

ORDINARY MEETING OF COUNCIL

MINUTES

17 FEBRUARY 2021

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ATTENDANCE:

Councillors Present • Cr Tanya Milligan (Mayor) (Chairperson)

- Cr Jason Cook (Deputy Mayor)
- Cr Brett Qualischefski
- Cr Janice Holstein
- Cr Chris Wilson
- Cr Michael Hagan
- Cr Rick Vela

Officers Present

- Ian Church, Chief Executive Officer
- Anna Hebron, Group Manager People & Business Performance
- Amanda Pugh, Group Manager Community & Regional Prosperity
- Dan McPherson, Acting Group Manager Infrastructure
- Corrin Bischoff, Manager Business Performance
- Erin Carkeet, Governance Officer
- Dee Stewart, Finance Officer
- Caitlan Natalier, Coordinator Governance & Property
- Isabella Grienke, Business Support Officer
- Tracy Vellacott, Acting Community Activation Coordinator
- Helen McCraw, Senior Economic Development Officer
- Annette Doherty, Manager Community Activiation
- Kim Calio, Manager Planning, Policy & Community
 Wellbeing
- Tammie Davidson, Assistant Planning Officer
- Steven Moore, Acting Coordinator Community Wellbeing
- Trent Nibbs, Community Activation Officer
- Neil Williamson, Senior Community Activation Officer
- Raelene Linfield, Coordinator Procurement
- Kenny Mostyn, Procurement Liaison Officer

Apologies

• Jodi Marchant, Chief Financial Officer

Media Present

- Grace Crighton, Gatton Star
- Hugh Suffell, Gatton Star
- Nathan Greaves, The Lockyer

1.0 MEETING OPENED

The meeting commenced at 9:01am.

The Mayor, Cr Milligan as the Chairperson opened the meeting, welcomed all present and acknowledged the traditional owners of the land on which the meeting is to be held. Pastor Barry Benz led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

No Leave Of Absence.

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Author: Erin Carkeet, Governance Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0233

CARRIED 7/0

4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Vela informed the meeting that he has a declarable conflict of interest in Item 15.1 'Lake Dyer Caravan & Camping Ground'. The nature of the interest is that two of the shortlisted applicants "Donna Smith & Herbert Dunn" & "Debra and Paul Eveleigh" have been customers of Laidley Jewellers. Councillor Vela advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 11.1 'Lessee's Request for Renewal of Lease & Licence - Part of Lot 1 on RP148894'. The nature of the interest is that Councillor Wilson is on the Executive Committee of the Laidley District Cricket Club Inc. Councillor Wilson advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 15.2 'LVRC-20-224 Lease and Operation of Cultural Centre Cafe and Function Centre'. The nature of the interest is that Councillor Wilson was on the evaluation panel for Council's Request for Tender LVRC-20-224. Councillor Wilson advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Qualischefski informed the meeting that he has a declarable conflict of interest in Item 15.1 'Lake Dyer Caravan & Camping Ground'. The nature of the interest is that Councillor Qualischefski was previously a supervisor of one of the shortlisted applicants "Donna Smith & Herbert Dunn". Councillor Qualischefski advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Milligan informed the meeting that she has a declarable conflict of interest in Item 12.2 'Road Naming Request - Proposed New Residential Estate - Hannant Road Hatton Vale - Lakes View Estate (Stage 1)'. The nature of the interest is that Councillor Milligan's son's partner's family property adjoins the development. Councillor Milligan advised that she will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Milligan informed the meeting that she has a declarable conflict of interest in Item 15.1 'Lake Dyer Caravan & Camping Ground'. The nature of the interest is that one of the shortlisted applicants, "Debra and Paul Eveleigh", have been family friends of her son. Councillor Milligan advised that she will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 20 January 2021

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 January 2021 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 January 2021 be taken as read and confirmed.

Moved By: Cr Qualischefski Seconded By: Cr Vela

Resolution Number: 20-24/0234

CARRIED 7/0

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the unconfirmed minutes of the Lake Apex Community Advisory

Committee Meeting - 2 December 2020

Date: 09 February 2021

Author: Sara Rozynski, Personal Assistant to the Group Manager Infrastructure

Responsible Officer: Dan McPherson, Acting Group Manager Infrastructure

Officer's Recommendation:

THAT the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 2 December 2020, as attached, be received and noted.

RESOLUTION

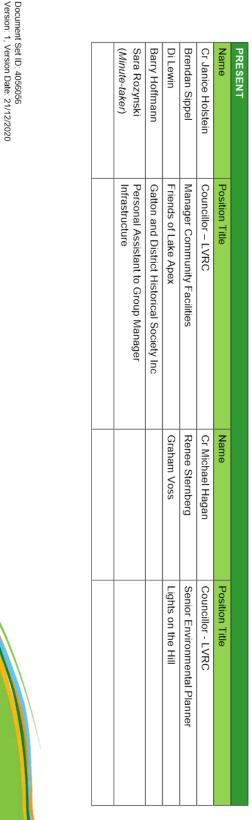
THAT the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 2 December 2020, as attached, be received and noted.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0235

CARRIED 7/0

Version: 1, Version Date: 21/12/2020



MEETING:	Lake Apex Community Advisory Committee (LACAC) Meeting
TIME OF MEETING:	2:00pm to 3:00pm
DATE OF MEETING:	2 December 2020
LOCATION OF MEETING:	Lockyer Valley Cultural Centre Lake Apex, 34 Lake Apex Drive, Gatton, Lakeview Room
CHAIRPERSON:	Cr Janice Holstein
MINUTES:	Sara Rozynski
ATTENDANCE	



AGENDA ITEMS

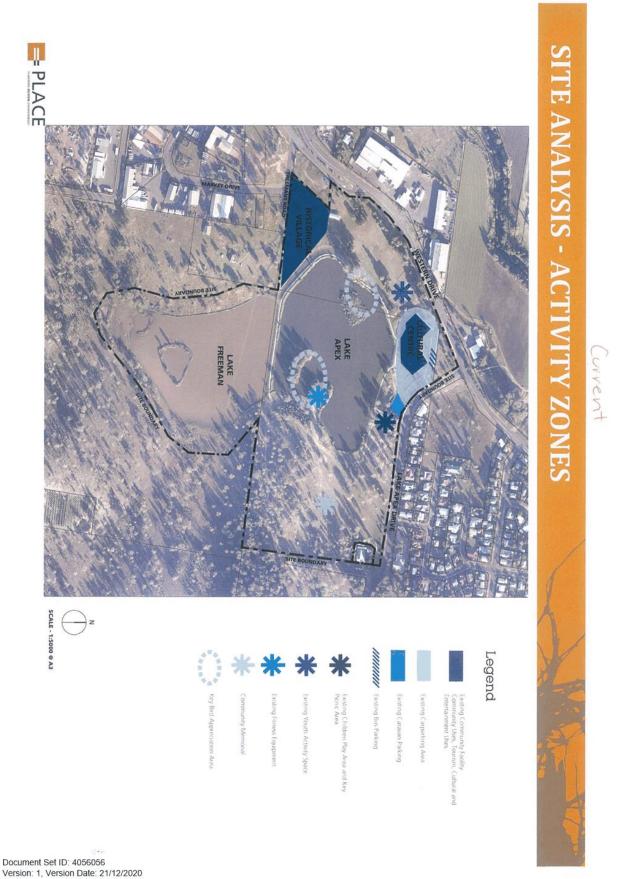
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	5. The	4. A dr	3. Outs	2. Confir (Chair)	1. Apolog	ITEM
	The boundary fence around Lake Freeman	A dry rainforest arboretum brochure	Outstanding Actions	Confirmation of previous minutes (Chair)	Apologies if Applicable (Chair)	DESCRIPTION
Christmas carnival is taking place at the Lake Apex precinct on 18/12/2020. There is a shade shelter currently being installed over the skate.	FOLA members have witnessed motor bike riders riding near Lake Freeman which are disturbing the wildlife. The fence is currently not in the correct position. It would cost in the order of \$10,00 to fence the area. At this stage it isn't practical to fence this area and Council are not in a position to do so. Signage is in place to not ride here.	FOLA wish to produce a third informative brochure regarding the dry rainforest arboretum for Council to display in our Tourism offices. Once designed Di to provide to Sara to circulate prior to the next meeting. To be discussed at next meeting.	Refer to the outstanding actions items document ECM 3161961	Minutes from 06/08/2020 ECM 3995631. Moved with amendments. Moved by Di Lewin and seconded Cr Hagan.	Tara Stone, Beth Clark, Bill Beckman	RECORD MATTERS FOR ACTION
	NA	Di/Sara	NA	Sara	NA	RESPONSIBLE OFFICER
		Next meeting				BY BY

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Documents Tabled: Draft amendments to the Masterplan page 11 Site Analysis – Activity Zones current and proposed Meeting closed: 2:50pm Meeting opened: 2:13pm

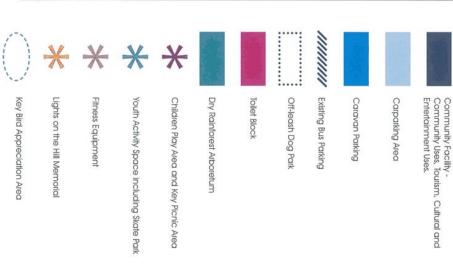
Next meeting: 9 March 2021 - 2:00pm - 3:00pm



Attachment 1 8.1 Page 13

Legend





Document Set ID: 4056056 Version: 1, Version Date: 21/12/2020

9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Financial Performance vs Budget - 31 January

2021

Date: 10 February 2021

Author: Jodi Marchant, Chief Financial Officer; Dee Stewart, Senior Financial

Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 January 2021.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 January 2021.

RESOLUTION

THAT Council receive and note the Summary of Actual Financial Performance versus Budget to 31 January 2021, as attached to these Minutes.

Moved By: Cr Wilson Seconded By: Cr Cook

Resolution Number: 20-24/0236

CARRIED 7/0

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 January 2021.

At 31 January, revenues are over target and expenditures are under target.

Proposal

Overview

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 January 2021.

Operating Revenue - Year to date target \$28.09 million Actual \$29.63 million or 105.48%

At 31 January 2021, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) are on target

Rates are on target with budget. The cashflow receipts from the rates levy has been closely monitored for delayed cashflows due to COVID. There has been little effect on the cashflows with 96.10% of rates collected as at 15 February 2021. The second levy was issued on the 2 February 2021 with discount closing on 19 March 2021. The cashflow receipts will continue to be closely monitored for any delays in rate payments due to COVID.

Fees and Charges over budget by \$1.22 million

The favourable variances in fees and charges relates predominately to revenue received for the saleyard, an increase in the number of rate search fees, higher than expected income from plumbing and building fees \$0.34 million and development assessment income \$0.66 million. The appropriate budget amendments have been made as part of the December budget review.

Other Revenue over budget by \$0.26 million

Other Revenue is above budget due to the timing of rent income \$0.07 million, an insurance payment received for Plumbing \$0.03 million and an income tax equivalent adjustment from QUU.

Operating Expenditure - Year to date target \$30.20 million Actual \$29.48 million or 97.63%

At 31 January 2021, overall operating expenditure for the year to date is slightly below target.

Employee costs under budget by \$0.26 million

Employee costs are under budget due to vacancies and new positions that became available as part of the restructure still being recruited. The estimates for employee costs, including employee vacancy savings, have been updated in the December budget review.

Goods and Services under budget by \$0.46 million

Goods and services are slightly under budget across several areas with the larger variances including fleet materials and services \$0.10 million, recoverable works materials \$0.05 million and civil operations materials and contracts \$.11 million. These variances are mostly the result of timing differences. Offsetting these underspends is an overspend on waste disposal contracts and technical contractors. These overspends have been addressed in the December budget review.

Capital Revenue - Year to date target \$2.77 million Actual \$2.89 million or 103.94%

Capital grants, subsidies and contributions are slightly over budget at this time of the financial year due to capital contributions received for the capital program \$0.05 million and for civil operations \$0.03 million. Council is currently holding \$2.83 million in unexpended grant funds as a Contract Liability on the Statement of Financial Position which will be recognised in line with AASB 1058 as expenditure is incurred. Council continues to receive additional grant funding from the Federal and State Government as part of the COVID economic stimulus packages and the budget will be monitored and amended accordingly.

Capital Expenditure – Year to date target \$9.97 million Actual \$7.35 million or 73.68%

At 31 January 2021, Council has expended \$7.35 million on its capital works program with a further \$6.02 million in committed costs for works currently in progress.

The main expenditure is \$6.95 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads, bridges, parks, facilities and waste assets.

Additional detail is provided in the Capital Works Program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 January, Council had \$31.15 million in current assets compared to \$13.13 million in current liabilities with a ratio of 2.37:1. This means that for every dollar of current liability, there is \$2.37 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 January, there has been a net cash inflow of \$2.91 million with \$6.33 million inflow from operating activities; and a net cash outflow of \$2.68 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 January, Council's cash balance was \$29.22 million. \$2.83 million of this cash balance is unexpended grants funds and is restricted to be spent in accordance with the terms of the grant.

Options

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 January 2021.

Or

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 January 2021.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan

Leadership and Council

Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
 - 5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2020-21 Budget, with any variations or anomalies to be investigated and action taken as

appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Policy and legal implications will be addressed in future on matters that arise before Council.

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

Consultation

Internal Consultation

- Managers and Group Managers across the business as needed for information
- Finance Team

Attachments

1 Monthly Financial Report - January 2021 23 Pages

LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st January, 2021



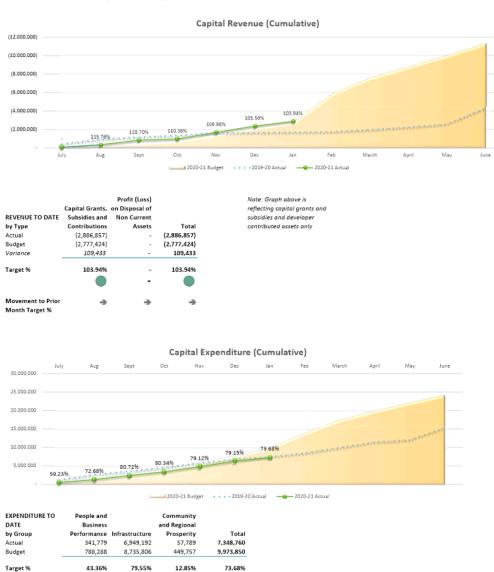
REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating		Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest			verable Works	Revenue	Investments	Total
Actual	(20,907,852)	934,123	(3,297,956)	(699,901)	(3,837,918)	(155,955)	(433,381)	(1,235,911)	-	(29,634,752)
Budget	(20,918,089)	836,500	(2,076,329)	(614,053)	(3,785,470)	(131,700)	(434,167)	(971,007)	-	(28,094,315)
Variance	(10,236)	(97,623)	1,221,627	85,848	52,448	24,255	(786)	264,905	-	1,540,437
Target %	99.95%	111.67%	158.84%	113.98%	101.39%	118.42%	99.82%	127.28%		105.48%
									-	
Movement to Prior Month Target %	*	*	•	*	Ψ	->	•	•	*	*



EXPENDITURE TO		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	13,462,231	8,115,522	634,538	7,270,568	29,482,860
Budget	13,724,382	8,570,644	618,015	7,284,790	30,197,832
Variance	262,151	455,122	(16,523)	14,222	714,972
Target %	98.09%	94.69%	102.67%	99.80%	97.63%
Movement to Prior	*	*	*	*	*

LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 31st January, 2021

Movement to Prior Month Target %



Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending January 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	41,662,744	20,907,852	20,918,089	10,236	0.05%
Discount	(1,673,000)	(934,123)	(836,500)	97,623	-11.67%
Charges and Fees	3,956,535	3,297,956	2,076,329	(1,221,627)	-58.84%
Interest	969,814	699,901	614,053	(85,848)	-13.98%
Operating Grants and Subisidies	8,781,117	3,837,918	3,785,470	(52,448)	-1.39%
Operating Contributions and Donations	476,700	155,955	131,700	(24,255)	-18.42%
Revenue - Contract/Recoverable Works	790,000	433,381	434,167	786	0.18%
Other Revenue	1,794,665	1,235,911	971,007	(264,905)	-27.28%
Profit from Investments	2,200,000	-	-	-	0.00%
Total Recurrent Revenue	58,958,576	29,634,752	28,094,315	(1,540,437)	-5.48%
Capital Revenue					
Capital Grants, Subsidies and Contributions	11,309,442	2,886,857	2,777,424	(109,433)	-3.94%
Total Revenue	70,268,018	32,521,609	30,871,739	(1,649,869)	-5.34%
Capital Income					0.00%
Total Income	70,268,018	32,521,609	30,871,739	(1,649,869)	-5.34%
Expenses					
Recurrent Expenses					
Employee Costs	25,065,558	13,462,231	13,724,382	262,151	1.91%
Goods and Services	17,938,898	8,115,522	8,570,644	455,122	5.31%
Finance costs	1,198,650	634,538	618,015	(16,523)	-2.67%
Depreciation	12,488,211	7,270,568	7,284,790	14,222	0.20%
Total Recurrent Expenses	56,691,318	29,482,860	30,197,832	714,972	2.37%
Capital Expenses	224,000	5,158,442	-	(5,158,442)	0.00%
Total Expenses	56,915,318	34,641,302	30,197,832	(4,443,470)	-14.71%
Net Recurrent Result/Operating Surplus/(Deficit)	2,267,258	151,892	(2,103,517)	(2,255,408)	107.22%
NET RESULT AFTER CAPITAL ITEMS	13,352,700	(2,119,693)	673,908	2,793,601	414.54%

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending January 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	32,086,716	16,132,903	16,130,075	(2,828)	(0.02)
Discount	(1,493,000)	(826,656)	(746,500)	80,156	(10.74)
Charges and Fees	373,000	219,174	179,167	(40,007)	(22.33)
Interest	913,614	672,113	581,270	(90,843)	(15.63)
Operating Grants and Subisidies	3,320,200	778,567	778,567	-	-
Revenue - Contract/Recoverable Works	-	80	-	(80)	-
Other Revenue	970,000	600,228	491,333	(108,895)	(22.16)
Profit from Investments	2,200,000				-
Total Recurrent Revenue	38,370,530	17,576,408	17,413,912	(162,497)	(0.93)
Capital Revenue		-		-	
Total Revenue	38,370,530	17,576,408	17,413,912	(162,497)	(0.93)
Capital Income	-	-	-	-	-
Total Income	38,370,530	17,576,408	17,413,912	(162,497)	(0.93)
Expenses					
Recurrent Expenses					
Employee Costs	2,498,029	455,685	(49,640)	(505,324)	1,017.98
Goods and Services	896,236	290,328	307,591	17,263	5.61
Finance costs	299,418	178,492	159,945	(18,547)	(11.60)
Depreciation	10,841,594	6,328,963	6,324,263	(4,699)	(0.07)
Total Recurrent Expenses	14,535,278	7,253,468	6,742,160	(511,308)	(7.58)
Capital Expenses		-		-	-
Total Expenses	14,535,278	7,253,468	6,742,160	(511,308)	(7.58)
Net Recurrent Result/Operating Surplus/(Deficit)	23,835,253	10,322,941	10,671,752	348,811	3.27
NET RESULT AFTER CAPITAL ITEMS	23,835,253	10,322,941	10,671,752	348,811	3.27

Lockyer Valley Regional Council (People and Business Performance) Statement of Comprehensive Income For Period Ending January 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	1,162,965	581,991	581,483	(509)	(0.09)
Charges and Fees		1,098		(1,098)	-
Interest	13,200	6,701	7,700	999	12.98
Operating Grants and Subisidies	384,818	126,501	140,500	13,999	9.96
Operating Contributions and Donations					-
Other Revenue	245,000	209,905	142,083	(67,822)	(47.73)
Total Recurrent Revenue	1,805,983	926,196	871,766	(54,430)	(6.24)
Capital Revenue					
Capital Grants, Subsidies and Contributions	53,000	75,322	53,000	(22,322)	(42.12)
Total Revenue	1,858,983	1,001,518	924,766	(76,752)	(8.30)
Capital Income	-	-	-	-	-
Total Income	1,858,983	1,001,518	924,766	(76,752)	(8.30)
Expenses					
Recurrent Expenses					
Employee Costs	5,568,489	3,514,801	3,296,954	(217,847)	(6.61)
Goods and Services	4,662,332	2,241,912	2,363,425	121,513	5.14
Finance costs	136,525	69,677	69,360	(317)	(0.46)
Depreciation	3,088	-	1,801	1,801	100.00
Total Recurrent Expenses	10,370,434	5,826,390	5,731,540	(94,850)	(1.65)
Capital Expenses	-	261,105		(261,105)	-
Total Expenses	10,370,434	6,087,495	5,731,540	(355,955)	(6.21)
Net Recurrent Result/Operating Surplus/(Deficit)	(8,564,451)	(4,900,194)	(4,859,774)	40,419	(0.83)
NET RESULT AFTER CAPITAL ITEMS	(8,511,451)	(5,085,977)	(4,806,774)	279,202	(5.81)

Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending January 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					4
Rates and Utility Charges (Gross)	305,928	153,119	152,964	(155)	(0.10)
Charges and Fees	2,704,135	2,487,610	1,406,930	(1,080,680)	(76.81)
Interest	-	805	-	(805)	
Operating Grants and Subisidies	2,371,182	1,608,505	1,526,403	(82,101)	(5.38)
Operating Contributions and Donations	430,000	104,588	85,000	(19,588)	(23.04)
Revenue - Contract/Recoverable Works	-	1,846		(1,846)	
Other Revenue	151,785	114,975	95,910	(19,065)	(19.88)
Total Recurrent Revenue	5,963,030	4,471,448	3,267,207	(1,204,241)	(36.86)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	-	-	-	
Total Revenue	5,963,030	4,471,448	3,267,207	(1,204,241)	(36.86)
Capital Income	-	-	-	-	-
Total Income	5,963,030	4,471,448	3,267,207	(1,204,241)	(36.86)
Expenses					
Recurrent Expenses					
Employee Costs	7,171,211	4,326,499	4,530,763	204,264	4.51
Goods and Services	4,425,670	1,970,685	2,198,820	228,135	10.38
Finance costs	9,572	1,451	5,584	4,132	74.01
Depreciation	39,588	23,325	23,093	(232)	(1.00)
Total Recurrent Expenses	11,646,041	6,321,960	6,758,260	436,300	6.46
Capital Expenses	-			-	-
Total Expenses	11,646,041	6,321,960	6,758,260	436,300	6.46
Net Recurrent Result/Operating Surplus/(Deficit)	(5,683,010)	(1,850,512)	(3,491,053)	(1,640,541)	46.99
	.,,	.,,	.,,	. , , ,	
NET RESULT AFTER CAPITAL ITEMS	(5,683,010)	(1,850,512)	(3,491,053)	(1,640,541)	46.99

Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending January 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	8,107,135	4,039,840	4,053,568	13,728	0.34
Discount	(180,000)	(107,467)	(90,000)	17,467	(19.41)
Charges and Fees	879,400	590,075	490,233	(99,841)	(20.37)
Interest	43,000	20,282	25,083	4,801	19.14
Operating Grants and Subisidies	2,704,917	1,324,346	1,340,000	15,655	1.17
Operating Contributions and Donations	46,700	51,367	46,700	(4,667)	(9.99)
Revenue - Contract/Recoverable Works	790,000	431,455	434,167	2,712	0.62
Other Revenue	427,880	310,803	241,680	(69,123)	(28.60)
Total Recurrent Revenue	12,819,032	6,660,700	6,541,431	(119,269)	(1.82)
Capital Revenue					
Capital Grants, Subsidies and Contributions	11,256,442	2,811,535	2,724,424	(87,111)	(3.20)
Total Revenue	24,075,474	9,472,234	9,265,855	(206,379)	(2.23)
Capital Income	-	-	-	-	-
Total Income	24,075,474	9,472,234	9,265,855	(206,379)	(2.23)
Expenses Recurrent Expenses					
Employee Costs	9,417,989	5,162,215	5,707,232	545,017	9.55
Goods and Services	7,954,660	3,612,591	3,700,808	88,217	2.38
Finance costs	753,135	384,919	383,127	(1,792)	(0.47)
Depreciation	1,603,941	918,280	935,632	17,352	1.85
Total Recurrent Expenses	19,729,725	10,078,004	10,726,798	648,794	6.05
Capital Expenses	224,000	4,897,337	-	(4,897,337)	-
Total Expenses	19,953,725	14,975,341	10,726,798	(4,248,543)	(39.61)
Net Recurrent Result/Operating Surplus/(Deficit)	(6,910,693)	(3,417,305)	(4,185,367)	(768,063)	18.35
NET RESULT AFTER CAPITAL ITEMS	4,121,750	(5,503,107)	(1,460,943)	4,042,164	(276.68)

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 January, 2021

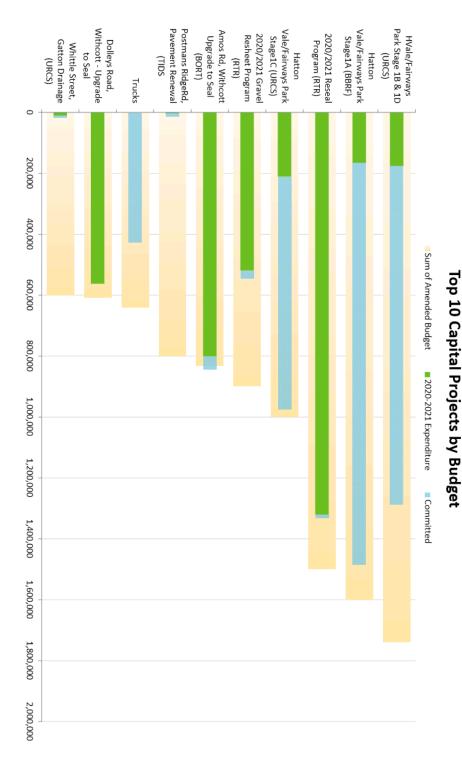
	2020-2021 Annual Budget	2020-2021 YTD Actual
Current Assets		
Cash assets and cash equivalents	23,549,740	24,715,227
Cash investments	-	4,500,000
Trade and other receivables	3,669,960	885,811
Inventories	295,000	383,788
Contract Receivable	-	116,447
Non-current assets classified as held for sale	-	549,000
Total Current Assets	27,514,700	31,150,273
Non Current Assets		
Trade and other receivables	14,735,000	14,734,969
Equity investments	33,470,600	31,337,620
Investment properties	2,110,000	2,110,000
Property, plant and equipment	559,115,020	543,713,065
Intangible assets	6,409,360	4,530,686
Total Non Current Assets	615,839,980	596,426,339
TOTAL ASSETS	643,354,680	627,576,613
Current Liabilites		
Trade and other payables	4,458,030	1,826,917
Provisions	8,625,410	7,710,456
Borrowings	1,584,050	764,408
Contract Liability Grants	-	2,826,688
Total Current Liabilities	14,667,490	13,128,468
Non Current Liabilities		
Provisions	30,216,780	29,827,192
Borrowings	19,982,690	21,570,167
Total Non Current Liabilities	50,199,470	51,397,359
TOTAL LIABILITIES	64,866,960	64,525,828
NET COMMUNITY ASSETS	578,487,720	563,050,785
Community Equity		
Retained surplus (deficiency)	399,228,462	384,602,032
Asset revaluation surplus	176,992,000	176,990,877
Reserves		1,305,984
Current Surplus/(Deficit)	2,267,258	151,892
TOTAL COMMUNITY EQUITY	578,487,720	563,050,785

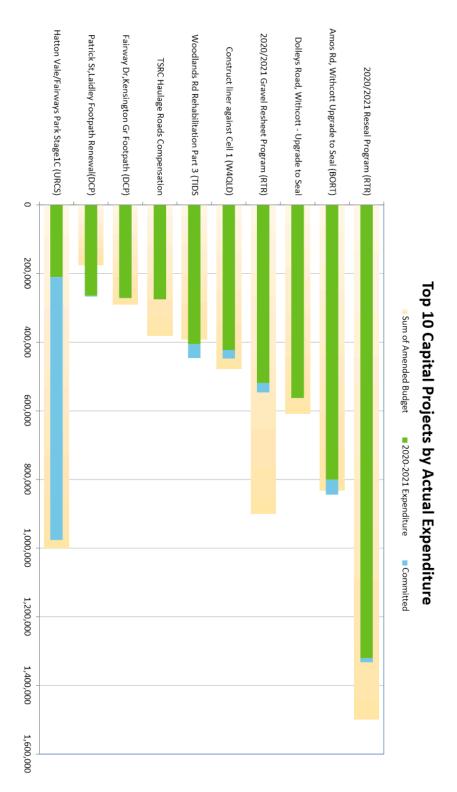
LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 January, 2021

	2020-2021 Annual Budget	2020-2021 YTD Actuals
Cash flows from operating activities:		
Receipts	50,000,000	0.4.055.057
Receipts from customers Dividend received	58,288,900	34,255,057
Interest received	969,810	699,901
merest received	303,010	033,301
Payments		
Payments to suppliers and employees	(47,576,810)	(28,071,222)
Interest expense	(1,085,160)	(556,012)
Net cash inflow (outflow) from operating activities	10,596,740	6,327,724
Cash flows from investing activities:		
Capital grants, subsidies and contributions	11,309,440	3,665,164
Payments for property, plant and equipment	(24,309,590)	(6,821,312)
Payments for investment property	705 400	-
Net transfer (to) from cash investments Proceeds from sale of property plant and equipment	785,400 368,000	474,834
Proceeds from sale of property plant and equipment	308,000	474,834
Net cash inflow (outflow) from investing activities	(11,846,750)	(2,681,314)
Cash flows from financing activities:		
Repayment of borrowings	(1,509,260)	(741,198)
Proceeds from borrowings	(1,303,200)	(/41,130)
•		
Net cash inflow (outflow) from financing activities	(1,509,250)	(741,198)
Net increase (decrease) in cash and cash equivalents held	(2,759,260)	2,905,212
Cash and cash equivalents at beginning of the financial year	26,309,000	26,310,015
Cash and cash equivalents at end of the financial year	23,549,740	29,215,227

LOCKYER VALLEY REGIONAL COUNCIL CAPITAL WORK SUMMARY 31st January, 2021

	2020-2021 Adopted Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Infrastructure					
Capital Program Delivery	11,716,201	5,142,447	814,018	5,956,464	5,759,737
Depot	0	-1,518	0	-1,518	1,518
Facilities	3,004,760	524,933	468,552	993,485	2,011,275
Fleet	1,870,850	0	817,193	817,193	1,053,657
Parks & Open Spaces	4,500,400	707,300	3,201,459	3,908,759	591,641
Transfer Stations	662,406	494,559	24,862	519,421	142,985
Waste Collection	14,000	6,717	0	6,717	7,283
Cemetery	135,000	73,628	21,651	95,279	39,721
Technical Services	30,000	1,126	0	1,126	28,874
Infrastructure Total	21,933,617	6,949,192	5,347,734	12,296,926	9,636,691
People and Business Performance Disaster Management Public Order & Safety Legal Services Information Communication Technology People and Business Performance Total	94,000 123,000 75,000 1,135,540 1,427,540	0 35,493 0 306,286 341,779	26,435 0 0 203,285 229,720	26,435 35,493 0 509,570 571,498	67,565 87,507 75,000 625,970 856,042
Community and Regional Prosperity Regional Development Community Wellbeing Growth & Policy Community and Regional Prosperity Total	60,000 5,000 883,434 948,434	0 0 57,789 57,789	22,727 0 418,507 441,234	22,727 0 476,296 499,023	37,273 5,000 407,138 449,411
Grand Total	24,309,591	7,348,760	6,018,688	13,367,448	10,942,143





For Period Ended January, 2021

Cost Centre: Transfer Stations Program: Transfer Station Projects INFRASTRUCTURE Program: Waste Collection Projects Cost Centre: Waste Collection Program: Technical Services Projects ost Centre: Technical Services Technical Services Projects Projects Total Waste Collection Projects Projects Total Transfer Station Projects Projects Total M/ Plan Gatton Long Haul Waste Facility Asbestos Bin Gatton Landfill Restoration of access L202 CP817791 Waste Land Purchases Oil Buildings Upgrade and Maintenance Gttn Landfill Fence Sth Boundary (W4QLD) Construct liner against Cell 1 (W4QLD) Garbage Truck Turnarounds Stormwater Management Laidley Landfill Laidley Transfer Station (URCS) 477,887 25,000 55,000 30,000 12,000 41,280 14,000 14,000 28,113 15,000 422,569 28,936 41,274 6,717 6,717 1,126 1,775 CAPITAL WORKS PROGRAM 24,862 24,862 Total (includes 519,421 447,431 28,936 6,717 6,717 1,126 30,000 10,225 25,000 55,000 30,456 (823) 7,283 7,283 Total Amount of Funding 28,113 377,887 41,280 100,000 30,000 12,000 25,000 14,000 15,000 100 0 0 Cost overrun to be offset by transfer of unders on W4QLD projects

Parks and Open Spaces Projects Projects Total	Springbrook Park Fence Renewal (DCP)	Littleton Park Shade Sail (DCP)	Lake Apex Playground Equipment (W4QLD)	HVale/Fairways Park Stage 1B & 1D (URCS)	Hatton Vale/Fairways Park Stage1C (URCS)	Hatton Vale/Fairways Park Stage1A (BBRF)	Gatton Skate Park (DCP)	Gatton CBD Upgrade (W4QLD)	Forest Hill Skate Park Repairs (DCP)		Program: Parks and Open Spaces Projects Bugler Park Shade Sail (DCP)	Other Infrastructure Projects Projects Total	Cost Centre: Parks & Open Spaces Program: Other Infrastructure Projects Gatton CBD Disability Parking	
4,500,400	17,600	5,300	15,000	1,740,000	1,000,000	1,600,000	15,000	45,000	44,000		18,500	67,500	67,500	Budget
710,878	18,730	4,948	14,307	177,241	211,777	166,833	14,701	40,547	38,095		23,700	16,/8/	16,787	Actual
3,181,759				1,091,496	765,348	1,319,014		5,901						Committed
3,892,637	18,730	4,948	14,307	1,268,737	977,124	1,485,846	14,701	46,448	38,095		23,700	16,/8/	16,787	Total (includes Remaini committed costs) Budget
607,763	(1,130)	352	693	471,263	22,876	114,154	299	(1,448)	5,905		(5,200)	50,/13	50,713	Remaining Budget
3,700,000	17,600	5,300	15,000	1,740,000	1,000,000	800,000	15,000	45,000	44,000		18,100			Total Amount of Funding
800,400						800,000					400	67,500	67,500	Council Contribution
	100	100	100	100	100	100	100	100	100		100		100	Design Completion %
	100	100	100	12	12	12	100	90	100		100		15	Construction Completion %
	Cost overrun to be offset by transfer of unders on DCP projects. Additional fending was added to the scope that joined onto the ex-shade structure.							Cost overrun to be offset by transfer of unders on W4QLD projects.		cover the maximum area of the playground equipment. The reallocation was based on a confirmation that an unspent grants funds from another project could be used to offset the overspend. This amendment will occur at the December budget review.	Size of the shade			Comments

Program: Gravel Resheet Programme 2020/2021 Gravel Resheet Program (RTR) Gravel Resheet Programme Projects Total	Program: Floodway Renewal Programme 2020/2021 Floodway Renewal Program Floodway Renewal Programme Projects Total	Footpath Renewal Programme Projects Total	Program: Footpath Renewal Programme Patrick St,Laidley Footpath Renewal(DCP)	Culvert Renewal Programme Projects Total	Summerholm Rd, Summerholm	Program: Culvert Renewal Programme 2020/2021 Culvert Renewal Program	Bridge Renewal Programme Projects Total	Program: Bridge Renewal Programme Cran Bridge Deck Renewal (BRP)	Asphalt Resheet Programme Projects Total	Program: Asphalt Resheet Programme 2020/2021 Asphalt Resheet Program (LRCI)	Cost Centre: Capital Program Delivery	Other Infrastructure Projects Projects Total	Program: Other Infrastructure Projects East Egypt Road, Mount Whitestone	Cost Centre: Civil Operations	
900,000	10,000	175,250	175,250	231,052	6,052	225,000	218,000	218,000	360,079	360,079		80,000	80,000		Budget
529,225 529,225		285,869	285,779	11,576	6,052	5,524	6,394	6,394	9,069	9,069		64,940	64,940		Actual
33,581 33,581		2,093	2,093				183,744	183,744							Committed co
562,806 562,806		287,961	287,871	11,576	6,052	5,524	190,138	190,138	9,069	9,069		64,940	64,940		Total (includes Remaini committed costs) Budget
337,194 337,194	10,000	(112,711)	(112,621)	219,476	0	219,476	27,862	27,862	351,010	351,010		15,060	15,060		ja j
643,572 643,572		110,000	110,000				118,000	118,000	360,079	360,079					Total Amount of Funding
256,428 256,428	10,000	65,250	65,250	231,052	6,052	225,000	100,000	100,000				80,000	80,000		Council Contribution
100	0		100		100	90		100		75			100		Design Completion %
70	0		100		100	0		0		0			100		Construction %
		turing costs.	The cost overspend on the Patrick Street Footpath project has resulted from an increase to the original scope of the project to include extensive service relocations and increased										_		Comments

