

# **ORDINARY MEETING OF COUNCIL**

MINUTES

# **15 SEPTEMBER 2021**



# **TABLE OF CONTENTS**

# Item Subject

# Page No.

1.0	Meet	ing Opened	5
2.0	Leave	e of Absence	5
3.0	Cond	olences/Get Well Wishes	5
	3.1	Condolences/Get Well Wishes	5
4.0		ration of any Prescribed Conflicts of interests/Declarable conflicts of interest by	
		cillors	
5.0	-	oral Minute	
6.0	Confi	rmation of Minutes	8
	6.1	Confirmation of Ordinary Meeting Minutes 18 August 2021	8
7.0	Busin	ess Arising from Minutes	8
8.0	Comr	nittee Reports	9
	8.1	Receipt of the Unconfirmed Minutes of the Audit and Risk Management Committee held on 12 August 2021	9
	8.2	Receipt of the Minutes of the Friends of Das Neumann Haus Meetings held on 15 July 2021 and 19 August 2021	31
9.0	Depu	tations/Presentations	34
10.0	Execu	Itive Office Reports	34
	10.1	Summary of Council Actual Financial Performance vs Budget - 31 August 2021	34
	10.2	Local Government Association of Queensland Annual Conference Attendance	54
	10.3	Local Disaster Management Group Terms of Reference	56
	10.4	Mt Whitestone Landslide Event Specific Plan	69
11.0	Peop	le & Business Performance Reports	92
	11.1	Request for Council to Purchase Property Described as Property ID 187950	92
	11.2	Application for Permanent Road Closure - Part of Road Reserve Adjoining Lot 2 on RP 203803	97
	11.3	Request to Purchase Property ID 146870	102
	11.4	Policies for Adoption	107
	11.5	Darling Downs and South West Council of Mayors - Regional Waste Management and Infrastructure Plan	115
12.0	Comr	nunity & Regional Prosperity Reports	118
	12.1	Proposal for New Motorsport Complex - Gatton Lockyer Valley Speedway	118
	12.2	Request from Laidley District Cricket Club for Funding for New Cricket Pitch	121
	12.3	Major Facilities Grant Program - Rural Halls	124
	12.4	Application for Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton	129

	12.5	South East Queensland Koala Conservation Plan - Implementation Plan 2020-2022	188
13.0	Infras	structure Reports	. 209
14.0	Items	s for information	. 210
	14.1	Group Manager People and Business Performance Monthly Report - August 2021	210
	14.2	Group Manager Community and Regional Prosperity Monthly Report - August 2021	219
	14.3	Acting Group Manager Infrastructure Monthly Report - August 2021	232
	14.4	Minor Community Grant Program Recipients - June to August 2021	244
	14.5	Urban Utilities Monthly Report - August 2021	245
15.0	Confi	dential Items	. 248
16.0	Meet	ing Closed	. 248

# ATTENDANCE:

Councillors Present	
Councillors Present	Cr Tanya Milligan (Mayor) (Chairperson)
	Cr Jason Cook (Deputy Mayor)
	Cr Brett Qualischefski
	Cr Janice Holstein
	Cr Chris Wilson
	Cr Michael Hagan
	Cr Rick Vela
Officers Present	
Officers Present	Ian Church, Chief Executive Officer
	· · · · · · · · · · · · · · · · · · ·
	Dan McPherson, Group Manager People & Business     Performance
	Amanda Pugh, Group Manager Community & Regional
	Prosperity (part of meeting)
	John Keen, Group Manager Infrastructure
	Jodi Marchant, Chief Financial Officer
	Bella Greinke, Council Business Officer
	Susan Boland, Senior Governance Officer
	Lacee Martell, Media and Communications Officer
	• Annette Doherty, Manager Communities (part of meeting)
	• Teigan Dippel, Project Officer (part of meeting)
	• Caitlan Natalier, Coordinator Governance and Property, (part of meeting)
	<ul> <li>Julie Lyons, Property Officer (part of meeting)</li> </ul>
	Michelle Kocsis, Disaster Management Advisor (part of
	meeting)
	Neil Williamson, Coordinator Community Activation (part
	of meeting)
	• Tye Casten, Community Activation Officer (part of meeting)
	Tammee Van Bael, Planning Officer (part of meeting)
	Renee Sternberg, Senior Environmental Planner (part of
	meeting)
	<ul> <li>Kate Burns, Acting Coordinator Growth and Policy (part of meeting)</li> </ul>
	Miriam Sharp, Acting Coordinator Development     Assessment (part of meeting)
	Assessment (part of meeting)

# 1.0 MEETING OPENED

The meeting commenced at 9:00am.

The Mayor, Cr Milligan as the Chairperson opened the meeting, welcomed all present and acknowledged the Traditional Owners of the land on which the meeting is held. Ps Debbie Davey led the meeting in prayer, following a minute's silence for those persons recently deceased.

# 2.0 LEAVE OF ABSENCE

No Leave Of Absence.

# 3.0 CONDOLENCES/GET WELL WISHES

3.1	Condolences/Get Well Wishes
Author:	Isabella Greinke, Business Support Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# **Officer's Recommendation:**

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

# RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0406	Cr Hagan
		CARRIED 7/0	

# 4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

# 4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Cook informed the meeting that he has a declarable conflict of interest in Item 11.2 'Application for Permanent Road Closure – Part of Road Reserve Adjoining Lot 2 on RP 203803'. The nature of the interest is that Councillor Cook's parents-in-law are the owners of the property. Councillor Cook advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 12.2 'Request from Laidley District Cricket Club for Funding for New Cricket Pitch'. The nature of the interest is that Councillor Wilson is on the Executive Committee of the Laidley District Cricket Club. Councillor Wilson advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Holstein informed the meeting that she has a declarable conflict of interest in Item 12.3 'Major Facilities Grant Program – Rural Halls'. The nature of the interest is that Councillor Holstein is a financial member of the Withcott & District Progress Association Inc. Councillor Holstein advised that she will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

# 5.0 MAYORAL MINUTE

No Mayoral Minute.

# 6.0 CONFIRMATION OF MINUTES

6.1	Confirmation of Ordinary Meeting Minutes 18 August 2021
Author:	Ian Church, Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# **Officer's Recommendation:**

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 18 August 2021 be taken as read and confirmed.

RESOLUTION			
		y Meeting of Lockyer Valley Regional aken as read and confirmed.	Council held on
Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0407	Cr Cook
		CARRIED 7/0	

# 7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

# 8.0 COMMITTEE REPORTS

8.1	Receipt of the Unconfirmed Minutes of the Audit and Risk Management Committee held on 12 August 2021
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

# **Officer's Recommendation:**

THAT the unconfirmed Minutes of the Audit and Risk Management Committee Meeting held on 12 August 2021, as attached, be received and noted.

# RESOLUTION

THAT the unconfirmed minutes of the Audit and Risk Management Committee Meeting held on 12 August 2021, as attached to these minutes, be received and noted.

Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0408	Cr Wilson
		CARRIED 7/0	



12 AUGUST 2021

# **TABLE OF CONTENTS**

ltem	Subje	ct Page No.
	Table	of Contents2
1.	Meet	ing Opened4
2.	Apolo	gies 4
3.	Decla	ration of any Material personal interests/conflicts of interest by Members
4.	Confi	rmation of Minutes
	4.1	Confirmation of Audit and Risk Management Committee Meeting Minutes 3 June 2021
5.	Busin	ess Arising from Minutes
6.	Audit	Committee Reports
	6.1	Chief Executive Officer's Report6
	6.2	Draft 2020-21 Annual Financial Statements8
	6.3	Asset Revaluation Paper and Revaluation Schedule
	6.4	External Audit Update11
	6.5	Internal Audit Progress Report12
	6.6	Risk Management Progress Report14
	6.7	Audit Register Progress Update
	6.8	Committee Self-Assessment, Review of Committee Charter17
	6.9	Rolling Work Plan and Proposed Committee Schedule for 202219
	6.10	Review of Fraud and Corruption Control Framework20
7.	Items	for information
8.		and risk management committee members only session with internal and external
9.	Gene	ral Business
10.	Meet	ing Closed

12 AUGUST 2021

## ATTENDANCE:

Councillor Members	
	<ul> <li>Mayor Tanya Milligan (ex-officio, part of meeting)</li> </ul>
	Cr Jason Cook
	Cr Chris Wilson
Independent External Members (Vo	oting)
	Kerry Phillips
	<ul> <li>Martin Power (Acting Chairperson)</li> </ul>
	Adrian Morey
Attendees (non-voting)	
	Ian Church, Chief Executive Officer
	<ul> <li>Jodi Marchant, Chief Financial Officer</li> </ul>
	<ul> <li>Dee Stewart, Senior Financial Accountant</li> </ul>
	<ul> <li>Madonna Brennan, Risk, Audit &amp; Corporate Planning Advisor</li> </ul>
	<ul> <li>Cathy Blunt, O'Connor Marsden &amp; Associates (Internal Audit)</li> </ul>
	Matthew Monaghan, William Buck (External Audit)
	Sabrina Franks, Queensland Audit Office (part of meeting)
	Christie Murray, Coordinator Knowledge Management and Business Improvement
	Caitlan Natalier, Coordinator Governance and Property
	Kellie Beatty, Financial Accountant
	Graham Cray , Manager Information Communication
	Technology (part of meeting)
	<ul> <li>Susan Boland, Senior Governance Officer (part of meeting)</li> </ul>
	Bella Greinke, Business Support Officer (Secretariat)



12 AUGUST 2021

## 1. MEETING OPENED

The meeting commenced at 10:05am via Microsoft Teams. As a result of the Committee's Chairperson, Kerry Phillips, experiencing connectivity issues, Independent Member Martin Power assumed the Chair and opened the meeting.

## 2. APOLOGIES

There were no apologies for the meeting.

## 3. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY MEMBERS

#### 3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the member that has an interest in the matter
  - iv. the nature of the member's relationship with the entity that has an interest in a matter
  - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

## 3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
  - i. the name of the related party to the member
  - ii. the nature of the relationship of the related party to the member
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the member or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations by members were made at this time.

MEETING MINUTES	EMENT COMMITTEE	12 AUGUST 2021
4. CONFIRMATION	OF MINUTES	
4.1	Confirmation of Audit and Risk Management June 2021	t Committee Meeting Minutes 3
Author: Responsible Officer:	Madonna Brennan, Risk, Audit and Corporate Ian Church, Chief Executive Officer	Planning Advisor
Officer's Recommends THAT the Minutes of t June 2021 be taken as	the Audit and Risk Management Committee M	eeting held on Thursday 3
THAT the Minutes of t June 2021 be taken as	the Audit and Risk Management Committee M	eeting held on Thursday 3
THAT the Minutes of t June 2021 be taken as RESOLUTION THAT the amended M	the Audit and Risk Management Committee M	
THAT the Minutes of t June 2021 be taken as RESOLUTION THAT the amended M Thursday 3 June 2021	the Audit and Risk Management Committee M s read and confirmed. Iinutes of the Audit and Risk Management Con	
THAT the Minutes of t June 2021 be taken as RESOLUTION THAT the amended M Thursday 3 June 2021	the Audit and Risk Management Committee M s read and confirmed. linutes of the Audit and Risk Management Con be taken as read and confirmed. Morey Seconded By:	nmittee Meeting held on

#### Key Discussion Highlights from the Meeting

Acting Independent Chair, Martin Power, and Council's Risk, Audit and Corporate Planning Advisor briefly detailed a minor typo amendment required to the discussion points included for Item 6.2 Review of Lockyer Valley Regional Council Draft Proforma Financial Statements, in the Minutes of the meeting held on Thursday 3 June 2021. This amendment was provided to the Secretariat and changes made to the unconfirmed Minutes, the amendment did not change the intent of the unconfirmed Minutes.

## 5. BUSINESS ARISING FROM MINUTES

Acting Independent Chair, Martin Power raised two matter arising from the Minutes of the Meeting held on 3 June 2021 which were as follows:

Item 6.2 – Review of Lockyer Valley Regional Council Draft Proforma Financial Statements in relation to the recommendation to transfer the revaluation reserve of the drainage class and analysis of the reserve impacts in relation to the introduction of the new asset category. It was confirmed by Council's Senior Financial Accountant that a review had been completed and confirmed by Council' External Auditor that they were satisfied with the adjustments made.

Item 6.3 – Revaluation of Non-Current Assets a recommendation was made to seek confirmation from the previous land valuer that consideration was taken on flood impacts. Council's Senior Financial Accountant explained that the previous valuation had been reviewed and it was determined that the valuer had considered various aspects, such as flooding, however valuations have varied between different valuers.

12 AUGUST 2021

At this juncture, Council's Risk, Audit and Corporate Planning Advisor advised the Committee that the meeting was being recorded for accuracy purposes and that the recording will be deleted once the Minutes of the meeting were approved by the Chair.

#### 6. AUDIT COMMITTEE REPORTS

6.1	Chief Executive Officer's Report
Author:	Ian Church, Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

#### **Officer's Recommendation**

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

## RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By:	Cr Wilson	Seconded By: Resolution Number: ARMC/0208	AM Morey
		CARRIED 5/0	

## Key Discussion Highlights from the Meeting

Chief Executive Officer provided an overview of each of the items listed in the report including further details regarding reportable loss.

## Integrity Functions

The Chief Executive Officer spoke to the Committee about reportable loss notifications and noted that Council has discovered a number of reportable losses that were not recorded in the past, this has now been rectified. A brief outline of these losses was provided to the Committee with detail being provided around one item in particular at the Gatton Child Care Centre. Confirmation was sought from Acting Independent Chair, Martin Power, if the Child Care Centre is owned by Council and therefore included in Council's audit. The Chief Executive Officer confirmed both queries. The Chief Financial Officer had notified the external auditors of a number of internal controls that have been implemented to mitigate the risks until an investigation can be undertaken.

12 AUGUST 2021

#### Enterprise Bargaining Agreement

Martin Power, Acting Independent Chair, queried if potential increases to long service and annual leave provisions had been accounted for in the draft 2020-21 Financial Statements. Chief Financial Officer responded that negotiations are still under way and no adjustments had been made at this time. An initial provision increase was set at 1.8% for financial statements preparation purposes. When negotiations are finalised, adjustments will be made to the long-term financial forecasts.

#### Complaints Management System

A query was raised by Acting Independent Chair, Martin Power, in relation to two of the charts showing different values for the number of complaints. Coordinator Governance and Property explained that one chart represented complaints of a staff conduct and administrative nature, whereas the other includes all complaints including those that are considered to be non-negligible. It was decided that moving forward, only the information in the first chart is to be included in the report.

#### Legal Status Update

Martin Power, Acting Independent Chair, made comment about the tender process being drafted for new kerbside waste collection arrangement and the possible risks associated with unsuccessful applicants, given the significance of this contract. He also asked if Council intends for the tender process to be subject to a probity audit. The Chief Executive Officer confirmed that a party has been engaged to conduct a probity audit and this will be included as part of the tender process.

#### Cyber Security Update

Independent Member, Adrian Morey, asked what are the risks to Council, given that ISMS is currently on hold and there have been notable cyber-attacks on other organisations. Manager Information Communication Technology informed the Committee that the risk remains static and that Council is currently taking other actions to manage the risks, however ISMS will allow Council to improve its risk level. It was stated that ISMS is the priority moving forward.

#### Grants Update

Independent Member, Adrian Morey asked how additional grant funding had been included in the budget and operational plan and how the significant body of work associated with grants projects (such as Inland Rail) is being managed. Chief Executive Officer responded that an internal resource has been allocated to Inland Rail to coordinate the process. Council has also engaged an engineering company, GenEng, to review technical documentation. The Committee was informed that the cost of the work completed by GenEng will be reimbursed by the Australian Rail Track Corporation as well as some of the time costs allocated by the internal resource to the project.

In terms of grant funding, the Chief Executive Officer stated that Council's quality of grant applications has improved significantly since the introduction of the Grants Officer and that the procurement process has been streamlined. Council's Chief Financial Officer added that only successful applications have been included in this report so not to overestimate the grant funding obtained by Council.

## Related Party Disclosure Preparations for Financial Statements

The Committee Chair raised a question in regard to the preparation of the financial statements and the related party transactions and asked what tests are undertaken in addition to the self-reporting data that is collected. The Committee was informed that the related party disclosures are required to be checked once annually, however Council does this twice a year – before the interim audit and prior to the financial statements being prepared.

12 AUGUST 2021

6.2	Draft 2020-21 Annual Financial Statements
Author:	Jodi Marchant, Chief Financial Officer
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

Section 176 of the *Local Government Regulation 2012* requires Council to prepare financial statements each financial year comprising of general-purpose financial statements, a current-year financial sustainability statement and a long-term financial sustainability statement.

Section 211 (1)(b)(iii) of the Regulation then requires Council's Audit and Risk Management Committee to review a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the Auditor-General for auditing under Section 212 of the Regulation. The unaudited draft 2020-21 financial statements and sustainability statements are included for the Committee's review.

An accounting position paper has been prepared which will inform the application of Software-as-a-Service (SaaS) arrangements held by Council.

#### **Officer's Recommendation**

THAT the Audit and Risk Management Committee endorse Council's Draft 2020-21 unaudited Financial Statements for presentation to the Auditor-General for auditing, subject to any amendments being made as a result of the feedback provided by the Committee prior to their submission on 23 August 2021.

## RESOLUTION

THAT the Audit and Risk Management Committee endorse Council's Draft 2020-21 unaudited Financial Statements for presentation to the Auditor-General for audit purposes, subject to any amendments being made as a result of the feedback provided by the Committee prior to submission of the Financial Statements on 23 August 2021.

Moved By:	K Phillips	Seconded By: Resolution Number: ARMC/0209	Cr Cook
		CARRIED 5/0	

Key Discussion Highlights from the Meeting

The Committee Chair, Kerry Phillips commended staff on the quality and comprehensiveness of Council's draft 2020-21 unaudited Financial Statements

Council's Chief Financial Officer highlighted to the Committee key points of interest in the 2020-2021 Draft Financial Statements and welcomed feedback from the Committee on the Statements which included an adjustment of the asset sustainability ratio since the distribution of papers.

12 AUGUST 2021

Independent Member, Adrian Morey asked a broader question in regard to asset sustainability ratio relating to the quantum of backlog of capital works and the effect of this on the asset sustainability ratio and Council's asset management plans going forward. Council's Chief Financial Officer clarified Council's current processes in relation to this, and advised the asset renewals program is reviewed regularly, condition assessments are conducted on Council's assets to inform the asset management plans which then informs Council's long-term financial plan.

Independent Chair, Kerry Phillips highlighted the impacts of a substantial increase in the asset sustainability ratio and the recommendation to include information on the drivers for this change within the Statements, which should assist in ensuring the integrity of the Statements. Kerry also raised the point in the Statements that the asset revaluation note is highly summarised and highlighted the importance of clarifying changes to the drainage classification and the impacts this has on the asset revaluation reserve.

Additional notes of interest raised by the Independent Chair, included Legal Claims (note 25) and recommended there may be a benefit in reviewing the ways in which other local governments report on them with a view to improving this note disclosure. Similar to this a further recommendation was made to summarise note 29 in relation to how the new entity was established.

The Chief Financial Officer confirmed that these matters would be reviewed and distributed to the Committee out of session prior to submission of the Statements to audit.

Acting Chair, Martin Power spoke about the Software as a Service (SaaS) matter and advised the Committee that he had reviewed the KMPG paper and the QAO's blog on this matter. Martin explained to the Committee that both of these resources advise that this is an interpretation of Accounting Standard AASB 138 Intangible Assets and not the introduction of a new standard and therefore the wording "early adoption" should not be used. Consequently, the draft Financial Statements require further finessing of the relevant notes where references are made to SaaS and early adoption. The Acting Chair sought further clarification on when Council's TechOne System was activated in the cloud environment. Council's Chief Financial Officer confirmed the system went live in the cloud in March 2020 however, the servers were not decommissioned until the 2020-21 financial year. Consequently, the intangible asset was still active in the 2020-21 financial year. Given the circumstances, the Acting Chair concluded that the position agreed between Council and the QAO on this matter appeared to be reasonable for there being no need to apply ASSB108 to the Statements and completing retrospective adjustments. The Chief Financial Officer agreed with this position and advised any further feedback on this would be welcomed from the Committee.

The Acting Chair provided a general overview of the draft accounts and his concerns on the final position. The Chief Financial Officer agreed with the concerns raised. She advised that significant checks and reviews had been completed to ensure nothing of a material nature was unaccounted for and acknowledged the uniqueness of the year contributing the final position outcome.

A further query was raised by the Acting Chair Martin Power in relation to the status of Fairway's Park Project and inquired if the development was "on maintenance" at 30 June 2021 as he noted the developer contribution had been recorded in the Statements. It was confirmed by Council's Senior Financial Accountant that the receivable in the Statements was in relation to infrastructure charges not a developer contribution.

Martin advised that he will provide a marked up version of the draft Financial Statements to the Chief Financial Officer and acknowledged also the high quality of the prepared Statements.

12 AUGUST 2021

6.3	Asset Revaluation Paper and Revaluation Schedule
Author:	Jodi Marchant, Chief Financial Officer; Dee Stewart, Senior Financial Accountant
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to seek the Audit and Risk Management Committee's review and input on the Draft Asset Revaluation Paper and Revaluation Schedule as attached.

## Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Asset Revaluation Paper and Revaluation Schedule and further;

THAT any feedback on the Draft Asset Revaluation Paper and Revaluation Schedule be provided to the Chief Financial Officer by close of business Tuesday 17 August.

## RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Asset Revaluation Paper and Revaluation Schedule.

And further

THAT any feedback on the Asset Revaluation Paper and Revaluation Schedule be provided to the Chief Financial Officer by close of business Tuesday 17 August 2021.

Moved By:	Cr Wilson	Seconded By: Resolution Number: ARMC/0210	K Phillips
		CARRIED 5/0	

## Key Discussion Highlights from the Meeting

Council's Chief Financial Officer highlighted the key elements in the asset revaluation paper and the revaluation schedule. The Committee Chair raised a concern about the workload committed to a single year and asked for this to be reviewed so not to overcommit. The Chief Financial Officer agreed to re-evaluate the works scheduled.

AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES		12 AUGUST 2021	
6.4	External /	Audit Update	
Author: Responsible Officer:		chant, Chief Financial Officer ch, Chief Executive Officer	
Summary:			
The attached report pro Council's External Audito		to the Audit and Risk Management	Committee on the activities of
Officer's Recommenda	tion		
THAT the Audit and I	Risk Manageme	ent Committee receive and note	e the External Audit Update.
RESOLUTION			
	Risk Manageme	ent Committee receive and note	e the External Audit Update.
Moved By: AN	/I Morey Res	Seconded By: solution Number: ARMC/0211	Cr Wilson
		CARRIED 5/0	

# Key Discussion Highlights from the Meeting

Key points of interest from the External Audit Committee Briefing Paper were highlighted to the Committee by Council's Queensland Audit Office representative and Audit Service Provider representative. There was no further discussion or questions on this item.

12 AUGUST 2021

6.5	Internal Audit Progress Report
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity which has occurred since the previous meeting of the Committee held on 3 June 2021.

#### Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

And further:

THAT the Audit and Risk Management Committee accept the Report on Lessons Learned from the Pandemic provided by O'Connor Marsden and Associates and the inclusion of the agreed management action summaries in Council's Audit Register for action and future progress reporting.

## RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

And further

THAT the Audit and Risk Management Committee accept the Report on Lessons Learned from the Pandemic provided by O'Connor Marsden and Associates and the inclusion of the agreed management actions in Council's Audit Register for action and future progress reporting.

Moved By:	K Phillips	Seconded By:	AM Morey
		Resolution Number: ARMC/0212	
		CARRIED	
		5/0	

## Key Discussion Highlights from the Meeting

Key elements from the report were brought to the Committee's attention by Internal audit representative, Cathy Blunt from O'Connor Marsden & Associates. Independent Chair, Kerry Philips commended the review and recommendations included in the report. Independent Member, Adrian Morey, also commended the quality of work that had been undertaken.

Independent Member, Adrian Morey then asked if mental health and productivity are being monitored while staff are working from home and if Council had any concerns regarding these factors. The response provided by the internal audit representative was that there were no concerns or issues that came to their attention during the review, and if there were, further action would have been taken. Council's Risk, Audit and

12 AUGUST 2021

Corporate Planning Advisor detailed further that this process was Manager led, where each Manager was responsible for their own Branch. An example given was the Business Performance Branch where the Manager established weekly work plans with staff where they were able to be accountable for what they had planned to do that week and what they had actually achieved. Daily stand up and close off meetings were also held from a wellbeing aspect. The Chief Executive Officer added further that Managers were provided with additional resources on how to better manage staff working remotely.

A question was raised by Independent Member, Adrian Morey, if Council now has a working from home policy and what working remotely will look like moving forward. Chief Executive Officer responded that it was identified in the audit that Council needed to better develop working from home documentation. A number of gaps were identified during the initial close down last year, such as emergency control management plans. The Risk, Audit and Corporate Planning Advisor clarified that Council now has a Distributed Workforce Policy as staff are continuing to work from both Council sites and remote workplaces. Council officers acknowledged that there are still gaps in this area and improvements continue to be made.

Councillors Cook and Wilson both commended Council staff on their transition to working from home and noted that improvements in this space are ongoing.

AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES		12 AUGUST 2021
6.6	Risk Management Progress Report	
Author:Madonna Brennan, Risk, Audit and Corporate Planning AdvisorResponsible Officer:Ian Church, Chief Executive Officer		orporate Planning Advisor
Summary:		
The purpose of this repor progress of Council's risk	t is to provide the Audit and Risk Manageme management function.	ent Committee with an update on the
Officer's Recommendat	ion	
	ion isk Management Committee receive and	d note the Risk Management
THAT the Audit and R Progress Report.		d note the Risk Management
THAT the Audit and R Progress Report. RESOLUTION		
THAT the Audit and R Progress Report. RESOLUTION THAT the Audit and R Progress Report.	isk Management Committee receive and	d note the Risk Management d By: K Phillips
THAT the Audit and R Progress Report. RESOLUTION THAT the Audit and R Progress Report.	isk Management Committee receive and isk Management Committee receive and Wilson Seconde	d note the Risk Management d By: K Phillips

#### Key Discussion Highlights from the Meeting

An overview of the report was provided by Council's Risk, Audit and Corporate Planning Advisor.

Independent Chair, Kerry Philips suggested bringing together the Fraud and Corruption Control Plan and the Risk Management Framework to create a more tangible bridge between the two pieces of work. An additional suggestion was made about fraud and corruption awareness in relation to what it is and how to report it. It was proposed that additional funding received from the LGMS Risk Excellence Awards could be used to conduct awareness training within the organisation.

Independent Member, Adrian Morey, raised the subject of implementation and performance management. Firstly, Adrian highlighted the Draft Risk Management Policy makes reference to all Branches being accountable for implementing Council's risk management framework, referring to this is a global statement. Additionally, it was said that further on in the Draft Risk Management Framework Guideline there is a series of roles and responsibilities which have varying degrees of specificity; Work Health and Safety was compared to Project Management as an example. Adrian sought clarification if Project Managers are required to populate a risk register for each project and requested if so, that this be documented. Council's Risk, Audit and Corporate Planning Advisor responded that in the Project Management Framework there are details explaining the required alignment with the Risk Management Framework. It was further explained that due to the organisations low maturity level we are in the operational risk development space. Consequently, an upcoming focus will be around identifying this and aligning project management risks back to the Risk Management Framework. Adrian suggested to start by ensuring the whole organisation has reached a base level of maturity rather than focussing on one group.

12 AUGUST 2021

While acknowledging the workload, Independent Member, Adrian Morey suggested implementing more performance monitoring within the organisation in order to identify hotspots or areas that are non-compliant. It was agreed for the Audit, Risk and Corporate Planning Advisor to contact Adrian Morey offline to discuss further.

Acting Independent Chair, Martin Power sought clarification as to whether the Risk Appetite Statement had been adopted by Council, as concerns had been raised previously by Committee members on the level of risk suggested when the Risk Appetite Statement was originally presented to the Committee. The Risk, Audit and Corporate Planning Advisor confirmed that no changes were made to the Risk Appetite Statement and that is has been adopted by Council. In addition the Committee Members concerns were made known to the Councillors prior to the adoption, however Council resolved to adopt the Statement as it was. The Acting Independent Chair was satisfied with this response as an appropriate process had been followed.

12 AUGUST 2021

AUDIT & RISK MANAGEMENT COMMITTEE	
MEETING MINUTES	

6.7	Audit Register Progress Update
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

This report provides the Audit and Risk Management Committee with an update on the action taken in relation to previous audit recommendations identified in Council's Audit Register.

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept items numbered 21IAPR3.6, 21IAPR3.8 and 21IAPVDA3.1.1 are completed and can be archived from the active Audit Register.

## RESOLUTION

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

## And further

THAT the Audit and Risk Management Committee accept items numbered 211APR3.6, 211APR3.8 and 211APVDA3.1.1 are completed and can be archived from the active Audit Register.

CADDIED	Moved By:
CARRIED 5/0	

## Key Discussion Highlights from the Meeting

Council's Risk, Audit and Corporate Planning Advisor briefly outlined the key information in the report and informed the committee that several items are presented to be endorsed by the Committee as closed. There were no comments in relation to this item.

12 AUGUST 2021

#### AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES

6.8	Committee Self-Assessment, Review of Committee Charter
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Summary:

This report summarises the outcomes to the Audit and Risk Management Committee of its annual selfassessment and presents the Committee Charter for annual review.

#### **Officer's Recommendation**

THAT the Audit and Risk Management Committee receive and note the outcomes of the annual Committee Self-Assessment.

Further;

THAT the Members discuss the findings of the self-assessment and determine recommendations for consideration by Council on potential improvements.

And further;

THAT the Members of the Audit and Risk Management Committee undertake a review of the Audit and Risk Management Committee Charter, as attached, and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.

## RESOLUTION

THAT the Audit and Risk Management Committee receive and note the outcomes of the annual Committee Self-Assessment, including recommendations for potential improvements.

#### And further

THAT the Audit and Risk Management Committee receive and note the outcomes of the review of the Audit and Risk Management Committee Charter, including the recommendation that consideration be given to the provision of an education component as part of the Charter.

#### And further

THAT the Audit and Risk Management Committee Charter be presented to the next Audit and Risk Management Committee Meeting for endorsement.

Moved By:	Cr Wilson	Seconded By: Resolution Number: ARMC/0215	Cr Cook	
		CARRIED 5/0		

#### Key Discussion Highlights from the Meeting

Key points of this report were highlighted to the Committee, as well as the details of two changes to the selfassessment process. The first being that the self-assessment was distributed to the Committee members out of session prior to the discussion at the meeting, as opposed to the usual process that involves initially raising the self-assessment at a previous meeting. Additionally, response options in the assessment tool have been

12 AUGUST 2021

amended. Comments were made by Councillor member, Chris Wilson supporting the amendments to the tool.

Discussion was held around the feedback submitted by the Committee which included establishing a process to allow Committee members to improve their skills and knowledge and potential to improve the timing of the meetings to discuss emerging issues

Reflecting on the self-assessment tool, the Independent Chair, Kerry Philips suggested to develop and include a process within the Committee Charter should Committee members wish to broaden their skillset. Council's Audit, Risk and Corporate Planning Advisor committed to reviewing and amending the Committee Charter to present at the next meeting for review and endorsement.

AUDIT & RISK MANAGEMENT COMMITTEE 12 AUGUST MEETING MINUTES				
6.9	Rolling Work Plan and Proposed Committee Schedule for 2022			
Author:Madonna Brennan, Risk, Audit and Corporate Planning AdvisorResponsible Officer:Ian Church, Chief Executive Officer				
Summary: The purpose of this report is to present the proposed rolling work plan/forward meeting schedule for 2022 to the Audit and Risk Management Committee.				

#### Officer's Recommendation

THAT the Audit and Risk Management Committee accept the rolling work plan and forward meeting schedule for 2022.

## RESOLUTION

THAT the Audit and Risk Management Committee accept the rolling work plan and forward meeting schedule for 2022.

Moved By:	Cr Cook	Seconded By: Resolution Number: ARMC/0216	K Phillips
		CARRIED 5/0	

### Key Discussion Highlights from the Meeting

Key points of the rolling work plan and forward meeting schedule were highlighted to the Committee by Council's Risk, Audit and Corporate Planning Advisor. An omission amendment was suggested by Acting Independent Chair, Martin Power, however the Committee members were otherwise satisfied with the plan and schedule of meeting dates for 2022.

AUDIT & RISK MANAG MEETING MINUTES	MENT COMMITTEE		12 AUGUST 2021
6.10	Review of Fraud and C	orruption Control Frame	work
Author: Responsible Officer:	Susan Boland, Governa Ian Church, Chief Execu		
Summary:			
This report provides the A Council's Fraud and Corru	0	ommittee with an updat	e on the activities outlined in
Officer's Recommendat THAT the Audit and R Control Framework u	sk Management Committe	ee receive and note th	e Fraud and Corruption
RESOLUTION			
THAT the Audit and R Control Framework up	sk Management Committe odate.	ee receive and note th	e Fraud and Corruption
Moved By: K Pl	illips Resolution Num	Seconded By: ber: ARMC/0217	Cr Wilson
	CAF	RIFD	

5/0

#### Key Discussion Highlights from the Meeting

Council's Senior Governance Officer provided to the Committee an update on the Fraud and Corruption Control Framework. A suggestion was made by Independent Chair, Kerry Phillips to closer assimilate the Fraud and Corruption Control Framework to the Risk Management Framework as well as to explore opportunities to expand fraud awareness within Council.

Acting Independent Chair, Martin Power made a comment on the inconsistency of the definitions included in the Fraud and Corruption Control Plan and the Draft Fraud and Corruption Policy and stated that these should be identical, as well as complying with state government legislation. Council's Senior Governance Officer to review the document and address any inconsistencies.

The Acting Chair, Martin Power also made comment regarding the 17 fraud risks included on the register, expressing that they are quite light on. A suggestion was made to benchmark with other Councils. A response was provided by Council's Risk, Audit and Corporate Planning Advisor agreeing to benchmark with other Councils, while noting that when the document was last reviewed it was streamlined to combine risks that were similar in nature.

12 AUGUST 2021

## 7. ITEMS FOR INFORMATION

There were no Items for Information presented to the Committee.

## 8. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Committee Members held a closed session discussion with internal and external audit. Council Advisors left the meeting for this session.

## 9. GENERAL BUSINESS

There were no items for General Business presented to the Committee.

## 10. MEETING CLOSED

There being no further business, the meeting closed at 12.38pm.

8.2	Receipt of the Minutes of the Friends of Das Neumann Haus Meetings held on 15 July 2021 and 19 August 2021
Author:	Lisette New-Sippel, Tourism Officer
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

# **Officer's Recommendation:**

THAT the Minutes of the Friends of Das Neumann Haus Meetings held on 15 July 2021 and 19 August 2021, as attached, be received and noted.

RESOLUTION				
THAT the minutes of the Friends of Das Neumann Haus meetings held on 15 July 2021 and 19 August 2021, as attached to these minutes, be received and noted.				
Moved By: Cr Qualischefski Seconded By: Cr Hagan Resolution Number: 20-24/0409				
CARRIED 7/0				

# Monthly Meeting July 15th 2021 - Friends of Das Neuman Haus

<u>Apologies:</u> Lisette New-Sippel, Cr Brett Qualischefski, Maria Larkman, Dot Windolf.

<u>In Attendance:</u> Marion Davis, Karl, Sue Williams, Trisha Dick, Leonara Bellini, Linda Naggs, Angela Worrell.

Minutes of last meeting read. Moved Marion Davis & 2<sup>nd</sup>. Sue Williams.

**Business Arising from Minutes of Meeting** 

Ben (perhaps a future volunteer) Sue has said she will contact him.

Pigeons are still entering our building. A report will be sent to LVRC.

<u>Treasurers Report:</u> - Marion Davis and Sue Williams have arranged to pay accounts today.

At 30<sup>th</sup> June 2021 our bank balance is \$31,116.47

Yearly Profit and Loss to 30.6.21 Loss of \$1921.11

<u>General Business:</u> - The LVRC have received a very complimentary letter from one of our Customers. Loved the Strudel and our House (from Fugler Steven)

We apparently have a few future vols. In line. Marion also reminded us that all Volunteers at our House/Café MUST have a blue card prior to working.

Sue has passed around August Roster.

Trisha has mentioned to urgently need to replace our Promotional Items. Will contact Council & also Macleans. Trisha and Marion will visit Tracy at the Council, and talk about Promotional products.

No further business, our meeting closed at 9.50am next meeting 19.8.21 Thursday 9am.

## MONTHLY MEETING AUGUST 19<sup>TH</sup> 2021

#### FRIENDS OF DAS NEUMAN HAUS

Meeting commenced 9.05am

In attendance: Julie Austin, Dot Windolf, Marion Davis, Corrie Verbeeten, Meg, Sue Williams, Karl Trisha Dick, Lisette New, Linda Naggs, Angela Warrell

Apology from Councillor Brett Qualishchefski

Minutes of last meeting were read. Moved by Marion Davis and 2<sup>nd</sup>. Sue Williams.

Business Arising: A gentleman named Ben from Tabeel Village was finally contacted, and has decided not to offer his services as a volunteer.

The Spring Festival was discussed in detail. We are disappointed that with most of the Spring Festival Events are cancelled that we are still being advertised as being open on this weekend. We talked this over, and decided to go ahead. Menus were discussed. Volunteers to arrive from 7am on the Friday and Saturday. Sue will contact Council re getting menu's printed to be displayed outside. We will run a normal menu, minus toasted items. Also we will keep on hand 12 plates of mixed sandwiches. Numbers expected to attend this very cut down Spring Festival are unknown.

Treasurers Report: Financial Statements were tabled. Balance of funds \$29311.91

General Business: We had a proposed new Volunteer (Denise Blackmore) not replying to phone calls.

All Das Neuman Volunteers must have their Blue Cards linked to Centrelink. Therefore, Marion Davis our Treasurer requires the information on these cards to be forwarded to her asap. Please text these details to Marion on 0490073631

Keryn Quinn – A member of a Paranormal Group will visit DNH on September 3<sup>rd</sup>. 2021. Keryn has also offered to Volunteer two days per month.

There is a proposed visit by a Car Group to visit Laidley 26<sup>th</sup> September 2021. This group are huge in numbers, and plan to visit towns affected by drought etc to support businesses. We will roster on 4 Volunteers for this event. Again, numbers expected are unknown.

Due to problems with our current supply of our Strudel, we have decided to return to Golden Harvest Bakery in Town as they now have a Pastry Chef. Trisha Dick will order the first one to be collected on August 27<sup>th</sup>. Friday. We can then decide whether to continue with them.

With our new volunteers we are now able to look ahead to adding one extra day (Thursday). Therefore we would run Thurs/Friday/Sat/Sunday.

A big thankyou to the new vols. Attending this meeting.

No further business, meeting closed at 9.57am

NEXT MEETING 9AM ON SEPTEMBER 16<sup>TH</sup> AT DAS NEUMAN HAUS

# 9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXE	EXECUTIVE OFFICE REPORTS			
10.1	Summary of Council Actual Financial Performance vs Budget - 31 August 2021			
Date: Author: Responsible	07 September 2021 Dee Stewart, Senior Financial Accountant Officer: Ian Church, Chief Executive Officer			

## Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 August 2021.

<u>Officer's Recommendation</u> : THAT Council receive and note the Interim Summary of Council Actual Financial Performance versus Budget to 31 August 2021.				
RESOLUTION				
THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2021, as attached to these minutes.				
Moved By:	Cr Wilson	Seconded By: Resolution Number: 20-24/0410	Cr Vela	
		CARRIED		

## **Executive Summary**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides an interim summary of Council's financial performance against budget for the financial year to 31 August 2021.

7/0

At 31 August 2021, revenues are over target and expenditures are slightly under target. Any variations are a result of timing differences and at this stage of the financial year are not of concern.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2020-21 audit completed.

## Proposal

# Overview

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 August 2021.

Operating Revenue - Year to date target \$23.66 million actual \$24.02 million or 101.50%

At 31 August 2021, overall operating revenue for the year to date is above target.

# Rates and Utility Charges (Gross) on target

The first rates levy for 2020-2021 was raised in August 2021 with a due date and discount date of 24th September 2021. Rates are on target with budget. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 18.23% of the rates levy was collected as at 3 September 2021.

Fees and Charges over budget by \$0.26 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.14 million and higher than expected income from plumbing and building fees.

Other Revenue over budget by \$0.11 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, tourism and cemetery income.

**Operating Expenditure** - Year to date target \$9.79 million Actual \$9.39 million or 95.95%

At 31 August 2021, overall operating expenditure for the year is under budget by \$0.40 million with variations a result of timing differences and at this stage of the financial year are not of concern.

Goods and Services under budget by \$0.29 million Goods and services are under budget mostly due to timing differences associated with waste and ICT expenditure and is not of a concern at this time of the year.

Capital Revenue – Year to date target \$0.94 million Actual \$1.36 million or 144.92%

Capital grants, subsidies and contributions is over budget due the funded capital works program and the carryover of funded capital works into the new financial year. This line item will be increased when the carry over capital works budget is put forward for adoption.

Capital Project Expenditure – Year to date target \$1.37 million Actual \$1.61 million or 117.42%

At 31 August 2021, Council has expended \$1.61 million on its capital works program with a further \$3.73 million in committed costs for works currently in progress. Upon completion of the 2020-21 audit process, a report will be presented to Council to amend the 2021-22 Budget to include requested carry-forward balances for capital work in progress at 30 June. This will increase the capital budget for the year.

The main expenditure is \$1.61 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads and parks.

Additional detail is provided in the capital works program within the attachment.

# **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 August 2021, Council had \$57.85 million in current assets compared to \$17.16 million in current liabilities with a ratio of 3.37:1. This means that for every dollar of current liability, there is \$3.37 in assets to cover it.

The opening balances for the year will change as the 2020-21 audit is finalised in the middle of September.

## **Statement of Cash Flows**

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 August 2021, there has been a net cash outflow of \$0.78 million with \$2.54 million outflow from operating activities; and a net cash inflow of \$1.76 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 August, Council's cash balance was \$33.57 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$4.55 million.

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2021.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 August 2021.

Previous Council Resolutions Nil

Critical Dates Nil

## **Strategic Implications**

<u>Corporate Plan</u> Leadership and Council Outcome:

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.7 Compliant with relevant legislation

# Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as

appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

It is anticipated that 2020-21 carry-over works will be presented to Council through the formal budget review process, to be prepared at the end of the September quarter to take into consideration any significant variances and to reset Council's long term financial forecast to reflect the 2021 actual result. This report will be presented to Council in October 2021.

# Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

# **Risk Management**

Key Corporate Risk Category: Reference and Risk Description: FE2 Finance and Economic Decision making governance, due diligence, accountability and sustainability.

