

Minutes



ORDINARY MEETING OF COUNCIL

MINUTES

20 APRIL 2022

TABLE OF CONTENTS

Item	Subject	Page No.
1.0	Meeting Opened.....	5
1.1	Acknowledgement of Country	5
1.2	Opening Prayer	5
2.0	Leave of Absence.....	5
3.0	Condolences/Get Well Wishes	6
3.1	Condolences/Get Well Wishes.....	6
4.0	Declaration of any Prescribed Conflicts of interests/Declarable conflicts of interest by councillors.....	7
5.0	Mayoral Minute	8
6.0	Confirmation of Minutes.....	8
6.1	Confirmation of Ordinary Meeting Minutes 16 March 2022.....	8
7.0	Business Arising from Minutes	8
8.0	Committee Reports	9
8.1	Receipt of the Unconfirmed Minutes of the Friends of Das Neumann Haus Meeting - 17 March 2022	9
9.0	Deputations/Presentations.....	12
10.0	Executive Office Reports	12
10.1	Summary of Council Actual Performance v Budget - 31 March 2022	12
10.2	Major Community Grants Program 2021/22 - Round 2	36
10.3	Operational Plan 2021-2022 Third Quarter Performance Report, March 2022.....	41
11.0	People, Customer and Corporate Services Reports	54
11.1	Access Issues - Property No. 143550	54
11.2	Application for Permanent Road Closure - Part of Road Reserve adjoining Property No. 115600.....	61
12.0	Community and Regional Prosperity Reports.....	65
12.1	MC2021/0051 & RL2021/0027 Application for Preliminary Approval including Variation Request to vary the effect of the Laidley Shire Planning Scheme 2003 and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) at 2A Waddington Parade, Plainland	65
12.2	Community Environmental Grant Applications	82
13.0	Infrastructure Reports	85
13.1	Alteration of the Trading Hours of the Lockyer Valley Sports and Aquatic Centre and Dal Ryan Memorial Pool.....	85
14.0	Items for information	89

14.1	Urban Utilities Monthly Report - February 2022	89
14.2	Quarterly Investment Report - January to March 2022.....	93
15.0	Confidential Items	97
15.1	Sundry Debtor Write-Off.....	98
16.0	Meeting Closed.....	98

ATTENDANCE:

Councillors Present

- Cr Tanya Milligan (Mayor) (Chairperson)
- Cr Jason Cook (Deputy Mayor)
- Cr Janice Holstein
- Cr Chris Wilson
- Cr Michael Hagan
- Cr Rick Vela

Apologies

- Cr Brett Qualischefski

Officers Present

- Ian Church, Chief Executive Officer
- Dan McPherson, Group Manager People, Customer & Corporate Services
- Amanda Pugh, Group Manager Community & Regional Prosperity
- Brendan Sippel, Acting Group Manager Infrastructure
- Bella Greinke, Council Business Officer
- Dee Stewart, Coordinator Accounting Services (part of meeting)
- Madonna Brennan, Risk, Audit and Corporate Planning Advisor (part of meeting)
- Tye Casten, Community Development and Engagement Officer (part of meeting)
- Julie Lyons, Property Officer (part of meeting)
- Neil Williamson, Coordinator Engagement and Communications (part of meeting)
- Kim Calio, Manager Planning, Policy and Community Wellbeing (part of meeting)
- Greg Jepson, Coordinator Facilities (part of meeting)
- Tammee Van Bael, Planning Officer (part of meeting)
- Josh Leddy, Coordinator Development Assessment (part of meeting)
- Renee Sternberg, Senior Environmental Planner (part of meeting)

1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:00am and welcomed all present.

1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is to be held.

1.2 Opening Prayer

Ps. Duncan Barlow led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

RESOLUTION

THAT leave of absence be granted to Councillor Qualischefski from this meeting.

Moved By: Cr Hagan

Seconded By:

Cr Wilson

Resolution Number: 20-24/0541

CARRIED

6/0

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Author: Bella Greinke, Council Business Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr Holstein

Seconded By:

Cr Hagan

Resolution Number: 20-24/0542

**CARRIED
6/0**

4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 10.2 'Major Community Grants Program 2021/22 – Round 2'. The nature of the interest is that Councillor Wilson's business, Blue Dogs Sports, provides apparel to three of the recommended recipients; Gatton Bowls Club, Lockyer Cricket Association and Toowoomba Road Runners. Councillor Wilson advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

Ian Church, Chief Executive Officer, informed the meeting that he has a conflict of interest in Item 10.2 'Major Community Grants Program 2021/22 – Round 2'. The nature of the interest is that the Chief Executive Officer has a personal relationship with the President of the Toowoomba Road Runners Club. The Chief Executive Officer advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 16 March 2022

Author: Ian Church, Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 16 March 2022 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 16 March 2022 be taken as read and confirmed.

Moved By: Cr Vela

Seconded By:

Cr Hagan

Resolution Number: 20-24/0543

**CARRIED
6/0**

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Friends of Das Neumann Haus Meeting - 17 March 2022

Author: Lisette New-Sippel, Tourism Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus committee meeting held on 17 March 2022, as attached to this report.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus Committee Meeting held on 17 March 2022, as attached to these minutes.

Moved By: Cr Holstein

Seconded By:

Cr Vela

Resolution Number: 20-24/0544

**CARRIED
6/0**

1

MINUTES OF THE FRIENDS OF DAS NEUMAN HAUS MONTHLY MEETING

March 17th 2022

Apologies: Marian Davis, Karl Woldt, Corrie Verbeeten, Julie Austin, Peta Merrick.

Attending: Maria Larkman, Trisha Dick, Dot Windolph, Hannah Choi, Leonor Bellini, Angela Worrall, Councillar Brett Qualischefski, Sue Williams, Linda Naggs,

Minutes of our last meeting: were moved Dot Windolf, and seconded Linda Naggs.

