

ORDINARY MEETING OF COUNCIL

AGENDA

16 FEBRUARY 2022



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1. MEETING OPENED

1.1 Acknowledgement of Country

The traditional owners of the land on which the meeting is held to be acknowledged.

1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES

3.1	Condolences/Get Well Wishes
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES

6.1	Confirmation of Ordinary Meeting Mintues 19 January 2022
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 19 January 2022 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS

8.1	Reciept of Minutes of the Friends of Das Neumann Haus Meeting, 20 January 2022
Author:	Lisette New-Sippel, Tourism Officer
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus committee meeting held on 20 January 2022, as attached to this report.

Attachments

1. Minutes - Friends of Das Neumann Haus Committee Meeting, 20 January 2022 3 Pages

MINUTES OF THE FRIENDS OF DAS NEUMAN HAUS

MONTHLY MEETING : January 20th 2022

Apologies: Corrie Verbeeten, Karl Woldt, Councillar Brett Q

Attending: Sue Williams, Marian Davis, Maria Larkman, Angela Worrol, Hannah Choi, Peta Merrick, Shayne (Council rep) Leonor Bellini, Linda Naggs, Dot Windolf, Trisha Dick, Julie Austin

Minutes of previous meeting were read: moved Dot Windolf, seconded Julie Austin.

Business Arising:

Electric point on front deck has been repaired, and locked. The outside point on the sheds has been left open. Leaving the chances of damage to our verandah slim.

Our landline phone is still awaiting replacement. Sue has offered to follow up with relevant shop.

Front door buzzer still needing to be replaced.

Our Christmas breakup at Porters was wonderful. Grateful thanks to our wonderful Maria, for the effort she made to decorate the table, and supply little gifts. Many thanks Maria!

Both Karl, and Peta have been reimbursed for purchasing their own blue cards.

Our new cake fridge, installed by Karl, is a great success.

Sue has received a box of District Attraction brochures. They will be inserted in our stand after we return to work.

Fabulous new historic postcards are coming from Council. They will cost us 70 cents each.

Small promotional items for DNH to sell have been ordered by Council, and we will hear more details when they arrive.

Our Cleaner has been notified of our closure.

Maria has been hard at work over this break. She has polished the Museum silverware, and washed and ironed all the curtains etc. Thanks again Maria. Xx

Dot Windolf, has given us all our new cooler uniforms and badges. Thanks so much Dot, you are amazing!! The account for these has been handed to Marian (Treasurer) for payment.

Still need to obtain and put up a new paper towel roll near the microwave.

Councillar Brett Q has returned the photo he took home to date.

Trisha is coming in every Tuesday to check supplies, and order what we need. She will visit twice a week until we re open to check freezers are running.

A New Volunteer Pack has been discussed. Dot is currently working on it. As it stands when new vols. are either interested or actually arrive, we will welcome them warmly. Then we can show them what we actually do. We can ask them about the days they are available. A form with simple details can be filled in, name, phone no., address and preferred days to work. We need this procedure to be speedy to ensure volunteers start with us. Blue cards are not required for the first day, however, as we are under Council Volunteers, we must all apply, and hold a Blue card. Therefore new vols will need to apply.

Maria Larkman has accepted the role of Key Person.

<u>Treasurers Report</u>: from Marian Davies

Profit and Loss report to 31.12.21 Loss of \$2875.00

Bank Balance at 31.12.21 \$26,000.00

a/cs paid: Dot Windolf for Jam	\$71.55
IGA	165.33
Shirts	900.00
G. Harvest	182.16

a/c's to be paid:

Vol. Queensland.	110.00
Software Company	800.00
Ipswich Trophy.	144.20

Moved Julie Austin and seconded Sue Williams.

Blue Dog Sports Shop very kindly gave us a \$5 per shirt discount when Dot purchased them. A really nice local company, and a kind gesture.

RE-OPENING DISCUSSION:

Everyone was given an opportunity to speak on this subject. Shayne advised us the Council will leave it up to us to decide when to re-open.

Many spoke, but the general consensus was to tentatively re-open on Thursday March 3rd 2022. Hopefully the Peak of Omicron will have passed. Also any Government Rule Changes can be accommodated.

We were given the Police Link Phone number to display if ever needed. 131444. At our next meeting we will have more details on signage to be displayed.

Next Meeting will be held Thursday 24th February 9am. All invited.

Meeting closed: 10am.

8.2	Receipt of the Unconfirmed Minutes of the Local Disaster Management Group Meeting - 3 February 2022
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Local Disaster Management Group meeting held on 3 February 2022, as attached to this report.

Attachments

1. Unconfirmed Minutes - Local Disaster Management Group - 20220203 20 Pages



LOCAL DISASTER MANAGEMENT GROUP

MINUTES MEETING THEME: CONTINUOUS IMPROVEMENT

3 FEBRUARY 2022



3 FEBRUARY 2022

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9.	Meeting Closed					

ATTENDANCE:

Members	
•	lan Church (Chair)
•	
•	
•	
•	Brad Jeffs, QFES
	Paul Hardie, QAS
Advisors	
•	Annabelle Johnstone, Department of Communities,
	Housing and Digital Economy
•	Craig Berry, XO DDMG
•	Daniel Piat, QRA
•	Eleanor Carter, Red Cross
•	Fiona Roberts, Red Cross
•	Grant Higgs, NBN
•	Matthew Kelly, QFES
•	Paul Burgin, TMR
•	Peta Foster, Urban Utilities
•	Robert Drury, SEQWater
•	Sean Toohill, QFES
Attendees/Guests	
•	
•	
•	
•	David Grant, Bureau of Meteorology (part of meeting)
Apologies	
Apologies	Mayor Tanya Milligan
•	
•	Michelle Sippel, TMR
•	Deb Woods, Queensland Health
	Alana Wahl, Laidley Community Centre
•	Ann Keep, University of Queensland

1. MEETING OPENED

The meeting commenced at 10:00am.

The Meeting Chair invited all participants to introduce themselves and their agency.

2. APOLOGIES AND CHANGES IN MEMBERSHIP

Apologies

Refer previous page.

Changes in Membership

Paul Hardie has been appointed as the Member for QAS, while Trudy Stone has been appointed the Deputy Member.

The following is a proposed membership change that has not yet been confirmed:

Joanne Murrell to replace Miyun Shoemark as the Advisor for National Recovery and Resilience Agency.

3. PRESENTATIONS

Bureau of Meteorology representative, David Grant, presented to the Group on the outlook for the coming season. In summary, February to April rainfall is likely to be above median for southern Queensland and February to April maximum temperatures are likely to be median. There was no further discussion regarding the presentation.

LOCAL DISASTER MANAGEMENT GROUP MEETING MINUTES			3 FEBRUARY 2022
4. CONFIRMATI	ON OF MINUTES		
4.1 Confirmation of Local Disaster Management Group Meeting Unconf Minutes - 25 November 2021			
Author: Responsible Officer:		ouncil Business Officer f Executive Officer	
		anagement Group meetin firmed.	g held on Thursday 25
RESOLUTION			
THAT the Minutes	of the Local Disaster M e taken as read and con	anagement Group meetin firmed.	g held on Thursday 25
Moved By: R Bundy Seconded By: M Kocsis Resolution Number: LDMG/0012			

CARRIED 6/0

5. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

LOCAL DISASTER MANAGEMENT GROUP **3 FEBRUARY 2022** MEETING MINUTES 6. LOCAL DISASTER COORDINATOR AND COMMITTEE REPORTS Queensland Emergency Risk Management Framework - Lockyer Valley Risk 6.1 Assessment Author: Michelle Kocsis, Disaster Management Advisor **Responsible Officer:** Ian Church, Chief Executive Officer Summary: The purpose of this report is to seek the LDMG endorsement of the DRAFT disaster risk assessment for the Lockyer Valley Local Disaster Management Group (LDMG) developed under the Queensland Emergency Risk Management Framework (QERMF).

Officer's Recommendation:

THAT the Local Disaster Management Group endorse the Lockyer Valley Local Disaster Management Group Disaster Risk Assessment developed using the Queensland Emergency Risk Management Framework, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group endorse the Lockyer Valley Local Disaster Management Group Disaster Risk Assessment developed using the Queensland Emergency Risk Management Framework, as attached to the agenda.

Moved By:	R Browne	Seconded By:	P Hardie
		Resolution Number: LDMG/0013	
		CARRIED	
		6/0	
-			

Key Discussion Points

A representative from C3 Resilience presented to the group an update on the Queensland Emergency Risk Management Framework.

Comments were made by Group members on the thoroughness and high level of the document. The Group was reminded that this body of work will inform the LDMG's planning and disaster response.

There was no further discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP 3 FEBRU MEETING MINUTES		3 FEBRUARY 2022
6.2	Bushfire Evacuation Plan Murphys Creek	
Author:Michelle Kocsis, Disaster Management AdvisorResponsible Officer:Ian Church, Chief Executive Officer		
Summary:		
	t is to seek the Local Disaster Management Group's (LDMG) endo Plan – Murphy's Creek Area.	orsement of the
Officer's Recommenda	ation:	
	er Management Group endorse the Draft Bushfire Evacuat as attached to this report.	tion Plan –
RESOLUTION		

THAT the Local Disaster Management Group endorse the Draft Bushfire Evacuation Plan – Murphy's Creek Area, as attached to the agenda.

Moved By:	R Bundy	Seconded By: Resolution Number: LDMG/0014	B Jeffs
		CARRIED 6/0	
Key Discussion Poir	nts		

Council's Disaster Management Advisor provided an overview of this item and noted this document was created by C3 Resilience for Council in consultation with relevant stakeholders such as Queensland Fire and Emergency Services, Rural Fire Service, and Queensland Police Service. Key points of the plan include the identification of potential evacuation centres should the need arise. Feedback from the Manager Bushfire Safety, Rural Fire Service is that the plan is a well-constructed document that is clearly based on evacuation centre response and does not determine fire response.

There was no further discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP

3 FEBRUARY 2022

MEETING MINUTES	
6.3	COVID-19 Risk Management in Evacuation Centres Concept of Operations
Author: Responsible Officer:	Michelle Kocsis, Disaster Management Advisor Ian Church, Chief Executive Officer
	t is to seek the Local Disaster Management Group's (LDMG) endorsement of the Management in Evacuation Centres Concept of Operations.
	ation: er Management Group endorse the Lockyer Valley COVID Risk Jation Centres Concept of Operations, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group endorse the Lockyer Valley COVID Risk Management in Evacuation Centres Concept of Operations, as attached to the agenda.

And further;

THAT a desktop exercise is undertaken to test the Lockyer Valley COVID Risk Management in Evacuation Centres Concept of Operations.

Moved By:	R Bundy	Seconded By: Resolution Number: LDMG/0015	R Browne	
		CARRIED 6/0		

Key Discussion Points

Key points of the document were highlighted to the Group by Council's Disaster Management Advisor. A point was made by the meeting chair regarding screening attendees at evacuation centres and that Council's preference would be to have a Queensland Health representative present to undertake screening as opposed to the onus being on Council staff or LDMG. This prompted discussion from the Red Cross representative present who said similar questions had been raised by Red Cross to Queensland Health. The Red Cross representative raised a topic which is not discussed in the plan; the use of Rapid Antigen Tests at evacuation centres for evacuees who arrive while symptomatic for COVID-19. It was further explained that Red Cross assisted another region with an evacuation centre operation and developed a procedure while operating to manage symptomatic patrons. Once finalised, this procedure will be shared with other Council's. The Group was in agreeance of adopting the document as it is presented so a foundation document is in place, and then amending once more information is received from Red Cross.

There was no further discussion in relation to this item.

6.4	Rain Weather Event November 2021 Debrief & Recommendations
Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer
Summary:	
	t is to brief the Local Disaster Management Group (LDMG) on the outcomes of the mber 2021 – Local Disaster Management Group debrief and recommendations.

THAT the Local Disaster Management Group endorse the Rain Weather Event November 2021 – Local Disaster Management Group Debrief and Recommendations Report, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group endorse the Rain Weather Event November 2021 – Local Disaster Management Group Debrief and Recommendations Report, as attached to the agenda.

Moved By:	l Church	Seconded By: Resolution Number: LDMG/0016	B Jeffs	
		CARRIED 6/0		

Key Discussion Points

Council's Disaster Management Advisor briefly discussed the rain weather event that took place in November 2021 and outlined the reasoning behind each of the nine recommendations included in the report that followed. The meeting Chair added most of the recommendations are items which can be considered business as usual for disaster management operations.

There was no further discussion in relation to this item.

3 FEBRUARY 2022

6.5 Implementation of Recommendations Register

Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

Summary:

This report is to advise the Local Disaster Management Group (LDMG) of the progress of the implementation of recommendations based on insights and lessons from disaster operations and exercises and to seek updates from the LDMG on their progress against recommendations.

Officer's Recommendation:

THAT the Local Disaster Management Group endorse the updated recommendations register, as attached to this report.

And further;

THAT the Local Disaster Management Group agencies agree to provide an update on actions taken to implement the recommendations.

RESOLUTION

THAT the Local Disaster Management Group endorse the updated recommendations register, as attached to the agenda.

And further;

THAT the Local Disaster Management Group agencies agree to provide an update on actions taken to implement the recommendations.

Moved By:	R Browne	Seconded By:	R Bundy
		Resolution Number: LDMG/0017	
		CARRIED	
		6/0	

Key Discussion Points

Council's Disaster Management Advisor gave a brief overview of the recommendations registers and informed the Group these registers are a part of continuous improvement and arise from exercises or events. Council's Disaster Management Advisor confirmed which items are completed and gave a brief update on those which are in progress. The meeting chair queried if any of the items that have not yet commenced pose a risk and should be escalated. The Group was informed that all of the items which are yet to commence are in relation to the Local Disaster Management Plan review process. The meeting chair requested a progress update be provided at the next LDMG meeting on the items that are incomplete. There was no further discussion in relation to this item.

3 FEBRUARY 2022

7. ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT the Local Disaster Management Group receive and note the following items for information:

- Mt. Whitestone Landslide Event Specific Sun Plan V1.1
 - FLOOD-EX21 Workshop Report
 - Brisbane River Interagency Black Swan Exercise 2021
 - DRFA Activation Summary Central Southern Western QLD Rainfall and Flooding 10 November – 3 December 2021
 - Member Status Report Lockyer Valley Regional Council
 - Member Status Report Department of Transport and Main Roads
 - Member Status Report Red Cross
 - Member Status Report Urban Utilities
 - Member Status Report Department of Communities, Housing and Digital Economy

Moved By: I	Church Seconded By: M Kocsis Resolution Number: LDMG/0018
	CARRIED 6/0
7.1	Mt Whitestone Landslide Event Specific Sub Plan V1.1
Author: Responsible Officer:	Michelle Kocsis, Disaster Management Advisor Ian Church, Chief Executive Officer

Purpose:

The purpose of this report to advise the Local Disaster Management Group (LDMG) of the amendments to Appendices F and G of the Mt. Whitestone Landslide Event Specific Sub Plan.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

The key changes made to the document were highlighted to the Group. Council's Disaster Management Advisor further explained that as the amendments made to the document were minor in nature, it is not required to be re-endorsed by the Group or Council and approval from the Local Disaster Coordinator is sufficient.

There was on further discussion in relation to this item.

3 FEBRUARY 2022

7.2	FLOOD-EX21 Workshop Report
Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise the Local Disaster Management Group of the Flood-EX21 Recovery in Practice Summary Report.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

An overview of the Queensland Reconstruction Authority exercise conducted and subsequent report was provided to the Group. The Group was informed that Council's Local Disaster Recovery Group attended the exercise where there was a number of learnings. In the next review, the Local Disaster Management Plan and Subplans will updated to include the learnings and recommendations from this exercise.

There was no further discussion in relation to this item.

3 FEBRUARY 2022

7.3	Brisbane River Interagency Black Swan Exercise 2021
Author:	Michelle Kocsis, Disaster Management Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to brief the Local Disaster Management Group of the Brisbane River Interagency Black Swan Exercise 2021 and the top challenges identified in a 1 in 10,000 AEP flood.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

The Group heard the key outcomes from the exercise that was conducted. During the exercise, it was learned that the biggest challenges for the Lockyer Valley region during an event such as this would be maintaining data and information systems and loss of communications. This is consistent with the smaller scale events the Lockyer Valley has had in the past several years. It was stated that if a large scale event were to happen now, communications, large amounts of information and information sources would be lost, and more redundancies should be considered to backup information.

There was no further discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP 3 FEBRUA MEETING MINUTES	
7.4	DRFA Activation Summary Central Southern Western Qld Rainfall and Flooding, 10 Nov-3 Dec 2021
Author: Responsible Officer:	Michelle Kocsis, Disaster Management Advisor Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise the Local Disaster Management Group of the activation of the Disaster Recovery Funding Arrangements for the Central, Southern, Western Queensland Rainfall Flooding 10 November 2021 – 3 December 2021.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

There was no discussion in relation to this item.

3 FEBRUARY 2022

7.5	Member Status Report - Lockyer Valley Regional Council
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Member Status Report for Lockyer Valley Regional Council attached for information.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

Council's Disaster Management Advisor informed the Group a new flood monitoring camera has been installed in Helidon to improve the quality of vision, particularly at night. Replacement of other cameras will begin next week.

There was no further discussion in relation to this item.

3 FEBRUARY 2022

7.6

Member Status Report - Department Transport and Main Roads

Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Member Status Report for Department Transport and Main Roads attached for information.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

There was no discussion in relation to this item.

3 FEBRUARY 2022

7.7	Member Status Report - Red Cross
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

Member Status Report for Red Cross attached for information.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

The Red Cross representative present gave a brief update on recent Red Cross activities including a number of beneficial training sessions at the end of 2021. A request has been placed through the Queensland Reconstruction Authority (QRA) to consider Rapid Antigen Tests as a recoverable cost under the Disaster Recovery Funding Arrangements. The QRA representative responded that there is no update on this yet.

There was no further discussion in relation to this item.

3 FEBRUARY 2022

7.8	Member Status Report - Urban Utilities	
Author:	Bella Greinke, Council Business Officer	
Responsible Officer:	Ian Church, Chief Executive Officer	

Purpose:

Member Status Report for Urban Utilities attached for information.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

There was no discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP MEETING MINUTES		3 FEBRUARY 2022
7.9	Member Status Report - Department Communitie Economy	s, Housing and Digital
Author:	Bella Greinke, Council Business Officer	
Responsible Officer:	Ian Church, Chief Executive Officer	

Purpose:

Member Status Report for Department Communities, Housing and Digital Economy attached for information.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points

The representative present provided an outline of the report submitted, highlighting that their key focus at present is providing support and recovery response to cyclone victims in northern Queensland as well as flood affected persons around Fraser Coast, Gympie, North Burnett and Goondiwindi area.

There was no further discussion in relation to this item.

3 FEBRUARY 2022

8. GENERAL BUSINESS

LDMG Training Requirement's

QFES representative reminded all present about the importance of completing the required disaster management training and committed to contacting those who have not yet completed all required training. The meeting Chair supported this and clarified the expectation that all parties have completed the required training.

State Emergency Services (SES) Update

The SES representative present informed the Group that they are currently working on improving the effectiveness of the Lockyer Valley SES Unit and thanked Council's Disaster Management Advisor for participating in a recent meeting of which there was positive outcomes.

NBN Update

The NBN representative present stated that two NBN Strengthening Telecommunications Against Natural Disaster (STAND) services will be installed in two facilities at Laidley and Gatton. The use of these services in a disaster situation ensure the sites have communications.

Queensland Reconstruction Authority (QRA) Update

The QRA representative present informed the Group that currently QRA staff are operating with restricted movements, only visiting other agencies when invited. The next round of Queensland Resilience & Risk Reduction Funding (QRRRF) funding closes on 18 February 2022, and anyone wanting assistance or more information should contact the QRA representatives.

9. MEETING CLOSED

There being no further business, the meeting closed at 11:09am.

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS

10.1	Summary of Council Actual Performance v Budget - 31 January 2022
Author:	Dee Stewart, Coordinator Accounting Services
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 January 2022.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 January 2022 as attached to this report.

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 January 2022.

At 31 January 2022, revenues are over target and expenditures are under target.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 January 2022.

Operating Revenue - Year to date target \$28.66 million actual \$30.64 million or 106.91%

At 31 January 2022, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The second rates levy for 2021-2022 was raised in February 2022 with a due date of 11 March 2022. Rates are on target with budget. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 96.01% of the rates levy was collected as at 28 January 2022.

Fees and Charges over budget by \$1.20 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.68 million and higher than expected income from plumbing and building fees, childcare fees, waste fees and rates search fees. This line item is also showing as above budget due to an accounting transaction processed to recognise Child Care and Library debtors. These debtors are now brought into Council's corporate software to provide more control and monitoring of these debts in line with Council's debt recovery processes. The fees and charges budget has been reviewed and will be adjusted as part of the March budget review.

Operating Grants and Subsidies over budget by \$0.37 million

Operating grants and subsidies are over budget due to the receipt of \$0.31 million from QRA for emergency works under disaster recovery funding arrangements. The budget will be updated as part of the March budget review.

Other Revenue over budget by \$0.38 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, change of ownership fees and a refund for water and sewerage charges that were incorrectly billed.

Operating Expenditure - Year to date target \$34.74 million Actual \$34.24 million or 98.57%

At 31 January 2022, overall operating expenditure for the year is under budget by \$1.46 million with most variations a result of timing differences and any significant changes in budget will be brought forward at the March budget review.

Goods and Services under budget by \$1.20 million

Goods and services are under budget mostly due to timing differences. The timing differences are mostly associated with waste expenditure and is not of a concern at this time of the year. There is also an underspend on goods and services due to the delay in delivery of number of operational projects including ICT and Resilient Rivers projects. Offsetting these underspends is an overspend on materials and services on civil operations and flood restoration works due to a heavier focus on maintenance and flood restoration activities this year to date. This will be monitored for adjustments against capital as the year progresses. There is also an overspend on legal fees and facilities contractors which are to be reviewed as part of the March budget review.

Capital Project Expenditure – Year to date target \$13.51 million Actual \$7.77 million or 57.52%

At 31 January 2022, Council has expended \$7.77 million on its capital works program with a further \$3.49 million in committed costs for works currently in progress. Work is required over the coming months to revise the timing of budget to align to the program of works to be delivered. Consideration needs to be given to grant timing, adverse weather impacts and resourcing/supply delays to ensure the deliverability of the program. The capital works program will be reviewed for deliverability and timing of projects as part of the March budget review.

The main expenditure is \$7.47 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 January 2022, Council had \$38.64 million in current assets compared to \$13.15 million in current liabilities with a ratio of 2.94:1. This means that for every dollar of current liability, there is \$2.94 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 January 2022, there has been a net cash inflow of \$2.01 million with \$7.21 million inflow from operating

activities; and a net cash outflow of \$4.43 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 January, Council's cash balance was \$36.36 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$2.62 million.

Options

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 January 2022.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 January 2022.

Previous Council Resolutions Nil

Critical Dates Nil

Strategic Implications

<u>Corporate Plan</u> Leadership and Council Outcome:

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category: Reference and Risk Description: FE2 Finance and Economic Decision making governance, due diligence, accountability and sustainability.

Consultation

Internal Consultation

- Managers and Group Managers
- Finance Team

Attachments

1. Monthly Financial Report - January 2022 18 Pages

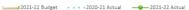
LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st January, 2022



REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and	1 0	Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest			verable Works	Revenue	Investments	Total
Actual	(21,485,807)	919,447	(3,872,104)	(541,630)	(3,732,950)	(184,804)	(187,763)	(1,551,534)	-	(30,637,145)
Budget	(21,504,973)	898,500	(2,673,665)	(468,177)	(3,365,405)	(191,000)	(183,000)	(1,169,379)	-	(28,657,100)
Variance	(19,166)	(20,947)	1,198,439	73,453	367,544	(6,196)	4,763	382,155		1,980,045
Target %	99.91%	102.33%	144.82%	115.69%	110.92%	96.76%	102.60%	132.68%		106.91%
									-	
Movement to Prior Month Target %	*	*	ψ	*	•	⇒	4	ψ	*	÷



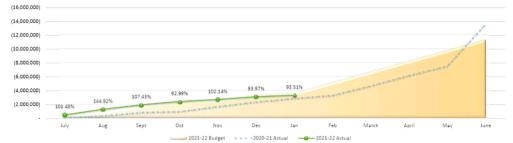




EXPENDITURE TO					
DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	15,350,833	10,362,639	593,741	6,718,901	33,026,114
Budget	15,685,928	11,564,880	580,976	6,657,770	34,489,555
Variance	335,096	1,202,241	(12,765)	(61,131)	1,463,441
Target %	97.86%	89.60%	102.20%	100.92%	95.76%
Movement to Prior Month Target %	*	Ψ	4	⇒	⇒

LOCKYER VALLEY REGIONAL COUNCIL Interim Capital Revenue and Expenditure Dashboard For the Period Ending 31st January, 2022

Capital Revenue (Cumulative)



Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Tota
Actual	(3,369,755)	337,200	(3,032,555)
Budget	(3,603,743)	100,000	(3,503,743)
Variance	(233,988)	(237,200)	(471,188)
Target %	93.51%	337.20%	86.55%
			0
Movement to Prior Month Target %	*	*	•

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EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Infrastructure	Community and Regional Prosperity	Total
Actual	252,554	7,474,150	41,581	7,768,284
Budget	713,995	12,723,185	68,800	13,505,980
Target %	35.37%	58.74%	60.44%	57.52%
Movement to Prior Month Target %	*	Ψ	⇒	Ψ

Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending January 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
Rates and Utility Charges (Gross)	43,004,780	21,485,807	21,504,973	19,166	0.09%
Discount	(1,841,377)	(919,447)	(898,500)	20,947	-2.33%
Charges and Fees	4,963,655	3,872,104	2,673,665	(1,198,439)	-44.82%
Interest	883,000	541,630	468,177	(1,158,455)	-15.69%
Operating Grants and Subsidies	8,139,411	3,732,950	3,365,405	(367,544)	-10.92%
Operating Contributions and Donations	921,000	184,804	191,000	6,196	3.24%
Revenue - Contract/Recoverable Works	738,000	187,763	183,000	(4,763)	-2.60%
Other Revenue	1,991,450	1,551,534	1,169,379	(382,155)	-32.68%
Profit from Investments	1,980,000	1,551,554	1,109,579	(362,133)	0.00%
Front non investments	1,580,000	-	-	-	0.00%
Total Recurrent Revenue	60,779,919	30,637,145	28,657,100	(1,980,045)	-6.91%
Carrital Devenue					
Capital Revenue Capital Grants, Subsidies and Contributions	11,321,911	3,369,755	3,603,743	233,988	6.49%
		-,,	-,,		
Total Revenue	72,101,830	34,006,900	32,260,843	(1,746,057)	-5.41%
Capital Income				-	0.00%
Total Income	72,101,830	34,006,900	32,260,843	(1,746,057)	-5.41%
Expenses					
Recurrent Expenses					
Employee Costs	26,075,076	15,350,833	15,685,928	335,096	2.14%
Goods and Services	20,422,143	10,362,639	11,564,880	1,202,241	10.40%
Finance costs	1,123,890	593,741	580,976	(12,765)	-2.20%
Depreciation	11,413,320	6,718,901	6,657,770	(61,131)	-0.92%
Total Recurrent Expenses	59,034,429	33,026,114	34,489,555	1,463,441	4.24%
Capital Expenses		879,118	-	(879,118)	0.00%
Loss on Sale	250,000	337,200	250,000	(87,200)	-34.88%
Total Expenses	59,284,429	34,242,433	34,739,555	497,122	1.43%
Net Recurrent Result/Operating Surplus/(Deficit)	1,745,491	(2,388,969)	(5,832,455)	(3,443,486)	59.04%
NET RESULT AFTER CAPITAL ITEMS	13 917 404	(325 522)	12 479 742)	12 242 4701	90.50%
NET REJULT AFTER CAPITAL ITEMIS	12,817,401	(235,533)	(2,478,712)	(2,243,179)	90.50%

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending January 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
Rates and Utility Charges (Gross)	34,368,218	17,167,036	17,186,692	19,656	0.11
Discount	(1,597,000)	(821,078)	(798,500)	22,578	(2.83)
Charges and Fees	230,205	316,726	103,455	(213,271)	(206.15)
Interest	839,000	519,121	442,510	(76,610)	(17.31)
Operating Grants and Subsidies	4,321,521	1,688,896	1,619,914	(68,982)	(4.26)
Operating Contributions and Donations	21,000	-	11,000	11,000	100.00
Revenue - Contract/Recoverable Works	21,000	53	11,000	(53)	100.00
Other Revenue	1,160,000	755,678	630.833	(124,845)	(19.79)
Profit from Investments	1,980,000	/55,678		(124,645)	(15.75)
From from investments	1,580,000				
Total Recurrent Revenue	41,322,944	19,626,431	19,195,905	(430,526)	(2.24)
Capital Revenue					
Capital Grants, Subsidies and Contributions	144,810		10	10	100.00
Total Revenue	41,467,754	19,626,431	19,195,915	(430,516)	(2.24)
Capital Income			-		
Total Income	41,467,754	19,626,431	19,195,915	(430,516)	(2.24)
_					
Expenses Recurrent Expenses					
Employee Costs	4,635,142	2,289,674	2,262,722	(26,952)	(1.19)
Goods and Services	3,192,236	1,731,957	2,164,994	433.037	20.00
Finance costs	294,749	170,112	157,915	(12,197)	(7.72)
Depreciation	9,637,940	5,691,201	5,622,132	(69,070)	(1.23)
	-,,-	-,	-,,	(00,010,	(1.10)
Total Recurrent Expenses	17,760,067	9,882,944	10,207,763	324,819	3.18
Capital Expenses			-	-	-
Loss on Sale	250,000	337,200	250,000	(87,200)	(34.88)
Total Expenses	18,010,067	10,220,144	10,457,763	237,619	2.27
Net Recurrent Result/Operating Surplus/(Deficit)	23,562,877	9,743,487	8,988,142	(755,345)	(8.40)
NET RESULT AFTER CAPITAL ITEMS	23,457,687	9,406,287	8,738,152	(668,135)	(7.65)

Lockyer Valley Regional Council (People and Business Performance) Statement of Comprehensive Income For Period Ending January 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,461,364	3,731,437	3,730,682	(755)	(0.02)
Discount	(244,377)	(98,369)	(100,000)	(1,631)	1.63
Charges and Fees	534,500	386,865	289,875	(96,990)	(33.46)
Interest	43,000	21,636	25,083	3,447	13.74
Operating Grants and Subsidies	465,500	352,893	316,500	(36,393)	(11.50)
Operating Contributions and Donations	50,000	-	-	-	-
Other Revenue	526,000	413,329	306,167	(107,162)	(35.00)
Total Recurrent Revenue	8,835,987	4,807,791	4,568,307	(239,484)	(5.24)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,320,000	86,384	90,000	3,616	4.02
Total Revenue	10,155,987	4,894,175	4,658,307	(235,868)	(5.06)
Capital Income	-	-	-	-	-
Total Income	10,155,987	4,894,175	4,658,307	(235,868)	(5.06)
Expenses					
Recurrent Expenses					
Employee Costs	5,544,457	3,410,001	3,315,457	(94,544)	(2.85)
Goods and Services	9,515,842	4,328,480	5,175,756	847,276	16.37
Finance costs	243,243	126,212	123,890	(2,322)	(1.87)
Depreciation	579,940	347,681	338,298	(9,383)	(2.77)
Total Recurrent Expenses	15,883,482	8,212,375	8,953,402	741,027	8.28
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	337,200	250,000	(87,200)	(34.88)
Total Expenses	16,133,482	8,549,575	9,290,602	653,827	7.04
Net Recurrent Result/Operating Surplus/(Deficit)	(7,047,495)	(3,404,583)	(4,385,095)	(980,512)	22.36
NET RESULT AFTER CAPITAL ITEMS	(5,977,495)	(3,655,399)	(4,632,295)	(889,695)	19.21

Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending January 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue	214 050	155.004	155 500	265	
Rates and Utility Charges (Gross)	311,058	155,264	155,529	265	0.17
Charges and Fees	3,832,950	2,975,169	2,066,835	(908,334)	(43.95)
Interest	1,000	873	583	(290)	(49.72)
Operating Grants and Subsidies	996,750	560,230	611,753	51,523	8.42
Operating Contributions and Donations	850,000	184,804	180,000	(4,804)	(2.67)
Revenue - Contract/Recoverable Works	-	2,400	-	(2,400)	-
Other Revenue	70,450	62,853	55,713	(7,141)	(12.82)
Total Recurrent Revenue	6,062,208	3,941,593	3,070,413	(871,179)	(28.37)
Capital Revenue Capital Grants, Subsidies and Contributions		27,500		(27,500)	
capital Grants, subsidies and contributions	-	27,500	-	(27,500)	-
Total Revenue	6,062,208	3,969,093	3,070,413	(898,679)	(29.27)
0					
Capital Income	-	-	-	-	-
Total Income	6,062,208	3,969,093	3,070,413	(898,679)	(29.27)
Expenses Recurrent Expenses					
Employee Costs	6,840,755	4,229,255	4,203,057	(26,198)	(0.62)
Goods and Services	4,101,097	1,219,640	1,753,681	534,041	30.45
Finance costs		1,219,640 (625)	3,547		117.62
	6,000			4,171	
Depreciation	26,540	15,654	15,482	(172)	(1.11)
Total Recurrent Expenses	10,974,392	5,463,923	5,975,767	511,843	8.57
Capital Expenses Loss on Sale	- 250,000	- 337,200	- 250,000	- (87,200)	(34.88)
Loss off sale	250,000	557,200	250,000	(87,200)	(54.88)
Total Expenses	11,224,392	5,801,124	6,225,767	424,643	6.82
	(1.040.404)	4 522 222	(2.005.052)	(4 202 022)	
Net Recurrent Result/Operating Surplus/(Deficit)	(4,912,184)	(1,522,330)	(2,905,353)	(1,383,023)	47.60
NET RESULT AFTER CAPITAL ITEMS	(5,162,184)	(1,832,031)	(3,155,353)	(1,323,323)	41.94

Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending January 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
Rates and Utility Charges (Gross)	864 140	422.070	422.070		
	864,140	432,070	432,070	-	-
Charges and Fees	366,000	193,344	213,500	20,156	9.44
Operating Grants and Subsidies	2,355,640	1,130,931	817,238	(313,693)	(38.38)
Revenue - Contract/Recoverable Works	738,000	185,310	183,000	(2,310)	(1.26)
Other Revenue	235,000	319,674	176,667	(143,008)	(80.95)
Total Recurrent Revenue	4,558,780	2,261,330	1,822,475	(438,855)	(24.08)
Capital Revenue Capital Grants, Subsidies and Contributions	9,857,101	3,255,871	3,513,733	257,862	7.34
capital chance, substates and contributions	5,057,101	3,233,671	3,513,733	237,002	7.54
Total Revenue	14,415,881	5,517,201	5,336,207	(180,993)	(3.39)
Capital Income			-	-	
capital income					
Total Income	14,415,881	5,517,201	5,336,207	(180,993)	(3.39)
Expenses					
Recurrent Expenses					
Employee Costs	9,054,722	5,417,854	5,904,692	486,838	8.24
Goods and Services	3,612,968	3,082,562	2,470,449	(612,113)	(24.78)
Finance costs	579,898	298,042	295,625	(2,418)	(0.82)
Depreciation	1,168,900	664,365	681,858	17,493	2.57
Total Recurrent Expenses	14,416,488	9,462,824	9,352,624	(110,200)	(1.18)
Capital Expenses		879,118	-	(879,118)	-
Loss on Sale	250,000	337,200	250,000	(87,200)	(34.88)
	44.000 400	10 570 140		(4.076.540)	(44.04)
Total Expenses	14,666,488	10,679,142	9,602,624	(1,076,518)	(11.21)
Net Recurrent Result/Operating Surplus/(Deficit)	(9,857,708)	(7,201,494)	(7,530,149)	(328,655)	4.36
NET RESULT AFTER CAPITAL ITEMS	(250 607)	(5 161 044)	(4 266 447)	905 535	(20.99)
NET REJULT AFTER CAPITAL ITEMS	(250,607)	(5,161,941)	(4,266,417)	895,525	(20.99)

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 January, 2022

	2021-2022	2021-2022
Current Assets	Annual Budget	YTD Actual
Cash assets and cash equivalents	29,150,000	25,358,238
Cash investments	-	11,000,000
Trade and other receivables	6,060,000	1,362,056
Inventories	740,000	504,909
Contract Receivable	-	400,866
Non-current assets classified as held for sale	-	10,000
Total Current Assets	35,940,000	38,636,070
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	33,570,000	32,262,384
Investment properties	1,610,000	1,605,000
Property, plant and equipment	543,800,000	530,259,854
Intangible assets	2,470,000	109,969
Total Non Current Assets	596,190,000	578,972,177
TOTAL ASSETS	632,130,000	617,608,247
Current Liabilites		
Trade and other payables	12,700,000	1,730,585
Provisions	560,000	8,006,347
Borrowings	1,660,000	801,818
Contract Liability Grants	-	2,615,818
Total Current Liabilities	14,920,000	13,154,568
Non Current Liabilities		
Provisions	28,350,000	28,703,282
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	46,670,000	48,690,242
TOTAL LIABILITIES	61,590,000	61,844,810
NET COMMUNITY ASSETS	570,530,000	555,763,437
Community Equity		
Retained surplus (deficiency)	412,865,000	399,140,741
Asset revaluation surplus	155,920,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	1,745,000	(2,388,969)
TOTAL COMMUNITY EQUITY	570,530,000	555,763,437

LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 January, 2022

Cash flows from operating activities:	2021-2022 Annual Budget	2021-2022 YTD Actuals
Receipts		
Receipts from customers	62,080,000	39,841,691
Dividend received	02,000,000	55,041,051
	-	E 41 620
Interest received	880,000	541,630
Payments		
Payments to suppliers and employees	(52,970,000)	(32,651,567)
Interest expense	(1,010,000)	(518,807)
	(1,010,000)	(510,007)
Net cash inflow (outflow) from operating activities	8,990,000	7,212,947
Cash flows from investing activities:		
Capital grants, subsidies and contributions	11,220,000	3,185,756
Payments for property, plant and equipment	(25,920,000)	(8,113,025)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	500,134
	100,000	500,101
Net cash inflow (outflow) from investing activities	(12,860,000)	(4,427,135)
Cash flows from financing activities:		
Repayment of borrowings	(1,580,000)	(778,403)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,580,000)	(778,403)
Net increase (decrease) in cash and cash equivalents held	(5,460,000)	2,007,409
	(0,100,000)	2,007,105
Cash and cash equivalents at beginning of the financial year	34,600,000	34,350,830
Cash and cash equivalents at end of the financial year	29,150,000	36,358,238
	20,200,000	00,000,200

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended January, 2021

	ORKS PRO	GRA	AM SUN	IMARY		
	Budget		Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE						
Capital Program Delivery	13,750,626		4,910,823	1,885,944	6,796,767	6,953,859
Cemetery	72,600		59,881	1,280	61,161	11,439
Facilities	3,255,396		727,244	626,739	1,353,983	1,901,413
Fleet	4,097,941		1,189,842	568,978	1,758,820	2,339,121
Parks & Open Spaces	814,317		586,359	140,520	726,878	87,439
Total for Group	\$ 21,990,880	\$ 2	7,474,149	\$ 3,223,460	\$ 10,697,609	\$ 11,293,271
Information Communication Technology	444,500				121,517	46,783
Legal Services Public Order & Safety Transfer Stations Waste Collection	254,950 232,500 1,427,000 30,000		96,192 - 4,472 107,499 12,294	107,685 - 11,110 33,568 -	203,878 - 15,582 141,067 12,294	240,622 254,950 216,918 1,285,933
Public Order & Safety Transfer Stations	254,950 232,500 1,427,000	\$	4,472 107,499	11,110	203,878 - 15,582 141,067 12,294	240,622 254,950 216,918 1,285,933 17,706
Public Order & Safety Transfer Stations Waste Collection Total for Group	254,950 232,500 1,427,000 30,000	\$	4,472 107,499 12,294	- 11,110 33,568 -	203,878 - 15,582 141,067 12,294	240,622 254,950 216,918 1,285,933 17,706
Public Order & Safety Transfer Stations Waste Collection Total for Group	254,950 232,500 1,427,000 30,000	\$	4,472 107,499 12,294	- 11,110 33,568 -	203,878 - 15,582 141,067 12,294	240,622 254,950 216,918 1,285,933 17,706
Public Order & Safety Transfer Stations Waste Collection Total for Group	254,950 232,500 1,427,000 30,000 \$ 2,557,250	\$	4,472 107,499 12,294	- 11,110 33,568 -	203,878 - 15,582 141,067 12,294	240,622 254,950 216,918 1,285,933 17,706 \$ 2,062,913 8,300
Public Order & Safety Transfer Stations Waste Collection Total for Group COMMUNITY AND REGIONAL PROSPERITY Community Wellbeing	254,950 232,500 1,427,000 30,000 \$ 2,557,250 8,300	\$	4,472 107,499 12,294 252,554	11,110 33,568 \$ 241,783	203,878 15,582 141,067 12,294 \$ 494,337	240,62 254,95 216,91 1,285,93 17,70 \$ 2,062,913 8,300 48,120
Public Order & Safety Transfer Stations Waste Collection Total for Group COMMUNITY AND REGIONAL PROSPERITY Community Wellbeing Gatton Child Care Centre	254,950 232,500 1,427,000 30,000 \$ 2,557,250 8,300 75,000	\$	4,472 107,499 12,294 252,554 11,591	11,110 33,568 \$ 241,783	203,878 - 15,582 141,067 12,294 \$ 494,337 \$ 494,337 - 26,880 43,227	240,622 254,956 216,918 1,285,933 17,706 \$ 2,062,913 8,300 48,120 1,242,773

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			CAPITA	CAPITAL WORKS PROGRAM	PROGRAM					
	Budget	Actual	Committed	Total (includes committed costs) Remaining Budget	Remaining Budget	Total Amount of Funding	Council	Design Completion %	Construction Completion %	Comments
INFRASTRUCTURE										
Cost Centre: Parks & Open Spaces										
Program: Parks and Open Spaces Projects										
Forest Hill Place Renewals	46,000	1,305	26,676	27,981	18,019		46,000	70	0	
Hatton Vale/Fairways Park Stage1A (BBRF)	272,988	228,452	4,006	232,458	40,530	272,988		100	100	
Hatton Vale/Fairways Park Stage1C (URCS)	57,445	58,103	1,413	59,515	(2,070)	57,445		100	100	
HVale/Fairways Park Stage 1B & 1D (URCS)	356,884	282,808	46,431	329,238	27,646	356,884		100	100	Current overspend as the
Jean Biggs Park Playground Improvements								100	0	Withcott Progress Association is contributing
	55,000	4,453	61,995	66,448	(11,448)		55,000			project.
LRR Shelter and Table setting Renewal	26,000	11,238		11,238	14,762		26,000	100	0	
Parks and Open Spaces Projects Projects Total	814,317	586,359	140,520	726,878	87,439	687,317	127,000			
Cost Centre: Capital Program Delivery Program: Asphalt Resheet Programme										
20/21 Asphalt Resheet Program (LRCI1)	3,000	2,656		2,656	344	3,000		100	100	
21/22 Asphalt Renewal Gatton CBD (LRCI1)	87,120				87,120	87,120		0		
21/22 Asphalt Renewal Gatton CBD (LRCI2)	505,029	28,668	198,186	226,854	278,175	505,029		20	45	
Asphait Resheet Programme Projects Total	595,149	31,324	198,186	229,510	365,639	595,149				
Program: Bridge Renewal Programme Connoles Bridge Rehabilitation (LRC12)	300,000	55,112	235,159	290,271	9,729	300,000		100	56	
Bridge Renewal Programme Projects Total	300,000	55,112	235,159	290,271	9,729					
Program: Culvert Renewal Programme										
21/22 Culvert Renewal Program (non-tund)	204,000	174,260	69	174,329	29,671		204,000	100	80	
21/22 Culvert Renewal Program (SEQCSP)	380,000	59,715	5,915	65,630	314,370	380,000		70	40	
	384,000	232,973	3,984	606,607	344,U41	000,086	204,000			
Culvert Renewal Programme Projects Total Program: Footpath Renewal Programme										

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Laidley LED Street Lighting (URCS) Murphys Creek Road - Footpath (LRCI)		Laidlev LED Street Lighting (LGGSP)	Grantham Scrub/Grantham Winwill (HVSPP)	Gehrke Road/Lorikeet Road (BS)	Gatton Industrial Estate (HVSPP)	Gatton Central Drainage Upgrade - Design	Flagstone Creek Rd/Carpendale Rd (HVSPP)	Flagstone Cr/Lockyer Cr Rd (HVSPP)	Digital Signage (LER)	Cycle Network Gatton (PCNP)	Bus Shelter Western Dr &Turner St (BSSP)		Bus Shelter Drayton St (BSSP + PTAIP)	22/23 Future Design	Program: Other infrastructure Projects	Kerb & Channel Renewal Programme Projects Total	21/22 Kerb and Channel Renewal (SEQCSP)	Program: Kerb & Channel Renewal Programme	Gravel Resheet Programme Projects Total	21/22 Gravel Resheet Program	2020/2021 Gravel Resheet Program (RTR)	Program: Gravel Resheet Programme	Floodway Renewal Programme Projects Total	21/22 Floodway Renewal Program (SEQCSP)	20/21 Floodway Renewal Program - Design	Program: Floodway Renewal Programme	Footpath Renewal Programme Projects Total	Murphys Creek Road, Footpath (LRCI 2)	21/22 Footpath Renewal Program (SEQCSP)	
60,711 64,497		205 538	334,440	448,677	565,898	2,000	789,500	750,000	450,000	450,000	16,006			248,000		300,000	300,000		918,412	000,000	18,412		388,428	383,000	5,428		806,668	60,000	210,000	Budget
43,976 1,163	2.00,000	238 999	30,624	36,752	91,812	1,138	569,860	316,065		5,825	2,912		8,140			389	389		336,670	336,509	161		49,544	41,812	7,733		47,094	43,454	2,882	Actual
			11,112	150	105,953		91,837	79,636					086						179,218	179,218			100	100			12,433	1,036	11,396	Committed
43,976 1,163		238 999	41,736	36,902	197,765	1,138	661,698	395,701		5,825	2,912		9,120			389	389		515,888	515,727	161		49,644	41,912	7,733		59,527	44,490	14,278	Total (includes committed costs) Remaining Budget
16,735 63,334	(JU), T(J),	(33 461)	292,704	411,775	368,133	863	127,802	354,299	450,000	444,175	13,094		(9,120)	248,000		299,611	299,611		402,524	384,273	18,251		338,784	341,088	(2,305)		340,376	15,510	195,722	emaining Budget
60,711 64,497		150 000	167,220	448,677	282,343		375,000	375,000	425,000	225,000	16,006					300,000	300,000		18,412		18,412		383,000	383,000			388,000	60,000	210,000	Total Amount of Funding
		55 538	167,220	0	283,555	2,000	414,500	375,000	25,000	225,000				248,000					900,000	000,000			5,428		5,428		11,903			Council Contribution
100 100		100	08	05	90	0	100	90	5	0	100		0	10			0			0	100			25	100			100	50	Design Completion %
95 100		56	0	0	0	0	06	40	0	0	100		0	0			0			35	100			0	0			06	0	Construction Completion %
	 This project is slightly over budget due to ra increase in contract price for underground conduit repair and refurbishing an extra light pole. 					Discontinued				Discontinued		Shelter Western Drive.	To be funded from		I												I			n Comments

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Lake Clarendon Way Widening (RTR)	Program: Pavement Widening Programme Grantham Scrub Road - TIDS 21/22	Pavement Renewal Programme Projects Total	William Street, Gatton - Pavement Rehab	Tenthill Creek Road		Summerholm Road Rehabilitation	Sandy Creek/Fords Road Intersection	Postmans RidgeRd, Pi	Orton Street	Mountain Rd/Range Crescent Intersection	rawiers wood, samely creek missiscerion	Gehrke Road, Plainland - TIDS 21/22	Flagstone Creek Rd Rehabilitation	Cemetery Road/Victor Court Intersection	Brightview Road Renabilitation	Program: Pavement Renewal Programme	Other Infrastructure Projects Projects Total	Woodlands Rd & Rangeview Drive (BS)	Spencer Street/East Street, Gatton (BS)	SafeSchools Project KentvilleSchool TIDS	Safe Schools Program - TIDS 21/22	North Street / East Street, Gatton (BS)	
Widening (RTR)	idening Programme I - TIDS 21/22	mme Projects Total	1 - Pavement Rehab			ehabilitation	ad Intersection	Postmans RidgeRd, Pavement Renewal (TIDS		rescent Intersection		nd - TIDS 21/22	ehabilitation	r Court Intersection	bilitation	newal Programme	ts Projects Total	geview Drive (BS)	treet, Gatton (BS)	entvilleSchool TIDS	- TIDS 21/22	eet, Gatton (BS)	
119,372	750,000	1,079,790	100,000			245,099		109,768				600,000	13,589		11,334		4,960,912	61,000	080,08	2,000	60,000	362,565	Budget
300,437	53,257	461,314	11,057	6,860		263,025	3,509	103,514	665	5,499	55	20,157	20,900	475	25,558		1,476,880	61,357	2,010	1,884	,	64,363	Actual
23,997	10,268	12,224						828				11,396		,			302,049		11,396			985	Committed
324,434	63,525	473,538	11,057	6,860		263,025	3,509	104,342	665	5,499	90	31,553	20,900	475	25,558		1,778,930	61,357	13,407	1,884		65,348	Total (includes committed costs) Remaining Budget
(205,062)	686,475	606,252	88,943	(6,860)		(17,926)	(3,509)	5,426	(665)	(5,499)	(ce)	568,447	(7,311)	(475)	(14,224)		3,181,982	(357)	76,673	116	60,000	297,217	maining Budget
119,372	375,446	409,768						109,768				300,000					3,135,034	61,000	080,08	2,000	30,000	362,500	Total Amount of Funding
	374,554	670,022	100,000			245,099						300,000	13,589		11,334		1,825,878				30,000	65	Council Contribution
100	80		10	ίσ		100	0	100	0	υ		5	70	0	90	:		100	10	100	50	60	Design Completion %
56	0		0	0		56	0	100	0	0	•		0	0	c	•		100	0	100	0	0	Construction Completion %
Awaiting pavement				To be funded from Future Design budget.	project is due to an increase in project management and traffic control costs. There was also additional works done to protect the road during rain events.	The overspend on this	To be funded from Future Design budget.			To be funded from Future Design budget.	Design budget.			To be funded from Future Design budget.	This project is slightly over budget due to an increase in design fees.								Comments

	Cost Centre: Fleet Program: Fleet Projects 21/22 Earthmoving Equipment Replacement 1.	Stormwater Renewal Programme Projects Total		Whittle Street, Gatton Drainage (URCS)	Stormwater Pipe Relining (SEQCSP)	Program: Stormwater Renewal Programme 21/22 Swater - Railway St Helidon SEQCSP	Seal Road Upgrade Programme Projects Total	Program: Seal Road Upgrade Programme Twidales Rd Helidon Spa Upgrade (SEQCSP)	Seal Renewal Programme Projects Total	(TR)	Program: Seal Renewal Programme 2020/2021 Reseal Program (RTR)	Pavement Widening Programme Projects Total		Stockyard Creek Road Widening - Design		Đ
45,000	1,170,000	953,939		825,939	60,000	68,000	230,000	230,000	1,770,721	1,700,000	70,721	1,269,372	350,000	50,000		Budget
45.762		983,993		976,109	389	7,495	133,425	133,425	552,939	499,629	53,310	548,162	194,330	139		Actual
60	183,800	22,096		22,096			15,234	15,234	867,147	867,147		36,114	1,849			Committed
45 822	183,800	1,006,089		998,205	389	7,495	148,660	148,660	1,420,086	1,366,776	53,310	584,276	196,179	139		Total (includes committed costs) Remaining Budget
(822)	986,200	(52,150)		(172,266)	59,611	60,505	81,340	81,340	350,635	333,224	17,411	685,096	153,821	49,862		naining Budget
		828,000		700,000	60,000	68,000	230,000	230,000	997,800	927,079	70,721	844,818	350,000			Total Amount of Funding
45.000	1,170,000	125,939		125,939					772,921	772,921		424,554		50,000		Council Contribution
Not Applicable	Not Applicable			100	0	90		100		0	100		100	0		Design Completion %
Not Applicable	Not Applicable			56	0	0		95		35	100		80	0		Construction Completion %
			requirements and approvals required numerous redesigns and increase in scope of works. Variations throughout project to accommodate issues that were encountered during construction.	Exceeded estimate due to											testing to determine ultimate pavenent design This design to determine future costs. This project will require extra budget and we are looking at external funding opportunities. Councillor workshop is booked later in Q3.	Comments