# **Consultation**

# Internal Consultation

- Managers and Group Managers
- Finance Team

# Attachments

1. Monthly Financial Statements - August 2021 16 Pages

LOCKYER VALLEY REGIONAL COUNCIL **Operating Revenue and Expenditure Dashboard** For the Period Ending 31st August, 2021



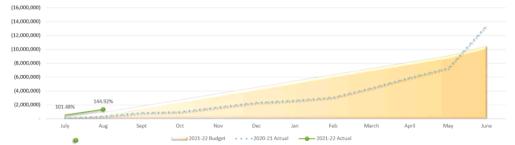
REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and		Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest			verable Works	Revenue	Investments	Total
Actual	(21,387,623)	180,905	(1,007,007)	(102,498)	(1,260,909)	(8,595)	(4,913)	(427,579)	-	(24,018,220)
Budget	(21,421,057)	179,230	(743,383)	(101,462)	(1,246,608)	(3,333)	(5,000)	(321,582)	-	(23,663,196)
Variance	(33,434)	(1,675)	263,624	1,036	14,301	5,262	(87)	105,998	-	355,024
Target %	99.84%	100.93%	135.46%	101.02%	101.15%	257.85%	98.26%	132.96%		101.50%
									-	
Movement to Prior Month Target %	<b></b>	>	Ψ	$\Psi$	>	>	>	>	>	$\Psi$

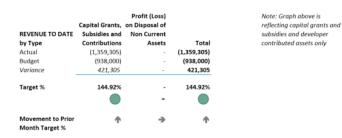
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EXPENDITURE TO DATE Goods and by Type Actual ployee Costs 4,323,779 Services 3,079,190 nce Costs 15,552 Depreciation 1,971,037 Total 9,389,558 Fm Fina Budget Variance 3,367,167 287,976 2,065,553 94,516 9,785,957 *396,399* 4,334,257 18,980 10,479 . 3,428 Target % **99.76**% 91.45% 81.94% 95.42% 95.95% Movement to Prior Month Target % ተ Ψ -> • Ψ

LOCKYER VALLEY REGIONAL COUNCIL Interim Capital Revenue and Expenditure Dashboard For the Period Ending 31st August, 2021

Capital Revenue (Cumulative)





#### Capital Expenditure (Cumulative)



		-		
EXPENDITURE TO DATE	People and Business		Community and Regional	
by Group	Performance	Infrastructure	Prosperity	Total
Actual	1,090	1,611,494	532	1,613,116
Budget	307,247	1,066,579	-	1,373,827
Target %	0.35%	151.09%		117.42%
	•		-	
Movement to Prior Month Target %	$\Psi$	Υ.	⇒	<b>†</b>

#### Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
Rates and Utility Charges (Gross)	42,998,780	21,387,623	21,421,057	33,434	0.16%
Discount	(1,841,377)	(180,905)	(179,230)	1,675	-0.93%
Charges and Fees	4,822,655	1,007,007	743,383	(263,624)	-35.46%
Interest	913,769	102,498	101,462	(1,036)	-1.02%
Operating Grants and Subsidies	7,783,139	1,260,909	1,246,608	(14,301)	-1.15%
Operating Contributions and Donations	920,000	8,595	3,333	(14,301)	-157.85%
Revenue - Contract/Recoverable Works	738,000	4,913	5,000	(5,262) 87	-157.85%
Other Revenue	1,971,450	4,913	321,582	(105,998)	-32.96%
Profit from Investments	1,980,000	427,579	321,382	(105,998)	-32.96%
Profit from investments	1,980,000	-	-	-	0.00%
Total Recurrent Revenue	60,286,416	24,018,220	23,663,196	(355,024)	-1.50%
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,742,788	1,359,305	938,000	(421,305)	-44.92%
Total Revenue	71,029,204	25,377,525	24,601,196	(776,329)	-3.16%
Capital Income	-	-	-	-	0.00%
Total Income	71,029,204	25,377,525	24,601,196	(776,329)	-3.16%
Expenses					
Recurrent Expenses					
Employee Costs	25,829,061	4,323,779	4,334,257	10,479	0.24%
Goods and Services	18,870,337	3,079,190	3,367,167	287,976	8.55%
Finance costs	1,123,890	15,552	18,980	3,428	18.06%
Depreciation	12,393,320	1,971,037	2,065,553	94,516	4.58%
Total Recurrent Expenses	58,216,608	9,389,558	9,785,957	396,399	4.05%
Capital Expenses		-	-		0.00%
Loss on Sale	250,000	-	-		0.00%
Total Expenses	58,466,608	9,389,558	9,785,957	396,399	4.05%
Net Recurrent Result/Operating Surplus/(Deficit)	2,069,808	14,628,662	13,877,238	(751,424)	-5.41%
NET RESULT AFTER CAPITAL ITEMS	12,562,596	15,987,967	14,815,238	(1,172,729)	-7.92%

#### Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue	22.452.404	45 400 345	46 500 064		0.00
Rates and Utility Charges (Gross)	33,163,194	16,499,245	16,503,264	4,019	0.02
Discount	(1,597,000)	(174,077)	(138,500)	35,577	(25.69)
Charges and Fees	230,205	51,923	25,500	(26,423)	(103.62)
Interest	858,169	97,106	92,195	(4,912)	(5.33)
Operating Grants and Subsidies	3,320,000	461,952	450,000	(11,952)	(2.66)
Revenue - Contract/Recoverable Works	-	-	-	-	-
Other Revenue	1,160,000	175,283	160,823	(14,459)	(8.99)
Profit from Investments	1,980,000	-	-	-	-
Total Recurrent Revenue	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Capital Revenue					
	-	-	-	-	-
Total Revenue	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Capital Income	-	-	-	-	-
Total Income	39,114,568	17,111,432	17,093,282	(18,150)	(0.11)
Expenses					
Recurrent Expenses					
Employee Costs	2,949,643	(309,952)	(213,283)	96,669	(45.32)
Goods and Services	1,082,182	92,941	88,328	(4,613)	(5.22)
Finance costs	294,749	16,422	17,667	1,245	7.04
Depreciation	10,597,620	1,671,754	1,766,270	94,516	5.35
Total Recurrent Expenses	14,924,195	1,471,165	1,658,982	187,817	11.32
Capital Expenses					
Loss on Sale	250,000	-	-	-	-
Total Expenses	15,174,195	1,471,165	1,658,982	187,817	11.32
Net Recurrent Result/Operating Surplus/(Deficit)	24,190,374	15,640,267	15,434,300	(205,967)	(1.33)
NET RESULT AFTER CAPITAL ITEMS	23,940,374	15,640,267	15,434,300	(205,967)	(1.33)

#### Lockyer Valley Regional Council (People and Business Performance) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
	1 100 004	504.034	500 510	F 400	0.03
Rates and Utility Charges (Gross)	1,199,024	594,024 456	599,512 83	5,488	0.92
Charges and Fees	500			(373)	(447.05)
Interest	11,600	1,321	1,933	612	31.67
Operating Grants and Subsidies	207,100	17,460	17,460	-	-
Operating Contributions and Donations	20,000	-	3,333	3,333	100.00
Other Revenue	260,000	77,393	68,000	(9,393)	(13.81)
Total Recurrent Revenue	1,698,224	690,654	690,322	(332)	(0.05)
Capital Revenue Capital Grants, Subsidies and Contributions	144,800		-		-
Total Revenue	1,843,024	690,654	690,322	(332)	(0.05)
Capital Income					
Total Income	1,843,024	690,654	690,322	(332)	(0.05)
Evenence					
Expenses Recurrent Expenses					
Employee Costs	5,736,471	1,181,553	1,156,709	(24,844)	(2.15)
Goods and Services	4,508,167	1,269,810	1,301,279	31,469	2.42
Finance costs	126,294				-
Depreciation		-	-	-	-
Total Recurrent Expenses	10,370,932	2,451,364	2,457,988	6,625	0.27
Capital Expenses	-				
Loss on Sale	250,000	-	-	-	-
Total Expenses	10,620,932	2,451,364	2,457,988	6,625	0.27
Net Recurrent Result/Operating Surplus/(Deficit)	(8,672,708)	(1,760,710)	(1,767,666)	(6,956)	0.39
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,	
	(0.777.000)	(1 700 710)	(1 767 666)	10 000	0.22
NET RESULT AFTER CAPITAL ITEMS	(8,777,908)	(1,760,710)	(1,767,666)	(6,956)	0.39

#### Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income

For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	311,058	154,111	155,529	1,418	0.91
Charges and Fees	3,691,950	832,718	589,717	(243,001)	(41.21)
Interest	1,000	163	167	4	2.50
Operating Grants and Subsidies	1,629,960	144,944	145,548	605	0.42
Operating Contributions and Donations	850,000	8,595	-	(8,595)	-
Revenue - Contract/Recoverable Works	-	500	-	(500)	-
Other Revenue	50,450	24,979	8,425	(16,554)	(196.48)
Total Recurrent Revenue	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	-	-		-
Total Revenue	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Capital Income				-	-
Total Income	6,534,418	1,166,009	899,386	(266,623)	(29.65)
Expenses					
Recurrent Expenses					
Employee Costs	7,333,960	1,445,827	1,395,201	(50,626)	(3.63)
Goods and Services	4,556,816	479,589	581,405	101,815	17.51
Finance costs	6,000	(1,267)	1,047	2,314	221.04
Depreciation	39,540	4,423	6,590	2,167	32.88
Total Recurrent Expenses	11,936,316	1,928,573	1,984,242	55,669	2.81
Capital Expenses					
Loss on Sale	250,000	-			-
Total Expenses	12,186,316	1,928,573	1,984,242	55,669	2.81
Net Recurrent Result/Operating Surplus/(Deficit)	(5,401,898)	(762,564)	(1,084,856)	(322,292)	29.71
NET RESULT AFTER CAPITAL ITEMS	(5,651,898)	(762,564)	(1,084,856)	(322,292)	29.71

#### Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending August 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue	8 225 504	4,140,244	4 4 6 3 7 5 3	22,508	0.54
Rates and Utility Charges (Gross) Discount	8,325,504 (244,377)		4,162,752 (40,730)	(33,901)	83.24
Charges and Fees	900,000	(6,828) 121,910	(40,730)	(33,901) 6,173	4.82
Interest	43,000	3,908	7,167	3,259	4.82
Operating Grants and Subsidies	2,626,079	636,554	633,600	(2,954)	(0.47)
	50,000	030,554	633,600	(2,954)	(0.47)
Operating Contributions and Donations Revenue - Contract/Recoverable Works	738,000	4,413	5,000	587	11.74
Other Revenue	501,000	4,415	84,333	(65,591)	(77.78)
Total Recurrent Revenue	12,939,206	5,050,125	4,980,206	(69,919)	(1.40)
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,597,988	1,359,305	938,000	(421,305)	(44.92)
Total Revenue	23,537,194	6,409,430	5,918,206	(491,224)	(8.30)
Capital Income	-	-	-	-	-
Total Income	23,537,194	6,409,430	5,918,206	(491,224)	(8.30)
Expenses					
Recurrent Expenses					
Employee Costs	9,808,987	2,006,350	1,995,629	(10,720)	(0.54)
Goods and Services	8,723,172	1,236,850	1,396,155	159,306	11.41
Finance costs	696,847	396	267	(130)	(48.65)
Depreciation	1,756,160	292,693	292,693		
Total Recurrent Expenses	20,985,166	3,536,289	3,684,745	148,456	4.03
Capital Expenses		-	-	-	
Loss on Sale	250,000	-	-	-	-
Total Expenses	21,235,166	3,536,289	3,684,745	148,456	4.03
Net Recurrent Result/Operating Surplus/(Deficit)	(8,045,960)	1,513,836	1,295,461	(218,375)	(16.86)
NET RESULT AFTER CAPITAL ITEMS	2,302,028	2,873,141	2,233,461	(639,680)	(28.64)

# LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 August, 2021

	2021-2022	2021-2022
Current Assets	Annual Budget	YTD Actual
Cash assets and cash equivalents	26,830,000	25,569,172
Cash investments		8,000,000
Trade and other receivables	3,760,000	22,318,345
Inventories	300,000	399,398
Contract Receivable		1,200,689
Non-current assets classified as held for sale	-	359,625
Total Current Assets	30,890,000	57,847,229
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,100,000	33,657,519
Investment properties	2,110,000	1,605,000
Property, plant and equipment	568,330,000	530,055,748
Intangible assets	6,780,000	2,613,567
Total Non Current Assets	626,060,000	582,666,802
TOTAL ASSETS	656,960,000	640,514,031
Current Liabilites		
Trade and other payables	3,740,000	2,830,279
Provisions	8,670,000	8,203,658
Borrowings	1,660,000	1,580,221
Contract Liability Grants	-	4,546,573
Total Current Liabilities	14,070,000	17,160,731
Non Current Liabilities		
Provisions	30,220,000	28,775,932
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	48,540,000	48,762,892
TOTAL LIABILITIES	62,610,000	65,923,623
NET COMMUNITY ASSETS	594,350,000	574,590,407
Community Equity		
Retained surplus (deficiency)	415,281,000	400,950,080
Asset revaluation surplus	176,990,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	2,069,000	14,628,662
TOTAL COMMUNITY EQUITY	594,350,000	574,590,407

# LOCKYER VALLEY REGIONAL COUNCIL **Statement of Cash Flows** For the Period Ending 31 August, 2021

Cash flows from operating activities:	2021-2022 Annual Budget	2021-2022 YTD Actuals
Receipts		
Receipts from customers	57,400,000	10,161,027
Dividend received	-	-
Interest received	910,000	102,498
Payments		
Payments to suppliers and employees	(45,490,000)	(12,806,515)
Interest expense	(1,010,000)	-
Net cash inflow (outflow) from operating activities	11,810,000	(2,542,991)
Cash flows from investing activities:		
Capital grants, subsidies and contributions	10,740,000	3,106,061
Payments for property, plant and equipment	(22,280,000)	(1,611,060)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	266,332
Net cash inflow (outflow) from investing activities	(9,700,000)	1,761,333
Cash flows from financing activities:		
Repayment of borrowings	(1,580,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,580,000)	-
Net increase (decrease) in cash and cash equivalents held	530,000	(781,658)
Cash and cash equivalents at beginning of the financial year	26,310,000	34,350,830
Cash and cash equivalents at end of the financial year	26,830,000	33,569,172

			CAPI	CAPITAL WORKS PROGRAM	ROGRAM				
	Budget	Actual	Committed	Total (includes committed costs) Remaining Budget	maining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %
INFRASTRUCTURE									
Cost Centre: Waste Collection	Ī								
Garbage Truck Turnaround	30,000	4,301		4,301	25,699		30,000	#N/A	#N/A
Waste Collection Projects Projects Total	30,000	4,301		4,301	25,699		30,000		
Cost Centre: Transfer Stations									
Program: Transfer Station Projects									
Eastern Waste Site Feasibility Study	33,000				33,000		33,000	#N/A	#N/A
Gatton Landfill Cell 5 (SEQCSP)	1,320,000	17,700	92,123	109,823	1,210,177	1,320,000	ļ	#N/A	#N/A
Laidley Landfill Capping Design	30,000				30,000		30,000	#N/A	#N/A
Old Gatton Landfill Capping	30,000				30,000		30,000	#N/A	#N/A
Waste Management Signage Review	22,000				22,000		22,000	#N/A	#N/A
Transfer Station Projects Projects Total	1,435,000	17,700	92,123	109,823	1,325,177	1,320,000	115,000		
Program: Other Infrastructure Projects									
22/23 Future Design	250,000				250,000	,	250,000	Not Applicable	Not Applicable
					250,000		250,000		
otner infrastructure Projects Projects Total	250,000				50,000	,	50,000	0	0
omer injustructure respects room Program: Pavement Widening Programme Stockyard Creek Road Widening - Design	250,000								

Footpath Renewal Programme Projects Total	Murphys Creek Road, Footpath (LRCI 2)	21/22 Footpath Renewal Program (SEQCSP)	21/22 Footpath Missing Links (SEQCSP)	Program: Footpath Renewal Programme		Culvert Renewal Programme Projects Total	21/22 Culvert Deneural Drogram (CEOCCD)	Program: Culvert Renewal Programme 2020/2021 Culvert Renewal Program	Bridge Renewal Programme Projects Total	Connoles Bridge Rehabilitation (LRCI2)	Program: Bridge Renewal Programme	Asphalt Resheet Programme Projects Total	Railway Street, Gatton (LRCI2)	2020/2021 Asphalt Resheet Program (LRCI)	Program: Asphalt Resheet Programme	Cost Centre: Capital Program Delivery	Stormwater Renewal Programme Projects Total	Stormwater Piipe Relining (SEQCSP)	Program: Stormwater Renewal Programme	Asphalt Resheet Programme Projects Total	William St/North St Asphalt (LRCI 1)	Program: Asphalt Resheet Programme	Cost Centre: Civil Operations	Parks and Open Spaces Projects Projects Total	LRR Shelter and Table setting Renewal	Jean Biggs Park Playground Improvements	HVale/Fairways Park Stage 1B & 1D (URCS)	Hatton Vale/Fairways Park Stage1C (URCS)	Hatton Vale/Fairways Park Stage1A (BBRF)	Forest Hill Place Renewals	Program: Parks and Open Spaces Projects	Cost Centre: Parks & Open Spaces		
399,903	60,000	210,000	129,903		000,000	380,000	200 000		300,000	300,000		505,029	505,029				60,000	60,000		180,000	180,000			127,000	26,000	55,000				46,000			Budget	
860	860				20100	173 703	4 447	172,256				2,414		2,414			,							388,374	404	813	141,430	54,227	191,500				Actual	
,								69				341		341										231,110		,	184,863	5,288	40,958	,			Committed	
860	860					173.772		172,325				2,754		2,754										619,484	404	813	326,293	59,515	232,458				committed costs) Remaining Budget	Total (includes
399,043	59,140	210,000	129,903			206 228	070 EE0	(172,325)	300,000	300,000		502,275	505,029	(2,754)			60,000	60,000		180,000	180,000			 (492,484)	25,596	54,187	(326,293)	(59,515)	(232,458)	46,000			Remaining Budget	
ω	60,000	210,000	118,000			380 000			000,005	300,000		505,029	505,029				60,000	60,000		180,000	180,000												Funding	Total Amount of
11,903			11,903																					127,000	26,000	55,000				46,000			Contribution	Council
	50	20	0			5	2	100		0			0	100				0			0					50	100	100	100	0			Completion %	Design
	0	0	0				5	100		0			0	100				0			0				0	0	100	100	100	0			Completion %	Construction
								Carry forward from 20/21			2			Carry forward from 20/21					2								Carry forward from 20/21	Carry forward from 20/21	Carry forward from 20/21				Comments	

Page 2

William Street, Gatton - Pavement Rehab Pavement Renewal Programme Projects Total	Summernoim Road Renabilitation	Postmans RidgeRd, Pavement Renewal (1105 Summerholm Boad Behabilitation	Gehrke Road, Plainland - TIDS 21/22	riagstone Creek Ka Kenabilitation		Brightview Road Rehabilitation	Program: Pavement Renewal Programme	Other Infrastructure Projects Projects Total	Woodlands Rd & Rangeview Drive (BS)	Spencer Street/East Street, Gatton (BS)	SafeSchools Project KentvilleSchool TIDS	North Street / East Street, Gatton (BS)	Murphys Creek Road - Footpath (LRCI)	Laidley LED Street Lighting (URCS)	Laidley LED Street Lighting (LGGSP)	GranthamScrub Rd/GranthamWinwill (HVSPP)	Gehrke Road/Lorikeet Road (BS)	Gatton Industrial Estate (HVSPP)	Gatton Central Drainage Upgrade	Flagstone Cr/Lockyer Cr Rd (HVSPP)	Flagstone Cr Rd/Hartz Rd/Carpend (HVSPP)	Digital Signage (LER)	Cycle Network Gatton (PCNP)	Bus Shelter Western Dr & Turner St (BSSP)	21/22 Safe Schools Program (TIDS)	Program: Other Infrastructure Projects	Kerb & Channel Renewal Programme Projects Total	21/22 Kerb & Channel Renewal(SEQCSP)	Program: Kerb & Channel Renewal Programme	Gravel Resheet Programme Projects Total	2021/2022 Gravel Resheet Program	2020/2021 Gravel Resheet Program (RTR)	Program: Gravel Resheet Programme	Floodway Renewal Programme Projects Total	21/22 Floodway Renewal Program (SEQCSP)	2020/2021 Floodway Renewal Program	Program: Floodway Renewal Programme		
100,000 945.099	240,049		600,000					4,261,660		080,080		362,565				334,440	448,677	565,898		750,000	750,000	450,000	450,000		60,000		300,000	300,000		900,000	900,000			383,000	383,000	,		Budget	
- 62.861	22,289	16,443	3,102	17,120	17 170	3.906		356,277	60,425	1,322	1,884	3,116	1,163	29,614	109,966		4,571	10,904	1,138	2,176	127,085	ı	,	2,912	,					41,311	41,150	161		9,036	1,303	7,733		Actual	
170 886	99,024	80,262						471,785		,	1,210	1,582	1,834	14,282	103,808	3,370	,	51,516		,	294,183	,	,	,	,					44,009	44,009			93		93		Committed	
- 242 247	121,914	101 014	3,102	17,120	222	3.906		828,061	60,425	1,322	3,094	4,698	2,997	43,896	213,774	3,370	4,571	62,420	1,138	2,176	421,269	,	,	2,912	,					85,320	85,159	161		9,129	1,303	7,826		committed costs) Remaining Budget	Total (includes
100,000	123,185	(96,705)	596,898	(17,120)	(000(0)	(3.906)		3,433,599	(60,425)	88,758	(3,094)	357,867	(2,997)	(43,896)	(213,774)	331,070	444,106	503,478	(1,138)	747,824	328,731	450,000	450,000	(2,912)	60,000		300,000	300,000		814,680	814,841	(161)		373,871	381,697	(7,826)		Remaining Budget	
	,		300,000					2,781,563	,	90,500		362,500		,		167,220	449,000	282,343		375,000	375,000	425,000	225,000		30,000		300,000	300,000						383,000	383,000	,		Funding	Total Amount of
100,000	240,099		300,000					1,480,097		(420)		65				167,220	(323)	283,555		375,000	375,000	25,000	225,000		30,000					900,000	900,000							Contribution	Council
0	001	100	30	0/	4F	80			100	5	100	15	100	100	100	20	2	06	U,	60	100	50	20	100	0			0			0	100			15	15		Completion %	Design
0	10	10	0		-	0			100	0	100	0	100	70	70	0	0	0	0	0	40	0	0	100	0			0			0	100			0	0		Completion %	Construction
		Carry forward from 20/21		Carry forward from 20/21	Come formand from 20/11	Carry forward from 20/21			Carry forward from 20/21		Carry forward from 20/21		Carry forward from 20/21	Carry forward from 20/21	Carry forward from 20/21				Carry forward from 20/21					Carry forward from 20/21					]			Carry forward from 20/21				Carry forward from 20/21	1	% Comments	

Page 3

			2,550,000		1,172,059	1,377,941	1,345,009	32,931	2,550,000	Fleet Projects Projects Total
Carry forward from 20/21	Not Applicable	Not Applicable			(550,942)	550,942	550,942	1		Trucks
Carry forward from 20/21	Not Applicable	Not Applicable			(85,972)	85,972	85,972			Trailers
Carry forward from 20/21	Not Applicable	Not Applicable			(39,989)	39,989	39,989			SES Vehicles & Plant (SES Support Grant)
Carry forward from 20/21	Not Applicable	Not Applicable			(25,075)	25,075	25,075	,	,	Passenger Vehicles
	Not Applicable	Not Applicable	30,000		30,000		,		30,000	Mower Fairways Park Kensington Grove
Carry forward from 20/21	Not Applicable	Not Applicable			(438,935)	438,935	406,003	32,931		Light Commercial Vehicles
Carry forward from 20/21	Not Applicable	Not Applicable			(237,027)	237,027	237,027	,		Earthmoving Equipment
	Not Applicable	Not Applicable	000,000		690,000		,		690,000	21/22 Trucks Replacement
	Not Applicable	Not Applicable	275,000	,	275,000		,		275,000	21/22 Trailers Replacement
	Not Applicable	Not Applicable	80,000		80,000		,		80,000	21/22 Tractors Replacement
	Not Applicable	Not Applicable	85,000		85,000		,		85,000	21/22 passeneger Vehicles
	Not Applicable	Not Applicable	175,000		175,000	,		,	175,000	21/22 Mowers Replacement
	Not Applicable	Not Applicable	45,000		45,000				45,000	21/22 Light Commercials Replacement
	Not Applicable	Not Applicable	1,170,000	,	1,170,000	,	,	,	1,170,000	21/22 Earthmoving Equipment Replacement
										Program: Fleet Projects
				568,000	(193,649)	761,649	718,008	43,640	568,000	Stormwater Renewal Programme Projects Total
	75	100		500,000	(261,150)	761,150	718,008	43,141	500,000	Whittle Street, Gatton Drainage (URCS)
	0	30		68,000	67,501	499		499	68,000	Railway St, Helidon-Swater 21/22 SEQCSP
										Program: Stormwater Renewal Programme
				230,000	226,834	3,166		3,166	230,000	Seal Road Upgrade Programme Projects Total
	c			000,002	220,024	00T'C		007,0	000,002	i widales na rielidon spa obgrade (sectose)
	Þ	Þ		200.001	100 200	0		9 166	2000	Program: Seal Road Upgrade Programme Twideles of Halidon Sna Unarade (SEOCSD)
			772,921	927,079	1,498,885	201,115	154,453	46,662	1,700,000	Seal Renewal Programme Projects Total
	0	Not Applicable	772,921	927,079	1,548,617	151,383	151,383		1,700,000	21/22 Bitumen Reseal Program (RTR)
Carry forward from 20/21	100	100			(49,732)	49,732	3,070	46,662		2020/2021 Reseal Program (RTR)
										Program: Seal Renewal Programme
			374,554	725,446	743,033	356,967	98,070	258,897	1,100,000	Pavement Widening Programme Projects Total
	100	100		350,000	126,338	223,662	76,929	146,733	350,000	Woodlands Rd Pavement Rehab (LRCI2)
Carry forward from 20/21	100	100			(124,287)	124,287	14,784	109,503		Lake Clarendon Way Widening (RTR)
	0	10	374,554	375,446	740,981	9,019	6,358	2,661	750,000	Program: Pavement Widening Programme Grantham Scrub Road - TIDS 21/22
Comments	Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding	emaining Budget	Total (includes committed costs) Remaining Budget	Committed	Actual	Budget	

Interv Properts         Train Properts <thtrain properts<="" th="">         Train</thtrain>											
				8,390,574	S 10.954.317 S	\$ 14.240.064	5.104.827	\$ 3,493,335 \$	1,611,493	\$ 19,344,891 \$	Total for Group
				1,084,000	1,533,600	2,311,584	306,016	148,917	157,099	2,617,600	Facilities Projects Projects Total
		0	30			(744)	744		744		Springbrook Park Entry Upgrade
		0	0	25,000		25,000	,	,	,	25,000	Solar to Gatton Depot Workshop
		0	0	185,000		185,000	,	,	,	185,000	Pool Heating Program Gatton pool
	Carry forward from 20/21	100	100			(6,110)	6,110	6,110			Nielsen's Place Shade Structure
		0	0	41,000		41,000	,	,		41,000	Murphy Creek Hall & Toilet Demolition
		10	60	186,000	320,000	440,668	65,332		65,332	506,000	LVSAC Revitalisation (SEQCSP)
		0	56		470,000	463,583	6,417	,	6,417	470,000	Lake Apex Youth Node Upgrade (LRCI2)
		0	70		400,000	370,151	29,849	28,113	1,736	400,000	Lake Apex Amphitheatre (SEQCSP)
Index         Actual         Commente Index         Teal Index Endoc         Teal Annone I Index         Teal Annone I Index         Connection Failung         Failung         Failung <td></td> <td>0</td> <td>30</td> <td></td> <td>114,000</td> <td>106,044</td> <td>7,956</td> <td>5,220</td> <td>2,736</td> <td>114,000</td> <td>Laidley Saleyards Program (SEQCSP)</td>		0	30		114,000	106,044	7,956	5,220	2,736	114,000	Laidley Saleyards Program (SEQCSP)
Index         Annual         Connected         Total         Total Annual         Connected         Connec	Carry forward from 20/21	100	100			(51,865)	51,865	23,956	27,909	,	Laidley Rec Reserve Entry Upgrade (LRCI)
		0	20	116,000		115,064	936	,	936	116,000	Laidley Rec Grounds Program
		0	0	105,000	,	104,468	532	,	532	105,000	Hydraulic Renewal Program
Total contributions         Total contributions         Total contributions         Total mount funding         Total mount funding         Counding         During         During         During         During         During         During         During		0	0	30,000		30,000	,	,	,	30,000	GS&AC Replacement Chlorine Tanks
Trata (includes)         Trata (includes)         Trata (mount of (includes)         Trata (mount of (includes)         Trata (mount of (includes)         Council (includes)         Despr (includes)         Council (includes)         Despr (includes)         Council (includes)         Despr (includes)         Council (includes)         Despr (includes)         Council (includes)         Despr (includes)         Despr (incl		0	25	125,000		122,846	2,154	,	2,154	125,000	Gatton Showgrounds Program
Trate (Includes)         Trate (Includes) <thtrate (Includes)         <thtrate (Includes)<td>Carry forward from 20/21</td><td>85</td><td>8</td><td></td><td></td><td>(10,560)</td><td>10,560</td><td>10,560</td><td></td><td></td><td>Gatton Showgrounds Equestrian Centre</td></thtrate </thtrate 	Carry forward from 20/21	85	8			(10,560)	10,560	10,560			Gatton Showgrounds Equestrian Centre
	Carry forward from 20/21	100	100			(17,570)	17,570	,	17,570		Gatton Shire Hall Improvements (BoR)
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	Carry forward from 20/21	06	100			(77,214)	77,214	74,459	2,755		Gatton S'Grounds Masterplan Work (W4QLD)
$ \begin{array}{ c c c c c c c } \hline \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ $	Carry forward from 20/21	100	100			(2,052)	2,052	,	2,052		Gatton S/Hall Compliance Upgrade (BBRF)
		0	0	36,000		36,000		,		36,000	Gatton Depot Action Plan
Teal (Includes         Teal (Includes         Teal (Includes         Teal (Includes         Teal/Mount of Funding         Council Seture         Delp Contribution         Delp Construction           ojets         33,000         1,545         9,091         10,636         22,364         33,000         10         100		0	0	178,000		177,211	789		789	178,000	Electrical Infrastructure Program
Teal (Includes Strip Instal (SEC,CSP)         Budget         Actual         Committed         Committed         Teal Annuarie (Includes         Teal Annuarie Funding         Teal Annuarie Funding         Council Funding         Design         Council Compieion %         Design         Council Cou	Carry forward from 20/21	100	100			(21,613)	21,613	500	21,113		Corrective Electrical Upgrades
Total (Includes         Total (Includes         Total (Includes         Total (Includes         Total Amount of Funding Budget         Council Funding Budget         Council Funding Budget         Fun		0	10	57,000		57,000				57,000	Community Facilities Work Packages
Total (Includes (Includes Strip Intal (SEQ.CSP)         Budget         Actual         Committed         Committed         Teal Amount of (Includes Strip Intal (SEQ.CSP)         Budget         Actual         Committed costs         Remaining Budget         Teal Amount of Finding         Council Strip Intal Strip Intal (SEQ.CSP)         Budget         Actual         Committed         Committed costs         Remaining Budget         Teal Amount of Finding         Council Strip Intal Strip Intal (SEQ.CSP)         Budget         Actual         Committed         Strip Intal Strip Intal (SEQ.CSP)         Budget         Actual         Gentstrip Strip Strip Intal (SEQ.CSP)         Budget         J.5.45         9.021         10.636         22.364         33.000         Actual         Intoin Strip Strip Intal (SEQ.CSP)         Intoin Strip Intal (SEQ.CSP)         Intoin Strip Intal (SEQ.CSP)         Intoin Strip Intal (SEQ.CSP)         Intoin Intoin Intal (SEQ.CSP)         Intal (SEQ.CSP)         Intal (SEQ.CSP)         Intal (SEQ.CSP)         Intal (SEQ.CSP) <thintal (seq.csp)<="" th="">         Intal (SEQ.CSP)</thintal>		0	70		117,000	114,126	2,874	,	2,874	117,000	Cahill Park Machinery Shed (SEQCSP)
Total (Includes (Includes)         Total (Includes)         Total Amount of (Includes)         Council (Includes)         Design Construction         Council         Design Construction         Council         Design Completion %         Completion %		v1	20		112,600	111,150	1,450		1,450	112,600	Bore Infrastructure Improvements(SEQCSP)
Total (Includes (Includes)         Total (Includes)         Total Amount of Funding         Council Council         Design         Construction           ojects         33,000         1,545         9,091         10,636         22,364         33,000         4         0 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Program: Facilities Projects</td></t<>											Program: Facilities Projects
Total (Includes operts         Total (Includes (Includes)         Total Amount of Funding Budget         Council Council Funding Budget         Design Council Completion %         Design Construction Completion %           ojerts         33,000         1,545         9,091         10,656         22,364         33,000         100         0           strip Instal (SEQCSP)         6,600         6,24         -         6,624         5,976         6,600         100         0           am Strip(SEQCSP)         33,000         10,091         37/0         10,452         25,976         6,600         100         0         0           am Strip(SEQCSP)         33,000         10,91         37/0         10,452         25,976         33,000         100         0											Cost Centre: Facilities
Total (includes         Total (includes         Total Amount of struction         Council Contribution         Design Construction         Construction           ojects         33,000         1,545         9,091         10,636         22,364         33,000         -         -         -         -         -         -         -         100         -         -         100         0         -         -         100         0         -         100         0         -         -         100         0         -         -         100         0         -         -         100         0         0         -         -         -         100         0         0         -         -         100         0         0         -         -         -         100         0         0         -					anala i	a talata			andres	a ana ta a	anna anna anna anna anna anna anna ann
Total (Includes       Total (Includes       Total Amount of Supers       Council Funding       Design Construction       Construction         Sylpers       Budget       Actual       Committed       committed costs)       Remaining       Budget       Funding       Contribution       Completion %         Sylpers       33,000       1,545       9,091       10,656       22,364       33,000       -       100       Bolland Renewal (SEGCSP)       6,600       6,24       -       6,624       5,976       6,600       -       100       0					72 600	50 878	21 722	9.461	12 260	72,600	Cemetery Projects Projects Total
Total (Includes     Total (Includes     Total Amount of Funding     Council Council     Design Design     Construction       ojects     0     33,000     1,545     9,091     10,636     22,364     33,000     -     100     50       Strip Instal (SEQCSP)     6.600     6.54     -     6.54     5.976     6.600     -     100     0		50	100		33 000	27 530	10.462	270	10 091	000 88	laidlev Cemetery Seam Strin(SFOCSP)
Total (Includes     Total Total Amount of (Includes     Council Funding     Design Construction     Completion %       Budget     Actual     Committed costs)     Remaining Budget     Funding     Contribution     Completion %     Completion %       c)ccts		0	100		6 600	5 976	624		624	6 600	Gatton Cemetery Bollard Renewal (SEOCSP)
Total (Includes     Total Amount of (Includes     Council Funding     Design Construction     Construction       Budget     Actual     Committed     Costs) Remaining Budget     Funding     Contribution     Completion %     Completion %		50	100		33,000	22,364	10,636	9,091	1,545	33,000	Gatton Cemet Seam Strip Instal (SEQCSP)
Total     Total     Council     Design     Construction       Budget     Actual     Committed     costs)     Remaining     Budget     Completion %     Completion %											Program: Cemetery Projects
Total         Total         Design         Construction           (Includes         Total Amount of Council         Design         Construction           Actual         Committed costs)         Remaining Budget         Funding         Contribution         Completion %         Completion %											Cost Centre: Cemetery
Total	Comments	Construction Completion %	Design Completion %	Council Contribution		emaining Budget	(includes mmitted costs) R		Actual	Budget	
							Total				

Total for Group \$ 1,511,800 \$ 1,090 \$ 73,037 \$ 74,127 \$ 1,437,673	Public Order and Sofery Projects Projects Total 223,000 2 4,470 4,472 218,528	148,000	CCTV Cyber Security Improvements 75,000 2 4,470 4,472 70,528	Program: Public Order and Safety Projects	Cost Centre: Public Order & Safety	Public Order and Safety Projects Projects Total 323,000 323,000	20,000	ePlanning 175,000 175,000	Building Security Systems 128,000 128,000	Program: Public Order and Safety Projects	Information Communication Technology Projects Projects Tot 821,000 I,088 66,071 67,159 753,841	16,000	Upgrade MS Office 50,000 50,000	Unified Communications - 360 - 360 (360)	TechnologyOne 470,000 - 6,133 6,133 463,867	Network Perimeter Security (Firewalls) 100,000 100,000	LVCC Audio Visual - 1 665 666 (666)	Intranet Renewal 15,000 96 - 96 14,904	Flood Inform Advice Portal (QLD I & I) - 631 40,000 40,631 (40,631)	Cyber Security 170,000 - 19,273 19,273 150,727	Cost Centre: Information Communication Technology Program: Information Communication Technology Projects		EQCSP) 144,800 - 2,495 2,495	Program: Disaster Management Projects	Cost Centre: Disaster Management	PEOPLE AND BUSINESS PERFORMANCE	
\$ 144,800 \$			,					,	,		,	,			-			1		-		144,800					
\$ 1,367,000	223,000	148,000	75,000			323,000	20,000	175,000	128,000		821,000	16,000	50,000		470,000	100,000		15,000		170,000							
		0	80				20	0	50			0	100	100	10	0	100	90	100	60			Not Applicable				
		0	20				0	0	0			0	80	06	10	0	100	70	28	30			Ś				
														Carry forward from 20/21			Carry forward from 20/21		Carry forward from 20/21		r.						

Page 6

			\$ 11,180,874	5,346,562 \$ 16,933,429 \$ 11,099,117 \$ 11,180,874	\$ 16,933,429		\$ 3,733,447 \$	1,613,115 \$	\$ 22,279,991 \$	Total for Council
			\$ 1,423,300	<b>\$</b>	\$ 1,255,692	167,608	167,076 \$	532 \$	\$ 1,423,300 \$	Total for Group
			75,000		74,468	532		532	75,000	Gatton Child Care Projects Projects Total
	0	0	75,000		74,468	532		532	75,000	Gatton Childcare Centre Refurbishment
										Cost Centre: Gatton Child Care Centre Program: Gatton Child Care Projects
			8,300		8,300				8,300	<b>Community Wellbeing Projects Projects Total</b>
	0	0	8,300		8,300				8,300	Sound Level Meter
										Program: Community Wellbeing Projects
										Cost Control Community Wallboing
					(157,354)	157,354	157,354			NRDP Projects Projects Total
Carry forward from 20/21	30	0			(157,354)	157,354	157,354			Local Flood Plain Mngmt Plan 2/2 (NDRP)
										Program: NRDP Projects
			90,000		90,000				90,000	Growth and Policy Projects Projects Total
	0	0	45,000		45,000				45,000	Infrastructure Planning Transport
	0	0	45,000		45,000	,			45,000	Infrastructure Planning Stormwater Mgemt
										Program: Growth and Policy Projects
										Cost Centre: Growth & Policy
	,	[	1,250,000		1,240,278	9,722	9,722		1,250,000	Regional Developments Projects Projects Total
	0		1 350 000		1 250 000				1 250 000	Strategic Land Acquisition
Carry forward from 20/21	0	5			(9,722)	9,722	9,722			Lake Apex Desilting Early Design Works
										Program: Regional Developments Projects
										Cost Centre: Regional Development
										COMMUNITY AND REGIONAL PROSPERITY
	an reserved read	an reserved reserve		0	0.000	andiana dimensione factor anteresta		- The second		
Comments	Construction	Design	Council	Total Amount of	emaining Rudget	Total (includes		Artia	Richart	

Page 7

Author:	Vickie Wieland, EA to Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# Purpose:

The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council representatives to attend the 125<sup>th</sup> Local Government Association of Queensland (LGAQ) Annual Conference being held in Mackay from 25-27 October 2021.

# **Officer's Recommendation:**

THAT Council approve the attendance of Mayor Milligan, Councillor Holstein and the Chief Executive Officer at the 125<sup>th</sup> Local Government Association of Queensland Annual Conference from 25-27 October 2021 in Mackay.

# RESOLUTION

THAT Council approve the attendance of Mayor Milligan, Councillor Holstein and the Chief Executive Officer at the 125<sup>th</sup> Local Government Association of Queensland Annual Conference from 25-27 October 2021 in Mackay.

Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0411	Cr Wilson
		CARRIED 7/0	

# **Executive Summary**

Council has traditionally sent representatives to the LGAQ Annual Conference and this year it is proposed that Mayor Milligan, Councillor Holstein and the Chief Executive Officer attend.

# Proposal

The theme of this year's Annual Conference is "Together", reflecting why the Association came into being in 1896 and that the commitment made at the time is every bit as relevant today. Our level of government is at its most effective when we work together and speak with one voice. We are now well into the second year of this Local Government term and together Councils have provided unprecedented support for their communities though COVID-19 and continue to sustain and foster the wellbeing and future opportunities for their communities as we begin to emerge from the pandemic.

Program highlights include a look at 'Life Beyond 2021', through the eyes of in-demand futurist and entrepreneur Ross Dawson, and a keynote address from celebrated demographer and commentator, Bernard Salt, assessing the current state of play and challenges ahead for our sector. An extra highlight this year will be the announcement of two Local Government Community Champions, the culmination of a 125th anniversary project that fittingly highlights the contributions to our communities of Councils' 40,000-strong workforce.

The Mayor, Councillor Milligan and Councillor Holstein both celebrate 20 years in Local Government and are therefore eligible to be presented with certificates of long service at the conference from the LGAQ President.

This will be a way of celebrating the contribution made to Local Government by the Mayor and Councillor Holstein.

In addition, Council representatives will be required to speak to the motions that have been submitted to the conference.

# **Previous Council Resolutions**

Ordinary Meeting 19 August 2020 (Resolution Number: 20-24/0107) Local Government Association of Queensland Annual Conference Attendance

# **Strategic Implications**

<u>Corporate Plan</u> Lockyer Leadership and Council

#### Outcome

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

# Finance and Resource

Council's corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registration will be funded through Council's budget for conference attendance.

# Legislation and Policy

There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

# **Risk Management**

 Key Corporate Risk Category:
 P1

 Reference & Risk Descriptor:
 Political

 Intergovernmental relationships/relationships with other key stakeholders

<u>Consultation</u> This matter has been discussed with the Mayor & Chief Executive Officer.

# Attachments

There are no attachments for this report.

Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to seek Council's adoption of the Terms of Reference for the Lockyer Valley Local Disaster Management Group (LDMG).

# Officer's Recommendation:

THAT Council adopt the Terms of Reference for the Local Disaster Management Group, as attached to this report.

# RESOLUTION

THAT Council adopt the Terms of Reference for the Local Disaster Management Group, as attached to these minutes.

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0412	Cr Hagan
		CARRIED 7/0	

# **Executive Summary**

Standalone Terms of Reference have been drafted for the Lockyer Valley LDMG. Previously, the Terms of Reference were included into the Local Disaster Management Plan (LDMP). Creating standalone Terms of Reference removes them from the LDMP and provides ease of access to them.

# Proposal

The Terms of Reference for the Lockyer Valley LDMG are included currently in the LDMP. Removing the Terms of Reference from the LDMP will provide standalone Terms of Reference for the LDMG with clear guidance and expectations that support strong governance and management of the LDMG.

The draft Terms of Reference for the Lockyer Valley Local Disaster Management Group were endorsed by the Group on 25 August 2021.

# **Strategic Implications**

Corporate Plan Lockyer Community

1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.

# Finance and Resource

There are no additional finance and resource implications to this report as existing disaster management arrangements already cover the governance of the Local Disaster Management Group and plans.

#### Legislation and Policy

The *Disaster Management Regulation 2014* prescribes the way the local disaster management group must conduct the group's business and meetings.

#### **Risk Management**

Key Corporate Risk Code and Category: FE2 – Finance and Economic. Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

#### Consultation

#### Portfolio Councillor Consultation

Mayor, Cr Tanya Milligan is the Chair of the Local Disaster Management Group and Cr Janice Holstein is the Deputy Chair of the Local Disaster Management Group. Both were consulted on the drafting of Terms of Reference.

#### Internal Consultation

CEO, Ian Church is the Local Disaster Coordinator was consulted on the drafting of Terms of Reference.

#### External Consultation

Local Disaster Management Group Members and Advisors were consulted on the drafting of the Terms of Reference

#### Attachments

1. Draft Terms of Reference - Local Disaster Management Group 11 Pages



# Local Disaster Management Group Terms of Reference

August 2021

Approved by resolution at the Ordinary Council meeting of XX/XX/XXXX

Endorsement by the Lockyer Valley Local Disaster Management Group as of 25/08/2021

# Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
1.0		Document Development		August 2021

Со	Contents						
1.	Establishment						
2.	Authorising Environment4						
3.	Purpose and Role4						
4.	Scope and Limitations						
5.	Functions						
6.	Membership5						
	6.1	Chairperson5					
	6.2	Local Disaster Coordinator5					
	6.3	Membership5					
	6.4	Categories of General Membership5					
		6.4.1 Member					
		6.4.2 Advisor					
	6.5	Register of Membership7					
7.	Secre	etariat					
	7.1	Secretariat Functions					
8.	Mee	ings7					
	8.1	Meeting Classification					
	8.2	Meeting Frequency and Occurrence7					
	8.3	Quorum					
	8.4	Presiding at Meetings					
	8.5	Conduct of Meetings					
	8.6	Notice of Resolution					
	8.7	Minutes					
	8.8	Correspondence9					
	8.9	Observers and Special Guests					
9.	Oblig	ations of Membership					
	9.1	Member					
	9.2	Deputy Member10					
	9.3	Advisory Member10					
10.	Reporting11						
11.	Amendments11						

# 1. Establishment

The Lockyer Valley Local Disaster Management Group (LDMG) is established under section 29 of the Disaster Management Act 2003 (the Act).

# 2. Authorising Environment

This document should be read in conjunction with the following legislative instruments:

- Disaster Management Act 2003
- Disaster Management Regulation 2014

The following instruments contribute to the authorising environment of this document:

- a) Standard for Disaster Management in Queensland issued pursuant to section 16N of the *Disaster Management Act 2003.*
- b) Disaster Management Strategic Policy Statement issued by the Queensland Government.
- c) Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline issued pursuant to section 63 of the *Disaster Management Act 2003*.
- d) Queensland Disaster Management Training Framework issued in accordance with section 16A(c) of the *Disaster Management Act 2003*.

# 3. Purpose and Role

Lockyer Valley Regional Council, through the LDMG, retains primary responsibility for managing disaster events contained within the local government area<sup>1</sup>.

# 4. Scope and Limitations

The LDMG is unable to direct entities on how to conduct their business and operations, including that of Lockyer Valley Regional Council. The LDMG is committed to the principles of leadership, partnership, public safety and performance<sup>2</sup>.

# 5. Functions

The LDMG has the following functions pursuant to the Act<sup>3</sup>:

a) To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 4 of 11

<sup>&</sup>lt;sup>1</sup> Section 4A, Disaster Management Act 2003, Guiding Principles

<sup>&</sup>lt;sup>2</sup> Office of the Inspector General Emergency Management, (2018). Emergency Management Assurance Framework

<sup>&</sup>lt;sup>3</sup> Section 30, Disaster Management Act 2003, Functions

- b) To develop effective disaster management, and regularly review and assess the disaster management.
- c) To help the local government for its area to prepare a local disaster management plan.
- d) To identify, and provide advice to, the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area.
- e) To ensure the community is aware of ways of mitigating the adverse effects of an event and preparing for, responding to and recovering from a disaster.
- f) To manage disaster operations in the area under policies and procedures decided by the State group.
- g) To provide reports and make recommendations to the relevant district group about matters relating to disaster operations.
- h) To identify, and coordinate the use of, resources that may be used for disaster operations in the area.
- i) To establish and review communication systems within the LDMG and with the relevant district and other local groups in the disaster district, for use when a disaster happens.
- j) To ensure information about a disaster in the area is promptly given to the relevant district group.
- k) To perform other functions given to the group under the Act.
- I) To perform a function incidental to any of the previous functions mentioned.

# 6. Membership

#### 6.1 Chairperson

In compliance with the *Disaster Management Act 2003*, Council appoints the Mayor as the Chairperson. A suitably appropriate Councillor, as nominated by the Chairperson, is to be appointed as the Deputy Chairperson of the Group.

#### 6.2 Local Disaster Coordinator

In compliance with the *Disaster Management Act 2003,* Council appoints the Chief Executive Officer or an appropriately trained Officer of Council as the Local Disaster Coordinator.

#### 6.3 Membership

The LDMG consists of the following members:

- The chairperson, under section 10 of the Disaster Management Regulation 2014.
- At least one person nominated by the Commissioner, Queensland Fire and Emergency Services (QFES), pursuant to Section 9(2) of the *Disaster Management Regulation 2014*.
- Other persons appointed as members by Lockyer Valley Regional Council, pursuant to section 9(1)(b)of the *Disaster Management Regulation 2014*.

#### 6.4 Categories of General Membership

The LDMG has two membership categories, these being:

- a) Member full voting rights.
- b) Advisor no voting rights.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 5 of 11

#### 6.4.1 Member<sup>4</sup>

Members are appointed to the LDMG for the purpose of ensuring that it is able to meet its functions. Members are appointed on the basis of:

- a) Their ability to represent their agency and commit their agency to contribute to the LDMG's business.
- b) Their knowledge of the Queensland Disaster Management Arrangements, or their ability to rapidly acquire this knowledge.
- c) Their knowledge of the organisation, business and agenda of the LDMG and the Lockyer Valley Local Disaster Management Plan, or their ability to rapidly acquire this knowledge.

Appointments as members are endorsed by the Chairperson of the LDMG. Information obtained is for their knowledge for critical decision making and strategic planning to combat the disaster event. Information is not to be distributed outside of their organisation and reporting management structure. It is the member's responsibility to obtain and inform with appropriate information between the Local Disaster Management Group and their organisation.

A member of the LDMG may, with the approval of the Chairperson, appoint by signed notice, another person as the person's deputy. The deputy may attend LDMG meetings in the member's absence and exercise the member's functions and powers under the Act at the meeting. A deputy attending a group meeting is to be counted in deciding if there is a quorum for the meeting.

#### 6.4.2 Advisor

The Local Disaster Management Group may be supported by agencies other than permanent members to provide an advisory role for hazard or threat specific events. Whilst advisors assist in the Local Disaster Management Group's decision making processes through the provision of expertise, they do not hold any voting rights and do not contribute to forming a quorum for the group.

Representatives in the advisor group are there to support the Local Disaster Management Group. Information obtained is for their knowledge and their organisation on how they can best support the LDMG. Information is not to be distributed outside of their organisation and reporting management structure. It is the Advisor's responsibility to obtain and inform with appropriate information between the LDMG and their organisation. The Chairperson is authorised to invite Advisors and other persons to the Local Disaster Management Group.

In order for an agency to become an Advisor, a written submission needs to be received by Council's Disaster Management Advisor for the Disaster Management Advisor, Local Disaster Coordinator and/or Chair to approve. Alternatively, the Local Disaster Coordinator or Chair may approach a particular agency to provide their expertise to the LDMG Group, to better inform the group for endorsement and/or decision making.

With the approval of the Chairperson, a Deputy Advisor may be appointed. In the instance that an Advisor is unable to attend a meeting or perform their role for any reason, the Deputy Advisor is able to perform their role to the full ability.

<sup>4</sup> Section 14, Disaster Management Regulation 2014, Meeting deputies for particular members

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 6 of 11

#### 6.5 Register of Membership

A register of the membership of the LDMG will be maintained by the Secretariat and published publicly as part of the Local Disaster Management Plan.

# 7. Secretariat

Lockyer Valley Regional Council will function as the Secretariat of the LDMG.

#### 7.1 Secretariat Functions

The Secretariat has the following functions:

- a) Arranging, communicating and documenting meetings in accordance with legislative requirements.
- b) Maintaining and updating the terms of reference.
- c) Facilitating the appointment including induction and cessation of members to the LDMG.
- d) Maintaining a register of members and advisors with contact information and distributing this after changes and prior to the conclusion of each calendar year.
- e) Maintaining a process of monitoring and reporting participation and attendance at meetings, training, exercises and presentations by members.
- f) Facilitating LDMG Training Needs Analysis distribution by Queensland Fire and Emergency Services prior to each regular LDMG meeting.

# 8. Meetings

#### 8.1 Meeting Classification

Meetings will be classified as:

- Ordinary: prearranged meetings to discuss general business, arrangements and other matters.
- **Extraordinary:** meetings that are a result of the activation of the Queensland Disaster Management Arrangements.

8.2 Meeting Frequency and Occurrence

The LDMG will meet at least three times per year. Each calendar year the themes of the meeting will be, respectively:

- a) Continuous Improvement
- b) Planning and Preparedness
- c) Seasonal Briefing and Arrangements

Note: there is flexibility on the times, dates and themes of meetings to meet emerging trends, issues, events, or to optimise attendance.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 7 of 11

At a minimum, the LDMG is required to meet at least every six months<sup>5</sup>, or upon written request by the Minister, the Chairperson of the Toowoomba District Disaster Management Group or one half of members of the LDMG<sup>6</sup>.

#### 8.3 Quorum

A quorum<sup>7</sup> for the LDMG is established as

- a) One half of the members, plus one; or
- b) If one half of the members is not a whole number, the next highest whole number.

#### 8.4 Presiding at Meetings<sup>8</sup>

The Chairperson of the LDMG is to preside at all meetings in which he/she is present. If the Chairperson is absent from a meeting of the LDMG, but the Deputy Chairperson is present, the Deputy Chairperson is to preside.

If the Chairperson and Deputy Chairperson are both absent from a meeting —

- a) The member of the LDMG nominated by the chairperson is to preside; or
- b) If the Chairperson does not nominate a member under paragraph (a) the member nominated by the Deputy Chairperson is to preside.
- c) In the instance that no person is nominated by either the Chairperson or Deputy Chairperson, the meeting will not proceed.

#### 8.5 Conduct of Meetings<sup>9</sup>

The LDMG may hold meetings or allow members of the LDMG to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen.

A member who takes part in a meeting of a disaster management group, under subsection (1) of the *Disaster Management Regulation 2014*, is taken to be present at the meeting.

A resolution is validly made by a disaster management group, even if it is not passed at a meeting of the group, if

- a) A majority of the members of the group gives written agreement to the resolution; and
- b) Notice of the resolution is given under procedures approved by the group.

#### 8.6 Notice of Resolution

When resolutions are proposed outside of a meeting, for example by email, notice of a resolution is to be provided, unless emergent circumstances exist.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 8 of 11

<sup>&</sup>lt;sup>5</sup> Section 12, *Disaster Management Regulation 2014*, Time and place of the meeting

<sup>&</sup>lt;sup>6</sup> Section 12, Disaster Management Regulation 2014, Time and place of the meeting

<sup>&</sup>lt;sup>7</sup> Section 13, Disaster Management Regulation 2014, Quorum

<sup>&</sup>lt;sup>8</sup> Section 16, Disaster Management Regulation 2014, Presiding at meetings

<sup>&</sup>lt;sup>9</sup> Section 17, Disaster Management Regulation 2014, Conduct of meetings

#### 8.7 Minutes<sup>10</sup>

The Secretariat, on behalf of the LDMG, must maintain minutes of meetings and copies of these are to be made available to members following each meeting.

#### 8.8 Correspondence

Where the following correspondence is sent or received under the name of the Lockyer Valley Local Disaster Management Group, it will be listed in the agenda under the following headings and subheadings:

- Notification or profiling of member agencies:
  - o Operational/incident matters
  - Change in protocol for Group membership
  - Resources used to deliver services in the Prevention, Preparedness, Response and Recovery (PPRR) process
  - Specialist training opportunities
- Membership
  - New appointments, cessations, proxy representatives
- Group doctrine, governance:
  - Feedback and endorsement of Local Disaster Management Plan, Sub Plans, other relevant documents and doctrine, e.g. change of status, location, time
  - Dam Emergency Action Plans
  - Miscellaneous (inclusions will be at the discretion of the Secretariat).

All correspondence that pertains to the governance, membership, operations and administration of the LDMG will be made available for inspection upon request to the Secretariat via email: LockyerValleyLDMG@lvrc.qld.gov.au.

LDMG correspondence does not include correspondence to or between individual member organisations. Each organisation will be responsible for maintaining communications in accordance with their organisational procedures.

#### 8.9 Observers and Special Guests

Observers and special guests may attend the LDMG meeting upon approval from either the Chairperson, Deputy Chairperson, Local Disaster Coordinator, Deputy Local Disaster Coordinator or Secretariat. Observers and special guests do not have voting rights and as such they do not contribute to consideration of deciding if there is a quorum.

# 9. Obligations of Membership

#### 9.1 Member

Each member has the following obligations to maintain their status with the LDMG:

a) Be nominated and maintain that nomination by the organisation that they represent.

<sup>10</sup> Section 18, Disaster Management Regulation 2014, Minutes

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 9 of 11

- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland
   Disaster Management Training Framework issued pursuant to the Act<sup>11</sup>.
- c) Attend two out of three of every scheduled (non-disaster operations) LDMG meetings.
- d) Submit, or arrange for a deputy to submit, a written member status report for each meeting five business days prior to the meeting.
- e) Submit a written response regarding disaster planning consultation and endorsement for all disaster plans.
- f) Participate actively in meetings and exercises.
- g) Provide updates as to absences from their members (e.g. annual leave) and changes in contact information.
- h) Maintain their own situational awareness for weather events.