Business Arising:

1. Our Landline needs to be connected, and the length of call increased to give us time to reach it. Councillar Brett Qualischefski has offered to do this.
2. The Lockyer Valley Information Booklets supplied by the LVRC (Shayne) Have been received very well by our Visitors. A very informative book.
3. We will approach Shayne again re Black and White Postcards, also the various souvenirs she mentioned. We would like them prior to Heritage Day. Gary from the Lavender Farm, is currently away, and we will contact him re products for our Store.
4. Our re opening 3.3.2022 was cancelled due to floods in Laidley. We reopened on Thursday 10th March 2022.
5. Dot and Corrie have finished our Volunteer information leaflet and Application form. We will photo copy them and have them ready for any future enquiries about volunteering. Thankyou, Dot and Corrie, we really appreciate this.

Treasurers Report is unavailable this month. Marion Davis is absent.

General Business

FYI if Air con near Coffee Machine ceases to work, please check the Fuse Box outside near the Grape vine. (marked Air Con) and switch it on.

Julie Austin will be absent from volunteering for the near future due to family illness.

2

Heritage Day, Saturday 9th April. All Volunteers required, if you can make it.

Menu will not change, except No Toasted anything. Fresh sandwiches will be available on small plates.

The Two local Music Performers have increased their fee to \$300 per day. Council (Shayne- events) has offered to pay 50%. We have all agreed. They will perform all day.

Trisha to make sure we have a large supply of fresh Water Bottles for Heritage Day. Last year we ran out.

Our April Roster was passed around, and changes made to fit in with Volunteers availability. ***We must aim to always have 3 vols each shift.***

Councillar Brett Qualischefski has advised us that the Visitors Centre, and the Transport Museum, are both closed until March 26th. Staff have been relocated to Recovery Centres in the Lockyer Valley.

We are requesting if available, up to date Maps of the different areas in LV.

Dot W. spoke about whether we all felt the need for DNH to supply Winter Jumpers/Jacket. We all have decided to supply our own. Dot has a spare one, if anyone is interested.

Councillar Brett Qualischefski, has offered to arrange our Hanging sign to be altered to cover the days we are open.

Councillar Brett Qualischefski has advised us that Council Refuse Drop offs, are available for processing flood debris. Asks us to let others know. There is no charge for this service until the end of April 2022.

Meeting closed at 9.55am

Next meeting will be 9am on 21st April 2022

9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget - 31 March 2022

Author: Dee Stewart, Coordinator Accounting Services

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 March 2022.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 March 2022 as attached to this report.

RESOLUTION

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 March 2022, as attached to these minutes.

Moved By: Cr Wilson

Seconded By:

Cr Hagan

Resolution Number: 20-24/0545

CARRIED

6/0

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 March 2022.

At 31 March 2022, revenues are over target and expenditures are under target. The net recurrent result/Operating surplus/(Deficit) at the end of March is \$11.15 million. This is high in comparison to the anticipated net recurrent result/Operating surplus/(Deficit) at year end. This is expected due to the timing of the second rates levy. It will decline as the year progresses.

A separate statement showing the total revenue and expenditure incurred for the November and February flood events has been included in this months report.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 March 2022.

Operating Revenue - Year to date target \$52.00 million actual \$55.48 million or 106.68%

At 31 March 2022, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The second rates levy for 2021-2022 was raised in February 2022 with a due date of 11 March 2022. Rates collection has been consistent with previous levy trends, despite the impact on the region from recent flood events. Rates collection will continue to be monitored, with assistance offered to those affected by the floods or COVID-19 through the Financial Hardship Policy. 89.34% of the rates levy was collected as at 8th April 2022.

Fees and Charges over budget by \$1.39 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.69 million and higher than expected income from plumbing and building fees, childcare fees, waste fees and rates search fees. This line item is also showing as above budget due to an accounting transaction processed to recognise Child Care and Library debtors. These debtors are now brought into Council's corporate software to provide more control and monitoring of these debts in line with Council's debt recovery processes. The fees and charges budget has been reviewed and will be adjusted as part of the next budget review.

Operating Grants and Subsidies over budget by \$1.38 million

Operating grants and subsidies are over budget due to the receipt of \$1.31 million from QRA for emergency works under disaster recovery funding arrangements. The budget will be updated as part of the next budget review.

Other Revenue over budget by \$0.46 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, change of ownership fees and a refund for water and sewerage charges that were incorrectly billed.

Operating Expenditure - Year to date target \$44.33 million Actual \$45.75 million or 96.88%

At 31 March 2022, overall operating expenditure for the year is under budget by \$1.43 million.

Goods and Services under budget by \$1.20 million

The underspend on goods and services is mostly due to the delay in delivery of number of operational projects including ICT, Resilient Rivers, and Tourism projects. There is also an underspend on goods and service due to a timing difference with the billing of waste contracts.

Offsetting these underspends is an overspend on materials and services on civil operations and flood restoration works due to a heavier focus on maintenance and flood restoration activities following the November and February flood events. There will be a large transfer of employee costs and plant budget from capital to operational expenses as part of the next budget review due to the recent flooding event as it is Council's main focus over the coming months. This increase in expenditure will be partially offset by QRA funding. Council has expended \$1.25 million of employee costs and \$1.46 million for goods and services on the November and February flood events to date. The expenditure will be closely monitored over the coming months.

There is also an overspend on legal fees and facilities contractors which are to be reviewed as part of the next budget review.

Capital Expenses – Actual \$1.59 million

The amount shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes and loss on disposal of assets. The high value is attributed to assets being replaced or upgraded prior to the end of their accounting useful life and the derecognition of assets.