205,000 85,000 80,000 275,000 660,000 237,027 438,935 ort Grant) 135,972 600,943 40,000 4,097,941 1,1 40,000 4,097,941 1,1 40,000 112,600 CQCSP) 33,000 EQCSP) 33,000 EQCSP) 112,600 CQCSP) 112,600 112,600 112,600 112,600 112,600 112,600 112,600 112,600 112,600 250,000 112,600 112,600 112,600 250,000 112,600 112,600 250,000 112,60	Budget	Actual	Committed	Total (includes committed costs) Remaining Budget	maining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comment
hicles 85,000 cement 80,000 ement 690,000 enent 690,000 ient 237,027 hicles 30,000 stripton Grove 30,000 237,027 438,935 k Kensington Grove 30,000 25,075 35,075 (SES Support Grant) 39,989 strip Instal (SEQCSP) 33,000 ark 4,097,941 v)ects 5,600 strip Instal (SEQCSP) 33,000 lard Renewal (SEQCSP) 33,000 lard Renewal (SEQCSP) 33,000 vork Packages 19,300 vork Packages 19,300 vork Packages 19,394 vork Packages 19,394 vare Program 178,000 plan 36,000 vark 178,000 vark 250,000 ank 250,000 iance Upgrade (BBRF) 250,000 iance Upgrade (BBRF) 250,000 iance Upgrade (BBRF) 112,600 sterplan Work (W4QLD) 98,028 is Guestrian Centre 119,079			13,909	13,909	191,091		205,000	Not Applicable	Not Applicable	
ccement 80,000 rement 275,000 enent 690,000 ient 237,027 hicles 33,000 SES Support Grant) 39,989 (SES Support Grant) 39,989 srk 40,000 ark 40,000 ojects 600,943 strip Instal (SEQCSP) 33,000 strip Instal (SEQCSP) 33,000 lard Renewal (SEQCSP) 33,000 strip (SEQCSP) 33,000 lard Renewal (SEQCSP) 33,000 vork Packages 117,000 vork Packages 19,394 procements(SEQCSP) 112,600 vork Packages 19,394 procements(SEQCSP) 117,000 strup 117,000 work Packages 19,394 plan 35,000 iance Upgrade (BBRF) 250,000 iance Upgrade (BBRF) 250,000 iance Upgrade (BBRF) 250,000 iance Upgrade (BBRF) 19,924 sterplan Work		54,221	33,670	87,891	(2,891)		85,000	Not Applicable	Not Applicable	
rement 275,000 rement 690,000 renet 237,027 hicles 237,027 k Kensington Grove 30,000 (SES Support Grant) 39,989 (SES Support Grant) 39,000 (SES Support Grant) 112,600 (SEG SEP) 112,600 (SEG SEP) 112,600 (SEG SEC SP) 112,600 (SEG SEC SP) 112,600 (SEG SEG SEG SEG SEG SP) 112,600 (SEG SEG SEG SEG SEG SEG SEG SEG SEG SEG					80,000		80,000	Not Applicable	Not Applicable	
ement 690,000 ient 237,027 hicles 30,000 K (ensington Grove 25,075 (SES Support Grant) 39,989 (SES Support Grant) 39,989 (SES Support Grant) 135,975 (SES Support Grant) 135,975 (SES Support Grant) 135,975 (SES Support Grant) 135,975 (SES Support Grant) 135,989 (SECSP) 53,000 Iard Renewal (SEQCSP) 6,600 ans Strip Instal (SEQCSP) 6,600 ans Strip Instal (SEQCSP) 6,600 Iard Renewal (SEQCSP) 6,600 Iard Renewal (SEQCSP) 33,000 Iard Renewal (SEQCSP) 112,600 V Shed (SEQCSP) 112,600 V Shed (SEQCSP) 112,600 V Shed (SEQCSP) 57,000 Upgrades 19,394 Upgrades 19,394 Jean Sequestion Centre 19,079 Incomments (B6RF) 50,184 Sequestion Centre 19,079			318	318	274,682		275,000	Not Applicable	Not Applicable	
lent 237,027 hicles 33,000 k (ensington Grove 30,000 30,000 25,075 (SES Support Grant) 33,989 ark 43,935 ark 40,000 ark 40,001 ial 43,935 strip Instal (SEQCSP) 6,600 strip Instal (SEQCSP) 5,600 Ilard Renewal (SEQCSP) 33,000 vy Shed (SEQCSP) 112,600 volects 112,600 volects 112,600 volo 72,600 and (SEQCSP) 57,000 lard Renewal (SEQCSP) 112,600 volo 57,000 upgrades 19,394 upgrades 19,300 strip Instal (BBRF) 250,000 ank 250,000 ank 250,000 iance Upgrade (BBRF) 12,600 iance Upgrade (BBRF) 12,600 iance Upgrade (BBRF) 12,600 iance Upgrade (BBRF) 12,600 iance Upgrade (BBRF) 12,600 </td <td></td> <td>46,784</td> <td></td> <td>46,784</td> <td>643,216</td> <td></td> <td>690,000</td> <td>Not Applicable</td> <td>Not Applicable</td> <td></td>		46,784		46,784	643,216		690,000	Not Applicable	Not Applicable	
hicles 438,935 k Kensington Grove 30,000 325,075 35,975 (SES Support Grant) 39,989 ark 40,097,941 25,075 600,943 ark 40,097,941 25,075 600,943 ark 40,097,941 25,075 600,943 ark 40,097,941 25,075 60,043 an StripInstal (SEQCSP) 5,000 an StripISEQCSP) 33,000 ysted (SEQCSP) 112,600 work Packages 19,394 ure Program 172,000 Plance Upgrade (BBRF) 57,000 ank 250,000 ank 250,000 ank 250,000 ank 178,000 Plance Upgrade (BBRF) 250,000 asterplan Work (W4QLD) 96,028 sequesting Centre 19,679		236,981	66	237,047	(20)	70,000	167,027	Not Applicable	Not Applicable	
k kensington Grove 30,000 (SES Support Grant) 39,989 ark 40,000 ark 40,000 operation 40,000 strip 40,000 strip 40,000 ark 40,000 operation 40,000 Strip Instal (SEQCSP) 33,000 land Renewal (SEQCSP) 5,000 am Strip(SEQCSP) 33,000 am Strip(SEQCSP) 112,600 mprovements(SEQCSP) 112,600 vy Shed (SEQCSP) 112,600 vs foreal 57,000 vs foreal 57,000 vs foreal 19,394 ure Program 178,000 plan 178,000 plank 250,000 ankerplan Work (W4QLD) 98,028 sequestrian Centre 19,679		251,363	187,640	439,003	(68)	140,000	298,935	Not Applicable	Not Applicable	
(SES Support Grant) 25,075 39,989 135,972 600,943 ark 4,000 40,000 strip strip (sEQCSP) lard Renewal (SEQCSP) am Strip(SEQCSP) strip instal (SEQCSP) am Strip(SEQCSP) ysted (SEQCSP) strong ysted (SEQCSP) strong plects mprovements(SEQCSP) ysted (SEQCSP) stop am Strip(SEQCSP) stop plects plects stop stop stop stop stop stop stop stop stop					30,000		30,000	Not Applicable	Not Applicable	
(SES Support Grant) 39,989 ark 135,972 600,943 600,943 9 40,000 'ojects Strip Instal (SEQCSP) 33,000 lard Renewal (SEQCSP) 9jects 1ard Renewal (SEQCSP) 1brownents(SEQCSP) 1brownents(SEQCSP) 1ctop			25,075	25,075	0	20,000	5,075	Not Applicable	Not Applicable	
ark 135,972 600,943 600,943 40,000 4,097,941 vjects 6,600 strip Instal (SEQCSP) 6,600 am Strip(SEQCSP) 6,600 am Strip(SEQCSP) 33,000 yets 72,600 mprovements(SEQCSP) 112,000 v/ork Packages 19,394 uport 117,000 v/shed (SEQCSP) 112,600 v/ork Packages 19,394 uport 178,000 plan 36,000 nk 178,000 plan 36,000 ank 19,394 uport 19,394 sterplan Work (W4QLD) 98,028 sequestrian Centre 19,679		43,198		43,198	(3,209)	18,490	21,499	Not Applicable	Not Applicable	
ark 600.943 40.000 ari 4.097.941 4.097.941 4.097.941 vojects 33,000 6.600 strip instal (SEQCSP) 6.600 33,000 llard Renewal (SEQCSP) 6.600 33,000 am strip(SEQCSP) 5.600 33,000 yets 72,600 72,600 yotets 72,600 112,600 work Packages 19,304 19,304 upgrades 19,394 19,304 upgrades 19,394 19,304 upgrades 19,394 19,304 upgrades 19,394 250,000 plan 35,000 - asterplan Work (W4QLD) 98,028 - sequestrian Centre 19,979 19,079		87,935	457	88,391	47,581	10,000	125,972	Not Applicable	Not Applicable	
ark 40,000 an 4,097,241 1, y 4,097,241 1, ojects 33,000 5,600 strip Instal (SEQCSP) 6,600 3,000 am strip(SEQCSP) 5,000 72,600 y/rets 72,600 72,600 y/rets 112,600 93,000 y/rets 57,000 117,000 y/retrades 19,394 19,394 upprades 19,394 19,304 upprades 19,394 250,000 ank 178,000 - plan 36,000 - asterplan Work (W4QLD) 98,028 - sterplan Work (W4QLD) 50,184 - sequencement 19,079 -		423,600	123,983	547,583	53,360	120,000	480,943	Not Applicable	Not Applicable	
visual 4,097,941 1, vojects 33,000 35,000 Strip Instal (SEQCSP) 35,000 35,000 nm Strip(SEQCSP) 33,000 32,600 vojects 32,600 32,600 vojects 32,600 32,600 vojects 112,600 72,600 vork Packages 19,394 112,600 vork Packages 19,394 19,394 ure Program 178,000 19,394 plance Upgrade (BBRF) 250,000 - asterplan Work (W4QLD) 98,028 - s Guestrian Centre 19,679 19,679					40,000		40,000	Not Applicable	Not Applicable	
V 33,000 Strip Instal (SEQCSP) 36,600 nm Strip(SEQCSP) 6,600 nm Strip(SEQCSP) 32,000 ysted (SEQCSP) 32,000 vs rotal 72,600 ysted (SEQCSP) 112,600 vs Nork Packages 19,394 upgrades 19,394 ure Program 178,000 plance Upgrade (BBRF) 36,000 asterplan Work (W4QLD) 98,028 s Guestrian Centre 19,979		1,189,842	568,978	1,758,820	2,339,121	378,490	3,719,451			
Strip Instal (SEQCSP) 33,000 Iard Renewal (SEQCSP) 6,600 am Strip(SEQCSP) 33,000 yjects 72,600 mprovements(SEQCSP) 112,600 work Packages 57,000 Upgrades 19,394 Jian 19,394 Jare Program 36,000 Plan 36,000 ank 250,000 ank 250,000 ank 250,000 saterplan Work (W4QLD) 98,028 asterplan Centre 19,079	Cost Centre: Cemetery									
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m 178,000 36,000 250,000 - - Work (W4QLD) 98,028 ts (BoR) 50,184 19,679 10,679		29,627 - 30,254 59,881 11,470 21,517 15,375	1,280 - - 1,280 53,220 9,555	30,907 - 30,254 61,161 30,706 74,807 24,930	2,093 6,600 2,746 11,439 81,894 42,193 32,070	33,000 6,600 33,000 72,600 112,600 117,000		100 0 100 100	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
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Disaster Management Projects Projects Total	Upgrade Flood Cameras Equipmen (SEQCSP)	Flood Warning System Upgrade	Cost Centre: Disaster Management Program: Disaster Management Projects	Program: Legal Services Projects Realignment, subdivid, sale Tryhorn St Legal Services Projects Projects Total	PEOPLE, CUSTOMER AND CORPORATE SERVICES Cost Centre: Legal Services	Total for Group	Facilities Projects Projects Total	Springbrook Park Entry Upgrade	Solar to Gatton Depot Workshop		Nielsen's Flace Shade Structure Pool Heating Program Gatton pool	Murphy Creek Hall & Tollet Demolition	LVSAC Revitalisation (SEQCSP)	Lake Apex Youth Node Upgrade (LRCI2)	Lake Apex Amphitheatre (SEQCSP)	Laidley Saleyards Program (SEQCSP)	Laidley Rec Reserve Entry Upgrade (LRCI)	Laidlev Rec Grounds Program	Helidon Hall Upgrade (LER)	GS&AC Replacement Chlorine Tanks	
168,300	144,800	23,500		254,950 254,950	ERVICES	\$ 21,990,880 \$	3,205,396	13,641	25,000		185,000	41,000	506,000	491,395	400,000	114,000	52,756	116.000	47,700	30,000	Budget
32,098	32,098					7,474,149 \$	121,244	1,230	363			39,731	258,086	84,682	31,216	15,350	52,322	10.959	د ، د		Actual
89,419	89,419						626,739	1			- 011'9			332,015	1,681			+,ouu	4 000 -		Committed
121,517	121,517					3,223,460 \$ 10,697,609 \$ 11,293,271	1,353,983	1,230	363		- 5,110	39,731	258,086	416,697	32,897	15,350	52,322	0,914 10,959	2 .		(includes committed costs) Remaining Budget
46,783	23,283	23,500		254,950 254,950			1,901,413	12,411	24,637		185,000	1,269	247,914	74,698	367,103	98,650	434	30,000 105.041	47,700	30,000	maining Budget
144,800	144,800					\$ 11,845,867	1,897,479	-					406,000	491,395	400,000	114,000	52,756		47,700		Total Amount of Funding
23,500		23,500		254,950 254,950		\$ 10,145,013	1,357,917	13,641	25,000		185,000	41,000	100,000				-	116.000	105 000	30,000	Council Contribution
	100	o		5				60	50		100	100	80	56	100	80	100	90	5 8	0	Design Completion %
	20	o		o				0	0		0	001	50	60	0	0	100	0		0	Construction Completion %
	Installation of upgraded camera week commenced 7/02/2022	Pending outcome or 2022/23 QLD Resileince & Risk Reduction Funding application.								To be revised at next budget amendment.											6 Comments

							Project on hold. Funding
							Project on hold. Funding
					60	30	to be moved to Cyber Security Strategy
19,273	58,857	111,143		170,000			Development. Subject to approval by ELT.
	37,251	62,749		100,000	50	60	Main firewall completed. Remaining in planning.
					100	100	Work completed in previous years, awaiting
10,500	10,500	,		10,500	DOT	OOT	previous years, awaiting invoice.
		16,000		16,000	0	0	Not commenced yet.
29,773	106,608	189,892		296,500			
77 01 2	07 770	20 720		120 000	08	30	Three systems have been replaced. Others planned to be completed by EOFY
,		20,000		20,000	30	0	Investigations continuing
77,912	97,270	50,730		148,000			
,	10 201	17 706		20 000	D	10	
	12,294	17,706		30,000			
		1 200 047	1 320 000		10	0	
33,568	119,953	30,000		30,000	σ	0	
33,568 -	119,953				100	100	
33,568	119,953 - 21,114	3,886		25,000	OUT		
33,568 -	119,953 - 21,114 -	3,886 30,000		25,000 30,000	2	0	
33,568 	119,953 - 21,114 -	3,886 30,000 22,000		25,000 30,000 22,000	10 10	0 0	
	19,273 - 10,500 - 2 <u>9,773</u> - 77,912 -		58,857 1 37,251 10,500 - 97,270 97,270 97,270 12,294 12,294	58,857 111,143 37,251 62,749 10,500 - 106,608 189,892 97,270 30,730 97,270 30,730 97,270 50,730 97,270 50,730 12,294 17,706 12,294 17,706	58,857 111,143 - 1 37,251 62,749 - 1 10,500 - - 1 10,500 - 1 1 10,500 - 1 - 1 10,500 - 1 - 1 10,500 - 1 - 1 97,270 30,730 - - 1 97,270 50,730 - - 1 97,270 50,730 - - 1 97,270 50,730 - - 1 12,294 17,706 - - 1 12,294 17,706 - - 1	58,857 111,143 - 170,000 37,251 62,749 - 100,000 10,500 - 10,500 - 106,608 189,892 - 286,500 97,270 30,730 - 128,000 97,270 50,730 - 128,000 97,270 50,730 - 128,000 12,294 17,706 - 30,000 12,294 17,706 - 30,000 12,294 17,706 - 30,000	58,857 111,143 . 170,000 37,251 62,749 . 100,000 10,500 . 10,500 . . 16,002 . 105,000 . 100,000 . 100,000 . 100,000 . . . 100,000 . . . 100,000

Page 7

10.1

			\$ 12,606,763	\$ 13,310,667	14,655,377	11,262,053 \$	3,493,769 \$	7,768,284 \$	\$ 25,917,430 \$ 7,768,284 \$ 3,493,769 \$ 11,262,053 \$ 14,655,377 \$ 13,310,667 \$ 12,606,763	Total for Council
			\$ 1,369,300		1,299,193	70,107 \$	28,526 \$	41,581 \$	\$ 1,369,300 \$	Total for Group
	40	08	75,000 75,000		48,120 48,120	26,880 26,880	15,289 15,289	11,591 11,591	75,000 75,000	Cost Centre: Gatton Child Care Projects Program: Gatton Child Care Projects Gatton Childcare Centre Refurbishment Gatton Child Care Projects Projects Tatal
	o	o	8,300		8,300 8,300				8,300 8,300	Cost Centre: Community Wellbeing Program: Community Wellbeing Projects Sound Level Meter Community Wellbeing Projects Projects Total
	0 0	0 45	36,000 1,250,000 1,286,000		(7,227) 1,250,000 1,242,773	43,227 - 43,227	13,237 - 13,237	29,990 - 29,990	36,000 1,250,000 1,286,000	Cost Centre: Regional Development Program: Regional Developments Projects Lake Apex Desilting Early Design Works Strategic Land Acquisition Regional Developments Projects Projects Total
			\$ 1,092,450	\$ 1,464,800 \$	2,062,913	494,337 \$ 2,062,913	241,783 \$	252,554 \$	\$ 2,557,250 \$ NY	Total for Group COMMUNITY AND REGIONAL PROSPERITY
Awaiting commisioning Planning in progress	0 8	50	9,500 148,000 232,500		(1,610) 148,000 216,918	11,110 - 15,582	11,110 - 11,110	- 4,472	9,500 148,000 232,500	Gatton Depot CCTV LVRC CCTV Public Order and Safety Projects Projects Total
Competing priorities are resulting in delays. New hardware in place and running new security system. Cameras installed.	20	80	75,000		70,528	4,472	,	4,472	75,000	CCTV Cyber Security Improvements
6 Comments	Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding	naining Budget	Total (includes committed costs) Remaining Budget	Committed co	Actual	Budget	

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10.2	2022-24 Local Government Grants and Subsidies Program, Building Better Regions Fund Round 6, Local Roads and Community Infrastructure Phase 3.
Author:	Suzanne Oweczkin, Grants Officer
Responsible Officer:	Jodi Marchant, Chief Financial Officer

Purpose:

The purpose of this report is to seek Council's endorsement of the list of projects submitted towards 2022-24 Local Government Grants and Subsidies Program (LGGSP), Building Better Regions Fund Round 6 (BBRF) and the Local Roads and Community Infrastructure Program Phase 3 (LRCI).

Officer's Recommendation:	
THAT Council endorse the projects nominated for the following funding rounds:	
2022-24 Local Government Grants and Subsidies Program:	
Gatton Central Drainage (Planning)	\$250,000
Asset Condition Assessments	\$700,000
Stockyard Creek Road Upgrade	\$750,000
Flagstone Creek Road Upgrade	\$200,000
Fairway Drive Park Listing	\$185,000
Footpath Missing Links	\$475,000
Building Better Regions Fund Round 6:	
Lockyer Valley Growth Assumptions Study	\$150,000
Local Roads and Community Infrastructure Phase 3:	
Upgrading of Lighting in Lockyer Valley Art Gallery	\$90,000
Lockyer Valley Regional Council Gatton Administration Building Upgrades	\$495,000
Springbrook Park, Withcott Entrance and Parking Improvements	\$450,000
Lake Clarendon Way Rehabilitation	\$715,000

Executive Summary

On the 10th December 2022, Honourable Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning (The Department), announced an amount of \$86 million under the competitive 2022-24 Local Government Grants and Subsidies Program.

The aim of the grant program is to support councils to deliver priority infrastructure and essential services that meets the identified needs of their communities and aligns with the program objectives of:

- Aligning with State, regional and local priorities
- Contribute to building safe, connected and liveable communities
- Contribute to economic growth and employment
- Maintain and extend the functional life of existing infrastructure assets

• Encourage collaboration and resource sharing between local governments.

Additionally, the Australian Government announced in the 2021-22 Budget, its commitment to investing in the regions for a stronger Australia, by committing an additional \$250 million in funding to a sixth round of the Building Better Regions Fund.

The aim of Round 6 is to encourage local opportunities for growth that may be emerging from domestic tourism as well as more permanent population movements. This round of BBRF seeks to drive economic growth and build stronger regional communities into the future.

To be eligible for project funding under the grant program, a project must be consistent with the aim of the grant program and achieve the following outcomes:

- Create jobs
- Have a positive impact on economic activity, including Indigenous economic participation through employment and supplier-use outcomes
- Enhance community facilities
- Enhance leadership capacity
- Encourage community cohesion and a sense of identity.

The Australian Government has committed a further \$1 billion for the continuation of the LRCI Program Phase 3. Lockyer Valley has been allocated \$1,854,158 for Phase 3.

The objectives of the grant opportunity are to:

- To deliver priority local road and community infrastructure projects across Australia, and
- Maintain and create jobs by stimulating additional infrastructure construction activity.

The intended outcomes of the grant opportunity are to:

- Provide stimulus to protect and create local short-term employment opportunities through funding construction projects following the impacts of COVID-19; and
- Deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

Proposal

In assessment of the funding opportunities, Officers have conducted an across Council consultation to nominate priority projects for submission under the LGGSP, BBRF and LRCI funding streams.

The lists of projects under the BBRF and LGGSP streams were workshopped Tuesday 01 February 2022 and the LRCI project list was workshopped Tuesday 07 December 2021.

Due to the BBRF opportunity closing on 10 February 2022, the application along with the list of projects has been submitted to meet the deadline with the report going to the next available Council meeting.

A summary of the proposals for LGGSP, BBRF and LRCI have been attached as separate project lists in Attachments 1, 2 and 3.

Options

Council to endorse the list of projects nominated for 2022-24 LGGSP and BBRF Round 6 programs.

Previous Council Resolutions N/A

Critical Dates

Date	Milestone
10 February 2022	BBRF Final Submission Deadline
4 March 2022	LGGSP Final Submission Deadline
30 June 2022	LRCI Final Works Schedule and Executed Agreement

Strategic Implications

Corporate Plan

Lockyer Community;

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities

Lockyer Business, Farming and Livelihood;

2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes

Lockyer Planned;

4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region 4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyles

Finance and Resource

Council contribution of \$1,536,000 towards \$2,560,000 competitive applications for LGGSP (pending outcome).

Council contribution of \$75,000 towards \$150,000 applications for BBRF (pending outcome).

Legislation and Policy N/A

Risk Management

Key Corporate Risk Category: Reference & Risk Descriptor:	FE1 Finance & Economic Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.
Key Corporate Risk Category:	IA2
Reference & Risk Descriptor:	Infrastructure & Assets
	Delivering major projects (time, cost, scope and quality)
Key Corporate Risk Category:	P1
Reference & Risk Descriptor:	Political
	Intergovernmental relationships/relationships with other key stakeholders
Key Corporate Risk Category:	R1
Reference & Risk Descriptor:	Reputation
	Reputation and Goodwill
<u>Consultation</u>	
Internal Consultation	

LGGSP/ LRCI

Group Manager Infrastructure Manager Infrastructure Delivery Manager Community Facilities Principal Engineer (Construction) Principle Engineer (Design) Chief Financial Officer Coordinator Accounting Services Grants Officer Group Manager Community and Regional Prosperity Manager Communities Coordinator Libraries & Galleries

BBRF

Group Manager Community and Regional Prosperity Manager Planning, Policy and Community Wellbeing Coordinator Growth and Policy Senior Economic Development Officer Senior Strategic Planner Chief Financial Officer Coordinator Accounting Services Grants Officer

Attachments

- 1. Attachment 1 LGGSP Project List 1 Page
- **2** Attachment 2 BBRF Project List 1 Page
- **3** Attachment 3 LRCI Project List 1 Page

LGGSP Project List		
Updated Project Name	Description:	Amount
	Modelling, planning, survey and geotechnical investigations for detailed design documentation of the stormawater, roads, kerb and channel	
Gatton Central Drainage (Planning)	upgrades.	\$250,000
Asset Condition Assessments	Building condition, road condition data and stormwater cctv asset assessments that will result in better understanding of the current network.	\$700,000
Stockyard Creek Road Upgrade	Pavement widening and strengthening of Stockyard Creek Road and reconfiguration of the intersection with Mt Campbell Road.	\$750,000
Flagstone Creek Road Upgrade	Fpavement rehabiliation and widening works on Flagstone Creek Road.	\$200,000
Fairway Drive Park Parking	Parking and landscaping improvements along Fairways Drive.	\$185,000
Footpath Missing links	Footpaths: William Street, Laidley and Fairways Drive, Kensington Grove.	\$475,000
Total		\$2,560,000

dated Project Na

Tota

Description Easeign consultant to undertake a broad study to waulify the assumptions of growth and formulate a SWOT analysis that can support Council's further development of the Growth management Strategy and influence plans that deliver the necessary infrastructure to support the development of a strong, resilient and sustainable economy and region, including the identification of local government infrastructure to support the growth and development of the region. \$150,000 ckyer Valley Growth Assumptions Study \$150,000

BBRF project list

LRCI Phase 3 List of Projects		
Updated Project Name	Description:	Amount
	The aim of this project is to replace the entire gallery lighting system with new tracks and lights allowing works to be showcased in a bright and even distribution on walls wherever the works are placed. The Art Gallery hosts local and travelling exhibitions, however showcasing these have been difficult with existing lighting which creates bright and dull spaces within the gallery. The new lighting system will rectify this issue and allow additional travelling exhibitions which may have previously been unable to attend due to incorrect light specifications. There will also be efficiencies gained as staff spend time rebuilding the failing lights each exhibition, and new technology (LED bulbs etc) will result in	
Upgrade of lighting in Lockyer Valley Art Gallery	reduced energy requirements.	\$90,000
Lockyer Valley Regional Council Gatton Administration Building Upgrades	Renewal of the existing HVAC, associated roof works and modernisation of the town clock components.	\$495,000
Springbrook Park, Withcott Entrance and Parking Improvements	Improve the safety and accessibility of the access road and parking areas. Works will include an improved access point, additional carparks, widening of the access road, signage, speed controls and street lighting. In addition to the carparking works, the project has been scoped to include a water fill point to improve operational efficiency irrigation for Council works in the area and firefighting.	\$450,000
	Rehabilitate the affected section of Lake Clarendon Way to increase both safety to motorists and pavement life. Additional road pavement material and binder will be incorporated through construction to ensure the pavement will withstand the traffic loading for years to come	
Lake Clarendon Way Rehabilitation	whilst also improving the drainage.	\$715,000
Total		\$1,750,000

10.3	Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs
Author:	Suzanne Oweczkin, Grants Officer; Matthew Lennon, Principal Engineer
Responsible Officer:	Jodi Marchant, Chief Financial Officer

Purpose:

The purpose of this report is to propose, and seek Council endorsement for, various sites throughout the Lockyer Valley to be recommended as part of the Queensland Resilience and Risk Reduction Fund (QRRRF) grant program.

Officer's Recommendation:

THAT Council endorse the proposed Queensland Resilience and Risk Reduction Fund Application totalling \$500,000 inclusive of a \$50,000 (10%) Council Contribution;

And further

THAT Council endorse the Lockyer Valley Regional Council Flood Cameras and Electronic Signs locations, scopes and priorities as outlined below:

Priority	Location	Installation Type
1	Forest Hill/Laidley North - Old Laidley-Forest Hill Road – Multiple Inundation Locations	 Pan-Tilt-Zoom (PTZ) camera. Automated Electronic Signage (Semi-Regional)
2	Mount Sylvia - Mount Sylvia Road	Pan-Tilt-Zoom (PTZ) camera.
3	Lilydale - Flagstone Creek Road (crossing of Flagstone Creek)	Automated Electronic Signage (Local)
4	Regency Downs - Lorikeet Road	 Automated Electronic Signage (Local)
5	Adare – Redbank Creek Road – Crossing of Redbank Creek	 Automated Electronic Signage (Local)
6	Winwill - Winwill Connection Road (crossing Tenthill Creek) – Electronic Signage	 Automated Electronic Signage (Local)
7	Flagstone Creek Road– Multiple Inundation Locations	Automated Electronic Signage (Semi-Regional)
8	Gatton – Allan Street-Adare Road (Allan Street Bridge Crossing of Lockyer Creek)	Automated Electronic Signage (Local)
9	Woodlands Road - Upgrade of Existing	Automated Electronic Signage (Local)

Executive Summary

The Queensland Resilience and Risk Reduction Fund (QRRRF) helps communities, mitigate and manage the risks associated with natural disasters.

The QRRRF is funded by the Commonwealth and Queensland governments as part of its five-year National Partnership Agreement on Disaster Risk Reduction.

A total of \$19.1 million is currently available, with the Queensland Government contributing \$8.3 million while the Commonwealth Government is contributing \$10.8 million to the 2021-22 round of the QRRRF.

The Commonwealth component includes the \$6 million Managing Disaster Risk Fund, which is available to the 14 local government areas hardest hit by the 2019 North Queensland Monsoon Trough.

Expressions of Interest (EOIs) for the \$19.1 million fund close on 18 February 2022.

Council has expressed interest in expanding its network of flood cameras and warning signage and this funding source presents an excellent opportunity to undertake those works.

All cameras and signs will meet with TMR Specifications and Standards for the possible ingestion into Council dashboards as well as the Qld Traffic website. This will ensure consistency across the state and regions.

Proposal

The proposal for Lockyer Valley consists of nine (9) locations on both Council and TMR roads and these sites will be submitted as part of Council's QRRRF application.

A summary of the proposal is in Table 1. Additional details can be found in Attachment 1 – Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs - Supporting Material/Locations, and Attachment 2 – LVRC QRRRF Flood Warning Infrastructure Application.

It is expected that all electronic signs will be able to be activated by water sensors and remotely (as required).

Priority	Location	Installation Type
1	Forest Hill/Laidley North - Old Laidley-Forest Hill Road – Multiple Inundation Locations	 Pan-Tilt-Zoom (PTZ) camera. Automated Electronic Signage (Semi- Regional)
2	Mount Sylvia - Mount Sylvia Road	 Pan-Tilt-Zoom (PTZ) camera.
3	Lilydale - Flagstone Creek Road (crossing of Flagstone Creek)	Automated Electronic Signage (Local)
4	Regency Downs - Lorikeet Road	Automated Electronic Signage (Local)
5	Adare – Redbank Creek Road – Crossing of Redbank Creek	Automated Electronic Signage (Local)
6	Winwill - Winwill Connection Road (crossing Tenthill Creek) – Electronic Signage	Automated Electronic Signage (Local)
7	Flagstone Creek Road– Multiple Inundation Locations	 Automated Electronic Signage (Semi- Regional)
8	Gatton – Allan Street-Adare Road (Allan Street Bridge Crossing of Lockyer Creek)	Automated Electronic Signage (Local)
9	Woodlands Road - Upgrade of Existing	Automated Electronic Signage (Local)

Table 1 – Summary of Locations and Installations Types

Options

Council to endorse the list of locations and installation types for QRRRF.

Previous Council Resolutions

Ordinary Council Meeting 17 November 2021 (20-24/0470)

THAT Council endorse the proposed Flood Cameras and Electronic Signs Master Plan locations, scopes and priorities, as articulated in Attachment 1 "QRA Master Plan Development for Flood Cameras and Electronic Signs – Supporting Materials/Locations", for presentation to the Scenic Valleys Regional Roads and Transport Group (SVRRTG).

Critical Dates

Date	Milestone
22 November 2021	Expressions of Interest (EOIs) for the \$19.1 million fund open.
18 February 2022	Expressions of Interest (EOIs) for the \$19.1 million fund close.
30 June 2022	All applicants will be notified of outcomes.
30 June 2024	Project completion deadline.

Strategic Implications

Corporate Plan

Whilst there are no specific Operational Plan Deliverables for this project, the project meets the intent of the following Corporate Plan Outcomes:

- 1.6 The Community's Preparedness for Disasters Is Improved Through Community Education, Training and Strong Partnerships Between Council and Other Agencies.
- 4.4 Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and enhanced community outcomes.

Finance and Resource

Total funding request of \$500,000, which is inclusive of a \$50,000 (10%) Council Contribution. This allows for the cost of the Infrastructure plus project management costs.

Legislation and Policy

This project will assist LVRC in executing its responsibilities under the Disaster Management Act 2003. <u>Risk Management</u>

A detailed risk assessment has not been undertaken.

Consultation

Portfolio Councillor Consultation

The sites on this list are an abridged version of those approved in the Ordinary Meeting of Council on 17 November 2022. The list has been amended to remove those sites on the TMR network. *Internal Consultation*

Internal consultation has occurred between Infrastructure and Disaster Management. Internal agreement has been reached on the proposal.

Attachments

1 <u>↓</u>	Attachment 1 - Queensland Resilience and Risk Reduction Fund Application Lockyer Valley	18
	Regional Council Flood Cameras and Electronic Signs - Supporting Material/Locations	Pages
2 <u>↓</u>	Attachment 2 - LVRC QRRRF Flood Warning Infrastructure Application	1 Page
3 <u>↓</u>	Attachment 3 - Signage Types	19
		Pages
4 <u>↓</u>	Attachment 4 - Main Roads Technical Specification 223 - Roadway Flood Monitoring Systems	20
	(MRTS223)	Pages

Attachment 1 Attachment 1 - Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs -Supporting Material/Locations

Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs

Supporting Material/Locations

Contents

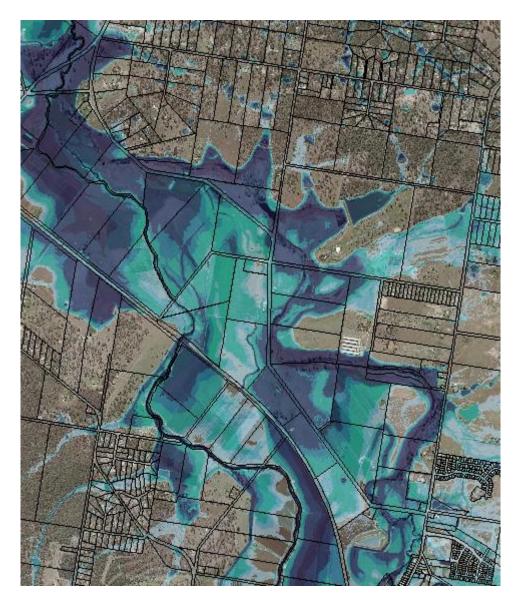
Forest Hill/Laidley North - Old Laidley-Forest Hill Road – Multiple Inundation Locations	4
Priority:	4
Flooding Overlay at Location:	4
Recommendation:	4
Mount Sylvia - Mt Sylvia Road	6
Priority:	6
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Recommendation:	7
Lilydale - Flagstone Creek Road (crossing of Flagstone Creek)	8
Priority:	8
Flooding Overlay at Location:	8
Recommendation:	8
Regency Downs - Lorikeet Road	10
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Recommendation:	10
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Recommendation:	11
Winwill - Winwill Connection Road (crossing Tenthill Creek)	13
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Flagstone Creek Road– Multiple Inundation Locations	14
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Gatton – Allan Street-Adare Road (Allan Street Bridge Crossing of Lockyer Creek)	15
Priority:	15
Flooding Overlay at Location:	15
Recommendation:	15

Blenheim - Woodlands Road – Crossing of Sandy Creek17
Priority:
Flooding Overlay at Location:
Recommendation:17

Forest Hill/Laidley North - Old Laidley-Forest Hill Road – Multiple Inundation Locations

Priority: 1

Flooding Overlay at Location:



Recommendation:

- Camera (PTZ) at northern end
 - Automated electronic signage (semi-regional to be located at both ends)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - TC9977 "Road Subject to Flooding Next XXkm Indicators Shown Depth"

Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs Attachment 1 Attachment 1 - Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs -Supporting Material/Locations

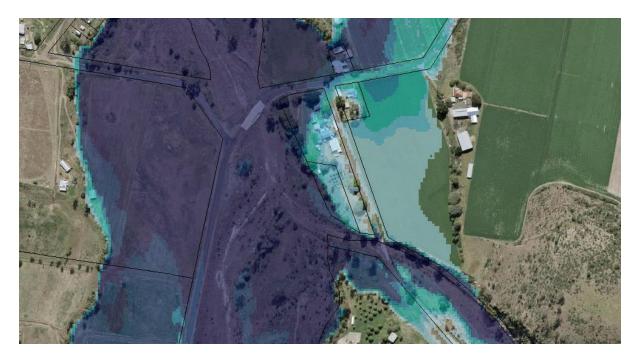
TC2205_1 – "Warning Sign – Road Closed Ahead"



Mount Sylvia - Mt Sylvia Road (-27°43'23", 152°13'26" / -27.723186, 152.223934)

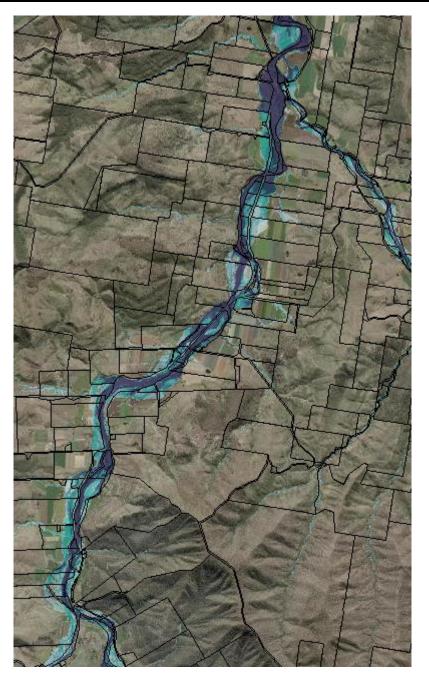
Priority: 2

Flooding Overlay at Location:



Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs

Attachment 1 Attachment 1 - Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs -Supporting Material/Locations



Recommendation:

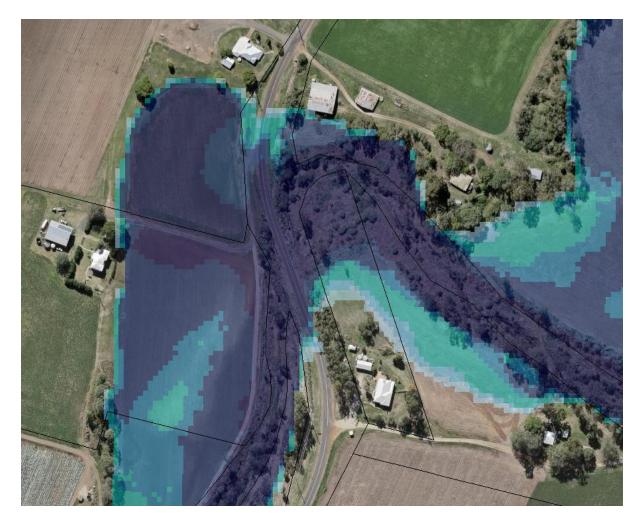
• Camera (PTZ) at Mount Sylvia State School with visibility along both creeks

Attachment 1 Attachment 1 - Queensland Resilience and Risk Reduction Fund Application Lockyer Valley Regional Council Flood Cameras and Electronic Signs -Supporting Material/Locations

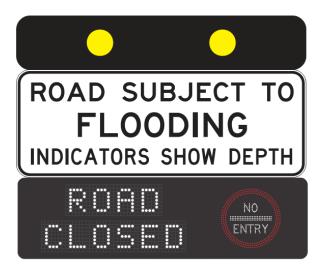
Lilydale - Flagstone Creek Road (crossing of Flagstone Creek) (-27°36'6", 152°8'4" / -27.601594, 152.134398)

Priority: 3

Flooding Overlay at Location:



- Automated electronic signage (Local)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - o G9-21-1 "Road Subject to Flooding Indicators Show Depth
 - TC2204_1 Regulatory Sign "Road Closed No Entry"

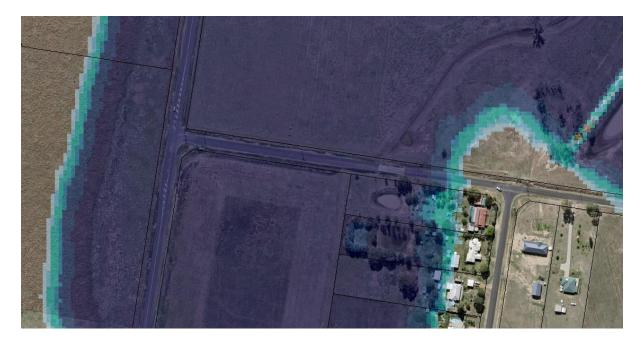


Regency Downs - Lorikeet Road

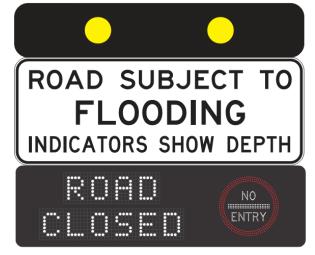
(-27°32'5", 152°25'21" / -27.534813, 152.422488)

Priority: 4

Flooding Overlay at Location:



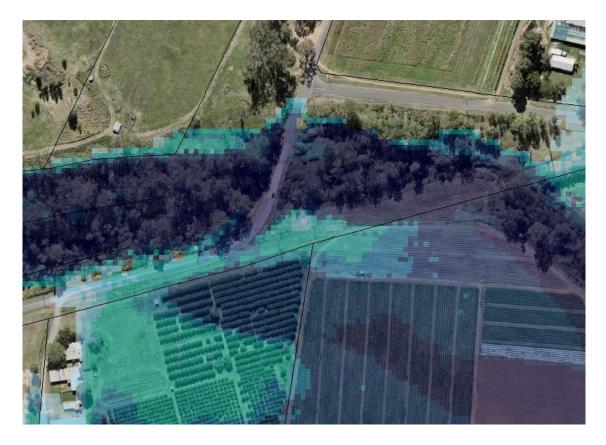
- Automated electronic signage (Local Electronic Signage for Lorikeet Road Only)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - G9-21-1 "Road Subject to Flooding Indicators Show Depth
 - TC2204_1 Regulatory Sign "Road Closed No Entry"



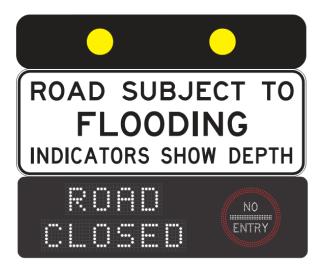
Adare – Redbank Creek Road – Crossing of Redbank Creek (-27°31'55", 152°18'40" / -27.531846, 152.311241)

Priority: 5

Flooding Overlay at Location:



- Automated electronic signage (Local Electronic Signage for Lorikeet Road Only)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - G9-21-1 "Road Subject to Flooding Indicators Show Depth
 - TC2204_1 Regulatory Sign "Road Closed No Entry"



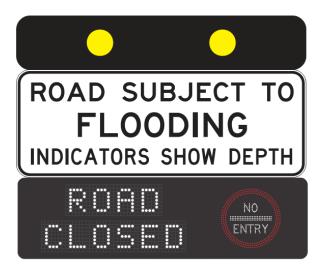
Winwill - Winwill Connection Road (crossing Tenthill Creek) (-27°36'37", 152°13'14" / -27.610378, 152.220589)

Priority: 6

Flooding Overlay at Location:



- Automated electronic signage (Local)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - o G9-21-1 "Road Subject to Flooding Indicators Show Depth
 - TC2204_1 Regulatory Sign "Road Closed No Entry"



Flagstone Creek Road– Multiple Inundation Locations

Priority:

Flooding Overlay at Location:

7



- Automated electronic signage (semi-regional to be located at both ends)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - TC9977 "Road Subject to Flooding Next XXkm Indicators Shown Depth"
 - TC2205_1 "Warning Sign Road Closed Ahead"



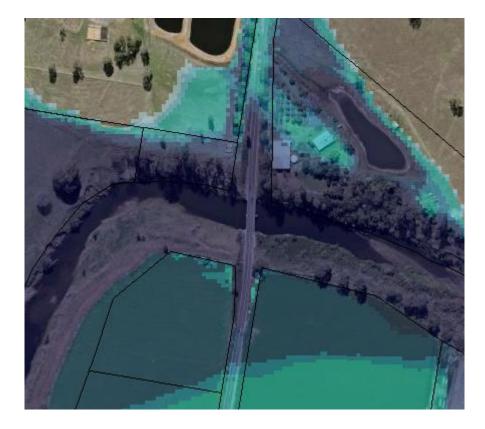
Gatton – Allan Street-Adare Road (Allan Street Bridge Crossing of

Lockyer Creek)

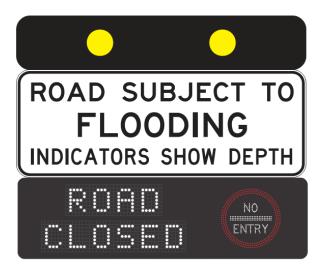
(-27°32'42", 152°16'60" / -27.544893, 152.283248)

Priority: 8

Flooding Overlay at Location:



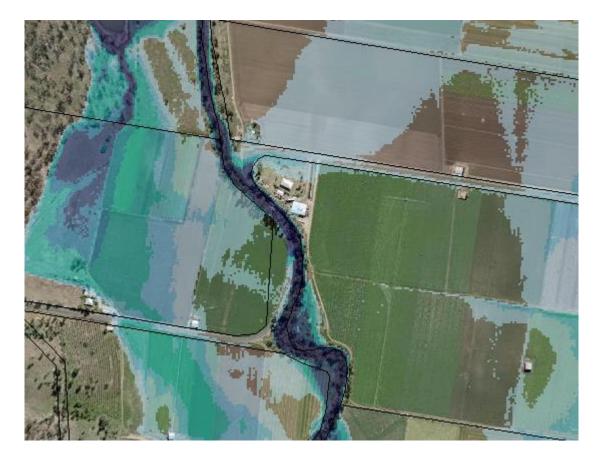
- Automated electronic signage (Local Electronic Signage for Lorikeet Road Only)
 - TC1768 "Advanced Warning Flood Warning Lights"
 - G9-21-1 "Road Subject to Flooding Indicators Show Depth
 - TC2204_1 Regulatory Sign "Road Closed No Entry"



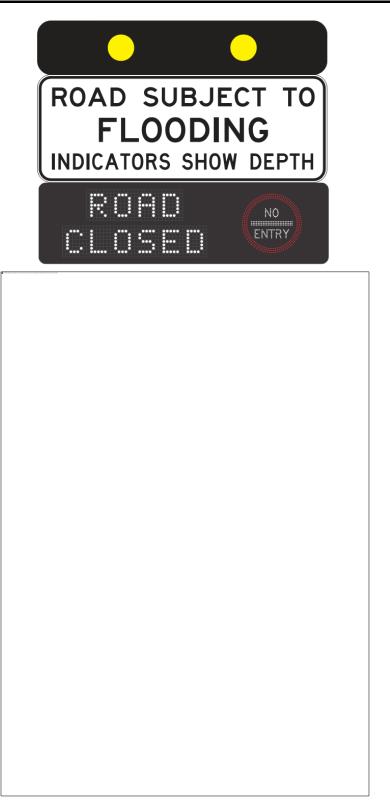
Blenheim - Woodlands Road – Crossing of Sandy Creek (-27°37'45", 152°19'51" / -27.629230, 152.330730)

Priority: 9

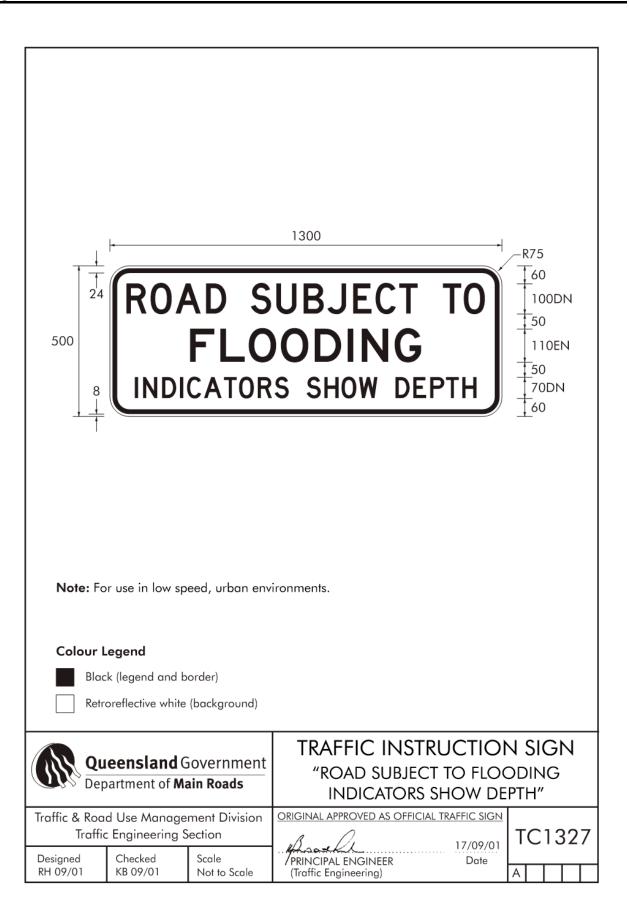
Flooding Overlay at Location:

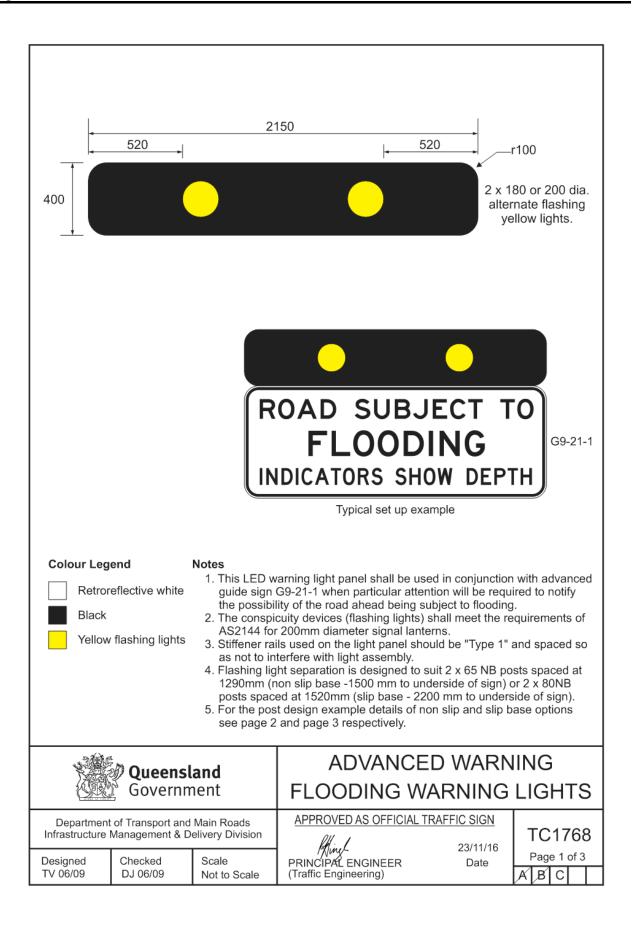


- Automated electronic signage (Local Upgrade to Existing)
 - TC2204_1 Regulatory Sign "Road Closed No Entry"



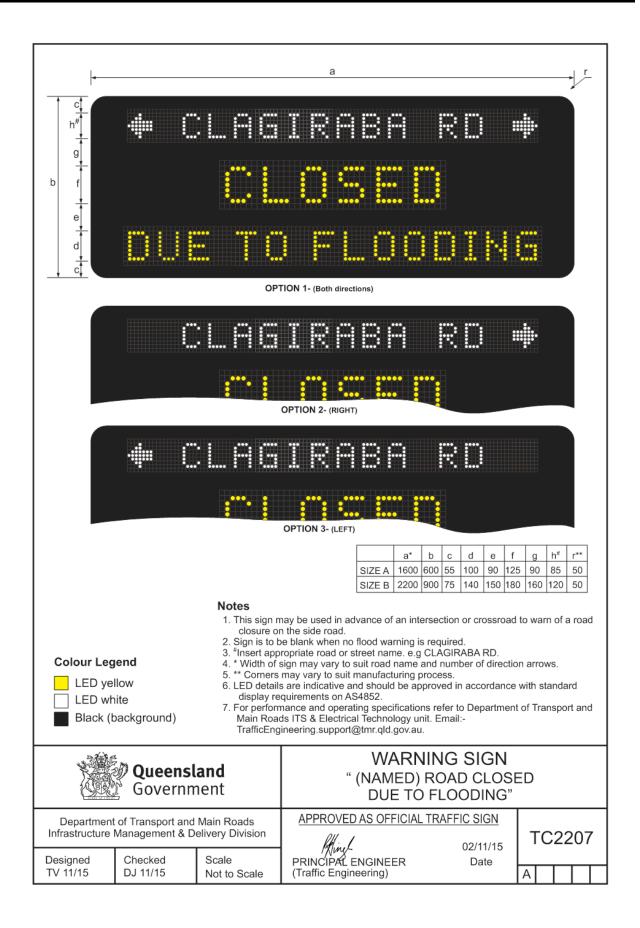
					January 2022							
				Proposed locations, asset typ	Proposed locations, asset types, and priority of flood warning infrastructure	tructure						
LVRC Priority	Area of Operation	TMR District	LGA	Asset Location	Asset Type	Asset Code	Signage Type	Agreed Priority	Longitude	Latitude	Estimate	Comments
		Southern Queensland	Lockver Velley Regional	Forest Hill/Laidley North - Old Laidley-Forest Hill Road - Multiple Inundation Locations	Camera and Siznaze	IC/SI	Refer Attachment 1	\$			\$87,750,00	\$87,750,00 Refer Attachment 1
2		Southern Queensland	Lockyer Velley Regional	Mount Sylvia - Mount Sylvia Road	Camera	ō	Refer Attachment 1	3	152.223934	-27.723186	\$40,500.00	\$40,500.00 Refer Attachment 1
	-	Southern Queensland	Lockyer Velley Regional	Likydale - Flagstone Creek Road (crossing of Flagstone Creek)	Electronic Sign	[S]	Refer Attachment 1	10	152.134398	-27.601594	\$47,250.00	\$47,250.00 Refer Attachment 1
4	-	Southern Queensland	Lockyer Velley Regional	Regency Downs - Lorikeet Road	Electronic Sign	[5]	Refer Attachment 1	1.25	152,422488	-27.534813	\$47,250.00	\$47,250.00 Refer Attachment 1
	1	Southern Queensland	Lockyer Velley Regional	Adere – Redbank Creek Road – Crossing of Redbank Creek	Electronic Sign	[2]	Refer Attachment 1	1.25	152.311241	-27.531846	\$47,250.00	\$47,250.00 Refer Attachment 1
6	1	Southern Queensland	Lockyer Velley Regional	(Vinwill - Winwill Connection Road (crossing Tenthill Creek) – Electronic Signage	Electronic Sign	[2]	Refer Attachment 1	Medium	152.220589	-27.610378	\$47,250.00	\$47,250.00 Refer Attachment 1
7	-	Southern Queensland	Lockyer Velley Regional	Flagstone Creek Road- Multiple Inundation Locations	Electronic Sign	[5]	Refer Attachment 1	Medium			\$47,250.00	\$47,250.00 Refer Attachment 1
	1	Southern Queensland	Lockyer Velley Regional	Gatton – Allan Street-Adare Road (Allan Street Bridge Crossing of Lockyer Creek)	Electronic Sign	[S]	Refer Attachment 1	Medium	152.283248	-27.544893	\$47,250.00	\$47,250.00 Refer Attachment 1
6	1	Southern Queensland	Lockyer Velley Regional	Woodlands Road - Upgrade of Existing	Electronic Sign	[2]	Refer Attachment 1	Medium	152.330730	-27.629230	\$47,250.00	\$47,250.00 Refer Attachment 1
											\$459,000.00	