#### 9.2 Deputy Member

Each deputy member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland Disaster Management Training Framework issued pursuant to the Act<sup>12</sup>.
- c) Attend scheduled (non-disaster operations) meetings in the absence of the Member.
- d) Participate actively in meetings and exercises in which they attend.
- e) Provide updates as to absences from their deputy member role (e.g. annual leave) and changes in contact information.
- f) Maintain their own situational awareness for weather events.

9.3 Advisory Member

Each advisory member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- Fully comply (within 12 months of membership) with mandatory requirements of theQueensland Disaster Management Training Framework issued pursuant to the Act<sup>13</sup>.
- c) Attend at a minimum one scheduled (non-disaster operations) meeting each calendar year.
- d) Submit or arrange to submit a written member status report for each meeting five business days prior to the meeting.
- e) Participate actively in meetings and exercises in which they attend.
- f) Provide updates as to absences from their advisor role (e.g. annual leave) and changes in contact information.
- g) Maintain their own situational awareness for weather events.

<sup>11</sup> Section 16A(c) Disaster Management Act 2003, Functions of the Chief Executive

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 10 of 11

# 10. Reporting

Council will prepare for the financial year an LDMG annual report, which will be sent to the District Disaster Management Group and the Office of the Inspector-General Emergency Management.

# 11. Amendments

Minor and inconsequential amendments to these terms of reference may be authorised by the Local Disaster Coordinator or delegate and recorded in the Document Control section of this document.

Substantial or material amendments must be adopted by Council resolution and endorsement of the Lockyer Valley Local Disaster Management Group.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/XX ECM: 4159827 Effective Date: XX/XX/XX Version: Review Date: XX/XX/XX

Superseded/Revoked:

Page 11 of 11

# 10.4 Mt Whitestone Landslide Event Specific Plan

Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to seek Council's adoption of the Mt Whitestone Landslide Event Specific Plan Version 1.0 which was endorsed by the Lockyer Valley Local Disaster Management Group on 25 August 2021

# **Officer's Recommendation:**

THAT Council adopt the Mt Whitestone Landslide Event Specific Plan Version 1.0, as a Sub Plan of the Lockyer Valley Local Disaster Management Plan, as attached to this report.

RESOLUTION							
THAT Council adopt the Mt Whitestone Landslide Event Specific Plan Version 1.0 as attached to these minutes, as a Sub Plan of the Lockyer Valley Local Disaster Management Plan.							
Moved By:	Cr Hagan	Seconded By:	Cr Holstein				
	F	Resolution Number: 20-24/0413					
		CARRIED					
		7/0					

# **Executive Summary**

The Lockyer Valley Local Disaster Management Group (LDMG) has developed the Mt Whitestone Landslide Event Specific Plan to be an operational plan of Lockyer Valley LDMG. The implementation of this plan will allow the LDMG to make informed, timely decisions regarding a landslide at Mt Whitestone.

This event specific plan applies to the Lockyer Valley LDMG in the circumstances where elements of the group and/or some functions of the Local Disaster Management Plan may be activated to provide support in the management of landslip at Mt Whitestone.

This event specific plan is not publicly available and is not for distribution and/or release to persons or agencies other than those identified in the Lockyer Valley Local Disaster Management Plan (LDMP).

# Proposal

The Lockyer Valley LDMG comprises local and state agencies including emergency service organisations that are responsible for disaster management in the Lockyer Valley local government area. Functions of a LDMG are identified within the *Disaster Management Act 2003* and include the requirement to meet regularly and develop effective local disaster management plans encompassing the four aspects of prevention, preparation, response and recovery. Once plans have been endorsed by the LDMG they are tabled for adoption with Council.

The Mt Whitestone Landslide Event Specific plan was developed by the LDMG to support the Group's response to a landslide at Mt Whitestone.

An outcome from Exercise Shaky Ground held in August 2020 was the need to develop a landslide event specific operational plan. A working group made up of representatives from Council, Department of Transport and Main Roads, Queensland Fire and Emergency Services and Queensland Police Service were tasked with and developed the draft Mt Whitestone Landslide Event Specific Plan. The draft plan was distributed to LDMG for input prior to being tabled for endorsement by the LDMG on 25 August 2021 and subsequently endorsed.

# Strategic Implications

# Corporate Plan

Lockyer Community - 1.3 Enhanced wellbeing and safety of the community Lockyer Leadership and Council - 5.7 Compliant with relevant legislation

# Finance and Resource

Adoption of the recommendation contained in this report has been managed through the 2021-22 financial year budget.

# Legislation and Policy

The requirement for the Local Disaster Management Group to review the effectiveness of the Local Disaster Management Plan is under section 59 of the Disaster Management Act 2003.

# **Risk Management**

Key Corporate Risk Code and Category: LCL1 Legal Compliance and Liability Key Corporate Risk Descriptor: Compliance management – regulatory or contract compliance, litigation, liability and prosecution

#### **Consultation**

#### Portfolio Councillor Consultation

Relevant Council portfolio holders were consulted during the development process in their roles as Chair and Deputy Chair of the LDMG

#### Internal Consultation

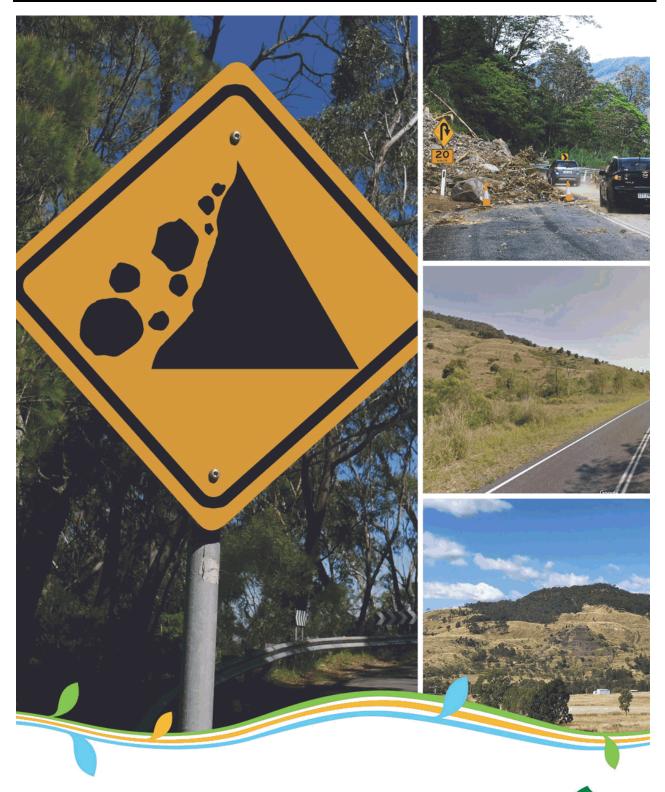
The Chief Executive Officer was consulted during the development process in their role of Local Disaster Coordinator.

#### External Consultation

Local Disaster Member and Advisor agencies were provided with the opportunity to review the document and provide feedback on the draft plan prior to the LDMG meeting resulting in LDMG contacts being included in the final draft.

#### Attachments

1. Mt Whitestone Landslide Event Specific Plan 21 Pages



# MT WHITESTONE LANDSLIDE EVENT SPECIFIC PLAN VERSION 1.0

A Sub Plan of the Lockyer Valley Local Disaster Management Plan



# **TABLE OF CONTENTS**

Table of Contents				
Approval of the Bushfire Event specific plan				
Authority to Plan				
Approval 3				
Endorsement				
Amendments and Review				
Document Control 4				
Amendment Register 4				
Distribution				
ADMINISTRATION AND GOVERNANCE				
Authority 4				
Purpose				
Scope				
Activation				
LDMG Meeting				
Background				
AGENCY responsibilities				
LDMG Involvement				
Roles and Responsibilities				
Plant, Materials and other Requirements				
communications				
potential for Impact on Energex Network				
Appendix A - Monitoring & Risk Management Tools				
Appendix B – Process and action list				
Appendix C – District emergency response plan				
Appendix D - Road Closure Procedure				
Appendix E - Reporting Sample				
Appendix F - Occupancy Details				
Appendix G – Local Disaster Management Group Members Contacts				



2

# APPROVAL OF THE BUSHFIRE EVENT SPECIFIC PLAN

#### AUTHORITY TO PLAN

This Mt Whitestone Event Specific Plan has been prepared by the Lockyer Valley Regional Council Local Disaster Management Group (LDMG) under the provisions of Section 57(1) of the Disaster Management Act 2003.

#### **APPROVAL**

The preparation of this Mt Whitestone Event Specific Plan has been undertaken in accordance with the Disaster Management Act 2003 (the Act), to provide for any response by the LDMG for the management of a landslide at Mt Whitestone.

The event specific plan was endorsed by the Local Disaster Management Group on 25 August 2021.

Cr Tanya Milligan Chair, Local Disaster Management Group

Date: .....

#### **ENDORSEMENT**

The preparation of this Mt Whitestone Event Specific Plan has been undertaken in accordance with the Disaster Management Act 2003 (the Act), to provide for effective disaster management in the Lockyer Valley local government area.

The plan is endorsed by the Lockyer Valley Regional Council.

Cr Tanya Milligan Mayor, Lockyer Valley Regional Council

Date:....



# AMENDMENTS AND REVIEW

This plan will be reviewed as required with relevant amendments made and distributed.

Approved amendments to the plan will be circulated as per the LDMG distribution and LDMG Contact List, which are maintained by Lockyer Valley Regional Council on behalf of the LDMG.

#### **DOCUMENT CONTROL**

The controller of the document is the Lockyer Valley Local Disaster Coordinator (LDC). Any proposed amendments to this plan should be forwarded in writing to:

Lockyer Valley Local Disaster Coordinator, Lockyer Valley Regional Council, Po Box 82, Gatton Qld 4343.

The LDC may approve inconsequential amendments to this document. Any changes to the intent of the document must be approved and endorsed by the local government.

# AMENDMENT REGISTER

Date	Version	Outline of Revisions	Made by	Approved by/Date
16/06/2021	1.0	Development of Plan	Michelle Kocsis in consultation with Vanish Arya, Department of Transport & Main Roads	Endorsed by Local Disaster Management Group 25/08/2021

# DISTRIBUTION

This event specific plan is not publicly available and is not for distribution and/or release to persons or agencies other than those identified in the Lockyer Valley Local Disaster Management Plan (LDMP).

# ADMINISTRATION AND GOVERNANCE

# **AUTHORITY**

This plan forms an event specific plan under the Lockyer Valley Local Disaster Management Plan and is developed under the authority of the Disaster Management Act 2003.



#### **PURPOSE**

The purpose of this Mt Whitestone landslide event specific plan is to be an operational plan of Lockyer Valley LDMG. The implementation of this plan will allow the LDMG to make informed, timely decisions regarding a landslide at Mt Whitestone.

#### SCOPE

This event specific plan applies to the Lockyer Valley Local Disaster Management Group in the circumstances where elements of the group and/or some functions of the Local Disaster Management Plan may be activated to provide support in the management of landslip at Mt Whitestone.

#### ACTIVATION

The Department of Transport and Main Roads (TMR) will be the initial source of information to trigger activation of this plan. This plan may also be activated without a convening of the LDMG.

In accordance with TMR's *Mt Whitestone Landslide Monitoring and Risk Management Strategy* and *Mt Whitestone Monitoring & Risk Management Tools – Part C Monitoring and Risk Management Guide*, TMR will notify the LDC immediately when trigger levels based on monitoring observation and events reaches an *A4 Severe* or higher risk category, the TMR District Emergency Management Team moves to Lean Forward.

#### LDMG MEETING

The Chair of the LDMG may not require the conduct of extraordinary meetings. A decision on this would be incident specific and largely depend on the nature and size of the event, and the confidence that the group is able to fully function through more targeted communication with relevant LDMG members.

# BACKGROUND

Mount Whitestone is located where Gatton–Clifton Road cuts through a large natural hillside, 15km south-west of Gatton.



There are safety concerns regarding the potential for a landslip to occur at Mount Whitestone along the Gatton-Clifton Road. There are large existing cracks, subsidence and surface deformation, with movement occurring at an average of 1 mm/day, with potential risks to road users, local residents and the community.

The potential landslip is located on the Gatton-Clifton Road (313) between chainages 15 km and 15.5 km. This road is a two-lane undivided road that forms a key link between the Warrego Highway to the northeast and New England and Cunningham Highways to the west and southwest. The Gatton-Clifton Road intersects with the Gatton-Helidon Road. This road section is 62 km long and carried around 800 vehicle per day with 16% heavies including 1% B double.

This large, very slow-moving ancient landslide movement creates ongoing risks to road users as a result of the creep movement; and future risks to the road users, residents and community due to potential larger scale slope failure.

The timing of the first occurrences of movement are uncertain. It is considered that it is part of an ancient landslide movement. TMR, review of historical records indicates there were some signs of movement in the road as far back as 2008.

The natural disaster in January 2011 also caused significant damage to the road surface. Pavement repairs at Mount Whitestone were included in the flood reconstruction program.

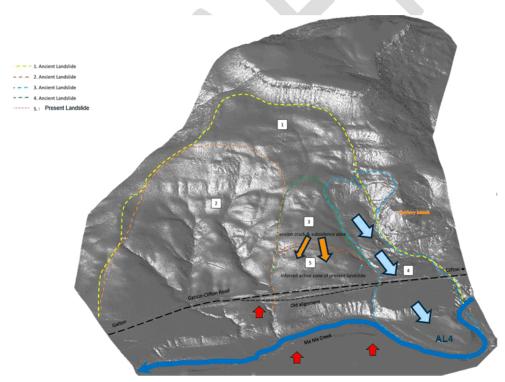
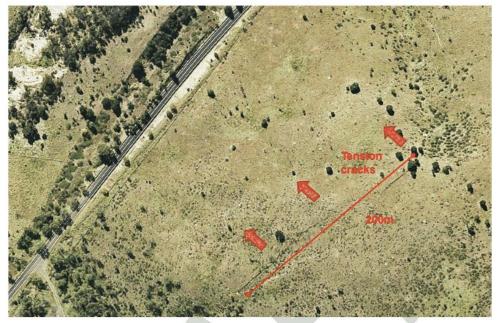


Figure 2 showing ancient landslide history





Figures 3 and 4: Signs of large-scale hillside movement at Mount Whiteside after the 2011 flood.



The hillside extends for some distance above the road (400m) and below the road (130m), with a meander of Ma Ma Creek cutting into the toe of the slope.



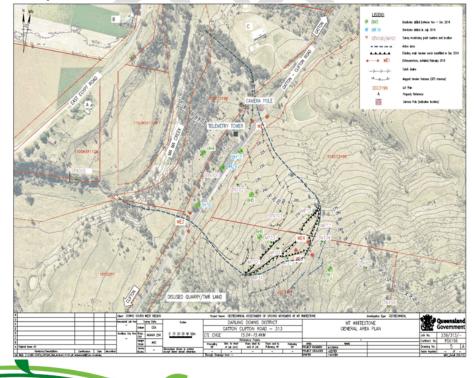


Figure 5 – Mt Whitestone 2013

About half of the upper slope area is within land owned by the Queensland Government as part of the Mount Whitestone Quarry.

Gatton–Clifton Road has a relatively low volume of traffic daily, but it is an important network link between the Warrego Highway and the Cunningham Highway that provides a detour route if there are closures on either of these national highways.

On-site geotechnical investigations show there is a risk of landslide on the hillside. This would pose risks to Gatton–Clifton Road and, if combined with flooding in Ma Ma Creek, could also place at risk land adjacent to Ma Ma Creek.



Lockyer Va<mark>lley</mark> Regional Council Mt Whitestone Landslide Event specific plan – Version 1.0 - an Event specific plan of the Local Disaster Management Plan

#### **KEY INFORMATION**

Due to the scale and depth of the current active moving mass, the cost of treatments will be very high. Various solutions have been considered by TMR including cutting back the hillside, combined with surface and sub-soil drainage, and piling. Detailed investigations and designs to consider the potential solutions have been undertaken by TMR.

TMR are undertaking the following actions:

- real-time monitoring of the site
- repairs to the road pavement to keep Gatton–Clifton Road safe for motorists
- investigations to map the hillside more accurately, determine the geotechnical model and assess the safety risks and implications of a slope failure. This will determine the urgency for further action.
- identification and costing of possible options.

TMR following documents outlines the various risk management processes:

- 1. Mt Whitestone Response Guide for Major Slope or pavement failure- Appendix B
- 2. Mt Whitestone Monitoring & Risk Management Tools Part C Monitoring and Risk Management Guide (A3 page)- Appendix A
- 3. TMR Darling Downs District Emergency Response plan- Appendix C
- 4. TMR Darling Downs District Road Closure procedure- Appendix D

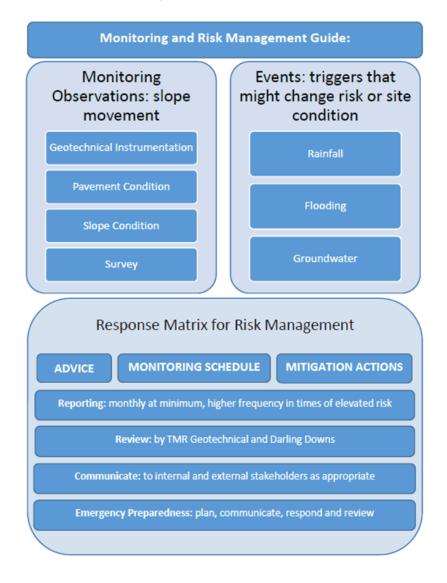
These documents provide an overview of the overall process and framework of the risk monitoring and management of the event for the multi-agency response.



Mt Whitestone Monitoring and Risk Management Tools: September 2017

#### PART B: FRAMEWORK

Figure 4 sets out the overall process and framework of the risk monitoring and management plan. This is an overview, with details for each stage covered in PART C: MONITORING AND RISK MANAGEMENT GUIDE.





# AGENCY RESPONSIBILITIES

# LDMG INVOLVEMENT

In addition to specific agency assistance being provided to TMR, components of the Local Disaster Management Plan (LDMP) may be activated to support operations.

Activation of the LDMP will be at the request of TMR or otherwise as determined by LDMG Chair, LDC and District Disaster Coordinator (DDC).

Depending on the severity or potential severity of a landslide event, there may be a need for evacuations and emergency sheltering arrangements with associated personal services being provided. It is not anticipated that a landslide event will immediately impact large numbers of people requiring evacuation and emergency sheltering assistance as there are only four habitable structures in the immediate risk area. However, assistance may be required to warn these residents in the immediate impact area if existing communication protocols are unable to establish contact with residents.

Other assistance may be required to ensure public safety.

Who	What
TMR	<ul> <li>Actions as prescribed in the TMR Mt Whitestone Monitoring &amp; Risk Management Tools and Mt Whitestone: Response Guide for Major Slope or Pavement Failure – Actions List</li> </ul>
	<ul> <li>Provide updated plans and stakeholder contact lists to LVRC (Infrastructure) and LDMG</li> </ul>
	<ul> <li>Communicate with all stakeholders as per Mt Whitestone Monitoring &amp; Risk Management Tools – Part C Monitoring and Risk Management Guide</li> </ul>
	<ul> <li>provide local information on safety and local transport route issues.</li> </ul>
	<ul> <li>liaise with LVRC and the LDMG on a need's basis</li> </ul>
	<ul> <li>provide updates as required at each LDMG meeting</li> </ul>
	<ul> <li>promptly disseminate to relevant stakeholders, the information that falls outside of LDMG meeting timeframes that may be relevant to the Mt Whitestone landslide</li> </ul>
LVRC	<ul> <li>LVRC (Surveillance Monitoring officers) - Actions as prescribed in the under the Road Maintenance Performance</li> </ul>

# **ROLES AND RESPONSIBILITIES**

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Disaster Management Plan

Version 1.0 - an Event specific plan of the Local

	Contract (RMPC), the TMR Mt Whitestone Response Guide for Major Slope or pavement failure and Mt Whitestone Monitoring & Risk Management Tools – Part C Monitoring and Risk Management Guide.
	<ul> <li>Establish appropriate communication and liaison links with the LDMG as necessary.</li> </ul>
	Activate the LDMG as required
	Activate the LDCC as required
	<ul> <li>Maintain liaison and communications with other agencies and local authorities through the LDC.</li> </ul>
	Support TMR public information communications
	Upon request of the LDMG, provide contact details for property owners impacted by landslide
Lockyer Valley LDMG	Support TMR public information communications
	<ul> <li>Set the strategic response direction to ensure the protection of life, property and the environment through rescue, evacuation, establishment of evacuation centre (as required)</li> </ul>
	Undertake roles and responsibilities as outlined in the Local Disaster Management Plan.
	<ul> <li>Undertake other response and recovery activities as required</li> </ul>
	<ul> <li>Member agencies to provide Liaison Officers to the LDCC as required.</li> </ul>
	<ul> <li>LDMG takes appropriate action for a multi-agency response with support from LDCC.</li> </ul>

# PLANT, MATERIALS AND OTHER REQUIREMENTS

Plant, materials and other requirements may be provided through the LDCC acting on behalf of the LDMG.



#### COMMUNICATIONS

TMR will:

- provide updates as required at each LDMG meeting
- promptly disseminate to relevant stakeholders, the information that falls outside of LDMG meeting timeframes that may be relevant to the Mt Whitestone landslide
- provide updated communications and stakeholder information.

Information that comes from TMR may assist other stakeholders to support public information and planning in relation to the Mt Whitestone landslip response.

Collaboration between relevant LDMG agencies and stakeholders will inform further and future risk communication, emergency planning and effective risk reduction measures (e.g. for adjacent house residents and other stakeholders).

# POTENTIAL FOR IMPACT ON ENERGEX NETWORK

Energex assets in relation to the area of potential impact by a landslide across the Gatton-Clifton Road at Mt Whitestone:

- The 11kV feeder that supplies the Ma Ma Creek, Mt Whitestone, Fordsdale and West Haldon area is the THL3 11kV feeder emanating from the Tenthill 33/11kV substation.
- The THL3 11kV feeder (overhead on poles) is constructed along East Egypt Road located on the western side of Ma Ma Creek and is not impacted by the landslide.
- Access to the Energex network and customers south of the landslide area will be impacted by the landslide across the Gatton Clifton Road. The travelling time to these customers and our network from our Gatton Depot will be significantly longer via alternative access roads and will delay any restoration times to our customers if and when required.

# THI 3 LW DI Feeder FUI 3 LW DI Feeder FUI 3 LW DI Feeder Fui DI Feeder

# Impact on Energex Network

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Disaster Management Plan

Version 1.0 - an Event specific plan of the Local

Aerial photograph of the landslide area showing the following:

- Area impacted by the landslide
- Energex THL3 11kV feeder (shown in Blue)
- An overhead LV supply to a customer just north of the landslide area (shown in Red)
- The location of Gatton-Clifton road.



# **APPENDIX A - MONITORING & RISK MANAGEMENT TOOLS**

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# **APPENDIX B – PROCESS AND ACTION LIST**

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# **APPENDIX C – DISTRICT EMERGENCY RESPONSE PLAN**

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# **APPENDIX D – ROAD CLOSURE PROCEDURE**

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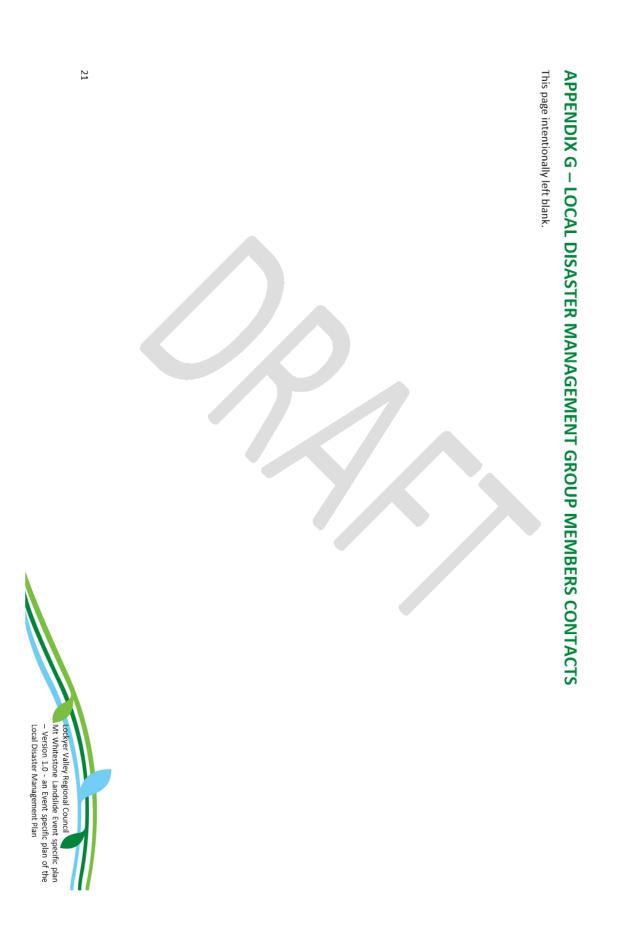


# **APPENDIX E - REPORTING SAMPLE**

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# 11.0 PEOPLE & BUSINESS PERFORMANCE REPORTS

11.1	Request for Council to Purchase Property Described as Property ID 187950
Author:	Julie Lyons, Property Officer
Responsible Officer:	Dan McPherson, Group Manager People and Business Performance

#### Purpose:

The purpose of this Report is for Council to consider a request received from the landowners of Property ID 187950 to purchase their land described as Property ID 187950.

# Officer's Recommendation: THAT with respect to the email correspondence dated 19 July 2021 from the landowners of Property ID 187950 requesting Council consider purchasing Property ID 187950, Council resolve to advise the landowners of Property ID 187950 that Council has no interest in purchasing Property ID 187950.

# RESOLUTION

THAT with respect to the email correspondence dated 19 July 2021 from the landowners of Property ID 187950 requesting Council consider purchasing Property ID 187950, Council resolve to advise the landowners that Council has no interest in purchasing Property ID 187950.

Moved By:	Cr Vela	Seconded By: Resolution Number: 20-24/0414	Cr Hagan
		CARRIED	
		7/0	
		•	

#### **Executive Summary**

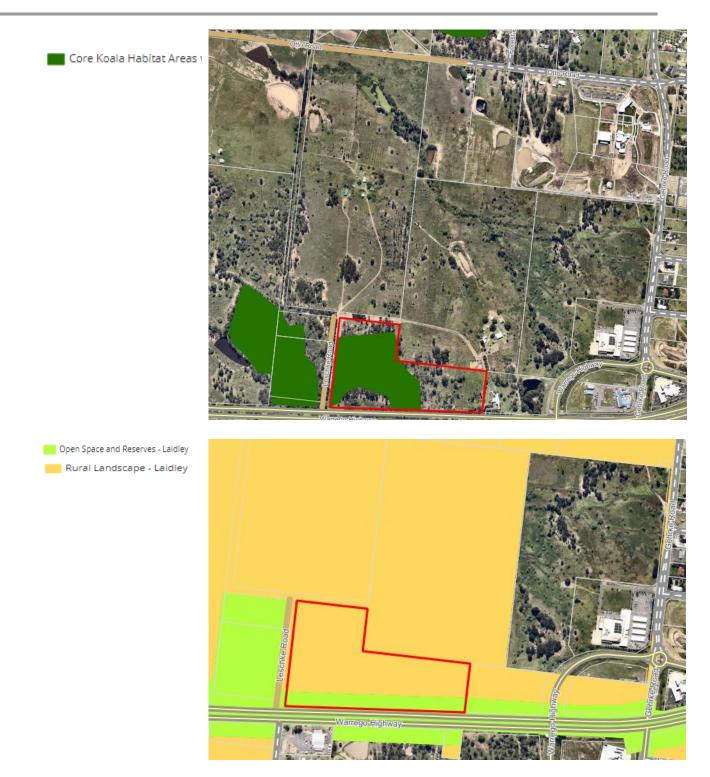
The purpose of this report is for Council to consider a request received from the landowners of Property ID 187950 to purchase their land described as Property ID 187950 (the Land).

#### Proposal

On 19 July 2021 Council received email correspondence from the landowners of the Land requesting Council consider whether they have any interest in purchasing the Land.

The Land details are:

Area	10.2967 ha
Tenure	Freehold
Zoning	Rural Landscape, Open Space and Reserves
Flood Risk	Nil



The Plainland Structure Plan has the Land included at the edge of the Plainland Expansion Precinct in the 30+ years capacity however there are constraints that may render any consideration by Council for community infrastructure fruitless including:

- the Land includes a significant area of core koala habitat which makes the Land not desirable for development;

- the Department of Transport and Main Roads has identified future motorway status for the Warrego Highway which will likely result in the closure of Leschke Road which would then require access to the Land through Otto Road and upgrading Otto Road and adjoining roads would be expensive; and
- the Land is too constrained to be able to provide any real development value for the community.

A possible use Council could consider is a conservation/offset opportunity particularly if factored in with the 2 reserve lots adjoining Leschke Road in which Council are Trustees over (shown below) however the following comments should be taken into consideration:

- a visual inspection of the 2 reserve lots suggests a portion of the northern end may have been used for landfilling (prior to EA requirements) while other areas appear to be virgin ground; and
- An environmental assessment may be required to ascertain if landfilling is present.



An Aerial Plan showing the Land is Attachment 1 to this Report.

<u>Options</u>

Option 1 – Council advise the landowner that Council has no interest in purchasing the Land.

Option 2 – Council advise the landowner that Council wish to enter into negotiations to purchase the Land.

#### **Strategic Implications**

Corporate Plan

Lockyer Leadership and Council

5.1 – Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.2 – Excellence in customer service to our community.

#### Finance and Resource

No finance and resource implications on Council have been identified in relation to the Recommendation (Option 1) in the Report.

If Council wished to pursue Option 2 Council would need to amend the budget which would be funded by general revenue. There would also be ongoing costs associated with maintenance and development of the land if required plus a potential loss if Council tried to sell the land in the future due to the restrictions on the Land.

#### Legislation and Policy

There are no legislation and policy implications associated with this Report.

# Risk Management

There is no risk identified to Council.

# **Consultation**

# Internal Consultation

The following teams have been consulted in the preparation of this Report:

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services
- ✓ Executive Leadership Team

Concerns and issues raised are as follows:

- A large portion of the Land contains koala habitat, which makes the Land not desirable for development;
- Access would be an issue;
- The Land is too constrained to be able to provide any real development value for the community;
- DTMR has identified future motorway status for the Warrego Highway which will likely result in the closure of Leschke Road requiring access to the Land through Otto Road;
- Current and highest best use would be a conservation offset opportunity however the Land is not of great interest to Council's Environment Team.

#### Attachments

**1** Attachment 1 1 Page



In accordance with section 150EQ of the Local Government Act 2009, Councillor Cook informed the meeting that he has a declarable conflict of interest in Item 11.2 'Application for Permanent Road Closure – Part of Road Reserve Adjoining Lot 2 on RP 203803'. The nature of the interest is that Councillor Cook's parents-in-law are the owners of the property. Councillor Cook left the meeting room at 9:16am (including any area set aside for the public) while the matter was discussed and voted upon.

11.2	Application for Permanent Road Closure - Part of Road Reserve Adjoining Lot 2 on RP 203803
Author:	Julie Lyons, Property Officer
Responsible Officer:	Dan McPherson, Group Manager People and Business Performance

Purpose:

The purpose of this report is to consider an application made by an adjoining landowner for permanent road closure of the road reserve adjoining Lot 2 on RP 203803 situated at 1483 Ingoldsby Road, Upper Tenthill.

# **Officer's Recommendation:**

THAT with respect to the request received from the owner of Lot 2 on RP 203803 for Council's views as road manager in relation to the proposed permanent road closure of the road reserve adjoining Lot 2 on RP 203803 Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* and advise that:

- (a) the road area is not required to provide legal or practical access to any land parcels; and
- (b) if the application is approved, the road closure area is required to be amalgamated into Lot 2 on RP 203803.

# RESOLUTION

THAT with respect to the request received from the owner of Lot 2 on RP 203803 for Council's views as road manager in relation to the proposed permanent road closure of the road reserve adjoining Lot 2 on RP 203803, Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* and advise that:

- (a) the road area is not required to provide legal or practical access to any land parcels; and
- (b) if the application is approved, the road closure area is required to be amalgamated into Lot 2 on RP 203803.

Moved By:	Cr Wilson	Seconded By: Resolution Number: 20-24/0415	Cr Hagan
		CARRIED 6/0	

# **Executive Summary**

The purpose of this report is to consider the proposed application for permanent road closure of the road reserve adjoining Lot 2 on RP 203803 situated at 1483 Ingoldsby Road, Upper Tenthill.

#### Proposal

On 1 September 2021, Council received a request from the owner of Lot 2 on RP 203803 (Applicant) for Council to provide its views in relation to the proposed application for permanent road closure of the road reserve adjoining Lot 2 on RP 203803. This is a pre-requisite step before an application can be lodged with the Department of Resources (DR) for consideration. Council is required to complete the "Part C Statement in relation to an application under the *Land Act 1994* over State Land" with its views so that the relevant form can be submitted with the application.

The area of road to be permanently closed is shown below:



# Area Approximately 1216 m<sup>2</sup>

As shown on the above Aerial Map there are historical structures (encroachments) on the road reserve and the permanent road closure will rectify this issue. The area of road proposed to be closed does not provide legal access to any other surrounding property.

A Proposed Road Closure Plan is **Attachment 1** to this Report.

The Recommendation in this Report will enable the Applicant to make a formal application for permanent road closure to the DR for consideration. Ultimately, whether or not the application is approved is a decision that rests with the DR.

The DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

#### <u>Options</u>

- Option 1 Council doesn't object to the Application for Permanent Road Closure
- Option 2 Council objects to the Application for Permanent Road Closure and provides reasons

# Previous Council Resolutions

Nil

# Critical Dates

There are no critical dates identified.

# **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council

- 5.2 Excellence in customer service to our community
- 5.7 Compliant with relevant legislation

# Finance and Resource

No financial or resource implications for Council have been identified.

If the application is successful, the DR will notify Council of any update to the land areas and values for rating purposes.

# Legislation and Policy

If the Application is successful, the Applicants will be required to purchase the closed road area at market value from the DR. The Applicants will be required to amalgamate the road closure area into their adjoining property, Lot 2 on RP 203803.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with the DR's policy requirements for the assessment of such application.

#### **Risk Management**

Key Corporate Risk Code and Category:LCL1Key Corporate Risk Descriptor:Legal Compliance and Liability

	Compliance management – regulatory or contract compliance, litigation, liability and prosecution
Key Corporate Risk Code and Category: Key Corporate Risk Descriptor:	IA1 Infrastructure and Assets Planning, managing and maintaining assets for the future

# **Consultation**

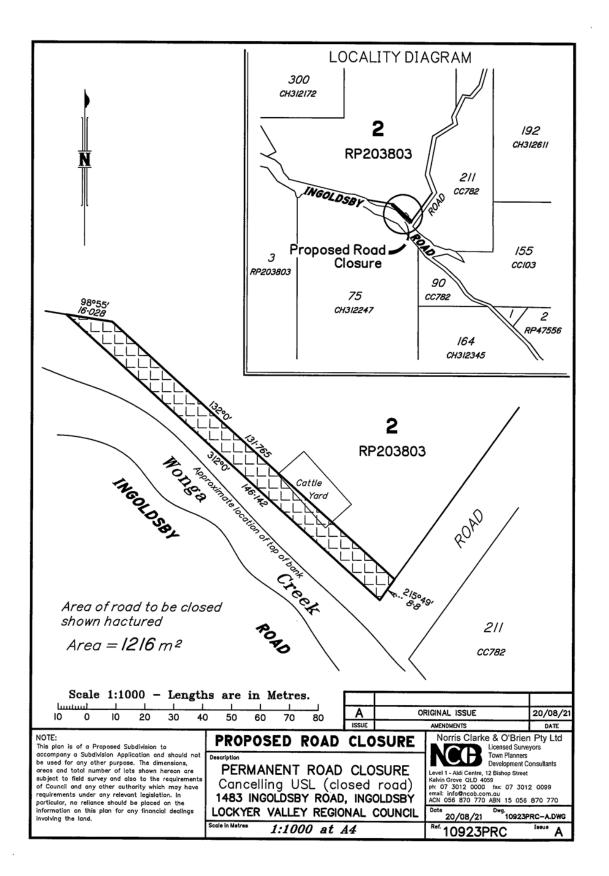
# Internal Consultation

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services

No concerns or issues have been raised with the Application for Permanent Road Closure.

#### Attachments

1. Attachment 1 1 Page



Cr Cook returned to the meeting at 09:17am.

11.3	Request to Purchase Property ID 146870
Author:	Julie Lyons, Property Officer
Responsible Officer:	Dan McPherson, Group Manager People and Business Performance

#### Purpose:

The purpose of this report is for Council to consider a request by an adjoining landowner to purchase Council land described as Property ID 146870 and to apply the exception from public tendering in Section 236(1)(c)(iv) of *the Local Government Regulation 2012*.

# **Officer's Recommendation:**

THAT with respect to the request made by the adjoining landowner of Property ID 146880 to acquire Property ID 146870, Council resolve to:

- a) dispose of Property ID 146870 to the adjoining landowner of Property ID 146880 in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012* conditional upon Property ID 146870 being amalgamated with Property ID 146880 or a covenant being placed over both Property ID 146870 and Property ID 146880 requiring them to be kept in the same ownership; and
- b) delegate authority to the Chief Executive Officer to do all things necessary to facilitate resolution of this matter.

# RESOLUTION

THAT with respect to the request made by the owner of Property ID 146880 to acquire adjoining Property ID 146870, Council resolve to:

- a) dispose of Property ID 146870 to the adjoining owner of Property ID 146880 in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012* conditional upon Property ID 146870 being amalgamated with Property ID 146880 or a covenant being placed over both Property ID 146870 and Property ID 146880 requiring them to be kept in the same ownership; and
- b) delegate authority to the Chief Executive Officer to do all things necessary to facilitate resolution of this matter.

Moved By:	Cr Holstein	Seconded By:	Cr Qualischefski
		Resolution Number: 20-24/0416	
		CARRIED	
		7/0	

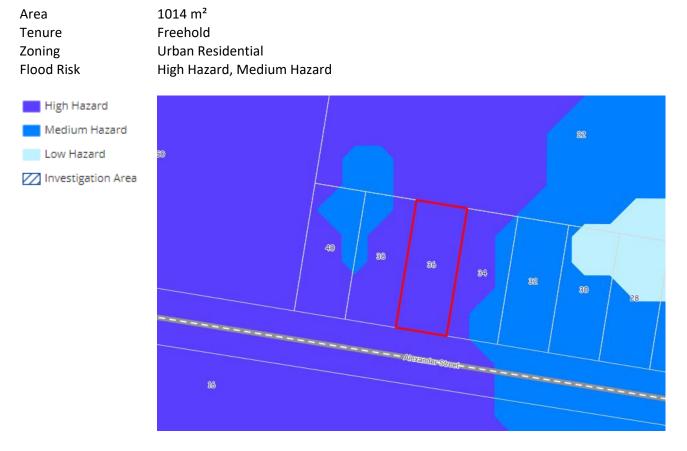
# **Executive Summary**

The purpose of this report is for Council to consider a request by the adjoining land owner of Property ID 146880 (Adjoining Landowner) to purchase Council land described as Property ID 146870 (Land) and to apply the exception from public tendering in Section 236(1)(c)(iv) of the *Local Government Regulation 2012*.

# Proposal

The Adjoining Landowner is seeking Council's advice whether Council is prepared to sell the Land. Their plans are to amalgamate the Land with their adjoining land and maintain the Land.

The Land details are:



TLPI 2020 applies Yes

An Aerial Plan showing the Land is Attachment 1 to this Report.

The Adjoining Landowner is aware if a decision is made to dispose of the Land, the Land will need to be disposed of for a price equal to, or more than, the market value of the Land. A Valuation of the Land was obtained by Council on 30 June 2021 and the Market Value of the Land was \$5,000.00.

The Land is not suitable to be offered for sale as it is not suitable for residential use given it is in a high flood hazard area. Therefore, if Council ultimately resolves that the Land can be sold, it is proposed that any sale would be conditional upon the Land either being amalgamated or a covenant registered over both parcels so that they remain in the same ownership at all times.

The Recommendation is made based on:

- 1. The Land is not suitable to be offered for sale by tender or auction as it is not suitable for residential use given it is in a high flood risk hazard area;
- 2. The other adjoining landowners to the Land have been contacted and there has been no other interest to purchase the Land;
- 3. The decision to not dispose of the Land could see Council having to maintain;
- 4. Disposal would remove any risk to Council.

# **Options**

- Option 1 Council resolves to dispose of the Land to the Adjoining Landowner in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012*.
- Option 2 Council resolves not to dispose of the Land at this time as it may be required by Council in the future.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council5.7 Compliant with relevant legislation

#### Finance and Resource

If Council resolves to dispose of the Land the following costs will apply:

- The Adjoining Landowner will be required to pay all expenses associated with the purchase of the Land.
- Council's Property Officer will be responsible for the preparation of the Contract of Sale.

#### Legislation and Policy

Pursuant to Section 236(1)(c)(iv) of the *Local Government Regulation 2012* Council may only dispose of a valuable non-current asset other than by tender or auction if the land is disposed of to a person who owns adjoining land if there is not another person who owns other adjoining land who wishes to acquire the land. Pursuant to Section 236(3) of the *Local Government Regulation 2012*, Council may only dispose of the land if the consideration for the disposal would be equal to or more then the market value of the land.

#### **Risk Management**

Key Corporate Risk Code and Category: Key Corporate Risk Descriptor: LCL1 Legal Compliance and Liability Compliance management – regulatory or contract compliance, litigation, liability and prosecution

# **Consultation**

#### Internal Consultation

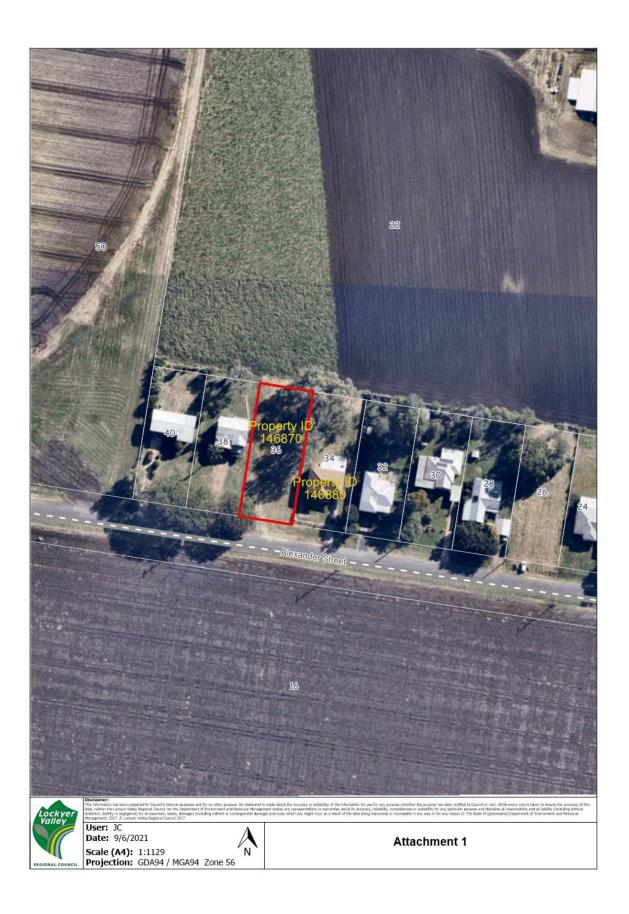
The following teams have been consulted in the preparation of this Report:

- ✓ Growth and Policy
- ✓ Development Assessment
- ✓ Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ Technical Services
- ✓ Community Activation

No concerns or issues have been raised with the Recommendation in this Report.

# Attachments

1. Attachment 1 1 Page



11.4	Policies for Adoption
Author:	Susan Boland, Governance Officer

**Responsible Officer:** Dan McPherson, Group Manager People and Business Performance

# Purpose:

The purpose of this report is to seek adoption by Council of the Fraud & Corruption Control Policy and Risk Management Policy as per the *Local Government Act 2009*.

Officer's Recommendation: THAT Council adopt the Fraud & Corruption Control Policy and the Risk Management Policy.			
RESOLUTION			
THAT Council adopt the Fraud & Corruption Control Policy and the Risk Management Policy as attached to these minutes.			
Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0417	Cr Vela
		CARRIED	
		7/0	

# **Executive Summary**

Council is required under the *Local Government Act 2009* to adopt specific policies, procedures and guidelines for the good governance of the organisation.

# Proposal

The Fraud and Corruption Control Policy articulates Council's expectations and actions in relation to the management of fraud and corruption within the organisation. The policy has had minor amendments made to clarify Council's zero tolerance for fraud and corruption.

The Risk Management Policy determines Council's approach to managing and mitigating risk. The Policy was reviewed in line with its identified review timeframe and has been amended to reflect the changes to Council's risk appetite.

Both updated policies have been reviewed by the Audit and Risk Management Committee.

**Options** 

- 1. Council adopt the Fraud and Corruption Control Policy and Risk Management Policy as attached to the report.
- 2. Council request amendments to the Fraud and Corruption Control Policy or to the Risk Management Policy.

Previous Council Resolutions 22 August 2018 - 16-20/1070 20/06/2019 - 16-20/1408

# **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council;

- 5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values
- 5.7 Compliance with relevant legislation.

Finance and Resource

Budget implications will continue to be addressed through existing allocations.

#### Legislation and Policy

Council's policy framework has been adhered to in the development and review of the policy outlined in this report. It complies with the requirements of relevant legislation. Any future policy and legal implications will be addressed as matters arise before Council.

#### **Risk Management**

Key Corporate Risk Category:FE2Reference & Risk Descriptor:Finance and EconomicDecision making governance, due diligence, accountability and sustainability

#### **Consultation**

Internal Consultation

- Audit and Risk Management Committee
- Executive Leadership Team

# Attachments

- 1. Fraud & Corruption Control Policy 2 Pages
- 2. Risk Management Policy 4 Pages





STRATEGIC

# FRAUD AND CORRUPTION CONTROL

# Head of Power

Local Government Act 2009 Local Government Regulation 2012

#### **Key Supporting Council Document**

Lockyer Valley Regional Council Corporate Plan 2017 – 2022

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

#### Definitions

Fraud	is defined in the Australian Standard AS8001-2008: Fraud and Corruption Control, as: Dishonest activity causing actual or potential financial loss to any person or entity including theft of moneys or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position.			
Corruption	is defined in Australian Standard AS8001-2008: Fraud and Corruption Control, as: Dishonest activity in which a director, executive, manager, employee or contractor of an entity acts contrary to the interests of the entity and abuses his/her position of trust to achieve some personal gain or advantage for him or herself or for another person or entity.			
Corrupt	Corrupt conduct is conduct by anyone that adversely affects a public agency or public official so			
Conduct	that the performance of their functions or the exercise of their powers:			
	. ,	<ul> <li>Is not honest or impartial; or</li> </ul>		
	<ul> <li>Knowingly or recklessly breaches public trust; or</li> </ul>			
	<ul> <li>Involves the misuse of agency-related information or material.</li> </ul>			
	Corrupt conduct is engaged in for the purpose of providing a benefit to the person or another person, or causing a detriment to another person. In addition, the conduct must be serious enough that, if proved, would constitute a criminal offence or a disciplinary breach providing grounds for dismissal.			
Unit: Appr	ip: People & Business Performance Business Performance oved: Ordinary Meeting (Resolution Number 20-24/XXXX)	Effective Date: XX/XX/2021 Version: 1.0 Last Updated: XX/XX/2021 Review Date: XX/XX/2023		
Date	Approved: XX/XX/2021	Superseded/Revoked: Fraud and Corruption Policy SG 22 ECM:		

ECM: XXXXXXX

Superseded/Revoked: Fraud and Corruption Policy SG 22 ECM: 3627627

Page 1 of 2

Council

Corrupt Conduct includes an attempt or a conspiracy to engage in the conduct, as well as neglect, failure or inaction that adversely affects a public agency or official in the ways described above. Lockyer Valley Regional Council

# Policy Objective

To articulate Lockyer Valley Regional Council's expectations and actions in relation to the management of fraud and corruption within the organisation.

# **Policy Statement**

Lockyer Valley Regional Council has zero tolerance for corruption and fraud and is committed to acting in the best interest of the community and upholding the principles of honesty, integrity and transparency. It is totally unacceptable for any councillor, employee or affiliate to engage in, or participate in corruption or fraud.

Council is committed to:

- taking a risk management approach to the prevention, identification and management of fraud and corruption
- reducing or removing the potential for fraudulent or corrupt conduct on the part of its employees, contractors, clients and suppliers
- detecting fraudulent or corrupt conduct through the systematic processes articulated in Fraud & Corruption Control Plan (the Plan)
- investigating or otherwise formally enquiring into all instances of suspected fraudulent or corrupt conduct exposed as a result of our detection processes, or as a result of receiving an allegation of fraudulent or corrupt activities
- managing, disciplining or facilitating the prosecution of those responsible for incidents of fraud and corruption as appropriate
- minimising the risk of fraud and corruption; and
- ensuring the continuing organisational integrity and transparency of its operations.

Council officers have a responsibility and an obligation to report suspected or known incidents of fraud or corruption.

Council will take action against anyone who takes reprisal action against a Council officer who reports suspected or known incidents, consistent with Council's Public Interest Disclosure Policy and Procedure.

Council recognises that fraud and corruption prevention and control are integral components of good governance and risk management.

