

ORDINARY MEETING OF COUNCIL

MINUTES

22 JANUARY 2020

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ATTENDANCE:

Councillors Present

- Cr Tanya Milligan (Mayor) (Chairperson)
- Cr Jason Cook (Deputy Mayor)
- Cr Kathy McLean
- Cr Janice Holstein
- Cr Chris Wilson
- Cr Michael Hagan
- Cr Rick Vela

Officers Present

- Ian Church, Chief Executive Officer
- David Lewis, Executive Manager Corporate & Community Services
- Angelo Casagrande, Executive Manager Infrastructure Works & Services
- Dan McPherson, Executive Manager Organisational Development & Planning
- Craig Drew, Manager Organisational Development
- Madonna Brennan, Acting Coordinator Governance & Strategy
- Tina Bramley, Business Improvement Coordinator
- Caitlan Natalier, Legal Services & Property Coordinator
- Julie Millard, Property Officer
- Amanda Pugh, Manager Planning & Development
- Elizabeth Jones, Acting Manager Marketing,
 Communication & Engagement
- Colleen Daniel, Events & Marketing Officer
- Neil Williamson, Community Development & Engagement Officer (Youth)
- Jason Harm, Manager Regional Development
- Tracy Vellacott, Tourism & Marketing Coordinator
- Renee Sternberg, Senior Environmental Planner
- Belinda Whelband, Coordinator Environment & Pest
- Tammee Van Bael, Graduate Planning Officer
- Kim Calio, Coordinator Development Assessment
- Miriam Sharp, Planning Officer
- Kate Burns, Environment Project Officer
- Kimball Clayton, Manager Infrastructure Planning & Design
- Erin Carkeet, Governance & Strategy Officer
- Angela Ison, Local Laws Officer
- Rebecca Granzien, Buildings & Facilities Business Support Officer
- Anthony Pope, Labourer
- Jodie Blom, Organisational Development Advisor

Media Present

• Dominic Elsome, Gatton Star

1.0 MEETING OPENED

The meeting commenced at 10:00am.

The Mayor, Cr Milligan as the Chairperson opened the meeting and welcomed all present. Pastor Rick Armour led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

2.1 Leave of Absence

Date: 16 January 2020

Author: Ian Church, Chief Executive Officer **Responsible Officer:** Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT Leave of Absence is granted to Councillor Tanya Milligan for Council's Ordinary Meeting held 11 March 2020 to attend as the guest speaker at the South East Region International Women's Day Breakfast for the Queensland Police Service.

RESOLUTION

THAT Leave of Absence is granted to Councillor Tanya Milligan from Council's Ordinary Meeting to be held on 11 March 2020, to attend as the guest speaker at the South East Region International Women's Day Breakfast for the Queensland Police Service.

Moved By: Cr Hagan Seconded By: Cr Holstein

Resolution Number: 16-20/1609

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 09 January 2020

Author: Erin Carkeet, Governance and Strategy Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 16-20/1610

4.0 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a councillor or senior council officer who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the material personal interest in the matter, including the following particulars about the interest
 - the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
 - ii. how the person or other entity stands to gain the benefit or suffer the loss
 - iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the councillor or senior council officer—the nature of the relationship to the person or entity; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a councillor or senior council officer who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- a) the nature of the interests
- b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person:
 - i. the name of the other person; and
 - ii. the nature of the relationship or value and date of receipt of the gift; and
 - iii. the nature of the other person's interests in the matter.
- c) how the councillor or senior council officer intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

Cr McLean declared a conflict of interest in relation to Item 10.6, "Lease - Lockyer Regional Performing Arts Inc - Part of Lot 1 on RP148894 situated at Laidley Cultural Centre", (as defined in Section 175D of the Local Government Act 2009), based on the fact that the Councillor is the Patron of the group. Cr McLean advised that she would leave the meeting when the matter is to be debated and voted upon.

Cr McLean declared a perceived conflict of interest in relation to Item 15.3, "Land Acquisitions Dolleys Road", (as defined in Section 175D of the Local Government Act 2009), based on the Councillors perceived dealings with Council's former Mayor. Cr McLean advised that she would leave the meeting when the matter is to be debated and voted upon.

Cr Holstein declared a perceived conflict of interest in relation to Item 15.3, "Land Acquisitions Dolleys Road", (as defined in Section 175D of the Local Government Act 2009), based on the fact that the Councillor is friends with one of the landholders from whom Council is seeking to acquire land for the purpose of realigning the road. Cr Holstein advised that she would leave the meeting when the matter is to be debated and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 11 December 2019

Date: 09 January 2020

Author: Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 11 December 2019 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 11 December 2019 be taken as read and confirmed.

Moved By: Cr Vela Seconded By: Cr Hagan

Resolution Number: 16-20/1611

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the Minutes of the Audit and Risk Management Committee held

on 6 December 2019

Date: 02 January 2020

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the unconfirmed Minutes of the Audit and Risk Management Committee Meeting held on 6 December 2019, as attached, be received and noted.

RESOLUTION

THAT the unconfirmed Minutes of the Audit and Risk Management Committee Meeting held on 6 December 2019, as attached, be received and noted.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 16-20/1612



AUDIT & RISK MANAGEMENT COMMITTEE

MINUTES

6 DECEMBER 2019



6 DECEMBER 2019

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9.0	Gene	eral Business
10.0	Meet	ting Closed

ATTENDANCE:

Councillor Members

- Cr Tanya Milligan (Mayor) (ex officio)
- Cr Jason Cook
- Cr Chris Wilson

Independent External Members (Voting)

- Kerry Phillips (Chairperson)
- Alison D'Costa
- Mark Newton

Attendees (non-voting)

- Ian Church, Chief Executive Officer
- Corrin Bischoff, Coordinator Governance and Strategy
- Madonna Brennan, Governance and Strategy Advisor
- David Lewis, Executive Manager, Corporate & Community Service
- Tony Brett, Project Manager Rating Strategy, Procurement and Service Levels.
- Jodi Marchant, Acting Manager Finance & Customer Service
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)
- Junaide Latif, William Buck (External Audit)
- Brydie Morris, Queensland Audit Office (via teleconference)
- Susan Boland, Governance and Strategy Officer (Secretariat)
- Graham Cray, Manager Information Services (part of meeting)

1.0 MEETING OPENED

The meeting commenced at 10:03am.

2.0 APOLOGIES

3.0 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY MEMBERS

3.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a member who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must

- inform the meeting of the material personal interest in the matter, including the following particulars about the interest
 - i. the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
 - ii. how the person or other entity stands to gain the benefit or suffer the loss
 - iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the member —the nature of the relationship to the person or entity; and
- b) leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is discussed and voted on.

3.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a member who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests—

- a) the nature of the interests
- b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person
 - i. the name of the other person; and
 - ii. the nature of the relationship or value and date of receipt of the gift; and
 - iii. the nature of the other person's interests in the matter.
- how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations by members were made at this time.

6 DECEMBER 2019

4.0 CONFIRMATION OF MINUTES

4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes - 8

August 2019

Date: 26 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Audit and Risk Management Committee held on Thursday 8 August 2019 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Audit and Risk Management Committee held on Thursday 8 August 2019 be taken as read and confirmed.

Moved By: M Newton Seconded By: A D'Costa

Resolution Number: ARMC/0137

6 DECEMBER 2019

5.0 BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

6.0 AUDIT COMMITTEE REPORTS

6.1 Chief Executive Officers Update

Date: 26 November 2019

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: ARMC/0138

CARRIED 5/0

6 DECEMBER 2019

6.2 External Audit Update - Including 2018-19 External Audit Closing Report

Date: 26 November 2019

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

The attached report provides a briefing on the status of the external audit activity, including Council's closing report for the 2018-19 financial year.

Officer's Recommendation

THAT the Audit and Risk Management Committee received and note the 2018-19 Closing Report and Briefing Paper prepared by William Buck on behalf of the Queensland Audit Office.

And further;

THAT 19CR-1 Procurement – non-compliance with Local Government Regulations Control Activities be included in Council's Audit Register for action and future progress reporting to the Committee.

RESOLUTION

THAT the Audit and Risk Management Committee received and note the 2018-19 Closing Report and Briefing Paper prepared by William Buck on behalf of the Queensland Audit Office.

And further:

THAT 19CR-1 Procurement – non-compliance with Local Government Regulations Control Activities be included in Council's Audit Register for action and future progress reporting to the Committee.

Moved By: M Newton Seconded By: A D'Costa

Resolution Number: ARMC/0139

CARRIED 5/0

6 DECEMBER 2019

6.3 Internal Audit Update

Date: 26 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on Internal Audit activity that has occurred since the previous meeting of the Committee held on 8 August 2019 which is:

- Internal audit activity undertaken by contracted Internal Auditor O'Connor Marsden and Associates
- Internal Audit Review Project Management Practices.
- Internal audit benchmarking activity.

Officer's Recommendation

THAT the Audit and Risk Management Committee accept the Project Management Internal Audit Report as attached to this report provided by O'Connor Marsden and Associates.

Further;

THAT the agreed management actions (summaries) made as a result of Project Management internal audit be included in Council's Audit Register for action and future progress report to the Committee.

And further;

THAT the Audit and Risk Management Committee receive and note the internal audit benchmarking activity findings.

RESOLUTION

THAT the Audit and Risk Management Committee accept the Project Management Internal Audit Report as attached to this report provided by O'Connor Marsden and Associates.

Further:

THAT the agreed management actions (summaries) made as a result of Project Management internal audit be included in Council's Audit Register for action and future progress report to the Committee.

And further:

THAT the Audit and Risk Management Committee receive and note the internal audit benchmarking activity findings.

Moved By: Cr Cook Seconded By: M Newton

Resolution Number: ARMC/0140

CARRIED 5/0

6 DECEMBER 2019

6.4 Risk Management Update - Including Progress Report Key Corporate Risk

Register

Date: 26 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide the Audit and Risk Management Committee (Committee) with an update on the progress of Council's risk management functions, including a progress report on activity that has occurred to mitigate Council's Key Corporate Risks.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Risk Management Update, including the Progress Report on Council's Key Corporate Risk Register, as attached to this report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Risk Management Update, including the Progress Report on Council's Key Corporate Risk Register, as attached to this report.

Moved By: A D'Costa Seconded By: K Phillips

Resolution Number: ARMC/0141

CARRIED 5/0

6 DECEMBER 2019

6.5 Review of Fraud and Corruption Control Plan

Date: 26 November 2019

Author: Corrin Bischoff, Coordinator Governance and Strategy

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with an update on the activities outlined in the Fraud and Corruption Control Plan.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Fraud and Corruption Control Plan update.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Fraud and Corruption Control Plan update.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: ARMC/0142

6 DECEMBER 2019

6.6 Audit Register Progress Update

Date: 29 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee (Committee) with an update on the actions undertaken in relation to the recommendations/actions identified in Council's Audit Register.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept that the items numbered "14 Merged Items", 16EACR3, 17IACS1.3, 17IACS2.2, 17IAC3.2.3, 17IAC3.2.10, 17IACS3.2.11, 17IAC3.2.13, 17IACS3.2.14, 17IACS3.2.15, 17IACS4.1, 18EAIR1, 18EACR1, 18IAICPR13 and 19IATCR1.1.2 are completed and can be archived from the active Audit Register.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept that the items numbered "14 Merged Items", 16EACR3, 17IACS1.3, 17IACS2.2, 17IAC3.2.3, 17IAC3.2.10, 17IACS3.2.11, 17IAC3.2.13, 17IACS3.2.14, 17IACS3.2.15, 17IACS4.1, 18EAIR1, 18EACR1, 18IAICPR13 and 19IATCR1.1.2 are completed and can be archived from the active Audit Register.

Moved By: A D'Costa Seconded By: M Newton

Resolution Number: ARMC/0143

6 DECEMBER 2019

7.0 ITEMS FOR INFORMATION

7.1 Local Disaster Recovery Sub Plan Version 3.0

Date: 27 November 2019

Author: Michelle Kocsis, Disaster Management Program Officer

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

The report is provided to the Audit & Risk Management Committee as an information update on the reviewed Local Disaster Recovery Sub Plan Version 3.0 (a sub plan of the Local Disaster Management Plan).

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the report on the Lockyer Valley Local Disaster Recovery Sub Plan Version 3.0.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the report on the Lockyer Valley Local Disaster Recovery Sub Plan Version 3.0.

Moved By: K Phillips Seconded By: M Newton

Resolution Number: ARMC/0144

6 DECEMBER 2019

7.2 Financial Performance Report

Date: 27 November 2019

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

This report provides the Audit and Risk Management Committee with the summary of Council's financial performance against budget for the financial year to 31 October 2019 and the budget review for the period as at end of September 2019 including the carried forward capital works from 2018-19.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

Moved By: K Phillips Seconded By: M Newton

Resolution Number: ARMC/0145

CARRIED

5/0

6 DECEMBER 2019

7.3 Independent Chairperson Annual Report - Audit and Risk Management

Committee 2019

Date: 29 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The 2019 Audit and Risk Management Committee Annual Report by the Independent Chairperson of the Committee was presented to Council on 13 November 2019.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the 2019 Audit and Risk Management Committee Annual report by the Independent Chairperson of the Committee, as attached to this report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the 2019 Audit and Risk Management Committee Annual report by the Independent Chairperson of the Committee, as attached to this report.

Moved By: Cr Cook Seconded By: Cr Wilson

Resolution Number: ARMC/0146

6 DECEMBER 2019

7.4 Committee Agenda Action Items Update

Date: 29 November 2019

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide the Audit and Risk Management Committee with an overview and feedback on the action items arising from the resolutions made by the Audit and Risk Management Committee from December 2018 to August 2019.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Committee Agenda Action Item update, as attached to this report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Committee Agenda Action Item update, as attached to this report.

Moved By: A D'Costa Seconded By: M Newton

Resolution Number: ARMC/0147

6 DECEMBER 2019

8.0 AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

No members only session was conducted with internal or external audit.

9.0 GENERAL BUSINESS

There were no items of general business.

10.0 MEETING CLOSED

There being no further business, the meeting closed at 12:17pm

8.2 Receipt of the Minutes of the Lake Apex Community Advisory Committee

Meeting - 5 December 2019

Date: 12 December 2019

Author: Wendy Stanley, Personal Assistant to the Executive Manager Infrastructure

Works and Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

THAT the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 5 December 2019, as attached, be received and noted.

RESOLUTION

THAT the unconfirmed Minutes of the Lake Apex Community Advisory Committee meeting held on 5 December 2019, as attached, be received and noted.

Moved By: Cr Vela Seconded By: Cr Holstein

Resolution Number: 16-20/1613

LAKE APEX COMMUNITY ADVISORY COMMITTEE (LACAC) MEETING

MEETING RECORD

Minutes of the Lake Apex Community Advisory Committee meeting held in the Gatton Council Chambers on Thursday 5 December 2019.

Opening

Chairperson, Councillor Rick Vela opened the meeting at 3:30pm.

In Attendance

- Cr Rick Vela (Councillor LVRC)
- Cr Janice Holstein (Councillor LVRC) part of the meeting
- Amanda Pugh (Manager Planning and Development)
- Angelo Casagrande (LVRC Executive Manager Infrastructure Works and Services)
- Belinda Whelband (LVRC Coordinator Environment and Pest)
- Brendan Sippel (LVRC Manager Parks, Gardens and Cemeteries)
- Di Lewin (Friends of Lake Apex)
- Beth Clark (2nd Light Horse Lockyer Troop)
- · Bill Beckman (Lockyer Chamber Commerce and Industry)
- Wendy Stanley (LVRC minute taker)

Apologies

• Nil

1. Welcome

The meeting was welcomed by Chairperson Councillor Rick Vela.

2. Minutes of Previous Meeting

Minutes were moved by Brendan Sippel and seconded by Di Lewin that the minutes of the meeting held on Tuesday 17 September 2019 are taken as read and confirmed with a minor change to 6.2 Lake Edge Para Grass – change moor hens to purple swamphens. The motion was voted upon and CARRIED.

3. Outstanding Actions

Refer to the outstanding actions items document (ECM 3161961).

4. Lake Freeman Boundary

Survey plan has been conducted and Council has received the plan in regard to the boundary. This document was tabled. Belinda tabled correspondence in regard to the 50-metre buffer zone to wetlands.

5. CCTV in the Bird Hide area – due to ongoing vandalism

Di advised that there is always on-going vandalism, rubbish everywhere in and around the bird hide area. There is also explicit artwork in the bird hide itself and damage to trees in the dry rainforest arboretum. Di also had concerns about needles in this area as well. Brendan to review this and to place signs up saying Litter bug. These signs may educate people. There was also talk about a mural for this area, may stop the graffiti. Di to look at community grants through FOLA in regard to the murals.

6. General Business

Cr Holstein discussed a proposal to Council to have a billy cart derby at Lake Apex. Brendan to investigate this as they are requiring having it in the grassed area. Proposal is to look at it being a yearly event, and to also have some markets. Consideration to be sought around April 2020. Bill Beckman moved the motion and was seconded by Beth Clark subject to environmental investigations

Di Lewin from FOLA thanked Council and a special thank you to Brendan for the help during the year. Very much appreciated.

Brendan discussed that Juanita from Lights on the Hill has asked about getting some work done around that particular area of the park.

Angelo has thanked the new revitalised LACAC committee and wished everyone a very Merry Christmas and all the best for the New Year.

7. Next meeting date

• Thursday, 13 February 2020

Meeting was closed at 4:05pm

8. Tabled documents

Survey Plan

8.3 Receipt of the Minutes of the Lockyer Valley Traffic Safety Working Group

Meeting - 4 December 2019

Date: 13 December 2019

Author: Wendy Stanley, Personal Assistant to the Executive Manager Infrastructure

Works and Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

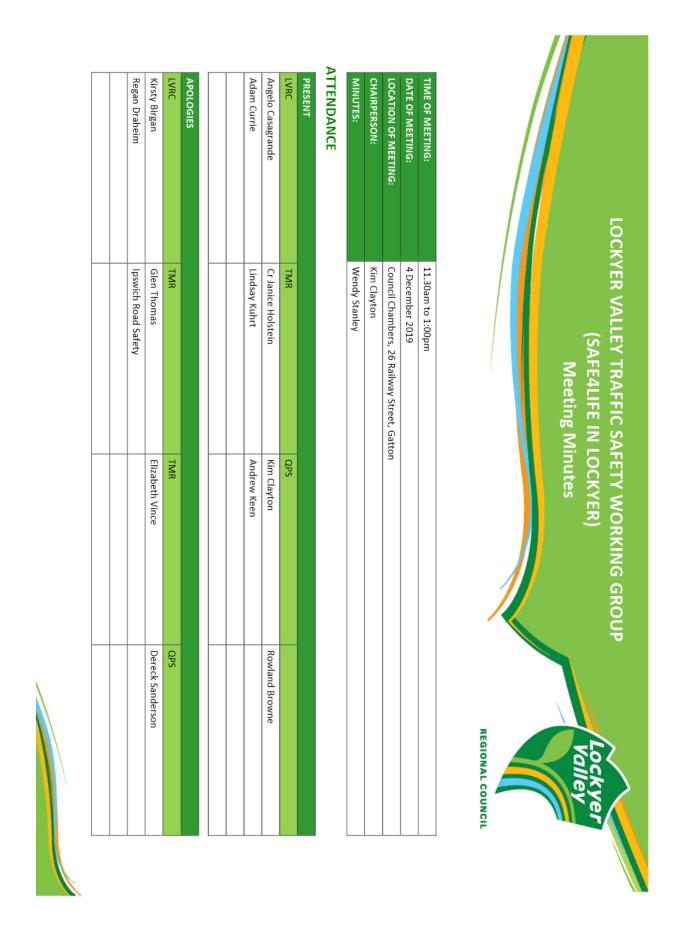
THAT the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 4 December 2019, as attached, be received and noted.

RESOLUTION

THAT the unconfirmed Minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 4 December 2019, as attached, be received and noted.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 16-20/1614



AGENDA ITEMS

QPS	 Gutt Road North of Rusty's – there is complaints about speeding – QPS to monitor this as possible. 		
	 Gatton Laidley Road before the Forest Hill Fernvale Road – this section of road has sunk – TMR to investigate this. There is roadworks starting today 04/12/2019 – being actioned. 	General Business	04/12/2019
	 Honeypot – service road – Adam to provide an update when available – 2-way requested. 		
Adam/David Willis	 Eastbound – no room to turn into Heise Road - Adam to speak with TMR to consider and to put into the planning program. Kim to make email request with details. 	Heise Road from Warrego Highway	04/12/2019
Adam/David Willis	 Signage to be changed to 24 hours stay only at all entry areas. A rest area for campers from driving. TMR to follow up and for signs to be erected before Christmas – old sign to be taken down as soon as possible. 	James Norman Hedges Park, Helidon (overnight camping)	04/12/2019
TMR	 Looking at providing extra car parks with footpath and a boundary realignment – TIDS project. 	Hatton Vale State School – proposed parking	04/12/2019
Kim	 Heavy vehicles speeding in school zone periods. QPS to continue monitoring speed. 	Heavy vehicle usage on Hannant Road	04/12/2019
Kim Clayton/David Willis	 Map was supplied. Solution being to install at 4 locations "local traffic only" signs. Minor works to be considered for shoulder widening. 	Intersection of Waddington Parade/Laidley-Plainland Road)	04/12/2019
QPS/David Willis	 Improvements planned for the future – draft plans. Funding available in 2021 	Revisit signage on Gatton Clifton Road approaching Gatton Helidon Road (QPS)	04/12/2019
Kim	 Laidley – 35 – 8 non-injury, 12 hit and run and 15 injuries. Data from September to November. 	Hallic Hichaelts Lockyel valley Negloti	07/12/2013
All to note.	 Gatton – 31 reported crashes in total. 1 fatal, 16 injuries, 7 non-injury and 7 hit and run. Data from 01/08/2019 to 30/11/2019. 	Traffic Incidents Lockyer Valley Region	04/12/2019
	Accepted as read.	Previous minutes – 17 September 2019 ECM 3838669	04/12/2019
	Apologies – Kirsty Birgan, Glen Thomas, Elizabeth Vince, Dereck Sanderson, Regan Draheim, Ipswich Road Safety.	Apologies if Applicable	04/12/2019
RESPONSIBLE OFFICER	RECORD MATTERS FOR ACTION	DESCRIPTION	DATE RAISED

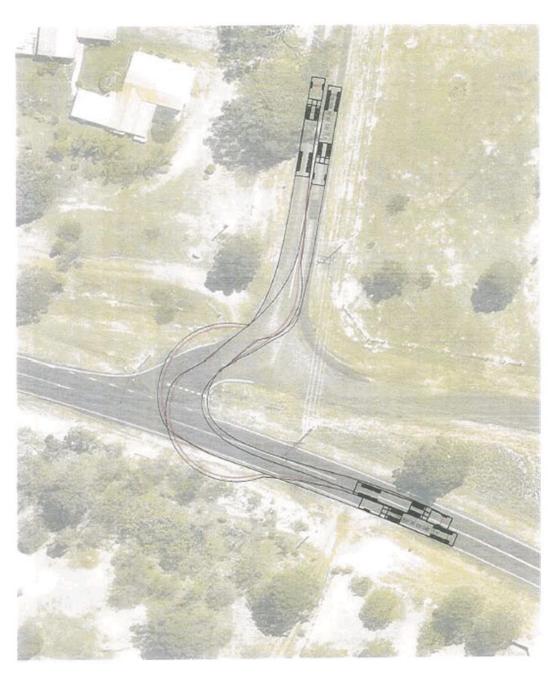
Page 2 of

Meeting closed: 1.10pm

Hatton Vale State School – proposed parking map Tabled documents: Waddington Parade/Plainland Road Map

DATE RAISED DESCRIPTION RECORD MATTERS FOR ACTION
 Rosewood Laidley Road – 90km/hr – 1 singular sign 80km/hr behind bigger signs on the left- and right-hand side going west up the range. To check if this is part of lpswich Region.
04/12/2019 Next meeting • March 2020. 1:30- 3:00pm - TBA





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8.4 Receipt of the Minutes of the Friends of the Cemeteries Group Meeting - 18

December 2019

Date: 23 December 2019

Author: Wendy Stanley, Personal Assistant to the Executive Manager Infrastructure

Works and Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

THAT the unconfirmed minutes of the Friends of the Cemeteries Group Meeting held on 18 December 2019, as attached, be received and noted.

RESOLUTION

THAT the unconfirmed Minutes of the Friends of the Cemeteries Group Meeting held on 18 December 2019, as attached, be received and noted.

Moved By: Cr Cook Seconded By: Cr Wilson

Resolution Number: 16-20/1615

		Cr Janice Holstein	APOLOGIES		Dellwyn Sippel	Noeleen Hogan	Cr Christopher Wilson	PRESENT	ATTENDANCE	MINUTES:	CHAIRPERSON:	LOCATION OF MEETING:	DATE OF MEETING:	GatTIME OF MEETING:	
		Neil Williamson			Wayne Sippel	Ken Newby	Angelo Casagrande			Wendy Stanley	Brendan Sippel	Laidley Cemetery	18 December 2019	11.30am to 12.30pm	FRIENDS OF THE CEMETERIES GROUP MINUTES
		Wendy Newby				Doreen Hannant	Brendan Sippel								NETERIES GROUP 'ES
		Daphne Nolan				Deborah Cook	Wendy Stanley								Lockyer Valley REGIONAL COUNCIL

Meeting closed: 12.05pm Tabled documents: Nil

DATE BAISED	DESCRIPTION	DECORD MATTERS FOR ACTION	BESDONISIBLE OFFICER
18/12/2019	Apologies if Applicable	Apologies – Cr Holstein, Neil Williamson, Wendy Newby and Daphne Nolan.	All to note
18/12/2019	Welcome	The meeting was opened by Brendan. All members and guests introduced themselves.	All to note
18/12/2019	Update on Gatton Gazebo	The Gatton gazebo has officially been opened. The designer (Struxi) has advised that he would like to nominate the gazebo for an award. The fee structure has now been endorsed	
	Update on Gatton Gazebo	would like to nominate the gazebo for an award. The fee structure has now been endorsed by Council and there has already been some enquires.	
18/12/2019		Brendan has advised that he is working on the budgets for next year. Brendan has advised that the water bubbler for the Gatton cemetery is already in the draft budget	
	Potential capital budget items	 Expansion work Gatton cemetery – completion of roads and concrete seam strips Access Roads for Laidley cemetery Portable toilets 	
		 Maps at entrances of cemeteries Upgrading of the facilities 	
		 More seating and bins Tank on the buildings with a pump for the water and solar panels for security 	
		There is a prioritisation model for the draft budget for suggestions/items	
18/12/2019	General Business	Brendan took us all for a tour around the Laidley cemetery and gave a bit of a run down about it. The roses/ashes garden looks absolutely beautiful – in the future there will be an area like this at the Gatton cemetery.	
16/10/2019	Next meeting	Early March (TBA) – Forest Hill Cemetery	

9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXECUTIVE OFFICE REPORTS

10.1 Chief Executive Officer's Monthly Update - December 2019

Date: 06 January 2020

Author: Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to update Council on key issues currently being actioned by Council's Executive Office and to provide information relevant to Councillors and the organisation.

Officer's Recommendation:

THAT Council receive and note the Chief Executive Officer's Monthly Report for December 2019.

RESOLUTION

THAT Council receive and note the Chief Executive Officer's Monthly Report for December 2019.

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 16-20/1616

CARRIED 7/0

Report

1. Introduction

This report is presented to ensure Council is informed on the business being undertaken by the Executive Office of Council.

2. Background

The report covers actions and information relevant to Councillors and the Executive Office and includes the key areas of Governance and Strategy, Regional Development and Marketing, Communications and Engagement. Legal and Property Services are subject to separate reports to Council.

3. Report

Governance and Strategy

Strategic Planning

2019-20 Operational Plan Second Quarter Performance Report

The second quarter Operational Plan performance report for the 2019-20 financial year was distributed for completion by staff in December 2019 and will be presented to Council for adoption as soon as possible.

Integrity Functions

Complaints

The following table provides details of the complaints managed for the 2019-20 financial year and those that are currently under consideration:

Type of complaint	Comparison receive		Currently under investigation	Received during the month	Completed in the month	
	2019-20	2018-19		2019-20	2019-20	
Staff	1	2	0	0	1	
Administrative Action	5	5	2	2	1	
Privacy	0	0	0	0	0	
TOTAL	6	7	2	2	2	

Audit and Risk Management

Audit and Risk Management Committee

The Audit and Risk Management Committee met on Friday 6 December 2019. The minutes from this meeting are included in a separate report in this Agenda to be received and noted by Council.

Internal Audit

The final report on the internal audit into Council's Project Management Framework was endorsed by the Audit and Risk Management Committee at its meeting held on 6 December. The next audit to be undertaken in accordance with Councils internal audit program is an assessment of Councils legislative compliance. A project scope has been developed and the audit will be undertaken in late January 2020.

Risk Management

The first progress report on Council's Key Corporate Risk Register was received and noted by the Audit and Risk Management Committee at their meeting held on 6 December 2019.

The next phase of work on Council's Corporate Risk Register is to review the identified residual risk in line with the treatments/controls that have been actioned to reduce Council's risk. Further work is required with the responsible officers to address this.

Insurance Management

Attached to this report is comparative data for the period between the 2016 financial year to current, for the following claims above Council's deductible limit:

- Liability Claims (Public Liability, Professional Indemnity & Personal Injury; including notifications);
- · Motor Vehicle Claims; and
- Council Property Claims.

Legislative Framework

Policies

A new Policy Framework has been developed which clarifies the process for developing and updating policies. The framework is presented in a separate report to this meeting for Council approval.

Marketing, Communications and Engagement (MCE)

Events

Australia Day Awards and Citizenship Ceremony 2020

Planning for the Australia Day Awards and Citizenship Ceremony is progressing and on track. Letters to nominees were sent out during early December to facilitate their attendance at the ceremony. Southern Queensland Correctional Centre inmates are making gifts for the nominees, with handcrafted and painted boomerangs and timber cheeseboards currently up for approval. In addition to the Australia Day awards twenty-eight people will be conferred with citizenship on the day. Lockyer Valley Christmas Carnival

The Carnival was held on Friday 20 December with an estimated 1,500 people attending the event.

General Community Event Liaison

- Proposed Community Arts Festival a meeting was held with members of the Lockyer Arts
 Society regarding a new arts festival proposed to be held during the first half of 2020. Event
 planning assistance will be ongoing, once a proposal is submitted to Council. This group has
 been linked with Spirit of the Valley Events to assist with planning and ensure that the event
 compliments those already being held in the Lockyer.
- At the time of writing this report the Lockyer Valley Billy Cart Association propose to hold an
 event with information to be presented at the Council Workshop to be held on 14 January
 2020.

Community Development and Engagement

Council Response to the Drought

Council will be hosting a morning of "Minutes with the Masters" on 10 February 2020. Service providers will include a Rural Financial Counsellor; the Department of Human Services (Centrelink); Neami National - Mental Health Navigators; Rural Aid and Rural Legal Aid; the Australian Taxation Office; Regional Investment Corporation and Queensland Rural and Industry Development Authority.

Applications are being scoped and developed for the second round of the \$1m Federal Government Drought Communities Programme - Extension Funding. Discussions will be held with Councillors regarding suitable projects in the near future.

General Projects

Round 2 of Council's own Community Grants program has opened. It is expected that drought focused activities will be strongly subscribed.

Council is partnering with Queensland Ballet to deliver a 4-day Dance Camp plus 3 Community Dance Workshops in January 2020, all funded with a Regional Arts Development Fund grant. The Dance Camp is for children in the 5 to 12 year age bracket with the Workshops catering for 13 years and older.

Community Engagement support was provided on the following projects:

- Helidon township speed limit changes
- Crescent Street Carpark works and signage

- Helidon Flying Fox roost in Helidon State School
- Forest Hill tree trimming by Energex

Youth Development and Engagement

General Projects

At the time of writing, a Youth Leadership Camp is planned to be held at the Sunshine Coast Recreation Centre from Monday 20 January to Wednesday 22 January 2020. The camp is being run in partnership with Somerset Regional Council and the objective is to work with leaders of local high schools and provide them with further leadership skills. The Lockyer students will then become involved in assisting with the planning, organising and running of Council events through the 2020 year.

LVRC Councillors and staff participated in a health and wellbeing challenge during December, with support from West Moreton Health. The challenge was about increasing people's activity levels and improving their health and wellbeing. Part of the initiative was a 10,000 step challenge against West Moreton Health and having the participants understand and try to meet the minimum standards of physical activity for a day.

Social Media

The following social media statistics are summarised for the month of December.

Platform	Posts	Post Reach	Followers
Facebook	38	30,768 (post reach)	12,628
Twitter	23	18,700 (tweet impressions)	2,532
Instagram	2	1	1,791

Regional Development

Lockyer Valley and Somerset Water Collaborative

Preparation of the detailed business case to support bringing extra water to the Lockyer and Somerset regions was previously awarded to Jacobs, with the first inception meeting being held on 18 December. Included for discussion during the inception meeting was how stage 1 of the business case, being a demand assessment, would be delivered. The timeframe for delivery of the demand assessment, (or expression of interest), for additional water is scheduled to commence with a series of public information sessions presented by Jacobs as noted in the following table:

Date	Time	Location	Venue
29 Jan	3.30-5.00 pm	Atkinson Dam	SEQWATER
	6.30-8.00pm	Mulgowie	Mulgowie Hall
30 Jan	3.30-5.00 pm	Ma Ma Creek	Ma Ma Creek Hall
	6.30-8.00pm	Glenore Grove	Glenore Grove Hall
3 Feb	3.30-5.00 pm	Helidon	Helidon RSL
	6.30-8.00pm	Gatton	Lockyer Valley Cultural Centre

A communications plan has been developed by Councils and the Chair of the Water Collaborative and will be implemented in the coming weeks. The initial focus of the plan is to raise awareness of the public information sessions noted above, as well encourage interested water users to find out about the project and whether it will meet their business needs for water in the future.

The demand assessment stage is due to be concluded by the end of March 2020. This will be an important stage to confirm whether there will be enough interest from potential water users to continue to progress the project to the full business case.

Members of the Lockyer Valley and Somerset Water Collaborative met with SEQWATER and Queensland Urban Utilities representatives on site at the Bundamba Water Recycling Plant, in order to understand the State Drought Response Strategy and the impact this will have on the detailed business case for additional water to the Lockyer and Somerset regions. The onsite tour provided by SEQWATER also enabled the Water Collaborative members to better understand the requirements, costs and protocols involved in re-commissioning the plant.

Growcom have completed the draft Water Efficiency Project, which is complimentary to the detailed business case, to identify any potential efficiency gains in the application of water to crops. The report will be shared with farmers through peak membership groups.

Equine Collaborative

At the time of writing, the final scheduled meeting of the working group will be held on Wednesday 15 January. The remaining stage of the process will require each stakeholder to consult with their representative groups for final endorsement of the Master Plan. It would be envisaged the Equine Collaborative members will then be required to determine if there is an acceptable pathway forward which may include progressing to a business case.

Advocacy

Stakeholder Relations Council of Mayors South East Queensland (COMSEQ)

COMSEQ are working with State and Commonwealth levels of Government on the SEQ City Deal. LVRC attended an SEQ City Deals Working Group meeting and the CEO Reference Group during December. Key items that LVRC is advocating to include within the scope of the City Deals project are sustainable water for the Lockyer; transport infrastructure upgrades and ensuring trade and enterprise in the agriculture and agribusiness sectors are prioritised.

Following substantial work by COMSEQ on the potential SEQ Olympic bid, the State Government is now reviewing the likely costs and benefits of any future Games. One concern is the State's apparent desire to broaden the SEQ concept to consider a State-wide Olympics.

Inland Rail

ARTC have submitted the Environmental Impact Study (EIS) for the Helidon to Calvert project to the Coordinator General for adequacy review. This is based on the Concept design for the project. ARTC are finalising the EIS for the Gowrie to Helidon project and hope to submit soon. Council officers have been working with ARTC on the design to minimise impacts as far as possible.

During December, officers were heavily engaged in developing the legal agreements and have been meeting ARTC at least weekly on the Public Private Partnership (PPP) arrangements and the Project Specification Technical Requirements documentation. These will underpin the project for its duration and accordingly are comprehensive documents. These agreements will be of great significance to how the project is developed and operated and will guide the project from design through to financial close (anticipated for Q2-2021), construction and commencement of operation.

Officers also attended the Community Consultative Committee meeting held on 10 December.

Following a Council resolution, a Submission was drafted and made to the Inland Rail Senate Inquiry into Inland Rail Management. A public hearing will be held in Millmerran on 29 January.

Association Linkages

The Local Government Association of Queensland Policy Executive meeting was held in Brisbane on 13 December and advice was provided on Agenda items being considered at that meeting.

Passenger Rail

The Commonwealth has identified the need for a \$15M business case to be conducted into passenger rail for Toowoomba to Brisbane. Commonwealth and State Government officers have held initial meetings, however to date local governments have not been consulted. The scope of the study will be important. Council has held discussions with Toowoomba Regional Council officers and Mayor Antonio as well as Ipswich City Council officers and the Interim Administrator, about the intention to form an alliance to advocate for the project and to seek involvement in the scoping exercise. The first meeting of this alliance will be held in January 2020.

Economic Development

Industry Attraction

Officers have engaged with and provided information and economic data to 10 new business enquiries during December.

Industry Sector	Level of interest	Notes:
Food Services	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Potential new business establishment
Tourism	\$	Long term plans for development of new tourism experiences for the Lockyer Valley from new and existing operators
Manufacturing	\$ \$ \$	New processing facilities seeking properties.
Grants and support	\$\$	Referrals and contacts from other departments and agencies that could assist
Retail / Wholesale	$\Leftrightarrow \Leftrightarrow$	Identification of potential premises suitable for the application proposed

Stimulate the local economy

The Town Proud shop local campaign, of which Council is a founding sponsor, was finalised in December with the final draw taking place at the Gatton Christmas Carnival. Full outcome details will be provided to Council in the near future.

Support Local Business

An e-newsletter was distributed by Council to 348 local business subscribers. The content highlighted and provided information on the work of the Water Collaborative; an update on the Regional Skills Project; information about the Lockyer Valley Chamber Gift Card; Rural Financial Counselling and small business grants.

Council is working with Regional Development Australia (RDA) Brisbane to schedule Digital Workshops for local businesses through 2020. Workshops will be ½ day and held in Lockyer Valley bi-monthly and

delivered by a team of professional facilitators. Topics will have a digital marketing focus with hands on activities.

Jobs and Skills Development

The Regional Skills Investment Strategy Project Coordinator (RSIS) continues to engage with local businesses identifying skills shortages and trends across the industries in the Lockyer Valley. Training solutions and funding options have been the focus over the past month.

Training solutions to assist upskilling industry workers are starting to gain traction with local businesses, for example:

- 1. Sessions on Mentoring and Supervision Skills for the hospitality industry received positive interest from local businesses with a further information session scheduled for businesses to meet the training provider to understand the obligations and outcomes of training.
- 2. One Grower has signed three staff onto the Cert III in Production Horticulture qualification to help bridge the skills and knowledge gap that is required on farm. One employee has been granted second chance 'Higher Level Skills' funding from DEBST to commence the Cert III.

The RSIS 3rd Quarter Project Report has been submitted to the Department of Employment, Small Business and Training with positive feedback received for the Lockyer Valley Regional Skills Investment Strategy Project from the Department's RSIS project management.

Tourism

<u>Partnerships (Brisbane Marketing, Tourism Events Queensland & Regional Tourism Organisations)</u>
The Tourism and Marketing Coordinator attended the following meetings during December:

- 5 December Lockyer Valley Tourism networking event at Fordsdale Horseback Adventures & Farmstav.
- 6 December Brisbane Marketing LGA Partner Meeting in Beaudesert to review Local Advocacy Campaign, COMSEQ City Deal Tourism Stream and discussion on Visitor Economy 2031 Action Plan.
- 17 December Mayor and Coordinator met with Director General, Department of Innovation and Tourism Industry Development to discuss funding and tourism opportunities for the Lockyer Valley.

Destination Marketing

Visit Lockyer Valley Facebook monthly insight to 4 January had page likes at 2,380. Reach for the month (people who saw posts) was 5,481 (10,396 last month), post engagement (likes, comments, shares) was 1,428 (1,027) and video views totalled 1,334 (18). The strongest performing posts for the month included school holiday ideas, the Forest Hill Christmas Carnival and the Pterodactyl Helicopter Pub Crawl story from the Today television show.

Visitor Information Centre (VIC)

There were 413 interactions with visitors during the month, 63% of these were from outside the region with 87% walk in visitors. Ticket sales for the Queensland Transport Museum totalled \$729.50; Queensland Transport Museum (QTM) souvenir revenue was \$136.75 and VIC souvenir revenue totalled \$3,674.36.

The VIC has been a part of the 'Why Leave Town' promotion that is being facilitated by the local Chamber of Commerce. This promotion is gaining momentum with patrons purchasing the gift cards through the VIC - \$1,945 of value for gift cards was purchased during December.

The VIC is assisting with the rollout of the new Staging Post Café loyalty card which will replace the current QTM Membership card. The mailout to the current database will be issued during the week beginning 13 January 2020.

QTM Committee Meeting

The QTM Committee met on 20 December and essentially recapped the first half of this financial year as well as outlined projects and operations for the future, including:

- Review of signage promoting the venue
- Delivery of a QTM Legends dinner during July 2020 to align with the open day
- Review marketing and promotional collateral and consider new brochure stock
- Investigate the disposal of simulators

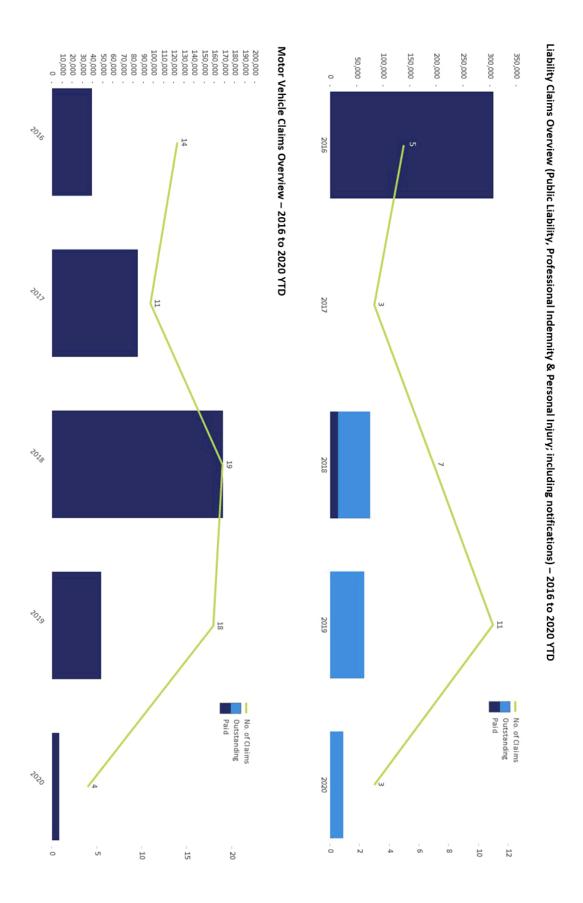
The QTM Facebook page engagement remains steady and currently has 3,841 followers.

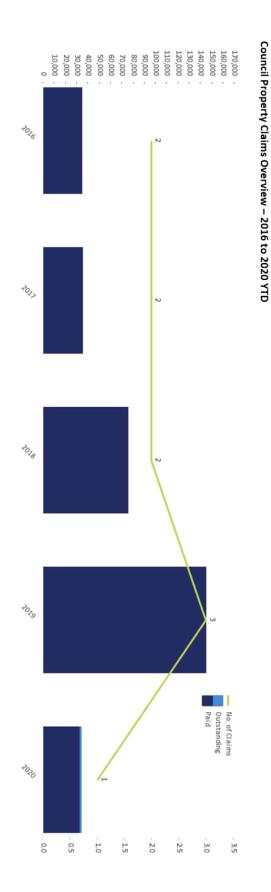
Volunteer Management

Das Neumann Haus has had their application to be a host volunteer organisation with Centrelink approved. Referrals of volunteers from local employment agencies will hopefully increase volunteer numbers.

Attachments

15 Insurance Overview - January 2020 1 Page





10.2 Proposed changes to Council's organisational structure

Date: 07 January 2020

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

Summary:

Council is requested to approve a new organisational structure for Lockyer Valley Regional Council and authorise the Chief Executive Officer to implement it.

The rationale for implementing the proposed organisational structure is that it has been designed to lift effectiveness of the organisation by streamlining the management level and logically grouping related functions together; thereby promoting clearer management accountability for service performance. During the consultation period with staff, the proposed structure was generally well-received, understood and supported.

Officer's Recommendation:

THAT Council approve the proposed organisational structure and authorise its implementation by the Chief Executive Officer.

RESOLUTION

THAT Council approve the proposed organisational structure, noted as Attachment 1, and authorise implementation by the Chief Executive Officer.

Moved By: Cr McLean Seconded By: Cr Hagan

Resolution Number: 16-20/1617

CARRIED 7/0

Report

1. Introduction

Council's approval of the proposed organisational structure is sought, along with authority for the CEO to implement it.

The primary Corporate Plan Reference related to this matter is 5: Lockyer Leadership and Council.

2. Background

The recommended decision is supported by work completed in the Organisational Effectiveness Review (OER) Project.

The OER Project comprises a comprehensive, holistic review of Council's organisational effectiveness. As community needs and expectations of local government services change, Council needs to evolve to

maintain and enhance its effectiveness. One of the OER-identified strategies is to better align the organisational structure with current business and service delivery needs.

The approach/rationale being taken to the restructure is outlined below.

- Determining which functions have natural synergies and should sit together to break down silos and other barriers to getting work done.
- Reviewing roles at the executive management and the next level down (contracted managers).

Project milestones completed to date that are directly related to the restructure are outlined below:

- OER workshops were completed in late November 2019. It was noted that 86% of staff attended, and all attendees actively engaged with these workshops. These workshops offered staff the opportunity to discuss the way forward for Council's culture, systems and structure.
- Leadership Conversations were held with all directly affected staff (those who report directly to the CEO or an Executive Manager).
- A Joint Consultative Committee presentation (comprising management, unions and workplace delegates) was held in November 2019 to start the initial consultation phase. This presentation was well-received. It was agreed that the Organisational Development Team would set up drop-in sessions at various sites during the staff consultation period and unions would be invited to attend and/or deliver their own sessions.
- The OER Workshop Report (which included input from staff who attended the OER workshops) was presented to the Executive Leadership Team (ELT).
- ELT considered the OER Workshop Report and prepared a draft organisational structure. These documents were then shared with Council at a workshop held on 3 December 2019.
- The draft structure and OER Workshop Report were then released to the entire organisation. The consultation period concluded on 20 December 2019. No major concerns were raised by staff or unions during this period and the feedback on the structure itself was overwhelmingly positive.

3. Report

The rationale behind the proposed organisational structure (attached) is to bring together functions that:

- play roles in the same end-to-end processes (to improve accountability and customer focus),
 and
- share common skillsets/focus (to eliminate duplication and promote a more consistent approach to asset management and customer service).

The main changes proposed include:

- role titles (Executive Managers to Group Managers),
- synergistic groupings under each Group Manager with new group names to reflect a shared focus,

- reduced direct reports to CEO (greater external/advocacy focus),
- number of managers reduced from 14 to nine.

4. Policy and Legal Implications

The process being applied ensures all relevant legislation is complied with in relation to staff consultation and industrial law.

Implementation of the proposed organisational structure will involve detailing processes for moving staff into positions within the structure. These include: best fit (when the role has not substantively changed); closed merit selection (when more than one internal candidate is eligible for a position); open merit internal only; and open merit internal and external. For example, the process for recruiting the two new Group Manager positions will be open merit, internal and external.

In addition, significant work is being done to ensure position descriptions, letters of appointment, workflows, delegations, changes to accommodation and so on are completed.

5. Financial and Resource Implications

The process to recruit and fill the management roles with existing or new candidates will roll out when the structure has been approved. It is expected the end-result will be a reduction in overall wage costs.

It is acknowledged that, during times of organisational change, temporary reductions in productivity can be expected while people adjust. The approach of limiting the changes to only the two most senior levels (executive and management) in this restructure was taken to reduce the risks to productivity and resourcing. As such, no significant impacts to service delivery are anticipated.

6. Delegations/Authorisations

No further delegations are required to manage the matters raised in this report. The Chief Executive Officer will implement the approved structure and manage the requirements in line with existing delegations.

7. Communication and Engagement

To date (as outlined in section 2 of this report) the OER Project team has taken a comprehensive approach to engagement, consultation and communication with staff and unions. This approach will continue during the structure implementation.

The change management approach utilises bottom-up engagement mechanisms wherever possible. The primary mechanisms for maximising employee engagement have been the one-day employee workshops and the drop-in sessions offered during the structure consultation period. In addition, the managers co-created their own leadership position description.

Any queries/concerns received from outside Council will be responded to via the usual processes and with the assistance of the communications and engagement personnel.

8. Conclusion

The OER and the restructure are the first steps in a multi-year program of work designed to continually improve Council's operations and services. As such, the proposed structure provides an essential

foundation for a more effective organisation going forward. The ultimate benefits of this increased effectiveness include:

- Policy and legal requirements: Better equipped to fulfil policy objectives and satisfy legal requirements.
- Service quality: Able to provide quicker responses to queries and provide information and services in a way the customer wants.
- Internal management: Better decision-making or management processes.
- Process improvement: Employees able to do the same job with less resources, allowing reductions in costs and increased value-for-money for ratepayers.
- HR management: Increased workforce adaptability and productivity.
- Strategic risk reduction: Better prepared for the future.
- Flexibility: Better equipped to respond to change without incurring additional expenditure.

9. Action/s

The approval of the proposed structure will trigger its implementation in accordance with the OER Project Plan. Key actions are outlined below.

- Announce outcome of meeting with Council to all staff.
- Close out OER Project.
 - Planning will then begin for future work to assist managers to: develop their leadership skills; bed down the new structure; and work with their teams to optimise performance through staff development, workforce planning, removing task duplication, re-engineering processes etc. There will also be work completed to implement the priority actions put forward in the OER Workshop Report.
- Implement new structure: A project sub-group led by the Executive Manager Corporate and Community Services will plan and execute work related to changes in physical accommodation, IT/systems, employment contracts, staff reporting lines etc. Where appropriate, pre-work has already commenced. The remaining tasks will be undertaken when the structure is approved.

Attachments

1 Proposed Lockyer Valley Regional Council Organisational Structure 4 Pages



Attachment 1 10.2 Page 53

Community and Regional Prosperity

Lockyer Valley Regional Council – PROPOSED

Version Dated 16/01/2020

Lockyer Valley Regional Council – PROPOSED

People and Business Performance

Version Dated 16/01/2020

Lockyer Valley Regional Council – PROPOSED Infrastructure

Version Dated 16/01/2020

Page 4 of 4

10.3 Policy Framework

Date: 05 December 2019

Author: Corrin Bischoff, Coordinator Governance and Strategy

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek Council approval of the revised Policy Framework. The Policy Framework defines the principles, scope and lifecycle for Council policies, procedures and guidelines.

Officer's Recommendation:

THAT Council adopt the Policy Framework – January 2020.

RESOLUTION

THAT Council adopt the Policy Framework - January 2020, noted as Attachment 1.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 16-20/1618

CARRIED 7/0

Report

1. Introduction

This report proposes an updated policy framework and policy development process for Lockyer Valley Regional Council. Under the *Local Government Act 2009*, Council has an obligation to adopt policies on issues where a statement of Council's position is required. The proposed framework and development process will formalise and streamline this requirement for Council.

The report relates to Lockyer Valley Regional Council Corporate Plan (2017-2022) Outcome:

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

The adoption of a revised Policy Framework also addresses risk GS2 Legal Compliance and Liability in terms of ensuring Council has well developed and understood policies in line with Council's objectives.

2. Background

On 22 February 2012, the current Policy Framework was approved to guide the develop process and hierarchy of Council policies and other documents. It is timely to review the framework to ensure the appropriate process is in place for the development and management of Council's policy documents.

3. Report

The Policy Framework establishes the process for the development, approval, review and publication of Council policies, procedures and guidelines.

The Framework supports the development of a coherent suite of policies, procedures and guidelines relevant to Council's strategic directions, plans and operations across all areas.

The Framework is designed to:

- ensure that a clear and consistent governance and management approach is adopted in the development of all Council policies which enables improved compliance with relevant legislative and regulatory requirements
- enable efficient and effective decision making, which incorporates quality assurance and risk management practices, where appropriate; and
- establish clear accountabilities and delegated authorities for individual roles and groups.

The Policy Framework defines the documents which are included in the Framework as well as the hierarchy of those documents.

4. Policy and Legal Implications

Adoption of the proposed Policy Framework will provide the platform for the development of a full suite of policies which are relevant to Lockyer Valley Regional Council. The Policy Framework aligns within Council's broader governance framework. Where documents conflict in the hierarchy the highest relevant document takes precedence.

5. Financial and Resource Implications

Budget implications will continue to be addressed through existing allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication and Engagement

This Policy Framework have been discussed with the Executive Leadership Team and Management Team in addition to key officers from across Council who draft and review policies relevant to their area. On adoption of the framework, it will be distributed to all relevant officers.

8. Conclusion

The Policy Framework aligns within Council's broader governance framework and provides clear guidance on the process for the development, approval, review and publication of Council policies, procedures and guidelines.

9. Action/s

- 1) Finalise the adopted Policy Framework
- 2) Distribute the Policy Framework to relevant officers
- 3) Provide training as required to officers on the process for developing policy documents.

Attachments

1 Policy Framework - January 2020 10 Pages



Policy Framework January 2020

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
0		Initial Document	Coordinator Governance and	12/7/2019
			Strategy	
1				
2				
3				
4				

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1. Introduction

This Guideline establishes the process for the development, approval, review and publication of Council policies, procedures and guidelines.

This Guideline introduces Council's Policy Framework and Council Policy Development Cycle. The Guideline supports the development of a coherent suite of policies, procedures and guidelines relevant to Council's strategic directions, plans and operations across all areas.

The Guideline should be used in conjunction with resources available to support the policy development and review process including:

- Templates
- Corporate Style Guide
- Corporate Policy Register listing all Policies, Procedures and Guidelines.

2. Definitions

The following definitions apply for the purposes of this Framework:

Term	Definition				
Approval Authority	The position or body that is authorised to approve a policy instrument.				
Guideline	A document that provides principles-based information to assist in determining the required course of action. It promotes consistency of interpretation and application and may suggest or give helpful techniques and approaches. A Guideline may be applicable across Council or specific to one or more organisational groups or units.				
Policy	A statement of intent or principle which regulates, directs and controls Council's operations. Policies promote achievement of Council's objectives, and guide, mandate or constrain action or conduct. Policies are approved by the Council or the Chief Executive Officer depending on the type policy.				
Policy Instrument	Policy, procedure or guideline.				
Procedure	A document that sets out the necessary practices or actions to give effect to the policy in most cases. Procedures provide step-by-step instructions for implementing a policy. Procedures are approved by the Chief Executive Officer except in a small number of instances where they require Council approval. A procedure may be applicable across Council or specific to one or more organisational groups or units. Standards (where they serve the same purpose as a procedure) are also captured under this definition.				
Policy Owner	The business unit within Council that is responsible for the development, review and compliance monitoring of a policy, procedure or guideline.				
Standard Operating	Established or prescribed methods to be followed routinely for the				
Procedures	performance of designated operations or in designated situations.				
Work Health and	Prescribed methods to be followed routinely for the safe performance of				
Safety Procedures	designated operations or in designated situations.				
Work instructions	A document that provides specific, step-by-step instructions for a staff member to carry out an activity.				

Group: Executive Office Unit: Governance and Strategy Approved: Chief Executive Officer

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3. Council's Policy Framework

Council's Policy Framework encompasses several policy instruments including:

- Policy
- Procedures
- Guidelines

All policy instruments must:

- · be relevant and transparent in meaning and intent
- comply with this Framework
- be approved by Council or the authorised delegate e.g. CEO.
- · be appropriately consultative
- be informed by the principles of continuous improvement
- · not be unnecessarily burdensome
- be informed by prevailing legislative requirements, sector best practice and Council's values and Corporate Plan
- be appropriately communicated.

There are three different types of policy at Council:

TYPE	DESCRIPTION
Statutory	Policies required by legislation to ensure compliance with statutory obligations.
Strategic	Policies that set out Council's strategic position, viewpoints and values and assist in
	decision making relating to matters that may impact or are of concern to the local or
	wider community.
Organisational	Policies regarding the internal administration and operations of Council.

4. Hierarchy of Instruments

The following table contextualises components of Council's Policy Framework within the hierarchy of legislation and other government instruments, associated local documents, and authorisation sources that apply either across Council or to specific areas.

INSTRUMENTS	APPROVAL AUTHORITY	AUTHORITY THROUGH	TEMPLATE (as per Style Guide)
Federal Legislation	Federal Government	Constitution	NA
State Legislation	State Government	Constitution	NA
Local Laws	Council	Local Government Act 2009	Local Laws Template
Policies	Council and CEO	Local Government Act 2009	Policy Template (Green or Blue)
Procedures	Council and CEO	Local Government Act 2009	Procedure/Guideline Template (Green or Blue)
Guidelines	Council and CEO	Local Government Act 2009	Procedure/Guideline Template (Green or Blue)
Work Health and	Executive Manager	Administrative	Procedure/Guideline
Safety Procedures		Delegation	Template (Orange)
Standard Operating	Manager	Administrative	Procedure/Guideline
Procedures		Delegation	Template (Orange)

Council's Policy Framework

Group: Executive Office Unit: Governance and Strategy Approved: Chief Executive Officer

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Work Instructions	Manager	Administrative	Procedure/Guideline
		Delegation	Template (Orange)

Other documentation such as Strategies, the Corporate Plan, Operational Plan and Budget are incorporated in Council's Strategic Document Register and are highlighted in Council's Strategic Corporate Planning Framework, not this document.

Fact sheets, Forms, How to Guides, Letters etc. are outlined in Council's Corporate Style Guide and are not dealt with in this document.

5. Policy Development Cycle

The Policy Development Cycle generally incorporates several discrete stages which may not necessarily be sequential, but iterative depending on the policy development and review context. The cycle includes the following stages:

- 1. Identification of Policy Requirements
- 2. Nomination of a Policy Owner
- 3. Drafting (Writing)
- 4. Benchmarking
- 5. Quality Control
- 6. Consultation
- 7. Revision
- 8. Endorsement
- 9. Quality Control
- 10. Approval
- 11. Promotion
- 12. Implementation
- 13. Compliance Monitoring and Evaluation
- 14. Review
- 15. Records Management.

This process is to be used for developing policies, procedures and guidelines.

Role of the Governance and Strategy Team

The Governance and Strategy Team is responsible for the oversight of the Policy Framework.

The Governance and Strategy Team primarily play an advisory, compliance and quality control role in the development and implementation of policies, procedures and guidelines.

The Governance and Strategy Team will ensure that the process for the development, deployment and review of policies, procedures and guidelines is:

- centrally registered
- accessible
- current and accurate
- clear and comprehensible.

Stage 1 - Identification of Policy Requirements

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The first stage of the Policy Development Cycle involves the identification of policy development requirements, through the identification of:

- Current (and superseded) policy which needs to be reviewed, updated and transferred to the Policy Framework
- Policy which requires review
- · Policy 'gaps', where no current (and/or superseded), or approved policy exist

Policies may be derived:

- Internally, for example through performance management processes or internal audit, or arise
 following the generation of an internal initiative requiring an organisational policy position.
- Externally driven, for example through Commonwealth and/or State Government policy or budget
 drivers, changes to revenue generation arrangements or predictions, the economic context or
 information technology related developments. Following identification, a project management
 approach may be required to progress the policy development process.

This may involve:

- Development of a policy project plan
- Establishment of policy project timeframes
- · Determination of resourcing requirements.

Stage 2 - Nomination of a Policy Owner

Nomination of the policy owner may be made in several ways. However, ensuring the correct position is nominated is important to guide the policy development process. The Executive Leadership Team can provide advice where clarification regarding the nomination of a policy owner is required.

The policy owner should have sufficient resources to conduct or coordinate much of the policy development process.

Stage 3 - Drafting the Policy

The next stage in the policy development cycle involves drafting the substance of the policy, procedure or guideline. This may include:

- Developing current policy statements
- · Reviewing approved policy statements scheduled for review
- Drafting policy statements to address identified policy gaps.

Good policies are written in clear, concise, simple language and use consistent language throughout.

Stage 4 - Benchmarking

Benchmarking may be relevant in the research required for drafting the document. Benchmarking provides the opportunity to examine a range of policy alternatives and draw on lessons learnt by other organisations.

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Stage 5 - Quality Control

Prior to circulating the draft document to stakeholders, the policy owner should submit the document to the Governance and Strategy Team for quality control checks. This stage is intended to ensure both compliance with the Policy Framework and development process and maintain the integrity of the suite of Council policy documents.

The Governance and Strategy Team will liaise with the policy owner where amendments of substance are required. The Governance and Strategy Team will not provide technical content advice; this team's role is to provide feedback on how easy the policy is to understand and how well it reads.

Stage 6 - Engagement

Genuine engagement with policy stakeholders is fundamental to the Council policy development process and underpins successful policy implementation.

The policy owner is responsible for identifying policy stakeholders and the policy owner is responsible for coordinating engagement processes to provide opportunities for policy stakeholders to participate in the policy development and review process.

Stage 7 - Revision

This stage in the cycle involves revision of the draft document to reflect the outcomes of the engagement process. It is recommended in the spirit of meaningful engagement to contact the stakeholders to advise them of how their feedback did or didn't influence the outcome.

Stage 8 - Endorsement

Seek endorsement of the responsible Executive Manager for the document prior to it being finalised. This step should be conducted via an ECM task.

Stage 9 - Quality Control

All final draft policy documents, procedures and guidelines must be submitted to the Governance and Strategy Team for quality control purposes. This step should be conducted via an ECM task.

Stage 10 - Approval

The approval process is to be conducted in accordance with established approval authorities.

The Governance and Strategy Team will provide advice regarding the approval process. In general, the following approval authority and method of approval are applied:

Policy Instrument	Approval Authority	Method of Approval
Statutory Policy	Council	Council report
Strategic Policy	Council	Council report
Organisational Policy	Chief Executive Officer	ECM Task
Procedure	Chief Executive Officer	ECM Task
Guideline	Chief Executive Officer	ECM Task

NB: Where the procedure or guideline is outward facing and/or impacts on the community or Councillors the document will be approved by Council via a Council report.

Group: Executive Office Effective Date: 00/00/20XX
Unit: Governance and Strategy Version: 1.0
Approved: Chief Executive Officer Review Date: 31/03/2023
Superseded/Revoked: NA

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The Governance and Strategy Team can assist the policy owner in drafting a Council report to seek approval by Council of a policy instrument.

Upon approval, the Governance and Strategy Team will finalise the document, update the Policy, Procedure and Guideline Register and publish the document on the website where appropriate. Please note, where Council approval is required, and the policy owner drafts the report, the policy owner is required to notify the Governance and Strategy Team when the policy is approved and provide the approved copy of the document to be finalised.

Policy owners are responsible for submitting associated documentation such as fact sheets and forms to the respective approval authority. Liaison with the Governance and Strategy Team is not required.

Stage 11 - Promotion

Policy owners are responsible for widespread promulgation of policies, procedures and guidelines and associated information to support implementation and compliance.

Promulgation may include:

- · Circulate the document to relevant organisational units
- Conduct presentations to staff meetings
- · Conduct information sessions, training programs, use the learning management system
- Inclusion in internal or external publications and communication channels
- Provide a link on Council's website to the Council policy or procedure/guideline page from another relevant webpage about the subject matter.

Stage 12 - Implementation

Policy implementation is conducted with respect to the specific policy provisions.

Stage 13 - Compliance Monitoring and Evaluation

The policy owner is responsible for ensuring that policy implementation and compliance is monitored. This does not specifically require the policy owner to enforce the policy as in many cases (particularly with organisational policies) Managers will be responsible for compliance. The policy owner is to monitor the compliance and evaluate the findings to guide continuous improvement and inform the formal review process.

Stage 14 - Review

In general, where a legislative timeframe does not apply, policy instruments are reviewed every three years. If an alternative review timeframe is required, please liaise with the Governance and Strategy Team to discuss a more appropriate timeframe. To assist in managing the review of policy framework documents, there are two dates each year available for revision of documents: 31 March or 30 September.

Stage 15 – Records Management

All policy instruments are to be stored in Council's records management system.

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To ensure version control, a new document number (ECM number) must be allocated to a policy document that is new or where substantive or editorial changes are made.

Policies that are endorsed without amendment by the approving authority do not require a new document number.

6. Related Documents

Policy, Procedure, Guideline Register ECM: 2999209 Work instruction for Policy Development Cycle

Group: Executive Office
Unit: Governance and Strategy
Approved: Chief Executive Officer

Date Approved: 00/00/20XX ECM: 3871915 Effective Date: 00/00/20XX Version: 1.0 Review Date: 31/03/2023 Superseded/Revoked: NA

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10.4 Statutory Delegations Register Update 2019/20

Date: 15 January 2020

Author: Susan Boland, Governance and Strategy Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

In accordance with Section 257 of the *Local Government Act 2009*, Council can delegate a power under this *Act* or another Act to the Chief Executive Officer to allow for the efficient and timely resolution of a range of operational matters undertaken by Council. The purpose of this report is to maintain the currency of Council's Delegation Register.

Officer's Recommendation:

THAT Council delegate to the Chief Executive Officer of Council, the powers referred to in the document titled "Statutory Delegations Register Council to Chief Executive Officer" pursuant to Section 257 of the Local Government Act 2009 attached to this report.

RESOLUTION

THAT Council delegate to the Chief Executive Officer the powers referred to in the documents titled, "Statutory Delegations Register Update 2019/20, Council to Chief Executive Officer" and "Statutory Delegations Register Update 2019/20", noted as Attachments 1 and 2, pursuant to Section 257 of the *Local Government Act 2009*.

Moved By: Cr Cook Seconded By: Cr Wilson

Resolution Number: 16-20/1619

CARRIED 7/0

Report

1. Introduction

In accordance with section 257 of the *Local Government Act 2009*, Council can delegate a power under this Act, or another Act, to the Chief Executive Officer to allow for the more efficient and timely resolution of a range of administrative matters.

This report aligns to Council's Corporate Plan 2017-2022 Outcome 5.7, 'Compliance with legislation'. Out dated delegations present a risk to Council's capacity to undertake its required legislative responsibilities. Upon adoption of the Council to Chief Executive Officer delegations, the review of Chief Executive Officer to Employee or Contractor delegations will be completed to further mitigate this risk.

2. Background

As legislation is amended, repealed and introduced, Council is required to update its Delegation Register to reflect the amendments, repeals and new legislation. Updates to the Delegation Register are notified to Council through the Local Government Association of Queensland (LGAQ).

The detail of the latest update Delegations Register Update 2019/10 is contained in the body of, and attachment to this report.

3. Report

Since the last review of Council's Delegation Register: Council to Chief Executive Officer in August 2019, the LGAQ Delegation Register Service has released advice that delegations updates have been implemented. New Registers have been implemented for:

• Environmental Protection Regulation 2019

Existing registers that have been substantially amended are:

Legislation	Delegations Register
Building Regulation 2006	Council to CEO
Environmental Offsets Act 2014	Council to CEO
Environmental Protection Act 1994	Council to CEO
Land Act 1994	Council to CEO
Land Title Act 1994	Council to CEO
Local Government Regulation 2012	Council to CEO
Mineral and Energy Resources (Common Provisions) Act 2014	Council to CEO
Mineral Resources Act 1989	Council to CEO
Nature Conservation Act 1992	Council to CEO
Planning and Environment Court Act 2016	Council to CEO
Water Act 2000	Council to CEO
Water Supply (Safety and Reliability) Act 2008	Council to CEO
Work Health and Safety Act 2011	Council to CEO

A number of registers, for both Council to CEO delegations and CEO to Employee delegations, will be updated to note changed reprint numbers as per *attachment 2*.

The recommendation made in this report is for Council to resolve to accept and implement these updates to Council's delegation registers.

4. Policy and Legal Implications

Council's Statutory Delegation Register requires regular updating in line with the State Government's legislative program in conjunction with the Local Government Association of Queensland (LGAQ). Regular reviews of the register are required to ensure the register and Council's implementation of legislation conforms to the requirements of the various acts and regulations.

Council is also required under section 257(5) to review delegations from Council to the Chief Executive Officer annually.

If Council resolves to adopt the recommendation made in this report, the updates to the Council to Chief Executive Officer Delegations Register will take immediate effect.

5. Financial and Resource Implications

The Delegation Register enables Council's operations thereby avoiding delays and minimising risks associated with discharging Council's obligations. Improved processes and risk minimisation can result in significant operational savings over time to both Council and the community.

6. Delegations/Authorisations

Under section 259 of the *Local Government Act 2009*, the Chief Executive Officer may sub-delegate some of these powers to an appropriately qualified employee or contractor of Council. The purpose of sub-delegation is to allow operational responsibilities to be streamlined and enable the Chief Executive Officer to focus on strategic matters.

Substantial changes to the CEO to Employee Delegations Register will also be made in accordance with the update provided by the Local Government Association of Queensland Delegations Register Services and presented to the Chief Executive Officer for approval.

7. Communication and Engagement

Under Section 260 of the *Local Government Act 2009* the Chief Executive Officer is responsible for establishing, maintaining and updating a register of delegations that contains the particulars prescribed under a regulation. The updated Delegations Register is required to be available for public inspection if required.

8. Conclusion

A resolution made in line with the recommendation in this report will enable the proposed updates to the Council to Chief Executive Officer Delegations Register to take immediate effect.

Under Section 260 of the *Local Government Act 2009* the Chief Executive Officer is responsible for establishing, maintaining and updating a register of delegations that contains the particulars prescribed under a regulation. The updated Delegations Register is required to be available for public inspection if required.

9. Action/s

- 1. Update the Council to Chief Executive Officer Delegations Register with the resolution details and publish.
- 2. Consider sub-delegation of powers to employees and update the Chief Executive Officer to Employee or Contractor Delegation Register as necessary.

