officer	Power to nominate a person to a Temporary District Disaster Management Group	Section 288 <u>Disaster Management Act 2003</u>	10/09/2014 3607	

REGISTER OF DELEGATIONS COUNCIL TO CEO

AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Delete 140	Chief Executive Officer	Power to appoint a person as a member of a local Disaster Management Group	Section 33 <u>Disaster Management Act 2003</u>	10/09/2014 3607	
Delete 141	Chief Executive Officer	Power to appoint a chairperson and deputy chairperson of a Local Disaster Management Group	Section 34 <u>Disaster Management Act 2003</u>	10/09/2014 3607	
Updated	Chief Executive Officer	Power to provide, at least once a year, written notice of the members of a local Disaster Management Group to the chief executive and the chairperson <u>of the district group</u> for the disaster district in which the local Disaster Management Group is situated.	Section 37 <u>Disaster Management Act 2003</u>		
New TBA	Chief Executive Officer	Power to appoint a person to a district disaster management group for a disaster district.	Section 5(1) <u>Disaster Management Regulation 2014</u>		
New TBA	Chief Executive Officer	Power to inform the chief executive of the department, and the chairperson of the district group, of an appointment under section 5(1).	Section 5(6) <u>Disaster Management Regulation 2014</u>		
New TBA	Chief Executive Officer	Power to nominate a person to a temporary district disaster management group.	Section 7(1) <u>Disaster Management Regulation 2014</u>		
New TBA	Chief Executive Officer	Power to appoint a person as a member of a local disaster management group.	Section 9(1) <u>Disaster Management Regulation 2014</u>		
New TBA	Chief Executive Officer	Power, as a road authority, to enter a written agreement with an electricity entity.	Section 102(2) <u>Electricity Act 1994</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New T8A	Chief Executive Officer	Power, as a road authority, to give an electricity entity information about lines and levels for proposed roadworks.	Section 102(4) <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a road authority, to consult with an electricity entity.	Section 103 <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a public entity, to require an electricity entity to alter the position of the electricity entity's works in a publicly controlled place if the works could interfere with the exercise of the public entity's powers for the place.	Section 106 <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a public entity, to refer a dispute with an electricity entity arising under Chapter 4, Part 4 of the Act to the Regulator.	Section 117(2) <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a person whose interests are affected by a decision mentioned in schedule 1, to apply to the reviewer for internal review of the decision.	Section 214(1) <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a road authority, to enter a written agreement with an electricity entity.	Section 102(2) <u>Electricity Act 1994</u>		
New T8A	Chief Executive Officer	Power, as a public entity, to agree on a different consultation period with an electricity entity.	Section 18(3) <u>Electricity Regulation 2006</u>		
New T8A	Chief Executive Officer	Power, as a public entity, to impose reasonable requirements on an electricity entity that proposes to undertake action on a publicly controlled place.	Section 19(1) <u>Electricity Regulation 2006</u>		

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AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New T8A	Chief Executive Officer	Power, as a public entity, to require an electricity entity to provide additional warning or protection devices to safeguard the public whilst taking action on a publicly controlled place.	Section 20(2) <u>Electricity Regulation 2006</u>		
New T8A	Chief Executive Officer	Power, as a public entity, to agree with an electricity entity about the restoration of a publicly controlled place that has been opened or broken up, including the power to impose reasonable conditions and requirements for the restoration.	Section 21(2) <u>Electricity Regulation 2006</u>		
New T8A	Chief Executive Officer	Power, as an administering authority, to determine satisfaction that the requirements under the application stage have been complied with.	Section 136(b)(i) <u>Environmental Protection Act 1994</u>		
New T8A	Chief Executive Officer	Power, as an administering authority, to determine not to make an information request.	Section 148(b)(i) <u>Environmental Protection Act 1994</u>		
New T8A	Chief Executive Officer	Power, as an administering authority, to refuse an amendment application to which section 227A (1) applies, to require the environmental authority holder to make a site specific application and to give written notice of the refusal to the applicant.	Section 227A <u>Environmental Protection Act 1994</u>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 193	Chief Executive Officer	Power, as an administering authority, to cancel or suspend an environmental authority if an event mentioned in section 278(2) has occurred and to give notice of the decision.	Sections 278, 282 and 283 <u>Environmental Protection Act 1994</u>	10/09/2014 3607	
New T8A	Chief Executive Officer	Power, as an administering authority, to give written notice to the environmental authority holder of a proposed action to cancel or suspend the environmental authority.	Section 280 <u>Environmental Protection Act 1994</u>		
Delete 194	Chief Executive Officer	Power, as an administering authority, to decide to suspend or cancel an environmental authority.	Section 282 <u>Environmental Protection Act 1994</u>	10/09/2014 3607	
Updated 225	Chief Executive Officer	Power, as administering authority, to – <ul style="list-style-type: none"> grant an application for a temporary emissions licence, with or without conditions, as submitted or on different terms than have been requested in the application; or refuse to grant the application for a temporary emissions licence.	Section 357E <u>Environmental Protection Act 1994</u>	10/09/2014 3607	
New T8A	Chief Executive Officer	Power, as an administering authority, keep the registers listed in section 540(1) and keep them available for inspection.	Section 540, 541 and 542 <u>Environmental Protection Act 1994</u>		
New T8A	Chief Executive Officer	Power, as an administering authority, to amend an environmental authority to which a requirement applies to impose a condition about the financial assurance and to give written notice of the amendment to the authority holder.	Section 699 <u>Environmental Protection Act 1994</u>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 322	Chief Executive Officer	Power to engage a debt collector (authorised to perform a debt collection activity under the <i>Debt Collectors (Field Agents and Collection Agents) Act 2014</i>) to collect any arrears of annual contribution payable by an owner of prescribed property, and to require by notice in writing the owner to pay an amount by way of a collection fee.	Section 126(1) <i>Fire and Emergency Service Act 1990</i>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power, as a road manager, to consult with the road authority about the making of a map showing an area or route to which the one tonne tri-axle mass transfer allowance applies.	Section 7A <i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i>		
Updated 531	Chief Executive Officer	Power, as lessee of 2 or more leases, to apply to the Minister for approval to amalgamate the leases.	Section 176K(1) <i>Land Act 1994</i>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power, as a local government, to prepare a statement of Council's views on the amalgamation of 2 or more leases.	Section 176K(3)(b) <i>Land Act 1994</i>		
Delete 541	Chief Executive Officer	Power, as a lessee, licensee or permittee, to appeal against the inclusion of the lease, licence or permit in a particular category for rent assessment.	Section 182 <i>Land Act 1994</i>	10/09/2014 3607	
Delete 542	Chief Executive Officer	Power, as a lessee or licensee, to apply to the Minister to defer, wholly or partly, the payment of rent or instalments for the lessee's lease or licensee's license.	Section 192 <i>Land Act 1994</i>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power to make a local law stating use conditions that apply to a declared beach area.	Section 431T <i>Land Act 1994</i>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power to consult with the Minister about whether Council wishes to be the manager of a declared beach area.	Section 431U(2) <u>Land Act 1994</u> .		
New TBA	Chief Executive Officer	Power to give the valuer-general valuation-related documents, information about a sale or proposed sale of land for unpaid rates and information about all land Council acquires or disposes of.	Section 244 <u>Land Valuation Act 2010</u>		
New TBA	Chief Executive Officer	Power to consent to the making of an application for an adult entertainment permit or to abstain from consenting to the application.	Section 105B <u>Liquor Act 1992</u>		
Updated 643	Chief Executive Officer	Power to: (a) display a notice about the suspension of a restricted area designation on each of the section 173M notices displayed for the restricted area whilst the suspension is in force; and (b) notify the Queensland Police Service about the suspension.	Section 173N (3) and (4) <u>Liquor Act 1992</u>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power to make and adopt a contract manual.	Section 222(1) <u>Local Government Regulation 2012</u>		
Updated 731	Chief Executive Officer	Power to set the value limit for valuable non-current assets other than land.	Section 224(7)(b) <u>Local Government Regulation 2012</u>	10/09/2014 3607	

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AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 949	Chief Executive Officer	Power, as a person who is given, or is entitled to be given, a notice under section 101(3) about a decision, to apply to QCAT for external review of the decision.	Section 103 <i>Nature Conservation (Administration) Regulation 2006</i>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power, as a local government, to prepare a statement of management intent for protected wildlife required by the Minister and publish it on Council's website.	Section 100K <i>Nature Conservation Act 1992</i>		
New TBA	Chief Executive Officer	Power to give a copy of a compliance certificate to: a) The owner of premises to which a permit relates; and b) The water services provider, where Council is not the provider, and the work involves the installation of water meters.	Section 86(10) <i>Plumbing and Drainage Act 2002</i>		
New TBA	Chief Executive Officer	Power upon refusal to give a compliance certificate to give the person who made the request an information notice about the decision.	Section 86(12) <i>Plumbing and Drainage Act 2002</i>		
Updated 784	Chief Executive Officer	Power to appoint those individuals that have the qualifications and experience prescribed under the Standard Plumbing and Drainage Regulation 2003 as an inspector for the purposes of the Plumbing and Drainage Act 2002.	Section 107(1) <i>Plumbing and Drainage Act 2002</i>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power to notify the QBCC commissioner of the appointment of an inspector and to give the commissioner a list of Council's inspectors.	Section 107(2) <i>Plumbing and Drainage Act 2002</i>		

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AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Delete 1051	Chief Executive Officer	Power, as an assessment manager for a development application (distributor-retailer), to give a copy of the decision notice, negotiated decision notice and a deemed approval notice to the distributor-retailer.	Section 755F Sustainable Planning Act 2009	10/09/2014 3607	
Delete 1052	Chief Executive Officer	Power, as a local government, to receive, from Council's nominated entity, requests for compliance assessment of the development described in section 755H(1), document or work made on or after 1 July 2011 but before 28 February 2014.	Section 755H(2) Sustainable Planning Act 2009	10/09/2014 3607	
Delete 1053	Chief Executive Officer	Power, as a local government, to receive, from the distributor-retailer, comments about the assessment of the development that the distributor-retailer has undertaken under section 755H(3).	Section 755H(4) Sustainable Planning Act 2009	10/09/2014 3607	
Delete 1054	Chief Executive Officer	Power, as a participating local government for a distributor-retailer, to give a copy of a compliance permit or compliance certificate given by Council or received by Council under section 408(4) to the distributor-retailer.	Section 755I Sustainable Planning Act 2009	10/09/2014 3607	
Delete 1056	Chief Executive Officer	Power, as a local government, to impose under section 626, conditions in relation to non-trunk infrastructure for a distributor-retailer's water service or wastewater service.	Section 755J Sustainable Planning Act 2009	10/09/2014 3607	
Delete 1057	Chief Executive Officer	Power, as a local government, to require, under section 649(2), different trunk infrastructure for a distributor-retailer's water service or wastewater service.	Section 755Q(1) Sustainable Planning Act 2009	10/09/2014 3607	

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Delete 1058	Chief Executive Officer	Power, as a local government, to impose, under section 649(3), a condition about trunk infrastructure for a distributor-retailer's water service or wastewater service.	Section 755Q(2) <u>Sustainable Planning Act 2009</u>	10/09/2014 3607	
Delete 1059	Chief Executive Officer	Power, as a local government, to impose, under section 650(1), a condition about additional trunk infrastructure costs for a distributor-retailer's water service or wastewater service.	Section 755R <u>Sustainable Planning Act 2009</u>	10/09/2014 3607	
Delete 1060	Chief Executive Officer	Power, as an assessment manager for a development application (distributor-retailer), to give a copy of a notice of appeal under section 482 that Council has received to the distributor-retailer for whom Council is exercising concurrence agency jurisdiction.	Section 755U <u>Sustainable Planning Act 2009</u>	10/09/2014 3607	
Delete 1061	Chief Executive Officer	Power, as a local government, to give a copy of a notice of appeal under section 483 about compliance assessment for which a distributor-retailer must, under section 755G or 755H, assess development, a document or work to which the request related, that Council has received to the distributor-retailer.	Section 755V <u>Sustainable Planning Act 2009</u>	10/09/2014 3607	
Updated 1096	Chief Executive Officer	Power to exercise all the powers Council may exercise for a local government road in its area in relation to State-controlled roads in its area.	Section 45 <u>Transport Infrastructure Act 1994</u>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power, as the owner of a public utility plant, to give the chief executive written notice of Council's intention to take action mentioned in section 80 on a State controlled road.	Section 81 <u>Transport Infrastructure Act 1994</u>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power, as an assessment manager for a development application for development on land that becomes Brisbane core port land, to give the application to the planning chief executive and respond to any request for information from the planning chief executive.	Section 283(2) <u>Transport Infrastructure Act 1994</u>		
Updated 1182	Chief Executive Officer	Power to remove and detain at a place for safe keeping any vehicles, trams and animals and any goods, equipment or thing contained in, on or about the vehicle, tram or animal where the requirements of section 100(1) are satisfied.	Section 100 <u>Transport Operations (Road Use Management) Act 1995</u>	10/09/2014 3607	
New TBA	Chief Executive Officer	Power, as an employer other than a self-insurer, to submit to WorkCover a declaration of wages.	Section 8(2) <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		Note: Workers' Compensation and Rehabilitation Regulation 2014 replaces the Workers' Compensation Rehabilitation Regulation 2003
New TBA	Chief Executive Officer	Power, as an employer other than a self-insurer, to enter a payment plan with WorkCover.	Section 10(2)(d) <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		
New TBA	Chief Executive Officer	Power, as a former employer, to give written notice to WorkCover.	Section 13(3) <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power, as a self-insurer, to appoint an actuary to calculate an amount of outstanding liability for section 87 of the Act.	Section 26 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		
New TBA	Chief Executive Officer	Power, as an employer, to agree with WorkCover on a calculation of an outstanding liability for section 87 of the Act, based on a joint summary report prepared by actuaries under section 30 of the <i>Workers' Compensation and Rehabilitation Regulation 2003</i> .	Section 31 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		
New TBA	Chief Executive Officer	Power, as an employer, to advise the Regulator that WorkCover and the employer do not agree on the outstanding liability amount.	Section 32 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		
New TBA	Chief Executive Officer	Power, as a former self-insurer, to appoint an actuary to calculate an amount of liability for section 102 of the Act.	Section 46 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		
New TBA	Chief Executive Officer	Power, as a former self-insurer, to give the information, in the approved form, necessary to enable the actuaries to complete the calculation.	Section 47 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		
New TBA	Chief Executive Officer	Power, as a former self-insurer, to agree with WorkCover on the amount of the calculation for section 102 of the Act.	Section 51 <i>Workers' Compensation and Rehabilitation Regulation 2014</i>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power, as a former self-insurer, to advise the Regulator that WorkCover and the former self-insurer do not agree on the self-insurer's liability amount.	Section 52 <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		
New TBA	Chief Executive Officer	Power, as a self-insurer, to give the Regulator and the approved actuary, in the form approved by the Regulator, the self-insurer's data.	Section 56 <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		
New TBA	Chief Executive Officer	Power, as a self-insurer, to agree with the Regulator about the self-insurer's estimated claims liability.	Section 62 <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		
New TBA	Chief Executive Officer	Power, as an employer of employees to appoint 1 rehabilitation and return to work coordinator for more than one workplace.	Section 115(3) <u>Workers' Compensation and Rehabilitation Regulation 2014</u>		

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated	Waste Reduction and Recycling Act 2011	<p>NOTE: The State (via DERM as it was previously known) has delegated certain powers of the chief executive to local governments under section 263(1)(b) of the Waste Reduction and Recycling Act 2011. This has been done via:</p> <ul style="list-style-type: none"> the Waste Reduction and Recycling (Local Government – Waste Management) Delegation (No.1) 2012; and the Waste Reduction and Recycling (Authorised Persons) Delegation (No.1) 2012. the Waste Reduction and Recycling (Local Government) Delegation (No.1) 2015 <p>Both delegations specifically include the power to sub-delegate to an "appropriately qualified entity"</p>		10/09/2014 3607	
Updated 1291	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 110 Waste Reduction and Recycling Act 2011	10/09/2014 3607	<p>See clause 6 of Waste Reduction and Recycling (Local Government – Waste Management) Delegation (No.1) 2011</p> <p>These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.</p>

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 1292	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 111 <u>Waste Reduction and Recycling Act 2011</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2011. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
Updated 1293	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises.	Section 112 <u>Waste Reduction and Recycling Act 2011</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2011. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 1293	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises.	Section 112 <u>Waste Reduction and Recycling Act 2011</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2011. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
New TBA	Chief Executive Officer	Subject to conditions, power to consider an application for an internal review of a decision.	Section 175 <u>Waste Reduction and Recycling Act 2011</u>		These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
New TBA	Chief Executive Officer	Power to extend the time for making an internal review application.	Section 176(2) <u>Waste Reduction and Recycling Act 2011</u>		These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
New TBA	Chief Executive Officer	Power to conduct an internal review of the decision and the subject of the application	Section 178 (1) (a) <u>Waste Reduction and Recycling Act 2011</u>		These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Chief Executive Officer	Power to make a decision to:- (i) confirm the original decision; or (ii) amend the original decision; or substitute another decision for the original decision	Section 178 (1) (b) <u>Waste Reduction and Recycling Act 2011</u>		These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
New TBA	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give notice of internal review decision	Section 179 (1) (2) (3) & (4) <u>Waste Reduction and Recycling Act 2011</u>		These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
Updated 1036	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person.	Section 183 <u>Waste Reduction and Recycling Act 2011</u> <u>and</u>	10/09/2014 3607	See clause 6 of the <u>Waste Reduction and Recycling (Authorised Persons) Delegation (No-1) 2012</u> These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule.
Updated 1037	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to issue an identity card to an authorised person.	Section 187 <u>Waste Reduction and Recycling Act 2011</u>	10/09/2014 3607	See clause 6 of the <u>Waste Reduction and Recycling (Authorised Persons) Delegation (No-1) 2012</u> These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Updated 1038	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a show cause notice.	Section 246 (1) (2) & (3) <u>Waste Reduction and Recycling Act 2012</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government—Waste Management) Delegation (No. 1) 2012. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule
Updated 1039	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a compliance notice.	Sections 248 and 249 <u>Waste Reduction and Recycling Act 2012</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government—Waste Management) Delegation (No. 1) 2012. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule
Updated 1040	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice requiring the person to commission a waste audit and to provide a waste report on the audit.	Sections 253 <u>Waste Reduction and Recycling Act 2012</u>	10/09/2014 3607	See clause 6 of Waste Reduction and Recycling (Local Government—Waste Management) Delegation (No. 1) 2012. These powers must be exercised subject to the limitations and conditions contained in Column 3 of the Schedule

**REGISTER OF DELEGATIONS
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AMENDMENTS AS AT 18 MARCH 2015

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
New TBA	Delegated position to be confirmed	Power to appoint an employee of the local government to be a member of a consultative committee for a safe night precinct.	Section 173NH(2)(d) <u>Liquor Act 1992</u>		
New TBA	Delegated position to be confirmed	Power to give each categorisation officer an identity card.	Section 84(1) <u>Local Government Regulation 2012</u>		
New TBA	Delegated position to be confirmed	Power to approve a person as a toll officer for a local government tollway.	Section 166A(3) <u>Transport Operations (Road Use Management) Act 1995</u>		

DEPARTMENT OF ENVIRONMENT AND HERITAGE PROTECTION

Waste Reduction and Recycling Act 2011

WASTE REDUCTION AND RECYCLING (LOCAL GOVERNMENT) DELEGATION (NO 1)
2015

Power to Delegate

1. Under section 263(1)(b) of the *Waste Reduction and Recycling Act 2011* (the Act), the chief executive administering the Act may delegate the chief executive's powers under the Act to a local government.
2. Under section 263(2) of the Act, a delegation of a chief executive's power to a local government may permit the sub-delegation of the power to an appropriately qualified entity.

Powers Delegated

3. I delegate the powers of the chief executive under the provisions of the Act as specified in Column 1 of the schedule to each and every Local Government in Queensland subject to limitations specified in Column 3.
4. The description of the power delegated by the chief executive in Column 2 of the schedule is a summary of the chief executive's power and is not to be relied upon as a statement of the extent of the power delegated. The officer or holder of office to whom power is delegated must, in each case, refer to the Act for the full text of the relevant section of the Act.
5. This delegation permits the sub-delegation of the power to an appropriately qualified entity.
6. The *Waste Reduction and Recycling (Local Government – Waste Management) Delegation (No 1) 2012* and *Waste Reduction and Recycling (Authorised Persons) Delegation (No 1) 2012* are revoked.

This delegation is made by Jon Black, Director-General, Department of Environment and Heritage Protection:

Signed:



Jon Black
Director-General
Department of Environment and Heritage Protection

Dated:

10 Feb 15

SCHEDULE

Waste Reduction and Recycling Act 2011

Column 1 Sections of the Act containing Powers Delegated	Column 2 Summary of Power delegated by Chief Executive	Column 3 Limitations
110	Advice to chief executive about placing or attaching documents	As these powers relate to Chapter 5, Part 2 of the Act
111	Advice to chief executive about delivering or distributing advertising material	
112	Avoiding accumulations of waste	
175	Who may apply for internal review	As these powers relate to sections 248(2) and 253(3) of the Act
176(2)	Extending the time for making an internal review application	
178	Internal review	
179	Notice of internal review decision	
183	Appoint authorised person	Any appointment of an authorised person must be subject to the limitation that an authorised person can only exercise the powers in section 117 and Chapter 10 of the Act in relation to the following offences: <ul style="list-style-type: none"> - Chapter 5, Parts 1, 2 and 3, Division 1 and 2 of the Act; - section 251(a); - section 251(c); - section 254; and - section 264
187	Issue identity card to each authorised person	
246	Giving show cause notice	As these powers relate to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of the Act
248	Giving compliance notice	
249	Restriction on giving compliance notice	
253	When waste audit required	As this power relates to section 104 of the Act

(SCHEDULE ENDS)

REGISTER OF DELEGATIONS COUNCIL TO CEO

Workers' Compensation and Rehabilitation Regulation 2003

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
1140	Chief Executive Officer	Power, as an employer other than a self-insurer, to submit to WorkCover a declaration of wages.	<u>Section 9(2) Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1141	Chief Executive Officer	Power, as a former employer, to give written notice to WorkCover.	<u>Section 15(3) Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1142	Chief Executive Officer	Power, as a self-insurer, to appoint an actuary to calculate an amount of outstanding liability for section 87 of the Act.	<u>Section 34 Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1143	Chief Executive Officer	Power, as an employer, to agree with WorkCover on a calculation of an outstanding liability for section 87 of the Act, based on a joint summary report prepared by actuaries under section 38 of the Workers' Compensation and Rehabilitation Regulation 2003.	<u>Section 39 Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1144	Chief Executive Officer	Power, as a former self-insurer, to appoint an actuary to calculate an amount of liability for section 102 of the Act.	<u>Section 67 Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1145	Chief Executive Officer	Power, as a former self-insurer, to give the information, in the approved form, necessary to enable the actuaries to complete the calculation.	<u>Section 69 Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1146	Chief Executive Officer	Power, as a former self-insurer, to agree with WorkCover on the amount of the calculation for section 102 of the Act.	<u>Section 72 Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014 3607	
1147	Chief Executive Officer	Power, as a self-insurer, to give the Regulator and the	<u>Section 77E Workers' Compensation and Rehabilitation Regulation 2003</u>	10/09/2014	

Updated 01/07/2014
Lockyer Valley Regional Council

REGISTER OF DELEGATIONS COUNCIL TO CEO

Workers' Compensation and Rehabilitation Regulation 2003

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		approved actuary, in the form approved by the Regulator, the self-insurer's data necessary to enable the actuary to calculate the self-insurer's estimated claims liability and prepare and give to the Regulator an actuarial report on the calculation.	Compensation and Rehabilitation Regulation 2003	3607	
1148	Chief Executive Officer	Power, as a self-insurer, to agree with the Regulator about the self-insurer's estimated claims liability.	Section 77J Workers' Compensation and Rehabilitation Regulation 2003	10/09/2014 3607	
1149	Chief Executive Officer	Power, as an employer other than a self-insurer, to, with WorkCover's consent, arrange for or agree, on behalf of WorkCover, with a doctor, hospital or institution to provide:- (a) medical treatment; or (b) hospitalisation; or (c) medical aid, to a worker who has sustained injury.	Section 89 Workers' Compensation and Rehabilitation Regulation 2003	10/09/2014 3607	
1150	Chief Executive Officer	Power, as an employer, of employees to appoint 1 rehabilitation and return to work coordinator for more than one workplace.	Section 99C(4) Workers' Compensation and Rehabilitation Regulation 2003	10/09/2014 3607	

Updated 01/07/2014
Lockyer Valley Regional Council



Date: 11 March 2015
Author: Corrin Bischoff, Major Projects Officer
Responsible Officer: Jason Bradshaw, Executive Manager Governance and Performance
File No: Formal Papers

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This policy maintains the intent for which it was originally developed and contains minimal wording changes for readability and to improve understanding; and refers to current legislation and other documentation.

Specific detail regarding the expenses which can be reimbursed and facilities which are provided to Councillors is contained in the Expenses Reimbursement & Provision of Facilities for Councillors Guideline. These entitlements will be reviewed in accordance with the timeline for reviewing the guideline in December 2015. It is intended that the review of the guideline will involve a comparison of other local government provisions to ensure entitlements are benchmarked for consistency.

4. Policy and Legal Implications

Council's policy framework has been adhered to in the review of the policies outlined in this report. The policy complies with the requirements of relevant legislation. Any future policy and legal implications will be addressed as matters arise before Council.

5. Financial and Resource Implications

Budget and resource implications will continue to be addressed through existing allocations. The content of each policy does not alter current budgetary requirements.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Governance & Performance will manage requirements in line with existing delegations.

7. Communication and Engagement

The approved policy will be published on the intranet and internet.

8. Conclusion

The policy outlined in this report has been developed and reviewed in line with relevant legislation and Council practice.

9. Action/s

The approved policy will be updated in Council's policy register and published as appropriate on the intranet and internet.

Attachments

1 [View](#) Policy 2 Pages



Policy document

Statutory S 09

Expenses Reimbursement & Provision of Facilities for Councillors

Head of Power

Section 250 - *Local Government Regulation 2012*

Definitions

Council Business Activities: conducted on behalf of, and approved by, Council where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business objectives for the Council. Council business should result in a benefit being achieved either for the local government and/or the local community.

Policy Objective

This Policy will ensure accountability and transparency in the reimbursement of expenses incurred, or to be incurred, by the Mayor, Deputy Mayor and Councillors. This Policy will also ensure that elected members are provided with reasonable facilities to assist them in carrying out their civic duties.

Policy Statement

Council, authorises the:

- Payment of reasonable expenses incurred, or to be incurred, by Councillors; and
- Provision of facilities, including, administrative support staff to assist Councillors in discharging their duties and responsibilities.

When Councillors have special needs or suffer from some form of impairment, the special access and equity needs of the Councillor may result in the provision of modified furniture, voice activated software, larger computer monitors, or other changes to this policy as required.

This policy deals with reimbursement of expenses or provision of a facility to Councillors, but does not apply to the conduct of Civic Functions or the remuneration of Councillors.

Expenses must only be for the actual cost of legitimate business use, not to derive any private benefit and be only in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Group: Governance & Performance
Unit: NA
Approved: Ordinary Meeting (Resolution Number XXXX)
Date Approved: XX/XX/2015

Effective Date: XX/XX/2015
Version: 2.0 Last Updated: 12/01/2015
Review Date: XX/XX/2017
Superseded/Revoked: NA

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Policy document

Statutory S 09

Council is committed to ensuring that Councillors are provided with the facilities required to enable them to perform their duties.

The payment and/or reimbursement of expenses and provision of facilities for Councillors:

- is to be open and transparent, prudent, responsible, acceptable to the community and in accordance with statutory requirements;
- based on ensuring economy and efficiency; and
- subject to budget provisions.

Related Documents

Entertainment and Hospitality Expenditure Policy S 07

Expenses Reimbursement & Provision of Facilities for Councillors Guideline

Group: Governance & Performance
Unit: NA
Approved: Ordinary Meeting (Resolution Number XXXX)
Date Approved: XX/XX/2015

Effective Date: XX/XX/2015
Version: 2.0 Last Updated: 12/01/2015
Review Date: XX/XX/2017
Superseded/Revoked: NA

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**11.3 Application for Permanent Road Closure - The Unnamed Road
Intersecting Lot 12 on SP157577**

Date: 11 March 2015
Author: Caitlan Natalier, Solicitor/Legal Services Coordinator
Responsible Officer: Jason Bradshaw, Executive Manager Governance and Performance
File No: Formal Papers

Summary:

The Department of Natural Resources and Mines has received an Application seeking the permanent closure of the unnamed road intersecting Lot 12 on SP 257877 comprising approximately 1.76 hectares. The purpose of this report is to consider this application and any views or requirements that may affect the future use of the land which the Department of Natural Resources and Mines should consider when assessing the application.

