



# **ORDINARY MEETING OF COUNCIL**

## **AGENDA**

**12 APRIL 2017**





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COUNCIL AGENDA  
12 APRIL 2017**

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**1. MEETING OPENED**

**2. LEAVE OF ABSENCE**

*No Leave Of Absence*

**3. CONDOLENCES/GET WELL WISHES**

**3.1 Condolences/Get Well Wishes**

**Date:** 04 April 2017  
**Author:** Susan Boland, Council Business Support Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Officer's Recommendation:**

**THAT letters of condolence be forwarded to the families of recently deceased persons from within or associated with the Lockyer Valley region.**

**4. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

**4.1 Declaration of Material Personal Interest on any Item of Business**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

**4.2 Declaration of Conflict of Interest on any Item of Business**

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest in the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.



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**5. MAYORAL MINUTE**

*No Mayoral Minute*

**6. CONFIRMATION OF MINUTES**

**6.1 Confirmation of Ordinary Meeting Minutes of 22 March 2017**

**Date:** 04 April 2017  
**Author:** Ian Church, Chief Executive Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

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**Officer's Recommendation:**

**THAT the Minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday, 22 March 2017 be taken as read and confirmed.**

**6.2 Receival of the Minutes of the Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer)**

**Date:** 20 March 2017  
**Author:** Myles Fairbairn, Executive Manager Infrastructure Works & Services  
**Responsible Officer:** Myles Fairbairn, Executive Manager Infrastructure Works & Services

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**Officer's Recommendation:**

**THAT the reports of the Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer) be received and adopted as minutes of that meeting.**

**Attachments**

1 [View](#) Minutes 7/12/16 16 Pages

**Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer)**

**07 December 2016**  
**9:30am to 11:00am**



**Invitees:**

Myles Fairbairn (LVRC) – Part until 10:30am, Cr Janice Holstein (LVRC), Glen Thomas (QPS), Jim McDonald (QPS), Sara Rozynski (Minutes Clerk LVRC), Seren McKenzie (LVRC).

**Apologise:**

David Willis (TMR), Rowland Brown (QPS), Xiau Pitts (LVRC), Elizabeth Vince (TMR), Martin Mulder (TMR), Sandra Spelleken (TMR)

**Chair:**

Seren McKenzie

**Notes prepared by:**

Sara Rozynski

**Documents Tabled:**

Nil

Date Item Raised	Item Number	Topic	Key Point / Discussion	Action	By Whom and When
07/12/16	1.1	- Introductions - Apologies	- Apologies were noted for the record.	- Nil	By Whom and When NA

**Outstanding Business**

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By Whom and When	Date Completed
<b>1. Speed Reviews</b>						
02/12/15	1.2	Gatton Esk Road Speed Limit	<ul style="list-style-type: none"> <li>- Review of speed limit to be conducted as per Council Resolution 4282.</li> <li>- The speed between Millers Road and the Warrego Highway along Gatton Esk Road is currently 80km/h. Proposed speed change from 80km/h to 100km/h North of Redbank Creek Road at approximately chainage 3.6km.</li> <li>- TMR advised they are conducting a speed review along Gatton Esk Road due to the changed conditions of the road. DW will present the findings and speed zone changes to the Committee when details are ready.</li> </ul>	- TMR to take on feedback from LVRC	- MM (TMR)	

			<ul style="list-style-type: none"> <li>Preliminary findings are to have fewer and longer speed zones, but subject to safety review.</li> <li>07/09/2016. Road safety review has been conducted by TMR and is in draft stage. Current speed on Gatton Esk Road is 60km/h from Warrego Highway to approximately Millers Road which then it changes to 80km/h. Review findings indicate change to 100km/h from Warrego Highway all along Gatton Esk Road. LVRC feedback to TMR is to propose 80km/h from Warrego Highway, to approximately 800m south of Millers Road.</li> </ul>		
07/09/16	1.2	Ma Ma Litydale Road speed reduction	<ul style="list-style-type: none"> <li>GPS systems are sending drivers to Neuendorf Farms via Ma Ma Litydale Road. The road is not speed posted due to it being narrow. The average speed people are travelling at the western end is 93km/h, through the curves 75km/h and along the straight towards Back Ma Ma Creek Road 98km/h. Investigate installing of warning signage.</li> </ul>	<ul style="list-style-type: none"> <li>SM (LVRC) – Council is currently reviewing signage and will install additional warning signage.</li> </ul>	<ul style="list-style-type: none"> <li>SM (LVRC)</li> </ul>
<b>2. School Traffic Management</b>					
27/08/15	2.1	<p>Hatton Vale State School (HVSS) - requested a Crossing Supervisor from DTMR Road Safety. Issue raised with the safety of the pedestrians and Crossing supervisor.</p>	<ul style="list-style-type: none"> <li>SM investigated the concern. Two options tabled for discussion. See proposed school crossing upgrade HVSS option 1 and 2 maps. Committee are in favour of option 1 as it didn't involve blocking off the existing bus drop off access. TIDS funding would be allocated to assist this project.</li> <li>The conflicting speed signage of 60km/h and 70km/h along Hannant Road have been addressed.</li> </ul>	<ul style="list-style-type: none"> <li>Works have been completed by Council. SS (TMR) have emailed Principal regarding Norman Court.</li> <li>Children and parents are walking on the road to get around a failure in the footpath between the school and the hall. Council CRM to be logged by SR (LVRC).</li> </ul>	<ul style="list-style-type: none"> <li><b>Completed 07/12/2016</b></li> </ul>

			<ul style="list-style-type: none"> <li>- SM and MF discussed option with Principal of HVSS. Additional parking was requested as a long term vision plan is required.</li> <li>- Principal preferred option 1 after consulting with the community. SS preferred option 2 however further consideration is to take place.</li> <li>- Installation of pedestrian crossing to be conducted in September school holidays. Due to commence 19 September. Principal still has concerns about Norman Court. The Principal would like to speak with Sandra Spelleken regarding his further concerns.</li> <li>- 07/09/2016 SS (TMR) to contact Principal to discuss further concerns about Norman Court.</li> </ul>			
2/12/15	2.2	Laidley District State School (LDSS) Traffic Flow	<ul style="list-style-type: none"> <li>- Principal of LDSS requested the traffic flow in the new carpark be changed to allow vehicles to exit out the first entrance off of Campbell Street East therefore avoiding the existing crossing which in turn will reduce traffic build up. Also suggested a turn right out of the smaller carpark along Patrick Street be installed to ease traffic build up.</li> <li>- Two maps where tabled – Laidley District State School and Laidley District State School Proposed Car Park Site Plan at 02/12/15 meeting.</li> <li>- SM spoke with principal of LDSS. Three options were tabled. Option 1 was the principal's preference.</li> </ul>	<ul style="list-style-type: none"> <li>- No further actions to be taken by LVRC. LVRC to write to school to advise of this.</li> </ul>	- SM/MF (LVRC)	
2/12/15	2.3	Lake Clarendon School Parking and Traffic Issues	<ul style="list-style-type: none"> <li>- Principal met with JH to raise concerns of no disabled parking and the existing parks are too narrow. Student</li> </ul>	<ul style="list-style-type: none"> <li>- Works to be undertaken by LVRC over the Christmas school holiday</li> </ul>	- LVRC	

		<p>numbers are expected to double on 2016 from approximately 70 to 140. Was suggested to remove angled parks located at the front of the school and replace with a disabled park, parallel parks and a drop off park. This will reduce the number of parks however will increase the safety and access for the disabled. Parks in the carpark proposed to be widened. SM met with Principal – document tabled (attached) is the option the Committee and Principal are willing to proceed with.</p> <p>SS (TMR) to review option.</p> <p>07/09/2016: SS (TMR) has reviewed the drawings. Drawings to be redesigned and issued to school for comment.</p> <p>07/09/2016: SM (LVRC) to speak with Principal again confirming option.</p> <p>07/12/2016: SM (LVRC) confirmed option with principal.</p>	<p>close down period.</p>		
<b>3. Other Traffic Management Matters</b>					
3.1	Gatton CBD Parking particularly Railway Street to be reviewed	<ul style="list-style-type: none"><li>- Locations of loading zones don't seem to be relevant to business. Imperial Hotel site works to be completed prior to loading zones being reviewed due to location of shipping containers.</li><li>- 07/09/2016 Loading zone drawings are currently being designed.</li><li>- 07/12/2016: Taxi parking has been fixed. Loading zones are yet to be addressed. Look into making a number of 10-20 minute parking bays near the banks. Laidley – a number of parks in front of the Post Office.</li><li>- Gatton – a number of parks near the banks. Item to be addressed at a Council meeting in 2017 and</li></ul>	<ul style="list-style-type: none"><li>- SM (LVRC) to speak with Corrin Bischoff (LVRC) to discuss 10-20 minute parking in greater detail.</li></ul>	- LVRC	

			business' to be consulted first.		
3.2	Niemeyer Road, Hatton Vale / Rusty's Fuels Safety Concerns	<ul style="list-style-type: none"> <li>- Exiting point onto Warrego Highway is a safety concern. Suggestion of blocking off this exit and moving the Niemeyer Road further North.</li> <li>- Immediate action to change gateway sign to stop sign at exit directly onto Warrego Highway Liam (TMR). <b>COMPLETED.</b></li> <li>- Request for TMR to provide their camera trailer so that a traffic count can be obtained.</li> <li>- QPS consulted owner. Owner is happy for exit on Warrego highway to be closed as long as it's not at his expense.</li> <li>- TMR advised Safer Roads Sooner funding application is being submitted for this project. Draft designs are currently being discussed.</li> <li>- TMR unable to successfully contact landowner.</li> <li>- Josh to speak with the resident.</li> <li>- SM has provided traffic count data from exit to Niemeyer Road to TMR.</li> <li>- 02/03/16 TMR advised Safer Roads Sooner (SRS) justification for Niemeyers Road intersection is ongoing. TMR have been waiting on the findings of a Warrego Highway East Safety report that identifies the needs of multiple intersections between Ipswich and Toowoomba.</li> <li>- TMR is considering treating multiple intersections together.</li> <li>- TMR advised Safer Roads Sooner application will no longer be submitted. An investigation of all intersections along the Warrego Highway is currently under review.</li> <li>- 07/09/2016. All intersections along the</li> </ul>	<ul style="list-style-type: none"> <li>- Review of intersection still under review by TMR. Ensure discussion is held with TMR regarding future development of the Rusty's site.</li> </ul>	MM (TMR)	

			Warrego Highways from Ipswich to Toowoomba have been reviewed and concept designs established. Concept designs are not available to be viewed at this point by the public.			
02/12/15	3.3	Parking Review Outside 88 Railway Street Gatton (Hot Rods Café)	<ul style="list-style-type: none"><li>- 02/12/15 JH (LVRC) raised a review of parking outside 88 Railway Street (Hot Rods Café) should be undertaken due to visibility concerns. When existing Cochrane Street if a large vehicle is parked in front of 88 Railway Street it is very difficult to see oncoming traffic safely.</li><li>- 02/03/2016 SM (LVRC) inspected the site. The parking doesn't meet the required standards. Recommendation to extend parking area back 3-4 meters.</li><li>- SM (LVRC) provided two options<ol style="list-style-type: none"><li>1) Remove 8 meters of parking (Approximately 2 car parks) and line mark remaining 5 car spaces on Railway Street, and line mark 2 car spaces on Cochrane Street. Gain approximately 10 meters sight distance.</li><li>2) Remove 14 meters of parking (approximately 3 car parks) and line mark remaining 4 car spaces on Railway Street, and line mark 2 spaces on Cochrane Street. Gain approximately 30 meters sight distance.</li></ol></li><li>- MM (TMR) approved option 2 on behalf of TMR.</li><li>- 07/06/2016. SM (LVRC) to consultation with café owners to advise of options to be taken.</li><li>- 07/09/2016. Café seems to have permanently closed. Committee agreed to undertake line marking without consultation of café owners so when</li></ul>	<ul style="list-style-type: none"><li>- LVRC to undertake line marking as per option two design discussed at previous meetings.</li></ul>	<ul style="list-style-type: none"><li>- SM to advise appropriate staff (LVRC)</li></ul>	<b>Completed</b> 07/12/2016

			new owners move in the matter is finalised.			<b>Completed 07/12/2016</b>
07/09/16	3.4	Withcott Quarry	<ul style="list-style-type: none"> <li>- MF (LVRC) met with Brad Nelsen of Withcott Quarry Material Pty Ltd regarding the need for quarry trucks to use Roches Road over Jones Road due to load limit on Jones Road. Truck drivers are happy to use Roches Road. JH advised sign to be installed at Quarry at top of McNamaras Road truck drivers to use Roches Road to access the Warrego Highway.</li> <li>- Load limit signs for Jones Road currently in quotation stage.</li> <li>- Once signs are installed QPS are to enforce.</li> </ul>	<ul style="list-style-type: none"> <li>- Signs have been installed</li> </ul>	-	
07/09/16	3.5	Brooks Hire Access to Depot from Warrego Highway	<ul style="list-style-type: none"> <li>- Brooks Hire located at Lot 1 RP885038 are unable to access their depot from the Warrego Highway when heading eastbound. They have to use local roads.</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to investigate alternative entry points.</li> </ul>	- MM (TMR)	
02/03/16	3.6	Loading Zones in Laidley	<ul style="list-style-type: none"> <li>- JH (LVRC) advised the loading zone signs in Laidley CBD don't have stipulated times.</li> <li>- Loading zones reviewed. Due to no stipulated timeframe, the zone is a loading zone 24 hours however parking in the loading zone is permitted for 2 minutes only.</li> <li>- Additional loading zone standards review to take place.</li> <li>- 07/09/2016. Additional wording required on signs regarding stipulated times allowed for trucks and cars to load to provide clarity around when the area can be used as a loading zone.</li> </ul>	<ul style="list-style-type: none"> <li>- Loading zone standards to be look into.</li> </ul>	- SM (LVRC)	

02/03/16	3.7	Otto Road Review	<ul style="list-style-type: none"> <li>- Safety review conducted 29/02/2016 by MF and SM (LVRC).</li> <li>- Traffic counters are being installed today 02/03/2016</li> <li>- Vegetation has been cleared near the quarry.</li> <li>- Speed review undertaken – no excessive speeding occurring along this section of road.</li> <li>- Options of signage upgrade tabled, proposed advisory of 40km/h, through the corners</li> <li>- 07/06/2016. Seal and widening funding being sort through 2016/17 Black Spot Programme.</li> <li>- 07/09/2016. Waiting to hear from Government regarding applications.</li> </ul>	<ul style="list-style-type: none"> <li>- LVRC awaiting decision from Government on funding.</li> </ul>	- XP (LVRC)	
02/03/16	3.8	Helidon Dip Road, Helidon	<ul style="list-style-type: none"> <li>- Traffic counter was placed just before the cemetery for 1 week. Median speed 62km/h.</li> <li>- Slashing to occur on roadside near cemetery.</li> </ul>	<ul style="list-style-type: none"> <li>- Anthony Moore (LVRC) has programmed slashing to occur.</li> </ul>	- LVRC	<b>Completed</b> 07/12/2016
02/03/16	3.9	Forest Hill Cemetery	<ul style="list-style-type: none"> <li>- JH (LVRC) requested the mowing area at the cemetery be widened due it being used again.</li> <li>- 07/09/2016. The frequency of mowing this cemetery is to be reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>- Brendan Sippel (LVRC) to program mowing works.</li> </ul>	- LVRC	<b>Completed</b> 07/12/2016
02/03/16	3.10	Airforce Road, Helidon	<ul style="list-style-type: none"> <li>- GT (QPS) raised the condition of the road is not fit for the type of business (Orica Australia Helidon – Explosives) due to safety.</li> <li>- Council advised works are done along this road regularly.</li> </ul>	<ul style="list-style-type: none"> <li>- Shoulder widening works are part of TIDS 2016/17 proposal.</li> </ul>	- LVRC	<b>Completed</b> 07/12/2016
07/06/16	3.11	Warrego Highway, Withcott Speed Data	<ul style="list-style-type: none"> <li>- 07/06/16. Warrego Highway Withcott speed data requested from Cr Holstein. GT (QPS) to provide data.</li> <li>- Data not provided however GT advised during a 4 hours period/shift there was a large amount of vehicles</li> </ul>	<ul style="list-style-type: none"> <li>- MIM (TMR) to install flashing speed sign near Roches Road on eastbound side of Warrego Highway, similar to the flashing</li> </ul>	- TMR	<b>Completed</b> 07/12/2016

			<ul style="list-style-type: none"><li>speeding.</li><li>MM (TMR) to install flashing speed sign near Roches Road on eastbound side of Warrego Highway, similar to the flashing speed signs that are installed in Minden.</li></ul>	speed signs that are installed in Minden.			
4. Road Safety Audits							
	4.1	Intersection of Laidley Plainland Road and Waddington Parade.	<ul style="list-style-type: none"><li>TMR advised TMR and Council have previously dismissed (22/9/14) TIDS or SRS funding for Waddington Parade intersection with the Laidley Plainland Road due to low crash history and higher network priorities elsewhere. TMR has identified Laidley Plainland Road for a Road Safety Audit. There is no program date yet.</li><li>Due to the high number of crashes QPS undertaking investigations along Laidley Plainland Road.</li><li>07/09/2016. TMR advised this audit is on their list however it is a low priority at this stage.</li></ul>	<ul style="list-style-type: none"><li>TMR conducting a Road Safety Audit.</li></ul>	<ul style="list-style-type: none"><li>TMR</li></ul>		
5. QPS Reports on Traffic Incidents in the Region							
	2/12/15	5.1	Traffic Incidents	<ul style="list-style-type: none"><li>Two accidents have occurred. One at the intersection of Gatton Laidley Road and the entrance to the Gatton University and other along Murphys Creek Road. KB has crash pamphlets that are used to help educate the diverse cultural society with driving in Queensland.</li><li>Crash pamphlets to be emailed to SS (TMR) to review.</li><li>07/09/2016. TMR advised the crash pamphlet are no longer in use however in the northern region Driving in Australia pamphlets are used and are available in multiple languages.</li></ul>	<ul style="list-style-type: none"><li>SS (TMR) to post Driving in Australia pamphlets to LVRC. Sam Elzanati to provide to his clients and pamphlets to be made available at Customer Service counter.</li></ul>	<ul style="list-style-type: none"><li>SS (TMR)</li></ul>	Completed 07/12/2016
6. Warrego Highway Matters							
03/04/14	6.1	Wire barriers constantly being hit causing a	<ul style="list-style-type: none"><li>Unable to capture footage.</li><li>Need to consider designated access</li></ul>	<ul style="list-style-type: none"><li>TMR to continue to monitor.</li></ul>	<ul style="list-style-type: none"><li>TMR</li></ul>	Completed 07/12/2016	

		safety hazard for motorist	<ul style="list-style-type: none"> <li>- crossings for emergency vehicles.</li> <li>- Chevron marker at terminals to be installed.</li> <li>- JH proposed to install shorter length of wire barriers. If barriers are shorter in length and hit in future a smaller section will be down therefore lessening the risk to the traffic.</li> <li>- No further action on wire rope safety barriers. TMR will continue to monitor with maintenance works.</li> <li>- QPS suggested to install audible edge lines before the barriers as a warning device.</li> <li>- 07/09/2016. TMR advised they are considering installing audible lines to a trial section of road. The wire barriers are being constantly hit are mainly located at Helidon Spa and Connells Road.</li> </ul>			
02/12/15	6.2	Road markings at the intersection of Warrego Highway, Postmans Ridge Road and Tiwdales Road, Helidon Spa	<ul style="list-style-type: none"> <li>- There is no line marking at this intersection. The geographic scope of this intersection is included in the Toowoomba Second Range Crossing (TSRC) project.</li> <li>- Closure of this intersection to occur in approximately two years time due to TSRC project. Line marking the intersection as an interim measure to mitigate accidents to be considered by TMR.</li> <li>- 07/09/2016. TMR are in the process of designing a wide median passing line marking arrangement which is not a normal design for this type of intersection however they are trying to manage the current risks the intersection possesses. The design should be implemented prior to December 2016 (Christmas). QPS suggested to change the gateway sign to a stop sign which is the current</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to investigate the use of a stop sign at this intersection and integrate into design should it be appropriate.</li> </ul>	TMR	

			arrangement at the Murphys Creek Road intersection.			
07/06/16	6.3	Street signage along Warrego Highway at Withcott	<ul style="list-style-type: none"> <li>- Advance street warning signs to be installed along Warrego Highway at Withcott by TMR.</li> <li>- 07/09/2016. Incorporate load limits on advance street warning signs if possible.</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to install signage.</li> </ul>	<ul style="list-style-type: none"> <li>- Nil</li> </ul>	
<b>7. Other State Controlled Road Matters</b>						
	7.1	Nil	<ul style="list-style-type: none"> <li>- Nil</li> </ul>	<ul style="list-style-type: none"> <li>- Nil</li> </ul>	<ul style="list-style-type: none"> <li>- Nil</li> </ul>	
<b>8. Crash Investigation and Safety Improvements</b>						
07/06/16	8.1	Lighting at Pedestrian Crossings	<ul style="list-style-type: none"> <li>- TMR received complaint regarding Laidley CBD lighting at pedestrian crossing.</li> <li>- MM (TMR) advised David Willis (TMR) is currently conducting a review of all unsigned pedestrian crossings which includes the Gatton CBD crossings.</li> <li>- 07/09/2016. Ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR)</li> </ul>	<ul style="list-style-type: none"> <li>- TMR</li> </ul>	
07/09/16	8.2	Helidon Rest Area (Norman Hedges Park)	<ul style="list-style-type: none"> <li>- There is an issue with trucks and caravans turning right onto the Warrego Highway from the park. Request for trucks and caravans to use head east and travel under the Highway and use the merge lane back onto the Highway to head westbound.</li> <li>- JH (LVR) advised the barriers installed in the park to prevent people parking in certain areas are not working. Are trees able to be planted?</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to investigate signage request.</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR)</li> </ul>	
07/09/16	8.3	Warrego Highway and Norman Hedges Park intersection	<ul style="list-style-type: none"> <li>- Drivers are using this intersection and driving westbound on service road to access the Honey Pot service station. Drivers should be using the Helendale Drive intersection to make a u-turn however are claiming it is unsafe to do so.</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to investigate alternative options for drivers</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR)</li> </ul>	

9. Speed Camera Locations					
	9.1	Nil	- Nil	- Nil	- Nil
10. Withcott					
	10.1	TMR master plan for Withcott Area.  Proposed fix speed cameras on Warrego Highway on both east and west bound lanes (traffic counts have been conducted in relation to this). The purpose is to reduce speeding through Withcott.	<ul style="list-style-type: none"> <li>- LF (TMR) to follow up Police Minister re installation of fixed speed camera.</li> <li>- IWS to meet with TMR management team regarding the planning works mid to late May. Mayor and Cr Holstein to be invited.</li> <li>- TMR advised there is no TMR funding for new fixed speed camera sites statewide. And TMR's response remains that there is no proposed upgrading through Withcott until the impacts of the Toowoomba Second Range Crossing are known.</li> <li>- DW to provide LVRC with copy of Withcott Project.</li> </ul>	<ul style="list-style-type: none"> <li>- Copy of Withcott Project to be provided to LVRC.</li> <li>- DW / MM (TMR)</li> </ul>	
07/06/16	10.2	Jones Road and Warrego Highway Intersection	<ul style="list-style-type: none"> <li>- Request to install u-turn permitted at roundabout advisory sign to be installed. Installation of no u-turn sign to be installed at Jones Road intersection and redirect u-turn traffic to Roches Road turning area. TMR to check length of turn lane from Warrego Highway to Roches Road first and the ability to handle the increase in traffic, with consideration of additional Nexus traffic as well.</li> <li>- 07/09/2016. TMR to install no u-turn permitted sign at Jones Road intersection, advisory sign of no u-turn permitted before declaration lane and install u-turn permitted 500 meters ahead sign at Roches Road roundabout. 3 signs in total to be installed by TMR.</li> <li>- 07/12/2016. Issue with vehicles doing u-turns at Biggs Road to use the shopping centre. Vehicles need to</li> </ul>	<ul style="list-style-type: none"> <li>- MM (TMR) to install signage.</li> <li>- TMR</li> </ul>	

			use Roches Road roundabout.			
<b>11. Black Spot Funding</b>						
02/12/15	11.1	Status of 2015/16 construction projects	<ul style="list-style-type: none"> <li>- LVRC to deliver works in early 2016 from 2015/16 projects.</li> <li>- Tenthill Creek Road and Ingoldsby Road intersection construction works underway.</li> <li>- Old College Road and Allen Street intersection works completed.</li> </ul>	- LVRC	- LVRC by June 2016	
02/12/15	11.2	Status of 2016/17 funding submissions	<ul style="list-style-type: none"> <li>- 11 out of 13 funding submissions were successful.</li> <li>- LVRC to complete construction in 2016/17 financial year.</li> </ul>	- LVRC	- June 2017	
07/06/16	11.3	Forest Hill Fernvale Road and Gatton Laidley Road Intersection submission	<ul style="list-style-type: none"> <li>- Additional information is required from MM (TMR) to complete application including as constructed drawings, traffic counts and crash data.</li> </ul>	- MM (TMR) email to SM (LVRC)	- TMR	<b>Completed 07/12/2016</b>
<b>12. TSRC issues</b>						
07/09/16	12.1	Speeding on Roches Road, Withcott	<ul style="list-style-type: none"> <li>- When load limit signs are installed at Jones Road, QPS to police speeding along Roches Road.</li> </ul>	- QPS to police speeding on Roches Road.	- QPS	
07/09/16	12.2	Use Roches Road Pre-warning Sign on Warrego Highway	<ul style="list-style-type: none"> <li>- Nexus advised LVRC that TMR would not approve. Pre-warning signage on Warrego Highway to be installed to advise trucks to use Roches Road not Jones Road.</li> </ul>	- SM (LVRC) to email Adam Garvin (TMR) regarding the matter.	- SS (TMR)	
<b>13. General Business</b>						
07/06/16	13.1	Conflicting yellow no stopping line	<ul style="list-style-type: none"> <li>- SS (TMR) raised near the intersection of Cochrane Street and Jensen Street Gatton on Jensen Street there is a yellow line marked however signage that is erected states stipulated timed parking.</li> </ul>	- 07/09/2016. LVRC to remove conflicting yellow lines when staff resourcing permits.	- LVRC	
07/06/16	13.2	Line marking at Laidley State Primary School on new pavement	<ul style="list-style-type: none"> <li>- SS (TMR) advised some line marking on new pavement along the northern end of Patrick Street is yet to be undertaken including a solid stopping</li> </ul>	- SS (TMR)	- TMR	

			<ul style="list-style-type: none"> <li>- line at the crossing located outside the Laidley State Primary School.</li> <li>- 07/09/2016. SS to confirm if line marking has been undertaken.</li> </ul>			
07/09/16	13.4	TMR long term plan for Warrego Highway	<ul style="list-style-type: none"> <li>- TMR are consulting the public at the end of 2016 regarding their long term (20-40 year) plan for the Warrego Highway.</li> </ul>	<ul style="list-style-type: none"> <li>- TMR advised via correspondence long term plan report expected mid 2017.</li> </ul>		

**New Business**

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By whom and When
<b>1. Speed Reviews</b>					
07/12/16	1.1	Western Drive, Gatton	- Look at reducing the length of the 60km/h area.	- Review 60km/h section of road	- TMR
07/12/16	1.2	Woodlands Road, Woodlands	- Resident has complained about speeding vehicles particularly around the 90 degree corner of Woodlands Road near property 1 RP212029.	- Speed review to be undertaken.	- SM (LVRC)
<b>2. School Traffic Management</b>					
	2.1	Nil	- Nil	- Nil	- Nil
<b>3. Other Traffic Management Matters</b>					
07/12/16	3.1	Vehicles parking on verges	- A number of vehicles are parking on verges. Police unable to enforce if not impeding pedestrian access.	- Continue to report to QPS to enforce.	- LVRC/public to QPS
<b>4. Road Safety Audits</b>					
	4.1	Nil	- Nil	- Nil	- Nil
<b>5. QPS Reports on Traffic Incidents in the Region</b>					
07/12/16	5.1	September to December 2016 Incidents	- 3 incidents occurred - Near fatal eastbound on Warrego Highway at College view outside McDonalds. - Fatality westbound on Old Toowoomba Road. LVRC following up damage to QUU infrastructure. - Rollover in Witcoff in 60km/h zone	- All to note	- Nil
<b>6. Warrego Highway Matters</b>					
		Nil	- Nil	- Nil	- Nil
<b>7. Other State Controlled Road Matters</b>					
		Nil	- Nil	- Nil	- Nil
<b>8. Crash Investigation and Safety Improvements</b>					
		Nil	- Nil	- Nil	- Nil
<b>9. Active Transport</b>					
		Nil	- Nil	- Nil	- Nil

<b>10. Speed Camera Locations</b>			
	Nil	- Nil	- Nil
<b>11. Black Spot Funding</b>			
	Nil	- Nil	- Nil
<b>12. TSRC Issues</b>			
07/12/16	12.1	Morleys Road Heavy Vehicle Usage	- Heavy vehicles are using Morleys Road frequently. Meeting being held today (07/12/2016) with Nexus, Ian Rickuss and Kym Murphy.
			- FYI
<b>13. General Business</b>			
07/12/16	13.1	Property Number in Urban Areas	- The property numbering in urban areas particularly in cu-de-sacs is out of order.
			- LVRC to investigate
07/12/16	13.2	Queensland Tourism Demand Driver Infrastructure Fund 2017-18	- A Principal Network Cycle Plan application was unsuccessful Council has applied for funding via the Queensland Tourism Demand Driver Infrastructure grant requesting the same project to be funded.
			- FYI.
<b>14. Next Meeting</b>			
07/12/16	14.1	14 March 2016 – 10:00 to 11:30am ~ Stubbersfield Room A and B, Gatton Council Office.	