William Street, Gatton Foothpath (W4QLD)	Wandin Road, Withcott - Table Drains	Vehicle Activated Signs Bases Various	TSRC Haulage Roads Compensation	Spa Water Road, Blanchview (BS)	Safe Schools Project (TIDS)	Railway Crossings Safety Improvements	Old College Road, Gatton Footpath(W4QLD)	Niemeyer Rd, H'Vale - \$ Contribution	Murphys Creek Road - Footpath (LRCI)	Maroske Road, Plainalnd Turn Around		LDSHS Highview Av, Gatton Car Park(STIP)	Lake Apex Park, Gatton Footpath (W4QLD)	Laidley LED Street Lighting (URCS)	Laidley LED Street Lighting (LGGSP)	Laidley Hospital Disability Improvement	GranthamScrub Rd/GranthamWinwill (HVSPP)	Gehrke/Rons Rd Lighting (supplement BS)	Gatton Industrial Estate (HVSPP)	Future Design Works 2021/2022	Flagstone Cr/Lockyer Cr Rd (HVSPP)	Flagstone Cr Rd/Hartz Rd/Carpend (HVSPP)	Fairway Dr, Kensington Gr Footpath (DCP)	Cycle Network Gatton (PCNP)	Cooper St, Laidley - Drainage Stage 1	Cochrane Street, Gatton Footpath (URCS)	Bus Shelter Western Dr &Turner St (BSSP)	Blenheim Hall, Blenheim	Program: Other Infrastructure Projects	Kerb & Channel Renewal Programme Projects Total	2020/2021 Kerb & Channel Renewal Program	Program: Kerb & Channel Renewal Programme		
95,500	60,000	17,995	381,000	343,000	60,000	20,000	32,500	100,000	200,000	35,000		303,000	55,000	105,000	229,534	20,000	10,000	15,000	10,000	60,000	10,000	10,000	290,000	25,000	242,000	15,000	42,000	8,791		86,000	86,000		Budget	
4,104			274,917	90,355	,	,	30,868		5,922	26,127		15,856	4,617	304	20,838	10,724	907	12,595				2,580	271,545	900	38,691	861		(1,209)					Actual	
				51,064	,				2,740			311,004	47,873	,	2,800	307									7,190								Committed	
4,104		,	274,917	141,419	,	,	30,868	,	8,662	26,127		326,860	52,489	304	23,638	11,031	907	12,595	,	,		2,580	271,545	900	45,881	861		(1,209)					committed costs) Budget	
91,396	60,000	17,995	106,083	201,581	60,000	20,000	1,632	100,000	191,338	8,873		(23,860)	2,511	104,696	205,896	8,969	9,093	2,405	10,000	60,000	10,000	7,420	18,455	24,100	196,119	14,139	42,000	10,000		86,000	86,000		Budget	walaina
95,500			363,636	223,000	30,000		19,500		200,000			303,000	54,000	105,000	137,720		5,000	į	5,000		5,000	5,000	290,000	12,500		15,000	39,968						Funding	Total Amount of
	60,000	17,995	17,364	120,000	30,000	20,000	13,000	100,000		35,000			1,000		91,814	20,000	5,000	15,000	5,000	60,000	5,000	5,000		12,500	242,000		2,032	8,791		86,000	86,000		Contribution	Council
100	100	100	100	100	0	100	100	100	100	100		100	100	100	100	100	10	100	10	0	30	40	100	15	60	80	90	100			0		Completion %	Decian
0	0	50	100	60	0	100	100	100	0	100		100	100	0	0	50	0	100	0	0	0	0	100	0	0	0	0	100			0		Completion %	Construction
							1				been requested in the December budget review for project management and contingency costs.	Additional \$27,000 has																					Comments	

Program: Seal Renewal Programme 2020/2021 Reseal Program (RTR) Seal Renewal Programme Projects Total	Pavement Widening Programme Projects Total	Program: Pavement Widening Programme Lake Clarendon Way Widening Woodlands Rd Rehabilitation Part 3 (TIDS	Postmans Ridge Rd, Helidon Spa Postmans RidgeRd, Pavement Renewal (TIDS Summerholm Road Rehabilitation Pavement Renewal Programme Projects Total	Program: Pavement Renewal Programme Brightview Road Rehabilitation Flagstone Creek Rd Rehabilitation (TIDS) Goos Road, Gatton - Pavement Rehab Head Street, Laidley Design and Construc	Other Infrastructure Projects Projects Total	Woodlands Rd & Rangeview Drive (BS)
1,500,000 1,500,000	685,000	293,000 392,000	150,000 800,000 262,500 2,210,500	360,000 540,000 70,000 28,000	2,925,820	Budget 130,500
1,320,161 1,320,161	525,592	120,034 405,558	96,147 2,242 5,589 157,399	26,085 27,054	825,398	Actual 12,607
12,189 12,189	122,057	79,487 42,570	605 3,355	2,750	423,614	Committed co
1,332,350 1,332,350	647,649	199,521 448,128	96,147 2,847 5,589 160,753	28,835 27,054 -	1,249,012	Total (includes Remain committed costs) Budget 13,243
167,650 167,650	37,351	93,479 (56,128)	53,853 797,153 256,911 2,049,747	331,165 512,946 70,000 28,000	1,676,808	ing 117,257
747,046 747,046	216,446	216,446	400,000 - 459,000	59,000	2,228,824	Total Amount of Funding 320,000
752,954 752,954	468,554	293,000 175,554	150,000 400,000 262,500 1,751,500	360,000 481,000 70,000 28,000	696,996	Council Contribution (189,500)
100		100	100	50 0		Design Completion %
90		<u>5</u> 0	0 0	0 0		Construction %
		Budget amendment to be included in December review.		Completed in 2019/2020. 2020/2021 budget is not required. Transferred in December budget review.	review.	Comments Budget amendment to be included in December

ects Projects Total	Trucks 640,850	Trailers 100,000	Tractors 100,000	SES Vehicles & Plant (SES Support Grant) 40,000	Passenger Vehicles 80,000	Light Commercial Vehicles 560,000	Earthmoving Equipment 350,000	Program: Fleet Projects	Cost Centre: Fleet	jects Total	Program: Traffic Management Renewal Programme Trafic Management Renewal Program 5,000	Stormwater Renewal Programme Projects Total 700,000	Whittle Street, Gatton Drainage (URCS) 600,000	Program: Stormwater Renewal Programme Railway St, Helidon - Stormwater (URCS) 100,000	Signs & Lines Renewal Programme Projects Total 40,000		wal Programme	Seal Road Upgrade Programme Projects Total 1,522,000	Twidales Rd, Helidon Spa Upgrade 20,000	Dolleys Road, Withcott - Upgrade to Seal 609,000	Beutels Road Seal Upgrade CH600-800 60,000		Program: Seal Road Upgrade Programme Amos Rd, Withcott Upgrade to Seal (BORT) 833,000	Budget
												9,314	9,314		7,632			1,364,321		562,605	1,775		799,941	Actual
	. 426,959	85,972	. 112,670			177,460	,					8,200			510			67,557					67,557	Committed
	426,959	85,972	112,670			177,460	,					17,514			8,142			1,431,878		562,605	1,775		867,498	(includes Remain committed costs) Budget
1,067,788	213,891	14,028	(12,670)	40,000	80,000	382,540	350,000			5,000	5,000	682,486	582,486	100,000	31,858	34,488		90,122	20,000	46,395	58,225		(34,498)	Remaining Budget
				,	,		,					700,000	600,000	100,000				654,000					654,000	Total Amount of Funding
1,870,850	640,850	100,000	100,000	40,000	80,000	560,000	350,000			5,000	5,000				40,000	40,000		868,000	20,000	609,000	60,000		179,000	Council Contribution
	70	100	100	0	0	20	0				0		95	0		c			0	100	90		100	Design Completion %
	70	100	100	0	0	20	0				0		0	0		c			0	100	0		95	Construction %
								1														end of construction. This is included in the December budget review	Cost overrun due to wet	Comments

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Laidley Rec Reserve Entry Upgrade (LRCI) Lake Clarendon Public Toilets Refurb	Laidley Pool Upgrade (URCS)	Laidley Cultural Centre PA System (URCS)	Laidley CC Acoustic Improvements (LRCI)	GS&AC Replacement Chlorine Tanks	Gatton Showgrounds Equestrian Centre	Gatton Showgrounds Energy Reduction	Gatton Shire Hall Improvements (BoR)	Gatton S'Hall Roof Restoration (W4QLD)	Gatton S'Grounds Masterplan Work (W4QLD)	Gatton S'Grounds Horse Area (W4QLD)	Gatton S/Hall Compliance Upgrade (BBRF)	Gatton Depot W'Shop Building Alterations	Das Neumann Haus Stair Alteration Design	Corrective Electrical Upgrades	Community Facilities Work Packages	Bore Assessments (DRFA)	Program: Facilities Projects	Cost Centre: Facilities	Cemetery Projects Projects Total	Ldley Cemetery Seam StripRenewal (W4QLD)	Gatton Cemetery Upgrades (URCS)	Gatton Cemetery Bubbler & S/Strip(W4QLD)	Program: Cemetery Projects	Cost Centre: Cemetery	
250,000 5,300	58,720	15,000	117,000	30,000	65,800	39,000	596,495	250,000	156,000	20,000	523,645	7,500	94,000	40,000	27,500	90,000			135,000	30,140	65,000	39,860			Budget
4,061 5,218	60,254	129	3,306		3,603	3,791	75,747	2,412	118,440	411	12,973	7,581	9,791	3,603	,	60,031			78,717	30,136	26,139	22,442			Actual
3,400							31,842	7,194	600		31,842			35,620		80			21,651		21,651				Committed
7,461 5,218	60,254	129	3,306	,	3,603	3,791	107,589	9,606	119,040	411	44,815	7,581	9,791	39,223	,	60,111			100,368	30,136	47,790	22,442			Total (includes Remain committed costs) Budget
242,539 82	(1,534)	14,872	113,694	30,000	62,197	35,209	488,906	240,394	36,960	19,589	478,830	(81)	84,209	777	27,500	29,889			34,632	4	17,210	17,418			ing
250,000	58,720	15,000	117,000	,			536,846	250,000	156,000	20,000	439,350					70,000			135,000	30,140	65,000	39,860			Total Amount of Funding
5,300				30,000	65,800	39,000	59,650				84,295	7,500	94,000	40,000	27,500	20,000									Council Contribution
100	100	0	30	0	10	100	100	100	80	G	100	100	100	100	G	100				100	100	100			Design Completion %
100	100	0	0	0	0	75	ω	0	80	0	ω	100	0	5	0	80				100	95	70			Construction Completion %
	Cost overrun to be offset by transfer of unders on URCS projects																1								Comments

0 80 40 50 60 80 80		000 540	145,000	626,369	509,171	202.885	306.286	1,135,540	Information Communication Technology Projects Projects Tota
80 40 40 30	100	18,000		3,493	14,507		14,507	18,000	UPS Renewal
80 40 5 5	80	100,000		53,788	46,212	23,751	22,461	100,000	Upgrade MS Office
80 80 40 5	20	50,000		50,000	,			50,000	Unified Communications
80 80 80 40	100	400,000	,	205,085	194,915	21,034	173,881	400,000	TechnologyOne
0 80 100 80	100	79,400		68,900	10,500	10,500		79,400	Switches Renewal
80 80	80	24,340		13,064	11,276	8,300	2,976	24,340	SES Hardware
100	100	22,300		12,693	9,607	7,282	2,325	22,300	Online Bookings
0	100	76,500		47,385	29,115	,	29,115	76,500	Network Perimeter Security (Firewalls)
0	100	20,000	,	7,281	12,719	12,719	,	20,000	Network Cabinets & Cabling
	30	50,000		45,969	4,031	,	4,031	50,000	Intranet Renewal
85	100		145,000	38,611	106,389	64,400	41,989	145,000	Flood Inform Advice Portal (QLD & I)
30	50	150,000	,	80,101	69,899	54,899	15,000	150,000	Cyber Security
								cts	Program: Information Communication Technology Projects
									Cost Centre: Information Communication Technology
		94,000		67,165	26,835	26,835		94,000	Disaster Management Projects Projects Total
25	0	10,000		10,000				10,000	River Height Gauge Signage
10	0	34,000	,	34,000	,	,		34,000	River Height Gauge Equipment Upgrade
75	0	50,000	,	23,165	26,835	26,835		50,000	Flood Warning System Upgrade
									Program: Disaster Management Projects
									Cost Centre: Disaster Management
			75,000	75,000				75,000	Legal Services Projects Projects Total
0 Removed in December	0		75,000	75,000				75,000	Program: Legal Services Projects Property Management & Disposal Strategy
									Cost Centre: Legal Services
									PEOPLE AND BUSINESS PERFORMANCE
Completion % Comments	Completion %	Contribution	Funding	Budget	(includes Remain committed costs) Budget	Committed c	Actual	Budget	
		Painti							

Growth and Policy Projects Projects Total	Tenthill DM Study	Planning Scheme Revision LVRC	LGIP Prepare Infrastructure Plan	Laidley Reg Update Model & Mitigation	Floor Maphing and Morelling - Yes Cacrilli	Flood Manning and Modelling I 'ver Catchm	Cooper St Mitigation Engineering (not inc in expert report)	Program: Growth and Policy Projects	Cost Centre: Growth & Policy	Regional Developments Projects Projects Lotal		Lake Apex Desilting Early Design Works	Entry Statements	Cost Centre: Regional Development	COMMUNITY AND REGIONAL PROSPERITY	Total for Group	Public Order and Safety Projects Projects Total	Gatton and Laidley CCTV (CDG)	CCTV Cyber Security Improvements	Program: Public Order and Safety Projects	Cost Centre: Public Order & Safety	
311,780	55,000	15,050	35,000	69,000	10,000	10,000	7,730 120,000			000,00			60,000		~	\$ 1,427,540 \$	123,000	15,000	75,000			Budget
12,550			2,550	,	10,000	10 000				,						341,779 \$	35,493	34,306 1.187				Actual
37,914		8,333	6,854	,	13,000	15 000	7,728			22,727		22,727				229,720 \$						Committed cor
50,464		8,333	9,404	,	23,000	25 000	7,728			22,727		22,727				571,499 \$	35,493	34,306 1.187				(includes Remain committed costs) Budget
261,316	55,000	6,717	25,596	69,000	(10,000)	(15,000)	2 120,000			31,2/3		(22,727)	60,000			856,041 \$	87,507	(1,306)	75,000			in
																253,000	33,000	33,000				Total Amount of Funding
311,780	55,000	15,050	35,000	69,000	10,000	10,000	7,730 120,000			000,00			60,000			\$ 1,174,540	90,000	15.000	75,000			Council Contribution
	0	100	0	0	100	100	0					0	0					100	80			Design Completion %
	0	100	0	0	90	80	0					0	0					100	10			Construction Completion %
					agreed variation. This is included in the December budget review.	Overspent due to an	Removed in December budget review.				Lake Apex. Budget amendment to be included in December review.	Preliminary costs for the management of the approvals associated with	Removed in December budget review.									Comments

		É 11 025 420	\$ 2A 200 CO1 \$ 7349 760 \$ 6.019 689 \$13.367 AA9 \$10.0A7 1A3 \$13.274 163 \$11.035 A28	\$ 10 0/2 1/2	6 12 267 110	¢ 6010600	¢ 7 340 760	\$ 24 200 501	Total for Council
		\$ 948,434	\$ -	\$ 449,411	948,434 \$ 57,789 \$ 441,234 \$ 499,023 \$ 449,411 \$	\$ 441,234	\$ 57,789	\$ 948,434	Total for Group
		5,000		5,000				5,000	Community Wellbeing Projects Projects Total
budget review.									
0 Removed in December	0	5,000		5,000				5,000	Program: Community Wellbeing Projects Pest Management Compound Improvements
									Cost Centre: Community Wellbeing
		3/1,034		143,822	423,832	380,393	45,239	3/1,034	NKDF PTOJECIS PTOJECIS FOID
80	0	154,620		66,369	88,251	65,497	22,754	154,620	Lockyer Creek Hydrology PJ 2/2 (NDRP)
90	0	20,100		(63)	20,163	9,178	10,985	20,100	Lockyer Creek Hydrology PJ 1/2 (NDRP)
20	0	108,700		9,346	99,354	99,354	,	108,700	Local Flood Plain Mngmt Plan 2/2 (NDRP)
25	0	43,080		8,610	34,470	33,830	640	43,080	Landuse Planning (NDRP)
20	0	60,000		60,000				60,000	Floor Survey Contract (NDRP)
90	100	108,870		20,000	88,870	78,010	10,860	108,870	Flood Modelling - Laidley Reg Ph1 (NDRP)
100 Included in December budget review.	100			(3,440)	3,440	3,440			Flood Modelling - Laidley Local (NDRP)
0 included in December budget review.	0	76,284		(15,000)	91,284	91,284		76,284	Evacuation Planning (NDRP)
									Program: NRDP Projects
Construction Comments	Design Completion %	Council Contribution	Total Amount of Funding	Remaining Budget	(includes Remain committed costs) Budget	Committed c	Actual	Budget	
		:			Total				

Page :

10.2 Budget Review and Updated Long Term Financial Forecast

Author: Kacey Bachmann, Management Accountant; Jodi Marchant, Chief Financial

Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachments.

Officer's Recommendation:

THAT Council adopt the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled 2020-21 Budget and Long-Term Financial Forecast

RESOLUTION

THAT Council adopt the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment to these Minutes, titled "2020-21 Budget and Long-Term Financial Forecast".

Moved By: Cr Wilson Seconded By: Cr Hagan

Resolution Number: 20-24/0237

CARRIED 7/0

Executive Summary

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The December quarter budget review has included a review of major changes in assumptions which have occurred since the budget was adopted including the audited opening balances and the carry forward capital works. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. The forecast for the remainder of the year remains somewhat uncertain, with the unknown impacts due to COVID-19 and the long-term financial sustainability impacted. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

The changes to the operational and capital budget will have a positive impact on the projected operating surplus, increasing the projected surplus position by \$688,335. The amended budgeted operating surplus considering the above adjustment is \$2.919 million. The total capital works budget for 2020-21 has been increased to reflect adjustments as detailed in the agenda, with the budget for 2020-21 now \$24.94 million.

Proposal

At the end of the December 2020, a review of the actual financial performance against the budget was conducted. The review has focused on balancing out over and under expenditure within Council's various business units and the deliverability of operating and capital projects.

Table 1 shows the operational income and expense items which require amending at this point in time:

TABLE 1 – OPERATING BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Fees and Charges	\$720,723	 \$20,000 Rates Searches \$464,000 in Infrastructure Charges, Development Assessments and Certificate fees \$189,490 in Building & Plumbing fees (\$10,000) reduction in library photocopying revenue \$20,000 Cemeteries (\$50,000) Facilities Hire \$80,000 Saleyards
2	Revenue	Interest Income	\$48,765	Adjustments in forecast interest rates from QUU investment.
3	Revenue	Operating Grants, Subsidies and Contributions	(\$117,600)	 (\$135,600) MIPP 2 Water Collaborative (\$50,000) Resilient Rivers \$21,000 COVID Safe Australia Day \$9,000 QRRRF Flood Classification Review Funding \$20,000 LGM Risk Award Funds
4	Revenue	Contract/Recoverable Works	\$36,765	Increase variation to RMPC contract
5	Revenue	Other Revenue	\$5,100	Increase in sundry sales
TOTAL	Revenue		\$693,753	Net increase in revenue
6	Expenditure	Employee Costs	(\$352,207)	 Allocation of wages to Capital Works program reduced by \$119,717 (non-cash) \$79,200 Compliance Officer for the Illegal Dumping Partnership Program (Grant Funded) transferred to Materials & Services. Vacancy Saving Target achieved (\$500,000) Minor ups and downs to cater for reclassifications
7	Expenditure	Materials and Services	\$357,625	Allocation of plant costs to Capital Works program reduced by \$215,455 (non-cash)

TOTAL Expenditure NET TOTAL	\$5,418	Other minor movements to reflect current operations and adjustments to business delivery. Net increase in expenditure Overall net increase in the 2020-21 operating result.
		 \$65,000 Lockyer Valley Cultural Centre transition to lease \$25,000 Tourism Guide re-launch \$8,000 Economy ID Forecasting tool \$5,000 Chrome & Clutter Retro Festival (\$220,000) reduction to MIPP 2 Water Collaborative in line with revenue reduction (\$219,000) reduction to forecast spend on Resilient Rivers program \$17,000 Adverse Events Support LVRC (\$50,000) reduction in forecast facilities fee waivers \$448,980 Contracts – Waste Services

The changes to the operational budget will increase the projected surplus by \$688,335. As most of the adjustments reflect one-off changes, the impact on the long term financial forecast is minimal. The amended budgeted surplus considering the above adjustment is \$2.919 million.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

The total capital works budget for 2020-21 has been amended to reflect expected deliverability and allocation of labour, plant and material spend, with the budget now \$24.94 million. Internal transfers between projects reflect updated costings and scopes. A further review of projects that are not likely to be completed by the end of the financial year will be undertaken later in the year and subsequently presented to Council for consideration.

Table 2 shows the changes to capital income and expense items which require amendment in this budget review:

TABLE 2 – CAPITAL BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Revenue	\$389,785	 \$118,000 Cran Bridge \$236,785 Gatton Shire Hall compliance and upgrade works \$35,000 contribution towards Das

			Neumann Haus
TOTAL Revenue		\$380 785	
2 Expenditure	Capital Works	\$389,785 \$680,487	All movements are detailed in the Capital Works Listing in the Attachments. New Projects: • \$88,000 Patrick Street, Laidley – Asphalt Overlay – Parking Lanes in CBD • \$50,000 Lake Apex Reactivation Design • \$30,000 Website Upgrade Major project increases include: • \$111,750 Patrick St,Laidley Footpath Renewal (offset with grant funding) • \$214,500 Woodlands Rd & Rangeview Drive • \$165,000 Pavement Widening Programme • \$100,000 Postmans Ridge Rd, Pavement Renewal • \$160,000 Seal Road Upgrade Programme • \$200,000 Stormwater Renewal Programme • \$582,531 Gatton Shire Hall compliance upgrades and hall improvements (partially funded – works brought forward)
			Offset by rescheduling/reduction in costs: (\$117,000) Cooper St Drainage (\$100,000) Niemeyer Rd, H'Vale (\$310,000) Brightview Road Rehabilitation (\$420,000) Flagstone Creek Rd Rehabilitation (\$75,000) Property Management & Disposal Strategy (\$46,500) Network Perimeter Security (Firewalls) (\$60,000) Entry Statements (\$120,000) Planning engineering
TOTAL Expenditure		\$680,487	Net increase in expenditure

Options

Option one: Council adopt the amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled 2020-21 Budget and Long-Term Financial Forecast.

Option two: Council proposed changes to the proposed amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled 2020-21 Budget and Long-Term Financial Forecast for adoption.

Option three: Council does not adopt the proposed amended 2020-21 Budget and Long-Term Financial Forecast as set out in the attachment titled 2020-21 Budget and Long-Term Financial Forecast for adoption.

Previous Council Resolutions

Resolution Number: 20-24/0150 - Budget Review, Capital Works Carried Forward and Updated Long Term Financial Forecast

Critical Dates

Program of works to be delivered in the 2020-21 financial year.

Strategic Implications

Corporate Plan

Corporate Plan Goal

Leadership and Council

Outcome

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Finance and Resource

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the first half of the financial year to December 2020. As a result of this review, it is recommended that Council amend its 2020-21 budget and associated long term financial forecast to better reflect the current forecasted position at 30 June 2021.

The updated Relevant Measures of Financial Sustainability which reflect all the amendments incorporated into this review are reflected in the following table.

	Target	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Average
	Between 0%	4.9%	1.6%	0.5%	0.3%	1.9%	2.1%	3.1%	5.3%	7.6%	8.3%	3.5%
Operating Surplus Ratio	and 10%	4.376	1.0%	0.5%	0.3/6	1.5%	2.1/6	3.176	3.376	7.078	8.37	3.376
(Net Operating Surplus / Total Operating Revenue) (%)											
Net Financial Asset / Liability Ratio	<= 60%	61.9%	61.7%	58.5%	54.5%	52.6%	45.7%	37.3%	27.1%	15.4%	12.6%	42.7%
((Total Liabilities - Current Assets) / Total Operatir	ng Revenue)											
Asset Sustainability Ratio	>90%	96.5%	108.3%	106.5%	96.0%	103.0%	90.4%	90.8%	91.2%	93.2%	96.6%	97.3%
(Capital Expenditure on the Replacement of Asset	s (renewals) / Depre	eciation Ex	pense)	-			-					

Commentary on key changes to the long-term forecast follows:

Operating Surplus Ratio – The long term average increased slightly from 3.4% to 3.5%. Operating surpluses are maintained for the life of the plan. The increase is mainly related to increased revenue forecasts.

Net Financial Asset/Liability Ratio – Long term average decreased from 44.7% to 42.7% and the ratio temporarily exceeds the recommended level for the 2021 and 2022 financial years. This ratio is highly dependent on calculations relating to the rehabilitation provisions, and Council's cash balances.

Asset Sustainability Ratio – Long term average increased slightly from 97.0% to 97.3% mainly due to the increased renewal project expenditure forecast. The level of renewal works is dependent on Council's Asset Management Plans. The future works are subject to change depending on the capital works approved and completed each year and further development of Council's Asset Management Plans. The affordability of future works in the medium term is dependent on the ability to obtain grant funds or consider borrowings.

In addition to the legislated measures of financial sustainability, Council has also been monitoring its Cash Expense Coverage Ratio. This ratio is an indication of how many months of operations are supported by the cash balance, with a recommended target of greater than three months. The updated ratio shows that Council is maintaining adequate cash to undertake its operations:

	Target	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Ave	erage
Cash Expense Cover Ratio	>3	6.7	6.3	6.0	5.9	4.6	4.7	5.3	6.1	7.5	7.2		6.0
Number of months of operation	ns supporte	d by cash ba	lance										

The amended long term financial forecast shows only a minor adjustment in Council's overall long term financial position. This is still subject to change as the year progresses and a high sense of budget discipline will be required to maintain or improve Council's planned operating surplus.

Legislation and Policy

Policy and legal implications will be addressed in future on matters that arise before Council.

Risk Management

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

Consultation

Portfolio Councillor Consultation

The December quarter budget review detail was presented to Council Workshop on 2 February 2021.

Internal Consultation

Internal Consultation

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

Attachments

1. Long Term Financial Forecast - December Budget Review 4 Pages

2. Capital Works Listing 4 Pages

Statement of Income and Expenditure 2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 **Lockyer Valley Regional Council**

Net Recurrent Result/Operating Surplus/(Deficit)	Net Result adjusted for Capital Items	Lordi Marchi Latte Expenses	Total Recurrent Evnences	Finance costs	Depreciation and amortisation	Materials and services	Employee costs	Recurrent Expenses	Expenses	Total Revenue	Total capital revenue	Gain/(loss) on sale of property, plant & equipment	Developer Contributions	Capital Grants	Capital revenue:	Total Recurrent Revenue	Other recurrent income	Interest received	Operational Grants & subsidies	Sales, contract and recoverable works	Fees and charges	Net rates and utility charges	Less Discounts	Rates & Utility Charges	Recurrent Revenue	Revenue		
2.230M	13.32M	30.00m	M89 95	1.20M	12.49M	17.92M	25.07M			69.99M	11.09M	(0.22M)	0.06M	11.25M		58.91M	4.20M	0.97M	9.21M	0.80M	3.75M	39.98M	(1.68M)	41.66M			Current Budget	\$ 2021
2.919M	14.39M	J0:00M	M89 95	1.20M	12.49M	18.28M	24.71M			71.08M	11.48M	(0.22M)	0.06M	11.64M		59.60M	4.21M	1.02M	9.09M	0.83M	4.47M	39.98M	(1.68M)	41.66M			Proposed Budget	\$ 2021
0.951M	3.70M	Of 10-1011	MV6 25	1.13M	13.32M	17.83M	25.66M			61.65M	2.75M	0.14M	0.50M	2.12M		58.89M	3.53M	1.02M	8.07M	0.73M	4.74M	40.79M	(1.71M)	42.50M			Forecast	\$ 2022
0.276M	3.13M	00.1111	60 11M	1.05M	14.39M	18.14M	26.53M			63.24M	2.85M	0.19M	0.50M	2.16M		60.39M	3.62M	1.15M	8.23M	0.75M	4.82M	41.81M	(1.76M)	43.57M			Forecast	\$ 2023
0.158M	3.33M	01.00#	61 69M	0.97M	14.86M	18.59M	27.26M			65.02M	3.17M	0.47M	0.50M	2.20M		61.85M	3.71M	1.21M	8.40M	0.76M	4.90M	42.86M	(1.80M)	44.66M			Forecast	\$ 2024
1.205M	4.19M	0E.33M	MSE CS	0.89M	15.30M	18.14M	28.02M			66.54M	2.99M	0.24M	0.50M	2.25M		63.55M	3.80M	1.26M	8.58M	0.78M	4.98M	44.16M	(1.86M)	46.01M			Forecast	\$ 2025
1.400M	4.41M	00.50	63 96M	0.80M	15.81M	18.56M	28.79M			68.37M	3.01M	0.22M	0.50M	2.29M		65.36M	3.90M	1.24M	8.76M	0.79M	5.06M	45.61M	(1.92M)	47.52M			Forecast	\$ 2026
2.074M	5.11M	00.02.01	WC2 59	0.71M	16.03M	18.99M	29.59M			70.43M	3.04M	0.20M	0.50M	2.34M		67.39M	3.99M	1.28M	8.96M	0.81M	5.14M	47.22M	(1.98M)	49.20M			Forecast	\$ 2027
3.680M	6.78M	00.50m	W86 59	0.61M	15.42M	19.54M	30.42M			72.76M	3.10M	0.22M	0.50M	2.38M		69.66M	4.09M	1.48M	9.16M	0.83M	5.22M	48.88M	(2.05M)	50.94M			Forecast	\$ 2028
5.469M	8.49M	00.451	66 45M	0.51M	15.69M	18.99M	31.26M			74.94M	3.02M	0.09M	0.50M	2.43M		71.91M	4.19M	1.59M	9.37M	0.84M	5.31M	50.61M	(2.13M)	52.73M			Forecast	\$ 2029
6.136M	8.91M	00.00	M50.89	0.40M	16.06M	19.46M	32.13M			76.96M	2.77M	0.20M	0.50M	2.08M		74.19M	4.29M	1.65M	9.59M	0.86M	5.40M	52.39M	(2.20M)	54.60M			Forecast	\$ 2030

Lockyer Valley Regional Council 2020/2021 Budget and Long Ter

TOTAL COMMUNITY EQUITY	Retained surplus (deficiency)	Community Equity Asset revaluation reserve	Net community assets	TOTAL LIABILITIES	Total Non Current Liabilities	Other provisions	Employee payables/provisions	Borrowings	Non Current Liabilities	Total Current Liabilities	Other current liabilities	Other provisions	Employee payables/provisions	Borrowings	Trade and other payables	Current Liabilites	TOTAL ASSETS	Total Non Current Assets	Other non-current assets	Capital works in progress	Intangible assets	Property, plant and equipment	Joint Ventures & Associates	Non Current Assets Land held for development or sale	Total Current Assets	- Constitution	Prepayments	Possicable:	Cash assets and cash equivalents	Current Assets				Statement of Financial Position
578.49M	401.50M	176.99M	578.84M	64.40M	49.73M	29.49M	0.26M	19.98M		14.67M	2.02M	0.56M	8.06M	1.58M	2.44M		643.24M	615.84M	14.74M	2.44M	6.41M	556.67M	33.47M	2.11M	27.40M	0.0081	0.50M	0.50M	23.55M		Current Budget	4	2021	
579.57M	402.57M	176.99M	579.57M	64.88M	50.20M	29.49M	0.73M	19.98M		14.68M	2.02M	0.56M	8.06M	1.58M	2.46M		644.45M	616.47M	14.74M	2.44M	6.41M	557.30M	33.47M	2.11M	27.98M	0.02(9)	D 62M	0.000	23.98M		Budget	Dronosad	2021	
620.31M	406.27M	214.04M	620.31M	63.35M	48.54M	29.49M	0.73M	18.32M		14.81M	2.02M	0.56M	8.11M	1.66M	2.46M		683.66M	656.64M	14.74M	2.44M	5.99M	596.94M	34.43M	2.11M	27.02M	0.02191	0.62M	0.30W	23.01M		Forecast	4	2022	
623.44M	409.40M	214.04M	623.44M	61.94M	46.80M	29.49M	0.74M	16.58M		15.14M	2.02M	0.56M	8.30M	1.74M	2.51M		685.38M	658.76M	14.74M	2.44M	5.39M	598.66M	35.42M	2.11M	26.62M	0.02(8)	0. FOM	2.46M	22.54M		Forecast	4	2023	
626.77M	412.74M	214.04M	626.77M	60.45M	44.98M	29.49M	0.75M	14.75M		15.48M	2.02M	0.56M	8.50M	1.83M	2.57M		687.23M	660.45M	14.74M	2.44M	4.50M	600.24M	36.42M	2.11M	26.77M	0.02(4)	0.23M	2.300	22.63M		Forecast	4	2024	
669.91M	416.93M	252.99M	669.91M	55.32M	39.63M	26.05M	0.75M	12.82M		15.70M	2.02M	0.50M	8.69M	1.92M	2.57M		725.24M	703.32M	14.74M	2.44M	6.03M	640.54M	37.46M	2.11M	21.91M	0.0200	0.53M	0.30M	17.67M		Forecast	4	2025	
674.32M	421.34M	252.99M	674.32M	52,66M	36.63M	25.07M	0.76M	10.81M		16.03M	2.02M	0.48M	8.89M	2.02M	2.63M		726.99M	704.21M	14.74M	2.44M	6.31M	640.09M	38.52M	2.11M	22.77M	0.02191	0.42M	2.30M	18.43M		Forecast	4	2026 \$	
679.44M	426.45M	252.99M	679.44M	50.91M	34.52M	25.07M	0.77M	8.69M		16.39M	2.02M	0.48M	9.08M	2.12M	2.70M		730.35M	704.58M	14.74M	2.44M	6.00M	639.69M	39.61M	2.11M	25.77M	0.02191	0.53M	0.50M	21.32M		Forecast	4	2027 \$	
727.36M	433.23M	294.14M	727.36M	49.07M	32.31M	25.07M	0.77M	6.47M		16.76M	2.02M	0.48M	9.27M	2.22M	2.77M		776.43M	746.24M	14.74M	2.44M	5.70M	680.53M	40.72M	2.11M	30.19M	0.02(4)	0.63M	0.500	25.64M		Forecast	4	2028	
735.85M	441.72M	294.14M	735.85M	47.04M	29.98M	25.07M	0.78M	4.13M		17.06M	2.02M	0.48M	9.47M	2.33M	2.76M		782.89M	746.92M	14.74M		5.55M	682.66M	41.86M	2.11M	35.97M	0.0291	0.79M	3.76M	31.30M		Forecast	4	2029	
744.76M	450.62M	294.14M	744.76M	44.98M	27.75M	25.07M	0.78M	1.90M		17.22M	2.02M	0.48M	9.66M	2.23M	2.84M		789.74M	754.11M	14.74M		6.40M	687.83M	43.03M	2.11M	35.63M	0.02(4)	0.60M	0.3000	30.84M		Forecast	4	2030	