Attachments

1 Amended Statutory Delegations 39 Pages

2 Update 2019/10 2 Pages



2	Statutory Delegations - Register Update 2019/10	Governance & Strategy	amendments as advised by LGAQ

14 Building Regulation 2006
21 Environmental Offsets Act 2014
24 Environmental Protection Act 1994
25 Environmental Protection Regulation 2008
39 Land Act 1994
40 Land Title Act 1994
Local Government Regulation 2012

		Register of Delegations			
14 - Build	14 - Building Regulation 2006	Canal a Canal		ı	
Version Information	rmotion	£206,3860259			Updated: 11/03/2019
Act current as at:	2 65	AMM/munipp		•	Reprint Date: 23/11/2018
NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE & RESOLUTION NUMBER	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Passer, If it is not practically to show each of the designated both five prove area in Council's planning uthors maps, to- oil propose maps of wheely five a maps, and one of the designated both five prove area of the council of th	ecion 12/d jubilug floritutus 2006	14/08/2019	
	Chief Executive Officer	Power to keep a register of the flood hazard areas Council designates and when each designation was made.		14/08/2019 16-20/1462	
	Chief Executive Officer	and the coline system.	ection 160(1) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Power as an owner to apply to the CBCC commissioner to extend the time for complying with subsection (1).	ection 160(2) Building Regulation 2006	14/08/2019	
	Chief Executive Officer	Power as an owner to keep the completed combustible cladding checklist for the owner's private building in the way provided in sobsections (a) and (b).	ection 168 Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Rower, as an owner who knows or suspects that the building is an affected private building, to give the CBECT notice of that knowledge or suspicion.	ection 165(2) b -Building Regulation 2006	14/08/2019 16-30/1462	
	Chief Executive Officer	Fourier, to an owner to which section 156 spilete, to give to the CBCC - (a) a completed combatible delicting checklist [part 2] for the ensur's private building; and	ection 361(3) Building Regulation 2006	14/08/2019	
	Chief Executive Officer	Power, 24 an owner to which section 155 applies, to apply to the OBEC commissioner to extend the time for complying with subsection (1).	ection 157(3) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Fower, as an owner to which section 165 applies, to keep the completed combustible chadding checkstr (part 2) and a building industry professional transverse for the owner's private building in the way provided in subsections (p) and (b).	ection 160 Building Regulation 2005	14/08/2019	
	Chief Executive Officer	Power, as an owner to which section SO applies, to give to the OBEC, the name and registration number of the five engineer engaged by the owner for complying with part 44, thinking 2, utubilision 3.	ection 16W(1) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Proses, as an owner to which section 16V applies, to apply to the CBEC commissioner to extend the time for cromplying with subsection (1),	ection 16W(2) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive-Officer	Fourier, as an owner to whole section IAV applies, to give to the CIDEC's copy of each of the following documents for the owner's private building— (b) a commission documentable studies genetated paint 10; (c) a five regioner contension. (d) a boulding five safety (c) a storage contension and	ection 16/(1) Building Regulation 2006		
	Chief Executive Officer	Power, as an owner to which section 10V applies, to apply to the CBCC commissioner to extend the time for complying with subsection (1).	estion 16X(4) Building Regulation 2006	14/08/2019	
	Chief Executive Officer	Fower, as an original assess, in the ofourmatures and and in submitters [1] in, buffore the commenting changing, give the new assessment. (a) copy of each decreased plann top or to the original covers present that plant.	action 1600(2)(a) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Power, as an original awner, to give the documents's reterred to in subsection (C)(q) to the new counter before countership of the building changes.	ection 1627(3) Building Regulation 2006	14/08/2019 16-20/1462	
	Chief Executive Officer	Proset, John country, to comply with a notice given by the QBCC.	ection 162M(2) Building Regulation 2026	14/08/2019 16-30/1462	
	Chief Executive Officer	Fouer, at an owner of the building, to apply to the CBEC commissioner to replace the original checkles.	ection 1620(2) Building Regulation 2006		
	Chief Executive Officer	Power, as an owner of the building, camply with the notice given by the OBCC commissioner under subsections JECQTJ or (4)	etion 1670(5) Building Regulation 2006		

	ı	council to cao		ı	
21 - Environ	21 - Environmental Offsets Act 2014				
ersion information	ation	ECM: 3820759			Updated: 17/01/2018
Act current as at:	at	MANUTAL DE			Reprint Date: 03/07/2017
		III			
NO.	DELEGATE	DESCRIPTION OF FOWER DELEGATED	LEGISLATION	DATE & RESOLUTION NUMBER	DATE & RESOLUTION CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make an environmental offsets policy availables for inspection.	ection 12(3) Environmental Offsets Act 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	elecumstances in sections 14 and 13 apply.	ct 2014		
	Chief Executive Officer	Power to consider a notice of election and any offset delivery plan.	tection 19(1) Environmental Offsets Act 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	Power to decide whether it is appropriate to deliver the environmental offset in the way stated in the notice of election, and any offset delivery plan, or whether the offset should be delivered in a different way and to give notice of the decision.	Offsets Act 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	Power to agree to amend either or both of the agreed delivery arrangement and an offset delivery plan.	1 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	Power to give the notice required to be given under subsection (4).	ection 19A Emirormental Offsets Act 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	Power to enter another express delivery arrangement	ection 20 Erwironmental Offsets Act 2014	14/08/2019 16-20/1462	
	Chief Executive Officer	Power to decide an application to remove duplicate conditions, make other amendments to the authority, and give notice of the decidion.	ection 23A Environmental Offsets Act 2014		
	Chief Executive Officer	Power, so a relevant agency, to artite a mainironmental offset agreement.	Section 26 Invironmental Offsets Act 2014		
	Chief Executive Officer	Power, as a relevant agency, to enter another environmental offset agreement that varies, or terminates and replaces, an exider environmental offset agreement	ection 28 Erwironmental Offsets Act 2014		
	Chief Executive Officer	Power, in the circumstance specified in subsection 35(1)(a), to give a compliance notice in relation to the terms of the environmental offset agreement.	ection 35 Ervironmental Offsets Act 2014		
	Chief Executive Officer	lower, where Council has given a complement notice and the person controverses it by not doing something, to do the thing and recover any reasonable costs or expenses incurred in doing it as a deat.	ection 39 Erwironmental Offsets Act 2014		
	Chief Executive Officer	Power to credit amounts received by Council as a financial settlement offset to Council's trust fund.	ection 88[1] Environmental Offsets Act 2014	14/08/2019 16-20/1462	
21.9	Chief Executive Officer	Power to transfer an amount received by Council as a financial settlement offset in one of the circumstances listed in subsection (2).	section 89[2] Environmental Offsets Act 2014	14/08/2019 16-20/1462	
21.10	Chief Executive Officer	Power, as an administering agency, to keep a register of the matters lated in subsection one, make the register available for inspection and give information had on the register to the chief executive.	ection 90 linvironmental Offsets Act 2014	14/08/2019	
21.11		Power, as an administring agency, to decide an application to amend: (a) on solving authority; (b) on solving authority; (c) on solving authority;		14/08/2019	

ı	Register of Delegations Council to CEO			
24 - Environmental Protection Act 1994			I	
late reviewed: Let current as at:	MANANIPP		Reprint D	Reprint Date: 01/01/2018
O. DELEGATE		EGISLATION	DATE & RESOLUTION NUMBER CONDITIO	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Basoutive Officer	written comments so the chief executive sitour a TDB notice.	estions 42 and 43 Environmental Protestion Act 1994		
Chief Executive Officer	Power to make a written udert ivora about a udern ted IIX.	al Protection Act	16/08/2019	
Chief Dagoutive Officer	Power, as an administering authority, to give an applicant a notice about an application that is not a property mode application.	ection 328 Environmental Protection Act 1994	16/08/2019	
Chief Executive Officer	Flower to agree a further period within which the applicant must give notice under section 128	ection 329 Environmental Protection Act 35%	16/08/2019	
Chief Executive Officer	Power, is an administrating authority, to give a motion about an application made by point applicants, to the principal applicant nominated in the application.	action 330 Eastoarramial Production Act 1994	14/08/2019	
Chief Executive Officer		erion 133 Enionement i Branchino Art 1864	16.701/2019 16.701/2019	
Cited Executive Officer	Power, as an administering authority, to give written agreement that a change to an application is a minor change.	ection 333 Emisormental Protection Act 3594	16/08/2019	
Chief Busoutive Officer	Power is an administrating sunfortion, to determine satisfaction that the requirements under the application stage have been complete with	ection 33(00) Environmental Protection Act 1994	14/08/2019	
Clief Executive Officer	Power, as an administrating authority, to make a written information request to the applicant to give further information weeded to assess the application.	action 340 Environmental Protection Act 1994	16/08/2019	
Chief Executive Officer		actions 145 and 1478 salvournessal Protection Act 1804	16-20/1462	
Clief Executive Officer		action 348(b)(i) Environmental Projection Act 1254	16/08/2019	
Chief Deputive Officer	Power, as an administrating authority, to determine the change would not be Takey to attract a submission objecting to the thing the subject of the change, if the notification stage were to apply to the change.	action 150(1)(d) Enaborramial Protection Act 1904	14/08/2019	
Chel Executive Officer	Power as an administrative surjects, to gow the applicate an information notice precribing an additional or substituted way to give public police of an application.	eriko 152 Enikorrentzi Probetko Art 1994	14/08/2019	
Chief Executive Officer	Power, as an administrating authority, to issue an environmental authority	ection 275 Emisormental Protection Act 3594	16/08/2019	
Chief Breative Officer	Power, as an administering authority, to include a copy of the environmental authority in the relevant register.	sisperrent	16/20/1462	
Chef Broutive Officer		Section 195 Emilionmental Protection Act 1994		
Chef Beoutive Officer	Power, as an administering authority, to include a copy of an environmental authority in the relevant register.	action 397 Environmental Protection Act 3554		
Chief Deoutive Officer	Power, as an administering authority, to give an information notice to the applicant for an environmental authority.	action 318(2) Environmental Protection Act 3104	16-20/1462	
Chef Broutive Officer	Power, as a transporter, to keep the record membraed in subsection 79(2)(b) for at least 5 years.	ection 398(4) Savisorarental Protection Act 3994	16-20/1462	
Chef Broutive Officer	Power, as a receiver, to record the prescribed information about the woote.	ection 303 Emissreental Protection Act 3504	16-20/1462	
Civel Booutive Officer	Power, as a resolver, to the a copy of the prescribed information about the water to the admission for a survivory in the prescribed water and which the prescribed period.	ection 333 Emiographental Protection Act 350A	2920/105-2 6100/00/00	
Crief Decurive Officer		erison 313 f. mitorremnja i Frakesison Act. 1004	14/08/2019	
	stering authority, to make an amendment to an enviro any or desirable because of a matter memiorned in sevi- agreed in writing to the amendment.	ertian 25.5 Entimerrentali Frakcijon Act 1904	14/08/2019	
Chief Daoutive Officer	Power, as an administreting authority, to change an antiversary day for an emirormental authority.	action 111 Environmental Protection Act 1904	16/20/1662	
Chef Departme Officer	Power, as an administering authority to, in the circumstances specified in action 1341(13); and 1341(13); (ii) require the holder of the environmental authority to make a site-specific spatiation for a new environmental authority under Chapter 5 but 7; (iii) These entimentation of the proposed regularization for the spatial chapter of the proposed regularization for the authority of the proposed of the proposed regularization for the spatial chapter of the proposed regularization for the prop	action 114 Environmental Protection del 1004	16/10/16/2	
Chief Executive Officer	Power, as an administrating authority, to add any exiting for advice, comment or information about an application made under Chapter 5.	action 315 Environmental Frobaction Act 1994	14/08/2019 16-20/1462	
Civel Executive Officer	Power to make submissions about a proposed EBA standard.	Action 338A Environmental Protection Act 1994	14/08/2019	
			15-2U/1462	

	Chief Breoutive Officer	(Nef Broutive Officer	Nef Executive Officer	Chief Decutive Officer	Chief Executive Officer	Civial Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chef Executive Officer	Chief Brecutive Officer	Chief Deputive Officer	Chief Deputive Officer	Civel Executive Officer	Chief Executive Officer	Chef Deoutive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Breathre Officer	Chief Daoutive Officer	Chief Executive Officer	Cited Executive Officer	Chief Breathre Officer	Civel Executive Officer	Chef Deouthe Officer	Clief Executive Officer	Chief Executive Officer	Clief Executive Officer	Chief Executive Officer	Chef Decutive Officer
Power, as an administrating authority, to issue a cost recovery notice to the recipient.	Power, as an administrating authority, to issue an environmental protection order to a related person of a high risk company.	Power, as an administering authority, to issue an environmental protection order to a related person of the company.	Power, as an administering authority, to decide a person has a relevant connection with a company,	Power, as hadder of a temporary emissions icense, to give written agreement to the amendment of the itense.	Power, so administering authority, to amend, causel or suspend a temporary emissions licence.	Power as administering addictity, to Toward as administering addiction and Toward as administering addiction as a many administering as administering ad	Power, as an administering authority who has made an application to the Court under section 355, to apply to the Court for an order pending decision on the application	Power, so an administrating authority, to apply to the Court for an order that section 353(3) does not apply.	Power, as an administrating authority, to give the holder of the environmental authority a copy of the authority that does not include the note.	Power, as an administering authority, to withid aw the notice or remove the record.	Power, as an administering authority, to concel the approval for a transition environmental program, give notice of the decision or record details of the decision in a register.	Power, as an administering authority, to consider and approve or refuse an application to arrend a transitional environmental program.	Power, as an administering authority, to approve a draft transitional environmental program if there has been substantial compliance with public notice requirements.	Power, so an administering authority, to give a person or public authority who submitted a druft transitional erriz orderestal program for approval written notice of the decision.	Power, as an administering authority, to impose on an approval of a dark transitional environmental program- ch and conditions the authority must impose under supplicative requirement, and by any other conditions the administering authority requirement programment.	Power, an an afficienting uniformity to: 1) storous di afficienting uniformity to: 1) storous di afficienting uniformity to: 1) storous di afficienting uniformity to: 1) reference suppose a di finanzione del program as submitted or with amendments required or agreed to by the obtaination of uniformity or 1) reference suppose a difficientification encouraged in program.	Power, as an administering authority, to extend the period for decision about a draft transitional environmental program and approve a draft transitional environmental program.	Power, as an administrating authority, to seek advise, comment or information about a TEP automission.	Power, as an administering authority, to invite parties to a conference to help it determine whether or not to approve a draft transitional environmental program.	Power to make a submission in relation to a draft transitional environmental program.	Power, as an administering authority, to by written notice require the person or public authority that submitted the draft transitional environmental authority to give further information.	Power to submit a draft transfitional environmental program to the administering authority for approval.	Power, na na definitioning authority, no require a persons or public authority on admits de aft transitional environmental program.	Power, as an administering author's which has released to accept an environmental report under section \$1500,4((b)), to, by written notice, require the recipient to conduct or commission authorise environmental resoult invalidation and schools a separat on the invastigation.	Power, as an administering authority which has accepted an environmental report under section 3266, to do 1 or more of the things listed in subsection (1).	Power, as an administering authority, to accept the resport or refuse to accept the report and to give notice of the decision.	Power, as an administering authority, to ask for further information.	Power, as an administrating authority, to require a person to conduct or commission an environmental investigation.	Yower, as an administering authority, to require a person to conduct or commission an environmental audit and give an environmental region docut the audit.	Four, is a local government mentioned in section 2004(3)(b), to which 24 hours after becoming aware of the event or the change in condition of the land give the administrating authority written bottom. No, the section in the Act incorrectly refers to section 2003(3)(b). This delegation refers to the correct section.	Dave , as local povervient medicand in action 20x4(p(s), to which 20 business deput becoming aware that the action but leave, or is being, carried out on band in its area, pin the administrating ability or in action action action. The diseasement of the conventry when the section 10x2(p(s), This delegation when to the convent section.	Power, as a person mentioned in section 3204C((6), to within 20 business days then becoming aware of an event or change mentioned in section 3204C((6)); give the administrating authority written notice of the section;	notice of the matters stated in subsection (2).
Section 355Ai Environmental Protection Act 1994	Section 363AD Environmental Protection Act 1994	Section 363AC Environmental Protection Act 3994	Section 363AB Environmental Protection Act 3994	Section 337/ Environmental Protection Act 1994	Section 1577 Environmental Protection Act 1004	Sections 2015, 2010 and 3315 to becoming Production Act 2004	Section 337(2) Environmental Protection Act 2004	Section 335 Environmental Protection Act 1894	Section 3440 Environmental Protection Act 3594	Section 344F Environmental Protection Act 3954	Section 344E Environmental Propertion Art 1994	Section 344 Environmental Protection Act 3964	Section 142 Environmental Protection Act 1994	Section 340 Environmental Protection Act 3554	Jun Non 335(2) Environmental 7 reduction Act 3554	Section 33(5). Environmental indexestion Act 1994.	Section 117 Environmental Protection Act 1004	Vironmental Protei	Section 336 Environmental Protection Act 1894	Section 335 Environmental Protection Act 3594	Section 314A Environmental Portection Act 1934	Section 333 Environmental Protection Act 1994	Section 112 Environmental Protection Act 1004	Section 326 Erretoemental Protection Act 3234	Section 3284 Environmental Protection Act, 3594	Section 3266 Environmental Protection Act 3594	Section 326F Environmental Protection Act, 3504	Section 1388 Environmental Protection Act 1994	Section 322 and 323 Environmental Protection Act 1294	Section 32/04(2) Environmental Protection Act 3594	Section 32(DB(X)) Endournmini Protection Act 2594	Section 33 (Out(s) Environmental Protection Act 1594	Section 3200A(1) Environmental Protection Act 1004
14/08/2019	16-20/1462	16-20/1662 16-20/1662	16-20/1462	16-20/1662	16-70/1462	14/18/2019	16-20/1462	16-20/1462	16/28/2019	16/08/2019	16-20/1662	16-20/1662	16-20/1462	16-20/1462	14/08/2019	16/18/2019	16-20/1462	16-10/1462	16:20/1462	16/20/1462	16-20/1662	16-20/1662	14/08/2019	14/08/2019 16-20/1-662	16/20/1462	16-20/1462	16/08/2019	16-20/1662	14/08/2019			14/08/2019	16-20/1662

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Chief Executive Officer	Chief Executive Officer	Chief Broutive Officer	Civel Executive Officer	Civel Executive Office:	Chief Executive Officer	Chief Executive Officer	Chief Bacutive Officer	Chef Broutive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chef Decutive Officer	Chief Executive Officer	Chef Decutive Officer	Chief Executive Officer	Chief Baoutive Officer	Chief Droutive Officer	Chief Executive Officer	Cited Executive Officer	Chief Executive Officer	Chef Deoutive Officer	Civil Executive Officer	Chief Executive Officer	Civel Executive Officer	Chef Decutive Officer	Civel Executive Officer
Power, at the administrating authority, so- in a contract of the administration of the administrates in administration \$1,32(16) to (ii) apply, and (iii) according to endercable, and exhibiting where profited one of the documentates in administration \$1,32(16) to (ii) apply, and (iii) according to endercable and \$1,32(16) to (ii).	Power in the administrating authority, to make an investment to an enforceable anderstaling to convect a cherical or formal error and give unitine notice of the amendment.	Power, as the administering authority, to a mend an enforceable undertaking by written agreement.	Power, as the administrating authority, to agree in writing to the writing and or an administration of a enthropolity authorities and to publish variety of the writing and or an administration or council) wealthing.	Power, in the administring authority, to Jo occupier or rigide a neinforceable weekfeld will Jo occupier or rigide a neinforceable weekfeld will Jo occupier or rigide a neinforceable weekfeld will Jo occupier or rigide a neinforceable weekfeld weekfeld will Jo occupier or rigide a neinforceable weekfeld will Jo occupier or rigide a neinforceable weekfeld will Jo occupied or rigide a neinforceable weekfeld will Jo occupied or rigide a neinforceable weekfeld will Jo occupied or rigide a neinforceable weekfeld with Jo occupied or rigide a neinforcea	Power, as a person who has made an application pursuant to section 555, to seek an order of the Court pending determination of the application.	Power, as an administrating authority, to make an application to the Court to remedy or restrain an offence against this Act.	Power, as an administering authority, to carry out work or take other action reasonably necessary where a person has failed to comply with an order made under section \$02.	Power, as an administering authority, to make an application to the court for an order against a defendant for costs.	Power, as an administrative log authority, to waske payment of costs of insent gustions or nemediation work,	Power as a person to wham an emergency direction is given to comply with the direction and to take the steps required by subsection (b).	Power, as the occupier of access land, to occurate to an authorized person's early come the land.	Power, it is a definitioning sufficiely, to towar a relice that on authorized persons will entire took.	Power, as course or occupier of lind, to compact us an authorized person's entiry onto the land.	Power, as counter or occupier of land, to compact to an authorized person's entiry onto the land.	Power, as an administering authority, to require a person to provide information for the enforcement or administration of this Act.	Power, as an owner of fand in a direumstance listed in subsection (1), to give the notice required by subsection (2).	Power, as conner of land, to give a lessee or proposed lessee notice that particulars of the land have been recorded in the consummated land register.	Power, as the pursons where released the constraints, their released look generations of the control of high purisher as a diff aroundment of a bits management gian if required to do us by the inferioristic regulators as and comprehensive. The rel. (E. Outron, S. Lidarkotton, 2. 25 % they price to the after amondment.)	Power, as compare of scangiller of land, to consume to this amendment of a trial management plan for this land by this administrating authority.	Power to apply to amend a libe management plan and to comply with Chapter 7, Fart 8, Division 3, Subdivisions 2 to 4 at they relate to the application.	Power, as a prescribed responsible person, to comply, with a requirement of the administering authority gathering planes parsuned to this section.	Power, as prescribed repossible primar los . In debanha consert d'escensible consert d'escensible consertation despet d'escensible que des consertation de consertation	Power, as a prescribed responsible person, to comply with a notice issued by the administrating authority parasset to this section.	Power, as a prescribed responsible person, to make a written submission in response to a shew cause notice issued pursuant to section 351.	Power, to give the administering authority. Out our contributed and even given to down me accompanied by a designation and a statement; and In a contributed and even given to down me accompanied by a designation and a statement; and In a contributed and even given to be and given given given the deliction.	Power, as the land's some; to make a written submission to the administering authority in response to a show cause notice issued pursuant to section 31%.
Section 532 Eminoremental Protection Act 2554	Section \$11 Environmental Protection Act 1004	Section SID Environmental Protection Act 1994	Section 500 Environmental Protection Act, 1004	Jacobin 1927 Europeanon i Frankskips der 1994	Section 556 Environmental Protection Act 3554	Section 595 Environmental Protection Act 1994	Section 592A[2] Emergenmental Protection Act 1994	Section \$93(3)(c) Environmental Protection Act 1994	otoreo	Section 478 Environmental Protection Act 1904	Suction 45 S Environmental Protection Act, 1994	Section 454(3)(to and (4) Environmental Protection Act 1994	Section 434 Environmental Protection Act 1004	Section 452 Environmental Protection Act 1994	Section 451 Environmental Protection Act 1994	Section 418 Environmental Protection Act 1994	Section 497 Environmental Protection Act 1994	Section 884 5 na insuremental 8 rot ection Act 3 994	Section 4535 mirror market Protection Act 3,594	Section 452 Environmental Protection Act 1594	Section 397 Emisorreental Protection Act 1984	Section 305 Environmental Production Act 2004	Section 334(5) Environmental Protection Act 3504	Section 3323 Environmental Protection Act, 3594	Sentiars 200 Environmental Protection Act 2004	Saction 375 Environmental Protection Act 3554
140W2019 16-00/1462	16/03/2019 16-70/1462	16/04/2019	1-0.00(2003) 1-0.00(2003)	14-00/0055 14-00/0055	16-20/1462	16-20/16-62	16/08/2019	16/18/2019 16-20/1662	16-20/1662	16/08/2019 16-20/1662	16-70(7-662)	16-JH/2019 16-JH/1602	14/10/2019 14-70/1602	24/03/2019 26-20/2402	16-20/1462	16/08/2019	16/08/2019 16-20/1662	3.68W2009 3.64W2009	14-08/2019 15-10/14-62	16-08/2009 15-08/14-62	16-10/1-6/2	14.00(CO)5 14.00(CO)5	34/08/2019 35-70/36/20	14/08/2019 16-20/1462	14,010,70319 16-20,7462	14/18/2019

CHE Francision Office: CHE Fr		Citel Decodine Office: Citel Decodine Office: Citel Decodine Office: Citel Decodine Office: Citel Decodine Office:	Power, as the principling pathority, to gipty to the Jangdost et Court for a water is person contravent an enforceable undertaining. Power to exercise all the powers of the chief executive that have been delegated to Council. (See section (3) permits and delegation of three powers to a qualified minity of bower, where the chief executive that delegated the powers as an administrating activity to Council, to exercise those delegated powers. Power, as a administrating activity, to exist as delegated delegated executive.	Section 53 Section 53 Section 53 Section 53	SANG Enterconnect Automition for 1994. Stiff Comproment plantage time for 1996. SANG COMPROMENT AND THE SANGE TO SANGE THE S
		Civel Executive Officer Civel Executive Officer	, as a distributed person that has applied for a review under section SEL to again at the Faurity and Environment Court or the Land Court for a tray of operation of the up ignal decision, in a distributed person, to appl	Section Section	n 52 i Erakostereental Protection det 1594 n 52 i Erakostereental Protection det 1594
		Chief Executive Office:	re a disastibilid prima, no appeal in the Monthig and Environment Court against a review decision of an eightid decision, other than a review decision to which Chapter 11, Fars 1, Data count of this data against a review decision that when is an analysis decision mentioned in Schedule 2, Fars 1.	30	tion \$33 Emiosemental Protection Act 3004
		Chief Executive Officer	s, and effective ing authoris), leap the replaced loserion \$40(1) and leap them satisface for ingreetion.		Section 540, 541 and 542 Froktonnestial Projection Act 1994 Section 546 Fusionered Differential Act 1994
		Chief Executive Officer Chief Executive Officer	r, az nadmirozning authorby, to propore ad autorit a report to the ched execution. La nadmirozning authorby, to creaze this third executive about guidelines the chief executive proposes for admiroshering authorities.		Section 346 Environmental Protection Art 1994 Section 348 Stateborn and Protection Act 1994
		Chief Executive Officer	r to consult with the Chief executive about guidelines the Chief executive proposes.		Section 540(3) Environmental Protection Act 2004
		Chief Dopoutive Officer	s, in the discurredance referred to in subsection \$740A(1), to recover the administrering authorities reasonable costs and expenses in performing the function.		Section 5740A Environmental Protection Act 1904
		Chief Executive Officer	s, as an administering authority, to request written notice of damage caused to land or something on the land by a person who enters had under an entry order.		Section \$78 Environmental Protection Act (994
		Civel Executive Officer	s, as an administering authority, to change or cancel a condition of an environmental authority given continuing effect under section 61.9(1)(d) or 61.9(4)(d) of this Act.		Section 620 Emisoarmental Protection Act 3594
		Chief Executive OfFicer	r, sa na derincias riga adhoras, in el accomo anatórity deng carried out under section 65/91) el risk Ject, to give the poeson carrying out the activity a development approval and a residence.		Section 63.1 Envisormental Protection Act 1004
		Clief Executive Officer	e, as administrating authority, to give the registered operator for a towal 1 approval for a lowel 1 dispare 4 activity taken to be a registration conficteat under section 555 a notice statisty. This follows the registration confictions.	100	Satt lön 63 5 Enakonnaniai Protection Act 1594
		Cite! Deoutive Officer	r, si anderistiering pullocin, so amed a codditionation financia assurance imposed under Chapter 13. Per 17.		Section 614 Environmental Protection Act 3504
		Chief Executive Officer	e, as administering authority, to consider or continue to consider, a de aft restrictional program submitted under section 132 or 233 before 4 april 2011 and decide whether to approve for the numeroded Act.		San tion (37)(2) Environmental Protection Act 1254
		Chief Deoutive Officer	e, as a derivatively authority, to approve or refuse an application made by the holder of a transitional authority, to convert the conditions of the transitional authority to the standard tion for the authority or referred activity.		Section 607 Enabermental Protection Act 2004
		Chief Executive Officer	s, as an administering authority, to soprome an application to convert a surrendered registration certificate to an environmental authority that has been supposed under Chapter S, For 1 st.		Section 5388 Environmental Protection Act 1994
	1	Civel Executive Officer	a. an administring amboth, to arrend an existomental amboth to which a requirement applies to impose a condition about the floancial assurance and to give written existe of the detect in the amboth in facility.		Section 659 Environmental Protection Act 3594

	l	Register of Delegations		ı	
25 - Enviro	25 - Environmental Protection Regulation 2008	lation 2008			
Version Information	mation	ECM: 3820759		•	Updated: 11/02/2019
Act current as at:	s at:	Αλλίνων/ρρ Αλλίνων/ρο			Reprint Date: 04/02/2019
NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED L	LEGISLATION	DATE & RESOLUTION NUMBER	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where council is a referral agency for a development application for a material change of use for a concurrence ERA to assess the generic application against the matters stated in subsection 19(2)(a) to (c).	Section 1941 Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an operator of a waste facility in schedule 2, section 60(1)(a) or (b) if untreased clinical waste is disposed of at the facility, to ensure: (a) the waste is buried at the facility; and (b) the burial of the waste is supervised by a person who is competent to supervise the burial.	Section 21 Environmental Protection Regulation 2008	14/08/2019 16-20/1462	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an environmentally relevant activity, other gran a prescribed ERA to do those things required in subsections 35(1)(e).	Section 35(1) Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to a prescribed ERA to do those things required in subsections 35(3)(a) and 35(3)(b).	Section 35(3) Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity, to consider whether to impose conditions about each of the matters listed in subsections 36(1)(a) to 36(1)(m).	Section 36(1) Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity, to consider whether to impose generating conditions about the release of contaminants from the activity on the receiving environment.	Section 37 Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity that involves, or may involve, the release of water or waste to a wetland for treatment, to refuse to grant the application for a reason listed in subsection 40(2).	Section 40 Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity that involves, or may involve, the release of water or waste directly to groundwater, to refuse to grant the application for a reason listed in subsection 40(2).	Section 41 Environmental Protection Regulation 2019		
	Chief Executive Officer	Power, as a person who generates waste, if required by an authorised person, to retest the waste under chapter 5, part 1, division 2.	Section 47 Environmental Protection Regulation 2019		

	Power, as a transporter, to keep the record mentioned in subsection 79(2)(b) for at least 5 years.		
Section 79(4) Environmental Protection Regulation 2019		Chief Executive Officer	
Section 79:31 Environmental Protection Regulation 2019	Power, as an owner of the building, comply with the notice given by the QBCC commissioner under subsections 162Q(3) or (4)	Chief Executive Officer	
Section 79(2) Environmental Protection Regulation 2019	Power, as a transporter, to give the receiver the prescribed information about the waste and to record the prescribed information about the waste.	Chief Executive Officer	
Section 78(2) Environmental Protection Regulation 2019	Power, as a generator, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period after giving the waste to the transporter.	Chief Executive Officer	
Section 78:1 Entironmental Protection Regulation 2019	Power, as a generator, to give the transporter the prescribed information about the waste in the prescribed form and to record the prescribed information about the waste.	Chief Executive Officer	
Section 73 Environmental Protection Regulation 2019	Power, as a waste handler to pay the fee to the chief executive when giving prescribed information about the transportation of tradable waste to the administering authority.	Chief Executive Officer	
Section 53 Environmental Protection Regulation 2019	Power, as a receiver in the State who is given a load of tested waste, to: (a) Becord the prescribed information for the load in the approved form; (b) within 24 hours after becoming aware of an orisision or inaccuracy in the prescribed information, give written notice of the omission or Section 53 Environmental Protection Regulation 2019 (naccuracy to the administering authority; and (c) Beep the record mentioned in subsection 53(2) for at least 5 years	Chief Executive Officer	
Section 52 Environmental Protection Regulation 2019	Power, as a generator of tested waste in the State, to: (a) Bir each load of the waste transported to a receiver, record the prescribed information for the load in the approved form; (b) Bijns the prescribed information for the load to the receiver; and (c) Biesp the record mentioned in subsection 52(1) for at least 5 years	Chief Executive Officer	
Section 53(3) Environmental Protection Regulation 2019	Power, as a generator of waste in the circumstances prescribed in subsection 51(1), to give a written report to the administering authority section 51(3) Environmental Protection Regulation 2011 containing those things prescribed in subsection 51(3).	Chief Executive Officer	
Section 51(2) Environmental Protection Regulation 2019	Power, as a generator of waste in the circumstances prescribed in subsection \$1(1), to notify the administering authority of the change within 24 hours after receiving the test results for the reseating.	Chief Executive Officer	

Chief	chief	Chief s	Chief I	Chief	Chief	Chief E	Chief I	chief t	Chief E	chieft	Chief t	Chief	chieft	Chief	Chief	Chief	Chief
Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer
Power to supply premises with standard general waste containers.	Power to require an owner or occupier of relevant premises to supply waste containers other than standard general waste containers.	Power to apply to the administering executive for a generator identification number.	Power to apply to the administering executive for an exemption for the transportation of trackable waste to which Chapter 5, Part 9 applies and to take all steps necessary to advance the application.	Power to apply to the administering executive for a consignment number for a load of trackable waste to be transported into Queensland and to take all steps necessary to advance the application.	Power to apply to the administering executive for approval of a particular way of giving prescribed information to the administering authority under division 3 and to take all steps necessary to advance the application.	Power, as a transporter, to give the administering authority notice of a discrepancy in information received from the generator.	Power, as a receiver, to keep the record mentioned in subsection \$7(1)(b) for at least 5 years.	Power, as a generator, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period.	Power, as a generator, to give the transporter the prescribed information about the waste and to record the prescribed information about the waste.	Power, as a receiver, to give the administering authority written notice of a discrepancy in information received from the transporter.	Power, as a receiver, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period.	Power, as a receiver, to record the prescribed information about the waste.	Power, as a transporter, to keep the record mentioned in subsection 80(1) for at least 5 years.	prescribed	Power, as a receiver, to give the administering authority written notice of a discrepancy in information received from the transporter.	Power, as a receiver, to give a copy of the prescribed information about the waste to the administering authority in the prescribed way and within	Power, as a receiver, to record the prescribed information about the waste.
Section 101(2) Environmental Protection Regulation 2019	Section 101(1)(b) Environmental Protection Regulation 2019	Section 97 Environmental Protection Regulation 2019	Section 94 Environmental Protection Regulation 2019	Section 93 Environmental Protection Regulation 2019	Section 92 Environmental Protection Regulation 2019	Section 88(2) Environmental Protection Regulation 2019	Section 87(4) Environmental Protection Regulation 2019	Section 37(2) Environmental Protection Regulation 2019	Section 87(1) Environmental Protection Regulation 2019	Section 84(4) Environmental Protection Regulation 2019	Section 84(3) Environmental Protection Regulation 2019	Section 84(2) Environmental Protection Regulation 2019	Section 84(1) Environmental Protection Regulation 2019	Section 80(4) Environmental Protection Regulation 2019	Section 803 Environmental Protection Regulation 2019	Section 8021 Environmental Protection Regulation 2019	Section 80(1) Environmental Protection Regulation 2019

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Chief Executive Officer	Power to require a waste container to be kept at a particular place at a premises.	Section 103(1)(a) Environmental Protection Regulation 2019	
Chief Executive Officer	Power to require a prescribed person of serviced premises, other than a detached diveiling, to supply: (a)an elevanted stand at a lewal required by council; or (b)an imperviously paved and dialened area for the waste containers, and (c)a mose cock and hose in the vicinity of the stand or paved area; and (d)a suitable endosure for the waste containers.	Section 104(2) Environmental Protection Regulation 2019	
Chief Executive Officer	Power to give a written notice about the removal of general waste.	Section 105 Environmental Protection Regulation 2019	
Chief Executive Officer	Power to give a written approval to the owner or occupier of relevant premises for depositing or disposing of general waste and to impose conditions on the approval.	Section 106 Environmental Protection Regulation 2019	
Chief Executive Officer	Power to require the occupier of relevant premises where there is industrial waste to: (a)Rupply industrial waste containers; (b)Rupp the waste containers at a place at the premises that council requires; and (c)Rupp each waste container dean and in good repair.	Section 107(1) Environmental Protection Regulation 2019	
Chief Executive Officer	Power, where the occupier does not supply the waste containers required under subsection 107(1)(a), to supply industrial waste containers.	Section 107(2) Environmental Protection Regulation 2019	
Chief Executive Officer	Power to require occupier of relevant premises where there is industrial waste, to treat the waste to the standard approved by council for disposal of the waste at a waste facility.	Section 100 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NF NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to give the chief executive the information identified in subsection 117(2).	Section 117(2) Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to comply with a notice issued by the chief executive pursuant to subsection 117(6).	Section 117(7) Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to keep the information listed in section 119.	Section 119 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to make written representations to the Minister in response to a notice issued pursuant to subsection 120(4).	Section 120 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to apply to the chief executive for an estimation technique approval and to respond to any request for further information.	Section 123 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to give the chief executive a written notice daiming that the information required to be given under section 117(2) or (7) should be treated as confidential and to respond to any requests for further information.	Section 127 Environmental Protection Regulation 2019	
Chief Executive Officer	Power to administer and enforce those provisions of the Act devolved to Council under Chapter 8, Part 1.	Section 130, 131, 132, 133, 134, 135 & 136 Environmental Protection. Regulation 2019	
Chief Executive Officer	Power, as an administering authority, to recover as a debt an unpaid fee under the Act.	Section 155 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as a holder, to give the chief executive the documents listed in subsection 166(1).	Section 166(1) Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as a holder, to keep the records listed in in subsections 170(a) to (d).	Section 170 Environmental Protection Regulation 2019	
Chief Executive Officer	Power, as a holder, to comply with a notice issued by an authorised person pursuant to subsection 171(2).	Section 171(3) Environmental Protection Regulation 2019	
Chief Branchine Officer	Power, as a holder, to give the administering authority written notice that eligibility for the reduced annual fee under subsections 165(1)(c)(i) or		_

	Section 178(2) Environmental Protection Regulation 2019	Power, as a holder, to pay the administering authority a fee for its assessment of the holder's annual returns and monitoring compliance with the transitional environmental program.	Chief Executive Officer	
	Section 177(3) Environmental Protection Regulation 2019	Power, as a holder, to comply with a notice issued pursuant to subsection 177(2).	Chief Executive Officer	
	Section 177[2] Environmental Protection Regulation 2019	Power, as an administering authority, to, by written notice, require the holder to pay- (a)the annual fee or the outstanding amount of the fee, and (a)the abrea payment fee stated on schiolule as of the Regulation.	Chief Executive Officer	
	Section 175 Environmental Protection Regulation 2019	Power, as an administering authority, to, by written notice, require the holder of an environmental authority for regulated waste transport to pay a supplementary annual fee and if unpaid, to recover the supplementary annual fee as a debt.	Chief Executive Officer	
	Section 174(5) Environmental Protection Regulation 2019	Power, as an administering authority, to recover as a debt from the holder of an environmental authority an unpaid supplementary annual fee for an amended environmental authority.	Chief Executive Officer	
	Section 173(2) Environmental Protection Regulation 2019	Power, as an administering authority, to require by written notice the holder to pay the difference between the annual fee and the reduced annual fee.	Chief Executive Officer	

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REAL PROPERTY OF THE PROPERTY	REAL PROPERTY AND ART	39 - Land Act 19	94	Caunci to CEU		ı	
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Conference Office Conference Of	Conference Office Control Office Con		Chief Executive Officer	r under the Water Act 2000, section 96, to exercise a right of access, a right of grazing and a right to bring action for trespass over the adjacent land.	1962 37r pve1		
Sections of the property of the section of belong a section of belong a section of belong the section of the section of belong the section of	Sect Extension Offices One In more of their bound a sent of the bound as your old bounds in sections of the section of the se		Chief Executive Officer	Power, as a person an adjacent owner for the land, to consent to the dedication of non-tidal watercourse land or non-tidal lake land as a reserve.	934	14/08/2019 16-20/1462	
Contraction of the Person in processing the process of the process in any disperson in any	Contraction Office Contra	39.3	Chief Executive Officer	Power, as owner of land having a non-risk boundary (watercourse) (the relevant land), to apply to the chief excurtive (water) to have land adjoining the relevant land (the watercourse land) is declared to be former watercourse land.		14/08/2019	
Collection Office Description of the control of the	Extraction Office: Press. in an application of other projects of the content of the content of the project of the content o		Chief Executive Officer	Fower to sive notice of the cercan's intention to make an application pursuant to section 1.38 to the owners of any land that addicts the watercourse land	ection 138(2) Land Act 1594	14/08/2019	
Contracted Other Contracted O	Contraction Office Contra		Chief Executive Officer	Power, as an applicant under section 138(1), to appeal against the refusal of the application.	ection 130(6) Land Act 1994	14/08/2019	
Col Faculties Office: Out Paculates Office: Development of the Annual Paculates of the Pa	Section of the control of the contro		Chief Executive Officer	Power, as registered owner of land, to enter an agreement with the document in Council to exchange all or part of the freehold land for the praint of unallocated State land,	ection 18(1) Land Act 1994	14/08/2019	
Coll facilism Office control of the control of the collection of t	Delitation Office Contraction Of	39.7	Chief Executive Officer	Power, at lease of a freeholding lease, to enter an agreement with the Governor in Council to exchange all or part of the freeholding lease for a freeholding lease over unafficient state land.	ection 18(2) Land Act 1950	14/08/2019 16-20/1462	
Size Fastantian Offices Person is a primario relating to the six primario relating to the primary disclosed and special to special to primary to the shower for the shower for the state of primary to the shower for t	Coll Facusion Office — Provide the provided collection registed in action to the bind continued in 8 and of prot. Action 2 and 5 perc. Action 2 and 3 perc.	39.8	Chief Biecutive Officer	Power, as leaseed in term lease (other than a State lease or a perpetual lease), to enter an agreement with the Minister to exchange all or part of the term lease for a lease of unafocuted State and for a term of years or in proportion.	ection 38(3) Land Act 1996	14/08/2019 16-20/1462	
Confluence Office Peace, is cased on a season at selection and a second agent of the stocker's delicion. Confluence Office Peace, is cased agent the stocker's processor of a second on the stocker's processor of a	Col Faccione Office Peace, in a sensition made settle 1251, in speak again the Manuel Adminel	39.9	Chief Executive Officer	Power, as a person sekting to have a plan of subdivision registreed in relation to the land contained in a deed of grant, deed of grant in trust or lease, to apply to the Minister for the allocation of a flouring reservation to some or all of the last created by the plan.	ection 23A(1) Land Act 1994	14/08/2019 16-20/1462	
Coef feaculate Officer Coef f	Cold features Office Centre College Cold season of the device of grand custom of a reconstraint or a public propose to be and ache section (2) by and		Chief Executive Officer	Power, as an applicant under section 234(1), to appeal against the Minister's decision.	ection 23A(6) Land Act 1994	14/08/2019 16-20/1462	
Cod Paccified Office:	Coef Fescioles Offices Power, a braine, waste or registered search, the previous of the admityrood value of bard in the sold product of the Anni Anni Anni Anni Anni Anni Anni Ann		Chief Executive Officer	Power, as registered owner of the deed of grant or lessee of a freeholding lesse of a reservation for a public purpose to be soid under section 24(1), to apply to the Governor in Council to buy the land.	action 24(3) Land Act 1994	16-20/1462	
Coef Faccine Office: One faccine Office: Power, it make a registed sower, in agent to the Minister's program in change the bonderies of his mental in the Second and of great or shed	Coef feacutive Officer Coef f		Chief Executive Officer	Power to appreal against the Minister's determination of the unimproved value of land to be sold under section 24(1) of the land Act 1994.	ection 25(2) Land Act 1994	14/08/2019 16-20/1462	
Passe: a basis, esplicated anner or traine, to appeal the Monitor's duction to change the boundaries of a basis, dured of part or dead of gard in trait, where the Governo is Council in Co	Coef Section Office Peace, a bases, eight red searce it body, is a post of a few control or any the bondered of a return of general in four which the George of Coeff Section Office Peace, as bases or eight red searce, is a papel of a return of and a post of a return of any and in the searce of a part in four. Coeff Section Office Peace, as bases or eight red searce, is apply or the Minister for the defication of a return. Coeff Section Office Peace, as bases or eight red searce, is apply at the defication of a return. Coeff Section Office Peace, as bases or eight red coeff, is apply at the defication of a return. Coeff Section Office Peace Peace, is apply to the Minister for the defication of a return. Coeff Section Office Peace Peace, is apply to the Minister for the defication of a return. Coeff Section Office Peace Peace, is apply to the Minister for the defication of a return. Coeff Section Office Peace Pe	39.13	Chief Executive Officer	Power, at trustee, house or registered seams; as agree to the Minister's proposal to charge the boundaries of a house, deed of grant or deed of grant in trust where the Governor in Countil is resuming procession of all or part of a receptation and the boundaries of the operations are not standed in the boundaries of grant or deed of grant in trust.	ection 26(2) Land Act 1994	14/08/2019	
Onel feacution Officer Present a bistore or registered course, to buy a Desci continenent area under section 3.4 and 25. Chief feacution Officer Present a bistore or registered course, to apply and shall find the value decided by the Market or commercial that he local power results from the section 3.4 and 25. Chief feacution Officer Present to prevention of pievention or apply to the Market or design the boundary of a reserve. Chief feacution Officer Present to prevention of the bistories of the interest on a supply to the Market or design the boundary of a reserve or the purpose of a reserve. Chief feacution Officer Present to prevention of the bistories of the interest on the purpose of a reserve. Chief feacution Officer Present to prevention of the bistories of the interest of the interest of the interest of a reserve. Chief feacution Officer Present to prevention of the bistories of the interest of the interest of the interest of a reserve. Chief feacution Officer Present to prevention of the interest of the interest on the interest of the interest o	One flexicities Office: Const Excision Office: Const Excision of Highland Construct, to page 4 per registered Construction of a reserve. Const Excision Office: Construction Office: Construc	39.14	Chief Executive Officer	Power, as lesses, registered namer or tractes, no appeal the Minister's decision to change the boundaries of a lease, deed of grant or deed of grant in tout where the Governor in Council is resuming possession of all or join of a respection and the boundaries of the conversions are not transfer in the boar, deed of grant or deed of grant in trust.	ection 26(-0) Land Act 1994	14/08/2019	
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Onel Bascalino Officer Power, a trustee, to assoult with the Minister in response to a proposed bits least one a statern. Chair Bascalino Officer Power to pipe entire of the measure of improvements on a proposed bits bedeation of all or exerce. Chair Bascalino Officer Power, a case of improvement on a passe of the defication of all or exerce of improvements on a passe of the defication of all or part of a reserve. Chair Bascalino Officer Power, a case of improvement on a passe of the defication of a which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement on a passe of the defication of a which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement on a passe of the defication on which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement on a which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement on a which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement on a which has been resident, to apply to measure improvement on the searce. Chair Bascalino Officer Power, a case of improvement to a which has been resident, to apply to the searce. Chair Bascalino Officer Power, a custom of a general passe of the intention to apply the a least of grant on the vision of the vision. Chair Bascalino Officer Power, a custom of a general passe of the intention to apply the a least of grant in trust under action 38. Chair Bascalino Officer Power, a custom of improvement on a dead of grant in trust under action 38. Chair Bascalino Officer Power, a custom of improvement on a dead of grant in trust under action 38. Chair Bascalino Officer Power, a custom of improvement on a dead of grant in trust under action 38. Chair Bascalino Officer Power, a custom of improvement on a dead of grant	Cost feacution Officer Present to people to training to assembly with the Minister in response to a proposed State based one a statery. Cost feacution Officer Present to people to the Minister to resplic the dedication of all or pears of a reserve. Cost feacution Officer Present to people to the Minister to resplic the dedication of all or pears of a reserve. Cost feacution Officer Present to personation of a major to the Minister to reveals the dedication of all or pears of a reserve. Cost feacution Officer Present to personation of a reserve the dedication of all or pears of a reserve. Cost feacution Officer Present to personation of a reserve the dedication of a whole has been revealed, to apply to remove improvements on the reserve. Cost feacution Officer Present to cost the desiration of a whole has been revealed, to remove improvements on the reserve. Cost feacution Officer Present to cost the desiration of a whole has been revealed, to remove improvements on the reserve. Cost feacution Officer Present to cost the desiration of a deed of grant and the sectors. Cost feacution Officer Present to cost to cost the desiration of a deed of grant and the sectors. Cost feacution Officer Present to cost to cost the desiration of a deed of grant and the sectors. Cost feacution Officer Present to cost to cost the desiration of a deed of grant in trust that with commission purposes. Cost feacution Officer Present to cost to cost the desiration of a deed of grant in trust that has been consolid to apply to remove that improvements with the Minister's approach Cost feacution Officer Present a course of improvements as a feed of grant in trust that have consolid to apply to remove that improvements with the Minister's approach Cost feacution Officer Present a course of improvements as a feed of grant in trust that has been consolid to apply in remove that improvements with the Minister's approach Cost feacution Officer Present a course of improvements as a feed of grant in trust that has b		Chief Executive Officer	Power to give notice of the intention to change the boundary of a reserve or the purpose of a reserve.	ections 31D(2) and 31D(3) Land Act 1994	14/08/2019 16-20/1462	
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Chef Fescusive Officer Peace is cased of large intention to apply to the Minister to resolve the deflication of all or part of a source. Chef Fescusive Officer Peace is cased of Improvements on a network the deflication as which has been resolved, to apply to remove improvements on the searce. Chef Fescusive Officer Peace is cased of Improvements on a return of Improvement on a state of the deflication as which has been resolved, to remove improvements and the searce of the deflication of the deflication as which has been resolved, to remove improvements whith the arities appropriate of the Minister. Chef Fescusive Officer Peace is cased of in operational on a return of a part of a feed of grant on a back of grant over the neares. Chef Fescusive Officer Peace is cased of in operational return, to pice solve of the invention to apply for a feed of grant over the neares. Chef Fescusive Officer Peace is customed in a particular return, to pice solve of the invention to apply for a feed of grant in trust under action 184. Chef Fescusive Officer Peace is customed to the professional return, to pice solve of a feed of grant in trust under action 184. Chef Fescusive Officer Peace is customed to the professional return to apply for the cased of grant in trust. Chef Fescusive Officer Peace is customed to the professional return to a particular action 184. Chef Fescusive Officer Peace is customed to the professional return to a particular action 184. Chef Fescusive Officer Peace is customed to the invention to apply under action 184. Chef Fescusive Officer Peace is customed to the invention to apply under action 184. Chef Fescusive Officer Peace is customed to the professional trust to the lease of the improvement on the deed of grant in trust. Chef Fescusive Officer Peace is customed to professional trust to the lease action 184. Chef Fescusive Officer Peace is customed to the inventor of a feed of grant in trust to the lease of part in trust. Chef Fescusive Officer Peace is customed to professional trust	Chef Fescalive Officer Preserve give notice of the intention to apply to the Minister to resolve the defication of all or part of a neuron. Chef Fescalive Officer Preserve give notice of the preserved not a neuron three deficials in a which has been revoked, to apply to a memor improvement as a the neuron. Chef Fescalive Officer Preserve give notice of the questional construction is a which has been revoked, to memore improvements as the neuron. Chef Fescalive Officer Preserve give notice of improvements as a sensor of improvement as a sensor of give notice of given in tracition. Chef Fescalive Officer Preserve a trustee of in apericial information of given in the order given to the first preserved. Chef Fescalive Officer Preserve a trustee of in apericial information and a sensor given notice of the intention to apply for a sensor of given in the order given in trust. Chef Fescalive Officer Preserve a trustee of to approve the constitution of a deed of given in trust self-action 38. Chef Fescalive Officer Preserve a trustee of the provincial control of the intention to apply and action 38. Chef Fescalive Officer Preserve a trustee of the provincial control of given in trust that has been carealled, to apply in a remove that improvements as the deed of given in trust that has been carealled, to apply in a remove that improvements as the deed of given in trust that has been carealled, to apply in a remove that improvements with the Minister's approach Chef Secality Officer Preserve a course of improvements as a feed of given in trust that has been carealled, to entroled to apply in remove that improvements with the Minister's approach Chef Secality Officer Preserve a course of improvements as a feed of given in trust that has been carealled, to entroled to apply in remove that improvements with the Minister's approach Chef Secality Officer Preserve a course of improvements as a feed		Chief Executive Officer		action 34(1) Land Act 1994	14/08/2019 16-20/1462	
Chef feacules Officer Power, a cases of improvements on a reserve the dediction to which has been resided, to apply to remove improvements and the exerces. Chef feacules Officer Power, a cases of improvement on a reserve the dediction to which has been resided, to remove improvement with the written aground of the Mosters. Chef feacules Officer Power, a cases of an exercised on a reserve, to apply for a Assol of grant over the reserve. Chef feacules Officer Power, a cases of an exercised reserve, to apply for a Assol of grant over the reserve. Chef feacules Officer Power, a cases of an exercised reserve, to pay addict of the intention to apply for a feed of grant over the reserve. Chef feacules Officer Power, a custom, to pay for a addictable of the intention to apply for a feed of grant in trustee of the reserve. Chef feacules Officer Power, a custom, to pay for an addictable of the intention to apply for the exercised of grant in trust. Chef feacules Officer Power, a custom, to pay for the cateditation of a deed of grant in trust under action 38. Chef feacules Officer Power, a custom, to grant of the intention to apply under action 38. Chef feacules Officer Power, a custom, to grant of the intention to apply under action 38. Chef feacules Officer Power, a custom, to grant of the intention to apply under action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38. Chef feacules Officer Power, a custom of improvements on a deed of grant in trust which action 38	Cited Feacusive Officer Present a consent of Improvements on a reserve the dediction to which has been recolored, to apply to remove improvements and the search. Cited Feacusive Officer Present a consent of Improvements on a reserve the dediction on which has been recolored, to remove improvements with the written account of the Minister. Cited Feacusive Officer Present as tracted on a reserved the dediction on which has been recolored, to remove improvements with the written account of the Minister. Cited Feacusive Officer Present as tracted of improvements on a present of the invention to apply for a field of great over the reserve. Cited Feacusive Officer Present as tracted on a reserved of a parameter of	39.23	Chief Decutive Officer	ation of all or part of a reserve.	actions 34(2) and 34(3) Land Act 1994	14/08/2019 16-20/1462	
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Cited Feacuries Officer Peace, is custoed in operational reserve, to peoply for a short of grant over the reserve. Cited Feacuries Officer Peace, is custoed in operational reserve, to give entire of the invariants to apily for a short of grant over the reserve. Cited Feacuries Officer Peace, is custoed, to peoply for the additional community purpose or to short of grant over the reserve. Cited Feacuries Officer Peace, is custoed, to peoply for the additional community purpose or to amingments but with community purpose. Cited Feacuries Officer Peace, is custoed, to peoply for the constitution of a deed of grant in reset under which action 38. Cited Feacuries Officer Peace, is custoed, to peoply for the constitution of a deed of grant in reset under action 38. Cited Feacuries Officer Peace, is custoed, to peoply for the constitution of a deed of grant in reset to the latest action 38. Cited Feacuries Officer Peace, is custoed, to peoply for the constitution of a deed of grant in reset to the latest action 38. Cited Feacuries Officer Peace, is custoed of the invention to apply under section 38. Cited Feacuries Officer Peace, is custoed of the invention to apply under section 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest action 38. Cited Feacuries Officer Peace, is custoed and in reset that the latest ac	Chief Instantive Officer Prevent, in training of an operational reserve, to apply for a short of grant over the reserve. Chief Instantive Officer Prevent, in training in a security of a short of grant over the reserve. Chief Instantive Officer Prevent, in training in a specific of the intention to apply for a short of grant over the reserve. Chief Instantive Officer Prevent, in training to apply for an additional community parameter in a minigrament land with comments purposes. Chief Instantive Officer Prevent, in training to be provided of grant in training and accessed \$3.5. Chief Instantive Officer Prevent, in training to grant of the develop of grant in training and accessed \$3.5. Chief Instantive Officer Prevent, in training to grant of the stantistics of a devel of grant in train that have carealled, to apply in remove the improvements in the short of grant in train. Chief Instantive Officer Prevent, in control of improvements as a fixed of grant in train that have carealled, to apply in remove the improvements with the Minister's approach. Chief Instantive Officer Prevent, in course of improvements as a fixed of grant in train that have carealled, to apply in remove the improvements with the Minister's approach. Chief Instantive Officer Prevent is course of improvements as a fixed of grant in train that have carealled, to apply in remove the improvements with the Minister's approach. Chief Instantive Officer Prevent is course of improvements as a fixed of grant in train that have carealled, to apply in remove the improvements with the Minister's approach. Chief Instantive Officer Prevent is course of improvements and a fixed of grant in train that the devel of grant in training in the distinct of approach. Chief Instantive Officer Prevent is course of improvements and a fixed of grant in training in the distinct of approach. Chief Instantive Officer Prevent in training in the distinct of a fixed of grant in training in the distinct of approach. Chie	39.25	Chief Executive Officer	Power, as owner of improvements on a reserve the dedication to which has been revoked, to remove improvements with the written approval of the Minister.	action 34H(2) Land Act 1994	14/08/2019 16-20/1462	
Chef Fesculive Officer Person, a trustee of an operational network (to give entire of the intentions to apply for a sheet of great over the neuron. Chef Fesculive Officer Person, a trustee, to apply for an additional commanity purposes are to ambiguitate land with common purposes. Chef Fesculive Officer Person, a trustee, to apply for an additional commanity purpose are to ambiguitate land with common purposes. Chef Fesculive Officer Person, a trustee, to apply for an addition of a feed of great in trust with reaction 38. Chef Fesculive Officer Person, a trustee, to apply for an addition of a feed of great in trust with reaction 38. Chef Fesculive Officer Person, a trustee, to apply for an addition of a feed of great in trust with reaction 38. Person 38(3) and 38(4) Lend Act 39(4) Person 38(4) Lend	Chef Installed Office Preset, in trainer of an operational reserva, to give notice of the intraffice to a fixed part over the source. Chef Installed Officer Preset, in trainer, to apply for an additional community parameter and with comments purposes. Chef Installed Officer Preset, in trainer, to apply for the additional community parameter and with comments purposes. Chef Installed Officer Preset, in trainer, to apply for the concellation of a deed of grant in trait and a section 38. Chef Installed Officer Preset, in trainer, to give notice of the installed to apply and a section 38. Chef Installed Officer Preset, in current, to give notice of the installed to apply and a section 38. Chef Installed Officer Preset, in current, to give notice of the installed to apply and a section 38. Chef Installed Officer Preset, in current of improvements are a fine of grant in trait that have carealled, to apply in remove the improvements with the Admitted Approval. Chef Installed Officer Preset, in current of improvements are a fine of grant in trait that have carealled, to apply in remove the improvements with the Admitted Approval. Chef Installed Officer Preset in trait.	39.26	Chief Executive Officer	Power, at trustee of an operational reserve, to apply for a deed of grant over the reserve.	ection 34(1) Land Act 1984	14/08/2019 16-20/1462	
Other Tourisins Officer Power, at custoes, to apply for an additional community purposes or to amalgament lend with common purposes. Other Tourisins Officer Power, at custoes, to apply for the candidation of a deed of gaze in trust under action 38. Other Tourisins Officer Power, at custoes, to apply for the candidation of a deed of gaze in trust under action 38. Other Tourisins Officer Power, at custoes, to give malities of the intention to apply ander work and 38. Other Tourisins Officer Power, at custoes, to give malities of the intention to apply ander work and 38. Other Tourisins Officer Power, at custoes, to give malities of print in trust fact has been cannot fine a feed of print in trust. Octoor 38.0(1) and 36.0(1) and 36.1(1) and 3	Cost fauction Officer Peace, a custom, to apply for an additional community parameter in the with common purposes. Cost fauction Officer Peace, a custom, to apply for the concellation of a deed of grant is trust under accion 38. Cost fauction Officer Peace, a custom, to apply for the concellation of a deed of grant is trust under accion 38. Cost fauction Officer Peace, a custom, to give notice of the intention to apply ander accion 38. Cost fauction Officer Peace, a custom, to give notice of the intention to apply ander accion 38. Cost fauction Officer Peace, a custom of improvements as a feed of grant in trust that have carcained, to apply in termony the improvements and the deed of grant in trust that have carcained, to apply in termony the improvements and the deed of grant in trust that have carcained, to apply in termony the improvements and the deed of grant in trust that have carcained, to apply in termony the improvements and the deed of grant in trust. Cost fauction Officer Peace, as cause of improvements and afeed of grant in trust that have carcained, to apply in termony the improvements with the Minister's approach. Cost fauction Officer Peace, as cause of improvements and afeed of grant in trust that have carcained, to apply in termony the improvements with the Minister's approach. Cost fauction Officer Peace, as cause of improvements and afeed of grant in trust that have carcained, to apply in termony the improvements with the Minister's approach.	39.27	Chief Executive Officer	Power, as trustee of an operational reserve, to give notice of the intention to apply for a deed of grant over the reserve.	ections 34(3) and 34(4) Land Act 1994	14/08/2019 16-20/1462	
Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust selection 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust selection 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust under action 38. Chef Executive Officer Fewer, at trustees, to apply for the calculation of a deed of goal in trust selection 38. Chef Executive Officer Fewer, at trustees, to apply and a selection 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply and a final under action 38. Chef Executive Officer Fewer, at trustees, to apply a	Cited Featurine Officer Peaser: a trustme, to apply for the circulation of a deed of great is trust under action 38. Charl securine Officer Peaser: a trustme, to given minite of the invention to apply ander section 38. Charl securine Officer Peaser: a trustme, to given minite of the invention to apply ander section 38. Charl securine Officer Peaser: a trustme, to given minite of the invention to apply ander section 38. Charl securine Officer Peaser: a trustme, to given minite of the proof in trust that has been carcalled, to apply to a monor the improvements as a three of approval. Charl Securine Officer Peaser: a trustme, to given of improvements as a feed of great in trust that has been carcalled, to apply to a monor the improvements as the deed of great in trust. Octors 18(4) Lind Act 1956. Octors 18(4) Lind Act 1956.		Chief Executive Officer	F	ection 38A(1) Land Act 1994	16-20/1462	
Chief Ensurative Officer Peace; as crustes, to give motics of the intention to apply under section SBA. Chief Ensurative Officer Peace; as crustes, to give motics of the intention to apply under section SBA. Chief Ensurative Officer Peace; as crustes, to give motics and sheel of growth in that have crusted in the processor of the improvements on the deed of growth in that. Chief Ensurative Officer Peace; as crustes, to give motics and sheel of growth in that have crusted in the processor of the improvements on the deed of growth in that. Chief Ensurative Officer Peace; as crustes, to give motics and the intention to apply to remove the improvements on the deed of growth in that.	Chaf feacing Officer Peacer, a trainer, to give matter of the invention to poly under section MA. Octoor MACE Section MA	39.29	Chief Executive Officer	Power, as trustee, to apply for the cancellation of a deed of grant in trust under section 38.	ection 38A(2) Land Act 1996	14/08/2019	
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	Chief Executive Officer Power, as owner of improvements on a deed of great in trust has been cavailed, to remove the improvements with the Minister's approval.		Chief Executive Officer	Power, as owner of improvements on a deed of grant in trust that has been cancelled, to apply to remove the improvements on the deed of grant in trust.	ection 386(1) Land Act 1994	14/08/2019 16-20/1462	
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14/UK/2019 16:20/1462	Section 2145(3) land Act 1994,	Power, as lessee, to appeal against the Minister's decision to reduce the term of, or impose additional conditions on, a lease.	Chief Executive Officer	39.106
16-20/1462	Section 2140 Land Act 1994.	Power, as a lease or licensee to whom a remedial action notice has been given, to comply with the notice.	Chief Executive Officer	39.105
16-20/1462	Section 2148 Land Act 1994.	Power, as a lease or licensee to whom a remedial action notice has been given, to appeal against the decision to give the notice.	Chief Executive Officer	39.104
16-20/1462	Section 214A Land Act 1994,	Power to make submissions to the Minster in response to a warring notice.	Chief Executive Officer	39.103
16-20/1462	Section 212(3) Land Act 1994.	Power to appeal against the Minister's decision to change an imposed condition about the protection and sostalisability of the lease land.	Chief Executive Officer	39.102
1-1-(14) 40 LS 1-1-(14) 1462 1-1-(14) 1462	Section 210 Land Act 1994.	Power, as lessee, licensee or permittee, to apply to change an imposed condition of the lease, license or permit.	Chief Executive Officer	39.101
16-20/1462	Section 201 Land Act 1994.	Power, as lesses, Toerace or permittee, to give the Minister the information asked for about the losse, Toerace or permit.	Chief Executive Officer	39.100
14/08/2019 16-20/1462	Section 1809(2) Land Act 1994.	Fower, as a permittee, to remove improvements with the chief executive's written approval.	Chief Executive Officer	39.99
14/08/2019 16-20/1462	Section 180H(1) Land Act 1994.	Power, as a permittee for a permit that is conneiled or surrendered, to apply to remove the permittee's improvements on the permit land.	Chief Executive Officer	39.98
14/08/2019 16-20/1462		Power, as a relevant entity, to apply to surrender or cancel a permit to occupy.	Chief Executive Officer	39.97
14/08/2019 16-20/1462	Section 180(2) land Act 1994.	Power, as a permittee, to surrender a permit to accusary on terms agreed to between the chief executive and the permittee and with the chief executive's written appropri.	Chief Decutive Officer	39.96
14/08/2019 16-20/1462		Power, as an applicant for a permit, to enter an agreement with an adjoining owner about the maintenance of a fence.	Chief Executive Officer	39.95
14/08/2019 16-20/1462		Power to give notice of an intention to apply for a permit to occupy unalistated State land, a reserve or a road.	Chief Executive Officer	39.94
14/08/2019 16-20/1462	Section 177A(1) Land Act 1994.	Power to apply for a permit to occupy unallocated State land, a reserve or a road.	Chief Executive Officer	39.93
14/01/2019 16-20/1462	Section 177 Land Act 1994.	Power to consult with the chief executive regarding the issue of a permit to occupy analocated State land, a road or a reserve.	Chief Executive Officer	39.92
14/08/2019 16-20/1462	Section 1768 Land Act 1994.	Power to give the chief executive an opinion in respect of a proposed road closure.	Chief Executive Officer	39.91
14/08/2019 16-20/1462	Section 176x(3)(b) Land Act 1994.	Power, as a local government, to propare a statement of Council's views on the amalgamation of 2 or more leases.	Chief Executive Officer	39.90
14/08/2019 16-20/1462	Section 1768(1) land Act 1994,	Power, as lease of 2 or more leases, to apply to the Minister for approval to amalgamate the leases.	Chief Executive Officer	39.89
14/08/2019 16-20/1462	Section 176E Land Act 1994.	Power to appeal against the Minister's decision to refuse an application for approval to subdivide a lease.	Chief Executive Officer	39.88
14/08/2019 16-20/1462	Section 178(1) land Act 1894.	Power, as issue, to apply for approval to subdivide the lease.	Chief Executive Officer	39.87
14/08/2019 16-20/1462		Power to appeal against the chief executive's decision on the purchase price for the conversion of a lease to a deed of grant.	Chief Executive Officer	39.86
14/08/2019 16-20/1462	Section 168(5) land Act 1894.	Power, as applicant for a convenion application, to appeal against the chief executive's decision to refuse the convenion application if the only reason for the refund was that the applicant had not fulfilled the conditions of the lease.	Chief Executive Officer	39,85
14/08/2019 16-20/1462	Section 166(1) land Act 1994.	Power, as lesses, to apply to convert a perpetual lesse to freehold land and a term lesse to a perpetual lesse or to freehold land.	Chief Executive Officer	39.84
14/08/2019 16:20/1462		Power, as a lessee under a rolling term lease, to appeal to the Minister's refusal of an extension of the term.	Chief Executive Officer	39.83
14/08/2019 16-20/1462	ja.	Power, as a lease under a rolling term lease, to apply to the Minister for an extension of the term.	Chief Executive Officer	39.82
14/08/2019 16-20/1462	PL.	Power, as an applicant for a remeast application, to appeal against the chief executive's decision to refuse the remeast application if the only reason for the refusal was that the applicant had not furtified the condition of the letter.	Chief Decutive Officer	39.81
14/08/2019 16-20/1462	Section 158 Land Act 1994	Power, as lessee, to apply for an offer of a new lease (a renewal application).	Chief Executive Officer	39,80
14/08/2019 16-20/1462		Power, as lessee, to apply for extension of a term lease [75 years].	Chief Executive Officer	39.79
14/08/2019 16-20/1462		Power, as lessee, to apply for extension of a term leade (50 years).	Chief Executive Officer	39,78
14/08/2019 16-20/1462	Section 1554(2) Land Act 1994.	Power, as lessee, to apply for extension of a term lease (40 years).	Chief Executive Officer	39.77
14/08/2019 16-20/1462	Section 154 Land Act 1994,	Power, as leases, to apply to the Minister that a lease be used for additional or fewer purposes.	Chief Executive Officer	39.76
14/08/2019 16-20/1462		Power to apply for an interest in land that may be granted without competition.	Chief Executive Officer	39.75
14/08/2019 16-20/1462	Section 1008(4) Land Act 1994	Power, as trustee or lessee, to appeal against any conditions the Minister improves under section 4201.	Chief Executive Officer	39.74
14/08/2019 16-20/1462		Power, as lesses, to ask that the land in the road being closed be amalgamated in accordance with section 1098[3][a] or [b] [whichever is applicable].	Chief Executive Officer	39.73
14/08/2019 16-20/1462		Power to ask the Minister to include certain matters in the deed of great in trust (suand under section \$50 or dedicated as a weener under section \$54 (whichever is applicable).	Chief Executive Officer	39.72
14/08/Z019 16-20/1462		Power, as trustee of leases, to apply for the simultaneous opening or closing of roads subject to section 1098(1)(A), (b) and (c).	Chief Executive Officer	39.71
16-20/1462	Section 1094(3) Land Act 1994	Power, as registered owner, to appeal against any conditions the Minister imposes under section 4201.	Cities Editional Colleges	

ne dispute.	et de mediation, to pay Council's have of the mediator's costs of the mediation or otherwise agree with the other parties or an arbitrarior to decide the dispute.
	if the mediator's costs of the mediation or otherwise agree with the other parties
3	
	ower, as a party to a sublease and a party to a dispute that is the subject of mediation, to participate in the mediation, agree to adjourn the mediation, and agree to a later time for the
	est the prescribed dispute resolution entity to set a time for the mediation of
	er, as party to a solieuse and a party to a dispute, and where the circumstances of section \$39(2) apply, to request the prescribed dispute resistion exits to appoint a mediator to mediate.
	wer, as a party to a sublease and where the circumstances of section \$39H(1) apply, to attempt to recoine the dispute by mediction.
	wer, as a party to a solitouse who has received a dispute notice, to respond to the dispute notice and ask for further information reasonably required for resolving the dispute.
	wer, as party to a sublease, to give another party to the sublease a dispute notice and ask the responder to give information reasonably required for resolving the dispute.
8	tweet, as owner of improvements on a lease that has been surrendered, to remove the owner's improvements with the Minister's written approval.
122	Ower, as owner of improvements on a lease that has been surrendered, to apply to remove the owner's improvements on the lease,
3	ower to surrender a lease or part of a lease on terms agreed between the Minister and the leases and with the Minister's written approval.
5.	ower to surrender freehold land on terms agreed between the Minister and the registered owner and with the Minister's written approval.
- n	ower, as a lessee, icensee or the holder of a sublease, to appeal a decision of the Minister not to grant the transfer of a lesse, sublease or literace.
2	Ower, as a lessee, licensee or the holder of a subblesse, to apply to the Minister to extend the time mentioned in subsection \$22(4).
9	as a lessee, licensee or the holder of a subhease, to apply to transfer a lease, subhease or licence under the Act with the approval of the Minister.
5	Youer, as a transferee or the person in whose finour the interest is to be created, to subhories a legal practitioner to signs document transferring a lease, subhase or license or creating an interest in closes or subhase on Council's behalf.
8	Your, as combined or a person counting the interest, or the transferre or the person in whose farour the interest is to be created, to sign a document transferring a lease, solds are or interest or interest. The lotter or indicate.
	ower, after receiving a notice under section 235(1) or 238(3), as a lessee of a lease, to make written application for permission to sell the lease.
Ē	Power, as a relevant local government of a term or a perperual lease, to appeal against a decision under subsection (2)(b)(ii) to allow an entity other than the relevant local government to sell the
overnents on a lease or part of lease resumed under the division, to claim compensation.	

ed any executi information, documents or other Section 1990(16.1 and Act 1996) Section 1991(16.1		39.158 Chief Executive Officer	39.157 Chief Executive Officer	39.156 Chief Executive Officer	39.155 Chief Executive Officer	39.154 Chief Executive Officer	39.153 Chief Executive Officer	39.152 Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Decutive Officer	39.151 Chief Executive Officer	39.150 Chief Executive Officer	39.149 Chief Executive Officer	39.148 Chief Executive Officer	39.147 Chief Executive Officer	39.146 Chief Executive Officer	39.145 Chief Executive Officer	39.144 Chief Executive Officer	39.143 Chief Executive Officer	39.142 Chief Biecutive Officer	39.141 Chief Executive Officer	39.140 Chief Executive Officer	39.139 Chief Executive Officer	39.138 Chief Executive Officer	39.137 Chief Executive Officer	39.136 Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Decutive Officer	Chief Executive Officer	Chief Biecutive Officer
11 1996 11 1994 12 1994 13 1995 14 1995 15 1995 16 1995 16 1995 17 1995 18 19 19 19 19 19 19 19 19 19 19 19 19 19		Power, as a local government, to apply to exchange the conditional dated for a reserve or deed of grant in trust with the local government as trustee or a lease granted under the Land Act 1994.	Power, as licensee of an occupation licence, to carry out improvements or development work on the licence only with the Minister's written approval.	Power, as a licensee, to remove the licensee's improvements on the license with the written approval of the Minister.		Power, to give notice of an intention to, as a public utility provider or a licensee, apply to cancel or surrender all or part of an occupation licenses.	Power, as a public utility provider or a licensee to apply to cancel or surrender all or part of an occupation licence.	Fower, as licensee, to surrender all or part of an occupation license, on terms agreed to between the Minister and the licensee and with the Minister's written approval.	Power, as an interested person and owner of adjacent hand, and where the circumstances of section 43/27P(1) apply and a remediation agreement has not been made, to apply to the court to decide what remediation action, if any, will be taken.		greent and, and where the circumstances of section $43320(2)$ apply, to give the chief executive	Power to appeal to the Coast against a decision.	Power to apply to the Minister for a review of a decision.	Power to respond to a request from the Chief Executive for information listed in sections 400E(1)(a) and 410E(1)(b).	_	_	Power, as the trustee, lessee or sublessee of nonfreehold land the subject of a trust, lesse or sublesse, to consent to the creation of a coreman on the land.		the Minister for approval for a public utility essentent to continue over unallocated State land when the deed of goals in trust, lease or licence ends or the dedication of the				Power to apply to amend the description is a State lease if the description of the lease may be amended under section \$6,00(1)(a), (b), (c) or (d),	Power to apply to amend the description in a term lease, other than a State lease, or a perpetual lease if the description of the lease may be amended under section 360k(2)(a), (b) or (c).	Power to apply to amend the description is a fineholding lease if the description of the lease may be amended under section 360(1)(a) or (d).	Power, as registered owner or traitine, to unrender the land contained in the registered ensure's dead of great or traiter's dead of great in trace if, our resurvey of the land, the boundaries of the land do not agree with the boundaries of excited in the entiring dead or appropriate plan, and no doubt excit about the boundaries of the land, with the entires appropriate of the land, and the land of		Power, as a party to a sidease and a party to a dispute that is the subject of arbitration, to pay Council's have of the arbitration costs or otherwise agree with the other parties to the dispute how the orbitration costs will be paid.	Power, as a party to a subtense and a party to a dispute that has been decided by arbitration, to apply to the Supreme Court to set saide the decidion in certain circumstances.		Power, as a party to a sublesse and a party to a disjuste, and where the arbitrator has required, to give an appointed expert access to or copies of any relevant information, documents or other property.	112
14-00/2019 14-201/1462 14-201/		ection 492(1) land Act 1994.	ection 402 Land Act 1994.	ection 48332) Land Act 1994.	ection 481J(3) Land Act 1994.	ection 4818(4) and 4818(5) Land Act 1994.	ection 4818(1) and 4818(2) Land Act 1994.	ection 451A Land Act 1994,	ection 4312H[5] Land Act 1994.	ection 4312H(2) Land Act 1994.	ection 4812G Land Act 1994.	ection 427 Land Act 1994	ection 428 Land Act 1994.	ection 420I Land Act 1994.	ection 420CB Land Act 1994.	ection 415 Land Act 1994	ection 373A Land Act 1996.	ection 372(5) Land Act 1994.	action 372(2) Land Act 1994.	ection 373(2) land Act 1994.	action 363(1)(b) Land Act 1994.	action 3600 Land Act 1994.	ection 360(3) Land Act 1994.	ection 360C(2) Land Act 1994,	ection 960C(3) Land Act 1994,	ection 3502) Land Act 5904	action 358(1) Land Act 1994	ection 3390 Land Act 1994	action 339T Land Act 1994	ection 3356(2) land Act 1994	ection 3198(13)b) land Act 1994	ection 339Q(3)(c) Land Act 1994
	114/18/2019	16-20/1462	16-20/1462	16-20/1462	16-20/1462	16-20/1462	16-20/1462	16-20/1462				14/08/2019 16-20/1462	14/08/2019	14/08/2019	14/08/2019 16-20/1462	16-20/1462	16-20/1462	14/08/2019 16-20/1462	14/08/2019 16-20/1462	14/08/2019 16-20/1462	14/08/2019	14/08/2019 16-20/1462	16-20/1462	16-20/1462	16-20/1462	14/08/2019 16-20/1462	16-20/1462					

		Council to CEO	8		
40 - Land Title Act 1994					
rsion Information		ECONSE (MODE)			Updated: 12/09/2018
current culet:		4664/mm/?pp 4664/mm/?pp			Reprint Date: 01/01/2018
DELEGATE	DESCRIPTION OF POWER DELEGATED		LEGISLATION	DATE & RESOLUTION NUMBER	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
109	Power, as a person served with a writte	Power, as a person served with a written notice by the registrar, to give public notice of a request listed in subsection [1] and to satisfy the registrar that the public notification		14/08/2019	
40.2 Oriel Executive Officer	Presser to condentate the coarries and o	user to under that the care that and yell sin zon is of the donormants described in continu \$0.51	with and this he tid	16,707,662	
40.3 Chief Becutive Officer	Power, as the registered owner, to ask t	ower, as the registered owner, to ask the registrar to issue a contificate of title		14/08/2019	
40.4 Chief Executive Officer	Power, as the registered owner, to agre	as the registered owner, to agree to a plan of subblishion and dedicating the public use land	2	16/08/2019	
40.5 Chief Executive Officer	Power, as the relevant planning body, to approve a plan of subdivision	to approva a glan of subdivision	nction 50(3)(f) (Land 166e Act 2004	16/08/2019	
40.6 Orief Executive Officer	Power, as the registered proprietor who	ower, as the registered proprietor whose interests are affected by the plan, to concent to a plan of subdivision	x10x 5003(I) Law Trite Art 1994	14/08/2019	
40.7 Oried Executive Officer	Power, as the registered owner of a lot.	ONEY, as the registered owner of a lot, to dedicate the lot as a road for public use	KTOS SA(S) Lond Tale Art. 3504.	16-20/1662	
40.8 Chief Executive Officer	Power, as the relevant planning body, to	to approve a dedication notice to dedicate a lot as a road for public use		16/08/2019 16-20/1462	
40.9 Orief Executive Officer	Power, as the registered owner, to sign	as the registered owner, to sign a halding management statement for registration	otion 548[2] Land Tilly Act 1294	16/08/2019 16-20/1462	
40:30 Chief Executive Officer	Power, as the registered owner, to sign	wer, as the registered owner, to sign an instrument of amendment for a building management statement.		14/08/2019	
40.11 Chief Executive Officer	Power, as the registered owner of all lo	Power, as the registered owner of all lots to which a building management statement applies, to ask the registrar to extinguish the building management statement.		16-20/1462	
40.12 Chief Executive Officer	Power, as the registered owner, to sign	as the registered owner, to sign an instrument of enthypidment or partial enthypidment for a building management statement.	ction 54H St Land Title Act 2234	16-20/162 16-20/162	
40.13 One! Decurive Office:	Power, as the registered owner of a lot	as the registered owner of a lot with two or more registered owners, to request the registrar crostic obstants a indicelessible title for the interest of each owner.		16/08/2019 16-20/1462	
40.14 Chief Executive Officer	Power, as a registered owner subject to	wer, as a registered owner subject to a joint tension; to unlikerably sever the joint tension;	PG 2504	16-20/1662	
40.15 Chief Executive Officer	Power, as a registered owner subject to	ower, as a registered owner subject to a joint tenancy, to give notice of the sewring of the joint tenancy in the way prescribed by subsection (2).		16/08/2019	
40:16 Chief Executive Officer	Power to register an instrument of tran-	ower to register an instrument of transfer for the transfer of a lot or interest to or from Council.	KTON SKID Land Title ARI 3594	16-20/1662	
40.17 Chief Executive Officer	Power to register an instrument of leas	were to register an instrument of Japan for the Jeans of a Jos, or part of a Jos, to or from Council.		16-20/1662	
40.18 Chief Executive Officer	Power to register an instrument of area	wer to register an instrument of amendment of a lease to or from Council.	ction (CTL) Land Title Act 2504	16-20/1462	
40.19 Chief Executive Officer	Power, as the element local government	n, to accross the instrument of sous where it is for reconfiguring a lot within the meaning of the Planning Ad 100.5	citize 600/341 Land Title Act 1994	16/08/2019 16-20/1462	
40.20 Ohiel Executive Officer	Power, as a lessor under a registered le	eg.	Note 1983) Land File Art. 1994	14/08/2019	
40.21 Chief Biecutive Officer	Power, as a lessor or lessee under a reg	ower, as a lessor or lessee under a registered lesse, to execute and register an instrument of surrender of the lease	ction 69(3) Lond Tale Art 3594	35-20/3462	
40.22 Chief Executive Officer	Power, as a sublessee, to consent to the surrender of the lease	e surrender of the lease		16/08/2019	
Chief Executive Officer	Power, as a lessor or lessee under a regi	or lesses under a registered lesse, to give written notice of the surrender of the base to every registered mortgage and registered subhases.	ntion 0000 Land Title Act 2254		
40.23 Chief Executive Officer	Power to register an instrument of case	ower to register an instrument of experient benefiting or burdening land owned by Council.	ction RXII) Lond Tale Art. 1904.	16-20/1462	
40.24 Chief Docutive Officer	Power, as the registered owner, leases,	, serson entitled to the land or public utility provider, to sign an instrument of essement for particular easements.	ction EXIC(0) (and Tale Act 1994	14/08/2019 16-20/1462	
40.25 Chief Executive Officer	Power, as the relevant local governmen of a lot under the Planning Act 2016		edas INZ) land Tale Art. 1904	16/08/2019	
40.25 Chief Executive Officer	Power, as the registered owner of a lot utility provide a reasonable contribution	The service of the se	ctor 600[3] (and 100 Act 1204	14/08/2019 15-20/1462	
40.27 Chief Beacutive Officer	Power, as the registered owner of the h	ower, as the registered owner of the lot benefited and the lot bundened by an easement, to ask the registrar to extinguish the easement.	ection 87 Land Title Act 3594	16-20/1462	
40.28 Chief Decutive Officer	Power to register an instrument of sur-	of surrender of an essenant benefiting or burdening bad awared by Council	2	14/08/2019	
40.29 Drief Executive Officer	Power to sign an instrument of surrender of an easement		1907, 1607,	14/08/2019 15-20/1462	
40.30 Chief Executive Officer	Power, as a lessee or sublessee of a lot	ower, as a lessee or sublessee of a lot benefited by an easement, to consent to surrender of the easement.		16-20/1662	
40.31 Chief Executive Officer	Power to register an instrument of arre	endment of an experiment benefiting or burdening land owned by Council		16-20/1462	