**ORDINARY MEETING OF  
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**6.3                                      Receival of the Gatton Revitalisation Project Committee (GRPC)  
Meeting Minutes, 31 January 2017**

**Date:**                                      04 April 2017  
**Author:**                                      Myles Fairbairn, Executive Manager Infrastructure Works & Services  
**Responsible Officer:**                      Myles Fairbairn, Executive Manager Infrastructure Works & Services

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**Officer's Recommendation:**

**THAT the reports of the Gatton Revitalisation Project Committee (GRPC) Meeting, 31 January 2017 be received and adopted as minutes of that meeting.**

**Attachments**

1 [View](#)      Minutes 31 January 2017    8 Pages

**Gatton Revitalisation Project Committee (GRPC) Meeting Minutes**  
**31 January 2017**  
**10:00am to 11:20am**



**Invitees:**

Cr Holstein (part), Cr McDonald, Cr McLean, Seren McKenzie, Jason Hamm, Helen McGraw, Xiau Pitts (part), Trent Nibbs, Cr Milligan (part), Cr Wilson, Cr Cook (part), Neil Williamson (part), Myles Fairbairn (part).

**Apologise:**

Cr Hagan, Brendan Sippel (Project Manager), Belinda Wheelband, Ian Church.

**Chair:**

Seren McKenzie

**Minutes prepared by:** Sara Rozynski

**Documents Tabled:** Nil

OUTSTANDING ITEMS				
Date Item Raised	Item Number	Topic	Key Points/Discussion	Action
<b>1. Project Management Plan</b>				
	1.1	Updates	- Nil updates provided	- Nil
<b>2. Railway Street Footpaths</b>				
	2.1	Paint treatment to Railway Street CBD concrete footpaths	<ul style="list-style-type: none"> <li>- Trial treatment has been completed. Very little feedback was received from the community. The total cost to complete the project is expected to cost \$300,000. Some Committee members aren't happy with the colour.</li> <li>- Item to be considered in 2017/18 budget.</li> <li>- Paint treatment is not wearing well and even at recommend pressure and heat.</li> <li>- Suggestion was made by Manager Regional Development to raise cleaning of the footpath with the Chamber of Commerce to encourage business owners to assist in cleaning.</li> <li>- Suggestion was also raised to ask business owners to assist in cleaning the footpath due to the type of business/activities they are running</li> </ul>	<ul style="list-style-type: none"> <li>- Liaise further with Brick N Pave regarding cleaning of treatment area.</li> </ul>
				- SM

			or apply pressure for business owners to clean the footpath via a local law street dining permit.		
<b>3. Spencer Street Footpaths</b>					
3.1	New footpath design for Spencer Street in front of Gatton Plaza and McDonalds	<ul style="list-style-type: none"> <li>- Construction of this project might not be delivered this financial year due to competing priorities.</li> <li>- Designs are completed. Waiting on trial area along to Railway Street to be conducted.</li> <li>- Not included in the 2016/17 budget.</li> </ul>	<ul style="list-style-type: none"> <li>- A funding application for this project has been submitted 2017-18 Cycle Network Local Government Grants Program. Waiting on response.</li> </ul>		
<b>4. Lighting</b>					
4.1	New street lighting design including Centenary Park lighting	<ul style="list-style-type: none"> <li>- Alternative street light fixtures to be considered as current lighting does not meet current lighting standards.</li> <li>- The existing lighting cannot be replaced as the fittings are no longer manufactured.</li> <li>- Tender has been awarded to GHD Pty Ltd in accordance with the <i>Road Reserve: Street Tree and Landscaping Policy and Guideline</i>.</li> <li>- Report received from GHD Pty Ltd. No budget has been allocated in the 2016/17 budget to implement the suggested design.</li> </ul>	<ul style="list-style-type: none"> <li>- Item to be considered in 2017/18 budget</li> <li>- Item will be raised at Councillor Workshop to further discuss lighting design.</li> </ul>		- SM/XP
<b>5. Way Finding Signage and Town Maps</b>					
5.1	Way Finding Signage and Town Maps	<ul style="list-style-type: none"> <li>- Revision of town maps undertaken by all.</li> <li>- Lockyer Valley Cultural Centre map location – consider installing at the bus stop along Lake Apex Drive opposite the Cultural Centre in conjunction with the new motel works.</li> <li>- Landscaping will be done in the vicinity of the bus stop and therefore power should be available to use.</li> <li>- Installation of the wayfinding sign at the front of the Gatton Office has been undertaken.</li> <li>- Events wanting to install poster in both of upcoming events in the region.</li> <li>- Feedback received – can a graphic designer</li> </ul>	<ul style="list-style-type: none"> <li>- Way finding signage at the Lakeview Motel site has been installed. Energex is yet to connect the electricity. SM to check if electricity is connected.</li> </ul>		- SM

			produce the maps to provide a more professional appearance.	
<b>6. Gatton Administration - McCormack Place</b>				
6.1	Revitalisation of McCormack Place	<ul style="list-style-type: none"> <li>- The electricity and drainage is faulty.</li> <li>- This is a low priority sub-project as Council needs to attend to other aspects of the CBD first.</li> </ul>	<ul style="list-style-type: none"> <li>- No action to be taken at this stage as per recommendation by Committee</li> </ul>	<ul style="list-style-type: none"> <li>- Planning to commence.</li> </ul>
<b>7. Gatton Streetscape Plan</b>				
7.1	Road Reserve: Street Tree and Landscape Policy and Guideline	<ul style="list-style-type: none"> <li>- The old "Gatton Streetscape Document" will be superseded by the new "Road Reserve: Street Tree and Landscape Policy and Guideline" produced by Planning.</li> <li>- IWS have provided feedback. The final draft is currently being reviewed and online feedback is being sort.</li> </ul>	<ul style="list-style-type: none"> <li>- Snt Enviro Planner to advise Council Business Support Officer to load document onto the Hub so Councilors can access it.</li> <li>- Yet to be uploaded onto the Council website for community feedback.</li> </ul>	<ul style="list-style-type: none"> <li>- BW</li> </ul>
<b>8. North Street Streetscaping</b>				
8.1	Appearance of North Street	<ul style="list-style-type: none"> <li>- Plan to conduct works to North Street so it looks the same as Railway Street, i.e. installation of feature lights and pavement treatment (garden beds) around trees.</li> <li>- 16 February EM IWS tabled images of resin footways treatment which can be applied on the ground at the base of the tree. Water is still able to penetrate the ground and the tree roots when applied and can also be applied to mature trees. Options to be considered when North Street works commence.</li> <li>- No budget has been allocated to North Street.</li> <li>- Quotes to be obtained to trial resin on a few tree bases in North Street.</li> <li>- 27/09/16. Parks Advisor obtained quotes for the resin treatment. \$13,000 (Brick N Pave) to apply resin finish to the tree bases along North</li> </ul>	<ul style="list-style-type: none"> <li>- Budget amendment report not required to be considered by Council as funds have been made available the works to be undertaken. Works due to commence in February 2017 by Brick N Pave.</li> </ul>	<ul style="list-style-type: none"> <li>- BS</li> </ul>

			Street between William Street and Railway Street. - 27/09/2016. Not considered in 2016/17 budget however the Committee would like a report to be taken to Council for a budget amendment.		
<b>9. Regional Arts Development Funding 2016/17 – Wall Mural Project</b>					
			<ul style="list-style-type: none"> <li>- Update from Community Development &amp; Engagement Officer regarding CBD Mural Public Art project was provided to committee members via email on 23/11/16. Manager Infrastructure Planning &amp; Design provided overview update on behalf of Comm Dev &amp; Engag Off from what was in the email. (see attachment 2 for email).</li> <li>- Committee agreed with the proposed premises for artwork to be undertaken on Gatton Real Estate's new premises, Gatton Squash Courts western wall, IGA northern wall (Royal Hotel bottle shop exit driveway), Council owned public toilet block just off the in North Street roundabout.</li> <li>- Project is likely to go to public consultation for key themes by the end of the year with art installations tentatively expected in March-April 2017. Need to think about the audience the art will be aimed at e.g., visitors, local community.</li> <li>- The committee would like the artwork carried out on Council owned toilet block to be the first. However to liaise with Community Facilities Unit to ensure if any major planned works for the toilet block are being considered need to be worked around.</li> </ul>	<ul style="list-style-type: none"> <li>- Community Development &amp; Engagement Officer advised from a public perspective as this is a community based project it would be best to undertake the works on a building not owned by Council.</li> </ul>	- NW
29/11/16	9.1	Use of funding			
<b>10. General Business</b>					
28/07/16	10.1	Project Management Plan	<ul style="list-style-type: none"> <li>- Over the next couple of weeks the project management plan will be updated and issued to all to review</li> </ul>	<ul style="list-style-type: none"> <li>- IWS to review project management plan</li> </ul>	- MF/BS
28/07/16	10.2	Community	<ul style="list-style-type: none"> <li>- A suggestion was made that that the</li> </ul>	<ul style="list-style-type: none"> <li>- Committee decided for this action item to be removed.</li> </ul>	- SR –

		consultation of projects	community be consulted about what they would like undertaken in the Gatton CBD.	Rather than consult the community the committee should discuss the Gatton Heart Precinct and Gatton Heart & Showgrounds Precinct documents to determine what actions the committee could take next to improve/enhance the CBD.	distribute documents to the committee with the minutes.
27/09/16	10.3	Parking in CBD	<ul style="list-style-type: none"> <li>- Parking, loading zones and pedestrian access via Hunter Arcade to be discussed at future Councillor Workshop as business' are residents are complaining about the lack of parking.</li> <li>- 29/11/16. Committee discussed the possibility of installing a number of 10 minute parking bays to encourage the community to not be parked in the one spot for too long. Problem with this is there is no local law for enforcement.</li> </ul>	<ul style="list-style-type: none"> <li>- Item to be presented at future Councillor Workshop. Once matter has been discussed by Council, Manager Regional Development recommended taking the concern to the local chamber of commerce.</li> </ul>	- Manager Infrastructure Planning & Design
27/09/16	10.4	Location of butt bins in CBD	<ul style="list-style-type: none"> <li>- Complaint received from shop owner regarding the location of a particular butt bin as it is encouraging people to smoke in front of their shop.</li> </ul>	<ul style="list-style-type: none"> <li>- Parks Advisor tabled a map of where current butt bins are located (See attachment 3). The Royal Hotel and Commercial Hotel have supplied their own. The one in front of the Shoe Collections has been removed. Committee agreed all remaining butt bins in Railway Street are satisfactory located.</li> <li>- Manager Infrastructure Planning &amp; Design spoke with Legal Services Coordinator regarding a local law for smoking in public. Legal Services Co-ord is conducting a review of all current and required local laws and will present an item at a Councillor Workshop within 6 months time. From there if Council wishes to implement a smoking in public local law it is expected to take an additional 12 months.</li> <li>- Complaint received from the Gatton Florist via QLD Health regarding people smoking on the council seats in front of their shop. QLD Health has made contact with Council. QLD Health advised free signage can be obtained from their website. Council to take no action.</li> </ul>	- Legal Services Coordinator
29/11/16	10.5	Seats in CBD	<ul style="list-style-type: none"> <li>- Cr Holstein advised some of the seats in the CBD need re-oiling.</li> </ul>	<ul style="list-style-type: none"> <li>- Parks Advisor to have staff inspect seats within the CBD</li> </ul>	- BS
30/11/16	10.6	Loading zones in CBD	<ul style="list-style-type: none"> <li>- The loading zone will be moved from in front of the hairdresser in Hunter Arcade to in front of 41 Railway Street.</li> </ul>	<ul style="list-style-type: none"> <li>- Manager Infrastructure Planning &amp; Design to have appropriate officers action.</li> <li>- Cr Cook to liaise with his drivers regarding suitable</li> </ul>	- SM and Cr Cook

				<ul style="list-style-type: none"> <li>- Manager Infrastructure Planning &amp; Design to speak with Lockyer Couriers and Australia Post regarding suitable loading zones locations.</li> <li>- Manager Infrastructure Planning &amp; Design to check the length of bus zone outside NAB and Council building.</li> <li>- Manager Infrastructure Planning &amp; Design to investigate if taxi zone in front of the pharmacy is required at that location. Could it be located in IGA carpark and the current taxi zone be changed to a loading zone.</li> </ul>
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**New Business As At 31/01/2017**

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By whom and When
<b>1. Communication Plan</b>					
31/01/17	1.1	Updates	- No updates required	- Nil	- Nil
<b>2. Proposed Sub-Projects 2017/18</b>					
31/01/17	2.1	Proposed Sub-Projects 2017/18	<ul style="list-style-type: none"> <li>- CCTV upgrade – is there an opportunity with existing businesses.</li> <li>- Digital advertising signs</li> <li>- Installation of electricity in North Street for events</li> <li>- Information signs outside of Gatton for events in the region.</li> <li>- RSL carpark expansion (QR Land)</li> <li>- Masterplan for Gatton</li> <li>- Business hub – encourage different business' to the Northern end of Railway Street</li> <li>- Further ideas email to Seren in the coming weeks.</li> </ul>	- Project plans to be drafted	- BS/SM
<b>3. LGPA Challenge Team Introduction</b>					
31/01/17	3.1	Involvement in Wall Mural Project	<ul style="list-style-type: none"> <li>- LGPA 2017 Challenge Team was introduced</li> <li>- A previous contender, provided the committee with a background of the what the LGPA Challenge involves.</li> <li>- The LGPA 2017 Challenge Team member provided the committee as to why the LGPA Team are now involved in the GRP committee. Reason being a pre-challenge task is required to be undertaken which must involve a community engagement component.</li> </ul> <p>The wall mural project requires a</p>	-	-

			considerable amount of community engagement. The LGPA team will be liaising further with Community Development & Engagement Officer and will need to interview a few members from the GRP committee		
<b>4. General Business</b>					
31/01/17	4.1	Relocation of bus stops	<ul style="list-style-type: none"> <li>- Can all buses pick up and drop off at the terminal/interchange.</li> <li>- North Street and William Street intersection community consultation taking place 15/02/2017</li> <li>- East Street and Crescent Street intersection community consultation taking place 15/02/2017.</li> </ul>	<ul style="list-style-type: none"> <li>- Manager Infrastructure Planning &amp; Design to investigate.</li> <li>- All Councillors are invited. FYI to committee.</li> </ul>	<ul style="list-style-type: none"> <li>- SM</li> <li>- Nil</li> </ul>
31/01/17	4.2	Community Consultation			
<b>5. Next Meeting</b>					
31/01/17	5.1	Proposed Date	<ul style="list-style-type: none"> <li>- 27 March 2017 1pm to 2pm</li> </ul>	<ul style="list-style-type: none"> <li>- Nil</li> </ul>	<ul style="list-style-type: none"> <li>- Nil</li> </ul>



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**7. BUSINESS ARISING FROM MINUTES**

*No Business Arising from Minutes*

**8. COMMITTEE REPORTS**

*No Receival of Committee Reports as Minutes*

**9. DEPUTATIONS/PRESENTATIONS**

*No Deputations/Presentations*



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## **10. EXECUTIVE OFFICE REPORTS**

### **10.1 Chief Executive Officer Monthly Report - March 2017**

**Date:** 24 March 2017  
**Author:** Ian Church, Chief Executive Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

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#### **Summary:**

The purpose of this report is to update Council on:

- Key issues currently being actioned by Council's Executive Officer
- Information relevant to Councillors and the organisation

#### **Officer's Recommendation:**

**THAT Council receive and note the Chief Executive Officer's report.**

#### **Report**

##### **1. Introduction**

Refer Summary above.

##### **2. Background**

This report covers actions and information relevant to Councillors and the Executive Office, including the key areas of Strategic Planning, Governance, Regional Development, Marketing, Communication and Engagement, Special Projects and Executive Services.

##### **3. Report**

###### **Strategic Planning**

###### **Community Plan Review**

The draft Community Plan will be presented to the 26 April Council Meeting with a recommendation for adoption.

###### **Corporate Plan 2017 – 2022 Development**

The draft Corporate Plan is currently out for community consultation and will be presented to the 26 April Council Meeting with a recommendation for adoption.

###### **Operational Plan**

Development of the 2017/18 Operational Plan is currently underway. This year's approach is for higher level initiatives to be included in the Operational Plan and business as usual items to be included in a Business Plan for each Work Group. The Key Performance Indicators in the Operational Plan require more information this year and a link to the Corporate Risk Register is also required.

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Business Planning:

Work has commenced on developing a Business Plan for Libraries, based on the recently completed Libraries review. The results of the review and Business Plan will be presented to Council in the near future.

**Governance**

Policies/Procedures/Guidelines

*Approved:*

- Closed Circuit Television and Audio Recordings Procedure

*Under review/development:*

- Naming of Infrastructure Policy and Guideline
- Social Media Procedure – for consideration by the CEO in March
- Tree & Shrub Management Guideline
- CCTV and Audio Recording Policy – for consideration by Council in April
- Flying Fox Management Policy – for consideration by Council in April
- Waste Management Policy- for consideration by Council in April
- Public Interest Disclosure Policy – for consideration by Council in April
- Information Privacy Policy – for consideration by Council in April
- Right to Information Policy – for consideration by Council in April
- Cultural Diversity Policy – for consideration by Council in April

Cemeteries Policies

There are a number of policies and guidelines to be developed for the good governance of Council's cemeteries. This work will form part of the project to review Cemetery Management by Council. An update on Cemeteries is to be provided at a May Councillor Workshop.

Delegations

The annual financial delegation has been completed.

The draft Administrative Delegation will be considered by ELT in early April.

Administrative Action Complaints:

A number of long running complaints are currently being finalised. These complaints are related to complex planning matters and a number of common issues have been identified across each complaint. Work is now being undertaken to highlight issues for improvement. A list of the complaints will be provided to Council under separate confidential cover.

**External Funding**

Building Better Regions Fund (BBRF) – Community Stream

The Statistics on Agricultural Output project is being submitted for this funding program by the Special Project – Investment & Trade Officer.

Building Our Regions

The Animal Management Facility and Forest Hill Flood Mitigation Stage 2 projects were successful in the EoI stage with full applications now being prepared for submission. The time

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frame has been extended due to the widespread impact of Tropical Cyclone Debbie, it is now due by 28 April 2017.

Department of Infrastructure, Local Government and Planning Funded Projects

New processes for reporting on the current DILGP funded projects are being introduced. Further work with LVRC's new Departmental Adviser and LVRC Project Managers is being undertaken to clarify the process.

**Regional Development**

75 Philps Road, Grantham

The contract for the sale of the land at 75 Philps Road Grantham is being completed at the time of writing this report, and a pre-lodgement meeting to discuss the Development Application was held on 30 March between the Developer and Council staff. It is expected that the Development Application will be lodged within days.

Plainland Business Networking

The Meetings between local business operators are held on a rotational basis. The host of the meeting held on 3 April was Home Timber and Hardware – Plainland's Hardware and Rural Centre.

Items discussed included:

- The "Welcome to Plainland Sign"
- Alternate transport linkage routes
- Sewer upgrades and timing
- New developments for Plainland/Hatton Vale

Neilsen's Place – Laidley Business Incubator

A new website has now been launched promoting Neilsen's Place – [www.neilsensplace.com.au](http://www.neilsensplace.com.au); Targeted marketing of the digital workspace has been undertaken, with postcards directly marketed to potential clients, and advertising in the Laidley Plainland Leader. Regional Development is fielding a number of enquiries for space at the Incubator, with MS Queensland and Salvation Army Plus commencing use.

Business Awards Category Winners 2016

The workshop for Category winners from the 2016 Business Awards has been rescheduled for April. The presenter has been engaged to provide a presentation and then lead an interactive Q & A forum with the group.

The People's Choice Award finalists' workshop was held at Neilsen's Place on Thursday 30 March. This was a digital marketing workshop with Council's Online Communications Officer facilitating for the evening.

Lockyer Chamber of Commerce & Industry

Officers attended the Chambers Business After Hours at Room Motels on 15 March.

The next committee meeting of the Chamber is scheduled for Wednesday 5 April and a networking breakfast is to be held on 19 April at Gatton R.S.L., featuring a presentation by Queensland Urban Utilities.

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### Laidley Futures

A project team has been established with Council officers to explore options for the re-establishment of McNulty Park. The matter was workshopped with Council on 4 April 2017.

### Grantham Butter Factory – Expressions of Interest (EOI)

The current EOI process to gauge interest in utilising the Grantham Butter Factory closes on 7 April. During of the process some interested parties were provided an inspection and briefing on 20 March.

### Lockyer BEST – (Bringing Employers and Schools Together)

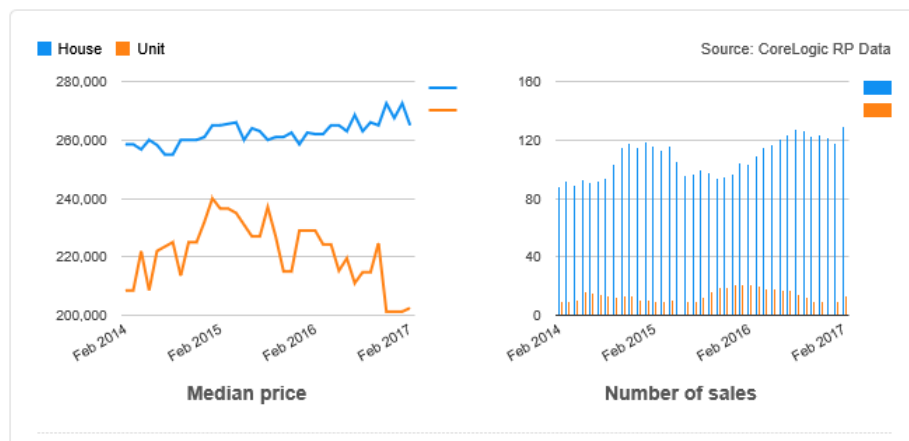
The purpose of the BEST meetings is to build cooperative relationships between local High Schools, educational institutions and industries/business partners. A meeting was held on Tuesday 14 March and an update provided on two work experience programs: Allev8 and GenR8. Both are proceeding well with two schools providing work experience students.

### Updated Local Statistics

The following recently published statistics on local real estate is provided for the information of Councillors.

#### *Gatton House & Unit Prices:*

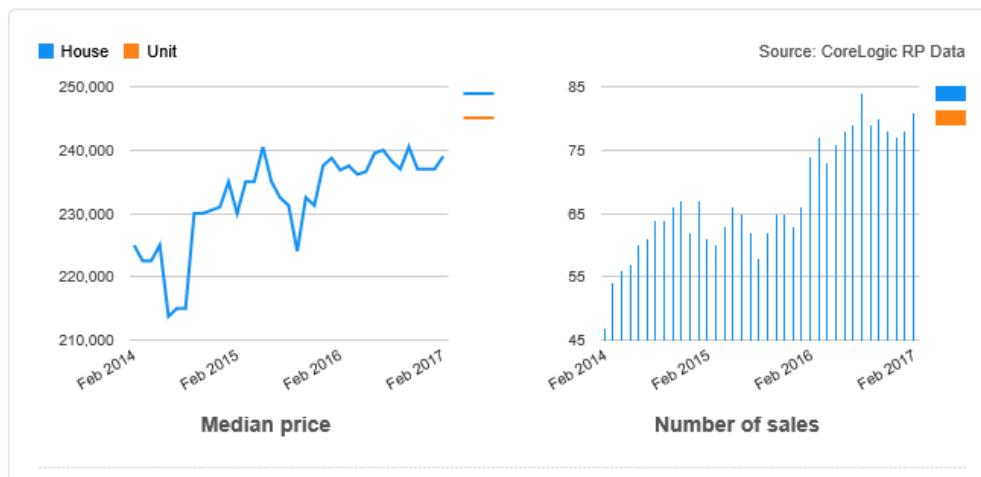
The median house price in Gatton is \$265,000 and advertised median rent is \$300 per week. Average annual capital growth for Gatton is 3.12% and gross rental yield is 5.8%. The average number of days on the market for home sales is 100 days.



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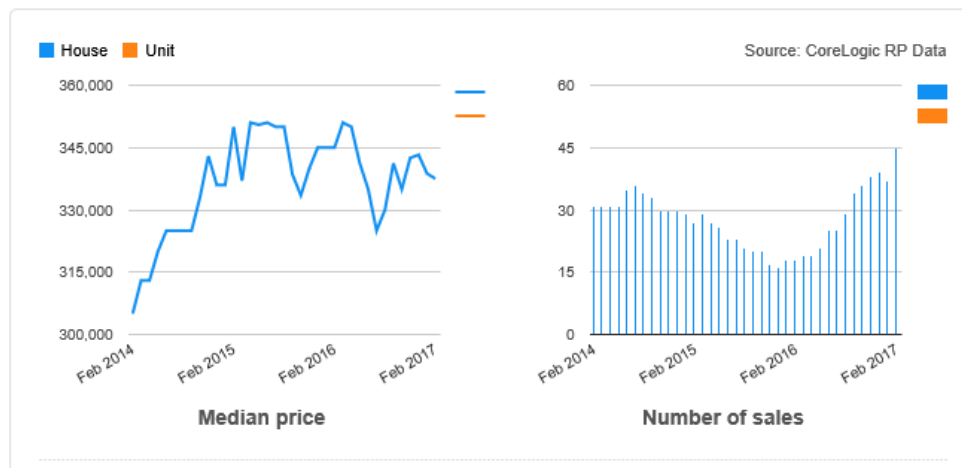
### *Laidley House Prices:*

The median house price in Laidley is \$239,000 and advertised median rent is \$280 per week. Average annual capital growth for Laidley is 2.9% and gross rental yield is 6.09%. The average number of days on the market for home sales is 113 days.



### *Plainland House Prices:*

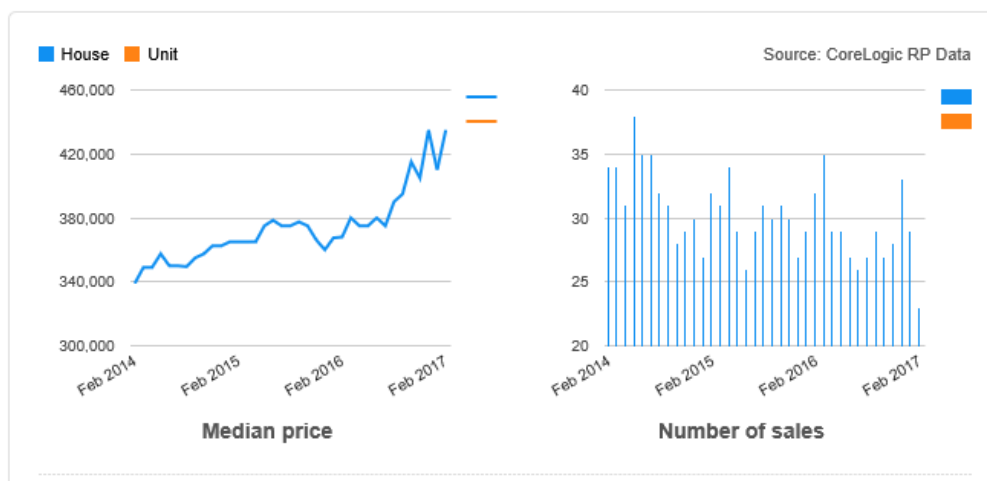
The median house price in Plainland is \$337,500 and advertised median rent is \$360 per week. Average annual capital growth for Plainland is 3.31% and gross rental yield is 5.55%. The average number of days on the market for home sales is 128 days.