Cash and cash equivalents at end of the financial year

22.63M

18.43M

31.30M

Statement of 2020/2021 Bu **Lockyer Valley Regional Council**

Cash at beginning of reporting period	Net increase (decrease) in cash and cash equivalents held	Cash flows from financing activities: Proceeds from borrowings Repayment of borrowings Net cash inflow (outflow) from financing activities	Cash flows from investing activities: Payments for property, plant and equipment Subsidies, donations and contributions for new capital expenditure Proceeds from sale of property, plant and equipment Net transfer (to) from cash investments Net cash inflow (outflow) from investing activities	Cash flows from operating activities: Receipts from customers Payment to suppliers and employees Interest received Finance costs Other Net cash inflow (outflow) from operating activities	2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 Statement of Cash Flows
26.31M	(3.05M)	(1.51M) (1.51M)	(24.31M) 11.31M 0.37M 0.79M (11.85M)	2021 \$ Current Budget 57.99M (46.68M) 0.97M (1.09M) (0.89M)	t 2021 to 2
26.31M	(2.63M)	(1.51M) (1.51M)	(24.94M) 11.70M 0.37M 0.79M (12.09M)	2021 \$ Proposed Budget 58.60M (46.67M) 1.02M (1.09M) (0.89M)	030
23.98M	(0.97M)	(1.58M) (1.58M)	(15.20M) 2.12M 0.34M 0.52M (12.22M)	2022 \$ Forecast 56.39M (43.56M) 1.02M (1.01M)	
23.01M	(0.47M)	(1.66M)	(15.37M) 2.16M 0.54M 0.53M (12.13M)	2023 \$ Forecast 57.65M (44.54M) 1.15M (0.93M)	
22.54M	0.08M	(1.74M) (1.74M)	(15.19M) 2.20M 0.61M 0.55M (11.83M)	2024 \$ Forecast 59.02M (45.72M) 1.21M (0.85M)	
22.63M	(4.96M)	(1.83M) (1.83M)	(17.83M) 2.25M 0.38M 0.56M (14.64M)	2025 \$ Forecast 60.60M (46.08M) 1.26M (0.76M) (3.50M)	
17.67M	0.76M	(1.92M) (1.92M)	(15.28M) 2.29M 0.36M 0.57M (12.06M)	2026 \$ Forecast 62.39M (47.21M) 1.24M (0.67M) (1.00M)	
18.43M	2.89M	(2.02M) (2.02M)	(14.96M) 2.34M 0.34M 0.59M	2027 \$ Forecast 64.33M (48.44M) 1.28M (0.58M)	
21.32M	4.33M	(2.12M) (2.12M)	(14.45M) 2.38M 0.36M 0.60M (11.11M)	2028 \$ Forecast 66.37M (49.82M) 1.48M (0.48M)	
25.64M	5.66M	(2.22M) (2.22M)	(14.87M) 2.43M 0.23M 0.62M (11.59M)	2029 \$ Forecast 68.44M (50.19M) 1.59M (0.37M)	
31.30M	(0.46M)	(2.33M) (2.33M)	(21.72M) 2.08M 0.34M 0.63M (18.67M)	2030 \$ Forecast 70.61M (51.46M) 1.65M (0.26M)	

Statement of Changes in Equity

2020/2021 Budget and Long Term Financial Forecast 2021 to 2030 **Lockyer Valley Regional Council**

	2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	2020
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	Current	Proposed		-	T	-	-	T)		-	1
	Budget	Budget	Forecast	Forecast	rolecast rolecast rolecast rolecast	rorecast	rolecast	Forecast	Forecast	rorecast rorecast rorecast	Forecast
Asset revaluation surplus											
Opening balance	176.99M	176.99M	176.99M 176.99M 214.04M 214.04M 252.99M	214.04M	214.04M	214.04M	252.99M	252.99M	252.99M	252.99M 252.99M 294.14M 294.14M	294.14M
Increase in asset revaluation surplus			37.04M		1	38.95M			41.15M		1
Closing balance	176.99M	176.99M	176.99M 214.04M 214.04M 252.99M 252.99M	214.04M	214.04M	252.99M	252.99M	252.99M	294.14M	252.99M 294.14M 294.14M 294.14M	294.14M
Retained surplus											
Opening balance	388.18M	388.18M	388.18M 402.57M 406.27M 409.40M 412.74M 416.93M	406.27M	409.40M	412.74M	416.93M	421.34M	426.45M	421.34M 426.45M 433.23M 441.72M	441.72M
Net result	13.32M	14.39M	3.70M	3.13M	3.33M	4.19M	4.41M	5.11M	6.78M	8.49M	8.91M
Closing balance	401.50M	402.57M	402.57M 406.27M	409.40M	409.40M 412.74M 416.93M		421.34M	426.45M	433.23M	441.72M 450.62M	450.62M
Total											
Opening balance	565.17M	565.17M	565.17M 579.57M	620.31M	623.44M	626.77M	669.91M	674.32M	679.44M 727.36M	727.36M	735.85M
Net result	13.32M	14.39M	3.70M	3.13M	3.33M	4.19M	4.41M	5.11M	6.78M	8.49M	8.91M
Increase in asset revaluation surplus		-	37.04M			38.95M			41.15M		
Closing balance	578.49M	579.57M	579.57M 620.31M 623.44M 626.77M 669.91M 674.32M	623.44M	626.77M	669.91M	674.32M	679.44M	727.36M	679.44M 727.36M 735.85M 744.76M	744.76M

LOCKYER VALLEY REGIONAL COUNCIL CAPITAL WORKS - DECEMBER 2020 BUDGET REVIEW

				TOTAL		
	Work Type	Total Actual	Sum of Commitments	Total Budget	BUDGET REVIEW AMENDMENTS	FINAL AMENDED 20- 21 CAPITAL WORKS BUDGET
Infrastructure						
Capital Program Delivery						
Asphalt Resheet Programme						
2020/2021 Asphalt Resheet Program (LRCI) Patrick Street, Laidley – Asphalt Overlay – Parking Lanes in CBD	RENEWAL	7,540 0	0	360,079 0	o 88,000	360,079 88,000
Asphalt Resheet Programme Total		7,540	0	360,079	88,000	448,079
Bridge Renewal Programme		.,,,,,,		,	,	
Cran Bridge Deck Renewal (BRP)	RENEWAL	5,317	125,878	218,000	27,000	245,00
Bridge Renewal Programme Total		5,317	125,878	218,000	27,000	245,00
Culvert Renewal Programme						
Summerholm Rd, Summerholm 2020/2021 Culvert Renewal Program	UPGRADE RENEWAL	6,052	0	6,052	0	6,05
Culvert Renewal Programme Total	KENEWAL	5,113 11,164	0	225,000 231,052	20,000	245,00 251,05
Floodway Renewal Programme		11,104		231,032	20,000	231,03
2020/2021 Floodway Renewal Program	RENEWAL	0	0	10,000	0	10,00
Floodway Renewal Programme Total		0	0	10,000	0	10,00
Footpath Renewal Programme						
Patrick St,Laidley Footpath Renewal(DCP)	RENEWAL	221,740	65,868	175,250	111,750	287,00
Footpath Renewal Programme Total		221,740	65,868	175,250	111,750	287,00
Gravel Resheet Programme	DELICATION OF THE PARTY OF THE					
2020/2021 Gravel Resheet Program (RTR)	RENEWAL	471,831	52,907	900,000	0	900,00
Gravel Resheet Programme Total Kerb & Channel Renewal Programme		471,831	52,907	900,000	D	900,00
2020/2021 Kerb & Channel Renewal Program	RENEWAL	0	o	86,000	14,000	100,00
Kerb & Channel Renewal Programme Total		0	0	86,000	14,000	100,00
Other Infrastructure Projects						
Blenheim Hall, Blenheim	UPGRADE	592	0	8,791	-6,791	2,00
Bus Shelter Western Dr &Turner St (BSSP)	UPGRADE	0	0	42,000		42,00
Cochrane Street, Gatton Footpath (URCS)	NEW	861	0	15,000	25,000	40,00
Cooper St, Laidley - Drainage Stage 1	NEW NEW	38,691 900	7,190	242,000	-117,000	125,00
Cycle Network Gatton (PCNP) East Egypt Road, Mount Whitestone	UPGRADE	64,940	0	25,000 80,000	25,000 0	50,00 80,00
Fairway Dr,Kensington Gr Footpath (DCP)	RENEWAL	271,545	ő	290,000	U	290,00
Flagstone Cr Rd/Hartz Rd/Carpend (HVSPP)	UPGRADE	2,580	0	10,000	0	10,00
Flagstone Cr/Lockyer Cr Rd (HVSPP)	UPGRADE	0	0	10,000	0	10,00
Future Design Works 2021/2022	RENEWAL	0	0	60,000	40,000	100,00
Gatton CBD Disability Parking	NEW	14,975	0	67,500	0	67,50
Gatton Industrial Estate (HVSPP)	UPGRADE	0	0	10,000	0	10,00
Gehrke/Rons Rd Lighting (supplement BS)	RENEWAL	12,595	0	15,000	-2,405 0	12,59
GranthamScrub Rd/GranthamWinwill (HVSPP) Laidley Hospital Disability Improvement	UPGRADE RENEWAL	907 10,724	307	10,000 20,000	0	10,00 20,00
Laidley LED Street Lighting (LGGSP)	UPGRADE	19.893	2,800	229,534	20,466	250,00
Laidley LED Street Lighting (URCS)	UPGRADE	304	0	105,000	0	105,00
Lake Apex Park, Gatton Footpath (W4QLD)	RENEWAL	4,491	51,880	55,000	0	55,00
LDSHS Highview Av, Gatton Car Park(STIP)	UPGRADE	15,500	268,624	303,000	27,000	330,00
Maroske Road, Plainalnd Turn Around	RENEWAL	26,127	0	35,000	-9,000	26,00
Murphys Creek Road - Footpath (LRCI)	NEW	5,713	2,740	200,000		200,00
Niemeyer Rd, H'Vale - \$ Contribution	UPGRADE	0	0	100,000	-100,000	
Old College Road, Gatton Footpath(W4QLD)	RENEWAL NEW	912 0	30,842 0	32,500 20.000	9,500 0	42,00 20,00
Railway Crossings Safety Improvements Safe Schools Project (TIDS)	NEW	0	0	60,000	0	60,00
Spa Water Road, Blanchview (BS)	UPGRADE	23,926	61,848	343,000	57,000	400,00
TSRC Haulage Roads Compensation	UPGRADE	274,917	0	381,000	0	381,00
Vehicle Activated Signs Bases Various	NEW	0	0	17,995	0	17,99
Wandin Road, Withcott - Table Drains	NEW	0	0	60,000	0	60,00
William Street, Gatton Foothpath (W4QLD)	RENEWAL	4,104	0	95,500	30,500	126,00
Woodlands Rd & Rangeview Drive (BS)	UPGRADE	6,276	0	130,500 3,073,320	214,500	345,00
Other Infrastructure Projects Total		801,471	426,232	3,073,320	213,770	3,287,09
Pavement Renewal Programme Brightview Road Rehabilitation	RENEWAL	26,085	2,750	360,000	-310,000	50,00
Flagstone Creek Rd Rehabilitation (TIDS)	RENEWAL	26,885	2,750	540,000	-420,000	120,00
Goos Road, Gatton - Pavement Rehab	RENEWAL	0	o	70,000	-60,000	10,00
Head Street, Laidley Design and Construc	RENEWAL	0	0	28,000	-28,000	
Postmans Ridge Rd, Helidon Spa	RENEWAL	96,147	0	150,000	-10,000	140,00
Postmans RidgeRd, Pavement Renewal (TIDS	RENEWAL	1,165	150	800,000	100,000	900,00
Summerholm Road Rehabilitation	UPGRADE	5,229	0	262,500	0	262,50
Pavement Renewal Programme Total		155,511	2,900	2,210,500	-728,000	1,482,50
Pavement Widening Programme Woodlands Rd Robabilitation Rad 3 (TIDS	UBCRADE	200.045	F0.505	392.000	448.000	F4C 00
Woodlands Rd Rehabilitation Part 3 (TIDS Lake Clarendon Way Widening	UPGRADE UPGRADE	389,045 41,440	50,886 89,251	392,000 293,000	118,000 47,000	510,00 340,00
Pavement Widening Programme Total	SPERADE	430,485	140,137	685,000	165,000	850,00
		450,405	140,237	005,000	205,300	030,00
Seal Renewal Programme 2020/2021 Reseal Program (RTR)	RENEWAL	1,317,155	56,066	1,500,000	0	1,500,00

Seal Road Upgrade Programme Amos Rd, Withcott Upgrade to Seal (BORT) Beutels Road Seal Upgrade CH600-800 Up Dolleys Road, Withcott - Upgrade to Seal Up	Vork Type PGRADE PGRADE PGRADE PGRADE PGRADE	Total Actual 790,036 999 562,605	Sum of Commitments 71,929	Total Budget	BUDGET REVIEW AMENDMENTS	FINAL AMENDED 20- 21 CAPITAL WORKS BUDGET
Amos Rd, Withcott Upgrade to Seal (BORT) Beutels Road Seal Upgrade CH600-800 Dolleys Road, Withcott - Upgrade to Seal	PGRADE PGRADE PGRADE	999	71,929			
Beutels Road Seal Upgrade CH600-800 UP Dolleys Road, Withcott - Upgrade to Seal UP	PGRADE PGRADE PGRADE	999	71,929			
Dolleys Road, Withcott - Upgrade to Seal	PGRADE PGRADE			833,000	67,000	900,000
,	PGRADE		0	60,000	0	60,000
		0	0	609,000 20,000	93,000	702,000 20,000
Seal Road Upgrade Programme Total		1,353,640	71,929	1,522,000	160,000	1,682,000
Signs & Lines Renewal Programme		-,,		-,,	201,000	-,,
2020/2021 - Sign and Lines	EW	5,003	510	40,000	-40,000	0
Signs & Lines Renewal Programme Total		5,003	510	40,000	-40,000	0
Stormwater Renewal Programme						
,,	PGRADE	0	0 200	100,000	-100,000	000.000
Whittle Street, Gatton Drainage (URCS) RE Stormwater Renewal Programme Total	ENEWAL	9,314 9,314	8,200 8,200	600,000 700,000	300,000 200,000	900,000
Traffic Management Renewal Programme		5,514	5,200	700,000	200,000	300,000
	ENEWAL	0	0	5,000	0	5,000
Traffic Management Renewal Programme Total		0	0	5,000	0	5,000
Capital Program Delivery Total		4,790,172	950,627	11,716,201	231,520	11,947,721
Cemetery						
Cemetery Projects	ENIESACE:	22.442		20.000	0.750	43.000
	ENEWAL ENEWAL	22,442 30,136	0	39,860 30,140	2,140 -2,140	42,000 28,000
	PGRADE	13,446	26,740	65,000	-2,240	65,000
Cemetery Projects Total		66,025	26,740	135,000	0	135,000
Cemetery Total		66,025	26,740	135,000	0	135,000
Facilities						
Facilities Projects						
Boto Assessments (BRIA)	ENEWAL	59,316	80	90,000	0	90,000
	PGRADE PGRADE	0 1,891	0 35.620	27,500 40,000	0	27,500 40,000
	ENEWAL	9,434	6,900	94,000	35,000	129,000
	ENEWAL	7,581	0	7,500	0	7,500
	ENEWAL	10,307	31,842	523,645	234,529	758,174
Gatton S'Grounds Horse Area (W4QLD) RE	ENEWAL	411	0	20,000	0	20,000
,	PGRADE	117,553	600	156,000	0	156,000
Catton Citamited Heatenani (11 Tale)	ENEWAL	1,968	7,194	250,000	0	250,000
	ENEWAL EW	72,268	31,842	596,495	348,002	944,497
Catton Chongrounds Energy recaucion	EW ENEWAL	3,791 1,891	0	39,000 65,800	0	39,000 65,800
Cuttori Circurgicuntus Equestrian Centre	PGRADE	1,091	0	30,000	0	30,000
	PGRADE	1,593	0	117,000	0	117,000
	PGRADE	129	0	15,000	0	15,000
	ENEWAL	60,254	0	58,720	0	58,720
	PGRADE	4,061	3,400	250,000	0	250,000
	ENEWAL	5,218	0	5,300	0	5,300
	ENEWAL	22,912	0	20,000	2,912	22,912
,	ENEWAL ENEWAL	4,980	51,700	64,000	0	64,000
	ENEWAL	12,439 92,581	291,701 23,262	305,000 200,000	0	305,000 200,000
	EW	0	7,860	9,800	0	9,800
	PGRADE	0	0	20,000	0	20,000
Facilities Projects Total		490,579	492,000	3,004,760	620,443	3,625,203
Facilities Total		490,579	492,000	3,004,760	620,443	3,625,203
Fleet						
Fleet Projects	ENEWAL.			350.000		350
Latinitoting Equipment	ENEWAL ENEWAL	0	0	350,000 640,850	0	350,000 640,850
	ENEWAL	0	0	100,000	0	100,000
	ENEWAL	0	0	80,000	0	80,000
	ENEWAL	0	89,541	560,000	0	560,000
	ENEWAL	0	0	40,000	0	40,000
	ENEWAL	0	112,670	100,000	0	100,000
Fleet Projects Total		0	202,211	1,870,850	0	1,870,850
Fleet Total		0	202,211	1,870,850	0	1,870,850
Parks & Open Spaces Parks and Open Spaces Projects						
	EW	23,700	0	18,500	5,200	23,700
	ENEWAL	37,537	0	44,000	-6,463	37,537
	ENEWAL	40,547	5,901	45,000	0	45,000
Gatton Skate Park (DCP)	EW	14,701	0	15,000	-299	14,701
Hatton Vale/Fairways Park Stage1A (BBRF)	EW	58,532	1,427,314	1,600,000	0	1,600,000
	EW	157,659	817,372	1,000,000	0	1,000,000
	EW	114,823	1,152,061	1,740,000	0	1,740,000
	ENEWAL ENEWAL	14,307	0	15,000	0 -352	15,000 4,948
	ENEWAL ENEWAL	4,948 18,730	0	5,300 17,600	-352 1,130	4,948 18,730
Parks and Open Spaces Projects Total	LHEWAL	485,485	3,402,648	4,500,400	-784	4,499,616
Parks & Open Spaces Total		485,485	3,402,648	4,500,400	-784	4,499,616

				TOTAL		
	Work Type	Total Actual	Sum of Commitments	Total Budget	BUDGET REVIEW AMENDMENTS	FINAL AMENDED 20- 21 CAPITAL WORKS BUDGET
Transfer Stations						
Transfer Station Projects						
Asbestos Bin Gatton Landfill	NEW	5	0	15,000	0	15,00
Construct liner against Cell 1 (W4QLD)	UPGRADE	422,569	24,862	477,887	0	477,88
Gttn Landfill Fence Sth Boundary (W4QLD)	RENEWAL	28,936	0	28,113	0	28,11
Laidley Transfer Station (URCS)	RENEWAL	41,274	0	41,280	0	41,28
M/ Plan Gatton Long Haul Waste Facility	NEW	0	0	55,000	0	55,00
Oil Buildings Upgrade and Maintenance	RENEWAL	0	0	25,000	0	25,00
Stormwater Management Laidley Landfill	UPGRADE	1,775	0	12,000	0	12,00
Waste Land Purchases	NEW	0	0	8,126	0	8,12
Transfer Station Projects Total		494,559	24,862	662,406	0	662,40
Transfer Stations Total		494,559	24,862	662,406	0	662,40
Waste Collection						
Waste Collection Projects						
Garbage Truck Turnarounds	UPGRADE	6,717	0	14,000	0	14,00
Waste Collection Projects Total		6,717	0	14,000	0	14,00
Waste Collection Total		6,717	0	14,000	0	14,00
Technical Services						
Technical Services Projects						
Restoration of access L202 CP817791	RENEWAL	0	0	30,000	0	30,00
Technical Services Projects Total		0	0	30,000	0	30,00
Technical Services Total		0	0	30,000	0	30,00
Infrastructure Total		6,333,537	5,099,088	21,933,617	851,179	22,784,79

				TOTAL		
	Work Type	Total Actual	Sum of Commitments	Total Budget	BUDGET REVIEW AMENDMENTS	FINAL AMENDED 20- 21 CAPITAL WORKS BUDGET
People and Business Performance						
Disaster Management						
Disaster Management Projects						
River Height Gauge Equipment Upgrade	RENEWAL	0	0	34,000	0	34,000
River Height Gauge Signage Flood Warning System Upgrade	UPGRADE UPGRADE	0	0 26,835	10,000 50,000	0	10,000 50,000
Disaster Management Projects Total	OFGRADE	0	26,835	94,000	0	
Disaster Management Total		0	26,835	94,000	0	
Legal Services						
Legal Services Projects Property Management & Disposal Strategy	RENEWAL		0	75 000	75 000	
Legal Services Projects Total	KENEWAL	1,004	0	75,000 75,000	-75,000 -75,000	(
Legal Services Total		1,004	0	75,000	-75,000	0
Public Order & Safety				·		
Public Order and Safety Projects						
CCTV Cyber Security Improvements	RENEWAL	0	0	75,000	0	75,000
LVRC CCTV Gatton and Laidley CCTV (CDG)	RENEWAL NEW	1,187 34,306	0	15,000 33,000	0	15,000 33,000
Public Order and Safety Projects Total		35,493	0	123,000	0	
Public Order & Safety Total		35,493	0	123,000	0	123,000
Information Communication Technology						
Information Communication Technology Projects Cyber Security	NEW	15,000	0	150,000	0	150,000
Flood Inform Advice Portal (QLD I & I)	NEW	41,989	64,400	145,000	0	145,000
Intranet Renewal	RENEWAL	3,823	0	50,000	-30,000	20,000
Network Cabinets & Cabling	RENEWAL	0	12,719	20,000	0	20,000
Network Perimeter Security (Firewalls)	RENEWAL	29,115	0	76,500	-46,500	30,000
Online Bookings	NEW	2,325	7,282	22,300	0	22,300
SES Hardware Switches Renewal	RENEWAL RENEWAL	2,976 0	8,300 10,500	24,340 79,400	0	24,340 79,400
TechnologyOne	UPGRADE	152,931	21,033	400,000	0	400,000
Unified Communications	RENEWAL	0	0	50,000	0	50,000
Upgrade MS Office	RENEWAL	22,044	23,751	100,000	0	100,000
UPS Renewal	RENEWAL	0	14,507	18,000	0	18,000
Website Upgrade Information Communication Technology Projects	UPGRADE Total	0 270,203	162,492	1,135,540	30,000 -46,500	30,000 1,089,040
Information Communication Technology Projects Information Communication Technology Total	rotar	270,203	162,492	1,135,540	-46,500	1,089,040
People and Business Performance Total		306,701	189,327	1,427,540	-121,500	1,306,040
Community and Regional Prosperity	/					
Regional Development						
Regional Developments Projects						
Entry Statements	NEW	0	0	60,000	-60,000	C
Lake Apex Reactivation Design	RENEWAL	0	0	0	50,000	50,000
Regional Developments Projects Total Regional Development Total		0	0	60,000	-10,000 -10,000	50,000
Pest Management				00,000	-20,000	30,000
Community Wellbeing Projects						
Pest Management Compound Improvements	UPGRADE	0	0	5,000	-5,000	C
Community Wellbeing Projects Total Pest Management Total		0	0	5,000	-5,000 -5,000	0
Growth & Policy				3,000	-3,000	,
Growth and Policy Projects						
Planning Scheme Revision LVRC	RENEWAL	0	8,333	15,050	0	15,050
Flood Mapping and Modelling L'yer Catchm	NEW	10,000	15,000	10,000	15,000	25,000
LGIP Prepare Infrastructure Plan Engineering (not inc in expert report)	NEW RENEWAL	2,550 0	6,854 0	35,000 120,000	-120,000	35,000
Cooper St Mitigation	RENEWAL	0	7,728	7,730	-120,000	7,730
Laidley Reg Update Model & Mitigation	NEW	0	0	69,000	0	69,000
Rectification Design - Withcott	NEW	0	0	0	50,000	50,000
Tenthill DM Study	NEW	0	0	55,000	0	55,000
Growth and Policy Projects Total NRDP Projects		12,550	37,914	311,780	-55,000	256,780
Flood Modelling - Laidley Reg Ph1 (NDRP)	RENEWAL	10,860	78,010	108,870	20,088	128,958
Flood Modelling - Laidley Local (NDRP)	RENEWAL	0	3,440	0	3,440	3,440
Lockyer Creek Hydrology PJ 1/2 (NDRP)	RENEWAL	10,985	9,178	20,100	0	20,100
Lockyer Creek Hydrology PJ 2/2 (NDRP)	NEW	22,754	65,497	154,620	-64,123	90,497
Floor Survey Contract (NDRP)	NEW	0	0	60,000	0	60,000
Evacuation Planning (NDRP) Landuse Planning (NDRP)	NEW NEW	0 640	91,284 33,830	76,284 43,080	15,000	91,284 53,830
Landuse Planning (NDRP) Local Flood Plain Mngmt Plan 2/2 (NDRP)	NEW	640	33,830 99,354	43,080 108,700	10,750 35,653	144,353
NRDP Projects Total		45,239	380,593	571,654	20,808	
Growth & Policy Total		57,789	418,507	883,434	-34,192	849,242
Community and Regional Prosperity Total		57,789	418,507	948,434	-49,192	899,242

10.3 Local Roads & Community Infrastructure Program Extension - Schedule of

Works

Author: Jodi Marchant, Chief Financial Officer Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement of the schedule of works proposed for the additional funding provided under the Local Roads & Community Infrastructure Program extension.

Officer's Recommendation:

THAT Council endorse the proposed schedule of works towards the Local Roads & Community Infrastructure Program Extension which includes:

- Rehabilitation of Connoles Bridge, Brookside Place \$300,000
- Street, footpath & pavement rehabilitation program \$920,000
- Apex Park Youth Node \$500,000

RESOLUTION

THAT Council endorse the proposed schedule of works towards the Local Roads & Community Infrastructure Program Extension which includes:

- Rehabilitation of Connoles Bridge, Brookside Place \$300,000
- Street, footpath & pavement rehabilitation program \$920,000
- Apex Park Youth Node \$500,000

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0238

CARRIED 7/0

Executive Summary

On the 19th of December 2020, the Deputy Prime Minister on behalf of the Department of Infrastructure, Transport, Regional Development and Communications announced an extension to the existing Local Roads & Community Infrastructure Program.

The LRCI Program Extension is aimed at funding projects that:

Provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19 and

Deliver benefits to communities such as improved road safety, accessibility and visual amenity.

Lockyer Valley Regional Council has been awarded an additional \$1.72 million to its existing \$927,079.

The proposed schedule of works includes the following nominated projects:

- Rehabilitation of Connoles Bridge, Brookside Place \$300,000
- Street, footpath & pavement rehabilitation program \$920,000
- Apex Park Youth Node \$500,000

Once endorsed, the schedule of works will be sent to the Department of Infrastructure, Transport, Regional Development and Communications for approval. Once approved, the schedule of works will form the premise of the agreement in which Council is committed to delivering.

Proposal

The Local Roads & Community Infrastructure Program Extension will run from 14 December 2020 to 30 June 2022. Project construction can commence once work schedules are approved by the Department with projects required to be physically completed by 31 December 2021. The extension of the LRCI Program is a temporary, targeted stimulus measure responding to the economic impacts of the COVID-19 pandemic. The LRCI Program assists a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

After an assessment was conducted upon the agreement's requirements, officers implemented a detailed internal consultation process. This included:

- 1. Formulation of internal steering group with representatives from all Council Business Units to review eligibility requirements and discuss the feasibility of potential projects.
- 2. Development of a scoring criterion to equitably rank and prioritise project nominations, based upon a variety of indicators relating to effective project management.
- 3. Final round table review of nominated projects to confirm eligibility.
- 4. Presentation of final draft of schedule of works to Councillors, that communicated the end to end process implemented by officers.

The steps above were taken to put forward a considered schedule of works for Council review. This initial review was conducted on the 2 February 2021 at Council workshop.

The proposed schedule of works includes the following nominated projects:

- Rehabilitation of Connoles Bridge, Brookside Place Deck rehabilitation, strengthen sub-structure, DWS, guard rail works etc for \$300,000.
- Rehabilitation works totalling \$920,000 at:
 - Railways Street overlay between North Street & Spencer Street;
 - William Street Footpath;
 - Brookside Place pavement; and
 - Woodlands Road.
- Expand the Youth Node at Lake Apex including a major expansion of Gatton Skatepark, upgrades of carparking and lighting around the precinct for \$500,000.

Due to the parameters of the Local Roads & Community Infrastructure Program Extension, associated time pressures in conjunction with the rigorous prioritisation process implemented, it is officer advice that the schedule of works can be feasibly delivered.

Inclement weather is the most common risk with an agreement of this nature. With works required to be completed by the 30 December 2021, Council Officers will liaise with the Department of Infrastructure,

Transport, Regional Development and Communications to inform them of any major natural disasters that could interrupt meeting the committee deadline.

Another example of a Federal funding injection to stimulate local economies by creating jobs, the Local Roads & Community Infrastructure Program extension is a fantastic outcome for the Lockyer Valley Community and will have a positive impact on the economy as intended.

The proposed schedule of works aligns with Council's strategic and budgetary frameworks.

Options

Option 1 Council endorse proposed works schedule as per recommendation and officers proceed to submit Project Nomination to the Department of Infrastructure, Transport, Regional Development and Communications for assessment.

Option 2 Council propose a different work schedule for investigation and submission to the Department of Infrastructure, Transport, Regional Development and Communications for assessment.

Previous Council Resolutions

Nil

Critical Dates

Project Nominations Due by 30th of June 2021. Projects complete by 31st of December 2021.

Strategic Implications

Corporate Plan

LOCKYER COMMUNITY

1.1 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

LOCKYER PLANNED

4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.

Finance and Resource

The total cost of the proposed schedule of works is \$1,720,000. There is nil contribution from Council. Once approved by the funding body, project budgets will be added at a future budget review or as part of the 21-22 budget development process, depending on timing of expected works.

Legislation and Policy

Nil

Risk Management

Key Corporate Risk Code and Category: Infrastructure and Assets (IA1)

Key Corporate Risk Descriptor: Planning, managing and maintaining assets for the future

Inclement weather

Consultation

Council Officers presented to Councillor Workshop on the 2 February 2021 to receive feedback on the proposed schedule of works.

Internal Consultation

1. Initial Internal Steering Group Meeting, 9 December 2020:

Business Support Officer, Community Facilities
Grants Officer
Acting Group Manager, Infrastructure
Manager Community Facilities
Manager - Civil Operations, Infrastructure
Senior Project Officer, Community Facilities
Senior Community Activation Officer
Chief Financial Officer
Community Activation Officer
Coordinator Special Projects
Manager Community Activation
Manager Technical Services

2. Secondary Steering Group Meeting - Project Review & Finalisation, 19 January 2021:

Grants Officer

Manager People, Customer Contact & Communications

Group Manager

Acting Group Manager, Infrastructure

Manager Community Facilities

Manager - Civil Operations, Infrastructure

Senior Project Officer, Community Facilities

Senior Community Activation Officer

Chief Financial Officer

Community Activation Officer

Manager Technical Services.

External Consultation

Nil

Community Engagement

Nil

Attachments

There are no attachments for this report.

11.0 PEOPLE & BUSINESS PERFORMANCE REPORTS

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 11.1 'Lessee's Request for Renewal of Lease & Licence - Part of Lot 1 on RP148894'. The nature of the interest is that Councillor Wilson is on the Executive Committee of the Laidley District Cricket Club Inc. Councillor Wilson left the meeting room at 9:17am while the matter was discussed and voted upon.

11.1 Lessee's Request for Renewal of Lease & Licence - Part of Lot 1 on RP148894

Date: 09 December 2020

Author: Julie Millard, Property Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to consider a request from the current Lessee and Licensee to enter into a new lease to enable the continued use of Bichel Oval and part of the Laidley Cultural Centre for cricket club activities. Council's obligations under Section 236 of the *Local Government Regulation 2012* will also be met before any new lease is offered.

Officer's Recommendation:

THAT in relation to the request for the renewal of the lease and licence over part of Lot 1 on RP148894 by the current lessee and licensee, Council resolve to:

- a) Apply the section 236(1)(b)(ii) of the Local Government Regulation 2012 exception from tendering and offer one new lease over all areas to the current Lessee and Licensee on terms satisfactory to Council; and
- b) Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.

RESOLUTION

THAT in relation to the request for the renewal of the lease and licence over part of Lot 1 on RP148894 by the current lessee and licensee, Council resolve to:

- a) Apply the section 236(1)(b)(ii) Local Government Regulation 2012 exception from tendering and offer one new lease over all areas to the current Lessee and Licensee on terms satisfactory to Council; and
- b) Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0239

CARRIED 6/0

Cr Wilson returned to the meeting, the time being 9:22am.

Executive Summary

This report is presented for Council's consideration to comply with Council's obligations under Section 236 *Local Government Regulation 2012* and relevant statutes and decide how to respond to the current Lessee and Licensee's request for a new lease over part of Lot 1 on RP 148894, including Bichel Oval and various storage and club rooms in the Laidley Cultural Centre for the purpose of cricket club activities.

Proposal

Since 2009, the Laidley Cricket Club Inc. (**Club**) has used and maintained Bichel Oval and part of the Laidley Cultural Centre building under a lease, licence and agreement for cricket club activities. The initial term of these arrangements expired on 30 June 2019 and rather than exercising the option, the Club has been holding over by agreement, while a Council project looking at how sports fields are used and managed is undertaken. This project is ongoing, and may take some time to complete, so to provide the Club with some certainty moving forward it is prudent to formalise new lease arrangements. The lease arrangement proposed is of a shorter duration than previously provided to enable the outcomes of the sports field management project to be incorporated in this arrangement when completed.

The Club has also advised that it has increased membership and has identified an additional storage area within the Laidley Cultural Centre, previously vacated by the Laidley RSL, which it would like to use. The Club have advised they are prepared to spend money to upgrade the area to a usable facility and would in the future like to use the area as a sit down area for players and umpires during fixtures.

The Land details are:

Proposed Lease Areas



Tenure Freehold

Zoning Community Purpose, Open Space & Reserves

Flood Risk Subject to flooding





TLPI 2020 applies Yes

To simplify and more easily administer the use, it is proposed that one lease will be offered to cover all areas used. A lease is proposed to be offered on the following terms:

Lease Type Freehold Lease

Start Date 1 July 2021

Expiry Date 30 June 2031
Options 2 years + 2 + 2

Permitted Use Cricket Club activities

Annual Rental \$132.00 (GST exclusive) per annum

Payment Frequency Annually

Annual Rental Increase 2% Rental Arrears Nil

Repairs & Maintenance Lessee (excluding statutory maintenance on Laidley Cultural Centre

building)

Lessee's Costs Power

Water Insurance

Maintenance costs, including supply and service of chemicals, plant and

equipment Survey fees

Titles registration fees

Council's Costs Annual maintenance contribution (to be determined through ordinary

budget processes)

Options

Option 1 Offer a new Lease for all areas to the Club.

Option 2 Offer a new Lease for only those areas covered by the previous lease and licence to the Club.

Option 3 Refuse the Club's request and Council take back management of the land and building.

Strategic Implications

Corporate Plan

Lockyer Community

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Finance and Resource

The Club currently pays a peppercorn lease and licence fee. To provide consistency and equity with other more recent leases offered to sporting groups and community organisations throughout the Lockyer Valley, it is proposed that a minimum annual rental of \$132.00 and 2% fixed annual increases will be implemented.

Council currently provides a maintenance contribution to the Club of \$12,500 per annum which is applies to fuel, maintenance and equipment costs. This amount is reviewed annually as part of Council's budget process. The Club is then responsible for all maintenance costs and works in respect of the leased area. Council is only responsible to undertake statutory maintenance in respect of the Laidley Cultural Centre as required.

The Club will also be responsible for maintaining public liability and contents insurance and for the costs of preparing the lease survey plan and registering the lease which are required in order to protect their interests as Lessee. The Club may apply for grants and other funding to assist with covering these expenses.

The Lease will be prepared by Council's Property Officer.

Legislation and Policy

Council must comply with section 236 of the *Local Government Regulation 2012* before a new lease to the current Lessee can be offered.

The Coordinator Facilities has confirmed that the Club's proposed use of the additional area within the Laidley Cultural Centre falls within the definition of a specialised nature, being occupied infrequently and not for extended periods of time.

Risk Management

Key Corporate Risk Code and Category: Infrastructure and Assets (IA1)

Key Corporate Risk Descriptor: Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

The following business units have been consulted in the preparation of this report:

- Development Assessment
- Community Facilities
- Community Activation
- Finance
- Building and Plumbing

There is support for Option 1. Prior consultation should occur with the Community Facilities team in relation to any works or upgrades proposed by the Club.

11.2 Future Use of Council Land at the Gatton Racecourse - Lot 1 on RP 161623 &

Lot 1 on SP 228066

Julie Millard, Property Officer Author:

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this Report is to consider separate requests received from the Lockyer Race Club and an adjoining owner in relation to the future use of the Council land inside and outside of the race track described as Lot 1 on SP 228066 and to resolve its position in relation to how the Council land will be used and managed.

Officer's Recommendation:

THAT in relation to the future use and management of Lot 1 on RP161623 and Lot 1 on SP228066, Council resolve to:

- a) Write to the owner of the adjoining Lot 2 on SP228066 to advise that his request to buy or lease Lot 1 on SP228066 is refused; and
- b) Apply the Section 236(1)(b)(ii) Local Government Regulation 2021 exception from tendering and offer a lease to the Lockyer Race Club Inc. to formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066.