Officer's Recommendation:

THAT with respect to the correspondence received from the Department of Natural Resources and Mines on 6 February 2015 advising of the application for permanent closure of the unconstructed section of road intersecting Lot 12 on SP 257877 situated at Kherim Road, Murphys Creek, Council resolves to advise the Department of Natural Resources and Mines that:

- (a) Council has no objection to the application for permanent road closure subject to the views of Queensland Urban Utilities being sought in relation to practical access requirements to Lot 96 on CP CSH2232 which is a Reserve for Water.**
- (b) At this time Council does not intend to apply for an area of unallocated State land described as Lot 2 on AP196767 to be opened as a road as Lot 12 on SP257877 has a legal access.**

RESOLUTION

THAT with respect to the correspondence received from the Department of Natural Resources and Mines on 6 February 2015 advising of the application for permanent closure of the unconstructed section of road intersecting Lot 12 on SP 257877 situated at Kherim Road, Murphys Creek, Council resolves to advise the Department of Natural Resources and Mines that:

- (a) Council has no objection to the application for permanent road closure subject to the views of Queensland Urban Utilities being sought in relation to practical access requirements to Lot 96 on CP CSH2232 which is a Reserve for Water.**
- (b) At this time Council does not intend to apply for an area of unallocated State land described as Lot 2 on AP196767 to be opened as a road as Lot 12 on SP257877 has a legal access.**



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Moved By: Cr McLean

Seconded By: Cr McDonald

Resolution Number: 3920

CARRIED

6/0

Report

1. Introduction

The purpose of this Report is to consider an application received by the Department of Natural Resources and Mines for the permanent closure of the unnamed road intersecting Lot 12 on SP 257877 situated at Murphys Creek and identify any views or requirements that may affect the future use of the land which should be considered in assessing this application.

2. Background

The application is for the permanent closure of the unnamed road intersecting Lot 12 on SP 257877 comprising approximately 1.76 hectares. Please refer to the **attached Drawing 15/010** and the **Aerial Plan 1** relative to this application.

This has been the subject of previous correspondence between Council's Infrastructure Works and Services unit and the Toowoomba Motorcycle Club who own Lot 12 on SP257877. Council is aware that the Toowoomba Motorcycle Club has had an ongoing problem with trespassing and such an application would assist them to secure their property and there were previously advised that an application for road closure made to the Department of Natural Resources and Mines could resolve this issue.

A copy of the Gazette Notice and Drawing 15/010 published in respect of this application are currently displayed in Council's reception.

Council is now required to consider the application and identify any views or requirements that may affect the future use of the land that should be considered by the Department of Natural Resources and Mines in assessing this application. If Council offers an objection to the application, a full explanation stating the reason for such an objection should be provided.

3. Report

Lot 12 is used for motorcycle recreation and competition activities. The Toowoomba Motorcycle Club wishes to close the road so that it is not accessible to the public for 4WD and other activities.

The section of road proposed for closure is unconstructed and extends to Lot 96 on CP CSH2232 which is a Reserve for Water of which Council is Trustee. While Council is the trustee of this land, it is considered that as a water reserve this property should have been transferred to Queensland Urban Utilities. Lot 96 is adjacent to Toowoomba Regional Council local government boundary. It appears that an alternative legal access to Lot 96 exists from Penderests Road although it is unclear whether this is a practical access. There does not

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appear to be a legal access to Lot 96 from the Toowoomba Regional Council local government area.

The Manager Planning and Environment is aware of the applicant's ongoing problems with trespassing on their property and is supportive of the application to address this issue.

The Infrastructure Works and Services Unit has indicated that the road is not required for roads purposes. However as the road also provides access to a water reserve, the views of Queensland Urban Utilities may be relevant to determine whether this road is required for access.

The Recommendation made in this Report is therefore to offer no objection to the application subject to the views of Queensland Urban Utilities being sought in relation to practical access.

4. Policy and Legal Implications

If the application is successful, this section of road will no longer be available for future road purposes. The applicant will need to purchase the road area from the Department of Natural Resources and Mines and amalgamate it into Lot 12.

In addition to the road closure, the Department of Natural Resources and Mines has also identified that Kherim Road does not extend to the railway bridge or connect with the boundary of Lot 12. Instead access appears to be unlawfully occurring through unallocated State land described as Lot 2 on AP196767. This can also be seen on Drawing 15/010.

To rectify this issue, Council has been requested to advise whether it is necessary for an area of unallocated State land to be opened as road.

If Council wishes to open a road, the proposed road opening area is indicated on **Aerial Plan 2**. At this preliminary stage it appears that, due to the bridge construction, it will also be necessary to open part of Lot 521 on SP117144 owned by Queensland Rail to provide sufficient road width. If Council is minded to open the road, the approval of Queensland Rail would be required and Council would be required to pay compensation to both the Department of Natural Resources and Queensland Rail for the land taken.

Council's Manager Planning and Environment is of the understanding that the Toowoomba Motorcycle Club has an agreement with the State to obtain access to Lot 12 through the unallocated State land. Council's Legal Services Co-ordinator has been unable to identify any such agreement.

As a road opening is a separate issue to the application for road closure, a legal access to Lot 12 exists, and Council would incur significant survey, registration and compensation costs to finalise a road opening, the Recommendation in this Report is not to pursue a road opening application at this time. If after further consideration the Department of Natural Resources and Mines requires a road opening to occur to address trespass issues on their land, Council can then reconsider and address this issue at a later time.

5. Financial and Resource Implications

No financial implications for Council have been identified in respect of the road closure application brought by the Toowoomba Motorcycle Club.

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If the Department of Natural Resources and Mines in future requires Council to undertake a road opening to provide access to Lot 12, Council will incur survey, registration and compensation costs.

6. Delegations/Authorisations

The Chief Executive Officer shall be authorised to advise the Department of Natural Resources and Mines of Council's resolution prior to 19 March 2015.

7. Communication and Engagement

The Chief Executive Officer, through Council's Legal Services Unit will advise the Department of Natural Resources and Mines in writing of Council's resolution by 19 March 2015.

The information provided by the Department of Natural Resources and Mines to Council has been given in confidence for the purpose of seeking Council's views in respect of this matter. It is not to be used for any other purpose, or distributed further to any person, company or organisation without the express written permission of the Department of Natural Resources and Mines unless required.

It is noted that any objections received may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

8. Conclusion

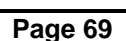
The Recommendation in this Report will enable the Department of Natural Resources and Mines to consider and progress the application.

9. Action/s

1. Display Gazette Notice and Drawing 15/010 until 19 March 2015.
2. Advise the Department of Natural Resources and Mines of Council's resolution by 19 March 2015.

Attachments

1 [View](#) Map 3 Page





AERIAL PLAN 1





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Programs, and will be used in conjunction with the Corporate Governance Framework (draft) which is being finalised as an essential part of the Council frameworks that support the organisation in delivering services and strategic outcomes. The monitoring and measuring tools for an effective compliance program need to be both documented and practised.

Recent update sessions from the Ombudsman's Office have been conducted on what is termed "public interest disclosures" which will have an impact upon the organisation and a number of processes are being reviewed to ensure that Council as an organisation can manage these in accordance with its legislative obligations.

Policy matters continue to be reviewed and a number of draft policies are being worked through the organisation for full input and will be finalised and provided to Council for sign off. The Operational Plan templates for 2015/16 are currently being prepared by Managers and these will be drawn together for a draft operational plan by approximately the end of April for working through with Council at a workshop session in May, prior to any finalisation of resourcing for budgets. Any projects or initiatives that will not be completed for June 2015, and remain as priorities will be included into the next year's plan. The update for the quarter to 31 March will be presented to the May Council Meeting due to the change in timing for the April Meeting, and the timeliness of reporting information and financials.

Work has commenced on updating and revising the Business Continuity Plan, with a core group of Managers tasked with the revision around some of the principal practical components, being Information Technology and Communications, Information Management, Customer Service and Disaster Management. It is anticipated that this work would be completed by the end of this financial year.

Administration and Executive Operations

The focus for Information Management remains on the use of Council's Electronic Document Management System (ECM), and the continual transition of work from paper based to the electronic system, with a recent audit highlighting a number of areas for improvement as well as a lack of discipline by Managers in not enforcing requirements for their staff. There is a planned upgrade to the latest version of the software later this year, and significant process work is required before this transition can occur. Improvements are still required across the organisation to capture all information into corporate systems to support decision making at all levels within the Council. There are currently 3 RTI applications being administered by Council.

The main focus for the legal services team remain on property related matters, with a number of lease, tenders and sales currently being administered. Court matters remain ongoing with Zaczane P/L, in Civil, Enforcement and Judicial Review proceedings. Settlement actions are being finalised in the Supreme Court and Land Court with Ugarin P/L. Actions have commenced for the collection of rate arrears, with auctions being proposed over the coming weeks.

Internal Audit & Risk Management

While there has been no internal audits undertaken over the last few weeks, there has been interaction with Council's external auditors and a review of the relevant matters for further oversight. There have been further questions on Council's controls for fraud and corruption,

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and the work recently undertaken by internal audit has proved to be beneficial in framing responses to these questions.

Corporate Communication

With reduced resourcing available in corporate communications, there has been a focus on improving internal efficiencies and in getting value for money from the publications and outputs relative to the time and investment by staff and resources. This has resulted in some changes in the way outcomes are achieved, without compromising the overall quality and intent of the messaging. Major projects continue to be the focus with work for the Sydney Show and Anzac Day projects taking shape. The recruitment for the Online Communications Officer position is being finalised and the addition of this resource, aligned to the redevelopment of the Council's website and electronic presence should see significant benefits in engagement and communication.

2015 National State of the Assets Community Infrastructure Report

Councils around Australia have received letters from ALGA asking them to take part in the 2015 National State of the Assets Community Infrastructure Report. The Report is a major project launched by ALGA to build a picture of the state of all infrastructure assets managed by local government.

ALGA's State of the Local Roads Asset report has been published annually since 2012 and in 2015 the Report will expand to include roads and the other significant classes of assets councils are typically responsible for such as building and facilities; parks and recreation; storm-water and water cycle management; water and wastewater; and airports and aerodromes. The 2015 National State of the Assets Community Infrastructure Report will aim to show current service levels and what proportion of community infrastructure needs additional investment to be in a state of good repair.

Councils are being asked to complete a short survey as part of the data collection. Information must be lodged by councils by 30 April 2015. ALGA has commissioned Jeff Roorda and Associates (JRA) in partnership with the Australian Centre for Excellence for Local Government (ACELG), the Institute of Public Works Engineering Australasia (IPWEA) and JAC Comrie to undertake the work.

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12.0 ORGANISATIONAL DEVELOPMENT AND ENGAGEMENT REPORTS

12.1 Executive Manager Organisational Development and Engagement

Date: 12 March 2015
Author: Dan McPherson, Executive Manager Organisational Development & Engagement
Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Engagement
File No: Formal Papers

Summary:

This report is to update Council on key issues currently being actioned.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Organisational Development and Engagement Monthly Update.

RESOLUTION

THAT Council receive and note the Executive Manager Organisational Development and Engagement Monthly Update.

Moved By: Cr Friend

Seconded By: Cr Holstein

Resolution Number: 3922

CARRIED

6/0

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported.

3. Report

Laidley Futures Arts and Cultural Integration Project

Expressions of Interest for the Public Art Reference Group (PARG) closed with recommendations submitted to the Laidley Futures Committee and ELT for confirmation.

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Letters to applicants have been sent in anticipation of the first meeting of the group on Thursday 12 March 6pm at Laidley Council offices.

Artist's Concepts are due to close Thursday 5 March, with an extension granted until 12pm Thursday 12 March for those requesting it due to tight timeframes. This will allow submissions to go to the PARG meeting that evening.

Business at the initial PARG meeting on Thursday 12 March will be to elect a chairperson, review Terms of Reference, ensure a shared understanding of member's roles, and assess Artist's Concepts.

Local Disaster Community Coordination Committee (LDCCC)

One of the Community Development and Engagement Officers attended the initial LDCCC meeting for the year at Murphys Creek. Discussions were around the priorities for the Committee for this calendar year. A decision was made to hold a Fire Safety Night in May with a desktop exercise to be conducted in August around a fire scenario.

Settlement Services Funding Agreement

Department of Social Services (DSS) has issued a revised Funding Agreement after removing the social and community services workers (SACS) supplementation payment. After review, it was found that although Council was delivering a program within the SACS scope, the worker involved was not employed under the appropriate award. This has resulted in a new agreement being drafted which has been sent to DSS on 5 March.

ORGANISATIONAL DEVELOPMENT

Upcoming Training

- Time 2 Lead – ELT Half day Workshop- 11 March 2015
- Time 2 Lead – Handover from Cohort 3 -11 March 2015
- Time 2 Lead – Councils Emerging Leaders Cohort 4- 25th and 26th March 2015
- Provide First Aid – May (date to be confirmed)
- Provide CPR – May (Date to be confirmed)

Workplace Health & Safety

Injuries

There has been one notification of injury during this reporting period.

Near Miss

There has been one near miss while an employee was walking through the Transport Museum. No injury was sustained and no hazard was identified as a cause of the slip.

Incidents

There have been three incident reports received during this reporting period.



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13.0 CORPORATE AND COMMUNITY SERVICES REPORTS

13.1 Summary of Council Actual Financial Performance vs Budget - 28 February 2015

Date: 11 March 2015
Author: Tony Brett, Manager Finance
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

Summary:

In accordance with *Section 204 of the Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council.

This report provides a summary of Council's financial performance against budget for the financial year to 28 February 2015.

Officer's Recommendation:

THAT Council resolve to receive and note the Summary of Council Actual Financial Performance versus Budget to 28 February 2015.

RESOLUTION

THAT Council resolve to receive and note the Summary of Council Actual Financial Performance versus Budget to 28 February 2015.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3923

CARRIED

6/0

Report

1. Introduction

In accordance with *Section 204 of the Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 28 February 2015.

Operating Revenue - Target \$68.04 million Actual \$68.90 million or 101.26%

At 28 February 2015, overall operating revenue is on target for the budgeted amount.

Operating grants and subsidies received equal \$30.19 million or 103.78% of the year to date budgeted revenue amount. The majority of these grants relate to Flood Restoration works. The timing difference between the expected receipts of the grants and when the works are carried out has been adjusted in the budget phasings; however, variations will still occur from month to month.

Revenue from rates remains on target with the final issue of rates taken up at the end of January. Interest revenue remains less than expected due to falling interest rates despite an adjustment in the December 2014 budget review. A further adjustment will be considered in the next budget review.

The remaining variances mainly relate to the timing of the cash flows and will continue to be monitored.

Operating Expenditure - Target \$57.88 million Actual \$58.10 million or 100.38%

At 28 February 2015, overall operating expenditure for the year is on target for the budgeted target.

Overall employee costs are over the target for the month mainly due to internal recoveries being less than calculated, while overall goods and services costs are \$1.83 million or 5.52% under the budgeted target. At 28 February, goods and services for the rest of Council was \$0.42 million more than budgeted while being \$1.8 million under budget for Infrastructure Recovery. Overall expenditure is under budget due to the timing of some of reconstruction projects; however, this is being offset by internal recoveries which are less than budget.

The calculation of internal charges and recoveries and their impact upon Council's operating result is now being reviewed prior to the next budget review. The results of this review will also be incorporated into the 2015/2016 budget process. In previous years internal charges were offset within the materials and services line which did not fully disclose the variances. In the current financial year, they have been separated to provide better disclosure of the amounts and the effect they have on actual versus budget results.

For the year to date there has been \$23.33 million of expenditure on Recovery related activities which does not include betterment works being undertaken under the capital program. Revenue received for the year to date is \$25.91 million which includes final payments for the 2011 event. The budget phasings have been redefined to reflect the expected works program based on AECOM's report including transfers to the capital budget.

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Depreciation costs are being calculated using the One Council asset system and are reflective of the actual amount of depreciation being charged on the revalued amount of Council's assets. This is more than the budgeted amount and is being reviewed.

Capital Revenue - Target \$6.44 million Actual \$2.50 million or 38.82%

Overall capital grants and subsidies revenue is less than the budget for the year to date. The timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the application approval process. A portion of the National Disaster Relief and Recovery Arrangements (NDRRA) program grants will also be allocated to capital revenue for the betterment program works.

Capital Expenditure – Target \$28.43 million Actual \$18.31 million or 64.40%

To 28 February 2015, Council has expended \$18.31 million on its capital works program with a further \$2.33 million in committed costs for works currently in progress.

The main expenditures are \$9.12 million within Infrastructure Services and \$9.06 million in Corporate and Community Services. The capital expenditure includes \$5.12 million on the Regional Sports and Aquatic Centre, \$4.87 million on flood recovery capital works and \$3.41 million on roads and drainage works.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 28 February, Council had \$36.40 million in current assets compared to \$8.73 million in current liabilities with a ratio of 4.17:1. This means that for every dollar of current liability, there is \$4.17 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 28 February, there has been a net cash outflow of \$2.12 million with \$13.91 million generated from operating activities and \$15.38 million spent on capital works, with a further \$0.65 million on the repayment of Council's borrowings.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. At present, Council is expending considerably more money than is being generated with this situation relating to the mismatch in timing between the Queensland Reconstruction Authority (QRA) expenditure and grants as well as outlays on Council's capital works. In order to maintain adequate working capital, it is estimated that Council requires approximately \$15M cash at any one time, at 28 February, the cash balance was \$28.71M.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

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Council's financial results remain largely dependent upon payments from the QRA, the completion of the capital works program and the financial impact of the 2013 flood events. Significant restoration costs have been incurred throughout the 2014 financial year and will continue over the next few months.

As with previous years, Council does not have the cash available to complete all of the capital projects (carried forward plus original budget) during the financial year. This means that a number of projects have been reprioritised to a future budget year. In order to maintain adequate cash reserves, the long term financial plan provides for a capital works budget of around \$12.40 million each year; however the amended budget for 2015, including carry forward works, is \$28.43 million which includes \$8.99 million of NDRRA related works.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Service will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

At 28 February, Council's revenues are on target, with minor variations being shown on most lines. Overall expenditure is also on target, due to under expenditure on flood recovery works being offset by reduced internal recoveries.

9. Action/s

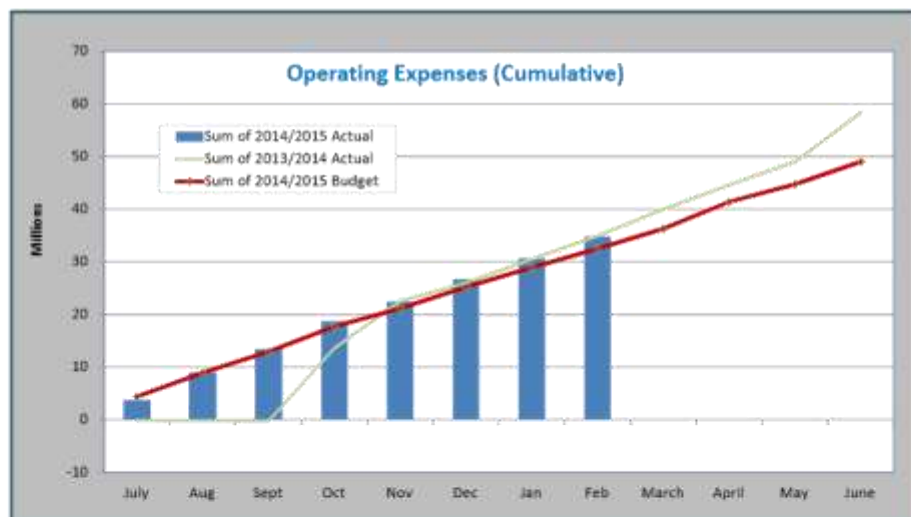
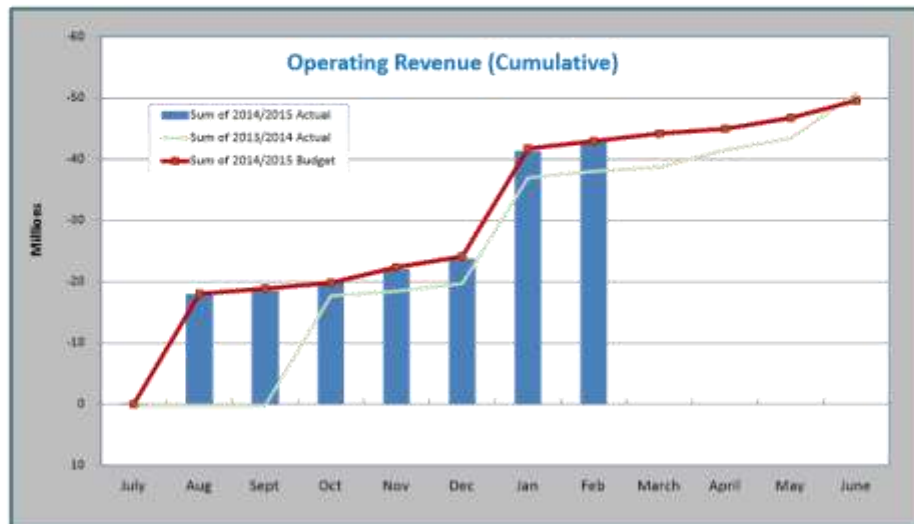
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Attachments

1 [View](#) Monthly Financial Reports 18 Pages

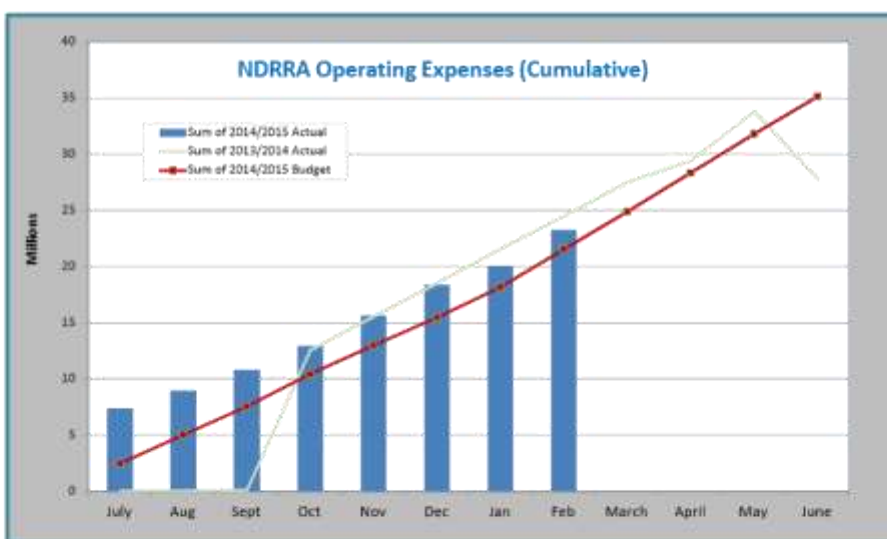
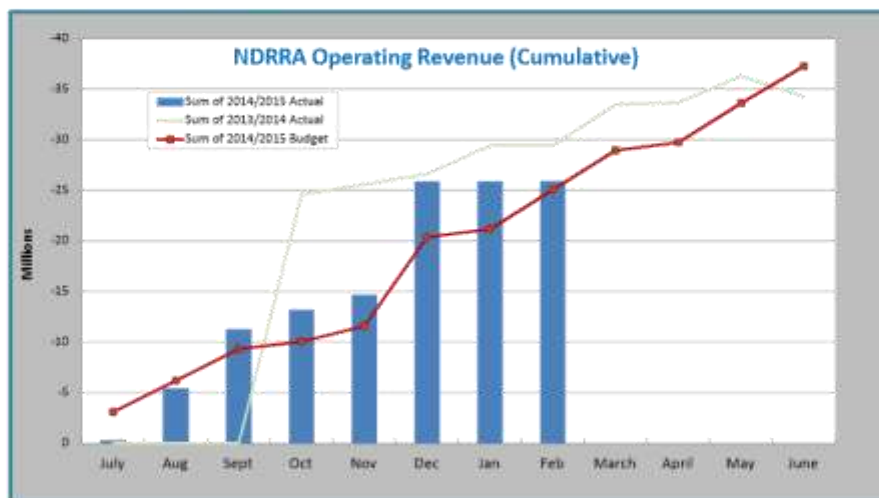
LOCKYER VALLEY REGIONAL COUNCIL

Total Council (excluding NDRRA) Operating Revenue and Expenses
For the Period Ended 28th February, 2015



LOCKYER VALLEY REGIONAL COUNCIL

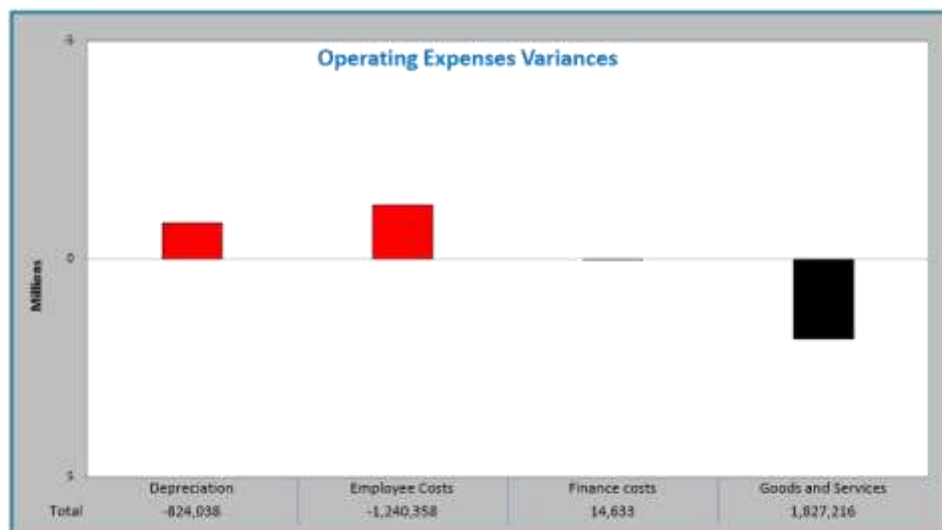
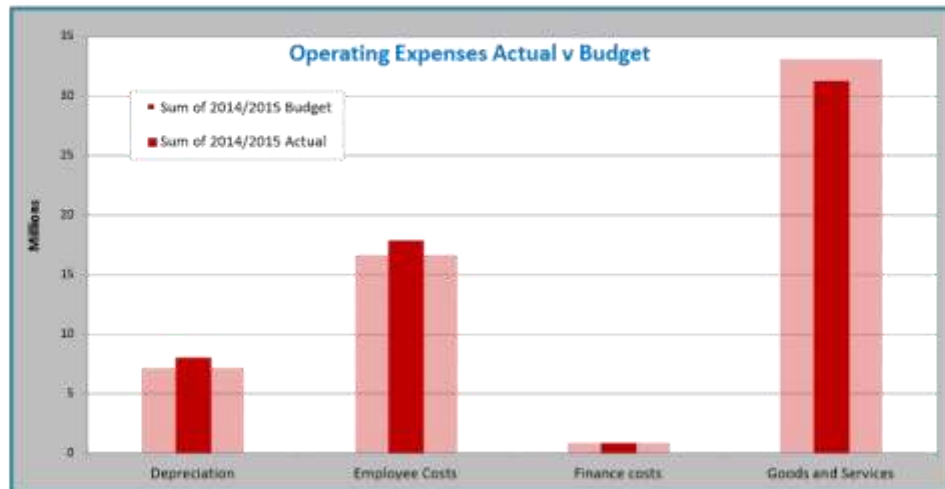
NDRRA Operating Revenue and Expenses
For the Period Ended 28th February, 2015