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## *Withcott House Prices:*

The median house price in Withcott is \$435,000 and advertised median rent is \$380 per week. Average annual capital growth for Withcott is 3.75% and gross rental yield is 4.54%. The average number of days on the market for home sales is 115 days



## Embracing 2018 Commonwealth Games




Meetings were held on Monday 6 March and 3 April, hosted by State Development in Ipswich, to share information regarding the potential opportunities arising for local regions from the hosting of the 2018 Commonwealth Games at the Gold Coast.

## Single Point of Entry - Business Support

The following table highlights areas of enquiry from prospective developers and business operators that have been dealt with by the Regional Development team. The purpose of the Regional Development team being the first point of contact in these instances is to assist potential developers and business operators by “walking them through” Council processes and providing them with a single point of contact rather than multiple staff contacts. No details are provided as they are potentially commercial in confidence, however should any Councillor wish to ascertain more detail please do not hesitate to contact me or the Manager Regional Development.

Industry Sector	Level of interest	Notes:
Accommodation and Food Services	☆☆☆	Additional short term accommodation facilities and new takeaway food outlet.
Tourism	☆☆	Potential new tourism experience operation - both enquiries will take time to bring to fruition
Manufacturing	☆☆☆	Value Added Agricultural product distribution and extraction industry
Transport, Postal, Warehousing	☆☆	New business establishment project development
Arts & Recreational Services	☆☆	Establishment of new business, and relocation of existing business

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Wholesale Land Development		Additional interest from new contacts - support provided to potential and existing land developments
Retail Trade		Information in relation to establishing new business and growth of existing
Agriculture		Inbound supply chain

## Marketing, Communications & Engagement (MCE)

### Tourism and Marketing Coordinator Role Update

Following the resignation of the Tourism and Marketing Coordinator, an advertisement for the role was placed with an external agency. Recruitment for the role is underway at the time of writing this report and updates will be provided to Council as the process continues. Staff from Marketing, Communication and Engagement are undertaking the day-to-day functions of the role, with the former Tourism and Marketing Coordinator engaged as a temporary contractor in order to meet tight timeframes for the successful delivery of Regional Flavours.

### Regional Flavours

Lockyer Valley Food Ambassador Alastair McLeod will be unavailable to represent the region at this year's Regional Flavours event, however his catering company Alfresco will still provide the catering for the Picnic Patch. Glen Barrat from Wild Canary will promote the region and its produce on stage and throughout the two day event. A call out and follow up for producers interested in hosting a stall has taken place. Discussions are ongoing with Seatonfire to look at ways in which to promote the chilli festival at the event.

### Media – Partnership Between Council and the Darling Downs – Moreton Rabbit Board (DDMRB)

As Councillors are aware, Council is working in partnership with the DDMRB in a joint project to eradicate rabbits from the Lockyer Valley. Marketing, Communication and Engagement staff recently organised for ABC television to film a story highlighting the partnership. The story will centre on the release of the K5 virus and the current survey and will promote the great achievements of the partnership between the two organisations. The filming for the story, which will be aired state wide, was delayed due to the impacts of TC Debbie.

### Queensland Transport Museum (QTM)

Following a QTM Committee meeting held on Thursday 23 March, 2017, a number of initiatives are being implemented as follows:

- Regular maintenance checks on display vehicles including battery voltage, airlines and tyre pressures. These checks will take place regularly to ensure display vehicles can be moved.
- Story boards are being developed for vehicles on permanent display in the first instance, with the eventual aim of having story boards for all display vehicles.
- Cross promotion between the QTM and other transport related museums has commenced. A cross promotional display will take place in partnership with Laidley Pioneer Village and the display of vintage tractors.
- The race simulator is scheduled to be operational by Easter.
- A menu utilising local produce is currently being developed which will form part of a promotional exercise at this year's Regional Flavours event. The promotion will

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include a truckies lunch (using local ingredients) and entry to the museum. In addition, a separate menu is being introduced which includes a half price roast and entry to the QTM for seniors bus tours.

- The Gatton Star is running a story on the Queensland Transport Museum being open to local residents free of charge.
- Agreement has been reached that will see the next Legends Dinner held in October this year.
- A Memorandum of Understanding between the QTM Committee and Council is currently being drafted.

Laidley Pioneer Village

Council staff will be working closely with the new Committee to assist with implementing good governance standards. In addition, staff will be working with the Committee to improve Work Health and Safety standards throughout the Village.

Annual Report Planning

With the Budget scheduled for delivery prior to July 1 this year, planning is underway for the writing and delivery of the 2016/17 Annual Report. The Annual Report will be reflective of last year's style.

Media Day at Laidley Library

A media Open Day is currently being considered for the Laidley Library. Should Council support the idea, the intent is to take local media including the Gatton Star, Channel 7 and WIN television through the new library ahead of its opening.

Gatton CBD Mural Project

The community consultation phase has been formally completed for this project and results have been provided to the external Project Manager to develop an Artist's Brief. Most aspects of the project including the art installation will be managed by the external Project Manager in consultation with Council's Community Engagement Team. At this stage sites for art installations are likely to be Gatton Real Estate (54 Railway St) and the North Street public toilet block.

2017 Local Show

Planning is well underway for Council's stands at the Laidley and Gatton Shows, with a focus on promoting the range of Council programs, services and careers, as well as improving community understanding of Council's Budget, (ie, what people actually get for their money). This year we are aiming to have a suite of short videos from various teams and programs to support the process.

Community Consultation Support

The Community Engagement (CE) team have provided support to staff on a number of different projects including Corporate Plan consultation, the Rabbit Survey, Gatton CBD Mural Art Project and Parklea Estate Park. Current and near future projects being developed and supported include: LVRC Road Reserve Policy, Laidley Library Greenspace, Gatton Squash Courts and 2017 Level of Service (Budget) Phase 2 which will explore Traffic and Transport services at a deeper level. The CE Team also provide liaison with external stakeholder engagement teams for the Toowoomba Second Range Crossing, DNRM Water Allocations and Inland Rail projects.

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School Holiday Program

This is a partnered approach with Anglicare, SUQ Chaplains, LVRC Libraries and the Youth Officer to increase a range of affordable school holiday events for children and young people. Due to low responses in the past from young people over 13 years of age the program now focuses on primary school and family events as they are better attended. The Easter school holiday program includes a family movie night in Gatton Shire Hall (Wednesday 5 April), an activity day at Helidon on Wednesday 12 April, and the events planned by our libraries. Plans have also been made for the winter school holidays, including a family outdoor adventure day.

Regional Youth Mental Health Forum Planning

Lockyer Valley will host the 2017 Regional Youth Mental Health Forum (RYMHF) on 27 July at Laidley Cultural Centre. This event gathers young people aged 12-18 from high schools and youth organisations from Toowoomba to Goodna and Kilcoy to Boonah to encourage and inspire them to be positive mental health ambassadors in their local schools and communities. Last year's event was held in Esk with 150 young people attending and an increase in promotions aims to bring 250-300 young people together this year. Council's Youth Officer is a key part of the planning committee. Partner organisations include Education Queensland, West Moreton Health & Hospital Service, Ipswich Hospital Foundation, Ipswich City Council, Anglicare, Headspace, Ipswich Community Youth Service, Lockyer District and Laidley State High Schools.

**Executive Business Support**

Strategic Document Coordination (Policy, Legislation, Motions, Green/White papers etc)

March was a busy month for the Council of Mayors South East Queensland (COMSEQ) with a Board Meeting and Meetings of the Committees for Economic Development, Infrastructure & Planning and Waterways and Environment. Rural Communities has been deferred. The next Board meeting is due to be held on 5 May 2017.

Australian Local Government Association (ALGA)

The Australian Local Government Association National General Assembly is meeting in Canberra in June. Potential motions need to be submitted by 21 April and suggested motions are included by way of separate report to this meeting.

Enhance Council Governance and Decision Making

Additional Council workshops have been programmed which will enable further Council business to be undertaken. Budget workshops have been programmed to commence in April.

It is intended that the Minutes of Key Council Committees will be provided on a regular basis to Council for consideration. Similar to the Audit and Risk Committee reporting, a range of Committees will be submitted to Council for information and consideration.

The Council website is to be updated to advise the community on how to make a properly made petition.

Property Administration

The Woodlands Road survey has been completed and reconfiguration application has been made. This will enable the contract of sale to proceed to settlement.

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The Lessees of the Grantham Grazing land have been advised of the Council resolution regarding the proposed short term accommodation on the subject land. Discussions are underway on lease termination considerations.

The Gatton saleyards site is being assessed for suitability for a future emergency services facility. The Public Safety Business Agency requested a 1 in 500 year flood assessment for the site which was positive. However, PSBA has now advised that the location does not meet their service requirements. We will be following this up in a meeting with relevant Departmental staff.

Insurance

The 17/18 insurance schedules are currently being prepared to lodge with Councils Insurer, LGM. In addition LGM have been invited to a Councillor Workshop to discuss policies and how the mutual fund operates.

**Legal Services**

LGPA Challenge Team

Council entered a team in the Local Government Managers Australia Professional Team Challenge. After a significant amount of preparation the team competed in the Challenge in Brisbane on 16 March 2016. Our pre-challenge task, learnings and recommendations for future participation will be presented at an upcoming ELT meeting followed by a presentation to a Council workshop. Whether the team gained a place will be known by 6 April.

Helidon Spa

As discussed at the Council workshop on 4 April, Council staff have been attempting to facilitate the sale of Helidon Spa. However, in order to protect Council's interests, all future correspondence with the applicant/owner is now to occur through each party's solicitors to manage the correspondence and best protect Council's position

The potential purchaser will be advised that all dealings in relation to the development approval will occur with the applicant and he should make his own enquiries with the applicant

**Special Projects**

National Water Infrastructure Development Fund (NWIDF)

The consultancy to complete the project under the NWIDF has been awarded to Cardno's who have a lot of background knowledge and are specialists in the fields needed to understand the Lockyer's complex water systems and issues. One of the requirements of the funding is to engage with a number of government stakeholder groups and this has now been done, allowing the consultants to proceed with the project. It is expected that the project will be completed in October 2017.

Water Users Forum

A meeting with Lockyer Valley Water Users Forum representatives and the Minister for Natural Resources and Mines took place during March. The message from those who attended that meeting was that the Minister and senior staff listened to the concerns of the Water Users Forum representatives. A meeting with the Minister for Energy and Water Supply will be next on the agenda. The Mayor, Councillors Hagan and McDonald also attended the Water Users Forum Committee meeting on 4 April.

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The Socio Economic Study into the impacts of water on our agricultural industries (towards which LVRC has contributed \$8,000) has been awarded to Parsons Brinkerhoff.

### Inland Rail (Australian Rail Track Corporation – ARTC)

Construction is planned to start in 2020 and continue for up to 4 years. It is estimated that the project will generate 1800 jobs which will be spread out along the project. Currently the submission from ARTC has been made to the Queensland Government and we are awaiting the release of the 'Terms of Reference'. Once the Terms of reference have been released the community can send in their submissions regarding the project. Drop in sessions will begin from the 3<sup>rd</sup> of April in Toowoomba and work their way down to the Lockyer starting in Helidon, as noted in the following table.

Monday 3 April Gowrie	Tuesday 4 April Toowoomba	Wednesday 5 April Toowoomba	Thursday 6 April Helidon	Saturday 8 April G/chester	Monday 10 April Forest Hill	Tuesday 11 April Gatton	Wednesday 12 April Laidley
3pm – 7pm	4.30 – 8pm	10am – 2pm	3pm – 7pm	9am – 12pm	3pm – 7pm	3pm – 7pm	3pm – 7pm
Gowrie Junction Community Hall 18 Gowrie Junction Road, Gowrie	Toowoomba Sports Ground 47 Arthur Street, Toowoomba	Toowoomba Sports Ground 47 Arthur Street, Toowoomba	Helidon and District Cultural Centre 15 Arthur Street, Helidon	TBC	Forest Hill School of Arts 22 Railway Street, Forest Hill	Gatton Shire Hall 52 North Street, Gatton	Laidley Cultural Centre 3 Laidley- Plainland Road, Laidley

### Gatton West Industrial Zone (GWIZ) – Department of Transport and Main Roads (DTMR) Truck Stop

DTMR have been preparing documents to go to Tender and have been working with Council Officers on the documentation. Council sent a 'Letter of Support' for the Truck Stop and DTMR has responded saying that they will work closely with Council to get a good outcome for all parties. Council has also recommended that the Grantham Overpass be a project for consideration by the Federal Government when the SEQ Council of Mayor's representatives visit Canberra.

### Industry Forum

Council is working closely with the Department of State Development in delivering an Industry Forum in the Lockyer Valley. The Mayor, CEO and Special Projects officer recently met with the Regional Director of the Department to discuss the theme of the Forum and outline the objectives.

### Agricultural Industry Visits

The Mayor recently visited the Mount Sylvia Soil Conditioners mine in Junction View, and the Mayor, CEO and Special Projects Officer also visited Barden Produce. A positive outcome from previous tours has been Council's lobbying with Telstra on behalf of Pohlman's Nursery for better internet connectivity. Pohlman's will be receiving fibre to the door and are obviously pleased with this outcome and Council's support.



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Agricultural Production Data

Council's Special Projects Officer is working very closely with the Lockyer Valley Growers Group to determine what data regarding agricultural output is necessary, obtainable and reliable. This will provide direct input into the Building Better Regions project that has been applied for, regarding the collection of specific agricultural output data for the Lockyer Valley.

Sister City - Ageo City Mayoral Visit

The Mayor of Council's Sister City, Ageo, will be visiting the Lockyer Valley with delegates from 21 to 25 July 2017. This will be in conjunction with the student visit that occurs every year.

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**10.2**

**Councillor Conference Attendance 2017**

**Date:** 24 March 2017  
**Author:** Vickie Wieland, EA to Chief Executive Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

A number of Conferences have been programed for the coming year and these can provide opportunities for Councillors and/or Officers to participate, network and glean current issues and approaches for our future work. This report seeks Council endorsement for attendance.

**Officer's Recommendation:**

**THAT Council approve the following conference attendance:**

- 1. LGAQ Disaster Management Conference - Cr Milligan and Cr Holstein.**
- 2. Inspector General Emergency Management – Executive Manager Corporate & Community Services & Disaster Management Coordinator;**

**Further;**

**THAT Council delegate authority to the Mayor and the Chief Executive Officer to determine if attendance at the following, would be beneficial:**

- 3. ALGA National Road & Transport Congress - Cr \_\_\_\_\_, and the Executive Manager Infrastructure Works and Services;**
- 4. LGAQ Bush Councils Convention - \_\_\_\_\_;**

**Report**

**1. Introduction**

Lockyer Valley Regional Council has been notified of a number of conferences that have been programmed for 2017. The purpose of this report is to notify Council of the conferences and to seek endorsement for Councillor and/or staff attendance where appropriate.

**2. Background**

Details of a range of Conferences, Forums, and Summits etc are provided and marketed to Council during the year. These can range from local forums through to State, National and even International events.

**3. Report**

Although Council is invited to attend a large number of events each year, attendance is generally discretionary. Some can be considered core business – such as the attendance at the Local Government of Queensland (LGAQ) Annual Conference. However, many other forums would be considered to be of limited benefit to Council.

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Potential attendance at conferences/forums etc is considered and assessed on the basis of relevance, cost and benefit to Council. Where positive benefits can be identified, these are referred to Council for consideration.

Attendance at a number of 2017 events has already been endorsed by Council including for example the Mayor's attendance at the Australian Local Government Association National General Assembly programmed for June. Similarly, Council was represented at the recent LGAQ Financial Summit in Cairns.

A number of other events are described below for potential Attendance.

<b>Conference</b>	<b>Date</b>	<b>Location</b>	<b>Proposed Attendance</b>
ALGA National Road & Transport Congress	7-9 November 2017	Albany WA	Councillor Officer
LGAQ Bush Councils Convention	9-11 August 2017	Charters Towers	Mayor/_____
LGAQ Disaster Management Conference	9-11 May 2017	Mackay	Mayor Cr Holstein
Inspector General Emergency Management (IGEM)	9-11 May 2017	Mackay	EM Corporate & Community Service DM Coordinator
Asia Pacific Cities Summit (Biennially)	10-13 September 2017	Daejeon Korea	No attendance proposed

#### **4. Policy and Legal Implications**

There are no legal or policy matters that arise from this report and all matters will be dealt with through the appropriate mechanisms. A report on all conference attendance will be required to be produced for consideration at Council Meetings.

#### **5. Financial and Resource Implications**

The budget allocation exists to fund any required attendance by Councillors and Staff at relevant Conferences.

#### **6. Delegations/Authorisations**

Council has allocated funds to attend necessary conferences and the authority rests with Council to nominate an attendee and for the Chief Executive Officer to nominate a staff member if required to attend.

#### **7. Communication and Engagement**

A formal response advising of Council's attendance is required, and the outcomes or learnings from the conference should be reported back to Council in a formal report.



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### **8. Conclusion**

That Council should be represented at conferences as shown on the attached Conference Calendar as the opportunities will provide Councillors and staff with significant and important information as well as important networking opportunities.

### **9. Action/s**

The registrations and confirmation of attendances be finalised as required to meet the specific Conference deadlines.

### **Attachments**

1 [View](#) Councillor Conference Attendance Calendar 2 Pages

## COUNCILLOR / OFFICER CONFERENCE ATTENDANCE 2016/2020

Conference	2016	2017	2018	2019	2020
ALGA National General Assembly	Canberra	Canberra, 18-21 June			
ALGA Regional Cooperation & Development Forum	Mayor, Cr Milligan Mayor, Cr Milligan	Mayor, Cr Milligan Canberra, 19 June			
ALGA National Roads & Transport Congress	Toowoomba, 9-11 November Cr Holstein EM IW&S,	Albany, WA – 7-9 November			
LGAQ Financial Summit		Cairns, 29-30 March Mayor, Cr Milligan Cr Wilson CEO EMC&CS			
LGAQ Civic Leaders Summit (Biennially)	13-15 July 2016 Mayor, Cr Milligan Cr Cook	Not held this year			
LGAQ Bush Councils Convention		Gladstone, 9-11 August The World Theatre, Charters Towers			
LGAQ Disaster Management Conference		9-11 May 2017 Mackay Entertainment Centre Mayor, Cr Milligan Cr Holstein			

Conference	2016	2017	2018	2019	2020
LGAQ Annual Conference	Gold Coast, 18-20 October Mayor, Cr Milligan Deputy Mayor, Cr Cook	Gladstone, 16-18 October Mayor, Cr Milligan Cr Hagan			
Destination Q Forum	No Councillors attended				
ASIA Pacific Cities Summit (Biennially)		10-13 September 2017 Daejeon, the New Hub City of Korea <a href="https://www.uciq.org/en/media/events/2017-asia-pacific-cities-summit-mayors-forum">https://www.uciq.org/en/media/events/2017-asia-pacific-cities-summit-mayors-forum</a>			
Australian & New Zealand Disaster and Emergency Management Conference	Gold Coast, May 2016 Mayor, Cr Milligan Cr Holstein	Executive Coordinator- Mayors Office advised no attendance from LVRC Gold Coast, 22-23 May 2017 Mayor, Cr Milligan Cr Holstein			

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**10.3 Councillor Portfolio Update**

**Date:** 03 April 2017  
**Author:** Stephen Hart, Manager Executive Business Services  
**Responsible Officer:** Ian Church, Chief Executive Officer

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**Summary:**

This report informs Council of the key portfolio focus areas identified during these meetings.

**Officer's Recommendation:**

**THAT Council receive and note the Councillor Portfolio Update report.**

**Report**

**1. Introduction**

This report is to provide an update from Portfolio Councillors.

**2. Background**

Council determined the portfolio responsibility areas in order for Councillors to focus on their particular areas.

**3. Report**

***Portfolio:***

***Mayor Cr Milligan:*** Communication; Promotion and Advocacy; Intergovernmental and Media Relations; Economic Development; Agribusiness; Tourism and Events; Community; Engagement and Disaster Management.

- Meeting with John Paul Langbroek MP with Cr Holstein and Cr Hagan re: Regional Hospital
- Meeting with Cycling Queensland
- Meeting with TSRC re: future tolls
- Attend 'Be bold brave you' National Youth Week pop-up art gallery at Headspace, Ipswich
- Attend LDMG meeting re: Laidley Flood Mitigation Project
- Meet and greet with Laidley Aged and Handicapped at the Chamber
- Meeting with officers re: backpacker accommodation
- Attend the First Sunday Food Event, Grantham Butter Factory
- Media re: Baton announcement
- Discussion with Executive Manager Corporate & Community Services re: Davson Room
- Tour of Toowoomba Second Range Crossing (TSRC) with Department of Transport & Main Roads (DTMR) and Nexus

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- Attend LINC International Women's Day luncheon at Lockyer Valley Cultural Centre
- Attend Lake Clarendon Independent Public School council information evening
- MC International Women's Day breakfast at Shire Hall
- Attend International Women's Day reception at Government House
- Meet with Jim Savage, One Nation candidate
- Attend the Hatton Vale rural fire hand over of vehicle
- Attend Laidley RSL Citizens Auxiliary meeting
- Meeting with Mayors re: City Deals discussion
- Attend Council of Mayors SEQ (CoMSEQ) Resilient Rivers Taskforce meeting
- Attend CoMSEQ Board meeting
- Attend CoMSEQ annual Mayoral strategy workshop
- Officiate at the 'Welcoming Lockyer Babies Ceremony', LVCC
- Meet and greet morning tea with Nepalese delegation re: disaster management
- Attend Crime Stoppers meeting
- Meeting with officers re: parks and gardens
- Chair 'Lockyer says no to violence' meeting
- Meet with LWUF re: water security
- Visit resident at Tabeel retirement
- Meet with Laidley District State School Principal
- Briefing re: infrastructure meeting
- Meeting re: Queens Baton Relay
- Visit Bardon Produce
- Media at Mt Sylvia Soil Conditioning
- Meeting with associates re: infrastructure
- Home visit to community members
- Meeting with Minister Lynam, LWUF, Mayor Lehmann and community representatives
- Gatton cemetery meeting re: community member plot
- Media for ABC and palaganite
- Attend Lake Clarendon School council meeting
- Attend former employee of Laidley Shire Council funeral
- Media re: Queensland Transport Museum (QTM)
- Meeting with State Development partnership to promote industry of Lockyer Valley
- Podcast with Deborah Oberon re: women in leadership
- Attend the Hidden Vale UQ Wildlife Centre opening ceremony at Spicers, Grandchester
- Attend SES open day at Gatton
- Attend Gatton Revitalisation meeting
- Meeting with GM re: Primary Health Network and changes to mental health services
- Retirement morning tea
- Portfolio meetings
- Council meetings
- Council workshops
- Numerous community meetings
- Attend secondary meeting with Lions Club members re: shed on site
- Chair LDMG meetings (numerous)
- Numerous teleconferences with State Disaster Coordination Centre
- Visit affected businesses in Laidley CBD after rain event TC Debbie
- Visit affected residences in Laidley after rain event of TC Debbie

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- Media re: rain event; paper, radio, television
- Visit Mt Sylvia, Junction View / Black Duck area post rain event

**Deputy Mayor Cr Cook:** *Recreation/Amenity Facilities: Sport and Recreation, Community Facilities, Health and Waste Management, Animal Management.*

- Attend Lockyer better business meeting
- Meeting with CEO regarding backpackers resort
- Meeting in Lions Park at Laidley regarding lions shed
- Attend councillor workshop
- Attend Moreton Region Scout Assoc. activity at Wivenhoe dam
- Attend councillor workshop
- Meeting with Water group regarding access to Wivenhoe water
- Meet with equestrian centre management group
- Meeting with residents regarding telecommunications tower at Sippel Road
- Meeting in regard to Legends of League week
- Attended Lockyer Farmers Cup Golf Day
- Attend Laidley Rec reserve meeting
- Meet with resident and Manager Regional Development re: development option
- Attend QTM steering committee meeting
- Attended SES Open Day
- Attended Gatton Revitalisation Committee meeting
- Travel to Kensington Drive to meet with residents regarding flooding
- Councillor tour
- Travel to Laidley to meet regarding Lions park issues
- Meet with Lockyer Valley Netball

**Cr Wilson:** *Business Systems and Processes; Corporate Plans and Performance; Finance; Information, Communication and Technology (ICT).*

- 1/3 - Lockyer Chamber of Commerce and Industry meeting
- 2/3 - Community assistance working group meeting
- 3/3 - Meeting on site with Laidley Lions Club
- 7/3 - Council workshop
- 8/3 - Council meeting
- 14/3 - Council workshop
- 14/3 - Water meeting - various stakeholders
- 15/3 - Lockyer Chamber of Commerce and Industry Business after Hours function at Room Motels Gatton
- 17/3 - Shave for a cure
- 17/3 - COMSEQ Economic Development meeting
- 22/3 - Council meeting
- 23/3 - QTM steering committee meeting
- 23/3 - Porters Hotel corporate golf day
- 27/3 - Gatton Revitalisation meeting
- 27/3 - Meeting on site with residents
- 28/3 - Meeting regarding related parties declarations.

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- 28th - 30th - Attended LGAQ Financial Sustainability Summit in Cairns.

**Cr McDonald:** *Environment: Environmental Management, Weed/Pest Management, Waterways, Natural Resource Management.*

- The Coordinator Environmental Planning attended a number of meetings in regard to the proposed water allocations for the Central Lockyer Irrigation area and the possibility for additional irrigation water to be supplied to Lakes Dyer and Atkinson from Wivenhoe. These meetings were attended by the Mayor, Councillors and CEO of LVRC, the Mayor and CEO of Somerset Regional Council and members of the Lockyer Valley Water Users Forum. A draft letter of agreement has been circulated between the parties and is expected to be endorsed in the near future.
- Senior Environmental Planner and Special Projects Trade and Investment Coordinator met with consultants (Cardno) to commence the National Water Infrastructure Development Fund grant project to undertake a pre-feasibility study of bringing additional water supply to the irrigators of the Lockyer Valley.
- The Coordinator Environmental Planning met with a representative from LGAQ and a representative from the National Flying-fox Forum to discuss the development of a National Flying-fox Strategy. Letters were also forwarded to the Hon. Stephen Miles Minister for Environment and Heritage Protection and Minister for National Parks and the Great Barrier Reef and the Hon. Josh Frydenberg Minister for the Environment & Energy requesting that the State government resume responsibility for the management of flying-foxes including urging the support for the development and implementation of a National Flying-Fox Strategy.
- The Coordinator Environmental Planning and Senior Environmental Planner met with the Executive Leadership Team and, subsequently, Disaster Management Coordinator to review the Flying Fox Heat Response Plan and discuss options for improving coordination of response activities.
- The process of identifying and prioritising specific projects within the Lockyer catchment for funding from the Resilient Rivers Initiative is progressing well. Senior Environmental Planner and the Coordinator Environmental Planning attended a series of meetings to develop a prioritisation tool and agree to the Terms of Reference for the Catchment Investment Plan. It is understood that a number of projects will be recommended to the Resilient Rivers Taskforce at the meeting scheduled for 5 May 2017.
- The Coordinator Environmental Planning attended a meeting at the Healthy Land & Water office with representatives from QUU and the Port of Brisbane Ltd to discuss a proposed media event scheduled for early May to launch to next stage of riparian restoration works at Mulgowie. It is understood that a State government Minister will attend.
- At a meeting with the CEO, it was agreed that responsibility for the management of weeds on roadsides would return to the Environmental Planning team.

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**Cr Holstein:** Roads and Drainage, Parks and Gardens, Transport and Active Transport, Asset Management and Disaster Management.

