

ORDINARY MEETING OF COUNCIL

MINUTES

14 OCTOBER 2020

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ATTENDANCE:

Councillors Present	
	Cr Tanya Milligan (Mayor) (Chairperson)
	Cr Jason Cook (Deputy Mayor)
	Cr Brett Qualischefski
	Cr Janice Holstein
	Cr Chris Wilson
	Cr Michael Hagan
	Cr Rick Vela
Officers Present	
	Ian Church, Chief Executive Officer
	Anna Hebron, Group Manager People & Business
	Performance
•	Amanda Pugh, Group Manager Community & Regional
	Prosperity
	Jodi Marchant, Chief Financial Officer
	Corrin Bischoff, Manager Business Performance
	Erin Carkeet, Governance Officer
	Dee Stewart, Senior Financial Accountant
	Nicole Kilah, Coordinator Libraries and Galleries
	Tracy Vellacott, Senior Tourism and Events Officer
	Chris Goddard, Senior Project Officer
	Annette Doherty, Manager Community Activation
•	Helen McCraw, Senior Economic Development Officer
Apologies	
•	Angelo Casagrande, Group Manager Infrastructure
Media Present	
	Ali Kuchel, Gatton Star
	Nathan Greaves, The Lockyer

1.0 MEETING OPENED

The meeting commenced at 9:05am.

The Mayor, Cr Milligan as the Chairperson opened the meeting and welcomed all present. Pastor Rhys Wilson led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

No Leave Of Absence.

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 07 October 2020

Author: Erin Carkeet, Governance Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0147

CARRIED 7/0

4.0 DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

Amanda Pugh, Group Manager Community and Regional Prosperity, declared a conflict of interest in relation to "Item 12.3 – Southern Queensland Country Tourism – Election of Board Members", based on the fact that she has a long standing friendship with the CEO of Southern Queensland Country Tourism (SQCT). The Group Manager advised that she would leave the meeting when the matter is to be debated and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 16 September 2020

Date: 07 October 2020

Author: Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 16 September 2020 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 16 September 2020 be taken as read and confirmed.

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 20-24/0148

CARRIED 7/0

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the Minutes of the RADF Committee Meeting, 8 September 2020

Date: 22 September 2020

Author: Nicole Kilah, Coordinator Libraries & Galleries

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive the unconfirmed minutes of the Lockyer Valley Regional Arts Development Fund (RADF) committee meeting held on 8 September 2020, as attached.

RESOLUTION

THAT Council receive the unconfirmed minutes of the Lockyer Valley Regional Arts Development Fund (RADF) committee meeting held on 8 September 2020, as attached.

Moved By: Cr Hagan Seconded By: Cr Cook

Resolution Number: 20-24/0149

CARRIED 7/0

Regional Arts Development Fund





RADF Committee Minutes

Date: Tuesday, 8 September 2020

 Start:
 Meeting started: 2.30pm
 Minute taker:
 Nicole Kilah

 Chair:
 Cr Michael Hagan
 Location:
 Gatton Library / Skype

ATTENDEES:			
Cr Mike Hagan	Cr Janice Holstein	Nicole Kilah	
Regina Samykanu-Vuthapanich	Elizabeth Browne		
APOLOGIES:			
Nil			

ITEM #	ITEM
1.	WELCOME, ATTENDANCE AND APOLOGIES:
	Cr Hagan welcomed everyone to the meeting and thanked everyone for their attendance.
	CONFIRMATION OF MINUTES:
2.	Confirmation of last minutes dated: 18 June 2019
	Moved: Cr Janice Holstein Seconded: Elizabeth Browne
3.	BUSINESS ARISING FROM PREVIOUS MINUTES
	No business arising.
	COUNCIL CORRESPONDENCE AND NEWS
4.	Terms of Reference for the RADF Committee (see below under General Business)
	ARTS QUEENSLAND CORRESPONDENCE AND NEWS
	RADF 2020/21 bid has been submitted and reviewed and re-submitted.
5.	
	RADF 2019/20 half yearly statistics/report submitted.
	PROMOTION AND ADVERTISING
	New banner for RADF recipients to book/use for promotion
6.	Round 2 2019/20 closed on Friday, 3 April 2020. This round was advertised in the Gatton
ь.	Star and Lockyer Valley Libraries Facebook Page / Council social media / Gallery and
	Library eNewsletters.
	APPLICATIONS and ACQUITTALS
	Acquittals from 2018-19
	Forest Hill Outcome Report
	Acquittal approved.
	Acquittals from 2019-20 Round 1 – 1 received
7.	Noosa Film Festival Acquittal
	Acquittal approved. This was a successful activity.
	Extension requests from
	o Lockyer Jam – Completion date 31 June 2021
	 Community Dance Workshop – Completion date 31 June 2021
	Applications from Round Two – 2 Applications received
	- Applications - Control -

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Regional Arts Development Fund





 It was decided that we would hold both applications over until the first round of 2020/21. Once this round commences, Nic will contact the applicants asking if they wish to continue or withdraw their application. We are unable to allocate funding while the agreement is in review or submission.

GENERAL BUSINESS

Terms of Reference

Discussions took place regarding the Terms of Reference
Janice informed the committee that when these were adopted by Council, she expressed her concern with committee members being excluded from applying for funding. It is hoped that this will not deter potential committee members.

RADF review

8.

As part of the funding application for 2020/21, a strategic review of RADF has been budgeted for. Nic is hoping that this review will allow for the flexibility our art community needs when applying for funding.

 Committee Nominations for 2020-2024
 Cr Hagan thanked Elizabeth and Regina for their commitment to the RADF committee and their contribution to art in our community.

Expressions of interest will be advertised in September/October for new members of the committee.

No further business

Meeting closed at: 3.05pm

Items for discussion next meeting:

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9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXECUTIVE OFFICE REPORTS

10.1 Budget Review, Capital Works Carried Forward and Updated Long Term

Financial Forecast

Date: 30 September 2020

Author: Jodi Marchant, Chief Financial Officer Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the amended 2020-21 Budget and Long-Term Financial Forecast including capital works to be carried forward from 2019-20 of works still in progress as set out in the attachments.

Officer's Recommendation:

THAT Council adopt the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled 2020-21 Budget and Long-Term Financial Forecast.

RESOLUTION

THAT Council adopt the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled "2020-21 Budget and Long-Term Financial Forecast".

Moved By: Cr Qualischefski Seconded By: Cr Wilson

Resolution Number: 20-24/0150

CARRIED 7/0

Executive Summary

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The September quarter budget review has included a review of major changes in assumptions which have occurred since the budget was adopted including the audited opening balances and the carry forward capital works. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. The forecast for the remainder of the year remains somewhat uncertain, with the unknown impacts due to COVID-19 and the long-term financial sustainability impacted. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

The changes to the operational and capital budget will have a positive impact on the projected operating surplus, increasing the projected surplus position by \$172,786. The amended budgeted operating surplus considering the above adjustment is \$2.230 million. The total capital works budget for 2020-21 has been increased to reflect carried forward capital works from 2019-20 and other adjustments as detailed in the agenda, with the budget for 2020-21 now \$24.31 million.

Finance and Resource Implications

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the first quarter to September 2020, carry forward capital works from the 2019-20 program and the audited opening balances. As a result of this review, it is recommended that Council amend its 2020-21 budget and associated long term financial forecast to better reflect the current forecasted position at 30 June 2021.

The completion of capital works ongoing from the 2019-20 program will require an increase to the capital budget of \$1,363,356 for carry forward works in line with the schedule as per Attachment 2. Sufficient cash is available to cover these works from unspent budget as a result of works not finalised during the 2019-20 financial year. Should Council decide to not carry forward the budget amounts from 2019-20 to fund the works underway, a reduction to the current 2020-21 program will be required to accommodate these projects.

The COVID-19 pandemic has presented significant economic challenges for the Lockyer Valley community. There remains considerable uncertainty around the potential economic implications of the Coronavirus, however, the economic shock is likely to be significant as it continues to impact on consumer confidence, people's ability to work and business cash flow. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The amendments contained in this budget review include adjustments to the opening balances following the completion of the 2019-20 audit. The main impact of changing these opening balances is on Council's sustainability ratios. The updated Relevant Measures of Financial Sustainability which reflect all the amendments incorporated into this review are reflected in the following table.

Lockyer Valley Regional Council

2020/2021 Budget and Long Term Financial Forecast 2021 to 2030

Relevant Measures of Financial Sustainability

	Target		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Average
	Between 0%	Т	2.09/	1.4%	0.3%	0.1%	1.8%	2.1%	3.1%	5.4%	7.8%	8.5%	3.4%
Operating Surplus Ratio	and 10%		3.8%	1.476	U. 376	0.176	1.676	21%	3.176	3.4%	7.676	8.376	3.4%
(Net Operating Surplus / Total Operating Revenue	e) (%)												
Net Financial Asset / Liability Ratio	<= 50%		63.4%	63.7%	60.6%	56.6%	54.8%	47.9%	39.4%	29.0%	17.0%	14.1%	44.7%
({Total Liabilities - Current Assets} / Total Operat	ting Revenue)												
Asset Sustainability Ratio	>90%		92.6%	108.5%	106.6%	96.2%	103.2%	90.6%	90.9%	91.3%	93.4%	96.8%	97.0%
Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)													

Commentary on key changes to the long-term forecast follows:

Operating Surplus Ratio – Long term average decreased from 4.6% to 3.4%. Operating surpluses are maintained for the life of the plan. The decrease is mainly related to increased depreciation

expenditure and reduced interest income from term deposits. The operating surplus result has improved for 2020-21 due to labour and plant being utilised to deliver carry forward capital works.

Net Financial Asset/Liability Ratio – Long term average increased from 41.5% to 44.7% and the ratio temporarily exceeds the recommended level for the 2021, 2022 and 2023 financial years. This ratio is highly dependent on calculations relating to the rehabilitation provisions, and Council's cash balances.

Asset Sustainability Ratio – Long term average decreased slightly from 99.7% to 97.0% mainly due to the increased depreciation expenditure forecast. The level of renewal works is dependent on Council's Asset Management Plans which may suggest a lower level than the recommended ratio. The future works are subject to change depending on the capital works approved and completed each year and further development of Council's Asset Management Plans. The affordability of future works in the medium term is dependent on the ability to obtain grant funds or consider borrowings.

In addition to the legislated measures of financial sustainability, Council has also been monitoring its Cash Expense Coverage Ratio. This ratio is an indication of how many months of operations are supported by the cash balance, with a recommended target of greater than three months. The updated ratio shows that Council is maintaining adequate cash to undertake its operations:

	Target	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Average
Cash Expense Cover Ratio	>3	6.6	6.3	6.0	5.8	4.4	4.5	5.1	6.0	7.4	7.1	5.9
Number of months of operations supported by cash balance												

The amended long term financial forecast shows only a minor adjustment in Council's overall long term financial position since the adoption of the annual budget. This is still subject to change as the year progresses and a high sense of budget discipline will be required to maintain or improve Council's planned operating surplus.

As this budget review has been at a high level, there will be a further detailed review of the December quarter to make adjustments to the budget and to identify potential revenues or savings which can be used to continue to improve Council's overall operating result.

Corporate Plan

Corporate Plan Goal

Leadership and Council

Outcome

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Consultation

Internal Consultation

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

Proposal

Overview

At the end of the September, a review of the actual financial performance against the budget was conducted. As it was still early in the year, this review focused on those major variations whose impacts are currently known including reductions to forecast interest income forecasts, additional grant income received, and the identification of capital carry forward projects. Further budget reviews will be conducted during the year to review ongoing budget variations in detail.

Table 1 shows the operational income and expense items which require amending at this point in time:

TABLE 1 – OPERATING BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Operational Grants & subsidies	\$161,745	 \$151,080 Grant funding received for: Illegal Dumping \$10,665 Increase in State Library Grant Funding
2	Revenue	Interest Income	(\$50,308)	Adjustments in forecast interest rates due to continued decline in rates available as a direct result of COVID-19 on the economy.
TOTAL	Revenue		\$111,437	Net increase in revenue
3	Expenditure	Employee Costs	(\$287,897)	 Allocation of wages to Capital Works program reduced by \$0.458 million (non-cash) \$3,000 increase to Medicals \$9,040 increase of Deputy Local Controller (DLC) SES allowance and 4 weeks of the DLC acting as the Local Controller \$40,000 Regional Skills Investment Strategy salaries and training missed from budget (Grant Funded) \$79,200 Compliance Officer for the Illegal Dumping Partnership Program (Grant Funded) \$39,000 Drought Support Coordinator transferred from Contractors (Grant Funded)
4	Expenditure	Materials and Services	\$62,653	 Allocation of plant costs to Capital Works program reduced by \$0.314 million (non-cash) \$40,975 Regional Skills Investment Strategy expenses (Grant Funded) \$118,554 increase to Waste Contract with JJ Richards

5	Expenditure	Depreciation	\$161,810	 \$66,000 additional for Planning Scheme Mapping project \$71,880 Illegal Dumping Hotspot and Partnership expenses (Grant Funded) \$4,000 sponsorship for NAIDOC \$20,289 additional for annual Regional Tourism Organisations membership of Southern Qld Country Tourism Other minor movements to reflect current operations and adjustments to business delivery. Adjustments to depreciation expense
				following revaluation for 2019-20 and adjustment of assessed useful lives of non-current assets.
6	Expenditure	Finance costs	(\$2,083)	Minor adjusting to rounding
TOTAL Expenditure		(\$61,349)	Net decrease in expenditure	
NET TOTAL			\$172,786	Overall net increase in the 2020-21 operating result.

The changes to the operational budget will increase the projected surplus by \$172,786. As most of the adjustments reflect one-off changes, the impact on the long term financial forecast is minimal. The amended budgeted surplus considering the above adjustment is \$2.230 million.

There are several other variances which are being reviewed for possible adjustments in the December budget review. These include employee vacancy savings, revenue for cemeteries, the sales yard and building and plumbing, and the labour/plant/material split of expenses in both capital works and operational maintenance. Changes have not been made to these items at this stage as the full effect of the variances cannot be confirmed and may be only timing related.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

Table 2 shows the changes to capital income and expense items which require amendment in this budget review (excluding carry forward capital works):

TABLE 2 – CAPITAL BUDGET AMENDMENTS

Item	Revenue /	Description	Amount	Comments
	Expenditure		Increase /	
			(Decrease)	
1	Revenue	Capital Revenue	\$4,392,000	 \$3,740,000 Unite and Recover Community Stimulus Grant Funding (URCS) \$303,000 School Transport Infrastructure Program Funding \$40,000 Bus Stop Shelter Program

				 and The Passenger Transport
TOTAL	Revenue		\$4,392,000	Net increase in revenue
2	Expenditure	Capital Works	\$3,743,000	All movements are detailed in the September Budget Review - Capital Works Attachment 2. Project Increases: • \$123,000 Dolleys Rd, upgrade to seal — project almost completed • \$52,000 Spa Water Rd • \$80,000 Das Neumann Haus Stairs & Balcony repairs (part contribution) • \$27,887 Construct liner against Cell 1 New Projects: • \$105,000 Laidley LED Street Lighting (Grant Funded) • \$15,000 Cochrane St Footpath (Grant Funded) • \$80,000 East Egypt Rd, Mt Whitestone Reseal (Landholder contribution) • \$60,000 Beutels Rd, Seal • \$303,000 Lockyer District SHS (Grant Funded) • \$65,000 Gatton Cemetery Upgrades (Grant Funded) • \$50,000 Laidley Pool Upgrade (Grant Funded) • \$15,000 Laidley Cultural Centre PA System (Grant Funded) • \$15,000 Fairways Park Stage 1b & 1d (Grant Funded) • \$1,740,000 Fairways Park Stage 1c (Grant Funded)

		 (Grant Funded) \$42,000 Bus Shelter Upgrade (\$40,000 Grant Funded) \$33,000 CCTV (Grant Funded) Offset by rescheduling/reduction in costs: (\$100,000) Postmans Ridge Rd (\$27,887) Gatton Landfill Fence, Southern Boundary
TOTAL Expenditure	\$3,743,000	Net increase in expenditure

In addition to the above, Management has identified capital works as at 30 June 2020 that will be completed in the 2020-21 financial year. The expected cost of these carry forward works total \$1,363,356 and have been added to the budget with the funding for these items through cash on hand at 30 June 2020. There have also been some minor internal transfers between projects to reflect updated costings and project scopes which have not impacted on the budgeted amount. A detailed listing of the carry forward projects is included in Attachment 2, with a summary included in table 3 per organisational unit.

TABLE 3 - CAPITAL CARRY FORWARD SUMMARY

Organisational Unit	Amount
Infrastructure	\$794,286
People and Business Performance	\$275,000
Community and Regional Prosperity	\$294,070
TOTAL	\$1,363,356

The total capital works budget for 2020-21 is proposed at \$24.31 million. A further detailed review of project delivery and phasing will be undertaken to identify any projects which may not be completed in the 2020-21 year. The outcomes of any timing adjustments will be presented as part of the December quarter budget review to ensure accurate budget and cash flow forecasts.

Legal Implications

Nil

Policy Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

Risk Considerations

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

<u>Previous Council Resolutions</u> 2020-2021 Annual Budget Adoption

Related Documentation

As per attachments.

Critical Dates

Program of works to be delivered in the 2020-21 financial year.

<u>Implementation</u>

- 1. Update the Long-Term Finance Forecast and publish it on Council's website;
- 2. Update the budgets in the One Council financial system.

Attachments

- 1 2020-21 Budget and Long-Term Financial Forecast 4 Pages
- 2 Capital Works Carry Forward and Budget Adjustments 2 Pages

Statement of Income and Expenditure 2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 **Lockyer Valley Regional Council**

Net Recurrent Result/Operating Surplus/(Deficit)	Net Result adjusted for Capital Items	Total Recurrent Expenses	Finance costs	Depreciation and amortisation	Materials and services	Employee costs	Recurrent Expenses	Expenses	Total Revenue	Total capital revenue	Gain/(loss) on sale of property, plant & equipment	Developer Contributions	Capital Grants	Capital revenue:	Total Recurrent Revenue	Other recurrent income	Interest received	Operational Grants & subsidies	Sales, contract and recoverable works	Fees and charges	Net rates and utility charges	Less Discounts	Rates & Utility Charges	Recurrent Revenue	Revenue		
2.230M	13.32M	56.68M	1.20M	12.49M	17.92M	25.07M			69.99M	11.09M	(0.22M)	0.06M	11.25M		58.91M	4.20M	0.97M	9.21M	0.80M	3.75M	39.98M	(1.68M)	41.66M			Budget	2021 \$
0.825M	3.58M	57.14M	1.13M	13.31M	17.83M	24.88M			60.72M	2.75M	0.14M	0.50M	2.12M		57.97M	3.53M	1.02M	8.07M	0.73M	3.82M	40.79M	(1.71M)	42.50M			Forecast	2022 \$
0.171M	3.02M	59.29M	1.05M	14.37M	18.14M	25.72M			62.31M	2.85M	0.19M	0.50M	2.16M		59.46M	3.62M	1.15M	8.23M	0.75M	3.90M	41.81M	(1.76M)	43.57M			Forecast	2023 \$
0.072M	3.25M	60.85M	0.97M	14.84M	18.59M	26.44M			64.09M	3.17M	0.47M	0.50M	2.20M		60.92M	3.71M	1.20M	8.40M	0.76M	3.98M	42.86M	(1.80M)	44.66M			Forecast	2024 \$
1.140M	4.13M	61.48M	0.89M	15.28M	18.14M	27.17M			65.61M	2.99M	0.24M	0.50M	2.25M		62.62M	3.80M	1.24M	8.58M	0.78M	4.06M	44.16M	(1.86M)	46.01M			Forecast	2025 \$
1.359M	4.37M	63.06M	0.80M	15.79M	18.56M	27.92M			67.43M	3.01M	0.22M	0.50M	2.29M		64.42M	3.90M	1.22M	8.76M	0.79M	4.14M	45.61M	(1.92M)	47.52M			Forecast	2026
2.057M	5.10M	64.40M	0.71M	16.01M	18.99M	28.70M			69.50M	3.04M	0.20M	0.50M	2.34M		66.46M	3.99M	1.26M	8.96M	0.81M	4.22M	47.22M	(1.98M)	49.20M			Forecast	2027 \$
3.683M	6.78M	65.04M	0.61M	15.40M	19.54M	29.50M			71.82M	3.10M	0.22M	0.50M	2.38M		68.72M	4.09M	1.46M	9.16M	0.83M	4.30M	48.88M	(2.05M)	50.94M			Forecast	2028 \$
5.500M	8.52M	65.47M	0.51M	15.66M	18.99M	30.32M			74.00M	3.02M	0.09M	0.50M	2.43M		70.97M	4.19M	1.57M	9.37M	0.84M	4.39M	50.61M	(2.13M)	52.73M			Forecast	2029 \$
6.195M	8.97M	67.05M	0.40M	16.04M	19.46M	31.16M			76.02M	2.77M	0.20M	0.50M	2.08M		73.25M	4.29M	1.63M	9.59M	0.86M	4.48M	52.39M	(2.20M)	54.60M			Forecast	2030 \$

TOTAL LIABILITIES

Other provisions

Von Current Liabilities Total Current Liabilities Other provisions

Borrowings

Community Equity Net community assets Current Assets

Other inventory

Receivables

Von Current Assets

Total Current Assets Prepayments

Intangible assets

2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 Statement of Financial Position **Lockyer Valley Regional Council**

TOTAL COMMUNITY EQUITY Total Non Current Liabilities Total Non Current Assets Other non-current assets Retained surplus (deficiency) Asset revaluation reserve Employee payables/provisions Capital works in progress Property, plant and equipment Land held for development or sale Cash assets and cash equivalents Employee payables/provisions Trade and other payables Joint Ventures & Associates 176.99M 401.50M **578.49M** 556.67M 578.84M 643.24M 2.11M 33.47M Budget 64.40M 49.73M 19.98M 0.26M 29.49M 6.41M 2.44M 27.40M 23.55M 0.30M 3.05M 0.50M 8.06M 0.56M 2.44M 1.58M 2021 596.23M 5.99M 2.44M 14.74M 213.94M 405.07M Forecast 619.01M 619.36M 655.93M 2.11M 34.43M 18.32M 0.27M 29.49M 48.07M 22,44M 0.30M 3.04M 0.50M 62.85M 8.11M 0.56M 2.43M 1.66M 2022 213.94M 408.09M **622.03M** 622.38M 658.07M 2 11M 35 42M 597 97M 5 39M 2 44M 14 74M Forecast 16.58M 0.27M 29.49M **46.34M** 21.85M 0.30M 3.11M 0.50M 61.44M 2.48M 1.74M 8.30M 0.56M 2023 213.94M 411.34M **625.28M** 2.11M 36.42M 599.57M 625.63M Forecast 59.96M 14.75M 0.28M 29.49M **44.51M** 14.74M 21.82M 0.30M 2.44M 4.50M 3.18M 2.54M 1.83M 8.50M 0.56M 0.50M 2024 252.79M 415.47M 668.61M 639.80M Forecast 668.26M 39.16M 12.82M 0.29M 26.05M 6.03M 2.44M 2.11M 37.46M 16.78M 0.30M 3.28M 0.50M 14.74M 2.54M 1.92M 8.69M 0.50M 2025 2.11M 38.52M 639.37M 6.31M 2.44M 252.79M 419.83M 672.98M 672.63M 725.14M 10.81M 0.29M 25.07M Forecast 36.17M 14.74M 17.48M 0.30M 3.37M 0.50M 16.00M 2.60M 2.02M 8.89M 0.48M 2026 \$ 252.79M 424.93M **677.73M** 2.11M 39.61M 638.99M 678.08M 728.49M Forecast 20.32M 0.30M 3.48M 0.50M 34.06M 8.69M 0.30M 25.07M 16.35M 2.66M 2.12M 9.08M 0.48M 2.44M 6.00M 2027 293.85M 431.71M **725.56M** 2.11M 40.72M 679.76M 5.70M 2.44M 2028 \$ Forecast 725.91M 24.63M 0.30M 3.58M 0.50M 6.47M 0.30M 25.07M 31.84M 14.74M 2.73M 2.22M 9.27M 0.48M 293.85M 440.24M 2.11M 41.86M 681.92M 734.44M Forecast 734.09M 746.18M 29.51M 4.13M 0.31M 25.07M 14.74M 30.29M 0.30M 3.71M 17.02M 2.73M 2.33M 9.47M 0.48M 5.55M 0.50M 2029 743.05M 449.20M 293.85M 44.47M 27.29M 1.90M 0.32M 25.07M 17.19M 687.11M 43.03M orecast 14.74M 29.86M 2.80M 2.23M 6,40M 0.30M 9.66M 3.83M 0.48M 0.50M

TOTAL ASSETS

Borrowings

Cash and cash equivalents at end of the financial year

Cash at beginning of reporting period

Net increase (decrease) in cash and cash equivalents he

Net cash inflow (outflow) from financing activities

Repayment of borrowings

Proceeds from borrowings

Lockyer Valley Regional Council

Statement of Cash Flows 2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 Cash flows from operating activities:

29.86M	30.29M	24.63M	20.32M	17.48M	16.78M	21.82M	21.85M	22,44M	23.25M	
30.29M	24.63M	20.32M	17.48M	16.78M	21.82M	21.85M	22.44M	23.55M	26.31M	
(0.43M)	5.66M	4.31M	2.84M	0.70M	(5.04M)	(0.02M)	(0.59M)	(1.11M)	(3.05M)	held
(2.33M)	(2.22M)	(2.12M)	(2.02M)	(1.92M)	(1.83M)	(1.74M)	(1.66M)	(1.58M)	(1.51M)	
(2.33M)	(2.22M)	(2.12M)	(2.02M)	(1.92M)	(1.83M)	(1.74M)	(1.66M)	(1.58M)	(1.51M)	
(18.67M)	(11.59M)	(11.11M)	(11.69M)	(12.06M)	(14.64M)	(11.83M)	(12.13M)	(12.22M)	(11.85M)	
0.63M	0.62M	0.60M	0.59M	0.57M	0.56M	0.55M	0.53M	0.52M	0.79M	
2.08M	2,43M	2.38M	2.34M	2.29M	2.25M	2.20M	2.16M	2.12M	11.31M	enditure
(21.72M)	(14.87M)	(14.45M)	(14.96M)	(15.28M)	(17.83M)	(15.19M)	(15.37M)	(15.20M)	(24.31M)	
20.58M	19.47M	17.53M	16.55M	14.68M	11.43M	13.55M	13.20M	12.69M	10.30M	
	3	3	a.	(1.00M)	(3.50M)	ī		×	(0.89M)	
(0.26M)	(0.37M)	(0.48M)	(0.58M)	(0.67M)	(0.76M)	(0.85M)	(0.93M)	(1.01M)	(1.09M)	
1.63M	1.57M	1.46M	1.26M	1.22M	1.24M	1.20M	1.15M	1.02M	0.97M	
(50.48M)	(49.24M)	(48.90M)	(47.55M)	(46.34M)	(45.24M)	(44.89M)	(43.74M)	(42.79M)	(46.68M)	
69.69M	67.52M	65.44M	63,41M	61.47M	59.68M	58.10M	56.72M	55.48M	57,99M	
Forecast	Budget									
ş	\$	\$	s	s	\$	\$	s	\$	\$	
2030	2029	2028	2027	2026	2025	2024	2023	2022	2021	

Cash flows from financing activities:

Net cash inflow (outflow) from investing activities

Net transfer (to) from cash investments

Proceeds from sale of property, plant and equipment

Subsidies, donations and contributions for new capital expe

Cash flows from investing activities

Payments for property, plant and equipment

Net cash inflow (outflow) from operating activities

Payment to suppliers and employees Receipts from customers

2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 Lockyer Valley Regional Council

Statement of Changes in Equity

2030

Asset revaluation surplus Opening balance

Closing balance

Increase in asset revaluation surplus

Retained surplus

Opening balance

Closing balance Net result

Total Opening balance

Closing balance Net result Increase in asset revaluation surplus

578.49M 619.01M 622.03M 625.28M 668.26M 672.63M 677.73M 725.56M 734.09M 743.05M

38.86M

41.06M

8.97M	8.52M	6.78M	5.10M	4.37M	4.13M	3.25M	3.02M	3.57M 3.02M 3.25M 4.13M 4.37M 5.10M	13.32M	
734.09M	565.17M 578.49M 619.01M 622.03M 625.28M 668.26M 672.63M 677.73M 725.56M 734.09M	677.73M	672.63M	668.26M	625.28M	622.03M	619.01M	578.49M	565.17M	
449.20M	401.50M 405.07M 408.09M 411.34M 415.47M 419.83M 424.93M 431.71M 440.24M 449.20M	431.71M	424.93M	419.83M	415.47M	411.34M	408.09M	405.07M	401.50M	
8.97M	8.52M	6.78M		4.13M 4.37M 5.10M	4.13M		3.02M 3.25M	3.57M	13.32M	
440.24M	388.18M 401.50M 405.07M 408.09M 411.34M 415.47M 419.83M 424.93M 431.71M 440.24M	424.93M	419.83M	415.47M	411.34M	408.09M	405.07M	401.50M	388.18M	
293.85M	176.99M 213.94M 213.94M 213.94M 252.79M 252.79M 252.79M 293.85M 293.85M 293.85M	293.85M	252.79M	252.79M	252.79M	213.94M	213.94M	213.94M	176.99M	
		41.06M			38.86M		1	36.95M		
293.85M	176.99M 176.99M 213.94M 213.94M 213.94M 252.79M 252.79M 252.79M 293.85M 293.85M	252.79M	252.79M	252.79M	213.94M	213.94M	213.94M	176.99M	176.99M	
Forecast	Budget Forecast Forecast Forecast Forecast Forecast Forecast Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Budget	
-γ-	\$	ş	\$	\$	\$	\$	\$	ş	ş	
2030	2029	2028	2027	2026	2025	2024	2023	2022	2021	

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LOCKYER VALLEY REGIONAL COUNCIL CAPITAL WORKS DETAIL CARRY FORWARD & BUDGET REVIEW AMENDMENTS

as at 30 September 2020

							ADDITIONAL	FINAL AMENDED
			Total Actual Expenditure YTD	Sum of Commitments	Total Adopted Budget	CARRY FORWARD from 19-20 to 20-21	BUDGET	20-21 CAPITAL WORKS BUDGET
nfrastruct	ture gram Delivery							
101150	Dolleys Road, Withcott - Upgrade to Seal	UPGRADE	519,177	42,399	166,000	320,000	123,000	609,000
101717 101849	Cycle Network Gatton (PCNP) Murphys Creek Road footpath (TIDS)	NEW NEW	0 1,282	0	25,000 0			25,000
101871	Head Street, Laidley Design and Construc	RENEWAL	0	o	0	28,000		28,000
101883	Railway Crossings Safety Improvements	NEW	0	0	20,000			20,000
101887	Urban Stormwater Drain Inlet Protection	NEW	456	0	0	67.500		07.500
101973 102045	Gatton CBD Disability Parking Blanchylew Road/O'Neils Road, Withcott	NEW UPGRADE	0 4	0	0			67,500
102083	2019/2020 Footpath Renewal Program	RENEWAL	90	412	ő			C
102118	2019/ 2020 Signs and Lines Projects	NEW	2,630	0	0			C
102263	Belmore Drive, Withcott	RENEWAL	-392	0	0		400 000	450.000
102264 102271	Postmans Ridge Rd, Helidon Spa Hatton Vale School Parking Improvements	RENEWAL NEW	31,695	64,065 0	250,000 0		-100,000	150,000
102272	Summerholm Rd, Summerholm (TIDS)	UPGRADE	6,052	0	Ó	6,052		6,052
102282	Amos Rd, Withcott Upgrade to Seal	UPGRADE	121,770	113,944	822,000			833,000
102284 102285	Blenheim Hall, Blenheim Cooper St, Laidley - Drainage Stage 1	UPGRADE NEW	0 25,449	20,194	200,000	8,791 42,000		8,791 242,000
102286	Vehicle Activated Signs Bases Various	NEW	20,443	20,134	200,000			17,995
102287	Twidales Rd, Helidon Spa Upgrade	UPGRADE	0	0	20,000			20,000
102290	Niemeyer Rd, H'Vale - \$ Contribution	UPGRADE	.0	0	0	100,000		100,000
102292 102364	Laidley LED Street Lighting (LGGSP) Woodlands Road Rehabilitation Part 3	UPGRADE UPGRADE	2,177 53,897	17,000 134,282	210,000 363,000	19,534 29,000		229,534 392,000
102367	Woodlands Rd & Rangeview Drive (BS)	UPGRADE	4,553	0	130,500			130,500
102368	Spa Water Road, Blanchview (BS)	UPGRADE	9,505	2,500	291,000		52,000	343,000
102369	TSRC Haulage Roads Compensation	UPGRADE	149,198	8,860	350,000			381,000
102454 102453	Lake Clarendon Way Widening (TIDS) Summerholm Road Rehabilitation (TIDS)	UPGRADE UPGRADE	9,645 3,553	4,145	293,000 262,500			293,000 262,500
102455	Flagstone Creek Rd Rehabilitation (TIDS)	RENEWAL	18,093	0	540,000			540,000
102460	Railway St, Helidon - Stormwater (URCS)	UPGRADE	0	0	100,000			100,000
102462	Goos Road, Gatton - Pavement Rehab	RENEWAL	0	2,222	70,000			70,000
102550	Brightview Road Rehabilitation (TIDS)	RENEWAL	2,857	4 200	360,000			360,000
102579 102075	Maroske Road, Plainaind Turn Around 2020/2021 Reseal Program (RTR)	RENEWAL RENEWAL	26,127 259,834	1,398 654,095	35,000 1,500,000			35,000 1,500,000
102093	2020/2021 Gravel Resheet Program (RTR)	RENEWAL	261,375	62,424	900,000			900,000
102066	2020/2021 Kerb & Channel Renewal Program	RENEWAL	0	0	100,000			100,000
102155	Fairway Dr. Kensington Gr Footpath (DCP)	RENEWAL	686	0	290,000			290,000
102551 102580	Future Design Works 2021/2022 Murphys Creek Road - Footpath (LRCI)	RENEWAL NEW	0 3,525	2,740	100,000 200,000			100,000
102581	Trafic Management Renewal Program	RENEWAL	0,323	2,740	5,000			5,000
102582	2020/2021 Floodway Renewal Program	RENEWAL	0	0	10,000			10,000
102583	2020/2021 Culvert Renewal Program	RENEWAL	0	0	225,000			225,000
102584	2020/2021 - Sign and Lines	NEW	0	0	40,000			40,000
102585 102587	Whittie Street, Gatton Drainage (URCS) 2020/2021 Asphalt Resheet Program (LRCI)	RENEWAL RENEWAL	686	8,200	600,000 360,079			600,000 360,079
102588	Patrick St, Laidley Footpath Renewal(DCP)	RENEWAL	1,286	39,409	175,250			175,250
102589	Cran Bridge Deck Renewal	RENEWAL	0	0	218,000			218,000
102591	Old College Road, Gatton Footpath(W4QLD)	RENEWAL	912	0	19,500			19,500
102592 102593	William Street, Gatton Foothpath (W4QLD) Lake Apex Park, Gatton Footpath (W4QLD)	RENEWAL RENEWAL	2,682 916	320	95,500 54,000			95,500 54,000
102594	Safe Schools Project (TIDS)	NEW	0	0	60,000			60,000
102595	Laidley LED Street Lighting (URCS)	UPGRADE	304	0	0		105,000	105,000
102596	Wandin Road, Withcott - Table Drains	NEW	0	0	60,000			60,000
102586 102590	Postmans Ridge Road, Pavement Renewal Cochrane Street, Gatton Footpath (URCS)	RENEWAL NEW	1,165 278	150	800,000		15,000	800,000 15,000
102590	Gehrke/Rons Rd Lighting (supplement BS)	RENEWAL	0	12,595	15,000		15,000	15,000
102603	East Egypt Rd, Mt Whitestone Sealing	UPGRADE	0	0	0		80,000	80,000
102604	Laidley Hospital Disability Improvement	RENEWAL	0	0	20,000			20,000
NEW	Beutels Road Seal Steep section		0	0	0		60,000	60,000 303,000
NEW Canital Progr	Lockyer District SHS ram Delivery Total		1,521,471	1,191,355	10,355,329	680,872	303,000 638,000	11,674,201
Cemetery	un Delvery rotal		1,021,471	1,131,000	10,000,023	000,012	000,000	11,074,20
102568	Gatton Cemetery Bubbler & S/Strip(W4QLD)	RENEWAL	4,038	37	42,000			42,000
102567	Laidley Cemetery Seam Strip Renewal	RENEWAL	28,350	346	28,000			28,000
102601 Cemetery To	Gatton Cemetery Upgrades (URCS)	UPGRADE	76 32,464	383	70,000	0	65,000 65,000	65,000 135,000
Facilities 10	1988		32,454	383	70,000	U	65,000	135,000
101725	Gatton Showgrounds Energy Reduction	NEW	0	0	39,000			39,000
101932	Laidley Cultural Centre Refurb (LRCI)	UPGRADE	0	0	117,000			117,000
102295	Gatton S'Hall Roof Restoration (W4QLD)	RENEWAL	480	7,484	250,000			250,000
102299	Das Neumann Haus Stair Alteration Design & Construct	RENEWAL	3,500	6,900	14,000		80,000	94,000
102303	Corrective Electrical Upgrades	UPGRADE	0,500	3,218	40,000		50,500	40,000
102305	Nielsen's Place Shade Structure	NEW	0	0	0	9,800		9,800
102306	Gatton S/Hall Compliance Upgrade (BBRF)	RENEWAL	1,708	35,630	523,645			523,645
102362 102461	Gatton Admin Blding Sewer Rectification Gatton Shire Hall Improvements (BoR)	RENEWAL RENEWAL	93 39,575	41,892	626,007	-29,512		596,498
102543	Bore Assessments (DRFA)	RENEWAL	25,832	#1,092 51	90,000			90,000
102548	LVCC Roof Rectification Works (W4QLD)	RENEWAL	4,612	93,047	255,000			255,000
102549	LVCC HVAC Rect & Plant Rooms (W4QLD)	RENEWAL	6,576	292,100	250,000			250,000
102570	Springbrook Park Entry Upgrade	UPGRADE	0	0	20,000			20,00
102571 102572	Laidley Rec Reserve Entry Upgrade (LRCI) Gatton S'Grounds Masternian Work (W4OLD)	UPGRADE UPGRADE	1,092 20,350	680 600	250,000 156,000			250,00 156,00
102572	Gatton S'Grounds Masterplan Work (W4QLD) Gatton Showgrounds Equestrian Centre	RENEWAL	20,350	0	71,100			71,10
102574	Community Facilities Work Packages	UPGRADE	0	0	27,500			27,50
102575	Lake Clarendon Public Toilets Refurb	RENEWAL	4,648	0	7,500			7,50
102576	Gatton S'Grounds Horse Area (W4QLD)	RENEWAL	0	0	20,000			20,000
102577	Ldley S'Yard Awning Rectification (DCP)	RENEWAL	748	16,235	20,000			
	Ldiey S'Yard Awning Rectification (DCP) Ldiey S'Yard Timber Pens & Posts (W4QLD) Laidley Pool Upgrade (URCS)	RENEWAL RENEWAL	748 76 29,578	10,235 0 10,478	64,000		50,000	20,000 64,000 50,000

Tractor Tractor	operty Management & Disposal Strategy tal arety Tot Oyber Security Improvements RC CCTV pl Infrastructure, Transport, Regional revelopment & Communications, Community revelopment & Grant Program - CCTV itely Total immunication Technology grade MS Office chnology One theer Security PS Renewal witches Renewal stwork Perimeter Security (Firewalls) twork Perimeter Security itinher Bookings and Inform Advice Portal (QLD I & I) line Bookings iffied Communications ranet Renewal standard Renewal standard Renewal standard Renewal standard Renewal incess Performance Total incess Performance Total ind Regional Prosperity pment itry Statements ment Total anning Scheme Revision LVRC cood Mapping and Modelling I, Yer Catchm iff Prepare Infrastructure Plan cod Modelling - Laidley Reg Ph1 (NDRP) gineering (not inc in expert report) iopper St Mittgation cityer Creek Hydrology PJ 1/2 (NDRP) cors Survey Contract (NDRP) acuation Planning (NDRP) nduse Planning (NDRP) idley Reg Update Model & Mittgation inthill DM Study ofal Management Compound Improvements	RENEWAL UPGRADE UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL NEW RENEWAL	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	34,000 10,000 50,000 94,000 75,000 75,000 15,000 15,000 10,000 400,000 400,000 18,000 0 40,000 22,300 0 40,000 22,300 19,000 50,000 60,000 10,000 11,119,540 1,119,540 10,000 120,000 100,000	20,000 150,000 275,000 275,000 275,000 275,000 275,000 275,000 35,000 35,000 58,870 7,730 20,100 54,620 30,000 11,340 2,660 48,700	33,000 33,000 33,000	10,000 \$4,000 \$4,000 75,000 75,000 75,000 15,000 15,000 123,000 123,000 123,000 150,000 150,000 150,000 145,000 22,300 50,000 145,000 24,340 1,135,540 1,427,540 60,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,050 10,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000
Tractor Tractor	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal artery TV Cyber Security Improvements RC CCTV pet Infrastructure, Transport, Regional veolopment & Communications, Community veolopments Grant Program - CCTV tety Total imunication Technology grade MS Office chnology One ther Security Se Renewal vitches Renewal vitches Renewal vitches Renewal vitches Renewal vitches Renewal stework Perimeter Security (Firewalts) there of the System of the Vitches vitches Cabinets & Cabling ood Inform Advice Portal (QLD I & I) vitine Bookings wifet Communications ranet Renewal Se Hardware unication Technology Total iness Performance Total unication Technology unication	UPGRADE UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL NEW RENEWAL UPGRADE NEW RENEWAL NEW	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 75,000 75,000 75,000 15,000 15,000 10,000 400,000 0 18,000 22,300 50,000 24,340 60,000 60,000 60,000 120,000 120,000 120,000 120,000 120,000 120,000 140,000 60,000 150,	0 150,000 20,000 105,000 275,000 275,000 0 15,050 10,000 35,000 58,870 7,730 20,100 54,620 30,000 11,340 2,660 48,700	33,000 33,000 0 33,000	10,000 50,000 75,000 75,000 75,000 75,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000 144,344 1,427,540 1,427,540 1,135,540 1,000 15,000 15,000 15,000 15,000 15,000 15,000 15,050 10,000 10,000
Tractor Trac	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal artery STV Cyber Security Improvements RC CCTV pet Infrastructure, Transport, Regional veolopment & Communications, Community veolopments Grant Program - CCTV fetly Total munication Technology grade MS Office chnologyOne ther Security SS Renewal vitches Renewal vitches Renewal vitches Renewal vitches Renewal stehork Cabinets & Cabling oot Inform Advice Portal (QLD I & I) tiline Bookings siline Bookings siline Bookings siline Bookings siline Bookings lines Performance Total iness Performance Total iness Performance Total iness Performance Total siliness Performance si	UPGRADE UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL NEW RENEWAL UPGRADE NEW NEW RENEWAL RE	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 75,000 75,000 15,000 15,000 10,000 10,000 10,000 18,000 18,000 22,300 50,000 24,340 1,119,540 60,000 60,000 10,000 0 0 0	0 150,000 20,000 105,000 275,000 0 15,050 10,000 35,000 58,870 7,730 20,100 54,620 30,000 11,340 2,660 48,700	33,000 33,000 33,000	10,000 50,000 94,000 75,000 75,000 15,000 15,000 123,000 123,000 15,000 15,000 15,000 15,000 15,000 145,000 145,000 145,000 15,000 15,000 16,000 16,000 17,75,540 1,427,540 1,42
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Tractor Finet Total	wer Height Gauge Signage odd Warning System Upgrade ment Total operty Management & Disposal Strategy tal artery STV Cyber Security Improvements RC CCTV pet Infrastructure, Transport, Regional veolopment & Communications, Community veolopments Grant Program - CCTV fety Total munication Technology grade MS Office chnologyOne ther Security SS Renewal vitches Renewal vitches Renewal vitches Renewal stwork Perimeter Security (Firewalls) etwork Cabinets & Cabling od Inform Advice Portal (QLD I & I) niline Bookings illed Communications ranet Renewal SS Hardware unication Technology Total	UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL NEW RENEWAL	0 0 0 0 0 0 0 0 0 55,660 52,843 0 0 0 0 24,420 2,325 0 0 0	0 0 0 0 0 0 0 0 0 6,133 0 0 0 0 7,282 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 10,000 400,000 0 10,000 40,000 0 40,000 0 40,000 0 22,300 50,000 24,340 860,544	0 150,000 20,000 105,000	33,000	10,000 50,000 75,000 75,000 15,000 15,000 123,000 100,000 400,000 150,000 76,500 20,000 20,000 22,300 80,000 24,344
101935 Tractor	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety STY Cyber Security Improvements RC CCTV RC CCTV rept Infrastructure, Transport, Regional reclopment & Communications, Community reclopment & Grant Program - CCTV fety Total munication Technology grade MS Office chrology One ber Security SR Renewal stwork Ferimeter Security (Firewalls) etwork Cabinets & Cabling ood Inform Advice Portal (QLD I & I) hille Bookings lifled Communications ranet Renewal St Hardware	UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL NEW RENEWAL	0 0 0 0 0 0 0 0 0 55,860 52,843 0 0 0 0 24,420 2,325	0 0 0 0 0 0 0 0 6,133 0 0 0 10,500 0 78,800 7,282 0 0	10,000 50,000 94,000 75,000 75,000 15,000 15,000 10,000 400,000 18,000 0 18,000 0 40,000 22,300 50,000 50,000 50,000 50,000 50,000 50,000 50,000 50,000 50,000 50,000	0 150,000 20,000 105,000	33,000 33,000	10,000 50,000 75,000 75,000 75,000 15,000 123,000 100,000 400,000 18,000 76,500 20,000 145,000 22,300 23,000 145,000 24,340
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102559 Galton 102039 Construction 102039 Galton 102455 Galton 102559 Galton 10255	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety TV Cyber Security Improvements RC CCTV ppt Infrastructure, Transport, Regional veolopment & Communitications, Community veolopment & Communications, Community veolopment & Grant Program - CCTV fety Total munication Technology ograde MS Office chnology One beer Security 35 Renewal vitches Renewal vitches Renewal vitwork Cabinets & Cabling ood Inform Advice Portal (QLD I & I) tiline Bookings illine Bookings illined Communications	PENEWAL RENEWAL RENEWAL RENEWAL NEW RENEWAL	0 0 0 0 0 0 0 0 0 5,560 52,843 0 0 0 0 0 24,420 2,325 0	0 0 0 0 0 0 0 0 0 0 6,133 0 0 0 0 78,800 7,282	10,000 50,000 94,000 75,000 75,000 15,000 10,000 400,000 10,000 400,000 79,400 76,500 40,000 22,300 50,000	150,000	33,000	10,000 50,000 94,000 75,000 75,000 15,000 13,000 100,000 400,000 18,000 76,500 20,000 145,000 22,300
Tractor	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artery CTV Cyber Security Improvements RC CCTV ept Infrastructure, Transport, Regional velopment & Communications, Community relopments Grant Program - CCTV lefty Total munication Technology grade MS Office chrologyOne ober Security SS Renewal vilches Renewal etwork Perimeter Security (Firewalls) etwork Cabinets & Cabling ood Inform Advice Portal (QLD I & I) limite Bookings	UPGRADE UPGRADE RENEWAL RENEWAL RENEWAL UPGRADE NEW RENEWAL	0 0 0 0 0 0 0 0 0 5.560 52.843 0 0 0 0 24.420 2.325	0 0 0 0 0 0 0 0 0 0 6,133 0 0 0 10,500 0 78,800	10,000 94,000 75,000 75,000 15,000 15,000 10,000 400,000 79,400 76,500 0 40,000 0 0 40,000 0 0 2,2300	150,000	33,000	10,000 50,000 75,000 75,000 15,000 13,000 123,000 100,000 150,000 150,000 174,000 20,000 145,000 20,000
101935 Tractor	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety CTV Cyber Security Improvements RC CCTV tyber Security Improvements RC CCTV tyber Security Improvements RC CCTV for Strategy tal artety CTV Cyber Security Improvements RC CCTV for Strategy to Infrastructure, Transport, Regional veolopment & Communications, Community veolopments Grant Program - CCTV fetty Total imunication Technology grade MS Office chnology One ther Security SR Renewal velocity Regional velocity Community velocity Community velocity Community velocity Community velocity Community velocity Community velocity	RENEWAL RENEWA	0 0 0 0 0 0 0 0 0 0 5,660 52,843 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 10,000 400,000 10,000 400,000 10,000 79,400 76,500 0	150,000	33,000	10,000 50,000 94,000 75,000 75,000 15,000 15,000 100,000 400,000 15,000 15,000 16,000
Tractor	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal artery STP Cyber Security Improvements RC CCTV ept Infrastructure, Transport, Regional evelopment & Communications, Community evelopment Grant Program - CCTV fety Total munication Technology grade MS Office chronlogyOne ther Security PS Renewal etwork Cabinets & Cabling twork Perimeter Security (Firewalls)	UPGRADE UPGRADE RENEWAL RENEWAL NEW RENEWAL UPGRADE NEW RENEWAL RENEWAL RENEWAL RENEWAL RENEWAL RENEWAL	0 0 0 0 0 0 0 0 0 55,843	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 10,000 10,000 0 18,000 18,	150,000	33,000	10,000 50,000 94,000 75,000 75,000 15,000 123,000 100,000 150,000 150,000 150,000 75,400 76,500
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton Fairway Fai	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal afety CTV Cyber Security Improvements RC CCTV rept Infrastructure, Transport, Regional reelogment & Communications, Community reelogment & Grant Program - CCTV fety Total munication Technology grade MS Office chnology One ber Security 'S Renewal witches Renewal	UPGRADE UPGRADE RENEWAL RENEWAL NEW RENEWAL LPGRADE NEW RENEWAL RENEWAL RENEWAL RENEWAL RENEWAL RENEWAL	0 0 0 0 0 0 0 0 0 0 55,860 52,843 0 0	0 0 0 0 0 0 0 0 0 0 0 133 0 0 10,500	10,000 50,000 94,000 75,000 75,000 15,000 15,000 10,000 400,000 400,000 18,000 79,400	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000 13,000 100,000 100,000 18,000 75,400
101935 Tractor	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal artety STV Cyber Security Improvements RC CCTV ppt Infrastructure, Transport, Regional veelopment & Communications, Community veelopments Grant Program - CCTV tety Total imunication Technology grade MS Office chnology One ber Security S Renewal	UPGRADE UPGRADE RENEWAL RENEWAL NEW RENEWAL UPGRADE NEW	0 0 0 0 0 0 0 0 0 0 5,660	0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 0 90,000 100,000 400,000 0 18,000	0	33,000	10,000 50,000 34,000 75,000 75,000 15,000 33,000 123,000 100,000 150,000 150,000
101935 Tractor	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety CTV Cyber Security Improvements RC CCTV Rc Infrastructure, Transport, Regional veolopment & Communications, Community veolopment & Grant Program - CCTV Idely Total imunication Technology grade MS Office chnology One beer Security	PENEWAL RENEWAL RENEWAL NEW RENEWAL RENEWAL NEW	0 0 0 0 0 0 0 0 0 0 5,660	0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 0 90,000 100,000 400,000	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000 15,000 100,000 400,000 150,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon Fairway Fai	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal afety CTV Cyber Security Improvements RC CCTV get Infrastructure, Transport, Regional veolopment & Communications, Community veolopments Grant Program - CCTV flety Total munication Technology grade MS Office chnologyOne	PENEWAL RENEWAL RENEWAL RENEWAL NEW	0 0 0 0 0 0 0 0 0 5,660 52,843	0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 0 90,000	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000 33,000 123,000 100,000
Tractor Freet Total	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety CTV Cyber Security Improvements RC CCTV ept Infrastructure, Transport, Regional velopment & Communications, Community velopment Grant Program – CCTV fiety Total munication Technology	RENEWAL RENEWAL RENEWAL RENEWAL RENEWAL	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000 0 90,000	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000 33,000
101935 Tractor	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal atety TV Cyber Security Improvements RC CCTV gpl Infrastructure, Transport, Regional ovelopment & Communications, Community evelopments Grant Program - CCTV fety Total	RENEWAL RENEWAL	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000
101935 Tractor Freet Total Parks & Open Spaces 102309 Hatton Fairway Fai	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artety TV Cyber Security Improvements RC CCTV ppl Infrastructure, Transport, Regional veolopment & Community veolopment & Community veolopment & Community	RENEWAL RENEWAL	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,000 50,000 94,000 75,000 75,000 15,000	0	33,000	10,000 50,000 94,000 75,000 75,000 15,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102559 (DCP) 1 102559 (DCP) 1 102559 (GCP) 1 102559 (GCP) 1 102553 (GSP) 1 102553 (GSP) 1 102553 (GSP) 1 102305 M Plan 102553 Gatton 102554 Stormw 102505 Garbag 102172 Restor 102172 Restor 102172 Restor 102172 Restor 102172 Restor 102172 Restor 102305 Plan 102566 Flood V 102556 CCTV C 102556 LYRC C 102556	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal afety TV Cyber Security Improvements RRC CCTV I Infrastructure, Transport, Regional	UPGRADE UPGRADE RENEWAL	0 0 0	0 0 0	10,000 50,000 94,000 75,000 75,000			10,000 50,000 94,000 75,000 75,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102509 Galton 102558 (DCP) 1 102559 Galton 102560 (DCP) 1 102562 Galton 102563 (DCP) 1 102562 Galton 102563 (DCP) 1 102564 Sabests 102037 Oil Buils 102553 (Satlon Soldal 102554 Stormw 102352 Waste I 102598 (Laddley Transfer Stations Total 102563 (Satlon Soldal 102563 (Satlon Soldal 102563 (Satlon Soldal 102563 (Satlon Soldal 102565 (Satlon Soldal 102565 (River H 102565 River Riv	wer Height Gauge Signage ood Warning System Upgrade nent Total operty Management & Disposal Strategy tal artery TV Cyber Security Improvements RC CCTV	UPGRADE UPGRADE RENEWAL	0 0 0	0 0 0	10,000 50,000 94,000 75,000 75,000			10,000 50,000 94,000 75,000 75,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102544 Lake A 102558 (DCP) 1 102559 Gatlon 102560 (DCP) 1 102562 Gatlon 102563 (DCP) 1 102563 (DCP) 1 102564 Satlons 102037 OnsIn 102336 MP Plan 102456 Asbests 102039 ConsIn 102534 Stormw 102332 Waste I 102539 Laddley 102534 Stormw 102564 Stormw 102564 Stormw 102565 Raddley 102565 Raddley 102565 River H 102565 River Riv	wer Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy dal afety	UPGRADE UPGRADE RENEWAL	0 0 0	0 0 0	10,000 50,000 94,000 75,000 75,000			10,00 50,00 94,00 75,00 75,00
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102309 Fairway Fairway 102544 Lake A 102559 (DCP) 102556 (DCP) 102556 (GCP) 102556 (GCP) 102556 (GCP) 102551 (GCP) 102551 (GCP) 102551 (GCP) 102551 (GCP) 102551 (GCP) 102552 (Astlon 102030 102037 (GCP) 102037 (GCP) 102037 (GCP) 102037 (GCP) 102554 Storm 102352 (Waste 102030 102554 Storm 102558 Ladiey 102598 Ladiey 102598 Ladiey 102598 Usate Collection 1011564 Gabbag 102561 (GCP) 102561 (GCP) 102561 (GCP) 102561 (GCP) 102562 (GCP) 102563 (GCP) 102564 (GCP) 102564 (GCP) 102566 (GCP) 102	ver Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy tal	UPGRADE UPGRADE	0 0	0 0	10,000 50,000 94,000 75,000			10,00 50,00 94,00 75,00
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102509 Gallon 102558 (DCP) 1 102559 Gallon 102550 (DCP) 1 102562 Galton 102563 (DCP) 1 102330 (DCP) 1 102533 Galton 102535 (Galton 102555 (Ga	ver Height Gauge Signage ood Warning System Upgrade ment Total operty Management & Disposal Strategy	UPGRADE UPGRADE	0 0	0 0	10,000 50,000 94,000 75,000			10,000 50,000 94,000 75,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102559 (DCP) 1 102559 (DCP) 1 102559 (GCP) 1 102559 (GCP) 1 102553 (GCP) 1 102305 (MF) Plant 102305 (MF) Plant 102305 (GCP) 1 102553 (Gatton 102354 (GCP) 1 102554 (GCP) 1 102556 (GCP) 1 102556 (GCP) 1 102566 (GCP) 1	ver Height Gauge Signage ood Warning System Upgrade	UPGRADE	0 0	0	10,000 50,000	0	0	10,000 50,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102558 (DCP) 102559 (DCP) 102559 (GCP) 102550 (DCP) 102551 (DCP) 102551 (DCP) 102551 (DCP) 102551 (DCP) 102552 (Sations 102037 On Binil 102037 On Binil 102037 Oli Binil 102553 (Sations 102554 Storms 102554 Storms 102554 Storms 102558 Laidiey 102598 Laidiey 102554 Rations Total 102554 Restora 102555 Review 102555 Review 102555 River H 102556 River H 102566 River H 102556 River H 102566 River	ver Height Gauge Signage ood Warning System Upgrade	UPGRADE	0 0	0	10,000 50,000			10,000 50,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102554 Lake A 102558 (DCP) 1 102559 Gatton 102560 (DCP) 1 102562 Gatton 102561 (DCP) 1 102562 Gatton 102563 (DCP) 1 102563 Gatton 102305 M Plan 102436 Asbests 102037 On Buil 10253 Gatton 102352 Waste I 102332 Waste I 102352 Waste I 102553 Gatton 102554 Garbag Transfer Stations 102554 Garbag Transfer Stations 102564 Garbag Transfer Stations 101564 Garbag Transfer Stations 101564 Garbag Transfer Stations 101576 Garbag Transfer Stations 101586 Garbag Transfer Statio	ver Height Gauge Signage	UPGRADE	0	0	10,000			10,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Halton Fairway Fairway Fairway Fairway Fairway Fairway Fairway 102544 Lake A 102559 Gafton 102560 (DCP) 102562 Gafton 102563 (DCP) 102562 Gafton 102563 (DCP) 102562 Gafton 102563 (DCP) 102562 Gafton 102563 Gafton 102030 Construction 102030 Gafton 102030 Gafton 102554 Stormw 102352 Wastle Laidley Transfer Stations Total Wastle Collection 101564 Gafton 101564 Gafton 101564 Gafton 102564 Capton 102574								
101935 Tractor Fixed Total Parks & Open Spaces 102309 Halton Fairway Fairway Fairway Fairway Fairway Fairway Fairway 102544 Lake A 102559 (OCP) 102562 Gatton 102563 (OCP) 102563 (OCP) 102565 Gatton 102563 (OCP) 102565 Gatton 102563 (OCP) 102565 Gatton 102563 Gatton 102039 Construction 102039 Construction 102039 Construction 102563 Gatton 102563 Gatton 102563 Gatton 102563 Gatton 102563 Gatton 102564 Gattaga Maste Collection 101564 Gattaga Waste Collection 101564 Gattaga 102334 Collection 102574 Construction 102574 Constr								34,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102559 CDP) 102569 CDP) 102569 CDP) 102569 CDP) 102569 CDP) 102569 CDP) 102561 CDP) 102								
101935 Tractor	Business Performance			.,,				
101935 Tractor Firet Total Parks & Open Spaces 102309 Halton 102309 Halton Fairway Fairway Fairway Fairway Fairway 102544 Lake & 102559 Gatton 102560 G(DP) 102562 Gatton 102563 G(DP) 102563 G(DP) 102563 G(DP) 102563 G(DP) 102563 Gatton 102563 G(DP) 102563 Gatton 102554 Stormword 102563 Gatton 102569 Laidley 102569 Laidley Maste Collection 101564 Gattago Waste Collection 101564 Gattago Waste Collection 101564 Gattago Waste Collection 101564 Restored 102172 102	otal		2,155,469	1,987,029	17,429,331	794,286	3,710,000	21,933,617
101935 Tractor Firet Total Parks & Open Spaces 102309 Halton 102309 Halton Fairway Fairway Fairway Fairway Fairway 102544 Lake & 102559 Gatton 102560 G(DP) 102562 Gatton 102563 G(DP) 102563 G(DP) 102563 G(DP) 102563 G(DP) 102563 Gatton 102563 G(DP) 102563 Gatton 102554 Stormword 102563 Gatton 102569 Laidley 102569 Laidley Maste Collection 101564 Gattago Waste Collection 101564 Gattago Waste Collection 101564 Gattago Waste Collection 101564 Restored 102172 102	13/2020 bus Stup Stietter Program	DEGRADE	1,126	0	20,000	10,000	42,000	72,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Hatton 102559 (DCP) 1 102559 (DCP) 1 102550 (GCP) 1 102551 (DCP) 1 102551 (DCP) 1 102553 (GCP) 1 102553 (GCP) 1 102554 (GCP) 1 102555 (GCP) 1 102555 (GCP) 1 102555 (GCP) 1 102556 (GCP) 1 102556 (GCP) 1 102557 (GCP) 1 102558 (GCP) 1 102305 (GCP) 1 102553 (GCP) 1 102553 (GCP) 1 102553 (GCP) 1 102553 (GCP) 1 102554 (GCP) 1 102555 (GCP) 1 102556 (GCP) 1 102556 (GCP) 1 102557 (GCP) 1 102558	estoration of access L202 CP817791 19/2020 Bus Stop Shelter Program	RENEWAL UPGRADE	1,126	0	20,000	10,000	42,000	30,000 42,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102544 Lake A 102559 (DCP) 102569 (GCP) 102569 (GCP) 102563 (DCP) 102564 Sations 102037 Onsfire 102037 Osl Build 102553 Gatlon 102554 Stormw 102352 Laddey 102598 Laddey 10259		DENEMA			00.000	40.000		
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102309 Hatlon 102554 Lake A 102559 (DCP) 102559 (GCP) 102569 (GCP) 102563 (DCP) 102564 Storms 102037 OB Build 102553 Saffon 102554 Storms 102554 Storms 102558 Laidley 102598 Laidley 10259	Total		2,530	0	14,000	.0	0	14,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Fainway Fainway 102544 Lake A 102558 (DCP) 1 102559 Gatton 102560 (DCP) 1 102561 (DCP) 2 102561 (DCP) 2 102561 (DCP) 2 102561 (DCP) 3 102561 (DCP) 4 102563 Gatton 102039 Constant 102039 Constant 102039 Got Parks & Open Spaces 102037 Old Build 102553 Gatton 102553 Gatton 102553 Gatton 102554 Stormw 102352 Waste 1 102588 Laidiey 1726598 Laidiey 1726598 Laidiey 1726598 Laidiey 1026598 Laidiey	arbage Truck Turnarounds	UPGRADE	2,530	0	14,000			14,000
101935 Tractor Fixed Total Parks & Open Spaces 102309 Hatlon 102344 Lake A 102559 (DCP) 1 102569 (DCP) 1 102569 (GCP) 1 102563 (DCP) 1 102356 (DCP) 1 102356 (DCP) 1 102356 (DCP) 1 102357 (DCP) 1 102358			390,377	65,955	498,000	123,126	50,000	671,126
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102344 Lake A 102559 (DCP) 1 102569 (DCP) 1 102569 (DCP) 1 102563 (DCP) 1 102564 Asbests 102039 Constn. 102326 MP Plan 102326 ASbests 102039 Gaston 102553 Gaston 102553 Gaston 102553 Gaston 102553 Gaston 102553 Gaston 102555 Gaston 102555 Sogaton 102555 Sogaton 102555 Sogaton	idley Transfer Station (URCS)	RENEWAL	15,708	750	0		50,000	50,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102544 Lake A 102558 (DCP) 1 102559 Gatton 102560 (DCP) 1 102561 (DCP) 1 102561 (DCP) 1 102561 (DCP) 1 102563 (DCP) 1 102563 (DCP) 1 102564 (DCP) 1 102564 (DCP) 1 102564 (DCP) 1 102564 (DCP) 1 102565 (DCP) 1 10256 (DCP) 1 10256 (DCP) 1 10256 (DCP) 1 10256 (DCP) 1 10256 (DCP) 1 102039 (DCP) 1 10233 (DCP) 1 10256 (DCP)	aste Land Purchases	NEW	0	0	0	8,126		8,120
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102309 Fairway Fairway 102544 Lake A 102558 (DCP) 1 102559 Gatton 102560 (DCP) 1 102562 Gatton 102561 (DCP) 2 102561 (DCP) 2 102561 (DCP) 3 102563 Gorph Spaces Transfer Stations 102032 My Plan 102435 ASbests 102037 Oli Buil	omwater Management Laidley Landfill	UPGRADE	28,113	0	12,000		-27,887	12,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton Fairway Fairway 102544 Lake A 102559 (DCP) 102559 (GCP) 102560 (DCP) 102562 (Gatton 102563 (DCP) 102563 (DCP) 102	Buildings Upgrade and Maintenance atton Landfill Fence, Southern Boundary	RENEWAL RENEWAL	0 28.113	0	25,000 56,000		-27,887	25,000 28,113
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102509 Fairway Fairway 102544 Lake A 102559 (DCP) I 102550 (DCP) 102550 (DCP) 102551 (DCP) 102551 (DCP) 102551 (DCP) 102553 (DCP) 102551 (D	bestos Bin Gatton Landfill	NEW	5	0	0	15,000		15,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton Fairway 102544 Lake A 102559 Gatton 102560 (DCP) 1 102562 Gatton 102563 (DCP) 102561 (DCP) 102561 (DCP) Parks & Open Spaces	Plan Gatton Long Haul Waste Facility	NEW	0	0	55,000		A TOTAL OF THE STATE OF THE STA	55,000
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102544 Lake A 102558 (DCP) 1 102560 (DCP) 1 102562 Gatton 102563 (DCP) 1 102561 (DCP) 1 102563 (DCP) 1 102563 (DCP) 1 102561 (DCP) 1 102561 (DCP) 1	onstruct liner against Cell 1 (W4QLD)	UPGRADE	346,550	65,205	350,000	100,000	27,887	477,887
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton 102544 Llake & 102559 (DCP) 102559 Gatton 102562 Gatton 102563 (DCP) 102563 (DCP) 102563 (DCP) 102563 (DCP)			68,503	221,020	1,760,400	0	2,740,000	4,500,400
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton Fairway Fairway 102544 Lake A 102558 (DCP) 102559 Gatton 102560 (DCP) 102562 Gatton 102562	CP) Springbrook Park Fence Renewal	RENEWAL	0	14,850	17,600			17,600
101935 Tractor: Fleet Total Parks & Open Spaces 102309 Hatton Fainway 102544 Lake A 102558 (DCP) 102559 Gatton 102560 (DCP)	atton CBD Upgrade (W4QLD) CP) Forest Hill Skate Park Repairs	RENEWAL RENEWAL	2,665 748	28,818	45,000 44,000			45,000 44,000
101935 Tractor: Fieet Total Parks & Open Spaces 102309 Hatton Fairway Fairway 102544 Lake A 102558 (DCP) 102559 Gatton	CP) Littleton Park Shade Sail	RENEWAL	1,798	3,150	5,300			5,30
101935 Tractor Fleet Total Parks 8 Open Spaces 102309 Hatton Fairway 102544 Lake A	atton Skate Park	UPGRADE	748	12,514	15,000			15,00
101935 Tractor Fleet Total Parks & Open Spaces 102309 Hatton Fairway Fairway	CP) Bugler Park Shade Sail	UPGRADE	6,430	17,045	18,500			18,50
Fleet Total Parks & Open Spaces 102309 Hatton Fairway	ilrways Park Stage 1c (URCS) ake Apex Playground Equipment (W4QLD)	NEW RENEWAL	13,357	0	15,000		1,000,000	1,000,00 15,00
Fleet Total Parks & Open Spaces 102309 Hatton	irways Park Stage 1b & 1d (URCS)	NEW		-			1,740,000	1,740,00
101935 Tractor	atton Vale/Fairways Park Stage1A (BBRF)	NEW	42,757	144,632	1,600,000			1,600,00
101935 Tractor	paces		0	0	1,870,850	- 0	- 0	1,870,85
	actors	RENEWAL	0	0	1,870,850	0	0	100,00 1,870,85
	S Vehicles & Plant (SES Support Grant)	RENEWAL	0	0	40,000			40,00
	pht Commercial Vehicles	RENEWAL	0	o	560,000			560,00
101578 Trailers 101580 Passen	allers assenger Vehicles	RENEWAL RENEWAL	0	0	100,000 80,000			100,000
101577 Trucks		RENEWAL	0	0	640,850			640,85
101576 Earthm	rthmoving Equipment	RENEWAL	0	0	350,000			350,00
Facilities Total Fleet			138,996	508,375	2,840,752	-19,712	175,000	2,996,04
	atton Aquatic Centre - Replace Chlorine Tanks	UPGRADE	138,996	508.315	0.040.760	40.740	30,000 175,000	30,000

10.2 Summary of Council Actual Financial Performance vs Budget - 30 September

2020

Date: 01 October 2020

Author: Jodi Marchant, Chief Financial Officer; Dee Stewart, Senior Financial

Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 30 September 2020.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 September 2020.