Capital Project Expenditure – Year to date target \$13.06 million Actual \$9.47 million or 72.53%

At 31 March 2022, Council has expended \$9.47 million on its capital works program with a further \$4.25 million in committed costs for works currently in progress. Work is required over the coming months to revise the timing of budget to align to the program of works to be delivered. Consideration needs to be given to grant timing, adverse weather impacts and resourcing/supply delays to ensure the deliverability of the program. The capital works program will be reviewed for deliverability, method of delivery and timing of projects as part of the next budget review.

The main expenditure is \$8.99 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 March 2022, Council had \$54.10 million in current assets compared to \$13.69 million in current liabilities with a ratio of 3.95:1. This means that for every dollar of current liability, there is \$3.95 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 March 2022, there has been a net cash inflow of \$12.84 million with \$19.60 million inflow from operating activities; and a net cash outflow of \$5.58 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 March, Council's cash balance was \$47.19 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$1.87 million.

Options

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 March 2022.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 March 2022.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan

Leadership and Council

Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic and flood events will be monitored and reported to Council as information becomes available

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic Decision making governance, due diligence, accountability and sustainability.

Consultation

Internal Consultation

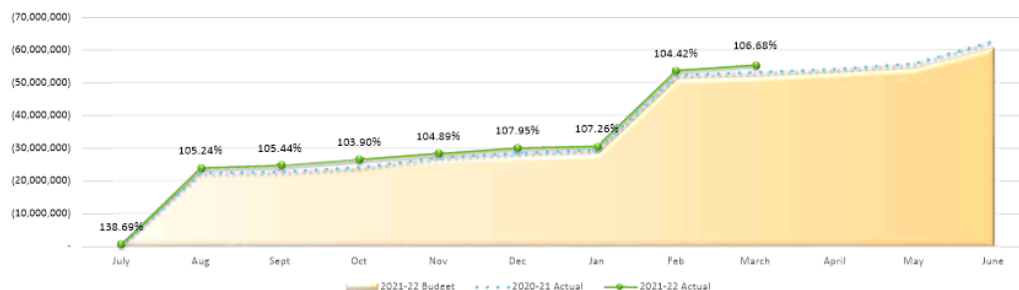
- Managers and Group Managers
- Finance Team

Attachments

- 1 [1](#) Monthly Financial Statements - March 2022 20 Pages

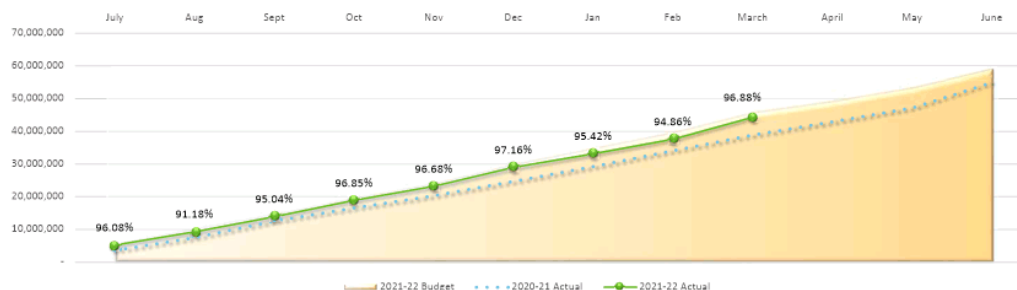
LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 31st March, 2022

Operating Revenue (Cumulative)



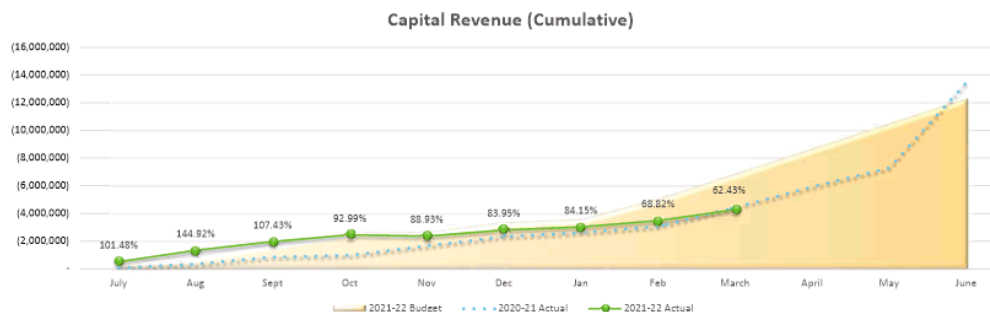
REVENUE TO DATE	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(43,082,806)	1,812,338	(4,833,492)	(718,106)	(5,805,618)	(249,129)	(660,502)	(1,939,276)	-	(55,476,592)
Budget	(43,006,030)	1,841,377	(3,442,623)	(615,344)	(4,425,062)	(241,000)	(638,000)	(1,474,587)	-	(52,001,269)
Variance	76,775	29,039	1,390,869	102,763	1,380,556	8,129	22,502	464,689	-	3,475,323
Target %	100.18%	98.42%	140.40%	116.70%	131.20%	103.37%	103.53%	131.51%	-	106.68%
Movement to Prior Month Target %	→	→	↑	↑	→	→	→	↓	→	→

Operating Expenditure (Cumulative)



EXPENDITURE TO DATE	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	19,803,777	15,118,524	861,028	8,544,569	44,327,897
Budget	20,026,777	16,317,028	850,156	8,559,990	45,753,951
Variance	223,000	1,198,504	(10,872)	15,421	1,426,054
Target %	98.89%	92.65%	101.28%	99.82%	96.88%
Movement to Prior Month Target %	→	↑	→	→	↑

LOCKYER VALLEY REGIONAL COUNCIL
Interim Capital Revenue and Expenditure Dashboard
For the Period Ending 31st March, 2022