**February**

- Meeting with John Paul Langbroek MP in Brisbane to discuss future Regional hospital
- Regional Development Australia Ipswich & West Moreton committee meeting
- Meeting with Lions Club Laidley to discuss siting of proposed Lions storage shed
- Drop Clean Up Australia Day corflutes to depot for Forest Hill clean Up event.
- Clean Up Australia Day event in Withcott. We met at the Withcott Hotel car park for sign on and safety talk by officers of Transport and Main Roads in readiness for our clean Up on the down section of the Toowoomba Range. I sent several of our volunteers, which included children to clean Blanchview Road to the Withcott transfer station. The rest of us cleaned the Warrego Highway on the range eastbound from Redwood Park entrance just above shire boundary into Withcott. Thanks must go to Transport and Main Roads who organised the closure of one lane so we could pick up litter safely. Thanks also to OIC Gatton Police for his assistance. We filled the Council litter trailer as well as numerous wheelie bins and bags.
- Interview with the Toowoomba Chronicle and a story was featured in the Chronicle on the 6th March
- Forest Hill Community Development meeting
- Speak at the International Women's Day hosted by Lockyer Community Centre
- Council workshop
- Attend International Women's Day breakfast hosted by Council
- Council meeting
- Attend Withcott Fire Brigade meeting
- Radio interview with Hit FM regarding appointment to Darling Downs Moreton Rabbit Board and works being undertaken to address rabbit issue
- On site meeting with Gordon Crescent resident regarding stormwater drainage issue
- Speak at the Rotary Crafters Expo, Grantham Butter Factory on behalf of the mayor
- Meet with Horizon developer in Withcott
- Attend Welcome baby ceremony at Lockyer Valley Cultural Centre in Gatton
- Attend Crime Stoppers meeting
- Council workshop
- Meeting with Somerset mayor and Lockyer Water Users representatives
- Lockyer Valley Traffic Safety Working Group meeting
- Meeting with Executive Manager Infrastructure Works & Services, Manager Infrastructure Support Services, Mayor, CEO regarding Mahon bridge
- Meeting with Parks & Gardens managers to discuss maintenance activities
- Toowoomba Second Range Crossing briefing with Transport & Main Roads in Toowoomba

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- Meeting with Mayor, Executive Manager Infrastructure Works & Services, Legal Services Coordinator and contractor regarding bridge issues
- Meeting with Mayor, Manager Planning & Environment with developer regarding stormwater/drainage issues on proposed development
- Regional Road Group meeting in Ipswich
- 75th Anniversary ceremony for 25th Battalion at Spring Bluff
- Present Trophies on behalf of the mayor at Gatton Street Sprints
- Lake Apex Community Advisory meeting
- Lockyer Valley Tourism meeting
- Council meeting
- Queensland Transport Museum Steering Committee meeting
- Interview with Gatton Star regarding Darling Downs Moreton Rabbit Board and issues regarding Rabbit population in the Lockyer Valley
- Withcott Progress Association meeting
- Meet resident at Withcott Sports Centre to discuss issues with hall hire
- Chair Council of Mayors Infrastructure & Planning Committee meeting in Brisbane
- Attend SES open day and recruitment event
- Gatton Revitalisation meeting
- Site visit Advance Court Kensington Grove to discuss stormwater drainage issues
- Council site tours
- Helidon Progress Association meeting
- Speak at principal farewell at Withcott State School assembly
- Lockyer Valley Local Disaster Management Group meeting
- Weather event brief meeting
- Lockyer Valley Local Disaster Management Group meeting
- Drive with Mayor across region to look at rising flood waters
- State Disaster teleconference
- Lockyer Valley Local Disaster Management Group meeting
- Visit Laidley businesses who had some flooding and residents who had flooding with Mayor and CEO

**Cr McLean:** *Planning and Building Services, Planning Scheme, Townships and Villages, Cultural Heritage and Streetscape, Regional Planning.*

- 3/3 Meet with Laidley Lions Club member to discuss shed location
- 7/3 Attended the LINC International Women's Day function  
Councillor Workshop
- 8/3 International Women's Day Breakfast  
Pioneer Village Meeting  
Ordinary Council Meeting
- 14/3 Councillor Workshop  
Planning portfolio catch up  
Meeting with Lockyer Water Users Group

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- 15/3 Das Neumann Haus meeting
- 17/3 75th anniversary of the 25th Italians departure from at Spring Bluff
- 20/3 Gatton Historical Society meeting
- 22/3 Council Meeting
- 23/3 Queensland Transport Museum steering committee meeting
- 24/3 Council of Mayor's South-East Queensland Infrastructure and Planning Committee Meeting
- 27/3 Gatton Revitalisation Project Meeting,  
Meeting for Advance Court works
- 29/3 Planning Portfolio catch up

**Cr Hagan:** *Community Development: Arts and Culture, Youth and Disability/Multicultural, Public Safety, Customer Service and Community Services.*

**Youth and Disability / Multicultural**

- Meeting with the Mayor, Cr Holstein, Dawn Reid and John Paul Langbroek MP to discuss Future Health planning, including a Regional Hospital for the Lockyer Region.
- I assisted in the presentation of awards for the 'Lionel Legends' at Laidley District State School.
- I attended the 'Welcoming Lockyer Babies Ceremony' at the Lockyer Valley Cultural Centre, which included parents and children spending time together in the Library.
- I attended the Lockyer Youth Agency Network meeting at the Gatton Shire Hall.
- I attended the Lockyer Valley Interagency Service Providers meeting.
- Back Packers BBQ cancelled this month due to wet weather as a result of Cyclone Debbie.
- I attended the inaugural 'Lockyer Lightning' awards night at Porters Plainland to present the junior awards. Lockyer Lightning is a new Multisport and triathlon club. The club has a number of junior participants and wish to establish programs focusing on junior development.

**Arts and Culture**

- I attended the opening of "The Confined" exhibition at the Gatton Art Gallery. This is a display from those learning art at the prison here in the Lockyer Valley.

**Organisations and Committees Representation:**

- Attended Forest Hill Community development Association meeting.
- Attended Gatton Revitalisation Project Committee meeting.
- Visited local resident in Woodlands with regard to overhanging trees.
- Attended the Laidley Group – Rural fire brigade meeting at Glenore Grove Station.
- Community Assistance Meeting with CR's Cook, Wilson and Council Officers.
- Meeting with the Coordinator Environmental Planning, the Manager -Special Projects, and representatives from the Water Users Forum.
- Attended the Rural Fire Service - Lockyer Area Finance Committee meeting at Gatton SES.

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- Meeting with local resident at Helidon with regard to neighbour's trees.
- Meeting with the Mayor, Councillors, Officers and Laidley Lions members with regard to location of storage shed issues.
- Attended the Helidon Progress Association meeting.
- Attend the Stockyard Creek Hall Community BBQ.
- Helped the Forest Hill Community with their 'Clean up Australia Day'.
- Attended the 'First Sunday of Food' at Grantham butter factory.
- I attended the 'International Woman's Day' breakfast at the Gatton Shire hall.
- Attended the 'hand over' of the old Gatton Group RFB operational support unit to the McEuan RFB (North Coast Region) at Hatton Vale Rural Fire Station.
- Laidley Spring Festival planning meeting.
- Meeting with the Mayor, Councillors, CEO, the Coordinator Environmental Planning, Manager -Special Projects, Water user' representatives and the Somerset Mayor and CEO with regard to water security.
- Attended the Lockyer Chamber of Commerce and Industry – 'business after hour' at the Room Motels.
- Attended the Gatton Street Sprints
- Attended the Queensland Transport Museum Steering Committee meeting.
- I attended the SES Open Day and Recruitment Evening at the Gatton SES shed.
- Attended the meeting at Advance Court with Councillors, The Executive Manager – IWS, Manager – Planning and Environment and local residents with regard to drainage issues.

Attended the 75<sup>th</sup> anniversary of the 25<sup>th</sup> Battalion's departure from Spring Bluff on St Patrick's Day, at Spring Bluff Railway Station.

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**10.4 2017 National General Assembly of Local Government - Motions**

**Date:** 05 April 2017  
**Author:** Stephen Hart, Manager Executive Business Services  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The Australian Local Government Association has written to Council advising of this years' National General Assembly of Local Government in Canberra from 18 to 21 June 2017, and is calling for motions under this year's theme which is "*Building Tomorrow's Communities*". This forum gives Council the opportunity to contribute to the development of national local government policy and to address issues facing local government nationally.

**Officer's Recommendation:**

**THAT Council endorse the following motions for consideration at the National General Assembly of Local Government in June 2017:**

***Motion 1***

***That Council call on the ALGA to lobby the Commonwealth Government to develop and implement a National Flying-Fox Management Framework to coordinate and harmonise flying-fox management across jurisdictions;***

***Motion 2***

***That in order for Councils to adopt data driven public policy, that ALGA approach the Australian Bureau of Statistics to make publicly available data on both the values and volumes of agricultural production by local government area.***

**And Further,**

**THAT the Chief Executive Officer be authorised to further research the motions, engage with the Local Government Association of Queensland (LGAQ) and, where necessary, refine the motions to enable consideration at the Assembly.**

**Report**

**1. Introduction**

The ALGA discussion paper released to allow Councils to develop motions for the National Congress is currently being actioned under the key theme "*Building Tomorrow's Communities*". Council is able to put forward motions that can influence the national debate on emerging issues for local government.

**2. Background**

Council has received advice and an invitation to the National General Assembly (NGA) of Local Government in Canberra from 18-21 June 2017. It has previously been resolved that

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the Mayor will attend the Assembly. Council has been requested to provide motions for consideration by the 21<sup>st</sup> April 2017.

### **3. Report**

The Australian Local Government Association is calling for motions under this year's theme which is "Building Tomorrow's Communities". This National General Assembly (NGA) provides an important opportunity for local government to debate issues and options for reform.

The theme of this year's NGA invites Council's to reflect on the roles and responsibilities of local government and how Councils can work in partnership with the Australian Government to meet the current and future needs of our communities.

It's a theme that enables local government to define for itself:

- What are the opportunities for local government to partner with the Commonwealth
- How can local government innovate to create jobs and economic growth; and
- How can local government be effectively resourced?

The closing date for motions is the 21st April 2017 and to be eligible for inclusion in the NGA Business Papers, motions must follow the principles:

- Be relevant to the work of local government nationally
- Be consistent with the theme
- Complement or build on policy objectives of the state association
- Propose a clear action and outcome
- Not be advances on behalf of external third parties.

The following Draft motions are for Council consideration. The intent of these Draft motions can then be worked on with the LGAQ and submitted to the ALGA with supporting arguments.

#### National Flying Fox Management Framework

The management of flying-foxes and their impact on the communities close to their roosts has been an ongoing problem for Council for many years.

The changes to legislation by the State government in 2013 fragmented management approaches and required no obligation to confer with neighbouring authorities. As a consequence, the dispersal of flying-foxes in one location only resulted in their arrival at another - this may be an adjoining Council or a neighbouring State. A direct result has been a drain on the budgets and resources of local governments.

Flying-fox species are now considered as single national populations and are highly mobile and do not recognise administrative or political boundaries and yet the legislated protection of each species differs between states and with the Commonwealth. Furthermore, there is no consistent collection of data on management actions and the effect of these actions on flying-fox populations.

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To overcome the existing fragmented approach and inconsistencies between jurisdictions it makes sense to advocate for the coordination and harmonisation of flying-fox management through the development of a National Flying-Fox Management Framework.

***Motion 1***

***That Council call on the ALGA to lobby the Commonwealth Government to develop and implement a National Flying-Fox Management Framework to coordinate and harmonise flying-fox management across jurisdictions.***

Australian Bureau of Statistics Data

One of the sub themes of the National assembly is to utilise data driven public policy – using high quality data to grow the evidence base.

Council Officers have encountered difficulties in the way that data from the Australian Bureau of Statistics (ABS) is made available. Local governments need relevant data to assess and understand their local economies and industries in order to make clear decisions.

Specifically issues have arisen about the provision of data on value and volumes of agricultural production on a local government area basis. There appears to be some ability for ABS to estimate such data on a local government area basis but this is carried out as an “ad hoc information consultancy” and at a cost.

It is considered that such information is a valuable input to local governments in regional areas that will feed into decisions on infrastructure delivery and service provision. This should be collected and published and available at no cost.

***Motion 2***

***That in order for Councils to adopt data driven public policy, that ALGA approach the Australian Bureau of Statistics to make publicly available data on both the values and volumes of agricultural production by local government area.***

Additional background information to support the motions and liaison with LGAQ will be required to address the linkage to the national agenda. It may also be possible to coordinate with other local governments and where appropriate merge motions that are substantially similar in nature.

**4. Policy and Legal Implications**

All relevant policy positions will be considered when drafting motions and further consultation will be made with the LGAQ to ensure as far as possible that motions are consistent with state wide views. There are limited legal implications with proposing motions, that are within the powers of local government and consistent with existing Council direction.

**5. Financial and Resource Implications**

Budget impacts will continue to be addressed through existing allocation and re-prioritisation as required. There is a budget allocation and the Mayor will attend this important forum.

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**6. Delegations/Authorisations**

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer has appropriate delegations to address issues in the report and is delegated by resolution to finalise the motions.

**7. Communication**

The matters arising from this report that require further communication will be addressed through existing communication channels. All motions will be in writing and lodged through the appropriate mechanisms.

**8. Conclusion**

A number of Draft motions are provided for Council consideration. Motions endorsed by Council at the Meeting will be submitted to the ALGA for consideration. If supported, these motions will be included on the Agenda for National Assembly Conference debate.

**9. Action/s**

The motions when approved and authorised by Council, will be submitted to the ALGA for consideration and a copy sent to the LGAQ, or prior consultation held with the LGAQ to confirm the intent of the resolution and what will be lodged as part of the submission of the motions.

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**10.5 Request to Name a New Road in Gatton**

**Date:** 05 April 2017  
**Author:** Stephen Hart, Manager Executive Business Services  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

This report seeks Council's endorsement to name a new road within Gatton, which has been created as part of the reconfiguration of Lot 205 CC3116.

**Officer's Recommendation:**

**THAT Council approve the naming of the unnamed new Road as "*Hibiscus Road*", Gatton.**

**Report**

**1. Introduction**

This report refers to a request from Council for the reconfiguring of a lot, being the creation of a road, on land described as Lot 205 CC3116, at 168 Woodlands Road, Gatton.

**2. Background**

In December 2016 Council resolved to enter into a contract with the preferred tenderer for the sale of 168 Woodlands Road Gatton described as Lot 205 on CC3116. This contract was subject to the excision and dedication of an area of land for road.

The area has been surveyed and a plan of reconfiguration has been approved subject to the naming of the road indicated on the plan as "new road" (refer to attached plan).

Normally the applicant proposes a number of names. In this case Council is the applicant and the following three names are proposed for Council consideration:

**3. Report**

The request to name the new road in Gatton relates to the contract for the sale of 168 Woodlands Road. That contract is subject to the excision and dedication of an area for a road.

The area has been surveyed and the prior to registration of the plan the road will need to be named.

In accordance with the Australian standard on Rural and Urban addressing the road type could be either "street" or "road". Council's policy on *Naming of Infrastructure Assets* provides that proposed names will be considered in the context of historical or geographic association. This Policy is currently being reviewed.

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Further guidance on the website specifies that the naming of streets and roads should use the names of flora or fauna of local significance. The following three options are for street names of based on species that can be native to Australia and can be found locally:

Road 1	
Hibiscus Road	No other instances of this name in the Lockyer Valley
Wisteria Road	No other instances of this name in the Lockyer Valley
Hickory Road	No other instances of this name in the Lockyer Valley

**4. Policy and Legal Implications**

A search of roads and streets within the Lockyer Valley Regional Council area provides that the preferences are not pre-existing. The three options are consistent with the existing *Naming of Infrastructure Assets* Policy.

**5. Financial and Resource Implications**

There are no budget or resource implications for this road naming.

**6. Delegations/Authorisations**

Council Officers do not have the delegated authority to name roads. Names must be formally by Council and entered in the asset register.

**7. Communication and Engagement**

The Planning and Environment Team were consulted in the drafting of this report. No external engagement is proposed.

**8. Conclusion**

Council Officers have applied the existing Australian Standard and the *Naming of Infrastructure Assets* policy to identify 3 options for Council consideration.

**9. Action/s**

1. That Council adopts the resolution set out in the officers' recommendation.
2. The adopted name be included on the plan to be registered.
3. The Asset Register be updated.



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**10.6 Proposal for the Interim Management of the Council Land at the Gattton Race Course - Lot 1 on RP161623 & Lot 1 on SP228066**

**Date:** 05 April 2017  
**Author:** Caitlan Natalier, Solicitor/Legal Services Coordinator  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The purpose of this Report is to enable Council to consider proposals made by the Lockyer Race Club Inc. to resolve land access and management issues relating to Council land described as Lot 1 on RP161623 and Lot 1 on SP228066.

**Officer's Recommendation:**

**THAT with respect to the proposals in relation to access to and disposal of Council land described as Lot 1 on RP161623 and Lot 1 on SP228066, Council resolves to:**

- (a) apply the exception from tendering set out in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* to enable disposal of the land to the Lockyer Race Club Inc. for interim management pending a Council decision on the long term use and/or disposal of the land; and**
- (b) delegate authority to the Chief Executive Officer to negotiate practical and legal access to, and agreement for the interim management by the Lockyer Race Club Inc. of, Lot 1 on RP161623 and Lot 1 on SP228066 on terms satisfactory to Council.**

**Report**

**1. Introduction**

The purpose of this Report is to enable Council to consider a request from the Lockyer Race Club Inc. to manage the Council land described as Lot 2 on RP161623 and Lot 1 on SP228066 adjoining the Gattton Racecourse as an interim arrangement until Council wishes to otherwise deal with the land and meet its statutory obligations if the proposal is accepted.

**2. Background**

On 24 December 2009 Council purchased the land inside and outside the Lockyer Race Club race track from the previous owner. This was a strategic purchase in anticipation of the construction of a bridge linking to the Gattton Bypass.

Following settlement, Council granted the previous owner a licence to farm the land, which ended on 7 May 2012. This arrangement did not provide a financial return to Council but did enable the land to be used and maintained without using Council resources. This licence has ended and the previous owner has continued to mow and bale the grass on the Council land and sell it for his own profit.

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It has been identified that Council is not in a position to call tenders for the lease of the land, or otherwise dispose of it, until practical legal access is secured. There are two easements providing access to the Council land however these accesses are impractical, would require construction and would interfere in an unsafe manner with the operation of the racetrack.

The Lockyer Race Club Inc. is currently exploring further racing opportunities and has applied for funding to undertake significant improvements on their land. As a result, the Lockyer Race Club has now approached Council, at a meeting held with the Chief Executive Officer and Manager Regional Development on 1 March 2017, with a number of proposals including:

- (a) resolving the access issues to ensure practical legal access to the Council land
- (b) interim management of the Council land by the Lockyer Race Club
- (c) seeking financial assistance from Council to realign their training track and update their winning post.

These proposals were workshopped with Councillors on 4 April 2017.

In line with the feedback provided by Councillors, this Report deals only with the proposal by the Lockyer Race Club Inc. to manage the Council land on an interim basis. Council officers have previously been authorised to resolve the access issues and it now appears that the contentious issues relating to access maintenance obligations may now be able to be resolved.

The remaining proposals made in relation to realignment of the training track and improvement of the Winning Post will be considered at a later date once the outcome of the Lockyer Race Club's funding application is known and further costings have been provided.

### **3. Report**

The purpose of this Report is to action the Lockyer Race Club's proposal to manage the Council land as an interim arrangement until such time as the Council has determined how it wishes to deal with the land. Any references in this Report to resolving matters relating to access to the Council land is informative only, given that this subject is intended to be discussed and resolved simultaneously with the Lockyer Race Club in line with the discussions held at the Councillor Workshop on 4 April 2017.

The Lockyer Race Club has proposed to accept responsibility for the maintenance and management of the Council land inside and outside the race track. This will remove any concerns they have about third party access and involvement and associated impacts on racing operations.

In lieu of receiving any management fees from Council, the Lockyer Race Club intends to mow and bale the grass (previously performed by the former licensee) and keep any income derived from this. It is anticipated that the income they receive will be low, but this will be applied to the Lockyer Race Club's operations. It is expected they will need to engage a contractor to undertake the mowing and baling on their behalf, and this will be at their cost.

The Lockyer Race Club has also offered to insure the large hay shed on Lot 1 on RP161623, which they will use to store the baled grassed prior to sale.

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There are also a number of bores on the Council land that can be utilised by the Lockyer Race Club as necessary.

The benefit of this proposal is that the Council land will be managed by the Lockyer Race Club in a way that complements and aligns with racing operations, removes any concerns of the Lockyer Race Club regarding third party interference with racing operations and enables any financial benefits in managing and maintaining the Council land to be obtained by a local sporting club.

However, any agreement reached will specifically exclude any maintenance or land preparation work required to be undertaken for the annual Lights on the Hill Trucking Memorial Convoy event. This work will continue to be done by Council in accordance with the terms of the agreement that Council has reached with both Clubs for the 2016 event (and the 2017 event as discussed at the Councillor Workshop on 4 April 2017).

If the Recommendation made in this Report is accepted, the Chief Executive Officer will be granted delegated authority to negotiate an agreement for the management of the Council land with the Lockyer Race Club Inc. on satisfactory terms.

#### **4. Policy and Legal Implications**

While granting management rights over Council land is not necessarily considered a 'disposal' of land for the purposes of the contracting provisions of the *Local Government Regulation 2012*, it is appropriate to apply the exception from tendering contained in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* to this land dealing to demonstrate that Council has considered its obligations and wishes to act transparently.

The exception applies as the Lockyer Race Club Inc. falls within the definition of a 'community organisation' on the basis that it is an incorporated association, which applies all profits earned to its Club operations rather than to its members.

Once Council resolves to apply the exception from tendering, it is in a position of least risk to negotiate management terms with the Lockyer Race Club.

#### **5. Financial and Resource Implications**

The management arrangement to be entered into can be prepared internally using the resources of Council's Legal Services team. It is anticipated that the Chief Executive Officer and Manager Regional Development will provide assistance as required.

It is not anticipated that there will be any financial expense to Council to give effect to Council's resolution. Importantly, Council will not incur any cost to maintain or manage the land during the term of any management agreement, save and except for those costs anticipated to prepare the land for the annual Lights on the Hill Trucking Memorial Convoy event.

#### **6. Delegations/Authorisations**

The Chief Executive Officer, through the Manager Regional Development and the Legal Services Coordinator, will be authorised to negotiate the terms of the management agreement with the Lockyer Race Club.

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**7. Communication and Engagement**

The Chief Executive Officer, through the Manager Regional Development and the Legal Services Coordinator, will be responsible for engaging with the Lockyer Race Club to finalise the terms of management.

As noted in the body of this Report, the same Council officers will work with the Lockyer Race Club and other interested parties to resolve the access issues.

**8. Conclusion**

The Recommendation made in this Report will allow Council to negotiate an interim management arrangement with the Lockyer Race Club Inc. in respect of the Council land at the Gatton racecourse. It will also demonstrate Council's commitment to supporting the sustainability of local community organisations by working together to achieve a mutually beneficial outcome.

**9. Action/s**

1. Advise the Lockyer Race Club of Council's resolution.
2. Arrange a meeting with the Lockyer Race Club to negotiate management terms and commence discussions to resolve the access issues.
3. Seek further costings from the Lockyer Race Club to support their other proposals for Council consideration at a future date.

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**10.7 Expression of Interest for Land and Facility for Industrial Use**

**Date:** 05 April 2017  
**Author:** Jason Harm, Manager Regional Development  
**Responsible Officer:** Ian Church, Chief Executive Officer

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**Summary:**

The purpose of this report is for Council to invite Expressions of Interest on the former Laidley works depot, for the purpose of encouraging private sector use and seeking a financial return on the community asset.

**Officer's Recommendation:**

**THAT Council resolve to invite Expressions of Interest for the Sale or Lease of all or part of the former Laidley Works Depot described as Lot 3 SP 288143, Lot 801 L 171, Lot 802 L 171, Lot 803 L 171 Lot 1 SP 2888143, Lot 407 L 171, Lot 186 L 1731, Lot 410 L 171, Lot 401 L 171, Lot 1 L 1744 and Lot 3 RP 158969;**

**And further;**

**THAT Council authorise the Chief Executive Officer to make arrangements for the reconfiguration of the existing allotments to suit proposed and future uses identified during the Expression of Interest process.**

**Report**

**1. Introduction**

Council currently owns freehold industrial land with improvements in Laidley that has been identified as currently not required for Council operational or strategic purposes.

This report is to determine the level of interest for the use of the asset by offering the land and improvements for use and development by the private sector through an Expression of Interest process.

**2. Background**

The former Laidley Works Depot has remained dormant and under utilised since the decommissioning of the facility. The facility has been identified as an asset that could be used by the private sector while also providing a financial return to Council.

**3. Report**

Council's current assets include the former Laidley Works Depot comprising a number of allotments described as Lot 3 SP 288143, Lot 801 L 171, Lot 802 L 171, Lot 803 L 171 Lot 1 SP 2888143, Lot 407 L 171, Lot 186 L 1731, Lot 410 L 171, Lot 401 L 171, Lot 1 L 1744 and Lot 3 RP 158969.

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The site is zoned industrial, and has a number of existing buildings and infrastructure with access to the site from the Laidley-Rosewood Road and Frome Street, Laidley.



Council has received a number of enquiries from businesses wishing to lease the site. In particular, interest has been shown in utilising the large industrial shed and hardstand areas for various activities which are generally consistent with the zoning.

The site is currently configured in a number of land allotments with some buildings across multiple allotments and fencing that is not consistent with the land parcels. It is the opinion of Council Officers that to proceed with a lease or sale arrangement it will be necessary to undertake a reconfiguration of the allotments.

Reconfiguration of the allotments would take into consideration existing structures and infrastructure, the area/s of interest and provision of access to remaining parcels of land.

The Expression of Interest would offer the land area generally with existing improvements and within the existing fencing.

The site is zoned Industrial and Lot 186 L 1731 is identified on the Contaminated Land Register. Most proposed uses will require a Material Change of Use (MCU) approval prior to commencing operations.

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Activating dormant industrial land in Laidley aligns to Council's corporate plan by encouraging strategically desired economic outcomes with a planned approach for the development and use of land. It is envisaged that any commercial operation would generate additional jobs in the Laidley area.

**4. Policy and Legal Implications**

The identified land parcels are configured inconsistently with the infrastructure and improvements. To progress with a sale or lease arrangement the allotments will require an application and approval for Reconfiguration of Lots.

The Expression of Interest process is to identify parties interested in the use of the property, to shortlist applicants and if considered advantageous, to invite tenders. This would be undertaken pursuant to s228(2)b of the *Local Government Regulation 2012*.

**5. Financial and Resource Implications**

Council will incur costs associated with the realignment of boundaries, including preparation of the concept drawings application, survey and all associated fees and charges.

Costs will be incurred for the procurement of independent valuations of the land. Costs associated with these activities will be funded from existing budgets and managed under existing delegations. Consideration will also need to be given to any cost that may be required to remediate any contaminated land that may be involved.

There is potential to receive income from a lease arrangement or proceeds from the sale of the land or a portion of the land.

**6. Delegations/Authorisations**

The Chief Executive Officer, through the Executive Office should be authorised to do all things necessary to undertake an Expression of Interest process for the identified facility for the purpose of investment and/or development and to undertake all the activities required for Reconfiguration of Lots.

**7. Communication and Engagement**

This report contains information provided through discussions and consultation with the Manager Planning and Environment and Council's solicitor.

**8. Conclusion**

To encourage strategically desired economic outcomes for the region, Council can encourage development and investment into the area.

It is proposed to invite Expressions of Interest for the identified land parcels at the former Laidley Works Depot for the purpose of activating an unused resource and determining interest for commercial operations by the private sector.

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**9. Action/s**

Prepare and market an invitation for Expressions of Interest on the former Laidley Works Depot for the purpose of determining interest in investment and/or development for industrial or business uses.

Undertake preparation and lodgement of application for Reconfiguration of the Lots, with consideration of existing structures and infrastructure, the area of interest and provision of access to all parcels of land.

Procure up to date independent land valuations for the identified properties, if there is interest and desire to dispose of the property by sale.

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## **11. ORGANISATIONAL DEVELOPMENT AND PLANNING REPORTS**

### **11.1 Executive Manager Organisational Development and Planning Monthly Report**

**Date:** 05 April 2017

**Author:** Dan McPherson, Executive Manager Organisational Development & Planning

**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

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#### **Summary:**

This report is to update Council on key issues currently being actioned within the Organisational Development and Planning group.

#### **Officer's Recommendation:**

**THAT Council receive and note the Executive Manager Organisational Development and Planning Monthly Update.**

#### **Report**

##### **1. Introduction**

This report provides an update on key matters arising and being addressed since the last report.

##### **2. Background**

The previous reports provide the background information to date and only progress is being reported during March 2017.