RESOLUTION

THAT in relation to the future use and management of Lot 1 on RP161623 and Lot 1 on SP228066, Council resolve to:

- a) Write to the owner of the adjoining Lot 2 on SP228066 to advise that his request to buy or lease Lot 1 on SP228066 is refused; and
- b) Apply the Section 236(1)(b)(ii) Local Government Regulation 2021 exception from tendering and offer a lease to the Lockyer Race Club Inc. to formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066.
- c) Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.

Moved By: Cr Qualischefski Seconded By: Cr Holstein

Resolution Number: 20-24/0240

CARRIED 7/0

Executive Summary

The purpose of this Report is to consider separate requests from an adjoining landowner and the Lockyer Race Club inc. in relation to the future use and management of the Council land inside and outside of the Lockyer Race Club racetrack.

Proposal

On 24 December 2009 Council purchased Lot 1 on RP161623 and Lot 1 on SP228066 (**Land**). This was a strategic purchase in anticipation of the construction of a bridge linking to the Gatton Bypass. Prior to this the Land was owned by the party who has just sold the adjoining Lot 2 on SP228066.

For a number of years after Council bought the Land, the previous owner farmed the Land. This caused a number of issues between the previous owner and the Lockyer Race Club (LVTC), particularly in relation to the conduct of race events and safety issues, and in 2017 Council negotiated the end of the adjoining owner's farming use of the Land.

On 12 April 2017 Council resolved to offer interim management arrangements in relation to the Land to the LVTC pending a Council decision on the long term use of the Land. The Lockyer Valley Equine Collaborative was formed to identify options for the future use and development of the Land to inform Council's strategic direction. Council also resolved to negotiate a practical and legal access to the Land given the easements that were existing were not used and impractical. This would also involve resolving an access easement to Lot 2 on SP228066 as well.

The Equine Collaborative is in the process of completing a business case which will provide more certainty around the proposed future use and development of the Equine Precinct and the timing for this to occur. The LVTC is actively engaged in this process and has an interest in working with Council to achieve the project.

Request from Owner of Lot 2 on SP228066

In December 2020, Council was notified that Lot 2 on SP228066 has been sold. The buyer (**Owner**) has now approached Council requesting to either buy or lease Council land described as Lot 1 on SP 228066. A meeting was held with the Owner on 14 January 2021. The proposals put forward by the Owner were:

- Lease all of Lot 1 on SP228066 for a term of 12 months with a 12 month option for small crop farming including use of the bore on Lot 1 (RN 56316 shown below) currently maintained by LVTC (requested first 12 months to be at a low rent).
- Lease part of Lot 1 on SP 228066 as dry land only or irrigating from the owner's bore on Lot 2 if the bore has the capacity.
- Buy Lot 1 on SP228066.
- To test the bore on Lot 1 on SP228066.
- If granted a lease of Lot 1 on SP228066, the Owner would like to discuss building a turkey nest dam on Lot 1 on SP228066 for water storage to enable a broader usage of the water to be shared with LVTC and utilising trickle feed irrigation.

Attachment 1 shows the Land and adjoining landholdings.

The following plan shows the bore locations:



The Owner was given a copy of the Equine Masterplan/Concept Design and current easement documents and officers explained the elements of the Concept Design.

Request from LVTC

LVTC is aware of the request by the Owner.

LVTC approached Council on 6 January 2021 to secure long-term tenure of the Land until such time as any development proposed by the Equine Collaborative occurs. They wish to continue their current use and management of the land and avoid a situation where a third party may adversely impact on the LVTC's events and any development proposed by the Equine Collaborative.

Objective

Council officers have engaged with each stakeholder and consider it prudent to present this report to Council to provide certainty and implement longer term arrangements for the use and management of the Land until such time as any future development proposed by the Equine Collaborative occurs.

As LVTC is a stakeholder in the broader development of the Equine Precinct it would be easier to transition to any arrangements Council put in place with the Equine Collaborative. Any third party use would need to be managed by Council and may impact on the LVTC operations, particularly where water is in demand and limited.

Options

Option 1	Refuse both parties' requests and leave the interim management arrangements in place.
Option 2	Refuse the Owner's request and offer a Lease over the Land to the LVTC. (Recommended)
Option 3	Refuse the Owner's request and offer a further management agreement in respect of the Land to the LVTC.
Option 4	Offer a lease of Lot 1 on SP228066 to the Owner. Offer a lease of Lot 1 on RP161623 to the LVTC.
Option 5	Offer to sell Lot 1 on SP228066 to the Owner. Offer a lease of Lot 1 on RP161623 to the LVTC.
Option 6	Refuse both requests and Council manage and maintain the Land.
Option 7	Refuse both requests and offer the Land for sale by tender or auction.

Previous Council Resolutions

12 April 2017 Resolution Number 16-20/0426

Critical Dates

There are no Critical Dates identified.

Strategic Implications

Corporate Plan

Lockyer Community

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Finance and Resource

Council does not currently apply any resources to the maintenance of the Land or improvements.

Since the LVTC have been using and managing the Council Land and improvements they have incurred the following expenses:

•	Insurance for hay shed	3,000.00
•	Tree lopping	275.00
•	Bore check and pump removal	770.00
•	Electrician to remove old switchboard and replace new meter box	2,072.00
•	Clearing of Land	4,812.50
•	Purchase of new submersible pump	6,132.50
•	Installation of new submersible pump and required plumbing	3,168.50
•	TOTAL	\$20,230,50

LVTC has also contributed the same amount as Council towards development of the Concept Plan and Business Case being developed by the Equine Collaborative.

A review of Council bores is currently being undertaken internally and this will determine what, if anything, should be charged to LVTC for their use of water from Council's bore.

The lease will be prepared by Council's Property Officer. It is proposed that a rental will be negotiated with the LVTC and will be in line with other Council facilities.

Legislation and Policy

Council must comply with Section 236 of the *Local Government Regulation 2012* before a lease to the LVTC can be offered.

Risk Management

Key Corporate Risk Code and Category: Infrastructure and Assets (IA1)

Key Corporate Risk Descriptor: Planning, managing and maintaining assets for the future

Risks to be considered:

- 1. Third party use of the Land may impact on LVTC's current operations and bore use and future development of the racing precinct.
- 2. Cultivation for farming operations may impact the creek stability.
- 3. LVTC has invested significant financial resources to clean, operate and maintain the bore and insure the Land and buildings.

Consultation

Internal Consultation

The following Council officers have been consulted in the preparation of this Report:

- Manager for Community Activation
- Coordinator Special Projects, Community Activation
- Manager Community Facilities

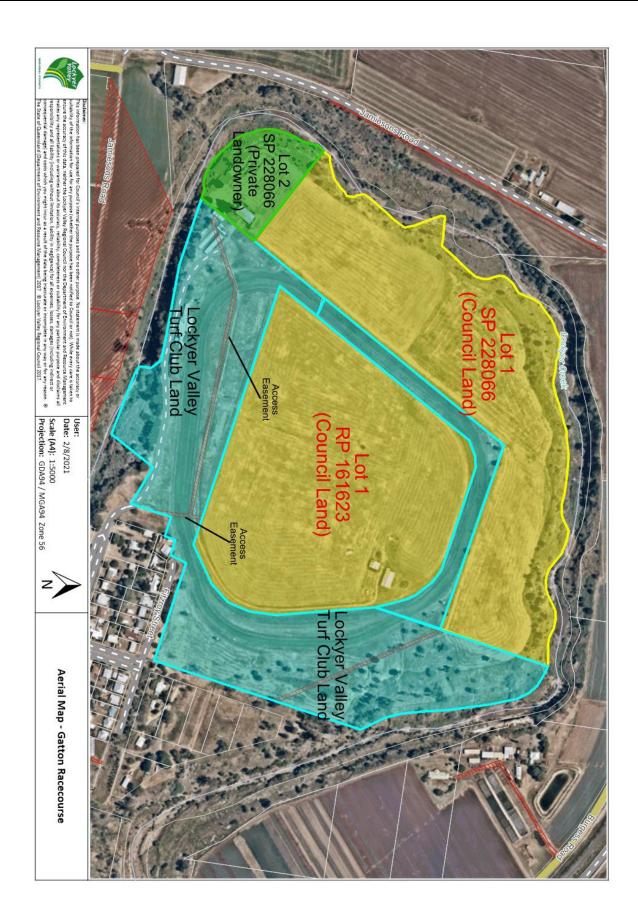
External Consultation

Consultation has also occurred with the following stakeholders:

- Owner of Lot 2 on SP228066 on 14 January 2021
- LVTC on 8 February 2021

Attachments

1 Aerial Map 1 Page



12.0 COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Surveillance Program for Invasive Biosecurity Matter

Author: Steven Moore, Acting Coordinator Community Wellbeing

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's adoption of the Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the Biosecurity Act 2014 (the Surveillance Program) developed as a result of Council resolution "THAT Council approve a 12-month Biosecurity Surveillance Program to assist landholders and Council in complying with the General Biosecurity Obligations under the Biosecurity Act (2014)" adopted by Council on 18 November 2020.

Officer's Recommendation:

THAT Council adopt the Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the Biosecurity Act 2014 document to assist landholders and Council in complying with the General Biosecurity Obligations under the Biosecurity Act 2014.

RESOLUTION

THAT Council adopt the Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the Biosecurity Act 2014 document, to assist landholders and Council in complying with the General Biosecurity Obligations under the Biosecurity Act 2014.

Moved By: Cr Hagan Seconded By: Cr Vela

Resolution Number: 20-24/0241

CARRIED 7/0

Executive Summary

At the Ordinary Meeting held 18 November 2020 Council approved the development of a 12 month Biosecurity Surveillance Program. The draft Surveillance Program has now been developed and reviewed by relevant stakeholders. The next step in the statutory process is for Council to adopt the Surveillance Program. Once the Surveillance Program has been adopted, Council is required to notify every government agency with property in the Lockyer Valley, of the commencement of the program. The final stage of the process requires a notification to be published on the Lockyer Valley Regional Council website and a 14 day public notification period will then take place. Following the 14 day public notification period, the Surveillance Program will commence.

Proposal

Section 53 (1) of the *Biosecurity Act* 2014 (Act) outlines the requirements for local governments to have a Biosecurity Plan for invasive biosecurity matter for their area. The development and implementation of a Biosecurity Plan is a key Lockyer Nature Operational Plan action for the 2020/2021 financial year.

The draft Biosecurity Plan will be presented to a Council workshop (in the first quarter of 2021) following completion of the internal consultation. Following the Council workshop, a report will be presented to a Council meeting for Council's adoption of the Biosecurity Plan. Without an adopted Biosecurity Plan in place, compliance/legal actions and activities can be lengthy and complex. However, Councils are permitted to operate directly under the Act and an established Biosecurity Surveillance Program. This provides authorised officers legal protection when attending private land to investigate biosecurity matter and gather evidence.

Invasive biosecurity matter (such as pest animals and weeds) presents a significant risk to the economic, environmental and social values within the Lockyer Valley region. In Queensland, under the Section 23 of the Act everyone has a general biosecurity obligation to manage and restrict the movement and spread of invasive biosecurity matter and to minimise the likelihood of causing a biosecurity event. By undertaking a thorough Biosecurity Surveillance Program, on public and private land, Council will identify infestations of biosecurity matter and develop suitable containment, eradication and compliance programs to manage the threat.

Council's historical management of biosecurity issues generally involves ad hoc surveillance on private properties, mostly in response to customer enquiries or complaints. These programs have proven effective in identifying points of concern and following through with containment and or eradication measures in specified locations. However, to date there has not been a widespread, coordinated spatial and severity approach to biosecurity surveillance which is able to confirm the extent of invasive matter in an area or region. This Surveillance Program will provide Council with extensive spatial and severity data on priority biosecurity risk matters.

On 18 November 2020 Council resolved to approve the preparation of a 12 month Biosecurity Surveillance Program to assist landholders and Council in complying with the General Biosecurity Obligations under the Act.

Council officers drafted the *Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the Biosecurity Act 2014* (the Surveillance Program) document and distributed the draft to relevant authorities including Department of Agriculture and Fisheries (DAF) and Darling Downs Moreton Rabbit Board (DDMRB) for review. Feedback from these stakeholders has been received and incorporated into the final document.

The Surveillance Program outlines:

- 1. the requirements for a surveillance program
 - a. purpose and rationale
 - b. measures that are required to achieve the purpose
 - c. powers of authorised officers
 - d. consultation
- 2. Authorisation of a surveillance program in the State of Queensland
 - a. Biosecurity matter
 - b. Purpose of the program
 - c. Area affected by the program
 - d. Obligations imposed on a person under the program
 - e. Commencement and duration of the program
 - f. Consultation with relevant parties
 - g. Notification of relevant parties of requirements

Options

1. Adopt the 12 month Biosecurity Surveillance Program and facilitate an active, more coordinated approach to pest management.

2. Not adopt the 12 month Biosecurity Surveillance Program and maintain the status quo, being a more reactive approach to pest management

Previous Council Resolutions

On 18 November 2020 Council resolved "THAT Council approve a 12-month Biosecurity Surveillance Program to assist landholders and Council in complying with the General Biosecurity Obligations under the Biosecurity Act (2014)."

Critical Dates

Following the adoption of the Surveillance Program by Council, notification to every Queensland State Government agency, with property in the Lockyer Valley, will occur and then a 14-day public notification period will commence. After the 14-day public notification, actions outlined in Surveillance Program will commence and run for a period of 12 months.

Strategic Implications

Corporate Plan

Lockyer Nature

- 3.1 Lockyer Valley's natural assets are managed, maintained and protected.
- 3.3- Community and private landholders' stewardship of natural assets increases.

Finance and Resource

Pest Management officers have the capacity and resources to undertake the 12 month Surveillance Program. Although the Surveillance Program will require considerable staff resources over the 12 month period, it will facilitate a more coordinated and effective approach. It is anticipated that customer complaints will be reduced through a pro-active rather than reactive approach which will assist in maintaining appropriate customer service standards and responsiveness.

Legislation and Policy

Community Wellbeing officers are authorised persons and have authority to enter property to undertake their duties and responsibilities under the Act.

Risk Management

There is a risk to Council and the community in not undertaking a Surveillance Program which provides Council's authorised officers with the tools and authority required to appropriately manage the risk of biosecurity matter spreading throughout the Lockyer Valley and potentially causing serious negative environmental, economic and social consequences for the community.

Conversely, there is also a potential risk should land owners/occupiers refuse to cooperate with compliance actions, and the associated safety risk to officers, staff and neighbouring community members. These risks will be mitigated by:

- Ensuring land owners/occupiers are aware of the Surveillance Program through mail out letters, direct phone conversations, email, social media/media and local community awareness (signage).
- Unscheduled visits will require additional attendance from compliance officers and recording devices (body cameras when deemed necessary).
- Site visits will be undertaken in accordance with Council's Work Place Health and Safety Policy.

Key Corporate Risk Code and Category:	EC1
Key Corporate Risk Descriptor:	Environment and the community, including sustainable
	development, social, and community wellbeing, relationships,
	public health, recreation, regional profile and identity.

Consultation

Portfolio Councillor Consultation

The Portfolio Councillor was consulted in developing *Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the Biosecurity Act 2014* as a direct response to public feedback relating to ongoing biosecurity matter issues.

Internal Consultation

Governance and Strategy were consulted to confirm the authority of Council Officers acting as Authorised Officers when entering private land to undertake surveillance of biosecurity matter. Planning, Policy and Community Wellbeing officers were consulted to confirm capacity to implement the Surveillance Program.

External Consultation

Department of Agriculture and Fisheries and the Darling Downs Moreton Rabbit Board (DDMRB) (Biosecurity Queensland) were consulted as required under the provisions of the Act as part of the process of initiating a Biosecurity Surveillance Program.

Following the adoption of the Surveillance Program by Council, notification to every local Queensland State Government agency will occur and then a 14 day public notification period will commence.

Community Engagement

As required under the provisions of the Act, 14 days of public notification will commence following the adoption of the Surveillance Program by Council.

Attachments

15 Surveillance Program for Invasive Matter - Biosecurity Draft 2 14 Pages

Surveillance Program for Invasive Biosecurity Matter As Scheduled Restricted and Prohibited Under the Biosecurity Act 2014

Lockyer Valley Regional Council

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1. Biosecurity Program

1.1. Program name

The surveillance program (biosecurity program) for *invasive biosecurity matter* as prescribed under section 48(1)(a) - (d) - (see Appendix 1 for the relevant biosecurity matter which applies to the program) for the Lockyer Valley Regional Council local government area will be known as the Lockyer Valley Regional Council Surveillance Program (the Program).

2. Requirements for a surveillance program

2.1. Purpose and Rationale

The Biosecurity Act 2014 (the Act) provides for the establishment of surveillance programs. Surveillance programs are directed at any of the following:

- Monitoring compliance with the Act in relation to a particular matter to which the Act applies;
- b) Confirming the presence, or identifying the extent of the presence, in the State or the parts of the State to which the program applies, of the biosecurity matter to which the program relates;
- c) Confirming the absence, in the State or the parts of the State to which the program applies, of the biosecurity matter to which the program relates;
- d) Monitoring the effects of measures taken in response to a biosecurity risk;
- e) Monitoring compliance with requirements about prohibited matter or restricted matter, and
- f) Monitoring levels of biosecurity matter or levels of biosecurity matter in a carrier.

The objectives of the Program are:

- a) To confirm the presence, or determine the extent of the presence, of invasive biosecurity matter within the Lockyer Valley Regional Council (LVRC) local government area;
- b) To confirm the absence of invasive biosecurity matter within the LVRC area;
- c) To monitor the effects or measures taken to prevent or minimise the risk of invasive biosecurity matter within the LVRC local government area, and
- d) To monitor the effects or measures taken in response to a biosecurity risk posed by dealing with invasive biosecurity matter or a carrier within the LVRC local government area.

2.2. Measures that are required to achieve the purpose

The key activities undertaken by the program include but are not limited to:

Surveillance activities to inspect for the absence, presence, or to find the extent of the
presence, of invasive biosecurity matter within the LVRC local government area. This
surveillance will be conducted by entry of ground teams onto a place to conduct visual
inspections or establish fixed cameras. Visual inspections may be undertaken by vehicles or on
foot;

- Recording, including electronic recording, of information identifying locations and extent of presence of invasive biosecurity matter;
- Monitor the effects of measures taken in response to a biosecurity risk posed by invasive biosecurity matter;
- Collecting of samples which may include:
 - Whole or part of a plant specimen;
 - Whole or parts of an animal including animal signs such as tracks, scats and traces, or
 - o A carrier reasonably believed to be infested with invasive biosecurity matter.

2.3. Powers of Authorised Officers

Entry of a Place

The Act provides that authorised officers appointed under the Act may, at reasonable times, may enter a place situated in an area to which a biosecurity program applies, to take any action authorised by the biosecurity program. These activities must be done in a timely and efficient manner to ensure that the measures are as effective as possible. The Program will authorise entry into places to allow these measures to be undertaken.

In accordance with the Act a reasonable attempt will be made to locate an occupier and obtain the occupiers consent to the entry prior to an authorised officer entering a place to undertake activities under the Program. Nevertheless, an authorised officer may enter a place if:

- a) The authorised officer is unable to locate an occupier after making a reasonable attempt to do so; or
- b) The occupier refuses to the entry.

If after entering a place, an authorised officer finds an occupier present, or the occupier refuses to consent to the entry, an authorised officer will make reasonable attempts to produce an identity card for inspection and inform the occupier of the reason for entering and the authorisation under the Act to enter without the permission of the occupier. An authorised officer under the Lockyer Valley Regional Council Surveillance Program must make a reasonable attempt to inform the occupier of any steps taken, or to be taken, and if steps gave been taken or are to be taken, that it is an offence to do anything that interferes with a step taken or to be taken.

An authorised officer must leave a notice in a conspicuous position and in a reasonably secure way. This notice must state the date and time of entry and information addressing the reason for entry. Authorisation to enter a place and the steps undertaken by the authorised office after entry.

Obligations

A person must not interfere with fixed cameras placed to detect invasive biosecurity matter or interfere with the collection of a sample or samples by an authorised officer.

General Powers of Authorised Officers

Nothing in the program or its associated Authorisation limits the powers of authorised officers under Chapter 10 of the Act.

2.4. Consultation

The following parties were consulted in the development of this plan:

- Relevant State Government departments and agencies.
- Darling Downs Moreton Rabbit Board (an invasive animal board under the Act).

3. Authorisation of a surveillance program in the State of Queensland

The Lockyer Valley Regional Council acting pursuant to section 235 of the Biosecurity Act 2014, authorises the Lockyer Valley Regional Council Surveillance Program in the Lockyer Valley Regional Council area, on the basis that:

- There is identified invasive biosecurity matter as scheduled in the Act in the Lockyer Valley Regional Council area;
- Invasive biosecurity matter poses a significant risk to biosecurity considerations in the Lockyer Valley Regional Council area;
- Surveillance activities are required to determine the presence, and the extent of the
 presence, or absence of invasive biosecurity matter in the Lockyer Valley Regional Council
 area, and
- Surveillance activities are required to monitor the effects of measures taken in response to the biosecurity risk posed by invasive biosecurity matter.

3.1. Biosecurity Matter

The biosecurity matter to which the program relates is invasive biosecurity matter as prescribed under section 48(1)(a) - (d), see Appendix 1.

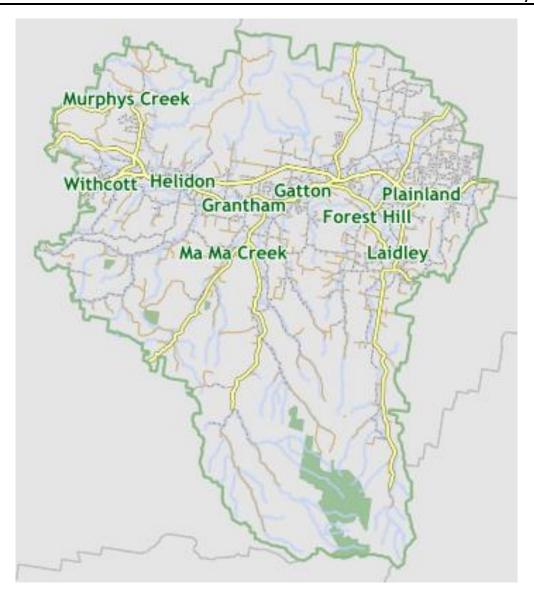
3.2. Purpose of the Program

The purpose of the program is to:

- a) To confirm the presence or determine the extent of the presence of invasive biosecurity matter as prescribed under section 48(1)(a) (d) in the Lockyer Valley Regional Council area.
- b) To confirm the absence of invasive biosecurity matter as prescribed under section 48(1)(a) (d) in the Lockyer Valley Regional Council area.
- c) To monitor effects or measures taken to prevent or minimise the risk of invasive biosecurity matter as prescribed under section 48(1)(a) (d) within the Lockyer Valley Regional Council area

3.3. Area effected by the Program

The Program applies to all land tenures in the Lockyer Valley Regional Council area.



3.4. Powers of authorised officers

An authorised officer of the Program appointed under the Biosecurity Act 2014, may enter a place—other than a residence—without a warrant and without the occupier's consent within the Lockyer Valley area under the Program. An authorised officer appointed under the *Biosecurity Act 2014* will also have the power to enter a place under the Program.

An authorised officer, appointed by the Lockyer Valley Regional Council, can exercise the powers of an authorised officer under the Act in relation to the Program. An authorised officer has general powers after entering a place to do any of the following powers outlined in Table 1.

Table 1: Powers granted to authorised officers

General powers in the Act	Measures an authorised officer may take under the Program		
Search any part of the place	Searching a place to check for the presence or absence of		
Inspect, examine or film any part of the place or anything at the place	invasive biosecurity matter. Inspect, examine, photograph and		
Take for examination a thing, or a sample of or from a thing, at the place	film to assist with tracing of carriers to and from a place.		
Place an identifying mark in or on anything at the place	Establish fixed camera sites and traps.		
Place a sign or notice at the place	Take samples for the purposes of diagnostic analysis, to		
Produce an image or writing at the place from an electronic document or, to the extent it is not practicable, take a thing containing an electronic document to another place to produce an image or writing	ascertain the presence or absence of invasive biosecurity matter. Producing a written and/or		
Take to, into or onto the place and use any person, detection animal, equipment and materials the authorised officer reasonably requires for exercising the authorised officer's powers under this division	electronic note(s) to support the Program activities. Taking GPS coordinates to ensure accuracy of location		
Destroy biosecurity matter or a carrier if the authorised officer believes on reasonable grounds the biosecurity matter or carrier presents a significant biosecurity risk; and the owner of the biosecurity matter or carrier consents to its destruction	details of the invasive biosecurity matter and carriers of the invasive biosecurity matter.		
Remain at the place for the time necessary to achieve the purpose of the entry			
The authorised officer may take a necessary step to allow the exercise of a general power			
If the authorised officer takes a document from the place to copy it, the authorised officer must copy and return the document to the place as soon as practicable			
If the authorised officer takes from the place an article or device reasonably capable of producing a document from an electronic document to produce the document, the authorised officer must produce the document and return the article or device to the place as soon as practicable			

An authorised officer may make a requirement (a *help requirement*) of an occupier of the place or a person at the place to give the authorised officer reasonable help to exercise a general power.

3.5. Obligations imposed on a person under the Program

A person must not interfere with fixed cameras placed to detect invasive biosecurity matter or interfere with the collection of a sample or samples by an authorised officer.

3.6. Commencement and duration of the program

The program will begin on 17 February 2021 and will continue until 17 February 2022. The duration of the program is considered to be reasonably necessary to achieve the Program's purpose.

3.7. Consultation with relevant parties

As required by the Act, Lockyer Valley Regional Council have consulted, prior to the authorisation of the Program, with the Department of Agriculture and Fisheries and the Darling Downs Moreton Rabbit Board (an invasive animal board under the Act.)

3.8. Notification of relevant parties of requirements

As required by the Act, Lockyer Valley Regional Council will give public notice of the Program 14 days before the Program starts by:

- Giving notice, by way of letter, to each government department or government owned corporation responsible for land in the area to which the Program relates; and
- Publishing the notice on the Lockyer Valley Regional Council website.

A copy of the Program (including its Authorisation) is available for inspection at the Lockyer Valley Regional Council Gatton office at 26 Railway Street Gatton. A copy of the Program is also available to view and print at no cost on the Lockyer Valley Regional Council website at www.lockyervalley.qld.gov.au

APPENDIX 1

Invasive Biosecurity Matter

Biosecurity Act 2014

48 Main Function of Local Government

- (1) The main function under this Act of each local government is to ensure that the following biosecurity matter (*invasive biosecurity matter* for the local government's area) are managed within the local government's area in compliance with this Act—
 - (a) prohibited matter mentioned in schedule 1, parts 3 and 4;
 - (b) prohibited matter taken to be included in schedule 1, parts 3 and 4 under a prohibited matter regulation or emergency prohibited matter declaration;
 - (c) restricted matter mentioned in schedule 2, part 2;
 - (d) restricted matter taken to be included in schedule 2, part 2 under a restricted matter regulation.

Schedule 1 Prohibited matter

Part 3 Invasive biosecurity matter - Invasive Plants

acacias non-indigenous to Australia (*Acaciella* spp., *Mariosousa* spp., *Senegalia* spp. and *Vachellia* spp. other than *Vachellia nilotica*, *Vachellia farnesiana*)

anchored water hyacinth (Eichhornia azurea)

annual thunbergia (Thunbergia annua)

bitterweed (*Helenium amarum*)

candleberry myrtle (Morella faya)

cholla cactus (*Cylindropuntia* spp. and hybrids other than *C. fulgida*, *C. imbricata*, *C. prolifera*, *C.*

rosea, C. spinosior and C. tunicata)

Christ's thorn (Ziziphus spina-christi)

Eurasian water milfoil (Myriophyllum spicatum)

fanworts (Cabomba spp. other than C. caroliniana)

floating water chestnuts (*Trapa* spp.)

harrisia cactus (Harrisia spp. syn. Eriocereus spp. other than H. martinii, H. tortuosa and H.

pomanensis syn. Cereus pomanensis)

honey locust (Gleditsia spp. other than G. triacanthos)

horsetails (*Equisetum* spp.)

kochia (Bassia scoparia syn. Kochia scoparia)

lagarosiphon (Lagarosiphon major)

mesquites (all Prosopis spp. and hybrids other than P. glandulosa, P. pallida and P. velutina)

Mexican bean tree (all Cecropia spp. other than C. pachystachya, C. palmata and C. peltata)

miconia (Miconia spp. other than M. calvescens, M. cionotricha, M. nervosa and M. racemosa)

mikania (Mikania spp. other than M. micrantha)

Peruvian primrose bush (Ludwigia peruviana)

prickly pear (Opuntia spp. other than O. aurantiaca, O. elata, O. ficus-indica, O. microdasys, O. monacantha, O. stricta, O. streptacantha and O. tomentosa)

red sesbania (Sesbania punicea)

salvinias (Salvinia spp. other than S. molesta)

serrated tussock (Nassella trichotoma)

Siam weed (Chromolaena spp. other than C. odorata and C. squalida)

spiked pepper (Piper aduncum)

tropical soda apple (Solanum viarum)

water soldiers (Stratiotes aloides)

witch weeds (Striga spp. other than native species)

Part 4 Invasive biosecurity matter - invasive animals

All amphibians, mammals and reptiles other than the following—amphibians, mammals and reptiles that are restricted matter

amphibians, mammals and reptiles indigenous to Australia, including marine mammals of the orders Cetacea, Pinnipedia and Sirenia

alpaca (Lama pacos)

asian house gecko (Hemidactylus frenatus)

axolotl (Ambystoma mexicanum)

bison or American buffalo (Bison bison)

black rat (Rattus rattus)

camel (Camelus dromedarius)

cane toad (Rhinella marina syn. Bufo marinus)

cat (Felis catus and Prionailurus bengalensis x Felis

catus)

cattle (Bos spp.)

chital (axis) deer (Axis axis)

dog (Canis lupus familiaris)

donkey (Equus asinus)

European hare (Lepus europaeus)

fallow deer (Dama dama)

goat (Capra hircus)

guanicoe (Lama guanicoe)

guinea pig (Cavia porcellus)

horse (Equus caballus)

house mouse (Mus musculus)

llama (Lama glama)

mule (Equus caballus x Equus asinus)

pig (Sus scrofa)

red deer (Cervus elaphus)

rusa deer (Rusa timorensis syn. Cervus timorensis)

sewer rat (Rattus norvegicus)

sheep (Ovis aries)

water buffalo (Bubalus bubalis)

Schedule 2 – Restricted matter		
Part 2 Restricted Matter – invasive biosecurity matter Restricted matter		
Invasive Plants	Numbers 3	
African boxthorn (Lycium ferocissimum)	3	
African fountain grass (Cenchrus setaceum)	3	
African tulip tree (Spathodea campanulata)	3	
alligator weed (Alternanthera philoxeroides)	3	
annual ragweed (Ambrosia artemisiifolia)	3	
asparagus fern (Asparagus aethiopicus, A. africanus and A. plumosus)	3	
asparagus fern (Asparagus scandens)	3	
athel pine (Tamarix aphylla)	3	
badhara bush (<i>Gmelina elliptica</i>)	3	
balloon vine (Cardiospermum grandiflorum)	3	
belly-ache bush (Jatropha gossypiifolia and hybrids)	3	
bitou bush (Chrysanthemoides monilifera ssp. rotundifolia)	2,3,4,5	
blackberry (Rubus anglocandicans, Rubus fruticosus aggregate)	3	
boneseed (Chrysanthemoides monilifera ssp. monilifera)	2,3,4,5	
bridal creeper (Asparagus asparagoides)	2,3,4,5	
bridal veil (Asparagus declinatus)	3	
broad-leaved pepper tree (Schinus terebinthifolius)	3	
cabomba (Cabomba caroliniana)	3	
camphor laurel (Cinnamomum camphora)	3	
candyleaf (Stevia ovata)	3	
cane cactus (Austrocylindropuntia cylindrica)	3	
cat's claw creeper (Dolichandra unguis-cati)	3	
Chilean needle grass (Nassella neesiana)	3	
chinee apple (Ziziphus mauritiana)	3	
Chinese celtis (Celtis sinensis)	3	
cholla cacti with the following names—		
• coral cactus (Cylindropuntia fulgida)	3	
• devil's rope pear (<i>C. imbricata</i>)	3	
Hudson pear (Cylindropuntia rosea and C. tunicata)	2,3,4,5	
• jumping cholla (<i>C. prolifera</i>)	2,3,4,5	
• snake cactus (<i>C. spinosior</i>)	3	
Dutchman's pipe (<i>Aristolochia</i> spp. other than native species)	3	
elephant ear vine (<i>Argyreia nervosa</i>)	3	
Eve's pin cactus (Austrocylindropuntia subulata)	3	
fireweed (Senecio madagascariensis)	3	
flax-leaf broom (Genista linifolia)	3	
gamba grass (Andropogon gayanus)	3	
giant sensitive plant (Mimosa diplotricha var. diplotricha)	3	
gorse (Ulex europaeus)	3	
groundsel bush (Baccharis halimifolia)	3	
harrisia cactus (Harrisia martinii, H. tortuosa and H. pomanensis syn. Cereus pomanensis)	3	

Restricted Matter	Category Numbers
harungana (Harungana madagascariensis)	3
honey locust (Gleditsia triacanthos including cultivars and varieties)	3
hygrophila (Hygrophila costata) 3	3
hymenachne or olive hymenachne (<i>Hymenachne amplexicaulis</i> and hybrids)	3
Koster's curse (Clidemia hirta)	2,3,4,5
kudzu (<i>Pueraria montana</i> var. <i>lobata</i> syn. <i>P. lobata</i> , <i>P. triloba</i> other than in the Torres	3
Strait Islands)	
lantanas—	
• creeping lantana (Lantana montevidensis)	3
lantana, common lantana (Lantana camara)	3
limnocharis, yellow burrhead (Limnocharis flava)	2,3,4,5
Madeira vine (Anredera cordifolia)	3
Madras thorn (Pithecellobium dulce)	3
mesquites—	2,3,4,5
honey mesquite (<i>Prosopis glandulosa</i>)	3
mesquite or algarroba (<i>Prosopis pallida</i>)	3
Quilpie mesquite (<i>Prosopis velutina</i>)	3
Mexican bean tree (Cecropia pachystachya, C. palmata and C. peltata)	2,3,4,5
Mexican feather grass (Nassella tenuissima)	2,3,4,5
miconia with the following names—	
Miconia calvescens	2,3,4,5
• M. cionotricha	2,3,4,5
• M. nervosa	2,3,4,5
• M. racemosa	2,3,4,5
mikania vine (Mikania micrantha)	2,3,4,5
mimosa pigra (Mimosa pigra)	2,3,4,5
Montpellier broom (Genista monspessulana) 3	2,3,4,5
mother of millions (<i>Bryophyllum delagoense</i> syn. <i>B. tubiflorum, Kalanchoe</i>	3
delagoensis)	
mother of millions hybrid (<i>Bryophyllum</i> x <i>houghtonii</i>)	3
ornamental gingers—	
Kahili ginger (Hedychium gardnerianum)	3
• white ginger (<i>H. coronarium</i>)	3
• yellow ginger (<i>H. flavescens</i>)	3
parkinsonia (<i>Parkinsonia aculeata</i>)	3
parthenium (Parthenium hysterophorus)	3
pond apple (Annona glabra)	3
prickly acacia (Vachellia nilotica)	3

Restricted Matter	Category Numbers
prickly pears—	
• bunny ears (Opuntia microdasys)	2,3,4,5
• common pest pear, spiny pest pear (O. stricta syn. O. inermis)	3
• drooping tree pear (O. monacantha syn. O. vulgaris)	3
• prickly pear (O. elata)	2,3,4,5
• tiger pear (O. aurantiaca)	3
• velvety tree pear (O. tomentosa)	3
Westwood pear (O. streptacantha)	3
privets—	
• broad-leaf privet, tree privet (Ligustrum lucidum)	3
• small-leaf privet, Chinese privet (<i>L. sinense</i>)	3
rat's tail grasses—	
American rat's tail grass (Sporobolus jacquemontii)	3
• giant Parramatta grass (S. fertilis)	3
• giant rat's tail grass (S. pyramidalis and S. natalensis)	3
rubber vines—	
• ornamental rubber vine (Cryptostegia madagascariensis)	3
• rubber vine (<i>C. grandiflora</i>)	3
sagittaria (Sagittaria platyphylla)	3
salvinia (Salvinia molesta)	3
Scotch broom (Cytisus scoparius)	3
Senegal tea (Gymnocoronis spilanthoides)	3
Siam weed with the following names—	
Chromolaena odorata	3
• C. squalida 3	3
sicklepods—	
• foetid cassia (Senna tora)	3
• hairy cassia (S. hirsuta)	3
• sicklepod (S. obtusifolia)	3
silver-leaf nightshade (Solanum elaeagnifolium)	3
Singapore daisy (Sphagneticola trilobata syn. Wedelia trilobata)	3
telegraph weed (Heterotheca grandiflora)	3
thunbergia (Thunbergia grandiflora syn. T. laurifolia)	3
tobacco weed (Elephantopus mollis)	3
water hyacinth (Eichhornia crassipes)	3
water lettuce (Pistia stratiotes)	3
water mimosa (Neptunia oleracea and N. Plena)	2,3,4,5
willows (all Salix spp. other than S. babylonica, S. x calodendron and S. x reichardtii)	3
yellow bells (<i>Tecoma stans</i>)	3
yellow oleander, Captain Cook tree (Cascabela thevetia syn. Thevetia peruviana)	3

Restricted Matter	Category Numbers
Invasive Animals	
barbary sheep (Ammotragus Iervia)	2,3,4,5,6
blackbuck antelope (Antilope cervicapra)	2,3,4,5,6
cat (Felis catus and Prionailurus bengalensis x Felis catus), other than a domestic cat	3,4,6
dingo (Canis lupus dingo)	3,4,5,6
dog (Canis lupus familiaris), other than a domestic dog	3,4,6
European fox (Vulpes vulpes)	3,4,5,6
European rabbit (Oryctolagus cuniculus)	3,4,5,6
feral chital (axis) deer (Axis axis)	3,4,6
feral fallow deer (Dama dama)	3,4,6
feral goat (Capra hircus)	3,4,6
feral pig (Sus scrofa)	3,4,6
feral red deer (Cervus elaphus)	3,4,6
hog deer (Axis porcinus)	2,3,4,5,6
red-eared slider turtle (<i>Trachemys scripta elegans</i>)	2,3,4,5,6
feral rusa deer (Rusa timorensis, syn. Cervus timorensis)	3,4,6
sambar deer (<i>Rusa unicolor</i> , syn. <i>Cervus unicolor</i>)	2,3,4,5,6
Tramp Ants	
yellow crazy ant (Anoplolepis gracilipes)	3



In accordance with section 150EQ of the Local Government Act 2009, Councillor Milligan informed the meeting that she has a declarable conflict of interest in Item 12.2 'Road Naming Request - Proposed New Residential Estate - Hannant Road Hatton Vale - Lakes View Estate (Stage 1)'. The nature of the interest is that Councillor Milligan's son's partner's family property adjoins the development. Councillor Milligan left the meeting room at 9:33am while the matter was discussed and voted upon.

