

ORDINARY MEETING OF COUNCIL

AGENDA

15 SEPTEMBER 2021

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1. MEETING OPENED

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Author: Isabella Greinke, Business Support Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 18 August 2021

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 18 August 2021 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Audit and Risk Management

Committee held on 12 August 2021

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the unconfirmed Minutes of the Audit and Risk Management Committee Meeting held on 12 August 2021, as attached, be received and noted.

Attachments

1 Unconfirmed Minutes ARMC 12 August 2021 21 Pages



AUDIT & RISK MANAGEMENT COMMITTEE

MINUTES

12 AUGUST 2021



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8.	Audit and risk management committee members only session with internal and external audit							
9.	General Business							
10.	Meeting Closed							

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ATTENDANCE:

Councillor Members

- Mayor Tanya Milligan (ex-officio, part of meeting)
- Cr Jason Cook
- Cr Chris Wilson

Independent External Members (Voting)

- Kerry Phillips
- Martin Power (Acting Chairperson)
- Adrian Morey

Attendees (non-voting)

- Ian Church, Chief Executive Officer
- Jodi Marchant, Chief Financial Officer
- Dee Stewart, Senior Financial Accountant
- Madonna Brennan, Risk, Audit & Corporate Planning Advisor
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)
- Matthew Monaghan, William Buck (External Audit)
- Sabrina Franks, Queensland Audit Office (part of meeting)
- Christie Murray, Coordinator Knowledge Management and Business Improvement
- Caitlan Natalier, Coordinator Governance and Property
- Kellie Beatty, Financial Accountant
- Graham Cray , Manager Information Communication Technology (part of meeting)
- Susan Boland, Senior Governance Officer (part of meeting)
- Bella Greinke, Business Suppport Officer (Secretariat)

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1. MEETING OPENED

The meeting commenced at 10:05am via Microsoft Teams. As a result of the Committee's Chairperson, Kerry Phillips, experiencing connectivity issues, Independent Member Martin Power assumed the Chair and opened the meeting.

2. APOLOGIES

There were no apologies for the meeting.

3. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY MEMBERS

3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the member that has an interest in the matter
 - iv. the nature of the member's relationship with the entity that has an interest in a matter
 - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
 - i. the name of the related party to the member
 - ii. the nature of the relationship of the related party to the member
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the member or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations by members were made at this time.

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4. CONFIRMATION OF MINUTES

4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes 3

June 2021

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Thursday 3 June 2021 be taken as read and confirmed.

RESOLUTION

THAT the amended Minutes of the Audit and Risk Management Committee Meeting held on Thursday 3 June 2021 be taken as read and confirmed.

Moved By: AM Morey Seconded By: Cr Cook

Resolution Number: ARMC/0207

CARRIED 5/0

Key Discussion Highlights from the Meeting

Acting Independent Chair, Martin Power, and Council's Risk, Audit and Corporate Planning Advisor briefly detailed a minor typo amendment required to the discussion points included for Item 6.2 Review of Lockyer Valley Regional Council Draft Proforma Financial Statements, in the Minutes of the meeting held on Thursday 3 June 2021. This amendment was provided to the Secretariat and changes made to the unconfirmed Minutes, the amendment did not change the intent of the unconfirmed Minutes.

5. BUSINESS ARISING FROM MINUTES

Acting Independent Chair, Martin Power raised two matter arising from the Minutes of the Meeting held on 3 June 2021 which were as follows:

Item 6.2 – Review of Lockyer Valley Regional Council Draft Proforma Financial Statements in relation to the recommendation to transfer the revaluation reserve of the drainage class and analysis of the reserve impacts in relation to the introduction of the new asset category. It was confirmed by Council's Senior Financial Accountant that a review had been completed and confirmed by Council' External Auditor that they were satisfied with the adjustments made.

Item 6.3 – Revaluation of Non-Current Assets a recommendation was made to seek confirmation from the previous land valuer that consideration was taken on flood impacts. Council's Senior Financial Accountant explained that the previous valuation had been reviewed and it was determined that the valuer had considered various aspects, such as flooding, however valuations have varied between different valuers.

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At this juncture, Council's Risk, Audit and Corporate Planning Advisor advised the Committee that the meeting was being recorded for accuracy purposes and that the recording will be deleted once the Minutes of the meeting were approved by the Chair.

6. AUDIT COMMITTEE REPORTS

6.1 Chief Executive Officer's Report

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By: Cr Wilson Seconded By: AM Morey

Resolution Number: ARMC/0208

CARRIED 5/0

Key Discussion Highlights from the Meeting

Chief Executive Officer provided an overview of each of the items listed in the report including further details regarding reportable loss.

Integrity Functions

The Chief Executive Officer spoke to the Committee about reportable loss notifications and noted that Council has discovered a number of reportable losses that were not recorded in the past, this has now been rectified. A brief outline of these losses was provided to the Committee with detail being provided around one item in particular at the Gatton Child Care Centre. Confirmation was sought from Acting Independent Chair, Martin Power, if the Child Care Centre is owned by Council and therefore included in Council's audit. The Chief Executive Officer confirmed both queries. The Chief Financial Officer had notified the external auditors of a number of internal controls that have been implemented to mitigate the risks until an investigation can be undertaken.

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Enterprise Bargaining Agreement

Martin Power, Acting Independent Chair, queried if potential increases to long service and annual leave provisions had been accounted for in the draft 2020-21 Financial Statements. Chief Financial Officer responded that negotiations are still under way and no adjustments had been made at this time. An initial provision increase was set at 1.8% for financial statements preparation purposes. When negotiations are finalised, adjustments will be made to the long-term financial forecasts.

Complaints Management System

A query was raised by Acting Independent Chair, Martin Power, in relation to two of the charts showing different values for the number of complaints. Coordinator Governance and Property explained that one chart represented complaints of a staff conduct and administrative nature, whereas the other includes all complaints including those that are considered to be non-negligible. It was decided that moving forward, only the information in the first chart is to be included in the report.

Legal Status Update

Martin Power, Acting Independent Chair, made comment about the tender process being drafted for new kerbside waste collection arrangement and the possible risks associated with unsuccessful applicants, given the significance of this contract. He also asked if Council intends for the tender process to be subject to a probity audit. The Chief Executive Officer confirmed that a party has been engaged to conduct a probity audit and this will be included as part of the tender process.

Cyber Security Update

Independent Member, Adrian Morey, asked what are the risks to Council, given that ISMS is currently on hold and there have been notable cyber-attacks on other organisations. Manager Information Communication Technology informed the Committee that the risk remains static and that Council is currently taking other actions to manage the risks, however ISMS will allow Council to improve its risk level. It was stated that ISMS is the priority moving forward.

Grants Update

Independent Member, Adrian Morey asked how additional grant funding had been included in the budget and operational plan and how the significant body of work associated with grants projects (such as Inland Rail) is being managed. Chief Executive Officer responded that an internal resource has been allocated to Inland Rail to coordinate the process. Council has also engaged an engineering company, GenEng, to review technical documentation. The Committee was informed that the cost of the work completed by GenEng will be reimbursed by the Australian Rail Track Corporation as well as some of the time costs allocated by the internal resource to the project.

In terms of grant funding, the Chief Executive Officer stated that Council's quality of grant applications has improved significantly since the introduction of the Grants Officer and that the procurement process has been streamlined. Council's Chief Financial Officer added that only successful applications have been included in this report so not to overestimate the grant funding obtained by Council.

Related Party Disclosure Preparations for Financial Statements

The Committee Chair raised a question in regard to the preparation of the financial statements and the related party transactions and asked what tests are undertaken in addition to the self-reporting data that is collected. The Committee was informed that the related party disclosures are required to be checked once annually, however Council does this twice a year – before the interim audit and prior to the financial statements being prepared.

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6.2 Draft 2020-21 Annual Financial Statements

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Section 176 of the *Local Government Regulation 2012* requires Council to prepare financial statements each financial year comprising of general-purpose financial statements, a current-year financial sustainability statement and a long-term financial sustainability statement.

Section 211 (1)(b)(iii) of the Regulation then requires Council's Audit and Risk Management Committee to review a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the Auditor-General for auditing under Section 212 of the Regulation. The unaudited draft 2020-21 financial statements and sustainability statements are included for the Committee's review.

An accounting position paper has been prepared which will inform the application of Software-as-a-Service (SaaS) arrangements held by Council.

Officer's Recommendation

THAT the Audit and Risk Management Committee endorse Council's Draft 2020-21 unaudited Financial Statements for presentation to the Auditor-General for auditing, subject to any amendments being made as a result of the feedback provided by the Committee prior to their submission on 23 August 2021.

RESOLUTION

THAT the Audit and Risk Management Committee endorse Council's Draft 2020-21 unaudited Financial Statements for presentation to the Auditor-General for audit purposes, subject to any amendments being made as a result of the feedback provided by the Committee prior to submission of the Financial Statements on 23 August 2021.

Moved By: K Phillips Seconded By: Cr Cook

Resolution Number: ARMC/0209

CARRIED 5/0

Key Discussion Highlights from the Meeting

The Committee Chair, Kerry Phillips commended staff on the quality and comprehensiveness of Council's draft 2020-21 unaudited Financial Statements

Council's Chief Financial Officer highlighted to the Committee key points of interest in the 2020-2021 Draft Financial Statements and welcomed feedback from the Committee on the Statements which included an adjustment of the asset sustainability ratio since the distribution of papers.

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Independent Member, Adrian Morey asked a broader question in regard to asset sustainability ratio relating to the quantum of backlog of capital works and the effect of this on the asset sustainability ratio and Council's asset management plans going forward. Council's Chief Financial Officer clarified Council's current processes in relation to this, and advised the asset renewals program is reviewed regularly, condition assessments are conducted on Council's assets to inform the asset management plans which then informs Council's long-term financial plan.

Independent Chair, Kerry Phillips highlighted the impacts of a substantial increase in the asset sustainability ratio and the recommendation to include information on the drivers for this change within the Statements, which should assist in ensuring the integrity of the Statements. Kerry also raised the point in the Statements that the asset revaluation note is highly summarised and highlighted the importance of clarifying changes to the drainage classification and the impacts this has on the asset revaluation reserve.

Additional notes of interest raised by the Independent Chair, included Legal Claims (note 25) and recommended there may be a benefit in reviewing the ways in which other local governments report on them with a view to improving this note disclosure. Similar to this a further recommendation was made to summarise note 29 in relation to how the new entity was established.

The Chief Financial Officer confirmed that these matters would be reviewed and distributed to the Committee out of session prior to submission of the Statements to audit.

Acting Chair, Martin Power spoke about the Software as a Service (SaaS) matter and advised the Committee that he had reviewed the KMPG paper and the QAO's blog on this matter. Martin explained to the Committee that both of these resources advise that this is an interpretation of Accounting Standard AASB 138 Intangible Assets and not the introduction of a new standard and therefore the wording "early adoption" should not be used. Consequently, the draft Financial Statements require further finessing of the relevant notes where references are made to SaaS and early adoption. The Acting Chair sought further clarification on when Council's TechOne System was activated in the cloud environment. Council's Chief Financial Officer confirmed the system went live in the cloud in March 2020 however, the servers were not decommissioned until the 2020-21 financial year. Consequently, the intangible asset was still active in the 2020-21 financial year. Given the circumstances, the Acting Chair concluded that the position agreed between Council and the QAO on this matter appeared to be reasonable for there being no need to apply ASSB108 to the Statements and completing retrospective adjustments. The Chief Financial Officer agreed with this position and advised any further feedback on this would be welcomed from the Committee.

The Acting Chair provided a general overview of the draft accounts and his concerns on the final position. The Chief Financial Officer agreed with the concerns raised. She advised that significant checks and reviews had been completed to ensure nothing of a material nature was unaccounted for and acknowledged the uniqueness of the year contributing the final position outcome.

A further query was raised by the Acting Chair Martin Power in relation to the status of Fairway's Park Project and inquired if the development was "on maintenance" at 30 June 2021 as he noted the developer contribution had been recorded in the Statements. It was confirmed by Council's Senior Financial Accountant that the receivable in the Statements was in relation to infrastructure charges not a developer contribution.

Martin advised that he will provide a marked up version of the draft Financial Statements to the Chief Financial Officer and acknowledged also the high quality of the prepared Statements.

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6.3 Asset Revaluation Paper and Revaluation Schedule

Author: Jodi Marchant, Chief Financial Officer; Dee Stewart, Senior Financial

Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek the Audit and Risk Management Committee's review and input on the Draft Asset Revaluation Paper and Revaluation Schedule as attached.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Asset Revaluation Paper and Revaluation Schedule and further;

THAT any feedback on the Draft Asset Revaluation Paper and Revaluation Schedule be provided to the Chief Financial Officer by close of business Tuesday 17 August.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Asset Revaluation Paper and Revaluation Schedule.

And further

THAT any feedback on the Asset Revaluation Paper and Revaluation Schedule be provided to the Chief Financial Officer by close of business Tuesday 17 August 2021.

Moved By: Cr Wilson Seconded By: K Phillips

Resolution Number: ARMC/0210

CARRIED 5/0

Key Discussion Highlights from the Meeting

Council's Chief Financial Officer highlighted the key elements in the asset revaluation paper and the revaluation schedule. The Committee Chair raised a concern about the workload committed to a single year and asked for this to be reviewed so not to overcommit. The Chief Financial Officer agreed to re-evaluate the works scheduled.

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6.4 External Audit Update

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The attached report provides an update to the Audit and Risk Management Committee on the activities of Council's External Auditor.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the External Audit Update.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the External Audit Update.

Moved By: AM Morey Seconded By: Cr Wilson

Resolution Number: ARMC/0211

CARRIED 5/0

Key Discussion Highlights from the Meeting

Key points of interest from the External Audit Committee Briefing Paper were highlighted to the Committee by Council's Queensland Audit Office representative and Audit Service Provider representative. There was no further discussion or questions on this item.

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6.5 Internal Audit Progress Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity which has occurred since the previous meeting of the Committee held on 3 June 2021.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

And further:

THAT the Audit and Risk Management Committee accept the Report on Lessons Learned from the Pandemic provided by O'Connor Marsden and Associates and the inclusion of the agreed management action summaries in Council's Audit Register for action and future progress reporting.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

And further

THAT the Audit and Risk Management Committee accept the Report on Lessons Learned from the Pandemic provided by O'Connor Marsden and Associates and the inclusion of the agreed management actions in Council's Audit Register for action and future progress reporting.

Moved By: K Phillips Seconded By: AM Morey

Resolution Number: ARMC/0212

CARRIED 5/0

Key Discussion Highlights from the Meeting

Key elements from the report were brought to the Committee's attention by Internal audit representative, Cathy Blunt from O'Connor Marsden & Associates. Independent Chair, Kerry Philips commended the review and recommendations included in the report. Independent Member, Adrian Morey, also commended the quality of work that had been undertaken.

Independent Member, Adrian Morey then asked if mental health and productivity are being monitored while staff are working from home and if Council had any concerns regarding these factors. The response provided by the internal audit representative was that there were no concerns or issues that came to their attention during the review, and if there were, further action would have been taken. Council's Risk, Audit and

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Corporate Planning Advisor detailed further that this process was Manager led, where each Manager was responsible for their own Branch. An example given was the Business Performance Branch where the Manager established weekly work plans with staff where they were able to be accountable for what they had planned to do that week and what they had actually achieved. Daily stand up and close off meetings were also held from a wellbeing aspect. The Chief Executive Officer added further that Managers were provided with additional resources on how to better manage staff working remotely.

A question was raised by Independent Member, Adrian Morey, if Council now has a working from home policy and what working remotely will look like moving forward. Chief Executive Officer responded that it was identified in the audit that Council needed to better develop working from home documentation. A number of gaps were identified during the initial close down last year, such as emergency control management plans. The Risk, Audit and Corporate Planning Advisor clarified that Council now has a Distributed Workforce Policy as staff are continuing to work from both Council sites and remote workplaces. Council officers acknowledged that there are still gaps in this area and improvements continue to be made.

Councillors Cook and Wilson both commended Council staff on their transition to working from home and noted that improvements in this space are ongoing.



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6.6 Risk Management Progress Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide the Audit and Risk Management Committee with an update on the progress of Council's risk management function.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Risk Management Progress Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Risk Management Progress Report.

Moved By: Cr Wilson Seconded By: K Phillips

Resolution Number: ARMC/0213

CARRIED 5/0

Key Discussion Highlights from the Meeting

An overview of the report was provided by Council's Risk, Audit and Corporate Planning Advisor.

Independent Chair, Kerry Philips suggested bringing together the Fraud and Corruption Control Plan and the Risk Management Framework to create a more tangible bridge between the two pieces of work. An additional suggestion was made about fraud and corruption awareness in relation to what it is and how to report it. It was proposed that additional funding received from the LGMS Risk Excellence Awards could be used to conduct awareness training within the organisation.

Independent Member, Adrian Morey, raised the subject of implementation and performance management. Firstly, Adrian highlighted the Draft Risk Management Policy makes reference to all Branches being accountable for implementing Council's risk management framework, referring to this is a global statement. Additionally, it was said that further on in the Draft Risk Management Framework Guideline there is a series of roles and responsibilities which have varying degrees of specificity; Work Health and Safety was compared to Project Management as an example. Adrian sought clarification if Project Managers are required to populate a risk register for each project and requested if so, that this be documented. Council's Risk, Audit and Corporate Planning Advisor responded that in the Project Management Framework there are details explaining the required alignment with the Risk Management Framework. It was further explained that due to the organisations low maturity level we are in the operational risk development space. Consequently, an upcoming focus will be around identifying this and aligning project management risks back to the Risk Management Framework. Adrian suggested to start by ensuring the whole organisation has reached a base level of maturity rather than focussing on one group.

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While acknowledging the workload, Independent Member, Adrian Morey suggested implementing more performance monitoring within the organisation in order to identify hotspots or areas that are non-compliant. It was agreed for the Audit, Risk and Corporate Planning Advisor to contact Adrian Morey offline to discuss further.

Acting Independent Chair, Martin Power sought clarification as to whether the Risk Appetite Statement had been adopted by Council, as concerns had been raised previously by Committee members on the level of risk suggested when the Risk Appetite Statement was originally presented to the Committee. The Risk, Audit and Corporate Planning Advisor confirmed that no changes were made to the Risk Appetite Statement and that is has been adopted by Council. In addition the Committee Members concerns were made known to the Councillors prior to the adoption, however Council resolved to adopt the Statement as it was. The Acting Independent Chair was satisfied with this response as an appropriate process had been followed.



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6.7 Audit Register Progress Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with an update on the action taken in relation to previous audit recommendations identified in Council's Audit Register.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept items numbered 21IAPR3.6, 21IAPR3.8 and 21IAPVDA3.1.1 are completed and can be archived from the active Audit Register.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further

THAT the Audit and Risk Management Committee accept items numbered 21IAPR3.6, 21IAPR3.8 and 21IAPVDA3.1.1 are completed and can be archived from the active Audit Register.

Moved By: AM Morey Seconded By: Cr Wilson

Resolution Number: ARMC/0214

CARRIED 5/0

Key Discussion Highlights from the Meeting

Council's Risk, Audit and Corporate Planning Advisor briefly outlined the key information in the report and informed the committee that several items are presented to be endorsed by the Committee as closed. There were no comments in relation to this item.

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6.8

Committee Self-Assessment, Review of Committee Charter

Author:

Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer:

Ian Church, Chief Executive Officer

Summary:

This report summarises the outcomes to the Audit and Risk Management Committee of its annual self-assessment and presents the Committee Charter for annual review.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the outcomes of the annual Committee Self-Assessment.

Further

THAT the Members discuss the findings of the self-assessment and determine recommendations for consideration by Council on potential improvements.

And further;

THAT the Members of the Audit and Risk Management Committee undertake a review of the Audit and Risk Management Committee Charter, as attached, and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the outcomes of the annual Committee Self-Assessment, including recommendations for potential improvements.

And further

THAT the Audit and Risk Management Committee receive and note the outcomes of the review of the Audit and Risk Management Committee Charter, including the recommendation that consideration be given to the provision of an education component as part of the Charter.

And further

THAT the Audit and Risk Management Committee Charter be presented to the next Audit and Risk Management Committee Meeting for endorsement.

Moved By:

Cr Wilson

Seconded By:

Cr Cook

Resolution Number: ARMC/0215

CARRIED 5/0

Key Discussion Highlights from the Meeting

Key points of this report were highlighted to the Committee, as well as the details of two changes to the selfassessment process. The first being that the self-assessment was distributed to the Committee members out of session prior to the discussion at the meeting, as opposed to the usual process that involves initially raising the self-assessment at a previous meeting. Additionally, response options in the assessment tool have been

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amended. Comments were made by Councillor member, Chris Wilson supporting the amendments to the tool.

Discussion was held around the feedback submitted by the Committee which included establishing a process to allow Committee members to improve their skills and knowledge and potential to improve the timing of the meetings to discuss emerging issues

Reflecting on the self-assessment tool, the Independent Chair, Kerry Philips suggested to develop and include a process within the Committee Charter should Committee members wish to broaden their skillset. Council's Audit, Risk and Corporate Planning Advisor committed to reviewing and amending the Committee Charter to present at the next meeting for review and endorsement.

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Attachment 1 8.1 Page 24

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6.9 Rolling Work Plan and Proposed Committee Schedule for 2022

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the proposed rolling work plan/forward meeting schedule for 2022 to the Audit and Risk Management Committee.

Officer's Recommendation

THAT the Audit and Risk Management Committee accept the rolling work plan and forward meeting schedule for 2022.

RESOLUTION

THAT the Audit and Risk Management Committee accept the rolling work plan and forward meeting schedule for 2022.

Moved By: Cr Cook Seconded By: K Phillips

Resolution Number: ARMC/0216

CARRIED 5/0

Key Discussion Highlights from the Meeting

Key points of the rolling work plan and forward meeting schedule were highlighted to the Committee by Council's Risk, Audit and Corporate Planning Advisor. An omission amendment was suggested by Acting Independent Chair, Martin Power, however the Committee members were otherwise satisfied with the plan and schedule of meeting dates for 2022.

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6.10 Review of Fraud and Corruption Control Framework

Author:Susan Boland, Governance OfficerResponsible Officer:Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with an update on the activities outlined in Council's Fraud and Corruption framework.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Fraud and Corruption Control Framework update.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Fraud and Corruption Control Framework update.

Moved By: K Phillips Seconded By: Cr Wilson

Resolution Number: ARMC/0217

CARRIED 5/0

Key Discussion Highlights from the Meeting

Council's Senior Governance Officer provided to the Committee an update on the Fraud and Corruption Control Framework. A suggestion was made by Independent Chair, Kerry Phillips to closer assimilate the Fraud and Corruption Control Framework to the Risk Management Framework as well as to explore opportunities to expand fraud awareness within Council.

Acting Independent Chair, Martin Power made a comment on the inconsistency of the definitions included in the Fraud and Corruption Control Plan and the Draft Fraud and Corruption Policy and stated that these should be identical, as well as complying with state government legislation. Council's Senior Governance Officer to review the document and address any inconsistencies.

The Acting Chair, Martin Power also made comment regarding the 17 fraud risks included on the register, expressing that they are quite light on. A suggestion was made to benchmark with other Councils. A response was provided by Council's Risk, Audit and Corporate Planning Advisor agreeing to benchmark with other Councils, while noting that when the document was last reviewed it was streamlined to combine risks that were similar in nature.

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7. ITEMS FOR INFORMATION

There were no Items for Information presented to the Committee.

8. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Committee Members held a closed session discussion with internal and external audit. Council Advisors left the meeting for this session.

9. GENERAL BUSINESS

There were no items for General Business presented to the Committee.

10. MEETING CLOSED

There being no further business, the meeting closed at 12.38pm.

8.2 Receipt of the Minutes of the Friends of Das Neumann Haus Meetings held

on 15 July 2021 and 19 August 2021

Author: Lisette New-Sippel, Tourism Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT the Minutes of the Friends of Das Neumann Haus Meetings held on 15 July 2021 and 19 August 2021, as attached, be received and noted.

Attachments

1 Minutes - Friends of Das Neumann Haus Committee Meeting, 15 July 2021 1 Page

2 Minutes - Friends of Das Neumann Haus Committee Meeting, 19 August 2021 1 Page

Monthly Meeting July 15th 2021 - Friends of Das Neuman Haus

<u>Apologies:</u> Lisette New-Sippel, Cr Brett Qualischefski, Maria Larkman, Dot Windolf.

<u>In Attendance:</u> Marion Davis, Karl, Sue Williams, Trisha Dick, Leonara Bellini, Linda Naggs, Angela Worrell.

Minutes of last meeting read. Moved Marion Davis & 2nd. Sue Williams.

Business Arising from Minutes of Meeting

Ben (perhaps a future volunteer) Sue has said she will contact him.

Pigeons are still entering our building. A report will be sent to LVRC.

<u>Treasurers Report: -</u> Marion Davis and Sue Williams have arranged to pay accounts today.

At 30th June 2021 our bank balance is \$31,116.47

Yearly Profit and Loss to 30.6.21 Loss of \$1921.11

<u>General Business:</u> - The LVRC have received a very complimentary letter from one of our Customers. Loved the Strudel and our House (from Fugler Steven)

We apparently have a few future vols. In line. Marion also reminded us that all Volunteers at our House/Café MUST have a blue card prior to working.

Sue has passed around August Roster.

Trisha has mentioned to urgently need to replace our Promotional Items. Will contact Council & also Macleans. Trisha and Marion will visit Tracy at the Council, and talk about Promotional products.

No further business, our meeting closed at 9.50am next meeting 19.8.21 Thursday 9am.

MONTHLY MEETING AUGUST 19[™] 2021

FRIENDS OF DAS NEUMAN HAUS

Meeting commenced 9.05am

In attendance: Julie Austin, Dot Windolf, Marion Davis, Corrie Verbeeten, Meg, Sue Williams, Karl Trisha Dick, Lisette New, Linda Naggs, Angela Warrell

Apology from Councillor Brett Qualishchefski

Minutes of last meeting were read. Moved by Marion Davis and 2nd. Sue Williams.

Business Arising: A gentleman named Ben from Tabeel Village was finally contacted, and has decided not to offer his services as a volunteer.

The Spring Festival was discussed in detail. We are disappointed that with most of the Spring Festival Events are cancelled that we are still being advertised as being open on this weekend. We talked this over, and decided to go ahead. Menus were discussed. Volunteers to arrive from 7am on the Friday and Saturday. Sue will contact Council re getting menu's printed to be displayed outside. We will run a normal menu, minus toasted items. Also we will keep on hand 12 plates of mixed sandwiches. Numbers expected to attend this very cut down Spring Festival are unknown.

Treasurers Report: Financial Statements were tabled. Balance of funds \$29311.91

General Business: We had a proposed new Volunteer (Denise Blackmore) not replying to phone calls.

All Das Neuman Volunteers must have their Blue Cards linked to Centrelink. Therefore, Marion Davis our Treasurer requires the information on these cards to be forwarded to her asap. Please text these details to Marion on 0490073631

Keryn Quinn – A member of a Paranormal Group will visit DNH on September 3rd. 2021. Keryn has also offered to Volunteer two days per month.

There is a proposed visit by a Car Group to visit Laidley 26th September 2021. This group are huge in numbers, and plan to visit towns affected by drought etc to support businesses. We will roster on 4 Volunteers for this event. Again, numbers expected are unknown.

Due to problems with our current supply of our Strudel, we have decided to return to Golden Harvest Bakery in Town as they now have a Pastry Chef. Trisha Dick will order the first one to be collected on August 27th. Friday. We can then decide whether to continue with them.

With our new volunteers we are now able to look ahead to adding one extra day (Thursday). Therefore we would run Thurs/Friday/Sat/Sunday.

A big thankyou to the new vols. Attending this meeting.

No further business, meeting closed at 9.57am

NEXT MEETING 9AM ON SEPTEMBER 16TH AT DAS NEUMAN HAUS

9. **DEPUTATIONS/PRESENTATIONS**

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Financial Performance vs Budget - 31 August 2021

Date: 07 September 2021

Author: Dee Stewart, Senior Financial Accountant Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 August 2021.

Officer's Recommendation:

THAT Council receive and note the Interim Summary of Council Actual Financial Performance versus Budget to 31 August 2021.

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides an interim summary of Council's financial performance against budget for the financial year to 31 August 2021.

At 31 August 2021, revenues are over target and expenditures are slightly under target. Any variations are a result of timing differences and at this stage of the financial year are not of concern.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2020-21 audit completed.

Proposal

Overview

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 August 2021.

Operating Revenue - Year to date target \$23.66 million actual \$24.02 million or 101.50%

At 31 August 2021, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The first rates levy for 2020-2021 was raised in August 2021 with a due date and discount date of 24th September 2021. Rates are on target with budget. Rates will be closely monitored throughout the year

regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 18.23% of the rates levy was collected as at 3 September 2021.

Fees and Charges over budget by \$0.26 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.14 million and higher than expected income from plumbing and building fees.

Other Revenue over budget by \$0.11 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, tourism and cemetery income.

Operating Expenditure - Year to date target \$9.79 million Actual \$9.39 million or 95.95%

At 31 August 2021, overall operating expenditure for the year is under budget by \$0.40 million with variations a result of timing differences and at this stage of the financial year are not of concern.

Goods and Services under budget by \$0.29 million

Goods and services are under budget mostly due to timing differences associated with waste and ICT expenditure and is not of a concern at this time of the year.

Capital Revenue – Year to date target \$0.94 million Actual \$1.36 million or 144.92%

Capital grants, subsidies and contributions is over budget due the funded capital works program and the carryover of funded capital works into the new financial year. This line item will be increased when the carry over capital works budget is put forward for adoption.

Capital Project Expenditure – Year to date target \$1.37 million Actual \$1.61 million or 117.42%

At 31 August 2021, Council has expended \$1.61 million on its capital works program with a further \$3.73 million in committed costs for works currently in progress. Upon completion of the 2020-21 audit process, a report will be presented to Council to amend the 2021-22 Budget to include requested carry-forward balances for capital work in progress at 30 June. This will increase the capital budget for the year.

The main expenditure is \$1.61 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads and parks.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 August 2021, Council had \$57.85 million in current assets compared to \$17.16 million in current liabilities with a ratio of 3.37:1. This means that for every dollar of current liability, there is \$3.37 in assets to cover it.

The opening balances for the year will change as the 2020-21 audit is finalised in the middle of September.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 August 2021, there has been a net cash outflow of \$0.78 million with \$2.54 million outflow from operating

activities; and a net cash inflow of \$1.76 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 August, Council's cash balance was \$33.57 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$4.55 million.

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2021.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 August 2021.

Previous Council Resolutions

Ni

Critical Dates

Nil

Strategic Implications

Corporate Plan

Leadership and Council

Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
 - 5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

It is anticipated that 2020-21 carry-over works will be presented to Council through the formal budget review process, to be prepared at the end of the September quarter to take into consideration any significant variances and to reset Council's long term financial forecast to reflect the 2021 actual result. This report will be presented to Council in October 2021.

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category:

FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

Consultation

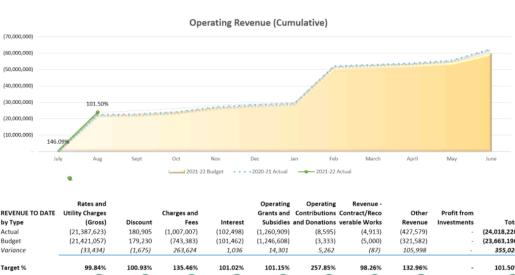
Internal Consultation

- Managers and Group Managers
- Finance Team

Attachments

15 Monthly Financial Statements - August 2021 16 Pages

LOCKYER VALLEY REGIONAL COUNCIL **Operating Revenue and Expenditure Dashboard** For the Period Ending 31st August, 2021



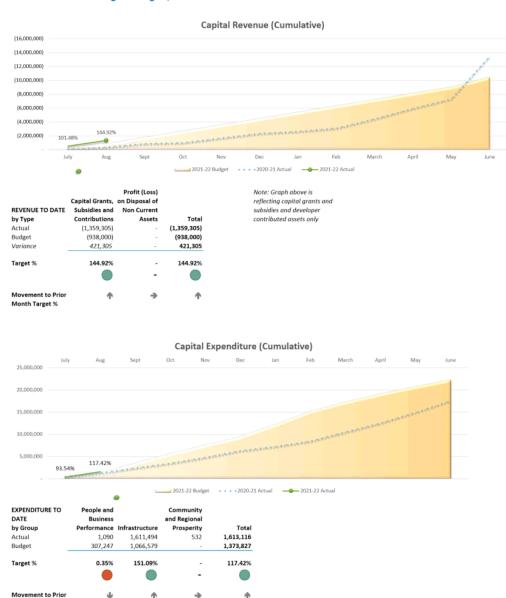
REVENUE TO DATE	Utility Charges		Charges and		Grants and	Contributions	Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subsidies	and Donations	verable Works	Revenue	Investments	Total
Actual	(21,387,623)	180,905	(1,007,007)	(102,498)	(1,260,909)	(8,595)	(4,913)	(427,579)	-	(24,018,220)
Budget	(21,421,057)	179,230	(743,383)	(101,462)	(1,246,608)	(3,333)	(5,000)	(321,582)		(23,663,196)
Variance	(33,434)	(1,675)	263,624	1,036	14,301	5,262	(87)	105,998	-	355,024
Target %	99.84%	100.93%	135.46%	101.02%	101.15%	257.85%	98.26%	132.96%		101.50%
Movement to Prior Month Target %	•	>	•	Ψ	>	*	→	->	*	Ψ



EXPENDITURE TO					
DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	4,323,779	3,079,190	15,552	1,971,037	9,389,558
Budget	4,334,257	3,367,167	18,980	2,065,553	9,785,957
Variance	10,479	287,976	3,428	94,516	396,399
Target %	99.76%	91.45%	81.94%	95.42%	95.95%
Movement to Prior	•	Ψ	*	->	•

LOCKYER VALLEY REGIONAL COUNCIL Interim Capital Revenue and Expenditure Dashboard For the Period Ending 31st August, 2021

Month Target %



Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	42,998,780	21,387,623	21,421,057	33,434	0.16%
Discount	(1,841,377)	(180,905)	(179,230)	1,675	-0.93%
Charges and Fees	4,822,655	1,007,007	743,383	(263,624)	-35.46%
Interest	913,769	102,498	101,462	(1,036)	-1.02%
Operating Grants and Subsidies	7,783,139	1,260,909	1,246,608	(14,301)	-1.15%
Operating Contributions and Donations	920,000	8,595	3,333	(5,262)	-157.85%
Revenue - Contract/Recoverable Works	738,000	4,913	5,000	87	1.74%
Other Revenue	1,971,450	427,579	321,582	(105,998)	-32.96%
Profit from Investments	1,980,000	-		-	0.00%
Total Recurrent Revenue	60,286,416	24,018,220	23,663,196	(355,024)	-1.50%
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,742,788	1,359,305	938,000	(421,305)	-44.92%
Total Revenue	71,029,204	25,377,525	24,601,196	(776,329)	-3.16%
Capital Income	-	-	-	-	0.00%
Total Income	71,029,204	25,377,525	24,601,196	(776,329)	-3.16%
Expenses					
Recurrent Expenses					
Employee Costs	25,829,061	4,323,779	4,334,257	10,479	0.24%
Goods and Services	18,870,337	3,079,190	3,367,167	287,976	8.55%
Finance costs	1,123,890	15,552	18,980	3,428	18.06%
Depreciation	12,393,320	1,971,037	2,065,553	94,516	4.58%
Total Recurrent Expenses	58,216,608	9,389,558	9,785,957	396,399	4.05%
Capital Expenses					0.00%
Loss on Sale	250,000	-	-	-	0.00%
Total Expenses	58,466,608	9,389,558	9,785,957	396,399	4.05%
Net Recurrent Result/Operating Surplus/(Deficit)	2,069,808	14,628,662	13,877,238	(751,424)	-5.41%
NET RESULT AFTER CAPITAL ITEMS	12,562,596	15,987,967	14,815,238	(1,172,729)	-7.92%

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	33,163,194	16,499,245	16,503,264	4,019	0.02
Discount	(1,597,000)	(174,077)	(138,500)	35,577	(25.69)
Charges and Fees	230,205	51,923	25,500	(26,423)	(103.62)
Interest	858,169	97,106	92,195	(4,912)	(5.33)
Operating Grants and Subsidies	3,320,000	461,952	450,000	(11,952)	(2.66)
Revenue - Contract/Recoverable Works	-		-	-	-
Other Revenue	1,160,000	175,283	160,823	(14,459)	(8.99)
Profit from Investments	1,980,000		-		-
Total Recurrent Revenue	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Capital Revenue	-				
Total Revenue	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Capital Income	-	-	-	-	-
Total Income	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Expenses					
Recurrent Expenses					
Employee Costs	2,949,643	(309,952)	(213,283)	96,669	(45.32)
Goods and Services	1,082,182	92,941	88,328	(4,613)	(5.22)
Finance costs	294,749	16,422	17,667	1,245	7.04
Depreciation	10,597,620	1,671,754	1,766,270	94,516	5.35
Total Recurrent Expenses	14,924,195	1,471,165	1,658,982	187,817	11.32
Capital Expenses	_	_			
Loss on Sale	250,000	-	-	-	-
Total Expenses	15,174,195	1,471,165	1,658,982	187,817	11.32
Not Recurrent Popult /Operating Surplus // Deficits	24 100 274	15 640 267	15 424 200	(205.057)	(1 22)
Net Recurrent Result/Operating Surplus/(Deficit)	24,190,374	15,640,267	15,434,300	(205,967)	(1.33)
NET RESULT AFTER CAPITAL ITEMS	23,940,374	15,640,267	15,434,300	(205,967)	(1.33)

Lockyer Valley Regional Council (People and Business Performance) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	1,199,024	594,024	599,512	5,488	0.92
Charges and Fees	500	456	83	(373)	(447.05)
Interest	11,600	1,321	1,933	612	31.67
Operating Grants and Subsidies	207,100	17,460	17,460	-	-
Operating Contributions and Donations	20,000	-	3,333	3,333	100.00
Other Revenue	260,000	77,393	68,000	(9,393)	(13.81)
Total Recurrent Revenue	1,698,224	690,654	690,322	(332)	(0.05)
Capital Revenue					
Capital Grants, Subsidies and Contributions	144,800	-		-	-
Total Revenue	1,843,024	690,654	690,322	(332)	(0.05)
Capital Income	-	-		-	-
Total Income	1,843,024	690,654	690,322	(332)	(0.05)
Expenses Recurrent Expenses					
Employee Costs	5,736,471	1,181,553	1,156,709	(24,844)	(2.15)
Goods and Services	4,508,167	1,269,810	1,301,279	31,469	2.42
Finance costs	126,294	-	-	-	-
Depreciation	-		-		-
Total Recurrent Expenses	10,370,932	2,451,364	2,457,988	6,625	0.27
Capital Expenses		-	-		
Loss on Sale	250,000	-	-	-	-
Total Expenses	10,620,932	2,451,364	2,457,988	6,625	0.27
Net Recurrent Result/Operating Surplus/(Deficit)	(8,672,708)	(1,760,710)	(1,767,666)	(6,956)	0.39
NET RESULT AFTER CAPITAL ITEMS	(8,777,908)	(1,760,710)	(1,767,666)	(6,956)	0.39

Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	311,058	154,111	155,529	1,418	0.91
Charges and Fees	3,691,950	832,718	589,717	(243,001)	(41.21)
Interest	1,000	163	167	4	2.50
Operating Grants and Subsidies	1,629,960	144,944	145,548	605	0.42
Operating Contributions and Donations	850,000	8,595	-	(8,595)	-
Revenue - Contract/Recoverable Works	-	500	-	(500)	-
Other Revenue	50,450	24,979	8,425	(16,554)	(196.48)
Total Recurrent Revenue	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	-	-		
Total Revenue	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Capital Income	-				
Total Income	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Expenses					
Recurrent Expenses					
Employee Costs	7,333,960	1,445,827	1,395,201	(50,626)	(3.63)
Goods and Services	4,556,816	479,589	581,405	101,815	17.51
Finance costs	6,000	(1,267)	1,047	2,314	221.04
Depreciation	39,540	4,423	6,590	2,167	32.88
Total Recurrent Expenses	11,936,316	1,928,573	1,984,242	55,669	2.81
Capital Expenses					
Loss on Sale	250,000	-	-	-	
Total Expenses	12,186,316	1,928,573	1,984,242	55,669	2.81
Net Recurrent Result/Operating Surplus/(Deficit)	(5,401,898)	(762,564)	(1,084,856)	(322,292)	29.71
9-1-1-1	(-,,-50)	(,,-)	(-,,,500)	(,252)	
NET RESULT AFTER CAPITAL ITEMS	(5,651,898)	(762,564)	(1,084,856)	(322,292)	29.71

Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	8,325,504	4,140,244	4,162,752	22,508	0.54
Discount	(244,377)	(6,828)	(40,730)	(33,901)	83.24
Charges and Fees	900,000	121,910	128,083	6,173	4.82
Interest	43,000	3,908	7,167	3,259	45.47
Operating Grants and Subsidies	2,626,079	636,554	633,600	(2,954)	(0.47)
Operating Contributions and Donations	50,000	-	-	-	-
Revenue - Contract/Recoverable Works	738,000	4,413	5,000	587	11.74
Other Revenue	501,000	149,925	84,333	(65,591)	(77.78)
Total Recurrent Revenue	12,939,206	5,050,125	4,980,206	(69,919)	(1.40)
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,597,988	1,359,305	938,000	(421,305)	(44.92)
Total Revenue	23,537,194	6,409,430	5,918,206	(491,224)	(8.30)
Capital Income		-	-	-	-
Total Income	23,537,194	6,409,430	5,918,206	(491,224)	(8.30)
Expenses					
Recurrent Expenses					
Employee Costs	9,808,987	2,006,350	1,995,629	(10,720)	(0.54)
Goods and Services	8,723,172	1,236,850	1,396,155	159,306	11.41
Finance costs	696,847	396	267	(130)	(48.65)
Depreciation	1,756,160	292,693	292,693	-	-
Total Recurrent Expenses	20,985,166	3,536,289	3,684,745	148,456	4.03
Capital Expenses	-	_			
Loss on Sale	250,000	-	-	-	-
Total Expenses	21,235,166	3,536,289	3,684,745	148,456	4.03
Net Recurrent Result/Operating Surplus/(Deficit)	(8,045,960)	1,513,836	1,295,461	(218,375)	(16.86)
NET RESULT AFTER CAPITAL ITEMS	2,302,028	2,873,141	2,233,461	(639,680)	(28.64)

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 August, 2021

	2021-2022	2021-2022
Current Assets	Annual Budget	YTD Actual
Cash assets and cash equivalents	26,830,000	25,569,172
Cash investments	20,030,000	8,000,000
Trade and other receivables	3,760,000	22,318,345
Inventories	300,000	399,398
Contract Receivable	-	1,200,689
Non-current assets classified as held for sale	_ '	359,625
Total Current Assets	30,890,000	57,847,229
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,100,000	33,657,519
Investment properties	2,110,000	1,605,000
Property, plant and equipment	568,330,000	530,055,748
Intangible assets	6,780,000	2,613,567
Total Non Current Assets	626,060,000	582,666,802
TOTAL ASSETS	656,960,000	640,514,031
Current Liabilites		
Trade and other payables	3,740,000	2,830,279
Provisions	8,670,000	8,203,658
Borrowings	1,660,000	1,580,221
Contract Liability Grants	-	4,546,573
Total Current Liabilities	14,070,000	17,160,731
Non Current Liabilities		
Provisions	30,220,000	28,775,932
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	48,540,000	48,762,892
TOTAL LIABILITIES	62,610,000	65,923,623
NET COMMUNITY ASSETS	594,350,000	574,590,407
Community Equity		
Retained surplus (deficiency)	415,281,000	400,950,080
Asset revaluation surplus	176,990,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	2,069,000	14,628,662
TOTAL COMMUNITY EQUITY	594,350,000	574,590,407

LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 August, 2021

	2021-2022 Annual Budget	2021-2022 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	57,400,000	10,161,027
Dividend received	-	-
Interest received	910,000	102,498
Payments		
Payments to suppliers and employees	(45,490,000)	(12,806,515)
Interest expense	(1,010,000)	-
Net cash inflow (outflow) from operating activities	11,810,000	(2,542,991)
Cash flows from investing activities:		
Capital grants, subsidies and contributions	10,740,000	3,106,061
Payments for property, plant and equipment	(22,280,000)	(1,611,060)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	266,332
Net cash inflow (outflow) from investing activities	(9,700,000)	1,761,333
Cash flows from financing activities:		
Repayment of borrowings	(1,580,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,580,000)	-
Net increase (decrease) in cash and cash equivalents held	530,000	(781,658)
Cash and cash equivalents at beginning of the financial year	26,310,000	34,350,830
Cash and cash equivalents at end of the financial year	26,830,000	33,569,172
	20,000,000	00,000,172

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended August, 2021

INFRASTRUCTURE Other Infrastructure Projects Projects Total Program: Waste Collection Projects Pavement Widening Programme Projects Total Program: Pavement Widening Programme Program: Other Infrastructure Projects Program: Transfer Station Projects Waste Collection Projects Projects Total Waste Management Signage Review Old Gatton Landfill Capping Eastern Waste Site Feasibility Study Stockyard Creek Road Widening - Design Laidley Landfill Capping Design Gatton Landfill Cell 5 (SEQCSP) Garbage Truck Turnaround 22/23 Future Design 30,000 22,000 1,435,000 1,320,000 250,000 250,000 50,000 30,000 30,000 17,700 17,700 4,301 92,123 92,123 CAPITAL WORKS PROGRAM Total (includes mmitted costs) 109,823 109,823 4,301 4,301 1,210,177 30,000 22,000 1,325,177 250,000 250,000 30,000 25,699 25,699 50,000 33,000 Total Amount of 1,320,000 1,320,000 Council 50,000 30,000 Not Applicable Design impletion #N/A #N/A Not Applicable #N/A #N/A

Footpath Renewal Programme Projects Total	Murphys Creek Road, Footpath (LRCI 2)	21/22 Footpath Renewal Program (SEQCSP)	21/22 Footpath Missing Links (SEQCSP)	Program: Footpath Renewal Programme	Culvert Renewal Programme Projects Total	21/22 Culvert Renewal Program (SEQCSP)	2020/2021 Culvert Renewal Program	Program: Culvert Renewal Programme	Bridge Renewal Programme Projects Total	Connoles Bridge Rehabilitation (LRCI2)	Program: Bridge Renewal Programme	Asphalt Resheet Programme Projects Total	Railway Street, Gatton (LRCI2)	2020/2021 Asphalt Resheet Program (LRCI)	Program: Asphalt Resheet Programme	Cost Centre: Capital Program Delivery	Stormwater Renewal Programme Projects Total	Program: Stormwater Renewal Programme Stormwater Pilpe Relining (SEQCSP)	Asphalt Resheet Programme Projects Total	William St/North St Asphalt (LRCI 1)	Cost Centre: Civil Operations Program: Asphalt Resheet Programme	Parks and Open Spaces Projects Projects Total	LRR Shelter and Table setting Renewal	Jean Biggs Park Playground Improvements	HVale/Fairways Park Stage 18 & 1D (URCS)	Hatton Vale/Fairways Park Stage1C (URCS)	Hatton Vale/Fairways Park Stage1A (BBRF)	Forest Hill Place Renewals	Program: Parks and Open Spaces Projects	Cost Centre: Parks & Open Spaces	
399,903	60,000	210,000	129,903		380,000	380,000			500,000	300,000		505,029	505,029	i			60,000	60,000	180,000	180,000		127,000	26,000	55,000				46,000			Budget
860	860				173,703	1,447	172,256					2,414		2,414					,			388,374	404	813	141,430	54,227	191,500				Actual
		,			69		69					341		341								231,110			184,863	5,288	40,958				Committed
860	860	,			173,772	1,447	172,325					2,754		2,754								619,484	404	813	326,293	59,515	232,458				(includes committed costs) Remaining Budget
399,043	59,140	210,000	129,903		206,228	378,553	(172,325)		500,000	300,000		502,275	505,029	(2,754)			60,000	60,000	180,000	180,000		(492,484)	25,596	54,187	(326,293)	(59,515)	(232,458)	46,000			maining Budget
388,000	60,000	210,000	118,000		380,000	380,000			500,000	300,000		505,029	505,029	,			60,000	60,000	180,000	180,000											Total Amount of Funding
11,903			11,903																			127,000	26,000	55,000				46,000			Council Contribution
	50	20	0			20	100			0			0	100				0		0			20	50	100	100	100	0			Design Completion %
	0	0	0			0	100			0			0	100				0		0			0	0	100	100	100	0			Construction Completion %
				-			Carry forward from 20/21				-			Carry forward from 20/21											Carry forward from 20/21	Carry forward from 20/21	Carry forward from 20/21				Comments

William Street, Gatton - Pavement Rehab 100,000 - 100,00	Summerholm Road Renabilitation 245,099 22,289 99,624 121,914 123,185 -	iewai (TIDS - 16,443 80,262 96,705	600,000 3,102 - 3,102	- 17,120 - 17,120 (17,120)	3,906 - 3,906	gramme	Tievaluve despet Tieling seeling situation	wooqianas ka ekalgeview Urive (b3) 60,445 60,445 60,445 (b0,445) 60,445 (b0,44	90,080 1,322 - 1,322	5 1,884 1,210 3,094 (3,094)	362,565 <i>3,116 1,582</i> 4,698	- 1,163 1,834 2,997 (2,997)	Laidley LED Street Lighting (URCS) - 29,614 14,282 43,896 (43,896) -	Laidley LED Street Lighting (LGGSP) - 109,966 103,808 213,774 (213,774) -	GranthamScrub Rd/GranthamWinwill (HVSPP) 334,440 - 3,370 3,370 331,070 167,220	Gehrke Road/Lorikeet Road (BS) 448,677 4,571 - 4,571 444,106 449,000	565,898 10,904 51,516 62,420	Gatton Central Drainage Upgrade - 1,138 - 1,138 (1,138)	Flagstone Cr/Lockyer Cr Rd (HVSPP) 750,000 2,176 - 2,176 747,824 375,000	127,085 294,183 421,269	Digital Signage (LER) 450,000 450,000 425,000	Cycle Network Gatton (PCNP) 450,000 450,000 225,000	Bus Shelter Western Dr & Turner St (BSSP) - 2,912 - 2,912 (2,912) -	21/22 Safe Schools Program (TIDS) 60,000 60,000 30,000	Program: Other Infrastructure Projects	Kerb & Channel Renewal Programme Projects Total 300,000 - 300,000 300,000	- 300,000	Program: Kerb & Channel Renewal Programme	Gravel Resheet Programme Projects Total 900,000 41,311 44,009 85,320 814,680	2021/2022 Gravel Resheet Program 900,000 41,150 44,009 85,159 814,841 -	2020/2021 Gravel Resheet Program (RTR) - 161 - 161 (161) -	Program: Gravel Resheet Programme	383,000 9,036 93 9,129 373,871	(CSP) 383,000 1,303 - 1,303	Program: Floodway Renewal Programme 2020/2021 Floodway Renewal Program - 7,733 93 7,826 (7,826) -	Summe nagence Second annual communicy communical recovers the communical communical communical communical communical communication communicati
100,000	245,099		300,000				1,100,007	1 480 097	(420)	(220)	65				167,220	(323)	283,555		375,000	375,000	25,000	225,000		30,000			,		900,000	900,000						Contribution
0	100	100	30	70	80			100	ģ	200	15	100	100	100	20	2	90	ω	60	100	50	20	100	0			0			0	100			15	15	completion as
0	10	100	0	0	0	,		TOO	2	100	0	100	70	70	0	0	0	0	0	40	0	0	100	0			0			0	100			0	0	completion 26
		Carry forward from 20/21		Carry forward from 20/21	Carry forward from 20/21			Carry forward from 20/21		Carry forward from 20/21		Carry forward from 20/21	Carry forward from 20/21	Carry forward from 20/21				Carry forward from 20/21					Carry forward from 20/21								Carry forward from 20/21				Carry forward from 20/21	comments

			0 200 574	20054247	E 404 937 6 44 340 064	1 100000	4 544 452 4 2 452 525		2000000	
			1,084,000	1,533,600	2,311,584	306,016	148,917	157,099	2,617,600	Facilities Projects Projects Total
	0	30			(744)	744		744		Springbrook Park Entry Upgrade
	0	0	25,000		25,000				25,000	Solar to Gatton Depot Workshop
	0	0	185,000		185,000		,		185,000	Pool Heating Program Gatton pool
Carry forward from 20/21	100	100			(6,110)	6,110	6,110			Nielsen's Place Shade Structure
	o	0	41,000		41,000		,		41,000	Murphy Creek Hall & Toilet Demolition
	10	60	186,000	320,000	440,668	65,332		65,332	506,000	LVSAC Revitalisation (SEQCSP)
	0	95		470,000	463,583	6,417	,	6,417	470,000	Lake Apex Youth Node Upgrade (LRCI2)
	0	70		400,000	370,151	29,849	28,113	1,736	400,000	Lake Apex Amphitheatre (SEQCSP)
	0	30		114,000	106,044	7,956	5,220	2,736	114,000	Laidley Saleyards Program (SEQCSP)
Carry forward from 20/21	100	100	,		(51,865)	51,865	23,956	27,909		Laidley Rec Reserve Entry Upgrade (LRCI)
	0	20	116,000		115,064	936		936	116,000	Laidley Rec Grounds Program
	0	0	105,000		104,468	532		532	105,000	Hydraulic Renewal Program
	0	0	30,000		30,000				30,000	GS&AC Replacement Chlorine Tanks
	0	25	125,000		122,846	2,154		2,154	125,000	Gatton Showgrounds Program
Carry forward from 20/21	85	85		,	(10,560)	10,560	10,560	,		Gatton Showgrounds Equestrian Centre
Carry forward from 20/21	100	100			(17,570)	17,570		17,570		Gatton Shire Hall Improvements (BoR)
Carry forward from 20/21	90	100			(77,214)	77,214	74,459	2,755	•	Gatton S'Grounds Masterplan Work (W4QLD)
Carry forward from 20/21	100	100			(2,052)	2,052	,	2,052		Gatton S/Hall Compliance Upgrade (BBRF)
	0	0	36,000		36,000				36,000	Gatton Depot Action Plan
	0	0	178,000		177,211	789	,	789	178,000	Electrical Infrastructure Program
Carry forward from 20/21	100	100			(21,613)	21,613	500	21,113		Corrective Electrical Upgrades
	0	10	57,000		57,000		,		57,000	Community Facilities Work Packages
	0	70		117,000	114,126	2,874		2,874	117,000	Cahill Park Machinery Shed (SEQCSP)
	(J)	20		112,600	111,150	1,450	,	1,450	112,600	Bore Infrastructure Improvements(SEQCSP)
										Program: Facilities Projects
										Cost Centre: Facilities
				72,000	30,070	21,722	2,401	12,200	72,800	cemetery Projects Projects Jour
				77 600	070	20,702	0 461	10,001	20,000	Constant Project Total
	<mark>ул</mark> ,	100		33,000	22 530	10 462	370	10 091	33,000	Laidley Cemetery Seam Strip(SEOCSP)
		100		6 600	2070	753	-,	624	6 600	Gatton Cometery Rolland Denous (SECOSD)
	<u>5</u> 0	100		33 000	22 364	10.636	9 091	1 525	33 000	Program: Cemetery Projects Gatton Cemetery Projects
										Cost Centre: Cemetery
Comments	Completion %	Completion %	Contribution	Funding	maining Budget	(includes committed costs) Remaining Budget	Committed	Actual	Budget	
	Construction	Parlian	Council	Total Amount of		findings				

170,000 15,000 15,000 470,000 821,000 821,000 175,000 148,000 148,000
170,000 15,000 100,000 470,000 100,000 100,000 110,000 1128,000 1175,000 118,000

			\$ 11,180,874	5,346,562 \$ 16,933,429 \$ 11,099,117 \$ 11,180,874	\$ 16,933,429		\$ 3,733,447 \$	1,613,115 \$	\$ 22,279,991 \$	Total for Council
			\$ 1,423,300	\$ -	\$ 1,255,692	167,608	\$ 167,076 \$	532 \$	\$ 1,423,300 \$	Total for Group
			75,000		74,468	532		532	75,000	Gatton Child Care Projects Projects Total
	c	c	75,000		74,468	532		532	75,000	Gatton Childcare Centre Keturpishment
		,								Program: Gatton Child Care Projects
										Cost Centre: Gatton Child Care Centre
			8,300		8,300				8,300	Community Wellbeing Projects Projects Total
	0	0	8,300		8,300				8,300	Sound Level Meter
										Cost Centre: Community Wellbeing Program: Community Wellbeing Projects
					(157,354)	157,354	157,354			NRDP Projects Projects Total
Carry forward from 20/21	30	0			(157,354)	157,354	157,354			Local Flood Plain Mngmt Plan 2/2 (NDRP)
										Program: NRDP Projects
			90,000		90,000				90,000	Growth and Policy Projects Projects Total
	0	0	45,000		45,000				45,000	Infrastructure Planning Transport
	0	0	45,000		45,000				45,000	Infrastructure Planning Stormwater Mgemt
										Program: Growth and Policy Projects
										Cost Centre: Growth & Policy
			1,250,000		1,240,278	9,722	9,722		1,230,000	negional Developments Projects Projects Total
	0	0	1,250,000		1,250,000	2 ,	,		1,250,000	Strategic Land Acquisition
Carry forward from 20/21	o	U			(9,722)	9,722	9,722			Lake Apex Desiting Early Design Works
										Program: Regional Developments Projects
										Cost Centre: Regional Development
										COMMUNITY AND REGIONAL PROSPERITY
Comments	Construction Completion %	Design Completion %	Council	Total Amount of Funding	emaining Budget	Total (includes committed costs) Remaining Budget	Committed	Actual	Budget	

10.2 Local Government Association of Queensland Annual Conference Attendance

Author: Vickie Wieland, EA to Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council representatives to attend the 125th Local Government Association of Queensland (LGAQ) Annual Conference being held in Mackay from 25-27 October 2021.

Officer's Recommendation:

THAT Council approve the attendance of Mayor Milligan, Councillor Holstein and the Chief Executive Officer at the 125th Local Government Association of Queensland Annual Conference from 25-27 October 2021 in Mackay.

Executive Summary

Council has traditionally sent representatives to the LGAQ Annual Conference and this year it is proposed that Mayor Milligan, Councillor Holstein and the Chief Executive Officer attend.

Proposal

The theme of this year's Annual Conference is "Together", reflecting why the Association came into being in 1896 and that the commitment made at the time is every bit as relevant today. Our level of government is at its most effective when we work together and speak with one voice. We are now well into the second year of this Local Government term and together Councils have provided unprecedented support for their communities though COVID-19 and continue to sustain and foster the wellbeing and future opportunities for their communities as we begin to emerge from the pandemic.

Program highlights include a look at 'Life Beyond 2021', through the eyes of in-demand futurist and entrepreneur Ross Dawson, and a keynote address from celebrated demographer and commentator, Bernard Salt, assessing the current state of play and challenges ahead for our sector. An extra highlight this year will be the announcement of two Local Government Community Champions, the culmination of a 125th anniversary project that fittingly highlights the contributions to our communities of Councils' 40,000-strong workforce.

The Mayor, Councillor Milligan and Councillor Holstein both celebrate 20 years in Local Government and are therefore eligible to be presented with certificates of long service at the conference from the LGAQ President. This will be a way of celebrating the contribution made to Local Government by the Mayor and Councillor Holstein.

In addition, Council representatives will be required to speak to the motions that have been submitted to the conference.

Previous Council Resolutions

Ordinary Meeting 19 August 2020 (Resolution Number: 20-24/0107)
Local Government Association of Queensland Annual Conference Attendance

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

Outcome

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

Finance and Resource

Council's corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registration will be funded through Council's budget for conference attendance.

Legislation and Policy

There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

Risk Management

Key Corporate Risk Category: P1
Reference & Risk Descriptor: Political

Intergovernmental relationships/relationships with other key stakeholders

Consultation

This matter has been discussed with the Mayor & Chief Executive Officer.

Attachments

There are no attachments for this report.

10.3 Local Disaster Management Group Terms of Reference

Author: Michelle Kocsis, Disaster Management Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the Terms of Reference for the Lockyer Valley Local Disaster Management Group (LDMG).

Officer's Recommendation:

THAT Council adopt the Terms of Reference for the Local Disaster Management Group, as attached to this report.

Executive Summary

Standalone Terms of Reference have been drafted for the Lockyer Valley LDMG. Previously, the Terms of Reference were included into the Local Disaster Management Plan (LDMP). Creating standalone Terms of Reference removes them from the LDMP and provides ease of access to them.

Proposal

The Terms of Reference for the Lockyer Valley LDMG are included currently in the LDMP. Removing the Terms of Reference from the LDMP will provide standalone Terms of Reference for the LDMG with clear guidance and expectations that support strong governance and management of the LDMG.

The draft Terms of Reference for the Lockyer Valley Local Disaster Management Group were endorsed by the Group on 25 August 2021.

Strategic Implications

Corporate Plan

Lockyer Community

1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.

Finance and Resource

There are no additional finance and resource implications to this report as existing disaster management arrangements already cover the governance of the Local Disaster Management Group and plans.

Legislation and Policy

The *Disaster Management Regulation 2014* prescribes the way the local disaster management group must conduct the group's business and meetings.

Risk Management

Key Corporate Risk Code and Category: FE2 – Finance and Economic.

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

Consultation

Portfolio Councillor Consultation

Mayor, Cr Tanya Milligan is the Chair of the Local Disaster Management Group and Cr Janice Holstein is the Deputy Chair of the Local Disaster Management Group. Both were consulted on the drafting of Terms of Reference.

Internal Consultation

CEO, Ian Church is the Local Disaster Coordinator was consulted on the drafting of Terms of Reference.

External Consultation

Local Disaster Management Group Members and Advisors were consulted on the drafting of the Terms of Reference

Attachments

1 Draft Terms of Reference - Local Disaster Management Group 11 Pages



Local Disaster Management Group Terms of Reference

August 2021

Approved by resolution at the Ordinary Council meeting of XX/XX/XXXX

Endorsement by the Lockyer Valley Local Disaster Management Group as of 25/08/2021

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
1.0		Document Development		August 2021



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1. Establishment

The Lockyer Valley Local Disaster Management Group (LDMG) is established under section 29 of the *Disaster Management Act 2003* (the Act).

2. Authorising Environment

This document should be read in conjunction with the following legislative instruments:

- Disaster Management Act 2003
- Disaster Management Regulation 2014

The following instruments contribute to the authorising environment of this document:

- a) Standard for Disaster Management in Queensland issued pursuant to section 16N of the Disaster Management Act 2003.
- b) Disaster Management Strategic Policy Statement issued by the Queensland Government.
- c) Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline issued pursuant to section 63 of the *Disaster Management Act 2003*.
- d) Queensland Disaster Management Training Framework issued in accordance with section 16A(c) of the Disaster Management Act 2003.

3. Purpose and Role

Lockyer Valley Regional Council, through the LDMG, retains primary responsibility for managing disaster events contained within the local government area¹.

4. Scope and Limitations

The LDMG is unable to direct entities on how to conduct their business and operations, including that of Lockyer Valley Regional Council. The LDMG is committed to the principles of leadership, partnership, public safety and performance².

5. Functions

The LDMG has the following functions pursuant to the Act³:

a) To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State.

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¹ Section 4A, *Disaster Management Act 2003*, Guiding Principles

 $^{^{2}}$ Office of the Inspector General Emergency Management, (2018). Emergency Management Assurance Framework

³ Section 30, Disaster Management Act 2003, Functions

- b) To develop effective disaster management, and regularly review and assess the disaster management.
- c) To help the local government for its area to prepare a local disaster management plan.
- d) To identify, and provide advice to, the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area.
- e) To ensure the community is aware of ways of mitigating the adverse effects of an event and preparing for, responding to and recovering from a disaster.
- f) To manage disaster operations in the area under policies and procedures decided by the State group.
- g) To provide reports and make recommendations to the relevant district group about matters relating to disaster operations.
- h) To identify, and coordinate the use of, resources that may be used for disaster operations in the area.
- To establish and review communication systems within the LDMG and with the relevant district and other local groups in the disaster district, for use when a disaster happens.
- j) To ensure information about a disaster in the area is promptly given to the relevant district group.
- k) To perform other functions given to the group under the Act.
- I) To perform a function incidental to any of the previous functions mentioned.

6. Membership

6.1 Chairperson

In compliance with the *Disaster Management Act 2003*, Council appoints the Mayor as the Chairperson. A suitably appropriate Councillor, as nominated by the Chairperson, is to be appointed as the Deputy Chairperson of the Group.

6.2 Local Disaster Coordinator

In compliance with the *Disaster Management Act 2003*, Council appoints the Chief Executive Officer or an appropriately trained Officer of Council as the Local Disaster Coordinator.

6.3 Membership

The LDMG consists of the following members:

- The chairperson, under section 10 of the Disaster Management Regulation 2014.
- At least one person nominated by the Commissioner, Queensland Fire and Emergency Services (QFES), pursuant to Section 9(2) of the *Disaster Management Regulation 2014*.
- Other persons appointed as members by Lockyer Valley Regional Council, pursuant to section 9(1)(b)of the Disaster Management Regulation 2014.

6.4 Categories of General Membership

The LDMG has two membership categories, these being:

- a) Member full voting rights.
- b) Advisor no voting rights.

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6.4.1 Member⁴

Members are appointed to the LDMG for the purpose of ensuring that it is able to meet its functions. Members are appointed on the basis of:

- a) Their ability to represent their agency and commit their agency to contribute to the LDMG's business.
- b) Their knowledge of the Queensland Disaster Management Arrangements, or their ability to rapidly acquire this knowledge.
- c) Their knowledge of the organisation, business and agenda of the LDMG and the Lockyer Valley Local Disaster Management Plan, or their ability to rapidly acquire this knowledge.

Appointments as members are endorsed by the Chairperson of the LDMG. Information obtained is for their knowledge for critical decision making and strategic planning to combat the disaster event. Information is not to be distributed outside of their organisation and reporting management structure. It is the member's responsibility to obtain and inform with appropriate information between the Local Disaster Management Group and their organisation.

A member of the LDMG may, with the approval of the Chairperson, appoint by signed notice, another person as the person's deputy. The deputy may attend LDMG meetings in the member's absence and exercise the member's functions and powers under the Act at the meeting. A deputy attending a group meeting is to be counted in deciding if there is a quorum for the meeting.

6.4.2 Advisor

The Local Disaster Management Group may be supported by agencies other than permanent members to provide an advisory role for hazard or threat specific events. Whilst advisors assist in the Local Disaster Management Group's decision making processes through the provision of expertise, they do not hold any voting rights and do not contribute to forming a quorum for the group.

Representatives in the advisor group are there to support the Local Disaster Management Group. Information obtained is for their knowledge and their organisation on how they can best support the LDMG. Information is not to be distributed outside of their organisation and reporting management structure. It is the Advisor's responsibility to obtain and inform with appropriate information between the LDMG and their organisation. The Chairperson is authorised to invite Advisors and other persons to the Local Disaster Management Group.

In order for an agency to become an Advisor, a written submission needs to be received by Council's Disaster Management Advisor for the Disaster Management Advisor, Local Disaster Coordinator and/or Chair to approve. Alternatively, the Local Disaster Coordinator or Chair may approach a particular agency to provide their expertise to the LDMG Group, to better inform the group for endorsement and/or decision making.

With the approval of the Chairperson, a Deputy Advisor may be appointed. In the instance that an Advisor is unable to attend a meeting or perform their role for any reason, the Deputy Advisor is able to perform their role to the full ability.

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⁴ Section 14, Disaster Management Regulation 2014, Meeting deputies for particular members

6.5 Register of Membership

A register of the membership of the LDMG will be maintained by the Secretariat and published publicly as part of the Local Disaster Management Plan.

7. Secretariat

Lockyer Valley Regional Council will function as the Secretariat of the LDMG.

7.1 Secretariat Functions

The Secretariat has the following functions:

- a) Arranging, communicating and documenting meetings in accordance with legislative requirements.
- b) Maintaining and updating the terms of reference.
- c) Facilitating the appointment including induction and cessation of members to the LDMG.
- d) Maintaining a register of members and advisors with contact information and distributing this after changes and prior to the conclusion of each calendar year.
- e) Maintaining a process of monitoring and reporting participation and attendance at meetings, training, exercises and presentations by members.
- f) Facilitating LDMG Training Needs Analysis distribution by Queensland Fire and Emergency Services prior to each regular LDMG meeting.

8. Meetings

8.1 Meeting Classification

Meetings will be classified as:

- Ordinary: prearranged meetings to discuss general business, arrangements and other matters.
- Extraordinary: meetings that are a result of the activation of the Queensland Disaster Management Arrangements.

8.2 Meeting Frequency and Occurrence

The LDMG will meet at least three times per year. Each calendar year the themes of the meeting will be, respectively:

- a) Continuous Improvement
- b) Planning and Preparedness
- c) Seasonal Briefing and Arrangements

Note: there is flexibility on the times, dates and themes of meetings to meet emerging trends, issues, events, or to optimise attendance.

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At a minimum, the LDMG is required to meet at least every six months⁵, or upon written request by the Minister, the Chairperson of the Toowoomba District Disaster Management Group or one half of members of the LDMG⁶.

8.3 Quorum

A quorum⁷ for the LDMG is established as

- a) One half of the members, plus one; or
- b) If one half of the members is not a whole number, the next highest whole number.

8.4 Presiding at Meetings⁸

The Chairperson of the LDMG is to preside at all meetings in which he/she is present. If the Chairperson is absent from a meeting of the LDMG, but the Deputy Chairperson is present, the Deputy Chairperson is to preside.

If the Chairperson and Deputy Chairperson are both absent from a meeting -

- a) The member of the LDMG nominated by the chairperson is to preside; or
- b) If the Chairperson does not nominate a member under paragraph (a) the member nominated by the Deputy Chairperson is to preside.
- c) In the instance that no person is nominated by either the Chairperson or Deputy Chairperson, the meeting will not proceed.

8.5 Conduct of Meetings9

The LDMG may hold meetings or allow members of the LDMG to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen.

A member who takes part in a meeting of a disaster management group, under subsection (1) of the *Disaster Management Regulation 2014*, is taken to be present at the meeting.

A resolution is validly made by a disaster management group, even if it is not passed at a meeting of the group, if

- a) A majority of the members of the group gives written agreement to the resolution; and
- b) Notice of the resolution is given under procedures approved by the group.

8.6 Notice of Resolution

When resolutions are proposed outside of a meeting, for example by email, notice of a resolution is to be provided, unless emergent circumstances exist.

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⁵ Section 12, *Disaster Management Regulation 2014*, Time and place of the meeting

⁶ Section 12, Disaster Management Regulation 2014, Time and place of the meeting

⁷ Section 13, Disaster Management Regulation 2014, Quorum

⁸ Section 16, *Disaster Management Regulation 2014*, Presiding at meetings

⁹ Section 17, Disaster Management Regulation 2014, Conduct of meetings

8.7 Minutes¹⁰

The Secretariat, on behalf of the LDMG, must maintain minutes of meetings and copies of these are to be made available to members following each meeting.

8.8 Correspondence

Where the following correspondence is sent or received under the name of the Lockyer Valley Local Disaster Management Group, it will be listed in the agenda under the following headings and subheadings:

- Notification or profiling of member agencies:
 - o Operational/incident matters
 - Change in protocol for Group membership
 - Resources used to deliver services in the Prevention, Preparedness, Response and Recovery (PPRR) process
 - o Specialist training opportunities
- Membership
 - New appointments, cessations, proxy representatives
- Group doctrine, governance:
 - Feedback and endorsement of Local Disaster Management Plan, Sub Plans, other relevant documents and doctrine, e.g. change of status, location, time
 - Dam Emergency Action Plans
- Miscellaneous (inclusions will be at the discretion of the Secretariat).

All correspondence that pertains to the governance, membership, operations and administration of the LDMG will be made available for inspection upon request to the Secretariat via email: LockyerValleyLDMG@lvrc.qld.gov.au.

LDMG correspondence does not include correspondence to or between individual member organisations. Each organisation will be responsible for maintaining communications in accordance with their organisational procedures.

8.9 Observers and Special Guests

Observers and special guests may attend the LDMG meeting upon approval from either the Chairperson, Deputy Chairperson, Local Disaster Coordinator, Deputy Local Disaster Coordinator or Secretariat. Observers and special guests do not have voting rights and as such they do not contribute to consideration of deciding if there is a quorum.

9. Obligations of Membership

9.1 Member

Each member has the following obligations to maintain their status with the LDMG:

a) Be nominated and maintain that nomination by the organisation that they represent.

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¹⁰ Section 18, Disaster Management Regulation 2014, Minutes

- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland
 Disaster Management Training Framework issued pursuant to the Act¹¹.
- c) Attend two out of three of every scheduled (non-disaster operations) LDMG meetings.
- d) Submit, or arrange for a deputy to submit, a written member status report for each meeting five business days prior to the meeting.
- Submit a written response regarding disaster planning consultation and endorsement for all disaster plans.
- f) Participate actively in meetings and exercises.
- g) Provide updates as to absences from their members (e.g. annual leave) and changes in contact information.
- h) Maintain their own situational awareness for weather events.

9.2 Deputy Member

Each deputy member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland
 Disaster Management Training Framework issued pursuant to the Act¹².
- c) Attend scheduled (non-disaster operations) meetings in the absence of the Member.
- d) Participate actively in meetings and exercises in which they attend.
- e) Provide updates as to absences from their deputy member role (e.g. annual leave) and changes in contact information.
- f) Maintain their own situational awareness for weather events.

9.3 Advisory Member

Each advisory member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland
 Disaster Management Training Framework issued pursuant to the Act¹³.
- c) Attend at a minimum one scheduled (non-disaster operations) meeting each calendar year.
- d) Submit or arrange to submit a written member status report for each meeting five business days prior to the meeting.
- e) Participate actively in meetings and exercises in which they attend.
- f) Provide updates as to absences from their advisor role (e.g. annual leave) and changes in contact information.
- g) Maintain their own situational awareness for weather events.

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¹¹ Section 16A(c) Disaster Management Act 2003, Functions of the Chief Executive

10. Reporting

Council will prepare for the financial year an LDMG annual report, which will be sent to the District Disaster Management Group and the Office of the Inspector-General Emergency Management.

11. Amendments

Minor and inconsequential amendments to these terms of reference may be authorised by the Local Disaster Coordinator or delegate and recorded in the Document Control section of this document.

Substantial or material amendments must be adopted by Council resolution and endorsement of the Lockyer Valley Local Disaster Management Group.

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10.4 Mt Whitestone Landslide Event Specific Plan

Author: Michelle Kocsis, Disaster Management Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the Mt Whitestone Landslide Event Specific Plan Version 1.0 which was endorsed by the Lockyer Valley Local Disaster Management Group on 25 August 2021

Officer's Recommendation:

THAT Council adopt the Mt Whitestone Landslide Event Specific Plan Version 1.0, as a Sub Plan of the Lockyer Valley Local Disaster Management Plan, as attached to this report.

Executive Summary

The Lockyer Valley Local Disaster Management Group (LDMG) has developed the Mt Whitestone Landslide Event Specific Plan to be an operational plan of Lockyer Valley LDMG. The implementation of this plan will allow the LDMG to make informed, timely decisions regarding a landslide at Mt Whitestone.

This event specific plan applies to the Lockyer Valley LDMG in the circumstances where elements of the group and/or some functions of the Local Disaster Management Plan may be activated to provide support in the management of landslip at Mt Whitestone.

This event specific plan is not publicly available and is not for distribution and/or release to persons or agencies other than those identified in the Lockyer Valley Local Disaster Management Plan (LDMP).

Proposal

The Lockyer Valley LDMG comprises local and state agencies including emergency service organisations that are responsible for disaster management in the Lockyer Valley local government area. Functions of a LDMG are identified within the *Disaster Management Act 2003* and include the requirement to meet regularly and develop effective local disaster management plans encompassing the four aspects of prevention, preparation, response and recovery. Once plans have been endorsed by the LDMG they are tabled for adoption with Council.

The Mt Whitestone Landslide Event Specific plan was developed by the LDMG to support the Group's response to a landslide at Mt Whitestone.

An outcome from Exercise Shaky Ground held in August 2020 was the need to develop a landslide event specific operational plan. A working group made up of representatives from Council, Department of Transport and Main Roads, Queensland Fire and Emergency Services and Queensland Police Service were tasked with and developed the draft Mt Whitestone Landslide Event Specific Plan. The draft plan was distributed to LDMG for input prior to being tabled for endorsement by the LDMG on 25 August 2021 and subsequently endorsed.

Strategic Implications

Corporate Plan

Lockyer Community - 1.3 Enhanced wellbeing and safety of the community Lockyer Leadership and Council - 5.7 Compliant with relevant legislation

Finance and Resource

Adoption of the recommendation contained in this report has been managed through the 2021-22 financial year budget.

Legislation and Policy

The requirement for the Local Disaster Management Group to review the effectiveness of the Local Disaster Management Plan is under section 59 of the Disaster Management Act 2003.

Risk Management

Key Corporate Risk Code and Category: LCL1 Legal Compliance and Liability
Key Corporate Risk Descriptor: Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Consultation

Portfolio Councillor Consultation

Relevant Council portfolio holders were consulted during the development process in their roles as Chair and Deputy Chair of the LDMG

Internal Consultation

The Chief Executive Officer was consulted during the development process in their role of Local Disaster Coordinator.

External Consultation

Local Disaster Member and Advisor agencies were provided with the opportunity to review the document and provide feedback on the draft plan prior to the LDMG meeting resulting in LDMG contacts being included in the final draft.

Attachments

1 Mt Whitestone Landslide Event Specific Plan 21 Pages



MT WHITESTONE LANDSLIDE EVENT SPECIFIC PLAN VERSION 1.0



A Sub Plan of the Lockyer Valley Local Disaster Management Plan

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APPROVAL OF THE BUSHFIRE EVENT SPECIFIC PLAN

AUTHORITY TO PLAN

This Mt Whitestone Event Specific Plan has been prepared by the Lockyer Valley Regional Council Local Disaster Management Group (LDMG) under the provisions of Section 57(1) of the Disaster Management Act 2003.

APPROVAL

The preparation of this Mt Whitestone Event Specific Plan has been undertaken in accordance with the Disaster Management Act 2003 (the Act), to provide for any response by the LDMG for the management of a landslide at Mt Whitestone.

The event specific plan was endorsed by the Local Disaster Management Group on 25 August 2021.

Cr Tanya Milligan Chair, Local Disaster Management Group	
onan, soun situation management croup	
Date:	

ENDORSEMENT

The preparation of this Mt Whitestone Event Specific Plan has been undertaken in accordance with the Disaster Management Act 2003 (the Act), to provide for effective disaster management in the Lockyer Valley local government area.

The plan is endorsed by the Lockyer Valley Regional Council.

Cr Tanya Milligan Mayor, Lockyer Valley Regional Council
Date:

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Lockyer Valley Regional Council
Mt Whitestone Landslide Event specific plan –
Version 1.0 - an Event specific plan of the Local
Disaster Management Plan

AMENDMENTS AND REVIEW

This plan will be reviewed as required with relevant amendments made and distributed.

Approved amendments to the plan will be circulated as per the LDMG distribution and LDMG Contact List, which are maintained by Lockyer Valley Regional Council on behalf of the LDMG.

DOCUMENT CONTROL

The controller of the document is the Lockyer Valley Local Disaster Coordinator (LDC). Any proposed amendments to this plan should be forwarded in writing to:

Lockyer Valley Local Disaster Coordinator, Lockyer Valley Regional Council, Po Box 82, Gatton Qld 4343.

The LDC may approve inconsequential amendments to this document. Any changes to the intent of the document must be approved and endorsed by the local government.

AMENDMENT REGISTER

Date	Version	Outline of Revisions	Made by	Approved by/Date
16/06/2021	1.0	Development of Plan	Michelle Kocsis in consultation with Vanish Arya, Department of Transport & Main Roads	Endorsed by Local Disaster Management Group 25/08/2021

DISTRIBUTION

This event specific plan is not publicly available and is not for distribution and/or release to persons or agencies other than those identified in the Lockyer Valley Local Disaster Management Plan (LDMP).

ADMINISTRATION AND GOVERNANCE

AUTHORITY

This plan forms an event specific plan under the Lockyer Valley Local Disaster Management Plan and is developed under the authority of the Disaster Management Act 2003.



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PURPOSE

The purpose of this Mt Whitestone landslide event specific plan is to be an operational plan of Lockyer Valley LDMG. The implementation of this plan will allow the LDMG to make informed, timely decisions regarding a landslide at Mt Whitestone.