##### **3. Report**

*Organisational Development*

*Workforce*

Council's establishment FTE number for March 2017 is 303. This figure also reflects casual hours calculated as FTE's.

*Industrial Relations Update*

All councils in Queensland will be subjected to the new modern award from 1 March 2017, with all pre-modernised awards effectively ceasing to operate from this date. Transitional arrangements exist that preserves the use of the pre-modernised awards until such times as a new Certified Agreement (CA) has been certified in the Queensland Industrial Relations Commission. For Lockyer Valley Regional Council, this means that until a new agreement has been certified, it is business as usual.

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The new and amended Queensland Employment Standards (QES) are binding on all councils from 1 March without exception. The QES outlines the minimum standards of working conditions for all employees covered under the new Queensland Industrial Relations Act 2016 that includes a range of new entitlements for employees e.g. domestic and family violence leave, compassionate leave as well as changes to some existing standards (e.g. what carers leave may be used for, required notice for directing employees to take annual leave). Under the new Act the standards cover all employees regardless of the award, certified agreement or employing legislation that applies. The QES standards also introduce new entitlements for employees who are victims of, or who care for victims of, domestic and family violence. This includes 10 days of domestic and family violence leave on full pay in a year if the employee has 'experienced domestic violence' and needs to take leave as result of violence, however it must be noted that leave does not accumulate, and access to 10 days from current personal leave balance to care for a victim of DFV. Note that the victim does not need to be related to the employee.

From 1 March councils are also required to issue all new starters two documents; a prescribed Information Statement prepared by the state government and a document identifying the industrial instrument covering the employee. The statement can be provided to the employee in hard copy or via a link to the statement provided in the letter of engagement. Similarly, the letter of engagement or contract (whichever applies) can also list the industrial instruments (award, certified agreement etc.) which apply to the employee.

*Learning & Development*

Courses Held Since the Last Report

- Corporate Induction

Upcoming Training

- Corporate Induction
- Drug & Alcohol Awareness (for new staff)
- Code of Conduct (Catch Up) – TBC

Currently Planning

- Adult Digital Literacy Program – TBC
- De-escalating Aggressive Behavior
- Workplace Mediation Skills (Managers & ELT)
- Difficult Conversations Training for Field Staff
- Basic Supervisor Training
- Workplace Bullying, Harassment and Discrimination
- Asbestos Awareness
- Microsoft Office Suite

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*Work Health & Safety*

*Injuries/Incidents*

There have been three (3) injuries reported during this period:

- 08/03/2017 - An employee sustained a minor injury when bitten by a spider.
- 24/03/2017 - Employee sustained a strain injury to their chest.
- 30/03/2017 - Employee sustained a laceration to the neck.

*Plant Vehicle incidents*

There have been two (2) plant vehicle / property damage incidents reported during this period:

- 14/03/2017 - Employee operating a Tractor /Slasher unit which slipped into a drain after losing traction in wet conditions.
- 29/03/2017 - A private vehicle sustained damage from a rock thrown from under a mower deck.

*Near Miss Incidents*

There has been one (1) near miss incident reported during this period:

- 20/03/2017 - A fluorescent light tube blew causing smoke, no damage or injury.

*Workers Compensation Claims / Injury Management LTI*

- There are three (3) approved, active workers compensation claims.
- There is one (1) pending workers compensation claim.

*Sport and Recreation*

- Council's Community Grants Program was open for the month of March with 24 applications received, these will be assessed in April and a report will go to Council soon after.
- Council's Sports, Recreation and Community Grants Officer attended a meeting between the Laidley Soccer Club and the Laidley Netball Club to work towards building a storage shed located closer to their current facility for both clubs to utilise.
- Council's Sports, Recreation and Community Grants Officer provided scope to and met with Council's Senior Project Officer and contractors around the possibility of increasing the irrigation system that is located at the Laidley Recreation Reserve. If this comes within budget it will be integrated into the LED Lighting Project that is currently taking place.

*Planning & Environment*

*Development Assessment*

Refer to the attached table which indicates all development applications and requests as at 30 March 2017.

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*Environmental Planning*

- A number of meetings involving the Coordinator Environmental Planning were held regarding the proposed water allocations for the Central Lockyer Irrigation area and the possibility for additional irrigation water to be supplied to Lakes Dyer and Atkinson from Wivenhoe. These included meetings with the Mayor, Councillors and CEO of LVRC, the Mayor and CEO of Somerset Regional Council and members of the Lockyer Valley Water Users Forum. A draft letter of agreement has been circulated between the parties and is expected to be endorsed in the near future.

In addition to the meetings above, the Coordinator Environmental Planning also met with the Mayor, Councillor Hagan, the CEO and officers from the Department of Natural Resources and Mines (DNRM) to discuss the proposed water allocations. Subsequently, the Coordinator Environmental Planning and the Community Engagement team met with DNRM officers to discuss ways to improve the level of engagement with the irrigators.

Senior Environmental Planner and Special Projects Trade and Investment Coordinator met with consultants Cardno to commence the National Water Infrastructure Development Fund grant project to undertake a pre-feasibility study of bringing additional water supplies to the irrigators of the Lockyer Valley.

- Following the resolution of Council number 16-20/0285 the Coordinator Environmental Planning met with a representative from the LGAQ and a representative from the National Flying-fox Forum to discuss the development of a National Flying-fox Strategy. Letters were also written to the Hon. Stephen Miles Minister for Environment and Heritage Protection and Minister for National Parks and the Great Barrier Reef and the Hon. Josh Frydenberg Minister for the Environment & Energy requesting that the State government resumes responsibility for the management of flying-foxes and urging the support the development and implementation of a National Flying-Fox Strategy.

A letter was also drafted by the Coordinator Environmental Planning to the State Member, Ian Rickuss regarding his enquiry regarding the management of the temporary flying-fox camp at Cochrane Street, Gatton. Mr Rickuss was advised that Council would not be prioritising these works.

The Coordinator Environmental Planning and Senior Environmental Planner met with the Executive Leadership Team and, subsequently, Disaster Management Coordinator to review the Flying Fox Heat Response Plan and discuss options for improving coordination of response activities.

- The process of identifying and prioritising specific projects within the Lockyer catchment for funding from the Resilient Rivers Initiative is progressing well. Senior Environmental Planner and the Coordinator Environmental Planning attended a series of meetings to develop a prioritisation tool and agree the Terms of Reference for the Catchment Investment Plan. It is understood that a number of projects will be recommended to the Resilient Rivers Taskforce at the meeting scheduled for 5 May 2017.

The Coordinator Environmental Planning attended a meeting at the Healthy Land & Water offices with representatives from QUU and the Port of Brisbane Ltd. to discuss a proposed

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media event scheduled for early May to launch to next stage of riparian restoration works at Mulgowie. It is understood that a State government Minister will attend.

- At a meeting with the CEO it was agreed that responsibility for the management of weeds on roadsides would return to the Environmental Planning team with the expectation that two additional operatives would be employed.

### *Plumbing and Building Services*

Building Applications have significantly increased for the month of March.

### ITEMS OF CONCERN

ITEM	DESCRIPTION	Reference Documents
1.0	Building Act Enforcement - Occupy of Structure Other Than Class 1/2/3/4 KENSINGTON GROVE	Show Cause Notice
2.0	Building Act Enforcement - Dangerous Structure - GATTON	Show Cause Notice
3.0	Other Plumbing & Drainage Enforcement - KENSINGTON GROVE	Show Cause Notice
4.0		
5.0		

### GOOD NEWS ITEMS

ITEM	DESCRIPTION	Reference Documents	RESPONSIBLE OFFICER	Correspondence Type	Notes
1.0	Building Certifier/Regulatory Officer has been filled				
2.0	The Officer received praise from customer via email - Awesome thanks very much, just like to say thanks as well mate, your efficiency and ease to deal with has been a breath of fresh air, thanks again	<i>Email</i>		<i>Email</i>	<i>Advice and assistance with an application</i>
3.0					
4.0					
5.0					

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### STATISTICS

ITEM	DESCRIPTION (MARCH 2017)	TOTAL	APPLICATION FEES	RESPONSIBLE OFFICERS
1.0	Plumbing Applications Lodged	34	\$59,725.00	Plumbing
2.0	Building Applications Lodged	26	\$27,723.75	Building
3.0	Private Certified Applications Lodged	60	\$14,700.00	Admin Team
4.0	Building Record/Compliance Search Lodged	8	\$2,695.00	Admin Team
5.0	Bushfire/Pool Safety Certificates Lodged	0	\$0.00	Building
6.0	Siting Variations Lodged/Preliminary Applications	5	\$3,100.00	Building
7.0	Form 19's Lodged	21	\$1665.00	Admin Team
8.0	Building Planning Checks	4	N/A	Building
9.0	Plumbing Planning Checks	6	N/A	Plumbing
10.0	Inspections Undertaken	192	N/A	Plumbing and Building
11.0	CRM's Lodged	159	N/A	Plumbing and Building
12.0	ECM Tasks	613	N/A	Plumbing and Building
13.0	OSSF Dockets Updated for February	940	N/A	Admin Team
	<b>TOTAL</b>		<b>\$109,608.75</b>	
	<b>CONSTRUCTION VALUE OF BUILDING WORKS</b>			
1.0	March 2017		<b>\$6,358,347.00</b>	

### Attachments

1 [View](#) Development Applications 2 Pages

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Application No.	Application Details	Assessment Level	Location	Applicant	Notes
MCU2015/007	Negotiated Decision for Outdoor Entertainment (Outdoor Education Facility)		114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	Final only
MCU2016/0072	Negotiated Decision for Hotel (5x additional units, covered area, carports, laundry) and shop	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	Final only
MCU2017/0006	Mixed Commercial Complex (Shop and Refreshment Service)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	Application for shops/refreshment services adjacent to A&P at Plumblands
MCU2017/0007	Dwelling House Triggered by Overlay (TL1 and BOD ver 1.0)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0008	Dwelling House Triggered by Overlay (TL1 and BOD ver 1.0)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0009	Health Care Premises	Impact	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0011	Dwelling House Triggered by Overlay (Bushfire & Slope greater than 15%)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0012	Advertising Device	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0013	Lease	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0015	Subdivision (1 lot into 2 lots)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0016	Subdivision (1 lot into 3 lots)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0017	Creation of a new road	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
<b>Decided Development Applications - 27 February to 30 March 2017</b>					
GPW2016/006	Request to Change Development Approval (C/2013/0037)	Engineering	Woodlands Road, WOODLANDS QLD 4343	Summit Syndicate Pty Ltd	
GPW2017/0002	Request to Change Development Approval (C/2013/0037)	Engineering	Woodlands Road, WOODLANDS QLD 4343	Summit Syndicate Pty Ltd	
GPW2017/0003	Request to Change Development Approval (C/2013/0037)	Engineering	Woodlands Road, WOODLANDS QLD 4343	Summit Syndicate Pty Ltd	
GPW2017/0004	Request to Change Development Approval (C/2013/0037)	Engineering	Woodlands Road, WOODLANDS QLD 4343	Summit Syndicate Pty Ltd	
GPW2017/0005	Request to Change Development Approval (C/2013/0037)	Engineering	Woodlands Road, WOODLANDS QLD 4343	Summit Syndicate Pty Ltd	
MCU2016/0045	Eco Tourism Facility (Competition)	Impact	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2016/0046	Rural Service Industry (Two entries)	Impact	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0006	Road Works, Stormwater, Drainage works, Earthworks and clearing vegetation under the a semi	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0007	Road Works, Stormwater, Drainage works, Earthworks and clearing vegetation under the a semi	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0008	Road Works, Stormwater, Drainage works, Earthworks and clearing vegetation under the a semi	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
GPW2017/0009	Road Works, Stormwater, Drainage works, Earthworks and clearing vegetation under the a semi	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2016/0019	Boundary Realignment (3 lots into 1 lot)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2016/0020	Subdivision (1 lot into 4 lots)	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	
MCU2017/0017	Creation of a new road	Code	114 Furlong Road, -BELLONG SPA QLD 4344	Endeavour Outdoor Education Group Inc. & Barry Francis Rodgers & Co Pty Ltd	

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**11.2 Request for Negotiated Decision - Development Permit for Material Change of Use for Outdoor Entertainment (Outdoor Education Facility) on Lots 1, 2, & 3 SP256663 located at 124 & 142 Twidales Road, Helidon Spa**

**Date:** 05 April 2017  
**Author:** Trevor Boheim, Manager Planning and Environment  
**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

**Summary:**

The request has been assessed in accordance with the requirements of the *Sustainable Planning Act 2009* (SPA) and it is recommended that Council agree to the request.

**Officer's Recommendation:**

**THAT the Request for a Negotiated Decision for a Development Permit for Material Change of Use for Outdoor Entertainment (Outdoor Education Facility) on Lots 1, 2 & 3 SP256663 located at 124 & 142 Twidales Road, Helidon Spa is agreed to by the deletion of Conditions 7 and 19.**

**Report**

**1. Introduction**

A request for a Negotiated Decision was received on 23 March 2017. The request has been assessed and it has been determined that the request to delete two conditions should be agreed to.

**2. Background**

At its Ordinary Meeting of 8 February 2017, Council approved a Development Permit for Material Change of Use for Outdoor Entertainment (Outdoor Education Facility) at 124 & 142 Twidales Road, Helidon Spa. On 23 February 2017, the applicant's consultant suspended the appeal period and a request to negotiate conditions was received on 23 March 2017.

**3. Assessment**

The request seeks the deletion of Conditions 7 and 19.

Condition 7 is as follows:

*Provide a stormwater quality treatment facility for the proposed development in accordance with the requirements of State Planning Policy 2014 and South East Queensland Technical Design Guidelines for Water Sensitive Urban Design prior to discharge to downstream receiving areas.*

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In support of the request for the deletion of the condition, the applicant's consultant has among other things referred to the fact that the condition does not specify the nature of the stormwater quality treatment facility, its operation parameters or its location. That the requirements for management of stormwater quality of the State Planning Policy are not triggered was also raised in support of the request.

In mid-February 2017, prior to the request having been received, Council officers had discussed the condition with representatives of the Emu Gully Adventure Education Group and formed the view that the condition could be deleted on the basis that the management of stormwater at the property was, as a result of further consideration by the officers, appropriate and adequate.

Condition 19 is as follows:

*A Caravan Park permit under Subordinate Local Law No. 1.8 shall be obtained for the accommodation aspects of the development.*

In support of the request for the deletion of the condition, the applicant's consultant has drawn attention to the onerous, lengthy and costly process of obtaining a local law permit and that the facility is not by definition a caravan park or camping ground.

As with Condition 7 above, before this request was received Council officers had discussed the condition with representatives of Emu Gully and as a result of those discussions it was determined that a Caravan Park permit under Subordinate Local Law No. 1.8 would not be required and so a recommendation to that effect could be provided when a request for a negotiated decision was received.

**4. Policy and Legal Implications**

There are no policy or legal implications that arise from the recommendation provided.

**5. Financial and Resource Implications**

There are no financial or resource implications that arise from the recommendation provided.

**6. Delegations/Authorisations**

There are no implications for either delegations or authorisations arising from the recommendation provided.

**7. Communication and Engagement**

The decision will be formally communicated to the applicant in accordance with SPA.

**8. Conclusion**

Council officers discussed the deletion of Conditions 7 and 19 with representatives of Emu Gully shortly after the development application was approved on 8 February 2017 and it was agreed at that time to provide Council with a recommendation in support a request to delete the conditions. The suspension of the appeal period on 23 February 2017 and the making of

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the request on 23 March 2017 allows a report to be brought to Council recommending Condition 7 and 19 be deleted.

**9. Action/s**

That the request for a negotiated decision be agreed to.

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- 11.3**                      **Application for Development Permit for Material Change of Use of Premises for Public Infrastructure (Telecommunication Facility), on land described as Lot 2 RP91216, located at 7 Sippel Road, Laidley Heights**

**Date:** 05 April 2017  
**Author:** Prudence Earle, Planning Officer  
**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

**Summary:**

The application has been assessed in accordance with the requirements of the *Sustainable Planning Act 2009* and is recommended for approval on the basis of the imposition of reasonable and relevant conditions.

**Officer's Recommendation:**

**THAT the application for Development Permit for Material Change of Use of premises for Public Infrastructure (Telecommunication Facility) on Lot 2 RP 91216 located at 7 Sippel Road, Laidley Heights, be approved and subject to the following conditions:**

- 1. Undertake the development in accordance with the approved plans and documents referred to below, subject to the conditions and any notations by Council on the plans:**
  - a. Draft Site Layout, Drawing No. B8814-P1, Revision 2 dated 01.02.17 prepared by Huawei Technologies (AU) Pty Ltd**
  - b. Draft Site Elevation Drawing No. B8814-P2, Revision 2 dated 01.02.17 prepared by Huawei Technologies (AU) Pty Ltd**
- 2. Maintain the approved development (including landscaping, parking, access driveways) in accordance with the approved drawings(s) and/or documents, and any relevant Council or other approval required by the conditions.**

**Use Appearance**

- 3. Where the proposed tower and equipment boxes are constructed of metal they are to be painted with a matte colour that blends suitably with the surrounding environment.**

**Landscaping**

- 4. A Landscaping buffer must be provided between the northern site boundary and the compound fencing. The landscaping buffer must be as follows:**
  - a. Be a minimum of 2m in width and extend a minimum of two metres beyond the**

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- fenced compound to the east and west.
- b. The buffer must include a minimum mulching depth of 75mm, to minimise weed intrusion.
  - c. Provide native landscaping which adequately screens the perimeter fencing of the telecommunications facility from ground level. Species must be approximately 3 to 6 metres high when mature.
  - d. Exposed soil surfaces must be protected from soil erosion. The landscaping must include appropriate treatments to mitigate soil erosion.
  - e. All existing vegetation exclusive of the telecommunications compound and access is to be retained.

**Access**

- 5. Vehicular access must be from the existing property access via Sippel Road.
- 6. Any alterations, which are necessary, or damage which is incurred as a result of the proposed development, either to footpaths abutting the subject land or to any services on the road reserve, shall be carried out or repaired at the developer's expense and with the approvals of the relevant authority (being Council or other asset owner).

**Public Utilities**

- 7. All above and below ground services potentially affected by the development works must have alignment and level determined prior to any detailed design work or construction works being undertaken. Any conflicts associated with proposed and existing services must be forwarded to the appropriate controlling authority.

**Waste Disposal During Construction**

- 8. Provision of suitable waste removal services and suitable number and type of waste containers, in accordance with Environmental Protection Regulation 2008 and to the satisfaction of Council's Waste Reduction and Recycling Plan, for the storage of:
  - a. papers, plastics, cardboard, food scraps, used food containers and like wastes generated by workers on the site; and
  - b. building construction and/or demolition wastes.
- 9. All wastes collected on site during construction shall be taken to an approved Waste Disposal Facility for disposal in accordance with current acceptance criteria and relevant fees and charges.

**Engineering & Construction**

- 10. Construction activities shall not occur outside the hours of 6:30am to 6:30pm,

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**Monday to Saturday.**

11. The developer will be responsible for any costs from repairs due to damage caused to Council assets as a result of proposed works undertaken. Where pedestrian and vehicular traffic safety is exposed to hazards created from damage, the damage shall be repaired immediately upon associated works being completed.
12. No ponding or redirection of stormwater shall occur onto adjoining land to the east and south of the site or Sippel Road.

**Erosion & Sediment Control**

13. Erosion and sediment control measures must be implemented and maintained to prevent the tracking of sediment to and from the site onto the adjoining street network for the duration of the construction period.
14. Any cleaning required of the road and/or drainage network due to erosion and/or sediment from the development will be at the expense of the developer. Such works shall be undertaken immediately where there is potential hazard to pedestrian and/or passing traffic.

**Advice**

- (iv) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.
- (v) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.
- (vi) The relevant period for this development permit is four (4) years. After the relevant period expires, the approval will no longer be current.
- (vii) Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website [www.daf.qld.gov.au/fireants](http://www.daf.qld.gov.au/fireants).

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## Report

### 1. Introduction

The application seeks a Development Permit for Material Change of Use of premises for Public Infrastructure (Telecommunication Facility) at 7 Sippel Road, Laidley Heights. An application for Public Infrastructure (Telecommunication Facility) requires impact assessment against the planning scheme.

### 2. Proposed Development

(viii) Optus proposes to construct a new 45m high monopole and headframe unit, having a total height of 47m. The proposed development seeks to strengthen the telecommunications coverage of the Optus network. The proposal includes:

- A 45m monopole, with an overall height of 47m;
- Attachment of three (3) panel antennas. Panel antennas are 2.8m long;
- Attachment of twenty (21) Remote Radio Units at an elevation of 47m behind the antennas on the headframe;
- Attachment of two (2) Parabolic Antenna at differing heights; and
- Construction of an equipment shelter, being 3.15m x 2.38m, including electricity supply and air conditioning unit.

(ix)

The tower will be unmanned, requiring maintenance approximately three or four times a year. The towers equipment shed will also have an independent generator should electricity be cut to the facility. This will allow the tower to continue to operate in during circumstances where power supply is interrupted.

#### 2.1 Subject Land

The tower is proposed to be located on existing farm land in the Rural Landscape Zone under the Laidley Shire Planning Scheme 2003.

The subject land is 44.9163ha and comprises of 7 Sippel Road, Laidley Heights (described as Lot 2 RP 91216). The subject site is located at Sippel Road to the south west of the existing rural residential estate of Laidley Heights. The surrounding uses include:

- to the north, Rural Residential Estate.
- to the east, across Sippel Road, additional rural land and dwelling houses.
- to the south, across Blenheim Road, additional rural land and dwelling houses. .
- to the west, an unconstructed road reserve and rural land.

The nearest house is approximately 155m from the proposed tower and a total of five houses are within 250m (see **Attachment 1** for further details on the location of the tower).



**Figure 1: Aerial Photo of Subject Site**

(x)

### **3. Assessment**

#### **3.1 Legislative Requirements**

Assessment of the development is required under the *Sustainable Planning Act 2009* (SPA). As such, the application must be assessed against each of the following statutory planning instruments to the extent they are relevant to the development:

- (a) a matter prescribed under *Sustainable Planning Regulation (SPA Reg)*.
- (b) a State planning regulatory provision.
- (c) a State planning policy.
- (d) a planning scheme.
- (e) a temporary local planning instrument.

#### Application Process

The applicant submitted the application on 26 July 2016 and it was 'properly made' on 17 August 2016. The application was subject to public notification from 15 September 2016 to 7 October 2016 being a total of 15 business days. 39 properly made submissions and 6 not properly made submissions were received during this first notification period.

Copies of the submissions were given to the applicant in order to respond and resolve the issues raised in the submissions. As part of the applicant's response to the submissions the applicant decided to change the application. In changing the application the IDAS timeframes revert back to the acknowledgement period and a second public notification period was undertaken from 9 March 2017 to 29 March 2017 giving the public a chance to consider the proposed tower's new location. Council did not receive any further submissions during the second notification period. **Attachment 1** shows the approximate location of the tower under the original application and the current proposal before Council.

Assessment of this application against the relevant planning instruments is provided in the following sections.

### **3.2 Referral Agencies**

The application did not require referral to the State Assessment Referral Agency in accordance with the SPA Regulations.

### **3.3 State planning regulatory provisions**

#### South East Queensland Regional Plan 2009-2031 (SEQRP)

The subject site is located within the Regional Landscape and Rural Production Area of the SEQRP and is consistent with the overarching intent of this Plan.

### **3.4 State Planning Policy 2016 (SPP)**

The State Planning Policy is yet to be incorporated within Councils planning scheme. The SPP interactive mapping system identifies the subject site as being located within:

- Water Quality - Climatic regions - stormwater management design objectives.
- Natural Hazards Risk And Resilience - Flood hazard area & Bushfire hazard area (Bushfire prone area)

Councils planning scheme generally aligns with all of the above elements and past SPP. The proposed tower provides for an independent power supply to cope with natural hazards and ensure continued operation during such events.

### **3.5 Laidley Shire Planning Scheme 2003**

As the proposed development is impact assessable, it must be assessed against the planning scheme in its entirety.

#### Desired Environmental Outcomes

The Desired Environmental Outcomes (DEO) are based on ecological sustainability established by the *Integrated Planning Act 1997* and are the basis for measures of a planning scheme. The DEOs relevant to this application are provided below along with an assessment of compliance.

#### *Environment*

- a The areas of high scenic amenity, remnant vegetation, wetlands, fauna habitats and wildlife corridors and regionally significant open space in the Shire are protected.*
- b Places, areas or sites identified as being susceptible to land degradation, including contamination, erosion, salinity and landslip, are protected and further degradation is minimised.*
- c Ecological sustainability is achieved by maintaining and improving biodiversity, water and air quality.*
- d Places of historical and indigenous cultural heritage and social significance are protected, maintained and enhanced.*

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The development aligns with the Environment DEO's where it is located:

- in an established urban area and outside of areas of remnant vegetation, wetlands, fauna habitats and wildlife corridors.
- outside of area subject to contamination, erosion, salinity and landslip.
- outside of an area of historical or heritage significance.

*Economic*

- e Good Quality Agricultural Land is protected as a major economic resource for the region.*
- f Industry, business and employment opportunities are improved and appropriately located to service the community and sub-region, and encourage economic activity within the local area.*
- g Rural business opportunities are improved to protect and value-add to the existing rural based economy.*

The development aligns with the Economic DEO's where:

- it is located in an established urban area and outside of productive agricultural land and economic resource areas.
- it provides telecommunication infrastructure necessary to support contemporary rural and industrial businesses.

*Community Well-Being & Lifestyle*

- h A convenient access to roads and services is achieved through well located land uses and the efficient use and timely provision of infrastructure such as water, sewerage and roads, walkways and cycling facilities.*
- i Rural residential and urban residential development occurs in distinct localities that provide a sense of community, amenity, services, and a safe, affordable living environment, whilst maintaining the rural amenity of the Shire.*
- j Laidley township's role and identity as the main business and community centre of the Shire is consolidated.*
- k The adverse effects from natural and other hazards, including flooding and bushfires are minimised.*
- l An adequate and interconnected network of public places, facilities and lands are available throughout the Shire allows for safe and convenient pedestrian and cycle movement and cultural, recreational and social interaction for Shire residents and visitors.*

The development aligns with the Community Wellbeing & Lifestyle DEO's where:

- it provides an increase in availability of essential communication infrastructure and community services.
- it is located in an established urban area outside of rural residential and urban residential localities.
- it is within 155m of the nearest dwelling house with a total of five houses within 250m.
- it has an independent power generator in case of natural hazards (i.e. bushfires).

The proposed development therefore aligns with the above DEO's.

Applicable Planning Scheme Codes

The codes contained in the Laidley Shire Planning Scheme 2003 that are relevant to assessment of the application are as follows:

- Rural Landscape Zone Codes
- Rural Area Code
- Community Uses Code
- Advertising Devices Code

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- Building Dimensions Code
- Landscaping Code
- Vehicle Access and Parking Code

Rural Landscape Zone Codes

The subject site is in the Rural Landscape Zone under the *Laidley Shire Planning Scheme 2003*. The proposed development does not conflict with the core outcomes of the Zone being the protection of rural land for rural purposes.

Conditions of approval should be considered to ensure that any access driveways does not does not generate unacceptable levels of dust nuisance. A condition to use the existing access crossover and driveway to the site for the telecommunications tower is recommended.

Community Uses Code

The proposed telecommunications facility generally complies with the Community Uses code. Conditions are have been recommended for landscaping to improve visual amenity at street level. The landscaping is recommended between the sites northern boundary and tower compound fencing. The condition will allow the Applicant to begin works on the landscaping without the need to seek a further operational works approval for landscaping.

Advertising Devices Code

The applicant proposes to provide warning signs attached to the security fencing. This type of signage does not require assessment under the planning scheme.

Building Dimensions Code

Under the Laidley Shire Planning Scheme, any communications tower in is unable to comply with the Building Dimension Code maximum height requirement of 10m , as height is priority to ensure maximum efficiency of the facility. The proposed tower has been setback from the Sippel Road frontage and from surrounding residents. Seeking to reduce the towers height in this location, will result in little improvement of visual amenity while delivering a reduced telecommunications service. Overall the non-compliance with the height requirement is acceptable considering the gain to improved contemporary telecommunication services.

Vehicle Access and Parking Code


The proposal complies with the requirements of the Vehicle Access and Parking Code by providing suitable access from Sippel Road and sufficient space for vehicles when undertaking on-site maintenance. Conditions of approval are recommended for a sealed non-urban access driveway and to ensure sediment and erosion control is managed during construction.