40.65	40.64	40.63	40.62	40.61	40.60	40.59	40.58	40.57	40.56	40.55	40.54	40,53	40.52	40.51	40.50	40.49	40.48	40.47	40.46	40.45	40.44	40.43	40.42	40.41	40.40	40.39	40.38	40.17	40.36	40.35	40.34	40.33
Chief Executive Officer	Oriel Executive Officer	Orief Executive Officer	Chief Executive Officer	Oxed Executive Officer	Chief Executive Officer	Orief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Offsor	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Oriel Executive Officer	Oriel Executive Officer	Oriel Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Orief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer	Oriel Executive Officer	Orial Executive Officer	Oriel Docusive Officer	Chief Executive Officer	Chief Executive Officer
Power to comply with a requestion given to Council by the registrar	Power, as the depositor of a priority-rotice, to request a correction to the priority notice	Power to disposit a request to careau a priority not be	Power, as an affected person for a lot to which a priority-notice applies, to apply to the Supreme Coart for an order that the priority notice be revised.	Power to deposits request to withdaws prior ty relike	Power to deposit a request to extend a priority policie.	Power to deposit a priority motice for a lost	Sower to seel the larve of a court of comprehen jurisdiction to holge a further canear.	Power to lodge a request to cancel a careet.	Bower, as a caseateen, to apply to the Supreme Court for an order that a caseat be removed.	Rower. In a constitut proved with a router under subjection (2), stop. (a) war a proveding har usered domagnetism provided route or admits he between columned and with the consent, and (a) and it is required units as useful of comprehensive provided and the substitute of the proceeding.	Power, as acreated, to seek on the creative shorter requiring the creative to start a proceeding to a court of competed. Jurisdiction to establish the interest claimed under the cases and in ordificities require of versi	Power to withdraw a creat?	Power to lodge a casea	Power, as a person mentioned in section \$14(1), to apply to the Supreme Court for an order to be registered as progriece of the lot	Power, as a person who is beneficially entitled under a will no a lot or an interest in a lot of a decound registered proprietor, to apply to the register to be registered as proprietor of the lot.	Power, as the registered owner holding the interest in the lot as trustee, to lodge an instrument of traveler to register the interest as being held as trustee.	Power, as an applicant, to sign the plan of subdivision as if the applicant were the notioned owner of the relevant bit	Review is a case of that their and agree that the registration of the agriculture to about the time of their to , , , , , , , , , , , , , , , , , ,	Power, an adventor gloven a written motive under utberction (1), to- (a) and a proceeding the Septemb of cust to exceed the lact, and (a) place information calls on the Septemb of cust for customer to the c	Power, as a person claiming an interest in a lot the subject of an adverse possession claim, to lodge a cavear	Power to withdraw an application to be registered as owner of a lot as an adverse possessor and request that all documents lodged in support of the claim be returned	Power to apply to be registered as owner of a lot as an adverse prosessor	Power to register instrument of surrender of a criticon statement interest for a lot owned by Council or over which Council has an interest	Power to register instrument of amendment of a carbon abatement interest for a lot owned by Council or over which Council has an interest	Power, as whither of a vegitive of interest in land affected by a proposed grant of a cathon absterment interest, to consent to the proposed grant to	Power to register instrument of carbon shatement interest for a lot owned by Council or over which Council has an interest	Power to register an instrument of release of a profit a prendire benefiting or burdening land owned by Council	Power to register an instrument of amendment of a profit a grendre benefitivit or burdening land owned by Council	Power, at the restricted power of the bit benefited and the bit burdened by a profit a penda, to add the restrict to extination the profit a condru	Power to register an instrument of profit a prende benefiting or budening land owned by Council	Power, as a local government and covenances, to sign and register an instrument of surrender of a covenant	Power, as a local government and coversables, to register an instrument of amendment of acceptant
Section 156(3) land Title Act 1664	Section 169(1) Land Tibre Act 1994	Section 340(1)(a) (and Tible Act 3394)	Section 344(1) Lord Title Act 3554	Section 143(1) Isoni 721+ Art. 1994	Section 141(1) boot Trite Art. 1994	Serios (391) land Tels art (594	Section 120(2) Land Title Act 1994	Section 120(1) Land TETA Act 1004	Section 127(1) Lord Title Act 1004	Section 3,20(4) Lord Title Act 3,004	Section 13(2) for [3] too drift food [4] for [5] for making food	Section 125 Land Tillia Act 1994	Section 122 Law Figir-Act 1994	Section 314(2) land This Act 3594	Section 112(1) land Title Act 1004	Section 3.10(3) land Title Act. 3594	Section 1584 Land Title Act 1504	Section 107(2) and (3) Lind Tile Act 100(Section 200(2) Land Tille Act 1994	Section 104 Land Tale Act 1934	Section 100 Land Telle Act 1994	Section (2013) Lord Title Act 3504	Section (CI)(C) Lond Tale Act 1994	Section 975(1) Land Title Act 1234	Next to Audit beaut [Augus autisses	Section 070 Land Tile Act 1004	Section 97s, Land Trile Act 1934		PGCI De WILL DAT LG ANGLES	Section O'N: Lord Tide Act 2004	Section 970 Land Title Act 1994	MOST DAY ONT DAY TO INCLUDE
14/08/2019 16-20/1462	14/08/2019 15-20/1462	14/08/2019 15-20/1462	14/08/2019 16-20/1462	14/08/2019	14/08/2019 16-20/1462	14/08/2019 15-20/1462	14/08/2019 15-20/1462	16/08/2019	14/08/2019 15-20/1462	14/08/2019 16-20/1462	14/08/2019 16-20/1462	14/04/2019 16-20/1462	14/08/2019 16-20/1462	14/08/2019 15-20/1462	16-20/1462	14/08/2019 15-20/1462	14/08/2019 16-20/1462	14/08/2019 16-20/1652	14/08/2019 15/20/1462	16-20/1462	14/08/2019 15/20/1462	16/08/2019 16-20/1662	16/08/2019	14/08/2019	16-20/1462 16-20/1462	16/28/2019	14/08/2019	14/08/2019	14/08/3019 15-2003462	14/08/2019	16/20/1462	16-20/1662

40.72	40.71	40.70	40.69	40.68	40.67	40.66
Chief Executive Officer	Chief Executive Officer	Chief Decutive Officer	Chief Buscutive Officer	Orief Executive Officer	Chief Executive Officer	Chief Executive Officer
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2	of Consultive O'Riser	Down, a financial of design an audicated for a related data, to relate require the definition for a conference.	dios (SLIB) Mineral Resources Aut 1909	3630,000	
da 17	Dark Consultion Officer	Now to a final a set for selection of the tenth agreement of anothing distance of the selection of the selec	offices 65 and 60 V mod for control 4ct 1000	510070016 510070016	
2 0	and Control of Michine	Done, it is been if the other beautiful and the second of the second of the beautiful and the second of the second	do 71 Marci Brown Ad 1980	24/20/2009 24/20/2009	
D 1	Set Security Officer	Own, in an interest pay, in spin within a patient of the property of congruences to the party of the property of the payment.	dies 2013el and 20 Mineral Recomme Act 1989	9630,983	
ACM DAVIOU	Dief Coupline Officer	Own, a ser described path, of the plant before composation to described by appearable to explicit extends by the least Court for two of the Least Court described the amount of composation.			
46.21 (2.66 Car	hiel Carachya O'Roar	Down, as synthesis white a deventuation of the sand constrained work in section (K. no. specific test and Appendix on a specif	clico 65 Vilenzii Broomon Ad 1985	2000/2002	
044	Security Officer	Amen as in appellus described to this state of the state	dios (645) Marcel Browner Ad 200	36/08/2019 36/08/1862	
9	of Leading Officer		ction 124.3 Moveral Engineers Act 1899	3642)1862	
de la	SALES CONTRACTOR	Count, all the content of the County of Extended and Emphasized and application in policy of Emphasized and a first the End of Extended and a first the End of	Stort Life Life Mineral Benchmark Act 1988	3630,1463	
46.25 Orient Com	estive Officer	Come at the consent of the factors a power and the factor of the control of the factor	otion (STEE Movembiliance and add 1870)		
45.28 O let Car	Oled Consultive O'Ricer	Own at the cost of the sea of a show if send-according to the sea of the sea	often 200 Block Villeral Recognise Ap. 200	36381363	
dis20 Orient Com	ender Officer	Annual feature dividure contract and the contract of the desired and the contract of the contr	stor 2161 (Albert Francisco At 150)		
9	del Consultan Officer	There are the covered from the experience of the	SECURITY AND ADDRESS OF THE SECURITY AND ADDRESS.	2847/200 6730/8094	
	Sed Consider Officer	Pount or the cover of resident from (is covered to the resident class application for a reference to the resident class application for a reference to the resident class and the resid	edica d little (p) p). Visual of Procurement Act 1988	0120.0029 200.0209 0100.000	
distribution of the state of th	Dief Coupline Officer	Owner to believe in cold anchieve to an auditorise the counted for sentent basis.	nitron (MS) and (5) Whend forestron (a) (1988)	00000000 00000000	
	Sel Conceptor Officer	Ower to select county the desiration and selection for the selection of th	SEC 1911 Africa de Resource de 1900	673C/BD9C 673C/BD9C 284C/BC9C	
46.50	Old Facility Office			920000	
45.54 Dept Cor	Seed Company Officer	Years as the covered interdistrial lead, is agree water to recorded to the applications for the substance from the best and substance from the best and substance from the exhaust princes for the exhaust princes from the exhaust princes for the ex	stics 2754(15c) News of Parameters and 1809	29002005	
46.55 Oderficer	del Consultan Olikson	Porm, as the content of contained and, to a grow and this content content of the content of the state of the content of the co	after 2754 (Sp.) Marcel Reporter Ad 1989	26/21/24/2	
45.58 Oxed Core	es/live Officer	Power area come of health eacher (fire application) is part common to high the solve of restricted in a mission of the page of the properties of the provided in the provided in a mission of the page of the provided in the page of the	edicore 2019 (1) p) and j i j) have seen become and 1980)		
45.50 Odellar	eurise Officer	bee, and see all state about to see gross does a part this selection is allowed and the individual and it is a bount agree with a bound of the boundaries and it is seen and the see and t	ston 202 Meetal Resources Art 1982	26/20/2009 26/20/2009	
45.38 Osef See	Oxel Decisive Officer	d synder peolismo 295 or 285, to apply to widing to the Land Creat to determine the amount of companyables.	clico 3 E (1) New Yal Requeste Chia 1 600	2007/200	
da.id Oad Cor	Seed Comprising Officer	Ones easy eat combined that of the lead Ones to the works with a speed to be lead agond Ones against the design.	olico 2000 (Albertal Recoverage Act 1888)	2000/2000 2000/2000	
	Olid Coupling Officer	Cover, as the studiest processed to studiest the studiest to the design of the studiest to the	the 1904 to the state of the 1900	930000	
	The State and the State and			24/08/2009	
4E-D ChiefCox	Zéel Cascative O'Scott	Down, a third content thank to agree with the applicate absent the conquestion application is consider the proposal case of the bad in accommon expect of indeed places as a constant of a making content of a	ofen STATE Viewed Resource Act 2018	0.02(1000 0.02(0000 0.02(0000	
OdelSa	euriya O'Kor	Open, and the department of each prescription of the second at the secon	often 19600 Moved faculate Ad 1900		
45.44	ted frequire Officer	Const. Character of Louise Sector Const. Louise Sector Louise Sector Sector Louise Sec	offices 1004 and 100. Nilvanial Resources Art (1800)	6302/809c	
46.45 O 647.0m	Dief Coupling Officer	Power, a this content of back, to set an a composition registerant is to high the apparent of a finite life.	9	SHUDOC BUILDINGS	
est and Contraction	Said Esecutive Officer	Now, a layer on white a party to a sequencial sequences, apply in value, to be about manager to be a few party and the party and	8	36-35/36(9 36-35/36(9	
	Oriet Consultive Officer	Power or the coversor exception of reads the filled to consent, with or withholes conditions, to the entry of the Institute on orders, 2000;		2000/00/S	
44-dil Odef Cor	Self Concurbing Officer	One in the convert discipled that to consent, with an webbasi condition, is the entry filthe lead in the matters 2000 in right.	2	2000/2008 2000/2008	
	6.09	None of the course of a present and the course of the cour	and the Constraint	26200/462	

51 - Nature Conservation Act 1992				
Heritan Information	SECOLOR PROTES		_	Updated: 177012018
ACT CONVENT OF OCT.	Silvensigny Silvensigny		70	Special Date: 03/07/2017
NO. DELEGAZE	CESCURION OI POMAR DILICOATED	LEGS.ATION CA	LE SEMENA MOUTHD SHEET	DATE & RESIDENCY NUMBER CONDITIONS TO WHICH THE DELEGATION IS SURECT
	This resister only includes those general which Councils have as handholders or reaching hadron under the Act. If these and include assess to under for the various aeromachanteristics contained in the Act.			
Old Constitut Officer	Power, on a bright day, to make a unknown to the Minter should the proposed distinction of unables without	Serbica di Alia Sanara Converzation April 900		
Old Elective Officer	Answer, as a bushnotier, to enter a conservation agreement with the Mindzer for a proposed special wild life existing.	Section (ESS.) Nature Corporation Act 1992		
Chief Executive Officer	Sound, on a landholder, to agree with the Africher to present to present for a special widdle sounds.	Section 40013 Section Concernation Act 1992		
Clief Ewoubly Officer	Power, an a technolise of lend to a special width reserve, to consent on the Minister griding a house, agreement, femous, parents or other multipolity over or in relation to the fund.	Section diffill follows Conservation Act (200)		
Oled Executive Officer	Nower, as a bestorier of badia a special well-ference to she a lease or soldware own the basic to out and the constructive for that leaves outlooks the lease for well-basic for each or better mounted to souther 6013.	Section 419 (b) & 419 (4 Subsection consistent dec.) 2012		
Orient Executives Officer	Fower, where a special wild life receive to declared over freehold hand or land in a lease under the Land. Act 1994, and Control in its sky, under the Land. Act 1994 to surrounder the regard of the freehold hand or band, allow the lease to expire at the end of its territor remote the	Section 411 States Consecution Act 1952		
Glid Exculve Officer	Power, as a landfolder, to make a submission to the Admission about the proposed declaration of a value end up.	Section 46(4) Subject Comprovision 4ct 1982	16-20/36/2	
Olief Esculive Officer	Down, as a leaflotter, to enter a conservation acreament with the Atheber about the distinction of a misram relative.	TALL THE CONTRACT OF THE PROPERTY OF THE PROPE	16-20/2019	
			14/09/2019	
ACT AND SAFE SHEET	Order, as a single on to require the canonic or a conservation of parameters.	TOTAL DE ANGESTINE DE LA CONTRACTOR DE L	TOP CONTRACT	
Old Esculve Officer	Assert, as a bestination, to make an objection to a proposed computery bedand land of ordinanced age.	Section 800 (c) horse-consequence 641 1880	16-20/1952	
		100	0072000	
Chief Executive Officer	Power, as a bandwidthr, to daken convenescation for inharkous offection activing out of the declaration of a nature refeare under section 40 of the Act.	Service 67 [1] National Company of the Late 1930	1620/1952	
			orne, or	
Old Enough Officer	Power, or a local government, to prepare a distancement of management interest for paragraphical tent files of the subject and publish on Copacific weights.	Section 1000 Nature Consensation Act 1860	16-20/1862	
Chief Executive Officer	Doser, on a herbotiker to make a udemistra about a chell meneserenti clen.	Taylor 1154/1927 Survey Conservation Act 2002	14/08/2019	
Olief Executive Officer	Roser, on a leadbatter intending to enter a conservation agreement for a special widdle-mounts, to prepare and give the Allistator a management program for the seasons.	200A System Consecution Act 1962		
Old Exoulus Officer	Naver, as a hardholder of lands a signedal wildfile reserve, copressive an anxionersest program for the reserve and give it to the chief executive for appropria.	Seaton (2001) Fedore Concerned and of 2001		
Chief Esecutive Citicar	Down, as a testabilized facilitie a special widdle reserve, to jointly servew the recognized projects for the source with the diel execution, and agree to project a constrained project under section 1200 or house the management project.	Section 1200A Nature Conservation Aut 1500		
Grief Executive Officer	Pows, as a tendelin defenerprenate in system direct entry etwas. Dill myside a tomb or conservation black approved. Varyons institied carbot the system or facility in strikish habitar or a man at mysion tenest, and (dill adouble) conservation that the same is good a destited by a such part or proposed or general registration or provided by the facility of the faci	(miles 1774) (1 haloug Connectation July 2002)		

ı	ı	Council to CEO		ı	
54 - Planning	54 - Planning and Environment Court Act 2016				
Version information	You	E-CH-1 3820759			Updated: 14/02/2018
Act current as at		ddinniyyyy			Reprint Date: 04/07/2018
NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	NUMBER	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
54.1	1 Chief Executive Officer	Power to start a declaratory proceeding.	Section 11(1) Planning and Environment Court Act 2016	16/20/1462	
54.2	2 Chief Executive Officer	Power, as the assessment manager, to start a declaratory proceeding for a matter dose, to be dose or that should have been dose in relation to the call in.	Section 12(2) Planning and Environment Court Act 2016	14/08/2019	
54.3	3 Chief Executive Officer			16-20/1462	
54,4		Power, as a party, to confer with the ADR registrar about the way to conduct the P&E Court proceeding.	Section 16(3) Planning and Environment Court.Act. 2016	14/08/2019	
54.5		Power, as a party to a P&E Court proceeding, to agree to the resolution of all or part of the dispute in an ADR process.	Section 18(1) Planning and Environment Court Act 2016	16-20/1462	
54.6	.6 Chief Executive Officer	Power, as a party to a PRE Court proceeding who has agreed on resolution of the dispute, to sign the resolution agreement.	Section 18(1) Planning and Environment Court Act 2016	16-20/1462	
54.7		as a result of an ADR process.	Section 20(1) Planning and Environment Court Act 2016	14/08/2019 16-20/1462	
54.8	.8 Chief Executive Officer	Power, as a party to a PRE Court proceeding, to agree to the ADR register or mediator disclosing information acquired as part of the ADR process.	Section 21(2)(a) Flaming and Environment Court Act 2016		
54.9	9 Chief Executive Officer	Prower, as a party to a PBA Court proceeding for which the ADR registrar is exercising, or has exercised, a prower, to apply for a court review.	Section 26(2) Francing and Environment Court Act 2015	14/08/2019 16-20/1462	
54.10			Section 27(1) a) Planning and Environment Court Act 2016	14/08/2019	
54.11	Chief Executive Officer	Power to consent to a person starting a declaratory proceeding or a proceeding for an enforcement order under the Planning act on behalf of Council.	Section 41(2)(a) Flaming and Emilionment Court Act 2016	14/08/2019 16-20/1462	
54.12			Section 43(3) Florning and Environment Court Act 2016	14/08/2019 16-20/1462	
54.13	B Chief Executive Officer	Power, as a party to a PRE Court proceeding, to appeal a decision in the proceeding.	Section 63(1). Planning and Environment Court Act. 2016	14/08/2019 16-20/1462	
54.14	Chief Executive Officer		Section 64(1). Planning and Environment Court Act. 2016	14/08/2019 16-20/1462	
54.15	Chief Executive Officer	packing of leave by the Court of Appen).	Section 68(2) Bisoning and Instronment Court Act 2016	14/08/2019 16-20/1462	

		Register of Delegations			
85 - Waste	85 - Waste Reduction and Recycling Act 2011				
Varsian Information Date reviewed: Act covered as at:	edite	SECULA MATERIAL SECULAR MATERIAL SECULAR MATERIAL SECULAR MATERIAL SECULAR MATERIAL SECULAR MATERIAL SECULAR MATERIAL SECURIAR MATERIAR MA		Na Cp	Updated: 1103/2019 Reprint Date: 01/11/2018
5	PERSONAL PROPERTY.		PA PARTIES AND PAR	To accompany of the second	DATE OF THE PARTY
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		Next to take at compressing distants to delet describe.			
	Olaf Essoutive Officer	Anne is provide triffer defensation of Assessor for monounty wave application (Prayrically for dalef assessive.	dies 20 Marie Nadarios auf Bergeling da 2011.		
	Chaff Ewouliyw Officer	from a sym with the destination does execting to tim for providing finites interestion or decreases for an everyt wave application.	Class (201) White Reduction and Reports Act 2001		
	Died teerstive Dilicer	from, with hider if in approxi of water a comply was, to repost in anothers of the approxi, and apos with the chall countries to the anothers of the approxi	tons 10 mans Audotons and Magality Add 2011.		
	Clad Fenaltys Office	Court, in the folder of the approach of the time on course was in trade orbitalistics to response to a state from the debt countries do an associating or constraint the approach.	ton Mild Water Bedation and Reschilled Add 2015		
	Dist Executive Officer	Vower is conducting a recycling activity prescribed to regulation, so make a residue waste discounting and particular prescribed in regulation, so make a residue waste discounting and particular prescribed in regulation, so make a residue waste discounting and the chief resculting	otion 40(3) Waste Protection and Recycling Act 2003.		
	Oriel Executive Officer	News, with applicant for a mobile wanted incernity, application, is provide derflow information or decement for the application if majorial by the drief executive.	ction 45 Wayte Beduction and Becycling Act 2011		
	Oled Esecutive Officer	Note to agree with the chief creative about extending the time for providing finher internation or documents for a water residue discounting application.	ction 45(2) Waste Feducition and Recycling Act 2011		
	Chief Evecutive Officer	Nows, with tolder of an approad of a black and state for the name key for reclase name, is repair as another of the approad, and apice with the shift ensemble to the another of the approad.	ctors 40 Wester Reduction and Recycling Act 2011		
	Chief Esecutive Officer	News, with tolder of an approad of a discussional for the waste boy for residue waste, to make arbitroises in expense to a noise from the distinction about cased in a constitute approach	stem 50(3) of World Reduction and Recycling Act 2011		
	Chief Esecutive Officer	Reway, as the operator of a works disposal site, to excellent and request delivery information for exacts.	ction TS Villation Restartion and Recycling Act. 2011.		
	Olief Elecutive Officer	News, to the operator of a recentral number fielding, to washie and request delivery information for waste.	ction 54 Waster Beduction and Beryding Act 2011		
	Dief Feechive Officer	News, with operator of a long-the-water deposal also, up pay the chief recentric the water long, including any intense.	clor 50 Waste Behadon and Beyeling Act, 2011.		
	Oled Executive Officer	Nest, in the operator of worst deposed with resolution processors, consistent of a strength and interpretate and proceedings of the object of	rism 56, 57 Waste Resisting and Regulary Act 2013.		
	Chief Executive Officer	Amer's reviews advanced was as required by precious 59, 40 and 41. SOTTE: as examption may apply used 30 have 300 becomes to deeper 16, part 3, division 3.	don 99, 10 8-63 Waste-Reduction and Recycling Act 2013		
Τ	Old Foscilive Officer	dopad de, a gree vill the chief excepte that as the sales was no resure and exact the water.	ction (ICS) Water Reduction and Recycling Act 2002		
T	Oriel Esecutive Officer		ction GC, E4, GC & GC Winter Reduction and Recycling Act 2013		
	Oled Executive Officer	None, alte present ful rejale was depost als, many su whereis are op, enere when this uneque ment of an alge to the frestale cycle of the relation for whereis are quite option for an algebra of the relation of the relation of the relation for t	crion 67, IEB 60 Waste Peckution and Pecyclog Art 2011		

Section 110 Waste Reduction and Recycling Act 2011.
Section 900H Weste Reduction and Recogning and 2001.
Section VIXID Vision Reduction and Respiring Act 2011
with the declaration for at least 5 years after the
Section 925(2) Wester Reduction and Peopleta, Act 2011
Weet to China reflect around for an empty condition under Chapter 4, part 36, devices is, subdivision i.
Section '97' Warde Reduction and Recycling Act, 2011.
Section 55 Years advisors and Reput St. 2011.
Section 80 Waste Reduction and Recycling Act 2011
anson pild to the bod governous and the propose of Section 700(4) Montan Budation and Beophing Ad 2011.
ea. Section 750(1) & (2) Notice Beduction and Beophing Act 2011.
Section 750(4) Waste Reduction and Requiring Act 2011
Section 750(3) Waste Reduction and Recycling Act 2011.
era, to arrend. Section 750(2) World Reduction and Recycling Act 2011.
Section 75th Waste Reduction and Recycling Act 2011
under of the softenentic Section 722 Weeks Beakston and Recycling Act 2011
orgy of the north of the softments: Section 724 Waste-Deskation and Despring, Act 2011.
Section 72X Weath Reduction and Recycling Act 2011.
THE Dr. Paphone on property ARE unitable process on principal
Section 72V World Reduction and Recycling Act 2011.
Section 7211 Waste Reduction and Recycling Act 2003
Section 729 & 725 Woode Deckarbon and Decycling Act 2011
Section 727([2] Yikoto Beduction and Beophing Act 2011.
TECT DAY Reptives participation and participation of TACL DAY.
Section 72, Waste Projection and Projecting Act 2011.
desided under a review of the Section 72(4))/(Waste-Destantion and they shap, but 2011.
Section 729 Waste Reduction and Parcycling, Act 2001.
Section 720 Waste Parketion and Peopling Act 2001
Settion 72D Waste Reduction and Peopuling Act 2001.
Section 700 WesterBeckerbay and Peopling Act 2011
Section 72A Waste Reduction and Respubliques 2011
Section 72 Waste Reduction and Recycling Act 2011

David Security having emprophilist David Security having emprophilist David Security Offices	Power, as an operator of a templifier water disposable site Died Towardow Differer and begin acres of the route as required by precise 5.33.	Olid Executive Officer Power, as an operator of a lexyable wa	85.55 Died Executive Officer Power to bring a proceeding in a Magi	ISS.54 Died Executive Officer Power, as delegate of the chief execut	IS. 53 Over Executive Officer Power, as delegate of the chief execut
Whet, share relify having emprosition for the specificial of a mostrom provide a water-disposal object to the wastle beyone, but any such and indicate your a solumetric same a nature of country is consistent, places only of the results are supported to country and the statement country in the class execution, and every any provided the results are supported by portion 224.	there, are operated a beyoke water disposable date in the water beyone, to come not write some, escure a volumetric some in Country is consistent, give a copy of the mode of the volument of some first financial some consistency is consistent or required by modes above.	Tower, also specified in Impality water disposable this, to apply so the chief executive for an exemption during the transitive period from the expansiveness of action \$9.	Youer to bring a proceeding in a May Stocket Court for an order to revening or restrain anotherice against the Act, or a threadened or anticipated different against the Act,	Ower, a delegate of the chief executive administering the left, to give a notice regarding the person to commission a waste-and k and to provide a waste-regard on the andik.	Ywans, as deferante of the chaf executive administering the Act, to since a correlative motion.
Sections 334 White Analysis and Analysis of 1865 Knowledge and 1865 Kn	Sections 323 Waster Reduction and Recycling Act 2011.	Sections 3.22(20) pre-th-duction and the print depth (a.g. 2011).	Sections 360 Monte Reduction and Recycling Act 2011.	Sections 253 Waste-Reduction and Respiring Act 2011	Sections 249 and 249 Worse Reduction and Recycling Act 2011.
			14/16/2019	14/18/2019	14/16/2019 16-20/1462
				as this power relates to section 104 of the Act.	As this power relates to sections 303(3), 304(3), 307(3), 308, 309(3) or (2) and 322(2) of the Act.

	Register of Delegations Countil In CO	ı		
Er-Water Act 2000	HYDRI IBB		Updated: 11/03/2019	
Act current as etc.	A STATE OF THE STA		Hegen Direc 28/10/2018	
NO. OTLEGATE	DESCRIPTION OF PARISED DESCRIPTION	NOLVIGEO	DATE & RESOLUTION NAMED. CONSTITUES TO WHICH THE DELEGATION IS SUBJECT.	
	NOTE IN view of the South East Control States (States Associated Associated Control States (States) Associated States (States) As			
87.1. Clair Force Size Offices	President peace which completes with a rather from a time to again as a distribution with a match (the first attack) the size attack in the second and the s	TOTAL TO MANY (P. B. LOCK MICHAEL)	SHINKS:	
87.7 Obel Dessilve Officer	President and the first production of the conduction of a prediction for prediction for an extension of the conduction o	Section 1805 Water At 2000	STATISTICS	
82.3 Obel Dessilve Officer	President provides the following or beaut and the state of statements and a following the angular in the statements are provided and an advantage of the statements and the statements and the statements and the statements and the statements are statements and the statements and the statements are statements are statements and the statements are statements are statements and the statements are statements and the statements are statements as the statements are statements are statements as the statements are statements are statements as the s	Section 16 mayes 441 2000	SPINES: STEEDANC	
87.A Chief Concurre Officer	Open, as a room of the Linguistics of devention as power's solitic.	Tention 36 Huber 241 1 103	34,500,7618 34,500,7618	
82.5 Chief Corculine Officer	Person and remotes quantized from the behalf of standard and the first preparative quarter from the transfer from the standard and the standard from the sta	Continue 4/9/20 Warms Act 2000		
92.6 Clief Executive Officer	Permit magadit a natural galik candidatana a popunikasan glas.	Section do many Act 2005	TAGESTINES TAGESTINES	
67.7 Chiel Concellow Officer	These is make a salestation or a shift make gifts.	2001 to de metal (de metal)	1406/2018 1400/2018	
62-b Chief Europée Officer	Present in advantabilità di responsa sonita di deri di della cia sensa di proportio engli, chi a della filia.	Seed on SA Hispan Act 2008	1408/2018 24-2014 (2	
17-9 Chief Concusive Officer	Open to make identifies in sequence a solice of the making if a left make and plan.	Section (1 linear Act 200)	14(da) 2018 14-04(1442	
87:32 Clair Europe Officer	Auem is soud with the defensation bits of a president of unplacement of a site consignment process.	Section 49(5)(1) Votes Act 2000	1408/2018 26-2014/2	
87.31 Chief Coccation Officer	Year to make identifies in regions to action of the realize of a data each confidence to risk.	Total lane 22 Major Jul 2000	NAME STATE S	
87.12 Chief Coscolive Officer	Orasin to take where for any of the purposes referred to it is section (9).	Ent. on \$5 th year \$4,1200.00	3400/2015 3400/2015	
87.33 Chief Coccuries Officer	Over to abother with water for any of the propose reduced to its section 14.	Text (see \$4.00 deer \$4.1000)	14/08/2018 14-20/14/2	
27.34 (Chief Cerculive Officer	Present in central clied in trade of a determinary purposes,	Section Not library Act 2000	14/08/2418 16-04/1442	
85.35 Chiel Dessitive Offices	Part is the stand for one find is above that for above accounts safely for explanation of the contract of the	Section 97(1) Water Act 2000	1400/2018 1400/2018	
87.35 Chief Coscoline Officer	Open is included all the Date of mode by England the Andersock out our feet in recount is sold. For explaneate of an entire resident Albeits.	Text (see \$172) Weber Art 2000	NAME STORY S	
87.17 Chief Conceilow Officer	These, as a centracting without, to list weeks to questionable chosen or which.	Tentine 99(1) Water Set 2000	14(16)/2018 14(16)/2018	
87.08 Chall because Officer	Numer, accomodate alla finale, to tale extente transition at transition and includents.	Section 90(1) Water Act 2000	JACOLOGIS JACOLOGIS	
87.39 CaleTorcubie Officer	Peres, Adapt has dibedes in biodisse procided able a mandade orde, with glass a regulation under order title to 3) descent to provide an exchapentual and propublies. (b) descent order o	Section 20000 lither and 2009	AMONEN TO STATE OF THE STATE OF	
67.30 CaleTorcubie Officer	Youn it, as a deeplat any school is an informed in the best in Nationa provided when a receiving a robe. Of the claim is the industry and provided in the provided in the school in the	Section 20020 library and 2008	HANDAN KANANAN	
8121 Claff (sective Officer	Avent, dest being with from the be and dat in the and do not provide to taking this being all some give independent being, also it is not desert defined and desire for the provided with interest and in the being all some provided in the p	Section 2000) Water Act 2008	1400/2013 1600/140	
87.22 Chief Conceiling Officer	These, are noted that, it has executed as a executed by the state of density propose in a countries of executed in advectors (a) or [1].	Indian 201 Water Act 2000	14(b)/211 35-20/1462	
2012 It Client Conscious Offices	Primer, accorded a pastell provide diseal, to apply fire a vertex factor for the pastella passible.	SeeSize 307 Water Act 2000).4(m).2015	
87.34 Chief Cesculive Officer	Over, as a precibel entity, to apply for a more linear-for staking varie or interfering with for the affine of vertex.	Steller 2000-0 linker Act 2008	14/06/2018 34/06/2018	

201442				
(9)	Section 2000 Water Act 2000	News, act infection the plants direction and contact 2011 (i) is stroply with the direction.	tel faculos difíces	17.00
NULLEZ SERVICES	ection 2000 tillaw ård 2000. 24	Them, as the right of a resour species a form of a children operation bloom, or the mask information reset, broughed to a bion operation bloom and other improved consists of the purposed consists of the bloom.	87.53 Chief Corculow Officer	6753
S-SUI-LES	ACC 00000 100-00-0-0-0-0-0-0-0-0-0-0-0-0-0-	Your, activided of an exemplation have a fer incention of the historians (i) is a fire definance to the deprivation of the proposal diagnost are contact and developed.	Chief Faeculius Officer	87.52
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	retire 20000 males del 2000	These, as the cide of a venezo a question is the discretion in the first description is at the define advantable of the proposal discretion for the ciden to a venezo plant.	Dief Cerculor Officer	07.50
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18(S)2018 18-24(180)	Section 802 Water Art 2000	Press, as hadelide who seems a restarbine the left exection, in retarror regulary, prepared and present or discrete or discrete.	87.54 Oakl Oxocolive Officer
24 25 M 25	Section 200A Waser Act 2000	New to also valuation in reports in proposition diagnostic and the bound of a veter setting.	20181) Chief faecalive Officer
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34-50/1921B	Section 454 Water Act 2000	New, can need it a searlise, to copy with imperience of the soft resources gave tradecistics offered to indeed to pill.	87.81 Chail fractaine Officer
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3400/2015 3400/2015	Section 458 Wider Act 2000	Oue, a sperio de tradeche uniteren e her te e prejud de sectenda vagaja si de sector fir deseri a sust.	07.bb Chief Corcubiw Officer
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1400/2018	Section 1780 Money Apr 1908	News part hidder of a delimberted operation for the control specific to the control state of the control state of the first and play with the provisions of display 2, 10, 12, distants, Landshister 3.	Chief Carculine Officer	
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14/06/2018 26-201442	Specim 17754 Welen Act 7000	Porm, assissed (National Interpolations attack Complete Standarder) National Complete Standarder (National Complete Standarder) National Standarder (National Complete Standarder) National Standarder (National Complete Standarder)	87.187 Chief Carculiw Officer	11.59
245/25/06/2 245/25/25/2	Section 2009400 Bloom Act 2000	Press, star dies 25 consent in the discharge of communities and started date.	87.185 Oriel Describe Officer	07.78
34/08/2015 39/20/1482	Section Still Widow Act 2000	Own to give a claim for companied as under Chapter II, hard to the claim was called a	87.115 Chief Decales Officer	11.78
3408/2015 35-30/1462	Section 872 (2) and (3) Worse Act 2000	There to what is definition to the Cold must be transported to a force extensional properties by other PT(E) and is used you due to make a most transport to proper a PT(E).	87.154 Odel Decuber Officer	TUE .
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89 - Work Health and Safety Act 2011	Gardin B (D)		
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85.1 Clief Executive Officer	Power to receivable of the hospines and field the vicilies has outside.	tion to though heights and Subtra 24 (2012)	1478/2019 16:20/3462
89.2 Chief Euroublya O'Ploer	Power to comula with nontern with step, or any Body to be, dentity, abstractly a matter midding to need health or widthy.	Non-ET those results and Suring ACC 2011	14/08/2019 11-30/3462
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89.4 Old Eleouble Officer	Puwer to make paragetization to the convenionan code touch parket hand salety representation.	Note that the control and to leave the control	16-30/1662
89.5 Chief Executive Officer	Power to comply with the power of edigation of a presence conducting a business or outstanding possible from time.	sion 20 more Health and Safety Act 2011.	14/08/2019 11-30/3462
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89.7 Crief Executive Cifforn	Oness on monon madestra a tendern or matesticine, to utilizate transplatent scottes to behave the neutral process to behave the neutral process to be adjusted to the adjusted to constant the constant to the	Note: N. 1771 Colored Caracillo, mysl Schiege July 2001.	34/06/2019
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89.9 Crief Executive Officer	Power as a person conducting a basiness or undertaking to comply with subsections (at to (d),		14/18/2019
ID.00 One Executive Officer	Power to establish a health and salety core relieve.	DEC	16/08/2019
89.11 Orief Euroutive Officer	Power, on a part to ban four, to reside the tour in accordance with an appred procedure or the default providure.	sion 80 and 81 mode health and falling act 5811	16/20/2020
89.12 Cold Executive Officer	Power to sale the regulator to appoint an improor to avoid its reaching the issue.		16/06/2019
20.13 Cled Executive Officer	Power to the stiffer to corre out station alternative such at the same or action workstatz.	tion of the at the date and to belong the 12011.	16-2019462
89,04 Otief Executive Officer	Power to all the weighbor to account an interpretative dated the explication to unable in modeling unboundable of shorts.		14/8/2019
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86.56 Chief Euroubre Officer	Numer to plue the shadoul angloss written states of the disputs.	TIRE AND ANGEST SINCE SPECIAL	14/06/2019
89.17 Cried Executive Citizen	Power to appeal a decinizand the Commission phenocurate Print's, Chickan 2h.	Son 2007 Work sweets and Solding Act 2011.	16-30/362
20.15 Oled Executive Officer	Power, as a person conductive at technical or understative, to account a work hadfor and suffer affect for the discount or understative.	Nilson 2010 Workshould's and Substy Let 2011	16-2019462
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IID-20 Orief Executive Officer	Power to apply to the Abgolistical Cost for an order under writer 324 data organize, to a relative photometry or contriva conduct.	Clien 112 West Health and Safery Jet 2001	14/(8/2019 15-3V)546Z
89.21 Oled Eurouble Officer	Numer to apply not the Control sides to a Web Sector permit.	Sum 200 Work Head the and Subjety Act 2001	16-30/1462
89.22 Cried Executive Citizen	Ower to appeal a decision of the control of the con	See all was aware and street at 2011.	16-20/3652
20.23 Chief Executive Officer	Power to sale the vestable to account an inspectant to account on suppliers the distance.	See 25 Work Health and Sulety Act 251	16-20/2462
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89.24 Odd Ewasha Officer	Puser to apply to the Commission for it to deal with the dispute.	Non-SERVE most results and Europe Act 2011.	16/08/2019
IID-25 Chief Executive Officer	Power to appeal a decision of the Commission.	Non-JASA Work Health and Solety Act 2001	14/06/2019 16-20/2402 14/08/2010
89.26 Crief Executive Officer	Power to apply to the requiritor for the meanural a valued fishing. Power to apply to the requiritor for the meanural a valued fishing.	tion till Work Health and Safety Act 2011	16-00/16G
89.27 Chief Esecutive Cifficer	Primer to terminal transporting and an about tert. CO-DU . Impact to about the grad of the conscious in a contract to make copies of the c	Son 301 Work Hardin and Safety Apt 2011.	11-24/2002
20.25 Oled Executive Officer	Puner to dain convenision from the State.	without 1984 Wheel Steed this and States y Add 2001.	14/8/2019 16-20/3462
89.29 Odd Eessky Office	These to make a watern substracting (a NNS and shoulded) incurrence water and on a contrassition of a Report continuent from the North worth and Salety Ad.	Sign 216 With Health and Sidney Add 2011.	14/08/2019
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Attachment 1 10.4 Page 110

Delegations Register Update 2019/10 - update history

Page 1 of 3

Delegations Register Update 2019/10

The following updates to the Delegations Register Service have been implemented and are now available for your review:

New registers

Economic Development Act 2012 - CEO to employee or contractor

Environmental Protection (Water and Wetland Biodiversity) Policy 2009 - Council to CEO

Environmental Protection Regulation 2019 - Council to CEO

Plumbing and Drainage Act 2018 - Council to CEO

Plumbing and Drainage Regulation 2019 - CEO to employee or contractor

Plumbing and Drainage Regulation 2019 - Council to CEO

Waste Reduction and Recycling Act 2011 - CEO to employee

Changes of substance to existing registers

Building Regulation 2006 - Council to CEO

Coastal Protection and Management Act 1995 - Council to CEO

Environmental Offsets Act 2014 - Council to CEO

Environmental Protection Act 1994 - Council to CEO

Land Act 1994 - Council to CEO

Land Title Act 1994 - Council to CEO

Liquor Act 1992 - CEO to employee or contractor

Local Government Regulation 2012 - Council to CEO

Mineral and Energy Resources (Common Provisions) Act 2014 - Council to CEO

Mineral Resources Act 1989 - Council to CEO

Nature Conservation Act 1992 - Council to CEO

Planning Act 2016 - CEO to employee or contractor

Planning and Environment Court Act 2016 - Council to CEO

Public Health Act 2005 - Council to CEO

Queensland Heritage Act 1992 - CEO to employee or contractor

Waste Reduction and Recycling Act 2011 - Council to CEO

Water Act 2000 - Council to CEO

Water Supply (Safety and Reliability) Act 2008 - Council to CEO

Work Health and Safety Act 2011 - Council to CEO

Changed reprint numbers only

Aged Care Act 1997 (Cth) - Council to CEO

Body Corporate and Community Management (Accommodation Module) Regulation 2008 - Council to CEO

Body Corporate and Community Management (Commercial Module) Regulation 2008 - Council to CEO

Body Corporate and Community Management (Small Schemes Module) Regulation 2008 - Council to CEO

Body Corporate and Community Management (Specified Two lot Schemes Module) Regulation 2011 - Council to CEO

Body Corporate and Community Management (Standard Module) Regulation 2008 - Council to CEO

Body Corporate and Community Management Act 1997 - Council to CEO

Building Act 1975 - CEO to employee

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Building Act 1975 - Council to CEO

Disaster Management Regulation 2014 - Council to CEO

Electricity Act 1994 - Council to CEO

Electricity Regulation 2006 - Council to CEO

Environmental Offsets Act 2014 - CEO to employee or contractor

Environmental Offsets Regulation 2014 - Council to CEO

Environmental Protection Act 1994 - CEO to employee

Housing Act 2003 - CEO to employee or contractor

Housing Act 2003 - Council to CEO

Housing Regulation 2015 - Council to CEO

Industrial Relations Act 2016 - Council to CEO

Information Privacy Act 2009 - CEO to employee or contractor

Information Privacy Act 2009 - Council to CEO

Integrity Act 2009 - CEO to employee or contractor

Land Access Ombudsman Act 2017 - Council to CEO

Land Valuation Act 2010 - Council to CEO

Local Government Act 2009 - CEO to employee

Local Government Act 2009 - Council to CEO

Local Government Regulation 2012 - CEO to employee

Mining and Quarrying Safety and Health Regulation 2017 - Council to CEO

Nature Conservation (Administration) Regulation 2017 - Council to CEO

Nature Conservation (Protected Areas Management) Regulation 2017 - Council to CEO

Nature Conservation (Wildlife Management) Regulation 2006 - Council to CEO

Planning Act 2016 - Council to CEO

Planning Regulation 2017 - Council to CEO

Public Health Act 2005 - CEO to Employee or Contractor

Public Health Regulation 2018 - Council to CEO

Public Interest Disclosure Act 2010 - CEO to employee or contractor

Public Interest Disclosure Act 2010 - Council to CEO

Queensland Reconstruction Authority Act 2011 - Council to CEO

Residential Tenancies and Rooming Accommodation Act 2008 - Council to CEO

Right to Information Act 2009 - CEO to employee or contractor

Right to Information Act 2009 - Council to CEO

Tobacco and Other Smoking Products Act 1998 - CEO to employee or contractor

Tobacco and Other Smoking Products Act 1998 - Council to CEO

Transport Infrastructure (Public Marine Facilities) Regulation 2011 - Council to CEO

Transport Infrastructure Act 1994 - CEO to employee or contractor

Transport Infrastructure Act 1994 - Council to CEO

Transport Operations (Marine Safety) Act 1994 - CEO to employee or contractor

Transport Operations (Marine Safety) Act 1994 - Council to CEO

Transport Operations (Marine Safety) Regulation 2016 - Council to CEO

Transport Operations (Road Use Management) Act 1995 - CEO to employee or contractor

Transport Operations (Road Use Management) Act 1995 - Council to CEO

Transport Operations (Road Use Management—Accreditation and Other Provisions) Regulation 2015 -

Council to CEO

Transport Operations (Road Use Management—Road Rules) Regulation 2009 - Council to CEO

Transport Operations (Road Use Management—Vehicle Registration) Regulation 2010 - Council to

CEC

Waste Reduction and Recycling Regulation 2011 - Council to CEO

Water Regulation 2016 - Council to CEO

Water Supply (Safety and Reliability) Act 2008 - CEO to employee

Work Health and Safety Regulation 2011 - Council to CEO

Workers Compensation and Rehabilitation Regulation 2014 - Council to CEO

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These updates are current as at 17/09/2019.

Should you have any questions regarding the updates or the Delegations Register Service please do not hesitate to call 1300 542 700 or email ask@lgaq.asn.au

 $https://www.lgaq.asn.au/group/guest/delegations-register/-/asset_publisher/FdpskmQ... \\ 17/01/2020$

Attachment 2 10.4 Page 113

10.5 Application for Section 236 Local Government Regulation 2012 Exception for

Renewal of Lease - Lot 2 on RP53576

Date: 09 January 2020

Author: Julie Millard, Property Officer; Caitlan Natalier, Legal Services and Property

Coordinator

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The Lessee has requested a renewal of the lease for the purpose of a youth service agency and related services and activities over Lot 2 on RP 53576 located at 119 Spencer Street, Gatton. The purpose of this report is to consider the request and apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be offered.

Officer's Recommendation:

THAT with respect to the request for the renewal of the lease over Lot 2 on RP 53576 to Downs Industry Schools Co-operation Incorporated (DISCO), Council resolve to apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012*; and authorise the Chief Executive Officer to negotiate a new lease for at least four (4) years with DISCO as existing Lessee, on terms satisfactory to Council.

RESOLUTION

THAT with respect to the request for the renewal of the lease over Lot 2 on RP 53576 to Downs Industry Schools Co-operation Incorporated (DISCO), Council resolve to apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and authorise the Chief Executive Officer to negotiate a new lease for at least four (4) years with DISCO as existing Lessee, on terms satisfactory to Council.

Moved By: Cr Hagan Seconded By: Cr McLean

Resolution Number: 16-20/1620

CARRIED 7/0

Report

1. Introduction

The purpose of this report is to discharge Council's statutory obligations to enable a new lease to be offered to the existing Lessee, Downs Industry Schools Co-operation Incorporated (Lessee), on terms satisfactory to Council.

2. Background

The Lessee currently leases Lot 2 on RP 53576 situated at 119 Spencer Street, Gatton (leased premises) for its youth service agency and related services and activities.

The current lease commenced on 4 April 2016 and is due to expire on 3 April 2020.

On 2 December 2019, and in accordance with the lease terms, the Lessee requested a renewal of the lease on expiry of the current term.

3. Report

The leased premises comprises approximately 763m2, is freehold land and is zoned Commercial. The leased premises contains an older high set house.

There has been no history of complaints or tenancy issues during the current 4 year lease term and no breaches have been identified or actioned.

The Lessee currently pays \$15,760.32 including GST per annum and all outgoings. It is proposed the rental for the new lease will continue on from the rental the Lessee is currently paying with annual CPI increases.

Council's Finance and Customer Services team have advised that they have had no issues with the Lessee paying the annual rent and that they support the recommendation made in this Report.

Council's Building and Facilities team have advised that they support the recommendation made in this Report.

The recommendation made in this report will enable Council to apply the statutory exception from tendering and offer a new lease to the existing Lessee with the Chief Executive Officer being delegated authority to negotiate satisfactory lease terms consistent with those noted above.

4. Policy and Legal Implications

Section 236(1)(c)(iii) of the *Local Government Regulation 2012* provides an exception from the requirement to go to tender if the disposal is for the purpose of renewing a lease to the existing tenant.

5. Financial and Resource Implications

The Lessee will be responsible for all repairs and maintenance to its improvements, all outgoings, maintenance of lawns and gardens, as well as lease registration costs. The Lessee is entitled to apply for grants and other funding to assist with covering these expenses.

Council will be responsible for any structural damage to ensure it remains structurally sound and fit for the Lessee's purpose.

No further financial implications are anticipated for Council as the lease documents can be prepared internally by Council's Property Officer.

6. Delegations/Authorisations

The Chief Executive Officer, through the Legal Services and Property Team, shall be authorised to do all things necessary to negotiate a lease with the existing Lessee on the terms and conditions recommended in this report.

7. Communication and Engagement

The Property Officer will engage with the Lessee to finalise a new lease. The Chief Executive Officer and the Legal Services and Property Coordinator will be involved as necessary to negotiate satisfactory lease terms and provide support to the Property Officer.

Council's Finance and Customer Services Team and Building and Facilities Team have been consulted in the preparation of this report and their comments are included in the body of this report.

8. Conclusion

The recommendation made in this report will enable Council to meet its statutory obligations before offering a new lease to the existing Lessee.

9. Action/s

- 1. Advise the Lessee of Council's resolution;
- 2. Negotiate lease terms and prepare the lease;
- 3. Finalise the lease.

Attachments

15 Attachment 1 - Aerial Map 1 Page



Cr McLean declared a conflict of interest in relation to Item 10.6, "Lease - Lockyer Regional Performing Arts Inc - Part of Lot 1 on RP148894 situated at Laidley Cultural Centre", (as defined in Section 175D of the Local Government Act 2009), based on the fact that the Councillor is the Patron of the group. Cr McLean left the meeting, the time being 10:24am and took no part in the discussion or vote.

10.6 Lease - Lockyer Regional Performing Arts Inc - Part of Lot 1 on RP148894

situated at Laidley Cultural Centre

Date: 15 January 2020

Author: Julie Millard, Property Officer; Caitlan Natalier, Legal Services and Property

Coordinator

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a request by the Lockyer Regional Performing Arts Inc to enter in to a Lease over part of Lot 1 on RP 148894 situated at the Laidley Cultural Centre, 3 Laidley Plainland Road, Laidley North. If the request is granted, the application of statutory exception from tendering in Section 236(1)(b)(ii) of the Local Government Regulation 2012 must be applied by resolution before a lease can be granted.

Officer's Recommendation:

THAT with respect to the request by the Lockyer Regional Performing Arts Inc to enter into a Lease over part of Lot 1 on RP 148894, Council resolve to:

- a) apply the exception contained in Section 236(1)(b)(ii) of the *Local Government Regulation* 2012; and
- b) delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council;

And further;

THAT the Lockyer Regional Performing Arts Inc be advised that they can apply for assistance to cover the lease costs through Councils Community Grants Program

RESOLUTION

THAT with respect to the request by the Lockyer Regional Performing Arts Inc to enter into a Lease over part of Lot 1 on RP 148894, Council resolve to:

- a) apply the exception contained in Section 236(1)(b)(ii) of the *Local Government Regulation* 2012; and
- b) delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council;

And further;

THAT the Lockyer Regional Performing Arts Inc be advised that they can apply for assistance to cover the lease costs through Councils Community Grants Program

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 16-20/1621

CARRIED 6/0

Report

1. Introduction

The purpose of this report is to respond to a request by the Lockyer Regional Performing Arts Inc ("Club") to enter into a Lease over part of Lot 1 on RP 148894 situated at the Laidley Cultural Centre, 3 Laidley Plainland Road, Laidley ("the Land") for the purpose of storing costumes and holding monthly club meetings and discharge Council's statutory obligations before formal tenure is offered.

2. Background

In approximately 2015 the Club was given the use of the old tennis club building ("building") by Council for the storage of costumes as the result of a Council Work Place Health and Safety audit of the Laidley Cultural Centre. Audit concerns were around the costumes being stored under the stage and being a fire and rodent hazard. There were also concerns regarding the amount of sets stored on the mezzanine stage right. A solution was found by moving the costumes to the building and the sets moved to be stored under the stage. No formal agreement was entered in to with Council for the use of the building.

Following discussions with Mayor Milligan, the President and Treasurer of the Club contacted Council requesting to secure their tenure by way of a formal agreement with Council for their current use of the building for the purpose of storing costumes and holding monthly club meetings.

3. Report

The building that is currently used by the Club is shown on the *attached* Aerial Plan and contains approximately 62m². The building was previously used as a tennis clubhouse when the tennis courts were used on the land. The building is situated on freehold land and is zoned as Community Purpose, Open Space and Reserves.

As the Club is a community organisation and does not operate for the purpose of obtaining a profit, it is recommended that Council apply the exception contained in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* in order to offer the Club a lease over the building.

The Club has advised that they have limited funds and are concerned they would be unable to enter in to a lease if they were required to pay for the following lease related costs:

- 1. Lease Survey Costs Approximately \$2,500.00
- 2. Department of Natural Resources, Mines and Energy (DNRME) Lease and Survey Plan Registration Costs Approximately \$603.00

Approximate Total Costs = \$3,706.00

The Club have requested Council be responsible for the above costs which are ordinarily paid by the Lessee.

In the past similar requests have been made to Council and in the past two years Council have entered into approximately five Leases with Community Groups and have agreed to cover costs for Survey Plan Fees for one Community Group.

Council's Sports, Recreation and Community Grants Officer has advised it is possible for the Club to apply for grants up to \$4,000.00 to cover the survey and lease registration costs. The current Community Group Funding round closes on 31 January 2020 with the next round opening in September 2020.

The Club has advised that they would be able to pay the annual rent of approximately \$130.00 (plus GST) with annual CPI increases and outgoings. Under the current arrangement the Club does not pay for any outgoings.

Council's Building and Facilities Team have inspected the building and have advised that there is no water supply to the building and no separate meter for electricity has been installed. If Council wish to recoup the power costs a separate metre would need to be installed at a cost of approximately \$3,500.00.

The following options are available to Council:

- 1. Council advise the Club that they will be responsible to cover the Survey Plan Costs and DNRME Registration Costs and direct them to Council's Community Grants; or
- 2. Council agree to pay for the Survey Plan Costs and DNRME Registration Costs; or
- 3. Council agree to share the Survey Plan Costs and DNRME Registration Costs.

It is recommended that Council offer a Lease on the basis the Club covers the lease costs noting that the Club can apply for grants to assist. This provides consistency with how Council have responded to other requests and also meets Council's statutory obligations to enable the Chief Executive Officer being delegated authority to negotiate satisfactory lease terms.

4. Policy and Legal Implications

Council's Building Certifier has advised that Council has no records for the building. It appears from aerial imagery the building was constructed between 1982 and 1988 however no certificate of classification has been issued. As the previous use was for clubhouse purposes the risk to Council if the building is to be used for storage and monthly club meetings is low.

As the Club falls within the definition of a Community Organisation, the exception contained in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* can be applied.

5. Financial and Resource Implications

The rental (\$130.00 plus GST) and annual CPI reviews proposed for the new lease is consistent with the rental applied to other leases granted by Council to community organisations and clubs and is equivalent to the appropriate state lease rental category.

The Lessee will be responsible for all repairs and maintenance excluding statutory and capital maintenance. The Lessee is entitled to apply for grants and other funding to assist with covering expenses.

The Lessee would also be responsible to obtain public liability insurance and contents insurance.

If the Recommendation is accepted by Council, the lease costs of approximately \$3,706.00 will be covered by the Club. If Council wishes to pay for or contribute to the costs there is no current budget

allocation to cover these costs and they would need to be absorbed by the Legal Services and Property budget.

No further financial implications are anticipated for Council as the lease documents can be prepared internally by Council's Property Officer.

6. Delegations/Authorisations

The Chief Executive Officer, through the Legal Services and Property Team, shall be authorised to do all things necessary to negotiate a lease with the existing tenant on the terms and conditions recommended in this report.

7. Communication and Engagement

The Property Officer will engage with the Lessee to finalise a lease. The Chief Executive Officer and the Legal Services and Property Coordinator will be involved as necessary to negotiate satisfactory lease terms and provide support to the Property Officer.

Council's Plumbing and Building Team and Buildings and Facilities Team have been consulted in the preparation of this report and their comments are included in the body of this report.

8. Conclusion

The recommendation made in this report will enable Council to meet its statutory obligations before offering a lease to the existing tenant.

9. Action/s

- 1. Advise the Club of Council's resolution;
- 2. Negotiate lease terms and prepare the lease; and
- 3. Finalise the lease.

Attachments



Cr McLean returned to the meeting, the time being 10:26am.

10.7 Application for Section 236 Local Government Regulation 2012 Exception for

Renewal of Lease - Merryfields Environmental Park & Outdoor Education

Centre - Lot 151 on CP CC2725

Date: 15 January 2020

Author: Julie Millard, Property Officer; Caitlan Natalier, Legal Services and Property

Coordinator

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The Lessee has requested a renewal of the Trustee Lease for the purpose of a Disability Community Centre over Lot 151 on CP CC2725 known as Merryfields Environmental Park & Outdoor Education Centre located at Meadows Road, Withcott. The purpose of this Report is to consider the request and apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new Trustee Lease to be offered.

Officer's Recommendation:

THAT with respect to the future operation and management of the Merryfields Environmental Park and Outdoor Education Centre on Lot 151 on CP CC2725, Council apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new Trustee Lease to Merryfields Vision to Reality Inc for a term of at least five (5) years and on terms satisfactory to Council;

And further:

THAT Council delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.

RESOLUTION

THAT with respect to the future operation and management of the Merryfields Environmental Park and Outdoor Education Centre on Lot 151 on CP CC2725, Council apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new Trustee Lease to Merryfields Vision to Reality Inc for a term of at least five (5) years and on terms satisfactory to Council.

And further:

THAT Council delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.

Moved By: Cr Holstein Seconded By: Cr McLean

Resolution Number: 16-20/1622

CARRIED 7/0

Report

1. Introduction

The purpose of this Report is to discharge Council's statutory obligations to enable a new Trustee Lease to be offered to the existing Lessee, Merryfields Vision to Reality Inc (Lessee), on terms satisfactory to Council.

2. Background

The Lessee currently leases Lot 151 on CP CC2725 known as Merryfields Environmental Park and Outdoor Education Centre located at Meadows Road, Withcott.

On the 16 January 2019 Council resolved to offer a one (1) year Trustee Lease to the Lessee so they could establish themselves.

This term is due to expire on 29 February 2020 and the Lessee is seeking a new lease for a longer term to enable their community and environment programs to continue.

3. Report

An Aerial Plan showing the current leased area (the whole of the land) is attached to this Report.

The leased premises comprises approximately 2.9 hectares and is a reserve for recreation purposes.

The Lessee currently pays rental of \$127.00 plus GST per annum and all outgoings. It is proposed to increase the new rental to \$130.00 plus GST per annum with annual CPI increases. The proposed new rental is equivalent to the appropriate state lease rental category.

The Lessee currently operates three days per week, Monday, Wednesday and Friday from 9.00am to 3.00pm and has six active volunteers. They are now established and a new lease would enable them to promote their programs further.

The Lessee has engaged with all local disability support service providers and has advised they have received good feedback for future participants use. To date the focus has been on establishing participation by disability support service participants.

The Lessee has engaged with the Withcott Rural Fire Brigade to discuss strategies and prepare in case of a bush fire emergency. The Withcott Rural Fire Brigade has also offered suggestions in relation to hazard reduction.

The Lessee have seven regular participants and three sporadic participants who come from Carang Disability Services, Magenta Community Services, Anuha, Breakaway and Lifeline. Due to the drought and heat and no airconditioning in the classroom numbers have decreased in the last couple of months. They are expecting numbers to increase when it becomes cooler.

The Lessee are currently offering craft classes, gardening and propagation classes and cooking classes. The cost is \$1.00 per hour and participants receive access to the facility and assistance if required. The

profit to date from participant use is applied to cover the program costs including the cost of tea, coffee and craft supplies.

The community classroom is being used for craft and cooking classes and the nursery area is being utilised for plants which are for sale to the public. The profit from the sale of plants is put towards the cost of electricity, insurance, garden soil etc.

The Lessee has planted seven raised garden beds with vegetables and herbs. They also have a small chook pen with four chickens.

The Lessee has cleaned up the immediate area surrounding the buildings, spread gravel to assist with access, erected a chicken coup and weed control is ongoing. Photos are **attached** to this Report. In the near future they would like to offer environmental awareness and weed control discussions, have open market days and undertake the planting of Australian Native Belah trees.

The Lessee and Volunteers have collected the seeds from the Native Belah trees and have advised they will be propagating them in the near future. They have engaged with 'Friends of the Escarpment' who have attended the facility to assist with weed control and discuss weed control with the participants.

The Lessee has supplied Council with copies of attendance records and all invoices to date. They have also supplied Council with a summary of income and expenditure.

Council's Environment and Pest Department have advised that their site inspections have indicated that the Lessee is looking after the place well and has undertaken weed control and site clean up as well as constructing gardening beds. They have advised that they have also established the nursery and it is intended they will start producing native tube stock plants early in 2020. The Environment and Pest Department have advised they are now looking for opportunities to work with the Lessee to deliver free tree programs.

The Lessee has requested a longer lease term to be able to include longer term goals for participants and the wider community. In light of this it is proposed to offer a lease term of at least five years. A Trustee Lease may be offered for a term of 20 years but cannot contain any renewal options.

Council's Manager Infrastructure Planning and Design has advised that the proposed Lease has no real impact on Meadows Road or the shared turnout into the property.

Council's Environment and Pest team have advised that they support the recommendation made in this Report.

The recommendation will enable the Lessee to continue the management of the site and promote and grow their environmental programs.

4. Policy and Legal Implications

Section 236(1)(c)(iii) of the *Local Government Regulation 2012* provides an exception from the requirement to go to tender if the disposal is for the purpose of renewing a lease to the existing tenant.

5. Financial and Resource Implications

The rental proposed for the new Trustee Lease is consistent with the rental applied to other leases granted by Council to community organisations and clubs and is equivalent to the appropriate state lease rental category.

The Lessee will be responsible for all outgoings including waste removal, septic pump out, electricity and insurance. The Lessee will be responsible for all repairs and maintenance to its improvements as well as lease registration costs. The Lessee is entitled to apply for grants and other funding to assist with covering expenses. The preparation of the Trustee Lease can be undertaken internally by Council's Property Officer.

6. Delegations/Authorisations

The Chief Executive Officer, through the Legal Services and Property Team, shall be authorised to do all things necessary to negotiate a Trustee Lease with the existing Lessee on the terms and conditions recommended in this Report.

7. Communication and Engagement

The Property Officer shall be responsible for engaging with the Lessee to finalise a new Trustee Lease. The Chief Executive Officer and the Legal Services and Property Coordinator will be involved as necessary to negotiate satisfactory lease terms and provide support to the Property Officer.

Council's Infrastructure Works and Services Team, Environment and Pest Team and Building and Facilities Team have been consulted in the preparation of this report and their comments are included in the body of this report.

8. Conclusion

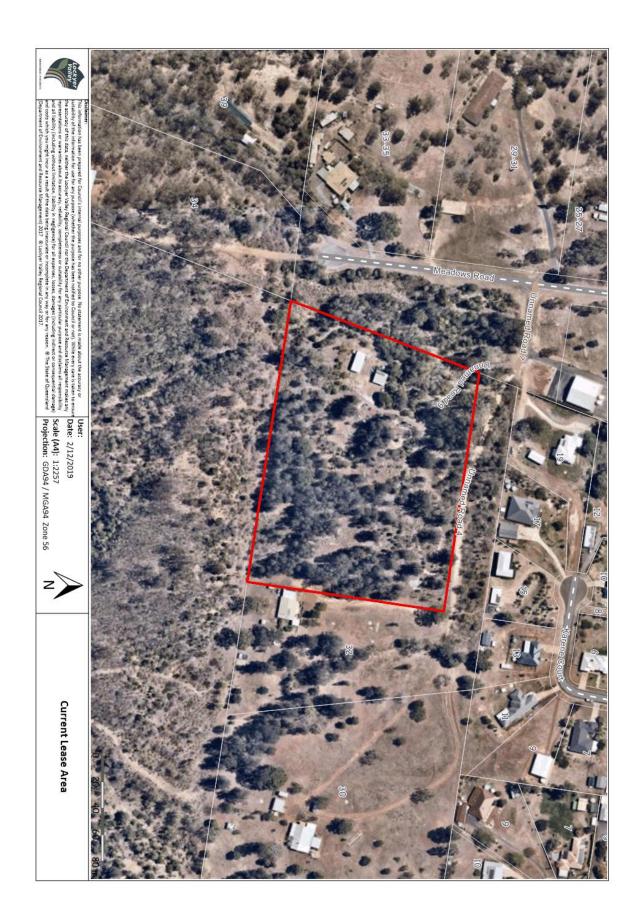
The Recommendation made in this Report will enable Council to meet its statutory obligations before offering a new Trustee Lease to the existing Lessee.

9. Action/s

- 1. Advise the Lessee of Council's resolution;
- 2. Negotiate lease terms and prepare the Trustee Lease; and
- 3. Finalise the Trustee Lease.

Attachments

1 Map 1 Page



10.8 2019-20 Operational Plan Second Quarter Performance Report, December

2019

Date: 15 January 2020

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides a summary of Council's performance against the 2019-20 Operational Plan for the period 1 October 2019 to 31 December 2019 (second quarter).

Officer's Recommendation:

THAT Council receive and note the second quarter performance update on the 2019-20 Operational Plan for the period 1 October 2019 to 31 December 2019.

RESOLUTION

THAT Council receive and note the second quarter performance report on the 2019-20 Operational Plan for the period 1 October 2019 to 31 December 2019, noted as Attachment 1.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 16-20/1623

CARRIED 7/0

Report

1. Introduction

Council adopted its 2019-20 Operational Plan with its 2019-20 Annual Budget on 14 June 2019. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least quarterly. The Operational Plan captures Council's key action items for delivery in 2019-20 of the outcomes and commitments of the Corporate Plan 2017-2022.

2. Background

The 2019-20 Operational Plan was prepared to demonstrate how Council is achieving the outcomes of the Corporate Plan 2017-2022. The Plan was developed in conjunction with the 2019-20 budget process in consultation with key Council staff responsible for the delivery of the action items. This report outlines activities that have been completed or progressed during the financial year to date.

3. Report

This report presents the second quarter performance report on the 2019-20 Operational Plan. Included with this report is the second quarter performance update, which reports on the

achievements for 1 October 2019 to 31 December 2019 on each of the action items identified in the 2019-20 Operational Plan. Performance is measured against timing of delivery, budget, scope of works and risk management for each action item.

A summary of performance for the second quarter 2019-20 against each operational plan theme is as follows:

	Lockyer Community	Lockyer Bus, Farm & Live	Lockyer Nature	Lockyer Planned	Lockyer Leadership & Council
Total action items for 2019-20	13	7	11	13	19
Timin	g of Deliv	ery			
On Time	8	6	10	9	13
Re-scheduling Expected	3	1	1	3	4
To be deferred	0	0	0	0	2
Item completed	2	0	0	1	0
Scop	e of Worl	ks			
Item completed – benefits achieved	2	0	0	1	0
Benefits to be achieved	11	6	10	12	15
Benefits in doubt	0	1	1	0	3
Benefits won't be achieved	0	0	0	0	1
Risk N	/lanagem	ent			
Identified risk/s within appetite	12	6	8	9	13
Identified risk/s being managed	1	1	3	4	6
Identified risk/s not being managed	0	0	0	0	0

Key highlights for the second quarter performance report on the 2019-20 Operational Plan include:

- 3 operational plan action items have been completed. 2 in Lockyer Community and 1 in Lockyer Planned.
- 2 operational plan action items in the Lockyer Leadership and Council have been deferred to a future financial year.

4. Policy and Legal Implications

Section 174(3) of the *Local Government Regulation 2012* requires the Chief Executive Officer to present a written assessment of local government's progress towards implementing the annual Operational Plan at meetings of the local government. These reports are required to be made at regular intervals of not more than three months. This report presents the second quarter performance report on the 2019-20 Operational Plan.

5. Financial and Resource Implications

The financial performance of each operational plan theme provides an indication on the progress of action items or of constraints in delivering the action items for the 2019-20 Operational Plan. Overall, financial performance is within budget tolerances and aligns to the delivery of action items.

A summary of financial performance against each operational plan theme is set out in the following table:

Thoma	Operating	Revenue	Operating	g Expense	Capital	Revenue	Capital Ex	kpense
Theme	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Lockyer Community	839,848	391,243	3,912,771	2,005,493	432,500	432,500	424,000	436,915
Lockyer Bus, Farm & Live	2,415,674	1,743,243	4,356,031	2,275,353	0	0	36,988	13,800
Lockyer Nature	676,950	218,921	1,611,101	380,271	0	0	25,000	0
Lockyer Planned	14,307,566	6,634,146	17,699,656	9,277,187	1,660,744	935,775	15,973979	5,298,115
Lockyer Lead & Council	41,854,314	19,379,972	29,703,579	14,616,233	578,850	274,012	5,131,405	943,636
Total	60,094,352	28,367,525	57,283,138	28,554,537	2,672,094	1,642,287	21,591,372	6,692,466

	Lockyer Community	Lockyer Bus, Farm & Live	Lockyer Nature	Lockyer Planned	Lockyer Leadership & Council
Total action items for 2019-20	13	7	11	13	19
Within Operational Allocation	8	1	1	7	13
Budget on Track	5	6	9	5	3
Budget Underspent	0	0	0	0	3
Budget Overspent	0	0	1	1	0

6. Delegations/Authorisations

No delegations are required for this report and existing authorities are appropriate for the delivery of the 2019-20 Operational Plan action items.

7. Communication and Engagement

The significant achievements of the 2019-20 Operational Plan are regularly reported through corporate communications and media channels. The second quarter performance report on the 2019-20 Operational Plan will be published on Council's website.

8. Conclusion

The second quarter performance report for the 2019-20 Operational Plan is a statutory requirement and informs Council and the community on the performance of Council against yearly programs and activities in line with the Corporate Plan 2017-2022.

9. Action/s

- 1. Publish on Council's website.
- 2. Publish on the Big Tin Can Hub.

Attachments

14 Pages Second Quarter Performance Report 14 Pages

2019-20 Operational Plan - Second Quarter Performance Report

ockyer Community

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Lockyer Community: Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government. 1.2 Council Reference 1.2.2 1.2.1 1.1.2 111 optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational with fair and reasonable access to services ısland Police Service, Australian Federal Police, WorkSafe ısland, Office of Industrial Relations, Department Transport ain Roads, Labour Hire Licencing Compliance Unit: Operational Plan Action Item for 2019/20 Operational Plan Action Item for 2019/20 Host a inter-agency forum with relevant Councils Stage 1 Project completed Performance Indicator 100% o project Target Target t delivered Self-Service developmen plan Monthly Plan Key Corporate Risk Category R Key Corporate Risk Category into the future and community activities Completion Date Completion Date 30-Jun-20 Timing Budget on track Budget Budget Scope Scope Risk Risk Scope documentation for sel-service solutions has commenced with the priority being label devices for both libraries. Printing and behaviors for both libraries, Printing and photocopy solutions are also being researched. The engagement plan and marketing glan are in orbit stages and consultation with his community engagement team has commenced. The plan format has changed since inception and will be a template format for specific rengement and marketing. The Library survey has been completed by library staff. need for more than one Welcome event for backpackers. The Seventh Day Adventist church now conducts a soup littlem each Monday that draws a significant number from the backpacker community and any consultation or promotion required is integrated with this ongoing event. Forever, Peck project on track with words currently focusing on the sign A significant procurement plan has been created for stage 1 works identifying the forms of procurement that are required. A grant submission has been solemented to building Our Regions Program for funding for the project. Frederal Generalments online with recommendations from the environmental assessment that was carried out on-site. surveys for Council staff and Councillo een developed and will be distributed providing a

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	1.3.2	j.a 100 j.a	Reference		1.3 Enhanced	1.2.4	1.2.3
Undertake the Plumbing Replacement Program to ensure compliance with the Plumbing and Drainage Act.	Review historical building applications to identify status of approvals and enable applications to be finalised.	Review and update Closed Circus Television (CCTV) related policy, procedures and Memorandum's of Understanding (MOV S).	Operational Plan Action Item for 2019/20		1.3 Enhanced wellbeing and safety of the community.	Appoint a Manager for the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memorial Pool.	Review the Public Parks Strategy document to develop a delivery A fully costed delivery plan for the region's parks and gardens. Public Parks Strategy document to develop a delivery plan for the region parks and gardens. Public Parks Strategy document to develop a delivery plan for the region parks and gardens.
Identified non- compliant systems access, rectified and approved	Status of approvals determined Building Approval Process Completed	Documents updated	Performance Indicator	Perfor		Management agreement determined and completed	A fully costed delivery plan for the region's parks adopted by Council
100% of identified non-compliant systems approved	100% of status of building approvals determined 10% building approvals completed	Updated documents approved	Target	Performance Measurement		Management agreement adopted by Council and implemented	Delivery plan adopted by Council
Plumbing records, TechOne and ECM	Building records, TechOne and ECM	Policy Register	Source of Validation Data	nt		Management Agreement and Council Business Papers	Plan
Organisational Development and Planning	Organisational Development and Planning	Corporate and Community Services	Responsibility			Corporate and Community Services	Infrastructure Works and Services
LCL1 - Legal compliance and liability	LCL1 - Legal compliance and liability	FE2 - Decision making governance, due diligence, accountability and sudainability	Key Corporate Risk Category			BCI - Provision of core services now and into the future R1 - Reputation and goodwill	IA1 -Planning, managing and maintaining assets for the future
30-Jun-20	30-Jun-20	31-Mar-20	Date	Completion		30-Aug-19	30-Jun-20
On time	On time	Rescheduling	Timing			ltem completed	On time
Within operational allocation	Within operational allocation	Within operational allocation	Budget	Progress Indicators		Budget on track	Budget on track
Benefits to be achieved	Benefits to be achieved	Benefits to be achieved	Scope	ndicators		Item completed - benefits achieved	Benefits to be achieved
Identified risk/s within appetite	Identified risk/s within appetite	identified risk/s within appetite	Risk			Identified risk/s within appetite	Identified risk/s within appetite
No current claims , no new non -compliant systems identified.	Project ahead of targeted completion, expected to be finalised 2020.	The Review and undate of Closed Circuit Television (CCV) related policy, procedures and Memorandum's of understanding (MOUS) and Memorandum's of understanding (MOUS) and conversed with the majority of work expected to be competed in Anton 2000, potentially to be competed in Anton 2000, potentially tresulting in the competition date being pushed by many 2000. The delays are due to conflicting operational priorities and projects.	Second Quarter Progress Comments			Council adapted the recommendation made to approved the trader received from Swim Ri SEQ D/K for the measurement of the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memoral Peof for a serviced of System at the Council Peof of the State meeting held on the 12 June 2019. The meeting held on the 12 June 2019. The executed on the 51 July 2019.	Ongoing works occurring to align investment plan with the Local Government Infrastructure Plan. Asset Management Plans have been updated to reflect public Parks Strategy with rationalisation of parks in coming years.