SCOPE

This event specific plan applies to the Lockyer Valley Local Disaster Management Group in the circumstances where elements of the group and/or some functions of the Local Disaster Management Plan may be activated to provide support in the management of landslip at Mt Whitestone.

ACTIVATION

The Department of Transport and Main Roads (TMR) will be the initial source of information to trigger activation of this plan. This plan may also be activated without a convening of the LDMG.

In accordance with TMR's Mt Whitestone Landslide Monitoring and Risk Management Strategy and Mt Whitestone Monitoring & Risk Management Tools – Part C Monitoring and Risk Management Guide, TMR will notify the LDC immediately when trigger levels based on monitoring observation and events reaches an **A4 Severe** or higher risk category, the TMR District Emergency Management Team moves to Lean Forward.

LDMG MEETING

The Chair of the LDMG may not require the conduct of extraordinary meetings. A decision on this would be incident specific and largely depend on the nature and size of the event, and the confidence that the group is able to fully function through more targeted communication with relevant LDMG members.

BACKGROUND

Mount Whitestone is located where Gatton–Clifton Road cuts through a large natural hillside, 15km south-west of Gatton.



Figure 1 – Locality Map

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Lockyer Valley Regional Council
Mt Whitestone Landslide Event specific plan –
Version 1.0 - an Event specific plan of the Local
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There are safety concerns regarding the potential for a landslip to occur at Mount Whitestone along the Gatton-Clifton Road. There are large existing cracks, subsidence and surface deformation, with movement occurring at an average of 1 mm/day, with potential risks to road users, local residents and the community.

The potential landslip is located on the Gatton-Clifton Road (313) between chainages 15 km and 15.5 km. This road is a two-lane undivided road that forms a key link between the Warrego Highway to the northeast and New England and Cunningham Highways to the west and southwest. The Gatton-Clifton Road intersects with the Gatton-Helidon Road. This road section is 62 km long and carried around 800 vehicle per day with 16% heavies including 1% B double.

This large, very slow-moving ancient landslide movement creates ongoing risks to road users as a result of the creep movement; and future risks to the road users, residents and community due to potential larger scale slope failure.

The timing of the first occurrences of movement are uncertain. It is considered that it is part of an ancient landslide movement. TMR, review of historical records indicates there were some signs of movement in the road as far back as 2008.

The natural disaster in January 2011 also caused significant damage to the road surface. Pavement repairs at Mount Whitestone were included in the flood reconstruction program.

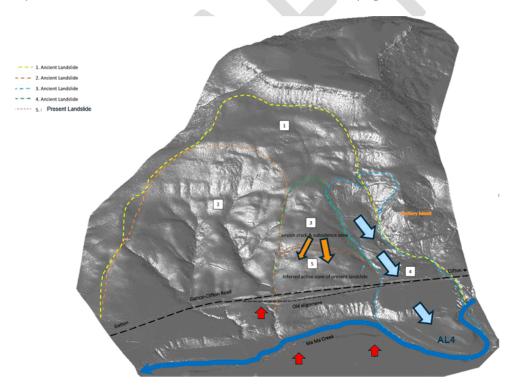
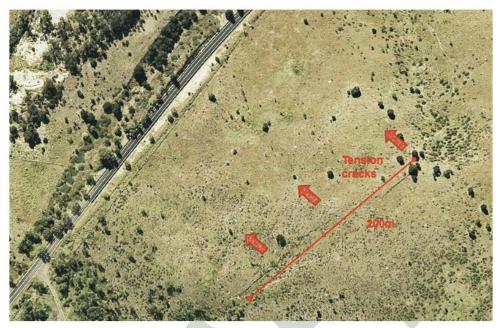


Figure 2 showing ancient landslide history



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Figures 3 and 4: Signs of large-scale hillside movement at Mount Whiteside after the 2011 flood.



The hillside extends for some distance above the road (400m) and below the road (130m), with a meander of Ma Ma Creek cutting into the toe of the slope.

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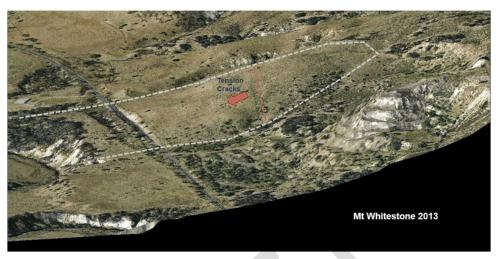
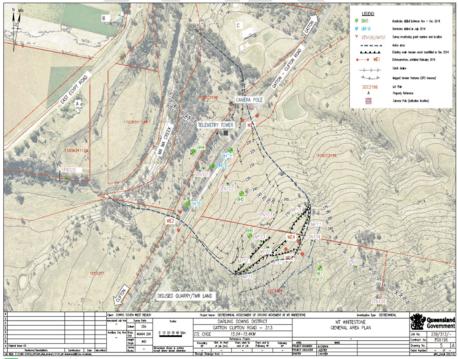


Figure 5 – Mt Whitestone 2013

About half of the upper slope area is within land owned by the Queensland Government as part of the Mount Whitestone Quarry.

Gatton—Clifton Road has a relatively low volume of traffic daily, but it is an important network link between the Warrego Highway and the Cunningham Highway that provides a detour route if there are closures on either of these national highways.

On-site geotechnical investigations show there is a risk of landslide on the hillside. This would pose risks to Gatton–Clifton Road and, if combined with flooding in Ma Ma Creek, could also place at risk land adjacent to Ma Ma Creek.



Lockyer Valley Regional Council Mt Whitestone Landslide Event specific plan – Version 1.0 - an Event specific plan of the Local Disaster Management Plan

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KEY INFORMATION

Due to the scale and depth of the current active moving mass, the cost of treatments will be very high. Various solutions have been considered by TMR including cutting back the hillside, combined with surface and sub-soil drainage, and piling. Detailed investigations and designs to consider the potential solutions have been undertaken by TMR.

TMR are undertaking the following actions:

- · real-time monitoring of the site
- repairs to the road pavement to keep Gatton–Clifton Road safe for motorists
- investigations to map the hillside more accurately, determine the geotechnical model and assess the safety risks and implications of a slope failure. This will determine the urgency for further action.
- identification and costing of possible options.

TMR following documents outlines the various risk management processes:

- 1. Mt Whitestone Response Guide for Major Slope or pavement failure- Appendix B
- Mt Whitestone Monitoring & Risk Management Tools Part C Monitoring and Risk Management Guide (A3 page)- Appendix A
- 3. TMR Darling Downs District Emergency Response plan- Appendix C
- 4. TMR Darling Downs District Road Closure procedure- Appendix D

These documents provide an overview of the overall process and framework of the risk monitoring and management of the event for the multi-agency response.

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Lockyer Valley Regional Council

Mt Whitestone Landslide Event specific plan –

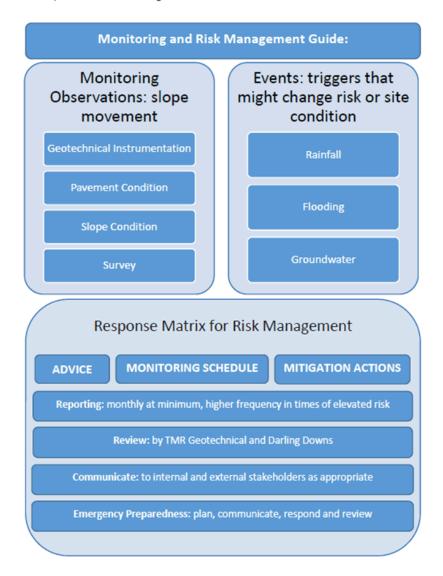
Version 1.0 - an Event specific plan of the Local

Disaster Management Plan

Mt Whitestone Monitoring and Risk Management Tools: September 2017

PART B: FRAMEWORK

Figure 4 sets out the overall process and framework of the risk monitoring and management plan. This is an overview, with details for each stage covered in PART C: MONITORING AND RISK MANAGEMENT GUIDE.





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AGENCY RESPONSIBILITIES

LDMG INVOLVEMENT

In addition to specific agency assistance being provided to TMR, components of the Local Disaster Management Plan (LDMP) may be activated to support operations.

Activation of the LDMP will be at the request of TMR or otherwise as determined by LDMG Chair, LDC and District Disaster Coordinator (DDC).

Depending on the severity or potential severity of a landslide event, there may be a need for evacuations and emergency sheltering arrangements with associated personal services being provided. It is not anticipated that a landslide event will immediately impact large numbers of people requiring evacuation and emergency sheltering assistance as there are only four habitable structures in the immediate risk area. However, assistance may be required to warn these residents in the immediate impact area if existing communication protocols are unable to establish contact with residents.

Other assistance may be required to ensure public safety.

ROLES AND RESPONSIBILITIES

Who	What
TMR	 Actions as prescribed in the TMR Mt Whitestone Monitoring & Risk Management Tools and Mt Whitestone: Response Guide for Major Slope or Pavement Failure – Actions List
	 Provide updated plans and stakeholder contact lists to LVRC (Infrastructure) and LDMG
	Communicate with all stakeholders as per Mt Whitestone Monitoring & Risk Management Tools – Part C Monitoring and Risk Management Guide
	 provide local information on safety and local transport route issues.
	 liaise with LVRC and the LDMG on a need's basis
	 provide updates as required at each LDMG meeting
	 promptly disseminate to relevant stakeholders, the information that falls outside of LDMG meeting timeframes that may be relevant to the Mt Whitestone landslide
LVRC	 LVRC (Surveillance Monitoring officers) - Actions as prescribed in the under the Road Maintenance Performance

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	Contract (RMPC), the TMR Mt Whitestone Response Guide for Major Slope or pavement failure and Mt Whitestone Monitoring & Risk Management Tools — Part C Monitoring and Risk Management Guide.
	 Establish appropriate communication and liaison links with the LDMG as necessary.
	 Activate the LDMG as required
	 Activate the LDCC as required
	 Maintain liaison and communications with other agencies and local authorities through the LDC.
	Support TMR public information communications
	 Upon request of the LDMG, provide contact details for property owners impacted by landslide
Lockyer Valley LDMG	Support TMR public information communications
	 Set the strategic response direction to ensure the protection of life, property and the environment through rescue, evacuation, establishment of evacuation centre (as required)
	 Undertake roles and responsibilities as outlined in the Local Disaster Management Plan.
	 Undertake other response and recovery activities as required
	 Member agencies to provide Liaison Officers to the LDCC as required.
	 LDMG takes appropriate action for a multi-agency response with support from LDCC.

PLANT, MATERIALS AND OTHER REQUIREMENTS

Plant, materials and other requirements may be provided through the LDCC acting on behalf of the LDMG.



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COMMUNICATIONS

TMR will:

- · provide updates as required at each LDMG meeting
- promptly disseminate to relevant stakeholders, the information that falls outside of LDMG meeting timeframes that may be relevant to the Mt Whitestone landslide
- · provide updated communications and stakeholder information.

Information that comes from TMR may assist other stakeholders to support public information and planning in relation to the Mt Whitestone landslip response.

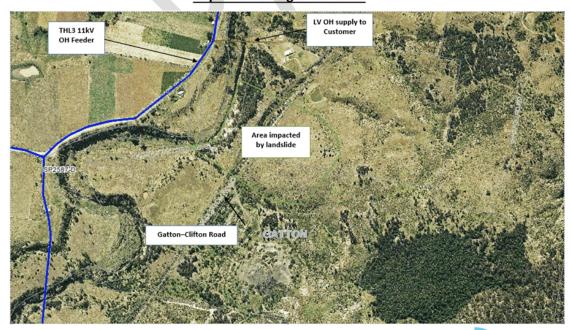
Collaboration between relevant LDMG agencies and stakeholders will inform further and future risk communication, emergency planning and effective risk reduction measures (e.g. for adjacent house residents and other stakeholders).

POTENTIAL FOR IMPACT ON ENERGEX NETWORK

Energex assets in relation to the area of potential impact by a landslide across the Gatton-Clifton Road at Mt Whitestone:

- The 11kV feeder that supplies the Ma Ma Creek, Mt Whitestone, Fordsdale and West Haldon area is the THL3 11kV feeder emanating from the Tenthill 33/11kV substation.
- The THL3 11kV feeder (overhead on poles) is constructed along East Egypt Road located on the western side of Ma Ma Creek and is not impacted by the landslide.
- Access to the Energex network and customers south of the landslide area will be impacted by
 the landslide across the Gatton Clifton Road. The travelling time to these customers and our
 network from our Gatton Depot will be significantly longer via alternative access roads and
 will delay any restoration times to our customers if and when required.

Impact on Energex Network



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Lockyer Valley Regional Council
Mt Whitestone Landslide Event specific plan –
Version 1.0 - an Event specific plan of the Local
Disaster Management Plan

Aerial photograph of the landslide area showing the following:

- Area impacted by the landslide
- Energex THL3 11kV feeder (shown in Blue)
- An overhead LV supply to a customer just north of the landslide area (shown in Red)
- The location of Gatton-Clifton road.



Lockyer Valley Regional Council Mt Whitestone Landslide Event specific plan – Version 1.0 - an Event specific plan of the Local Disaster Management Plan 14

APPENDIX A - MONITORING & RISK MANAGEMENT TOOLS

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APPENDIX B - PROCESS AND ACTION LIST

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APPENDIX C – DISTRICT EMERGENCY RESPONSE PLAN

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Ockyer Valley Regional Council

Mt Whitestone Landslide Event specific plan –

Version 1.0 - an Event specific plan of the Local

Disaster Management Plan

APPENDIX D - ROAD CLOSURE PROCEDURE

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Lockyer Va<mark>lle</mark>y Regional Council Mt Whitestone Landslide Event specific **plan** – Version 1.0 - an Event specific plan of the Local Disaster Management Plan 18

APPENDIX E - REPORTING SAMPLE

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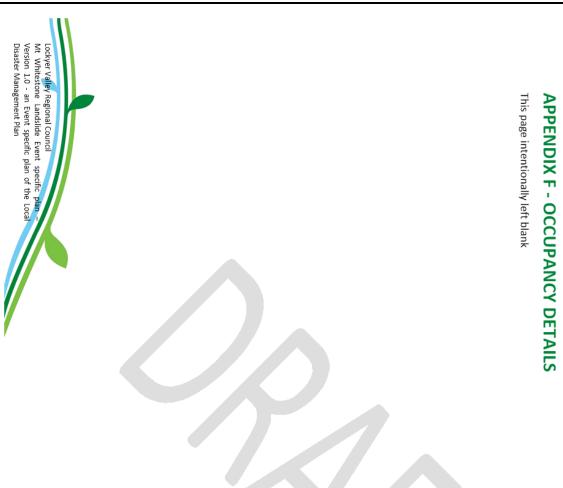
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Ockyer Valley Regional Council

Mt Whitestone Landslide Event specific plan –

Version 1.0 - an Event specific plan of the Local

Disaster Management Plan



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APPENDIX G - LOCAL DISASTER MANAGEMENT GROUP MEMBERS CONTACTS

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11. PEOPLE & BUSINESS PERFORMANCE REPORTS

11.1 Request for Council to Purchase Property Described as Property ID 187950

Author: Julie Lyons, Property Officer

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this Report is for Council to consider a request received from the landowners of Property ID 187950 to purchase their land described as Property ID 187950.

Officer's Recommendation:

THAT with respect to the email correspondence dated 19 July 2021 from the landowners of Property ID 187950 requesting Council consider purchasing Property ID 187950, Council resolve to advise the landowners of Property ID 187950 that Council has no interest in purchasing Property ID 187950.

Executive Summary

The purpose of this report is for Council to consider a request received from the landowners of Property ID 187950 to purchase their land described as Property ID 187950 (the Land).

Proposal

On 19 July 2021 Council received email correspondence from the landowners of the Land requesting Council consider whether they have any interest in purchasing the Land.

The Land details are:

Area 10.2967 ha Tenure Freehold

Zoning Rural Landscape, Open Space and Reserves

Flood Risk Nil

Core Koala Habitat Areas ۱



Open Space and Reserves - Laidley

Rural Landscape - Laidley



The Plainland Structure Plan has the Land included at the edge of the Plainland Expansion Precinct in the 30+ years capacity however there are constraints that may render any consideration by Council for community infrastructure fruitless including:

- the Land includes a significant area of core koala habitat which makes the Land not desirable for development;

- the Department of Transport and Main Roads has identified future motorway status for the Warrego Highway which will likely result in the closure of Leschke Road which would then require access to the Land through Otto Road and upgrading Otto Road and adjoining roads would be expensive; and
- the Land is too constrained to be able to provide any real development value for the community.

A possible use Council could consider is a conservation/offset opportunity particularly if factored in with the 2 reserve lots adjoining Leschke Road in which Council are Trustees over (shown below) however the following comments should be taken into consideration:

- a visual inspection of the 2 reserve lots suggests a portion of the northern end may have been used for landfilling (prior to EA requirements) while other areas appear to be virgin ground; and
- An environmental assessment may be required to ascertain if landfilling is present.



An Aerial Plan showing the Land is Attachment 1 to this Report.

Options

Option 1 – Council advise the landowner that Council has no interest in purchasing the Land.

Option 2 – Council advise the landowner that Council wish to enter into negotiations to purchase the Land.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.2 Excellence in customer service to our community.

Finance and Resource

No finance and resource implications on Council have been identified in relation to the Recommendation (Option 1) in the Report.

If Council wished to pursue Option 2 Council would need to amend the budget which would be funded by general revenue. There would also be ongoing costs associated with maintenance and development of the land if required plus a potential loss if Council tried to sell the land in the future due to the restrictions on the Land.

Legislation and Policy

There are no legislation and policy implications associated with this Report.

Risk Management

There is no risk identified to Council.

Consultation

Internal Consultation

The following teams have been consulted in the preparation of this Report:

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services
- ✓ Executive Leadership Team

Concerns and issues raised are as follows:

- A large portion of the Land contains koala habitat, which makes the Land not desirable for development;
- Access would be an issue;
- The Land is too constrained to be able to provide any real development value for the community;
- DTMR has identified future motorway status for the Warrego Highway which will likely result in the closure of Leschke Road requiring access to the Land through Otto Road;
- Current and highest best use would be a conservation offset opportunity however the Land is not of great interest to Council's Environment Team.

Attachments

1. Attachment 1 1 Page



11.2 Application for Permanent Road Closure - Part of Road Reserve Adjoining Lot

2 on RP 203803

Author: Julie Lyons, Property Officer

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this report is to consider an application made by an adjoining landowner for permanent road closure of the road reserve adjoining Lot 2 on RP 203803 situated at 1483 Ingoldsby Road, Upper Tenthill.

Officer's Recommendation:

THAT with respect to the request received from the owner of Lot 2 on RP 203803 for Council's views as road manager in relation to the proposed permanent road closure of the road reserve adjoining Lot 2 on RP 203803 Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* and advise that:

- (a) the road area is not required to provide legal or practical access to any land parcels; and
- (b) if the application is approved, the road closure area is required to be amalgamated into Lot 2 on RP 203803.

Executive Summary

The purpose of this report is to consider the proposed application for permanent road closure of the road reserve adjoining Lot 2 on RP 203803 situated at 1483 Ingoldsby Road, Upper Tenthill.

Proposal

On 1 September 2021, Council received a request from the owner of Lot 2 on RP 203803 (Applicant) for Council to provide its views in relation to the proposed application for permanent road closure of the road reserve adjoining Lot 2 on RP 203803. This is a pre-requisite step before an application can be lodged with the Department of Resources (DR) for consideration. Council is required to complete the "Part C Statement in relation to an application under the *Land Act 1994* over State Land" with its views so that the relevant form can be submitted with the application.

The area of road to be permanently closed is shown below:

Area Approximately 1216 m²



As shown on the above Aerial Map there are historical structures (encroachments) on the road reserve and the permanent road closure will rectify this issue. The area of road proposed to be closed does not provide legal access to any other surrounding property.

A Proposed Road Closure Plan is **Attachment 1** to this Report.

The Recommendation in this Report will enable the Applicant to make a formal application for permanent road closure to the DR for consideration. Ultimately, whether or not the application is approved is a decision that rests with the DR.

The DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

Options

Option 1 Council doesn't object to the Application for Permanent Road Closure

Option 2 Council objects to the Application for Permanent Road Closure and provides reasons

Previous Council Resolutions

Nil

Critical Dates

There are no critical dates identified.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- 5.2 Excellence in customer service to our community
- 5.7 Compliant with relevant legislation

Finance and Resource

No financial or resource implications for Council have been identified.

If the application is successful, the DR will notify Council of any update to the land areas and values for rating purposes.

Legislation and Policy

If the Application is successful, the Applicants will be required to purchase the closed road area at market value from the DR. The Applicants will be required to amalgamate the road closure area into their adjoining property, Lot 2 on RP 203803.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with the DR's policy requirements for the assessment of such application.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets

Planning, managing and maintaining assets for the future

Consultation

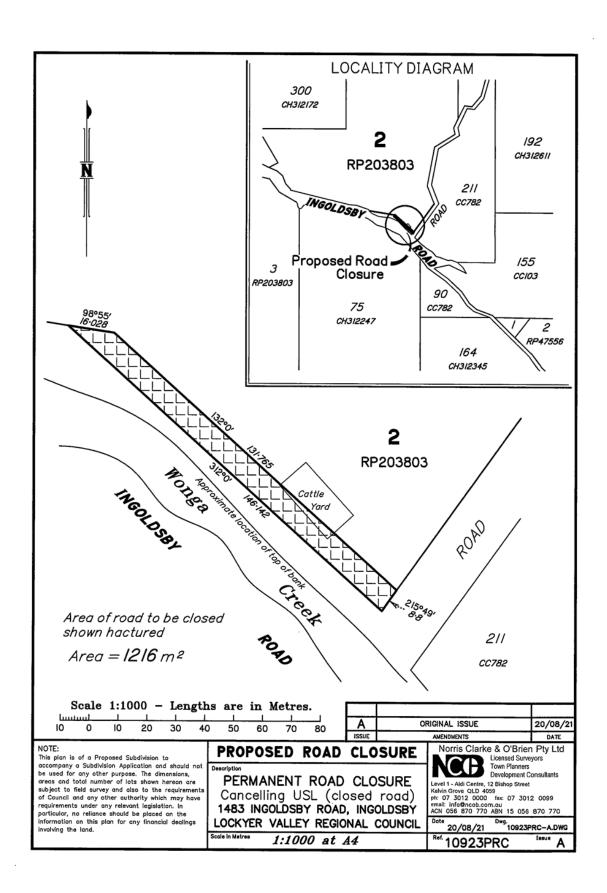
Internal Consultation

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services

No concerns or issues have been raised with the Application for Permanent Road Closure.

Attachments

1 Attachment 1 1 Page



11.3 Request to Purchase Property ID 146870

Author: Julie Lyons, Property Officer

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this report is for Council to consider a request by an adjoining landowner to purchase Council land described as Property ID 146870 and to apply the exception from public tendering in Section 236(1)(c)(iv) of the Local Government Regulation 2012.

Officer's Recommendation:

THAT with respect to the request made by the adjoining landowner of Property ID 146880 to acquire Property ID 146870, Council resolve to:

- a) dispose of Property ID 146870 to the adjoining landowner of Property ID 146880 in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012* conditional upon Property ID 146870 being amalgamated with Property ID 146880 or a covenant being placed over both Property ID 146870 and Property ID 146880 requiring them to be kept in the same ownership; and
- b) delegate authority to the Chief Executive Officer to do all things necessary to facilitate resolution of this matter.

Executive Summary

The purpose of this report is for Council to consider a request by the adjoining land owner of Property ID 146880 (Adjoining Landowner) to purchase Council land described as Property ID 146870 (Land) and to apply the exception from public tendering in Section 236(1)(c)(iv) of the *Local Government Regulation 2012*.

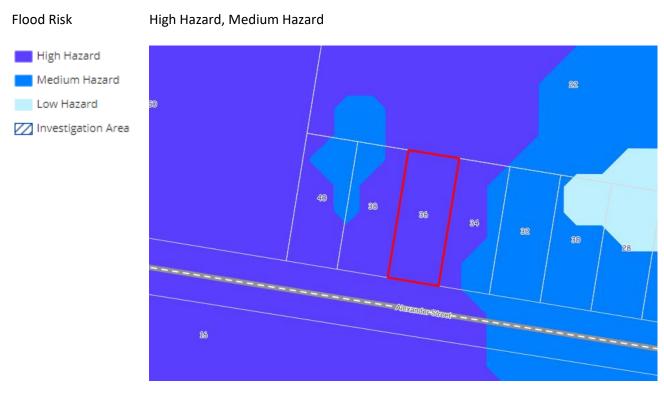
Proposal

The Adjoining Landowner is seeking Council's advice whether Council is prepared to sell the Land. Their plans are to amalgamate the Land with their adjoining land and maintain the Land.

The Land details are:

Area 1014 m² Tenure Freehold

Zoning Urban Residential



TLPI 2020 applies

Yes

An Aerial Plan showing the Land is **Attachment 1** to this Report.

The Adjoining Landowner is aware if a decision is made to dispose of the Land, the Land will need to be disposed of for a price equal to, or more than, the market value of the Land. A Valuation of the Land was obtained by Council on 30 June 2021 and the Market Value of the Land was \$5,000.00.

The Land is not suitable to be offered for sale as it is not suitable for residential use given it is in a high flood hazard area. Therefore, if Council ultimately resolves that the Land can be sold, it is proposed that any sale would be conditional upon the Land either being amalgamated or a covenant registered over both parcels so that they remain in the same ownership at all times.

The Recommendation is made based on:

- 1. The Land is not suitable to be offered for sale by tender or auction as it is not suitable for residential use given it is in a high flood risk hazard area;
- 2. The other adjoining landowners to the Land have been contacted and there has been no other interest to purchase the Land;
- 3. The decision to not dispose of the Land could see Council having to maintain;
- 4. Disposal would remove any risk to Council.

Options

- Option 1 Council resolves to dispose of the Land to the Adjoining Landowner in accordance with Section 236(1)(c)(iv) of the Local Government Regulation 2012.
- Option 2 Council resolves not to dispose of the Land at this time as it may be required by Council in the future.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council5.7 Compliant with relevant legislation

Finance and Resource

If Council resolves to dispose of the Land the following costs will apply:

- The Adjoining Landowner will be required to pay all expenses associated with the purchase of the Land
- Council's Property Officer will be responsible for the preparation of the Contract of Sale.

Legislation and Policy

Pursuant to Section 236(1)(c)(iv) of the *Local Government Regulation 2012* Council may only dispose of a valuable non-current asset other than by tender or auction if the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land. Pursuant to Section 236(3) of the *Local Government Regulation 2012*, Council may only dispose of the land if the consideration for the disposal would be equal to or more then the market value of the land.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution

Consultation

Internal Consultation

The following teams have been consulted in the preparation of this Report:

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services
- ✓ Community Activation

No concerns or issues have been raised with the Recommendation in this Report.

Attachments

1 Attachment 1 1 Page



11.4 Policies for Adoption

Author: Susan Boland, Governance Officer

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this report is to seek adoption by Council of the Fraud & Corruption Control Policy and Risk Management Policy as per the *Local Government Act 2009*.

Officer's Recommendation:

THAT Council adopt the Fraud & Corruption Control Policy and the Risk Management Policy.

Executive Summary

Council is required under the *Local Government Act 2009* to adopt specific policies, procedures and guidelines for the good governance of the organisation.

Proposal

The Fraud and Corruption Control Policy articulates Council's expectations and actions in relation to the management of fraud and corruption within the organisation. The policy has had minor amendments made to clarify Council's zero tolerance for fraud and corruption.

The Risk Management Policy determines Council's approach to managing and mitigating risk. The Policy was reviewed in line with its identified review timeframe and has been amended to reflect the changes to Council's risk appetite.

Both updated policies have been reviewed by the Audit and Risk Management Committee.

Options

- 1. Council adopt the Fraud and Corruption Control Policy and Risk Management Policy as attached to the report.
- 2. Council request amendments to the Fraud and Corruption Control Policy or to the Risk Management Policy.

<u>Previous Council Resolutions</u> 22 August 2018 - 16-20/1070 20/06/2019 - 16-20/1408

Strategic Implications

Corporate Plan

Lockyer Leadership and Council;

- 5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values
- 5.7 Compliance with relevant legislation.

Finance and Resource

Budget implications will continue to be addressed through existing allocations.

Legislation and Policy

Council's policy framework has been adhered to in the development and review of the policy outlined in this report. It complies with the requirements of relevant legislation. Any future policy and legal implications will be addressed as matters arise before Council.

Risk Management

Key Corporate Risk Category: FE2

Reference & Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and sustainability

Consultation

Internal Consultation

• Audit and Risk Management Committee

• Executive Leadership Team

Attachments

1 Fraud & Corruption Control Policy 2 Pages

2. Risk Management Policy 4 Pages



FRAUD AND CORRUPTION CONTROL

Head of Power

Local Government Act 2009 Local Government Regulation 2012

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan 2017 - 2022

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

Definitions

Fraud

is defined in the Australian Standard AS8001-2008: Fraud and Corruption Control, as: Dishonest activity causing actual or potential financial loss to any person or entity including theft of moneys or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position.

Corruption

is defined in Australian Standard AS8001-2008: Fraud and Corruption Control, as: Dishonest activity in which a director, executive, manager, employee or contractor of an entity acts contrary to the interests of the entity and abuses his/her position of trust to achieve some personal gain or advantage for him or herself or for another person or entity.

Corrupt Conduct Corrupt conduct is conduct by anyone that adversely affects a public agency or public official so that the performance of their functions or the exercise of their powers:

- Is not honest or impartial; or
- Knowingly or recklessly breaches public trust; or
- · Involves the misuse of agency-related information or material.

Corrupt conduct is engaged in for the purpose of providing a benefit to the person or another person, or causing a detriment to another person. In addition, the conduct must be serious enough that, if proved, would constitute a criminal offence or a disciplinary breach providing grounds for dismissal.

Effective Date: XX/XX/2021

Group: People & Business Performance
Unit: Business Performance
Approved: Ordinary Meeting (Resolution Number 20-24/XXXX)
Date Approved: XX/XX/2021

Version: 1.0 Last Updated: XX/XX/2021 Review Date: XX/XX/2023 Superseded/Revoked: Fraud and Corruption Policy SG 22 ECM: 3627627

ECM: XXXXXXX Page 1 of 2

Attachment 1 11.4 Page 105

Corrupt Conduct includes an attempt or a conspiracy to engage in the conduct, as well as neglect, failure or inaction that adversely affects a public agency or official in the ways described above.

Council

Lockyer Valley Regional Council

Policy Objective

To articulate Lockyer Valley Regional Council's expectations and actions in relation to the management of fraud and corruption within the organisation.

Policy Statement

Lockyer Valley Regional Council has zero tolerance for corruption and fraud and is committed to acting in the best interest of the community and upholding the principles of honesty, integrity and transparency. It is totally unacceptable for any councillor, employee or affiliate to engage in, or participate in corruption or fraud.

Council is committed to:

- taking a risk management approach to the prevention, identification and management of fraud and corruption
- reducing or removing the potential for fraudulent or corrupt conduct on the part of its employees, contractors, clients and suppliers
- detecting fraudulent or corrupt conduct through the systematic processes articulated in Fraud & Corruption Control Plan (the Plan)
- investigating or otherwise formally enquiring into all instances of suspected fraudulent or corrupt conduct exposed as a result of our detection processes, or as a result of receiving an allegation of fraudulent or corrupt activities
- managing, disciplining or facilitating the prosecution of those responsible for incidents of fraud and corruption as appropriate
- minimising the risk of fraud and corruption; and
- ensuring the continuing organisational integrity and transparency of its operations.

Council officers have a responsibility and an obligation to report suspected or known incidents of fraud or corruption.

Council will take action against anyone who takes reprisal action against a Council officer who reports suspected or known incidents, consistent with Council's Public Interest Disclosure Policy and Procedure.

Council recognises that fraud and corruption prevention and control are integral components of good governance and risk management.

Related Documents

Fraud and Corruption Control Plan Councillor Code of Conduct **Employee Code of Conduct** Risk Management Policy **Public Interest Disclosure Policy Public Interest Disclosure Procedure**

> Group: People & Business Performance Unit: Business Performance Approved: Ordinary Meeting (Resolution Number 20-24/XXXX) Date Approved: XX/XX/2021

ECM: XXXXXXX

Version: 1.0 Last Updated: XX/XX/2021 Review Date: XX/XX/2023 Superseded/Revoked: Fraud and Corruption Policy SG 22 ECM: 3627627 Page 2 of 2

Effective Date: XX/XX/2021

Attachment 1 11.4 **Page 106**



RISK MANAGEMENT

Head of Power

Local Government Regulation 2012

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017 - 2022):

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Definitions

Risk is the effect of uncertainty on objectives.

Risk appetite is the level of risk which Council is prepared to accept, tolerate, or be exposed to

at any point in time.

Risk Management is the coordinated activities to direct and control an organisation with regard to

risk.

Council Lockyer Valley Regional Council

Policy Objective

The purpose of this policy is to broadly define Council's approach to managing risk in the organisation.

Policy Statement

Managing risks is an integral part of governance, good management practice and decision making at Lockyer Valley Regional Council.

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 3.0 Review Date: 30/09/2024

Superseded/Revoked: Risk Management Policy ECM: 3794258 Page 1 of 4 All of Council's Branches are accountable for implementing Council's Risk Management Framework which provides an effective process for the identification, analysis and management of both negative and positive impacts on physical, social and economic capital. The Framework supports sustainability and safeguards Council's assets, infrastructure, people, finances and reputation.

Risk management is embedded in Council's practices and processes through integration in a number of Council documents including the annual Operational Plan. Council is committed to providing the necessary available resources to assist those accountable and responsible for managing risk in the organisation.

Management accepts responsibility for managing risk for the organisation. Council and its Audit and Risk Management Committee accept responsibility for overseeing risk management in the organisation. This includes appropriate communication of key corporate risks and their management to the organisation and its stakeholders.

To enable a more streamlined approach to risk management, Council has adopted the following 12 key corporate risk categories:

Risk	Key Corporate	Key Corporate Risk
Code	Risk Category	Category Description
FE1	Finance and Economic	Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.
FE2	Finance and Economic	Decision making governance, due diligence, accountability and sustainability
IA1	Infrastructure and Assets	Planning, managing and maintaining assets for the future
IA2	Infrastructure and Assets	Delivering major projects (time, cost, scope and quality)
IA3	Infrastructure and Assets	Information and technology capacity and management
BC1	Business Continuity and Systems	Provision of core services now and into the future
EC1	Environment and Community	Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity
LCL1	Legal Compliance and Liability	Compliance management – regulatory or contract compliance, litigation, liability and prosecution
P1	Stakeholder (Political)	Intergovernmental relationships/relationships with other key stakeholders
R1	Reputation	Reputation and Goodwill
S1	Staff	Strategic workforce planning and management
WHS1	Work Health and Safety	Health and safety

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX)

Date Approved: XX/XX/2021 ECM: 4154016

Effective Date: XX/XX/2021 Version: 4.0 Review Date: 30/09/2024

uperseded/Revoked: Risk Management Policy ECM 3794258

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Once risks are identified, the adequacy of controls are considered within the context of Council's risk appetite. Where the risk appetite threshold has been breached, risk management controls and treatments are required to bring the exposure level back to an acceptable range.

Council's risk appetite is set across a range of areas which inform the annual risk process, controls, risk target identification and is generally defined as follows:

Level of Risk Appetite	Description
	All reasonably practical and affordable measures to minimise, and where possible,
Risk Averse	eliminate the risk will be taken.
RISK AVEISE	This means likelihood is rare and residual risks should be low.
	This usually means zero appetite is the most risk averse risk appetite.
	Preferring risk mitigation to taking risks. Continuous improvements and innovative
Cautious	approaches will be taken.
	This means residual risks should be low-medium.
	Willing to consider risk and innovative approaches to achieve anticipated outcomes,
Open	provided effective measures are in place to monitor the risk and adverse outcomes, with
Open	an acceptance of the potential for failure.
	This means residual risks could be high-extreme.

Lockyer Valley Regional Council has a level of risk appetite which it tolerates as detailed in the below table:

Lockyer Val	ley Regional Council's	Risk Appetite Statement	
Risk Category	Risk Averse	Cautious	Open
Staff (People and Culture)			
Work Health and Safety			
Financial and Economic			
Legal, Compliance and Liability	\leftarrow		
Reputation		\leftarrow	
Business Continuity and Business Systems			→
Stakeholder (Political)	—		\rightarrow
Infrastructure and Asset		—	\rightarrow
Environment and Community			\rightarrow

The areas by which Council's risk appetite is described are an adjunct to Council's risk management framework and activities. The risk appetite is an internally focused document, concerned with Council's appetite for accepting risks within its reasonable control.

Council's risk management performance is measured periodically through progress against the risk management framework. The risk management policy and framework are reviewed at least every three years and updated in response to an event; change in circumstances and to address identified areas of improvement.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX)

Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 4.0 Review Date: 30/09/2024

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uperseded/Revoked: Risk Management Policy ECM 3794258 Page 3 of 4

Related Documents

Risk Management Framework
Key Corporate Risk Register
Risk Appetite Statement
International Standard ISO 31000:2018 Risk Management – Principles and Guidelines



Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 4.0 Review Date: 30/09/2024

uperseded/Revoked: Risk Management Policy ECM 3794258 Page 4 of 4 11.5 Darling Downs and South West Council of Mayors - Regional Waste

Management and Infrastructure Plan

Author: Christine Blanchard, Coordinator Waste

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this report is to accept the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.

Officer's Recommendation:

THAT Council approve the acceptance of the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a Regional Waste Management and Infrastructure Plan.

Executive Summary

The Darling Downs and South West Council of Mayors (DDSW CoM) recently endorsed an in-principle proposal to progress a regional waste management and infrastructure plan.

The DDSW CoM is made up of ten councils including the Councils of Balonne, Bulloo, Goondiwindi, Maranoa, Murweh, Paroo, Quilpie, Southern Downs, Toowoomba and Western Downs.

The proposed Plan will become a key strategic document for the group in guiding waste management within the region and assist said councils to meet the outcomes of the Queensland Waste Management and Resource Recovery Strategy. It is further envisaged that the Plan will highlight potential opportunities for regional economic development relating to the quickly evolving waste industry.

Proposal

The Darling Downs South West regional group consists of the Councils of Toowoomba, Southern Downs, Western Downs, Goondiwindi, Quilpie, Balonne, Bulloo, Murweh, Maranoa and Paroo.

This group is developing a Regional Waste Management and Infrastructure Plan which will include a waste strategy with targets, regional economic development opportunities, transport logistics and infrastructure requirements.

It has been identified that Lockyer Valley and South Burnett Regional Councils have significant relationships with DDSW Councils and there would be benefit in inclusion of these Councils as part of the project. Any involvement would be subject to cost-sharing arrangements to be further outlined in a Memorandum of Understanding (MoU).

It is recommended that Council welcome the opportunity to be part of this group as we have regional connections to both SEQ and DDSW and we would benefit from being involved. Development of regional resource activities could generate employment in the Lockyer Valley and could also assist in the reduction of waste to landfill. The Toowoomba Regional Council Mayor, Cr Antonio has written to the Lockyer Valley Regional Council through the Mayor Cr Milligan inviting the Region to be party to this initiative.

Options

- 1. Council declines the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.
- 2. Council accepts the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.

Critical Dates

Council has been asked to accept the invitation by 17 September 2021.

Strategic Implications

Corporate Plan

3.5 Council and the community actively reduce waste, recycle and reuse more.

Finance and Resource

It is estimated the total cost of the project will be \$300,000 and the DDSW CoM has asked the Queensland Government for \$200,000 funding. If the Queensland Government agrees to fund this amount, then the councils would contribute the remaining \$100,000 and Lockyer Valley Regional Council would be required to contribute approximately \$12,000 (based on proportionate population).

Note this could increase or decrease based on the Queensland Government contribution.

Funds are available in the waste management budget.

Legislation and Policy

There are no policy implications associated with this report.

Risk Management

The financial commitment to this work is minimal so the risk is perceived to be low.

Consultation

Portfolio Councillor Consultation

Councillor Cook has been consulted on this. This matter was presented at a Council workshop in August 2021 as part of a waste update.

Attachments

1 Invitation from Cr Antonio, Mayor of Toowoomba Regional Council



Our Reference: Contact Office: Telephone: DM# 9919871 Waste Services 131 872

12 August 2021

Darling Downs & South West Queensland COUNCIL OF MAYORS

Mayor Tanya Milligan Lockyer Valley Regional Council PO Box 82 Gatton QLD 4343

Email: tmilligan@lvrc.qld.gov.au

Dear Mayor Milligan,

The Darling Downs and South West Council of Mayors (DDSW-CoM) recently endorsed in-principle a proposal to progress a Regional Waste Management and Infrastructure Plan.