LOCKYER VALLEY REGIONAL COUNCIL

Operating Expenses

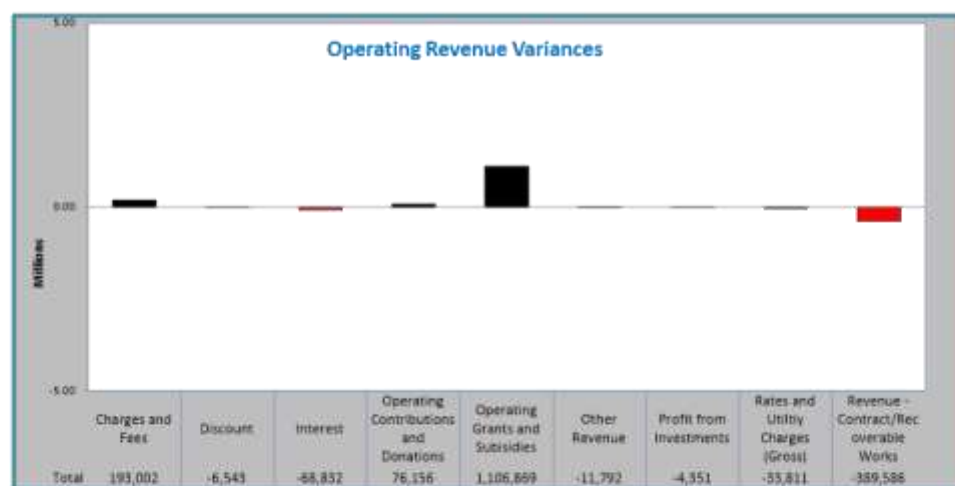
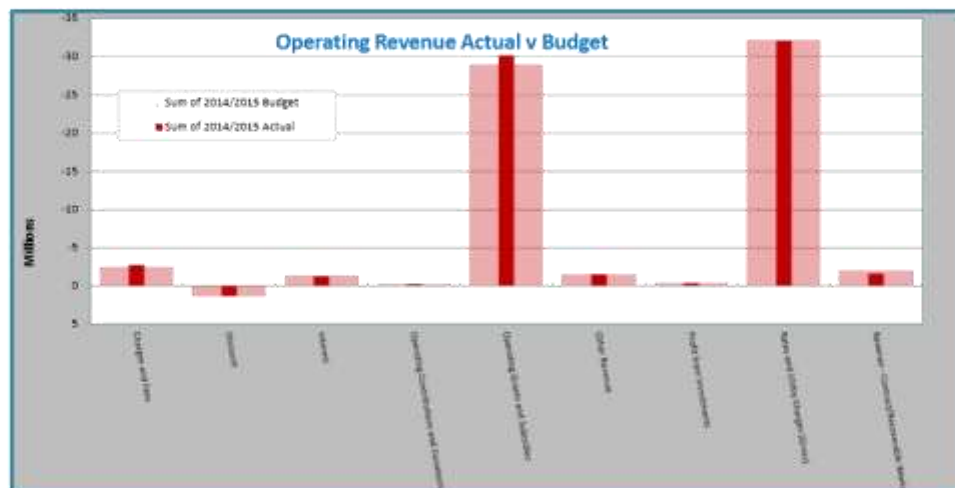
For the Period Ended 28th February, 2015



LOCKYER VALLEY REGIONAL COUNCIL

Operating Revenue

For the Period Ended 28th February, 2015



Lockyer Valley Regional Council (Whole Council)
Statement of Income and Expenditure
For Period Ending February 2015

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	33,635,000	32,125,929	32,159,740	33,811	0.11
Discount	(1,298,000)	(1,304,543)	(1,298,000)	6,543	(0.50)
Charges and Fees	3,600,600	2,762,783	2,569,780	(193,002)	(7.51)
Interest	2,417,000	1,294,171	1,363,002	68,832	5.05
Operating Grants and Subsidies	42,950,500	30,192,955	29,086,086	(1,106,869)	(3.81)
Operating Contributions and Donations	289,000	293,822	217,667	(76,156)	(34.99)
Revenue - Contract/Recoverable Works	2,126,000	1,601,414	1,991,000	389,586	19.57
Other Revenue	2,255,200	1,555,160	1,566,952	11,792	0.75
Profit from Investments	916,000	376,649	381,000	4,351	1.14
Total Operating Revenue	86,891,300	68,898,340	68,037,227	(861,113)	(1.27)
<u>Operating Expenses:</u>					
Employee Costs	25,303,100	17,896,209	16,652,545	(1,243,664)	(7.47)
Goods and Services	52,098,100	31,296,838	33,124,054	1,827,216	5.52
Finance costs	1,773,000	888,274	902,907	14,633	1.62
Depreciation	10,808,000	8,027,283	7,203,244	(824,038)	(11.44)
Total Operating Expenses	89,982,200	58,108,604	57,882,750	(225,854)	(0.39)
Operating Surplus/(Deficit)	(3,090,900)	10,789,736	10,154,477	(635,259)	(6.26)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	9,262,000	2,501,575	6,441,333	3,939,758	61.16
Profit (Loss) on Disposal of Non Current Assets	250,000	(1,582,566)	166,667	1,749,232	1,049.54
Other Capital Items	0	0	0	0	0.00
Total Capital Revenue	9,512,000	919,010	6,608,000	5,688,990	86.09
Operating Surplus/(Deficit) After Capital Items	6,421,100	11,708,746	16,762,477	5,053,731	30.15

Lockyer Valley Regional Council (Rest of Council)
Statement of Income and Expenditure
For Period Ending February 2015

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	27,800,000	26,269,335	26,323,300	53,965	0.21
Discount	(1,159,000)	(1,163,015)	(1,159,000)	4,015	(0.35)
Charges and Fees	2,297,600	1,920,807	1,701,567	(219,239)	(12.88)
Interest	2,407,000	1,270,594	1,356,442	85,848	6.33
Operating Grants and Subsidies	4,977,500	3,861,350	3,566,235	(295,115)	(8.28)
Operating Contributions and Donations	249,000	253,922	191,000	(62,922)	(32.94)
Revenue - Contract/Recoverable Works	0	(18)	0	18	0.00
Other Revenue	1,398,200	1,269,419	995,672	(273,748)	(27.49)
Profit from Investments	916,000	376,649	381,000	4,351	1.14
Total Operating Revenue	38,886,300	34,059,043	33,356,217	(702,826)	(2.11)
<u>Operating Expenses:</u>					
Employee Costs	19,067,600	13,838,791	12,483,637	(1,355,154)	(10.86)
Goods and Services	8,229,100	6,305,583	5,888,798	(416,785)	(7.08)
Finance costs	1,644,000	822,658	838,267	15,609	1.86
Depreciation	10,531,000	7,810,273	7,018,847	(791,426)	(11.28)
Total Operating Expenses	39,471,700	28,777,305	26,229,550	(2,547,756)	(9.71)
Operating Surplus/(Deficit)	(585,400)	5,281,738	7,126,667	1,844,929	25.89
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	2,552,000	1,822,432	1,968,000	145,568	7.40
Profit (Loss) on Disposal of Non Current Assets	250,000	(1,582,566)	166,667	1,749,232	1,049.54
Other Capital Items	0	0	0	0	0.00
Total Capital Revenue	2,802,000	239,867	2,134,667	1,894,800	88.76
Operating Surplus/(Deficit) After Capital Items	2,216,600	5,521,605	9,261,334	3,739,729	40.38

Lockyer Valley Regional Council (NDRRA)
Statement of Income and Expenditure
For Period Ending February 2015

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Operating Grants and Subsidies	37,290,000	25,911,485	25,064,544	(846,941)	(3.38)
Total Operating Revenue	37,290,000	25,911,485	25,064,544	(846,941)	(3.38)
<u>Operating Expenses:</u>					
Employee Costs	3,656,000	2,267,460	2,489,846	222,386	8.93
Goods and Services	37,290,000	21,065,892	22,877,772	1,811,880	7.92
Depreciation	10,000	0	6,640	6,640	100.00
Total Operating Expenses	40,956,000	23,333,353	25,374,258	2,040,906	8.04
Operating Surplus/(Deficit)	(3,666,000)	2,578,133	(309,714)	(2,887,847)	932.42
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	6,710,000	679,143	4,473,333	3,794,190	84.82
Total Capital Revenue	6,710,000	679,143	4,473,333	3,794,190	84.82
Operating Surplus/(Deficit) After Capital Items	3,044,000	3,257,276	4,163,619	906,344	21.77

Lockyer Valley Regional Council (Business Units)
Statement of Income and Expenditure
For Period Ending February 2015

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	5,835,000	5,856,594	5,836,440	(20,154)	(0.35)
Discount	(139,000)	(141,528)	(139,000)	2,528	(1.82)
Charges and Fees	1,303,000	841,976	868,213	26,237	3.02
Interest	10,000	23,576	6,560	(17,016)	(259.39)
Operating Grants and Subsidies	683,000	420,120	455,307	35,186	7.73
Operating Contributions and Donations	40,000	39,900	26,667	(13,233)	(49.63)
Revenue - Contract/Recoverable Works	2,126,000	1,601,433	1,991,000	389,567	19.57
Other Revenue	857,000	285,741	571,280	285,539	49.98
Total Operating Revenue	10,715,000	8,927,812	9,616,467	688,655	7.16
<u>Operating Expenses:</u>					
Employee Costs	2,579,500	1,789,957	1,679,061	(110,896)	(6.60)
Goods and Services	6,579,000	3,925,363	4,357,484	432,121	9.92
Finance costs	129,000	65,617	64,640	(977)	(1.51)
Depreciation	267,000	217,009	177,757	(39,252)	(22.08)
Total Operating Expenses	9,554,500	5,997,946	6,278,942	280,996	4.48
Operating Surplus/(Deficit) before Capital	1,160,500	2,929,866	3,337,524	407,658	12.21
<u>Capital Revenue and Expenses:</u>					
Other Capital Items	0	0	0	0	0.00
Total Capital Revenue	0	0	0	0	0.00
Operating Surplus/(Deficit) After Capital Items	1,160,500	2,929,866	3,337,524	407,658	12.21

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 28 February, 2015

	2014-2015 Full Year Budget	2014-2015 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	23,280,000	21,192,309
Cash investments	0	7,517,644
Trade and other receivables	2,650,000	7,017,550
Inventories	620,000	671,218
Total Current Assets	26,550,000	36,398,720
<u>Non Current Assets</u>		
Trade and other receivables	16,240,000	16,234,969
Equity investments	25,700,000	25,238,884
Investment properties	3,550,000	3,553,727
Property, plant and equipment	510,080,000	467,312,791
Intangible assets	4,740,000	3,159,484
Total Non Current Assets	560,310,000	515,499,856
TOTAL ASSETS	586,850,000	551,898,576
<u>Current Liabilities</u>		
Trade and other payables	9,550,000	5,537,052
Provisions	490,000	2,526,933
Borrowings	1,380,000	665,164
Total Current Liabilities	11,420,000	8,729,149
<u>Non Current Liabilities</u>		
Provisions	16,070,000	15,442,308
Borrowings	33,770,000	33,348,038
Total Non Current Liabilities	49,840,000	48,790,346
TOTAL LIABILITIES	61,260,000	57,519,495
NET COMMUNITY ASSETS	525,590,000	494,379,081
<u>Community Equity</u>		
Retained surplus (deficiency)	337,220,000	310,770,627
Asset revaluation surplus	181,950,000	151,767,779
Reserves	0	20,128,623
Current Surplus/(Deficit)	6,420,000	11,712,052
TOTAL COMMUNITY EQUITY	525,590,000	494,379,081

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the period ended 28 February, 2015

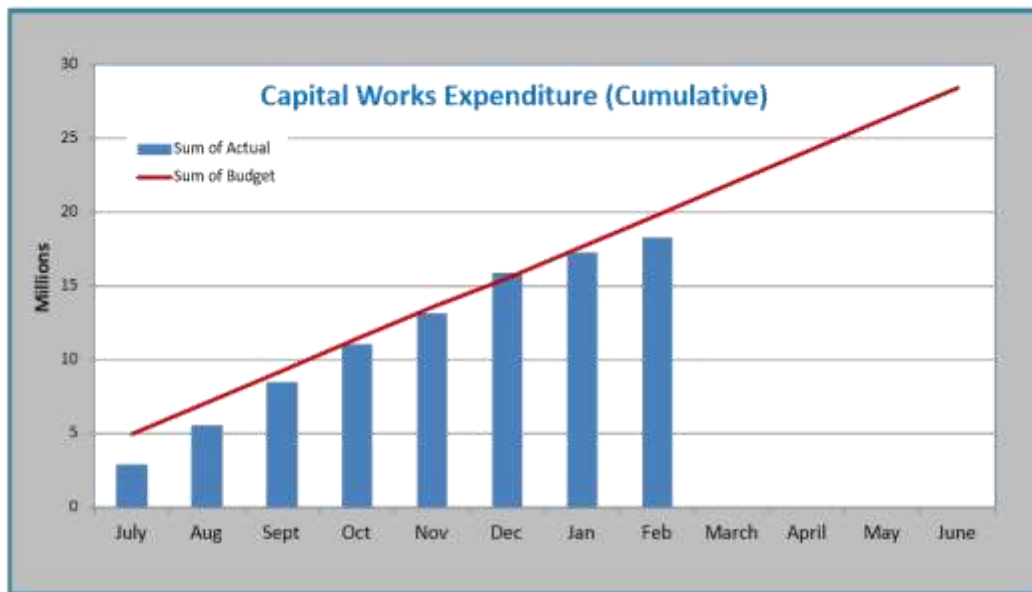
	2014-2015 Full Year Budget	2014-2015 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	87,260,000	66,328,629
Dividend received	-	376,649
Interest received	2,420,000	1,294,171
Payments		
Payments to suppliers and employees	(78,720,000)	(53,274,527)
Interest expense	(1,670,000)	(812,939)
Net cash inflow (outflow) from operating activities	9,290,000	13,911,983
Cash flows from investing activities:		
Capital grants, subsidies and contributions	9,260,000	2,501,575
Payments for property, plant and equipment	(27,540,000)	(17,881,002)
Payments for investment property	-	-
Net transfer (to) from cash investments	460,000	-
Proceeds from sale of property plant and equipment	500,000	0
Net cash inflow (outflow) from investing activities	(17,330,000)	(15,379,427)
Cash flows from financing activities:		
Repayment of borrowings	(1,260,000)	(649,326)
Proceeds from borrowings	1,750,000	0
Net cash inflow (outflow) from financing activities	490,000	(649,326)
Net increase (decrease) in cash and cash equivalents held	(7,550,000)	(2,116,771)
Cash and cash equivalents at beginning of the financial year	30,830,000	30,826,724
Cash and cash equivalents at end of the financial year	23,280,000	28,709,953

LOCKYER VALLEY REGIONAL COUNCIL

CAPITAL WORKS BY GROUP

For the Period Ended 28th February, 2015

Group	Budget	YTD Expenditure	Percent Spent
Corporate & Community Services	11,327,059	9,058,913	79.98%
Executive Office	107,911	62,562	57.98%
Governance & Performance	0	0	0.00%
Infrastructure Works & Services	16,908,083	9,118,824	53.93%
Planning & Development Services	90,000	68,465	76.07%
Grand Total	28,433,053	18,308,764	64.39%



**LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORK SUMMARY
February, 2015**

	2014-2015 Amended Budget	2014-2015 Expenditure	Committed	2014-2015 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Animal Control	15,000	6,600	3,591	10,191	4,809
Community Facilities Management	180,000	84,720	0	84,720	95,280
Facilities	8,430,695	8,191,683	394,755	8,586,439	-155,744
GIS	0	0	0	0	0
Information Technology	2,106,324	619,072	349,906	968,979	1,137,345
Public Order & Safety	13,800	83,244	0	83,244	-69,444
Transfer Stations	506,240	73,593	41,231	114,824	391,416
Waste Disposal	0	0	0	0	0
Gatton Child Care Centre	35,000	0	0	0	35,000
Kensington Grove Child Care Centre	40,000	0	0	0	40,000
Corporate & Community Services Total	11,327,059	9,058,913	789,483	9,848,396	1,478,663
Executive Office					
Disaster Management	74,815	58,620	0	58,620	16,195
Executive Office	0	0	0	0	0
Major Projects	0	0	0	0	0
SES	33,096	3,942	14,724	18,667	14,429
Executive Office Total	107,911	62,562	14,724	77,287	30,624
Governance & Performance					
Information Management	0	0	0	0	0
Governance & Performance Total	0	0	0	0	0
Infrastructure Works & Services					
Capital Program Delivery	3,108,432	2,501,968	64,157	2,566,125	542,307
Depot	0	0	0	0	0
Fleet	795,870	793,207	47,900	841,107	-45,237
NDRRA Program	8,128,206	4,874,084	1,271,139	6,145,222	1,982,984
Parks & Open Spaces	78,000	1,251	0	1,251	76,749
Roads & Drainage	4,737,575	909,091	104,988	1,014,078	3,723,497
Infrastructure Planning	60,000	29,354	1,251	30,605	29,395
Drainage Planning	0	9,869	0	9,869	-9,869
Infrastructure Works & Services Total	16,908,083	9,118,824	1,489,434	10,608,258	6,299,825
Planning & Development Services					
Environment Resilience & Recovery	0	4,535	0	4,535	-4,535
Regional Development Management	0	59,685	30,000	89,685	-89,685
Tourism Initiatives	0	0	0	0	0
Planning & Environmental Management	90,000	4,246	3,380	7,626	82,374
Planning & Development Services Total	90,000	68,466	33,380	101,845	-11,845
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(blank)	0			0	0
(blank) Total	0			0	0
Grand Total	28,433,053	18,308,764	2,327,022	20,635,786	7,797,267

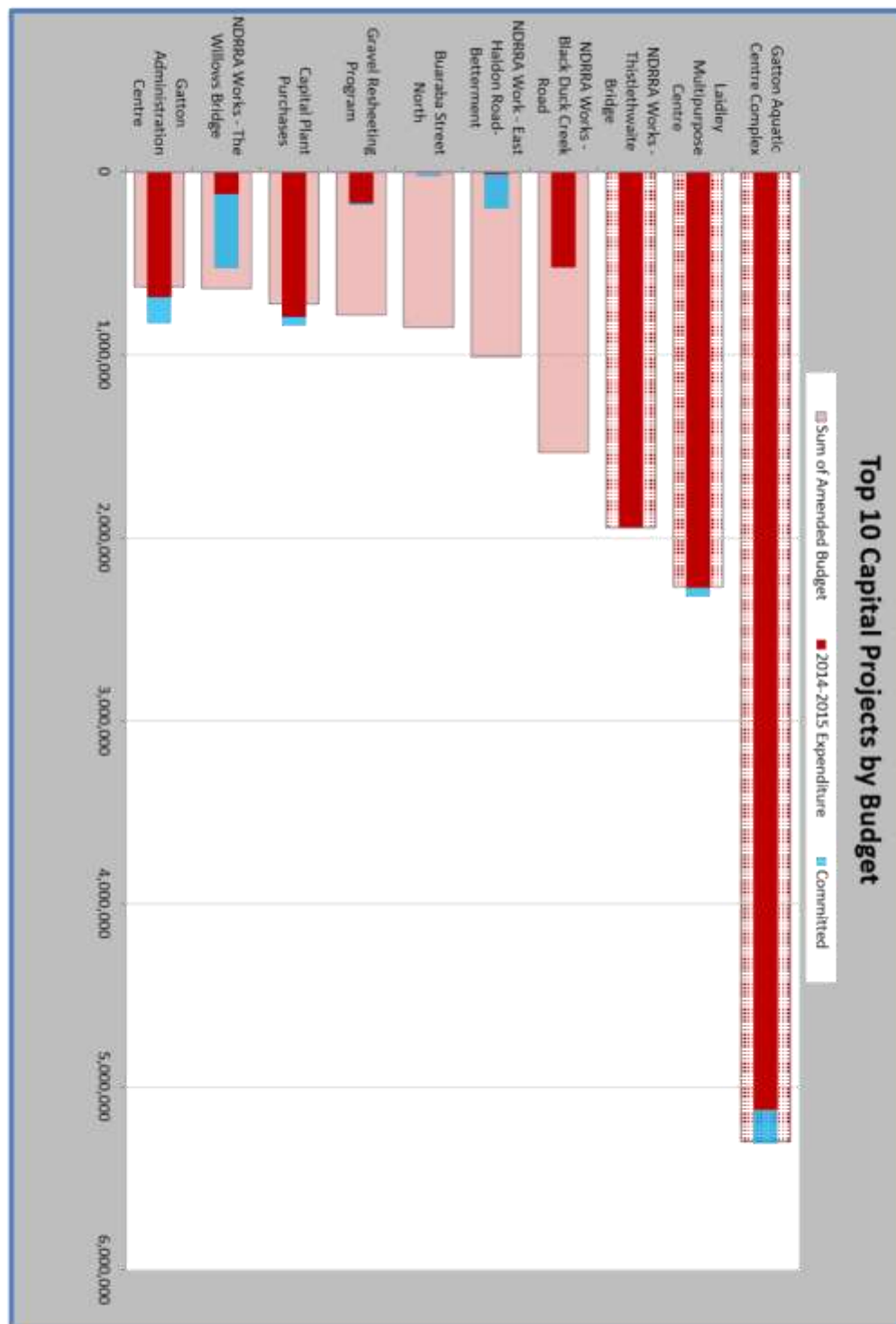
LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORKS DETAIL
February, 2015

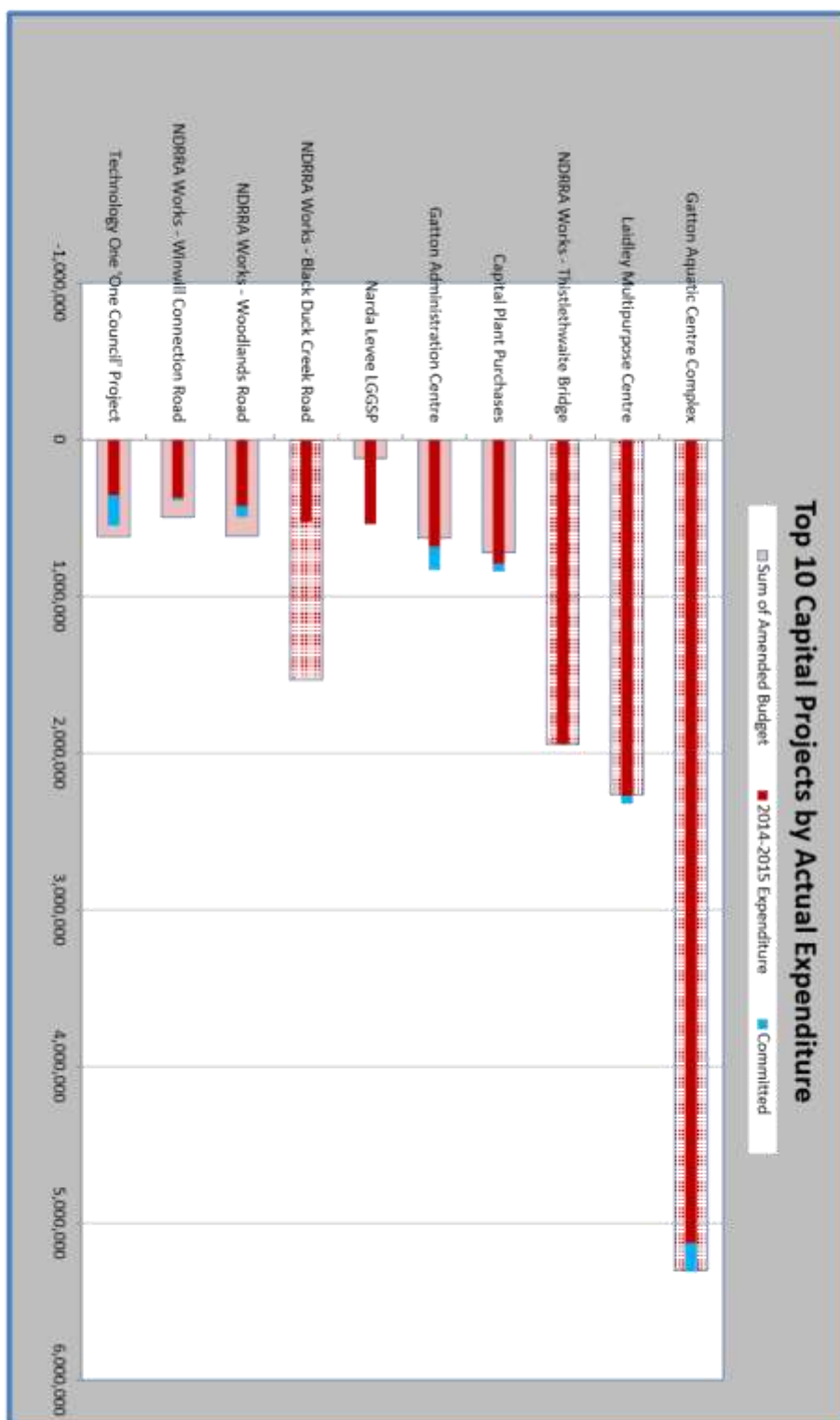
Row Labels	2014-2015 Amended Budget	2014-2015 Expenditure	Committed	2014-2015 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Animal Control					
Gatton Animal Pound Improvements	15,000	6,600	3,591	10,191	4,809
Animal Control Total	15,000	6,600	3,591	10,191	4,809
Community Facilities Management					
Forrest Hill SES Building Improvements	20,000	0	0	0	20,000
Implementation Sport & Recreation Report	20,000	9,631	0	9,631	10,369
Laidley Cultural Centre	60,000	74,986	0	74,986	-14,986
Laidley Swimming Pool refurbishment	10,000	0	0	0	10,000
Lake Apex Master Plan Implementation	70,000	103	0	103	69,897
Community Facilities Management Total	180,000	84,720	0	84,720	95,280
Facilities					
Cahill Park Change Rooms	50,000	0	0	0	50,000
Cahill Park Netball courts Refurbishment	50,000	0	0	0	50,000
Cahill Park Storage Building	10,000	12,828	0	12,828	-2,828
Gatton Administration Centre	627,255	685,744	144,432	830,176	-202,921
Gatton Aquatic Centre Complex	5,299,837	5,125,970	180,851	5,306,821	-6,984
Gatton Donation Centre Improvements	42,276	84,211	953	85,164	-42,888
Gatton Shire Hall - Drawings	10,000	0	0	0	10,000
Helidon Hall	21,000	0	18,988	18,988	2,012
Laidley Admin Building Refurbishment	50,000	8,800	0	8,800	41,200
Laidley Multipurpose Centre	2,267,327	2,272,103	49,531	2,321,633	-54,306
Land Acquisitions and Resumptions	0	1,902	0	1,902	-1,902
Murphys Creek Community Centre Multipurp	0	126	0	126	-126
Ropehill Community Centre	3,000	0	0	0	3,000
Facilities Total	8,430,695	8,191,683	394,755	8,586,439	-155,744
Information Technology					
Data Centre Monitoring	227,000	157,574	10,320	167,894	59,106
Exchange Setup	38,945	21,331	23,375	44,706	-5,761
MS Audit/Sware Lib Dev & Mgt	145,563	0	0	0	145,563
Printer Consolidation	884	902	0	902	-18
RADIUS	15,103	478	0	478	14,625
Replace Business Papers System	20,000	0	0	0	20,000
San Fabric Replacement	2,475	2,475	0	2,475	0
Software Dev & Monitoring Tool	61,055	0	0	0	61,055
Technology One 'One Council' Project	618,647	354,156	193,442	547,597	71,050
Technology One 'ECM Upgrade'	283,846	5,821	57,182	63,003	220,843
Upgrade SCCM	50,000	0	0	0	50,000
Virtual Desktop Infrastructure	220,654	0	0	0	220,654
Web Filter, Reporting, Firewall	55,450	27,392	0	27,392	28,058
Website Upgrade	181,687	6,810	49,500	56,310	125,377
Windows 7	104,844	33,355	1,728	35,083	69,761
Wireless Network	80,171	0	0	0	80,171
Wireless Secured	0	8,779	14,360	23,139	-23,139
Information Technology Total	2,106,324	619,072	349,906	968,979	1,137,345
Public Order & Safety					
Laidley CCTV Project	13,800	83,244	0	83,244	-69,444
Public Order & Safety Total	13,800	83,244	0	83,244	-69,444
Transfer Stations					
Lockrose & Lockyer Waters Demountables	60,000	0	0	0	60,000
Electricity to Laidley Transfer Stations	150,000	0	0	0	150,000
Gatton Landfill	0	12,765	0	12,765	-12,765
Gatton Landfill - New Cell	60,000	15,782	31,201	46,983	13,017
Gatton Landfill Fence	65,000	36,605	0	36,605	28,395
Gatton Landfill Tip Shop Cavity	60,000	2,636	10,030	12,666	47,334
Laidley Transfer Station	11,240	4,925	0	4,925	6,315
Laidley Transfer Station Fencing	30,000	0	0	0	30,000
Laidley Transfer Station Improvement	65,000	880	0	880	64,120
Supply IT Equipment	5,000	0	0	0	5,000
Transfer Stations Total	506,240	73,593	41,231	114,824	391,416
Gatton Child Care Centre					
Gatton Child Care Centre	35,000	0	0	0	35,000