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		Performance Measurement	Performance Measurement	nŧ					Progress Indicators	ndicators		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	Second Quarter Progress Comments
14.1	Finalise the Gatton Showground Masterplan.	Showgrounds masterplan finalised	100% completed and adopted by Council.	Council Resolution	Corporate & Community Services	IA1 - Planning, managing and maintaining assets for the future	30-Sep-19	Item completed	Budget on track	Item completed - benefits achieved	Identified risk/s within appetite	The Gatton Showground Master Plan has been finalised and adopted at the September Ordinary Council meeting.
1.4.2	Identify and document current arrangements with community and sporting groups on the use of Council facilities.	Arrangements Identified and documented	100% of arrangements identified and documented	Project documentation	Corporate and Community Services	FE3 Financial sustainability R1 - Reputation and goodwill	31-Dec-19	Rescheduling expected	Within operational allocation	Benefits to be achieved	identified risk/s within appetite	A deal lease matrix was developed in the first quarter for courcit is community feedless. As for courcit is community feedless. As for providing the community and sporting groups along with the development of an explaint is framework for the father management of Courcit is facilities. A bening the courcit of the courcit is community workshown to the range of models for the workshown on the range of models for the management of sporting facilities across the region for Courcil to consider.
1.5 Events an	 Events and activities that bring together and support greater connectivity in the community 	onnectivity in the	community.									
Defense	Occasional Plan Assista Home for 2010/20	Perfor	Performance Measurement	nt	Donor Hills	Von Comparts Birl Catagonia	Completion		Progress Indicators	ndicators		Second Disable Browns Command
		Indicator		Validation Data						ŀ		
1.5.1	Commence implementation of the Lockyer Valley Event Strategy action plan identified action plan. Commence implementation of the Lockyer Valley Event Strategy action plan items action items surveys and monthly reporting. R1 - Reputa action items actio	identified 2019-21 action plan items completed	60% of 2019-21 action items completed	Completed stakeholder and attendance surveys and monthly reporting	Executive Office	RI - Reputation and goodwill FEI - Financial sustainability sther agencies	30-Jun-20	On time	Within operational allocation	Benefits to be achieved	identified risk/s within appetite	in line with the espectation and direction of index with the techer valler (Sent) estates, a fail desired of the Laidlers pring fereith labs been completed with internal and external state-bodiers, i.e. a result of the debend, a plan to rationalise the event and on with all Council delivered and sassisted events has been developed and presented at a Councillor Worlshop.
1.0 me comm	munky s prepareuness for disascers is improved thro	agn community ea	Traction, training	and Strong pan	mersings between countil and	Miles affertures			Browner	II atasa		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	t Source of Validation Data	Responsibility	Key Corporate Risk Category	Completion Date	Timing	Budget Scope	Scope	Risk	Second Quarter Progress Comments
161	Plan and conduct an annual Disaster Exercise involving Council biointess units, the community and other entities and State agencies.	Annual exercise conducted	Annual disaster exercise is conduct to improve disaster management preparedness	Post-exercise evaluation report sourced from participants and observer feedback.	Corporate & Community Services	RI - Reputation and goodwill PI - Political	31-Mar-20	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Disaster activations known as operation redux cocurred during October and November 2019 for Lockyer Villey Budnifer estraties. Activation delerized conducted such Local Dasster Management Group, Local Dasster Coordination Centre and Feocustion Centre Saff with post activation liceno learnt an objection. This activation ensures Concell's compliance with disaster management legislation. Learness Salvy Ground which was compliance with disaster management legislation. Service Salvy Ground which was foreignally scheduled to be conducted on the third quarter.

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Our business com	Lockyer Business Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships	twork where it	is easy to do	business. We	create opportunities and	l encourage innovation that	inspires bus	siness confi	dence and	collabora	tive partn	erships.
Lockyer Farming As custodians we	Lockyer Farming As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations	o ensure our f	arming future	. We pride o	urselves on our innovatio	n and clean, green reputatio	n. We work	together to	support	our farme	rs of curre	nt and future generations .
Lockyer Livelihood We are a communi	Lockyer Livelihood We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all	nities exist. Ou	r quality educ	ation facilitie	s are highly regarded ana	l provide diverse career path	ıways. We k	ook to deve	lop skills a	ınd generc	rte job op,	ortunities for all.
2.1 Encourag	2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes	ic and community	outcomes.									
		Perfo	Performance Measurement	1 1			Completion		Progress Indicators	ndicators		
Reference	Operational Plan Action Item for 2019/20	Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	second Quarter Progress Comments
211	Advocate for business opportunities and economic enablers for the region from the inland Ball Project.	Employment opportunities for the region are maximised	Opportunities maximised	Minutes of meetings Council updates and reports	Executive Office	P1 - Political R1 - Reputation and goodwill	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Council is seeking funding under the inland hall interface improvement Program being administered by the Department of limitationset Transport Clare and Regional Development. We are also working with ARTC at the project level seeking genulinely local jobs and On the Social impact Assessment to reinfurce that approach.
2.1.2	Advocate for improved water security and supply for the region through the mechanisms of the Lockyer Valley and Somerset Water Collaborative.	Completion of the detailed business case	Business case completed and submitted	Completed business case documentation	Executive Office	P1 - Political R1 - Reputation and goodwill	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Procurement process completed through Localbuy and successful tender appointed
2.2 Maximis	2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy	vith stakeholders t	o achieve a stron	ng resilient econo	my.							
Reference	Operational Plan Action Item for 2019/20	Performance Perfo	Performance Measurement	ent Source of	Responsibility	Key Corporate Risk Category	Completion	1	Progress Indicators	ndicators		Second Quarter Progress Comments
221	Abocate to limit the adverse impacts of inland Rail by seeking improved and connected infrastructure for the region.	Opportunities for improved and connected infrastructure are maximised	Identified impacts are limited	Minutes of meetings Council updates and reports	Executive Office	P1 - Political R1 - Reputation and goodwill	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s being managed	Offices continue to work with Australian Rail Track Corporation (ARTC) on the Reference Design looking for improved design outcomes and within the legal framework ensure returned works will be adequate and fit for purpose.
222	Work with other stakeholders such a Council of Mayor's South East Dusentated (COUNCI), local Government Association Dusersland (LGAD), - Crit Deals, Shisbee Markering and Egyponal Development Australia (BOA) to advocate for improved economic outcomes for the region.	improved economic outcomes for the region are maximised	Opportunities maximised	Stakeholder meeting minutes	Executive Office	P1 - Peditical R1 - Reputation and goodwill	90-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	A Expine Coalsporative workshops held during the quarter to progress look apparature for the score security of

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										xible, supportive and inclusive business environmen	.5 Foster a f
Identified risk/s within appetite	Benefits to be achieved	Budget on track	On time	1-Apr-20	P1 - Political	Executive Office	Project plan and quarterly reports to DEBST	100% of project delivered	Regional Skilts Investment Strategy delivered	builtate partnership opportunities between employens, education and training providers by delivering the Regional Sulfs investment Strateg Project.	2.4.1
Risk	Scope	Budget	Timing	Date	Key Corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Action Item for 2019/20	Reference
	Indicators	Progress		Completion			ent	ormance Measurem	Perfo		
									or the community	support education and employment opportunities	.4 Attract ar
Identified risk/s within appetite	Benefits to be achieved	Budget on track	On time	1-Apr-20	R1 - Reputation and goodwill	Executive Office	Tourism Guide	Region is marketed	о W	Update and publish the region's Tourism Guide to utilise in marketing the Region.	2.3.1
Risk	Scope	Budget	Timing	Date	Key Corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Strategy for 2018/19	Reference
	Indicators	Progress		Completion			ent	ormance Measurem	Perfo		
								nd lifestyle.	ımerce, tourism aı	nd market the Lockyer Valley as a destination for cor	.3 Promote
	Risk Identified History American Appetite Risk/A within appetite Risk Risk Risk Risk Risk Risk	ed be	Stope Benefits to be achieved Scope Benefits to be achieved Scope Benefits to be achieved	Progress Indicators Budget on Benefits to be track achieved Progress Indicators Progress Indicators Budget on Benefits to be track achieved Scope Budget on Benefits to be track achieved	Timing Budget Scope On time Budget achieved Progress Indicators Timing Budget achieved Progress Indicators Timing Budget Scope Budget Scope Budget Scope Budget Scope Budget Scope Budget Scope Frogress Indicators Frogress Indicators Frogress Indicators Budget Scope	Completion Timing Budget Scope 1-4gr-20 On time Budget on Benefits to be track Completion Timing Budget Scope Completion Timing Budget Scope 1-4gr-20 On time Budget on Benefits to be track Completion Timing Budget Scope Budget on Benefits to be track Scope Completion Timing Budget Scope Budget Scope Budget Scope Budget Scope Budget Scope Within Grandson Budget Scope	Rey Corporate Risk Category Completion R1. Reputation and goodwill 1.4gr-20 Completion Trining Budget on Benefits to be P1. Political P1. Political R1. Reputational Risk Category Completion P1. Political R1. Reputational Risk Category Completion P1. Political R1. Reputational and goodwill R1. Reputational and goodwill Solution R1. Reputational and goodwill R1. Reputational and goodwill Solution R1. Reputational and goodwill R1. Reputational and goodwill Solution R1. Reputational and goodwill Solution R1. Reputation and goodwill R1. Reputation and goodwill Solution R1. Reputation and goodwill R1. Reputation and goodwill Solution R1. Reputation and goodwill Solution R1. Reputation and goodwill R1. Reputation and goodwill R1. Reputation and goodwill Solution R1. Reputation and goodwill Solution R1. Reputation and goodwill R2. Reputation and goodwill R	Source of Mesponsibility (Cyr Corporate Nisk Category Completion United Section 1984) Source of Source of Responsibility (Cyr Corporate Nisk Category Completion 1994) Source of Responsibility (Cyr Corporate Nisk Category Completion Date Nining Dudget on Benefits to be Children (Children Children C	Target Validation Data Responsibility Responsibility Responsibility Date Tourism Guide Diffice Responsibility R	Territornance Measurement Performance Measurement Indicator Performance Measurement Indicator Performance Measurement Indicator Performance Measurement Indicator Indicator Performance Measurement Indicator Indicator Performance Measurement Indicator	Interior and lifestyle. Performance National Performance Target Validation Data Project plan and landscape Performance P

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Our natural ass	Our natural assets are valued and protected to sustain our unique rural lifestyle.	in our unique	rural lifestyle.									
3.1 Lockyer \	3.1 Lockyer Valley's natural assets are managed, maintained and protected	rotected.										
		Perfor	Performance Measurement	*			Completion		Progress Indicators	ndicators		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	Second Quarter Progress Comments
												Lockyer Creek sediment stabilisation: maintenance underway, survival rate target (90%) at risk due to drought conditions, however constant engagement undertaken
311	Implement the following initiatives of the Lockyer Catchment. Action Plan: - Lockyer Ceek sediment stabilisation: finish revegetation and undertake year one maintenance of revegetation Tenthial catchment community resilience stabilish Strategic Resilience Teadorce and deliver Property Management Plans.	Complete identified Lockyer Catchment Action Plan projects Property Management Plans developed	100% of identified projects completed 20 Property Management Plans developed	Project plan Budget Property Management Plans	Organisational Development and Planning Services	ECI – Environment and the community IA2 – believering major projects (time, cost, cost, cose, cose and quality)	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s being managed	with collection and planning for consumers of the planning for collection and planning for collection costs) and explanning for collection costs and collection for the collection collection for the collection for collection and planning for collection for collection for text-density dissipation for collection and planning for collection for text-density dissipation for text-density and planning for collection for text-density dissipation for text-density dispation for text-density
312	Develop and implement strategic environmental management plants to ensure that the region's natural assets are valued and protected including: - Natural Besource Nanagement Plan: finalize plan	Identified strategic environmental management plans reviewed and	100% of identified plans finalised (NRM, Biosecurity and Catchment plans)	Plan documents Meeting business papers (project	Organisational Development and	ECI – Environment and the community IA2 – Delivering major projects time, cost	30-Jun-20	On time	Budget on	9	Identified	Natural Resource Management Plan: - NRM Strategy finalised, ready for adoption by Council in January (50% complete) Biosecurity Plan: - Risk assessment of restricted matter and development of compliance and development of compliance and
	- Blockcurity Plant, Insides plant - Lockyer Clothment, Action Plant review and reviee plan - Lakes: Apex and Freeman Five Year Water Quality Improvement Plant, undertake weed control and revegetation.	developed implementation of identified projects	Weed control and revegetation undertaken on Lake Apex and Freeman	and Council) Budget	Planning Services	scope and quality)			track	achieved		complete) Lockyer Catchment Action Plan: -review deferred to third quarter, no risk to deadline Lakes Apex and Freeman water quality: -on hold due to drought conditions
3.2 Council's	3.2 Council's policies and plans support environmentally sustainable development	le development.							,			
		Perfor	Performance Measurement	~			Completion		Progress Indicators	ndicators		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	Second Quarter Progress Comments
3.2.1	Flood plain management strategy: planning is undertaken to inform Council's strategy: growth management and disaster management requirements.	Completed flood plain management projects	100% completed and adopted by Council	Completed flood plain management plans	Organisational Development and Planning	IA2 - Delvering major projects (time, cost, scope and quality)	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	The Consultant Is working towards achieving the project milestones as required for the following National Deaster Recovery Projects (NDRP): Lockyer Valley Local Floodplain Management Plan, Lockyer Valley Integrated Receasion Rosute Flamining and the Lockyer Carels Injentional Dipater.
3.2.2	Develop a framework for Environmental Offsets to protect and enhance valuable habitat and ecosystems.	Framework developed	100% of Framework developed	Environmental Offset Framework	Organisational Development and Planning Services	EC1 – Environment and the community	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Research into offsests undertaken. Discussions commenced with Strategic Planning regarding incorporation of offsets into the Planning Scheme.
3.2.3	In liaison with key stakeholders review and refine environmental data which informs the Lockyer Valley Planning Scheme.	Data reviewed and refined	100% of overlays reviewed and refined	Refined overlay data	Organisational Development and Planning Services	EC1 – Environment and the community IA1 – Planning, managing and maintaining assets for the future	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	In progress. Environment Unit liaising with Strategic Planning Unit regarding data and maping requirements for the Planning Scheme.

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3.3 Commun	3.3 Community and private landholders' stewardship of natural assets increases.	ssets increases.										
		Perfo	Performance Measurement	nt			Completion		Progress Indicators	dicators		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	Second Quarter Progress Comments
3.3.1	increase identified Land for Wildlife habitat land in the region.	Identified habitat land in the region increased	2% increase in land for wildlife identified habitat land (hectares)	Land for Wildlife membership statistics	Organisational Development and Planning Services	EC1 – Environment and the community	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Annual target met in first quarter: New sign ups. 3 properties totalling 418ha Currently membership: 10,852ha Increase for second quarter: 3.9%
3.3.2	Review Environmental Programs to enable opportunities for the community to deliver projects with positive environmental outcomes including. Grant Brograms. Landholders Assistance Program. Integrated Land Management Program.	Review completed	100% of review completed	Council Business Papers & Budget	Organissional Development and Planning Services	ECI – Environment and the community IAZ – Delivering major projects (time, cost, scope and quality)	30-Jun-20	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Gants program review complete and guideline updated. Jandholder Assidance Program currently landholder review in line with budget review. Integrated shand Annagement Program in progress, formicoment and Pept Unit has met with Legal and Property Unit to commence review of Council properties.
3.4 Locals a	3.4 Locals and visitors experience our natural assets.											
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Performance Measurement ce Target V	nt Source of Validation Data	Responsibility	Key Corporate Risk Category	Completion Date	Timing	Progress Indicators Budget Scope	Scope	Risk	Second Quarter Progress Comments
3.41	Develop a framework for a Nature Based Recreation Plan for the Lockyer Valley region as a part of the Ecoapment Trails Opportunity.	Framework developed Trails identified and mapped	100% of framework complete complete 50% of trails identified in the project mapped	Framework for Nature Based Recreation Plan Mapping	Executive Office	ECI – Environment and the community IA2 – Delivering major projects (time, cost, scope and quality)	30-Jun-20	On time	Budget on track	Benefits in doubt	identified risk/s within appetite	The joint Mountain Bike Exagement Plan in partnership with Toorocorchia Regional Council has identified a large number trail. The partnership of the partnership of the and Jaiolee Park. However, bilk one trail is contained within the Toorocorchia Council area and this is due to the toography of the and The Without Region will become a york hubs with a trail linking the township to the reat of the trails.
3.5 Council	3.5 Council and the community actively reduce waste, recycle and reuse more.	reuse more.										
Reference	Operational Plan Action Item for 2019/20	Performance	Performance Measurement	nt Source of	Responsibility	Key Corporate Risk Category	Completion		Progress Indicators	dicators		Second Quarter Progress Comments
		Indicator	iaiget	Validation Data				8	pudges	scope	NEW	
35.1	implement the 2019- 20 Identified deliverables of the Watte Recycling and Reduction Plan (WRRP)	Actions are implemented	100% Compilance	wяяр	Corporate and Community Services	IA1 - Planning, managing and maintaining assets for the fizure	30-Jun-20	On time	Budget on track	Benefits to be achieved		identified actions in the Waste Reduction and Recycling Plans continue to be under this between the test and the continue to be under this between the test and t
3.5.2	Upgrade of the Gatton Waste Management facilities by undertaking an expansion of waste cell with liner against Cell 1 to increase capacity for waste to landfill.	Complete expansion waste cell	Cell expansion 100% completed in accordance with statutory requirements	Engineering certification	Corporate and Community Services	IA2 - Delivering major projects (time, cost, scope and quality)	30-Jun-20	Rescheduling expected	Budget	Benefits to be achieved	Identified risk/s being managed	Procurement details being finalised with Design delayed to early 2020. Construction program expected to commence as soon as design completed to now complete works in 2019/2020.

2019-20 Operational Plan - Second Quarter Performance Report	
Lockyer Nature	
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3.6.1	Reference		.6 Council an
identify and develop as finergy Management Plan for Council's principal buildings and facilities that will reduce energy consumption.	Operational Plan Action Item for 2019/20		3.6 Council and the community actively reduce consumption of non-renewable resources.
Plan developed Reduction of energy consumption	Performance Indicator	Perfo	n-renewable reso
Plan developed that will achieve \$100,000 reduction in electricity consumption	Target	Performance Measuremen	urces.
Plan documentation Budget	Source of Validation Data	nt	
Corporate and Community Services	Responsibility		
IA1 - Planning, managing and maintaining assets for the future	Key Corporate Risk Category		
30-Jun-20	Completion Date		
On time	Timing		
Within operational allocation	Budget	Progress Indicators	
Benefits to be achieved	Scope	ficators	
identified trisk/s within cappetite for the capp	Risk		
lenergy Efficiency Management Panel has been established and chart or created. Final terms of relationable and chart or created. Final terms of reference and exporting on intainers and out servings already exhibits completed are underway. Strategies for apprettire surface sections also under preparation for completion early January 2020. Panel will meet every aweets to update and monitor progest.	Second Quarter Progress Comments		

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Performance Measurement Responsibility Respo
Key Corporate Risk Category IA2 - Delivering major projects (time, cost, stone and quality) R1 - Reputation and goodwill IA2 - Delivering major projects (time, cost, stone and quality) IA2 - Delivering major projects (time, cost, stone and quality) IA2 - Pareving, managing and maintaining
Completion Date Completion Completion Completion Date 30-jun-20 30-jun-20 30-jun-20 30-jun-20
09-jun-20 30-jun-20 30-jun-20 30-jun-20 30-jun-20 30-jun-20 30-jun-20
Timing Recatedaling expected On time On time On time On time On time
Progress Indicators Budget Scape Within representational achieves Budget on Benefits to Budget on Benefits t
Black Comments received from the Department of State Identified Comments received from the Department of State Development, Manufacturing, initiatoricate and Planning in Initially within Second Quarter in Received from the Department of State provided the second control of the second Council Project 1 (electrical and mechanical upgardet, figure upgradet Formed to state the second Council or Project 1 (electrical and mechanical upgardet, figure upgradet Formed to state the second Council or Project 1 (electrical and mechanical upgardet, figure upgradet Formed to state the second Council or Project 1 (electrical and mechanical upgardet, figure upgradet Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets, figure upgradet) Formed to state the second Council or Project 1 (electrical and mechanical upgardets) Formed to state the second Council or Project 1 (electrical and mechanical upgardets) Formed to the second Council or Project 1 (electrical and Council or Project 2 (electrical and Electrical and Council or Project 2 (electrical and Electrical and Electrica
Second Quarter Progress Comments Comments received from the Department of State Development, Manufacturing, link sort curve and Planning in observing the Comments Development, Manufacturing, link sort curve and Planning in observed the Comments Development, Manufacturing, link sort curve and Planning in observed the Comments Development, Manufacturing, link sort curve department or the State Interpretation of the Comments Second Quarter Progress Second Quarter Second

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Project Scopes for both projects were sent to suitably qualified planning consultancy firms to request a quotation to understate project deliverables. Consultant to be appointed at the end of January 2020.	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	On time	30-Jun-20	IA1 - Planning, managing and maintaining assets for the future	Organisational Development and Planning	Master Plans for Gatton North and Plainland.	100% completed and adopted by Council	Plans are completed for Gatton North Major Enterprise and Industrial Area and Plainland.	Complete Master Plans for: - Gatton North Major Enterprise and Industrial Area - Plainland.	45.1
Second Quarter Progress Comments	Risk	Scope	Budget	Timing	Date	ney corporate russ category	периниу	Source of Validation Data	Target	Performance Indicator	Operational Fian Action Rein for 2013/20	Neigrence
Consol Outston Browner Community		adicators	Progress Indicators		Completion		December 18	ent	Performance Measurement	Perfo		Badarana
								yle.	dentity and lifest	trengthens local i	4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle.	4.5 An integra
Comments provided and completed on all feability Designs. Ourselve working or death of Council's thortical requirements for incention into AFTC Contract Documentation. Risk its with the acceptance and integration of these requirements for contractors to best deliver work on replaced risks.	Identified risk/s being managed	Benefits to be achieved	Budget on track	On time	30-Jun-20	VA1 - Planning, managing and maintaining assets for the future	Infrastructure Works and Services	Meetings held with ARTC and comments log.	100% of designs reviewed.	Project designs reviewed and feedback provided to ARTC.	Provide technical support to review the Inland Bail Project designs impacting on Council's Infrastructure.	4.4.1
Second Quarter Progress Comments	Risk	Scope	Budget	Timing	Date	Key Corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Action Item for 2019/20	Reference
		ndicators	Progress Indicators		Completion			ent	Performance Measurement	Perfo		
						omes.	and enhanced community outco	y infrastructure	ely delivery of ke	I funding, for time	4.4 Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and enhanced community outcomes	4.4 Regional c
Delivery of continuous improvement initiatives has continued with a focus delig on streamline Development fregivening processes and procedure and segocially the development of development applications. Ferrimonice, as promphasis has been placed on finalising the Development Menual in collaboration with MS staff. A number of Pareining associament templaces have also been updated us said the demanding the processes.	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	Rescheduling expected	30-Jun-20	R1 - Regulation and goodwill	Organisational Development and Planning	Development and Planning Continuous Improvement Action Plan	Current financial year deliverables completed.	Identified deliverables of the action plan are completed and implemented.	implement the continuous improvement deliverables as outlined in the Planning and Development Business Unit Plan and Continuous improvement Action Plan.	431
Second Quarter Progress Comments	Risk	Scope	Budget	Timing	Date	Key Corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Action Rem for 2019/20	Reference
		adicators	Progress Indicators		Completion			ent	Performance Measurement	Perfo		
						S.	ice and community expectations	ation, best pract	stent with legisla	ment that is consi	4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.	4.3 A developr
Project 2 - Design for the laidley LED lighting has been awarded to a consultant. Lesign work will commence in January for approximately two months, with installation tenders be called in April 2020.	risk/s within appetite	achieved	- 2	On time	30-Jun-20	scope and quality)	Infrastructure Works and Services	reporting documentation	delivered in accordance with the funding agreement	projects completed	Deterioration modelling of pavement and seal assets Installation of new LED street lighting in Laidley Central Business District.	429
Project 1 - Project has been awarded to a consultant with project expected to commence by February.	Identified		Within			A. Paringular management films and		Budget and grant	100% of project 1 and 60% of project 2		Deliver the Local Government Grants and Subsidies Program (LGGSP) projects	

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Our leade	Lockyer Leadership Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.	nes for the ber	nefit of the wh	ole community								
Lockyer Council A well-managed	Lockyer Council A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.	sation that giv	es the commu	nity confidence	e, demonstrates financial	ustainability, where custo	mers are sa	tisfied with	our servic	es and ou	remploye	es are proud to work.
5.1 Underta	5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community	structure planning	and management	to ensure affordal	ble and sustainable outcomes fo	our community.						
		Perfi	Performance Measurement	ent			Completion		Progress Indicators	ficators		
Reference	Operational Plan Action Item for 2019/20	Performance Indicator	Target	Source of Validation Data	Responsibility	Key Corporate Risk Category	Date	Timing	Budget	Scope	Risk	Second Quarter Progress Comments
511	Develop a land asset management plan that will rationalised Country land assets and associated facilities dentify council land and/or properties salable for disposal via sale.	Completed land asset management plan Sale of identified land assets	Land Asset Management Plan completed and adopted by Council Identified land sold within identified timeframes	Land Asset Management Plan	Executive Office	FE1 - Financial sustainability	30-Jun-20	On time	Within operational allocation	Benefits to be achieved	Identified Trisk/s within sappette	Liand Asset Management Plan is being drafted. Council's Land Rigister is currently being reviewed to assign a espansible team/officer to each parect of land based on most appropriate use to inform land management and budget responsible by. This assessment will inflore the land hased Management Plan. Some prosperties identified for sale subject to completion of decontamination and part decommissioning processes being decompletion of management sharp and part of the property identified as suitable for suction and processes being the property identified as suitable for naction and processes being the property identified as suitable for naction and processes being the property identified as suitable for naction and processes and processes the processes of the property identified as suitable for naction and processes and processes the processes of t
512	Undertable a business swinpu of operations of the Stuping Post Calé and Function Come to jettelly opportunities for growth and financial sustainability.	Efficiencies identified and strategies to achieve developed and implemented	50% improvement to collection of the collection of the collection operating position	Francial reports competitor benchmark analysis	Executive Office	FE1 - Francial sustainability	30-Jun-20	On time	Budget on B	Benefits to be achieved	identified rid/\$ being managed	Staging pool teader ship team, conducting weekly review meetings, analysing weekly manacias and operations for continuous improvement. For focus on improving profitability, as well as increasing revenue. Introducing new strategic measures and promotions to introducing new strategic marketing and promotions to introducing new strategic marketing and promotions to introducing new strategic marketing and promotions to introducing new strategic state of promotions to introducing new strategic state to the impact of promotions of the stages of the
5.1.3	Undertake full review of plant and fleet across Council to ensure utilisation is being maximised and plant and fleet types are reflective of future needs for programmed works.	Review completed	Utilisation of Council's plant and fleet (that IPWEA benchmarks are available for) are reviewed and benchmarked. Review of 10 Year Program to ensure Plant and fleet are reflective of future needs.	TechOne Reporting and Council Business Papers	Infrastructure Works and Services	FE1 - Financial sustainability	30-Jun-20	On time	Within operational affocation	Benefits to be achieved	Identified risk/s within appetite	forward list of capital works being developed which will inform the fleet review with type of equipment necessary to indertake works identified. Draft review anotopated to be presented to Council in the fourth quarter.

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 Stage: Lot the Hatton Vale Park Project completed Lockyer Valley Planning Scheme engagement plan to be finalised Waste Reduction and Recycling Plan completed 	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	On time	30-Jun-20	R1 - Reputation and goodwill	Executive Office	Engagement documentation including website	100% of required engagement activities completed	Engagement activities conducted	Undertake engagement activities on key Council projects including - Stage 1 of the Hatton Vale Park Project - Lockyev Valley Planning Scheme - Waste Reduction and Recycling Plan.	ijn ijs ijs
viet to be commenced. O'N of review completed. This project will be commenced in 2020 and concluded after the election and appointment of representatives to committees.	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	On time	30-Jun-20	FE2 - Decision making governance, due diligence, accountability and sustainability	Executive Office	Coundl Business Papers	100% of review completed	Undertake review	Undertake a review of Council's advisory committees and external committee representation.	5.3.2
Uake Apes Community Judioury Committee (UACAC) meetings was been held in accordance with the Committee Ferns of detrenice and minutes are being reported back to Council.	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	On time	30-Jun-20	R1 - Reputation and goodwill	Infrastructure Works and Services	Council Business Papers	100% of required meetings undertaken.	Meetings undertaken as required under the Terms of Reference with meeting minutes reported to Council.	Continue to support the Lake Apex Community Advisory Committee (LACAC) through the revised Committee Terms of Reference to enhance the broader community perspective and focus of the group.	ia ia
Second Quarter Progress Comments	Risk	Scope	Budget	Timing	Date	key corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Action Item for 2019/20	Reference
		Progress Indicators	Progress		Completion			ment	Ses. Performance Measurement	n making processes	5.3 Actively engage with the community to inform council decision making processes	5.3 Actively e
implementation on recommendations continues with improvements to date at 70%. Processes continue to become more embedded within name operational processes, with Customer Service working closely with the wider organisation and improving the understanding of each area.	Identified risk/s within appetite	Benefits to be achieved	Within operational allocation	On time	31-Dec-20	R1 - Reputation and goodwill	Corporate and Community Services	Updated Customer Service Strategy document	100% of identified improvements implemented	Review conducted and adopted by Council and Identified improvements implemented	Review and update the Customer Service Strategy and implement identified improvements.	5.2.1
Second Quarter Progress Comments	Risk	Scope	Budget	Timing	Timeframe	Key Corporate Risk Category	Responsibility	Source of Validation Data	Target	Performance Indicator	Operational Plan Strategy for 2018/19	Reference
		Progress Indicators	Progress					ment	Performance Measurement	Per		
											5.2 Excellence in customer service to our community.	5.2 Excellence
Of the sixty recommendations, around one third have been completed with a further third in progress. The remaining recommendations are found pricingly are a dependent on the recommendations are funder pricingly are a dependent on the recommendations currently in progress. Key outcome to date include enhanced poweriness processes around approving the method of pagnosish to market and justification of accepting justices of the progress of the method and progress of the processes	identified risk/s within appetite	Benefits to be achieved	Budget on track	On time	30-Jun-20	FEL - Financial sustainability	Corporate and Community Services	Review	100% of agreed key findings implemented	Review completed and agreed key findings implemented	Conduct an independent review of Council's Procurement and Stores functions and implement the agreed key findings.	51.4

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Review and rationalise reporting to Council, Chief Executive Officer and Executive Managers in relation to corporate planning, performance and risk management to achieve quality decision making founded on adequate, timely and relevant information.	Conduct an organisational effectiveness review to identify service efficiencies and improve the organisation's effectiveness.	Design and deliver Stage 2 of the Leadership Development Program.	ce Operational Plan Action Item for 2019/20	5.6 Provide leadership and contemporary management systems that drive a coordinated and connected organisation	implement identified outcomes and initiatives for 2019-20 by the Connected Council Progress Group.	ce Operational Plan Strategy for 2018/19	5.5 Promote a values based culture that appreciates and empowers its workforce	Conduct a strategic review of Council's Insurance function: - classification of self-insures property - establishment of standards for third party daims.	ce Operational Plan Action Item for 2019/20	5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values. Performance Measurement Performance Measurement
Complete the review Implement priority recommendations	Organisational effectiveness review completed	Stage 2 Leadership Development Program designed and delivered	Performance Indicator	at drive a coordina	Identified outcomes and initiatives implemented	Per Performance Indicator		Property classified Insurance standards established	Performance Indicator	nity confidence an
Review 100% completed 100% completion of identified actions	Review 100% completed and key outcomes implemented	Stage 2 100% completed	Target So	ited and connected	75% of outcomes and initiatives implemented	Performance Measurement Target Sou		100% of property classified 100% of insurance standards set	Target	and trust in council and
Review documentation	Review	Leadership Development Program documentation	Source of Validation Data	d organisation.	ELT Meeting Minutes	ent Source of Validation Data		Property schedule Standard documentation	Source of Validation Data	and our democrati
Executive Office	Decube Office	Organisations Development and Planning	Responsibility		Organisational Development and Planning	Responsibility		Executive Office	Responsibility	c values.
FE2 - Decision making governance, due diigence, accountability and sustainability	FE1 - Financial sustainability	51 - Strategic workforce planning and management	Key Corporate Risk Category		\$1 - Strategic workforce planning and management	Key Corporate Risk Category		FE2 - Decision making governance, due diligence, accountability and sustainability	Key Corporate Risk Category	
30-Jun-20	30-Jun-20	30-Nov-19 (design) 30-Jun-20 (delivery)	Completion Date		30-Jun-20	Completion Date		30-Jun-20	Completion Date	
On time	On time	Rescheduling expected	Timing		On time	Timing		On time	Timing	
Within operational allocation	Within operational allocation	Within operational allocation	Budget Scope		Within operational allocation	Progress Indicators Budget Scope		Within operational allocation	Budget	Progress Indicators
Benefits to be achieved	Benefits to be achieved	Benefits in doubt	Scope		Benefits to be achieved	Scope		Benefits to be achieved	Scope	dicators
Identified risk/s within appetite	Identified risk/s within appetite	Identified risk/s being managed	Risk		Identified risk/s within appetite	Risk		Identified risk/s within appetite	Risk	
SO's review completed. Work has commenced to re-develop the Council meeting template to include all relevant items for consideration on each matter presented to Council. This action will be implemented at the commencement of the new term of Council.	Organisational Effectiveness Review performance indicators media and participated in workshops. Leadership conversations held with all direct reports to Chief Encounce Officer and Executive Managers. Linet Consultanie Committee consulted and erapped. Organisational Effectiveness Review Workshop Report adopted by the Executive Leadership Review, Untroducet to all safe for consultation. Draft organisational structure prepared and released to all safe for consultation.	Stage 2 of the Leadership Development Pragram is part of the Organisational Interletiences Review Project. The package of work the commence in October 2013 and completed in July 2011 is could read below. When the control of the Work with the syntheticidens so indensify needs, scope, design self implement pack-2018 or sequimentant leaders is - Nordcore planning workshop for leaders (potentially incorporating INA for all other levels of employee) - Induction for Immanger, concentions as and uppervisors (covering the practicalises and extensed alspects of inchangement in C. corporate program for inchangement in C. corporate program for inchang	Second Quarter Progress Comments		The valuer-based behaviour have been rolled out across Council during Quarter 1 and the second phase of this rolled communication of the month and implementing the three products of the production of the council or three products of the council of the council or to progress described actions, noticing an all staff sharey that will inform the internal communications strategy and interest update project.	Second Quarter Progress Comments		Yet to commence. On property classified On injurance standards set. Fingures is expected in 2020.	Second Quarter Progress Comments	

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plan for the organisation that ns to take in the event that a

Plan 100% completed and adopted by Council

Plan

sion of Core Service into the future Operational Plan Action Item for 2019/20

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an internal communication strategy to romotion of Council information to all staff mely manner.	uncil's Safe System of Work to measure tiveness and identify continuous		to manage and reduce its cyber security	rty & Rating business system Climywhere Configuration of P&R Mobiles completed	Plan Action Item for 2019/20		ort services.	Local Laws to ensure relevance to the gby Council and the community:	
increased engagement between staff and timely delivery of key information	Completion of audit	Cyber Security training conducted	Review recommendations completed		Performance Indicator	Pert		Priority Local Laws identified and review commenced	
100% completion of strategy and increased engagement	Audit 100% completed	Scheduled cyber security training delivered	100% of recommendation completed within forecasted completion date	100% of the configuration of the P&R modules completed in project environment	Target	Performance Measurement		100% of identified priority local laws review commenced	
Monthly reporting	Completed audit		Audit register	Project documentation	Source of Validation Data	ent		Local Laws Register Council Business Papers	
Executive Office	Organisational Development and Planning		Corporate and Community Services	Corporate and Community Services	Responsibility			Executive Office	
R1 - Reputation and goodwill	WHSI - Work health and safety		IA3 - Information and technology capacity and management	IA3 - Information and technology capacity and management	Key Corporate Risk Category			FE2 - Decision making governance, due diligence, accountability and sustainability	
30-Jun-20	31-Mar-20		30-Jun-20	30-Jun-20	Date	Completion		30-Jun-20	
Rescheduling expected	Rescheduling expected		On time	To be deferred	Timing			To be deferred	
Within operational allocation	Budget on track		Budget on track	Budget underspent	Budget	Progress Indicators		Budget underspent	
Benefits in doubt	Benefits to be achieved		Benefits to be achieved	Benefits to be achieved	Scope	ndicators		Benefits won't be achieved	
Identified risk/s being managed	Identified risk/s being managed	appence	9. —	Identified risk/s within appetite	Risk			Identified risk/s being managed	
The esta engager encomp engager survey a internal	Work Hi scheduli complet tool was will com Quarter	delivere current confirm	Eight ite from th Commit are exp complet Cyber S	Technol busines comme to this a process systems Service planned identific				25% of a subordi public in The full budget with the	

10.9 Outstanding Agenda Action Items Review

Date: 15 January 2020

Author: Erin Carkeet, Governance and Strategy Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide Council with an update on the status of actions arising from resolutions at Ordinary and Special Council meetings for the current term of Council.

Officer's Recommendation:

THAT Council receive and note the Agenda Action Items Review report providing an analysis of the action items arising from Council agenda reports for the current term of Council.

RESOLUTION

THAT Council receive and note the "Outstanding Agenda Action Items Review" report, noted as Attachment 1, providing an analysis of the action items arising from Council agenda reports for the current term of Council.

Moved By: Cr Cook Seconded By: Cr Hagan

Resolution Number: 16-20/1624

CARRIED 7/0

Report

1. Introduction

This report provides Council with an update on the action items arising from resolutions at Ordinary and Special Council meetings from 1 May 2016 to 31 December 2019. Additional details on resolutions that have not been completed are highlighted within this report.

This report aligns with Council's Corporate Plan 2017-2022, Outcome 5.4, 'Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.'

2. Background

In the current term of Council it was determined that an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

3. Report

A total of 1,608 resolutions were recorded from the Ordinary and Special Council meetings from 1 May 2016 to 31 December 2019. Of these resolutions 172 were procedural motions, which did not require

an action (e.g. moving into open and closed session and items for information). Of the remaining actions, 1,406 have been completed, and 18 remain either ongoing or incomplete. The 18 ongoing/incomplete items are listed in the attachment to this report. All ongoing/incomplete items in the attachment contain notes outlining the status of each item and are updated on a regular basis.

Below is an analysis of the actions from 1 May 2016 to 31 December 2019.

Group	Total Action Items	Ongoing/Incomplete Actions	Procedural Motions (no action required)
Executive Office	711	5	
Organisational Development & Planning	236	2	
Corporate & Community Services	343	7	172
Infrastructure Works & Services	146	4	
TOTAL	1542	18	

4. Policy and Legal Implications

There are no policy or legal implications which arise as a result of this report.

5. Financial and Resource Implications

Budget implications will continue to be addressed through existing allocations. Where additional resources are required to complete actions, these will be reported to Council to ensure transparency in the completion of actions. Where significant, the matter will be addressed through the budget review process.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The relevant Executive Manager and/or the Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication and Engagement

The following officers were consulted in the review of the actions:

- Chief Executive Officer
- Executive Manager Corporate & Community Services
- Executive Manager Infrastructure Works & Services
- Executive Manager Organisational Development & Planning

On a quarterly basis, Council will receive an updated report on the actions that are outstanding. Any actions that require further input from Council will be presented in the form of a separate agenda report.

8. Conclusion

This report enables Councillors to monitor, at a strategic level, the completion of actions, which have arisen as a result of resolutions of Council meetings.

9. Action/s

Outstanding action items are to be monitored and reported to Council on a quarterly basis.

Attachments

1 <u>↓</u>	Outstanding Actions 31 December 2019 - Corporate & Community Services	8 Pages
2 <u>↓</u>	Outstanding Actions 31 December 2019 - Executive Office	6 Pages
3 <u>√</u>	Outstanding Actions 31 December 2019 - Infrastructure Works & Services	3 Pages
4 <u>↓</u>	Outstanding Actions 31 December 2019 - Organisational Development & Planning	20 Pages

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 CORPORATE & COMMUNITY SERVICES

		a) inve		After No. Date Date Subject Resolution 16- 18/01/2017 Community and Crisis RESOLUTION 20/0338 Care Housing Care Housing Care Housing
	CARRIED 7/0	Investigate ruture options to demolish the building located at 369 Smithfield Road, Gatton. Moved By: Cr Hagan Seconded By: Cr McLean Resolution Number: 16-20/0338	community and crisis care housing assets, Council resolve to; a) confirm their intent to transition out of Community Housing and seek a meeting with the Department of Housing and Public Works representatives to discuss the transfer of the management of housing assets located at 11 North Street and 44 Cochrane Street Gatton back to that Department; b) authorise the Chief Executive Officer to negotiate satisfactory arrangements with The Uniting Church in Australia Property Trust (Q) to provide for the continued tenure of 27 Frome Street, Laidley until 30 June 2018; c) take no further action in relation to the arrangements for the use of 48 Cochrane Street, Gatton by The Uniting Church in Australia Property Trust (Q) pending a decision by Queensland Urban Utilities in relation to accepting trusteeship of the reserve; and	
DHPW starting to make progress meeting with DNR this week to progress further. 8 Mar 2018 - 10:42 AM - Hiedi Hope	* Expect further update by 15/11/17 - may be possible to report to Council to progress on 22/11/17 depending on DHPW advice to State caretaker arrangements may have an impact 22 Nov 2017 - 4:50 PM - Vickie Wieland Update 17/11/17	Legal Services & Property Co-ordinator: * spoke with DNR contact * DNR regions want to work with simple solution (done work) * DNR Brisbane - sticking point * DNR brisbane - sticking point * DHPW having further high level meetings	procurement process for future management of the properties. 2 Mar 2017 - 3:20 PM - Hiedi Hope ECM document 3089445 - Communications from Department of Housing & Public Works 27 Mar 2017 - 10:34 AM - Hiedi Hope Currently waiting for the Department to supply procurement process for future management of the properties. 9 May 2017 - 2:01 PM - Hiedi Hope Manager to follow up with department - as no reply has been received from the department 14 Sep 2017 - 8:11 AM - Hiedi Hope Caitlan (Legals) will be contacting the relevant officer in DHPW and put them in direct contact with our DNRM contact (ulie Douglas) for a simple creative solution to move the land to the state. If this is unsuccessful then we will look to negotiate with DNRM to relinquish trusteeship of the two reserves with the expectation that DNRM will then issue leases to a registered community housing provider. We don't have a timeframe on this at this point, however we will review the progress in the week commencing 2nd October to determine the two departments are engaging in positive communication to progress the issue. 22 Nov 2017 - 4:47 PM - Vickie Wieland	Officer/Dept Action Taken Hope, Hiedi 2 Mar 2017 - 3:14 PM - Susan Boland Communication received from Housing & Homlessness Services in relation to Anniha's request in line with the departments proposed
h DNR this week to	e possible to report g on DHPW advice ı impact	rtion (done work)	t of the properties. om Department of ly procurement rites. b reply has been b reply has been conflicer in DHPW M contact (Julie we the land to the to negotiate with serves with the to a registered to a registered nt, however we will 2nd October to 3 in positive	Completed Thessness Services in spartments proposed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 **CORPORATE & COMMUNITY SERVICES**

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Extension granted by Department of Housing to 31/1/2020 -	14 Oct 2019 - 10:43 AM - Hiedi Hope	Waiting on response from department.	16 May 2019 - 8:02 AM - Hiedi Hope	Letter written to department - ECM 3744647	4 Apr 2019 - 7:41 AM - Hiedi Hope	documents	& Pulbic works by 5/12/18 - Officers are following up these	Legal documents were expected from the Department of Housing	10 Dec 2018 - 4:00 PM - Hiedi Hope	Meeting.	late October. Report will be provided to November Council	item discussed to workshop 10/10/18. Meeting with department	16 Oct 2018 - 2:33 PM - Susan Boland	Legal Services to review ongoing arrangements.	forward. Phone message left with contact officer and Council's	Request from Uniting Care to confirm Council's position moving	28 Sep 2018 - 12:51 PM - Hiedi Hope	Council Information Report prepared for meeting 8/8/18	2 Aug 2018 - 8:36 AM - Hiedi Hope	relation to seek collaboration to address the broader matter.	Mayor will liaise with other Mayors from nearby Councils in	17 Jul 2018 - 10:47 AM - Erin Carkeet	Meeting with State MP on 31 May 2018 to discuss progress.	31 May 2018 - 8:18 AM - Susan Boland	advised by Caitlyn	to waiting on information back from the State Government -	This item will now be presented at a workshop in April 2018 - due	

InfoCouncil	ARes No. 16- 20/1182
nci	·
	Meeting Subject Date Subject 12/12/2018 Compliance Issues Property at Lot 103 RP 141786
	Compliance Compliance ITHAT Council receive and note the tabled report for Lot 103 RP 141786 RP 141786 and endorse the actions taken by Council's Environmental Health Coordinator and Building Certifier/Regulatory Officer; Further THAT Council authorise the Chief Executive Officer to take all steps necessary to recover the outstanding enforcement
	Officer/Dept Driemel, Peter
	Officer/Dept Action Taken Driemel, 17 Dec 2018 - 2:52 PM - Hiedi Hope Driemel, 9 Plumbing Department have issued a Show Cause Notice Reinspection due 18/12/18 by Health Officer and Building Certifier 7 Jan 2019 - 2:49 PM - Hiedi Hope
Page 2 c	Completed

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RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 **CORPORATE & COMMUNITY SERVICES LOCKYER VALLEY REGIONAL COUNCIL**

Council's Debt Recovery Policy. costs from the property owners in accordance with

Moved By: Cr Wilson Seconded By: Cr Cook Resolution Number: 16-20/1182

CARRIED

A written response from the owners to the Show Cause Notice is Reinspections undertaken by officers in company of owners.

due January 2019.

Property owners are organising a new soil test.

No evidence was found by officers of dumped effluent on the Clean up of the property is continuing

property. Owners reconfirmed that effleunt is disposed of off

Apr 2019 - 1:55 PM - Hiedi Hope

Officer to confirm date with Owners. Follow inspection being scheduled for April with Building 2 Apr 2019 - 9:51 AM - Hiedi Hope

In June 2019 Environmental Health Officer spoke with owners. Site visit booked for Wednesday, 3 April 2019 11.30am 15 Jul 2019 - 3:39 PM - Hiedi Hope

Owners advised the area should be cleaned up by September

issued to GD & WB Berry advising Council officers will on 17 On 21 June 2019 a Notice to enter under Local Govt Act was September 2019 to inspect and ascertain if the Notice issued on

Building officers will also be in attendance regarding occupation

22 November 2018 has been complied with.

As per note on 15/7/19 - update will be given after 17/9/19 Follow up inspection undertaken 17/9/19 14 Oct 2019 - 11:06 AM - Hiedi Hope 3 Sep 2019 - 8:55 AM - Hiedi Hope

4 Dec 2019 - 12:12 PM - Hiedi Hope and showed some further action taken but not enough to satisfy Inspection to the property was conducted 26 November 2019 Notes from Environmental Health Coordinator -Follow up inspection due 29/10/19 ECM 3839517 - Notice letter 26/9/19 sent

Warrant to enter has been approved by Management on 3 December 2019 to enter the property to obtain quotes for cleannotice issued

Wednesday 11 December at 9.00am. Two contractors will be procurement requirements. providing written quotes for Clean-up as per Council's December 2019 and executed (if successful on application) on Warrant application to Gatton Courts is to be made Monday 9

16 Jan 2020 - 8:43 AM - Hiedi Hope

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regional council

LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 CORPORATE & COMMUNITY SERVICES

	VINCINITY DESCRICES	ANALINITY SERVICES

Quotes have been received to enter and clear property. Officers intend to issue final notice to enter and clear the property. Contact will also be made by telephone to the customer to advise potential cost to the customer.

Meeting Date	Subject	Resolution	Officer/Dept	Action Taken
12/12/2018	Expression of	RESOLUTION	Driemel,	7 Jan 2019 - 2:38 PM - Hiedi Hope
185	Interest – Waste	THAT Council endorse the actions of the Chief Executive	Peter	pswich City Council supplied an example Tender Consideration Plan (TCP). This has been circulated to Legal and Procurement
	Disposal and	Officer to continue to participate in a regional waste		Departments for review and preparation of an appropriate draft.
	Resource	alliance with other Councils in South East Queensland to		ξ
	Recovery	enable a regional procurement process for waste		1 Apr 2018 - 1:58 BM - Hindi Hopp
	South East	management and resource recovery services		Presented to Council - 13/2/19 - Resolution 16-20/1227
	Queensland -	Fronth and resource recently services.		Tender Consideration Plan - Waste Disposal and Resource
	West Waste	Furtner;		Recovery Services - South East Queensland - West Waste
	Alliance Group	THAT Council invite Expressions of Interest for the		Alliance Group
		provision of waste disposal services, including the use of		1 Apr 2019 - 2:02 PM - Hiedi Hope
				The Expression of Interest is being lead by Logan City Council and
		alterilative waste disposal and recycling technologies, to		is being scrutinised by the Australian Competition and Consumer
		set also the trees of the tocklet sales well order		Months archadulad for 3/4/19 at Logan City Masta Escility to
		area, or as part of a joint government activity, joint		discuss the progression of the Regional Expression of Interest in
		government entity or joint local government with other		a methodical and staged manner.
		Councils in South East Queensland in accordance with		15 Jul 2019 - 3:15 PM - Hiedi Hope
		Section 228 2(b) of the Local Government Regulation 2012.		With other other parties on hehalf of Lockyer Valley Regional
		Further;		Council
		THAT Council resolve to prepare a tender consideration		A-10-7
		plan in accordance with Section 230 (1) and (2) of the Local		An EUI nesource necoverya/or waste Disposal serviceshas been released closing 20/8/19
		Government Regulation 2012.		3 Sep 2019 - 8:56 AM - Hiedi Hope
		And Further;		Expression of Interest closed and evaluation by Committee has
		THAT Council confirm the Manager Health, Waste and		14 Oct 2019 - 10:26 AM - Hiedi Hope
		Regulatory Services as Council's representative for the		Evaulation process continuing with a 6 month period expected.
		South East Queensland – West Waste Alliance Group.		13 Jan 2020 - 12:14 PM - Hiedi Hope An information meeting was attended by the Mayor, Deputy
				Mayor & CEO to update on the status on the expression of
		Moved By: Cr Cook Seconded By: Cr Hagan		Interest November 2019

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 CORPORATE & COMMUNITY SERVICES

		16- 20/1381 Courts	Date Subject
CARRIED 6/1 Voting For the Motion: Crs Holstein, Milligan, McLean, Wilson, Hagan and Vela. Against the Motion: Cr Cook.	southern buildings located at L1SP2849/5 and return the building site to a grassed public use area. Further; THAT Council authorise the Chief Executive Officer to notify the Gatton Squash Club that Council is unable to resolve building issues particularly relating to asbestos, and therefore unable to enter into a lease for the building in accordance with the previous resolution of Council 16-20/0283. Moved By: Cr Holstein Seconded By: Cr Hagan Resolution Number: 16-20/1381		Resolution
		Goddard, Christopher	Officer/Dept
	3 Jul 2019 - 2:20 PM - Hiedl Hope Letter drafted for CEO signature ECM 3783137 - Current Leasee Letter drafted and signed by CEO - ECM 37886508 - Gatton Squash Racquets Association 14 Oct 2019 - 10:47 AM - Hiedl Hope Project team developing dasign documentation for demolition of the building for tender. The design documentation is to obtain building approval and for release of tender documentation.	19 Jun 2019 - 9:40 AM - Hiedi Hope Budget amendment required for decontruction costs. Meeting held with leasee 19/6/19, to advise Council Resolution.	Officer/Dept Action Taken
	g, u	•	Completed

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LOCKYER VALLEY REGIONAL COUNCIL

		No. 16- 20/1564	\Res
		13/11/2019	Meeting
		Subject Container Refund Scheme - Recovery Sharing Arrangement	
CARRIED 7/0	Moved By: Resolution N	RESOLUTION THAT Council approinceme generated finitial six (6) month Scheme from 1 Nov longer able to comm of a glass pulverisat Council with a full ethe remaining term 12 December 2020; And Further; THAT Council for th commit to fund its 9 Coex 2% administral kerbside recycling n	
	Moved By: Cr Wilson S Resolution Number: 16-20/1564	RESOLUTION RESOLUTION THAT Council approve the re income generated from kerb initial six (6) months of the B Scheme from 1 November 20 longer able to commit to the of a glass pulverisation plant Council with a full expenditu the remaining term of Lease 12 December 2020; And Further; THAT Council for the remainic commit to fund its share of t Coex 2% administration charkerbside recycling materials.	
	Seconded By: Cr Hagan 564	RESOLUTION THAT Council approve the retention by Anuha of 100% of the income generated from kerbside collection services for the initial six (6) months of the Beverage Container Refund Scheme from 1 November 2018, recognising that Anuha is no longer able to commit to the installation and commissioning of a glass pulverisation plant and subject to Anuha providing Council with a full expenditure acquittal of the funds over the remaining term of Lease B in SP250441 which expires on 12 December 2020; And Further; THAT Council for the remaining term of Lease B in SP250441 commit to fund its share of the direct costs including the Coex 2% administration charge associated with the sale of kerbside recycling materials.	
	Cr Hagan	a of 100% of the ervices for the er Refund that Anuha is no commissioning nuha providing le funds over hich expires on B in SP250441 cluding the the sale of	
		Officer/Dept Driemel, Peter	
		Officer/Dept Action Taken Driemel, Peter	
		Completed	

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13/11/2019

RESOLUTION Resolution

Subject

Sale of Land for Unpaid Rates and Charges

or charges:

THAT Council sell the following property for overdue rates

Brett, Tony Officer/Dept

Action Taken

Completed

InfoCouncil

steps to affect the sale;

THAT Council authorise the Chief Executive Officer to:

Give the necessary notices and take all necessary

And further;

189470 Property ID

L71 RP845563 **Legal Description**

further action can be taken.

14 Jan 2020 - 8:38 AM - Tony Brett
Awaiting statutory period of three months to expire before

CEO signed letter ECM 3877660 Letter to be drafted for CEO signature 12 Dec 2019 - 10:33 AM - Hiedi Hope 28 Nov 2019 - 3:39 PM - Hiedi Hope 13/11/2019

Exemption Subject

Gatton Shire Hall Obtaining Competitive Offers -

Improvements and Economic Functional

quotes or tenders.

LOCKYER VALLEY REGIONAL COUNCIL 19

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CORPOI	RESOLUTIONS OF COUNC	
CORPORATE & COMMUNITY SERVICES	RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/201	

Completed	Officer/Dent Action Taken	Resolution	Subject	ARes Meeting Subject	^Res	
		7/0				
		CARRIED				
	Resolution Number: 16-20/1567	Resolution Nur				
	Moved By: Cr Hagan Seconded By: Cr Vela	Moved By:				

CORPORATE & COMMUNITY SERVICES	SERVICES		
Resolution	Officer/Dept Action Taken	Action Taken	Completed
RESOLUTION THAT Council resolve under Section 235 (b) of the Local Government Regulation 2012 to enter into a medium sized contractual arrangement without first obtaining written quotes or tenders with Aspect Design Studios Pty Ltd for project submission, cost benefit analysis and detailed design documentation works for the Gatton Shire Hall Functional and Economical Improvement Project as it would be impractical and disadvantageous for Council to invite	Lewis, David	Lewis, David 4 Dec 2019 - 4:36 PM - Hiedi Hope Update from Project Mananger. PU024975 - Aspect Design. Variation Schedule of rates has been requested. Written quote still to be recieved.	

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RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 **CORPORATE & COMMUNITY SERVICES LOCKYER VALLEY REGIONAL COUNCIL**

auction; Appoint an auctioneer to conduct the sale by public

Set a reserve price for the land in accordance with

the Local Government Regulation 2012;

if the reserve price is not reached at auction; and Sell the land by agreement with the highest bidder

legislative requirements. Approve the auction date in accordance with

CARRIED 6/0

Resolution Number: 16-20/1573 Seconded By: Cr Cook

Moved By:

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 EXECUTIVE OFFICE

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 EXECUTIVE OFFICE

	20/1177	Date
(b) undertake a community engagement process to seek ideas and feedback from the local community to inform the detailed design of the park and the staging and delivery of the works; and	RESOLUTION THAT with respect to the proposed development of a district park on part of Lot 851 on SP297470, Council resolve to endorse the steps undertaken by the Chief Executive Officer to date to investigate the proposed site and design concepts; Further; THAT Council delegate authority to the Chief Executive Officer to exercise all powers necessary to: (a) facilitate the delivery of the proposed park land to Council either by negotiation of an Infrastructure Agreement with the landowner or under the Acquisition of Land Act 1967 if necessary, including but not limited to, the issuing and execution of a Section 15 Agreement and a Notice of Intention to Resume to the landowner and any other relevant parties;	Resolution
	Natalier, California	Officer/Dept
Depared. 25 Jul 2019 - 4:28 PM - Caitlan Natalier Lot 902 SP309246 created (park lot) and registered in Council's name with the Titles Registry on 19 July 2019. 16 Oct 2019 - 8:24 AM - Vickie Wieland Heads of Agreement signed 3/9/19 - ECM # 3827583. Phase 2 community engagement completed and workshopped with Council on 9/10/19 - ECM # 38242450. 100% concept design being finalised. Procurement for detailed design completed - LVRC-RFX-19-61.	Section 15 Agreement guaranteeing process to acquire land by 30/06/2019 signed. ECN: 3702598 Draft Infrastructure Agreement prepared and provided for Council to renew on 25/01/2019. ECM: 3706732 Draft Haads of Agreement with development for signature. ECM: 3693037 Community Engagement currently being undertaken by Marketing. Communications & Engagement team. 17 Apr 2019 - 3:22 PM - Vickie Wieland Final amendments being made to Infrastructure Agreement for issue to developer. 17 Apr 2019 - 3:22 PM - Vickie Wieland Final amendments being made to Infrastructure Agreement for issue to developer. Taking of Land Notice to be published on 26 April 2019 at which time land acquisition will be affective - titles registration to follow. 17 Apr 2019 - 3:23 PM - Vickie Wieland Wolter Consulting Group engaged to prepare detailed design - site visit and inception meeting held on 15 April 2019 12 Jul 2019 - 9:18 AM - Caitian Natalier Land acquired on 26 April 2019 under Section 15 Agreement entered into with developer. Plan and other documents have been lodged with the Titles Registry for registration. Valuation process underway in relation to compensation. Developer indicated a change in position in May 2019 and meeting held between Council and developer representatives on 27 June 2019. New agreement for delivery of the first stage of the park reached in principle and a revised Heads of Agreement issued to the developer for signing on 3 July 2019. Awaiting signed document before incurring further design costs or releasing next stage of community engagement, which is currently being costs or cleasing next stage of community engagement, which is currently being costs.	
		Completed

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RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 **LOCKYER VALLEY REGIONAL COUNCIL EXECUTIVE OFFICE**

works on terms satisfactory to Council. with the landowner to facilitate delivery of the negotiate an Infrastructure Agreement

<u>C</u>

Moved By: Cr H Cr McLean Cr Holstein Seconded By:

Resolution Number: 16-20/1177

7/0 CARRIED

Page 159 Attachment 2 10.9

7/0

CARRIED

Resolution Number: 16-20/1238

Moved By: Cr Cook

Seconded By:

Cr Vela

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RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 LOCKYER VALLEY REGIONAL COUNCIL **EXECUTIVE OFFICE**

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requested use; and additional land area and the costs Council will subject to an increased lease rental being agreed incur to undertake works to facilitate the in consideration of the inclusion of the Council to enable use of the additional area, negotiate lease terms satisfactory to

Queensland; and to facilitate the proposed use by Biosecurity and other works will be undertaken by Council negotiate what general maintenance

<u>C</u>

<u>a</u>

arrange for the agreed maintenance and

Biosecurity Queensland.

convenient to Council and prior to use by other works to be undertaken at a time

> DHPW awaitign Ministerial Approval before issuing lease to Council for renewal. ECM # 3818535 Amended offer provided to Council & considered by Council on 14/8/19 -

3830600.

Facilities arranging installation of separate power and water meters - ECM Biosecurity to pay rent up to 30/6/19 - last advice on 9/9/19 - ECM #

3830604.

Will be installed on 22/10/19. from the agency before they are in a position to progress and issue a draft DHPW advice of 4/12/19 is that they are still awaiting internal approvals 16 Dec 2019 - 12:29 PM - Caitlan Natalier lease. 1st year rent by Biosecurity has been paid

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Page 160 Attachment 2 10.9



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 EXECUTIVE OFFICE

	ting 8/2019	Resolution
16- 28, 20/1482	28/08/2019 Application of Section 236 Local Government Regulation 2012 Exception for Renewal of Lease - Part of Lot 2 on SP288143	RESOLUTION THAT with respect to the request for the renewal of the lease over part of Lot 2 on SP on 288143 to the Brave Companion Dog Rescue, Council resolve to:
		 apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012 for the purpose of renewing the lease of the land to the existing tenant; and
		b) authorise the Chief Executive Officer to negotiate a new lease with the Brave Companion Dog Rescue as existing Lessee, on terms satisfactory to Council.
		Moved By: Cr McLean Seconded By: Cr Vela
		Resolution Number: 16-20/1482
		CARRIED
		6/0

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7/0

CARRIED

InfoCouncil



RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 LOCKYER VALLEY REGIONAL COUNCIL **EXECUTIVE OFFICE**

	17 Jan 2020 - 10:00 AM - Erin Carkeet	Harm, Jason	RESOLUTION	11/12/2019 Lockyer Valley and Somerset	11/12/2019	<u>16-</u> 20/1608
Completed	Action Taken	Officer/Dept	Resolution	Subject	Meeting Date	^Res

Successful Appointment of Scheme Water Security

Tenderer

successful tenderer to deliver the Lockyer Valley and Somerset Water Collaborative's recommendation to appoint Jacobs Group (Australia) as the

THAT Council endorse the Lockyer Valley and Somerset Water

Jacobs Groups (Australia) has signed contract to undertake the Detailsed Business Case. ECM:

Further; THAT Council delegate authority to the Chief Executive Officer to enter into Security Scheme Detailed Business Case.

a contract with Jacobs Group (Australia) to undertake the Detailed Business funding Deed of Agreement. Case under the Maturing the Infrastructure Pipeline Program Phase 2 And further, THAT Council delegate authority to the Chief Executive Officer to enact the

completion of the Stage 1 Demand Analysis. relation to the viability of progressing to Stage 2 of the project following the

recommendation of the Lockyer Valley and Somerset Water Collaborative in

Resolution Number: 16-20/1608

Moved By:

Cr Hagan

Seconded By: Cr Cook

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 INFRASTRUCTURE WORKS & SERVICES

		No. 16- 20/1222	^Res
		Date 16/01/2019	Meeting
		Niemeyer Road and Rosty's Service Station	7
	Moved By:	RESOLUTION THAT with re: Niemeyer Ro: Rusty's Service	7,1111111
CARRIED 7/0	Cr Holstein Seconded By Resolution Number: 16-20/1222	RESOLUTION THAT with respect to the required upgrading of Niemeyer Road associated with the redevelopment of Rusty's Service Station, Council resolve to approve: • A Council and Department of Transporand Main Roads contribution of up to \$50,000 through the 2018/19 Transporant Main Roads contribution of up to Infrastructure Development Scheme (TIDS) funding. • A 'Route Update Request' form to be submitted by Council officers to the National Heavy Vehicle Regulator for to approval of the first 100 metres of Niemeyer Road to become an approve route for heavy vehicles. This will be limited to either the final design standard of the road as submitted by the developer, or to a maximum of matching the existing approval on the Warrego Highway, being 30 metre A-Doubles.	
O	Seconded By: per: 16-20/1222	ect to the required upgrading of associated with the redevelopment of Station, Council resolve to approve: A Council and Department of Transport and Main Roads contribution of up to \$50,000 through the 2018/19 Transport Infrastructure Development Scheme (TIDS) funding. A 'Route Update Request' form to be submitted by Council officers to the National Heavy Vehicle Regulator for the approval of the first 100 metres of Niemeyer Road to become an approved route for heavy vehicles. This will be limited to either the final design standard of the road as submitted by the developer, or to a maximum of matching the existing approval on the Warrego Highway, being 30 metre A-Doubles.	
	y: Cr Cook 2	g of opment of pprove: fransport on of up to 19 Transport Scheme sr to the ulator for the tres of an approved his will be ssign mitted by mum of wal on the wal on the	
		Officer/Dept Clayton, Kimball	Office / Deat
		Action Taken 25 Jan 2019 - 9:24 AM - Sara Rozynski Angelo emailed Seren 24/01/2019 asking if she could follow up GenEng on the costings from the developer to undertake Council's component of the works. Seren to discuss further once received so this can be reviewed prior to formally responding. 18 Apr 2019 - 4:18 PM - Sara Rozynski EM of IWS has advised further discussions are being undertaken between the Developer, Transport and Main Roads and Council regarding funding contributions to the upgrade of Niemeyer Road. Further report to be submitted to Council regarding this matter. NHVR A- Double approval to be progressed once the developer has confirmed required upgrade of Niemeyer Road. 15 May 2019 - 8:37 AM - Sara Rozynski Executive Manager of Infrastructure Works and Services advised, \$50,000 TIDS funding has been reprogrammed to the 2019/2020 TIDS program via Council Resolution 16-20/1344 on 08/05/2019. Heavy vehicle approval for this section of Niemeyer Road to be progressed when Niemeyer Road upgrading works are completed. 16 Jan 2020 - 3:43 PM - Wendy Stanley Manager of Infrastructure Planning and Design has advised National Heavy Vehicle Regulator has given approval for the portion of Niemeyer Road to be used as a heavy vehicle route. Council's contribution will be paid upon the developer reaching on-maintenance status for the road works. This is expected by early February 2020. 16 Jan 2020 - 4:22 PM - Wendy Stanley, Wendy for the reason: Seren McKenzie no longer works for Council	A LATE OF THE PARTY OF THE PART
		Completed	7

ge 1 of 3

14/08/2019

Subject

Lockyer Valley Public Parks Investment Plan

RESOLUTION

Officer/Dept
Sippel, Brendan

21 Aug 2019 - 11:08 AM - Sara Rozynski

Action Taken

Completed

Page 2 of 3

THAT Council adopt the Lockyer Valley Regional Council Public Parks Strategy 2019 including the Public Park

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 INFRASTRUCTURE WORKS & SERVICES

age 2 of 3

7/0

CARRIED

Resolution Number: 16-20/1530

Moved By: Cr Hagan Seconded By:

Cr Holstein

reserve.

and a formal process be undertaken to name the road

maintenance limit on Otto Road Reserve, Glenore Grove

THAT Council approve the request to extend the



RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 **INFRASTRUCTURE WORKS & SERVICES** LOCKYER VALLEY REGIONAL COUNCIL

attached. Investment Plan, prepared by Ross Planning, as

AND Further;

Investment Plan to align with further reviews of the Lockyer Valley Regional Council Local Government THAT Council undertake a review the Public Park

Moved By: Cr Vela Seconded By: Cr Hagan

management planning and future budget allocations. Infrastructure Plan (as amended) subject to asset

Resolution Number: 16-20/1472

Investment Plan. align the Local Government Infrastructure Plan with the are occuring with the Manager of Planning and Development to Manager Parks, Gardens and Cemeteries has advised meetings

28 Nov 2019 - 3:38 PM - Wendy Stanley

The LVRC Public Park Strategy 2019 has been published on

Ongoing works are being undertaken to a line parks strategy with

to resolve. Parks and Gardens asset management plans currently LGIP. PGC staff and Planning officers currently working together

16 Jan 2020 - 4:13 PM - Wendy Stanley

current Asset Management Plan has been reviewed. Ongoing Manager Infrastructure Parks and Gardens has advised that the works still being undertaken to aline parks strategy with LGIP

Officer/Dept Sehmi, Baldeep Executive Manager Infrastructure Works and Services has advised Error found in resolution numbering - previously 16-20/1517 17 Oct 2019 - 11:51 AM - Tyana Boon Action Taken this works is in progress 16 Jan 2020 - 4:59 PM - Wendy Stanley

9/10/2019

Subject Maintenance of Reserve Otto Road

Resolution

RESOLUTION

5/0

CARRIED

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Attachment 3 10.9 **Page 165**

Completed



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 ORGANISATIONAL DEVELOPMENT & PLANNING

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RESOLUTION RESOLUTION RESOLUTION RESOLUTION RESOLUTION REPAIR Council receive and note the flexibilitations Project - Status Update Repair Report; Report; Report; Report; THAT Council authorise the Chief Executive Officer to continue the assessment process for the Grantham Quarry rehabilitation works and undertake any additional requirements to inform and review the proposed Grantham Quarry Rehabilitation works and undertake any additional requirements to inform and approval at a future meeting; HAT Council consult on this matter with the authors of the "Big Flood Study" to promote best practice outcomes for the authors of the "Big Flood Study" to promote best practice outcomes for the fargan and to you coloured by Annager Planning & Environment the assessment is in finalisation stage. And Further; HAT Council consult on this matter with the authors of the "Big Flood Study" to promote best practice outcomes for the promote best practice outcomes for the promote best proposed project work on the Lockyer Creak likely require input from the "Big Flood Study" to promote best promotes to summation of the proposed rehabilitation plan. Action reassigned to Dan McPherson by: Cheryl Douvere with the Quarry awners toward finalization plan and streng to council for approval at a future meeting; And Further; HAT Council consult on this matter with the authors of the "Big Flood Study" to promote best practice outcomes for the promote best proposed project work on the Lockyer Creak likely require input from the summation of the proposed rehabilitation plan and streng to the polication plan and streng to work with the Quarry owners toward finalization of the proposed rehabilitation plan before the summation of the proposed project work on the Lockyer Creak likely require input from the special plant where the proposed project work on the Lockyer Creak likely require input from the special plant where the proposed project work on the Lockyer Creak likely require input from the special plant where the proposed p
RESOLUTION RESOLUTION That Council receive and note the fations Grantham Quarry Operational Rehabilitations Project – Status Update Report; Further; THAT Council authorise the Chief Executive Officer to continue the assessment process for the Grantham Quarry rehabilitation works and undertake any additional requirements to inform and review the proposed Grantham Quarry Rehabilitation Works Plan which will be submitted to Council for consideration and approval at a future meeting; And Further; THAT Council consult on this matter with the authors of the "Big Flood Study" to promote best practice outcomes for the Lockyer Valley community. Moved By: Cr McDonald Seconded By: Cr Hagan Resolution Number: 16-20/0373
McPherson, Dan
18 Apr 2017 - 3:59 PM - Susan Boland Update on the Grantham Quarry Project and the "Big Flood" 1. Council Officers are continuing to work with the Qua finalization of the proposed rehabilitation plan. 2. Council Officers have held discussions recently with faburation of the proposed rehabilitation plan. 2. Council Officers have held discussions recently with faburation of the Big Flood Study". With particular regard to the Gran Project no undue concerns with the proposed project were raiss question of the application of the "Big Flood" for the implement Catchment Action Plan, any project work on the Lockyer Creek I from the "Big Flood" Study group. 8 Jun 2017 - 8:31 AM - Vickle Wieland Council Officers are continuing to work with the Quarry owners of the proposed rehabilitation plan. 28 Jul 2017 - 11:59 AM - Cheryl Douyere Myles recommended refer to Planning 28 Jul 2017 - 11:59 AM - Teigan Dippel The assessment is in finalisation stage, to go to Council for approvanths. 10 Oct 2017 - 10:33 AM - Teigan Dippel The assessment is of proposed in the coming months. 10 Oct 2017 - 11:38 AM - Teigan Dippel The assessment have undertaken works to remove stockpiles. Advised by Manager Planning & Environment the assessment is and is to go to Council for approval. 3 Apr 2018 - 11:38 AM - Teigan Dippel Advised by Manager Planning and Development, 3/4/18 - " Grantham Quarry have undertaken works to remove stockpiles. Jahn has not yet been submitted to Council for approval. 3 May 2018 - 11:48 AM - Susan Boland Advised by Manager Planning and Development, the owner of the former Grantham Quarry is located undertook the rehabilitation plans before this works can be addresse provided rehabilitation plans before this works can be addresse provided rehabilitation plans before this works can be accepted 3 Oct 2018 - 11:13 AM - Erin Carkeet

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Operational Rehabilitations Project - Status Update Advised by Manager Planning and Development "16-20/0373 - Grantham Quarry

on 28 August 2018. A request for Council approval of the rehabilitation works was the status of the rehabilitation works in conjunction with a visit to the quarry site with the request with the former addressing impacts of the works on flood commissioned by Council in mid-September 2018 to review the material submitted received from Zanows on 30 August 2018. BMT and Douglas Partners were undertaken between October 2017 and March 2018. Councillors were briefed on August 2018 where it was confirmed that rehabilitation works had been - Part 2 of resolution - Council officers met with a representative of Zanows on 20 Part 1 of resolution - Completed.

"Big Flood Study" were undertaken in April 2017." · Part 3 of resolution - Completed, discussions with Professor Jacky Croke about the approve the rehabilitation works as undertaken or whether further works will be undertaken. The outcome of these reviews will determine whether Council can behaviour and the latter addressing the geotechnical stability of the works

required.

9 Jan 2019 - 12:28 PM - Lauren Smith

The review by BMT and Douglas Partners is nearing finalisation with some

collaboration needed on some matters.