The DDSW-CoM is made up of 10 Councils, namely Balonne Shire Council, Bulloo Shire Council, Goondiwindi Regional Council, Maranoa Regional Council, Murweh Shire Council, Paroo Shire Council, Quilpie Shire Council, Southern Downs Regional Council, Toowoomba Regional Council and Western Downs Regional Council.

This proposed Plan will become a key strategic document for the group in guiding waste management within the region and assist all Council's in working to meet the outcomes of the Queensland Waste Management and Resource Recovery Strategy. It is further envisaged that the plan will highlight potential opportunities for regional economic development relating to the quickly evolving waste industry.

Through work to date and initial discussions that have taken place, it has been identified that there would be benefit in including Lockyer Valley Regional Council as part of the project.

Therefore, on behalf of the DDSW-CoM, I am writing to offer Lockyer Valley Regional Council the opportunity to become part of the development this Regional Waste Management and Infrastructure Plan. Should this proceed, inclusion in this process will be formalised through a Memorandum of Understanding (MoU) that is currently being developed.

I would appreciate your consideration of this offer and response by 17 September 2021, which will allow time to finalise the MoU prior to the next DDSW-CoM meeting in October.

If you have any questions in relation to this request please contact Council's Manager Waste Services, Matt Torr, on 4688 8613.

Your faithfully

Paul Antonio

Chair

Darling Downs and South West Council of Mayors

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12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Proposal for New Motorsport Complex - Gatton Lockyer Valley Speedway

Author: Amanda Pugh, Group Manager Community & Regional Prosperity

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's direction on the request to consider a joint venture between Council and the Gatton Lockyer Valley Speedway on a new Motorsport Complex proposal for the region.

Officer's Recommendation:

THAT Council refuse the request by Gatton Lockyer Valley Speedway to consider a joint venture or to provide financial assistance to establish a purpose-built Motorsport Complex in the region.

Executive Summary

Gatton Lockyer Valley Speedway has submitted a proposal to Council to consider a joint venture in relation to the construction of a new motorsport complex in the region. The proposal was discussed at a Councillor Workshop held in June 2021. The group are seeking council's consideration of a joint venture or financial assistance to establish the facility within the region.

Proposal

Gatton Lockyer Valley Speedway currently operates from the Gatton Showgrounds. Events are held periodically throughout the year however, the group cannot hold events as often as they would like.

The group are proposing the development of a new Motorsport Complex in the region to host international, national and local events, with potentially many motorsport groups utilising the complex. The proposed complex would be purpose-built for speedway and burnout events, being the first facility of its kind in Queensland.

It is envisaged that the events and numerous patrons would provide an opportunity to assist the local economy and businesses in the area and further, attract additional businesses particularly in motorsports, tourism and retail.

The Motorsport Complex would require a level block of land at approximately 150,000m2 (38 acres) on the southwestern side of Gatton to direct attendees through Gatton. The Speedway would consist of a 420-metre clay-based track at 15 metres wide and an inside granite-based track at 10 metres wide for solos and sidecars. Additional to the speedway track the proposal includes a dedicated burnout and power skid pad sizing 30x30 metres with an entry and exit strip. This makes the complex unique and attractive to some of Australia's largest motorsport events.

The complex would be fully fenced, including safety barriers with terraced grassed hills on three sides of track for spectators and a flat area for wheel-chair access.

Proposed events to be conducted include:

- Regular speedway events
- World Series Sprint cars

- National and State Titles
- Burnouts
- Various car events/shows
- Motorkhana
- Gymkhana
- Monster Truck Events

Similar complexes in South East Queensland have recently stopped holding such events and leases are coming to an end. This leaves the Lockyer Valley as the only speedway venue in South East Queensland, providing a great opportunity for the region.

The total estimated cost for the proposed complex is approximately \$6 million (not including the purchase of land). Gatton Lockyer Valley Speedway have requested Council consider a joint venture with the group or potentially provide financial assistance to establish the purpose-built facility in the region.

Options

- 1. Council refuse the request to consider a joint venture or financial assistance to establish a purpose-built facility in the region.
- 2. Council further consider the request to undergo a joint venture or provide financial assistance to establish a purpose-built facility in the region, with further investigation.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan

Lockyer Community; 1.2 - Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Lockyer Business Farming and Livelihood; 2.1 - Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.

Lockyer Planned; 4.2 - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region

Finance and Resource

There are no budget allocations made in the current budget for expenditure of this nature. In the preparation of Council's current budget there has been an emphasis placed on maintaining Council's current assets. Considerable capital expenditure would be required to support the construction of a facility of this nature.

Legislation and Policy

Nil

Risk Management

Nil

Consultation

Portfolio Councillor Consultation

Gatton Lockyer Valley Speedway have had discussions with a number of Councillors in relation to the request.

Internal Consultation

Councillor Workshop – June 2021

External Consultation

Numerous discussions with Gatton Lockyer Valley Speedway have been undertaken with facilities and Town Planning.

Community Engagement

Nil

Attachments

There are no attachments for this report.

12.2 Request from Laidley District Cricket Club for Funding for New Cricket Pitch

Author: Annette Doherty, Manager Community Activation

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

Council's direction is sought in relation to a request from the Laidley District Cricket Club for funding of a new concrete cricket pitch.

Officer's Recommendation:

THAT Council refuses the request from Laidley District Cricket Club to provide funding towards a new concrete cricket pitch at Laidley Recreational Grounds;

Further:

THAT Laidley District Cricket Club be invited to submit an application for funding through Round 1 of the 2021/22 Major Community Grants Program;

And further;

THAT Council notes the Laidley District Cricket Club's intention of becoming a user of the Laidley Recreational Grounds.

Executive Summary

A request has been received from the Laidley District Cricket Club for Council to contribute 50% towards the cost of installing a new concrete cricket pitch with artificial turf at the Laidley Recreational Grounds.

Proposal

The Laidley District Cricket Club has requested Council to provide funding for the installation of a new concrete cricket pitch with artificial turf at the Laidley Recreational Grounds. A quote of \$3465.00 has been provided for the proposed works and the Club has requested Council contribute 50% towards this cost.

The Club advises that they currently play some of their 'home games' in Ipswich on Friday nights due to there being no ground with lights available to them in Laidley. They propose installing a cricket pitch on the vacant softball field within the south-eastern part of the Recreational Grounds, as this field already has lights.

The Laidley District Cricket Club is not currently a user of the Laidley Recreational Grounds. The Club is located at Bichel Oval at the Laidley Cultural Centre. The Laidley Recreational Steering Committee has discussed this proposal at its last two monthly meetings, and is supportive of the Club's proposal to use the vacant softball field.

Provision has not been made in the budget for this type of request. There is funding available for works identified in the Lockyer Valley Sports and Recreational Plan, but the new cricket pitch is not included in these works.

Round 1 of the 2021/22 Major Community Grants Program is currently open. Under this grant program, not-for-profit community organisations can apply for amounts between \$1000 and \$4000 to undertake projects, activities or events which benefit the wider community. It is recommended that the Laidley District Cricket Club be invited to submit an application under this grant program.

Options

- 1. Council refuses the request to provide funding to the Laidley District Cricket Club, and the Club is invited to submit an application for funding through Round 1 of the 2021/22 Major Community Grants Program.
- 2. Council agrees to provide the requested funding to the Laidley District Cricket Club.

Previous Council Resolutions

There is no previous Council resolution in relation to this matter.

Critical Dates

The quotation provided by the Laidley District Cricket Club is valid until 13 October 2021.

Round 1 of the 2021/22 Major Community Grants Program is open until 30 September 2021.

Strategic Implications

Corporate Plan

Lockyer Community 1.2 - Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Finance and Resource

Budget provision has not been made for this type of request.

The budget of \$80,000 is provided for the 2021/22 Major Community Grants Program, with two rounds of \$40,000 each. The Major Community Grants Program is for non-recurrent grants of between \$1,000 and \$4,000.

Legislation and Policy

There are no implications for legislation or policy.

Risk Management

Key Corporate Risk Code and Category: R1 Reputation

Key Corporate Risk Descriptor: Reputation and Goodwill

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable

development, social and community wellbeing, relationships, public

health, recreation, regional profile and identity

Consultation

Portfolio Councillor Consultation

Cr Cook is a member of the Laidley Recreational Steering Committee and is aware of the Cricket Club's proposal.

Internal Consultation

This matter was discussed by the Executive Leadership Team.

Attachments

There are no attachments for this report.

12.3 Major Facilities Grant Program - Rural Halls

Author: Trent Nibbs, Community Activation Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek a decision from Council in relation to the allocation of funds from the Major Facilities Grant Program (Rural Halls) for upgrading and repairing rural halls that may be used as safer places during a disaster event.

Officer's Recommendation:

THAT Council approve funding for the Major Facilities Grant Program (Rural Halls) allocating a total of \$792,334.00 to the following Rural Halls:

Blenheim Hall	\$45,234.00
Forest Hill School of Arts	\$64,401.00
Glenore Grove Hall	\$108,366.00
Grantham Butter Factory	\$58,000.00
Helidon Hall	\$47,700.00
Junction View Hall	\$25,000.00
Ma Ma Creek Community Hall	\$93,479.00
Mulgowie Hall	\$110,154.00
Postmans Ridge Memorial Hall	\$120,000.00
Stockyard Creek Hall	\$120,000.00

Executive Summary

Council was successful in obtaining grant funding of \$700,000 from the Federal and State Governments through Category D of the Disaster Recovery Funding Arrangements. The funding is to support the recovery of those communities most heavily impacted by the Queensland Bushfires disaster event during September—December 2019, under the Local Economic Recovery Program. The program is designed to support projects that contribute to local and regional economic and/or social recovery, and that align with the Queensland Strategy for Disaster Resilience. The \$700,000 was to be used for upgrades and maintenance of rural halls that may be used as community shelters or relief/recovery centres in the event of a disaster.

Council budgeted \$100,000 as a co-contribution to provide a total of \$800,000 for this grant program.

Council created a closed funding round targeting 12 rural halls that may be used as community shelters or relief/recovery centres in the event of a disaster. Applications could be made for between \$20,000 and \$120,000 in funding. Applications were received for 11 of the halls, requesting a total of \$953,809.

Proposal

The total funding available for works to rural halls is \$792,500. The reduced amount (from \$800,000) is due to \$7,500 being used for costs associated with changes to Council's SmartyGrant subscription needed to cater for the increased level of funding.

Eleven applications were received requesting a total of \$953,809 in funding. All applications meet the funding guidelines. As the amount applied for exceeds that available, it is recommended the funds be distributed as shown in the table below.

Facility and Project	Requested Funding	Recommended Funding
Alex Geddes Hall Upgrade to amenities, hydraulic works, electrical upgrades, new	\$120,000.00	Nil
disability ramp, structural works to roof		
Blenheim Hall Painting, solar, kitchen cupboards, air conditioning, bench, BBQ	\$45,234.00	\$45,234.00
Forest Hill School of Arts Air conditioning, table replacement, roof repair, electrical upgrade, solar security lights, cleaning of blinds	\$64,751.00	\$64,401.00
Glenore Grove Hall Climate control, kitchen upgrade, solar, power upgrade, downstairs amenities	\$110,116.00	\$108,366.00
Grantham Butter Factory New flooring, door and frame, project management and contingency	\$80,000.00	\$58,000.00
Helidon Hall Kitchen upgrade, amenities works, trestle tables, bar area refurb, project management and contingency	\$65,700.00	\$47,700.00
Junction View Hall Re-stumping and levelling	\$25,000.00	\$25,000.00
Ma Ma Creek Community Hall Modular toilet, floor restoration, pump well and holding tank, plumbing and drainage, commercial fridge, commercial stove, holding tank excavation, gutter maintenance, repairs to internal fascia, power connection	\$93,479.00	\$93,479.00
Mulgowie Hall Toilet block upgrade, kitchen upgrade, hall repairs, building fees	\$110,154.00	\$110,154.00
Postmans Ridge Memorial Hall Toilet block, draftsman plans	\$120,000.00	\$120,000.00
Stockyard Creek Hall Off grid solar system, storage room (building), upgrade meeting room, upgrade entrance (concrete ramp, rails and steps), rainwater tanks x 1, storage room (slab), paint new storeroom	\$119,375.00	\$120,000.00
TOTAL	\$953,809.00	\$792,334.00

It is recommended that no funding be provided for Alex Geddes Hall. This is a Council owned hall which is currently in very poor condition and has limited use. It is generally considered that \$120,000 is far less than the amount needed to bring this facility up to compliance. Given the proximity of the hall to Seven Mile Lagoon, and the potential for use of this hall by visitors to Seven Mile Lagoon, it is considered that further investigation is required to determine what type of facility Council and the community require in this location. It is therefore recommended that funding not be provided at this time, but further investigations be undertaken as to the full scale of works required, and options to provide a fit-for-purpose community facility.

The applications for the Forest Hill School of Arts included \$350 for cleaning of blinds, and the application for the Glenore Grove Hall included \$1750 for downstairs amenities. These items were not considered necessary to support the use of the facilities as safer places during disaster events, and it is recommended Council does not provide funding for these items.

The applications for the Grantham Butter Factory and Helidon Hall included amounts of \$22,000 and \$18,000 respectively, for project management and a 25% contingency. These items have not been funded due to the grant being oversubscribed and no other applications including these types of costs. It is recommended Council does not provide funding for these items.

It is recommended that the maximum amount of \$120,000 be allocated to the Stockyard Creek Hall despite the applicant requesting \$119,375. This is due to the proposed works to this hall exceeding \$120,000 and the Hall Committee being prepared to finance the amount exceeding \$120,000.

Options

- Council resolves to allocate funding for works to eleven rural halls in accordance with the recommendation.
- 2. Council resolves to provide funding for works to rural halls but allocates the funding in a different way to that outlined in the recommendation.
- 3. Council decides not to provide funding for works to rural halls and returns funding to the Federal and State governments.

Previous Council Resolutions

At the Ordinary Meeting on 16 September 2020, Council endorsed an expression of interest being submitted to the Queensland Reconstruction Authority for various projects under the Local Economic Recovery Funding Grant Program, and resolved to provide co-contributions for those projects. This included making a submission for \$700,000 and a co-contribution of \$100,000 for upgrades to rural halls. (Resolution Number: 20-24/0140)

Critical Dates

Under this funding program, projects are to be completed by 1 March 2022 and acquitted by 1 April 2022.

Strategic Implications

Corporate Plan

Lockyer Community 1.3 - Enhanced wellbeing and safety of the community.

Finance and Resource

There is \$792,500 available for works to rural halls.

Legislation and Policy

There are no implications for legislation or policy.

Risk Management

Key Corporate Risk Code and Category: R1 Reputation

Key Corporate Risk Descriptor: Reputation and Goodwill

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable

development, social and community wellbeing, relationships, public

health, recreation, regional profile and identity

Consultation

Councillor Consultation

Councillors attended a tour of rural halls on 27 July 2021.

The funding applications were discussed with Councillors at a workshop on 7 September 2021.

Community Engagement

Twelve rural hall committees and owners were provided an opportunity to apply for the Major Facilities Grant Program.

Attachments

There are no attachments for this report.

12.4 Application for Development Permit for Material Change of Use for

Undefined Use (Solar and Battery Farm) at Adare Road, Gatton

Author: Tammee Van Bael, Planning Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider an application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) on Lot 1 SP217751 at Adare Road, Gatton.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) on Lot 1 SP217751 at Adare Road, Gatton, be approved subject to conditions as follows.

APPROVED PLANS

The following plans are Approved Plans for the development:

Approved Plans

Plan No.	Rev.	Plan Name	Date
P-001	V05	Planning Layout, prepared by European Energy	06/07/2021
2062-01	D	Cover Sheet & Notes, prepared by Jackie Amos Landscape Architect	7.7.21
2062-02	D	Site Plan, prepared by Jackie Amos Landscape Architect	7.7.21
2062.03	D	Planting Modules & Schedule, prepared by Jackie Amos Landscape Architect (as amended in red by Council)	7.7.21
2062.04	D	Landscape Details, prepared by Jackie Amos Landscape Architect	7.7.21
7.0	А	Project Layout Plan, prepared by Environmental Ethos	16/07/2021
16133	1	Stormwater Management Plan, prepared by RMA Engineers	16 December 2020

REFERENCED DOCUMENTS

The following documents are referenced in the assessment manager conditions:

Referenced Documents

	210305 16133 TRA RFI Response 0	-	Solar and Battery Farm Adare Road Gatton, prepared by RMA Engineers	5 March 2021	
Ш					

PROPERTY NOTES

Not Applicable.

VARIATION APPROVAL

Not Applicable.

FURTHER PERMITS REQUIRED

- Development Permit for Operational Work
- Development Permit for Building Work
- Works on Road Reserve Permit

CURRENCY PERIOD OF APPROVAL

The currency period for this development approval is six (6) years starting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval at end of currency period" of the *Planning Act 2016*.)

This development approval has been issued during the COVID-19 applicable event declared under 275F of the Planning Act 2016. The period for undertaking the approved development may be subject to a further extension of time under section 275R of the Act.

ASSESSMENT MANAGER CONDITIONS

NO.	CONDITION	TIMING			
1.	Undertake the development generally in accordance with the	Prior to			
	approved plans. These plans will form part of the approval, unless	commencement of use			
	otherwise amended by conditions of this approval.	and to be maintained			
		thereafter.			
2.	Maintain the approved development in accordance with the	At all times.			
	approved drawing(s) and/or document, and any relevant Council or				
	other approval required by conditions.				
3.	The use must not commence until all conditions of this approval have	At all times.			
	been complied with.				
4.	No works must commence until approval for operational works	At all times.			
	and/or other relevant permits have been obtained from Council.				
Use App	roval				
5.	The approved development is for a Material Change of Use for	At all times.			
	Undefined Use (Solar and Battery Farm). The solar farm has a				
	maximum capacity of 16.62MW and associated battery storage				
	system is 2.25MW/4.5MWh.				
Alteration	ons and/or Relocations				
6.	Any alteration or relocation in connection with or arising from the	At all times.			
	development to any service, installation, plant, equipment or other				

		o or under the control of the telecommunications city authority or Council or other person engaged in				
	• •	public utility services is to be carried out with the				
		d at no cost to Council.				
7.		Council infrastructure (including but not limited to	At all times.			
	any street trees	and footpaths) to a standard which is consistent with				
	Council's standa	rds should this infrastructure be damaged as part of				
	construction wo	rks.				
Damag	es to Services and	Assets				
8.	Any damage cau	sed to existing services and assets as a result of the	At all times.			
	· ·	orks must be repaired at no cost to the asset owner at				
	the following tim					
		damage would cause a hazard to pedestrian or				
		ety, immediately; or				
		erwise, upon completion of the works associated				
	with the de	velopment.				
	Any ropair work	which propagate alter the alignment or level of				
		which proposes to alter the alignment or level of and assets must first be referred to the relevant				
	service authority					
Landsca	aping & Fencing					
9.	 	caping generally in accordance with the approved	Prior to			
		prepared by Jackie Amos Landscape Architect, and	commencement of use			
	the following:	p p	and to be maintained			
	a. No plants w	thereafter.				
	·	plants list are to be utilised within any landscaping works;				
	b. Minimum 1	.8m high security fencing surrounding the solar farm;				
	c. Provide soil	and mulching to garden beds generally in				
	accordance	with current Australian Standards; and				
	Commonstant	Description				
	Component	Description				
	Objective	Plants within the site are to provide adequate				
		screening of the development from surrounding viewpoints.				
	Quantity and	Total of 1440 x 6m trees and 4m shrubs within 10m				
	Quantity and Density	wide landscape buffer. 40 Plants per 10m x 50m				
	Defisity	wide planting module, which is to be repeated for				
		the extent of the 10m wide buffer (in accordance				
		with the approved Landscape Plans prepared by				
		Jackie Amos Landscape Architect.				
		A minimum of 31 trees x 300L tree stock within the				
		"tree planting to eastern extent of the				
		development" (in accordance with the approved				
		Landscape Plans prepared by Jackie Amos				
		Landscape Architect). Trees are to be planted at				
		least 1.5m apart and evenly spread throughout the				
		location indicated on Drawing No. 2062-02.				
	Site	remove/treat all Biosecurity Act 2014				
	preparation	restricted matter weeds and environmental				

	Monitoring and Maintenance	weeds in the area prior to commencing any on-site works stabilise exposed soils ensure erosion and sediment control measures are installed dig holes for plants twice the depth of the plant stock. Ensure edges of the hole are not glazed Water plants every day for 1 week, twice per week for weeks 2-6, and then weekly from 6-12 weeks Perform maintenance monthly for the first 6 months then bi-monthly: Remove or spray competing weeds with appropriate herbicide Check for herbivory and if necessary, install tree guards Repair tree guards/stakes if they become damaged Replenish mulch Replace dead and dying trees Water if rainfall has not been sufficient Monitor erosion and sediment control devices Verify that all performance criteria have been met All Plants are to be maintained in perpetuity	
	Performance Criteria	 to meet the above objective Biosecurity Act 2014 listed weeds and environmental weeds— absent or controlled (90% removal) after 12 months Plant survival and plant density — Replace mortalities as required to maintain 90% survival rate in perpetuity Erosion and sediment control/mulching — Mulch cover maintained 	
	Council inspection	 Notify council when all plants have been planted – Council will undertake an inspection Council will inspect after 12 months from planting to ensure performance criteria have been met Ensure performance criteria are met throughout the life of the use 	
10.	the area and mu Bay Ash' or alter	oilularis 'Blackbutt' plant species is not suitable for st be replaced with Eucalyptus tessellaris 'Moreton native species as approved by Council.	At all times.
11.	· ·	rks must be established and maintained for the life ants must be allowed to grow to full form and any	Prior to commencement of use

p	Ensure that an accredited fauna spotter/wildlife consultant* is present to check all potential habitat prior to vegetation removal or earthworks, which includes: a. inspect vegetation approved for removal (or any dams to be removed or dewatered) and advise contractors when it is appropriate to commence works; b. clearly mark (flag) vegetation found to contain fauna or fauna habitat (such as tree hollows, arboreal termite mounds, stick nests or possum drays with flagging tape), and visually and verbally communicate this information to the tree feller to ensure flagged trees are not felled until authorised and instructed to by the fauna spotter;	At all times during vegetation clearing.
12. E	Ensure that an accredited fauna spotter/wildlife consultant* is present to check all potential habitat prior to vegetation removal or earthworks, which includes: a. inspect vegetation approved for removal (or any dams to be removed or dewatered) and advise contractors when it is appropriate to commence works; b. clearly mark (flag) vegetation found to contain fauna or fauna habitat (such as tree hollows, arboreal termite mounds, stick nests or possum drays with flagging tape), and visually and verbally communicate this information to the tree feller to ensure flagged trees are not felled until authorised and instructed to by the fauna spotter;	•
	 c. where native vertebrate animals are found, clearing must only continue in coordination with a fauna spotter. All native vertebrate animals located within, on and amongst vegetation or areas of vegetation approved for clearing, are only to be managed under the guidance of the fauna spotter; d. keep and maintain accurate records of all animal captures, incidents and disposals for the site and a report prepared for Council and other relevant authorities within one month of completion of the project; 	
13. A	Note: an accredited Fauna Spotter/ Wildlife Consultant is a person or company holding a current Rehabilitation Permit – Spotter Catcher ssued by the Department of Environment and Science under the Nature Conservation (Administration) Regulation 2017. Any clearing of koala habitat trees must ensure the clearing is carried out in a way the complies with the sequential clearing conditions in Part 3, Section 10 of the Nature Conservation (Koala) Conservation	At all times during vegetation clearing.
N	Note: Koala Habitat Trees are defined as a. a tree of the Corymbia, Melaleuca, Lophostemon or Eucalyptus genera that is edible by koalas; or b. a tree of a type typically used by koalas for shelter, including, for example, a tree of the Angophora genus.	
n	 Limit the felling of habitat and hollow bearing trees to the following methods: a. segmental removal of the tree, with hollow-bearing limbs being checked by the wildlife spotter and cleared of fauna using a cherry picker; b. segmental removal of the tree, with hollow-bearing limbs plugged and lowered to the ground for inspection by the wildlife spotter; c. use of an excavator with vertical grab to lower the main trunk; or 	At all times during vegetation clearing.

4.5	Book and the help of the land	At all the same design
15.	Preserve valuable habitat features such as large fallen logs, rock piles	At all times during
	or outcrops wherever practicable through the translocation and re-	vegetation clearing.
4.6	establishment in coordination with the wildlife spotter.	A. H.:
16.	Ensure compliance with AS 4970 – 2009 Protection of trees on	At all times during
	development sites, including but not limited to the implementation	vegetation clearing.
	of a 'Tree Protection Zone' where trees are to be retained onsite and	
	undertake the following:	
	a. install protective fencing to prevent any damage to areas not in	
	the approved vegetation clearing area in general accordance	
	with Section 4.3 of AS 4970 – 2009;	
	b. provide signs identifying the 'Tree Protection Zone' on exclusion	
	fencing that are clearly visible from all areas within the	
	development site within 20 metres of the exclusion fencing; and	
	c. ensure all trees to be retained are protected from harm during	
	works on site. Ensure activities such as traffic, stockpiling and	
	compaction are excluded from areas of retained vegetation	
	particularly within the tree protection zones of retained trees.	
17.	Ensure vegetation and rubble piles are not left to serve as a refuge	At all times during
	for displaced or roaming wildlife through the implementation of the	vegetation clearing.
	following measures:	vegetation cicarnig.
	a. immediately (within 12 hours) remove or destroy such	
	materials; or	
	b. ensure old (>12 hours) piles of felled vegetation are treated as	
	potential wildlife habitat and inspected by a wildlife spotter	
10	catcher prior to removal or destruction.	At all time as dismina
18.	Ensure all vegetation cleared as a result of this development approval	At all times during
	and requiring disposal is disposed of:	vegetation clearing.
	a. on the premises for landscaping and sediment and erosion	
	control purposes (for example as mulch); and/or	
	b. at a waste disposal facility operated by Council provided that	
	the waste is delivered to the waste disposal facility in a manner	
	and form which allows it to be mulched at the facility; and/or	
	c. in such other environmentally responsible manner as meets	
	with the written approval of the Council; and	
	d. ensure any vegetation cleared as a result of this development	
	approval is not burnt or incinerated except for the purpose of	
	domestic heating inside a dwelling on the subject site.	
	or Lighting	
19.	All outdoor lighting shall be directed inwards from the lighting	At all times.
	source, be hooded and be directed away from residential uses.	
20.	Any outdoor lighting, including illumination of advertising devices,	At all times.
	must be in accordance with the Australian Standard AS4282:2019	
	Control of the Obtrusive Effects of Outdoor Lighting.	
21.	Submit to Council a certificate of compliance demonstrating all	Prior to
	outdoor lighting complies with the Australian Standard AS4282:2019	commencement of use.
	Control of the Obtrusive Effects of Outdoor Lighting.	
Water		
22.	A water supply is to be provided on site that is sufficient to cater for	Prior to
	the use.	commencement of use
	the doct	commencement or use

		and to be maintained thereafter.
Operation	onal Management Plan	
23.	Submit an Operational Management Plan for the facility to Council for approval which includes, but is not limited to the following: a. Complaints management procedure; b. Environmental emergency and incident management procedure; c. An Environmental Management Plan (EMS) written by a qualified ecologist. The EMS is to have a specific focus the MSES Wetland of High Ecological Significance and the Lockyer Creek s to ensure the ecological values are maintained and improved. The EMS is to include at a minimum (but not limited to): i. Relevant legislation; ii. Ecological assessment to determine the baseline ecological values (prior to operational works and taking into account seasonal variations); iii. Potential threats/impacts to the ecological values and their likelihood of occurring (e.g. noise, vibrations, glare, traffic, weeds, grazing); iv. Mitigation plan – measures to be employed to mitigate the threats/impacts (prior to construction and during operation) including soil protection, water resources protection, flora and fauna protection and waste management; v. Monitoring Program - including monitoring methods, locations, frequency, indicators, and specified rectification works if indicators are outside of threshold parameters; vi. Action plans/procedures to follow in the event of an environmental risk occurring and which entity is responsible; and vii. Reporting and review framework. d. Maintenance program; e. Weed and pest management plan; f. Details and management of any livestock that will graze underneath the solar panels; g. Number of employees; and	Prior to commencement of use.
	h. Lifespan of the facility.	
24.	The use must be carried out generally in accordance with the approved Operational Management Plan.	At all times.
	tation and Exit Plan	
25.	Submit to Council for approval a Rehabilitation and Exit Plan prepared by a suitably qualified person, that includes at a minimum (but not limited to): a. Demonstrates that the site will be restored to a standard capable of the level of productivity prior to the Material Change of Use upon decommissioning of the Solar Farm;	One (1) year prior to decommissioning.

	b. Demonstrates that the ecological values on the site will be	
	restored to the same or better state than prior to the approved	
	use;	
	c. Identifies possible land uses (e.g. grazing, cropping,	
	environmental offsets) following cessation of the approved use;	
	d. Clearly establishes the objectives of the Plan;	
	e. Performance criteria for the rehabilitation actions;	
	f. An Action Plan, with timing for remedial works such as structure	
	removal, removal of imported materials such as gravel, repair of	
	any soil erosion, drainage and ecosystems, along with weed and	
	pest animal control activities required to meet the rehabilitation	
	performance criteria; and	
	g. Outlines a program for monitoring rehabilitation success using	
	appropriate indicators.	
26.	Post-operational rehabilitation of the site is to be carried out	Upon cessation of the
	generally in accordance with the strategies identified in the approved	use.
	Rehabilitation and Exit Plan.	
27.	Rehabilitation work must commence immediately upon cessation of	Upon cessation of the
	the approved use and be carried out in accordance with the approved	use.
	Rehabilitation and Exit Plan for the length of time included in the	
	Action Plan.	
	nd General Amenity	
28.	The external finishes of the battery containers, inverters and any	At all times.
	other buildings shall comprise neutral, low reflective colours	
	consistent with the surrounding natural environment.	
	Management	
29.	All waste generated from construction of the premises must be	At all times during
	effectively controlled on-site before disposal. All waste must be	construction.
	disposed of in accordance with the Waste Reduction and Recycling	
	Act 2011.	
30.	All waste generated on-site must be managed in accordance with the	At all times.
	waste management hierarchy as detailed in the Waste Reduction and	
	Recycling Act 2011.	
	ater General	At all the
31.	All works associated with this development must be undertaken	At all times.
	without resulting in stormwater damage, ponding or nuisance to	
22	surrounding and/or downstream properties or infrastructure.	1
32.	Design stormwater management generally in accordance with the	In conjunction with the
	approved <i>Stormwater Management Plan</i> , Reference No. 16133,	lodgement of a
	Revision 1, prepared by RMA Engineers and dated 16 December	development permit for
	2020, subject to detailed design and except as altered by conditions	operational works.
22	of this development approval.	Duianta
33.	Construct stormwater drainage and stormwater quality management	Prior to
	devices in accordance with the development permit for operational	commencement of use
	works.	and to be maintained
Havi Da	40	thereafter.
Haul Ro		At all times devices
34.	The approved transport route to the site must be in accordance with	At all times during
	Figure 2 of the Reference No. 210305 16133 TRA RFI Response 0,	construction.
	prepared by RMA Engineers and dated 5 March 2021.	

35.	No access is permitted north along Goos Road beyond the access point to the site to all vehicles related to the construction and	At all times.
	operation of the use identified on the Approved Plans .	
Vehicu	lar Access and Signage	
36.	Access to the site during construction and operation of the solar farm	At all times.
	and ancillary works must be via a single access point situated in	
	proximity to the Adare and Goos Road intersection.	
37.	All vehicle parking for vehicles related to the construction of use is to	At all times during
37.	be provided within the site during construction phase.	construction.
38.	Ensure that loading and unloading operations are conducted wholly	At all times.
50.	within the site and all vehicles enter and exit the site in a forward	At an times.
	direction.	
39.	Submit to Council 'AUTO TURN' or equivalent plots certified by a	In conjunction with the
33.	suitably qualified Registered Professional Engineer Queensland	lodgement of a
	(RPEQ) demonstrating the safe manoeuvring of the largest service	development permit fo
	vehicle expected from/to Goos Road during the operational phase	operational works.
	to/from the development. Clearly indicate the centre line of Goos	operational works.
	Road in the swept path drawing.	
40.	Construct a vehicular entry and exit crossover at the location	Prior to
	indicated on the Approved Plans generally in accordance with the	commencement of use
	Institute of Public Works Engineering Australasia's standard drawing	
	number RS-051 Vehicle Crossings Heavy Duty (general wide	
	configuration) and AS2890.2 Parking facilities Part 2: Off-street	
	commercial vehicle facilities and crossover splays to accommodate	
	the largest service vehicle expected during the operational phase.	
41.	Construct any new crossovers such that the edge of the crossover is	Prior to
	no closer than 1 metre to any existing or proposed infrastructure,	commencement of use
	including any service infrastructure (e.g. power pole,	
	telecommunications pit), road infrastructure (e.g. street sign, street	
	tree, etc).	
42.	Design advanced intersection warning signs on Adare Road on both	In conjunction with the
	the northbound and southbound approaches to warn motorists of	lodgement of a
	the upcoming intersection and to increase driver alertness and	development permit fo
	reaction times.	operational works.
43.	Construct the crossover and traffic signage in accordance with the	Prior to
	development permit for operational works.	commencement of use
Works	on Council Road Reserve – Grid Connection Works	
44.	Obtain a permit from Council to Undertake Works within a Road	Prior to the
	Reserve for construction and traffic management for the grid	commencement of grid
	connection works proposed to be undertaken within Council road	connection works.
	reserves.	
45.	Construct works within the road reserve in accordance with the	Prior to
	permit for Works within a Road Reserve.	commencement of use
Traffic	Management During Construction Phase	
46.	Obtain a permit from Council for Works within a Road Reserve for	Prior to
	temporary traffic management for the design vehicle movement	commencement of
	(19m Articulated Vehicle) along the haul route as shown in Figure 2 of	construction works.
	the Reference No. 210305 16133 TRA RFI Response 0, prepared by	
	RMA Engineers and dated 5 March 2021.	

47		A. II.:	
47.	Install truck turning warning signage and use of traffic controllers at	At all times during	
40	appropriate locations along the haul route.	construction.	
48.	Provide traffic management measures in accordance with the Permit	At all times during	
	for Works within a Road Reserve and as required by conditions of this	construction.	
E. all	approval.		
	orks and Retaining Walls		
49.	Unless otherwise required by conditions of this approval, earthworks	In conjunction with the	
	associated with this development must be designed in accordance	lodgement of a	
	with:	development permit for	
	a. Gatton Shire Planning Scheme 2007;	operational works.	
	b. Australian Standard AS3798 Guidelines for Earthworks for		
	Commercial and Residential Developments (Level 1 Supervision		
	where appropriate);		
	c. Australian/New Zealand Standard AS/NZS1170 Structure design		
	actions; and		
	d. Australian Standard AS4678 Earth-retaining structures and		
50	include relevant drainage.	At all Proceeds to	
50.	All earthworks must include erosion and sediment control measures	At all times during	
	in accordance with the International Erosion Control Association's	construction.	
Г1	Best Practice Erosion and Sediment Control 2008.	Duian ta tha wanka an	
51.	A minimum 100mm capping layer of good quality, non-dispersive soil	Prior to the works on	
	must be placed on all areas disturbed during the earthworks	completion inspection.	
	operation or otherwise approved by the Assessment Manager. The		
	capping treatment and procedure must form a part of the erosion		
F2	and sediment control plan for the site.	Duiou to	
52.	Construct all earthworks in accordance with the development permit	Prior to	
53.	for operational works. All batter slopes must be protected from erosion and scour by the	commencement of use. Prior to	
55.	installation of appropriate drainage and re-establishment of ground	commencement of use	
	cover. Top soiling and hydro-mulching must be applied to all exposed	and to be maintained	
	surfaces greater than 1:5 grade.	thereafter.	
54.	No earthworks (change to ground level) are to be undertaken within	At all times.	
34.	areas impacted by the current <i>Temporary Local Planning Instrument</i>	At all tilles.	
	2020 (Flood Regulation) except for stormwater management works		
	under the approved <i>Stormwater Management Plan</i> , Reference No.		
	16133, Revision 1, prepared by RMA Engineers and dated 16		
	December 2020 or unless otherwise approved by Council further to a		
	hydraulic impact assessment.		
Works	Works on Completion Inspection and Certification		
55.	On completion of the works, a certificate must be submitted to	Prior to the works on	
	Council by a suitably qualified and experienced RPEQ, certifying that	completion inspection.	
	the approved works have been constructed in accordance with	Tanapatan mapatanam	
	relevant construction standards and in compliance with the approved		
	plans and specification.		
56.	Submit to Council a certificate from a suitably qualified and	Prior to the works on	
	experienced structural engineer RPEQ certifying that the structures	completion inspection.	
	holding solar panels have been designed and constructed to	Tanapatan mapatanam	
	withstand lateral forces from wind and flood conveyance.		
Require	ements for Operational Works Application		
	- Personal P		

57.	Submit and obtain approval for a development application for Operational Works for Traffic Signage, Access, Internal Access Tracks, Earthworks, Stormwater Management, and Erosion and Sediment Control addressing the requirements of this development approval. The application must include as a minimum the following: a. Development application form/s; b. Application fees (design checking as well as inspection) in accordance with Council's Fees and Charges schedule current at the time of lodgement; c. Detailed design drawings addressing the requirements of this development approval that have been prepared and signed by a suitably experienced and current Registered Professional Engineer Queensland (RPEQ) with their name and registration number; d. Roadworks drawings must detail existing infrastructure, proposed new infrastructure as well as any rectification/tie in works; e. Stormwater drainage design must include (but not limited to): • Location and details, including hydraulic design, of all proposed drainage; • Stormwater catchment plan/s; • Stormwater calculation table/s; and • Details of any diversion banks or drains; f. Erosion and sediment control measures in accordance with "Best Practice Erosion and Sediment Control" published by the International Erosion Control Association (Australia) for both the construction (including vegetation clearing) and operational (maintenance) phases of the development. Due consideration must be given to dispersive soil types within this region; and Engineering Certification by the RPEQ that the design complies with the conditions of this approval as well as relevant engineering standards and best practice.	Prior to commencement of construction works.
58.	Engage a suitably experienced and current Registered Professional Engineer Queensland (RPEQ) to prepare and submit engineering certification that includes the following: a. the development application number, type of works, location, name/stage(s) of development (where applicable); b. date of certification; c. name of certifying individual, the name of engineering consultancy that the certifying individual works for, and the name of developer; d. a full schedule of the latest set of detailed design drawings; e. state applicable Planning Scheme that the design is compliant with, including the relevant Codes/Schedules/Specifications; f. state applicable design standards/guides that it has been designed and checked to be compliant with; g. state that the design is compliant with the development permit – include the relevant preceding development permit number; h. state that there are appropriate procedures for supervising, inspection, testing in place to deliver the infrastructure to	In conjunction with the lodgement of a development permit for operational works.

	assure the quality of works and will actively ensure that these procedures will be followed during the construction of the works; and	
	i. signature, name and RPEQ number of the certifying individual.	
Seqwate	er Conditions	
59.	The development must be sited in accordance with the Approved Plans to achieve a minimum 100 metre setback of use areas from Lockyer Creek.	Prior to commencement of use and to be maintained thereafter.
60.	Earthworks must not be carried out: a. within 50 metres of the high bank of Lockyer Creek; or b. below the 1% Annual Exceedance Probability flood level unless for the footings for the solar panels or otherwise approved by Council in writing.	At all times.
61.	Vegetation clearing must not occur within 50 metres of the high bank of Lockyer Creek and not below the 1% Annual Exceedance Probability flood level.	At all times.
62.	Portable toilets used during the construction phase must be located a minimum distance of 100m from the high bank of Lockyer Creek and must be maintained to prevent any overflow or spillage.	At all times during construction.

ADVISORY NOTES

- (i) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.
- (ii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.

(iii) Fire ants

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website.

(iv) Biosecurity

Ensure all prohibited and restricted biosecurity matter under the Biosecurity Act 2014 are removed appropriately prior to conducting any works on the site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business Queensland website</u>.

(v) Cultural heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of Aboriginal and Torres Strait Islander Partnerships</u> (DATSIP) website.

The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.

Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

Executive Summary

This report considers a development application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton. The following table summarises the application details.