RESOLUTION

THAT Council receive and note the Summary of Council Actual Financial Performance against Budget to 30 September 2020.

Moved By: Cr Wilson Seconded By: Cr Hagan

Resolution Number: 20-24/0151

CARRIED 7/0

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 30 September 2020.

At 30 September, revenues are slightly over target and expenditures are under target. Variations have been investigated as part of the September quarterly budget review and they are included in the budget amendment proposed for adoption at this this meeting.

The 2019/2020 financial statements were authorised and signed off by the Queensland Audit Office on the 22 September 2020. The opening amounts shown in the report relating to the Statement of Financial Position are as per the audited annual financial statements.

Finance and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2020-21 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

The 2019-20 carry-over works has been reviewed by Council officers and is included as part of the budget amendment proposed for adoption at this meeting. The carry over works and revised budget will be included in future monthly reports subject to Council adoption.

Corporate Plan

Corporate Plan Goal

Leadership and Council

Outcome

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Consultation

Internal Consultation

- Managers and Group Managers across the business as needed for information
- Finance Team

Proposal

Overview

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 30 September 2020.

Operating Revenue - Year to date target \$22.54 million Actual \$22.80 million or 101.12%

At 30 September 2020, overall operating revenue for the year to date is on target.

Rates and Utility Charges (Gross) under budget by \$0.03 million

The first rates levy for 2020-2021 was raised in August 2020. Council extended the due date and discount date to 25th September 2020. Rates are on target with budget. The cashflow receipts from the rates levy has been closely monitored for delayed cashflows due to COVID. There has been little effect on the cashflows at this stage of the collection process with 89.32% of rates collected as at 2 October 2020.

Fees and Charges over budget by \$0.20 million

The favourable variances in fees and charges relates predominately to revenue received for the saleyard, an increase in the number of rate search fees and higher than expected development assessment income.

Other Revenue over budget by \$0.15 million

Other Revenue is above budget due to the timing of rent income \$0.03 million, an insurance payment received for Plumbing \$0.03 million, waste disposal income of \$0.03 million and cemetery fees \$0.02 million.

Operating Expenditure - Year to date target \$13.14 million Actual \$12.65 million or 96.31%

At 30 September 2020, overall operating expenditure for the year to date is slightly below target.

Employee costs under budget by \$0.25 million

Employee costs are under budget due to vacancies and new positions that became available as part of the restructure still being recruited. Employee costs, including employee vacancy savings, will be reviewed for possible adjustments in the December budget review. This is in addition to the amendments noted in the September budget review.

Goods and Services under budget by \$0.24 million

Goods and services are slightly under budget across several areas. These variances are mostly the result of timing differences. However, some expenditure items requiring a budget amendment were identified during the September quarterly budget review. These items are detailed in the operating budget amendments report.

Capital Revenue - Year to date target \$0.70 million Actual \$0.85 million or 121.43%

Capital grants, subsidies and contributions are slightly over budget at this time of the financial year due to capital contributions received for the capital program \$0.05 million and for civil operations \$0.03 million. Council is currently holding \$4.68 million in unexpended grant funds as a Contract Liability on the Statement of Financial Position which will be recognised in line with AASB 1058 as expenditure is incurred. \$0.69 million has been recognised as capital revenue to date. Council continues to receive additional grant funding from the Federal and State Government as part of the COVID economic stimulus packages and the budget will be monitored and amended accordingly. An additional \$4.39 million of capital revenue is included in the September quarterly review proposed for adoption at this Council meeting.

Capital Expenditure – Year to date target \$5.06 million Actual \$2.34 million or 46.19%

At 30 September 2020, Council has expended \$2.34 million on its capital works program with a further \$2.77 million in committed costs for works currently in progress. The later than usual budget adoption has slightly delayed the capital works expenditure, and work is required over the coming month to revise the timing of budget to align to the program of works to be delivered. The proposed carry forward capital works and the additional grant funded projects of \$3.74 million will be included in the review of the timing of the capital works program.

The main expenditure is \$2.21 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads, bridges and waste assets.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 September, Council had \$42.77 million in current assets compared to \$17.26 million in current liabilities with a ratio of 2.48:1. This means that for every dollar of current liability, there is \$2.48 in assets to cover it.

The opening balances for the year will change in line with the finalised 2019-20 audit and have been included in the Budget Review agenda item at this same Ordinary Council Meeting.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 September, there has been a net cash inflow of \$11.28 million with \$10.01 million inflow from operating activities; and a net cash inflow of \$1.64 million received from investing activities including capital works.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 30 September, Council's cash balance was \$37.59 million.

Legal Implications

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Policy Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

Risk Considerations

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

Previous Council Resolutions

Nil

Related Documentation

Nil

Critical Dates

Nil

Implementation

No further actions required.

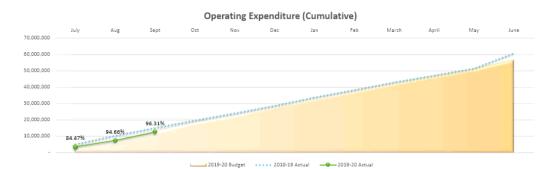
Attachments

1. Monthly Financial Report - September 2020 16 Pages

LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 30th September, 2020



REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and		Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subisidies	and Donations	verable Works	Revenue	Investments	Total
Actual	(20,885,489)	895,022	(1,035,686)	(294,877)	(794,902)	(67,731)	(83,190)	(530,504)		(22,797,357)
Budget	(20,919,755)	840,000	(835,527)	(305,320)	(800,921)	(46,700)	(94,167)	(383,078)	-	(22,545,468)
Variance	(34,266)	(55,022)	200,159	(10,444)	(6,019)	21,031	(10,977)	147,426	-	251,889
Target %	99.84%	106.55%	123.96%	96.58%	99.25%	145.03%	88.34%	138.48%		101.12%
									-	
Movement to Prior Month Target %	>	>	•	Ψ	Ψ	>	•	Ψ	>	>



EXPENDITURE TO					
DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	5,501,536	3,758,667	310,963	3,081,601	12,652,767
Budget	5,753,141	3,995,720	306,430	3,081,601	13,136,893
Variance	251,605	237,053	(4,532)	(0)	484,126
Target %	95.63%	94.07%	101.48%	100.00%	96.31%
Movement to Prior Month Target %	•	*	•	*	*



24.96%

4

Movement to Prior

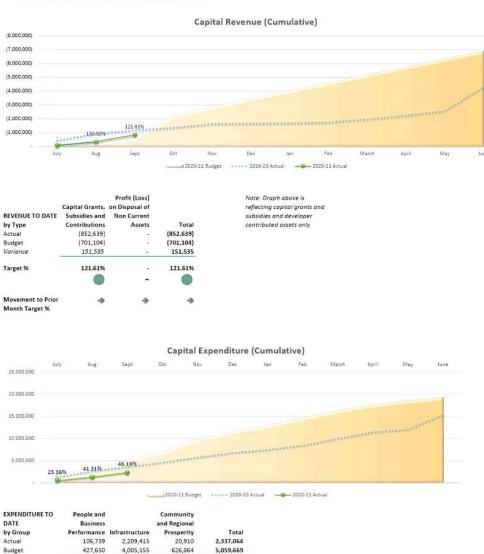
Month Target %

55.16%

3.34%

46.19%

4



Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending September 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	41,662,744	20,885,489	20,919,755	34,266	0.16%
Discount	(1,680,000)	(895,022)	(840,000)	55,022	-6.55%
Charges and Fees	3,746,535	1,035,686	835,527	(200,159)	-23.96%
Interest	1,021,284	294,877	305,320	10,444	3.42%
Operating Grants and Subisidies	8,569,372	794,902	800,921	6,019	0.75%
Operating Contributions and Donations	476,700	67,731	46,700	(21,031)	-45.03%
Revenue - Contract/Recoverable Works	790,000	83,190	94,167	10,977	11.66%
Other Revenue	2,004,665	530,504	383,078	(147,426)	-38.48%
Profit from Investments	2,200,000	-		-	0.00%
Total Recurrent Revenue	58,791,300	22,797,357	22,545,468	(251,889)	-1.12%
Capital Revenue					
Capital Grants, Subsidies and Contributions	6,917,441	852,639	701,104	(151,535)	-21.61%
Total Revenue	65,708,741	23,649,996	23,246,572	(403,424)	-1.74%
Capital Income					0.00%
Total Income	65,708,741	23,649,996	23,246,572	(403,424)	-1.74%
Expenses					
Recurrent Expenses					
Employee Costs	25,352,942	5,501,536	5,753,141	251,605	4.37%
Goods and Services	17,859,239	3,758,667	3,995,720	237,053	5.93%
Finance costs	1,198,650	310,963	306,430	(4,532)	-1.48%
Depreciation	12,326,402	3,081,601	3,081,601	(0)	0.00%
Total Recurrent Expenses	56,737,234	12,652,767	13,136,893	484,126	3.69%
Capital Expenses	224,000	-	-	-	0.00%
Total Expenses	56,961,234	12,652,767	13,136,893	484,126	3.69%
Net Recurrent Result/Operating Surplus/(Deficit)	2,054,066	10,144,590	9,408,576	(736,015)	-7.82%
NET RESULT AFTER CAPITAL ITEMS	8,747,507	10,997,229	10,109,680	(887,550)	-8.78%

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending September 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	32,086,716	16,121,852	16,131,741	9,890	0.06
Discount	(1,500,000)	(793,464)	(750,000)	43,464	(5.80)
Charges and Fees	273,000	73,386	48,500	(24,886)	(51.31)
Interest	965,084	290,862	291,270	409	0.14
Operating Grants and Subisidies	3,320,200	389,284	389,284		-
Revenue - Contract/Recoverable Works		34		(34)	-
Other Revenue	1,070,000	211,336	189,667	(21,669)	(11.42)
Profit from Investments	2,200,000				
Total Recurrent Revenue	38,415,000	16,293,289	16,300,462	7,173	0.04
Capital Revenue		-			
Total Revenue	38,415,000	16,293,289	16,300,462	7,173	0.04
Capital Income	-	-	-	-	-
Total Income	38,415,000	16,293,289	16,300,462	7,173	0.04
Expenses Recurrent Expenses					
Employee Costs	2,498,029	(506,443)	(160,165)	346,278	(216.20)
Goods and Services	821,636	205,676	214,805	9,129	4.25
Finance costs	299,418	82,737	76,027	(6,710)	(8.83)
Depreciation	10,713,587	2,678,014	2,678,397	383	0.01
Total Recurrent Expenses	14,332,671	2,459,984	2,809,064	349,080	12.43
Capital Expenses			-	-	
Total Expenses	14,332,671	2,459,984	2,809,064	349,080	12.43
Net Recurrent Result/Operating Surplus/(Deficit)	24,082,329	13,833,305	13,491,398	(341,907)	(2.53)
NET DECLIT AFTED CADITAL ITEMS	24 092 220	12 022 205	12 404 200	(244 007)	(2.52)
NET RESULT AFTER CAPITAL ITEMS	24,082,329	13,833,305	13,491,398	(341,907)	(2.53)

Lockyer Valley Regional Council (People and Business Performance) Statement of Comprehensive Income For Period Ending September 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	1,162,965	579,608	581,483	1,874	0.32
Charges and Fees		47		(47)	-
Interest	13,200	976	3,300	2,324	70.43
Operating Grants and Subisidies	384,818	17,460	24,500	7,040	28.73
Operating Contributions and Donations			-	-	-
Other Revenue	245,000	77,465	49,167	(28,298)	(57.56)
Total Recurrent Revenue	1,805,983	675,557	658,449	(17,108)	(2.60)
Capital Revenue					
Capital Grants, Subsidies and Contributions	20,000	24,420	5,000	(19,420)	(388.40)
Total Revenue	1,825,983	699,977	663,449	(36,528)	(5.51)
Capital Income	-	•			-
Total Income	1,825,983	699,977	663,449	(36,528)	(5.51)
Expenses					
Recurrent Expenses					
Employee Costs	5,556,449	1,663,582	1,451,476	(212,105)	(14.61)
Goods and Services	4,686,332	1,411,943	1,515,561	103,618	6.84
Finance costs	136,525	34,922	34,950	28	0.08
Depreciation	3,100	775	775	-	-
Total Recurrent Expenses	10,382,406	3,111,222	3,002,762	(108,460)	(3.61)
Capital Expenses	-				
Total Expenses	10,382,406	3,111,222	3,002,762	(108,460)	(3.61)
Net Recurrent Result/Operating Surplus/(Deficit)	(8,576,423)	(2,435,665)	(2,344,313)	91,352	(3.90)
NET RESULT AFTER CAPITAL ITEMS	(8,556,423)	(2,411,245)	(2,339,313)	71,932	(3.07)

Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending September 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	305,928	152,752	152,964	212	0.14
Charges and Fees	2,704,135	782,676	616,594	(166,082)	(26.94)
Interest		126		(126)	-
Operating Grants and Subisidies	2,159,437	231,184	217,137	(14,047)	(6.47)
Operating Contributions and Donations	430,000			-	
Revenue - Contract/Recoverable Works		260	-	(260)	-
Other Revenue	151,785	37,960	13,525	(24,435)	(180.66)
Total Recurrent Revenue	5,751,285	1,204,958	1,000,220	(204,738)	(20.47)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	20,000		(20,000)	
Total Revenue	5,751,285	1,224,958	1,000,220	(224,738)	(22.47)
Capital Income	-	-	-	-	-
Total Income	5,751,285	1,224,958	1,000,220	(224,738)	(22.47)
Expenses					
Recurrent Expenses					
Employee Costs	7,012,906	1,980,857	1,915,364	(65,493)	(3.42)
Goods and Services	4,243,887	742,934	778,975	36,040	4.63
Finance costs	9,572	633	2,393	1,760	73.55
Depreciation	37,200	9,300	9,300	(0)	(0.00)
Total Recurrent Expenses	11,303,565	2,733,725	2,706,032	(27,692)	(1.02)
Capital Expenses				-	
Total Expenses	11,303,565	2,733,725	2,706,032	(27,692)	(1.02)
Net Recurrent Result/Operating Surplus/(Deficit)	(5,552,279)	(1,528,766)	(1,705,812)	(177,046)	10.38
NET RESULT AFTER CAPITAL ITEMS	(5,552,279)	(1,508,766)	(1,705,812)	(197,046)	11.55

Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending September 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	8,107,135	4,031,277	4,053,568	22,290	0.55
Discount	(180,000)	(101,558)	(90,000)	11,558	(12.84)
Charges and Fees	769,400	179,577	170,433	(9,143)	(5.36)
Interest	43,000	2,914	10,750	7,836	72.90
Operating Grants and Subisidies	2,704,917	156,974	170,000	13,026	7.66
Operating Contributions and Donations	46,700	67,731	46,700	(21,031)	(45.03)
Revenue - Contract/Recoverable Works	790,000	82,896	94,167	11,271	11.97
Other Revenue	537,880	203,743	130,720	(73,023)	(55.86)
Total Recurrent Revenue	12,819,032	4,623,553	4,586,338	(37,215)	(0.81)
Capital Revenue					
Capital Grants, Subsidies and Contributions	6,897,441	808,219	696,104	(112,115)	(16.11)
Total Revenue	19,716,473	5,431,772	5,282,442	(149,330)	(2.83)
Capital Income		-		-	-
Total Income	19,716,473	5,431,772	5,282,442	(149,330)	(2.83)
Expenses					
Recurrent Expenses					
Employee Costs	9,875,718	2,363,540	2,444,005	80,465	3.29
Goods and Services	8,107,384	1,398,108	1,486,380	88,272	5.94
Finance costs	753,135	192,671	193,060	389	0.20
Depreciation	1,572,515	393,512	393,129	(383)	(0.10)
Total Recurrent Expenses	20,308,752	4,347,831	4,516,574	168,743	3.74
Capital Expenses	224,000				
Total Expenses	20,532,752	4,347,831	4,516,574	168,743	3.74
Net Recurrent Result/Operating Surplus/(Deficit)	(7,489,720)	275,722	69,764	(205,959)	(295.22)
NET RESULT AFTER CAPITAL ITEMS	(816,279)	1,083,941	765,868	(318,074)	(41.53)

LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 30 September, 2020

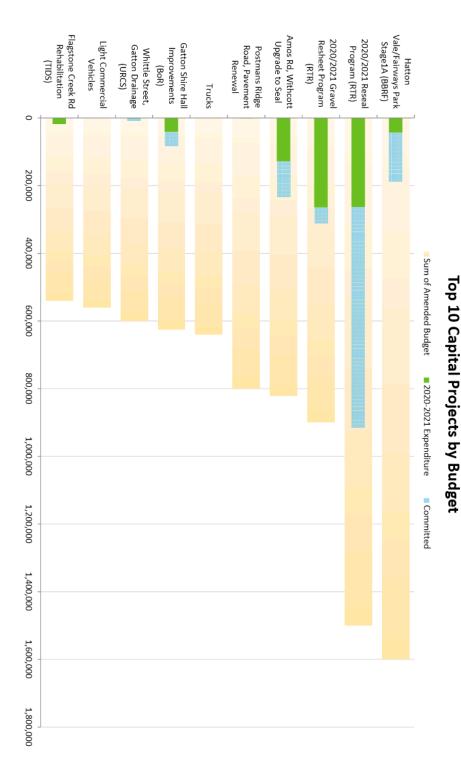
	2020-2021 Annual Budget	2020-2021 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	55,610,000	23,848,527
Dividend received	-	-
Interest received	1,020,000	294,877
Payments		
Payments to suppliers and employees	(46,040,000)	(13,854,781)
Interest expense	(1,080,000)	(278,761)
Net cash inflow (outflow) from operating activities	9,500,000	10,009,861
Cash flows from investing activities:		
Capital grants, subsidies and contributions	6,920,000	3,486,131
Payments for property, plant and equipment	(19,200,000)	(2,304,824)
Payments for investment property	(15,200,000)	(2,304,024)
Net transfer (to) from cash investments	790,000	_
Proceeds from sale of property plant and equipment	370,000	458,366
Net cash inflow (outflow) from investing activities	(11,130,000)	1,639,673
, ,	(11,150,000)	1,000,070
Cash flows from financing activities:		
Repayment of borrowings	(1,510,000)	(369,844)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,510,000)	(369,844)
Net increase (decrease) in cash and cash equivalents held	(3,140,000)	11,279,691
Cash and cash equivalents at beginning of the financial year	19,880,000	26,310,015
Cash and cash equivalents at end of the financial year	16,740,000	37,589,706

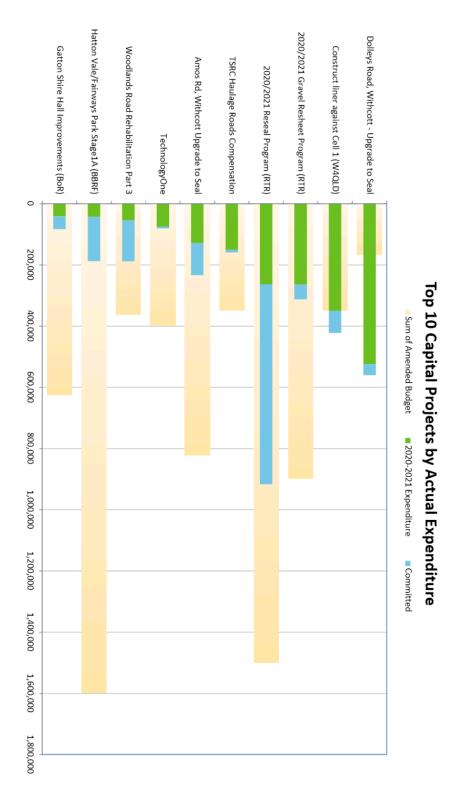
LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 30 September, 2020

Current Assets 17,030,000 30,989,706 Cash investments - 6,600,000 Trade and other receivables 3,540,000 4,539,536 Inventories 2,250,000 369,889 Contract Receivable - 116,447 Non-current assets classified as held for sale - 151,550 Total Current Assets 22,820,000 42,767,228 Non Current Assets Trade and other receivables 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 501,991,615 ToTAL ASSETS 623,900,000 644,758,842 Current Liabilites 2,450,000 3,011,935 Trade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 17,258,818 Nen Current Liabilities 9,870,000 17,258,818 <th></th> <th>2020-2021 Annual Budget</th> <th>2020-2021 YTD Actual</th>		2020-2021 Annual Budget	2020-2021 YTD Actual
Cash investments - 6,600,000 Trade and other receivables 3,540,000 4,539,536 Inventories 2,250,000 369,989 Contract Receivable - 116,447 Non-current assets classified as held for sale - 151,550 Total Current Assets 22,820,000 42,767,228 Non Current Assets 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5,120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilities 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liabilities 9,870,000 17,258,818 Non Current Liabilities 9,870,000 29,778,850 Borrowings 19,940,	Current Assets		
Trade and other receivables 3,540,000 4,539,536 Inventories 2,250,000 369,889 Contract Receivable - 116,447 Non-current assets classified as held for sale - 151,555 Total Current Assets 22,820,000 42,767,228 Non Current Assets - 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liabilities 9,870,000 17,258,818 Non Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 R	Cash assets and cash equivalents	17,030,000	30,989,706
Inventories	Cash investments	-	6,600,000
Contract Receivable Non-current assets classified as held for sale Total Current Assets Non Current Assets Trade and other receivables Equity investments Intangible assets Intangible assets Total Non Current Assets Current Liabilities Trade and other payables Frovisions Borrowings Frovisions Borrowings Provisions	Trade and other receivables	3,540,000	
Non-current assets classified as held for sale - 151,550 Total Current Assets 22,820,000 42,767,228 Non Current Assets - 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5,120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liabilities 9,870,000 17,258,818 Non Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835	Inventories	2,250,000	369,989
Non Current Assets 22,820,000 42,767,228 Non Current Assets Trade and other receivables 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5,120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008	Contract Receivable	-	116,447
Non Current Assets 14,740,000	Non-current assets classified as held for sale	-	
Trade and other receivables 14,740,000 14,734,969 Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5,120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 842,600,000 176,990,877 Reserves	Total Current Assets	22,820,000	42,767,228
Equity investments 34,190,000 32,055,505 Investment properties 2,010,000 2,110,000 Property, plant and equipment 544,570,000 547,970,358 Intangible assets 5,580,000 5,120,783 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites Trade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS Set,444,440,000 576,151,008 Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset	Non Current Assets		
Investment properties	Trade and other receivables	14,740,000	14,734,969
Property, plant and equipment Integrated Integrated States 544,570,000 547,970,358 5580,000 5,120,783 55,80,000 601,991,615 Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites	Equity investments	34,190,000	32,055,505
Intangible assets	Investment properties	2,010,000	2,110,000
Total Non Current Assets 601,080,000 601,991,615 TOTAL ASSETS 623,900,000 644,758,842 Current Liabilites Trade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Property, plant and equipment	544,570,000	547,970,358
TOTAL ASSETS 623,900,000 644,758,842 Current Liabilities 7 rade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Intangible assets	5,580,000	5,120,783
Current Liabilities Trade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Total Non Current Assets	601,080,000	601,991,615
Trade and other payables 2,450,000 3,011,935 Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	TOTAL ASSETS	623,900,000	644,758,842
Provisions 5,840,000 8,429,246 Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Current Liabilites		
Borrowings 1,590,000 1,135,762 Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Trade and other payables	2,450,000	3,011,935
Contract Liability Grants - 4,681,873 Total Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Provisions	5,840,000	8,429,246
Non Current Liabilities 9,870,000 17,258,818 Non Current Liabilities 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Borrowings	1,590,000	1,135,762
Non Current Liabilities Provisions 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Contract Liability Grants	-	4,681,873
Provisions 29,660,000 29,778,850 Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Total Current Liabilities	9,870,000	17,258,818
Borrowings 19,940,000 21,570,167 Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) Asset revaluation surplus 169,660,000 386,856,917 Asset revaluation surplus Reserves 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Non Current Liabilities		
Total Non Current Liabilities 49,600,000 51,349,017 TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity Retained surplus (deficiency) Asset revaluation surplus 169,660,000 176,990,877 Reserves 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Provisions	29,660,000	29,778,850
TOTAL LIABILITIES 59,460,000 68,607,835 NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 8 8 8 8 8 9 17 8 9 9 7 8 9 17 9 9 9 7 8 9	Borrowings	19,940,000	21,570,167
NET COMMUNITY ASSETS 564,440,000 576,151,008 Community Equity 84,000 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Total Non Current Liabilities	49,600,000	51,349,017
Community Equity Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	TOTAL LIABILITIES	59,460,000	68,607,835
Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	NET COMMUNITY ASSETS	564,440,000	576,151,008
Retained surplus (deficiency) 392,723,000 386,856,917 Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229	Community Equity		
Asset revaluation surplus 169,660,000 176,990,877 Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229		392,723,000	386,856,917
Reserves - 1,305,984 Current Surplus/(Deficit) 2,057,000 10,997,229			
	•	-	
TOTAL COMMUNITY EQUITY 564,440,000 576,151,008	Current Surplus/(Deficit)	2,057,000	
	TOTAL COMMUNITY EQUITY	564,440,000	576,151,008

LOCKYER VALLEY REGIONAL COUNCIL CAPITAL WORK SUMMARY 30 September 2020

nfrastructure Capital Program Delivery		-		Committed)	Committed)
Canital Danasan Dalissans					
Capital Program Delivery	10,355,329	1,546,393	1,395,320	2,941,713	7.413.616
Facilities	2,840,752	149.431	518,399	667,830	2,172,922
Fleet	1,870,850	0	0	0	1,870,850
Parks & Open Spaces	1,760,400	75,562	227,163	302,725	1,457,675
Transfer Stations	498,000	398,887	72,079	470,966	27,034
Waste Collection	14,000	2,530	0	2,530	11,470
Cemetery	70,000	35,485	58	35,542	34,458
Technical Services	20,000	1,126	0	1,126	18,874
nfrastructure Total	17,429,331	2,209,415	2,213,018	4,422,433	13,006,898
People and Business Performance					
Disaster Management	94,000	0	0	0	94,000
Public Order & Safety	90,000	0	0	0	90,000
Legal Services	75,000	0	0	0	75,000
Information Communication Technology	860,540	106,739	103,380	210,119	650,421
People and Business Performance Total	1,119,540	106,739	103,380	210,119	909,421
Community and Regional Prosperity					
Pest Management	5,000	0	0	0	5,000
Regional Development	60,000	0	0	0	60,000
Growth & Policy	589,364	20,910	454,746	475,656	113,708
Community and Regional Prosperity Total	654,364	20,910	454,746	475,656	178,708
Grand Total	19,203,235	2,337,064	2,771,144	5,108,208	14,095,027





LOCKYER VALLEY REGIONAL COUNCIL CAPITAL WORKS DETAIL 30 September 2020

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Community and Regional Prosperity	- Lunger			,	,
Pest Management					
Community Wellbeing Projects	F 000				F 000
Pest Management Compound Improvements	5,000	0	0	0 0	5,000
Community Wellbeing Projects Total	5,000	U	U	U	5,000
Regional Development Regional Developments Projects					
Entry Statements	60.000	0	0	0	60,000
Regional Developments Projects Total	60,000	0	0	0	60,000
Growth & Policy					
Growth and Policy Projects					
Cooper St Mitigation	0	0	7,728	7,728	-7,728
Engineering (not inc in expert report)	120,000	0	0	0	120,000
Evacuation Planning (NDRP)	64,944	0	91,284	91,284	-26,340
Flood Mapping and Modelling L'yer Catchm	0	7,500	17,500	25,000	-25,000
Flood Modelling - Laidley Local (NDRP)	0	0	3,440	3,440	-3,440
Flood Modelling - Laidley Reg Ph1 (NDRP)	50,000	10,860	78,010	88,870	-38,870
Floor Survey Contract (NDRP)	30,000	0	0	0	30,000
Laidley Reg Update Model & Mitigation	69,000	0	22.020	0	69,000
Landuse Planning (NDRP)	40,420	0	33,830	33,830	6,590
LGIP Prepare Infrastructure Plan	0 000	2,550 0	6,854	9,404	-9,404
Local Flood Plain Mngmt Plan 2/2 (NDRP)	60,000	10.985	99,354 9,178	99,354 20,163	-39,354 -20,163
Lockyer Creek Hydrology PJ 1/2 (NDRP)	100,000	-10,985	99,236	88,251	11,749
Lockyer Creek Hydrology PJ 2/2 (NDRP)	000,000	-10,365	8,333	8,333	-8,333
Planning Scheme Revision LVRC	55,000	0	0,333	0,333	55,000
Tenthill DM Study Growth and Policy Projects Total	589,364	20.910	454,746	475,656	113,708
Community and Regional Prosperity Total	654,364	20,910	454,746	475,656	178,708
Culvert Renewal Programme 2020/2021 Culvert Renewal Program Summerholm Rd, Summerholm (TIDS)	225,000	0 6.052	0	0 6,052	225,000 -6,052
Culvert Renewal Programme Total	225,000	6,052	0	6,052	-0,002
Footpath Renewal Programme	220,000	0,002	•		218 948
2019/2020 Footpath Renewal Program				0,032	218,948
	0	90	0	90	
Patrick St,Laidley Footpath Renewal(DCP)	0 175,250	90 2,008	0 39,409		-90
	-		-	90	-9(133,833
Patrick St,Laidley Footpath Renewal(DCP)	175,250 175,250	2,008 2,098	39,409 39,409	90 41,417 41,507	- <mark>90</mark> 133,833 133,743
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total	175,250 175,250 0	2,008 2,098	39,409 39,409 3,783	90 41,417 41,507 3,783	-9(133,833 133,743 -3,783
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR)	175,250 175,250 0 900,000	2,008 2,098 0 264,206	39,409 39,409 3,783 48,175	90 41,417 41,507 3,783 312,381	-9(133,833 133,743 -3,783 587,619
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total	175,250 175,250 0	2,008 2,098	39,409 39,409 3,783	90 41,417 41,507 3,783	-90 133,833
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme	175,250 175,250 0 900,000 900,000	2,008 2,098 0 264,206 264,206	39,409 39,409 3,783 48,175 51,958	90 41,417 41,507 3,783 312,381 316,164	-9(133,833 133,743 -3,783 587,619 583,836
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program	175,250 175,250 0 900,000 900,000	2,008 2,098 0 264,206 264,206	39,409 39,409 3,783 48,175 51,958	90 41,417 41,507 3,783 312,381 316,164	-9(133,833 133,743 -3,783 587,619 583,836 100,000
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Total	175,250 175,250 0 900,000 900,000	2,008 2,098 0 264,206 264,206	39,409 39,409 3,783 48,175 51,958	90 41,417 41,507 3,783 312,381 316,164	-9(133,833 133,743 -3,783 587,619 583,836 100,000
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Kerb & Channel Renewal Programme Total Pavement Renewal Programme Total	175,250 175,250 0 900,000 900,000 100,000	2,008 2,098 0 264,206 264,206	39,409 39,409 3,783 48,175 51,958 0	90 41,417 41,507 3,783 312,381 316,164 0	-9(133,833) 133,743 13
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Total Pavement Renewal Programme Total Pavement Renewal Programme Belmore Drive, Withcott	175,250 175,250 0 900,000 900,000 100,000	2,008 2,098 0 264,206 264,206 0 0	39,409 39,409 3,783 48,175 51,958 0 0	90 41,417 41,507 3,783 312,381 316,164 0 0	-91 133,833 133,743 -3,781 587,611 583,830 100,000 100,000
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Total Pavement Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 100,000 0 360,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857	39,409 39,409 3,783 48,175 51,958 0	90 41,417 41,507 3,783 312,381 316,164 0 0	-9 133,83 133,74 -3,78: 587,61: 583,83(100,00(100,00(39); 336,89
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Total Pavement Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 0 360,000 540,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093	39,409 39,409 3,783 48,175 51,958 0 0 0 20,250	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093	-9(133,833) 133,743 -3,783 587,615 583,836 100,000 100,000 392 336,893 521,907
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Total Pavement Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab	175,250 175,250 0 900,000 900,000 100,000 0 360,000 540,000 70,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734	-9(133,833) 133,742 -3,783 587,615 583,836 100,000 100,000 39(2) 336,893 521,907 69,267
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 0 360,000 540,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0	39,409 39,409 3,783 48,175 51,958 0 0 0 20,250	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093	-9(1) 133,833 133,743 -3,783 587,615 583,836 100,000 100,000 392 336,893 521,900 69,266 210,852
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Without Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Rd, Helidon Spa	175,250 175,250 0 900,000 900,000 100,000 100,000 360,000 540,000 70,000 250,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734 39,148	-90 133,833 133,743 -3,783 587,619
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheeting Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Belmore Drive, Without Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Rd, Helidon Spa Postmans Ridge Road, Pavement Renewal	175,250 175,250 0 900,000 900,000 100,000 100,000 0 360,000 540,000 70,000 250,000 800,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 0 33,861 1,165	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315	-9(1) 133,833 133,743 -3,783 587,619 583,830 100,000 100,000 392 336,893 521,907 69,267 210,855 798,688
Patrick St, Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheet in Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Merb & Channel Renewal Programme Delmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Rd, Helidon Spa Postmans Ridge Rd, Pavement Renewal Summerholm Road Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 70,000 250,000 800,000 262,500 2,282,500	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558	-91 133,833 133,74 -3,783 587,611 583,831 100,000 100,000 336,893 521,90 69,263 210,855 798,684 258,94
Patrick St, Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Merb & Channel Renewal Programme Delimore Drive, Without Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Rd, Helidon Spa Postmans Ridge Rd, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Renewal Programme Lake Clarendon Way Widening (TIDS)	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 70,000 250,000 800,000 262,500 2,282,500	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558	-9 133,83; 133,74; -3,78; 587,61; 583,83(100,00(100,00(39; 336,89; 521,90; 69,26; 210,85; 798,68(258,94; 2,196,94; 278,63(
Patrick St, Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Rd, Helidon Spa Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 540,000 250,000 800,000 262,500 2,282,500 293,000 363,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558	-9(133,83; 133,74; 133,74; 133,74; 133,74; 135
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation (TIDS)	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 70,000 250,000 800,000 262,500 2,282,500	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558	-9(133,83; 133,74; 133,74; 133,74; 133,74; 135
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Exerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Rd, Helldon Spa Postmans Ridge Rd, Helldon Spa Postmans Ridge Rd, Helldon Spa Pavement Renewal Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation Part 3 Pavement Widening Programme Lake Renewal Programme Total Pavement Widening Programme Total Pavement Widening Programme Lake Renewal Programme Total Seal Renewal Programme Total	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 70,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,993 0 33,861 1,165 3,553 59,138 10,367 53,913 64,280	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 1,315 3,553 85,558 14,370 188,179 202,549	-9 133,83 133,74 -3,78: 587,61: 583,83(100,00(100,00(100,00(39; 336,89: 521,90: 69,26: 210,85: 798,68: 258,94: 2,196,94; 278,63(174,82: 453,45:
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Rd, Helidon Spa Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Renewal Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation Part 3 Pavement Widening Programme 2019/2020 Bitumen Reseal Program (RTR)	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 540,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138 10,367 53,913 64,280	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266 138,269	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558 14,370 188,179 202,549	-9(1) 133,833 133,743 -3,783 587,619 583,836 100,000 100,000 392 336,893 521,907 69,266 210,852 798,688 258,941 2,196,942 -278,63(174,82) 453,457 -616
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Rd, Helidon Spa Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation part 3 Pavement Widening Programme Total Seal Renewal Programme Reseal Program (RTR) 2020/2021 Reseal Program (RTR)	175,250 175,250 900,000 900,000 100,000 100,000 360,000 540,000 70,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000	2,008 2,098 0 264,206 264,206 0 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138 10,367 53,913 64,280 0 0	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266 138,269	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558 14,370 188,179 202,549	-9(133,83; 133,74; 133,74; 133,74; 133,74; 133,74; 134,74; 135
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme Total Pavement Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Rd, Helidon Spa Postmans Ridge Rd, Helidon Spa Postmans Ridge Rd, Helidon Total Pavement Renewal Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation Part 3 Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Seal Renewal Programme 2019/2020 Bitumen Reseal Program (RTR) 2020/2021 Reseal Programme Total	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 540,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000	2,008 2,098 0 264,206 264,206 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138 10,367 53,913 64,280	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266 138,269	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558 14,370 188,179 202,549	-9(133,83; 133,74; 133,74; 133,74; 133,74; 133,74; 133,74; 133,74; 134
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Renewal Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Renewal Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation Part 3 Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Seal Renewal Programme 2019/2020 Bitumen Reseal Program 2020/2021 Reseal Program (RTR) Seal Renewal Programme Total Seal Renewal Programme Total Seal Renewal Programme	175,250 175,250 0 900,000 900,000 100,000 100,000 540,000 540,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000 0 1,500,000 1,500,000	2,008 2,098 0 264,206 264,206 0 0 339,261 1,165 3,553 59,138 10,367 53,913 64,280 0 262,941	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266 138,269 616 653,686 654,302	90 41,417 41,507 3,783 312,381 316,164 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558 14,370 188,179 202,549	-9(133,83; 133,74; 133,74; 133,74; 133,74; 134,74; 135
Patrick St,Laidley Footpath Renewal(DCP) Footpath Renewal Programme Total Gravel Resheet Programme 2019/2020 Gravel Resheeting Program 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Total Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Program Kerb & Channel Renewal Programme 2020/2021 Kerb & Channel Renewal Programme Belmore Drive, Withcott Brightview Road Rehabilitation (TIDS) Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Postmans Ridge Road, Pavement Renewal Summerholm Road Rehabilitation (TIDS) Pavement Renewal Programme Lake Clarendon Way Widening (TIDS) Woodlands Road Rehabilitation Part 3 Pavement Widening Programme Lake Clarendon Way Widening (TIDS) Seal Renewal Programme 2019/2020 Bitumen Reseal Program (RTR) 2020/2021 Reseal Program (RTR) Seal Renewal Programme Total	175,250 175,250 900,000 900,000 100,000 100,000 360,000 540,000 70,000 250,000 800,000 262,500 2,282,500 293,000 363,000 656,000	2,008 2,098 0 264,206 264,206 0 0 0 -392 2,857 18,093 0 33,861 1,165 3,553 59,138 10,367 53,913 64,280 0 0	39,409 39,409 3,783 48,175 51,958 0 0 20,250 0 734 5,287 150 0 26,421 4,003 134,266 138,269	90 41,417 41,507 3,783 312,381 316,164 0 0 0 -392 23,107 18,093 734 39,148 1,315 3,553 85,558 14,370 188,179 202,549	-9(133,83; 133,74; 133,74; 133,74; 133,74; 133,74; 134,74; 135

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Seal Road Upgrade Programme Total	1,008,000	652,200	141,809	794,009	213,99
Signs & Lines Renewal Programme	_				
2019/ 2020 Signs and Lines Projects	0	2,630	0	2,630	-2,63
2020/2021 - Sign and Lines	40,000	0	0	0	40,00
Signs & Lines Renewal Programme Total	40,000	2,630	0	2,630	37,37
Stormwater Renewal Programme	100,000	0	0	0	100.00
Railway St, Helidon - Stormwater (URCS) Urban stormwater drain inlet protection	000,000	456	0	456	-45
Whittle Street, Gatton Drainage (URCS)	600,000	1,408	8,200	9,608	590.39
Stormwater Renewal Programme Total	700,000	1,864	8,200	10,064	689,93
Traffic Management Renewal Programme	100,000	1,001	0,200	10,001	555,55
Trafic Management Renewal Program	5,000	0	0	0	5.00
Traffic Management Renewal Programme Total	5,000	0	0	0	5,00
Other Infrastructure Projects					
Blanchview Road/O'Neils Road, Withcott	0	4	0	4	
Cochrane Street, Gatton Footpath (URCS)	0	278	0	278	-27
Cooper St, Laidley - Drainage Stage 1	200,000	25,449	20,194	45,643	154,35
Cycle Network Gatton (PCNP)	25,000	0	0	0	25,00
Dawson Phipps Carpark	0	0	2,133	2,133	-2,1
Fairway Dr,Kensington Gr Footpath (DCP)	290,000	1,408	267,920	269,328	20,6
Future Design Works 2021/2022	100,000	0	0	0	100,0
Gehrke/Rons Rd Lighting (supplement BS)	15,000	0	12,595	12,595	2,4
Hatton Vale School Parking Improvements	0	5	0	5	20.0
Laidley Hospital Disability Improvement	20,000	0 2 477	47.000	0	20,0
Laidley LED Street Lighting (LGGSP)	210,000	2,177 304	17,000 0	19,177 304	190,8: -3
Laidley LED Street Lighting (URCS)	54,000	916	320	1,236	52,7
Lake Apex Park, Gatton Footpath (W4QLD) Maroske Road, Plainaind Turn Around	35,000	26,127	773	26,900	8,1
Murphys Creek Road - Footpath (LRCI)	200,000	3,525	2,740	6,265	193,7
Murphys Creek Road footpath (TIDS)	200,000	1,282	2,740	1,282	-1.2
Old College Road, Gatton Footpath(W4QLD)	19.500	912	ŏ	912	18.5
Railway crossings safety improvements	20,000	0	Ö	0	20,0
Safe Schools Project (TIDS)	60,000	0	0	0	60,0
Spa Water Road, Blanchview (BS)	291,000	10,227	2,500	12,727	278,2
TSRC Haulage Roads Compensation	350,000	150,414	8,777	159,191	190,8
Wandin Road, Withcott - Table Drains	60,000	0	0	0	60,0
William Street, Gatton Foothpath (W4QLD)	95,500	2,682	0	2,682	92,8
Woodlands Rd & Rangeview Drive (BS)	130,500	4,553	0	4,553	125,9
Other Infrastructure Projects Total	2,175,500	230,263	334,952	565,215	1,610,2
Floodway Renewal Programme					
2020/2021 Floodway Renewal Program	10,000	0	0	0	10,0
Floodway Renewal Programme Total	10,000	0	0	0	10,0
Asphalt Resheet Programme	000.070	700		700	250.0
2020/2021 Asphalt Resheet Program (LRCI)	360,079	722	0	722	359,3
Asphalt Resheet Programme Total	360,079	722	0	722	359,3
Bridge Renewal Programme	249 000	0	0	0	240 0
Cran Bridge Deck Renewal Bridge Renewal Programme Total	218,000 218,000	0	0	0	218,0 218,0
cilities	210,000	U	0	U	210,0
Facilities Projects					
Bore Assessments (DRFA)	90,000	26.507	0	26,507	63,4
Community Facilities Work Packages	27,500	20,507	ő	20,507	27,5
Corrective Electrical Upgrades	40,000	ő	3,218	3,218	36,7
Das Neumann Haus Stair Alteration Design	14,000	3,500	6,900	10,400	3,6
Gatton Admin Blding Sewer Rectification	0	93	0	93	_
Gatton S/Hall Compliance Upgrade (BBRF)	523,645	1,708	35,630	37,338	486,3
Gatton S'Grounds Horse Area (W4QLD)	20,000	411	0	411	19,5
Gatton S'Grounds Masterplan Work (W4QLD)	156,000	21,173	600	21,773	134,2
Gatton S'Hall Roof Restoration (W4QLD)	250,000	1,303	7,484	8,787	241,2
Gatton Shire Hall Improvements (BoR)	626,007	41,175	41,892	83,067	542,9
Gatton Showgrounds Energy Reduction	39,000	0	0	0	39,0
Gatton Showgrounds Equestrian Centre	71,100	0	0	0	71,1
Laidley Cultural Centre PA System (URCS)	0	129	0	129	-1
Laidley Cultural Centre Refurb (LRCI)	117,000	0	0	0	117,0
Laidley Pool Upgrade (URCS)	0	31,978	11,300	43,278	-43,2
Laidley Rec Reserve Entry Upgrade (LRCI)	250,000	1,092	680	1,772	248,2
Lake Clarendon Public Toilets Refurb	7,500	4,648	0	4,648	2,8
Ldley S'Yard Awning Rectification (DCP)	20,000	748	16,235	16,983	3,0
Ldley S'Yard Timber Pens & Posts (W4QLD)	64,000	487	0	487	63,5
LVCC HVAC Rect & Plant Rooms (W4QLD)	250,000	8,222	292,100	300,322	-50,3

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
LVCC Roof Rectification Works (W4QLD)	255,000	6,258	93.047	99,305	155,69
Nielsen's Place Shade Structure	0	0	7,860	7,860	-7.86
Relocation Cncil Self Contained Toilets	Ů.	0	1,452	1,452	-1,45
Springbrook Park Entry Upgrade	20,000	0	0,452	0	20,00
Facilities Projects Total	2,840,752	149,431	518,399	667,830	2,172,92
Fleet	2,040,732	145,451	510,555	000,100	2,112,32
Fleet Projects					
	350,000	0	0	0	350,00
Earthmoving Equipment	560,000	0	0	0	560.00
Light Commercial Vehicles		0	0	0	
Passenger Vehicles	80,000				80,00
SES Vehicles & Plant (SES Support Grant)	40,000	0	0	0	40,00
Tractors	100,000	0	0	0	100,00
Trailers	100,000	0	0	0	100,00
Trucks	640,850	0	0	0	640,85
Fleet Projects Total	1,870,850	0	0	0	1,870,85
Parks & Open Spaces					
Parks and Open Spaces Projects					
Bugler Park Shade Sail (DCP)	18,500	6,430	17,045	23,475	-4,9
Forest Hill Skate Park Repairs (DCP)	44,000	748	28,818	29,566	14.4
Gatton CBD Upgrade (W4QLD)	45,000	2,676	6,153	8,829	36,1
Gatton Skate Park (DCP)	15,000	748	12,514	13,262	1,7
	15,000	2.923	12,514	2,923	-2,9
Hatton Vale/Fairways Park Stage C (URCS)	U	-,			
Hatton Vale/Fairways Park Stage1A (BBRF)	1,600,000	43,010	144,632	187,643	1,412,3
HVale/Fairways Park Stage 1B & 1D (URCS)	0	2,923	0	2,923	-2,9
Lake Apex Playground Equipment (W4QLD)	15,000	14,307	0	14,307	6
Littleton Park Shade Sail (DCP)	5,300	1,798	3,150	4,948	3
Springbrook Park Fence Renewal (DCP)	17,600	0	14,850	14,850	2,7
Parks and Open Spaces Projects Total	1,760,400	75,562	227,163	302,725	1,457,6
Transfer Stations					
Transfer Station Projects					
Asbestos Bin Gatton Landfill	0	5	0	5	
Construct liner against Cell 1 (W4QLD)	350,000	350,656	71,773	422,429	-72,4
Gttn Landfill Fence Sth Boundary (W4QLD)	56,000	28,936	0	28,936	27,0
Laidley Transfer Station (URCS)	0	19.290	306	19,596	-19.5
M/ Plan Gatton Long Haul Waste Facility	55.000	0	0	0	55.0
	25,000	0	0	0	25.0
Oil buildings Upgrade and Maintenance		-	-	-	
Stormwater Management Laidley Landfill	12,000	0	0	0	12,0
Transfer Station Projects Total	498,000	398,887	72,079	470,966	27,0
Waste Collection					
Waste Collection Projects					
Garbage Truck Turnarounds	14,000	2,530	0	2,530	11,4
Waste Collection Projects Total	14,000	2,530	0	2,530	11,4
Cemetery					
Cemetery Projects					
Gatton Cemetery Bubbler & S/Strip(W4QLD)	42,000	4,487	0	4,487	37,5
Gatton Cemetery Bubbler & S/Strip(W4QLD) Gatton Cemetery Upgrades (URCS)	42,000 0	4,487 1,245	0 0	4,487 1,245	
Gatton Cemetery Upgrades (URCS)	0	1,245	0	1,245	-1,2
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD)	28,000	1,245 29,753	0 58	1,245 29,810	-1,2 -1,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total	0	1,245	0	1,245	-1,2 -1,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services	28,000	1,245 29,753	0 58	1,245 29,810	-1,2 -1,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects	28,000 70,000	1,245 29,753 35,485	58 58	1,245 29,810 35,542	-1,2 -1,8 34,4
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program	28,000 70,000	1,245 29,753 35,485	0 58 58	1,245 29,810 35,542	-1,2 -1,8 34,4 -1,1
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791	0 28,000 70,000 0 20,000	1,245 29,753 35,485 1,126 0	0 58 58 0 0	1,245 29,810 35,542 1,126 0	-1,2 -1,8 34,4 -1,1 20,0
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total	0 28,000 70,000 0 20,000 20,000	1,245 29,753 35,485 1,126 0 1,126	0 58 58 0 0	1,245 29,810 35,542 1,126 0 1,126	-1,2 -1,8 34,4 -1,1 20,0 18,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total	0 28,000 70,000 0 20,000	1,245 29,753 35,485 1,126 0	0 58 58 0 0	1,245 29,810 35,542 1,126 0	-1,2 -1,8 34,4 -1,1 20,0 18,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total Infrastructure Total	0 28,000 70,000 0 20,000 20,000	1,245 29,753 35,485 1,126 0 1,126	0 58 58 0 0	1,245 29,810 35,542 1,126 0 1,126	-1,2 -1,8 34,4 -1,1 20,0 18,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total iffastructure Total	0 28,000 70,000 0 20,000 20,000	1,245 29,753 35,485 1,126 0 1,126	0 58 58 0 0	1,245 29,810 35,542 1,126 0 1,126	-1,2 -1,8 34,4 -1,1 20,0 18,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total Iffastructure Total People and Business Performance Disaster Management	0 28,000 70,000 0 20,000 20,000	1,245 29,753 35,485 1,126 0 1,126	0 58 58 0 0	1,245 29,810 35,542 1,126 0 1,126	37,5 -1,2 -1,8 34,4 -1,1: 20,0 18,8 13,006,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total Iffastructure Total People and Business Performance Disaster Management Disaster Management Projects	0 28,000 70,000 0 20,000 20,000 17,429,331	1,245 29,753 35,485 1,126 0 1,126 2,209,415	0 58 58 0 0 0 2,213,018	1,245 29,810 35,542 1,126 0 1,126 4,422,433	-1,2 -1,8 34,4 -1,1 20,0 18,8 13,006,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total Infrastructure Total People and Business Performance Disaster Management Disaster Management Disaster Management Projects Flood Warning System Upgrade	0 28,000 70,000 0 20,000 20,000 17,429,331	1,245 29,753 35,485 1,126 0 1,126 2,209,415	0 58 58 0 0 0 2,213,018	1,245 29,810 35,542 1,126 0 1,126 4,422,433	-1,2 -1,8 34,4 -1,1 20,0 18,8 13,006,8
Gatton Cemetery Upgrades (URCS) Ldley Cemetery Seam StripRenewal (W4QLD) Cemetery Projects Total Technical Services Technical Services Projects 2019/2020 Bus Stop Shelter Program Restoration of access L202 CP817791 Technical Services Projects Total Iffastructure Total People and Business Performance Disaster Management Disaster Management Projects	0 28,000 70,000 0 20,000 20,000 17,429,331	1,245 29,753 35,485 1,126 0 1,126 2,209,415	0 58 58 0 0 0 2,213,018	1,245 29,810 35,542 1,126 0 1,126 4,422,433	-1,2 -1,8 34,4 -1,1 20,0 18,8 13,006,8

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Public Order & Safety					
Public Order and Safety Projects					
CCTV Cyber Security Improvements	75,000	0	0	0	75,000
LVRC CCTV	15,000	0	0	0	15,000
Public Order and Safety Projects Total	90,000	0	0	0	90,000
Legal Services					
Legal Services Projects					
Property Management & Disposal Strategy	75,000	0	0	0	75,00
Legal Services Projects Total	75,000	0	0	0	75,00
Information Communication Technology					
Information Communication Technology Projects					
Flood Inform Advice Portal (QLD I & I)	40,000	24,420	78,800	103,220	-63,22
Intranet Renewal	50,000	0	0	0	50,00
LVCC Audio Visual	0	0	665	665	-66
Network Perimeter Security (Firewalls)	76,500	0	0	0	76,50
Online Bookings	22,300	2,325	7,282	9,607	12,69
SES Hardware	24,340	0	0	0	24,34
Switches Renewal	79,400	0	10,500	10,500	68,90
TechnologyOne	400,000	74,333	6,133	80,467	319,53
Unified Communications	50,000	0	0	0	50,00
Upgrade MS Office	100,000	5,660	0	5,660	94,34
UPS Renewal	18,000	0	0	0	18,000
Information Communication Technology Projects Total	860,540	106,739	103,380	210,119	650,42
People and Business Performance Total	1,119,540	106,739	103,380	210,119	909,42
Grand Total	19,203,235	2,337,064	2,771,144	5,108,208	14,095,027

10.3 Update to Register of Cost Recovery and Commercial Fees and Charges 2020-

21

Date: 15 September 2020

Author: Kirsty Johnson, Coordinator Revenue Services; Jodi Marchant, Chief Financial

Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement of the changes required to the 2020-21 Register of Fees and Charges effective from 10 August 2020 for the Right to Information fees.

Officer's Recommendation:

THAT Council include within its Register of Cost Recovery and Commercial Fees and Charges 2020-21 the following additional fees with an effective date of 10 August 2020:

1.4.1 - Right to Information

Description	Amount	GST
	(inc. GST)	Applies
Right to Information Application Fee	\$51.70	No
Processing Charges (per fifteen minutes or part thereof)	\$8.00	No

RESOLUTION

THAT Council include within its Register of Cost Recovery and Commercial Fees and Charges 2020-21 the following additional fees with an effective date of 10 August 2020:

1.4.1 – Right to Information

Description	Amount	GST
	(inc. GST)	Applies
Right to Information Application Fee	\$51.70	No
Processing Charges (per fifteen minutes or part thereof)	\$8.00	No

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 20-24/0152

CARRIED 7/0

Executive Summary

Advice has been received from the Department of Justice and Attorney-General on the fees to be charged for Right to Information Requests for the 2020-21 financial year and come into effect from 10

August 2020. These fees are charged by Council but set by the State and updated every year in late June/early July.

This report seeks to make these changes in line with the amended legislation to adopt the updated fees for Right to Information application fees and processing charges.

Finance and Resource Implications

The amendments to Council's 2020-21 Fees and Charges will ensure that the correct fee is charged for each service either on a cost recovery or commercial basis.

The Right to Information application fee and processing charges are set by the Department of Justice and Attorney-General and have come into effect from 10 August 2020.

Corporate Plan

Corporate Plan Theme

Lockyer Leadership and Council

Outcome

- 5.2 Excellence in customer service to our community
- 5.7 Compliance with relevant legislation

Consultation

Internal Consultation

Due to the administrative nature of this report, no internal consultation is required.

External Consultation

Due to the internal administrative nature of this report, there has been no external consultation.

Community Engagement

Due to the internal administrative nature of this report, there has been no community engagement.

Proposal

Overview

Council is required as part of its annual budget process, to review its fees and charges each year to ensure that:

- Cost recovery fees and charges continue to reflect the cost of providing the services performed; and
- Commercial fees and charges are appropriate given the commercial nature of the services provided.

The fees and charges for 2020-21 were originally adopted on 20 May 2020 to take effect from 1 July 2020.

Advice has been received from the Department of Justice and Attorney-General on the fees to be charged for Right to Information Requests for the 2020-21 financial year and come into effect from 10 August 2020. These fees are charged by Council but set by the State and updated every year in late June/early July.

The changes are listed below:

1.4.1 - Right to Information

Description	2019-20	2020-21	GST
	Amount	Amount	Applies
Right to Information Application Fee	\$50.80	\$51.70	No
Processing Charges (per fifteen minutes or part thereof)	\$7.85	\$8.00	No
Copy of Released Material	\$0.25	\$0.25	No

Legal Implications

Section 97 of the *Local Government Act 2009* (the Act) provides for a local government to fix a cost recovery fee and Section 98 provides for a Register of Cost Recovery Fees.

Section 106 and 107 of the *Justice Legislation (Fees, Allowances and Other Amounts) Amendment Regulation 2020* defines the Right to Information application fee and processing charge which is updated each year.

Policy Implications

Section 262 (3)(c) of the Act also empowers a local government to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

Council may amend its fees and charges by resolution at any time during the year.

Risk Considerations

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

Previous Council Resolutions

20-24/0025

Related Documentation

Cost Recovery and Commercial Fees and Charges for 2020-2021

Implementation

- 1. Publication of the updated Register on Council's website.
- 2. Update of the fees and charges within Council's systems.

Attachments

There are no attachments for this report.

10.4 Sponsorship Request from Lockyer Chamber of Commerce and Industry for a

Buy Local Campaign

Date: 30 September 2020

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's direction on a request from the Lockyer Chamber of Commerce and Industry for sponsorship funds to purchase Lockyer Valley Gift Cards which are to be used as prizes for a buy local campaign in the lead up to Christmas.

Officer's Recommendation:

THAT Council provide sponsorship to the Lockyer Chamber of Commerce and Industry's 2020 'Buy Local' campaign to the value of \$2,500.00.

RESOLUTION

THAT Council provide sponsorship to the Lockyer Chamber of Commerce and Industry's 2020 'Buy Local' campaign to the value of \$2,500.00.

Moved By: Cr Wilson Seconded By: Cr Holstein

Resolution Number: 20-24/0153

CARRIED 7/0

Executive Summary

Correspondence was received on 30 September 2020 from the Lockyer Chamber of Commerce and Industry (Chamber) requesting sponsorship from Council to support a buy local campaign in the lead up to Christmas.

The campaign is to encourage local residents and businesses to buy local to support Lockyer Valley businesses as they recover from COVID-19 restrictions. The Chamber intends to use the sponsorship funds to purchase Lockyer Valley Gift Cards to use as prizes for local shoppers, to further encourage local shopping and to keep the funds circulating within the Lockyer Valley economy.

Finance and Resource Implications

Council's 2020/21 budget has an allocation for Local Buy Campaigns that is sufficient to meet the requested sponsorship amount. The allocated amount in Council's budget is \$5000.00.

Council has in previous years sponsored the Town Proud Shop Local promotion facilitated by the former Gatton, Lockyer and Brisbane Valley Star Newspaper. In previous years Council has provided \$5000.00 towards this campaign.

Any additional requests for local buy campaigns will require a further budget allocation as all funds allocated in the 2020/21 budget will be expended.

Corporate Plan

Corporate Plan Theme

Lockyer Business, Farming and Livelihood

Outcome

2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.

Consultation

Internal Consultation

Community Activation

External Consultation

Due to the internal administrative nature of this report, there has been no external consultation.