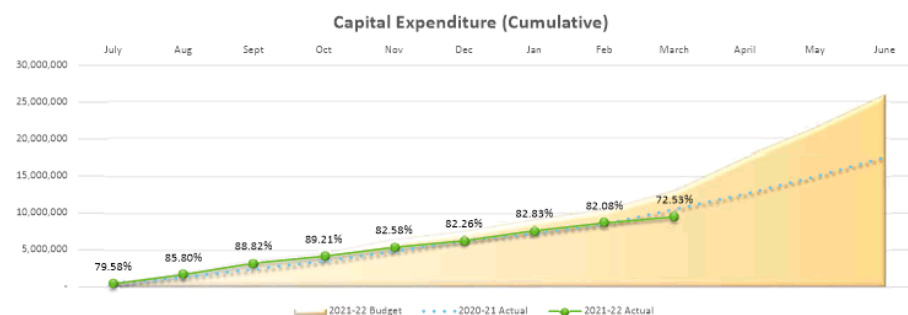


REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(4,640,784)	339,061	(4,301,723)
Budget	(4,607,663)	250,000	(4,357,663)
Variance	33,121	(89,061)	(55,939)

Target %

Movement to Prior
Month Target %

Note: Graph above is
reflecting capital grants and
subsidies and developer
contributed assets only



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Infrastructure	Community and Regional Prosperity	Total
Actual	412,699	8,987,489	71,592	9,471,780
Budget	644,934	12,293,997	119,300	13,058,232

Target %

Movement to Prior
Month Target %

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	43,004,780	43,082,806	43,006,030	(76,775)	-0.18%
Discount	(1,841,377)	(1,812,338)	(1,841,377)	(29,039)	1.58%
Charges and Fees	4,963,655	4,833,492	3,442,623	(1,390,869)	-40.40%
Interest	883,000	718,106	615,344	(102,763)	-16.70%
Operating Grants and Subsidies	8,139,211	5,805,618	4,425,062	(1,380,556)	-31.20%
Operating Contributions and Donations	921,000	249,129	241,000	(8,129)	-3.37%
Revenue - Contract/Recoverable Works	738,000	660,502	638,000	(22,502)	-3.53%
Other Revenue	1,991,450	1,939,276	1,474,587	(464,689)	-31.51%
Profit from Investments	1,980,000	-	-	-	0.00%
Total Recurrent Revenue	60,779,719	55,476,592	52,001,269	(3,475,323)	-6.68%
Capital Revenue					
Capital Grants, Subsidies and Contributions	11,221,901	4,640,784	4,607,663	(33,121)	-0.72%
Total Revenue	72,001,620	60,117,376	56,608,932	(3,508,444)	-6.20%
Capital Income	-	-	-	-	0.00%
Total Income	72,001,620	60,117,376	56,608,932	(3,508,444)	-6.20%
Expenses					
Recurrent Expenses					
Employee Costs	26,075,076	19,803,777	20,026,777	223,000	1.11%
Goods and Services	20,422,152	15,118,524	16,317,028	1,198,504	7.35%
Finance costs	1,123,890	861,028	850,156	(10,872)	-1.28%
Depreciation	11,413,320	8,544,569	8,559,990	15,421	0.18%
Total Recurrent Expenses	59,034,439	44,327,897	45,753,951	1,426,054	3.12%
Capital Expenses	-	1,589,727	-	(1,589,727)	0.00%
Loss on Sale	250,000	339,061	250,000	(89,061)	-35.62%
Total Expenses	59,284,439	46,256,685	46,003,951	(252,733)	-0.55%
Net Recurrent Result/Operating Surplus/(Deficit)	1,745,280	11,148,695	6,247,318	(4,901,377)	-78.46%
NET RESULT AFTER CAPITAL ITEMS	12,717,181	13,860,692	10,604,981	(3,255,711)	-30.70%

Lockyer Valley Regional Council (Executive Office)
Statement of Comprehensive Income
For Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	34,368,218	34,422,583	34,369,468	(53,115)	(0.15)
Discount	(1,597,000)	(1,610,389)	(1,597,000)	13,389	(0.84)
Charges and Fees	230,205	375,519	191,955	(183,564)	(95.63)
Interest	839,000	689,335	582,344	(106,991)	(18.37)
Operating Grants and Subsidies	4,321,321	2,086,984	2,088,106	1,122	0.05
Operating Contributions and Donations	21,000	-	11,000	11,000	100.00
Revenue - Contract/Recoverable Works	-	122	-	(122)	-
Other Revenue	1,160,000	970,182	819,167	(151,016)	(18.44)
Profit from Investments	1,980,000	-	-	-	-
Total Recurrent Revenue	41,322,744	36,934,336	36,465,040	(469,296)	(1.29)
Capital Revenue					
Capital Grants, Subsidies and Contributions	144,800	90,076	100,000	9,924	9.92
Total Revenue	41,467,544	37,024,412	36,565,040	(459,372)	(1.26)
Capital Income	-	-	-	-	-
Total Income	41,467,544	37,024,412	36,565,040	(459,372)	(1.26)
Expenses					
Recurrent Expenses					
Employee Costs	4,635,142	2,632,753	2,911,014	278,260	9.56
Goods and Services	3,192,236	1,999,358	2,620,050	620,693	23.69
Finance costs	294,749	230,275	222,367	(7,908)	(3.56)
Depreciation	9,637,940	7,236,868	7,228,455	(8,413)	(0.12)
Total Recurrent Expenses	17,760,067	12,099,254	12,981,886	882,632	6.80
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	339,061	250,000	(89,061)	(35.62)
Total Expenses	18,010,067	12,438,315	13,231,886	793,571	6.00
Net Recurrent Result/Operating Surplus/(Deficit)	23,562,677	24,835,082	23,483,154	(1,351,928)	(5.76)
NET RESULT AFTER CAPITAL ITEMS	23,457,477	24,586,097	23,333,154	(1,252,944)	(5.37)

Lockyer Valley Regional Council (People and Business Performance)