Row Labels	2014-2015 Amended Budget	2014-2015 Expenditure	Committed	2014-2015 Expenditure (including Committed)	Remaining Budget (including Committed)
Gatton Child Care Centre Total	35,000	0	0	0	35,000
Kensington Grove Child Care Centre					
Kensington Grove - Child Care Centre	40,000	0	0	0	40,000
Kensington Grove Child Care Centre Total	40,000	0	0	0	40,000
Corporate & Community Services Total	11,327,059	9,058,913	789,483	9,848,396	1,478,663
Executive Office					
Disaster Management					
Disaster Coordination & Training Centre	9,715	0	0	0	9,715
Flood Warning System Woodlands Rd- LGGSP	65,100	58,620	0	58,620	6,480
Disaster Management Total	74,815	58,620	0	58,620	16,195
S.E.S.					
Block/Concrete Sand Bays x 3	4,500	0	0	0	4,500
Evacuation Trailer	15,000	0	8,256	8,256	6,744
Forest Hill S.E.S. Headquarter	3,000	0	3,127	3,127	-127
S.E.S. Equipment	3,500	0	3,177	3,177	323
SES Building Improvements	96	3,942	164	4,106	-4,010
Street Signs and Building Sign	7,000	0	0	0	7,000
SES Total	33,096	3,942	14,724	18,667	14,429
Executive Office Total	107,911	62,562	14,724	77,287	30,624
Infrastructure Works & Services					
Capital Program Delivery					
48 Berghofer Drive, Withcott	0	-541	0	-541	541
Chadwick Road - Floodway Upgrade	35,000	23,461	447	23,908	11,092
Challenge Ave Flood Mitigation - LGGSP	133,655	41,563	11,088	52,651	81,004
Clarke Bridge - Thornton School Road	100,000	93,630	0	93,630	6,370
Creek Capacity Imp Withcott LGGSP	315,985	103,171	0	103,171	212,815
Douglas McInnes Drive Drainage Upgrade	114,460	10,437	0	10,437	104,023
Fifteen Mile Road - Gravel Resheeting	0	8,135	0	8,135	-8,135
Fords Road - Dust Seal	6,000	54,545	0	54,545	-48,545
Forest Hill Levee LGGSP Flood	299,301	109,437	0	109,437	189,864
Golf Links Drive - Culvert Renewal	0	37,420	964	38,383	-38,383
Gravel Resheeting - Capital	0	9,787	0	9,787	-9,787
Guardrail Upgrade Program	0	29,321	0	29,321	-29,321
Jones Road - NDRRA Complementary Work	3,379	3,379	0	3,379	0
Laidley Breakout Levee LGGSP	340,797	220,984	0	220,984	119,813
Laidley CDB Levee - LGGSP	212,338	123,441	3,498	126,938	85,400
Laidley District State School Car Park	0	2,460	0	2,460	-2,460
Laidley Main Drainage SysLGGSP	381,261	188,284	0	188,284	192,977
Lakes Drive Drainage Upgrade	47,238	4,001	0	4,001	43,237
1 Bremer St Laidley Mitigation Works	249,873	91,258	0	91,258	158,615
Lockyer Ck Flood Risk Mgt Study - NDRP	10,000	4,100	0	4,100	5,900
Narda Levee LGGSP	119,264	538,196	-109	538,087	-418,823
Parks & Infrastructure Replacement Progr	0	8,322	0	8,322	-8,322
RegencyDwns RiskMgt StudyLGGSP	47,534	88,182	22,461	110,644	-63,110
Robinsons Road Seal (Capital Program)	10,000	6,066	0	6,066	3,934
Roches Road - Detour Council Contributio	30,000	28,065	0	28,065	1,935
Rockmount Road - Seal NDRRA Complementar	50,000	43,696	0	43,696	6,304
Sandy Creek Road Reseal	0	6,391	0	6,391	-6,391
Spatial Def Urban Flow LGGSP	2,155	-331	0	-331	2,486
Storr Street Drain - LGGSP	236,599	234,033	-109	233,924	2,675
Translink Bus Stop - Mary St, Laidley	31,350	28,935	0	28,935	2,415
Translink Bus Stop - Victoria St - North	31,350	1,727	12,754	14,481	16,869
Translink Bus Stop - Victoria St - South	31,350	618	12,754	13,372	17,978
Translink Bus Stop - William St, Laidley	30,383	27,274	409	27,683	2,700
Walnut Drive Extension	236,159	219,020	0	219,020	17,139
William Street Footpath	0	83	0	83	-83
Forest Hill Flood Mitigation Stage 1A	0	113,421	0	113,421	-113,421
North Street Footpath	3,000	0	0	0	3,000
Capital Program Delivery Total	3,108,432	2,501,968	64,157	2,566,125	542,307
Fleet					
72" cut Zero Turn Mower	30,000	0	0	0	30,000
Capital Plant Purchases	720,870	793,207	47,900	841,107	-120,237
Truck Mounted Crane	45,000	0	0	0	45,000
Fleet Total	795,870	793,207	47,900	841,107	-45,237
NDRRA Program					
NDRRA Program Complementary Works	75,000	0	0	0	75,000

Row Labels	Amounts			2014-2015 Expenditure (including Committed)	Remaining Budget (including Committed)
	2014-2015 Amended Budget	2014-2015 Expenditure	Committed		
NDRRA Works - Belford Bridge	23,000	23,065	0	23,065	-65
NDRRA Works - Black Duck Creek Road	1,532,420	521,934	0	521,934	1,010,486
NDRRA Works - Caffey Connection Road	286,000	153,875	73,011	226,885	59,115
NDRRA Works - Dairy Bridge	78,000	77,816	0	77,816	184
NDRRA Works - Daveys Bridge	98,000	97,419	680	98,099	-99
NDRRA Works - Flagstone Creek Road	412,921	261,469	90,010	351,479	61,442
NDRRA Works - Jones Road - Roches Road D	0	496	0	496	-496
NDRRA Works - Lefthand Branch Rd Bridge	64,789	0	0	0	64,789
NDRRA Works - Lefthand Branch Road Reali	7,521	0	0	0	7,521
NDRRA Works - Liftings Bridge	336,000	327,853	6,800	334,653	1,347
NDRRA Works - Lockrose Road North	177,960	157,735	11,947	169,682	8,278
NDRRA Works - Logan Bridge	27,000	26,924	0	26,924	76
NDRRA Works - Middleton Bridge	182,000	170,131	2,493	172,625	9,375
NDRRA Works - Murphy Bridge	69,000	37,518	0	37,518	31,482
NDRRA Works - Steinke's Bridge	58,000	56,376	0	56,376	1,624
NDRRA Works - The Willows Bridge	636,000	120,280	408,950	529,230	106,770
NDRRA Works - Winwill Connection Road	495,091	372,715	14,251	386,966	108,125
NDRRA Works - Woodlands Road	614,504	424,723	68,340	493,063	121,441
NDRRA Works - Thistlethwaite Bridge	1,945,000	1,941,224	0	1,941,224	3,776
NDRRA Works - East Haldon Road - Betterm	0	90,124	404,582	494,706	-494,706
NDRRA Work - East Haldon Road-Betterment	1,010,000	12,406	190,075	202,481	807,519
NDRRA Program Total	8,128,206	4,874,084	1,271,139	6,145,222	1,982,984
Parks & Open Spaces					
Centenary Park - Upgrade	8,000	0	0	0	8,000
Forest Hill Recreation Reserve	10,000	0	0	0	10,000
Parks Infrastructure Replacement Program	40,000	1,251	0	1,251	38,749
Gatton CBD Streetscape - replace lights	20,000	0	0	0	20,000
Parks & Open Spaces Total	78,000	1,251	0	1,251	76,749
Roads & Drainage					
Blackfellow Creek Works	60,000	36,364	0	36,364	23,636
Blenheim Road Culvert #6279	180,000	5,126	7,636	12,762	167,238
Buaraba Street North	850,000	5,998	21,288	27,286	822,714
Burgess Drive	57,000	44,229	0	44,229	12,772
Bus pull Bertrand & Australia II Drive	15,000	0	0	0	15,000
Bus pull off area Seventeen Mile Road	15,000	0	0	0	15,000
Church St, Forest Hill	18,000	667	0	667	17,333
Connors Road	30,000	0	0	0	30,000
Council Directed Capital Works	0	782	0	782	-782
Flagstone Creek Road (Horsefall's Lane)	45,000	55,801	2,693	58,495	-13,495
Flood Flow Management at Grantham	73	73	0	73	1
Fords Road (Ringwood to Bonric)	77,000	0	0	0	77,000
Forestry Road Bridge	75,000	1,204	0	1,204	73,796
Geheke Road Intersection	619,000	22,084	44,761	66,845	552,155
Glen Calm Road	8,000	5,904	0	5,904	2,096
Gravel Reshaeeting Program	781,000	171,297	9,050	180,348	600,652
Hanley's Road, Ballard	38,000	0	0	0	38,000
Harch Street Gatton footpath	50,000	1,650	0	1,650	48,350
Hatton Vale State School Parking	57,000	1,270	0	1,270	55,730
Holidon Hall Car Park	20,000	0	0	0	20,000
Hewett Drive	19,000	12,258	0	12,258	6,742
Laidley State High School	89,000	1,872	0	1,872	87,128
Lakes Drive	135,000	174,844	1,212	176,056	-41,056
Mount Sylvia School Bus Set Down Area	75,000	2,811	0	2,811	72,189
Northern Goodwin Street Drainage Works	3,502	3,299	1,148	4,447	-945
Patrick Street - William Street Upgrade	20,000	1,223	0	1,223	18,777
Queensland Rail level crossing signage	20,000	158	0	158	19,842
Rockmount Road	148,000	187,679	1,018	188,696	-40,696
Salt Springs Road	15,000	0	0	0	15,000
Sippel Road	42,000	0	0	0	42,000
Spencer St, Gatton	100,000	2,669	0	2,669	97,331
Summerholm Road	106,000	95,881	0	95,881	10,119
Summerholme Road Culvert	70,000	1,158	8,545	9,703	60,297
Tenthill Creek Road Stormwater	100,000	0	0	0	100,000
Translink Bus Stops	113,000	334	0	334	112,666
Victor Steet Shared Path	94,000	973	0	973	93,027
Wagtail Drive	58,000	64,373	0	64,373	-6,373
Western Drive Shared Path	130,000	1,677	0	1,677	128,323
White Mountain Road	175,000	0	0	0	175,000
Withcott State School - Biggs Road	140,000	3,526	0	3,526	136,474

Row Labels	Amounts			2014-2015 Expenditure (including Committed)	Remaining Budget (including Committed)
	2014-2015 Amended Budget	2014-2015 Expenditure	Committed		
Long Gully Road Culvert	40,000	985	7,636	8,621	31,379
6 Mountain Drive Drainage Improvements	50,000	923	0	923	49,077
Roads & Drainage Total	4,737,575	909,091	104,988	1,014,078	3,723,497
Infrastructure Planning					
48 Berghofer	30,000	28,154	1,251	29,404	596
7 Clive Crescent, Withcott	30,000	1,200	0	1,200	28,800
Infrastructure Planning Total	60,000	29,354	1,251	30,605	29,395
Drainage Planning					
Laidley Township - Flood Warning System	0	4,645	0	4,645	-4,645
Forest Hill Township - Flood Warning Sys	0	5,225	0	5,225	-5,225
Drainage Planning Total	0	9,869	0	9,869	-9,869
Infrastructure Works & Services Total	16,908,083	9,118,824	1,489,434	10,608,258	6,299,825
Planning & Development Services					
Environment Resilience & Recovery					
Grantham Asbestos Removal	0	-1,977	0	-1,977	1,977
Lake Apex Dry Creek Bed	0	6,512	0	6,512	-6,512
Environment Resilience & Recovery Total	0	4,535	0	4,535	-4,535
Regional Development Management					
Regional Development Capital	0	59,685	30,000	89,685	-89,685
Regional Development Management Total	0	59,685	30,000	89,685	-89,685
Planning & Environmental Management					
Laidley Futures - Main Steet works	50,000	3,346	0	3,346	46,654
Laidley Futures - Parkland Concepts	30,000	0	0	0	30,000
Laidley Futures - Steet Furniture	10,000	899	3,380	4,279	5,721
Planning & Environmental Management Total	90,000	4,246	3,380	7,626	82,374
Planning & Development Services Total	90,000	68,465	33,380	101,845	-11,845
Grand Total	28,433,053	18,308,764	2,327,022	20,635,786	7,797,267







**ORDINARY COUNCIL
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13.2 Executive Manager Corporate & Community Services Monthly Update

Date: 11 March 2015
Author: David Lewis, Executive Manager Corporate & Community Services
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

Summary:

This report provides Council with a brief summary of key operational activities undertaken by Corporate and Community Services during February 2015.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Corporate & Community Services Monthly Update.

RESOLUTION

THAT Council receive and note the Executive Manager Corporate & Community Services Monthly Update.

Moved By: Cr McDonald Seconded By: Cr Pingel
Resolution Number: 3924

**CARRIED
6/0**

Report

1. Introduction

This report provides Council with a brief summary of key operational activities undertaken by Corporate and Community Services during February 2015.

2. Background

Council should be aware of group activities to guide future decision making.

3. Report

A brief summary of the key outcomes of Corporate and Community Services during February 2015 by functional grouping follows.

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FINANCE AND CUSTOMER SERVICES

Finance

The Queensland Treasury Corporation Credit Review of Council at 30 June 2014 has been finalised and will be presented to Council in March 2015.

The second levy of rates for 2015 was issued with a due date of 27 February 2015.

LJ Hooker has been selected to conduct the sale of land for unpaid rates auction. Six properties have now paid in full. The next step is to confirm the auction date and issue the Auction Notice to affected owners. The target auction date is 26 March and staff are working to line up all the steps required for the notices to be created.

Modelling on some of the options included in the strategic review of rating has commenced to determine the possible budget impact of any envisaged changes.

Customer Services

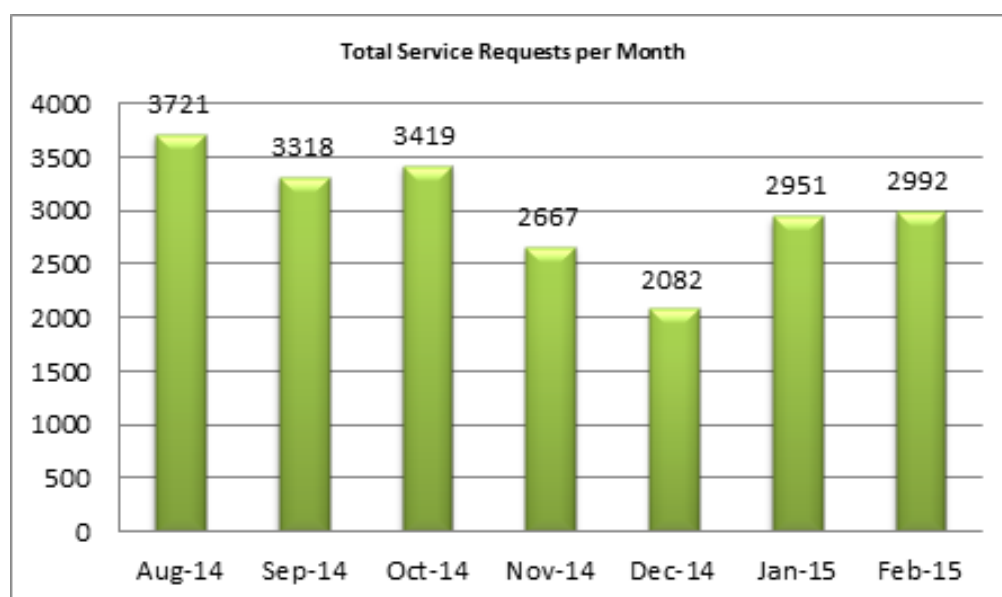
This section of the report breaks down activity within the Customer Services Branch by service type.

Service Requests

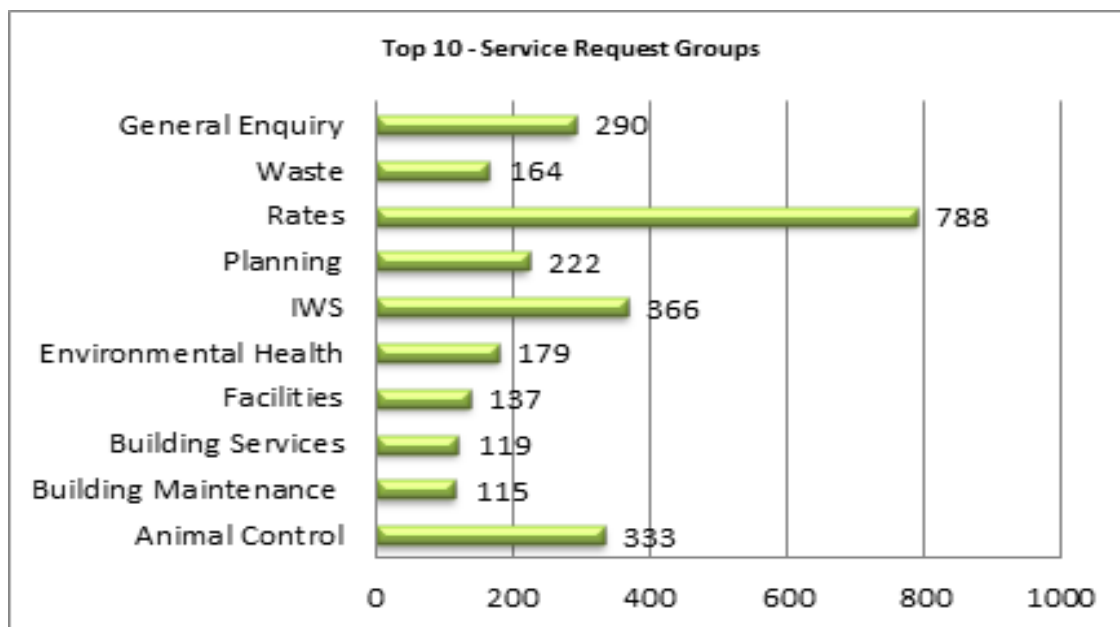
During February, 2,992 service requests were processed with 2,396 of these requests resolved at the first point of contact.

There were 358 eRequests generated as a result of incoming mail and emails for the month.

The following two graphs show a recent history of total service requests and February 2015 service requests by function or activity.



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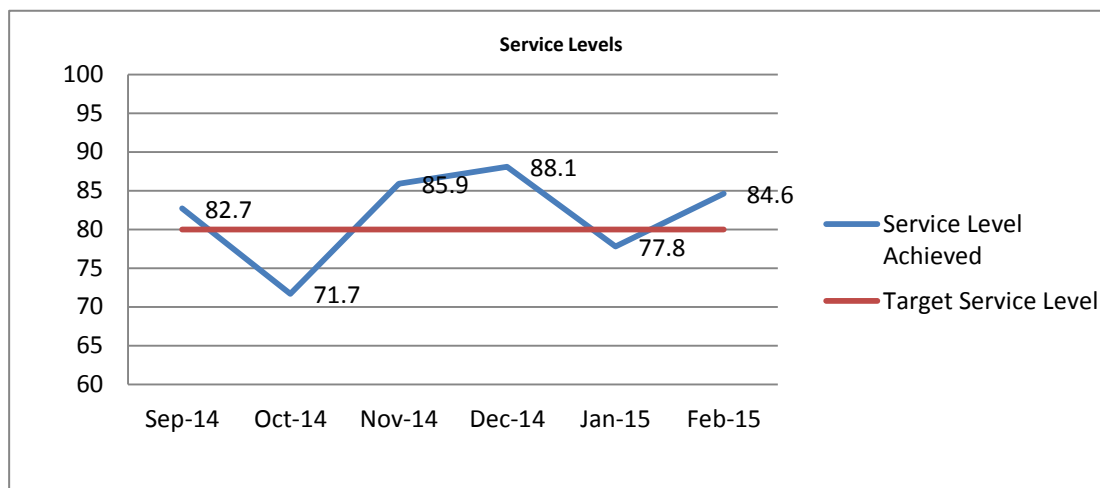
	CCS	P&D	IWS	OD&P	G& P	CEO & Mayor	Other
Service Requests Open as at 1/02/2015	17	213	399	14	17	6	0
New Service Requests in February 2015	952	462	366	50	27	16	299
Prior period requests completed during February 2015	84	126	186	9	8	3	2
New requests completed during February 2015	882	395	192	40	15	9	280
Total service requests remaining open as at 31/02/2015	974	159	382	15	28	10	40

Councillor requests

During February there were also 33 new councillor requests, with 55 of these remaining open at 28 February 2015.

Telephones

3,201 telephone calls attempted to connect with Council's telephone exchange in February 2015. During the month, Council's service level increased to 84.6% against a target of 80%. Recent trends are shown in the following graph.



Council's "call back" function had 109 calls logged in February 2015 with 100 live chats also performed during February.

QGAP

There were 950 QGAP transactions processed by Council during February 2015.

COMMUNITY FACILITIES, LIBRARIES & CHILDCARE

Major Projects

The Laidley Sports Complex is now nearly completion with minor works and building security issues remaining. Once these works are complete, the building will be fully electronic from a security and physical access perspective.

Renovations to the Gatton Administration should receive final building certification in March 2016.

A review of the Cultural Centre has identified significant works that need to be undertaken to address cosmetic defects prior to the ANZAC 100 year celebrations and other more significant defects that need to be referred to the contract builder to determine if these works can be undertaken under warranty. Some of these defects may be structural in nature.

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Libraries

Officers attended a Collection Development Meeting in Brisbane where they were shown the latest developments available with OverDrive. Lockyer Valley Libraries went live with this product on January 15, 2015.

Officers also attended an e-Smart Training workshop in Brisbane to look at the ways to make our library, staff and our customers safe online.

Officers are working to create a project plan and budget for the proposed Make, Play, Connect activities. The majority of these activities will be funded via SLQ through the \$10,000 Vision 2017 grant. The activities will run from 1 April 2015 to the end of March 2016.

Childcare

Average monthly Occupancy Rates Gatton 74% and Kensington Grove 52%.

HEALTH WASTE & REGULATORY SERVICES

A legal opinion has been received that prior to any further burning of greenwaste at any waste management site, an amendment to the Environmental Licence issued by DEHP will need to be sought and approved.

Two defective load cells on the weighbridge are causing problematic issues at the Gatton weighbridge. These cells will need to be replaced to ensure accurate weighing as a matter of urgency. Due to down time with changeover of cells Officers are currently identifying the optimum time to undertake this maintenance.

Contract discussions are occurring with JJ Richards to confirm lease payment arrangement for their site at the Gatton Depot.

Council officers have commenced development of an Asbestos Action Plan for Council and will meet regularly to complete this task.

Council officers underwent letter drop for small number of houses impacted on by the recent bicycle trails along Sandy Creek Road

Local Laws are now officers undertaking proactive inspections for overgrown grass in township areas.

INFORMATION SERVICES

The new Email Archiving system "Archive Manager" is now live with the old system being removed from service at the end of February.

The installation of CCTV at the Laidley Sports Centre has been completed.



**ORDINARY COUNCIL
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13.3 Animal Complaint - Pig (Miniature)

Date: 11 March 2015
Author: Peter Driemel, Coordinator Waste Management
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

Summary:

The purpose of this report is to ensure that Council's Local Law No.2 (Animal Management) 2011 and Subordinate Local Law No.2 (Animal Management) 2011 are properly administered with respect to an animal (pig) complaint.

Officer's Recommendation:

THAT with respect to the keeping of a pig (miniature) on Lot 239 on SP205035, Council resolves that the provisions of Subordinate Local Law No. 2 (Animal Management) 2011 shall be upheld, and Council will consider amendments in the upcoming local laws review to the relevant provisions of the subordinate local law;

Further;

THAT Council ensure that the enforcement in relation to Council's local law is completed by 8 April 2015.

RESOLUTION

THAT with respect to the keeping of a pig (miniature) on Lot 239 on SP205035, Council resolves that the provisions of Subordinate Local Law No. 2 (Animal Management) 2011 shall be upheld, and Council will consider amendments in the upcoming local laws review to the relevant provisions of the subordinate local law;

Further;

THAT Council ensure that the enforcement in relation to Council's local law is completed by 8 April 2015.

Moved By: Cr Pingel

Seconded By: Cr Holstein

Resolution Number: 3925

CARRIED

6/0

Report

1. Introduction

Council is an elected body that is responsible for the good rule and local government of a part of Queensland. Thus Council is charged with the enforcement of Local Laws and subordinate Local Laws as promulgated under the provisions of the Local Government Act 2009.

**ORDINARY COUNCIL
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2. Background

On 13 February 2015, Council received a complaint in relation to odours emanating from the keeping of a pig on a property at Kensington Grove (Lot 239 SP205035). The complaint indicated that the “smell was horrible and that he had had enough”. Subsequent investigations by Council’s local laws officers confirmed the owner/occupiers of the property and ascertained the size of the property to be 4,459m².

3. Report

On 17 February 2015 Council’s Senior Local Laws officer attended the property at Kensington Grove to undertake a site investigation in relation to alleged offensive odours due to a pig being kept on the property in contravention of the provisions of Council’s animal Local Laws.

The officer spoke with the resident and she admitted to keeping a desexed male pig that was described as a “miniature” pig. Photographs were taken of the pig and the officer also confirmed there was no offensive odour at the time of the visit. As the size of the premises was less than the size permitted under Council’s Subordinate Local Law No.2 (Animal Management) 2011, the officer issued a notice “involving an animal” (WN5875) requiring the pig to be removed from the property within fourteen (14) days of the notice.

Council subsequently received correspondence from the owner/occupiers seeking to overturn the Council notice given on 17 February March 2015. Council also received copies of the animal’s birth certificate, information certificate, a letter of support, a “Save Abraham” petition together with supporting signatures and “Share this Petition” posts. Together with the owner/occupiers correspondence, these documents form the attachments to this report.

This report has been prepared for Council to confirm the actions of the Senior Local Laws officer and to require the owners of a pig to be removed from the property at Kensington Grove to ensure compliance with the aforesaid Council statute.

4. Policy and Legal Implications

Subordinate Local Law No.2 (Animal Management) 2011 Schedule 1 – Prohibition on keeping animals, prohibits the keeping of a pig on an allotment with an area less than 40,000m².

It should be noted that Council is unable to pass a valid resolution that contravenes its own Local Laws and/or Subordinate Local Laws.

5. Financial and Resource Implications

Any budgetary implications of this report will continue to be addressed through existing allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

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The recommendation of this report has been reviewed by Council's Solicitor and Planning Officer. Council's Planning officer has confirmed the property is "Rural Residential" in accordance with relevant Planning Scheme.

8. Conclusion

A pig is being kept on a premises with an area less than 40,000m² in breach of Subordinate Local Law No. 2 (Animal Management) 2011.

As the keeping of a pig on less than 40,000m² is in breach of Subordinate Local Law No. 2 (Animal Management) 2011 and Council has received a formal complaint in relation to the issue, it is recommended that Council prohibit this activity.

9. Action/s

A Notice be issued to the property owners to remove the pig from the property at Kensington Grove.

Attachments

1View	Letter	4 Pages
2View	Letter of Support	1 Page
3View	Petition	2 Pages
4View	Share Petition	13 Pages
5View	Certificates	2 Pages

5th March 2015

The Mayor
Lockyer Valley Regional Council
Railway Street
Gatton Qld

Dear Mayor

We wish to have the below letter tabled and discussed at your next council meeting on the 18th March, 2015.

In February 2014 our daughter, who is a Vet Nurse, turned twenty one. As her gift we discussed purchasing her a 'miniature pig'. Our daughter phoned council to inquire if we needed a permit or even if we could have a 'miniature pig' on our property. She informed us that it was okay. Unfortunately, she was under the assumption that we still lived within the Ipswich Council region, and phoned them instead of the Lockyer Valley Regional Council.

After someone mentioned to us in December 2014, that we could not keep a 'miniature pig', she proceeded to email LVRc. The reply email stated that if we were in the old Laidley Shire Council area that it was permitted to keep a pig as long as the pig enclosure is not less than 180m from any dwelling. Abraham does not have an enclosure, so we thought it was okay. Through misunderstanding, and not utter disregard for council's laws, we agree that we have made mistakes in our enquiries, but there was no intent on our behalf, to break any laws.