Part 2 - to be considered at Council Meeting in May 2019 18 Apr 2019 - 8:35 AM - Susan Boland

22 May 2019 - 12:54 PM - Lauren Smith Comments made by Trevor Boheim:

Effect of resolution

Council noted the report on the rehabilitation of the Grantham Quarry.

proposed Grantham Quarry Rehabilitation Works Plan for consideration and approval at a future meeting of Council The CEO was authorised to continue the assessment process and submit the

of the Big Flood Study. Council to consult on the rehabilitation of the Grantham Quarry with the authors

 This is an ongoing matter. approval of the Grantham Quarry Rehabilitation Works Plan. The owners of the quarry have undertaken works without having obtained an

The resolution should remain open until the matter is finalised

to rehabilitation. Waiting on advice from both experts (Council & Zanows) 17 Oct 2019 - 12:27 PM - Susan Boland Advised by Consultant Planner (16/10/2019) - currently awaiting report in relation

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										16- 20/1559	^Res Meet
										13/11/2019	Meeting Date
							Advertising Device at 7 Railway Street, Helidon	and	Development Permit for Material Change of Use for Catering	Application for	Subject
J20180037TP-05	J20180037TP-04	J20180037TP-03	J20180037TP-02	J20180037TP-01	Plan No.	Approved Plans	The following plans are the	APPROVED PLANS	THAT the application (MC20 Change of Use for Catering Railway Street, Helidon be	RESOLUTION	Resolution
т	С	С	G	H	Rev.		Approve		019/002: Shop, Sh approve		
Street Elevation, prepared by Lockyer Drafting Designs	East Elevation, North Elevation, South Elevation & West Elevation, prepared by Lockyer Drafting Designs (as amended in red by Council)	Floor Plan, prepared by Lockyer Drafting Designs	Turning Circle Plan, prepared by Lockyer Drafting Designs (as amended in red by Council)	Site Plan, prepared by Lockyer Drafting Designs (as amended in red by Council)	Plan Name		The following plans are the Approved Plans for the development:		THAT the application (MC2019/0023) for a Development Permit for a Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP23163 at 7 Railway Street, Helidon be approved subject to the following conditions:		
24-05-2019	24-05-2019	24-05-2019	24-05-2019	29-10-2019	Date				Naterial RP23163 at 7 s:		
									•	Van Bael, Tammee	Officer/Dept
				(22/1/2020). After those representations have been decided the correspondence can be sent to the submitter.	is expected to be considered at	not finished as the applicant did lodge representations and this	correspondence is the submitter's decision notice. This is unable to be sent until the applicant's appeal period has finished. This period has	The outstanding	Decision Notice sent to Applicant on 20/11/19. Submitters Decision Notice awaiting completion of applicant's appeal period. 6 Jan 2020 - 4:02 PM - Tammee	22 Nov 2019 - 12:33 PM - Tammee Van Bael	Action Taken
											Completed

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REFERENCED DOCUMENTS		J20180037S-01
		•
	Lockyer Drafting Designs	Front Elevation, prepared by
	2019	January

The following documents are referenced in the assessment manager conditions:

Docu 19AR Referenced Documents

ument No.	Rev.	Document Name	Date
R017	1	Vision Health – Environmental	16/07/2019
		Noise Impact Assessment,	
		prepared by AcousTech	

VARIATION APPROVAL

Not Applicable

FURTHER DEVELOPMENT PERMITS REQUIRED

- **Development Permit for Building Work**
- Development Permit for Operational Work (Landscaping)
- **Development Permit for Plumbing and Drainage**

CURRENCY PERIOD OF APPROVAL

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at end of currency period" of the Planning Act 2016.) that this development approval takes effect (refer to Section 85 "Lapsing of approval The currency period for this development approval is six (6) years starting the day

RECOMMENDATION

on Lot 2 RP23163 at 7 Railway Street, HELIDON 4344 as identified in the attached Permit for a Material Change of Use for Catering Shop, Shop and Advertising Device APPROVE WITH CONDITIONS Application No. MC2019/0023 for a Development details recommended for the Decision Notice.

ASSESSMENT MANAGER CONDITIONS

NO.	CONDITION	TIMING
1.	Undertake the development generally in	Prior to
	accordance with the approved plans and	commencement of
	documents referred to in this notice. These plans	use and to be
	will form part of the approval, unless otherwise	maintained
	amended by conditions of this approval.	thereafter.
2.	Maintain the approved development (including	At all times
	landscaping, crossover, access driveway, parking	
	and other external spaces) in accordance with the	
	approved drawing(s) and/or documents, and any	
	relevant Council or other approval required by	
	conditions.	
3.	The development approves the operation of a	At all times.
	Catering Shop and Shop from the subject site.	

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	 a. Where the damage would cause a hazard to pedestrian or vehicle safety, immediately; or 	
At all times.	isi .	.8
	Damages to Services and Assets	Damag
At all times.	Replace existing Council infrastructure (including but not limited to any street trees and footpaths) to a standard which is consistent with Council's standards should this infrastructure be damaged as part of construction works.	7.
At all times.	Any alteration or relocation in connection with or arising from the development to any service, installation, plant, equipment or other item belonging to or under the control of the telecommunications authority, electricity authority or Council or other person engaged in the provision of public utility services is to be carried out with the development and at no cost to Council.	ė.
	Alterations and/or Relocations	Alterat
At all times.	The use must not commence until all conditions of this approval have been complied with.	'n
At all times.	The development must be undertaken in accordance with the Concurrence Agency Response by the State Assessment Referral Agency (SARA).	4.

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alignment or level of existing services and assets must first be referred to the relevant service authority for approval. cture Charges Pay infrastructure charges for the proposed development in accordance with the Lockyer Valley Regional Council Adopted Infrastructure Charges Resolution in effect at time of payment. The operation of the food van from the site is not permitted during the hours of 9am to 3pm from Monday to Saturday. Outside these hours, the food van is permitted to be stored on site within the car parks provided for the Catering Shop and Shop (Car Park 1, 2, 4 or 5). The advertising Device is approved under this Development Permit, generally in accordance with the Approved Plans. Any additional Advertising Devices will be subject to further Development Permits. The advertising device must be wholly located within the boundary of the premises. The advertising device shall not exceed 5.0 metres in height above ground level. At all times. At all times.

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15,	The sign must only display the name, location and products/services of the businesses on premises. There must be no third party advertising.	At all times.
Landscaping	oing	
16.	Submit an Operational Works application for Landscaping prepared by a suitably qualified person, in accordance with the Landscaping Code and Planning Scheme Policy No. 11 from the Gatton Shire Planning Scheme 2007 which addresses the following:	Prior to commencement of use.
	 a. Provide a planting schedule and maintenance plan which includes: 	
	 i. Botanical names, mature heights and widths of plants, pot sizes, different key symbols and numbers of plants; 	
	 ii. Planting bed preparation details including any topsoil depth, subgrade preparation, mulch type and depth, and type of turfing used; 	
	 Any hardscaping details including pebbled, paved or garden edged areas; 	
	 Ongoing maintenance of plants; 	

18,

Provide a fence to the southern boundary, where

no acoustic barrier is located, that is a minimum

use, and to be

commencement of

Prior to

maintained thereafter.

Reference No. 19AR017, Version 01, prepared by AcousTech and dated 16/07/2019. The acoustic barrier must be constructed using material with a minimum surface mass of 10kg/m3 and no gaps

Environmental Noise Impact Assessment,

Provide an acoustic barrier to the southern boundary that is a minimum height of 1.8m above ground level and 12.5m long, in accordance with the recommendations of the Vision Health—

commencement of

Prior to

use, and to be maintained

thereafter.

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19.

Provide a fence to the northern boundary that is a

Prior to

commencement of

minimum of 34.6m.

height of 1.8m above ground level, generally in accordance with the Approved Plans. The total length of the southern boundary fence (including a minimum 12.5m length acoustic barrier) is to be a

minimum height of 1.8m above ground level



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/12/2019 ORGANISATIONAL DEVELOPMENT & PLANNING

from the street: and	purpose-built enclosure, which is screened	Details should include provision of a	 c. Provide details of refuse storage areas. 	provided;	 b. Provide details of any fencing to be 	v. Irrigation system details if any;	

Fencing 17.

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Provide landscaping within the areas designated as landscaping on the

Approved Plans.

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	23,	22.	21.	20.	2
must be provided in accordance with the following: a. Provision of bins for general and recyclable waste, with an equal number of each being provided; b. Provision of a communal hardstand impervious area for the permanent storage location and service collection of	23. Refuse storage, removal and collection facilities	 Lighting must be provided to all pedestrian areas, parking areas and building entries. 	1. The provision of security and flood lighting shall be designed, constructed, located and maintained in accordance with Australian Standard 4282 – 1997 (Control of the obtrusive effects of outdoor lighting) and so as not to cause nuisance to the occupants of nearby properties or passing traffic.	20. All outdoor lighting shall be directed inwards from the lighting source, be hooded and be directed away from residential uses.	tapering to 1.2m in height to the front boundary, in accordance with the Approved Plans. The extent of the 1.2m high fencing is limited to a maximum of 6.0m from the front boundary corner. The minimum length of the fence is to be 26.91m.
commencement of use, and to be maintained thereafter.	Prior to	At all times.	At all times.	At all times.	use, and to be maintained thereafter.

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sta	<u>≤</u> .	26. Co	Access	ce dr ass	25. A _I pri dr	Plumbing Approval	24. De res	Building Approva	
standard drawing RS-050.	width of 5.5m in accordance with IPWEAQ	Construct a vehicle crossover with a minimum		supplied connection point/s. A compliance certificate will be required. Further plumbing and drainage permits must be obtained prior to associated works being carried out.	A plumbing and drainage permit must be obtained prior to licenced drainer connecting any sanitary drainage to individual Queensland Urban Utilities	oproval	Development Approval for Building Work is required prior to the commencement of any building work and a Certificate of Classification (final certificate) must be issued prior to the occupation/use of any new buildings or structures.	proval	 all pins, naving minimum dimensions or 1.5m2 (1,100mm x 1,300mm) per bin; c. Provision of a 1.8m high purpose-built enclosure to provide screening from public view and adjoining properties; and d. Provision of wash-down area in the vicinity of the permanent storage location fitted with a hosecock.
use.	commencement of	Prior to			Prior to commencement of work.		Prior to commencement of use.		

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At all times.	All works associated with this development must be undertaken without resulting in stormwater	31.
	water	Stormwater
	 c. AS2890.2 Parking facilities Part 2: Off- street commercial vehicle facilities. 	
	and	
	 b. AS/NZS2890.6 Parking facilities Part 6: Off- street parking for people with disabilities: 	
נוכו כמו נכו.	 a. AS/NZS2890.1 Parking facilities Part 1: Off- street car parking; 	
maintained		
use, and to be	accordance with:	
commencement of	areas must be designed and constructed in	
Prior to	All vehicular access, parking and manoeuvring	30.
thereafter.		
maintained	Breakfast only.	
use, and to be	linemarked/signed and utilised by the Bed and	
commencement of	Approved Plans, must be reserved,	
Prior to	Car park numbers 6 and 7, as identified on the	29.
	site in a forward gear.	
	anticipated design vehicle to enter and exit the	
	manoeuvring areas must facilitate the largest	
	approved site plans. The car parking and	
use.	disabilities, generally in accordance with the	
commencement of	spaces, including one (1) for people with	
Prior to	Provide a minimum of seven (7) car parking	28.
use.	approved plans.	
commencement of	and manoeuvring areas in accordance with the	
Prior to	Design and construct all vehicular access, parking	27.

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36.		35.	34.	Earthwo	33,	32.	
All earthworks must include erosion and sediment control measures in accordance with the	 a. Council's Gatton Shire Planning Scheme 2007 Earthworks Code; and b. Australian Standard AS3798 Guidelines for Earthworks for Commercial and Residential Developments (Level 1 Supervision). 	Unless otherwise required by conditions of this approval, earthworks associated with this development must be designed and constructed in accordance with:	Earthworks are permitted only for works ancillary to building works and approved development under this permit.	Earthworks and Retaining Walls	Ponding or redirection must not occur at the outlet of all stormwater pipes (including temporary outlets) as the result of development.	Discharge stormwater runoff from sealed areas and overflow pipes from the development to the creek to the west via underground pipes designed and constructed to cater the ultimate flows from the developed site.	damage or nuisance to surrounding and/or downstream properties or infrastructure.
During construction and establishment		Prior to commencement of use.	Prior to commencement of use.		Upon the commencement of use, and to be maintained thereafter.	Prior to commencement of use, and to be maintained thereafter.	

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	the nearest residential uses; and	
	39 dB(A) when measured at 4 m from the most exposed façade of	
	result in a level greater than LA90	
	i. All plant and equipment does not	
	p	
	ii. on any other day, at any time.	
	or	
	before 6.30a.m. or after 6.30p.m;	
	i. on a business day or Saturday,	
	in a way that makes an audible noise:-	
	a. A person must not carry out building work	
	Section 440R.	
	Protection Act 1994, Chapter 8, Part 3B, Division 3,	
At all times.	Noise generated from building works, are limited At	38.
	•	Noise
	holidays.	
	outside the above hours or on Sundays or public	
	must not be conducted from or on the premises	
	Saturday 6:30am to 6:30pm. Construction work	
At all times.	Hours of construction must not exceed Monday to At	37.
	Hours of Construction	Hours o
	Environmental Health – General Conditions During Construction	Environ
areas.	Practice Erosion and Sediment Control. are	
of landscaping	on's Best	

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42.	41.	40. Waste 8
All waste collected/stored on site during construction shall be taken to an approved Waste Disposal Facility for disposal in accordance with current acceptance criteria and relevant fees and charges. Note: In Lockyer Valley Regional Council local government area Gatton Landfill and Laidley	Provision of suitable waste removal services and suitable number and type of waste containers, in accordance with the Environmental Protection Regulation 2008 and to the satisfaction of Council's Waste Reduction and Recycling Plan, for the storage of: papers, plastics, cardboard, food scraps, used food containers and like wastes generated by workers on the site; and building construction and/or demolition wastes.	40. The land owner must comply with Environmental Protection (Water) Policy 2009 during construction of added facilities and during operation of normal activities including: a. Contaminated water must not be released to stormwater; and b. Sediment controls must be installed where necessary to prevent the release. Waste & Recyclable Material Bin(s), Storage & Servicing
At all times.	At all times.	At all times.

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	-	
	 c. Contaminates release to sewer in accordance with the relevant approvals 	
	· · · · · · · · · · · · · · · · · · ·	
Drinkin	Drinking Water	
47.	Drinking water on the land provided to persons	At all times.
	Guidelines 2011. Any water tanks must be	
	constructed in accordance with Chapter 2 Part 1	
	and Part 8 of the Public Health Act 2005 (i.e.	
	Constructed in a way that prevents the breeding	
	of mosquitos).	
Waste !	Waste Storage and Collection	
48.	All municipal waste is to be disposed of off-site at an approved facility. No disposal is permitted	At all times.
	onsite by burial, incineration or composting.	
49.	There shall be provided a suitable number and	At all times.
	type of commercial waste container/s collected	
	not less than once per week OR other such	
	suitable number and type of bulk waste	
	containers as may be approved by Council.	
Food Pr	Food Preparation and Hygiene	
50.	A new premise used for the sale or preparation,	At all times.
	packing, storing, handling, serving or, supplying of	
	food or drink to the public is required to obtain a	
	food design approval for structural fit out of the	
	kitchen and Licence prior to construction or	
	operation under the provisions of the Food Act	
	2006 Please contact an Environmental Health	

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ADVISORY NOTES advice regarding this matter on 1300 005 872. Officer of Lockyer Valley Regional Council for

under the Building Act 1975 or subordinate legislation has been carried out. from an appropriately licenced building certifier. Separate development approval for building works is required to be obtained This approval does not constitute a building approval and no assessment

 \equiv

- (ii) A food licence must be obtained prior to the commencement of use for the **Catering Shop and Food Van**
- (iii) Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the commencement of the use.
- (iv) Under the Development Incentives Infrastructure Charges Policy SG23 the which this policy is in effect and subject to further requirements as detailed in permits for Material Change of Use that are approved during the period within policy. Note this policy only applies to contributions payable for development development may be eligible to receive a discount in accordance with the the policy. Please contact Council to discuss further.
- (v) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with
- (vi) Any additions or modifications to the approved use (not covered in approval) may be subject to further application for development approval

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(vii) Biosecurity Queensland should be notified on 13 25 23 of proposed commence. It should be noted that works involving movements of soil obtain necessary approvals from Biosecurity Queensland is an offence. associated with earthworks may be subject to movement controls and failure to development(s) occurring in the Fire Ant Restricted Area before earthworks

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

DAF website www.daf.qld.gov.au/fireants The Fire Ant Restricted Area as well as general information can be viewed on the

Advice for Queensland Urban Utilities

water and wastewater aspects of development applications. An application will need to be made directly to Queensland Urban Utilities for water supply connections for On 1 July 2014, Queensland Urban Utilities became the assessment manager for the the proposed development.

Moved By: Cr Holstein Seconded By: Cr McLean Resolution Number: 16-20/1559

CARRIED 6/0

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10.10 Community Event Proposal - Billy Kart Derby

Date: 16 January 2020

Author: Elizabeth Jones, Acting Manager Marketing, Communication & Engagement

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The Lockyer Valley Billy Cart Association is requesting approval to hold a Billy Cart Derby at the Lake Apex precinct on Saturday 18 and Sunday 19 April 2020. This is a new community event being planned and delivered by the association, seeking no financial or staff resource assistance from Council. The association is seeking approval to use an area within the Lake Apex precinct, between the Lights on the Hill Memorial and the Gatton Child Care Centre for the event.

Officer's Recommendation:

THAT with respect to the correspondence received from the Lockyer Valley Billy Cart Association on 23 October 2019 requesting Council approval for a new community event, the Billy Cart Derby, Council resolve to approve the use of the designated area within the Lake Apex precinct for the new Billy Cart Derby event to be held on 18 - 19 April 2020. Approval for future events will be dependent on the impact on the site of the inaugural event.

RESOLUTION

THAT with respect to the correspondence received from the Lockyer Valley Billy Cart Association on 23 October 2019 requesting Council approval for a new community event, the Billy Cart Derby, Council resolve to approve the use of the designated area within the Lake Apex precinct for the event, to be held on 18 - 19 April 2020. Approval for subsequent events will be dependent upon the impact on the site of the inaugural event.

Moved By: Cr Hagan Seconded By: Cr McLean

Resolution Number: 16-20/1625

CARRIED 7/0

Report

1. Introduction

The Lockyer Valley Billy Cart Association is requesting approval to hold a Billy Cart Derby at the Lake Apex precinct on Saturday 18 and Sunday 19 April 2020. This is a new community event being planned and delivered by the association, seeking no financial or staff resource assistance from Council. The event will provide opportunity for community groups to be involved and fundraise, bring the community together and provide a family focused event. The association is seeking approval to use an area within the Lake Apex precinct, between the Lights on the Hill Memorial and the Gatton Child Care Centre for the event.

The event meets the Lockyer – Our Valley, Our Vision Community Plan 2017-2027, the Lockyer Valley Corporate Plan 2017-2022 under Lockyer Community and the Lockyer Valley Regional Council Operational Plan 2019-2020 under Lockyer Community, 1.5 by delivering an event or activity that brings together and supports greater connectivity in the community.

The Lockyer Valley Event Strategy supports new events held in the shoulder and off-season to assist in creating greater year-round visitation and economic impacts. The Billy Cart Derby is held in the shoulder season (April) and has the capacity to build into an event that brings external/overnight visitors to the region as participation increases.

2. Background

A new community event, the Billy Cart Derby is proposed by the Lockyer Valley Billy Cart Association. A proposal was sent to Council on 23 October 2019, a meeting was held on 3 December 2019 with a Councillor and Council officer and the proposal was presented at a Council Workshop on 14 January 2020.

The proposed event was discussed at the Lake Apex community Advisory Committee (LACAC) meeting in December and In Principle support was given pending further investigations around the request for the grading of a track.

3. Report

The purpose of the Billy Cart Derby is to bring the community together for a fun day of racing and entertainment. Community groups will have the opportunity to participate in the races and have food or drink stalls to raise funds for their prospective groups. The proposal submitted includes detail on the event including programming, terms and conditions of entry, a nomination form, trophy list and a map of the proposed track location within the Lake Apex precinct.

Event timings:

The main event will take place on Sunday 19 April, times to be confirmed. The track will be open on Saturday 18 April during set hours in the afternoon for scrutineering of the carts and trial runs of the track for registered participants only. This ensures all using the track will be covered by the event insurance.

Management of the environment:

There was concern around the request for Council to 'skim' the track to remove any mounds and flatten out imperfections. The issue was around the stability of the soil after any interference. This request has now been rescinded and the event will proceed, if approved, with the track as is.

Management of event pedestrian and vehicle traffic:

There was concern around the management of event parking which has now been addressed, removing the need for any traffic management on the day. General event parking will be directed, using signage, to the area behind the Off-Leash Dog Park on the western side of the precinct, with a community group managing the area as a fundraising activity (gold coin). Disabled parking will be in the marked car parks on the semi-circular road off Denis Minson Drive. This would reduce traffic on that road as well as reduce risk to patrons and participants. Signage directing patrons to each of the parking areas would be installed on the corner of Denis Minson Drive and Lake Apex Drive, as well as 30m before the car park entry off Western Drive. Marketing of the event will include a hybrid venue map clearly showing parking locations. Please see attached site map showing clearly the designated

parking areas and placement of signage. This approach to the management of parking has been approved by the Manager, Parks, Gardens and Cemeteries.

Financial and resource support:

The association requires no financial assistance from Council as they have secured sponsorship to build the start ramps for the race. Council staff resources will be required to assist with marketing the event and distributing promotional material through Council offices and the Lake Apex Visitor information Centre. This is the usual support provided to community events.

Lockyer Valley Regional Council branded event equipment will be offered to the association to provide shade and seating at the event and show Council's support. There is no cost associated with providing this equipment, other than the delivery and collection by Council's Parks and Gardens team. This is in line with the usual process for event equipment hire.

After consideration and management of all identified concerns raised it is recommended that Council give approval for the inaugural Billy Cart Derby to be held at the Lake Apex site. After the event, a site inspection will be undertaken with the Manager, Parks, Gardens and Cemeteries and event organisers, with a recommendation provided for ongoing use of the site for future similar events.

4. Policy and Legal Implications

Policy and legal implications will be addressed in the future on matters that arise before Council.

5. Financial and Resource Implications

Council's 2019/20 budget includes appropriate allocation of resources to undertake the project raised in this report.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication and Engagement

The following Groups and officers were consulted in the preparation of this report:

- Councillors
- Manager Parks, Gardens and Cemeteries
- Coordinator Environment and Pest
- Community Development and Engagement Officer

On approval of the use of the venue, the Lockyer Valley Billy Cart Association will be notified, and marketing of the event will commence.

8. Conclusion

The Billy Cart Derby is a new event that will bring the community together, offer a platform for community groups to raise funds and build connectivity in the community. The requested location is a site between the Lights on the Hill Memorial and the Gatton Child Care Centre within the Lake Apex precinct. All concerns raised have been addressed and it is recommended that Council give approval for the event to go ahead at the requested venue for this year, with a post event site inspection to be

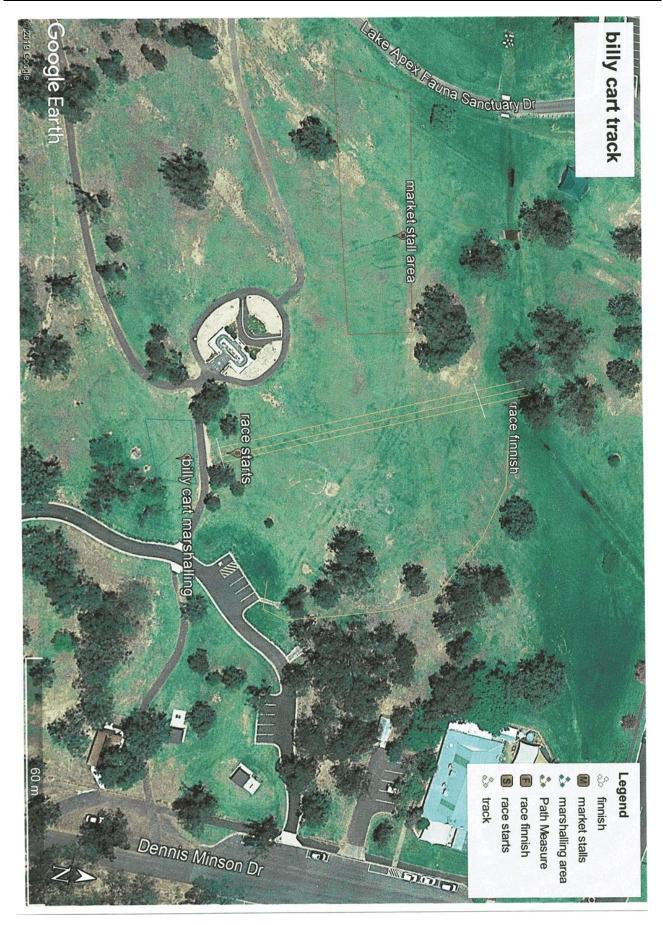
held with Council officers and event organisers to review any impact on the event site. Approval for future events will be dependent on the outcome of the site inspection.

9. Action/s

Approval is given for the inaugural Billy Cart Derby to be held on the weekend of 18-19 April 2020 at the Lake Apex precinct, on the eastern side between the Lights on the Hill Memorial and the Gatton Child Care Centre.

Attachments

1 <u>↓</u>	Billy Cart Derby Proposed Track	1 Page
2 <u>↓</u>	Billy Cart Derby Proposed Map of Designated Areas	1 Page





10.11 Post Event Report - Lockyer Valley Business, Training and Apprenticeship

Awards

Date: 03 December 2019

Author: Helen McCraw, Senior Economic Development Coordinator

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide Councillors with a post event outcome report of the 2019 Lockyer Valley Business, Training and Apprenticeship Awards and to confirm preliminary arrangements for the 2020 Lockyer Valley Business, Training and Apprenticeship Awards.

Officer's Recommendation:

THAT Council receive and note the 2019 Business, Training and Apprenticeship Awards outcome report.

And further;

THAT Council approve that the 2020 Business, Training and Apprenticeship Awards be held on Saturday 24 October 2020.

RESOLUTION

THAT Council defer consideration of Item 10.11, "Post Event Report - Lockyer Valley Business, Training and Apprenticeship Awards", to a future meeting of Council to enable the provision of financial data regarding the cost of the Awards.

Moved By: Cr Holstein Seconded By: Cr Cook

Resolution Number: 16-20/1626

CARRIED 7/0

Report

1. Introduction

The 2019 Lockyer Valley Business, Training and Apprenticeship Awards were conducted over a 16 week period, commencing in April 2019 and culminating in the gala presentation event held on 19 October 2019 with Mary 'Effie' Coustas officiating as Master of Ceremonies and musical entertainment provided by the Rheanna Leschke Band.

The Awards provide an opportunity to recognise, showcase and celebrate excellence in business and in their respective employees, trainees, apprentices, and young supervisors or managers.

A project management methodology was successfully utilised to manage the complexity of the Awards, including sponsorship, advertising and promotions, nominations, judging, ticketing and the gala presentation event.

2. Background

Lockyer Valley Regional Council has undertaken the delivery of the Lockyer Valley Business, Training and Apprenticeship Awards since 2012. Council is able to continue to host the Awards due to the support received from valued sponsors and media partners.

The Award nomination process closely resembles the preparation of an annual business plan, which is known to be a valuable indicator for business success and growth. The independent judging process also provides an opportunity during site visits to deliver one on one micro-mentoring sessions to each finalist.

The Awards also provide an opportunity for local business to reward and recognise staff. External awards recognition is beneficial to staff morale, job satisfaction and retention rates.

Economic development principles include supporting local business to grow and thus maintain and create new jobs. Access to employment through local jobs is a strong indicator for liveability within a region. The Business, Training and Apprenticeship Awards is an initiative that supports local business and local jobs.

3. Report

The Business, Training and Apprenticeship Awards are a key Council initiative providing opportunities to recognise excellence in our local business community and showcase the depth and diversity of the Lockyer Valley economy.

The 2019 awards were well supported by local business and the community. Statistical highlights include:

- Support from seven (7) Major Sponsors, six (6) Category Sponsors and two (2) Media Partners in excess of \$54,000 in cash, \$10,000 in prizes and \$27,000 of in-kind press, print and radio advertising;
- Receipt of 70 nominations, across 19 categories;
- Receipt of over 2780 votes for the People's Choice Award nominating a total of 29 local businesses for great customer service; and
- Attendance of 432 people at the gala presentation dinner.

Advertising and promotion commenced on 31 July 2019 and continued until the 8 November 2019, and included advertising in the Gatton Lockyer Brisbane Valley Star, Laidley Plainland Leader, and on River 94.9 with substantial advertising value.

A project debrief has been completed with staff involved in the delivery of the Awards. This identified a number of minor adjustments that will be implemented to strive for continuous improvement of the awards process and event delivery.

To understand the value of the Awards to the Lockyer Valley region economic event impact modelling was undertaken using known data as inputs to determine the economic value of the Awards. It was identified that additional value for business is delivered during the judging process.

The benefits associated with this event is both quantitative and qualitative and includes:

- The economic impact of the awards is a local economic output of \$112,136;
- The value of the time invested by the business owner in preparing a nomination which is the equivalent to the review of a business plan is estimated to be \$50,000;
- Provides opportunities to reward high performing staff, showcase local businesses and what they do and provide business networking;
- The Awards provide other opportunities that are difficult to value in monetary terms; these include showcasing Council initiatives via video to a 400+ strong business audience;
- Showcasing local business to other local businesses and providing opportunities for business networking
- Provide an opportunity during judge's site visits to deliver one-on-one business mentoring to each finalist. In 2019 judges undertook 45 site visits, this equates to 22 ½ hours of one on one business mentoring, with an estimated monetary value of \$4,500.

Judges are chosen with current and relevant industry knowledge, expertise, and/or skills, and part of their brief is to provide value to the business owner/manager in conversation during the site visit. The experience of past judges has provided valuable opportunities for business growth and learning.

The 2020 Awards Gala Presentation dinner has been tentatively scheduled for Saturday 24 October 2020 in the Gatton Shire Hall.

Sponsors of the 2019 Lockyer Valley Business Training & Apprenticeship Awards have indicated that they will continue to support the event in the future. With Council support, sponsors will be contacted in April to confirm sponsorship arrangements for 2020.

4. Policy and Legal Implications

The Lockyer Valley Regional Council Operational Plan 2019-20 seeks outcomes for Lockyer Business Farming and Livelihood. Delivery of the Lockyer Valley Business Training and Apprenticeship Awards addresses all the aims identified in the plan.

Economic development principles include supporting local business to grow and thus maintain and create new jobs. Access to employment through local jobs is a strong indicator for liveability within a region. The Business, Training and Apprenticeship Awards is an initiative that supports our local business.

5. Financial and Resource Implications

The 2019 Lockyer Valley Business, Training and Apprenticeship Awards is primarily funded from sponsorship funds and delivered within the existing Council budget.

The 2020 Lockyer Valley Business, Training and Apprenticeship Awards will require budget allocation in the 2020/21 Budget deliberations by Council.

6. Delegations/Authorisations

No further delegations are required to manage issues raised in this report.

7. Communication and Engagement

All sponsors of the 2019 event will be provided with a copy of a Sponsors Report for the 2019 Lockyer Valley Business Training and Apprenticeship Awards.

8. Conclusion

The Lockyer Valley Business, Training and Apprenticeship Awards have again been delivered at a very high professional standard and the Awards continue to provide an opportunity to showcase local business and reward and recognise local business success.

Economic modelling indicates there is significant community economic benefit. Additional business benefits for nominees and finalists some that that can be valued and others that are qualitive and have substantial value which is difficult to measure.

9. Action/s

Council to commence preliminary planning for the 2020 Lockyer Valley Business, Training and Apprenticeship Awards in a similar format to that which has been used in the past, with the gala presentation dinner tentatively scheduled Saturday 24 October 2020.

Attachments

There are no attachments for this report.

10.12 Regional Flavours and Brisbane Exhibition Participation

Date: 03 December 2019

Author: Tracy Vellacott, Tourism & Marketing Coordinator

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

In line with recommendations and actions of Council's *Tourism Destination Plan 2018-2023*, budget provisions and past activations, Council attended Regional Flavours at South Bank and the Brisbane Ekka in 2019. This report contains a snapshot of the results and the exposure the region received through attending these events in addition to recommending that future options are investigated to achieve the outcomes participation in these two events currently achieve.

Officer's Recommendation:

THAT Council receive and note the Regional Flavours and Brisbane Exhibition Participation Report. And further;

THAT Council endorse the cessation of its participation in the Regional Flavours and Ekka events from 2020 and investigate other options to achieve the objectives of the *Tourism Destination Plan 2018-2023*.

RESOLUTION

THAT Council receive and note the Regional Flavours and Brisbane Exhibition (Ekka) Participation Report.

And further;

THAT Council endorse the cessation of its participation in the Regional Flavours and Ekka events from 2020 and investigate other options to achieve the objectives of the *Tourism Destination Plan 2018-2023*.

Moved By: Cr McLean Seconded By: Cr Cook

Resolution Number: 16-20/1627

CARRIED 7/0

Report

1. Introduction

Council attended Regional Flavours at South Bank on 20 and 21 July 2019 and the Brisbane Exhibition (Ekka) from 9 to 18 August 2019. At the Ekka, Council had a stand in the Agricultural Pavilion to promote the region. At Regional Flavours, Council partnered with the event to obtain greater exposure through a dedicated precinct area and additional marketing benefits.

At both tradeshows Council's goal was to promote the region's tourism and food offering to the public, educate the public on where their food is grown, to encourage visitation and to purchase local food products.

2. Background

Council commenced trade show activations over 10 years ago with participation in the inaugural Regional Flavours Festival and then in 2015 Council became a presenting partner. In 2012 and 2013 Council attended the Good Food & Wine Show in Brisbane. In 2014 Council participated in the Brisbane Caravan & Camping Show and commenced its Brisbane Ekka activations. In 2014, 2015 and 2016 Council attended Sydney's Royal Easter Show.

Regional Flavours

Regional Flavours is an annual event where foodies along with wine and craft beer enthusiasts descend upon the South Bank Parklands. In this setting they learn about global food trends and recipes from an impressive line-up of celebrity chefs and experts. They also sample Queensland produce, craft beers and local wines. The event provides Council with an opportunity to promote the region and its food offering to food enthusiasts from South East Queensland and beyond.

Council was a participant at the first Regional Flavours event and has been a Regional Flavours partner since 2015 (five years). As an event partner, Council secured a valuable platform within Brisbane city to promote the Lockyer Valley to the drive tourism market, position the region as a weekend destination and highlight the quality products of the region through stalls, media, marketing and cooking demonstrations. Our relationship with the event organisers allowed Council to leverage its attendance through additional marketing exposure in publications such as the *Courier Mail*, branding on high exposure outdoor signage and by being part of high-profile celebrity chef demonstrations in front of capacity audiences. The audience for this event was over 85,000 for the two days.

Brisbane Ekka

The Brisbane Ekka, another annual event that offers a valuable marketing opportunity for Council, exposes the region to a crowd of approximately 400,000 visitors. Council has attended the Ekka since 2014 (six years), targeting the drive tourism market with a focus on attracting people that live in and around Brisbane. This event also gave the region's tourism operators and food producers a valuable platform to attend and promote their businesses via a regional presence and it created an opportunity to establish new business contacts, obtain media coverage for the region and distribute our tourism guide to potential visitors.

As a part of its services and expenditure review, Council, at the Councillor Workshop on 11 December 2019, indicated a desire to move away from participating in these two events to look at other options to achieve the objectives of the *Tourism Destination Plan 2018-2023*.

3. Report

Regional Flavours

At the 2019 event Council continued its partnership with Brisbane Marketing (event organisers) to further leverage the region's exposure over the event period. This allowed access to two stages to promote the region through cooking demonstrations, as well as a dedicated precinct in a high exposure area. This precinct, known as the Lockyer Valley Picnic Patch, included picnic styled seating, space for eight stallholders as well as a promotional space for tourism marketing, a double site for the menu hub, and space to display the fruiterer's truck with its fresh produce display, which was all donated by local producers. The precinct styling was refreshed in 2019 to reflect 'modern rustic charm'

and increased use of colour within the venue. The event layout was revised to improve crowd flow, safety and visitor experience.

Benefits:

- Expansive branding opportunities including the distribution of marketing collateral at cooking demonstrations and message integration on stage;
- Advertising in the event program and Courier Mail feature;
- Branding exposure through city billboards and event signage;
- Substantial coverage on the event website, e-newsletters and in social media (this exposure is
 over and above other regions' presence at the event as a stallholder and gives Council
 leveraging opportunities usually not available).

In 2019, there were five returning stallholders and three new operators. The feedback from new operators was positive. One reported good sales; 70 customers per hour tasting; and 400 flyers distributed for visitation to the farm and online purchasing. Another operator noted, "The opportunity to chat with the Brisbane market and broaden my audience was fantastic. The vibe and overall feeling of the event was just wonderful too. I'm so grateful to have been given the opportunity to participate and would do it again."

A picnic style menu was featured in the Menu Hub - cauliflower cheddar cheese croquettes with piccalilli, pumpkin scones with whipped lemon myrtle goat's cheese and lavender drizzle, and honey roasted tomato soup with sheep's milk labneh swirl – utilising ingredients of vegetables, herbs, cheeses, lavender and honey from the Lockyer Valley.

The Lockyer Valley Food Ambassador was invited to run cooking demonstrations on the Hunting Club and QLD Taste Stages, promoting the region and produce. On the Hunting Club stage, he presented "Masterful Meat and Veg" with grilled flatiron steak, salt baked beetroot, curd and sour honey, and on the QLD Taste stage he cooked fennel, chilli and yoghurt roasted lamb with green beans and Bauple nuts. Lockyer Valley beef and lamb became the protein highlights along with the vegetables.

In relation to promotional activation, a flyer was developed to promote the region and stallholders, and recipe cards were distributed to attendees in addition to the tourism destination guides, events calendars and seed sticks.

A competition was run to win an ultimate foodie experience in the Lockyer Valley. Prizes were donated (valued at over \$2000) and included a picnic and produce pack, fly/drive to an exclusive picnic location, overnight accommodation, meals, and a Meet the Maker class. The competition was run on the Regional Flavours website, encouraging online entry in the lead up and during the event, along with stand entry over the two days of the event.

In 2019 the Lockyer Valley took a futuristic direction with its destination marketing at both Regional Flavours and the Ekka, with the introduction of virtual reality experiences to the stand. People wearing the headsets immersed themselves in the farms and agricultural activities of the region. The feedback was incredibly positive and confirmed Council's desire for people to visit the Lockyer Valley in real life and enjoy the diverse and interesting experiences that this region has to offer.

Results:

- Exposure to 85,000 attendees stable retention.
- Visitation was 73% local (15% increase on 2018) and 27% visiting.

- Key attendance drivers included trying food and wine (77%) and experiencing regional produce (85%).
- Retention and increase of the coveted "Foodie" 52% were couples attending without children.
- 99% overall satisfaction rating for event visitors (96% in 2018).
- Over 80 of Queensland's best food and wine producers from 17 different growing regions. (Lockyer Valley had over 10 per cent of this footprint.)
- Just over 1,000 tourism destination guides distributed.
- Over 300 individual tasting plates of croquettes and scones sold and just under 300 serves of soup sold at Menu Hub.
- Promotion of region and competition on Regional Flavours website with online entry attracting 3,369 entries (349 entries at the marketing stand) = 3,718 total.
- Branding recognition on stage and on associated precinct signage for the Hunting Club and Queensland Taste stages.
- Regional Flavours Event Guide Advertisement and dedicated page on the precinct and region
 was included. The guide was distributed to approximately 180,000 people across Queensland
 as a lift out in The Courier-Mail on Saturday 6 July. The timing of the distribution was ideal
 given it was two weeks prior to the event which gave visitors outside of Brisbane enough time
 to plan for the event. An additional 10,000 copies were supplied to South Bank which were
 distributed on ground across the event weekend and for the first time were also dropped off
 to all the eatSouthBank restaurants the week prior to the event.
- Goa Billboard audience reach 208,000 people aged between 25-39 years old who on average would have seen the advertisements 4.6 times. This equates to the likelihood of ads being seen 946,900 times across the length of the campaign which ran for three weeks from 1-21 July. The LVRC billboard was shown from 8-14 July.
- Victoria Bridge flags promoting the region and our food ambassador in the lead up to the event.
- Generation of exposure and sales for food producers all were satisfied with trading, some enjoying an increase on past years.
- Returning food producers covered 75% of their site fees and new food producers covered 50% of their site fees.
- WIN Television story on Lockyer Valley producers at Regional Flavours including interview with Food Ambassador.
- Many photos of the event area and products taken by visitors and shared across social media platforms.
- Council worked with Oz Harvest in relation to the removal of the fresh produce used on the stand at completion of Regional Flavours.

Brisbane Ekka

Council occupied a 12m x 3m space at the entry to the Agricultural Pavilion (same site as 2018). The stand had a refresh of imagery depicting the Lockyer Valley and aspects of the stand layout were changed to accommodate a two-seat space for the virtual reality experience. The much-loved Fergie TE20 tractor remained a highlight of the stand. Visitors admired fresh and colourful local produce on stand with vegetables and herbs, all donated by local producers.

As well as a farm selfie on the tractor and vegetable-themed activities for the children, visitors sought out Council's agriculturally-themed giveaways including seed sticks, tractor tattoos, tractor money boxes and bookmarks. In relation to promotional activity, Council distributed a variety of marketing collateral including tourism guides, special interest brochures for key tourism attractions, recipe cards, the events calendar and more.

The stand was staffed over a 10-day period by Regional Development, Marketing and Communications and Lake Apex Visitor Centre staff. Staff were assisted by Councillors and five tourism and food operators.

A competition also supported the marketing activity with the winner receiving a two-night glamping experience, a family tour, meal vouchers and a picnic pack. The prize was valued at \$1000 with all prizes donated.

Council again worked closely with Oz Harvest in relation to the removal of the fresh produce used on the stand at completion of the Ekka.

Results:

- Just under 400,000 people attended the Ekka this year with approximately 60,000 attending on People's Day.
- Approximately 2,000 tourism destination guides were distributed.
- Over 1000 competition entries received.
- Over 200 people per day experienced the VR.
- Opportunity for tourism operators and food producers to promote their businesses and products.
- Generation of leads and relationships with new networks.
- WIN story on VR experience.

Future participation in Regional Flavours and the Brisbane Exhibition

As a part of its services and expenditure review, Council, at the Councillor Workshop on 11 December 2019, indicated a desire to move away from participating in these two events. If Council endorse the cessation of its participation in the Regional Flavours and the Brisbane Exhibition events, officers will investigate other options to achieve the objectives of the *Tourism Destination Plan 2018-2023*. This may include website redevelopment, social media strategies, collaborative marketing campaigns, activation strategies for public spaces, signage audits etc.

4. Policy and Legal Implications

There are no policy or legal implications which arise as a result of this report.

5. Financial and Resource Implications

Both events were delivered within existing budget allocations.

Brisbane Ekka expenditure was \$25,858 exclusive of staff costs of approximately \$12,000. In relation to resources at Ekka, a total of 357 hours were rostered for the duration of the show. These hours were predominantly normal rostered hours. This did not include work in the lead up to the event, bump in or bump out. Stand hours included: Regional Development Staff 186 hours, Managers 26.5 hours, Councillors 35 hours, VIC staff 52 hours, Marketing, Communications and Engagement staff 25.5 hours, tourism operators 22 hours and food producers 10 hours. A total of 93.5 rostered hours for Ekka were donated by Managers, Councillors, Operators/Industry volunteers, which was a great cost saving to Council.

Net expenditure for Regional Flavours was \$30,413 inclusive of sponsorship, partnership fees, menu hub site fees plus staff costs of \$2,453. Regional Flavours consisted of a total of 82 rostered hours to

man the marketing and menu hub stands. This included 18 hours Councillors, 9.5 hours Manager/CEO and 54.5 hours for Regional Development staff over the weekend.

If Council does not participate in these two events in 2020 and undertakes other options for achieving the desired outcomes, there may be financial implications. The extend of these implications will not be known until options are scoped, agreed and costed as part of the 2020-21 budget process.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication and Engagement

At the Councillor Workshop on 11 December 2019, Councillors were engaged on the costs and benefits of participating in Regional Flavours and the Brisbane Exhibition.

Councillors will be engaged on the finding of officers as to new options to achieve the objectives of the *Tourism Destination Plan 2018-2023*.

8. Conclusion

This report summaries the outcomes of Council's participation in Regional Flavours and the Brisbane Exhibition in 2019 and recommends that future options are investigated to achieve the outcomes participation in these two events currently achieve.

9. Action/s

- 1) Undertake the necessary steps to cancel Council's participation in the 2020 Regional Flavours and Brisbane Exhibition events
- 2) Investigate alternative options to achieve the objectives of the *Tourism Destination Plan* 2018-2023

Attachments

There are no attachments for this report.

11.0 ORGANISATIONAL DEVELOPMENT AND PLANNING SERVICES REPORTS

11.1 Executive Manager Organisational Development and Planning Monthly

Report - December 2019

Date: 06 January 2020

Author: Dan McPherson, Executive Manager Organisational Development & Planning

Services

Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Planning

Services

Summary:

This report is to update Council on key issues currently being actioned within the Organisational Development and Planning Group.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Organisational Development and Planning Monthly Report for December 2019.

RESOLUTION

THAT Council receive and note the Executive Manager Organisational Development and Planning's Monthly Report for December 2019.

Moved By: Cr Hagan Seconded By: Cr Holstein

Resolution Number: 16-20/1628

CARRIED 7/0

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during December 2019.

3. Report

Organisational Development

Full Time Equivalents

Council's established FTE number for December 2019 was 315.

Learning & Development

Corporate Induction: Five new employees inducted into the organisation.

Traineeships

- Three trainees successfully completed their Certificate III in Business Administration in December
- Council received \$99,000 for our 2020 Traineeship Program.

Draft Structure Consultation Sessions

11 drop-in consultation sessions were held at various Council locations during December to
provide employees with an avenue to provide feedback on the draft organisational structure.

Planning & Development

In the month of December 2019, 23 development applications were received, 29 development applications were decided, and 1 pre-lodgement meeting was held.

Continuous Business Improvement

As identified in the Planning and Development Department Business Plan and Continuous Improvement Plan the Departmental Delegations have been reviewed and amended. Appropriate development assessment delegations have been provided to the Coordinator Development Assessment. The amended delegations will address a number of the issues raised in the Voice of Our Customer Survey including facilitating faster approvals and decisions. The implementation of this change will enable the Manager Planning and Development to focus more on strategic business planning and improvements and Departmental leadership.

Strategic Planning

Requests for quotes have been distributed to suitably qualified consultants for the Plainland Structure Plan and the Gatton North Major Enterprise and Industrial Area (MEIA) Study. Requests for Quote close on 24 January 2020. It is anticipated that these projects will be completed by 30 June 2020. The results will be incorporated into the Lockyer Valley Planning Scheme.

Council officers attended a workshop in December 2019, hosted by the Department of Environment and Science regarding to proposed reforms to regulations in relation to the protection of koala habitat and to further understand Development Application requirements.

Compliance

Council Officers have been working with the owner of Lot4 RP135161 since early 2018 to resolve compliance issues on the land. The property is divided by Main Camp Creek Road. An unapproved transport depot was being operated from a portion of the land located on the western side of the road. Numerous complaints were received about the parking of heavy transport vehicles on the road

reserve. Two transportable buildings intended to be used for residential uses were also sited on this portion of the property. There were also compliance issues with the residence on this section of the land. The owner of the land has advised Council that the lease on this portion of his land was not renewed and the tenant has moved out. The owner has indicated that he intends to demolish the residence due to the cost of bringing it into compliance with a view of building a new residence. (This residence was severely damaged during the 2011 & 2013 floods and was not fully restored).

On the eastern side of the road two farm sheds and an unapproved transportable building were being used for residential purposes. All buildings have now been vacated with the unapproved transportable building being removed from the land and the sheds returned to their approved use as farm sheds. Whilst it has taken some considerable time to resolve compliance issues on the land there has been no cost to Council other than Officer time.

Furthermore, Council Officers have been working with the owner of Lot 2 on SP200657, since 2018 to resolve compliance issues on the land. Council Officers reasonably believed that the land was being used as a Transport Deport/Junk Yard without Development Approval. The owner of the land was given an extended period of time to resolve identified issues which were resolved when the land was sold and the long term tenant moved off the property. No formal compliance action was taken and the matter was resolved with no cost to Council other than Officer hours."

Plumbing and Building Services

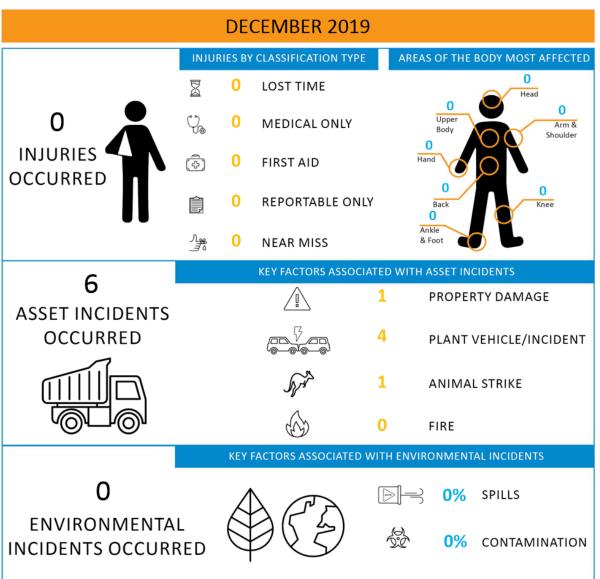
Refer to the attached table and graphs indicating statistics for the month of December 2019.

Attachments

- 1 Page Safety Performance December 2019
- 2 Plumbing and Building Statistics December 2019 4 Pages

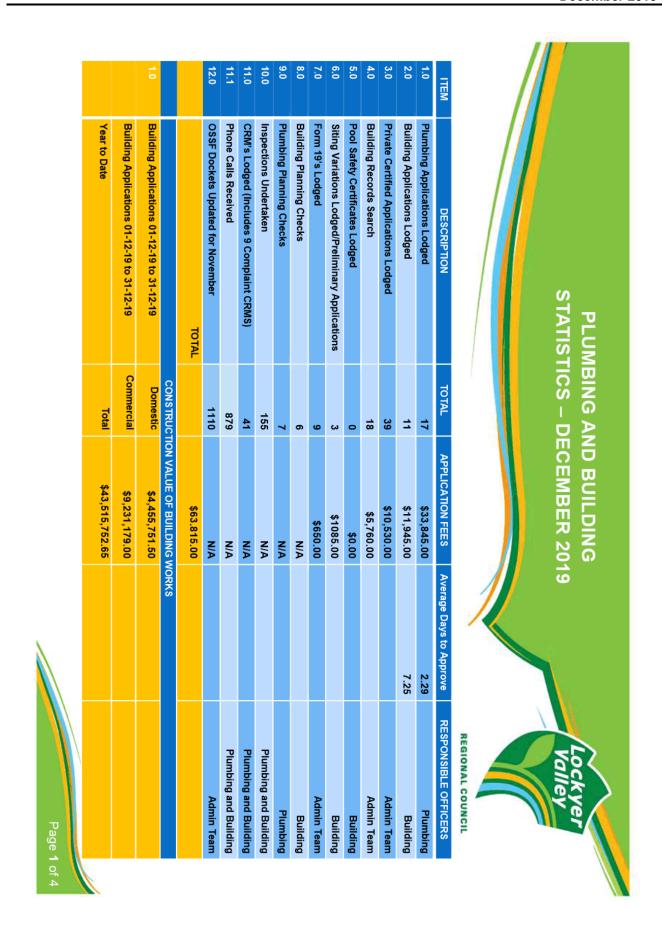


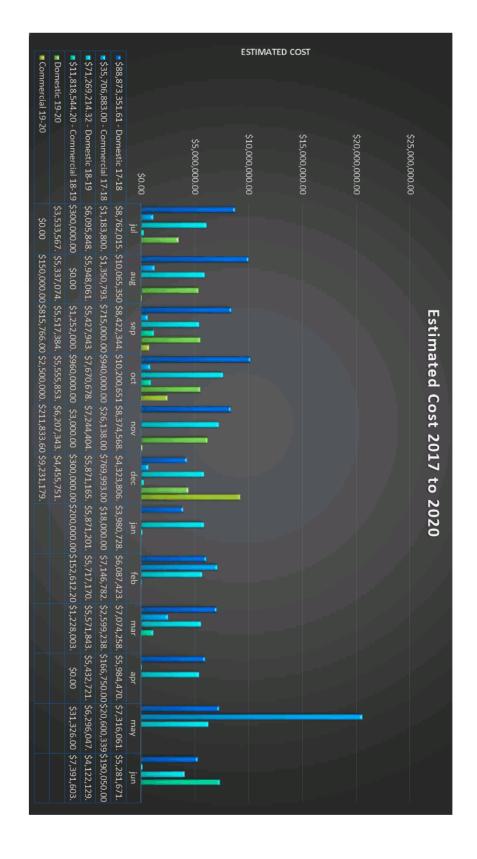
IARM MEASURING OUR SAFETY PERFORMANCE



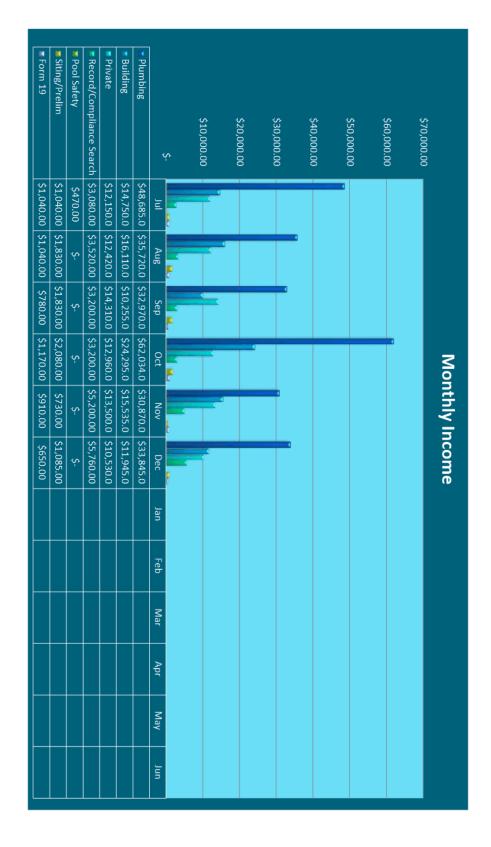
	Decembeer 2019	December 2018
Injury related incidents	0	3
Asset related incidents	6	1
Environment related incidents	0	0
Lost Time Injuries	0	2
Total days lost due to ongoing injuries	0	41

Attachment 1 11.1 Page 205

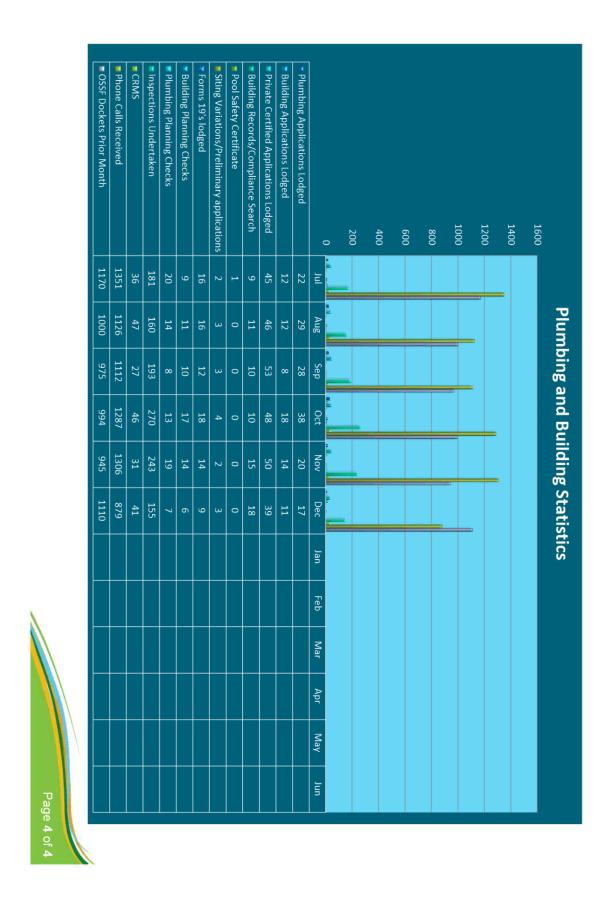












11.2 Natural Resource Management Strategy

Date: 05 November 2019

Author: Renee Sternberg, Senior Environmental Planner

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

In conjunction with the community, Lockyer Valley Regional Council (LVRC) have developed The Lockyer Valley - Natural Resource Management (NRM) Strategy 2020-2030 to ensure we value, protect and enhance our natural assets to sustain our unique rural lifestyle and environment.

Officer's Recommendation:

THAT Council adopt The Lockyer Valley - Natural Resource Management Strategy 2020-2030.

RESOLUTION

THAT Council adopt the "Lockyer Valley - Natural Resource Management Strategy 2020-2030", noted as Attachment 1.

Moved By: Cr Vela Seconded By: Cr McLean

Resolution Number: 16-20/1629

CARRIED 7/0

Report

1. Introduction

In response to The Lockyer – Our Valley, Our Vision, Community Plan 2017-2027, Lockyer Valley Regional Council (LVRC), in collaboration with the community, have developed a Natural Resource Management (NRM) Strategy 2020-2030. This 10- year NRM Strategy identifies the natural assets within the Lockyer Valley Local Government area and sets our community's strategic direction to value, protect and enhance these natural assets to sustain our unique rural lifestyle and environment. Following this NRM Strategy, an NRM Plan will be written in 2020 to outline what actions can be taken by all relevant stakeholders to achieve these strategic directions. The NRM Plan will detail and prioritise these actions over the next five years, and assign responsibilities, timeframes and funding opportunities for each action.

2. Background

This NRM Strategy is a whole-of-community strategy, in which all levels of government, business, educational institutions, community groups and individuals have an important role to play.

It is for this reason that Council decided to collaborate with the community to develop the NRM Strategy. To represent a broad range of stakeholders, an NRM Working Group was formed via a public expression of interest process. This NRM Working Group developed the content for the NRM Strategy through professionally facilitated workshops. Most of our land in the Lockyer Valley Region is privately

owned, so it is important that this NRM Strategy reflects our entire community's vision for our natural assets. This NRM Strategy was therefore made available for broader community consultation.

3. Report

The NRM Strategy identifies our natural assets within the Lockyer Valley local government area and sets our community's strategic direction to value, protect and enhance these natural assets to sustain our unique rural lifestyle and environment over the next 10 years.

Seven guiding principles describe the higher overarching values that influence our decision making throughout the NRM Strategy and future NRM Plan. Natural assets are then categorised into six elements. Aims and objectives are detailed for each natural asset element and sub-element to describe the strategic direction our community have set for our natural assets.

4. Policy and Legal Implications

The NRM Strategy sets out our future vision for each natural asset element. Following the NRM Strategy, an NRM Plan will be developed by the NRM Working Group to detail and prioritise actions that can be taken to achieve this strategic vision. These actions will include actions that Council will be responsible for undertaking. They will be included in Council's future Corporate and Operational Plans. Some of the actions will need to be incorporated into Planning Scheme amendments as policy or legislative changes. Other Council policies may need to be reviewed to ensure they are aligned with the intent and direction of the NRM Strategy.

5. Financial and Resource Implications

There are no financial or resource implications associated with this NRM Strategy. However, actions outlined in the future NRM Plan for which Council are responsible will have possible financial implications for Council. It will be ensured that these actions, including policies, projects and initiatives will be realistic and achievable by Council. To manage community expectations, the NRM Plan will clearly state that Council actions will be dependent on future budget and resource allocations. Applications for grant funding, joint partnerships and budget bids/project business cases will be developed to fund projects and initiatives. New projects will be included in future Corporate and Operational Plans to allow for appropriate planning and budgetary timeframes.

6. Delegations/Authorisations

Current delegations will remain in place.

7. Communication and Engagement

The content of the NRM Strategy was developed by the NRM Working Group which was selected through a public expression of interest process. The Group developed their own Terms of Reference which were adopted by Council in July 2019. Working Group members were provided with questions to ask the community members they are representing, and then a professionally facilitated workshop was held in August 2019 to develop the content for the NRM Strategy. Council Officers then consolidated all the information and provided a draft NRM Strategy back to the NRM Working Group. Suggestions were received, and changes made where necessary. Councillors reviewed the main content of the NRM Strategy in the form of aims and objectives during a Councillor Workshop in October 2019. Revisions were made and a draft NRM Strategy was made available for community consultation from 2 November to 1 December 2019. Three community submissions were received and reviewed, and the NRM Strategy was graphically designed and finalised.

8. Conclusion

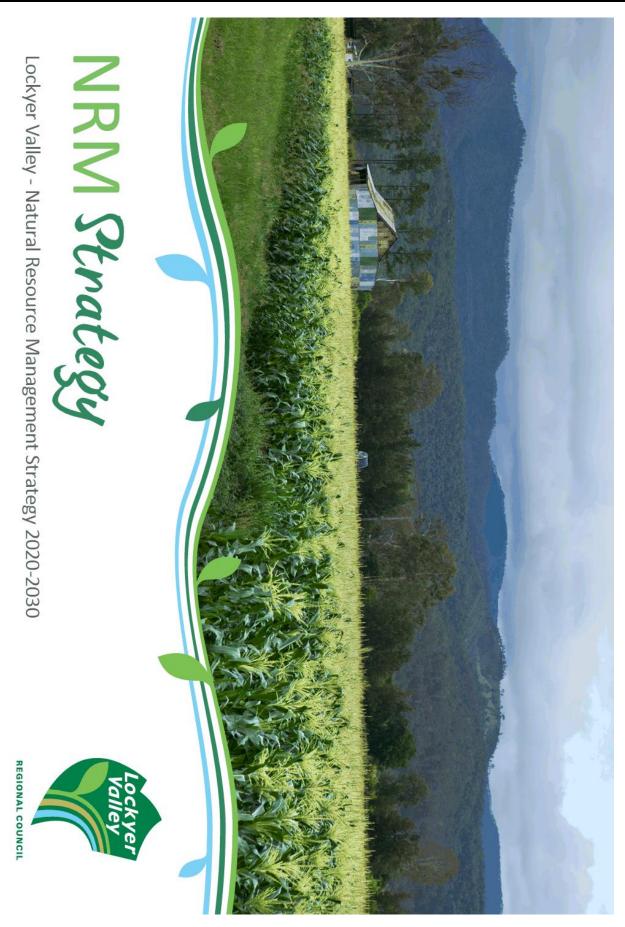
After significant collaboration with the NRM Working Group and consultation with the broader community, the final version of the NRM Strategy can be adopted by Council.

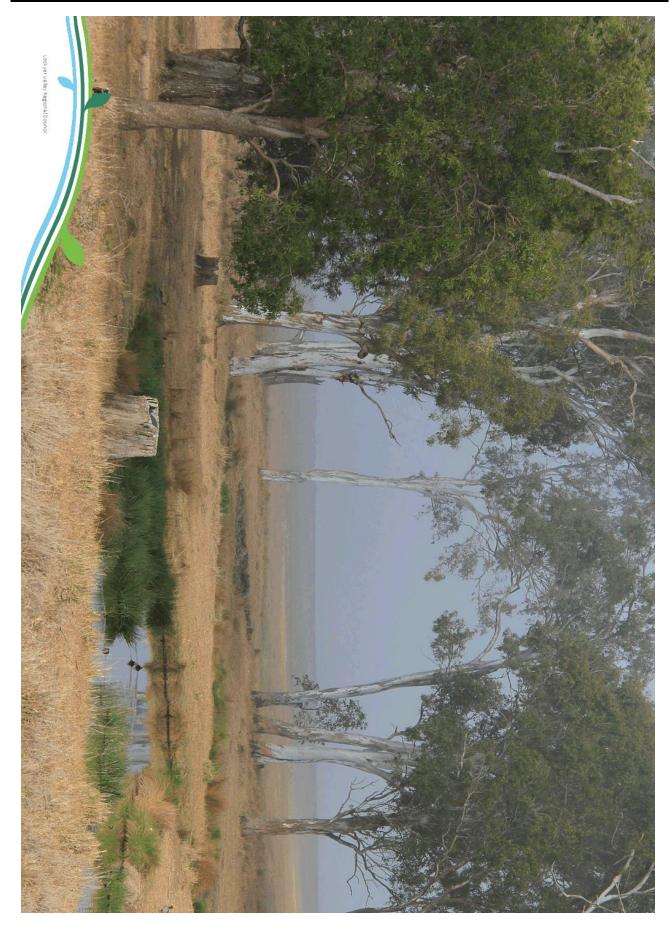
9. Action/s

Once the NRM Strategy is adopted, it will be made available on Council's website. Scheduled NRM Working Group workshops will be held in February to develop the content for the NRM Plan.

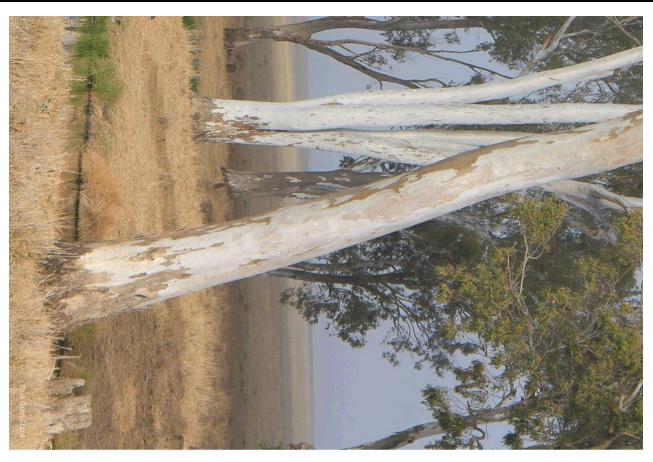
Attachments

1 LVRC NRM Strategy 2020-2030 36 Pages





CONTENTS











their knowledge and land management practices. We wish to pay respects to their Elders, past, present and emerging and acknowledge the

ACKNOWLEDGMENTS

extensive local knowledge, expertise and time in developing the Lockyer – Natural Resource Management Strategy 2020-2030. Lockyer Valley Regional Council and the community acknowledge the traditional owners of the Lockyer Valley, and recognise and value Lockyer Valley Regional Council is thankful to the community and particularly the Natural Resource Management Working Group for their

Cherish the natural world, because you're a part of it and you depend on it" - Sir David Attenborough

important role Aboriginal and Torres Strait Islander people continue to have within the Lockyer Valley community.

MAYOR'S FOREWORD

It is a privilege to represent the people of the Lockyer Valley, especially when it comes to protecting the valuable resources which are responsible for literally putting our region on the map.

stunning natural beauty and a high level of biodiversity, drawing visitors from all over the World. world, allowing us to produce hundreds of thousands of tonnes worth of fresh, healthy veggies every year. In addition, our region contains The Lockyer Valley is affectionately known as Australia's salad bowl and for good reason. We have some of the most fertile alluvial soil in the

and integrity. This is why it was vital when developing this strategy that we sought input from, and listened to the community, who like us, as elected representatives, call the Lockyer Valley home. As a Council, we pride ourselves on our core values of accountability, leadership, customer focus, teamwork and collaboration, communication

sustainable not only for today and tomorrow, but for future generations who will live on and work the land. Looking after our natural assets is the responsibility of all of us and I am immensely thankful to the community members who volunteered their The simple truth is that the majority of land in the Lockyer Valley is privately owned and we as custodians of that land, need to ensure it is

By partnering and working together, we can all be proud that we have played a pivotal role in protecting our future

SIGNIFICANCE OF THE LOCKYER VALLEY TO ORIGINAL NATIONS

Wakka People. The following is written by Larena Thompson of the Gateebil People. Prior to European settlement, the Lockyer Valley was home to the Yuggera Ugarapul (Yugara) people, Jagera People and the Western Wakka

The Originals of Lockyer Valley are a part of the wider Yugara speaking Nations. Gateebil People are a clan of Lockyer Valley

Lockyer Valley was a part of the main pathway by which Original People and their neighbours journeyed to and from the triennial Bunya Mountains Gathering. The Bonyi Bonyi Gathering was of immense significance to all peoples of southern Queensland and northern New South Wales. It was a gathering for feasting, trade, competitive sport and corroboree contests, sharing of news, tournaments to settle inter-tribal affairs, and arranging marriages.

Multuggerah is one of the definitive examples for Yugara People's survival, his story and the many warriors and warrioresses fighting beside him is testament as to why we are here today. When settlers started to move into the area, many important inter-tribal strategies were discussed and decided at the Bonyi Bonyi Gathering. It was trips back and forth across this Ancient Traditional Pathway that played a big part in organising the inter-tribal tactics Multuggerah used.

All over Australia, Originals tracks were the only and best routes through the land; they smoothly followed the ridges, valley floors and waterways and linked waterholes or other resources that travellers needed. Many main roads (e.g. Toowoomba Second Range Crossing - Multuggerah Way) largely follow ancient Original pathways, and over time they became dray and horse riding tracks, then roads and railways, and eventually highways.

Everywhere along these routes, stone scatters and scarred trees still attest to their frequent journeying

Even though colonialism deeply affected Yugara in Lockyer Valley and surrounds, we maintain our stories, culture and connection physically and spiritually to our Ancient homelands, this is important for our past, present and future generations.¹⁸







STEPHEN HOGARTH

ARTWORK BY

Lockyer Valley Regional Council







In response to The Lockyer – Our Valley, Our Vision, Community Plan 2017-2027, Lockyer Valley Regional Council (LVRC), in collaboration with the community, have developed this Natural Resource Management (NRM) Strategy 2020-2030. This 10-year NRM Strategy identifies the natural assets within the Lockyer Valley Local Government area and sets our community's strategic direction to value, protect and enhance these natural assets to sustain our unique rural lifestyle and environment. Following this NRM Strategy, an NRM Plan will be written to outline what actions can be taken to achieve these strategic directions. The NRM Plan will detail and prioritise these actions over the next five years,

NTRODUCTION

SHARED RESPONSIBILITY FOR OUR NATURAL ASSETS

and assign responsibilities, timeframes and funding opportunities for each action.

We, as a community, all rely on our natural assets for food, water, clean air, energy and lifestyle and we therefore all share the responsibility for valuing, protecting and enhancing our natural assets. This NRM Strategy is a whole-of-community strategy, in which all levels of government, business, educational institutions, community groups and individuals have an important role to play.

It is for this reason that Council collaborated with the community to develop the NRM Strategy. To represent a broad range of stakeholders, an NRM Working Group was formed via a public expression of interest process. Figure 1 graphically represents the range of stakeholder interests. This NRM Working Group developed the content for this NRM Strategy including the vision for each natural asset. Most of our land in the Lockyer Valley Region is privately owned, so it is important that this NRM Strategy reflects our entire community's vision for our natural assets. This NRM Strategy was therefore made available for broader community consultation prior to being adopted at the Ordinary meeting of Council on 22 January 2020

Community groups Land managers
Journalism Landscape ecology
Primary Production Academics
Regional Development Horses of Local businesses
Horticulture Council state Tree changers
of Generational farmers ever Land for Wildlife State Government the Veterinarians
of Land For Wildlife Carers and Organic Revegetation
Research Mildlife Carers and Organic Revegetation
Biodiversity Quarries und Bees
Climate change to Weeds

vegetation Geology odiversity Quarries Bees Climate change weeds Landcare Z Research Traditional Owners Neighbouring Councils Grazing Scientists Elected Members Planning Ecology Artists Monitoring Teachers

Figure 1: NRM Working Group
Stakeholder interests

NRM Plan will also be available for broader community consultation prior to adoption. This plan will outline which stakeholders are responsible for each action, as well as appropriate timeframes associated with each action. This The Working Group will develop the content for the future NRM Plan, prioritising actions to achieve the visions outlined in this NRM Strategy

der community consultation. The whole of the Lockyer Valley community are important partners in the implementation of the NRM Strategy and NRM Plan.

WHERE THE NRM STRATEGY FITS

community identified Lockyer Nature as one of seven themes for which they set a future direction as: The Lockyer – Our Valley, Our Vision Community Plan 2017-2027 details the community's vision for the Lockyer Valley to the year 2027²³.

"Our natural assets are valued and protected to sustain our unique rural lifestyle"

Strategic Objectives to achieve that future direction:

- We seek support to protect and enhance our natural assets
- We access and share land management knowledge
- We encourage nature based recreation.
- We showcase our natural assets.
- We use innovation to sustainably manage our catchments
- There are a range of incentives to encourage responsible land management
- We have strong partnerships between nature and agricultural groups We collaborate to achieve harmony between conservation and farming.
- managed, maintained and protected". To deliver this Corporate Plan outcome, LVRC's 2017 to 2022²⁴. An outcomes of the plan is that "Lockyer Valley's natural assets are This aligns with LVRC's Corporate Plan to provide a strategic plan for the region from

annual Operational Plan set, a Natural Resource Management Plan as key priority

visions in this NRM Strategy. prioritise actions, allocate timeframes, responsibilities and funding to achieve the the vision for each. The action orientated five-year NRM Plan will be developed to The NRM Strategy establishes the natural assets the community value and sets This NRM Strategy is, to provide strategic direction for the more detailed NRM Plan

During the development of the NRM Plan, on-ground actions from existing initiatives legislative obligations are honoured regional and local strategies, plans, policies and current research as well as ensuring The NRM Strategy and the future NRM Plan incorporate directions from Federal, State,

businesses, researchers, educators, community groups, and individual landholders and including LVRC, State and Federal Governments, Non-Government Agencies Implementation of the NRM Plan actions will be the responsibility of all stakeholders ideas and actions. programs and plans will be reviewed and incorporated, alongside new and innovative community members (Figure 2).

Figure 2: We are all responsible for our natural

agement Strategy 2019-2029

















COUNCIL ROLE DESCRIPTION

COUNCIL HAS THE FOLLOWING ROLES

responsibility for into LVRC's future five-year Corporate Plans and annual Operational Plans. These actions may consist of legislative and policy The NRM Strategy and NRM Plan will provide Council with the head of power to incorporate prioritised actions which are Council's providing support to other parties through funding, partnerships, facilitation and advocacy (Figure 3). LVRC will coordinate and assist the achievement of the NRM Plan actions through delivering services where Council is responsible, but also

changes, updates to regulation and compliance, as well as new programs, projects and initiatives.