# Related Documents

Fraud and Corruption Control Plan Councillor Code of Conduct Employee Code of Conduct Risk Management Policy Public Interest Disclosure Policy Public Interest Disclosure Procedure

> Group: People & Business Performance Unit: Business Performance Approved: Ordinary Meeting (Resolution Number 20-24/XXXX) Date Approved: XX/XX/2021

Effective Date: XX/XX/2021 Version: 1.0 Last Updated: XX/XX/2021 Review Date: XX/XX/2023 Superseded/Revoked: Fraud and Corruption Policy SG 22 ECM: 3627627

Page 2 of 2





STRATEGIC

# **RISK MANAGEMENT**

#### **Head of Power**

Local Government Regulation 2012

#### Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017 – 2022):

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

#### Definitions

Risk	is the effect of uncertainty on objectives.
Risk appetite	is the level of risk which Council is prepared to accept, tolerate, or be exposed to at any point in time.
Risk Management	is the coordinated activities to direct and control an organisation with regard to risk.
Council	Lockyer Valley Regional Council

# **Policy Objective**

The purpose of this policy is to broadly define Council's approach to managing risk in the organisation.

# **Policy Statement**

Managing risks is an integral part of governance, good management practice and decision making at Lockyer Valley Regional Council.

Group: People & Business Performance Unit: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 3.0 Review Date: 30/09/2024

Superseded/Revoked: Risk Management Policy ECM: 3794258 Page 1 of 4 All of Council's Branches are accountable for implementing Council's Risk Management Framework which provides an effective process for the identification, analysis and management of both negative and positive impacts on physical, social and economic capital. The Framework supports sustainability and safeguards Council's assets, infrastructure, people, finances and reputation.

Risk management is embedded in Council's practices and processes through integration in a number of Council documents including the annual Operational Plan. Council is committed to providing the necessary available resources to assist those accountable and responsible for managing risk in the organisation.

Management accepts responsibility for managing risk for the organisation. Council and its Audit and Risk Management Committee accept responsibility for overseeing risk management in the organisation. This includes appropriate communication of key corporate risks and their management to the organisation and its stakeholders.

To enable a more streamlined approach to risk management, Council has adopted the following 12 key corporate risk categories:

Risk	Key Corporate	Key Corporate Risk
Code	Risk Category	Category Description
FE1	Finance and Economic	Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.
FE2	Finance and Economic	Decision making governance, due diligence, accountability and sustainability
IA1	Infrastructure and Assets	Planning, managing and maintaining assets for the future
IA2	Infrastructure and Assets	Delivering major projects (time, cost, scope and quality)
IA3	Infrastructure and Assets	Information and technology capacity and management
BC1	Business Continuity and Systems	Provision of core services now and into the future
EC1	Environment and Community	Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity
LCL1	Legal Compliance and Liability	Compliance management – regulatory or contract compliance, litigation, liability and prosecution
P1	Stakeholder (Political)	Intergovernmental relationships/relationships with other key stakeholders
R1	Reputation	Reputation and Goodwill
S1	Staff	Strategic workforce planning and management
WHS1	Work Health and Safety	Health and safety

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: **XX/XX/2021** Version: 4.0 Review Date: 30/09/2024 S uperseded/Revoked: Risk Management Policy ECM 3794258

Page 2 of 4

Once risks are identified, the adequacy of controls are considered within the context of Council's risk appetite. Where the risk appetite threshold has been breached, risk management controls and treatments are required to bring the exposure level back to an acceptable range.

Council's risk appetite is set across a range of areas which inform the annual risk process, controls, risk target identification and is generally defined as follows:

Level of Risk Appetite	Description
	All reasonably practical and affordable measures to minimise, and where possible,
Risk Averse	eliminate the risk will be taken.
Nisk Averse	This means likelihood is rare and residual risks should be low.
	This usually means zero appetite is the most risk averse risk appetite.
	Preferring risk mitigation to taking risks. Continuous improvements and innovative
Cautious	approaches will be taken.
	This means residual risks should be low-medium.
	Willing to consider risk and innovative approaches to achieve anticipated outcomes,
Onen	provided effective measures are in place to monitor the risk and adverse outcomes, with
Open	an acceptance of the potential for failure.
	This means residual risks could be high-extreme.

Lockyer Valley Regional Council has a level of risk appetite which it tolerates as detailed in the below table:

Lockyer Valley Regional Council's Risk Appetite Statement			
Risk Category	Risk Averse	Cautious	Open
Staff (People and Culture)			
Work Health and Safety			
Financial and Economic			
Legal, Compliance and Liability			
Reputation			
Business Continuity and Business Systems		<b></b>	
Stakeholder (Political)			
Infrastructure and Asset			
Environment and Community			

The areas by which Council's risk appetite is described are an adjunct to Council's risk management framework and activities. The risk appetite is an internally focused document, concerned with Council's appetite for accepting risks within its reasonable control.

Council's risk management performance is measured periodically through progress against the risk management framework. The risk management policy and framework are reviewed at least every three years and updated in response to an event; change in circumstances and to address identified areas of improvement.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 4.0 Review Date: 30/09/2024 S uperseded/Revoked: Risk Management Policy ECM 3794258 Page 3 of 4



# **Related Documents**

Risk Management Framework Key Corporate Risk Register Risk Appetite Statement International Standard ISO 31000:2018 Risk Management – Principles and Guidelines

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number: 20-24/XXXX) Date Approved: XX/XX/2021 ECM: 4154016 Effective Date: XX/XX/2021 Version: 4.0 Review Date: 30/09/2024 S uperseded/Revoked: Risk Management Policy ECM 3794258 Page 4 of 4

#### 11.5

## Darling Downs and South West Council of Mayors - Regional Waste Management and Infrastructure Plan

Author:	Christine Blanchard, Coordinator Waste
Responsible Officer:	Dan McPherson, Group Manager People and Business Performance

#### Purpose:

The purpose of this report is to accept the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.

# **Officer's Recommendation**:

THAT Council approve the acceptance of the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a Regional Waste Management and Infrastructure Plan.

# RESOLUTION

THAT Council resolve to accept the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a Regional Waste Management and Infrastructure Plan.

Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0418	Cr Wilson
		CARRIED 7/0	

#### **Executive Summary**

The Darling Downs and South West Council of Mayors (DDSW CoM) recently endorsed an in-principle proposal to progress a regional waste management and infrastructure plan.

The DDSW CoM is made up of ten councils including the Councils of Balonne, Bulloo, Goondiwindi, Maranoa, Murweh, Paroo, Quilpie, Southern Downs, Toowoomba and Western Downs.

The proposed Plan will become a key strategic document for the group in guiding waste management within the region and assist said councils to meet the outcomes of the Queensland Waste Management and Resource Recovery Strategy. It is further envisaged that the Plan will highlight potential opportunities for regional economic development relating to the quickly evolving waste industry.

#### Proposal

The Darling Downs South West regional group consists of the Councils of Toowoomba, Southern Downs, Western Downs, Goondiwindi, Quilpie, Balonne, Bulloo, Murweh, Maranoa and Paroo.

This group is developing a Regional Waste Management and Infrastructure Plan which will include a waste strategy with targets, regional economic development opportunities, transport logistics and infrastructure requirements.

It has been identified that Lockyer Valley and South Burnett Regional Councils have significant relationships with DDSW Councils and there would be benefit in inclusion of these Councils as part of the project. Any involvement would be subject to cost-sharing arrangements to be further outlined in a Memorandum of Understanding (MoU).

It is recommended that Council welcome the opportunity to be part of this group as we have regional connections to both SEQ and DDSW and we would benefit from being involved. Development of regional resource activities could generate employment in the Lockyer Valley and could also assist in the reduction of waste to landfill. The Toowoomba Regional Council Mayor, Cr Antonio has written to the Lockyer Valley Regional Council through the Mayor Cr Milligan inviting the Region to be party to this initiative.

# Options

- 1. Council declines the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.
- 2. Council accepts the invitation to join the Darling Downs and South West Council of Mayors in the preparation of a regional waste management and infrastructure plan.

# Critical Dates

Council has been asked to accept the invitation by 17 September 2021.

# Strategic Implications

# Corporate Plan

3.5 Council and the community actively reduce waste, recycle and reuse more.

## Finance and Resource

It is estimated the total cost of the project will be \$300,000 and the DDSW CoM has asked the Queensland Government for \$200,000 funding. If the Queensland Government agrees to fund this amount, then the councils would contribute the remaining \$100,000 and Lockyer Valley Regional Council would be required to contribute approximately \$12,000 (based on proportionate population).

Note this could increase or decrease based on the Queensland Government contribution.

Funds are available in the waste management budget.

#### Legislation and Policy

There are no policy implications associated with this report.

#### <u>Risk Management</u>

The financial commitment to this work is minimal so the risk is perceived to be low.

#### **Consultation**

#### Portfolio Councillor Consultation

Councillor Cook has been consulted on this. This matter was presented at a Council workshop in August 2021 as part of a waste update.

#### Attachments

1. Invitation from Cr Antonio, Mayor of Toowoomba Regional Council



Darling Downs & South West Queensland

COUNCIL OF MAYORS

Our Reference: Contact Office: Telephone: DM# 9919871 Waste Services 131 872

#### 12 August 2021

Mayor Tanya Milligan Lockyer Valley Regional Council PO Box 82 Gatton QLD 4343

Email: tmilligan@lvrc.qld.gov.au

Dear Mayor Milligan,

The Darling Downs and South West Council of Mayors (DDSW-CoM) recently endorsed in-principle a proposal to progress a Regional Waste Management and Infrastructure Plan.

The DDSW-CoM is made up of 10 Councils, namely Balonne Shire Council, Bulloo Shire Council, Goondiwindi Regional Council, Maranoa Regional Council, Murweh Shire Council, Paroo Shire Council, Quilpie Shire Council, Southern Downs Regional Council, Toowoomba Regional Council and Western Downs Regional Council.

This proposed Plan will become a key strategic document for the group in guiding waste management within the region and assist all Council's in working to meet the outcomes of the Queensland Waste Management and Resource Recovery Strategy. It is further envisaged that the plan will highlight potential opportunities for regional economic development relating to the quickly evolving waste industry.

Through work to date and initial discussions that have taken place, it has been identified that there would be benefit in including Lockyer Valley Regional Council as part of the project.

Therefore, on behalf of the DDSW-CoM, I am writing to offer Lockyer Valley Regional Council the opportunity to become part of the development this Regional Waste Management and Infrastructure Plan. Should this proceed, inclusion in this process will be formalised through a Memorandum of Understanding (MoU) that is currently being developed.

I would appreciate your consideration of this offer and response by 17 September 2021, which will allow time to finalise the MoU prior to the next DDSW-CoM meeting in October.

If you have any questions in relation to this request please contact Council's Manager Waste Services, Matt Torr, on 4688 8613.

Your faithfully aul

Paul Antonio Chair Darling Downs and South West Council of Mayors

## 12.0 COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1	Proposal for New Motorsport Complex - Gatton Lockyer Valley Speedway
Author:	Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to seek Council's direction on the request to consider a joint venture between Council and the Gatton Lockyer Valley Speedway on a new Motorsport Complex proposal for the region.

#### Officer's Recommendation:

THAT Council refuse the request by Gatton Lockyer Valley Speedway to consider a joint venture or to provide financial assistance to establish a purpose-built Motorsport Complex in the region.

#### RESOLUTION

THAT Council refuse the request by Gatton Lockyer Valley Speedway to consider a joint venture or to provide financial assistance to establish a purpose-built Motorsport Complex in the region.

Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0419	Cr Wilson
		CARRIED 7/0	

#### **Executive Summary**

Gatton Lockyer Valley Speedway has submitted a proposal to Council to consider a joint venture in relation to the construction of a new motorsport complex in the region. The proposal was discussed at a Councillor Workshop held in June 2021. The group are seeking council's consideration of a joint venture or financial assistance to establish the facility within the region.

#### Proposal

Gatton Lockyer Valley Speedway currently operates from the Gatton Showgrounds. Events are held periodically throughout the year however, the group cannot hold events as often as they would like.

The group are proposing the development of a new Motorsport Complex in the region to host international, national and local events, with potentially many motorsport groups utilising the complex. The proposed complex would be purpose-built for speedway and burnout events, being the first facility of its kind in Queensland.

It is envisaged that the events and numerous patrons would provide an opportunity to assist the local economy and businesses in the area and further, attract additional businesses particularly in motorsports, tourism and retail.

The Motorsport Complex would require a level block of land at approximately 150,000m2 (38 acres) on the southwestern side of Gatton to direct attendees through Gatton. The Speedway would consist of a 420-metre clay-based track at 15 metres wide and an inside granite-based track at 10 metres wide for solos and sidecars. Additional to the speedway track the proposal includes a dedicated burnout and power skid pad sizing 30x30 metres with an entry and exit strip. This makes the complex unique and attractive to some of Australia's largest motorsport events.

The complex would be fully fenced, including safety barriers with terraced grassed hills on three sides of track for spectators and a flat area for wheel-chair access.

Proposed events to be conducted include:

- Regular speedway events
- World Series Sprint cars
- National and State Titles
- Burnouts
- Various car events/shows
- Motorkhana
- Gymkhana
- Monster Truck Events

Similar complexes in South East Queensland have recently stopped holding such events and leases are coming to an end. This leaves the Lockyer Valley as the only speedway venue in South East Queensland, providing a great opportunity for the region.

The total estimated cost for the proposed complex is approximately \$6 million (not including the purchase of land). Gatton Lockyer Valley Speedway have requested Council consider a joint venture with the group or potentially provide financial assistance to establish the purpose-built facility in the region.

#### **Options**

- 1. Council refuse the request to consider a joint venture or financial assistance to establish a purposebuilt facility in the region.
- 2. Council further consider the request to undergo a joint venture or provide financial assistance to establish a purpose-built facility in the region, with further investigation.

Previous Council Resolutions

Nil

Critical Dates Nil

#### **Strategic Implications**

#### Corporate Plan

Lockyer Community; 1.2 - Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Lockyer Business Farming and Livelihood; 2.1 - Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.

Lockyer Planned; 4.2 - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region

#### Finance and Resource

There are no budget allocations made in the current budget for expenditure of this nature. In the preparation of Council's current budget there has been an emphasis placed on maintaining Council's current assets. Considerable capital expenditure would be required to support the construction of a facility of this nature.

Legislation and Policy Nil

<u>Risk Management</u> Nil

**Consultation** 

*Portfolio Councillor Consultation* Gatton Lockyer Valley Speedway have had discussions with a number of Councillors in relation to the request.

Internal Consultation Councillor Workshop – June 2021

External Consultation

Numerous discussions with Gatton Lockyer Valley Speedway have been undertaken with facilities and Town Planning.

Community Engagement Nil

#### Attachments

There are no attachments for this report.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 12.2 'Request from Laidley District Cricket Club for Funding for New Cricket Pitch'. The nature of the interest is that Councillor Wilson is on the Executive Committee of the Laidley District Cricket Club. Councillor Wilson left the meeting room at 9:22am (including any area set aside for the public) while the matter was discussed and voted upon.

12.2	Request from Laidley District Cricket Club for Funding for New Cricket Pitch
Author:	Annette Doherty, Manager Community Activation
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

#### Purpose:

Council's direction is sought in relation to a request from the Laidley District Cricket Club for funding of a new concrete cricket pitch.

#### **Officer's Recommendation:**

THAT Council refuses the request from Laidley District Cricket Club to provide funding towards a new concrete cricket pitch at Laidley Recreational Grounds;

Further;

THAT Laidley District Cricket Club be invited to submit an application for funding through Round 1 of the 2021/22 Major Community Grants Program;

And further;

THAT Council notes the Laidley District Cricket Club's intention of becoming a user of the Laidley Recreational Grounds.

#### RESOLUTION

THAT Council refuse the request from the Laidley District Cricket Club to provide funding towards a new concrete cricket pitch at Laidley Recreational Grounds;

Further;

THAT Laidley District Cricket Club be invited to submit an application for funding through Round 1 of the 2021/22 Major Community Grants Program;

And further;

THAT Council notes the Laidley District Cricket Club's intention of becoming a user of the Laidley Recreational Grounds.

Moved By: Cr Holstein

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# RESOLUTION

THAT Council approve the request from the Laidley District Cricket Club to provide funding towards a new concrete cricket pitch at Laidley Recreational Grounds at a cost of \$1732.50, conditional upon the Laidley District Cricket Club becoming a member of the Laidley Recreation Reserve;

#### Further;

Council notes that the infrastructure will be available to the public and will not be for the specific use of the Laidley District Cricket Club.

Moved By:	Cr Qualischefski Resolutior	Seconded By: n Number: 20-24/0420	Cr Cook
		CARRIED 6/0	

#### **Executive Summary**

A request has been received from the Laidley District Cricket Club for Council to contribute 50% towards the cost of installing a new concrete cricket pitch with artificial turf at the Laidley Recreational Grounds.

#### Proposal

The Laidley District Cricket Club has requested Council to provide funding for the installation of a new concrete cricket pitch with artificial turf at the Laidley Recreational Grounds. A quote of \$3465.00 has been provided for the proposed works and the Club has requested Council contribute 50% towards this cost.

The Club advises that they currently play some of their 'home games' in Ipswich on Friday nights due to there being no ground with lights available to them in Laidley. They propose installing a cricket pitch on the vacant softball field within the south-eastern part of the Recreational Grounds, as this field already has lights.

The Laidley District Cricket Club is not currently a user of the Laidley Recreational Grounds. The Club is located at Bichel Oval at the Laidley Cultural Centre. The Laidley Recreational Steering Committee has discussed this proposal at its last two monthly meetings, and is supportive of the Club's proposal to use the vacant softball field.

Provision has not been made in the budget for this type of request. There is funding available for works identified in the Lockyer Valley Sports and Recreational Plan, but the new cricket pitch is not included in these works.

Round 1 of the 2021/22 Major Community Grants Program is currently open. Under this grant program, notfor-profit community organisations can apply for amounts between \$1000 and \$4000 to undertake projects, activities or events which benefit the wider community. It is recommended that the Laidley District Cricket Club be invited to submit an application under this grant program.

#### Options

1. Council refuses the request to provide funding to the Laidley District Cricket Club, and the Club is invited to submit an application for funding through Round 1 of the 2021/22 Major Community Grants Program.

2. Council agrees to provide the requested funding to the Laidley District Cricket Club.

#### Previous Council Resolutions

There is no previous Council resolution in relation to this matter.

#### **Critical Dates**

The quotation provided by the Laidley District Cricket Club is valid until 13 October 2021.

Round 1 of the 2021/22 Major Community Grants Program is open until 30 September 2021.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Community 1.2 - Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

#### Finance and Resource

Budget provision has not been made for this type of request.

The budget of \$80,000 is provided for the 2021/22 Major Community Grants Program, with two rounds of \$40,000 each. The Major Community Grants Program is for non-recurrent grants of between \$1,000 and \$4,000.

#### Legislation and Policy

There are no implications for legislation or policy.

#### **Risk Management**

Key Corporate Risk Code and Category:	R1 Reputation
Key Corporate Risk Descriptor:	Reputation and Goodwill
Key Corporate Risk Code and Category: Key Corporate Risk Descriptor:	EC1 Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

#### **Consultation**

Portfolio Councillor Consultation

Cr Cook is a member of the Laidley Recreational Steering Committee and is aware of the Cricket Club's proposal.

Internal Consultation

This matter was discussed by the Executive Leadership Team.

#### Attachments

There are no attachments for this report.

Councillor Wilson returned to the meeting at 09:35am.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Holstein informed the meeting that she has a declarable conflict of interest in Item 12.3 'Major Facilities Grant Program – Rural Halls'. The nature of the interest is that Councillor Holstein is a financial member of the Withcott & District Progress Association Inc. Councillor Holstein left the meeting room at 9:35am (including any area set aside for the public) while the matter was discussed and voted upon.

12.3	Major Facilities Grant Program - Rural Halls
Author:	Trent Nibbs, Community Activation Officer
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to seek a decision from Council in relation to the allocation of funds from the Major Facilities Grant Program (Rural Halls) for upgrading and repairing rural halls that may be used as safer places during a disaster event.

# **Officer's Recommendation:**

THAT Council approve funding for the Major Facilities Grant Program (Rural Halls) allocating a total of \$792,334.00 to the following Rural Halls:

Blenheim Hall	\$45,234.00
Forest Hill School of Arts	\$64,401.00
Glenore Grove Hall	\$108,366.00
Grantham Butter Factory	\$58,000.00
Helidon Hall	\$47,700.00
Junction View Hall	\$25,000.00
Ma Ma Creek Community Hall	\$93,479.00
Mulgowie Hall	\$110,154.00
Postmans Ridge Memorial Hall	\$120,000.00
Stockyard Creek Hall	\$120,000.00

# RESOLUTION

THAT Council approve funding for the Major Facilities Grant Program (Rural Halls) allocating a total of \$792,334.00 to the following Rural Halls:

Blenheim Hall	\$45,234.00
Forest Hill School of Arts	\$64,401.00
Glenore Grove Hall	\$108,366.00
Grantham Butter Factory	\$58,000.00
Helidon Hall	\$47,700.00
Junction View Hall	\$25,000.00
Ma Ma Creek Community Hall	\$93,479.00

	Mulgowie Hall Postmans Ridge Memorial Ha Stockyard Creek Hall	\$110,154.00 \$120,000.00 \$120,000.00
Moved By:	Cr Hagan Resolution N	Seconded By: Cr Cook umber: 20-24/0421
	(	ARRIED 6/0

#### **Executive Summary**

Council was successful in obtaining grant funding of \$700,000 from the Federal and State Governments through Category D of the Disaster Recovery Funding Arrangements. The funding is to support the recovery of those communities most heavily impacted by the Queensland Bushfires disaster event during September–December 2019, under the Local Economic Recovery Program. The program is designed to support projects that contribute to local and regional economic and/or social recovery, and that align with the Queensland Strategy for Disaster Resilience. The \$700,000 was to be used for upgrades and maintenance of rural halls that may be used as community shelters or relief/recovery centres in the event of a disaster.

Council budgeted \$100,000 as a co-contribution to provide a total of \$800,000 for this grant program.

Council created a closed funding round targeting 12 rural halls that may be used as community shelters or relief/recovery centres in the event of a disaster. Applications could be made for between \$20,000 and \$120,000 in funding. Applications were received for 11 of the halls, requesting a total of \$953,809.

#### Proposal

The total funding available for works to rural halls is \$792,500. The reduced amount (from \$800,000) is due to \$7,500 being used for costs associated with changes to Council's SmartyGrant subscription needed to cater for the increased level of funding.

Eleven applications were received requesting a total of \$953,809 in funding. All applications meet the funding guidelines. As the amount applied for exceeds that available, it is recommended the funds be distributed as shown in the table below.

Facility and Project	Requested Funding	Recommended Funding
Alex Geddes Hall Upgrade to amenities, hydraulic works, electrical upgrades, new disability ramp, structural works to roof	\$120,000.00	Nil
Blenheim Hall Painting, solar, kitchen cupboards, air conditioning, bench, BBQ	\$45,234.00	\$45,234.00
Forest Hill School of Arts Air conditioning, table replacement, roof repair, electrical upgrade, solar security lights, cleaning of blinds	\$64,751.00	\$64,401.00

Facility and Project	Requested Funding	Recommended Funding
<b>Glenore Grove Hall</b> Climate control, kitchen upgrade, solar, power upgrade, downstairs amenities	\$110,116.00	\$108,366.00
Grantham Butter Factory New flooring, door and frame, project management and contingency	\$80,000.00	\$58,000.00
Helidon Hall Kitchen upgrade, amenities works, trestle tables, bar area refurb, project management and contingency	\$65,700.00	\$47,700.00
Junction View Hall Re-stumping and levelling	\$25,000.00	\$25,000.00
Ma Ma Creek Community Hall Modular toilet, floor restoration, pump well and holding tank, plumbing and drainage, commercial fridge, commercial stove, holding tank excavation, gutter maintenance, repairs to internal fascia, power connection	\$93,479.00	\$93,479.00
Mulgowie Hall Toilet block upgrade, kitchen upgrade, hall repairs, building fees	\$110,154.00	\$110,154.00
<b>Postmans Ridge Memorial Hall</b> Toilet block, draftsman plans	\$120,000.00	\$120,000.00
<b>Stockyard Creek Hall</b> Off grid solar system, storage room (building), upgrade meeting room, upgrade entrance (concrete ramp, rails and steps), rainwater tanks x 1, storage room (slab), paint new storeroom	\$119,375.00	\$120,000.00
TOTAL	\$953,809.00	\$792,334.00

It is recommended that no funding be provided for Alex Geddes Hall. This is a Council owned hall which is currently in very poor condition and has limited use. It is generally considered that \$120,000 is far less than the amount needed to bring this facility up to compliance. Given the proximity of the hall to Seven Mile Lagoon, and the potential for use of this hall by visitors to Seven Mile Lagoon, it is considered that further investigation is required to determine what type of facility Council and the community require in this location. It is therefore recommended that funding not be provided at this time, but further investigations be undertaken as to the full scale of works required, and options to provide a fit-for-purpose community facility.

The applications for the Forest Hill School of Arts included \$350 for cleaning of blinds, and the application for the Glenore Grove Hall included \$1750 for downstairs amenities. These items were not considered necessary to support the use of the facilities as safer places during disaster events, and it is recommended Council does not provide funding for these items.

The applications for the Grantham Butter Factory and Helidon Hall included amounts of \$22,000 and \$18,000 respectively, for project management and a 25% contingency. These items have not been funded due to the grant being oversubscribed and no other applications including these types of costs. It is recommended Council does not provide funding for these items.

It is recommended that the maximum amount of \$120,000 be allocated to the Stockyard Creek Hall despite the applicant requesting \$119,375. This is due to the proposed works to this hall exceeding \$120,000 and the Hall Committee being prepared to finance the amount exceeding \$120,000.

#### Options

- 1. Council resolves to allocate funding for works to eleven rural halls in accordance with the recommendation.
- 2. Council resolves to provide funding for works to rural halls but allocates the funding in a different way to that outlined in the recommendation.
- 3. Council decides not to provide funding for works to rural halls and returns funding to the Federal and State governments.

#### Previous Council Resolutions

At the Ordinary Meeting on 16 September 2020, Council endorsed an expression of interest being submitted to the Queensland Reconstruction Authority for various projects under the Local Economic Recovery Funding Grant Program, and resolved to provide co-contributions for those projects. This included making a submission for \$700,000 and a co-contribution of \$100,000 for upgrades to rural halls. (Resolution Number: 20-24/0140)

#### Critical Dates

Under this funding program, projects are to be completed by 1 March 2022 and acquitted by 1 April 2022.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Community 1.3 - Enhanced wellbeing and safety of the community.

#### Finance and Resource

There is \$792,500 available for works to rural halls.

Legislation and Policy

There are no implications for legislation or policy.

#### **Risk Management**

Key Corporate Risk Code and Category:	R1 Reputation
Key Corporate Risk Descriptor:	Reputation and Goodwill
Key Corporate Risk Code and Category: Key Corporate Risk Descriptor:	EC1 Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

#### **Consultation**

Councillor Consultation

Councillors attended a tour of rural halls on 27 July 2021.

The funding applications were discussed with Councillors at a workshop on 7 September 2021.

# Community Engagement

Twelve rural hall committees and owners were provided an opportunity to apply for the Major Facilities Grant Program.

#### Attachments

There are no attachments for this report.

Councillor Holstein returned to the meeting at 09:36am.

12.4	Application for Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton
Author:	Tammee Van Bael, Planning Officer
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to consider an application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) on Lot 1 SP217751 at Adare Road, Gatton.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved in accordance with the Officer's Recommendation.

# **Officer's Recommendation:**

THAT the application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) on Lot 1 SP217751 at Adare Road, Gatton, be approved subject to conditions as follows.

#### APPROVED PLANS

The following plans are Approved Plans for the development:

#### **Approved Plans**

Plan No.	Rev.	Plan Name	Date
P-001	V05	<i>Planning Layout,</i> prepared by European Energy	06/07/2021
2062-01	D	Cover Sheet & Notes, prepared by Jackie Amos Landscape Architect	7.7.21
2062-02	D	<i>Site Plan</i> , prepared by Jackie Amos Landscape Architect	7.7.21
2062.03	D	Planting Modules & Schedule, prepared by Jackie Amos Landscape Architect (as amended in red by Council)	7.7.21
2062.04	D	<i>Landscape Details,</i> prepared by Jackie Amos Landscape Architect	7.7.21
7.0	A	<i>Project Layout Plan,</i> prepared by Environmental Ethos	16/07/2021
16133	1	Stormwater Management Plan, prepared by RMA Engineers	16 December 2020

#### **REFERENCED DOCUMENTS**

The following documents are referenced in the assessment manager conditions:

Docι	ument No.	Rev.	Document Name	Date
2103 0	305 16133 TRA RFI Response	-	Solar and Battery Farm   Adare Road   Gat prepared by RMA Engineers	<i>ton,</i> 5 March 2021
PRO	PERTY NOTES			
ot A	pplicable.			
VAR	IATION APPROVAL			
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UR	THER PERMITS REQUIRED			
	Development Permit for Op Development Permit for Bu Works on Road Reserve Per	ilding W		
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CUR	RENCY PERIOD OF APPROVAL	_		
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6.	development to item belonging t authority, electri the provision of	relocation in connection with or arising from the any service, installation, plant, equipment or other o or under the control of the telecommunications city authority or Council or other person engaged in public utility services is to be carried out with the d at no cost to Council.	At all times.
7.	street trees and	Council infrastructure (including but not limited to any footpaths) to a standard which is consistent with rds should this infrastructure be damaged as part of rks.	At all times.
Dam	ages to Services a	nd Assets	
8.	development wo the following tim a. Where the safety, imm	damage would cause a hazard to pedestrian or vehicle ediately; or erwise, upon completion of the works associated with	At all times.
Land	existing services service authority		
<b>Land</b> 9.	Iscaping & Fencing	caping generally in accordance with the approved	Prior to commencement
	Landscape Plans following: a. No plants w plants list a b. Minimum 1 c. Provide soil	prepared by Jackie Amos Landscape Architect, and the vithin the Queensland Herbarium's 200 most invasive re to be utilised within any landscaping works; .8m high security fencing surrounding the solar farm; and mulching to garden beds generally in accordance t Australian Standards; and	of use and to be maintained thereafter.
	Component	Description	
	Component Objective	Description Plants within the site are to provide adequate screening of the development from surrounding viewpoints.	
	Quantity and Density	Total of 1440 x 6m trees and 4m shrubs within 10m wide landscape buffer. 40 Plants per 10m x 50m wide planting module, which is to be repeated for the extent of the 10m wide buffer (in accordance with the approved Landscape Plans prepared by Jackie Amos Landscape Architect. A minimum of 31 trees x 300L tree stock within the "tree planting to eastern extent of the development" (in accordance with the approved Landscape Plans prepared by Jackie Amos Landscape Architect). Trees are to be planted at least 1.5m apart and evenly spread throughout the location indicated on Drawing No. 2062-02.	

stock. Ensure edges of the hole are not glazed         Monitoring and Maintenance       • Water plants every day for 1 week, twice per week for weeks 2-6, and then weekly from 6-12 weeks         Perform maintenance monthly for the first 6 months then bi-monthly:       • Perform maintenance monthly for the first 6 months then bi-monthly:         Remove or spray competing weeds with appropriate herbicide       • Check for herbivory and if necessary, install tree guards
<ul> <li>Repair tree guards/stakes if they become damaged</li> <li>Replenish mulch</li> <li>Replace dead and dying trees</li> <li>Water if rainfall has not been sufficient</li> <li>Monitor erosion and sediment control devices</li> <li>Verify that all performance criteria have been met</li> <li>All Plants are to be maintained in perpetuity to</li> </ul>
meet the above objective         Performance Criteria       Biosecurity Act 2014 listed weeds and environmental weeds– absent or controlled (90% removal) after 12 months         Plant survival and plant density – Replace mortalities as required to maintain 90% survival rate in perpetuity         Erosion and sediment control/mulching – Mulch cover maintained
Council       • Notify council when all plants have been         inspection       • Ouncil will undertake an inspection         • Council will inspect after 12 months from         • planting to ensure performance criteria have         been met         • Ensure performance criteria are met         throughout the life of the use
10The Eucalyptus pilularis 'Blackbutt' plant species is not suitable for the area and must be replaced with Eucalyptus tessellaris 'Moreton Bay Ash' or alternative species as approved by Council.At all times.
11All landscape works must be established and maintained for the life of the use. All plants must be allowed to grow to full form and any plants that die must be replaced within three (3) months with a like species.Prior to commenceme of use and to be maintained thereafter

12	<ul> <li>Ensure that an accredited fauna spotter/wildlife consultant* is present to check all potential habitat prior to vegetation removal or earthworks, which includes:</li> <li>a. inspect vegetation approved for removal (or any dams to be removed or dewatered) and advise contractors when it is appropriate to commence works;</li> </ul>	At all times during vegetation clearing.
	<ul> <li>b. clearly mark (flag) vegetation found to contain fauna or fauna habitat (such as tree hollows, arboreal termite mounds, stick nests or possum drays with flagging tape), and visually and verbally communicate this information to the tree feller to ensure flagged trees are not felled until authorised and instructed to by the fauna spotter;</li> </ul>	
	<ul> <li>where native vertebrate animals are found, clearing must only continue in coordination with a fauna spotter. All native vertebrate animals located within, on and amongst vegetation or areas of vegetation approved for clearing, are only to be managed under the guidance of the fauna spotter;</li> </ul>	
	<ul> <li>keep and maintain accurate records of all animal captures, incidents and disposals for the site and a report prepared for Council and other relevant authorities within one month of completion of the project;</li> </ul>	
	Note: an accredited Fauna Spotter/ Wildlife Consultant is a person or company holding a current Rehabilitation Permit – Spotter Catcher issued by the Department of Environment and Science under the <i>Nature Conservation (Administration) Regulation 2017.</i>	
13	Any clearing of koala habitat trees must ensure the clearing is carried out in a way the complies with the sequential clearing conditions in Part 3, Section 10 of the <i>Nature Conservation (Koala) Conservation Plan</i> 2017.	At all times during vegetation clearing.
	<ul> <li>Note: Koala Habitat Trees are defined as</li> <li>a. a tree of the Corymbia, Melaleuca, Lophostemon or Eucalyptus genera that is edible by koalas; or</li> <li>b. a tree of a type typically used by koalas for shelter, including, for example, a tree of the Angophora genus.</li> </ul>	
14	<ul> <li>Limit the felling of habitat and hollow bearing trees to the following methods:</li> <li>a. segmental removal of the tree, with hollow-bearing limbs being checked by the wildlife spotter and cleared of fauna using a cherry picker;</li> <li>b. segmental removal of the tree, with hollow-bearing limbs plugged</li> </ul>	At all times during vegetation clearing.
	<ul> <li>and lowered to the ground for inspection by the wildlife spotter;</li> <li>use of an excavator with vertical grab to lower the main trunk; or</li> <li>a combination of the above methods.</li> </ul>	
15	Preserve valuable habitat features such as large fallen logs, rock piles or outcrops wherever practicable through the translocation and re- establishment in coordination with the wildlife spotter.	At all times during vegetation clearing.

16	Ensure compliance with AS 4970 – 2009 Protection of trees on	At all times during
_	development sites, including but not limited to the implementation of a	vegetation clearing.
	'Tree Protection Zone' where trees are to be retained onsite and	
	undertake the following:	
	a. install protective fencing to prevent any damage to areas not in	
	the approved vegetation clearing area in general accordance with	
	Section 4.3 of AS 4970 – 2009;	
	b. provide signs identifying the 'Tree Protection Zone' on exclusion	
	fencing that are clearly visible from all areas within the	
	development site within 20 metres of the exclusion fencing; and	
	c. ensure all trees to be retained are protected from harm during	
	works on site. Ensure activities such as traffic, stockpiling and	
	compaction are excluded from areas of retained vegetation	
	particularly within the tree protection zones of retained trees.	
17		At all times during
17	Ensure vegetation and rubble piles are not left to serve as a refuge for displaced or roaming wildlife through the implementation of the	At all times during vegetation clearing.
	following measures:	vegetation cleaning.
	a. immediately (within 12 hours) remove or destroy such materials;	
	or	
	b. ensure old (>12 hours) piles of felled vegetation are treated as	
	potential wildlife habitat and inspected by a wildlife spotter	
	catcher prior to removal or destruction.	
18	Ensure all vegetation cleared as a result of this development approval	At all times during
10	and requiring disposal is disposed of:	vegetation clearing.
	a. on the premises for landscaping and sediment and erosion control	vegetation cleaning.
	purposes (for example as mulch); and/or	
	b. at a waste disposal facility operated by Council provided that the	
	waste is delivered to the waste disposal facility in a manner and	
	form which allows it to be mulched at the facility; and/or	
	c. in such other environmentally responsible manner as meets with	
	the written approval of the Council; and	
	d. ensure any vegetation cleared as a result of this development	
	approval is not burnt or incinerated except for the purpose of	
	domestic heating inside a dwelling on the subject site.	
Outd	oor Lighting	
19	All outdoor lighting shall be directed inwards from the lighting source,	At all times.
15	be hooded and be directed away from residential uses.	ne un times.
	be hooded and be an eeled away non residential uses.	
20	Any outdoor lighting, including illumination of advertising devices, must	At all times.
	be in accordance with the Australian Standard AS4282:2019 Control of	
	the Obtrusive Effects of Outdoor Lighting.	
21	Submit to Council a certificate of compliance demonstrating all outdoor	Prior to commencement
	lighting complies with the Australian Standard AS4282:2019 Control of	of use.
	the Obtrusive Effects of Outdoor Lighting.	
Wate	r Supply	
22	A water supply is to be provided on site that is sufficient to cater for the	Prior to commencement
	use.	of use and to be
		maintained thereafter.
Onor	ational Management Plan	

23	Submit an Operational Management Plan for the facility to Council for approval which includes, but is not limited to the following:	Prior to commencement of use.
	<ul> <li>Complaints management procedure;</li> </ul>	
	<ul> <li>Environmental emergency and incident management procedure;</li> </ul>	
	c. An Environmental Management Plan (EMS) written by a qualified	
	ecologist. The EMS is to have a specific focus the MSES Wetland of	
	High Ecological Significance and the Lockyer Creek s to ensure the	
	ecological values are maintained and improved. The EMS is to	
	include at a minimum (but not limited to):	
	i. Relevant legislation;	
	ii. Ecological assessment to determine the baseline	
	ecological values (prior to operational works and taking	
	into account seasonal variations);	
	iii. Potential threats/impacts to the ecological values and	
	their likelihood of occurring (e.g. noise, vibrations, glare,	
	traffic, weeds, grazing);	
	iv. Mitigation plan – measures to be employed to mitigate	
	the threats/impacts (prior to construction and during	
	operation) including soil protection, water resources	
	protection, flora and fauna protection and waste	
	management;	
	v. Monitoring Program - including monitoring methods,	
	locations, frequency, indicators, and specified rectification	
	works if indicators are outside of threshold parameters;	
	vi. Action plans/procedures to follow in the event of an	
	environmental risk occurring and which entity is	
	responsible; and	
	vii. Reporting and review framework.	
	d. Maintenance program;	
	e. Weed and pest management plan;	
	f. Details and management of any livestock that will graze	
	underneath the solar panels;	
	g. Number of employees; and	
	h. Lifespan of the facility.	
24	The use must be carried out generally in accordance with the approved	At all times.
	Operational Management Plan.	
Reha	bilitation and Exit Plan	
25	Submit to Council for approval a Rehabilitation and Exit Plan prepared	One (1) year prior to
	by a suitably qualified person, that includes at a minimum (but not	decommissioning.
	limited to):	
	a. Demonstrates that the site will be restored to a standard capable	
	of the level of productivity prior to the Material Change of Use	
	upon decommissioning of the Solar Farm;	
	b. Demonstrates that the ecological values on the site will be	
	restored to the same or better state than prior to the approved	
	use;	
	c. Identifies possible land uses (e.g. grazing, cropping, environmental	
	offsets) following cessation of the approved use;	
	d. Clearly establishes the objectives of the Plan;	

26	<ul> <li>e. Performance criteria for the rehabilitation actions;</li> <li>f. An Action Plan, with timing for remedial works such as structure removal, removal of imported materials such as gravel, repair of any soil erosion, drainage and ecosystems, along with weed and pest animal control activities required to meet the rehabilitation performance criteria; and</li> <li>g. Outlines a program for monitoring rehabilitation success using appropriate indicators.</li> <li>Post-operational rehabilitation of the site is to be carried out generally in accordance with the strategies identified in the approved</li> </ul>	Upon cessation of the use.
	Rehabilitation and Exit Plan.	
27	Rehabilitation work must commence immediately upon cessation of the approved use and be carried out in accordance with the approved Rehabilitation and Exit Plan for the length of time included in the Action Plan.	Upon cessation of the use.
Visua	al and General Amenity	
28	The external finishes of the battery containers, inverters and any other buildings shall comprise neutral, low reflective colours consistent with the surrounding natural environment.	At all times.
Wast	e Management	
29	All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the <i>Waste Reduction and Recycling Act 2011</i> .	At all times during construction.
30	All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the <i>Waste Reduction and Recycling Act 2011</i> .	At all times.
	nwater General	
31	All works associated with this development must be undertaken without resulting in stormwater damage, ponding or nuisance to surrounding and/or downstream properties or infrastructure.	At all times.
32	Design stormwater management generally in accordance with the approved <i>Stormwater Management Plan</i> , Reference No. 16133, Revision 1, prepared by RMA Engineers and dated 16 December 2020, subject to detailed design and except as altered by conditions of this development approval.	In conjunction with the lodgement of a development permit for operational works.
33	Construct stormwater drainage and stormwater quality management devices in accordance with the development permit for operational works.	Prior to commencement of use and to be maintained thereafter.
Haul	Route	I
34	The approved transport route to the site must be in accordance with Figure 2 of the Reference No. 210305 16133 TRA RFI Response 0, prepared by RMA Engineers and dated 5 March 2021.	At all times during construction.
35	No access is permitted north along Goos Road beyond the access point to the site to all vehicles related to the construction and operation of the use identified on the Approved Plans.	At all times.
Vehi	cular Access and Signage	
36	Access to the site during construction and operation of the solar farm and ancillary works must be via a single access point situated in	At all times.

37	All vehicle parking for vehicles related to the construction of use is to be provided within the site during construction phase.	At all times during construction.
38	Ensure that loading and unloading operations are conducted wholly	At all times.
20	within the site and all vehicles enter and exit the site in a forward	At all times:
	direction.	
39	Submit to Council 'AUTO TURN' or equivalent plots certified by a	In conjunction with the
	suitably qualified Registered Professional Engineer Queensland (RPEQ)	lodgement of a
	demonstrating the safe manoeuvring of the largest service vehicle	development permit for
	expected from/to Goos Road during the operational phase to/from the	operational works.
	development. Clearly indicate the centre line of Goos Road in the swept	
	path drawing.	
40	Construct a vehicular entry and exit crossover at the location indicated	Prior to commencement
	on the Approved Plans generally in accordance with the Institute of	of use.
	Public Works Engineering Australasia's standard drawing number RS-	
	051 Vehicle Crossings Heavy Duty (general wide configuration) and	
	AS2890.2 Parking facilities Part 2: Off-street commercial vehicle	
	facilities and crossover splays to accommodate the largest service	
	vehicle expected during the operational phase.	
41	Construct any new crossovers such that the edge of the crossover is no	Prior to commencement
	closer than 1 metre to any existing or proposed infrastructure, including	of use.
	any service infrastructure (e.g. power pole, telecommunications pit),	
	road infrastructure (e.g. street sign, street tree, etc).	
42	Design advanced intersection warning signs on Adare Road on both the	In conjunction with the
	northbound and southbound approaches to warn motorists of the	lodgement of a
	upcoming intersection and to increase driver alertness and reaction	development permit for
	times.	operational works.
43	Construct the crossover and traffic signage in accordance with the	Prior to commencement
-	development permit for operational works.	of use.
Work	s on Council Road Reserve – Grid Connection Works	
44	Obtain a permit from Council to Undertake Works within a Road	Prior to the
	Reserve for construction and traffic management for the grid	commencement of grid
	connection works proposed to be undertaken within Council road	connection works.
	reserves.	
45	Construct works within the road reserve in accordance with the permit	Prior to commencement
	for Works within a Road Reserve.	of use.
Traff	c Management During Construction Phase	
46	Obtain a permit from Council for Works within a Road Reserve for	Prior to commencement
	temporary traffic management for the design vehicle movement (19m	of construction works.
	Articulated Vehicle) along the haul route as shown in Figure 2 of the	
	Reference No. 210305 16133 TRA RFI Response 0, prepared by RMA	
	Engineers and dated 5 March 2021.	
47	Install truck turning warning signage and use of traffic controllers at	At all times during
	appropriate locations along the haul route.	construction.
48	Provide traffic management measures in accordance with the Permit	At all times during
	for Works within a Road Reserve and as required by conditions of this	construction.
	-	-

Farth	works and Retaining Walls	
49	Unless otherwise required by conditions of this approval, earthworks	In conjunction with the
	associated with this development must be designed in accordance with:	lodgement of a
	a. Gatton Shire Planning Scheme 2007;	development permit for
	b. Australian Standard AS3798 Guidelines for Earthworks for	operational works.
	Commercial and Residential Developments (Level 1 Supervision	
	where appropriate);	
	c. Australian/New Zealand Standard AS/NZS1170 Structure design	
	actions; and	
	d. Australian Standard AS4678 Earth-retaining structures and include	
	relevant drainage.	
50	All earthworks must include erosion and sediment control measures in	At all times during
	accordance with the International Erosion Control Association's Best	construction.
	Practice Erosion and Sediment Control 2008.	
51	A minimum 100mm capping layer of good quality, non-dispersive soil	Prior to the works on
	must be placed on all areas disturbed during the earthworks operation	completion inspection.
	or otherwise approved by the Assessment Manager. The capping	
	treatment and procedure must form a part of the erosion and sediment	
	control plan for the site.	
52	Construct all earthworks in accordance with the development permit	Prior to commencemen
	for operational works.	of use.
53	All batter slopes must be protected from erosion and scour by the	Prior to commencemen
	installation of appropriate drainage and re-establishment of ground	of use and to be
	cover. Top soiling and hydro-mulching must be applied to all exposed	maintained thereafter.
	surfaces greater than 1:5 grade.	
54	No earthworks (change to ground level) are to be undertaken within	At all times.
	areas impacted by the current Temporary Local Planning Instrument	
	2020 (Flood Regulation) except for stormwater management works	
	under the approved <i>Stormwater Management Plan</i> , Reference No.	
	16133, Revision 1, prepared by RMA Engineers and dated 16 December	
	2020 or unless otherwise approved by Council further to a hydraulic	
	impact assessment.	
Work	s on Completion Inspection and Certification	L
55	On completion of the works, a certificate must be submitted to Council	Prior to the works on
	by a suitably qualified and experienced RPEQ, certifying that the	completion inspection.
	approved works have been constructed in accordance with relevant	
	construction standards and in compliance with the approved plans and	
	specification.	
56	Submit to Council a certificate from a suitably dualified and	Prior to the works on
56	Submit to Council a certificate from a suitably qualified and experienced structural engineer RPEQ certifying that the structures	
56	experienced structural engineer RPEQ certifying that the structures	completion inspection.
56	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand	
	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance.	
	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance. irements for Operational Works Application	completion inspection.
Requ	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance. <b>irements for Operational Works Application</b> Submit and obtain approval for a development application for	completion inspection. Prior to commencemen
Requ	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance. <b>irements for Operational Works Application</b> Submit and obtain approval for a development application for Operational Works for Traffic Signage, Access, Internal Access Tracks,	completion inspection.
Requ	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance. <b>irements for Operational Works Application</b> Submit and obtain approval for a development application for Operational Works for Traffic Signage, Access, Internal Access Tracks, Earthworks, Stormwater Management, and Erosion and Sediment	completion inspection. Prior to commencement
Requ	experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance. <b>irements for Operational Works Application</b> Submit and obtain approval for a development application for Operational Works for Traffic Signage, Access, Internal Access Tracks,	completion inspection. Prior to commencement

	b. Application fees (design checking as well as inspection) in					
	accordance with Council's Fees and Charges schedule current at					
	the time of lodgement;					
	c. Detailed design drawings addressing the requirements of this					
	development approval that have been prepared and signed by a					
	suitably experienced and current Registered Professional Engineer					
	Queensland (RPEQ) with their name and registration number;					
	d. Roadworks drawings must detail existing infrastructure, proposed					
	new infrastructure as well as any rectification/tie in works;					
	e. Stormwater drainage design must include (but not limited to):					
	<ul> <li>Location and details, including hydraulic design, of all proposed</li> </ul>					
	drainage;					
	<ul> <li>Stormwater catchment plan/s;</li> </ul>					
	<ul> <li>Stormwater calculation table/s; and</li> </ul>					
	<ul> <li>Details of any diversion banks or drains;</li> </ul>					
	f. Erosion and sediment control measures in accordance with "Best					
	Practice Erosion and Sediment Control "Practice Brosion and Sediment Control" published by the					
	International Erosion Control Association (Australia) for both the					
	construction (including vegetation clearing) and operational					
	(maintenance) phases of the development. Due consideration					
	must be given to dispersive soil types within this region; and					
	<ul> <li>g. Engineering Certification by the RPEQ that the design complies with the conditions of this approval as well as relevant engineering</li> </ul>					
	standards and best practice.					
58	Engage a suitably experienced and current Registered Professional	In conjunction with the				
50	Engineer Queensland (RPEQ) to prepare and submit engineering	lodgement of a				
	certification that includes the following:	development permit for				
	a. the development application number, type of works, location,	operational works.				
	name/stage(s) of development (where applicable);					
	b. date of certification;					
	c. name of certifying individual, the name of engineering consultancy					
	that the certifying individual works for, and the name of					
	developer;					
	d. a full schedule of the latest set of detailed design drawings;					
	e. state applicable Planning Scheme that the design is compliant					
	with, including the relevant Codes/Schedules/Specifications;					
	f. state applicable design standards/guides that it has been designed					
	and checked to be compliant with;					
	g. state that the design is compliant with the development permit –					
	include the relevant preceding development permit number;					
	h. state that there are appropriate procedures for supervising,					
	inspection, testing in place to deliver the infrastructure to assure					
	the quality of works and will actively ensure that these procedures					
	will be followed during the construction of the works; and					
	i. signature, name and RPEQ number of the certifying individual.					
Seaw	Sequater Conditions					
59	The development must be sited in accordance with the Approved Plans	Prior to commencement				
-	to achieve a minimum 100 metre setback of use areas from Lockyer	of use and to be				
	1 -	maintained thereafter.				