**3.6 Public Notification**

The application was subject to two public notification periods the first of which occurred from 15 September 2016 to 7 October 2016. During the first notification period 39 properly made

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submissions and 6 not properly made submissions were received. Council did not receive any further submissions during the second notification period when the applicant advertised the towers proposed new location. Of the 39 properly made submissions, one was supportive of the application. As such the submitters concerns raised in the first notification period still have relevance to the application. Matters raised in the submissions and responses are provided below.

Issue	Response
<p>Alternate Site would be better for community and Scenic Amenity</p> <p>Issues raised included that Candidate Site B in the applicants report was better outcome for the community and for scenic amenity than site originally sought (see Attachment 1).</p>	<p>In response to the submitters concerns, from the first notification period the applicant changed the location of the tower to be within meters of Candidate Site B (see Figure 2, below). This provides a better outcome for the applicant and the community.</p>  <p>PICTURE 2 – CANDIDATE B</p> <p>Figure 2: Extract from Applicant Report</p> <p>No additional submissions were provided based on the new location.</p>
<p>Rezoning of Land / Co-location of future towers</p> <p>Issues raised included that good quality farmland will be lost and only telecommunication facilities would occur on the land.</p>	<p>The new use for Telecommunication Facility will not affect the existing ongoing use rights of the land and does not change the Zone of the land to be used for Rural purposes.</p> <p>The land is large enough for the future telecommunications towers to co-locate on the land or on nearby Council land.</p> <p>Co-location can also occur where other providers connect antenna to the proposed tower.</p>
<p>Scenic Amenity</p> <p>Issues were raised regarding the maximum height specified under the planning scheme. The location of the tower will affect scenic amenity.</p>	<p>Any Telecommunication Facility in the Laidley area is unable to comply with the Building Dimension Code, as significant height is required to ensure efficiency of the facility.</p> <p>The submissions where in response for the original tower location. Where the proposed tower is be within metres of the boundary. The proposed location of the tower will not have an adverse impact on scenic amenity, as it is less intrusive on the rural landscape and surrounded by tall trees.</p>
<p>Noise</p> <p>Issues were raised regarding noise</p>	<p>An electricity generator will be used on site when power to the facility has been cut. The generator will be housed in an</p>

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Issue	Response
disturbance.	enclosed structure that will assist in minimising noise. Air conditioning unit will be used to cool the generators. The noise from the air conditioning unit will be a maximum 80dB(A). The facility will not generate any noise at any other times. Noise is regulated by the <i>Environmental Protection Act 1994</i> and can be addressed when there is a compliant.
Health Concerns from Electro-magnetic Radiation on people & animals	This is not a relevant planning matter and Council does not regulate electro-magnetic radiation emissions or quantities. The telecommunications industry must comply with relevant state and commonwealth standards regarding potential electromagnetic radiation

### 3.7 Further Approvals Required

The proposed development is subject to further permits:

- Building Works

### 3.8 Adopted Infrastructure Charges Resolution No.1/2016

Public Infrastructure is not allocated an infrastructure charge under Schedule 2, of Councils current Adopted Infrastructure Charges Resolution No.1; therefore no charge is applicable.

## 4. Policy and Legal Implications

There are no policy and legal implications arising from the recommendation provided in this report.

## 5. Financial and Resource Implications

There will be no financial or resource implications arising from the recommendation provided in this report.

## 6. Delegations/Authorizations

There are no implications for delegations or authorizations arising from the recommendation provided in this report.

## 7. Communication and Engagement

The decision of Council will be formally communicated to the applicant and all persons who made a properly made submission in accordance with the requirements of the *Sustainable Planning Act 2009*.

## 8. Conclusion

The applicant has considered the submissions from the first public notification period and chose to change the location of the proposed tower on the subject land. The proposed new site and tower complies with the requirements of the planning scheme and is recommended for approval subject to the conditions provided in the Officer's Recommendation.



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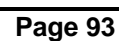
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**9. Action/s**

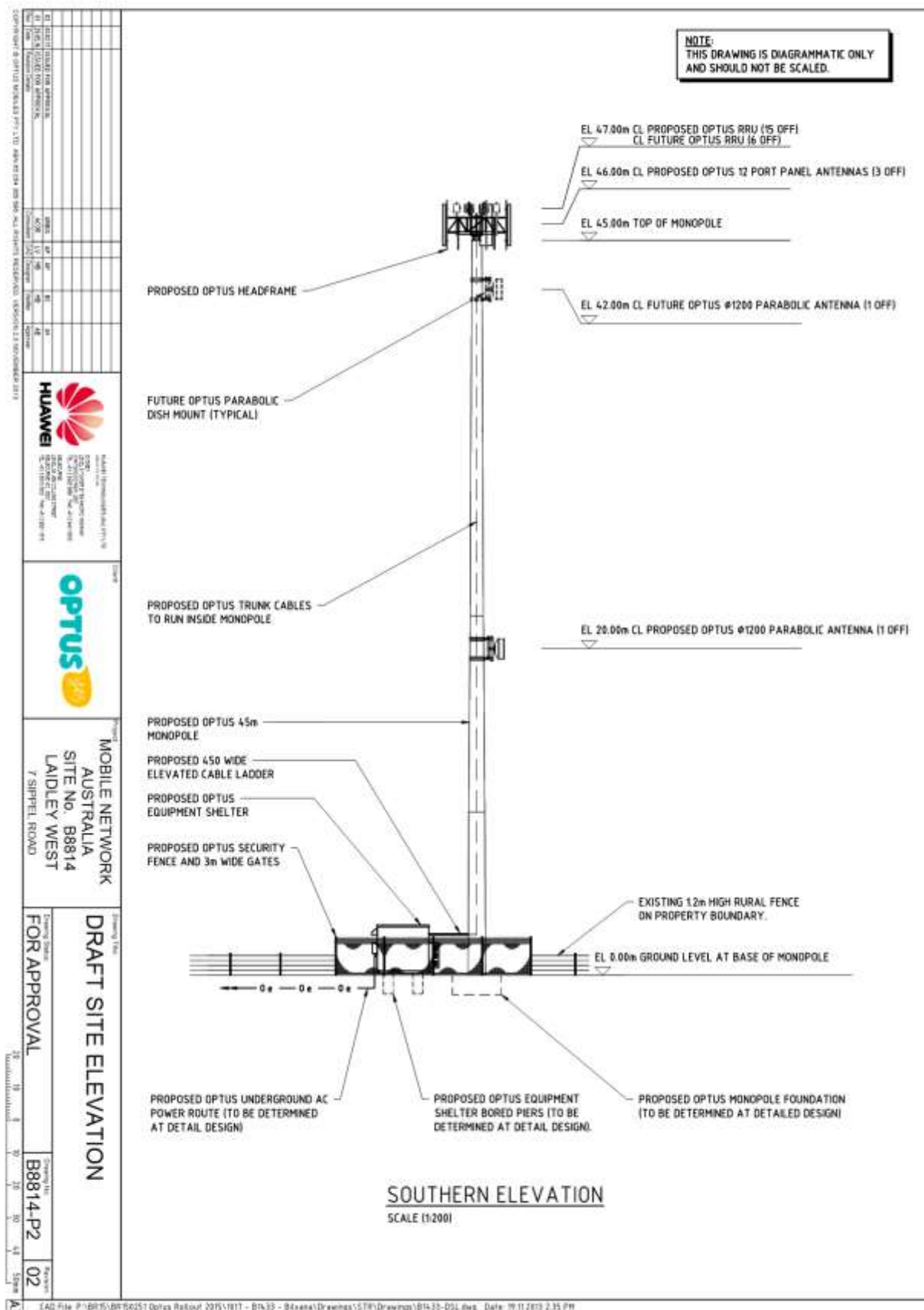
That the application be approved in accordance with the Officers Recommendation.

**Attachments**

1 [View](#) Plan 1 Page  
2 [View](#) Proposal Plans 2 Pages







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**11.4 Request for Council Support for Application to the Planning & Environment Court to Revive a Lapsed Development Approval - Stages 5 & 6 Woodland Rise Estate**

**Date:** 05 April 2017  
**Author:** Nick Cooper, Coordinator Development Assessment  
**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

**Summary:**

A request has been received for Council support for the making of an application to the Planning and Environment Court to extend the relevant period for a development approval that has lapsed. The request has been reviewed and it is recommended that Council support the request and provided written confirmation that can be lodged in the Court by the landowner's solicitors.

**Officer's Recommendation:**

**THAT Council resolve to provide no objection to the request to the Planning and Environment Court to extend the relevant period of DA5952, being a Reconfiguring a Lot (1 into 51 Lots) of Lot 999 SP199151, to 20 November 2018.**

**Report**

**1. Introduction**

This report provides relevant material so that Council is properly informed so as to be able to provide its support to an application being made to the Planning and Environment Court to extend the relevant period of DA5952.

**2. Background**

The lapsed development approval (DA5952) is a reconfiguration of a lot approval for stages 5 & 6 of Woodlands Rise Estate and consists of 51 residential allotments ranging in size from 3000m<sup>2</sup> to 6000m<sup>2</sup> and associated park land within the estate. The extent of the area subject of the approval is shown below.

The approval was given on 31 July 2009, and had a relevant period of 4 years. There are no related approvals for this approval and, consequently, this approval lapsed on 31 July 2013. The applicant was of the understanding that the approval was to lapse on 20 November 2018, due to a request for Negotiated Decision Notice being under consideration for a number of years and withdrawn on 3 November 2014. However, the applicant has recently received legal advice that confirmed the relevant period started the date the approval was issued and therefore the development approval lapsed on 31 July 2013. **Attachment 1** provides a copy of the applicant's letter with details of their request.



Land subject to DA5952

### **3. Report**

As only the Planning and Environment Court has the ability to extend the relevant period of a development approval after it has lapsed, the current landowners have made a formal request to Council for its support for an application being made to the Court for this purpose. The applicant has requested an extension to 20 November 2018.

In considering this request, it is noted that the subject land has already been committed for future development and the lapsed approval is compliant with Councils Planning Scheme provisions. The approval will allow for the continued development of Woodlands Rise Estate and it is considered that Council should support the making of an application to the Planning and Environment Court to extend the relevant period of Development Approval DA5952 until 20 November 2018.

### **4. Policy and Legal Implications**

The proposed development is consistent with Council policy as expressed in both the current planning scheme the draft Lockyer Valley planning scheme.

### **5. Financial and Resource Implications**

There will be no impacts on Council from a financial or a resource perspective arising from supporting the extension of the development approval.

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**6. Delegations/Authorisations**

As the request is to be made to the Court, the matter has been put before Council for resolution, as there is no current delegation to support a request to the Court.

**7. Communication and Engagement**

There are no implications in respect of communication or engagement arising from Council providing its support for the request.

**8. Conclusion**

The responsibility to ensure that a request to extend the currency period of a development approval is made before it lapses rests with the proponent and their consultants. Council should provide its support for a request to the Court to extend the currency period of the approval as the development is both logical and would be supported under Councils planning schemes.

**9. Action/s**

That Council resolves in accordance with the Officer's Recommendation.

**Attachments**

1 [View](#) Letter 2 Pages



Our ref 2880  
Your ref DA5952 – ROL0797

23 March 2017

Chief Executive Officer  
Lockyer Valley Regional Council  
PO Box 82  
Gatton QLD 4343

**By post and by email [tboheim@lvrc.qld.gov.au](mailto:tboheim@lvrc.qld.gov.au)**

Attention: Trevor Boheim

Dear Sir

**Development Approval for Reconfiguration of a Lot (1 into 54 Lots)  
Stages 5 & 6 of the Woodland Rise Estate  
Lot 999 on SP199151  
Edwards Road, Gatton  
DA5952**

We act for Leda Holdings Pty Ltd.

As you know, Council issued a permissible change to this approval on 21 January 2016.

It has subsequently come to our attention, based on legal advice, that this development approval has inadvertently lapsed.

The approval was originally issued on 31 July 2009 and had a relevant period of 4 years. We are not aware of any related approvals for this approval and, consequently, this approval lapsed on 31 July 2013.

We had been provided with (and relied upon) justification as to why this approval had not lapsed being:

- the appeal period for the approval was suspended and a request for a negotiated decision notice (NDN) submitted in August/September 2009;
- the request for the NDN was never decided;
- the request for the NDN was withdrawn on or about 3 November 2014;
- the balance of the appeal period for the approval then commenced running and the approval took effect on 20 November 2014;
- the 4 year relevant period runs from 20 November 2014 and expires on 20 November 2018.

Our legal advice is that the justification provided is incorrect. Under s3.5.19(1)(a) of IPA, this approval took effect when the decision notice was given (as there was no NDN issued and no appeal filed). The fact the NDN request was subsequently withdrawn years later means the date of commencement of the approval reverts to the date of the decision notice. If the 4 year relevant period was going to run from late 2014, the Council needed to issue an NDN (or there needed to be an appeal filed). A mere withdrawal of the request for the NDN had no impact on the relevant period. That outcome may have been different as well if there was a submitter to the application. Then, the approval would have taken effect when the submitter appeal period expired. The application is however, code assessable. The legal position is the same under s339(1)(a) of SPA.

In the circumstances, it is apparent the approval has inadvertently lapsed.

Our client intends to make an application to the Planning and Environment Court to:

1. revive the approval; and
2. extend the relevant period of the approval to 20 November 2018.

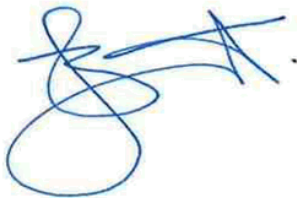
Such an extension would allow our client time to implement the approval in its modified form issued by Council on 21 January 2016.

Could you please advise if Council will consent to the Court making orders in that regard.

A similar request has been forwarded to the Department of Main Roads and Department of Natural Resources and Mines.

If you have any queries, please contact us.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Boyd Sargeant', with a stylized flourish at the end.

**Boyd Sargeant  
Director**

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**11.5 Queensland Climate Resilient Councils Program**

**Date:** 03 April 2017  
**Author:** Richard Collins, Coordinator Environmental Planning  
**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

**Summary:**

Council has been invited to participate in the Queensland Climate Resilient Councils Program. A submission to participate has been sent to the LGAQ but its acceptance is yet to be confirmed.

Council can note the receipt of the invitation and the submission to participate in the program.

**Officer's Recommendation:**

**THAT Council receive and note the Queensland Climate Resilient Councils Program invitation and confirm the submission to participate in the program.**

**Report**

**1. Introduction**

The Mayor received an invitation from Mayor Mark Jamieson, the President of the Local Government Association of Queensland (LGAQ) on 8 March 2017, to be one of 20 Councils to participate in the Queensland Climate Resilient Councils (QCRC) program. An application to participate has been submitted and, if successful, Councillors and the Executive Leadership Team will receive a free service of a climate briefing, governance assessment and a leading practice resource for Councillors and staff.

This report recommends that Council notes the receipt of this invitation and submission to participate.

**2. Background**

Science is indicating that our climate is changing and this has the capacity to significantly affect our community and provision of services that Council provides.

The LGAQ and the Department of Environment & Heritage Protection (EHP) have developed a three year program to assist local governments to plan for, and respond to, changes in climate through the strengthening of internal council-decision making processes.

**3. Report**

The QCRC program is offering a free provision of the following to the first 20 councils that apply:

1. Face to face climate briefing – provides information about climate change projections and how these may impact Council's priorities.
2. Detailed governance assessment – this will assess governance indicators and provide clear recommendations for improvement.

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3. Leading practice resource for Councillors and staff – providing the resources for the decision making and planning for climate change mitigation and adaption.
4. Grants for 2 pilot programs for the development of Local Government Climate Change Strategies – two grants from a total fund of \$125K for councils wishing to develop a multi-sectoral climate change strategy.

Only councils that have received the face to face briefing and the governance assessment will be eligible to apply for the pilot program grant.

A submission has been returned to the LGAQ together with preferred dates for briefings.

At the time of writing, no indication has been received that Council will be included in the program for the free briefings.

**4. Policy and Legal Implications**

There are no policy or legal implications associated with the initial submission and subsequent briefings (assuming Council is successful); however, there is a strong likelihood that the governance assessment process will result in Council reviewing existing policy positions.

**5. Financial and Resource Implications**

The invitation to participate in the program is free, however and as above, the governance assessment process may require Council to review its financial arrangements.

If there are any further financial or resource implications, the matter will be brought back to Council.

**6. Delegations/Authorisations**

Both the Mayor and CEO have been required to sign the submission.

**7. Communication and Engagement**

Council is optimistic that it will be successful in securing a free briefing from the LGAQ and EHP on climate change projections for the region, an assessment of governance structures in relation to climate change and the provision of planning and decision-making tools.

**8. Conclusion**

The LGAQ and EHP are offering a valuable service for free. Recognising the need to develop appropriate governance structures, plans and policies for responding to a changing climate in a region demonstrably exposed to extreme weather events it is recommended that Council's response is positive.

**9. Action/s**

Report for noting.

**Attachments**

1 [View](#) Letter/Application 7 Pages

*T - CEO + Mayor.*

02 March 2017

Cr Tanya Milligan  
Mayor  
Lockyer Valley Regional Council  
PO Box 82  
GATTON 4343 QLD

Dear Cr Milligan,

**RE: Invitation to be a part of the Queensland Climate Resilient Councils Program**

I would like to personally invite your council to be one of twenty Queensland local governments to take advantage of the newly established Queensland Climate Resilient Councils (Q CRC) program.

The Local Government Association of Queensland (LGAQ) is working with the Department of Environment and Heritage Protection (DEHP) to deliver the Q CRC program, which has been designed to support local governments to plan for and build resilience to, the impacts of climate change. The three year program will be providing free services, delivering new tools and resources and providing two grants to councils wishing to develop climate change strategies. A program flyer is attached for your information.

Initially, the program is focusing on the foundations of effective decision making. All good leaders understand that strong leadership must be supported by strong governance. Without the right governance arrangements in place, decision-making – particularly in diverse and complex organisations like councils – can lose focus and high priority goals and objectives suffer.

**To kick off the program, I'd like to invite you to apply for a free elected member face to face briefing and governance assessment.**

The face to face briefing provides an opportunity for your council and executive management team to receive the most up to date information about climate projections for your region and discuss how the impacts may affect your council's priorities with relevant topic experts. The experts available can cover: legal and liability issues; insurance; financial risks; economic implications; and infrastructure and social considerations.

Climate Planning, a recognised leader in local government climate change governance, has been engaged to work with councils on their governance assessments. A number of Queensland local governments have already independently undertaken governance assessments and found them to be valuable for identifying improvements for decision making to respond to existing hazards as well as future ones.

The LGAQ has been funded to deliver **only 20** briefings and governance assessments, so I encourage you to fill in and submit the attached application form quickly to avoid missing out. Briefings will start from late March. If you have any further questions, please contact the Program Manager, Ms Dorean Erhart at [dorean\\_erhart@lgaq.asn.au](mailto:dorean_erhart@lgaq.asn.au) or (07) 3000 2202.

Yours sincerely

A handwritten signature in black ink, appearing to be 'M. Jamieson', written over a circular stamp.

**Mayor Mark Jamieson**  
PRESIDENT

Cc: Mr Ian Church, Chief Executive Officer, Lockyer Valley Regional Council

**P** 1300 542 700  
**F** 07 3252 4473  
**W** [www.lgaq.asn.au](http://www.lgaq.asn.au)

Local Government House  
25 Evelyn Street  
Newstead Qld 4006

PO Box 2230  
Fortitude Valley BC  
Qld 4006

Local Government Association of Queensland Ltd  
**ABN** 11 010 883 293 **ACN** 142 783 917



## The Q CRC purpose

The Local Government Association of Queensland (LGAQ) and the Department of Environment and Heritage Protection have established a partnership to support local governments in Queensland to plan for and respond to climate change.

The Q CRC is a three year program working with Queensland local governments to strengthen internal council decision-making processes to respond to climate change.

## Why is this program needed?

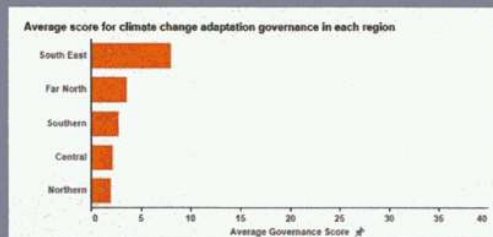
The best available science tells us that our climate is changing and the impacts of this will affect the way we work, live and play, but we can adapt to such changes and still enjoy our lifestyles and stay safe.

All good leaders understand that strong leadership must be supported by strong governance. Without the right governance arrangements in place, decision-making - particularly in diverse and complex organisations like councils - loses focus, and high priority goals and objectives suffer.



In 2016, the Queensland Government undertook a statewide desktop assessment of local government governance arrangements and found that councils need to strengthen critical frameworks for climate resilience decision-making.

Ten indicators were reviewed and scored according to a practice standard ranging from 'none' (score 0) through to 'advanced' (score 40). The best performing councils achieved 'Basic Practice' level, well below the 'Good Practice Benchmark'.



Climate Planning ©2016

Individual council scores are available on request.

## Free services to councils

The Q CRC program is offering the first 20 councils that apply, a free:

### 1. Face to face climate briefing

The program provides an opportunity to discuss the impacts of climate change on your council's priorities through free face to face meetings with relevant experts.

Each face to face briefing will provide your council and executive management team, information about climate projections for your region and how changes may impact your council's priorities. The experts can cover: legal and liability issues; insurance; financial risks; economic; infrastructure and social considerations.

### 2. Detailed governance assessment

The Governance Assessments will assess and rate 15 governance indicators against world leading practice standards and provide clear recommendations on how you can improve.

Only publicly available information was considered in the statewide governance assessments, meaning some councils are possibly integrating climate change more effectively than the results suggest.



<http://qcrclgaq.asn.au>



Queensland  
Government



Each governance assessment will review available documents, interview key staff and survey council officers to provide the participating council with an in-depth report of findings and recommendations. The LGAQ has engaged Climate Planning, a recognised leader in local government climate change governance, to undertake this work.



### 3. Leading practice resources for councillors and staff

In 2017/18 the Program will provide leading practice resources for planning and decision making for climate change mitigation and adaptation.

A scan and review of existing national and international resources and tools will be undertaken in year 2 of the program. Using existing resources as a basis, a tailored package of best available tools and materials will be developed in consultation with participating councils.

### 4. Grants to pilot 2 Local Government Climate Change Strategies

In 2018/19 the Program will provide leading practice guidance for the development of Local Government Climate Change Strategies and two grants from a total fund of \$125K to councils wishing to pilot the development of a multi-sectoral climate change strategy in their local government area or at a regional scale.

## How to participate

The services are open to all Queensland councils, however, available funding allows **only 20 councils to receive these services for free.**

To receive a free governance assessment, your council must first participate in a face to face briefing.

Council may request both when they apply.

Only councils that have received a face to face briefing and undertaken a governance assessment will be eligible to apply for a grant to undertake a pilot local government climate change strategy.

## How to apply

Contact Ms Dorean Erhart, Program Manager - Q CRC, on:

T: +61 7 3000 2202

M: +61 408 774 495

e: [dorean\\_erhart@lgaq.asn.au](mailto:dorean_erhart@lgaq.asn.au)

OR

Go to the Q CRC program website at:

<http://qcrc.lgaq.asn.au> and fill in an application form.



<http://qcrc.lgaq.asn.au>



Queensland  
Government



## APPLICATION FORM

This form is to be used by Queensland local governments wishing to receive a Q CRC:

- Face to Face Climate Change Briefing
- Climate Change Governance Assessment

The Q CRC has been funded to deliver 20 free face to face briefings and governance assessments to Queensland local governments.

**Councils may apply for both a Face to Face briefing and a Governance Assessment at the same time using this application form.**

### 1. Eligibility for a Face to Face briefing

All Queensland local governments are eligible to apply for a Face to Face climate change briefing.

Your Mayor and CEO must approve the request as the briefings are specifically intended for councillors and the executive management team.

#### What happens at a Face to Face briefing?

The 2 hour Face to Face briefing will provide your council and executive management team information about climate projections for your region and the opportunity to discuss how these changes may impact your council's priorities with relevant experts.

We will confirm your council's priorities ahead of the briefing to select the most appropriate experts.

The available experts can cover: legal and liability issues; insurance; financial risks; economic; infrastructure and social considerations.



#### What happens if more than 20 councils apply for a briefing?

If more than 20 councils apply for a Face to Face briefing, councils will be selected according to criteria developed with the Department of Environment and Heritage Protection.

### 2. Eligibility for a Governance Assessment

To be eligible for a free detailed Governance Assessment, your council must either:

- Have participated in a Q CRC Face to Face briefing; or
- Demonstrate that its current leadership already has an understanding of climate impacts and a commitment to progressing actions to build resilience.

Examples of how a council can demonstrate its current leadership's understanding and commitment include:

- Briefings made to council and the executive management team;
- Development of a council policy or strategy to address climate change, future resilience or sustainability (where it includes consideration of future hazards and emissions reduction);
- Budget allocation to implement an existing policy or strategy addressing climate change, future resilience or sustainability (where it includes consideration of future hazards and emissions reduction).

#### What is delivered in a Governance Assessment?

Only publicly available information was considered in the statewide governance assessments, meaning some councils are possibly integrating climate change more



effectively than the results suggest.

The detailed Governance Assessments will assess and rate 15 governance indicators against world leading practice standards and provide clear recommendations for improvement.

Each Governance Assessment reviews relevant council documents, interviews key staff and surveys council officers to provide the participating council with an in-depth report of findings.

The findings and recommendations will be provided in a static report and through a series of dynamic dashboards on Informed.City™, a visualisation tool developed by Climate Planning, who are recognised leaders in local government climate change governance.

Climate Planning will present the results to council and the executive management team, providing an opportunity to explore the outcomes and their implications in more depth.

The Governance Assessments will allow you to compare your council against other similar councils' results in the statewide governance assessment.

Please visit <http://qcr.lgaq.asn> for more information.

#### Still have questions?

Please call Ms Doreen Erhart on 3000 2202 or 0408 774 495





## APPLICATION FORM

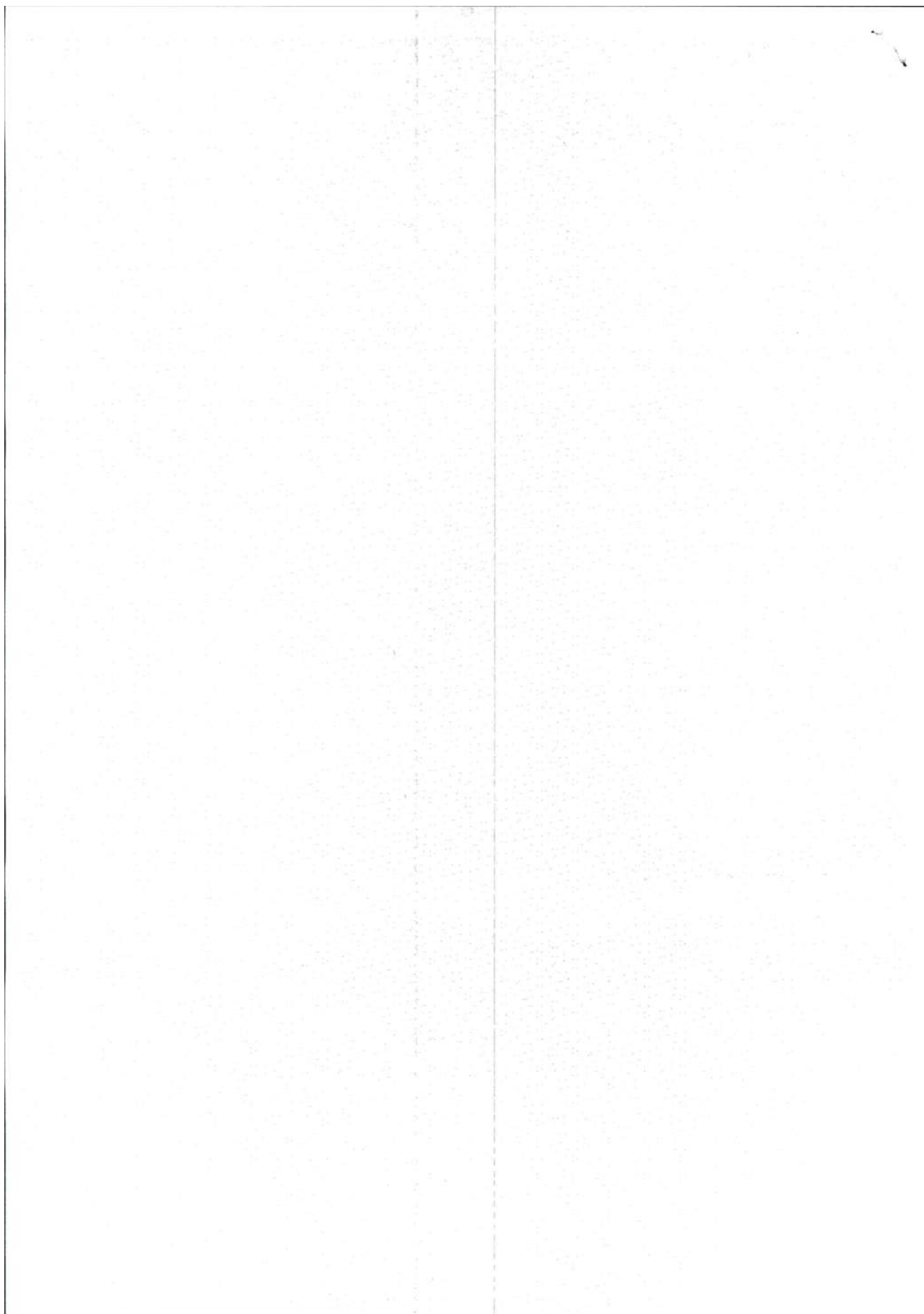
Please complete and return the form to: [dorean\\_erhart@lgaq.asn.au](mailto:dorean_erhart@lgaq.asn.au)

Council name:	
Contact name:	
Email:	
Phone:	
Wishing to receive:	Face to Face briefing Governance Assessment <i>(If you are applying without a prior face to face briefing, please attach examples demonstrating current leadership's understanding and commitment – see page 1)</i> Both
Mayor & CEO approval:	Confirmed Pending

## FACE TO FACE MEETINGS – ADDITIONAL INFORMATION

Council priorities: (optional)		
Preferred days/dates	<i>(if possible, please supply preferred dates and times at least 2 weeks from the date of the application)</i>	
	DATE	TIME





**ORDINARY MEETING OF  
COUNCIL AGENDA  
12 APRIL 2017**

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## **12. CORPORATE AND COMMUNITY SERVICES REPORTS**

### **12.1 Executive Manager Corporate and Services Monthly Update – March 2017**

**Date:** 06 April 2017

**Author:** David Lewis, Executive Manager Corporate & Community Services

**Responsible Officer:** David Lewis, Executive Manager Corporate & Community Services

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#### **Summary:**

This report provides Council with a brief summary of key operational activities undertaken by Corporate and Community Services during March 2017.