THESE ROLES INCLUDE:

Provider	Delivering services
Funder	Funding other parties to deliver services
Regulator	Regulating activities through legislation, local laws or policies
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together
Advocate	Promoting the interest of the community to other decision makers and influencers

Figure 3: Council's role in the implementation of the NRM Strategy and NRM Plan

11.2 Page 220 Attachment 1

OUR UNIQUE LOCKYER VALLEY



opportunities, small close-knit communities and outstanding natural beauty. and land uses. The Lockyer Valley community love living here due to ease of access to metro centres, relaxed friendly rural lifestyle, local job Sitting on the edge the moister coastal climate and the drier inland environment, the Lockyer Valley contains a variety of natural assets, habitats Located west of Brisbane and east of Toowoomba, the Lockyer Valley Local Government area stretches over approximately 2,267 square kilometres

is underpinned by sandstone formations, some of which have been mined since the 1860's and used for historic public buildings in Brisbane and southern and eastern hills is basalt enabling high water infiltration to recharge important groundwater systems. Most of the remaining catchment Toowoomba⁶¹ The Lockyer Valley's natural bowl-shaped topography creates a unique combination of natural assets, unlike any other. The geology in the

conditions and quality ground water, combine to provide one of the top ten most fertile farming areas in the World9. This land supports a regional agriculture industry worth Thousands of years of floods and erosion have created the rich, fertile, alluvial soils of our valley floor. These soils, along with the relatively flat topography, ideal climate

hundreds of millions annually, producing the most commercial range of fruit and vegetables in Australia®

Range in the south and west, the Little Liverpool range in the east, and Lockyer National Park covering Helidon Hills in the north. These areas provide significant and connected recreation habitat for many flora and fauna species and crucial ecosystem services such as clean air, ground water recharge, scenic amenity values and opportunities for nature-based region is bounded by vast intact tracts of remnant vegetation and protected areas including the World Heritage-listed Gondwana Rainforests of Australia within the Great Dividing The unique combination of elevation, aspect, rainfall, geology and soil types, creates habitat for a high diversity of native vegetation communities. The rim of our bowl-shaped

flora and fauna including local and migratory birds extending into the upper catchments, permanent and ephemeral creeks, wetlands and waterbodies provide important ground water recharge areas as well as habitat for aquatic experiences highly variable rainfall which results in unpredictable creek flows with floods and overland flows covering up to 17% of the region²⁵. Within these floodplains and Ephemeral creeks flow from the hills and converge into the Lockyer Creek on the eastern side of the region before flowing into the Brisbane River below Wivenhoe Dam. The area

community such as health care, hospitality, retail, transportation, government, research and education clay and gravel), seed and seedling growing, timber production and nature and food-based tourism. These industries, in turn support an even wider range of industries within our industries such as: fruit, flower, nut, vegetable and grain growing as well as beef and dairy cattle and sheep farming. Other local industries include quarries (sandstone, chalk, beginning with the discovery of the Lockyer Creek in 1825 by Major Edmund Lockyers. Today, the Lockyer Valley's dominant land use supports important local agriculture The land within the Lockyer Valley is of high cultural and spiritual significance to several traditional owner groups. European cultural heritage is also rich within the region

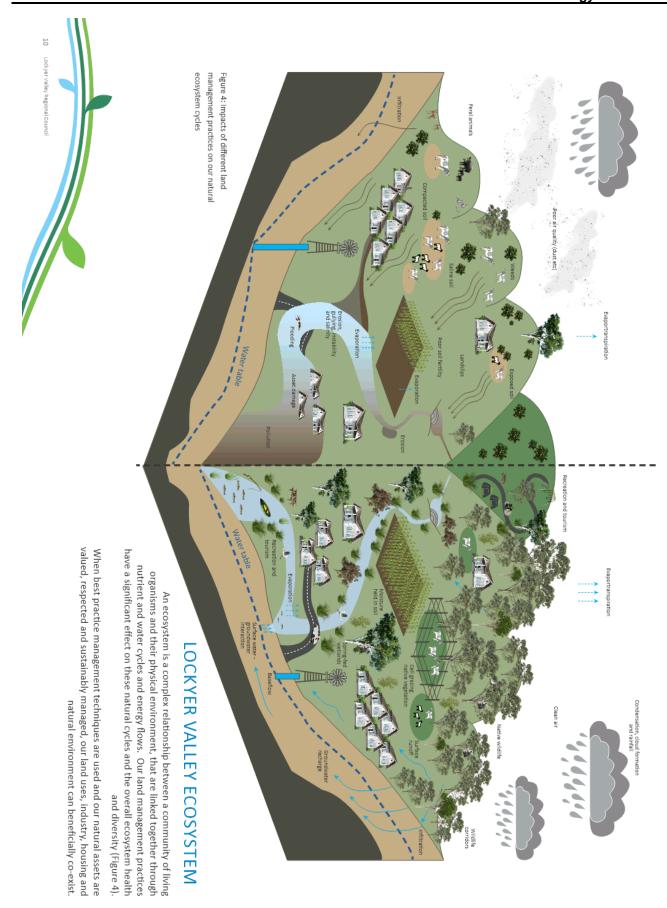
quality. This vegetation loss, combined with creek and ground water extraction has led to declines in flora and fauna species, a decrease in habitat connectivity and overall All of these industries are supported by our natural assets. Since European settlement, these natural assets have been harvested at an alarming rate with little replenishment reduced biodiversity. The vegetation clearing has also lead to increased rates of hillslope rainfall run off, velocity of flood waters, soil erosion, downstream flooding and salinity To support these industries, vegetation on our alluvial floodplains and lower slopes has historically been cleared and water is becoming harder to source and declining in

We all need to cherish, protect and restore our natural assets so our environment is healthy, our economy thrives, and our community enjoy their lifestyle









Supplementary water

Sub-surface features

Naturally culturally significant sites

Surface features

Soil and soil-based renewable assets Geological non-

Landforms and special

Connected landscapes

and vegetation communities Native flora

> Native fauna and their habitats

> > Air quality and health

lifeforms

Water Systems

Water

Land

Landscape

Flora

Atmosphere

HOW TO READ THIS STRATEGY

influence all of our natural assets. sustain and enhance our unique rural lifestyle and environment. Overarching these natural assets are seven guiding principles which significantly This NRM Strategy has been written to present our community's vision for each of our natural assets, by ensuing they are valued and protected, to

Some of these elements have sub-elements within them. Although our natural assets are integrally linked within our ecosystem, for ease of understanding, they have been categorised into six broad elements

Each element has:

Aims - an outline of our goal for that natural asset, and

Objectives – an outline of what is required to achieve that aim at a higher strategic level

All of the aims and objectives start with "We" which signifies that our entire community are responsible for achieving our shared vision, together

FUTURE DIRECTION

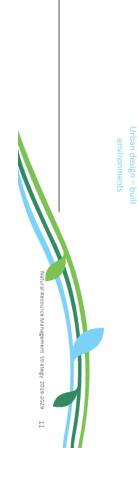
Our natural assets are valued and protected to sustain and enhance our unique rural lifestyle and environment

GUIDING PRINCIPLES	IPLES					
People	Cultural Heritage	Scenic Amenity & Local Character	Land Use Planning	Climate Change Mitigation & Sustainability	Production Plants & Animals	Pests, Pathogens & Diseases
NATURAL ASSET ELEMENT	TELEMENTS					









12

Lockyer Valley Regional Council

SUIDING PRINCIPLES

values that influence our decision making throughout the NRM Strategy and NRM Plan. Overarching the natural asset elements are common guiding principles that flow through the entire NRM Strategy. These guiding principles describe the higher overarching

PEOPLE

CULTURAL HERITAGE

GP1 - We recognise that people are fauna and are an integral part of our ecosystem, both receiving and providing ecosystem services

GP2 - We respect and preserve all cultural heritage

SCENIC AMENITY AND LOCAL CHARACTER

GP3 - We value scenic amenity, visual character and local, rural character as important community assets

- We consider land use planning and its broad

LAND USE PLANNING

GP4 - We consider land use planning and its broad impacts at all temporal and spatial scales

GP5 - We mitigate climate change and live sustainably within our environmental limits to avoid risks

GP5 - We mitigate climate change and live sustainably within our environmental limits to avoid risks to our environment, lifestyle and economy

$\begin{tabular}{ll} PRODUCTION\ PLANTS\ AND\ ANIMALS \\ \hline \end{tabular}$ GP6 - We recognise that production plants and animals play an important role in the productivity of our region

PESTS, PATHOGENS AND DISEASES

GP7 - We mitigate the significant adverse impacts that pests, pathogens and diseases have on our ecosystems and economy

ns and diseases have on our ecosystems and economy

VATER

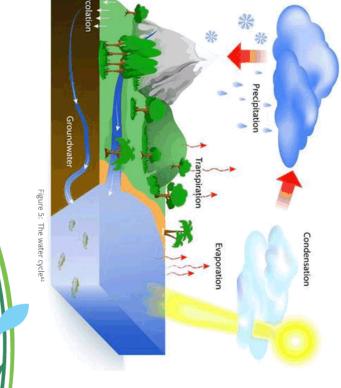
areas (wetlands and basalt rocks) and is stored as groundwater (Figure 5)62. ground surface and flows into surface water bodies (wetlands, dams, creeks and eventually the ocean). Other precipitation seeps into the ground through groundwater recharge water evaporates and forms water vapor in clouds. It then falls back to the earth in the form of precipitation (rain, hail, sleet and snow). Some of this precipitation runs off the The hydrologic (water) cycle describes the constant movement of water through the evaporation, transpiration, condensation, precipitation and infiltration processes. Surface

extractions and manipulations¹ our groundwater naturally changes with rainfall, however it is also impacted by human well as deep rooted (treed) vegetation communities¹. The quality and permanency of dependent on discharge of groundwater or presence of sub-surface groundwater to meet their ecological requirements. These include surface expressions such as wetlands, as infiltration, groundwater levels, natural creek flows, springs and wetlands for their ecological processes. There are numerous ecosystems within our catchment that are Our Valley's natural environment and economy depend on our water systems, including surface and subsurface water. Our natural environment relies on natural groundwater

Many of our industries are heavily reliant on water. Due to the variability of our rainfall, these industries source supplementary water by extracting water from groundwater, springs, creeks, constructed weirs, lakes and dams to produce fruits, vegetables and nuts and grow livestock. Over time, over-extraction of this water, can reduce its availability and quality (particularly increasing salinity levels)¹. Run off from land uses such as landfills, septic tanks, and industrial and agricultural processes can also impact the quality of our water, limiting its range of suitable uses¹.

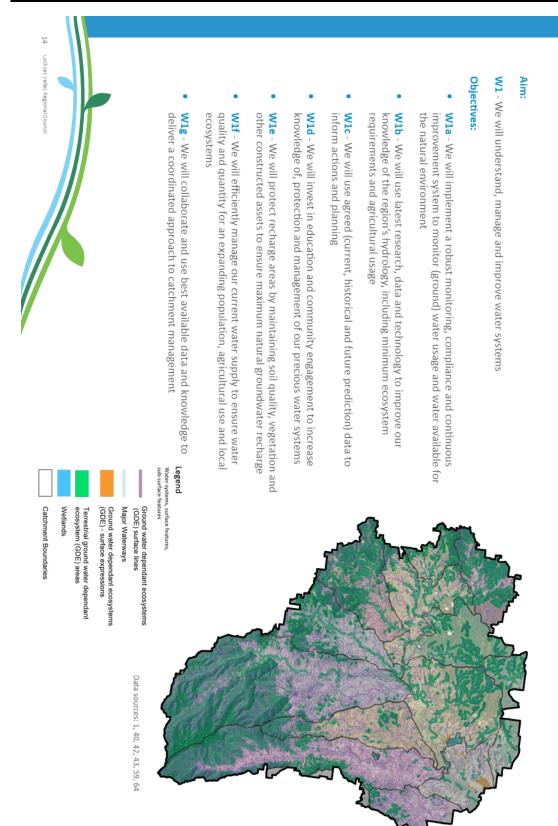
Climate change is slowly altering our water cycle, creating longer dry/drought periods and heavier rain periods which can cause flash flooding¹⁴. Often this flash flooding causes damage to infrastructure, agricultural production areas and natural areas. It is important for our community to adapt to these changing climate conditions, maintain a landscape which enables maximum groundwater recharge and allow flora and fauna the opportunity to adapt to climate change by self-altering their natural range.

Industries are beginning to adapt to these changing climatic conditions by altering watering regimes, experimenting with different genetic seed stock and sourcing external imported or recycled water sources. Currently, most of our mains drinking water is sourced from outside of our region, from the Brisbane River at Lowood, meaning this is a supplementary source of water. Investigations are underway to determine whether additional supplementary water for economic and environmental benefits is viable⁹.



: Strategy 2019-2029

WATER SYSTEMS, SURFACE FEATURES, SUB-SURFACE FEATURES



Major Waterways

Mains water supply

Weirs and instream dams

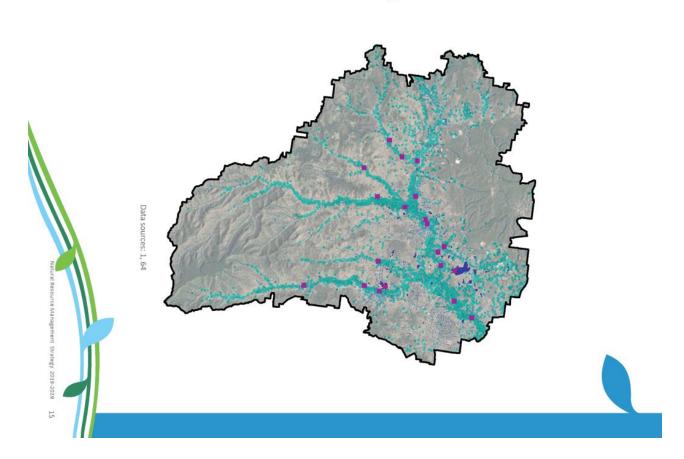
SUPPLEMENTARY WATER

Aim:

W2 - We will efficiently manage supplementary water

Objectives: W2a - We will seek supplementary sources of water

- W2b We will ensure supplementary sources of water are efficiently
- expanding population, agricultural demands and environmental benefit W2c - We will protect our region's water security to support our current and



16

Lockyer Valley Regional Counci

AND

region's economy. Our land includes non-renewable natural assets such as geology and soils but also soil-based lifeforms such as fungi. These natural assets are vitally important to much of our

Geological non-renewable assets

amongst the oldest and highest quality in the world, due to its ancient freshwater origin²⁷ activity), sedimentary (formed through weathering and erosion) and metamorphic (created through high pressure and heat)2. Some of our sandstone from Helidon Hills is The underlying geology of our Lockyer Valley drives land formations, topography and soil types. Geology is divided into three types of rocks: igneous (created through volcanic

other organic matter so that other species can use them. Others have a symbiotic relationship with plants. The fungi supply minerals and water from the soil to the plant and Fungi are soil-based lifeforms that absorb nutrients from dead or living organisms. Many fungi specialise in decomposing organic material. They break down logs, leaves, and Soil-based lifeforms erosion and sediment movement downstream via flooding. The diversity of our native vegetation communities and wildlife are derived from the unique combination of geology the plants supply food in the form of carbohydrates to the fungi. Plants grown without these fungi do poorly. Examples of fungi include mushrooms, detrivores, rusts, smuts soil, elevation, slope, aspect and water.

The slow erosion of rocks, over time, forms soils37. Different rocks produce different soils37. Our alluvial soils were deposited into our valley floor through hillslope and gully

organic matter, without which our natural ecosystems and productive industries would fail. sandstone, basalt, limestone and diatomaceous earth. Our community also relies on our rich, productive, alluvial soils for a multimilion dollar agricultural industry that provides jobs for thousands of people, including international agricultural workers. Our soils also host important soil-based life forms such as bacteria and fungi, and store carbon via soil Our community's economy is heavily reliant on our geological and soil natural assets. The region contains quarries extracting non-renewable assets such as high quality symbiotic relationship between flora, fauna and fungi29. If one of these components is lost from the environment the entire ecosystem is at risk of collapsing.

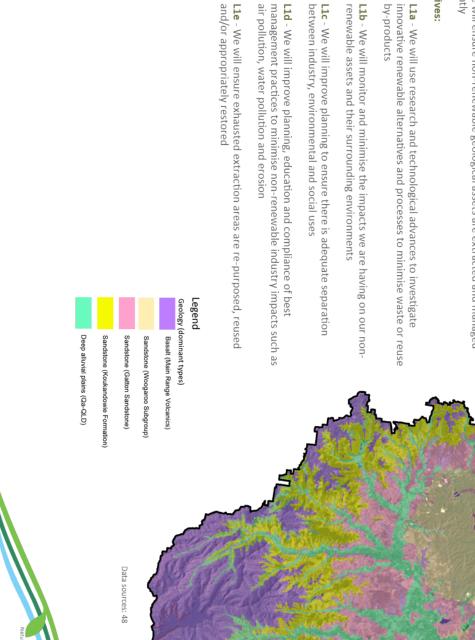
and mycorrhizal (symbiotic with plants). Some fungi depend on animals to spread their spores and many animals depend on plants or fungi for food. This creates a three-way

GEOLOGICAL NON-RENEWABLE ASSETS

Aim:

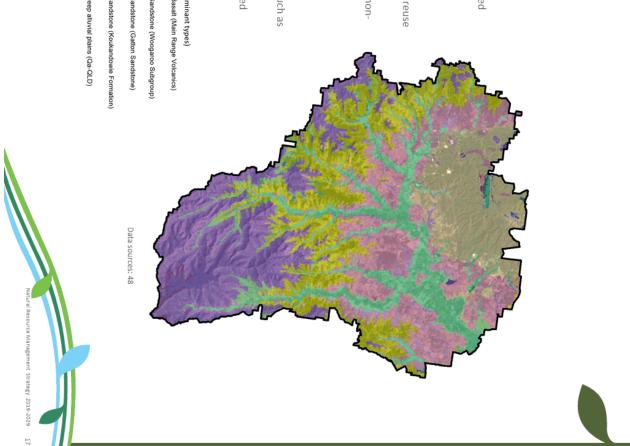
efficiently Objectives: L1 - We will ensure non-renewable geological assets are extracted and managed

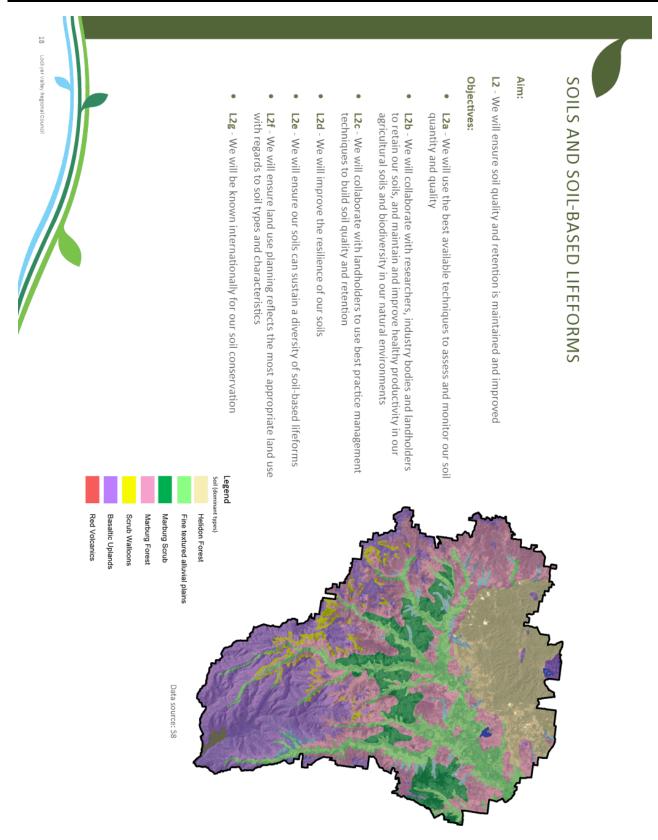
- L1a We will use research and technological advances to investigate by-products innovative renewable alternatives and processes to minimise waste or reuse
- L1b We will monitor and minimise the impacts we are having on our nonrenewable assets and their surrounding environments
- between industry, environmental and social uses L1c - We will improve planning to ensure there is adequate separation



and/or appropriately restored

air pollution, water pollution and erosion





LANDSCAPES

Landforms

recreation and tourism opportunities. our economy by providing our community with various land use and industry opportunities. The beauty of our Lockyer Valley provides scenic amenity as well as nature-based of habitat types for flora and fauna, protection and resilience against extreme weather events and natural pathways through the landscape used for centuries. They also support types support a variety of landforms including rocky outcrops, uplands, ridgelines, alluvial floodplains, waterways and wetlands. The diversity of our landforms provides an array Thousands of years of natural geological and hydrological processes have created the beautiful valley we see today. The unique combination of topography, geology, and soil

a sense of place, landmarks, creeks, springs, wetlands, ground water recharge points and centres of endemicity (areas of high ecosystem diversity). These special places are important to our community for story-telling, providing directions, nature-based recreation, tourism and biodiversity. There are many areas within the region that are classified as 'special places' by the community. These include protected areas, mountain peaks and ranges, areas that provide

Connected Landscapes

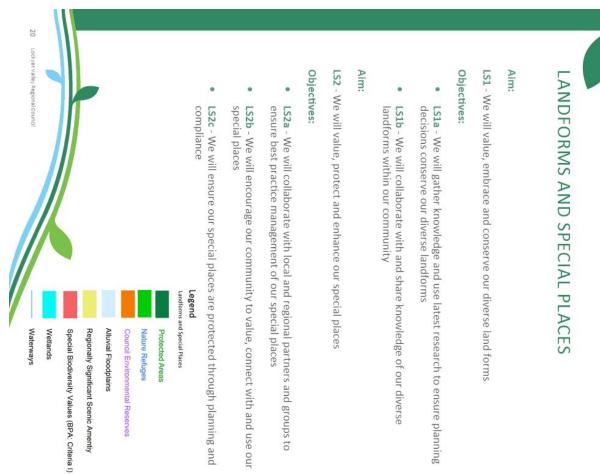
Special Places

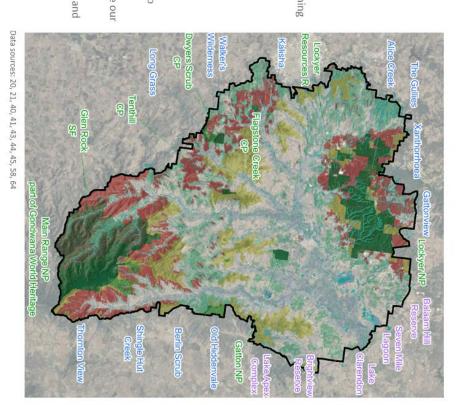
based recreation. retained vegetation on private properties, vegetated creek lines, road reserves and individual paddock trees, they create a connected network of various habitat and landform of species and are generally able to withstand the impacts of edge effects, meaning less pest animal and weed invasion. When these patches of vegetation are connected to weather events and opportunities for climate change adaptation. fauna. Flora and fauna rely on these connected landscapes for migration, dispersal, breeding, colonisation and interbreeding (genetic movement), refugium from extreme Many of these special places coincide with large intact patches of vegetation. These large patches are important to the biodiversity of our region as they support a diversity Connected landscapes at a local, regional, state and national scale are vital to the long-term survival and possible re-introduction of locally extinct species of flora and Our community also relies on these connected landscapes for cultural pathways, scenic amenity and nature

Naturally Culturally Significant Sites

sites and their associated stories provides a sense of connection to country, health and well-being to our community and can provide economic and tourism opportunities to our community that these sites are respected and conserved so we can honour and remember our history and pass these stories to future generations. Knowledge of these and pathways. Some of our non-indigenous, natural, cultural heritage includes Cobb and Co tracks, range crossings and lookout points such as Gorman's Gap^{7, 61}. It is important frontier battle was held, Helidon Spa's healing place, birthing caves, Chalawong Rock, a petroglyph art site (Stone carving), scarred trees, scattered artefacts, borra rings, totems The Lockyer Valley contains many significant natural Aboriginal, European and other cultural heritage sites sis-7.61. Some indigenous sites include Table Top Mountain where the

agement Strategy 2019-2029





CONNECTED LANDSCAPES

Aim:

 $\ensuremath{\mathsf{LS3}}$ - We will maintain and improve ecological connectivity in the landscape

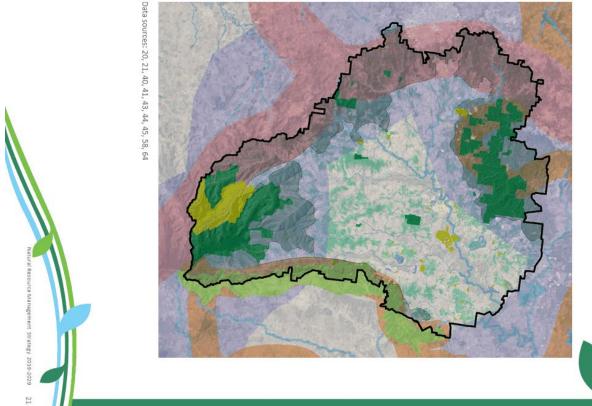
Objectives:

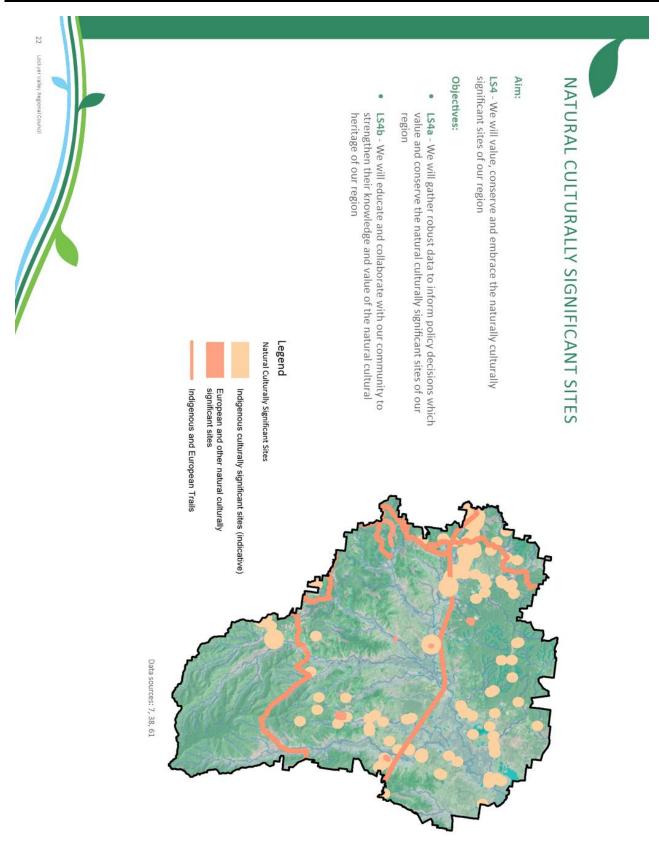
LS3a - We will collaborate with local, regional and national partners, and community and industry groups to understand our local corridor requirements in relation to the regional context LS3b - We will use best available information and techniques to

our landscape

inform policy and planning to enhance ecological connectivity in







LORA

Flora is used here to describe the naturally occurring plants within our region. Plants interact with animals and their surrounding physical environment to form complex ecosystems. Vegetation communities are groups of native grasses, herbs, shrubs and trees commonly growing together within similar physical features such as elevation, slope, aspect, geology, soil rainfall and ground water. These communities are mapped by the Queensland Herbarium as regional ecosystems.

Native vegetation is often referred to as either remnant or regrowth vegetation. Remnant vegetation is a term used to describe older-growth vegetation with a similar flora diversity and physical structure to that which existed prior to European arrival, such as vegetation patches which have never been cleared as. Regrowth vegetation are areas previously cleared or thinned which are now regenerating. Within the Lockyer Valley much of our native vegetation has been cleared since European arrival, leaving 16 State-listed Endangered and 15 State-listed Of Concern remnant regional ecosystems⁵² and four Federally-listed threatened ecological communities (TEC): Brigalow (*Acacia harpophylla dominant and co-dominant*), Lowland Rainforest, Swamp Tea-tree (*Melaleuca irbyana*) Forest of Southeast Queensland and White Box-Yellow Box-Blakely's Red Gum Grassy Woodland and Derived Native Grassland⁵.

populations have declined. Within the Lockyer Valley we have 24 threatened flora species⁵⁶. Some more commonly known species include Bailey's cypress (*Callitris baileyi*), Lloyd's native olive (*Notelaea lloydii*), Helidon ironbark (*Eucalyptus taurina*), Phebalium distans and Swamp Tea-Tree (Melaleuca irbyana). Native nurseries are attempting to grow some of these species, so they can be included in native revegetation projects to increase their populations. Thanks to our ancestors, we are fortunate to still have some ancient old growth trees in our valley. These enormous and often gnarly old trees act as high-rise apartments for a variety of fauna needing tree hollows to roost and breed in. They also provide a majestic and awe-

Individual plants can also be listed as threatened under Federal or State legislation if their

valley. These enormous and often gnarly old trees act as high-rise apartments for a variety of fauna needing tree hollows to roost and breed in. They also provide a majestic and awe-inspiring spectacle for our community.

All types of flora, from large intact patches of remnant forest to grasses, garden plants, paddock and street trees provide, benefits to the ecosystems and community. They provide us with clean air, food for our livestock, renewable sources of timber, reduce temperature and humidity, increase the value of our homes, increase scenic amenity, and have a relaxing effect on humans, increasing social well-being³. They also increase ecosystem resilience by providing food and shelter for native fauna, reducing flooding, filtering water, stabilising soils

Other Forests and Woodlands

Low Closed Forests and Tall Closed Shrublands

Eucalypt Open Forests

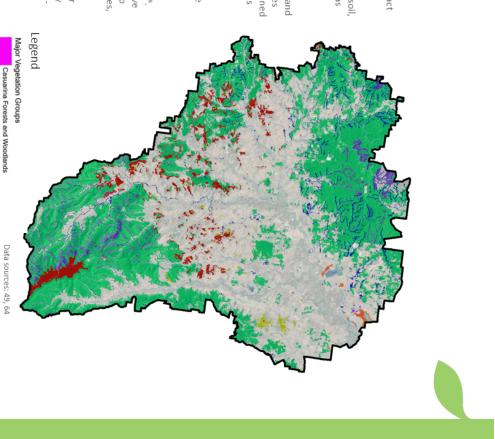
Eucalypt Low Open Forests

Eucalypt Tall Open Forests
Rainforests and Vine Thickets

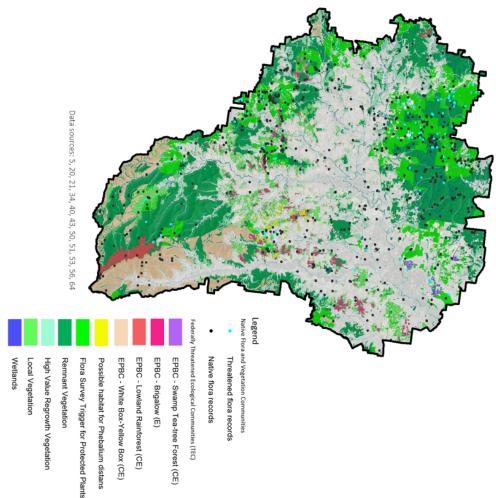
fropical Eucalypt Woodlands/Gras

Strategy 2019-2029

23













ment Strategy 2019-2029

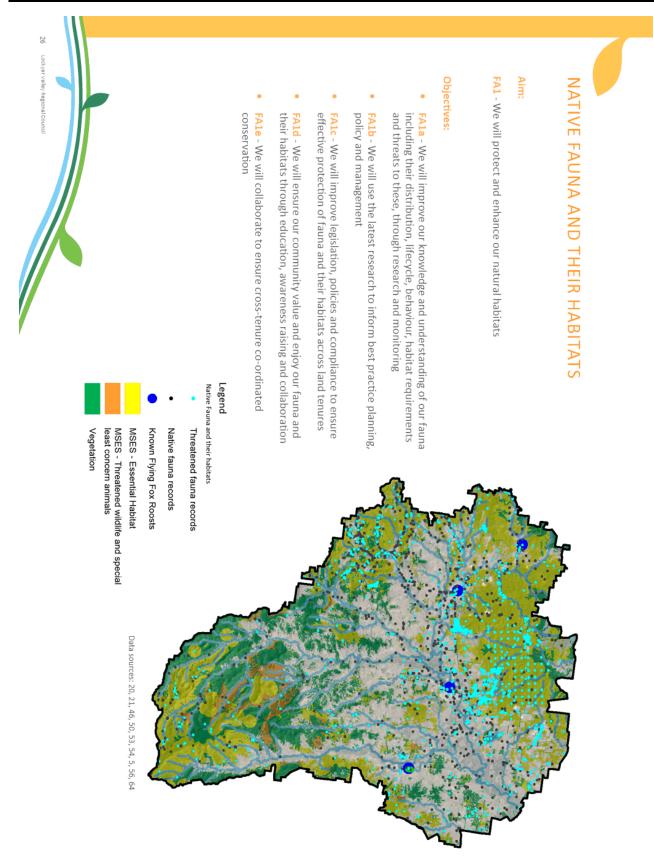
their ecosystems. functioning of our ecosystems, and ecosystem connectivity is vital to sustaining the diversity and abundance of our native fauna. Many fauna perform vital ecological roles within Fauna is used here to mean the native mammals, birds, reptiles, amphibians, fish and invertebrates of our region. Fauna and their habitats are essential for the healthy

spores which are vital to the health of our plants. Losing bandicoots from our ecosystems could consequentially affect our plant diversity, species composition and the structure Bandicoots for example, forage by turning over soil which increases leaf litter decomposition, soil production and nutrient cycling. This foraging process also disperses fungi

of our forests and woodlands. Conversely, the presence of bandicoots may be an indicator of a healthy and balanced ecosystem 10

Flying Foxes are the essential natural pollinators of our native forests. They have a more significant role in pollinating our flowering plants than bees and disperse seed across

11.2 Page 239 Attachment 1



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Within the Lockyer Valley we are lucky to have relatively clean air, low light and sound pollution as well as abundant sunshine, urban blue space and views of the night sky and stars. Maintaining these natural assets is important to our community's health and wellbeing, as well as the survival of our natural ecosystems.

A1 - We will maintain and improve our air quality

Objectives:

- A1a We will maintain large tracts of native vegetation to help clean our air
- A1b We will improve planning and compliance to reduce particulate pollution

URBAN DESIGN — BUILT ENVIRONMENT

A2a - We will improve planning and compliance to ensure compatible land uses are co-located

 $\mathsf{A2}$ - We will balance the needs of the built and natural environments and how we interact with them

- A2b We will ensure our community enjoy living in the Lockyer Valley and have the opportunity for a healthy lifestyle
- A2c We will ensure public transport and alternative modes of transport are well planned to assist in emission reduction















GAP ANALYSIS

- Areas affected by salinity and their recharge areas
- Current fire regimes versus appropriate fire regimes for each area

Flora and fauna species locations and distribution – vast unsurveyed areas and those without ground-truthing

- Flora and fauna habitat requirements and modelled habitat mapping
- Undiscovered species of flora, fauna and fungi

The cultural value of our natural assets

- Whole of region cultural heritage study (Indigenous, European and other, both built and natural)
- All cultural heritage locations
- Current water usage
- Minimum natural water requirements for sustainable ecological functioning
- Total impact of pest animals and weeds
- Impacts of climate change (estimated but not known)

a list of information and data that will need to improve, some of which can be listed as actions in the NRM Plan. Through the process of developing the NRM Strategy, the limitations of existing data and knowledge in certain areas became apparent. Below is

NEXT STEPS FOR THE NRM PROJECT

and responsible stakeholders assigned. actions to achieve the strategic aims set out in this NRM Strategy. Each action will be prioritised, and have timeframes set for achievement Therefore, the next step for the NRM Working Group is to collaborate with the community to develop an NRM Plan which will outline Having a strategy that reflects the community's long-term vision is important. Acting on these strategic aims is even more important

This NRM Strategy is a fluid document. It is scheduled for review in 10 years, however can be reviewed sooner if required

HOW OUR COMMUNITY CAN GET INVOLVED

Get involved in the consultation for the NRM Plan. It will be available via our online engagement portal: lockyervalley.engagementhub.com.au

Adopt practices that contribute to the sustainability of our natural assets

Volunteer to be part of a community group

Apply for a community grant or a community environmental grant to enhance our natural assets

Become a Land for Wildlife member to protect and enhance our natural assets

Work with your neighbours to improve your neighbourhood

Be a good citizen

Contact Council's Environment and Pest unit on 1300 005 872 or visit www.lockyervalley.qld.gov.au for more information.









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ACRONYMS

LGA – Local Government Area

_VRC — Lockyer Valley Regional Council

NRM — Natural Resource Management

SEQ — South-east Queensland

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FOR MORE INFORMATION

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11.3 Amendment to 2019/2020 Register of Fees & Charges - Herbicide Subsidy

Scheme

Date: 27 November 2019

Author: Belinda Whelband, Coordinator Environment and Pest

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Council's current Herbicide Subsidy Scheme provides 50% subsidy of the cost of herbicide for a range of agricultural weeds for properties in the Lockyer Valley local government area. The current drought conditions are changing growth patterns of weeds and contributing to bushfire hazards, therefore it is proposed to amend the list of priority species within the 2019/2020 Register of Fees and Charges under section 2.16.1 Herbicide Spray Subsidy to include additional weed species.

Officer's Recommendation:

THAT Council amend the 2019/2020 Register of Fees & Charges to include the following additional subsidies with an effective date of 1 February 2020:

2.16.1 Herbicide Spray Subsidy

Name	Year 19/20 Fee (incl GST)	GST	
Cats Claw Creeper	50% of price charged by supplier		
Climbing Asparagus Fern	50% of price charged by supplier Y		
Madeira Vine	50% of price charged by supplier	Υ	
Balloon Vine	50% of price charged by supplier	Υ	
Lantana	50% of price charged by supplier for landholders whose properties have been significantly and adversely impacted by unplanned major bushfires this financial year (as identified by QFES data or other appropriate supporting evidence)	Y	

RESOLUTION

THAT Council amend the 2019/2020 Register of Fees & Charges to include the following additional subsidies with an effective date of 1 February 2020:

2.16.1 Herbicide Spray Subsidy

Name	Year 19/20 Fee (incl GST)	GST
Cats Claw Creeper	50% of price charged by supplier	Υ
Climbing Asparagus Fern	50% of price charged by supplier	Υ
Madeira Vine	50% of price charged by supplier	Υ
Balloon Vine	50% of price charged by supplier	Υ
Lantana	50% of price charged by supplier for landholders	Υ
	whose properties have been significantly and	
	adversely impacted by unplanned major bushfires	

this financial year (as identified by QFES data or other appropriate supporting evidence)

Moved By: Cr McLean Seconded By: Cr Vela
Resolution Number: 16-20/1630

CARRIED
7/0

Report

1. Introduction

The current drought conditions are limiting the growth and spread of most weed species, however some species are:

- surviving and reproducing in riparian areas across the region; and
- contributing to bushfire hazards.

The purpose of this report is to provide an overview of the current weed issues and reasons for including additional weed species in Council's Herbicide Subsidy Scheme.

2. Background

Council's current Herbicide Subsidy Scheme provides 50% subsidy of the cost of herbicide for the following priority weeds:

Grassy and Annuals	Woody	Cacti and Succulent	Aquatic
Giant Rat's Tail grass	Honey Locust	Mother of Millions	Salvinia
Fireweed	Groundsel Bush	Harrisia Cactus	Water Hyacinth
Parthenium weed	African Boxthorn		Water Lettuce
Annual Ragweed			

Priority weeds have been historically selected due to their significant impacts on horticulture, grazing and other commercial activities. Consequently, environmental weeds, such as those that impact waterways, have not been included.

3. Report

Council, as part of the Resilient Rivers Initiative, is currently undertaking works to improve the quality and resilience of the Lockyer Creek catchment. This work includes revegetation of riparian zones in strategic locations.

Weeds such Cats Claw Creeper, Climbing Asparagus Fern, Madeira Vine and Balloon Vine smoother and destroy native vegetation in riparian zones. While restoration works are being undertaken in some parts of the region, destruction of riparian zones is occurring across other parts of the region. Therefore, there is a strong motivation to address the problems of riparian weeds.

Further, these riparian weeds are currently surviving and reproducing regardless of the drought conditions. It is timely to act before seed is significantly dispersed.

Very few other weed species are actively growing, therefore very little herbicide treatment is being undertaken by both Council and landholders. Budget allocations for Council roadside weed spraying and the Herbicide Subsidy Scheme have not been utilised to the full extent.

Therefore, it is proposed that the Herbicide Subsidy Scheme be expanded to include Cats Claw Creeper, Climbing Asparagus Fern, Madeira Vine and Balloon Vine, under the same terms as the existing priority weeds.

The current drought conditions and hot, windy weather have caused major unplanned bushfires within the Lockyer Valley. Many properties have been affected, with some fires exacerbated by dried out weeds such as Lantana. These landholders now have the challenge of restoring their properties, but also have the opportunity to manage regrowth of weeds to prevent similar levels of infestation going forwards.

Therefore, it is proposed that the Herbicide Subsidy Scheme be expanded to include Lantana, for landholders whose properties have been significantly and adversely impacted by unplanned major bushfires this financial year (as identified by QFES data or other appropriate supporting evidence).

4. Policy and Legal Implications

Council's adopted 2019/2020 Register of Fees and Charges, under section 2.16.1 Herbicide Spray Subsidy, will need to be amended to reflect any changes to the Herbicide Subsidy Scheme.

5. Financial and Resource Implications

The current budget allocation for the Herbicide Subsidy Scheme in the 2019-2020 financial year is \$25,000. Due to the current drought conditions, Council has received almost no requests for herbicide subsidy in the first two quarters on the financial year. In the event that the rainfall becomes more favourable and results in weed growth, it is predicted that herbicide subsidy expenditure for the current priority weed species plus the additional weed species is not likely to be more than \$15,000 for the remainder of the financial year. Therefore, changes to the weed species in the Herbicide Subsidy Scheme will not affect current budget allocations.

6. Delegations/Authorisations

No new or altered delegations or authorisations are required.

7. Communication and Engagement

Changes to the Herbicide Subsidy Scheme will be actively promoted in social media, on Council's website, to local community groups, and by notices and flyers in Customer Service Centres and libraries.

8. Conclusion

Amendment of the Herbicide Subsidy Scheme to include four environmental weed species will have significant benefits and support Council's catchment management activities. Inclusion of Lantana will provide support to landholders affected by bushfires.

9. Action/s

Actions subsequent to the resolution will include:

- Amendment of Council's adopted 2019/2020 Register of Fees and Charges, under section 2.16.1 Herbicide Spray Subsidy, as resolved; and
- Active promotion of the amendments to the Herbicide Subsidy Scheme to ensure the wider community is kept informed and they can apply for subsidised herbicide.

Attachments

There are no attachments for this report.

11.4 Request for Negotiated Decision for Development Permit for Material

Change of Use for Catering Shop, Shop and Advertising Device at 7 Railway

Street, Helidon

Date: 02 January 2020

Author: Tammee Van Bael, Graduate Planning Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a request for a Negotiated Decision for Development Permit for Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP 23163 at 7 Railway Street, Helidon (MC2019/0023).

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the request for a Negotiated Decision for a Development Permit for Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP 23163 at 7 Railway Street, Helidon (MC2019/0023) be approved as follows:

A. Change Conditions 10 and 19 to read as follows:

10. The operation of the food van from the site is not permitted during the hours of 9am to 3pm from Monday to Saturday. Outside these hours, the food van is permitted to be stored and operated on site within the car parks provided for the Catering Shop and Shop (Car Park 1, 2, 4 or 5).

19. Provide a fence to the northern boundary that is a minimum height of 1.8m above ground level tapering to 1.2m in height to the front boundary, in accordance with the Approved Plans. The extent of the 1.2m high fencing is limited to a maximum of 16.0m from the front boundary corner. The minimum length of the fence is to be 26.91m.

Prior to commencement of use, and to be maintained thereafter.

B. Change the annotations by Council on Approved Plan No. J20180037TP-01 and J20180037TP-02.

RESOLUTION

THAT the request for a Negotiated Decision for a Development Permit for Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP 23163 at 7 Railway Street, Helidon (MC2019/0023) be approved as follows:

A. Change Conditions 10 and 19 to read as follows:

10. The operation of the food van from the site is not permitted during the At all times. hours of 9am to 3pm from Monday to Saturday. Outside these hours,

the food van is permitted to be stored and operated on site within the car parks provided for the Catering Shop and Shop (Car Park 1, 2, 4 or 5).

19. Provide a fence to the northern boundary that is a minimum height of 1.8m above ground level tapering to 1.2m in height to the front boundary, in accordance with the Approved Plans. The extent of the 1.2m high fencing is limited to a maximum of 16.0m from the front boundary corner. The minimum length of the fence is to be 26.91m.

Prior to commencement of use, and to be maintained thereafter.

B. Change the annotations by Council on Approved Plan No. J20180037TP-01 and J20180037TP-02.

Moved By: Cr McLean Seconded By: Cr Holstein

Resolution Number: 16-20/1631

CARRIED 7/0

Report

1. Introduction

The applicant has requested a Negotiated Decision for Development Permit for Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP 23163 at 7 Railway Street, Helidon (MC2019/0023). The approval was given by Council and therefore the request for Negotiated Decision is also presented to Council.

2. Background

A Development Permit for Material Change of Use for Catering Shop, Shop and Advertising Device on Lot 2 RP 23163 at 7 Railway Street, Helidon (MC2019/0023) was approved by Council on 13 November 2019 (Resolution Number 16-20/1559). The applicant made representations on 11 December 2019 to the development approval conditions. The representations are detailed below but primarily relate to the operation of the food van and fencing.

3. Report

Assessment

An assessment in relation to each of the submitted representations is provided below.

Condition 10

10.	The operation of the food van from the site is not permitted during the	At all times.
	hours of 9am to 3pm from Monday to Saturday. Outside these hours,	
	the food van is permitted to be stored on site within the car parks	
	provided for the Catering Shop and Shop (Car Park 1, 2, 4 or 5).	

Applicant's Representation

"The wording of this condition is unclear as to whether the Smoko Van can operate from the Catering Shop kitchen. The applicant would like to be assured that there is no confusion in future. It is therefore requested that this condition be amended slightly to clarify that a Smoko Van can operate from the Catering Shop kitchen before 9am and after 3pm from Monday to Saturday".

Assessment of Representation

Agree

The intention of the condition is to ensure the food van does not operate from the site between 9am to 3pm (main hours of operation) so all car parks are available on site for the Catering Shop and Shop use. The applicant has previously advised that the food van will operate from the site and predominantly include loading/unloading, cleaning and storing overnight. The operation of the food van from the site will still allow for the Catering Shop and Shop to operate as intended. Therefore, it is recommended that the condition be amended for clarity to ensure operation is allowed outside the hours of 9am to 3pm.

Recommendation

It is recommended Condition 10 be amended as follows.

10.	The operation of the food van from the site is not permitted during the	At all times.
	hours of 9am to 3pm from Monday to Saturday. Outside these hours,	
	the food van is permitted to be stored and operated on site within the	
	car parks provided for the Catering Shop and Shop (Car Park 1, 2, 4 or	
	5).	

Condition 19

19.	Provide a fence to the northern boundary that is a minimum height of	Prior to
	1.8m above ground level tapering to 1.2m in height to the front	commencement
	boundary, in accordance with the Approved Plans. The extent of the	of use, and to
	1.2m high fencing is limited to a maximum of 6.0m from the front	be maintained
	boundary corner. The minimum length of the fence is to be 26.91m.	thereafter.

Applicant's Representation

"The applicant accepts all other fencing conditions imposed by Council. However, after consideration of this condition, the impact of a 1.8m high metre fence for 20m along the northern boundary tapering to 1.2m for 6m within the front setback is considered to be unreasonable and to have an adverse impact on the heritage values of the "Old Bank Building" site.

The applicant is prepared to accept a 1.8m fence extending for 10m to screen the two (2) bed and breakfast car parks and from here to taper down to 1.2m up to the front boundary. This would mean that a 1.2m fence would extend approximately 16m beside the Old Bank Building from the frontage, including a taper up to 1.8m for 10m beside the car parks. This solution will be more in keeping with the traditional height of fencing that existed throughout most of the 20th century in most country areas, including Helidon, and is also consistent with the height of the front fencing which was supported by the Heritage Architect's report. (The concept of 1.8m fences only evolved fairly recently, with the advent of small lots and for noise attenuation purposes and is not a traditional design solution).



The adjoining dwelling is set well back from the Old Bank Building as can be seen in the above photo and as shown on Site Plan J20180037 TP -01. The front setback area of the adjoining dwelling is a triangular shaped landscaped area with shrubs, trees and lawn. Apart from mowing, there is likely to be a fairly infrequent active use of this space.

Although Council has already permitted the front 6m to be 1.2m high fencing, it is requested to allow this to continue for the entire length of the Old Bank Building so that architectural details are more visible from the street and the guests have views out to the street, which creates better security and safety for the neighbourhood.

Although this application is for shop uses, the northern side boundary is only associated with the previously approved "Bed and Breakfast" use in the Old Bank Building. A 1.8m high fence was not required by the Acoustic Report.

Furthermore, on careful reading of the adjoining neighbours submission to Council, the request for a 1.8m high fence for the full length of the northern side boundary is only made as an additional request, and is not reasonably justified by privacy/acoustic or amenity issues".

Assessment of Representations Agree

The condition for a 1.8m high fence has been provided to ensure compliance with Probable Solution A2.1 of the *Landscaping Code* to provide fencing where boundaries are shared with incompatible or sensitive uses. As the adjoining allotment contains an existing residential use, it is considered reasonable and relevant for the applicant to provide a 1.8m high fence to buffer the commercial development. The condition allowed for the fence to taper to 1.2m high to the front boundary due to the existing Old Bank Building being heritage listed. By extending the 1.2m high fence to 16.0m from the front boundary it will correspond to the length of the existing building (refer to Figure 1). The 1.8m high fence would extend for the length of the car park, which is the main interface between the development and adjoining residence. The submitter raised concerns with the privacy and amenity issues between the proposed car park and adjoining residence on Lot 153CSH278. The change to the fencing height will still afford the adjoining residence privacy and amenity as the development will continue to be adequately screened. The proposed fencing will still maintain the privacy and amenity of the residence and ensure the development is buffered. It is therefore considered acceptable to amend the condition as per the applicant's request.

As a consequence of the changes to fencing in Condition 19, it is necessary to amend the annotations by Council on Approved Plans No. J20180037TP-01 and J20180037TP-02. The Approved Plans were amended by Council to reflect the fencing requirements.

Approved Plans

Plan No.	Rev.	Plan Name	Date
J20180037TP-01	Н	Site Plan, prepared by Lockyer Drafting Designs (as amended in red by Council)	29-10-2019
J20180037TP-02			24-05-2019
J20180037TP-03	С	Floor Plan, prepared by Lockyer Drafting Designs	24-05-2019
J20180037TP-04	С	East Elevation, North Elevation, South Elevation & West Elevation, prepared by Lockyer Drafting Designs (as amended in red by Council)	24-05-2019
J20180037TP-05 E Street Elevation, prepared by Lockyer Drafting Designs		24-05-2019	
J20180037S-01	-	Front Elevation, prepared by Lockyer Drafting Designs	January 2019



Figure 1: Aerial view of proposed fencing.

Recommendation

It is recommended Condition 19 be amended as follows.

19. Provide a fence to the northern boundary that is a minimum height of 1.8m above ground level tapering to 1.2m in height to the front boundary, in accordance with the Approved Plans. The extent of the 1.2m high fencing is limited to a maximum of 16.0m from the front boundary corner. The minimum length of the fence is to be 26.91m.

Prior to commencement of use, and to be maintained thereafter.

In addition it is recommended that the annotations by Council on the approved plans be amended.

4. Policy and Legal Implications

The legal implications arising from the recommendation provided in this report are that the applicant may choose to appeal the decision in the Planning and Environment Court.

5. Financial and Resource Implications

There could be a financial implication should the decision be contested in the Planning and Environment Court.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

The decision will be formally communicated to the applicant and all persons who lodged a properly made submission in accordance with the requirements of the *Planning Act 2016*.

8. Conclusion

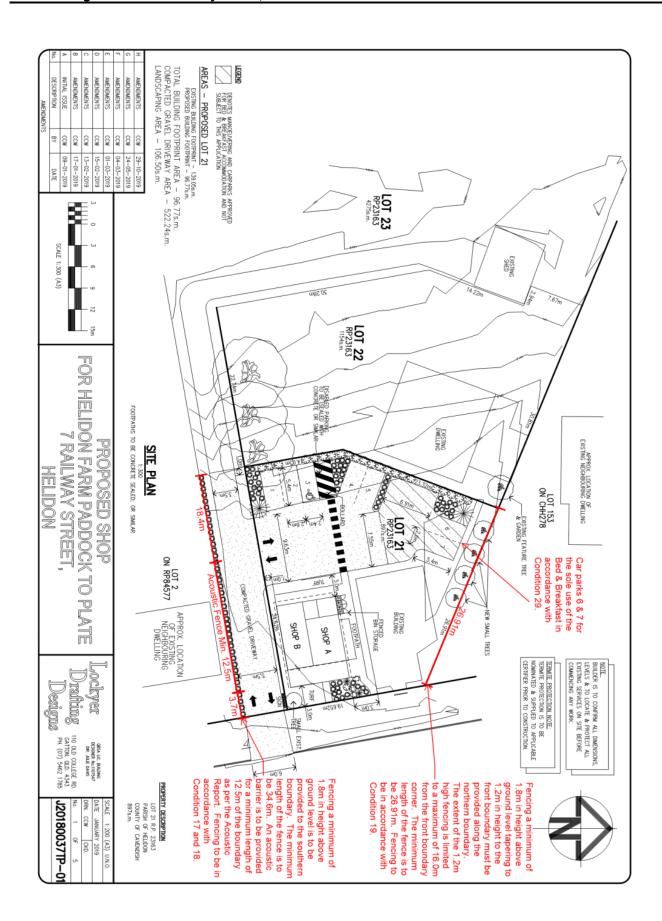
The request for a Negotiated Decision is recommended for approval.

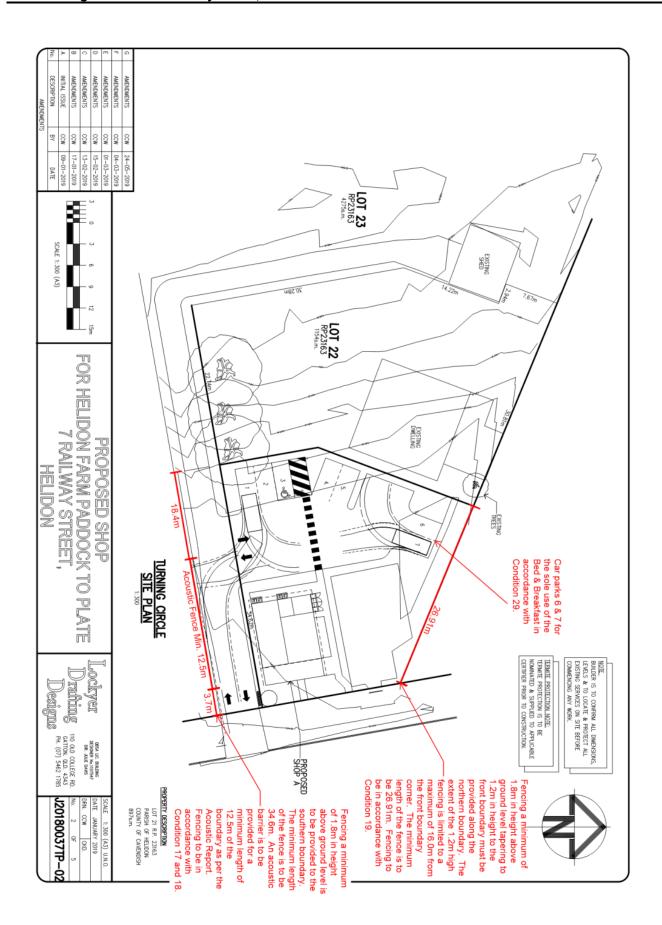
9. Action/s

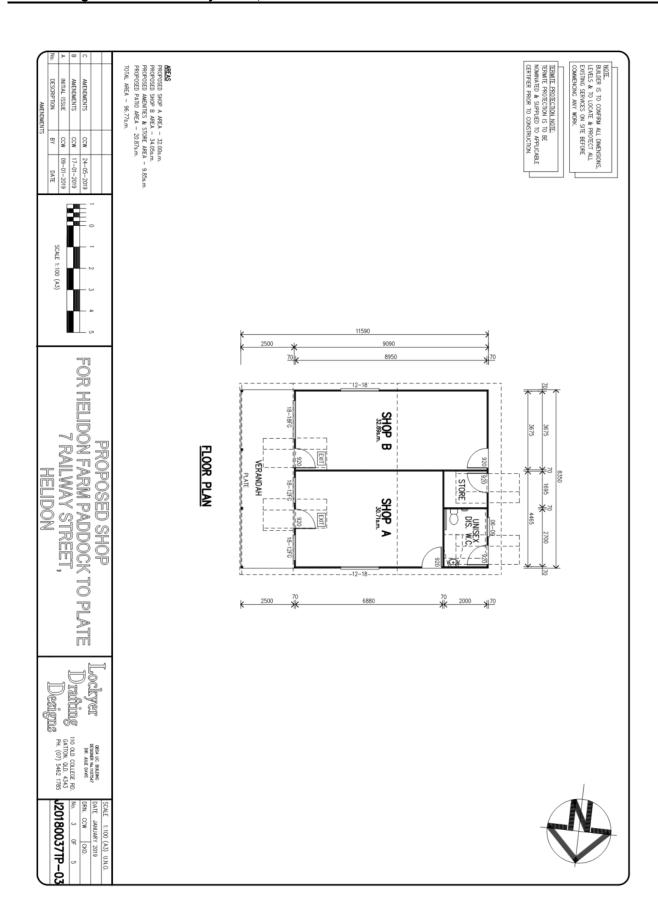
Advise the applicant and submitter of Council's decision.

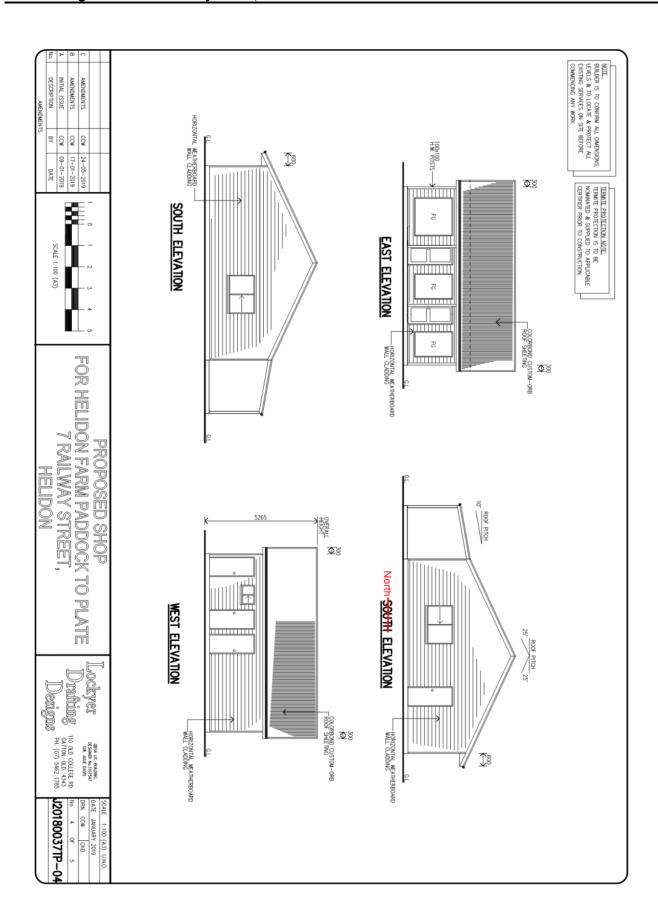
Attachments

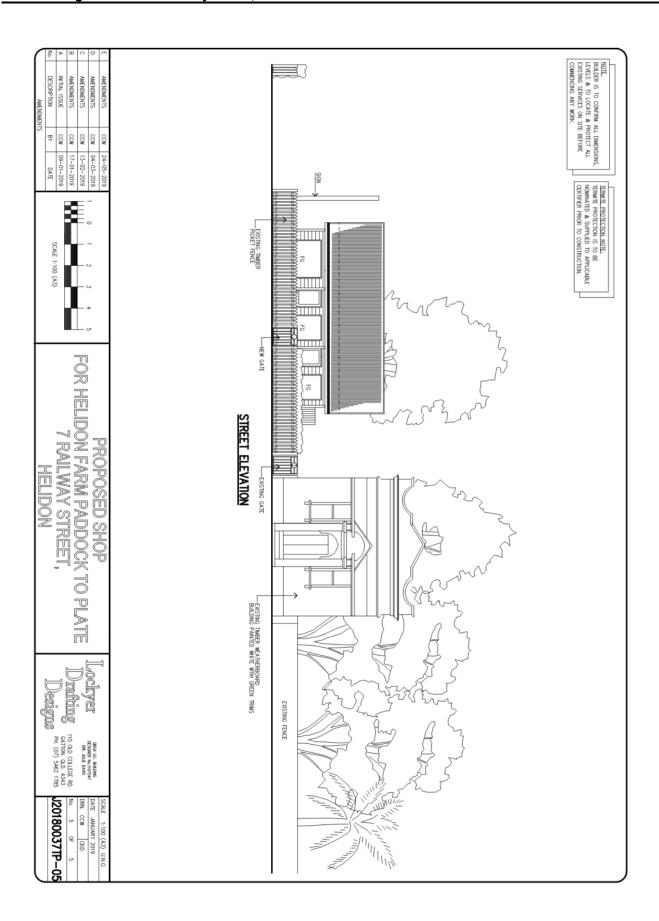
1 MC2019/0023 Plans to be Approved 6 Pages

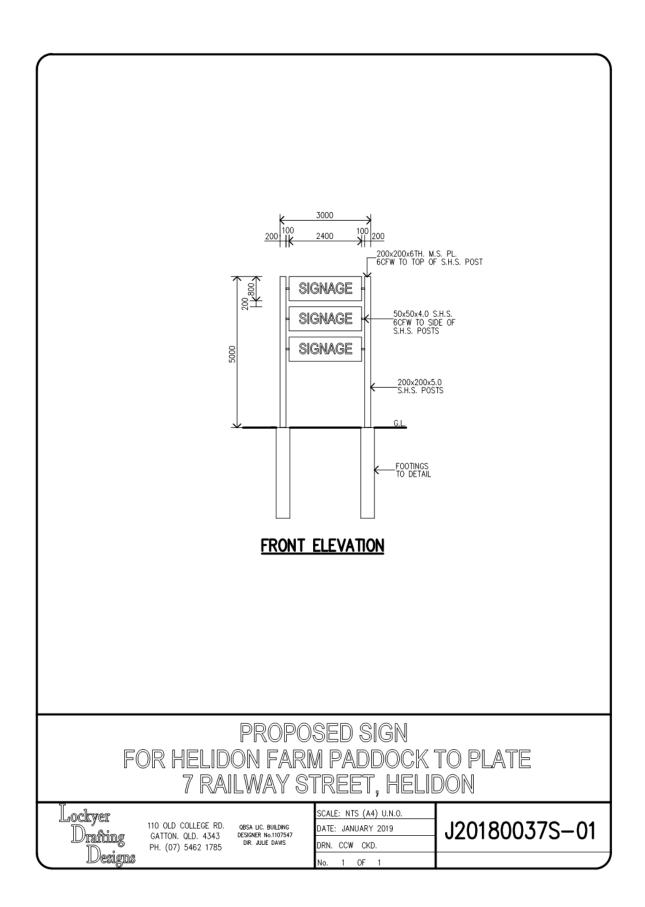












11.5 Request for Negotiated Decision for Development Permit for Material

Change of Use for Dwelling House Triggered by an Overlay (TLPI) at 46 Coates

Street, Laidley

Date: 02 January 2020

Author: Tammee Van Bael, Graduate Planning Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a request for a Negotiated Decision for Development Permit for Material Change of Use for Dwelling House Triggered by an Overlay (TLPI) on Lot 8 RP25621 at 46 Coates Street, Laidley (MC2019/0061).

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the request for a Negotiated Decision for Development Permit for Material Change of Use for Dwelling House Triggered by an Overlay (TLPI) on Lot 8 RP25621 at 46 Coates Street, Laidley (MC2019/0061) be approved as follows:

A. Change Conditions 3 and 16 to read as follows:

3.	The use, with the exception of the construction of the rear deck, must not commence until all conditions of this approval have been complied with.	At all times.
16.	Any proposed new (including replacement of existing fencing)	At all times.

16. Any proposed new (including replacement of existing fencing) boundary or internal fencing shall be open mesh type that allows floodwater to move through with minimum impediment to flow.

At all times.

RESOLUTION

THAT the request for a Negotiated Decision for Development Permit for Material Change of Use for Dwelling House Triggered by an Overlay (TLPI) on Lot 8 RP25621 at 46 Coates Street, Laidley (MC2019/0061) be approved as follows:

A. Change Conditions 3 and 16 to read as follows:

3.	The use, with the exception of the construction of the rear deck,	At all times.
	must not commence until all conditions of this approval have been	
	complied with.	

16.	Any proposed new (including replacement of existing fencing)	At all times.
	boundary or internal fencing shall be open mesh type that allows	
	floodwater to move through with minimum impediment to flow.	

Moved By: Cr Hagan Seconded By: Cr Holstein
Resolution Number: 16-20/1632

CARRIED
7/0

Report

1. Introduction

The applicant has requested a Negotiated Decision for Development Permit for Material Change of Use for Dwelling House Triggered by an Overlay (TLPI) on Lot 8 RP25621 at 46 Coates Street, Laidley (MC2019/0061). The approval was given by Council and therefore the request for Negotiated Decision is also presented to Council.

2. Background

A Development Permit for Material Change of Use for Dwelling House Triggered by an Overlay (TLPI) on Lot 8 RP25621 at 46 Coates Street, Laidley (MC2019/0061) was approved by Council on 27 November 2019 (Resolution Number 16-20/1582). The applicant made representations on 9 December 2019 to the development approval conditions. The representations are detailed below but primarily relate to the building work for the rear deck and fencing.

3. Report

Assessment

An assessment in relation to each of the submitted representations is provided below.

Condition 3

3.	The use must not commence until all conditions of this approval	At all times.
	have been complied with.	

Applicant's Representation

"Point 3 stipulates that," the use of the proposed dwelling must not commence until all conditions of this approval have been complied with".

This implies that the dwelling may not be occupied until all proposed building work is completed which would include the completion of the proposed rear verandah and deck.

I submit that this could cause unnecessary delays to the dwelling being able to be utilised and would prevent building-on work to be directly supervised by the owner/resident and I request that this clause be relaxed to allow the dwelling to be occupied after it is stumped and all utilities to the house section are connected and operational, provided that there are satisfactory temporary rear stairs in place or that rear access is prevented whilst building work occurs.

If this is not acceptable I would ask that the owner be permitted to apply for a permit to live on site in a caravan until such time as the building extensions are complete and inspected."

Assessment of Representation

Agree

The dwelling house is able to be used as a Class 1a dwelling without the rear deck. Therefore, the applicant's request to construct the rear deck after commencement of use is acceptable.

As it is agreed that the rear deck can be constructed after commencement of use, the request to apply for a permit to live in a caravan on site does not require consideration. However, should the applicant want to live on site in a caravan an application must be lodged with Council requesting to live on site in the caravan under Subordinate Local Law No. 13 (Establishment or Occupation of Temporary Home) 2011. The applicant has been advised of this requirement.

Recommendation

It is recommended Condition 3 be amended as follows.

Ī	3.	The use, with the exception of the construction of the rear deck,	At all times.
		must not commence until all conditions of this approval have been	
		complied with.	

Condition 16

16.	Any proposed boundary or internal fencing shall be open mesh type	Prior	to
	that allows floodwater to move through with minimum impediment	commence	ment of
	to flow.	use and	at all
		times.	

Applicant's Representation

"Point 16 stipulates that "any proposed boundary or internal fencing shall be open mesh type that allows flood water to move through with minimum impediment to flow" and states that this must be done "prior to commencement of use.......".

I request that the one small section of wooden fencing which exists between No 46 and No 48 be allowed to remain as it has been there for some years with no problem, but undertake to install mesh fencing elsewhere where it is required.

I further request that this condition be further relaxed in that fencing work at the rear and internally not be required to be completed before the dwelling is occupied as the absence of fencing or existing fencing do not add to the risk factor for the lot. I submit that all fencing work required or contemplated must be completed instead by the end of the 12 month development period".

Assessment of Representation

Agree

As stipulated in the condition, any proposed fencing needs to be open mesh type. Therefore, it is acceptable for the existing fencing to remain as is and does not need to be replaced with an open mesh type fence to comply with the condition. However, should any existing fencing be replaced this will be required to be compliant with the condition. Therefore, it is recommended the condition be amended as shown below for clarity. In terms of timing, this condition is required to be complied with on an ongoing basis. If no new fencing is proposed prior to commencement of use, then there is no

requirement for the fencing to be provided prior to commencement of use. For clarity the condition will be amended to be 'At all times'.

Recommendation

It is recommended Condition 16 be amended as follows.

16.	Any proposed new (including replacement of existing fencing)	Prior to
	boundary or internal fencing shall be open mesh type that allows	commencement of
	floodwater to move through with minimum impediment to flow.	use and aAt all
		times.

4. Policy and Legal Implications

The legal implications arising from the recommendation provided in this report are that the applicant may choose to appeal the decision in the Planning and Environment Court.

5. Financial and Resource Implications

There could be a financial implication should the decision be contested in the Planning and Environment Court.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

The decision will be formally communicated to the applicant in accordance with the requirements of the *Planning Act 2016*.

8. Conclusion

The request for Negotiated Decision is recommended for approval.

9. Action/s

Advise the applicant of Council's decision.

Attachments

There are no attachments for this report.

11.6 Request for Negotiated Decision for Development Permit for Minor Change

to Approval for Material Change of Use for Expansion to Poultry Farm <160,000 Birds on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla

(CMB0590)

Date: 02 January 2020

Author: Mark Westaway, Contract - Senior Planner

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a request for a Negotiated Decision for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the request for a Negotiated Decision for Development Permit for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla be approved as follows:

A. Change Condition N9 to read as follows:

N9	With the exception of the extension to Shed 1, all new structures on site must be situated and maintained at a minimum:	To be completed prior to the
	100m from any road frontage,	commencement of use.
	100m from any Natural Watercourse,	
	20m from any side or rear boundary,	
	150m from any dwelling on surrounding land;	
	Building setbacks must be measured from the outermost projection of the building (gutter or fascia) to the nearest point of the relevant property boundary.	
	Note: The extension to Shed 1 will result in a setback of approximately 95.4m from Grantham Scrub Road.	

RESOLUTION

THAT the request for a Negotiated Decision for Development Permil for a linor Change to Approval (MC2019/0039) for Material Change of Use for Expansion a Poult of Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grant am Scrub load Veradilla be approved as follows:

A. Change Condition N9 to read as follows:

With the exception of the energian She 1, all new structures N9 To be completed on site must be situated and a aintain at a minimun: prior to the commencement of 100m from any oad front, re, use. 100m fr ... any 'atural Watercourse, ide ...ear boundary 20 11 frc 11 150m from any awelling on surrounding land; Building setbacks must be measured from the outermost proj ion of the building (gutter or fascia) in the nearest point of ∴ 2 relevant prope ty boundary. Note: The extension to Shed 1 will result in a setback of approxim אבון 95.4m from Grantiam Scrub Road.

Moved By: Cr Vela Seconded By: Cr Hagan

Resolution Number: 16-20/1633

CARRIED 7/0

Report

1. Introduction

The applicant has requested a Negotiated Decision for Development Permit for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla. The approval was given by Council and therefore the request for Negotiated Decision is also presented to Council.

2. Background

A Development Permit for Material Change of Use for Development Permit for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla was approved by Council on 11 December 2019 (Resolution Number 9296). The applicant made representations on 18 December 2019 to the development approval conditions. The representations are detailed below but primarily relate to the setback for Shed 1 from Grantham Scrub Road.

3. Report

Assessment

An assessment in relation to each of the submitted representations is provided below.

Condition N9

N9	All structures on site must be situated and maintained at a minimum:	To prio	compl to	eted the
	100m from any road frontage,	com use	 ncemen	t of
	100m from any Natural Watercourse,			
	20m from any side or rear boundary,			
	150m from any dwelling on surrounding land;			
	Building setbacks must be measured from the outermost projection of the building (gutter or fascia) to the nearest point of the relevant property boundary.			

Applicant's Representation

"Specifically, N9 prescribes a minimum setback to any Road Frontage of 100 metres. However, as noted on the stamped approved plans Shed 1 is setback 96.9 metres from the Grantham Scrub Road frontage and therefore cannot comply with this Condition."

Assessment of Representation

Agree

The length of Shed 1 is proposed to be extended by a length of 16 metres. The existing northwest corner of Shed 1 building is 96.9m from Grantham Scrub Road. The existing northeast corner of Shed 1 is scaled at a distance of approximately 103.4m from Grantham Scrub Road. Based on the existing 72.4m length of Shed 1, and that shed having a variation in setback to Grantham Scrub Road (between 96.9m and approximately 103.4m), a 16m extension to the shed would result in the northwest corner of the extension encroaching approximately 1.5m closer to Grantham Scrub Road than the existing northwest corner of Shed 1. In order to retain the existing setback requirements for the rest of the buildings on the site, it is proposed to amend the wording of the condition to address the exception created by Shed 1.

There are a number of existing other buildings that are set back a lesser distance from property boundaries. It is not intended to require buildings to be removed in order to comply with the condition.

Recommendation

It is recommended Condition N9 be amended as follows.

N9	With the exception of the extension to Shed 1, all new All	To be	completed
	structures on site must be situated and maintained at a	prior	to the
	minimum:	commen	cement of

100m from any road frontage,

100m from any Natural Watercourse,

20m from any side or rear boundary,

150m from any dwelling on surrounding land;

Building setbacks must be measured from the outermost projection of the building (gutter or fascia) to the nearest point of the relevant property boundary.

4. Policy and Legal Implications

The legal implications arising from the recommendation provided in this report are that the applicant may choose to appeal the decision in the Planning and Environment Court.

5. Financial and Resource Implications

There could be a financial implication should the decision be contested in the Planning and Environment Court.

Note: The extension to Shed 1 will result in a setback of

approximately 95.4m from Grantham Scrub Road.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

The decision will be formally communicated to the applicant in accordance with the requirements of the *Planning Act 2016*.

8. Conclusion

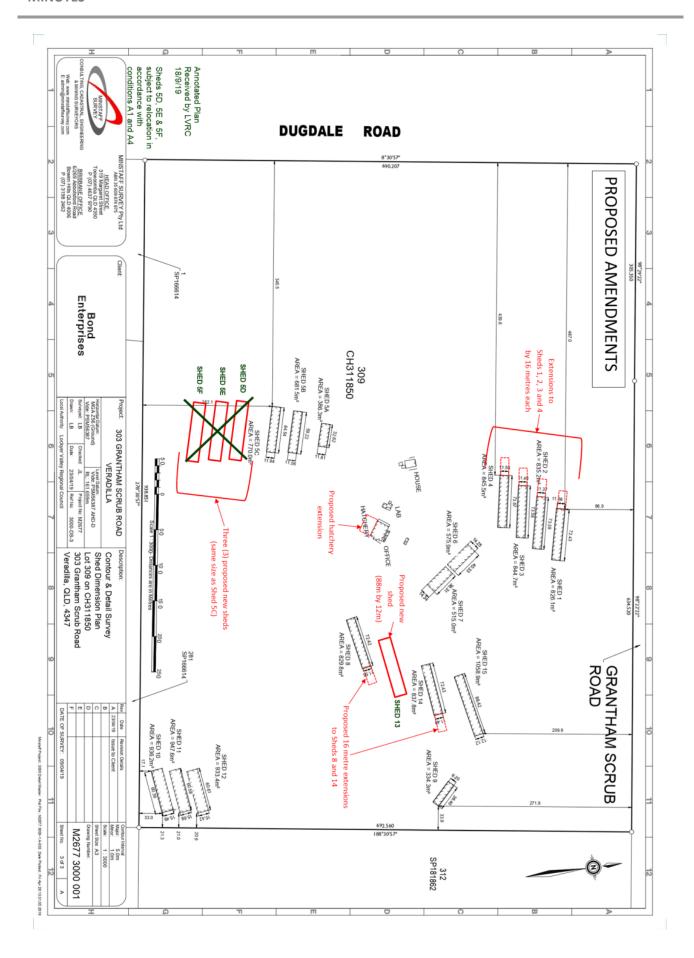
The request for Negotiated Decision is recommended for approval.

9. Action/s

Advise the applicant of Council's decision.

Attachments

1. Site Plan 303 Grantham Scrub Road



11.7 Request for Reduction in Infrastructure Charges in relation to an application

for a Development Permit for Material Change of Use (MC2019/0072) at

Warrego Highway, Plainland

Date: 15 January 2020

Author: Miriam Sharp, Planning Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a Request for Reduction in Infrastructure Charges in relation to an application for a Development Permit for Material Change of Use (MC2019/0072) at Warrego Highway, Plainland.

The request has been assessed and it is recommended that the request be refused in accordance with the Officer's Recommendation.

It should be noted that the report before Council is only considering the reduction in infrastructure charges payable to Council. The developer will be required to negotiate the reduction in the payment of Queensland Urban Utilities Infrastructure Charges with the infrastructure provider directly.

Officer's Recommendation:

THAT the Request for Reduction in Infrastructure Charges in relation to an application for a Development Permit for Material Change of Use (MC2019/0072) at Warrego Highway, Plainland, for a total charge amount of \$150,000.00 (equally split between Lockyer Valley Regional Council and Queensland Urban Utilities) be refused.

And further,

THAT the Chief Executive Officer is authorised to negotiate an Infrastructure Agreement with the applicant for payment of the Infrastructure Charges over a maximum period of three (3) years should the applicant wish to avail themselves of this opportunity.

RESOLUTION

THAT the Request for Reduction in Infrastructure Charges in relation to an application for a Development Permit for Material Change of Use (MC2019/0072) at Warrego Highway, Plainland, for a total charge amount of \$150,000.00 (equally split between Lockyer Valley Regional Council and Queensland Urban Utilities) be refused.