The Deputy Mayor, Cr Cook assumed the Chair.

12.2 Road Naming Request - Proposed New Residential Estate - Hannant Road

Hatton Vale - Lakes View Estate (Stage 1)

Author: Tammie Davidson, Assistant Planning Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval of proposed names for new roads within the rural residential subdivision located at Hannant Road, Hatton Vale (Lakes View Estate State 1) which is currently under construction.

Officer's Recommendation:

THAT Council approve the following road names as show on Plan of Development, Proposed Subdivision of Lots 1 & 2 on RP223487, Job No. 62230/B dated 20/11/2019

- Road 1 as Sandstone Drive
- Road 2 as Lakesfront Place
- Road 3 as Sunrise Court
- Road 4 as Gumtree Court

RESOLUTION

THAT Council approve the following road names as show on Plan of Development, Proposed Subdivision of Lots 1 & 2 on RP223487, Job No. 62230/B dated 20/11/2019

- Road 1 as Sandstone Drive
- Road 2 as Lakesfront Place
- Road 3 as Sunrise Court
- Road 4 as Gumtree Court

Moved By: Cr Holstein Seconded By: Cr Vela

Resolution Number: 20-24/0242

CARRIED 6/0

Cr Milligan returned to the meeting at 9:38am and resumed the Chair.

Executive Summary

This report refers to a request made by Poppalouis Pty Ltd on behalf of the developer of a rural residential subdivision located at Hannant Road, Hatton Vale. Under a condition of Development Approval RL2019/0040, the applicant must submit to Council a list of preferred street names for its consideration and approval. The street names proposed must not be the same or similar to other street names within the region. Council retains the right to name one (1) street within the Development.

Council is responsible for assigning an official name to every gazetted road that is used to access properties. Council accepts requests from the public to name roads. All requests are considered in accordance with Council's Naming of Roads, Park, Landmarks & Facilities Policy and ASNZ Standard 4819:201.

Proposal

The request to name four (4) new roads was received on 25 January 2021. The applicant is requesting on behalf of the developers to name the four (4) new roads. The applicant has provided three preferences to name each proposed road. The applicant has not followed a theme. Some of the preferences provided by the applicant are not considered suitable. A search of roads and streets within the Lockyer Valley Regional Council area has been undertaken to ensure the preferences are not pre-existing. Comments have been provided against each of the applicant's preferences in the table below with the recommended road name identified.

Options

Proposed Road 1					
Applicant's Preferences		Council Officer Comments			
1. Lakes Entrance Drive		Preference is that names are not very long / composed of two			
		words or similar in sound to other roads in the Lockyer Valley.			
2.	Hatton Vale Lakes Drive	Preference is that names are not very long / composed of two			
		words or similar in sound to other roads in the Lockyer Valley.			
3.	Sandstone Drive	No other instances of this name in the Lockyer Valley. Name is			
		recommended.			
Propos	ed Road 2				
Applica	nt's Preferences	Council Officer Comments			
1.	Lakesfront Place	No other instances of this name in the Lockyer Valley. Name is			
		recommended.			
2.	Farmlake Place	No other instances of this name in the Lockyer Valley.			
3.	Lakefield Place	No other instances of this name in the Lockyer Valley.			
Propos	Proposed Road 3				
Applicant's Preferences		Council Officer Comments			
1. Sunrise Court		No other instances of this name in the Lockyer Valley. Name is			
		recommended.			
2.	Sunrise Court	No other instances of this name in the Lockyer Valley.			
3.	Sunrise Street	No other instances of this name in the Lockyer Valley.			
Propos	ed Road 4				
Applica	nt's Preferences	Council Officer Comments			
1.	Gum Tree Court	Preference is that names are not very long / composed of two			
		words. Abbreviation of the names would eliminate conflict and			
		achieve compliance with naming preferences. Combined name			
		is recommended.			
2.	Falling Tree Court	Preference is that names are not very long / composed of two			

	words.
3. Country Wind Court	Preference is that names are not very long / composed of two
	words.

Strategic Implications

Corporate Plan

Lockyer Planned

Outcome

4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

There are no financial or resource implications as a result of this decision.

Legislation and Policy

The suggested names provide a clear identification for the roads and do not contravene the Australian standard. Where there is a conflict with Council's Naming of Roads, Parks, Landmarks and facilities Policy, alternate name preferences will be utilised.

Risk Management

NIL. Council Officers have researched the preferences provided by the applicant and have made recommendations that meet Council's policy.

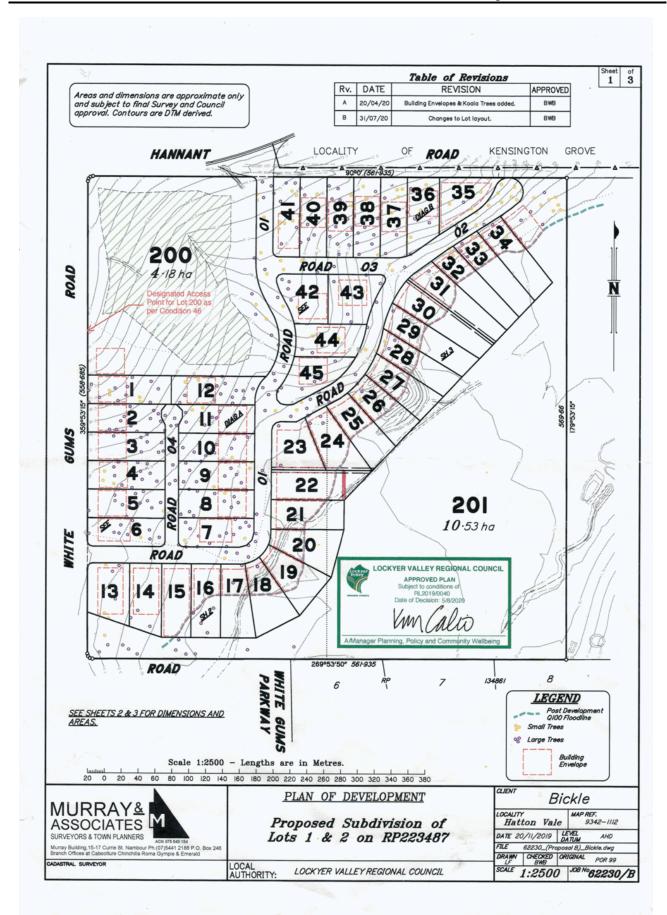
Consultation

External Consultation

Council will notify the applicant of the outcome of their request for road naming.

Attachments

1 Road Name Application of Lakes View Estate - Stages 1 on L1 & L2 on RP223487



12.3 Application under Building Better Regions Fund - Toowoomba and Lockyer

Valley Escarpment Mountain Bike Trail

Author: Trent Nibbs, Community Activation Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval to provide Toowoomba Regional Council (TRC) with a letter of support for an application to the Building Better Regions Fund for funding to complete works associated with the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail, and also Council's commitment to consider funding in 2023/34 Annual Budget for works associated with the Withcott Hub.

Officer's Recommendation:

THAT Council provides a letter of support to Toowoomba Regional Council for an application under Round 5 of the Building Better Regions Fund for completion of works associated the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail as detailed in the Toowoomba and Lockyer Valley Escarpment Mountain Bike Master Plan 2019-26;

And further;

THAT Council agrees to consider funding of up to \$450,000 in 2023/24 Annual Budget towards the completion of works at Withcott associated with the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail.

RESOLUTION

THAT Council provide a letter of support to Toowoomba Regional Council for an application under Round 5 of the Building Better Regions Fund for completion of works associated with the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail, as detailed in the Toowoomba and Lockyer Valley Escarpment Mountain Bike Master Plan 2019-26;

And further;

THAT Council agree to consider funding of up to \$450,000 in the 2023/24 Annual Budget towards the completion of works at Withcott associated with the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail.

Moved By: Cr Holstein Seconded By: Cr Wilson

Resolution Number: 20-24/0243

CARRIED 7/0

Executive Summary

Toowoomba Regional Council (TRC) is proposing to make an application under Round 5 of the Building Better Regions Fund (BBRF) to complete all works associated with the Toowoomba and Lockyer Valley Escarpment Mountain Bike Trail. A letter of support from Council is required to support the application and, as the works include the Withcott Hub, Council is being asked to provide funding of up to \$450,000 in 2023/24 for this section of the Mountain Bike Trail.

Proposal

In February 2020 Council endorsed the Toowoomba and Lockyer Valley Escarpment Mountain Bike Master Plan 2019-26. The Mountain Bike Trail includes a major access node at Withcott, providing potential economic benefits to the town. At the time the Master Plan was prepared, the costs of works associated with the Withcott Hub were estimated to be approximately \$815,000.

On 5 February 2021, Cr Holstein and Council officers met with TRC Councillors, Cr O'Shea and Cr McMahon, and TRC officers to discuss a joint application under Round 5 of the BBRF to fund 50% of the costs associated with completing all works under the Master Plan. For this project BBRF funding will only provide for 50% of eligible project costs. The total cost of works is estimated to be \$7 million. Once constructed, the estimated economic impact of the facility is \$20 million annually.

As 95% of the facility is within the Toowoomba Region, TRC will be the lead for the grant application. TRC has requested a letter of support from Council and indicating Council's commitment to fund 50% of the costs associated with construction of the Withcott Hub. Council is being asked to provide funding of up to \$450,000 in 2023/24.

Previous Council Resolutions

Resolution 16-20/1669, 26 February 2020

THAT Council endorse the Toowoomba and Lockyer Valley Escarpment Mountain Bike Master Plan 2019-26 attached to these minutes.

Critical Dates

Applications for funding under Round 5 of the BBRF close on 5 March 2021.

Strategic Implications

Corporate Plan

Lockyer Community 1.2 - Council optimises the use of it open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreation and community activities

Lockyer Planned 4.4 - Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and enhanced community outcomes

Finance and Resource

Budget of up to \$450,000 will be needed for the 2023/24 financial year. This will form 50% of the total cost of the project to be implemented for Withcott Hub. Council will be responsible for ongoing maintenance of the Hub.

Legislation and Policy

No policy or legal implications arise from this report.

Consultation

Portfolio Councillor Consultation

Cr Holstein and Cr Qualischefski are members of the working group with TRC. While Cr Qualischefski was an apology to the last meeting, he has been briefed on the project.

Internal Consultation
Grants Officer, January 2021
Acting Coordinator Community Activation, January 2021
Coordinator Special Project, January 2021
Senior Advisor Advocacy, January 2021
Manager Community Activation, January 2021

Attachments

There are no attachments for this report.

13.0 INFRASTRUCTURE REPORTS

No Infrastructure Reports.

14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

- 14.1 Group Manager People and Business Performance Monthly Report January 2021
- 14.2 Group Manager, Community and Regional Prosperity Monthly Report January 2021
- 14.3 Group Manager Infrastructure Monthly Report January 2021
- 14.4 Quarterly Grants Update January 2021
- 14.5 Regional Skills Investment Strategy Final Report
- 14.6 Local Drought Support Officer Program Report

Moved By: Cr Holstein Seconded By: Cr Cook

Resolution Number: 20-24/0244

CARRIED 7/0

14.1 Group Manager People and Business Performance Monthly Report - January

2021

Date: 08 February 2021

Author: Anna Hebron, Group Manager People and Business Performance **Responsible Officer:** Anna Hebron, Group Manager People and Business Performance

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during January 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during January 2021.

Proposal

That this report be received and noted.

Attachments

1 ■ Monthy Group Report - People and Business Performance January 2021 6 Pages







1



BUSINESS PERFORMANCE

DISASTER MANAGEMENT

PROJECT UPDATES

Junction View Flood Monitoring camera is now operational and can be publicly viewed on Council's website and the Flood Monitoring Cameras on the Disaster Dashboard.

Bushfire Recovery and Resilience Officer

- Engagement with traditional owners of the Lockyer region commenced. Traditional owners are keen to engage in cultural burning workshops, to assist their existing land management
- It is estimated over 90% of the bushfire affected primary producers in the region were ineligible for primary producer grants. A meeting was held with the NBRA, QRIDA and a representative of the local farming community to discuss the reasons and concerns raised regarding the ineligibility for primary producer grants, in order to influence future policies regarding eligibility.
- A meeting was held with Rural Aid who received notice of further funding for bushfire property owners and they are keen to support this region.

Disaster Preparedness

An evacuation centre exercise for key stakeholders has been scheduled to go through the set-up of a centre in the COVID-19 environment. As social distancing is difficult to maintain effectively in an evacuation centre or equivalent, 'congregate sheltering' should be considered as a last resort in the COVID-19 context. Where possible, alternative sheltering solutions should be utilised. A tiered approach to emergency sheltering should be adopted during times of emergency.

KNOWLEDGE MANAGEMENT AND BUSINESS IMPROVEMENT

PROJECT UPDATES

Disposal of Physical Records

The Knowledge Management Team are continuing to review, audit and document records that are ready to dispose under legislation. The Gatton Archive Room is scheduled to be completed by the end of February. The records will then be signed off by the appropriate content owner and transported to Grace Records for destruction. The Knowledge Management Team will then begin the same process for records stored at the Gatton Depot. : RIGHT TO INFORMATION APPLICATIONS

Business Improvement Program

A Business Improvement Program is currently being developed. The program is planned to be launched in February.

•						
:		2021	2020	2010	2018	2017
•		2021	2020	2019	2010	2017
	Number of applications		10	2	8	11
:	received					

Attachment 1 14.1 Page 98

PROCUREMENT

PROCUREMENT REVIEW RECOMMENDATIONS STATUS



Engagement with Technology One prior to undertaking direct training, to develop a Contracts module to support a Contracts Management Framework. Benefits include:

- Potential to undertake Request for Quote and Tender process through TechnologyOne.
- Ability to create supplier portals to assist in vendor data management, contract management and sourcing of Quotes and Tenders.
- Future ability to capture supplier performance.

Total Recommendations	Total Completed	Total Remaining	
60	35	25	

GOVERNANCE AND PROPERTY







RISK, AUDIT & CORPORATE PLANNING

AUDIT REGISTER

INTERNAL AUDIT	TOTAL NUMBER OF RECOMMENDATIONS MADE	IN PROGRESS	COMPLETED
Tendered Contracts Review	17	12	5
Project Management Practices	11	5	6
Legislative Compliance Review	6	5	1

CORPORATE RISK MANAGEMENT

Audit and Risk Management Committee

An expression of interest was advertised this month for the third Independent Member position on Council's Audit and Risk Management Committee. Shortlisting and interviews will be conducted during February 2021 to enable appointment prior to the next Audit and Risk Management Committee Meeting schedule for Thursday 4 March 2021.

Internal Audit Plan

Management responses on the draft Report for the review conducted on Council's Payroll and Remuneration process have been completed for final approval. A draft final report on the review and development of data analytics for the organisation is currently under management review. Terms of Reference for the review of Council's Business Continuity Plan "lessons learnt from Pandemic" are currently under development by O'Connor Marsden and Associates.

Corporate Risk Management

Council's contracted Internal Auditor, O'Connor Marsden and Associates facilitated two separate workshops with the Executive Leadership Team and Council to redevelop and update Council's Risk Appetite Statement. The redevelopment of Council's risk appetite statement is the first step in the review of Council's Corporate Risk Management Framework.

3

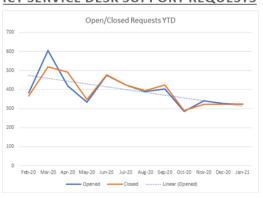
INFORMATION COMMUNICATION TECHNOLOGY

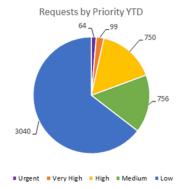
EMAIL AND WEB PROTECTION 9,124 Total Attachments 44,587 Sandboxed 14% Total Inbound Messages Inbound Rejected 1.876 Weekday Average 14,989 4 Total Outbound Messages Inbound 682 Weekday Average Malware EMAIL Detected FILTERING Impersonation Detections 1 IN 3,339 3,339 Unsafe URL Clicks Total URL Clicks





ICT SERVICE DESK SUPPORT REQUESTS

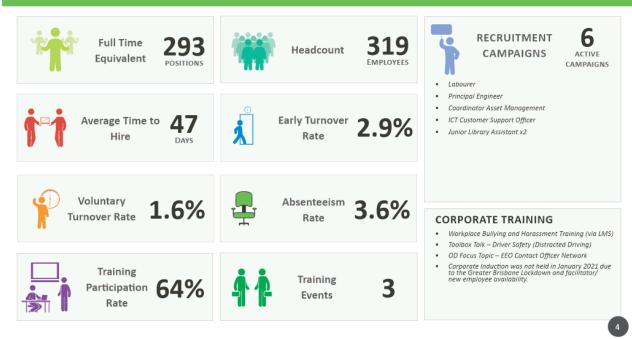




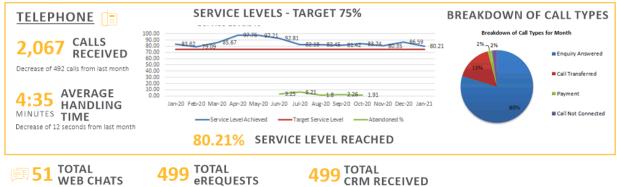


PEOPLE, CUSTOMER CONTACT AND COMMUNICATIONS

ORGANISATIONAL DEVELOPMENT AND PAYROLL



Attachment 1 14.1 Page 100



Increase of 19 chats from last month WEBCHAT

9:39 HANDLING MINUTES TIME Decrease of 1.06 minutes from last month

eREQUESTS Increase of 185 eRequests from last

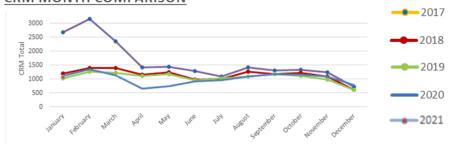
230 TOTAL RECEIPTS Decrease of 4 receipts from last month

499 TOTAL CRM RECEIVED Increase of 185 requests from last month

COUNCILLOR REQUESTS

12 33 RECEIVED OPEN Decrease of 23 received requests

CRM MONTH COMPARISON





COMMUNICATIONS

INTERNAL COMMUNICATIONS





EXTERNAL COMMUNICATIONS

MEDIA RELEASES

MEDIA 8 ENQUIRIES

VIDEOS 2 📺 PROJECTS

RADIO SEGMENTS

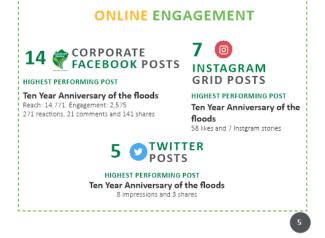
River 94.9FM, Triple M and 4AK.





Most visited page was Waste Disposal Facilities with 2,152 views.

> 2,509 TOTAL WEBSITE USERS

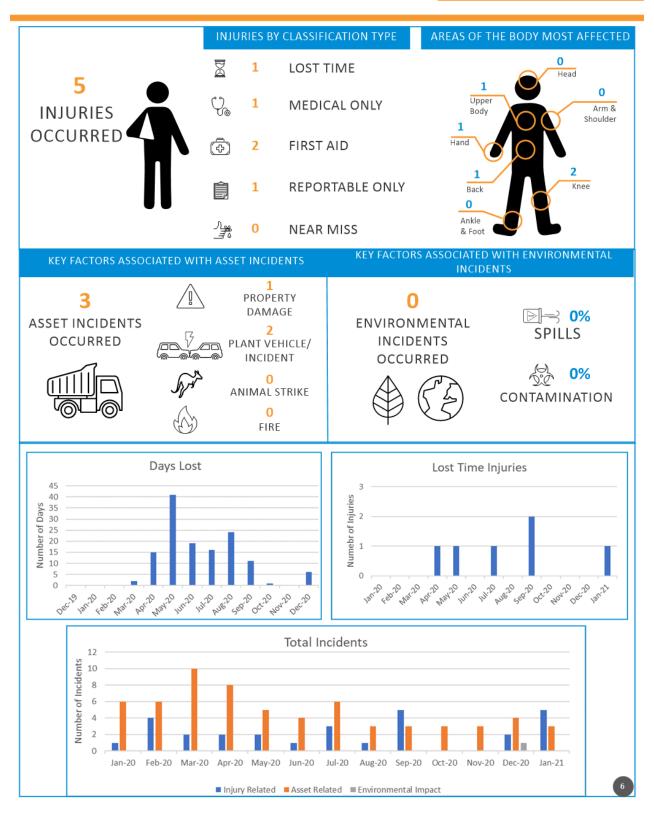


WORK HEALTH AND SAFETY



MEASURING OUR SAFETY PERFORMANCE

JANUARY 2021



14.2 Group Manager, Community and Regional Prosperity Monthly Report -

January 2021

Author: Amanda Pugh, Group Manager Community & Regional Prosperity Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during January 2021.

This document is for Council's information only.

Executive Summary

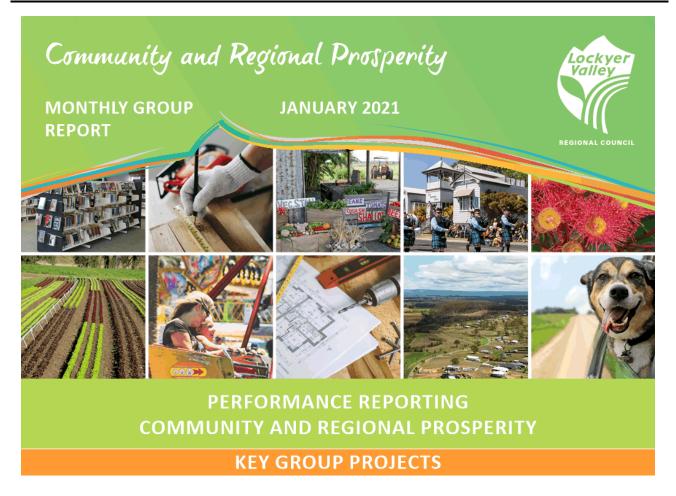
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during January 2021.

Proposal

That this report be received and noted.

Attachments

15 Pages Monthly Group Report - Community and Regional Prosperity January 2021 15 Pages





NATURAL RESOURCE MANAGEMENT (NRM) PLAN

The Natural Resource Management (NRM) Strategy was adopted by Council in January 2020. The more detailed NRM Plan was drafted in conjunction with the community working group in February 2020. The NRM Plan was due for adoption by Council in June 2020, however internal Council consultation and broader community consultation were delayed due to COVID-19.

A change of direction has evolved, to ensure Council have an adopted overarching Environmental Strategy document which describes Council's strategic position on the environment before other strategic documents are adopted. This Environment Strategy will provide the head of power and strategic direction for other environmental documents such as the NRM Strategy, NRM Plan, Environment and Sustainable Living Policy, Biosecurity Plan and Catchment Action Plan. Therefore the NRM Plan project is currently on hold until the Environment Strategy is adopted by Council.

The Environment Strategy has been drafted and is currently undergoing internal review. The draft Environment Strategy is scheduled to go to Council workshop in February 2021.

KEY GROUP PROJECTS



The Tenthill and Laidley Creek Projects (lead-in projects for the Lockyer Creek project and Local Flood Management Plan (LFMP)) have been delayed in the calibration stage (i.e. matching the model to the actual observed flow and flood heights in 2011, 2013 and 2017). This is normally the most difficult part of a flood modelling project, but due to the complex nature of the region's creek systems (i.e. perched creeks and managing catchment rainfall/flow anomalies) the challenges to address these have taken extended time - some models taking 3 days to run each time to check a new configuration. Officers have been working closely with the consultants and there is now an expectation that the design mapping phase of these tasks will be able to commence shortly.

These projects have also impacted the overarching and dependant Lockyer Creek projects. The Upper Lockyer to Gatton stage is now in design stage; as are the Plainlands, Flagstone and Sandy Creek (Grantham) modelling. The 2 other lower models from Gatton to Glenore Grove are delayed until the Tenthill and Laidley Creek modelling is complete. The Laidley Regional model is at the latter end of the peer review stage and this stage is now pending completion. The Tenthill Creek calibration for the 2011 event has been completed but there have been difficulties with 2013 and 2017 events probably due to the severe changes to the creek configuration and the challenges/limitation of the available data. Presently the Tenthill project is the key constraint and we have taken additional actions to endeavour to resolve the technical issues. Staff have worked with the consultants to reduce the design event stage that comes after calibration (to reduce the timeframe for completion of the modelling phase of the project and compiling of the project mapping sets into a whole). The dwelling floor height project continues. The consultants for the LFMP projects have been engaged pending completion of the modelling to reset the delivery timeframes.

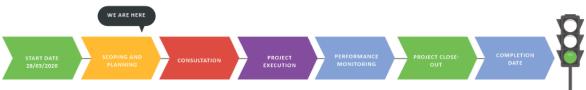


The project is anticipated to be practically completed in the second quarter 2021, with final completion thereafter.



PEOODFEAIN MANAGEMENT FEAN

The project is anticipated to be practically completed in the second quarter 2021, with final completion thereafter.



WATER COLLABORATIVE

The Lockyer Valley and Somerset Water Collaborative has scheduled a strategic planning session for Thursday, 4 February 2021, to enable the group to understand the current situation regarding water supply and funding commitments from State and Federal Governments. The group has engaged an external facilitator for the day to ensure priorities can be determined, which will establish the Collaborative's vision for the next 12 months.

The Collaborative has also scheduled the public release and Information Session of the Detailed Business Case for Thursday, 4 February, at Lockyer Valley Cultural Centre. Invitations have been sent to all parties who expressed an interest in the demand for additional water through the project. Additionally, advertisements were placed in the two local papers for the general public.

Briefing sessions have been scheduled for State and Federal Ministers as well as local representatives to commence garnering support for the project.

2

COMMUNITY ACTIVATION

SPECIAL PROJECTS

LOCKYER VALLEY FUNCTION AND CULTURAL CENTRE

Requests for Tenders for the café and function facility at the Lockyer Valley Cultural Centre closed on 4 January 2021. Both invited suppliers submitted within the timeframe required. The Tender Evaluation Panel reviewed the responses and first met on 5 January 2021. Further clarification was sought from both Tenderers. Evaluation of the tenders is continuing having to regard to the further information received.

Site inspections have been conducted with Visitor Information Centre (VIC) staff and the Coordinator Libraries and Galleries in relation to the relocation of the VIC and staff workstations. The proposed new location for the VIC within the foyer has been confirmed as suitable with regards to accommodating WH&S, HVAC, electrical and ICT requirements.

A draft lease document has been prepared by McCullough Robertson Lawyers. The draft document has been reviewed by staff with amendments requested.

A communications plan is being developed around potential changes at the Cultural Centre.



JOBS AND SKILLS DEVELOPMENT

Hospitality Consultant Project

Council officers met with the Hospitality Consultants on 21 January to determine the progress made by participants since the project's completion. The Consultants noted that they were able to contact three of the nine businesses with good progress being made including: a significant shift with one business now employing a qualified chef and moving from service of 20-30 meals a day to approximately 100 meals a day; improved confidence in decision-making; additional leased space for one operator; and more sustainable operations in terms of work/life balance and staffing responsibilities.

EQUINE COLLABORATIVE PRECINCT

Consultants COHA Group have commenced work on the Business Case following the first inception meeting with the Lockyer Valley Equine Collaborative, which was held on Wednesday, 13 January 2021. GEOTEC are scheduled to conduct core sample drilling on-site on 3 and 4 February. The project plan and timelines have been agreed, which indicates the project completion by June 2021. COHA have proposed consultation with key stakeholders, which will commence in February or March 2021.



SPORT AND RECREATION

Withcott Soccor Club

Withcott Soccer Club have undertaken an irrigation upgrade project at the Springbrook Park Sports Fields. This project will irrigate all the soccer fields and install the needed infrastructure to allow the Upper Lockyer Little Athletics to add to the project once funding becomes available, resulting in less impact on the grounds.



Toowoomba Excarpement Mountain Bike

Lockyer Valley Regional Council is in discussions with Toowoomba Regional Council regarding the possibility of a funding submission to construct the Toowoomba Escarpment Mountain Bike Master Plan under the Building Better Regions Fund.



TOURISM []

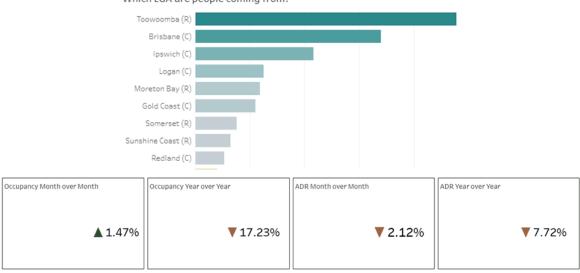


PARTNERSHIPS

Southern Queensland Country Tourism (SQCT) - Data December 2020

Drive market throughout December 2020 continues to draw strongly from Toowoomba, Brisbane and Ipswich.





VIC Operations

The Queensland Transport Museum (QTM) was busy the weekend of 23-24 January 2021 due to visitors travelling to or from the Allora Heritage Weekend event. The Visitor Information Centre (VIC) had 52 enquries with 36 of these visiting the QTM. Other enquries were information on local tourism and event information.

Das Neumann Haus re-opened on Friday, 29 January 2021, following the Christmas closure. A Council iPad has been provided to the volunteers and an account set up with www.SafeVisit.com.au to manage new digital contract tracing requirements from customers.

A refreshed volunteer newsletter was issued, receiving favourable responses from volunteers: "What a wonderful newsletter", "Congratulations on producing such an interesting read", and "GREAT newsletter girls".



2021 - A year of possibilities!

We are excited about all of the possibilities 2021 can bring to the Lockyer Valley. Over the past few months we have already seen some new businesses open their doors, as well as some existing businesses make some significant changes. We believe we are so lucky to live in such an amazing part of the world and we hope you also look forward to sharing this knowledge with all of the visitors we welcome to the Lockyer Valley.

As an LVRC volunteer you have the unique opportunity to promote our operators, our experiences, our scenery and our way of life. Visitors instinctively trust your opinions as 'a local' and we are here to support you in that endeavour.

If you have either a facebook or instagram account, we would be honoured if you followed our pages and shared the posts with your friends and networks. You can find some really great experiences to recommend to visitors, family and friends. Click on the following links to open our pages then like/follow to stay up to date. Visit Lockyer Valley Facebook and Instagram. As well as the Queensland Transport

If you hear of a new visitor experience, or have some local history we would really like to hear about it you can email tourism@lvrc.qld.gov.au or call the information centre on 07 5466 3426.

Attachment 1 14.2 **Page 107**



QTM Facebook and Instagram pages:



Up **22** for January 2021



17 Posts



10 Posts



47 for January 2021



January 2021

Highest performing post:

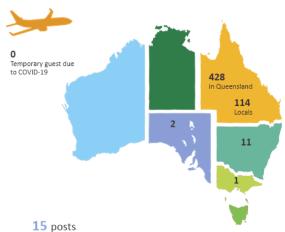
Western Transport exhibit at QTM

reach 5,753 and 126 post clicks and 296 reactions, comments and shares.



VISITOR INFORMATION CENTRE (VIC)

596 Visitor interactions including 39 phone calls and 1 email for January 2021



8,500 Views on the LuvyaLockyer website.

'Visit Lockyer Valley' Facebook:

3,868 likes up **76**

13 posts

Visit Lockyer Valley Instagram:

618 likes

The highest performing post:

Lockyer Creek Railway Bridge - reach of **5,178**, with **225** post clicks and **118** reactions, comments and shares

WHAT'S ON - MARKETS





Total Chats 21

TOP 5 LUVYALOCKYER WEB SEARCHES FOR THE MONTH OF JANUARY 2021 HOME 673 WHAT'S ON - THIS MONTH 247 QUEENSLAND TRANSPORT MUSEUM LAKE DYER CARAVAN CAMPING GROUND 202

210

5

COMMUNITY ACTIVATION



COMMUNITY EVENTS

Support for community-led events and markets were delivered in the month of January.

- Australia Day events at the Laidley Pioneer Village and the Gatton District Historical Village. Estimated attendance for Gatton was approximately 140 and for Laidley was just over 200, which represents an increase for both on last year. The highlights at both venues were the blacksmith demonstrations. Laidley also reported very positive feedback from the woodworking display, Big Breakfast, Lapidary Club display and the Dairy with the butter churns. Gatton had a terrific World War 1 display from a resident, plus the Light Horse Troop display, tepee hut included.
- There were no scheduled events for January 2021 as they were cancelled due to COVID-19 restrictions.

COUNCIL EVENTS

Australia Day Awards – 27 nominations were received across seven categories, which is a 10% decrease on nominations from last year and most likely reflects the impacts of COVID restrictions. Attendance was approximately 180 across both ceremonies with the venue capacity set in line with COVID-safe practices. The Australia Day Ambassador, Dr Tim Baker, attended both ceremonies and spoke about the Australian people and the uniqueness of the culture. Catering was delivered by the Lions Club of Gatton with lamingtons, biscuits, a sausage sizzle and hot and cold drinks. Highlights from the day include the genuine surprise of the Mayoral Award winner, the gifts made by prisoners of the Southern Queensland Correctional Centre and, as always, the background stories and passion of the new citizens.

COUNCIL LED EVENTS

Planning is underway for the following Council-led events:

- Anzac Day services across the region, partnering with RSL Sub-Branches.
- Laidley Spring Festival monthly planning meetings.
- Discussions are underway with the Queensland Symphony Orchestra (QSO) and Ipswich Orchestras for a potential project with a series of performances in the Lockyer Valley in 2021 and beyond.

Youth Development

The Community Activation (CA) Team has contacted agencies providing youth support into the Lockyer Valley to schedule a series of interagency meetings across the year. The goal of the interagency meetings is to share information on trends, programs and service gaps which will improve the overall support network for local young people. No youth programs have been planned for the year due to budgetary limitations.

Other

The CA Team has been involved with other business units to prepare information for possible grant-funded projects with high long-term benefits to the wider community. The Team will provide leadership and assistance in rolling out several opportunities to non-Council community hall committees to assist with their capacity building and community connections.