#### **Officer's Recommendation:**

**THAT Council receive and note the Executive Manager Corporate and Community Services Monthly report.**

#### **Report**

##### **1. Introduction**

This report provides Council with a brief summary of key operational activities undertaken by Corporate and Community Services during March 2017.

##### **2. Background**

Council should be aware of group activities to guide future decision making.

##### **3. Report**

A brief summary of the key outcomes for Corporate and Community Services during March by functional grouping follows.

#### *FINANCE AND CUSTOMER SERVICES*

##### *Finance*

The due date for the second levy of rates was 3 March. As at the due date, 71.90% of the levy was collected which is slightly more than last year. Due to system changes some property owners who paid on the due date were not automatically granted the discount; however, this issue was quickly rectified. Test messages were also sent to property owners who had not paid their rates towards the end of the rating discount period.

Modelling has commenced for the 2017/18 budget based on the parameters in the adopted long term financial forecast.

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Accounting Services has released the budget packs for the Management Team to work through and update for expected income and expenditure for the coming financial year. The budget timetable has been finalised with the budget to be adopted by the end of June 2017.

Council's external auditors also completed their first field visit with no significant deficiencies being identified. The audit team will return in June for their second visit.

*Customer Services*

This section of the report breaks down March 2017 activity within the Customer Services Branch by service type.

*Service Requests*

Details of March customer service requests and recent trends in relation to same are detailed in the two attachments to this report.

*Councillor requests*

During March there were 31 new Councillor requests with 95 Councillor requests remaining open at 31 March 2017.

*Telephones*

3,447 telephone calls attempted to connect with Council's telephone exchange in March 2017. During the month, due to resourcing issues, Council's service level decrease to 75.07% against a service level target of 80%.

However, during the month, Council's "call back" function increased, with 85 calls logged; there were also 32 live chats performed during the month.

*QGAP*

There were 677 QGAP transactions processed by Council during March.

**COMMUNITY FACILITIES AND SERVICES**

*Facilities*

**Laidley Recreation Reserve Lighting Replacement**

- Contract has been awarded and initial works have commenced.

**Laidley Library and Customer Service Centre**

- Building works are now substantially complete. Building handover is expected in the first week of April 2017.

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Laidley Mall

- Awaiting design on Library Green Space and McNulty Park refurbishment before proceeding with any further design concepts.

RV Park

- Community consultation with local residents occurred in March 2017.
- Works are expected to start in May 2017 and be completed by 30 June 2017.

Lockyer Valley Cultural Centre Tiles Dislodgement

- A tender process may be required to engage a contractor to undertake staged or total refurbishment works.
- Officers are currently organising works for the immediate stages where tiles have been dislodged from the wall or hazards have been identified.

*Libraries*

During March, 237 new members joined our service with 10,118 items being issued.

*Childcare*

Average occupancy rates for the month of March were Gatton 73.5% and Kensington Grove 61.5%.

*HEALTH, WASTE & REGULATORY SERVICES*

*Health*

Officers are working with the owner of a property Gatton Esk Road to clean up his property given that the Public Health Order and Remedial Notice have expired. It is estimated the works should be completed by early April March 2017.

A joint interagency inspection recently occurred at the Helidon Spa Caravan Park. Water samples were taken and results showed non-compliance with Water Drinking Guidelines resulting in a Public Health Order being issued.

A warrant inspection was undertaken by officers in Kensington Grove. This inspection resulted in a Public Health Order and an Enforcement Order (Planning) being issued to the owner.

A letter was sent to an owner in Forest Hill detailing Council's position in respect to the neighbouring poultry farm (Bremar Pty Ltd).

A design approval for the food areas was recently issued to the old Laidley Hotel (Old Britannia). Ongoing inspections are scheduled to continue to ensure compliance as the premises is constructed.

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Old customer requests have been prioritised by the group in order to try and meet the expectations required to support the transition to the new changes occurring with the CRM module and associated processes.

#### *Waste*

The new Gatton landfill (Cell 4 proper) is complete as well as the Sedimentation Dam with only peripheral issues to be completed when the site dries out due to recent rain.

A contractor has been engaged for storage compound works at Council's waste facilities. It is expected the units will be delivered/installed in late April 2017.

Waste Collection routes have been reviewed by officers and the contractor has been given approval to proceed on approved routes. A letterbox and door knock will occur with affected residents by the contractor. Council will notify residents via Valley Voice and Facebook in line with the contract.

Over 160 wheelie bins (second hand) have been assembled for delivery to all Transfer Station sites. These units will be used to store co-mingled recyclables delivered by customers to the sites and will replace the old wool bales and dented 2015 litre metal drums. Bins will also be stickered to identify their purpose.

Clean Up Australia Day occurred on Sunday 5 March 2017. Council supported the Withcott Litter Patrol with the provision of litter pick up sticks, the litter trailer and 9 wheelie bins. In total across the Lockyer Valley the following waste items were received.

Co-mingled waste	60 tonne
Waste to landfill	60 tonne
Waste to Transfer Bins	1 cubic metre
Scrap Metal (sent for recycle)	.08 tonne
Tyres	10 sent for recycling

#### *Regulatory Services*

Advice have been received the application for QCAT is still pending for a property at Laidley. Officers will make contact with the neighbour who brought this matter to our attention to inform him of the state of play.

Council's Local Law Officers attended a one day Zoonosis training course.

Council has been successful in its Expression of Interest for the Lockyer Valley Animal Management Facility. Officers are preparing a formal submission for consideration under the Building Our Regions fund.

Officers represented Council at a QCAT hearing for Regulated Dangerous Dogs & Menacing Dog at Kensington Grove. A report will be prepared when formal notification has been received by QCAT of the outcomes generated as a result of mediation between Council and the dog owner.

Thirteen Dog attacks were reported to Council during the period 22 Feb – 22 Mar 2017. Of these attacks, one (1) was on a person with 12 on animals. These being:

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The Dog Registration Survey recommenced 6 Feb 2017. Results to date: 127 x Warning Notices and 121 Infringements relating to dog registration issued. The overall summary of the impact of the dog registration survey to date is that 6,234 dogs have now been registered for the 2016/2017 year which is an increase of 1,022 or 19.7% in registrations compared to the 2015/2016. The number of dogs that were issued with a reminder notice and are still outstanding is 372.

Old customer requests have been prioritised by the group in order to try and meet the expectations required to support the transition to the new changes occurring with the CRM module and associated processes.

### *INFORMATION SERVICES*

#### *Internet Service & Data Links*

- On 21 February we received advice from our current main internet link provider (UQSchooolsNet) that they are changing their core supplier and as a result our service would be closed at the end of April 2017. This has now been updated to end of May. Service through UQSchooolsNet will be closed from the end of May.
- NBN Link commissioned to provide an internet link until a decision is made on the supplier for a full connectivity network.
- Discussion to be had with potential suppliers of links for Gatton Admin and Depot.

#### *Laidley Records Relocation Project*

- Wiring for door readers and CCTV has been installed.
- Waiting for building works to progress.

#### *CCTV*

- The new CCTV Procedure was approved on 16 March.
- Draft Policy is awaiting approval.
- Additional cameras have been installed at the Lockyer Valley Cultural Centre (LVCC) in the Davson Room.
- The McNulty Park camera will remain out of service until the new Laidley building is complete.

#### *Skype For Business (SFB)*

- Working through challenges associated with Phone Fax standard implementation.
- Stage 2 – Replace ISDN with SIP technologies to enable Business Continuity around Skype for Business.

#### *Gatton (Depot) Server Room*

- Server equipment has been moved to new racks.
- The relocation of LVCC equipment to Gatton server room will occur in May/June.

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Technology One

- CRM Review – Main workflows have been moved to the new clock workflow. Nine smaller workflows still need to be reviewed with business units. Moving CRMs to other areas of the system remains dependant on the Enforcement and Permit modules going live.
- CiA BI Analytics – Operational and Capital Works budget dashboards configured and require Manager review. Some functionality is still being developed by TechOne. Lodgement of forms through Online Services has been turned on for the public.

*ECM Upgrade*

- Go Live will need to be pushed back. Council is now waiting on Technology One to advise potential dates.
- An external consultant has been brought in to review the project, processes etc. and will provide feedback to Council to mitigate risks associated with the upgrade.

*Security*

- Audit of current access permissions for staff and contractors is being undertaken.
- Door readers at LVCC have been upgraded along with additional works for the Davson Room.
- Staff with access to LVCC have been issued with new access tags.
- Quote has been received for the upgrade of Gatton Admin Building door readers.

*Update Aerial Photography and LiDAR*

- LIDAR complete - 10cm aerial data for populated areas and 25cm for whole region has been delivered.

*GIS Application Replacement*

- Project Plan for implementation of TechOne's Intramaps is being developed.
- Working with TechOne around delivery of at least a soft launch to ensure that Exponare can be decommissioned in time.

**DISASTER MANAGEMENT**

Local Disaster Management Plan is in the late stages of being reviewed and renewed. All sub plans have now been reviewed. A proposed Recovery Plan Committee has been forwarded to ELT for consideration and endorsement. Once the final draft has been produced it will be delivered to the Mayor for her perusal and comment, and then distributed to Local Disaster Management Group members via a flying minute for their endorsement. Finally the plan will be presented to Council for final endorsement.

On 8 March 2017 Council resolved to pass ownership of the Static Water Tanks to RFSQ. Action is being undertaken to facilitate the transfer process.

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The Disaster Management team attended the Fire Management Group meeting at QFES Ripley on 09 March 2017 where annual strategies were drawn up for Operation Cool Burn 2017.

The Disaster Management team worked with SES Local Controller to assist with the March recruitment drive.

On 13 March 2017 Council hosted a delegation from Nepal. This included a welcome morning tea attended by the Mayor and Chief Executive Officer. A presentation followed in the Local Disaster Coordination Centre then a road trip was undertaken to Spring Bluff via Grantham. The day concluded with a presentation by the QFES EMC Mr Bede Wilson.

A property owner who lives at Silver Ridge has requested that Council address the issue of egress during bushfire events. The resident stated that there is a "fire egress track" attached to the estate which acts as a secondary escape route. Disaster Management has identified that the track in question is dangerous and should not be used for this purpose even though it is listed as a means of egress on the original development approval. DM has liaised with RFSQ to seek their opinion, and a meeting was held on 16 March 2017 with the Manager Planning & Development Services to determine what options are available looking forward, as there is significant planning history attached to the estate site. Further meetings are to be held to include Legal Services. In the meantime arrangements will be made for the resident to receive information on bushfire safety and planning and a visit from RFSQ will also be arranged.

The Local Disaster Coordinator presented at the Council Workshop 22 March 2017 on water tanks and fire trails on private property in the Blenheim area. There was general agreement that it is not preferable to maintain fire trails on private property and a report to Council will follow in the near future.

### *BUSINESS IMPROVEMENTS*

#### Business Continuity

- Work continues on the re-development of Business Continuity Plan in line with templates developed by LGAQ "best practice".
- ICT BC&DRP adopted by Council.

#### Strategic Planning (including Operational Plan)

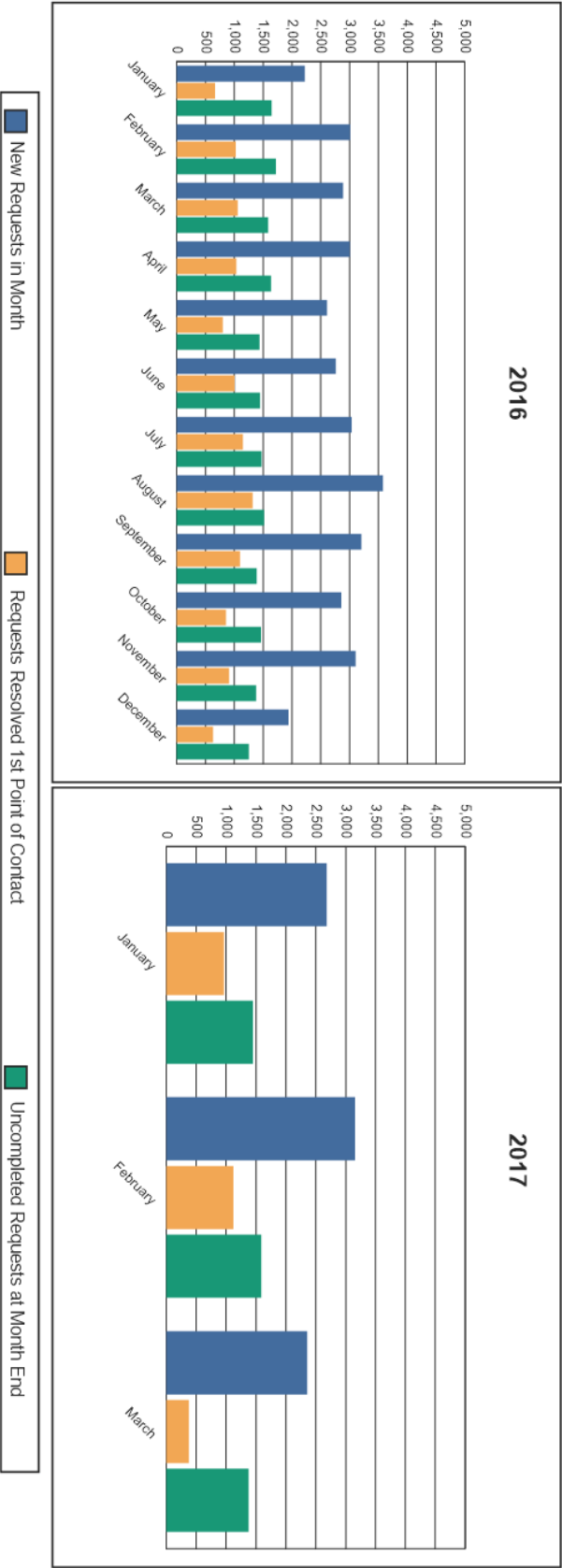
- Template developed and distributed for the development of the 2017/2018 Operational Plan and Leadership Team briefed on same.

### **Attachments**

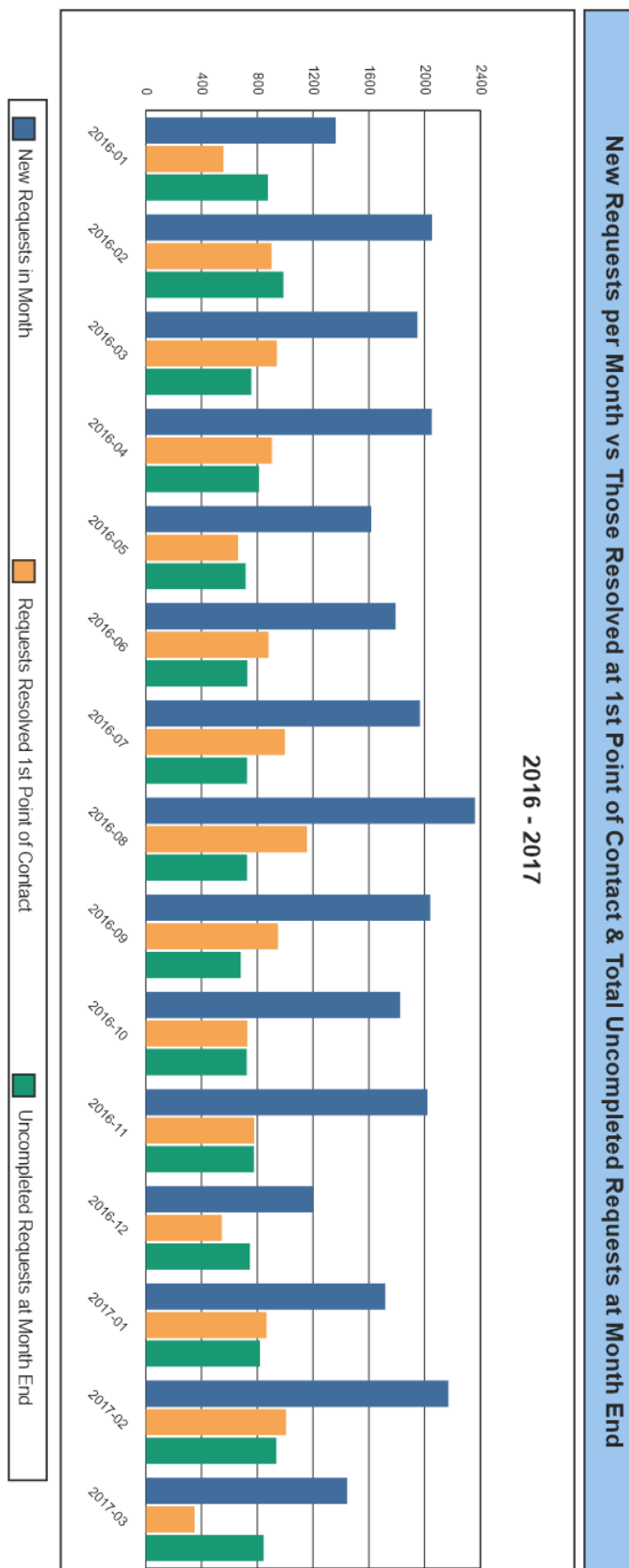
<a href="#">1View</a>	Statistics - Whole of Council - 201703	1 Page
<a href="#">2View</a>	Statistics - CCS - Customer Requests - 201703	1 Page
<a href="#">3View</a>	Statistics - CCS - Top Ten Requests - 201703	1 Page

Customer Requests Whole of Council  
Month Ending : March 2017

New Requests per Month vs Those Resolved at 1st Point of Contact & Total Uncompleted Requests at Month End



Customer Requests For Executive Group - Corporate & Community Services  
Month Ending : March 2017



Customer Requests Statistics -Executive Group:

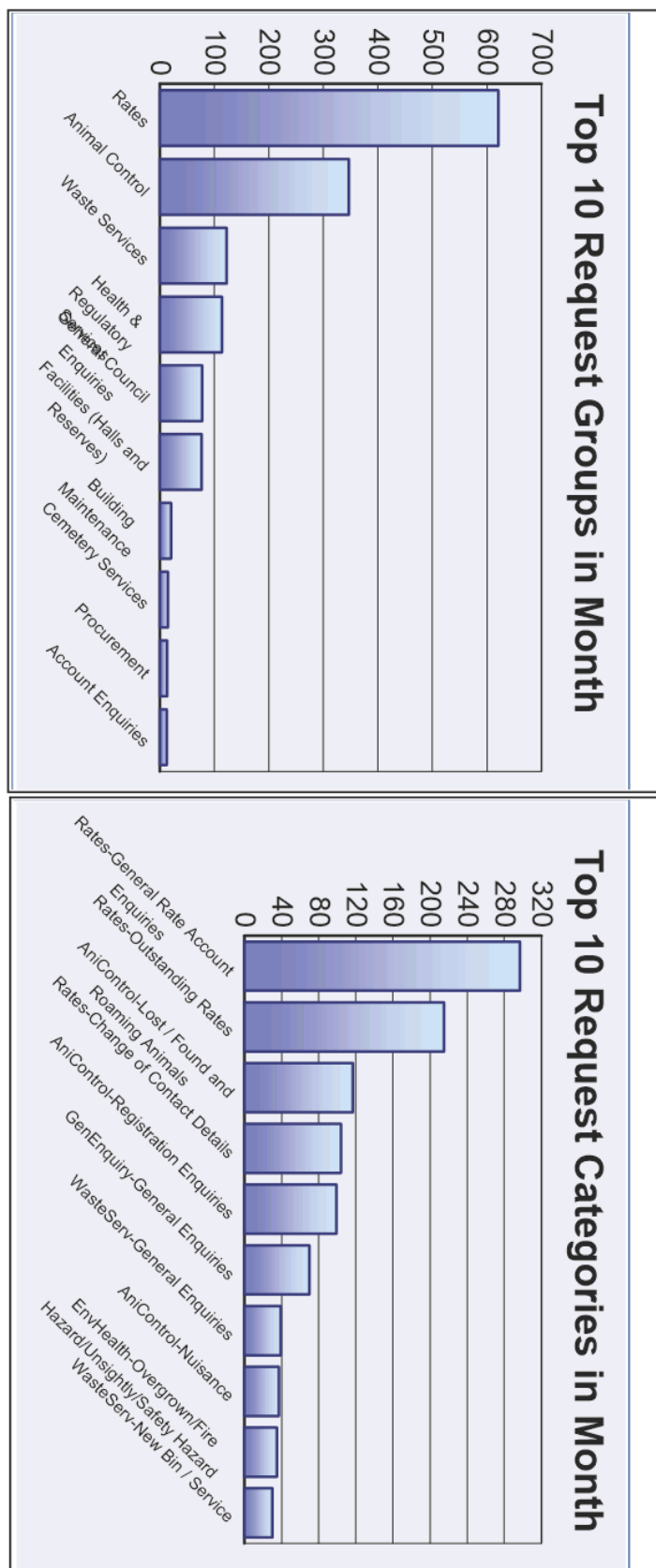
Corporate & Community Services

Month Ending : 31/03/2017

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Customer Requests For Executive Group - Corporate & Community Services  
Month Ending :March 2017

Top 10 Requests



Customer Requests Statistics -Executive Group:

Corporate & Community Services

Month Ending : 31/03/2017

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**12.2 Waste Reduction and Recycling Regulation 2011 – Expiry of Section 7, Part 2A - Designation of areas by local governments for general or greenwaste collection**

**Date:** 06 April 2017  
**Author:** Peter Driemel, Manager Health, Waste and Regulatory Services  
**Responsible Officer:** David Lewis, Executive Manager Corporate & Community Services

**Summary:**

The Local Government Association of Queensland (LGAQ) has been liaising with the Minister Environment and Heritage Protection to resolutely put forward the case for retaining Section 7 of the Waste Reduction and Recycling Regulation 2011.

This section permits local governments to establish waste collection areas and manage domestic and commercial waste and recycling services within their respective areas. In the Lockyer Valley region, Council has not restricted waste collection activities in the commercial sector.

The Minister of Environment and Heritage Protection is yet to decide whether to uphold the expiry of Section 7 of the Waste Reduction and Recycling Regulation 2011 which is set to expire 1 July 2017.

Pressure has been brought on the State Government by the Waste, Recycling Industry Association of Queensland Inc. (WRIQ) to remove such pieces of legislation and therefore allow industry to enter into domestic/commercial waste collection activities on the grounds of transparent competitiveness.

LGAQ is seeking the continued support by local governments to retain the legislation (in lieu of other potential alternatives including local laws) and has requested all local governments to raise this issue with the Minister Environment and Heritage Protection and the Minister for Local Government as well as their relevant state members.

**Officer's Recommendation:**

**That Council resolve to write to the Local Government Association of Queensland (LGAQ) endorsing and supporting the actions taken by LGAQ to retain Section 7 of the Waste Reduction & Recycling Regulation 2011 in order that local governments can continue to offer their respective communities appropriate waste and recycling collection services;**

**and further;**

**THAT Council resolve to write to the Minister for Environment and Heritage Protection and the Minister for Local Government expressing the need to retain Section 7 of the Waste Reduction and Recycling Act 2011 to retain Council's position and responsibility in the provision of efficient and effective waste and recycling collection services to the community.**

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## **Report**

### **1. Introduction**

Council is responsible for protecting the public health, safety and amenity of its community and visitors including the provision of effective and efficient waste management services. Since 1983, Local Governments have been providing some form of waste services to their communities. Originally waste management activities were regulated by the Queensland Health Department under the Health Act 1937.

With the introduction of the Environmental Protection Act 1994 changes were made to move waste activities under the new Act and manage waste through the Environmental Protection (Waste Management) Regulation and a Waste Environmental Protection Policy.

Currently all waste management activities are regulated by the Department of Environment and Protection under the provisions of the Environmental Protection Act 1994, the Environmental Protection Regulations, the Waste Reduction & Recycling Act 2011 and the Waste Reduction and Recycling Regulations 2011. In addition the State Government has developed the Queensland Waste Avoidance and Resource Productivity Strategy (2014 – 2024).

### **2. Background**

On 1 September 2016 the Waste Reduction and Recycling Regulation 2011, Part 2A “Designation of areas by local governments for general or greenwaste collection”, Section 7A (Expiry) was amended to extend the period of expiry of Section 7 to 1 July 2017.

On 13 October 2016, the Local Government Association of Queensland (LGAQ) wrote to the Minister for Environment & Heritage Protection regarding the expiry of Section 7 and enclosed an impact analysis undertaken by AEC Group Pty Ltd.

The LGAQ convened a meeting on 2 December 2016 with officers of the Department of Environment and Heritage Protection and senior officers from a number of councils, including Brisbane, Sunshine Coast, Noosa and Gold Coast.

The purpose of the meeting was to assist the Department in understanding the issues and impacts on councils outlined in the impact analysis. Based on these discussions no compromise option was deemed tenable for local government by the LGAQ.

### **3. Report**

On 21 February 2017, the LGAQ wrote to the Minister for Environment and Heritage Protection outlining the LGAQ Policy Executive’s unanimously endorsed resolution to retain Section 7 of the Waste Reduction and Recycling Regulation 2011 by removing Clause 7A (the expiry clause). The expiry clause is set to remove Section 7 on 1 July 2017 and the Minister has yet to make a decision on this significant issue to Councils across Queensland.

Section 7 provides Local Governments with the ‘head of power’ to designate waste collection areas.

Without this head of power, potential impacts include:

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- the ability of the private waste sector to 'cherry pick' commercially profitable nondomestic waste areas leaving councils to service remaining areas at a higher overall cost to the community;
- the loss of economies of scale will potentially result in an increase in domestic waste management utility charges by 10%-20% (\$28-\$56) per household and disposal fees by 20%-30% (\$25-\$37.50 per tonne);
- the reduced ability for councils to control and regulate collection activities and the resultant negative impacts on public health, safety and amenity from a considerable increase in truck movements, lack of coordinated collection in each area, lack of consideration regarding collection times and bin servicing;
- reduced certainty for councils surrounding waste service numbers and volumes affecting contract negotiations;
- the reduced ability for councils to fund other council waste management activities of broader community benefit from non-domestic properties which benefit from such activities; and
- the loss of the ability for councils to effectively influence and drive local resource recovery and waste diversion for non-domestic properties, meaning that local and state waste reduction and recycling targets are unable to be reached.