And further,

THAT the Chief Executive Officer is authorised to negotiate an Infrastructure Agreement with the applicant for payment of the Infrastructure Charges over a maximum period of three (3) years should the applicant wish to avail themselves of this opportunity.

Moved By: Cr Hagan Seconded By: Cr Wilson

Resolution Number: 16-20/1634

CARRIED 7/0

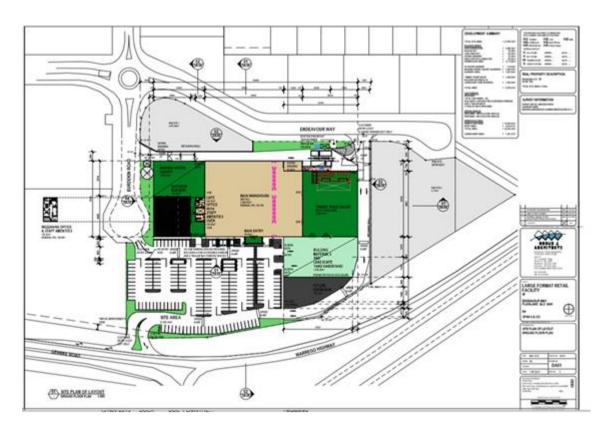
Report

1. Introduction

Council is currently in receipt of an application for a Development Permit for Material Change of Use for Bulk Retail, Refreshment Service, Shop and Advertising Device (MC2019/0072) on Lot 1009 SP297361 at Warrego Highway, Plainland. The applicant seeks a reduction in Infrastructure Charges that are applicable to the proposed development.

2. Background

A code assessable development application for a Material Change of Use for Bulk Retail, Shop and Refreshment Service (MC2019/0072) was submitted over land described as Lot 1009 SP297361 on 17 October 2019. The application was submitted by Plainlands Projects Pty Ltd C/- Mecone and was properly made on 14 November 2019. The proposed site plan appears below.



The application is currently under assessment. A report will be presented to Council at a later date for a decision regarding that application.

The developer Spinks&Co has submitted a separate request for a reduction of the infrastructure charges (ICs) to be levied for the proposal in accordance with Council's Adopted Infrastructure Charges Resolution (AICR). To support their request, the developer has made reference to Council's Development Incentives – Infrastructure Charges Policy. The request also details what the developer believes to be an appropriate charge. It is noted that the developer has identified an intent to request a similar reduction to Qld Urban Utilities (QUU) applicable ICs although it is understood no formal request has yet been made. Council officers have had telephone discussions with QUU to seek an understanding of their position in relation to discounts on infrastructure charges. QUU has expressed that in general it does not support requests for reduced ICs.

The Development Incentives – Infrastructure Policy (DIIP) includes numerous scenarios under which Council can consider discounting the applicable IC including item 48 which states:

"48. In addition to the above, Council may by resolution provide a discount greater than those specified above where in the opinion of Council a particular development provides a substantial economic and/or community benefit to the Lockyer Valley."

Item 4 of the DIIP provides a discount amount of 12.5% for Commercial Bulky Good and Commercial Retail in the locality of Plainland where the Gross Floor Area (GFA) of the development is less than 1,200m². While the Bunnings development is far in excess of the GFA threshold, item 4 gives an indication of a discount possible for this type of use in Plainland.

Spinks&Co have requested a total infrastructure charge amount of \$150,000 to be split evenly between LVRC and QUU.

3. Report

The proposed development consists of Bulk Retail, Shop and Refreshment Service as defined in the *Laidley Planning Scheme 2003*. As per the AICR, these uses are charged under the following charging categories:

- Bulk Retail = Commercial (Bulk Goods)
- Shop = Commercial (Retail)
- Refreshment Service = Commercial (Retail)

The charges for a Material Change of Use are divided into 4 demand units, being:

- LVRC Stormwater (charged per m2 of impervious area of the development)
- LVRC Other (charged per m2 of Gross Floor Area of the development)
- QUU Water (charged per m2 of Gross Floor Area of the development)
- QUU Wastewater (charged per m2 of Gross Floor Area of the development)

The components of the development that constitute Gross Floor Area (GFA) are the Main Warehouse and Entry, Goods Inwards, Refreshment Service, Offices and Amenities, and Timber Trade Sales.

The components of the development that do not constitute GFA are the Outdoor Nursery, Bagged Good Canopy, Building Materials and Landscape Yard, and Future Expansion.

Table 1 below illustrates the ICs applicable under the LVRC AICR together with the ICs Spinks&Co believe they should be entitled to pay.

Spinks&Co contend that the ICs for impervious area for stormwater are "excessive given the subject land sits within a catchment that has already accounted for the quantity of water runoff from the subject site as a fully developed site, within the existing constructed drainage infrastructure".

It is however noted that when the original subdivision of the area occurred, it was determined that each individual lot within the estate would cater for discharging its own stormwater individually. Therefore, the above contention by Spinks&Co is based on incorrect information.

TABLE 1 – LVRC CHARGES

CHARGE CATEGORY	SIZE	CHARGE	LVRC CHARGE	SPINKS&CO LETTER
Commercial (Bulk Goods) –	20,159.47m ²	\$10.00 per m ²	\$201,594.70	\$0.00
stormwater		impervious		
Commercial (Bulk Goods) –	5,115.44m ²	\$69.00 per m ² GFA	\$352,965.36	
other				
Commercial (Retail) –	109.36m ²	\$10.00 per m ²	\$1,093.60	\$0.00
stormwater		impervious		
Commercial (Retail) –	109.36m ²	\$109.00 per m ² GFA	\$11,920.24	
other				
Total			\$567,573.90	\$75,000.00

LVRC has no jurisdiction over charges applied by QUU, however for completeness Table 2 illustrates QUU standard charges.

TABLE 2 – QUU CHARGES

CHARGE CATEGORY	SIZE	CHARGE	QUU CHARGE	SPINKS&CO LETTER
Commercial (Bulk Goods) -	5,115.44m ²	\$47.00 per m ² GFA	\$240,425.68	
wastewater				
Commercial (Bulk Goods) -	5,115.44m ²	\$24.00 per m ² GFA	\$122,770.56	
water				
Commercial (Retail) -	109.36m ²	\$47.00 per m ² GFA	\$5,139.92	
wastewater				
Commercial (Retail) – water	109.36m ²	\$24.00 per m ² GFA	\$2,624.64	
Total			\$370,960.80	\$75,000.00

Total charge LVRC and QUU = \$938,534.70. Total charge proposed by Spinks&Co = \$150,000

The applicant can request a discount under the DIIP item 48 where at Council's discretion, a discount may be given for development of substantial economic and/or community benefit to the Lockyer Valley.

The applicant has provided the following information to support their request for a discount. They consider the proposed Bunnings Warehouse to be of significant benefit to the Lockyer Valley community for the following reasons:

1. Immediate Employment Benefits

The proposed Bunnings Warehouse at Plainland being developed by Spinks&Co will generate in excess of 200 construction jobs for the Lockyer Valley Regional Council community over a 10-month period. It is expected that the multiplier effect of this construction employment would be 3-4 times throughout the community, a significant financial benefit for Lockyer Valley Regional Council in 2020.

2. Ongoing Sustainable Employment Benefits

A Bunnings Warehouse of this size would be expected to employ 80 full time equivalent persons and 40 part-timers. Typically, these employment positions are filled by residents of the immediate surrounding community and there are opportunities for a variety of skill levels to gain employment. This is a significant ongoing employment opportunity for Lockyer Valley RC and will result in a broad economic benefit to the local community.

3. House Construction and Development Benefits

Further, the services provided by Bunnings will enable the efficient and cost-effective supply of hardware goods to the Lockyer Valley RC community, increasing the opportunity for building related development to occur with quick and efficient supply of building materials into the industry.

4. Drawcard and Further Development Flow on Benefits

It is well evidenced across Australia in other emerging business precincts that a Bunnings commitment into a precinct will act as a catalyst for other national retailers and business to establish a presence adjacent to Bunnings. With more available land neighbouring the site and in other parts of Plainland, a decision to support and invest in securing a Bunnings commitment through an infrastructure charges abatement will drive more than double that of the initial Bunnings over the next five years in terms of employment, development investment, construction and general economic activity.

For example: At Bunnings in Carseldine Aldi, Petbarn and The Good Guys are now part of the precinct, Northlakes Costco committed shortly after Bunnings opened and at Oxenford Kmart did the same amongst many others. The developer has already fielded expressions of interest for further tenancies on the adjoining site once the Bunnings project commences.

The developer and his consultant also presented to a Council Workshop held 14 January 2020 where they reiterated the above points. The developer also inferred that from a feasibility perspective the development may not be able to proceed if their request is not granted.

Options

Table 3 illustrates some potential discount options should Council wish to consider a discount of ICs.

TOTAL AMOUNT PAYABLE DISCOUNT **AMOUNT OF REDUCTION** 0% \$567,573.90 \$0 \$70,946.74 12.5% \$496,627.16 25% \$425,680.42 \$141,893.48 50% \$283,786.95 \$283,786.95 75% \$141,893.48 \$425,680.42

TABLE 3 – INFRASTRUCTURE CHARGES INCENTIVES POLICY

The \$75,000.00 IC proposed by the developer constitutes an 86.8% discount to the applicable LVRC charge.

The DIIP gives Council the opportunity to apply a discount where it considers the development of substantial economic and/or community benefit to the Lockyer Valley. In this instance, the development is likely to contribute some additional employment for locals and act as a focal point in a growing business area, potentially attracting further businesses to establish. However, the development does not provide a service that is currently lacking in the locality. The impacts of the proposed development on Council's infrastructure network are likely to be considerable.

It is noted that any shortfall in developer contributions will need to be compensated for by the community. It is not considered reasonable to place such a significant financial burden on the whole community to effectively be responsible for the 86.8% (\$492,573.90) contribution shortfall on the basis of some potential benefits with in the Plainland locality. To ensure that the costs do not become a burden to all LVRC ratepayers, it is appropriate for the developer to pay their contributions.

To assist the developer, while maintaining an appropriate level of infrastructure provision without undue impost on the community, Council could consider allowing payment of the ICs by instalments over a predetermined period. This would assist the developer in deferring costs while ultimately paying the full amount.

Table 4 illustrates options for the full payment ICs over 2, 3, 4 and 5 years and what these annual payments would equate to per month and per week:

TABLE 4 – DEFERRED PAYMENT OF INFRASTRUCTURE CHARGES OPTIONS

PAY OVER	PER YEAR	PER MONTH	PER WEEK
2 years	\$283,786.95	\$23,648.91	\$5,457.44
3 years	\$189,191.30	\$15,765.94	\$3,638.29
4 years	\$141,893.48	\$11,824.46	\$2728.72
5 years	\$113,514.78	\$9,459.57	\$2,182.98

In this regard allowing the ICs to be paid in instalments over a 3-year period is considered a reasonable means to recognise that the development may create some additional employment and be a catalyst for further commercial development at Plainland. Should Council wish to provide the opportunity for spreading the payment of infrastructure charges over a number of years, an Infrastructure Agreement will be required to be entered into with the developer.

4. Policy and Legal Implications

The legal implications arising from the recommendation provided in this report are that the applicant may choose to appeal the decision on the Material Change of Use application in the Planning and Environment Court in relation to Infrastructure Charges.

5. Financial and Resource Implications

There could be a financial implication if a discount is applied that does not sufficiently covers costs to Council (and therefore the wider community) for the provision of infrastructure.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

The decision of Council will be formally communicated to the applicant.

8. Conclusion

It is recommended that the request for a discount in infrastructure charges for a proposed development for Material Change of Use for Bulk Retail, Refreshment Service, Shop and Advertising Device (MC2019/0072) for a total charge of \$150,000 between LVRC and QUU be refused.

Further, it is recommended that the CEO be authorised to negotiate an Infrastructure Agreement with the applicant for payment of the Infrastructure Charges over a maximum period of three (3) years should the applicant wish to avail themselves of this opportunity.

9. Action/s

Advise the applicant of Council's decision.

Attachments

There are no attachments for this report.

11.8 Draft South East Queensland Koala Conservation Strategy

Date: 14 January 2020

Author: Renee Sternberg, Senior Environmental Planner; Prudence Earle, Planning

Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek Council approval for the content of a submission on the Draft South East Queensland Koala Conservation Strategy 2019-2024, recently released by the Queensland Department of Environment and Science (DES) for public consultation until 31 January 2020. The submission will also cover the associated draft koala habitat mapping and the intent of the proposed regulatory provisions. Although Lockyer Valley Regional Council are supportive of some of the changes, there are outstanding concerns which are outlined in this report.

Officer's Recommendation:

THAT Council authorise the Chief Executive Officer to make a submission to the Queensland Department of Environment and Science, the Queensland Department of State Development, Manufacturing, Infrastructure and Planning and the Local Government Association of Queensland providing feedback and highlighting concerns regarding the Draft South East Queensland Koala Conservation Strategy, draft koala habitat mapping and proposed regulatory provisions.

RESOLUTION

THAT Council authorise the Chief Executive Officer to make a submission to the Queensland Department of Environment and Science, the Queensland Department of State Development, Manufacturing, Infrastructure and Planning and the Local Government Association of Queensland providing feedback and highlighting concerns regarding the Draft South East Queensland Koala Conservation Strategy, draft koala habitat mapping and proposed regulatory provisions.

Moved By: Cr Vela Seconded By: Cr McLean

Resolution Number: 16-20/1635

CARRIED 7/0

Report

1. Introduction

In July 2016, the Queensland Government appointed the Queensland Koala Expert Panel to provide recommendations on the most appropriate and realistic actions to address the decline in koala population densities in South East Queensland. The Panel provided the Queensland Government with six recommendations and a number of supporting actions.

The Queensland Government accepted all six recommendations and supported the actions either fully or inprinciple. Since 2017, the Department of Environment and Science (DES) have been developing a SEQ Koala Conservation Strategy, including new koala habitat mapping and new policies to address the recommendations. In June 2019, DES provided information to Council Officers under a strict confidentiality agreement in an attempt to prevent pre-emptive clearing of koala habitat. DES released the Draft South East Queensland Koala Conservation Strategy 2019–2024 for public consultation in December 2019: https://environment.des.qld.gov.au/ data/assets/pdf file/0032/97547/draft-seq-koala-conservation-

https://environment.des.qld.gov.au/__data/assets/pdf_file/0032/97547/draft-seq-koala-conservation-strategy-2019-2024.pdf

DES is planning to release a final Strategy in 2020. Consultation on the draft Strategy closes Friday 31 January 2020. LGAQ have requested Council comments by 24 January 2020 to enable collation and joint submission to DES by 31 January.

To address the expert panel's recommendation of restoring koala habitat, DES have engaged Queensland Trust for Nature (QTFN) to deliver an on-ground koala habitat restoration program.

2. Background

In Queensland, the greatest concentration of koalas is in South East Queensland (SEQ). Three quarters (74%) of core koala habitat has already been cleared in SEQ since 1960 and the species is now listed as vulnerable in SEQ. The vision of the draft South East Queensland Koala Conservation Strategy 2019-2024 is "A sustainable koala population in the wild in South East Queensland that is supported by a coordinated and strategic approach to habitat protection, habitat enhancement and threat reduction".

The intent of the Draft South East Queensland Koala Conservation Strategy 2019-2024 is to propose new ways to protect koalas and their habitat into the future. The Queensland Government has advised that the draft strategy has been developed in consultation with representatives from the conservation, building and development sectors, Traditional Owners and First Nations peoples, state and local government, through the Koala Advisory Council (KAC), to outline the actions needed to improve koala conservation.

In June 2019 local governments were engaged through Local Government Association of Queensland (LGAQ) to review and provide comment on draft koala habitat mapping and policy changes under strict confidentiality agreements with DES. Officer level comments and feedback have been continually provided up until the draft Strategy was released for public comments in December 2019.

Although supportive of the overall changes, Council Officers have provided written and verbal feedback to DES on numerous occasions, much of which is still outstanding.

It is noted that the proposed policy has implications for:

- Department of State Development Manufacturing Infrastructure and Planning (DSDMIP) (*Planning Act 2016 and Planning Regulation 2017*),
- Department of Natural Resources Mines and Energy (DNRME) (*Vegetation Management Act* 1999),
- DES (Nature Conservation Act 1992) and
- Councils (implementers of State legislation).

3. Report

Below is a table outlining Council's feedback and concerns regarding the draft koala Strategy, draft koala habitat mapping and proposed legislation reforms.

Although supportive that koalas and their habitat are now being recognised within LVRC, Council Officers have ongoing concerns. Some of these concerns have been raised with DES and not addressed, and others are new concerns based on information recently released for community consultation. Please see the table 1 below:

Table 1: Lockyer Valley Regional Council's feedback and concerns regarding the Draft South East Queensland Koala conservation Strategy, draft koala habitat mapping and proposed regulatory provisions.

	•	ft koala habitat mapping and proposed regulatory provisions.
Issue	Issue #	Response
Communication and consultation to date	1	Council actions: Council has been involved in communication, meetings and providing feedback to DES and DSDMIP through LGAQ since June 2019.
	2	Council comments: As part of the consultation the State Government has suggested they are collaborating with Councils to come to a resolution on policy implementation. However, to date Council has experienced disorganised consultation, unrealistic and short time frames for providing feedback and no response by the State Departments. For example:
		 Council Officers were told that all SEQ Mayors would be contacted by the Environment Minster to discuss the proposed changes. LVRC Mayor Milligan and other SEQ Mayors were not contacted. Timing allowed for Council feedback throughout the
		consultation has been limited and rushed. In some cases, only a few days were allowed for provision of comments. This has limited the potential for a high-quality response from Council Officers and an inability to provide timely information to Councillors about the possible implications.
	3	Council outstanding questions: What is Council's role in the consultation process? How has Council's feedback been used?
	4	Council outstanding questions: What will Council's roles and responsibilities be with regards to implementation and compliance for the new policy?
Package	5	Council comments: The Draft Koala Strategy, koala habitat mapping and proposed legislative changes have not been provided as one complete draft package to enable effective review and analysis.
	6	Council outstanding questions: How will these legislative changes impact on Council's resources and ability to provide quality customer service? What are the financial implications? How will these legislative changes impact on the Lockyer Valley community?
	ensland	Koala Conservation Strategy 2019-2024
General	7	Council comments: Although Council are supportive that the State Government is

taking a proactive approach towards protecting SEQ's koala populations and their habitat, it finds the Strategy unambitious and lacking in detail with regards to how the actions will be implemented. If this Strategy is meant as a high-level document, then Implementation Actions Plans should closely follow the Strategy to describe how each of the proposed 'potential future actions' will be collaboratively implemented and budgeted for. Some of the 2018 Government responses to the KEP recommendation (for example 1a.), 6f.), and 6g.)) 'The Queensland Government will develop a fully costed implementation plan, as part of the SEQ Koala Conservation Strategy. The strategy will include directions for multidisciplinary research and mechanisms for funding.' This Implementation and investment strategy is not mentioned within the SEQ Koala Conservation Strategy. No timescales or scope have been provided to date.

8 Council outstanding questions:

Will an implementation and investment strategy or action plan be written to describe how the actions outlined in the Koala Strategy will be implemented?

- 9 When will this plan be written?
- 10 Will the State Government collaborate with Local Governments and the community to write this plan?
- 11 Council comments:

The content of the Strategy could be better organised to demonstrate how and where each of the six proposed strategies and actions implement the KEP recommendations and meet the four targets.

Due to the lack of detail in the 'potential future actions', it appears that many of the KEP recommendations and 2018 Government responses have not been adequately addressed by this Strategy.

Rural vs Urban

13 Council comments:

Koala populations living throughout SEQ do not all have the same ecology or face the same threats. Koalas living in western SEQ Councils (including Toowoomba, Lockyer, Somerset and parts of Scenic Rim) have different habitat preferences, different population dynamics, home range requirements and less access to water. They also face different threats compared to their eastern coastal neighbours such as wild dogs, stock such as cattle, domestic dogs on large rural residential blocks, scattered vegetation within rural residential subdivisions, bushfires, drought and floods. It is for this reason that Council recommend splitting SEQ into rural and urban zones and having different koala habitat mapping methodology and different legislative requirements within each zone. This would also provide the opportunity to refine the model parameters for rural areas so that mapping is a more accurate reflection of existing populations.

Targets

Target 1. Koala

14 Council comments:

Habitat – No decline in total area of core koala habitat in SEQ from 2017 levels		Although koala habitat in LVRC has now been recognised through the revised mapping, many SEQ Councils have effective koala habitat mapping and associated legislative protection in place. The new koala habitat mapping reduces the total amount of koala habitat protected across these SEQ Councils, which is counter intuitive.
	15	Council comments: There are also large tracts of land within the Lockyer Valley
		Local Government Area (LGA) which haven't been mapped as Koala habitat areas, which we believe should be included in the koala habitat area mapping (see below).
	16	Council comments:
		It is recommended that target should be worded using positive
		language such as 'Net gain in total area of core koala habitat in SEQ from 2017 levels'.
Target 2: Koala	17	Council comments:
habitat restoration –	_,	Council disagrees that rehabilitation of 1,000ha of koala habitat
Commence		over 5 years is enough to achieve the strategic vision of a
rehabilitation to		'sustainable koala population in the wild in South East
restore 1,000ha of		Queensland'.
cleared habitat	18	Council comments:
cicarca mabitat	10	The restoration areas should be located in strategic locations to
		build habitat within Koala Protection Areas (KPAs) as well as
		link KPA's together. As the majority of land within these areas
		is in private ownership, private landholder and industry
		incentives will be necessary to achieve this strategic koala
		habitat restoration.
	19	Council comments:
	19	More funding will need to be directed at koala habitat
		restoration.
Target 3:	20	Council comments:
Populations – no	20	It is recommended that targets should be worded using
long-term decline in		positive language such as 'net gain in koala population
		numbers in SEQ'.
koala population numbers in SEQ	21	
Hullibers III SEQ	21	Council outstanding questions:
		How is 'long term' defined? Council recommend that short term gains in koala populations
		need to occur in order for long term gains in population
		numbers to be possible.
	22	Council outstanding questions:
	22	How will this target will be measured, as no comprehensive
		studies have been undertaken to determine exact koala
		numbers to use as a baseline?
	23	Council outstanding questions:
	23	Ten monitoring sites aren't enough to adequately represent
		SEQ's koala populations. Where are the key representative
		monitoring sites in SEQ?
		_
		Are they evenly distributed throughout SEQ?
	2.4	Do they adequately reflect the diversity of habitat within SEQ?
	24	Council comments: Council would recommend collaboration with Local
		Council would recommend collaboration with Local

	25	Governments, research bodies and community groups to develop a consistent methodology that all parties can implement to survey koala populations. Council comments: Council also recommend including new and innovative methods for koala population surveys such as koala dogs and drones etc.
Target 3: Threat	26	
reduction – 25% reduction of injury and mortality across ten sites.	20	Council comments: Council agree that threats need to be reduced, however the target of '25% reduction of injury and mortality across ten sites' is not ambitious enough, difficult to measure and limited to insufficient sites across SEQ. The ten key sites are limited to
		road sites, of which the locations are unknown.
	27	Council outstanding questions: Are the ten sites all located on State controlled roads? How will a 25% reduction be measured? What will be used as a baseline?
Strategies and Actions		
Strategic Co- ordination	28	Council comments: This section deals mainly with collaborated approach to data collection, rather than holistic collaboration and strategic co-
		ordination of various groups.
	29	Council comments: It is recommended that the Strategy include a coordinated approach across Commonwealth, State and Local Government as well as research organisations, industry bodies, community groups, not-for-profit organisations and property owners to implement research, koala population monitoring, koala habitat assessment and monitoring as well as threat mitigation.
2. Habitat	30	Council comments:
Protection	31	The prohibition of development which involves the clearing koala habitat areas within KPAs is supported. Council outstanding questions:
		As the legislative changes have not yet been released it is unclear how many of the KEP recommendations will be achieved. For example: How will the Strategy address development assessment exemptions that have adverse impacts on koala habitat (KEP recommendation 2b)?
3. Habitat	32	Council outstanding questions:
Restoration for koalas		How will habitat restoration be funded by the State Government?
	33	Council comments: If habitat restoration is proposed on private land (which will be the case if koala habitat restoration is to be focused within or between KPA's) then private landholder incentives and changes to the Offset Policy will need to be funded and implemented.
	34	Council comments: The Queensland Environmental Offsets Framework is currently under review. Council wants to ensure the revised offsets framework securely delivers on-ground actions to restore koala

habitat in a strategic manner within the LGA. To date, despite having koala offset funds, the State Department has been unable to deliver on-ground koala offsets. This presents opportunities to partner with Local Governments and other skilled industry bodies to deliver on-ground offsets for koalas.

35 Council comments:

It is recommended that as part of the current review of the State Environmental Offset policy, an investigation be undertaken into how vegetation, cleared under exempt development can be offset.

Threat Management

36 Council comments:

There is a general absence of detailed actions which address threat management, particularly mitigation of domestic and wild dog impacts and mitigation of the impacts of diseases on koala populations.

37 <u>Council comments:</u>

The Fauna Sensitive Road Design manual is an excellent resource however there is no obligation to implement its recommendations and it is currently not widely adopted throughout SEQ. Resources should focus on implementing the recommendations of the manual rather than upgrading it.

38 Council comments:

The target of ten key sites are limited to road sites, of which the locations are unknown.

39 Council comments:

There are significant gaps between the KEP recommendation, the 2018 government response and the 2019-2024 potential future actions.

One example, 4a) 'undertake a threat assessment across SEQ to quantify and map threats to koalas from habitat loss, vehicle collisions, dog attacks (domestic and wild dogs), disease, fire and climate change'. The 2018 Government response addresses mapping threats and priority areas for threat reduction, however the potential future actions don't mention mapping or modelling of threats.

40 <u>Council comments:</u>

It is important to standardise koala carer record keeping and reporting, and the requirement for the *Operational Policy* – release of rehabilitated koalas and the take and release of koalas in imminent danger, however it is recommended that the State Government go one step further and ensure release sites for rehabilitated koalas are scientifically managed (including koala carer compliance) and monitored to avoid overpopulation, genetic inbreeding, disease spread and threat management.

5. Community Engagement

41 <u>Council comments:</u>

The Strategy is lacking in detail and therefore appears to miss opportunities for partnering with the community to improve research, mapping, monitoring and threat management.

6. Community Engagement

42 <u>Council comments:</u>

There are existing networks such as the Land for Wildlife

7.	Improved Mapping,		network which could be partnered with to achieve monitoring of koala population and restoration of koala habitat.
	monitoring,	43	Council comments:
	research and	13	More support and funding is required for wildlife carers.
	reporting	44	Council comments:
	1 0		Although research is important, as this point in time, energy
			and resources should be focused more on on-ground actions
			than conducting more research.
8.	Improved	45	Council comments:
	Mapping,		Koala surveys conducted by the State Government need to be
	monitoring,		increased in scale and the information gathered during them
	research and		reviewed. It is believed that the current methodology only
	reporting		records koalas sighted during transects conducted by people.
			Koala scats should also be recorded during these surveys as an
			indication of koala presence. It is also important to consider
			the wide variety of koala survey techniques and use innovative koala survey methods such as koala dogs and drones.
		46	Council comments:
		40	Council are working with the Koala Survey team and
			community groups to ensure locations of unknown koala
			activity are targeted, which will improve the koala habitat area
			mapping over time.
		47	Council comments:
			Monitoring koala densities at 10 to 20 sites across SEQ is an
			inadequate number of sites to identify a representative koala
			population in urban and rural landscapes.
		48	Council comments:
			It is recommended that koala scat surveys be increased across
			the SEQ region, to improve knowledge of koala presence, koala habitat use and improve the koala habitat model.
Genera	al new	49	Council comments:
initiati			The Strategy proposes working with local governments on
			many new initiatives. E.g. local laws with respect to dogs, ways
			to mitigate impacts of domestic dogs, new threat mitigation
			programs, koala awareness campaigns. All of these new
			initiatives are very positive. However, it is unknown who will
			bear the cost burden of these new initiatives.
	Habitat Mapping		Council comments
	on of LVRC in	50	Council comments:
koala h mappii			Koala habitat mapping now being included within LVRC is supported. This will assist in protecting koala habitat and
ιπαρμπ	ıg		reducing threats within the region.
Areas	of koala habit	51	Council comments:
	g from the	-	Unfortunately, large tracts of known koala habitat (generally at
	nabitat area		higher altitudes) have been excluded from Map E: Proposed
mappii	ng		koala conservation plan map. Some of these areas are within
			and surrounding Glen Rock State Forest and Main Range
			National Park in the south of the LGA and north of Gatton
			National Park. Other areas are in private ownership and while
			note at risk of development are at risk of clearing to increase
			pasture for grazing.
			Page

Areas of koala habit missing from the koala habitat area mapping Koala habitat mapping methodology	52 53	Council comments: Given the extensive bushfires across most of the koala's range in Australia this summer (including areas in the south and north of the LVRC LGA), now more than ever, it is critical to take a precautionary approach and map all potential koala habitat for protection. Council comments: As the maps are proposed to be updated on an annual basis, LVRC will need to work closely with DES's Koala Survey Team and community groups conducing koala scat surveys to improve the accuracy of the mapping in accordance with DES's koala habitat model methodology.
	54	Council comments: The mapping methodology hasn't been released for public review and comment. The on-ground accuracy of the modelling methodology is of concern, as there are significant areas of higher altitude koala habitat missing from the mapping.
		Koala densities, food tree preferences, access to water, behaviour and home ranges vary in different regions within the diverse landscapes of SEQ and the mapping methodology should be reviewed from this context.
Restoration areas	55	Council comments: The presence of restoration areas within the draft mapping is supported. However, it is noted that much of the restoration area is located within areas that may not be suitable for restoration, such as high value cropping land and planning precincts with conflicting interests (e.g. dog kennelling precincts)
Proposed Planning Pro	visions	
General	56	Council comments: The co-ordinated and strategic intent of the proposed policy changes are supported. However, there are major concerns regarding the implementation and balancing the interests of three legislative documents. This is mainly due to a general lack of clarity from the State Departments.
Planning provisions	57	Council comments: As the legislative documents required for implementation of the new policy have not been made available for Council review, comment cannot be made on the implications for development assessment or the resources Council will require to implement the provisions.
LVRC staff and resources to perform development assessment role	58 59	Council comments: The inclusion of the Lockyer Valley LGA in the new koala habitat mapping and associated policy changes, has unknown resource implications, as the current Nature Conservation (Koala) Conservation Plan 2017 does not apply to development assessment in the LVRC LGA. Council comments:
		<u> </u>

		The proposed exemptions have not been not been made available for Council review and therefore comments on the
		suitability of these exemptions can't be provided.
Implementation	60	Council comments:
•		Proposed legislative documents have not been not been made
		available for Council review and therefore the implications of
		implementing the new planning provisions are unknown. Any
		additional resource requirements are also unknown.
		4
Implementation	62	When will Council be required to be a referral or advice
Compliance		agency?
	63	Council comments:
		Under the new planning provisions, it is unknown what roles
		and responsibilities Councils will have for compliance and
		enforcement for illegal vegetation clearing and non-compliance
		of development conditions.
		or development conditions.
		Therefore, the resource requirements are also unknown.
Compliance	64	Council outstanding questions:
Court Appeals	•	What will be the penalties for non-compliance and illegal
Сосительровия		clearing?
		If Councils are unable to resource additional compliance
		requirements, what are the implications?
	65	Council outstanding questions:
		Will the State fund and support Councils in any appeals in
		relation to the State's regulations and requirements regarding
		koalas?
		Council comments:
		Property owners could appeal against enforcement actions,
		refusal of a development applications or appeal of
		development conditions.
Adverse Planning	66	Council outstanding questions:
Changes		Has the State considered how compensation for adverse
_		planning changes will be applied?
Adverse Planning	67	Is there any other State legislation which must be enforced by
Changes		Local Governments which is not exempt from compensation?
Training	68	Council comments:
		It is understood training will be provided to Council staff and
		the general community.
Training	69	Council outstanding questions:
Future		When will this be provided?
communication		What will the content of this training be?
	70	Council comments:
		It is understood that communication materials will be provided
		to Council to inform Officers and the community of the changes
Future	71	Council outstanding questions:
communication	, ±	When will this be provided?

4. Policy and Legal Implications

The proposed policy will undertake legislative changes to subordinate legislation within the State's legislative framework. It is unknown how or if the State will support Council in any legislative appeals and enforcement actions.

5. Financial and Resource Implications

The proposed policy and subsequent legislative changes to subordinate legislation within the State's legislative framework, will have an unknown human resource cost burden on Council including the assessment of applications, and compliance for enforcement actions for illegal vegetation clearing and non-compliance of conditions of development approvals.

6. Delegations/Authorisations

It is unknown if the proposed policy's legislative changes to subordinate legislation within the State's legislative framework will impact delegations.

7. Communication and Engagement

The State Departments have indicated that they will provide training, factsheets and supporting information for the community and for Councils when the legislation takes force. Timeframes for this information are unknown and may cause community angst if information is not available within a timely manner. Once the information becomes available, it will be forwarded to the Customer Service team and made available to the community where applicable.

8. Conclusion

The CEO will write a letter outlining the content of this report, to ensure the State Departments and LGAQ are aware of Council's feedback and concerns with regards to the Draft South East Queensland Koala Conservation Strategy, draft koala habitat mapping and proposed regulatory provisions.

9. Action/s

- 1. That the Chief Executive Officer (CEO) write a letter to Department of Environment and Science the Hon. Leeanne Enoch and the Department of State Development, Manufacturing, Infrastructure and Planning, the Hon. Cameron Dick outlining Council's feedback, comments and concerns as outlined in this Council report.
- 2. That the Chief Executive Officer (CEO) provide this letter to the LGAQ by 24 January to enable collation of all relevant Councils' comments as a joint submission to DES.

Attachments

There are no attachments for this report.

12.0 CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Executive Manager Corporate and Community Services Monthly Report -

December 2019

Date: 14 January 2020

Author: David Lewis, Executive Manager Corporate & Community Services **Responsible Officer:** David Lewis, Executive Manager Corporate & Community Services

Summary:

This report provides Council with a summary of key operational activities undertaken by Corporate and Community Services during December 2019.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Corporate and Community Services Monthly Report for December 2019.

RESOLUTION

THAT Council receive and note the Executive Manager Corporate and Community Services Monthly Report for December 2019.

Moved By: Cr Cook Seconded By: Cr Wilson

Resolution Number: 16-20/1636

CARRIED 7/0

Report

1. Introduction

This report provides Council with a summary of key operational activities undertaken by Corporate and Community Services during December 2019.

2. Background

Council should be aware of group activities to guide future decision making.

3. Report

A summary of the key outcomes for Corporate and Community Services during December 2019 by functional grouping follows.

FINANCE AND CUSTOMER SERVICES

FINANCE

Revenue Services

- As of 3 January, 95.32% of the first levy for 2019-20 had been collected
- The second levy for 2019-20 will be issued on Wednesday 5 February with a due date of 6 March 2020.

Accounting Services

- The 2020-21 Capital Works budget module has been created and staff have started identifying capital projects for the 2020-21 budget. Project scopes and prioritisation models will be completed during January for review by the Asset Management Plan and Executive Leadership Team. These will then be validated against Council's Asset Management Plans.
- The December Quarter budget review has begun with submissions due mid-January for workshopping with Council on 5 February 2020. There is a focus on reviewing labour, plant and material allocations, employee vacancy savings and efficiency dividends, overtime, internal plant allocations and deliverability of the 2019-20 capital works program.

Procurement and Stores

• Recommendations from the Procurement Review are being implemented with the project being managed by Project Manager, Rating Strategy, Procurement and Service Levels.

CUSTOMER SERVICES

- The year to date service level remains higher than the target range, with calls answered in the call centre on target at 80.68%.
- The Customer Services team continues to be involved in many of the Voice of the Customer Working Groups with the current strategy nearing completion; the next stage of the strategy will require input from the Executive Leadership Team.
- The mystery shopper program has been put on hold until completion of the current Voice of the Customer Strategy.
- Customer Service has now initiated visits to other units with other units "double jacking" in the call
 centre for short periods of time. This process has facilitated the refinement of processes and lead
 to an increased understanding each other's unit needs. This will now be an evolving process as
 new officers come on board.
- The number of calls is slightly down compared to December 2018 with the average call time slightly higher for December compared to the YTD average; training of new officers continues to impact call times. Call times continue to be closely monitored.

Customer Service Statistics for the month of December 2019

For the Month of December												
	Receive	d Calls	Answer	red Calls	Callb	acks	Abando Call		Service	Level	Maximu Wait	
YTD		13,894		13,295		165		350		85.96%		0:18:03
Current Month		1,864		1,704		16		54		86.67%		0:04:08
▲ to previous	Φ.	279	Ψ.	354	Ψ-	15	→	0	牵	3.30%	Ψ.	0:08:11
YTD Trend					_^		_^_		\sim		$\overline{}$	
	Ca		Is Enquiries		Enquiries Average Call Answered in time inc Post Total Web Chats		b Chats	Average Web Chat Session		Online S		
	Transf	erred		entre	Proce	ssing			Dura	Duration		ived
YTD		2,569	4	80.68%		0:03:59		209		0:09:18		286
Current Month		324	4	80.99%		0:04:04		26		0:10:37		46
* * • • • • • • • • • • • • • • • • • •	Jlle	157	Δ.	4.36%	Φ.	0:00:11	40	3	T-	0:01:41	4	5
▲ to previous	Ψ.	137	'III'	4.3070		0.00.11			-	0.02.12		

Note: Service level target is between 75% to 80% - ● <75% ● 75% - 81% ● > 81%

BUILDING AND FACILITIES

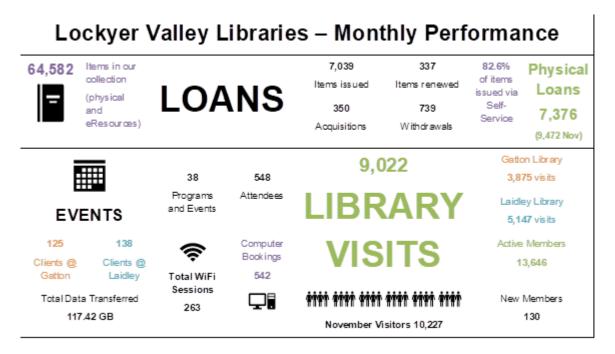
A table of the status of the major projects being managed by Buildings and Facilities follows.

Project	December 2019 Activity
Cahill Park Amenities	Finalised post-construction grant funding requirements (Asset Management Plan and the Female Participation Plan).
Cahill Park Lighting	Completed the installation of the electrical switchboard to the Netball courts. Installed the main switchboard to the clubhouse and rough-in cabling and circuits.
Gatton Shire Hall Services Compliance Upgrade	The Principal Consultant to finalise tender drawings and specification for Council review. Ongoing development of the procurement plan.
Transportable Amenity Buildings	Building approval application under review for Spring Bluff Railway (continues from November 2019) – further information required by Queensland Rail who own the site. Building approval has been issued for the Gatton Campdraft amenities. Quote evaluation for the Gatton Campdraft amenities is in progress.
LIEC Retaining Wall Review	Council awaiting the submission of design drawings and report from the engineer together with Equestrian Compliance documentation.
LIEC Equestrian Centre Compliance	Principal Consultant and disciplined engineers progressing with design documentation (continues from November). Council awaiting final drawings that provide satisfactory solutions to the disability requirement of the Building Code of Australia.
Laidley Youth Centre Ramp and Stairs	Council awaiting the Principal Consultant and Engineer to submit the amended tender design.

Project	December 2019 Activity
Neilsen`s Place Shade Structures (Laidley Mall)	Immediate businesses in and around the mall, supports the idea of introducing a shade structure into the mall area (from the business survey conducted in September/October 2019).
Gatton Squash Court Demolition	Tenders released and responses received. Responses evaluated, successful contractor has been notified and a contract has been issued.
Lockyer Valley Cultural Centre A/C re-design	The engineer firm consulting on the heating, ventilation and air-conditioning (HVAC) system, is progressing with analysis and reporting on findings and solutions.

LIBRARIES

Key statistics and outcomes for Lockyer Valley Libraries for December 2019 follow.



- Regular children's activities were concluded for the year; these will recommence in February 2020.
- School holiday activities have commenced with many attendees to Christmas sessions.
- The first 3 monthly What's on Brochure has been sent to the printers. This brochure will be
 available mid-January and will include all library events and programs for the period February to
 April 2020.
- As normal for this time of year, physical loans are down.

Art Gallery

• Our current exhibition themed 'Summer time' is a collection by multiple artist. The exhibition opened on 13 December 2019 and is scheduled to run until 2 February 2020.

 The gallery air-conditioner has proven to problematic; given climate control issues, the gallery has been closed with works associated with the abovementioned exhibition removed until air conditioning issues have been rectified.

CHILDCARE

The occupancy rate for Gatton Childcare for December 2019 was 82%.

HEALTH, WASTE AND REGULATORY SERVICES

A total of 221 Health, Waste and Regulatory Services related CRMs were received by Council within December with 80 remaining open at month end.

ENVIRONMENTAL HEALTH

17 actions (including 6 enforcement inspections) were undertaken by the Environmental Health Unit in December 2019.

All Annual inspections for Higher risk Personal Appearance Services and (Environmental Health) Local Law Permits have been completed for the 2019-20 financial year. The completion of the annual food licence inspection program has been delayed due to the resignation of the Environmental Health Coordinator.

WASTE MANAGEMENT

The Manager Waste, Health and Regulatory Services continues to be heavily involved in the Waste Alliance Expression of Interest process.

LOCAL LAWS

- 7,758 dogs have now been registered for 2019-20 which represents 96.40% of the dogs registered for 2018-19.
- During December 2019 there were 18 Warning Notices and 15 infringement notices issued by Local Laws Compliance Officers.
- In relation to dog attacks, during December there was 1 (one) attack on a person with a further 4 (four) attacks on animals.

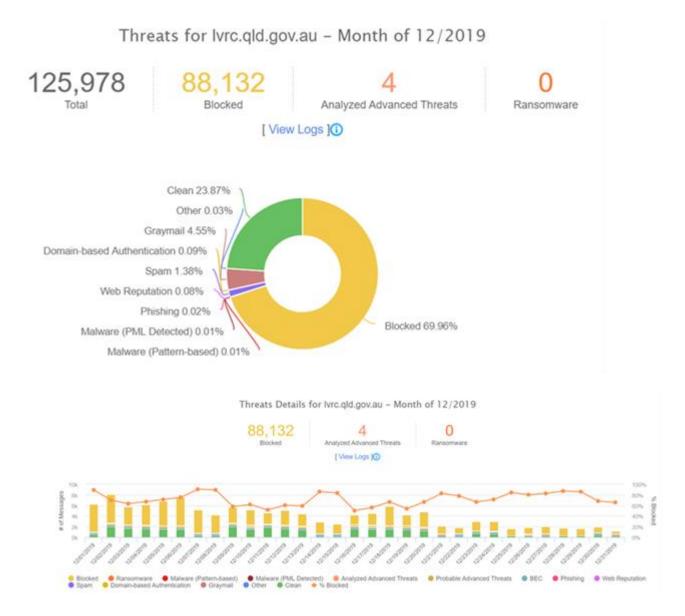
INFORMATION SERVICES

A summary of key outcomes for Information Services during December 2019 follows.

- The TechnologyOne Cloud Migration project continued through December with configuration and testing commenced. The target for go live of late January is now unlikely due to the number of issues currently being addressed. Work is continuing with TechnologyOne to resolve these issues.
- In relation to cyber security, of the 125k emails received during December, 24% where considered clean.
 - Please refer to the Email Security Statistics graphic below for categories of Emails received. The "Analysed Advanced Threats" item is when emails received did not match standard criteria for

spam, malware, etc, but still triggered further analyse by our cyber security systems and consequently blocked.

The "Ransomware" item is when an email has been identified as containing ransomware after standard filtering has taken place. The majority of ransomware is identified in standard filtering due to being sent from a known blacklisted source.



DISASTER MANAGEMENT

- Exercise 'Shaky Ground' has been rescheduled to 13 February 2020.
- The Local Disaster Management Group (LDMG) meeting scheduled for 21 November 2019 will be held after exercise 'Shaky Ground' on 13 February 2020.
- The Bushfire Sub Committee meeting scheduled for 14 November will be rescheduled once Queensland Fire and Emergency Services (QFES) return to their business as usual model after the current fire season.
- A Council to Council Request for Assistance from Toowoomba Regional Council was received on 4
 December 2019 for use of Council's evacuation centre bedding. The evacuation trailer was

mobilised and arrived at Millmerran on 4 December; the unit was returned to Council on 6 December.

- The State Recovery Coordinator, Ian Stewart and representatives from the Queensland Reconstruction Authority visited Council in December to gain an overview of the recent bushfire events from Councils perspective and subsequent recovery processes.
- Expressions of Interest for Disaster Management training and operations were called for in the Need2Know on 16 December 2020.
- The 2020 Disaster Management training calendar has been developed.

SES Activations

The following SES activations occurred up to 19 December 2019:

- 30 November Assisted Rural Fire Services (QFES) Volunteer Community Educators (VCE) at Warwick – 3 members
- 1 December Assisted Queensland Ambulance Services (QAS) at Gatton 7 members
- 2 December Storm Damage 11 members
- 4 December Agency Support Millmerran Show Ground 2 members
- 5-7 December Agency Support Forest Pines Ground 6 members
- •11 December Storm Damage 2 members.

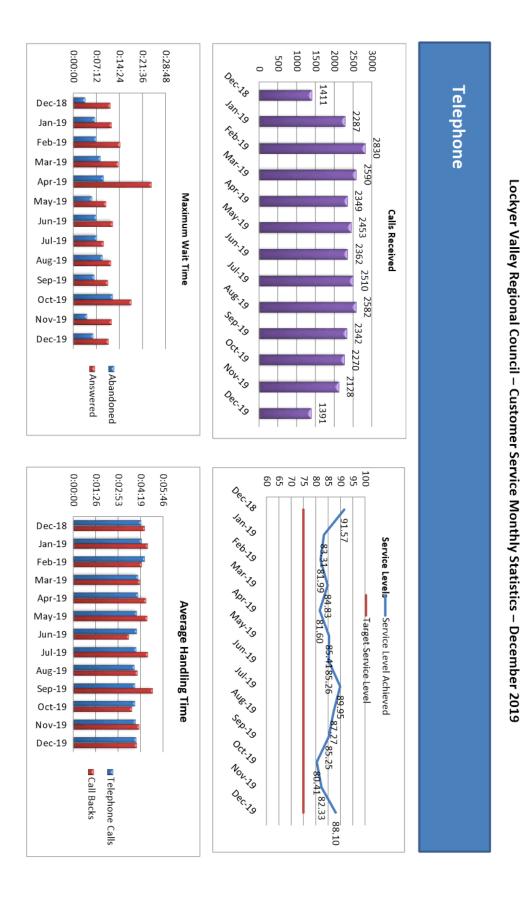
SES Membership

Details of SES membership at 30 December 2019 follows.

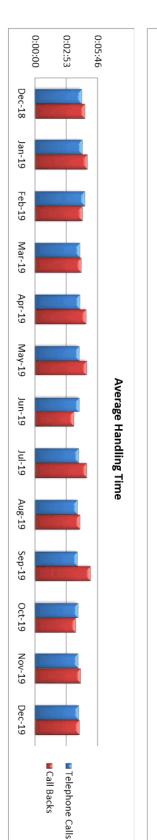
Unit	Active	Non-Active Members	Reserve	Prospective	Probation
Forest Hill	14	3	0	0	2
Gatton	14	0	2	1	2
Laidley	19	3	2	1	2

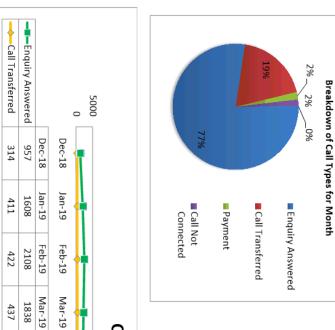
Attachments

1. Customer Service Monthly Report - Decemember 2019 6 Pages



Attachment 1 12.1 Page 298





Calls handled by Month

Apr-19 Apr-19 1615

> May-19 May-19

Jun-19 Jun-19

Jul-19 Jul-19

Aug-19 Aug-19

Sep-19 Sep-19

Oct-19 Oct-19

Nov-19

Dec-19 Dec-19

1680

1569 409

1770

1879 473

1761

1630 438

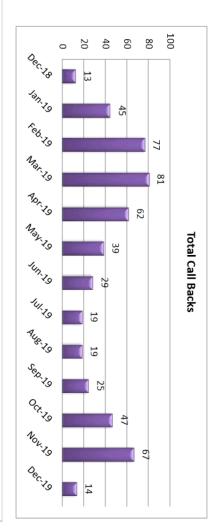
1498 455

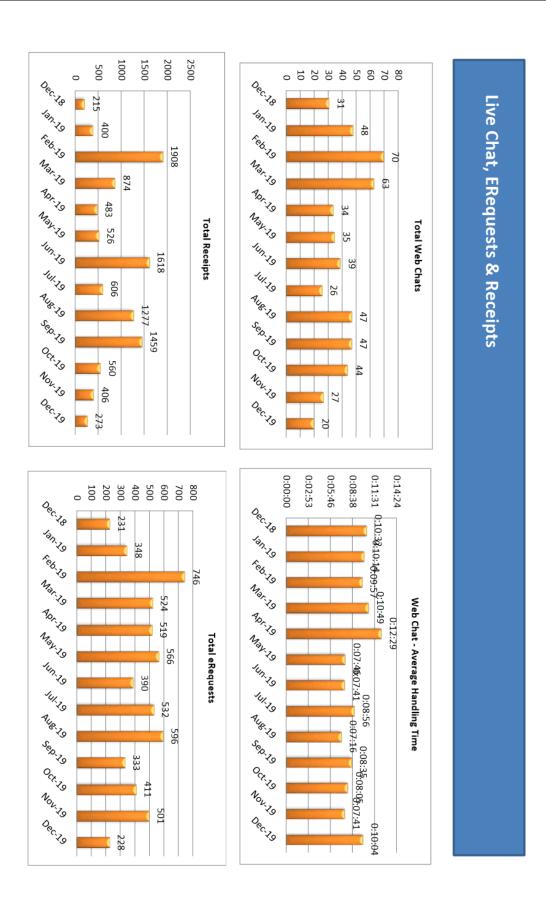
1040 253

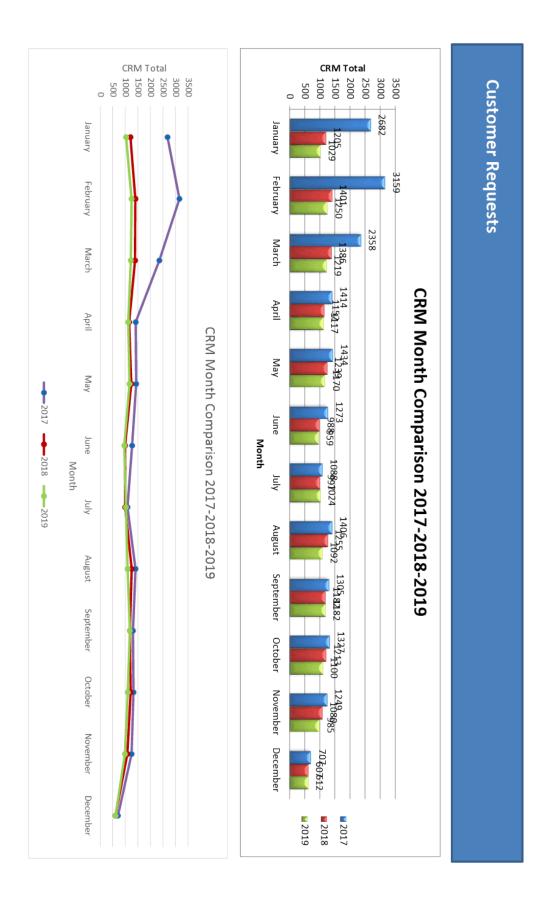
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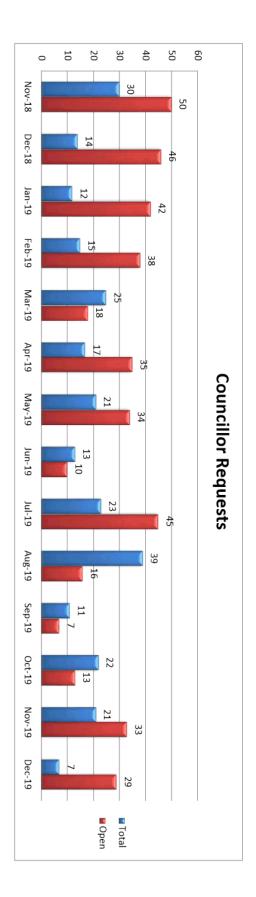
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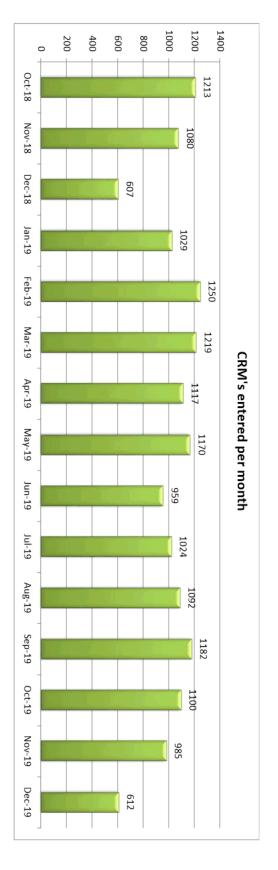
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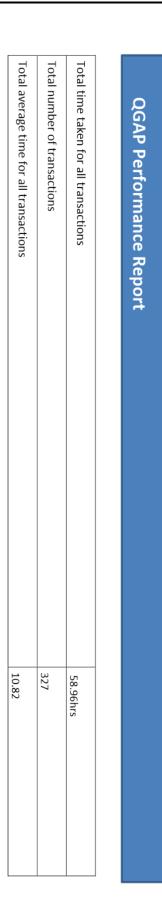


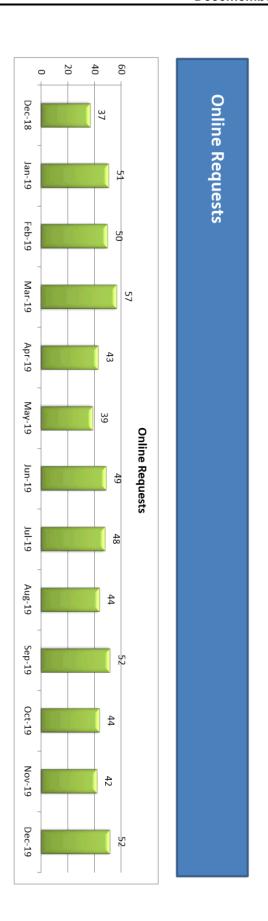












12.2 Summary of Council Actual Financial Performance vs Budget - 31 December

2019

Date: 15 January 2020

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 December 2019.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2019.

RESOLUTION

THAT Council receive and note the Summary of Actual Financial Performance versus Budget to 31 December 2019.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 16-20/1637

CARRIED 7/0

Report

1. Introduction

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 31 December 2019.

Operating Revenue - Year to date target \$27.29 million Actual \$28.50 million or 104.44%

At 31 December 2019, overall operating revenue for the year to date is on target.

Rates and Utility Charges (Gross) under budget by \$0.15 million

95.32% of issued rates were collected by 3 January 2020. The variance is being monitored closely and is not of concern at this stage.

Fees and Charges over budget by \$0.18 million

The favourable variances in fees and charges relate predominately to Development Applications being \$0.21 million higher than expected and animal registrations being \$0.03 million higher than expected for this time of the year. Partially offsetting these favourable variances, Facilities is currently showing an under recovery of hire charges of \$0.05 million; Child Care is also under its expected revenue budget by \$0.06 million with the later to be monitored for trends in changing occupancy rates. In addition, plumbing and building fees are slightly under budget for this time of year and will be monitored as the year progresses.

Operating Grants and Subsidies over budget by \$0.97 million

The timing of grants is difficult to estimate with the variance relating to an unbudgeted grant relating to the water collaborative work for \$1.01 million which will be adjusted as part of the December budget review.

Contract/Recoverable Works under budget by \$0.25 million

The timing of recoverable works is due to invoices being raised after work has been completed. Contract recovery is under budget by \$0.13 million; however, it is expected that this will adjust as the year progresses and is not of concern at this stage. Revenue on food sales for the Staging Post and Lake Apex Cultural Centre is currently under budget by \$0.12 million.

Other Revenue over budget by \$0.47 million

Other Revenue is above budget due to the timing of rent income and other refunds and reimbursements received which were unbudgeted. This line item will be reviewed as part of the December quarter budget review.

Operating Expenditure - Year to date target \$28.94 million Actual \$28.66 million or 99.04%

At 31 December 2019, overall operating expenditure for the year to date is on target.

Employee costs under budget by \$0.18 million

Extensive work has been undertaken across the business to analyse the capital and operational labour allocations as part of a review for December reporting. The timing of works indicates that a large component of operational maintenance work has been undertaken in the first half of the year with the capital works to increase in the second half of the year.

Additional areas under review as part of the December budget review include overtime, employee vacancy savings, termination payments and provisions.

Goods and Services under budget by \$0.21 million

Goods and services are slightly under budget across several areas including insurance and election costs; Regional Development consultants; Marketing and Regional Development promotions and events costs due to the timing of work; Information Technology in computer hardware maintenance as this work is predominately reactive and Roads and Drainage for materials purchased and reduced costs

associated with traffic management for this time of year. These variances will be monitored closely and addressed as part of the December quarter budget review.

Additional areas under review as part of the December budget review include internal plant hire and recovery, consultants, and the deliverability of operational projects.

Capital Revenue – Year to date target \$1.62 million Actual \$1.41 million or 87.16%

Capital grants and subsidies revenue is tracking to the year to date target; however, the timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the grant application approval process.

The amount shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes and loss on disposal of plant assets. This will be further reviewed in the new year and presented to Council as part of the December quarter budget review.

Capital Expenditure – Year to date target \$10.25 million Actual \$6.77 million or 66.03%

At 31 December 2019, Council has expended \$6.77 million on its capital works program with a further \$2.89 million in committed costs for works currently in progress.

The main expenditures are \$4.79 million within Infrastructure, Works and Services and \$1.30 million within Corporate and Community Services. A significant portion of the capital expenditure to 31 December relates to renewal works on roads and bridges, amenities at Cahill Park and expansion work at the Gatton Cemetery.

Significant focus on deliverability and the timing of projects will be placed on all areas of the business as the initial stages of the 2020-21 capital budget are drafted, with any associated adjustments to be presented as part of the December quarter budget review.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 December, Council had \$26.00 million in current assets compared to \$10.15 million in current liabilities with a ratio of 2.56:1. This means that for every dollar of current liability, there is \$2.56 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 December, there has been a net cash outflow of \$2.42 million with \$3.05 million received from operating activities; a net cash outflow of \$4.76 million being spent on capital works; and a further net outflow of \$0.71 million for debt repayments.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time, at 31 December, Council's cash balance was \$20.69 million.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2019-20 Budget, with any variations or anomalies to be investigated and action taken as appropriate.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

At 31 December, both operating revenue and expenditure are on target with variations the result of timing differences and at this stage of the financial year are not of concern.

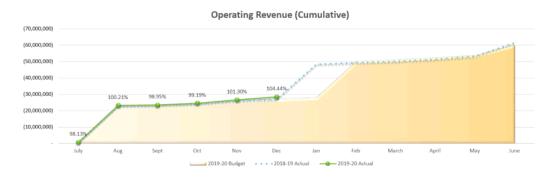
9. Action/s

Nil

Attachments

1 Monthly Financial Report December 2019 17 Pages

LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st December, 2019



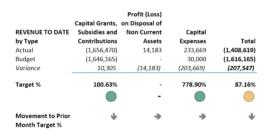
REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and	-,	Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subisidies	and Donations	verable Works	Revenue	Investments	Total
Actual	(20,981,659)	888,186	(2,080,880)	(675,527)	(3,202,962)	(273,138)	(700,633)	(1,470,635)		(28,497,249)
Budget	(21,132,047)	863,500	(1,902,977)	(606,732)	(2,234,384)	(313,500)	(955,631)	(1,004,000)	-	(27,285,771)
Variance	(150,388)	(24,686)	177,903	68,795	968,578	(40,362)	(254,997)	466,635		1,211,478
Target %	99.29%	102.86%	109.35%	111.34%	143.35%	87.13%	73.32%	146.48%		104.44%
									-	
Movement to Prior Month Target %	→	*	Ψ	•	•	⇒	Ψ	•	*	•



EXPENDITURE TO					
DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	13,269,023	8,526,000	647,045	6,217,550	28,659,619
Budget	13,445,086	8,735,755	647,244	6,109,987	28,938,072
Variance	176,063	209,755	199	(107,563)	278,454
Target %	98.69%	97.60%	99.97%	101.76%	99.04%
Movement to Prior	Ψ	>	>	->	Ψ

LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 31st December, 2019







EXPENDITURE TO DATE	Corporate & Community	Executive	Infrastructure Works &	Organisational Development &	
by Group	Services	Office	Services	Planning	Total
Actual	1,299,675	152,062	4,793,282	524,456	6,769,475
Budget	1,930,817	181,888	6,692,798	1,446,009	10,251,512
Target %	67.31%	83.60%	71.62%	36.27%	66.03%
Movement to Prior Month Target %	•	•	Ψ	→	Ψ

Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending December 2019

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	42,664,095	20,981,659	21,132,047	150,388	0.71
Discount	(1,727,000)	(888,186)	(863,500)	24,686	(2.86)
Charges and Fees	4,097,212	2,080,880	1,902,977	(177,903)	(9.35)
Interest	1,332,464	675,527	606,732	(68,795)	(11.34)
Operating Grants and Subisidies	6,561,288	3,202,962	2,234,384	(968,578)	(43.35)
Operating Contributions and Donations	543,700	273,138	313,500	40,362	12.87
Revenue - Contract/Recoverable Works	2,034,594	700,633	955,631	254,997	26.68
Other Revenue	2,238,000	1,470,635	1,004,000	(466,635)	(46.48)
Profit from Investments	2,350,000	-	-	-	-
Total Operating Revenue	60,094,353	28,497,249	27,285,771	(1,211,478)	(4.44)
Operating Expenses:					
Employee Costs	25,395,087	13,269,023	13,445,086	176,063	1.31
Goods and Services	18,373,593	8,526,000	8,735,755	209,755	2.40
Finance costs	1,294,488	647,045	647,244	199	0.03
Depreciation	12,219,974	6,217,550	6,109,987	(107,563)	(1.76)
Total Operating Expenses	57,283,142	28,659,619	28,938,072	278,454	0.96
Operating Surplus/(Deficit)	2,811,211	(162,369)	(1,652,301)	(1,489,932)	90.17
Capital Revenue:					
Capital Grants, Subsidies and Contributions	2,672,095	1,656,470	1,646,165	(10,305)	(0.63)
Profit (Loss) on Disposal of Non Current Assets	-	(14,183)		14,183	
Capital Expenses	(90,000)	(233,669)	(30,000)	203,669	(678.90)
Total Capital Revenue	2,582,095	1,408,619	1,616,165	207,547	12.84
Operating Surplus/(Deficit) After Capital Items	5,393,306	1,246,249	(36,136)	(1,282,385)	3,548.80

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending December 2019

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Charges and Fees	-	1,385	-	(1,385)	-
Operating Grants and Subisidies	10,000	1,028,182	10,000	(1,018,182)	(10,181.82)
Operating Contributions and Donations	130,000	143,138	130,000	(13,138)	(10.11)
Revenue - Contract/Recoverable Works	1,244,594	507,479	622,297	114,819	18.45
Other Revenue	443,200	510,697	251,600	(259,097)	(102.98)
Total Operating Revenue	1,827,794	2,190,880	1,013,897	(1,176,983)	(116.09)
Operating Expenses:					
Employee Costs	4,886,900	2,640,882	2,452,641	(188,241)	(7.68)
Goods and Services	4,125,347	1,988,549	2,308,921	320,372	13.88
Finance costs	3,500	2,509	1,750	(759)	(43.36)
Depreciation	15,069	6,547	7,535	987	13.10
Total Operating Expenses	9,030,816	4,638,488	4,770,847	132,359	2.77
Operating Surplus/(Deficit)	(7,203,022)	(2,447,607)	(3,756,950)	(1,309,342)	34.85
Capital Revenue:	-	-	-	-	-
Total Capital Revenue	-				
Operating Surplus/(Deficit) After Capital Items	(7,203,022)	(2,447,607)	(3,756,950)	(1,309,342)	34.85

Lockyer Valley Regional Council (Organisational Development and Planning) Statement of Comprehensive Income For Period Ending December 2019

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	305,000	151,992	152,500	508	0.33
Charges and Fees	1,903,000	1,234,135	951,500	(282,635)	(29.70)
Interest	-	1,041	-	(1,041)	-
Operating Grants and Subisidies	84,950	31,098	84,950	53,852	63.39
Operating Contributions and Donations	367,000	130,000	183,500	53,500	29.16
Other Revenue		13,905	-	(13,905)	-
Total Operating Revenue	2,659,950	1,562,171	1,372,450	(189,721)	(13.82)
Operating Expenses:					
Employee Costs	4,975,017	2,464,309	2,508,414	44,104	1.76
Goods and Services	1,891,730	616,424	563,009	(53,415)	(9.49)
Finance costs		346	-	(346)	-
Total Operating Expenses	6,866,747	3,081,080	3,071,423	(9,657)	(0.31)
Operating Surplus/(Deficit)	(4,206,797)	(1,518,909)	(1,698,973)	(180,063)	10.60
Capital Revenue:					
Capital Grants, Subsidies and Contributions	535,500	597,500	484,000	(113,500)	(23.45)
Total Capital Revenue	535,500	597,500	484,000	(113,500)	(23.45)
Operating Surplus/(Deficit) After Capital Items	(3,671,297)	(921,409)	(1,214,973)	(293,563)	24.16

Lockyer Valley Regional Council (Corporate and Community Services) Statement of Comprehensive Income For Period Ending December 2019

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	41,508,017	20,403,668	20,554,008	150,341	0.73
Discount	(1,727,000)	(888,186)	(863,500)	24,686	(2.86)
Charges and Fees	2,154,712	828,822	931,727	102,905	11.04
Interest	1,332,464	674,486	606,732	(67,754)	(11.17)
Operating Grants and Subisidies	4,188,960	1,414,272	1,317,895	(96,377)	(7.31)
Operating Contributions and Donations	46,700	-	-	-	-
Revenue - Contract/Recoverable Works	-	125	-	(125)	-
Other Revenue	1,574,800	764,931	642,400	(122,531)	(19.07)
Profit from Investments	2,350,000	-	-	-	-
Total Operating Revenue	51,428,653	23,198,118	23,189,263	(8,855)	(0.04)
Operating Expenses:					
Employee Costs	8,824,891	4,174,176	4,553,562	379,386	8.33
Goods and Services	10,606,726	4,888,053	4,769,598	(118,456)	(2.48)
Finance costs	919,988	454,778	459,994	5,216	1.13
Depreciation	11,007,683	5,600,530	5,503,842	(96,689)	(1.76)
Total Operating Expenses	31,359,288	15,117,537	15,286,995	169,458	1.11
Operating Surplus/(Deficit)	20,069,365	8,080,581	7,902,268	(178,313)	(2.26)
Capital Revenue:					
Capital Grants, Subsidies and Contributions	672,586	330,248	401,661	71,413	17.78
Capital Expenses	-	(865)		865	
Total Capital Revenue	672,586	329,383	401,661	72,278	17.99
Operating Surplus/(Deficit) After Capital Items	20,741,951	8,409,964	8,303,929	(106,035)	(1.28)

Lockyer Valley Regional Council (Infrastructure, Works and Services) Statement of Comprehensive Income For Period Ending December 2019

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	851,078	426,000	425,539	(461)	(0.11)
Charges and Fees	39,500	16,538	19,750	3,212	16.26
Operating Grants and Subisidies	2,277,378	729,410	821,538	92,128	11.21
Revenue - Contract/Recoverable Works	790,000	193,029	333,333	140,304	42.09
Other Revenue	220,000	181,103	110,000	(71,103)	(64.64)
Total Operating Revenue	4,177,956	1,546,080	1,710,161	164,081	9.59
Operating Expenses:					
Employee Costs	6,708,279	3,989,656	3,930,470	(59,186)	(1.51)
Goods and Services	1,749,790	1,032,974	1,094,227	61,253	5.60
Finance costs	371,000	189,413	185,500	(3,913)	(2.11)
Depreciation	1,197,222	610,472	598,611	(11,861)	(1.98)
Total Operating Expenses	10,026,291	5,822,514	5,808,807	(13,707)	(0.24)
Operating Surplus/(Deficit)	(5,848,335)	(4,276,434)	(4,098,647)	177,787	(4.34)
Capital Revenue:					
Capital Grants, Subsidies and Contributions	1,464,009	728,722	760,504	31,782	4.18
Profit (Loss) on Disposal of Non Current Assets		(14,183)	-	14,183	-
Capital Expenses	(90,000)	(232,804)	(30,000)	202,804	(676.01)
Total Capital Revenue	1,374,009	481,736	730,504	248,769	34.05
Operating Surplus/(Deficit) After Capital Items	(4,474,326)	(3,794,698)	(3,368,142)	426,556	(12.66)

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 December, 2019

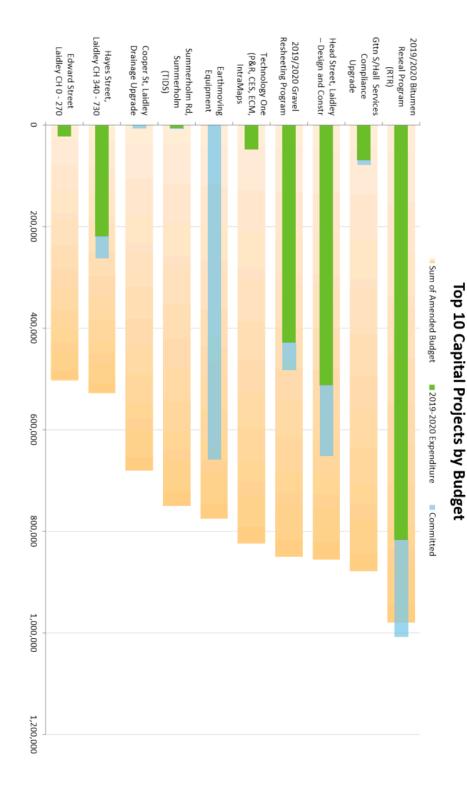
	2019-2020 Annual Budget	2019-2020 YTD Actual
Current Assets		
Cash assets and cash equivalents	15,960,000	9,087,593
Cash investments	-	11,600,000
Trade and other receivables	3,570,000	2,844,920
Inventories	2,470,000	374,500
Non-current assets classified as held for sale	-	2,091,000
Total Current Assets	22,000,000	25,998,013
Non Current Assets		
Trade and other receivables	14,740,000	14,745,256
Equity investments	32,850,000	31,339,700
Investment properties	2,010,000	2,010,000
Property, plant and equipment	575,180,000	569,799,609
Intangible assets	7,920,000	4,866,899
Total Non Current Assets	632,700,000	622,761,464
TOTAL ASSETS	654,710,000	648,759,477
<u>Current Liabilites</u>		
Trade and other payables	4,000,000	3,681,675
Provisions	5,940,000	5,738,621
Borrowings	1,560,000	727,655
Total Current Liabilities	11,490,000	10,147,951
Non Current Liabilities	20.660.000	20.655.004
Provisions	29,660,000	29,655,001
Borrowings	21,480,000	23,079,170
Total Non Current Liabilities	51,140,000	52,734,171
TOTAL HABILITIES	62,620,000	62,002,422
TOTAL LIABILITIES	62,630,000	62,882,122
NET COMMUNITY ASSETS	E02 000 000	EOE 077 3EE
NET COMMONITY ASSETS	592,080,000	585,877,355
Community Equity		
Retained surplus (deficiency)	386,790,000	381,254,101
		199,927,616
Asset revaluation surplus Reserves	199,920,000	3,449,388
Current Surplus/(Deficit)	5 270 000	
current surplus/(Dencit)	5,370,000	1,246,249
TOTAL COMMUNITY EQUITY	592,080,000	585,877,355
TOTAL COMMONTT EQUIT	332,080,000	303,077,335

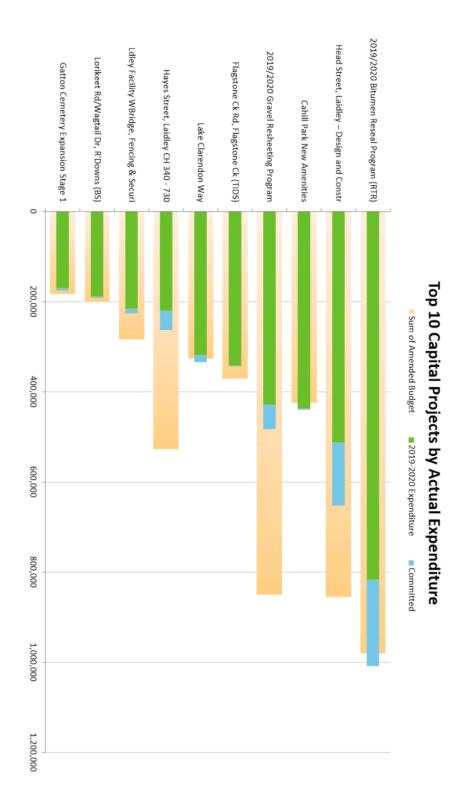
LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 December, 2019

	2019-2020 Annual Budget	2019-2020 YTD Actuals
Cash flows from operating activities:	Annual Budget	TID Actuals
Receipts		
Receipts from customers	59,280,000	31,412,172
Interest received	1,330,000	675,527
interest received	1,530,000	073,327
Payments		
Payments to suppliers and employees	(47,940,000)	(28,448,619)
Interest expense	(1,160,000)	(590,892)
merest enperise	(1,100,000)	(330,032)
Net cash inflow (outflow) from operating activities	11,510,000	3,048,188
	, ,	, ,
Cash flows from investing activities:		
Capital grants, subsidies and contributions	2,650,000	1,656,470
Payments for property, plant and equipment	(21,590,000)	(6,415,447)
Net transfer (to) from cash investments	840,000	
Proceeds from sale of property plant and equipment	930,000	2,477
Net cash inflow (outflow) from investing activities	(17,180,000)	(4,756,499)
Cash flows from financing activities:		
Repayment of borrowings	(1,480,000)	(706,871)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,480,000)	(706,871)
Net increase (decrease) in cash and cash equivalents held	(7,150,000)	(2,415,182)
Cash and cash equivalents at beginning of the financial year	23,100,000	23,102,775
Cash and cash equivalents at end of the financial year	15,960,000	20,687,593

Lockyer Valley Regional Council Capital Works Summary December, 2019

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management	17,500	2.000	15,710	17,710	(210)
Facilities	2,175,089	390,604	86,541	477,145	` '
Information Management	100,000	38,473	-	38,473	61,527
Information Technology	1,939,162	390,187	235,131	625,319	1,313,843
SES	18,750	13,052		13,052	
Transfer Stations	1,085,128	465,359	10,050	475,409	609,719
Gatton Child Care Centre	10,000	-	-	_	10,000
Corporate & Community Services Total	5,345,629	1,299,675	347,433	1,647,107	3,698,522
Executive Office					
Regional Development Management	16,400	-	9,123	9,123	7,277
Tourism Initiatives	26,988	13,801	-	13,801	13,187
Legal Services	263,500	138,261	-	138,261	125,239
Executive Office Total	306,888	152,062	9,123	161,185	145,703
Infrastructure Works & Services					
Capital Program Delivery	11,924,516	4,257,432	732,346	4,989,778	6,934,738
Depot	236,000	100,681	-	100,681	135,319
Fleet	1,074,000	111,973	893,340	1,005,313	68,687
Parks & Open Spaces	665,778	136,017	41,872	177,889	487,889
Infrastructure Planning	81,674	930	-	930	80,744
Cemetery	196,000	180,378	5,170	185,549	10,451
NDRRA Program - Infrastructure Recovery	5,880	5,873	-	5,873	8
Asset Management	31,500	-	-		31,500
Infrastructure Works & Services Total	14,215,348	4,793,282	1,672,729	6,466,011	7,749,336
Organisational Development & Planning					
Planning Scheme	1,274,509	87,146	257,825	344,971	929,538
Environmental Planning	25,000	-	· -		25,000
Sport Recreation and Community Grants	424,000	437,310	2,315	439,625	(15,625)
Organisational Development & Planning Total	1,723,509	524,456	260,140	784,596	938,913
Grand Total	21,591,374	6,769,475	2,289,425	9,058,900	12,532,474