APPLICATION SUMMARY		
Applicant:	Gatton Solar Farm Pty Ltd C/- Precinct Urban Planning	
Proposal:	Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm)	
Properly Made Date:	16 December 2020	
Street Address:	Adare Road, GATTON	
RP Description:	Lot 1 SP217751	
Assessment Type:	Impact	
Number of Submissions:	12 Properly Made Submissions	
State Referral Agencies:	SARA – State Controlled Road	
Referred Internal Specialists:	 Development Engineer Plumbing Inspector Building Certifier Environmental Planner 	
Prelodgement Meeting:	Yes – 20 October 2020	
Information Request	Yes – 21 January 2021 Response received 10 March 2021	
Further Advice:	Yes – 16 April 2021 Response received 20 August 2021	
DA Stage:	Part 5 Decision	
Decision Due Date:	17 September 2021	

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development complies with the applicable assessment benchmarks, subject to reasonable and relevant conditions.

Background / Site History

There are no existing approvals in effect for the premises. There are no existing structures on the property. A prelodgement meeting was held with the applicant prior to lodgement of the application. The current application is generally reflective of the prelodgement meeting discussions.

Site Details

SITE AND LOCALITY DESCRIPTION	
Land Area:	40.0797 Hectares
Existing Use of Land:	Vacant
Road Frontage:	Adare Road: 56m
	Goos Road: 957m
Significant Site Features:	Sparsely vegetated, existing dam
Topography:	Slopes down towards east
Surrounding Land Uses:	Residential, rural

Proposal

The application seeks approval for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton. The facility proposes a solar panel array that is 16.62MW in size with an associated battery storage capacity of 2.25MW/4.5MWh (refer to Figure 1). The development will occupy an area of approximately 20ha. The solar panels will be mounted on a racking system. The solar panels will be tiltable solar tracking panels on a single-axis (moving east to west) (refer to Figure 2). The solar panels will have a maximum height of 3m.

The solar panels will be supported by a number of inverters and batteries which will be located within containerised structures similar to a shipping container. These structures will be centrally located within the development and accessible by a single internal access road. These structures will have a maximum height of 3.5m. Access to the site will be via Goos Road.

The facility will be enclosed by a 1.8m high security fence as well as a 10m wide planted buffer. Additional tree planting is proposed along the eastern boundary of the facility and partially along the northern boundary of the facility. This landscaping will utilise a variety of native species endemic to the area.

The facility will connect into the existing Gatton substation located approximately one kilometre northwest of the site via the existing 33kV high voltage transmission line.

The facility is estimated to have a 30 year life, however, this could potentially be extended depending upon the solar panels and technology at the time.

The applicant estimates that the electricity generated by the facility (~33,904,800kWh/year) can supply electricity to 4,888 average Australian homes (based on the average Australian home consuming 19kWh/day or 6,935kWh/year). At the 2016 Census, Gatton had 2902 homes and Laidley had 1633 homes equalling 4535. Therefore, the electricity generated by this facility has the potential to service both Gatton and Laidley.



Figure 1: Proposed Site Plan

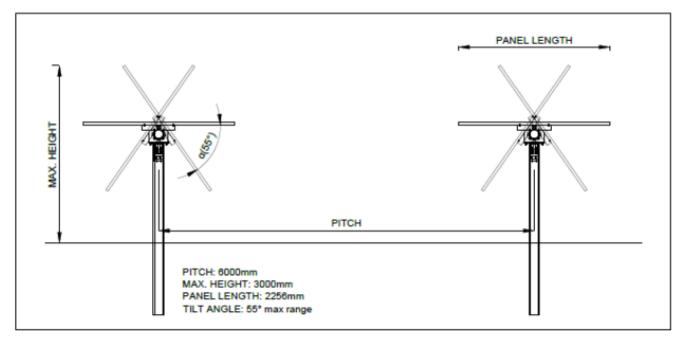


Figure 2: Solar Panel Array Elevation

The following table describes the key development parameters for the proposal:

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS	
	Required	Proposed

Gross Floor Area	-	Not Applicable
Building Height/ Storeys	Maximum 8.5m	3.5m
Setbacks	Front: 20m	Front: 35m (west), 50m (north)
	Side & Rear: 10m	Side: 205m (east), 15.5m (south)
Site Cover	-	~52%

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS		
Assessment Benchmarks:	 State Planning Policy (Agriculture, Biodiversity, Water Quality, Natural Hazards, Risk & Resilience, Energy & Water Supply, and Transport Infrastructure) 	
SEQ Regional Plan Designation:	Urban Footprint	

State Planning Policy

Agriculture

The subject site is located within the Important Agricultural Areas and Agricultural Land Classification — Class A and B. The proposed development is not located on that part of the site classified within the Agricultural Land Classification areas. The site at times has been used for grazing. The proposed development, being a solar farm, is not a permanent or irreversible use and can be decommissioned in the future and the land restored to its current use for grazing. A condition has been recommended requiring a Rehabilitation and Exit Plan be provided one (1) year prior to decommissioning that includes rehabilitating the land to pre-development conditions. In addition, throughout the use of the site, it is intended to have sheep grazing within the solar farm area to assist with maintenance, thereby continuing to utilise the site for grazing.

Of interest to the impacts to agriculture land is the ruling by the Planning and Environment Court in relation to *Mirani Solar Farm Pty Ltd v Mackay Regional Council & Anor* [2018]. The application was originally refused by Mackay Regional Council due to a number of reasons including the loss of Good Quality Agricultural Land (GQAL). The appeal by the developer against Council's refusal was allowed on a number of grounds including

that there was no evidence of loss of the GQAL having an economic impact. Any loss of GQAL would be a temporary given the lifespan of the solar farm.

Based on the above factors, it is considered that the proposed development, despite the sites' identification as an Important Agricultural Area and Agricultural Land Classification – Class A and B, is not in conflict with the outcomes of this State Interest.

Biodiversity

The subject site is located within the MSES – Regulated vegetation (intersecting a watercourse) and MSES – High ecological significance wetlands. The proposed development is not located within that part of the site impacted by these areas, therefore will not interfere with the MSES. However, to ensure the development does not impact upon the wetland, a condition has been recommended requiring the management of this wetland during the life of the use be detailed in the Operational Management Plan. No further assessment is required.

Water Quality

The subject site is located within the Water Supply Buffer Area and Water Resource Catchments. A *Stormwater Management Plan*, Reference No. 16133, Revision 1, prepared by RMA Engineers and dated 16 December 2020 was submitted with the application which addressed water quality requirements. During the construction phase it is recommended that an Erosion and Sediment Control Plan be prepared, and all site workers be educated on erosion and sediment procedures. In addition, erosion and sediment control devices are to be regularly inspected and maintained following storm events. Post construction on-site stormwater quality treatment devices including swales, buffers and bioretention basins are required to be implemented. Subject to compliance with the recommendations of the Stormwater Management Plan, the development will not impact upon water quality. As such, conditions have been recommended in relation to stormwater management and water quality.

Natural Hazards, Risk & Resilience

The subject site is located within the Flood Hazard Area – Level 1 – Queensland Floodplain Assessment, Flood Hazard Area – Local Government flood mapping area and Bushfire Prone Area.

The development footprint area is located within a Flood Hazard Area. The solar farm will be unmanned apart from maintenance as required and therefore will not increase the flood risk to persons. The solar panels will be mounted on a pole a minimum of 0.9m above ground level, thus ensuring the flow of floodwater will not be impeded by the solar panels. The floodwater will continue to discharge to the eastern side of the property which contains an existing dam.

A small portion of the solar farm along the southern side is located within the Potential Impact Buffer of the Bushfire Prone Area. The proposed development once constructed will predominantly be unmanned and therefore the risk to persons will not increase. The proposed development largely avoids the natural hazard area and will not increase the severity of the hazard risk or hinder disaster management.

Energy & Water Supply

The subject site is located adjacent to designated Seqwater Channel. As such, the application was referred for Third Party Advice to Seqwater for comment. Seqwater provided their response on 30 March 2021 and recommended the inclusion of several conditions relating to a number of matters including setbacks from Lockyer Creek, earthworks and toilet facilities should any toilet facilities be provided. These conditions were

recommended to ensure the development does not negatively impact upon Seqwater's pipeline and channel being Lockyer Creek. A number of the conditions requested by Seqwater have been included in the recommendation.

Transport Infrastructure

The subject site is located adjacent to a State-controlled Road. The application was referred to the State Assessment and Referral Agency (SARA) for comment on the proposed development due to proximity to the Warrego Highway which is a State-controlled road. No issues were raised by SARA. The proposed development will not gain direct access to the Warrego Highway, therefore will not impact upon the safety and efficiency of the state transport infrastructure.

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is *Gatton Shire Planning Scheme 2007*. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Gatton Shire Planning Scheme 2007
Zone:	Rural General & Rural Agriculture
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Planning Scheme

Desired Environmental Outcomes

The Desired Environmental Outcomes (DEOs) are:

- Environment
- Character and Landscape Quality
- Settlement Pattern, Amenity and Safety
- Access to Services, Facilities and Employment Opportunities
- Cultural Heritage
- Economic Development and Natural Resource Management

Environment

The proposed development will not impact upon the Region's natural environment and will support the sustainable development of the area as the development is for sustainable electricity generation. The majority of waste will be generated during construction which will be disposed of through approved disposal methods depending upon the type of waste. Once constructed, it is intended for sheep to graze the facility to assist with maintenance, which promotes sustainable land management. Erosion and sediment control practices will be implemented during construction to assist with prevention of land degradation. At cessation of the use, the land will be rehabilitated to the original state.

Character and Landscape Quality

Any noise generated by the use will generally be limited to the inverter and battery storage structures. A site visit was undertaken by the assessing officer to the University of Queensland Gatton Solar Research Facility. It was observed as part of this site visit that noise was audible when within five to ten metres of the structures, however, was not audible when further away from these structures. These structures are centrally located on the property to ensure that there will be no off-site noise impacts.

The site is located in proximity to a number of existing dwelling houses to the east and northeast of the site. As part of the application the *Gatton Solar Farm Visual Assessment*, Issue F, prepared by Jackie Amos Landscape Architect and dated 20 August 2021, and *Glint and Glare Impact Assessment Report*, Reference No. 21008, Final Issue, prepared by Environmental Ethos and dated 20 July 2021 were submitted with the application. These reports were submitted to demonstrate that the proposed development will not impact upon the rural character or landscape values of the area.

The Glint and Glare Impact Assessment Report utilised Solar Glare Hazard Analysis software to determine the potential for glint and glare as a result of the development to the area surrounding the development within two kilometres of the subject site. The assessment identified that there was no glare potential to any nearby dwellings or commercial or public road. These solar panels will be single axis tracking meaning the solar panels follow the sun during the day from east to west. Solar panels are intended to maximise absorption of solar energy which minimises the extent of solar energy reflected. As such, the proposed development is unlikely to result in glint and glare impacts to the surrounding area.

The Visual Assessment determined the potential visual impact to a number of surrounding sites within one kilometre of the site. The majority of sites have limited visual impact as a result of the development due to topography and existing vegetation. There are two main areas immediately to the east of the site and to the northeast of the site, that are of concern (refer to Figure 3). To reduce the visual impact and maintain the rural character of the area, a 10m wide buffer area is proposed surrounding the entire facility. This buffer area utilises a range of planting species that grows to various heights at maturity. In addition, as a further mitigation strategy to reduce the visual impact to the east and northeast, additional landscaping is proposed which will incorporate a number of species with a height at maturity of 25m. At the time of planting, these trees will be approximately four to five metres in height to provide for buffering at commencement of use.

Figures 5, 6, 8 and 9 provide photomontages of the proposed development with the landscaping at time of planting, after 10 years of growth and at maturity which is estimated to be 15-20 years. These figures are also provided in Attachment 1 for further detail. These photomontages identify that at maturity the facility will be buffered by landscaping from the two viewpoints. After 10 years of growth, a significant portion of the solar farm will be buffered by the landscaping from the two viewpoints (refer to Figures 4 and 7). To reduce the visual impact at time of planting, the applicant proposes to utilise semi-mature trees that are four to five metres in height to provide for visual buffering on commencement of use. Given the above, it is considered that the proposed development will not ultimately have a significant adverse impact upon the rural character of the area and will maintain landscape values of the area.



Figure 3: Main viewpoint areas impacted by the development – identified with red stars.



Figure 4: Viewpoint 1 location plan

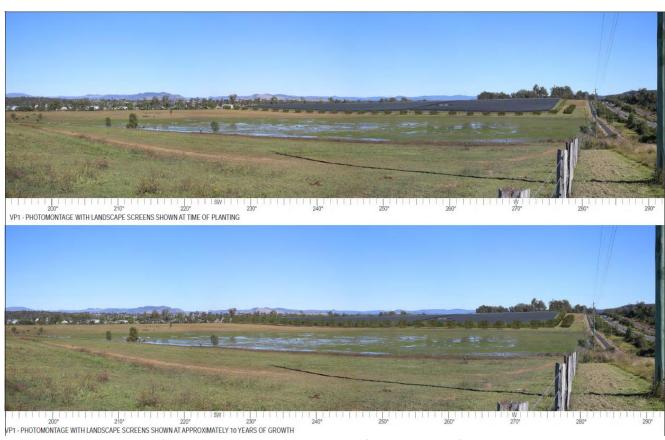


Figure 5: Photomontage of proposed development at time of planting and after 10 years at viewpoint 1



Figure 6: Photomontage of propsoed development with planting at maturity at viewpoint 1



Figure 7: Viewpoint 2 location plan



Figure 8: Photomontage of proposed development at time of planting and after 10 years at viewpoint 2



Figure 9: Photomontage of propsoed development with planting at maturity at viewpoint 2

Settlement Pattern, Amenity and Safety

The development is located in close proximity to the town of Gatton and will not impact upon Gatton's role as the main town centre. The development will not impact upon any urban or rural residential centres. The development has taken into account natural hazards with the facility predominantly unmanned once constructed. The facility appropriately manages any natural hazards on the property.

Access to Services, Facilities and Employment Opportunities

The proposed development will provide for an alternative source of electricity generation in a sustainable manner. This will support the community through the provision of an additional electricity supply. The development will not impede access to services, facilities or employment opportunities.

Cultural Heritage

The subject site is not identified as an area or place of cultural heritage significance.

Economic Development and Natural Resource Management

The proposed development will provide an alternative electricity generation to supply the community and wider area in a sustainable manner. The site is located adjacent to an existing 33kV electricity line and one kilometre from an existing substation to allow the solar farm to efficiently connect to the electricity grid.

The application has been assessed against each of the matters above and found to be generally consistent with each DEO.

<u>Assessment Benchmarks – Planning Scheme Codes</u>

The application requires Impact Assessment and must be assessed against the Planning Scheme as a whole. The following codes are most relevant to assessment of the application:

- Rural General Zone Code
- Rural Agriculture Zone Code
- Biodiversity Overlay Code

- Potential Bushfire Risk Area Overlay Code
- Building Work Code
- Earthworks Code
- Landscaping Code
- Lighting Code
- Services and Infrastructure Code
- Vehicle Access, Parking and On-Site Movement Code
- Rural Development Code
- Temporary Local Planning Instrument 2020 (Flood Regulation) Flood Hazard Overlay Code

The application has been assessed against each of the applicable codes and found to be compliant or can be conditioned to comply. The pertinent issues arising out of assessment against the codes are discussed below:

Overlay Codes

Biodiversity Overlay Code

A small portion of the property along the property boundary to Lockyer Creek is located within the Biodiversity Overlay. No works (including vegetation clearing) are proposed to be undertaken within this area. Any vegetation clearing undertaken is outside of the areas mapped under the Biodiversity Overlay. Conditions have been recommended in relation to this clearing to ensure it is carried out in a sequential manner and limits any impacts to any fauna. Therefore, no further assessment against this Code is required.

Potential Bushfire Risk Area Overlay Code

The subject site is located within the medium Potential Bushfire Risk Area Overlay. Only a small portion of the property is located within the overlay. The facility will largely be unmanned apart from maintenance, therefore the risk to persons will not increase as a result of the development. The vegetation within the Potential Bushfire Risk Area Overlay will be removed for the development. The bushfire risk associated with this development is therefore considered to be minimal and tolerable.

Zone Code

Rural General Zone Code

The development will not impact upon downstream water quality as demonstrated in the submitted Stormwater Management Plan. Nor will the development adversely impact upon environmental values.

Access to the site will be from Goos Road which will have limited traffic once construction is finished and will be constructed to a standard sufficient to cater for the use. Further detail on the access will be assessed through an Operational Works application.

Buffering is provided through the incorporation of large setbacks from the property boundaries and landscaping to visually buffer the development from existing residential uses to the east and northeast.

Rural Agriculture Zone Code

The proposed development is not located within any of the Rural Agriculture zoned land as it is entirely located within the Rural General zoned land, therefore no further assessment is considered necessary.

Development Codes

Building Work Code

The proposed development will have a maximum building height of 3.5m which complies with the maximum 8.5m required for buildings in the zone under the code. The proposed development is setback from the property boundaries in excess of 20m from the front and 10m from the side and rear as required by the code.

Earthworks Code

Minimal earthworks will be undertaken for the development and will be limited to excavation for the foundations/footings for the solar panel arrays, battery and inverter structures, and the internal access track. The earthworks associated with the foundations/footings will be assessed and engineered as part of the building application. Standard conditions have been recommended in relation to the earthworks.

Landscaping Code

Detailed landscaping plans, prepared by Jackie Amos Landscape Architect were submitted with the application. A 10m wide landscape buffer will be planted surrounding the entire facility to visually screen the facility from public view. This landscape buffer will incorporate a variety of tree and shrub species which will have varying heights at maturity up to six metres. Figure 10 below identifies the proposed landscaping species. A 1.8m high security fence will also be constructed surrounding the facility to prevent unauthorised access. No screen fencing is considered necessary given the screening the landscape buffer will provide.



Figure 10: Proposed 10m wide buffer planting species

Additional landscaping is proposed to the eastern extent of the development that will incorporate a variety of native tree species endemic to the area. These trees will be 4m to 5m tall at time of planting and will have a height at maturity of 20-25m. The proposed planting species are identified in Figure 11. A condition has been recommended that the proposed Eucalyptus pilularis 'Blackbutt' be replaced with another suitable species as this species is not suitable for the area.

PROPOSED PLANT SPECIES (TO TREE PLANTING TO EASTERN EXTENT)















Figure 11: Proposed eastern extent planting species

Topsoil at 300mm deep and mulching up to 100mm will be provided to all landscaping. Stakes will be provided to the trees as required. The landscaping will be maintained for the life of the use and a condition has been recommended requiring maintenance of the landscaping.

Lighting Code

External lighting will be located on the containerised structures which are centrally located within the property. Conditions have been recommended requiring any external lighting to comply with the relevant Australian Standards.

Services and Infrastructure Code

The proposed development is unlikely to require a constant water supply given the nature of the use. The site is not serviced by Urban Utilities sewerage network system. The facility once constructed will be predominantly unmanned as such no on-site amenities are required nor is an on-site effluent disposal system required. As such a condition has been recommended requiring a water supply to be provided that is sufficient to cater for the use.

The facility will have a new electricity line installed along the existing 33kV transmission line that is located along the Warrego Highway which will connect into the existing Energex substation to the northwest approximately one kilometre from the site. Connection to this substation will require approval from Energex (Energy Queensland). In-principle agreement has been provided by Energex (Energy Queensland) in relation to connection of the facility to the substation.

Vehicle Access, Parking and On-Site Movement Code

The facility, once constructed, will be unmanned except for maintenance of the property, therefore it is not considered necessary to require on-site car parking. There is sufficient area on site to provide for informal car parking as required.

An internal access track from Goos Road is provided to the containerised battery and inverters. It is proposed for this access track to be gravel sealed. Conditions have been recommended regarding the construction of this track.

The majority of vehicle movements will occur during construction which will include truck deliveries to the site. These deliveries will access the site from the Warrego Highway via Eastern Drive, Old College Road, Allan Street, Adare Road and Goos Road. Conditions have been recommended relating to traffic management and vehicle access during construction.

A further Operational Works application is required for works associated with vehicle access.

Rural Development Code

The proposed development takes into account existing topography and drainage with minimal earthworks proposed and existing drainage generally retained. The majority of stormwater and flooding flows will continue to follow the existing drainage regime.

The proposed development has taken into account the surrounding uses of the area to provide a significant vegetation buffer. This vegetation buffer uses a variety of species endemic to the area. The facility will have sheep grazing to assist with maintaining the property.

A condition has been recommended requiring the applicant to submit for approval to Council an Operational Management Plan to detail the management of the facility during operation including management of weeds and pest, maintenance program, and management of any emergencies or incidences.

Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument

The subject site is located within the Low, Medium and High Hazard area, Flood Investigation Area and Overland Flow Paths of the *Temporary Local Planning Instrument 2020 (Flood Regulation)* (TLPI). The facility will predominantly be unmanned once constructed, therefore the flood risk to persons will not increase as a result of the development. The majority of the development footprint is located outside of the flooding areas. The solar panels located within the flood areas will not impede the flow of flood water.

Council's Economic Development & Environment Strategies

The proposed development involves a solar farm which generates electricity from a renewable energy source. Whilst not an assessment benchmark, the proposed development is consistent with Council's recently adopted Economic Development and Environment Strategies. An Emerging Pillar under the Economic Development Strategy is Innovation & Technology – Renewables. A Strategic Priority (SP5) under the Environment Strategy seeks to 'Advocate for and promote innovative solutions to waste management and energy production and use'.

Adopted Infrastructure Charges Resolution

As the use is undefined there is no specified infrastructure charge rate under the *Lockyer Valley Adopted Infrastructure Charges Resolution (No. 4) 2019*. The use will generate the majority of its traffic during construction which is estimated to be approximately 16 weeks for this facility. Once constructed, the solar farm will be predominantly unmanned apart from maintenance of the solar farm. During operation, the development is unlikely to result in an increased demand on trunk infrastructure. In addition, the solar farm has no gross floor area as the only enclosed structures are the inverters and batteries which are not considered to be gross floor area as per the definition in the *Planning Regulation 2017*. It is therefore not considered necessary to levy infrastructure charges for this development.

Options

Option A: Approve the development subject to reasonable and relevant conditions

Option B: Approve the development in part subject to reasonable and relevant conditions

Option C: Refuse the development

Critical Dates

A decision on the application must be made by Council by 17 September 2021.

Strategic Implications

Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

There could be a financial implication should the decision be contested in the Planning and Environment Court.

Legislation and Policy

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitter/s may appeal the decision to the Planning and Environment Court.

Risk Management

Key Corporate Risk Code and Category: EC1

Key Corporate Risk Descriptor: Environment and Community Environment and the community,

including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through reasonable and relevant conditions.

Consultation

Portfolio Councillor Consultation

The Mayor and Councillors were updated periodically on the status of the application.

Internal Consultation

The application was internally referred to Council's Building, Plumbing, Environment and Development Engineering sections for comment on the proposed development. The Building section advised that building approval is required for the proposed solar panels and battery/inverter storage containers. The Plumbing section advised that where on-site amenities are proposed, a plumbing and drainage permit is required; there are no on-site amenities proposed.

The Environment section recommended the inclusion of conditions relating to vegetation clearing, wetland management and site rehabilitation.

The Development Engineering section recommended the inclusion of several conditions including stormwater, vehicle access, earthworks and retaining walls, and operational works application requirements.

External Consultation

Referral Agencies

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

Referral	Referral Agency and	Referral Trigger	Response
Status	Address		

Concurrence	State Assessment and Referral Agency (SARA) PO Box 2390 NORTH IPSWICH QLD 4305	Schedule 10, Part 9, Division 4, Table 4 of Planning Regulation 2017 – State Controlled Road	The agency provided its response on 10 February 2021 (Reference No. 2101-20525 SRA). A copy of the response is attached.
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State Assessment and Referral Agency (SARA)

SARA provided their response on 10 February 2021 advising they had no requirements.

Community Engagement

Public Notification

The application was publicly notified for 16 business days from 18 March 2021 to 12 April 2021 in accordance with the requirements of the *Planning Act 2016*. 12 properly made submissions were received which includes one (1) submission that had 40 signatories.

The following table provides a summary and assessment of the issues raised by submitters.

ISSUES

Diminishment of the rural character of the area in particular to 126 Goos Road, Gatton. The development has the potential to negatively impact the property and the visual assessment provided does not take into account the impact from the elevated position of the existing house.

The property is likely to bear a significant impact and high visual sensitivity that will not be entirely buffered by the proposed landscaping. This is particularly concerning given the potential glare issues likely to occur when facing east.

The Visual Assessment including glare, reflectivity and night lighting should take into account the impacts to surrounding residences, scenic or significant vistas, air traffic and road corridors.

The proposal is inconsistent with Council's DEOs.

The site is not appropriate given its proximity to residential development and Lockyer Creek.

COMMENTS

The applicant has submitted a proposal for additional landscaping to the eastern extent of the development to reduce the visual impact of the development to nearby sensitive receptors. This additional landscaping at maturity will entirely buffer the facility from view. Further, semi-mature plants are proposed to assist with providing buffering for parts of the facility at the time of planting. The landscaping will provide for adequate buffering and ensure that ultimately the rural character of the area is not compromised.

A glare assessment identified that the development will not cause glare or glint issues to surrounding properties. Solar panels are intended to absorb solar energy and not reflect it. It is noted that the panels are attached to a frame mechanism which moves to track the sun for optimum energy absorption.

The proposed development is therefore considered to be consistent with the DEOs. Conditions have been recommended to ensure any night lighting meets the Australian Standard to avoid negative amenity impacts. The proposal, if developed and operated in accordance with recommended conditions, will not have a significant adverse impact on the nearby residential development or Lockyer Creek.

The height, glare and reflection of the solar panels will have an adverse effect on the neighbouring residential properties.	
The development may impact upon the safe and efficient operation of the Warrego Highway and vehicles utilising the Warrego Highway. No visual assessment including glare/glint was requested by SARA.	The safe and efficient operation of the Warrego Highway was assessed by State Assessment and Referral Agency (SARA) as part of the referral process for this application. No concerns were raised, nor were any requirements/conditions imposed by SARA in relation to the development. It is therefore accepted that SARA considers that the development will not impact upon the safe and efficient operation of the Warrego Highway.
The development will result in additional stormwater discharge to the adjoining property at 126 Goos Road as a result of the development which will worsen stormwater impacts to the adjoining property.	A Stormwater Management Plan was submitted with the application which identified that the proposed development will not result in worsening to any external properties. Whilst the solar panels have a large surface area, underneath these panels will continue to be pervious. This will continue to allow for stormwater to sheet flow across the property as there is minimal increase in impervious area.
The development proposes to connect to the electricity grid via an existing 33kV transmission line to the Gatton substation to the northwest of the property. The application does not include appropriate owner's consent to facilitate the upgrade or undertake upgrade works to the network.	The existing 33kV transmission line is wholly located within road reserve as such, consent of the owner of this transmission line is not required. Prior to commencing works, the applicant is required to obtain approval from the owner of the transmission line. In relation to the existing substation, whilst it is noted that this is located on private property, the works to this substation are development Council is prohibited from making assessable development under Schedule 6, Part 5, Section 26 of the <i>Planning Regulation 2017</i> . As such these works cannot be included as part of this application, as Council is prohibited from assessing this work. Therefore, the consent of the owners of this property is not required. Council has received an inprinciple agreement letter from Energex, as owners of the substation, confirming connection of the development to the substation.
Concerns were raised relating to waste management particularly during construction and in the event of a flood.	During construction, waste will be collected into skip bins and disposed of through an approved waste disposal method depending upon the type of waste. Upon commencement of use, the facility will predominantly be unmanned therefore waste is unlikely to be generated above what would ordinarily occur currently. The solar panel arrays and inverter/battery containers will have foundations and footings designed such that these are not at risk of becoming unearthed in a flood.

The landscape plan does not take into account the existing contour information and will result in the landscaping not reducing the impact of the solar panels for the majority of facility. Further the landscaping will take 50 years to hide the solar farm.

Additional landscaping with a height at maturity of 20-25m is to be provided which accounts for the topography of the property and ensures that the solar panels will ultimately be visually buffered. In addition, it is estimated that the trees will reach maturity within 15-20 years. At time of planting semi-mature trees will be utilised to provide for some buffering of the facility immediately.

The application does not address earthworks on site or any future impacts of works. The extent of the impervious area proposed will impact on stormwater flows.

Minimal earthworks will be undertaken associated with the footings/foundations of the solar panel arrays/storage containers for the inverters and battery storage. These earthworks are associated with the building application. Minor earthworks are required for the internal access track. The proposed development will not impact upon stormwater flows given that the impervious area increase is minimal.

No Operational Management Plan has been provided and is an integral part of the development that cannot be conditioned. An Operational Management Plan (OMP) is required to detail how the use will be managed in operation. This is not required until the facility commences operation/use. Prior to this the facility will be in a construction phase, and there will be sufficient time to finalise preparation of this document and be approved by Council. A condition has been recommended requiring the submission of an OMP and approval of the OMP by Council prior to the commencement of use. The recommended condition also includes the criteria which the OMP must address.

The application does not address loss of agricultural land as a result of the development including addressing how this does not impact on the region.

The proposed development is not located within an area identified as Good Quality Agricultural Land (GQAL). Further limited grazing previously occurred on the land however, no constant agricultural uses or cropping occurred. Given the form and nature of the development it will not permanently alienate the land or prevent future rehabilitation of the site to allow for agricultural uses on the property. Development of the site will not result in a negative economic impact to the region.

Public notification has not complied with the *Planning Act 2016* and has not provided the public with an adequate opportunity to be informed about the proposal. The sign placed on the land was impeded by long grass. Public notification was undertaken in accordance with the *Planning Act 2016*; however, some signs were impeded by long grass given the rain experienced in the area immediately prior to public notification commencing. Section 53 of the *Planning Act 2016* provides for Council as the assessment manager to assess and decide the application even if some of the requirements for public notification have not been fully complied with, if it has not adversely affected the public's awareness of the existence and nature of the application or restricted the public's opportunity to make properly made submissions.

Public notification was undertaken as per the Development Assessment (DA) Rules which requires a sign to be placed on the premises. There is no specification under the Act or DA Rules with respect to grass impeding the view of the signs. Further, it is considered that despite the hinderance of grass, it has not adversely affected the public's awareness of the existence and nature of the application, as multiple submissions were received in relation to the application. The applicant has not completed a tree The vegetation on the property is not mapped under survey and tree removal and retention Council's Biodiversity Overlay. There is no requirement under the Planning Scheme for a tree survey to be plan. undertaken where it is not mapped within an overlay. A BESS Assessment should be undertaken The proposed development is required to comply with to determine the hazards and risk relevant Australian Standards in relation to associated with the facility. The hazards electromagnetic radiation (EMR). The inverter and and risk should include bushfires, battery storage components will emit low levels of EMR however, these are centrally located on the property spontaneous ignition, electromagnetic fields or the proposed grid connection and fully enclosed. This will prevent EMR from being a infrastructure. risk to adjoining properties or from the road. In meeting the Australian Standards, the levels at the boundary are There are concerns in relation to the expected to be non-detectable. In addition, there is no radiation emission from the facility. This evidence to support that native fauna would be impacted as a result of this facility. The facility will be will result in a health problem. entirely fenced to assist with preventing native fauna The development will negatively affect the from entering the facility. native fauna as a result of the emissions from the development. Further, the applicant provided a recent research paper on the electromagnetic fields associated with commercial solar panel facilities. This research found that levels associated with commercial solar panel facilities were within exposure limits at two case study sites in the United States. The Operational Management Plan will detail environmental emergency and incident management procedure to ensure any ignitions or the like are adequately managed and do not cause harm to the environment or to the health of people. The proposed development will require The existing vegetation on the property is not mapped by Council's Biodiversity Overlay. Nor did the application the clearing of all mature vegetation currently on site. These trees are the last require referral to SARA for vegetation matters, remnant coverage in the area. Further, therefore there is no restrictions regarding removal of the site is located within Koala District A, this vegetation. The facility is setback more than 100m Koala Habitat Restoration Area and along from Lockyer Creek thus protecting the biodiversity values of the creek. Lockyer Creek is a Biodiversity Corridor Buffer. The proposed development will have There are no current development approvals for impacts to future nearby residential residential development that the proposed development and will impact upon development will impact upon. There are no planning

property values. The development will	matters in relation to property values that are
devalue existing properties.	considered as part of Council's assessment of the proposal.
The applicant's response has not provided	Council issued a Further Advice letter to the applicant on
sufficient detail to address Council's Information Request. This means that	the 16 April 2021 to address a number of matters the applicant did not satisfactorily address in their response
Council is unable to make a complete	to the Information Request. The applicant's subsequent
assessment of the proposal.	response to the Further Advice letter has addressed
	these concerns to allow Council to make a complete
	assessment of the proposal.
There are inconsistencies within the	The relevant reports have been amended to ensure that
application in relation to the size of the facility.	the application information identifies the correct size of the facility. The facility is proposed to have a solar panel
racinty.	array that is 16.62MW with a battery storage capacity of
	2.25MW/4,5MWh.
No detail has been provided as to how the	The livestock will be wholly contained within the solar
livestock (i.e. sheep) will be managed to	panel area which will be surrounded by a 1.8m high
ensure the livestock does not destroy the	security fence. This will prevent the buffer area from
proposed buffer vegetation.	being destroyed. Further, conditions have been recommended requiring the landscaping to be
There is also no intention to provide a	maintained for the life of the use, therefore it is unlikely
mains water connection which will	this would be destroyed by the livestock.
prevent the landscaping from being	
watered or sheep provided with water.	In relation to water, a condition has been recommended
	that a water supply be available on site that is sufficient
The 4 Occupant State of the sta	to cater for the use.
The 1.8m security fencing will provide for an industrial appearance of the site and	The screen fencing will be located between the landscape buffer and the solar panel arrays; therefore,
not provide for any additional screening.	the fence will be screened by the landscaping. The
The scale and aesthetics are not in	fence will not have a significant detrimental impact
keeping with the character of the	upon the character or aesthetics of the area.
landscape and will negatively impact on	
nearby residents.	The large of the state of the s
The site is currently frequented by a number of birds given the large surface	The large surface area of water is located in the eastern
area of water on the property.	extent of the property, which will be retained as part of the development. Therefore, the development will not
area of water off the property.	impact upon the birds frequenting the area.
The use is significantly out of keeping with	The subject site is located within a rural area based on
its current and surrounding zonings. The	current zoning. To the south, there is the Gatton
surrounding zoning/area is characterised	township however this is largely buffered from the
predominantly by single detached	facility due to topography and existing vegetation. To
residential dwellings. The surrounding area continues to grow residentially.	the west of the site are the existing soccer fields and sewerage treatment plant. To the east is existing
area continues to grow residentially.	agricultural land. To the north is the Warrego Highway
	and then rural residential development. The
	development will not impact upon this rural residential
	area as the majority is buffered by the topography of the
	area. In addition, significant landscaping is proposed to
	visually buffer the facility from this residential area.
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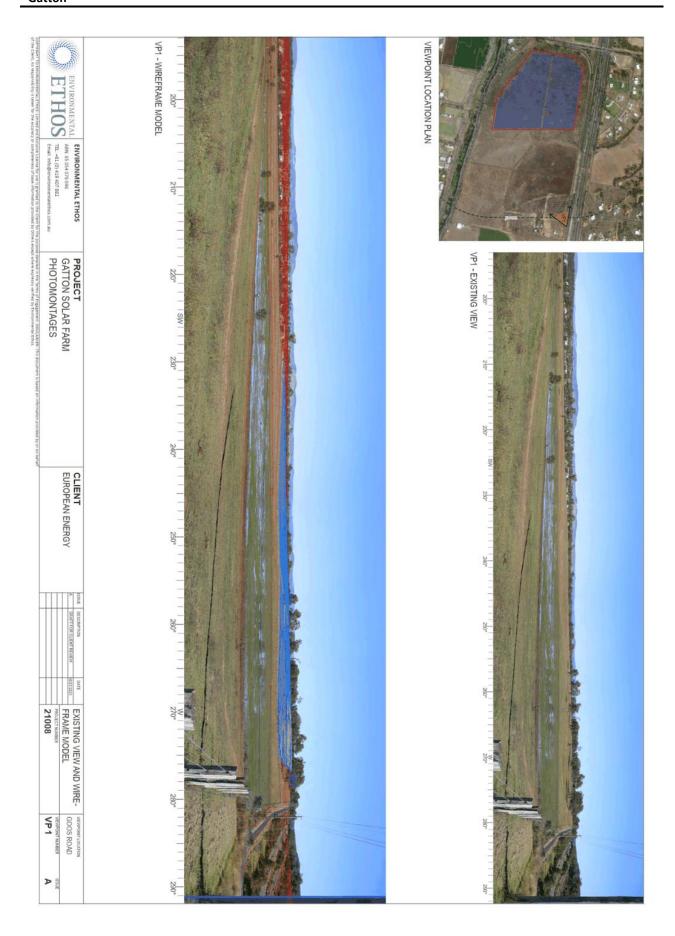
	This type of development is considered to be most appropriately located within the rural zone. Given the surrounding site characteristics and use of landscaping to visually buffer the area, it is considered that the use is a compatible use for the zone and area.
Solar farms necessitate the clearing of	The development will result in the clearing of
tracts of land which means changes to	vegetation; however, the drainage channels will largely
drainage channels and increased erosion.	remain the same and continue to discharge to the
	eastern portion of the site. During construction erosion
	and sediment will be managed. Upon completion of
	construction, these areas will be managed through the
	establishment of ground cover to reduce any erosion
	issues. Further the site is bounded by the landscape
	buffer which will assist capturing any sediment prior to
	discharge off-site.
The development will impact on the	The impacts to the scenic amenity will be reduced
scenic amenity of the Gatton area as a	through the provision of landscaping. The use of
whole. The site is at the northern	landscaping will visually enhance the appearance of the
entrance to Gatton and provides a poor	development. The landscaping provides for a variety of
first impression of the area.	species to provide for visual interest. The landscaping is
	also of varying heights at maturity to provide for
	adequate screening. Therefore, it is considered that
	ultimately the development will not negatively impact
The development will severe beat sink	upon the scenic amenity of the area.
The development will cause a heat sink	The solar panels will absorb the solar energy generated
and make the surrounding areas much	by the sun and will not cause an increase in the area
hotter.	becoming hotter as this solar energy will not be
The proximity of the development to	reflected off of the solar panels. The development is unlikely to cause issues to other
existing solar panels will impact on the	proponents feeding into the grid. However, these
submitters ability to feed into the grid.	matters are assessed by the relevant energy distributor
Submitters ability to reed into the grid.	in this instance Energex in relation to connection.
The battery storage has a potential threat	A condition has been recommended requiring an
of fire, there is no information on how this	Operational Management Plan that details how
will be managed in the event of a fire.	incidences/emergencies will be dealt with on site,
will be managed in the event of a mer	including in the event of a fire. The facility is required to
	comply with relevant Australian Standards and be
	constructed by a licensed electrical contractor.
DTMR has previously issued advice	The application was referred to SARA for comment on
relating to the preservation of the	the State Transport Infrastructure. No issues were
Warrego Highway transport corridor. The	raised with respect to preservation of this land for the
development does not take into account	future corridor. In addition, the nature of the
this preservation and future issues with	development is not considered to compromise future
the expansion of this corridor.	expansion of the highway should this become necessary.
The project is too big to be in a residential	The subject site is located within a rural area based on
area.	current zoning. To the south, there is the Gatton
	township however this is largely buffered by the facility
	due to topography and existing vegetation. To the west
	of the site are the existing soccer fields and sewerage
	treatment plant. To the east is existing agricultural land.

To the north is the Warrego Highway and then rural
residential development. The development will not
impact upon this rural residential area as the majority is
buffered by the topography of the area. In addition,
significant landscaping is proposed to visually buffer the
facility from this residential area.