Statement of Comprehensive Income

For Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,461,364	7,485,008	7,461,364	(23,644)	(0.32)
Discount	(244,377)	(201,949)	(244,377)	(42,428)	17.36
Charges and Fees	534,500	495,101	378,958	(116,142)	(30.65)
Interest	43,000	27,663	32,250	4,587	14.22
Operating Grants and Subsidies	465,500	390,884	365,500	(25,384)	(6.94)
Operating Contributions and Donations	50,000	53,124	50,000	(3,124)	(6.25)
Other Revenue	526,000	474,236	393,833	(80,402)	(20.42)
Total Recurrent Revenue	8,835,987	8,724,066	8,437,529	(286,537)	(3.40)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,320,000	93,934	90,000	(3,934)	(4.37)
Total Revenue	10,155,987	8,818,000	8,527,529	(290,471)	(3.41)
Capital Income	-	-	-	-	-
Total Income	10,155,987	8,818,000	8,527,529	(290,471)	(3.41)
Expenses					
Recurrent Expenses					
Employee Costs	5,544,457	4,361,134	4,223,519	(137,615)	(3.26)
Goods and Services	9,515,842	6,428,019	7,396,780	968,761	13.10
Finance costs	243,243	186,506	184,037	(2,469)	(1.34)
Depreciation	579,940	440,772	434,955	(5,816)	(1.34)
Total Recurrent Expenses	15,883,482	11,416,430	12,239,291	822,861	6.72
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	339,061	250,000	(89,061)	(35.62)
Total Expenses	16,133,482	11,755,491	12,578,352	733,801	5.83
Net Recurrent Result/Operating Surplus/(Deficit)	(7,047,495)	(2,692,364)	(3,801,763)	(1,109,398)	29.18
NET RESULT AFTER CAPITAL ITEMS	(5,977,495)	(2,937,491)	(4,050,823)	(1,024,272)	25.29

Lockyer Valley Regional Council (Community and Regional Prosperity)

Statement of Comprehensive Income

For Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	311,058	311,074	311,058	(16)	(0.01)
Charges and Fees	3,832,950	3,700,242	2,597,210	(1,103,033)	(42.47)
Interest	1,000	1,109	750	(359)	(47.86)
Operating Grants and Subsidies	996,750	790,388	758,520	(31,868)	(4.20)
Operating Contributions and Donations	850,000	196,005	180,000	(16,005)	(8.89)
Revenue - Contract/Recoverable Works	-	4,850	-	(4,850)	-
Other Revenue	70,450	65,609	61,588	(4,022)	(6.53)
Total Recurrent Revenue	6,062,208	5,069,277	3,909,125	(1,160,152)	(29.68)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	27,500	-	(27,500)	-
Total Revenue	6,062,208	5,096,777	3,909,125	(1,187,652)	(30.38)
Capital Income	-	-	-	-	-
Total Income	6,062,208	5,096,777	3,909,125	(1,187,652)	(30.38)
Expenses					
Recurrent Expenses					
Employee Costs	6,840,755	5,309,145	5,246,800	(62,345)	(1.19)
Goods and Services	4,101,107	1,747,743	2,851,627	1,103,885	38.71
Finance costs	6,000	3,105	4,547	1,442	31.71
Depreciation	26,540	16,199	19,905	3,706	18.62
Total Recurrent Expenses	10,974,402	7,076,192	8,122,879	1,046,687	12.89
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	339,061	250,000	(89,061)	(35.62)
Total Expenses	11,224,402	7,415,252	8,372,879	957,627	11.44
Net Recurrent Result/Operating Surplus/(Deficit)	(4,912,194)	(2,006,915)	(4,213,754)	(2,206,839)	52.37
NET RESULT AFTER CAPITAL ITEMS	(5,162,194)	(2,318,475)	(4,463,754)	(2,145,279)	48.06

Lockyer Valley Regional Council (Infrastructure)
Statement of Comprehensive Income
For Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Charges and Fees	366,000	262,631	274,500	11,869	4.32
Operating Grants and Subsidies	2,355,640	1,228,669	1,212,936	(15,733)	(1.30)
Revenue - Contract/Recoverable Works	738,000	655,530	638,000	(17,530)	(2.75)
Other Revenue	235,000	429,249	200,000	(229,249)	(114.62)
Total Recurrent Revenue	3,694,640	2,576,080	2,325,436	(250,644)	(10.78)
Capital Revenue					
Capital Grants, Subsidies and Contributions	9,757,101	4,429,274	4,417,663	(11,611)	(0.26)
Total Revenue	13,451,741	7,005,354	6,743,099	(262,255)	(3.89)
Capital Income	-	-	-	-	-
Total Income	13,451,741	7,005,354	6,743,099	(262,255)	(3.89)
Expenses					
Recurrent Expenses					
Employee Costs	9,054,722	6,247,952	7,645,445	1,397,494	18.28
Goods and Services	3,612,968	3,486,994	3,448,570	(38,425)	(1.11)
Finance costs	260,549	198,218	197,153	(1,065)	(0.54)
Depreciation	1,168,900	850,730	876,675	25,945	2.96
Total Recurrent Expenses	14,097,139	10,783,894	12,167,843	1,383,949	11.37
Capital Expenses	-	1,589,727	-	(1,589,727)	-
Loss on Sale	250,000	339,061	250,000	(89,061)	(35.62)
Total Expenses	14,347,139	12,712,681	12,417,843	(294,838)	(2.37)
Net Recurrent Result/Operating Surplus/(Deficit)	(10,402,499)	(8,207,814)	(9,842,407)	(1,634,593)	16.61
NET RESULT AFTER CAPITAL ITEMS	(895,398)	(5,707,328)	(5,674,744)	32,583	(0.57)