On the 17th February, 2015 we had one of your animal control inspectors, Daryl Simpson, visit our home at 51 Stephenson Crescent, Kensington Grove, after a report was made to council regarding a complaint of 'smell' and 'noise' from our pet miniature pig. (Abraham) On speaking with the inspector, I asked if he could smell anything as he walked from the front of the property to the rear of the property, where Abraham was asleep under the fan in the pergola. He agreed he couldn't smell anything, but said he noted faeces along the fence line. I said he would have also noted there was a 'pooper scooper' by the bin, as my daughter did 'poo' patrol every day. By this time Abraham was up investigating who was here. He made NO noise. I informed the inspector that the only noise he made was when he was hungry like any animal. I also said that we have had Abraham for almost twelve

months, and all of a sudden there is a smell and noise! He said it was unfortunate and proceeded to issue a notice to remove Abraham within 14 days.

After we all digested this devastating news, I proceeded to email the Deputy Mayor to explain the circumstances in which we came to have Abraham. Councillor Milligan began investigating why a 'miniature pig' was not allowed on our 4 500 square metre property in the Lockyer Valley Region, which is deemed 'rural'.

We would like to draw your attention to other council laws regarding the keeping of livestock, including pigs.

IPSWICH CITY COUNCIL LAWS STATE:

- **Livestock require 800m² of unencumbered land per animal.**
- **Where the grazing behaviour of stock kept on land is causing or is likely to cause damage to neighbouring property, the keeper must take all reasonable measures to effectively isolate the stock from the property at risk, to the satisfaction of an authorised person. "Reasonable measures" may include the construction of a fence to the satisfaction of an authorised person to achieve a 3 metre set-back from affected property boundaries.**
- **If your property is 4,000m² (one acre) or more and designated rural or a similar designation to rural in the Planning Scheme you do not require a permit to keep livestock.**

BRISBANE CITY COUNCIL LAWS STATE AND

STATE GOVERNMENT ANIMALS LOCAL LAW 2003: (which Ipswich and Brisbane Councils abide by)

- **Livestock must be kept behind a fence or in an enclosure which is adequate to prevent the animals from wandering at large.**
- **A horse must not be kept on premises less than 800 square metres in area.**

DEPT OF AGRICULTURE AND FISHERIES AND FORESTRY (DAFF) STATES:

Model code of practice for the welfare of animals

- **Commercial piggery operators have to allocate just over a ½ a square metre per 70 kg pig, while outside pigs require 300-400 sq. Metres.**

We would like to draw your attention to your by-laws and subordinate local law no. 9, keeping and controlling animals sub law no.6.8 which states:

- **A permit is required to keep up to and including 10 pigs on land zoned urban village or rural residential in the local government planning scheme having an area greater than 20 000 square metres, but less than 40 000 square metres, which equates to 1 pig per ½ acre.**
- **You may have 10 pigs on 10 acres. This would equate to 1 pig per acre of land.**

We would also like to draw your attention to LVRC 'Animals and Land Sizes' PDF, which states:

- **Horse, deer, donkey, cow, bull, sheep, goat, alpaca or llama on 4 000 – 19 999 square metres, you may have 1 large animal (a horse, deer, donkey, cow or bull) 2 small animals (sheep, goat, alpaca or llama)**

Common sense tells you that any of the above animals, that LVRC would allow us to keep, would create more smell and noise than 'Abraham'.

Ipswich laws work on 1 animal, eg. Horse, sheep, goat, pig per 800 sq meters, which means we could have a few miniature pigs on our 4500 square metre property.

Ipswich and Brisbane are deemed suburbia, yet anyone can keep a pig of any size there if they so desired. Then there is us, who live in a rural environment, not allowed unless we have 10 000 square metres of land, this seems bizarre to say the least.

We are not intending to start a 'piggery', in fact Abraham is desexed and micro chipped, and was purchased from a registered breeder, and has papers stating that he is a 'miniature pig'. All of his vaccinations and worming is up to date.

We have a signed petition from residents in and around our street; in fact it has been signed by those who we believe made the complaint. There is also an online petition which to date has 380 signatures. We have a letter (attached) from our immediate neighbours, who love 'Abraham' just as much as we do.

We know council have rules and regulations and they are not meant to be broken, but we believe council should judge each case on merit. We further believe that concessions, regulations or guidelines in relation to keeping a 'miniature pig' be introduced. Similar to gun laws, make them stringent and at a cost to the owner.

We are prepared to pay any costs to council, associated with keeping 'Abraham', even if council deem it necessary to make monthly inspections to ensure we are abiding by the guidelines council set.

He is part of our family and not just a 'miniature pig'. In fact he stays inside our home in air condition comfort when we are at home. He is no bigger than any large breed of dog.

We don't want council to change the world, or set a precedence, but rather judge each and every case on its merits.

We hope that you will give our request careful consideration and look at all the facts presented to you.

Thank you in anticipation of a favourable decision made by you.

Yours sincerely,

Steven, Donna and Sharn Andrews

Kensington Grove 4341
5 March 2015

Lochyer Regional Shire Council
To Whom it may concern,

Our neighbours, Mr & Mrs Andrews and daughter, Sharna have a pampered pet, a miniature pig.

It has been brought to our attention that a complaint has been lodged against them, stating that he is noisy and smelly. I can assure you (as their next door neighbours) that, that is not correct as we don't hear him or smell him. He is house trained and sleeps indoors at night and on the patio under the fan during the day. We may see him for a short while night and morning. He walks on a lead and obeys orders, like sit and stay. He does not like to be outdoors, and therefore does not live in a sty.

They are very clean and intelligent animals as I can vouch for this as I had one as a pet in Brisbane, while I was a young teenager.

He has a large enough yard to move around in as he does not wander very far from the house. Every evening, Sharna collects any droppings caused by him.














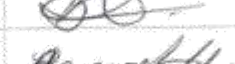



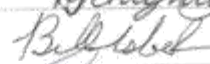

I feel the Andrews have been harshly penalized by the Shire in wanting them to get rid of him. He is more pampered than most pets I see in the area. Please show some compassion for Sharna's pet.

Phyllis Martin. (Neighbour)

SAVE ABRAHAM

DATE	NAME	ADDRESS	SIGNATURE
2nd march 15			
2/03/2015	Jelita Alderton	stephenson cr.	Jelita Alderton
2/3/2015	Steve Olsen	Stephenson Cres	Steve Olsen
02/03/2015	Tegan Parrish	Stephenson Cres	Tegan Parrish
2/3/15	Donna Brodeur	Stephenson Cres	Donna Brodeur
02-03-2015	Saeed Parrish	Stephenson Cres	S. Parrish
02-03-2015	Deborah Geaghty	Stephenson Cr	Deborah Geaghty
02-03-2015	LES GERACHTY	STEPHENSON CR	LES GERACHTY
2-3-2015	PHYLLIS MARTIN	STEPHENSON CR.	P. Martin
2-3-2015	LYLE MARTIN	STEPHENSON CR	LYLE MARTIN
2-3-2015	Grenville Geaghty	Stephenson Cr	Grenville Geaghty
2.3.2015	P. J. McAULEY	Stephenson Cr.	P. J. McAuley
2.3.2015	H. Gooch	Stephenson Cr	H. Gooch
2.3.2015	B Morrish	Senior Cres	B Morrish
2.3.2015	T Dockray	Stephenson Cr	T Dockray
2.3.2015	J. Dockray	Stephenson Cr	J. Dockray
2.3.15	M. Gannaway	Senior Cr	M. Gannaway
2-3-2015	G. Gannaway	Senior Cr	G. Gannaway

SAVE ABRAHAM

Date	Name	Address	Signature
3-3-15	Brett Gramlick	11 Donaldson Rd, Plainland	
3-3-15	JAN HARTWIG	Regency Downs	
2-3-15	Pat Hunsicker	Regency Downs	
3-3-15	Kirsten Lester	Churchable	
3/3/15	Janelle Stepmn	Mt Walker	
4/3/15	Roslyn Perry	Regency Downs	
4/3/15	Peter Corner	Gatton	
7/3/15	PAT GERAGHTY	SUNNYBANK	
7/3/15	SALLY GERAGHTY SOUTHSIDE DOG OBEDIENCE CLUB	SUNNYBANK RUNCORN	
7/3/15	JASON GERAGHTY	SUNNYBANK	
7/3/2015	Lorraine Geraghty	Waterford	
7/3/2015	Amanda Geraghty	Waterford	
7/3/2015	Bea Craven	Rouvenie St	
7-3-15	Angie Geraghty	Rochdale St	
7-3-15	Daryl Oliver	Waterford	
7-3-15	Tori-Ann Geraghty	Rochdale St	
7-3-15	Monique Geraghty	Rochdale St	
8-3-15	BILL ISBEL	MARSDEN	
8-3-15	Angie Isbel	Marsden	

- [Share this petition](#)

- 390 supporters

- 110 needed to reach 500



- Lockyer valley shire council: SAVE ABRAHAM

- I know Abraham and he is more like a pet dog. He doesn't bother anyone. He just loves to walk around eating grass etc. He doesn't smell and isn't very vocal. He is loved very much.

- Leanne Silk AUSTRALIA

7 days

This is a false complaint! The pig is not a nuisance at all!!

- jean rubach AUSTRALIA

Like

0

I signed this because having an insight as to how the pig is cared for and kept causing no problems to anybody. Having had a pig as a pet myself they are clean animals and very loving and faithful. People judge these animals by their name which is most unfair. I hope consideration can be given to this pet as after all they are a family member who is loved dearly and apparently love can't be understood by some people

- grenville Geraghty AUSTRALIA

3 days ago

Like

0

Because im against taking the pig away he is no problem at all

• **Angie Geraghty** ROCHEDALE, QLD

○ 3 days ago

○ Like

0

I have met Abraham, he does NOT smell and he's definitely NOT noisy. Abraham is the cleanest pig i have met. The one acre he lives on is plenty of room and he spends most of his time inside in a loving environment. Please don't take Abraham away from the only way of life he knows.

[More Reasons](#)

- I've signed this because I've had the pleasure of meeting this gentle little fella. Family members live next door to this guy and he's an angel. He's so quiet and well groomed. I don't understand how people can say otherwise. I've been told personally by his owner that he lives inside, has three baths to himself to stay cool and has slept in the same bed as her since he was a wee piglet.

Good luck Abraham! I wish you all the best buddy

• **Amanda geraghty** AUSTRALIA

○ 3 days ago

○ Like

0

he lives next to my parents house and we have had no problems with him at all

• **Lynda-Ann Mysliwy** AUSTRALIA

○ 3 days ago

○ Like

0

I am signing this as I believe Abraham has just as much right to live at home with his mum as any other well behaved loving pet. He loves his mum just as much as she loves him and so much so that they sleep together at night inside the house. He is a beautiful clean quiet friendly little boy who loves going on walks with Sharn on his special lead. Separating them is a huge mistake. Allowing these neighbours to make false accusations should be stopped immediately. Where is their evidence? Just because they can't have a noisy farm animal (that is not a pet) doesn't mean they should take their frustrations out on an innocent pig. Where is the justice and rights for Abraham! Shame on those people making false statements. GO Abraham!

• Sarah Doorley AUSTRALIA

○ 3 days ago

○ Like

0

I just adore mini pigs. They are so gentle and great little companions. Some people have nothing better to do in their lives. Pigs are actually prefer clean environments and are cleaner then sone human beings!!!

• Suzie Masters BRISBANE, QLD

○ 4 days ago

○ Like

0

When one owns 2 acres, its not like she is running a piggery. This is a PET.

• belinda baker AUSTRALIA

○ 4 days ago

○ Like

0

Because I dont agree that it's doing anyone any harm to keep this precious animal....

• Cynthia1 Waters AUSTRALIA

○ 4 days ago

○ Like

0

Councils are there to manage not destroy.

• Melodie Murphy DARWIN

○ 4 days ago

○

Like

0

With all the awful things happening in the world rightnow, it sucks that a council and neighbours with no compassion can be so petty.

- **tracy simpson** CITY OF GOLD COAST, AUSTRALIA

○ 4 days ago

○

Like

0

Sick of people being so intolerant of anything.

- **Edwina Heffor** AUSTRALIA

○ 4 days ago

○

Like

0

Everyone that has that much land is more than entitled to own pets! The pet has caused no problems with noise or smell! So what is this neighbours real issue?? Does this neighbour have pets ??- if so then they should realise how loved and treasured these creatures are by their owners!! Talk about the issue that is bothering them with the person and come to an agreement if necessary but leave the animal where it should be - and that is in a loving caring environment ! There is far too much ridiculous harsh treatment of innocent animals in this world!! Leave Abraham where he is!!!

More Reasons

- She's allowed a big if she wants one. Leave her alone <3

- **Karen Sullivan** WEST END, AUSTRALIA

○ 5 days ago

○

Like

0

i'd way rather my neighbour had a pet pig than a noisy dog! People are just irrational when it comes to anything different.

- **Cathryn Graso** BIBRA LAKE, WA

5 days ago

Like

0

Abraham is entitled to be part of a loving and caring family, sounds like he's better behaved than some dogs...Lockyer Valley Shire Council, give him a go

• Samuel Wood PRESTON, VIC

5 days ago

Like

0

What is the difference between having a dog or a pig?

• Rosemaree Millar EAGLEBY, AUSTRALIA

5 days ago

Like

0

There is no reason for them to take this pig. its the perfect pet, clean healthy and happy. Why not focus on the cruelty and neglect being dished out by the bucket loads of disgusting excuses for humans that is always being reported to you and leave these people alone!!!

More Reasons

- The council and rspca don't have the powers to remove a dog tied to a tree with no water and clearly starving unless it's 48 hours from death (who decides when a dog is almost nearly dead????) but this perfectly healthy, well loved and cared for pet can be just taken from and loving family? ??? Absolute nonsense.

• Georgia Rietveld AUSTRALIA

5 days ago

Like

0

Because pigs are incredible animals! Extremely smart, loving, obedient and cleaner than dogs!

• **linda ryan** NELSON BAY, AUSTRALIA

○ 5 days ago

○
Like

0

I'm sure a pig is quieter than most dogs!

• **Donna Katsoolis** BRISBANE, QLD

○ 5 days ago

○
Like

0

The Council should be seeking proof of any complaint - what has the pig actually done to be complained about? There are plenty of humans out there doing terrible things to their neighbours. Is the neighbour a rational person - did the Council ask all the other neighbours if they had any complaints?

• **Michael Gilligan** AUSTRALIA

○ 5 days ago

○
Like

0

There is no good reason to discriminate against pigs compared to dogs.

• **tara ramsey** ADELAIDE, AUSTRALIA

○ 5 days ago

○
Like

0

Pigs are more intelligent than most other animals, clearly the owner is very responsible and this animal is not a nuisance. Pigs are exceptionally sensitive creatures and it would be extremely detrimental to both the owner and her pet if he were taken from her, not to mention exceptionally cruel

• Jacquene Cranna DARWIN, AUSTRALIA

○ 5 days ago

○
Like
0

I believe that this is a pet that causes no harm to the neighborhood, unlike some dogs and cats.

• Rene Balson AUSTRALIA

○ 5 days ago

○
Like
0

Because pigs are awesome, and that neighbour sounds like a right turd

• suzie Jackson AUSTRALIA

○ 5 days ago

○
Like
0

You sound as though you are responsible and hopefully considerate of others

• Denise McGregor AUSTRALIA

○ 5 days ago

○
Like
0

He is an intelligent family member that deserves a chance. Have the council even come to see how he behaves.

[More](#)

• All animals need love and a home.

• tyne deuis AUSTRALIA

○ 5 days ago

○

[Like](#)

0

It's a well known fact that pigs are smart animals and contrary to popular belief they are also one of the cleanest animals (They don't sweat hence the reason they wallow in mud, it helps cool them down).

It's sad that some poor biddy with nothing better to do with their time has complained and now this poor piggy is going to be taken from his loving home. Please sign, it takes 10 seconds

• vicki braddy DARWIN, NT

○

5 days ago

○

[Like](#)

0

Leave the piggy alone...there are way more important things to devote time to than destroying a woman and piggy's life

• Anna Galdorcraft LISMORE, AUSTRALIA

○

5 days ago

○

[Like](#)

0

Miniature pigs are small, clean, intelligent animals, very similar to owning a dog. This animal is not impacting its environment, the owner has been targeted by a vicious busy body, and this pet's life should not be put at risk by pettiness. I would ask the council to do their research before making any decisions.

• Yvonne Wunsch AUSTRALIA

○

5 days ago

○

[Like](#)

0

Abraham the pig is a much loved family pet and should remain so. Let him stay and live a happy life with his family.

• Debra Sumner METFORD, AUSTRALIA

○ 5 days ago

○ Like

0

The lady lives on 2 acres, why can't she keep him. I would have one to if I had that amount of room. Complainant needs to get a life

• Yvonne Freeman AUSTRALIA

○ 5 days ago

○ Like

0

It's crazy. He is better behaved than most pets! For goodness sake Council seriously think about what you are going to do! Don't take pig. Sort out the barking dogs and wandering cats!

• Leonie Hodgers PINE RIVERS, QLD

○ 5 days ago

○ Like

0

Abraham should stay with his loving, adoring and very responsible family!

• Alysse Heiler AUSTRALIA

○ 5 days ago

○ Like

0

Authorities acting upon false complaints should not be allowed!

• Rebecca Cardno AUSTRALIA

○ 5 days ago

○ Like

0

A well behaved family pet should be allowed to be kept!

More Reasons

- No one deserves to lose a pet/ family member because of a nuisance complaint. Would love to meet this little guy one day!

- Kim Van Dongen AUSTRALIA

- 5 days ago

- Like

- 0

People's have the right to have pigs as their pets choose. You have no right to say that you can't have . But important pet responsibility owner who pays pigs health and life. All Govt all bloody crap .

- Rachelle Dunk HERBERT, AUSTRALIA

- 5 days ago

- Like

- 0

There is no need for this animal to be taken from a loving home where he is safe and well looked after and causes no problems at all.

- Carrie Traynor-Doble AUSTRALIA

- 5 days ago

- Like

- 0

Many neighborhood dogs cause more of a disturbance then this pig - he is well trained, very loved and a member of the family! Sham lives on 2 acres, there is no reason she is an unsuitable home for her pig!

- RUTH FISHER GOLD COAST, AA

- 5 days ago

- Like

- 0

he is a pet...let her keep him

More Reasons

- this is crazy, my kids love seeing him in the yard! This is a semi rural area, this why people move to the area!

• Laurie Mackenzie AUSTRALIA

○ 5 days ago

○ Like

0

people have a right to own & care for pets that are not a danger to anyone.

• Maria Chalk BRISBANE, AUSTRALIA

○ 6 days ago

○ Like

0

This animal is clean, safe and a family member. It's horrific to think he can be removed when he is not being a problem.

• Lesley Carvalho AUSTRALIA

○ 6 days ago

○ Like

0

Because there is no good reason for this animal to be taken away from its family

• Helen Pramberger AUSTRALIA

○ 6 days ago

○ Like

0

Helen Pramberger

More Reasons

- f he is kept inside and basically acts like a dog. Why can't they keep him.

• **Allo Wilson** CABOOLTURE SOUTH, AUSTRALIA

6 days ago

Like
0

I believe the pig should stay. Sticky peaks should stay out of it and do gooders just keep on walking. Leave the pig alone.

• **emma sinclair** AUSTRALIA

6 days ago

Like
0

people have rights animals have rights and this little piggy sounds like he knows alot how can this be fair abraham deserves to be loved good luck xxx

• **Brooke Williams** AUSTRALIA

6 days ago

Like
0

no matter how big or small, every animal deserves to be loved and taken care of. Sharns pig is trained and a beloved family member, why would the pig suffer for having a better life than others.

• **jeff forder** AUSTRALIA

6 days ago

Like
0

With the amount of noise from dogs and motorbikes, this pig is quiet. Also it didn't get out and kill chat chickens either. What a joke, I'm getting 5 pigs now

[More Reaso](#)

• How is a pig considered a nuisance? when there are people with loud music, loud cars and yelling and screaming in other places??

- **Fiona Owen** AUSTRALIA

6 days ago

Like

0

Because I want to help
- **Belinda Maree** IPSWICH, AUSTRALIA

6 days ago

Like

0

It's not fair someone should lose a best friend when no wrong has been done.
- **Jason Stafford** AUSTRALIA

6 days ago

Like

0

I live about 150 metres away from Abraham and I never hear from him. Every time I see him he brings a smile to my face.
- **barb avis** AUSTRALIA

6 days ago

Like

0

Save Sharns Baby pig....

[More Reasons](#)



Miniature Pig Birth Certificate

Name.....

Date of Birth..... 28th February, 2014

Sex..... Male - Boar - De-Sexed

Colour..... Chocolate

☆☆☆ Miniature Pigs Parents ☆☆☆

Mother-Sow

Name.....

Zoey

Colour.....

Black

Father-Boar

Name.....

Pooh Bear

Colour.....

Chocolate

Mother-Sow

Name.....

Chloey

Colour.....

Black

Father-Boar

Name.....

Bacon

Colour.....

Black

Mother-Sow

Name.....

Chloe

Colour.....

Black

Father-Boar

Name.....

2Bob

Colour.....

Chocolate

This Information is
To the Best of my Knowledge

Url - www.ozminipigs.com.au



©DFDejong



Miniature Pig Information Certificate

Your Miniature Pig's Vaccination Information:

- ❖ **De-sexed: Spayed/Neutered**
- ❖ **Microchip RFID- 900008129002118**
- ❖ **Vaccination with Lepto-Eryvac Injectable:**
March, 2014..... D. DeJong ...

-Your Miniature Pig is Vaccinated with Lepto-Eryvac every 6 Months.

❖ **Wormed with Bomectin Injectable:**

For internal & external parasites for 3 months.

March 2013..... D. DeJong

-Your Miniature Pig is now due to be wormed at 4 months of age.

Dosage according to the wormer you purchase.

*This Information is
To the Best of my Knowledge*

Url -- www.ozminipigs.com.au



©DFDejong



Report

1. Introduction

The request to alter the zoning of land at Plainland in the new planning scheme prior to its notification cannot be supported without delaying notification of the scheme placing at risk the planning scheme provisions that have already been supported by the former State Government. Council can however provide its support by formally indicating its support for the inclusion of the land in the Urban Footprint when the SEQRP is reviewed.

2. Background

On 7 January 2015 Council received a letter from the Endeavour Development Group (which acts as the development manager for Maddison Ridge Pty Ltd) requesting the designation of certain land at Plainland in an urban residential zone in the new planning scheme. The extent of the land is shown in the plan below.

The land is presently zoned Rural Residential by the Laidley Shire Planning Scheme, however the new planning scheme includes the land in an Emerging Community zone to reflect the intention it be developed in the future for urban purposes. As indicated in the submission, the land forms part of a future growth area that will support the realisation of Plainland as a major centre in the region.



Report

The specific request is that the land be designated as Urban Low Density Residential in the new planning scheme and that it be shown in this designation when the new planning scheme is publicly notified.

As the request was received after the planning scheme had been submitted for State interest review and after the Minister for State Development, Infrastructure and Planning had provided Council with a conditional approval to publicly notify the planning scheme, changing the

**ORDINARY COUNCIL
MEETING MINUTES
18 MARCH 2015**

scheme at this point in time to support the request would require the planning scheme to be resubmitted to the State government. To do so would delay the notification of the scheme and potentially reopen the State interest review with the risk that planning scheme provisions agreed to for notification by the former Minister may not be supported by the new Minister.

The request refers to the concerns of Maddison Ridge Pty Ltd that a change that Council may make to the new planning scheme in response to a submission made during public notification may result in the scheme being so different as to require a further notification process. This concern, while understandable, is not considered to be as serious as it is characterised in the submission as the new planning scheme is already proposing to include the land in an Emerging Communities zone to reflect its future conversion to urban uses. The change to the new planning scheme sought by Maddison Ridge Pty Ltd relates to the timing of its development rather than its ultimate use.

To ensure the request is formally considered by Council as part of the statutory scheme making process, Maddison Ridge Pty Ltd has been advised they should provide a submission during the public notification of the planning scheme.

A related and potentially more significant impediment to the future development of the land is its inclusion in the Rural Living and Regional Landscape and Rural Production Areas by the current *South East Queensland Regional Plan 2009-2031* (SEQRP). While this has not been raised in the written part of the request, the plan that is attached identifies additional land to be included in the Urban Footprint.

While Council cannot agree to the request without further delaying notification of the planning scheme, support can be provided to Maddison Ridge Pty Ltd in relation to the SEQRP. To this end, Council could provide its support for the inclusion of the land in the Urban Footprint when the State Government reviews the SEQRP as this is consistent with the direction of the new planning scheme.

4. Policy and Legal Implications

The inclusion of the land in the Urban Footprint is not consistent with current policy; however it is entirely consistent with the policy intent of the new planning scheme as approved by the State Government for notification and the strategic framework contained in the new scheme.

5. Financial and Resource Implications

There are no adverse financial or resource implications for Council arising from providing support for the request. Future development of the land will result in the payment of infrastructure charges and additional rates to Council.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from giving support for this request.

7. Communication and Engagement

A letter will be forwarded to the Endeavour Development Group advising of Council's resolution.

8. Conclusion

Council cannot action the Endeavour Development Group's request without delaying progress on the new planning scheme and placing at risk the provisions agreed to be the previous State Government. The inclusion of the land in the Urban Footprint in the review of the SEQRP is consistent with the new planning scheme and the Council can provide the Endeavour Development Group with its formal position so this can be appended to a submission the Group makes on the SEQRP.

9. Action/s

That Council resolves to provide its formal position on the inclusion of the land in the Urban Footprint as per the officer's recommendation.

Attachments

1 [View](#) Submission 8 Pages



ENDEAVOUR
DEVELOPMENT MANAGEMENT

7th January 2015

The Chief Executive Officer
Lockyer Valley Regional Council
32 Railway St
Gatton QLD 4343

Att: Mr Ian Flint

Dear Ian,

Re: LVRC Draft Planning Scheme – Inclusion of Additional Urban Residential Land at Plainland

EDM acts as Development Manager for Maddison Ridge Pty Ltd (MRPL), the developers of Plainland Crossing and owners of additional landholdings at Plainland.

Further to our recent discussions with Mayor Steve Jones, yourself and Council Planning Officers Mark Piorkowski and Trevor Boheim, we are writing to formally request that:

- Additional land framing the Plainland Major Activity Centre be designated for Urban Low Density Residential development as part of the new LVRC Planning Scheme; and
- The additional land be included in the draft Planning Scheme **PRIOR TO** the draft Scheme being advertised for community feedback in the near future.

The additional land is shown on the attached LandPartners Plan No. BRSS3620-00-018-K, and includes the land immediately north of the existing Plainland Crossing development and Ugarin's Plainland Plaza landholdings, with Mountainview Drive and Otto Rd delineating a logical northern boundary. Despite this additional land being readily available and suitable for development, the land is currently designated as either "rural" or "rural residential". MRPL believes this is an inappropriate zoning designation.

We make the following key points in support of this request:

1. Plainland is now an Active Development Area

After several years in the planning phase, substantial activity in and around the Plainland Major Activity Centre is now happening "on the ground".

When a similar request for additional Urban Footprint land was submitted to State Government (with LVRC support) in 2009, the request received "in principle" support from Government, however the inclusion of this additional land was deferred pending evidence of actual development occurring in subsequent years. A copy of the relevant correspondence from 2009 is attached for your reference.

Suite 9, Level 2, Factory 1, 51 Mollison Street, West End, QLD 4101 • PO Box 5304, West End, QLD 4101 • T (07) 3844 9009

PLANNING

SPECIALISTS IN RESIDENTIAL
DEVELOPMENT AND
PROJECT MANAGEMENT

CC - MAYOR

- MARK PIORKOWSKI

- TREVOR BOHEIM

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SCHEME - REVIEW
14 JAN 2015

LVRC RECORDS



We believe that evidence of development activity, both actual and likely in the near future, is now plain to see, as summarised below:

- At Plainland Crossing, the first stages of residential development are nearing completion, with the first residents expected to be living at Plainland Crossing by June 2014.
- With construction now underway, several strong prospects for commercial development are in negotiations with MRPL, increasing the likelihood of new commercial development occurring at Plainland during calendar 2015.
- A number of significant DA's have recently been processed or are currently before Council within the Plainland MAC area (eg. Westbound Travel Centre, Faith Lutheran Masterplan MCU, Plainland Plaza expansion)
- Queensland Urban Utilities (QUU) have formally confirmed their commitment to provide trunk sewerage infrastructure to the Plainland catchment, and an Infrastructure Agreement is currently being finalised to reflect this commitment.