Lockyer Valley Regional Council Capital Works Detail December, 2019

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management					
Flood Mapping and Modelling L'yer Catchm	15,500	2,000	14,000	16,000	(500)
Waterride Flood Intelligence	2,000	_,	1,710	1,710	290
Disaster Management Total	17,500	2,000	15,710	17,710	(210)
Facilities					
Cahill Park Lighting - Netball Courts	40,000	2,052	-	2,052	37,948
Cahill Park Machinery Shed Design	10,000	-	-	-	10,000
Corrective Electrical Upgrades	34,700	4,714	-	4,714	29,986
Cyclical Painting Program	75,000	5,082	-	5,082	69,918
Das Neumann Haus Stair Alterations	50,000	7,167	-	7,167	42,833
Energy Efficiency Program	70,000	20,714	7,581	28,295	41,705
Gatton Cemetery Outdoor Chapel	27,800	39,333	-	39,333	(11,533)
Gatton Depot Meeting Room	75,000		-		75,000
Gatton Shire Hall Masterplan Works	2,500	2,725	-	2,725	(225)
Gatton Shire Hall Roof Restoration	45,000	-	-	-	45,000
Gatton Showgrounds Energy Reduction	39,000	22.402	4.605	24.070	39,000
Gatton Squash Courts Refurbishment GSH Refurbishment PWD Amenities	200,000 70,889	23,193 89,066	1,685	24,878 89,066	
Gttn S/Hall Services Compliance Upgrade	878,700	69,494	9,865	79,359	(18,177) 799,342
Helidon Community Hall Solar Power Initi	878,700	(3,800)	9,000	(3,800)	3,800
Laidley Pioneer Village Upgrades	32,000	(3,600)		(3,800)	32,000
Laidley Florieer Village Opgrades Laidley Saleyards Drainage	55,000	30,735	2.940	33,675	21,325
LCC Refurbish Ramp and Balustrading	71,000	3,427	400	3,827	67,173
LCC Refurb Drought Comm Programme Fund	71,000	2,364	400	2,364	(2,364)
LRR Lighting Rectification	40,000	43,067	_	43,067	(3,067)
LVAC Pumps and Filtration	30,000	,	_	,	30,000
LVCC Air Conditioning Redesign	50,000	5,813	30,500	36,313	13,687
LVEC Structural Remediation & Other Work	100,000	14,801	7,058	21,859	78,141
Nielsen`s Place Shade Structure	68,500	4,344		4,344	64,156
Office Accommodation Review	10,000	-	-		10,000
Relocation Cncil Self Contained Toilets	50,000	25,934	26,295	52,230	(2,230)
Withcott Sports Ctre Kitchen Reconfigure	50,000	380	-	380	49,620
Facilities Total	2,175,089	390,604	86,541	477,145	1,697,944
Information Management					
Records Relocation and Sentencing	100,000	38,473	-	38,473	61,527
Information Management Total	100,000	38,473	-	38,473	61,527
Information Technology					
Aerial Imagery FY2019/20	-	-	26,549	26,549	(26,549)
Aerial Photography	30,000	-	-	-	30,000
Cyber Security	239,062	74,902	-	74,902	164,160
Data Centre Upgrades	38,750		-		38,750
Flood Information Advice Portal	148,971	10,114	-	10,114	138,857
GIS Enhancement	-	-	20,945	20,945	(20,945)
Implement BCP Functionality	50,000	40.403	40.446		50,000
LVCC Audio Visual	60,000	19,183	40,116	59,299	701
LVCC Point of Sale	5,000	-	-	-	5,000 20,000
Network Parimeter Security (Firewalls)	20,000 76,500	-	-		,
Network Perimeter Security (Firewalls) Switches Renewal	76,500	74,731	10,500	85,231	76,500 (11,231)
Technology One (P&R, CES, ECM, IntraMaps	824,000	48,000	10,500	48,000	
Technology One Cloud Implementation	54,000	48,000 54,315	-	48,000 54,315	(315)
Technology One 'One Council' Project	34,000	175	120,534	120,709	(120,709)
Upgrade MS Office	146,879	52,550	16,488	69,038	77,841
OPBI date 1415 Office			10,400		
Upgrade Technology One P&R System to CiA	72,000	25,658	-1	25,658	46,342

				2019-20	Pamaining	
	2019-20	2019-20		Expenditure (including	Remaining Budget (includi	
	Budget	Expenditure	Committed	Committed)	Committed)	
Website Upgrade	50,000	-	-	-	50,0	
Wireless Access Points	25,000	23,564	-	23,564	1,4	
Information Technology Total	1,939,162	390,187	235,131	625,319	1,313,8	
SES	0.750	0.000		0.000	,-	
Forest Hill SES Replacement Generator	8,750	8,829	-	8,829	5,0 5,0	
Gatton SES Driveway Improvement SES Mobile Phones Replacement	5,000 5,000	4,223	-	4,223	7	
SES Total	18,750	13,052	-	13,052	5,6	
Fransfer Stations	10,730	13,032		15,032	5,0	
Construct liner against Cell 1	330,000	-	-	-	330,0	
Gatton Landfill - Cell 5 (Design)	45,000	-	-	-	45,0	
Gatton Waste Facility Security & Softwar	78,800	77,200	-	77,200	1,6	
Gatton Weighbridge Platform/Ramp	-	1,190	-	1,190	(1,1	
Laidley Landfill Capping Works	7,000	-	-	-	7,0	
Laidley Weighbridge Road Expansion	70,000	94,805	-	94,805	(24,8	
Ldley Facility WBridge, Fencing & Securi	284,000	215,424	10,050	225,474	58,5	
Ldley Telemetry Final Sedimentation Dam	34,000	28,370	-	28,370	5,6	
M/ Plan Gatton Long Haul Waste Facility	55,000		-		55,0	
Pest (weeds & fireants) washdown provisi	19,103	19,112	-	19,112		
Rehab Plan Otto Road Facility	50,000		-	. 740	50,0	
Traffic Management Plan	12,000	9,740	-	9,740	2,	
Waste Disposal Sites Survey and Fencing	35,000	-	-	-	35,0	
Waste Land Purchases Waste management Signage Review	12,000 1,225	1 225	-	1,225	12,0	
Water Pump & Reticulation System Gatton	10,000	1,225	-	1,223	10,0	
Windblown Litter Screen Fences	42,000	18,293		18,293	23,	
Transfer Stations Total	1,085,128	465,359	10,050	475,409	609,	
Gatton Child Care Centre	1,003,120	403,333	10,030	473,403	003,	
GCCC Signage, Gazebo, L'Scaping & Tanks	10,000	_		_	10,0	
Gatton Child Care Centre Total	10,000	-	-	-	10,0	
rporate & Community Services Total	5,345,629	1,299,675	347,433	1,647,107	3,698,	
egional Development Management Entry Statements GWIZ	14,000	-	- 9,123	- 9,123	14,0 (9,1	
Upgrade to Water Infrastructure Hawck St	2,400		5,123	3,123	2,4	
Regional Development Management Total			9,123	0.422	7,3	
	16,400	-		9,123		
	16,400	-	3,123	9,123		
ourism Initiatives	26,988	13,801	-	13,801		
ourism Initiatives Event Promotion Stands and Props		13,801 13,801	-		13,	
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total	26,988	-	-	13,801	13,	
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services	26,988	13,801 137,461	-	13,801	13, 13,	
Ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy	26,988 26,988 138,500 75,000	13,801	-	13,801 13,801	13, 13, 1, 74,	
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791	26,988 26,988 138,500 75,000 50,000	13,801 137,461 800	-	13,801 13,801 137,461 800	13, 13, 1, 74, 50,	
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total	26,988 26,988 138,500 75,000 50,000 263,500	13,801 137,461 800 - 138,261	-	13,801 13,801 137,461 800 -	13, 13, 1, 74, 50, 125,	
Event Promotion Stands and Props Fourism Initiatives Total agal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total	26,988 26,988 138,500 75,000 50,000	13,801 137,461 800	9,123	13,801 13,801 137,461 800	13, 13, 1, 74, 50, 125,	
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fouries F	26,988 26,988 138,500 75,000 50,000 263,500	13,801 137,461 800 - 138,261	-	13,801 13,801 137,461 800 -	13, 13, 1, 74, 50, 125,	
Event Promotion Stands and Props Tourism Initiatives Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total ecutive Office Total frastructure Works & Services	26,988 26,988 138,500 75,000 50,000 263,500	13,801 137,461 800 - 138,261	-	13,801 13,801 137,461 800 -	13, 13, 1, 74, 50, 125,	
Event Promotion Stands and Props Tourism Initiatives Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total ecutive Office Total frastructure Works & Services	26,988 26,988 138,500 75,000 50,000 263,500 306,888	13,801 137,461 800 - 138,261 152,062	9,123	13,801 13,801 137,461 800 138,261 161,185	13, 13, 1, 74, 50, 125, 145,	
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total ecutive Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program	26,988 26,988 138,500 75,000 50,000 263,500 306,888	13,801 137,461 800 - 138,261 152,062	-	13,801 13,801 137,461 800 - 138,261 161,185	13, 13, 1, 74, 50, 125, 145,	
Event Promotion Stands and Props Tourism Initiatives Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total ecutive Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work	26,988 26,988 138,500 75,000 50,000 263,500 306,888	13,801 137,461 800 - 138,261 152,062 27,430 124,339	9,123	13,801 13,801 137,461 800 	13, 13, 14, 74, 50, 125, 145, (27,4 131, 100,	
curism Initiatives Event Promotion Stands and Props Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total ecutive Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work 2019/2020 - Pram Ramp Program	26,988 26,988 138,500 75,000 50,000 263,500 306,888 270,000 100,000 30,000	13,801 137,461 800 138,261 152,062 27,430 124,339 6,429	9,123	13,801 137,461 800 - 138,261 161,185 27,430 138,292 6,429	13, 13, 14, 74, 50, 125, 145, (27,4, 131, 100, 23,	
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curism Initiatives Event Promotion Stands and Props Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total geature Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program 2019/2020 Bitumen Reseal Program 2019/2020 Bitumen Reseal Program 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Black Spot Mtnce Works Com	26,988 26,988 138,500 75,000 50,000 263,500 306,888 270,000 100,000 30,000 40,000 980,000 200,000	13,801 137,461 800 - 138,261 152,062 27,430 124,339 - 6,429 10,286	9,123	13,801 13,7461 800 - 138,261 161,185 27,430 138,292 6,429 10,286	13, 13, 14, 50, 125, 145, (27,4 131, 100, 23, 29, (28,3 200,	
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total Secutive Office Total Frastructure Works & Services Sapital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Black Spot Mtnce Works Com 2019/2020 Footpath Renewal Program	26,988 26,988 138,500 75,000 50,000 263,500 306,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000	13,801 137,461 800 - 138,261 152,062 27,430 124,339 - 6,429 10,286 816,520	9,123 13,952 191,788	13,801 137,461 800 138,261 161,185 27,430 138,292 6,429 10,286 1,008,308	13, 13, 14, 74, 50, 125, 145, 145, (27,4 131, 100, 23, 29, (28,3, 200, 40,	
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total Fourism Compensation Legal Services Total Fourism Compensation Fou	26,988 26,988 138,500 75,000 50,000 263,500 306,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 850,000	13,801 137,461 800 -138,261 152,062 27,430 124,339 6,429 10,286 816,520 -1 428,235	9,123 9,123 13,952 	13,801 13,801 137,461 800 - 138,261 161,185 27,430 138,292 6,429 10,286 1,008,308	13, 13, 14, 74, 50, 125, 145, 145, (27,4 131, 100, 23, 29, (28,3 200, 40, 367,	
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Fourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Restoration of access L202 CP817791 Legal Services Total Legal Services Legal Code Total Legal Code Total	26,988 26,988 138,500 75,000 50,000 263,500 306,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 100,000 30,000 100,000 100,000 100,000 100,000 17,000 135,000 78,500	13,801 137,461 800 	13,952 191,788 54,354 3,996 1,848	13,801 137,461 800 138,261 161,185 27,430 138,292 6,429 10,286 1,008,308 482,589 95,263 31,992 15,382 2,337 118,203	13, 13, 13, 14, 74, 50,0 125, 145, 145, (27,4 131, 100,0 23, 29, (28,3, 200,0 40, 367, 4, (1,9) 100,0 250,0 384,1 14,1 16,5 59,0	

				2019-20		
				Expenditure	Remaining	
	2019-20	2019-20		(including	Budget (including	
	Budget	Expenditure	Committed	Committed)	Committed)	
Cooper St, Laidley Drainage Upgrade	680,000	1,251	5,740	6,991	673,009	
Crescent St, Gatton Carpark	60,000	36,639	5,632	42,271	17,72	
Culvert Renewals - Various	55,500	46,196	-	46,196	9,30	
Cycle Network Gatton (PCNP)	450,000	-			450,00	
Dawson Phipps Carpark	13,500	-	-	-	13,50	
Depot Traffic Management		(19,411)	-	(19,411)	19,41	
Dolleys Road Upgrade	422,000	4,707	572	5,279	416,72	
Drainage Works Tew Ct and Rogers Drive	24,600	23,834	695	24,529	7	
Edward Street Laidley CH 0 - 270	503,000	22,319	-	22,319	480,68	
Flagstone Ck Rd, Flagstone Ck (TIDS)	370,000	341,340	1,923	343,263	26,73	
Forestry Road Bridge	125,000	124,348	-	124,348	65	
Gatton Long Distance Coach Project	42,500	57,772	907	58,679	(16,179	
Gehrke Hill Road, Summerholm CH 100 - 10	63,500	66,961	_	66,961	(3,46	
Gehrke Road/Rons Road, Glenore Grove	142,000	16,831	120,348	137,179	4,82	
Gravel Resheeting Program 2018/2019(R2R)	5,416	5,416	-	5,416		
Hatton Vale School Parking Improvements	60,000	-	_		60,00	
Hayes Street, Laidley CH 340 - 730	527,999	219,655	43,121	262,776		
Head Street, Laidley – Design and Constr	855,000	512,252	139,668	651,920	203,08	
Jones Road Bridge Withcott (BS)	58,000	74,250	5,057	79,307	(21,30	
Jordan Street, Gatton CH 0 - 150	-	,	-	-	(22,55	
Laidley Flood Mitigation	13,500	_	_	_	13,50	
Laidley State High School Laidley	40,000	_	_		40,00	
Lake Clarendon Way	327,000	318,182	15,731	333,914	(6,91	
LED Street Lighting Laidley (LGGSP)	250,000	6,521	1,750	8,271	241,72	
Lorikeet Rd/Wagtail Dr, R'Downs (BS)	200,000	188,258	2,864	191,121	8,87	
Mahon Bridge Replacement BBRF App	200,000	(17,526)	2,004	(17,526)	17,52	
Murphys Creek Road footpath (TIDS)	340,000	2,760	850	3,610	336,39	
Niemeyer Rd, H'Vale - \$ Contribution	100,000	2,700	-	5,010	100,00	
Niemeyer Road, Hatton Vale	30,000	552		552	29,44	
Norfolk Rd, Summerholm (BS)	62,500	3,076	8,045	11,121	51,37	
Placid Rise Retention Basin	375,000	167,098	34,438	201,535	173,46	
Postmans Ridge Rd, Helidon Spa	266,500	23,647	1,920	25,567	240,93	
Princess Street Road Pavement Gatton	200,300	891	1,520	891	(89	
Project Design - Predesign	90,000	5,480		5,480	84,52	
Railway crossings safety improvements	30,000	125		125	29,87	
Railway St Gatton LED Lighting Project	153,000	54,335	29,034	83,370		
Railway St/Summer St, Laidley (BS)	66,000	75,870	7,400	83,270	(17,27)	
Road Closure Signs	20,000	16,422	7,400	16,422	3,57	
Robinsons Road, Laidley	80,000	66,840	15,285	82,125	(2,12	
Rockmount Road/Walkers Road, Rockmount	80,000	151	13,263	151	(15:	
Signs and Lines Projects	94,400	24,243	1,254	25,498	68,90	
Spencer/William Street Gatton	94,400	24,243	1,234	23,496	(288	
Stevens Road Upgrade & Bitumen Seal	2,100	1,800	-	1,800	30	
	80,000	13,619	-		66.38	
Stormwater Improvements Gatton	,	,	1.002	13,619	,	
Summerholm Intersection	55,000	58,530	1,082	59,613	(4,613	
Summerholm Rd, Summerholm (TIDS)	750,000	6,146	1,800	7,946		
Tenthill Ck Rd, Gatton (BS)	21,000	12,551	2 225	12,551	8,44	
Twidales Rd, Helidon Spa	85,000	4.007	2,325	2,325	82,67	
Vehicle Activated Signs Bases Various	20,000	1,937	-	1,937	18,06	
Walnut Dr/Ashwood Ct, Brightview (BS)	7,000	6,644	-	6,644	35	
William St Footpaths Gatton	3,000	-	-	-	3,00	
Zischke Road, R'Downs (BS)	17,500	-	2,273	2,273	15,22	
Capital Program Delivery Total	11,924,516	4,257,432	732,346	4,989,778	6,934,73	
Depot	12000					
Gatton Depot Fuel storage	136,000	-	-	-	136,00	
Pavement Rehabilitation Gatton Depot	100,000	100,681	-	100,681	(68:	
Depot Total	236,000	100,681	-	100,681	135,31	

				2019-20	
				Expenditure	Remaining
	2019-20	2019-20		(including	Budget (includin
Fleet	Budget	Expenditure	Committed	Committed)	Committed)
Earthmoving Equipment	775,000		659,426	659,426	115,57
Minor Fleet	22,705	20,561	039,420	20,561	2,14
Survey Equipment Trimble SX10 Package	89,000	91,411		91,411	(2,41:
Trailers	2,295	51,411		51,411	2,29
Trucks	185,000		233,914	233,914	(48,91
Fleet Total	1,074,000	111,973	893,340	1,005,313	68,68
Parks & Open Spaces	2,211,222	,	,	2,222,222	55,5
Fairy Lights Centenary Park, Gatton	20,000	10,229	715	10,944	9,0
Gatton Revitalisation Various	22,500		-		22,50
Hatton Vale Park Concept and Design	29,095	21,383	2,500	23,883	5,2
Hatton Vale/Fairways Park Stage 1	500,000	30,859	38,275	69,133	430,80
Laidley Sate Park Upgrade	50,000	47,823	-	47,823	2,1
Lake Apex Desilting Investigation Gatton	19,800	11,164	-	11,164	8,63
Springbrook Park Sprinkler System	10,000	15,124	-	15,124	(5,12
Zabel Road Lockrose Dip Site Rehabilitat	14,383	-	383	383	14,0
Parks & Open Spaces Total	665,778	136,017	41,872	177,889	487,8
Infrastructure Planning					
2019/2020 Bus Stop Shelter Program	57,000	-	-	-	57,00
Centenary Park Lighting	24,674	930	-	930	23,7
Infrastructure Planning Total	81,674	930	-	930	80,7
Cemetery					
Gatton Cemetery Expansion Stage 1	183,000	169,780	5,170	174,951	8,0
Gatton Cemetery Expansion Works	10,000	7,597	-	7,597	2,4
Laidley Columbarium	3,000	3,001	-	3,001	(
Cemetery Total	196,000	180,378	5,170	185,549	10,4
NDRRA Program - Infrastructure Recovery					
NDRRA Program Management 2017 FloodEvent	5,880	5,873	-	5,873	
NDRRA Program - Infrastructure Recovery Total	5,880	5,873	-	5,873	
Asset Management Civil Estimating Package	31,500				31,50
Asset Management Total	31,500	-	-	-	31,50
nfrastructure Works & Services Total	14,215,348	4,793,282	1,672,729	6,466,011	7,749,3
illiastructure vvoiks & Services rotal	14,213,340	4,755,202	1,072,725	0,400,011	7,745,5
Organisational Development & Planning					
Planning Scheme					
Cooper St Mitigation	37,138		11,398	11,398	25,7
Engineering (not inc in expert report)	120,000		11,336	11,396	120,0
Flood investigations	11,888	3,040	138	3,178	8,7
Grthm DM Integrate with Lockyer Project	25,000	3,040	136	3,176	25,0
Laidley Reg Update Model & Mitigation	60,000				60,0
Landuse Planning	55,000				55,0
LGIP Prepare Infrastructure Plan	36,535	723	10,229	10,952	25,5
Master Planning Future Urban Gatton	45,000	700	5,840	6,540	38,4
NDRP Evacuation Planning	76,284	,,,,	3,010	0,5-10	76,2
NDRP Flood Modelling - Laidley Local	16,970	11,030	5,940	16,970	7 0,2
NDRP Flood Modelling - Laidley Reg Ph 1	152,360	,	152,360	152,360	
NDRP Floor Survey Contract	60,000	_	-		60,0
NDRP Local Flood Plain Mngmt Plan 2/2	154,347	_	_		154,3
NDRP Local FP Risk Management Plan 1/2	9,840	9,840	-	9,840	
NDRP Lockyer Creek Hydrology Project 1/2	39,355	7,144	32,241	39,385	(3
NDRP Lockyer Creek Hydrology Project 2/2	188,463	29,677	_	29,677	158,7
O'Neil's Road Withcott	_	10,068	-	10,068	(10,06
Plainland Catchment Study	50,000	-	-	_	50,0
Planning Scheme Revision LVRC	61,330	14,924	39,680	54,604	6,7
					25,0
Tenthill DM Study	25,000	-	-	-	25,0
Tenthill DM Study Withcott North Flood Impact Study	25,000 50,000	_	-		50,0

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (including Committed)
Environmental Planning					
Lake Apex Water Quality Improvements	25,000	-	-	-	25,000
Environmental Planning Total	25,000	-	-	-	25,000
Sport Recreation and Community Grants					
Cahill Park New Amenities	424,000	437,310	2,315	439,625	(15,625)
Sport Recreation and Community Grants Total	424,000	437,310	2,315	439,625	(15,625)
Organisational Development & Planning Total	1,723,509	524,456	260,140	784,596	938,913
Grand Total	21,591,374	6,769,475	2,289,425	9,058,900	12,532,474

13.0 INFRASTRUCTURE WORKS AND SERVICES REPORTS

13.1 Executive Manager Infrastructure Works and Services Monthly Report -

December 2019

Date: 12 December 2019

Author: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Summary:

This report is to update Council on the emerging matters arising in regard to the Infrastructure Works and Services Group for December 2019.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Report for December 2019.

RESOLUTION

THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Report for December 2019.

Moved By: Cr Holstein Seconded By: Cr Cook

Resolution Number: 16-20/1638

CARRIED 7/0

Report

1. Introduction

This report is to provide an update to Council on activities and issues for the Infrastructure Works and Services Group during December 2019.

2. Background

Activities undertaken and issues arising are described in the body of this report.

3. Report

3.1 PARKS, GARDENS AND CEMETERIES

The Parks, Gardens and Cemeteries Business Unit has undertaken the following activities during December 2019:

Capital Works				
Project		Status		
Fairways Park at Hatton \ Grove	/ale/Kensington	Grant application submitted for Building Better Regions Round 5 Program. Increase scope required for detailed design to accommodate effluent disposal.		
		Maintenance Works		
Activity	Description			
Mowing	 Mowing of pa the region as 	rks, cemeteries and sport fields are sporadically occurring across required.		
Playground	 Playground re 	pairs ongoing from results from the quarterly programmed audit.		
maintenance	 Topping up ar 	nd aerating soft fall in playground areas across the region.		
Furniture maintenance	Main Street.	epairs to seats in the Gatton CBD, Forest Hill Place and Laidley, lards at Grantham Upper Park, Bugler, Anzac and McGarva Parks.		
Event assistance	 Painting of Bollards at Grantham Upper Park, Bugler, Anzac and McGarva Parl Gatton CBD, garden maintenance. Laidley Cultural Centre, replanting. Upper Grantham, park mulching. Watering of flower pots Laidley, Main Street. Lockyer Valley Cultural Centre, gardens drip irrigation installation. Helidon Main Street and Soldiers Memorial Park installed drip irrigation for watering trees. Forest Hill, Street tree pruning. Watering of gardens in Gatton CBD, Smith Street, William Street. Grantham, Butter Factory garden maintenance. Upgrade to gardens on Railway and Crescent Street. Event sign changeover. Forest Hill Christmas carnival. Gatton Christmas carnival. 			
Funerals/Interments	Messy Play Da4 held during E	y, Laidley Library. December.		
General maintenance		n across the region.		
and business		ontinuing across the region.		
	Cemetery record checking and investigations at Laidley Cemetery ongoing.			
	Policy and procedure review for cemeteries.			

3.2 INFRASTRUCTURE DELIVERY

The Infrastructure Delivery Unit has undertaken the following activities during December 2019:

Capital Works			
Project	Status		
Robinson Road, Laidley	Primer seal completed. Final seal and additional drainage		
(Pavement reconstruction from William Street	work pending.		
to Thomas Street)			
Lorikeet Road, Regency Downs – Blackspot	Final seal and linemarking pending.		
(Shoulder widening, signage and linemarking)			
Railway/Sumner Street, Laidley – Blackspot	Final seal and linemarking pending.		
(Intersection improvements for improved safety)			

Capital Works			
Project Status			
Hermy Road, Lockrose	Final seal is pending.		
(200m of pavement reconstruction)			
Crowley Vale Road, Crowley Vale	Final seal is pending.		
(Shoulder reconstruction works)			
Lake Clarendon Way, lake Clarendon	Primerseal completed with final seal and linemarking		
(Culverts replacements)	pending.		
Head Street, Laidley	First stage completed to primerseal with final seal pending.		
(Pavement reconstruction)	Second stage works currently in progress.		
Placid Hills Drain	Works largely completed with fencing pending.		
(Flood mitigation works)			

Maintenance Works					
Activity	Suburb				
Road Grading	Forest HillTownson	Lower Tenthill	Ma Ma Creek		
Roadside spraying	 Grantham Woodlands	GattonGlenore Grove	Adare		
Road pavement repairs	BallardHatton ValeLaidley Heights	Forest HillLower Tenthill	GattonSpring Creek		
Vegetation control and slashing	Mt Sylvia				
Drainage works	Forest HillPlainlands	WithcottSummerholm	Laidley		
Road patching	Junction ViewLake ClarendonGatton	AdareCollege View	Spring CreekCrowley Vale		
Traffic signs and linemarking	Gatton	Glenore Grove			

3.2.1 Road and Drainage Defects

Attached to this report is the comparative details of the road and drainage defects (Attachment 1). The steady climb in the MPL can be attributed to a number of factors including:

 Prolonged dry conditions leading to cracking and fatigue of road pavements and an acceleration in the number of defects on the road network, predominately cracks in sealed pavements and pavement failures.

3.3 INFRASTRUCTURE PLANNING AND DESIGN

The Infrastructure Planning and Design Business Unit have undertaken the following activities during December 2019:

3.3.1 Toowoomba Second Range Crossing

Morleys Road and McNamaras Road – handover documents under review.

Haul routes assessment and discussions continuing with TMR and Nexus.

3.3.2 Inland Rail Project

Work continuing on submission of Council requirements to ARTC in their Performance Specification Technical Requirements (PSTR) document, along with providing assistance in review of other documentation.

3.3.3 Laidley LED Lighting Project

Design for the Laidley LED lighting has been awarded to a consultant. Design work will commence in January for approximately two months, with installation tenders to be called in April 2020.

3.3.4 Lockyer Valley Planning Scheme

The Infrastructure Planning and Design Business unit is continuing to assist in the preparation of the draft Lockyer Valley Regional Council Development Manual.

3.3.5 2019/2020 Capital Project Designs

Current projects in design that are planned for construction in the 2019/2020 Capital Program are: -

- Belmore Drive, Withcott.
- Dolleys Road, Withcott.
- Postmans Ridge Road.

3.3.6 Design works to commence in the next month: -

- Summerholm Road culvert replacement (TIDS).
- Murphy's Creek footpath project.

3.3.7 2020/2021 Black Spot Funding applications

No further requests for information received regarding the seven projects that were submitted for funding in 2020-2021 Black Spot Funding round. Submissions are currently in TMR assessment phase.

3.4 INFRASTRUCTURE SUPPORT SERVICES

3.4.1 Asset Management Activities

- Continuing work on long term asset renewal planning.
- The asset team has undertaken RPAS (Remote Piloted Aircraft System) training and licencing to enable regulatory compliance when undertaking bridge inspections with drones. All participants have passed the theory and practical components for their Remotely Piloted Aircraft Systems, Civil Aviation Safety Authority license to operate drones up to 7 kilograms commercially and their Aeronautical Radio Operators Certificate.
- Asset Management Plans are being updated to reflect the adopted budget. This includes a gap analysis review of budget vs needs of asset networks.
- The Stormwater Asset Management Plan draft is being finalised to meet requirements of the budget timeframe for the 2020/2021 year.
- Draft capital program for 2020/21 has been developed. The supporting scoping documents and mapping are being finalised for delivery by end of January.
- Ongoing support for mobile work management in the Infrastructure Delivery Business Unit.
- Inspection regimes are currently focused on the eastern most localities for defects, and region wide for missing or lapsed condition information for various asset classes prior to the next valuation cycle in early 2020.
- Due to recent bushfires Council has requested activation from QRA and cost reimbursement for eligible activities. The asset team will take a leading role in ensuring cost reporting is in line with QRA

requirements given their experience in this area. The submission is due to be uploaded mid-January following final commitments and the collation of supporting documentation.

3.4.2 Plant and Fleet 2019/20 Capital Program

Tenders/Procurement

The following is an update on vehicles/plant procurement processes currently in progress:

- 1 x Motor Grader Contract LVRC 19-46 Caterpillar 140-14A motor grader ordered, awaiting delivery.
- 1 x Front End Loader Contract LVRC 19-45 Doosan DL250TC Wheel Loader ordered, awaiting delivery.
- 1 x Water Truck Contract LVRC 19-13 Isuzu FXZ 1500 Cab/Chassis with Peak Engineering Fibre-glass Tank ordered awaiting delivery.

Disposals

No vehicles or plant were disposed of in December.

Deliveries

No vehicles or plant were delivered in December.

3.5 EXTERNAL FUNDING

3.5.1 PROJECT UPDATES

Program	Project	Funding Amount (Excl. GST)	Status
2018/19 Cycle Network Local Government Grants	Gatton North - South Connection - Stage 1 Design and Construction. (Lake Apex Drive on-road cycle facility and off-road facility along part of William Street, Gatton.)	\$225,000	Formal application submitted to TMR seeking a scope change to an all offroad cycleway. Further follow-up made to seek a response in order to begin the detailed design phase.
Safer Communities Fund	Railway Street, Gatton (Lighting improvements)	\$105,000	Work nearing completion – minor defects to be finalised.
2019-21 Local Government Grants and Subsidies	Deterioration modelling of pavement and seal assets	\$36,000	Project has been awarded to a consultant with project expected to commence by February.
Program	Installation of new LED street lighting in Laidley CBD	\$150,000	Design for the Laidley LED lighting has been awarded to a consultant. Design work will commence in January for approximately two months, with installation tenders to be called in April 2020.
2018/19 Black Spot Road Safety Program	Blanchview Road / O'Neills Road, Withcott	\$82,000	Works scheduled to commence in January 2020. Time Extension request granted by

Program	Project	Funding Amount	Status
		(Excl. GST)	
			DTMR to 30 March 2020.
2019/20 Black Spot	Brightview Road, Brightview	\$116,500	Project design complete, works to
Road Safety	Road Safety (Gehrke Road to Pagels road)		commence late January 2020.
Program	(Install warning signs,		
	delineation and road marking)		
	Lorikeet Road/Wagtail Drive	\$90,000	Final seal and linemarking pending.
	Intersection, Regency Downs		
	(Install signs, delineation and		
	road marking. Widen narrow		
	section of Lorikeet Road)		
	Zischke Road (Mountain View	\$17,500	Project design completed, works to
	Drive to Thallon Road),		commence late January 2020.
	Regency Downs		
	(Install signs, delineation,		
	guideposts and road marking)	447.000	
	Blanchview Road, Blanchview	\$17,000	Project design completed, works to
	(Improve warning signs for		commence late January 2020.
	curves, delineation and road		
	marking)	4.00.000	
	Brightview Road/Village Road	\$126,000	Project design complete, works to
intersection			commence January 2020.
	(Intersection realignment to		
	allow for vehicle turning		
	movements. Shoulder		
	widening, pavement markings)	d C2 500	
	Norfolk Road, Summerholm	\$62,500	Project design complete, works to
	(Install warning signs,		commence January 2020.
	delineation and road marking)	¢cc 000	Final and the available prodices
Summer Street/Railway Stree		\$66,000	Final seal and linemarking pending.
	intersection		
	(Changing intersection		
	priority. Realigning and		
	widening of curve to cater for		
	turning vehicles. Improve signage)		
	Jones Road, Withcott (Bridge	\$58,000	Works complete, awaiting final
	Guardrail Upgrade)	۶۵٥,000	bitumen seal.
	Guardrail works programmed		bituilleli seai.
2019/20 Transport	Murphys Creek Road	\$170,000	Design to commence February 2020.
Infrastructure	(Construct footpath from	(\$340,000)	Design to commence replically 2020.
Development	` , , ,		
Scheme	Summerholm Road	\$270,446	Project design to commence in
Solicine	(Culvert replacement)	(\$540,892)	January 2020.
	Safe Schools Project	\$30,000	Project in concept design phase, with
	(Hatton Vale State School	(\$60,000)	review of existing services underway.
	parking improvements)	(500,000)	Teview of existing services underway.
	Niemeyer Road	\$50,000	Works complete, awaiting 'On-
	Memeyer Noau	000,000	works complete, awaiting on-

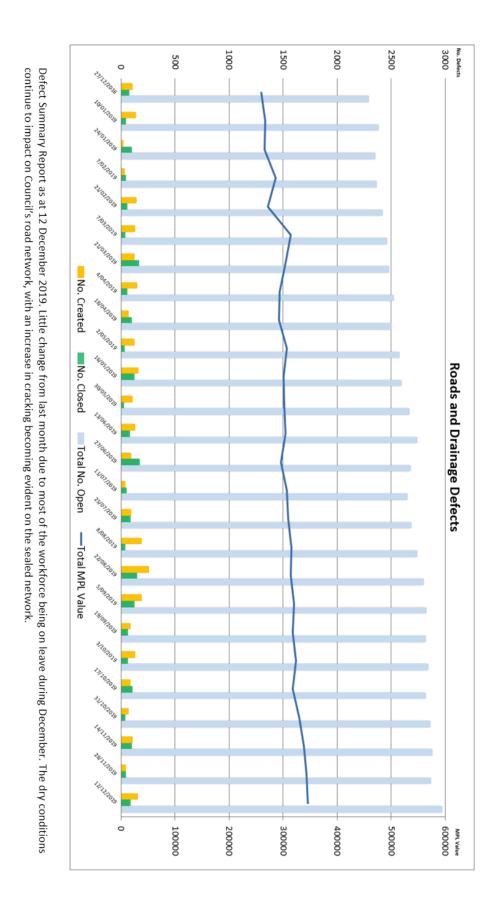
Program	Project	Funding Amount (Excl. GST)	Status
	(Strengthening pavement	(\$100,000)	maintenance' prior to payment of
	contribution)		TIDS contribution.

3.6 CUSTOMER SERVICE REQUESTS – MONTHLY MONITORING

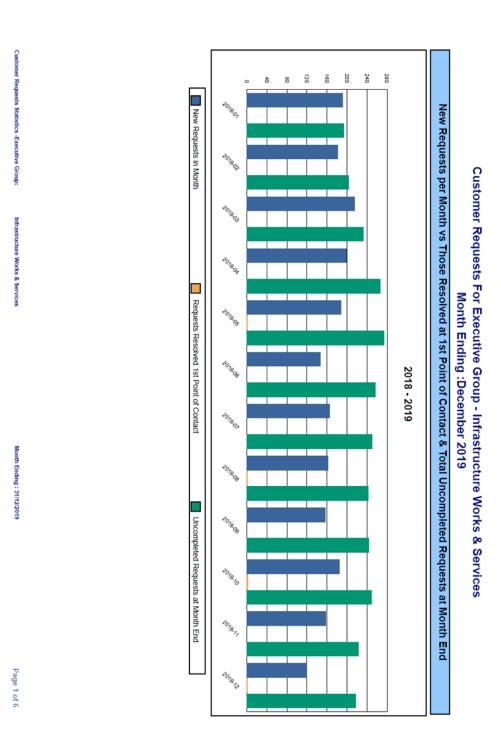
Attached to this report is the comparative data for the period.

Attachments

1 <u>↓</u>	IWS - Road and Drainage Defects	2 Pages
2 <u>↓</u>	IWS - Customer Service Requests Monthly Monitoring	1 Page



Attachment 1 13.1 Page 332



14.0 ITEMS FOR INFORMATION

RESOLUTION

THAT Council receive and note the following reports for information:

- 14.1 Queensland Urban Utilities Monthly Report November 2019
- 14.2 Quarterly Investment Report October to December 2019
- 14.3 Councillor Portfolio Report December 2019
- 14.4 Roads to Recovery Program Update
- 14.5 Ex-Tropical Cyclone Debbie NDRRA Final Report
- 14.6 Quarterly Procurement Report October to December 2019

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 16-20/1639

CARRIED 7/0

14.1 Queensland Urban Utilities Monthly Report - November 2019

Date: 09 December 2019

Author: Vickie Wieland, EA to Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Council has received an update from Queensland Urban Utilities (QUU) Board which provided highlights from their Board Meeting for the month of November 2019.

This document is for Council's information only.

Report

1. Introduction

Lockyer Valley Regional Council maintains an ongoing working relationship with QUU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to QUU for Council's information.

2. Background

Queensland Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

Responsible for delivering water to customers, collecting, transporting and treating sewage, as
well as charging and billing for water and waste water services for customers in the Brisbane,
Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

3. Report

FOUNDATIONAL SUCCESS

Standard Connection Services Procurement Strategy

The Board considered a procurement proposal that will be issued to the open market. It will provide an opportunity for businesses to submit proposals to an invitation to offer for the delivery of standard water and sewerage connection services for new properties.

By way of background, since 2014, Urban Utilities has been the sole authority for approving water and sewerage connections, disconnections and alterations across our service territory, with these services being delivered in accordance with the Netserv Plan.

The Board supported the proposed procurement strategy.

Water and Wastewater Networks Gate 4 update

Management updated the Board on the status of procurement activities under the Gate 4 review, as part of our new infrastructure delivery Program Management Approach.

To date, the Program Management Approach has seen Urban Utilities deliver new procurement and delivery models for metropolitan and regional treatment plants and integrated engineering services.

The benefits of this innovative, forward-thinking approach to delivering capital works include streamlined project delivery, an optimised infrastructure program budget and improved customer outcomes. Due to the current status of procurement, a program update will be provided once the procurement evaluation phase is complete.

Enterprise Asset Management Solution showcase

The Board had an opportunity to see, first-hand, the Enterprise Asset Management Solution (EAMS) through a simulated demonstration.

EAMS is a foundational program that will allow better management of assets, supply chain, financial transactions and mobile workforce.

It represents the largest ICT program delivered by QUU since formation and will transform how QUU operate as a business. For example, Contact Centre agents will be able to initiate all repair work geospatially, while employees in our Control Centre will be able to confidently dispatch field crews using a new field mobility solution.

Target Operating Model

The Chief Executive Officer briefed the Board and sought its input on the proposed Target Operating Model for our business.

This new operating model is a core element that will allow delivery of strategic direction by ensuring the right structures, capability and governance arrangements place.

The operating model is centered around three core strategic themes, 'shape', 'create' and 'deliver', and will see a strengthening of our core service delivery capability, as well improvements in the customer and employee experience.

The Board provided feedback to the Chief Executive Officer in relation to the new operating model and expects to further consider this matter later this year.

SOCIAL AND ECONOMIC VALUE

Reconciliation Action Plan

As part of our Social and Economic Value Strategic Goal, Urban Utilities has committed to a journey of reconciliation.

Earlier this year, QUU commenced this process under the guidance of Uncle Bill Buchanan, a respected Indigenous Elder.

The first Reconciliation Action Plan, known as a 'Reflect' Plan, is the first of four plans that will be delivered over coming years. QUU's aspiration is that, within five years, they will have advanced through an 'Innovate' Plan to a 'Stretch' Plan.

The Reflect Plan was developed by a group of dedicated employees from across the business and took into consideration feedback from a range of external stakeholders, including many of our shareholding Councils.

Following conditional endorsement by Reconciliation Australia, the Board approved the Reflect Plan. It will be formally launched in early December, and I look forward to providing a copy to you thereafter.

Modern Slavery Act

The Board received an update on the actions being taken by the business in preparation for the release of the Modern Slavery Statement in December 2020. This work is being undertaken to ensure that Urban Utilities complies with the requirements under the *Commonwealth Modern Slavery Act (2018)*.

One of the key frameworks supporting this statement is Urban Utilities' Supplier Code of Conduct, which will set out expectations of suppliers, including through their own supply chains, in supplying goods and services to Urban Utilities.

Finally, as another year draws to a close, I am proud of the milestones we have achieved as a business, while continuing to make strong progress against our strategic direction set by shareholders. Some of the milestones we've achieved this year include:

- o Being awarded 'Organisation of the Year' at the Institute of Public Participation Australia Awards for our approach to customer-centric engagement.
- o Successfully engaging the local community in a unique nature-based solution that will be implemented at Cannery Creek.
- o Implementing a fresh approach to setting strategy through our Statement of Strategic Intent.
- Implementing our new Customer Relationship Management System, allowing for an improved customer experience.

- o Advancing our Enterprise Asset Management Solution to system integration testing phase.
- o Continuing to deliver a significant capital infrastructure program, which is supporting growth across the region.
- o Receiving a \$1.4M Commonwealth grant for algae research, which will transform regional wastewater lagoons.
- o Successfully delivering the first phase of our simpler billing program.

Thank you for your continued support this year and, on behalf of the Board, I wish you a safe and enjoyable Christmas and New Year.

14.2 Quarterly Investment Report - October to December 2019

Date: 02 January 2020

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

As outlined in Council's 2019-20 Investment Policy, a quarterly report is required to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of the Statutory Bodies Financial Arrangements Act 1982 as well as Council's Investment Policy. As at 31 December 2019 Council had a total investment holding of \$20.42 million.

Overall our investments continued to perform well in comparison with targeted benchmarks with current Council's investments exceeding these benchmarks. The interest revenue has slightly exceeded the target for the year to date as a result of investments being secured when interest rates were higher. However, the dispersed timing of investments maturing coupled with ongoing low interest rates available on short term deposit investments means that this revenue line item will need to be closely monitored.

This document is for Council's information only.

Report

1. Introduction

As required by Council's 2019-20 Investment Policy, a quarterly report is to be submitted updating Council on the performance of its investment portfolio.

2. Background

As at 31 December 2019, Council had a total investment holding of \$20.42 million.

3. Report

Council's 2019-20 Investment Policy sets out Council's investment guidelines including the time horizon, maximum exposure, credit risk guidelines and performance benchmarks of its investments.

The two following tables show the investment institution, credit rating and product type of our investment portfolio at 31 December 2019:

Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
QTC	8,821,794	43.20%	AA
NAB	500,000	2.45%	AA-

Institution	Amount \$	Percentage Holding	Credit Rating
Suncorp-Metway	1,000,000	4.90%	A+
Macquarie Bank Limited	2,000,000	9.79%	А
AMP Bank	5,100,000	24.96%	BBB+
Bank of Qld	1,000,000	4.90%	BBB+
ME Bank	1,000,000	4.90%	BBB
MyState Bank Limited	1,000,000	4.90%	BBB
Total	20,421,794	100.00%	

Table 2

Product Type	Amount \$	Percentage Holding	
Cash Fund - QTC	8,821,794	43.20%	
Term Deposit	11,600,000	56.80%	
Total	20,421,794	100%	

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments at 31 December 2019, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a significant decrease in interest rates for term deposits with new investments now below the 2.0% mark.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	1.65%	0.75%	1.47%

Table 4

Term Deposit Performance Against	Av Return	BBSW	AUSBOND
BBSW Index & AUSBOND Index	on Deposits	Index	Index
Term Deposits	2.22%	0.87%	1.47%

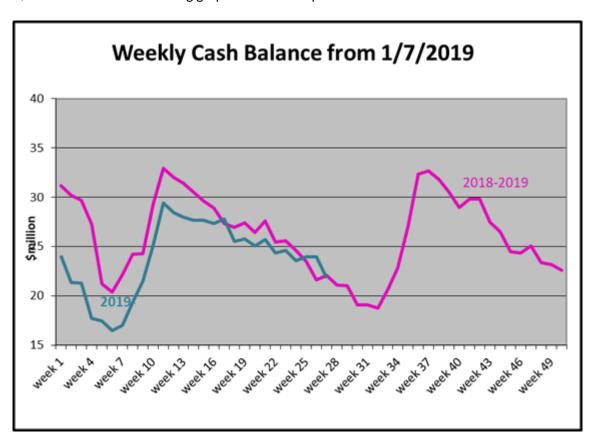
Interest rates have recently decreased and remain below 2.00% for rates of less than twelve months. The QTC cash fund rate is now slightly higher than most term deposit rates making QTC a more attractive investment option. The best regular rates on offer at present are around 1.40% and 1.80% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	Actual YTD	Original YTD Budget	% Annual YTD Budget
Interest Income on investments	\$231,649	\$188,632	122.80%

As reflected in table 5, interest revenue has exceeded the target for the year to date. This is due to a realignment of the forecasted income budget during the September quarter budget review as well as a few slightly higher than expected interest rates being secured.

During the second quarter, cash at bank has decreased as the majority of the first rates levy has been collected and the discount period for the rates levy has ended. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of the Council's cash balances.



The following table shows that Council's investments at 31 December 2019 is in overall compliance with the 2019-20 Investment Policy. However, it has been identified that the investment holdings with AMP (24.96%) have slightly exceeded the policy limit of 20% for counterparties with a rating of A to BBB+. This is a result of the reduction in total cash following the pre-Christmas payment run and taking advantage of high interest rates. The increase in cashflow when the next Rates Levy is issued will bring the portfolio back into full compliance with the policy. However, in the interim period Council's investments with AMP will be reviewed as investments mature to ensure ongoing compliance with the 2019-20 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference		
	Cash Funds				
QTC Cash Funds	43.20%	100%	56.80%		
Term Deposits					
AAA to A+	7.35%	80%	72.65%		
A to BBB+	39.66%	40%	0.34%		
BBB to BBB	9.79%	25%	15.21%		

Attachments

There are no attachments for this report.

14.3 Councillor Portfolio Report - December 2019

Date: 06 January 2020

Author: Kayla Gill, Executive Support Officer - CEO & Councillors

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report informs Council of the key portfolio focus areas identified during these meetings.

This document is for Council's information only.

Report

1. Introduction

This report is to provide an update from Portfolio Councillors.

2. Background

Council determined the portfolio responsibility areas in order for Councillors to focus on their particular areas.

3. Report

Mayor Cr Milligan: Communication; Promotion and Advocacy; Intergovernmental and Media Relations; Economic Development; Agribusiness; Tourism and Events; Community; Engagement and Disaster Management.

- Attended and presented at the Faith Lutheran College Presentation Night
- Attended Councillor workshop
- Did the Welcome and attended the United Kingdom / Queensland Country Veterans Cricket Match at Bichel Oval
- Presented Pride Pins to the United Kingdom / Queensland cricket teams
- Attended local volunteer's dinner
- Participated in Shadow Day with local businessperson
- Attended Hatton Vale State School Prep Grade 3 Awards Presentation
- Meeting with disaster coordinator
- Meeting with State Recovery Coordinator and Queensland Reconstruction Authority
- Meeting with local business person re Cannery project
- Debrief with delegates from Mayoral Christmas Carols
- Meeting with officer regarding Bunnings
- Portfolio meeting
- Attended Lockyer Valley Breast Cancer Support Group Christmas celebration
- Attended Volunteers Christmas luncheon
- Agenda briefing
- Meeting with Chief Executive Officer
- Meeting with Lockyer Energy
- Meeting with Toowoomba Mayor regarding western corridor rail

- Attended and Welcome at Rural Fire Service movie night at Mulgowie
- Attended the Mulgowie Markets
- Attended the Laidley Returned Services League Sub Branch Christmas Dinner
- Attended and spoke at the Lions Club of Withcott and Helidon Inc opening of the Steve Jones Community Centre
- Media for Christmas / New Year / Australia Day promotion
- Attend Chief Executive Officer, Executive Leadership Team Roadshow at depot
- Portfolio briefing
- Meeting with Transport of Main Roads
- Meeting with disaster coordinator
- Attended Inland Rail Community Consultative Committee (CCC) meeting
- Teleconference with Chair of Audit and Risk
- Present medallions to students at Laidley District State School
- Chair Ordinary Meeting of Council
- Attended Grade 6 graduation ceremony of Helidon State School
- Tour of Karinya Place, Laidley
- Attended the Local Government Association of Queensland (LGAQ) Policy Executive
- Attended Forest Hill Christmas festivities
- Attended Lockyer Valley Regional Council Staff Christmas function
- Attended Glenore Grove Country Shindig
- Meeting with Regional Director, Darling Downs South West Region
- Meeting with the Director General Innovation and Tourism
- Media regarding Water Collaborative / Business Case
- Media regarding Pups in Prison
- Meeting with staff person regarding Council restructure
- Meeting with the Minister for Natural Resources, Mines and Energy and the Valuer General regarding valuations and local water representation
- Call in to the local irrigator meeting and the Department of Natural Resources, Mines and Energy (DNRM&E)
- Working lunch with local ladies who manage the art cabinet
- Support community member on a personal appointment
- Attend staff depot BBQ
- Chair the Local Disaster Management Group (LDMG) bushfire debrief
- Meeting with Infrastructure Works and Services staff
- Chair the Queensland Transport Museum meeting
- Meeting with staff regarding Australia Day
- Attended tour of Bundamba Treatment Plant
- Attended and present at Lockyer Valley Christmas Carnival
- Meeting with representative of Ministers Association
- Attended Christmas Eve / children service at Peace Lutheran Church

Deputy Mayor Cr Cook: Recreation/Amenity Facilities: Sport and Recreation, Community Facilities, Health and Waste Management, Animal Management.

- Attended Laidley District State School, Breakfast Club
- Audit Committee Agenda Briefing
- Councillor Workshop
- Attended the Gatton Childcare Christmas Party
- Attended the Lockyer Chamber of Commerce meeting

- Attended the Volunteers Christmas Party
- Attended the Lockyer Valley Regional Councils Audit and Risk Management Committee Meeting
- Attended the Mulgowie BBQ movie night
- Represented the Mayor at the ALARA Queensland Limited Christmas Party
- Council Meeting
- Attended meeting regarding changes to Emergency Relief in Laidley and surrounding areas
- Attended the Brisbane/Lockyer Valley Leukaemia Foundation Branch Christmas Party
- Attended the Forest Hill Christmas Festivities

Cr Wilson: Business Systems and Processes; Corporate Plans and Performance; Finance; Information, Communication and Technology (ICT).

- Attended Laidley District State School, Breakfast Club
- Audit Committee Agenda Briefing
- Councillor Workshop
- Attended Hatton Vale State School Prep to Year 3 Junior Awards Presentation
- Attended the Lockyer Chamber of Commerce meeting
- Attended Hatton Vale State School Year 4 to Year 6 Senior Awards Presentation
- Attended the Volunteers Christmas Party
- Attended the Lockyer Valley Regional Councils Audit and Risk Management Committee Meeting
- Attended the Lockyer Valley Inland Rail Community meeting
- Council Meeting
- Laidley State High School Council meeting
- Attended meeting regarding concept planning
- Laidley Community Working Group Meeting regarding Concept Plan Review
- Attended the Forest Hill Christmas Festivities
- Attended Friends of Cemeteries Group Meeting
- Attended final weigh in for 10000 Steps Challenge
- Attended Council Depot Staff Christmas Party
- Attended Queensland Transport Museum Meeting
- Sold tickets on the Ham Wheel at the Lockyer Valley Christmas Carnival

Cr Holstein: Roads and Drainage, Parks and Gardens, Transport and Active Transport, Asset Management and Disaster Management.

- Attended and participated in Chaplaincy Breakfast Club at Laidley Primary School
- Attended Council workshop
- Attended meeting with Mayor, Officer from Events and community members regarding proposed Billy Cart Derby event
- Attended meeting with Chief Executive Officer regarding Compliance matters
- Attended Ladies dinner celebrating a local ambassadors' years of fundraising for Leukaemia Foundation
- Attended Hatton Vale School Junior Awards morning and give address on behalf of Council
- Attended Lockyer Valley Traffic Safety meeting
- Attended and Chair Annual General Meeting of Regional Australia Ipswich & West Moreton Committee at Plainland, Christmas function
- Attended Hatton Vale State School Senior Awards morning and present certificates to students
- Attended Volunteers function at Porters Hotel

- Attended onsite meeting with residents at Gutt Road Regency Downs
- Attended onsite meeting with resident at Wagtail Drive, Regency Downs
- Attended Lake Apex Advisory Group meeting
- Attended Lockyer Valley Tourism Networking evening at Fordsdale Farmstay
- Attended Mudcrab lunch fundraiser at Withcott Hotel
- Attended official opening of the Steve Jones Community Shed in Withcott
- Attended meeting with residents in Withcott regarding future business proposal
- Attended Infrastructure Works and Services Council reports discussion at depot
- Attended and Chair Crime Stoppers meeting at Plainland
- Attended meeting with Mayor and Regional Director Transport & Main Roads
- Attended Porters Christmas drinks function
- Attended meeting with facilities regarding design plans for Gatton Shire Hall
- Attended Council Ordinary meeting
- Attended Murphys Creek Progress Association Inc meeting
- Attended Scenic Valleys Regional Roads Group meeting in Ipswich
- Attended Withcott Fire Brigade meeting
- Attended site meeting regarding Wandin Road drainage issue
- Attended site meeting with Executive Manager Infrastructure Works and Services and Manager Parks, Gardens & Cemeteries with resident at Horizon Estate, Withcott regarding slashing of roadsides
- Attended Forest Hill Festivities event
- Attended Spring Bluff Railway Station meeting at Toowoomba Regional Council office
- Attended Darling Downs-Moreton Rabbit Board Christmas lunch in Warwick to thank guys working out on the rabbit fence
- Purchased nozzle for helium for Crime Stoppers for Gatton Christmas event
- Attended final weigh in/measure for 10,000 steps program'
- Attended depot Christmas function
- Attended Lockyer Valley Local Disaster Management Group meeting
- Attended Queensland Transport Museum meeting
- Attended Withcott Litter Patrol Volunteers thank you lunch
- Attended Gatton Christmas Carnival and work on Crime Stoppers stand
- Attended funeral of local resident at Toowoomba Crematorium Chapel
- Updated Facebook Pages for Spring Bluff Railway Station, Lockyer Valley Tourism Association and Darling Downs-Moreton Rabbit Board

Cr McLean: Planning and Building Services, Planning Scheme, Townships and Villages, Cultural Heritage and Streetscape, Regional Planning.

NOVEMBER

- Attended Theatre presentation by Laidley Performing Arts
- Laidley Hospital Auxiliaries
- Melbourne Cup Day luncheon
- Councillor Workshop
- Council Meeting
- Councillor Workshop Budget
- Meeting with Council Officers and residents on site, over building and rating issues
- Planning Portfolio Catch-up
- Flying Fox discussions in Council offices
- Das Neumann Haus meeting

- Spring Bluff Committee meeting
- Councillor workshop
- Quarterly Update from Council of Mayor's
- Council Meeting
- Laidley Street Carnival

DECEMBER

- Councillor Workshop
- Present School Awards at Our Lady of Good Counsel School on behalf of the Mayor
- Inland Rail Presentation
- Das Neumann Haus Meeting
- Ordinary Council Meeting
- Mary Street meeting on Changes to Emergency Funding in the Laidley Region
- Cooper St Project, concept design discussion

Cr Hagan: Community Development: Arts and Culture, Youth and Disability/Multicultural, Public Safety, Customer Service and Community Services.

Youth and Disability / Multicultural

I attended the Hatton Vale State Schools Prep to Year 3 awards ceremony.

I attended the Together 4 Lockyer meeting at Laidley State School.

- Discussion around 3A Training sessions including the possibility of 3A training for Certificate III in Childcare Studies at Laidley High.
- The Dolly Parton Imagination Library is on offer and at the moment there is enough funding for 30 families for 2-3 years. Each month the families would receive a book in the post.
 Families can be referred to the Laidley Community Centre.
- The West Moreton Health pilot program to Improve educational and health outcomes for children to create generational change will be rolled out in term 1 with appointments commencing in week 2 and based at Laidley Hospital. The program will initially be seeing kids from the Paediatrics and CDS wait list.

I attended the St Mary's year 6 Graduation Mass and Celebration at St Patrick's Church and School hall Laidley.

I Represented the Mayor at the Laidley District State School's year six graduation Ceremony.

I attended a meeting at the Laidley Community Centre with regard to cuts in Federal funding for Emergency Relief in the Laidley area.

I travelled to Toowoomba to attend a meeting with the Mayor, Community Development & Engagement Officer and the Regional Director, Darling Downs / South West Region – Department of Education to discuss mental health in the schools in the Lockyer Valley.

Arts and Culture

I attended the Opening of the 'Summer Time' exhibit at the Lockyer Valley Art Gallery.

Customer Service and Community Services

I attended the Council Volunteers Christmas Party at Porters Plainland.

Organisations and Committees Representation:

- Participated in helping with the 'breakfast club' at Laidley District State School with the Mayor and Councillors
- Attended the Forest Hill Community Development Association meeting School of Arts Hall
- Attended the Lockyer Chamber of Commerce & Industry's AGM in Gatton
- Attended the 'Spirit of the Valley Events' Annual General Meeting (AGM) and Christmas gathering at Porters Plainland
- Meeting with the 'Rotary Ride the Range' event Coordinators, Community Development and Engagement Officer and the Sports, Recreation & Community Grants Officer
- Attended the Stockyard Creek Community Christmas BBQ Stockyard Creek Hall grounds
- Visit Mulgowie markets
- Attended the 2019 Lockyer Darts Association Presentation Night at Laidley Show Grounds
- Attended Porters Christmas Drinks at Porters Plainland
- Meeting with Local resident with regard to Gatton Heavy Horse event and show ground use
- Attended Forest Hill Festivities Christmas Carnival
- Attended the Lockyer Valley Regional council staff Christmas function
- Visited Helidon State School with the Community Development & Engagement Officer to see progress of the flying fox management plan
- Attended the Lockyer Valley Water Users meeting at the Lockyer Valley Cultural Centre to update water users on departmental progress on water allocations and monitoring
- Attended final 'weigh-in and measure' for the Lockyer Valley Regional Council and West Moreton Health's partnership program – step challenge
- Attended the Lockyer Valley Regional Council's depot staff Christmas BBQ
- Attended the Queensland Transport Museum meeting with the Mayor, Councillors, Officers and members of the committee
- Attended a South East Queensland Water briefing at Bundamba with members of the Lockyer Valley Somerset Water Collaborative
- I assisted in the selling of 'Ham wheel tickets' for the Queensland Ambulance Service at the Lockyer Valley Christmas Carnival
- Attended Council meetings and workshops.

Cr Vela: Environment: Environmental Management, Weed/Pest Management, Waterways, And Natural Resource Management.

- 02/12 Attended Laidley State School Breakfast Club
- 03/12 Attended Councillor Workshop
- 04/12 Attended meeting regarding Helidon Flying Foxes
- 05/12 Attended Volunteers Christmas Party
- 05/12 Attended Onsite Meeting with resident regarding environmental concerns
- 05/12 Attended Lake Apex Advisory Committee meeting
- 06/12 Attended Mulgowie Community BBQ Night
- 07/12 Attended Mulgowie Markets
- 07/12 Attended the University Queensland Gatton Back to College Dinner
- 08/12 Attended Lockyer Uplands Catchments Inc Group (LUCI) Annual General Meeting (AGM)
- 10/12 Attended Inland Rail Community Consultative Committee (CCC)

- 11/12 Attended Ordinary Council Meeting
- 12/12 Attended meeting Laidley Community Centre
- 12/12 Attended meeting regarding Staging Post Café
- 12/12 Attended Lockyer Valley Toastmasters meeting
- 13/12 Attended Forest Hill Christmas Festivities
- 14/12 Attended Lockyer Valley Regional Council's Staff Christmas Function
- 19/12 Attended 10000 Steps Final Weigh In
- 19/12 Attended Lockyer Valley Regional Council's Deport Christmas BBQ
- 20/12 Attended Queensland Transport Museum meeting
- 20/12 Attended Lockyer Valley Christmas Carnival

Attachments

14.4 Roads to Recovery Program Update

Date: 09 January 2020

Author: John Keen, Manager Infrastructure Support Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Summary:

The Federal Government announced on 6 November 2019 that Lockyer Valley Regional Council would receive an additional \$927,079 in funding in 2020 from the Roads to Recovery program to offset expenditure incurred undertaking renewal of local road infrastructure assets, bringing the total 5-year program to \$5,562,472. This funding is being provided to the communities affected by the ongoing drought through the Drought Communities program. The additional funding will contribute further to projects already identified this financial year and be allocated to new projects in 2020/2021 once capital budget deliberations are completed.

This document is for Council's information only.

Report

1. Introduction

On 6 November 2019, the Federal Government announced that additional funding of \$138.9 million would be made available to the Roads to Recovery program across Australia as part of assisting communities affected by ongoing drought through the Drought Communities program. There are currently 128 local governments across Australia who are deemed to be eligible for this funding. Lockyer Valley Regional Council is to receive an extra \$927,079 in their Roads to Recovery allocation to be spent during the 2020 calendar year on works to road infrastructure.

2. Background

The Roads to Recovery Program supports the renewal of local road infrastructure assets, designed to facilitate greater access, improve safety, and increase economic and social outcomes. Lockyer Valley Regional Council receives Roads to Recovery funding from the Federal Government under a 5-year program, the current program runs from 2019/2020 to 2023/2024. The original program funding for the Lockyer Valley over the 5-year period was \$4,635,393 which has now increased to \$5,562,472.

3. Report

Council has identified and allocated Roads to Recovery funding over the 2019/2020 financial year to the projects identified below, these projects are either fully or partially complete at the date of this report. It is a requirement of the additional funding round that 50% must be spent by June 30, 2020 and the remaining 50% by December 31, 2020. The 2020/2021 financial year projects that will be funded through the Roads to Recovery funding will be determined during the capital works budget deliberations.

RTR Sched ID	Work Location	Previous RTR Program Funding Total	Current RTR Program Funding Total
1	Fifteen Mile Road, Murphys Creek gravel resheeting - starting at chainage 5.500 kilometres commencing 100m	\$90,000	\$90,000

	Total of Projects:	\$927,079	\$1,390,618
7	Hayes Street, Laidley, pavement reconstruction on Hayes Street commencing near the intersection of Tareeda Boulevarde chainage 0.020 to chainage 0.250 just prior to the intersection of Cooper Street, including kerb and channel.	\$0	\$290,618
6	Belmore Street, Withcott, pavement reconstruction chainage 0.000 to chainage 0.356 including kerb and channel. Chainage 0.000 is 180m to the left of Dayne Street.	\$147,079	\$300,000
5	Head Street, Laidley, pavement reconstruction chainage 0.000 at Hayes Street intersection to chainage 0.430m	\$300,000	\$450,000
4	Withdrawn - Edward Street, Laidley - Pavement reconstruction chainage 0.000 at the Cooper Street intersection to chainage 0.270km.	\$300,000	\$0
3	chainage 1.700 kilometres. Waddington Parade, Forest Hill, resurfacing and preparation works - starting at chainage 0.000 kilometres at the intersection with Glendene Road and finishing at the intersection of Laidley-Plainland Road intersection at chainage 1.650 kilometres.	\$40,000	\$190,000
2	before the Horrocks Road intersection with Fifteen Mile Road and finishing at chainage 9.000 kilometres. Glendene Road, Forest Hill, resurfacing and preparation works - starting at chainage 0.000 kilometres at the intersection of Waddington Parade and finishing at the intersection of Forest Hill-Fernvale Road intersection at	\$50,000	\$70,000

The above table shows RTR funding contributed to each project but not the total Council budget for each project.

Funding changes due to withdrawal of the Edward Street project from the RTR 2019/2020 program and the inclusion of additional Roads to Recovery program funding.

Attachments

14.5 Ex-Tropical Cyclone Debbie NDRRA - Final Report

Date: 13 January 2020

Author: John Keen, Manager Infrastructure Support Services

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Summary:

The Lockyer Valley was impacted by the associated rainfall and flooding event as an aftermath of ex-Tropical Cyclone Debbie between 28 March and 6 April 2017. Damage to infrastructure was not as widespread as the region's previous events; the damage to road and drainage assets had a final value of \$1,015,032.59

This document is for Council's information only.

Report

1. Introduction

Council was previously provided with an update in November 2019. The purpose of this report is to provide Council with a final update and to close out reporting associated with the repair of infrastructure damage.

2. Background

As a result of the damage caused by ex-Tropical Cyclone Debbie, the Queensland Minister for Police, Fire and Emergency Services activated the Commonwealth/State Natural Disaster Relief and Recovery Arrangements (NDRRA) on 1 April 2017.

3. Report

The works program undertaken to repair road and drainage infrastructure damaged from ex-Tropical Cyclone Debbie is now complete. The scope of the damage was less than first anticipated, with actual expenditure of \$1,015,032, from an estimate of \$1,175,000. The table below shows actual expenditure per package of works.

Package of Works	Actual Expenditure
LVRC 138.17 NDRRA Works 2017 Ex Tropical Cyclone Debbie – Submission 1	\$601,531.55
LVRC 139.17 NDRRA Works 2017 Ex Tropical Cyclone Debbie – Submission 4	\$126,552.03
LVRC 141.17 NDRRA Works 2017 Ex Tropical Cyclone Debbie – Submission 6	\$71,379.30
LVRC 142.17 NDRRA Works 2017 Ex Tropical Cyclone Debbie – Betterment Works	\$143,355.76
- Chalkmine Road	
LVRC 143.18. NDRRA Works 2017 Ex Tropical Cyclone Debbie –	\$72,213.95
Betterment Works – East Haldon Road	
	\$1,015,032.59

All claims have now been remitted to Queensland Reconstruction Authority (QRA). No further claims are outstanding.

The Crowley Vale Road works commented on in the *Ex-Tropical Cyclone Debbie NDRRA* report to the November 2019 Council Meeting has been deemed ineligible works by QRA. Subsequently these

works were funded and completed in the Councils 2018/19 Capital Works Program as complementary works.

Attachments

There are no attachments for this report.

14.6 Quarterly Procurement Report - October to December 2019

Date: 15 January 2020

Author: Tony Brett, Project Manager Rating Strategy, Procurement and Service Levels

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

The purpose of this report is to provide Council with a high-level overview of procurement activities for the preceding quarter.

This document is for Council's information only.

Report

1. Introduction

This report provides Council with a high-level overview of procurement activities for the period 1 October to 31 December 2019. The information provided is for market approaches overseen by the Procurement Team. In general, lower value procurements (less than \$15,000) are conducted by the responsible business unit.

It should be noted that the listing in this report of current or planned procurements over \$200,000 does not guarantee that a contract will be awarded. There are a number of factors which affect the forward procurement plan such as budget constraints, timing issues, responses received, and changes in Council priorities. The forward plan is based on the best information available at the time of the report preparation.

2. Background

The review of Council's procurement function recommended that a quarterly procurement report is presented to Council to provide a summary of key procurement activities, awarded contracts, and upcoming procurement activities.

3. Report

The focus for the Procurement Team this quarter has been managing the day-to-day operations of supporting Council officers with the procurement of goods and services. The new documentation of Procurement Plans, Evaluation Plans, and Evaluation Reports have been trialled and implemented. These documents have enhanced governance processes around approving the method of approach to market and justification of accepting successful offers.

The recommendations from the Procurement Review continue to be implemented with around one third of the sixty recommendations completed and a further third in progress. The remaining third are lower priority or depend on the completion of other recommendations. The next phase will be the rollout of the updated contract templates which have undergone an external legal review to ensure that they reflect current best practice for procurement.

The following tables provide summary data on procurement activity during the quarter.

Awarded Contracts over \$200,000 for the quarter:

Awarded Contractor	Value including GST	Project Title	Date Awarded
Black Truck and Ag	\$257,180.00	LVRC-19-13 6 x 4 Rigid Cab-	16/10/2019
		Chassis with Fibreglass Water	
		Tank	
Clark Equipment Sales	\$295,365.00	LVRC-19-45 DL250TC Wheel	16/10/2019
		Loader	
Hastings Deering	\$429,550.00	LVRC-19-46 Class 15 Motor	9/12/2019
		Grader	

Total Number of awarded contracts for the quarter:

Procurement Band	Number
Up to \$49,999	12
\$50,000 to \$99,999	6
\$100,000 to \$199,000	6
More than \$200,000	3

Total number of current approaches to market:

Procurement Band	Number
Up to \$49,999	13
\$50,000 to \$99,999	16
\$100,000 to \$199,000	11
More than \$200,000	3

Status of current approaches to market over \$200,000:

Reference	Project Title	Method of Issue	Status
LVRC-19-97	Fairways Park Construction	Tender	Under
			development
LVRC-19-98	Gatton Shire Hall Compliance Upgrade	Mixed (dependent on	Under
		component of project)	development
LVRC19-99	Tenthill Catchment Project	Mixed (dependent on	Under
		component of project)	development

Details of planned procurements over \$200,000 for the next quarter:

Reference	Project Title	Method of Issue
LVRC-19-97	Fairways Park Construction	Tender
LVRC-19-98	Gatton Shire Hall Compliance Upgrade	Mixed (dependent on component of project)
LVRC19-99	Tenthill Catchment Project	Mixed (dependent on component of project)

Value of payments to suppliers for the quarter:

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Supplier Locality	Amount	% of total Spend	Number of Suppliers	% of Suppliers
Local	\$1,027,786	13.28%	117	29.18%
Non-Local	\$6,711,810	86.72%	284	70.82%
Total	\$7,739,596		401	

Attachments

There are no attachments for this report.

15.0 CONFIDENTIAL ITEMS

CLOSED SESSION

THAT Council move into closed session at 12:10pm to the exclusion of the press and public, in accordance with:

- Section 275 (1) (b) of the Local Government Regulation, 2012, as the matter involves industrial matters affecting employees to discuss *Item 15.1 - Organisational Effectiveness* Review Workshop Report
- Section 275 (1) (f) of the Local Government Regulation, 2012, as the matter involves starting or defending legal proceedings involving it to discuss *Item 15.2 Insurance Liability Update 31 December 2019*
- Section 275 (1) (h) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage to discuss Item 15.3 - Land Acquisitions Dolleys Road

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 16-20/1640

CARRIED 7/0

Cr McLean declared a perceived conflict of interest in relation to Item 15.3, "Land Acquisitions Dolleys Road", (as defined in Section 175D of the Local Government Act 2009), based on the Councillors perceived dealings with Council's former Mayor. Cr McLean advised that she would leave the meeting when the matter is to be debated and voted upon.

Cr Holstein declared a perceived conflict of interest in relation to Item 15.3, "Land Acquisitions Dolleys Road", (as defined in Section 175D of the Local Government Act 2009), based on the fact that the Councillor is friends with one of the landholders from whom Council is seeking to acquire land for the purpose of realigning the road. Cr Holstein advised that she would leave the meeting when the matter is to be debated and voted upon.

Cr Holstein and Cr McLean left the meeting, the time being 12:50pm and took no part in the discussion or vote on Item 15.3, "Land Acquisitions Dolleys Road".

OPEN SESSION

THAT Council move into open session, the time being 1:05pm

Moved By: Cr Cook Seconded By: Cr Hagan

Resolution Number: 16-20/1641

CARRIED 5/0 15.3 Land Acquisitions Dolleys Road

Date: 08 January 2020

Author: Kimball Clayton, Manager Infrastructure Planning & Design

Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (h) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

The purpose of this report is to finalise land acquisitions relating to four properties along Dolleys Road, that are impacted by the Dolleys Road Upgrade Project. The current road alignment requires safety upgrade works which will impact these properties.

Officer's Recommendation:

THAT Council delegate authority to the Chief Executive Officer to do all things necessary to finalise the land acquisitions impacting Lot 30 SP 142114, Lot 31 SP 142114, Lot 2 RP 135665 and Lot 11 RP 853615 to enable the Dolleys Road Upgrade Project to be completed.

RESOLUTION

THAT Council delegate authority to the Chief Executive Officer to do all things necessary to finalise the land acquisitions impacting Lot 30 SP 142114, Lot 31 SP 142114, Lot 2 RP 135665 and Lot 11 RP 853615, to enable the Dolleys Road Upgrade Project to be completed, to a sealed standard.

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 16-20/1642

CARRIED 5/0

Cr Holstein and Cr McLean returned to the meeting after the vote was taken on Item 15.3, "Land Acquisitions Dolleys Road", the time being 1:06pm.

15.1 Organisational Effectiveness Review Workshop Report

Date: 16 January 2020

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (b) of the Local Government Regulation, 2012, as the matter involves industrial matters affecting employees.

Summary:

Council is requested to:

- receive and note the Organisational Effectiveness Review (OER) Workshops Report dated 3 December 2019.
- endorse the approach outlined in the OER Workshops Report, including recommended strategies for improving organisational effectiveness, and
- authorise the Chief Executive Officer to implement the recommended strategies.

The rationale for the recommended actions is outlined below.

- The strategies have been formulated by Dr Tim Baker, who is a well-respected, highly-experienced and independent expert advisor on improving organisational effectiveness.
- The OER Workshops Report is the result of one-day workshops conducted with the majority of Council staff, and the strategies reflect their collective input. Implementing these strategies will confirm for staff that their contribution is recognised and valued, and that Council is committed to building employee engagement and harnessing the ideas, energy and talents of its people.

Officer's Recommendation:

THAT Council receive and note the Organisational Effectiveness Review Workshop Report dated 3 December 2019;

Further;

THAT Council endorse the approach outlined in the Organisational Effectiveness Review Workshops Report, including strategies for improving organisational effectiveness;

And further;

THAT Council authorise the Chief Executive Officer to implement the strategies recommended in the Organisational Effectiveness Review Workshops Report.

RESOLUTION

THAT Council receive and note the Organisational Effectiveness Review Workshop Report dated 3 December 2019;

Further;

THAT Council endorse the approach outlined in the Organisational Effectiveness Review Workshop Report, including strategies for improving organisational effectiveness;

And further;

THAT Council authorise the Chief Executive Officer to implement the strategies recommended in the Organisational Effectiveness Review Workshop Report.

Moved By: Cr Cook Seconded By: Cr Holstein

Resolution Number: 16-20/1643

CARRIED 7/0

15.2 Insurance Liability Update - 31 December 2019

Date: 15 January 2020

Author: Erin Carkeet, Governance and Strategy Officer

Responsible Officer: Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (f) of the Local Government Regulation, 2012, as the matter involves starting or defending legal proceedings involving it.

Summary:

The purpose of this report is to provide Council with a quarterly update on insurance liability matters as at 31 December 2019.

Officer's Recommendation:

THAT Council receive and note the insurance liability quarterly update as at 31 December 2019.

RESOLUTION

THAT Council receive and note the insurance liability quarterly update as at 31 December 2019.

Moved By: Cr Wilson Seconded By: Cr Hagan

Resolution Number: 16-20/1644

CARRIED 7/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 1:07pm.