Lockyer Valley Regional Council (Flood Events)
Statement of Comprehensive Income
For Period Ending March 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	864,140	864,140	-	-
Operating Grants and Subsidies	-	1,308,694	-	(1,308,694)	-
Total Recurrent Revenue	864,140	2,172,834	864,140	(1,308,694)	(151.44)
Capital Revenue					
	-	-	-	-	-
Total Revenue	864,140	2,172,834	864,140	(1,308,694)	(151.44)
Capital Income	-	-	-	-	-
Total Income	864,140	2,172,834	864,140	(1,308,694)	(151.44)
Expenses					
Recurrent Expenses					
Employee Costs	-	1,252,793	-	(1,252,793)	-
Goods and Services	-	1,456,410	-	(1,456,410)	-
Finance costs	319,349	242,924	242,052	(872)	(0.36)
Total Recurrent Expenses	319,349	2,952,127	242,052	(2,710,076)	(1,119.63)
Capital Expenses	-	-	-	-	-
Loss on Sale	-	-	-	-	-
Total Expenses	319,349	2,952,127	242,052	(2,710,076)	(1,119.63)
Net Recurrent Result/Operating Surplus/(Deficit)	544,791	(779,294)	622,088	1,401,382	225.27
NET RESULT AFTER CAPITAL ITEMS	544,791	(779,294)	622,088	1,401,382	225.27

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 31 March, 2022

	2021-2022 Annual Budget	2021-2022 YTD Actuals
<u>Cash flows from operating activities:</u>		
Receipts		
Receipts from customers	62,080,000	59,932,001
Dividend received	-	-
Interest received	880,000	718,106
Payments		
Payments to suppliers and employees	(52,970,000)	(40,284,985)
Interest expense	(1,010,000)	(768,186)
Net cash inflow (outflow) from operating activities	8,990,000	19,596,936
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	11,220,000	3,686,464
Payments for property, plant and equipment	(25,920,000)	(9,848,421)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	583,804
Net cash inflow (outflow) from investing activities	(12,860,000)	(5,578,153)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(1,580,000)	(1,177,630)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,580,000)	(1,177,630)
Net increase (decrease) in cash and cash equivalents held	(5,460,000)	12,841,153
Cash and cash equivalents at beginning of the financial year	34,600,000	34,350,830
Cash and cash equivalents at end of the financial year	29,150,000	47,191,983

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 March, 2022

	2021-2022 Annual Budget	2021-2022 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	29,150,000	34,191,983
Cash investments	-	13,000,000
Trade and other receivables	6,060,000	5,934,318
Inventories	740,000	562,970
Contract Receivable	-	401,265
Non-current assets classified as held for sale	-	10,000
Total Current Assets	35,940,000	54,100,537
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	33,570,000	32,262,384
Investment properties	1,610,000	1,605,000
Property, plant and equipment	543,800,000	529,403,383
Intangible assets	2,470,000	106,746
Total Non Current Assets	596,190,000	578,112,481
TOTAL ASSETS	632,130,000	632,213,018
<u>Current Liabilities</u>		
Trade and other payables	12,700,000	3,304,981
Provisions	560,000	8,105,709
Borrowings	1,660,000	402,591
Contract Liability Grants	-	1,872,211
Total Current Liabilities	14,920,000	13,685,492
<u>Non Current Liabilities</u>		
Provisions	28,350,000	28,680,704
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	46,670,000	48,667,664
TOTAL LIABILITIES	61,590,000	62,353,157
NET COMMUNITY ASSETS	570,530,000	569,859,861
<u>Community Equity</u>		
Retained surplus (deficiency)	412,865,000	399,699,501
Asset revaluation surplus	155,920,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	1,745,000	11,148,695
TOTAL COMMUNITY EQUITY	570,530,000	569,859,861

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended March, 2022

CAPITAL WORKS PROGRAM

INFRASTRUCTURE											
Cost Centre: Parks & Open Spaces											
Program: Parks and Open Spaces Projects											
Forest Hill Place Renewals											
Hatton Vale/Fairways Park Stage1A (BBRF)	46,000	3,365	26,676	30,041	15,959	-	46,000	100	25		
Hatton Vale/Fairways Park Stage1C (URCS)	272,988	229,250	3,208	232,458	40,530	800,000	(527,012)	100	100		
HVale/Fairways Park Stage 1B & 1D (URCS)	57,445	58,901	614	59,515	(2,070)	1,000,000	(942,555)	100	100		
Jean Biggs Park Playground Improvements	356,884	297,435	31,804	329,238	27,646	1,740,000	(1,383,116)	100	100		
	55,000	4,453	74,725	79,178	(24,178)	-	55,000	100	25		
Current overpend as the Association is contributing funds towards this project.											
Without Progress											
Association is contributing funds towards this project.											
LRR Shelter and Table setting Renewal Parks and Open Spaces Projects Total											
	26,000	13,639	4,500	18,139	7,861	-	26,000	100	100		
	814,317	607,043	141,527	748,570	65,747	3,540,000	(12,725,683)				
Cost Centre: Capital Program Delivery											
Program: Asphalt Resheet Programme											
20/21 Asphalt Resheet Program (LRCl1)	3,000	2,656	-	2,656	344	100,079	(97,079)	100	100		
21/22 Asphalt Renewal Garton CBD (LRCl1)	87,120	-	-	-	87,120	180,000	(92,880)	0	0		
21/22 Asphalt Renewal Garton CBD (LRCl2)	505,029	245,319	-	245,319	259,710	505,029	-	100	60		
Asphalt Resheet Programme Projects Total	595,149	247,975	-	247,975	347,174	785,108	(189,959)				
Program: Bridge Renewal Programme											
Consoles Bridge Rehabilitation (LRCl2)	300,000	291,246	-	291,246	8,755	300,000	0	100	100		
Bridge Renewal Programme Projects Total	300,000	291,246	-	291,246	8,755	300,000	0				
Program: Culvert Renewal Programme											
21/22 Culvert Renewal Program (non-fund)	204,000	174,260	69	174,329	29,671	-	204,000	100	100		
21/22 Culvert Renewal Program (SEDCSP)	380,000	133,087	6,047	139,133	240,867	380,000	-	70	40		
Culvert Renewal Programme Projects Total	584,000	307,347	6,116	313,463	270,537	380,000	204,000				
Program: Footpath Renewal Programme											
21/22 Footpath Missing Links (SEDCSP)	129,903	758	6,127	6,885	123,018	118,000	11,903	90	0		