COMMUNITY ACTIVATION



COMMUNITY DEVELOPMENT

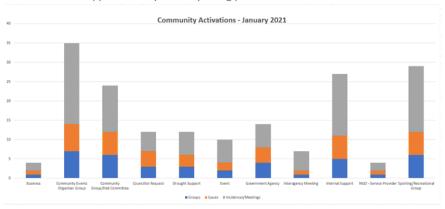
Support was provided for several local community-led events for the 10-year anniversary of the 2011 flood event in the Lockyer Valley.

Support included assistance with COVID-Safe planning, event equipment, promotions and liaising with external partners for setup and catering.

The Community Activation Team worked in partnership with the Ma Ma Creek Community Hall Committee to deliver an outdoor community movie night on Saturday, 23 January 2021. The event, which also included twilight markets, was attended by approximately 150 people and was also a fundraiser for the hall, schools and other groups.

Information on Council programs including libraries and the Disaster Management Dashboard were presented on the big screen. The event provided a welcome opportunity for residents of the wider Ma Ma Creek district to gather at the start of the year and check in on each other. Events such as these build community group capacity and contribute to community wellbeing.

The Community Activation Team provided community support January 2021 reporting period.



CHILDCARE

78% OCCUPANCY RATE

We stared our first week back with 51.12% occupancy rate which is quite usual for the beginning of the year. As we approached the end of January our occupancy was 78.21%. We still are getting enquiries for the centre and have planned a parent information night for Kindergarten on 16 February 2021.

With fewer COVID restrictions in place, we are in the process of getting some of our extra-curricular activities up and running. Consultation has commenced with the swim centre to get swimming lessons up and running for our Kindergarten children.

Ginger Sport came out last week and did a session for the children teaching them about soccer. The children really enjoyed it. Parents can book sessions for their children online.





7

1,064

TOTAL

15

NFW

LIBRARIES AND GALLERIES



- School holiday programs fell short this year despite the library service participating in the national Summer Reading Club. We had 78 children join the Summer Reading Club.
- The Library Busy Bags (to provide children's activities at home) continue to be sought after. Due to school holidays and more children being at home, we made 100 bags for January, 50 released each fortnight at the two libraries. These were well received.
- The informal school holiday programs concluded at the end of January. Many children participated in the scavenger hunt around the library.
- The Bingo Home Literacy Challenge kept families engaged with many activity suggestions in January. Children were excited to receive their prizes when they completed the weekly bingo challenges.
- Queensland State Library has recently renegotiated the Kanopy Film collection (movies/documentaries that are available for library users to stream). This has resulted in over 17,000 eMovies/eDocumentaries being withdrawn from access and therefore removed from our library catalogue. Kanopy is a pay-per-view model and with the larger uptake of eResources over the last 12 months, usage has exceeded the anticipated budget. To maintain access to the newer titles, older titles have been removed from the collection. We will be adding new eMovies/eDocumentaries next month.

14,972 & ACTIVE LIBRARY MEMBERS

127 NEW LIBRARY MEMBERS FOR 2020/21

FACE	AND EVENTS	ATTEND	- ENG	SAGEMENT	FACE	BOOK KES	FACEBOOK PAGE LIKES
	PLATFORM	D	ECEMB		UARY	% Loa	ans by type
CES	eAudiobooks (Borrowbox)		896	1,	020		of loans are I loans (from
eRESOURCES	eBooks (Borrowbox)	.04	868	9	51		the library)
eRE	eAudiobooks (RB Digital)	• <u>•</u>	117	:	80	electro	of loans are nic (eBooks,
	Kanopy (Movies)	_	51		49 e	_	nes, eMovies, diobooks)
	eMagazines (RB Digital)		246	2	221	having	ble without g to visit the ibrary.
	83,214			6,952	-	HYSICA SSUED	AL ITEMS
	COLLECTION			17.811	W	/ITHDR	RAWALS
					-	FOTR	DALLO ITERAC

861

POST

O

PROGRAMS

80

EVENT

83,214		6,952	PHYSICAL ITEMS ISSUED
ITEMS IN OUR COLLECTION		17.811	WITHDRAWALS
		2,321	ELECTRONIC ITEMS
9,955	\square	1,653	ACQUISITIONS
PHYSICAL & ELOANS		80.6%	ITEMS ISSUED VIA SELF-SERVICE

VISITORS TO OUR LIBRARIES FOR JANUARY 2021

2,443 GATTON LIBRARY

3,066 LAIDLEY LIBRARY

ART GALLERY

The Art Gallery is hosting Museums and Galleries Queensland's new touring exhibition Reasonable and Necessary featuring prints and artist books by Artel Artist. Artel is the creative studio of CPL (Choice, Passion, Life) located in Redcliffe. 38 people attended the opening of the exhibition on 29 January 2021; the first exhibition at the Art Gallery for 2021 and since the facility closed due to COVID. Very positive feedback was received from attendees regarding the exhibition.

The 2021 Exhibition Guide was launched at the exhibition opening on 29 January 2021. This guide will be made available at the Customer Service Centres, the Visitor Information Centre, Libraries and Das Neumann Haus. It is a wonderful promotional tool for upcoming exhibitions.











REGIONAL ARTS DEVELOPMENT FUND (RADF)

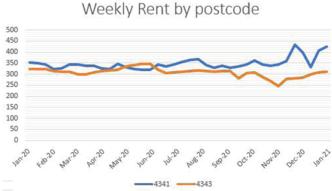
The RADF funding guidelines are being updated and a new funding round will be released shortly.

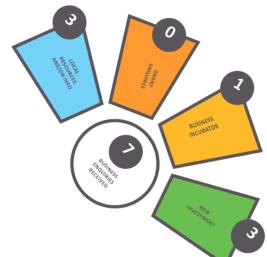
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8

PLANNING, POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY





- Weekly Rent Trends for postcodes 4343 (Gatton) and 4341 (Laidley)
- In Gatton (SA2*) 41% of households are rented properties
- In Laidley (SA2) 23% of households are rented properties
- In postcode 4343 the annual rise in rent for houses is 3.7%
- In postcode 4343 rents have increased 15.6% in the last month
- In postcode 4341 the annual rise in rent at December for houses is 18%
- December vacancy rate for residential rentals in postcode 4343 is 2.6%
- December vacancy rate for residential rentals in postcode 4341 is 0.6%

The data from SQM Research indicates that there is a shortage of residential rentals currently available within the Lockyer Valley region and it is reasonable to surmise that this is pushing rents higher. There is volatility in the rental data where there are fewer rental listings and there is significant variation between the top end and bottom end of the market.

Sources: SQM Research and ID Profile

*Statistical Area 2 (LV has 3 x SA2 areas: Gatton, Lockyer Valley East & Lockyer Valley West)

DROUGHT COMMUNITIES PROGRAM-EXTENSION (DCP-E)

RIPARIAN RANGERS - CREEK RESERVE WEED MANAGEMENT PROGRAM (CRWMP)

The Drought Communities Extension program – Creek Reserve Weed Management has now wrapped up with participants providing their final reports for submission. The program engaged 51 landholders to undertake weed control in the riparian area of creek reserve on or adjoining their properties. Through the program, landholders accessed agricultural chemical distribution control accreditation training and participated in weed identification workshops. The delivery of the project saw over 100 persons engaged in weed control with nearly 2,500 hours spent 'whacking weeds'. As a result of engagement with local contractors, some participant landholders subcontracted businesses to undertake the weed control on their behalf.

Landholders focussed on treating restricted matter under the Biosecurity Act 2014 and environmental weeds which pose a problem for the native vegetation to thrive. Overall, landholders were grateful for the opportunity to undertake the funded project during the difficult drought period and have taken away a greater understanding of the impacts caused by weeds in the creek reserve area and methods to go about managing them.











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DEVELOPMENT ASSESSMENT

PRELODGEMENT MEETINGS HELD

ACTIVITY	CURRENT MONTH	2021 YTD	2020 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	13	13	24
DECIDED	16	16	10
EXEMPTION CERTIFICATES			
RECEIVED	9	9	10
DECIDED	3	3	9
BUILDING, PLUMBING, PLANNING	INFORMATION A	ND FORM 1	9s
RECEIVED	30	30	27
COMPLETED	26	26	27

6

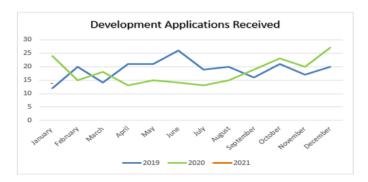
15 DECISION NOTICES
ISSUED (93% in statutory timeframes)

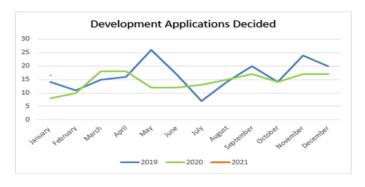
16 O DECISIONS MADE
(100% in statutory timeframes)

16 O DECISIONS MADE
THIS MONTH

16 O NEGOTIATED DECISION REQUESTS

16 BUSINESS AVERAGE TIME FOR APPLICATIONS IN DECISION STAGE THIS MONTH







LAND DEVELOPMENT PIPELINE



INFRASTRUCTURE CHARGES PAID YTD = \$0.00
INFRASTRUCTURE CHARGES OUTSTANDING YTD = \$126,980.92

10

BUILDING AND PLUMBING 🛭 🙃

BUILDING

59 Building Approvals were issued in the month of January (by private and LVRC Certifiers) in comparison to 65 for the same period last year.

f 8 Building Approvals were issued by LVRC in the month of January in comparison to f 11 for the same period last year.

4.625 business days is the average assessment time for Building Approvals for the month of January.

59 BUILDING APPROVALS DURING JANUARY

PLUMBING

40 Plumbing Approvals were issued in the month of January in comparison to 14 for the same period last year.

4.775 business days is the average assessment time for Plumbing Approvals for the month of January.

40 PLUMBING APPROVALS DURING JANUARY

INSPECTIONS

151 Building and Plumbing inspections were completed for the month of January.

40 Building and 111 Plumbing.

Building and Plumbing Revenues

Plumbing revenue is up 70% for Council lodgements

Building regulatory revenue is up 57% from Private Certifier lodgements

Building services revenue is up 72.5% for Council Certifier lodgements

COMMUNITY WELLBEING



LVRC PROPERTY MANAGEMENT

- A meeting was held with Infrastructure Civil Works slashing crews to advise of future washdown procedures, high risk
 zones, weed identification and strategic measures around located infestations. This meeting was a great success with
 enthusiastic slasher drivers reporting identified matter along several locations which were dealt with immediately.
- Maintenance of existing Skilling Queenslanders for Work (SQW) planting sites (Lions Park, Lake Apex, Narda Lagoon and William Kemp Park), weed control to manage grass growth and broadleaf weeds.
- · Long grass control at Merryfields environmental park and associated road reserve to reduce fire hazard.
- Completed weed surveys on Black Duck Creek Road with pest officers.
- Completed weed control of groundsel, harrisia cactus with pest officers.
- · Produced a Biosecurity Plan with the Pest team and met with Biosecurity QLD to discuss Council's plan.
- Contractors commenced works at Alice Creek (slashing and weed control).
- · Reviewed Council bushland reserves and identified high risk properties that require fire management actions.
- Advised the tenant of 7 Mile Lagoon of the termination of property lease and transition to environmental management objectives.
- Council Officers met with COMSEQ representatives from SEQ regions to discuss biosecurity projects and working together to develop future programs with biological controls with funding provided by DAF. A plan was proposed for Council to work alongside Somerset and Scenic Rim Council's in introducing bio specimens to control Parthenium.
- · An investigation was completed regarding a complaint of flying foxes being on a residence's property.
- Update of weeds layer in Intramaps has been completed by GIS, showing all current records of weeds per property.
- Officers provided assistance to Lockyer Uplands Catchment Inc (LUCI) on project planning for monitoring programs for threatened species.
- Liaised with Biosecurity QLD regarding parthenium biocontrol monitoring and relocation program, possible undertaking within Lockyer Valley area.
- · Planned for meeting with the QLD Fire and Biodiversity Consortium to run a workshop with landholders in Mulgowie area.

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COMMUNITY WELLBEING 🐞



RESTRICTED WEED MANAGEMENT

WEED SURVEYS ON LOCAL ROADS & RESERVES =

38.719 ha

WEED TREATMENT ON LOCAL ROADS & RESERVES =

1.06ha

Nil

Nil

FOCUS OF RESTRICTED WEEDS TREATED =

Mother of Millions, Annual Ragweed, Giant Rats Tail Grass, Fireweed, Parthenium, Harrisia Cactus, Groundsel Bush, African Boxthorn

4 Wild Dog requests for assistance

PEST ANIMAL MANAGEMENT

1 Rabbit infestation reported

WEED SURVEYS ON STATE ROADS = WEED TREATMENT ON STATE ROADS =

1 Fox request for assistance **LL** Dog Scalp Bounties received

FOCUS OF RESTRICTED WEEDS =

The Department of Transport and Main Roads (DTMR) contract is conducted quarterly. Our next maintenance survey and treatment of State Roads will commence in February 2021.

Private Property Pest Management Plans have been completed with landholders comprising a total area of 60.20ha.

Herbicide subsidy enquiries received comprising a total area of 313.35ha.

1 Wild Pig request for assistance and 1 trap supplied.



RESILIENT RIVERS

Budget review of all projects, assessing income, expenditure and planned spend for next 6 months has been completed. The 1st project milestone is now

Quarterly report provided to COMSEQ for project updates and progress.

Council applied to Transport and Main Roads (TMR) and Dept Natural Resources, Mines and Energy (DNRME) for permission to undertake revegetation and erosion stabilisation works on State owned land.

Worked on procurement documents (RFQ) for upcoming works on Tenthill and Lockver Creek.

Annual report submitted by contractor performing maintenance of revegetation site on Lockyer Creek.

Supervised revegetation contractor completing maintenance works on Lockyer Creek.

Completed a Project Management Plan (PMP) for Stage Four of the Lockyer Creek stabilisation and revegetation project.

Prepared a project proposal for COMSEQ regarding future investment in Lockyer Valley by the Resilient Rivers Initiative.

ENVIRONMENTAL COLLABORATION

As part of the Lockyer Valley Regional Council's collaboration with Ipswich City Council, Spicers Hidden Vale, Queensland Trust for Nature, and local land holders, a workshop was held at Hidden Vale facilities on how to use the iNaturalist phone and computer app. 17 land holders attended the workshop and were invited to trial the iNaturalist app on a field walk demonstration.

STEWARDSHIP OF NATURAL ASSETS

Land for Wildlife is a voluntary program that



encourages and assists landholders to manage wildlife habitat on their properties. Through Land for Wildlife you can learn about native plants, animals and ecosystems on your property,

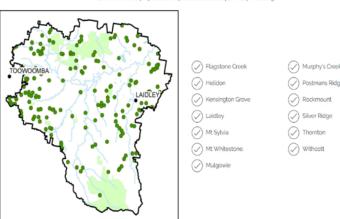
and get advice on managing threats such as weeds and pest animals.

4 New Land for Wildlife enquiries have been received for the month of January 2021.

👤 new property has been registered totalling 32ha

62 properties are awaiting inspection totalling a potential 3,291ha

LOCKYER VALLEY LAND FOR WILDLIFE PROPERTIES



Non Animal Related CRM's actioned by Local Laws Team

All Other Regulatory Services CRMs 2020 -2021
All Other Regulatory Services CRMs 2019 -2020

All Other Regulatory Services CRMs 2018 -2019

COMMUNITY WELLBEING





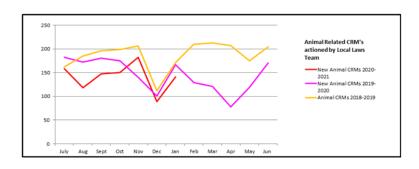
NUMBER OF CUSTOMER **REQUESTS RECEIVED** FINANCIAL YTD

1,373



NUMBER OF CUSTOMER **REQUESTS RESOLVED** FINANCIAL YTD

> TOTAL NUMBER OF **INFRINGEMENT NOTICES** ISSUED YTD



NUMBER OF DOGS REGISTERED CURRENT **RENEWAL PERIOD**

IN COMPARISON TO

8,055

NUMBER OF DOGS REGISTERED IN THE 2019/2020 PERIOD



NUMBER OF DOGS IMPOUNDED YTD

Total Dogs impounded June 2010 - July 2021 600 500

July Aug Sept Oct Nov Dec Jan Feb Mar Apr May Jun

KENNEL LICENCE RENEWALS ISSUED FOR THE MONTH



EXCESS ANIMAL PERMIT RENEWALS FOR THE MONTH

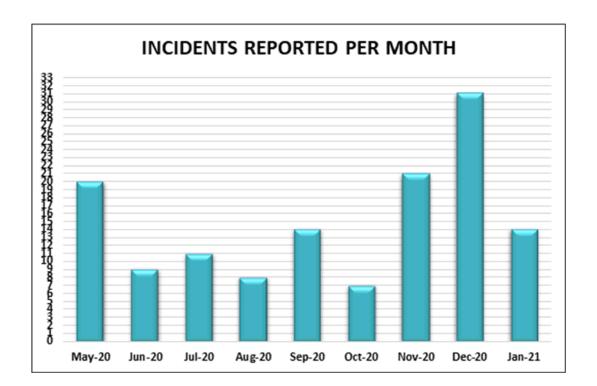
COMMUNITY WELLBEING

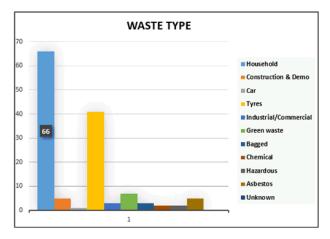


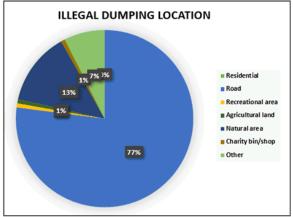
Local Government Illegal Dumping Partnership Program (LGIDPP) Update

Illegal Dumping Statistics have been collated by the Compliance Officer Illegal Dumping based on review of all Illegal Dumping CRM's received and actioned by Council's Compliance Officers May – January 2021.

- 136 Illegal Dumping incidents reported to Council.
- Volume of Illegal Waste Dumping identified = 113,037 litres (approximately 471 wheelie bins of illegally dumped waste)
- Volume of Illegal Waste Removed by Council = 111,792 litres (approximately 467 wheelie bins of illegally dumped waste)
- Number of Infringements issued for January was 11.







14

PLANNING, POLICY & COMMUNITY WELLBEING - BUSINESS SUPPORT



Form 19's - Building, Plumbing and Planning Information

30 Form 19's were lodged in the month of January in comparison with **27** for the same period last year.

26 Form 19's were issued in the month of January in comparison with **27** for the same period last year.

There has been a small increase in requests for Building, Plumbing and Planning Information. This has been attributed to the government monetary incentives for new builds and renovations across the region.



Plan Sealing

 $\bf 0$ Plan Sealing applications were lodged in the month of January in comparison with $\bf 2$ for the same period last year.

f 1 Survey Plan was sealed in the month of January in comparison with f 2 for the same period last year.

 $\mathbf{5}$ Total number Lots created in the month of January in comparison with $\mathbf{4}$ for the same period last year.

Lodgement of Plan Sealing requests for smaller lot yield subdivision approvals is less than last year.

A total of 121 Building, Plumbing, Planning and Environmental Health applications were lodged for the month of January which is 11 more than last month.

63 Building and Plumbing Permits and Planning Decision Notices were issued during the month of January which is **32** less than last month.

Improved Business Efficiencies and Improved Customer Service

The re-implementation of the Community Loan Equipment project has been finalised with 27 customers who were
waiting to hire the equipment, contacted and equipment bookings made. As part of the project, internal processes
were reviewed and streamlined for efficiencies with equipment booked and updated in Council's fleet booking
schedule and work instructions produced.



Efficiencies gained include that the Business Support team instead of Infrastructure maintain the loan equipment booking schedule in CIA eliminating manual spreadsheets and bookings in multiple areas. By having this administrative task performed by the Business Support team, Pest Management Officers time can be better utilised.

- When Building and Plumbing regulatory invoices were raised previously they automatically populated the due date
 as one month in advance. This created a need to manually correct the date. The system has now been amended so
 that this date automatically generates with the correct date. On average 150 invoices are raised each month saving
 significant Business Support time not having to change every invoice issued.
- An automated receipt of application and request for payment email has been set up on Development Assessment applications eliminating the need to type an email on receipt of each application.
- Documents with digital signatures embedded were not able to be combined into one document using Adobe or Bluebeam software programs. After investigations into different options a Microsoft print to pdf option was found to combine documents without the Business Support team having to manually print out and then scan back in.
- These are all great efficiency initiatives improving accuracy, consistency and customer service. Processes have been
 documented and savings in time and resources have been achieved for the Business Support, Pest Management
 Officers and Infrastructure.

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14.3 Group Managers Infrastructure Monthly Report - January 2021

Date: 09 February 2021

Author: Dan McPherson, Acting Group Manager Infrastructure **Responsible Officer:** Dan McPherson, Acting Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during January 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during January 2021.

Proposal

That this report be received and noted.

Attachments

1 Infrastructure Group Report - January 2021 10 Pages



CIVIL OPERATIONS PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

GATTON URBAN FOOTPATH PROGRAM

- Lake Apex Footpath Replacement of Deteriorated Bitumen Footpath
 Funded under the Works for Queensland Program this package of works is completed. The footpath provides access between the skate park and car park areas.
- Old College Road, Gatton Upgrade Existing Concrete Footpath (Gaul Street to Park Lane)
 This project involved the construction of 65 metres of new concreted footpath to the south side of Old College Road.
 Works were completed on 8 January 2021.



SPA WATER ROAD, IREDALE

• The Spa Water Road project involves upgrading the road and drainage between Gierkes Road and Herrons Road along Spa Water Road, Iredale. The project requires a side track and traffic lights to manage traffic movements around the work site during the construction of the new culvert. Works also involve widening of the existing road formation with increased pavement structure to provide enhanced road safety in all conditions. The road pavement will have a primer seal and final bitumen seal with road furniture and line marking to follow. The project is funded under the Black Spot scheme. Lockyer Valley Regional Council are performing the works and is currently 30% completed.





COCHRANE STREET, GATTON - FOOTPATH CONSTRUCTION

Funded under the Unite and Recover Community Stimulus Package, the construction of this footpath between Hood Street
and William Street will provide continual footpath access. This project is currently at tender stage.



URBAN STORM WATER UPGRADES

- Whittle/Hill Streets Gatton
 This project will upgrade the storm water capacity in both Whittle and Hill Streets, Gatton to limit the impacts of flooding to residents and the Jehovah's Witness Church on Lake Apex Drive. Currently planning is underway to manage community consultation and construction issues.
- Procurement has been completed, LVRC has engaged the contractor to deliver the project. The pipes have been ordered
 by the contractor. As our storm water work will impact the services of water and sewer in the area, Council is still liaising
 with Queensland Urban Utilities regarding the protection/relocation of their assets (sewer and water) affected by the
 project. Drawings have been updated to meet QUU's requirements who are also currently reviewing them. This project is
 still scheduled to occur in April/May of 2021 and will be completed by end of June 2021.

CRAN BRIDGE, DECK REPLACEMENT

Cran Bridge Project involves the rehabilitation of the existing timber bridge along Stockyard Creek Road, Flagstone. The
project commenced Monday 1 February with a detour in place during the works, which is expected to take two weeks. The
works involve removal of the existing timber bridge structure, replacement of timber components, asphalt deck wearing
and guardrail installation. Lockyer Valley Regional Council is managing the project, with works completed by an external
contractor specialising in timber bridge maintenance. This project is jointly funded by Lockyer Valley Regional Council and
the Federal Government through their Bridge Renewal Program.



LOCKYER DISTRICT HIGH SCHOOL CAR PARKING IMPROVEMENTS - HIGHVIEW AVENUE, GATTON

This project is to provide rear in, 45 degree angle parking along the northern side of Highview Avenue Gatton to alleviate
parking congestion in this area. The construction of the car park was completed and opened for use on the 27 January
2021.



WOODLANDS ROAD, GATTON

• The project involves upgrading Woodlands Road between Edwards Road and Schroeders Road to widen the road formation from 6m to 8m. This project requires clearing, road excavation, unbound pavement, culvert extensions, bitumen sealing and road markings. The existing road pavement material was utilised to widen the formation and then new road base was imported to provide a structural layer and a uniform surface prior to bitumen sealing. The project is constructed by Council and is currently 95% completed. The primer bituminous seal has been applied along the full length of the project, with a final seal and line marking to be completed in the coming weeks.

AMOS ROAD, WITHCOTT

• Funded under the Building Our Regions Program this project is 95% completed. The primer bituminous seal has been applied along the full length of the project, including the car park and the road is open to the public. The final bitumen seal will be completed in early 2021 with line marking to follow shortly after.



LAKE CLARENDON WAY, LAKE CLARENDON

Lockyer Valley Regional Council are currently undertaking the Lake Clarendon Way project between Main Green Swamp
Road and Lester Road. The project involves extending the existing culverts to cater for a widened road formation along a
1.3 kilometre stretch of Lake Clarendon Way. The table drains on either side of the project will be reshaped to eliminate
water ponding beside the roadway. Extensive consultation with APA (gas utility company) has been necessary to ensure no
damage to their gas main that runs parallel to the road alignment. 25% of the project has been completed with pavement
shoulder widening, bitumen seal, asphalt and line marking to follow.





4

MAINTENANCE WORKS

Road Patching Works

- Ashwood Court, Brightview
- Cedar Court, Brightview
- Cypress Court, Brightview
- East Haldon Road, Derrymore
- Forest Hill-Fernvale Road, Forest Hill
- Gatton-Clifton Road, Lower Tenthill
- Laidley-Plainland, Plainland
- Lefthand Branch Road, Mount Sylvia
- Ma Ma Lilydale Road, Ma Ma Creek
- Maple Court, Brightview
- Mount Sylvia Road, Mount Sylvia
- Mulgowie Road, Mulgowie
- Oak Street, Brightview
- Paradise Road, Mount Sylvia
- Redwood Drive, Brightview
- Rosewood Court, Brightview
- Rosewood-Laidley Road, Laidley
- Sandalwood Drive, Brightview
- Teak Street, Brightview
- Walnut Drive, Brightview
- West Haldon Road, Vinegar Hill
- Wintersun Court, Brightview

Maintenance Grading

- Allan Road, Blenheim
- Bein Road, Blenheim
- Brown Springs Road, Laidley South
- Lester Lane East, Laidley South
- McGarrigal Road, Laidley Creek West
- Moon Road, Blenheim
- Palmer Lane, Mulgowie
- · Schultz Lookout Road, Blenheim
- · Thomas Road, Upper Lockyer

Traffic Signs and Line Marking Works

- · Arthur Street, Helidon
- · Blanchview Road, Withcott
- · Blenheim Road, Blenheim
- Brightview Road, Glenore Grove
- Flagstone Creek Road, Flagstone Creek
- George Street, Helidon
- Kiepes Road, Upper Flagstone
- Lawlers Road, Helidon
- Lockrose Road North, Lockrose
- McNeil Street, Gatton
- Mulgowie Road, Mulgowie Road
- Priors Road, Rockmount
- Redbank Creek Road, Adare
- Sawpit Gully Road, Rockmount
- Staatz Quarry Road, Regency Downs
- Stockyard Creek Road, Flagstone Creek
- · Tenthill Creek Road, Gatton
- · William Street, Gatton

Drainage Works

- Fords Road, Adare
- Lockyer Siding Road, Lockyer
- Qualischefskis Road, Spring Creek
- · Stevens Road, Murphys Creek
- Tyrrell Court, Laidley
- Werth Street, Helidon
- William Street, Forest Hill

Road Pavement Repairs

Gassman Street, Gatton







ROAD AND DRAINAGE DEFECTS



TECHNICAL SERVICES BRANCH HIGHLIGHTS

ASSET MANAGEMENT

- The 2021/2022 draft capital budget has been formed
- Capital completion processing continues for the 2020/2021 capital program
- · Preparations are underway for this years' asset valuations
- Bi-annual inspections of high-use footpath were completed

161 ASSET INSPECTIONS CONDUCTED IN JANUARY 2021

WORKS ON ROADS PERMITS & APPLICATIONS - IANHARY 2021



3 & LAND ACCESS & ACTIVITY NOTICE (LAAN)

16 ab

6 û

RURAL

ADDRESSING

APPLICATIONS

16 heavy vehicle applications (NHVR)

2 ¶ TRAFFIC CONTROL

2 (T)
OTHER ROAD
ACTIVITY
APPROVALS

9.75% increase from December 2020

WORKS ON ROADS PERMITS & APPLICATIONS - JANUARY 2020

9 & LAND ACCESS & ACTIVITY NOTICE (LAAN)

RURAL
ADDRESSING
APPLICATIONS

TRAFFIC CONTROL

6 DRIVEWAY

16 \$\infty\$ HEAVY VEHICLE APPLICATIONS (NHVR)

1 (T)
OTHER ROAD
ACTIVITY
APPROVALS

TOTAL PERMIT
APPLICATIONS
RECEIVED IN JANUARY
2020

38.35% increase compared to January 2020

CUSTOMER CONTACT



Incoming Infrastructure customer requests for the month of January 2021



TOTAL CUSTOMER REQUESTS COMPLETED

COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

GATTON SHIRE HALL UPGRADE WORKS

- Project and funding signage has been placed on site.
- Site exclusion/protection fencing has been installed. Works have commenced with services disconnected and demolition underway.





LAIDLEY SALE YARD TIMBER YARD REPLACEMENT

 New steel panels have been installed at the Laidley Sale yard to replace the existing timber yards. The replacement of the timber yards will provide longevity to the structure and improve operational safety.





LOCKYER VALLEY SPORT AND AQUATIC CENTRE CAR PARK ELECTRICAL UPGRADE

- The following works have been completed at the Gatton Showgrounds:
 - * Installation of electrical distribution pillars to the car park.
 - * New trafficable pit installed in the car park.
 - * New lighting poles to the car park (Show wood chop area).
 - New property pole.
 - New lighting poles and power outlets to the Northern side of the Arena Show Ring.





7

FAIRWAYS PARK, HATTON VALE

- Rock swale works are completed.
- · Construction of timber bridges in progress.
- Pathway and learn to ride construction in progress.
- Mulching to certain natural play areas in progress.
- Sandstone blocks are being placed along pathways and defining playground areas.







GATTON CEMETERY UPGRADES

- The following works have been completed at the Gatton Cemetery:
 - * Installation of 2 new seats in the Chapel.
 - * Installation of a new ziptrak blind to the Chapel.
 - * New brick columbarium wall.







8

PARKS AND CEMETERIES MAINTENANCE WORKS

Mowing

• Mowing has increased in January due to the wet weather.

Furniture Maintenance / Landscaping

- Minor maintenance of garden beds on Railway Street, Gatton.
- · Routine maintenance throughout the region.

Event Assistance

- Event Equipment delivery for January 2021:
 - * 10 Year Anniversary of the 2011 Flood Event Grantham
- Preparation for the 10 year flood anniversary in Grantham.
- Preparation for a tree planting to commemorate the 10 year flood anniversary.

Playground Maintenance

- Repairs are now complete at the Davey Park, Gatton playground.
- · Scheduled defect maintenance is complete.
- The xylophone at Centenary Park, Gatton has been removed for repairs.

Cemetery Works

- Assistance with funerals.
- Ground maintenance has been ongoing.



FACILITIES MAINTENANCE WORKS

BUILDINGS

- Bird Proofing remaining works of bird proofing and removal at Lockyer Valley Sports and Aquatic Centre have been delayed due to a significant number of school carnivals in February and school holiday patronage in January. Now due for completion in March.
- Lockyer Valley Art Society have moved into the formally known Kensington Grove Childcare building. A number of work
 requests have been requested by the group.
- Asset Management Plan under review in line with budget preparation.
- Community Housing Stock Handover of community housing stock is delayed, Housing and Public Works have been unable to source alternative accommodation for either of the remaining tenants in North Street complex.
- Internal painting works at Luke's Place are completed.
- All air conditioning units at Gatton Admin Building have been inspected and serviced. Scope of work for upgrades/ repairs now being prepared, including pricing for assessment.
- Building asset inspections are underway.
- Business as usual repairs and maintenance.

PLUMBING

- Child size toilet pedestals and sinks removed and capped off from formally known Kensington Grove Childcare building.
- On call staff completed road signs and chainsaw training.
- Vandalised water bubbler at Gatton Skate Park have been repaired.
- Repairs undertaken to toilets at the Gatton Administration building.
- General maintenance and repairs as required.

ELECTRICAL

- · Vandalism at to the Lights On The Hill memorial at Lake Apex has been completed.
- Decommission radiator heaters at Luke's Place, Laidley.
- Electrical and HVAC inspection prior to Australia Day event at Gatton Shire Hall.
- Humidifier at the Lockyer Valley Cultural Centre has been replaced.
- Excessive electrical meter reading issue identified at the Laidley Dog Pound. Investigating causes.
- General maintenance and repairs as required.



DECEMBER 2020 PATRONS 3,031 LAIDLEY POOL PATRONS PATRONS 10,035 LOCKYER VALLEY SPORTS & AQUATIC CENTRE PATRONS

WASTE MANAGEMENT

- Continued involvement in the Sub Regional Alliance to consider options to improve waste in the councils involved. A Heads of Agreement document is being prepared and a project manager will be appointed.
- Participated in the SEQCoM infrastructure project. Councillor Cook and Council's Coordinator Waste attended several sessions and provided input for the consultants into the project. A draft report for this project is due by May 2021.
- · Green Waste Grinding contract awarded to Mulch Management.
- Environmental Monitoring contract closed 11 December 2020, awaiting evaluation.
- · Concrete grinding procurements documents prepared for tender, yet to be advertised for release.
- Procurement documents prepared for Refrigerant and Air Conditioning gas reclaim.





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14.4 Quarterly Grants Update - January 2021

Author:Jodi Marchant, Chief Financial OfficerResponsible Officer:Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of active and pending grant funding as at the end of January 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of active and pending grant funding as at the end of January 2021.

Proposal

That this report be received and noted.

Attachments

15 Grants Update - January 2021 14 Pages



Grants Management within the past quarter has produced a vast range of results, outcomes and opportunities for Council.

Council was successful in securing \$700,000 towards the upgrades of community halls under Queensland Reconstruction Authorities, Local Economic Recovery Program (LER).

Media Statement: https://statements.qld.gov.au/statements/91206

Under the same fund, Councils application towards digital signage is expected to be considered under the third release with an outcome imminent. If successful, Council will receive another \$400,000 under this fund, in total securing \$1,100,000.

In relation to major funding agreements, Council have made significant progress in the completion of agreements with Building Better Regions Fund Round 4 (BBRF), Drought Communities Program (DCP) and the Department of Local Government Racing & Multicultural Affairs (DLGRMA) COVID Works 4 Queensland and Unite & Recover. To date, projects are on schedule for completion within agreed time parameters with any variations to scopes discussed on a case by case basis with the applicable funding body.

In December 2020, Council conducted a client services visit with key representatives from DLGRMA. The visit included a bus tour to multiple sites including fairways park, a meeting updating officers on Governance changes, training and development of reporting on projects within the DLGRMA newly created portal and a meet and greet with the Executive Leadership Team to discuss future funding opportunities and how the organisations could continue to work together.

Feedback received from DLGRMA representatives was very positive.

1 of 14

Officers are working towards replicating the client services visit in March or April 2021 to continue to foster the relationship with DLGRMA and advocate on the fantastic outcomes Council are achieving by the activation and use of said funding streams.

Operationally, officers have commenced building a 'Grant Management Funding Framework' to continue to produce consistent and equitable submissions that align with Councils strategic plans and priorities.

This includes:

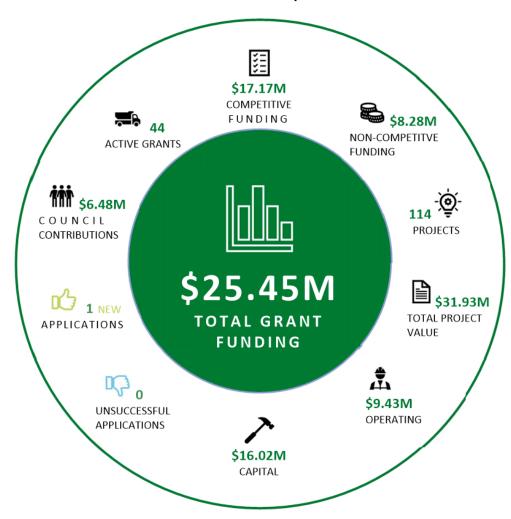
- Service Levels establishing parameters and boundaries for grant management to improve understanding and clarity on primary objectives.
- Process Mapping end to end step process formulated to inform officers on how to apply.
- Grants Register comprehensive database universally accessible across the business to more accurately track project milestones etc.
- Business Unit training workshops customised training workshops for requesting business units to work
 through the proposed framework above and identify potential opportunities that fall within the framework
 to secure additional funding for Council projects.