Attachments

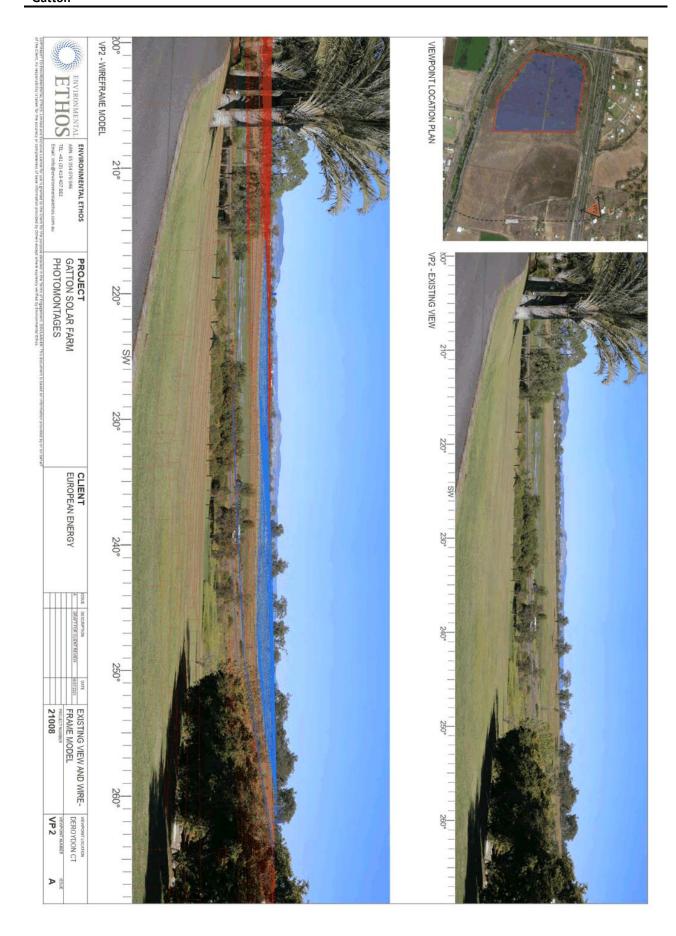
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25 MC2020/0081 Proposal Plans 6 Pages

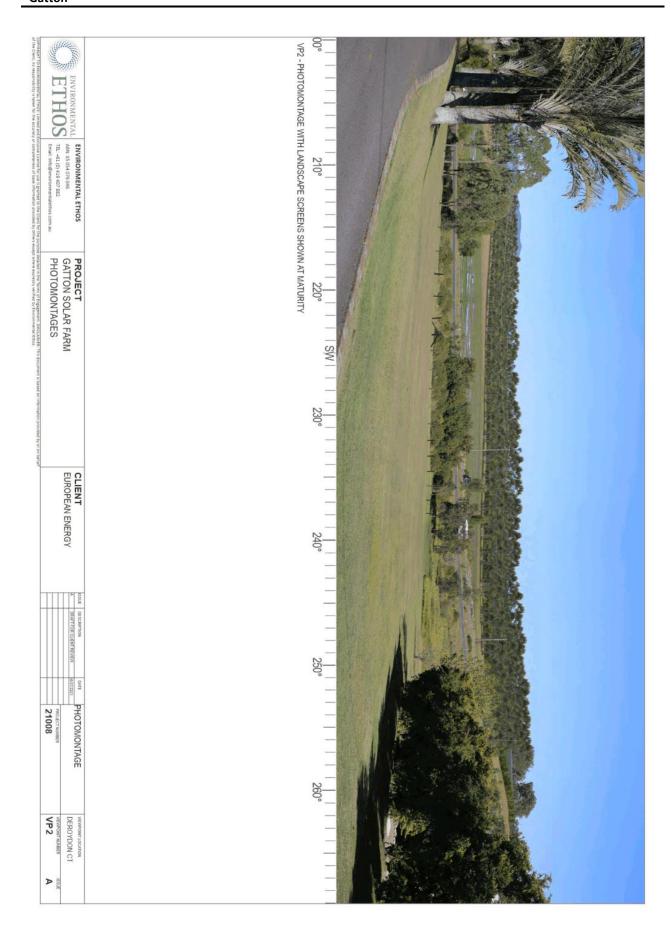


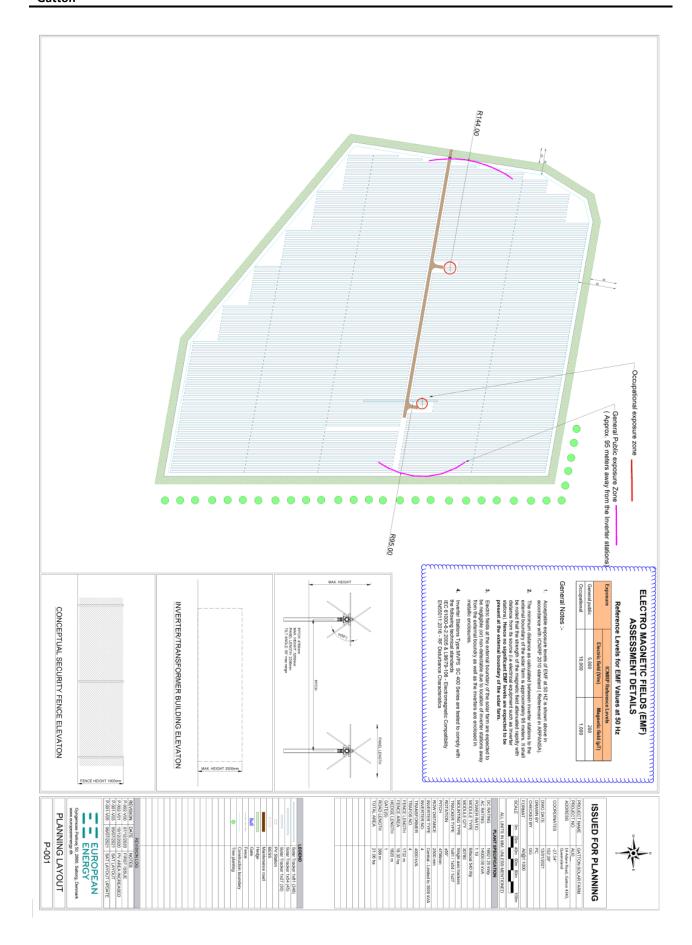












Site Location

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Solar & Battery Farm Adare & Goos Roads, Gatton GATTON Q 4343 Lot 1 SP217751

Landscape Plans Development Application

2062-01 issue D DRAWING LIST 2062-03 Issue D 2062-02 issue D 2062-04 Issue D Landscape Details

Planting Modules & Schedule Landscape Cover Sheet & Notes

GENERAL NOTES

European Energy

DESCRIPTION OF WORKS

- Regional Council and a Further Advice received from that council. The Gatton. These drawings have been prepared in response to a European Energy Solar and Battery Farm, Adare & Goos Roads, This drawing package describes landscape works to the proposed development. The works include proposed landscape works include a 10m wide planted buffer to the requirement from the pre-lodgement meeting held with Lockyer Valley surrounds to the facility and tree planting along the eastern extent of the
- ripping of the subgrade to a depth of 100mm to the buffer planting
- supply and installation of 300mm imported topsoil to buffer planting
- supply and installation of 100mm depth of forest hardwood mulch to supply and installation of plant stock to the buffer planting areas
- trees to the eastern extent of the development; and supply & installation of 300 litre (4 to 5m high at time of planting)

SERVICES

The location of all existing and any new services are to be confirmed

GARDEN EDGE

A sprayed garden edge is to be installed to the outer edge of all the herbicide. During the maintenance period the sprayed edge should be buffer planting areas. The edge is to be installed using a glyphosate ensure an understanding of all services with the project manager prior to the installation of landscape works The Landscape Contractor is to liaise with the Project Manager to

GARDEN PREPARATION

not infiltrate the buffer planting areas

regularly reinstated to ensure that existing grass beyond the site does

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project site

- brought to the surface during cultivation undesirable material including stones exceeding 25mm, clods of earth 50mm for settling of the mulch. Cultivation is to include the removal of finished garden level is to finish level with the adjacent surfaces. Allow depth of 400mm. At the buffer planting areas, excavate the existing subgrade areas to a exceeding 50mm and any weeds, rubbish or other deleterious material areas, rip the base of the garden areas to a depth of 100mm. The and 100mm depth of mulch. Following the excavation to the garden This is to allow for 300mm depth of imported topsoil
- an organic content of at least 5% by mass; have a pH in the range of 5 no stumps, roots, clay lumps or stones larger than 50mm in size; have propagules; contain no refuse or materials toxic to plant growth; contair Install 300mm depth of imported topsoil to the buffer planting areas Install buffer planting areas as per Landscape Detail 02 Topsoil should be of a friable porous nature; contain no weed seed or

14.

The landscape works are to be maintained for 12 months.

Maintenance is to ease control for the Carry out insecticide

MAINTENANCE

the ground.

- buffer planting areas
- 12 months maintenance of all works

- 10 or in an exposed location where they may be subject to hot winds throughout planting operations. Do not store plants awaiting planting in full sun Water all plant stock 24 hours prior to planting and keep in a moist state
- Excavate individual planting holes to be 200mm wider and deeper than the pot Prior to planting tease the roots gently of the plant. Gently tamp down the that when the pot is planted the top of the plant soil finishes flush with the surrounds. This should allow for settling of the soil size. Rip the sides of the planting hole. Backfill the planting hole with topsoil so
- Keep mulch away from the trunks of trees and the stems of plants Mulch all garden areas with 100mm depth of coarse forest hardwood mulch backfilled soil around the tube. Apply a minimum of 5 litres of water to each plan within 12 hours of planting. Install plant fertiliser to each plant.

BUFFER TREE PLANTING 13. As per Council's requ

As per Council's requirements the buffer planting is to include some semi-mature plants at the time of planting. For that purpose, some tree species have been boundary tence and secure with a hessian tie in a figure 8 pattern. per Landscape Detail 01. Provide 2 x 38mm square timber stakes to each tree included at 25 litre plant stock. Install those trees to the buffer planting area as Locate stakes parallel to the

July 2021

European Energy Solar & Battery Farm Adare & Goos Rds, Gatton Lot 1 SP217

Gatton Lot 1 SP217751

Development Application Cover Sheet & Notes

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o ISSUE

PROJECT

European Energy



& fungicide spraying, if necessary, as per the manufacturer's instructions

regularly as required to ensure continuous healthy growth.

planted areas and tree planting. Planted areas and tree planting shall be watered include the watering, weeding, fertilising and pest and disease control



TREE PLANTING

If not, improve drainage by digging a slip trench on the lower side of the hole and topsoil). Rip the base of the hole and test to ensure base of hole is free draining as deep as the root ball. Remove the subsoil (to be replaced with imported Excavate the planting hole to be twice the diameter of the tree root ball and to be Suppy and install 300 litre tree stock to the eastern extent of the development

backfilling it with drainage aggregate. of the hole. Always hold the tree by the rootball not the trunk Before installing the tree, spinkle a handful of water storage cyrstals to the base

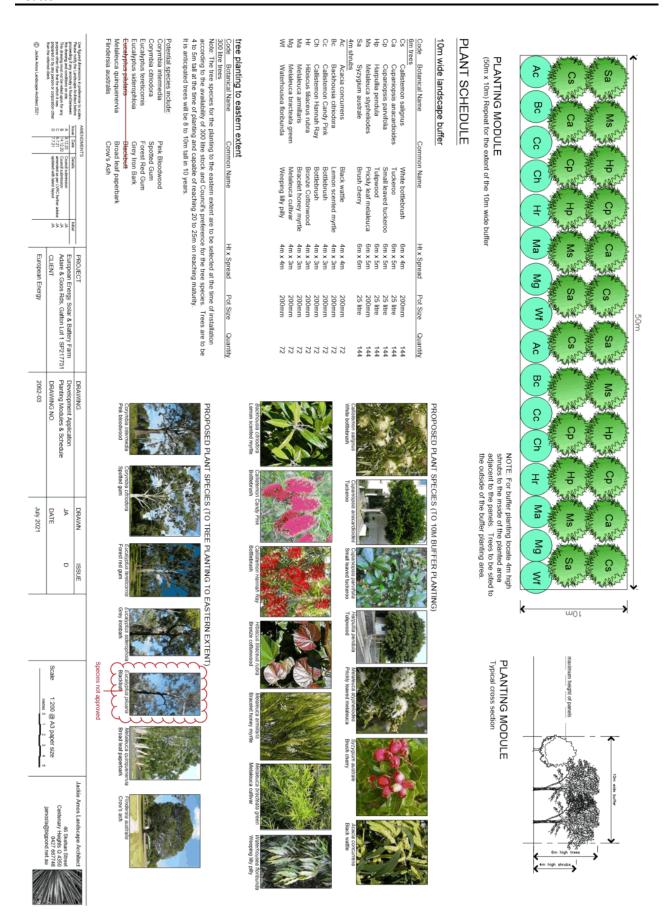
Water the tree thoroughly before planting. Remove the bag There is no need to root prune if there are no circling roots ightly root prune the tree before planting to ensure any circling roots are cut off

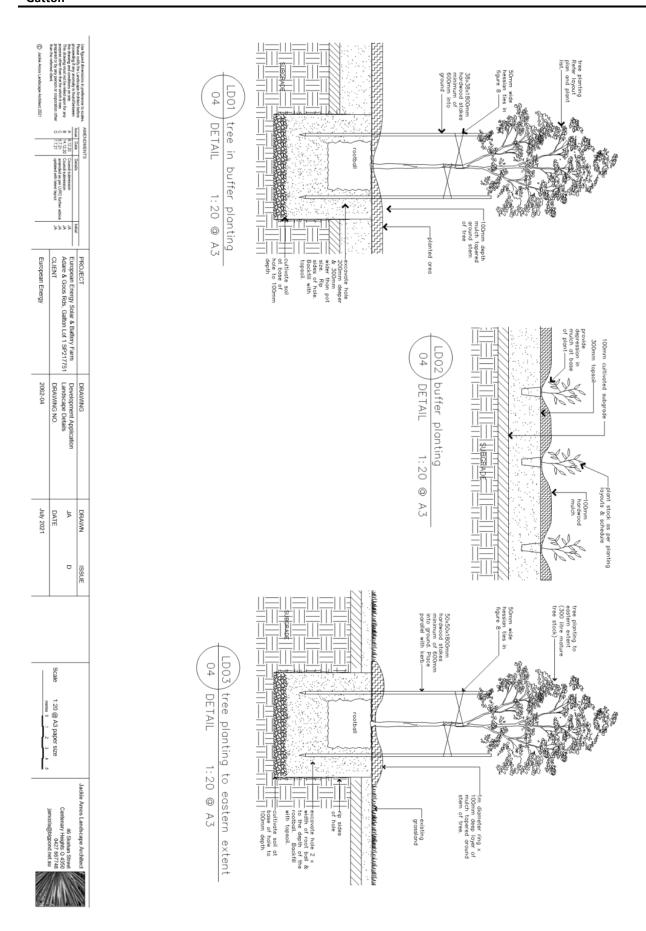
down the soil as backfilling to ensure there are no air pockets. Stake each tree with $2\times50m$ square hardwood stakes driven at least 500mm into After the tree is installed, backfill the planting hole with imported topsoil. Tie 50mm jute webbing around the trunk and staple both ends to the . Tamp

PLANTING

arriving on site should be identified and labelled site as necessary and planted as soon after delivery as possible. All stock mix together without restriction or damage. All plants should be delivered to the and exhibit new growth with fibrous root system and capable of holding potting capable of planting in the climatic conditions of the site. All plants shall be fresh compaction. All plants will be well hardened off in their final containers and be shall be supplied healthy, insect and disease free and show no indication of root diseased stock, or stock that is heavily root bound, shall not be used. All plants Plant stock shall have a healthy cover and a good straight tap root. Weak









12.5 South East Queensland Koala Conservation Plan - Implementation Plan 2020-

2022

Author: Renee Sternberg, Senior Environmental Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Councils endorsement of the South East Queensland (SEQ) Koala Conservation Strategy - Implementation Plan 2020-2022.

After engagement with local governments in SEQ and other stakeholders, the State Department of Environment and Science (DES) have released the SEQ Koala Conservation Strategy - Implementation Plan 2020-2022 (Implementation Plan) which provides details on how the SEQ Koala Conservation Strategy 2020-2025 (Strategy) will be delivered over the first phase (2020-2022). DES has requested all SEQ Councils endorse the document by mid September.

Officer's Recommendation:

THAT Council endorse the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022 subject to the proviso that the Department of Environment and Science acknowledges that the actions outlined in the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022 do not commit Council to obligations beyond its financial capacity and resources.

Executive Summary

The State Government Department of Environment and Science (DES) released the South East Queensland (SEQ) Koala Conservation Strategy (Strategy) on 28 August 2020. The Strategy's vision is to *Halt the decline of koala populations in the wild in South East Queensland, and secure their long-term survival*. The Strategy outlines 46 actions across six action areas which aim to achieve the four key targets related to koala populations, koala habitat, koala habitat restoration and threat reduction. The associated SEQ Koala Conservation Strategy - Implementation Plan 2020-2022 (Implementation Plan) provides the detail on how the Strategy will be delivered over the First Phase (2020-2022). It contains a table detailing the tasks involved in each of the 46 actions with lead agencies, partners, and timing.

Proposal

A draft Implementation Plan was received from DES on 23 April 2021 for Councils to review and provide feedback. LVRC Officers reviewed the document and supplied comments to DES. The main concern was the capacity to deliver the actions outlined in the Implementation Table as well as the unclear monitoring and reporting expectations. The disparity in capacity and resources amongst SEQ Councils was drawn to the attention of DES. This resulted in the Implementation Plan being amended to include the following caveat:

"Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking all activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan."

Numerous drafts of the Implementation Plan were circulated prior to DES providing the final Implementation Plan and requesting all relevant SEQ Councils endorse it by mid September. DES have not specified what level of endorsement is required as each Council has different protocols.

It is noted that a number of the Implementation Plan actions align with current Council initiatives, plans and the Environmental Strategy. However there are actions that are beyond the capacity and resources of Council at this time. Therefore it is recommended that Council endorse the Implementation Plan subject to a proviso that the Council's endorsement does not commit Council to actions beyond its financial capacity and resources.

Options

- a) Endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022.
- b) Not endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022
- c) Endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022 with a proviso that Council's endorsement of the Implementation Plan does not commit Council to actions beyond its financial capacity and resources.

Previous Council Resolutions

NA

Critical Dates

The endorsement is requested by mid September 2021.

Strategic Implications

Corporate Plan

Lockyer Nature

3.1 Natural assets are managed, maintained and protected.

Finance and Resource

Actions that Council will undertake which are outlined in the Implementation Plan will be managed through existing budget allocations for the 2021-2022 financial year.

Legislation and Policy

There are no legislative requirements to endorse the Implementation Plan. The Implementation Plan aligns with Councils adopted Environment Strategy 2021-2026 and Natural Resource Management Strategy 2020-2030. The recommended proviso to Council's endorsement of the Implementation Plan will ensure Council is not committed to actions beyond its capacity or resources.

Risk Management

There is limited risk to Council in endorsing the Implementation Plan, as none of the actions in the Implementation Table specify Lockyer Valley Regional Council as the lead. There is also a caveat in the document that states: "Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking all activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan." Should the community expect Council to deliver actions where Local Governments are listed as lead agency this reputational risk will be managed via appropriate marketing and community engagement.

Consultation

Portfolio Councillor Consultation

The Implementation Plan was discussed with the Portfolio Councillor at portfolio meetings.

Internal Consultation

Staff within the Community and Regional Prosperity group were consulted during the review of the Implementation Plan.

External Consultation

NA

Community Engagement

The Community Activation and Communications teams are aware of the Implementation Plan, and are developing a plan to inform the community.

Attachments

1 South East Queensland Koala Conservation Strategy − Implementation Plan 2020-2022 18 Pages



South East Queensland Koala Conservation Strategy 2020–2025

IMPLEMENTATION PLAN





1

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

Executive Summary

Through the South East Queensland Koala Conservation Strategy 2020 - 2025, the Queensland Government committed to providing leadership for more strategic and coordinated action and investment in koala conservation across government, research, business and industry, wildlife care, land restoration and community partnerships.

To realise this, the Queensland Government has established frameworks for cooperative investment, and monitoring and evaluation, which support outcomes over the life of the Strategy and for koala population recovery in the long term.

This South East Queensland Koala Conservation Strategy 2020 – 2022 Phase 1 Implementation Plan provides guidance for the implementation of the Strategy and supports the Queensland Government's commitment to transparent implementation by providing a high-level overview of the activities to be undertaken to achieve successful outcomes against the 46 actions of the Strategy. In doing so, this Plan identifies the timeframes for delivery, the lead agents and the key stakeholders for each activity to ensure the vision, key targets and actions of the Strategy are achieved.

This Plan sets out the delivery of actions through partnerships with local government, natural resource managers and conservation groups, non-government organisations, wildlife hospitals and carers, industry and other stakeholders and is one component of the strategic implementation framework. Other components include:

- The Monitoring, Evaluation, Reporting and Improvement Framework;
- The Post Implementation Review; and
- The Mid-term Strategy Review.

2

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

Introduction

South East Queensland (SEQ) represents one of the best areas in Australia to secure the long-term survival of koalas. However, as clearly identified by the Koala Expert Panel (KEP), koala numbers have been declining over many years. The reasons for this are largely associated with the pressure to accommodate an increasing human population in the region, including habitat clearing and fragmentation, and threats such as vehicle strikes and dog attacks. Climate change, including hotter dryer summers, bushfires and disease all increase stress on koalas.

The South East Queensland Koala Conservation Strategy (the Strategy) was launched on 28 August 2020 with the clear intention to set out a partnership approach to reversing the decline in koala population numbers and secure their long-term survival in SEQ.

The Strategy is clear that the Queensland Government cannot deliver the change alone and acknowledges the excellent work already underway by many of its partners, including local governments, natural resource managers, private land holders, communities, and voluntary groups. This Implementation Plan sets out the detailed framework for delivering on the government's commitment to addressing the findings of the KEP through the Strategy.

Development and delivery of this Implementation Plan requires greater collaboration and coordination between partners and sectors to ensure that best practice can be shared, resources leveraged, and investment prioritised to achieve more than any group could individually.

Implementation Plan - Phase 1

The purpose of this Implementation Plan is to provide detail on how the Strategy is being delivered over the first phase (2020-2022). It includes clear milestones, partners and timeframes and informs the Monitoring, Evaluation, Reporting and Improvement (MERI) framework that will support its adaptive implementation of the strategy into the future. It will also inform the investment plan for which will set out the opportunities for investment in koala activities over the next two years and set the framework for future investment.

The Strategy seeks to achieve a vision to 'halt the decline in koala populations in the wild in SEQ and secure their long-term survival'. The Queensland Government has established four key targets to track achievement of this vision:

- 1. Populations—stabilise koala population numbers in SEQ.
- 2. Koala habitat—a net gain in the total core koala habitat area1.
- 3. Koala habitat restoration—commence rehabilitation to restore 10,000 hectares of koala habitat.
- 4. Threat reduction—commence 10 programs in threat priority areas to support at least a 25 per cent reduction in disease, injury, and mortality rates in those locations.

The Strategy also focuses on six Action Areas to achieve these targets. Action Areas respond to the key recommendations of the Koala Expert Panel: 'A new direction for the conservation of koalas in Queensland':

1. Habitat protection 4. Improved mapping, monitoring, research and reporting

2. Habitat restoration 5. Community engagement

3. Threat management 6. Partnerships and strategic coordination

The Strategy includes 46 actions across these Action Areas.

The Queensland Government has developed two key principles to guide action implementation which respond to Koala Expert Panel recommendations for improve outcomes for koalas in SEQ:

- Coordinated, collaborative approach, to habitat protection, restoration, and threat mitigation, leveraging partnerships to maximise outcomes.
- Focussing efforts on areas where there is the highest likelihood of success, establishing the foundations for recovery and growth of koala populations within koala priority areas.

As of March 2021, Phase 1 implementation planning has focused on implementing new and existing activities by the Queensland Government and harnessing the existing and future planned activities of partners, including Local Governments and members of the Koala Advisory Council (KAC).

This Phase 1 Implementation Plan sets out further detail on actions being delivered in the first phase of the Strategy 2020-2022. A subsequent Implementation Plan will be developed with partners to address the period 2023-2025. Phase 1 and Phase 2 implementation Plans will be reviewed annually to reflect feedback and action updates from partners provided during annual Strategy reporting.

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South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

¹ Net gain consists of actual on-ground changes to koala habitat extent since 2020, such as through regrowth reaching 15 year maturity, restored habitat and cleared habitat, but excludes corrections to the mapping or transfer of locally refined koala habitat areas to core habitat, for example.

Figure 1. Summary of targets and action areas under the South East Queensland Koala Conservation Strategy 2020-25.



Implementation Plan - Phase 2

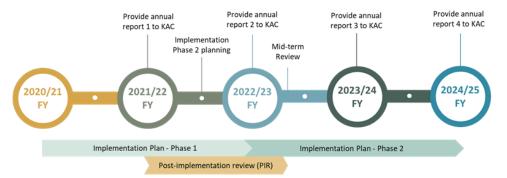
A Mid-term Strategy Review will be undertaken in late 2022, in line with work on a Post-Implementation Review of the Planning Regulations in respect of koala habitat conservation measures. Together this will allow an evaluation of the full suite of koala conservation measures and provide an opportunity to identify any changes or improvements to the program for Phase 2. The Monitoring Evaluation Reporting and Improvement (MERI) Framework sets out the high-level requirements of the Mid-term Strategy Review.

The Implementation Plan for Phase 2 will be developed in late 2022 for endorsement by the KAC in early 2023 and publication on the Department's website, for commencement from July 2023.

Phase 2 will build upon the foundational work in Phase 1, and analysis of these activities will help identify new milestones focused on addressing gaps, responding to feedback and findings, and accelerating delivery.

The figure below illustrates a timeline of the SEQ Koala Conservation Strategy implementation phases and plan reviews across relevant financial years.

Figure 2. South East Queensland Koala Conservation Strategy 2020 – 25 phases and review schedule.



Phase 1 Implementation Table (2020-22)

This table sets out the detailed South East Queensland Koala Conservation Strategy implementation activities of the Queensland Government and its partners for 2020 to 2022 (Phase 1). A few actions have specific deliverables beyond 2022 and these have been included for completeness. Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking *all* activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan.

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
			Action Area 1: Habitat Protection				
1.1	State-of-the-art koala habitat mapping	2020 2021 2020- 2025	Complete initial mapping. Publish a koala habitat net-gain target fact sheet. Utilise improved satellite imagery and mapping techniques to produce the koala habitat map.	Queensland Government	Local Governments General public	4.2	Koala habitat
1.2	New koala conservation protections	2020 2021- 2023	New protections were passed on 7 February 2020 which increase both the size and level of protections for koala habitat across SEQ, compared with the State's previous framework. Evaluate koala habitat regulations through the Post Implementation Review to be completed by February 2023.	Queensland Government	Local Governments Development industry		Koala habitat
1.3	Monitor integration of current and future koala conservation policy into the State Planning Policy and ShapingSEQ Regional Plan	2020- 2024	1. Update State Planning Policy Guidance for Biodiversity to reflect current koala conservation policy. 2. Continue to monitor the State Planning Policy to ensure it reflects current koala conservation policy in place at the time. 3. Ensure the targets of net koala habitat gain and habitat restoration are reflected in the 2022-24 review of ShapingSEQ.	Queensland Government	Local Governments Industry Businesses Environmental groups Communities	1.6, 1.7, 1.9	Koala habitat
1.4	Regional Pian Habitat protection in Queensland Government projects	2020- 2022	Establish an intra-government Working Group. Prepare options for amended State Government Supported Infrastructure Koala Conservation Policy, particularly for the Infrastructure Assessment Criteria. Present endorsed new version of the State Government Supported Infrastructure Koala Conservation Policy to the Koala Advisory Council.	Queensland Government	Local Governments	1.3, 1.6, 1.7	Koala habitat
1.5	Align the environmental offsets framework to support koala conservation	2021- 2022	Establish a Multi-sector Working Group (MWG). Prepare a Regulatory Impact Statement for proposed reforms to align the environmental offsets framework with new Koala conservation protections, in collaboration with the MWG. Release the RIS for public consultation, including with the Koala Advisory Council.	Queensland Government	Multisector Working Group Local Governments	2.2	Koala habitat
1.6	Safeguard koala habitat by avoiding the expansion of the Urban Footprint into areas that predominantly contain koala habitat	2020- 2024	In the 2022-24 review of ShapingSEQ, align urban footprint principles with koala conservation objectives. In reviewing the urban footprint, ensure the latest mapping data available for Matters of National or State Environmental Significance (MNES/ MSES) and the regional biodiversity network is considered.	Queensland Government	Local Governments Development industry	1.3, 1.7	Koala habitat
1.7	Koala conservation in the planning framework – guidance and support	2020- 2021	1. Consult with Local Governments and industry to identify information and training needs relating to policy application and planning assessment. 2. Develop factsheets, web material and support networks. 3. Draft information materials for distribution. 4. Develop and deliver a Webinar-style training program to assist local government compliance/ extension officers in applying koala habitat clearing regulations. 5. Publish information and training materials to website. 6. Develop other targeted materials and training to support other governments and industry groups. 7. Conduct an annual review and update of guidance, support and training materials.	Queensland Government	Local Governments Development industry	1.9	Koala habitat

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#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
1.7 cont.	Koala conservation in the planning framework – guidance and support	2020-2022	Update the environmental significance overlay of the Redland City Plan to reflect the new state koala habitat area mapping. Review the updated State Planning Policy biodiversity state interest guidance and making amendments to the City Plan if required. Investigate options to better protect core habitat and wildlife corridors (identified in the Redlands Wildlife Connections Plan) where located in the urban footprint through the environmental significance overlay of the Redland City Plan. Protect, enhance and reconnect koala habitat through detailed local planning of emerging community areas and other new development areas. Conduct koala habitat restoration according to Redland City Council priority mapping and Wildlife Corridors Plan 2018.	Redland City Council		1.2, 1.6,	
		2020- 2025	 Continue to implement the biodiversity corridor code, overlay and maps in the planning scheme that identify and protect targeted koala habitat and corridors. Continue to maintain a functional koala habitat network map for the city that integrates with waterway and wetland corridors. 	Logan City Council		Business as usual (BAU)	
1.8	Partner with natural resource managers and Local Governments to support habitat protection on private land	2020- 2022	Examine and employ the use of landholder incentives to encourage participation in koala habitat protection. Host field days on rehabilitated State land and support property assessment. Identify ecological corridors within Local Government areas and identify incentives/ opportunities for private landholder management.	Queensland Government Local Governments	Local Governments Environmental and NRM groups Queensland Government Landholders	2.1, 2.3, 5.5	Koala habitat
			Work in partnership with private landholders to deliver improved koala conservation outcomes through established programs such as Land for Wildlife and Voluntary Conservation Agreements/ Covenants. Integrate koala conservation objectives into the South East Queensland Natural Resource Management Plan.	Healthy Land and Water			
1.9	Support koala conservation policy integration in Local Government planning schemes	2020- 2022	Engage with and assist Local Governments to monitor koala conservation and planning issues. Ensure integration of State Planning Policy's State interest Biodiversity Policy in new Local Government planning schemes or planning scheme amendments. Update information on best practice design to safeguard koalas and their habitat through local planning instruments. Provide guidance to Local Governments on how they can map and protect locally important koala habitat through local planning instruments.	Queensland Government Local governments		1.6, 1.7	Koala habitat
1.10	Support stakeholder understanding of environmental offsets	2021	Improve web and guidance material on the environmental offsets framework and how it applies. Explore potential to deliver environmental offset extension services for landholders, developers and Local Governments.	Queensland Government	Development industry Local Governments	1.10, 2.2	Koala habitat
			Action Area 2 – Habitat restoration for koal				
2.1	Further investment in a Koala Habitat Restoration Program	2020-2022	Manage the Koala Habitat Restoration Partnership Program. Establish partnerships with Local Governments and regional natural resource managers for the restoration and assisted regeneration of koala habitat. Develop criteria to identify and prioritise koala habitat restoration sites. Administer state funded grant program to support habitat restoration projects on private, local government and state lands. Approve grants and commence koala habitat restoration. Commonwealth habitat restoration program investing in koala	Queensland Government Queensland Trust for Nature (QTFN)	Local Governments Landholders NRM groups	1.8, 2.3, 5.5	Habitat Restoration
		2023	habitat restoration at Flinders Peak and expansion to North Pine, Grandchester or Lake Manchester.	Government Healthy Land and Water	Governments		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
2.1 cont.	Further investment in a Koala Habitat Restoration Program	2020- 2022	7. Support and/or lead the delivery a range of koala habitat restoration actions including: • direct investment in restoration projects of different scales • free tree programs • land acquisition programs • bushcare groups and land rehabilitation programs	Local Governments	Landholders		
		2020- 2025	Revegetate 1000ha of former pine and hardwood plantation at Yurol-Ringtail State Forests, funded by Queensland Government, Noosa Council, Noosa Parks Association, Greenfleet, with help from Landcare, Queensland Koala Crusaders and Kabi Kabi.	Noosa Regional Council	Queensland Government NRM groups		
			Restoring habitat within Council-controlled natural areas, parks and wildlife corridors. Supporting more than 160 community bushcare groups to restore habitat through the Habitat Brisbane Program.	Brisbane City Council	Communities Environment groups		
			Supporting 12 community-based catchment groups across Brisbane to help protect and restore creeks and catchments in partnership, as part of the Creek Catchments Program.		Local business		
			Consider koala habitat protection and restoration opportunities when delivering the Sunshine Coast Council land acquisition program. Collaboration with external parties to ensure compensation of impacted koala habitat is reinstated back into the Sunshine Coast Regional Council area.	Sunshine Coast Regional Council			
			14. Develop a prioritisation framework and plan for koala conservation, rehabilitation and revegetation activities. 15. Develop an investment prospectus that provides innovative, flexible opportunities for partnering in koala habitat	Logan City Council			
			rehabilitation, revegetation and strategic land acquisition. 16. Implementation of koala restoration works through the City of Gold Coast environmental offsets program of works.	City of Gold Coast			
			 Large scale (up to 150 hectares) koala habitat restoration delivered across the Council area within the Koala Priority Area (KPA) and adjacent to strategic koala movement corridors, in liaison with external stakeholders. 	Moreton Bay Regional Council			
2.2	Strategically identify environmental offset locations	2021- 2022	Prioritise strategic koala habitat offset locations through the Queensland Environmental Offsets Policy. Work in partnership with Local Governments to identify strategic restoration and suitable koala offset locations. Develop a landholder expression of interest portal for koala offset/ restoration partnerships. Increase registration of advanced offset sites. Assist to establish market operation of private strategic offset locations with information centralisation and distribution.	Queensland Government	Local Governments Development industry	1.5, 1.10	Habitat Restoration
			Review of local government Offsets Policies to improve koala conservation outcomes where opportunities exist. Collaboration with external parties to ensure impacted koala	Local Governments Sunshine Coast			
2.3	Restore habitat on State land, including the protected area estate, in partnership with non-government organisations	2020- 2022	habitat is restored in the Sunshine Coast area. Establish and manage partnership projects to rehabilitate koala habitat on state land and the protected area estate. Application of koala habitat mapping to the values-based management framework, to ensure koala conservation outcomes are being considered in the management of state land and protected areas.	Regional Council Queensland Government	Local Governments NRM groups	1.8, 2.1, 5.5	Habitat Restoration
2.4	Invest in carbon farming projects that deliver koala outcomes as a priority	2021- 2025	Deliver koala habitat restoration at Lake Wivenhoe. Develop a methodology targeting small landholdings that incentivises restoration of small land holdings for environmental, economic and social benefit. Review successes of targeted programs, to determine if carbon farming is a viable pathway to land restoration on small land parcels.	Queensland Government Queensland Government	Seqwater CO2 Australia Local Governments Landholders	2.1, 2.3	Habitat Restoration
			 Review and coordinate input into existing parameters and mapping available to guide carbon farming investment aligned with SEQ Natural Resource Management Plan 	Healthy Land and Water	Local Governments Landholders		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
			Action Area 3 – Threat management				
3.1	Identify priority areas for threat reduction	2021- 2022	Establish criteria for determining threat reduction priority areas. Identify priority areas and programs with partners. Monitor, review and adapt threat mitigation activities annually. As part of the mid-term review, deliver a report detailing how effectively the mitigation actions reduced koala injury/mortality, how the actions should be improved in future, additional actions that may be required and recommendations for broader rollout.	Queensland Government	Local Governments Universities NRM groups Wildlife carers and rescue SEQ Wildlife Hospital Network		Threat reduction
			Maintain a database of community survey and public reports data on koalas, such as koala sightings and/or koala health, injury (including dog attacks and vehicle strikes) and fatality reports, to assist in identifying koala threat hotspots. Continue to update and review wildlife hotspot zones across Brisbane using contemporary data and community	Local Governments Brisbane City Council	Queensland Government	BAU	Threat reduction
			observations. 7. Koala threat mapping for the Noosa Regional Council area with threat parameters including road density, habitat clearing, small lots/ urbanisation, fire density/ hazard, and koala injury.	Noosa Regional Council			
3.2	Partner with Local Governments to deliver threat abatement opportunities	2020- 2025	1. Facilitate opportunities to share information and knowledge about successful threat mitigation activities. 2. Use the Koala Portal to promote initiatives to mitigate threats on and encourage broader adoption of successful programs. 3. Establish and manage targeted partnership projects to mitigate threats at priority (hotspot sites). 4. Ongoing predator control and threat management programs on State and Council owned land. Provide case studies for future research and activity. 5. Education of legislative obligations, in particular for koala habitat vegetation removal, to proponents and contractors.	Queensland Government	Public sector landholders Environmental groups NRM groups Local Governments Universities		Threat reduction
			6. Implement and promote programs that aim to reduce koala attack or predation on Council land. 7. Promote education of legislative obligations, in particular mitigation of vegetation removal impacts to koala habitat, to Local Government officers and contractors. 8. Support activities that reduce road mortality and facilitate the safe movement of wildlife, such as: • Installing and maintaining exclusion fencing, speed reducing design and fauna passages • Community awareness campaigns during koala breeding season • Promoting smart and other behavioural modification signage to communities. 9. Support koala research, through activities such as: • Collaborating with Queensland Government and researchers to support targeted disease management plans/ activities. • Providing financial and in-kind support, including Environmental Levy Partnerships for threat mitigation actions and disease research, to support wildlife carers and wildlife groups.	Local			
			Partner with Queensland Rail on fencing, vegetation and safer koala movement within train line corridors from Wellington Point to Cleveland. Facilitate a Griffith University led CSA Grant Project — 'Predicting koala road crossing behaviours using AI — powered observation network. Partner with University of Sunshine Coast to undertake disease management program in koala safe neighbourhoods and other areas identified through the ongoing koala monitoring program.	Redland City Council	Queensland Government Universities		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
3.2 cont.	Partner with Local Governments to deliver threat abatement	2020- 2025	 Financial and in-kind contributions to disease management in partnership with Wildcare Australia Inc. and Currumbin Wildlife Hospital including funding chlamydia research and vaccine development and administration. 	City of Gold Coast	Wildlife carers and rescue SEQ Wildlife Hospital		
	opportunities		 Managing comprehensive databases including koala sightings reported to the City's report hotline and a health database of combined Gold Coast records from Currumbin Wildlife Hospital, Australia Zoo, RSPCA and Wildcare Australia Inc. 		Network		
			 Hosting workshops, field days and a Koala Friends Program to provide advice and information to residents on how to create koala friendly backyards and how to protect koalas in the city. 				
			 Facilitate a koala/ fauna safe roads crossing program that identifies key sites of current and future road-fauna conflict and opportunity. 	Healthy Land and Water	NRM groups Seqwater		
			 Align existing programs of weed and pest management for koala conservation. 		QYAC		
			 Proposed fire planning and management activities aligned for koala conservation. Target areas include Beechmont, Mt Barney, Carney's Creek, Noosa River Catchment. 				
			 Develop and implement innovative and best practice wildlife friendly design, koala friendly solutions and wildlife considerate clearing obligations in the development assessment process. 	Logan City Council			Threat reduction
			 Identify and deliver a range of community education programs regarding responsible dog ownership including delivery of wildlife friendly dog training workshops. 				
			 Deliver and support proactive weed and pest management to targeted koala habitat and corridors through direct delivery and/or conservation partnerships. 				
			 Investigate appropriate regulatory tools or programs to mitigate threats to koala from domestic animals in priority wildlife conservation areas. 				
			 Investigate koala and wildlife friendly design measures into community infrastructure and capital works projects, including solutions to mitigate major koala movement barriers across the city. 				
3.3	Update the Fauna Sensitive Road Design Manual	2021- 2022	 A peer reviewed report on the koala-sensitive design guideline is already complete. 	Queensland Government	Local Governments		Threat reduction
			Publish the Koala Sensitive Design Guideline v3. Update the Fauna Sensitive Road Design Manual with relevant information from the new version of the Fauna Sensitive Design Cityle Reaction				∠!\
			Design Guidelines. 4. Adoption of relevant elements of the Guidelines and Road Design Manual by Local Governments and Queensland Government agencies.				
3.4	Integrate koala conservation into	2020- 2022	Liaise with Biosecurity Queensland, LGAQ and Local Governments to develop materials to support effective	Queensland Government	Local Governments		Threat reduction
	Local Government biosecurity planning		integration of koala conservation into biosecurity plans.	Biosecurity Queensland	LGAQ Universities		Ţ
3.5	Support the mitigation of	2021- 2022	 Review existing educational and behaviour change campaigns to mitigate the threats of domestic dogs. 	Queensland Government			Threat reduction
	threats of domestic dogs		Collaboration between State and Local Governments to design and implement domestic dog threat mitigation programs.	Local Governments			\triangle
			 Review and amendment of Subordinate Local Law 12 Animal Management to include stronger regulations for the keeping of dogs in koala habitat areas. 	Local Governments			
			 Continue to develop and implement the following initiatives: Koala Awareness Campaign, Leave it, Train the Trainer, and community events such as Dog fest and puppy preschool. 	Redlands City Council		BAU	
3.5	Support the		 Continue to implement Local Law No. 2 (Animal Management) which ensures the proper control of animals in public places and koala conservation areas. 	Moreton Bay Regional Council		BAU	
	mitigation of threats of domestic dogs		 Deliver a targeted mailbox drop of responsible dog ownership education material to residences within close proximity of a recent known koala attack. 	City of Gold Coast			
3.6	Develop best- practice policies for koala	2021- 2022	Promote the SEQ Wildlife Hospital Network educational materials and training on Koala Portal. Formalise and update the existing koala care manual used by	Queensland Government	Universities		Populations
	rehabilitation		veterinarians in SEQ.		Governments		77