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
21/22 Footpath Renewal Program (SEOCSP)										
Murphys Creek Road, Footpath (LRC 2)	210,000	8,966	-	8,966	201,034	210,000	-	50	0	
Footpath Renewal Programme Projects Total	60,000	43,618	1,036	44,654	15,346	60,000	-	100	95	
	399,903	53,342	7,163	60,505	339,398	388,000	11,903			
Program: Floodway Renewal Programme										
20/21 Floodway Renewal Program - Design	5,428	7,733	-	7,733	(2,305)	-	5,428	100	Not Applicable	
21/22 Floodway Renewal Program (SEOCSP)	383,000	45,299	41,520	86,819	296,181	383,000	-	50	0	
Floodway Renewal Programme Projects Total	388,428	53,031	41,520	94,551	293,877	383,000	5,428			
Program: Gravel Resheet Programme										
2020/2021 Gravel Resheet Program (RTR)	18,412	161	-	161	18,251	523,701	(505,289)	100	100	
21/22 Gravel Resheet Program	900,000	345,251	189,204	534,454	365,546	-	900,000	Not Applicable	60	Further works on hold until emergent works are completed.
Gravel Resheet Programme Projects Total	918,412	345,412	189,204	534,616	383,796	523,701	394,711			
Program: Kerb & Channel Renewal Programme										
21/22 Kerb and Channel Renewal (SEOCSP)	300,000	389	-	389	299,611	300,000	-	0	0	
Kerb & Channel Renewal Programme Projects Total	300,000	389	-	389	299,611	300,000	-			
Program: Other Infrastructure Projects										
22/23 Future Design	248,000	-	-	-	248,000	-	248,000	10	Not Applicable	
Bus Shelter Drayton St (BSSP + PTAP)	-	10,149	980	11,129	(11,129)	-	-	60	0	To be funded from underspend on Bus Shelter Western Drive.
Bus Shelter Western Dr & Turner St (BSSP)	16,006	2,912	-	2,912	13,094	39,968	(23,962)	100	100	
Cycle Network Gatton (PCNP)	450,000	(59,212)	-	(59,212)	509,212	225,000	225,000	0	0	Discontinued
Digital Signage (LER)	450,000	-	396,660	396,660	53,340	425,000	25,000	80	0	Delayed due to weather and supply issues.
Flagstone Cr/Lockyer Cr Rd (HVSPP)	750,000	429,954	23,195	453,149	296,851	375,000	375,000	100	40	
Flagstone Creek Rd/Carpendale Rd (HVSPP)	789,500	589,888	89,849	679,737	109,763	375,000	414,500	100	90	Variation from funding body approved - \$225,000 transferred to 22/23 FY.
Gatton Central Drainage Upgrade - Design	2,000	1,138	-	1,138	863	-	2,000	0	0	Discontinued
Gatton Industrial Estate (HVSPP)	565,898	111,548	103,416	214,964	350,934	282,343	283,555	100	0	