Proposal

Overview

In previous years Council has sponsored the Town Proud Shop Local promotion facilitated by the former Gatton, Lockyer and Brisbane Valley Star Newspaper. With the closure of printed form of the newspaper it will not be facilitating the Shop Local promotion. As a result, the Lockyer Chamber of Commerce and Industry (Chamber) is running the promotion and has written to Council requesting sponsorship of \$5000 for a buy local campaign which will run from November until Christmas 2020. The sponsorship money will be used for Lockyer Valley Gift Cards which will be offered as prizes to lucky local shoppers to further encourage the 'shop local' message.

The Chamber has advised the promotion will be open to all businesses who wish to participate and not restricted to Chamber members. The Chamber hopes to encourage more local businesses to join the Gift Card program and accept Lockyer Valley Gift Cards.

Lockyer Valley Gift Cards are redeemable at participating Lockyer Valley businesses and are only valid for use within the Lockyer Valley region. Currently 44 businesses accept Lockyer Valley Gift Cards. The Chamber supports the Lockyer Valley Gift Card program and their contribution to the program means that all cards carry no purchase price or additional transaction fees.

Council has budgeted \$5000 for Local Buy Campaigns, including the Chambers proposal. Council could retain some of the \$5,000 funding for other Buy Local Campaigns should new entrants to the media market decide to run similar campaigns. One suggestion is that \$2,500 is donated to the Chambers campaign and \$2,500 is kept for other campaigns.

Legal Implications

There are no legal implications in relation to this matter.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: FE2 Finance and Economic

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and

sustainability.

Previous Council Resolutions

There are no previous Council resolutions in relation to this matter.

Related Documentation

Nil.

Critical Dates

The Lockyer Chamber of Commerce propose to commence the buy local campaign in early November 2020.

Implementation

The Lockyer Chamber of Commerce and Industry will be notified of Council's decision.

Payment of funds will be made as per Council's normal processes upon receipt of invoice.

Attachments

There are no attachments for this report.

10.5 2020 Christmas Closure and Public Holiday Closure

Date: 30 September 2020

Author: Vickie Wieland, EA to Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's approval to cease normal business operations from 1:00pm on Thursday, 24 December 2020 and to re-open on Monday, 4 January 2021 for the annual Christmas closure, apart from skeleton crews and emergency on-call staff.

Officer's Recommendation:

THAT Council approve the closure of Council offices and operations from 1:00pm on Thursday, 24 December 2020 until 1 January 2021, with normal business hours resuming Monday, 4 January 2021.

RESOLUTION

THAT Council approve the closure of Council offices and operations from 1:00pm on Thursday, 24 December 2020 until 1 January 2021, with normal business hours resuming Monday, 4 January 2021.

Moved By: Cr Holstein Seconded By: Cr Qualischefski

Resolution Number: 20-24/0154

CARRIED 7/0

Executive Summary

Historically, Council has endorsed the closure of Council offices and operations during the Christmas to New Year period, apart from skeleton crews and emergency on-call staff. Many businesses close during Christmas and New Year and normal business activity is reduced, therefore the impact of the closure on the community is minimal.

The closure also assists with reducing staff leave accruals during a quieter time of the year.

Finance and Resource Implications

Staff resources will be managed through the utilisation of skeleton crews and emergency on-call staff. Financial implications will be managed through existing budget.

Corporate Plan

<u>Corporate Plan Theme</u> Lockyer Leadership and Council

Outcome

5.2 Excellence in customer service to our community

Consultation

Internal Consultation

Due to the administrative nature of this report, no internal consultation was required.

External Consultation

Due to the administrative nature of this report, no external consultation was required.

Community Engagement

Due to the administrative nature of this report, no community consultation was required.

Proposal

Overview

Council Offices

It is proposed that Council cease operations at 1.00pm, Thursday, 24 December 2020 through until 1 January 2021, with normal business hours resuming Monday, 4 January 2021. Staff will be required to utilise their leave provisions for the period in accordance with the table below:

Date		Leave Type
Thursday	24 December 2020, (half day)	
Friday	25 December 2020	Public Holiday
Monday	28 December 2020	Public Holiday
Tuesday	29 December 2020	TOIL/RDO/AL/LWOP
Wednesday	30 December 2020	TOIL/RDO/AL/LWOP
Thursday	31 December 2021	TOIL/RDO/AL/LWOP
Friday	1 January 2021	Public Holiday

TOIL (Time Off in Lieu) RDO (Rostered Day Off) AL (Annual Leave) LWOP (Leave without Pay)

The annual closure is provided for in the Lockyer Valley Regional Council Certified Agreement (Officers) 2018, and the Lockyer Valley Regional Council Certified Agreement (Field) 2018. Both Agreements make provision for employees to accumulate sufficient leave to cover absences for the period between Christmas and New Year.

For the past two years, Council's Visitor Information Centre (VIC) and Queensland Transport Museum (QTM) have also closed over the Christmas/New Year period. It is proposed that this occurs again this year.

Managers will be briefed on the staffing requirements of Council over the Christmas/New Year period in the event of an emergency and will ensure that a selection of suitably trained staff will remain on call.

Legal Implications

There are no legal implications arising from the contents of this report. As noted, the recommendation is provided for in both Council's current Certified Agreements.

Policy Implications

There are no policy implications arising from the contents of this report.

Risk Considerations

Key Corporate Risk Code and Category: S1 - Staff

Key Corporate Risk Descriptor: Strategic workforce planning and management

Previous Council Resolutions

A report is compiled and submitted each year for Council's consideration to determine the applicable closedown.

Related Documentation

There are no related documents.

Critical Dates

Communication to staff as soon as possible is required to enable appropriate time to accrue the required leave if necessary and in consultation with Supervisors/Managers.

<u>Implementation</u>

Advertising of the approved closedown period on Council's website Communication to all staff

Attachments

There are no attachments for this report.

11.0 PEOPLE & BUSINESS PERFORMANCE REPORTS

11.1 Lockyer Valley Regional Council Annual Report 2019-2020

Date: 30 September 2020

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor **Responsible Officer:** Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to seek adoption of the Lockyer Valley Regional Council Annual Report 2019-2020.

Officer's Recommendation:

THAT Council adopt the Lockyer Valley Regional Council Annual Report 2019-2020 as attached to this report.

RESOLUTION

THAT Council adopt the Lockyer Valley Regional Council Annual Report 2019-2020 as attached to these Minutes.

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 20-24/0155

CARRIED 7/0

Executive Summary

The Annual Report 2019-2020 (Report) is a report on Council's activities throughout the financial year. The Report gives the community and stakeholders information about Council activities and financial performance.

Finance and Resource Implications

The Annual Report 2019-2020 was developed within the budget.

Corporate Plan

Corporate Plan Theme

Lockyer Leadership and Council

Outcome

5.7 Compliant with relevant legislation.

Operational Plan Action Item (as relevant)

This report is the summary of the operational plan action items.

Consultation

Internal Consultation

- Executive Leadership Team
- Chief Financial Officer

Proposal

Overview

The Report provides information to the community and stakeholder information about Council activities and financial performance during the financial year. The Report references the Corporate Plan 2017-2022, Operational Plan 2019-2020 and Council's audited Financial Statements and includes other statutory requirements.

Legal Implications

Section 182 of the *Local Government Regulation 2012* states a local government must prepare an annual report for each financial year.

Policy Implications

Not applicable.

Risk Considerations

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and

sustainability.

Previous Council Resolutions

Not applicable.

Related Documentation

Included with this report is the Annual Report 2019-2020.

Critical Dates

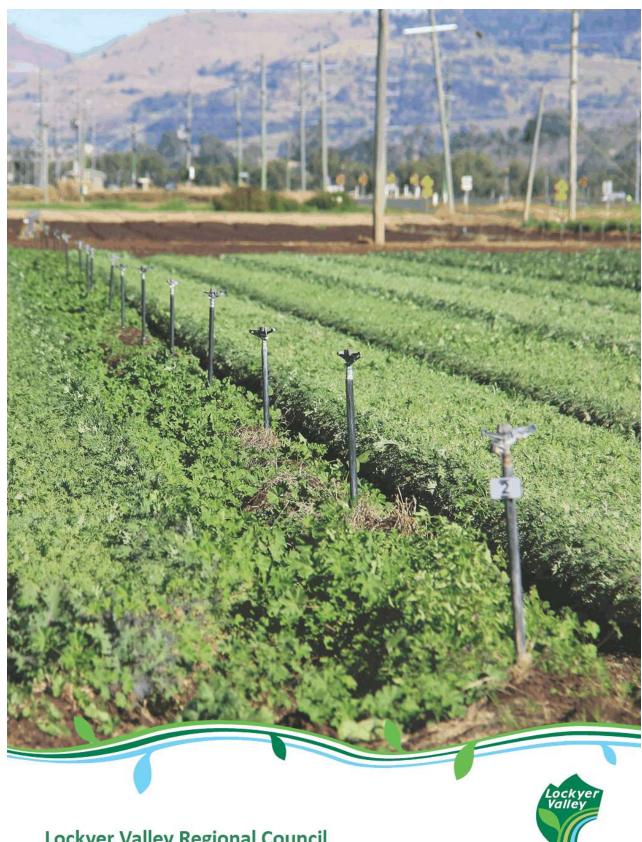
The Report must be adopted by 23 October 2020. Section 182 of the *Local Government Regulation 2012* requires the Annual Report to be adopted within one month after the day the auditor-general gives the auditor-general's audit report about Council's financial statements. This date was 22 September 2020.

Implementation

The Annual Report 2019-2020 will be published on Council's website.

Attachments

1 Draft Annual Report 2019-2020 120 Pages



Lockyer Valley Regional Council

Annual Report 2019-2020

OVERVIEW OF THE LOCKYER VALLEY

The Lockyer Valley is located an hour drive from Queensland's capital city and covers approximately 2200 square kilometres of land, encompassing a wide range of scenic landscapes, agriculture and tourist attractions.

With 70% of the Lockyer Valley utilised for primary production, this rich and fruitful region outputs more than \$706 million worth of produce, highlighting the significant role the region plays in domestic food supply.

There is no better farm centre than the Lockyer Valley as the region adjoins or is in easy access to every major highway in Australia.

The Lockyer Valley is perfectly poised to attract the lucrative drive market of South East Queensland. It is a perfect location for visitors to escape and experience the rural pleasures of the region for either a day trip, weekend or family holiday.

Home to more than 41 000 residents and forecast to welcome an additional 16 000 people by 2031, our region is serviced by 26 public and private schools, 21 early childhood education services, two hospitals and more than 45 community run organisations.

The Lockyer Valley is well positioned to attract vital infrastructure such as a passenger rail service, a regional hospital and increased funding of our community centres. It is the region of choice for vibrant rural living, with room to grow and endless opportunities for a rural and connected lifestyle.

ACHIEVING THE OUTCOMES OF THE COMMUNITY PLAN 2017-2027

Lockyer Valley Regional Council

Lockyer – Our Valley, Our Vision Community Plan 2017-2027 details the community's vision to the year 2027. The Community Plan establishes outcomes for the Lockyer Valley community to guide the priority actions undertaken by a wide range of stakeholders. The outcomes identified in the Community Plan along with its themes form the basis for the development of Lockyer Valley Regional Council's (Council) Corporate Plan 2017-2022. This Annual Report is the third to report on the progress Council has made in achieving the identified outcomes of the Corporate Plan 2017-2022 and the Community Plan 2017-2027.



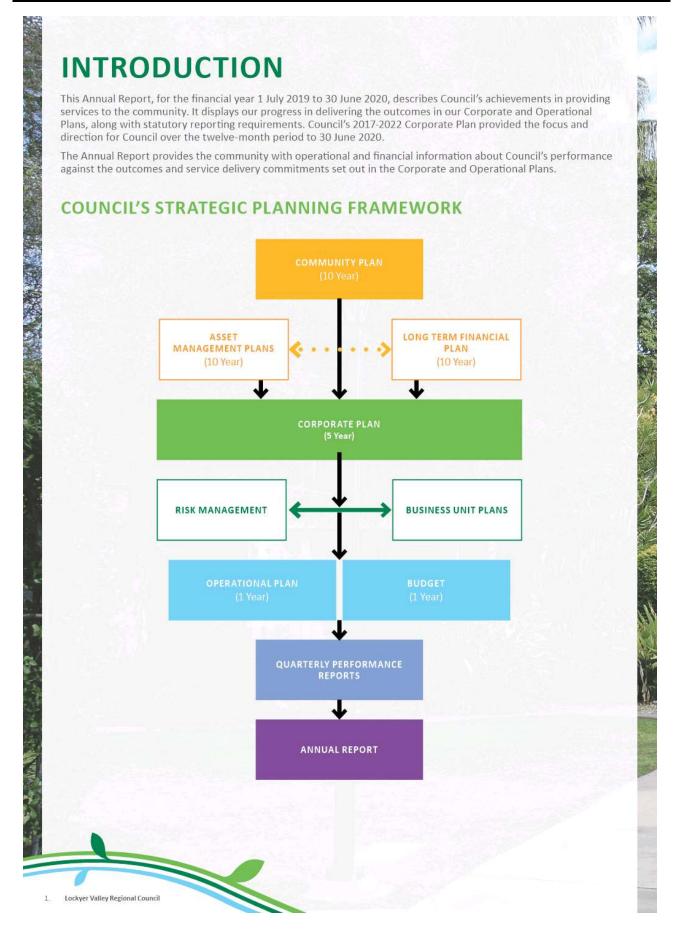
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VISION, MISSION AND VALUES

VISION:

We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

MISSION:

Lead, engage and empower.

OUR VALUES:

Values form the basis of our culture. They add meaning to our work and provide a basis for consistent planning and decision making across the organisation. Every employee of Council is expected to demonstrate Our Values in their daily activities, in the way they behave and in the way they make decisions. Our values are:



We lead through excellence and partner with the community to achieve Council's vision and mission.



Accountability

We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



Communication

We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



Customer Focus

We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.



Collaboration

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.

Annual Report 2019-2020

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MESSAGE FROM THE MAYOR

It is with great pride I present the Lockyer Valley Regional Council Annual Report for 2019-20. We have continued to maintain a strong focus on financial and operational sustainability and delivered an operating surplus for the third consecutive year.

Our balanced and responsible budget approach meant Council was in a strong position to respond to the wide-ranging impacts and challenges of the COVID-19 global pandemic. This year's budget and performance builds on previous years and provides confidence to our 42,000 residents and 3000 businesses we continue in our commitment to the betterment of the Lockyer Valley region.

IMPACT OF COVID-19 PANDEMIC

Council responded quickly to support the community, local business and the regional economy when the COVID-19 pandemic hit. In March 2020 we introduced a range of economic stimulus measures to inject money into the local economy, including placing some suppliers on 14-day payment terms, reviewing essential work which could be brought forward and delivered by local suppliers and contractors, a hardship relief policy and budgeting for a zero percent rates increase in the following year.

The impact of this pandemic will be felt for many years to come. Council will continue working with government, businesses, social enterprises, community groups and clubs to support them to navigate these impacts and provide for the sustainability of services to our community.

COLLABORATION

In 2019-20 we again engaged positively with our stakeholders to accomplish the best outcomes for the region.

Work continued on the Lockyer Valley Water Collaborative project. The scheme aims to provide a pipeline network of up to 250km and up to 10 pump stations to distribute additional water across the Lockyer Valley. The scheme will provide improved resilience against drought and secure supply to all businesses. I am grateful for the support from the farmers as this has been an enormous help to continue to drive the project. Their support was evident by the more than 140 respondents to the second EOI process. The long-term future and success of our horticultural sector and the employment it creates is dependent on the availability of water.

Council also strived to secure favourable outcomes for the region by working collaboratively with the Australian Rail Track Corporation (ARTC) for the Inland Rail proposal. Council joined forces with Toowoomba Regional Council and Ipswich City Council to form the Ipswich to Toowoomba Passenger Rail Alliance. Passenger rail is one of several key infrastructure projects we hope to get over the line as a result of Inland Rail. For residents to have quick access to a rail network allowing them an easy commute to Toowoomba, Ipswich or Brisbane would be a giant leap forward for the future development and liveability of the region.

Our forward planning on opportunities for the region positioned us to engage successfully with the Queensland and Australian Governments to secure funding for various infrastructure projects. This included securing funding for the much-anticipated Fairways Park in the Hatton Vale-Kensington Grove areas. This will be a new regional level park and I am very excited to bring this project into fruition.

ACKNOWLEDGEMENT

It is fair to say 2019-20 delivered more challenges than any of us thought possible including bushfires, drought and a pandemic on top of a local government election.

In March 2020, I was joined by returning Councillors Cr Jason Cook, Cr Michael Hagan, Cr Janice Holstein, Cr Rick Vela, Cr Chris Wilson and newcomer Cr Brett Qualischefski. As your newly elected members we are committed to providing strong leadership through the uncertainty of the years ahead.

I would like to thank Council CEO, Ian Church, and the committed staff of Council who work tirelessly towards making the Lockyer Valley a better place to live, work and play. I was pleased to see the high levels of engagement of staff in the Organisational Effectiveness Review in 2019. This review has resulted in a far more streamlined and connected organisation allowing us to deliver outcomes and activities more effectively into the future.

Together with my fellow Councillors, I am committed to seeking opportunities and improvements for our community and our region. We will continue to collaborate and engage in positive conversations with stakeholders to drive the Lockyer Valley region forward.



Cr Tanya Milligan MAYOR

Community Engagement and Development; Media and Communications; Disaster Management; Economic Development



MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

The commitment of Lockyer Valley Regional Council employees to our community never ceases to amaze me. Every achievement highlighted in this Annual Report demonstrates how our employees proudly play their part in shaping the future of our region.

OUR CUSTOMERS AND COMMUNITY

As with most other businesses, COVID-19 had a major impact on how we interacted with our customers and members of the community. I am proud to say we were able to keep disruption to a minimum by implementing a comprehensive Business Continuity Plan. For example, customer service employees worked from home in a virtual customer contact centre and our libraries moved to a "click and deliver" mode of operation so customers could still choose their favourite books and have them delivered. Our employees maintained business as usual as far as possible with other stakeholders utilising technology via on-line meetings.

Before COVID-19 restrictions came into effect, Council continued its commitment to community engagement by completing the Gatton Showgrounds Master Plan; implementing the Lockyer Valley Events Strategy Action Plan; identifying industry skills and workforce gaps through delivery of the Regional Skills Investment Strategy; commencing the draft Natural Resource Management and Biosecurity Plans and continuing development of the new Lockyer Valley Regional Council Planning Scheme. Council recognised the importance of community and sporting groups in our regions by providing them with direct financial assistance in the amount of \$270 251, along with the provision of significant in-kind support.

ADVOCACY

Throughout the year, Council actively lobbied Government for improved services to our region, including mitigating the adverse impacts of the Inland Rail Freight project. Council successfully lobbied the Australian Government to prepare a business case for job creation projects associated with Inland Rail and was instrumental in forming the Toowoomba to Brisbane Passenger Rail Alliance to lobby for passenger rail between the two cities.

Council continued to engage with the Queensland Government for a new hospital and improved health services within our region, as well as continued membership of the Council of Mayors South East Queensland (COMSEQ) to ensure the Lockyer region benefits from projects initiated by COMSEQ, such as Resilient Rivers.

Council continued its important work with the Lockyer and Somerset Water Collaborative to augment water supply for Lockyer and Somerset farmers.

OUR EMPLOYEES

During the year, Council embarked upon an Organisational Effectiveness Review (OER) to identify the desired organisational culture and map a pathway to achieve it. Workshops were held with employees and 86% of Council's workforce attended and contributed to the recommendations for achieving our desired culture. The first recommendation was to realign the organisational structure and stage one of this was achieved when Council adopted a new structure on 22 January 2020. Council's desired culture will have a strong focus on leadership and people with Our Corporate Values as the building blocks by which we shape behaviour.

OUR FINANCIAL FUTURE

Despite the adverse impacts of the COVID-19 pandemic on Council's revenue streams for the 2019-2020 financial year, Council achieved an operating surplus of \$0.83M. This was in large part due to the effective management of expenditure. As a result, Council continues to lay the foundations for a strong long-term financial future with an operating surplus budgeted for the 2020-2021 financial year and positive financial sustainability ratios predicted in the Long Term Financial Plan. Council's debt level at 30 June 2020 was \$23.07M, down from \$24.51M at the same time in the prior year.

During the year Council made the decision to close the Staging Post Café and Function Centre. The Centre was closed during the COVID-19 Pandemic as required by Queensland Government restrictions and Council made the decision not to reopen it in its current form.

ACKNOWLEDGEMENT

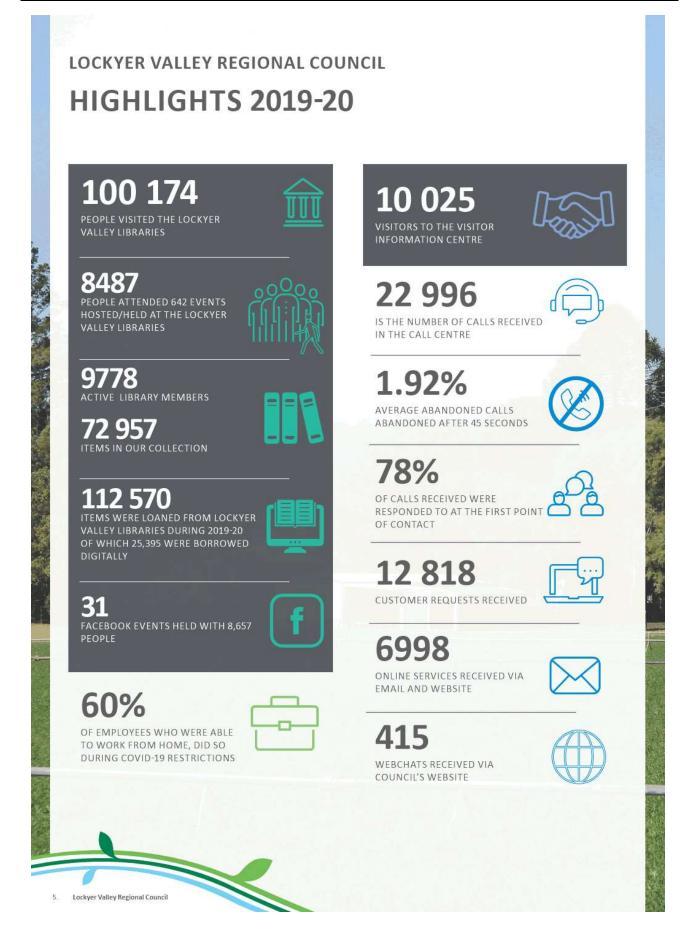
I would like to congratulate the Mayor, Tanya Milligan, and Councillors who were re-elected at the 28 March 2020 Council election. I would also like to take this opportunity to welcome the newly elected Cr Brett Qualischefski. My sincere thanks to the Mayor, Tanya Milligan, and Councillors for their leadership throughout what was a difficult year. With your support we moved further towards developing an organisation focused on providing outstanding service to our community.

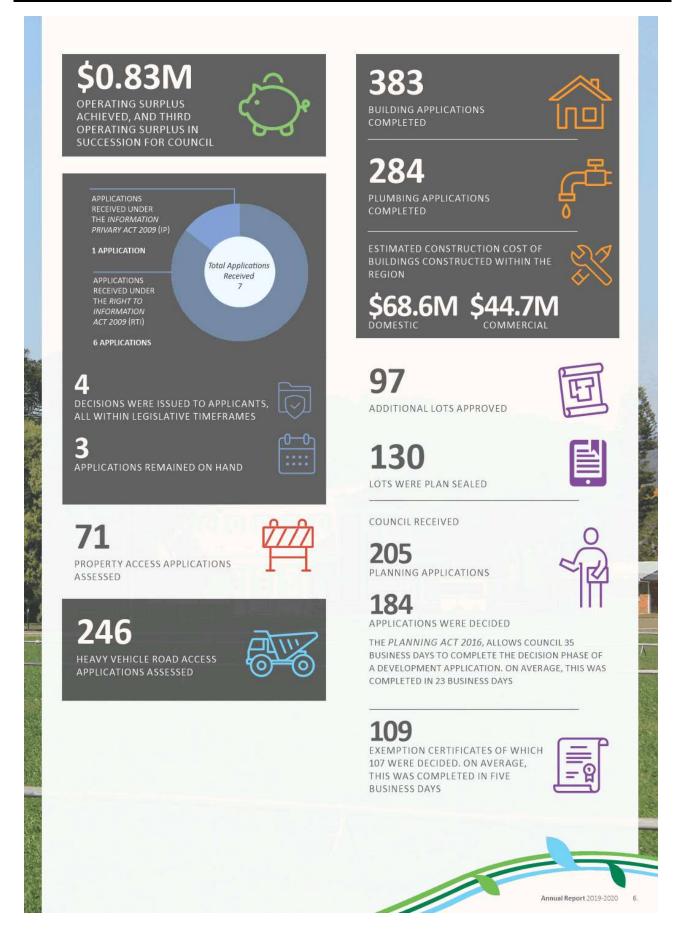


I also thank the committed employees of Council who dedicate themselves to improving the liveability of the region for our residents, both present and future.

lan Church Chief Executive Officer











COUNCILLORS AND THEIR PORTFOLIOS

Lockyer Valley Regional Council, comprising the Mayor and six Councillors, is the elected body responsible for the good governance of Lockyer Valley Regional Council. They are democratically elected and accountable to their community for the decisions they make and the services they provide. Their role also includes responsibilities such as providing quality leadership to the community, participating in Council meetings; developing policy and making decisions in the interests of the whole community. Each Councillor has responsibility for a portfolio which aligned with their interests and strengths.

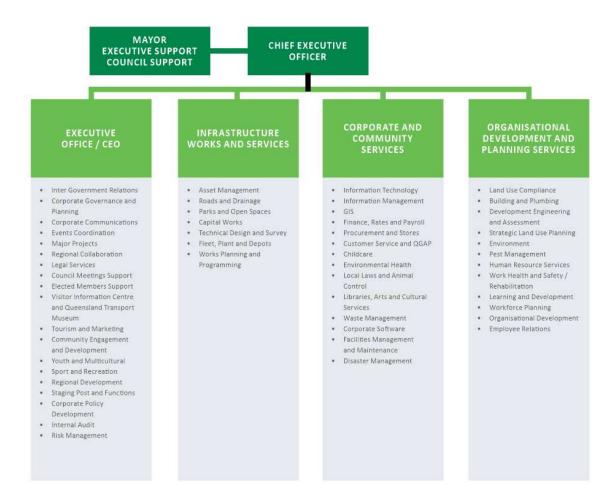






ORGANISATIONAL STRUCTURE

1 JULY 2019 TO 21 JANUARY 2020



EXECUTIVE LEADERSHIP TEAM



Ian Church
Chief Executive Officer



Angelo Casagrande Executive Manager Infrastructure Works and Services



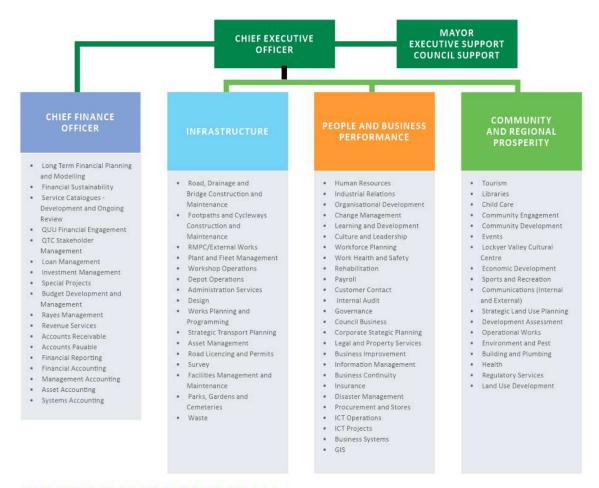
David Lewis
Executive Manager
Corporate and
Community Services



Dan McPherson Executive Manager Organisational Development and Planning Services



22 JANUARY 2020 TO 30 JUNE 2020



EXECUTIVE LEADERSHIP TEAM



lan Church
Chief Executive Officer



Angelo Casagrande Group Manager -Infrastructure



Anna Hebron Group Manager -People and Business Performance



Amanda Pugh Group Manager -Community and Regional Prosperity



EMPLOYEES

VALUES-BASED BEHAVIOUR

In order to take Council's Values to the next level and further strengthen the foundation of Council's culture, the top collective values-based behaviours were launched across the organisation. The overall purpose of this project was to develop common language around the behaviours employees wanted to see in one another. Following the official launch, these values-based behaviours were further embedded into the organisation by:

- creating a visual display of Our Values and valuesbased behaviours at all Council work locations;
- including the values-based behaviours in our position descriptions and recruitment campaigns;
- releasing a series of videos of employees explaining the importance of values-based behaviours and how they live them in their day to day work activities.

ORGANISATIONAL EFFECTIVENESS REVIEW

Council embarked upon an Organisational Effectiveness Review (OER) to understand how Council's services, functions and business units fit together; and to identify suggestions for improving the way that Council does business. The first stage of the OER involved the consolidation of Our Corporate Values and the development and implementation of behavioural statements to accompany each Value. This resulted in "I" statements being developed to guide the employee behaviour required to demonstrate each Value.

Council then undertook a pilot engagement and information gathering workshop with its Corporate Leadership Team (CLT), with the express purpose of informing the phases of the OER, including the desired culture. During this process, a leadership position description which outlines the skills and capabilities required by leaders at Council was also developed with the position description used as the basis for leadership conversations between Council's Executive Leadership Team (ELT) and their respective direct reports. These conversations resulted in the identification of any skill gaps and creation of a development plan.

The next stage involved OER workshops with all employees. Approximately 300 employees or 86% of Council's workforce, attended the workshops and provided input into the OER process. Specifically, this input was focused on culture, hot spots and values. Hot spots were identified as what is not working well in the organisation and included a variety of functions such as communication, asset management and project management. The workshops were run by an

external facilitator and provided valuable input into the OER process. A formal report was provided, including twenty-two recommended strategies for improving organisational effectiveness.

Of the 22 suggested strategies to improve organisational effectiveness, one was to realign functions within the organisation; partly as a response to the identification of hot spots. This strategy has been actioned with significant consultation undertaken with individuals and groups as well as Council's Joint Consultative Committee (JCC).

Other top priority strategies as identified by the ELT include the creation of an internal communications strategy; implementation of performance conversations and regular employee surveys.

SAFETY AND WELLBEING

Council aligned its Safety Management System, SafePlan, to the Australian Standard for Occupational Health and Safety Management Systems to ensure its continuous improvement. The performance of SafePlan is monitored and measured through an independent audit process which provides guidance to our Safety Management Plan (SMP) which drives the direction of Work Health and Safety (WHS) within Council. The SMP is developed each year to set annual objectives and targets based on analysis of summary reports of hazards, risk assessment, incidents/injuries and audit results. A key objective of the SMP achieved this year was to maintain the recognition of responsibility for the contractors engaged by Council by commencing the integration of WHS considerations into all stages of the contractor engagement process. CLT continues to demonstrate they are actively involved in WHS, taking proactive steps to provide a safe and healthy workplace through consultation with employees, provision of resources and participation in inspections. Council's Wellbeing Committee continued promotion of the importance of maintaining health and wellbeing has seen an increase in employees participation in initiatives such as skin, blood sugar, blood pressure checks and the flu vaccination program.



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EMPLOYEES AT A GLANCE

As at 30 June 2020, Council employed a total of 335 employees. The following table identifies the breakdown of full time equivalent (FTE) positions by employment type as at 30 June 2020 (excluding vacant positions).

	Permanent full-time
	Permanent part-tim
	Temporary contract
· F	Temporary contract
	Contract of service
	Casual (based on ho
31	TOTAL

EMPLOYMENT TYPE	HEADCOUNT	FTE NUMBER AT 30 JUNE
Permanent full-time	220	220.00
Permanent part-time	30	20.46
Temporary contract of service full-time	22	22.00
Temporary contract of service part-time	3	2.11
Contract of service	25	24.89
Casual (based on hours worked)	35	11.35
TOTAL	335	300.81



EXECUTIVE LEADERSHIP TEAM

The total remuneration packages for senior executives including base salary, vehicle allowance and superannuation for 2019-20 was \$1 043 745.39.

REMUNERATION RANGE	NUMBER OF EXECUTIVE LEADERSHIP TEAM PAID
\$200,000 - \$300,000	3
\$300,000 - \$400,000	1



COMMUNITY FINANCIAL REPORT

WHAT IS A COMMUNITY FINANCIAL REPORT?

The Community Financial Report is a simplified version of Council's official Financial Statements (pg 43).

As Financial Statements are often difficult for people other than accountants to understand, the Community Financial Report simplifies the Statements so everyone can get a better understanding of Council's financial position.

Each report in Council's Financial Statements provides information on a specific aspect of our performance and collectively provides a detailed profile on the financial performance of Council.

Council's Financial Statements consists of the following five key elements:

The **Statement of Comprehensive Income** measures how Council performed in relation to income and expenses during the financial year. This statement illustrates how money received from Council operations is spent.

The **Statement of Financial Position** measures what we own (our assets) and what we owe (our liabilities) and our net worth (equity) at the end of the financial year.

The **Statement of Changes in Equity** measures the changes in our net wealth and shows the movements in our retained earnings, reserves and asset revaluation surplus.

The **Statement of Cash Flows** outlines how much cash was received and spent throughout the year and whether or not Council is spending more than it is receiving. The closing balance reflects how much cash Council had at the end of the financial year.

The **Notes to the Financial Statements** provide a more detailed breakdown of the information contained in the individual statements.

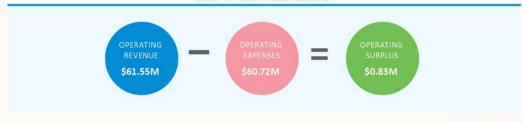




SUMMARY OF KEY RESULTS

Council continued to deliver its program of core services to the community while consolidating its base to maintain financial sustainability during uncertain economic circumstances. The results for the current year include the achievement of an operating surplus and completion of a significant capital works program. Despite the recent difficult times from the COVID-19 pandemic, this is Council's fourth annual consecutive surplus.

2020 OPERATING RESULT



2020 FINANCIAL POSITION



CASH FLOWS 2020

\$13.18M	NET CASH INFLOW FROM OPERATIONS
(\$4.04M)	NET CASH OUTFLOW FOR CAPITAL
(\$1.44M)	NET CASH OUTFLOW FOR DEBT PAYMENTS
\$26.31M	CASH AT END OF YEAR

These results can be highlighted through the following:

- Achievement of an operating surplus for the fourth consecutive year.
- Significant operational expenditures (excluding depreciation):
 - \$14.65 million on roads, drains, bridges, and associated transport infrastructure.
 - \$7.34 million on community facilities, sports grounds, parks and cemeteries.
 - \$7.41 million on health, waste and regulatory services.
 - \$6.21 million on economic development, tourism and community services.

FINANCIAL SUSTAINABILITY RATIOS

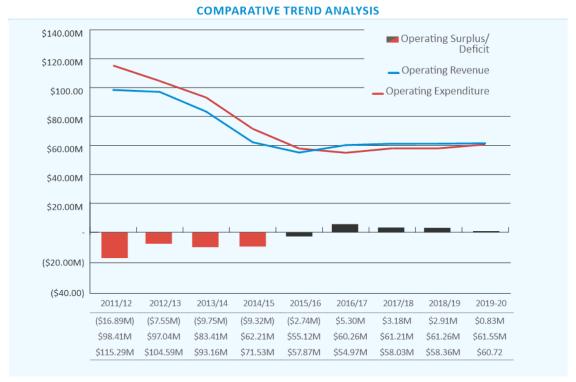
Operating Surplus	Financial Liabilities	Asset Sustainability
1.35%	61.78%	76.53%
Target 0 - 10%	Target < 60%	Target > 90%

- Completion of \$13.25 million in capital works including \$8.71 million on roads, drains and bridge infrastructure, \$1.10 million on plant and other equipment, \$2.62 million on parks, waste and other facilities, with the remainder spent on disaster management, planning and flood studies and ICT systems.
- Maintenance of adequate cash balances to provide flexibility in the future.



STATEMENT OF COMPREHENSIVE INCOME

The Statement of Comprehensive Income measures how Council performed in relation to income and expenses during the financial year. This statement illustrates how money received from Council operations is spent.



For the 2019-20 financial year, Council budgeted for an operating surplus of \$0.41 million and the slight increase in the surplus is a result of additional grant revenue, additional development fees and less expenditure through

materials and services than forecast. This is offset by lower than expected rates and sales revenue and higher than

These movements have delivered a slightly higher than expected surplus of \$0.83 million.

budgeted employee costs because of adjustments to provisions.

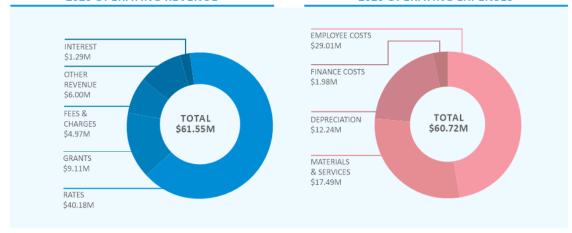
The achievement of the fourth operating surplus in a row indicates that the long-term sustainability of the organisation continues to remain on track to achieve Council's long-term financial goals, despite the difficult times faced across the world through the COVID-19 pandemic. It shows Council's continued commitment to operating within its means, providing stability for its future financial and operational sustainability and an improved ability to withstand unexpected financial shocks.

The COVID-19 pandemic has presented economic challenges for the Lockyer Valley community. There remains considerable uncertainty around the potential economic implications of the COVID-19 pandemic, however, the economic shock is likely to continue to impact on consumer confidence, people's ability to work and business cash flow. The financial forecast for the 2019-2020 year was impacted by the economic impacts of the COVID-19 pandemic, with forecasts reviewed to reflect the changes identified and financial relief measures provided and proposed. Council will continue to place increased focus on managing finances through the current difficult and uncertain times to ensure the continued provision of core services to our community.



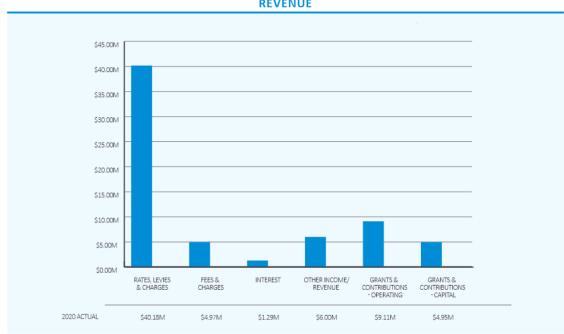
2020 OPERATING REVENUE

2020 OPERATING EXPENSES



REVENUE SOURCES - WHERE DOES THE MONEY COME FROM?

REVENUE



For the 2019-20 financial year, Council received \$61.55 million in operating revenue and \$4.95 million in capital revenue.

While revenue from rates and charges is the main source of income, revenue exceeded budget forecast in fees and charges with payments received towards the end of the financial year for development applications. Increased operating grants also contributed to the increase in revenue while the investment in Queensland Urban Utilities (QUU) continued to provide strong returns with Council's share of profit supplemented by interest on the shareholder loan and

payments for income tax equivalents required under National Competition Policy.

Capital revenues include grants and subsidies from the Queensland and Australian Governments for the construction of assets as well as the value of assets contributed to Council from developers in the form of roads and stormwater drainage. For 2019-20 the contributed assets totalled \$1.62 million.



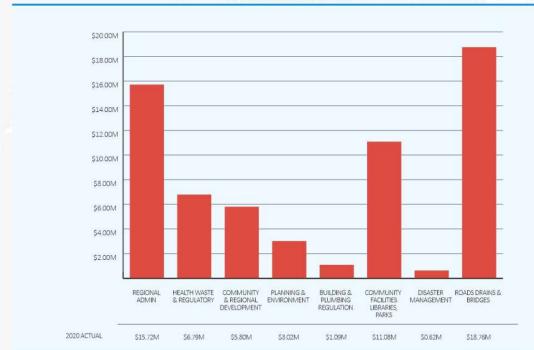
EXPENDITURE - WHERE DOES THE MONEY GO?

Council incurs both operating and capital expenditure in the provision of services to our local community.

During the 2019-20 financial year, total operational expenditure increased by \$2.36 million or 3.89% on the prior year. Employee costs have increased due to adjustments to the mix of operating and capital works, the inclusion of a provision for the implementation of the organisational restructure based on the recommendations of the Organisational Effectiveness Review, as well as the annual enterprise bargaining increase. Materials and services have decreased through reduced expenditure for consultants and repairs and maintenance costs compared to the prior year as well as the temporary closure of facilities during the COVID-19 pandemic. Further savings have been identified through the closure of the Staging Post Café and Lake Apex Conference Centre.

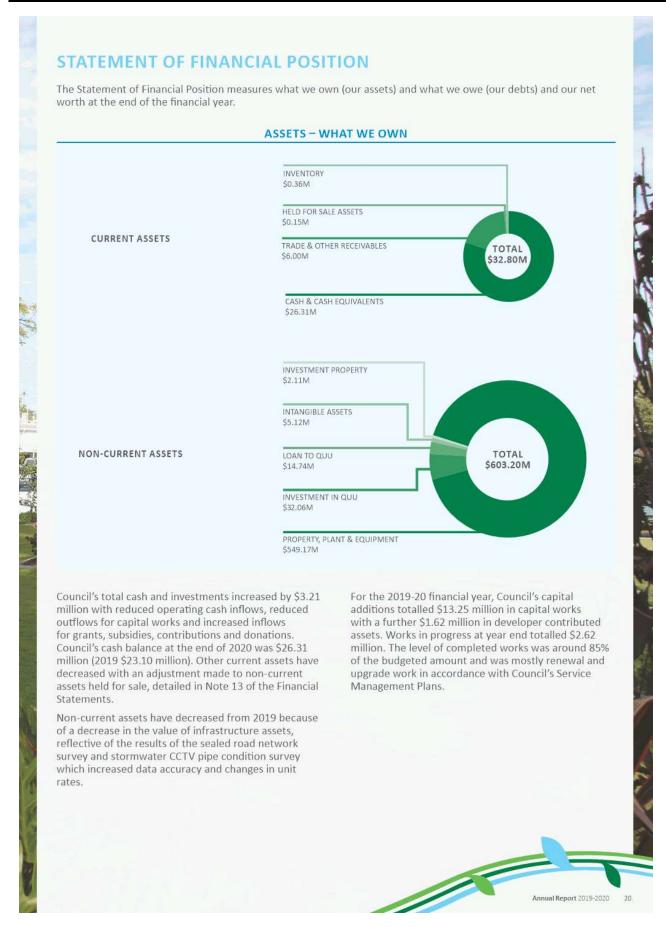
Depreciation continues to be a significant cost and is constantly under review through the asset revaluation process.

EXPENSES BY SERVICE



The largest category of Council's operational expenditure is on roads, drains, and bridges which accounts for 30% of the total expenditure. A further 18% is spent on maintaining community facilities, buildings, parks and libraries.

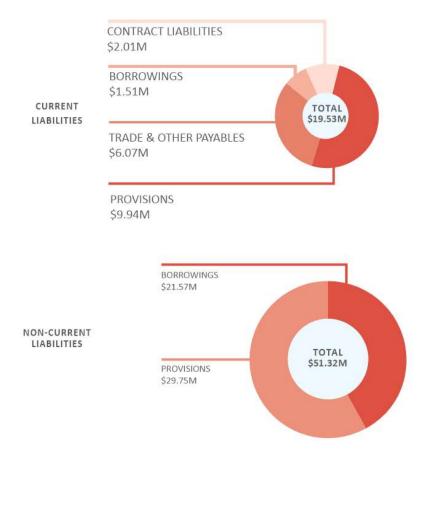
Lockyer Valley Regional Council



LIABILITIES - WHAT WE OWE

During the 2019-20 financial year, our liabilities increased by a net amount of \$2.72 million or 3.98% mainly because of the inclusion of contract liabilities and increase to provisions. The increase to provisions was to account for costs associated with the Organisational Effectiveness Review and structure realignment as well as additional annual leave and leave loading provisions. There was also a slight increase in Council's provision for refuse restoration.

Council's largest liability continues to be the provisions for the rehabilitation of land fill and quarry sites across the region in accordance with environmental requirements. These provisions are generated to recognise the estimated future costs of restoring and maintaining Council's quarries and landfills throughout the region and are reviewed and adjusted annually.



Lockyer Valley Regional Council



OUR DEBT

Like most other Local Government Authorities throughout Australia, Council utilises loan borrowing to fund the construction of new infrastructure to service the needs of our growing community.

Council's debt policy is based on sound financial management practices with borrowings restricted as follows:

- Council will not utilise loan funds to finance operational activities
- Council will endeavour to fund all capital renewal works from operating cash flows and borrow only for new or upgrade projects.

During 2019-20 Council did not borrow any new funds and made repayments of \$1.42 million.

At 30 June 2020 the amount of debt was 3.63% of Council's total assets.

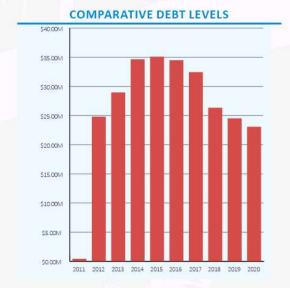
STATEMENT OF CHANGES IN EQUITY

The Statement of Changes in Equity measures the changes in our net wealth and shows the movements in our retained earnings, reserves and asset revaluation surplus.

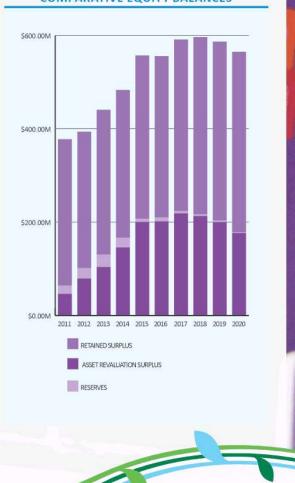
In the 2019-20 financial year, our net worth decreased by \$21.54 million or 3.67% with the main contributors being decreases of \$22.93 million in our asset revaluation surplus and an adjustment on initial application of accounting standards AASB15 / AASB 1058 of \$2.23 million, being offset by the net result for the year of \$3.62 million. The decrease in the asset revaluation surplus is due to the revaluation of infrastructure assets identified in the above section on Assets.

The market that assets are transacted and/or valued in is being impacted by the uncertainty the COVID-19 pandemic has caused. The current market uncertainty means that the impacts on sale prices and volumes will remain unknown until the market has stabilised however, based on currently available information, there is no material change observable in the asset values provided.

At the end of the year Council's equity balance is \$565.17 million.



COMPARATIVE EQUITY BALANCES



Annual Report 2019-2020

STATEMENT OF CASH FLOWS

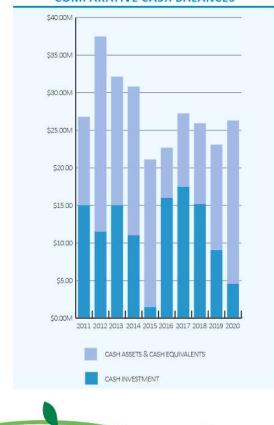
This statement outlines how we received and spent cash throughout the year. The closing balance reflects how much cash Council had at year end.

Council generated a net amount of \$13.18 million from its operating activities which relates to payments received from customers, investment revenues including interest and non-capital grants and contributions, less the payments to employees and suppliers and interest on Council's loans.

In conjunction with the proceeds of the disposal of assets, capital grants, and other investment distributions, the cash generated from operating activities was used in the purchase of assets such as property, plant and equipment, and principal repayments off Council's debt.

At 30 June 2020, Council's total cash balance was \$26.31 million which, taking in to account Council's cash investments, was a net increase in cash of \$3.21 million during the 2019-20 financial year. The closing cash balance was higher than forecast due to the prepayment of grant funds made available to Council from Queensland and Australian Government support.

COMPARATIVE CASH BALANCES



Lockyer Valley Regional Council



FINANCIAL SUSTAINABILITY RATIOS

Section 178 (1) of the *Local Government Regulation 2012*, requires Council to calculate and disclose financial sustainability indicators. The ratios and targets are sourced from the Financial Management (Sustainability) Guideline issued by the Department of Local Government, Racing and Multicultural Affairs.

Council's performance as at 30 June 2020 against these measures is shown in the following table.

RATIO	EXPLANATION	CALCULATION	TARGET	2020	TARGET MET	COMMENT
Operating surplus ratio	Measures the extent to which revenues raised cover operational expenses only or are available for	Operating Surplus (Net result excluding all capital items) divided by	Between 0% and 10%	1.35%	√	This ratio is within the target range as operating revenues have exceeded operating expenditures. Higher than expected government grants,
	capital funding purposes or other purposes.	total operating revenue (excluding capital items).				increases in revenues and reductions in expenditure has contributed to the higher than expected result.
Asset sustainability ratio	This ratio reflects the extent to which infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	>90%	76.53%	×	This ratio is under the target amount due a reduced capital program for the financial year and grant funded new and upgrade projects impacting the deliverable works. Council continues to place focus and commitment on renewal capital works and Asset Management Plans.
Net financial liabilities ratio	Measures the extent to which net financial liabilities of Council can be repaid from	Total liabilities less current assets divided by total operating	< 60%	61.78%	×	This ratio has remained just outside the target which is consistent with the forecast result in the 2019-20 budget.
	operating revenue.	revenue.				This ratio has been impacted by the inclusion of contract assets and liabilities offsetting the improved closing cash balance.

The long term financial forecast shows surpluses for the coming 10 years as well as significant improvements in the net financial liabilities ratio. The forecast for the Asset Sustainability Ratio are derived from the adopted Service Management Plans for each asset class. While the forecast shows that there will be years when the ratio is lower than the target level, the average ratio over the life of the forecast meets the threshold set by the Department of Local Government, Racing and Multicultural Affairs.

CONCLUSION

The results for the 2019-20 financial year shows Council has continued to deliver on its promise to achieve operating surpluses, despite the difficult times faced through the COVID-19 pandemic. The high level of completed capital works and a clear focus on renewing existing assets is further evidence of Council's determination to achieve a financially sustainable future.

Annual Report 2019-2020

DELIVERING THE OPERATIONAL PLAN 2019-20

LOCKYER COMMUNITY

Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

CORPORATE PLAN 2017-2022 OUTCOMES

2019-20 PERFORMANCE

- 1.1 A community with fair and reasonable access to
- Participated in and hosted information sharing forums with key agencies to assist with improving labour hire compliance and backpacker safety in the region.
- Commenced the development of an engagement plan for users of the region's libraries,
- 1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.
- Executed a management agreement with Swim Fit SEQ
 Pty Ltd for the Lockyer Valley Sports and Aquatic Centre and Dal Ryan Memorial Pool.
- Adopted a fully costed delivery plan for the region's parks and established a working group to implement the elements of the plan.
- Secured funding to improve recreational opportunities for the greater Hatton Vale community.
- Installed 'hublets' at the regions libraries to assist in improving self-service opportunities.
- Enhanced wellbeing and safety of the community.
- 71 % of historical building applications approval status determined.
- Commenced a review of the policy, procedure and memorandum of understanding for the management of the Closed-Circuit Television (CCTV) network.
- 1.4 Council seek to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.
- A Masterplan for the Gatton Showgrounds completed, and prioritisation of projects commenced.
- Commenced identification of sporting and community groups arrangements for the use of Council-owned facilities throughout the region.
- 1.5 Events and activities that bring together and support greater connectivity in the community.
- Commenced implementation of the action plan of the Lockyer Valley Events Strategy.
- 1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.
- The Local Disaster Management Group was activated on multiple occasion during the 2019-20 financial year including bushfire activities and COVID-19 response.
- Delivered a range of disaster management training sessions in alignment with the Queensland Disaster Management Training.
- · Completion of the Get Ready Guide

25. Lockyer Valley Regional Council

LOCKYER BUSINESS FARMING AND LIVELIHOOD

Lockyer Business: Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

Lockyer Farming: As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

Lockyer Livelihood: We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

CORPORATE PLAN 2017-2022 OUTCOMES

2019-20 PERFORMANCE

- 2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.
- Successfully achieved a fast-tracked Inland Rail Interface Improvement Project which will provide opportunities of economic benefit to the region from the Inland Rail Project.
- Commenced preparations of the detailed business case to advocate for improved water security and supply for the region.
- 2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy.
- Attended and provided input to the Inland Rail Technical Working Group and User Interface Meetings to advocate for improvement opportunities and to mitigated impacts from the Inland Rail Project.
- Worked with key stakeholders such as Council of Mayors South East Queensland and the Local Government Association Queensland to advocate for improved economic outcomes for the region and mitigate the economic impacts of the COVID-19 pandemic.
- 2.3 Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.
- Commenced updating the Tourism Guide for the region.
- 2.4 Attract and Support Education and Employment Opportunities for the Community.
- Through the delivery of the Regional Skills Investment Strategy identified industry skills and workforce gaps, facilitated connections between businesses and schools and commenced the development of suitable training programs to assist bridging the identified gaps throughout the region.
- Foster a flexible, supportive and inclusive business environment.
- Advocated to various proponents to facilitate development opportunities on the Gatton West Industrial Zone site.







Annual Report 2019-2020

	ustain our unique rural lifestyle.
CORPORATE PLAN 2017-2022 OUTCOMES	2019-20 PERFORMANCE
3.1 Lockyer Valley's natural assets are managed, maintained and protected.	 Natural Resource Management Strategy developed and adopted by Council.
	 A draft Natural Resources Management Plan and a draft Biosecurity Plan developed prepared for community consultation.
	 A review of the Lockyer Catchment Action Plan commenced.
	 Maintenance programs commenced for phases 1 and 2 of the Lockyer Creek sediment stabilisation project.
3.2 Council's policies and plans support environmentally sustainable development.	 Commenced the Lockyer Valley Local Floodplain Management Plan, Lockyer Valley Integrated Evacuation Route Planning and Lockyer Creek Hydrology Model update projects which will inform the regions strategic planning and disaster management requirements.
	 A draft framework for Environmental Offsets which will protect and enhance valuable habits and ecosystems an inform the Lockyer Valley Planning Scheme developed.
	 Completed a review the environmental data overlays fo region to inform the Lockyer Valley Planning Scheme.
3.3 Community and private landholders' stewardship of natural assets increases.	 7.9% increase in identified habitat land has been included in the Land for Wildlife program.
	 A review of Council's environmental programs completed to enable improved opportunities for the community to deliver projects with positive environmental outcomes.
3.4 Locals and visitors experience our natural assets.	 A joint Mountain Bike Escarpment Plan with Toowoomb Regional Council developed.
	 Draft Nature Based Recreation Framework prepared for community consultation.
3.5 Council and the community actively reduce waste, recycle and reuse more.	 Commenced the delivery of the identified actions of the Waste Reduction and Recycling Plan, including the reduction of operational hours for transfer stations throughout the region whilst continuing to meet the needs of the community.
	 Scoping and design work commenced for the cell expansion at the Gatton Landfill.
3.6 Council and the community actively reduce consumption of non-renewable resources.	 A review of small metered sites was conducted as part of a broader local government initiative. The initiative also includes commitment to a three year agreement with other Qld Local Governments.

LOCKYER PLANNED

We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

CORPORATE PLAN 2017-2022 OUTCOMES

2019-20 PERFORMANCE

- 4.1 Growth and development in the region is sustainably managed through the adoption and implementation of the Lockyer Valley Planning Scheme.
- Commenced various studies to inform the redrafting of the Lockyer Valley Planning Scheme.
- 4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.
- Delivered within budget allocation the 2019-20 Black Spot Programme on roads within the region to aim in improve safety on these roads.
- Completed the Laidley Urban Street Upgrade program of works to improve the transport infrastructure and connectivity in Laidley township.
- Expanded the capacity of the Gatton Cemetery by completing stage 1 of the Cemetery Expansion project, Including increase burial options, internal road network and car parking infrastructure.
- Finalised an Asset Management Plan for Council's stormwater assets to inform future capital works programs.
- 4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.
- Commenced implementation of the continuous improvement projects identified in the Development and Planning Continuous Improvement Action Plan.
- 4.4 Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and enhanced community outcomes.
- Conducted reviews and provided feedback to the Australian Rail Track Corporation on project designs for the Inland Rail Project designs impacting on Council owned infrastructure.
- 4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle.
- Draft Master Plan developed for the Gatton North Major Enterprise and Industrial Area and Plainland.







Annual Report 2019-2020

LOCKYER LEADERSHIP AND COUNCIL

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council: A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

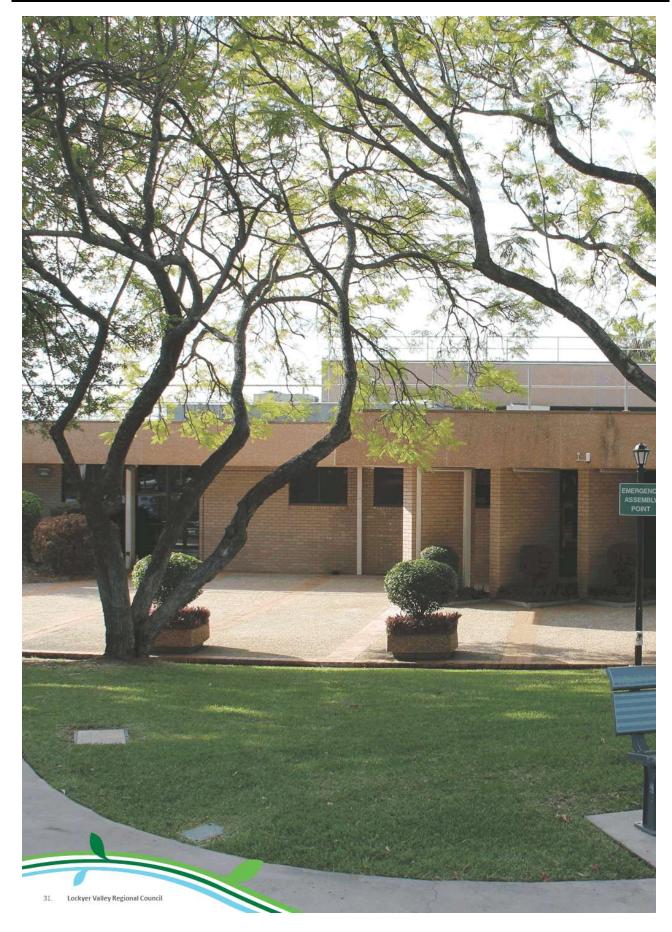
CORPORATE PLAN 2017-2022 OUTCOMES

2019-20 PERFORMANCE

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Continued to develop a Land Register to rationalise Council's land assets and associated facilities.
- Commenced a review of the operational arrangements for the Lockyer Valley Cultural Centre and Staging Post Café.
- Continued a review of all Council plant and fleet to ensure utilisation is maximised.
- A strategic review of Council's procurement process was conducted, and actions taken in response to the recommendations were commenced.
- 5.2 Excellence in customer service to our community.
- Council's Customer Service Strategy reviewed and updated.
- 5.3 Actively engage with the community to inform council decision making processes.
- Conducted meetings with the Lake Apex Advisory Committee.
- Completed a review of Council's advisory committees and external committee representation and implemented at the commencement of the new term of Council
- Conducted public consultation and engagement activities on the Waste Reduction and Recycling Plan along with stage 1 of the Fairways Park recreational facility.
- 5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.
- Commenced a strategic review of Council's insurance function including the establishment of standards for third party claims.
- 5.5 Promote a values-based culture that appreciates and empowers its workforce.
- Utilised the Connected Council Progress Group to identify outcomes and initiatives to inform the Organisational Effectiveness Review.
- 5.6 Provide leadership and contemporary management systems that drive a coordinated and connected organisation.
- Completed an Organisational Effectiveness Review and realignment of Council's Organisational Structure to improve the organisations effectiveness and reduce inefficiencies.
- Completed a review and rationalisation of reporting to Council to aid in providing quality decision making.

Lockyer Valley Regional Council







STATUTORY INFORMATION

BENEFICIAL ENTERPRISES

Council did not have any partnership arrangements, or conduct any business with beneficial enterprises under section 41 of the *Local Government Act 2009* during the 2019-20 financial year.

CONDUCT OF BUSINESS ACTIVITIES

Council did not conduct any business activities under section 43 of the *Local Government Act 2009* during the 2019-20 financial year.

COMPETITIVE NEUTRALITY COMPLAINTS

Council did not receive any competitive neutrality complaints during the 2019-20 financial year.

PARTICULAR RESOLUTIONS

RESOLUTIONS MADE DURING THE FINANCIAL YEAR UNDER SECTION 206(2):

In accordance with section 185(b) of the *Local Government Regulation 2012*, there were no resolutions made by Council during the 2019-20 financial year under section 206(2) setting the amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

RESOLUTIONS MADE DURING THE FINANCIAL YEAR UNDER SECTION 250(1):

In accordance with the section 185(b) of the *Local Government Regulation 2012*. The following resolution (resolution no 20-24/0029) was made by Council under section 250 (1) at its Ordinary Meeting held on 20 May 2020:

THAT Council adopt the following policies and guidelines as attached to these Minutes:

- Acceptable Requests for Advice and Information Policy
- Expenses Reimbursement and Provision of Facilities Policy
- · Councillor Code of Conduct
- · Councillor Confidentiality Guideline



COUNCILLORS

COUNCILLOR REMUNERATION

As required under section 186(a) of the *Local Government Regulation 2012*, the table below outlines the total remuneration, including superannuation contributions, paid to each Councillor during the 2019-20 financial year.

Increases in remuneration for Councillors are automatically linked to respective increases to the remuneration levels of Queensland Members of the Legislative Assembly.

Mayor: \$130,532.31 **Deputy Mayor:** \$81,582.75 Councillor: \$69,344.46

NAME	REMUNERATION	ALLOWANCES	SUPERANNUATION	TOTAL
Cr Tanya Milligan (Mayor)	\$130,532.31	\$4,000.10	\$15,663.75	\$150,196.16
Cr Jason Cook (Deputy Mayor)	\$81,582.75	\$12,500.02	\$9,790.06	\$103,872.83
Cr Michael Hagan	\$69,344.46	\$12,500.02	\$8,321.14	\$90,165.62
Cr Janice Holstein	\$69,344.46	\$12,500.02	\$8,321.14	\$90,165.62
Cr Kathy McLean	\$56,003.71	\$10,096.17	\$6,720.29	\$72,820.17
Cr Brett Qualischefski	\$13,340.75	\$2,403.85	\$1,600.85	\$17,345.45
Cr Rick Vela	\$69,344.46	\$12,500.02	\$8,321.14	\$90,165.62
Cr Chris Wilson	\$69,344.46	\$12,500.02	\$8,321.14	\$90,165.62

COUNCILLOR EXPENSES

As required under section 186(b) of the *Local Government Regulation 2012* the table below outlines the expenses incurred by and the facilities provided to each councillor during the 2019-20 financial year.

NAME	PHONE AND ICT COSTS	MOTOR VEHICLES	TRAINING, CONFERENCES AND FUNCTIONS	TOTAL
Cr Tanya Milligan (Mayor)	\$601.24	\$9,969.25	\$3,239.29	\$13,809.78
Cr Jason Cook (Deputy Mayor)	\$599.88	-	\$2,066.30	\$2,666.18
Cr Michael Hagan	\$599.88	-	\$155.00	\$754.88
Cr Janice Holstein	\$600.56	-	\$625.33	\$1,225.89
Cr Kathy McLean	\$549.89	-	\$94.09	\$643.98
Cr Brett Qualischefski	\$164.70	-	-	\$164.70
Cr Rick Vela	\$401.93	-	\$1,375.59	\$1,777.52
Cr Chris Wilson	\$599.88	-	\$1,125.59	\$1,725.47



ATTENDANCE AT COUNCIL MEETINGS

As required under section 186(c) of the *Local Government Regulation 2012*, the table below details the number of local government meetings each Councillor attended during the 2019-20 financial year.