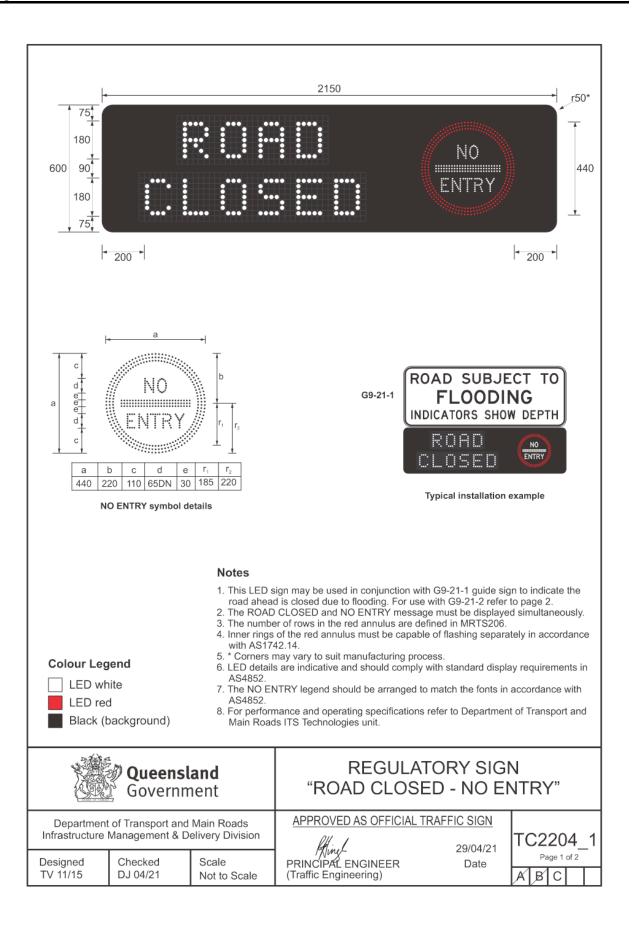


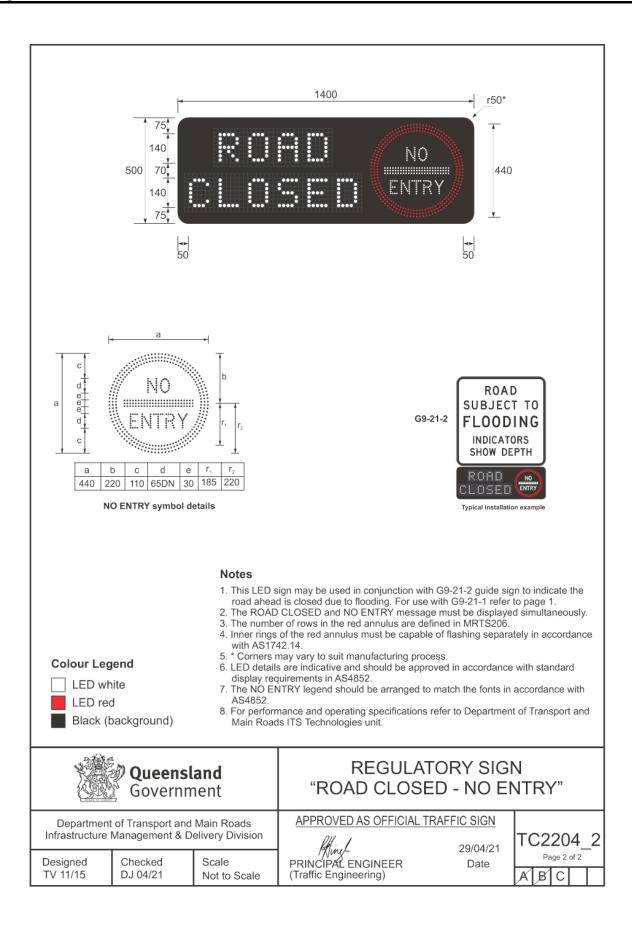


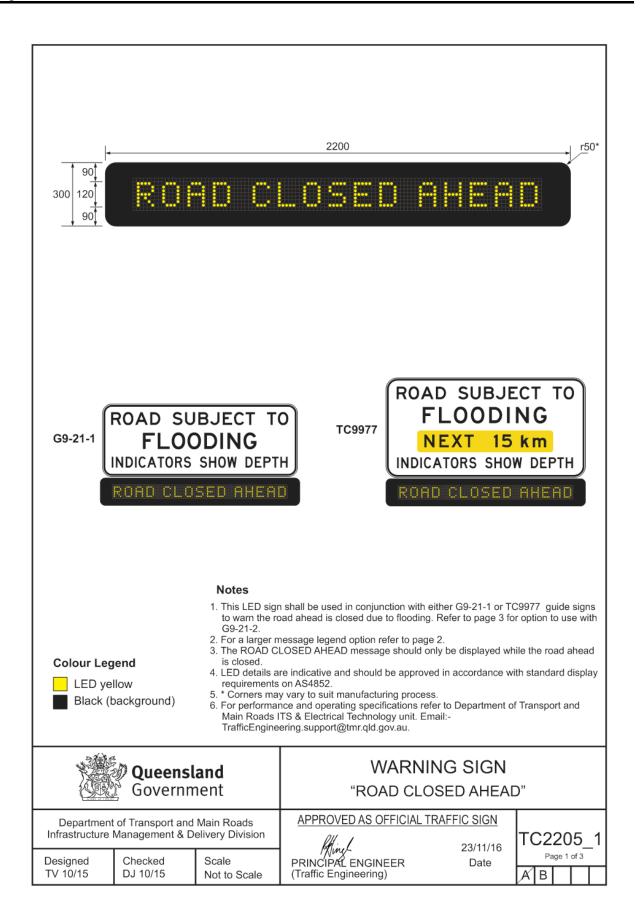
24/06/2009	Traffi	c Sign S	tructure	s - Des	ign Forr	n	Page 1
Job : Flood		Section :	Lights		Sign Pos	: 1	
Location Details			Slo	pe Details			
Wind Region Exposed Terrain Risk Category Foundation Soil Side of Road Distance from carriageway Road Height	Region C No Low Impact Ri Firm to Stiff Cl Left 1000 1500		Segm 1	•	Lenath 5000	<u>Height</u> 0	
Sign Face Details	6						
Detail Sign Code Sign Depth Legend Class Legend Colour Background Class Background Colour Sign Separation	Front Lower 11 2150 800 Various Various Various Various White 0	12 215 400 Var Var) ious ious ious				
Sign Stiffener De		0					
Detail Stiffener Type Number of Stiffeners Stiffener Spacing Number of Brackets	Front Lower 1 3 375 6	Fro 1 2 350 4	ont Upper				
CHS Steel Design	n Details		-				
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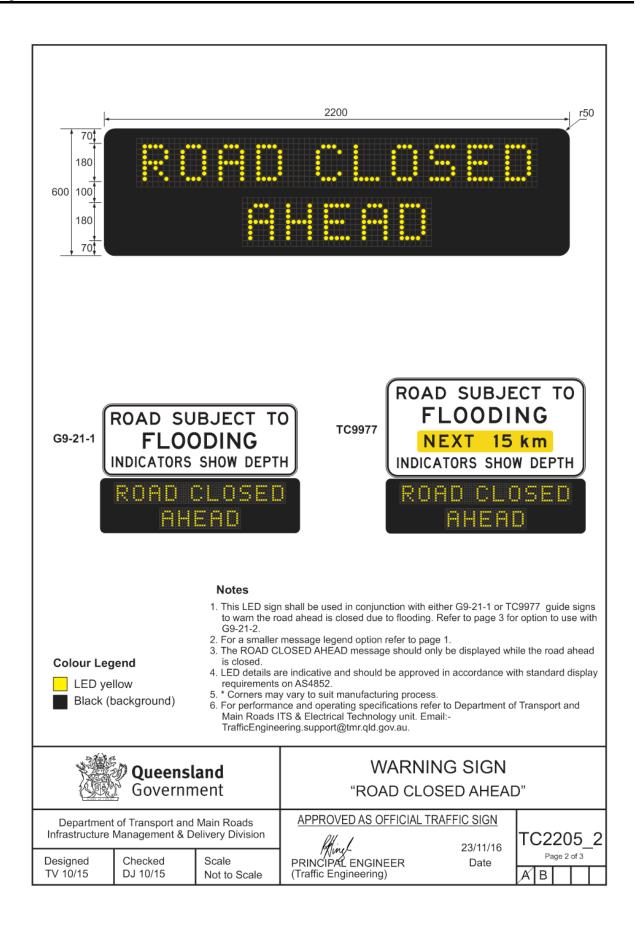
24/06/2009	Traf	fic Sign S	truct	ures - De	esign For	n	Page 2
Job : Flood		Section :	Lights		Sign Pos	: 2	
Location Detai Wind Region Exposed Terrain Risk Category Foundation Soil Side of Road Distance from carriagew Road Height	Region C No High Impact Firm to Stiff Left			Slope Detai Segment 1	Is Length 5000	<u>Height</u> 0	
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Detail Sign Code Sign Width Sign Depth Legend Class Legend Colour Background Class Background Colour Sign Separation	Front Lower 11 2150 800 Various Various Various White 0	12 215 400 Va Va Va Va	50				
Sign Stiffener							
Detail Stiffener Type Number of Stiffeners Stiffener Spacing Number of Brackets	Front Lower 1 3 375 6	E From 1 2 350 4	o <mark>nt Upper</mark> 0				
CHS Steel Des	ign Details						
Support Details Number Spacing Kerb Post Length Post 2 Length Post 3 Length Post 4 Length Stub Length Post Dimensions Post Wall Thickness	2 1520, Variab 3400 0 0 825 80 NB 3.2	le					
Post Grade Slip Base Required <u>Footing Details</u> Diameter of Hole Depth of Hole	C350 Yes 300 900			2200			
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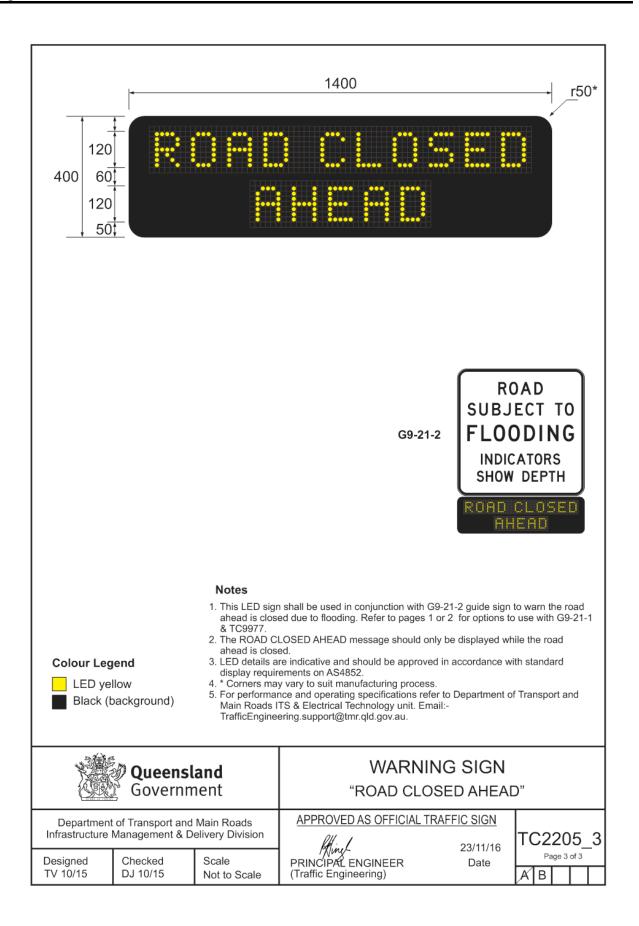


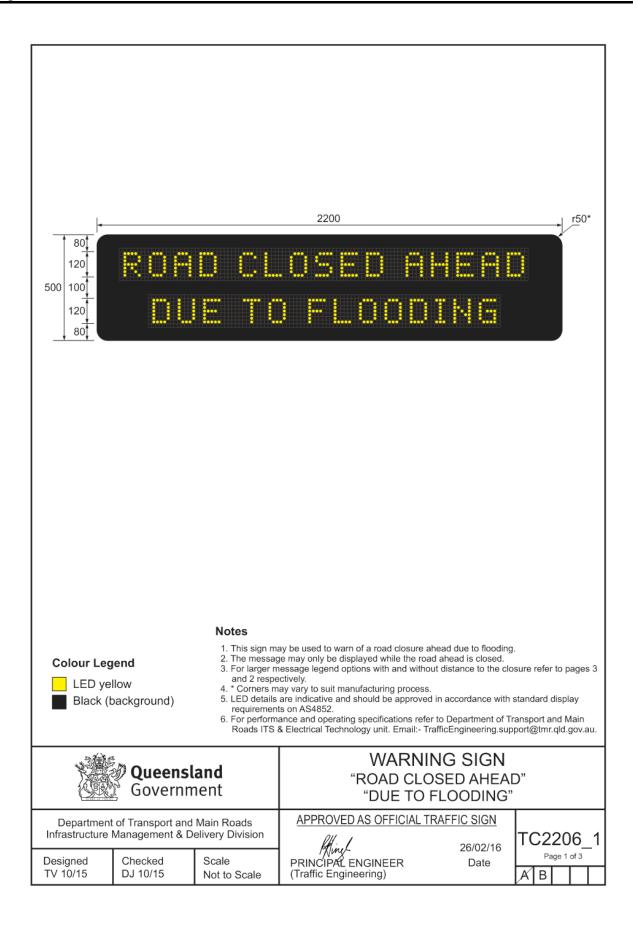


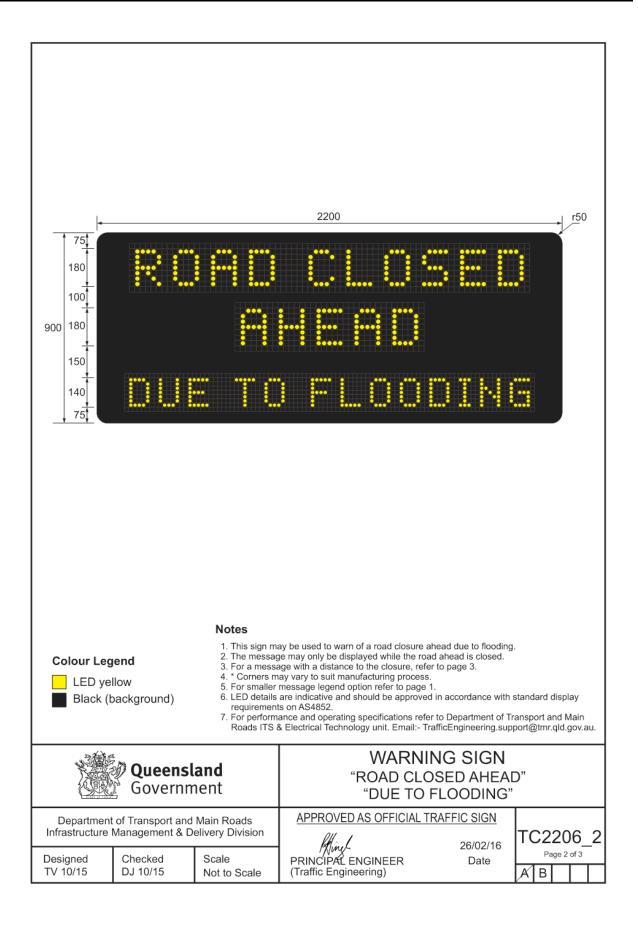


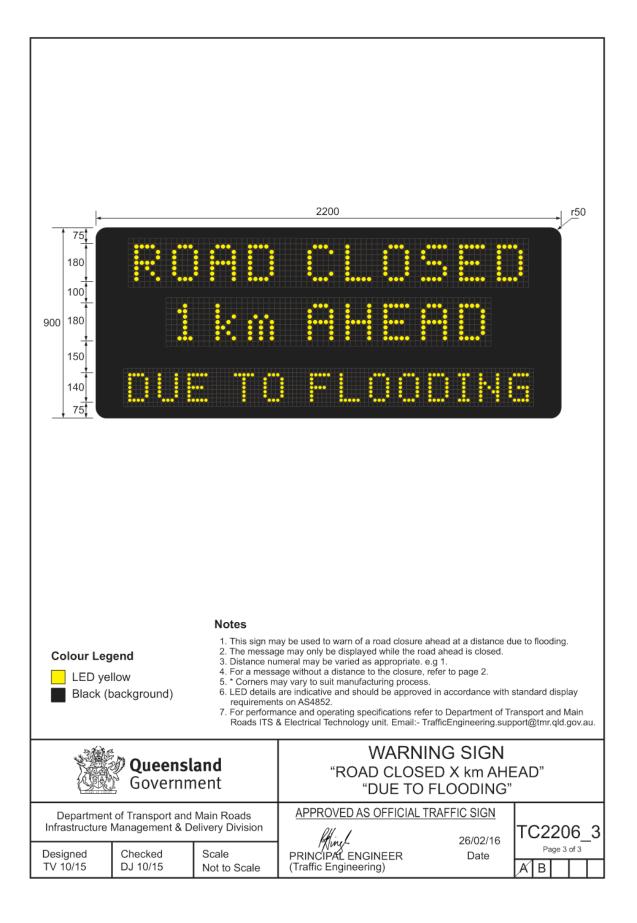


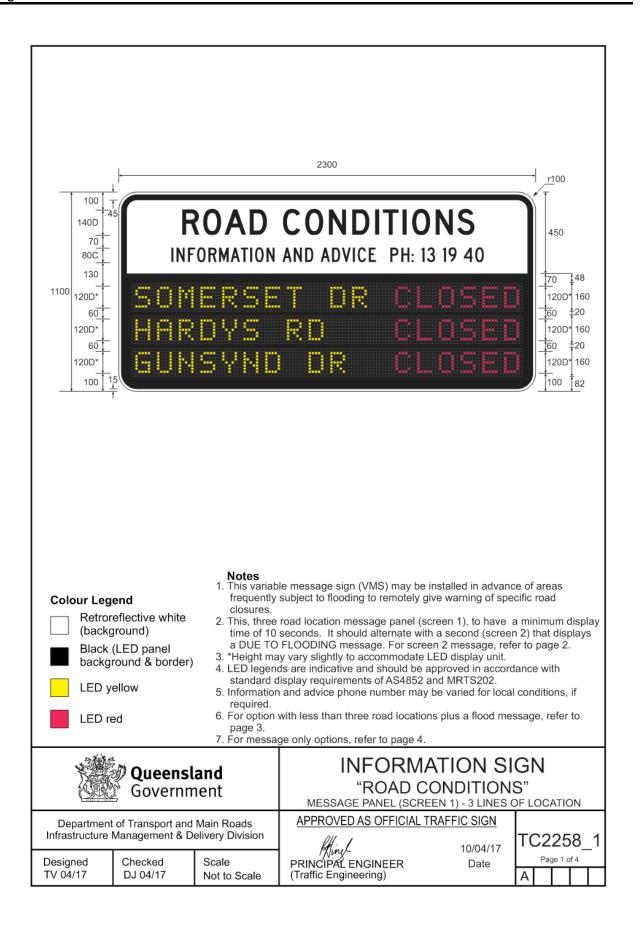


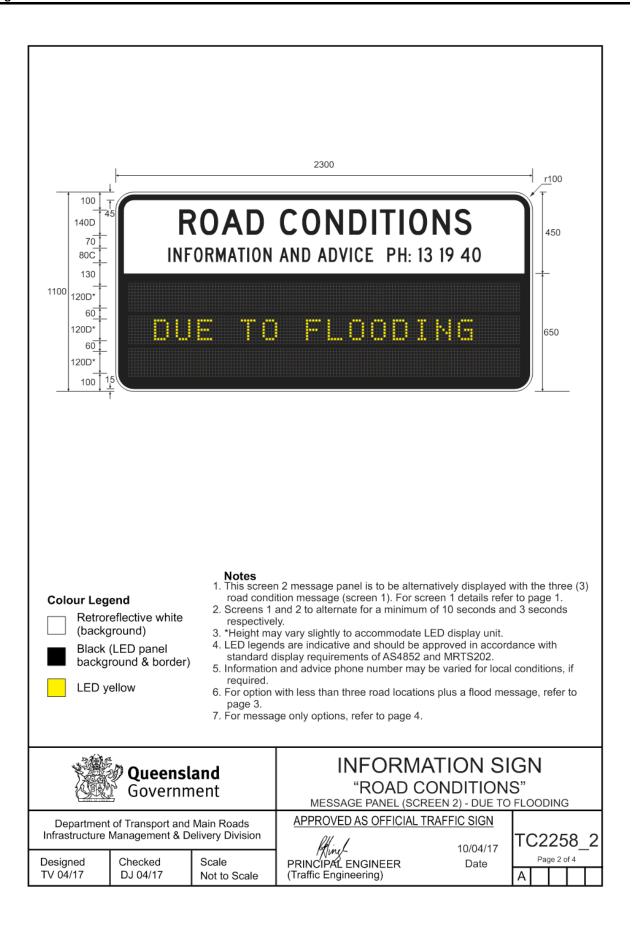


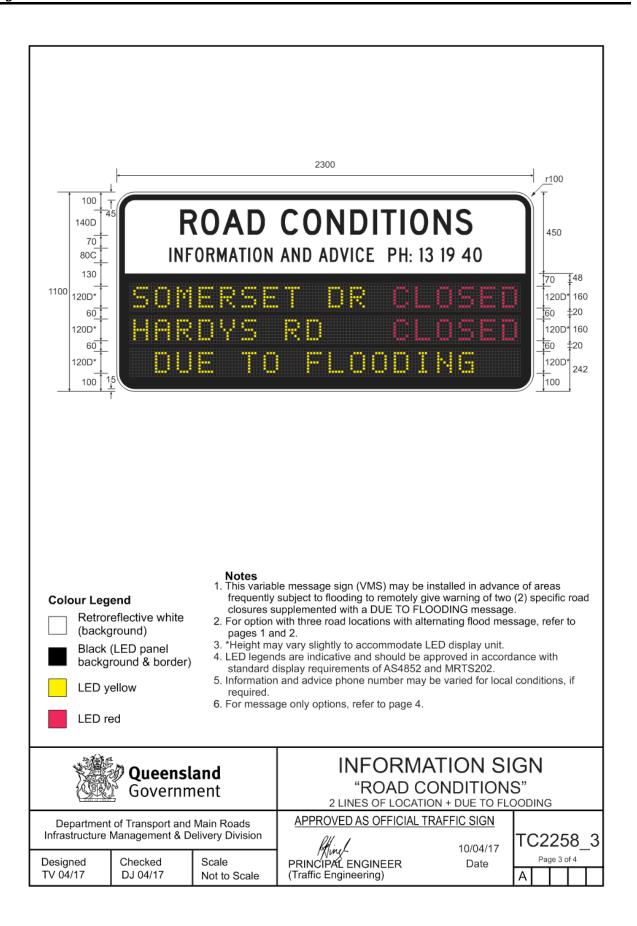


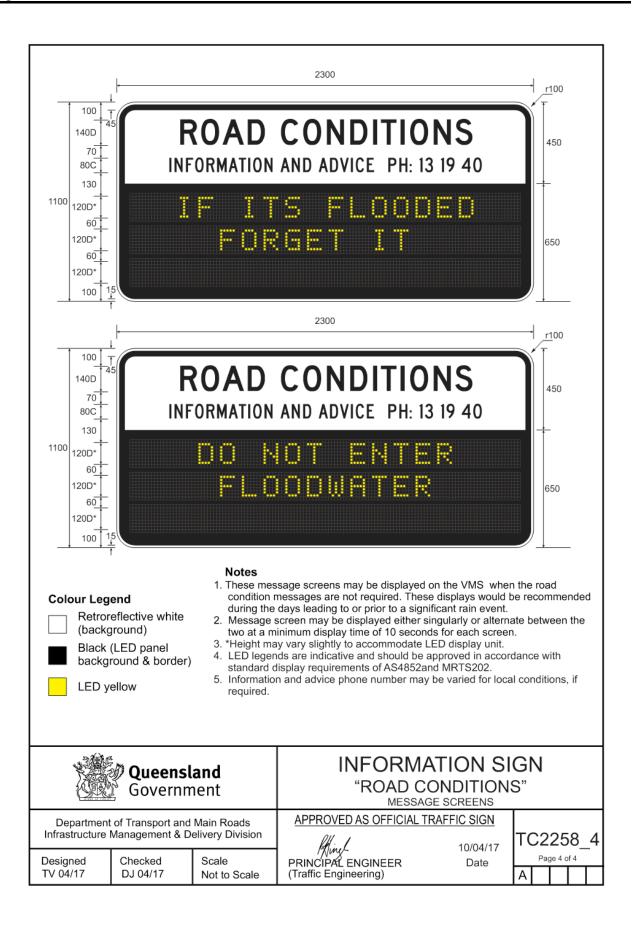


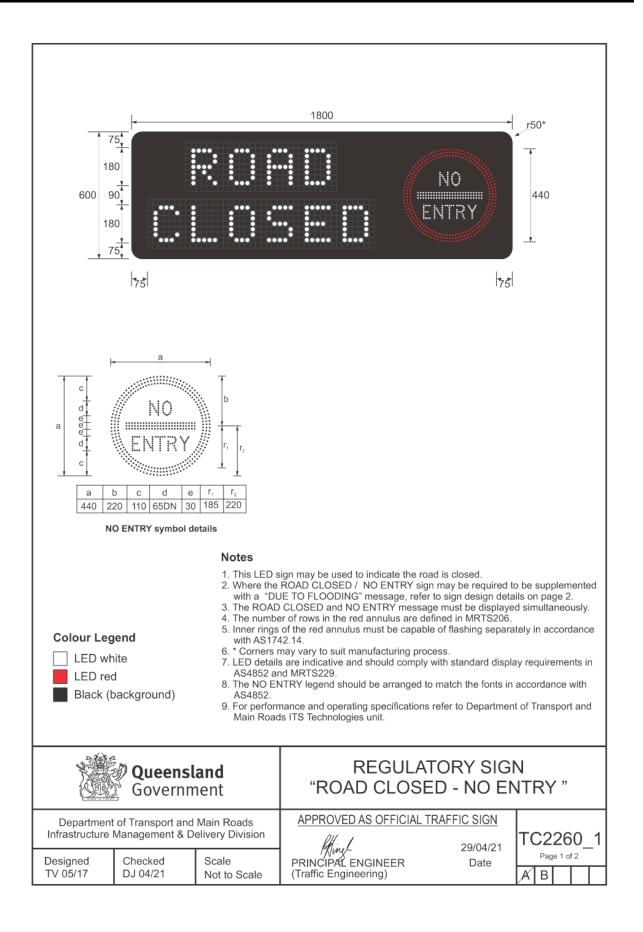


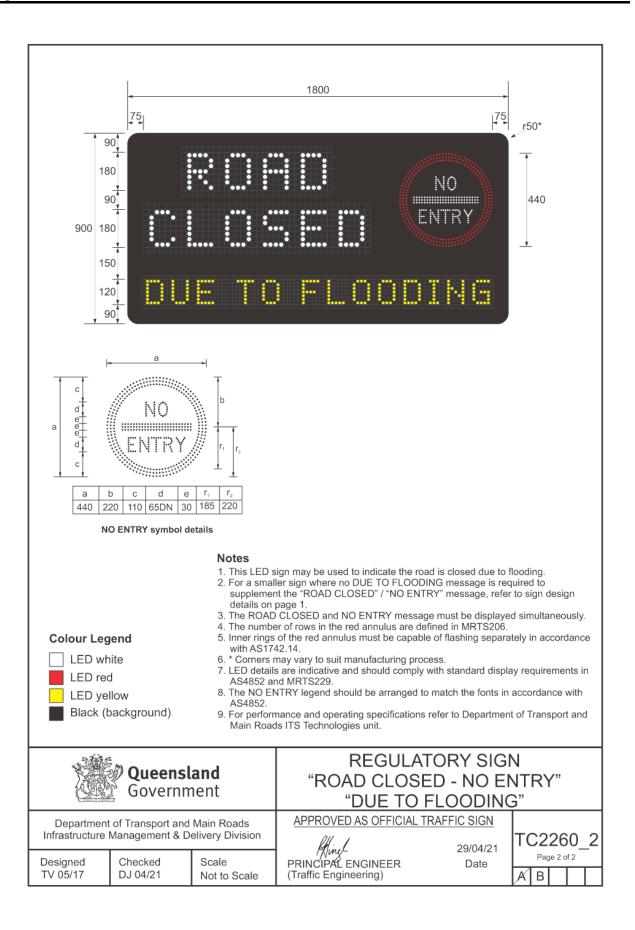












Department of Transport and Main Roads

Technical Specification

Transport and Main Roads Specifications MRTS233 Roadway Flood Monitoring Systems

November 2020



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Please send your feedback regarding this document to: tmr.techdocs@tmr.qld.gov.au

Transport and Main Roads Specifications, November 2020

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Transport and Main Roads Specifications, November 2020

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1 Introduction

This Technical Specification defines the design, supply, installation, testing (Factory Acceptance Test (FAT) and Site Acceptance Test (SAT)) and commissioning, performance, documentation, training and maintenance requirements for roadway flood monitoring systems (RFMS).

The RFMS is intended to supplement an overall weather monitoring system strategy to improve incident response and driver safety.

The basic RFMS is an electrically-powered system consisting of a water level sensor, data logger / controller, antenna and communications equipment, and support structure. The RFMS will communicate (usually wireless) with the Traffic Management System (TMS) STREAMS used by Transport and Main Roads' Transport Management Centres (TMCs). The TMS enables near real-time monitoring of roadway water height data, with optional roadway flood monitoring imaging provided via centralised closed-circuit television (CCTV) management software system. Optional imaging solutions are used by TMC operators to confirm onsite conditions once alerted to an issue by a water level sensor.

Auxiliary devices or systems connected to the basic RFMS include Active Advanced Warning Signs (AAWS), Road Condition Information Signs (RCIS) and CCTV cameras with or without infrared illumination for night viewing.

This Technical Specification shall be read in conjunction with MRTS01 *Introduction to Technical Specifications*, MRTS50 *Specific Quality System Requirements* and other Technical Specifications as appropriate.

This Technical Specification forms part of the Transport and Main Roads Specifications Manual.

2 Definition of terms

The terms defined in Clause 2 of MRTS01 *Introduction to Technical Specifications* and MRTS01 *Introduction to Technical Specifications* apply to this Technical Specification. Additional terminology relevant to this Technical Specification is defined in Table 2 below.

Term	Definition
AAWS	Active Advanced Warning Signs
API	Application Programming Interface
BoM	Bureau of Metrology
CCTV	Closed-Circuit Television
FAT	Factory Acceptance Test
FLIR	Principal's video management system
FP	Field Processor
GUI	Graphical User Interface
IP	Internet Protocol
IPRT	Internet Protocol Remote Telemetry (the department's core ITS network supplied by Telstra)
ITS	Intelligent Transport System

Table 2 – Definitions

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Term	Definition
NTU	Network Termination Unit
PLC	Programmable Logic Controller
RCIS	Road Condition Information Sign
RFMS	Roadway Flood Monitoring System(s)
RPEQ	Registered Professional Engineer of Queensland
SAT	Site Acceptance Test
SDI	Serial Digital Interface
STREAMS	The Principal's traffic management system and primary user interface to ITS field devices
ТМС	Traffic Management Centre
TMS	Traffic Management System (STREAMS)
TRUM	Traffic Road Use Management

3 Referenced documents

The requirements of the referenced documents listed in Table 3 of MRTS201 *General Equipment Requirements* and Table 3 below apply to this Technical Specification. Where there are inconsistencies between this Technical Specification and the referenced MRTS (including those referenced in MRTS201 *General Equipment Requirements*), the requirements specified in this Technical Specification shall take precedence.

Table 3 – Referenced documents

Document ID	Document Name / Description
AS/NZS 3000	Electrical installations (known as the Australian/New Zealand Wiring Rules)
AS 60529	Degrees of protection provided by enclosures (IP Code)
MRTS01	Introduction to Technical Specifications
MRTS50	Specific Quality System Requirements
MRTS61	Gantries and Support Structures for Road Signs, Tolling Systems and ITS Devices
MRTS91	Conduits and Pits
MRTS201	General Equipment Requirements
MRTS225	Imaging
MRTS231	Road Weather Monitor (RWM) Systems
MRTS232	Provision of Field Processors
MRTS263	Standalone Solar (PV) Power Systems
TRUM manual	Traffic and Road Use Management manual
MUTCD	Queensland Manual of Uniform Traffic Control Devices

4 Quality system requirements

General requirements for Hold Points, Witness Points and Milestones are specified in Clause 5.2 of MRTS01 *Introduction to Technical Specifications*.

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The quality system requirements defined in MRTS201 *General Equipment Requirements* apply to this Technical Specification.

Additional quality system requirements relevant to this Technical Specification are defined in Table 4. There are no Milestones defined.

Table 4 –	Hold Points	Witness Point	s and Milestones
	noid r onits	, withess r ont	s and winestones

Clause	Hold Point	Witness Point	Milestone
15	1. Inspection of mounting surfaces	 After installation of the cables, the conduits shall be sealed to prevent vermin entry. 	
16	2. Testing and commissioning		
17	3. Documentation		

5 Functional requirements

The RFMS shall transmit water level information to stations designated by the Principal, for the purpose of incident management and monitoring.

The RFMS shall also be able to send signals to local roadway signage such as AAWS to alert motorists of water over the road. Operational status of this signage shall be reported back to the TMS (STREAMS).

Where a weather monitor system is already installed at the site, the RFMS may be installed as part of the weather monitor system as described in MRTS231 *Road Weather Monitor (RWM) Systems*.

6 Roadway flood monitoring system components

A typical RFMS shall include:

- a) a water level sensor (Clause 8)
- b) RFMS controller (Clause 11)
- c) RFM communication equipment (Clauses 11, 14)
- d) imaging equipment, where required (Clause 10)
- e) co-located STREAMS field processor, where required
- enclosures (complying with MRTS201 General Equipment Requirements) to house all control and communications equipment associated with the RFMS
- g) column / mounting support and footings (Clause 12)
- h) power supply, including solar power (Clause 13)
- i) roadway warning signals and displays, where required (Clause 9), and
- j) where the warning signals and display enclosure is located above the road surface, a maintenance gantry or designated work platform that complies with MRTS201 General Equipment Requirements.

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7 Operational requirements

The operational requirements defined in MRTS201 *General Equipment Requirements* apply to equipment provided under this Technical Specification. Additional operational requirements are described below.

The RFMS shall transmit water height data to the Transport and Main Roads TMS (STREAMS) to enable departmental operators to centrally monitor RFMS sites directly via STREAMS.

Communications between the RFMS sites and the TMCs should be provided by the department's ITS communication network (Internet Protocol Remote Telemetry (IPRT) or Transport and Main Roads 'private' wireless networks) unless another technology is approved by the Principal.

For RFMS sites supporting remote water level backhaul data and monitoring via STREAMS, but also requiring low-speed flood monitoring images, these images should be integrated within STREAMS via the department's default video management system (FLIR) or purpose-built image server as informed by the Principal.

The department will send some roadway water level data collected from the RFMS to the Bureau of Metrology (BoM) as shown in the diagram below and will also receive selected relevant flood data from BoM.

The departmental roadway flood data captured in STREAMS is transferred to BoM for use in the BoM public database and website. Reciprocal flood data sharing arrangements of data collected directly by BoM (and other agencies supplying data to BoM) is of direct benefit to the department for roadway flood height measurement and prediction.

The department's flood data captured in STREAMS has the advantage of the normal STREAMS full support and maintenance arrangements.

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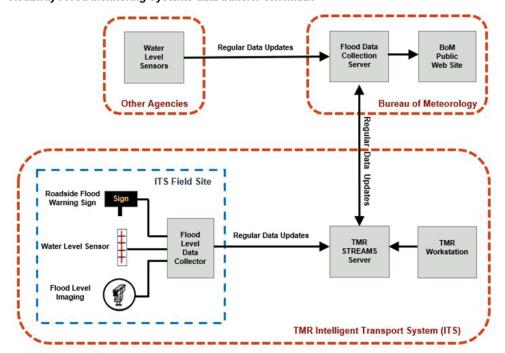


Figure 7 – Transport and Main Roads STREAMS to Bureau of Meteorology Roadway Flood Monitoring Systems data transfer schematic

Where the integration of potential departmental RFMS sites directly into STREAMS or the department's existing Intelligent Transport Systems (ITS) network is not technically possible, a number of third-party RFMS solutions are available which provide tested and mature flood monitoring solutions, including satellite backhaul capability where 3G or 4G coverage is not available at the RFMS site.

The third-party RFMS shall not be used unless those systems have been integrated with STREAMS through a system-to-system interface (access to data via a secure Application Programming Interface (API)) and be able to access using a simple device driver interface of STREAMS.

7.1 Security requirements

Physical security of the equipment and equipment shelter will be in accordance with MRTS201 *General Equipment Requirements.* RFMSs shall have controls over accessing the system through authentication and authorisation of users for the system configuration management.

8 Flood level sensor requirements

The RFMS shall have the ability to support a diversity of water level sensor technologies including the following which have been successfully used in departmental RFMS sites:

- a) radar type sensor
- b) ultrasonic type sensor
- c) conductive probe tube sensor

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- d) gas bubbler sensor (widely used throughout Queensland), or
- e) a pressure transducer.

The sensors for the RFMS shall be easy to install and maintain. All sensors shall meet the environmental, performance and technical requirements as outlined below.

The choice of appropriate flood water level sensors should be carefully selected, depending on the specific flood monitoring site's physical environment.

8.1 Environmental requirements

The sensor (or system of sensors) shall:

- operate normally at temperatures of -5–50°C
- · have ability to operate without an air-drying unit
- be suitable for use in very contaminated waters, and
- withstand extended periods of exposure to dry riverbed conditions (for sensors that measure water level insitu).

8.2 Performance requirements

The sensor (or system of sensors) shall:

- have a measurement range of 0–10 m H₂0
- be accurate to within 0.25% of full scale
- have a current output of 4-20 mA or a Serial Digital Interface (SDI) output, and
- drift stabilisation to be at most 0.2% per annum.

8.3 Electrical requirements

The sensor (or system of sensors) shall:

- operate normally for voltage variation of between 10–30V DC. System voltage shall be 12V or 24V DC
- have reverse polarity protection
- have zero offset of no more than 0.1 mA, and
- withstand voltage spike of up to 600 V.

8.4 Mechanical / material requirements

The sensor (or system of sensors) shall:

- have a minimum rating of IP68 if installed outside the equipment enclosure
- have a minimum 10-year life span
- be made of corrosion-resistant material, and
- be a design with minimal moving parts.

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9 Road signage

Where specified in the contract, the RFMS roadway sign face shall be as outlined in MUTCD Part 2, Section 4.10. The sign face G9-21-1 should be used with wig wags, designed to TC1768 (Figure 9(a)) when installed at a ford, floodway or low-level bridge as defined in the MUTCD. Full drawings for TC 1768 (including the G9-21-1 sign) are attached in Appendix A.

When signage is required on other roadway flood points that are not defined as a ford, floodway or low-level bridge, the sign TC2316 (Figure 9(b)) should be used to replace the G9-21-1 sign face. Full drawings for TC2316 are in Appendix A.

Where electronic signage is to be used, the signage shall comply with any of the TC sign drawings TC2204, TC2205, TC2206 or TC2207.

The flash rate for the flashing lights shall be configurable locally or remotely by the user and shall initially be set to 50% duty cycle with a 1Hz cycle.

Frangible post or slip base construction shall be used in high-speed environments for mounting the signs. The decision to use slip base or frangible posts shall be made by an engineer with the appropriate Registered Professional Engineer of Queensland (RPEQ) qualification.

Figure 9(a) – Roadway flood monitoring system signage showing advanced warning flooding warning lights – TC1768 and G9-21-1



Figure 9(b) – Roadway flood monitoring system signage showing advanced warning flooding warning lights – TC1768 and TC2316



10 Imaging equipment

Where specified in the contract, the provision of imaging equipment shall be as per the implementation guidelines for internet-enabled video cameras defined in the *Traffic and Road Use Management* (TRUM) manual, Volume 1, Part 10, Section 10.2-1.

11 Control system

The control system requirements defined in MRTS201 *General Equipment Requirements* apply to equipment provided under this Technical Specification. Additional control system requirements for equipment provided under this Technical Specification are described below.

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11.1 General

The RFMS control system shall, as a minimum:

- a) have one or more water level sensors, three digital or analogue inputs for interfacing the water level sensor, equipment monitoring and power supply monitoring
- b) retrieve and communicate, automatically or on-demand, in near real-time, the flood levels and other related system information, including images, system status and/or faults, from multiple flood monitoring stations / sensors to STREAMS and/or a server nominated by the Principal
- c) where it performs local calculations based on sensor inputs, transmit both raw data and calculated data to STREAMS and/or a webserver nominated by the Principal
- have three digital outputs to activate other ITS devices such as road signage or other monitoring devices, as required
- e) provide capability for both local and remote fault diagnostics, system monitoring and configuration of the flood monitoring system components
- respond to operator commands (either from STREAMS or a server nominated by the Principal) within 200 ms, and
- g) be housed in an enclosure with suitable IP rating as specified in this Technical Specification.

11.2 STREAMS device driver

RFMSs shall be interfaced with STREAMS simple devices interface using any of the following protocols:

- Modbus TCP / Modbus Serial
- HTTP (JSON data format preferred)
- SNMP, and
- DNP3.

11.3 System local control

The RFMS shall allow local control via a maintenance communications port using a laptop. Local control shall be gained using the diagnostic software. The system shall provide secure access to the RFMS equipment and prevent unauthorised access.

All system diagnostics and configuration parameters able to be changed in the field shall be accessible when the RFMS is selected for local control. Remote control of the RFMS shall be disabled when the RFMS is selected for local control.

Disconnection of a laptop or timeout of the local control session shall cause the controller to revert to autonomous operation. The timeout period shall generally be one minute.

Ending of the maintenance session shall not require further interaction from the user, nor in any way interrupt operation or require rebooting of the RFMS but immediately let the RFMS revert to autonomous operation.

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11.4 System remote control

A remote management system must be supplied. The remote sign management software shall:

- detail the location and current status of all RFMS sites (operational, idle, fault condition)
- show the RFMS on an interactive Graphical User Interface (GUI)
- request passwords as part of the access and configuration authorisation process
- implement multiple levels of user access such as:
 - administrator
 - maintenance
 - standard user, and
 - read only
- allow querying of events according to set criteria such as by site, time, date, event type, or by duration
- poll the RFMS in the field every 24 hours to verify the communications link and that the system has not failed; failure of the remote management system to gain a response from the sign shall result in an event being logged in the system that highlights that the sign status is unknown and possibly failed or damaged
- be compatible with the department's standard operating environment, Microsoft Windows® operating system environment, or industry standard system at the time of delivery any software provided shall be capable of operating on all such operating systems, and
- support remote connectivity to the RFMS via satellite, 3G, 4G, GPRS, ADSL, or any telecommunications network nominated by the Principal.

11.5 Internal clock

An internal clock shall be provided in accordance with MRTS201 General Equipment Requirements.

11.6 Communication protocol

Communication with the RFMS shall be in accordance with a protocol accepted by the Principal's Representative and the requirements of MRTS201 *General Equipment Requirements*. The RFMS controller shall connect to STREAMS through the simple device interface using the protocols specified in this Technical Specification.

12 Mechanical and physical requirements

The mechanical and physical requirements of the RFMS equipment shall be as defined in MRTS201 *General Equipment Requirements.*

The enclosures used for housing any of the RFMS equipment, including the controller, shall be in accordance with MRTS201 *General Equipment Requirements* and IP-rated in accordance with AS 60529 *Degrees of protection provided by enclosures (IP Code)* as follows:

- 1. IP68 if installed below the maximum known flood level.
- 2. IP56 if installed above and up to 1.0 metre of maximum known flood level.
- 3. IP55 if installed at least 1.0 metre above the maximum known flood level.

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Mounting structures shall be as per the requirements defined in MRTS61 *Gantries and Support Structures for Road Signs, Tolling Systems and ITS Devices.* Frangible post or slip base construction may be used in high-speed environments for mounting the RFMS equipment and the signage.

The decision to use slip base or frangible posts shall be made by an engineer with the appropriate RPEQ qualification.

13 Electrical requirements

13.1 Mains power

Where mains power is required, the relevant electrical requirements defined in Clause 10 of MRTS201 *General Equipment Requirements* apply to this Technical Specification.

13.2 Battery power

Where mains power is required, a backup battery power supply in accordance with Clause 10 of MRTS201 *General Equipment Requirements* shall also be supplied as part of the RFMS.

13.3 Solar power

Where solar power is specified, the requirements defined in MRTS263 *Standalone Solar (PV) Power Systems* apply to this Technical Specification.

13.4 Protection against electrical transients and over-voltage

Provide protection against electrical transients and over-voltage in accordance with Clause 10 of MRTS201 *General Equipment Requirements*.

14 Telecommunications requirements

The telecommunications requirements defined in MRTS201 *General Equipment Requirements* apply under this Technical Specification. Additional requirements are as shown below.

RFMSs shall have a local area network (LAN) ethernet port to connect with the department's supplied Network Termination Unit (NTU).

In the areas that the department network coverage is not available, the following connectivity options should be used:

- connection via third-party provided satellite link backhauls from RFMS sites where no telco-provided mobile coverage is available, or
- connection via third-party provided Telstra Cellular LPWAN NB-IOT backhaul solution with provision of a secure API for data connection using STREAMS simple device driver.

15 Installation requirements

The sensors and associated infrastructure shall be installed at locations shown on the design documentation. The Contractor shall allow access for inspection of all mounting surfaces by the Administrator prior to installation. **Hold Point 1**

After installation of the cables, the conduits shall be sealed to prevent vermin entry. Witness Point 1

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16 Testing and commissioning

The testing and commissioning requirements defined in MRTS201 *General Equipment Requirements* apply to this Technical Specification. In addition, test sheets shall demonstrate compliance with the technical requirements of this Technical Specification prior to the delivery of the equipment to site. **Hold Point 2**

17 Documentation

The documentation requirements defined in MRTS201 *General Equipment Requirements* apply to this Technical Specification.

Additional documentation requirements relevant to this Technical Specification are defined below.

Prior to the commencement of manufacturing works, the Contractor shall prepare and request approval of the Principal / Administrator of three copies of the following documents:

- a) fabrication and assembly drawings, detailing all the components to be installed
- b) the control systems configuration program files associated with the system
- c) manufacturer's specifications of the RFMS and of all major components detailing ratings and performance characteristics
- d) a schematic layout of components, building details and interconnection diagrams, and
- e) system operating manual, including:
 - i. operation instructions
 - ii. added interface details
 - iii. recommendations for routine maintenance tasks, and
 - iv. recommendations on spare parts holdings.

Hold Point 3

The Contractor shall provide, to the satisfaction of the Principal / Administrator, the following documents prior to the delivery and acceptance of the RFMS to site:

- a statement confirming the warranty provisions associated with the RFMS and associated equipment
- · full set of installation as-constructed drawings
- · compliance details of all components as required or implied under this document
- records of tests conducted by the Contractor to demonstrate compliance with this Technical Specification, and
- project asset data in a format suitable for entry to the department's 'Queensland Asset Data Format Version 2.0'. The department will supply the relevant spreadsheet / template.

Hold Point 3

Prior to issue of Practical Completion, the Contractor shall provide a laminated A3-sized copy of the as constructed telecommunications and electrical schematics and wiring diagrams, together with all FATs, commissioning and operating / maintenance documentation, as appropriate, to the satisfaction of the Administrator. Hold Point 3

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18 Training

The training requirements defined in MRTS201 *General Equipment Requirements* apply to work under this Technical Specification.

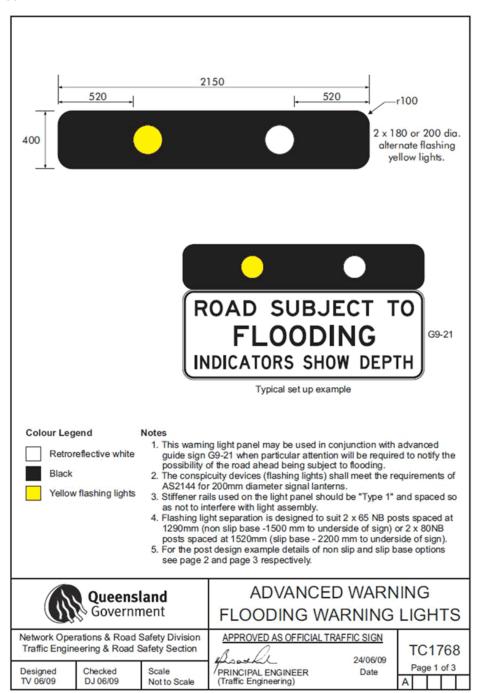
19 Maintenance

The maintenance requirements defined in MRTS201 *General Equipment Requirements* apply to work under this Technical Specification.

20 Handover

The handover requirements defined in MRTS201 *General Equipment Requirements* apply to work under this Technical Specification.

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Appendix A

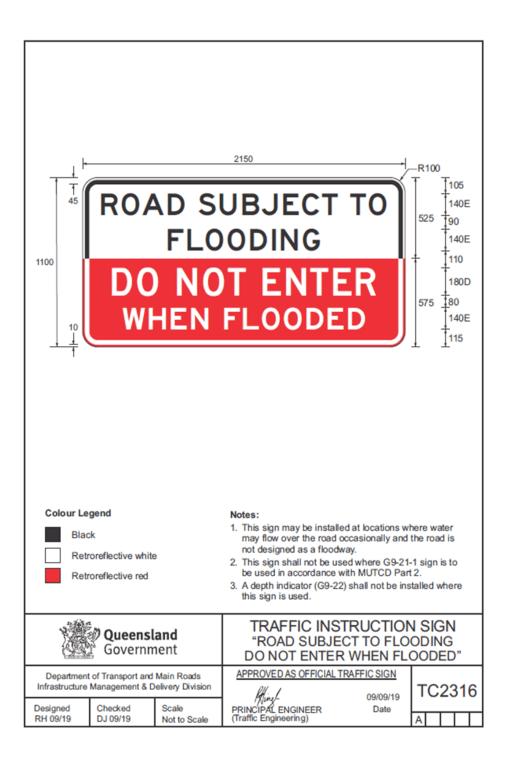
Transport and Main Roads Specifications, November 2020

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Transport and Main Roads Specifications, July 2019

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Transport and Main Roads Specifications, July 2019



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10.4 Audit and Risk Management Committee Charter

Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's approval of the resolution made by the Audit and Risk Management Committee in relation to the Committee Charter.

Officer's Recommendation:

THAT Council adopt the Audit and Risk Management Committee Charter version 9.0, as attached to this report.

Executive Summary

The Audit and Risk Management Committee (Committee) is an advisory committee of Council. The Committee's primary responsibility is to provide independent assurance and assistance to Council on its risk, internal control and compliance frameworks, and to ensure that Council meets its statutory requirements regarding external accountability responsibilities.

Proposal

In accordance with its annual rolling work plan, the Audit and Risk Management Committee conducted an annual review of its Committee Charter at its meeting held on 12 August 2021 along with its annual self-assessment. The Committee resolved that consideration be given for the provision of an education component for members to be included in the Charter.

Consideration of the Committee's request for the inclusion of training/education provisions in the Charter was undertaken and determined that the following be included in the Charter:

"An annual budget submission will be made to fund or partially fund one request from members to participate in training on committee related content outside of their technical skillset. All training related requests are to be submitted to the Chief Executive Officer for approval."

The amended Charter was endorsed by the Committee at its meeting held on 20 December 2021 and is now presented to Council for adoption.

<u>Previous Council Resolutions</u> Ordinary Meeting 16 December 2020 (20-24/0201) THAT Council adopt the Audit and Risk Management Committee Charter, as attached.

Strategic Implications

Corporate Plan Lockyer Leadership and Council; 5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

Finance and Resource

The amended Charter includes provision of training for Members. An annual budget submission will be made to fund or partially fund an opportunity for Members to participate in training on committee related content outside of their technical skillset.

Legislation and Policy

Section 105 of the *Local Government Act 2009* requires Council to establish an audit committee and section 210 of the *Local Government Regulation 2012* determines the required framework of the audit committee.

The Audit and Risk Management Committee Charter has been developed in accordance with this legislative framework and outlines the role, responsibilities, composition and operating guidelines of Council's Audit and Risk Management Committee.

Risk ManagementKey Corporate Risk Code and Category:LCL1Key Corporate Risk Descriptor:Legal Compliance and LiabilityCompliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Portfolio Councillor Consultation

Councillors Wilson and Cook, portfolio Councillors for the Audit and Risk Management Committee participated in the annual committee self-assessment and review of the Committee Charter.

Attachments

1. Draft Committee Charter Version 9.0 6 Pages





Audit and Risk Management Committee Charter

1 THE CHARTER

1.1 The Charter of the Lockyer Valley Regional Council Audit and Risk Management Committee outlines the role, responsibilities, composition and operating guidelines of the Audit and Risk Management Committee (Committee) in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

2 AUTHORITY AND INDEPENDENCE

2.1 The Committee has no executive powers, unless delegated to it by the Council.

- 2.2 The Committee is an advisory committee of Council and is directly responsible to the Council. In discharging its responsibilities, the Committee has the authority to:
 - Conduct or authorise investigations into matters within its scope of responsibility.
 - Access information, records and personnel of the Council for such purpose.
 - Request the attendance of any employee of the Council at Committee meetings.
 - Conduct meetings with the Council's internal and external auditors, as necessary.
 - Seek advice from external parties, as necessary.

3 ROLE

3.1 The role of the Committee is to provide independent assurance and assistance to the Council on:

- Council's risk, control and compliance frameworks.
- Council's external accountability responsibilities as prescribed in the *Local Government Act 2009 and Local Government Regulation 2012.*
- 3.2 The Committee does not replace or replicate established management responsibilities and delegations, the responsibilities of other advisory committees within Council, or the reporting lines and responsibilities of either internal audit or external audit functions.

4 DUTIES AND RESPONSIBILITIES

4.1 The Committee's duties and responsibilities, in accordance with the *Local Government Act 2009* is to monitor and review:

4.1.1 Financial Statements. This includes monitoring and reviewing:

Group: Executive Office Unit: Risk, Audit and Corporate Planning Approved: Ordinary Council Meeting (Resolution Number:) Date Approved: ECM: Effective Date: Version: 9.0 Review Date: 00/08/2022 Superseded/Revoked: Version 8.0 EC<4055042

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- Significant accounting and reporting issues, including complex or unusual transactions and highly judgemental areas (i.e. asset revaluations), and recent accounting, professional and regulatory pronouncements and legislative changes, and understand their effect on the financial statements.
- Results of the external audit, including any significant issues arising.
- Whether the financial statements are complete, consistent with information known to the Committee members and reflect appropriate accounting policies and principles.
- Accuracy and completeness of the financial statements and assurance given by management.
- Preparation timeliness against agreed milestones.
- 4.1.2 Risk Management. This includes monitoring and reviewing:
 - Systems and processes to ensure that material risks to Council are appropriately identified, assessed and managed.
 - The process for the development and review of Council's risk profile, risk framework and risk appetite statement.
 - Processes and practices of the Council that support effective business continuity.

4.1.3 Internal Control. This includes monitoring and reviewing:

- Management's approach to maintaining an effective and sound internal control framework (including policies, procedures and delegations).
- How management identifies any required changes to the design or implementation of internal controls.
- Steps taken by management to embed a culture which is committed to ethical and lawful behaviour.

4.1.4 Internal Audit. This includes monitoring and reviewing:

- The appointment or replacement of the Internal Auditor, and budget, staffing and skills of the internal audit function.
- Internal audit plan, its coverage, scope and progress, and any significant changes to it, including any difficulties or restrictions on scope of activities, or significant disagreements with management.
- Findings and recommendations of internal audit and the response to them by management.
- Implementation of internal audit recommendations accepted by management.
- Internal and external audit functions to ensure no material overlap exists.
- Internal Audit Charter and the performance of internal audit and provide advice to Council on an annual basis.

4.1.5 External Audit. This includes monitoring and reviewing:

- The proposed audit strategy, audit plan and audit fees for the year.
- Findings and recommendations of external audit (including from performance audits) and the response to them by management.
- Responses provided by management to ensure they are in line with the agency's risk management framework.
- Implementation of external audit recommendations accepted by management and where issues remain unresolved ensure that satisfactory progression is being made to mitigate the risk associated with audit's findings.
- The Chair and independent members will hold executive sessions with external audit at least twice per year, if required.

Group: Executive Office Unit: Risk, Audit and Corporate Planning Approved: Ordinary Council Meeting (Resolution Number:) Date Approved: ECM: Effective Date: Version: 9.0 Review Date: 00/08/2022 Superseded/Revoked: Version 8.0 ECM4055042

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- 4.1.6 Compliance. This includes monitoring and reviewing:
 - Management consideration of legal and compliance risks as part of the Council's risk assessment and management arrangements.
 - The effectiveness of the system for monitoring the agency's compliance with relevant laws, regulations and government policies.
 - The findings of any examinations by regulatory agencies, and any auditor observations.
- 4.1.7 Fraud and Corruption Control. This includes monitoring and reviewing:
 - The process of developing and implementing Council's fraud and corruption control arrangements and being satisfied Council has appropriate processes and systems in place to identify fraud and corruption risks as well as to detect, capture and effectively respond to fraud and corruption related information.
 - Reports on fraud and corruption which outline any identified allegations of fraud and corruption, the status of ongoing investigations and any changes to identified fraud or corruption risks for Council.

5 COMMITTEE MEMBERSHIP

5.1 Membership

- Membership of the Committee is by appointment; no delegates of the members are permitted.
- 5.2 The Committee shall consist of:
 - 5.2.1 Councillor Members (voting)
 - Two Councillors of the Lockyer Valley Regional Council appointed in accordance with practices and procedures of Council at the commencement of each term.
 - Proxy Councillor nominated by Council to attend in the absence of a Councillor member.
 - 5.2.2 Independent External Members (voting)
 - Three independent external members shall be appointed by the Council to serve on the Committee.
 - The independent external members will be selected to provide a balance of professional skills, knowledge and technical experience appropriate to the responsibilities of the Committee.
 - These appointments will be approved by Council following the conducting of an expression of interest process for Committee member vacancies.
 - Council will appoint one of the independent external members as Chairperson.
 - Where possible the appointment of external independent members to the Committee shall be staggered to ensure appropriate continuity and succession planning.

5.2.3 Attendees (non-voting)

- Chief Executive Officer.
- Group Managers.
- Council advisors from the relevant business areas of Council.
- Internal Auditor (who may be the representative of the contracted provider where the service is outsourced).
- Representative of the Queensland Audit Office and/or the contracted provider where the service is outsourced.

5.2.4 Invitees (non-voting) for specific Agenda Items

• Other officers may attend by invitation of the Committee.

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5.3 Member skills, qualifications and attributes

- The members of the Committee, collectively, will have a broad range of skills and experience relevant to the operations of Council.
- At least one member of the Committee shall have accounting or related financial management experience, with an understanding of accounting and auditing standards in a public-sector environment.
- Members should possess strong business acumen and management skills, a high level of understanding of best practice internal controls, risk management and corporate governance.
- It is desirable for members to possess a sound knowledge of information systems and emerging technology.
- An inquiring attitude, objectivity, sense of probity and ethical conduct are attributes sought in Committee members.

5.4 Selection of independent external members

The selection criteria and process for the appointment of the independent external members shall be as follows:

- The Council shall seek nominations via an expression of interest process from persons interested in being appointed to the available position. All nominees who satisfy the conditions of this Charter shall be eligible for appointment.
- The eligible persons will be interviewed by a Panel comprising the Mayor or delegate, the Independent Chair of the Committee (except where the candidate is seeking position of Chair of the Committee), a Councillor who is a member of the Committee and the Chief Executive Officer. The panel shall make recommendations to the Council.
- Following receipt of recommendations from the Panel, the Council may appoint the independent external member by resolution.
- If no nominations are received, the Committee will make a recommendation to Council regarding appropriate interim arrangements as circumstances prevail.

5.5 Term of membership

- Councillor appointments to the Audit and Risk Management Committee shall be determined by Council. Councillors will cease to hold office after each quadrennial election held.
- The independent external members will be appointed for the term of three years, after which they will be eligible for extension or re-appointment for a further three years at the Council's discretion, following a review of their performance.
- Where practicable, the appointment of external independent members to the committee will be staggered to ensure appropriate continuity and succession planning.
- The maximum number of terms an independent external member can be a member of the Committee is two terms.

5.6 Vacancy

• In the case of vacancy of an independent external member, the Council is to appoint another independent external member as soon as is practicably possible by expression of interest in accordance with 5.4 of this Charter.

5.7 Remuneration

• The independent Chair and independent members of the Committee will be entitled to fees of \$1,500 for the Chair and \$750 for the independent members for preparation and attendance at meetings with a review at least once during the term of each Council. This will cover all preparation time and meeting attendance as well as expenses for travel and reasonable out of pocket disbursements.

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5.8 Chair

- In accordance with the *Local Government Regulation 2012* the Council will appoint an independent member of the Audit and Risk Management Committee to be Chair of the Committee.
- In the absence of the appointed Chair, the members of the Committee will appoint one of the members to be Acting Chair.
- The Chair will brief the Mayor on matters relevant to the Committee.

5.9 Code of Conduct

• The Employee Code of Conduct is to be taken to apply to the independent external members in the same way as the Councillor Code of Conduct applies to Councillors.

5.10 Induction and Training

- New members will receive relevant information and briefings on their appointment to assist them to meet their Committee responsibilities.
- An annual budget submission will be made to fund or partially fund one request from members to participate in training on committee related content outside of their technical skillset. All training related requests to be submitted to the Chief Executive Officer for approval.

6 MEETINGS, RECORDS AND REPORTING STRUCTURE

- 6.1 Quorum
 - A quorum will consist of a majority of the Committee members, including the independent external members.