With the Waste Industry, WRIQ being aware of LGAQ's position, a response for a potential 'compromised' position was suggested.

The waste industry has proposed to have the definition of general waste changed to separate domestic and commercial waste streams allowing a continuation of council control in the provision of domestic services while making the provision of commercial services contestable. This view is not supported by LGAQ. However, Lockyer Valley Regional Council may have a slightly differing view on this point as commercial services are contestable; Council (240 litre wheelie bins only) and the commercial sector (multiple sized bins including industrial bins and 660 cubic metre bins which are supplied and serviced by JJ Richards, Toxfree, Anuha Services and Lockyer Valley Bins).

More specifically, this change would cause an increase in costs for shared services. The provision of a suite of waste related services including the provision of public litter bins, litter enforcement, responding to illegal dumping, street cleaning and waste diversion strategies are currently being shared with cost recovery from a range of stakeholders across local government areas. Loss of the commercial business would impact on these services and introduce inequitable arrangements.

The provision of waste services for mixed use developments (MUD's) and in built-up areas would be ambiguous and introduce a range of other considerations further impacting on rating charges and arrangements. Lockyer Valley Regional Council is currently not overly impacted by mixed use developments. The main impact which has been managed is with the collection of services at the University of Queensland Gatton campus (commercial & domestic activities).

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Should businesses be given the choice of service provider then in the above case, there may be some fall out to service provision and rating capability.

Although some Council's would not currently be affected by this separation, most have requested to maintain these provisions as it allows them the capacity to adjust their service provision if and when required to meet their changing local circumstances. Certainly at the time of the commencement of the Lockyer Valley Collection Services contract, this was the view of Council. It is suggested that Council's position should be to maintain the current status quo to ensure management of future needs.

The incoming ALP State Government has committed to "Investigate whether any legislative or regulatory changes are needed to address the issue of uncompetitive waste practices by local governments" in relation to Section 7.

The WRIQ is heavily lobbying both the Government and the Opposition, maintaining that current arrangements do not allow commercial operators from operating in these areas and as such councils have a competitive advantage. Through WRIQ, JJ Richards has been identified as the primary advocate regarding the Section 7 matter due to its commercial interests.

Most larger Queensland councils outsource waste management services and most importantly, many WRIQ financial members currently deliver local government waste services and have been involved in full and transparent tendering processes.

**4. Policy and Legal Implications**

Should the decision be made by the State Government to allow Section 7 to expire and no other State Government option is available, then there will be an urgent need for Council to draft a new local law.

**5. Financial and Resource Implications**

Estimated costs to prepare new local laws including officer time, external legal costs and community consultation phases is estimated to be between \$25K and \$35K.

Should the decision be made by the State Government to allow Section 7 to expire and no other State Government option be available, the loss of economies of scale will potentially result in an increase in domestic waste management utility charges by 10%-20% (\$28-\$56) per household and disposal fees by 20%-30% (\$25-\$37.50 per tonne).

**6. Delegations/Authorisations**

The Chief Executive Officer has the delegated authority to give effect to the recommendations if accepted by Council.

**7. Communication and Engagement**

To date officers have been in regular communication with representatives of the LGAQ and concerns have been emphasised on the need to remove the expiry period from the legislation. Such discussions between South East Queensland Waste managers have also been had at regional meetings (i.e. Waste Recycling Network Group) where on many occasions a

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representative from the Department of Environment Protection (Waste Policy branch) has been present.

**8. Conclusion**

The recommendations of the report align with Council's Corporate Plan Objectives and best position Council to both promote its expectations and consequences for failing to meet statutory obligations.

**9. Action/s**

The Chief Executive Officer write to the LGAQ endorsing and supporting the actions taken by LGAQ to retain Section 7 of the Waste Reduction & Recycling Regulation 2011 in order that local governments can continue to offer their respective communities appropriate waste and recycling collection services.

That Council write to the Minister Environment & Heritage Protection, the Minister for Local Government expressing the need to retain Section 7 of the Waste Reduction and Recycling Act 2011 to enable Council to provide efficient and effective waste and recycling collection services to its community.

**Attachments**

- |                        |   |            |
|------------------------|---|------------|
| 1 <a href="#">View</a> | Letter - LGAQ - Policy Executive Resolutuion - Waste Management Rating Charges for Local Government | 2<br>Pages |
|------------------------|---|------------|



21 February 2017

The Honourable Dr Steven Miles MP  
Minister for Environment and Heritage Protection  
Minister for National Parks and the Great Barrier Reef  
GPO Box 2454  
BRISBANE QLD 4001

Dear Minister

**LGAQ Policy Executive Resolution - Waste Management Rating Charges for Local Government**

On 14 February 2017, the LGAQ Policy Executive unanimously resolved to seek a clear commitment from you to permanently retain Section 7 of the *Waste Reduction and Recycling Regulation 2011* through the removal of the expiry date of 1 July 2017.

The LGAQ Policy Executive also resolved that any changes to current arrangements will lead to:

- o A clear cost shift to local communities to the sole benefit of the private sector;
- o Reduction in the certainty regarding ensuring all domestic and non-domestic properties have access to appropriate, affordable and convenient services;
- o Reduced ability to control and regulate collection activities and the resultant negative impacts on public health, safety and amenity; and
- o Additional impacts on the provision of broader waste services, inefficiencies in collection services, contract arrangements and negotiations and resource recovery.

Further to the LGAQ correspondence dated 13 October 2016 and enclosed impact analysis, the LGAQ also convened a meeting with officers of your Department and a number of affected councils on 2 December 2016 to discuss the impact analysis and possible options for resolution. It was clear from this meeting that no compromised options are tenable for local government. The LGAQ has also offered to convene a meeting with WRIQ and affected councils to discuss the concerns of councils, however this offer was rejected by the waste industry representative.

The LGAQ understands through discussions with the Department, that consideration is being given to an amendment to the definition of general waste that may include the separation of domestic and commercial waste. In this proposal, councils would retain control of domestic services with commercial services being made contestable. This outcome would be a significant concern for councils and although this separation would not currently impact heavily on the waste management operations of some councils, these same councils have expressed concern that the loss of control of commercial services would impact on their ability to effectively manage waste services into the future. Furthermore, the waste industry argues they are at a commercial disadvantage, however this is in complete conflict to the open and transparent tendering processes required by councils. It is important to acknowledge that commercial operators are able and have been successful in participating in open and transparent tendering processes for council waste management contracts.

Equally important, the loss of commercial services will reduce the capacity of councils to maintain resource recovery activities and would have a significant impact on Queensland state waste targets with the emergence of uncontrolled waste collection and disposal by private operators. For example, waste contractors may seek to find the cheapest disposal/landfill option instead of implementing waste recovery initiatives.

P 1300 542 700  
F 07 3252 4473  
W [www.lgaq.asn.au](http://www.lgaq.asn.au)

Local Government House  
25 Evelyn Street  
Newstead Qld 4006

PO Box 2230  
Fortitude Valley BC  
Qld 4006

Local Government Association of Queensland Ltd  
ABN 11 010 883 293 ACN 142 783 917



Finally, if local governments lost the ability to levy mandatory charges on non-domestic properties and commercial operators were able to 'cherry pick' specific commercially attractive services; councils would lose economies of scale that would result in Queensland families encountering increases in domestic waste management utility charges by 10%-20% (\$28-\$56) per household.

The LGAQ resolutely maintains that there should be no interference with such a core public service and the autonomy of local governments in establishing facilities, services, rates and charges that are most appropriate to meet the needs of their local communities.

This is a significant issue for local government and the LGAQ seeks your urgent attention for the permanent resolution of this issue by removing the expiry date of 1 July 2017 for Section 7 of the *Waste Reduction and Recycling Regulation 2011*.

Should further information be required in regard to this matter, please feel free to contact Mr Greg Hallam, Chief Executive Officer on (07) 3000 2220 or [Greg.Hallam@lgaq.qsn.au](mailto:Greg.Hallam@lgaq.qsn.au).

Yours sincerely

Mayor Mark Jamieson  
PRESIDENT  
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND

**ORDINARY MEETING OF  
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### **13. INFRASTRUCTURE WORKS AND SERVICES REPORTS**

#### **13.1 Executive Manager Infrastructure Works and Services Monthly Update**

**Date:** 06 April 2017  
**Author:** Myles Fairbairn, Executive Manager Infrastructure Works & Services  
**Responsible Officer:** Myles Fairbairn, Executive Manager Infrastructure Works & Services

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#### **Summary:**

This report is to update Council on the emerging matters arising since Council last met in regards to the Infrastructure Works and Services Group.

#### **Officer's Recommendation:**

**THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Report.**

#### **Report**

##### **1. Introduction**

This report is to provide an update to Council on activities and issues for the Infrastructure Works and Services Group since Council's meeting of 08 March 2017.

##### **2. Background**

The previous Infrastructure Works and Services report to Council as described above. Activities undertaken and issues arising are described in the body of this report.

##### **3. Report**

#### ***2017 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS***

- As a result of the damage caused by ex-Tropical Cyclone Debbie, the Queensland Minister for Police, Fire and Emergency Services activated the Commonwealth/State Natural Disaster Relief and Recovery Arrangements (NDRRA) on 01 April 2017
- This applies to the impacts arising from the rainfall and flooding between 28 and 31 March
- Council crews have been undertaking debris removal (playgrounds, parks, roads, bridges) and doing temporary road repairs to enable access. This work has been done as part of what is described as *Counter Disaster Operations* and/or *Emergent* works
- The permanent restoration of damaged essential public assets may take some time due to the need to accurately scope the damage (at each relevant location), then design and construct the works in an appropriate fashion in accordance with the NDRRA guidelines
- Note that costs associated with cleaning and restoring playgrounds, parks, memorials, sporting assets, etc., are NDRRA ineligible, i.e., costs are fully borne by Council

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*PARKS, GARDENS AND CEMETERIES (PGC) UNIT*

- Mowing of Grantham, Helidon, Withcott, Gatton, Forest Hill, Laidley parks roadsides and drains
- Event assistance to Gatton race day, tourism trailer to handmade expo Forest Hill, 'event' signage changeovers, Gatton Street Sprints assistance
- Laidley Recreation Reserve mowing and line marking continuing
- Rubbish bin run continuing across the region
- Mowing of sportsfields at Helidon, Forest Hill and Glenore Grove for cricket season now completed
- Addressing of customer queries (CRMs) across the region
- Gatton and Laidley cemetery mowing in preparation for Easter
- Removal of flood debris from Narda lagoon, Lions Park, Laidley Recreation Reserve, Mulgowie bus shelter
- Quarterly playground audit completed on Parks by the IWS assets team; repairs to follow
- Grantham shade sail repaired
- Backfilling of graves at cemeteries after the recent rain event has commenced
- Sign collection on the road network following 2017 NDRRA event

*ROADS AND DRAINAGE UNIT*

- Capital works projects:
  - Some delays due to impacts of ex-TC Debbie on jobsites and resources being diverted to ex-TC Debbie clean-up works
  - Lakeview Accommodation Precinct Civil Works
    - Footpath work to be completed once sewer works finalised (by others)
  - Crescent Street, Gatton
    - Asphalt works completed in early March 2017
  - Bitumen reseal works are underway
  - Advance Court, Kensington Grove
    - Works substantially complete. Catchpit being designed to deal with 'on property' drainage – still with owners for review
    - Gate and fence works across drainage easement have been completed
  - Woodlands Road
    - Shoulder widening and seal from Rangeview Drive to Edwards Road
    - Works are largely complete, but linemarking pending
  - Lake Clarendon State School
    - Works are largely complete, but linemarking pending
  - Australia II Drive
    - Shoulder widening and reconstruction works ongoing
  - Markai Road /Nangara Road intersection upgrade
    - Works predominately complete, with asphalt and linemarking pending
  - Western Drive footpath works nearing completion
  - Tenthill Creek Road / Winwill Connection Road intersection upgrade
    - Programmed for commencement mid-April
  - Airforce Road
    - Works are largely complete, but linemarking pending
  - Culvert tender
    - Works programmed to be completed in mid-April

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- Maintenance works:
  - Gravel road grading works being done at:
    - Hatton Vale
    - Helidon
    - Laidley
  - Roadside spraying
    - Undertaking spraying for road safety and declared weed pests at various locations along roads (not on private property)
  - Road pavement repairs
    - Laidley area
    - Gatton area
  - Vegetation control and slashing
    - Caffey
    - College View
    - Crowley Vale
    - Ingoldsby
    - Lower Tenthill
    - Ma Ma Creek
    - Mount Sylvia
  - Drainage works
    - Gatton
    - Mount Whitestone
  - Patching works
    - Murphy's Creek
    - Upper Lockyer
  - Signs and lines
    - CRM Briefing Notes
    - Routine maintenance

**PLANNING AND DESIGN UNIT**

- Inland Rail (Gowrie to Calvert section) corridor study
  - The Australian Rail Track Corporation (ARTC) is currently investigating the Inland Rail Corridor
  - A corridor study report, by ARTC, is being finalised for government consideration.
- Toowoomba Second Range Crossing
  - Nexus meetings continuing. Meeting held on Thursday 6 April to discuss a number of items including Postmans Ridge Road design, ownership of steep batter cuts within returned works and any other outstanding design matters
  - Postmans Ridge Road Stage 5B has been reviewed by engineering consultants and further comments sent back to Nexus.
  - Movement of Super T's and other bridge beams up the Toowoomba Range was delayed due to weather. Some local road closures associated with this.
  - Gittins Road construction TGS for next stage of works has been received, this is to allow construction of the bridge.
  - Nexus has also advised they wish to commence construction works on Gittins Road *Returned Works*

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- Black Spot projects for construction in 2016-17

Project	Status	Comments
Old Laidley Forest Hill Road, Forest Hill – shoulder widening, road markings and traffic signage	Construction completed	
North Street and William Street, Gatton – intersection improvements	Detailed design	External design consultant
Tenthill Creek Road and Winwill Connection Road, Lower Tenthill – intersection improvements	Issued for construction	Design complete
Markai Road and Nangara Road, Lockyer Waters – intersection improvements	Issued for construction – on site	Design complete
East Street and Crescent Street, Gatton – intersection improvements	Detailed design	
Lake Clarendon Way and Main Greenswamp Road, Lake Clarendon – intersection improvement	Detailed design	External design consultant – design has been submitted for review
Gehrke Road, Regency Downs – shoulder widening and signage improvements	Construction completed	
Australia II Drive, Kensington Grove – replace missing guardrails and hazard markers	Issued for construction – on site	On site for construction mid-March 2017
Railway Street, Laidley – intersection improvements	Detailed design	
Thallon Road, Kensington Grove – rehabilitation and widening	Detailed design	
William Street and Orton Street, Laidley – traffic island, signage and marking improvement	Construction completed	

- TIDS projects 2016-17

Project	Status	Comments
Hatton Vale State School - parking	Construction completed	
Lake Clarendon State School - parking	Construction completed, apart from linemarking	Linemarking to be done
Woodlands Road	Construction completed, apart from linemarking	Linemarking to be done
Airforce Road, Helidon	Construction completed, apart from linemarking	Linemarking to be done

- Lake Apex BBQ and Dry Creek Bed Foreshore (Stage 1)
  - Works at the footpath crossing postponed until after summer
- Gatton Revitalisation Project
  - CBD street lighting – GHD have submitted draft report for review. Senior Engineer discussing issues with the consultant.
- Bridges and structures

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- Continuing on with Stage 4 of the LVRC bridge review, which will include:
  - Signage of Mahon Bridge load limit to 35tonne installed at bridge.
  - Awaiting feedback from TMR on further signage at Gatton-Helidon Road
  - Assessment of various options to manage Mahon Bridge into the future.
- Review of Shirley Pitt Bridge at Laidley
  - Consultant engaged to undertake review – report complete
  - Bridge is fit-for-purpose.
- It will be necessary to undertake a Level 1 inspection of structures following ex TC Debbie

## ASSET MANAGEMENT UNIT

- General
  - *Strategic Service Management Plan* for LVRC complete in draft form
  - *Transport Infrastructure Asset Management Plan* completed
  - *Parks, Gardens and Cemeteries Asset Management Plan* completed
  - *Fleet Asset Management Plan* completed
- GPS monitoring of plant and vehicles
  - Trial ongoing
- Gatton stormwater investigations
  - CCTV investigations have been completed. Investigation report is currently under review.

## PLANT AND FLEET UNIT

- General
  - Internal plant hire recoveries are tracking on budget at present.
  - Overall, fleet maintenance budget is tracking on budget at this stage of the year.
  - Depot maintenance costs are slightly over budget at present, but expected to hit target at end of June.
- Fleet disposals at NASCO Auctions on Wednesday 22/03/2017
  - FL000156 - Doosan DX140LC Excavator - Sold \$45,000 gross incl GST
  - FL000090 - Isuzu NPR 400 Crew Cab Light Truck - Sold \$20,000 gross incl GST
  - FL000091 - Isuzu NPR 400 Crew Cab Light Truck - Sold \$20,500 gross incl GST
  - FL000095 - Isuzu NPR 400 Crew Cab Light Truck - Sold \$23,000 gross incl GST
- 2016-17 Fleet Capital Purchases

Tender Number	Description	Status
LVRC 16-28	1x Nissan Navara RX Dual Cab 4WD tray back utility	Delivered
LVRC 16-34	1x Caterpillar 239D HF Compact Crawler Loader (Tracked Skid Steer)	Delivered
LVRC 16-33	1 x Kobelco SK55SRX 5 tonne excavator	Delivered
LVRC 16-30	1x Isuzu NQR 80-190 Crew Cab/Chassis fitted with TWE tipper body	Delivered
LVRC 16-31	3 x Isuzu NQR 80-190 Crew Cab/Chassis fitted with TWE tray body	Delivered

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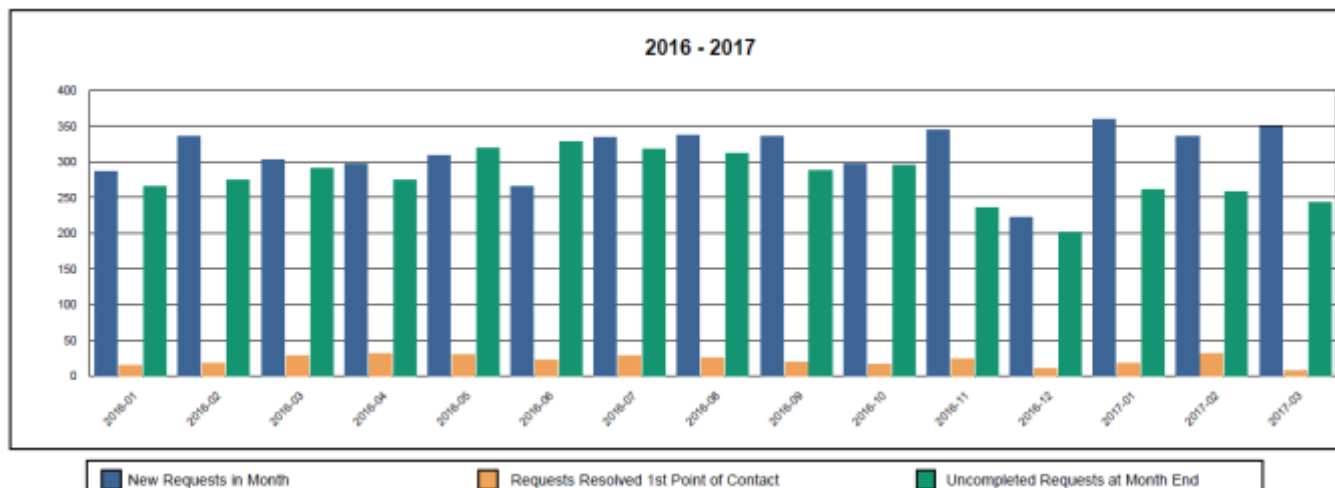
Tender Number	Description	Status
LVRC 16-42	Hitachi ZX160LC-5 Excavator. Class 15 excavator (16 tonne)	Delivered
LVRC 16-51	CCF Class 4 wheel loader	Delivery in April
LVRC 17-14	1x 4WD Air-Cab Tractor	Tractor quotation closed on 7 <sup>th</sup> April
LVRC 17-15	1x Heavy Duty 3 point linkage mounted slasher	Slasher quotation closed on 7 <sup>th</sup> April
LVRC 17-16	1x only Dual Cab 4x4 Style Side Utility	Tender closed 30 <sup>th</sup> Mar

### FUNDING APPLICATIONS

- Building Better Regions (Australian Govt) application for Amos Road Upgrade, Withcott was submitted on 28th February 2017. This would upgrade the eastern access into Jubilee Park.
- *Building Our Regions* (State Govt) for Forest Hill Stage 2 flood mitigation works
  - Detailed funding application submitted 07 April 2017.
- 2017-18 Cycle Network Local Government Grants Program
  - Two applications submitted on 27 January 2017. Awaiting decision.
    - Spencer Street Upgrade of shared pathway, Gatton
    - Lake Apex Drive (Denis Minson Drive to Hawck Street) on-road cycle facility, Gatton
- *Black Spot* road safety submissions for 2017-18 (submitted June 2016):
  - 18 projects were submitted. Awaiting decision.
- Laidley Flood Mitigation Project (*Community Resilience Fund* (State Government, DILGP)).
  - Community consultation took place on 17 January 2017 as well as further stakeholder meetings with Department of Transport and Main Roads and Queensland Rail.
  - Design being finalised and Operational Works application to be submitted soon
- Department of Infrastructure, Local Government and Planning 2016-17 Grants and Subsidies Programs.
  - Stormwater Catchment Modelling, Planning and Design for Gatton Sub-catchments – Successful. 60% subsidy approved equalling \$150,000.
    - Initial payment of \$45,000 for the project received.
    - Working with assets on scope of project, tender to be released in April.
- UQ to Gatton Active Transport Link (*Queensland Tourism Demand Driver Infrastructure Fund 2017-18*)
  - Application submitted on 05 December 2016 seeking \$300,000 funding from Queensland Government for the \$900,000 project. Awaiting decision.

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## CUSTOMER SERVICE REQUESTS – MONTHLY MONITORING





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### 14. ITEMS FOR INFORMATION

#### 14.1 Queensland Urban Utilities March 2017 Board Update

**Date:** 28 March 2017  
**Author:** Vickie Wieland, EA to Chief Executive Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

#### Summary:

Council has received an update from Queensland Urban Utilities (QUU) Board, which provided highlights from their Board Meeting for the month of December.

**This document is for Council's information only.**

#### Report

##### 1. Introduction

Lockyer Valley Regional Council maintains an ongoing working relationship with QUU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to QUU for Council's information.

##### 2. Background

Queensland Urban Utilities is:

- A statutory body, created on 1 July 2010 because of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

##### 3. Report

#### Operational Excellence

#### Risk appetite

Following consideration by the Audit and Risk Committee in November, the Board held a strategic discussion on organisational risk tolerance.

Discussion outcomes will inform the development of an enterprise risk appetite statement, which is considered a central component of a best practice Business Risk Management Framework.

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Risk tolerance within QUU is exemplified by the Board's view that it is appropriate to adopt an expansionary risk appetite – governed by appropriate controls, reporting and management oversight – in areas that will advance our organic and inorganic growth agenda and support our Utility of the Future vision.

Strategic risk review

Our Risk Management Policy requires the Board to consider QUU's strategic risks and opportunities twice a year.

In the latest review, the Board supported minor amendments to QUU's strategic risk profile, primarily relating to QUU's environmental resilience from climate change, and increased references to our shared communities.

The strategic risks that QUU monitors and manages will be incorporated in the *2017-22 Corporate Plan*, which is due for release to shareholders in late July 2017.

Organisational risk management culture

The Board received an update on the strategies and interventions being implemented as part of our cultural improvement program to make QUU's workforce more risk aware.

By way of background, a parallel can be drawn between defensive behaviours that lead to risk aversion, and aggressive behaviours that lead to a volatile approach to risk management. By reducing the prevalence of one behavioural group, the other will decline accordingly.

Innovation and Research and Development update

The Board received an update on various innovation and research and development initiatives happening across the organisation.

A number of these projects, which are being run in collaboration with the University of Queensland's Advanced Water Management Centre, have the potential to transform the sewage treatment process on a global scale.

QUU also continues to forge partnerships with national and international peers, as well as industry and government start-up accelerators. These partnerships have given QUU the ability to co-design innovative technologies and access to research funding, which otherwise may not have been available.

The Board noted that QUU had hosted a number of Elected Representatives from Ipswich City Council at our Innovation Precinct, located onsite at our Luggage Point Sewage Treatment Plant. It was a welcome opportunity to showcase our facilities, and demonstrate how our research will ultimately improve our service delivery, reduce our environmental footprint, and enhance our customer service.

Cyber security

The Board noted the half-yearly cyber security update. Over the last six months, good progress has been made to advance a number of initiatives that are contained in our cyber

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security roadmap.

Draft South East Queensland Regional Plan

The Board received an update on the status of the State Government's *Draft South East Queensland Regional Plan*, which provides a framework for managing the region's growth over the next 25 years, and sets a vision for the next 50 years.

QUU recently reviewed the draft plan – now entitled *ShapingSEQ* – and lodged a submission to the Department of Infrastructure, Local Government and Planning, outlining the issues we believe require further consideration, including potential future growth areas, catchment protection drinking water quality, and waterway health.

The draft plan is expected to be finalised in mid-2017.

Cruise Ship Terminal

As mentioned in previous correspondence to you QUU has been working with the State Government and Port of Brisbane (PoB) on the proposed new cruise ship terminal adjacent to the Luggage Point sewerage treatment plant.

This month the Board received an update from management who advised that good progress had been made over the past fortnight in negotiating the terms sheet.

Management continues to progress the technical elements that will need to be made to our infrastructure to accommodate the terminal. Concurrently management is working in good-faith to finalise the infrastructure agreement with the PoB.

Jindalee River Crossing

The Board received an update on an internal review completed in relation to the Fortrose Street rising main and Jindalee water main replacement project. This project, which has experienced delays due to technical issues, is complex as it involves micro-tunnelling under the Brisbane River. As a result of these delays, QUU exercised its rights to terminate the contract and seek an alternate contractor to deliver the project. In addition to the technical complexities identified through the review QUU has identified internal improvement opportunities that will be implemented.

**Customer and Community**

Customer Agreement Framework

The Board considered and provided feedback to management on a framework to further strengthen our relationship with key commercial customers. This framework will allow us to minimise customer risk whilst adding value to the services we already offer.

Digital Strategy

The Board received a briefing from management on QUU's Digital Strategy, the purpose of which is to set the overall context for QUU's digital initiatives to ensure they align with our strategic initiatives.

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By taking a more coordinated approach to the delivery of our digital initiatives, it will allow us to realise maximum benefits across the organisation. Our Digital Strategy is a key component of QUU becoming a utility of the future, and will ensure we are easy to deal with, take a predictive and proactive approach to how we manage our network, and have a workforce that is digitally enabled.

Data analytics

The Board considered and provided feedback on plans to advance QUU's data analytics capability.

Data analytics is a scientific exploration of data, which includes the development of analytical models to answer complex questions. By improving our data analytics capability, we will be able to make more informed decisions, realise greater cost efficiencies, increase our reliability, and improve our customer engagement.

People

Enterprise Agreement

Further to my update last month, I can advise that QUU continues to work in good faith with our workforce and unions. Shortly, I expect we will be in a position to have the first of our three Enterprise Agreements voted on over the next month.



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**15. CONFIDENTIAL ITEMS**

**15.1 Lockyer Valley Regional Council Planning Scheme - awarding of contract**

**Date:** 05 April 2017

**Author:** Trevor Boheim, Manager Planning and Environment; Christopher Crowley, Coordinator Strategic Land Use Planning

**Responsible Officer:** Dan McPherson, Executive Manager Organisational Development & Planning

*That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (e) of the Local Government Regulation, 2012, as the matter involves contracts proposed to be made by it.*

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**Summary:**

Five planning consultancies submitted proposals to undertake the preparation of a structure and format of the new Lockyer Valley Regional Council Planning Scheme, to review and revise the content of the 2015 draft planning scheme and incorporate it into the new structure and format. Having regard to the five proposals it has been determined that John Gaskell Planning Consultants provide the best combination of methodology, experience and value for money together with the best opportunity for officers and Councillors to have input into the policy content of the scheme as it is prepared.

**16. MEETING CLOSED**