NAME	ORDINARY MEETINGS (19 HELD)	SPECIAL MEETINGS (4 HELD)	TOTAL
Cr Tanya Milligan (Mayor)	14	4	18
Cr Jason Cook (Deputy Mayor)	18	4	22
Cr Michael Hagan	19	4	23
Cr Janice Holstein	18	4	22
Cr Kathy McLean	16	0	16
Cr Brett Qualischefski	3	4	7
Cr Rick Vela	19	4	23
Cr Chris Wilson	19	4	23















ADMINISTRATIVE ACTION COMPLAINTS

Council is committed to dealing fairly with administrative action complaints by receiving, enabling, responding and reviewing customer complaints in a professional and cost-effective manner. By reviewing, reflecting and learning from the complaints, Council is able to improve services to the community.

The administrative action complaints that were received by Council in 2019-20 were either of a minor or negligible nature. Investigations were conducted, with a majority of the responses were provided within the identified timeframe.

Some of the common causes for complaints being submitted was the customer was not aware of all in the information in relation to their matter and further advice was provided as part of the outcome into the investigation of their complaint to assist with providing better understanding of Council's processes and practices, this also identified process and system improvements for the organisation. The complaints management system also identified some minor administrative failures during the 2019-20 financial year and in response to these thirteen recommendations for improvement were made. Six recommendations were completed as part of the investigation and response phase of the complaints process.

ADMINISTRATIVE ACTION COMPLAINTS 2019-20 REPORTABLE ITEMS UNDER SECTION 187 OF THE

REPORTABLE ITEM	NUMBER
Number of administrative action complaints received	13
Number of administrative action complaints resolved (completed)	11
Number of complaints still in progress/unresolved	7
Number of administrative action complaints not resolved (completed) by Council that were made in the previous financial year (2018/19)	1



RECORD OF COUNCILLOR CONDUCT AND PERFORMANCE COMPLAINTS

Under section 150P(2)(a) of the *Local Government Act 2009*, one complaint was referred to the Office of the Independent Assessor. Under section 150W of the *Local Government Act 2009*, the complaint was dismissed by the Officer of the Independent Assessor.

SECTION OF LGA	TYPE OF ORDER/COMPLAINT	NUMBER
1501 (2)	Orders made about unsuitable meeting conduct	0
150AH (1)	Orders made for inappropriate conduct	0
150AR (1)	Decisions, order and recommendations made*	0
150P (2)(a)	Complaints referred to the assessor by Council, a Councillor and the Chief Executive Officer	1
150P (3)	Complaints referred to the Crime and Corruption Commission	0
150R (2)	Notices Issued	0
150S (2)(a)	Notice Issued	0
150W (a)	Decisions made	1
150AC (3)(a)	Referral notices accompanied by a recommendation from the assessor	0
150AF (4)(a)	Occasions information was given	0
Chapter 5A, part 3 division 5	Occasions the local government asked another entity to investigate the suspected inappropriate conduct of a councillor	0
150AJ (1)	Applications heard by the conduct tribunal about the alleged misconduct of a councillor	0

OVERSEAS TRAVEL

Section 188 of the *Local Government Regulation 2012* requires the disclosure of information relating to the overseas travel of both elected members and Council. No overseas travel was undertaken by a Councillor or Council employee during the 2019-20 financial year.



GRANTS TO COMMUNITY ORGANISATIONS The following grants were made to community organisations under Council's Community Grants and Assistance Policy and Procedure. ORGANISATION PURPOSE AMOUNT ROUND 1 \$3,100.00 **Gatton Campdraft Association Grantham Project** Gatton Fordsdale Cricket Club Water harvesting for cricket wicket \$4,000.00 Gatton Soccer Club Spectator seating \$3,500.00 Glenore Grove Cricket Club Grounds & cricket pitch improvements \$4,000.00 Hatton Vale State School P&C Building community with BBQ's \$4,000.00 Laidley Golf Club Purchase a new refrigerator \$1,854.00 Lockyer Valley Netball Association Purchase canteen equipment \$3,040.00 Lockyer Riding for Disabled Shade and Trees \$3,000.00 Returned & Services League of Australia (Queensland Floor coverings \$3,500.00 Branch) Laidley Sub-Branch Inc. Returned & Services League of Australia (Queensland LED lighting system \$4,000.00 Branch) Helidon Sub-Branch Inc. Spirit of the Valley Events Entertainment and stage equipment \$3,998.80 ROUND 2 (DROUGHT FUNDING) **Gatton District Historical Society** Valley Vibe Arts Festival 2020 \$4,000.00 Water Harvesting 2 for the purpose of watering Gatton Fordsdale Cricket Club \$4,000.00 cricket wickets Gatton Rugby League Football Club Water and Time saving for canteen \$4,000.00 Gatton Scout Group Update of Water Management Scheme \$4,000.00 Laidley Agricultural and Industrial Society Water Tank \$4,000.00 Laidley District Cricket Club Inc. Painting of Sight Screen \$3,080.00 Lockyer Valley Riding for the Disabled Tank For Water Storage & Pump \$2,500.00 Southern Lockyer Junior Cricket Club Clubhouse security \$3,764.00 Withcott Pony Club Inc.. Renewal of Lease \$3,603.00 Lockyer Valley Regional Council

Gatton District Historical Society			t Marquee	\$3,700.0
Gatton Lapidary Club		Even	t Equipment	\$3,121.0
Gatton Swimming Club		Repla	acement of Meet Timing Equipment	\$3,700.0
Hatton Vale Community Uniting Church		Air C	onditioning	\$3,700.0
Lake Clarendon State School P&C		Chille	ed Water Station	\$2,250.0
Lockyer Equestrian Group		Porta	able Shade Structures	\$2,050.0
Lockyer Valley Community Activities Sho	ed	Offic	e Equipment	\$2,300.0
Mulgowie Public Hall Association		Porta	able Sound	\$1,205.0
Weight Support Group Laidley		21st	Century Update	\$3,304.0
Withcott Football Club		Field	Irrigation	\$3,700.0
		тот	AL T	\$99,969.8
ORGANISATION	AMOUNT		ORGANISATION	AMOUNT
SPORTING GROUNDS ASSISTANCE			PUBLIC HALLS ASSISTANCE	
Withcott Soccer Club	\$5,000.00		Forest Hill School of Arts	\$1,700.00
Cahill Park Sports Complex	\$80,645.00		Blenheim	\$1,700.00
Gatton Soccer Club	\$4,000.00		Glenore Grove	\$1,700.00
Laidley Cricket Club	\$12,500.00		Lockyer Waters	\$1,700.00
Ropehill Community Sports Centre	\$16,725.00		Ma Ma Creek	\$1,700.00
TOTAL	\$118,870.00		Fordsdale	\$1,700.00
			Junction View	\$1,700.00
SCHOOL CHAPLAINCY			Stockyard Creek	\$1,700.00
Gatton State School	\$2,500.00		Gatton Senior Citizens Centre	\$1,700.00
Lockyer District State High School	\$2,500.00		Ingoldsby Recreation Club	\$1,700.00
Laidley State High School	\$5,000.00		TOTAL	\$17,000.00
TOTAL	\$10,000.00			
Assistance was also provided for:				

ORGANISATION	PURPOSE	AMOUN
Laidley District State School	Term 2 2019 Laidley Legends Medallions	221.00
Standardbred Association Queensland	2019 SAQ Show Jumping Gala	250.00
St Mary's School Committee	Mayoral Donation Gala Evening	300.00
Our Lady of Good Counsel P and F	Mayoral Donation Towards 2019 School Fete	500.00
Gatton Bowls Club	Mayoral Donation for Tony Watson	200.00
Carinity Karinya Place	Mayoral Donation Carinity Karinya Place Seniors Night	500.00
Barden Produce	Evening for Shaun	250.00
Lockyer Valley Growers	Mayoral Donation to Support Horticultural BBQs	909.09
Lockyer Antique Motor Association	Mayoral Donation 2019 Tractor Trek	100.00
Gatton Lapidary Club - Leon Steinhardt (President)	\$50 Staging Post Voucher - 50th Anniversary	45.45
Mayoral Chaplaincy Dinner		946.64
Disability Action Week	Morning Tea	233.07
Lockyer Information and Neighbourhood Centre	Toy Hire	77.2
Lockyer District State High School	Sports Presentation Night	150.00
Laidley District State School	Term 3 2019 Laidley Legends Medallions	200.93
Grantham State School	Raffle Donations	103.23
Forest Hill Festivities Association Inc.	Mayoral Donation towards Forest Hill Festivities Face Painting	200.00
Australian Army Cadets	Hire of Toilet for Field Exercise	200.00
Laidley District State School	Term 4 2019 Laidley Legends Medallions	229.50
Lockyer Community Centre	Hire of toy for month of November for Council front foyer as requested by Mayor to promote the "Lockie's Toy Club"	27.20

ORGANISATION	PURPOSE	AMOUN
Lockyer Chamber of Commerce	Shop eat spend enjoy promotion	1,000.0
Lockyer Darts Association	Donation for Jordi Ellis and Jordyn Bretzke	400.0
Laidley District State School	Term 1 2020 Laidley Legend Medallions	221.0
SE Qld Special Childrens Christmas Party	Donation	272.7
Emu Gully Adventure Education Group	Emu Gully Mateship Fund	1,000.0
Peace Lutheran School P and F	Art and Craft Exhibition	454.5
Laidley Community Centre	DPIL Program	500.0
Laidley District State School	Term 2 2020 Laidley Legends Medallions	200.9
Total		
Total	LOCKYER VALLEY REGIS	9,692.6
Total	OCKYER VALLEY REGIS	
Total	CKYER VALLEY REGIS	
Total	LOCKYER VALLEY REGIS	

COMMERCIAL BUSINESS UNITS

Council did not maintain any Commercial Business Units during the 2019-20 financial year.

ACTION TAKEN INVOLVING SPECIAL ARRANGEMENTS

Council was not supplied with any services, facilities or activities by another local government under any agreements or joint activities and for which any special rates or charges were levied, during the 2019-20 financial year.

CHANGES TO TENDERS

Council did not issue invitations to change any tenders under section 228(7) of the *Local Government Regulation 2012* during the 2019-20 financial year.

CONCESSIONS FOR RATES AND CHARGES GRANTED

Part 10 of the *Local Government Regulation 2012* provides Council with the ability to grant concessions to property owners in certain circumstances. For the 2019-20 financial year the following concessions were granted:

- For properties where the increase in 2019-20 General Rates from the amount of 2018-19 General Rates as a result of valuation changes is:
 - a. greater than or equal to five percent; and
 - b. greater than or equal to \$200.00.
- A Concession to be granted is a deferral of the due date to 7 October 2019 for the rates levied for the period 1 July 2019 to 31 December 2019.
 - Council resolve that the concession is granted as it is reasonably satisfied that payment of the rates and charges would cause financial hardship to the property owner.
- Laidley Golf Club periodic payment commitment and interest waiver until 31 December 2020.



41. Lockyer Valley Regional Council



REGISTERS MAINTAINED

Registers maintained by Council:

- Register of Councillor and Senior Management Interests
- · Register of Related Parties
- · Register of Delegations by Council
- Register of Delegations by the Chief Executive Officer
- Register of Roads
- Register of General Charges and Regulatory Fees
- Register of Local Laws and Subordinate Local Laws
- Asset Register
- · Fraud and Corruption Allegation Register
- Loss Register
- Land Record
- Lobbyist Register
- · Key Corporate Risk Register
- · Audit Recommendations Register
- · Policy Register
- Register of Infrastructure Charges Audits
- · Complaints Management System Register

INTERNAL AUDIT

Internal audit activities are performed by a qualified internal audit consultant on a wholly outsourced basis. For the 2019-20 financial year, O'Connor Marsden and Associates provided this service.

The Audit and Risk Management Committee endorsed an Internal Audit Plan at the 8 August 2019 meeting and the Plan was adopted by Council on 28 August 2019. Internal audit progress reports were presented to the Audit and Risk Management Committee meetings in August 2019, December 2019, February 2020 and June 2020.

Internal audit projects for the financial year included:

- Project Management Framework Review
- Legislative Compliance Review.

The internal audit progress report provided to the Audit and Risk Management Committee in June 2020 reviewed the performance of the work performed by Council's contracted Internal Auditor from July 2019 - June 2020 in accordance with section 207(3), Local Government Regulation 2012.

Annual Report 2019-2020



Lockyer Valley Regional Council GENERAL PURPOSE FINANCIAL STATEMENTS

GENERAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2020

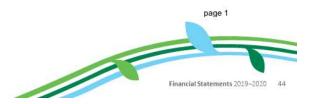
Our Mission: Lead, engage, empower.





General Purpose Financial Statements for the year ended 30 June 2020

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Statement of Comprehensive Income

for the year ended 30 June 2020

		2020	2019
	Notes	\$'000	\$'000
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3a	40,179	39,748
Fees and charges	3b	4,967	5,410
Sales revenue		871	1,749
Grants, subsidies, contributions and donations	3c	9,107	6,748
Total recurrent revenue		55,124	53,655
Capital revenue			
Grants, subsidies, contributions and donations	3c	4,298	4,731
Total capital revenue		4,298	4,731
Other income			
Rental income	19	380	317
Interest received		1,293	1,684
Profit from equity accounted investments	14	2,152	2,539
Other income	4	2,599	3,067
Capital income	5	655	190
Total other income		7,079	7,797
Total income		66,501	66,183
Expenses			
Recurrent expenses			
Employee benefits	6	29,012	25,349
Materials and services	7	17,486	19,118
Finance costs	8	1,983	1,718
Depreciation and amortisation:			
- Property, plant and equipment	16	11,296	11,239
- Intangible assets	17	943	933
Total recurrent expenses		60,720	58,357
Other expenses		1211112121	10 2022
Capital expenses	9	2,166	4,389
Total other expenses		2,166	4,389
Total expenses		62,886	62,746
Net result		3,615	3,437
Other comprehensive income			
Items that will not be reclassified to net result			
Increase/(decrease) in asset revaluation surplus	16	(22,925)	(13,127)
Total other comprehensive income for the year		(22,925)	(13,127)
Total comprehensive income for the year		(19,310)	(9,690)

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.





Statement of Financial Position

as at 30 June 2020

		2020	2019
	Notes	\$'000	\$'000
ASSETS			
Current assets			
Cash and cash equivalents	10	26,309	23,103
Receivables	11	5,382	5,948
Inventories		363	377
Contract assets	18	116	
Other assets	12	504	499
Non-current assets held for sale	13	152	2,091
Total current assets		32,826	32,018
Non-current assets			
Receivables	11	14,735	14,735
Investments	14	32,056	31,340
Investment property	15	2,110	2,010
Property, plant and equipment	16	549,174	569,246
Intangible assets	17	5,120	5,493
Total non-current assets		603,195	622,824
TOTAL ASSETS		636,021	654,842
LIABILITIES			
Current liabilities			
Payables	20	6,071	6,112
Contract liabilities	18	2,016	3
Borrowings	21	1,506	1,435
Provisions	22	9,939	7,854
Total current liabilities		19,532	15,401
Non-current liabilities			
Borrowings	21	21,570	23,079
Provisions	22	29,748	29,655
Total non-current liabilities		51,318	52,734
TOTAL LIABILITIES		70,850	68,135
Net community assets		565,171	586,707
Asset revaluation surplus	23	176,991	
Asset revaluation surplus Retained surplus/(deficiency)		386,874	383,591
COMMUNITY EQUITY Asset revaluation surplus Retained surplus/(deficiency) Reserves Total community equity	23 33		199,916 383,591 3,200 586,707

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.



Statement of Changes in Equity

for the year ended 30 June 2020

	Notes	Asset revaluation surplus \$'000	Retained surplus \$'000	Other reserves \$'000	Total equity \$'000
2020					
Balance as at 1 July 2019		199,916	383,591	3,200	586,707
Adjustment on initial application of AASB 15 / AASB 1058	29		(2,226)	-	(2,226)
Restated balance as at 1 July 2019		199,916	381,365	3,200	584,481
Net result		-	3,615	-	3,615
Other comprehensive income for the year					
- Increase/(decrease) in asset revaluation surplus	16	(22,925)	-	-	(22,925)
Other comprehensive income		(22,925)	-	-	(22,925)
Total comprehensive income for the year		(22,925)	3,615	-	(19,310)
Transfers to reserves		-	(1,306)	1,306	
Transfers from reserves			3,200	(3,200)	
Balance as at 30 June 2020		176,991	386,874	1,306	565,171
2019					
Balance as at 1 July 2018		213,043	380,111	3,243	596,397
Net result		-	3,437	-	3,437
Other comprehensive income					
- Increase/(decrease) in asset revaluation surplus	16	(13,127)	-	-	(13,127)
Other comprehensive income		(13,127)	-	-	(13,127)
Total comprehensive income for the year		(13,127)	3,437	-	(9,690)
Transfers to reserves		-	(3,841)	3,841	
Transfers from reserves			3,884	(3,884)	-
		199,916	383,591	3.200	586,707

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.



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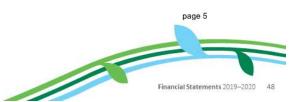
Statement of Cash Flows

for the year ended 30 June 2020

		2020	2019
	Notes	\$'000	\$'000
Cash flows from operating activities			
Receipts from customers		47,683	47,032
Payments to suppliers and employees	a	(47,493)	(46,243)
		190	789
Receipts:		4 000	4.005
Interest received		1,293	1,835
Rental income		380	317
Non capital grants and contributions		10,221	7,008
Other		2,368	6,055
Payments:			
Borrowing costs		(1,273)	(1,483)
Net cash flow - operating activities	27	13,179	14,521
Cash Flows from investing activities			
Receipts:			
Proceeds from sale of investment securities		4,500	6,100
Proceeds on disposal of land held for sale		(35)	585
Proceeds from sale of property, plant and equipment		386	420
Distributions received from joint ventures and associates		1,436	1,472
Grants, subsidies, contributions and donations		3,469	2,966
Payments:			
Payments for property, plant and equipment		(13,256)	(19,784)
Payments for intangible assets		(570)	(1,204)
Net cash flow - investing activities		(4,035)	(9,445)
Cash flows from financing activities			
Payments:			
Repayment of borrowings		(1,438)	(1,816)
Net cash flow - financing activities		(1,438)	(1,816)
Net increase/(decrease) for the year	9	7,706	3,260
plus: cash and cash equivalents - beginning		14,003	10,743
Cash and cash equivalents - closing	10	21,709	14,003
Additional information:			
plus: investments on hand - end of year	10	4,600	9,100
Total cash, cash equivalents and investments	8	26,309	23,103
i stat sastij sasti squiraisitis alia liirestilisitis	3	20,000	20,100

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.



Notes to the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

(1.a) Basis of preparation

The Lockyer Valley Regional Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2019 to 30 June 2020. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation* 2012.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment and investment property.

(1.b) New and revised Accounting Standards adopted during the year

Lockyer Valley Regional Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2019. The standards which had an impact on reported position, performance and cash flows were those relating to revenue.

Refer to the change in accounting policy Note 29 for transition disclosures for AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of NFP Entities.

(1.c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council, further information has been provided in this note.

Other new and amended Australian Accounting Standards and Interpretations that were issued but not yet effective at the time of compiling these

financial statements are not likely to have a material impact on these statements.

(1.d) Estimates and Judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Non-Current Assets Classified as "Held for Sale" – Note 13
- Investment Property Note 15
- Valuation and Depreciation of Property, Plant & Equipment - Note 16
- Provisions Note 22
- · Contingent Liabilities Note 25
- Financial Instruments and Financial Assets Note 31
- Revenue Note 3

(1.e) Rounding and Comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1,000 unless otherwise indicated.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.

(1.f) Volunteer Services

Council utilises volunteer service at the Visitor Information Centre, Art Gallery, Queensland Transport Museum and various events coordinated by Council. The volunteer services are not recognised in the financial statements because they would not be purchased if they were not donated services.

(1.g) Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

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Notes to the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

The associated entity of the Council pays an income tax equivalent to the Council in accordance with the requirements of the *Local Government Act 2009*.

The Council does not pay payroll tax to the Queensland Government as its activities are below the threshold.



Notes to the Financial Statements for the year ended 30 June 2020

Note 2(a). Council functions - component descriptions

Details relating to the Council's functions / activities as reported in Note 2(b) are as follows:

General Public Services

The objective of this function is to provide internal governance, organisational and administrative services. It includes legislative and executive programs to implement policy, coordinate activities and provide support to Elected Members. It also includes the administrative programs to support effective service delivery to all internal and external customers. All programs not classified elsewhere are aggregated under this function.

Public Order and Safety

The objective of this function is to provide programs and services that deal with nuisance, safety and public behaviour. It includes programs for the control of domestic animals, administration and enforcement of locals laws and disaster management, and support for local Rural Fire Service and State Emergency Services groups.

Economic Affairs

The objective of this function is to provide support for programs and services that generate economic activity within the Region. This includes support to the local economy, development and implementation of business and investment strategies, and local business promotion. This function also includes road transport and associated services to maintain and deliver infrastructure such as roads, bridges, drains and footpaths.

Environmental Protection

The objective of this function is to provide programs that deal with the natural environment and waste management. It includes activities such as pest and weed management and other environmental programs and the collection, disposal and/or recycling of commercial and domestic waste.

Housing and Community Amenities

The objective of this function is to provide activities that are concerned with support to community groups, community development initiatives, the provision of community facilities such as halls and other community buildings. This function also covers disaster recovery programs including the rebuilding of Council's flood affected infrastructure as well as town planning and approvals.

Recreation, Culture and Religion

The objective of this function is the provision of sporting, recreation and cultural facilities such as sports grounds, swimming pools, parks and gardens, libraries and art gallery.

Social Protection

The objective of this function is to conduct the operation of Council's childcare centres and youth development program.



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Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2020

Note 2(b). Council functions - analysis of results by function

		Gross program	ogram			Gross program	gram		Net Result		
200		income	e.		Total	sesuedxe	ses	Total	from	Net	Total accept
runctions	Recurring	ing	Capita		income	Dogument	Latinaco	expenses	recurring	result	oral assets
	Grants	Other	Grants	Other		recuring	capital		operations		
2020	\$.000	\$.000	\$.000	\$,000	\$,000	\$,000	\$.000	\$,000	\$,000	\$,000	\$,000
General public services	3,434	35,852	101	100	39,487	(26,580)	1.	(26,580)	12,706	12,907	211,102
Public order and safety	35	1,817	9	1	1,858	(1,586)	9	(1,586)	266	272	1
Economic affairs	4,147	1,472	1,735	44	7,398	(11,045)	(1,892)	(12,937)	(5,426)	(5,539)	398,306
Environmental protection	469	8,059	151	511	9,190	(7,060)		(2,060)	1,468	2,130	15,782
Housing and community amenities	80	4,262	2,255	ř	6,525	(8,192)	(240)	(8,432)	(3,922)	(1,907)	ı
Recreation, culture and religion	276	762	90	1	1,088	(5,308)	(34)	(5,342)	(4,270)	(4,254)	10,831
Social protection	738	217	•	•	955	(646)	1	(646)	9	9	£
Total	9,107	52,441	4,298	655	66,501	(60,720)	(2,166)	(62,886)	828	3,615	636,021
		Gross program	ogram			Gross program	gram		Net Result		
		income	91		Total	sesuedxe	ses	Total	from	Net	-
Lancaous	Recurring	and.	Capita	L.	income	Recurring	Capital	expenses	recurring	result	lotal assets
	Grants	Other	Grants	Other)	0.0000000000000000000000000000000000000		operations		
2019	\$,000	\$,000	\$.000	\$,000	\$.000	\$.000	\$,000	\$,000	\$.000	\$,000	\$,000
General public services	3,554	36,484	112	190	40,340	(23,356)	×	(23,356)	16,682	16,984	212,319
Public order and safety	40	1,833	5		1,878	(1,754)	i	(1,754)	119	124	·
Economic affairs	1,805	2,210	1,978	1	5,993	(10,791)	(4,389)	(15,180)	(6,776)	(9,187)	418,907
Environmental protection	447	8,142	208	E	8,797	(7,836)	Ľ	(7,836)	753	196	15,506
Housing and community amenities	1	4,453	2,317	1	6,770	(7,637)	я	(7,637)	(3,184)	(867)	31
Recreation, culture and religion	319	1,143	111	ï	1,573	(2,900)	T.	(2,900)	(4,438)	(4,327)	8,110
Social protection	583	249		100	832	(1,083)	3	(1,083)	(251)	(251)	30
Total	6,748	54,514	4,731	190	66,183	(58,357)	(4,389)	(62,746)	2,905	3,437	654,842





Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue

		AASB 15	AASB 1058
		2020	2020
	Notes	\$'000	\$'000
Revenue is recognised at the fair value of the consideration received or at the time indicated below.	r receivable,		
Revenue recognised at a point in time			
Rates, levies and charges (excluding those related to services)	3a	-	40,179
Fees and charges (excluding infringements)	3b	4,967	-
Sale of goods and services		871	-
Grants, subsidies, donations and contributions	3c	-	6,810
		5,838	46,989
Revenue recognised over time			
Grants and subsidies	3c	2,297	-
Revenue relating to grants for assets controlled by council	3c	-	4,298
		2,297	4,298
Total revenue		8,135	51,287
		2020	2019
	Notes	\$'000	\$'000

(a). Rates, levies and charges

2020 accounting policy

Rates and annual charges are recognised as revenue when the council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

2019 accounting policy

Rates are recognised as revenue at the start of the rating period. If a ratepayer pays their rates before the start of the rating period, they are recognised as revenue when they are received.

General rates	32,481	31,975
Separate rates	4,562	4,634
Waste collection charges	4,642	4,524
Special charges	249	303
Total rates and utility charge revenue	41,934	41,436
Less: discounts	(1,577)	(1,516)
Less: pensioner remissions	(178)	(172)
TOTAL RATES, LEVIES AND CHARGES	40,179	39,748





Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue (continued)

	2020	2019
Notes	\$'000	\$'000

(b). Fees and charges

2020 accounting policy

Revenue arising from fees and charges is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example camping grounds. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

2019 accounting policy

Fees and charges are recognised when council is unconditionally entitled to those funds. Generally this is upon lodgement of the relevant applications or documents or when the service is provided.

Building and development fees	2,932	3,182
Refuse tip and recycling	570	594
Childcare	217	249
Finance and corporate governance	79	87
Animal control	505	541
User fees and charges	664	757
TOTAL FEES AND CHARGES	4,967	5,410

(c) Grants, subsidies, contributions and donations

2020 accounting policy

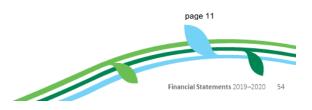
Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when each performance obligation is satisfied.

The performance obligations are varied based on the agreement but include delivery of events, procurement of defined goods and services, presentation of reports and business cases. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.



Notes to the Financial Statements for the year ended 30 June 2020

Note 3. Revenue (continued)

	2020	2019
Notes	\$'000	\$'000

(c) Grants, subsidies, contributions and donations (continued)

Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

2019 accounting policy

Grants, subsidies, donations and contributions that are non-reciprocal in nature are recognised as revenue when Council obtains control over them, which is usually upon receipt of funds. Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding agreement are fulfilled. In 2019, Council did not have any reciprocal grants.

Physical assets contributed to Council by developers in the form of road works, stormwater and park equipment, are recognised when the development becomes "on maintenance", and there is sufficient information in the form of plans and drawings to determine the approximate specifications and fair value of such assets.

(i) Recurrent

General purpose grants	4,723	4,684
State government subsidies and grants	1,664	716
Commonwealth government subsidies and grants	1,910	1,166
Contributions	810	182
TOTAL RECURRENT GRANTS, SUBSIDIES,		
CONTRIBUTIONS AND DONATIONS	9,107	6,748



Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Revenue (continued)

	2020	2019
Notes	\$'000	\$'000

(c) Grants, subsidies, contributions and donations (continued)

(ii) Capital

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers. All other revenue has been classified as recurrent.

State government subsidies and grants	2,308	2,610
Commonwealth government subsidies and grants	154	356
Contributions	318	-
Developer assets contributed by developers at fair value	1,518	1,765
TOTAL CAPITAL GRANTS, SUBSIDIES,		
CONTRIBUTIONS AND DONATIONS	4,298	4,731

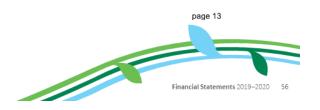
Note 4. Other income

Other income	816	541
Income tax equivalent received	702	891
Sale of sundry small value items	147	211
Fuel and diesel rebate	153	157
Rates legal costs recovered	90	206
Sales and hire	691	1,061
TOTAL OTHER INCOME	2,599	3,067

Note 5. Capital income

(a) Provision for restoration of land			
Discount rate adj refuse restoration	22	511	-
Discount rate adj quarry rehabilitation	22	44	-
(b) Revaluations		555	-
Revaluation increment relating to investment property	15	100	160
Revaluation increment relating to assets held for sale	13		30

	100	190
TOTAL CAPITAL INCOME	655	190



Notes to the Financial Statements for the year ended 30 June 2020

Note 6. Employee benefits

		2020	201
	Notes	\$'000	\$'00
Wages and salaries		21,305	18,16
Councillors remuneration		638	62
Annual, sick and long service leave entitlements		5,404	5,17
Superannuation	26	2,716	2,70
Other		963	1,20
		31,026	27,87
Less: capitalised employee expenses		(2,014)	(2,52
TOTAL EMPLOYEE BENEFITS		29,012	25,34
Councillor remuneration represents salary, and other allowances paid in carrying out their duties.	respect of		
Total Council employees at the reporting date:			
Elected members		7	
Administration staff		183	19
Depot and outdoors staff		118	12
Total full time equivalent employees		308	32
Note 7. Materials and services			
Advertising		284	34
Administration supplies and consumables		678	90
Audit of annual financial statements by the Auditor-General of Queenslar	nd	92	9
Communications and IT		1,575	1,64
Consultancy services		2,816	2,87
Contractors		6,152	6,92
Donations paid		489	68
Fuel		938	1,00
Insurance		819	85
nvestment property exp that generates income		318	34
Power		959	1,02
Repairs and maintenance		1,231	1,42
Subscriptions and registrations		526	43
Travel Other materials and services		41 568	50
TOTAL MATERIALS AND SERVICES		47.400	40.44
TOTAL MATERIALS AND SERVICES		17,486	19,11

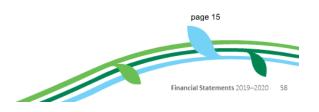


Notes to the Financial Statements for the year ended 30 June 2020

Note 8. Finance costs

	Notes	2020 \$'000	2019 \$'000
		4.457	4.004
Finance costs charged by the Queensland Treasury Corporation		1,157	1,331
Bank charges		116	120
Impairment of receivables		6	3
Refuse restoration	22	689	244
Quarry rehabilitation	22	15	20
TOTAL FINANCE COSTS	=	1,983	1,718
Note 9. Capital expenses			
Loss on disposal of non-current assets			
Proceeds from the disposal of Plant and Other Equipment		386	403
Less: book value of property, plant and equipment disposed	16	(523)	(641)
		137	238
Proceeds from disposal of Land and Buildings			17
Less: book value of land disposed	16	(228)	(56)
2000. Book value of faile disposed	-	228	39
Proceeds from Disposal of Road & Drainage Network			
Less: book value of road and drainage network disposed	16	(1,768)	(4,265)
Less: book value of road and drainage network disposed	16 _	1,768	
		1,700	4,265
Proceeds from disposal of Other Assets		-	-
Less: book value of other assets disposed	16	-	(31)
		-	31
Proceeds from Land Held for Resale			585
Less: book value of land held for resale disposed	13	_	(401)
	_	-	(184)
Proceeds from the disposal Park and Cemetery Equipment		_	_
Less: book value of park and cemetery equipment disposed	16	(33)	-
2000. 2000. Value of park and confetely equipment disposed	_	33	-
TOTAL CADITAL EVDENCES	_	2.166	4,389
TOTAL CAPITAL EXPENSES	=	2,166	4,369

The book value of assets disposed is shown as the gross value less accumulated depreciation.



Notes to the Financial Statements for the year ended 30 June 2020

Note 10. Cash and cash equivalents

	2020	2019
Notes	\$'000	\$'000

Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash and cash equivalents

Cash at bank and on hand	467	1,184
Deposits at call	21,242	12,819
Total cash and cash equivalents	21,709	14,003
Investment securities - current		
Term deposits	4,600	9,100
Total current investment securities	4,600	9,100
TOTAL CASH AND CASH EQUIVALENTS	26,309	23,103

Restricted cash and cash equivalents

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	2,016	1,020
Waste levy refund received in advance	-	1,038
Total external restrictions	2,016	2,058

Internally imposed expenditure restrictions at the reporting date:

Future capital works	1,306	2,180
Total internal restrictions	1,306	2,180
Total unspent restricted cash	3,322	4,238

Cash at bank is held with the National Australia Bank and Heritage Building Society in normal business cheque accounts. Cash at call is held with Queensland Treasury Corporation. Interest rates are determined on a daily basis. Short and long term deposits are held with various banking institutions with maturities ranging up to twelve months and interest rates from 1.55% to 1.80%.

Trust funds

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages).



Notes to the Financial Statements

for the year ended 30 June 2020

Note 10. Cash and cash equivalents (continued)

	2020	2019
Notes	\$'000	\$'000

Trust funds (continued)

The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Trust funds held for outside parties

Security deposits	1,808	1,452
	1,808	1,452

Note 11. Receivables

Receivables are recognised as the amounts due at the time of sale or service delivery.

Interest is charged on outstanding rates at a rate of 9.83% per annum. Debtors invoiced during the 2020 financial year and which remain outstanding for greater than 30 days, bear interest at the rate of 9.83%. Council resolved, at a special meeting held on the 17th April 2020, to waive interest on overdue rates and charges and sundry debtors for the period 1 March 2020 until 30 June 2020.

Because Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts, Council does not impair any rates receivables.

The collectability of other receivables is assessed periodically. The amount is calculated as a percentage of receivables with consideration of past history of actual defaults, and an assessment of the likelihood of future defaults. Council has closely monitored outstanding receivables during the COVID pandemic and has found no material differences in debt recovery in comparison to prior financial years.

Loans and advances are recognised at the amount due at the time of the advance. The loan matures on the 1st July, 2047 with interest charged at 4.22%.

Current

Rates and charges	2,975	2,790
Other debtors	1,066	1,703
GST recoverable	374	497
Accrued revenues		
- Interest on investments	980	965
Total	5,395	5,955
less: Provision for impairment		
Other debtors	(13)	(7)
Total provision for impairment - receivables	(13)	(7)
TOTAL CURRENT RECEIVABLES	5,382	5,948



Notes to the Financial Statements

for the year ended 30 June 2020

Note 11. Receivables (continued)

		2020	2019
	Notes	\$'000	\$'000
Non-current			
Loans and advances to associates		14,735	14,735
TOTAL NON-CURRENT RECEIVABLES		14,735	14,735
Note 12. Other assets			
Current			
Prepayments		504	499
TOTAL CURRENT OTHER ASSETS		504	499

Note 13. Non-current assets held for sale

Items of property, plant and equipment are reclassified as non-current assets as held for sale when the carrying amounts of these assets will be recovered principally through a sales transaction rather than continuing use. Non-current assets classified as held for sale are available for immediate sale in their present condition and management believe the sale is highly probable within 12 months. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less cost to sell and are not depreciated.

Council holds land at Harm Drive, Glenore Grove. This property has been identified to progress to sale within 12 months.

Note 16 describes the valuation techniques that were used to determine the fair value of the land, which is categorised as a Level 2 valuation.

Non-current assets held for sale

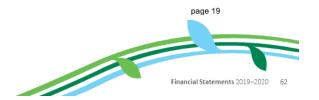
Land	152	2,091
TOTAL NON-CURRENT ASSETS HELD FOR SALE	152	2,091



Notes to the Financial Statements for the year ended 30 June 2020

Note 13. Non-current assets held for sale (continued)

		2020	2019
	Notes	\$'000	\$'000
(i) Reconciliation of non-current assets held for sale			
Assets held for sale			
Opening balance		2,091	2,485
less: carrying value of assets sold	9	-	(401)
Balance still unsold after 12 months:		2,091	2,084
less: assets no longer classified as held for sale		-	-
plus:			
Transfer assets held for sale (to)/from property, plant and equipment	16	(1,931)	11
Revaluation of assets held for sale		(8)	30
Adjustment to cost		-	(34)
Closing balance of held for sale non-current assets		152	2,091



Notes to the Financial Statements for the year ended 30 June 2020

Note 14. Associated Entities

Council's objectives can and in some cases are best met through the use of separate entities and operations.

These operations and entities range from 100% ownership and control through to lower levels of ownership and control via co-operative arrangements with other Councils, bodies and other outside organisations.

The accounting and reporting for these various entities, operations and arrangements varies in accordance with accounting standards, depending on the level of Councils (i) interest and (ii) control and the type (form) of entity/operation, as follows;

Associated Entities

Arrangements in the form of a Separate Entity that deploys the resources of the operation itself. Under Associated Entities, Council significantly influences the operations but does not control them.

Accounting Recognition:

Associated Entities are accounted for using the Equity Accounting Method and are disclosed as a one line entry in the Statement of Comprehensive Income and Statement of Financial Position

	Council's share of	net income	Council's share of	f net assets
	2020	2019	2020	2019
	\$'000	\$'000	\$'000	\$'000
Associated entities	2,152	2,539	32,056	31,340
Total	2,152	2,539	32,056	31,340

Associated Entities

Council has incorporated the following joint ventures and associates into it's consolidated financial statements.

(a) Net carrying amounts - Council's share

	Nature of	Measurement	2020	2019
Name of entity	relationship	method	\$'000	\$'000
SEQ Regional Recreational Facilities Pty Ltd	Shareholder	Equity accounting	65	66
Queensland Urban Utilities	Shareholder	Equity accounting	31,724	31,060
Council of Mayors South East Queensland	Shareholder	Equity accounting	267	214
Total carrying amounts - Associated En	tities		32,056	31,340

(b) Details

		Place of
Name of entity	Principal activity	business
SEQ Regional Recreational Facilities Pty Ltd	Recreational facilities	Brisbane
Queensland Urban Utilities	Water and waste water management	Brisbane
Council of Mayors South East Queensland	Advocacy	Brisbane



Notes to the Financial Statements for the year ended 30 June 2020

Note 14. Associated Entities (continued)

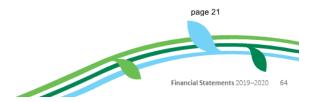
Associated Entities (continued)

(c) Relevant interests and fair values	Quot	ted	Inter	est in	Inter	est in	Propor	rtion of	
	fair va	alue	out	outs	owne	rship	voting	power	
Name of entity	2020	2019	2020	2019	2020	2019	2020	2019	
	\$'000	\$'000	%	%	%	%	%	%	
SEQ Regional Recreational Facilities Pty Ltd	N/A	N/A	4%	4%	4%	4%	13%	13%	
Queensland Urban Utilities	N/A	N/A	1%	1%	1%	1%	20%	20%	
Council of Mayors South East Queensland	N/A	N/A	9%	9%	9%	9%	9%	9%	

(d) Summarised Financial Information for Associated Entities

Summarised statement of financial position

	Queensland U	rban Utilities
	2020	2019
	\$'000	\$'000
Current assets		
Cash and cash equivalents	75,766	5,593
Other current assets	248,191	234,670
Total current assets	323,957	240,263
Non-current assets	6,083,291	5,787,506
Current liabilities		
Other current liabilities	363,744_	323,086
Total current liabilities	363,744	323,086
Non-current liabilities	2,530,345	2,264,994
Total non-current liabilities	2,530,345	2,264,994
Net assets	3,513,159	3,439,689
Reconciliation of the carrying amount		
Opening net assets (1 July)	31,060	29,917
Share of Profit/(loss) for the period	2,100	2,616
Distributions received	(1,436)	(1,473)
Closing net assets	31,724	31,060



Notes to the Financial Statements for the year ended 30 June 2020

Note 14. Associated Entities (continued)

Associated Entities (continued)

Summarised statement of comprehensive income	Queensland U	Irban Utilities
	2020	2019
	\$'000	\$'000
Income	1,451,332	1,377,659
Depreciation and amortisation	(205,807)	(187,839)
Interest expense	(94,946)	(96,820)
Income tax expense	(103,755)	(98,596)
Other expenses	(813,474)	(767,849)
Profit/(loss) for period	233,350	226,555
Other comprehensive income	1,967	168
Total comprehensive income	235,317	226,723
Dividends received by Council	1,436	1,473

(e) Summarised financial information for individually immaterial joint ventures and associates

In addition to the Associated Entities disclosed individually above, Council has interests in two individually immaterial Associated Entities that are accounted for using the Equity Method.

Individually immaterial associates

Aggregate carrying amount of individually immaterial associates	332	280
Aggregate amounts of Council's share of individually immaterial associates:		
Profit/(loss) from continuing operations	52	(76)
Total comprehensive income - individually immaterial associates	52	(76)



Notes to the Financial Statements for the year ended 30 June 2020

Note 15. Investment property

		2020	2019
	Notes	\$'000	\$'000
Fair value at beginning of financial year		2,010	1,850
Revaluation adj. to the income account	5	100	160
TOTAL INVESTMENT PROPERTY		2,110	2,010

Investment property is property held for the primary purpose of earning rentals and/or capital appreciation. This includes land held by Council for a currently undeteremined future use. Investment property does not include community housing or other property held to provide a social service.

Investment property comprises:

Investment Property comprises land at Tryhorn Street and Philps Road, Grantham. Lease contracts are in negotiations.

Investment property is initially recognised at cost (including transaction costs) and subsequently at fair value. Where investment property is acquired for significantly below fair value it is recorded at fair value on initial recognition.

The 30 June 2020 investment property and land was valued at fair value by: Kim Adams, Certified Practicing Valuer, Registration Number 2124 of Pickles Valuation Services. Pickles Valuation Services have extensive experience in valuing properties of this nature in surrounding areas. Fair Value was determined by reference to market based evidence including observable historical sales data in the relevant market for properties of a similar nature.

Gains or losses arising from changes in the fair value of investment property are recognised as income or expenses respectively for the period in which they arise. Investment property is not depreciated and is not tested for impairment.



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Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment

30 June 2020		Land	Buildings	Plant and other equipment	Road and drainage network	Other assets	Works in progress	Artworks	Park and cemetery equipment	Waste	Total
		\$1000	\$1000	\$2000	\$.000	\$,000	\$,000	\$1000	\$1000	\$,000	\$,000
Measurement basis	Note	Fair Value	Fair value	Cost	Fair value	Cost	Cost	Fair value	Fair value	Fair value	
Opening gross balance - at cost				25,266		8,029	6,092		3		39,387
Opening gross balance - at fair value		48,575	90,700	97	518,491	•		265	11,905	16,637	686,573
Opening gross balance		48,575	90,700	25,266	518,491	8,029	6,092	265	11,905	16,637	725,960
Additions		-	•	t		•	13,254	6	i	-	13,254
Contributed assets		-	- 6	i i	1,518	ı	1	- 0	10		1,518
Disposals	a	-	(232)	(1,229)	(3,332)	6	V	E.	(38)	1	(4,832)
Revaluation decrements to equity (ARS)		•	(18)	¥.	(13,646)	1	10).	r		(13,664)
Revaluation increments to equity (ARS)		373	t.	r.	•	•		C	6,900	•	7,273
Work in progress transfers		22	1,348	1,128	13,015	878	(16,902)	E	196	580	•
Transfers from/(to) held for sale category	10	1,931	.5	*	*				*		1,931
Total gross value of property, plant and equipment - at cost		•	•	25,165	٠	8,607	2,444	•		٠	36,216
Total gross value of property, plant and equipment - at fair value		50,936	91,798	•	516,046	•		265	18,962	17,217	695,224
Total gross value of property, plant and equipment		50,936	91,798	25,165	516,046	8,607	2,444	265	18,962	17,217	731,440
Opening accumulated depreciation			38.871	11,593	99,583	1,743			3,794	1,130	156,714
Depreciation expense		•	1,609	1,602	7,052	251	21	3	477	305	11,296
Disposals	di	9	(4)	(202)	(1,564)			9	(4)		(2,278)
Revaluation increments to equity (ARS)	3	*	•		12,669	•		×	3,865	•	16,534
Total accumulated depreciation of property, plant and equipment		-	40,476	12,489	117,740	1,994	•		8,132	1,435	182,266
Total net book value of property, plant and equipment		50,936	51,322	12,676	398,306	6,613	2,444	265	10,830	15,782	549,174
Other information											
Residual value Range of estimated useful life (years)		Indefinite	0%-10% 20-80	15%-30% 3-20	10-100	3-100	San Ci	Indefinite	0%	40	•
*Asset additions comprise											
Asset renewals			685	1,285	6,498	9		10	43	-	8,518
Other additions		4	522	7	2,863	610	5	E	245	471	4,736
Total asset additions		14	1,207	1,296	9,361	616	•	1	288	472	13,254

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Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment

30 June 2019		Land	Buildings	Plant and other equipment	Road and drainage network	Other assets	Works in progress	Artworks	Park and cemetery equipment	Waste	Total
		\$1000	\$1000	\$2000	\$.000	\$,000	\$,000	\$1000	\$.000	\$,000	\$,000
Measurement basis	Note	Fair Value	Fair value	Cost	Fair value	Cost	Cost	Fair value	Fair value	Fair value	
Opening gross balance - at cost		,	9	24,634	1	7,705	996'9	,	ā		38,295
Opening gross balance - at fair value		45,357	83,253		518,980	•		246	10,874	15,033	673,743
Opening gross balance		45,357	83,253	24,634	518,980	7,705	5,956	246	10,874	15,033	712,038
Additions			•	t	•	٠	19,297	(3	i		19,297
Contributed assets		-	- 6		1,765	·	•				1,765
Disposals	a		(196)	(2,952)	(6,862)	(38)	ž.	E	T	1	(10,048)
Revaluation decrements to equity (ARS)		•	5	10	(5,110)	'	50):	10	*	(5,110)
Revaluation increments to equity (ARS)		3,228	3,983	100	10	'		1	1	•	7,211
Work in progress transfers	-	-	3,660	3,584	9,718	362	(19,151)	19	1,031	9//	•
Transfers from/(to) held for sale category	13	(11)		*	Ŷ	•	•		ï		(11)
Transfers from/(to) intangible assets	17	_	*	ac	Tr.	1	(10)	96	37		(10)
Adjustment due to changes in provision for rehabilitation		,	*	*	Ŷ			•	¥	827	827
Total gross value of property, plant and equipment - at cost		•	•	25,266	•	8,029	6,092	•		•	39,387
Total gross value of property, plant and equipment - at fair value		48,575	90,700	•	518,491	•	•	265	11,905	16,637	686,573
Total gross value of property, plant and equipment		48,575	90,700	25,266	518,491	8,029	6,092	265	11,905	16,637	725,960
Opening accumulated depreciation			31,330	12,372	85,897	1,491	2	,	3,356	857	135,303
Depreciation expense		,	1,439	1,532	7,298	259	25	1	438	273	11,239
Disposals	an :	•	(140)	(2,311)	(2,597)	6	52	9		•	(5,055)
Revaluation decrements to equity (ARS)			6,243	,	8,985			9	i		15,228
Total accumulated depreciation of property, plant and equipment			38,871	11,593	99,583	1,743	•	•	3,794	1,130	156,714
Total net book value of property, plant and equipment		48,575	51,829	13,673	418,908	6,286	6,092	265	8,111	15,507	569,246
Other information										Г	
Residual value Range of estimated useful life (years)		Indefinite Indefinite	0%-10%	15%-30% 3-20	10-100	3-100		Indefinite	0%	40	•
* Acces additions commiss											
Accept accimpling			4 400	0.640	0 405	100			000	040	44.045
Other additions			1,286	213	1,891	246	5 2	1 19	672	324	4,652
Total asset additions		-	2,752	3,826	10,356	378	•	19	1,328	637	19,297



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Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation

Land

- Basis of valuation: Fair Value - Date of valuation: 30 June 2020

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

Buildings

- Basis of valuation: Fair Value - Date of valuation: 30 June 2019

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

Plant and Other Equipment

- Basis of valuation: Cost less accumulated depreciation

Road and Drainage Network

- Basis of valuation: Fair Value - Date of valuation: 30 June 2020

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

Other Assets

- Basis of valuation: Cost less accumulated depreciation

Works In Progress

- Basis of valuation: Cost

Artworks

- Basis of valuation: Fair Value - Date of valuation: 30 June 2016

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

Park and Cemetery Equipment

- Basis of valuation: Fair Value - Date of valuation: 30 June 2020

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124



Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

Waste

Basis of valuation: Fair ValueDate of valuation: 30 June 2018

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000, are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Capital Work In Progress is the cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at depreciated current replacement cost are used to estimate the useful lives of these assets at each reporting date.

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 requires disclosure of fair value measurements by level of the following fair value measurement hierarchy:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities,

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability either directly or indirectly,

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).



Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

Tan Valdes.		Fair value	measureme	ent using:	
		Level 1	Level 2	Level 3	Total
	Date	Quoted	Significant	Significant	
	of latest	prices in	observable	unobservable	
	valuation	active mkts	inputs	inputs	
2020		\$'000	\$'000	\$'000	\$'000
Assets Held for Sale					
- Land	30/06/20	-	152	-	152
Total Assets Held for Sale		-	152		152
Investment Properties					
- Land	30/06/20	- 2	2,110		2,110
Total Investment Properties		1.5	2,110		2,110
Property, plant and equipment					
- Land	30/06/20	(-)	42,720	8,216	50,936
- Buildings	30/06/19	100	-	51,322	51,322
- Road and Drainage Network	30/06/20	35 .	=	398,306	398,306
- Artworks	30/06/16	-	265	-	265
- Park and Cemetery Equipment	30/06/20	12	2	10,830	10,830
- Waste	30/06/18			15,782	15,782
Total property, plant and equipment		() =	42,985	484,456	527,441
2019					
Assets Held for Sale					
- Land	30/06/19	-	2,091	-	2,091
Total Assets Held for Sale			2,091		2,091
Investment Properties					
- Land	30/06/19		2,010		2,010
Total Investment Properties			2,010		2,010
Property, plant and equipment					
- Land	30/06/19	-	42,463	6,112	48,575
- Buildings	30/06/19	1 m	2	51,829	51,829
 Road and Drainage Network 	30/06/19	31 4 7	-	418,908	418,908
- Artworks	30/06/16	5-	265	3	265
 Park and Cemetery Equipment 	30/06/17	S=3	=	8,111	8,111
- Waste	30/06/18		-	15,507	15,507
Total property, plant and equipment			42,728	500,467	543,195



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Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

(2) Transfers between level 1 and level 2 fair value hierarchies

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

(3) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

Investment Properties

Council obtains independent valuations at least every three years for all investment properties. The last valuation was undertaken by Pickles Valuation Services, Registered Valuers, as at 30 June 2020.

Council's investment properties are all vacant land in areas with regular sales of comparable properties. Therefore they were valued using the direct comparison approach. Sales of properties with similar features have been analysed on a basis of a rate per square metre of land area and compared to the subject properties having regard to value influencing factors such as location, site area, zoning and relativity of market conditions at the time of sale. No allowance has been made for realisation expenses.

Land

Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market Approach by way of Direct Comparison or Income methods can be utilised, and are accepted valuation methodologies under AASB 13. If a Market Approach is adopted, the valuation is deemed to be a Level 2 input.

Direct Comparison method which is considered a Level 2 input on the Fair Value Hierarchy, involves the analysis of sales evidence and comparisons with the subject land taking into account matters such as area, location and other general site characteristics. The Direct Comparison approach has been utilised in the valuer's assessment for all LVRC Land Assets, however the fair value measurement has been either a Level 2 or 3, depending on their assumptions as to:

- Whether the land is subject to restrictions as to use and/or sale;
- Whether there is no active market.

If these assumptions apply to the land the Valuers have measured the expected Fair Value as a Level 3. However if an active market can be established and there are no unreasonable restrictions as to use and/or sale, the Valuers have deemed the measurement to be a Level 2. Land that is utilised for footpath or access restriction purposes, land that is a volumetric title, or due to its general characteristics land that has no observable active market, have been assessed as a Level 3.



Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

(3) Valuation techniques used to derive level 2 and level 3 fair values (continued)

Land (continued)

The valuation techniques used to measure fair value maximise the use of observable data where it is available and relies as little as possible on entity specifics. The disclosure of valuation estimates is designed to provide users with an insight into the judgements that have been made in the determination of fair values.

Buildings

Due to the predominantly specialised nature of Local Government Assets, building valuations are undertaken on a Cost Approach (Current Replacement Cost). The cost approach is deemed a Level 3 Input. Under this approach, the following process has been adopted.

Where there is no market, the net current value of an asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. Published/available market data for recent projects, and/or published cost guides are utilised to determine the estimated replacement cost (gross value) of the asset, including allowances for preliminaries and professional fees.

A condition assessment is applied, which is based on factors such as the age of the asset, overall condition as noted by the Valuer during inspection, economic and/or functional obsolescence. The condition assessment directly translates to the level of depreciation applied.

The majority of Buildings and Facilities have been inherited from two previous Shires in the amalgamation process. This has created some duplication of facilities and a surplus asset inventory particularly in regard to buildings. Lockyer Valley Regional Council created a Building and Facilities Service Management Plan in May 2017 and created a list of underutilised or non-utilised buildings in the Plan.

The utilisation of these buildings is low or being used for purposes other than the building design intention simply because they are available. The detailed disposal plan for each of these facilities has not yet been decided. Until such a decision is made the intention is not to replace any of these facilities at the end of their useful lives, and keep maintenance to a minimum. The non-replacement buildings have been valued on this basis and have been depreciated based on both physical deterioration and obsolescence as they have limited alternative uses.

In determining the level of accumulated depreciation for major assets, we have disaggregated into significant components which exhibit different patterns of consumption (useful lives). Residual value, which is the value at the time the asset is considered to be no longer available, is also factored in. The condition assessment is applied on a component basis.

While the replacement cost of the assets could be supported by market supplied evidence (level 2), the other unobservable inputs (such as estimates of residual value, useful life, and asset condition) were also required (level 3).





Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

(3) Valuation techniques used to derive level 2 and level 3 fair values (continued)

Buildings (continued)

The Condition rating inputs can be defined in the following table.

Rating	Description	% of Life Remaining
0	Brand new or re	habilitated to new
1	As New	71-100
2	Good	51-70
3	Fair	11-50
4	Poor	4-10
5	Failed asset	0-3

The valuation techniques used in the determination of fair values maximise the use of observable data where it is available and relies as little as possible on entity specifics. The disclosure of valuation estimates is designed to provide users with an insight into the judgements that have been made in the determination of fair values.

Infrastructure, roads and drainage, parks, waste and cemeteries

Due to the predominately specialised nature of Local Government Assets, the infrastructure valuations have been undertaken on a Cost Approach (Current Replacement Cost), an accepted valuation methodology under AASB13 The Cost approach is deemed a Level 3 Input. Under this approach, the following process has been adopted:

- Where there is no market, the net current value of an asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. Published/available market data for recent projects, and/or published cost guides are utilised to determine the estimated replacement cost (gross value) of the asset, including allowances for preliminaries and professional fees. This is considered a Level 2 input.
- A condition assessment is applied, which is based on factors such as the age of the asset, overall condition as noted by the Valuer during inspection, economic and/or functional obsolescence. The condition assessment directly translates to the level of depreciation applied.
- In determining the level of accumulated depreciation for major assets, we have disaggregated into significant components which exhibit different patterns of consumption (useful lives). Residual value, which is the value at the time the asset is considered to be no longer available, is also factored in. The condition assessment is applied on a component basis.
- While the replacement cost of the assets could be supported by market supplied evidence (Level 2), the other unobservable inputs (such as estimates of useful life and asset condition) were also required (Level 3).

To calculate the appropriate amount of accumulated depreciation, assets were either subject to a site inspection or an assessment to determine remaining useful life. Where site inspections were conducted (i.e. for a sample of above ground assets), the assets were allocated a condition assessment this was then scaled to LVRC 1-5 score, which is used to estimate remaining useful life.



Notes to the Financial Statements for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

Valuation (continued)

(3) Valuation techniques used to derive level 2 and level 3 fair values (continued)

Infrastructure, roads and drainage, parks, waste and cemeteries (continued)

Rating	Description	% of Life Remaining
0	Brand new or re	ehabilitated to new
1	Very Good	71-100
2	Good	51-70
3	Fair	11-50
4	Poor	4-10
5	Very poor	< 4

Where site inspections were not conducted (i.e. for passive assets outside the sample or underground), the remaining useful life was calculated on asset age and estimated useful life.

The valuation techniques used in the determination of fair values maximise the use of observable data where it is available and relies as little as possible on entity specifics. The disclosure of valuation estimates is designed to provide users with an insight into the judgements that have been made in the determination of fair values.

Valuation Uncertainty - COVID-19

The market that the property/asset is transacted and/or valued in is being impacted by the uncertainty the COVID-19 outbreak has caused. The current market uncertainty means that the impacts on sale prices and volumes will remain unknown until the market has stabilised however, based on currently available information, there is no material change observable in the asset values provided.



Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Property, plant and equipment (continued)

(f) Valuation (continued)

(4). Fair value measurements using significant unobservable inputs (level 3)

The valuation process for level 3 fair value measurements

Roads & Road Structures

The Roads and Road Structures assets were classified as passive assets; passive assets were further componentised and consisted of Formation, Base and Sub-base Pavement, and Seal for Roads assets and Substructure, Superstructure, Retaining Works, Deck and others for Road Structures. Unit rates were applied based on similar recent project costs, unit rate databases, indices, Rawlinson's Construction rates and quotations.

Roads are segmented based on the Department of Transport & Main Roads standards and these are classified as Formed, Unformed, and then further by sealed and unsealed types.

The Current Replacement Cost (CRC) was calculated by reference to asset length and width for Formation and Seal and depth for Pavements.

Location factors, soil type, weather conditions, raw material access and service level standards were assumed to be uniform across the Council area.

Urban Infrastructure

The Urban infrastructure assets were classified as passive assets; passive assets were further componentised and consisted of assorted stormwater structures, stormwater pipes, footpaths, culverts, floodways and kerb and channel. Unit rates were applied based on similar recent project costs, unit rate databases, indices, Rawlinson's Construction rates and quotations.

The CRC was calculated by reference to asset length for Pipework and, length, width, number of connections and depth for Structures.

Location factors, soil type, weather conditions, raw material access and service level standards were assumed to be uniform across the Council area.

Percentage of Assets Inspected by the Valuer

- Infrastructure Assets including Road Network 5% to 20%
- Parks and Open Spaces 40%
- Cemeteries 80%
- Bores 0%
- Land 75%

Review of Valuations

All valuations were subjected to review by Council engineering, facilities and finance staff including:

- unit rates
- condition ratings
- checked for impairment
- useful lives
- depreciation
- written down values
- residual values



Notes to the Financial Statements for the year ended 30 June 2020

Note 17. Intangible assets

		2020	2019
	Notes	\$'000	\$'000
Intangible assets represent identifiable non-monetary asset without physical substance.			
Intangible assets are as follows;			
Software			
Opening gross carrying value		10,074	8,860
Additions		516	1,080
In Development	_	54	134
Closing gross carrying value	-	10,644	10,074
Opening accumulated amortisation and impairment		(4,581)	(3,648
Amortisation charges		(943)	(933)
Closing accumulated amortisation and impairment		(5,524)	(4,581
Net carrying value at end of financial year		5,120	5,493
TOTAL INTANGIBLE ASSETS - NET BOOK VALUE '	_	5,120	5,493

Software assets have a finite life estimated at 10 years. Straight line amortisation has been used with no residual value.

Intangible assets with a cost or other value exceeding \$10,000 are recognised in the financial statements. Items with a lesser value are expensed.

Amortisation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where appropriate.

Note 18. Contract balances

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.





Notes to the Financial Statements

for the year ended 30 June 2020

Note 18. Contract balances (continued)

		2020	2019
	Notes	\$'000	\$'000
(a) Contract assets			
Contract assets		116	
TOTAL CONTRACT ASSETS	_	116	
Classified as:			
Current contract assets	_	116	
Total contract assets	_	116	
Contracts with customers		56	
Contracts to construct Councils own assets		60	
(b) Contract liabilities			
Funds received upfront to construct Council controlled assets		718	
Deposits received in advance of services provided		1,298	
TOTAL CONTRACT LIABILITIES	_	2,016	
Classified as:			
Current contract liabilities	_	2,016	
Total contract liabilities	_	2,016	

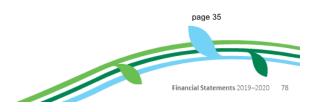
Contract liabilities consists of government grants and contributions received in advance where the funds received in advance are dependent on specific performance obligations being satisfied.

Revenue recognised that was included in the contract liability balance at the beginning of the year

Funds to construct Council controlled assets	251
Deposits received in advance of services provided	228
Total revenue included in the opening contract liability	479
,,	

(c) Significant changes in contract balances

The contract assets and liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously the revenue was recognised on receipt and therefore there was no effect on the statement of financial position.



Notes to the Financial Statements for the year ended 30 June 2020

Note 19. Leases

Council as a lessee

Council has leases in place over IT equipment. Council has applied the exception to lease accounting for leases of low-value assets and short-term leases.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Low value assets are assets that have a value below the capitalisation threshold. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term. Council has assessed its contractual agreements and have found no lease arrangements of material value.

Leases at significantly below market value / concessionary leases

Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not recognised in Council's financial statements. Council does not intend to elect to apply the fair value measurement requirements to these leases until such time as this requirement is mandated.

Assets leased under a concessionary arrangement are land assets and are used for free public car parking, gardens, bus stops including seating, access and signage areas, footpaths and a war memorial. The land is leased from Queensland Rail Limited. The leases are between 2 and 10 years and require payments between \$1 and \$1,000 per annum. The use of the right-of-use asset is restricted by the lessor to specified community services which Council must provide, these service are detailed in the leases.

Council does not believe that any of the leases in place are individually material.

Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

If the lease contains lease and non-lease components then the non-lease components are accounted for in accordance with AASB 15 Revenue from Contracts with Customers.

The lease income is recognised on a straight-line basis over the lease term.

Council is the lessor of a number of properties and facilities. The leases are primarily for the lease of facilities to community and sporting associations, the lease of property for telecommunication towers and the lease of property for agricultural purposes.



Notes to the Financial Statements for the year ended 30 June 2020

Note 19. Leases (continued)

2020	2019
\$'000	\$'000

Operating leases

Where Council retains the risks and rewards relating to a lease, they are classified as operating leases and relate to the investment property in the statement of financial position.

Rent from investment and other property is recognised as income on a periodic straight line basis over the lease term.

Community housing rental income	49	84
Council property lease income	331	233
Total operating lease income (rental income)	380	317
The minimum lease receipts are as follows:		
Not later than one year	261	-
Between one and two years	241	-
Between two and three years	232	-
Between three and four years	208	-
Between four and five years	118	-
Later than 5 years	849	-

There are no restrictions on the realisability of investment property or remittance of income and proceeds of disposal. Council does not have any contractual obligations to purchase, construct or develop investment property.

Note 20. Payables

Total lease receipts

Trade payables are recognised upon receipt of the goods or services ordered, and are measured at the agreed purchase/contract price. Amounts owing are unsecured, and generally settled on 30 day terms.

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense.

Superannuation is paid within three days of a pay period. No liability is recognised for superannuation.



1,909

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Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2020

Note 20. Payables (continued)

		2020	2019
	Notes	\$'000	\$'000
Current			
Creditors and accruals		3,327	4,723
Prepaid rates		2,364	-
Employee entitlements		166	146
ATO - net GST payable		99	114
Waste levy received in advance		-	1,038
State fire levy		115	91
TOTAL CURRENT PAYABLES	_	6,071	6,112

Note 21. Borrowings

No assets have been pledged as security by Council for any liabilities. However, all loans are guaranteed by the Queensland Government.