6.2 Proceedings

6.2.1 Meetings

- The Committee shall meet at least four times per year (or more often as decided by the Committee).
- A forward meeting plan, including meeting dates and agenda items, will be agreed by the Committee each year. The forward meeting plan will cover all Committee responsibilities as detailed in this Audit and Risk Management Committee Charter.
- Procedural directions governing the Committee shall be in accordance with Council's Code of Meeting practice unless otherwise stated in this Charter.
- Disclosures of interest shall be made in accordance with Council's Code of Meeting Practice.

6.2.2 Decision Making

- The Committee will endeavour to make decisions by consensus, but if voting becomes necessary then the details of the vote are to be recorded in the minutes.
- Each member of the Committee shall be entitled to one vote only. In the case of an equality of votes on any issue the Chair shall have the casting vote.
- Between meetings the Chair may circulate to members by email specific proposals for adoption by the Committee.
- Any decision taken by the Committee by email is to be noted and recorded in the minutes of the next meeting.

6.2.3 Business Papers and Minutes

- Secretariat support will be provided to the Committee by the Executive Office.
- The Secretariat will ensure the agenda for each meeting and supporting papers are circulated, where practicable, five business days prior to the meeting and ensure minutes of the meetings are prepared and maintained.

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- Minutes shall be approved by the Chair and circulated to members and advisors as soon as possible but no later than three weeks following the meeting being held.
- Where practicable minutes shall be presented to the next Ordinary Meeting of Council.
- 6.2.4 Reporting
 - Reports will be presented to Council on individual matters endorsed by the Committee which should be considered by Council. These reports will clearly identify the Committee's opinions, decisions and recommendations on the subject matter.
 - An annual report will be prepared by the Chair and presented to Council summarising the performance and achievements of the Committee for the previous year. An interim program of the planned activities for the coming year is also to be provided.

7 CORPORATE PLAN LINKS

- 7.1 The Committee's aim is to contribute to the achievement of the outcomes of the Corporate Plan 2017-2022, in particular:
 - Undertake robust and accountable financial resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
 - Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.
 - Compliant with relevant legislation.

8 REGULATORY AUTHORITY

- 8.1 The Committee will comply with the relevant legislation, including but not limited to:
 - Local Government Act 2009
 - Local Government Regulation 2012
 - Crime and Corruption Act 2001
 - Public Sector Ethics Act 1994

9 EVALUATION OF COMMITTEE ACTIVITIES

- 9.1 The Committee will undertake an annual self-assessment of its performance for the previous 12 months each year.
- 9.2 The Committee will provide a report of the annual self-assessment outcomes to the Council.
- 9.3 The Chair will provide each individual member with feedback on that person's contribution to the Committee's activities at least once during each member's term of office.

10 REVIEW OF THE CHARTER

- 10.1 The Charter will be reviewed annually by the Committee to ensure it remains consistent with the Committee's authority, objectives and responsibilities.
- 10.2 All amendments to the Charter will be discussed and approved by Council.

11 APPROVAL OF THE CHARTER

11.1 The Lockyer Valley Regional Council Audit and Risk Management Committee Charter is endorsed by the Committee and approved by Council.

Version No: 9.0 Endorsed Audit and Risk Management Committee (Resolution No: ARMC/0219).

> Group: Executive Office Unit: Risk, Audit and Corporate Planning Approved: Ordinary Council Meeting (Resolution Number:) Date Approved: ECM:

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10.5	Operational Plan 2021-2022 Second Quarter Performance Report, December 2021
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide a summary of Council's performance against the Operational Plan 2021-2022 for the period 1 October 2021 to 31 December 2021 (second quarter).

Officer's Recommendation:

THAT Council receive and note the second quarter performance update on the Operational Plan 2021-2022 for period 1 October 2021 to 31 December 2021, as attached to this report.

Executive Summary

Council adopted its Operational Plan 2021-2022 with its Annual Budget on 21 July 2021. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least quarterly. The Operational Plan captures Council's key deliverables in 2021-2022 against the outcomes and commitments of the Corporate Plan 2017-2022

Proposal

This report presents the second quarter performance report on the Operational Plan 2021-2022. Included with this report is the detailed second quarter performance update, which reports on the achievements for 1 October 2021 to 31 December 2021 on each of the deliverables identified in the Operational Plan. Performance reporting is monitored on the progress of the deliverable against the identified milestone along with tracking of budget expenditure.

The majority of the operational plan deliverables are reported to be on track at this stage. However, a cautious approach with regards to achieving the scheduled milestone of some deliverables has been reported, including some deliverables either having to be re-scheduled or requiring rescheduling as a result of the continued impacts of COVID-19 on the organisation.

The Operational Plan 2021-2022 is the final annual plan developed to achieve the outcomes and commitments of the 2017-2022 Corporate Plan. As such reporting is only presented on the Corporate Plan Outcomes where a deliverable has been identified to be achieved in the 2021-2022 financial year.

<u>Previous Council Resolutions</u> Special Meeting 21 July 2021 (20-24/0356) That Council adopt the Operational Plan 2021-2022, as attached to these minutes.

Ordinary Meeting 20 October 2021 (20-24/0434)

THAT Council receive and note the first quarter performance update (1 July 2021 to 30 September 2021) against the Operational Plan 2021-2022, as attached to these minutes.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council 5.7- Compliant with relevant legislation.

Finance and Resource

The financial allocations in the 2021-2022 Budget reflect the deliverables in the Operational Plan.

Legislation and Policy

Section 174(3) of the *Local Government Regulation 2012* requires a progress report on the Operational Plan to be presented at Council meetings.

Risk ManagementKey Corporate Risk Code and Category:LCL1Key Corporate Risk Descriptor:Legal Compliance and LiabilityCompliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Internal Consultation

Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

Attachments

1. Second Quarter Performance Report 13 Pages

The Community Development and Engagement Strategy has been endorsed by Council and a detailed Action Plan has been finalised and is being implemented.	Project Completed within S allocated Budget d	Milestone Target Achieved - Project Completed	Chief Executive Officer	30-Sep-21	100% of the project completed.	Yearly action plan identifying projects and initiatives to be completed within the financial year.	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Community Activation Strategy.	1.5.1
Second Quarter Progress Comments	Budget Status	Milestone Target Status	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
	dicatore	Progress Indicators				onnectivity in the community.	1.5 Events and activities that bring together and support greater connectivity in the community	1.5 Events and
The working group has received advice from the Department of Resources and is now considering the best vary to approach hashing of rul backs between the working group in the interim backs backs the working group in the interim also backed as operanized on termine part assess from park that are under utilied and that are in the vicinity of other park assets.	Budget Within Allocation/On 1	Milestone Target on Track	Infrastructure	30-lun-22	100% of the review completed.	Review of Council's public park strategy completed and implementation of identified opportunities commoned.	Review Council's public, parks strategy to identify additional opportunities to rationalise Council's network of parks and reserves.	1.2.2
Requires to sporting neck which the Catton Sport Centre projects size the last update. Carrently projects that are over to market interplate state approx- hamphoteneous, lasting Regiment, Catton Sport Cattors Sport Centre of Bankin roof works are excluded to commercing threads are existing to additional sport can be appresent with lead in time free project commercing threads are existing threads and to commercing threads are existing to appresent on the sport of the sport of project commercing threads and the sport of threads and the sport of the sport of threads and the sport of the sport of the market appresent with solar products and services intig 30 - 40% we estimate that threads and the financial appresent with solar products and the financial appresent works program on three and bengint.	Budget Underspert	Minstone Target in Doubt	Infrastructure	30-Jun 22	50% of the program completed.	Community Facilities capital works program completed.	Deliver the Community Facilities capital works program.	121
Second Quarter Progress Comments	Budget Status	Milestone Target Status Bu	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
	velicators	Prograes In	id community activities.	ural, recreational an	r individuals and groups for cult	1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities	timises the use of its open spaces and facilities by in	1.2 Council op
issiai newigizario ha bean completel and garpachi devinyed. The takina in improvement icromativity, having and takina in provident comparison factor and a second second completely and icrossical of document control of the provident devine and provident and provident devine and provident and any other completion of field work.	Budget Within Allocation/On Track	Milestone Target on Track	Chief Executive Officer	30-Jun 23	50% of the project completed.	Review of identified services completed and recommendations provided to Council.	Undertake a review of identified services provided by Council to determine the appropriate level of service provided to the community, including the financial sustainability of providing the service.	1.1.1
Second Quarter Progress Comments	Budget Status	Milestone Target Status Bu	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
							1.1 A Community with fair and reasonable access to services	1.1 A Commu
vibrancy while providing a	r quality of life and	tandards support ou I government.	ır resilience. Our high si ess, the community and	ship highlight ou onnecting busin	ır region. Times of hards r region has to offer by cc	Lockyer Community: Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.	mmunity: Our healthy community welco d safe place full of opportunity. We striv	Lockyer Co dynamic ar

1.6 The con	1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies	sh community education, training and strong partne	erships between Council and oth	ner agencies				
Deference	Onerational Bian Deliverable	Badomana Maasuramant	Milastona Targat for 2021-2022	Final Completion	Deeponeikility	Progress Indicators	dicators	Second Ottester Brogress Comments
		r ei formaine measar einens	Wilestone target for 2021-2022	Date	Announdeau	Milestone Target Status	Budget Status	actoria dan ter nagres commens
1.6.1	Plan and conduct an annual Local Disater Management Group exercise innolving al relevant stakeholders to improve the regions response to disasters.	Annual Local Disaster Management Group exercise conducted.	100% of the deliverable completed.	30-Jun-22	Chief Executive Officer	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Evercise Taileb was conducted in October 2021. The Evercise Taileb Evaluation Report confines allocated Mulger excommendations tolewing the exercise which have been recorded in the recommendation indemnetation register for monitoring and reporting on.
1.6.2	Undertake an annual assessment of the Locker Valley Local Obasize Management Plan and report findings to Inspector General Envergency Management.	Annual assessment completed and findings reported.	100% of the project completed.	30-Jun-22	Chief Executive Officer	Milestore Target Achieved - Project Completed	Project Completed within allocated Budget	The annual assessment was undertaken by Councils file and Changement Advisor, Queensluid files and Engens, Services and Queensluid Folce. Service in Segtember 2021 and focused on annual review of distance and provide on annual review of distance effectiveness of the plane, opportunities for effectiveness of the plane, opportunities for improvement, strengths and good practices.

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Lockyer Comi

			γd	Lockyer Business, Farming and Livelihood	Lockyer Busine		n Mugari Operational Plan 2022-2022	Second Quarter Performan
Development of the Action Plan to support the Priorities of the Tourism Uniter the Action Plan delevent this painter include: STI: Strengt paining workshop conducted by United Tillman with STI: Thousehilden Transport Househous Content (Steven Vallay STI: Thousehilden Transport Head and Care train Codew Vallay STI: Thousehilden Transport Head and Steve Talk Codew Vallay STI: Thousehilden Blooms and Gather and Gaze train Codew Vallay STI: Thouse Head Codew and Gate train Codew Vallay STI: Tourism Comparison and Gather and Gaze train Codew Vallay STI: Volunteer recognition Train and Care Media. STI: Volunteer recognition Train and Care Media. STI: Volunteer recognition Codewished Country Tourism Neural Televen Head to Studiem Obsensibility Count Providen Neural Televen Media and Careton Policy for the Careenalind Transport Manasim were adapted by Country Tourism Transport Manasim were adapted by Country Tourism Transport Manasim were adapted by Country Fourism Transport Manasim Were adapted by Country Fourism Fourism Country Fourism Fourism Fourism Fourism Fourism Country Fourism	Bodger Within Allscation/On Track	Mileton Tage on Tack	Community and Regional Prosperity	30-Sep 21	100% of the project completed.	Yearly action plan identifying projects and initiatives to be completed within the financial war.	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Tourism Strategy.	211
Second Quarter Progress Comments	Budget Status	Milestone Target Status Bu	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
		Browner I				mmerce, tourism and lifestyle.	2.3 Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle	2.3 Promote
The Lockye's Company Lth has been registered with ASC, and the basiness and domain names have also been registered. The Collaborative's Commercial Advances and the Courdinator Special Projects and Twi's Commercial Advances and the Courdinator Special Projects and the Courdinator Special Projects and the Courdina have attended its meetings with SECMetter Incommentations on a term and the Courdinator Special Projects and the technical advances and the Advances and the Section of the Section these for a allek Advance Special Projects and the Advances and the Education with SECWetter Income the advance able to the Section Matter Advance for Regional completed subjects to the source Advance for Nater. A better of support for the Network for Water. A better of the Opportient has been releved from the leader of the Opportiend advance Jacky Stowenber 2021.	Bodget Within Allocation/On Tack	Mitatione Target on Task	Community and Regional Prosperity	90-Jun-22	100% of the project completed	Local Management Entry is established, advocary plan deferred and all mercisairy targe are completed to evable funding to be obtained from the National Water Authority .	Alvocate for improved water security and supply for the region through the Lockyer Villey and Somerset Water Collaborative by: – Jenniky retalkishing the Local Management Entity (LMD). – - elineving the adopted adorcary plan, including prioritoriage the recommissioning of the Water Corolar Recycled Water Scheme, – making a submission to the National Water Authority to fund the Water Globbyr project.	221
- Second Quarter Progress Comments	Indicators Budget Status	Progress Indicators Milestone Target Status Bu	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
					ny.	2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy	opportunities through engagement and partnership	2.2 Maximise
Further work has been undertaken in conjunction with the Torowoomba to Brichare Passenger Rail Strategic Business care. The Technical Working Group has met and workshopped further options. It is intended that a Drift Strategic Business care will be presented to Council in early 2022.	Budget Within Allocation/On Track	Milestone Target on Track	Chief Executive Officer	30-Jun-22	100% of opportunities maximised.	Advocacy opportunities to improve the region's liveability are maximized.	Avocate for opportunities to build a strong, resilient and sustainable economy to improve liveability in the region, including advocating for regional health services and passenger rail.	2.1.2
Environmental Impact Statements for Jushi Gourie to Heiden (2014) and Heidenn G. Chartt PICP). Have been completed. Morek continue with humanitation at Track Conception (2017) at Tabe packs from the primericity blockers, JUST State reported and tabe and will more be availed and primerical blockers from the State X-track grant of the State State State State (1944). The State X-track grant of the State State State State (1944) and the State State State State State State More detailed work will be understaten in early 2022 by Ernst More detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2022 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten in early 2021 by Ernst Vous detailed work will be understaten by Ernst Vous detailed work will be understaten by Ernst Vous detailed work will be understaten by Ernst Vous detailed work will by Understaten by Ernst Vous detailed work will by Ernst Vous detailed work work will by Understaten by Ernst Vous detailed work work work work will by Ernst Vous detailed work work work work work work work work	Budget Within Allocation/On Track	Miletone Target in Doubt	Chief Executive Officer	30-lun-22	100% of the project completed.	Enkronmental Impact Statement (ES) responses are provided to the Co-collisator Gravest, Encloyeneer opportunities and community banditist for incidence are analysis of the the rail project, including improved and connected infrastructure in the region.	Advectse for bindness opportunities and economic enablers for the englers from the bindness object and limit the advectse impacts of making a bindness for the Conductor Constant and the making at bindness for the Conductor Constant and the making at the consent of the conductor Constant providing responses to the three proposate de design. Sealing lengement and consend of transmission and the engles completing the english and consended transmission. Completing the english and consended transmission ands by the Constants Consent and on the biolision to Chiert Environmental impact Statement (Eds).	2.1.1
- Second Quarter Progress Comments	Indicators Budget Status	Progress Indicators Milestone Target Status Bu	Responsibility	Final Completion Date	Milestone Target for 2021-2022	Performance Measurement	Operational Plan Deliverable	Reference
						nic and community outcomes.	2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes	2.1 Encourag
velop skills and generate job opportunities for all.	o skills and generat	We look to develop	diverse career pathways.	d and provide (ities are highly regarde	Lockyer Livelihood: We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to de	velihood: community where lifelong learning oppo	Lockyer Livelihood: We are a communi
to support our farmers of current and future generations .	ipport our farmers		ın, green reputation. We ı	vation and clea	ourselves on our inno	Lockyer Farming: As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together	ırming: 'ans we manage our water and land asse	Lockyer Farming: As custodians we
ve partnerships.	nce and collaborati	es business confider	ge innovation that inspire	es and encoura	We create opportuniti	Lockyer Business: Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.	usiness: ess community is a thriving and inclusive	Lockyer Business: Our business com

Operational Plan 2021-2022 Second Quarter Performance Report,

December 2021

2.5 Foster a flexible, supportive and inclusive business environment.	ss environment.							
Onerstional Blan Palisara	David	manna Maarramant	Milastona Tarent for 2021-2022	Final Completion	Dasanonalhility	Progress Indicators	dicators	Second Duarter Broaress Comments
Operational rian Deliverable	rend	renormance measurement	milestone Larget for 2021-2022	Date	Aministandeav	Milestone Target Status	Budget Status	second Quarter Frogress Comments
								The Action Plan supporting delivery of the Economic Development Strategy includies was completed in first marker. Pelsenables as outlined
								under the Action Plan and delivered this guarter include:
								SP1: Industrial and commercial supply register has been developed and is
								being maintained and updated regularly.
								SP1: Lockyer Valley Development Status report data collection has
								commenced.
								SP1: Agricultural supply chain mapping research has commenced with
								industry economic data to be released in early 2022.
								SP1: Information provided to interested party on aged care services,
								current demand, future demand and identified gaps in the region.
Devolors a wearbo actions plan puttening provinces	of initiations that							ortantial fature incontor and also accorded to local Control Destinant (CD)
bevelop a yearry action pair outning projects and mitiatives that	2	Yearly action plan identifying projects and initiatives to be		1		_	Budget Within Allocation/On	potential future investor and also provided to local veneral vractices (vir)
deriver on the strategic priorities of the Economic Development Strategies		completed within the financial year.	100% of the project completed.	30-sep-21	Community and Regional Prosperity	Milestone Larget on Track		clinks to support joint application for Priority Area Exemption for overseas trained GP's
!								SP3: Request for Quotation for Industrial Land study has been released to
								market for project to commence mid February.
								5P4: Online business directory has been reinstated and updated.
								5P4: Two business e-newsletters have been distributed to local
								businesses.
								\$P4: Staff have attended four chamber meetings/events.
								SP4: Information on tendering workshops and LocalBuy roadshow
								provided to local business database and shopping your town promotion
								underway through Lockyer Independent newspaper.
								SP4: Prepared an international investment prospectus for Local
								Government Association Queensland.
								CD4: I neal accomption undatest renetidad to Exactitize Landership Team

Lockyer Business, Farming and L

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Our natural ass	LOCKYET NATURE Our natural assets are valued and protected to sustain our unique rural lifestyle.	n our unique rural lifestyle.						
3.1 Lockyer V	3.1 Lockyer Valley's natural assets are managed, maintained and protected	otected.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators Milestone Tareet Status Bu	ndicators Budget Status	Second Quarter Progress Comments
								Development of the Action Plan to support the Strategic Priorities of the Environment Strategy was completed in
311	Develop a yearly action plan outlining projects and initiatives that deliver on the annego priorities of the Environment Strategy.	Yearly action plan identifying projects and initializes to be completed within the financial year.	100% of the project completed.	30-Sep-21	Community and Regional Prosperity	Milestone Target on Tradi	Budget Wittim Allocation/On Track	si - development applications assessed y 26 consultant to delive fing for management plan producement underway. Project to commagement plan producersity compared and the planning criteries development control planning criteries consultant to delive final the planning criteries consultant to delive final the planning criteries constraint and the planning criteries constraint with the resets constraint workshops - complete Lamana control stability - 20% compl
								Development of the Action Plan to support the Piorifest of the Bisecourity Danky was completed in Guarter L. Delawarable as and the order the Action Plan and addressed this sparter Infolder 52. 1.1 Completions of the ORIC Completes: Table (Completions and the Completion and the ORIC Completes: Discussion, Jacobia (See Committee Insettle), Using Complete, IS Council 19. 1.1. Biological Sciences and the Bised Council and any of the Section and Council (Section council and server in the council and any of the Council council of anyor in the Council Science (Section 10) anyoint function (Sciences and Council council of anyor in the Council Science Council council of anyor in the Council Science (Section 10) anyoint function (Sciences and Council Council and Council Sciences and Council Council and Council Sciences and Council and Council council and Council Sciences and Council and Council Council and Council and Council and Council and Council council and Council and Council and Council and Council council and Council and Council and Council council and Council and Council and Council council and Council and Council council and Council and Council and Council council and Council and Council council and Council council and Council cou
3 12	deliver on the strategic priorities of the Biosecurity Plan .	completed within the financial year.	100% of the project completed.	30-Sep-21	Community and Regional Prosperity	Milestone Taget on Trad	Tract	attending Tawan with the landwish Riscovery Learners Allowing tensoring property: and processing SF and Management Panin ST: 2-3 cares 7: 2 = 5.2, 24.2, 24.0, 25.0, conceases and another to subsective effect on the ST: 2 = 5.2, 24.0, 24.0, 25.0, 25.0, 26.
3.5 Council an	3.5 Council and the community actively reduce waste, recycle and reuse more.	euse more.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Milestone Target Status	Progress Indicators I: Status Budget Status	Second Quarter Progress Comments
35.1	Implement * Pool Organics Green Organics * (POOI) trial to retakce water gave, to unufilit by:	Food Organics Green Organics (FOGO) snall completed, and key finding: reported to Council	75% of the program completed.	31-Dec 22	People and Business Performance	Milestone Target on Track	Budget Within Allocation/On Track	Food Organics Green Organics trial now underway and successful to date.
3.5.2	Undertake arrangements to determine a contract for the delivery of kerbside waste and recycle collection services and bulk haulage of waste for the region	Contract determined and adopted by Council.	50% of the project completed.	30-Jun-23	People and Business Performance	Milestone Target on Track	Budget Within Allocation/On Track	Tenders should be in market mid-January 2022.
and a	Undertaking an expansion of the landfill. Undertake a site study to determine suitable locations for a new		a na an		· angles and second states - and second		Track	process will now commence.

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3.6 Council and the co	3.6 Council and the community actively reduce consumption of non-renewable resources.	enewable resources.						
Bafaranca	Onerational Plan Deliverable	Deformance Measurement	Milastona Tarnat for 2021-2022	Final Completion	Recooncibility	Progress Indicators	ndicators	Second Ossartar Progress Commants
THE PARTY OF THE P			terror of the set of t	Date	discontinuous discontinuous di	Milestone Target Status	Budget Status	
3.6.1 Develop a principal a energy co	Develop a project scope and business case to submit for funding opportunities to understate an Energy Management Pau on Council's principal business, which, while identify reductions in energy consumption and cost.	Project scope and business case completed for submission.	10% of the project completed	30-Jun-22	https://une	Milestone Target on Track	Budget Within Allocation/On Prack	A review of the existing energy management plans has been understates, with one recommendation being completed such as installation of olds predict at the (robin Villery Cultural Center and Gatton Sign Center Further recommendation to improve energy endication will be the cation Antonization building ex-conditioning system will be submitted for hunding. Choogle Loss Community and fault instantization for energy consultations at 116 regulations in energy consumption can be advined by the regulation in energy consumption can be advined by the regulation of these units that are at the end of three useful line.

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We have unique, all. 4.1 Growth and develo	We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.	ave places and spaces that bring together through the adoption and implementation of the L	ner people. Local services r .ockyer Valley Planning Scheme.	natch the need	s of the community. Ou	r built infrastructure	is designed and co	nstructed to enable access for
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators Milestone Target Status Bu	ndicators Budget Status	Second Quarter Progress Comments
4.1.1	Finalise the Lockyer Valley Planning Scheme for adoption by the Minister.	Planning Scheme is approved by the Minister for adoption by Council.	100% of the project completed.	30-Jun 22	Community and Regional Prosperity		ion/On	India of the jalanning scheme in offact is complete with flood overlary constraint imregation to occur. Engineening Flood Risk Interim report is deriver these bis strategie channers, and the genipeening/depart planner. Capert plannere will notify or any gass in the report that will deal were will notify of any gass in planning. Has assessment and resonmendations. Franziere workshop planners and resonmendations franziere workshop planners (specia torund addref from expert planner, Specia council lander for special council meeting to addref of Lotarier 5 following outcomes for flood Risk Aussisment workshop.
4.2 Provision	4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.	ent and future needs of the region.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators Milestone Target Status Bu	ndicators Budget Status	Second Quarter Progress Comments
4,2,1	Develop and implement a capital works design process which will determine a forward schedule of works across the Infrastructure Group.	Future capital works design process and a forward schedule of works developed and implemented.	20% of the project completed/6 month schedule of works identified.	30-Jun-24	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	Currently have 3 months of designed work ready to be issued for construction. Cap ex identified for 12 months. Significant work required to verify scope of projects.
4.2.2	Onliner the Roads and Orainage capital works program.	Roads and Drainage capital works program completed.	90% of the program completed.	30-lun 22	Infrastructure	Miletone Target wort' be Achieved	Budget Undersport	The roads and drainage capital vorks program is behind schedule, with 35% of the actual budget paper and another 14% of the budget committed All construction rense, regimers and technical forces responded to the warbiter event in Reventer where over 200mm of rain wars the infrastructure stam focused on restoring assess to operaring condition. We are currended assess to operaring theorem the model, and delivery opportunities to bring the delivery and delivery opportunities to bring the delivery and delivery opportunities the mile the nucleospeed and we are warboidty with the fixed agencies for extensions where applicable. Will be workshonged with Council in February.
4.2.3	Undertake a roview of Council's asset management framework to enable a coordinated approach to managing Council's assets.	Asset management framework reviewed and updated.	100% of the project completed.	30.Jun-22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	Updated Policy and Strategy Document are applied by bindra scienciale. The Policy document and the Sciencing Committee Terms of Reference in each or the Rescuine Leadership Team to review. The Strategy document has been delayed to toous on the Wardher exent in December Strategy document is planned: to be completed for January / Mal Felaruary. No sciences on achieving the outcomes at this stage.
4.2.4	Under take a review of the conditional assessment data captured on building and facility assets to verify accuracy of data.	Review of conditional assessment data completed and data adjustments made where identified.	100% of the project completed.	30-Jun-22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	A successful contractor has been appointed and has commerced carrying out building condition assessments. We have some prefiniturary information from an uldiary Cultura at Centre and Granitham Butter Factory with has required further investigations from engineers. Further reports are due in the coming months.

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4.3.1 Implement the continuous improvement initiatives as outlined in the Planning and Devisionment Continuous improvement Plan to further improvement assumest process.	Reference Operational Plan Deliverable Performance	4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations	Develop a plan to guide the delivery of Council's strategic land use infrastructure program including: - The required annothenests to the Local Government Infrastructure Charge more - The development of strategic land use infrastructure program of - The development of strategic land use infrastructure program of - the over of the Local Covernment infrastructure program of - the development of strategic land use infrastructure program of - the development of strategic land use infrastructure program of - the development of strategic land use infrastructure program of - the development of strategic land use infrastructure program of - the development of strategic land use infrastructure program of - Strategy and recommendations in relation to options for fload mitigation in Ladiay.	4.2.5 Develop a growth Management Strategy to guide the strategic action plan identifying project action plan identifying project within the fraudoment of the region.
Deliverables for the 2021-2022 financial year completed and further improvements identified.	Performance Measurement	with legislation, best prac	Review of Council's strategic infrastructure planning and infrastructure charges framework is completed. A strategic land use forward program of projects is devoted. A review of the Laidley from Tlood Protection Scheme is completed and options for flood protection for Laidley presented to Council.	Growth and Development Strategy's completed and yearly action plan identifying projects and initiatives to be completed within the financial year are completed.
100% of the project completed.	Milestone Target for 2021-2022	tice and community expectations.	100% of the project completed.	100% of the project completed.
30-Jun-22	Final Completion Date		30.Jun-22	30-Jun-22
Community and Regional Prosperity	Responsibility		Community and Regional Prosperity	Community and Regional Prosperity
Milestone Target on Track	Progress Milestone Target Status		Milestone Target on Track	Milestone Target in Doubt
Budget Within Allocation/On Track	Progress Indicators Status Budget Status		Budget Within Allocation/On Track	Budget Underspent
Ordiversables as outlined under the Continuous Improvement plan and delivere this quarter include: - Properties including conditions & Infrastructure charges which are now included on rate sueches for avareness of exclusions and a property. A significant increase in the number of Pre- Volgeneet meeting, and Development Applications has mean that the focus of the DA team has been on application assessment.	Second Quarter Progress Comments		Integran have commenced work on the Interim Local Government Infrastructure Plan amendmend for Summaker with project delivery on trackics Guarter & reporting. This amendment will enable Council to apply storm water and another Charges for relevant material charge of use development applications.	Courcil has applied for grant funding to enable a Growth Management Study will form the basis of the Growth Management Studyer. Due to timeframent for the funding and study to be tumefraten, following of this project is likely to be extended given Human Resource constraints in this area.

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4.4 Regional c	4.4 Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and enhanced community outcomes	al funding, for timely delivery of key infrastructu	re and enhanced community outcor	ries. Final Completion		Progress Indicators	dicators	
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Date	Responsibility	Milestone Target Status	Budget Status	 Second Quarter Progress Comments
								Continue to meet with Australian Rail Track
441	Provide technical support to review the inland rail project designs impacting on Council's infrastructure.	Project designs reviewed and heefback provided to Australian Rail Trad. Corporation or project proponent.	100% of project designs reviewed and feedback provided.	30 Jun 22	Infrastructure	Milestone Target on Track	Budget Vichin Alkcarlion/On Track	Corporation for the value intervent in tea- corporation (ARTC) on twelver deally basis. For obtained there evaluation process on number dealings as part of the evaluation process in number of issues an initial evaluation meeting with the baryon and the approvale location has adviced that the approvale process through the Coordinator- foreir all offices likely to cautile additional functionament of the balic Friende Partnership and the abusic Friende Partnership and the abusic Friende environment of the balic friende under the environment of the balic friende design and reagage with the preferred bidder when ARTC reach this point.
4.5 An integra	4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle	strengthens local identity and lifestyle.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators Milestone Target Status Ru	ndicators Rudget Status	Second Quarter Progress Comments
45.1	Advocate to key stakeholders to seek amendments to the South East Queensland Regional Pan and Ubtan Utilities Metsere Plan to mable the strategic growth and development of the region.	Advocacy opportunities to enable strategic growth and development of the region are mainlined through quarterly meetings with Urban Utilities and bi-monthly meetings with the Department State Development Infrastructure Planning (DSDIP).	100% of the project completed.	30-Jun-22	Community and Regional Prosperity	Milestone Target on Track	Budget Within Allocation/On Track	Beglar medicity are being held with both than trillies and the Department of State Development, Infrastructure, Local Government and Fanning IOSULOP. The purpose of these meetings are to focus open hanaugement sources across the region. Development Assessment staff strated to Urban Utilice meetings to rease that they are across than they are across that they are across that they are across than Utilice activities and to apport the pre- longement process with the development sector.

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Lockyer Leadership Our leaders are visi Lockyer Council A well-managed, tr	Lockyer Leadership Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community. Lockyer Council A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied '	d outcomes for the benefit of the v organisation that gives the comm	whole community. unity confidence, demo	onstrates financi	al sustainability, where (ustomers are satisf		with our services and our employees are proud to work.
5.1 Undertak	5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community	and infrastructure planning and managemer	nt to ensure affordable and su	istainable outcomes	for our community.			
Bafaranaa	Opportional plan Delivorable	Darformanco Bita servanast	Allestone Trend for 2014 2022	Final Completion Pate	Darmonschiller	Progress Indicators	ndicators	Canonal Disaster Beauvers Community
NUCLEIK.			WHEN STORE TO BE TO A DEAL ADDRESS	r mai compresson pass	incorportations, y	Milestone Target Status	Budget Status	
511	Implement the risk-based plan developed to deliver the recommendations of the independent review conducted on Council's procurement function.	Procurement recommendations implemented as outlined in the risk-based plan.	100% of the project completed.	30-Jun-22	Chief Executive Officer	Milestone Target in Doubt	Budget Within Allocation/On Track	A new Coordinator of Procurement has commenced with Council on 171/12022. The new Coordinator with these an instrumental role in reviewing the current recommendations. Due to resource abortaget and large procurement requirements currently, there is a risk that this project will not be completed by 50 June 2022.
512	Complete is nationalisation of Council's land assets and undertake the dispose of any identified land.	Rationalisation of land assets completed and identified land disposed of.	10% of the project completed	30-Jun-22	People and Business Performance	Milesone Target on Track	Budget Within Allocation/On Track	Counciliers advised of Panning advice in relation to potential lot yield for new budget Within Allocation(V) to the Granithum estate and provided direction to have external consultant to the in the Granithum estate and provided direction to have external consultant is underway. Procements core endoused to the acternal consultant is underway. Procements core endous work relating to obtaining the subdivision approval and completing any necessary service connection works budget allocation estimate will be included in the 2nd Quarter budget review.
5.1.3	Undertake a review of Council's Corporate Plan to identify commitments and outcomes for 2022-2027.	Review of Corporate Plan completed and adopted by Council.	100% of the project completed.	31-Dec-21	Chief Executive Officer	Milestone Target won't be Achieved	Budget Underspent	Due to competing priorities across the organization, stakeholder engagement has no occurred and as such the original identified initiations date of 31 December 2021 has not been met. A noticely project plane to been determine a new 5 review of the current companie glaw will be conducted to determine a new 5 year San. A date of this flaw will be presented to the teachiet beathoring Fran and Council for review prior to conducting community engagement activities to ensure flagitative compliance.
5.1.4	Improve and streamline Council's records processes by embedding disposal and digitization mechanisms which align with legislation and business requirements.	Records digitisation and disposal projects completed.	25% of the project completed.	30-Jun-24	People and Business Performance	Milestone Target in Doubt	Budget Underspent	Detenal review completed and is in draft format. Dispose of records continuing to take place in accordance with retension and dispose parameters.

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5.2.4 Pr	5.2.3 - 4 - 4 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	5.2.2 DA	5 2 1 8 D	Reference	5.2 Excellence i
ovide an innovative booking program for use of ouncil facilities.	Improve the customer service standards within Council yr undertailing the forlowing initiatives: embedding the service advards outlined in the Customer Service Onarter. - Undertailing phone tax surveys. - usetify and imploment to surveys. - undertailing of Council's customer service resources.	beerdeg and implement continuous improvement plans to the contrauous improvement initialities within the Community Activition Branch.	Device pad ingierrent continuous ingroverment plans to drive continuous improverment initialives within the Planning, Policy and Community Wellbeing Branch.	Operational Plan Deliverable	5.2 Excellence in customer service to our community.
Implement the Bookable system including training for regular users and community.	Identified cutomer service improvement initiatives delivered.	Continuus Improvement Pan I: developed and the dependent devine address of the 2012-1022 financial year are completed and further improvements identified.	Continuus Improvement Plan is developed and the Identified deliverable for the 2012-2022 for avaical year are completed and further improvements identified.	Performance Measurement	
100% of the project completed.	100% of the project completed.	100% of the project completed.	100% of the project completed.	Milestone Target for 2021-2022	
30-Dec-21	30-Jun-22	30-Jun-22	90-Jun 22	Final Completion Date	
People and Business Performance	People and Business Performance	Community and Regional Prosperity	Community and Regional Prosperity	Responsibility	-
Milestone Target Achieved - Project Completed	Milestone Target on Track	Milestone Target on Track	Milesone Tages on Track	Progress Milestone Target Status	
Project Completed within allocated Budget	Budget Within Allocation/On Track	Budget Within Allocation(On Track	Builder Witten Allocation/Cer	Progress Indicators Status Budget Status	1
Project completed and Bookable system in use.	Planning continuing with action to commence in quarter 3.	A continuous Impovement Pain su ben faveluped for the Communities Branch including the Lances and Galettes and Bengets and Droutinn team. Continuous Improvement deliverables antieved this quarter include the following: - Structures conducted for linking strends the regions. - What's on thorounes prepared for the lineary services and an galetry; - A managements made core 2022 are galetry exhibitions. - Completed investigation into requirements for ant gallery to accept tas describe dovalizors. - Excitationaries region the requirements for ant gallery to accept tas describe dovalizors. - Providences regioned for Usen 4 to Microson. - Providences regioned for Usen 4 to Microson.		Second Quarter Progress Comments	-

5.3 Actively	5.3 Actively engage with the community to inform council decision making processes.	decision making processes.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Milestone Target Status	Progress Indicators Status Budget Status	Second Quarter Progress Comments
5.3.1	Develop a corporate communication strategy to clearly define the role and Council's approach to internal and external communication and a communication plan to put the strategy into actions.	Strategy developed and action plan for the delivery of external and internal communications developed and implemented.	50% of the project completed.	30-Jun-23	Chief Executive Officer	Milestone Target on Track	Budget Within Allocation/On Track	A comprehensive review and development of the strategy are underway and are expected to be finalised for implementation by 30 June 2022.
5.4 Commit	5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values	e community confidence and trust in council	and our democratic values.					
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Milestone Target Status	Progress Indicators Status Budget Status	Second Quarter Progress Comments
541	Prioritize and review Council's Local Laws to achieve a modern aut of regulative eccuments which are save, to understand, practical and relevant to the region.	Council's Local Laws prioritized and review commenced.	100% of the project completed	30-Jun-22	People and Business Performance	Allestare ^T aget work for Activent	Bodget Within Allocation/On Track	Project Pain and Project Timeline for a full review of Council's local laws over 4 years has been propared following consultation with key stateholders. A presentation to the ET was proposed to social during the 1nd Quarter but bis was postported at the other operational protects. It is now proposed this will occur during Quarter 3. No apprificant budget outlay is proposed for the current financial year.
5.5 Promot	5.5 Promote a values based culture that appreciates and empowers its workforce	mpowers its workforce.						
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Milestone Target Status	Progress Indicators Status Budget Status	Second Quarter Progress Comments
5.5.1	Develop and negotiate new Enterprise Bargaining Agreement for field and office based employees.	Agreements certified by the Queensland Industrial Relations Commission.	100% of the deliverable completed.	28-Feb-22	People and Business Performance	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Both the Certified Agreements were Certified in the Queensland Industrial Relation Commission in December 2021.
5.5.2	Implement the recommendations of the organisational effectiveness review.	The recommendations of the organisational effectiveness review implemented on a priority basis.	50% of the project completed.	30-Jun-23	People and Business Performance	Milestone Target on Track	Budget Within Allocation/On Track	Recommendations prioritised for implementation. This includes a staff pulse survey which was completed in December. A Leadership Development Programme commences for leaders across Council in quarter 3.
5.5.3	Develop a Workforce Strategy to identify the strategic resource priorities and requirements of Council.	Workforce strategy developed.	100% of the project completed.	30-Jun-22	People and Business Performance	Milestone Target on Track	Budget Within Allocation/On Track	Planning completed with ELT during this quarter with the strategy to be developed over quarters 3 and 4.
5.6 Provide	5.6 Provide leadership and contemporary management systems that drive a coordinated and connected organisation	stems that drive a coordinated and connecte	d organisation.					
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Milestone Target Status	Progress Indicators Status Budget Status	Second Quarter Progress Comments
5.6.1	Undertake a restructure of the infrastructure Group to a structure which enables a streamline process between design, delivery and construction.	Restructure of the infrastructure Group completed and implemented.	100% of the project completed.	30-Jun-22	Infrastructure	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Restructure of the Infrastructure Group and operationalised in the first quarter of the financial year.
5.7 Complia	5.7 Compliant with relevant legislation.							
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress	Progress Indicators	Second Quarter Progress Comments
Neterence	Operational man periverapie	Performance measurement	milestone Larget for 2021-2022	Final Completion Date	перопнор	Milestone Target Status	Budget Status	SECOND QUARTER FROBLESS COMMENTS
5.7.1	Ensure Council's Safe/Pan meets the five obligations identified by the LOV Mutual Selvinum ance Scheme and the international strandard by - undertaining a surveillance audit - completing an annual report on the audit action plan.	Surveilance audit and annual report completed.	100% of the project completed.	30-Jun-22	People and Business Performance	Milestone Target on Track	Budget Within Allocation/On Track	The second surveillance audit on noise management has commenced and is expected to be completed by the end of February 2022 which is disped to the regarder dubmission time kinyoli is combining on the remaining 1 subdia actions which we to be completed by the end of June 2022 which is on track for the milestone target to be achieved.
5.8 Deliver	5.8 Deliver reliable internal support services.							
Second	Second Quarter Performance Report Operational Plan 2021-2022	-2022		Lockyer Leadership and Council	and Council			Page 12 of 13

eSafety implementation and the ISMS Development are on hold awaiting the outcome of the ICT Review. The ePlanning Implementation is continuing.								
Due to the external LCT Review all LCT Projects have been placed on hold if not already commerced. A discussion will be held in the third quarter with Executive leadership Team to accuss how will appear with LCT projects. Seren projects are included in the 2013 specific gaves of the LCT Strategy. Four of the Trade	Budget	Mitestone Target in Doub	People and Bulness Performance Milestone Target in Doubt	31-Dec/21	100% of the project completed.	Information, Communication and Technology Strategy goals completed	Deliver the 2023 specific pasks of the Information Communication and Technology (CT) Strategy, modating - Implement Information Security Management System (ISME).	5.8.2
In Allocation/On Jue to the external ICT Review all ICT Projects have been placed on hold if not already commenced. A discussion will be held in the third quarter with ELT to discuss how we will progress with this particular project and others.	Budget With	Milestone Target won't be Achieved	People and Business Performance	30-Jun-22	100% of the project completed.	The implementation of TechnologyOne CIA Customer Request Management module completed.	Implementation of web based customer request management system, enabling mobilisation and self- service.	5.8.1
Budget Status		Milestone Target Status	Amontonical	rum compression parts	ministroms in get for some some			THE PROPERTY OF THE PROPERTY O
Second Duarter Progress Comments	Progress Indicators	Progre		Einsl Completion Date	Milestone Tareet for 2021-2022	Derformance Measurement	Onerational Plan Deliverable	Reference

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Lockyer Leadership and Council

11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS

11.1	Sale of 130 Patrick Street, Laidley - Application of Section 236(1)(a) Local Government Regulation 2012
Author:	Caitlan Natalier, Coordinator Governance and Property
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to meet Council's obligations under Section 236(1)(a) and (2) *Local Government Regulation 2012* to enable Neilsen's Place at 130 Patrick Street, Laidley to be listed for sale as an open listing with Gatton Real Estate under existing contract arrangements.

Officer's Recommendation:

THAT following an unsuccessful auction of the property at 130 Patrick Street, Laidley on 5 February 2022, Council resolves to:

- (a) end all tenancy and licence arrangements, save and except for the Commonwealth Bank ATM licence, in accordance with their terms;
- (b) undertake works necessary to install a separate power supply for the CCTV and associated infrastructure on the building to maintain the continued operation of this infrastructure by Council;
- (c) apply the exception in Section 236(1)(a) *Local Government Regulation 2012* to enable the property to be listed for sale;
- (d) delegate authority to the Chief Executive Officer to:
 - a. openly list the property for sale with Gatton Real Estate under existing contract arrangements;
 - b. provide instructions to Gatton Real Estate from time to time as required;
 - c. consider all offers; and
 - d. do all things necessary to negotiate, enter into and settle a contract of sale for the property.

Executive Summary

On 5 February 2022, Council property at 130 Patrick Street, Laidley known as Neilsen's Place was auctioned by Gatton Real Estate. The reserve price wasn't reached and the property was passed in.

The purpose of this report is to comply with Section 236 *Local Government Regulation 2012* before listing the property for sale as an open listing with Gatton Real Estate.

Proposal

<u>Options</u>

- 1. Open listing of the property for sale with Gatton Real Estate.
- 2. Council retain property.

Previous Council Resolutions 20 October 2021 Res. 20-24/0443

Council resolved to sell dispose of the property by tender or auction in accordance with Section 227(1) of the Local Government Regulation and delegated authority to the Chief Executive Officer to do all things necessary to facilitate the disposal.

Critical Dates

There are no critical dates identified although Council must resolve to dispose of the property in accordance with Section 236(2) *Local Government Regulation 2012* before the disposal occurs.

Strategic Implications

Corporate Plan

- 5.4 Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.
- 5.7 Compliant with relevant legislation.

Finance and Resource

There are two commercial tenancies – one expires on 19 February 2022 and the other is a month to month arrangement. These are managed through Ray Bachmann Real Estate.

There are 4 other users in the business incubator that may be terminated on one month's notice.

Altogether in ending these arrangements, Council will forgo monthly revenue of approximately \$2,100. However, based on feedback from the agent following the auction, it is considered that providing vacant premises will be more attractive to potential buyers.

The Commonwealth Bank licence for the ATM will remain in place. It will be a condition of any contract of sale that the buyer enter into the deed of novation provided by the Commonwealth Bank to enable this licence to continue.

The buyer of the property will also be required to enter into a licence arrangement with Council, for a minimal licence fee, to enable the continued use and operation of the CCTV and associated infrastructure situated on the building. The licence is also intended to allow Council to continue to maintain the art installations located within the property boundary in the mall.

In anticipation of the property being sold, it is recommended that the Facilities and ICT teams arrange for the necessary works to occur to separate the power supply and relocate any internal infrastructure for the CCTV system to the external of the building. It is anticipated that these works will be completed within 60 days and cost approximately \$10,000.

Then only statutory maintenance will be carried out until such time as the property is sold. The next statutory maintenance is due as follows:

- Testing and Tagging May 2022
- Fire Equipment testing July 2022

Legislation and Policy

This report and recommendation aligns with Council's obligations under Section 236 *Local Government Regulation 2012*.

No human rights implications have been identified.

Risk Management

Project risks, including a potential Councillor conflict of interest, have been identified and are being managed in accordance with the *Local Government Act 2009*.

Consultation

Portfolio Councillor Consultation

All Councillors, excluding one for which a potential conflict of interest was identified, have been briefed on the outcome of the property auction and consulted in the preparation of this report. A listing price of \$475,000 is proposed based on Councillor feedback during the briefing.

Internal Consultation

The following teams have been consulted in the preparation of this report:

- ✓ Community Facilities
- Information Communications and Technology
- ✓ Growth and Policy

External Consultation

Consultation has occurred with Gatton Real Estate following the auction in relation to openly listing the property for sale.

The Senior Economic Development Officer had consulted with the tenants prior to the auction. Further consultation will be conducted in relation to their tenancies and licence arrangements in the event the recommendation in this report is adopted.

Community Engagement

No further community engagement has occurred.

Attachments

There are no attachments for this report.

12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1	Application for Change (Other) to Approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds at 9-11 Moon Road, Blenheim
Author:	Scott Hambleton, Contract Planner
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider an application (MC2021/0047) for Change (Other) to an existing approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds at on Lot 1 M33869 at 9-11 Moon Road, Blenheim.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the application (MC2021/0047) for a Change (Other) to Approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds on Lot 1 M33869 at 9-11 Moon Road, Blenheim be approved subject to the following conditions:

APPROVED PLANS

The following plans are Approved Plans for the development:

Approved Plans

Plan No.	Rev.	Plan Name	Date
ACS-190081-BEW-01	А	Site Layout, prepared by ACS Engineers	08/19
ACS-190081-BEW-02	А	Site Layout Detail, prepared by ACS Engineers	08/19
ACS-190081-BEW-09	А	Shed Layout & Elevations, prepared by ACS Engineers	08/19

Documents Requiring Amendments

Document No.	Rev.	Document Name	Date		
190081	2	Site Based Environmental Management Plan, prepared	4/10/2019		
		by ACS Engineers			
Amendments:	An edit	An editorial change is required to amend references from 200,000 birds to			
	241,45	0 birds. There are no required changes to other parts or s	ections of		
	the rep	port.			

REFERENCED DOCUMENTS

The following documents are referenced in the assessment manager conditions:

Referenced Documents

Document No.	Rev.	Document Name	Date
18-147	R1-1	Moon Road Farm Odour and Dust Assessment, prepared by Astute Environmental Consulting	4 October 2019
21-190	R1-4	Request for Information – 9 Moon Road Blenheim Odour Assessment prepared by Astute Environmental Consulting	26/11/2021

PROPERTY NOTES

Not Applicable.

VARIATION APPROVAL

Not Applicable.

FURTHER PERMITS REQUIRED

• Development Permit for Building Work

CURRENCY PERIOD OF APPROVAL

The currency period for this development approval is six (6) years starting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval at end of currency period" of the *Planning Act 2016*.)

ASSESSMENT MANAGER CONDITIONS

NO.	CONDITION	TIMING
1.	Undertake the development generally in accordance with the	At all times.
	approved plans and referenced documents. These plans and	
	documents will form part of the approval, unless otherwise	
	amended by conditions of this approval.	
2.	Maintain the approved development in accordance with the	At all times.
	approved drawing(s) and/or document, and any relevant Council or	
	other approval required by conditions.	
3.	Compliance with all conditions of this approval is required prior to	Prior to commencement
	commencement of use for 241,450 birds.	of use.
4.	This approval is for Intensive Animal Husbandry (Poultry Farm) to	At all times.
	accommodate up to 241,450 birds in a total of six (6) sheds.	
5.	Implement the development generally in accordance with the	At all times.
	requirements of the approved Site Based Environmental	
	Management Plan (as amended).	
6.	All internal access roads, parking and manoeuvring areas must be	At all times.
	maintained to a minimum gravel road base standard.	
7.	Demolish Shed 1.	Prior to commencement
		of use of the activity for
		241,450 birds.
8.	Upon demolition of Shed 1 vegetate or turf the area where the	Within one (1) month of
	shed previously occupied.	demolishing Shed 1.
ALTERA	TIONS AND/OR RELOCATIONS	

9.	Any alteration or relocation in connection with or arising from the development to any service, installation, plant, equipment or other item belonging to or under the control of the telecommunications authority, electricity authority or Council or other person engaged in the provision of public utility services is to be carried out with the development and at no cost to Council.	At all times.
10.	Replace existing Council infrastructure to a standard which is consistent with Council's standards should this infrastructure be damaged as part of construction works.	At all times.
DAMAG	E TO SERVICES AND ASSETS	
11.	 Any damage caused to existing services and assets as a result of the development works must be repaired at no cost to the asset owner at the following times: a. Where the damage would cause a hazard to pedestrian or vehicle safety, immediately; or b. here otherwise, upon completion of the works associated with the development. Any repair work which proposes to alter the alignment or level of 	At all times.
	existing services and assets must first be referred to the relevant	
	service authority for approval.	
STORM	WATER DRAINAGE	
12.	All stormwater works associated with this development must ensure no worsening for surrounding and/or downstream properties and infrastructure.	At all times.
	VORKS AND RETAINING WALLS	
13.	 Unless otherwise required by conditions of this approval, earthworks associated with this development must be designed in accordance with: a. Laidley Shire Planning Scheme Filling and Excavation Code; b. Australian Standard AS3798 Guidelines for Earthworks for Commercial and Residential Developments. 	At all times.
14.	Design erosion and sediment control measures in accordance with the International Erosion Control Association's <i>Best Practice</i> <i>Erosion and Sediment Control 2008</i> .	At all times during construction.
15.	Erosion and sediment control measures must be implemented and maintained to prevent the tracking of sediment to and from the site onto the adjoining properties including street and stormwater drainage network.	During construction and the establishment period of any landscaping.
PUBLIC	UTILITIES	
16.	Connect the development to electricity and telecommunication services.	Prior to the commencement of use.
	RKING, VEHICULAR ACCESS AND DRIVEWAYS	connencement of use.
17.	Maintain existing car parking spaces, vehicle loading and manoeuvring areas.	At all times.
18.	Ensure access to car parking spaces, loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.	At all times.
DESIGN	VEHICLE	

 19. The following General Access Vehicles (GAV) are approved for the development: Prime mover and trailer – Length: 19m, Width: 2.5m, Height: 4.3m, Mass: 42.5t. B-Double (Prime mover, trailer and trailer) – Length: 19m, Width: 2.5m, Height: 4.3m, Mass: 42.5t.
ADVISORY NOTES
ADVISORT NOTES
(i) The site is governed by an Environmental Authority (Permit No: 2021-19) issued by the Department of Agriculture and Fisheries. Ensure the development is operated in accordance with the requirements of the Environmental Authority.
(ii) Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the commencement of use.
(iii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.
(iv) Fire ants Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.
It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.
The Fire Ant Restricted Area as well as general information can be viewed on the <u>DAF website</u> .
(v) Biosecurity Ensure all invasive pest weed species under the <i>Biosecurity Act 2014</i> are removed appropriately prior to removing trees on site.
Everyone is obligated under the <i>Biosecurity Act 2014</i> to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business</u> <u>Queensland website</u> .
(vi) Cultural heritage The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of</u> <u>Aboriginal and Torres Strait Islander Partnerships</u> (DATSIP) website.
The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.
Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the <i>Aboriginal Cultural Heritage Act 2003</i> requires all activities to cease. Please contact DATSIP for further information.

Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

Executive Summary

This report considers a development application (MC2021/0047) for a Change (Other) to an existing approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds at on Lot 1 M33869 at 9-11 Moon Road, Blenheim. The premises has an existing approval to undertake a Poultry Farm with 200,000 birds and this current application only relates to the increase of 41,450 birds (to 241,450 birds). This report relates to the assessment of the application for the additional birds and as it supersedes the previous approval relevant conditions have been carried forward in the recommendations relating to this current application. The following table summarises the application details.

APPLICATION SUMMARY	
Applicant:	Amazing Investors Pty Ltd C/- TJ Kelly Surveys
Landowner:	Amazing Investors Pty Ltd
Proposal:	Change (Other) to Approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds
Properly Made Date:	6 July 2021
Street Address:	9-11 Moon Road, Blenheim
RP Description:	Lot 1 M 33869
Assessment Type:	Impact
Number of Submissions:	One (1) properly made submission
State Referral Agencies:	State Assessment and Referral Agency (SARA)
Referred Internal Specialists:	 Development Engineer Building Officer Plumbing Officer Environmental Health Officer
DA Stage:	Part 5: Decision
Information Request:	Yes 20 July 2021 - Response received 20 October 2021. Final response of information: 26 November 2021.
Decision Due Date:	18 February 2022

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development complies with the applicable assessment benchmarks, subject to reasonable and relevant conditions.

Site Details

SITE AND LOCALITY DESCRIPTION				
Land Area:	52.7744 Ha			
Existing Use of Land:	Poultry Farm + Dwelling House			
Road Frontage:	Moon Road: approx. 590m			
	Bein Road: approx. 915m			
Significant Site Features:	Cultivation area in the north-east			
Topography: Sloping from the south down to the north with the poultry farm occurring on the flattest part of the site				
Surrounding Land Uses:	Rural living and dwelling houses to the north, south, east and west			

Background / Site History

The site operates as a lawful Poultry Farm with 200,000 birds permitted across seven (7) existing sheds.

APPLICATION NO.	DECISION AND DATE
DA2010/0127	Development Permit for Environmentally Relevant Activity – Poultry Farm approved 10 December 2010
MCU2014/0005	Development Permit for Material Change of Use for Intensive Animal Industry (Poultry Farm to Accommodate 200,000 Birds in Two Additional Sheds) approved 25 June 2014
MC2019/0068 (this latest permit sought to be changed)	Minor Change to an Existing Approval (MC2014/0005) for Material Change of Use (Intensive Animal Industry – Poultry Farm) approved 4 November 2019. This Minor Change permit previously approved an increase in the size of sheds 2, 3 and 5 however <u>did not</u> authorise the increase in the number of birds. This Minor Change approval also previously applied an infrastructure charge for the increased size of sheds 2, 3 and 5.

Proposal

The application seeks approval for a Change (Other) to an existing approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds at on Lot 1 M33869 at 9-11 Moon Road, Blenheim.

The premises has an existing approval to undertake a Poultry Farm with 200,000 birds and the current application, as an 'Other Change', will only be assessed for the increase of 41,450 birds (to 241,450 birds).

The site currently has seven (7) sheds to undertake the existing Poultry Farm activity of 200,000 birds. Refer to shed layout plan below.

Existing shed layout plan



The changed proposal (the subject of this development application) seeks to replace sheds 2, 3 and 5 with bigger and/or more contemporary sheds that will then be able to accommodate the additional 41,450 birds. Existing sheds 2, 3 and 5 currently equate to 5,093m². The new proposed sheds 2, 3 and 5 will equate to 9,780m². In addition, shed 1 (1,309m²) is to be demolished as it is no longer required. There are no changes to sheds 4, 6 and 7 which remain as is. This equates to a net increase in gross floor area of 3,378m².

The following table describes the key development parameters for the proposal.