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
3.6 cont.	Develop best- practice policies for koala rehabilitation		Improve sharing of data regarding koala releases amongst carers and with State and Local Governments.		Wildlife Carers SEQ Wildlife Hospital Network		
			Develop a state guideline for establishment, management and use of fodder plantations, in partnership with stakeholders. During the review of Queensland Government translocation policies and guidelines, ensure that koala conservation outcomes including reintroduction are fully addressed in the ensuing response.	Queensland Government	Local Governments SEQ Wildlife Hospital Network		
3.7	Support training and development of koala carers	2020- 2022	In partnership with the SEQ Wildlife Hospital Network prepare and deliver guidance materials for koala rehabilitators in SEQ. Develop formal training packages to support koala carers.	Queensland Government SEQ Wildlife Hospital Network (SEQWHN)	Universities Local Governments Wildlife carers and rescue		Populations
			 Investigate opportunities for 'koala sanctuaries' for longer term rehabilitation of koalas and as a koala recovery food source. 	Healthy Land and Water			
3.8	KoalaBase	2020- 2022	 Develop and maintain platforms to support identification of threat hotspots and share reporting data from partners. 	Queensland Government	Governments Wildlife carers and rescue		Populations
3.9	Apply Queensland- specific climate projection data to guide koala conservation	2020- 2022	Update the koala habitat area and restoration area mapping and restoration prioritisation to take into account climate change and heat stress risks. Develop koala threat mapping to identify further climate-related stresses and opportunities.	Queensland Government	Local Governments Landholders		Populations
			Mapping of climate refuges and adaptation zones for regional nature conservation purposes.	Healthy Land and Water	Queensland Government		
			 Develop and implement of fire management plans to mitigate risk to koalas from bushfire, including on Council owned land. 	Local Governments	Environment and NRMgroups Landholders		
			Action Area 4: Improved mapping, monitoring, research	n and reporting			
4.1	Review koala habitat mapping at the conclusion of the Strategy period in 2025	2025	No action for this phase of implementation.				
4.2	Update koala habitat mapping annually	2021- 2022	Annual updates to the Koala Habitat Area (KHA) map based on regional ecosystems, high value regrowth and koala survey data. Process map amendment requests.	Queensland Government	Local Governments Koala Advisory Council	1.1	Koala habitat
4.3	Resolving locally refined koala habitat areas	2020 <i>-</i> 2022	Identify outstanding Local Government suggestions with Locally Refined Koala Habitat Areas (LRKHA) and habitat mapping. Identify options for resolution. Seek Koala Advisory Council endorsement of preferred option. Implement preferred option.	Queensland Government	Local Governments Development industry		Koala habitat
4.4	Habitat condition monitoring	2021- 2022	Investigate the requirement, purpose, and application of koala habitat assessment methods and tools. Engage relevant expertise to review and make recommendations regarding contemporary approaches to	Queensland Government	Universities Local Governments Community	5.7	Populations
			monitoring koala habitat condition. 3. Publish findings report and Queensland Government response.		groups		
	Identify koala	2021-	3. Publish findings report and Queensland Government	Logan City Council			Threat

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
4.5 cont.	Identify koala threats and develop mapping methodology		Implement process and finalise koala Threat Priority Areas including GIS layer(s), metadata and technical report. Publish results.				
4.6	Provide funding and support for koala conservation research	2020- 2025	Develop guidelines and funding criteria for koala research grants program. Initiate rounds of koala research grant funding through the Community Sustainability Action Grants Program and other programs. Compile koala research bibliography. Complete koala research gap analysis. Develop koala research prospectus. Review and update koala research priorities and prospectus.	Queensland Government	Local Governments Universities Community groups NRM groups		Populations
			7. Establish, maintain and enhance partnerships with universities and reputable koala conservation research groups. 8. Support koala research projects with research priorities for determining relationship between habit	Logan City Council	Universities Community groups		
			Fund koala research projects addressing key threats to koalas, such as disease and genetic diversity, and strategies to protect koalas within urban environments.	Brisbane City Council			
			Ongoing support for chlamydia vaccine research project which aims to: • assess the impact of vaccinating a portion of a wild population • assess immunity levels of all vaccinated wild released animals over time. • Genetic analysis of isolated koala populations to assess diversity and identify opportunities to improve connectivity through barriers.	City of Gold Coast	Universities Wildlife hospitals		
			Recently completed a three-year koala research project, delivered in collaboration with University of the Sunshine Coast's Detection Dogs for Conservation unit. This project has increased knowledge of the distribution and genetics of the koalas on the Sunshine Coast through the use of koala scat detection dogs and next generation genotyping. Ongoing tracking and health monitoring of koalas in the	Sunshine Coast Regional Council			
			Maroochy Bushland Botanic Garden and Reesville. 14. Koala health mapping project being run by scientists from the	Noosa City			
			University of the Sunshine Coast. 15. QUT koala baseline project using drones and habitat health using LiDAR.	Council			
		2020- 2025	 Annual monitoring of koala population density and health at sentinel sites, utilising drones and/or detection dogs. Conduct 6-monthly updates of koala records in the Council's GIS mapping system, via Biocollect, KoalaBase and Redlands Coast Koala Watch data sources. 	Redland City Council	Universities Research organisations		
			Conduct genetic surveys to monitor fine scale population dynamics (every 2 years across 250 mainland sites). Expand the Koala Safe Neighbourhood ambassador koala				
			monitoring program (Thornlands, Birkdale, Mount Cotton, Ormiston) to 6 neighbourhoods by 2024. 20. Redlands Coast Koala Watch - continuous reporting of koala				
			Nedlands Coast Koala Watch - Continuous reporting of Koala population dynamics across the city. Partner with Griffith University on community evaluation surveys to measure community engagement and recognition of koala conservation actions across the Redlands Coast.				
		Partner with Griffith University on the Smart signs project – koala safe neighbourhoods.					
		 Comprehensive koala survey (detection dogs) and habitat survey (consultants) to understand existing and potential carrying capacity to develop a koala management plan for Birkdale Community Precinct. 					

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
4.6 cont.	Provide funding and support for koala conservation research		24. Utilise 2020 Hays Inlet koala population survey data to inform ongoing research, targeted habitat rehabilitation projects and wildlife movement infrastructure requirements to reduce threats. 25. Continue to provide financial contributions and support for the development of a koala chlamydia/ retrovirus vaccine. 26. Continue to facilitate targeted disease research via the Mill at Moreton Bay Koala Monitoring program 2017-2022.	Moreton Bay Regional Council	Universities		
			 Further advance knowledge of parameters for koala productivity and carrying capacity. 	Healthy Land and Water			
4.7	Monitoring and evaluation framework	2021- 2022	Develop and finalise the Monitoring, Evaluation, Reporting and Improvement (MERI) framework with stakeholders. Consult Local Government Working Group on the MERI framework. Consult Koala Advisory Council on the MERI framework. Publish Final MERI framework.	Queensland Government	Local Government Working Group Koala Advisory Council		All
4.8	SEQ koala monitoring program	2021-2022	Identify and design a cost-effective survey strategy to monitor koala population trends across SEQ. Publish survey methodology. Collaborate with Local Governments where possible regarding survey sites and access agreements. Plan and execute surveys to collect density and trend data for koala populations. Refine data collection, standards, sharing processes and arrangements to ensure accurate, complete and useful data is collected and shared appropriately. Develop standard templates, governance processes and supporting documents to manage and support implementation of the SEQ koala monitoring program. Make new data available to inform koala habitat area mapping, WildNet, Local Governments and other stakeholders on a regular basis to facilitate timely updates and use of data. Update the koala habitat suitability model and increase knowledge of koala populations, distribution and persistence across SEQ.	Queensland Government	Local Governments Koala Advisory Council Universities		Populations
		2022	9. Update the koala habitat suitability model and increase knowledge of koala populations, distribution and persistence across SEQ. 10. Develop a standardised survey methodology that community groups can implement to monitor koala populations. 11. Investigate innovative koala survey techniques and trial their effectiveness and efficiencies.	Queensland Government	Community groups Local Governments Universities		Populations
		2020- 2025	 Maintain a koala sightings database to guide investment in high use koala areas. Implement koala survey methodologies that provide a more accurate map of koala populations locations and densities in Logan. Continue carrying out Citywide koala monitoring projects, including genetic analysis where genetic diversity is considered a conservation threat. Maintain comprehensive databases including koala sightings reported to the City's dedicated reporting phone number and online form. Maintain a koala health database merging all local wildlife rescue and wildlife veterinary hospital records. 	Logan City Council City of Gold Coast	Community groups General public Community groups General public		Populations
			 Deliver project to increase understanding of the characteristics of Sunshine Coast koala populations including locations and genetic diversity. 	Sunshine Coast Regional Council			
5.1	Host KoalaCollah	2020-	Action Area 5 – Community engagement		Local	5252	All
5.1	Host KoalaCollab	2020- 2022	Establish a KoalaCollab Organising Committee for this koala conservation conference event. Develop a combined program of live and virtual KoalaCollab conference events that are aligned to the action areas of the Strategy. Deliver the KoalaCollab program with partners.	Queensland Government	Local Governments Environment and NRM groups General public	5.2, 5.3, 5.4, 5.5	All
					Universities		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.2	Engage with landholders and the community on ways to manage land for improved koala conservation outcomes	2020- 2022	1. Collate and review existing information regarding current community engagement, partnership and educational programs related to koalas and koala habitat. 2. Identify information and engagement gaps. 3. Plan engagements with landholders and the community, including developing key messages. 4. Work with communities and landholders, through third parties where relevant, to identify land management partnership actions. 5. Identify successful programs and needs for continuous improvement through monitoring and evaluation frameworks. 6. Promote successful programs to increase engagement in private land conservation across SEQ. 7. Work with landholders within the Flinders Peak area towards the land the programs of the pro	Queensland Government Healthy Land and Water	Community groups General public Universities NRM groups Local Governments	5.1, 5.3, 5.4, 5.5	Populations
			koala conservation. The project includes establishing a baseline of koala conservation knowledge through landholder survey. Future project areas include North Pine, Grandchester, and Lake Manchester.	and water			
			8. Support the delivery of community and landholder educational initiatives, such as: • environmental education centres and programs • 'how to report koala sightings' awareness campaigns; • updated and interactive information on local government websites • responsible pet ownership campaigns, including dog behaviour signage and compliance • interpretive koala signage, including road safety signage in strategic locations • 'how to create koala friendly backyards' awareness campaigns. 9. Support active community-based organisations to deliver	Local Governments	General public Community groups Homeowners		₹
			koala conservation activities such as through: threat management initiatives weed management programs; and koala habitat restoration programs on suitable properties.				
			 Continue to deliver the Conservation Partnerships Program to support landholders wanting to protect and/or restore their property's habitat. Support includes tailored conservation management advice, resources (e.g. plants, tools, herbicides) and financial assistance. 	City of Gold Coast	Landholders Community groups		Koala habitat Habitat Restoration
			Continue to deliver schemes include Backyard Health Checks, Land for Wildlife, Voluntary Conservation Agreements and the Nature Conservation Assistance Program.				3
5.2	Engage with landholders and the community on ways to manage land for improved koala conservation outcomes	2020- 2022	Continue to deliver a range of community programs to support community stewardship of koalas such as: environmental events, workshops and activities voluntary offset planting events free trees program bushcare program conservation incentive partnerships; and envirogrants. 13. Deliver innovative and interactive website information and tools promoting koala conservation in Logan. 14. Develop marketing materials to showcase Logan City as a koala friendly community.	Logan City Council	Landholders Community groups General public		Koala habitat Habitat Restoration
			 Provide information on Brisbane City Council's webpage outlining actions that residents can take to protect koalas within and outside of their properties. 	Brisbane City Council	Homeowners Landholders		
			 Ongoing delivery of BushCare programs and specific koala planting days on an annual basis. Continue to deliver six established environmental partnership programs with landholders and the community. Ongoing community education workshops and events hosted at the Indigiscapes Environmental Education Centre. 	Redland City Council	Landholders Community groups General public		
5.3	Use citizen science to support participation in koala conservation outcomes	2021- 2025	Review the koala research prospectus to identify opportunities for community/ citizen science. Work with local governments and other partners to increase the reach and range of citizen science programs.	Queensland Government	Community groups General public Universities NRM groups	5.1, 5.2, 5.4, 5.5, 6.3	All

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.3 cont.	Use citizen science to support participation in koala conservation outcomes		 Training for communities on koala scat collection to inform koala habitat mapping, disease prevalence, informing research and drive threat reduction programs. 				
			4. Continue promotion and participation in annual community koala surveys or population censuses and improve data capture standards. 5. Encourage community members to report wildlife sightings (including koalas) through the QWildlife sightings app (when	Local Governments	Community groups General public		
			developed) and other platforms such as Atlas of Living Australia/iNaturalist. 6. Proactively monitor koala populations and population trends using community science data.				
			 Increase public awareness of koala conservation issues through a variety of displays, presentations, signs, school visits and local media. 	Somerset Regional Council	Community groups General public		
			 Continue to grow the Koala Friends program which provides advice to community about how to create koala friendly backyards and promotes koala conservation initiatives across the City. 	City of Gold Coast	Community groups General public	BAU	
			Continuous educational outputs via social media on koala hospital returns, ambassador koalas, research outcomes. Continue hosting community (including Schools) programs.	Redland City Council	Community groups General public	BAU	
			 Delivery annual citywide community survey by Griffith University to evaluate koala programs and to inform conservation actions, messaging and behaviour change actions. 		Universities		
			Support the Redlands Coast Koala Watch – a partnership between community, researchers and council to collect koala data and to assist in early disease detection.				
			 Community forums, training days and education events. Support creation of Kylie, wildlife watcher, digital character to promote koala conservation via social media channels. 				
5.4	Partner with local governments and land managers to	2021- 2022	Establish and manage targeted community engagement, partnership and educational programs in collaboration.	Queensland Government	Community groups	5.1, 5.2, 5.3, 5.5,	Threat reduction
	deliver breeding- season community		Develop a package of community engagement material for use by Local Governments in the lead up to breeding season.	Local Governments	General public Universities		<u> </u>
	engagement to reduce vehicle- related koala injuries		Develop and share koala breeding season information through social media to increase community awareness of koalas movements and road injuries at these times. Install LED and temporary variable messaging on road near key koala habitat areas to alert drivers to slow down due to possible presence of koalas, and possible increased movement over breeding season.	Queensland Government Local Governments	Community groups General public Wildlife rescue and carers		
5.5	Support communities to improve connectivity of potential koala habitat across property boundaries	2020- 2022	Develop information products and training materials to build capacity of landholders and managers to restore and manage connectivity of koala habitat. Promote habitat restoration projects, techniques, and opportunities on Koala Portal (see 6.3 for further information). Promote safe movement elements of Koala Sensitive Design Guide, including koala friendly fencing guidelines.	Queensland Government	Local Governments Community groups General public Universities	1.8, 2.1, 2.3, 6.3	Threat reduction
5.6	Recognise the importance of koalas to First Nations peoples and engage with First Nations peoples to work with their support and knowledge	2021	Draft a First Nations engagement plan to guide partnership building. Co-design partnership process with First Nations peoples to explore and define their involvement. Establish partnerships with First Nations people and groups and co-design initiatives and practical strategies that respect cultural values and traditions.	Queensland Government First Nations groups and communities	Local Governments	6.8	All

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.7	Resolving community suggestions about the koala habitat mapping	2020- 2022	Develop a workflow for a formal map submission process, to enable Local Governments and communities to make technical submissions on the criteria associated with the existing koala habitat modelling and mapping approach and identify areas for consideration in the annual map update. Develop an online koala habitat map explanation report. Develop and publish a map review submission template.	Queensland Government	Local Governments Koala Technical Advisory Group	4.4	Koala habitat
			mapping and sighting records. Develop website materials to support map submission and citizen science processes.				
_			·	ination			
6.1	Transparent	2020-	Action Area 6 – Partnerships and strategic coord 1. Submit annual report(s) to the Koala Advisory Council for	Queensland	Koala Advisory		All
0.1	implementation, evaluation and	2022	review and endorsement.	Government	Council		(E)
	continuous		Publish annual report(s).	Local			×=
	improvement	2022	 Submit the mid-term SEQ Koala Conservation Strategy review to Koala Advisory Council for review and endorsement to publish in 2023. 	Government Working Group			
6.2	Strategic Assessment for	2020- 2022	 Obtain agreement with the Commonwealth Government to undertake a strategic assessment for SEQ. 	Queensland Government	Local Governments		All C
	South East Queensland (SEQ)		Release the terms of reference for strategic assessment report for public consultation.	Commonwealth Government			* =
			Attain approval of strategic assessment report and program report from the Commonwealth Minister for Environment.	Government			
6.3	Build an online hub of koala- related information	2020- 2022	Develop a koala sighting app on the QWildlife Platform. Develop an online Koala Portal hub for storage and sharing of koala related information and data.	Queensland Government	Local Governments Community groups General public	5.3	All (***) ****
			 Establish data standards to ensure consistency and reliability of collected data, including from citizen science programs. 	Queensland Government Local Governments			
6.4	Mid-term Strategy Review	2022	Draft parameters for the Mid-term Strategy Review of the South East Queensland Koala Conservation Strategy. Consult the Koala Advisory Council on proposed parameters. Identify baseline data to inform the Review. Collect data. Undertake surveys. Analyse data. Draft the Mid-term Strategy Review. Consult with the Koala Advisory Council.	Queensland Government	Local Governments Koala Advisory Council		A € 1111
6.5	Establish a Local Government Working Group	2020- 2022	Draft terms of reference for the SEQ Koala Conservation Strategy Local Government Working Group. Invite Local Governments to nominate members. Coordinate first meeting. Select a working group chair. Approve terms of reference. Agree performance outcomes for the year.	Queensland Government Local Governments	Local Governments Queensland Government		All (1)
			Group meets regularly as agreed. Report to the Koala Advisory Council on key activities and recommendations.	Local Government Association of Queensland	Local Governments		
6.6	Establish a Technical Advisory Group	2021- 2022	Develop terms of reference for Koala Technical Advisory Group. Seek endorsement from Koala Advisory Council for draft terms of reference. Draft and seek approval for an expression of interest process for appointment of Koala Technical Advisory Group.	Queensland Government	Koala Advisory Council	5.7	All (2)

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
6.7	An investment strategy for koala conservation	2021- 2022	Identify existing koala-related investments. Identify investment requirements with partners. Identify investment sources with partners. Draft investment strategy. Consult and seek endorsement from Koala Advisory Council. Publish the investment strategy.	Queensland Government Local Governments Commonwealth Government	NRM groups Philanthropic organisations Other investment sources		All
6.8	A stakeholder engagement strategy	2021- 2022	Identify key stakeholders. Identify stakeholder needs. Identify engagement mechanisms. Draft a stakeholder engagement strategy. Plan engagements. Work with key stakeholders to implement Strategy. Develop a First Nations engagement plan.	Queensland Government	Local Governments Koala Advisory Council First Nations peoples Wildlife rescue and carers Community groups	5.6	All

13. INFRASTRUCTURE REPORTS

No Infrastructure Reports.

14. ITEMS FOR INFORMATION

14.1 Group Manager People and Businesss Performance Monthly Report - August

2021

Author: Dan McPherson, Group Manager People and Business Performance

Responsible Officer: Dan McPherson, Group Manager People and Business Performance

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2021.

Proposal

That this report be received and noted.

Attachments

1 Monthly Group Report - People and Business Performance August 2021 - Final 8 Pages



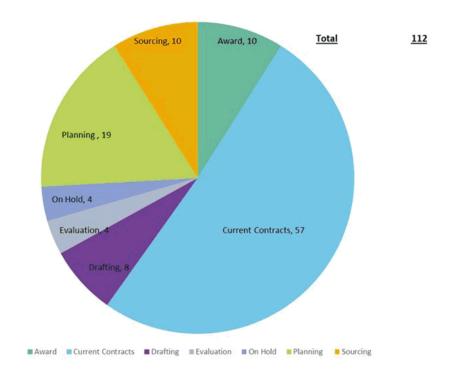




BUSINESS PERFORMANCE

PROCUREMENT

PROCUREMENT STATUS



Total Recommendations	60
Total Completed	47
Total Remaining	13

Month Highlights

- Gatton Skate Park contractor is in Administration
- NexGen Project on track to be implemented by 15 October
- Awaiting approval on the local benefit procedure
- Probity Advisor for the Waste Contract





DISASTER MANAGEMENT

PROJECT UPDATES

Flood Classifications project

The Flood Classifications project is dependent on outputs from the flood modelling projects once available. Additional surveying will be undertaken at four sites for the site assessments.

Local Disaster Management Group

The Lockyer Valley Local Disaster Management Group meeting was held on 25 August 2021. The Terms of Reference for the Lockyer Valley Local Disaster Management Group have been developed.

In accordance with Section 16C of the Disaster Management Act 2003, the Office of the Inspector-General Emergency Management (IGEM) regularly reviews and assesses the effectiveness of local and district disaster management plans. Self-assessment of effectiveness of the local disaster management plans was undertaken by the Executive Office, Toowoomba District Disaster Management Group, Queensland Fire and Emergency Services, Emergency Management Coordinator, Council's Local Disaster Coordinator and Disaster Management Advisor was undertaken on 25 August 2021.

Training

Guardian Incident Management System (IMS) training delivered to Council officers. Guardian IMS is Council's corporate software for managing disaster operations. Training videos will be made available for all staff in preparation for the disasters season.

COMMUNITY DEVELOPMENT OFFICER - BUSHFIRE RECOVERY & RESILIENCE (CDO)

Natural Sequence Farming

A Natural Sequence Farming (NSF) Field Day was held at Mulgowie on 26 August 2021 and well attended by 55 community members. The aim of the day was to empower property owners by providing proven strategies to increase productivity, reduce input costs, manage environmental concerns and issues relating to changing and unpredictable climatic conditions. NSA assists in the mitigation of natural disasters including drought, floods and bushfires, promotes a common point of interest to bring property owners together, share experiences and engage in social interactions, promotes a sustainable framework to deliver the outcomes of the Bushfire Recovery and Resilience Officer's role.

Bushfire Preparedness Information

Bushfire preparedness information has been delivered to property owners living in high-risk areas from Rural Fire Service Queensland. These high-risk areas were determined by the 2021 Lockyer Valley Bushfire Risk Mitigation Plan. The areas targeted to receive the information are Murphy's Creek, Spring Creek, Gatton, Grantham, Laidley, Vinegar Hill, White Mountain, Helidon, Ballard and Withcott. As a result, over 2000 letters and information packs were sent throughout the Lockyer Valley Council region.

Lockyer Valley Christmas Carnival Funding

\$11,000 of CDO funding has been approved by the Queensland Government Department of Communities, Housing and Digital Economies to support the Lockyer Valley Christmas Carnival. Caveats have been put in place to make sure the funds meet the objectives of the CDO role and include having local RFS brigades present on the day and bushfire recovery and preparedness information available to the public.

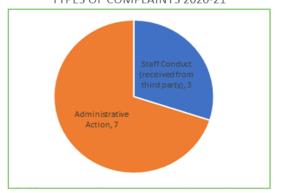




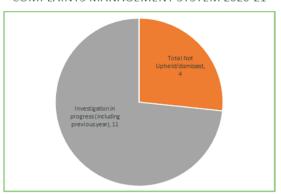
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GOVERNANCE AND PROPERTY

COMPLAINTS MANAGEMENT TYPES OF COMPLAINTS 2020-21



COMPLAINTS MANAGEMENT SYSTEM 2020-21



POLICY REGISTER STATUS AUGUST 2021



RISK, AUDIT & CORPORATE PLANNING

CORPORATE RISK MANAGEMENT AND INTERNAL AUDIT

Audit Register

INTERNAL AUDIT	TOTAL NUMBER OF RECOMMENDATIONS MADE	IN PROGRESS	COMPLETED
Tendered Contracts Review	17	7	10
Project Management Practices	11	3	8
Legislative Compliance Review	6	5	1
Payroll and Remunerations Processes	10	8	2
Payroll and Vendor Data Analytics	8	7	1

Internal Audit Plan

Management feedback on the draft Terms of Reference for the first two reviews identified for completion in the 2021-22 financial year, has been provided to Council's Internal Auditor for updating. The review into Council's property management processes will be the first review conducted with fieldwork scheduled to commence in mid-September 2021. The second review scheduled for the financial year will be on Council's Community Disaster Response.

CORPORATE PLANNING

Annual Report 2020-21

In line with the development of the 2020-2021 Financial Statements, work continues on the development of Council's Annual Report.

4

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KNOWLEDGE MANAGEMENT AND BUSINESS IMPROVEMENT

PROJECT UPDATES

Disposal of Physical Records

Work is ongoing on disposing of records, approximately 450 boxes of records have been identified to be disposed. The sign off process is near complete; Grace will then be arranged to collect and destroy the boxes of records.

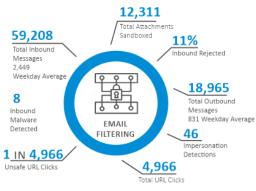
Preliminary research is underway for digitisation of records and an approach is being developed.

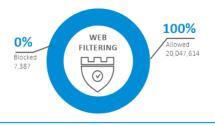


RIGHT TO INFORMATION APPLICATIONS					
	2021	2020	2019	2018	2017
Number of applications received	9	10	2	8	11

INFORMATION COMMUNICATION TECHNOLOGY

EMAIL AND WEB PROTECTION

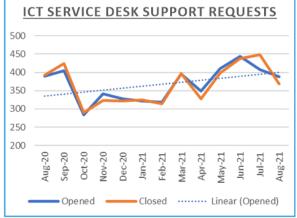


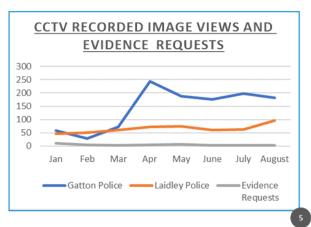












PEOPLE, CUSTOMER CONTACT AND COMMUNICATIONS

ORGANISATIONAL DEVELOPMENT AND PAYROLL







Headcount

314 **EMPLOYEES** RECRUITMENT CAMPAIGNS



Average Time to Hire

19



Early Turnover Rate



- Senior Project Officer
- Labourer (Civil Operations)
- Labourer (Parks, Recreation and Cemeteries)
- Group Manager Infrastructure
- Manager Waste Services
- Project Officer
- Kindergarten Teacher



Voluntary Turnover Rate



Absenteeism Rate



- Workplace Bullying and Harassment
- Employee Code of Conduct
- Toolbox Talk The Facts About Distractions
- Authorised Persons
- Foundation Skills for Your Future Program

Corporate Induction Cancelled Due to COVID19 Lockdown and Capacity Restrictions – Rescheduled



Training Participation



Training **Events**

COMMUNICATIONS



47 **DESIGNS**

CREATED

DESIGN PROJECTS



EXTERNAL VIDEOS

4

- Fairways Park August Update Fairways Park Then and Now Construction progression video Graham Quirk Water Collaborative
- August Update Natural Sequence Farming Field Da

ONLINE ENGAGEMENT



CORPORATE **FACEBOOK POSTS**

HIGHEST PERFORMING POST

Ekka Show Holiday

Reach: 45,138

Reactions: 191 Comments: 221 Shares: 161



INSTAGRAM GRID POSTS

HIGHEST PERFORMING POST

Share the Dignity

Reactions: 34

Comments: 2



28

TWITTER POSTS

HIGHEST PERFORMING POST

From then to now - Fairways Park

Retweets: 5 Reactions: 3



COUNCIL'S CORPORATE

WEBSITE

12,369 TOTAL WEBSITE

73.8% NEW WEBSITE USERS

MOST VISITED PAGE

1,918 WASTE DISPOSAL **FACILITIES**







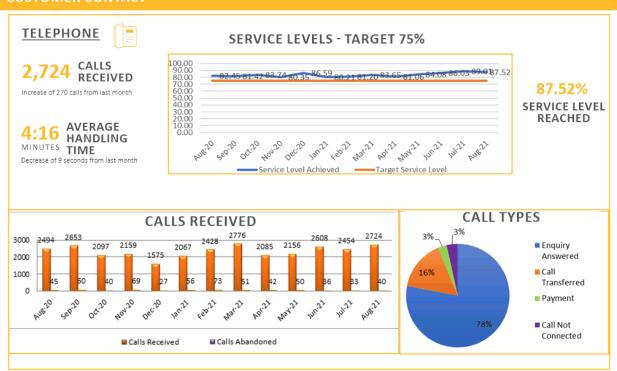


MEDIA **RELEASES**



MEDIA **ENQUIRIES**

CUSTOMER CONTACT





Increase of 29 chat from last month

595 TOTAL eREQUESTS

Decrease of 46 eRequests from last month

1059 TOTAL RECEIVED Increase of 14 requests from last month

10:21 WEBCHAT HANDLING TIME

Decrease of 1 minute 21 seconds from last month

311 TOTAL RECEIPTS

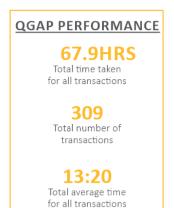
Decrease of 113 receipts from last month

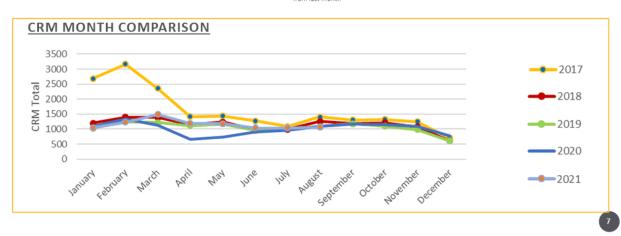
COUNCILLOR REQUESTS

25 RECEIVED

53 OPEN

Increase of 7 received requests from last month



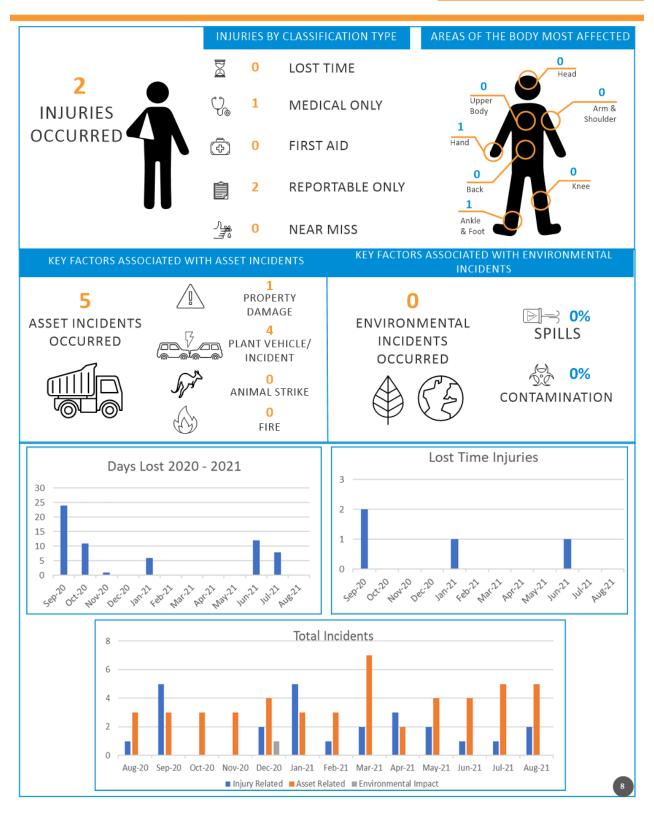


WORK HEALTH AND SAFETY



MEASURING OUR SAFETY PERFORMANCE

AUGUST 2021



14.2 Group Manager Community and Regional Prosperity Monthly Report -

August 2021

Author: Amanda Pugh, Group Manager Community & Regional Prosperity

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2021.

This document is for Council's information only.

Executive Summary

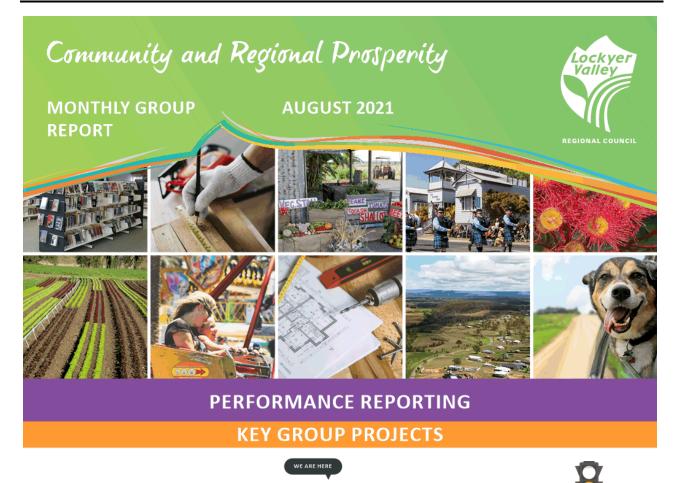
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2021.

Proposal

That this report be received and noted.

Attachments

1 Community and Regional Prosperity Monthly GM Report - August 2021 12 Pages



FLOOD MODELLING

The Upper Lockyer to Kentville Weir of Lockyer Creek regional flooding design output sets have been reviewed — a number of matters have required attention. Review of design events sets are continuing in relation to the overall objectives. There have been some technical issues relating to the new local flooding areas. The consultant has provided updated local outputs for review and reported that Tenthill Creek and Ma Ma Creek models are complete. Cardnos have now provided their revised Laidley Regional Creek Calibration and Design reports, these are being reviewed by the Peer reviewer presently. We received a hard drive with the completed set of final model and data sets for both Laidley Regional and Laidley Local — the late delivery has delayed the peer review signoff off and our overall mapping compilation as well as the running of extra design events e.g., climate change required to standardise our mapping sets. This will make the regional modelling available for the North Laidley catchment work and ARTC. These parties have been engaged to this end. There have been difficulties with the 6 existing 2014 studies in the running of extra design events —this has now been managed and these sets should be available soon for stitching. Placid Hills Extension and Gatton East are well advanced. We are expecting a compiled fit for purpose mapping set in early September. This should allow the engineering and planning risk management assessment process to start. Engagement with the consultant to review the Laidley Mitigation scheme and Narda Lagoon Levee matters using the new modelling is in progress. The consultant is equally being engaged under available funds to complete the Douglas McInnes development and dam break impact study. The modelling outcomes will feed directly into the scheme mapping, Flood Information Portal (FIP) and our Environmental sections creek mitigation project which is presently underway. Documents have been lodged to close the Queensland Rail Authority (QRA) NDRP grant.

ADOPTION



FLOOD EVACUATION AND FLOOD PLAIN MANAGEMENT

FLOOD

MODELLING

PEER

The Flood Evacuation project is in progress. The modelling will provide the extent and timing to inform the flood evacuation plan. The Local Floodplain Management Project (LFMP) is awaiting the compiled flood mapping. The modelling outputs will provide mapping with extent and engineering parameters to allow assessment of flood risk, especially in those areas for which council has had no data to date. The LFMP floor level project (establishing floor heights for flood affected dwellings) database has been completed. This will need internal review. The EIS for Helidon to Gowie has been issued for review. The independent flood panel report for the same has been issued for review. We have a short period of time to review these and return comments.

Attachment 1 14.2 Page 203





WATER FOR LOCKYER PROJECT

Establishment of a Local Management Entity (LME) is progressing well. The existing Collaborative members plus 10 interested growers will form the founding membership of the Lockyer Somerset Water Company. Nominations for founding members have been called and will close on 8 September 2021.

Recent meetings have been held with Stephen Miles (Deputy Premier of Queensland), Keith Pitt (Minister for Resources, Water and Northern Australia), David Crisafulli (Leader of the Opposition of Queensland) and Paul Antonio (Mayor of Toowoomba Regional Council).

Commercial Advisor, Andrew M Brown, has been engaged and commenced work by meeting with SEQWater to start the process of entering into negotiations for a Water Supply Agreement.

Chair Graham Quirk will provide a piece to camera update each month or on a needs basis to keep interested stakeholders informed as we work through the project. These YouTube clips can be viewed on the Lockyer Valley & Somerset Water Collaborative website www. Ivandswatercollaborative.com.au

The application for funding to the National Water Grid Authority is continuing to progress.



LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

A meeting of the Working Group was held on 19 August 2021. Following this meeting, Infinitum facilitated the first Concept Workshop with Lake Apex Community Advisory Committee (LACAC) members to discuss the rehabilitation of both Lakes and outline the process and options moving forward. LACAC members, Council staff, Elected Members and the Consultants were invited to attend a Lake System Study Tour of the Moreton Bay Region on 31 August. The tour included three lakes. These lakes are distinct, serving different purposes and with vastly different management processes. Infinitum are planning to commence a Community Engagement Survey.



DEVELOP A GROWTH MANAGEMENT STRATEGY

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.





EQUINE COLLABORATIVE PRECINCT

Council endorsed the Lockyer Valley Equine Precinct Business Case and work has commenced on developing the communication tools to support further advocacy of the project.



www.lockyervalleyequineprecinct.com.au



DEVELOP A PLAN FOR DELIVERING THE STRATEGIC LAND USE INFRASTRUCTRE PROGRAM

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.





DEVELOP A CONTINUOUS IMPROVEMENT PLAN FOR THE PLANNING POLICY AND COMMUNITY WELLBEING BRANCH

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.





DEVELOP A CONTINUOUS IMPROVEMENT PLAN FOR THE COMMUNITY ACTIVATION BRANCH

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced, with draft Continuous Improvement Plans prepared for Tourism, Libraries and Art Galleries.



2

COMMUNITY ACTIVATION

TOURISM []



LOCKYER VALLEY TOURISM

Tourism staff attended the Lockyer Valley Tourism (LVT) AGM and Executive Meeting on 17 August. The LVT Executive was reappointed for the 2021-22 year.

SOUTHERN QLD COUNTRY TOURISM

- Council is working with SQCT on new content for inclusion in the updated SQCT tourism guide.
- Content has been supplied for blog posts on 'pick your own' adventure and 4x4 tourism activities.
- Southern Queensland Country occupancy level for July was 62%, which is a 9% increase compared to July 2019. SQC occupancy level is continuing to trend upwards since February.

INDUSTRY SUPPORT

SEQ Food Trails Digital Campaign

Council is working with ComSEQ (who provided financial campaign support) and Caravel Media to deliver a paid digital marketing campaign to drive visitors to the region via the SEQ Food Trails platform. Videography and photography were undertaken with 14 tourism operators and two trails were created; Bites & Blooms and Gather & Graze. The campaign will be in market throughout September and will complement Laidley Spring Festival and Carnival of Flowers events in the SEQ region.

Forest Hill Heritage Trail

Artwork for the new brochure is currently under review by the Forest Hill Sub-Committee.

TEQ Transformational Experience Program

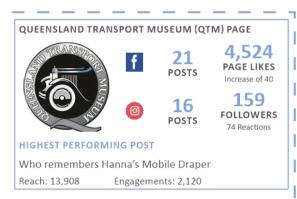
Mentoring sessions are continuing with the Qld Transport Museum and Awassi Cheesery to create enhanced visitor experiences.