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 March 2031 to 15 March 2036.

There have been no defaults or breaches of the loan agreement during the period.

Principal and interest repayments are made quarterly in arrears.

In accordance with the Local Government Regulation 2012, Council adopts an annual debt policy that sets out Council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset.

Current

Loans - Queensland Treasury Corporation	1,506	1,435
TOTAL CURRENT BORROWINGS	1,506	1,435
Non-current		
Loans - Queensland Treasury Corporation	21,570	23,079
TOTAL NON-CURRENT BORROWINGS	21,570	23,079



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Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Borrowings (continued)

		2020 \$'000	2019 \$'000
	Notes		
B			
Reconciliation of loan movements for the year			
Loans - Queensland Treasury Corporation			
Opening balance at beginning of financial year		24,514	26,330
Principal repayments		(1,438)	(1,816)
Book value at end of financial year		23,076	24,514

The QTC loan market value at the reporting date was \$27,986,661. This represents the value of the debt if Council repaid it at that date.

Note 22. Provisions

Provisions are measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to Commonwealth Government guaranteed securities with a maturity date corresponding to the anticipated date of the payment.

Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on-costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

Long service leave

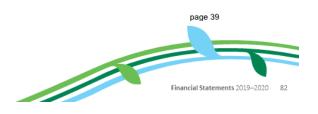
A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates, future pay increases, employee on-costs, and the probability of the employee remaining in Council's employment which would result in the Council being required to meet the liability. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Quarry rehabilitation

The provision represents the present value of the anticipated future costs associated with the closure of the five quarries, refilling the basin, and reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for quarry rehabilitation is reviewed at least annually and updated based on the facts and circumstances available at the time. Restoration costs are already being incurred. Changes to the provisions resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

The projected indexed costs is \$786,938 and this cost is expected to be incurred between 2021 and 2072.



Notes to the Financial Statements

for the year ended 30 June 2020

Note 22. Provisions (continued)

Refuse restoration

The provision represents the present value of the anticipated future costs associated with the closure of the eight refuse sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for refuse sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Restoration costs are already being incurred. Changes to the provisions resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

The projected cost is \$34,298,634 and this cost is expected to be incurred between 2021 to 2076.

		2020	2019
	Notes	\$'000	\$'000
Current			
Annual leave		2,725	2,115
Long service leave		5,289	5,264
Redundancy		1,362	-
Sub total - aggregate employee benefits		9,376	7,379
Quarry rehabilitation		12	12
Refuse restoration		551	463
TOTAL CURRENT PROVISIONS	=	9,939	7,854
Non-current			
Long service leave		263	231
Sub total - aggregate employee benefits		263	231
Quarry rehabilitation		611	640
Refuse restoration		28,874	28,784
TOTAL NON-CURRENT PROVISIONS		29,748	29,655



Notes to the Financial Statements for the year ended 30 June 2020

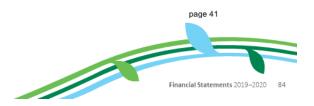
Note 22. Provisions (continued)

		2020	2019
	Notes	\$'000	\$'000
Details of movements in provisions:			
Quarry rehabilitation			
Balance at beginning of financial year		652	632
Increase in provision due to unwinding of discount	8	15	20
Increase/(decrease) in provision due to change in discount rate	5	(44)	-
Balance at end of financial year	_	623	652
Refuse restoration			
Balance at beginning of financial year		29,247	28,176
Additional provision		-	827
Increase in provision due to unwinding of discount	8	689	244
Increase/(decrease) in provision due to change in discount rate	5	(511)	-
Balance at end of financial year		29,425	29,247

Changes to the provision resulting from the passing of time (the unwinding of the discount) are treated as finance costs (refer to Note 8). Amendments to the provision resulting from changes in estimates, which include any discount rate change, are recognised within the accounts as Capital Income (refer Note 5) or Capital Expenses (refer to Note 9).

Note 23. Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment. Increases and decreases on revaluation are offset within a class of assets.



Notes to the Financial Statements

for the year ended 30 June 2020

Note 24. Commitments for expenditure

		2020	2019
	Notes	\$'000	\$'000
(a) Contractual commitments			
Contractual commitments at end of financial year but not recognifinancial statements are as follows:	ised in the		
Garbage collection contract		2,873	5,862
Waste site supervision contract		4,368	5.392
Computer leasing contract		227	380
IT software contracts		3,033	2,975
		10,501	14,609
(b) Capital commitments (exclusive of GST) Commitment for the construction of the following assets contrac reporting date but not recognised as liabilities:	ted for at the		
Property, plant and equipment			
Facility, buildings, plant and equipment expenditure		932	1,603
Road operations and bridge construction		374	577
Total commitments		1,306_	2,180
These expenditures are payable as follows:			
		1,306	2,180
Within the next year		1,000	2,100

Note 25. Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2019 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.



Notes to the Financial Statements for the year ended 30 June 2020

Note 25. Contingent liabilities (continued)

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$594,497.

Legal claims

The Council is a defendant, or may be called upon to defend claims that arise, as a result of operations of the Council and ownership of public assets.

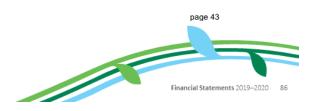
Council is currently defending a legal claim before the courts where the claimed amount is not finally calculated, but is in excess of \$2.2 million. Since the proceeding was commenced, the Applicant has amended its claim on three occasions in response to strike-out applications by Council, and the amount claimed has significantly decreased from the original \$25 million sought by the Applicant. No substantive steps have been taken by the Applicant to pursue this proceeding, and only those steps which will keep the proceeding 'live' in accordance with the Court Rules have now been taken. Council is of the opinion that if this claim is progressed it can be successfully defended.

Council is also defending two legal claims before the Magistrates Court, which Council is seeking to consolidate to be heard together, where the total claimed amount is \$135,850. These matters relate to enforcement action taken by Council for development offences and are expected to proceed to trial later this year. Council will be vigorously defending these claims and believes it has reasonable prospects of success.

Seven Council assets have not been properly constructed by a particular contractor and now present risk to further liability to Council. Steps have been taken to resolve these issues with the contractor but this process has been frustrated. It is considered that Council is unlikely to recover any rectification costs from the contractor, which are expected to be in excess of \$4 million. Council will incur out of pocket costs to rectify the construction issues and may have liability to third parties in the event of any of these assets failing.

A complaint has been made in relation to infrastructure constructed by Council without a development approval. Advice is being sought. If a claim is made, there is a risk of liability to Council not only to the complainant but potentially other impacted properties in the local area depending on the outcome of any flood modelling evidence.

Information in respect of any individual claims has not been disclosed in accordance with AASB137 "Provisions, Contingent Liabilities and Contingent Assets" on the basis that Council considers such disclosures may seriously prejudice the outcome of the claim.



Notes to the Financial Statements for the year ended 30 June 2020

Note 26. Superannuation - Regional Defined Benefit Fund

Council contributes to the LGIAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIAsuper is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIAsuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2018. The actuary indicated that "At the valuation date of 1 July 2018, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date. Council is however aware of the risks associated with the impact of COVID-19 on the economy and the uncertainty of this impact on the scheme, and will closely monitor this position.

No changes have been made to prescribed employer contributions which remain at 12% of employee salaries and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is due on 1 July 2021.

The most significant risks that may result in LGIAsuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

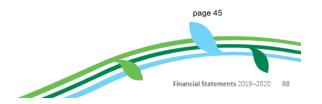
		2020	2019
	Notes	\$'000	\$'000
Superannuation contributions made to the Regional Defined Benefits Fund		93	103
Other superannuation contributions for employees		2,623	2,603
Total superannuation contributions paid by Council for employees	6	2,716	2,706



Notes to the Financial Statements for the year ended 30 June 2020

Note 27. Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	Votes	2020 \$'000	2019 \$'000
	votes	\$ 000	\$ 000
Net result		3,615	3,437
Non-cash items			
Depreciation and amortisation		12,239	12,172
	_	12,239	12,172
Losses/(gains) recognised on fair value re-measurements through the in	come s	tatement	
Investment properties		(100)	(190)
Unwinding of discount rates on reinstatement provisions		704	264
Capital Income - Rehabilitation		(555)	-
	_	49_	74
Investing and development activities			
Net (profit)/loss on disposal of assets		2,166	4,389
Capital grants and contributions		(2,780)	(2,966)
Share of net (profits)/losses of associates/JV's		(2,152)	(2,539)
Capital contributions	_	(1,518)	(1,765)
	_	(4,284)	(2,881)
Changes in operating assets and liabilities:			
(Increase)/decrease in receivables		554	(703)
Increase/(decrease) in provision for doubtful debts		6	3
(Increase)/decrease in inventories		14	(5)
(Increase)/decrease in contract assets		(56)	-
Increase/(decrease) in payables		(1,082)	218
Increase/(decrease) in contract liabilities		1,109	-
Increase/(decrease) in employee leave entitlements		667	395
Increase/(decrease) in other provisions		1,362	827
Increase/(decrease) in other liabilities	_	(1,014)	984
	-	1,560	1,719
Net cash provided from/(used in) operating activities from the	_		
statement of cash flows	=	13,179	14,521



Notes to the Financial Statements for the year ended 30 June 2020

Note 28. Reconciliation of liabilities arising from financing activities

		Change in		Non-cash	
	As at	accounting		changes	As at
	30-Jun-19	policy	Cashflows	(new leases)	30-Jun-20
	\$'000	\$'000	\$'000	\$'000	\$'000
Loans	24,514		(1,438)		23,076
	24,514	-	(1,438)	-	23,076
		Change in		Non-cash	
	As at	accounting		changes	As at
	30-Jun-18	policy	Cashflows	(new leases)	30-Jun-19
	\$'000	\$'000	\$'000	\$'000	\$'000
Loans	26.330	_	(1,816)	_	24,514
Luaris	26,330		(1,816)		24,514
			(1,010)		24,514

Note 29. Changes in accounting policy

During the year ended 30 June 2020, the Council has adopted AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of NFP Entities and AASB 16 Leases using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 Construction Contracts, AASB 117 Leases, AASB 118 Revenue, AASB 1004 Contributions and associated Accounting Interpretations.

All adjustments on adoption of AASB 15, AASB 1058 and AASB 16 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

Revenue standards - AASB 15 and AASB 1058

The following options have been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which
 was fully recognised in previous years in accordance with the former accounting standards and pronouncements.
- Council has not retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

Changes in accounting policy on adoption of AASB 15 and AASB 1058:

- Prepaid rates now recorded as a financial liability until the beginning of the rating period. Prepaid rates were recognised as revenue under the previous accounting standards.
- Grant revenue for acquistion or construction of assets controlled by Council now recognised as revenue as the construction progresses in accordance with costs incurred. Capital grants were recognised as revenue on receipt under the previous accounting standards.
- Grant income from an agreement which is enforceable and contains sufficiently specific performance obligations now recognised as revenue when each performance obligation is satisifed. All grant income was recognised as revenue on receipt under the previous accounting standards



Notes to the Financial Statements for the year ended 30 June 2020

Note 29. Changes in accounting policy (continued)

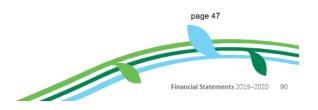
				Balance at
				1-Jul-19
				\$'000
Changes in accounting policy on adoption of AASB 15 a	and AASE	3 1058		
Opening contract balances on transition at 1 July 2019				
Contract assets				
Under AASB 15				-
Under AASB 1058				465
Total contract assets				465
Payables and contract liabilities				
Under AASB 15				252
Under AASB 1058				2,439
Total contract liabilities				2,691
		Carrying		Carrying
		amount per		amount if
		statement of		previous
		comprehensive		standards had
		income	Adjustments	been applied
		Dr / (Cr)	Dr / (Cr)	Dr / (Cr
	Notes	\$'000	\$'000	\$'000

Comparison of affected financial statement lines between AASB 15 / 1058 an previous revenue standards

The following table shows the amount by which the financial statement line item is affected by the application of AASB 15 and AASB 1058 as compared to the previous revenue standards.

Statement of comprehensive income for the year ended 30 June 2020

Revenue			
Operating grants	9,107	1,057	10,164
Rates and charges	40,179	309	40,488
Capital revenue	4,298	688	4,986
Net revenue	53,584	2,054	55,638
Net total	53,584	2,054	55,638



Notes to the Financial Statements for the year ended 30 June 2020

Note 29. Changes in accounting policy (continued)

		Carrying		Carrying
		amount per		amount if
		statement		previous
		of financial		standards had
		position	Adjustments	been applied
		Dr / (Cr)	Dr / (Cr)	Dr / (Cr)
	Notes	\$'000	\$'000	\$'000
Comparison of affected financial statement lines between AASB 15 / 1058 an previous revenue standards (continued)				
Statement of financial position at 30 June 2020				
Contract assets		116	(116)	-
Total current assets		116	(116)	-
TOTAL ASSETS		116	(116)	
Contract liabilities		(2,016)	2,016	-
Payables		(6,071)	2,364	(3,707)
Total current liabilities		(8,087)	4,380	(3,707)
TOTAL LIABILITES		(8,087)	4,380	(3,707)
Net community assets		8,203	4,264	3,707
Retained earnings		(386,874)	(4,264)	(391,138)

The adjustments above relate to the recognition of contract assets and contract liabilities for revenue streams where the revenue is recognised over time rather than on receipt of funding under AASB 1004.

(386,874)

(4,264)

(391, 138)

Statement of cash flows for the year ended 30 June 2020

Total community equity

The adoption of AASB 15 and AASB 1058 has not caused a material change to the Statement of Cash Flows for the year ended 30 June 2020.



Notes to the Financial Statements for the year ended 30 June 2020

Note 29. Changes in accounting policy (continued)

Lease standard - AASB 16

Council as a lessee

Under the previous lease accounting standard, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Statement of Comprehensive Income on a straight- line basis. Council has no leases, in the current or previous financial year, other than low value, short term or intangible leases.

Note 30. Events after the reporting period

Council is unaware of any material or significant events occurring after balance date that should be disclosed.



Notes to the Financial Statements for the year ended 30 June 2020

Note 31. Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Council has exposure to the following risks arising from financial instruments; (i) credit risk, (ii) liquidity risk and (iii) market risk.

This note provides information (both qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

Financial risk management

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's Audit and Risk Management Committee (ARMC) has oversight of policies for overall risk management. specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The ARMC oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The ARMC is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the ARMC.

Council does not enter into derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State/Commonwealth bodies or financial institutions in Australia, in line with the requirements of the Statutory Bodies Financial Arrangements Act 1982.

No collateral is held as security relating to the financial assets held by the Council.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.



Notes to the Financial Statements for the year ended 30 June 2020

Note 31. Financial instruments and financial risk management (continued)

Cash and cash equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund and QTC working capital facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC cash fund are capital guaranteed. Working capital facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Other financial assets

Other investments are held with financial institutions, which are rated AA+ to BBB- based on rating agency Standard and Poors ratings, and whilst not capital guaranteed, the likelihood of a credit failure is assessed as remote.

Receivables

In the case of rate receivables, Council has the power to sell the property to recover any defaulted amounts. In effect this power protects Council against credit risk in the case of defaults.

In other cases, Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of Council's operations, there is a geographical concentration of risk in Council's area. Because the area is largely residential and agricultural, there is also a concentration in the residential and agricultural sectors.

Council does not require collateral in respect of trade and other receivables. Council does not have trade receivables for which no loss allowance is recognised because of collateral.

Liquidity risk

Liquidity risk refers to the situation where Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from the Queensland Treasury Corporation for capital works.

Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 10.

Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its labilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

The following table sets out the liquidity risk in relation to financial liabilities held by Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:



Notes to the Financial Statements for the year ended 30 June 2020

Note 31. Financial instruments and financial risk management (continued)

	0 to 1 year \$'000	1 to 5 years \$'000	Over 5 years \$'000	Total contractual cash flows \$'000	Carrying amount \$'000
2020					
Payables	5,905	-	-	5,905	5,905
Loans - QTC	2,594	10,378	17,325	30,297	23,076
	8,499	10,378	17,325	36,202	28,981
2019					
Payables	5,966	-	-	5,966	5,966
Loans - QTC	2,595	10,378	19,919	32,892	24,514
	8,561	10,378	19,919	38,858	30,480

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest rate risk

Council is exposed to interest rate risk through investments and borrowings with Queensland Treasury and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

Council does not account for any fixed-rate financial assets or financial liabilities at fair value through profit or Loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.



Notes to the Financial Statements for the year ended 30 June 2020

Note 31. Financial instruments and financial risk management (continued)

	Net carrying	Net result		Eq	uity
	amount	1% increase	1% decrease	1% increase	1% decrease
	\$'000	\$'000	\$'000	\$'000	\$'000
2020					
QTC cash fund	21,242	212	(212)	212	(212)
Other investments	4,600	46	(46)	46	(46)
Loans - QTC	(23,076)	(231)	231	(231)	231
Net	2,766	27	(27)	27	(27)
2019					
QTC cash fund	12,819	128	(128)	128	(128)
Other investments	9,100	91	(91)	91	(91)
Loans - QTC	(24,514)	(245)	245	(245)	245
Net	(2,595)	(26)	26	(26)	26

In relation to the QTC loans held by the Council, the following has been applied:

QTC generic debt pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

(b) Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The following table shows the carrying amounts and fair values of financial assets and financial liabilities, including their levels in the fair value hierarchy. It does not include fair value information for financial assets and financial liabilities not measured at fair value if the carrying amount is a reasonable approximation of fair value.

		Carryir	ng value	Fair	value
		2020	2019	2020	2019
	Notes	\$'000	\$'000	\$'000	\$'000
Financial assets					
Cash and cash equivalents	10	467	1,184	467	1,184
QTC cash fund	10	21,242	12,819	21,242	12,819
Investments		4,600	9,100	4,600	9,100
Total financial assets		26,309	23,103	26,309	23,103
Financial liabilities					
Loans - QTC	21	23,076	24,514	27,987	29,022
Total financial liabilities		23,076	24,514	27,987	29,022



Notes to the Financial Statements

for the year ended 30 June 2020

Note 32. Transactions with related parties

	2020	2019
	\$000	\$000
(a) Associates		
Amount of transactions with Associates		
Queensland Urban Utilities		
Water and waste water charges	501	436
Sponsorship received	(5)	(6)
Contribution to water collaborative	(30)	-
Private works for QUU	(24)	(19)
Council development costs	-	54
Infrastructure charges	21	55
Council of Mayors of South East Queensland		
Annual membership levy	29	30
Resilient rivers contribution	32	33
SEQ regional food and agriculture tourism platform	4	5
Resilient rivers initiatives	(400)	(180)
Spring Bluff Railway Station Trust		
Annual operational contribution	59	58
Total	187	466

All of the above transactions were in the normal course of business, and subject to standard terms and conditions.

(b) Other related parties

Transactions with other related parties

Amount of transactions with other related parties

Purchase of goods and services from entities controlled by key management person	nel	
Printing	24	43
Merchandise	-	1
Professional Organisations	2	-
Purchase of goods and services from entities controlled by related parties of		
key management personnel		
Sporting complex	137	150
Earthmoving services	-	19
Employee expenses for close family members of key management personnel	199	105
Total	362	318

All of the above transactions were in the normal course of business, and subject to standard terms and conditions.

Any contracts with related parties have followed normal procurement and tender processes.

There are two related parties who are employees of Council but not Key Management Personnel. Their employment terms and conditions are in accordance with Council's Enterprise Bargaining Agreement and standard recruitment practices.



Notes to the Financial Statements

for the year ended 30 June 2020

Note 32. Transactions with related parties (continued)

2020	2019
\$'000	\$'000

Key management personnel have disclosed any personal interest in relation to decision making around these transactions, or absented themselves from the decision making process. Similar transactions have occurred in previous years, prior to the election or employment of Key Management Personnel.

(c) Key management personnel

Transactions with key management personnel

Key Management Personnel include the Councillors, Chief Executive Officer, Executive Managers, and the Chief Financial Officer. Other staff acting in those positions during the year have also been included for the period of time they were acting.

The compensation paid to key management personnel comprises:

Short-term employee benefits	2,056	2,085
Post-employment benefits	216	218
Long-term benefits	53	49
Termination benefits	143	-
Total	2,468	2,352

(d) Outstanding balances

Council holds no contract retentions (2019: Nil) on behalf of a related party.

Included in the balances disclosed at (a) is an amount of \$7,794 (2019: \$2,321) which was outstanding at year end. This is in accordance with Council's normal debt collection and creditor payment terms.

Included in the balances disclosed at (b) is an amount of \$565 (2019: \$297) which was outstanding at year end. This is in accordance with Council's normal creditor payment terms.

(e) Loans and gurarantees to/from related parties

Council holds no bank guarantees (2019: Nil) on behalf of a related party.

Council has provided a loan to QUU for \$14.7 million (2019: \$14.7 million). This is managed by Queensland Treasury Corporation. This loan is at commercial interest rates, and the capacity for QUU to repay this loan is assessed yearly. This loan is disclosed at Note 11.

(f) Commitments to/from other related parties

There are no commitments at the end of the reporting period in relation to transactions with related parties.

(g) Transactions with related parties that have not been disclosed

Transactions on the same basis as ordinary citizens with the related parties have not been disclosed. These transactions include rates payment for properties owned within Council boundaries, dog registrations, and reimbursement of expenses for parking and conferences.



Notes to the Financial Statements

for the year ended 30 June 2020

Note 33. Reserves

	2020	2019
Notes	\$'000	\$'000

Council's cash, cash equivalents and investments are subject to a number of external and internal restrictions that limit the amount that is available for discretionary or future use. In prior years Council accounted for these restrictions using a system of reserves.

Restricted Capital Works Reserve - Grants & Subsidies

This corresponds to the amount of cash which has been received in respect of capital works where the required capital works have not yet been carried out.

Roads Infrastructure Reserve

This represents the future development of roads across the region from specific contributions.

Rates Levies Reserve

This represents the unspent funds from the Emergency Preparedness, Rural Fire and Waste Management Levies. These funds will provide disaster management, SES, rural fire, environmental and waste functions as needed. This reserve has now been fully expended.

Prepaid Grants Reserve

This corresponds to the amount of cash which has been received in respect of operational works where the required operations have not yet been carried out.

Reserves held for funding future capital exp:

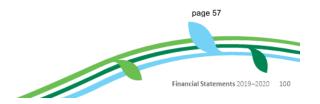
Restricted capital works reserve - grants & subsidies	-	591
Roads infrastructure reserve	1,306	2,180
	1,306	2,771
Reserves held for funding future recurrent exp:		
Prepaid grants reserve	-	429
, ,	-	429
TOTAL RESERVES	1,306_	3,200



Notes to the Financial Statements for the year ended 30 June 2020

Note 33. Reserves (continued)

	Notes	2020 \$'000	2019 \$'000
Details of movements in Reserves:			
Capital Reserves			
Restricted capital works reserve - grants & subsidies			
Balance at beginning of financial year		591	321
Transfer from retained surplus		-	733
Transfer to retained surplus		(591)	(463)
Balance at end of financial year		-	591
Roads infrastructure reserve			
Balance at beginning of financial year		2,180	2,564
Transfer from retained surplus		1,306	2,180
Transfer to retained surplus		(2,180)	(2,564)
Balance at end of financial year	_	1,306	2,180
Recurrent Reserves			
Rates levies reserve			
Balance at beginning of financial year		-	197
Transfer from retained surplus		-	305
Transfer to retained surplus		-	(502)
Balance at end of financial year		-	-
Prepaid grants reserve			
Balance at beginning of financial year		429	161
Transfer from retained surplus		-	623
Transfer to retained surplus	_	(429)	(355)
Balance at end of financial year		-	429



Notes to the Financial Statements

for the year ended 30 June 2020

Note 34. Council information and contact details

Principal place of business:

26 Railway Street Gatton QLD 4343

Contact details

Mailing address:

PO Box 82 Gatton QLD 4343

Telephone: 1300 005 872

Facsimile:

Officers

CHIEF EXECUTIVE OFFICER

Ian Church

AUDITORS

Queensland Audit Office PO Box 15396 City East QLD 4002

Other information

ABN: 52 673 165 312

Opening hours:

8:30am - 4:30pm - Gatton 9:00am - 5:00pm - Laidley Monday to Friday

Internet: www.lockyervalley.qld.gov.au
Email: mailbox@lvrc.qld.gov.au

Elected members

MAYOR

Tanya Milligan

COUNCILLORS

Jason Cook Chris Wilson Janice Holstein Rick Vela Michael Hagan Brett Qualischefski



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General Purpose Financial Statements for the year ended 30 June 2020

Management Certificate

for the year ended 30 June 2020

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the Local Government Regulation 2012 (the Regulations) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation, we certify that:

- (i) the prescribed requirements of the Local Government Act 2009 and Local Government Regulations 2012 for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 2 to 58, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.

Tanya Milligan

MAYOR

17 September 2020

Ian Church

CHIEF EXECUTIVE OFFICER

17 September 2020



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Lockyer Valley Regional Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Lockyer Valley Regional Council (the council).

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2020, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Lockyer Valley Regional Council's annual report for the year ended 30 June 2020 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.





My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether
 due to fraud or error, design and perform audit procedures responsive to those risks,
 and obtain audit evidence that is sufficient and appropriate to provide a basis for my
 opinion. The risk of not detecting a material misstatement resulting from fraud is higher
 than for one resulting from error, as fraud may involve collusion, forgery, intentional
 omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for expressing an opinion
 on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.





Better public services

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the Auditor-General Act 2009, for the year ended 30 June 2020:

- a) I received all the information and explanations I required.
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

22 September 2020

Melissa Read as delegate of the Auditor-General

URead

Queensland Audit Office Brisbane



Attachment 1 11.1 Page 163

Current Year Financial Sustainability Statement

for the year ended 30 June 2020

Actual	Target
2020	2020

Measures of financial sustainability

Council's performance at 30 June 2020 against key financial ratios and targets.

Performance indicators

1. Operating surplus ratio

Net result (excluding capital items) (1)

Total operating revenue (excluding capital items) (2)

1.35% 0 - 10%

An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

2. Asset sustainability ratio

Capital expenditure on the replacement of assets (renewals) (3)

Depreciation expense

76.53% more

more than 90%

An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.

3. Net financial liabilities ratio

Total liabilities less current assets

Total operating revenue (excluding capital items) (2)

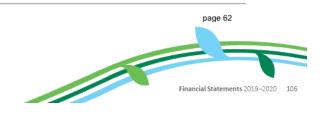
61.78%

less than 60%

An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

Note 1 - basis of preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2020.



Current Year Financial Sustainability Statement (continued) for the year ended 30 June 2020

Measures of financial sustainability (continued)

Notes

- (1) Includes only recurrent revenue and recurrent expenditure disclosed in the income statement. Excludes capital revenue grants, contributions, donations and subsidies received for capital acquisitions, capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties and any capital expenditure such as write-off of assets, movements in provisions for restoration and rehabilitation and revaluation decrements that hit the statement of comprehensive income.
- (L2) Includes only recurrent revenue disclosed in the income statement. Excludes capital revenue grants, contributions donations and subsidies received for capital acquisitions. Also excludes any capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties.
- (3) Asset Renewals are defined as expenditures on existing assets to return the assets to their original service potential (or useful life) while satisfying current construction and required standards. Such expenditure is required periodically to reinstate existing assets and may reduce operating and maintenance costs.

These ratios are the relevant measures of financial sustainability required to be reported under section 178(1) of the Local Government Regulation 2012.

Definitions are sourced from the Financial Management (Sustainability) Guideline issued by the Department of Local Government, Racing and Multicultural Affairs.



Current Year Financial Sustainability Statement for the year ended 30 June 2020

Certificate of Accuracy

for the year ended 30 June 2020

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability Statement has been accurately calculated.

Tanya Milligan

MAYOR

17 September 2020

Ian Church

CHIEF EXECUTIVE OFFICER

17 September 2020



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Lockyer Valley Regional Council

Report on the current year financial sustainability statement

Opinion

I have audited the accompanying current year financial sustainability statement of Lockyer Valley Regional Council (the council) for the year ended 30 June 2020, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with section 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Lockyer Valley Regional Council for the year ended 30 June 2020 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter - basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Lockyer Valley Regional Council's annual report for the year ended 30 June 2020 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.





My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and
 obtain audit evidence that is sufficient and appropriate to provide a basis for my
 opinion. The risk of not detecting a material misstatement resulting from fraud is higher
 than for one resulting from error, as fraud may involve collusion, forgery, intentional
 omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.





• Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

22 September 2020

Melissa Read as delegate of the Auditor-General

feekead

Queensland Audit Office Brisbane



Unaudited Long-Term Financial Sustainability Statement prepared as at 30 June 2020

	Target	Actual					Forecast	cast				
	2020	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Measures of financial sustainability												
Council's performance at 30 June 2020 against key financial ratios and targets.	_											
Performance indicators												
1. Operating surplus ratio												
Net result (excluding capital items) (1)	0 - 10% 1.35%		3.50%		3.00% 1.60%	1.30%	2.90%	3.30%	4.10%	7.40%	8.80%	%09'6
l otal operating revenue (excluding capital items) (*/												
An indicator of which the extent to which revenues raised												
funding purposes or other purposes.												

 < 60%</td>
 61.78%

 62.30%
 61.50%

 58.00%
 53.70%

 51.70%
 44.50%

 35.70%
 25.20%

 13.00%

%06.6

100.10%

%02.96

%09.66

93.20%

92.90%

106.00%

%08.86

109.70%

111.70%

87.90%

76.53%

%06 <

assets managed are being replaced as these reach the end

of their useful lives.

An approximation of the extent to which the infrastructure

Capital expenditure on the replacement of assets (renewals) (3)

Depreciation expense

2. Asset sustainability ratio

An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

Total operating revenue (excluding capital items) (2)

3. Net financial liabilities ratio Total liabilities less current assets

Lockyer Valley Regional Council

Unaudited Long-Term Financial Sustainability Statement (continued) prepared as at 30 June 2020

Measures of financial sustainability

Lockyer Valley Regional Council Financial Management Strategy

The 2016 Queensland Treasury Corporation Credit (QTC) Review saw the Council rated as Weak with a Neutral Outlook. This rating is still related to the significant increase in has returned to a pre-disaster level of operations, the budget forecasts are now reflecting a more stable level of operations. Council would like to see its QTC rating return to "moderate" over the short term, with a longer term rating goal of "sound" however discussions with QTC have indicated that there is no intention to conduct a further operating costs and capital expenditure as a result of the flooding events experienced between 2011 and 2013. As Council has completed the restoration works and review at this time. Council's budgets, forecasts and rating strategies still aim to address the issues raised by QTC and deliver a financially stable future.

Council's adopted Long Term Financial Plan 2020 - 2029 provides a framework for securing its financial sustainability over the life of the forecast period.

To achieve this, Council aims for:

Operating surpluses for the forecast period.

Smoother increases in rates from year to year to avoid any 'rate shock'.

Reductions in debt balances on top of the scheduled payments.

Review of operations and service levels to focus on core services

It also sees operating surpluses for the life of the long term plan and a more sustainable level of capital works which is focussed on renewals. The current forecast has the levels of income and expenditure at what should be considered 'normal' operations. Improved transparency and consultation in developing future budgets.

Council has adopted Service Management Plans for its major asset classes. Improved asset data and a planned inspection regime will ensure that Council's understanding of the condition of its assets is better than it has ever been. This will in turn improve the outputs from the service management plans for each class of assets and ensure a more realistic forecast of the required levels of expenditure.

- (1) Includes only recurrent revenue and recurrent expenditure disclosed in the income statement. Excludes capital revenue grants, contributions, donations and subsidies received for and any capital expenditure such as write-off of assets, movements in provisions for restoration and rehabilitation and revaluation decrements that hit the statement of capital acquisitions, capital Income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties comprehensive income.
- (2) Includes only recurrent revenue disclosed in the income statement. Excludes capital revenue grants, contributions donations and subsidies received for capital acquisitions Also excludes any capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties
- (3) Asset Renewals are defined as expenditures on existing assets to return the assets to their original service potential (or useful life) while satisfying current construction and required standards. Such expenditure is required periodically to reinstate existing assets and may reduce operating and maintenance costs.

Definitions are sourced from the Financial Management (Sustainability) Guideline issued by the Department of Local Government, Racing and Multicultural Affairs These ratios are the relevant measures of financial sustainability required to be reported under section 178(1) of the Local Government Regulation 2012.

Unaudited Long-Term Financial Sustainability Statement

Certificate of Accuracy

for the long-term financial sustainability statement prepared as at 30 June 2020

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

Tanya Milligan

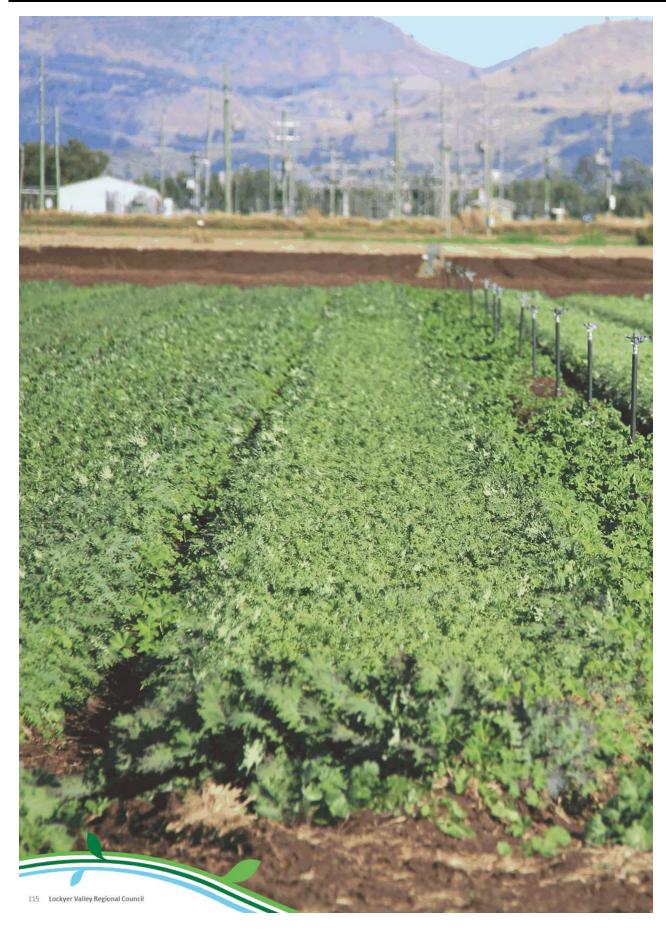
MAYOR

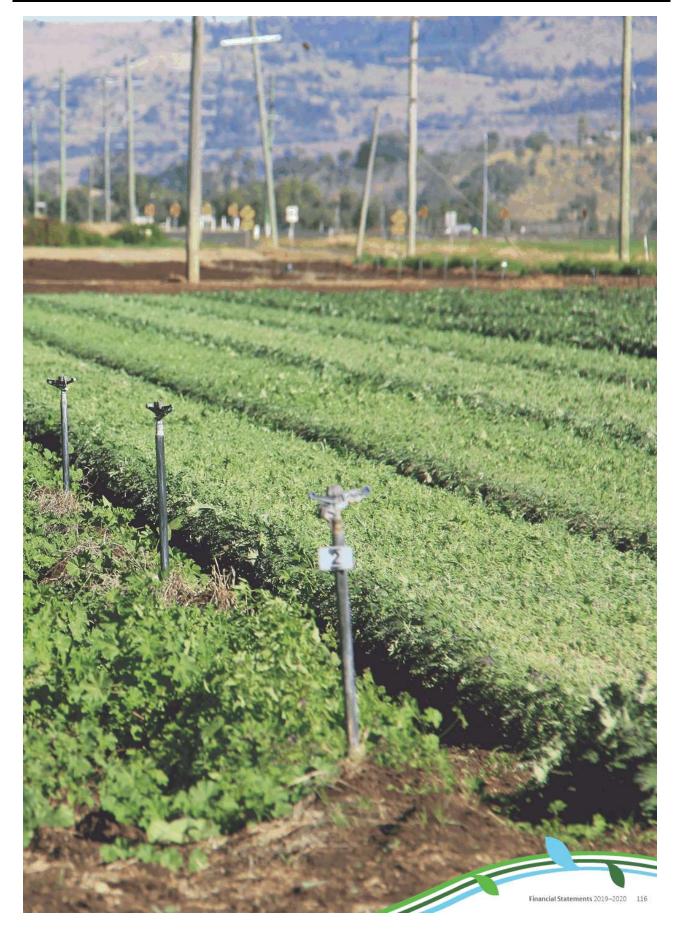
17 September 2020

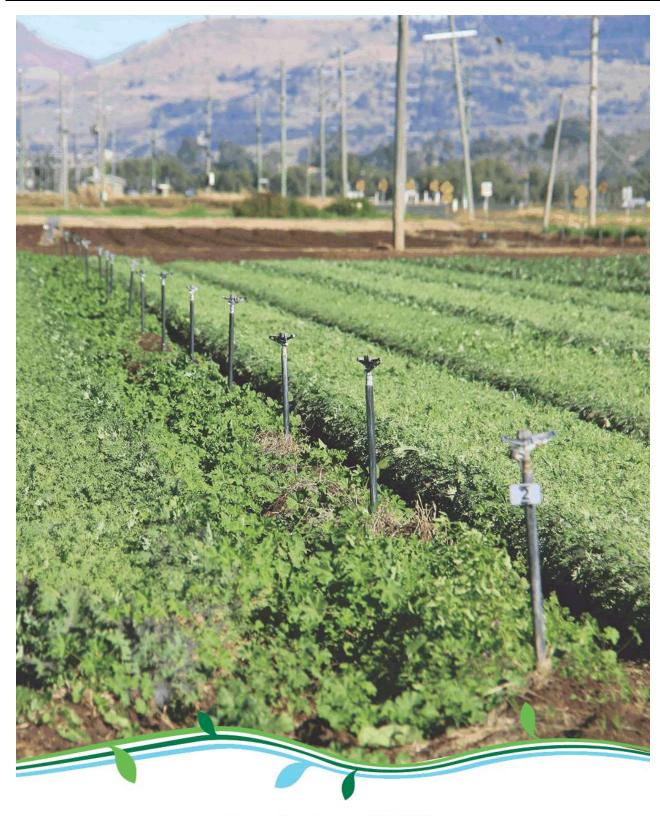
lan Church

CHIEF EXECUTIVE OFFICER

17 September 2020







For more information phone 1300 005 872, email mailbox@lvrc.qld.gov.au or visit www.lockyervalley.qld.gov.au

Lockyer Valley Regional Council, PO Box 82, Gatton QLD 4343 © Lockyer Valley Regional Council 11.2 Approval of Procurement Exemptions in accordance with section 235 of the

Local Government Regulation 2012

Date: 01 October 2020

Author: Raelene Linfield, Coordinator Procurement

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to seek a resolution, to establish an approved exemption list, in accordance with Chapter 6, Division 3 Exceptions for Medium-sized and Large-sized Contractual Arrangements of the *Local Government Regulation 2012*.

Officer's Recommendation:

THAT Council, in accordance with section 235 of the *Local Government Regulation 2012*, approve the following Expenditure Types Exemption List where:

- a. it is satisfied that there is only one supplier who is reasonably available or;
- because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Section 235 a) and b) Expenditure Types Exemption List	
Utilities	
Existing infrastructure	
Existing equipment and machinery	
General business of council	
Information and technology	
Human Resources	
Environmental	
Work Health and Safety	

And further;

THAT Council, in accordance with section 238 of the *Local Government Regulation 2012* delegate to the Chief Executive Officer power to make, amend or discharge a contract.

RESOLUTION

THAT Council, in accordance with section 235 of the *Local Government Regulation 2012*, approve the following Expenditure Types Exemption List where:

- a. it is satisfied that there is only one supplier who is reasonably available or;
- because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Section 235 a) and b) Expenditure Types Exemption List

Utilities	
Existing infrastructure	
Existing equipment and machinery	
General business of council	
Information and technology	
Human Resources	
Environmental	
Work Health and Safety	

And further;

THAT Council, in accordance with section 238 of the *Local Government Regulation 2012* delegate to the Chief Executive Officer power to make, amend or discharge a contract.

Moved By: Cr Cook Seconded By: Cr Holstein

Resolution Number: 20-24/0156

CARRIED 7/0

Executive Summary

Lockyer Valley Regional Council (Council) undertakes works and services as part of its responsibilities as the governing body and regulator for the region. This includes expending funds for the purpose of delivering regional infrastructure developments, maintenance and upgrades, environmental obligations, Work Health and Safety requirements and general business of Council.

Under the *Local Government Act 2009* and *Local Government Regulation 2012*, Council has specific legislative responsibilities in relation to procurement.

Finance and Resource Implications

Currently Council has not defined the services, works and goods that it procures frequently where there is only one supplier. This has implications on Council as each occurrence requires documentation to justify the procurement choice which causes delays to business as usual, project completion and grant funded milestones.

Corporate Plan

<u>Corporate Plan Theme</u> Lockyer Leadership & Council

Outcome

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation.

Consultation

Internal Consultation

- Senior Accounts Payable Officer
- Chief Financial Officer
- Manager Business Performance
- Group Manager People and Business Performance
- Manager Civil Operations
- Manager Information Communication Technology

Proposal

Overview

In order to perform its duties, Council must consider how funds will be expended for medium-sized and large-sized contracts, in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012;* Chapter 6 Contracting, section 235 Other exceptions.

Generally, Council evaluates its commitment to expending funds by undertaking a procurement process involving two or more parties. In some instances, there is only one supplier who is available to perform the works and services, or the works and services are of a specialised or confidential nature making it impractical or disadvantageous to invite several written quotes or tenders.

The following table proposes the acceptable justifications for Council officers to enact section 235

	LVRC - Justifications to enact Section 235		
	 (a) the local government resolves it is satisfied that there is only one supplier who is reasonably available 		
Service type	Justification		
Utilities	Where the infrastructure is not owned by Lockyer Valley Regional Council		
Existing	Where goods and services are standardised and not provided by more		
Infrastructure	than one Supplier across Australia.		
Existing equipment	Where goods and services are standardised and not provided by more		
and machinery	than one Supplier across Australia or product is the brand		
	specific/compatible.		
General business of	Fees, memberships, subscriptions, contributions; Committed through		
Council	adoption of Budget.		
Information and	An arrangement is in place and a procurement process would provide		
technology	considerable risk or delay to core services and little to no financial benefit		
	to Council.		
Human Resources	Where the employee is required as a matter of urgency or no other		
	suppliers are deemed suitable to provide the services.		
Environmental	Where property access is restricted and there is only 1 supplier available,		
	that is suitable or appropriate to perform the duties.		
Work Health and	To meet a legislative obligations and specifically implied standards within		
Safety (WHS)	an acceptable timeframe, that reduces immediate or emerging WHS risks		
(b) the local gove	rnment resolves that, because of the specialised or confidential nature of		
the services th	nat are sought, it would be impractical or disadvantageous for the local		
government to invite quotes or tenders			

Service type	Justification
Utilities	An arrangement is in place and a procurement process would provide
	considerable risk or delay to core services.
General business of	In line with Council Budget allocations.
Council	Where the services are specialised or confidential in nature.
Information and	Where the business system is standardised (and therefore specialised)
technology	across Council and a procurement process would provide considerable
	risk or delay to core services and little to no financial benefit to Council.
Human Resources	Where the services are of a specialised or confidential nature
Human Resources	Where the recruitment is specialised and only one supplier is suitable to
	perform the duties or source applicants for the role.
Environment	Where is it more culturally appropriate to use a specialised Supplier or
	the Supplier is Indigenous to the land.
	Where the services are specialised or confidential in nature.
Work Health and	To meet a legislative obligations and specifically implied standards within
Safety (WHS)	an acceptable timeframe, that reduces immediate or emerging WHS risks

Legal Implications

Adoption of this resolution will ensure compliance with Local Government Regulation 2012.

Policy Implications

This report and recommendation align with Council's Procurement Policy adopted by Council 15 July 2020.

Risk Considerations

Key Corporate Risk Code and Category: FE2 - Finance and Economic.

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and

sustainability.

Previous Council Resolutions

Not applicable.

Related Documentation

• Lockyer Valley Regional Council's Procurement Policy.

Critical Dates

There are no critical dates associated with this matter.

Implementation

Should the resolution be approved Council's procurement process will be updated.

Furthermore at the commencement of each financial year, in line with the adoption of the Procurement Policy, the updated exemption list will be presented to Council.

Attachments

There are no attachments for this report.

11.3 Policies for Adoption

Date: 07 October 2020

Author: Caitlan Natalier, Coordinator Governance and Property

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to seek Council's adoption of the following documents for inclusion in Council's policy and procedure/guideline register in accordance with the *Local Government Act 2009*:

- Public Interest Disclosure Policy and Procedure; and
- Related Party Disclosure Policy.

Officer's Recommendation:

THAT Council adopt the following documents:

- Public Interest Disclosure Policy and Procedure; and
- Related Party Disclosure Policy.

RESOLUTION

THAT Council adopt the following Policies and Procedure as attached to these Minutes:

- Public Interest Disclosure Policy and Procedure; and
- Related Party Disclosure Policy.

Moved By: Cr Hagan Seconded By: Cr Wilson

Resolution Number: 20-24/0157

CARRIED 7/0

Executive Summary

The policies have been reviewed in line with recent amendments to the *Local Government Act 2009* and/or to ensure Council's compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures.

Finance and Resource Implications

The content of the policies outlined in this report do not alter current budgetary requirements.

Corporate Plan

Corporate Plan Theme

Lockyer Leadership and Council

Outcome

5.7 Compliance with relevant legislation.

Consultation

Internal Consultation

- Group Manager People and Business Performance
- Manager Business Performance

Proposal

Overview

A suite of policies has been reviewed and updated to ensure they comply with recent legislative amendments and/or as part of a regular policy review cycle. The following is a summary of changes made:

Public Interest Disclosure Policy and Procedure

The policy and procedure have been reviewed and updated with only minor formatting and grammatical changes made.

Related Party Disclosure Policy

This policy has been reviewed to ensure compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures.

Legal Implications

Each of the documents presented in this report have been developed and reviewed in accordance with the relevant sections of the *Local Government Act 2009, Local Government Regulation 2012* and *Public Interest Disclosure Act 2010.*

Policy Implications

Policy updates will be made.

Risk Considerations

Key Corporate Risk Category: FE2

Reference & Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and sustainability

Previous Council Resolutions

Not applicable.

Related Documentation

- Public Interest Disclosure Policy and Procedure; and
- Related Party Disclosure Policy.

Critical Dates

To be adopted in the course of normal business.

Implementation

The approved policies will be updated in Council's policy register and published as appropriate on

Council's website.

Attachments

1 <u>↓</u>	Public Interest Disclosure Policy	2 Pages
2 <u>↓</u>	Public Interest Disclosure Procedure	11 Pages
3 <u>↓</u>	Related Party Disclosure Policy	4 Pages



PUBLIC INTEREST DISCLOSURE

Head of Power

Public Interest Disclosure Act 2010

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan 2017-2022

5.7 Compliant with relevant

Definitions

are broadly defined in the Public Interest Disclosure Act 2010 as being all **Public Interest Disclosures** (PID) information disclosed to a proper authority about a public interest matter.

Policy Objective

The objectives of this policy are:

- a) To acknowledge Council's obligations as a Public Sector Entity as defined in the Public Interest Disclosure Act 2010
- b) To establish Council's commitment to the promotion and proper management of public interest disclosures
- To communicate the rights and obligations, and to outline a framework and provide a process to make appropriate disclosures.
- d) To ensure that Council fulfils its responsibility under the Public Interest Disclosure Act 2010.

Policy Statement

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2020

ECM: XXXXXXX

Effective Date: XX/XX/2020 Version: 1.0 Last Updated: 27/08/2020 Review Date: 30/09/2023

Superseded/Revoked: Public Interest Disclosure Policy ECM:

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By virtue of their office or position, Council recognises the important role Councillors, Council employees and members of the public can play in the identification of cases of maladministration, corrupt conduct and the misuse of public resources or contraventions giving rise to dangers to public health and safety, the environment or to persons with disabilities.

In accordance with the objectives of the Public Interest Disclosure Act 2010, it is Council policy to:

- · promote the public interest by facilitating public interest disclosures of wrongdoing in the public sector
- ensure that public interest disclosures are properly made, assessed, and when appropriate, properly investigated and dealt with
- ensure that appropriate consideration is given to the interests of persons who are the subject of a public interest disclosure and
- afford protection from reprisals to persons making public interest disclosures.

These outcomes (including information regarding how a PID may be made) are achieved via Council's Public Interest Disclosure Procedure which is developed and implemented by the Chief Executive Officer. A Public Interest Disclosure Coordinator is appointed by the Chief Executive Officer to be responsible for issues related to the management of Public Interest Disclosures. The Chief Executive Officer will implement effective systems to inform improvements to service delivery, business processes and internal control raised in the management of public interest disclosures. Council's Public Interest Disclosure policy and procedures will be evaluated and monitored annually to ensure their effectiveness in the management of public interest disclosures.

Council recognises the sensitivities which can be associated with public interest disclosures and the need to maintain public confidence in its process for managing public interest disclosures.

To that end Council will:

- ensure that public interest disclosures are managed appropriately in accordance with the requirements of Public Interest Disclosure Act 2010
- maintain confidentiality of public interest disclosures received (as per section 65 of Public Interest Disclosure Act 2010)
- prosecute any person who provides a false or misleading statement or information to Council with the
 intention of it being processed as a Public Interest Disclosure (as per section 66 of Public Interest Disclosure
 Act 2010)
- prosecute and/or take disciplinary action against any Councillor or Council employee who takes or attempts to take a reprisal action (refer section 40 & section 41 of Public Interest Disclosure Act 2010)
- ensure that the proper records of Public Interest Disclosures received (as per section 29 of Public Interest
 Disclosure Act 2010) are maintained, and that the confidentiality of all records created during the
 investigation and reporting of Public Interest Disclosures is preserved (as per section 65 of Public Interest
 Disclosure Act 2010)

Related Documents

Public Interest Disclosure Procedure – September 2020

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2020

ECM: XXXXXXX

Effective Date: XX/XX/2020 Version: 1.0 Last Updated: 27/08/2020 Review Date: 30/09/2023

Superseded/Revoked: Public Interest Disclosure Policy ECM: 3512751

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Procedure Lockyer Valley

Public Interest Disclosure

August 2020

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
0		Initial draft	Susan Boland	01/08/2017
1		Adopted by Council		17/01/2018
2		Amendment to definition "Public Officer" removal of volunteer	Susan Boland	06/03/2018
3		Reviewed	Susan Boland	27/08/2020
4				



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Contents

1.	Introduction
2.	Definitions
3.	Statement of commitment
4.	Responsibilities
5.	Protected disclosures
6.	Making a disclosure
7.	Assessing a disclosure
8.	Informing the discloser
9.	Discloser support and protection
10.	Managing reprisals
11.	Protecting the rights of the subject officer
12.	Investigation
13.	Confidentiality
14.	Record keeping and reporting
15.	Related Documents

1. Introduction

The *Public Interest Disclosure Act 2010* facilitates the disclosure, in the public interest, of information about wrongdoing in the public sector and provides protection for those who make such disclosures.

As a public sector entity Lockyer Valley Regional Council is subject to the *Public Interest Disclosure Act 2010* and all Council employees and Councillors are public officers for the purposes of the legislation. Council, therefore, has obligations placed on it related to receiving Public Interest Disclosures (PID) and to ensure that persons making such disclosures are protected from reprisals.

Definitions

The following definitions apply for the purposes of this procedure:

Chief Executive Officer is the Chief Executive Officer of the Lockyer Valley Regional Council or

the Mayor (where a disclosure is about the Chief Executive Officer).

Detriment (a) personal injury or prejudice to safety;

(b) property damage or loss;

(c) intimidation or harassment;

(d) adverse discrimination, disadvantage or adverse treatment about

career, profession,

employment, trade or business;

(e) financial loss; and

(f) damage to reputation, including, for example, personal, professional or

business reputation.

Discloser is a person who makes a public interest disclosure.

Maladministration is an administrative action that is unlawful, arbitrary, unjust, oppressive,

improperly discriminatory or taken for an improper purpose; or a waste

of public funds.

Corrupt Conduct is conduct that could, if proved, be a criminal offence or a disciplinary

breach providing reasonable grounds for terminating the person's

services.

Proper Authority is (
Public Interest is a
Disclosure (PID) cer

is (a) a public sector entity, or (b) a member of the Legislative Assembly. is a disclosure of information by an employee to a proper authority about certain wrongdoing i.e. suspected corrupt conduct, maladministration, a substantial misuse of public resources, or a substantial and specific danger to public health or safety or the environment. Any person may also disclose to a proper authority a substantial and specific danger to the health or safety of a person with a disability, certain substantial and

specific dangers to the environment or a reprisal.

Public Officer is a person who is an employee, member or officer of a public sector

entity regardless of their employment status, role or position, i.e.

permanent, temporary, casual, part-time, contractors.

Reprisal occurs when any person causes or attempts or conspires to cause

detriment to another person because or in the belief that (a) a person has made or may make a public interest disclosure or (b) a person has been, or intends to be, involved in a proceeding under the *Public Interest Disclosure Act 2010*. A public officer who is found to have taken a reprisal

commits a criminal offence.

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2020

ECM: XXXXXXX

Effective Date: XX/XX/2020 Version: 1.0 Last Updated: 28/08/2020 Review Date: 30/09/2023

Superseded/Revoked: Public Interest Disclosure Procedure ECM:

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Subject Officer

is any employee who is the subject of an allegation made against them which requires an investigation, review or other form of managerial response in order to have the allegation addressed.

3. Statement of commitment

Lockyer Valley Regional Council is committed to encouraging the reporting of wrongdoing. The reporting of suspected corrupt conduct within Council is fundamental to its ongoing integrity.

Lockyer Valley Regional Council (LVRC) is fulfilling its commitment to open, transparent and accountable decision making. This comes from leadership that openly recognises the significant contribution staff make to our success and strongly encourages disclosure of unethical and fraudulent behaviour.

LVRC aims to provide clear guidance to staff on how to handle and deal with the complex issues associated with an ethical dilemma and when faced with potential wrongdoing.

Council is committed to the proper management of Public Interest Disclosure (PID) and to raising staff awareness about PID and Council's PID procedure as well as their obligations under the Employee Code of Conduct.

Responsibilities

The Chief Executive Officer is the responsible officer for receiving PID and acting on them (or the Mayor if the disclosure is about the Chief Executive Officer).

Council will:

- Provide training to ensure staff can identify situations where behaviour may be unethical or fraudulent and know how to refer a PID to an appropriate officer as per this Procedure
- Provide training and awareness about PIDs to senior managers and other staff who may receive or manage PIDs
- Appoint a responsible officer for the management of issues relating to PID, including the appropriate delegated authority to manage PID matters
- Annually review its PID processes, procedures and internal controls and provide a mechanism for evaluation and monitoring of the effectiveness of PID policies and procedures

Council's Business Performance Unit is responsible for the management and recording of all PIDs and will ensure that effective systems and procedures are in place for issues arising from PIDs. A Public Interest Coordinator, from the Business Performance Team is appointed by the Chief Executive Officer to be responsible for issues related to the management of PIDs.

Protected disclosures

This Procedure applies to PIDs within the meaning of the *Public Interest Disclosure Act 2010*. What constitutes a PID depends on who is making the disclosure, with the *Public Interest Disclosure Act 2010* distinguishing between disclosures made by a public officer and those made by anyone else.

A public officer can report wrongdoing to a proper authority about:

- a) the conduct of another person that could, if proved, be-
 - corrupt conduct; or
 - ii. maladministration that adversely affects a person's interests in a substantial and specific way; or

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2020

ECM: XXXXXXX

Effective Date: XX/XX/2020 Version: 1.0 Last Updated: 28/08/2020 Review Date: 30/09/2023

Superseded/Revoked: Public Interest Disclosure Procedure ECM:

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- a substantial misuse of public resources (other than an alleged misuse based on mere disagreement over policy that may properly be adopted about amounts, purposes or priorities of expenditure); or
- c) a substantial and specific danger to public health or safety; or
- d) a substantial and specific danger to the environment.

Any person can report wrongdoing to a proper authority about:

- a) a substantial and specific danger to the health or safety of a person with a 'disability' as defined in the Disability Services Act 2006; or
- b) a contravention of environmental law which is a substantial and specific danger to the environment (per provisions mentioned in Schedule 2 of the *Public Interest Disclosure Act 2010*); or
- c) the conduct of another person that could, if proved, be a reprisal.

To determine that a disclosure is a public interest disclosure, the disclosure must also satisfy either:

- a) the person making the disclosure honestly believes, on reasonable grounds, that the information tends to show the conduct or other matter is wrongdoing (subjective test) or
- the information tends to show the conduct or other matter is wrongdoing, regardless of whether the person making the complaint honestly believes the information (objective test).

The *Public Interest Disclosure Act 2010* only protects PIDs that are made to a "proper authority". Council is a proper authority for conduct concerning the Council, a councillor or Council employee or behaviour that Council has the power to investigate or remedy. Disclosures made otherwise than in accordance with this procedure may not attract the protection of the *Public Interest Disclosure Act 2010*, including disclosures made to the media (except in special circumstances outlined in part 4 section 20 of the *Public Interest Disclosure Act 2010*); unions or professional associations; federal government departments and agencies; private organisations; and organisations operating outside of Queensland.

6. Making a disclosure

A Council employee may make a Public Interest Disclosure (PID) to:

- · their direct or indirect supervisor or manager
- any other person in a management position within Council
- · the Chief Executive Officer.

A PID can always be made to a member of the Legislative Assembly or an external agency if that agency has the power to investigate and remedy that type of disclosure, such as the Crime and Corruption Commission if it concerns corrupt conduct or the Queensland Ombudsman if it concerns maladministration or waste of public resources.

A disclosure may be made anonymously; however, it is difficult in these circumstances to protect the person making the disclosure from any retributive action or reprisal. As such, although anonymous disclosures are permitted under the *Public Interest Disclosure Act 2010*, disclosers are encouraged to provide their contact details when making a disclosure.

A disclosure should be in writing, although it may be made orally. If a supervisor or manager receives a PID, they should encourage the discloser to put the information in writing. If the discloser is unable or unwilling to do so, the supervisor or manager should document the disclosure and ask the discloser to confirm the contents before signing it. If circumstances prevent this occurring (e.g. telephone caller who remains anonymous), the supervisor or manager should promptly make a written note recording the precise matters raised and this should be referred to the Chief Executive Officer.

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Under certain circumstances a person may make a disclosure to a journalist (refer to part 4 section 20 of *Public Interest Disclosure Act 2010)*. This can only occur if a person has already made a disclosure to the proper authority and that proper authority:

- has decided not to investigate or deal with the disclosure; or
- · investigated but did not recommend taking any action; or
- did not notify the discloser within six months of whether or not the disclosure was to be investigated or dealt with

A Public Interest Disclosure (PID) can be made about an unidentified person. A person can involuntarily make a PID if they are legally compelled to do so. A PID can be made in a proceeding in a court or tribunal as part of giving information to the court or tribunal.

A PID can concern an event that happened or may have happened even if the event occurred before the enactment of the *Public Interest Disclosure Act 2010*. The PID can also concern a current or potential event that will or may happen.

There is no limit to the number of PIDs that can be made. When making a PID, the discloser has the responsibility to provide honest and accurate information. It is a criminal offence under the *Public Interest Disclosure Act 2010* to make a disclosure which is intentionally false or misleading and the discloser may face disciplinary action and criminal prosecution. Knowingly providing false or misleading information is different to providing information that turns out to be incorrect or unable to be substantiated.

Council encourages persons contemplating the making of a PID to give due prior consideration to that course to ensure that matters raised have substance and are soundly based. Under the *Public Interest Disclosure Act 2010* a person is not liable civilly, criminally or under an administrative process, including disciplinary action, for making a PID.

7. Assessing a disclosure

When a disclosure is made to a supervisor or manager, the supervisor or manager must communicate the disclosure immediately to the Chief Executive Officer. The Chief Executive Officer must ensure that a disclosure made to Council or referred to it by another entity or Member of the Legislative Assembly is assessed.

The Chief Executive Officer will assess the PID to determine whether the disclosure requires:

- referral to another public sector entity, e.g. all cases of suspected corrupt conduct must be referred to the Crime and Corruption Commission
- further enquiries to be made
- · investigation; or
- finalisation.

In assessing a disclosure, the Chief Executive Officer will determine if:

- the person making the disclosure is able to receive the protection of the Public Interest Disclosure Act 2010
- the disclosure concerns a matter about which a PID can be made
- the disclosure meets either the subjective or objective test set out in the Public Interest Disclosure Act 2010
- the disclosure has been made to an individual or entity who may receive a PID; and

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 the disclosure has been made in accordance with Council's procedure or to a person listed in the Public Interest Disclosure Act 2010.

If there is doubt whether a disclosure is a PID, the Chief Executive Officer will assume the disclosure is protected by the *Public Interest Disclosure Act 2010* and manage the disclosure as if it is a PID.

Each separate allegation should be reported as a separate PID, unless the matters are clearly linked, and it would be reasonable to view them as a single disclosure. Council cannot decline to receive and/or assess a disclosure as a PID. The Chief Executive Officer may decide not to investigate or deal with a PID if:

- the substance of the disclosure has already been investigated or dealt with by another appropriate process; or
- · Council reasonably considers that the disclosure should be dealt with by another appropriate process; or
- · the age of the information the subject of the disclosure makes it impracticable to investigate; or
- Council reasonably considers that the disclosure is too trivial to warrant investigation and that dealing
 with the disclosure would substantially and unreasonably divert the resources of Council from the
 performance of its functions; or
- another entity that has the jurisdiction to investigate the disclosure has notified Council that investigation
 of the disclosure is not warranted.

If Council decides not to investigate or deal with a PID, written reasons for this decision will be given to the person making the disclosure. A person who receives written reasons for a decision not to investigate may apply to the Chief Executive Officer for a review of the decision within 28 days after receiving the written reasons.

Whether a complaint has been assessed as a PID, the appropriate investigation procedure identified in the Council's Complaints Management Policy and Procedure for general complaints will apply.

Referral of disclosure

In accordance with section 31 of the *Public Interest Disclosure Act 2010*, a public sector entity to which a PID is made may refer the disclosure to another public sector entity (the referral entity) if the disclosure is about –

- The conduct of the referral entity or a public officer of the referral entity; or
- The conduct of an entity (including itself), or another matter, that the referral entity has the power to investigate or remedy.

The power of a public sector entity to investigate or remedy conduct that is the subject of a PID is not limited by a referral of the disclosure.

The public sector entity must not refer a PID to another public sector entity if it considers there is an unacceptable risk that a reprisal would happen because of the referral.

In considering whether there would be an unacceptable risk, the public sector entity must, if practicable, consult with the person who made the PID.

Informing the discloser

The Chief Executive Officer will provide the discloser or the entity that referred the disclosure reasonable information about the disclosure in writing, including:

- confirmation that the disclosure was received by Council
- a description of the action proposed to be taken, or taken, by Council in relation to the disclosure
- if action has been taken by Council in relation to the disclosure a description of the result of the action
- the likely timeframes (if possible)
- their involvement in the investigation process
- the importance of maintaining confidentiality

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- the protections under the Public Interest Disclosure Act 2010 that will apply
- that Council will keep the information disclosed, including the discloser's identity, confidential, except as allowed under the Public Interest Disclosure Act 2010
- how they will be advised of progress and outcomes; and
- who to contact if they want further information or are concerned about reprisals.

Regular follow up with the discloser should be arranged by agreement to provide advice on the progress of resolving the PID (where this is desired by the discloser, and it is safe to do so).