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS	DEVELOPMENT PARAMETERS		
	Required	Proposed		
Gross Floor Area	-	New sheds 2, 3 and 5: 3,260m2 each (9,780m2 total)		
Building Height/ Storeys	10m	New sheds 2, 3 and 5: approx. 4m.		
Setbacks	2m from a boundary	As per existing: 101m to south boundary 106m to north boundary 290m to east boundary 113m to west boundary 		
Site Cover	-	2%		
Parking	1 space for every employee and 2 additional spaces for clients (3 spaces for employees + 2 for visitors)	Informal car parking internal to the site exceeding space for five (5) vehicles required		
Landscaping	-	No additional proposed		

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS			
Assessment Benchmarks:	 State Planning Policy (Agriculture AND Biodiversity AND Water Quality) 		
SEQ Regional Plan Designation:	Regional Landscape and Rural Production Area		

State Planning Policy

Agriculture

The location of the poultry farm is within an Important Agricultural Area (IAA) and partly within Agricultural land classification – class A and B. It is noted the facility is existing and the development proposal seeks to construct slightly larger buildings but within the same pre-existing, developed area. The purpose of the state interest is to promote and enhance agricultural development within IAAs. The development is a form of agriculture as outlined in the state planning policy. Accordingly, the expansion of an additional 41,450 birds promotes agricultural development within the IAA. It is noted that impacts to nearby sensitive receptors are demonstrated to be sufficiently mitigated.

Further, the facility is within Agricultural land classification – class A and B. There are no further detrimental impacts to class A and B land as a result of the proposal given it occurs over the same footprint. Accordingly, the expansion of the existing poultry farm is consistent with the state interest.

Biodiversity

The premises is mapped as containing Matters of State Environmental Significance – Regulated vegetation (intersecting a watercourse). The mapped feature is approximately 40m to the east of shed 1 which is to be demolished and will therefore be setback 80m from shed 2 and the development site. The purpose of the state interest is to avoid adverse impacts to Matters of State Environmental Significance or otherwise minimise impacts where they cannot be avoided. As an existing, approved, and operational poultry farm the site is governed by an approved Site Based Environmental Management Plan which addresses various aspects including surface water and groundwater management to ensure environmental impacts are adequately managed. The expansion to the poultry farm will continue to be regulated by the same approved Site Based

Environmental Management Plan. Measures to mitigate impacts to the Matters of State Environmental Significance will continue to include draining to the provided vegetative filter strips prior to entering the Matters of State Environmental Significance some 80m away, maintaining grassed areas around the poultry sheds and preventing water egress from the sheds. Collectively, the existing and approved operational measures are adequate to minimise impacts to the Matters of State Environmental Significance. Further, this approval relates to the number of birds only and doesn't provide for additional structures, construction, or earthworks.

Water Quality

The premises is mapped in a water resource catchment area, however is not mapped within a water supply buffer area. Whilst the specific assessment benchmarks related to water quality are not directly relevant to this proposal, the overall intent of the state interest "to protect and enhance environmental values and achieve water quality objectives" is to be addressed. As an existing, approved, and operational poultry farm the facility's water quality is managed through the approved Site Based Environmental Management Plan. The expansion to the poultry farm will continue to be regulated by the approved Site Based Environmental Management Plan. Measures to mitigate impacts to water quality will continue to include drainage to the provided vegetative filter strips prior to entering any water bodies, maintaining grassed areas around the poultry sheds and preventing water egress from the sheds. Collectively, the existing and approved operational measures are adequate to protect and enhance environmental values. It is noted development engineering have reviewed the application and determined the stormwater arrangements to be adequate. Further, this approval relates to the number of birds only and doesn't provide for additional structures, construction, or earthworks.

South East Queensland Regional Plan

The development for a rural activity occurring within the Regional Landscape and Rural Production Area is consistent with the purpose of the Regional Plan.

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is *Laidley Shire Planning Scheme 2003*. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Laidley Shire Planning Scheme 2003		
Zone:	Rural Agricultural Land		
Overlay/s:	Nil relevant to location of proposed development		
Consistent/Inconsistent Use:	Policy Neutral		
Assessment Benchmarks:	Building Dimensions Code		
	Vehicle Access and Parking Code		
	Rural Areas Code		
	Rural Uses Code		
	On-Site Effluent Disposal Code		
	Areas of Natural and Environmental Significance Overlay Code		
	Temporary Local Planning Instrument 2020 (Flood Regulation)		

Desired Environmental Outcomes

The Desired Environmental Outcomes (DEOs) are:

- Environmental
- Economic
- Community Well-Being & Lifestyle

Environmental

Environmental values contained on the site are suitably addressed by large setbacks to significant features and on-site mitigation measures that protect the values of watercourses. The proposal is consistent with the DEO.

Economic

The proposed expansion of an existing, approved, and lawful poultry farm promotes economic objectives and enhances local supply chain networks and employment opportunities. The proposal is consistent with the DEO.

Community Well-Being & Lifestyle

The proposal is on a large rural site well located for this type of activity and is well setback from property boundaries with suitable separation to adjoining residences which ameliorate adverse impacts. The site is adequately serviced, including by suitable roads. The location of the development is not affected by natural hazards. The proposal is consistent with the DEO.

The application has been assessed against each of the matters above and found to be generally consistent with each DEO.

Assessment Benchmarks – Planning Scheme Codes

The application requires Impact Assessment and must be assessed against the Planning Scheme as a whole. The following codes are most relevant to assessment of the application:

- Building Dimensions Code
- Vehicle Access and Parking Code
- Rural Areas Code
- Rural Uses Code
- On-Site Effluent Disposal Code
- Areas of Natural and Environmental Significance Overlay Code

The application has been assessed against each of the applicable codes and found to be compliant or can be conditioned to comply. The pertinent issues arising out of assessment against the codes are discussed below:

Rural Areas Code

The relevant overall outcomes of the Rural Areas Code, include:

- Predominately used for agricultural purposes;
- The rural environment and scenic values are maintained for the enjoyment of the community and tourists;
- Rural uses are undertaken in a manner that avoids adverse effects on the environment;

The proposed development is for an expansion to an existing agricultural purpose, being that of a poultry farm. The proposed development has demonstrated the additional 41,450 birds will maintain the rural environment for the enjoyment of the community and tourists through extensive odour modelling reporting. The odour modelling reporting has demonstrated the predicted concentrations of odour are well below the odour guideline criteria at all sensitive receptors, thereby ensuring continued enjoyment of the rural

environment. The odour modelling reporting was peer reviewed by an expert who agreed with the findings. In addition to odour, noise is a relevant consideration however in this instance noise is regulated by the Department of Agriculture and Fisheries (DAF) through the Environmental Authority (EA) issued to the owner. The EA specifies stringent noise limits which apply to the development at all times of the day and night. In addition, the proposed development will be undertaken in a manner that avoids adverse effects on the environment as demonstrated in the approved Site Based Environmental Management Plan which will continue to regulate the development. In summary, the development complies with the relevant overall outcomes of the code.

Rural Uses Code

Specific outcomes within the code relevant to poultry farms include:

- The area dedicated for the poultry farm adequately caters for the safe and efficient operating of the facility without detrimentally impacting on adjoining land holders and the environment; and
- Poultry is located away from dwellings and food preparation areas to provide a safe and healthy living environment for the residence in the area; and
- Animals are located away from adjacent sensitive environments and do not adversely impact upon the amenity of adjoining properties.

The proposed development is for an expansion to an existing poultry farm involving replacement of three (3) existing sheds. The development is setback over 100m from any site boundary which, in combination with the with the approved Site Based Management Plan and Environmental Authority, is sufficient to avoid detrimentally impacting adjoining land holders or properties. In addition, odour modelling has demonstrated all odour criteria are met at sensitive receptors. The development will be carried out in accordance with an approved Site Based Environmental Management Plan and under an Environmental Authority through DAF which ensures environmental impacts are mitigated. Poultry is adequately separated from dwellings on-site and food preparation areas. The proposed development has demonstrated compliance with the relevant parts of the code.

Building Dimensions Code

The overall outcome sought for the Building Dimensions Code *is that buildings and structures are compatible with the appearance, character and amenity of the other buildings in the neighbourhood*. The proposed new sheds will be a similar height to the existing sheds on the property and at 4m are less than the nominated height limit permissible for this zone, which is 10m. Accordingly, the proposed development is compatible with the appearance, character and amenity of other buildings on the site and which could be constructed in the neighbourhood. The proposal complies with the code.

Vehicle Access and Parking Code

The overall outcome sought for the Vehicle Access and Parking Code *is that vehicle ingress and egress, on-site car parking and on-site manoeuvring is safe and meets the likely demand*. A traffic impact assessment (TIA) was submitted in support of the application to expand the poultry farm by 41,450 birds. The TIA identifies the expansion is likely to generate an additional one (1) heavy vehicle per day (in addition to the existing 200,000 bird operation). Currently, the development is estimated to generate 2.40 vehicle trips per day (semi-trailers). The TIA has been reviewed by Council's engineers who have determined the assumptions and anticipated traffic volumes are adequate for the local road network, subject to recommended conditions. Through the recommendations, the proposal complies with the code.

On-Site Effluent Disposal Code

The site is managed by an existing on-site effluent disposal area. Plumbing officers have reviewed the proposed development and advised this application does not trigger any further plumbing applications or approvals. Accordingly, the existing on-site effluent disposal area remains sufficient for the development and will ensure no adverse impacts on surface and ground water.

Areas of Natural and Environmental Significance Overlay Code

The site is included partly within the Biodiversity/ Ecological Significance Area, partly Steep and Unstable Land, and partly Potential Bushfire Risk. However, each overlay map does not apply to the proposed development footprint and is therefore not relevant to the proposal. Accordingly, no further assessment is required.

Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument

The subject site is located within the Flood investigation area under the Temporary Local Planning Instrument 2020 (Flood Regulation) (TLPI). The north-eastern corner of the property is located within this area. The development will not be located within this area. No further assessment is required.

Adopted Infrastructure Charges Resolution

Infrastructure charges are applicable for the overall increased gross floor area (GFA) of sheds 2, 3 and 5 (and accounting for the demolition of shed 1). A new Infrastructure Charges Notice is required to be issued reflecting the following:

LOCKYER VALLEY REGIONAL COUNCIL							
Charge Type	Description	Demand Units Rate		TOTAL			
PROPOSE	PROPOSED DEMAND						
	High Impact Rural – Stormwater						
Charge	Overall shed size increase	4,687m ²	\$10.50 per m ² GFA	\$49,213.50			
	\$49,213.50						
EXISTING DEMAND							
	High Impact Rural – Stormwater						
Credit	Shed 1 to be demolished	1,309m ²	\$10.50 per m ² GFA	-\$13,744.50			
	TOTAL EXISTING DEMAND CREDIT						
	TOTAL PAYABLE						

Consultation

Internal Consultation

The application was internally referred to Council's Development Engineer, Building Officer, Plumbing Officer, and Environmental Health Officer. Building and plumbing confirmed no requirements. Development engineering reviewed the application and following a request for further information have recommended reasonable and relevant conditions. Environmental Health reviewed the application and following a request for further information, and external peer review, are satisfied with the odour modelling.

External Consultation – Katestone

Council officers commissioned Katestone Environmental Pty Ltd (Katestone) to peer review the odour impact assessment report submitted in support of the proposed expansion to the poultry farm. Following a comprehensive review of the odour impact assessment, including the modelling outputs, Katestone have advised that the odour assessment *has been conducted using conservative assumptions and demonstrates that the proposed expanded poultry farm is unlikely to cause odour nuisance at sensitive receptors*. This advice was delivered on 2 December 2021.

Referral Agencies

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

Referral Status	Referral Agency and Address	Referral Trigger	Response
Referral Agency	State Assessment and Referral Agency (SARA)	Schedule 10, Part 5, Division 4, Table 2, Item 1 (Planning Regulation 2017) - Environmentally Relevant Activities Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 (Planning Regulation 2017) - State transport infrastructure (threshold)	The agency provided its response on 26 November 2021 (Reference No. 2107- 23723 SRA).

State Assessment and Referral Agency (SARA)

SARA reviewed the application for matters including impacts to State transport infrastructure and as a result of the poultry farming operation exceeding 200,000 birds (environmentally relevant activity). An Environmental Authority (EA) was approved (Ref: QELL0063) 22 November 2021 under the *Environmental Protection Act 1994* by Department of Agriculture and Fisheries. Accordingly, SARA advised that they have approved the Environmentally Relevant Activity No.4(2) Poultry under the *Planning Act 2016* with no additional requirements.

Public Notification

The application was publicly notified for 17 business days from 27 October to 19 November 2021 in accordance with the requirements of the *Planning Act 2016*. One (1) properly made submission and was received.

The following table provides a summary and assessment of the issues raised by submitters.

ISSUES	COMMENTS
Excessive noise will be generated by the proposal at nearby dwelling houses	It is noted the poultry farm is an existing facility operating with 200,000 birds and the proposal being assessed seeks to increase that to 241,450 birds.
	Stringent noise limits are currently regulated by the Environmental Authority (EA) issued 22 November 2021 and administered by Department of Agriculture and Fisheries (DAF). The EA is for the total 241,450 birds proposed by the applicant. Accordingly, Council's jurisdiction regarding this matter is limited.
	In the event that noise issue arise, complaints should be directed to DAF for investigation to ensure the
	conditions of the EA are always being complied with.

	The submitter was notified that DAF is the responsible agency for noise matters in a letter from Council dated 3 December 2021.
Unacceptable odour impacts at nearby dwelling houses	It is noted the poultry farm is an existing facility operating with 200,000 birds and the proposal being assessed seeks to increase that to 241,450 birds (approximately 20%).
	Odour impacts were thoroughly considered by Council officers through the assessment.
	In addition, Katestone Environmental Pty Ltd (Katestone) was commissioned to peer review the odour impact assessment report submitted in support of the proposed expansion. Following a comprehensive review of the odour impact assessment, including the modelling outputs, Katestone have advised that the odour assessment has been conducted using conservative assumptions and demonstrates that the proposed expanded poultry farm is unlikely to cause odour nuisance at sensitive receptors.
	Odour will also be managed under the provisions of the Environmental Authority (EA) issued by Department of Agriculture and Fisheries (DAF). In the event odour issues arise, complaints should be directed to DAF for investigation to ensure the conditions of the EA are always being complied with.
	Accordingly, odour impacts are anticipated to be within acceptable ranges.

<u>Options</u>

Option A: Approve the development subject to reasonable and relevant conditions Option B: Approve the development in part subject to reasonable and relevant conditions Option C: Refuse the development

<u>Critical Dates</u> A decision on the application must be made by Council by 18 February 2022.

Strategic Implications

Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

There could be a financial implication should the decision be contested in the Planning and Environment Court.

Legislation and Policy

3 Pages

24 Pages

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitter may appeal the decision to the Planning and Environment Court.

Risk Management

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through reasonable and relevant conditions.

Attachments

- 1. MC2021.0047 Document to be approved Site based Environmental Management Plan 70 Pages
- **2** MC2021.0047 Plans to be approved
- **3**. Environmental Authority from DAF



Site Based Environmental Management Plan

Revision No (2)

Prepared For

Mr Sandeep Singh - Cheema Poultry Farm

04.10.2019

Job: 190081

Document Control:-

Rev	Author	Reviewed	Approved	Approved		Date
No.	Name	Name	Name	Signature	Description	Duio
1	Darcy Stevenson	Susan Shay	Susan Shay		Draft	30.09.2019
2	Darcy Stevenson	Susan Shay	Susan Shay	S Sher	Final	4.10.2019

Notes:

Revision 1 This is a first draft Revision 2 Issued as final

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Chapter A Site Based Environmental Management Plan

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Attachment 1



1. Introduction

The purpose of this *Site Based Environmental Management Plan* (SBEMP) is to provide a framework for the environmentally sustainable operation of the Cheema Poultry Farm. The SBEMP reflects the day-to-day operation of the Poultry Farm, while also recognising the needs of the industry, government and the community.

Development of this SBEMP is a formal commitment to ensure that practical and reasonable efforts are made to operate the farm in an environmentally sustainable manner. This SBEMP is to be utilised as a documentation system for recording, reviewing and monitoring current site practices to constantly develop and improve the environmental operations of the poultry farm. This SBEMP is to be utilised for recording purposes in regard to the following:

- Chemical spills and incidents;
- Odour, dust and noise monitoring;
- Managing community complaints;
- Documenting spent litter removal, site spreading and sales;
- Water and soil analysis; and
- Staff training.

The key components of this SBEMP identify environmental standard practice, as outlined in the *National Environmental Management System for the Meat Chicken Industry* – *Version 2*, in relation to legal requirements, natural resources and amenity, operation, design and management and monitoring, recording and reviewing. The *Processors Grower's Manual*, the *RSPCA Meat Chicken Farming Scheme Standard* and the *RSPCA Operation Manual* which this farm subscribes to, outline standard operational procedures that in conjunction with this SBEMP will ensure the sustainable operation of the farm.

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Attachment 1

2. Farm Identification details 2.1. Farm description

General Description:

The poultry farm is located at 9 Moon Road in Blenheim, within the Lockyer Valley Regional Council area. The property is formally described as Lot 1 M33869. Under the old Laidley Shire Council Planning Scheme (still in effect until the proposed Lockyer Valley Planning Scheme is enacted), the site of the farm is classified as 'Rural Agricultural Land' over the sheds and 'Rural Landscape' on the remaining property areas.

The site is an existing poultry farm, which is being taken over by a new owner to create Cheema Poultry Farm. The existing site has been redesigned to the new owner's specification, which includes removal of shed 1 and expanding sheds 2, 3 and 5. Refer site plans in Section 9.



Figure 1: Cheema Poultry Farm

The operation will ultimately consist of five growing sheds as shown on the site plan included in section 9. Two older and smaller sheds will be decommissioned and used as storage for sawdust and machinery. The total growing shed floor area will be approximately 15,864 m² and will house 200,000 birds at maximum operational capacity. Birds are introduced as day olds and are removed over a 44 - 49 day cycle. Thin out and removal procedure is subject to processor demands.

The sheds remain empty for 10 - 14 days whilst cleaning occurs, and the sheds are prepared for the next batch. There are approximately 5.6 to 5.8 batches per year.

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Strictly no entry is provided to the farm without permission from management.

The farm is fenced with entry gates clearly defining the farm as a bio security area.

Management contact details are provided clearly on the entry gates. A visitor sign in sheet is required to be filled in on arrival.

2.2. Natural resources and existing environment

2.2.1. Property features, locality and characteristics

The poultry farm on current standards is a medium sized operation as it houses 200,000 birds per batch.

The farm site is situated in a rural location accessed from Moon Road via Mount Berryman Road.

The poultry farm is surrounded by seven (7) adjoining property holdings of which the nearest neighbour's dwelling is situated approximately 340 m away from the corner to the closest shed. The 7 adjoining holdings include:

- Lot 139 on CH31917
- Lot 1 on RP7848
- Lot 1 on RP48964
- Lot 163 on CH311404
- Lot 135 on CH31789
- Lot 2 on RP76890*
- Lot 2 on SP111370*

* these two lots are divided from the subject site by Sandy Creek.

The local topography is undulating to hilly and the farm site lays at an elevation of between RL 154 m and RL 164 m which drains towards the north-east. The site is mostly cleared, with planted tree cover on the southern end of the site and large open grass land areas for grazing.

On site immediately to the east of the poultry sheds is an area classified by Queensland Globe as 'Annual Horticulture', likely previously used as cropping. The nearby property Lot 2 on RP76890 contains an area of vegetation classified as a Matter of State Environmental Significance (MSES) category C – endangered or of concern.

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Figure 2: Subject site showing nearby seasonal agriculture and MSES category C areas

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2.2.2. Water

2.2.2.1. Surface water

Two minor stream paths surround the existing poultry sheds. On the north-western side, a stream order 1 drainage path starts at the end of shed 7 and continues in a northern direction. An existing dam is located on the southern end of the sheds, which overflows and continues down the eastern side of the sheds as a stream order 2 in a northern direction towards Sandy Creek.

The sheds are located near the top of the catchment area, and the two minor drainage paths are not expected to carry a significant volume of water.

Further to the east, approximately 330 m away from shed 2 is Sandy Creek. Sandy Creek is a stream order 4 creek, which is a tributary to Laidley Creek and eventually Lockyer Creek.



Figure 3: Drainage channels surrounding the poultry farm

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2.2.2.2. Groundwater

Two useable bores exist on site, and a third bore on site is abandoned. RN99602 was drilled prior to 1960 and was tested in 1976. At the time of testing the discharge was estimated at 873 m³/day. Bore RN154785 was drilled in 2014. The bore report shows the standing water level is 8.2 m below ground level, and yields a flow of 18.95 L/s.

2.2.2.3. Water supply

The water supply for the farm is to be sourced from the current on-site bores. Flow testing at the time of drilling shows there is adequate flow of water to service the requirements of the farm. Water tanks are located in the centre of the shed layout to store the water. Bore water is treated before it is stored. The dam near shed 5 is to be utilised for cooling pad water supply. The farm is also licenced to pump from the nearby creek during flooding (water harvest) to supplement water supply.

The yearly water consumption is approximately 20 ML per year, calculated based on average drinking water and cool pad consumption per bird batch.

2.2.3. Climate

Annual average wind rose data generated from the weather station at University of Queensland Gatton shows at 9am there are typically easterly winds, blowing at 10 km/h. However, there are seasonal variations to wind direction, with the months of October to March typically having westerly to north-westerly winds. 3pm data was not available from the Bureau website.

Based on the University of Queensland Gatton Bureau of Meteorology monitoring station, site # 40082, the expected monthly average temperature is shown in Table 1. These values are based on recorded data between 1913 and 2019. The maximum average temperature occurs in January and the minimum average temperature occurs in July.

The average rainfall data shown in Figure 4 is from the Forest Hill monitoring station (#40079). Total average rainfall for the area is 757.5 mm with maximum rain periods occurring in the November – March period.

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Attachment 1

Application for Change (Other) to Approval for Material Change of Use for Intensive Animal Industry (Poultry Farm – increasing capacity from 200,000 birds to 241,450 birds) and Environmentally Relevant Activity No. 4 (2) Poultry Farming > 200,000 birds at 9-11 Moon Road, Blenheim

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Month	Mean Minimum Temperature (°)	Mean Maximum Temperature (°)
January	19.1	31.6
February	19.0	30.8
March	17.3	29.6
April	13.7	27.2
May	10.2	23.8
June	7.6	21.1
July	6.2	20.8
August	6.7	22.5
September	9.5	25.6
October	13.2	28.2
November	16.0	30.2
December	18.1	31.3

Table 1: Mean Minimum and Maximum Temperatures

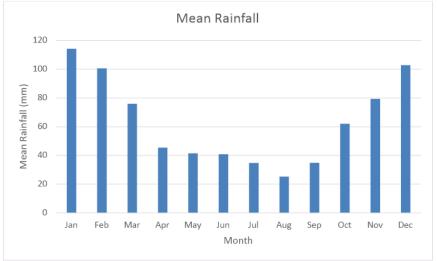


Figure 4: Mean Monthly Rainfall Totals

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2.2.4. Soils

From QLD Globe soils mapping, there are two major soil types near on the site and near the poultry sheds (Figure 5).



Figure 5: Soil types on the site

The report, "Soils and Irrigated Land Suitability of the Lockyer Valley Alluvial Plains, South-East Queensland" details the types of soil present in the Lockyer Valley.

Table 2: Soil types definitions

Soil Profile Class	Distinguishing Features
Woodbine (Wb)	Grey or dark self-mulching, cracking medium clay with grey subsoil to 1.5 m. Subsoils are alkaline but may become neutral to acid with depth.
Blenheim (Bl)	Dark self-mulching, cracking medium to heavy clay with dark, brown or grey calcareous subsoil to 1.5 m deep or over medium to heavy clay paleosol.

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In short, the soil texture of the site is a medium to heavy, dark self-mulching clay, such as a vertosol or similar. These soils tend to have high shrink-swell characteristics, hold nutrients well with a high Cation Exchange Capacity, and are excellent for cropping.

2.3. Organisational structure

The farm organisational structure is shown below in Figure 6.



Figure 6: Organisational Structure

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2.4. Ownership and contact details

Table 3: Ownership and Contact Details

Farm Owner:	Amazing Investors Nominee Pty Ltd	
Farm Manager:	ТВА	
Processor:	ТВА	
Name of Farm:	Cheema Poultry Farm	
Postal Address:	3 Tivoli Court, Rochedale South, QLD 4123	
Telephone Number:		
Mobile Number:	0423 343 343	
Facsimile Number:		
Email Address:	Sandeep_cheema@hotmail.com	
Real Property Description:	Lot 1 on M33869	
Land Area (Ha):	52 hectares approx.	
Tenure:	Freehold	

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3. Environmental Issues

3.1. General environmental duty

The meat chicken poultry farm must comply with the applicable environmental legal authorities and governance as outlined in Table 5 in Section 10.2. The meat chicken poultry industry aims to operate in an environmentally stable manner through the use of 'best practice environmental management' as detailed in the *National Environmental Management System for the Meat Chicken Industry Version 2*. The grower operates under guidance of the *Processors Growers Manual* and the potential environmental impacts of the meat chicken farm arising from these procedures are outlined in Section 3.2. The management of these impacts and the strategies utilised to maintain environmental sustainability on site are detailed further throughout Sections 5 - 9 of Chapter A and throughout Chapter B - Environmental Risk Assessment.

3.2. Potential environmental impacts

If meat chicken poultry farms are poorly designed and managed, significant environmental impacts can occur due to the result of the operation or construction of the poultry farm. As is the commonplace for meat chicken poultry farms, the following adverse impacts must be considered:

- Community Amenity;
- Surface Water;
- Groundwater;
- Soil;
- Emissions; and
- Dust, Noise and Odour.

3.2.1. Community amenity

Community amenity impacts arise from the operation of a meat chicken poultry farm when unreasonable interference with the comfort of the surrounding community lifestyle occurs. This could be the result of odour generation from the poultry farm either through waste disposal or chemical use, noise pollution associated with farm operation and traffic or dust generation and visual amenity due to the location of infrastructure in a rural setting.

The most appropriate solution to addressing the surrounding community amenity is to implement and maintain good management strategies through the adoption of appropriate buffers. Buffers protect the meat chicken farm from residential encroachment and protect the surrounding community from adverse impacts of the meat chicken industry. Buffers that include vegetative screens provide visual amenity to the site area. Inadequate buffers may require additional measures to control the impacts of the meat chicken poultry farm.

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3.2.2. Surface water

Surface water impacts arise from nutrient rich waste expulsion that meat chicken farms produce due to spent litter and the spreading of litter as a fertiliser. The process of eutrophication or elevated nutrient levels may occur as a result of these operations. This encourages the growth of toxic, harmful bacteria in the waterways and can be potentially dangerous to local animal and plant life. Due to these affects, meat chicken poultry farms are required to manage surface water movements through containment or through avoiding nutrient contamination.

3.2.3. Groundwater

Groundwater impacts are a result of nutrients and salts leaching through the soil into the groundwater and contaminating it. This may occur due to poorly sealed shed floors, poorly constructed spent litter storage areas and chemical storage areas. Groundwater contamination is very difficult to detect and remediation is difficult and costly, therefore it is best to ensure adequate management strategies are in place from the beginning of the project.

3.2.4. Soils

Soil impacts often occur in the form of degradation due to elevated nutrient levels and the corresponding changes in pH, soil structural decline, soil erosion, chemical and microorganism contamination and elevated sodicity and salinity levels. The spreading of spent litter is valuable as a use for fertiliser when applied at a sustainable rate, however this can trigger soil degradation. This requires the regulation and maintenance of a sustainable spreading strategy.

3.2.5. Gaseous emissions

Poultry farms are known to contribute to greenhouse pollution through the emission of carbon dioxide (CO_2) , nitrous oxide (N_2O) and methane (CH_4) . Poultry farms can also contribute to the emission of ammonia (NH_3) . Emissions can also result from the formation of electricity or gas and the burning of fossil fuels.

3.3. Environmental responsibilities of suppliers and growers

Environmental legislation dictates that the meat chicken farmer must ensure the sustainable use of spent litter that is supplied to off-site users. It is useful for the grower to have a contract with off-site users stipulating trading volumes and intended uses. Farmers contracted by large processors do not have control over the diet of the poultry and as such the chemical composition of the litter also. It is therefore important to ensure that growers are providing spent litter that is safe and used in an environmentally safe manner.

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4. Management of environmental impacts

The farm operates in accordance with standard 'best practice environmental management' and as such requires the management of the environmental impacts outlined in Section 3.2 to uphold the Environmental Authority and Governance which the meat chicken farm operates under, as outlined in Environmental authorityTable 5 Section 10.2. The site-based procedures and objectives compiled to manage these impacts are outlined in Sections 4.1 - 4.5. Allocations of responsible persons for these procedures are also shown.

4.1. Maintaining community amenity

Objectives:

- 1. Noise: Minimise noise generation impacts of the meat chicken farm during operation and construction of the proposed sheds;
- 2. Odour: Minimise odour impacts from the poultry sheds, poultry carcasses and spent litter whilst reducing odour complaints;
- 3. Dust: To minimise dust emissions from construction, poultry sheds, carcass management and transportation vehicles; and
- 4. Visual: Minimise the effect of built infrastructure has on the visual amenity of the local environment.

Management:

- 1. Noise: Noise generation is minimised by:
- Limiting use of air braking equipment on large vehicles;
- Limiting traffic movements and construction outside of standard operating hours;
- Maintenance of faulty equipment;
- · Utilising low noise emitting vehicles on site; and
- Conducting regular noise assessments as per Record Sheet 2.

2. Odour: Odour impacts are minimised by:

- The use of mechanically ventilated sheds to maintain optimum moisture content of the litter;
- Directing ventilation fans in south-west direction, away from neighbouring odour receptors;
- Variable control of ventilation rates on the sheds to maintain optimum temperature and humidity,
- Daily inspection of sheds to ensure correct temperature and humidity is maintained;
- Installation, inspection and maintenance of drinking watering systems that minimise spillage;
- Insulation of shed roofs to minimise condensation;
- Maintenance of cooling system to ensure operation does not cause wet litter;
- Land sloping away from the poultry sheds and construction of rat walls to prevent ingress of stormwater;
- Litter bed depths of minimum 50mm prior to bird placement;
- Daily monitoring of litter conditions and prompt action taken, by way of tilling, where crusts and/or damp areas are identified. Irreparably wet or fouled patches will be isolated, removed and replaced with dry litter should tilling not improve litter quality;
- Litter must be actively maintained in a dry and friable condition;

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- Where litter is re-used at the end of a batch, it must be treated to address pathogens loads and ammonia concentrations and be dry and friable at bird placement;
- Establishment and maintenance of vegetation buffers on the property boundaries;
- Adequate management of poultry carcasses as per Section 5.6;
- Spent litter removal and on-site disposal conducted with covered vehicles, with the avoidance of temporary on-site storage if possible; and
- · Odour assessments regularly conducted in conjunction with neighbour consultation;
- Odour complaints from nearby residents are recorded in Record Sheet 1 and managed accordingly.

3. Dust: Dust impacts are minimised:

- Maintaining an on-site speed limit of 20km/hr for all vehicles;
- Use of vegetative screens and buffers;
- Managing the moisture content of on-site litter; and
- Wetting of construction surfaces and transport roads during dry conditions of operation.

4. Visual: Visual amenity is maintained by:

• Use of vegetation and topography to minimise vision of poultry farm facilities from nearby residents and roads.

Responsibility of: Farm manager, Poultry Carcass Removal Contractor, Litter Removal Contractor

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4.2. Surface water management

Objectives:

- 1. Minimising surface water contamination due to poultry sheds, associated cleaning procedures and stormwater runoff;
- 2. Minimising surface water contamination due to storage of poultry carcass, spent litter and chemical storage;
- 3. Minimising surface water impacts due to spent litter disposal; and
- 4. Minimising surface water impacts due to stormwater runoff.

Management:

- 1. Contamination associated with poultry sheds and associated cleaning procedures is minimised by:
- Providing adequate drainage to direct stormwater and shed water runoff to the provided vegetative filter strips;
- Grassed areas and vegetative strips around the poultry sheds are maintained;
- Shed floors are constructed as a compacted clay or concrete base and raised above natural ground level to prevent water ingress; and
- · Sheds are constructed on sloping ground to prevent stormwater entry into the shed.
- 2. Contamination associated with storage of poultry carcasses, spent litter and chemical storage is minimised by:
- Poultry carcasses are to be stored in refrigerated container until contractor removal, refer to Section 5.6 for full management procedure;
- Chemical storage sheds are bunded to prevent contamination in case of spillage;
- Temporary storage areas for spent litter are appropriately bunded and covered in the event of emergency, it is commonplace for spent litter to be stored inside the poultry sheds before removal; and
- Re-vegetation of disturbed areas after construction has been completed.
- 3. Contamination of surface water due to spent litter disposal is minimised by:
- On-site disposal will be managed to ensure application of adequate layering of litter on appropriate areas; and
- Drainage pathways and filter strips are provided on disposal boundaries were deemed necessary.

Responsibility of: Farm manager

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4.3. Groundwater management

Objectives:

1. Minimising groundwater contamination due to poultry sheds, poultry carcass storage, spent litter storage and chemical and fuel storage.

Management:

- 1. Groundwater contamination is minimised through the following methods:
- All storage facilities and sheds are constructed with impermeable bases to prevent leaching of
 potential contaminants into the groundwater system;
- · Stormwater runoff and water flow is directed away from contaminated sites; and
- On site bore pumping is monitored and a yearly sample is sent away for chemical analysis to ensure the health of the current groundwater supply;
- All sheds are constructed to have a floor treatment with a minimum permeability of 1x10⁻⁹ m/s for a depth of 300mm. This may consist of compacted clay or concrete.

Responsibility of: Farm manager

4.4. Maintaining soil health

Objectives:

- 1. Minimising soil erosion during operation and construction; and
- 2. Minimising soil contamination due to litter disposal and operational procedure.

Management:

- 1. Erosion during operation and construction of the poultry sheds is minimised by:
- Implementation of a Sediment and Erosion Control Plan as outlined in Section 5.8; and
- Diverting runoff around the construction area and installing silt traps and barriers until adequate ground vegetation is established.

2. Soil contamination is minimised by:

 Ensuring adequate disposal volumes are adhered to on all areas of paddocked land to reduce opportunity for nutrient build up and chemical imbalance.

Responsibility of: Farm manager

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4.5. Reducing gaseous emissions

Objectives:

- 1. Minimise meat chicken shed gaseous emissions.
- 2. Minimise gaseous emissions due to construction and daily operational on-site vehicle usage.

Management:

- 1. Meat chicken shed gaseous emissions are minimised by:
- Adequately managing litter moisture content such that generation of harmful gases does not become excessive;
- Maintaining adequate shed temperatures such that poultry feed intake is kept to normal conditions;
- Ensuring the diet is adequate and does not oversupply the poultry with nutrients resulting in gaseous excretions;
- Ensuring ventilation fans, drinkers, cooling pads and lighting are operating correctly to ensure efficient energy use; and
- Lighting and other electrical appliances are only used when required.
- 2. Gaseous emissions due to construction and daily operational usage of vehicles is minimised by:
- Construction vehicles maintained to ensure minimal fuel consumption;
- · Minimising the use of on-site farm vehicles where possible; and
- Provision of facilities to store feed supply to limit the amount of feed delivery related movements.

Responsibility of: Farm Manager, Processor.

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5. Operation, design and management

5.1. Siting and design

All sheds are existing on site, with the farm owner wanting to extend the length of a number of sheds. The sheds are located on a sloping block, with the sheds sited between RL154 m and RL 165 m approx. Sheds 2, 3 and 4 are oriented in a north-south direction, and sheds 5, 6 and 7 are oriented in a more east-west direction. The shed extensions will be constructed with a compacted clay or concrete floor.

The sheds are accessed via Moon Road. There is adequate provision on site for contractor, employee and visitor parking.

5.2. Road, traffic and machinery management

The procedures taken to ensure sustainable environmental operation of the poultry farm in regard to dust, noise and light impacts with regards to road, traffic and machinery management are as follows:

- All internal roads are 'all weather' gravel, larger sized gravel particles are used to minimise dust from traffic;
- All trucks entering the property are to use low beam and trailer light functions only where possible. Air brakes are strictly not permitted;
- A maximum speed limit of 20km/h is enforced on site and drivers are asked to comply;
- Pick up areas and non-trafficable areas (including drains) are clearly defined through the use of guide posts and adequate signage;
- Litter removal is completed by covered semi-trailer or B-double;
- · Vehicles are privately maintained with provision of a service timetable;
- Timetable for bird pick up and arrival limiting noise during unacceptable hours.

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5.3. Shed management

Daily shed management procedures are explicitly laid out in the *Processors Grower's Manual* and consist of monitoring shed temperature, dead bird management (culls and mortalities), crop check percentages, weighing every 7 days and checking operational equipment (fans, coolers etc.). An example of the document register for this recording process is shown in the Appendices in Section 12.

The shed floors are covered with pine sawdust to a depth of 50 mm. Drainage/drainage pipes directing stormwater away from the sheds are provided around all sheds. On site drainage pathways are mown and cleaned regularly to prevent ponding of water. Farm management inspects sheds visually three to four times per day. During this process bird comfort, drinker heights, water pressure and wet spots are monitored. Floors are inspected for damage and repaired after the 49 day bird grow out cycle has been completed.

All sheds are fitted with 'state of the art' electronic climate control management systems and emergency alarms which monitor shed conditions. If there is a problem, an automated recorded message is sent to the manager's mobile phone notifying of the fault. An audible alarm is also activated. Weekly maintenance of all sheds is conducted and logged in the Broiler Batch Record Booklet or similar farm diary as shown in the Appendices.

Power meters are attached to all sheds which indicate the energy consumption of the shed.

5.4. Litter clean-out and removal

At the end of the bird grow out cycle the litter is piled up inside the sheds using a telehandler before removal. Spent litter is removed by contractor in a covered vehicle.

After litter is removed from the sheds, floors are swept to remove residual litter prior to washing of walls and floor being washed with a high-pressure hose and disinfected. During this time the sheds remain closed and out of service for a minimum of 24 hours. Fresh bedding is then applied as per Section 5.3 and insecticide is applied to the fresh litter. This litter removal and clean-out procedure is in accordance with the Processor's *Growers Manual* and the RIRDC (Rural Industries Research & Development Corporation) guidelines, *Grower options for spent litter utilisation*.

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5.5. On-site spent litter spreading

There will be no spreading of spent litter on the Poultry Farm.

5.6. Dead bird management

Dead birds are collected daily in all sheds. Dead birds will be removed to a cold room where they are stored in sealed containers prior to contractor off site removal (minimum twice weekly). This area is located away from drainage pathways. Mortalities and culls are recorded on the daily record sheet.

5.7. Stormwater management

On site stormwater management is mandated under *Environmental Protection Act 1994 (ERA 4(2))* to restrict the detrimental effect of the poultry farming activity on surface and groundwater bodies. Management strategies as outlined in Section 5.7.3 have been employed to limit the adverse effects on the surrounding catchment and water systems. As a result of the proposed management strategies being adhered to, the environmental harm can be limited, and the likelihood of an occurrence can be reduced.

5.7.1. Hydrology and flood Impacts

The proposed structures located on the property are not impacted by flooding and are located above the flood plain.

Stormwater runoff from constructed earthwork pads and shed areas will concentrate in vegetated swale drains and be directed to vegetated filter strips. Flow velocities will be limited on batters where required through the use of rip rap to encourage overland sheet flow.

Any bare soil exposed during the construction of the shed extensions will be replanted, mulched, and/or seeded to ensure adequate ground cover.

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5.7.2. Potential Contaminants, Impacts and Water Quality Objectives

The primary source of contamination from the meat chicken farm will be in the form of dust particulate which is emitted as a result of the operation of shed exhaust fans. This particulate matter settles on the shed pad areas. During shed clean-out procedures, water outflow is restricted and limited and does not increase nutrient contamination on shed pad areas.

Nutrient deposition on the shed pad area can contribute to high nutrient levels within close proximity to the sheds but declines rapidly at an increased distance away from the sheds, however stormwater runoff management must still be provided.

5.7.3. Proposed stormwater quality management

The proposed management and quality control measures applied to the shed and farm areas to control stormwater runoff are outlined in section 5.7.3.1 and 5.7.3.2. These controls are detailed as both external and internal control measures and are proposed to achieve compliance with the *Environmental Protection (Water) Policy 2009* to prevent release/likelihood of release of contaminants of stormwater exiting the meat chicken farm.

5.7.3.1. Internal controls

Internal controls are set in place in regards to floor, litter and dead bird management, internal shed water usage and chemical storage. Control measures are outlined as follows:

<u>Floors</u> – where shed floors are to be newly constructed; these will be compacted clay or concrete, raised above natural ground level and built on sloping ground to prevent inflow of external stormwater. The shed walls act as a seal which effectively bunds the shed area and prevents contaminating outflow. Where shed floors are existing, they should be inspected and if required, maintained to the same standard of new shed floors.

<u>Litter</u> – Spent litter is contained and stockpiled inside the shed walls upon clean-out. As removal occurs, litter which is leaving the property is loaded into covered trucks and any litter stored on site is stored on a compacted base, located away from drainage paths. Spent litter spillages are adequately contained until removal by covered contractor vehicle.

<u>Dead bird management</u> – Dead birds are removed daily from the sheds and stored in an on-site refrigerated dead bird container as outlined in section 5.6.

<u>Internal Shed Water Usage</u> – Sheds are washed down after litter clean-out and removal using high pressure, low volume water hoses and disinfected and treated for pests. During this process the sheds remain closed for 8 – 10 days. Any remnant water on the floors is evaporated using shed ventilation fans.

<u>Chemical Storage</u> – Chemicals are stored in a shed which is bunded to contain the contents if a spillage occurs. If a spillage occurs, it is recorded in Record Sheet 7.

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5.7.3.2. External controls

External controls are set in place in regard to drainage buffers, animal management, runoff diversion and vegetation covers. Control measures are outlined as follows:

<u>Drainage buffers</u> – A small dam is located only 20-25 m away from the western side of shed 7. This dam rarely holds water due to the small contributing catchment, and is only used for cattle if required. In a major rain event, overflow from this dam travels down a 100 m long vegetated drainage path to the next dam on site to the north. All other dams on site are at a minimum 50 m buffer distance.

Shed pad construction will be conducted such that runoff is directed away from the sheds towards onsite drainage features and to maximise travel distance between runoff sources and receiving drainage pathways.

<u>Animal management</u> – The meat chicken farm is constructed such that the operational area does not provide environmental and amenity factors which contribute to the attraction of large numbers of animals, particularly wild birds as this poses a major biosecurity risk.

<u>Runoff Diversion and Vegetation Cover</u> – Stormwater runoff which is received by the site from upslope areas will be directed away from shed pads towards natural drainage lines. Stormwater generated onsite will be directed through vegetation filter strips and swale drains before discharging to natural catchment flow paths as shown in Section 9. This vegetative cover filters nutrients and prevents the amount of sediment flow that can occur as a result of stormwater runoff.

5.8. Sediment and erosion control

Sediment and erosion control is implemented to limit soil impacts in the form of soil erosion, elevated nutrient levels and corresponding chemical and microorganism contamination. A sediment and erosion control plan is provided within the drawing details at section 9.

5.8.1. Potential sediment generation

Sediment will be generated as a result of the development works for the proposed shed expansion. This potential generation is dependent upon site conditions like topography, rainfall, material type and the construction methods used.

The proposed management and quality control measures are outlined in Section 5.8.2.

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5.8.2. Erosion and sediment control management

Sediment and erosion control management will consist of the use of diversion drains, sediment fences and establishing adequate vegetation cover. Diversion drains will be installed to divert stormwater runoff flow away from the shed pad area. Sediment fences will be installed to prevent soil losses due to erosion and wind movements. Once construction and development of the new proposed sheds has been completed sediment fences will be maintained until vegetation cover is established to an adequate standard.

The location of these devices and their extent is detailed in the Sediment and Erosion Control Plan in ACS-190081-BULK EARTHWORKS pages 09, 10 and 11.

5.9. Odour management

The operation of a meat chicken farm results in the production of odour due to the chemical content of litter and chemicals applied on site. Site odour emissions will be managed through effective operational strategy comprising ventilation usage, regular inspection and maintenance of cooling and drinking water systems, litter management and removal, dead bird management.

5.10. Chemical storage and use

Chemicals are stored in a lockable shed with a bunded area to trap spills. An MSDS for all chemicals is stored within the shed. Water wash down facilities are available for vehicles and containers used in the application of the chemicals and a wash down shower is provided for emergencies.

A certified and fully trained contractor is employed to spray the sheds. The sheds are completely shut down and isolated to limit atmospheric emissions. Empty containers will be disposed of in an appropriate manner using a private contractor, or when the Council drum collection occurs.

6. Contingency measures

Outlined in Table 4 are the contingency procedures to follow and manage the occurrence of an onsite emergency.

Emergency Situation	Contingency Plan
Power Supply Failure	Two automatic start generators (second generator backs up the first) activate immediately upon power failure. The generators are capable of running the farm under full capacity.
Water supply loss	If bore/dam water is unavailable, alternative water is available from a local contractor on a daily basis. Before use, all water is required to be filtered and chlorinated via on site water treatment plant.

Table 4: Emergency Situations and Contingency Measures

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Abnormal Mortality	In the event of catastrophic deaths from disease, the processor and all relevant parties will be consulted for disposal action required. In the event of catastrophic deaths from natural causes, the processor will be notified, and birds disposed of by private contractor.
Chemical Spill	All chemicals and fuels are stored in bunded areas, MSDS will be used to define adequate clean up procedures.
Equipment Malfunction	The farm manager and certain farm staff will have the skills required to fix most minor equipment malfunctions. Commonly needed spare parts will be kept on-site in case of any emergency for critical infrastructure.
Loss of feed supply	Silos on farm hold sufficient emergency feed to allow the procuring of an alternative feed source. To ensure continuity of feed supply, feed will be ordered well before the silos are empty. If the regular feed mill is unable to supply feed, an order will be placed with an alternative supplier.
Bird Pickup	The processor stipulates bird pickup timetable as outlined in the <i>Processors Grower's Manual.</i>
Fire	Potentially flammable chemicals are stored in an enclosed locked shed in individual containers to prevent mixing. Fire extinguishers are stationed around the sheds. Staff will maintain a fire break and are trained in the fire evacuation procedures and the Rural Fire Brigade (Blenheim Rural Fire Brigade) will be contacted in the event of a fire approaching the poultry farm.
Spent Litter pickup	In situations where spent litter cannot be taken off-site, it will be temporarily stored on the compacted pad around the sheds. If a rain event occurs, the spent litter will be adequately covered to manage any odour.
Loss of trained operators	At all times, staff will be trained in the duties and responsibilities applicable to their position. There is staff available to take over if the farm manager is unable to fulfil his duties.

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7. Monitoring, Recording and Reviewing

7.1. Operational monitoring

Operational monitoring occurs on a daily basis as a requirement of processor agreements as per the *Processors Growers Manual*. Typically, the following data is recorded.

- All poultry movements on and off the farm;
- Mortalities and culls;
- Litter conditions;
- Shed temperature;
- Shed humidity;
- Ambient Weather conditions;
- Water treatment levels; and
- Water consumption.

7.2. Subjective monitoring and community liaison

Self-auditing by the manager occurs on site on a per batch basis, this consists of boundary checks during each cycle when sheds are at peak capacity. Smell tests will be conducted on the boundary near the closest receptors during this time. If odour levels are abnormal, management practices in all sheds are reviewed to rectify.

Neighbours are also consulted and encouraged to notify the farm if there are any odour, noise and dust impacts. A complaint register is kept by the farm and if a complaint is received it will be recorded.

Record sheets include:

- Complaints Record;
- Noise Assessment Record
- Dust Assessment Record;
- Odour Assessment Record;
- Spent Litter Sales Record;
- Spent Litter Reuse Record;
- Environmental Improvement and Monitoring; and
- Staff Training.

All record sheets are included in the SBEMP throughout sections 7.2.1.1to 7.2.1.9

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N 7.2.1.1. Record Sheet 1: Complaints Register **Record Registry**

this record sheet. This complaints register is to be submitted to any governing authority if requested The complaint registration form below is to be used to record all complaints received at the farm. Further details may be provided on pages attached to

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rs.com.au				name	Complainant's
www.acsengineers.com.au					Complaint
eers.com.au				recorded by	Complaint
A-31					Source
ACS Engineers				Action taken	of Comment/
N, N				lainant re xt has hed?	Does
					Further
				responding officer	Signature of



7.2.1.2. Record Sheet 2: Noise Assessment

The noise assessment below is to be used to conduct noise assessments on site.

Date	Noise Monitoring Points (Level of Noise Nuisance)							
	MP 1	MP 2	MP 3	MP 4	MP 5			

Noise Levels and characteristics to assess when determining noise levels:

0	Not Audible	A	Sound pressure level
1	Definitely not annoying	В	Its duration
2	Very little annoyance	C	
3	Some annoyance		The rate at which it happens
4	Annoying	D	It's audibility
5	Quite annoying	E	Whether it is continuous at a steady level; or
6	Very annoying		whether it has a fluctuating, intermittent,
7	Extremely annoying		tonal; or impulsive nature
	· · · · ·	F	Whether it has vibration components

NOTE: characteristics as described in Part 1 of the Environmental Protection (Noise) Policy 1997.

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	Name	Date & Time	Wind direction	Wind speed	Dust from poultry farm Absent Present
MP 1 MP 2 MP 3 MP 4 MP 5					Absent
MP 1 MP 2 MP 3 MP 4 MP 5					
MP 1 MP 2 MP 3 MP 4 MP 5					
MP 1 MP 2 MP 3 MP 4 MP 5					
MP 1 MP 2 MP 3 MP 4 MP 5					
MP 1 MP 2 MP 3 MP 4 MP 5					
MP 1 MP 2 MP 3 MP 4 MP 5					

7.2.1.3. Record Sheet 3: Dust Assessment

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7.2.1.4. Record Sheet 4: Odour Assessment

STEP 1: Using the German VDI 3882 (VDI-RICHTLINIEN 1993) odour intensity scale provided, record the odour intensity every 30 seconds over a 10 minute period. **STEP 2**: Enter the highest intensity level experienced during the 10 minute period into the record below.

STEP 3: When an odour intensity of A-D is experienced, corrective action is required.

GERMAN VDI 3882 odour intensity scale

Odour intensity	Intensity level
Extremely strong	A
Very strong	В
Strong	С
Distinct	D
Weak	E
Very weak	F
Not perceptive	G

Name	Date	Time	Wind	Wind	Odour M	lonitoring	Point		
			direction	strength	MP 1	MP 2	MP 3	MP 4	OMP 5

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7.2.1.5. Record Sheet 5: Measured spent litter composition and

sales Spent Litter Removal Records

Date	Amount Sold (t and/or m3)	Transporter / Destination / Intended Use

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7.2.1.6. Record Sheet 6: Application of spent litter on-farm

Date Applied	Where Applied (Paddock I.D and area)	Application Rate (t/ha)	Application Method

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Date/Location of Spill/Chemical Type	Corrective Action

7.2.1.7. Record Sheet 7: Chemical spill record

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7.2.1.8. Record Sheet 8: Environmental improvement and monitoring

The record sheet below is used during the manager's self audit of the site to identify potential areas of improvement or concern. The onsite risk assessment outlined in Chapter B is conducted annually to aide in this process.

Date	What requires Environmental Improvement or Monitoring

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7.2.1.9. Record Sheet 9: Staff training

This record sheet details all relevant environmental training undertaken by owners, managers and staff.

Name of participant	Training Course
	Name of participant

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8. Reviewing the EMP

This SBEMP will be reviewed annually as a minimum, if a complaint is received, or if an expansion, change of operational practice or land use change occurs.

Records pertaining to spent litter removal, noise assessments, dust assessments, odour assessments, complaints, chemical spills, staff training will all be regularly updated and adjusted as required. Soil and water monitoring data will also be included in this SBEMP when conducted or required.

Regular review of the SBEMP ensures environmental practice and procedure is up to date and that appropriate policies and strategies are being incorporated correctly into site operation.

Document Status Record

Date Amended	Amendment Made

Amendments to the document status record are updated whenever changes are made to the SBEMP and highlight the amendment made.

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9. Maps and Plans

Drawing Number	Drawing Title
ACS-190081-BULK EARTHWORKS-00	COVER SHEET
ACS-190081-BULK EARTHWORKS-01	SITE LAYOUT
ACS-190081-BULK EARTHWORKS-02	SITE LAYOUT DETAIL
ACS-190081-BULK EARTHWORKS-03	EARTHWORKS
ACS-190081-BULK EARTHWORKS-04	VEHICLE TURNING MOVEMENTS
ACS-190081-BULK EARTHWORKS-05	STORMWATER PLAN
ACS-190081-BULK EARTHWORKS-06	SECTIONS SHEET 1 OF 3
ACS-190081-BULK EARTHWORKS-07	SECTIONS SHEET 2 OF 3
ACS-190081-BULK EARTHWORKS-08	SECTIONS SHEET 3 OF 3
ACS-190081-BULK EARTHWORKS-09	SEDIMENT & EROSION CONTROL PLAN SHEET 1 OF 3
ACS-190081-BULK EARTHWORKS-10	SEDIMENT & EROSION CONTROL PLAN SHEET 2 OF 3
ACS-190081-BULK EARTHWORKS-11	SEDIMENT & EROSION CONTROL PLAN SHEET 3 OF 3

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10. Legal requirements

10.1. Commitment to sound environmental management

We have set in place this system to evaluate, monitor, record, manage and review environmental impacts. We agree to review the plan at least every two years or more frequently if circumstances require. We will ensure all staff involved in the operation of the farm are adequately trained in environmental issues and relevant training and education is undertaken.

I the grower agree to abide by the requirements outlined in the plan and all staff members employed by me have signed a statement which identifies they understand and agree with these requirements.

Where a legitimate problem exists or arises, we will consult with the relevant authorities (e.g. Local Council) to devise an adequate solution, bearing in mind commercial realities.

Signed:	(Grower)	Signed:
Date:		Date:

Signed:	 	 (Processor)
Date:	 	

As a staff member employed by the grower, I understand and agree with the requirements outlined in this environmental management plan.

Staff Member (Full Name)	Signature	Date

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10.2. Environmental authority

Cheema Poultry Farm adheres to strict environmental policies and governing authorities which are outlined below in Table 5.

Local Govt. Authority:	Lockyer Valley Regional Council
Local Govt. Consent No.:	MCU2014/0005
Consent Capacity:	200,000 birds
Date of Approval:	25/08/2014
State Govt Authority:	Department of Agriculture and Fisheries
EA No.:	DA 2010/0127
Date of Approval:	18 July 2014 (date of transfer to owner)
Action Needed:	N/A

Table 5: Environmental Legal Authority and Governance

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11. References

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Wiedemann, S, Bielefeld, N, McGahan, E, Valentine, J & Murphy, C 2015, *Grower options for spent litter utilisation*, RIRDC Publication No 14/093, Rural Industries Research and Development Corporation, Canberra.