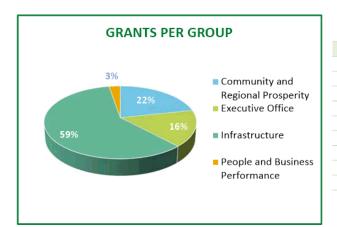
Forecasting into the next quarter, further COVID-19 stimulus packages are anticipated to be released based upon economic recovery and tourism related infrastructures. Officers are working towards building a bigger portfolio of 'shovel ready' projects to have available to ensure higher quality submissions are put forward.

1.1 OVERVIEW

LOCKYER VALLEY REGIONAL COUNCIL GRANTS

State of Play





INFOGRAPHIC BY THE NUMBERS:

Measurement:	#
# Active Grants	44
# Projects	114
\$ Millions of competitive funding	\$17.17M
\$ Non-competitive funding	\$8.28M
\$ Total Grant Funding	\$25.45M
\$ Council Contribution	\$6.48M
\$ Total Projects Value	\$31.93M
# New Applications	1
# Unsuccessful Applications	0

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1.2 OPEN APPLICATIONS

1. LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM EXTENTION (LRCI)

https://investment.infrastructure.gov.au/infrastructure_investment/local-roads-community-infrastructure-program/

On the 19th of December 2020, the Deputy Prime Minister on behalf of the Department of Infrastructure, Transport, Regional Development and Communications announced an extension to the existing Local Roads & Community Infrastructure Program.

Lockyer Valley Regional Council has been awarded an additional \$1.72 million to its existing \$927,079.

The LRCI Program Extension is aimed at funding projects that:

- Provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19 and
- · Deliver benefits to communities such as improved road safety, accessibility and visual amenity.

Eligible projects within this fund include:

Road projects:

- traffic signs;
- · traffic control equipment;
- street lighting equipment;
- a bridge or tunnel;
- a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- facilities off the road that support the visitor economy; and
- road and sidewalk maintenance, where additional to normal capital works schedules.

Community infrastructure projects:

- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- · repairing and replacing fencing;
- · improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- playgrounds and skate parks (including all ability playgrounds);
- Local Roads and Community Infrastructure Program Program Guidelines 2 July 2020 8
- noise and vibration mitigation measures; and
- off-road car parks (such as those at sporting grounds or parks).

To put forward a considered approach to project nomination selections, Council Officers are currently prioritising and scoring projects nominations against the following criteria:

Criteria Scoring

Capacity:

- 1 Very low capacity to deliver project on time and within budget.
- 2 Low capacity to deliver project on time and within budget.
- 3 Medium level capacity to deliver project on time and within budget.
- 4 High capacity to deliver project on time and within budget.
- 5 Very high capacity to deliver project on time and within budget.

Risk:

- 1 Extremely high risk to deliver project on time, safely and within budget.
- 2 High risk to deliver project on time, safely and within budget.
- 3 Medium risk to deliver project on time, safely and within budget.
- 4 Low risk to deliver project on time, safely and within budget.
- 5 Very low risk to deliver project on time, safely and within budget.

Benefits:

- 1 Project produces very low community benefits.
- 2 Project produces low community benefits.
- 3 Project produces intermediate levels of community benefits.
- 4 Project produces high community benefits.
- 5 Project produces very high community benefits.

Maintenance:

- 1 Very high ongoing maintenance costs.
- 2 High ongoing maintenance costs.
- 3 Medium ongoing maintenance costs.
- 4 Low ongoing maintenance costs.
- 5 Very low ongoing maintenance costs.

Alignment:

- 1 Project has minimal to no strategic alignment and relevance to guidelines.
- 2 Project has some, however low strategic alignment and relevance to guidelines.
- 3 Project has strategic alignment and relevance to guidelines.
- 4 Project has strong strategic alignment and relevance to guidelines.
- 5 Project has very strong strategic alignment and relevance to guidelines.

Projects that score highest that fit within the agreement of \$1.72 million, will be collated and presented to Council workshop on the 2/2/2021. After discussion with Council have been undertaken, project leads will finalise the schedule of works to be completed within this \$1.72 million. Projects are required to be completed by December 2021.

2. NATURAL RESOURCE MANAGEMENT DROUGHT RESILIENCE PROGRAM & NATIONAL LANDCARE PROGRAM - SMART FARMS SMALL GRANTS ROUND 4

Submitted same scoped application to two different funds: Outcome dates:

National Landcare Program: Smart Farms Small Grants Round 4 - late 2020. https://www.communitygrants.gov.au/grants/smart-farms

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Natural Resource Management Drought Resilience Program – early 2021. https://www.agriculture.gov.au/ag-farm-food/drought/future-drought-fund/nrm-drought-resilience-program-grants

Title:	Intensive Regenerative Agriculture Program (IRAP) - Improving landholder knowledge and capacity for undertaking regenerative agriculture to improve drought resilience, productivity and sustainability in the Lockyer Valley.
Description:	The project will improve local graziers' knowledge and capacity to implement regenerative agriculture on their properties in the Lockyer Valley Region. Implementing regenerative agriculture on properties will increase farm productivity, sustainability and resilience to climate change (including drought) as well protect and improve the regions natural resources. This will be achieved through an on-property, open community field day and three, 2-day regenerative agriculture workshops for up to 60 participants.
Alignment:	The project will achieve key deliverables of Council's Operational and Corporate Plan by delivering priority actions identified in the Lockyer Catchment Action Plan and the Draft Lockyer Natural Resource Management Plan. The proposed project will also build upon the networks created and positive on-groundwork already undertaken through the Federal Government Drought Communities Programme - Riparian Rangers Creek Reserve Weed Management.
Benefits:	The project has the potential to provide our farming families with much needed knowledge and capacity building in regenerative agricultural practices through an on-property open day and intensive training workshops, to help improve the sustainability of their farms, through increased productivity and resilience to climate change. The proposed project will: Have positive social and economic impacts on our graziers who have suffered through floods, droughts and bushfires over the past decade. Result in positive environmental impacts on our catchments which are the headwaters for Brisbane's drinking water catchment, and Provide economic stability and stimulus to the community.
Funding Request	\$35,000
Council and Landholder	\$67,500
in-kind	
contribution.	

1.3 SUCCESSFUL GRANTS

Grant	Project	Amount:
QRA Local Economic Recovery Program	Community Hall Upgrades	\$700,000
QRA Local Economic Recovery Program Pending	Digital Signage	\$400,000
Arts Queensland	Regional Arts Development Fund	\$20,000

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State Library of Queensland	First 5 Forever, Literacy Packs	\$4,000
State Library of Queensland	First 5 Forever, read the signs while lapping the library	\$4,800

1.4 RISK REGISTER

Project	Risk	Mitigation:
Fairways Park	Inclement weather	Raised with Department of Local Government, Racing and Multicultural Affairs, outcome on time extension TBC.
COVID Works for Queensland	Inclement weather	Raised with Department of Local Government, Racing and Multicultural Affairs, outcome on time extension TBC.
Unite & Recover	Inclement weather	Raised with Department of Local Government, Racing and Multicultural Affairs, outcome on time extension TBC.
Local Roads and Community Infrastructure	Inclement weather	Department to be notified with contingencies to be considered based upon uncontrollable weather events.

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended January, 2021

Gatton S/Hall Compliance Upgrade (BBRF) Spa Water Road, Blanchview (BS) Cran Bridge Deck Renewal (BRP) Hatton Vale/Fairways Park Stage1A (BBRF) Bus Shelter Western Dr & Turner St (BSSP) Total: Black Spot Woodlands Rd & Rangeview Drive (BS) Total: Building Better Regions Funding Total: BSSP and PTAIP Total: Bridge Renewal Program unding Progam: Building Better Regions Funding unding Progam: BSSP and PTAIP unding Progam: Black Spot unding Progam: Bridge Renewal Program 2,478,700 878,700 1,600,000 343,000 130,500 473,500 236,000 236,000 42,000 42,000 Previous Years' Expenditure 120,527 118,019 21,423 12,541 8,882 **FUNDED CAPITAL WORKS PROGRAM** 176,665 11,025 165,640 86,436 74,367 12,069 5,317 5,317 31,842 1,319,014 1,350,855 183,744 183,744 51,064 51,064 Total (includes committed costs 1,766,065 1,602,672 163,393 158,923 137,972 189,061 189,061 20,951 Remaining Budget 217,569 951,180 115,346 835,834 118,431 336,000 42,000 42,000 46,939 46,939 Total Amount of Funding 800,000 439,350 543,000 320,000 223,000 118,000 118,000 39,968 39,968 800,000 439,350 120,000 120,000 118,000 118,000 2,032 Design Completion % 100 75 100 3 0 0

Total: Community Development Grants	Gatton and Laidley CCTV (CDG)	Funding Progam: Community Development Grants	Total: Bushfire Recovery Assisstance	Bore Assessments (DRFA)	Funding Progam: Bushfire Recovery Assisstance	Total: Building Our Regions - Toowoomba Region	Amos Rd, Withcott Upgrade to Seal (BORT)	Funding Progam: Building Our Regions - Toowoomba Regiona	Total: Building our Regions	Gatton Shire Hall Improvements (BoR)	Funding Progam: Building our Regions		
33,000	33,000	Grants	90,000	90,000	ance	872,000	872,000	owoomba	955,014	955,014			Budget
	,			,		38,018	38,018	Regiona	29,512	29,512			Previous Years' Expenditure
34,306	34,306		59,316	59,316		795,064	795,064		73,713	73,713			Actual C
	,		80	80		67,557	67,557		31,842	31,842			Committed
34,306	34,306		59,396	59,396		900,639	900,639		135,067	135,067			Total (includes committed costs
(1,306)	(1,306)		30,604	30,604		9,379	9,379		849,459	849,459			Remaining Budget
33,000	33,000		70,000	70,000		654,000	654,000		866,714	866,714			Total Amount of Funding
			20,000	20,000		218,000	218,000		88,300	88,300			Council Contribution
	100		9	100		9	100		9	100			Design Completion %
	100			80			95			ω			Construction Completion %

		225,000	225,000	449,100	37,991		900	37,091	450,000	Total: Cycle Network Local Govt Grants 18/19
0	15	225,000	225,000	449,100	37,991		900	37,091	450,000	Cycle Network Gatton (PCNP)
								3/19	Govt Grants 18	Funding Progam: Cycle Network Local Govt Grants 18/19
		114,000	1,700,000	525,765	1,305,177	464,131	824,103	16,943	1,814,000	Total: COVID Works for QLD Program
0	100		95,500	91,396	4,104	,	4,104	,	95,500	William Street, Gatton Foothpath (W4QLD)
100	100	13,000	19,500	(1,043)	33,543	32,631	912	,	32,500	Old College Road, Gatton Footpath(W4QLD)
98	100		200,000	84,157	115,843	23,262	92,581	,	200,000	LVCC Roof Rectification Works (W4QLD)
85	100		305,000	860	304,140	291,701	12,439	,	305,000	LVCC HVAC Rect & Plant Rooms (W4QLD)
100	100		64,000	7,320	56,680	26,100	30,580	,	64,000	Ldley S'Yard Timber Pens & Posts (W4QLD)
100	100		30,140	4	30,136	,	30,136	,	30,140	Ldley Cemetery Seam StripRenewal (W4QLD)
100	100		15,000	693	14,307	,	14,307	,	15,000	Lake Apex Playground Equipment (W4QLD)
100	100	1,000	54,000	(1,497)	56,497	51,880	4,617	,	55,000	Lake Apex Park, Gatton Footpath (W4QLD)
100	100		28,113	(823)	28,936		28,936	,	28,113	Gttn Landfill Fence Sth Boundary (W4QLD)
0	100		250,000	240,838	9,162	7,194	1,968	,	250,000	Gatton S'Hall Roof Restoration (W4QLD)
80	80		156,000	37,847	118,153	600	117,553	1	156,000	Gatton S'Grounds Masterplan Work (W4QLD)
0	S		20,000	19,589	411	,	411	,	20,000	Gatton S'Grounds Horse Area (W4QLD)
70	100		39,860	17,418	22,442	,	22,442	,	39,860	Gatton Cemetery Bubbler & S/Strip(W4QLD)
90	100		45,000	(1,448)	46,448	5,901	40,547	1	45,000	Gatton CBD Upgrade (W4QLD)
100	100	100,000	377,887	30,456	464,373	24,862	422,569	16,943	477,887	Construct liner against Cell 1 (W4QLD)
) Program	Funding Progam: COVID Works for QLD Program
Construction Completion %	Design Completion %	Council	Total Amount of Funding	Remaining Budget	(includes committed costs	Committed	Actual	Previous Years' Expenditure	Budget	

Total Amount of Funding C 18,100 290,000 44,000 15,000 5,300
Contribution Contr

			160,000	53,611	161,245	64,400	41,989	54,856	160,000	Total: QLD Govt Innovation & Improvement Fund
	100		160,000	53,611	161,245	64,400	41,989	54,856	160,000	Flood Inform Advice Portal (QLD & I)
								nt Fund	Improveme	Funding Progam: QLD Govt Innovation & Improvement Fund
		549,197	275,000	145,822	824,197	380,593	45,239	398,365	571,654	Total: NDRP
	0	173,619	86,937	66,369	260,556	65,497	22,754	172,305	154,620	Lockyer Creek Hydrology PJ 2/2 (NDRP)
	0	26,265	13,151	(63)	39,416	9,178	10,985	19,253	20,100	Lockyer Creek Hydrology PJ 1/2 (NDRP)
	100	12,387	6,203	,	18,590	,		18,590		Local FP Risk Management Plan 1/2 (NDRP)
	0	113,278	56,722	9,346	170,000	99,354	,	70,647	108,700	Local Flood Plain Mngmt Plan 2/2 (NDRP)
	0	30,912	15,478	8,610	46,390	33,830	640	11,920	43,080	Landuse Planning (NDRP)
	0	(0)	0	60,000	,		,	,	60,000	Floor Survey Contract (NDRP)
	100	101,524	50,836	20,000	152,360	78,010	10,860	63,490	108,870	Flood Modelling - Laidley Reg Ph1 (NDRP)
	100	30,386	15,215	(3,440)	45,601	3,440	,	42,161		Flood Modelling - Laidley Local (NDRP)
	0	60,826	30,458	(15,000)	91,284	91,284			76,284	Evacuation Planning (NDRP)
										Funding Progam: NDRP
			927,079	900,293	26,786	6,140	20,645	-	927,079	Total: Local Roads Community Infrastructure
	100		200,000	191,338	8,662	2,740	5,922		200,000	Murphys Creek Road - Footpath (LRCI)
	100	1	250,000	242,539	7,461	3,400	4,061	,	250,000	Laidley Rec Reserve Entry Upgrade (LRCI)
	30		117,000	115,407	1,593	,	1,593	,	117,000	Laidley CC Acoustic Improvements (LRCI)
	75		360,079	351,010	9,069	,	9,069		360,079	2020/2021 Asphalt Resheet Program (LRCI)
								ure	Infrastructi	Funding Progam: Local Roads Community Infrastructure
Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding	Remaining Budget	(includes committed R costs B	Committed	Actual	Previous Years¹ Expenditure	Budget	
					Total I					

Previous Years Prev			1,086,554	705,446	1,319,387	516,664	43,175	429,439	44,051	1,792,000	Total: Transport Infrastructure Development Sch
Proylous Year's Proylous Proylous Year's	95	100	175,554	216,446	(51,789)	483,952	42,570	401,219	40,163	392,000	Woodlands Rd Rehabilitation Part 3 (TIDS
Previous Years' Previous Y	0	0	30,000	30,000	60,000		,			60,000	Safe Schools Project (TIDS)
Previous Years' Previous Y	0	100	400,000	400,000	798,230	1,770	605	1,165		800,000	Postmans RidgeRd, Pavement Renewal (TIDS
Previous Years' Previous Pears' Previous Years' Previous Y	0	50	481,000	59,000	512,946	30,942	,	27,054	3,888	540,000	Flagstone Creek Rd Rehabilitation (TIDS)
Previous Years' Expenditure Actual Committed									ent Sch	e Developm	Funding Progam: Transport Infrastructur
Previous Years Prev											
Previous Years' Committed Committed Council Co			21,510	18,490	40,000					40,000	Fotal: SES Support Grant
Budget Previous Years' Budget Expenditure Actual Committed Committed Remaining Funding Contribution Council Design Committed Remaining Funding Contribution Council Council Council Council Council Design Council Council	0	0	21,510	18,490	40,000		,		,	40,000	ES Vehicles & Plant (SES Support Grant)
Previous Years' Committed Committed Remaining Expenditure Actual Committed Costs Budget Funding Contribution Completion %											unding Progam: SES Support Grant
Previous Years' Previous Y											
Previous Years Prev				303,000	(23,860)	326,860	311,004	15,856		303,000	otal: School Transport Infrastructure Program
Previous Years Prev	100	100		303,000	(23,860)	326,860	311,004	15,856		303,000	.DSHS Highview Av, Gatton Car Park(STIP)
Previous Years' Previous Years' Committed Remaining Council Council Council Committed Remaining Contribution Council Completion %									gram	tructure Pro	unding Progam: School Transport Infras
Previous Years Prev											
Previous Years' Committed Remaining Total Amount of Council Design			1,009,382	1,390,618	511,232	1,888,768	50,076	1,838,692		2,400,000	fotal: Roads to Recovery
Previous Years' Budget Expenditure Actual Committed costs Budget Expenditure Actual Committed costs Budget Funding Contribution Completion % Pery 900,000 - 518,545 37,887 \$556,432 343,568 643,572 256,428	90	100	752,954	747,046	167,664	1,332,336	12,189	1,320,147	,	1,500,000	2020/2021 Reseal Program (RTR)
Previous Years' Committed Remaining Total Amount of Council Design Budget Expenditure Actual Committed costs Budget Funding Contribution Completion %	70	100	256,428	643,572	343,568	556,432	37,887	518,545		900,000	2020/2021 Gravel Resheet Program (RTR)
Previous Years' Committed Remaining Total Amount of Council Design Expenditure Actual Committed costs Budget Funding Contribution Completion %											unding Progam: Roads to Recovery
Previous Years' Committed Remaining Total Amount of Council Design Expenditure Actual Committed costs Budget Funding Contribution Completion %											
	Constructi	Design Completion %	Council		lemaining		Committed		Previous Years' Expenditure		

		14,878,834 \$ 6,183,744		5,644,478 \$ 4,922,604 \$11,473,412 \$10,053,853 \$	\$ 11,473,412	\$ 4,922,604		906,330 \$	\$ 20,620,935 \$ 906,330 \$	
			3,740,000	1,334,706	2,406,455	1,891,784	513,510	1,160	3,740,000	Total: Unite and Recover Community Stimulus
0	95		600,000	582,486	17,514	8,200	9,314		600,000	Whittle Street, Gatton Drainage (URCS)
0	0	1	100,000	100,000	1,160	,		1,160	100,000	Railway St, Helidon - Stormwater (URCS)
100	100	1	41,280	6	41,274	,	41,274	,	41,280	Laidley Transfer Station (URCS)
100	100		58,720	(1,534)	60,254		60,254	,	58,720	Laidley Pool Upgrade (URCS)
0	100	1	105,000	104,696	304	,	304	,	105,000	Laidley LED Street Lighting (URCS)
0	0	1	15,000	14,872	129	,	129	,	15,000	Laidley Cultural Centre PA System (URCS)
12	100		1,740,000	474,309	1,265,691	1,091,496	174,195	,	1,740,000	HVale/Fairways Park Stage 1B & 1D (URCS)
12	100	1	1,000,000	25,922	974,078	765,348	208,730	,	1,000,000	Hatton Vale/Fairways Park Stage1C (URCS)
95	100		65,000	19,810	45,190	26,740	18,450	,	65,000	Gatton Cemetery Upgrades (URCS)
0	80		15,000	14,139	861	,	861	,	15,000	Cochrane Street, Gatton Footpath (URCS)
								ılus	mmunity Stimu	Funding Progam: Unite and Recover Community Stimulus
Construction Completion %	Design Completion %	Council	Total Amount of Funding	Remaining Budget	Total (includes committed costs	Committed	Actual	Previous Years' Expenditure	Pr Budget E	

Author: Tracy Vellacott, Acting Community Activation Coordinator

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to advise Council of the outcomes of the Regional Skills Investment Strategy (RSIS) Project at its completion.

This report is for Council's information only.

Executive Summary

The Lockyer Valley Regional Skills Investment Strategy (RSIS) Project was agreed between the Department of Employment, Small Business and Training (DESBT) and the Lockyer Valley Regional Council for the period of 11 March 2019 to 9 March 2021. Due to the RSIS Project Coordinator exiting the project earlier, all RSIS project activity ceased as of 11 December 2020.

The RSIS aims to bridge the gap between existing training opportunities provided through the Queensland Government's Annual VET Investment Plan and current workforce skills needs in the Lockyer Valley region.

Council identified the below industries that the RSIS project would service:

- Construction
- Hospitality
- Primary Industry

The RSIS Project Coordinator engaged the above industry stakeholders to identify:

- Current skills gaps and profile the skills needed for current and emerging roles;
- Analysed current training methods for effectiveness and identified the training gaps; and
- Identified local training challenges being experienced by employers.

The RSIS Project Coordinator has collaborated with DESBT to deliver local training solutions to address the region's skills needs.

The attached Final Report details the project's milestones, overall project performance, and how key performance measures of the project were achieved by the RSIS Project Coordinator.

Council officers have since had a follow-up meeting with the Consultant for the Hospitality Skill and Operational Gap Analysis Project. In their outreach to the nine hospitality businesses, the Consultant reports good progress from three of the participants (others were uncontactable due to holidays). Council officers will continue to liaise with these hospitality businesses to ensure project momentum continues and further skilling and training opportunities are identified.

Attachments

1 Regional Skills Investment Strategy Project Final Report 14 Pages

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

Lockyer Valley Regional Skills Investment Strategy Project

Final Report

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Final Report to be submitted to the department 30 days after the Delivery Period completion date.

Project Details		
Agreement Number	DS3736	
Organisation	Lockyer Valley Regional Council	
Project Name	Lockyer Valley Regional Skills Investment Strategy	
Project Delivery Commencement Date	11 March 2019	
Project Delivery Completion Date	9 March 2021	
Authorised Contact Person	Brianna Kliese / Tracy Vellacott	

Project Summary

The Regional Skills Investment Strategy (RSIS) is a \$9 million initiative funded over four years by the Queensland Department of Employment, Small Business and Training (DESBT), supporting selected regional communities to identify current and emerging jobs in key industries and ensure there is a supply of skilled local people to meet job demands. The RSIS aims to bridge the gap between existing training opportunities provided through the Queensland Government's Annual VET Investment Plan and current workforce skills needs in the Lockyer Valley region. The Lockyer Valley Regional Council was selected as the host agency for the RSIS Project covering the Lockyer Valley region.

The Lockyer Valley Regional Council has identified the below industries that the RSIS will service:

- Construction
- Hospitality
- Primary Industry

The Lockyer Valley's RSIS Project Coordinator will engage the above industry stakeholders to identify:

- Current skills gaps and profile the skills needed for current and emerging roles;
- Analyse current training methods for effectiveness and identify the training gaps;
- Identify local training challenges that are being experienced by employers;
- Collaborate with the Department of Employment, Small Business and Training to deliver local training solutions to address the region's skills needs.

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Project Milestones		
Regional Skills Investment Strategy Reference Group	Establishes a local Regional Skills Investment Strategy Reference Group for project oversight and collaboration on project objectives, milestones and expected outcomes.	First Reference Group meeting held in June 2019
Stakeholder Engagement	Collaborative networks are established by the Supplier with local employers, industry associations and other relevant stakeholders to identify and address local training and skills needs.	Ongoing over the project period March 2019 – December 2020
Training Solutions	Local skills and workforce challenges identified, and training solutions developed and delivered in partnership with the Department.	Ongoing over the project period March 2019 – December 2020
Annual VET Investment Plan	Promotion of VET (Vocational Education Training) pathways.	Ongoing over the project period March 2019 – December 2020
Project Performance		
Project Timing The Lockyer Valley Regional Skills Investment Strategy Project was agreed between the Department of Employment, Small Business and Training and the Lockyer Valley Regional Council for the period of 11 March 2019 to 9 March 2021. Due to the RSIS Coordinator exiting the project earlier, all RSIS project activity will cease as of 11 December 2020.		

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

and scheduled for the region was already subsidised under the Annual VET Investment Plan or through an Industry Peak Body.			
	Costs allowed to Training Solutions	Allocated	Purpose
\$35,000.00	\$3520.00	Business case approved for First Aid training for Hospitality and Ag Workers.	
		\$31,480.00 will be refunded back to the Department of Employment, Small Business and Training	
		*Business case was submitted to utilise a maximum of \$2720.00 for the short course in Leadership in Agriculture.	
	A separate business case was proposed to the Department of Employment, Small Business and Training to utilise the Stakeholder Engagement fund allocations to engage a consultant through the Hospitality Skill and Operational Gap Analysis Project. This was a separate allocation of money to engage with stakeholders through various methods, as the RSIS Coordinator utilised existing community networks and engaged with 90% of stakeholders face-to-face, on farm or on the business premises.		
Project Scope	There were no amendments to the project scope over the project duration.		
Project Issues	There were no issues raised within the project other than outside the project's control, such as COVID-19.		

KPI 1 - RSIS Reference Group

Summarise milestones/outcomes achieved by the reference group and detail any ongoing priorities, issues or challenges identified by the group. Outline any ongoing collaboration proposed by reference group members.

The Reference Group, which was made up of seven representatives from local businesses and industry bodies, was a great support over the duration of the project. Each industry representative provided industry insight and viewpoints on where the focus of the project should lay. The project milestones were set and agreed to by the reference group members and even though they were simple, were delivered within the timeframes agreed upon.

Other than the COVID-19 impact on the region, no issues or concerns have been raised during the period of the project.

Lockyer Valley region is only small therefore majority of the members knew each other on a personal or professional level and collaboration was already existent on a business level with most members. There was no consideration from the members to continue the Reference Group Meetings after December 2020.

KPI 2 - Stakeholder Engagement - Training/Skills Needed

Summarise collaborative networks established through the project with local employers, industry associations and other stakeholders to identify and address local training and skills needs. Outline any ongoing collaboration planned by local employers and key stakeholders.

The RSIS Coordinator utilised existing regional industry networks to engage with stakeholders as listed in KPI 4. Majority of stakeholder engagement was conducted face-to-face and usually one-on-one to build trusting relationships with local people and their businesses.

As a result of the project, a new network is being established called 'The Steel Building Lobby Group' to identify the lack of training available and licensing issues within the Steel Building sector and to lobby for the creation of a skill set and qualifications to reflect the evolving workforce.

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

KPI 3 - Training Solutions - Follow on Actions / Outstanding Project

Summarise local skills and workforce challenges identified through the project and training solutions developed and delivered in partnership with the Department.

Lockyer Valley RSIS identified and implemented training solutions over the duration of the project (see Good News Stories). The below training solutions have been identified and will be handed over to the appropriate personnel within the Lockyer Valley Council or a community contact to continue the path to the training solutions and help benefit local businesses. Guidance around these training solutions from the RSIS Reference Group was required to provide feedback on the most suitable option.

Leadership in Agriculture

It was identified over the project that leadership skills such as team management, efficient operations, on-job training, conflict management, time management and WHS within the Primary Industry sector are needed. Employees in bigger operations tend to rise through all levels of management within the organisation without management training to help build the skills and knowledge of how to lead and manage teams. The appetite for growers around the region is that training is needed, however it would be best delivered December or January. COVID has reduced the number of seasonal workers in the region, putting pressure on the existing regional workforce. Growers at this stage can't commit their staff to training in January 2021 until they have a further understanding of what the workforce situation will look like.

Training Solution:

UQ Gatton have provided a quote to cover units: MSMSUP280 Manage conflict at work, TAEDEL301 Provide Work Skill Instructions, BSBLDR403 Lead Team Effectiveness and AHCWRK403 Supervise work routines and staff performance. Training will be facilitated at UQ Gatton Campus and will be delivered 2 days per week over a 2 week period. Units have been pulled from their Cert IV in Agriculture.

UQ quoted a co-contribution fee:

8 students = \$390 10 students = \$270 12 students = \$150

15+ students = \$50

With the approval of the Reference Group, RSIS submitted a business case to subsidise the cocontribution fee of \$50 per Primary Industry participant. The business case sits with DESBT, but without the commitment of growers the RSIS Project can't allocate funds for January 2021.

UQ Gatton will still honour their quote for 2021 and if organisations put 15+ employees forward, training costs will remain \$50 per participant.

Cross skilling training between Agriculture, Construction and Transport Industries

- ARTC has proposed to sponsor material costs for a legacy project that helps create employment
 and cross skills between industries. An application was submitted in April for a Skilling
 Queenslanders for Work program to rebuild the Gatton Soccer Club storage facility creating
 employment for 26 weeks, whilst participants undertake a Cert II in Construction with skill sets in
 horticulture and general machinery tickets. The program was refused funding, and feedback
 was provided for the community-based organisation to review their costs. The application was
 resubmitted in June 2020, with funding to be announced January 2021.
- Construction Skills Queensland has agreed to a 'Transition to Civil' pre-employment course for
 the Lockyer Valley to recruit farmers and general construction personnel with a background in
 operating machinery and transport etc. Training will take place two months prior to the Inland
 Rail construction commencement to ensure training is current and employment is gained on the
 Inland Rail project.

KPI 4 - Annual VET Investment Plan - Promotion of VET Pathways

Summarise activities that have been undertaken to promote the Annual VET Investment Plan, VET pathways and VET engagement.

Promotion of VET Investment programs has been through Industry events, such as those hosted by Lockyer Valley Growers Group, Lockyer Valley Tourism Association and promotion on the appropriate program when engaging with local business.

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

- A Lockyer Valley RSIS newsletter advising of the RSIS project and the Annual VET Investment Plan.
- Lockyer Valley Growers Group E-Newsletter.
- A presentation was given to a local grower and their employees to seek interest in full qualification within Production Horticulture and Agriculture.
- A presentation was given at the local Lockyer Valley Tourism Association promoting VET pathways.
- 5. A presentation was given at a local Growers working lunch promoting VET pathways.
- 6. Local BEST meetings were attended, and training issues and employment opportunities raised.

KPI 4 - Annual VET Investment Plan - Good News Stories

Provide an overview of good news stories for the project. Ensure all necessary consents (from a privacy/confidentiality perspective) are obtained from persons featured in good news and/or media stories.

Apprenticeship/Traineeships

As a result of the RSIS project and the advice provided by the RSIS Coordinator regarding VET opportunties, the below apprenticeships and traineeships have been established to introduce new workforce skills and attract a younger workforce into local businesses.

- 2 x Apprenticeship sign-up in MEM30219 Certificate III in Engineering Mechanical Trade (Diesel Fitter)
- 2 x Apprenticeship sign-up in MEM30319 Certificate III in Engineering Fabrication Trade (Boiler Maker)
- 1 x Apprenticeship sign-up in AUR30316 Certificate III in Automotive Electrical Technology
- 3 x Traineeship sign-up in Certificate III in Production Horticulture
 - Second Chance funding has been granted from DESBT for a grower to complete the Cert III in Production Horticulture, who had already received and completed a Cert III qualification prior but skills and knowledge does not meet the requirements for their current role on farm.

First Aid Training

March 2020

- 12 Construction workers achieved subsidised First Aid training utilising CSQ Funding September 2020
 - 7 Hospitality workers achieved subsidised First Aid training through RSIS
- 41 Primary Industry workers achieved subsidised First Aid training through RSIS November 2020
- 4 Primary Industry workers achieved fully funded First Aid training through TAFE
- 4 Hospitaltiy workers achieved fully funded First Aid training through TAFE
- 1 Construction worker achieved fully funded First Aid training through TAFE

Chemical Application Training

February 2020

- 14 Growers achieved fully funded Chemical Application training through TAFE November 2020
- 7 Growers achieved fully funded Chemical Application training through TAFE March and April 2021
- The Growers Group IDO identified a huge skills gap within the Vietnamese community within the
 Lockyer Valley and Lowood regions, where there is a lack of chemical awareness and training.
 TAFE has agreed to run an additional 2 x Chemical Application training courses in 2021 to target
 this community and increase their awareness and skill level around chemcials.

Working at Heights and Confined Space Training

September 2020

- 17 Construction workers achieved subsidised Working at Heights training through CSQ funding
- 11 Construction workers achieved subsidised Confined Space training through CSQ funding

Forklift Licences

June 2020

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

 4 Growers achieved their Forklift Licences on farm with a discounted Growcom agreement between the Registered Training Organisation.

Mentoring and Supervision Short Course

- 12 Hospitality workers achieved their Skill Set in Mentoring and Supervision
 - 4 Hospitality workers opted to complete the remainder of their course online
 - 4 Hospitality workers opted to exit the course when COVID restrictions came in
- Second chance funding was granted for 9 local participants who weren't eligible for funding.

Feedback:

- Training is great, I like the way the trainer interacts and changes the learning styles for the training.
 It's also great to bounce off hospitality employees from other venues and discuss processes.
- Great training, James has a lot of knowledge in the industry and real industry experience relating to
 the content of the training. It's a bit hard being back in the classroom and writing again as people
 aren't use to it. Already have a list of things to implement into the business from the first training
 session like updating the induction process with small video clip examples for learners who are
 more visual.
- Training was good, am really enjoying it. James is a great trainer, put training into context for my
 industry so that it was relatable to my role as well.

Steel Building Construction Training Pathways

Artibus Innovation have decided to pursue the training solution pathway for Steel Building Construction and juggle industry road blocks to try and achieve an outcome for the sector. Artibus will utilise the industry data gathered by RSIS to build a stronger case to the Construction, Plumbing and Services IRC. If the IRC agree on the need for an independent qualification, it would be recognised at a national level and would be available to receive government and industry peak body funding. Handover between RSIS and Artibus over the week of the 30th November 2020.

- As of mid 2019, DESBT, Queensland Training Ombusman (QTO) and QBCC are reviewing the
 licencing and the training requirements to identify if the training requirement is achievable according
 to the licence requirements. A further review is to occur. This will not create a calling for an
 individual training solution for the sector but try and align licensing and training qualification better.
- Australian Steel Instituate (ASI) is also lobbying for a industry level Cert II qualification, following on
 from converstations between RSIS and industry. ASI have framed the Cert II and proposed to
 QBCC, who have stated they would like to see a structural component within the qualification. The
 qualification would only be at a state level and not recognised for any government funding. If
 QBCC agrees to industry qualification, ASI will pilot the proposed qualification in the Lockyer Valley.

Skilling Queenslanders for Work

Lockyer Valley Regional Council partnered with Challenge Employment and Training and secured funding to pilot one (1) cohort in Cert I Conservation and Land Management with value add units including Chemical Accreditations, White Card, Chainsaw and Warehousing skill set with the intention to create a pathway for disadvantaged Lockyer Valley residents to gain entry into the region's Primary Industry sector.

 The program commenced in March and was completed in October 2020 with 95% of the participants obtaining employment in the Lockyer Valley.

Hospitality Skill and Operational Gap Analysis Project

COVID-19 has had the biggest impact on the Lockyer Valley's hospitality industry, causing temporary shut downs, loss of revenue and loss of staff. It was identified that the current situation has thrown up many challenges for managers and workers in the hospitality sector and the industry is facing huge changes in operations, procedures and expectations. The impact of COVID-19 revealed that additional skills are required to perform general duties where a global pandemic of this scale and type is concerned.

The RSIS project sought approval from DESBT to employ a Hospitality Subject Matter Expert to
conduct business consultation meetings with dine-in hospitality businesses to identify a higher level
skills and knowledge gap analysis on operational and workforce issues and to identify business
growth opportunities.

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

 This project utilised funds from the RSIS Project stakeholder engagement fund, ensuring the training funds were kept for identified regional and industry training.

The project commenced in October 2020, with the business consultation process completed at the end of November 2020. Nine local hospitaltiy businesses undertook a Business Outreach meeting and a Recommendations and Coaching meeting.

Project findings:

- The majority of businesses that undertook the process identified that they didn't know or have the tools to understand their food costings or their weekly/monthly profit and losses.
- 2. Businesses also identified that they had staffing issues but didn't have the HR policies and processes in place to deal with behavioural issues. Business owners struggle to have the confrontational talk or know how to performance manage to address staffing issues. Usually the point is reached where the employee will no longer receive roster hours or they are dismissed from the business. Or employees are family members and owners struggle to address the issues.
- 3. Half of the businesses agreed that marketing was not their strong point and struggled to have a presence on social media to promote the business.
- 4. The majority of businesses identified that they did not have an exit strategy for the business (what does the future look like for them in regards to the business operations, how long are they intending to run/own the business etc).
- Half of the business owners struggled with work/life balance and in some cases working 6-7 days a week and couldn't to see a way to step out of the business and take more time away.