9. Discloser support and protection

As soon as possible after receiving a Public Interest Disclosure (PID), the Chief Executive Officer will determine the level of protection and support appropriate for a discloser by conducting a risk assessment of a reprisal to the discloser and others associated with the discloser (including those who may wrongly be suspected of being a discloser). Council will also take into account any consequences if reprisals do occur.

The Chief Executive Officer will ensure protective measures are in place which are appropriate to the risk of reprisal, and the potential consequences of a reprisal. If the risk is assessed as sufficiently high, Council will prepare a protection plan to protect the discloser. Where feasible, this will be developed in consultation with the discloser and other relevant stakeholders.

When assessing the risk, an assessment of the discloser's need for support will also be conducted. Where it is determined that a discloser requires support, Council will offer the appropriate level of support to the discloser.

This may include

- · acknowledging that making a PID was the right action to take and is valued
- making a clear statement that the entity will support the discloser
- appointing an appropriate person (separate from the investigations function) with sufficient authority to
 ensure the discloser has appropriate support and protection from reprisals
- regularly checking on the discloser's wellbeing, where this is warranted
- advising the discloser of the availability of the employee assistance scheme; and
- where the health of the discloser becomes a concern, liaising with officers responsible for occupational workplace health and safety.

10. Managing reprisals

Council has a duty of care to support and protect employees from negative action, including reprisals that occur as a result of a disclosure. Reprisals are not condoned or tolerated by Council.

The Chief Executive Officer will ensure effective systems and procedures are in place to monitor a discloser's workplace for any signs of reprisal action. In the event of a reprisal being alleged or suspected, Council will act in the interest of the discloser by:

- attending to the safety of the discloser or affected third parties as a matter of priority
- · reviewing the risk assessment of reprisal and any protective measures needed; and
- managing any allegation of a reprisal as a PID in its own right.

Any employees found to have engaged in reprisals will be the subject of disciplinary action up to dismissal. Criminal action may be taken with respect to reprisal and penalties under the *Public Interest Disclosure Act 2010* may apply.

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Council may be vicariously liable for reprisal actions taken by employees, but may be able to raise as a defence, on the balance of probabilities, that reasonable steps were taken to prevent the employee taking reprisal action.

Reasonable management action is not prevented in relation to an employee who has made a PID. Any management action can be only taken if the manager's reasons for taking the action do not include the fact that the person has made a PID.

11. Protecting the rights of the subject officer

All PIDs will be assessed and managed impartially, fairly and reasonably. The rules of natural justice will apply to any subject officer under investigation in respect of an allegation raised against them. Accordingly, subject officers will be advised of the nature of allegations against them at the appropriate time and are to be afforded an opportunity to respond. Employees who are the subject of a PID may seek assistance from their employee association (e.g. Union) or may engage their own private legal representation. An employee may also utilise the services of Council's employee assistance scheme.

12. Investigation

The assessment about whether the reported conduct constitutes a PID and the determination of appropriate action to be taken will be determined by the Chief Executive Officer on a case by case basis.

Where appropriate, an investigator will be engaged to investigate the PID. In all cases the investigator must:

- have the necessary skills or training to perform that task in a professional manner; and
- not be under the direction of a person being investigated
- be sufficiently removed from the issue as to not have a conflict of interest or perceived conflict of interest when undertaking the investigation; and
- when assessing (and where necessary, investigating and taking action on) a PID, take account of Council's obligations to the subject officer.

The fact that Council is relying on information obtained through a PID for any subsequent disciplinary process does not exempt Council from its obligations to the subject officer.

On conclusion of the investigation, the investigator will provide the Chief Executive Officer with a written report detailing the process followed and their findings. The Chief Executive Officer will utilise that report as appropriate to:

- · inform improvements to service delivery, business processes and internal controls
- recommend any amendments to Council policies and/or procedures
- recommend amendments to this procedure to improve its effectiveness; or
- · investigate disciplinary action.

Where reasonable, an edited extract of the report may be forwarded to the discloser upon application through the right to information process. A person dissatisfied with Council's handling of their PID has an internal right of review to the Chief Executive Officer. Disclosers are also entitled to raise the matter with other entities, such as the Queensland Ombudsman in cases of maladministration.

13. Confidentiality

An employee who gains confidential information because he or she receives a PID or is involved in dealing with a PID must not make a record of the information, or intentionally or recklessly disclose the information to anyone, other than:

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- for the Public Interest Disclosure Act 2010
- to discharge a function under another Act including, for example, to investigate something disclosed by a PID
- · for a proceeding in a court or tribunal
- if the person to whom the confidential information relates consents in writing to the making of the record or disclosure of the information
- if the employee cannot reasonably obtain consent from the person to whom the confidential information relates and making the record or disclosing the information is unlikely to harm the interests of the person to whom the confidential information relates and is reasonable in all the circumstances
- if the person reasonably believes that making the record or disclosing the information is necessary to provide for the safety or welfare of a person; or
- if authorised under a regulation or another Act.

In certain circumstances, natural justice may require a person to disclose information to a person whose rights would otherwise be detrimentally affected. The identity of the discloser may only be disclosed if it is essential to do so under the principles of natural justice and it is unlikely that a reprisal will be taken against a discloser because of the PID. Making a record of confidential information or disclosing information to anyone (other than for the reasons noted above) is an offence under the *Public Interest Disclosure Act 2010*.

14. Record keeping and reporting

The *Public Interest Disclosure Act 2010* requires Council to keep adequate record of PID, including details of the discloser (where known), the nature of the information disclosed and action taken by Council, even where the disclosure is investigated and found to be incorrect. Council will maintain a confidential file pertaining to each potential PID, with the following minimum requirements:

- the name of the person making the disclosure (if known)
- · details of the disclosure
- the determination made in respect of the disclosure; and
- action taken on the disclosure (including review, investigation or other form of managerial response).

All records of PID and their investigation will be kept in Council's content management system and will be kept strictly confidential. Responsibility for creating records and for fulfilling Council's reporting obligations rests with Council's Public Interest Disclosure Coordinator who is part of Council's Business Performance Team.

Council will also provide the Queensland Ombudsman with the required information via the PID Database.

15. Related Documents

Public Interest Disclosure Policy
Employee Code of Conduct
Complaints Management Process Policy
Complaints Management Procedure
Public Interest Disclosure Act 2010
Crime and Corruption Act 2001

Public Interest Disclosure Standard – effective 1 January 2011

Managing a Public Interest Disclosure Program – A guide for public sector organisations 2011 Handling a Public Interest Disclosure – A guide for public sector managers and supervisors 2011 Making a Public Interest Disclosure – A guide for individuals working in the public sector 2011

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STRATEGIC

Related Party Disclosure

Head of Power

Local Government Act 2009. Local Government Regulation 2012.

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017-2022):

5.7 Compliant with relevant legislation

Definitions

Key Management Personnel (KMP) - are persons having authority and responsibility for planning, directing and controlling the activities of the Council, directly or indirectly.

A Related Party - is a person or entity that is related to Council. The following persons are considered related parties of Council:

- a) a member of the Key Management Personnel and close family members of the Key Management Personnel.
- entities controlled or jointly controlled by a member of the Key Management Personnel or their close family members
- c) any person who has significant influence over the reporting entity.

A Related Party Transaction - is a transfer of resources, services or obligation between the entity and a related party, regardless of whether a price is charged.

Significant Influence - is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Close Family Members of Key Management Personnel (KMP) - are family members who may be expected to influence, or be influenced by, that person in their dealings with Council.

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Document Set ID: 4006567 Version: 2, Version Date: 29/09/2020 Control - is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Ordinary Citizen Transactions (OCTs) - are transactions that an ordinary citizen would undertake with Council, that do not need to be captured and reported for disclosure. Joint control is the contractually agreed sharing of control over an economic activity.

Policy Objective

The purpose of this policy is to define the parameters for Related Party Transactions and the level of disclosure and reporting required for Council to achieve compliance with the *Australian Accounting Standard AASB 124 - Related Party Disclosures*.

Policy Statement

Identifying related parties

Related parties include government-related entities, key management personnel (KMP), their close family members and any entities that they control or jointly control. In accordance with paragraph 14 of AASB 124, to enable users of financial statements to form a view about the effects of related party relationships on an entity it is appropriate to disclose the related party relationship when control exists, irrespective of whether there have been transactions between the related parties. Any transactions with these parties, whether monetary or not, need to be identified for inclusion in Council's annual financial statements.

Government Related Entities

In accordance with AASB 10, AASB11 and AASB 128, Council need to determine if there are any entities that are controlled by Council, jointly controlled by Council or over which Council has significant influence. Any transactions with these parties, whether monetary or not, need to be identified for inclusion in Council's annual financial statements.

Under paragraph 25 of AASB 124 Council is exempt from the disclosure requirements in relation to related party transactions and outstanding balances, including commitments, with government entities that have control, joint control or significant influence over Council.

Key Management Personnel (KMP)

Council has determined in accordance with AASB 124, that the following positions meet the definition of KMP:

- a) Mayor
- b) Councillors
- c) Chief Executive Officer (CEO)
- d) Group Managers
- e) Chief Financial Officer
- f) Manager Planning, Policy and Community Wellbeing.

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Document Set ID: 4006567 Version: 2, Version Date: 29/09/2020 Key Management Personnel are to provide an annual declaration identifying:

- a) Their close family members; and
- b) Entities that they control or jointly control; and
- c) Entities that their close family members control or jointly control.

Close Family Members of Key Management Personnel (KMP)

The following will be considered as close family members of KMP:

- a) Children and dependents of the Mayor, Councillors and the CEO
- b) Spouse/domestic partner of the Mayor, Councillors and the CEO
- c) Children and dependents of a spouse/domestic partner of the Mayor, Councillors and the CEO
- d) Children and dependents of a senior staff member that is a KMP
- e) Spouse/domestic partner of a senior staff member that is a KMP
- f) Children and dependents of a spouse/domestic partner of a senior staff member that is a KMP
- g) Other Family Members of a KMP that may be expected to influence, or be influenced by, that person in their dealings with Council.

Close family members will be identified in the Related Party Declaration made by a Key Management Personnel.

Entities that are controlled or jointly controlled by Key Management Personnel or their close family members

Entities include companies, trusts, joint ventures, partnerships and non-profit associations.

Review

A review of all related parties (Key Management Personnel, close family members and related entities) will be conducted twice annually, or in the event of one or more of the following triggers:

- a) Change of Councillor/s or CEO;
- b) Change in Senior Executive Employees;
- c) Corporate restructures;
- d) Change in family structure of KMP.

Identifying ordinary citizen transactions (OCTs)

Council has determined that the following transactions constitute an OCT and are therefore not material for disclosure:

- a) Paying Council fees, rates or charges
- b) Attending Council functions that are open to the public
- c) Payment for goods or services from Council at rates published in Council's Register of Fees and Charges.

In the event that the transaction was to occur on terms and conditions that are different to those offered to the general public, then the transaction may become material.

All other transactions will be assessed as to the need for disclosure.

Related Party Register

Related Party Transactions will be collated in a Related Party Register for audit and reporting purposes.

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Disclosing Related Party Transactions

Council will disclose Key Management Personnel compensation in accordance with the requirements of paragraph 17 of AASB 124.

Related Documents

Related Party Disclosures Guideline



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12.0 COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Review of the Community Grants and Assistance Policy and the Community

Grants and Assistance Procedure

Date: 24 September 2020

Author: Trent Nibbs, Community Activation Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

A review of the Community Grants and Assistance Procedure and Community Grants and Assistance Policy has been undertaken and the revised documents are presented for Council's adoption.

Officer's Recommendation:

THAT Council adopt the revised Community Grants and Assistance Policy and the revised Community Grants and Assistance Procedure, as attached.

RESOLUTION

THAT Council adopt the revised Community Grants and Assistance Policy and the revised Community Grants and Assistance Procedure, as attached to these Minutes.

Moved By: Cr Cook Seconded By: Cr Vela

Resolution Number: 20-24/0158

CARRIED 7/0

Executive Summary

The Community Grants and Assistance Policy and Community Grants and Assistance Procedure have been reviewed and the revised versions are presented for Council's approval.

The only significant changes are those proposed to address the requirements arising from the Belcarra Report relating to managing councillor discretionary funds. To comply with these requirements, it is proposed that minor changes be made to the Community Grants Program (including renaming to Major Community Grants Program), and the Mayoral Donations program be amended to the Minor Community Grants Program.

Finance and Resource Implications

Budget allocation has been made for grants and assistance available under the policy.

Corporate Plan

Corporate Plan Theme Lockyer Community

Outcome

1.4 Council seek to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.

Consultation

Internal Consultation

Various Council officers provided feedback in relation to the review of the policy and procedure.

Community Engagement

Council's website and grants portal will be updated on adopted of the revised policy and procedure.

Proposal

Overview

Grants and assistance provided by Council are aimed at building community capacity and providing supplementary funding to assist with social, cultural, educational and recreational outcomes.

The Community Grants and Assistance Policy outlines the grants, donations and assistance available to eligible organisations and individuals.

The Community Grants and Assistance Procedure describes the process for making an application to Council for grants and assistance.

There are ten categories under which grants and assistance are provided. These categories have been established to ensure processes and evaluation criteria are appropriate to the specific project or activity. The current categories of funding and assistance are:

Category 1 – Community Grants Program

Category 2 – Mayoral Donations

Category 3 – Ambassador Support and School Dux Bursary

Category 4 - Event Assistance

Category 5 – Rate Rebates and Remissions

Category 6 – School Chaplaincies

Category 7 – Public Halls Assistance

Category 8 – Anzac Day Remembrance

Category 9 – Community Environment Grant

Category 10 – Community Sporting Complex Category

In addition to minor changes to wording, the following changes are proposed to be made to Categories 1, 2 and 8:

Category 1 - Community Grants Program

Currently the Community Grants Program is for non-recurrent grants of between \$500 and \$4,000.

It is proposed that this category be renamed the Major Community Grants Program and be for non-recurrent grants of between \$1,000 and \$4,000. These changes are to complement the changes proposed to Category 2 (see below).

Category 2 – Mayoral Donations (Comments provided by the Manager Business Performance)

As a part of the Belcarra report, the requirements for managing councillor discretionary funds was amended in the *Local Government Regulation 2012*. The amendments relate to the notification, use and reporting requirements for discretionary funds. The amendments also require that the amount of discretionary funds a local government budgets for allocation by each councillor in a financial year must be the same for all councillors. To comply with these requirements is proposed that the Category 2 - Mayoral Fund, is amended to Category 2 - Minor Community Grants Program.

This category will be for requests for financial assistance from individuals as well as local cultural, education, health, sport, welfare and other bodies where the applicants demonstrate community need outside the scope of the Category 1 funding. Applications will be accepted throughout the financial year for funding under this category.

Applications will be assessed by the Minor Community Grants Program Committee in accordance with the following criteria:

- The need for the project/activity is linked to a community purpose.
- The benefit of the project/activity to the people of the Lockyer Valley region.
- The individual resides in the Lockyer Valley region or has a strong connection to the region.
- The community group or not-for-profit organisation has significant local membership.
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region.
- The project or event is not eligible for funding under another funding category.
- Applicants have no outstanding debt with Council (including rates).
- The community group or not-for-profit organisation have met acquittal conditions for previous council grants where applicable.
- Amount of funding and in-kind assistance previously provided by Council.

Category 8 – Anzac Day Remembrance

The Murphy's Creek Progress Association has been added to the approved list with a \$400 contribution. This contribution has been included in the 2020/21 budget.

Legal Implications

The policy and procedure comply with the statutory obligations of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Policy Implications

Council's policy framework has been adhered to in the development and review of the policy outlined in this report. The policy complies with the requirements of relevant legislation. Any future policy implications will be addressed as matters arise before Council.

Risk Considerations

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable

development, social and community wellbeing, relationships,

public health, recreation, regional profile and identity.

Previous Council Resolutions

Amendments to the Community Grants and Assistance Policy and Community Grants and Assistance Procedure were considered and approved by Council at its Ordinary Council Meeting held 13 December 2017. (Resolution: 16-20/0752)

Related Documentation

- Community Grants and Assistance Policy
- Community Grants and Assistance Procedure

Critical Dates

There are no critical dates.

Implementation

Council's website and the grants portal will be updated with the latest version of the documents.

Attachments

- 1 Draft Community Grants and Assistance Policy 2020 3 Pages
- 2 Draft Community Grants and Assistance Procedure 2020 26 Pages



Head of Power

Local Government Regulation 2012

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017-2022):

1.4 Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner.

Definitions

A sum of money given to an organisation or individual for a specified purpose. Grant Donation

A cash contribution to an organisation that may be associated with a particular event,

purpose or project.

In-Kind Assistance The provision of services, equipment, plant or facilities to assist an event or project

conducted by an individual or community-based non-profit organisation.

Policy Objective

The purpose of this policy is to establish a governing framework for the consistent management of grants, donations, scholarships, fee waivers and in-kind assistance programs provided by Lockyer Valley Regional Council to the community.

Policy Statement

In adopting the annual budget, Council may approve an allocation of funds to support a range of grants, donations, scholarships, fee waivers and in-kind assistance programs for eligible community organisations and individuals.

Group: Executive Office Unit: Governance and Performance Approved: Ordinary Meeting (Resolution Number 16-20/0752))

Effective Date: 14/12/2017 Version: 2 Last updated 10/12/2017 Review Date: 30/06/2019 Superseded/Revoked: Community Grants and Assistance Policy S 06 Approved 13/12/2017 Resolution Number 16-20/0752

Date Approved: 13/12/2017

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Each grant, donation, scholarship, fee waiver and in-kind assistance program has specific guiding documentation defining eligibility, assessment and acquittal criteria under which Council funding and assistance will be provided.

Grants, donations, scholarships, fee waivers and in-kind assistance programs provided by Council will be promoted through a range of Council media.

Council may contribute to businesses or other partnerships where there is no financial gain to an individual or business and where projects, events or activities will contribute significantly to individual, community, cultural, social, recreational and environmental enhancement and re-vitalisation of the Lockyer Valley community.

Organisations and individuals are expected to apply responsible management of any grants, donations, scholarships, fee waivers and in-kind assistance received from Council.

Where grants or assistance is provided to an individual, the recipient should reside permanently within the boundaries of the Lockyer Valley Regional Council; and will demonstrate exceptional ability and potential and be willing to contribute this skill within the Lockyer Valley community.

Council may consider applications from organisations outside the Lockyer Valley Regional Council boundary where it is considered that the project, activity or initiative will benefit the Lockyer Valley community.

Council will consider providing assistance to community-based and not-for-profit organisations, teams or individuals where:

- The community or not-for-profit organisation has significant local membership
- The individual resides in the Lockyer Valley Region or has a strong connection to the region
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley Region
- The project or event will be administered and conducted on a non-discriminatory basis
- The project or service does not duplicate an existing service or facility in the region or if so, the need for duplication is sufficiently demonstrated
- The organisation does not have sufficient funds of its own
- The organisation has a management structure and skills appropriate to its size and functions
- The event or project is one which Council can legally support pursuant to the Local Government Act 2009 or other statute
- Consideration is given to the amount of financial assistance Council has provided to the organisation in the preceding 12-month period
- The event or project is determined to be self-funding or self-sustainable once the funds or assistance granted by Council is exhausted
- . The organisation is contributing real or in-kind value to the project or event
- Evidence of self-help, proven past performance and affiliations with accredited State and Federal bodies is demonstrated
- · Funds are available within the allocations provided for in the budget for that year

Grants and assistance can be provided under the following categories:

Category 1 – Major Community Grants Program
Category 2 – Minor Community Grants Program

Group: Executive Office
Unit: Governance and Performance
Approved: Ordinary Meeting (Resolution Number 16-20/0752))

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Date Approved: 13/12/2017 ECM: 37xxxx Category 3 - Ambassador Support and School Dux Bursary

Category 4 - Event Assistance

Category 5 - Rate Rebates and Remissions

Category 6 - School Chaplaincies

Category 7 - Public Halls Assistance

Category 8 - Anzac Day Remembrance

Category 9 - Community Environment Grant

Category 10 - Community Sporting Complex

Related Documents

Community Grants and Assistance Procedure

Group: Executive Office
Unit: Governance and Performance
Approved: Ordinary Meeting (Resolution Number 16-20/0752))

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Community Grants and Assistance

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
0				
1		Review conducted – minor amendments made	Governance & Property	
2				
3				
4				



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1. Introduction

The Community Grants and Assistance Procedure outlines the grants, donations, fee waivers and in-kind assistance programs available to eligible community organisations and individuals and the process for applying for this assistance from Council.

Funding and assistance made available by Council is aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable practices of community groups throughout the Lockyer Valley.

2. Objective

The objective of the Community Grants and Assistance Procedure is to establish the framework within which Council will provide financial and non-financial assistance to community-based organisations and individuals within the Lockyer Valley region.

The focus is on community development, arts and cultural development, social services, recreational, environmental or educational activities that:

- Support the development of projects designed to enhance the well-being of the community and which address a demonstrated need in the community
- · Encourage community activities, initiatives and economic development outcomes
- Enhance the region's capacity for long term sustainability and overall liveability
- Strengthen social cohesion, collaboration and inclusion.

Council will deliver public money and in-kind assistance to community organisations and individuals within the Lockyer Valley region in an open, accountable and responsible manner and with reference to the Corporate Plan 2017 – 2022:

 1.4 – Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner.

3. Definitions

Sustainability

Grant

The following definitions apply for the purpose of this procedure:

Community Organisation An entity that carries on activities for a public purpose and whose primary

object is not to make a profit. It might include sporting clubs, social clubs, schools, arts, cultural and environmental groups and service organisations. The capacity to endure. By collectively addressing environmental, economic,

social and governance circumstances in decision-making and actions we can significantly enhance our ability to ensure the sustainability of current and

future generations at individual, organisational and community levels A sum of money given to organisations or individuals for a specified purpose

directed at achieving goals and objectives. It generally includes a funding arrangement where the recipient is selected on merit against a set of criteria Defined as major community events that will attract both local and regional

Events of Regional Defined as major community events that will attract both local and regional Significance patronage and deliver economic and social benefits to a wide sector of the

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Unit: Community Engagement & Events
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community

Projects of Regional Defined as major community projects that will increase the economic base of

Significance the region and/or increase the community's access to recreational, sporting,

cultural or social opportunities

Includes activities or actions or the provision of services, equipment, plant or

facilities to assist an event or project conducted by an individual or communitybased not-for-profit organisation. Examples may include the use of Council plant or equipment by Council staff in their own time for authorised activities, assistance by Council staff in the operation or conducting of an event or project

or the provision of facilities such as meeting rooms

Donation A cash contribution to an organisation that may be associated with a particular

event, purpose or project but does not carry with it any specific requirements for use. In addition, the contribution does not seek benefits in exchange

Acquittal The provision of documentation to show how funds provided by Council have

been spent.

4. Responsibilities

4.1 Council Responsibilities

Council is responsible for:

- Adopting the Community Grants & Assistance Policy and the Community Grants and Assistance Procedure
- Explaining the policy and procedure to local community organisations
- Implementing the policy and procedure
- Complying with the policy and procedure
- · Considering proposals for assistance from the community
- · Administering available funds.

4.2 Applicants Responsibilities

Community organisations and individuals applying for financial assistance are responsible for:

- · Reading and understanding the policy and procedure
- · Complying with the policy and procedure
- Adhering to the acquittal process.

5. Process Overview

Council receives numerous requests from individuals and organisations to provide either cash and/or in-kind support for projects, functions, events and initiatives. This procedure has been established to ensure that all such requests are dealt with:

- · In a fair and equitable manner
- With an appropriate level of consistency across the organisation
- In accordance with legislation, standards, policies, procedures and resource provisions.

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Council will allocate funds within its annual budget for the provision of assistance to community organisations, not-for-profit organisations and individuals.

Assistance and partnerships with businesses and government bodies may be considered providing the intent of the project is to address an identified outcome and can demonstrate community benefit.

All funding requests will be subject to application, assessment, approval, acknowledgement and acquittal requirements, specific to the type of support rendered and appropriate to the level of funding provided.

These requirements will facilitate a fair, accountable and transparent process for the distribution of funding across the Lockyer Valley community and ensure that Council's contribution is recognised and recorded.

6. Eligibility for Grants and Assistance

Council will consider providing assistance to community-based and not-for-profit organisations, teams or individuals where:

- The community or not-for-profit organisation has significant local membership
- The individual resides in the Lockyer Valley region or has a strong connection to the region
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region
- The project or event will be administered and conducted on a non-discriminatory basis
- The project or service does not duplicate an existing service or facility in the region or if so, the need for duplication is sufficiently demonstrated
- The organisation does not have sufficient funds of its own
- The organisation has a management structure and skills appropriate to its size and functions
- The event or project is one which Council can legally support pursuant to the Local Government Act 2009 or other statute
- Consideration is given to the amount of financial assistance Council has provided to the organisation in the preceding 12 month period
- The event or project is determined to be self-funding or self-sustainable once the funds or assistance granted by Council is exhausted
- The organisation is contributing real or in-kind value to the project or event
- Evidence of self-help, proven past performance and affiliations with accredited State and Federal bodies is demonstrated
- Funds are available within the allocations provided for in the budget for that year.

7. Categories for Grants and Assistance

There are eleven categories under which funding and assistance can be sort. These categories have been established to ensure organisations and individuals are seeking funding from the category appropriate to their project or activity. This allows Council to provide funding and assistance to projects within budget constraints and ensures that the appropriate process is being followed.

The following categories of funding and assistance are available:

 ${\sf Category~1-Major~Community~Grants~Program}$

Category 2 - Minor Community Grants Program

Category 3 - Ambassador Support and School Dux Bursary

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
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Category 4 – Event Assistance

Category 5 - Rate Rebates and Remissions

Category 6 – School Chaplaincies

Category 7 - Public Halls Assistance

Category 8 – Anzac Day Remembrance

Category 9 - Community Environment Grant

Category 10 - Community Sporting Complex

Council has adopted the process outlined in this procedure and applications for funding and assistance will only go to Council meetings for a decision by exception.



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Category 1 - Major Community Grants Program

Description

Non-recurrent grants of between \$1,000 and \$4,000 will be made available to not-for-profit community organisations to undertake projects, activities or events which benefit the wider community, depending upon availability of funds and the merit of projects, activities or events.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Rounds

Two rounds of equal funding will be made available during each financial year at six monthly intervals in February and September.

Eligibility for Community Grants Program

Who can apply for Council Community Grant?

Not-for-profit community organisations that:

- Operate within the Lockyer Valley local government area or can demonstrate the projects, activities or events will benefit residents of the Lockyer Valley local government area
- Have appropriate insurance and adhere to sound workplace health and safety practices
- Can demonstrate viability
- Have no debt to council, or have entered into scheduled payment arrangements with council which are being met
- Have met acquittal conditions for previous council grants.

If a community organisation is not a legal not-for-profit entity or recognised by the Australian Taxation Office as a not-for-profit type, the application must be auspice and administered by such a group.

Applicants may submit only one grant application per round.

Who cannot apply

Applications cannot be made by:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations, where the application is for the organisation's core business
- Businesses
- Schools

Projects or activities eligible for funding

To be eligible for funding, Council will assess applications based on their ability to:

- Need for the project/activity
- Evidence the organisation is working towards or maintaining self-sufficiency
- Benefit to the people of the Lockyer Valley local government area
- Evidence of consultation and community partnerships
- Capacity of the applicant to successfully complete the project
- Balanced, realistic and complete project budget
- Level of funding contributed by the applicant and/or others towards the project

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Be "shovel ready.

Submitting an application does not guarantee that an organisation will be successful in receiving funding.

Projects not eligible for funding

- Ongoing operational or recurrent costs including but not limited to salaries, rent, fuel
- Activities that have already begun prior to submitting a grant application
- The core business of educational, religious or medical organisations
- Prize money, prizes or trophies
- Development of privately-owned facilities
- Payment of debt
- Political activities
- · Projects run solely for commercial profit
- Items included in another council grant application
- Projects run solely for fundraising purposes, without broader community benefit
- Projects/events seeking reimbursement for already spent funds.

Community Events

If you require funding to assist in running a community event, please read the following:

- Projects/Events support sustainable community and regional events and celebrations that reflect cultural values, diversity and the lifestyle of our community
- Must be scheduled to take place after notification of funding outcomes. Applicants must discuss their project with the Grants Officer prior to applying.

Ineligible items for events

The following are not eligible for funding:

- Celebration or competition activities and events where attendance is limited to individual organisations or their members
- · Judging or adjudication fees
- Uniforms
- · Purchase of catering, hospitality, food and beverages
- · Purchase of merchandise, trophies and prizes
- Insurance costs
- · Costs related to your event that are incurred from Council
- Administration fees.

Lower priority

Lower priority is given to:

- Applicants who have been funded within the previous 12 months
- Projects or events that have previously received Council funding
- Groups who are seeking to have funds reimbursed for a project or event already started or completed

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Assessment

Applications will be short listed and referred to a Community Grants Assessment Committee for assessment. Recommendations will be made in accordance with funding priorities determined by Council each year and based on the applications ability to meet the assessment criteria.

Successful applicants are advised in writing of the conditions of funding and details for receiving the grant payment. Unsuccessful applicants are invited to resubmit an application to a future funding round.

Acquittal

Grant recipients are to complete a Grant Acquittal Form and where applicable provide copies of promotional materials and/or other supporting information to show how Council's grant was acknowledged. The Grant Acquittal Form and supporting material must be submitted to Council within two months of the completion of the project, activity or event by the date detailed in the funding timelines (whichever is sooner). Until all existing grants are acquitted, the organisation is not eligible to apply for an additional grant funding from Council.

Funding Conditions

Grants will be provided based on the following conditions:

- Grant funding is spent within twelve (12) months from receiving a successful letter, otherwise funding
 may be forfeited, and needed to be returned
- Grants provided are to be expended on items as described in the application form and budget and not for any other purpose
- Applicants provide all required information on the grant application.
- Grants are awarded based on budgetary allocations
- · The organisation will meet all reporting requirements
- · Council will not accept any applications that are submitted after the closing date.
- The organisation will provide evidence of Council acknowledgement, e.g. Branding, signage etc. when
 acquitting the grant
- Within two months of the completion of the project, funded organisations must provide a completed Grant Acquittal Form and supporting material to Council
- Following a successful application, grant recipients will not be eligible for further funding under the same Category during the same financial year.
- If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the
 agreed conditions, Council must be notified immediately. In such circumstances, Council may require
 funds to be repaid.

Council has the right to award funding above or below the amounts requested within the application.

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Unit: Community Engagement & Events
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Category 2 - Minor Community Grants Program

Description

Financial contributions of up to \$1,000 will be made to organisations and individuals seeking support for projects or activities which contribute to the Lockyer Valley community.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Application

Applications will be accepted throughout the financial year for funding under this category. Requests must be in writing setting out details of the request and its purpose.

Criteria

Council will consider requests for financial assistance to individuals as well as local cultural, education, health, sport, welfare and other bodies where the applicants demonstrate community need outside the scope of the Category 1 funding. Each case will be considered on its merit without precedent and in line with the following criteria:

- The need for the project/activity is linked to a community purpose
- The benefit of the project/activity to the people of the Lockyer Valley region
- The individual resides in the Lockyer Valley region or has a strong connection to the region
- The community group or not-for-profit organisation has significant local membership
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region
- The project or event is not eligible for funding under another funding category
- Applicants have no outstanding debt with Council (including rates)
- The community group or not-for-profit organisation have met acquittal conditions for previous council
 grants where applicable
- Amount of funding and in-kind assistance previously provided by Council

The following are ineligible organisation types for this category of funding:

Political groups

Assessment

Allocations will be assessed by the Minor Community Grants Program Committee in accordance with criteria outlined above.

Acquittal

An acquittal is not required for this category of funding.

Funding Conditions

Funds will be provided based on the following conditions:

- Funds provided are to be expended on items as described in the application and not for any other number
- Funding is awarded based on budgetary allocations per financial year
- Following the receipt of funds, organisations and individuals may not be eligible for further funding
 under this category during the funding period but may be eligible to apply for other grants and funding
 offered by Council.

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
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If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the
agreed conditions, Council must be notified immediately. In such circumstances, Council may require
funds to be repaid.



Group: Community & Regional Prosperity
Unit: Community Engagement & Events
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Category 3 - Ambassador Support and School Dux Bursary

Description

One-off financial contributions per financial year may be made by Council to individuals who excel in sporting, academic and cultural pursuits. Council may provide assistance to individuals to partially offset the cost of representing their club, organisation or school and provide an incentive for continued success.

The following funding will be available to individuals representing their organisation, club or school:

State Event	\$100
National Event (held in Queensland)	\$150
National Event (held interstate)	\$200
International Event (held in Queensland)	\$200
International Event (held interstate)	\$250
International Event (held overseas)	\$500
Laidley State High School Dux	\$1,000
(Clarice Ferrari Bursary)	
Lockyer District High School Dux	\$1,000
(Lockyer Valley Regional Council Bursary)	
Faith Lutheran College Dux	\$1,000
(Lockyer Valley Regional Council Bursary)	

Level of Funding

The quantum of funding available each financial year for applications under this category will be determined each year through the budget process.

Funding Application

Applications must be made in writing using the Ambassador Application Form by the person's group or club, or by the individual, prior to attending the representative event and:

- Be signed by an official of the person's club, association or school; and
- Include verification by the controlling body of the selection e.g. a copy of the letter or document of selection.

Dux Bursaries will be provided to the relevant school prior to the annual award ceremony upon receipt of a letter from the school requesting the funds.

Criteria

To be eligible for consideration for ambassador support funding, the person must be -

- · A resident of the Lockyer Valley Regional Council area
- Selected as: -
 - An Australian representative participating in an international event; or
 - A Queensland representative participating in a national event; or
 - o A Queensland representative participating in a state event
- Affiliated with a club or association, or school, and the representative honours must be a result of such affiliation.

Assessment

Applications received under this Category will be assessed in accordance with the criteria by a Council officer.

Group: Community & Regional Prosperity
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Acquittal

No acquittal requirements exist under this Category. Schools are required to write to Council to provide details of the Dux recipient and to invite a Council representative to present the dux recipient with the funds.

Funding Conditions

Funds will be provided based on the following conditions:

- Funding is awarded based on budgetary allocations
- A Council representative must be invited to present the recipient with the funds
- Following the receipt of funds, individuals will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council
- If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the
 agreed conditions, Council must be notified immediately. In such circumstances, Council may require
 funds to be repaid.



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Category 4 - Event Assistance

Description

Contributions may be made to organisations seeking support (in-kind or cash) for events being held in the Lockyer Valley Regional Council area, by an organisation based in the Lockyer Valley region.

Level of Funding

Funding levels will be determined each year through the budget process. Commitment of support to community events is made up of cash and in-kind contributions.

Criteria

Council will accept requests for in-kind event assistance on a case-by-case basis in accordance with the following criteria:

- The event is held in the Lockyer Valley region area
- The community or not-for-profit organisation holding the event has significant local membership
- The event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region and where possible, encourage tourism to the region
- Evidence of a Temporary Entertainment Permit application submission which includes
 - a) Event Management Plan
 - b) Public Liability Insurance
 - c) Traffic Guidance Scheme if applicable.

Assessment

Allocations will be assessed by Council officers in accordance with the above criteria and will ensure that access to this assistance is fair and equitable.

Acknowledgement of Support

Organisations who receive funding under this Category are required to acknowledge the support of Council for the event through:

- a) Installation of signage supplied by Council Proudly Supported by Lockyer Valley Regional Council
- b) Provide opportunity for a Council representative to speak if appropriate
- c) Inclusion of Council's logo on printed promotional material, television commercials or mentions in radio advertising.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described in the application letter/form and not for any other purpose.
- Applicants are to provide details of previous funding and assistance received from Council
- Funding is awarded based on budgetary allocations
- The organisation is required to acknowledge the support of Council for the event.

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

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Category 5 - Rate Rebates and Remissions

Description

This funding aims to help pensioner property owners to remain in their own homes by reducing the impact of rates and charges. Non-profit, community, sporting and cultural groups may also be eligible for exemption from rates and charges levied by Council.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Rounds

Application for Rate Remission must be made to Council in writing for assessment and resolution. Pensioners must apply yearly to receive the rebate. A multi-year application (4-year Council term) is available for community groups.

Criteria

Pensioner Rate Subsidy Scheme:

To be eligible under the Queensland Government Pensioner Rate Subsidy Scheme, the applicant must be an approved pensioner who:

- Is and remains an eligible holder of a:
 - Queensland 'Pensioner Concession Card' issued by Centrelink, on behalf of the Department of Family and Community Services, or the Department of Veterans' Affairs, or
 - Queensland 'Repatriation Health Card For All Conditions' (Gold Card) issued by the Department of Veterans' Affairs; and
- Is the owner or life tenant (either solely or jointly) of the property which is located in Queensland and which is his/her principal place of residence; and
- Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges as defined herein, which are levied in respect of the said property by the Lockyer Valley Regional Council.

Criteria for Community Group Rate Remissions

Non-profit, community, sporting and cultural groups may be eligible for rate exemption under the Local Government Act 2009.

Council may consider an application for remissions of rates in the following circumstances:

- The organisation is a non-profit community-based organisation
- The applicant organisation must be the owner or lessee of the land and be able to demonstrate that they are required to pay the rates levied
- The land or any part of the land must not be rented or leased to a third party on a commercial basis.
- A liquor licence (allowing trading on more than 3 days per week) must not be held by the
 organisation or any affiliate relating to the property subject to the application.
- Where general rates do not apply to a property by virtue of a condition contained in a lease of a reserve from Council no further relief will be available.

Council will not approve requests for financial contributions to reimburse rates payments, charges or development application fees unless hardship under the *Local Government Act 2009* can be demonstrated.

Assessment

The Chief Financial Officer will assess all applications in accordance with the criteria.

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Acquittal

No acquittal requirements apply to this Category of assistance.

Funding Conditions

Funding is based on budgetary allocations.



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Category 6 - School Chaplaincies

Description

Funding for Chaplaincies is provided to three schools in the Lockyer Valley as listed below to assist this program to deliver positive social outcomes for high school students in the Lockyer Valley.

Level of Funding

Funding levels for this program are:

Gatton State School	\$2,500
Lockyer District High School	\$2,500
Laidley State High School	\$5,000

(which also services the small Schools in the area)

Funding Rounds

These payments are made at the beginning of each financial year.

Criteria

Schools that provide a chaplaincy program which delivers positive social outcomes for high school students in the Lockyer Valley.

Assessment

Inclusion of additional schools will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for this category.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described under this Category and not for any other purpose
- · Funding is awarded based on budgetary allocations.

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Group: Community & Regional Prosperity
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Category 7 - Public Halls Assistance

Description

Council will make provision for a single annual payment to Public Hall Committees and School of Arts Committees to assist with the maintenance and ongoing costs associated with running a public hall including the provision of public liability insurance.

Level of Funding

Funding levels will be determined each year through Council's annual budget process.

List of eligible Public Halls:

- 1. Forest Hill School of Arts
- 2. Blenheim
- 3. Mulgowie
- 4. Glenore Grove
- 5. Lockyer Waters
- 6. Ma Ma Creek
- 7. Fordsdale
- 8. Murphy's Creek
- 9. Junction View
- 10. Stockyard Creek
- 11. Postmans Ridge
- 12. Gatton Senior Citizens Centre
- 13. Ingoldsby Recreation Group

Funding Rounds

Payments to halls will be made in January each year.

Criteria

To be eligible, the public hall must:

- Be on the approved list of public halls (refer to list above)
- Not be Council controlled
- Be made available to Council for public functions and to members of the public
- Not have direct access to funds generated from licensed premises or gaming machines.

Assessment

Inclusion of additional facilities will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for these specific allocations. However, Hall Committees are required to submit a copy of their Annual Financial Statements to Council each year prior to receiving the next year's allocation.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose of the Category and not for any other purpose.
- Funding is awarded based on budgetary allocations

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
Approved: Ordinary Meeting (Resolution Number 16-20/0752)

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A copy of the Annual Financial Statements of the Hall Committee is submitted to Council each year

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.



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Category 8 - Anzac Day Remembrance

Description

Council will provide financial assistance to the specified organisations to assist with the cost of catering at events/functions/ceremonies which recognise Anzac Day and are held on 25th April.

Level of Funding

Funding levels will be determined each year through the budget process. The current allocation is:

•	Gatton RSL	\$2,500
•	Laidley RSL	\$2,500
•	Helidon RSL	\$1,000
•	Withcott Progress Association	\$ 400
•	Grantham/Ma Ma Creek RSL	\$ 400
•	Murphys Creek Progress Association	\$ 400

Events/functions/ceremonies supported under this category will be provided with funding on a recurring basis. The above payments are a contribution towards the cost of catering provided at the event. Additional costs incurred by organisations in running their ANZAC Day event which are above the Council cash allocation outlined in this procedure will not be met by Council.

Council will continue to provide in-kind assistance for ANZAC Day events outside the funding provided under this category.

Funding Round

Payments under this category will be paid in February each year.

Criteria

Funding may be provided to organisations that:

- · Conduct events/functions/ceremonies which recognise Anzac Day;
- Are in the Lockyer Valley Regional Council area; and
- Hold events on 25th April.

Assessment

Inclusion of events/functions/ceremonies will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for these allocations.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described in this Category and not for any other purpose
- Funding is awarded based on budgetary allocations

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
Approved: Ordinary Meeting (Resolution Number 16-20/0752)

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Category 9 – Community Environment Grant

Description

The Community Environmental Grant Program is available to community groups, schools or organisations to undertake environmental projects involving the management, conservation and education about our natural environment.

Level of funding

Funding levels will be determined each financial year through Council's annual budget process. Funding amounts up to \$5,000 will be available.

Funding rounds

One round of funding will be made available each financial year during September.

Assessment criteria

Applications for funding will be evaluated and assessed against criteria as part of the competitive process. Applicants will be assessed by Council on how well the proposed project achieves the Community Environmental Grant funding objectives. The objectives for the Community Environmental Grant are:

- Protection, maintenance and restoration of the natural environment supporting native fauna and flora
- Education of the community about the importance of protecting, maintaining and restoring the natural
 environment
- Flora and fauna survey work which assists in protecting and or restoring the environmental values of the Lockyer Valley regional area
- Promotion and implementation of catchment management such as the restoration of waterway vegetation communities.

Submitting an application does not guarantee that a community group, school or organisation will be successful in receiving funding nor can any applicant be guaranteed to receive the full amount requested.

Assessment

Applications will be short listed and referred to a Community Grants Assessment Committee for assessment. Recommendations will be made in accordance with funding priorities determined by Council each year and based on the applicants' ability to meet the assessment criteria.

Successful applicants will be notified in writing of the conditions of funding and details for receiving the grant payment. Unsuccessful applicants are invited to resubmit an application to a future funding round.

Acquittal

Grant recipients are to complete the Grant Acquittal, which includes a final report, all financial documentation including invoices and receipts, copies of any promotional materials and any supporting information to show how Councils grant was acknowledged.

The Grant Acquittal form is to be completed by the date detailed in the Grant Fact Sheet and Application Form for that financial year.

If grant recipients fail to fully complete and lodge the Grant Acquittal by the required date it may result in a request for the return of the grant funds and will result in ineligibility for future grant rounds. Recipients are not eligible to apply for any additional grants from Council until all outstanding acquittals are submitted.

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
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Funding conditions

Community Environmental Grants are provided based on the following conditions:

- Grant money is to be expended as per the approved application
- · Applicants complete the application form in full, including details of previous grant applications
- Community Environmental Grants are approved based on an applications' achievement of funding objectives
- That the recipient group / school / organisation meets all required reporting requirements
- That the recipient group / school / organisation provides evidence of the acknowledgement of Council's contribution to the project e.g. through branding, signage
- The Final Report and Grant Acquittal form is to be completed by the date detailed in the Community Environmental Grant Fact Sheet and Application Form
- If the recipient group / school / organisation is unable to expend the funds for the approved purpose or
 is unable to comply with the agreed conditions, Council is to be notified immediately. In such
 circumstances Council will require that the funds are repaid.



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Category 10 - Community Sporting Complex Category

Description

Financial contributions will be made to organisations to assist in the maintenance and upkeep of approved sporting complexes which contribute to the Lockyer Valley community.

Level of Funding

Funding levels will be determined each year through the budget process.

List of eligible sporting complexes:

- 1. Bichel Oval
- 2. Cahill Park
- 3. Ropehill Sporting Complex
- 4. Gatton Soccer Club
- 5. Withcott Soccer Club.

Funding Application

Payments under this Category will be paid in September each year.

Criteria

To be approved, the sporting complex must:

- Be on the approved list of sporting complexes (refer to list above)
- Be Council owned
- Not be Council managed.

Assessment

Inclusion of additional facilities will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquitta

There are no acquittal requirements for these allocations. However, sporting management Committees who receive funding under this category are required to submit a copy of their Annual Financial Statements to Council each year prior to receiving the next year's allocation.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose of the Category and not for any other purpose
- · Funding is awarded based on budgetary allocations
- A copy of the Annual Financial Statements of the management committee is submitted to Council each
 year.
- Following the receipt of assistance, organisations will not be eligible for further funding under the same
 Category during the funding period but may be eligible to apply for other grants and funding offered by
 Council.

Assessment

Allocations will be assessed by Council officers in accordance with the above criteria and will ensure that access to this assistance is fair and equitable.

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
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8. New Application Details

All requests to Council for grants or assistance are to be made on the appropriate application form or in writing and contain the following information unless otherwise stated under that category:

- Amount of assistance sought
- · Total cost of the event or project for which the assistance is sought
- · Purpose of the event or project
- · Benefit of the event or project to the Lockyer Valley community
- Details of the value of the cash or in-kind contribution being invested into the event or project by the organisation or individual
- Details of any other funding sources
- Details of all previous assistance provided by Council to the individual or /organisation in the past 12 months
- Incorporation Status (It is not mandatory to be incorporated to receive assistance)
- For all organisations: A copy of their Financial Statements for the previous financial year.

9. Funding Conditions

All funding and assistance received may only be used for the approved purpose and in accordance with the agreed terms and conditions. If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the agreed conditions, Council must be notified immediately. In such circumstances, Council may require funds to be repaid.

Where appropriate, recipients of funding and assistance must submit a completed acquittal report within 2 months of the event or finalisation of the project confirming that the assistance has been used for the purpose intended.

The acquittal report must be signed by two authorised office bearers from the recipient organisation.

10. Appeals

All appeals will be treated in accordance with Council's Complaints Management Policy.

11. Acknowledgement of Assistance

Recipients of Council grants and assistance is required to acknowledge the Lockyer Valley Regional Council as a project sponsor. Acknowledgment is required:

- · In any relevant publicity
- On the organisation's website
- At appropriate functions
- · In relevant documents such as newsletters and annual reports.

The Lockyer Valley Regional Council logo and appropriate signage is to be included on any relevant documentation in accordance with specified grant conditions.

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Where Council provides a significant contribution to a project, the Mayor, Councillor Portfolio holder or a Council representative should be invited to attend relevant ceremonies or promotional activities.

12. Conflict of Interest

If a Councillor or officer assessing applications for funding made under the categories outlined in this procedure, is connected to an organisation or group or, is a member of an organisation or group, they must declare a conflict of interest and remove themselves from any discussion or voting surrounding that organisation's application.

13. Delegation

Council may delegate authority to the Chief Executive Officer, Councillor Portfolio holder or a specified committee to decide on the allocation of funds in accordance with this procedure.

14. Related Documents

Community Grants and Assistance Policy

Group: Community & Regional Prosperity
Unit: Community Engagement & Events
Approved: Ordinary Meeting (Resolution Number 16-20/0752)

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Amanda Pugh, Group Manager Community and Regional Prosperity declared a conflict of interest in relation to "Item 12.2 - Southern Queensland Country Tourism - Election of Board Directors", based on the fact that she has a long standing friendship with the CEO of Southern Queensland Country Tourism (SQCT), and left the meeting at 9:30am when the matter was to be debated and voted upon.

12.2 Southern Queensland Country Tourism - Election of Board Directors

Date: 24 September 2020

Author: Annette Doherty, Acting Manager Community Activation

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to ascertain whether Council wishes to provide feedback on the process proposed for the selection of board directors for Southern Queensland Country Tourism (SQCT), and whether Council wishes to nominate a candidate for the position of board director representing the local governments represented by SQCT.

Officer's Recommendation:

THAT Council provides feedback to the Chair of Southern Queensland Country Tourism (SQCT) that the selection process for the new SQCT board as proposed in their letter dated 24 September 2020 is reasonable and will ensure the board directors have the necessary skills and expertise; Further:

THAT Council nominate Cr Qualischefski as a candidate for the board director who will represent the interests of the local governments represented by SQCT;

And further;

THAT Cr Qualischefski be Council's representative, and ______ the proxy, to attend the annual general meeting of SQCT on 30 November 2020 and vote on the director who will represent the interests of the local governments.

RESOLUTION

THAT Council provide feedback to the Chair of Southern Queensland Country Tourism (SQCT) that the selection process for the new SQCT board as proposed in their letter dated 24 September 2020 is reasonable and will ensure the board directors have the necessary skills and expertise;

Further;

THAT Council nominate Cr Qualischefski as a candidate for the board director who will represent the interests of the local governments represented by SQCT;

And further;

THAT Cr Qualischefski be Council's representative, and Cr Holstein the proxy, to attend the annual general meeting of SQCT on 30 November 2020 and vote on the director who will represent the interests of the local governments.

Moved By: Cr Holstein Seconded By: Cr Vela

Resolution Number: 20-24/0159

CARRIED 7/0

Executive Summary

Correspondence has been received from the Chair of the SQCT board seeking feedback from Council regarding the process proposed for the appointment of directors.

The board of SQCT will be composed of seven directors; six of these will be skills-based directors and the other a director who will represent the interests of the six local governments represented by SQCT. These local governments are Goondiwindi, Lockyer Valley, South Burnett, Southern Downs, Toowoomba and Western Downs Regional Councils.

It is recommended that Council nominate a candidate for the position of director who will represent the local governments, and a representative and proxy to attend the AGM.

Finance and Resource Implications

There are no financial implications arising from this matter. Council pays an annual subscription for membership with SQCT (\$50,241 for the period 1 September 2020-30 June 2021).

Corporate Plan

Corporate Plan Theme

Lockyer business, farming and livelihood

Outcome

2.3 Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.

Consultation

Portfolio Councillor Consultation

The Mayor and the portfolio Councillor for tourism, Councillor Qualischefski, are aware of the correspondence received from the Chair of SQCT.

Proposal

Overview

Correspondence has been received from the current Chair of Southern Queensland Country Tourism (SQCT) seeking feedback from Council on the proposed process for appointing directors to the new board of SQCT.

The board will be composed of seven directors; six of these will be skills-based directors and the other director will represent the interests of the local governments represented by SQCT.

Appointment of three existing directors

Three of the four existing skills/industry based directors of SQCT will remain on the board for a period of 12 months to allow an efficient transition to the new structure. If all four of the existing directors nominate to remain on the board, the appointment of the three directors will be determined by an independent assessment panel with recommendations to be ratified at the AGM on 30 November

2020. The relevant skill sets of the three directors will be assessed against the pre-determined skills matrix by the independent assessment panel to determine the skills that remain unmatched for the three vacant skills-based directors.

Appointment of three new skills-based directors

Expressions of Interest will be called for the three vacant skills-based director roles. Interested parties will be required to indicate their board experience and how they meet the requirements of the vacant skills categories. This process will commence in early October with final recommendations made by mid-November for endorsement at the AGM on 30 November 2020.

Appointment of local government representative

After consultation with Greg Hallam of Local Government Association of Queensland (LGAQ) and other local government stakeholders, the following process is proposed for the election of the board director who will represent the interests of the local governments represented by SQCT:

- Each local government that is a fully financial member of SQCT at 1 October 2020 may nominate a
 candidate by 2 November 2020. The person nominated may be a Councillor, a local government
 employee or an independent person. Alternatively, a Council may elect not to nominate a person
 and this intent is to be indicated on the nomination form.
- Each local government that is a full financial member at 1 October 2020 will be invited to vote for their preferred candidate. Each Council will have two votes which are to be cast by a nominated representative of the Council, or a proxy, at the AGM. A Council's representative may give only one of their two votes to the Council's candidate for the director position. A Council's voting representative may be the same person nominated by the Council for the director position. This part of the process will be managed by an independent scrutineer agreed to by all local government members prior to the AGM.
- In the case of a tied vote, the names of the nominated individuals will be placed into a hat and then one name will be drawn by the scrutineer and will be deemed to have been elected to the role of director for a 2 year term.

Although Council is yet to enter into a partnership agreement with SQCT and has not paid its subscription to SQCT, the Chief Executive Officer of SQCT has confirmed that Lockyer Valley Regional Council will be considered a financial member as at 1 October 2020 for the purpose of nominating and voting on the local government representative.

The process as proposed by SQCT is considered reasonable and will ensure the board directors have the necessary skills and expertise. It is recommended that Council advise SQCT that the process as proposed is satisfactory.

Assuming the process as proposed is followed, Council is asked to determine:

- 1. Whether it wishes to nominate a candidate for the position of board director representing the interests of the SQCT local governments; and, if so
- 2. Who it wishes to nominate as its candidate; and

3. Who it wishes to nominate as Council's representative and proxy to attend the AGM on 30 November 2020 and vote on the director who will represent the interests of the local governments. (The representative may also be the nominated candidate.)

As Cr Qualischefski is the Portfolio Councillor for tourism, it is recommended that Cr Qualischefski be nominated as Council's candidate for the position of board director, and also as Council's representative to attend the AGM and vote on the director position.

Legal Implications

There are no legal implications.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: P1 Political

Key Corporate Risk Descriptor: Intergovernmental relationships / relationships with other

key stakeholders

Previous Council Resolutions

On 19 August 2020 Council resolved to become a member of SQCT, and determined SQCT to be the Regional Tourism Organisation for the Lockyer Valley Region.

Related Documentation

Letter dated 24 September 2020 from the current Chair of SQCT to the Mayor outlining and seeking feedback on the proposed process for the appointment of directors to the board of SQCT.

Critical Dates

If Council wishes to nominate a candidate to be the local government representative on the board, this nomination must be made by 2 November 2020.

Implementation

A nomination form will be completed and provided to SQCT by 2 November 2020, advising of Council's nominated candidate, or Council's decision not to make a nomination.

Attachments

Amanda Pugh, Group Manager Community and Regional Prosperity returned to the meeting at 9:32am following the matter being debated and voted upon.

12.3 Use of Gatton Shire Hall by Pottery Club

Date: 01 October 2020

Author: Annette Doherty, Acting Manager Community Activation

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to provide Council with an update on discussions with Lockyer Valley Art Society Inc. (specifically the Pottery Club) in relation to their use of the Gatton Shire Hall.

Officer's Recommendation:

THAT Council note the information contained in the report;

Further;

THAT formal advice be provided to the Lockyer Valley Art Society Inc. stating that they must vacate the Gatton Shire Hall by 31 December 2020;

And further;

THAT Council officers continue to assist the Lockyer Valley Art Society Inc. to find a suitable location in which to relocate the Pottery Club.

RESOLUTION

THAT Council note the information contained in the report;

Further:

THAT formal advice be provided to the Lockyer Valley Art Society Inc. stating that they must vacate the Gatton Shire Hall by 31 December 2020;

And further;

THAT Council officers continue to assist the Lockyer Valley Art Society Inc. to find a suitable location in which to relocate the Pottery Club.

Moved By: Cr Vela Seconded By: Cr Wilson

Resolution Number: 20-24/0160

CARRIED 7/0

Executive Summary

The Pottery Club (the Club) has been operating from a room in the Gatton Shire Hall for at least 20 years. It has been identified that the Club's kiln is a fire hazard, and the use of this space by the Club does not comply with building regulations. As Council is aware of the fire risk and the non-compliance, the use of this space by the Pottery Club represents an unacceptable risk and liability to Council. The Pottery Club has been asked to relocate by December 2020.

Finance and Resource Implications

There will be financial implications for Council in relation to the relocation of the kiln and/or club.

The Pottery Club pays an annual rent of \$390 for use of the Gatton Shire Hall space.

Corporate Plan

Corporate Plan Theme

Lockyer Community

Outcome

1.3 Enhanced wellbeing and safety of the community.

Consultation

Portfolio Councillor Consultation

The Mayor and Portfolio Councillors are aware that discussions are being held with representatives of the Club.

External and Community Engagement

Council officers have discussed this matter with representatives of the Club.

Proposal

Overview

The Pottery Club, which is part of Lockyer Valley Art Society Inc., has been operating from a room in the south-eastern part of the Gatton Shire Hall for at least 20 years.

Council is planning refurbishment works to the hall. During the design stage, it was identified that building compliance works will impact upon the Club's operations. A report by Devcert Building Certification dated 27 April 2020 states (in part):

The pottery facility under the stage would not have been an approved use of the space and needs to be removed as it creates an unsafe unnecessary fire source in the building; and

It is my view that it is reasonable and diligent for the building certifier to require the proposed scope of works to include:

Removal of the pottery

Council staff met with the Club's representatives on 25 June 2020 and explained that works to the hall were planned and, that in the process of identifying possible risks, the Club's kiln was identified as a fire hazard. The Club's representatives were advised that they would need to relocate by December 2020 as they would no longer be able to use the space under the hall due to the refurbishment program and the risk posed by the kiln. The tender documents prepared for the refurbishment of the hall include the removal of the kiln from the site.

The Club sought advice from Council staff on possible alternative venues. The Gatton Historical Society was suggested, but both the Club and the Historical Society were not in favour of this outcome for several reasons including:

• Concerns that the Historical village may lose its historical identity as pottery was not considered to fit the historic nature of the village.

- The space being too limited. The shed (nearest the dog park) is at capacity as the historical society has several large pieces of machinery and other artefacts stored within this shed pending the construction of a structure in which these items can be displayed.
- Concerns regarding impacts of floods. (It is estimated that the depth of water in the shed in 2011 and 2013 was 60 cm.)
- The need for the Club to pay for plumbing and electricity to be installed at the shed.
- Lack of nearby toilet facilities.

The Club has made enquiries regarding several Council properties, but none were considered appropriate for their activities.

The Club then advised that their kiln in the hall is inoperable and too expensive to repair. They instead made arrangements with the Lockyer and District High School to use the school's kiln.

Advice was requested from a Building Certifier in relation to whether the use of the space in the hall for wheel and hand modelling would comply with fire regulations. Advice from the Building Certifier is that the space used by the Club would be classed as a 'sole-occupancy tenancy' due to it having an external entry/exit only, and no internal access from the main part of the building. Under the current layout, compliance with fire regulations could only be met if the room was fire-compartmentalised from the remainder of the building.

The Building Certifier has suggested that a new internal, unlockable access be provided from the main part of the building. This would mean that the Club's room would no longer be classed as a 'sole-occupancy tenancy' and the Club could continue to use this space (without the kiln), although this would come with a reduced level of security for the Club.

The Secretary of Lockyer Valley Art Society Inc. advised that this matter was discussed at their meeting on 23 September 2020. The outcomes were:

- They dispute the Building Certifier's findings and consider that the space being treated as a 'soloccupancy unit/tenancy' has nothing to with the building certification.
- They dispute that the kiln (when operational) is a hazard as it is an electric kiln.
- Sharing the space is not an option for the Club as they use this space several days a week. They have 26 members who are entitled to use the space for their activities
- The Club pays rent and therefore has sole use of the space.
- An internal door is open when members of the Club are using the space.
- Works can be undertaken to address any non-compliance with fire regulations.

The most recent advice from the Club (2 October 2020) is that they intend to continue operating from the Shire Hall, and to repair and commence operating the kiln as soon as possible.

As Council has been advised of the fire risk and the non-compliance with the building regulations, the use of this space by the Pottery Club represents an unacceptable risk and liability to Council. As the Club was requested in June to relocate, it is recommended that Council provide formal advice that the Club must vacate the Gatton Shire Hall by 31 December 2020.

Legal Implications

A search of Council's records failed to find any legal agreement with the Club in relation to the use of the hall, though the Club pays an annual rent of \$390.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: Environment and Community (EC1)

Key Corporate Risk Descriptor: Environment and the community, including sustainable

development, social and community wellbeing, community relationships, public health, recreation, regional profile and

identity

Key Corporate Risk Code and Category: Infrastructure and Assets (IA1)

Key Corporate Risk Descriptor: Planning, managing and maintaining assets for the future

Key Corporate Risk Code and Category: Work Health and Safety Key Corporate Risk Descriptor: Health and Safety

Previous Council Resolutions

There are no previous Council resolutions in relation to this matter.

Related Documentation

There are no related documents.

Critical Dates

The Gatton Shire Hall Upgrade Works will be undertaken from January to August 2021.

<u>Implementation</u>

Discussions will continue with the Club in accordance with Council's decision.

Attachments

There are no attachments for this report.

12.4 Desilting of Lake Apex and Lake Freeman

Date: 06 October 2020

Author: Jason Harm, Coordinator Special Projects

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report is seeking endorsement of Council to investigate all associated costs and relevant processes required to desilt Lake Apex and Lake Freeman, and resolve some of the ongoing issues regarding flood mitigation, storage capacity and storm water retention associated with the lakes.

Officer's Recommendation:

THAT Council endorse Council officers undertaking investigations to determine all associated costs and processes for the desilting of Lake Apex and Lake Freeman and to provide a report detailing the process and costs for Council's consideration.

RESOLUTION

THAT Council endorse Council officers undertaking investigations to determine all associated costs and processes for the desilting of Lake Apex and Lake Freeman and to provide a report detailing the process and costs for Council's consideration.

Moved By: Cr Qualischefski Seconded By: Cr Hagan

Resolution Number: 20-24/0161

CARRIED 7/0

Executive Summary

Investigations are recommencing into the desilting of Lake Apex and Lake Freeman and options to reduce future siltation of the lakes.

Finance and Resource Implications

An estimate of costs associated with the desilting of the lakes will be undertaken as part of this work.

Corporate Plan

Corporate Plan Theme Lockyer Livelihood

Outcome

2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.

Consultation

External Consultation

Advice has been sought from the State Assessment Referral Agency (SARA).

Community Engagement

Community engagement will need to be undertaken in relation to this project.

Proposal

Overview

Concerns have been raised over the continuing problem of silt build up within Lake Apex and Lake Freeman.

Lake Apex and Lake Freeman were built in 1976. Both lakes were desilted in 1988. The combined storage capacity was approximately 150 ML when the Lakes were desilted in 1988. In 2019, due to siltation of the lakes, the combined storage capacity was estimated at only 34 ML.

The siltation of the lakes is increasing the risk of overland flooding in the event of higher than average rainfall events, and the resulting damage to roads and facilities and the risk to the public. The forecasted La Nina event and wetter than usual weather conditions, increases the risk of flooding.

Investigations are recommencing into the desilting of both lakes and options to reduce future siltation of the lakes. The investigation process may unlock opportunities to improve the lakes resulting in a quality community asset attracting residents and tourists. Lake Apex and Lake Freeman are valuable community assets that form part of a unique hub of activities for residents and visiting tourists. The existing assets of the Cultural Centre, Truck Memorial and Historical Village will be greatly enhanced if the lakes are desilted, improved and maintained as a centre piece for all to enjoy.

The capacity of the lakes is also a consideration in relation to the Water for Lockyer Project in which the lakes would be used for water storage. This water would be used to offset the cost of using potable water (from Urban Utilities) for irrigations of parklands and use for public facilities in Gatton.

It is recognised there may be environmental concerns associated with desilting the lakes that will need to be addressed.

On Tuesday, 29 September 2020, Council Officers met with the State Assessment Referral Agency (SARA) to gain an understanding of the planning and environmental requirements and processes needed to undertake desilting of Lake Apex and Lake Freeman. Council Officers also requested SARA investigate how Lake Apex and Lake Freeman, which are man-made, may have been designated as Referable Wetlands.