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12. Appendices - Example Daily Operation Record Sheets

12.1. Weighing and Mortality Record Sheet

VANDENBRINK		SHED 1		Batch #	1606		VAND	ENBRINK		SHED 2	-	Batch #	1606		
Date: 8/6/16	Binds	23400	,	Doc W1	45		Date://	Date: 10/6/16 Birds 23.580				Doc W1: 41 45			
Doren Location & Ag			13			8		cation & Age	# .	MT	PG.		1		
Weekly	Mor Weekly	tality	-		Weights			Weekly	Mort Weekly	ality	2		Weights		
Age Mort	Culls	Accum.	74	Age	Wt	WFA	Age	Mort	Culls	Accum.	%	Age	Wt	WFA	
7 128	71	199	6	7	204	+.9	7	180	68	248		1	197	4.5	
14 67	19	885	-	14	482	+.5	14	49	13	310	12.5	14	526	+1.3	
21 63	9	35.7		21	937	4.9	21	83	21	414		21	986	+1.5	
28 36	3	396		28	1.334	9	28	52	38	504		28	1.361	-16	
35 28	9	433			No. 14	1993	35	35	22	561					
42 26	8	467				198	42	30	31	622		-			
49 18	15	500	20			1	49	11	18	651	-				
56		1.1.1.2	1				56	6	5	662.			1.5		
VANDENBRINK	-	SHED 3		Batch #	1600		VANE	ENBRINK		SHED 4	-	Batch #	# 160	6	
Date: 11/1/16	Birds	20970)	Dec Wt		100	Date	14/6/16	Birds Ploced:	330	30	Doc W1	45	42	
Donor Location & Ag	Placed	PG		Dec mi	40	102	-	ocation & Ag	-		PG	3.		10-11-1	
	Mor	tality 3	_	-	Weights	-	0	Weekly		tality	1		Weights		
Age Mort	Weekly Culls	Accum	7.	Age	Wt	WFA	Age	Mort	Culls	Accum.	%	Age		WFA	
7 126	56	182		7	168	-15	7	172	81	253		17	190	+.3	
14 73	12	267		14	475	4.5	14	83	21	357	-	14	0.		
21 59	35	361		21	861	2	21	62	29	448		22	965	4.3	
28 HO	19	420		28	1.388	4	28	38	15	501		28	1.43	7 4.3	
35 25	13	458					35	30	16	547			125		
42 21	19	498		1			42	23	21	591					
49 15	15	528		2	1		49	22	21	634.	1	1			
11	2	534			120		56								
56 H		1		PEE	D CARY OVER		COMM	ENTS:		Bran			1		
	END OF	BATCH MORTAL	TIA		101 R 577									1	
	1	500			101	will								2.9	
	2	662	_	-	Sor	159m	1							a de	
	3	534		5	R									123.13	
	4	634.												2 2 3	
	TOTAL	2330	-		La martin								-		
		-	A STREET	2 - 3 - 7	-	-									

Figure 7: Mortality and Weighing Record Sheet

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12.2. Feed Delivery Record Sheet

CDOWER	1 Contractor		DELIVER	Y	20/2			
GROWER		NBRINK	No of birds in b	atch -	and the second			
PLACEMENT DATE	8/6/1		FINISHER					
Last bach Carry over	PER BIRD KG	1	0.50	1.30)	-		
This bach Carry over	101			as reader				
this buch carry over	DATE ,	INVOICE		EED RECEIVE				
DELIVERY 1	5/6/16	215782	STARTER	GROWER	FINISHER	W/DRAW		
DELIVERY 2	16/6/16	215 910	31.62.		Section 11			
DELIVERY 3	16/6-16	215911	SUIT .	11.11.		1		
DELIVERY 4	21-6-16	216 011		11.44 31.90				
DELIVERY 5	29-6-16	216 121		31.58				
DELIVERY 6	27-6-16	216114	Status Stat	3.93		a contraction of the		
DELIVERY 7	4-7-16	216 167		0115	31,92			
	8-7-16	216 169	1	31.38	50,10	1 1 1 1 1 2 1 1 1		
	11-7-16	216 352	Sec. 1		32.67	1. 7 23 23		
	14-7-16	217 526			31.36	12-23		
	15-7-16	216 370	- 2 Patrice		32.08	125×127		
	18-7-16	217 915	Law Sular 2	and the second second	32.34			
	20-7-16	217922		and a start of the	38,60			
	22-7-16	217 930		in the second	32.26			
and the second	25-7-16	218 654		1	19:76.	a la fair and a start of the		
ELIVERY 16		A state of the sta	March 199	main and				
ELIVERY 17	and the second second	No. of Call	California -	Territoria	14	2 V : Martin		
ELIVERY 18	and a start of	1		1	Real Property in	Sector and		
ELIVERY 19	na han tan	Contraction of the second			and the second			
LIVERY 20		and the second		50, 2 Va. 35	1 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
ELIVERY 21	Cherry Color	Sec.	Section of the section of the		- Andrewson			
LIVERY 22	Maria San Sin			and the second	and the second			
LIVERY 23		a state of the		Contraction of the		1 station		
LIVERY 24						Sec. Sec.		
LIVERY 25				Set in the set	1			
LIVERY 26			1.21.201	100 22 C				
LIVERY 27			and the second	the second	18 alling			
IVERY 28		No. Carlos	and the second second	Town of the second second				
IVERY 29		and the second	a to a los	See .	-	a st. Helle		
IVERY 30			State State	and the second second	1234			
IVERY 31	and the second	and the second	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	Sector and		in a little		
IVERY 32				Carlos and				
IVERY 33			Section and		- Carlos and	-		
VERY 34	1.1		A State of the second	C. C. C. C. Line	1. 9-1-5	12 6 1 1 2 2 3		
VERY 35	Par 1			Ber Dun	Charles and			
VERY 36	Carlos I I -	Call & Street	6 3. C. 20	Sector -	A BERTHAND			
	200	1. 20 - 22 M	Star Star	Mar and State		States Mar		
VERY 37	10000	The second second	L. S. T. Mark	12.55	N NOT	18 37 92A		
VERY 38	A CONTRACTOR			and the second				
VERY 39						The second second		
(ED)(40	A State of the second	a service	State of the second state of the	and the second	\$ 244.9	1		
/ERY 40			CI 0 A	190 12	- 010 4			

Figure 8: Feed Delivery Record Sheet

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12.3. Cull and Mortality Record Sheet

FARM		VD BR	ank si			HATCHERY:		RD.
DATE PL	ACED:	14/6/	76 r	No CHICKS	;	SEX:	MIAFO	
DONOR	t:	No.	1111			BREED:	R 308	>
Cull Code K	ny 1 = Log, 2	- Runt & Non-storte	ra, 3 = Yolk sac, 4	= Deformities, ;	5 = Injuries (please s	pecify), <u>6</u> = Unthrithy, <u>7</u> = Disease (pl	ease specify), <u>8</u> = Other (pl	ease specify)
				10000	Region of	Dark Contractor		
Age	Day	Mort	Cull	Cumul	Cull (Insert Code)	Commer (and notes on bir	its d health)	Initial
DOA								
1	68	50	18					
2	30	28	22					
3	46	30	16	1.1				
4 .	28	24	4	-			AGA CONTRACTOR	
8	25	20	5					
7	20	12 800	80	-				-
8	16	10	2					3
9	18	16	2	17				
10	16	16	-	1			1000	
11	17	11	6	573	64	and the second s		
12	14	10	4	Cielle.			19-1 Init	
13	16	14~	2~					
and the second se	10	587	50			and the second		
100	12	8	4				URACE DO	
	9	9	-	Carlos and				-
Solitable Management	10	7	3	14				
18	10	8	2	Card .		Bu and a state		
19	11	11	-	-	- Alerta	All in the second	1948	200
20 1	3	90	4		-			
1 8	5	1067	150			And	Call Call	
	2	8	4	- and a state		Construction of the second		
	3	6	2				10000	-
4 9		6	2	-	1 martin			-
	8	5	3	Station of the				
6 -	6	6	1.	19-3-51-		The second s		
7	5	ha	1	Tenes Str.		2611		
-	6	3(38/	33	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	C. C.	hast	and the second se	
1	5	2	3		and the second	Participant and	-	
	1	23	4		C. C. C.	A Miss		
1		- U	2		1 Carlos			
6	2	3	2			and the second second		
-	2	1	1			Man The second	the state of the s	
3	2	4	(1)	-		and the second states of the	DOCUMENT NO	INTEODA

Figure 9: Cull and Mortality Record Sheet

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First		Dat	le:	Time:	1000	Problem	5		Action taken
1			2.4			33.10			
2		-	12	_		177		-	
4		and and	10					-	
		10000	and the	-					
Age	MIN	MAX Temp	Feed Available (Tick = Yes, Cross = No)	Drin	kers	E 1 = c 3 = optimal.	nvironme rool, 2 + cool 4 - warm but	nt but ok, ak, 5 = warm)	Comments
				Water Available	Flush	Morning	Mid	Evening	
0	29	21.1				1	2		
1		34.1				6			
2	345	32.1				1 00			
4	30.6	32.2							
5	30.1	31.8							and the second s
6	23.5	32.9			0				OUT of GAS.
7	28.6					1			
8	284					1		1	
9	283	30.0				4	20		
10	28-2					1000			
	283					S			
	28.3					12	1		A CONTRACTOR OF THE OWNER
	27.6					1224	_		- 112
	24.6					1		-	THO HEMIER TAILED.
	27.6					-	1	100	
	16.9					12270		-	
	26.8								
	671							2	
	266								
-	5.72					1			A CARLES A CARLES
2 7	5.9 3	17.6							
	7.2 2								
4 2	6.52	15				The second			
5 1	5.8 1	8.6							No. of the second secon
	54 2							-	Aller Tan I have the
	.92								and the second second second
	141								Mary Martine Land
	112								
	5.8 2						Rec_	1 com	
- F	- 0.15	Second Incom				-			DOCUMENT No LST-F-027-N
									DOCOMENTINS (SH402/44

12.4. Shed Temperature Record Sheet

Figure 10: Shed Temperature Record Sheet

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Balada				
LESTATE T	BAIAD	A GROUP OF COMPANI	IES	CONTROLLED DOCUMENT
	BROILE	R VERIFICATION SCHE	DULE	
Location: UD BETN				and the state
Week:/	Date V	V/K Commencing: 4/6/16	FI	ock: PG3, MT,
Instruction: Please mark Boxes		С ок Х	Fault	ts comment
DAILY		SAT SUN MON TU	JES WE	D THUR FRI
Bird Monitoring (Feed, Water & Bird Comf	art)		1 1	
Chlorine ppm				
(UV, Chlorine Hydrogen Pe	eroxide)	PERFORMANCE SPONSTONE STATE	-	
Controllers (Checked and Adjusted)			/ /	
Footbaths (Correct chemical solution)			/ -	111
WEEKLY		Comr	ments	1. Statel 1 76-5
Test Alarms	1]	ments	
Bait Stations	1			
BATCH MAINTENANCE				
Feeders]		
Drinkers				
Lights		RERATRED LIG	GHTS	SHIFD 1
Litter	1			State State
Management	-	And and a second s	-	and the second se
Winches		GREATSTED	NT	HISS SHIEDI
Generator		and the second s	- 122	
Pumps		and the second sec	- Harv	and the second second
Fans, Fan belt	. /	SFANTERD	-Fr	ans.
Heaters	1	SALACKO	HIM	Thes
Gas Tanks	1	A standard and a standard and		- Aleren and a start of the
Cool Cells	1		m The	
Test Generators		A CONTRACTOR OF THE OWNER		
Farm Vehicles				
Sign off Mul		Date: 10/6/	16	Mallin
	and the second	Issue No:04		
Document No : BRO-F-010-NAT Page Number: 1 of 1	A STREET	Issue Date: 20	0 th June 2	014

Figure 11: Shed Maintenance Record Sheet

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Attachment 1



Chapter B Environmental Risk Assessment

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Attachment 1



1. Introduction

An assessment of the Cheema Poultry Farm has been undertaken as per the *National Environmental Management System for The Meat Chicken Industry* released by Rural Industries Research and Development Coordination, to identify the risk of causing environmental harm and highlight areas requiring environmental improvement or monitoring.

Section 2 of Part D assesses the vulnerability rating (1-4, where 1 = low vulnerability and 4 = very high vulnerability) on each of the potential environmental impacts associated with various natural resources and amenity located on the meat chicken farm, including:

- Surface water quality;
- Groundwater quality;
- Community amenity odour, noise, dust and light; and
- Soils.

The vulnerability rating to use is indicated by utilising the ranking tables containing parameters applicable to each rating. It is likely that parameters from more than one rating will apply to most farms therefore discretion is required when applying an overall rating to any set impact.

Section 3 of the environmental risk assessment requires the placement of a risk assessment rating (1-4, where 1 = low risk and 4 = very high risk) on each of the major design and operation features of the meat chicken farm which are outlined below:

- Siting and design;
- Road, traffic and machinery management;
- Shed management;
- Spent litter cleanout and removal;
- On-site spent litter spreading;
- Dead bird management;
- Chemical storage and use;
- Contingency measures; and
- Subjective monitoring and community liaison.

To evaluate the likelihood of an environmental impact, a two dimensional risk matrix is utilised to assess design impacts against natural amenity impacts. Based on the matrix rating the vulnerability of the resource or operation can be determined as follows as per *National Environmental Management System for The Meat Chicken Industry* outlined by RIRDC:

- 1 4 means a low overall rating and would not trigger any action.
- 5 –11 means a medium overall rating and may trigger some action.
- 12 –16 means a high overall rating and would trigger some action.

If an action is required, environmental monitoring and improvement will occur. The farm manager will undertake a self-assessment of the farm annually to ensure no increase in risk of adverse environmental impacts.

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2. Natural Resources and Amenity (Vulnerability Ratings) 2.1. Vulnerability rating – surface water quality

Rank 1	Rank 2	Rank 3	Rank 4
Meat chicken operation is at least	Meat chicken operation is at least	Meat chicken operation is at least	Meat chicken operation is within
100 m from surface water bodies	50 m from surface water bodies	25 m from surface water bodies	25 m of surface water bodies and
(rivers, creeks, wetlands etc) and	(rivers, creeks, wetlands etc) and	(rivers, creeks, wetlands etc) and	there are no vegetative filter strips
vegetative filter strips exist.	vegetative filter strips exist.	vegetative filter strips exist.	existing.
There is minimal possibility of	Any runoff that may be	Any runoff that may be	Meat chicken operation is located
runoff water being contaminated	contaminated with manure or	contaminated with manure or	in a declared catchment area.
with manure or chemicals.	chemicals is contained on farm.	chemicals is directed through	Contaminated runoff water is
All spent litter storage and	Spent litter storage and compost	vegetative filter strips.	allowed to leave the farm.
compost areas are bunded to	areas are bunded to prevent entry	Some bunding exists around	Spent litter storage and compost
prevent entry or exit of runoff.	or exit of runoff for amounts >2	spent litter storage and compost	areas are not bunded.
Meat chicken operation is located	m ³ .	areas for amounts $>2 \text{ m}^3$.	Meat chicken operation is located
above the 1 in 100-year flood line.	Meat chicken operation is located	Meat chicken operation located	within the 1 in 100-year flood line.
	above the 1 in 100-year flood line.	within the 1 in 100-year flood line.	
Ranking: 3 Comments	Comments: A small dam is located on the western side of the existing sheds, approximately 20-25 m away from th nearest shed. The dam is the start of the stream order 1 drainage channel and does not capture a large volume of	order 1 drainage channel and does	approximately 20-25 m away from the
water. Veg	water. Vegetative filter strips exist. The farm is located above the 1 in 100-year flood line	ocated above the 1 in 100-year flood	l line

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2.2. Vulnerability rating – groundwater quality

Rank 1		Rank 2	Rank 3	Rank 4
Groundwater is at least 20 m from surface.	20 m from	Groundwater is at least 10 m from surface.	Groundwater is at least 5 m from surface, with medium permeable soils.	Meat chicken operation located in a groundwater recharge area.
Soils overlying groundwater are thick clays.	ater are	Soils overlying groundwater are thick clays.	Soils overlying groundwater are	Groundwater is less than 5 m from surface.
Nearby groundwater sources only used for irrigation.	irces only		Nearby groundwater sources only used for stock.	Sandy soils overlying groundwater.
				Nearby groundwater sources used for human consumption.
Ranking: 2 St				
*Groundwater is defined as su	vater up the ubsurface wa	Ranking: 2 Comments: Nearby bore logs suggest the aquifer is more than 10m below standing water level of 8.2 m below ground level. This is because the piez water up the bore. Soils overlying the groundwater are thick, black, self-mu seroundwater is defined as subsurface water contained in a saturated zone of soil or geological stratum.	n below the piez , self-mu	ground level. Bore RN154785 has a ometric pressure of the aquifer pushes the ulching clays.

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2.3. Vulnerability rating – community amenity (odour)

Rank 1		Rank 2	Rank 3	Rank 4
Meat chicken sheds separated from sensitive receptors* by: >600 m (average farm)**	ated from	Meat chicken sheds separated from sensitive receptors by at least: 300 m (average farm)	Meat chicken sheds separated from sensitive receptor by at least: 150 m (average farm)	Meat chicken sheds located on a small property and is separated from sensitive receptors by at least:
>400 m (small farm)**		200 m (small farm) 400 m (large farm)	100 m (small farm) 200 m (large farm)	<150 m (average farm)
>800 m (large farm)** Significant hills and valleys between	s between	400 m (large farm) Some hills and valleys between farm	200 m (large farm) Generally flat open terrain between	<100 m (small farm) <200 m (large farm)
farm and neighbours.		and neighbours.	farm neighbours.	Rural residential and/or urban
Vegetative screens of at least 30 m	ist 30 m	Vegetative screens exist that screen	Minimal vegetative screens exist on	development surrounding property,
exist on all sides of the meat chicken operation.	at chicken	the meat chicken operation from roads and neighbours.	the farm.	with less than 150 m buffer. <i>Flat open terrain between farm and</i>
				receptors.
				There are no vegetative screens on
				the farm.
	neighbour the terrain neighbouring house	d. There are some hills and valleys in	Comments: The nearest neighbouring house is located on the eastern side of the shine arest shed. There are some hills and valleys in the general area, however between	leds, approximately 340 m from the sheds and the nearest
A sensitive receptor is definŧ *An average farm is design:		nearest shed. There are some hills and valleys in the general area, however neighbour the terrain is relatively flat. There are minimal vegetation screens neighbouring house.	ocated on the eastern side of the sh n the general area, however between minimal vegetation screens between	of the sheds, approximately 340 m from the between the sheds and the nearest between the farm and the nearest
>200,000 birds/batch.	ed as any res lated as 100,	*A sensitive receptor is defined as any residence, residential development, town or public facility (e.g. school, public **An average farm is designated as 100,000 – 200,000 birds/batch, a small farm is designated as less than 100, >200,000 birds/batch.	ocated on the eastern side of the shi n the general area, however between minimal vegetation screens between public facility (e.g. school, public hall, recre public facility (e.g. school, public hall, recre	of the sheds, approximately 340 m from the r between the sheds and the nearest s between the farm and the nearest c hall, recreation area). c hall, recreation area).

2.4. Vulnerability rating – community amenity (noise, dust and light)

Site based Environmental Management Plan

Rank 1	Rank 2	Rank 3	Rank 4
Meat chicken sheds situated from sensitive receptors by 400 m. Significant hills and valleys between farm and neighbours. Vegetative screens of at least 30 m exist on all sides of the meat chicken operation.	Meat chicken sheds situated from sensitive receptors by 200 m. <i>Some hills and valleys between</i> <i>farm and neighbours</i> . Vegetative screens exist on the sides of the meat chicken operation that can be seen from the road and by neighbours.	Meat chicken sheds situated from sensitive receptors by 100 m. Generally flat open terrain between farm neighbours. Minimal vegetative screens exist on the farm.	Meat chicken sheds located on a small property and is situated from sensitive receptors by <100 m. Rural residential and urban development surrounding property, with less than 200 m buffer. <i>Flat open terrain between farm</i> <i>and neighbours</i> . There are no vegetative screens on the farm.
Ranking: 3 nearest shed. There neighbour the terrair neighbouring house.	Comments: The nearest neighbouring house is located on the eastern side of the sheds, approximately 340 m fr nearest shed. There are some hills and valleys in the general area, however between the sheds and the nearest neighbour the terrain is relatively flat. There are minimal vegetation screens between the farm and the nearest neighbouring house.		of the sheds, approximately 340 m from the r between the sheds and the nearest between the farm and the nearest

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2.5. Vulnerability rating – soils (if applying spent litter on-farm or operating a free-range production system)

ivieat chicken sheas and/or spent of spent inter reuse areas and/or ree-	Spent litter reuse areas and/or free-	Spent litter reuse areas and/or free-
litter application area on relatively flat range areas are at least 50m from	range areas are at least 25m from	range areas are located within 25 m
surface water bodies (rivers, creeks,	surface water bodies (rivers, creeks,	of surface water bodies and there are
	wetlands etc) and some vegetative	no vegetative filter strips existing.
	filter strips exist as well.	Meat chicken sheds, free-range
surface water bodies (rivers, creeks, Soils are: Moderately deep. Clay-	Mostly flat open terrain between farm	areas or spent litter reuse areas on
	neighbours.	steep land (e.g. >10%).
Reuse areas are suited to a range of	If applying spent litter on-farm, soils	If applying spent litter on-farm, soils
	are: Shallow. Sandy.	are: Very shallow. Very sandy.
Free-range areas are managed to limit	Suited to some crop production.	Only suited to grazing or forestry.
water soil erosion (i.e. well vegetated, surface	Free-range areas are denuded and	Free-range areas are badly denuded
logging or chemical contamination. runoff is diverted away, contour banks	prone to erosion.	and prone to erosion.
Free-range areas are managed to limit		
nutrient accumulation in the soil (i.e.		
rotationally cropped, manure is scraped		
from runs) and soil erosion.		
Ranking: 1 Comments: ranking 1 as farm will not be applying spent litter or operating a free-range production system.	g spent litter or operating a free-rang	ie nroduction system

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Site based Environmental Management Plan

3. Design and Operation (Risk Assessment) 3.1. Vulnerability rating – Road, Traffic and Machinery Management

Rank 2		Kank 4
As much as practical traffic	As much as practical traffic	Traffic movements (excluding bird
movements (excluding bird pick-	pick-	pick-up) occurs anytime within the
up) occurs between 6 a.m. and 9	and 10	day.
p.m.	p.m.	Entrance point to farm has less
30 km/hr speed limit signs posted	Entrance point to farm has at least	than 150 m visibility in either or
on-farm.	150 m good visibility in both	both directions.
Truck exhaust brakes not used	directions.	
on-farm or near entrance.		
All machinery used on-farm fitted		
with appropriate exhaust		
equipment.		
Entrance point to farm has at least		
200m good visibility in both		
directions.		
s: A speed limit of 20km/hr will be enfo pm. Truck exhaust brake will be strict	provide and traffic movements as	s much as practical occur betweer ong Moon Road. However the entr
	As much as practical traffic movements (excluding bird pick- up) occurs between 6 a.m. and 9 p.m. 30 km/hr speed limit signs posted on-farm. Truck exhaust brakes not used on-farm or near entrance. All machinery used on-farm fitted with appropriate exhaust equipment. Entrance point to farm has at least 200m good visibility in both directions. Si A speed limit of 20km/hr will be enfi pm. Truck exhaust brake will be strict pm. Truck exhaust brake will be strict only has 270m visibility from the east	As much as practical traffic movements (excluding bird pick- up) occurs between 5 a.m. and 10 p.m. Entrance point to farm has at least 150 m good visibility in both directions. forced on site and traffic movements a ctly prohibited on roads on farm and al- ctly prohibited on roads on farm and al- st, and over 285m visibility from the we

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3.2. Risk assessment – siting and design

Rank 1	Rank 2	Rank 3	Rank 4
Base of shed is compacted clay or	Base of shed is compacted clay or	Base of shed is either not	Base of shed is either not
impermeable.	impermeable.	compacted or impermeable.	compacted or impermeable.
Meat chicken sheds separated at	Meat chicken sheds separated at	Meat chicken sheds separated at	Meat chicken sheds separated
least 3 km from all other poultry	least 2 km from all other poultry	least 1 km from all other poultry	less than 1 km from another
operations.	operations.	operations.	poultry operation.
All surrounding land is designated	All surrounding land is designated	Surrounding land is designated	Surrounding land is not
rural and is not marked for future	rural but may be planned for	rural, but is planned for future	designated rural.
development.	future development.	development.	Inadequate bunding provided on-
Technologies installed to reduce	Bunding provided to prevent the	Bunding provided to prevent the	farm.
odour emissions.	ingress or outflow of water from	ingress or outflow of water from	
Bunding provided to prevent the	areas containing manure (sheds,	areas containing manure (sheds,	
ingress or outflow of water from	free-range areas, stockpiles,	free-range areas, stockpiles,	
areas containing manure (sheds,	carcasses etc).	carcasses etc).	
free-range areas, stockpiles,			
carcasses etc).			
Ranking: 1 Comment	Comments: The proposed shed floors will be of a compacted clay or concrete standard with a permeability of less than 1	a compacted clay or concrete standa	rd with a permeability of less than
x 10 ^{-y} m/s land is de	x 10 ^{-y} m/s. There are no existing meat chicken farms within a 3km radius of the proposed poultry farm. All surrounding land is designated as rural under the Laidley Planning Scheme. Odour emission reduction technologies including state	rms within a 3km radius of the propos nning Scheme. Odour emission redu	sed poultry farm. All surrounding ction technologies including state
of the art proposed trains thrc	of the art climate control systems to manage sheds and vegetative buffers are proposed as part of the farm design. The proposed stormwater design incorporates clean stormwater diversion drains around the farm and dirty water treatment trains through vegetative buffers. Filter strips and grassed swales.	ids and vegetative buffers are propos stormwater diversion drains around t grassed swales.	e proposed as part of the farm design. The around the farm and dirty water treatment

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Application for Change (Other) to Approval for Material Change of

Use for Intensive Animal Industry (Poultry Farm - increasing

Environmentally Relevant Activity No. 4 (2) Poultry Farming >

capacity from 200,000 birds to 241,450 birds) and

200,000 birds at 9-11 Moon Road, Blenheim

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3.3. Risk assessment – shed management

Attachment 1

Litter moisture is maintained	Litter moisture is sometimes <	Litter moisture is regularly < 10%
between 15 and 40%.	10% and/or > 40%.	and/or > 40%.
Integrity of floor is checked and	Integrity of floor is only checked	Integrity of floor is never checked
maintained after each cleanout.	once per year, with little	and maintained.
Have regular supply of clean	maintenance.	Do not have a regular supply of
bedding and have sourced	Have regular supply of clean	clean bedding.
backup supply.	bedding, but do not have a	Litter in shed is regularly wet from
No extraneous water can enter	backup supply.	extraneous water.
the shed.	Litter in shed is sometimes wet	Bell type drinkers are used.
Nipple drinkers with no	from extraneous water.	Cooling/ventilation equipment
evaporative trays are used.	Cup type drinkers are used.	(e.g. pads and foggers) are not
Cooling/ventilation equipment	Cooling/ventilation equipment	checked and maintained during
(e.g. pads and foggers) are	(e.g. pads and foggers) are only	use.
checked and maintained daily to	checked and maintained weekly	Regular intestations of rodents on-
avoid litter becoming wet during	during use.	farm and not treated.
Rodent population monitored	farm and irregularly treated	
weekly and appropriately treated.		
sheds will be visually inspected three checked as well as litter moisture. A ning equipment will be utilised to trea	Four times per day and during this A regular supply of clean bedding and at caked or over moist litter as requir intrined or processory. All proposed	process cooling/ventilation backup supply is provided on sit ed in the sheds. The shed floors backup will have nimble drinkers w
rays installed. A rodent control plan v e rodent population will be monitored pe elevated above the natural ground	will be established on the farm with bait static d daily and baits replaced weekly at a minimu d level to prevent ingress of water into sheds	ait stations located at regular minimum. The shed pads are o sheds.
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	Litter moisture is maintained between 15 and 40%. Integrity of floor is checked and maintained after each cleanout. Have regular supply of clean bedding and have sourced backup supply. No extraneous water can enter the shed. Nipple drinkers with no evaporative trays are used. Cooling/ventilation equipment (e.g. pads and foggers) are checked and maintained daily to avoid litter becoming wet during use. Rodent population monitored weekly and appropriately treated. bheds will be visually inspected three checked as well as litter moisture. / ning equipment will be utilised to tre ted are each batch cleanout and ma rays installed. A rodent control plan e rodent population will be monitored be elevated above the natural groun	AcS Engineers

200,000 birds at 9-11 Moon Road, Blenheim

3.4. Risk assessment – litter cleanout and removal

Attachment 1

Rank 1	Rank 2	Rank 3	Rank 4
Litter moisture is between 20 and	Litter moisture is between 15 and	Litter moisture is between 10 and	Litter is very wet (>50%) or very
30% at cleanout.	40% at cleanout.	50% at cleanout.	dry (<10%) at cleanout.
Ventilation at cleanout is reduced	Spent litter sometimes stored on	Spent litter stockpiled or	Spent litter stored on-farm in piles
to a low level that is still safe for	farm for a short period, but	composted on-farm in piles that	that are anaerobic, not bunded or
workers.	bunded and covered and on a	are bunded and have a sealed	on a sealed based.
Spent litter* immediately removed	sealed base.	base.	Spent litter not covered before
from farm at cleanout.	Spent litter covered before truck	Spent litter covered before truck	truck leaves farm.
Spent litter covered before truck	leaves farm.	leaves farm.	Chemical analysis of spent litter
leaves farm.	Chemical analysis of spent litter	Chemical analysis of spent litter	and application rates not supplied
Chemical analysis of spent litter	and application rates supplied to	and application rates not supplied	to end-user.
and application rates supplied to	end-user.	to end-user.	Sheds cleaned before 6 a.m. and
end-user at cleanout.	Sheds cleaned out between 6 a.m.	Sheds cleaned before 6 a.m. and	after 6 p.m.
Sheds cleaned out between 6 a.m. and 6 p.m.	and 6 p.m.	after 6 p.m.	
Ranking: 1 Comments ensure litte Covers are litter cleand	Comments: Litter conditioning equipment will be utilised to treat caked or over moist litter as required in the sheds to ensure litter moisture is maintained between 20 and 30% at cleanout. No spent litter is stockpiled or composted on-farm. Covers are applied to all vehicles carrying litter off site. Sheds are cleaned out between 6 a.m. and 6 p.m. The spent litter cleanout contractor provides chemical analysis of spent litter removed to end-users at cleanout.	utilised to treat caked or over moist I and 30% at cleanout. No spent litter i off site. Sheds are cleaned out betwee ysis of spent litter removed to end-us	itter as required in the sheds to is stockpiled or composted on-farn en 6 a.m. and 6 p.m. The spent ers at cleanout.
1 is defined as	: Litter conditioning equipment will be r moisture is maintained between 20 a applied to all vehicles carrying litter c put contractor provides chemical analy	utilised to treat caked or over moist I and 30% at cleanout. No spent litter i off site. Sheds are cleaned out betwee ysis of spent litter removed to end-us	itter as required in the sheds to s stockpiled or composted on-farm en 6 a.m. and 6 p.m. The spent ers at cleanout.

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3.5. Risk assessment – on-site spent litter spreading & management of nutrients in free-range areas

Rank 1	Rank 2	Rank 3	Rank 4
Spent litter only spread when	Spent litter moisture is between	Spent litter moisture is between	Spent litter is very wet (>50%) or
moisture is between 20 and 30%.	15 and 40% during spreading.	10 and 50% during spreading.	very dry (<10%) during spreading.
Spent litter spread and	Spent litter only spread after 9:00	Spent litter spread occasionally	Spent litter spread regularly late in
immediately incorporated.	a.m. when atmosphere is	late in the afternoon and early in	the afternoon and early in the
Application rate matched to	unstable.	the morning when the atmosphere	morning when the atmosphere is
nutrient uptake and acceptable	Application rate matched to	is stable.	stable.
losses.	uptake and acceptable losses.	Application rate regularly exceeds	Application rate exceeds uptake
Spent litter composition always	Spent litter composition regularly	uptake and acceptable losses.	and acceptable losses or is
measured.	measured.	Spent litter composition	unknown.
Facility has no free-range areas.	Facility has no free-range areas.	occasionally measured.	Spent litter composition never
		Management practices are	measured.
		employed to limit nutrient	No management practices
		accumulation from manure	employed to limit nutrient
		deposition in free-range areas.	accumulation in free-range areas.
Ranking: 1 Comments:	Facility has no free-range areas. To	Comments: Facility has no free-range areas. To reduce risk, all criteria in rank 1 will be adhered to.	pe adhered to.

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3.6. Risk assessment – dead bird management

Rank 1	Rank 2	Rank 3	Rank 4
Dead birds collected from sheds		Dead birds collected from sheds	Dead birds not collected daily.
daily.	daily.	daily.	No contingency plan in place for
Contingency plan in place for	or Contingency plan in place for	Contingency plan in place for	catastrophic bird deaths.
catastrophic bird deaths and all		catastrophic bird deaths, but not	If using burial or composting the
relevant parties informed.	relevant parties informed.	all relevant parties informed.	site is not sufficiently lined or
Dead birds are immediately	Dead birds are composted in a	Dead birds are buried or composted	sealed.
placed in collection/disposal		on-farm.	Dead birds dumped in the bush.
system.	Dead birds removed from farm at		Dead birds are burnt in a non-
Dead birds are collected daily for	y for least 5 out of 7 days.		compliance incinerator.
rendering.			Runoff can enter or leave carcass
Ranking: 1 Corr	Comments: Dead birds are collected daily and stored in sealed containers in		a coldroom. Dead birds are removed from
	the farm to be rendered at least twice a week. A contingency plan is in place		
			for management of catastrophic bird deaths
			gement of catastrophic bird deat
			igement of catastrophic bird deat

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capacity from 200,000 birds to 241,450 birds) and

200,000 birds at 9-11 Moon Road, Blenheim



3.7. Risk assessment – chemical storage and use

Attachment 1

	Kank 2	Kank 3	Rank 4
Material Safety Data Sheets	MSDS provided for all chemicals	Chemicals application not always	No MSDS provided.
(MSDS) provided for all chemicals	stored and used on farm.	adhered to manufacturer's	Chemicals stored or used on farm
used on farm.	All chemicals and fuels stored and	instructions or to state agricultural	not approved by the National
Approved contractor is used to	used in accordance with	department's specifications.	Registration Authority for
apply chemicals, with minimal	workplace health and safety codes	Empty containers not immediately	Agricultural and Veterinary
storage of chemicals on-farm.	of practice.	disposed of as per manufacturer's	Chemicals.
All staff trained in the correct	All chemicals applied at	instructions.	No staff trained in the correct
handling and use of chemicals.	concentrations that strictly adhere	Some MSDS provided for	handling and use of chemicals
All chemicals applied at	to the manufacturer's instructions	chemicals stored and used on	Chemicals application does not
concentrations that strictly adhere	or to state agricultural	farm.	follow manufacturer's instructions
to the manufacturer's instructions	department's specifications.	Chemicals sometimes stored	or to state agricultural
or to state agricultural	All staff trained in the correct	outside.	department's specifications.
department's specifications.	handling and use of chemicals.	Only manager trained in the correct	Empty chemical containers lying
Empty containers disposed of as	Empty containers disposed of as	handling and use of chemicals.	around farm.
per manufacturer's instructions	per manufacturer's instructions		Chemicals stored outside.
Ranking: 1 Comments on site for	Comments: MSDS will be stored in chemical storage shed for all chemicals on site. An approved contractor will be use on site for shed chemical clean out. Empty containers will be stored and disposed of during council collection. Staff will	age shed for all chemicals on site. Ar iners will be stored and disposed of d	s on site. An approved contractor will be used isposed of during council collection. Staff will
not handle contractor	not handle chemicals unless trained in correct usage procedures. The chemicals will be applied as per the approved contractor procedure.	age procedures. The chemicals will b	be applied as per the approved

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3.8. Risk assessment – contingency measures

Rank 1	Rank 2	Rank 3	Rank 4
Contingency plan in place for all of the following: Catastrophic deaths Backup power supply Backup water supply Equipment malfunction Fire Interruption of bird supply to abattoir. Interruption to spent litter pick-up or application. Containment and clean up of chemical/fuel leaks and spills.	Contingency plan in place for the following: Catastrophic deaths Backup power supply Backup water supply Interruption of bird supply to abattoir. Interruption to spent litter pick-up or application.	Contingency plan in place for the following: Catastrophic deaths Backup power supply Backup water supply	No contingency plans in place for any of the following: Catastrophic deaths Backup power supply
Ranking: 1 Comments:	Comments: All contingency plans will be put in place as per Section & Chapter A – Environmental Management Plan		

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3.9. Subjective monitoring and community liaison

Rank 1	Rank 2	Rank 3	Rank 4
Regular checks are made at the	Some checks are made at the	Irregular checks are made at the	No checks are made at the
property boundary for unacceptable	property boundary for	property boundary for	property boundary for
levels of odour, dust and noise.	unacceptable levels of odour,	unacceptable levels of odour,	unacceptable levels of odour, dust
Maintain complaints register, with full	dust and noise.	dust and noise.	and noise.
details of complaints received, results	Keep record of complaints,	Irregularly keep complaints	No complaints register kept.
of investigations into complaints and	but not always investigate or	register.	No contact ever made with
corrective actions.	have follow up action.	Rarely inform neighbours of any	neighbours when there may be
Always advise neighbours of any	Infrequently inform	unusual events or problems that	potential problems (e.g. excessive
unusual events or problems that may	neighbours of any unusual	may cause an unavoidable odour,	odour generation).
cause an unavoidable odour, dust or	events or problems that may	dust or noise problem.	No dispute resolution performed.
noise problem, including what is being	cause an unavoidable odour,	Rarely participate in mediation with	
done to mitigate the problem and the	dust or noise problem.	unresolved disputes.	
expected duration of the (determining	Sometimes participate in		
parameter).	mediation with unresolved		
Participate in mediation with unresolved	disputes.		
disputes.			
Ranking: 1 Comments: Regular check	s will be completed along the pro	Comments: Regular checks will be completed along the property boundary at sensitive receptor points, complaints register	points, complaints register
maintained, neighbours reactively c	maintained, neighbours regularly consulted on unusual events resolution will be actively conducted in the case of a complaint	maintained, neighbours regularly consulted on unusual events and problems causing odour, dust and noise issues, dispute resolution will be actively conducted in the case of a complaint.	st and noise issues, dispute

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4. Environmental Improvement/Monitoring 4.1. Risk assessment matrix

Complete the Environmental Improvement / Monitoring matrix by multiplying the rating designated for each natural resource and amenity by the rating designated for each design and operation factor. Note: shaded areas do not require completion.

	Desian &	Surface	Ground	Community	Community	Soil (Applie
	Design & Operation	Water	Water	Amenity –	Amenity –	Soil (Applic. Area)
	Rating (1-4)	Quality	Quality	Odour	Noise, Dust	Alea)
		Quanty	Quanty	Cubu	& Light	
Natural Resources		Number	Number	Number	Number	Number
& Amenity Rating		from 2.1.	from 2.2.	from 2.3.	from 2.4.	from 2.5.
(1-4)						
Siting & Design	Number from 3.1.	3 x 2 = 6	2 x 2 = 4	3 x 2 = 6	3 x 2 = 6	1 x 2 = 2
Road Traffic and	Number from	3 x 1 = 3			3 x 1 = 3	
Machinery	3.2.	3X1-3			3X1-3	
Management	5.2.					
Shed	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	
Management	3.3.	5 . 1 - 5		5 . 1 - 5	5 × 1 = 5	
Litter Cleanout	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
and Removal	3.4.					
On-site Spent		3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
Litter Applic. &	3.5.					
Management of						
Nutrients in Free						
Range Areas.						
Dead Bird	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
Management	3.6.					
Chemical Storage	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
& Use	3.7.					
Contingency	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
Measures	3.8.					
Subjective	Number from	3 x 1 = 3	2 x 1 = 2	3 x 1 = 3	3 x 1 = 3	1 x 1 = 1
Monitoring &	3.9.					
Community						
Liaison						

Number of 1 -4 means a low rating and would not trigger any action.

Number of 5 - 11 means a medium rating and may trigger explanation or action.

Number 12 – 16 means a high rating and would trigger explanation or action.

Actions would take the form of an Environmental Improvement Program (EIP) or monitoring.

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4.2. Trigger action/explanation:

The siting and design risk rating scored a 2, only due to the clear distance to the site entrance along Moon Road from the east, which only has 270m site distance from the entry of the farm.

While the road is not speed sign posted, the road geometry and gravel surface suggest the majority of vehicles will be travelling in the 60 – 80 km range. This further assists with the allowable sight distance and missing the criteria of 285 m site distance by only 15 m will not increase the actual risk to turning trucks.

This risk will be kept as a ranking of 2, however If this risk was downgraded to a 1, there are no actionable risks for the Cheema Poultry Farm.

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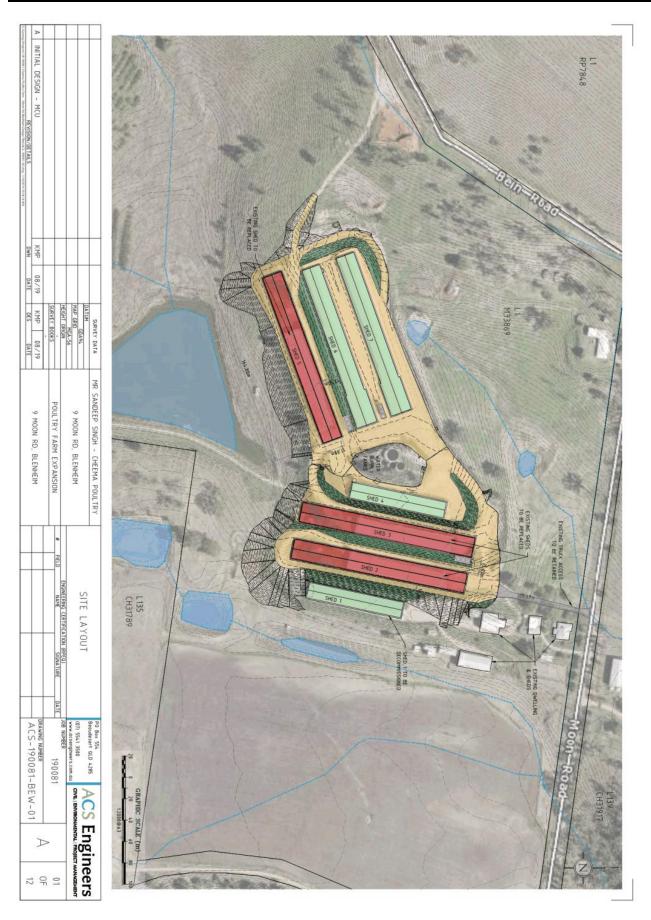
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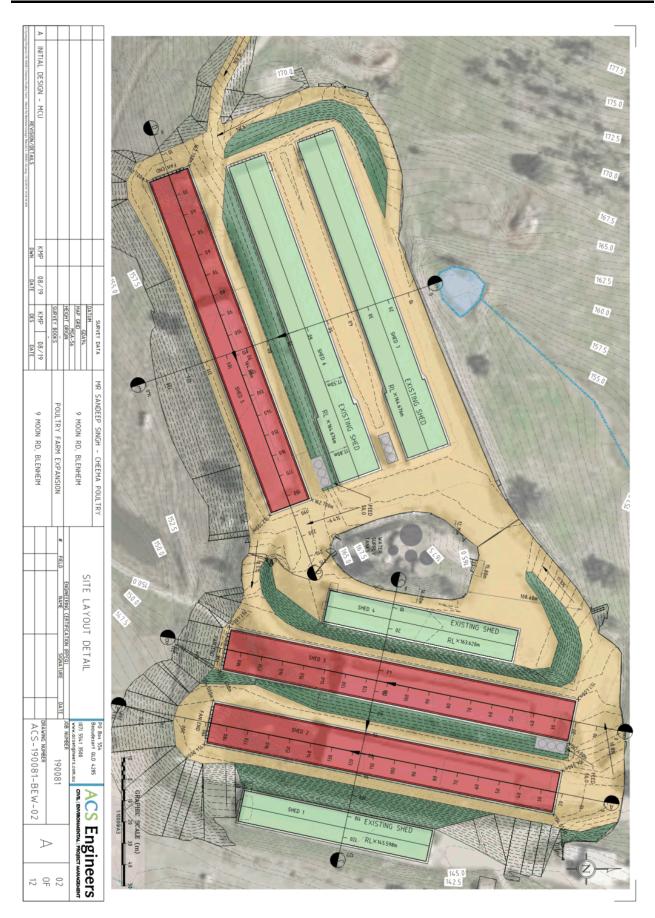
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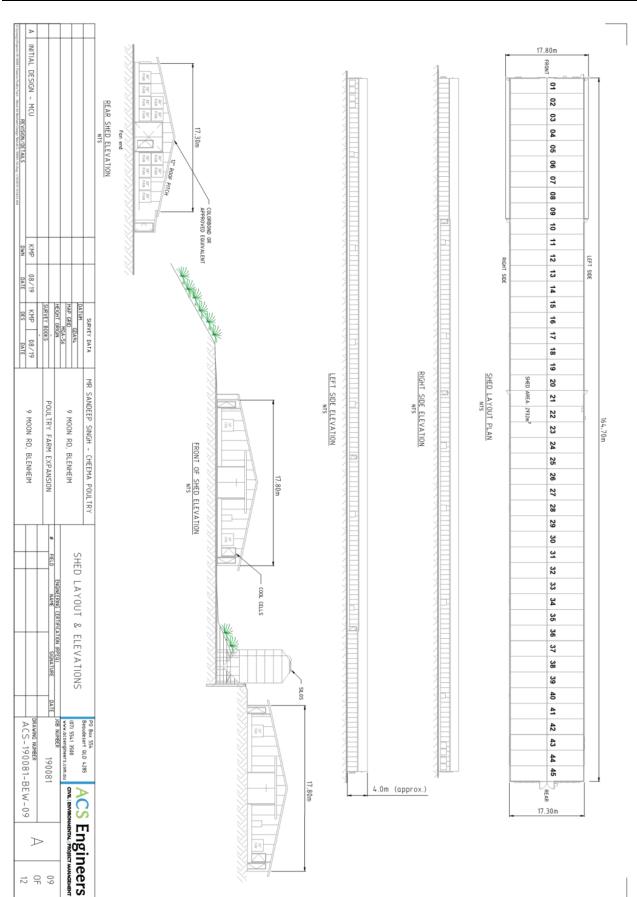
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Attachment 1







Department of Agriculture and Fisheries

Permit

Environmental Protection Act 1994

Environmental authority 2021-19

This environmental authority is issued by the delegate of the administering authority under Chapter 5 of the Environmental Protection Act 1994.

Permit¹ number: 2021-19

Environmental authority takes effect when your related development application is approved

The first annual fee is payable within 20 business days of the effective date.

The anniversary date of this environmental authority is the same day each year as the effective date.

Environmental authority holder(s)

Name and Suitable Operator Reference	Registered address
Amazing Investors Nominee Pty Ltd	PO Box 389
Suitable operator reference: 727971	CLAYFIELD QLD 4011

Environmentally relevant activity and location details

Environmentally relevant activity	Location
ERA 4 — Poultry farming	1M33869
2 farming more than 200,000 birds	9-11 Moon Road Blenheim Queensland

Additional information for applicants

Environmentally relevant activities

The description of any environmentally relevant activity (ERA) for which an environmental authority (EA) is issued is a restatement of the ERA as defined by legislation at the time the EA is issued. Where there is any inconsistency between that description of an ERA and the conditions stated by an EA as to the scale, intensity or manner of carrying out an ERA, the conditions prevail to the extent of the inconsistency.

An EA authorises the carrying out of an ERA and does not authorise any environmental harm unless a condition stated by the EA specifically authorises environmental harm.

A person carrying out an ERA must also be a registered suitable operator under the *Environmental Protection Act 1994* (EP Act).

Contaminated land

It is a requirement of the EP Act that an owner or occupier of contaminated land give written notice to the administering authority if they become aware of the following:



- the happening of an event involving a hazardous contaminant on the contaminated land (notice must be given within 24 hours); or
- a change in the condition of the contaminated land (notice must be given within 24 hours); or
- a notifiable activity (as defined in Schedule 3) having been carried out, or is being carried out, on the contaminated land (notice must be given within 20 business days) that is causing, or is reasonably likely to cause, serious or material environmental harm.

For further information, including the form for giving written notice, refer to the Queensland Government website <u>www.qld.gov.au</u>, using the search term 'duty to notify'.

Take effect

Please note that, in accordance with section 200 of the EP Act, an EA has effect:

- a) if the authority is for a prescribed ERA and it states that it takes effect on the day nominated by the holder of the authority in a written notice given to the administering authority-on the nominated day; or
- b) if the authority states a day or an event for it to take effect-on the stated day or when the stated event happens; or
- c) otherwise- one the day the authority is issued.

However, if the EA is authorising an activity that requires an additional authorisation (a relevant tenure for a resource activity, a development permit under the *Planning Act 2016* or an SDA Approval under the *State Development and Public Works Organisation Act 1971*), this EA will not take effect until the additional authorisation has taken effect.

If this EA takes effect when the additional authorisation takes effect, you must provide the administering authority written notice within 5 business days of receiving notification of the related additional authorisation taking effect.

If you have incorrectly claimed that an additional authorisation is not required, carrying out the ERA without the additional authorisation is not legal and could result in your prosecution for providing false or misleading information or operating without a valid environmental authority.

Mitchell Furness Manager, Environmental Regulation

Delegate of the administering authority Environmental Protection Act 1994

Enquiries

Department of Agriculture and Fisheries Agri-Business Policy and Industry Development 203 Tor Street TOOWOOMBA QLD 4350 Phone: 13 25 23 Fax: 07 4529 9233

Email: livestockregulator@daf.qld.gov.au

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Department of Agriculture and Fisheries

Obligations under the Environmental Protection Act 1994

In addition to the requirements found in the conditions of this environmental authority, the holder must also meet their obligations under the Act, and the regulations made under the Act. For example, the holder must comply with the following provisions of the Act:

- general environmental duty (section 319)
- duty to notify environmental harm (section 320-320G)
- offence of causing serious or material environmental harm (sections 437-439)
- offence of causing environmental nuisance (section 440)
- offence of depositing prescribed water contaminants in waters and related matters (section 440ZG)
- offence to place contaminant where environmental harm or nuisance may be caused (section 443)

Other permits required

This permit only provides an approval under the *Environmental Protection Act 1994*. In order to lawfully operate you may also require permits / approvals from your local government authority, other business units within the department and other State Government agencies prior to commencing any activity at the site. For example, this may include permits / approvals with your local Council (for planning approval), the Department of Transport and Main Roads (to access state-controlled roads), the Department of Natural Resources and Mines (to clear vegetation), and the Department of Agriculture and Fisheries (to clear marine plants or to obtain a quarry material allocation).

Development Approval

This permit is not a development approval under the *Planning Act 2016*. The conditions of this environmental authority are separate, and in addition to, any conditions that may be on the development approval. If a copy of this environmental authority is attached to a development approval, it is for information only, and may not be current. Please contact the Department of Agriculture and Fisheries to ensure that you have the most current version of the environmental authority relating to this site.

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Conditions of environmental authority

The environmentally relevant activity conducted at the location as described above must be conducted in accordance with the following site specific conditions of approval.

Agency inte	erest: General
Condition number	Condition
G1	Any breach of a condition of this environmental authority must be reported to the administering authority as soon as practicable within 24 hours of becoming aware of the breach. Records must be kept including full details of the breach and any subsequent actions taken.
G2	 The activity must be undertaken in accordance with written procedures that: a) identify potential risks to the environment from the activity during routine operations and emergencies; and
	 b) establish and maintain control measures that minimise the potential for environmental harm; and c) ensure plant, equipment and measures are maintained in a proper and effective condition; and
	 d) ensure plant, equipment and measures are operated in a proper and effective manner; and e) ensure that staff are trained and aware of their obligations under the Environmental
	 Protection Act 1994; and f) ensure that reviews of environmental performance are undertaken at least annually; and
	 g) Identify risk of harm or nuisance to surrounding land uses and measures to minimise any environmental harm or nuisance; and h) Include a management plan which outlines practices that prevent or minimise the risk
	of environmental harm or nuisance to surrounding land uses.
G3	All reasonable and practicable measures must be taken to prevent or minimise environmental harm caused by the activities.
G4	Activities conducted under this environmental authority must not be conducted contrary to any of the following limitations:
	a) the maximum number of birds onsite must not exceed 241,450 birds; andb) birds are to be housed within poultry sheds at all times
G5	The poultry farm must be constructed generally in accordance with the following plan: 1. GENERAL WORKS AND SERVICES PLAN, ACS Engineers, 03 of 14, ACS-180081- BEW-03, version D, 09/10/20.

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G6	Poultry shed floors must be constructed and maintained in accordance with accepted engineering practice, to ensure long term structural integrity. The in-situ coefficient of permeability of the finished base, batters and embankments must not exceed 0.1mm/day. If this standard cannot be achieved using the in-situ material, lining must be carried out in accordance with the design permeability specification of National Environmental Management System for the Meat Chicken Industry – Version 2 December 2014 RIRDC Publication No. 14/100. The holder of the environmental authority is to submit compaction testing for approval to the administering authority to demonstrate compliance with this specification prior to stocking the expanded facility.
G7	The holder of this environmental authority must not make any material alteration to the activity which may affect the operating capacity of the activity or change the way in which the activity operates, without the prior written approval of the administering authority .
G8	The environmentally relevant activity to which this environmental authority relates must be established and operated in accordance with the National Environmental Management System for the Meat Chicken Industry – Version 2 December 2014 RIRDC Publication No. 14/100 or subsequent versions.
	In the event of any inconsistency between the conditions of this Environmental Authority, the National Environmental Management System for the Meat Chicken Industry – Version 2 December 2014 RIRDC Publication No. 14/100 and the development information, the documents will prevail in the following order to the extent of the inconsistency:-
	 the conditions of this Environmental Authority; the National Environmental Management System for the Meat Chicken Industry – Version 2, December 2014, RIRDC Publication No. 14/100; and the development information.
G9	 General Operating Requirements: Feeding out equipment shall be operated to minimise spillage; Stock watering facilities shall be maintained to minimise overflows and spillage; Poultry sheds must be managed to: a) minimise the amount of water that mixes with litter, and b) maximise the stars of draine of litter
G10	 b) maximise the rate of drying of litter. Poultry carcasses shall be disposed of so as not to cause environmental harm or nuisance.
G11	 Set-up, maintain and keep records of: all litter management activities; and daily inspections of the poultry; and bird placements; and bird mortalities; and spent litter removal volume and date.
Monitori	ng
G12	All analyses required under this environmental authority must be carried out by a laboratory that has National Association of Testing Authorities certification, or an equivalent certification, for such analyses.

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G13	Standard agronomic soil chemistry of lands the subject of this environmental authority that receive waste generated by the environmentally relevant activity must be conducted in accord with Condition G15.
G14	A standard chemical analysis of relevant water courses must be conducted in accord with Condition G15. A typical analysis includes those conducted by a local government laboratory and includes the following elements:
	pH; conductivity; total hardness; temporary hardness; total alkalinity; bicarbonate alkalinity; carbonate alkalinity; hydroxide alkalinity; residual alkalinity; molybdate reactive silica; total iron; total manganese; calcium; magnesium; sodium; potassium; sulphate; chloride; nitrate; phosphate; free carbon dioxide; total dissolved ions; total dissolved solids; figure of merit; saturation index; sodium adsorption ratio.
G15	Monitoring described in condition G13 and G14 must be undertaken when requested by the administering authority , in the manner prescribed by the administering authority . The monitoring results must be provided within 10 business days to the administering authority upon its request.
G16	When required by the administering authority , monitoring must be undertaken in the manner prescribed by the administering authority to investigate a complaint of environmental nuisance arising from the activity. The monitoring results must be provided within 10 business days to the administering authority upon its request.
G17	All records must be kept for a period of at least five years and provided to the administering authority upon request.
Agency int	erest: Air
Condition number	Condition
A1	Birds, bird carcasses and litter located on the relevant land must be managed to minimise the risk of odour and airborne contaminants causing an environmental nuisance to any sensitive place or commercial place .
A2	Dust and particulate matter emissions must not exceed the following concentrations at any sensitive place or commercial place:
	 a) dust deposition of 120 milligrams per square metre per day, when monitored in accordance with Australian Standard AS 3580.10.1 (or more recent editions), or b) a concentration of particulate matter with an aerodynamic diameter of less than 10 micrometre (µm) (PM10) suspended in the atmosphere of 50 micrograms per cubic metre over a 24 hour averaging time, when monitored in accordance with Australian Standard AS 3580.9.6 (or more recent editions) or any other method approved by the administering authority.
	Litter within poultry sheds must be maintained to be in a friable state at all times while birds are

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Agency inte							
Condition number	Condition						
WT1		ts must not be roundwater .	released to g	roundwater or	at a location v	vhere they are	likely to
WT2	Any release harm.	of contaminar	nts generated l	by the activity	to waters mus	st not cause er	nvironmenta
WT3	The stormwa contaminant		n disturbed ar	eas must be n	nanaged to mir	nimise the rele	ase of
Agency inte	erest: Noise						
Condition number	Condition						
	Naina noner	rated by the activity must not cause environmental nuisance to any sensitive place cial place.					
N1	or commerc	cial place.					
N1 N2	or commerc Noise from t not exceed t	he activity mu he levels ident nsitive place	ist not include	substantial lo 3 – Noise limits	w frequency	noise compon	ents and mus
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Agency interest: Land		
Condition number	Condition	
L1	Any release of contaminants generated by the activity to land must not cause environmental harm .	
L2	Before applying to surrender this environmental authority the site must be rehabilitated to achieve a safe, stable, non-polluting landform.	
Agency inte	erest: Waste	
Condition number	Condition	
WS1	All waste generated in carrying out the activity must be lawfully reused, recycled or removed to a facility that can lawfully accept the waste.	
WS2	Waste being treated must be lawfully treated to render it less hazardous and be fit for its intended use or disposal.	
WS3	3 Any release or utilisation of waste products generated by the activity must not cause environmental harm .	

END OF PERMIT

Attachments

 GENERAL WORKS AND SERVICES PLAN, ACS Engineers, 03 of 14, ACS-180081-BEW-03, version D, 09/10/20.

Definitions

Key terms and/or phrases used in this document are defined in this section and **bolded** throughout this document. Applicants should note that where a term is not defined, the definition in the *Environmental Protection Act 1994* (the Act), its regulations or environmental protection policies must be used. If a word remains undefined it has its ordinary meaning.

activity means the environmentally relevant activities, whether resource activities or prescribed activities, to which the environmental authority relates.

administering authority means the Department of Agriculture and Fisheries or its successor or predecessors.