Project Skills Gap Trends

- 1. Human Resource Management
- 2. Small Business Management
- 3. Digital Marketing

The final report from the consultants is attached

Project Delivery Issues/Barriers to Training

Outline any ongoing employer identified workforce requirements specific to training and skills that have not been addressed through the project.

- 1. Lack of seasonal workers, disallowing full time employees to undertake training.
- 2. Training delivery timing, relies heavily on seasonal peaks and lows over all industries.
- 3. Lack of additional staff to allow business owners to attend training.

Learnings and Outcomes

Outline any strengths or constraints with the project in increasing participation in, and achievement of, VET qualifications and skills for local job seekers, existing workers and other learners.

What went well?

- Communication between the RSIS Coordinator and stakeholders was pivotal to the success and implementation of training solutions in the region. Communication was transparent and a good rapport was built between the RSIS Coordinator and stakeholders to provide them with one point of call for training inquiries.
- Based on the communication and relationships built with local businesses and community networks, the community and local businesses are more aware of the opportunities within VET. Businesses have more knowledge around training courses and available funding and which training providers have funding available.

What were the struggles?

- The Reference Group industry diversity was appreciated but at times made Reference Group meetings difficult for all members to be able to attend. Everyone is time poor and often business priorities took priority over the Reference Group.
- It took the first year for the RSIS Coordinator to build trusting relationships between stakeholders
 and find a common skills gap trend across industries. Training solutions weren't scheduled until
 the second year of the project once relationships were built and training solutions were identified. It

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- was difficult to allocate training funds within the last year and deliver quality training at the appropriate industry off-peak times.
- The RSIS Coordinator had different levels of experience in all industries prior to coming onboard. Learning some of the Primary Industry language in regards to training took a length of time to determine what the industry really needed and what training solution would assist to fill their skills gap.
- The RSIS Coordinator was cautious around how many Training Organisations were in the region
 trying to recruit businesses into their training programs. Some businesses were fatigued with the
 level of training contacts they received.

General Comments

Outline any other general comments or issues

The RSIS Coordinator will be exiting the project early due to maternity leave on the 11 December 2020. The project will stay open until the agreed project completion date of 9 March 2021. A representative from Lockyer Valley Council will be in contact with RSIS in March 2021 to submit the final acquittal report.

COVID has had an impact on the Lockyer Valley community and the Lockyer Valley RSIS Project. However, industries have bounced back relatively well over the past 5 months. A repercussion of COVID is the lack of seasonal workers throughout the region. Since October, growers have struggled to find the level of workforce required for full operation. During the peak of the COVID shutdown the RSIS project did decrease engagement and training as business focus was navigating the impacts of the enforced restrictions. Project engagement with businesses was through phone and emails and focused on 'Health Checks' and awareness of Government support if required.

Training solutions were still in development during the COVID shutdown, to schedule or implement for industry when restrictions were lifted.

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

Appendix 1 – Consultant for Hospitality Skill and Operational Gap Analysis Project, Completion Report



RSIS – Lockyer Valley Project Completion Report

Executive Summary

In October and November 2020, Growth Education Institute (groei) commenced a project as the Consultant for the Hospitality Skill and Operational Gap Analysis for DESBT and Lockyer Valley Regional Council under the RSIS funding.

The original scope of works was to provide a review and gap analysis of select hospitality businesses in the region. From this, groei was to provide support through the development of a growth strategy for the business as well as recommendations of operational improvements and further skilling requirements. The scope of this project included a general owner and staff skills gap analysis and development plan. The initial trial was to be carried out with 3 businesses to determine value, viability and engagement of the businesses. After a mid-project review (which was successful) another 6 businesses would be engaged.

A general summary of findings is included in this report as well as future recommendations for hospitality businesses in the Lockyer Valley and what support can be provided / offered from a local council and skilling perspective. This includes providing local or virtual access to staff skills through VET and school based training to train up workers from within the region and provide a space and driver for business owners to connect and collaborate to build a holistic business offering across the region.

Summary of data collected across all 9 businesses

Groei was contracted to deliver the following deliverables as part of this project:

- Pre-Session Screening Data Collection Survey refer to summary in Appendix A
- 1 hr (this ended up being 2 hours for each business) walk through and observation -meeting with staff and owner — FBL and groei on site
- 1 hour operational /workforce plan/ skills gap analysis / strategy development
- 1 hour virtual coaching session recommendations of where to from here
- Ongoing support access to groei.Us small business Learning Hub and FBL Business Solutions kit

Following the survey responses and initial 2 hour site meeting, some key observations of current reality across all the businesses are as follows:

- Sense of Isolation and a need to discuss the challenges of business
- Not enough time working "on" the business as opposed to "in" it
- Lack of marketing skills and resources (and time) to deliver using digital channels
- Performance management of staff
- Limited talent in the local market for skilled hospitality support staff, particularly chefs.

The second visit to each of the businesses provided recommendations and coaching. Each business was provided with individual recommendation reports that addressed areas of key hospitality

Final Report to be submitted to the department 30 days after the Delivery Period completion date.



operational and business performance gaps as well as recommendations and opportunities for development. These have been summarised in the SWOT below and the individual reports have been included in Appendix B.

Strengths	Opportunities
General good quality and variety of products Good use of Facebook to engage with customers General cleanliness and standards of the kitchens and facilities (with two exceptions) Generally good service (but was the owner that did this)	Develop strategic business planning skills Collaboration across the sector in the region to leverage products and as a whole attract more visitors to the region Establish performance routines Price increases Establish Loyalty programs Build relationships with accountant and financial advisory support
Weaknesses Very few businesses used menu calculators and costing menus Limited use of formal HR processes Low level of behaviour and cultural standards and expectations for staff Time Management and Delegation	Threats Lack of local talent and skills particularly for chefs Poor data connectivity in the region which affects their ability to build online channels to the customer Some businesses had space issues which limited operational flexibility

Business Owners were then taken through a process to develop a 90-day plan to develop their projects and actions. A summary of this across the 9 businesses is in the below table and a copy of individual reports is in Appendix C.

Improve as a Leader (self)	Learning to coach and performance manage staff Be the Boss — Look after the business Confidence Time Management and goal setting Food safety skills Make time to work "on" the business
	Make time to work "on" the business
	Exit strategy and personal financial planning
	Stress management — mental health

Regional Skills Investment Strategy Final Report Final Report to be submitted to the department 30 days after the Delivery Period completion date.



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Improve the Business	Source and employ the right staff Staff development and training Role definitions and team structure Create policies and procedures Set performance standards and team agreements Implement HR & operations manuals and quality standards Weekly financial analysis and cash flow management Operational meeting routines
	Marketing positioning: what is our unique offer? Review business trends regularly and market comparisons Manage and engage the market: website, events and social media marketing
Hospitality specialised recommendations	Menu Cards to set quality standards Cost menus Invoice checking Supplier negotiations Kitchen set up and equipment layout (combi ovens) Storage challenges Implementing booking times to manage kitchen demand Menu reviews and updates: additional menu items or reducing menu complexity
Grow the Business	Events/functions co-ordination — make their business a destination rather than retail Marketing resources — social media & website maintenance Connect with other local businesses / partnerships Venue renovation and improvements Pricing review — in the majority of cases prices were below market comparisons
Long term innovation	Exit strategy Online sales Wholesaling New product development

Workforce Skills Gaps Identified

In this section of the report we have outlined the specific skills gaps that we believe that exists across the 9 businesses both from a staff and from an owner perspective.

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

Business Owner

- Time Management, delegation and outsourcing
- · Strategy, planning and performance management
- Decision making and goal setting.
- · Management routines weekly, monthly analysis & trends review
- Staff management Role clarity, responsibilities and authorities
- Recruitment, training and onboarding
- Staff performance management
- Hospitality Systems and process documentation
- Supplier negotiation and procurement controls
- Maintaining & training systems
- Financial management monitoring key measures, budgets and performance
- Marketing and social media (most plan to outsource this)
- Communication skills
- Stress management

Staff

- Customer service dealing with difficult people
- · Following processes and systems
- · Supervisor training
- Food safety

Skilling and On-Going Support Recommendations

Following is a summary of skilling support that has been suggested as a summary across the businesses.

Business Owner

- · HR Management and Performance Skills
 - HR Courses https://hhrlearn.com.au
- · Financial Management Skills
 - https://moneysmart.gov.au/,,retirement-income/retirement-planner
- Business Planning Skills
 - groei Strategy Lab 20 May (3hrs virtual) https://www.groei.com.au/learning-labs/
- Operational Skills
 - Hospitality Ownership Workshop https://foodbeveragelogic.com.aulcafe-restaurant-intensiveworkshop/
- Sales and Marketing
 - $Social\ media\ course\ options\ -\ \underline{https://thetrainingcollective.com.au/programs/}\ or\ \underline{https://socialmediasuccessacademy.mykajabi.com/store}$

On-Going Support Recommendations

Following we have provided recommendations for further support if there is an opportunity to do so from a local and state provider perspective across the Lockyer Valley.

 Provide an opportunity for local business owners from similar industries to meet together in small groups as an ongoing hospitality industry support network e.g. Bakery group. Pub

Final Report to be submitted to the department 30 days after the Delivery Period completion date.



group. Café group. The majority of pubs and bakeries operate in discrete markets due to the geographic isolation across the Lockyer Valley. With some good facilitation coordination (this may require one person to connect the businesses owners and build the "glue") you may find that even closer compare to such as local Gatton cafes may get together and share expertise with each other. The benefit of peer group support is to ensure that business owners feel connected and overcome the isolation of running their own business. Small groups of peers provide much needed context as small business owners' networks of families and friends are often not business owners.

- Promote local sponsored workshops with learning opportunities from specialised consultants in HR, marketing, social media, hospitality operations and financial management.
- Provide a coordinated Food Network as a tourism and industry development opportunity for all food venues offering a distinctive product and or venue/experience. This may require an ambassador to drive this program. For example Gympie Council engaged Matt Golinski to actively work individually with food producers to connect producers to local restaurants and cafes and negotiate how they purchase (ie quantity and format) in way that was easy for chefs to do so, as well as build a macro message about the food trail network in the region.
- Promote or subsidise the groei mapmaker program a 12 month performance management membership that enables small business owners to build their key numbers and measures of success, and update their 90 day business plan as a routine for accountability and management discipline. Mapmakers receive: 2 strategy workshops per year, 4 performance workshops per year (90 day plan reset), 2 mindset workshops per year (to build mental resilience and set personal goals) and 2 one-to-one coaching sessions per year, all conducted virtually via Zoom, including membership of groei. Us a small business learning community. Priced at \$149 plus gst per month.
- Grow resources and skills from within the region. This means utilising local resources and assets to skill locally in partnership with an apprenticeship and VET provider. For example there are many disenfranchised youth within regional areas and they don't engage in school, by creating a year 11/12 school that supports traineeship skilling in hospitality and other areas. This would also work for migrants to the region. Where they get to work and learn in partnership with local area providers, they are more likely to stay in the region
- Work with fringe regions to support destination corridors for learning and commerce. For example, Bernard Salt, Weekend Australian 2020, suggests that Ipswich will be the fastest growing nappy-valley and schoolkid place on the continent in the next five years.
 In the nationally ascendant 15 to 24 "learning" segment, Ipswich is expected to tie with the Gold Coast and Melbourne's Ipswich-like City of Wyndham to add 9000 residents (in this age group) between 2020 and 2025. I-low can LVRC leverage this in terms of narrowing their skills gap in the region by attracting learners to the region from Ipswich upon school graduation from a skills perspective?
- Promote access to the restaurant and catering industry resources https://www.rca.asn.au/training-education

Final Report to be submitted to the department 30 days after the Delivery Period completion date.

Conclusion

It has been identified there is incredible value, product offering, uniqueness and talent in the hospitality sector in the region. However, there is some real challenges to building a sustainable business in the Lockyer Valley. One of the key issues is the availability of local general business skills and specifically hospitality skills in the region as well as access to skilled staff and business owner support. Most TAFE skills are farm and agriculture focused or are generic and knowledge based without learning opportunities to contextualise the learning to that business's specific issues.

Chambers events and training are limited but also given the times the events occur, make it hard for these businesses owners to attend. Most of the hospitality businesses in the Lockyer Valley region struggle to source support staff which would allow the owner time to network, connect and spend time working "on" their business.

Expanding the work the council and other providers do in the region to build strong social and entrepreneurial capital in the business ecosystem of the Lockyer Valley, will be important to support these businesses' sustainability long term. An example of this is the Sunshine Coast Council, they have mapped the providers in the region and built a network map and economic development business support roles to connect and develop the ecosystem. https://invest.sunshinecoast.qld.gov.au/Innovation/The-Ecosystem

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14.6 Local Drought Support Officer Program Report

Author: Neil Williamson, Community Activation Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to highlight findings and recommendations from the Commonwealth-funded Local Drought Support Officer project

This document is for Council's information only.

Executive Summary

Council received funding under the Commonwealth Government's Drought Communities Programme which was used to deliver four main economic stimulus projects: Pedestrian accessibility upgrades; Parks upgrades; Environmental and weed management; and the engagement of a Local Drought Support Officer. This report relates to the Local Drought Support Officer (LDSO) component and focuses on observations, learnings and recommendations from the LDSO.

Proposal

The Local Drought Support Officer (LDSO) was engaged over a five-month period with a primary purpose of implementing as much of the *Lockyer Valley Livestock Farming Drought Support Action Plan* (the Action Plan) as possible by engaging with local drought-affected farmers and agribusinesses and promoting the support available to them by the Federal and State governments and non-government agencies. It is noted that the five-month period limitation was due to funding timelines and that it limited the level and scope of engagement and support which could be provided.

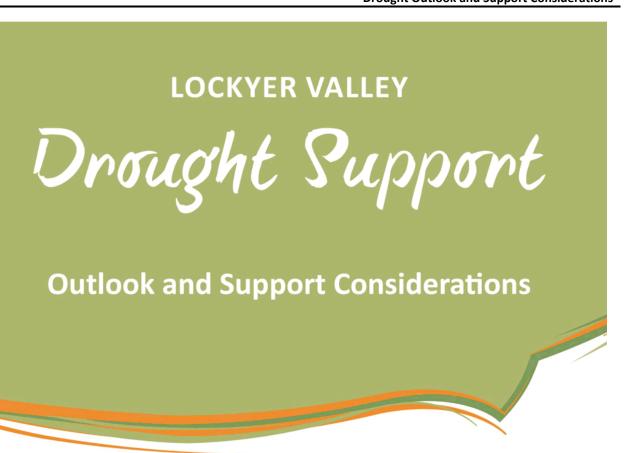
The attached report details the types and levels of engagement undertaken by the LDSO, and the recommendations to Council, the State and Federal governments and non-government agencies in order to better address the needs of drought-affected farmers and farm workers in the Lockyer Valley. Several non-Council agencies and other Councils have expressed interest in receiving the attached report to help inform their ongoing drought support policies and response including the National Drought and North Queensland Flood Recovery and Response Agency, which is under the Department of the Prime Minister and Cabinet. These requests follow the LDSO's involvement in taking agency representatives on tours of the region to highlight local issues and provide context for some of the Lockyer Valley's specific challenges.

The attached report provides detail on the project background, scope of community engagement and key recommendations of the LDSO.

Implementation of the recommendations will be addressed in the forthcoming Community Activation Strategy subject to resource capacity.

Attachments

1 Report on Drought Support Officer Program - Drought Outlook and Support Considerations 9 Pages

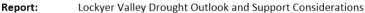


Based on the work of the Lockyer Valley Regional Council Local Drought Support Officer August 2020 – December 2020

23 December 2020







Prepared by: Marc Leman, Local Drought Support Officer

Report date: 23 December 2020

Overview

This report aims to provide an understanding of the drought situation facing Lockyer Valley rural landholders with an emphasis on livestock producers and hobby farmers and provides support recommendations for consideration. The report draws from the Local Drought Support Officer's community engagement between August and December 2020 with local farmers, landholders, farm supply businesses and support agencies, coupled with climate outlooks provided by Bureau of Meteorology (BOM) and the Department of Agriculture and Fisheries (DAF). It is not intended to be a comprehensive view of community-wide impacts or mitigation options.

The report is intended to assist Council in considering, providing, funding and/or lobbying for appropriate support for drought-affected landholders and their families within the context of promoting community resilience and personal freedoms and responsibilities.

Background

Lockyer Valley Region was drought-declared by the Commonwealth Government on 17 May 2018 following several years of below average rainfall. Council hosted the *Lockyer Valley Livestock Farming Drought Support Forum* (the Forum) on 19 September 2019 which was attended by more than 50 local rural landholders to hear and work together to develop the *Lockyer Valley Livestock Farming Drought Support Action Plan* (the Action Plan). The Action Plan outlines 41 action items which was endorsed by Council on 13 November 2019 with implementation commencing immediately.

Council was successful in obtaining Commonwealth funding under the *Drought Communities Programme* in both 2019 and 2020 which aims to stimulate the local economy through a range of general community projects utilising local suppliers and contractors where possible. Council used a portion of this funding to engage a Local Drought Support Officer (LDSO) in August 2020 to increase Council's engagement with the drought-affected community.

The Local Drought Support Officer attended local cattle sales and farm supply businesses to provide easy access to farmers to discuss their concerns and find out about support options. Following discussions with farmers and support agencies, the LDSO developed the Council-hosted *Drought Support Expo* (Expo) on Wednesday 4 November 2020 which was attended by approximately 70 local rural landholders and 50 representatives of support agencies.

Drought Impacts Overview

2018-2019

At the Drought Support Forum in September 2019 livestock farmers) both commercial producers and hobby farmers) were reporting dire conditions and general downsizing of herds and flocks. Many reported they were outlaying considerable funds to buy water and feed to maintain their breeding stock in the hope the drought would break 'soon', and they could rebuild their stock again. As artesian water supplies reduced in yield and quality and dams dried out, several farmers had reached critical stages where they could no longer grow their own feed crops of manage their remaining herds. Many farmers voiced their disappointment and concern with the limited support they were receiving from all levels of government.

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As indicated by the Action Plan, farmers found the Commonwealth funding support application forms to be lengthy and complex with many reports of unsuccessful applications deterring others from even trying. Farmers reported having low levels of awareness of charitable-based financial support options and generally either did not know how to access them or felt they were taking donated money away from more needy people. Part of this was based on a lack of knowledge that the major charities were distributing Commonwealth funds intended for drought-affected farmers, not community donations for the general hardship.

A more detailed overview of the issues experienced and reported by local farmers is available in the Action Plan.

2019-2020

A survey was conducted at the close of the *Drought Support Expo* in November 2020 and the analysis indicated an increase in optimism among respondents with 64% reporting being 'somewhat optimistic' about the next 12 months and 32% feeling 'about the same'. Only 5% reported being 'somewhat pessimistic. (Note that rounding up has been used). When asked to indicate their current stock levels 63% indicated they had fewer stock now than 12 months ago with the majority of those reporting their stock levels as 'much less'. Less than 5% indicated they had increased their stock levels in the past 12 months.

Key Issues Reported by Farmers

- The length of the recent drought has created ongoing financial burdens on local livestock producers as they had consecutive years of reduced income together with increased costs for both farming which impacts their available funds for basic household needs.
- The primary increase in farm costs focuses on purchasing feed and water for their livestock which tended to increase as market supply reduced.
- Some farmers reported a growing sense of despair as they couldn't see the end in sight after so many bad years and limited capacity to remain viable if the drought persists.
- Drought impacts were exacerbated by recent floods and bushfires, which they have
 experience over the last 10-12 years. It created a detrimental social and economic
 environment to operate in where they couldn't gain momentum of a few profitable years to
 build up a healthy bank balance, farm assets and positive wellbeing.
- Many livestock farmers reported applying for drought support either directly to the
 Commonwealth Government or via the Rural Financial Counselling Service (RFCS) but were
 told they didn't qualify for financial drought support as they had already secured alternative,
 normally off farm, income which took them over the basic threshold for most drought
 support financial assistance packages. In cases like this, farmers felt they were penalised for
 being proactive.
- The preceding point should also be viewed in the light of the recent Commonwealth
 Government COVID relief JobKeeper and JobSeeker payments which the general public could
 access with lowered eligibility which again left farmers feeling penalised for the 'hoops they
 had to jump through'.
- Some producers have had to source external funds to survive as their savings and overdrafts were exhausted. As a last resort, some have had little alternative but to access their

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superannuation nest-egg or sell key assets, with the knowledge they are unlikely to ever 'come back'. While providing valuable immediate funds, this strategy reduces their long-term capital base or in some cases left them with no viable income generating assets. The superannuation asset classes included share portfolios, investment houses and land, off-farm investments, other retirement assets, children's inheritance and other assets classes they could liquate.

- One result of this long-term hardship and unsuccessful support applications is the much lower motivation to even attempt another application for support. As one farmer stated, "It's simply not worth trying again... I don't have it in me to be told yet again I don't qualify."
- While the forecast La Nina conditions will hopefully bring more rain, environmental and financial recover from the drought will take several years to meet basic viability and many years to recover lost assets, including breeding stock and capital reserves.

Key Issues Facing Older Farmers

Overlapping with the previous section of issues experienced by drought-affected farmers in general, this section focuses on issues reported specifically by older farmers.

- An inability to access information or lodge applications for support via the internet, which is
 partly due to a lack of interest and confidence in learning digital technology and partly due to
 unreliable internet to access in some parts of the region.
- Many in the target demographic have a high sense of pride and resilience and won't seek assistance, advice, help, support from any number of support agencies in Financial, Mental health or medical.
- Many have undertaken off-farm work to self-help and maintain the cash flow and as a result
 have not met the criteria for drought support funding even when they do apply.
- Males in the target group often leave it up to their wife, partner or children to be aware of support information and to take the lead in making applications.
- There is ongoing frustration with filling out lengthy and complex application forms which
 reportedly have had to be repeated for each land parcel in the farmer's name, rather than a
 single collated application.
- On a positive note, there is a consensus that the Government is trying to address the ongoing issues facing the rural community although the recent COVID JobKeeper and JobSeeker payment processes feel imbalanced to farmers.
- The average rural producer or landholder is aware of what it takes to survive and build
 resilience which they've learned over many years and generations but as a result they are
 reluctant to seek or accept handouts as it may feel demeaning.

The Local Drought Support Officer Role and Outcomes

The primary function of the LDSO role was to ensure the rural livestock producers, hobby farmers and landholders were aware of the numerous drought support funding programs and options available, and how to access them. Part of this function included regular liaising with support

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providers to ensure their information was up-to-date and readily available and their services accessible for Lockyer Valley farmers.

It is acknowledged that there are numerous support services and programs available to Lockyer Valley farmers across various support types including no and low interest farm loans, the Farm Household Allowance, household financial support, health and wellbeing support, advice for on and off-farm diversification, climate forecasts and managing stock and land during drought conditions.

It was identified early in the program that the major challenges for the role were:

- The short duration of the contract (five months) due to strict funding timelines and slow
 processing times by the funding department which limited the LDSO's opportunities for
 meaningful engagement across all parts of the rural community
- Limited access to reliable data and information on which to build a solid drought awareness
 program and guidelines. This included economic and demographic data on local livestock
 producers and eligibility for drought support programs, and misinformation and
 misconceptions of eligibility based on community-level conversations

These challenges were addressed as well as possible by:

- Planning a community engagement strategy that included direct contact with those farmers who attended the 2019 Forum, the LDSO attending local cattle sales and farm supply businesses to 'go where the target group is'
- The development of the Drought Support Expo to provide a one stop shop for farmers to hear useful information and speak directly with a wide range of support providers.
- Regularly updating websites and brochures with information on support services and distributing them at many different venues frequented by farmers

These strategies were focused on creating an environment and mindset where farmers felt able, confident and comfortable to investigate and apply for available support.

Drought Support Expo

The Expo in November 2020 was considered highly successful based on participant feedback. Highlights included the presentation of a positive climate outlook by DAF which included a forecast for above average rainfall through December and January which, if realised, will give many producers the opportunity to regain some equity and capital growth through their livestock numbers and increase optimism for the future. This, combined with a dramatic change in the landscape capacity to carry more stock, provide a fodder reserve and creeks and underground aquifers holding more water gives rise to a positive community outlook.

The Expo included a keynote presentation from Mary O'Brien, from rural-focused charity *Are You Bogged Mate?* which deals particularly with male farmers' mental health and wellbeing including suicide prevention. Mary's direct and challenging style and information resonated with those gathered as many have seen firsthand the strain of long-term drought conditions.

Engagement overview

The Local Drought Support Officer's undertook the following engagement over the five-month contract period:

- More than 150 personal conversations with farmers about drought support packages
- Visited 20 farming operations to discuss support services

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- Attended 8 Laidley Cattle Sales to connect with beef producers, discuss financial support and promote Council's overall drought support program
- Attended and gave a short presentation at a Lockyer Valley Growers meeting
- Facilitated the Lockyer Valley Drought Support Expo held 4 November 2020
 - Attended by approximately 70 local farmers, 51 representatives of support agencies,
 15 trade booths, with presentation on the climate outlook and men's mental health
- 15 visits to local farm suppliers to promote Council's drought support program, provide
 resources they can provide to farmers in a low-key manner, and hear the trends they are
 seeing and hearing from local farmers
- Many conversations with drought support agencies to understand the trends they are seeing
 and identify support gaps that might be addressed
- Participation in the south west local government drought resilience network to learn and share ideas across councils

Recommendations

Based on the Local Drought Support Officer's engagement activities and previous experience with the agribusiness sector the following recommendations are made for Council's consideration:

- All levels of government continue to provide funding for local government-based resilience officers with the necessary resources to engage directly with the rural sector in ways that are responsive to them:
 - The complexity of issues facing rural landholders crosses all levels of government and therefore requires a coordinated approach and commitment to provide meaningful support
 - b. This is best delivered at a local government level as councils have a broad and deep understanding of local issues and existing relationships with stakeholders which will enable delivery of value-for-money targeted support
 - c. Funding commitments need to be for three years at a time to allow time for effective processes and sustainable outcomes in developing community resilience. It is noted that short duration periods appear to be tokenistic and do little to build community confidence in government's understanding of drought impacts and commitment to providing meaningful assistance
 - d. The most recent drought support project was delayed by slow processing times by the Commonwealth funding body and resulted in a short-term drought support officer contract. This timeframe limits the field of applicants for the role due to the uncertainty of employment and limits the effectiveness of the incumbent
 - e. The dynamics of effective community engagement need to be recognised and supported so that resilience officers can develop long-term relationships with the range of stakeholders, gather intelligence and ideas on specific needs and delivery formats, plan and run relevant workshops, develop local engagement groups
 - f. The ability to apply robust IAP2 principles and values is directly impacted by the duration of funding and the role. Projects of short duration are unlikely to facilitate genuine consultation or lead to capacity building and resilience

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- 2. A joint LGA-based role for a liaison or extension officer to build community capacity on a local council level:
 - a. This is a variation on the previous point (see 1. above) and raises the possibility of several adjacent local governments sharing a resilience officer if there is insufficient need for each LGA to have their own.
 - The benefit of this is consistency and shared learnings across several LGAs. Given the uniqueness of community context, it should not be assumed this is necessarily the best option
 - c. This role would focus on building local capacity and leadership across a wide range of potential adverse events and would work alongside existing LGA disaster management teams
 - d. Community resilience is fostered when affected stakeholders come together with a shared commitment and responsibility to develop and implement local solutions wherever possible
 - e. It is noted that all levels of government have reduced their funding for engagement and resilience officers (under various titles and programs) since the 2010-2011 season of natural disasters. While a reduction in support services is reasonable and expected, the continuation of resilience and capacity-building roles would have allowed communities to be better prepared for the ongoing and increasing natural disasters being experienced as climate changes
 - f. One major observation is the lack of Agricultural Extension Officers (DAF) due to budget cuts from the state government. This cut directly impacted the rural community's ability to connect regularly, discuss issues, plan ahead, learn new management techniques, discover water management techniques, covertly manage their stress and mental health issues (by attending on farm meetings) as it's a non-threatening pathway to local support service
- 3. More events and workshops to support farmers in terms of planning for future adverse events:
 - a. It was evident on the back of the *Drought Support Expo* that there is a need and desire for the community to have greater availability and access to workshops on:
 - i. livestock and ecosystem management
 - ii. NGO support services
 - iii. disaster management
 - iv. mental health presentations, advocates and support
 - v. agricultural land management practices
 - vi. natural resource management
 - vii. Biosecurity
 - viii. small livestock management
 - ix. Indigenous cultural practices
 - x. Digital technology for farm and household support, and
 - xi. local Council services like pest and weed management
 - Future programs need capacity to consult with local stakeholders to understand their situations and needs so that workshops can be targeted to felt and experienced need and based on evidence not speculation

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- c. A pre-program survey will also allow for the gathering of data on stocking levels and other measures that will allow for meaningful measurements of impacts and recovery on regular basis and will increase Council's understanding of the most effective communication and marketing methods to various target groups
- 4. Various Council teams and departments should be working collaboratively to understand the range of issues facing rural landholders, to identify opportunities for improved practices and shared resources, and to develop strategies including workshops that provide a platform for multiple departments and programs at the same time.
- 5. That Council budgets up to \$20,000 per year for community support initiatives to respond to and assist in human and social wellbeing recovery from a range of adverse events including but not limited to drought, bushfire, flood and pandemic, which would enable Council to organise and deliver at least one support forum and several workshops in partnership with government and non-government agencies.
- 6. That Council continues to lobby State and Federal governments for flexible funding that empowers Council to respond to local needs in ways which meet local needs and opportunities, and with funding timelines that encourage projects which provide both immediate and lasting benefits.
- That Council continues to lobby State and Federal governments for user-friendly application
 processes and support funding for disaster-affected communities, in particular for droughtaffected farmers, farm workers and local businesses.

Conclusion

Council's local drought support program provided the following benefits:

- Council undertook meaningful engagement and connection with the drought-affected community (particularly livestock farmers)
- Rural landholders have greater awareness of drought support options with many making personal connections with support officers which builds confidence
- Council has a greater understanding of the impacts of drought on livestock farmers including hobby farmers and can therefore undertake more effective advocacy on their behalf
- Council made considerable progress on the Livestock Farming Drought Support Action Plan
 on behalf of the community
- Council increased credibility and trust with the rural community through a responsive program by demonstrating:
 - Council has awareness and empathy and is actively investing in resources and capabilities to respond to needs
 - Council took a personal approach to the engagement process in the rural sector by having an officer attend cattle sales, visit farms, make pro-active contact

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An ongoing commitment by Council to build community capacity and resilience with the support of the Commonwealth and State Governments can be an effective and meaningful approach to drought impacts (and other adverse events). The considerable outcomes and benefits gained through this five-month program can be greatly increased and improved if a longer-term approach is supported.

<u>For More Information</u> Please contact:

Lockyer Valley Regional Council Community Activation Team CETeam@lvrc.qld.gov.au

PO Box 82, GATTON QLD 4343 1300 005 872

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public at 9:58am to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation* 2012, for the reasons indicated.

- 15.1 Lake Dyer Caravan and Camping Ground
 - This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- 15.2 LVRC-20-224 Lease and Operation of Cultural Centre Cafe and Function Centre

 This item is confidential in accordance with Section 254J (3) (g) of the Local Government

 Regulation, 2012, as the matter involves negotiations relating to a commercial matter

 involving the local government for which a public discussion would be likely to prejudice the
 interests of the local government.
- 15.3 Request for Compensation L2 RP162605

This item is confidential in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15.4 Insurance Liability Update - 31 December 2020

This item is confidential in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Moved By: Cr Hagan Seconded By: Cr Cook

Resolution Number: 20-24/0245

CARRIED 7/0

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 15.2 'LVRC-20-224 Lease and Operation of Cultural Centre Cafe and Function Centre'. Councillor Wilson left the meeting room at 9:59am while Councillors discussed the item.

Cr Wilson returned to the meeting, the time being 10:27am at the conclusion of the discussion of Item 15.2.

In accordance with section 150EQ of the Local Government Act 2009, Councillors Milligan, Qualischefski and Vela informed the meeting of their declarable conflicts of interest in item 15.1 'Lake Dyer Caravan and Camping Ground'. Councillors Milligan, Qualischefski and Vela left the meeting room at 10.35am while the item was discussed.

Cr Cook assumed the Chair at 10:35am.

OPEN SESSION

THAT Council move into open session, the time being 11.02am.

Moved By: Cr Wilson Seconded By: Cr Hagan

Resolution Number: 20-24/0246

CARRIED 4/0 **Author:** Raelene Linfield, Coordinator Procurement

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to advise the three options resulting from the evaluation of Request for Tender LVRC-20-187.

Officer's Recommendation:

THAT Council considers the recommendation of the Evaluation Panel and determines the Request for Tender LVRC-20-224 LVRC-20-187 and the management of Lake Dyer Caravan and Camping Ground.

RESOLUTION

That Council resolve to determine the Request for Tender LVRC-20-187 Management of Lake Dyer Caravan and Camping Ground, by awarding the Tender to Donna Smith and Herbert Dunn. The reasons for departing from the recommendation of the Evaluation Panel, that Council award the Tender to Debra and Paul Eveleigh, are that:

- The total weighted scores as applied to the evaluation criteria for each Tenderer were extremely close
- Donna Smith and Herbert Dunn have been managing the Lake Dyer Caravan and Camping Ground as employees of Lockyer Valley Regional Council for 13.5 years.
- During that time they demonstrated that they are able to manage the facility to a high standard
- Their experience in managing the Caravan and Camping ground will help ensure continuity
 of service levels as the facility transitions to being independently operated.

Further;

Council delegate authority to the Chief Executive Officer to negotiate this outcome to the satisfaction of both parties.

Moved By: Cr Hagan Seconded By: Cr Holstein

Resolution Number: 20-24/0247

CARRIED 4/0

Councillors Milligan, Vela and Qualischefski returned to the meeting, the time being 11:04am. Cr Milligan resumed the Chair at 11:04am.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 15.2 'LVRC-20-224 Lease and Operation of Cultural Centre

Cafe and Function Centre'. Councillor Wilson left the meeting room at 11:05am while the matter was voted upon.

15.2 LVRC-20-224 Lease and Operation of Cultural Centre Cafe and Function

Centre

Author: Annette Doherty, Manager Community Activation

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's decision in relation to Tender LVRC-20-224 *Lease and Operation of Cultural Centre Café and Function Centre*.

Officer's Recommendation:

THAT Council considers the recommendation of the Evaluation Panel and determines the Request for Tender LVRC-20-224 Lease and Operation of Cultural Centre Café and Function Centre.

RESOLUTION

That Council resolve to determine the Request for Tender LVRC-20-224 Lease and Operation of Cultural Centre Café and Function Centre, by awarding the Tender to Colonial Catering. The reasons for departing from the recommendation of the Evaluation Panel, that Council declines both Tenders, are that:

- Colonial Catering is based in the Lockyer region and therefore awarding the tender to them will provide a significant local benefit
- Council believe that Colonial Catering have demonstrated they have the capacity to fulfill the requirements of the Tender.

Further

Council delegate authority to the Chief Executive Officer to negotiate this outcome to the satisfaction of both parties.

Moved By: Cr Holstein Seconded By: Cr Hagan

Resolution Number: 20-24/0248

CARRIED 6/0

Councillor Wilson returned to the meeting, the time being 11:06am.

15.3 Request for Compensation - L2 RP162605

Author: Erin Carkeet, Governance Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Purpose:

The purpose of this report is to seek Council's determination on a claim for compensation received as a result of property damage sustained during the 2011 flood.

Officer's Recommendation:

THAT Council deny the claimant's third-party compensation claim in accordance with the 2018 decision.

RESOLUTION

THAT Council deny the claimant's third-party compensation claim in accordance with the 2018 decision.

Moved By: Cr Cook Seconded By: Cr Vela

Resolution Number: 20-24/0249

CARRIED 7/0

15.4 Insurance Liability Update - 31 December 2020

Author: Erin Carkeet, Governance Officer

Responsible Officer: Anna Hebron, Group Manager People and Business Performance

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Purpose:

The purpose of this report is to provide Council with an update on insurance liability matters as at 31 December 2020.

Officer's Recommendation:

THAT Council receive and note the insurance liability update as at 31 December 2020.

RESOLUTION

THAT Council receive and note the insurance liability update as at 31 December 2020.

Moved By: Cr Wilson Seconded By: Cr Vela

Resolution Number: 20-24/0250

CARRIED 7/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 11:07am