2. There is Insufficient Residential Land Supply to support Plainland's Growth

Plainland Crossing is currently approved for approximately 180 residential homesites, with another 20 terrace homes expected to be approved in early 2015. MRPL expects the Plainland Crossing residential development to be completely sold out within 3 years ie by the end of 2017.

MRPL believes that the additional land must be designated as "low density urban residential" or similar to ensure an adequate land supply at sufficient density (ie up to 15 d/ha) is available to accommodate new residents in and around this important centre of employment and economic activity.

The very limited supply of urban residential land around the Plainland MAC is an imbalance that should be addressed now, as part of the draft LVRC Planning Scheme released for public consultation, to ensure the growth of the Plainland MAC over the next 5 years is able to be supported by an adequate residential population.

3. The Additional Land is Able to be Efficiently Serviced

The additional land possesses the following attributes in support of immediate inclusion into the Planning Scheme as an Urban Residential frame supporting the Plainland MAC:

- Convenient road access and infrastructure connection points are now available from within the adjacent stages of Plainland Crossing residential development;
- The land is located within a walkable distance to public open space, essential services and town centre amenities ;
- The land is gently undulating and is ideal terrain for residential development
- Simple & cost-effective connection to the new Plainland trunk sewerage system is now possible.

Suite 9, Level 2, Factory 1, 51 Mollison Street, West End, QLD 4101 • PO Box 5304, West End, QLD 4101 • T (07) 3844 9009



4. Transparency and Efficiency of Public Consultation Phase

This request for inclusion of additional land is deliberately being submitted now, rather than waiting for the draft Planning Scheme consultation period to commence. We believe it is imperative that the additional land be designated as Urban Residential in the draft Planning Scheme **prior to** the draft Scheme being released for community and stakeholder consultation.

Inclusion of the additional land in the draft Planning Scheme prior to it being released for public comment will enable all relevant stakeholders (including neighbouring property owners along Mountainview Drive and Otto Road) with the opportunity to properly assess the new Scheme, and avoid the need for a protracted or repeat consultation phase in the event that the land is included as a result of MRPL submissions made *during* the public consultation phase.

Ian, we believe this submission is well-founded and made in the interests of Plainland's economic and employment objectives being realised. Should you have any queries or require any further information, please contact me at any time.

Yours Faithfully,

ENDEAVOUR DEVELOPMENT MANAGEMENT

A handwritten signature in blue ink, appearing to read "Joe Gorman".

Joe Gorman

Director

encl. LandPartners Summary Plan

Copy of relevant 2009 correspondence

cc. Mr Steve Jones, LVRC Mayor

Mr Adam Yem, Policy Advisor, Office of the Hon. Jeff Seeney

Mr Bill Ralston, MRPL

Ms Debra Robinson, QUU

Suite 9, Level 2, Factory 1, 51 Mollison Street, West End, QLD 4101 • PO Box 5304, West End, QLD 4101 • T (07) 3844 9009





Brisbane
Level 3, 99 Melbourne Street
South Brisbane QLD 4101
PO Box 3916
South Brisbane BC QLD 4101
T : 61 7 3842 1000
F : 61 7 3842 1001

Your Ref:
Our Ref: BR55362000.021_Depart of Infrastructure & Planning JAF:CFM
Date: 3 April 2009

Department of Infrastructure & Planning
Reply Paid 15009 City East
BRISBANE QLD 4002

Dear Sir/Madam,

RE: GEHRKE RD, PLAINLAND – URBAN FOOTPRINT ADDITION

The following submission has been prepared by LandPartners Limited on behalf of Maddison Ridge Pty Ltd regarding aspects of the *Draft South East Queensland Regional Plan 2009-2031*. This letter constitutes a 'properly made submission' as the submission:

- includes the name and address of the submitter;
- is made in writing and is signed by LandPartners Limited the entity making the submission;
- responds under the headings of the draft SEQ Regional Plan or draft state regulatory provisions under and other matters for consideration.

Our response to the regional plan is outlined below

Urban Footprint Addition

The draft SEQ Regional Plan recognises that Plainland will be established as a rural township within the Western SEQ Councils. Map L13 of the draft SEQ Regional Plan indicates the proposed Urban Footprint boundary. It is intended under the provisions of the draft SEQ Regional Plan, that Plainland will provide services for surrounding rural and rural residential areas, supplementing the services provided in the adjacent towns of Laidley and Gatton.

The Regional Activity Centres network categorises Gatton as the Principal Rural Activity Centre, Laidley as the Major Rural Activity Centre and Plainland as a Rural Township. To ensure that Plainland can accommodate the anticipated growth of the rural township we would propose that the land area shown on attached Plan B be included within the Urban Footprint. The land area shown on Plan B is of a sufficient size to deliver the predicted growth for immediate demand as well as sufficient land areas to cater for growth beyond Councils current five year delivery area.

To ensure that sufficient land area was available for the Plainland Rural Village, Laidley Shire Council (now Lockyer Regional Council) had previously commenced the planning study and community meetings for the production of a Local Plan and support for Plainland as a Rural Village (a copy of the plan is enclosed for your records along with a Council letter of support). The expanded land area will ensure that an appropriate provision of urban land is available taking into account the demand for both residential land and the supporting commercial services. It is

ABN 19 118 146 008 | brisbane@landpartners.com.au | www.landpartners.com.au

our opinion that the land area proposed by the draft SEQ Regional Plan is not of sufficient size to encourage the appropriate investment and residential development to support the growth of Plainland as a Rural Township.

The identification of the land to be included in the Urban Footprint will require a commensurate reduction in the land area contained within the Rural Living Area. Such a reduction in the Rural Living Area is in keeping with the Regional Plan principles of converting existing Rural Residential to an appropriate urban use wherever possible.

The size of the Urban Footprint expansion also needs to give consideration to the shape and form of residential development that is appropriate for a Rural Village whilst still recognising new residential dwelling yields. It would be appropriate for Rural Villages in the Western Council's sub region to achieve minimum dwelling yields of 10-15 dwellings per hectare net.

Delivery Programme

The regional plan indicates where future growth is to occur and how the future growth is to be implemented. In relation to Plainland the draft SEQ Regional Plan indicates that Plainland is a Future Growth Area and urban development will be delivered through a Master Plan or Planning Scheme Amendment process. The draft SEQ Regional Plan principles propose that delivery of urban growth may also occur through the development approval process. The option of a development approval process is not catered for by Table 5 of Principle 8.9 of the draft SEQ Regional Plan.

We would request an amendment to Table 5 so as to include development approvals (i.e. Preliminary Approvals or Development Permits) in the plan delivery options. A commensurate amendment should also be made to the relevant sub regional Narrative to indicate delivery may also be by a development approval process. Such an amendment would not negate assessment by the referral agency for the draft SEQ Regional Plan to ensure consistency with the future planning intent for the area. This proposal is also supported by the Lockyer Valley Regional Council (see attached letter).

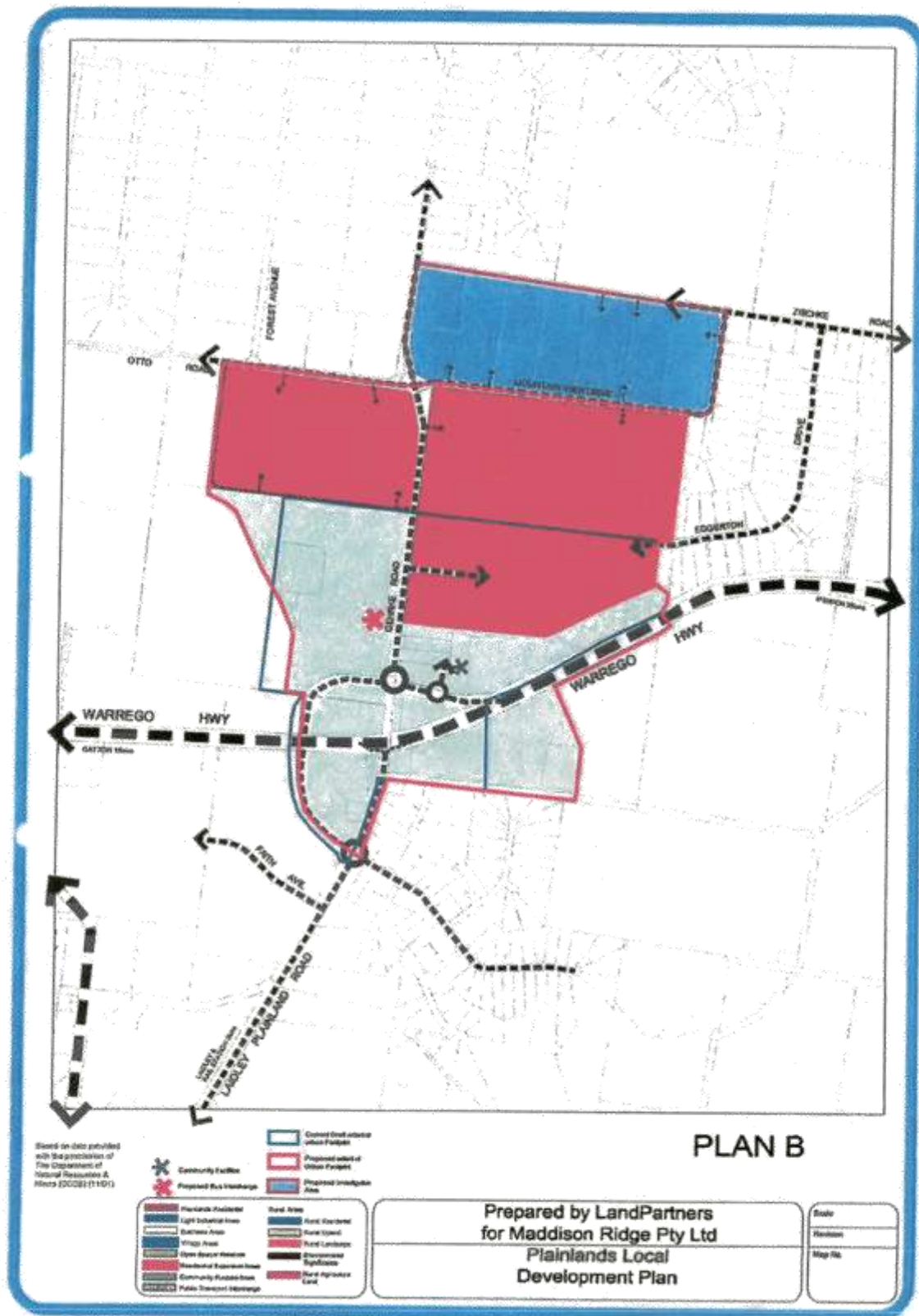
We would welcome the opportunity to discuss this submission with the Department and the Lockyer Valley Regional Council. We look forward to the Department's favourable consideration of our submission.

Yours faithfully,
LANDPARTNERS LIMITED


John Higgins,
Senior Project Manager

Encl.

- 'PLAN B' – Plainland Local Development Plan
- Letter of Council Support – Lockyer Valley Regional Council
- Draft SEQ Regional Plan Map L13: Urban Footprint Additions – Plainland
- SEQ Regional Plan Mapping 2005-2026 – Plainland
- Submission Cover Form



**LOCKYER VALLEY REGIONAL COUNCIL**

OUR REF: 8.1/5/2
ENQUIRIES: Planning Department
DIRECT DIAL: 5462 0340

2 April 2009

David Rowland
Department of Infrastructure and Planning
PO Box 15009
CITY EAST QLD 4002

10 - 6 APR 2009
CITY EAST

Dear Mr Rowland

SUPPORT FOR SUBMISSION ON DRAFT SEQ REGIONAL PLAN, PLAINLAND URBAN AREA

Council resolved in the Ordinary Meeting of 25th March to support the submission for this land already included in the Urban Footprint as part of the SEQ Regional Plan 2009-2031 Review Process. It is requested that the need for a Masterplan as defined by DRO 8.9 *Urban and Future Urban Land* be clarified. That is, the possibility of a 3.1.6 Preliminary Approval application to override the provisions of the planning scheme or other appropriate method to allow the development of the Plainland Area to be fast tracked. The development of the Plainland area and extension of the Urban Footprint as shown on 'Plan A' (see attached) of the Landpartners submission is supported. Further details of the area and justification are provided in Council's submission on the draft.

Should you require any additional information please contact Council's Planning and Environment Department on 07 5462 0340.

Yours faithfully


DAVID KAY
DIRECTOR BUILDING PLANNING AND ENVIRONMENT

CC
Madison Ridge Pty Ltd
C/- Landpartners Consultants
PO Box 3816
South Brisbane BC, QLD 4101

Lockyer Valley Regional Council, 26 Railway Street, PO Box 82, Gatton Qld 4343
Ph: 1300 005 872 Fax: (07) 5462 3288 mailbox@lvrq.qld.gov.au www.lockyervalley.qld.gov.au

303350



14.2 Application for Development Permit for Reconfiguring a Lot and Preliminary Approval for Material Change of Use under Section 242 of Sustainable Planning Act 2009 to Change the Zoning of Lot 1 RP91122 from Open Space Reserve to Rural Landscape and to Realign the Boundaries of Lot 1 RP91122, Lot 30 SP255671 and Lot 20 SP269092, located at 18 and 20 Kelly Road, Spring Creek and 1000 Gatton-Esk Road, Spring Creek

The landowners have engaged a Consulting Surveyor/Planner to lodge the application on their behalf and have had pre lodgement discussions with Council Officers regarding the proposal. The subject land comprises three lots, two of which are currently zoned Rural Landscape and one of which is presently included in the Open Space and Reserves zone. The latter lot was formerly owned by the Laidley Shire Council and had been used for soil and gravel extraction prior to it being sold in 2007. The development application seeks to include all lots in the Rural Landscape zone and to rearrange the boundaries of all three lots. It is recommended the application be approved.

THAT Council approves the application for a Development Permit for Reconfiguring a Lot and a Preliminary Approval for Material Change of Use under Section 242 of Sustainable Planning Act 2009 to change the zoning of Lot 1 RP91122 from Open Space and Reserves to Rural Landscape and to realign the boundaries of Lot 1 RP91122, Lot 30 SP255671 and Lot 20 SP269092, located at 18 and 20 Kelly Road, Spring Creek and 1000 Gatton-Esk Road, Spring Creek, subject to the following conditions, which shall be met prior to the approval of the plan of subdivision:

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has entered into a suitable agreement with the relevant authority for the provision of telecommunications to the new lots prior to endorsement of the survey plan.

RESOLUTION

THAT Council approves the application for a Development Permit for Reconfiguring a Lot and a Preliminary Approval for Material Change of Use under Section 242 of Sustainable Planning Act 2009 to change the zoning of Lot 1 RP91122 from Open Space and Reserves to Rural Landscape and to realign the boundaries of Lot 1 RP91122, Lot 30 SP255671 and Lot 20 SP269092, located at 18 and 20 Kelly Road, Spring Creek and 1000 Gatton-Esk Road, Spring Creek, subject to the following conditions, which shall be met prior to the approval of the plan of subdivision:

1. The realignment of boundaries shall be generally in accordance with the plan of development drawing number 14002 – 2 ‘PLAN SHOWING PROPOSED LOTS 1 - 3 CANCELLING LOT 1 RP91122, LOT 20 SP269092 and LOT 30 SP255671, SPRING CREEK’, prepared by SMK (Gatton) Pty Ltd and dated 25 November 2014.
2. All rates and charges for the land subject of the approval shall be paid in full.
3. A ‘Certificate of Supply’ shall be submitted to council, verifying that a supply of electricity is available to all proposed allotments or that the applicant has entered into a suitable agreement with the relevant authority for the supply of electricity to the new lots prior to endorsement of the survey plan.
4. A ‘Certificate of Supply’ shall be submitted to council, verifying that telecommunications is available to all proposed allotments or that the applicant has entered into a suitable agreement with the relevant authority for the provision of telecommunications to the new lots prior to endorsement of the survey plan.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3927

CARRIED

6/0

Report

1. Introduction

It is recommended that Council approve the application subject to the conditions set out in the recommendation above.

2. Background

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The former use of Lot 1 RP91122 for soil and gravel extraction and its ownership prior to 2007 by the Laidley Shire Council resulted in its inclusion in the Open Space and Reserves zone by the Laidley Shire Planning Scheme. With the abandonment of the soil and gravel extraction operations and the sale of the land in 2007 the zoning of Open Space and Reserves is no longer appropriate. The landowner had the option of waiting for the new Lockyer Valley Planning Scheme to amend the zoning, but has instead chosen to seek a preliminary approval to change the zoning of Lot 1 RP91122.

3. Report

3.1 Subject Land

The subject land comprises three lots of 17.75ha, 80.68ha and 7.13ha located east of Gatton-Esk Road and south of Kelly Road in Spring Creek. The location and current configuration of these three lots is shown below.



3.2 Proposal

4.

5. The application seeks to change the zoning of Lot 1 RP91122 to Rural Landscape by means of a Preliminary Approval under s.242 of the *Sustainable Planning Act 2009* (SPA) and to realign the boundaries of all three allotments. The change to the zoning cannot be approved under delegation and it is for this reason the application is being put to Council for determination.

6.

7. *Preliminary Approval of Material Change of Use*

8.

9. The current zoning of Open Space and Reserves is far more restrictive than a Rural Landscape zoning in that all uses other than Public Infrastructure, Public Facility and Sport and Recreation require a development approval. As a result the use of the land for agriculture,

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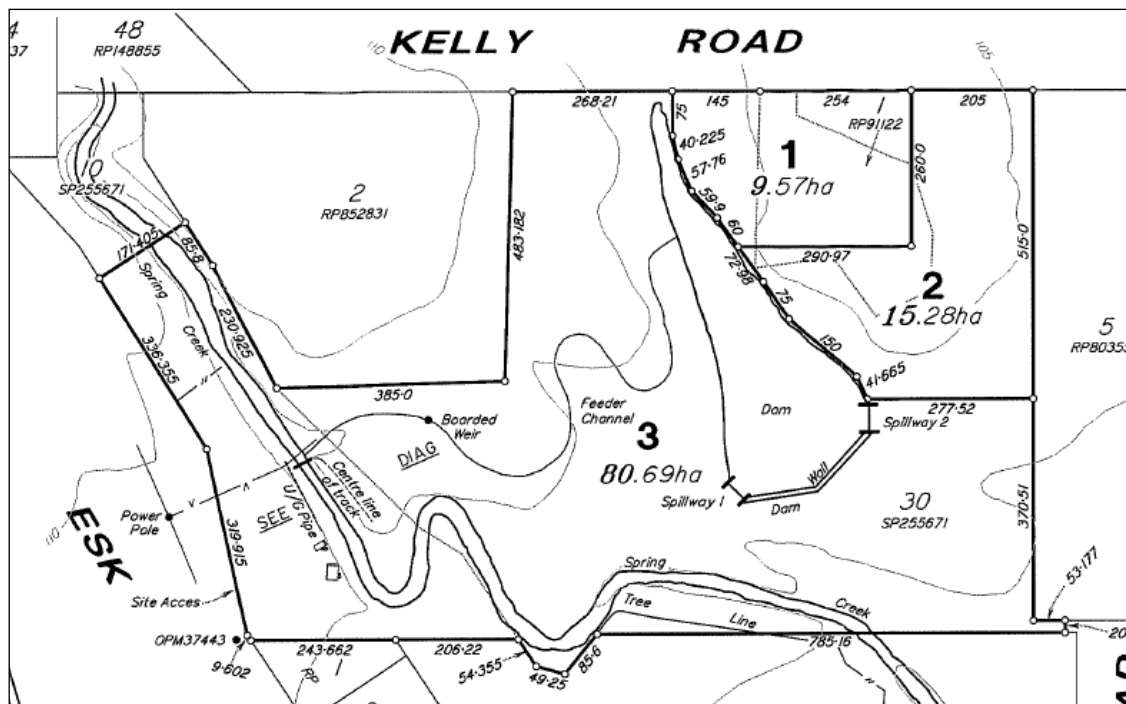
grazing or to allow the construction of a residence would all require an impact assessable material change of use approval. Including Lot 1 RP91122 in the Rural Landscape Zone will ensure the same development rights apply across all three lots following the boundary realignment.

10.

11. *Boundary Realignment*

12.

13. The application is seeking to realign the internal boundaries of three existing lots as indicated below.



3.3 Planning Assessment

The application was properly made on 11 December 2014. It did not require referral to the State Assessment and Referral Agency.

The inclusion of Lot 1 RP91122 in the Rural Landscape zone is appropriate given it is no longer owned by Council and is no longer used for soil and gravel extraction. The Rural Landscape zone is the zone in which rural land in Spring Creek is included.

The proposed realignment of boundaries will result in three lots of 9.57ha, 15.28ha and 80.69ha. Access to proposed Lots 1 and 2 will be from Kelly Road and Proposed Lot 3 will have access to Kelly Road and Gatton-Esk Road. All three lots have sufficient area for a dwelling and on-site effluent disposal area. The size of proposed Lots 1 and 2 are consistent with those prevailing in the area and the amenity of lots along Kelly Road. The configuration of Proposed Lot 3 will allow rural uses, existing rural infrastructure, the water course and dam to be located on a single lot.

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Parts of Proposed Lot 3 are identified as flood hazard areas by *Temporary Local Planning Instrument 01/2015 - Flood Regulation* (TLPI). As this application does not seek approval for a dwelling the TLPI requirements are not triggered.

3.4 Public Notification

The application was publicly notified for fifteen business days from 29 January 2015 to 20 February 2015, as required under SPA. Notification was carried out as follows:

- a notice was maintained on site from 28 January 2015 to 23 February 2015;
- a notice was published in the Gatton Star on 28 January 2015; and
- a letter was sent to all adjoining landowners on 28 January 2015.

No submissions were received during the public notification period.

4. Policy and Legal Implications

There are no policy or legal implications for Council that result from the approval.

5. Financial and Resource Implications

There are no financial and resource implications for Council arising from the approval.

6. Delegations/Authorisations

There will be no implications for delegations or authorisations arising from the approval.

7. Communication and Engagement

There are no communication implications. Advice of the decision will be provided to the applicant in accordance with the requirements of SPA.

8. Conclusion

The change to the zoning of Lot 1 RP91122 from Open Space and Reserves to Rural Landscape is appropriate given the change of its use and ownership. The realignment of boundaries is consistent with the planning scheme. As a result, the application should be approved subject to appropriate conditions.

9. Action/s

It is recommended that Council approves the application in accordance with the Officers Recommendation.

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14.3 Regional Development Australia Ipswich and West Moreton Update Report

Date: 12 March 2015
Author: Helen McCraw, Senior Economic Development Coordinator
Responsible Officer: Mark Piorkowski, Executive Manager Planning & Development Services
File No: Formal Papers

Summary:

Update on the current priorities and projects of Regional Development Australia Ipswich and West Moreton (RDA-I&WM).

Officer's Recommendation:

THAT Council receive and note the Regional Development Australia Ipswich and West Moreton Update Report.

And further;

THAT Council nominate Cr Holstein and Manager of Regional Development to the Regional Development Ipswich and West Moreton Management Committee.

RESOLUTION

THAT Council receive and note the Regional Development Australia Ipswich and West Moreton Update Report.

And further;

THAT Council nominate Cr Holstein and the Manager of Regional Development (with Cr McLean nominated as a proxy) to the Regional Development Ipswich and West Moreton Management Committee.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3928

CARRIED

6/0

Report

1. Introduction

Lockyer Valley Regional Council hosted the Regional Development Australia Ipswich and West Moreton, (RDA-I&WM) Management Committee meeting on 25 March 2015 and this report is intended to provide Council with a summary of the current priorities and projects of the committee and the matters discussed prior to the meeting proper.

2. Background

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Regional Development Australia (RDA) is a partnership between the Commonwealth, State and Local Government targeted regional communities with the RDA-I&WM as our group which includes Lockyer Valley, Ipswich City, Somerset and Scenic Rim. The RDA is often the first port of call for Commonwealth funding and initiatives which are aimed at broader regional, economic development related projects and benefits. The RDA-I&WM Committee works with all levels of government and government agencies and provides advice to local communities and government on programs, services and investment to help develop new opportunities in the region.

3. Report

RDA-I&WM advised that RDA roles have changed and now focus solely on fostering regional economic development and working with all three tiers of government, regional business and the wider community to boost the economic capability and performance of the region.

Going forward the new RDA role will be to:

- Maintain a 3 – 5 year regional plan that focuses on economic development;
- Advise the Australian Government on priority activities that will drive regional economic development;
- Assist stakeholders develop project proposals and shepherd them towards public and/or private funding sources (e.g. \$1 billion National Stronger Regions Fund);
- Provide advice to Government on critical issues affecting the region; and
- Enhance awareness of Australian Government programs.

Currently there are vacancies on the RDA-I&WM Management Committee and Lockyer Valley Regional Council can nominate up to two additional people to the management committee to increase regional representation. A suggestion for potential LVRC candidates for RDA is the Manager for Regional Development Jason Harm and Councillor Janice Holstein who have both participated extensively in the past in tourism and economic development forums including the Queensland Plan.

Regional Roadmap Priorities

The current RDA-I&WM three year Regional Roadmap priorities are:

1. Encourage a shift in the region's employment profile towards more professional and technical jobs employing people with a higher level of qualifications and skills.
2. Support industries and services for growth in the Defence and Aeronautical industry.
3. Enhance food and agriculture productivity in the regions.
4. Value the regions ecosystems.
5. Enhance the regional community's social development opportunities.

The RDA-I&WM will undertake rounds of consultation with the region between March and May 2015 to review the current Roadmap going into 2015/2016.

Current Projects and Business Plan Initiatives

The RDA-I&WM Committee and Council representatives spoke about the current RDA-I&WM projects and priorities, and the economic development opportunities these may realise for the region. The projects on the RDA agenda were:

1. Regional Equine Facility

Opportunities exist for the establishment of a Regional Equine Facility to:

- Create an industry leader of international standard;
- Attract new industry professionals; and
- Provide employment opportunities at a variety of levels

RDA-I&WM are currently preparing a detailed project proposal, the type of facility proposed would be similar to the Australian Equine and Livestock Events Centre at Tamworth. The project process includes identifying potential land parcels within the region, Council has assisted with identification of potential sites for this facility within the Lockyer Valley.

2. Communications Blackspot

Influencing telecommunications providers within the region to secure prioritised investment, ensuring all forms of communication are of the highest standard. Communications blackspots within the Lockyer Valley Regional Council area were identified and prioritised, with high priority blackspot areas included in a submission to government and providers.

3. Inland Rail

Inland rail has been identified as an opportunity for improving the capacity to serve the east coast freight market and contribute to national productivity for the next half century and beyond. Issues relating to the lack of communication and consultation in relation to this project were discussed, and RDA-I&WM agreed to seek further clarification from Government.

4. Capitalise on the development of the Toowoomba Airport and the Toowoomba Range Crossing Bypass.

The opportunities of the regional airport for improving the broad accessibility of the region via alternative air access for more affordable movement of people and goods. Of particular interest is the export to Asia of Lockyer Valley produce and product.

The group discussed the potential impacts on local infrastructure of the second range crossing project and enabling local suppliers and contractors to economically benefit from involvement in the project.

5. Influencing Government Policy

RDA-I&WM will actively engage and influence government particularly on:

- Rural issues
- Labour force activities
- Education
- Empowerment of women
- Importance of youth
- Streamlining regulatory reporting
- Ensuring regional services are made available to those who need them

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It was agreed that all the regions represented by the RDA-I&WM would benefit economically through development of all these projects, and recognised the importance of working together to achieve results for the economic benefit of the region.

Local Priorities Discussed

RDA-I&WM were also interested in hearing local priorities, issues and projects from the Lockyer Valley to identify opportunities where RDA-I&WM may assist local Councils. The following additional items were raised by Council:

i. National Food and Innovation Centre

An application to the National Stronger Regions Fund for this project has been lodged with the federal government, with announcements expected May 2015. The economic benefits of this significant project were discussed, and advocacy for the project by RDA-I&WM would be advantageous. A further update on the project will be provided by Council's Executive Manager, Planning and Development Services at the next RDA-I&WM Committee Meeting.

ii. Establishment of Regional Chamber of Commerce

It was noted that generally the Chambers of Commerce in the region are struggling to maintain and attract new members. RDA-I&WM could have a role in supporting the existing Chambers of Commerce through facilitating the establishment of a Regional Chamber of Commerce as well as ongoing support once established.

iii. Small business support services

Concerns were raised about the reduction in services to small businesses within this region due to the Government's recent decision not to provide further SBAS (Small Business Advisory Service) funding to the Business Enterprise Centre Ipswich Region (BECIR). BECIR have indicated that they will no longer be available to support small business in the Lockyer Valley and are very likely to cease to exist in the future.