Annual Exceedance Probability (AEP) An Annual Exceedance Probability (AEP) event is the probability of a level of flooding being equalled or exceeded, at least once, in any given year. For example, a 1% AEP, is a flood level that has a one per cent chance of occurring in any given year.

appropriately qualified person(s) means a person or persons who has professional qualifications, training, skills and/or experience relevant to the EA requirement and can give authoritative

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assessment, advice and analysis in relation to the EA requirement using the relevant protocols, standards, methods or literature.

background means noise, measured in the absence of the noise under investigation, as L A90,T being the A-weighted sound pressure level exceeded for 90 percent of the time period of not less than 15 minutes, using Fast response.

commercial place means a place used as a workplace, an office or for business or commercial purposes and includes a place within the curtilage of such a place reasonably used by persons at that place.

delegate of the administering authority means an officer of the Department of Agriculture and Fisheries or its successor as cited by the administering authority.

disturbed areas includes areas:

- that are susceptible to erosion;
- 2. that are contaminated by the activity; and/or
- 3. upon which stockpiles of soil or other materials are located.

environmental harm as defined in Chapter 1 of the Environmental Protection Act 1994.

environmental nuisance as defined in Chapter 1 of the Environmental Protection Act 1994.

environmental value as defined in Chapter 1 of the Environmental Protection Act 1994.

groundwater means water that occurs naturally in, or is introduced artificially into, an aquifer.

 $L_{Aeq adj,T}$ means the adjusted A weighted equivalent continuous sound pressure level measures on fast response, adjusted for tonality and impulsiveness, during the time period T, where T is measured for a period no less than 15 minutes when the activity is causing a steady state noise, and no shorter than one hour when the approved activity is causing an intermittent noise.

land does not include waters.

 $MaxL_{pA,T}$ means the maximum A-weighted sound pressure level measured over a time period T of not less than 15 minutes, using Fast response.

measures has the broadest interpretation and includes plant, equipment, physical objects, monitoring, procedures, actions, directions and competency.

noxious means harmful or injurious to health or physical well-being.

offensive means causing offence or displeasure; is unreasonably disagreeable to the sense; disgusting, nauseous or repulsive.

prescribed water contaminants means contaminants listed within Schedule 9 of the Environmental Protection Regulation 2008.

records include breach notifications, written procedures, analysis results, monitoring reports and monitoring programs required under a condition of this authority.

release of a contaminant into the environment includes:

- 1. to deposit, discharge, emit or disturb the contaminant; and
- 2. to cause or allow the contaminant to be deposited, discharged, emitted or disturbed; and
- 3. to fail to prevent the contaminant from being deposited, discharged emitted or disturbed; and
- 4. to allow the contaminant to escape; and
- 5. to fail to prevent the contaminant from escaping.

secondary containment system means a system designed, installed and operated to prevent any release of contaminants from the system, or containers within the system, to land, groundwater, or surface waters.

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sensitive place includes the following and includes a place within the curtilage of such a place reasonably used by persons at that place:

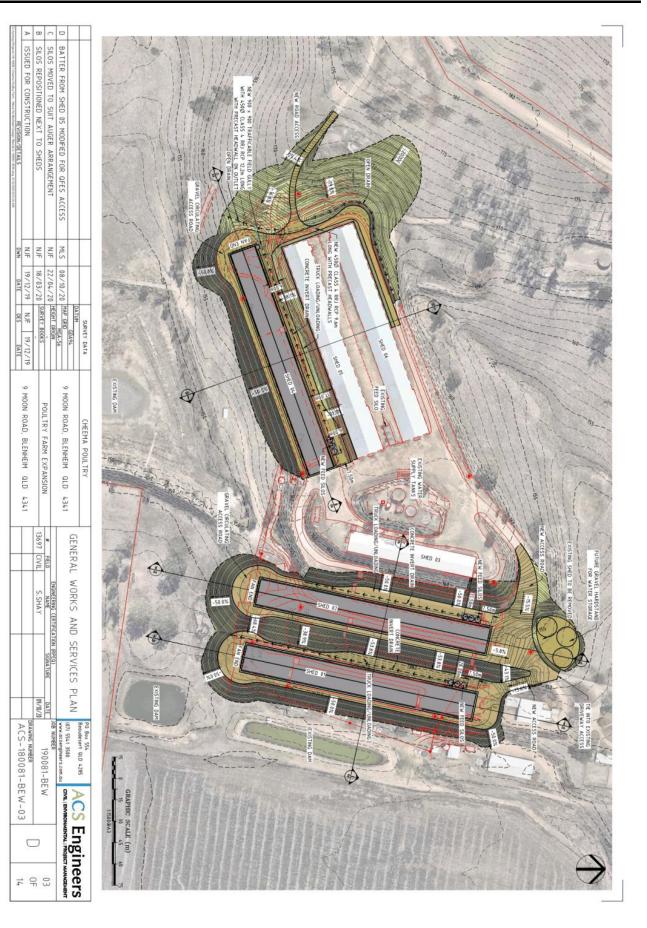
- a) caretaker's accommodation; or
- b) a childcare centre; or
- c) a community care centre; or
- d) a community residence; or
- e) a detention facility; or
- f) a dual occupancy; or
- g) a dwelling house; or
- h) a dwelling unit; or
- i) an educational establishment; or
- j) a health care service; or
- k) a hospital; or
- I) a hotel, to the extent the hotel provides accommodation for tourists or travellers; or
- m) a multiple dwelling; or
- n) non-resident workforce accommodation; or
- o) a relocatable home park; or
- p) a residential care facility; or
- q) a resort complex; or
- r) a retirement facility; or
- s) rooming accommodation; or
- t) rural workers' accommodation; or
- u) short-term accommodation; or
- v) a supervised accommodation service; or
- w) a tourist park.

substantial low frequency noise means a noise emission that has an unbalanced frequency spectrum shown in a one-third octave band measurements, with a predominant component within the frequency range 10 to 200 Hz. It includes any noise emission likely to cause an overall sound pressure level at a noise sensitive place exceeding 55 dB(Z).

waters includes river, stream, lake, lagoon, pond, swamp, wetland, unconfined surface water, unconfined water, natural or artificial watercourse, bed and bank of any waters, dams, non-tidal or tidal waters (including the sea), stormwater channel, stormwater drain, roadside gutter, stormwater run-off, and groundwater and any part thereof.

you means the holder of the environmental authority.

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Information sheet

Environmental Protection Act 1994

Internal review and appeals

This information sheet gives a summary of the process for the review of decisions and appeals to the Land Court and the Planning and Environmental Court under sections 519 to 539F of the Environmental Protection Act 1994 and subordinate legislation. This information sheet replaces the two information sheets (1) Internal review and appeal to Land Court (ESR/2015/1742) and (2) Internal review and appeal to the Planning and Environment Court (ESR/2015/1572).

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Version History

Version	Effective date	Description of changes
1.00	13 August 2015	First published version of the guideline.
2.00	13 August 2015	Minor changes and references to legislation updated.
3.00	10 October 2016	Updated to reflect latest version of <i>Environmental Protection Act</i> 1994.
3.01	6 July 2017	Replaced references to the Sustainable Planning Act 2009 with Planning Act 2016 (commenced 3 July 2017).
3.02	13 June 2018	The document template, header and footer have been updated to reflect current Queensland Government corporate identity requirements and comply with the Policy Register.
4.00	01 April 2019	Update of conditions relating to financial assurance to reflect the introduction of the Mineral and Energy Resources (Financial Provisioning) Act 2018 and the subsequent changes to the Environmental Protection Act 1994.
5.00	1 November 2019	Updated for the commencement of the progressive rehabilitation and closure plan framework.
6.00	15 September 2020	Updated to reflect changes introduced by the <i>Environmental</i> Protection and Other Legislation Amendment Act 2020.

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Department of Environment and Science

1 Introduction

The *Environmental Protection Act 1994* (EP Act) includes provisions for the internal review and appeal of certain decisions made under the EP Act.

The decisions that are subject to internal review are referred to as 'original decisions' in Schedule 2 of the EP Act and subordinate legislation.

A person who is dissatisfied with an original decision made by the Department of Environment and Science (the department) may apply to have that decision internally reviewed¹. Generally, an application for a review of an original decision must be:

- made within 10 business days of the receiving a notice about the original decision or from when the department is taken to have made the decision;
- supported by enough information to enable the department to decide the review application; and
- made using the approved form Application for review of original decision (ESR/2015/1573²).

Where an application has been made for a review of an original decision, the applicant may also apply to the relevant court for a stay of the decision to secure the effectiveness of the review and any later appeal.

Once the original decision has been reviewed, a person who is dissatisfied with the review decision may be able to appeal against that decision to the relevant court within 22 business days of receiving the notice about the review decision. Schedule 2, Part 3 includes original decisions for internal review only.

What is the relevant court?

Land Court

Original decisions mentioned in Schedule 2, Part 1 are subject to Land Court appeal. These decisions generally relate to environmental authorities for resource activities.

The EP Act confers jurisdiction to the Land Court to hear and determine matters relating to natural resource issues, including appeals against decisions concerning the grant of mining tenures and other state land interests.

Planning and Environment Court

Original decisions mentioned in Schedule 2, Part 2 can be appealed against to the Planning and Environment Court. These decisions generally relate to environmental authorities for prescribed environmentally relevant activities.

The Planning and Environment Court is constituted by judges and hears matters including those relating to planning and development, environmental protection and management, nature conservation and heritage.

The relevant sections of Chapter 11, Part 3 of the EP Act that provide for the review of decisions and appeals are outlined below.

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¹ Note: In accordance with section 521(14) internal reviews are not undertaken for an original decision to issue a clean-up notice.

² This form is available on the Queensland Government website at <u>www.qld.gov.au</u>, using the publication number ESR/2015/1573 as a search term.

Chapter 11—Administration, Part 3—Review of decisions and appeals

Division 1—Interpretation

Section 519 Original decisions

- (1) A decision mentioned in schedule 2 is an 'original decision'.
- (2) A decision under an environmental protection policy or regulation that the policy or regulation declares to be a decision to which this part applies is also an original decision.

Section 520 Dissatisfied person

- (1) A dissatisfied person, for an original or review decision, is-
 - (a) if the decision is about an environmental impact statement (EIS) or the EIS process for an EIS—the relevant proponent under chapter 3, part 1, for the project to which the EIS relates; or
 - (b) if the decision is about an application for an environmental authority or proposed PRC plan for the application—the applicant; or
 - (c) if the decision is about an environmental authority, including financial assurance for the environmental authority, or a PRCP schedule—the holder of the authority or schedule; or
 - (d) if the decision is about an application for registration of a person as a suitable operator—the applicant; or
 - (e) if the decision is about a registered suitable operator-the operator; or
 - (f) if the decision is about taking action after receiving an audit report for an audit of a PRCP schedule—the holder of the schedule; or
 - (g) if the decision is to refuse an application to recognise an accreditation program for an agricultural ERA – the applicant; or
 - (h) if the decision is about a recognised accreditation program for an agricultural ERA the owner of the program; or
 - (i) if the decision is to give an audit notice under section 322, 322A or 323-the recipient; or
 - (j) if the decision is to conduct an environmental audit or prepare an environmental report for an audit under section 326—the relevant environmental authority holder; or
 - (k) if the decision is about an environmental investigation or environmental protection order the recipient; or
 - (I) if the decision is about a transitional environmental program—the holder of an approval for the program or person or public authority that is required to submit, or submits, the program; or
 - (m) if the decision is about a temporary emissions licence-
 - (i) the applicant for the licence; or
 - (ii) the holder of the licence; or
 - (n) if the decision is to issue a direction notice, clean-up notice or cost recovery notice—the recipient; or

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- (o) if the decision is about recording particulars of land in, or removing particulars of land from, the environmental management register or contaminated land register—the land's owner; or
- (o) if the decision is about a site management plan for contaminated land-
 - (i) the recipient for the notice to prepare or commission the site management plan, other than for a decision under section 399; and
 - (ii) the land's owner; and
 - (iii) if another person prepares or commissions the plan—the other person, other than for a decision under section 399; or
- (p) if the decision is about erecting signs on contaminated land-the land's owner; or
- (q) if the decision is about a disposal permit—the applicant for the permit; or
- (r) if the decision is about an exemption under chapter 8, part 3F, division 3—the person applying for, or given, the exemption; or
- (s) if the decision is to give a notice under section 451(1)—the person to whom the notice is given; or
- (t) if the decision is about an application for approval as an auditor under chapter 12, part 3A, division 2—the applicant; or
- (u) if the decision is about an auditor-the auditor; or
- (v) if the decision is about a complaint under chapter 12, part 3A, division 5—the person who made the complaint; or
- (w) if the decision is about a conversion application under section 695-the applicant; or
- (x) if the decision is a decision under an environmental protection policy or a regulation that the policy or regulation declares to be a decision to which this part applies—the person declared under the policy or regulation to be a dissatisfied person for the decision.
- (2) A submitter for an application is also a dissatisfied person if the decision is about-
 - (a) a site-specific application for an environmental authority for a petroleum activity; or
 - (b) an amendment application under chapter 5, part 7 for an environmental authority for a resource activity, other than a mining activity; or
 - (c) the submission of a transitional environmental program to which section 335 applies.

2 Internal review of decisions

The relevant section of the EP Act regarding the process for the internal review of original decisions is outlined below.

Division 2—Internal review of decisions

Section 521 Procedure for review

(1) A dissatisfied person may apply for a review of an original decision.

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- (2) The application must-
 - (a) be made in the approved form to the administering authority within the following period (the 'review application period')—
 - (i) 10 business days¹ after the day on which the person receives notice of the original decision or the administering authority is taken to have made the decision (the 'review date');
 - (ii) the longer period the authority in special circumstances allows; and
 - (b) be supported by enough information to enable the authority to decide the application.
- (3) The administering authority must, within 5 business days after the end of the review application period or, if 2 or more applications are received in relation to the original decision, the end of the latest of the review application periods, send the following documents to the other persons who were given notice under this Act of the original decision—
 - (a) notice of the application (the 'review notice');
 - (b) either-
 - (i) a copy of the application and supporting documents; or
 - (ii) details of where a copy of the application and supporting documents may be inspected or accessed.
- (4) The review notice must inform the recipient that submission on the application may be made to the administering authority within 5 business days (the 'submission period') after the day the authority sends the review notice to the recipient.
- (5) If the administering authority receives only 1 application in relation to the original decision and is satisfied the applicant has complied with subsection (2), the authority must, within the decision period—
 - (a) review the original decision;
 - (b) consider any submissions properly made by a recipient of the review notice; and
 - (c) make a decision (the 'review decision') to-
 - (i) confirm or revoke the original decision; or
 - (ii) vary the original decision in a way the administering authority considers appropriate.
- (6) If the administering authority receives 2 or more applications in relation to the original decision and is satisfied the applicants have complied with subsection (2), the authority must, within the decision period-
 - (a) review the original decision; and
 - (b) consider any submissions properly made by a recipient of any of the review notices; and
 - (c) make 1 decision (also the 'review decision') in relation to the applications to-
 - (i) confirm or revoke the original decision; or
 - (ii) vary the original decision in a way the administering authority considers appropriate.
- (7) The application does not stay (i.e. suspend or stop) the original decision.

Note- See part 3, division 4 in relation to stays.

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- (8) The application must not be dealt with by-
 - (a) the person who made the original decision; or
 - (b) a person in a less senior office than the person who made the original decision.
- (9) Within 10 business days after making the review decision, the administering authority must give written notice of the decision to the applicant and persons who were given notice under this Act of the original decision.
- (10) The notice must-
 - (a) include the reasons for the review decision; and
 - (b) inform the persons of their right of appeal against the decision.
- (11) If the administering authority does not comply with subsection (5), (6) or (9), the authority is taken to have made a decision confirming the original decision.
- (12) Subsection (8) applies despite the Acts Interpretation Act 1954, s. 27A.
- (13) This section does not apply to an original decision made by-
 - for a matter, the administration and enforcement of which has been devolved to a local government—the local government itself or the chief executive officer of the local government personally; or
 - (b) for another matter-the chief executive personally.
- (14) Also, this section does not apply to an original decision to issue a clean-up notice.
- (15) In this section-

'decision period', for a review of an original decision, means-

- (a) if only 1 application is received in relation to the original decision and a submission is received within the submission period—
 - (i) 20 business days after the administering authority receives the application; or
 - (ii) the longer period, of not more than 5 additional business days, the authority in special circumstances decides; or
- (b) if only 1 application is received in relation to the original decision and no submissions are received within the submission period—
 - (i) 15 business days after the administering authority receives the application; or
 - (ii) the longer period, of not more than 5 additional business days, the authority in special circumstances decides; or
- (c) if 2 or more applications are received in relation to the original decision and a submission is received within the submission period for at least 1 of the applications—
 - (i) 20 business days after the administering authority receives the latest of the applications; or
 - (ii) the longer period, of not more than 5 additional business days, the authority in special circumstances decides; or
- (d) if 2 or more applications are received in relation to the original decision and no submissions are received within the submission period for any of the applications—

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- (i) 15 business days after the administering authority receives the latest of the applications; or
- (ii) the longer period, of not more than 5 additional business days, the authority in special circumstances decides.

3 Appeals to Land Court

The relevant sections of the EP Act regarding the process for appealing against a decision to the Land Court are outlined below.

Division 3—Appeals

Subdivision 1—Appeals to Land Court

Section 523 Review decisions subject to Land Court appeal

This subdivision applies if the administering authority makes a review decision for an original decision mentioned in schedule 2, part 1.

Section 524 Right of appeal

A dissatisfied person who is dissatisfied with the review decision may appeal against the decision to the Land Court.

Section 525 Appeal period

- (1) The appeal must be started within 22 business days after the appellant receives notice of the review decision.
- (2) However, the Land Court may at any time extend the time for starting the appeal.

Section 526 Land Court mediation

- (1) Any party to the appeal may, at any time before the appeal is decided, ask the Land Court to conduct or provide mediation for the appeal.
- (2) The mediation must be conducted by the Land Court or a mediator chosen by the Land Court².

Section 527 Nature of appeal

The appeal is by way of rehearing, unaffected by the review decision.

Section 528 Land Court's powers for appeal

In deciding the appeal, the Land Court has the same powers as the administering authority.

Section 530 Decision for appeals

- (1) In deciding the appeal, the Land Court may-
 - (a) confirm the review decision; or
 - (b) set aside the decision and substitute another decision; or
 - (c) set aside the decision and return the matter to the administering authority who made the decision, with directions the Land Court considers appropriate.
- (2) In setting aside or substituting the decision, the Land Court has the same powers as the authority unless otherwise expressly stated.
- (3) However, this part does not apply to a power exercised under subsection (2).

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(4) If the Land Court substitutes another decision, the substituted decision is taken for this Act, other than this subdivision, to be the authority's decision.

4 Appeals to the Court

The relevant sections of the EP Act regarding the process for appealing against a decision to the Court are outlined below.

Division 3—Appeals

Subdivision 2—Appeals to Court

Section 531 Who may appeal

- (1) A dissatisfied person who is dissatisfied with a review decision may appeal against the decision to the Court.
- (2) However, the following review decisions cannot be appealed against to the Court-
 - (a) a review decision to which subdivision 1³ applies;
 - (b) a review decision that relates to an original decision mentioned in Schedule 2, Part 3⁴.
- (3) The chief executive may appeal against another administering authority's decision (whether an original or review decision) to the Court.
- (4) A dissatisfied person who is dissatisfied with an original decision to which s. 521 does not apply may appeal against the decision to the Court.

Section 532 How to start appeal

- (1) An appeal is started by-
 - (a) filing written notice of appeal with the registrar of the Court; and
 - (b) complying with rules of court applicable to the appeal.
- (2) The notice of appeal must be filed-
 - (a) if the appellant is the chief executive—within 33 business days after the decision is made or taken to have been made; or
 - (b) if the appellant is not the chief executive—within 22 business days after the day the appellant receives notice of the decision or the decision is taken to have been made.
- (3) The Court may at any time extend the period for filing the notice of appeal.
- (4) The notice of appeal must state fully the grounds of the appeal and the facts relied on.

Section 533 Appellant to give notice of appeal to other parties

- (1) Within 8 business days after filing the notice of appeal, the appellant must serve notice of the appeal on—
 - (a) if the appellant is the chief executive—all persons who were given notice under this Act of the original decision; or
 - (b) if the appellant is not the chief executive—the other persons who were given notice under this Act of the original decision.
- (2) The notice must inform the persons that, within 10 business days after service of the notice of appeal, they may elect to become a respondent to the appeal by filing in the Court a notice of election under rules of court.

Section 534 Persons may elect to become respondents to appeal

A person who properly files in the Court a notice of election becomes a respondent to the appeal.

Section 536 Hearing procedures

- (1) The procedure for an appeal is to be in accordance with the rules of court applicable to the appeal or, if the rules make no provision or insufficient provision, in accordance with directions of the judge.
- (2) An appeal is by way of rehearing, unaffected by the administering authority's decision.

Section 537 Assessors

If the judge hearing an appeal is satisfied the appeal involves a question of special knowledge and skill, the judge may appoint 1 or more assessors to help the judge in deciding the appeal.

Section 538 Appeals may be heard with planning appeals

- (1) This section applies if-
 - (a) a person appeals against an administering authority's decision (whether an original or review decision) about an application for an environmental authority for a prescribed ERA; and
 - (b) a person appeals against the assessment manager's decision under the Planning Act about a planning or development matter for the premises to which the application for the authority relates.
- (2) The Court may order-
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other has been decided.
- (3) This section applies even though the parties, or all of the parties, to the appeals are not the same.

Section 539 Powers of Court on appeal

- (1) In deciding an appeal, the Court may-
 - (a) confirm the decision appealed against; or
 - (b) vary the decision appealed against; or
 - (c) set aside the decision appealed against and make a decision in substitution for the decision set aside.

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(2) If on appeal the Court acts under subsection (1)(b) or (c), the decision is taken, for this Act (other than this part), to be that of the administering authority.

5 Stays

Division 4 — Stays

Section 539A Stay of operation of original decisions for internal review

- If an application is made for internal review of an original decision mentioned in Schedule 2, Part 1 or 2, the applicant may immediately apply for a stay of the decision to—
 - (a) for an original decision mentioned in Schedule 2, Part 1-the Land Court; or
 - (b) for an original decision mentioned in Schedule 2, Part 2-the Court.
- (2) The Land Court or the Court may stay the decision only if it considers the stay is desirable having regard to the following—
 - the interests of any person whose interests may be affected by the granting of the stay or the stay not being granted;
 - (b) any submission made to the Land Court or the Court by the entity that made the original decision;
 - (c) the public interest.
- (3) A stay may be given on conditions the Land Court or the Court considers appropriate and has effect for the period stated by the Land Court or the Court.
- (4) The period of a stay must not extend past the end of the period within which an appeal against the review decision may be started under section 525 or 532.
- (5) This section applies subject to sections 539C and 539D.
- (6) In this section-

'internal review', of an original decision, means a review of the decision under section 521.

Section 539B Stay of operation of decisions appealed against to Land Court or Court

- (1) This section applies to-
 - (a) an original decision appealed against to the Court if section 521 does not apply to the decision; or
 - (b) an original decision appealed against to the Land Court or the Court if the decision is confirmed or varied by a review decision.
- (2) The Land Court or the Court may grant a stay of a decision appealed against to secure the effectiveness of the appeal.
- (3) A stay may be granted on conditions the Land Court or the Court considers appropriate and has effect for the period stated by the Land Court or the Court.
- (4) The period of a stay must not extend past the time when the Land Court or the Court decides the appeal.
- (5) An appeal against a decision does not affect the operation or carrying out of the decision unless the decision is stayed.

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(6) This section applies subject to sections 539C to 539E.

Section 539C Stay of decision about financial assurance

- (1) This section applies to an application under section 539A or 539B for a stay of a decision about the amount of financial assurance required under a condition of an environmental authority.
- (2) The decision may not be stayed unless the administering authority has been given security for at least 75% of the amount of financial assurance that was decided by the administering authority.

Section 539D Stay of particular decisions if unacceptable risk of environmental harm

- (1) This section applies to an application under section 539A or 539B for a stay of a decision-
 - (a) to ask the scheme manager for a payment of costs and expenses under section 316G; or
 - (b) to make a claim on or realise an EPA assurance under section 316G; or
 - (c) to issue an environmental protection order under section 358.
- (2) The Land Court or the Court must refuse the application if satisfied there would be an unacceptable risk of serious or material environmental harm if the stay were granted.

Section 539E Stay of decision to issue clean-up notice

- (1) This section applies to an application under section 539B for a stay of a decision to issue a clean-up notice.
- (2) In deciding the application, the Court must have regard to-
 - the quantity and quality of contamination of the environment that is likely to be caused if the stay is granted; and
 - (b) the proximity of the place at or from which the contamination incident is happening or happened to a place with environmental values that may be adversely affected by the contamination.

Section 539F Effect of stay of ERC decision

- (1) This section applies if 1 of the following decisions is stayed -
 - (a) an original decision that is an ERC decision;
 - (b) an original decision appealed against to the Land Court if the decision is an ERC decision that is confirmed or varied by a review decision.
- (2) Despite the stay the decision remains in effect for section 297 and the *Mineral and Energy Resources* (*Financial Provisioning*) Act 2018.
- (3) However, if the holder of the environmental authority in relation to which the ERC decision has been made is required to give a surety under the *Mineral and Energy Resources (Financial Provisioning) Act 2018*, the holder is only required, during the period of the stay, to give a surety of 75% of the amount required.

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6 Judicial review

Under the *Judicial Review Act 1991*, a person whose interests would be adversely affected by a decision made by the department has the right to:

- request a statement of reasons explaining a decision; and
- apply to the Supreme Court for a review of a decision if they are not satisfied with the statement of reasons for that decision.

Disclaimer

While this document has been prepared with care it contains general information and does not profess to offer legal, professional or commercial advice. The Queensland Government accepts no liability for any external decisions or actions taken on the basis of this document. Persons external to the Department of Environment and Science should satisfy themselves independently and by consulting their own professional advisors before embarking on any proposed course of action.

Approved:

15 September 2020

Enquiries:

Permit and Licence Management Ph. 1300 130 372 (select option 4) Ph:13 QGOV (13 74 68) Fax. (07) 3330 5875 Email: palm@des.qld.gov.au

¹ Under the *Environmental Protection Act 1994* business days—'generally, does not include a day between 20 December in a year and 5 January in the following year'.

² For information on how to start the appeal, see the *Land Court Rules 2000*. For information on the conduct of the mediation, see the *Land Court Act 2000*. Information is also available on the <u>Land Court website</u>.

³ Subdivision 1 is about appeals to the Land Court.

⁴ Original decisions mentioned in Schedule 2, Part 3 are original decisions for internal review only.

13. INFRASTRUCTURE REPORTS

13.1	Naming of the Laidley Recreation Reserve Grandstand
Author:	Brock Donlan, Coordinator Community and Sports
Responsible Officer:	John Keen, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council's decision on a request to name the Laidley Recreation Reserve grandstand after long term Laidley Recreation Reserve Committee member.

While the proposal to name the facility is in line with Council's *Naming of Roads, Parks, Landmarks and Facilities Policy*, Council officers believe the grandstand should remain nameless. This is due to not wanting to inadvertently offend other community and Committee members, who over the years, have had an influence in the creation of the Laidley Recreation Reserve from the Laidley Racecourse and who have participated in committees associated with the Laidley Recreation Reserve. Previously sporting fields have been named after Committee members who have been actively involved with the Laidley Recreation Reserve.

Officer's Recommendation:

THAT Council decline to name the grandstand located at the Laidley Recreation Reserve as per the Laidley Recreation Reserve Committee's request.

Executive Summary

The Laidley Recreation Reserve Committee wrote to Council on 20 September 2020 requesting to name the Council owned grandstand at the Laidley Recreation Reserve after long-term Committee and community member.

The nominee has been involved in the Committee of a considerable amount of years and currently continues as a committee member of the Laidley Touch Association.

Proposal

On 10 September 2020 the Laidley Recreation Reserve Committee wrote to Council seeking the approval to name the grandstand, after a current Committee member.

As per Council's *Naming of Roads, Parks, Landmarks and Facilities Policy* (attachment 2) Council need to ensure that the proposed names are appropriate and relevant, and that proposals from the community are considered in the context of the following categories:

- Flora, Fauna (including Australian animals and birds), geographical or cultural features found in the locality
- Indigenous names
- Landscapes or physical forms
- Name/s of historic significance
- Australiana
- Pioneers and long-term land holders

• People who have served or represented the community well i.e. Sport or the arts.

Names must be formally adopted by Council and recorded in the corresponding asset register.

While the proposal to name the facility is in line with Council's above-mentioned Policy, Council officers believe there are additional Committee members who have contributed to the Committee and community. Previously sporting fields have been named after influential Committee members, not facilities.

Previous discussions have occurred between Council officers in 2014 around the naming of the Laidley Recreation Reserve Grandstand. During these conversations it was agreed that the grandstand would remain nameless so that Council would not to inadvertently offend community members or families past and present who have been key contributors of the establishment of the Laidley Recreation Reserve and associations who utilise the facility.

Options

- 1. Resolve to name the Laidley Recreation Reserve grandstand after the Committee member.
- 2. Resolve to decline the Laidley Recreation Reserve Committee's proposal of naming the grandstand.

Strategic Implications

Corporate Plan

Lockyer Community

1.4 Council seek to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.

Finance and Resource

There are no foreseeable financial or resource implications.

Legislation and Policy

In accordance with the *Naming of Roads, Parks, Landmarks and Facilities Policy,* the names of the assets must be formally adopted by Council. There are no other policy implications associated with this report.

Risk Management

EC1 Environment and Community

Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity.

IA1 Infrastructure and Assets

Planning, managing and maintaining assets for the future

Consultation

Portfolio Councillor Consultation

Committee President presented the proposal to Councillors on 23 November 2022.

Internal Consultation

Manager Communities and Manager Community Facilities were initially consulted in September 2020 when the discussion was initiated.

External Consultation

Coordinator Community and Sports Officer has been liaising with the Committee.

Community Engagement

The outcome of this report will be communicated to the Laidley Recreation Reserve Committee.

Attachments

1. Naming of Roads, Parks, Landmarks and Facilities Policy 2 Pages



NAMING OF ROADS, PARKS, LANDMARKS AND FACILITIES

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan 2017 – 2022:

4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle.

Definitions

NA

Policy Objective

This policy has been established to provide a consistent and transparent approach for the naming of roads, parks, reserves, landmarks and facilities in the Lockyer Valley region and in accordance with the parameters and requirements of the Australian/New Zealand Rural and Urban Addressing Standard AS/NZ4819:2011.

Policy Statement

Lockyer Valley Regional Council has the authority to name roads, parks, landmarks and facilities in its jurisdiction.

Council will ensure that proposed names are appropriate and relevant, and that proposals from the community are considered in the context of following categories:

- Flora, Fauna (including Australian animals and birds), geographical or cultural features found in the locality
- Indigenous names
- Landscape or physical forms
- Name/s of historic significance
- Australiana
- Pioneers and long-term land holders
- People who have served or represented the community well i.e. sport or the arts.

Group: Organisational Development and Planning	Effective Date: 27/06/2018
Unit: Planning and Development	Version: 7.0 Last Update: 18/06/2018
Approved: Ordinary Meeting (Resolution Number 16-20/0997)	Review Date: 30/06/2020
Date Approved: 27/06/2018	Superseded/Revoked: Naming of Infrastructure Assets Policy
	ECM: 1221110

ECM: 2524742 Document Set ID: 2524742 Version: 13, Version Date: 20/08/2019 Page 1 of 2

Names must be formally adopted by Council and recorded in the corresponding asset register. Road names will include an appropriate road type suffix compatible with the class and type of road. Place names will be appropriate to the type of asset (e.g. park, playground, sports field).

Related Documents

AS/NZ4819:2011 Australian/New Zealand Rural and Urban Addressing Standard Naming of Roads, Park, Landmarks and Facilities Procedure

Group: Organisational Development and Planning Unit: Planning and Development Approved: Ordinary Meeting (Resolution Number 16-20/0997) Date Approved: 27/06/2018 Effective Date: 27/06/2018 Version: 7.0 Last Update: 18/06/2018 Review Date: 30/06/2020 Superseded/Revoked: Naming of Infrastructure Assets Policy ECM: 1221110

ECM: 2524742 Document Set ID: 2524742 Version: 13, Version Date: 20/08/2019 Page 2 of 2

13.2 Widening of the Gatton Showgrounds Speedway Track

Author:	Brock Donlan, Coordinator Community and Sports
Responsible Officer:	John Keen, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council's decision on a request to widen the Speedway track located at the Gatton Showgrounds to have a final track width of 12 metres on the straights and a maximum of 17 metres on the corners.

Officer's Recommendation:

THAT Council decline the request from the Lockyer Valley Speedway Association to widen the speedway track located at the Gatton Showgrounds.

Executive Summary

The speedway track is located at the multi-use facility, the Gatton Showgrounds. The infield where the speedway track is located is also utilised as an equestrian field and dog event arena and privately hired for various events.

The Speedway Association wish to widen the track to have a final track width of 12 metres on the straights and a maximum of 17 metres on the corners to enable larger, more frequent events to be hosted.

Widening the track to the standard which the Speedway requests would potentially impact other events held on the inner arena. Speedway has been operational within the Showgrounds for the last decade bringing in speedway enthusiasts from all around the state and country. The request to widen the track is to facilitate holding more frequent speedway events and expanded classes of motor vehicles to race at the facility.

This was raised at a Showgrounds user group meeting which was unanimously voted down by all users who attended the meeting.

Speedway commenced an online petition via change.org requesting the track be widened. See the link <u>here</u> to online petition and attachment 1 for the printed version.

Speedway has further advised if the widening is approved they would financially contribute to the resurfacing of the track, and additionally they are looking at upgrading the safety fence to meet a higher Speedway Australia rating, subject to them successfully obtaining grant funding.

Proposal

At the Ordinary Council meeting held on 15 September 2021, Group Manager Community and Regional Prosperity presented a joint venture report to Councillors for endorsement. The report detailed Speedway's request of a joint venture with Council to construct a new motorsports complex which was refused.

Speedway has now proposed that Council permit the widening of the track to have a final track width of 12 metres on the straights and a maximum of 17 metres on the corners. The proposal would be funded by the Lockyer Valley Speedway Association.

Options

- 1. Council approve the Speedway's request to widen the track.
- 2. Council declines the Speedway's request to widen the track.

Previous Council Resolutions

Council Resolution Number 20-24/0419 15 September 2021 THAT Council refuse the request by Gatton Lockyer Valley Speedway to consider a joint venture or to provide financial assistance to establish a purpose-built Motorsport Complex in the region. Moved By: Cr Cook Seconded By: Cr Wilson CARRIED 7/0

Strategic Implications

Corporate Plan

Lockyer Community: 1.2 – Council optimises the use of its open spaces and facilities by improving access to and the quality of facilities for individuals and groups for culture, recreational and community activities.

Lockyer Business Farming and Livelihood: 2.1 - Encourage opportunities for the Lockyer Valley to drive economics and community outcomes.

Finance and Resource

Speedway will fund the widening works if approved. Council will continue to maintain the track as per current agreements which includes grading the track prior to each event which the Speedway reimburses Council for. Speedway has made a further offer if the widening is approved to supply sand for other users to cover the widened track during other events.

Speedway currently pay \$675 per event for facility hire.

Legislation and Policy

There are no policy implications associated with this report.

Risk Management

- Gatton Showgrounds is a multi-use facility, and this would impact on not only the Gatton Show but also all equestrian dog shows and private hirers that use that infield.
- Speedway have advised verbally through the President that if the track is not widened, they may cease operation as they believe it won't be financially viable for them to continue.
- It is noted the attached petition does not meet Council's Code of Meeting Practice, November 2020.

•	Key Corporate Risk Code and Category: Key Corporate Risk Descriptor:	IA1 Infrastructure and Assets Planning, managing and maintaining assets for the future.
•	Key Corporate Risk Code and Category:	EC1 Environment and Community

Key Corporate Risk Descriptor:

Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity.

Consultation

Portfolio Councillor Consultation

Lockyer Valley Speedway Association have had discussions with several Councillors regarding the request.

Internal Consultation

Council's Coordinator Community and Sports Officer has discussed the matter with Manager Community Facilities and Group Manager Infrastructure.

External Consultation

The following correspondence has been had with Council and the Showgrounds user group prior to this report.

- 7 December 2021 Showgrounds user group meeting. Council presented the track widening request on behalf of Speedway as they were not present. Committee members voted the request down. Council then advised Speedway they could present a report at the Ordinary Council meeting for ratification.
- 10 January 2022 Speedway wrote to Council's Chief Executive Officer and Council requesting we take a report to an Ordinary Council meeting for a decision.

The Coordinator Community and Sports Officer has also had numerous discussions with the Lockyer Valley Speedway Association.

Community Engagement

The Showgrounds user group has been consulted about the widening of the track.

Attachments

1. Printed Version of Online Petition 2 Pages

Track Widening at Lockyer Valley Speedway

797 have signed. Let's get to 1,000!



At 1,000 signatures, this petition is more likely to be featured in recommendations!

Lockyer Valley Speedway Association started this petition to Lockyer Valley Regional Council

As you are aware we are pushing hard to get the track width extended at the Gatton Showgrounds to cater for the speedway. Recently this was met by resistance from the users group and is now currently in front of council to make a decision.

We need the help of the speedway family to get this across the line and show the council the support the track receives from the general public.

This will only be up until Sunday so share it around so we can get as much support as possible.

Sign this petition

•

h

7 days ago

2 weeks ago

 \sim

At 1,000 signatures, this petition is more likely to be featured in recommendations!

Start a petition of your own This petition starter stood up and took action. Will you do the same?

Updates

~

750 supporters Lockyer Valley Speedway Association started this petition

Reasons for signing

Jason Burns · 2 weeks ago

Yes i think in needs to be a bit wider as its very hard to pass other cars.

♡ 3 · Report



Warren Marquis \cdot 2 weeks ago SEQ Needs this track. Its second to none.

♡ 2 · Report

View all reasons for signing

Report a policy violation

Sign this petition

14. ITEMS FOR INFORMATION

14.1	Chief Executive Officer Monthly Group Report - January 2022
Author:	Ian Church, Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during January 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community Development and Engagement, Disaster Management and Advocacy branches of the Executive Office Group during January 2022. The Finance branch is subject to a separate report each month.

Proposal

That this report be received and noted.

Attachments

1. Monthly Group Report- Executive Office - January 2022 8 Pages



BUSINESS IMPROVEMENT & STRATEGY

INTERNAL AUDIT

The following table provides insight into the status of the internal audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

INTERNAL AUDIT	TOTAL NUMBER		ACTIVE ITE	MS BY R	ISK LEVEL	COMPLETED
	OF ITEMS	нібн	MEDIUM	LOW	IMPROVE	COMPLETED
Tendered Contracts Review	17	1	4	1	1	10
Project Management Practices	11	0	1	2	0	8
Legislative Compliance Review	6	0	2	2	0	2
Payroll and Remuneration Processes	10	1	1	6	0	2
Payroll and Vendor Data Analytics	9	0	7	0	0	2
Lessons Learned from Pandemic	4	3	1	0	0	0
TOTAL	57		16	11		24

Internal Audit Plan

Representatives from Council's contracted Internal Audit provider, O'Connor Marsden and Associates, (OCM), participated in a session with the Executive Leadership Team on Monday 17 January 2022. The purpose of the session was to review of Council's Risk Assurance Map and Internal Audit Plan prior their submission to the next Audit and Risk Management Committee Meeting scheduled for 3 March 2022. A number of areas were recommended for internal audit during the 22/23 financial year.

A draft report has been received on the Property and Building Management Internal Audit. The report is with key stakeholders for review. Feedback has been received and a meeting has been arranged with OCM to enable management responses to be finalised. Fieldwork has commenced on the Community (on ground) Disaster Response Internal Audit. Draft Terms of Reference have been received for the Plant and Fleet Utilisation and Asset Management for Community Facilities Audits and have been distributed to key stakeholders for review.

BUSINESS IMPROVEMENT

Terms of Reference have been finalised for the Efficiency Review Committee (ERC), Workforce Efficiency and Business Improvement Groups. These will be presented to the February Executive Leadership Team meeting for adoption and implementation. Fieldwork has begun on Parks and Open Spaces with special attention on Slashing as a quick win, once fieldwork and engagement have been completed analysis will begin. Followed by fieldwork on Cemeteries and Waste.

CORPORATE RISK MANAGEMENT

The Risk Awareness Workshop scheduled to be held in February 2022 has been postponed at this stage due to conflicting dates and the impacts of active COVID-19 in the workplace. New dates will be set as soon as possible. The objective of the workshops is to provide participants with the skills to further develop their risk registers to include operational and project risks, and to be able to mitigate and manage their key corporate risks.

BUSINESS IMPROVEMENT & STRATEGY (CONT'D)

CORPORATE PLANNING

Operational Plan 2021-2022

The second quarter performance update for the Operational Plan 2021-2022 has been completed and is included in the Agenda for adoption.

Corporate Plan Review

As previously noted, Council's 2017 – 2022 Corporate Plan is due for review and update from 1 July 2022. With Council's indulgence, it is recommended that the Plan is amended via a desktop review and presented to Council for adoption prior to 1 July. When the existing Plan was originally prepared, significant community engagement was undertaken, however at this stage the desktop review is recommended due to current competing priorities. The legislation governing the preparation and amendment of the Corporate Plan does require some community consultation and this will have to be undertaken once Council have agreed on changes to the existing Plan. However, the Corporate Plan can be amended throughout its currency, therefore a more comprehensive amendment and community engagement process could be undertaken at a later stage.

PROCUREMENT



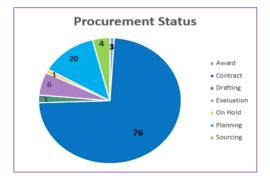
 LED Digital Signage – contract preparation and approvals

INFRASTRUCTURE SERVICES / FLEET:

- Wheel Loader sourcing, released 19 January 2022, closing 7 February 2022
- Grader evaluation
- Truck & two (2) Tri-axle Tipping Dog Trailer evaluation

WASTE:

- Waste Collection and Bulk Haulage sourcing, released 20 January 2022, closing 25 February 2022
- Gatton Waste Landfill Cell 5 procurement planning – release date pending



COMMUNITY FACILITIES:

- Lake Apex Amphitheatre project sourcing, released, closing 8 February 2022
- Lockyer Valley Sports and Aquatic Centre Pool Heating Unit Replacement - evaluation
- Jean Biggs Park All Accessible Playground Equipment – awarded
- Laidley Saleyards Shade Shelters sourcing, released 25 January 2022, closing 4 February 2022

PLANNING & DEVELOPMENT:

- Industrial Land Study evaluation
- Flying Fox Management Plan procurement planning approvals, expected to be released by 7/02/2022

DISASTER MANAGEMENT

Flood Monitoring Cameras Upgrade

Council's flood monitoring cameras are being upgraded to improve the quality of the images, especially the night images. These works are funded by the Queensland Government's South East Queensland Community Stimulus Program. The first camera has been upgraded at Helidon with upgrades to additional sites starting during the week commencing 7 February 2022.

Sample images – Helidon



LOCAL DISASTER MANAGEMENT GROUP

The Lockyer Valley Local Disaster Management Group meeting was held on 3 February 2022. Minutes will be tabled at the next Council meeting

Figure 1 – Sunny day



Figure 2 – Drizzle 0731hrs Figure



Figure 3 Night 0006hrs

FLOOD CLASSIFICATIONS PROJECT

The Flood Classifications project will review the minor, moderate and major flood levels at river height gauge locations across the Lockyer Valley. Council has engaged a consultant for this project, partially funded under the Queensland Risk Reduction Fund. The project has interdependencies with the flood modelling project, which is nearing completion, but is also delayed by COVID impacts on consultant staff and key consultant staff being diverted onto Queensland Reconstruction Authority (QRA) flood commitments in Maryborough and North QLD, during January 2022. Meetings with the consultants identified data gaps which will be addressed through survey. Council officers will undertake additional survey at 15 sites across the region to inform the outputs.

COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.

9 projects received engagement support in January

- Lake Apex Youth Precinct
- Council Parks Rationalisation Project
- Locality Address Changes
- Capital projects 2021-2022 Program
- Neilsen's Place Maintenance
- Railway Street Asphalting project
- COVID-Vaccination Clinic liaison with West Morton Health and DDWMPHN (Primary Health Network)
- Rockmount Road Works
- Market Dr Freeman Rd intersection works

Strategic Priority 2 – Support community groups to increase their capacity, resilience and sustainability

- The Mentoring for Grant Writing Program is now open for applications. This is a training and development program, for community groups where Council will fund a mentor to work directly with groups when applying for up to two different grants and one acquittal.
- An online training program for community groups has launched and focuses on; understanding committee member roles; understanding the range of fundraising opportunities and getting a share of the \$80 Billion given out nationally on an annual basis. Council will reimburse course costs for eligible participants.

Community Resilience Program activities:

- 1070+ people attended Rural Halls Drought Support Events programs, funded by the Department of Communities and managed by Council, which concluded in December 2021. The program assisted six hall-based local committees to provide wellbeing events for their local communities including the promotion of support services.
- \$10,000 in funding from Darling Downs and West Moreton Primary Health Network (DDWMPHN) will be shared across
 pre-selected community hall committees that meet the funding guidelines in bushfire- and drought-affected areas to
 support them in delivering community-led wellbeing events and activities in 2022.

My Community Directory:

This online platform now has interactive spaces to assist the networking and information sharing of the Lockyer Youth Agency Network and the Lockyer Valley Service Providers Interagency.

13,111	The number of people that have searched My Community Directory for local informati
3,389	The number of people that have clicked on individual listings in My Community
7,208	The number of people who have visited My local Community Directory to find local community information
110	The number of events listed on your platform on a month to month basis

Top 5 searched categories

Fop 5 most viewed services

- 1. Community Clubs & Interest Groups
- 2. Sport

- 1. Laidley Crisis Care & Accommodation 2. Laidley & District Netball Association
- 3. Education
- 4. Health Services
- 5. Religion & Philosophy
- 4. Laidley Junior Rugby League Club
- 5. Toowoomba Chinese New Year Group Inc

3. Brave Companion Dog Rescue Inc - Laidley

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



• Council will host a livestream event for the Queensland Symphony Orchestra (QSO) on Saturday 12 February to bring a unique cultural event to the region.

Youth including School Holiday Programs:

- Planning for the April school holidays is underway including possible skate and scooter competitions in collaboration with the Australian Community Skateboarding Initiative and key youth and community stakeholders. This proposed event will also launch the upgraded and expanded Gatton Skate Park. Other activities in collaboration with other services are being considered to feature as part of Queensland Youth Week.
- The "Talkin it Up" Regional Youth Forum is scheduled for Thursday 14 July 2022 at Laidley Cultural Centre, 9am-2:30pm. This partnership-based event led by Qld Education and Health empowers and inspires students from high schools across the West Moreton district to be peer support and leaders in youth mental health while also connecting young people to support services.

Disaster Recovery

Government funding information has been provided to support agencies for farmers who sustained damage from the December rain event.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



• Council has provided considerable support to West Moreton Health to secure suitable venues for their vaccination clinics over the first half of 2022.

Multicultural Populations:

• Met with the Morton Bay Regional Council's Community Resilience Team to discuss the sharing and development of localised disaster education and preparedness resources, which will support Culturally and Linguistically Diverse, CALD, communities in the Lockyer Valley to better access, understand and respond to a range of disasters.

Disabilities and Seniors:

• The Queensland Disability Networks (QDN) Targeted Outreach Project continues to deliver NDIS-tailored information to Council networks and via Council publications.

COMMUNICATIONS

ONLINE ENGAGEMENT



22 CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST New Vacancies at Council Reach: 16,758 Engagement: 2,107



HIGHEST PERFORMING POST

Announcing Morcombes as LVRC Ambassadors Impressions: 418 Shares: 2



HIGHEST PERFORMING POST

Announcing Morcombes as LVRC Ambassadors Impressions: 418 Shares: 2



COMMUNITY CONNECT NEWSLETTER

No community connect newsletter for the month of January



COUNCIL'S CORPORATE WEBSITE

12,529 71.7% TOTAL WEBSITE USERS USERS



MOST VISITED WEB PAGES

- Waste Disposal Facilities
- Current Vacancies
- Contact Us

ADVOCACY

Inland Rail

Council remains concerned about the impacts of Inland Rail on the region and our communities. Australian Rail Track Corporation (ARTC) is currently undertaking the procurement of a consortium to construct the Gowrie to Kagaru section of the railway. Prior to construction approval is required pursuant to the Environment Protection and Biodiversity Conservation Act. That approval process is being administered by the Queensland Coordinator-General.

The Office of the Co-Ordinator General (OCG) is currently evaluating and assessing the project proposal and the submissions made by stakeholders following public notification of the Draft Environmental Impact Statements.

This was for both Helidon to Calvert and (H2C) and Gowrie to Helidon (G2H) sections of Inland Rail.

The Mayor, CEO and officers met with Ms Toni Power (Coordinator-General) by Teams on 19 January 2022. (Due to Covid 19, the original tour of the region proposed to be undertaken by the Coordinator General, was unfortunately postponed). The meeting was a good opportunity to highlight to Ms Power and her key staff the significant impacts on our region. In particular, concerns were raised over amenity, flooding and construction impacts.

Further advocacy work is currently being undertaken to raise our concerns at all levels of Government.

The Australian Government's Interface Improvement Program is seeking to identify benefits associated with





Inland Rail. Ernst Young (EY)have been working on Council's behalf and prepared a Report to the Government on potential benefits. This report has passed through Gateway 2. Ernst Young briefed Councillors at a workshop in January and EY have also attended a site visit to the Lockyer in preparation for the more detailed assessment required for the next stage.

Passenger Rail

Council has been represented on the Working Group for the Toowoomba to Brisbane (T2B) Passenger Rail business case. The process is being undertaken by a team from the Department of Transport and Main Roads. A further Briefing and update on progress for Councillors is being arranged for early March.

14.2	Group Manager People, Customer and Corporate Services Monthly Report - January 2022
Author:	Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer:	Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Performance Group during January 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during January 2022.

Proposal

That this report be received and noted.

Attachments

1 Monthly Group Report - People Customer and Corporate Services - January 2022 7 Pages



Attachment 1

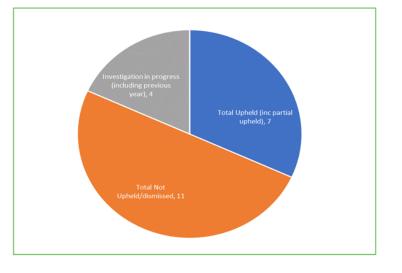


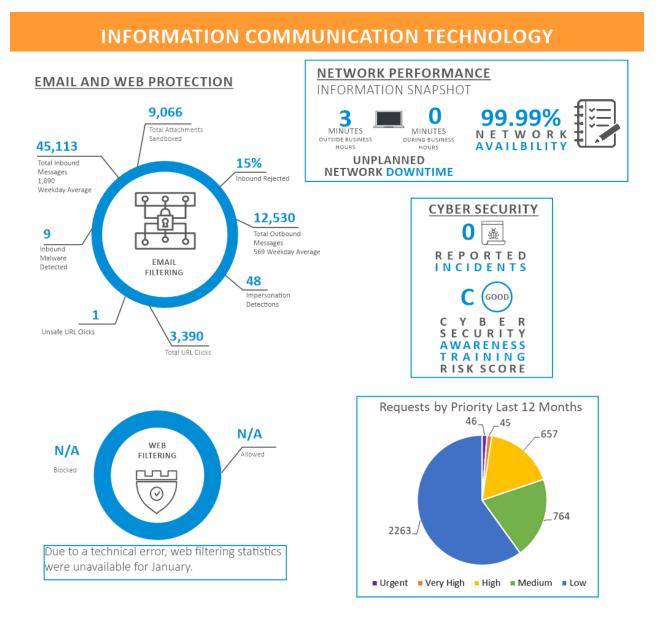
GOVERNANCE AND PROPERTY

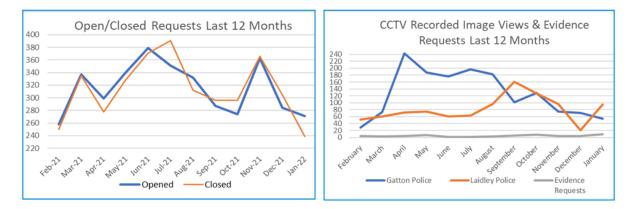
COMPLAINTS MANAGEMENT

Internal Review of AA, 1 Staff Conduct (received from third party), 8

COMPLAINTS MANAGEMENT SYSTEM 2021-22









INFORMATION MANAGEMENT

PROJECT UPDATES

Disposal of Physical Records

Work is ongoing for disposal of records. Approximately 800 boxes of records have been documented for disposal and the destruction approval process is being finalised. Grace Services will then be arranged to collect and destroy the boxes of records. Work continues on the evaluation of other archived records to determine their value for possible digitisation or marked for disposal.

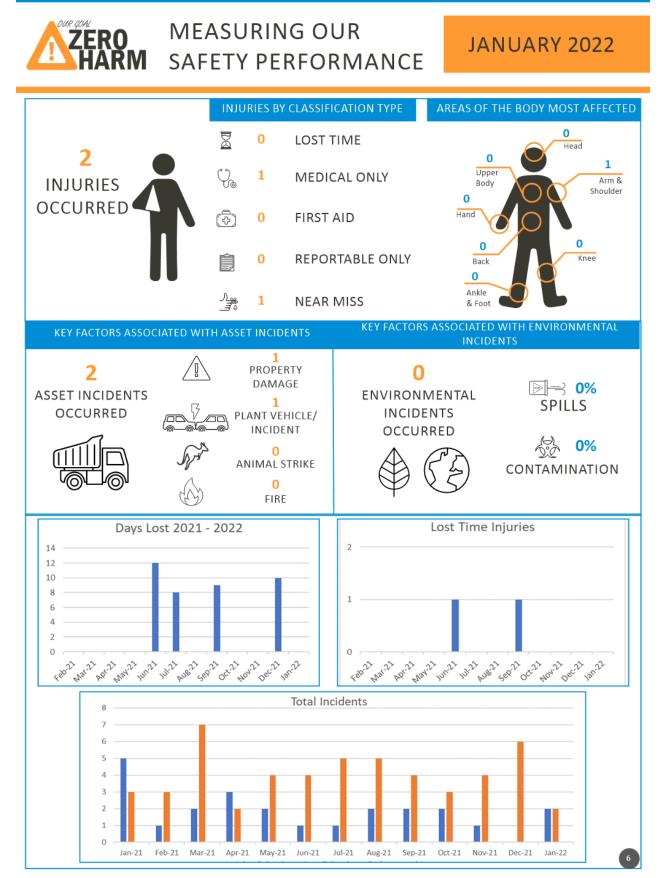
Preliminary research is underway for the digitisation of some records and an approach is being developed.



	2022	2021	2020	2019	2018	2017
Number of applications	1	14	10	2	8	11

SERVICE LEVEL 83.09% **SERVICE LEVELS - TARGET 75% TELEPHONE** REACHED 1,987 CALLS RECEIVED Service Levels % 00.00 90.00 80.00 87.51 83.09 Increase of 56 calls from last month 81.20 83.65 81.00 4:48 AVERAGE HANDLING TIME Increase of 12 seconds from last me Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Jul-21 Aug-21 Sep-21 Oct-21 Nov-21 Dec-21 Jan-22 Service Level Achieved Target Service Level CALL TYPES 2% 1% **CALLS RECEIVED** Enquiry Answered 4000 2776 2724 2877 2608 2454 2428 2156 2244 2441 2085 Call Transferred 2067 1936 1987 2000 29 43 42 50 33 40 0 Payment Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Jul-21 Aug-21 Sep-21 Oct-21 Nov-21 Dec-21 Jan-22 Call Not Connected 🖴 Calls Abandoned Calls Received WEBCHAT TOTAL **QGAP PERFORMANCE** TOTAL 9:35 HANDLING 95 eREQUESTS **53** WEB CHATS MINUTES TIME 77.76HRS Decrease of 13 eRequests from last Increase of 10 chat from last month Decrease of 1 minute 24 seconds from month Total time taken last month for all transactions COUNCILLOR REQUESTS 355 1,093 TOTAL CRM RECEIVED TOTAL 184 RECEIPTS 22 68 Total number of Decrease of 68 requests from last month Decrease of 46 receipts from last RECEIVED OPEN transactions month Decrease of 12 received requests from last month 13:14 Total average time for all transactions **CRM MONTH COMPARISON** 3500 2017 3000 2500 Total 2000 2018 CRM 1500 2019 1000 500 2020 0 Mardh pril June centernbet october November Decemb enst 2021 2022

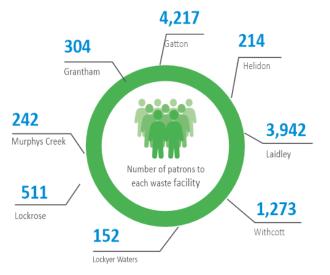
WORK HEALTH AND SAFETY



WASTE SERVICES

WASTE MANAGEMENT

KERBSIDE	WASTE & RECYCLIN DECEMBER 2021	G SERVICES
	Garbage Bins Collected 79.5% presentation rate	66,745
	Garbage Tonnes Received	987.12 Tonnes
	Recycle Bins Collected 71.3% presentation rate	29,520
	Recycle Tonnes Received	205.44 TONNES
	Recycle Contamination	36.50 TONNES
	FOGO Food/Garden Tonnes Received 1 Year Trial- 1000 Homes	38.96 Tonnes



10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,855 10,000 10,00

14.2

14.3	Group Manager Community and Regional Prosperity Monthly Report - January 2022
Author:	Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during January 2022.