60	<ul> <li>Earthworks must not be carried out:</li> <li>a. within 50 metres of the high bank of Lockyer Creek; or</li> <li>b. below the 1% Annual Exceedance Probability flood level unless for the footings for the solar panels or otherwise approved by Council in writing.</li> </ul>	At all times.
61	Vegetation clearing must not occur within 50 metres of the high bank of Lockyer Creek and not below the 1% Annual Exceedance Probability flood level.	At all times.
62	Portable toilets used during the construction phase must be located a minimum distance of 100m from the high bank of Lockyer Creek and must be maintained to prevent any overflow or spillage.	At all times during construction.

# ADVISORY NOTES

- (i) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.
- (ii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.

# (iii) Fire ants

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website.

#### (iv) **Biosecurity**

Ensure all prohibited and restricted biosecurity matter under the Biosecurity Act 2014 are removed appropriately prior to conducting any works on the site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business</u> <u>Queensland website</u>.

# (v) Cultural heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of</u> Aboriginal and Torres Strait Islander Partnerships (DATSIP) website.

The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.

Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

#### Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

#### RESOLUTION

THAT the application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) on Lot 1 SP217751 at Adare Road, Gatton, be approved subject to conditions as follows.

#### APPROVED PLANS

The following plans are Approved Plans for the development:

#### Approved Plans

Plan No.	Rev.	Plan Name	Date
P-001	V05	<i>Planning Layout,</i> prepared by European Energy	06/07/2021
2062-01	D	<i>Cover Sheet &amp; Notes,</i> prepared by Jackie Amos Landscape Architect	7.7.21
2062-02	D	<i>Site Plan,</i> prepared by Jackie Amos Landscape Architect	7.7.21
2062.03	D	Planting Modules & Schedule, prepared by Jackie Amos Landscape Architect (as amended in red by Council)	7.7.21
2062.04	D	<i>Landscape Details,</i> prepared by Jackie Amos Landscape Architect	7.7.21
7.0	A	<i>Project Layout Plan,</i> prepared by Environmental Ethos	16/07/2021
16133	1	Stormwater Management Plan, prepared by RMA Engineers	16 December 2020
REFERENCED DOCUME	INTS		

The following documents are referenced in the assessment manager conditions:

#### **Referenced Documents**

ocument No. Re	Document Name	Date
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210305 16133 TRA RFI Response 0	-	Solar and Battery Farm   Adare Road   Gatton, prepared by RMA Engineers	5 March 2021	
PROPERTY NOTES				
Not Applicable.				
VARIATION APPROVAL				
Not Applicable.				
FURTHER PERMITS REQUIRED				
<ul> <li>Development Permit for Operational Work</li> <li>Development Permit for Building Work</li> <li>Works on Road Reserve Permit</li> </ul>				

CURRENCY PERIOD OF APPROVAL

The currency period for this development approval is six (6) years starting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval at end of currency period" of the *Planning Act 2016*.)

This development approval has been issued during the COVID-19 applicable event declared under 275F of the Planning Act 2016. The period for undertaking the approved development may be subject to a further extension of time under section 275R of the Act.

# ASSESSMENT MANAGER CONDITIONS

NO.	CONDITION	TIMING			
1.	Undertake the development generally in accordance with the approved	Prior to commencement			
	plans. These plans will form part of the approval, unless otherwise	of use and to be			
	amended by conditions of this approval.	maintained thereafter.			
2.	Maintain the approved development in accordance with the approved	At all times.			
	drawing(s) and/or document, and any relevant Council or other				
	approval required by conditions.				
3.	The use must not commence until all conditions of this approval have	At all times.			
	been complied with.				
4.	No works must commence until approval for operational works and/or	At all times.			
	other relevant permits have been obtained from Council.				
Use /	Approval				
5.	The approved development is for a Material Change of Use for	At all times.			
	Undefined Use (Solar and Battery Farm). The solar farm has a				
	maximum capacity of 16.62MW and associated battery storage system				
	is 2.25MW/4.5MWh.				
Alter	Alterations and/or Relocations				
6.	Any alteration or relocation in connection with or arising from the	At all times.			
	development to any service, installation, plant, equipment or other				
	item belonging to or under the control of the telecommunications				

	the provision of development an	icity authority or Council or other person engaged in public utility services is to be carried out with the d at no cost to Council.				
7.	street trees and	Council infrastructure (including but not limited to any footpaths) to a standard which is consistent with rds should this infrastructure be damaged as part of rks.	At all times.			
Dama	Damages to Services and Assets					
8.	Any damage cau development wo the following tim a. Where the safety, imm	sed to existing services and assets as a result of the orks must be repaired at no cost to the asset owner at nes: damage would cause a hazard to pedestrian or vehicle nediately; or erwise, upon completion of the works associated with	At all times.			
	Any repair work existing services service authority					
Landscaping & Fencing						
9.	Undertake lands Landscape Plans following: a. No plants w plants list a b. Minimum 1 c. Provide soil with curren	Prior to commencement of use and to be maintained thereafter.				
	Component	Description				
	Objective	Plants within the site are to provide adequate screening of the development from surrounding viewpoints.				
	Quantity and Density	Total of 1440 x 6m trees and 4m shrubs within 10m wide landscape buffer. 40 Plants per 10m x 50m wide planting module, which is to be repeated for the extent of the 10m wide buffer (in accordance with the approved Landscape Plans prepared by Jackie Amos Landscape Architect. A minimum of 31 trees x 300L tree stock within the "tree planting to eastern extent of the development" (in accordance with the approved Landscape Plans prepared by Jackie Amos Landscape Architect). Trees are to be planted at least 1.5m apart and evenly spread throughout the location indicated on Drawing No. 2062-02.				
	Site preparation	<ul> <li>remove/treat all <i>Biosecurity Act 2014</i> restricted matter weeds and environmental weeds in the area prior to commencing any on-site works</li> <li>stabilise exposed soils</li> </ul>				

	Monitoring and Maintenance	<ul> <li>ensure erosion and sediment control measures are installed</li> <li>dig holes for plants twice the depth of the plant stock. Ensure edges of the hole are not glazed</li> <li>Water plants every day for 1 week, twice per week for weeks 2-6, and then weekly from 6-12 weeks</li> <li>Perform maintenance monthly for the first 6 months then bi-monthly:         <ul> <li>Remove or spray competing weeds with appropriate herbicide</li> <li>Check for herbivory and if necessary, install tree guards</li> <li>Replace dead and dying trees</li> <li>Water if rainfall has not been sufficient</li> <li>Monitor erosion and sediment control devices</li> <li>Verify that all performance criteria have been met</li> </ul> </li> <li>All Plants are to be maintained in perpetuity to meet the above objective</li> <li>Biosecurity Act 2014 listed weeds and environmental weeds– absent or controlled (90% removal) after 12 months</li> </ul>					
	Council inspection	<ul> <li>mortalities as required to maintain 90% survival rate in perpetuity</li> <li>Erosion and sediment control/mulching – Mulch cover maintained</li> <li>Notify council when all plants have been planted – Council will undertake an inspection</li> <li>Council will inspect after 12 months from planting to ensure performance criteria have been met</li> <li>Ensure performance criteria are met throughout the life of the use</li> </ul>					
10	The Eucalyptus pilularis 'Blackbutt' plant species is not suitable for the area and must be replaced with Eucalyptus tessellaris 'Moreton Bay Ash' or alternative species as approved by Council.At all times.						
11	All landscape works must be established and maintained for the life of the use. All plants must be allowed to grow to full form and any plants that die must be replaced within three (3) months with a like species.Prior to commencement of use and to be 						
Veget	Vegetation Clearing						
12							

	a. inspect vegetation approved for removal (or any dams to be	
	removed or dewatered) and advise contractors when it is	
	appropriate to commence works;	
	b. clearly mark (flag) vegetation found to contain fauna or fauna	
	habitat (such as tree hollows, arboreal termite mounds, stick nests	
	or possum drays with flagging tape), and visually and verbally	
	communicate this information to the tree feller to ensure flagged	
	trees are not felled until authorised and instructed to by the fauna spotter;	
	c. where native vertebrate animals are found, clearing must only	
	continue in coordination with a fauna spotter. All native	
	vertebrate animals located within, on and amongst vegetation or	
	areas of vegetation approved for clearing, are only to be managed	
	under the guidance of the fauna spotter;	
	d. keep and maintain accurate records of all animal captures,	
	incidents and disposals for the site and a report prepared for	
	Council and other relevant authorities within one month of	
	completion of the project;	
	Note: an accredited Fauna Spotter/ Wildlife Consultant is a person or	
	company holding a current Rehabilitation Permit – Spotter Catcher	
	issued by the Department of Environment and Science under the	
	Nature Conservation (Administration) Regulation 2017.	
13	Any clearing of koala habitat trees must ensure the clearing is carried	At all times during
	out in a way the complies with the sequential clearing conditions in Part	vegetation clearing.
	3, Section 10 of the Nature Conservation (Koala) Conservation Plan	
	2017.	
	Note: Koala Habitat Trees are defined as	
	a. a tree of the Corymbia, Melaleuca, Lophostemon or Eucalyptus	
	genera that is edible by koalas; or	
	b. a tree of a type typically used by koalas for shelter, including, for	
	example, a tree of the Angophora genus.	
14	Limit the felling of habitat and hollow bearing trees to the following	At all times during
	methods:	vegetation clearing.
	a. segmental removal of the tree, with hollow-bearing limbs being	
	checked by the wildlife spotter and cleared of fauna using a cherry picker;	
	b. segmental removal of the tree, with hollow-bearing limbs plugged	
	and lowered to the ground for inspection by the wildlife spotter;	
	c. use of an excavator with vertical grab to lower the main trunk; or	
	d. a combination of the above methods.	
15	Preserve valuable habitat features such as large fallen logs, rock piles or	At all times during
	outcrops wherever practicable through the translocation and re-	vegetation clearing.
	establishment in coordination with the wildlife spotter.	
16	Ensure compliance with AS 4970 – 2009 Protection of trees on	At all times during
	development sites, including but not limited to the implementation of a	vegetation clearing.
	'Tree Protection Zone' where trees are to be retained onsite and	
	undertake the following:	

	<ul> <li>a. install protective fencing to prevent any damage to areas not in the approved vegetation clearing area in general accordance with Section 4.3 of AS 4970 – 2009;</li> </ul>	
	<ul> <li>b. provide signs identifying the 'Tree Protection Zone' on exclusion fencing that are clearly visible from all areas within the development site within 20 metres of the exclusion fencing; and</li> </ul>	
	<ul> <li>c. ensure all trees to be retained are protected from harm during works on site. Ensure activities such as traffic, stockpiling and</li> </ul>	
	compaction are excluded from areas of retained vegetation particularly within the tree protection zones of retained trees.	
1	<ul> <li><sup>7</sup> Ensure vegetation and rubble piles are not left to serve as a refuge for displaced or roaming wildlife through the implementation of the following measures:         <ul> <li>a. immediately (within 12 hours) remove or destroy such materials; or</li> </ul> </li> </ul>	At all times during vegetation clearing.
	<ul> <li>b. ensure old (&gt;12 hours) piles of felled vegetation are treated as potential wildlife habitat and inspected by a wildlife spotter catcher prior to removal or destruction.</li> </ul>	
18	<ul> <li>Ensure all vegetation cleared as a result of this development approval and requiring disposal is disposed of: <ul> <li>a. on the premises for landscaping and sediment and erosion control purposes (for example as mulch); and/or</li> <li>b. at a waste disposal facility operated by Council provided that the waste is delivered to the waste disposal facility in a manner and form which allows it to be mulched at the facility; and/or</li> </ul> </li> </ul>	At all times during vegetation clearing.
	<ul> <li>c. in such other environmentally responsible manner as meets with the written approval of the Council; and</li> <li>d. ensure any vegetation cleared as a result of this development approval is not burnt or incinerated except for the purpose of domestic heating inside a dwelling on the subject site.</li> </ul>	
Ou	tdoor Lighting	
19	All outdoor lighting shall be directed inwards from the lighting source, be hooded and be directed away from residential uses.	At all times.
20	be in accordance with the Australian Standard AS4282:2019 Control of the Obtrusive Effects of Outdoor Lighting.	At all times.
2:	Submit to Council a certificate of compliance demonstrating all outdoor lighting complies with the Australian Standard AS4282:2019 Control of the Obtrusive Effects of Outdoor Lighting.	Prior to commencement of use.
Wa	ter Supply	
22	A water supply is to be provided on site that is sufficient to cater for the use.	Prior to commencement of use and to be maintained thereafter.
Ор	erational Management Plan	
23	<ul> <li>Submit an Operational Management Plan for the facility to Council for approval which includes, but is not limited to the following:</li> <li>a. Complaints management procedure;</li> <li>b. Environmental emergency and incident management procedure;</li> </ul>	Prior to commencement of use.

	c. An Environmental Management Plan (EMS) written by a qualified	
	ecologist. The EMS is to have a specific focus the MSES Wetland of	
	High Ecological Significance and the Lockyer Creek s to ensure the	
	ecological values are maintained and improved. The EMS is to	
	include at a minimum (but not limited to):	
	i. Relevant legislation;	
	ii. Ecological assessment to determine the baseline	
	ecological values (prior to operational works and taking	
	into account seasonal variations);	
	iii. Potential threats/impacts to the ecological values and	
	their likelihood of occurring (e.g. noise, vibrations, glare,	
	traffic, weeds, grazing);	
	iv. Mitigation plan – measures to be employed to mitigate	
	the threats/impacts (prior to construction and during	
	operation) including soil protection, water resources	
	protection, flora and fauna protection and waste	
	management;	
	v. Monitoring Program - including monitoring methods,	
	locations, frequency, indicators, and specified rectification	
	works if indicators are outside of threshold parameters;	
	vi. Action plans/procedures to follow in the event of an	
	environmental risk occurring and which entity is	
	responsible; and	
	vii. Reporting and review framework.	
	d. Maintenance program;	
	e. Weed and pest management plan;	
	f. Details and management of any livestock that will graze	
	underneath the solar panels;	
	<ul><li>g. Number of employees; and</li><li>h. Lifespan of the facility.</li></ul>	
24	The use must be carried out generally in accordance with the approved	At all times.
24	Operational Management Plan.	At all times.
	operational Management Fran.	
Reha	bilitation and Exit Plan	
25	Submit to Council for approval a Rehabilitation and Exit Plan prepared	One (1) year prior to
	by a suitably qualified person, that includes at a minimum (but not	decommissioning.
	limited to):	a coorning a
	a. Demonstrates that the site will be restored to a standard capable	
	of the level of productivity prior to the Material Change of Use	
	upon decommissioning of the Solar Farm;	
	b. Demonstrates that the ecological values on the site will be	
	restored to the same or better state than prior to the approved	
	use;	
	c. Identifies possible land uses (e.g. grazing, cropping, environmental	
	offsets) following cessation of the approved use;	
	d. Clearly establishes the objectives of the Plan;	
	e. Performance criteria for the rehabilitation actions;	
	f. An Action Plan, with timing for remedial works such as structure	
	removal, removal of imported materials such as gravel, repair of	
	any soil erosion, drainage and ecosystems, along with weed and	
	any soli crosion, aramage and ccosystems, along with weed and	

MINUTES

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	pest animal control activities required to meet the rehabilitation	
	performance criteria; and	
	g. Outlines a program for monitoring rehabilitation success using	
	appropriate indicators.	
26	Post-operational rehabilitation of the site is to be carried out generally	Upon cessation of the
	in accordance with the strategies identified in the approved	use.
	Rehabilitation and Exit Plan.	
27	Rehabilitation work must commence immediately upon cessation of the	Upon cessation of the
	approved use and be carried out in accordance with the approved	use.
	Rehabilitation and Exit Plan for the length of time included in the Action	
	Plan.	
	al and General Amenity	
28	The external finishes of the battery containers, inverters and any other	At all times.
	buildings shall comprise neutral, low reflective colours consistent with	
	the surrounding natural environment.	
	e Management	
29	All waste generated from construction of the premises must be	At all times during
	effectively controlled on-site before disposal. All waste must be	construction.
	disposed of in accordance with the <i>Waste Reduction and Recycling Act</i>	
20	2011.	At all times.
30	All waste generated on-site must be managed in accordance with the	At all times.
	waste management hierarchy as detailed in the <i>Waste Reduction and</i>	
Store	Recycling Act 2011. nwater General	
31	All works associated with this development must be undertaken	At all times.
51	without resulting in stormwater damage, ponding or nuisance to	At an times.
	surrounding and/or downstream properties or infrastructure.	
32	Design stormwater management generally in accordance with the	In conjunction with the
52	approved <i>Stormwater Management Plan</i> , Reference No. 16133,	lodgement of a
	Revision 1, prepared by RMA Engineers and dated 16 December 2020,	development permit for
	subject to detailed design and except as altered by conditions of this	operational works.
	development approval.	
33	Construct stormwater drainage and stormwater quality management	Prior to commencement
	devices in accordance with the development permit for operational	of use and to be
	works.	maintained thereafter.
Haul	Route	
34	The approved transport route to the site must be in accordance with	At all times during
	Figure 2 of the Reference No. 210305 16133 TRA RFI Response 0,	construction.
	prepared by RMA Engineers and dated 5 March 2021.	
35	No access is permitted north along Goos Road beyond the access point	At all times.
	to the site to all vehicles related to the construction and operation of	
	the use identified on the Approved Plans .	
Vehi	cular Access and Signage	
36	Access to the site during construction and operation of the solar farm	At all times.
	and ancillary works must be via a single access point situated in	
	proximity to the Adare and Goos Road intersection.	
37	All vehicle parking for vehicles related to the construction of use is to	At all times during
	be provided within the site during construction phase.	construction.

38	Ensure that loading and unloading operations are conducted wholly	At all times.			
	within the site and all vehicles enter and exit the site in a forward				
	direction.				
39	Submit to Council 'AUTO TURN' or equivalent plots certified by a	In conjunction with the			
	suitably qualified Registered Professional Engineer Queensland (RPEQ)	lodgement of a			
	demonstrating the safe manoeuvring of the largest service vehicle	development permit for			
	expected from/to Goos Road during the operational phase to/from the	operational works.			
	development. Clearly indicate the centre line of Goos Road in the swept				
	path drawing.				
40	Construct a vehicular entry and exit crossover at the location indicated	Prior to commencement			
	on the Approved Plans generally in accordance with the Institute of	of use.			
	Public Works Engineering Australasia's standard drawing number RS-				
	051 Vehicle Crossings Heavy Duty (general wide configuration) and				
	AS2890.2 Parking facilities Part 2: Off-street commercial vehicle				
	facilities and crossover splays to accommodate the largest service				
	vehicle expected during the operational phase.				
41	Construct any new crossovers such that the edge of the crossover is no	Prior to commencement			
	closer than 1 metre to any existing or proposed infrastructure, including	of use.			
	any service infrastructure (e.g. power pole, telecommunications pit),				
	road infrastructure (e.g. street sign, street tree, etc).				
42	Design advanced intersection warning signs on Adare Road on both the	In conjunction with the			
	northbound and southbound approaches to warn motorists of the	lodgement of a			
	upcoming intersection and to increase driver alertness and reaction	development permit for			
	times.	operational works.			
43	Construct the crossover and traffic signage in accordance with the	Prior to commencement			
	development permit for operational works.	of use.			
Worl	Works on Council Road Reserve – Grid Connection Works				
44	Obtain a permit from Council to Undertake Works within a Road	Prior to the			
	Reserve for construction and traffic management for the grid	commencement of grid			
	connection works proposed to be undertaken within Council road	connection works.			
	reserves.				
45	Construct works within the road reserve in accordance with the permit	Prior to commencement			
	for Works within a Road Reserve.	of use.			
Traff	Traffic Management During Construction Phase				
46	Obtain a permit from Council for Works within a Road Reserve for	Prior to commencement			
	temporary traffic management for the design vehicle movement (19m	of construction works.			
	Articulated Vehicle) along the haul route as shown in Figure 2 of the				
	Reference No. 210305 16133 TRA RFI Response 0, prepared by RMA				
	Engineers and dated 5 March 2021.				
47	Install truck turning warning signage and use of traffic controllers at	At all times during			
	appropriate locations along the haul route.	construction.			
40	Drouido troffio monogomort recourses in executor so with the Drouit				
48	Provide traffic management measures in accordance with the Permit	At all times during			
	for Works within a Road Reserve and as required by conditions of this	construction.			
	approval.				
E Frank	Earthworks and Retaining Walls				

49	<ul> <li>Unless otherwise required by conditions of this approval, earthworks associated with this development must be designed in accordance with: <ul> <li>a. Gatton Shire Planning Scheme 2007;</li> <li>b. Australian Standard AS3798 Guidelines for Earthworks for Commercial and Residential Developments (Level 1 Supervision where appropriate);</li> <li>c. Australian/New Zealand Standard AS/NZS1170 Structure design actions; and</li> <li>d. Australian Standard AS4678 Earth-retaining structures and include relevant drainage.</li> </ul> </li> </ul>	In conjunction with the lodgement of a development permit for operational works.
50	All earthworks must include erosion and sediment control measures in accordance with the International Erosion Control Association's <i>Best Practice Erosion and Sediment Control 2008</i> .	At all times during construction.
51	A minimum 100mm capping layer of good quality, non-dispersive soil must be placed on all areas disturbed during the earthworks operation or otherwise approved by the Assessment Manager. The capping treatment and procedure must form a part of the erosion and sediment control plan for the site.	Prior to the works on completion inspection.
52	Construct all earthworks in accordance with the development permit for operational works.	Prior to commencement of use.
53	All batter slopes must be protected from erosion and scour by the installation of appropriate drainage and re-establishment of ground cover. Top soiling and hydro-mulching must be applied to all exposed surfaces greater than 1:5 grade.	Prior to commencement of use and to be maintained thereafter.
54	No earthworks (change to ground level) are to be undertaken within areas impacted by the current <i>Temporary Local Planning Instrument</i> <i>2020 (Flood Regulation)</i> except for stormwater management works under the approved <i>Stormwater Management Plan</i> , Reference No. 16133, Revision 1, prepared by RMA Engineers and dated 16 December 2020 or unless otherwise approved by Council further to a hydraulic impact assessment.	At all times.
Worl	ks on Completion Inspection and Certification	
55	On completion of the works, a certificate must be submitted to Council by a suitably qualified and experienced RPEQ, certifying that the approved works have been constructed in accordance with relevant construction standards and in compliance with the approved plans and specification.	Prior to the works on completion inspection.
56	Submit to Council a certificate from a suitably qualified and experienced structural engineer RPEQ certifying that the structures holding solar panels have been designed and constructed to withstand lateral forces from wind and flood conveyance.	Prior to the works on completion inspection.
	irements for Operational Works Application	
57	Submit and obtain approval for a development application for Operational Works for Traffic Signage, Access, Internal Access Tracks, Earthworks, Stormwater Management, and Erosion and Sediment Control addressing the requirements of this development approval. The application must include as a minimum the following: a. Development application form/s;	Prior to commencement of construction works.

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	b.	Application fees (design checking as well as inspection) in	
		accordance with Council's Fees and Charges schedule current at	
		the time of lodgement;	
	с.	Detailed design drawings addressing the requirements of this	
		development approval that have been prepared and signed by a	
		suitably experienced and current Registered Professional Engineer	
		Queensland (RPEQ) with their name and registration number;	
	d.	Roadworks drawings must detail existing infrastructure, proposed	
		new infrastructure as well as any rectification/tie in works;	
	e.	Stormwater drainage design must include (but not limited to):	
		• Location and details, including hydraulic design, of all proposed	
		drainage;	
		Stormwater catchment plan/s;	
		Stormwater calculation table/s; and	
		• Details of any diversion banks or drains;	
	f.	Erosion and sediment control measures in accordance with "Best	
		Practice Erosion and Sediment Control" published by the	
		International Erosion Control Association (Australia) for both the	
		construction (including vegetation clearing) and operational	
		(maintenance) phases of the development. Due consideration	
		must be given to dispersive soil types within this region; and	
	g.	Engineering Certification by the RPEQ that the design complies	
		with the conditions of this approval as well as relevant engineering	
		standards and best practice.	
58	Eng	age a suitably experienced and current Registered Professional	In conjunction with the
	Eng	ineer Queensland (RPEQ) to prepare and submit engineering	lodgement of a
	cert	ification that includes the following:	development permit for
	a.	the development application number, type of works, location,	operational works.
		name/stage(s) of development (where applicable);	
	b.	date of certification;	
	с.	name of certifying individual, the name of engineering consultancy	
		that the certifying individual works for, and the name of	
		developer;	
	d.	a full schedule of the latest set of detailed design drawings;	
	e.	state applicable Planning Scheme that the design is compliant	
		with, including the relevant Codes/Schedules/Specifications;	
	f.	state applicable design standards/guides that it has been designed	
		and checked to be compliant with;	
	g.	state that the design is compliant with the development permit –	
		include the relevant preceding development permit number;	
	n.	state that there are appropriate procedures for supervising,	
		inspection, testing in place to deliver the infrastructure to assure	
		the quality of works and will actively ensure that these procedures	
		will be followed during the construction of the works; and	
	i	signature, name and RREO number of the cortifuing individual	
Some	i.	signature, name and RPEQ number of the certifying individual.	
	/ater	Conditions	Prior to common company
<b>Seqw</b> 59	<b>/ater</b> The	<b>Conditions</b> development must be sited in accordance with the Approved Plans	Prior to commencement
	<b>/ater</b> The	<b>Conditions</b> development must be sited in accordance with the Approved Plans chieve a minimum 100 metre setback of use areas from Lockyer	Prior to commencement of use and to be maintained thereafter.

60	<ul> <li>Earthworks must not be carried out:</li> <li>a. within 50 metres of the high bank of Lockyer Creek; or</li> <li>b. below the 1% Annual Exceedance Probability flood level unless for the footings for the solar panels or otherwise approved by Council in writing.</li> </ul>	At all times.
61	Vegetation clearing must not occur within 50 metres of the high bank of Lockyer Creek and not below the 1% Annual Exceedance Probability flood level.	At all times.
62	Portable toilets used during the construction phase must be located a minimum distance of 100m from the high bank of Lockyer Creek and must be maintained to prevent any overflow or spillage.	At all times during construction.

# **ADVISORY NOTES**

(i) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.

(ii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.

# (iii) Fire ants

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website.

## (iv) **Biosecurity**

Ensure all prohibited and restricted biosecurity matter under the Biosecurity Act 2014 are removed appropriately prior to conducting any works on the site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business</u> <u>Queensland website</u>.

# (v) Cultural heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of</u> Aboriginal and Torres Strait Islander Partnerships (DATSIP) website.

The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.

Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

#### Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

Moved By:	Cr Vela	Seconded By:	Cr Cook
		Resolution Number: 20-24/0422	
		CARRIED	
		7/0	

#### **Executive Summary**

This report considers a development application (MC2020/0081) for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton. The following table summarises the application details.

APPLICATION SUMMARY			
Applicant:	Gatton Solar Farm Pty Ltd C/- Precinct Urban Planning		
Proposal:	Development Permit for Material Change of Use for		
	Undefined Use (Solar and Battery Farm)		
Properly Made Date:	16 December 2020		
Street Address:	Adare Road, GATTON		
RP Description:	Lot 1 SP217751		
Assessment Type:	Impact		
Number of Submissions:	12 Properly Made Submissions		
State Referral Agencies:	SARA – State Controlled Road		
<b>Referred Internal Specialists:</b>	Development Engineer		
	Plumbing Inspector		
	Building Certifier		
Environmental Planner			
Prelodgement Meeting:	Yes – 20 October 2020		
Information Request	Yes – 21 January 2021		
	Response received 10 March 2021		
Further Advice:	Yes – 16 April 2021		
	Response received 20 August 2021		
DA Stage:	Part 5 Decision		
Decision Due Date:	17 September 2021		

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development complies with the applicable assessment benchmarks, subject to reasonable and relevant conditions.

**15 SEPTEMBER 2021** 

## **Background / Site History**

There are no existing approvals in effect for the premises. There are no existing structures on the property. A prelodgement meeting was held with the applicant prior to lodgement of the application. The current application is generally reflective of the prelodgement meeting discussions.

## Site Details

SITE AND LOCALITY DESCRIPT	SITE AND LOCALITY DESCRIPTION		
Land Area:	40.0797 Hectares		
Existing Use of Land:	Vacant		
Road Frontage:	Adare Road: 56m		
	Goos Road: 957m		
Significant Site Features:	Sparsely vegetated, existing dam		
Topography:	Slopes down towards east		
Surrounding Land Uses:	Residential, rural		

## Proposal

The application seeks approval for a Development Permit for Material Change of Use for Undefined Use (Solar and Battery Farm) at Adare Road, Gatton. The facility proposes a solar panel array that is 16.62MW in size with an associated battery storage capacity of 2.25MW/4.5MWh (refer to Figure 1). The development will occupy an area of approximately 20ha. The solar panels will be mounted on a racking system. The solar panels will be tiltable solar tracking panels on a single-axis (moving east to west) (refer to Figure 2). The solar panels will have a maximum height of 3m.

The solar panels will be supported by a number of inverters and batteries which will be located within containerised structures similar to a shipping container. These structures will be centrally located within the development and accessible by a single internal access road. These structures will have a maximum height of 3.5m. Access to the site will be via Goos Road.

The facility will be enclosed by a 1.8m high security fence as well as a 10m wide planted buffer. Additional tree planting is proposed along the eastern boundary of the facility and partially along the northern boundary of the facility. This landscaping will utilise a variety of native species endemic to the area.

The facility will connect into the existing Gatton substation located approximately one kilometre northwest of the site via the existing 33kV high voltage transmission line.

The facility is estimated to have a 30 year life, however, this could potentially be extended depending upon the solar panels and technology at the time.

The applicant estimates that the electricity generated by the facility (~33,904,800kWh/year) can supply electricity to 4,888 average Australian homes (based on the average Australian home consuming 19kWh/day or 6,935kWh/year). At the 2016 Census, Gatton had 2902 homes and Laidley had 1633 homes equalling 4535. Therefore, the electricity generated by this facility has the potential to service both Gatton and Laidley.

# ORDINARY MEETING OF COUNCIL MEETING MINUTES



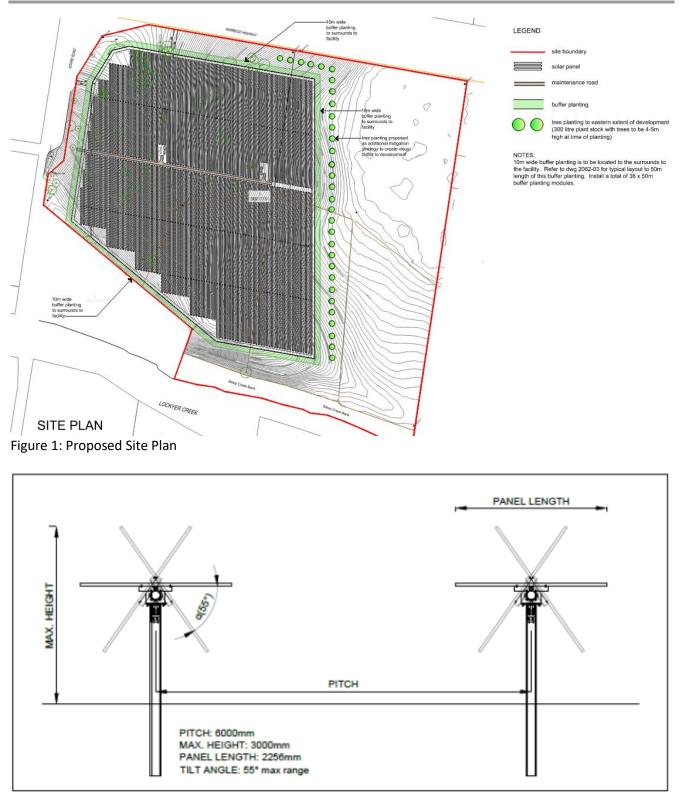


Figure 2: Solar Panel Array Elevation

The following table describes the key development parameters for the proposal:

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS	
	Required	Proposed
Gross Floor Area	-	Not Applicable

Building Height/ Storeys	Maximum 8.5m	3.5m
Setbacks	Front: 20m	Front: 35m (west), 50m (north)
	Side & Rear: 10m	Side: 205m (east), 15.5m (south)
Site Cover	-	~52%

## ASSESSMENT:

## **Framework for Assessment**

#### Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

## Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	<ul> <li>State Planning Policy (Agriculture, Biodiversity, Water Quality, Natural Hazards, Risk &amp; Resilience, Energy &amp; Water Supply, and Transport Infrastructure)</li> </ul>
SEQ Regional Plan Designation:	Urban Footprint

## State Planning Policy

## Agriculture

The subject site is located within the Important Agricultural Areas and Agricultural Land Classification – Class A and B. The proposed development is not located on that part of the site classified within the Agricultural Land Classification areas. The site at times has been used for grazing. The proposed development, being a solar farm, is not a permanent or irreversible use and can be decommissioned in the future and the land restored to its current use for grazing. A condition has been recommended requiring a Rehabilitation and Exit Plan be provided one (1) year prior to decommissioning that includes rehabilitating the land to pre-development conditions. In addition, throughout the use of the site, it is intended to have sheep grazing within the solar farm area to assist with maintenance, thereby continuing to utilise the site for grazing.

Of interest to the impacts to agriculture land is the ruling by the Planning and Environment Court in relation to *Mirani Solar Farm Pty Ltd v Mackay Regional Council & Anor* [2018]. The application was originally refused by Mackay Regional Council due to a number of reasons including the loss of Good Quality Agricultural Land (GQAL). The appeal by the developer against Council's refusal was allowed on a number of grounds including that there was no evidence of loss of the GQAL having an economic impact. Any loss of GQAL would be a temporary given the lifespan of the solar farm.

Based on the above factors, it is considered that the proposed development, despite the sites' identification as an Important Agricultural Area and Agricultural Land Classification – Class A and B, is not in conflict with the outcomes of this State Interest.

## Biodiversity

The subject site is located within the MSES – Regulated vegetation (intersecting a watercourse) and MSES – High ecological significance wetlands. The proposed development is not located within that part of the site impacted by these areas, therefore will not interfere with the MSES. However, to ensure the development does not impact upon the wetland, a condition has been recommended requiring the management of this wetland during the life of the use be detailed in the Operational Management Plan. No further assessment is required.

# Water Quality

The subject site is located within the Water Supply Buffer Area and Water Resource Catchments. A *Stormwater Management Plan*, Reference No. 16133, Revision 1, prepared by RMA Engineers and dated 16 December 2020 was submitted with the application which addressed water quality requirements. During the construction phase it is recommended that an Erosion and Sediment Control Plan be prepared, and all site workers be educated on erosion and sediment procedures. In addition, erosion and sediment control devices are to be regularly inspected and maintained following storm events. Post construction on-site stormwater quality treatment devices including swales, buffers and bioretention basins are required to be implemented. Subject to compliance with the recommendations of the Stormwater Management Plan, the development will not impact upon water quality. As such, conditions have been recommended in relation to stormwater management and water quality.

## Natural Hazards, Risk & Resilience

The subject site is located within the Flood Hazard Area – Level 1 – Queensland Floodplain Assessment, Flood Hazard Area – Local Government flood mapping area and Bushfire Prone Area.

The development footprint area is located within a Flood Hazard Area. The solar farm will be unmanned apart from maintenance as required and therefore will not increase the flood risk to persons. The solar panels will be mounted on a pole a minimum of 0.9m above ground level, thus ensuring the flow of floodwater will not be impeded by the solar panels. The floodwater will continue to discharge to the eastern side of the property which contains an existing dam.

A small portion of the solar farm along the southern side is located within the Potential Impact Buffer of the Bushfire Prone Area. The proposed development once constructed will predominantly be unmanned and therefore the risk to persons will not increase. The proposed development largely avoids the natural hazard area and will not increase the severity of the hazard risk or hinder disaster management.

## Energy & Water Supply

The subject site is located adjacent to designated Seqwater Channel. As such, the application was referred for Third Party Advice to Seqwater for comment. Seqwater provided their response on 30 March 2021 and recommended the inclusion of several conditions relating to a number of matters including setbacks from Lockyer Creek, earthworks and toilet facilities should any toilet facilities be provided. These conditions were recommended to ensure the development does not negatively impact upon Seqwater's pipeline and channel being Lockyer Creek. A number of the conditions requested by Seqwater have been included in the recommendation.

#### Transport Infrastructure

The subject site is located adjacent to a State-controlled Road. The application was referred to the State Assessment and Referral Agency (SARA) for comment on the proposed development due to proximity to the Warrego Highway which is a State-controlled road. No issues were raised by SARA. The proposed development will not gain direct access to the Warrego Highway, therefore will not impact upon the safety and efficiency of the state transport infrastructure.

## Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is *Gatton Shire Planning Scheme 2007*. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Gatton Shire Planning Scheme 2007
Zone:	Rural General & Rural Agriculture
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Planning Scheme

#### Desired Environmental Outcomes

The Desired Environmental Outcomes (DEOs) are:

- Environment
- Character and Landscape Quality
- Settlement Pattern, Amenity and Safety
- Access to Services, Facilities and Employment Opportunities
- Cultural Heritage
- Economic Development and Natural Resource Management

#### Environment

The proposed development will not impact upon the Region's natural environment and will support the sustainable development of the area as the development is for sustainable electricity generation. The majority of waste will be generated during construction which will be disposed of through approved disposal methods depending upon the type of waste. Once constructed, it is intended for sheep to graze the facility to assist with maintenance, which promotes sustainable land management. Erosion and sediment control practices will be implemented during construction to assist with prevention of land degradation. At cessation of the use, the land will be rehabilitated to the original state.

## Character and Landscape Quality

Any noise generated by the use will generally be limited to the inverter and battery storage structures. A site visit was undertaken by the assessing officer to the University of Queensland Gatton Solar Research Facility. It was observed as part of this site visit that noise was audible when within five to ten metres of the structures, however, was not audible when further away from these structures. These structures are centrally located on the property to ensure that there will be no off-site noise impacts.

The site is located in proximity to a number of existing dwelling houses to the east and northeast of the site. As part of the application the *Gatton Solar Farm Visual Assessment*, Issue F, prepared by Jackie Amos Landscape Architect and dated 20 August 2021, and *Glint and Glare Impact Assessment Report*, Reference No. 21008, Final Issue, prepared by Environmental Ethos and dated 20 July 2021 were submitted with the application. These reports were submitted to demonstrate that the proposed development will not impact upon the rural character or landscape values of the area.

The Glint and Glare Impact Assessment Report utilised Solar Glare Hazard Analysis software to determine the potential for glint and glare as a result of the development to the area surrounding the development within two kilometres of the subject site. The assessment identified that there was no glare potential to any nearby dwellings or commercial or public road. These solar panels will be single axis tracking meaning the solar panels follow the sun during the day from east to west. Solar panels are intended to maximise absorption of solar energy which minimises the extent of solar energy reflected. As such, the proposed development is unlikely to result in glint and glare impacts to the surrounding area.

The Visual Assessment determined the potential visual impact to a number of surrounding sites within one kilometre of the site. The majority of sites have limited visual impact as a result of the development due to topography and existing vegetation. There are two main areas immediately to the east of the site and to the northeast of the site, that are of concern (refer to Figure 3). To reduce the visual impact and maintain the rural character of the area, a 10m wide buffer area is proposed surrounding the entire facility. This buffer area utilises a range of planting species that grows to various heights at maturity. In addition, as a further mitigation strategy to reduce the visual impact to the east and northeast, additional landscaping is proposed which will incorporate a number of species with a height at maturity of 25m. At the time of planting, these trees will be approximately four to five metres in height to provide for buffering at commencement of use.

Figures 5, 6, 8 and 9 provide photomontages of the proposed development with the landscaping at time of planting, after 10 years of growth and at maturity which is estimated to be 15-20 years. These figures are also provided in Attachment 1 for further detail. These photomontages identify that at maturity the facility will be buffered by landscaping from the two viewpoints. After 10 years of growth, a significant portion of the solar farm will be buffered by the landscaping from the two viewpoints (refer to Figures 4 and 7). To reduce the visual impact at time of planting, the applicant proposes to utilise semi-mature trees that are four to five metres in height to provide for visual buffering on commencement of use. Given the above, it is considered that the proposed development will not ultimately have a significant adverse impact upon the rural character of the area and will maintain landscape values of the area.



Figure 3: Main viewpoint areas impacted by the development – identified with red stars.



Figure 4: Viewpoint 1 location plan



 
 200°
 210°
 220°

 VP1 - PHOTOMONTAGE WITH LANDSCAPE SCREENS SHOWN AT TIME OF PLANTING
 230" 270\* 280° 2400



Figure 5: Photomontage of proposed development at time of planting and after 10 years at viewpoint 1



VP1 - PHOTOMONTAGE WITH LANDSCAPE SCREENS SHOWN AT MATURITY

Figure 6: Photomontage of propsoed development with planting at maturity at viewpoint 1



Figure 7: Viewpoint 2 location plan



VP2 - PHOTOMONTAGE WITH LANDSCAPE SCREENS SHOWN AT APPROXIMATELY 10 YEARS OF GROWTH

Figure 8: Photomontage of proposed development at time of planting and after 10 years at viewpoint 2



Figure 9: Photomontage of propsoed development with planting at maturity at viewpoint 2

# Settlement Pattern, Amenity and Safety

The development is located in close proximity to the town of Gatton and will not impact upon Gatton's role as the main town centre. The development will not impact upon any urban or rural residential centres. The development has taken into account natural hazards with the facility predominantly unmanned once constructed. The facility appropriately manages any natural hazards on the property.

#### Access to Services, Facilities and Employment Opportunities

The proposed development will provide for an alternative source of electricity generation in a sustainable manner. This will support the community through the provision of an additional electricity supply. The development will not impede access to services, facilities or employment opportunities.

## Cultural Heritage

The subject site is not identified as an area or place of cultural heritage significance.

#### Economic Development and Natural Resource Management

The proposed development will provide an alternative electricity generation to supply the community and wider area in a sustainable manner. The site is located adjacent to an existing 33kV electricity line and one kilometre from an existing substation to allow the solar farm to efficiently connect to the electricity grid.

The application has been assessed against each of the matters above and found to be generally consistent with each DEO.

#### Assessment Benchmarks – Planning Scheme Codes

The application requires Impact Assessment and must be assessed against the Planning Scheme as a whole. The following codes are most relevant to assessment of the application:

- Rural General Zone Code
- Rural Agriculture Zone Code
- Biodiversity Overlay Code

- Potential Bushfire Risk Area Overlay Code
- Building Work Code
- Earthworks Code
- Landscaping Code
- Lighting Code
- Services and Infrastructure Code
- Vehicle Access, Parking and On-Site Movement Code
- Rural Development Code
- Temporary Local Planning Instrument 2020 (Flood Regulation) Flood Hazard Overlay Code

The application has been assessed against each of the applicable codes and found to be compliant or can be conditioned to comply. The pertinent issues arising out of assessment against the codes are discussed below:

#### Overlay Codes

## Biodiversity Overlay Code

A small portion of the property along the property boundary to Lockyer Creek is located within the Biodiversity Overlay. No works (including vegetation clearing) are proposed to be undertaken within this area. Any vegetation clearing undertaken is outside of the areas mapped under the Biodiversity Overlay. Conditions have been recommended in relation to this clearing to ensure it is carried out in a sequential manner and limits any impacts to any fauna. Therefore, no further assessment against this Code is required.

#### Potential Bushfire Risk Area Overlay Code

The subject site is located within the medium Potential Bushfire Risk Area Overlay. Only a small portion of the property is located within the overlay. The facility will largely be unmanned apart from maintenance, therefore the risk to persons will not increase as a result of the development. The vegetation within the Potential Bushfire Risk Area Overlay will be removed for the development. The bushfire risk associated with this development is therefore considered to be minimal and tolerable.

## Zone Code

## Rural General Zone Code

The development will not impact upon downstream water quality as demonstrated in the submitted Stormwater Management Plan. Nor will the development adversely impact upon environmental values.

Access to the site will be from Goos Road which will have limited traffic once construction is finished and will be constructed to a standard sufficient to cater for the use. Further detail on the access will be assessed through an Operational Works application.

Buffering is provided through the incorporation of large setbacks from the property boundaries and landscaping to visually buffer the development from existing residential uses to the east and northeast.

#### Rural Agriculture Zone Code

The proposed development is not located within any of the Rural Agriculture zoned land as it is entirely located within the Rural General zoned land, therefore no further assessment is considered necessary.

#### **Development Codes**

#### Building Work Code

The proposed development will have a maximum building height of 3.5m which complies with the maximum 8.5m required for buildings in the zone under the code. The proposed development is setback from the property boundaries in excess of 20m from the front and 10m from the side and rear as required by the code.

#### Earthworks Code

Minimal earthworks will be undertaken for the development and will be limited to excavation for the foundations/footings for the solar panel arrays, battery and inverter structures, and the internal access track. The earthworks associated with the foundations/footings will be assessed and engineered as part of the building application. Standard conditions have been recommended in relation to the earthworks.

#### Landscaping Code

Detailed landscaping plans, prepared by Jackie Amos Landscape Architect were submitted with the application. A 10m wide landscape buffer will be planted surrounding the entire facility to visually screen the facility from public view. This landscape buffer will incorporate a variety of tree and shrub species which will have varying heights at maturity up to six metres. Figure 10 below identifies the proposed landscaping species. A 1.8m high security fence will also be constructed surrounding the facility to prevent unauthorised access. No screen fencing is considered necessary given the screening the landscape buffer will provide.

#### PROPOSED PLANT SPECIES (TO 10M BUFFER PLANTING)





scented myrtle

Bottlebrush





cottonwood

Bracelet honey myrtle

We oing lilly pilly

Figure 10: Proposed 10m wide buffer planting species

Additional landscaping is proposed to the eastern extent of the development that will incorporate a variety of native tree species endemic to the area. These trees will be 4m to 5m tall at time of planting and will have a height at maturity of 20-25m. The proposed planting species are identified in Figure 11. A condition has been recommended that the proposed Eucalyptus pilularis 'Blackbutt' be replaced with another suitable species as this species is not suitable for the area.

#### PROPOSED PLANT SPECIES (TO TREE PLANTING TO EASTERN EXTENT)













saleuca quinquenervia bad leaf paperbark

 Flindersla aust Crow's ash

Figure 11: Proposed eastern extent planting species

Topsoil at 300mm deep and mulching up to 100mm will be provided to all landscaping. Stakes will be provided to the trees as required. The landscaping will be maintained for the life of the use and a condition has been recommended requiring maintenance of the landscaping.

#### Lighting Code

External lighting will be located on the containerised structures which are centrally located within the property. Conditions have been recommended requiring any external lighting to comply with the relevant Australian Standards.

#### Services and Infrastructure Code

The proposed development is unlikely to require a constant water supply given the nature of the use. The site is not serviced by Urban Utilities sewerage network system. The facility once constructed will be predominantly unmanned as such no on-site amenities are required nor is an on-site effluent disposal system required. As such a condition has been recommended requiring a water supply to be provided that is sufficient to cater for the use.

The facility will have a new electricity line installed along the existing 33kV transmission line that is located along the Warrego Highway which will connect into the existing Energex substation to the northwest approximately one kilometre from the site. Connection to this substation will require approval from Energex (Energy Queensland). In-principle agreement has been provided by Energex (Energy Queensland) in relation to connection of the facility to the substation.

## Vehicle Access, Parking and On-Site Movement Code

The facility, once constructed, will be unmanned except for maintenance of the property, therefore it is not considered necessary to require on-site car parking. There is sufficient area on site to provide for informal car parking as required.

An internal access track from Goos Road is provided to the containerised battery and inverters. It is proposed for this access track to be gravel sealed. Conditions have been recommended regarding the construction of this track.

The majority of vehicle movements will occur during construction which will include truck deliveries to the site. These deliveries will access the site from the Warrego Highway via Eastern Drive, Old College Road, Allan Street, Adare Road and Goos Road. Conditions have been recommended relating to traffic management and vehicle access during construction.

A further Operational Works application is required for works associated with vehicle access.

## Rural Development Code

The proposed development takes into account existing topography and drainage with minimal earthworks proposed and existing drainage generally retained. The majority of stormwater and flooding flows will continue to follow the existing drainage regime.

The proposed development has taken into account the surrounding uses of the area to provide a significant vegetation buffer. This vegetation buffer uses a variety of species endemic to the area. The facility will have sheep grazing to assist with maintaining the property.

A condition has been recommended requiring the applicant to submit for approval to Council an Operational Management Plan to detail the management of the facility during operation including management of weeds and pest, maintenance program, and management of any emergencies or incidences.

# Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument

The subject site is located within the Low, Medium and High Hazard area, Flood Investigation Area and Overland Flow Paths of the *Temporary Local Planning Instrument 2020 (Flood Regulation)* (TLPI). The facility will predominantly be unmanned once constructed, therefore the flood risk to persons will not increase as a result of the development. The majority of the development footprint is located outside of the flooding areas. The solar panels located within the flood areas will not impede the flow of flood water.

## **Council's Economic Development & Environment Strategies**

The proposed development involves a solar farm which generates electricity from a renewable energy source. Whilst not an assessment benchmark, the proposed development is consistent with Council's recently adopted Economic Development and Environment Strategies. An Emerging Pillar under the Economic Development Strategy is Innovation & Technology – Renewables. A Strategic Priority (SP5) under the Environment Strategy seeks to 'Advocate for and promote innovative solutions to waste management and energy production and use'.

## **Adopted Infrastructure Charges Resolution**

As the use is undefined there is no specified infrastructure charge rate under the *Lockyer Valley Adopted Infrastructure Charges Resolution (No. 4) 2019*. The use will generate the majority of its traffic during construction which is estimated to be approximately 16 weeks for this facility. Once constructed, the solar farm will be predominantly unmanned apart from maintenance of the solar farm. During operation, the development is unlikely to result in an increased demand on trunk infrastructure. In addition, the solar farm has no gross floor area as the only enclosed structures are the inverters and batteries which are not considered to be gross floor area as per the definition in the *Planning Regulation 2017*. It is therefore not considered necessary to levy infrastructure charges for this development.