4. Policy and Legal Implications

There are no specific policy issues to be addressed

5. Financial and Resource Implications

Budget implications will continue to be addressed through existing allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Planning and Development Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication and engagement will be addressed through existing channels.



<p>ORDINARY COUNCIL MEETING MINUTES 18 MARCH 2015</p>
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8. Conclusion

Continued communication and information sharing between Council and RDA-I&WM to increase regional economic development within the region, and to enhance Council's awareness of Australian Government programs is mutually beneficial for both Council and RDA-I&WM.

9. Action/s

Nominate two additional representatives to the RDA-I&WM Management Committee

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14.4 Executive Manager Planning & Development Monthly Update

Date: 13 March 2015
Author: Mark Piorkowski, Executive Manager Planning & Development Services
Responsible Officer: Mark Piorkowski, Executive Manager Planning & Development Services
File No: Formal Papers

Summary:

This report is to update Council on the big issues currently being actioned within the Planning and Development Services Group.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Planning and Development Services Monthly Update.

RESOLUTION

THAT Council receive and note the Executive Manager Planning and Development Services Monthly Update.

Moved By: Cr McDonald Seconded By: Cr Holstein
Resolution Number: 3929

CARRIED
6/0

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous report provides the background information to date and only progress is being reported during February 2015.

3. Report

Brisbane Marketing Campaign

Phase 2 of the 2014/15 Greater Brisbane Campaign that Lockyer Valley Regional Council contributed to as part of contestable funding, will be activated during the month of February by Brisbane Marketing. The campaign will promote the nine regions it looks after in the greater Brisbane region. As part of the campaign a direct media spend will be in excess of \$200k and will include the following:

- Metro & regional TV (Brisbane, Gold Coast and Toowoomba)
- Sunday Mail insert – Greater Brisbane Driving Guide – Sunday 8 February

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- mX Brisbane – eight double page regional editorial spreads (one dedicated to the Lockyer Valley region)
- Four city bus shelter activations and outdoor installations – a fresh vegetable giveaway provided by Qualipac and UB's farm at Helidon took place on 12 February using Lockyer Valley produce as well as our recipe cards and lettuce seed packs (see mock up design of bus shelter below). Produce was well received by commuters and generated a lot of interest in the campaign.



- Digital
- Social Media
- Public relations – blogger and Instagram famils
- Visit Brisbane website, Hot Deals, Facebook and eDM
- Pocket guide maps on each region that will be distributed through Visitor Information Centres in all nine regions
- The campaign will drive interest in the region and encourage people to visit for day trips, weekend or extended holidays. Our participation in this promotion is great exposure for the Lockyer Valley region as it promotes us through TV commercials, the Sunday Mail and in other high profile media with the potential for high exposure.

Business Electronic Newsletter

An electronic newsletter from Regional Development to businesses has been distributed electronically. The Business Bulletin newsletter format generally provides a snapshot on an item and a link to the particular webpage on Council's website for further information. Included in this issue of the e-newsletter is a Laidley Futures Update on Paint the Town, repainting of bollards, and the Local Arts Initiative, upcoming local events, , a snapshot of current investment activity in the region, information on advertising in the Tourism Guide and the expression of interest in the Sydney Royal Easter Show..

Lockyer Better Business & Laidley Better Business

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Regional Development is currently liaising with both Lockyer Better Business and Laidley Better Business to understand their respective plans for the coming calendar year. Council's membership of both organisations is also currently being discussed and confirmed with both groups, and updates on Council's membership will be provided as they are known.

Lockyer Better Business are aiming to host 4 breakfasts during the year. The first will be held on Wednesday 18 March at the Gatton RSL, with a guest speaker from Toowoomba West Wellcamp Airport.

Toowoomba and Surat Basin Enterprise

Manager Regional Development, Economic Development Coordinator and Digital Hub Coordinator attended the TSBE new members meet and great in Toowoomba on 12 February. This was an introduction to new members such as Lockyer Valley Regional Council about the services TSBE provides and the benefits and opportunities that come from the membership. Council's approach to joining the group is to gather regional strategic intelligence and opportunities that may arise for our region.

SEQ Council of Mayors Economic Development Forum: Asia Pacific Planning

Regional planning commences 6 February. Manager Regional Development attended the meeting as part of the Economic Development requirements to be part of the trade display stand with Council of Mayors at the event on the 5-8 July in Brisbane. This event is hosted by Brisbane every second year and provides an opportunity for our region to leverage off of the international networks established through the regional participation of COMSEQ.

QTM 100 Years Update Meeting

A meeting was held on 11 February to firstly update those families involved with the Anzac 100 years portrait series, to update them on the project and the process going forward. The draft portraits so far were well received by family members and most committed to possibly supplying memorabilia for the exhibition. After this update to families a meeting was held with key stakeholders in the project including Graham McVean, the Mayor, Clive Barton and key Council staff to go through the project plans and key actions that need to take place. Key areas covered included:

- Date of opening/launch to be confirmed due to changes in State Government. However 11 April is the preferred date and an extension for this date has been granted from the funding body.
- Overview of key marketing activity to promote the exhibition.
- Details of logistics required to bump in artefacts/ art projects etc. on 10 April.
- Murial and art project still on track for launch.
- VC medal collection has been secured for display. This will be the first time this collection has been outside the owner's home for public display in Australia and will be displayed from 26 April until 30 May.

Lockyer Valley BEST

This group met for the first time this year in February and discussed opportunities, strategies and projects for the coming year. The cooperative approach of the three schools in Vocational Education is working well, with all local schools involved in projects that have successfully placed students in meaningful positions. Local transport businesses are very positive about the Gener8 program and are offering a large number of places for local students, and the



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Health Inspirations program has placed local students in both Gatton and Laidley hospitals. The current focus of the group going forward is to develop a strong relationship between the schools and UQ Gatton.

Brisbane City – Facebook page
Over 141k page followers

<https://www.facebook.com/BrisbaneCity/photos/a.134830636542019.19235.117808644910885/947446275280447/?type=1&theater>

Visit Brisbane – Facebook page
Over 77k page followers

<https://www.facebook.com/visitbrisbane/photos/a.185171768183703.44730.106882522679295/937390892961783/?type=1&theater>

<https://www.facebook.com/visitbrisbane/photos/a.185171768183703.44730.106882522679295/936358819731657/?type=1&theater>

<https://www.facebook.com/visitbrisbane/posts/937344549633084>

AMERIAUS

Visit Brisbane also shared an album of photos from AmeriAus's recent visit on their Facebook page to over 77k followers.

<https://www.facebook.com/visitbrisbane/photos/a.936841193016753.1073741928.106882522679295/936841209683418/?type=1&theater>

Industry Site Visits

Site visits to some of the large employers/businesses in the region have been scheduled for March. These visits are to be undertaken by Council's Chief Executive Officer, Executive Manager Planning and Development Services and Manager Regional Development. These visits will allow Council to gain a better understanding of the businesses and its needs and how we as Council can work with them better.

Panel of Providers – Event Contractors

After a meeting with Procurement it was agreed that a panel of providers will be created for Events and Marketing. Included on the panel will be a number of categories including event contractors, Audio Visual suppliers, entertainment as a starting point. Categories can be added as they are identified as necessary. The Expression of Interest will go out in the week commencing 21 February and close two weeks later. This will enable the events to be set up and pulled down with less disruption for Council's staff core duties.

Lights on the Hill Memorial Convoy

The Memorial Convoy was a resounding success from the organisers perspective and a win for the local community. A total of 785 trucks participated in the convoy, an increase of 34% on last year. Onsite camping had 150 sites filled and over 300 cars were parked before the convoy started to arrive at 10.30am. The local community came out to welcome the trucks with

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Spencer Street an additional vantage point this year. With nearly 30 market stalls, children's rides and 100 utes on display, there was something for everyone. Patron attendance is yet to be confirmed but was approximately 8,000 people. The Lockyer Race Club worked with the event organisers to set up the venue ready for the event and an inspection of the race track was done on Sunday afternoon.

Whilst there is some impact on the course proper at the race track, Council is working with the Race Club to address the areas so they are ready for the next race meet on 19 March. Qld Racing meet with Council and the Race Club on Tuesday morning and a plan has been implemented to aerate, fertilise and water the track crossing to bring it back to form for the Race meet this month. The bitumen that needed repair in Spencer Street has also been completed.

Community groups that will receive donations for assistance at the event are Gatton SES, Laidley Pony Club, the community arm of Qld Police that organised the canteen and the Lockyer Race Club.

Anzac Day

The commemorative garden in Littleton Park has been completed. Gatton RSL supplied the Gallipoli Rosemary bushes and Council's staff created the garden as result of the letter of request to establish the garden from Gatton R.S.L. If anyone wishes to view the new garden it is centred between the cenotaph and the lone Pine.

Business Awards Winners Workshop

Business Development Workshops were offered as part of the prize package for People's Choice Finalists and Business Category Winners. TAFE South West have offered to facilitate these workshops free of charge as an additional contribution, on top of their sponsorship of the Awards in 2014. The workshops have been scheduled 19 and 27 March and eligible businesses have been advised of the scheduled dates.

Brisbane Marketing Famil

As part of Brisbane Marketing's current greater Brisbane campaign, a famil was organised with food writers and social media influencers Kerry Heaney and Lee Mylne. The food writers visited the region on 17 and 18 February, staying at Branell Homestead and visiting businesses including Eagle Rock Café, Café 4342, Schulte's Meat Tavern, Preston Peak and many more. To date the writers have shared posts and photos to their Instagram and Facebook pages to a combined audience of over 8,000 people. Kerry Heaney has also shared a story on Schulte's on her blog that can be viewed via this link. <http://eatdrinkandbekerry.blogspot.com.au/2015/02/a-meat-boutique-schultes-meat-tavern.html>

Valentine's Day Facebook feedback

In the lead up to Valentine's Day at the Staging Post Café a number of Facebook promotions were run on the Lockyer Valley Cultural Centre page that resulted in increase in page likes and over 5,000 people viewed the competition to giveaway a free dinner for one lucky couple. There were over 150 new likes to the page during this time.

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Regional Development Australia

On 25 February Council is hosting the Regional Development Australia Ipswich and West Moreton board meeting at the Lockyer Valley Cultural Centre. The Board will meet with the Mayor, Councillors Milligan and McLean and senior officers for discussions on the region and afternoon tea from 3-4pm.

Department of State Development, Infrastructure and Planning Meeting

These informal meetings provide the opportunity for regional operational staff to discuss Economic Development activities, building stronger links and to foster the development of collaborative activities. The next meeting is being held 26 February 10:30am-12:30pm at the Lockyer Valley Cultural Centre.

- Overview of the region: What's happening and emerging opportunities.
- Feature Presentation: DETE's support programs that have worked in other regions.
- AusIndustry: new Industry Skills Program (covering the gaps).
- Update on National Food Centre (Gatton).
- Update on Wellcamp Airport (Toowoomba); emerging food export markets.
- Mining and resources industry update.
- Status of Council's Planning Schemes.
- Commonwealth Games opportunities.
- Potential Winter Vegetables exhibition at 2016 Produce Marketers Association Conference.
- Discussion on the Supply Chain for second range crossing.
- Increasing local content in State/Local Government procurement.
- Small town revitalisation.
- Economic development/planning collaboration around some agric. industry development.
- Brainstorm other potential collaborative activities.
- Update on the State Government changes.

Environmental Planning

- Council's Pest Management Officer is undertaking preparatory work to allow the delivery of a wild dog baiting program during April 2015.
- Funding received from the State Government under the SEQ Drought Assistance Feral Animal Management Project is being directed to work to build community capacity and the purchase of equipment to assist the community better manage wild dogs, feral pigs and rabbits.
- Biosecurity Queensland is rolling out a six week community engagement program to encourage the community to join the hunt for fire ants. Two weeks of the event will focus on the Lockyer Valley.
- Planning for the Land for Wildlife Forum in May 2015 is well underway. The forum will be the main event for the Land for Wildlife participants across the Lockyer Valley for 2015. It will bring together up to 150 people from across the region and surrounding areas for a full day forum. Support for the event is being provided by Scenic Rim and Somerset Councils.
- Council is coordinating the Land for Wildlife Children's Creative Nature Project which involves children from the Flagstone Creek and Ropeley State Primary Schools. The project involves children visiting local land for wildlife properties and will culminate in the presentation at the upcoming Land for Wildlife Forum.

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Strategic Planning

- Amendment of draft Lockyer Valley Planning Scheme in accordance with the conditions attached by the Deputy Premier to the approval to publicly notify the draft scheme.
- Meeting with researchers from the CSIRO who are undertaking research into planning of peri-urban areas. There was keen interest in Council's innovative approach to the regulation of subdivision in rural areas that forms a key element of the new Lockyer Valley Planning Scheme.

Compliance

- Work is currently underway within the business unit to compile a database of development approvals to identify development for which infrastructure contributions should have been paid to Council but have not been paid.



15.1 Lake Apex Dry Creek Bed Project

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Based on the design provided to Infrastructure Works and Services, the Lake Apex Dry Creek Bed project cost estimate exceeds the currently approved budget by \$65,000.

The Infrastructure Works and Services Parks and Open Spaces team does not have the capacity to deliver these works using in-house resources without neglecting their ongoing operational obligations to the rest of the Region. It is therefore necessary to deliver the works via an external construction contract.

The cost estimate of \$175,000 requires that the contract be procured by tender. It is recommended that Council call tenders for the delivery of these works with an intention to commence works late in financial year 2014-15 and to make up the budget shortfall by allocating additional funds in 2015-16. This will allow the project to be delivered in one continuous construction effort.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Additional funds to be budgeted in 2015-16 to cover estimated total cost of project. This is estimated to be \$65,000. However, if the recommendation of this report is endorsed a more exact figure based on tendered prices will be included in the budget proposals presented to Council over the coming months.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Infrastructure Works and Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

Stakeholder groups to be notified of proposed timing of works by the Council officers and/or councillors who attend regular meetings of FOLA and LACAC.

8. Conclusion

Delivery of the works should be timed to allow for proper budget allocation to be made to fully fund delivery of the dry creek bed project in one stage. The scope is to remain unchanged as per the design issued to Infrastructure Works and Services.

9. Action/s

If Council resolves to fund the full construction scope with a cost estimate of \$175,000 then works would commence late in 2014-15 and carry on into 2015-16.

Attachments

1 [View](#) Plan 1 Page

General arrangement drawing - Lake Apex Dry Creek Bed



- 12 Dry Creek Bed / Overland Flow Path - landscape feature with seating and shade, meandering dry creek / overland flow path, wetland species - grasses, sedges and canopy trees, rock lined channel, bridge pedestrian crossings.

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15.2 Executive Manager Infrastructure Works and Services Monthly Update

Date: 12 March 2015
Author: Myles Fairbairn, Executive Manager Infrastructure Works & Services
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services
File No: Formal Papers

Summary:

This report is to update Council on the emerging matters arising since Council last met in regards to the Infrastructure Works and Services Group.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Update.

RESOLUTION

THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Update.

Moved By: Cr McDonald Seconded By: Cr Holstein
Resolution Number: 3931

CARRIED
6/0

Report

1. Introduction

This report is to provide an update to Council on activities and issues for the Infrastructure Works and Services Group since Council's meeting of 27 February 2015.

2. Background

Previous Infrastructure Works and Services report to Council up to and including 27 February 2015.

3. Report

2011 NDRRA program

A current financial summary of the 2011 NDRRA programme follows.

- All packages have now achieved acquittal (as of January 2015).
- Current estimated final cost (EFC) = \$114.0 million (restoration only)
- 2011 emergent works (now paid and acquitted by QRA) = \$20.7 million

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- 2011 CDO Works (paid and acquitted by QRA) = \$12.5 million
- Submissions that have been acquitted by the QRA = \$114m for restoration (\$147.2 million including Emergent, Helidon/Gatton/Grantham landfills)

Key risks at the moment:

- Ineligible costs determined through subsequent Taskforce and QAO audits (QAO visited site 10 March 2015).

2013 NDRRA program

A current financial summary of the 2013 NDRRA programme follows.

- Current estimated final cost (EFC) = \$43.5 million (includes 2013 approved NDRRA Betterment projects)
- 2013 emergent works (paid, but not yet acquitted by QRA) = \$14.8 million (range of between \$640-830K currently forecast ineligible by QRA)
- 2013 works completed to end January 2015 = \$28.4 million
- Submissions for 2013 works forwarded to QRA awaiting acquittal = \$2.13m
- Submissions that have been acquitted by the QRA = \$0
- QRA has approved Council's request for 2013 Betterment funding to be reallocated to other/additional projects.
- East Haldon Road CH3442 floodway work commenced and DAFF Development Approval received.

Projects of note:

- 2013 Day Labour has been approved by the QRA (amendments are being processed and followed up at CEO meetings)
- Thistlethwaite Bridge construction complete
- Clarke Bridge (at Thornton) Bridge construction complete
- McGarrigal and Willows Bridges – 99% complete
- Bridges Scour Protection Package – Complete
- Contractor portion of Black Duck Creek Road – 80% complete
- Remainder of Black Duck Creek Road (by Council 'day labour') – works now complete
- East Haldon Road – Day labour works 90% complete
- Floodways package – Osbourne Road complete
- Landslips package (Berlin Road, Silver Pinch Road) – 40% complete
- Lefthand Branch Road – scheduled to finish in late March 2015.

Key risks at the moment:

- Wet weather delay
- VfM of Day Labour construction costs – close monitoring by Council ongoing
- 'Emergent Works' claim reviewed by the QRA leaves work that is at risk of being considered ineligible for funding
- All of 2013 NDRRA program, including acquittal, may not be completed by the QRA deadline (30th June 2015) if wet weather, QRA assessment delays or other statutory timeframes emerge
- Quantum of financial resources required by Council in 2015-16 to continue to manage the NDRRA programme, at Council's cost, are unknown and difficult to determine.

INVESTIGATION, PLANNING AND DESIGN UNIT

Flood studies (regional and local)

- Finalising all reporting to meet State Government funding deadlines.
- Third party technical review of all flood projects modelled in the last three years has been awarded and has commenced.

Forest Hill flood mitigation

- Qld Rail construction work at Blacks Bridge complete.
- Clearing of Sandy Creek and Laidley Creek confluence complete.
- No decision from the State regarding the potential funding of further construction works.

Laidley flood mitigation projects (DSDIP funding – Royalties for the Regions Programme)

- Narda Lagoon flood levee
 - Practical Completion Certificate issued late October 2014
 - Shrub and tree planting to be completed by Council day labour in early 2015
- Storr Street drain
 - Practical Completion Certificate issued late October 2014
- Laidley CBD preparatory works
 - Forecast to commence very minor drainage works construction in early 2015
 - Potential levee bank construction is not funded
 - *Royalties for the Regions* funding submission – awaiting decision for the State Government.

Delivery of Capital Budget for 2014-15

- Gehrke Rd intersection upgrade – Being designed by an external consultant due to lack of in-house resources.
- Drainage structures (Blenheim Rd, Summerholm Rd, Long Gully Road, Forestry Rd new culverts, Smithfield Rd Floodway, Paynters Rd Floodway). Designs completed mid-March 2015 by an external consultant.
- Cahill Park (Buaraba Street North) – Detailed design by an external consultant.
- Tenthill Creek Road – Design underway (internally resourced)
- Footpath projects (except TMR roads) - Designs complete
- Footpath projects on TMR roads - Concepts to be submitted to TMR for comment.
- Translink Bus Stop upgrades to meet current standards – 7 of 11 sites complete. Forest Hill upgrade to Disability Discrimination Act requirements resolved.
- Lakeview Drive - Legacy drainage issue - design quotes received and design will be carried out in April, with works in May or June 2015
- Douglas McGuinness Drive culverts - stabilise undercut to endwall caused by insitu sodic soils. Design not commenced.
- Clive Crescent, Withcott - Drainage scour – design yet to commence (survey complete)
- TIDS funded projects - All schools have been contacted to discuss concepts. Concept designs to be submitted to TMR of their review.

Challenge Avenue flood modelling investigation and works

- Investigation and design is complete
- Consultation with individual property owners is complete

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- Presented at Council Workshop in August and September 2014. Requested to undertake technical review of modelling prior to any construction works.

Delivery of Operational Budget for 2014-15

- Laidley Futures:
 - Funding reallocated from litter bins to painting the old library
 - Project Management Plan revised
 - Das Neumann Haus Park design scope being reviewed/finalised
 - Prioritising scope of street furniture upgrade
- Lockyer Active Transport Strategy - Project Management Plan has been reviewed
- Helidon streetscape design - underway
- Street lighting review - ongoing

Bridges and structures

- Level 2 inspections have recommended Level 3 inspections for the following bridges:
 - Middleton Bridge has been load limited to 12t (positive funding outcome).
 - Willows Bridge: cannot carry out Level 3 inspection as it required a copy of the design drawings which were not in the set provided by the Contractor (have approached constructor for the design drawings).
- Colquhouns Bridge - Level 2 inspections has identified issues. Rectification works done by ProBuild in February/March 2015.

'Business as usual' activities

- Oversight of NDRRA designs
- Technical assistance to Council's Planning unit
- Issue of Form 19s
- Working on road permits
- Heavy Vehicle Permits
- Customer Relationship Management (CRM) responses
- Traffic count program

ASSET MANAGEMENT UNIT

- Funding submission for Middletons Bridge at Lockrose for bridge rehabilitation was successful. This bridge will be rehabilitated from a Class B structure to a Class A structure, which will raise the design load capacity from 24 tonne to 42.5 tonne. The Australian Government funding through the Bridge Renewal Programme provides funding for 50% of project costs (Council 50%). It is forecast that these works will be completed within the next 12 months.
- Bitumen re-seal programme: Engaged contractor to develop process for development of a seal condition survey, leading onto a formalised two-year rolling reseal program
- Road pavement roughness assessment: Purchasing a 'Roughometer' from Australian Road Research Board. This will allow the in-house collection of roughness data and a rudimentary assessment of pavement condition when compared with defect and seal condition. This option will allow a potential saving in the Asset Management budget.
- Anticipate OneCouncil asset inspection mobility solution will be ready in March/April 2015 (delayed due to resourcing constraints)
- Updated/reviewed Asset Management Plans for *Transport Infrastructure and Buildings and Facilities* complete

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- Currently writing revised asset management plan for fleet as per the internal audit findings.

PLANT AND FLEET UNIT

- Internal plant hire recoveries have been budgeted for at a level that will not be achieved.
- Ongoing Fleet maintenance as required – important due to the servicing of the fleet supporting the NDRRA programme and Council's road maintenance works

PARKS AND OPEN SPACES WORKS

- Ageing mower fleet that is consistently breaking down and in the workshop is causing significant downtime, which results in less mowing being done
- Preparations for ANZAC Day commencing in some areas
- Ongoing significant mowing activity due to summer rains and high humidity levels. Vegetation growth rates have slowed slightly in recent weeks. Now able to mow some previously wet areas.
- Repair program of playgrounds has commenced following the last quarterly audit. Audit identified parks that require repairs to bring back up to appropriate standard.
- Planting of Lake Apex water edge with consultation with FOLA and labour support provided by Community Services personnel.

ROADS AND DRAINAGE WORKS

- Maintenance crews (grader crews) are now finished NDRRA gravel road re-sheeting and are doing gravel road maintenance works.
- A second crew (South) is doing some road but will be monitored for road maintenance budget
- NDRRA works for crews on Black Duck Creek Road finished, with East Haldon Road nearing completion.
- Roads to Recovery – Total Allocation for the 2014-15 to 2018-19 period = \$3,786,676

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16.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

**THAT Council receive and note the following reports for Council's information only:
(Refer 16.1 – 16.5)**

- 1. Information Update on Cahill Park Steering Committee and Laidley Recreation Reserve Steering Committee**
- 2. Queensland Urban Utilities Progress Report**
- 3. Council of Mayors South East Queensland Committee Report**
- 4. Disaster Management Update**
- 5. Local Disaster Management Group (LDMG) Update**

Moved By: Cr Holstein

Seconded By: Cr Pingel

Resolution Number: 3932

CARRIED

6/0

16.1 Information Update on Cahill Park Steering Committee and Laidley Recreation Reserve Steering Committee

Date: 12 March 2015

Author: Trent Nibbs, Sports, Recreation & Community Grants Officer

Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Engagement

File No: Formal Papers

Summary:

This is an information update on the Laidley Recreation Reserve Steering Committee and also the Cahill Park Steering Committee.

Officer's Recommendation

This document is for Council's information only.

RESOLUTION

This document is for Council's information only.

Report

1. Introduction

This report presents an information update on the steering committee for the Laidley Recreation Reserve and also the Cahill Park Sporting Complex.

2. Background

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Early to Mid-2014, during discussions with Cahill Park Sporting Complex (CPSC), regarding financial and leasing negotiations it was agreed that the Mayor, Deputy Mayor and Council's Community Grants, Sport and Recreation Officer would attend their meetings.

In addition, it was agreed to reinvigorate the Laidley Recreation Reserve Committee (LRRC), Council took the same approach as the CPSC and have the Mayor, Deputy Mayor and Council's Community Grants, Sport and Recreation Officer attend their meetings.

This process allows Council and the committee's to build a strong and positive relationship that provides benefit to the Lockyer Valley community with two high class facilities meeting the sporting needs of the region.

3. Report

CAHILL PARK STEERING COMMITTEE

The Cahill Park Steering committee (CPSC) meet once a month to discuss items that have an impact on the clubs or the facility. The Mayor, Deputy Mayor and Council's Community Grants, Sport and Recreation Officer (Trent Nibbs) attend these meeting as Council representation.

Since mid-2014, Council including Mayor and Deputy Mayor have been attending the meetings of CPSC.

To date Council have-

- Worked with the committee to achieve Councils financial support, including obtaining grants for the facility,
- Helped secure funding for 2 major projects for the complex,
- Worked with Cahill Park on numerous infrastructure upgrades including drainage issues, installation of additional facilities and connection to utilities and,
- The purchase of cricket wicket cover for multi-purpose use of field.

Since the establishment of the Cahill Park Steering Committee and the involvement of Council with this committee there has been a positive working relationship and we are building on these relationships to produce more improved and beneficial outcomes for Cahill Park and the Lockyer Valley community for years to come.

Update on Issues

Buaraba Street upgrade north of Princess Street.

Works for the Buaraba Street upgrade north of Princess Street, was budgeted for this financial year 2014/15, and is due to commence at the end of April. Council have met with the CPSC to discuss design options and a list of priorities for car parking. Council have taken this on board and are working with the committee to achieve an outcome that all parties can be satisfied with.

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Grant funding - Department of National Parks, Sport and Racing.

With Council assistance, Cahill Park Sporting Complex has been granted funding through the Department of National Parks, Sport and Racing, to upgrade the current bitumen netball courts and also to install lighting to half of the AFL field. In addition, Council has contributed \$50,000 to each of these projects. Council currently has tenders open for these projects and it is envisaged that both projects will be constructed by the end of this financial year.

AFL Canteen

AFL are waiting for the canteen that is currently being used by Laidley junior rugby league and Laidley little athletics to be relocated to Cahill Park so they can utilise this asset. This project is programmed to happen in July, but we are currently working on ways to have this happen sooner. AFL Queensland has stated that currently the Lockyer Demons AFL Club are years ahead of their projected planning and this are due to the support of Council and Cahill Park Sporting Complex.

LAIDLEY RECREATION RESERVE STEERING COMMITTEE

Similar to the CPSC the Laidley Recreation Reserve Steering Committee meets once a month to discuss any issues that have an impact on the clubs or the Laidley Recreation Reserve. This committee has been bought back to life, after some years of not having an operating committee.

All involved are pleased that this committee is back up and operating. Once again the Mayor, Deputy Mayor and Council's Community Grants, Sport and Recreation Officer (Trent Nibbs) attend these meeting as Council representation.