This document is for Council's information only.

Executive Summary

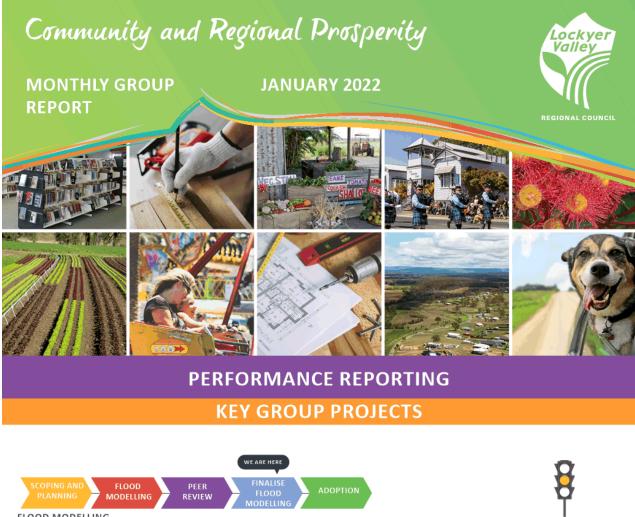
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during January 2022.

Proposal

That this report be received and noted.

Attachments

1. Community and Regional Prosperity Monthly Group Report - January 2022 12 Pages



FLOOD MODELLING

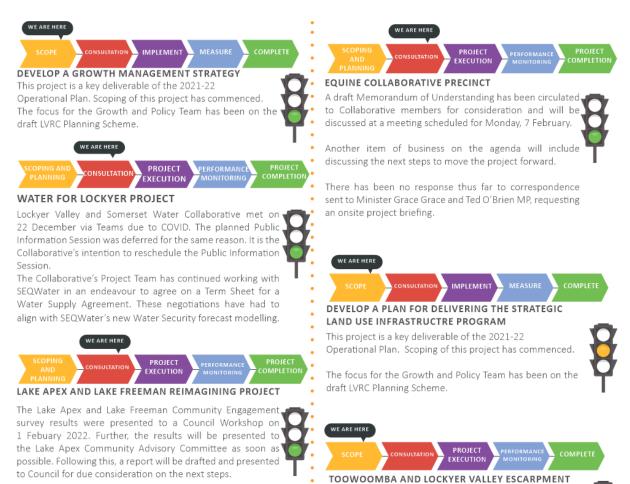
The flood modelling project is near completion. The mapping set is at 95% with the completion and inclusion of the Placid Hills extension study. Remaining is the work on Gatton (Gatton Small) to address issues identified in the existing modelling. This has been delayed by COVID impacts on WMA staff. This has affected not only finalisation of the flood mapping for the Gatton urban area but processing for inclusion in the Flood Information Portal (FIP) as well as the Laidley Mitigation review, the Flood Evacuation planning and Flood Classification projects. Key WMA staff were also diverted onto QRA flood commitments on Marybourgh and North QLD in January which has affected progress of Local Floodplain Management Project (LFMP). Work is continuing on the no/limited data overlays and other items for inclusion on the scheme and FIP mapping. The Laidley Mitigation scheme review process is in progress. After the October and November 2021 severe storm events, URBS (rainfall model) for Forest Hill is being refined to better reflect flood operations and address issues arising. Updates to finalise provided interim mapping and rainfall models to the Flood Intelligence vendor (WaterRIDE), to allow that project to progress further, will be made shortly.

The LFMP has been producing and analysing risk maps based on the model engineering outputs in accordance with State Planning Policy frameworks. A draft Planning Control Risk Mapping has been provided by WMA to the Expert Planner. The Interim Flood Risk Profiling report will be issued shortly by WMA to the same. The flood risk analysis (part of the LFMP) and Expert Planning Consultants engaged with Council in early November. Feedback from these discussions have been incorporated into the project. Officers are currently setting up the next phase of consultation to discuss the Expert Planner findings and recommendations with Council. Finalisation tasks for FIP are in progress. Updated modelling outcomes are being fed directly into the FIP and Council creek mitigation projects which are presently underway.



FLOOD EVACUATION AND FLOOD PLAIN MANAGEMENT

The flood evacuation project and flood classification project (FCP) (Part of the LFMP) are in progress but have been delayed as indicated above. The modelling outputs are providing the extent and timing to inform both projects. Council officers have been undertaking gap surveys of the gauges, creeks, banks, roads and critical infrastructure item at each critical location in order to verify sensor, levels and configurations and extent of our knowledge base in these areas before and during flood operations. Unfortunately due to continued rainfall events and stream operations they will not be able to collect all the required data at this time. Identification of possible evacuation routes has continued as part of the risk profiling. Data has been received from NPW on access trails and historical sources (photos and maps) have been identified. The LFMP is using the compiled datasets for each event to progress. The modelling outputs provide mapping extents and engineering parameters to allow assessment of flood risk, especially in those areas for which Council has had no data to date. With the issuing of maps and risk reporting the Expert Planner will now be able to further develop the planning response and documentation based on the engineering risk analysis. The LFMP floor level project (establishing floor heights for flood affected dwellings) database is also being used in the assessment.





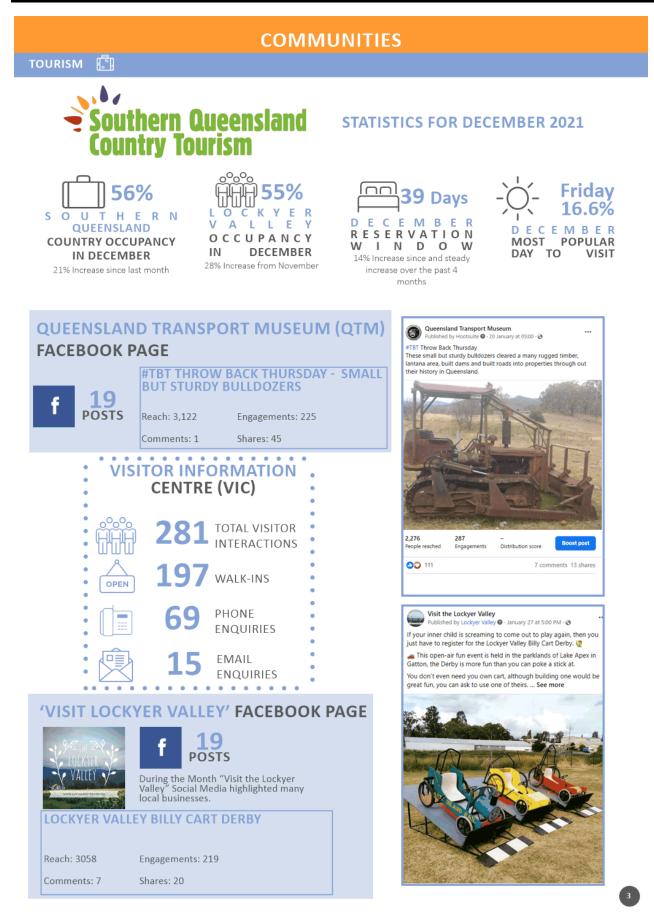
The Special Projects and Tourism Team is now working on the next phase of the Forest Hill Silo Mural project after conducting a handover and site inspection with Community Engagement of the silos, proposed viewing site and carpark area.

In early February the team is scheduled to meet with Forest Hill community representatives to review the next steps, which includes publishing an EOI for artists, and further engagement with QR and GrainCorp. MOUNTAIN BIKE TRACK PROJECT Work has recommenced on this project, following the notification of a successful funding application for the project by Toowoomba Regional Council.

The project is funded through a Building Better Regions grant, with a contribution by the Lockyer Valley Regional Council expected for the last stage of the project located in Withcott. The project will create a network of mountain bike trails and associated infrastructure from the escarpment east towards Withcott.

Council is currently working towards establishing a project team to work with Toowoomba Regional Council to deliver the project.

- the ph



EVENTS

Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.



COUNCIL LED EVENTS

THE AUSTRALIA DAY AWARDS AND CITIZENSHIP CEREMONY was held in the Gatton Shire Hall on 26 January with over 300 guests attending. The Welcome to Country featured Sam Conway on Didgeridoo and Aunty McCarthy speaking. All nominees (23) and award recipients (6) were thrilled to be acknowledged and, as always, humble in their acceptance of an award. The Australia Day Ambassadors, Bruce and Denise Morcombe OAM were unable to attend in person, sending instead a pre-recorded video from Bruce which was well received. Denise was in Melbourne caring for family at the time.

The region welcomed 32 new citizens, each with their own story to share. You can watch the highlight videos here – <u>Australia Day</u> <u>Awards</u> and <u>Citizenship Ceremony.</u>



PROJECTS IN PLANNING

Anzac Day Services

Planning has started on the support provided to Anzac Services across the region. The public meeting will be held on Wednesday 9 February, in the Gatton Shire Hall.

Lockyer Valley Heritage Festival

Initial communication with Laidley Pioneer Village and Museum, Gatton and District Historical Village and Das Neumann Haus has been sent out seeking interesting in proceeding with the event this year. The proposed date is Saturday 9 April 2022.

Laidley Spring Festival

The first planning meeting will be held on Thursday 10 February.



UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

- 1. Gatton Historical Village for Australia Day
- 2. Laidley Pioneer Village for Australia Day



Ongoing assistance was provided to:

- Glenore Grove Hall Committee hire of hall under current COVID restrictions
- Withcott & District Progress Association general events
- Chrome and Clutter Retro Festival Grant application
- Gatton COTA Seniors Seniors month
- Lights on the Hill grant opportunities
- Lockyer Valley Art Society grant opportunities









LIBRARIES AND GALLERIES 😂 **eRESOURCES PLATFORM** JANUARY DECEMBER 119,612 2022 2021 ITEMS IN OUR eAudiobooks COLLECTION & eBooks 1.660 1,707 (Borrowbox **?** 90.7% eAudiobooks, 284 \square eBooks & ١. **ITEMS ISSUED** 335 380 ACQUISITIONS eMagazines VIA SELF-SERVICE (Overdrive) Physical & eResources KPI 85% eMovies -(Beamafilm) 11 142 **10,480** 2,688 L 12,868 15,968 a^za 65 արուր PHYSICAL **ECTRONIC** TOTAL LOANS ΕL ACTIVE LIBRARY NEW LIBRARY LOANS LOANS MEMBERS MEMBERS in Januarv **EVENTS** 18.6% OPEN LOAN ക 1 19 lectronic 2 81.4% Q 5,331 visitors TYPES Loans Physical loans VIRTUAL IN PERSON 26 2 887 2 4 4 4 EVENTS EVENTS Gatton Library Laidley Library Reach: 4 Attendees: 94 Increase of 273 Increase of 66 LIBRARIES UPDATE

With COVID limiting the time our patrons want to spend out and about, the majority of January's programs were cancelled. This included the planned school holiday events however we continued to offer self-paced activities such as busy bags, crafty activities and the scavenger hunt which continued to be popular with families while they visit.
 The Fresh Colours project (funded by State Library of Queensland) has been completed. This involved replacing carpet

squares in our children's section to freshen up the area. Before and after photos are shown below.

ART GALLERY UPDATE

- The exhibition 'Volcanic Colours' by Margaret Klumpp and friends closed on Sunday 30 January. Twelve pieces from this exhibition sold which is a fantastic outcome.
- The next exhibition 'Little Kids BIG Art' opens on Wednesday 2 February. This exhibition is a local children's exhibition and is well worth a visit.

REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- Round 2 is currently open. To date, several people have enquired about the funding.
- Many events from Round one have been delayed due to COVID.

AFTER

BEFORE

CHILDCARE 6

CENTRE OCCUPANCY



We started our 2022 with a full day training going through child protection courses, a food handling course and active supervision course. It has been a challenging start to 2022 with the increased spread of COVID-19, however, we have been focusing on high level of hygiene practice in the centre and promoting a safe environment for families, staff and children. We now have a current occupancy rate of 70.36%. We are looking forward to this increasing as children return to school.

We have had several children required to quarantine/isolate due to being diagnosed with COVID-19 or being a close contact. Until 30 June 2022, the Federal Government is allowing Childcare Services to waive gap fees (and continue to receive Child Care Subsidies) if a child is unable to attend because they are required to quarantine or isolate due to COVID-19. Waiving gap fees will adversely impact on revenue, but it was decided to waive gap fees to encourage parents to advise the Centre of their COVID status and keep their children quarantined/isolated in accordance with the required protocol.

Up to 31 January 2022, \$937.67 had been waived.

ACTIVITIES

CHINESE NEW YEAR

We are still restricting visitors to the Centre due to COVID-19, however the children did celebrate the Chinese New Year. We had many lovely tigers roaring around the yard in celebration.

LITTLE KIDS' BIG ART EXHIBITION

Four children were chosen to have their pictures taken with their artwork for the Little Kids' Big Art exhibition. Pictures will be shared in our next report.







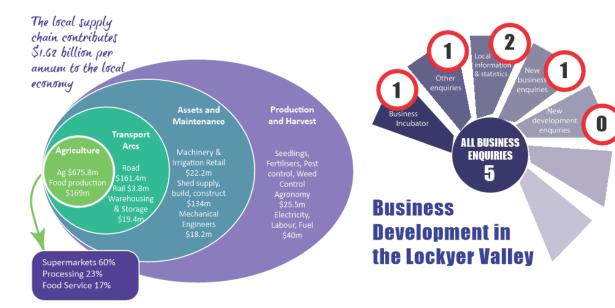




Attachment 1

PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY



Lockyer Valley - draft planning scheme

The final element of the draft planning scheme, to be integrated prior to adoption for state interest review, is the engineering flood risk assessment and subsequent Expert lanner advice on managing flood risk through the provisions of the planning scheme and State Planning Policy. The engineering report is due for review by council and the Expert Planner by the

REGENERATIVE AGRICULTURE

Progress has been made on delivery of the NRM drought resilience - RegenAg showcase. Saturday 23 April has been set as the date for a showcase event to share the elements of Regenerative Agriculture with Lockyer Valley landholders and explore potential integration in their land mangement practise. *Project completion by June 2022*

end of January following which, an additional workshop will be held with Council to understand the recommendations of the Expert Planner in how flood risk is managed. Pending the outcome of the workshop, a special meeting may be requested for adoption of the draft scheme for submission to the State.

FLYING FOX MANAGEMENT PLAN

Procurement for the services of a suitable consultant to create a Lockyer Valley Flying Fox Management Plan has now commenced with engagement to occur in February and final report to be produced by June. *Project completion by July 2022.*



BUSHFIRE RECOVERY - LANTANA CONTROL PROGRAM

With the first phase site assessments now complete, landholders are actively undertaking lantana control with approximately 40 participating in the reimbursement scheme. Due to Covid risk mitigation, follow-up assessments of the treated lantana will take place virtually during February and March. *Project completion by April 2022*

DEVELOPMENT ASSESSMENT

DECISION

NEGOTIATED

THIS MONTH

INFORMATION

REQUESTS

DECISIONS MADE

WITHOUT ADDITIONAL

DECISIONS

NOTICES ISSUED

100% in statutory timeframes

16

69%

ΑCTIVITY	CURRENT MONTH	2021 YTD	2020 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	12	12	13
DECIDED	15	15	16
EXEMPTION CERTIFICATES			
RECEIVED	2	2	4
DECIDED	1	1	3
BUILDING, PLUMBING, PLANNIN	G INFORMATIO	N AND FOR	M 19'S
RECEIVED	46	46	30
COMPLETED	66	66	26
PRELODGEMENT MEETINGS HELD	3	3	6

16

21

30

AVERAGE TIME FOR

STAGE THIS MONTH

DECISIONS

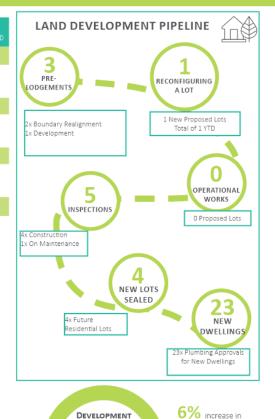
77% in statutory

timeframes

BUSINESS DAYS

APPLICATIONS IN DECISION

MADE



Development

154% increase in

Planning information &

ENFORCEMENT

THIS MONTH

NOTICES ISSUED

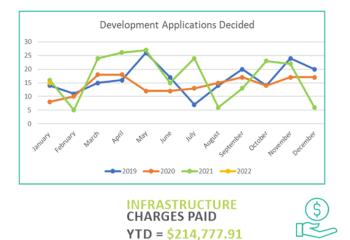
Building, Plumbing,

Applications decided

50% increase in

Prelodgement Meetings





DEVELOPMENT COMPLIANCE

ACTIVITY CONTINUES

TO BE ELEVATED IN

COMPARISON TO

THE SAME 2021 YTD

Period

- - COMPLAINTS RESOLVED

SHOW CAUSES ISSUED

100% S

INFRASTRUCTURE CHARGES OUTSTANDING YTD = \$45,583.20



PLANNING, POLICY & COMMUNITY WELLBEING - BUSINESS SUPPORT

CONTINUOUS IMPROVEMENT

Process Improvement delivers efficiency and consistency



The previous "nuisance animals" webpage has undergone a more positively worded facelift. Renamed "wildlife" it now incorporates information on koalas, flying foxes, magpies, Indian minas and plovers as well as a section on What Council is doing to support positive environmental outcomes. It provides updated photos, URL links to webpages and resources, and importantly information on what to do if you find sick or injured wildlife. This updated webpage will allow customer service to direct customers to relevant information and assist customers with increases convenience to self-service 24/7.

The Customer Service knowledge base relating to flying foxes has also been improved after a customer was directed to various state government departments before being re-directed back to Council. The knowledge base now contains relevant information for flying fox roost complaints, what to do if the customer finds a dead or injured flying fox and relevant links to websites if the customer is concerned about diseases from flying foxes.

End of the Relevant Period for *Planning Act 2016* Development Assessment Applications

It was identified that some Planning Act development applications did not have an expiry date entered on the application in TechOne. This initiative will ensure that all Planning Act applications will trigger 3 months prior to lapsing in an automated alert, that is monitored by a Planning Officer, and applicants receive a notification of a lapsing application. In accordance with the development process a reminder notice is sent to the applicant with an extension application form advising the applicant of actions required to be undertaken so their development application does not expire.

COMMUNITY AND WELLBEING

LVRC PROPERTY MANAGEMENT

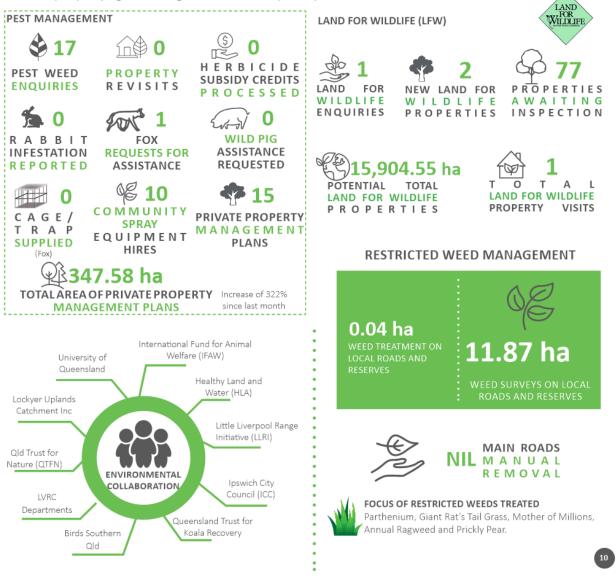
- Shorelands Drive environmental reserve vegetation management works performed to reduce overgrown weeds and long grass.
- Maintenance of community tree planting site. Monitoring of bird populations and water levels at 7 Mile Lagoon.
- Collaboration with University of Queensland to assist with research at 7 Mile Lagoon.
- 4 Internal collaborative interactions.
- 2 external agency meetings.

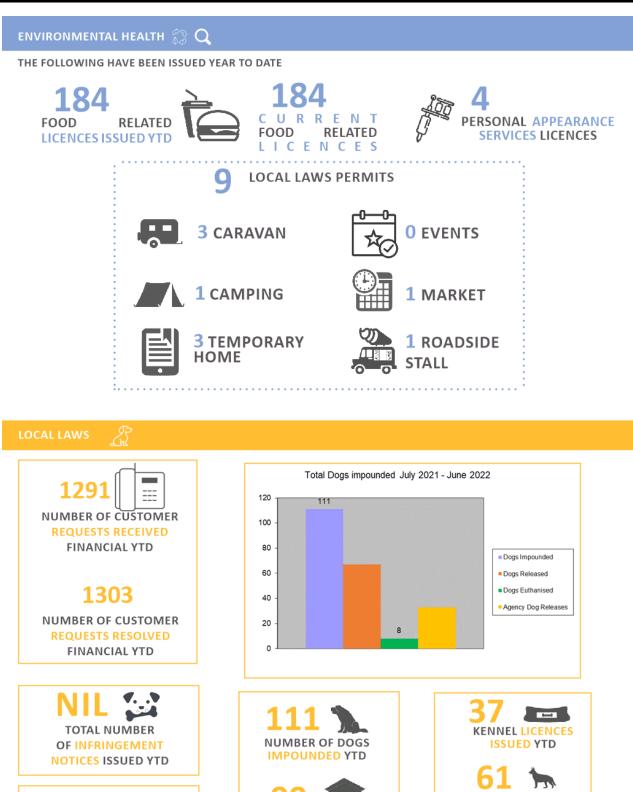
PEST MANAGEMENT

The Biological Control Program commenced for Parthenium in Helidon Spa, Mount Sylvia, Left Hand Branch and Junction View areas, for the natural control and prevention of the spread of Parthenium Weed. Localised agents, which were introduced into the area by the Department of Agriculture and Fisheries in 2015 consists of a variety of specimens collected from central Queensland, where studies have been conducted for the past 20 years to assist the area in reducing the amount of this invasive weed as its impact to the community and agricultural has been severe. To date, small, localised colonies, consisting of beetles, weevils, moths and rusts have evolved. Officers have been collecting agents from several properties where flourishing populations have recently been thriving. These specimens were then relocated to willing participants within the Lockyer Valley where agents have not been previously identified and large incursions of Parthenium continue to exist. With the cooperation from Biosecurity Queensland and their research team, we plan to expand on the program by acquiring further agents from central Queensland to add to these areas and build on a distribution program to assist others and neighboring local government organisations who are dealing with Parthenium and the negative impacts they have on the environment and economy.

RESILIENT RIVERS

- Maintenance of revegetation sites to control weeds and grass growth at planting sites on Lockyer Creek and Tenthill catchment projects.
- · Collaboration with Griffith University to develop a riparian condition assessment methodology and tool
- Water quality sampling at monitoring locations around Lockyer Valley





NUMBER OF DOGS

REGISTERED

466,2021-2022

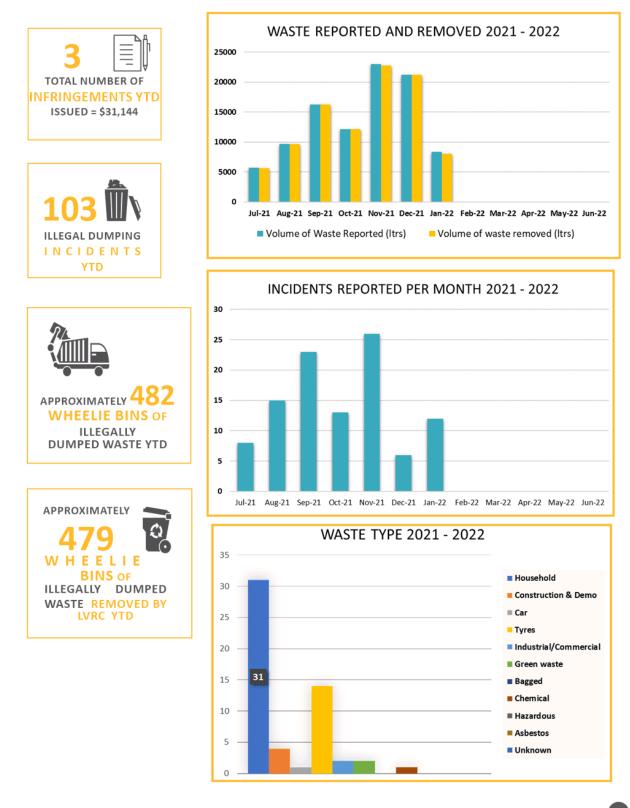
NUMBER OF DOGS RELEASED/REHOMED YTD **EXCESS ANIMAL**

PERMIT RENEWALS YTD

LOCAL LAWS

ILLEGAL DUMPING / LITTERING UPDATE

Ilegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned year to date.



14.4	Group Manager Infrastructure Monthly Report - January 2022
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Author:	John Keen, Group Manager Infrastructure
Responsible Officer:	John Keen, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during January 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during January 2022.

Proposal

That this report be received and noted.

Attachments

1. Monthly Group Report - Infrastructure - January 2022 8 Pages



INFRASTRUCTURE DELIVERY PROJECTS BRANCH HIGHLIGHTS CAPITAL WORKS

FLAGSTONE CREEK ROAD / CARPENDALE ROAD INTERSECTION REHABILITATION - STAGE 1

- The upgrade to the intersection of Flagstone Creek Road and Carpendale Road is part funded under the Heavy Vehicle Safety and Protection Program (HVSPP) to ensure the intersection will increase safety of all motorists and ensure capacity for heavy vehicles. The construction along Flagstone Creek Road and Carpendale Road will be completed by Lockyer Valley Regional Council and is split into two sub stages, 1A and 1B. The works include road excavation, earthworks, drainage, road pavement, bitumen sealing, asphalt and road furniture. An asphalt wearing course will be paved in the intersection which will protect the new road pavement and minimise ongoing maintenance.
- Works are 95% complete on stage 1A with line marking and final seal remaining. This work will be completed by the end of February 2022.

FLAGSTONE CREEK ROAD / LOCKYER CREEK ROAD REHABILITATION - STAGE 2

- Stage 2 of the Flagstone Creek Road rehabilitation include the portion of road North of Kapernick's Bridge past the
 intersection with Lockyer Creek Road. The project is funded via the Heavy Vehicle Safety Productivity Program. The project
 involves excavating the existing road pavement and constructing a thicker pavement with multiple layers of geotextile
 composite to provide strength and resilience to the pavement due to the high volume of heavy vehicles. The drainage
 will also be improved as part of this project. The intersection with Lockyer Creek Road will have an asphalt surface paved
 to protect the surface, and the remaining road surface will have a
 bitumen spray seal.
- The project is currently 55% completed and a expected to be completed in February / March 2022. The second portion of the project is awaiting design sign off and will commence in March 2022.





2021/22 BITUMEN RESEAL PROGRAM

- The 21/22 bitumen reseal program is funded under the Roads to Recovery scheme and involves applying a bitumen seal to a number of roads across the Lockyer Valley. Prior to the bitumen seal being sprayed, Council will complete repair works ranging from pot hole patching to full depth pavement repairs to ensure a quality road surface is achieved prior to the reseal. A sealing contractor will perform the works on behalf of council.
- Currently the project is 35% complete, with works to be completed by March 2022.

MURPHYS CREEK FOOTPATH

• The footpath construction works along Dodts Road, Murphys Creek are 95% completed with drainage works outstanding. The footpath links from the previously completed sections at the rail crossing through to the skate park. The project is funded under the Local Roads and Community Infrastructure stream.

CONNOLE BRIDGE REHABILITATION

• The Connole Bridge project involves the rehabilitation of the timber bridge in Postmans Ridge. The rehabilitation is funded through the Local Road and Community Infrastructure funding to increase the life and the capacity of the bridge. The works have been performed by a specialist contractor with the road surfacing and repairs to be completed and managed internally. The project is now completed with line marking to be completed in February 2022.

2021/22 ASPHALT RESHEET PROGRAM - RAILWAY STREET, GATTON

As part of the Local Road and Community Infrastructure funding, the asphalt surface along Railway Street, Gatton, will be
replaced. The project will involve completing pavement repairs, road profiling, bitumen spray seal, geotextile placement,
asphalt paving, followed by line marking a week later. The works will require closing Railway Street for three nights to
complete the works. The work is substantially complete, with work remaining at the Gatton Shire Hall and pedestrian
crossing in Railway Street, Gatton.

NOVEMBER 2021 RAIN EVENT

On Friday 26 November 2021 the Lockyer Valley Region received another deluge of rain, causing significant flooding in areas. Up to 235mm was received in areas from 26 November through to 3 December, with almost the entire region receiving over 100mm of rainfall for the period. Emergent works have continued alongside normal maintenance activities to ensure as far as is reasonably practical that we have been able to address most outstanding road issues. Outstanding works will now form the basis for the creation of a Restoration of Essential Public assets submission to QRA for approval to proceed with the permanent repairs.

GRAVEL RESHEET PROGRAM

Commenced

- Seventeen Mile Road, Helidon Ch6034 21719
- Symes Road, Helidon Ch0 295

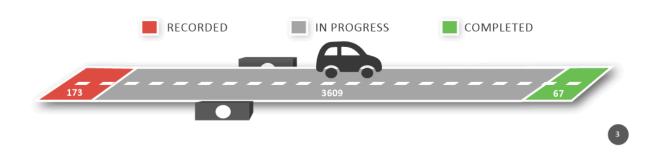
Yet to Commence

- Knitters Road, Blanchview Ch0 891
- Main Camp Creek Road, Thornton Ch2379 5578
- McGarrigals Road, Laidley Creek West Ch0 1163
- Moon Road, Blenheim Ch1285 1899
- Rockside Mountain Road, Rockside Ch0 1418
- Ropeley Rockside Road, Rockside Ch11721 15880
- Schultz Lookout Road, Blenheim Ch0 –1067
- Sunset Boulevard, Laidley South Ch0 1393

Completed

- Coles Road, Adare Ch0 1917
- Hogers Road, Ropeley Ch298 1837
- Leschkes Road, Ropeley Ch0 839
- Perretts Road, Mount Whitestone Ch28 1661
- Sutcliffes Road, Flagstone Ch1581 4081
- Weiers Road, Ropeley Ch1370 3870





MAINTENANCE WORKS

Road Patching Works

- Alexander Street, Laidley
- Allan Street, Gatton
- Ambrose Road, Lower Tenthill
- Beavan Street, Gatton
- Beckman Road, Mulgowie
- Bonnell Road, Thornton
- Buaraba Street, Gatton
- Campbell Street East, Laidley
- Campbell Street West, Laidley
- Clarkes Road, Lower Tenthill
- Cleary Street, Gatton
- Coates Street, Laidley
- Cochrane Street, Gatton
- Colquhouns Road, Lower Tenthill
- Cooper Street, Laidley
- Crestview Avenue, Gatton
- Crestview Avenue, Gatton
- Cross Road, Lower Tenthill
- Crowleys Lane, Gatton
- Dippel Road, Thornton
- Fletcher Road, Kentville
- Gatton-Clifton Road, Lower Tenthill
- Hawleys Road, Lake Clarendon
- Hayes Street, Laidley
- Head Street, Laidley
- Herbert Street, Laidley
- Industrial Road, Gatton
- Ingoldsby Road, Upper Tenthill
- Jims Road, Blenheim
- Kelly Road, Spring Creek
- Kentville Road, Kentville
- Kentville School Road, Kentville
- Kirkwood Road, Kentville
- Kowaltzke Road, Thornton
- Krenskes Road, Lower Tenthill
- Krugers Road, Spring Creek
- Kuss Road, Upper Tenthill
- Lake Clarendon Road, Lake Clarendon
- Lake Clarendon Way, Lake Clarendon
- Leonard Street, Laidley
- Lester Road, Morton Vale
- Lower Tenthill Road, Lower Tenthill
- MacGregor Street, Laidley
- Main Camp Creek Road, Thornton
- Main Greenswamp Road, Lake Clarendon
- Manteuffel Road, Woodlands
- Mary Street, Laidley
- McLucas Road, Lower Tenthill
- Millers Road, Spring Creek
- Mischke Road, Kentville
- Morton Vale School Road, Morton Vale
- Mount Berryman Road, Blenheim
- Mulgowie Road, Mulgowie
- Natalie Court, Regency Downs
- Old Ropeley Rockside Road, Lower Tenthill
- Peta Drive, Woodlands

Attachment 1

- Peters Road, Thornton
- Pitman Road, Thornton
- Pomerenke Road, Kentville
- Qually Road, Morton Vale
- Railway Street, Laidley
- Ranger Road, Woodlands
- Ropeley Rockside Road, Lower Tenthill
- Samuel Court, Woodlands
- Sandra Court, Woodlands
- Skinner Street, Gatton
- Smith Street, Gatton
- Steinhardts Road, Lower Tenthill
- Turpin Road, Kentville
- Waters Road, Kentville
- Whittle Street, Gatton
- Wiggins Street, Gatton
- Wilks Street, Gatton
- William Street, Gatton
- Wilson Street, Gatton
- Woodlands Road, Gatton

Drainage Works

- Brightview Road, Glenore Grove
- Bucknall Court, Regency Downs
- Bushman Street, Plainland
- Cedar Court, Brightview
- Pelican Drive, Laidley Heights
- Plover Court, Laidley Heights
- Radke Court, Gatton
- Rangeview Drive, Gatton
- Tillack Road, Gatton
- Waddington Parade, Plainland
- Woodlands Road, Gatton

Maintenance Grading

Pavement Repairs

14.4

- Coles Road, Adare
- Crowley Road, Glen Cairn
- Glen Cairn Road, Glen Cairn
- Hubners Road, Glen Cairn
- Martin Road, Blenheim
- Montgomery Road, Laidley Creek West

Forest Hill Fernvale Road, Glenore Grove

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Salt Springs Road, BlenheimSippel Road, Laidley Heights

Thallon Road, Hatton Vale

MAINTENANCE WORKS

Traffic Signs and Line Marking

- Allan Street, Gatton
- Brooking Drive, Gatton
- Chadwick Road, Gatton
- Crescent Street, Gatton
- Dippel Road, Thornton
- Glenore Grove Farm Road, Brightview
- Jamieson Road, Churchable
- Jew Road, Glenore Grove
- Kimlin Road, Glenore Grove
- Kowaltzke Road, Thornton
- Laidley Creek West Road, Laidley
- Lake Clarendon Way, Lake Clarendon
- Lakes Drive, Laidley Heights
- Lefthand Branch Road, Left Hand Branch
- Main Camp Creek Road, Thornton
- Mountain Road, Laidley
- Mulgowie School Road, Mulgowie
- North Street, Gatton
- Old Laidley Forest Hill Road, Forest Hill
- Rangeview Drive, Gatton
- Remove Footings from Helidon Sign
- Seibel Street, Lockrose
- Smithfield Road, Gatton
- Steinke Road, Glenore Grove
- Thornton School Road, Thornton
- Turnbull Street, Grantham
- Turner Street, Helidon
- Walnut Drive, Brightview
- Watkins Drive, Thornton
- Wells Road, Lower Tenthill
- William Street Patrick Street Laidley
- Woodlands Road, Gatton

COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

MURPHYS CREEK OLD HALL DEMOLITION

• The Murphys Creek Old Hall was successfully demolished and removed from site.



Grading Emergent Works

- Connoles Road, Postmans Ridge
- Dolleys Road, Withcott
- Little Oakey Creek Road, Withcott
- Morleys Road, Ballard
- Rossisters Road, Lockyer
- Six Mile Creek Road, Postmans Ridge

Drainage Emergent Works

- Beames Drive, Laidley South
- Chalkmine Road, Junction View
- Cole Gully Road, Lefthand Branch
- Heise Road, Hatton Vale
- Ingoldsby Road, Upper Tenthill

LAKE APEX YOUTH NODE

• Works are underway for the Gatton skatepark expansion and are on schedule.



UPCOMING WORKS

- Gatton Showgrounds Gymnastics Pavilion Roof Upgrade contractor has been selected and work is scheduled for early 2022.
- Cahill Park Machinery Shed Renewal shed has been ordered and installation scheduled for March/April 2022.
- Gatton Depot Fuel Strategy contractor selected and works to start onsite late March 2022.
- Jean Biggs Playground Equipment Improvements contractor has been selected. Start date to be confirmed.

CURRENTLY OUT FOR QUOTE

- Lake Apex Amphitheatre is currently out for quote and due to close on 08 February 2022.
- Helidon Community Hall Upgrade is currently out for quote and due to close on the 27 January 2022.
- Jean Biggs Playground Equipment Improvements is currently being evaluated.
- Lockyer Valley Sports and Aquatic Centre Pool Heating Unit Replacement is currently being evaluated.

FACILITIES MAINTENANCE WORKS

ELECTRICAL

- Public BBQ's checked and repaired as necessary, prior to Australia day.
- Solar booster pump replace in the learn to swim pool, Gatton Sports and Aquatic Centre.
- Repairs to Cbus lighting control system at Lockyer Valley Sports and Aquatic centre.
- CCTV circuit at Neilsen's Place replaced. Quotes obtained to re-route CCTV breakers.
- General maintenance and repairs as required.

BUILDINGS

- Vandalism to Fairways Park amenities block. More theft of established trees.
- Laidley pool chlorine tank replacement completed.
- Neilsen's Place pigeon mess cleaned from building prior to auction.
- Significant water and termite damage identified in timber floor at Grantham Butter Factory. Floor needs to be lifted.
- Damaged handrails and balusters at Laidley Pioneer Village have been replaced.
- Water damaged in the bathrooms at Lake Dyer grounds has been repaired.
- Regrouting of grandstand seating at Laidley Sports Complex completed.
- Truck motors removed from vintage truck at the Queensland Transport Museum.
- Break in and vandalism to Kensington Grove Hall.
- General repairs and maintenance.

PLUMBING

- Urban Utilities changed their pricing structure as at October 1 2021. The first invoices have now started to arrive and there are significant cost increases. This will need to considered for budgeting purposes.
- SEQ Water have completed their repairs to the supply at Lake Dyer.
- Spoon drain works at Laidley Saleyards complete.
- Roofing and skylights at North St toilets repaired/replaced.



TOTAL FUNERALS

INTERMENTS

PARKS AND CEMETERIES MAINTENANCE WORKS

Furniture Maintenance / Landscaping

• Spraying around roadside furniture is ongoing.

Mowing

- Mowing continues throughout the region. Staff continue to work their RDO's to catch up on the mowing schedules.
- Slashing continues across the region.

Cemetery Works

- Assistance provided for 2 funerals across all cemeteries.
- Mowing and landscape maintenance has been ongoing

Playground Maintenance

- Currently waiting for shade sail replacement at Walter Brunner and Progress Park.
- Repairs underway at Koffal Park.
- Maintenance as required.

Event Assistance

Event sign changeovers completed as required.

INFRASTRUCTURE SERVICES BRANCH HIGHLIGHTS

ASSET MANAGEMENT

- Emergency Works progress inspections
- Processing of data for Emergency Works submission
- Preparation for and commencement of 2022 Asset Valuations
- Continued processing of Capital Completions
- Connole Bridge rehabilitation project is 98% complete. Line marking and removal of stockpiled asphalt is yet to be completed.
- Level 2 bridge inspections have been completed by Consultant (Instrada) on 8 of Councils high risk bridges
- Stormwater CCTV is continuing in Gatton.
- Asset Management framework review project is continuing with milestone three commenced which focuses on creating a
 decision making framework for capital works projects

DESIGN

Design Milestones Achieved

No design projects hit specific milestones this month, however, designs continued to progress throughout the month.

Designs Completed

- Culvert Replacement CU007539 Lower Tenthill Road, Lower Tenthill
- Footpath Renewal Dennis Minson Drive, Gatton
- Gehrke Road Asphalt Overlay
- Footpath missing links Gehrke Road

Surveys Planned

• With the return of school, survey will now be undertaking updating traffic counts across the region. The surveyors are also undertaking surveys as part of the future design program, commencing at the intersection of Mountain Road/Range Crescent, then to the Cemetery Road/Victor Court intersection and then Lawlers Road/Sandy Creek Road intersection. Each site will take approximately two weeks to complete. In addition to pre-design survey work, the team is assisting with the ongoing delivery of capital construction projects

Surveys Completed

 Owing to the surveyors dedicated most of their time to flood damage assessments and inspections, survey work on the capital program was put on hold this month.





LAND ACCESS & ACTIVITY NOTICE (LAAN)



2 🗐 TRAFFIC CONTROL 6 III RURAL ADDRESSING APPLICATIONS

16 Description 16 Heavy vehicle applications (NHVR)

2 OTHER ROAD ACTIVITY APPROVALS



14.5 Oustanding Action Items Review

Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with the status of actions arising from resolutions at Ordinary and Special Council meetings for the previous and current terms of Council.

This document is for Council's information only.

Executive Summary

In the 2012-2016 term of Council, it was determined an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

Proposal

This report provides an update on action items arising from resolutions at Ordinary and Special Council meetings from the previous term of Council between 1 May 2016 to 25 March 2020 and the current term of Council from 17 April 2020 to 31 December 2021.

Group	2016-2020 Term of Council Total Action Items	2020-2024 Term of Council Total Action Items	Ongoing/Incomplete Actions
Executive Office	248	187	0
Community & Regional Prosperity	457	132	0
People Customer and Corporate Services	428	102	7
Infrastructure	194	48	2

Attachments

1 Outstanding Actions Febuary 2022 9 Pages

Meeting	2000	Ufficer/Director	Section	Subject
Ordinary Council 17/02/2021	2/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Lessee's Request for Renewal of Lease & Licence - Part of Lot 1 on RP148894
RESOLUTION				
THAT in relatio	ו to the reque	st for the renev	<i>i</i> al of the lease and licence ove	THAT in relation to the request for the renewal of the lease and licence over part of Lot 1 on RP148894 by the current lessee and licensee, Council resolve
to:				
a) Apply ti Lessee a	ne section 236 and Licensee o	(1)(b)(ii) <i>Local</i> (n terms satisfa	Apply the section 236(1)(b)(ii) <i>Local Government Regulation 2012</i> e Lessee and Licensee on terms satisfactory to Council; and	Apply the section 236(1)(b)(ii) <i>Local Government Regulation 2012</i> exception from tendering and offer one new lease over all areas to the current Lessee and Licensee on terms satisfactory to Council; and
b) Delegate authors this resolution.	e authority to olution.	the Chief Execu	itive Officer to negotiate lease	Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.
Moved By:	Cr Holstein		Seconded By: C Resolution Nu	d By: Cr Hagan Resolution Number: 20-24/0239
			Ç	CARRIED 6/0
13 May 2021 4:39pm Neumann, Erin A meeting has been held with represe	9pm Neumann, en held with rep	Erin resentatives of th	e Laidley District Club and a new	13 May 2021 4:39pm Neumann, Erin A meeting has been held with representatives of the Laidley District Club and a new lease is currently in the process of drafting.
07 Jul 2021 8:26am Lyons, Julie Lease Survey Plan underway and	am Lyons, Juli n underway and	e 1 Lease has beer	07 Jul 2021 8:26am Lyons, Julie Lease Survey Plan underway and Lease has been drafted for review	
06 Sep 2021 7:28am Lyons, Julie Waiting on Laidley Cricket Club to r	3am Lyons, Jul y Cricket Club to	ie o return Maintena	06 Sep 2021 7:28am Lyons, Julie Waiting on Laidley Cricket Club to return Maintenance Schedule and for Surveyor to commence Lease Plan work	commence Lease Plan work.
29 Sep 2021 4:28pm Lyons, Julie Draft Lease forwarded to Laidley D	3pm Lyons, Jul Irded to Laidley	ie District Club on 1	29 Sep 2021 4:28pm Lyons, Julie Draft Lease forwarded to Laidley District Club on 15/09/2021. Waiting for their response	nse.
15 Oct 2021 6:48am Lyons, Julie Follow up email forwarded requesting a response to the draft Lease	a m Lyons, Juli prwarded reques	e sting a response	to the draft Lease.	
16 Nov 2021 4:28pm Lyons, Julie Response received from Club. Do	3pm Lyons, Jul ed from Club. D	ie o not wish to ente	er into a new lease until the sportin	16 Nov 2021 4:28pm Lyons, Julie Response received from Club. Do not wish to enter into a new lease until the sporting grounds project is finalised. Internal Meeting arranged to discuss.
08 Dec 2021 8:59am Lyons, Julie Meeting arranged with Cricket Club	am Lyons, Jul with Cricket Clu	ie ub for the 16th De	08 Dec 2021 8:59am Lyons, Julie Meeting arranged with Cricket Club for the 16th December 2021 to discuss options moving forward	loving forward
09 Feb 2022 9:51am Lyons, Julie Laidley Cricket Club could not atter	am Lyons, Juli ub could not att	ie end arranged me	eting. Meeting rescheduled to We	09 Feb 2022 9:51am Lyons, Julie Laidley Cricket Club could not attend arranged meeting. Meeting rescheduled to Wednesday, 9th February 2022 at 9.00am
11 Feb 2022 8:32am Natalier, Caitlan Meeting held. Agreed that current arra arrangements that align with the sportin	cam Natalier, Contract Contrac	aitlan It arrangements v	vill be rolled over until 30 June 202	11 Feb 2022 8:32am Natalier, Caitlan Meeting held. Agreed that current arrangements will be rolled over until 30 June 2022 and Facilities team will take the lead moving forward with a view to negotiating future

Meeting	Officer/Director	Director	Section	Subject
Ordinary Council 17/02/2021			People & Business Performance	Future Use of Council Land at the Gatton Racecourse - Lot 1 on RP 161623 & Lot 1 on SP 228066
RESOLUTION				
THAT in relatio	on to the future use ar	ıd managemei	nt of Lot 1 on RP1616	THAT in relation to the future use and management of Lot 1 on RP161623 and Lot 1 on SP228066, Council resolve to:
a) Write t	o the owner of the ad	joining Lot 2 o	n SP228066 to advise	a) Write to the owner of the adjoining Lot 2 on SP228066 to advise that his request to buy or lease Lot 1 on SP228066 is refused; and
b) Apply t formali	Apply the Section 236(1)(b)(ii) <i>Local Government Regulation 2021</i> exception from formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066) <i>Local Goveri</i> gement of Lot	nment Regulation 202 1 on RP161623 and	Apply the Section 236(1)(b)(ii) <i>Local Government Regulation 2021</i> exception from tendering and offer a lease to the Lockyer Race Club Inc. to formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066.
c) Delegate au resolution.	e authority to the Chie ion.	f Executive O	ficer to negotiate lea	c) Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.
Moved By:	Cr Qualischefski		Seconded By: Resolutio	d By: Cr Holstein Resolution Number: 20-24/0240
				CARRIED 7/0
13 May 2021 4: Email sent to ap draft easement	13 May 2021 4:36pm Neumann, Erin Email sent to applicant advising his request was unsuccessful – ECM 4084659. draft easement documents is to occur before documents are issued to the Club.	est was unsucce fore documents		A meeting has been held with representatives of the Gatton Race Club and the review of
16 Jul 2021 8:43am N Document review ong 06 Sep 2021 7:23am With Caitlan for action	 16 Jul 2021 8:43am Natalier, Caitlan Document review ongoing. Draft manage 06 Sep 2021 7:23am Lyons, Julie With Caitlan for action. 	ement agreeme	nt also to be reviewed a	16 Jul 2021 8:43am Natalier, Caitlan Document review ongoing. Draft management agreement also to be reviewed and updated to reflect in principle agreement discussed at meeting. 06 Sep 2021 7:23am Lyons, Julie With Caitlan for action.
15 Oct 2021 10 Easement docu appropriate to p	15 Oct 2021 10:03am Natalier, Caitlan Easement documents reviewed. Internal appropriate to progress only the surrende	consultation re	quired to consider impa sements and the new e	15 Oct 2021 10:03am Natalier, Caitian Easement documents reviewed. Internal consultation required to consider impact of Equine facility development and whether all three easements will still be required. May be appropriate to progress only the surrender of existing easements and the new easements in favour of Council only over the Race Club land at this time.
11 Feb 20/22 8:30am Nataller, Cartian Discussions had with Jason Harm. Given progress of Equine Precinct business case, and involvement of Race Club in that easements shouldn't be progressed at this time to avoid incurring unnecessary cost while future ownership/tenure of all land process. No current issues being raised in relation to the Race Club's use and management of the land.	11 Feb 2022 8:35am Nataller, Caltian	er of existing ea		Discussions had with large Lange processions of flaving provide the importance and in the most of flavor flaving that the large and

Page 2 of 9

Meeting		Section	Subject
Ordinary Council 16/06/2021		Confidential Item	Acquisition of Land for Overdue Rates or Charges - PID 189470
RESOLUTION			
THAT Council resolve to acqui Government Regulation 2012;	ve to acquire Property ID ation 2012;	189470 for overdue rate	THAT Council resolve to acquire Property ID 189470 for overdue rates and charges pursuant to Chapter 4, Part 12, Division 3, Subdivision 3 of the <i>Local</i> Government Regulation 2012;
And Further; THAT Council auth	orise the Chief Executive	Officer to do all things ne	And Further; THAT Council authorise the Chief Executive Officer to do all things necessary to acquire the land and obtain vacant possession.
Moved By:	Cr Wilson		
		seconded by: Resolut	d By: Cr Cook Resolution Number: 20-24/0346
07 Jul 2021 8:47am Lyons, Julie Notice of Intention to Acquire Lanc 07 Jul 2021 8:49am Lyons, Julie No further action can be taken for		seconded by: Resolut	Cr Cook ion Number: 20-24/0346 CARRIED 6/0
11 Feb 2022 8:42am Natalier, Caitlan Following civil trial in relation to proceedings brought by the owner against Council and its contractor, a new notice will be issued to remove storage costs that were incorrectly charged. Awaiting trial judgement before reissuing notice to ensure no other matters need to be addressed. Council briefed but timeframe for judgement is at court's discretion. Six month period will restart but this action will address the risk of the owner challenging the validity of Council's notice in future.	07 Jul 2021 8:47am Lyons, Julie Notice of Intention to Acquire Land was sent to all interested parti 07 Jul 2021 8:49am Lyons, Julie No further action can be taken for 6 months (21 December 2021)	seconded by: Resolut Interested parties on 21 Jur	Moved By: Cr Wilson Seconded By: Cr Cook Resolution Number: 20-24/0346 CARRIED 07 Jul 2021 8:47am Lyons, Julie Notice of Intention to Acquire Land was sent to all interested parties on 21 June 2021. No response to date has been received from the owner of 12 Howard Court, Plainland 07 Jul 2021 8:49am Lyons, Julie No further action can be taken for 6 months (21 December 2021)

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14.5

Meeting Officer/Director Section Subject Ordinary Council 18/08/2021 Lyons, Julie People & Business Performance Request for disposal of Lot 900 on SP 297197 to adioining landowner	-
McPherson, Dan	
RESOLUTION	
THAT Council resolve to apply the exception in Section 236(1)(c)(iv) to disposal of land described as Lot 900 on SP297197 to an adjoining landowner.	djoining landowner.
And further; THAT Council resolve to delegate authority to the Chief Executive Officer to do all things necessary to negotiate terms and effect the disposal of the land to an adjoining owner.	t the disposal of the land
Moved By: Cr Wilson Seconded By: Cr Vela Resolution Number: 20-24/0393	
CARRIED 7/0	
06 Sep 2021 7:26am Lyons, Julie Waiting on instruction from Howard Marshall and Valuation to determine Market Value.	
29 Sep 2021 4:24pm Lyons, Julie Valuation received - Market Value \$30,000.00. Waiting to see if customer wishes to proceed.	
05 Oct 2021 2:00pm Lyons, Julie Customer wishes to proceed subject to finance. Contract to be drafted by Property Officer.	
15 Oct 2021 6:51am Lyons, Julie Contract drafted and forwarded to customer's Solicitor for signature.	
16 Nov 2021 4:31pm Lyons, Julie Contacted Solicitor for an update and Solicitor for Purchaser advised they were sending to their client for signature today 16/11/2021.	
08 Dec 2021 9:03am Lyons, Julie Signed Contract still not received from other side. Chased up a few times now.	
09 Feb 2022 9:52am Lyons, Julie Signed Contract received. Finance due 8th April 2022 with Settlement to occur 21st April 2022.	

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Meeting	Officer/Director	Section	Subject
Ordinary Council 20/10/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Request to Lease part of Reserve described as Lot 999 on CP CC3409
RESOLUTION			
THAT, with respect to the re Council resolve to:	quest by the Loc	kyer Jump Club to enter int	THAT, with respect to the request by the Lockyer Jump Club to enter into a lease over part of Lot 999 CC3409, 24 Bertrand Avenue, Kensington Grove, Council resolve to:
(a) decline the Locky	er Jump Club's re	equest to lease this land as	decline the Lockyer Jump Club's request to lease this land as it is required by Council for environmental purposes; and
(b) advise the Lockye requirements.	r Jump Club that	Council will investigate wh	advise the Lockyer Jump Club that Council will investigate whether Council has any other parcels of land that may suit the Lockyer Jump Club's requirements.
Moved By: Cr Cook		Seconded By: Resolutior	d By: Cr Vela Resolution Number: 20-24/0438
			CARRIED 6/0
 16 Nov 2021 4:35pm Lyons, Julie Resolution advised to Club and further land being investigated for their use. Briefing Note going to Council 08 Dec 2021 9:05am Lyons, Julie Expression of Interest to dispose of land (Trustee Lease) being drafted for 2 Cricket Road, Regency Downs 	ulie further land being ulie e of land (Trustee l	investigated for their use. Brie Lease) being drafted for 2 Cric	 16 Nov 2021 4:35pm Lyons, Julie Resolution advised to Club and further land being investigated for their use. Briefing Note going to Council Workshop on the 7th December for direction. 08 Dec 2021 9:05am Lyons, Julie Expression of Interest to dispose of land (Trustee Lease) being drafted for 2 Cricket Road, Regency Downs
09 Feb 2022 9:33am Lyons, Julie Expression of Interest has not been finalised as the policy being proposed by t group. It is understood this will be workshopped with Council in the short term	ulie een finalised as th be workshopped w	e policy being proposed by the ith Council in the short term.	09 Feb 2022 9:33am Lyons, Julie Expression of Interest has not been finalised as the policy being proposed by the Facilities team may be more appropriate to apply to use by a sports club or community group. It is understood this will be workshopped with Council in the short term.

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Meeting	Officer/Director	Section	
Ordinary Council 15/12/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Application of Section 236(1)(b)(i) Local Government Regulation 2012 Exception - Renewal of Lease Part of Lot 995 on RP 853914
RESOLUTION			
THAT with respect to the resolve to	request to enter inf	o a new lease over part of	THAT with respect to the request to enter into a new lease over part of Lot 995 on RP 853914 with Queensland Fire and Emergency Service, Council resolve to
(a) Apply the exce Emergency Sei	aption contained in rvice on terms satisf	Apply the exception contained in Section 236(1)(b)(i) of the Emergency Service on terms satisfactory to Council; and	(a) Apply the exception contained in Section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> and offer a new lease to Queensland Fire and Emergency Service on terms satisfactory to Council; and
(b) Delegate auth	ority to the Chief Ex	ecutive Officer to do all th	
Moved By: Cr Hagan	an		(b) Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.
		Seconded By: Resolutio	o do all things necessary to give effect to this resolution. d By: Cr Vela Resolution Number: 20-24/0488
09 Feb 2022 9:56am Lyons, Julie New lease to be drafted.	s, Julie	Seconded By: Resolutio	ngs necessary to give effect to this resolution. Cr Vela 1 Number: 20-24/0488 CARRIED 5/0

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Meeting	Officer/Director	Section	Subject
Ordinary Council 15/12/2021	Keen, John Keen, John	Infrastructure	Request for Maintenance to Road Reserve off Mount Sylvia Road, Mount Sylvia
RESOLUTION			
THAT Council resolve to defer item 13.1 " allow time to obtain further information.	afer item 13.1 "Re er information.	quest for Maintenance to I	THAT Council resolve to defer item 13.1 "Request for Maintenance to Road Reserve off Mount Sylvia Road, Mount Sylvia" to the next Ordinary Meeting to allow time to obtain further information.
Moved By: Cr Holstein	ein	Seconded By: Resolutic	d By: Cr Qualischefski Resolution Number: 20-24/0489
			CARRIED
			5/0
 11 Jan 2022 2:24pm Rozynski, Sara Council officers and Councillors are meeting with the to presenting a further report to Council. 24 Jan 2022 12:46pm Rozynski, Sara Report being presented to Council on 16 March 2022 	.2:24pm Rozynski, Sara ers and Councillors are meeting with the to presenting a further report to Council .12:46pm Rozynski, Sara presented to Council on 16 March 2022	the property owner on 19/01/2 ncil. 022.	 11 Jan 2022 2:24pm Rozynski, Sara Council officers and Councillors are meeting with the property owner on 19/01/2022 after the Council meeting to discuss the access to lot 132 Mount Sylvia Road further prior to presenting a further report to Council. 24 Jan 2022 12:46pm Rozynski, Sara Report being presented to Council on 16 March 2022.

15. CONFIDENTIAL ITEMS

No Confidential Items.

16. MEETING CLOSED