**Options** 

Option A: Approve the development subject to reasonable and relevant conditions Option B: Approve the development in part subject to reasonable and relevant conditions Option C: Refuse the development

<u>Critical Dates</u> A decision on the application must be made by Council by 17 September 2021.

## **Strategic Implications**

#### Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

#### Finance and Resource

There could be a financial implication should the decision be contested in the Planning and Environment Court.

#### Legislation and Policy

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitter/s may appeal the decision to the Planning and Environment Court.

#### **Risk Management**

Key Corporate Risk Code and Category: EC1 Key Corporate Risk Descriptor: Envi inclu

Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through reasonable and relevant conditions.

#### **Consultation**

#### Portfolio Councillor Consultation

The Mayor and Councillors were updated periodically on the status of the application.

#### Internal Consultation

The application was internally referred to Council's Building, Plumbing, Environment and Development Engineering sections for comment on the proposed development. The Building section advised that building approval is required for the proposed solar panels and battery/inverter storage containers. The Plumbing section advised that where on-site amenities are proposed, a plumbing and drainage permit is required; there are no on-site amenities proposed.

The Environment section recommended the inclusion of conditions relating to vegetation clearing, wetland management and site rehabilitation.

The Development Engineering section recommended the inclusion of several conditions including stormwater, vehicle access, earthworks and retaining walls, and operational works application requirements.

#### External Consultation

#### **Referral Agencies**

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

Referral	Referral Agency and	Referral Trigger	Response
Status	Address		

Concurrence	State Assessment and	Schedule 10, Part 9,	The agency provided its
	Referral Agency (SARA)	Division 4, Table 4 of	response on 10 February
	PO Box 2390	<i>Planning Regulation</i>	2021 (Reference No. 2101-
	NORTH IPSWICH QLD	2017 – State	20525 SRA). A copy of the
	4305	Controlled Road	response is attached.

#### State Assessment and Referral Agency (SARA)

SARA provided their response on 10 February 2021 advising they had no requirements.

#### Community Engagement

## **Public Notification**

The application was publicly notified for 16 business days from 18 March 2021 to 12 April 2021 in accordance with the requirements of the *Planning Act 2016*. 12 properly made submissions were received which includes one (1) submission that had 40 signatories.

The following table provides a summary and assessment of the issues raised by submitters.

pplicant has submitted a proposal for additional caping to the eastern extent of the development to
e the visual impact of the development to nearby
ive receptors. This additional landscaping at
rity will entirely buffer the facility from view.
er, semi-mature plants are proposed to assist with
ding buffering for parts of the facility at the time of
ng. The landscaping will provide for adequate
ring and ensure that ultimately the rural character
e area is not compromised.
e assessment identified that the development will
ause glare or glint issues to surrounding properties.
panels are intended to absorb solar energy and not
t it. It is noted that the panels are attached to a
e mechanism which moves to track the sun for
num energy absorption.
roposed development is therefore considered to
nsistent with the DEOs. Conditions have been
nmended to ensure any night lighting meets the
alian Standard to avoid negative amenity impacts.
roposal, if developed and operated in accordance
recommended conditions, will not have a
icant adverse impact on the nearby residential
opment or Lockyer Creek.

The height, glare and reflection of the solar panels will have an adverse effect on the neighbouring residential properties. The development may impact upon the safe and efficient operation of the Warrego Highway and vehicles utilising the Warrego Highway. No visual assessment including glare/glint was requested by SARA.	The safe and efficient operation of the Warrego Highway was assessed by State Assessment and Referral Agency (SARA) as part of the referral process for this application. No concerns were raised, nor were any requirements/conditions imposed by SARA in relation to the development. It is therefore accepted that SARA considers that the development will not impact upon the safe and efficient operation of the Warrego Highway.
The development will result in additional stormwater discharge to the adjoining property at 126 Goos Road as a result of the development which will worsen stormwater impacts to the adjoining property.	A Stormwater Management Plan was submitted with the application which identified that the proposed development will not result in worsening to any external properties. Whilst the solar panels have a large surface area, underneath these panels will continue to be pervious. This will continue to allow for stormwater to sheet flow across the property as there is minimal increase in impervious area.
The development proposes to connect to the electricity grid via an existing 33kV transmission line to the Gatton substation to the northwest of the property. The application does not include appropriate owner's consent to facilitate the upgrade or undertake upgrade works to the network.	The existing 33kV transmission line is wholly located within road reserve as such, consent of the owner of this transmission line is not required. Prior to commencing works, the applicant is required to obtain approval from the owner of the transmission line. In relation to the existing substation, whilst it is noted that this is located on private property, the works to this substation are development Council is prohibited from making assessable development under Schedule 6, Part 5, Section 26 of the <i>Planning Regulation 2017</i> . As such these works cannot be included as part of this application, as Council is prohibited from assessing this work. Therefore, the consent of the owners of this property is not required. Council has received an in- principle agreement letter from Energex, as owners of the substation, confirming connection of the development to the substation.
Concerns were raised relating to waste management particularly during construction and in the event of a flood.	During construction, waste will be collected into skip bins and disposed of through an approved waste disposal method depending upon the type of waste. Upon commencement of use, the facility will predominantly be unmanned therefore waste is unlikely to be generated above what would ordinarily occur currently. The solar panel arrays and inverter/battery containers will have foundations and footings designed such that these are not at risk of becoming unearthed in a flood.

The landscape plan does not take into account the existing contour information and will result in the landscaping not reducing the impact of the solar panels for the majority of facility. Further the landscaping will take 50 years to hide the solar farm. The application does not address earthworks on site or any future impacts of works. The extent of the impervious area proposed will impact on stormwater	Additional landscaping with a height at maturity of 20- 25m is to be provided which accounts for the topography of the property and ensures that the solar panels will ultimately be visually buffered. In addition, it is estimated that the trees will reach maturity within 15- 20 years. At time of planting semi-mature trees will be utilised to provide for some buffering of the facility immediately. Minimal earthworks will be undertaken associated with the footings/foundations of the solar panel arrays/storage containers for the inverters and battery storage. These earthworks are associated with the
flows.	building application. Minor earthworks are required for the internal access track. The proposed development will not impact upon stormwater flows given that the impervious area increase is minimal.
No Operational Management Plan has been provided and is an integral part of the development that cannot be conditioned.	An Operational Management Plan (OMP) is required to detail how the use will be managed in operation. This is not required until the facility commences operation/use. Prior to this the facility will be in a construction phase, and there will be sufficient time to finalise preparation of this document and be approved by Council. A condition has been recommended requiring the submission of an OMP and approval of the OMP by Council prior to the commencement of use. The recommended condition also includes the criteria which the OMP must address.
The application does not address loss of agricultural land as a result of the development including addressing how this does not impact on the region.	The proposed development is not located within an area identified as Good Quality Agricultural Land (GQAL). Further limited grazing previously occurred on the land however, no constant agricultural uses or cropping occurred. Given the form and nature of the development it will not permanently alienate the land or prevent future rehabilitation of the site to allow for agricultural uses on the property. Development of the site will not result in a negative economic impact to the region.
Public notification has not complied with the <i>Planning Act 2016</i> and has not provided the public with an adequate opportunity to be informed about the proposal. The sign placed on the land was impeded by long grass.	Public notification was undertaken in accordance with the <i>Planning Act 2016</i> ; however, some signs were impeded by long grass given the rain experienced in the area immediately prior to public notification commencing. Section 53 of the <i>Planning Act 2016</i> provides for Council as the assessment manager to assess and decide the application even if some of the requirements for public notification have not been fully complied with, if it has not adversely affected the public's awareness of the existence and nature of the application or restricted the public's opportunity to make properly made submissions.

	Public notification was undertaken as per the
	Development Assessment (DA) Rules which requires a
	sign to be placed on the premises. There is no
	specification under the Act or DA Rules with respect to
	grass impeding the view of the signs. Further, it is
	considered that despite the hinderance of grass, it has
	not adversely affected the public's awareness of the
	existence and nature of the application, as multiple
	submissions were received in relation to the application.
The applicant has not completed a tree	The vegetation on the property is not mapped under
survey and tree removal and retention	Council's Biodiversity Overlay. There is no requirement
plan.	under the Planning Scheme for a tree survey to be
	undertaken where it is not mapped within an overlay.
A BESS Assessment should be undertaken	The proposed development is required to comply with
to determine the hazards and risk	relevant Australian Standards in relation to
associated with the facility. The hazards	electromagnetic radiation (EMR). The inverter and
and risk should include bushfires,	battery storage components will emit low levels of EMR
spontaneous ignition, electromagnetic	however, these are centrally located on the property
fields or the proposed grid connection	and fully enclosed. This will prevent EMR from being a
infrastructure.	risk to adjoining properties or from the road. In meeting
	the Australian Standards, the levels at the boundary are
There are concerns in relation to the	expected to be non-detectable. In addition, there is no
radiation emission from the facility. This	evidence to support that native fauna would be
will result in a health problem.	impacted as a result of this facility. The facility will be
	entirely fenced to assist with preventing native fauna
The development will negatively affect the native fauna as a result of the emissions	from entering the facility.
from the development.	Further, the applicant provided a recent research paper
	on the electromagnetic fields associated with
	commercial solar panel facilities. This research found
	that levels associated with commercial solar panel
	facilities were within exposure limits at two case study
	sites in the United States.
	The Operational Management Plan will detail
	environmental emergency and incident management
	procedure to ensure any ignitions or the like are
	adequately managed and do not cause harm to the
The second dealers in the second s	environment or to the health of people.
The proposed development will require	The existing vegetation on the property is not mapped
the clearing of all mature vegetation	by Council's Biodiversity Overlay. Nor did the application
currently on site. These trees are the last	require referral to SARA for vegetation matters,
remnant coverage in the area. Further,	therefore there is no restrictions regarding removal of
the site is located within Koala District A,	this vegetation. The facility is setback more than 100m
Koala Habitat Restoration Area and along	from Lockyer Creek thus protecting the biodiversity
Lockyer Creek is a Biodiversity Corridor Buffer.	values of the creek.
The proposed development will have	There are no current development approvals for
impacts to future nearby residential	residential development that the proposed
development and will impact upon	development will impact upon. There are no planning
acterophicite and win impact upon	

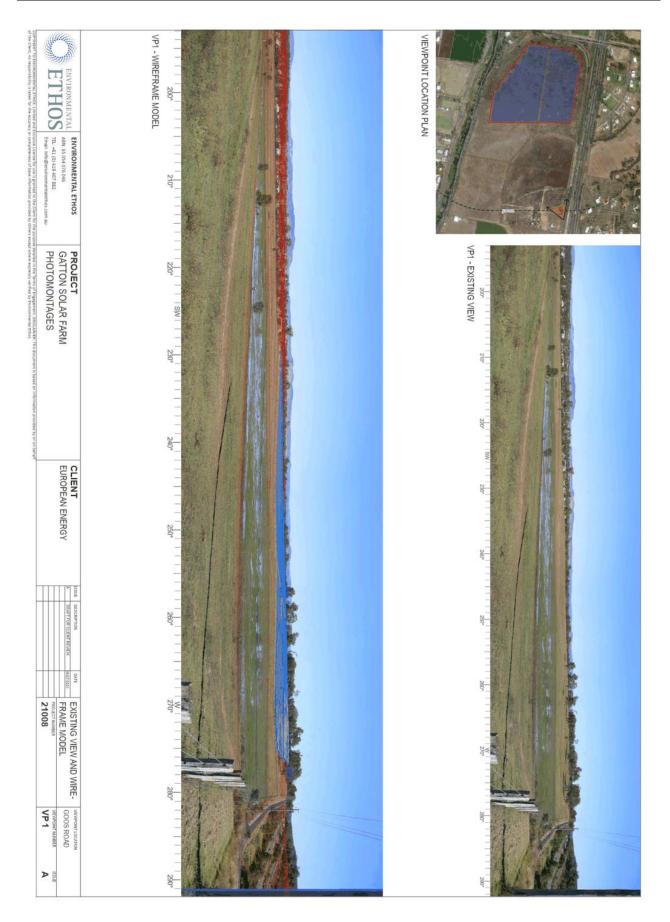
property values. The development will devalue existing properties.	matters in relation to property values that are considered as part of Council's assessment of the proposal.
The applicant's response has not provided sufficient detail to address Council's Information Request. This means that Council is unable to make a complete assessment of the proposal.	Council issued a Further Advice letter to the applicant on the 16 April 2021 to address a number of matters the applicant did not satisfactorily address in their response to the Information Request. The applicant's subsequent response to the Further Advice letter has addressed these concerns to allow Council to make a complete assessment of the proposal.
There are inconsistencies within the application in relation to the size of the facility.	The relevant reports have been amended to ensure that the application information identifies the correct size of the facility. The facility is proposed to have a solar panel array that is 16.62MW with a battery storage capacity of 2.25MW/4,5MWh.
No detail has been provided as to how the livestock (i.e. sheep) will be managed to ensure the livestock does not destroy the proposed buffer vegetation. There is also no intention to provide a mains water connection which will	The livestock will be wholly contained within the solar panel area which will be surrounded by a 1.8m high security fence. This will prevent the buffer area from being destroyed. Further, conditions have been recommended requiring the landscaping to be maintained for the life of the use, therefore it is unlikely this would be destroyed by the livestock.
prevent the landscaping from being watered or sheep provided with water.	In relation to water, a condition has been recommended that a water supply be available on site that is sufficient to cater for the use.
The 1.8m security fencing will provide for an industrial appearance of the site and not provide for any additional screening. The scale and aesthetics are not in keeping with the character of the landscape and will negatively impact on nearby residents.	The screen fencing will be located between the landscape buffer and the solar panel arrays; therefore, the fence will be screened by the landscaping. The fence will not have a significant detrimental impact upon the character or aesthetics of the area.
The site is currently frequented by a number of birds given the large surface area of water on the property.	The large surface area of water is located in the eastern extent of the property, which will be retained as part of the development. Therefore, the development will not impact upon the birds frequenting the area.
The use is significantly out of keeping with its current and surrounding zonings. The surrounding zoning/area is characterised predominantly by single detached residential dwellings. The surrounding area continues to grow residentially.	The subject site is located within a rural area based on current zoning. To the south, there is the Gatton township however this is largely buffered from the facility due to topography and existing vegetation. To the west of the site are the existing soccer fields and sewerage treatment plant. To the east is existing agricultural land. To the north is the Warrego Highway and then rural residential development. The development will not impact upon this rural residential area as the majority is buffered by the topography of the area. In addition, significant landscaping is proposed to visually buffer the facility from this residential area.

Solar farms necessitate the clearing of tracts of land which means changes to drainage channels and increased erosion.	This type of development is considered to be most appropriately located within the rural zone. Given the surrounding site characteristics and use of landscaping to visually buffer the area, it is considered that the use is a compatible use for the zone and area. The development will result in the clearing of vegetation; however, the drainage channels will largely remain the same and continue to discharge to the eastern portion of the site. During construction erosion and sediment will be managed. Upon completion of construction, these areas will be managed through the establishment of ground cover to reduce any erosion issues. Further the site is bounded by the landscape buffer which will assist capturing any sediment prior to
The development will impact on the scenic amenity of the Gatton area as a whole. The site is at the northern entrance to Gatton and provides a poor first impression of the area.	discharge off-site. The impacts to the scenic amenity will be reduced through the provision of landscaping. The use of landscaping will visually enhance the appearance of the development. The landscaping provides for a variety of species to provide for visual interest. The landscaping is also of varying heights at maturity to provide for adequate screening. Therefore, it is considered that ultimately the development will not negatively impact upon the scenic amenity of the area.
The development will cause a heat sink and make the surrounding areas much hotter.	The solar panels will absorb the solar energy generated by the sun and will not cause an increase in the area becoming hotter as this solar energy will not be reflected off of the solar panels.
The proximity of the development to existing solar panels will impact on the submitters ability to feed into the grid.	The development is unlikely to cause issues to other proponents feeding into the grid. However, these matters are assessed by the relevant energy distributor in this instance Energex in relation to connection.
The battery storage has a potential threat of fire, there is no information on how this will be managed in the event of a fire.	A condition has been recommended requiring an Operational Management Plan that details how incidences/emergencies will be dealt with on site, including in the event of a fire. The facility is required to comply with relevant Australian Standards and be constructed by a licensed electrical contractor.
DTMR has previously issued advice relating to the preservation of the Warrego Highway transport corridor. The development does not take into account this preservation and future issues with the expansion of this corridor. The project is too big to be in a residential	The application was referred to SARA for comment on the State Transport Infrastructure. No issues were raised with respect to preservation of this land for the future corridor. In addition, the nature of the development is not considered to compromise future expansion of the highway should this become necessary. The subject site is located within a rural area based on
area.	current zoning. To the south, there is the Gatton township however this is largely buffered by the facility due to topography and existing vegetation. To the west of the site are the existing soccer fields and sewerage treatment plant. To the east is existing agricultural land.

To the north is the Warrego Highway and then rural residential development. The development will not impact upon this rural residential area as the majority is buffered by the topography of the area. In addition,
significant landscaping is proposed to visually buffer the facility from this residential area.

# Attachments

- **1**. MC2020/0081 Photomontages 6 Pages
- 2. MC2020/0081 Proposal Plans 6 Pages

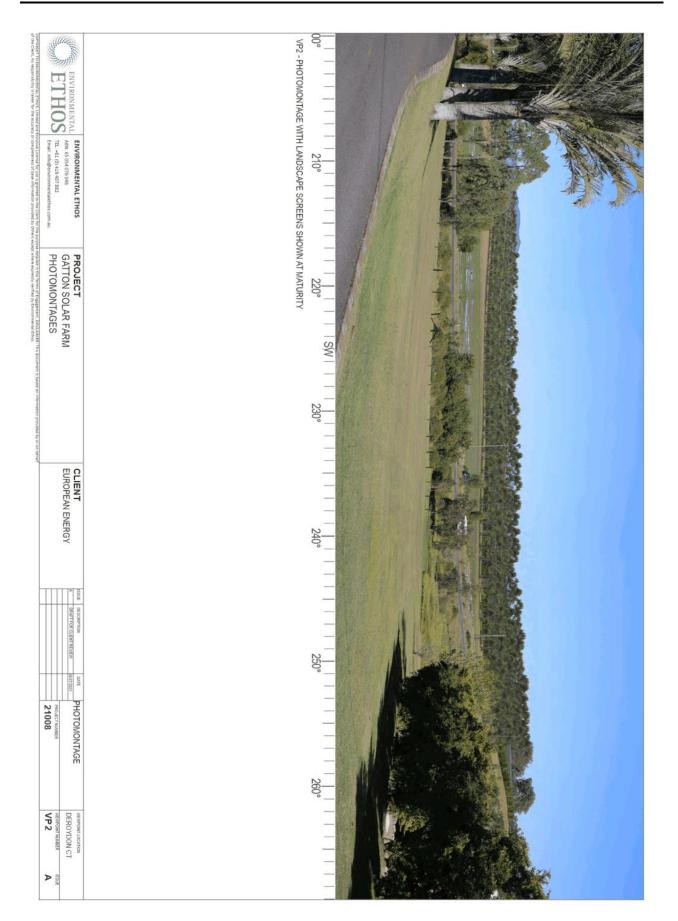


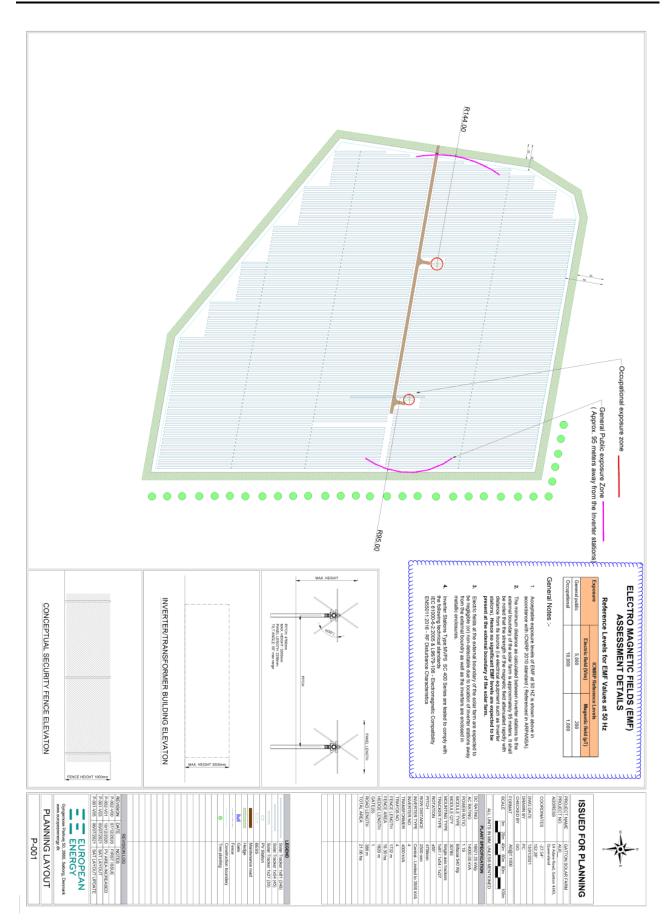












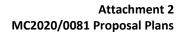
0427 667748		DATE	DRAWING NO		r D 7.7.21 updated with latest layout.
Centenary Heights Q 4350			_	Adare & Goos Rds, Gatton Lot 1 SP217751	ACCEPT 2 A Contrast submitted and a Contrast s
46 Skehan Street		JA D		European Energy Solar & Battery Farm	A 12.20 Council submission JA
Jackie Amos Landscape Architect	<i>)</i>	DRAWN ISSUE	DRAWING	CT	Squred dimensions in preference to scales. AMENDMENTS PROJECT
althy growth. Carry out insecticide manufacturer's instructions.	regularly as required to ensure continuous healthy growth. Carry out insecticide & fungicide spraying, if necessary, as per the manufacturer's instructions.				
r 12 months. Maintenance is to sest and disease control for the is and tree planting shall be watered	MAINTENANCE 14. The landscape works are to be maintained for 12 months. Maintenance is to include the watering, weeding, fertilising and pest and disease control for the planted areas and tree planting. Planted areas and tree planting shall be watered		no stumps, roots, clay lumps or stones larger than 50mm in size, have an organic content of at least 5% by mass; have a pH in the range of 5 to 6.5; and be suitable for phosphorus sensitive plants. Install buffer planting areas as per Landscape Detail 02.	no stumps, ro an organic co to 6.5; and be 6. Install buffer (	Site Location
ting is to include some semi-mature ie, some tree species have been rees to the buffer planting area as square timber stakes to each tree tern. Locate stakes parallel to the	BUFFER TREE PLANTING 13. As per Council's requirements the buffer planting is to include some semi-mature plants at the time of planting. For that purpose, some tree species have been included at 25 lifte plant stock. Install those trees to the buffer planting area as per Landscape Detail 01. Provide 2 x 38mm square timber stakes to each tree and secure with a hessian tie in a figure 8 pattern. Locate stakes parallel to the boundary fence.	5 <	Thished garden level is to finish level with the adjacent surfaces. Allow 50mm for settling of the mulch. Cultivation is to include the removal of science in the surface of the science science of the science of earth exceeding 50mm and any weeds, rubbish or other deleterious material brought to the surface during cultivation. Install 300mm depth of imported topsoil to the buffer planting areas. Topsoil should be of a friable porous nature; contain no weed seed or propagules; contain no refuse or materials toxic to plant growth; contain propagules; contain no refuse or materials toxic to plant growth; contain the surface science of the surface of the science of the science of the surface of the science of the	finished gard 50mm for sett undesirable m exceeding 50 brought to the 5. Install 300mm 5. Topsoil shoul propagules; cu	
plant. Gently tamp down the surm of 5 litres of water to each plant ser to each plant. coarse forest hardwood mulch. I the stems of plants.	<ol> <li>Prior to planting tease the roots gently of the plant. Gently tamp down the backfilled soil around the tube. Apply a minimum of 5 litres of water to each plant within 12 hours of planting. Install plant fertiliser to each plant.</li> <li>Mulch all garden areas with 100mm depth of coarse forest hardwood mulch. Keep mulch away from the trunks of trees and the stems of plants.</li> </ol>	oii a	JEN PREPARATION At the buffer planting areas, excavate the existing subgrade areas to a depth of 400mm. This is to allow for 300mm depth of imported topsoi and 100mm depth of mulck. Following the excavation to the garden areas, rip the base of the garden areas to a depth of 100mm. The	GARDEN PREPARATION 4. At the buffer planting depth of 400mm. Th and 100mm depth of areas, rip the base o	project site
off in their final containers and be off the site. All plants shall be fresh im and capable of holding potting and the delivered to the lelivery as possible. All stock ed. 3 and keep in a moist state yants awaiting planting in full sun subject to hot winds. Im wider and deeper than the pot fill the planting hole with topsoil so or soil finishes flush with the e soil.		s b	I/CES The location of all existing and any new services are to be confirmed with the project manager prior to the installation of landscape works. The Landscape Contractor is to liaise with the Project Manager to ensure an understanding of all services. DEN EDGE A sprayed garden edge is to be installed to the outer edge of all the buffer planting areas. The edge is to be installed using a glyphosate buffer planting areas. The edge is to be installed using a glyphosate herbicide. During the maintenance period the sprayed edge should be regularly reinstated to ensure that existing grass beyond the site does not infiltrate the buffer planting areas.	SERVICES 2. The location c with the proje The Landscar ensure an unc GARDEN EDGE 3. A sprayed ga buffer planting herbicide. Du regularly reins not infiltrate th	in R
e no air pockets. d stakes driven at least 500mm into he trunk and staple both ends to the pood straight tap root. Weak or sund, shall not be used. All plants free and show no indication of root	<ul> <li>down the soli as backfilling to ensure there are no air pockets.</li> <li>Stake each tree with 2 x 50m square hardwood stakes driven at least 500mm into the ground. Tie 50mm jute webbing around the trunk and staple both ends to the stake.</li> <li>PLANTING</li> <li>PLANTING</li> <li>Plant stock shall have a healthy cover and a good straight tap root. Weak or diseased stock, or stock that is heavily root bound, shall not be used. All plants shall be supplied healthy, insect and disease free and show no indication of root</li> </ul>	h to	areas; supply and installation of 300mm imported topsoil to buffer planting areas; supply and installation of plant stock to the buffer planting areas; supply and installation of 100mm depth of forest hardwood mulch to buffer planting areas; supply & installation of 300 litre (4 to 5m high at time of planting) trees to the eastern extent of the development; and 12 months maintenance of all works.	areas; areas; areas; supply ar supply ar buffer pla supply & supply & supply & trees to t 12 month	Development Application Landscape Plans DRAWING LIST 2062-01 issue D 2062-02 issue D 2062-03 Issue D 2062-03 Issue D 2062-04 Issue D 2062-04 Issue D 2062-04 Issue D 2062-04 Issue D
Istern extent of the development. meter of the tree root ball and to be (to be replaced with imported ansure base of hole is free draining, ch on the lower side of the hole and water storage cyrstals to the base all not the trunk. Insure any circling roots are cut off. circling roots. I see the bag.	TREE PLANTING 7. Suppy and install 300 litre tree stock to the eastern extent of the development. Excevate the planting hole to be twice the diameter of the tree root ball and to be as deep as the root ball. Remove the subsoil (to be replaced with imported topsoil). Rig the base of the hole and test to ensure base of hole is free draining. If not, improve drainage by digging a slip trench on the lower side of the hole and backfilling it with drainage aggregate. Before installing the tree, spinkle a handful of water storage cyrstals to the base of the hole. Always hold the tree by the rootball not the trunk. Water the tree thoroughly before planting. Remove the bag. There is no need to root prune if there are no circling roots are cut off.	the fthe	<u>RAL NOTES</u> <u>RAL NOTES</u> <u>RIPTION OF WORKS</u> <u>Ription OF WORKS</u> <u>Rupping</u> ackage describes landscape works to the proposed <u>European Energy Solar and Battery Farm, Adare &amp; Goos Roads,</u> <u>European Energy Solar and Battery Farm, Adare &amp; Goos Roads,</u> <u>Gatton</u> . These drawings have been prepared in response to a requirement from the pre-lodgement meeting held with Lockyer Valey requirement from the re-lodgement meeting held with Lockyer to the proposed landscape works include a 10m wide planted buffer to the surrounds to the facility and tree planting along the easterm extent of the development. The works include:	<u>GENERAL NOTES</u> DESCRIPTION OF WORKS 1. This drawing package European Energy Sole Gatton. These drawin Regional Council and proposed landscape w surrounds to the facilit development. The wo	European Energy Solar & Battery Farm Adare & Goos Roads, Gatton Lot 1 SP217751 GATTON Q 4343

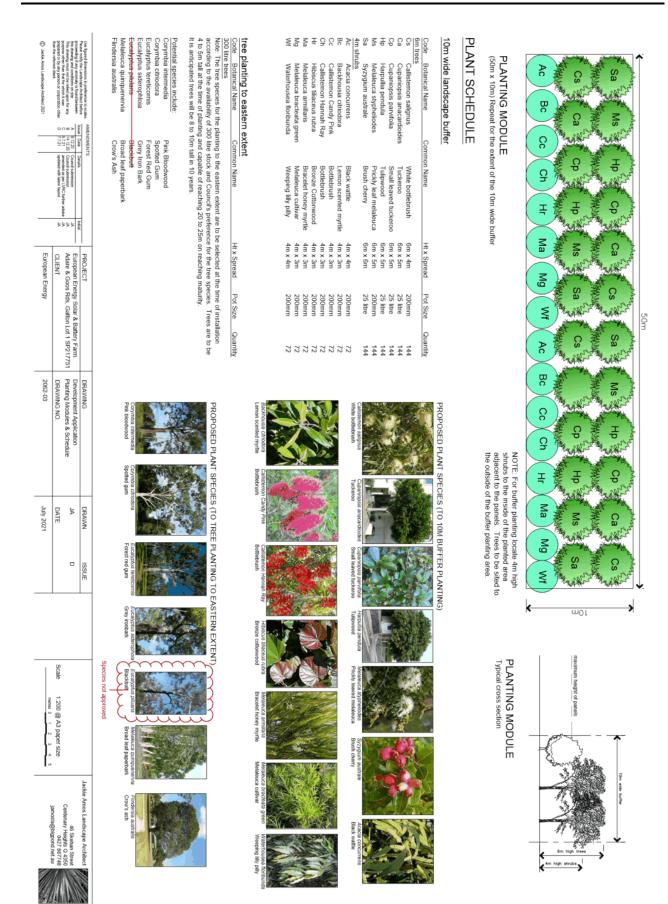
Adare & Goos I CLIENT European Energy

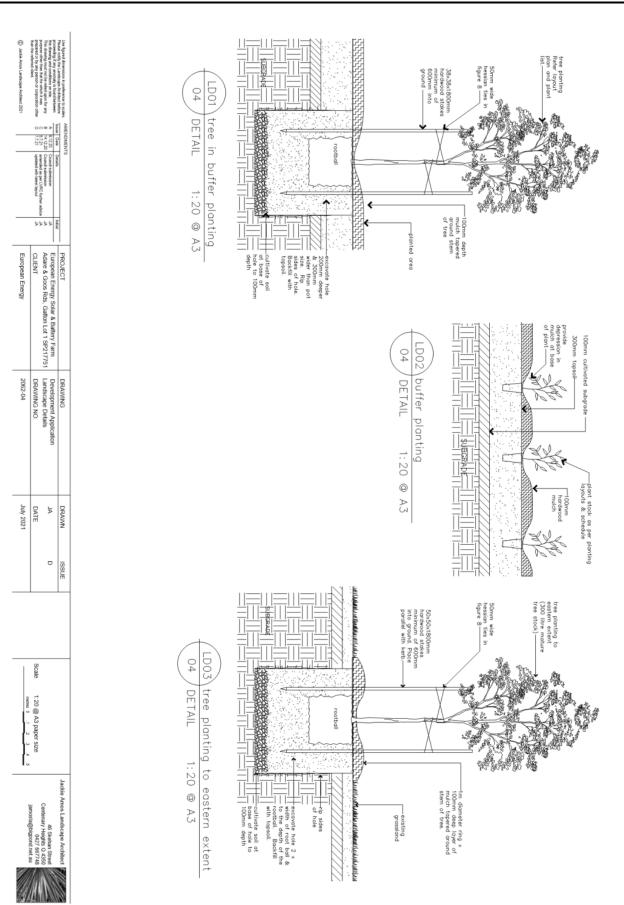
2062-01 Development Cover Sheet DRAWING S t & Notes

July 2021 DATE JA











12.5	South East Queensland Koala Conservation Plan - Implementation Plan 2020- 2022
Author:	Renee Sternberg, Senior Environmental Planner
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

### Purpose:

The purpose of this report is to seek Councils endorsement of the South East Queensland (SEQ) Koala Conservation Strategy - Implementation Plan 2020-2022.

After engagement with local governments in SEQ and other stakeholders, the State Department of Environment and Science (DES) have released the SEQ Koala Conservation Strategy - Implementation Plan 2020-2022 (Implementation Plan) which provides details on how the SEQ Koala Conservation Strategy 2020-2025 (Strategy) will be delivered over the first phase (2020-2022). DES has requested all SEQ Councils endorse the document by mid September.

## **Officer's Recommendation:**

THAT Council endorse the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022 subject to the proviso that the Department of Environment and Science acknowledges that the actions outlined in the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022 do not commit Council to obligations beyond its financial capacity and resources.

## RESOLUTION

THAT Council endorse the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022, attachment 1 to these minutes, subject to the proviso that the Department of Environment and Science acknowledges that the actions outlined in the South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022 do not commit Council to obligations beyond its financial capacity and resources.

Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0423	Cr Vela	
		CARRIED 7/0		

## **Executive Summary**

The State Government Department of Environment and Science (DES) released the South East Queensland (SEQ) Koala Conservation Strategy (Strategy) on 28 August 2020. The Strategy's vision is to *Halt the decline of koala populations in the wild in South East Queensland, and secure their long-term survival*. The Strategy outlines 46 actions across six action areas which aim to achieve the four key targets related to koala populations, koala habitat, koala habitat restoration and threat reduction. The associated SEQ Koala Conservation Strategy - Implementation Plan 2020-2022 (Implementation Plan) provides the detail on how the Strategy will be delivered over the First Phase (2020-2022). It contains a table detailing the tasks involved in each of the 46 actions with lead agencies, partners, and timing.

## Proposal

A draft Implementation Plan was received from DES on 23 April 2021 for Councils to review and provide feedback. LVRC Officers reviewed the document and supplied comments to DES. The main concern was the capacity to deliver the actions outlined in the Implementation Table as well as the unclear monitoring and reporting expectations. The disparity in capacity and resources amongst SEQ Councils was drawn to the attention of DES. This resulted in the Implementation Plan being amended to include the following caveat:

"Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking all activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan."

Numerous drafts of the Implementation Plan were circulated prior to DES providing the final Implementation Plan and requesting all relevant SEQ Councils endorse it by mid September. DES have not specified what level of endorsement is required as each Council has different protocols.

It is noted that a number of the Implementation Plan actions align with current Council initiatives, plans and the Environmental Strategy. However there are actions that are beyond the capacity and resources of Council at this time. Therefore it is recommended that Council endorse the Implementation Plan subject to a proviso that the Council's endorsement does not commit Council to actions beyond its financial capacity and resources.

#### **Options**

- a) Endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022.
- b) Not endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022
- c) Endorse the South East Queensland Koala Conservation Strategy Implementation Plan 2020-2022 with a proviso that Council's endorsement of the Implementation Plan does not commit Council to actions beyond its financial capacity and resources.

## Previous Council Resolutions

NA

<u>Critical Dates</u> The endorsement is requested by mid September 2021.

## **Strategic Implications**

Corporate Plan Lockyer Nature 3.1 Natural assets are managed, maintained and protected.

#### Finance and Resource

Actions that Council will undertake which are outlined in the Implementation Plan will be managed through existing budget allocations for the 2021-2022 financial year.

## Legislation and Policy

There are no legislative requirements to endorse the Implementation Plan. The Implementation Plan aligns with Councils adopted Environment Strategy 2021-2026 and Natural Resource Management Strategy 2020-2030. The recommended proviso to Council's endorsement of the Implementation Plan will ensure Council is not committed to actions beyond its capacity or resources.

## **Risk Management**

There is limited risk to Council in endorsing the Implementation Plan, as none of the actions in the Implementation Table specify Lockyer Valley Regional Council as the lead. There is also a caveat in the document that states: *"Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking all activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan."* Should the community expect Council to deliver actions where Local Governments are listed as lead agency this reputational risk will be managed via appropriate marketing and community engagement.

#### **Consultation**

#### Portfolio Councillor Consultation

The Implementation Plan was discussed with the Portfolio Councillor at portfolio meetings.

Internal Consultation

Staff within the Community and Regional Prosperity group were consulted during the review of the Implementation Plan.

External Consultation NA

### Community Engagement

The Community Activation and Communications teams are aware of the Implementation Plan, and are developing a plan to inform the community.

#### Attachments

**1** South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022 18 Pages



South East Queensland Koala Conservation Strategy 2020–2025

IMPLEMENTATION PLAN





South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#### Executive Summary

Through the *South East Queensland Koala Conservation Strategy 2020 - 2025*, the Queensland Government committed to providing leadership for more strategic and coordinated action and investment in koala conservation across government, research, business and industry, wildlife care, land restoration and community partnerships.

To realise this, the Queensland Government has established frameworks for cooperative investment, and monitoring and evaluation, which support outcomes over the life of the Strategy and for koala population recovery in the long term.

This South East Queensland Koala Conservation Strategy 2020 – 2022 Phase 1 Implementation Plan provides guidance for the implementation of the Strategy and supports the Queensland Government's commitment to transparent implementation by providing a high-level overview of the activities to be undertaken to achieve successful outcomes against the 46 actions of the Strategy. In doing so, this Plan identifies the timeframes for delivery, the lead agents and the key stakeholders for each activity to ensure the vision, key targets and actions of the Strategy are achieved.

This Plan sets out the delivery of actions through partnerships with local government, natural resource managers and conservation groups, non-government organisations, wildlife hospitals and carers, industry and other stakeholders and is one component of the strategic implementation framework. Other components include:

- The Monitoring, Evaluation, Reporting and Improvement Framework;
- The Post Implementation Review; and
- The Mid-term Strategy Review.

South East Queensland Koala Conservation Strategy - Implementation Plan 2020-2022

#### Introduction

South East Queensland (SEQ) represents one of the best areas in Australia to secure the long-term survival of koalas. However, as clearly identified by the Koala Expert Panel (KEP), koala numbers have been declining over many years. The reasons for this are largely associated with the pressure to accommodate an increasing human population in the region, including habitat clearing and fragmentation, and threats such as vehicle strikes and dog attacks. Climate change, including hotter dryer summers, bushfires and disease all increase stress on koalas.

The South East Queensland Koala Conservation Strategy (the Strategy) was launched on 28 August 2020 with the clear intention to set out a partnership approach to reversing the decline in koala population numbers and secure their long-term survival in SEQ.

The Strategy is clear that the Queensland Government cannot deliver the change alone and acknowledges the excellent work already underway by many of its partners, including local governments, natural resource managers, private land holders, communities, and voluntary groups. This Implementation Plan sets out the detailed framework for delivering on the government's commitment to addressing the findings of the KEP through the Strategy.

Development and delivery of this Implementation Plan requires greater collaboration and coordination between partners and sectors to ensure that best practice can be shared, resources leveraged, and investment prioritised to achieve more than any group could individually.

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#### Implementation Plan – Phase 1

The purpose of this Implementation Plan is to provide detail on how the Strategy is being delivered over the first phase (2020-2022). It includes clear milestones, partners and timeframes and informs the Monitoring, Evaluation, Reporting and Improvement (MERI) framework that will support its adaptive implementation of the strategy into the future. It will also inform the investment plan for which will set out the opportunities for investment in koala activities over the next two years and set the framework for future investment.

The Strategy seeks to achieve a vision to 'halt the decline in koala populations in the wild in SEQ and secure their long-term survival'. The Queensland Government has established four key targets to track achievement of this vision:

1. Populations-stabilise koala population numbers in SEQ.

2. Koala habitat—a net gain in the total core koala habitat area<sup>1</sup>.

3. Koala habitat restoration—commence rehabilitation to restore 10,000 hectares of koala habitat.

4. Threat reduction—commence 10 programs in threat priority areas to support at least a 25 per cent reduction in disease, injury, and mortality rates in those locations.

The Strategy also focuses on six Action Areas to achieve these targets. Action Areas respond to the key recommendations of the Koala Expert Panel: 'A new direction for the conservation of koalas in Queensland':

1. Habitat protection	4. Improved mapping, monitoring, research and reporting
2. Habitat restoration	5. Community engagement
3. Threat management	6. Partnerships and strategic coordination

The Strategy includes 46 actions across these Action Areas.

The Queensland Government has developed two key principles to guide action implementation which respond to Koala Expert Panel recommendations for improve outcomes for koalas in SEQ:

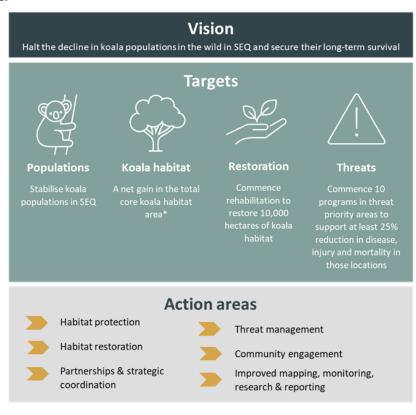
- 1. Coordinated, collaborative approach, to habitat protection, restoration, and threat mitigation, leveraging partnerships to maximise outcomes.
- 2. Focussing efforts on areas where there is the highest likelihood of success, establishing the foundations for recovery and growth of koala populations within koala priority areas.

As of March 2021, Phase 1 implementation planning has focused on implementing new and existing activities by the Queensland Government and harnessing the existing and future planned activities of partners, including Local Governments and members of the Koala Advisory Council (KAC).

This Phase 1 Implementation Plan sets out further detail on actions being delivered in the first phase of the Strategy 2020-2022. A subsequent Implementation Plan will be developed with partners to address the period 2023-2025. Phase 1 and Phase 2 implementation Plans will be reviewed annually to reflect feedback and action updates from partners provided during annual Strategy reporting.

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

<sup>&</sup>lt;sup>1</sup> Net gain consists of actual on-ground changes to koala habitat extent since 2020, such as through regrowth reaching 15 year maturity, restored habitat and cleared habitat, but excludes corrections to the mapping or transfer of locally refined koala habitat areas to core habitat, for example.



**Figure 1.** Summary of targets and action areas under the South East Queensland Koala Conservation Strategy 2020-25.

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#### Implementation Plan – Phase 2

A Mid-term Strategy Review will be undertaken in late 2022, in line with work on a Post-Implementation Review of the Planning Regulations in respect of koala habitat conservation measures. Together this will allow an evaluation of the full suite of koala conservation measures and provide an opportunity to identify any changes or improvements to the program for Phase 2. The Monitoring Evaluation Reporting and Improvement (MERI) Framework sets out the high-level requirements of the Mid-term Strategy Review.

The Implementation Plan for Phase 2 will be developed in late 2022 for endorsement by the KAC in early 2023 and publication on the Department's website, for commencement from July 2023.

Phase 2 will build upon the foundational work in Phase 1, and analysis of these activities will help identify new milestones focused on addressing gaps, responding to feedback and findings, and accelerating delivery.

The figure below illustrates a timeline of the SEQ Koala Conservation Strategy implementation phases and plan reviews across relevant financial years.

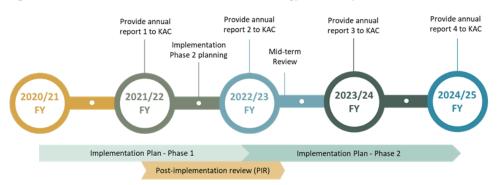


Figure 2. South East Queensland Koala Conservation Strategy 2020 – 25 phases and review schedule.

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#### Phase 1 Implementation Table (2020-22)

This table sets out the detailed South East Queensland Koala Conservation Strategy implementation activities of the Queensland Government and its partners for 2020 to 2022 (Phase 1). A few actions have specific deliverables beyond 2022 and these have been included for completeness. Please note that where Local Governments and other stakeholders are listed as lead agents or Partners, not all Local Governments or stakeholders will necessarily be undertaking *all* activities listed, and delivery may not be ongoing throughout the lifetime of the Implementation Plan.