Once it was decided that the Laidley Recreation Reserve Committee needed to be reinvigorated and that there should be involvement from Council with this committee, similar to Cahill Park Steering Committee, the users of the Laidley Recreation Reserve have found this a step in the right direction and confidently believe that this will be a positive outcome for the reserve and also the community. During the early days of forming this committee and finding their feet again, Council assisted the committee with helping them work through their Constitution, Terms of Reference and also their Model Rules. The Committee now has a good foundation and the committee will be looking at binding these matters into the original documents from when this committee was first incorporated.

Update on Issues

Condition of the sporting fields

- Council has received some complaints regarding the condition of the soccer sporting field, that it is not being maintained to the standard that is required. The complaint centres on the need for soccer fields to be mowed at a recommended height of 1 inch, this level allows for optimum use. However Council would need to mow the field 2-3 times a week to achieve this request.
- The major issue for Council is the request to maintain the height that is needed for the soccer club to operate at a level that they have requested, and for Council to maintain this requirement, Council would need to increase the time and resourcing spent here

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and with the recent inclement weather Council is unable to undertake this extra workload.

- There is an option on the "table" from the soccer club to maintain their own playing surface area.

The Mayor, Deputy Mayor, Council's Community Grants, Sport and Recreation Officer (Trent Nibbs), and two staff from Parks and Open spaces recently met with the committee and walked the fields, to discuss the mowing needs of each of the club. This should now help alleviate some but not all of the concerns.

Lighting and Irrigation Infrastructure

Council is in the process of changing the keys for the lighting at the recreation reserve, this includes the keys for the irrigation. The reason for this is that too many people in the community (including an unknown number without authority, to have said keys), have the keys to this infrastructure and are using the keys without authority to increase the amount of watering on fields and causing the watering of such fields to come on during use of the fields. A similar situation has arisen with respect to the lighting and the community, including unauthorised people are using the lights and not for the intended purpose.

Laidley Sports Complex

- It is anticipated that the Laidley Sports Complex is going to be available to be used by all clubs by 10th April 2015. At this stage the contractors are remedying building defects that have been identified and until these matters are addressed, the committee and Council officers decided that it would be best to keep the sporting clubs out until these have been rectified.
- Keys and access to this building will be through the "swob" access that is currently used in majority of Councils facilities. This will allow Council to give access to particular areas to the sporting groups that will be using the facility regularly. It will also allow Council to see who has been using the facility in and out of the normal operating hours.
- CCTV cameras has been installed and are in operation. The cameras cover a wide area around the facility including the side and back of the gym.



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16.2 Queensland Urban Utilities Progress Report

Date: 12 March 2015
Author: Mark Piorkowski, Executive Manager Planning & Development Services
Responsible Officer: Mark Piorkowski, Executive Manager Planning & Development Services
File No: Formal Papers

Summary:

Council has received an update in February from the Queensland Urban Utilities (QUU) Board which provided highlights from their Board Meeting.

Officer's Recommendation

This document is for Council's information only.

RESOLUTION

This document is for Council's information only.

Report

1. Introduction

- Lockyer Valley Regional Council maintains an ongoing working relationship with QUU on both operational and strategic aspects of water and sewerage provision.
- This report is an update on matters of significance with respect to QUU for Council's attention.

2. Background

QUU is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

3. Report

The Queensland Urban Utilities Board held its first meeting for 2015 on 16 February.

At the end of 2014, QUU reached the significant milestone of having delivered \$1 billion of infrastructure which is supporting growth and enabling economic development across their geographic area. This year, as well as continuing to invest

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in infrastructure for the benefit of our customers and communities, QUU are focused on realising efficiencies, improving customer experience and building a constructive and safe workplace culture.

The following matters were discussed and considered by the Board at the February meeting.

Customers

A key element of QUU's Target Operating Model was the establishment of a Commercial Customer Group which was formed to service their large key commercial customers as well as their water reliant business customers.

Following the formation of the Commercial Customer Group, QUU undertook a survey to obtain baseline information on their commercial customer segments and understand their thoughts and opinions of QUU. Overall satisfaction results were slightly higher than target, at 5.8 out of 10. This result provides QUU with a basis to invest further in building stronger and closer relationships with their various commercial customer segments.

Customer and e-business update

The Board noted a number of initiatives that have been implemented across the business that are enhancing customer experience. These initiatives include the rollout of Customer CARE training to equip our employees with the knowledge and skills to offer high levels of customer service, improving the customer 'onboarding' process and a range of activities that make it easier for our customers to interact with QUU through the Contact Centre.

QUU now offers a dedicated phone number for our key commercial customers and is rolling out smart meters to larger businesses as part of our smart meter trial. They are also working collaboratively with businesses to offer mutually beneficial solutions, for example by providing recycled water to business, which at the same time reduces QUU's discharge into waterways.

Management also advised the Board that our e-business strategy has improved the functionality and ability for customers to self-serve on the QUU website which was recently awarded the *Best Customer/User Experience* category at the 2014 ANZ Sitecore Customer Experience Awards. As a result of these enhancements, we have seen usage increase from 50,000 visits per month to 170,000 visits per month.

Operational Excellence

Quarterly capital budget review

The Board approved an \$183m reduction to QUU's 2014/15 capital program to account for savings realised, as well as reduced spend due to uncontrollable delays as a result of weather.

Overall, QUU's \$3.2 billion, 10-year capital works program continues to progress on schedule. This program is supporting both population and economic growth across South East Queensland.

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Sewer Rehabilitation Project - James Street to Eagle Farm

The Board approved the rehabilitation of one of Brisbane's oldest sewer mains which runs from Fortitude Valley to Eagle Farm. The project will upgrade a 5.8km section of this 100 year old main to extend the pipe's operational life for a further 50 years. This will ensure that QUU will be able to continue to reliably transport sewage from Brisbane to our Luggage Point Sewage Treatment Plant for treatment. These works will be conducted using innovative, trenchless technology to minimise the impact on local businesses, households and the broader community.

Business Development Framework

QUU's management is currently exploring opportunities to generate non-regulated revenue through product and service offerings that are not directly related to their core services of water and sewerage service provision.

The Board considered these opportunities which are a result of their innovation and research and development program, partnerships with universities and commercial customers. The opportunities that QUU is considering will enhance and complement our existing product offerings and will maximise the utilisation of our existing assets, for example by turning waste into resources.

Utility Model Project Close-out

From 1 July 2014, QUU commenced receiving, assessing and approving development applications. This project represented a significant organisational risk in the lead up to 1 July. As part of the close-out of the project, a final report was presented to the Board which demonstrated that the transition to the new arrangements was successful and is delivering benefits to our customers. An achievement which is pertinent to note is that 1003 of standard connection decisions and decision notices are issued within 10 business days, with the exception of October where the result was 993.

Shareholders and communities

Shareholder portal

Later this year, QUU will be providing stakeholders with access to a secure shareholder portal to allow them to view key QUU strategic, performance and financial information. This portal will also provide another way for stakeholders to interact with their Councillor Relationship Management Team.

Quarterly report

The Board approved the Quarterly Report for Shareholders. The report, which is prepared as a requirement of the *Participation Agreement*, sets out their achievements over the period of 1 October 2014 to 31 December 2014, as well as their financial position as at 31 December 2014. A copy of this report was sent to Council in January.



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16.3 Council of Mayors South East Queensland Committee Report

Date: 12 March 2015
Author: Jason Cubit, Executive Liaison Officer Mayor/CEO
Responsible Officer: Ian Flint, Chief Executive Officer
File No: Formal Papers

Summary:

Current committee and taskforce activities for Council of Mayors (SEQ) is reported.

Officer's Recommendation
This document is for Council's information only.

RESOLUTION
This document is for Council's information only.

Report

1. Introduction

Lockyer Valley Regional Council is an active member of Council of Mayors (SEQ) and this report is intended to provide Council with a summary of activity and key matters focusing on the committee and taskforce meetings.

2. Background

Since the previous report provided in February 2015, there have been a number of key actions and activities undertaken by Council of Mayors (SEQ) which will be of interest to the Lockyer Valley.

3. Report

Since the last Council of Mayors (SEQ) report to Council the following update on activities have been provided to Council:

Board Meeting of Council of Mayor (SEQ)

The first Board Meeting for Council of Mayors (SEQ) was held on Friday March 6. This meeting was postponed from Friday February 20 due to the weather associated with Tropical Cyclone Marcia and the need for a number of Mayors to respond to the weather event.

The main item for discuss on the agenda at the meeting was a late item and was the potential bid by Brisbane for the 2028 Commonwealth Games. The potential bid was unanimously supported by member Councils and the following media release was distributed:

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*Brisbane Olympic bid one step closer
6 March 2015*

The Mayors of South East Queensland (SEQ) today unanimously agreed to support a regional bid, led by Brisbane, for the 2028 Olympic Games.

Brisbane's potential bid for the 2028 Olympic Games was discussed at the Council of Mayors (SEQ) Board Meeting this afternoon and received unanimous support.

Regional support for the bid moves SEQ one step closer to hosting the 2028 Olympic Games. The SEQ Mayors will head to Canberra in the coming weeks to discuss Federal support, as well as pursuing discussions with the Queensland Government and Australian Olympic Committee.

A formal expression of interest for the 2028 Olympics is not required until January 2019, with a formal bid deadline later that year. No funding has been allocated towards the bid, nor is it required at this stage.

Others items of note on the Board Meeting Agenda included a project update and presentation from CISCO on the Smart Region Initiative, project updates on the DA Monitoring program, Resilient Rivers initiative and the Waste Management project. Further more detailed updates on this project were to be provided at each of the Portfolio meetings.

The Strategic Planning Workshop was also postponed from Saturday 21 February and will now be held on Saturday 28 March.

Update on Economic Development Committee

Due to the weather events associated with Tropical Cyclone Marcia and as detailed above, the Council of Mayors (SEQ) Board meeting scheduled for February 20 had to be rescheduled. As a result, the decision was made to cancel the Economic Development Committee on Friday 6 March. Critical items for discussion at the Committee will be discussed at the Board and an update will be provided to Committee members via email after the Board Meeting. The next meeting will be held on Friday 15 May 2015.

Update on Infrastructure and Planning Committee

At time of writing, the Infrastructure and Planning Committee Meeting was due to be held on Friday 13 March. A verbal update can be provided at the meeting by Lockyer Valley attendees which were due to be the Portfolio Councillor and the Executive Manager Infrastructure Works and Services.

Update on Waterways and Environment Committee

The first meeting for the Waterways and Environment Committee for 2015 is due to be held on Friday 20 March. A full report on this meeting will be provided in the next update to Council.

Update on Rural Communities Special Interest Group

The first meeting for 2015 for the Rural Communities Special Interest Group is due to be held on Friday March 27. A full report on this meeting will be provided in the next update to Council.

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16.4 Disaster Management Update

Date: 12 March 2015
Author: David Mazzaferri, Manager Disaster Management (Recovery & Resilience) & Community Engagement
Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Engagement
File No: Formal Papers

Summary:

Lockyer Valley Regional Council is dedicated to the continuous improvement of Disaster Management through all levels including prevention, preparation, response and recovery.

Officer's Recommendation

This document is for Council's information only.

RESOLUTION

This document is for Council's information only.

Report

1. Introduction

This report summarises the activities of Disaster Management.

2. Background

This report gives a brief outline of the activities of the Disaster Management team to 10 March, 2015.

3. Report

Council to Council Deployment

The Manager, Disaster Management was deployed to Yeppoon to assist Livingstone Shire Council in the aftermath of Tropical Cyclone Marcia. Assistance included working closely with Council to develop their recovery plan and the review of reporting including state updates and situation reports. A follow-up visit has been required to assist with the implementation of the recovery plan and to conduct an after action review and analysis of the event.

MERC Trailer

A meeting was held with the Plant & Fleet Coordinator to discuss the contents of the MERC van and related weight issues. It was identified that an alternative means of transport is needed for the stage.

Further work will be done and items not suitable for storage in the MERC to be unloaded. Standard items will remain and will be weighed to ensure compliance with weight restrictions.

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A layout will be developed for equipment storage in the MERC taking into account even weight distribution.

ALERT Gauges

Site inspections for investigation of possible locations for rain ALERT stations completed on 6 March 2015 with the Laidley and Forest Hill Flood Warning Systems Project Manager and Bureau of Meteorology. Potential sites were identified at Mt Berryman, Thornton, Townson and Range Crescent, Laidley. Requests for quotation closed on 6 March 2015. A meeting to discuss options was to be held on Monday 9 March 2015.

Evacuation Centre Support Trailer

Requests for quotations for trailer have been obtained from Dreamland Trailers, Westbrook Trailers and Westbrook Engineering. Westbrook Trailers quote was successful and the trailer order was placed 6 March, 2015.

Disaster Management Engagement Group (DMEG)

The Disaster Management Engagement Group meeting was held at Newmarket on Thursday 5 March 2015. Items discussed included the following:

- Reflections on activation for Tropical Marcia weather event:
 - SES activation
 - Sandbagging trigger points
 - Media
- Presentations by:
 - GIVIT - Donations
 - Qld Fire & Emergency Services Assistant Commissioner – Emergency Management Operational Priorities and Programs
 - Qld Police Service – Qld Police Disaster Management Unit
 - IGEM Director of Interoperability and Innovation - CWIC (See What I See) Project
 - Telstra Head of Delivery – Government Wireless Network (GWN)

The next meeting of the group is scheduled to be held on May 27, 2015.

Channel 10 Documentary

Filming by Channel 10 for a documentary on the Lockyer Valley's recovery from the 2011 floods took place in the Local Disaster Coordination Centre (LDCC) prior to further filming around the region; including interviews with Manager and Project Officer, Disaster Management. The opportunity was also taken to film the LDCC while activated on Friday 20 February 2015.

Fire, Pest, Weed and Biodiversity Management

A meeting was held between Disaster Management, Waste Management, Coordinator Environmental Planning, GIS and the Manager Administration & Executive Operations to further discuss a strategy for management of Council owned land. A briefing note will be developed by the Coordinator Environmental Planning to be presented to the Executive Leadership Team (ELT).

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Helidon Explosives Reserve User Group

The Helidon Explosives Reserve User Group meeting was attended by Disaster Management Project Officer on Wednesday 18 February 2015. Items discussed included the following:

- Security in and around the Explosives Precinct:
- Emergency Exercise Bedrock
- Airforce Road Traffic Management
- Review of National & International Explosive Incidents
- Emergency Application for smartphones
- Vehicle incidents (fires) and causes (tyre fires etc) and learnings
- LVRC creek cameras
- Reserve Explosives Demo Day in May 2015
- Smoke from Reserve Incinerators drifting toward Orica
- Fire Management
- Tropical Cyclone Marcia and possible weather event in Lockyer Valley

Introduction of recently appointment QFES Emergency Management Coordinator (Bede Wilson)

Bede Wilson was given a tour of the LDCC and an overview of the region followed by discussion on disaster management training needs. A further meeting has been held on Monday 9 March 2015 to coordinate the training calendar.

QFES Regional Strategic Community Engagement Workshop

Manager, Disaster Management facilitated the Regional Strategic Community Engagement Workshop for QFES at Beenleigh on 18-19 February 2015. Topics discussed at the workshop included:

- Community engagement and education – finding clearer understanding
- Know your patch, grow you patch – discussion on who the community is and how community engagement can reduce risk
- Our future direction – understanding risks from an all hazards perspective, what we already have and what we need.
- Case studies – looking back at disasters, what the community needed to know, what they were provided and was it beneficial
- Identifying and developing strategies
- Bringing the strategies together
- Evaluating activities – how can we record and evaluate what we are doing.

Road Closures Training

Three Infrastructure Works and Service (IWS) administration staff attended road closure software training in the LDCC on Thursday 19 February 2015. IWS administration staff will now input road closures into the system as they arise.

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Tropical Cyclone Marcia Weather Event

The LDCC and LDMG went to 'Alert' status at 1600hrs on Wednesday 18 February 2015 in response to the possible impact from Tropical Cyclone Marcia. Staff from the disaster management team monitored the progress of the cyclone and briefed ELT and staff on Thursday 19 February 2015 in preparation of possible impacts. Sandbagging operations commenced on 19 February 2015 with SES and council staff working together to prepare stockpiles throughout the day and on Friday, 20 February 2015. A skeleton staff manned the LDCC on Saturday, 21 February 2015 as the system moved off the coast. The LDCC and LDMG was 'stood down' at 9.00am Tuesday 23 February 2015. An event brief was presented to Council on Friday 27 February 2015.

Emergency Service Cadet Program

A meeting was held with the State Coordinator of the PCYC Emergency Service Cadet Program on Tuesday 10 February 2015 to discuss the way forward for a program in the Lockyer Valley. A further meeting will be held in March to initiate a Local Cadet Advisory Committee.

SCHAFT

The SCHAFT meeting was held on Wednesday 11 February 2015. Discussions included the following:

- Medivac from the showgrounds and continual call for SES assistance. This situation will be rectified by providing Queensland Ambulance Service with a key to the light box at the showgrounds
- A review of the pandemic plan with the establishment of clinics utilising floorplans from the cultural centre, council hall, blue care and the infrastructure works and services demountables at the depot.

Business Continuity Planning

A presentation was given to Executive Leadership Team/Management Team on the Bankstown Council fire on Wednesday 18 February 2015 to promote discussion around what a similar event would mean for LVRC. Managers have been forwarded a template for completion, based on requirements to carry out core function in times of disruption. The committee will meet to begin compiling data into a revised Business Continuity Plan.

SES

Activations

- A land search was undertaken on Tuesday 10 February 2015 on Summerholm Road for a local male cyclist who has been missing for some time. 11 members were in attendance from 9.00am to 12.00 noon
- Multiple requests for sandbags were received during the period Wednesday 18 February to Friday 20 February 2015. During that time SES also attended to 3 residences to attend to leaking roofs.
- Medivac from the Gatton showgrounds on Saturday, 28 February.
- Seven members from Lockyer group were deployed to the Yeppoon area from Tuesday 3 March and returned on Saturday 7 March 2015.

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Meetings/Training

- First training night for the year was held on Monday 2 February 2015. All groups participated in a scenario based activity in Laidley.
- Each group undertook revision of chainsaw operation, traffic control and height safety as needed at their individual centres during meetings on Monday 9 February 2015.
- Gatton Group Leader assisted the South-West Region in traffic control training in Dalby
- The Regional Executive Conference was held in Toowoomba on Saturday 28 February 2015 and was attended by the Local Controller, Deputy Local Controller and Group Leaders from Gatton, Laidley and Forest Hill groups.

Community Events

- Downhill Dash Bike Ride – an average of 8-9 members per day assisted at the event that was held over four days from Thursday 26 February to Sunday 1 March 2015.
- Lights on the Hill – approximately 10 members assisted at the event on Saturday 28 February 2015.

SES Building Maintenance

Laidley SES headquarters building maintenance is progressing with installation of washing machines and a dryer. The building is waiting on the carpenter to install a wall to hide plumbing/electrical. Painting of the training room and downstairs besser block walls has been completed. Installation of roller blinds on all windows completed. Installation of new building sign (2.4m x 1.2m) completed.

SES Subsidies

SES Annual Local Government Subsidy for 13/14 revenue of \$17,659.76 received.

Applications for SES Non-Recurrent Subsidy for 15/16 was prepared for lodgement by COB, 20 February 2015.

Laidley Non Recurrent Subsidy

Two applications for SES Non-Recurrent Subsidy for 15/16 have been lodged –

- Technology Upgrade (monitors)
- Forest Hill Office Upgrade

Laidley SES Non Recurrent Subsidy 2014/2015 for training equipment upgrade progressing. Awaiting projector installation in upstairs training room and purchase of additional chairs with balance of funding. This project has delivered 6 x tables, 20 x chairs, 1 x whiteboard, 1 projector screen.

SES Recruitment Evening

The Lockyer Valley SES Unit Recruitment information evening was held on Monday 2 March 2015. The evening was attended by 16 potential new members, 30 SES members and agency representatives from Lockyer Valley Regional Council, QFES (SES) and QPS. The SES Local Controller was the MC for the evening and the Deputy Local Controller and agency representatives delivered presentations. SES members held an exercise in lighting, picketing and tarping of a truck with the scenario of protecting livestock on a broken down truck from



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bad weather. A communications and marketing strategy was developed and included 55 radio advertisements on 91.5, community announcements on 94.9; newspaper advertisement in Valley Voice, posters, flyers, community events including Australia Day, opening of the Laidley Sport and Recreation Centre and Lockyer Valley Regional Aquatic Centre in Gatton, Lights on the Hill, website events, facebook and a VMS board in strategic locations including Porters Hotel on the Warrego Highway, Laidley Recreation Reserve, Lights on the Hill, Laidley SES headquarters.



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16.5 Local Disaster Management Group (LDMG) Update

Date: 12 March 2015
Author: David Mazzaferri, Manager Disaster Management (Recovery & Resilience) & Community Engagement
Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Engagement
File No: Formal Papers

Summary:

The purpose of this report is to advise Council of the recent meeting of the Local Disaster Management Group (LDMG) on 26 February 2015.

Officer's Recommendation

This document is for Council's information only.

RESOLUTION

This document is for Council's information only.

Report

1. Introduction

The Lockyer Valley LDMG meets to update members of the Group on disaster management matters and other relevant issues.

2. Background

The Lockyer Valley LDMG meets regularly in order to meet the legislative requirements of the Disaster Management Act 2003.

3. Report

Items discussed at the meeting of the Local Disaster Management Group (LDMG) on Thursday 26 February 2015 included:

- The results of the Lockyer Valley LDMG Self-Assessment 2014
- Natural Disaster Relief and Recovery Arrangements (NDRRA)
- Guardian Training & Exercise
- Exercise Bedrock
- Updated Emergency Action Plans for Clarendon Dam & Bill Gunn Dam
- Queensland Fire & Emergency Services Update
- Review of Tropical Cyclone Marcia Rain Event

Most discussion was centred around the review of the Tropical Cyclone Marcia rain event. There was consensus among members present that the LDMG was kept well informed

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through the regular updates from the Local Disaster Coordination Centre and commended the Disaster Management Team for being on the 'front foot' early.

Concern though was raised at the meeting in regard to the amount of misinformation distributed through social media and the panic buying and angst that was generated as a result. It highlighted the need for better education in the community e.g. the amount of rainfall needed to cause flooding and how long it takes for regional flood waters to reach townships.

The Chair expressed his objection to the consideration of declaring the Lockyer Valley region a disaster area prior to any effect of Tropical Cyclone Marcia being felt in the area. The Chair and the Local Disaster Coordinator are to ask for an investigation of disaster declaration.

The next meeting of the LDMG has been scheduled for Thursday 28 May 2015. Inspector General Emergency Management, Iain McKenzie, has been invited to attend.

Council adjourned for a short recess prior to entering into closed session, the time being 12.09 pm and Council resumed at 12.19 pm.



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17.0 CONFIDENTIAL ITEMS

There being no further business or items to be discussed, Council proposed to go into closed session to consider the confidential items.

CLOSED SESSION

THAT Council move into Closed Session at 12.20 pm to the exclusion of the press and public, in accordance with Section 275 (1) (a) (e) & (f) of the Local Government Regulation, 2012.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3933

CARRIED

6/0

OPEN SESSION

THAT Council move into Open Session, the time being 1.13 pm.

Moved By: Cr McDonald

Seconded By: Cr Friend

Resolution Number: 3934

CARRIED

6/0





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17.2 Proposed Realignment of Part of Lefthand Branch Road, Lefthand Branch within Lot 58 on CH311865

Date: 11 March 2015
Author: Caitlan Natalier, Solicitor/Legal Services Coordinator
Responsible Officer: Jason Bradshaw, Executive Manager Governance and Performance
File No: Formal Papers; 2519683

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (e) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

Since 2008 Council has been in negotiation with the owner of Lot 58 on CH311865 in respect of the realignment of part of Lefthand Branch Road, Lefthand Branch which is within Lot 58. The purpose of this Report is to reconsider Council's position and provide direction to re-commence negotiations to finally resolve this matter.

RESOLUTION

THAT with respect to the re-alignment of part of Lefthand Branch Road, Lefthand Branch which is within Lot 58 on CH311865, Council resolves to:

(a) write to the owner of Lot 58 on CH311865 advising that:

- (i) the offer to re-align Lefthand Branch Road by way of a road opening application and the payment of financial compensation assessed by way of market valuation as proposed in Council's correspondence of 24 August 2010 remains open; and**
- (ii) a land swap of Lot 195 on CC410 cannot occur at this time as the requirements of Section 148 of the *Local Government Regulation 2012* cannot be met in order for Council to acquire the land.**

(b) delegate authority to the Chief Executive Officer to do all things necessary to progress a resolution of the realignment of the section of Lefthand Branch Road within Lot 58 on CH311865.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3936

CARRIED

6/0



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17.3 Financial Reconciliation of the 2011 Flood Event

Date: 10 March 2015
Author: Tony Brett, Manager Finance
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (e) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

This report provides an update to Council on the financial cost to Council of the 2011 flood event.

Following the completion of the National Disaster Relief and Recovery Arrangements (NDRRA) program and the acquittal of remaining grant funds, a reconciliation has been finalised which shows a net cost to Council of \$10.07 million for 2011 flood event.

RESOLUTION

THAT Council resolves to note the impact of the 2011 flood event on Council's current financial position and associated constraints upon future budgets;

Further;

THAT Council advocate to the State & Federal Government to recover in part the funding shortfall from the 2011 Flood Event.

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3937

CARRIED

6/0



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17.4 Queensland Treasury Corporation Credit Review Report 2014

Date: 10 March 2015
Author: Tony Brett, Manager Finance
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (c) (e) of the Local Government Regulation, 2012, as the matter involves the local governments budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

The purpose of this Report is to advise Council of the outcome of the latest credit review by the Queensland Treasury Corporation (QTC).

RESOLUTION

THAT Council receive the Queensland Treasury Corporation credit review to 30/06/2014;

Further;

THAT Council consider the issues raised in the review as part of the 2015/16 budget process;

And further;

THAT Council request the Queensland Treasury Corporation to conduct a further sustainability (credit) review for the 2015/16 financial year, having regard to the changes and efficiencies already implemented through the 2014/15 year.

Moved By: Cr Pingel

Seconded By: Cr Holstein

Resolution Number: 3938

CARRIED

6/0



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17.5 2016 Budget - Long Term Financial Plan Update

Date: 10 March 2015
Author: Tony Brett, Manager Finance
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services
File No: Formal Papers

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (c) (e) of the Local Government Regulation, 2012, as the matter involves the local governments budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

The purpose of this report is to update Council on the status of Council's Long Term Financial Plan (LTFP) and its financial implications for the 2015/16 budget.

RESOLUTION

**THAT Council resolves to note the parameters used in developing the current long term financial plan;
And further;
THAT Council consider the issues raised in its 2015/16 budget deliberations.**

Moved By: Cr Pingel

Seconded By: Cr McDonald

Resolution Number: 3939

CARRIED

6/0

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17.6 Toowoomba Second Range Crossing - Local Road Impacts

Date: 12 March 2015
Author: Myles Fairbairn, Executive Manager Infrastructure Works & Services
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services
File No: Formal Papers

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (e) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

The Toowoomba Second Range Crossing (TSRC) route passes to the north of Toowoomba and is approximately 41km in length, running from the Warrego Highway at Helidon in the east to the Gore Highway at Athol in the west via Charlton.

The procurement process for TSRC continues, with bids from the three consortia, RangeConnect, Nexus and RangeLink being submitted to the State at the end of February 2015.

A key area of concern is the impact of TSRC construction traffic on Council's roads and the adjoining residents and businesses. From past experiences, it is well established that dust, noise, vibration and the frequency of construction traffic movements can cause significant community angst, let alone cause a lot of damage to local roads.

This report describes the Council roads that are most likely to be affected by TSRC construction traffic, measures that would need to be taken prior to their use, or roads that should not be used. The attached table is not to be interpreted as a final and endorsed position of Council, but rather as a suitable starting point for future discussions with the State and the successful constructor. The final draft of the table would then be brought back to Council for finalisation.

RESOLUTION

Council endorse the following list of local roads, for further discussion with the State Government and key stakeholders, to minimize the impacts upon Council's own local road network, associated with the design and construction phase of the Toowoomba Second Range Crossing.

- | | |
|----------------------------|---------------------------------------|
| • Old Murphys Creek Road | • Gittens Road |
| • Postmans Ridge Road | • Little Oakey Creek Road/Roches Road |
| • McNamaras Road | • Wallens Road |
| • Jones Road | • Twidales Road |
| • Morleys Road | • Six Mile Creek Road |
| • Howmans Road/Hodges Road | • Stevens Road |
| • Paynter Road | • Service Road – Helidon Spa |



6/0

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