SARA Officers were supportive in principle the project proceeding based on previous pre-lodgement advice provided on 7 August 2019 to Redleaf Environmental, who were commissioned as to conduct a feasibility study of the desilting of the two Lakes. SARA will provide written responses to both requests in due course.

Legal Implications

All necessary development approvals must be obtained prior to any works occurring.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: FE2 - Financial and Economic

Key Corporate Risk Descriptor: Inadequate processes (feasibility study, business case etc.)

for the assessment, selection and prioritisation of regional development projects may result in compromised outcomes

for Council.

Previous Council Resolutions

At its Ordinary meeting on 28 August 2019 (Resolution 16-20/1493) Council resolved to not undertake action to desilt the lakes based on the results of Redleaf's 'Environmental Feasibility Study of Desilting Lake Apex and Lake Freeman, Gatton Options Analysis Report'. The report to Council concluded that 'the likelihood of any desilting works being feasible is very limited'.

It is considered that the potential use of the lakes as part of the Water for Lockyer Project justifies revisiting this project.

Related Documentation

There is no related documentation.

Critical Dates

There are no critical dates.

Implementation

Council officers will investigate potential costs associated with this project and continue to liaise with SARA in relation to development approvals.

Attachments

There are no attachments for this report.

13.0 INFRASTRUCTURE REPORTS

13.1 Request to seal Beutels Road, Mount Whitestone

Date: 29 September 2020

Author: John Keen, Manager Civil Operations **Responsible Officer:** Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek a determination from Council on sealing a section of Beutels Road, Mount Whitestone following a request received from the landholder of Lot 265 CH312289 to assist in alleviating issues associated with the steep gradient of the road.

Officer's Recommendation:

THAT Council approve a budget expense allocation of \$60,000 excluding GST for sealing of approximately 200 metres of Beutels Road, Mount Whitestone from chainage 600 to chainage 800 to be included at the next budget review.

RESOLUTION

THAT Council approve a budget allocation of \$60,000 excluding GST for sealing of approximately 200 metres of Beutels Road, Mount Whitestone from chainage 600 to chainage 800.

Moved By: Cr Holstein Seconded By: Cr Wilson

Resolution Number: 20-24/0162

CARRIED 7/0

Executive Summary

Council maintains approximately 500 kilometres of unsealed road network throughout the region. Council has received a request from the landholder of Lot 265 CH312289, Beutels Road, Mount Whitestone to seal approximately 200 metres of Beutels Road to assist with the ascent and descent of a steep section of road. The resident claims that vehicles lose traction when trying to traverse the steep gradient in times of wet weather and extended periods of dry weather.

Finance and Resource Implications

This project has come from a customer request and as such has not been identified through Council's asset renewal processes. There is currently no Capital budget that has been identified to fund this project. If this project is approved Council will have to allocate \$60,000 excluding GST from the Capital budget to fund the roadworks.

Corporate Plan

Corporate Plan Theme

4 - Lockyer Planned

Outcome

4.2 - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.

Consultation

Portfolio Councillor Consultation

The portfolio Councillor has been briefed on this report.

Internal Consultation

The Chief Financial Officer has been consulted on this matter.

External Consultation

Council's Manager Civil Operations and the Portfolio Councillor have met with the complainants to discuss the issues.

Community Engagement

Other surrounding residents of Beutels Road, Mount Whitestone will need to be notified of the works prior to commencement.

Proposal

Overview

Council currently maintenance grades this road on an annual basis, or as required due to latent conditions, such as inclement weather and changes to the road surface that create a potential safety risk for motorists. There is a steep section of road on Beutels Road, Mount Whitestone between Ch. 600 and Ch. 800 that rises approximately 20 metres in elevation over a 130-metre length. Residents are having issues with vehicles losing traction on the steep section of road in both periods of wet weather and extended periods of dry weather.

Sealing this section of Beutels Road has not been considered in previous capital budgets due to it being a lower order road which services only 4 properties, 3 with houses.

Legal Implications

There are no legal implications.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: IA1 Infrastructure and Assets

Key Corporate Risk Descriptor: Planning, managing and maintaining assets into the future.

Previous Council Resolutions

There are no previous Council resolutions regarding this matter.

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates associated with this report.

Implementation

If Council accepts the recommendation of this report, the work will be programmed as part of Councils Capital Works Program for the 2020/21 financial year.

Attachments

There are no attachments for this report.

13.2 Managing Unmanned Rural Bin Sites

Date: 02 September 2020

Author: Melissa Brooking, Waste Management and Recycling Supervisor

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek approval from Council to remove two (2) of three (3) unmanned rural bin sites.

Officer's Recommendation:

THAT Council approve the closure of the unmanned rural bin sites at Wesslings Road, Ropeley and Stockyard Creek Road, Flagstone Creek effective 1 February 2021, to mitigate the continued inappropriate use.

RESOLUTION

THAT Council approve the closure of the unmanned rural bin sites at Wesslings Road, Ropeley and Stockyard Creek Road, Flagstone Creek effective 1 February 2021, to mitigate the continued inappropriate use.

Moved By: Cr Hagan Seconded By: Cr Cook

Resolution Number: 20-24/0163

CARRIED 7/0

Executive Summary

Council provides the community three (3) unmanned waste collection sites in rural locations across the region for residential domestic use. One of Council's Waste Reduction and Recycling Plan actions for 2012 was to reduce/remove unmanned bin stations located in the rural areas of the Lockyer Valley region following the introduction of kerbside waste and recycling bins.

Of the eight (8) sites, five (5) were removed and three (3) remain. The remaining three (3) sites are unmanned therefore acceptance is difficult to manage. It has been recognised that sites at Ropeley and Flagstone Creek continue to be used inappropriately with waste being dumped on the ground (i.e. not into the bins provided). These unmanned services also have potential for Commercial operators to mitigate the Qld State waste levy disposal fees.

Over an extensive period local residents, Council staff, current and previous contractors JJs Waste & Recycling and Anuha have been reporting more and more waste materials being dumped on the ground and most recently larger bulky items placed in the bins at Ropeley and Flagstone Creek. This in turn has resulted in more frequent inspections and monitoring to ascertain whether offenders could be identified. Actions taken to date include penalty infringement notices under the Waste Reduction and Recycling Act and in some cases education. This being where the resident is given the opportunity to remove all items illegally dumped at these sites to avoid penalties. Images to justify this continued inappropriate use are attached to this report.

The potential risks associated with this inappropriate behaviour are listed below;

Waste materials dumped on the ground

- Community Risk Personal injury, items left broken and/or exposed on the ground may cause personal injury (i.e. skin penetration by cuts and/or abrasions).
- Community Risk The potential to cause a public health risk by attracting unwanted designated pests such as rats and mosquitos and the accumulation of waste material and in some cases asbestos.
- Contractor Risk Personal injury as above and includes manual handling injury if lifting is required to clean/clear the site.

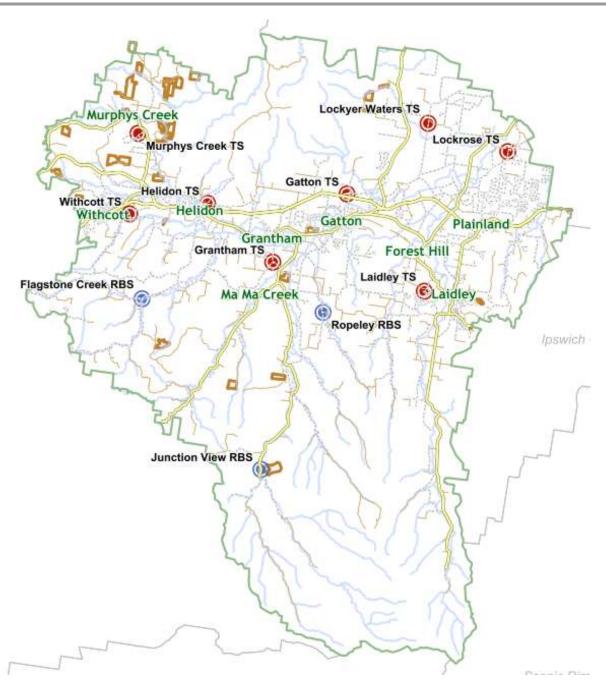
Bulky items placed in the bin

- Community risk The risk of manual handling injury where residents are lifting bulky furniture/white goods type items into the bins provided.
- Community Risk Bulky furniture/white good items are often precariously placed and at risk of falling from the bin. A fridge propped on top of a bin could fall on somebody trying to add to the bin
- Contractor Risk Bulky furniture/white good items are often precariously placed and at risk of falling from the bin during service. This has the potential to cause damage to the truck, bins and/or contractor personnel. Items have fallen before, but luckily have fallen away so far.
- Contractor Risks The items frequently jam the packer and block the load, forcing the contractor
 to take a 1/3 load to the tip to continue with the day. This can add up to a 90-minute delay
 impacting fatigue management

Council provide a general waste and recycling kerbside collection service to all occupied properties within the Declared Waste Collection Area, provided the service can be performed in a safe manner, as determined by Council in an agreement with its waste collection contractor. Exemptions are given if roads are deemed unsafe or if a property is unoccupied for a minimum period of twelve months.

The total number of known properties exempt from this service is 48, their location is listed below and includes mapping which depicts the exemptions and Lockyer Valley Regional Council nearest waste facilities;

Locality					
Ballard	2	Lockyer	3		
Black Duck	1	Mount Whitestone	1		
Caffey	1	Murphys Creek	7		
East Egypt	1	Placid Hills	1		
Hatton Vale	2	Preston	3		
Helidon	1	Spring Creek	3		
Helidon Spa	1	Upper Lockyer	9		
Junction View	1	White Mountain	6		
Laidley	1	Winwill	1		
Laidley South	1	Withcott	2		



Council is committed to providing Lockyer Valley residents with an effective and efficient waste collection service in accordance with best practice environmental management principles, where the service can be provided at an economical cost to the community. This commitment includes managing waste diversion and encouraging everyone in the region to reduce the amount of waste that goes to landfill by improving recycling. Industrial services at these sites do not encourage waste diversion with all waste disposed of at these sites sent to landfill.

Finance and Resource Implications

The details below show previous years expenditure at each site.

Ropeley

• 2018 – 2019 - \$16,269.70

2019-2020 – \$18,139.65

Flagstone Creek

- 2018-2019 \$22,191.98
- 2019-2020 \$26,883.97

The approximate cost saving for Council per annum is \$45,000.00

Corporate Plan

Corporate Plan Theme

3 - Lockyer Nature

Outcome

3.6 - Council and the community actively reduce waste, recycle and reuse more.

Consultation

Portfolio Councillor Consultation

Portfolio Councillor has been briefed on this report.

Internal Consultation

The Community Facilities Waste team will be responsible for consulting with Local Laws and Environmental Health to manage any/all illegal dumping and illegal dumping infringements. Monitoring of cameras will continue for an unknown period.

External Consultation

Council officers will notify JJs Waste and Recycling and facilitate the removal of the bins. Written notice of the variation for the Rural bin Station services will be provided to Anuha with a specified period nominated. Services will cease having effect at the expiration of the specified period yet to be determined.

Community Engagement

Council officers will arrange corporate communications advertising the closure of these site.

Proposal

Overview

Council officers together with Corporate Communications prepare the media release and signage advising the closing date and display such materials at both Ropeley and Flagstone Creek for a period of two months prior to the closure date proposed.

On the advertised closure date Council officer will instruct the removal of all bins, remove all infrastructure, signage materials and ensure the area is litter free.

Monitoring and maintenance (removal of illegally dumped waste) will continue for the period of three (3) months post closure.

The Rural bin station maintenance contract with Anuha will be maintained for a period of 3 to 4 months post closure ensuring the sites are clean/cleared of all litter/illegal dumping.

Legal Implications

There are no known legal implications.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category: EC1

Key Corporate Risk Descriptor: **Environment and Community**

> Environment and the community, including sustainable development, social and community wellbeing, relationships,

public health, recreation, regional profile and identity

Previous Council Resolutions

This matter was previously presented at a Council Workshop on the 1 September 2020.

Related Documentation

There are no other related documents.

Critical Dates

The critical dates to consider will be the Council close down and holiday periods, December/January. Illegal dumping and/or inappropriate use around these areas may increase over this period however monitoring will continue.

Implementation

- 1. Council officers to finalise, prepare and erect signage confirming the closure date effective 1 February 2021.
- 2. Liaise with the Corporate Communications/People and Culture team to advertise the removal of any unmanned site.
- 3. Liaise with the Community Wellbeing/Regulatory Service team to monitor any inappropriate use and/or illegal dumping.
- 4. Arrange the removal of all bins for the date proposed, 1 February 2021.
- 5. Organise the removal of all infrastructure leaving the sites clear of litter and any evidence that may attract illegal dumping effective 1 February 2021.
- 6. Continue monitoring the sites for a period of 3 4 months post closure.

Attachments

1 Images of inappropiate use at Wesslings Road, Ropeley and Stockyard Creek Road, Flagstone 2 Creek unmanned rural bin sites

Pages



Figure 1 Wesslings Road, Ropeley



Figure 2 Wesslings Road, Ropeley



Figure 3 Stockyard Creek Road, Flagstone Creek

13.3 Council's Financial Contribution to the Gatton Shire Hall Upgrade Works

Date: 16 September 2020

Author: Christopher Goddard, Senior Project Officer (Community Facilities)

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of a resolution to satisfy Milestone 2 of the Building Our Regions Project Funding Schedule. The resolution should confirm that Council has budgeted the recipient's financial contribution to the Gatton Shire Hall Upgrade, project delivery commitment and acknowledge responsibility for any funding shortfall costs.

Officer's Recommendation:

THAT Council commit \$88,300.00 excluding GST to deliver milestone two of the co-funded Gatton Shire Hall Upgrade Works project under the State Government Building Our Regions Round 5 grant. Further;

THAT Council acknowledges responsibility for any funding shortfall if costs or other contributors change.

And Further;

THAT Council commit to deliver the project within the agreed timeframes.

RESOLUTION

THAT Council commit \$88,300.00 excluding GST to deliver milestone two of the co-funded Gatton Shire Hall Upgrade Works project under the State Government Building Our Regions Round 5 grant. Further;

THAT Council acknowledge responsibility for any funding shortfall if costs or other contributors change.

And Further;

THAT Council commit to deliver the project within the agreed timeframes.

Moved By: Cr Holstein Seconded By: Cr Wilson

Resolution Number: 20-24/0164

CARRIED 7/0

Executive Summary

Council has been granted, under three separate funding applications from the Commonwealth and State Government, for three individual projects to refurbish and upgrade specific sections of the Gatton Shire Hall to align with the Masterplan. One of successful funding programs being Building Our Regions (BoR). Council secured \$866,714 ex GST of funding to undertake refurbishment works to the bar area, kitchen and Eastern Courtyard. This grant provided 90% funding towards the total project cost (\$955,014 excluding GST).

To satisfy Milestone 2 of the Project Funding Schedule a new Council resolution is required. Council resolution should confirm the Council's financial contribution, commitment to project delivery and acknowledge responsibility for any funding shortfall.

Finance and Resource Implications

The project delivery for Gatton Shire Hall Upgrade Works is programmed across two financial years. Council has committed \$140,636 in the 2020/21 Capital works budget towards the Gatton Shire Hall Upgrade Works. \$84,295 towards the Building Better Regions Fund (BBRF), and \$56,341 towards BoR. COVID works for Queensland (W4QLD) is 100% funded. The 2020/21 adopted budget includes both funding and Council contribution for delivery until June 2021.

The remaining project costs of \$387,014 will need to be considered in the 2021/22 financial year budget process.

Corporate Plan

Corporate Plan Theme

- Lockyer Community
- Lockyer Planned

Outcome

- 1.2 Council optimises the use of its open spaces and facilities by improving access to and the
 quality of the facilities for individuals and groups for cultural, recreational and community
 activities.
- 4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.

Operational Plan Action Item (as relevant)

4.2.2 Deliver the external funded infrastructure program of work including

- Works for Queensland COVID-10 Projects
- Building Better Regions
- Building Our Regions
- Transport Infrastructure Development Scheme
- Roads to Recovery programme
- Black Spot programme

Consultation

Internal Consultation

Senior Projects Officer Community Facilities has liaised with Councils Grants Officer regarding the project.

External Consultation

The relevant Council Officer has consulted with the Building Our Regions Principal Project Officer to determine if the existing Council resolution for the adopted 2020/2021 capital budget would suffice the requirement of milestone 2 of the executed funding agreement. The Building Our Regions Principal Project Officer advised that a new Council resolution must be provided to satisfy milestone 2 of the Building Our Regions Executed Agreement.

Community Engagement

No community engagement is required for this report.

Proposal

Overview

The Building Our Regions Funding guidelines requires a resolution for Council's financial contribution (\$88,300 excluding GST) towards the Gatton Shire Hall Upgrade Works project and Council's responsibility for any funding shortfall if costs or other contributions change.

The Gatton Shire Hall Upgrade Works are a combination of grant funded programs to be delivered as one construction project over an estimated seven (7 months), from January to August 2021. The grant programs consist of Building Better Regions, Building Our Regions and COVID Works for Queensland.

The provision of construction services outlined in the below overview, is estimated at \$2,083,714.00 exclusive of GST.

1) State Government Building Our Regions Round 5

Total Project cost: \$955,014 ex GST Total funding amount: \$866,714 ex GST Council contribution: \$88,300 ex GST

Project scope of works:

- Upgrade foyer entry
- Renovate the bar area
- Renovate the corridor
- Auditorium glazing to meet safety requirements
- Upgrade the Eastern Courtyard, including new stairs and landscaping
- Reconfigure and upgrade the kitchen, including electrical, hydraulic and mechanical services
- Perforated screen construction

Project cost breakdown:

Construction costs \$801,400
Building Escalation \$24,042
Contingency \$41,272

Subtotal \$866,714 (BoR funding)

Professional Fees \$81,100 Statutory Fees and Charges \$7,200

Subtotal \$88,300 (Council contribution)

Total project cost \$955,014 ex GST

2) Australian Government Building Better Regions Funding Program (BBRF)

Total Project cost: \$878,700 ex GST Total funding amount: \$439,350 ex GST Council contribution: \$439,350 ex GST

Project scope of works:

- Foyer refurbishment
- Mechanical services upgrade
- Electrical switchboard/emergency lighting
- Communications upgrade
- Lower level fire compliance works

3) Queensland Government COVID Works for Queensland Funding (W4QLD)

Total Project cost: \$250,000 ex GST Total funding amount: \$250,000 ex GST

Council contribution: \$0.00Roof rectification works

Roof safety works

Council has committed \$140,636 in the 2020/21 Capital works budget towards the Gatton Shire Hall Upgrade Works. \$84,295 towards the BBRF, and \$56,341 towards BoR. W4QLD is 100% funded.

The remaining project costs of \$387,014 will need to be considered in the 2021/22 financial year budget process.

A Request for Tender (RFT) has been released to the market to source a Principal Building Contractor to manage the delivery of the construction upgrade as per the detailed design documentation and specification.

The RFT will provide a pricing schedule to separate all projects and allow Council's Senior Project Officer to monitor progress and report on each project to the respective funding body.

All projects will be managed simultaneously by the selected Principal Contractor and delivery of the projects will be undertaken in one phase (estimated 7-8 months), whilst the Shire Hall is closed to the public in 2021.

Legal Implications

All funding requirements will be subject to the signed Head Funding Agreement Terms and Conditions.

The purpose of Head Agreement;

- a) Governs the relationship between State and the Recipient in relation to all Funding that may be provided to the Recipient
- b) Provides the general terms for the provision of Funding to Recipients; and
- c) Sets out the framework under which the State and the Recipient will enter into Project Funding Agreements for the provision of Funding for each Project.

Policy Implications

There are no policy implications with regards to the Council resolution for the funding commitment towards the Gatton Shire Hall Upgrade Works.

Risk Considerations

Key Corporate Risk Code and Category: R1

IA2

Key Corporate Risk Descriptor: Reputation and Goodwill

Delivering major projects (time, cost, scope and quality)

Previous Council Resolutions

No previous resolutions relate to this matter.

The Council adoption of the 2020/2021 budget included allowances within the Infrastructure Facilities, for the grant funding and Council contribution that will deliver the Gatton Shire Hall Upgrade Works.

Related Documentation

Building Our Regions Round 5 Project Funding Schedule:

• Gatton Shire Hall Upgrade – BoR R05 LOCK 0041

Building Better Regions Fund Infrastructure Project Stream Round 3 Grant Agreement:

• Gatton Shire Hall Compliance Upgrade - BBRF74431

Critical Dates

The Milestone 2 claim is due on 6 November 2020 (three months after the Project Funding Schedule commencement date, which is the 6 August 2020).

Implementation

The Council resolution will be submitted on or before the 6 November 2020, with the following documentation by the Council Project Officer, to complete the milestone 2 of the Project Funding Schedule:

- a) A revised approved project plan
- b) Provision of a project benefits report
- c) A copy of the compliance plan in the Training Policy Administration System

Attachments

There are no attachments for this report.

13.4 Transportable Amenities Building Number 6899

Date: 29 September 2020

Author: Christopher Goddard, Senior Project Officer (Community Facilities)

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's approval to offer the transportable amenity building number 6899 to the Gatton Campdraft Association.

Officer's Recommendation:

THAT Council offer transportable amenity building number 6899 to the Gatton Campdraft Association.

And Further;

THAT Council advise the Gatton Campdraft Association that they will be subject to the terms of the Head Agreement and responsible for the payment of all costs to relocate the amenity building and finalise any outstanding approvals.

RESOLUTION

THAT Council offer transportable amenity building number 6899 to the Gatton Campdraft Association.

And Further:

THAT Council advise the Gatton Campdraft Association that they will be subject to the terms of the Head Agreement and responsible for the payment of all costs to relocate the amenity building and finalise any outstanding approvals.

Moved By: Cr Qualischefski Seconded By: Cr Cook

Resolution Number: 20-24/0165

CARRIED 7/0

Executive Summary

In 2019 Council released an expression of interest for two (2) Council owned transportable amenity buildings to be offered to a Not for Profit community group in the Lockyer Valley region.

Council received two (2) submissions of interest from Spring Bluff Railway Trust Management Committee and the Gatton Campdraft Association.

Council received a written response from the Spring Bluff Railway Trust Management Committee on 18 September 2020 advising they will not proceed with the installation of the transportable amenity building and are happy to release the offer to another community organisation.

Gatton Campdraft Association have expressed their interest on 10 September on for an additional transportable amenity building with Persons with Disability facilities to meet the building certification requirements.

Finance and Resource Implications

Council has not budgeted any further works in relation to the transportable amenities. The Gatton Campdraft Association is responsible for the payment of all costs in relation to the relocation of the transportable amenity building number 6899, currently located at the Gatton Depot.

Corporate Plan

Corporate Plan Theme

Lockyer Community

Outcome

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Consultation

External Consultation

The relevant Council Officer received email confirmation on 18 September 2020 from the Spring Bluff Railway Trust Management Committee Council advising they wish to no longer proceed with installing the transportable amenity building number 6899 at Spring Bluff.

Council received an email from the Gatton Campdraft Association on 10 September 2020, enquiring if the transportable amenity building which is still situated at the Gatton Depot (number 6899) is available for use. Gatton Campdraft Association originally tendered their expression of interest for both of the buildings in late April 2019 when the EOI was released.

Proposal

Overview

At the Ordinary Meeting held on 14 November 2018 under resolution 16-20/1156 Council resolved to retain ownership of its Transportable Amenity Buildings and associated ramps and landings, while assigning the use of the assets through an Expression of Interest process to a Not for Profit community group.

Council received two (2) responses to its Expression of Interest and in late April 2019, the authorised signatory delegate issued approval to supply one (1) of the buildings to each of the respondents.

A formal offer was made to the Spring Bluff Railway Station Trust Management Committee, for the use of transportable amenity building number 6899, which comprises of two individual rooms with room one being a Persons with Disability (PWD) accessible toilet, shower and hand basin and room two being a single ambulant toilet and hand basin.

A formal offer was made to the Gatton Campdraft Association, for the use of transportable amenity building number 6900, which comprises two individual rooms each containing two toilet cubicles and one shower stall and one hand basin.

Council relocated the transportable amenity building number 6900 to the Gatton Campdraft Association, in early 2020 and paid all costs with the relocation, engineering and installation onsite. The Gatton Campdraft association were responsible for the building and plumbing approval applications and received the building final certification in May 2020. The building final is subject to the inclusion of a Persons with Disability (PWD) amenity for the site.

Council received an email from the Gatton Campdraft Association on 10 September 2020, advising that they noticed the other transportable amenity number 6899 was still located at the Gatton Depot, and expressed interest in obtaining this building to complete the amenities at the Campdraft site and finalise the building approval application.

Council received written direction from Spring Bluff Railway Trust Management Committee on 18 September advising they will not go ahead with installing the transportable amenity building number 6899 at Spring Bluff. The Committee is happy to release the offer to another community organisation in Lockyer Valley region.

Legal Implications

The Head Agreement between Council and (LGCRR) states in Conditions 16.2 and 16.3 The subject conditions, specifically states that "the Approved Project(s) continues in operation for use for a period of ten (10) years after the Project Completion Date unless specified under a Sub-agreement(s)".

Further, Clause 16.3 states that "in the event the Organisation transfers, with the Department's consent, property in an Approved Project(s), the Organisation must ensure that the new owner of legal or beneficial title of an Approved Project shall enter into a deed whereby that person agrees that the Department may enforce 16.2 against that person as if that person was a party to the Head Agreement. If no deed is entered, the Department may take action to recover the Approved Funds from the Council"

The decision to offer the buildings for assignment to a not for profit organisation under Council ownership satisfies the tenure conditions under the Head Agreement.

Under the terms of the Head Agreement executed between the State Government and Council, Council cannot transfer ownership of the Transportable Amenity Buildings until June 2024.

Under the assignment arrangement, Council will continue to maintain the buildings with the cleaning and servicing of the buildings being the responsibility of the successful applicant.

Policy Implications

There are no policy implications with regards to the Council resolution to offer the transportable amenity building number 6899 to the Gatton Campdraft Association.

The expression of interest undertaken in February 2019 resulted with only two submissions, the Spring Bluff Railway Trust Management Committee and the Gatton Campdraft Association.

Risk Considerations

Key Corporate Risk Code and Category: R1

Key Corporate Risk Descriptor: Reputation and Goodwill

Previous Council Resolutions

Ordinary Meeting 14 November 2018 (16-20/1156)

THAT Council retain Ownership of the Transportable Amenity Buildings and associated ramps and landings, however approve the assignment for use of the assets through an Expression of Interest process to a Not For Profit community group.

Related Documentation

- Council report, Ordinary meeting 14 November 2018. Resolution number 16-20/1156.
- Expression of Interest (LVRC-19-08) February 2019. Evaluation report dated 24 April 2019.

Critical Dates

There are not critical dates associated with this matter.

<u>Implementation</u>

1) Notify the Gatton Campdraft Association of Council's decision.

Attachments

There are no attachments for this report.

14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

- 14.1 Group Manager People and Business Performance Monthly Report September 2020
- 14.2 Group Manager Community and Regional Prosperity Monthly Report September 2020
- 14.3 Group Manager Infrastructure Monthly Report September 2020
- 14.4 Quarterly Investment Report July to September 2020
- 14.5 2020 Audit Observation Report
- 14.6 Outstanding Agenda Actions Items Review Report
- 14.7 Urban Utilities Monthly Report September 2020

Moved By: Cr Holstein Seconded By: Cr Qualischefski

Resolution Number: 20-24/0166

CARRIED 7/0

14.1 Group Manager People and Business Performance Monthly Report -

September 2020

Date: 06 October 2020

Author: Anna Hebron, Group Manager People and Business Performance **Responsible Officer:** Anna Hebron, Group Manager People and Business Performance

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during September 2020.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during September 2020.

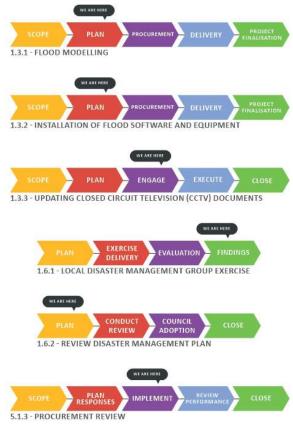
Proposal

That this report be received and noted.

Attachments

1 Group Manager People and Business Performance Monthly Report - September 2020 6 Pages









BUSINESS PERFORMANCE

DISASTER MANAGEMENT

LOCAL DISASTER MANAGEMENT GROUP

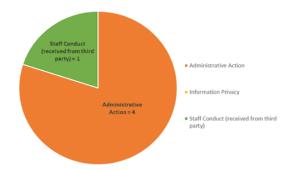
Joint Somerset/Lockyer Valley Community Development Officer – Bushfire Recovery and Resilience (CDO BR&R) commenced on 23 September 2020. The CDO – BR&R is currently working remotely in mandatory quarantine.

TRAINING

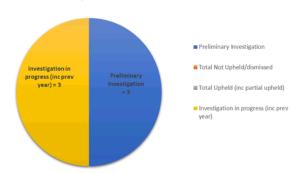
Queensland Disaster Management Arrangements were delivered on 17 September 2020. Council officers, LDMG Members and Advisors were in attendance.

GOVERNANCE AND PROPERTY

COMPLAINTS MANAGEMENT SYSTEM 2020-21



OUTCOME/STATUS OF COMPLAINTS 2020-21



KNOWLEDGE MANAGEMENT AND BUSINESS IMPROVEMENT

PROJECT UPDATES

Disposal of Physical Records

The Knowledge Management Team are developing an internal process to digitise and audit records and a process to authorise the disposal by the appropriate Manager.

Business Partnership Program

Material is in the process of being developed to launch the Business Partnership Program in the coming weeks.

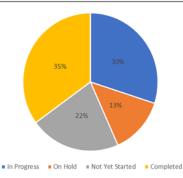
RIGHT TO INFORMATION APPLICATIONS

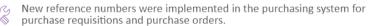
	2020	2019	2018	2017
Number of applications received	8	2	8	11



PROCUREMENT

PROCUREMENT REVIEW RECOMMENDATIONS STATUS







LVRC Purchasing Terms and Conditions were issued with all Purchase Orders and will continue.



Reviewed Exceptions in place for surrounding Council's sought under Local Government Regulation 2012 section 235(a) and (b).



Weekly tips, information and updates to LVRC staff are now included in the 'Procurement Corner' in the weekly Need2Know staff newsletter.



Additional resources have beeen developed for the Expression of Interest process and the Quote / Tender Consideration plan process.

RISK, AUDIT & CORPORATE PLANNING

AUDIT REGISTER

INTERNAL AUDIT	TOTAL NUMBER OF RECOMMENDATIONS MADE	IN PROGRESS	COMPLETED
Tendered Contracts Review	17	11	6
Project Management Practices	11 7 0		0
Capital Project Planning	lanning 6 2 4		4
Legislative Compliance Review	6	2	0

RISK REPORTING AND INTERNAL AUDIT

A draft terms of reference has been developed for the Data Analytics and Payroll Review which are the first two internal audits identified in the Internal Audit Plan for 2020-21. Consultation has been undertaken with key audit stakeholders to ensure the scope of work is appropriate and feedback has been provided to O'Connor Marsden to finalise the Terms of Reference and enable fieldwork to commence on the reviews.

CORPORATE PLANNING

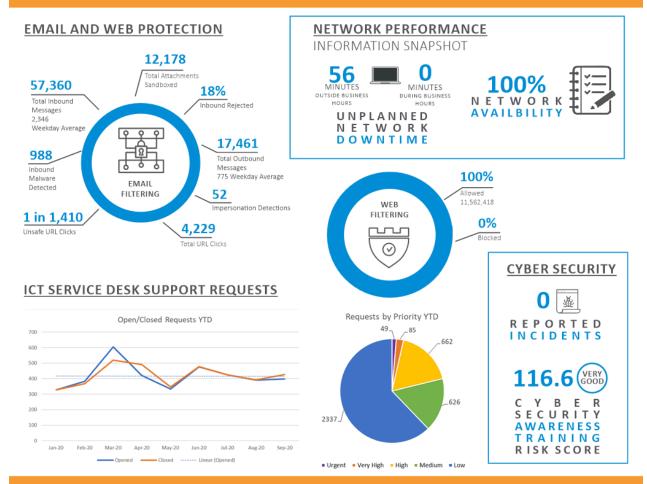
The first quarter report on Council's 2020-21 Operational Plan will be distributed for completion by responsible officers. The report will be presented to Council at its Ordinary Meeting scheduled for November 2020.

BUSINESS CONTINUITY PLANNING

As a result of the reduction in COVID-19 restrictions applied by the Queensland Government, weekly meetings are no longer held with the Corporate Leadership Team. Monitoring and updating Council's COVID-19 Business Continuity Plans continues to occur.

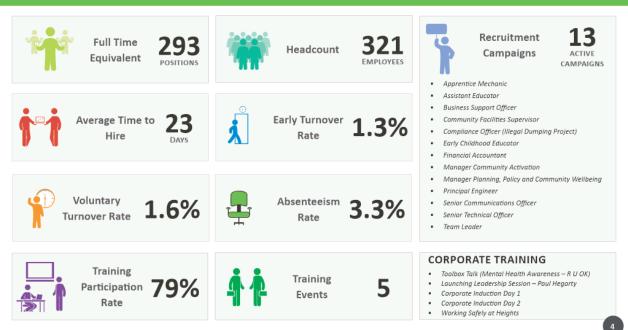
Attachment 1 14.1 Page 266

INFORMATION COMMUNICATION TECHNOLOGY



PEOPLE, CUSTOMER CONTACT AND COMMUNICATIONS

ORGANISATIONAL DEVELOPMENT AND PAYROLL





43 TOTAL WEB CHATS Decrease by 9 chats from last month

WEBCHAT 9:51 HANDLING MINUTES TIME Increase of 1.19 minutes from last

TOTAL **eREQUESTS** Increase by 70 eRequests from last month

1450 TOTAL RECEIPTS Increase by 765 receipts from last month 1164 TOTAL CRM RECEIVED Increase of 69 requests from last mont

COUNCILLOR REQUESTS

22 38 RECEIVED OPEN

Decrease of 4 received requests from last month

QGAP PERFORMANCE

98.43HRS

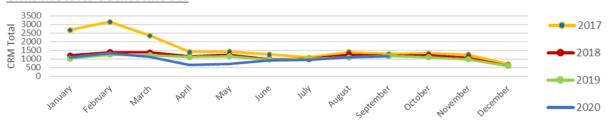
Total time taken for all transactions

464

Total number of transactions

12:73 Total average time for all transactions

CRM MONTH COMPARISON



COMMUNICATIONS

INTERNAL COMMUNICATIONS

Need 2 Know & In the Loop article themes:

3 🐒 SAFETY

KNOWLEDGE MANAGEMENT

8 2 PEOPLE

9 🗐

BUSINESS

PERFORMANCE

PROCUREMENT

COMMUNITY

ACTIVATION

5 INFRASTRUCTURE

1 [, . . .] EXECUTIVE

OFFICE

ICT 24 🦳

OTHER STAFF

REMINDERS

WNLINE ENGAGEMENT

3 學 FROM THE CEO

INTERNAL **VIDEOS**

16 DESIGN PROJECTS

EXTERNAL COMMUNICATIONS

10 PRELEASES

8 L MEDIA ENQUIRIES

1 PROJECTS

Council Highlights content this month:

PUBLISHED	TOPICS
3 September	New Covid-19 Restrictions, Rates notice, September Council meeting, Join the virtual Laidley Spring Festival Community Grants now open
10 September	Rates due date extended, September Council Meeting, Laidley Spring Festival – Covid-19 Edition, New Covid-19 Restrictions, Garage Sale Trail's new online masterclass
17 September	Rates due date extended, Hip-hop Workshops, Garage Sale trail launches, Apply now for community grants, New Covid-19 Restrictions
24 September	Rates due date extended, Laidley pool reopening temporarily delayed, Hip-hop Workshops, Apply now for community grants, Did you know Council provides a free business directory



COUNCIL'S CORPORATE WEBSITE

Most visited page was current vacancies with 2,638 views.

CORPORATE FACEBOOK POSTS 14 💟 INSTAGRAM HIGHEST PERFORMING POST STORIES **Current Vacancies** Reach: 7,389. Post clicks: 587 HIGHEST PERFORMING POST Reactions, comments, shares: 103 Messy Play Day (with 492 accounts reached **LAIDLEY SPRING** and 27 likes) FACEBOO **FACEBOOK POSTS** 11 🞯 HIGHEST PERFORMING POST Online Now **INSTAGRAM** Reach: 1,535. Post clicks: 51 Reactions, comments, shares: 24 GRID POSTS

40 TWITTER HIGHEST PERFORMING POST 2020 Open Garden Scheme

71.8%

12,284

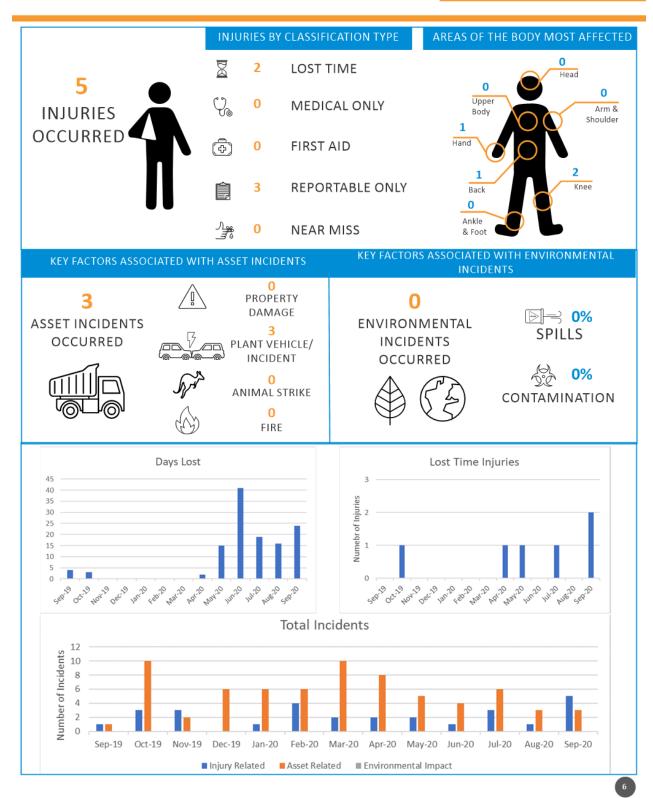
TOTAL WEBSITE USERS **NEW WEBSITE USERS** Decrease by 729 from last month

WORK HEALTH AND SAFETY



MEASURING OUR SAFETY PERFORMANCE

SEPTEMBER 2020



14.2 Group Manager, Community and Regional Prosperity Monthly Report -

September 2020

Date: 01 October 2020

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during September 2020.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during September 2020.

Proposal

That this report be received and noted.

Attachments

1 ■ Monthly Group Report - Community and Regional Prosperity - September 2020 15 Pages





The final draft Plainland Structure Plan has been completed by Infinitum Partner Pty Ltd and a workshop is being scheduled with Council for October 2020.



The final draft Gatton North MEIA Study has been completed by Infinitum Partner Pty Ltd and a workshop is being scheduled with Council for October 2020.



The Natural Resource Management (NRM) Strategy was adopted by Council in January 2020. The more detailed NRM Plan was drafted in conjunction with the community working group in February 2020. The NRM Plan was due for adoption by Council in June 2020, however internal Council consultation and broader community consultation were delayed due to COVID-19. Internal consultation for the related Environment and Sustainable Living Policy has commenced and further internal stakeholder consultation on the NRM Plan, Environment Policy and Planning Scheme is schedule for the last quarter of 2020.

KEY GROUP PROJECTS



The Tenthill and Laidley Creek projects (lead-in projects for the Lockyer Creek project and LFMP) continue to be delayed in the calibration stage (i.e. matching the model to the actual observed flow and flood heights in 2011, 2013 and 2017). This is normally the most difficult part of a flood modelling project, but due to the complex nature of the region's creek systems (i.e. perched creeks and managing actual catchment rainfall/flow anomalies) the challenges to solve have taken more time - some of the models take 3 and 4 days to run each time to check a new configuration.

The overarching Lockyer Creek project has made progress but is similarly impacted - the upper Lockyer model to Grantham stage has moved to calibration, the Flagstone and Sandy Creek model is advancing but the 3 other lower models are delayed. The Laidley Regional model is in the peer review stage, Tenthill is now expected to be available mid September for the same. Staff have worked with the consultants to reduce the design event stage to reduce the timeframe for completion of the modelling phase of project. The dwelling floor height project continues. The consultants for the LFMP projects have been engaged pending completion of the modelling to reset the delivery timeframes.



The project is anticipated to be practically completed in December 2020, with final completion in January 2021.



The project is anticipated to be practically completed in December 2020, with final completion in January 2021.



The draft detailed business case is being validated by Jacobs through a series of reviews with key stakeholders and senior Government staff.

The completion for the detailed business case is running as per schedule and due for completion by the end of October 2020 for submission to the Government.

COMMUNITY ACTIVATION

SPECIAL PROJECTS

Sustainable Water

The Lockyer Valley and Somerset Water Collaborative (LV&SWC) met for their monthly meeting on Thursday, 3 September 2020. Items of business discussed included:

- Media releases delivered by the Chair of the Collaborative.
- Acknowledgement that a request to the Department for extension of the funding agreement final acquittal due to delay caused by COVID-19 was approved.
- The LV&SWC website was updated with current information.

Jacobs have provided a draft detailed business case to the Water Collaborative Working Group, who then spent significant time reviewing the document and providing a detailed response for feedback and clarification on some points. Jacobs are in the final stages of drafting and refining the document.

There has been a number of late enquiries from interested parties to be included in the scheme as the drought progresses. These have been forwarded to the consultants.

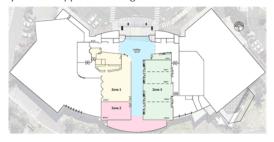
Equine Collaborative Precinct

The Equine Collaborative has been advised by Equestrian Queensland that they accept the offer to participate in a future partnership with the Equine Collaborative and thanked them for the opportunity.

The procurement process has progressed to engage a suitably qualified consultant to deliver a business case to support the concept designs. The business case is expected to be completed by early 2021.

Cultural Centre Expression of Interest (EOI)

Following a recent Council resolution 20-24/115, the procurement process has commenced seeking Expressions of Interest for the Lease and operation of the Cultural Centre Cafe & Function Centre. The EOI opens 5.00pm Thursday, 1 October 2020. A site briefing is being held at the venues at 10.00am Tuesday, 6 October, and the EOI closes at 2.00pm Thursday, 22 October 2020. The areas available for lease have been mapped into three zones to present potential applicants with greater flexibility of choice. To reach a wider audience the EOI has been advertised in The Courier Mail (Brisbane), The Chronicle (Toowoomba) and the Lockyer newspaper. It will also be distributed via neighbouring Chambers of Commerce – Lockyer, Ipswich and TSBE. The evaluation process is anticipated to conclude by Thursday, 5 November, with any suitable applicants being invited to Tender.



Jobs and Skills Development

Work undertaken by the RSIS Coordinator revealed a huge skills gap and lack of trade qualification within the shed construction sector. Over the past year, the Coordinator has been working with Australian Steel Institute (ASI), S/T Construction Techniques and Construction Skills Queensland (CSQ) to come up with a resolution. ASI and S/T Construction Techniques put funding together to develop a framework for a Certificate II level qualification for shed construction as a subtrade. This has been presented to the Queensland Building and Construction Commission (QBCC) for approval as an industry qualification.

The RSIS Coordinator has also been working with the RSIS Coordinator in Bundaberg (who identified the same issue) to develop a survey to understand the depth of the demand from industry. R&F Sheds are giving the survey their full support and, with their contacts and distribution network, have gained followers such as Bluescope Steel and Lysaght who are also distributing the survey through their networks. The survey will be released soon, and from there the demand for this qualification can be gauged. With the data gathered from the survey the industry can build a business case to present to the Industry Reference Committee (IRC) where industry qualifications are developed and piloted. While the RSIS Coordinator had gotten the IRC to put this on their Annual Training Review plan, now there could be a whole industry pushing for this qualification. With companies such as Bluescope and Lysaght on board, this could show not just a need at a state level, but also a national level.

Over the month of September, the RSIS Project Coordinator has been liaising with Registered Training Organisations and industry to reschedule training that was postponed during the COVID-19 restrictions period.

Local *First Aid* training for 47 hospitality and primary industry workers was conducted in September at the Lockyer Function Centre. This training was subsidised by RSIS.

Local Working at Heights and Confined Space training was scheduled in September for construction workers at Cahill Park.

- 17 local workers completed Working at Heights training
- 11 local workers completed Confined Space training.

Hospitality Mentoring and Supervision training has one more session scheduled for our region's hospitality workers to complete their course. 10 out of 18 local workers have completed the course to date (24 September) with 3 participants opting to complete training online and 5 participants opting to complete the final session on 29 September.

The process has commenced to engage a consultant to undertake a Hospitality Skill and Operational Gap Analysis Project.

The Quarterly Reference Group Meeting for RSIS was held in September with all reference group members happy with the project's progress. The RSIS Project Coordinator has submitted the Quarterly Progress Report to the Department of Employment, Small Business and Training.

TOURISM []



PARTNERSHIPS

Southern Queensland Country Tourism (SQCT)

- Officers participated in the SQCT/TEQ Conversations with Industry Forum in Toowoomba
- Officers conducted a regional famil program for the SQCT team over a two day period the first being 25 Septebmer 2020. This allowed for SQCT and marketing partners to learn about the Lockyer Valley and some of its tourism operators and to make connections with operators.
- Key images and editorial content have been provided for upload to the SQCT website.

Other partnerships

- The Acting Coordinator Community Activation presented a Council update at the Lockyer Valley Tourism Association AGM
- Project Officer provided input into the SEQ Food Trails User Group Meeting
- A VIC Officer provided Treasurer and meeting support to the Spring Bluff Railway Station Trust

Das Neumann Haus

Das Neumann Haus & Annie's Cafe formally reopened (operating under a COVID Safe Plan) from 25 September 2020. The museum and cafe will open Friday/Saturday/Sunday each week from 10.00am to 3.00pm.



Murphys Creek Chilli Festival

- Council staff and volunteers manned an information booth at the Murphys Creek Chilli Festival on Sunday, 20 September 2020.
- The event, which was moved from October so as to coincide with Toowoomba's Carnival of Flowers, was very successful for organisers. It was also successful in terms of enquiries to the information booth with a lot of interest in accommodation/camping options for future travels to within the Lockyer Valley.
- There were 281 engagements through the information booth - 84 locals, 175 within 200km radius, 12 from other Queensland locations and 2 from New South Wales including travellers from Brisbane, Toowoomba, Oakey, Gold Coast, Sunshine Coast, Broome and Ipswich.
- The team distributed just under 300 Lockyer Valley Guides, along with the Foodie, Floral and Museum Trails flyers, and the What's On events flyer.





TOURISM

QTM Facebook and Instagram pages:



Up 29 for September 2020



13 Posts



7 Posts



Highest performing post:



1982 BWL - 406 Leader - it was a one of kind constructed for Brambles Heavy Haulage.

reach 3,126 and 375 post clicks & 364 reactions, comments & shares.



16 posts

10 "

Instagram grid posts



332

MTC

Four (4) tours were orignially booked for September 2020 but due to being classed a COVID-19 hotspot these were cancelled

300 people visited the QTM in September 2020

VISITOR INFORMATION CENTRE (VIC)



7,860 Views on the LuvyaLockyer website.

'Visit Lockyer Valley' Facebook: 2,832 likes up 42

Visit Lockyer Valley Instagram: 397 likes 13 posts



The highest performing post:

Pelargonium Passion - visit Just Geraniums for an open garden event at Mt Berryman reach of 1,533 and 134 post clicks & 97 reactions, comments and shares



TOP 5 LUVYALOCKYER WEB SEARCHES FOR THE MONTH OF SEPTEMBER 2020

HOME 568
WHAT'S ON - THIS MONTH 361

LAKE APEX & FREEMAN 360

LAKE DYER CAMPING GROUND 312

WHAT'S ON - EVENTS 284



COMMUNITY ACTIVATION



COMMUNITY EVENTS

11 community-led events and markets were delivered in the period 27 August – 20 September:

- Jumping Queensland State Championships
- Cunningham Classic Cycle Race
- Lockyer District Dancing Festival (17-25 September)
- Just Geraniums Open Gardens
- Open Gardens Scheme Council led event
- Murphys Creek Chilli, Chocolate and Cheese Festival
- Mulgowie Fresh Farmers Markets
- · Ma Ma Creek Markets
- Porters Plainland Markets
- Murphys Creek Markets
- Laidley Country Markets.

- A further $\overline{7}$ community led events have been cancelled (due to COVID-19) for this period:
- Mulgowie Gift and Fun Run
- Rockstock
- · Glenore Grove Social Dance
- Postmans Ridge Social Dance
- · LAMA Invitation Car Rally
- Glenore Grove Country Music Association
- HMCCQ Bike Swap.

Event planning by community groups is underway for the following community-led events. Council is assisting organisers to meet their COVID-Safe event obligations and with marketing:

- NAIDOC Celebrations, 2 October 2020
- Lights on the Hill Memorial Service, 4 October 2020
- Gatton Village Markets, 4 October 2020
- Lockyer Valley Turf Club Memorial Cup, 16 October 2020
- Community Networking Event, 22 October 2020
- Halloween Spooktacular, 31 October 2020
- Peace Lutheran School Graduation Night, November 2020
- Lockyer Chamber of Commerce and Industry liaison regarding Christmas options.

COUNCIL EVENTS

Planning is underway for the following Council-led events:

- Lockyer Valley Mayoral Carols a partnered event with Lockyer Valley Ministers.
- Lockyer Valley Christmas Carnival Planning underway with support by Queensland Police, venue relocation to Lake Apex pending LACAC approval.
- · Australia Day Award nominations.

The 2020 Laidley Spring Festival was run virtually (online). Activity for September was:

- 182 site sessions
- 153 unique visitors
- Average time onsite of 3.33 minutes
- 40% of interactions were return visits demonstrating genuine engagement.

A Facebook page was created for Laidley Spring Fesitval in July 2020. Activity for the reporting period:

- 177 total likes
- 49 new likes
- 34 posts
- Top 5 posts achieved a reach of 4,578 with 247 clicks through to the website.

SPORT AND RECREATION

The Community Activation Team is developing a draft Sports Ground Maintenance Program to guide a fair and equitable process for Council's support of sports clubs operating from sporting complexes in the region, regardless if they are Council-owned or not.

The Team is developing the framework for a potential online portal that assists not-for-profit groups within the Lockyer Valley to improve their governance, sustainability, membership and access to grants.

Assistance has been provided to sporting clubs to access, comply and operate with COVID-Safe Plans.

YOUTH DEVELOPMENT

The Lockyer Youth Agency Network meeting was hosted with 13 representatives from 11 agencies. Two key topics that were discussed is an increase in expressions of youth racism and increased rates of absenteeism and truancy from some schools.

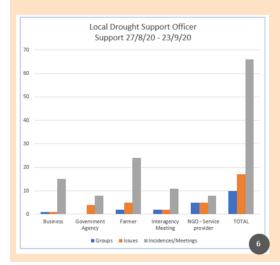
Assistance was provided to the Laidley Community Centre in the form of equipment for their school holidays program.

DROUGHT RECOVERY AND SUPPORT

The progress report for the Drought Communities Programme-Extension grant has been submitted which should trigger a further progress payment.

The Local Drought Support Officer has been actively engaging with drought-affected farmers, farm workers and farming support businesses and drought support agencies. The key focus at this time is preparing for the Drought Support Expo scheduled for Wednesday, 4 November 2020, which will give local rural landholders access to a range of presentations and support agencies.

The Livestock Farming Drought Support Action Plan has been updated to note the work undertaken against each of the 41 action items. The Plan will be distributed to all participants in the 2019 Drought Support Forum, and relevant government and drought support agencies.





COMMUNITY DEVELOPMENT

Council co-hosted the Lockyer Valley Service Provider's Interagency meeting with Lockyer Community Centre which had 10 representatives from 8 agencies. Involvement in this network is part of our ongoing community support and disaster human and social recovery strategy to reduce support gaps for vulnerable community members.

COMMUNITY ENGAGEMENT

Support was provided on the following projects:

- Mapping funding acknowledgement requirements for various capital grants
- Fairways Park project video, project sign and Engagement Hub updates
- Pets in Emergencies animated whiteboard series
- Laidley Skatepark review

Engagements in development include:

- Planning Scheme in partnership with USQ
- Forest Hill Silo Murals in partnership with Forest Hill Community Development Association

GENERAL COMMUNITY EVENT LIAISON

Assistance was provided to 19 community groups during the September reporting period.

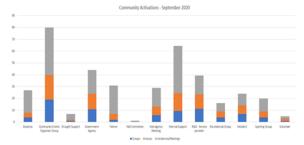
COMMUNITY GRANTS PROGRAM

The September 2020 round of the Community Grants Program is currently open with 13 applications either started or completed and it is expected that this will reach 20 applications for Round 1.

ART AND CULTURE PROJECTS

Hip Hop Dance Workshops are scheduled for 28-30 September 2020 in the Gatton Shire Hall. The event will be delivered by award-winning dance company Elements Collective and will be run under an approved COVID-Safe Plan. This activity is part of an RADF-funded introduction to dance program that includes ballet and other dance styles.

The Community Activation Team provided 171 incidences of community support for the month of September.



LIBRARIES AND GALLERIES 🥰



Lockyer Valley Libraries are partnering with several other South East Queensland Councils for some Author Visits including Monica McInerny in October - this is a really exciting online talk as she's a very well-known author.

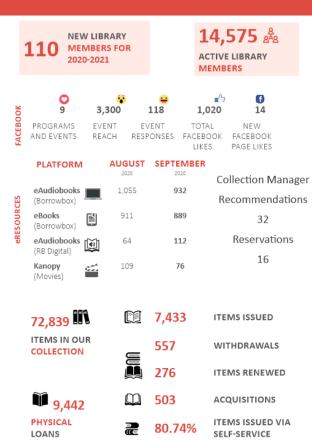
Library staff have met with various child care centres in our community to partner with them for Children's Services as well as the Lockyer Community Centre to connect with them to promote our services.

The annual report and certification for State Library was returned this month. Unsurprisingly the numbers were lower than last year due to libraries being closed for COVID-19 and the restrictions still in place.

The first set of 'Busy Bags' went out in September. The theme was 'frogs' and the bags were really well received. These busy bags are take-home packs full of fun things to do at home – with crafts, games, colouring, songs and more. We are offering the packs to children up to 5 years in place of the messy play and story time craft activities that cannot be conducted due to COVID-19.

The school holidays began on Monday, 21 September. In lieu of our usual in-house activities, we offered take-home Fun Packs for ages 3-12. The theme of these packs was 'Dragons and Unicorns'. The packs were so well received that they were all distributed within a couple of days. There were two packs with different activities; one for each week of the holidays.

We also had an 'I Spy' activity in the library over the school holidays for the children. The question changed every day and the children received a small prize or lolly for getting the answer correct.



LIBRARIES AND GALLERIES 🥰



VISITORS TO OUR LIBRARIES FOR SEPTEMBER 2020

GATTON LIBRARY

LAIDLEY LIBRARY

ART GALLERY

The Gallery is currently closed with the next exhibition due in January 2021.

RADE

A RADF Committee meeting was held on 8 September 2020. This was the last meeting for the current committee.

Nominations for a new committee are currently being sought. We will be contacting some community members directly hoping that they will nominate.

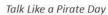
84% OCCUPANCY RATE

A couple of bookings have been lost due to the recent COVID-19 case in the Lockyer Valley.

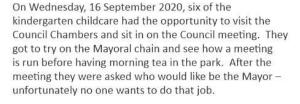
The kindergarten children have written and illustrated a story book about what they would like to do when they grow up, and they invited the Mayor to come to the childcare centre on 15 September 2020 to read the story with them.







On Friday 18 September 2020, the children dressed up for International Talk Like a Pirate Day. This is a fundraising activity to Childhood Cancer Support.









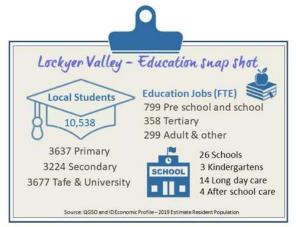


PLANNING, POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY







Recent promotions of the Local Business Directory on Council's Facebook page generated 14 new listings of local businesses on the directory. The directory now has a total of 500 local listings.

Education is the third highest contributor to local Gross Regional Product with a total output of \$337M and 2,000 local jobs. Sector growth is occurring with investment in a new secondary college at Plainland, and the recent upgrades to the Laidley State High School and the Lockyer District High School.

DCP RIPARIAN RANGERS - CREEK RESERVE WEED MANAGEMENT PROGRAM (CRWMP)

Offers of funding have been provided to participant landholders with a large number starting to return their acceptances and commence on ground works. Council officers attended one participants' property to observe an infestation of thorny poinciana and lantana skilfully and carefully removed from the Riparian area by a participant from the 2019 program. The process took less than a day, thus removing years of infestation, allowing the native vegetation to thrive and preventing ongoing issues downstream.

As with last years program, the lack of skilled and available weed control businesses in the Lockyer Valley is evident. To counter this, Council's Growth & Policy and Communications teams are collaborating to do a 'recruitment drive' via social media, encouraging businesses that provide this service to come forward and register via Council's business directory. The drive was successful and the 'weed control' page attracted 5 business registrations, one has already been contacted by a CRWM participant to provide a quote for service.

The next phase of the program will see participant landholders attend a weed ID and control workshop on 3 October 2020 followed by Agricultural Chemical Distribution Control accreditation training on the week of 6-9 October 2020.

2019 SAME YTD PE DEVELOPMENT COMPLIANCE **DEVELOPMENT APPLICATIONS** COMPLAINTS RECEIVED RECEIVED 19 150 169 THIS MONTH DECIDED 17 124 147 COMPLAINTS RESOLVED **EXEMPTION CERTIFICATES** THIS MONTH RECEIVED 7 72 64 DECIDED 8 71 64 SHOW CAUSES ISSUED FORM 19s THIS MONTH RECEIVED 44 335 284 COMPLETED 54 306 272 PRELODGEMENT MEETINGS HELD 38 31 RESOLVED WITHOUT **NOTICES ISSUED LEGAL ACTION** THIS MONTH BUSINESS **DECISION NOTICES ISSUED** (100% in statutory timeframes) **AVERAGE TIME** FOR APPLICATIONS LAND DEVELOPMENT PIPELINE IN DECISION STAGE THIS MONTH **DECISIONS MADE** 3 Subdivision, 2 Commercia 2 Residential, 1 Recreation, 1 Sign 38 YTD (85% in statutory timeframes) Change application creating 1 new propo lot. 168 YTD DECISIONS MADE WITHOUT NEGOTIATED ADDITIONAL INFORMATION **DECISIONS** RAL REQUESTS THIS MONTH **Development Applications Received** O proposed lots ow 30 25 10 6 Construction On Maintenance Off Maintenance Pre-Start SPECTIONS 22 Residential lots 6 Plan Sealing Applications decided **NEW LOTS** HOUSES 21 plumbing approvals **Development Applications Decided** 30 25

INFRASTRUCTURE CHARGES PAID YTD = \$44,547.08
INFRASTRUCTURE CHARGES OUTSTANDING YTD = \$128,672.92



DEVELOPMENT ASSESSMENT



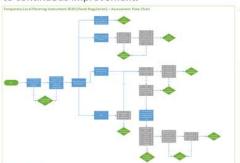
DEVELOPMENT ASSESSMENT (DA) CONTINUOUS IMPROVEMENT PLAN (CIP)

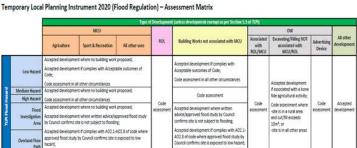
The Development Assessment Teams Continuous Improvement Plan (CIP) has been developed. The CIP includes 31 projects to be undertaken over the next 18 months to 2 years to improve the efficiency and effectiveness of the DA Team and allow for Council to streamline development for the community. This is a great demonstration of all of Council's values but particularly Customer Focus.

Development Assessment Team Continuous Improvement Plan						Lockye Valley		
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TEMPORARY LOCAL PLANNING INSTRUMENT 2020 (FLOOD REGULATION) (TLPI) ASSESSMENT TOOLS

The Development Assessment (DA) Team has developed two new guides to assist in navigating the TLPI, including an assessment matrix and assessment flow chart. These tools can be used to determine the level of assessment (i.e. accepted development, code assessment) for different types of development (i.e. Material Change of Use, Operational Works). The DA Team is looking to provide these tools to the general public as supporting information to the TLPI. The tools will provide an easy to read guide to the TLPI. The development of these tools continue the Development Assessment Teams commitment to continuous improvement.





BUILDING AND PULIMBING

BUILDING

69 Building Approvals were issued in the month of September (by private and LVRC Certifiers) in comparison to 56 for the same period last year.

27 Building Approvals were issued by LVRC in the month of September in comparison to 7 for the same period last year.

6.44 average business days for Building Approvals for the month of September.

PLUMBING

26 Plumbing Approvals were issued in the month of September in comparison to **22** for the same period last year.

3.61 average business days for Plumbing Approvals for the month of September.

INSPECTIONS

170 Building and Plumbing inspections were completed for the month of September

50 Building and 120 Plumbing.

26 O PLUMBING APPROVALS DURING SEPTEMBER

BUILDING

APPROVALS DURING SEPTEMBER

Building and Plumbing revenues

Plumbing revenue is up 36% for Council lodgements

Building regulatory revenue is up 39% from Private Certifier lodgements

Building services revenue is up 24% for Council Certifier lodgements

COMMUNITY WELLBEING



LAND FOR WILDLIFE



The Lockyer Upland Catchments Inc (LUCI) held a Grass ID workshop on 29 September 2020 which was presented by Dr Darren Fielder at Ma Ma Creek Hall with 30 community members attending. The presentation was about the theory of grass characteristics including identifying

grass samples. This was followed up with a field trip to a LUCI members property. There will be another workshop held in the future, and LUCI will produce a Grass book for the Lockyer Valley, this was paid for with a Community Environmental Grant (CEG).





Site assessments for the Land for Wildlife program have commenced with members looking forward to the free native plant program that commenced in September 2020.

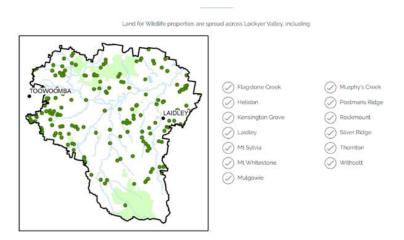


STEWARDSHIP OF NATUAL ASSETS

Land for Wildlife is a voluntary program that encourages and assists landholders to manage wildlife habitat on their properties. Through Land for Wildlife you can learn about native plants, animals and ecosystems on your property, and get advice on managing threats such as weeds and pest animals.

4 Land for Wildlife properties have been registered, totalling 557.78ha
15 properties are awaiting property inspection totalling a potential of 380.05ha
6 New Land for Wildlife enquiries received this month

Lockyer Valley Land for Wildlife Hotspots



12

Attachment 1 14.2 Page 282

COMMUNITY WELLBEING



RESTRICTED WEED MANAGEMENT

WEED SURVEYS ON LOCAL ROADS & RESERVES =

40.05 ha

WEED TREATMENT ON LOCAL ROADS & RESERVES =

20.47ha

FOCUS OF RESTRICTED WEEDS TREATED =

Giant Rat's Tail Grass,

Groundsel Bush, Mother of Millions, African Boxthorn, Fireweed

WEED SURVEYS ON STATE ROADS =

183.69ha

WEED TREATMENT ON STATE ROADS =

0.11ha

FOCUS OF RESTRICTED WEEDS =

Giant Rat's Tail Grass, Mother of

Millions, Harrisia Cactus, Ragweed, Parthenium, Fireweed

The Pest team is attending a community weed identification workshop on Saturday, 3 October in Blenheim providing weed identification education to landowners participating in the drought funding project provided by Council.