QUEENSLAND TRANSPORT MUSEUM

The QTM Open Day, re-scheduled for 18 September, has been postponed until 2022 due to visitor limitation under COVID-19 guidelines and unavailability of stallholders. It was agreed that a new date may better align with the proposed QTM Legends Dinner, or another event with synergy to the goals of the QTM.









TOURISM 📳



19 LIVE CHATS

4.260 WEBSITE VIEWS

TOP 5 LUVYALOCKYER WEB SEARCHES				
	номе	927		
	ACCOMMODATION	326		
	MARKETS	218		
果	LAKE DYER CAMPING	264		
ö ö ö	WHAT'S ON - EVENTS	208		



COMMUNITY ACTIVATION





COMMUNITY ENGAGEMENT

Community engagement advice and consultation provided on



COUNCIL **PROJECTS**

Key projects include:

- Forest Hill Silo Murals
- Food Organics Garden Organics (FOGO) Trial
- Whittle Street Drainage Project
- Gatton Stormwater System Inspections
- Lake Apex Youth Precinct
- Council Parks Rationalisation Project
- Inland Rail project impacts on the community, particularly on housing and accommodation
- Postmans Ridge Road Bridge Works

COMMUNITY GRANTS



APPLICATIONS RECEIVED

Major Facilities Fund (Rural Halls)

Applications under this program have now closed with recommendations to be considered by Council. The \$800,000 program received 11 applications requesting a combined total of more than \$944,000. This program helps community groups address major upgrades and improvements to community facilities that Council determines would likely be used as a community shelter, relief or recovery centre in the event of a disaster and is a demonstration of Council's commitment to the long-term capacity of community facilities including those not owned or managed by Council.



LAIDLEY SPRING FESTIVAL

Some elements of the Laidley Spring Festival have been cancelled due to difficulties with COVID-19 restrictions. However, various aspects of the event will proceed.

EVENTS

Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.



EVENTS CANCELLED/POSTPONED

Due to COVID-19 lockdown and/or restrictions.

Events cancelled include:

- Park Run
- Gatton Apex Club Opening of Time Capsule
- Gatton Street Feast

Laidley Spring Festival Components including;

Horticultural Expo, Spring Orchid Show, Quilt and Craft Expo, Church displays, Spring Artists' Exhibition, Spring Gem Show, Colour Run, Show 'n' Shine, Spring Carnivale (CBD activation)



UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

- Seniors Month (October) handover to Gatton COTA Seniors in progress.
- Lights on the Hill Memorial Convoy (2 and 3 October) proceeding under current restrictions.
- Murphys Creek Chilli Festival (26 September).
- Country at the Creek (inaugural) (1-3 October) commercial operator partnering with Murphys Creek Progress Association for camping.



ONGOING COMMUNITY **ACTIVATION PROJECTS**

AUSTRALIA DAY AWARDS



The Lockyer Valley Regional Council Australia Day Awards are presented annually to local citizens and groups who have made outstanding contributions to the Lockyer Valley community, and for exceptional achievement

in the areas of Sport, Arts and Culture. Nominations open 1

Attachment 1 14.2 Page 206





2,205 ACQUISITIONS Physical & eResources

22 89.8% **ITEMS ISSUED**

VIA SELF-SERVICE







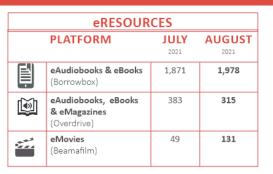
23.5%

Electronic













LIBRARIES UPDATE

- Libraries were closed during the recent lockdown resulting in a decrease in visitor numbers. 13 events were cancelled and there was a decrease in physical loans, however there was a slight increase in electronic loans during this period.
- The annual report for the State Library of Queensland has been submitted. An infographic is being created for our community promoting the library service and the results of this report.
- Libraries celebrated Children's Book Week in August. Due to a limitation in group visits to the library, Children's service staff have been visiting local Child Care Centres and Kindergartens for storytime sessions.

ART GALLERY UPDATE

The Crows Nest Artists exhibition concluded on Sunday 29 August. The next exhibition will be Lockyer District High School's exhibition titled Perceptions which will open on Thursday 2 September.

REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

Lockyer Valley was successful in obtaining a RADF funding bid for 2021/22. Additional to COVID-19 community activities, this funding will support opportunities for artists and help create new arts and cultural experiences in our community.







CHILDCARE



CENTRE OCCUPANCY

The centre occupancy for August is stable at 71%.

UPDATE

The Lockyer Valley Early Year network was attended by the Director on 26 August. We discussed strategies to promote collaboration between centres and teachers in the community. We also discussed ways to pass information during school transition for the kindy children. We are now working collaboratively with Gatton State School in preparation for each child's transition into the school setting.

5 71%

Strategies

The following strategies are being implemented to advertise and promote the centre to the community with the aim to increase the occupancy of the centre:

- Changes to the Gatton Childcare Centre page on the Lockyer Valley Regional Council website, including pictures and the Centre's values.
- · Word of mouth- available vacancies are being included in the weekly messages to families.
- Continuation of encouraging staff to improve their skills.

TOTAL OCCUPANCY RATE

ACTIVITIES



On 26 August the Childcare Centre held a Parent and Teachers Meet and Greet night. The evening was a great success. Parents commented positively about the staff and teamwork. The sense of belonging was promoted and felt by all. The attendance by parents was very positive and uplifting to the staff. Following this event parent participation has increased. The Centre intends on holding a Parent and Teachers Meet and Greet every six months.





Book Week

On Friday 27 August, we celebrated the end of Book Week by dressing up and having a whole centre story and dance session. All of the children dressed up as their favourite book character. Some parents requested to book their children in for extra days, just so children could participate in the Book Week event.









Science Week

As the theme for this year's Science Week is food, each room engaged in experimenting with food. The Toddlers enjoyed harvesting from their garden this month. The garden looks beautiful and we even have a bird's nest in the garden. The children are checking the eggs daily.



PLANNING POLICY AND COMMUNITY WELLBEING



GROWTH AND POLICY

The Lockyer Valley is fast becoming hot property! Recent sales and rental data show demand outstripping supply and impacts on affordability.

On average, 30 properties hit the market each month

Properties on the market >180 days has halved in 2021





The number of properties offered for sale is decreasing



Average 3-bed rental January \$302/pw August \$346/pw



Other enquiries

Business Incubator

Business
Development in the Lockyer Valley

Development in the Lockyer Valley

Development in the Lockyer Valley

Lockyer Valley draft planning scheme

Strategic Planning staff presented an update of components of the draft scheme to councillors in August. The workshop looked at the detail of the strategic framework, tables of assessment and zones.

This preceeds the finalisation of updated overlay maps and codes which will form the next workshop with council in readiness for submission to the state government for state interest check.

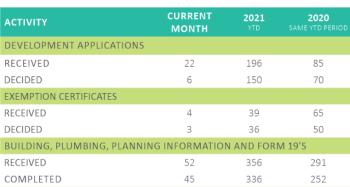
The development of the Sevenmile Lagoon Management plan is progessing well. The working group met via teams to discuss the values of the site and threats posed. This working group discussion provides significant context to the plan objectives and supports the University of Queensland intern in building a robust plan for council to endorse.



Cultural burn workshop
Flying Fox Management Plan
Regenerative Agriculture Showcase
Bushfire Lantana Herbicide subsidy
Black Summer Bushfire Integrated land management plan









DECISIONS MADE 83% in statutory timeframes

29

DECISIONS MADE WITHOUT ADDITIONAL 6 INFORMATION **REQUESTS**

100% in statutory timeframes

NEGOTIATED

THIS MONTH

DECISIONS

BUSINESS DAYS AVERAGE TIME FOR APPLICATIONS IN DECISION **STAGE** THIS MONTH



114% increase in Development Applications decided

DEVELOPMENT **ACTIVITY CONTINUES** TO BE ELEVATED IN COMPARISON TO THE SAME 2020 YTD PERIOD

93% increase in Prelodgement Meetings

22% increase in Building, Plumbing, Planning information & Form 19's received

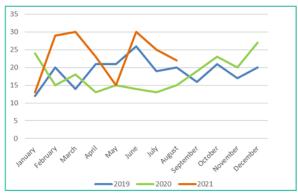
131% increase in

Development Applications

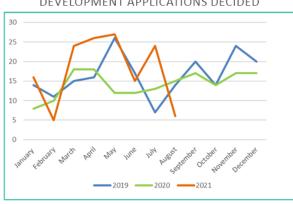
lodged

33% increase in Building, Plumbing, Planning information & Form 19's completed

DEVELOPMENT APPLICATIONS RECEIVED



DEVELOPMENT APPLICATIONS DECIDED



DEVELOPMENT COMPLIANCE

COMPLAINTS RECEIVED THIS MONTH

COMPLAINTS RESOLVED THIS MONTH

SHOW CAUSES ISSUED THIS MONTH

RESOLVED WITHOUT **LEGAL ACTION**

ENFORCEMENT **NOTICES ISSUED** THIS MONTH

INFRASTRUCTURE CHARGES PAID YTD = \$701,790.07



INFRASTRUCTURE CHARGES OUTSTANDING

YTD = \$367,594.57



BUILDING **APPROVALS** BY LVRC In comparison to 13 in August 2020

PLUMBING APPROVALS

In comparison to 32 in August 2020

By Private Certifiers and LVRC. 42% increase in comparison August 2020



AVERAGE DAYS TO **APPROVE** Days **Building Applications**

COMMERCIAL AND DOMESTIC VALUE OF WORKS In the Lockyer Valley Region

AVERAGE DAYS TO **APPROVE** Plumbing Applications



BUILDING INSPECTIONS

Increase of 3



PLUMBING INSPECTIONS

Decrease of 10



TOTAL **INSPECTIONS**

Decrease of 7



BUILDING **SERVICES** REVENUE

Increase



PLUMBING REVENUE

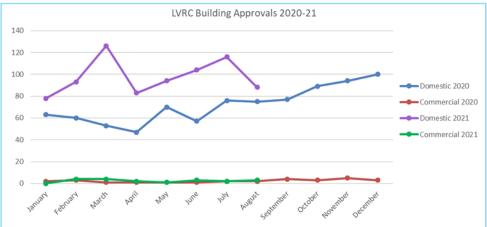




By LVRC Certifier Lodgements



Increase From LVRC Lodgements



PLANNING, POLICY & COMMUNITY WELLBEING - BUSINESS SUPPORT

CONTINUOUS IMPROVEMENT

Process Improvement delivers efficiency and consistency



Local Law Templates

Overgrown, Unsightly and Fire Hazard templates used by the Community Wellbeing Team have been updated in TechnologyOne so that now Local Laws Officers can generate, complete and digitally sign their own correspondance. This initiative enables Officers to utilise prepopulated software generated templates to document their investigation outcomes, reduce double handling and improve accuracy, consistency and efficiency.



Workflow Updates

An internal workshop was held with the Community Wellbeing officers dealing with Restricted Matter Enforcement to scope a new Enforcement workflow so that Biosecurity Orders and Information Notices follow Council's newly adopted Compliance Policy processes and are consistent, accurate and issued in a timely manner.

Attachment 1 14.2 **Page 211**



COMMUNITY AND WELLBEING



LVRC PROPERTY MANAGEMENT Site preparation completed for koala fodder community planting at Shorelands Drive Reserve.

- Lantana control completed at Merryfields Reserve
- Five Integrated Land Management Audit report for LVRC Reserves
- Alice Creek Nature refuge Track Survey with Queensland Parks and Wildlife Service
- Quarterly Flying Fox Monitoring, Gatton, Laidley, Helidon, and Murphys Creek roosts
- Threatened flora species survey on Fifteen Mile, Rd, Fifteen Mile, White Mountain and Kunkels Roads White Mountain, 150 Threatened Grevillea quadricauda were recorded
- Dwyers Scrub Conservation visit with UQ students, supervisors, and the Lockyer Upland Catchment Inc, Koala surveys, and install camera traps

7 MILE LAGOON

- Second round of weed control (fireweed) conducted at 7 Mile Lagoon.
- Bird surveys and vegetation assessment undertaken at 7 Mile Lagoon.
- Draft Management Plan being developed for 7 Mile lagoon by UQ Student following second advisory group meeting.

PEST MANAGEMENT

- Correspondence was submitted to all affiliated Federal and State Government Bodies, who own land in the Lockyer Valley, advising them of the Lockyer Valley Regional Councils Biosecurity Surveillance Program 2021/22.
- Pest Management Plan at Fifteen Mile.

RESILIENT RIVERS

- Hydrogeological assessment and site prioritisation continuing at Blackfellow Creek and Lockver Creek project sites
- Cats claw creeper weed control completed on Blackfellow Creek.
- Weed control and maintenance at revegetation planting sites on Blackfellow Creek and Lockyer Creek



















PEST WEED **ENQUIRIES**



PROPERTY REVISITS



HERBICIDE SUBSIDY CREDITS PROCESSED



PRIVATE PROPERTY MANAGEMENT **PLANS**













RESTRICTED WEED MANAGEMENT

65.89 ha WEED TREATMENT ON LOCAL ROADS AND

2,240L

WEEDS MANUALLY REMOVED ON LOCAL



47.45ha MAIN ROADS SURVEYING





ENVIRONMENTAL HEALTH 🛞 Q

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE









3 CARAVAN



1 EVENTS



1 CAMPING



1 MARKET



3 TEMPORARY HOME



1 ROADSIDE STALL

LOCAL LAWS



NUMBER OF CUSTOMER REQUESTS RECEIVED

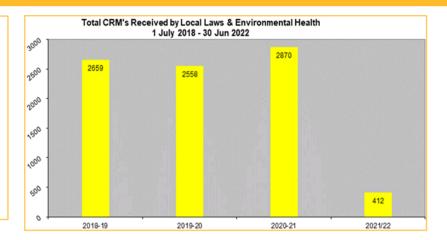
FINANCIAL YTD

257 71%

NUMBER OF CUSTOMER

REQUESTS RESOLVED

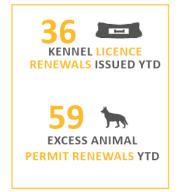
FINANCIAL YTD



TOTAL NUMBER
OF INFRINGEMENT
NOTICES ISSUED YTD







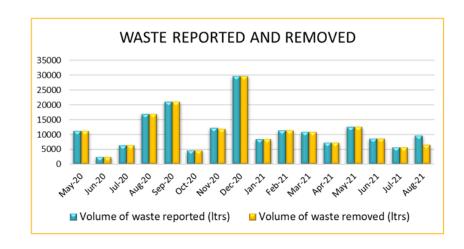


LOCAL GOVERNMENT ILLEGAL DUMPING PARTNERSHIP PROGRAM (LGIDPP) UPDATE

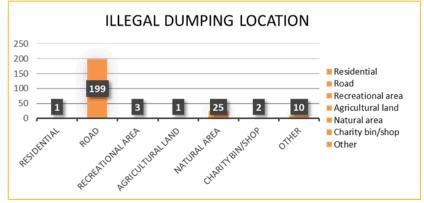
Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned in $2021-July\ 2022$.



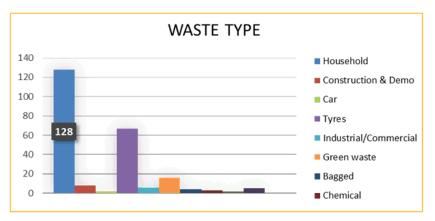












Attachment 1 14.2 Page 214

14.3 Acting Group Manager Infrastructure Monthly Report - August 2021

Author:John Keen, Acting Group Manager InfrastructureResponsible Officer:John Keen, Acting Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2021.

Proposal

That this report be received and noted.

Attachments

1 Infrastructure Monthly Group Report - August 2021 11 Pages



CIVIL OPERATIONS PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

CULVERT RENEWAL 2020/2021

• Three culverts within the region were identified as needing replacing as part of the 2020/2021 Culvert Renewal program. The locations include Ropeley Road, Blenheim, Brightview Road, Glenore Grove and Flagstone Creek Road, Carpendale. The project involved traffic management, removal of the existing culvert structures, concrete structures, installation of new drainage components, road pavement construction and asphalt surfacing. Council performed the works which are now fully completed.



SUMMERHOLM ROAD, SUMMERHOLM - CONSTRUCTION

The next section of Summerholm Road is currently under construction by Council. The construction links from a previously
completed section and continues south to Gehrke Hill Road. The work activities include, culvert extensions, vegetation
clearing, embankment construction, road pavement, bitumen sealing and road furniture. The construction will deliver a
wider formation which will increase the safety of motorists, while also improving drainage and pavement life. Construction
is approximately 10% complete with an expected duration until early October.



2

WOODLANDS ROAD, GATTON - REHABILITATION PHASE 2

As part of the Local Roads and Community Infrastructure Program Phase 2 funding, another section of Woodlands Road,
Gatton will be rehabilitated. The construction will achieve an 8 metre formation and bitumen seal from Rangeview Drive
through to Schroeders Road. Council are undertaking the construction works, with approximately 90% completed so far
with line marking outstanding which is expected to be completed in early September. The existing road pavement material
was completely utilised in the lower layers of construction, with new pavement material placed over the top, then
followed by the bitumen seal.





URBAN STORM WATER UPGRADES - WHITTLE/HILL STREETS, GATTON

- This project will upgrade the storm water capacity in both Whittle and Hill Streets, Gatton to limit the impacts of flooding
 to residents and the Jehovah's Witness Church on Lake Apex Drive. Current construction progress includes the following:
 - * Sub-grade proof rolling pass
 - * Base course in place
 - * Kerb and channel installed
 - * Driveways completed in Hill Street
 - * Footing for retaining wall completed

Works are on track for completion in mid to late September 2021.

LAKE CLARENDON WAY, LAKE CLARENDON

This project involved extending the existing culverts to cater for a widened road formation along a 1.3 kilometre stretch of
Lake Clarendon Way between Main Green Swamp Road and Lester Road. The works have been completed. This project is
not preforming well with rutting in the outer wheel path occuring. This project was rain affected at a critical time during
construction. Investigations and monitoring are continuing to understand the remedial works that will be required.





3

FLAGSTONE CREEK ROAD/CARPENDALE ROAD INTERSECTION REHABILITATION- PART 1 (HVSPP)

- The upgrade to the intersection of Flagstone Creek Road and Carpendale Road will be funded under the Heavy Vehicle Safety and Protection Program (HVSPP) to ensure the intersection will increase safety of all motorists and ensure capacity for heavy vehicles. The construction along Flagstone Creek Road and Carpendale Road will be completed by Lockyer Valley Regional Council and is split into two sub stages, 1A and 1B. The works include road excavation, earthworks, drainage, road pavement, bitumen sealing, asphalt and road furniture. An asphalt wearing course will be paved in the intersection which will protect the new road pavement and minimise ongoing maintenance. Works are progressing on stage 1A of this project and currently 60% complete, with and expected duration through until late September.
- Stage 1B will continue North of the intersection with Carpendale Road through to Lockyer Creek.





RAINFALL EVENT - SOUTHERN QUEENSLAND SEVERE WEATHER EVENT - 20-24 MARCH 2021

· All emergent works have been completed with the claim in progress to the Queensland Reconstruction Authority.

GRAVEL RESHEET PROGRAM

Yet to Commence

- Coles Road, Adare Ch0 1917
- Hogers Road, Ropeley Ch298 1837
- Knitters Road, Blanchview Ch0 891
- Leschkes Road, Ropeley Ch0 839
- Main Camp Creek Road, Thornton Ch2379 5578
- McGarrigals Road, Laidley Creek West Ch0 1163
- Moon Road, Blenheim Ch1285 1899
- Perretts Road, Mt Whitestone Ch28 1661
- Rockside Mountain Road, Rockside Ch0 1418
- Ropeley Rockside Road, Rockside Ch11721 15880
- Schultz Lookout Road, Blenheim Ch0 –1067
- Sunset Boulevard, Laidley South Ch0 1393
- Sutcliffes Road, Flagstone Ch1581 4081
- Symes Road, Helidon Ch0 295
- Weiers Road, Ropeley Ch1370 3870

Completed

Perretts Road, Mount Whitestone – Ch28 – 1661





MAINTENANCE WORKS

Road Patching Works

- Allens Road, Upper Tenthill
- Andrews Court, Regency Downs
- Back Mt Sylvia Road, Caffey
- Bertrand Avenue, Regency Downs
- Black Duck Creek Road, Junction View
- · Burchmann Road, Lockrose
- Caffey Connection Road, Caffey
- Calendula Court, Regency Downs
- Caleys Court, Lockrose
- Chalk Mine Road, Junction View
- Corcet Road, Lockrose
- Cricket Road, Regency Downs
- Crowley Vale Road, College View
- Dawn Court, Lockrose
- East Haldon Road, Junction View
- Fielding Road, College View
- Firetail Avenue, Regency Downs
- Franks Road, Regency Downs
- Gehrke Road, Plainland
- · Gunn Court, Crowley Vale
- · Harm Drive, Crowley Vale
- · Hewett Drive, Regency Downs
- Jacklin Drive, Glenore Grove
- Jahn Drive, Glenore Grove
- · Johnson Drive, Lockrose
- Kammholz Road, Lockrose
- Kimlin Road, Glenore Grove
- Kleidons Road, Ropeley
- Krenskes Road, Lower Tenthill
- · Kuss Road, Upper Tenthill
- Laurette Drive, Glenore Grove
- Lockrose Road North, Lockrose
- · Logan Road, College View
- Lorikeet Road, Regency Downs
- · Lunds Road, Junction View
- Moroney Road, Crowley Vale
- Old Brightview Road, Lockrose
- Pagels Road, Lockrose
- Power Street, Glenore Grove
- Primrose Place, Regency Downs
- QAC Connection Road, College View
- Qualischefski Road, Crowley Vale
- Raabe Road, College View
- · Raymont Drive, Glenore Grove
- · Redwood Drive, Brightview
- Rosella Avenue, Regency Downs
- · Sandpiper Drive, Regency Downs
- · Seibel Road, Lockrose
- Silverbank Court, Lockrose
- · Steinke Road, Glenore Grove
- Steinmullers Road, Ropeley
- Tallowood Court, Brightview
- Thredbo Court, Regency Downs
 Upper Tenthill School Road, Upper Tenthill

- Wagtail Drive, Regency Downs
- Walter Court, Glenore Grove
- West Haldon Road, Vinegar Hill
- Wintersun Court, Brightview
- Zernike Road, Lockrose

Drainage Works

- · Banksia Road, Gatton
- Brightivew Road, Brightview
- Cedar Court, Brightview
- Coates Street, Laidley
- · Douglas McInnes Road, Laidley
- Fantail Drive, Laidley Heights
- · Horton Place, Regency Downs
- Kleins Road, Ma Ma Creek
- Lowe Street, Gatton
- · O'Shea Road, Hatton Vale
- Redbank Creek Road, Adare
- Summerholm Road, Hatton Vale

Road Pavement Repairs

- Australia II Drive, Kensington Grove
- Fords Road, Adare
- Gatton-Clifton Road, Lower Tenthill
- Summerholm Road, Hatton Vale
- Thallon Road, Hatton Vale
- Waterhouse Road, Summerholm
- Woolshed Creek Road, Hatton Vale

Maintenance Grading

- Church Road, Blanchview
- Cole Gully Road, Lefthand branch
- Goulds Road, Ingoldsby
- Higgins Road, Blanchview
- Knitters Road, Blanchview
- Laffey Road, Mount Sylvia
- Lefthand Branch Road, Mount Sylvia
- Mount Haldon Access, Lefthand Branch
- · Norfolk Road, Summerholm
- Nuttalls Road, Blanchview
- Perrets Road, Mount Whitestone
- · Reibstein Gully Road, Lefthand Branch
- Thomas Road, Upper Lockyer
- Tuckeroo Lane, Rockmount
- Walkers Road, Rockmount
- Zampechs Road, Caffey

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TECHNICAL SERVICES BRANCH HIGHLIGHTS

- Stormwater Asset Condition and CCTV survey has commenced in Gatton
- Infrastructure project team are working on the first milestone of the Asset Management Framework review
- Commenced work on draft capital works budget for 2022/23
- Rural Unsealed Road Upgrade Prioritisation briefing note prepared for Councillor workshop
- Funding submission for Black Summer Bush Fire recovery grant



Designs in Progress

- Culvert Renewal Flagstone Creek Road Preliminary design prepared and under review.
- Drayton Street Floodway Renewal Preliminary sizing underway.
- Flagstone Creek Road and Lockyer Creek Road Intersection Upgrade Preliminary geometric design done and pavement design is underway.
- Gatton Industrial Estate Intersection Upgrade Progress has been made with the property acquisition. Urban Utilities water main review is ongoing.
- Gehrke Rd / Lorikeet Road Intersection Blackspot Project Preliminary geometric design underway.
- Gehrke Road (TIDS) Preliminary design for the road rehabilitation project has been completed.
- Gehrke Road Footpath Preliminary design for the road rehabilitation project has been reviewed and feedback provided. The footpath will be incorporated into that project.
- Grantham Scrub Road/Grantham Winwill Rd Intersection Upgrade Design is progressing and investigating option for geometric design.
- Grantham Scrub Road (TIDS) Design is progressing based upon an alternative approach to the intersections with Kansas and Roses Roads.
- Lorikeet Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary design and sizing
- Mt Berryman Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary sizing underway.
- Murphy's Creek Footpath Extension (Railway Crossing to Skate Park) Design underway.
- North Street / East Street Roundabout Blackspot Project Preliminary grading plan complete and under review. Geotech testing and services potholing locations identified.
- Springbrook Park Entrance Car park Preliminary design has been completed and amendments being made before Issue
- Twidales Road Concept design is completed and detailed design progressing.
- Woolshed Creek Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary sizing underway.

Surveys Completed

- Flagstone Creek Road Culvert
- Forest Hill Blenheim Road Floodway
- Gerhke Road/Lorikeet Road Blackspot project
- Lorikeet Road Floodway
- Murphy's Creek Footpath Extension
- North Street resurfacing
- North Street/East Street Blackspot project
- Spencer Street/East Street Blackspot project
- Woolshed Creek Floodway

Surveys Planned

- Culvert Renewal Crowley Vale Road
- Culvert Renewal Lower Tenthill Road
- Culvert Renewal Van De Wever Road
- Culvert Renewal Waldron Road
- Culvert Renewal Woodlands Road
- Spencer Street Footpath
- Stockyard Creek Road widening

WORKS ON ROADS PERMITS & APPLICATIONS - AUGUST 2021



LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

6 m RURAL ADDRESSING APPLICATIONS 10 III

14 a

HEAVY VEHICLE APPLICATIONS (NHVR)

10 TO OTHER ROAD ACTIVITY APPROVALS

WORKS ON ROADS PERMITS & APPLICATIONS - AUGUST 2020

10 🔆
LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

RURAL ADDRESSING APPLICATIONS

8 III
TRAFFIC
CONTROL

14 a

13 \$\infty\$ HEAVY VEHICLE APPLICATIONS (NHVR)

5 CONTINUE OF THE TOTAL OF THE



25% increase from July 2020 to August 2020

COMMUNITY FACILITIES BRANCH HIGHLIGHTS

20% decrease from August 2020 to August 2021

CAPITAL WORKS

Lake Apex Amphitheatre

• Detailed design and engineering are progressing.



Gatton Cemetery Seam Strips

 Council's Parks team have commenced work on site pre digging graves in preparation for the installation of new concrete seam strips. The seam strips will follow on from the three that were installed last financial year.



Laidley Pool Revitalisation

 The successful contractor to upgrade the solar heating at the Laidley pool has been awarded.
 Works will commence on site week beginning 30 August 2021.



Laidley Cemetery Seam Strips

• Council's Parks team have commenced work on site with the renewal of two existing concrete seam strips in section 2.





Cahill Park Machinery Shed Renewal

 Request for Quote to supply and install a new 20m x 10m shed at Cahill Park was released via VendorPanel on 19 August 2021.



Gatton Showground Program

Gymnastics Pavilion Roof Upgrade

 Request for Quote to upgrade the roof sheeting was released via VendorPanel on 19 August 2021.



Lockyer Valley Sports and Aquatic Centre Revitalisation

Replacement of Pool Sand Filters

• Sand filter works have been completed at the Lockyer Valley Sports and Aquatic Centre.



Cricket Netting Upgrade

• Request for Quote to upgrade the lifting components of the cricket netting at the Lockyer Valley Sports and Aquatic Centre was released via VendorPanel on 26 August 2021.



Chlorination System Upgrade

Request for Quote to decommission and dispose of the existing granular chlorination system and design, supply and
install a new chlorination system at the Lockyer Valley Sports and Aquatic Centre was released via VendorPanel on 30
August 2021.



AUGUST 2021 PATRONS



Closed for winter

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PARKS AND CEMETERIES MAINTENANCE WORKS

Furniture Maintenance / Landscaping

- Landscape works throughout Gatton CBD and Laidley CBD.
- · Landscape works throughout the Gardens in Gatton and Apex Lake were complete with positive feedback from the public.
- · Twice weekly watering of the planter pots in Laidley.
- Assistance was provided to Waste Management at various landfill sites, repairing fences and doing vegetation works.
- Cleaning was completed on garden furniture/bollards in Railway Street, Gatton.

Mowing

- Mowing on a needs to do basis throughout our park, cemetery and road networks.
- Herbicide spraying for winter weeds in Laidley and Forest Hill parks.

Playground Maintenance

- Routine maintenance continues.
- Sourcing parts for repairs as the quarterly inspections are complete.

Cemetery Works

- Assistance provided for 7 funerals and 1 ashes burials/internments.
- · Ground maintenance has been ongoing, landscaping and mowing.



FACILITIES MAINTENANCE WORKS

BUILDINGS

- Repairs to water damage at Murphy's Creek Community Centre are completed.
- · Structural alterations to Demountable 6 offices.
- Mold treatment and removal at Grantham Butter Factory.
- · Lake Dyer handover works complete.
- Roof repairs to Lockyer Valley Cultural Centre completed.
- · General repairs and maintenance.

PLUMBING

- · Pre-season works at the Laidley Pool are underway.
- · General repairs and maintenance.

ELECTRICAL

- Heat exchange units were replaced on heat pump 3 at the Lockyer Valley Sports and Aquatic Centre.
- Replacement of exit light system at Lockyer Valley Cultural Centre underway.
- General Maintenance and repairs as required.

CUSTOMER CONTACT



Incoming Infrastructure customer requests for the month of August 2021



TOTAL CUSTOMER
REQUESTS
RECEIVED

219 TOTAL CUSTOMER REQUESTS COMPLETED

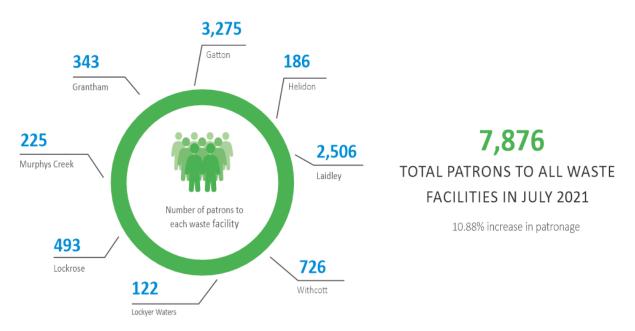
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WASTE MANAGEMENT

General

- The FOGO trial preparation continues with householder letters expected to be sent late June. The trial is on track to commence late August in the selected areas.
- · Green waste grinding continues at the waste facilities.
- · Concrete grinding tender closed; evaluation process underway.
- Around 100 households in Gatton have a recycling week change and this was initiated by Council's collection contractor, JJ Richards and Sons. Affected residents have been notified and costs of the notifications covered by the contractor.
- Council resolved to withdraw from the Sub Regional Waste Alliance as the process from here on was to investigate a new Materials Recovery Facility (MRF) in the region. As Council already has a MRF arrangement with Anuha, there is no need to invest time or money in this activity.
- The Queensland Government budget indicates that the future of the Advance Levy Payment could be in jeopardy.

 Information has been provided to the South East Queensland Council of Mayors and the Local Government Association of Queensland to assist both parties to lobby to retain the advance payment on Council's behalf.





14.4 Minor Community Grant Program Recipients - June to August 2021

Author: Eileen Holliday, Mayoral Office Executive **Responsible Officer:** Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to inform Council of the recipients of financial assistance under the Minor Community Grants Program for the period June to August 2021.

This document is for Council's information only.

Executive Summary

During the period of June to August 2021, four requests for assistance under the Minor Community Grants Program were received. All applications are assessed by the Minor Community Grants Committee against the program criteria. The four requests received were successful in their application. At the Panel Assessment meeting of 25 June 2021, the Mayor declared a conflict of interest as she is the ambassador for Cruise for Cancer. The Minor Community Grants Program Committee meets on an as needs basis to review requests.

Proposal

The Minor Community Grants Program is for financial contributions of up to \$1,000 for organisations and individuals seeking support for projects or activities which contribute to the Lockyer Valley community.

The recipients of assistance under the Minor Community Grant Program for the period June to August 2021 are:

Applicant	Purpose	Amount
Gatton Kindergarten	Annual Bike-A-Thon	\$200
Laidley Ambulance Service	QAS Laidley Centenary Open Day	\$730
Special Children's Christmas Parties	Special Children's Christmas Party 2021	\$340
The Rotary Club of Toowoomba City Inc /	Cruise for Cancer	\$500
Cruise for Cancer		

Attachments

There are no attachments for this report.

14.5 Urban Utilities Monthly Report - August 2021

Date: 08 September 2021

Author: Vickie Wieland, EA to Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Council has received an update from Urban Utilities (UU) Board which provided highlights from their Board Meeting for the month of August 2021.

This document is for Council's information only.

Executive Summary

Lockyer Valley Regional Council maintains an ongoing working relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Foundational Success

Financial Statements 2020/21

This month, following consideration and endorsement by the Audit and Risk Committee, the Board approved the 2020/21 financial statements.

These financial statements, which will be included in the 2020/21 Annual Report, have been prepared consistent with the Financial Accountability Act 2009 and the Financial and Performance Management Standard 2009.

Over the last 18 months, as part of our Target Operating Model, management has focused on a range of efficiencies and benefits realisation projects, the results of which are reflected in the financial statements. One key project related to Developer Services, which involved identifying developments that appeared to be complete, yet still had outstanding infrastructure charges resulting in Urban Utilities not finalising the applications. As a result of this work, Urban Utilities collected \$15.7 million in outstanding infrastructure charges in 2020/21.

Pleasingly, these financial statements have been considered by the Queensland Audit Office (QAO), who provided an unmodified audit opinion.

Managed Service Provider

The Board was briefed by management on the outcomes of the 'discovery phase' of the managed service provider (MSP) project, which commenced in January 2021. The purpose of the discovery phase was for the new MSP to perform an assessment of Urban Utilities' information and operational technology environment and for transition plans to be developed. Management, along with the Board's Strategic Asset Management Committee and their independent audit and assurance service provider, KPMG, have considered the outputs from this phase, as well as the risks associated with the project, given the core information technology systems and cyber security services are delivered by the MSP.

The Board discussed and provided direction to management on the procurement strategy for the MSP project.

Audit, Finance and Risk Committee

The Board considered and approved the charter for the new Audit, Finance and Risk Committee.

This committee has been formed through the merger of the existing Audit and Risk Committee and Finance and Pricing Committee.

The new committee will be responsible for assisting the Board in the effective discharge of its responsibilities for risk culture, including risk management, compliance management, capital management, regulation and pricing. It will also oversee financial management and reporting, internal controls and external audit.

<u>Developer fees FY22</u>

The Board approved a new developer customer service fee for the pre-purchase of site enquiries, which will take effect from 1 September 2021.

This new fee, which was put forward by the development industry, via the Urban Development Institute of Australia (Qld), will support the provision of express information on potential network connections, existing/planned water and wastewater infrastructure, and high-level site and neighbouring area constraints. The new fee of \$436 reflects costs based on our pricing principle.

The Board also considered and approved the harmonisation of existing non-statutory development services fees, for example, flow and pressure tests and complex engineering searches. The new harmonised fees of \$436 will take effect from 1 September 2021.

CBD to Luggage Point Integrated Servicing Plan

Management provided a detailed briefing to the Board on the CBD to Luggage Point Servicing Strategy, which was considered by the Board in 2019. The catchment receives wastewater from 800,000 equivalent persons (EP) and is critical to the liveability and economic prosperity of our shared regions.

The servicing strategy aims to ensure that, in the future, there are no land-based overflows, zero failures on critical assets, less odour complaints and, importantly, Urban Utilities are able to continue to support rapid population growth whilst operating within a stricter regulatory environment.

Management is exploring innovative approaches to adapt and evolve their network within this catchment. This includes consideration of further opportunities for nature-based solutions, such as Cannery Creek, localised treatment solutions, pump station optimisation and localised storage.

Brand and values refresh

Following consideration at the Experience and Safety Committee, management presented and received feedback from the Board on the proposed refresh of Urban Utilities' Brand Framework, which has been informed by insights from their people, customers and market trend research.

This framework will support decision making across all levels of their organisation, further define their culture and guide their people and customer experience. The framework will come back to the Board for approval in due course.

Annual Report

The Board considered the draft 2020/21 Annual Report. This report provides an overview of their performance for the period of 1 July 2020 to 30 June 2021, including how they performed against their strategic direction. Key achievements and challenges include:

- o supporting their people and customers through COVID-19,
- o delivering drought preparedness and response initiatives,
- o fully implementing their Program Management Approach capital delivery program,
- o unveiling Australia's first full-scale sidestream plant using anammox bugs to treat wastewater,
- reducing their overall environmental footprint, and
- completing their first Reconciliation Action Plan.

The Board provided feedback on the draft Annual Report and agreed to consider this for approval out of session in late August 2021.

The Annual Report will be issued to shareholders in early October 2021.

Special General Meeting and Board Strategy Workshop

The Board discussed the upcoming Special General Meeting, which is scheduled for 26 November 2021. Separate correspondence has been issued to shareholders in relation to this meeting.

The Board also considered the Board Strategy Workshop, which is scheduled for early 2022. Similar to previous years, this workshop provides an opportunity for the Board and executive to thoroughly discuss our enterprise strategies and current and future strategic initiatives. It also allows Urban Utilities to consider the external macro-environment in which they operate and how this shapes their strategic direction, both from a risk and opportunity perspective.

Corporate lease update

Management provided an update on the corporate lease project, which will see Urban Utilities relocate to its new office in mid-2023.

It is Urban Utilities ambition that their new office will exemplify a post-pandemic workplace – one that embraces hybrid working arrangements and is supported by state-of-the-art technology. It will offer innovative workspaces that attract employees to connect with each other and work with purpose. Aesthetically, the space

will reflect our brand and values by incorporating elements of water and greenery and it will respectfully connect the built environment to the indigenous heritage of the land on which we operate.

Metro and Regional Treatment Program update.

The Board received an update on two treatment program delivery frameworks that form part of the Program Management Approach (PMA) implementation, namely their metro and regional treatment plant programs.

The implementation of the PMA operating model has resulted in a significant uplift in Urban Utilities' capital delivery performance and investment outcomes. Since the establishment of the programs, the percentage of capital projects in the annual program that have been delivered on time and on budget has increased from around 13% in 2017 to an industry-best-practice level of 90%.

Other key benefits include enhanced safety performance, improved culture and greater cost efficiencies, with projects, on average, 6% lower than the contractors' risk-adjusted maximum price. Further, we are experiencing increased collaboration with contractors, and our operations and maintenance teams have seen significantly reduced operational impacts from pre-PMA levels.

Environmental Leadership and Social and Economic Value

Food organics and garden organics opportunity

Management has been in early discussions with the Council of Mayors (SEQ) and Brisbane City Council in relation to using Urban Utilities' waste treatment platforms to receive and process food organics and garden organics (FOGO) in support of the Regional Organic Waste Management Plan.

Aligned to their Environmental Leadership and Social and Economic Value strategic goals, together with their focus on the circular economy, Urban Utilities firmly believe that they are well placed to support councils through a strategic partnership to navigate the challenges associated with an increasing need to divert organic waste from landfills.

This can be achieved by leveraging their existing capabilities and current and future assets at their Resource Recovery Centres to convert food and organic waste into higher-value products whilst minimising the risk of emerging containments entering the environment and reducing impacts from odour and microplastics.

The Chief Executive Officer will be briefing the Council of Mayors (SEQ) in August on this value proposition, followed by discussions with individual shareholding council waste managers. Concurrently, management is undertaking further analysis, both commercially and technically, prior to a possible pilot with shareholding council FOGO waste. The Board was in support of this strategic opportunity being advanced.

Attachments

There are no attachments for this report.

15. CONFIDENTIAL ITEMS

No Confidential Items.

16. MEETING CLOSED