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
			Action Area 1: Habitat Protection			l	
1.1	State-of-the-art	2020	1. Complete initial mapping.	Queensland	Local	4.2	Koala
	koala habitat mapping	2021	2. Publish a koala habitat net-gain target fact sheet.	Government	Governments		habitat
		2020- 2025	<ol> <li>Utilise improved satellite imagery and mapping techniques to produce the koala habitat map.</li> </ol>		General public		Lange Lange
1.2	New koala conservation protections	2020	<ol> <li>New protections were passed on 7 February 2020 which increase both the size and level of protections for koala habitat across SEQ, compared with the State's previous framework.</li> </ol>	Queensland Government	Local Governments Development industry		Koala habitat
		2021- 2023	<ol> <li>Evaluate koala habitat regulations through the Post Implementation Review to be completed by February 2023.</li> </ol>				
1.3	Monitor integration of current and future koala conservation policy into the State Planning Policy and ShapingSEQ Regional Plan	2020- 2024	<ol> <li>Update State Planning Policy Guidance for Biodiversity to reflect current koala conservation policy.</li> <li>Continue to monitor the State Planning Policy to ensure it reflects current koala conservation policy in place at the time.</li> <li>Ensure the targets of net koala habitat gain and habitat restoration are reflected in the 2022-24 review of ShapingSEQ.</li> </ol>	Queensland Government	Local Governments Industry Businesses Environmental groups Communities	1.6, 1.7, 1.9	Koala habitat
1.4	Habitat protection in Queensland Government projects	2020- 2022	<ol> <li>Establish an intra-government Working Group.</li> <li>Prepare options for amended State Government Supported Infrastructure Koala Conservation Policy, particularly for the Infrastructure Assessment Criteria.</li> <li>Present endorsed new version of the State Government Supported Infrastructure Koala Conservation Policy to the Koala Advisory Council.</li> <li>Amend and publish new version of the State Government Supported Infrastructure Koala Conservation Policy.</li> </ol>	Queensland Government	Local Governments	1.3, 1.6, 1.7	Koala habitat
1.5	Align the environmental offsets framework to support koala conservation	2021- 2022	<ol> <li>Establish a Multi-sector Working Group (MWG).</li> <li>Prepare a Regulatory Impact Statement for proposed reforms to align the environmental offsets framework with new koala conservation protections, in collaboration with the MWG.</li> <li>Release the RIS for public consultation, including with the Koala Advisory Council.</li> <li>Finalise amendments to the Environmental Offsets Framework.</li> </ol>	Queensland Government	Multisector Working Group Local Governments	2.2	Koala habitat
1.6	Safeguard koala habitat by avoiding the expansion of the Urban Footprint into areas that predominantly contain koala habitat	2020- 2024	<ol> <li>In the 2022-24 review of ShapingSEQ, align urban footprint principles with koala conservation objectives.</li> <li>In reviewing the urban footprint, ensure the latest mapping data available for Matters of National or State Environmental Significance (MNES/ MSES) and the regional biodiversity network is considered.</li> </ol>	Queensland Government	Local Governments Development industry	1.3, 1.7	Koala habitat
1.7	Koala conservation in the planning framework – guidance and support	2020- 2021	<ol> <li>Consult with Local Governments and industry to identify information and training needs relating to policy application and planning assessment.</li> <li>Develop factsheets, web material and support networks.</li> <li>Draft information materials for distribution.</li> <li>Develop and deliver a Webinar-style training program to assist local government compliance/ extension officers in applying koala habitat clearing regulations.</li> <li>Publish information and training materials to website.</li> <li>Develop other targeted materials and training to support other governments and industry groups.</li> <li>Conduct an annual review and update of guidance, support and training materials.</li> </ol>	Queensland Government	Local Governments Development industry	1.9	Koala habitat

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

*	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)	
1.7 cont.	Koala conservation in the planning framework – guidance and support	2020- 2022 2022 2020- 2020- 2025	<ol> <li>Update the environmental significance overlay of the Redland City Plan to reflect the new state koala habitat area mapping.</li> <li>Review the updated State Planning Policy biodiversity state interest guidance and making amendments to the City Plan if required.</li> <li>Investigate options to better protect core habitat and wildlife corridors (identified in the Redlands Wildlife Connections Plan) where located in the urban footprint through the environmental significance overlay of the Redland City Plan.</li> <li>Protect, enhance and reconnect koala habitat through detailed local planning of emerging community areas and other new development areas.</li> <li>Conduct koala habitat restoration according to Redland City Council priority mapping and Wildlife Corridors Plan 2018.</li> <li>Continue to implement the biodiversity corridor code, overlay and maps in the planning scheme that identify and protect targeted koala habitat and corridors.</li> </ol>	Redland City Council Logan City Council		1.2, 1.6, 1.9 Business as usual (BAU)		
			<ol> <li>Continue to maintain a functional koala habitat network map for the city that integrates with waterway and wetland corridors.</li> </ol>			(570)		
1.8	Partner with natural resource managers and Local Governments to support habitat	2020- 2022	<ol> <li>Examine and employ the use of landholder incentives to encourage participation in koala habitat protection.</li> <li>Host field days on rehabilitated State land and support property assessment.</li> </ol>	Queensland Government	Local Governments Environmental and NRM groups	2.1, 2.3, 5.5	Koala habitat	
	protection on private land		<ol> <li>Identify ecological corridors within Local Government areas and identify incentives/ opportunities for private landholder management.</li> <li>Work in partnership with private landholders to deliver improved koala conservation outcomes through established programs such as Land for Wildlife and Voluntary Conservation Agreements/ Covenants.</li> </ol>	Local Governments	Queensland Government Landholders			
			<ol> <li>Integrate koala conservation objectives into the South East Queensland Natural Resource Management Plan.</li> </ol>	Healthy Land and Water				
1.9	Support koala conservation policy integration in Local Government planning schemes	2020- 2022	<ol> <li>Engage with and assist Local Governments to monitor koala conservation and planning issues.</li> <li>Ensure integration of State Planning Policy's State Interest Biodiversity Policy in new Local Government planning schemes or planning scheme amendments.</li> <li>Update information on best practice design to safeguard koalas and their habitat through local planning instruments.</li> <li>Provide guidance to Local Governments on how they can map and protect locally important koala habitat through local planning instruments.</li> </ol>	Queensland Government Local governments		1.6, 1.7	Koala habitat	
1.10	Support stakeholder	2021	<ol> <li>Improve web and guidance material on the environmental offsets framework and how it applies.</li> </ol>	Queensland Government	Development industry	1.10, 2.2	Koala habitat	
	understanding of environmental		<ol> <li>Explore potential to deliver environmental offset extension services for landholders, developers and Local Governments.</li> </ol>		Local Governments		E.	
	offsets		Action Area 2 – Habitat restoration for koa	las	Sevenanenta			
2.1	Further	2020-	1. Manage the Koala Habitat Restoration Partnership Program.	Queensland	Local	1.8, 2.3,	Habitat	
	investment in a Koala Habitat Restoration Program	2022	<ol> <li>Establish partnerships with Local Governments and regional natural resource managers for the restoration and assisted regeneration of koala habitat.</li> <li>Develop criteria to identify and prioritise koala habitat restoration sites.</li> <li>Administer state funded grant program to support habitat restoration projects on private, local government and state</li> </ol>	Government Queensland Trust for Nature (QTFN)	Governments Landholders NRM groups	5.5	Restoration	
			lands. 5. Approve grants and commence koala habitat restoration.					
		2020- 2023	<ol> <li>Commonwealth habitat restoration program investing in koala habitat restoration at Flinders Peak and expansion to North</li> </ol>	Commonwealth Government	Local Governments			
			Pine, Grandchester or Lake Manchester.	Healthy Land and Water	Landholders			

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
2.1 cont.	Further investment in a Koala Habitat Restoration Program	2020- 2022	<ul> <li>7. Support and/or lead the delivery a range of koala habitat restoration actions including:</li> <li>direct investment in restoration projects of different scales</li> <li>free tree programs</li> <li>land acquisition programs</li> <li>bushcare groups and land rehabilitation programs</li> </ul>	Local Governments	Landholders		
		2020- 2025	<ol> <li>Revegetate 1000ha of former pine and hardwood plantation at Yurol-Ringtail State Forests, funded by Queensland Government, Noosa Council, Noosa Parks Association, Greenfleet, with help from Landcare, Queensland Koala Crusaders and Kabi Kabi.</li> </ol>	Noosa Regional Council	Queensland Government NRM groups		
			<ol> <li>Restoring habitat within Council-controlled natural areas, parks and wildlife corridors.</li> <li>Supporting more than 160 community bushcare groups to restore habitat through the Habitat Brisbane Program.</li> <li>Supporting 12 community-based catchment groups across Brisbane to help protect and restore creeks and catchments in partnership, as part of the Creek Catchments Program.</li> </ol>	Brisbane City Council	Communities Environment groups Local business		
			<ol> <li>Consider koala habitat protection and restoration opportunities when delivering the Sunshine Coast Council land acquisition program.</li> <li>Collaboration with external parties to ensure compensation of impacted koala habitat is reinstated back into the Sunshine Coast Regional Council area.</li> </ol>	Sunshine Coast Regional Council			
			<ol> <li>Develop a prioritisation framework and plan for koala conservation, rehabilitation and revegetation activities.</li> <li>Develop an investment prospectus that provides innovative, flexible opportunities for partnering in koala habitat rehabilitation, revegetation and strategic land acquisition.</li> </ol>	Logan City Council			
			16. Implementation of koala restoration works through the City of Gold Coast environmental offsets program of works.	City of Gold Coast			
			<ol> <li>Large scale (up to 150 hectares) koala habitat restoration delivered across the Council area within the Koala Priority Area (KPA) and adjacent to strategic koala movement corridors, in liaison with external stakeholders.</li> </ol>	Moreton Bay Regional Council			
2.2	Strategically identify environmental offset locations	2021- 2022	<ol> <li>Prioritise strategic koala habitat offset locations through the Queensland Environmental Offsets Policy.</li> <li>Work in partnership with Local Governments to identify strategic restoration and suitable koala offset locations.</li> <li>Develop a landholder expression of interest portal for koala offset/ restoration partnerships.</li> <li>Increase registration of advanced offset sites.</li> <li>Assist to establish market operation of private strategic offset locations with information centralisation and distribution.</li> </ol>	Queensland Government	Local Governments Development industry	1.5, 1.10	Habitat Restoration
			<ol> <li>Review of local government Offsets Policies to improve koala conservation outcomes where opportunities exist.</li> <li>Collaboration with external parties to ensure impacted koala</li> </ol>	Local Governments Sunshine Coast			
2.3	Restore habitat on State land, including the protected area estate, in	2020- 2022	<ol> <li>habitat is restored in the Sunshine Coast area.</li> <li>Establish and manage partnership projects to rehabilitate koala habitat on state land and the protected area estate.</li> <li>Application of koala habitat mapping to the values-based management framework, to ensure koala conservation outcomes are being considered in the management of state</li> </ol>	Regional Council Queensland Government	Local Governments NRM groups	1.8, 2.1, 5.5	Habitat Restoration
2.4	partnership with non-government organisations invest in carbon	2021-	land and protected areas.  1. Deliver koala habitat restoration at Lake Wivenhoe.	Queensland	Seqwater	2.1, 2.3	Habitat
	farming projects that deliver koala outcomes as a priority	2025	<ol> <li>Develop a methodology targeting small landholdings that incentivises restoration of small land holdings for environmental, economic and social benefit.</li> <li>Review successes of targeted programs, to determine if carbon farming is a viable pathway to land restoration on small land parcels.</li> </ol>	Government Queensland Government	CO2 Australia Local Governments Landholders		Restoration
			<ol> <li>Review and coordinate input into existing parameters and mapping available to guide carbon farming investment aligned with SEQ Natural Resource Management Plan</li> </ol>	Healthy Land and Water	Local Governments Landholders		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
			Action Area 3 – Threat management				
3.1	Identify priority areas for threat reduction	2021- 2022	<ol> <li>Establish criteria for determining threat reduction priority areas.</li> <li>Identify priority areas and programs with partners.</li> <li>Monitor, review and adapt threat mitigation activities annually.</li> <li>As part of the mid-term review, deliver a report detailing how effectively the mitigation actions reduced koala injury/ mortality, how the actions should be improved in future, additional actions that may be required and recommendations for broader rollout.</li> </ol>	Queensland Government	Local Governments Universities NRM groups Wildlife carers and rescue SEQ Wildlife Hospital Network		Threat reduction
			<ol> <li>Maintain a database of community survey and public reports data on koalas, such as koala sightings and/or koala health, injury (including dog attacks and vehicle strikes) and fatality reports, to assist in identifying koala threat hotspots.</li> <li>Continue to update and review wildlife hotspot zones across Brisbane using contemporary data and community observations.</li> <li>Koala threat mapping for the Noosa Regional Council area</li> </ol>	Local Governments Brisbane City Council Noosa Regional	Queensland Government	BAU	Threat reduction
			with threat parameters including road density, habitat clearing, small lots/ urbanisation, fire density/ hazard, and koala injury.	Council			
3.2	Partner with Local Governments to deliver threat abatement opportunities	2020- 2025	<ol> <li>Facilitate opportunities to share information and knowledge about successful threat mitigation activities.</li> <li>Use the Koala Portal to promote initiatives to mitigate threats on and encourage broader adoption of successful programs.</li> <li>Establish and manage targeted partnership projects to mitigate threats at priority (hotspot sites).</li> <li>Ongoing predator control and threat management programs on State and Council owned land. Provide case studies for future research and activity.</li> <li>Education of legislative obligations, in particular for koala habitat vegetation removal, to proponents and contractors.</li> <li>Implement and promote programs that aim to reduce koala</li> </ol>	Queensland Government	Public sector landholders Environmental groups NRM groups Local Governments Universities		Threat reduction
			<ol> <li>Implement and promote programs that and to reduce koala attack or predation on Council land.</li> <li>Promote education of legislative obligations, in particular mitigation of vegetation removal impacts to koala habitat, to Local Government officers and contractors.</li> <li>Support activities that reduce road mortality and facilitate the safe movement of wildlife, such as:         <ul> <li>Installing and maintaining exclusion fencing, speed reducing design and fauna passages</li> <li>Community awareness campaigns during koala breeding season</li> <li>Promoting smart and other behavioural modification signage to communities.</li> </ul> </li> <li>Support koala research, through activities such as:         <ul> <li>Collaborating with Queensland Government and researchers to support targeted disease management plans/ activities.</li> <li>Providing financial and in-kind support, including Environmental Levy Partnerships for threat mitigation actions and disease research, to support wildlife carers and wildlife groups.</li> </ul> </li> <li>Partner with Queensland Rail on fencing, vegetation and safer koala movement within train line corridors from Wellington Point to Cleveland.</li> <li>Facilitate a Griffith University led CSA Grant Project – 'Predicting koala road crossing behaviours using AI – powered observation network.</li> <li>Partner with University of Sunshine Coast to undertake disease management program in koala safe neighbourhoods and other areas identified through the ongoing koala</li> </ol>	Governments Gevernments Redland City Council	Queensland Government Universities		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
3.2 cont.	Partner with Local Governments to deliver threat abatement opportunities	2020- 2025	<ol> <li>Financial and in-kind contributions to disease management in partnership with Wildcare Australia Inc. and Currumbin Wildlife Hospital including funding chlamydia research and vaccine development and administration.</li> <li>Managing comprehensive databases including koala sightings reported to the City's report hotline and a health database of combined Gold Coast records from Currumbin Wildlife Hospital, Australia Zoo, RSPCA and Wildcare Australia Inc.</li> <li>Hosting workshops, field days and a Koala Friends Program to provide advice and information to residents on how to create koala friendly backyards and how to protect koalas in the city.</li> </ol>	City of Gold Coast	Wildlife carers and rescue SEQ Wildlife Hospital Network		
			<ol> <li>Facilitate a koala/ fauna safe roads crossing program that identifies key sites of current and future road-fauna conflict and opportunity.</li> <li>Align existing programs of weed and pest management for koala conservation.</li> <li>Proposed fire planning and management activities aligned for koala conservation. Target areas include Beechmont, Mt Barney, Carney's Creek, Noosa River Catchment.</li> </ol>	Healthy Land and Water	NRM groups Seqwater QYAC		
			<ol> <li>Develop and implement innovative and best practice wildlife friendly design, koala friendly solutions and wildlife considerate clearing obligations in the development assessment process.</li> <li>Identify and deliver a range of community education programs regarding responsible dog ownership including delivery of wildlife friendly dog training workshops.</li> <li>Deliver and support proactive weed and pest management to targeted koala habitat and corridors through direct delivery and/or conservation partnerships.</li> <li>Investigate appropriate regulatory tools or programs to mitigate threats to koala from domestic animals in priority wildlife conservation areas.</li> <li>Investigate koala and wildlife friendly design measures into community infrastructure and capital works projects, including solutions to mitigate major koala movement barriers across the city.</li> </ol>	Logan City Council			Threat reduction
3.3	Update the Fauna Sensitive Road Design Manual	2021- 2022	<ol> <li>A peer reviewed report on the koala-sensitive design guideline is already complete.</li> <li>Publish the Koala Sensitive Design Guideline v3.</li> <li>Update the Fauna Sensitive Road Design Manual with relevant information from the new version of the Fauna Sensitive Design Guidelines.</li> <li>Adoption of relevant elements of the Guidelines and Road Design Manual by Local Governments and Queensland Government agencies.</li> </ol>	Queensland Government	Local Governments		Threat reduction
3.4	Integrate koala conservation into Local Government biosecurity planning	2020- 2022	<ol> <li>Liaise with Biosecurity Queensland, LGAQ and Local Governments to develop materials to support effective integration of koala conservation into biosecurity plans.</li> </ol>	Queensland Government Biosecurity Queensland	Local Governments LGAQ Universities		Threat reduction
3.5	Support the mitigation of threats of domestic dogs	2021- 2022	<ol> <li>Review existing educational and behaviour change campaigns to mitigate the threats of domestic dogs.</li> <li>Collaboration between State and Local Governments to design and implement domestic dog threat mitigation programs.</li> <li>Review and amendment of Subordinate Local Law 12 Animal Management to include stronger regulations for the keeping of dogs in koala habitat areas.</li> <li>Continue to develop and implement the following initiatives: Koala Awareness Campaign, Leave it, Train the Trainer, and community events such as Dog fest and puppy preschool.</li> <li>Continue to implement Local Law No. 2 (Animal Management)</li> </ol>	Queensland Government Local Governments Local Governments Redlands City Council Moreton Bay		BAU	Threat reduction
3.5	Support the mitigation of threats of domestic dogs		<ol> <li>Continue to implement local taw No. 2 (Animal Management) which ensures the proper control of animals in public places and koala conservation areas.</li> <li>Deliver a targeted mailbox drop of responsible dog ownership education material to residences within close proximity of a recent known koala attack.</li> </ol>	Regional Council City of Gold Coast		DAU	
3.6	Develop best- practice policies for koala rehabilitation	2021- 2022	<ol> <li>Promote the SEQ Wildlife Hospital Network educational materials and training on Koala Portal.</li> <li>Formalise and update the existing koala care manual used by veterinarians in SEQ.</li> </ol>	Queensland Government	Universities Local Governments		Populations

11

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
3.6 cont.	Develop best- practice policies for koala rehabilitation		<ol> <li>Improve sharing of data regarding koala releases amongst carers and with State and Local Governments.</li> </ol>		Wildlife Carers SEQ Wildlife Hospital Network		
			<ol> <li>Develop a state guideline for establishment, management and use of fodder plantations, in partnership with stakeholders.</li> <li>During the review of Queensland Government translocation</li> </ol>	Queensland Government	Local Governments		
			<ol> <li>During the revew of cacersand Government transactation policies and guidelines, ensure that koala conservation outcomes including reintroduction are fully addressed in the ensuing response.</li> </ol>		SEQ Wildlife Hospital Network		
3.7	Support training and development of koala carers	2020- 2022	<ol> <li>In partnership with the SEQ Wildlife Hospital Network prepare and deliver guidance materials for koala rehabilitators in SEQ.</li> </ol>	Queensland Government	Universities Local		Populations
			<ol><li>Develop formal training packages to support koala carers.</li></ol>	SEQ Wildlife Hospital Network (SEQWHN)	Governments Wildlife carers and rescue		C <del>r</del>
			<ol> <li>Investigate opportunities for 'koala sanctuaries' for longer term rehabilitation of koalas and as a koala recovery food source.</li> </ol>	Healthy Land and Water			
3.8	KoalaBase	2020- 2022	<ol> <li>Develop and maintain platforms to support identification of threat hotspots and share reporting data from partners.</li> </ol>	Queensland Government	Local Governments Wildlife carers and rescue		Populations
3.9	Apply Queensland- specific climate	2020- 2022	<ol> <li>Update the koala habitat area and restoration area mapping and restoration prioritisation to take into account climate change and heat stress risks.</li> </ol>	Queensland Government	Local Governments		Populations
	projection data to guide koala conservation		<ol> <li>Develop koala threat mapping to identify further climate- related stresses and opportunities.</li> </ol>		Landholders		Ċ <del>Ŗ</del>
			<ol> <li>Mapping of climate refuges and adaptation zones for regional nature conservation purposes.</li> </ol>	Healthy Land and Water	Queensland Government		
			<ol> <li>Develop and implement of fire management plans to mitigate risk to koalas from bushfire, including on Council owned land.</li> </ol>	Local Governments	Environment and NRMgroups		
			Action Area 4: Improved mapping, monitoring, research	and reporting	Landholders		
4.1	Review koala habitat mapping at the conclusion of the Strategy period in 2025	2025	No action for this phase of implementation.				
4.2	Update koala habitat mapping annually	2021- 2022	<ol> <li>Annual updates to the Koala Habitat Area (KHA) map based on regional ecosystems, high value regrowth and koala survey data.</li> <li>Process map amendment requests.</li> </ol>	Queensland Government	Local Governments Koala Advisory Council	1.1	Koala habitat
4.3	Resolving locally refined koala habitat areas	2020 - 2022 -	<ol> <li>Identify outstanding Local Government suggestions with Locally Refined Koala Habitat Areas (LRKHA) and habitat mapping.</li> </ol>	Queensland Government	Local Governments Development		Koala habitat
			<ol> <li>Identify options for resolution.</li> <li>Seek Koala Advisory Council endorsement of preferred option.</li> <li>Implement preferred option.</li> </ol>		industry		Д
4.4	Habitat condition monitoring	2021- 2022	<ol> <li>Investigate the requirement, purpose, and application of koala habitat assessment methods and tools.</li> <li>Engage relevant expertise to review and make</li> </ol>	Queensland Government	Universities Local Governments	5.7	Populations
			<ol> <li>Chagage relevance expension of review and make recommendations regarding contemporary approaches to monitoring koala habitat condition.</li> <li>Publish findings report and Queensland Government</li> </ol>		Community groups		~ <del>,</del> ,
			response. 4. Develop a local koala habitat network map that integrates	Logan City			
4.5	Identify koala threats and	2021- 2025	with waterway and wetland corridors.  1. Engage relevant expertise to review existing threat criteria and identify gaps.	Council Queensland Government	Local Governments		Threat reduction
	develop mapping methodology	2023	<ol> <li>Engage and work with partners to develop a consistent approach to threat mapping.</li> </ol>	Sovernment	Wildlife hospitals		
			<ol> <li>Update existing threat measures.</li> <li>Develop new threat measures.</li> </ol>				
			<ol> <li>Severop new uncat measures.</li> </ol>				

12

South East Queensland Koala Conservation Strategy – Implementation Plan 2020-2022

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
4.5 cont.	Identify koala threats and develop mapping methodology		<ol> <li>Implement process and finalise koala Threat Priority Areas including GIS layer(s), metadata and technical report.</li> <li>Publish results.</li> </ol>				
4.6	Provide funding and support for koala conservation research	2020- 2025	<ol> <li>Develop guidelines and funding criteria for koala research grants program.</li> <li>Initiate rounds of koala research grant funding through the Community Sustainability Action Grants Program and other programs.</li> <li>Compile koala research bibliography.</li> <li>Complete koala research gap analysis.</li> <li>Develop koala research prospectus.</li> <li>Review and update koala research priorities and prospectus.</li> <li>Establish, maintain and enhance partnerships with universities and reputable koala conservation research groups.</li> </ol>	Queensland Government	Local Governments Universities Community groups NRM groups Universities Community	_	Populations
			<ol> <li>Support koala research projects with research priorities for determining relationship between habitat factors and koala density, long term monitoring, impacts of temporal change, baseline data for Logan and understanding severe weather.</li> <li>Fund koala research projects addressing key threats to koalas, such as disease and genetic diversity, and strategies to protect</li> </ol>	Brisbane City Council	groups		
			<ul> <li>koalas within urban environments.</li> <li>10. Ongoing support for chlamydia vaccine research project which alms to: <ul> <li>assess the impact of vaccinating a portion of a wild population</li> <li>assess immunity levels of all vaccinated wild released animals over time.</li> </ul> </li> <li>11. Genetic analysis of isolated koala populations to assess diversity and identify opportunities to improve connectivity through barriers.</li> </ul>	City of Gold Coast	Universities Wildlife hospitals		
			<ol> <li>Recently completed a three-year koala research project, delivered in collaboration with University of the Sunshine Coast's Detection Dogs for Conservation unit. This project has increased knowledge of the distribution and genetics of the koalas on the Sunshine Coast through the use of koala scat detection dogs and next generation genotyping.</li> <li>Ongoing tracking and health monitoring of koalas in the</li> </ol>	Sunshine Coast Regional Council			
			Maroochy Bushland Botanic Garden and Reesville. 14. Koala health mapping project being run by scientists from the	Noosa City			
			<ol> <li>University of the Sunshine Coast.</li> <li>UUT koala baseline project using drones and habitat health using LiDAR.</li> </ol>	Council			
		2020- 2025	<ol> <li>Annual monitoring of koala population density and health at sentinel sites, utilising drones and/or detection dogs.</li> <li>Conduct 6-monthly updates of koala records in the Council's GIS mapping system, via Biocollect, KoalaBase and Redlands Coast Koala Watch data sources.</li> </ol>	Redland City Council	Universities Research organisations		
		2025	<ol> <li>Conduct genetic surveys to monitor fine scale population dynamics (every 2 years across 250 mainland sites).</li> </ol>				
			<ol> <li>Expand the Koala Safe Neighbourhood ambassador koala monitoring program (Thornlands, Birkdale, Mount Cotton, Ormiston) to 6 neighbourhoods by 2024.</li> </ol>				
		<ol> <li>Redlands Coast Koala Watch - continuous reporting of koala population dynamics across the city.</li> <li>Partner with Griffith University on community evaluation surveys to measure community engagement and recognition</li> </ol>					
			of koala conservation actions across the Redlands Coast. 22. Partner with Griffith University on the Smart signs project – koala safe neighbourhoods.				
			23. Comprehensive koala survey (detection dogs) and habitat survey (consultants) to understand existing and potential carrying capacity to develop a koala management plan for Birkdale Community Precinct.				

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
4.6 cont.	Provide funding and support for koala conservation research		<ol> <li>Utilise 2020 Hays Inlet koala population survey data to inform ongoing research, targeted habitat rehabilitation projects and wildlife movement infrastructure requirements to reduce threats.</li> <li>Continue to provide financial contributions and support for the development of a koala chlamydia/ retrovirus vaccine.</li> <li>Continue to facilitate targeted disease research via the Mill at</li> </ol>	Moreton Bay Regional Council	Universities		
			Moreton Bay Koala Monitoring program 2017-2022. 27. Further advance knowledge of parameters for koala productivity and carrying capacity.	Healthy Land and Water			
4.7	Monitoring and evaluation framework	2021- 2022	<ol> <li>Develop and finalise the Monitoring, Evaluation, Reporting and Improvement (MERI) framework with stakeholders.</li> <li>Consult Local Government Working Group on the MERI framework.</li> <li>Consult Koala Advisory Council on the MERI framework.</li> <li>Publish Final MERI framework.</li> </ol>	Queensland Government	Local Government Working Group Koala Advisory Council		
4.8	SEQ koala monitoring program	2021- 2022	<ol> <li>Identify and design a cost-effective survey strategy to monitor koala population trends across SEQ.</li> <li>Publish survey methodology.</li> <li>Collaborate with local Governments where possible regarding survey sites and access agreements.</li> <li>Plan and execute surveys to collect density and trend data for koala populations.</li> <li>Refine data collection, standards, sharing processes and arrangements to ensure accurate, complete and useful data is collected and shared appropriately.</li> <li>Develop standard templates, governance processes and supporting documents to manage and support implementation of the SEQ koala monitoring program.</li> <li>Make new data available to inform koala habitat area mapping. WildNet, Local Governments and other stakeholders on a regular basis to facilitate timely updates and use of data.</li> <li>Update the koala habitat suitability model and increase knowledge of koala populations, distribution and persistence across SEQ.</li> </ol>	Queensland Government	Local Governments Koala Advisory Council Universities		Populations
		2022	<ol> <li>Update the koala habitat suitability model and increase knowledge of koala populations, distribution and persistence across SEQ.</li> <li>Develop a standardised survey methodology that community groups can implement to monitor koala populations.</li> <li>Investigate innovative koala survey techniques and trial their effectiveness and efficiencies.</li> </ol>	Queensland Government	Community groups Local Governments Universities		Populations
		2020- 2025	<ol> <li>Maintain a koala sightings database to guide investment in high use koala areas.</li> <li>Implement koala survey methodologies that provide a more accurate map of koala populations locations and densities in Logan.</li> <li>Continue carrying out Citywide koala monitoring projects, including genetic analysis where genetic diversity is considered a conservation threat.</li> <li>Maintain comprehensive databases including koala sightings reported to the City's dedicated reporting phone number and online form.</li> <li>Maintain a koala health database merging all local wildlife rescue and wildlife veterinary hospital records.</li> </ol>	Logan City Council City of Gold Coast	Community groups General public Community groups General public		Populations
			<ol> <li>Deliver project to increase understanding of the characteristics of Sunshine Coast koala populations including locations and genetic diversity.</li> </ol>	Sunshine Coast Regional Council			
			Action Area 5 – Community engagemen	t			
5.1	Host KoalaCollab	2020- 2022	<ol> <li>Establish a KoalaCollab Organising Committee for this koala conservation conference event.</li> <li>Develop a combined program of live and virtual KoalaCollab conference events that are aligned to the action areas of the Strategy.</li> <li>Deliver the KoalaCollab program with partners.</li> </ol>	Queensland Government	Local Governments Environment and NRM groups General public	5.2, 5.3, 5.4, 5.5	
					Universities		

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.2	Engage with landholders and the community on ways to manage land for improved koala conservation outcomes	2020- 2022	<ol> <li>Collate and review existing information regarding current community engagement, partnership and educational programs related to koalas and koala habitat.</li> <li>Identify information and engagement gaps.</li> <li>Plan engagements with landholders and the community, including developing key messages.</li> <li>Work with communities and landholders, through third parties where relevant, to identify land management partnership actions.</li> <li>Identify successful programs and needs for continuous improvement through monitoring and evaluation frameworks.</li> <li>Promote successful programs to increase engagement in private land conservation across SEQ.</li> <li>Work with landholders within the Flinders Peak area towards koala conservation. The project includes establishing a baseline of koala conservation knowledge through landholder survey. Future project areas include North Pine, Grandchester, and Lake Manchester.</li> </ol>	Queensland Government Healthy Land and Water	Community groups General public Universities NRM groups Local Governments	5.1, 5.3, 5.4, 5.5	Populations
			<ol> <li>Support the delivery of community and landholder educational initiatives, such as:         <ul> <li>environmental education centres and programs</li> <li>'how to report koala sightings' awareness campaigns;</li> <li>updated and interactive information on local government websites</li> <li>responsible pet ownership campaigns, including dog behaviour signage and compliance</li> <li>interpretive koala signage, including road safety signage in strategic locations</li> <li>'how to create koala friendly backyards' awareness campaigns.</li> </ul> </li> <li>Support active community-based organisations to deliver koala conservation activities such as through:             <ul> <li>threat management initiatives</li> <li>weed management programs; and</li> <li>koala habitat restoration programs on suitable properties.</li> </ul> </li> <li>Continue to deliver the Conservation Partnerships Program to support landholders wanting to protect and/or restore their property's habitat. Support includes tailored conservation</li> </ol>	Local Governments City of Gold Coast	General public Community groups Homeowners Homeowners		All
			<ul> <li>and financial assistance.</li> <li>Continue to deliver schemes include Backyard Health Checks, Land for Wildlife, Voluntary Conservation Agreements and the Nature Conservation Assistance Program.</li> </ul>				Y Habitat Restoration
5.2	Engage with landholders and the community on ways to manage land for improved koala conservation outcomes	2020- 2022	<ol> <li>Continue to deliver a range of community programs to support community stewardship of koalas such as:         <ul> <li>environmental events, workshops and activities</li> <li>voluntary offset planting events</li> <li>free trees program</li> <li>bushcare program</li> <li>conservation incentive partnerships; and</li> <li>envirogrants.</li> </ul> </li> <li>13. Deliver innovative and interactive website information and tools promoting koala conservation in Logan.</li> <li>14. Develop marketing materials to showcase Logan City as a koala friendly community.</li> </ol>	Logan City Council	Landholders Community groups General public		Koala habitat Habitat Restoration
			<ol> <li>Provide information on Brisbane City Council's webpage outlining actions that residents can take to protect koalas within and outside of their properties.</li> <li>Ongoing delivery of BushCare programs and specific koala planting days on an annual basis.</li> <li>Continue to deliver six established environmental partnership programs with landholders and the community.</li> <li>Ongoing community education workshops and events hosted at the Indigiscapes Environmental Education Centre.</li> </ol>	Brisbane City Council Redland City Council	Homeowners Landholders Landholders Community groups General public		
5.3	Use citizen science to support participation in koala conservation outcomes	2021- 2025	<ol> <li>Review the koala research prospectus to identify opportunities for community/ citizen science.</li> <li>Work with local governments and other partners to increase the reach and range of citizen science programs.</li> </ol>	Queensland Government	Community groups General public Universities NRM groups	5.1, 5.2, 5.4, 5.5, 6.3	

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.3 cont.	Use citizen science to support participation in koala conservation outcomes		<ol> <li>Training for communities on koala scat collection to inform koala habitat mapping, disease prevalence, informing research and drive threat reduction programs.</li> </ol>				
			<ol> <li>Continue promotion and participation in annual community koala surveys or population censuses and improve data capture standards.</li> <li>Encourage community members to report wildlife sightings (including koalas) through the QWildlife sightings app (when developed) and other platforms such as Atlas of Living Australia/iNaturalist.</li> </ol>	Local Governments	Community groups General public		
			6. Proactively monitor koala populations and population trends using community science data.     7. Increase public awareness of koala conservation issues     the used ward ends of koala conservation issues	Somerset	Community		
			through a variety of displays, presentations, signs, school visits and local media.	Regional Council	groups General public		
			<ol> <li>Continue to grow the Koala Friends program which provides advice to community about how to create koala friendly backyards and promotes koala conservation initiatives across the City.</li> </ol>	City of Gold Coast	Community groups General public	BAU	
5.4	Partner with local	2021-	<ol> <li>Continuous educational outputs via social media on koala hospital returns, ambassador koalas, research outcomes.</li> <li>Continue hosting community (including Schools) programs.</li> <li>Delivery annual citywide community survey by Griffith University to evaluate koala programs and to inform conservation actions, messaging and behaviour change actions.</li> <li>Support the Redlands Coast Koala Watch – a partnership between community, researchers and council to collect koala data and to assist in early disease detection.</li> <li>Community forums, training days and education events.</li> <li>Support creation of Kylie, wildlife watcher, digital character to promote koala conservation via social media channels.</li> <li>Establish and manage targeted community engagement,</li> </ol>	Redland City Council	Community groups General public Universities	BAU 5.1, 5.2,	Threat
5.4	governments and land managers to deliver breeding- season	2022	<ol> <li>Develop a package of community engagement material for use by Local Governments in the lead up to breeding season.</li> </ol>	Government Local Governments	groups General public Universities	5.3, 5.5,	reduction
	community engagement to reduce vehicle- related koala injuries		<ol> <li>Develop and share koala breeding season information through social media to increase community awareness of koalas movements and road injuries at these times.</li> <li>Install LED and temporary variable messaging on road near key koala habitat areas to alert drivers to slow down due to possible presence of koalas, and possible increased movement over breeding season.</li> </ol>	Queensland Government Local Governments	Community groups General public Wildlife rescue and carers		
5.5	Support communities to improve connectivity of potential koala habitat across property boundaries	2020- 2022	<ol> <li>Develop information products and training materials to build capacity of landholders and managers to restore and manage connectivity of koala habitat.</li> <li>Promote habitat restoration projects, techniques, and opportunities on Koala Portal (see 6.3 for further information).</li> <li>Promote safe movement elements of Koala Sensitive Design Guide, including koala friendly fencing guidelines.</li> </ol>	Queensland Government	Local Governments Community groups General public Universities	1.8, 2.1, 2.3, 6.3	Threat reduction
5.6	Recognise the importance of koalas to First Nations peoples and engage with First Nations peoples to work with their support and knowledge	2021	<ol> <li>Draft a First Nations engagement plan to guide partnership building.</li> <li>Co-design partnership process with First Nations peoples to explore and define their involvement.</li> <li>Establish partnerships with First Nations people and groups and co-design initiatives and practical strategies that respect cultural values and traditions.</li> </ol>	Queensland Government First Nations groups and communities	Local Governments	6.8	

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
5.7	Resolving community suggestions about the koala habitat mapping	2020- 2022	<ol> <li>Develop a workflow for a formal map submission process, to enable Local Governments and communities to make technical submissions on the criteria associated with the existing koala habitat modelling and mapping approach and identify areas for consideration in the annual map update.</li> <li>Develop an online koala habitat map explanation report.</li> <li>Develop and publish a map review submission template.</li> <li>Develop an online data portal for submission of koala habitat mapping and sighting records.</li> <li>Develop website materials to support map submission and citizen science processes.</li> </ol>	Queensland Government	Local Governments Koala Technical Advisory Group	4.4	Koala habitat
			Action Area 6 – Partnerships and strategic coord	lination			
6.1	Transparent implementation,	2020- 2022	<ol> <li>Submit annual report(s) to the Koala Advisory Council for review and endorsement.</li> </ol>	Queensland Government	Koala Advisory Council		All r©n
	evaluation and continuous		2. Publish annual report(s).	Local			××××
	improvement	2022	<ol> <li>Submit the mid-term SEQ Koala Conservation Strategy review to Koala Advisory Council for review and endorsement to publish in 2023.</li> </ol>	Government Working Group			
6.2	Strategic Assessment for	2020- 2022	<ol> <li>Obtain agreement with the Commonwealth Government to undertake a strategic assessment for SEQ.</li> </ol>	Queensland Government	Local Governments		All [2]
	South East Queensland (SEQ)		<ol> <li>Release the terms of reference for strategic assessment report for public consultation.</li> </ol>	Commonwealth Government			×××
			<ol><li>Attain approval of strategic assessment report and program report from the Commonwealth Minister for Environment.</li></ol>				
6.3	Build an online hub of koala- related information	2020- 2022	<ol> <li>Develop a koala sighting app on the QWildlife Platform.</li> <li>Develop an online Koala Portal hub for storage and sharing of koala related information and data.</li> </ol>	Queensland Government	Local Governments Community groups General public	5.3	
			<ol> <li>Establish data standards to ensure consistency and reliability of collected data, including from citizen science programs.</li> </ol>	Queensland Government Local Governments			
6.4	Mid-term Strategy Review	2022	<ol> <li>Draft parameters for the Mid-term Strategy Review of the South East Queensland Koala Conservation Strategy.</li> <li>Consult the Koala Advisory Council on proposed parameters.</li> <li>Identify baseline data to inform the Review.</li> <li>Collect data.</li> <li>Undertake surveys.</li> <li>Analyse data.</li> <li>Draft the Mid-term Strategy Review.</li> <li>Consult with the Koala Advisory Council.</li> </ol>	Queensland Government	Local Governments Koala Advisory Council		
6.5	Establish a Local Government Working Group	2020- 2022	<ol> <li>Draft terms of reference for the SEQ Koala Conservation Strategy Local Government Working Group.</li> <li>Invite Local Governments to nominate members.</li> </ol>	Queensland Government	Local Governments		All
			<ol> <li>Coordinate first meeting.</li> <li>Select a working group chair.</li> <li>Approve terms of reference.</li> <li>Agree performance outcomes for the year.</li> </ol>	Local Governments	Queensland Government		
			<ol> <li>Group meets regularly as agreed.</li> <li>Report to the Koala Advisory Council on key activities and recommendations.</li> </ol>	Local Government Association of Queensland	Local Governments		
6.6	Establish a Technical Advisory Group	2021- 2022	<ol> <li>Develop terms of reference for Koala Technical Advisory Group.</li> <li>Seek endorsement from Koala Advisory Council for draft terms of reference.</li> <li>Draft and seek approval for an expression of interest process for appointment of Koala Technical Advisory Group.</li> <li>Appoint Group.</li> </ol>	Queensland Government	Koala Advisory Council	5.7	

#	Action	Timing	Description	Lead agent	Partners	Related actions	Relevant target(s)
6.7	An investment strategy for koala conservation	2021- 2022	<ol> <li>Identify existing koala-related investments.</li> <li>Identify investment requirements with partners.</li> <li>Identify investment sources with partners.</li> <li>Draft investment strategy.</li> <li>Consult and seek endorsement from Koala Advisory Council.</li> <li>Publish the investment strategy.</li> </ol>	Queensland Government Local Governments Commonwealth Government	NRM groups Philanthropic organisations Other investment sources		
6.8	A stakeholder engagement strategy	2021- 2022	<ol> <li>Identify key stakeholders.</li> <li>Identify stakeholder needs.</li> <li>Identify engagement mechanisms.</li> <li>Draft a stakeholder engagement strategy.</li> <li>Plan engagements.</li> <li>Work with key stakeholders to implement Strategy.</li> <li>Develop a First Nations engagement plan.</li> </ol>	Queensland Government	Local Governments Koala Advisory Council First Nations peoples Wildlife rescue and carers Community groups General public	5.6	

## **13.0 INFRASTRUCTURE REPORTS**

No Infrastructure Reports.

## 14.0 ITEMS FOR INFORMATION

#### GENERAL BUSINESS

THAT Council receive and note the following items for information:

- 14.1 Group Manager People and Business Performance Monthly Report August 2021
- 14.2 Group Manager Community and Regional Prosperity Monthly Report August 2021
- 14.3 Acting Group Manager Infrastructure Monthly Report August 2021
- 14.4 Minor Community Grant Program Recipients June to August 2021
- 14.5 Urban Utilities Monthly Report August 2021

Moved By:	Cr Wilson Resolu	Seconded By: tion Number: 20-24/0424	Cr Holstein
		CARRIED 7/0	
14.1	Group Mana	ger People and Business Performa	nce Monthly Report - August
	2021		
Author:	Dan McPhers	on, Group Manager People and Bu	siness Performance

# Responsible Officer:Dan McPherson, Group Manager People and Business Performance

#### Purpose:

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2021.

#### This document is for Council's information only.

#### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2021.

#### Proposal

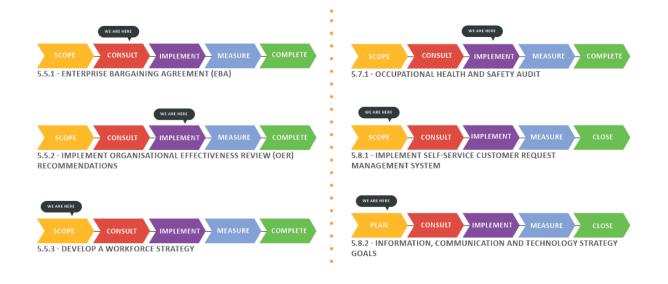
That this report be received and noted.

## Attachments

1. Monthly Group Report - People and Business Performance August 2021 - Final 8 Pages



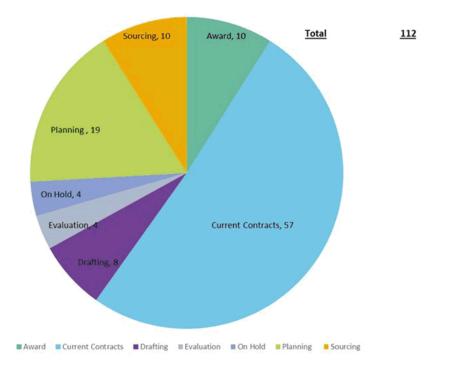




## **BUSINESS PERFORMANCE**

## PROCUREMENT

## PROCUREMENT STATUS



Total Recommendations	60	Month Highlights <ul> <li>Gatton Skate Park contractor is in Administration</li> </ul>	\$
Total Completed	47	NexGen Project on track to be implemented by 15 October	Y Y
Total Remaining	13	<ul> <li>Awaiting approval on the local benefit procedure</li> <li>Probity Advisor for the Waste Contract</li> </ul>	

## **DISASTER MANAGEMENT**

#### PROJECT UPDATES

#### Flood Classifications project

The Flood Classifications project is dependent on outputs from the flood modelling projects once available. Additional surveying will be undertaken at four sites for the site assessments.

#### Local Disaster Management Group

The Lockyer Valley Local Disaster Management Group meeting was held on 25 August 2021. The Terms of Reference for the Lockyer Valley Local Disaster Management Group have been developed.

In accordance with Section 16C of the Disaster Management Act 2003, the Office of the Inspector-General Emergency Management (IGEM) regularly reviews and assesses the effectiveness of local and district disaster management plans. Selfassessment of effectiveness of the local disaster management plans was undertaken by the Executive Office, Toowoomba District Disaster Management Group, Queensland Fire and Emergency Services, Emergency Management Coordinator, Council's Local Disaster Coordinator and Disaster Management Advisor was undertaken on 25 August 2021.

#### Training

Guardian Incident Management System (IMS) training delivered to Council officers. Guardian IMS is Council's corporate software for managing disaster operations. Training videos will be made available for all staff in preparation for the disasters season.

## COMMUNITY DEVELOPMENT OFFICER - BUSHFIRE RECOVERY & RESILIENCE (CDO)

#### Natural Sequence Farming

A Natural Sequence Farming (NSF) Field Day was held at Mulgowie on 26 August 2021 and well attended by 55 community members. The aim of the day was to empower property owners by providing proven strategies to increase productivity, reduce input costs, manage environmental concerns and issues relating to changing and unpredictable climatic conditions. NSA assists in the mitigation of natural disasters including drought, floods and bushfires, promotes a common point of interest to bring property owners together, share experiences and engage in social interactions, promotes a sustainable framework to deliver the outcomes of the Bushfire Recovery and Resilience Officer's role.

#### Bushfire Preparedness Information

Bushfire preparedness information has been delivered to property owners living in high-risk areas from Rural Fire Service Queensland. These high-risk areas were determined by the 2021 Lockyer Valley Bushfire Risk Mitigation Plan. The areas targeted to receive the information are Murphy's Creek, Spring Creek, Gatton, Grantham, Laidley, Vinegar Hill, White Mountain, Helidon, Ballard and Withcott. As a result, over 2000 letters and information packs were sent throughout the Lockyer Valley Council region.

#### Lockyer Valley Christmas Carnival Funding

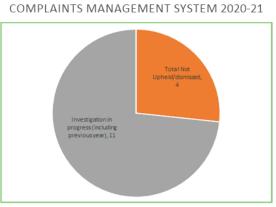
\$11,000 of CDO funding has been approved by the Queensland Government Department of Communities, Housing and Digital Economies to support the Lockyer Valley Christmas Carnival. Caveats have been put in place to make sure the funds meet the objectives of the CDO role and include having local RFS brigades present on the day and bushfire recovery and preparedness information available to the public.



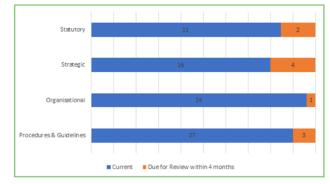


## **GOVERNANCE AND PROPERTY**





## POLICY REGISTER STATUS AUGUST 2021



## **RISK, AUDIT & CORPORATE PLANNING**

## CORPORATE RISK MANAGEMENT AND INTERNAL AUDIT

#### Audit Register

INTERNAL AUDIT	TOTAL NUMBER OF RECOMMENDATIONS MADE	IN PROGRESS	COMPLETED
Tendered Contracts Review	17	7	10
Project Management Practices	11	3	8
Legislative Compliance Review	6	5	1
Payroll and Remunerations Processes	10	8	2
Payroll and Vendor Data Analytics	8	7	1

#### Internal Audit Plan

Management feedback on the draft Terms of Reference for the first two reviews identified for completion in the 2021-22 financial year, has been provided to Council's Internal Auditor for updating. The review into Council's property management processes will be the first review conducted with fieldwork scheduled to commence in mid-September 2021. The second review scheduled for the financial year will be on Council's Community Disaster Response.

### **CORPORATE PLANNING**

#### Annual Report 2020-21

In line with the development of the 2020-2021 Financial Statements, work continues on the development of Council's Annual Report.

## KNOWLEDGE MANAGEMENT AND BUSINESS IMPROVEMENT

## PROJECT UPDATES

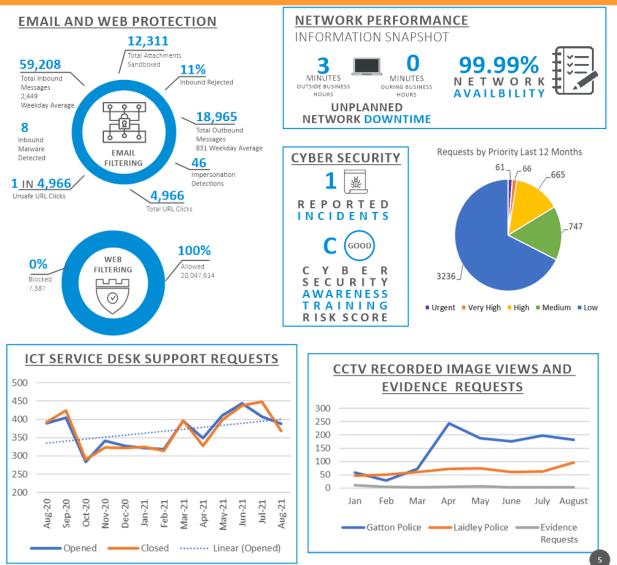
Disposal of Physical Records

Work is ongoing on disposing of records, approximately 450 boxes of records have been identified to be disposed. The sign off process is near complete; Grace will then be arranged to collect and destroy the boxes of records. Preliminary research is underway for digitisation of records and an approach is being developed.



	2021	2020	2019	2018	2017
Number of applications received	9	10	2	8	11

## INFORMATION COMMUNICATION TECHNOLOGY



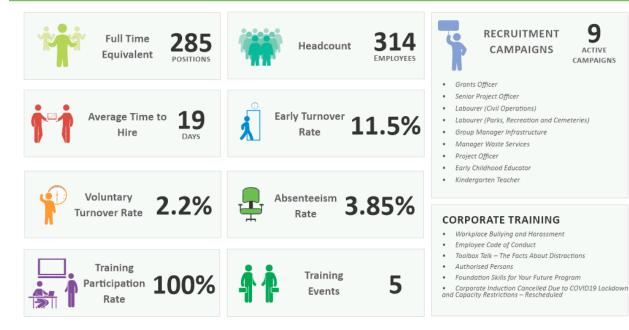
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ACTIVE

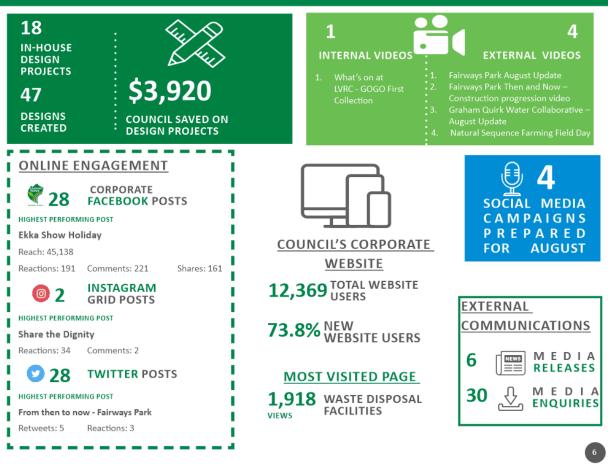
CAMPAIGNS

## **PEOPLE, CUSTOMER CONTACT AND COMMUNICATIONS**

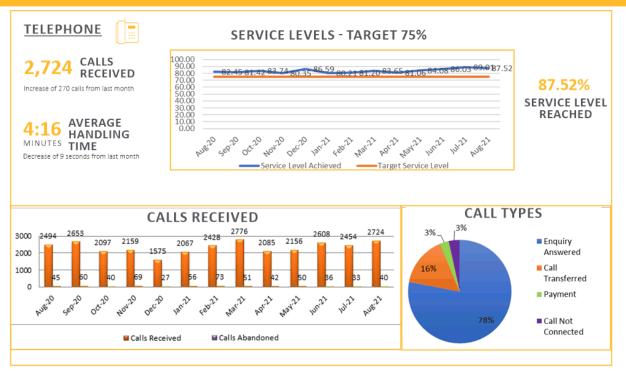
## ORGANISATIONAL DEVELOPMENT AND PAYROLL



## COMMUNICATIONS

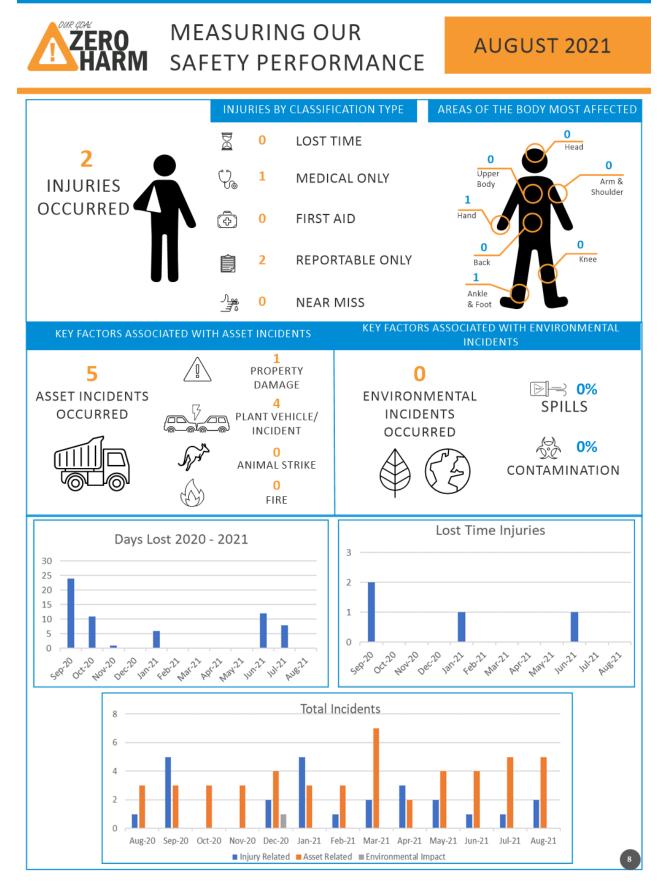


# **CUSTOMER CONTACT**



TOTAL 70 WEB CHATS	<b>10:21</b> MINUTES <b>WEBCHAT</b> <b>HANDLING</b> <b>TIME</b> Decrease of 1 minute 21 seconds from last month	QGAP PERFORMANCE 67.9HRS Total time taken for all transactions
595 TOTAL eREQUESTS Decrease of 46 eRequests from last month	311 TOTAL RECEIPTS	<b>309</b> Total number of transactions
<b>1059</b> CRM RECEIVED	COUNCILLOR REQUESTS 25 RECEIVED 53 OPEN Increase of 7 received requests from last month	<b>13:20</b> Total average time for all transactions
CRM MONTH COMPARISON	<u>N</u>	2017
E 2500 E 2000 E 1500 E 1500 500 0		2018 2019 2020
	NARY JUPE JUN AUGUST SEDTEMBER OCTOBER NOVERHOE	ecentada 2021

# WORK HEALTH AND SAFETY



14.2	Group Manager Community and Regional Prosperity Monthly Report - August 2021
Author:	Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

# Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2021.

|--|

# **Executive Summary**

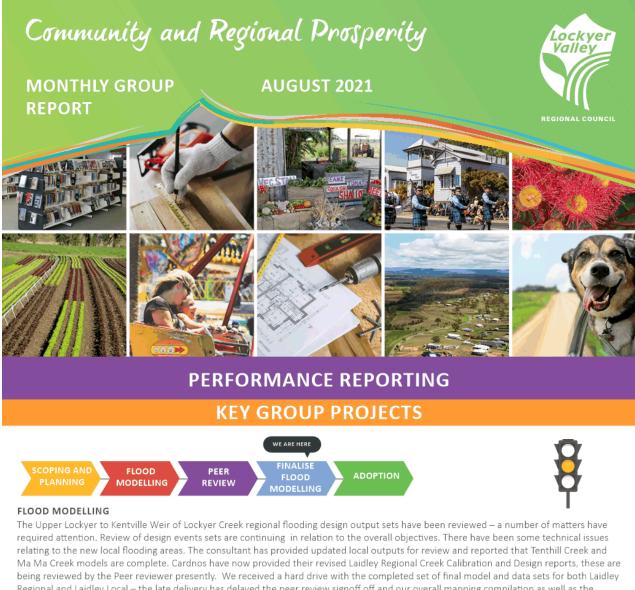
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2021.