Private Property Pest Management Plans have been completed with landholders comprising a total area of 85.22ha.

Herbicide subsidy vouchers issued

LVRC PROPERTY MANAGEMENT

Facilitated access to Challawong rock located on private land, by the traditional owners as part of the Indigenous land management and cultural heritage restoration program.

Provided letter of support to University Queensland for their grant application to the State Government for funding to undertake woody weed control research and field trials.

Assisted with grant application for Queensland Trust for Nature (QTFN) to undertake environmental restoration works at Alice Creek nature reserve.

RESILIENT RIVERS

Review of fire management plan for Brightview reserve has commenced.

Commencement of cats claw creeper weed control on Blackfellow Creek as part of the resilient rivers initiative.

Community consultation in Tenthill catchment regarding parthenium weed management.

SKILLING QLD WORKERS (SQW)

Tree planting at Narda Lagoon, Lions Park, William Kemp Park and Lake Apex as part of the SQW trainee program with a total of 600 tube stock

Maintenance works, including weed control, watering and pest animal monitoring at various sites located on Council land as part of the SQW program.

PEST ANIMAL MANAGEMENT

Cage/Traps

1 cat trap and 1 Fox trap supplied

5 non-domestic cats retrieved from same location

A cat trap on loan from last month in Regency Downs, has caught a further 5 non domestic cats, a total of 12 cats to date have been impounded. Animal Management is seeking assistance from the RSPCA to address this issue.

Rabbits infestations reported



 $oldsymbol{1}$ Wild Dog request for assistance

and 15 Wild Dog Baiting requests received to date



O Dog Scalp Bounties received

Working together with the Community -1080 Wild Dog, Fox & Pig Baiting Program



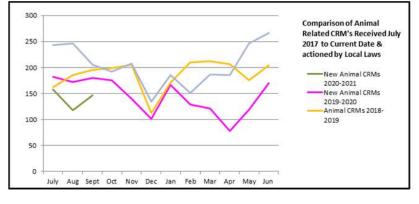
Pest Officers are working with landholders in preparation for this year's 1st distribution of 1080 baiting on 14 and 15 October 2020.

A COVID safe process has been developed and Pest Officer's are buoyed by interest from a number of new participants that will open more corridors in the region to target pest animals.

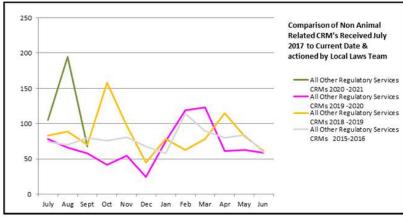
COMMUNITY WELLBEING







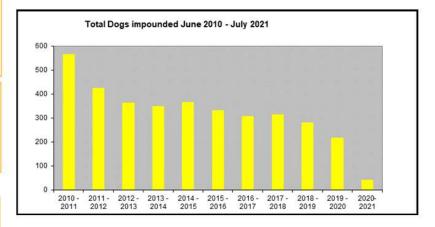






36
NUMBER OF DOGS
IMPOUNDED YTD

REGISTERED IN THE 2019/2020 PERIOD





POLICY, PLANNING & COMMUNITY WELLBEING - BUSINESS SUPPORT



Form 19's - Building, Plumbing and Planning Information

44 Form 19's were lodged in the month of September in comparison with 20 for the same period last year.

54 Form 19's were issued in the month of September in comparison with 26 for the same period last year.

There has been a significant increase in requests for Building, Plumbing and Planning Information. This has been attributed to the government monetary incentives for new builds and renovations across the region.



Plan Sealing

 $\bf 2$ Plan Sealing applications were lodged in the month of September in comparision with $\bf 1$ for the same period last year.

6 Survey Plan were sealed in the month of September in comparison with $oldsymbol{1}$ for the same period last year.

24 Total number Lots created in the month of September in comparison with 5 for the same period last year.

Lodgement of Plan Sealing requests for smaller lot yield subdivision approvals has increased. Land sales in the region have increased due to the government incentives and as a result smaller developments are being finalised so more blocks are available.

A total of 75 Building, Plumbing, Planning and Environmental Health applications lodged for the month of September.

45 Building and Plumbing Permits and Planning Decision Notices were issued during the month of September.

A major focus for the next 6 months for the Business Support Officers of the Planning, Policy and Community Wellbeing branch is to look at improving service quality, process improvements, flexibility and cross skilling following the recent restructure.

FORM 19 UPDATE

A new process has been rolled out as at 14 September 2020 for Form 19s and obtaining flood information. The process has been renamed to the Request for Building, Plumbing and Planning Information. The new process will make it simpler, more accessible and more streamlined for our customers.



Changes to the process that have been made include:

- · A new form has been developed that is simplified.
- An additional flood search has been created. Council will now issue two
 different levels of flood information including Basic Flood Information (B2)
 and Detailed Flood Advice (DF1).
- A fact sheet has been created to guide customers on the types of flood information searches that can be requested.

The new process has been developed in response to customer feedback on the previous process.

14.3 Group Managers Infrastructure Monthly Report - September 2020

Date: 30 September 2020

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during September 2020.

Officer's Recommendation:

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2020.

Proposal

That this report be received and noted.

Attachments

1. Infrastructure Monthly Report - September 2020 9 Pages



CIVIL OPERATIONS PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

DOLLEYS ROAD, WITHCOTT - Upgrade

 Works are now completed on this project with the final seal applied on 29 September.



AMOS ROAD, WITHCOTT

Works have commenced and has an expected completion date of late November 2020. This project is jointly funded with
Toowoomba Regional Council. Toowoomba is funding 75% of the project and Lockyer Valley is funding 25% of the project.
The works are being undertaken by Council. This project will provide an all-weather access to Jubilee Park which is a major
mountain biking venue at the base of the Toowoomba escarpment out of Withcott.





BITUMEN RESEAL PROGRAM 2020-21

- Package A will be completed in full week ending 2 October 2020.
- Package B 30% sealed. Preparation works currently 90% complete.
- · Package C not yet commenced.
- · Package D not yet commenced.
- · Package E preparation works completed, sealing programmed in.
- Package F preparation works to be completed week ending 1 October. Sealing programmed for 4 weeks' time.
- Package G preparation works to be completed week ending 1 October. Sealing programmed for 3 weeks' time.

DROUGHT COMMUNITIES PROGRAM - Footpaths

- Fairways Drive, Hatton Vale New Concrete Footpath, (Hannant Rd Arlington Way) tender awarded during the week of 28 September
- Patrick Street, Laidley Upgrade Existing Concrete Footpath (Whites Rd Hayes St) Quotation accepted from Telstra to relocate services, request for quotation to be released to market on Friday 2 October.

GRAVEL RESHEET PROGRAM

- Gittens Road Ch. 2650 2850, Project complete
- Jones Road Ch. 4730 6700, Project complete
- Carey Road Ch. 520 4300, Project complete
- West Haldon Rd Ch. 4120 7000, Gravel stockpiling has commenced

MAINTENANCE WORKS

Road Patching Works

- Beames Drive, Laidley South
- Beckman Road, Mulgowie
- Bonnell Road, Thornton
- Cramer Avenue, Laidley South
- Dippel Road, Thornton
- Ingoldsby Road, Upper Tenthill
- Kowaltzke Road, Thornton
- Laidley Creek West Road, Laidley Creek West
- Lawlers Road, Helidon
- Lester Lane West, Laidley South
- Lester Lane, Laidley South
- Main Camp Creek Road, Thornton
- Moonlight Parade, Laidley South
- Mulgowie School Road, Mulgowie
- Old Mulgowie Road, Laidley South
- Surprise Lane, Mulgowie
- Thornton School Road, Thornton
- Watkins Drive, Thornton

Road Pavement Repairs

Biggs Road, Withcott

Maintenance Grading

- Back Flagstone Road, Helidon
- Back Ma Ma Road, Winwill
- Lockyer Creek Road, Helidon
- Mahons Road, Carpendale



Drainage Works

- Franks Road, Regency Downs
- Halls Road, Ingoldsby
- Laidley Creek West Road, Laidley Creek West
- Upper Flagstone Creek Road, Upper Flagstone
- Zischke Road, Regency Downs

Traffic Signs and Line Marking Works

- Byrne Street, Gatton
- East Street, Gatton
- Laidley-Plainland Road, Plainland
- Lockyer Street, Gatton



ROAD AND DRAINAGE DEFECTS



CUSTOMER CONTACT



Incoming Infrastructure customer requests for the month of September



RECEIVED

TOTAL CUSTOMER



REQUESTS COMPLETED



TECHNICAL SERVICES BRANCH HIGHLIGHTS

ASSET MANAGEMENT

- Level 2 Bridge inspections are now 90% complete with the first couple of weeks in October expected to finalise the project.
 Off the back of these inspections a backlog of defects will be raised for our Civil Operations team to process as resources allow.
- The Waste Asset Management Plan is being updated with current information with the intention to finish well in time to inform the next budget cycle.
- Quarterly Playground Inspections were completed with resulting defects pushed through to the Parks team for repair as resources allow.



WORKS ON ROADS PERMITS & APPLICATIONS



1 %
LAND ACCESS &
ACTIVITY NOTICE
(LAAN)



2 û RURAL ADDRESSING APPLICATIONS

14 Shapplications (NHVR)

O III
TRAFFIC
CONTROL



COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

Dal Ryan Memorial Pool, Laidley

- Existing dive blocks have been removed.
- The earthing to the pool grates, drainage points, access ladders and shade structures was completed.
- Sikaflex works and replacement of metal drainage points in the pool with nylon was completed.
- Installation of new starting blocks are scheduled week commencing 5 October.



Lake Apex Playground

- · The existing rockers have been removed
- The new A frame swing set and rubber wear pad was installed with funding from the Works for Queensland Program.



Gatton Transfer Station Cell 4

 Construction work to extend cell 4 continues with the placement of the GLC liner.





Laidley Transfer Station Fence

- Communication with neighbouring property to establish responsibility for livestock control
- Fauna consultation inspection and report for tree pre-clearing
- Tree clearing occurred from 14-18 September
- Installation of approximately 430 lineal meters of fencing has commenced



PARKS AND CEMETERIES MAINTENANCE WORKS

Mowing

· Mowing of areas as required across the park network

Furniture Maintenance/Landscaping

- Aeration and Turf renovation in Forest Hill Place, McNulty Park, Lions Park and Lake Apex gardens
- · Cleaning of footpaths in Gatton main street

Playgrounds

- Playground repairs at Anzac Park Grantham
- Lake Apex playground and quotes sourced for repairs on the monorail pedal car











FACILITIES MAINTENANCE WORKS

BUILDINGS

- Laidley Pool Earth Bonding project ring bond to main and toddler pool complete. Makegood
 works to pool area and surrounds progressing, fibreglass patching, re grouting where channels
 were cut in pool surfaces to allow installation of Earth bond. Aiming for re-opening second week
 of October weather dependent.
- Scoping works for cleaning of pigeon affected sites and eradication programs, Das Neumann Haus and Lockyer Valley Sports & Aquatic Centre are test cases.
- · Scoping and pricing water hydrant upgrades at the Laidley depot in order to meet compliance.
- Height safety compliance annual inspections and testing underway.
- Building inspections completed at old Murphys Creek Community Centre and Railway siding. Data to be used to assess
 property condition and future use. Note, it was identified Old Community Centre does not have a safety switch installed.
 Power supply has been locked out and members of the public will not be permitted to enter the building.
- Maintenance works and electrical safety upgrades taking place at 17 Campbell St Laidley (Lukes Place) in conjunction with operator Alara.

PLUMBING

Drinking fountain installed in Gatton cemetery. While completing these works plumbing team
installed extra pipework (capped off) to allow for future installations, such as an amenities block,
if required in the future. This was minimal extra cost as trenches etc already dug but will save
significant time and money should extra installations be required at a later date.



- Burst underground pipe at Gatton Historical Village excavated and repaired.
- Burst underground pipe at Gatton Showgrounds excavated and repaired.
- · Annual RPZ valve testing commenced, due for completion end October. 93 valves to be tested.
- General maintenance and repairs as required

ELECTRICAL

- Laidley Veterans Support Centre issue with the solar panel system, group were receiving higher than expected bills and no solar credits. Issue now resolved and comparisons to be done when next invoice received.
- Computer sourced to allow install of Nexus program to facilitate exit light testing at Lockyer Valley
 Cultural Centre. Program was installed during the last week of September. Testing and required
 repairs to take place first week October.
- Laidley Recreation Reserve grounds carpark lights bulbs and control gear ordered. Equipment is no longer manufactured so will be increasingly difficult to source.
- Upgrades to Lukes Place, LED lights, switchboard to ensure compliance.
- Intermittent faults with field lights at Laidley Recreation Reserve. Electrical Maintenance Lead monitoring.
- Site management of Laidley pool earth bonding project.
- · General maintenance and repairs as required.

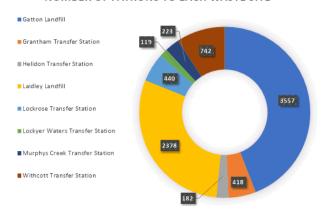




WASTE MANAGEMENT

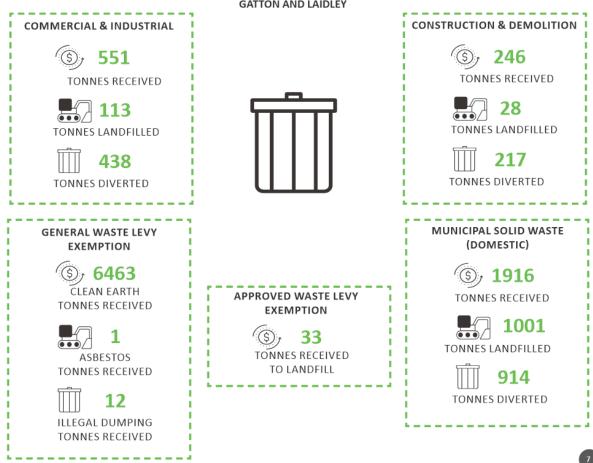
- 2020 Local Government Waste Survey data submitted to the Department of Environment and Science.
- Lockyer Valley Regional Council signing with LG Sherlock Waste Detective.
- Lockyer Valley Regional Council survey data provided to ComSec.
- Approx. 34, year 4 students from Peace Lutheran Primary School toured the Gatton Landfill & Material Recovery Facility Tuesday 15 September 2020.
- Construction work to extend cell 4 continues with the placement of the GLC liner which took place on 18 September 2020.
- The Laidley Weigh Bridge passed an Australian National Measurement Institute compliance audit.

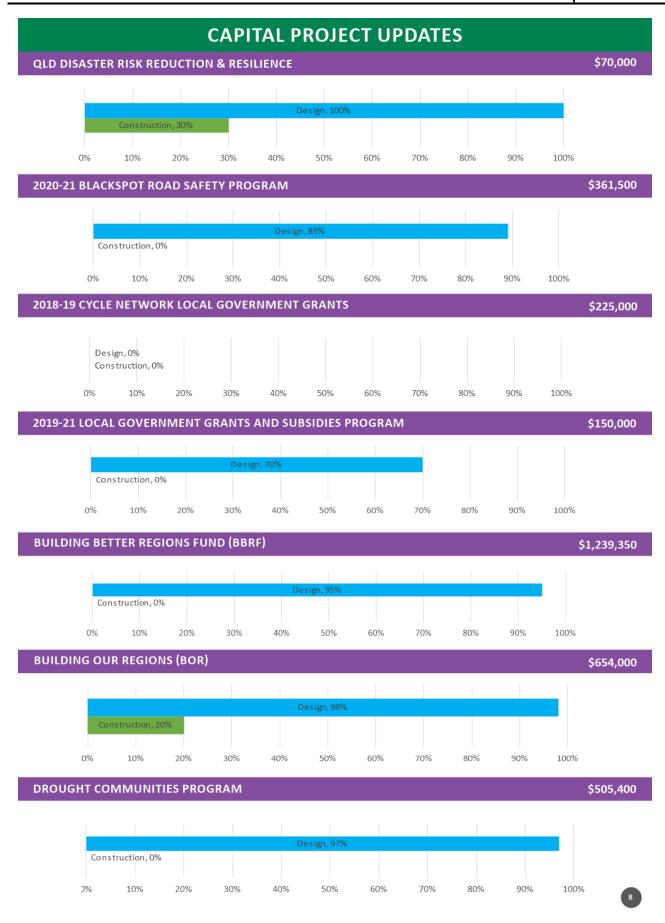
NUMBER OF PATRONS TO EACH WASTE SITE

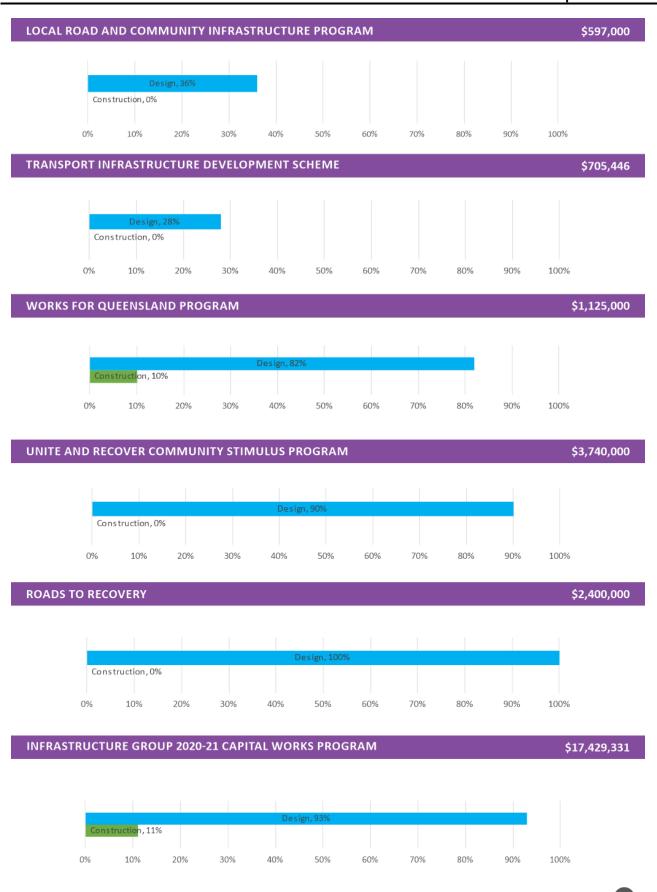


8,059 (S)
TOTAL PATRONS
TO ALL WASTE
FACILITIES

TOTAL TONNES OF WASTE RECEIVED BY WASTE STREAM AT COUNCIL WASTE FACILITIES GATTON AND LAIDLEY







14.4 Quarterly Investment Report - July to September 2020

Date: 30 September 2020

Author: Jodi Marchant, Chief Financial Officer; Kacey Bachmann, Management

Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

This document is for Council's information only.

Executive Summary

As outlined in Council's 2020-21 Investment Policy, a quarterly report is required to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of the Statutory Bodies Financial Arrangements Act 1982 as well as Council's Investment Policy. As at 30 September 2020 Council had a total investment holding of \$37.33 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue is on target to budget. Forecast revenue will however, be reduced at the first quarter budget review for 2020-21 with interest rates continuing to decline and directly affected by COVID-19 since the adoption of the annual budget.

Proposal

As required by Council's 2020-21 Investment Policy, a quarterly report is to be submitted updating Council on the performance of its investment portfolio.

As at 30 September 2020, Council had a total investment holding of \$37.33 million.

Council's 2020-21 Investment Policy sets out Council's investment guidelines including the time horizon, maximum exposure, credit risk guidelines and performance benchmarks of its investments.

The two following tables show the investment institution, credit rating and product type of our investment portfolio at 30 September 2020:

Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
QTC	30,726,430	82.32%	AA
NAB	500,000	1.34%	AA-
Macquarie Bank Limited	3,000,000	8.04%	A+
AMP Bank	3,100,000	8.30%	BBB
Total	37,326,430	100.00%	

Table 2

Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	30,726,430	82.32%
Term Deposit	6,600,000	17.68%
Total	37,326,430	100%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments at 30 September 2020, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a significant decrease in interest rates for term deposits with new investments now offered below 0.65%.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QТС	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	0.77%	0.25%	0.58%

Table 4

Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	1.27%	0.09%	0.58%

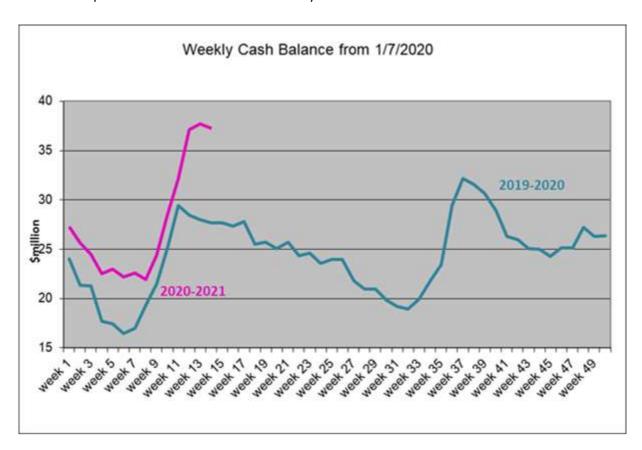
Interest rates have continued to decrease and remain below 0.65% for rates of less than twelve months. The QTC cash fund rate is now slightly higher than most term deposit rates making QTC a more attractive investment option. In addition, the liquidity of cash is imperative, especially given the uncertainty surrounding cash inflow during the COVID-19 pandemic. The best regular rates on offer at present are around 0.55% and 0.65% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	\$61,306	\$47,067	130%

As reflected in table 5, interest revenue has exceeded the target for the year to date. Forecast revenue will be reduced at the first quarter budget review for 2020-21 with interest rates continuing to decline since the adoption of the annual budget.

During the first quarter, cash at bank has increased significantly due to the payment of the Rates Levy which was due in September. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments at 30 September 2020 is in overall compliance with the 2020-21 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
	Cash Funds		
QTC Cash Funds	82.32%	100%	17.68%
	Term Deposits		
AAA to A+	9.38%	85%	75.62%
A to BBB+	0%	45%	45%
BBB to BBB	8.31%	30%	21.69%

Attachments

14.5 2020 Audit Observation Report

Date: 30 September 2020

Author: Jodi Marchant, Chief Financial Officer **Responsible Officer:** Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council a copy of the Auditor General's 2020 Observation Report as required under the *Local Government Regulations 2012*.

The report and its findings will also be provided to the next meeting of the Audit and Risk Management Committee for further follow up.

This document is for Council's information only.

Executive Summary

Section 213 of the *Local Government Regulation 2012* requires the Mayor to present to Council a copy of the Auditor General's Observation Report. The Observation Report is a report about the Audit prepared under Section 54 of the *Auditor General Act 2009* that includes observations and suggestions made by the Auditor General about anything arising out of the audit.

Council's contract auditors, William Buck, have provided a Final Management Report which provides information on the key aspects of the 2020 audit. A copy of the Final Management Report is attached, while the audited financial statements and the un-modified audit opinion has been included in Council's Annual Report.

Whilst Council has not received this report formally from the Auditor General, Council's contract auditors, William Buck, has provided a "Final Management Report" which for the purposes of the legislation is taken to be the Observation Report.

Proposal

Following review by the Audit and Risk Management Committee, the financial statements for 2019-20 were presented to William Buck on behalf of the Queensland Audit Office (QAO) for audit on 10 August 2020.

The field work on the audit by William Buck commenced on 10 August 2020 and concluded on 14 August 2020 with an un-modified audit opinion received on 22 September 2020. As with the prior year, the sign off on the statements was completed utilising QAO's electronic signature process which has resulted in time savings as paper copies of the statements did not need to be exchanged.

A Final Management Report has been provided by William Buck outlining the key points of the 2020 audit and is attached to this report. The audit was completed within the statutory timeframe, and the only outstanding matter is the audit review of Council's Annual Report to ensure consistency with the financial statements.

The Final Management Report provides a review of the key matters considered as part of the audit.

During the final field visit phase of the audit process the following financial reporting issues were identified for action:

- Asset valuations required for entire class of assets Management acknowledged the missed
 assets from the valuation of Infrastructure assets and have taken steps to review the system
 set up of the asset register to remove the risk of assets being missed from the revaluation
 process in the future. In addition to this, a procedure and reconciliation process will be
 prepared between the Finance and Asset Management teams for all future asset valuations.
- Lake Apex bank reconciliation Management will investigate the current bank reconciliation
 process for the Lake Apex (Visitor Information Centre) bank account and consider the risks
 associated with daily versus weekly reconciliation compared to resource requirements. Further
 investigation will also be undertaken in relation to clarifying the need for a separate bank
 account for these transactions.

During the interim audit phase of the audit process three internal control issues were identified, with all issues resolved during the final phase of the audit:

- Review of payroll exception reports
- Review of updated rates Masterfile data
- Tabling of Audit Interim Management Report

One prior period matter was also re-raised:

 Procurement non-compliance with LG regulations – A complete review of the procurement process has been undertaken. The review of the Procurement Guideline continues in line with the agreed procurement process that is being implemented. This finding has an expected completion date of December 2021

All unresolved matters will be included in the Audit and Risk Management Committee's Outstanding Items Register for follow up action.

Attachments

1 2020 Audit Final Management Report 4 Pages



Our ref: JAL:MJM:LVRAA88

SENSITIVE

30 September 2020

Cr T Milligan Mayor Lockyer Valley Regional Council PO Box 82 Gatton OLD 4343

Dear Cr Milligan

Final Management Report for Lockyer Valley Regional Council

We have completed our 2020 financial audit for Lockyer Valley Regional Council. The Auditor-General issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we provided our closing report to Council on 9 September 2020.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. Issues and other matters formally reported to management and an update on actions taken by management to resolve these issues is included as Appendix A to this letter.

Report to parliament

Each year we report the results of all financial audits and significant issues to Parliament.

This year we intend to include the results of our audit of Lockyer Valley Regional Council in our report to Parliament on the results of the Local Government sector. In this report we will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including, major transactions and events. We will discuss the proposed content of our report with your Chief Executive Officer and will continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report and for these comments to be included in the final report.

Audit fee

The final audit fee for this year is expected to be in line with the fee estimated in our external audit plan and the same as the prior year at \$92,000.

Financial reporting maturity level

QAO are in the process of finalising a new financial statement preparation reporting tool, called the financial reporting maturity model. This model allows for scalable assessment of financial reporting preparation processes which aims to better reflect the differences in size and maturity of public sector entities. For future years, we are planning to move to assessing the process according to the new maturity model. In the interim we will commence working with management to understand their expected / desired positioning of maturity.

We would like to thank you and your staff for their engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our audit service, please contact me or Matthew Monaghan, on 3229 5100.

Yours sincerely

Junaide Latif Director

SENSITIVE

Attachment 1 14.5 Page 303

Appendix A1—Matters previously reported



Status

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised and includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows—refer to Our rating definitions for more detail.

Internal control issues Financial reporting issues

Reference	Rating	Issue	Status / Comment Action Date
		Financial Reporting Issues	
20CR-1		Asset valuations required for entire class of assets All sub-classes of a class of assets must be valued, when a re-valuation occurs.	Work in Progress
20CR-2	.	Lake Apex bank reconciliation Council holds a bank account for which it only records the transactions on a weekly basis.	Work in Progress
		Internal control issues	
19CR-1	8	Procurement non-compliance with LG regulations. Council entered into two contracts for a value in excess of \$200,000 without going through a tender process.	Work in progress. Responsible Officer: Manager Business Performance Expected completion date: December 2021
20IR-1	8	Review of payroll exception reports Review of fortnightly payroll exception reports by an independent staff member has not been performed for the vast majority of the year	Resolved All reviews now undertaken in a timelier manner.
20IR-2	8	Review of updated rates Masterfile data Copy of review of input of master rates data was not retained.	Resolved
20IR-3	8	Tabling of Audit Interim Management Report Audit interim management report had not been tabled in Council	Resolved

SENSITIVE



Appendix B—Our rating definitions



Internal rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency	A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action. Also, we increase the rating from a deficiency to a significant deficiency based on: the risk of material misstatement in the financial statements the risk to reputation the significance of non-compliance with policies and applicable laws and regulations the potential to cause financial loss including fraud, or where management has not taken appropriate timely action to resolve the deficiency.	This requires immediate management action to resolve.
Deficiency	A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.	We expect management action will be taken in a timely manner to resolve deficiencies.
Other matter	An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.	Our recommendation may be implemented at management's discretion.

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High	We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.	This requires immediate management action to resolve.
Medium	We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.	We expect management action will be taken in a timely manner.
Low	We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.	We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.

SENSITIVE



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14.6 Outstanding Agenda Actions Items Review

Date: 07 October 2020

Author: Erin Carkeet, Governance Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to provide Council with an update on the status of actions arising from resolutions at Ordinary and Special Council meetings for the previous and current terms of Council.

This document is for Council's information only.

Executive Summary

In the 2012-2016 term of Council, it was determined that an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

Proposal

This report provides Council with an update on the action items arising from resolutions at Ordinary and Special Council meetings from the previous term of Council between 1 May 2016 to 25 March 2020 and the current term of Council from 17 April 2020 to 30 September 2020. Additional details on resolutions that have not been completed are highlighted within this report.

Group	2016-2020 Term of Council Total Action Items	2020-2024 Term of Council Total Action Items	Ongoing/Incomplete Actions
Executive Office	248	46	0
Community & Regional Prosperity	457	31	3
People & Business Performance	428	40	12
Infrastructure Including Former Infrastructure Works & Services	194	18	9
Former Organisational Development & Planning	75	-	-

Former Corporate & Community Services	117	-	-
Procedural Motions (No action required)	180	11	-
TOTAL	1699	146	24

Attachments

1 Outstanding Agenda Items - 2016-2020 & 2020-2024 Terms 22 Pages

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Meeting Date 12/12/2018

Compliance Issues -Property at Lot 103 RP 141786



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 **COMMUNITY & REGIONAL PROSPERITY**

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No. Date	Date Subject
16- 20/1681 20/1681	11/03/2020 Grantham Quarry RESOLUTION Approval of Rehabilitation Works THAT in relation to the Owner's request for approval of the rehabilitation works undertaken at the Grantham Quarry or 103 CH31505 and Lot 2 RP142079 as required by Condition the Development Approval issued on 20 February 1990, Coursely resolve to offer "in principle" approval subject to completion

CARRIED 7/0	Moved By: Cr Wilson Seconded By: Cr Cook Resolution Number: 16-20/1182	THAT Council authorise the Chief Executive Officer to take all steps necessary to recover the outstanding enforcement costs from the property owners in accordance with Council's Debt Recovery Policy.	RESOLUTION THAT Council receive and note the tabled report for Lot 103 RP 141786 and endorse the actions taken by Council's Environmental Health Coordinator and Building Certifier/Regulatory Officer;	Resolution
			Simpson, Darryl	Officer/Dept
		were not returned a letter will be sent to them and further inspections booked for November 2020.		Action Taken
				Completed

Completed npleted

TOCKYPE!

LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 COMMUNITY & REGIONAL PROSPERITY

- (a) Installation of appropriate access controls, including but not limited to notification signs, fences and gates to the satisfaction of Council;
- (b) Preparation of an Operational and Maintenance Plan to manage the long-term stability of the land and submission to Council for approval;
- (c) Implementation of the approved Operational and Maintenance Plan;
- (d) A written commitment to Council to formally notify future occupiers and/or owners of the land of the existence and requirements of the Operational and Maintenance Plan and obtain their agreement to comply with it and to notify any subsequent owners and/or occupiers of the land of its existence and compliance requirements; and

Further;

THAT it is noted that Council's in principle approval is provided having considered and accepted the residual risks in relation to:

(a) Public safety risks where third parties may access the

rehabilitated quarry embankments which exceed the 1:3 maximum slope set out in the Development Approval dated 20 February 1990; and
(b) Compliance risks in relation to implementation of the Operational and Maintenance Plan to satisfy the geotechnical engineering experts' requirements to ensure the stability of the landform into the future and the maintenance of access controls to the rehabilitated land.

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RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 **COMMUNITY & REGIONAL PROSPERITY** LOCKYER VALLEY REGIONAL COUNCIL

THAT Council resolve to	And Further;
resolve	
to delegate	
te authority	
y to the (

THAT Officer to: Chief Executive

(a) Approve the location of all access controls required by Completion Task (a);

(b) Approve the Operational and Maintenance Plan as required by Completion Task (b); and

(c) Issue final approval of the rehabilitation works once the February 1990. Council in accordance with section 84 of the Planning Act subject to the owner making a cancellation application to Completion Tasks have been satisfactorily performed, and 2016 to cancel the Development Approval issued on 20

Moved By: Cr McLean Seconded By: Cr Wilson Resolution Number: 16-20/1681

CARRIED

2 <u>0-</u> 24/0143	^Res No.
16/09/2020 Quote Consid Plan - (Burn V	Meeting Date
eration Cultural Jorkshops	Subject
RESOLUTION THAT Council, in accordance with Section 230(1)(a) of the <i>Local Government Regulation 2012</i> , prepare a Quote Consideration Plan to enter into a medium-sized contractual arrangement for the procurement of cultural burning services.	Resolution
Sternberg, Renee	Officer/Dept
06 Oct 2020 2:10pm Sternberg, Renee A formal request for quote document is currently being drafted and will be issued to Firesticks Alliance Indigenous Corporation in accordance with the adopted consideration plan.	Action Taken
	Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020

COMMUNITY & REGIONAL PROSPERITY

And further;

contractual arrangement for the procurement of cultural burning Reference Number LVRC-20-226 to enter into a medium-sized Government Regulation 2012, adopt that Quote Consideration Plan THAT Council, in accordance with Section 230(1)(b) of the Local

Moved By: Cr Holstein Seconded By: Cr Cook Resolution Number: 20-24/0143

CARRIED 7/0

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

		20/1177 Acquisition of Part of Lot 8 1 SP297470 for Park Purposes	No. Date Subject 16- 12/12/2018 Proposed
CARRIED 7/0	Moved By: Cr Holstein Seconded By: Cr McLean Resolution Number: 16-20/1177		Resolution
			Officer/Dept Natalier, Caitlan
		Caitlan Developer response provided. Planning constraints still in issue. Council svaluer finalising technical note. Council se ternal solicitor to provide a Position Statement to disclose to the developer and his valuer, ointe part and party meeting scheduled for 16 October 2020 at Council Chambers.	Action Taken Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

	No. 16- 20/1210	^Res
	13/02/2019	Meeting
	Request for ariation of Proposed Lease Terms - Lease of Part of the Laidley Depot	Subject
Moved By: Cr Cook Seconded By: Cr Vela Resolution Number: 16-20/1238 CARRIED 7/0	RESOLUTION THAT with respect to the request from Biosecurity Queensland for the use of additional land at the Laidley Depot and for Council to undertake maintenance works to facilitate their use of the land, and other matters, Council resolve to authorise the Chief Executive Officer to: (a) investigate again whether the State has any interest in purchasing the former Laidley Depot site subject to the land being reconfigured to enable this, given their proposal to intensify their use of the land; or (b) negotiate lease terms satisfactory to Council to enable use of the additional area, subject to an increased lease rental being agreed in consideration of the inclusion of the additional land area and the costs Council will incur to undertake works to facilitate the requested use; and (c) negotiate what general maintenance and other works will be undertaken by Council to facilitate the proposed use by Biosecurity Queensland; and (d) arrange for the agreed maintenance and other works to be undertaken at a time convenient to Council and prior to use by Biosecurity Queensland.	Resolution
	Natalier, Caitlan	Officer/Dept
	06 Oct 2020 1:24pm Natalier, Caitlan Update on fire hydrant issue and proposed solutions provided to D PW on 24/09/2020 with a request for them to consider sharing the costs to achieve compliance given the use has been occurring for some time - ECM 4014088	Action Taken
		Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

	16- 10/1676 1	^Res N
	11/03/2020 Future Use of the	Meeting Date
ensington Grove Child Care Centre and Community all Facilities	Future Use of the	Subject
ensington Grove Child THAT with respect to the future use of the Child Care Centre and Community Hall Care Centre and Community Facilities situated at L999 CC3409, 24 Bertrand Avenue, Kensington Grove, Community Council resolve that it is in the public interest to invite expressions of interest for all either the community use of these facilities and/or the purchase and relocation	RESOLUTION	Resolution
	Vatalier, Caitlan	Officer/Dept Action Taken
Work in progress - prioritised behind sale of land, Laidley Gym and Lake Dyer procurement processes which are currently being worked through.	Natalier, Caitlan 06 Oct 2020 1:28pm Natalier, Caitlan	Action Taken
		۲

	^Res No. 16- 20/1621
	Meeting Date 22/01/2020
situated at Laidley Cultural Centre	Subject Lease - Lockyer Regional Performing Arts Inc - Part of Lot 1 on
Government Regulation 2012; and b) delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council; And further; THAT the Lockyer Regional Performing Arts Inc be advised that they can apply for assistance to cover the lease costs through Councils Community Grants Program Moved By: Cr Holstein Seconded By: Cr Hagan Resolution Number: 16-20/1621 CARRIED CARRIED	RESOLUTION THAT with respect to the request by the Lockyer Regional Performing Arts Inc to enter into a Lease over part of Lot 1 on RP 148894, Council resolve to: a) apply the exception contained in Section 236(1)(b)(ii) of the Local
	Officer/Dept Millard, ul
	Action Taken 06 Oct 2020 1:54pm Millard, ulle Club have not advised that funding has been received to continue with Lease
	Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

of the community hall building, as there is uncertainty around the level of

Moved By: Cr Hagan Seconded By: Cr McLean Resolution Number: 16-20/1676

evaluation process for Council and potential tenderers.

future tender specification and ensure a fair and cost-effective tender and interest, and type of interest, that might exist which is necessary to inform any

CARRIED 6/0

Resolution Num CAR 7,	community organisation; and b) authorise the Chief Executive Officer to with The Scout Association of Australia satisfactory to Council. Moved By: Cr Holstein Secon	ver THAT w 210 on 41, Council ion a)	20- 17/05/2020 Request resolution RESOLUTION	ARes Meeting Subject Resolution
Resolution Number: 20-24/0057 CARRIED 7/0	community organisation; and b) authorise the Chief Executive Officer to negotiate a new Trustee Lease with The Scout Association of Australia Queensland Branch on terms satisfactory to Council. Moved By: Cr Holstein Seconded By: Cr Cook	THAT with respect to the request to enter into a Trustee Lease over part of Lot 210 on SP 140941 by The Scout Association of Australia Queensland Branch, Council resolve to: a) apply the exception contained in Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> to enable a trustee lease to be offered to a		
	V	a	Natalier, Caitlan	Officer/Dept
		Amenoments made to original draft and re-sent fore ecution. Still awaiting signed document from Scouts.		Action Taken
				Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

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		20- 1 /07/202 Request for renewal of Trustee Lease over part of Lot 149 on CP CC267	ARes Meeting Subject
CARRIED 7/0	Moved By: Cr Holstein Seconded By: Cr Hagan Resolution Number: 20-24/0086	RESOLUTION THAT with respect to the request to enter into a new Trustee Lease over part of Lot 149 on CP CC2675 with the Lockyer Woodcrafters Group Inc, Council resolve to: (a) Apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012 and offer a new Trustee Lease to Lockyer Woodcrafters Group Inc for a term of ten (10) years and on terms satisfactory to Council; and (b) Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.	Resolution
		A III ard.	Officer/Dept
		06 Oct 2020 1:58pm Millard, ulie E ecuted lease received. Waiting on Certificate of Incorporation for Lease Registration	Officer/Dept Action Taken
			Completed

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LOCKYER VALLEY REGIONAL COUNCIL

PEOPLE & BUSIN	RESOLUTIONS OF COUNCIL AND A	
PEOPLE & BUSINESS PERFORMANCE	RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020	

24/0128	
	Meeting Subject Date Subject
Disposal of 8 Postmans Ridge Road, elidon Spa -Lot 1 on RP 1471 0	
Disposal of 8 Postmans Ridge Road, elidon Spa Lot 1 on RP 1471 0 32736) in accordance with Section 236(1)(c)(iv) of the Local Government Regulation 2012; and	Resolution
:	Officer/Dept
Millard, utilization with Millard, utilization Millard, utilization to take place on the November 2020	Officer/Dept Action Taken
	Completed

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Attachment 1



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

(b) delegate authority to the Chief Executive Officer to do all things necessary to affect the disposal to the adjoining landowner (Lot 1 on RP 32736) on terms satisfactory to Council.

Moved By: Cr Wilson Seconded By: Cr Holstein Resolution Number: 20-24/0128

CARRIED 7/0

	<u>20-</u> 24/0129	^Res No.
	19/08/2020	Meeting Date
	Proposed Disposal of 136 Gatton elidon Road, Grantham - Lot 3 on RP 206366	Subject
Moved By: Cr Vela Seconded By: Cr Hagan Resolution Number: 20-24/0129 CARRIED 7/0	RESOLUTION THAT Council resolve to: (a) dispose of the land situated at 1365 Gatton Helidon Road, Grantham and described as Lot 3 on RP 206366 to the adjoining landowner in accordance with Section 236(1)(c)(iv) of the Local Government Regulation 2012; and (b) delegate authority to the Chief Executive Officer to do all things necessary to affect the disposal to the adjoining landowner on terms satisfactory to Council.	Resolution
	Millard, ul	Officer/Dept Action Taken
	06 Oct 2020 2:02pm Millard, ulie Waiting on return of signed Contract from Reck Farms	Action Taken
		Completed

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LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

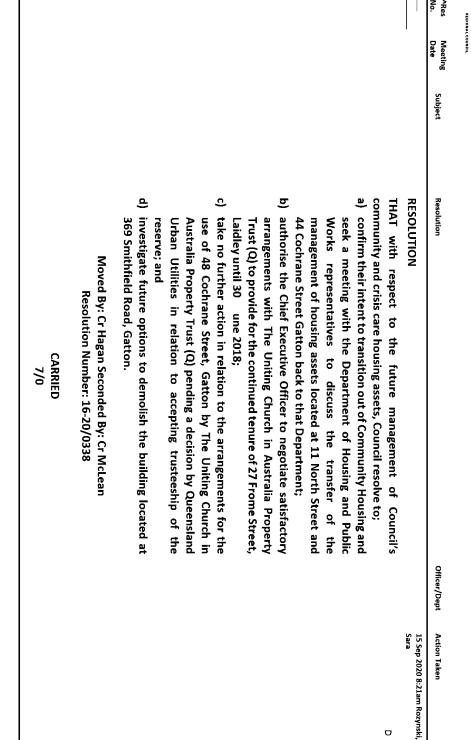
	0141	No. Date
	of Council owned land	Subject Proposed Rationalisation
Moved By: Cr Wilson Seconded By: Cr Cook Resolution Number: 20-24/0141 CARRIED 7/0	THAT Council resolve to: a) approve the disposal of the following properties in accordance with Part 3 Division 2 of the Local Government Regulation 2012 and Council's Procurement Policy: 1. 13 Baltzer Court, Grantham Lot 102 SP 251288 2. 15 Baltzer Court, Grantham Lot 103 SP 251288 3. 2 Tryhorn Street, Grantham Lot 2 SP 247670 4. 4 Tryhorn Street, Grantham Lot 3 SP 247670 5. 6 Tryhorn Street, Grantham Lot 3 SP 247670 6. 27 Frome Street, Laidley Lot 9 RP 860774 7. 33 Frome Street, Laidley Lot 4 SP 276638; and b) procure marketing and sale services for a 12 month term to facilitate the disposal of the above listed properties and other land identified by Council for sale during this period in accordance with Part 3 Division 2 of the Local Government Regulation 2012 and Council's Procurement Policy; and c) delegate authority to the Chief Executive Officer to take all steps necessary to effect the land disposals on terms satisfactory to Council.	Resolution
		Officer/Dept
	uile Advertisement for Tender released. Closes on 21 October 2020	Action Taken
		Completed

Moved By: multicultural community. and our emerging Aboriginal, Torres Strait, and better understanding of our indigenous history THAT Council conduct a workshop to gain a RESOLUTION Resolution Resolution Number: 20-24/0134 Cr Milligan CARRIED 7/0 Officer/Dept 09 Oct 2020 9:15am Carkeet, Erin - Reallocation Action Taken



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 PEOPLE & BUSINESS PERFORMANCE

Completed





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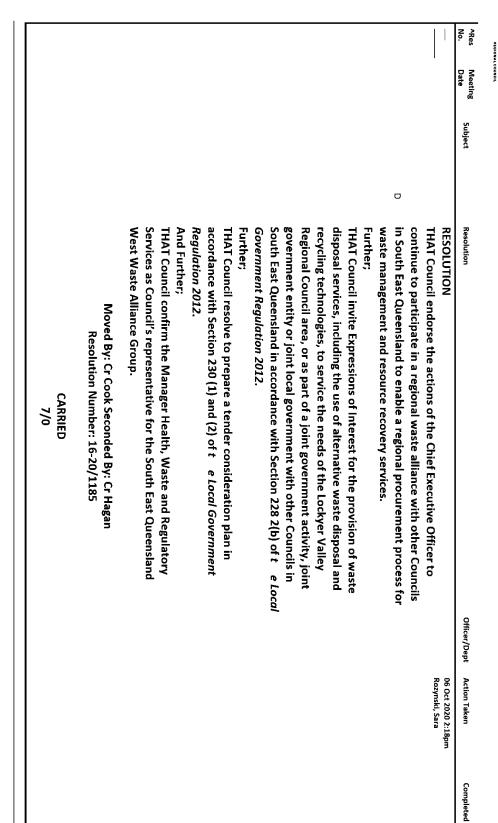
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Completed

RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020

INFRASTRUCTURE

LOCKYER VALLEY REGIONAL COUNCIL





LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 INFRASTRUCTURE

					1	^Res No.
						Meeting Date
						Subject
CARRIED 7/0	Moved By: Cr Holstein Seconded By: Cr Cook Resolution Number: 16-20/1291	THAT Council resolve that the works are considered ex gratia with any future maintenance works the responsibility of the benefited party under the easement.	prepare and lodge an easement and survey plan to secure the access with the Department of Natural Resources, Mines and Energy at Council's cost. And Further:	THAT Council endorse the construction and funding of a four-metre- wide farm access track from Flagstone Creek Road to Lot 202 CP817791 and authorise the Chief Executive Officer to do all things necessary to	RESOLUTION	Resolution
						Officer/Dept
				ROZYNSKI, SAFA	06 Oct 2020 1:29pm	Officer/Dept Action Taken
						Completed

LOCKYER VALLEY REGIONAL COUNCIL
RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020
INFRASTRUCTURE

		No.
		Meeting Date
		Subject
	D	
Moved By: Cr Holstein Seconded By: Cr Hagan Resolution Number: 16-20/1693 CARRIED 6/0	THAT Council approve trading hours at the Dal Ryan Memorial Pool, Laidley, effective from the re-opening of the facility subsequent to the COVID-19 pandemic, to be: • Monday, Wednesday, Thursday and Friday: 6:00am to 6:00pm; • Tuesday: 11:00am to 6:00pm • Saturday and Sunday: 10:00am to 5:00pm • Closed Boxing Day Further; THAT trading commences at 1:30pm at the Dal Ryan Memorial Pool and Lockyer Valley Sports and Aquatic Centre, for future AN AC Day holidays. And further; THAT a report be presented to Council in October 2020 following a review of winter patronage, to consider a variation to the trading hours at the Lockyer Valley Sports and Aquatic Centre during the winter season.	RESOLUTION
		Officer/Dept
	KOZYNSKI, SATA	Action Taken 23 Sep 2020 3:07pm
		Completed

Valley.

LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020 INFRASTRUCTURE

		^Res						^Res
	•	Meeting Date					•	Meeting Date
t	J	Subject						Subject
THAT with respect to the future management and operation of the	RESOLUTION	Resolution	7/0	CARRIED	Moved By: Cr Holstein Seconded By: Cr Hagan Resolution Number: 20-24/0041	THAT Council delegate authority to the Chief Executive Officer to do all things necessary to finalise the land acquisitions impacting lot 142 CG2395 to enable the Amos Road Upgrade Project to be completed.	RESOLUTION	Resolution
		Officer/Dept						Officer/Dept
	30 Sep 2020 12:53pm Rozynski, Sara	Action Taken					15 Sep 2020 8:33am Rozynski, Sara	Action Taken
		Completed						Completed

Lake Dyer Caravan and Camping Ground and associated parklands,

(a) Invite expressions of interest under Section 228(5) of the

interest to do so for the following reasons:

 Most cost-effective option to determine what thirdparty interest exists before going to the expense

and time of inviting written tenders.

Local Government Regulation 2012 before considering whether to invite written tenders as it is in the public

Council resolve to:



INFRASTRUCTURE

≣		≅
iii) Process will assist to identify any third-party	remuneration scope and any requirements.	ii) Process should assist to identify interested parties

innovation for consideration.

(b) Delegate authority to the Chief Executive Officer to do all and inviting written tenders from shortlisted respondents. of interest process, including but not limited to identifying things necessary to undertake and complete an expressions key requirements, evaluation and shortlisting of responses Moved By: Cr Cook Seconded By: Cr Hagan

Resolution Number: 20-24/0099 CARRIED 7/0

Meeting Date	Subject	Resolution	Officer/Dept	Action Taken	Completed
		RESOLUTION		09 Sep 2020 2:58pm Rozynski, Sara	
		THAT Council approve a budget expense allocation of 80,000 (Excl. GST) and a revenue contribution of 16,364 (Excl GST) for			
		sealing approximately 490 metres of East Egypt Road from Chainage 5360 to Chainage 5850 to be included at the next budget			
		review;			
		And further;			
		That Council delegate approval to the Chief Financial Officer to			
		enter into a payment agreement including the option of waiving			
		interest chargeable up to 30 une 2021, with the landholder of lot			

LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020



INFRASTRUCTURE

Moved By: Cr Holstein Seconded By: Cr Hagan

payment of

64 CH312236, East Egypt Road, Mount Whitestone for the

18,000 (Inc. GST) towards the cost of the sealing

CARRIED 7/0

esolution Number: 20-24/0122	
0122	•
	C

		•	Meeting Date
			Subject
Laidley, Council resolve to offer advertising space to primary production businesses and local businesses that support the livestock industry; And further: THAT Council adopt the following amendments to the 2020/2021 Register of Fees and Charges to take effect from 15 uly 2020: 2.6 Saleyards Gatton & Laidley 2.6.3 Advertising Fees Name Vear 2020/21 Fee (incl. GST) Style one height (peak 900mmm, sides 600mm) x width 4,800mm	THAT with respect to the provision of advertising at the Laidley	RESOLUTION	Resolution
wood-Laidley Road, g space to primary g space to primary is that support the nents to the 2020/2021 t from 15 uly 2020: Year 2020/21 Fee (incl. GST) 1,320.00	ertising at the Laidley		
			Officer/Dept
		30 Sep 2020 12:44pm Rozγnski, Sara	Action Taken
			Completed

LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020

And further;

roads in the Lockyer Waters and Churchable areas:

1. Conduct a speed review assessment of Nandine,

Haslingden and Nangara Roads.

THAT Council approve the following actions in relation to the local

the Lockyer Waters and Churchable areas as requested in the

950mm Style two

height 810mm x width

605.00

INFRASTRUCTURE	RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020	
----------------	--	--

			Subject			
Further; That Council	THAT Council roads for non Lockyer Wate	RESOLUTION	Resolution		7	Style three 2,700mm
Further; That Council do not approve imposing load limits on local roads in	THAT Council receive the petition requesting restrictions on local roads for non-resident associated heavy vehicles accessing the Lockyer Waters and Churchable areas.			CARRIED 7/0	Moved By: Cr Cook Seconded By: Cr Hagan Resolution Number: 20-24/0123	height 900mm x width
ad limits on local roads in	sting restrictions on local vehicles accessing the				d By: Cr Hagan -24/0123	880.00
			Officer/Dept			
		06 Oct 2020 2:58pm Rozynski, Sara	Action Taken			

^Res

Meeting Date

LOCKYER VALLEY REGIONAL COUNCIL

Completed



ily or

RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 30/09/2020

INFRASTRUCTURE

LOCKYER VALLEY REGIONAL COUNCIL

Review wildlife warning signage requirements for local roads in the Lockyer Waters and Churchable areas.

?

Contact be made with the Queensland Police Service to request additional patrols of roads in the Lockyer Waters and Churchable areas to encourage speed adherence and enforcement action regarding unauthorised usage by heavy vehicles.

Moved By: Cr Holstein Seconded By: Cr Cook
Resolution Number: 20-24/0145
CARRIED
7/0

14.7 Urban Utilities Monthly Report - September 2020

Date: 08 October 2020

Author: Vickie Wieland, EA to Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Council has received an update from Urban Utilities (UU) Board which provided highlights from their Board Meeting for the month of September 2020.

This document is for Council's information only.

Executive Summary

Lockyer Valley Regional Council maintains an ongoing working relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.

Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.

Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Foundational Success

Managed Service Provider

Urban Utilities' ICT services are delivered through a managed service provider, who manages their data centre, applications, network services, security services and ICT support.

This month, following a comprehensive procurement process, the Board approved a recommendation from management for the delivery of these services under a new service provider at the conclusion of the current contract. The benefits of the new contractual arrangements include a lift in ICT service capability, increased network resilience and strengthened cyber security controls.

To help guide a seamless changeover, a transition strategy has been carefully developed to ensure no decline in services, support or security is experienced.

Water Netserv Plan - Bromelton State Declared Area

The Board approved a new infrastructure charge for the Bromelton State Declared Area (SDA). This will allow landholders to market Bromelton to prospective customers with certainty around the full costs of development as it relates to water and wastewater services.

By way of background, this development area is approximately 5 km west of the Beaudesert township, with the SDA incorporating 15,000 hectares of greenfield land suitable for medium and large-scale industrial activities concentrated adjacent to an existing regional rail corridor.

Urban Utilities has worked closely with the existing landholder, Mirvac, and the office of the State Coordinator General in arriving at this point and sees this as a significant milestone in enabling development in the region.

Organisational Resilience Policy

Following consideration and endorsement by the Audit and Risk Committee, this month, the Board approved Urban Utilities' Organisational Resilience Policy. This is an existing policy that has been reviewed and refreshed to align to ISO 22316:2017 Organisational Resilience – Principles and Attributes and the Australian Government Organisational Resilience.

To safeguard our service delivery and maintain our asset integrity, Urban Utilities plans for the impact and mitigation of possible disruptive events. Our Organisational Resilience Policy sets the tone and principles for all aspects of resilience at Urban Utilities and, importantly, provides the foundations for us to take the next step in our resilience journey.

Expansion and Adjacencies

This month, management presented on expansions and adjacency opportunities that Urban Utilities has, or may consider in the future and which, if advanced, would increase our organisational value. This presentation follows a request by the Board in July for management to consider how Urban Utilities might aspire to grow through organic and inorganic strategic opportunities.

Leveraging intellectual property and organisational capacity, Urban Utilities expect to be in a position to create value from a range of existing investments where they have already created intellectual property and capability. An example of this is ANITATM Mox, which they have been scaling-up at their Luggage Point Resource Recovery Centre, in partnership with Veolia. Urban Utilities have entered into a commercial agreement with Veolia to identify markets within Australia where they will be able to on-sell the bacteria Urban Utilities have grown. Similarly, their investment in algae research is anticipated to result in the development of global intellectual property, which is expected to yield significant value.

Urban Utilities strategic growth pipeline will also see them explore behind-the-meter solutions, creating a 'win-win' for both their large commercial customers and Urban Utilities. At the same time, they are looking to convert all aspects of our waste processes into recovery opportunities that create value through new products and services.

The Board requested management to present back to the Board in October on five regulated and five non-regulated opportunities where the greatest value is expected to be realised.

Expanded Resource Recovery Centre

The strategic discussion on expansions and adjacencies naturally extended into management presenting a proposed approach to exploit value from their expanded resource recovery capability at Luggage Point.

By way of background, Urban Utilities has been advancing a range of technologies and pilots at our Resource Recovery Centres. One example is converting biosolids into pellets that have dual uses, both as a fuel that is able to be blended for energy generation and land application. Once final approvals are received, this is expected to be used at a Queensland power station. Urban Utilities are also advancing our ANITATM Mox technology into full production, resulting in reduced operational costs, namely lower energy and chemical consumption.

Innovation, Research and Development

Management presented the bi-annual innovation, research and development report to the Board.

Overall, good progress has been made, despite COVID-19. The CRC-P Urban Utilities are leading, which is focused on transforming traditional wastewater lagoon technology, has continued to deliver against set milestones. At present, the scaled-up algae raceways are taking shape in Heildon in the Locker Valley and in the Northern Territory with their partner, Power and Water NT.

Management was also approved to enter into a new CRC-P, which Urban Utilities will lead. The new project is focused on revolutionising sludge management by turning waste into a safe product. If successful, Urban Utilities will receive \$1.89m from the Federal Government and other partners to test this world-first technology.

<u>Lessons Learnt – Dreamworld Tragedy</u>

Following the tragic safety incident at Dreamworld in 2016, this month, the Board and management reflected on the recent Coronial Inquest report. Whilst Dreamworld operates in a different industry, there are lessons arising from the inquiry that Urban Utilities will be progressively implementing.

Process Safety Management Review

This month, the Board received a briefing on an independent process safety management review that has been completed by Forge Works.

The review considered the effectiveness of Urban Utilities' governance over process safety, specifically considering their health and management systems related to process safety management. It also assessed existing process safety management practices against recognised accepted practices. The report considered how process safety is monitored and identified opportunities for improvement.

Management has accepted all recommendations and is progressively implementing.

Ripley/Bundamba Integrated Servicing Plan

The Board considered and provided feedback on the Ripley/Bundamba Servicing Plan that takes into consideration Urban Utilities' strategic direction, Economic Development Queensland Ripley Valley Priority Development Area and Ipswich City Council's planning strategies.

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public, the time being 10:22am, to discuss the following items which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

- 15.1 Change of Rating Category

 This item is confidential in accordance with Section 254J (3) (d) of the Local Government Regulation, 2012, as the matter involves rating concessions.
- 15.2 Sub-Regional Waste Alliance Expression of interest for Resource Recovery and/or Waste Disposal Services (HEW/05/218)

 This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved By: Cr Hagan Seconded By: Cr Wilson

Resolution Number: 20-24/0167

CARRIED 7/0

OPEN SESSION

THAT Council move into open session, the time being 10:31am.

Moved By: Cr Vela Seconded By: Cr Hagan

Resolution Number: 20-24/0168

CARRIED 7/0

15.1 Change of Rating Category

Date: 30 September 2020

Author: Kirsty Johnson, Coordinator Revenue Services; Jodi Marchant, Chief Financial

Officer

Responsible Officer: Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (d) of the Local Government Regulation, 2012, as the matter involves rating concessions.

Purpose:

The purpose of this report is to seek Council's approval to change the rating category of the property located at Paradise Creek Road Murphy's Creek, owned by Global Sandstone Industries Pty Ltd, from category 37 Extractive and Mining Lease > 100,000 tonnes to Category 39 Extractive and Mining Lease up to 5,000 tonnes, for the 2019-20 year.

Officer's Recommendation:

THAT Council support the adjustment to the rating category in the 2019-20 financial year for the following property.

Ratepayer: Global Sandstone Industries Pty Ltd

Property ID: 267750

Property Parcel/s: L1 MLG50047:ML 50047 & L1308 CA31399

Property Address: Paradise Creek Road MURPHYS CREEK QLD 4352

RESOLUTION

THAT Council support the adjustment to the rating category in the 2019-20 financial year for the following property.

Ratepayer: Global Sandstone Industries Pty Ltd

Property ID: 267750

Property Parcel/s: L1 MLG50047:ML 50047 & L1308 CA31399

Property Address: Paradise Creek Road MURPHYS CREEK QLD 4352

Moved By: Cr Wilson Seconded By: Cr Holstein

Resolution Number: 20-24/0169

CARRIED 7/0

15.2 Sub-Regional Waste Alliance - Expression of interest for Resource Recovery

and/or Waste Disposal Services (HEW/05/218)

Date: 29 September 2020

Author: Brendan Sippel, Manager Community Facilities

Responsible Officer: Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to present the outcome of the evaluation of the Sub-Regional Waste Alliance Expression of Interest (EoI) for Resource Recovery and/or Waste Disposal Services (HEW/05/2018) for Council's consideration.

Officer's Recommendation:

THAT subject to:

- the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached; and
- participating Councils agreeing on a new Heads of Agreement and Governance Model; and
- participating Councils agreeing upon acceptable operating parameters;

The following shortlist of potential sub-regional solutions and associated respondents, as identified in the confidential evaluation report attached, be invited to participate in a potential Early Tenderer Involvement process:

- Solution 1
- Solution 2
- Solution 3

Further;

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Mayor and Chairperson, or their Councillor delegate/s, represent Lockyer Valley Regional Council on the Steering Group as detailed in Section 15 of the confidential evaluation report attached.

Further:

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Chief Executive Officer, or their delegate, be delegated authority to represent Lockyer Valley Regional Council on the Steering Group as detailed in Section 15 of the confidential evaluation report attached.

Further;

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Chief Executive Officer be delegated authority to execute a new Heads of Agreement as detailed in Section 15 of the confidential evaluation report attached.

Further:

THAT all Expressions of Interest identified in Schedule 2 of the confidential evaluation report attached to the confidential report be set aside and not considered further for a sub-regional solution.

Further;

THAT under its tender consideration plan associated with the Expression of Interest for Resource Recovery and/or Waste Disposal Services, or otherwise in accordance with the Local Government Regulation 2012, Council identify and proceed with an appropriate procurement process in relation to the following individual solutions, as identified in Schedule 3 of the confidential evaluation report:

Solution 5

And further;

THAT the Chief Executive Officer be requested to notify the Chief Executive Officer of Logan City Council in writing of its decisions in relation to the Expression of Interest for Resource Recovery and/or Waste Disposal Services evaluation report.

RESOLUTION

THAT subject to:

- the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached; and
- participating Councils agreeing on a new Heads of Agreement and Governance Model; and
- participating Councils agreeing upon acceptable operating parameters;

The following shortlist of potential sub-regional solutions and associated respondents, as identified in the confidential evaluation report attached, be invited to participate in a potential Early Tenderer Involvement process:

- Solution 1
- Solution 2
- Solution 3

Further;

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Mayor and Chairperson, or their Councillor delegate/s, represent Lockyer Valley Regional Council on the Steering Group as detailed in Section 15 of the confidential evaluation report attached.

Further:

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Chief Executive Officer, or their delegate, be delegated authority to represent Lockyer Valley Regional Council on the Steering Group as detailed in Section 15 of the confidential evaluation report attached.

Further;

THAT subject to the decisions of other Sub-Regional Waste Alliance Councils resulting in minimum ongoing participation thresholds being reached for one or more potential sub-regional solutions, the Chief Executive Officer be delegated authority to execute a new Heads of Agreement as

detailed in Section 15 of the confidential evaluation report attached.

Further;

THAT all Expressions of Interest identified in Schedule 2 of the confidential evaluation report attached to the confidential report be set aside and not considered further for a sub-regional solution.

Further;

THAT under its tender consideration plan associated with the Expression of Interest for Resource Recovery and/or Waste Disposal Services, or otherwise in accordance with the Local Government Regulation 2012, Council identify and proceed with an appropriate procurement process in relation to the following individual solutions, as identified in Schedule 3 of the confidential evaluation report:

Solution 5

And further;

THAT the Chief Executive Officer be requested to notify the Chief Executive Officer of Logan City Council in writing of its decisions in relation to the Expression of Interest for Resource Recovery and/or Waste Disposal Services evaluation report.

Moved By: Cr Cook Seconded By: Cr Wilson

Resolution Number: 20-24/0170

CARRIED 7/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 10:32am