# Proposal

That this report be received and noted.

# Attachments

1. Community and Regional Prosperity Monthly GM Report - August 2021 12 Pages



Regional and Laidley Local – the late delivery has delayed the peer review signoff off and our overall mapping compilation as well as the running of extra design events e.g. climate change required to standardise our mapping sets. This will make the regional modelling available for the North Laidley catchment work and ARTC. These parties have been engaged to this end. There have been difficulties with the 6 existing 2014 studies in the running of extra design events –this has now been managed and these sets should be available soon for stitching. Placid Hills Extension and Gatton East are well advanced. We are expecting a compiled fit for purpose mapping set in early September. This should allow the engineering and planning risk management assessment process to start. Engagement with the consultant to review the Laidley Mitigation scheme and Narda Lagoon Levee matters using the new modelling is in progress. The consultant is equally being engaged under available funds to complete the Douglas McInnes development and dam break impact study. The modelling outcomes will feed directly into the scheme mapping, Flood Information Portal (FIP) and our Environmental sections creek mitigation project which is presently underway. Documents have been lodged to close the Queensland Rail Authority (QRA) NDRP grant.





# FLOOD EVACUATION AND FLOOD PLAIN MANAGEMENT

The Flood Evacuation project is in progress. The modelling will provide the extent and timing to inform the flood evacuation plan. The Local Floodplain Management Project (LFMP) is awaiting the compiled flood mapping. The modelling outputs will provide mapping with extent and engineering parameters to allow assessment of flood risk, especially in those areas for which council has had no data to date. The LFMP floor level project (establishing floor heights for flood affected dwellings) database has been completed. This will need internal review. The EIS for Helidon to Gowie has been issued for review. The independent flood panel report for the same has been issued for review. We have a short period of time to review these and return comments.





Establishment of a Local Management Entity (LME) is progressing well. The existing Collaborative members plus 10 interested growers will form the founding membership of the Lockyer Somerset Water Company. Nominations for founding members have been called and will close on 8 September 2021.

Recent meetings have been held with Stephen Miles (Deputy Premier of Queensland), Keith Pitt (Minister for Resources, Water and Northern Australia), David Crisafulli (Leader of the Opposition of Queensland) and Paul Antonio (Mayor of Toowoomba Regional Council).

Commercial Advisor, Andrew M Brown, has been engaged and commenced work by meeting with SEQWater to start the process of entering into negotiations for a Water Supply Agreement.

Chair Graham Quirk will provide a piece to camera update each month or on a needs basis to keep interested stakeholders informed as we work through the project. These YouTube clips can be viewed on the Lockyer Valley & Somerset Water Collaborative website www. Ivandswatercollaborative.com.au

The application for funding to the National Water Grid Authority is continuing to progress.



#### LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

A meeting of the Working Group was held on 19 August 2021. Following this meeting, Infinitum facilitated the first Concept Workshop with Lake Apex Community Advisory Committee (LACAC) members to discuss the rehabilitation of both Lakes and outline the process and options moving forward. LACAC members, Council staff, Elected Members and the Consultants were invited to attend a Lake System Study Tour of the Moreton Bay Region on 31 August. The tour included three lakes. These lakes are distinct, serving different purposes and with vastly different management processes. Infinitum are planning to commence a Community Engagement Survey.



#### DEVELOP A GROWTH MANAGEMENT STRATEGY

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.



DEVELOP A CONTINUOUS IMPROVEMENT PLAN FOR THE PLANNING POLICY AND COMMUNITY WELLBEING BRANCH This project is a key deliverable of the 2021-22

Operational Plan. Scoping of this project has commenced.





#### EQUINE COLLABORATIVE PRECINCT

Council endorsed the Lockyer Valley Equine Precinct Business Case and work has commenced on developing the communication tools to support further advocacy of the project.

The Equine collaborative met on 27 August 2021 to discuss and agree on strategies to continue to progress the project. The Business Case recommends that a Heads of Agreement be established between the Stakeholders. A one page fact sheet has been developed and is available on the Lockyer Valley Equine Precinct website

www.lockyervalleyequineprecinct.com.au



# COMMUNITY ACTIVATION

# TOURISM [

#### LOCKYER VALLEY TOURISM

Tourism staff attended the Lockyer Valley Tourism (LVT) AGM and Executive Meeting on 17 August. The LVT Executive was reappointed for the 2021-22 year.

#### SOUTHERN QLD COUNTRY TOURISM

- Council is working with SQCT on new content for inclusion in the updated SQCT tourism guide.
- Content has been supplied for blog posts on 'pick your own' adventure and 4x4 tourism activities.
- Southern Queensland Country occupancy level for July was 62%, which is a 9% increase compared to July 2019. SQC occupancy level is continuing to trend upwards since February.

#### INDUSTRY SUPPORT

#### SEQ Food Trails Digital Campaign

Council is working with ComSEQ (who provided financial campaign support) and Caravel Media to deliver a paid digital marketing campaign to drive visitors to the region via the SEQ Food Trails platform. Videography and photography were undertaken with 14 tourism operators and two trails were created; Bites & Blooms and Gather & Graze. The campaign will be in market throughout September and will complement Laidley Spring Festival and Carnival of Flowers events in the SEQ region.

#### Forest Hill Heritage Trail

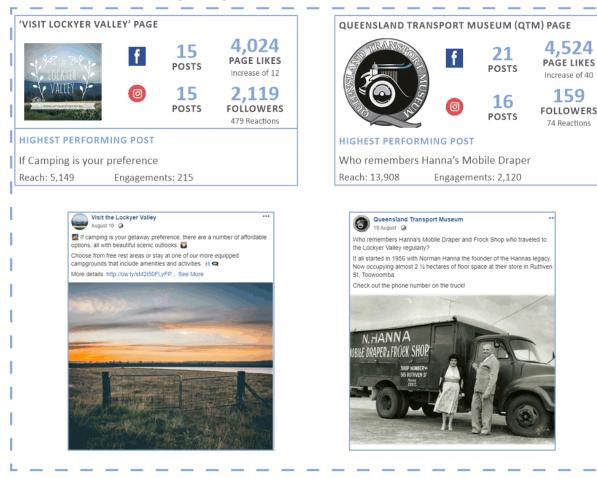
Artwork for the new brochure is currently under review by the Forest Hill Sub-Committee.

#### TEQ Transformational Experience Program

Mentoring sessions are continuing with the Qld Transport Museum and Awassi Cheesery to create enhanced visitor experiences.

#### QUEENSLAND TRANSPORT MUSEUM

The QTM Open Day, re-scheduled for 18 September, has been postponed until 2022 due to visitor limitation under COVID-19 guidelines and unavailability of stallholders. It was agreed that a new date may better align with the proposed QTM Legends Dinner, or another event with synergy to the goals of the QTM.



#### TOURISM F

Lovya	KYER	<b>19</b> LIVE CHATS	4,260 WEBSITE VIEWS
TOP 5	LUVYALOCK	YER WEB S	SEARCHES
	HOME		927
	ACCOMMODA	ATION	326
9	MARKETS		218
<b>R</b>	LAKE DYER CA	MPING	264
	WHAT'S ON -	EVENTS	208

# . . VISITOR INFORMATION CENTRE (VIC) TOTAL VISITOR INTERACTIONS S WALK-INS OPEN PHONE ENQUIRIES

# COMMUNITY ACTIVATION

#### COMMUNITY ENGAGEMENT

Community engagement advice and consultation provided on

COUNCIL PROJECTS

Key projects include:

- Forest Hill Silo Murals
- Food Organics Garden Organics (FOGO) Trial
- Whittle Street Drainage Project
- Gatton Stormwater System Inspections
- Lake Apex Youth Precinct
- Council Parks Rationalisation Project
- Inland Rail project impacts on the community, particularly on housing and accommodation
- Postmans Ridge Road Bridge Works

#### **COMMUNITY GRANTS**



Major Facilities Fund (Rural Halls) Applications under this program have now closed with recommendations to be considered by Council. The \$800,000 program received 11 applications requesting a combined total of more than \$944,000. This program helps community groups address major upgrades and improvements to community facilities that Council determines would likely be used as a community shelter, relief or recovery centre in the event of a disaster and is a demonstration of Council's commitment to the long-term capacity of community facilities including those not owned or managed by Council.



#### LAIDLEY SPRING FESTIVAL

APPLICATIONS RECEIVED

Some elements of the Laidley Spring Festival have been cancelled due to difficulties with COVID-19 restrictions. However, various aspects of the event will proceed.

#### **EVENTS**

Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.



#### EVENTS CANCELLED/POSTPONED

Due to COVID-19 lockdown and/or restrictions. Events cancelled include:

- Park Run
- Gatton Apex Club Opening of Time Capsule
- Gatton Street Feast
- Laidley Spring Festival Components including;
- Horticultural Expo, Spring Orchid Show, Quilt and Craft Expo, Church displays, Spring Artists' Exhibition, Spring Gem Show, Colour Run, Show 'n' Shine, Spring Carnivàle (CBD activation)



# Ongoing assistance was provided to:

Seniors Month (October) - handover to Gatton COTA Seniors in

UPCOMING COMMUNITY EVENTS

- progress. Lights on the Hill Memorial Convoy (2 and 3 October) – proceeding
- under current restrictions. Murphys Creek Chilli Festival (26 September).
- Country at the Creek (inaugural) (1-3 October) commercial operator partnering with Murphys Creek Progress Association for camping.



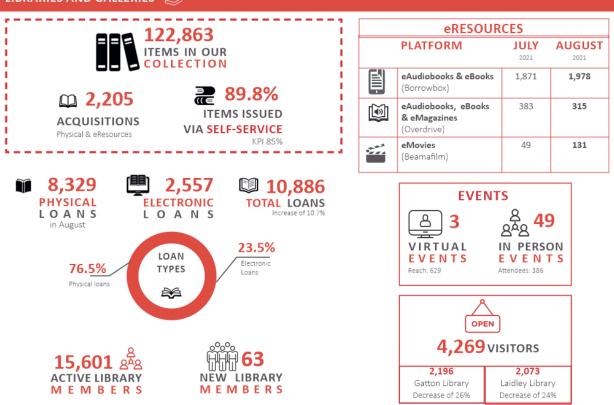
#### ONGOING COMMUNITY **ACTIVATION PROJECTS**

#### AUSTRALIA DAY AWARDS



The Lockyer Valley Regional Council Australia Day Awards b are presented annually to local citizens and groups who have made outstanding contributions to the Lockyer Valley community, and for exceptional achievement in the areas of Sport, Arts and Culture. Nominations open 1

LIBRARIES AND GALLERIES 🛭 😂



#### LIBRARIES UPDATE

- Libraries were closed during the recent lockdown resulting in a decrease in visitor numbers. 13 events were cancelled and there was a decrease in physical loans, however there was a slight increase in electronic loans during this period.
- The annual report for the State Library of Queensland has been submitted. An infographic is being created for our community promoting the library service and the results of this report.
- Libraries celebrated Children's Book Week in August. Due to a limitation in group visits to the library, Children's service staff have been visiting local Child Care Centres and Kindergartens for storytime sessions.

#### ART GALLERY UPDATE

• The Crows Nest Artists exhibition concluded on Sunday 29 August. The next exhibition will be Lockyer District High School's exhibition titled Perceptions which will open on Thursday 2 September.

#### **REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)**

• Lockyer Valley was successful in obtaining a RADF funding bid for 2021/22. Additional to COVID-19 community activities, this funding will support opportunities for artists and help create new arts and cultural experiences in our community.



# CHILDCARE

#### **CENTRE OCCUPANCY**

The centre occupancy for August is stable at 71%.

# UPDATE

The Lockyer Valley Early Year network was attended by the Director on 26 August. We discussed strategies to promote collaboration between centres and teachers in the community. We also discussed ways to pass information during school transition for the kindy children. We are now working collaboratively with Gatton State School in preparation for each child's transition into the school setting.

# Strategies

The following strategies are being implemented to advertise and promote the centre to the community with the aim to increase the occupancy of the centre:

- Changes to the Gatton Childcare Centre page on the Lockyer Valley Regional Council website, including pictures and the Centre's values.
- Word of mouth- available vacancies are being included in the weekly messages to families.

#### TOTAL **OCCUPANCY RATE** • Continuation of encouraging staff to improve their skills. ......

# ACTIVITIES

Parent and Teachers Meet and Greet On 26 August the Childcare Centre held a Parent and Teachers Meet and Greet night. The evening was a great success. Parents commented positively about the staff and teamwork. The sense of belonging was promoted and felt by all. The attendance by parents was very positive and uplifting to the staff. Following this event parent participation has increased. The Centre intends on holding a Parent and Teachers Meet and Greet every six months.



#### Book Week

On Friday 27 August, we celebrated the end of Book Week by dressing up and having a whole centre story and dance session. All of the children dressed up as their favourite book character. Some parents requested to book their children in for extra days, just so children could participate in the Book Week event.



#### Science Week

As the theme for this year's Science Week is food, each room engaged in experimenting with food. The Toddlers enjoyed harvesting from their garden this month. The garden looks beautiful and we even have a bird's nest in the garden. The children are checking the eggs daily.



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# PLANNING POLICY AND COMMUNITY WELLBEING

**GROWTH AND POLICY** 

The Lockyer Valley is fast becoming hot property! Recent sales and rental data show demand outstripping supply and impacts on affordability.



Incubato **ALL BUSINESS** Business **Development in** the Lockver Valley

2 Business

### Lockyer Valley draft planning scheme

Strategic Planning staff presented an update of components of the draft scheme to councillors in August. The workshop looked at the detail of the strategic framework, tables of assessment and zones.

This preceeds the finalisation of updated overlay maps and codes which will form the next workshop with council in readiness for submission to the state government for state interest check.

The development of the Sevenmile Lagoon Management plan is progessing well. The working group met via teams to discuss the values of the site and threats posed. This working group discussion provides significant context to the plan objectives and supports the University of Queensland intern in building a robust plan for council to endorse.

Grants delivering applicatior deliver Environmental Programs  $\subseteq$ 1

ENQUIRIES

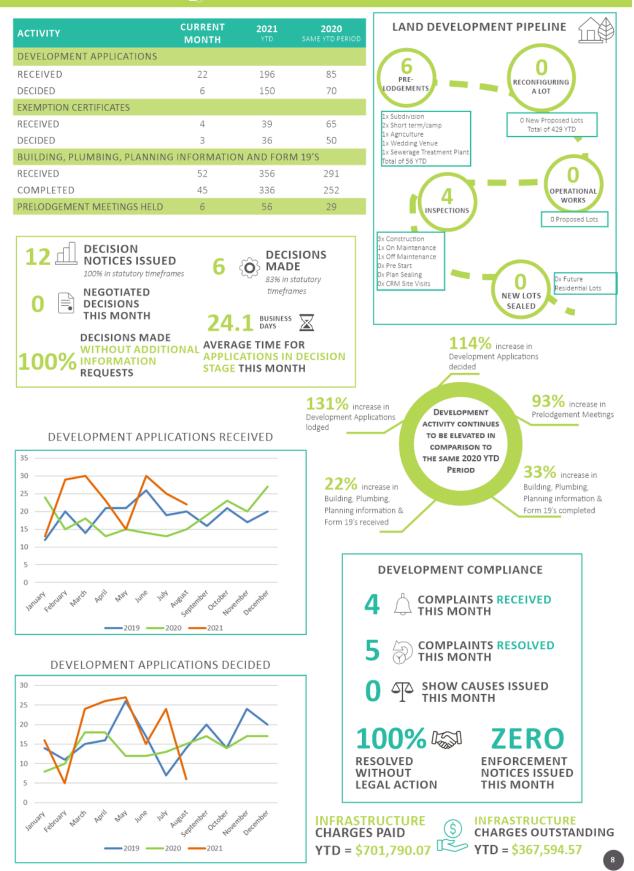
13

Cultural burn workshop Flying Fox Management Plan Regenerative Agriculture Showcase Bushfire Lantana Herbicide subsidy Black Summer Bushfire -Integrated land management plan





# DEVELOPMENT ASSESSMENT



BUILDING BUILDING PLUMBING APPROVALS APPROVALS **APPROVALS BY LVRC** By Private Certifiers and LVRC. In comparison to 13 in August 2020 In comparison to 32 in August 2020 42% increase in comparison August 2020 AVERAGE AVERAGE DAYS TO DAYS TO COMMERCIAL AND DOMESTIC APPROVE APPROVE VALUE OF WORKS Days Days **Building Applications** Plumbing Applications In the Lockyer Valley Region BUILDING PLUMBING TOTAL INSPECTIONS INSPECTIONS INSPECTIONS Increase of 3 Decrease of 10 Decrease of 7 BUILDING BUILDING PLUMBING SERVICES REGULATORY REVENUE REVENUE REVENUE Increase Increase Increase By LVRC Certifier Lodgements From LVRC Lodgements From Private Certifier Lodgements LVRC Building Approvals 2020-21 140 120 100 Domestic 2020 80 Commercial 2020 60 Domestic 2021 Commercial 2021 40 20 0 August enternhet october sporenhee

# PLANNING, POLICY & COMMUNITY WELLBEING - BUSINESS SUPPORT

#### CONTINUOUS IMPROVEMENT

Process Improvement delivers efficiency and consistency

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#### Local Law Templates

Overgrown, Unsightly and Fire Hazard templates used by the Community Wellbeing Team have been updated in TechnologyOne so that now Local Laws Officers can generate, complete and digitally sign their own correspondance. This initiative enables Officers to utilise prepopulated software generated templates to document their investigation outcomes, reduce double handling and improve accuracy, consistency and efficiency.

# 

# Workflow Updates

An internal workshop was held with the Community Wellbeing officers dealing with Restricted Matter Enforcement to scope a new Enforcement workflow so that Biosecurity Orders and Information Notices follow Council's newly adopted Compliance Policy processes and are consistent, accurate and issued in a timely manner.

# COMMUNITY AND WELLBEING

#### LVRC PROPERTY MANAGEMENT

- Site preparation completed for koala fodder community planting at Shorelands Drive Reserve.
- Lantana control completed at Merryfields Reserve
- Five Integrated Land Management Audit report for LVRC Reserves
   Alice Creek Nature refuge Track Survey with Queensland Parks and Wildlife Service
- Alice Creek Nature reruge Track Survey with Queensiand Parks and Wildlife Service
   Quarterly Flying Fox Monitoring, Gatton, Laidley, Helidon, and Murphys Creek roosts
- Threatened flora species survey on Fifteen Mile, Rd, Fifteen Mile, White Mountain and Kunkels Roads White Mountain, 150 Threatened Grevillea auadricauda were recorded
- Dwyers Scrub Conservation visit with UQ students, supervisors, and the Lockyer Upland Catchment Inc, Koala surveys, and install camera traps

#### 7 MILE LAGOON

- Second round of weed control (fireweed) conducted at 7 Mile Lagoon.
- Bird surveys and vegetation assessment undertaken at 7 Mile Lagoon.
- Draft Management Plan being developed for 7 Mile lagoon by UQ Student following second advisory group meeting.

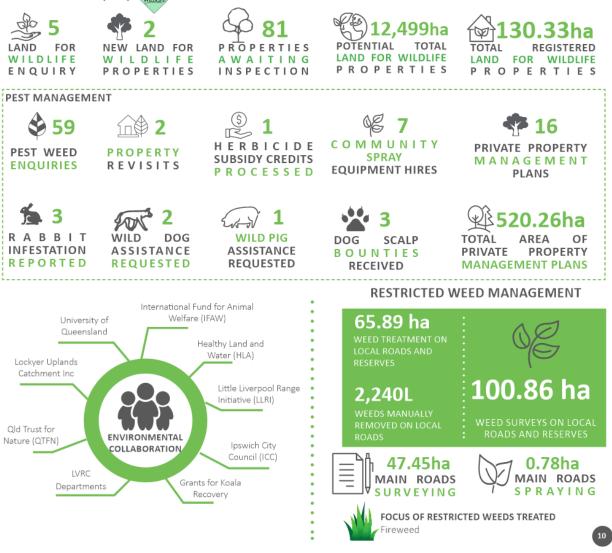
#### PEST MANAGEMENT

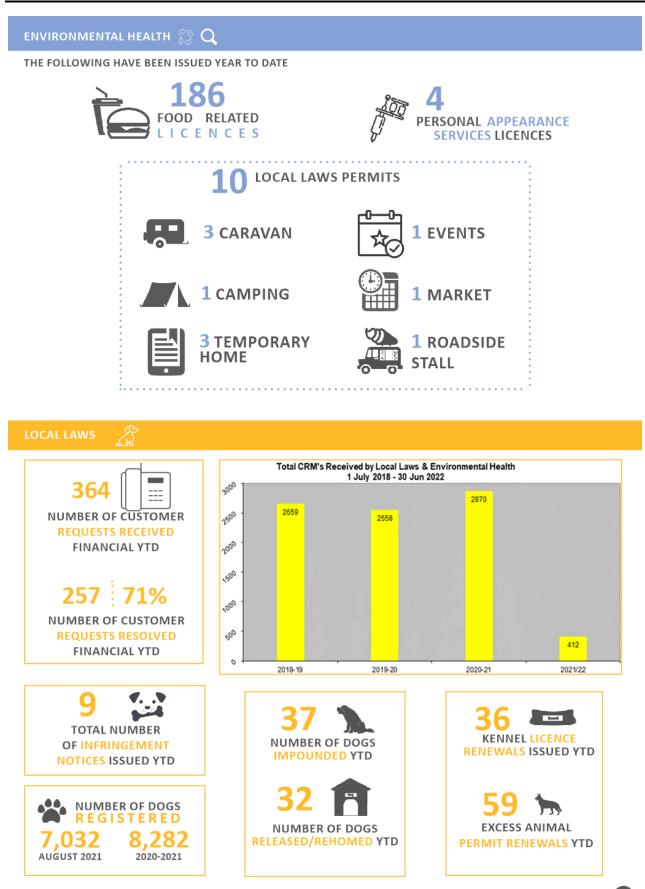
- Correspondence was submitted to all affiliated Federal and State Government Bodies, who own land in the Lockyer Valley, advising them of the Lockyer Valley Regional Councils Biosecurity Surveillance Program 2021/22.
- Pest Management Plan at Fifteen Mile.

#### **RESILIENT RIVERS**

- Hydrogeological assessment and site prioritisation continuing at Blackfellow Creek and Lockyer Creek project sites
- Cats claw creeper weed control completed on Blackfellow Creek.
- Weed control and maintenance at revegetation planting sites on Blackfellow Creek and Lockyer Creek

#### LAND FOR WILDLIFE (LFW)

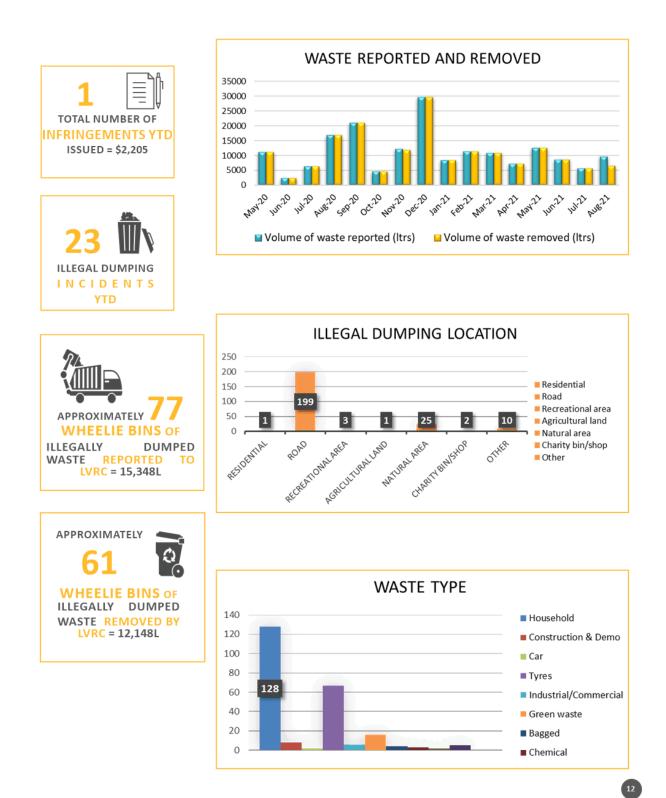




# LOCAL LAWS

# LOCAL GOVERNMENT ILLEGAL DUMPING PARTNERSHIP PROGRAM (LGIDPP) UPDATE

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned in 2021 – July 2022.



# 14.3 Acting Group Manager Infrastructure Monthly Report - August 2021

Author:	John Keen, Acting Group Manager Infrastructure
Responsible Officer:	John Keen, Acting Group Manager Infrastructure

# Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2021.

# This document is for Council's information only.

# **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2021.

# Proposal

That this report be received and noted.

# Attachments

1. Infrastructure Monthly Group Report - August 2021 11 Pages



# CIVIL OPERATIONS PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

#### CULVERT RENEWAL 2020/2021

 Three culverts within the region were identified as needing replacing as part of the 2020/2021 Culvert Renewal program. The locations include Ropeley Road, Blenheim, Brightview Road, Glenore Grove and Flagstone Creek Road, Carpendale. The project involved traffic management, removal of the existing culvert structures, concrete structures, installation of new drainage components, road pavement construction and asphalt surfacing. Council performed the works which are now fully completed.



#### SUMMERHOLM ROAD, SUMMERHOLM - CONSTRUCTION

• The next section of Summerholm Road is currently under construction by Council. The construction links from a previously completed section and continues south to Gehrke Hill Road. The work activities include, culvert extensions, vegetation clearing, embankment construction, road pavement, bitumen sealing and road furniture. The construction will deliver a wider formation which will increase the safety of motorists, while also improving drainage and pavement life. Construction is approximately 10% complete with an expected duration until early October.



#### WOODLANDS ROAD, GATTON - REHABILITATION PHASE 2

 As part of the Local Roads and Community Infrastructure Program Phase 2 funding, another section of Woodlands Road, Gatton will be rehabilitated. The construction will achieve an 8 metre formation and bitumen seal from Rangeview Drive through to Schroeders Road. Council are undertaking the construction works, with approximately 90% completed so far with line marking outstanding which is expected to be completed in early September. The existing road pavement material was completely utilised in the lower layers of construction, with new pavement material placed over the top, then followed by the bitumen seal.



#### URBAN STORM WATER UPGRADES - WHITTLE/HILL STREETS, GATTON

- This project will upgrade the storm water capacity in both Whittle and Hill Streets, Gatton to limit the impacts of flooding to residents and the Jehovah's Witness Church on Lake Apex Drive. Current construction progress includes the following:
  - \* Sub-grade proof rolling pass
  - Base course in place
  - Kerb and channel installed
  - \* Driveways completed in Hill Street
  - \* Footing for retaining wall completed

Works are on track for completion in mid to late September 2021.

#### LAKE CLARENDON WAY, LAKE CLARENDON

• This project involved extending the existing culverts to cater for a widened road formation along a 1.3 kilometre stretch of Lake Clarendon Way between Main Green Swamp Road and Lester Road. The works have been completed. This project is not preforming well with rutting in the outer wheel path occuring. This project was rain affected at a critical time during construction. Investigations and monitoring are continuing to understand the remedial works that will be required.





### FLAGSTONE CREEK ROAD/CARPENDALE ROAD INTERSECTION REHABILITATION-PART 1 (HVSPP)

- The upgrade to the intersection of Flagstone Creek Road and Carpendale Road will be funded under the Heavy Vehicle Safety and Protection Program (HVSPP) to ensure the intersection will increase safety of all motorists and ensure capacity for heavy vehicles. The construction along Flagstone Creek Road and Carpendale Road will be completed by Lockyer Valley Regional Council and is split into two sub stages, 1A and 1B. The works include road excavation, earthworks, drainage, road pavement, bitumen sealing, asphalt and road furniture. An asphalt wearing course will be paved in the intersection which will protect the new road pavement and minimise ongoing maintenance. Works are progressing on stage 1A of this project and currently 60% complete, with and expected duration through until late September.
- Stage 1B will continue North of the intersection with Carpendale Road through to Lockyer Creek.



#### RAINFALL EVENT - SOUTHERN QUEENSLAND SEVERE WEATHER EVENT - 20-24 MARCH 2021

• All emergent works have been completed with the claim in progress to the Queensland Reconstruction Authority.

Completed

Perretts Road, Mount Whitestone - Ch28 - 1661

#### **GRAVEL RESHEET PROGRAM**

#### Yet to Commence

- Coles Road, Adare Ch0 1917
- Hogers Road, Ropeley Ch298 1837
- Knitters Road, Blanchview Ch0 891
- Leschkes Road, Ropeley Ch0 839
- Main Camp Creek Road, Thornton Ch2379 5578
- McGarrigals Road, Laidley Creek West Ch0 1163
- Moon Road, Blenheim Ch1285 1899
- Perretts Road, Mt Whitestone Ch28 1661
- Rockside Mountain Road, Rockside Ch0 1418
- Ropeley Rockside Road, Rockside Ch11721 15880
- Schultz Lookout Road, Blenheim Ch0 1067
- Sunset Boulevard, Laidley South Ch0 1393
- Sutcliffes Road, Flagstone Ch1581 4081
- Symes Road, Helidon Ch0 295
- Weiers Road, Ropeley Ch1370 3870

# ROAD AND DRAINAGE DEFECTS



# MAINTENANCE WORKS

#### Road Patching Works

- Allens Road, Upper Tenthill
- Andrews Court, Regency Downs
- Back Mt Sylvia Road, Caffey
- Bertrand Avenue, Regency Downs
- Black Duck Creek Road, Junction View
- Burchmann Road, Lockrose
- Caffey Connection Road, Caffey
- Calendula Court, Regency Downs
- Caleys Court, Lockrose
- Chalk Mine Road, Junction View
- Corcet Road, Lockrose
- Cricket Road, Regency Downs
- Crowley Vale Road, College View
- Dawn Court, Lockrose
- East Haldon Road, Junction View
- Fielding Road, College View
- Firetail Avenue, Regency Downs
- Franks Road, Regency Downs
- Gehrke Road, Plainland
- Gunn Court, Crowley Vale
- Harm Drive, Crowley Vale
- Hewett Drive, Regency Downs
- Jacklin Drive, Glenore Grove
- Jahn Drive, Glenore Grove
- Johnson Drive, Lockrose
- Kammholz Road, Lockrose
- Kimlin Road, Glenore Grove
- Kleidons Road, Ropeley
- Krenskes Road, Lower Tenthill
- Kuss Road, Upper Tenthill
- Laurette Drive, Glenore Grove
- Lockrose Road North, Lockrose
- Logan Road, College View
- Lorikeet Road, Regency Downs
- Lunds Road, Junction View
- Moroney Road, Crowley Vale
- Old Brightview Road, Lockrose
- Pagels Road, Lockrose
- Power Street, Glenore Grove
- Primrose Place, Regency Downs
- QAC Connection Road, College View
- Qualischefski Road, Crowley Vale
- Raabe Road, College View
- Raymont Drive, Glenore Grove
- Redwood Drive, Brightview
- Rosella Avenue, Regency Downs
- Sandpiper Drive, Regency Downs
- Seibel Road, Lockrose

Attachment 1

- Silverbank Court, Lockrose
- Steinke Road, Glenore Grove
- Steinmullers Road, Ropeley
- Tallowood Court, Brightview
- Thredbo Court, Regency Downs
- Upper Tenthill School Road, Upper Tenthill

- Wagtail Drive, Regency Downs
- Walter Court, Glenore Grove
- West Haldon Road, Vinegar Hill
- Wintersun Court, Brightview
- Zernike Road, Lockrose

#### Drainage Works

- Banksia Road, Gatton
- Brightivew Road, Brightview
- Cedar Court, Brightview
- Coates Street, Laidley
- Douglas McInnes Road, Laidley
- Fantail Drive, Laidley Heights
- Horton Place, Regency Downs
- Kleins Road, Ma Ma Creek
- Lowe Street, Gatton
- O'Shea Road, Hatton Vale
- Redbank Creek Road, Adare
- Summerholm Road, Hatton Vale

#### **Road Pavement Repairs**

- Australia II Drive, Kensington Grove
- Fords Road, Adare
- Gatton-Clifton Road, Lower Tenthill
- Summerholm Road, Hatton Vale
- Thallon Road, Hatton Vale
- Waterhouse Road, Summerholm
- Woolshed Creek Road, Hatton Vale

#### Maintenance Grading

- Church Road, Blanchview
- Cole Gully Road, Lefthand branch
- Goulds Road, Ingoldsby
- Higgins Road, Blanchview
- Knitters Road, Blanchview
- Laffey Road, Mount Sylvia
- Lefthand Branch Road, Mount Sylvia
- Mount Haldon Access, Lefthand Branch
- Norfolk Road, Summerholm
- Nuttalls Road, Blanchview
- Perrets Road, Mount Whitestone
- Reibstein Gully Road, Lefthand Branch

Page 237

- Thomas Road, Upper Lockyer
- Tuckeroo Lane, Rockmount
- Walkers Road, RockmountZampechs Road, Caffey

14.3

# **TECHNICAL SERVICES BRANCH HIGHLIGHTS**

#### ASSET MANAGEMENT

- Stormwater Asset Condition and CCTV survey has commenced in Gatton
- Infrastructure project team are working on the first milestone of the Asset Management Framework review
- Commenced work on draft capital works budget for 2022/23
- Rural Unsealed Road Upgrade Prioritisation briefing note prepared for Councillor workshop
- Funding submission for Black Summer Bush Fire recovery grant



### DESIGN

Designs in Progress

- Culvert Renewal Flagstone Creek Road Preliminary design prepared and under review.
- Drayton Street Floodway Renewal Preliminary sizing underway.
- Flagstone Creek Road and Lockyer Creek Road Intersection Upgrade Preliminary geometric design done and pavement design is underway.
- Gatton Industrial Estate Intersection Upgrade Progress has been made with the property acquisition. Urban Utilities water main review is ongoing.
- Gehrke Rd / Lorikeet Road Intersection Blackspot Project Preliminary geometric design underway.
- Gehrke Road (TIDS) Preliminary design for the road rehabilitation project has been completed.
- Gehrke Road Footpath Preliminary design for the road rehabilitation project has been reviewed and feedback provided. The footpath will be incorporated into that project.
- Grantham Scrub Road/Grantham Winwill Rd Intersection Upgrade Design is progressing and investigating option for geometric design.
- Grantham Scrub Road (TIDS) Design is progressing based upon an alternative approach to the intersections with Kansas and Roses Roads.
- Lorikeet Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary design and sizing underway.
- Mt Berryman Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary sizing underway.
- Murphy's Creek Footpath Extension (Railway Crossing to Skate Park) Design underway.
- North Street / East Street Roundabout Blackspot Project Preliminary grading plan complete and under review. Geotech testing and services potholing locations identified.
- Springbrook Park Entrance Car park Preliminary design has been completed and amendments being made before Issue For Construction.
- Twidales Road Concept design is completed and detailed design progressing.
- Woolshed Creek Road Floodway Design SARA Prelodgement document/design exception prepared. Preliminary sizing underway.

Surveys Completed

- Flagstone Creek Road Culvert
- Forest Hill Blenheim Road Floodway
- Gerhke Road/Lorikeet Road Blackspot project
- Lorikeet Road Floodway
- Murphy's Creek Footpath Extension
- North Street resurfacing
- North Street/East Street Blackspot project
- Spencer Street/East Street Blackspot project
- Woolshed Creek Floodway

#### Surveys Planned

- Culvert Renewal Crowley Vale Road
- Culvert Renewal Lower Tenthill Road
- Culvert Renewal Van De Weyer Road
- Culvert Renewal Waldron Road
- Culvert Renewal Woodlands Road
- Spencer Street Footpath
- Stockyard Creek Road widening



# COMMUNITY FACILITIES BRANCH HIGHLIGHTS

#### CAPITAL WORKS

Lake Apex Amphitheatre

• Detailed design and engineering are progressing.



#### **Gatton Cemetery Seam Strips**

• Council's Parks team have commenced work on site pre digging graves in preparation for the installation of new concrete seam strips. The seam strips will follow on from the three that were installed last financial year.



#### Laidley Pool Revitalisation

• The successful contractor to upgrade the solar heating at the Laidley pool has been awarded. Works will commence on site week beginning 30 August 2021.



Laidley Cemetery Seam Strips

• Council's Parks team have commenced work on site with the renewal of two existing concrete seam strips in section 2.



# Cahill Park Machinery Shed Renewal

• Request for Quote to supply and install a new 20m x 10m shed at Cahill Park was released via VendorPanel on 19 August 2021.



#### Gatton Showground Program

Gymnastics Pavilion Roof Upgrade

 Request for Quote to upgrade the roof sheeting was released via VendorPanel on 19 August 2021.





#### Lockyer Valley Sports and Aquatic Centre Revitalisation

Replacement of Pool Sand Filters

• Sand filter works have been completed at the Lockyer Valley Sports and Aquatic Centre.



Cricket Netting Upgrade

• Request for Quote to upgrade the lifting components of the cricket netting at the Lockyer Valley Sports and Aquatic Centre was released via VendorPanel on 26 August 2021.



Chlorination System Upgrade

• Request for Quote to decommission and dispose of the existing granular chlorination system and design, supply and install a new chlorination system at the Lockyer Valley Sports and Aquatic Centre was released via VendorPanel on 30 August 2021.



### PARKS AND CEMETERIES MAINTENANCE WORKS

# Furniture Maintenance / Landscaping

- Landscape works throughout Gatton CBD and Laidley CBD.
- Landscape works throughout the Gardens in Gatton and Apex Lake were complete with positive feedback from the public.
- Twice weekly watering of the planter pots in Laidley.
- Assistance was provided to Waste Management at various landfill sites, repairing fences and doing vegetation works.
- Cleaning was completed on garden furniture/bollards in Railway Street, Gatton.

#### Mowing

- Mowing on a needs to do basis throughout our park, cemetery and road networks.
- Herbicide spraying for winter weeds in Laidley and Forest Hill parks.

#### **Playground Maintenance**

- Routine maintenance continues.
- Sourcing parts for repairs as the quarterly inspections are complete.

#### **Cemetery Works**

- Assistance provided for 7 funerals and 1 ashes burials/internments.
- Ground maintenance has been ongoing, landscaping and mowing.

# FACILITIES MAINTENANCE WORKS

#### BUILDINGS

- Repairs to water damage at Murphy's Creek Community Centre are completed.
- Structural alterations to Demountable 6 offices.
- Mold treatment and removal at Grantham Butter Factory.
- Lake Dyer handover works complete.
- Roof repairs to Lockyer Valley Cultural Centre completed.
- General repairs and maintenance.

#### PLUMBING

- Pre-season works at the Laidley Pool are underway.
- General repairs and maintenance.

#### ELECTRICAL

- Heat exchange units were replaced on heat pump 3 at the Lockyer Valley Sports and Aquatic Centre.
- Replacement of exit light system at Lockyer Valley Cultural Centre underway.
- General Maintenance and repairs as required.

# CUSTOMER CONTACT





### WASTE MANAGEMENT

#### General

- The FOGO trial preparation continues with householder letters expected to be sent late June. The trial is on track to commence late August in the selected areas.
- Green waste grinding continues at the waste facilities.
- Concrete grinding tender closed; evaluation process underway.
- Around 100 households in Gatton have a recycling week change and this was initiated by Council's collection contractor, JJ Richards and Sons. Affected residents have been notified and costs of the notifications covered by the contractor.
- Council resolved to withdraw from the Sub Regional Waste Alliance as the process from here on was to investigate a new Materials Recovery Facility (MRF) in the region. As Council already has a MRF arrangement with Anuha, there is no need to invest time or money in this activity.
- The Queensland Government budget indicates that the future of the Advance Levy Payment could be in jeopardy. Information has been provided to the South East Queensland Council of Mayors and the Local Government Association of Queensland to assist both parties to lobby to retain the advance payment on Council's behalf.



# 14.4

# Minor Community Grant Program Recipients - June to August 2021

Author:	Eileen Holliday, Mayoral Office Executive
Responsible Officer:	Ian Church, Chief Executive Officer

# Purpose:

The purpose of this report is to inform Council of the recipients of financial assistance under the Minor Community Grants Program for the period June to August 2021.

# This document is for Council's information only.

# **Executive Summary**

During the period of June to August 2021, four requests for assistance under the Minor Community Grants Program were received. All applications are assessed by the Minor Community Grants Committee against the program criteria. The four requests received were successful in their application. At the Panel Assessment meeting of 25 June 2021, the Mayor declared a conflict of interest as she is the ambassador for Cruise for Cancer. The Minor Community Grants Program Committee meets on an as needs basis to review requests.

# Proposal

The Minor Community Grants Program is for financial contributions of up to \$1,000 for organisations and individuals seeking support for projects or activities which contribute to the Lockyer Valley community.

The recipients of assistance under the Minor Community Grant Program for the period June to August 2021 are:

Applicant	Purpose	Amount
Gatton Kindergarten	Annual Bike-A-Thon	\$200
Laidley Ambulance Service	QAS Laidley Centenary Open Day	\$730
Special Children's Christmas Parties	Special Children's Christmas Party 2021	\$340
The Rotary Club of Toowoomba City Inc /	Cruise for Cancer	\$500
Cruise for Cancer		

# Attachments

There are no attachments for this report.

# 14.5

# Urban Utilities Monthly Report - August 2021

Date:	08 September 2021
Author:	Vickie Wieland, EA to Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# Purpose:

Council has received an update from Urban Utilities (UU) Board which provided highlights from their Board Meeting for the month of August 2021.

# This document is for Council's information only.

# **Executive Summary**

Lockyer Valley Regional Council maintains an ongoing working relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

# Foundational Success

# Financial Statements 2020/21

This month, following consideration and endorsement by the Audit and Risk Committee, the Board approved the 2020/21 financial statements.

These financial statements, which will be included in the 2020/21 Annual Report, have been prepared consistent with the Financial Accountability Act 2009 and the Financial and Performance Management Standard 2009.

Over the last 18 months, as part of our Target Operating Model, management has focused on a range of efficiencies and benefits realisation projects, the results of which are reflected in the financial statements. One key project related to Developer Services, which involved identifying developments that appeared to be complete, yet still had outstanding infrastructure charges resulting in Urban Utilities not finalising the applications. As a result of this work, Urban Utilities collected \$15.7 million in outstanding infrastructure charges in 2020/21.

Pleasingly, these financial statements have been considered by the Queensland Audit Office (QAO), who provided an unmodified audit opinion.

# Managed Service Provider

The Board was briefed by management on the outcomes of the 'discovery phase' of the managed service provider (MSP) project, which commenced in January 2021. The purpose of the discovery phase was for the new MSP to perform an assessment of Urban Utilities' information and operational technology environment and for transition plans to be developed. Management, along with the Board's Strategic Asset Management Committee and their independent audit and assurance service provider, KPMG, have considered the outputs from this phase, as well as the risks associated with the project, given the core information technology systems and cyber security services are delivered by the MSP.

The Board discussed and provided direction to management on the procurement strategy for the MSP project.

# Audit, Finance and Risk Committee

The Board considered and approved the charter for the new Audit, Finance and Risk Committee.

This committee has been formed through the merger of the existing Audit and Risk Committee and Finance and Pricing Committee.

The new committee will be responsible for assisting the Board in the effective discharge of its responsibilities for risk culture, including risk management, compliance management, capital management, regulation and pricing. It will also oversee financial management and reporting, internal controls and external audit.

# Developer fees FY22

The Board approved a new developer customer service fee for the pre-purchase of site enquiries, which will take effect from 1 September 2021.

This new fee, which was put forward by the development industry, via the Urban Development Institute of Australia (Qld), will support the provision of express information on potential network connections, existing/planned water and wastewater infrastructure, and high-level site and neighbouring area constraints. The new fee of \$436 reflects costs based on our pricing principle.

The Board also considered and approved the harmonisation of existing non-statutory development services fees, for example, flow and pressure tests and complex engineering searches. The new harmonised fees of \$436 will take effect from 1 September 2021.

# CBD to Luggage Point Integrated Servicing Plan

Management provided a detailed briefing to the Board on the CBD to Luggage Point Servicing Strategy, which was considered by the Board in 2019. The catchment receives wastewater from 800,000 equivalent persons (EP) and is critical to the liveability and economic prosperity of our shared regions.

The servicing strategy aims to ensure that, in the future, there are no land-based overflows, zero failures on critical assets, less odour complaints and, importantly, Urban Utilities are able to continue to support rapid population growth whilst operating within a stricter regulatory environment.

Management is exploring innovative approaches to adapt and evolve their network within this catchment. This includes consideration of further opportunities for nature-based solutions, such as Cannery Creek, localised treatment solutions, pump station optimisation and localised storage.

# Brand and values refresh

Following consideration at the Experience and Safety Committee, management presented and received feedback from the Board on the proposed refresh of Urban Utilities' Brand Framework, which has been informed by insights from their people, customers and market trend research.

This framework will support decision making across all levels of their organisation, further define their culture and guide their people and customer experience. The framework will come back to the Board for approval in due course.

# Annual Report

The Board considered the draft 2020/21 Annual Report. This report provides an overview of their performance for the period of 1 July 2020 to 30 June 2021, including how they performed against their strategic direction. Key achievements and challenges include:

- supporting their people and customers through COVID-19,
- delivering drought preparedness and response initiatives,
- o fully implementing their Program Management Approach capital delivery program,
- o unveiling Australia's first full-scale sidestream plant using anammox bugs to treat wastewater,
- o reducing their overall environmental footprint, and
- completing their first Reconciliation Action Plan.

The Board provided feedback on the draft Annual Report and agreed to consider this for approval out of session in late August 2021.

The Annual Report will be issued to shareholders in early October 2021.

# Special General Meeting and Board Strategy Workshop

The Board discussed the upcoming Special General Meeting, which is scheduled for 26 November 2021. Separate correspondence has been issued to shareholders in relation to this meeting.

The Board also considered the Board Strategy Workshop, which is scheduled for early 2022. Similar to previous years, this workshop provides an opportunity for the Board and executive to thoroughly discuss our enterprise strategies and current and future strategic initiatives. It also allows Urban Utilities to consider the external macro-environment in which they operate and how this shapes their strategic direction, both from a risk and opportunity perspective.

# Corporate lease update

Management provided an update on the corporate lease project, which will see Urban Utilities relocate to its new office in mid-2023.

It is Urban Utilities ambition that their new office will exemplify a post-pandemic workplace – one that embraces hybrid working arrangements and is supported by state-of-the-art technology. It will offer innovative workspaces that attract employees to connect with each other and work with purpose. Aesthetically, the space will reflect our brand and values by incorporating elements of water and greenery and it will respectfully connect the built environment to the indigenous heritage of the land on which we operate.

# Metro and Regional Treatment Program update.

The Board received an update on two treatment program delivery frameworks that form part of the Program Management Approach (PMA) implementation, namely their metro and regional treatment plant programs.

The implementation of the PMA operating model has resulted in a significant uplift in Urban Utilities' capital delivery performance and investment outcomes. Since the establishment of the programs, the percentage of capital projects in the annual program that have been delivered on time and on budget has increased from around 13% in 2017 to an industry-best-practice level of 90%.

Other key benefits include enhanced safety performance, improved culture and greater cost efficiencies, with projects, on average, 6% lower than the contractors' risk-adjusted maximum price. Further, we are experiencing increased collaboration with contractors, and our operations and maintenance teams have seen significantly reduced operational impacts from pre-PMA levels.

# Environmental Leadership and Social and Economic Value

# Food organics and garden organics opportunity

Management has been in early discussions with the Council of Mayors (SEQ) and Brisbane City Council in relation to using Urban Utilities' waste treatment platforms to receive and process food organics and garden organics (FOGO) in support of the Regional Organic Waste Management Plan.

Aligned to their Environmental Leadership and Social and Economic Value strategic goals, together with their focus on the circular economy, Urban Utilities firmly believe that they are well placed to support councils through a strategic partnership to navigate the challenges associated with an increasing need to divert organic waste from landfills.

This can be achieved by leveraging their existing capabilities and current and future assets at their Resource Recovery Centres to convert food and organic waste into higher-value products whilst minimising the risk of emerging containments entering the environment and reducing impacts from odour and microplastics.

The Chief Executive Officer will be briefing the Council of Mayors (SEQ) in August on this value proposition, followed by discussions with individual shareholding council waste managers. Concurrently, management is undertaking further analysis, both commercially and technically, prior to a possible pilot with shareholding council FOGO waste. The Board was in support of this strategic opportunity being advanced.

# Attachments

# 15.0 CONFIDENTIAL ITEMS

No Confidential Items.

# 16.0 MEETING CLOSED

There being no further business, the meeting closed at 10:07am.