	Total					Total Amount of		Design Completion %	Construction Completion %	Comments
	Budget	Actual	Committed	(includes committed costs)	Remaining Budget	Funding	Council Contribution			
Gehike Road/Lorikeet Road (BS)	448,677	58,208	4,935	63,142	385,535	449,000	(323)	50	0	Project will be finished by EOFY. Milestone 2 & 3 scheduled for June 2022.
										Variation from funding body approved - \$224,500 transferred to 22/23 FY.
Grantham Scrub/Grantham Winwill (HVSPP)	334,440	37,664	13,325	50,989	283,451	167,220	167,220	50	0	Variation from funding body approved - \$167,220 transferred to 22/23 FY.
										This project is slightly over budget due to an increase in contract price for underground conduit repair and refurbishing an extra light pole.
Laidley LED Street Lighting (LGSP)	205,538	239,141	-	239,141	(33,603)	150,000	55,538	100	100	
Laidley LED Street Lighting (URCS)	60,711	43,976	-	43,976	16,735	105,000	(44,289)	100	100	
Murphys Creek Road - Footpath (LRC)	64,497	1,163	-	1,163	63,334	200,000	(135,503)	100	100	
North Street / East Street, Garton (BS)	362,565	79,488	985	80,473	282,092	362,500	65	95	0	Variation from funding body approved - \$181,250 transferred to 22/23 FY.
Safe Schools Program - TIDS 21/22	60,000	-	-	-	60,000	30,000	30,000	100	0	
Safeschools Project Kenilworth School TIDS	2,000	1,884	-	1,884	116	30,000	(28,000)	100	100	
Spencer Street/East Street, Garton (BS)	90,080	10,611	-	10,611	79,469	90,500	(420)	60	0	Variation from funding body approved - \$45,250 transferred to 22/23 FY.
Woodlands Rd & Rangeview Drive (BS)	61,000	61,357	-	61,357	(357)	320,000	(259,000)	100	100	
Other Infrastructure Projects Total	4,960,912	1,619,869	633,344	2,253,213	2,707,699	3,626,531	1,334,381			
Program: Pavement Renewal Programme										
Brightview Road Rehabilitation	11,334	33,446	-	33,446	(22,112)	-	11,334	90	0	This project is slightly over budget due to an increase in design fees.
Cemetery Road/Victor Court Intersection	-	475	-	475	(475)	-	-	0	0	To be funded from Future Design budget.
Flagstone Creek Rd Rehabilitation	13,589	21,451	-	21,451	(7,862)	-	13,589	70	0	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Gehrike Road, Plainland - TIDS 21/22	600,000	20,639	11,396	32,035	567,965	300,000	300,000	100	0	
Lawlers Road/Sandy Creek Intersection	-	95	-	95	(95)	-	-	5	0	
Mountain Rd/Range Crescent Intersection	-	11,508	-	11,508	(11,508)	-	-	0	0	
Orton Street	-	665	-	665	(665)	-	-	0	0	
Postmans Ridge Rd, Pavement Renewal (TIDS)	109,768	103,514	-	103,514	6,254	459,000	(349,232)	100	100	
Sandy Creek/Fords Road Intersection	-	3,509	-	3,509	(3,509)	-	-	0	0	To be funded from Future Design Budget.
Summerholm Road Rehabilitation	245,099	263,025	-	263,025	(17,926)	-	245,099	100	95	The overspend on this project is due to an increase in project management and traffic control costs. There was also additional works done to protect the road during rain events.
Tenthill Creek Road	-	6,860	-	6,860	(6,860)	-	-	5	0	To be funded from Future Design Budget.
William Street, Gatton	-	570	-	570	(570)	-	-	0	0	
William Street, Gatton - Pavement Rehab	100,000	11,057	-	11,057	88,943	-	100,000	10	0	
Pavement Renewal Programme Projects Total	1,079,790	476,814	11,396	488,211	591,579	759,000	320,790			
Program: Pavement Widening Programme										
Grantham Scrub Road - TIDS 21/22	750,000	70,205	7,000	77,205	672,795	375,446	374,554	90	0	
Lake Clarendon Way Widening (RTR)	119,372	143,922	4,459	148,381	(26,009)	216,254	(96,882)	100	95	
Stockyard Creek Road Widening - Design	50,000	7,931	4,995	12,926	37,074	-	50,000	5	0	
Woodlands Rd Pavement Rehab (LRIC2)	350,000	227,942	6,516	234,858	115,142	350,000	-	100	80	
Pavement Widening Programme Projects Total	1,269,372	450,000	20,370	470,370	799,002	941,700	327,672			
Program: Seal Renewal Programme										
2020/2021 Reseal Program (RTR)	70,721	53,310	-	53,310	17,411	650,663	(579,942)	100	100	
21/22 Bitumen Reseal Program (RTR)	1,700,000	776,164	897,697	1,673,861	26,139	927,079	772,921	0	70	
Seal Renewal Programme Projects Total	1,770,721	829,474	897,697	1,727,171	43,550	1,577,742	192,979			
Program: Seal Road Upgrade Programme										
Twiddle Rd Heildon Spa Upgrade (SECCSP)	230,000	133,666	2,743	136,409	93,591	230,000	-	100	95	
Seal Road Upgrade Programme Projects Total	230,000	133,666	2,743	136,409	93,591	230,000	-			

	Budget	Actual	Committed	Total (includes committed cost)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Stormwater Renewal Programme										
21/22 Swater - Railway St Heildon SEQCSP	68,000	8,761	-	8,761	59,239	68,000	-	95	0	Exceeded estimate due to Urban Utilities requirements and approvals required numerous redesigns and increase in scope of works. Variations throughout project to accommodate issues that were encountered during construction.
Stormwater Pipe Relining (SEQCSP)	60,000	389	-	389	59,611	60,000	-	0	0	
Whittle Street, Gatton Drainage (URCS)	825,939	976,109	-	976,109	(150,170)	700,000	125,939	100	100	
Program Projects Total										
Stormwater Renewal Programme Projects Total	953,939	985,258	-	985,258	(31,319)	828,000	125,939			
Cost Centre: Fleet										
Program: Fleet Projects										
21/22 Earthmoving Equipment Replacement	1,170,000	-	798,377	798,377	371,623	-	1,170,000	N/A	N/A	
21/22 Light Commercial Replacement	45,000	45,762	60	45,822	(822)	-	45,000	N/A	N/A	
21/22 Mowers Replacement	205,000	-	228,364	228,364	(23,364)	-	205,000	N/A	N/A	
21/22 Passenger Vehicles	85,000	54,221	33,670	87,891	(2,891)	-	85,000	N/A	N/A	
21/22 Tractors Replacement	80,000	-	-	-	80,000	-	80,000	N/A	N/A	
21/22 Trailers Replacement	275,000	48,798	318	49,117	225,883	-	275,000	N/A	N/A	
21/22 Trucks Replacement	690,000	46,784	-	46,784	643,216	-	690,000	N/A	N/A	
Earthmoving Equipment	237,027	236,981	66	237,047	(20)	70,000	167,027	N/A	N/A	
Light Commercial Vehicles	438,935	353,641	85,881	439,522	(587)	140,000	298,935	N/A	N/A	
Mower Fairways Park Kensington Grove	30,000	-	-	-	30,000	-	30,000	N/A	N/A	
Passenger Vehicles	25,075	-	25,075	25,075	0	20,000	5,075	N/A	N/A	
SES Vehicles & Plant (SES Support Grant)	39,989	43,198	-	43,198	(3,209)	18,490	21,499	N/A	N/A	
Trailers	135,972	87,935	457	88,391	47,581	10,000	125,972	N/A	N/A	
Trucks	600,943	423,600	123,983	547,583	53,360	120,000	480,943	N/A	N/A	
Utility for Fairways Park	40,000	-	-	-	40,000	-	40,000	N/A	N/A	
Fleet Projects Total	4,097,941	1,340,919	1,296,251	2,637,169	1,460,772	378,490	3,719,451			
Cost Centre: Cemetery										
Program: Cemetery Projects										
Gatton Cemetary Seam Strip Instal (SEQCSP)	33,000	31,480	1,564	33,044	(44)	33,000	-	100	85	
Gatton Cemetery Bolland Renewal (SEQCSP)	6,600	-	-	-	6,600	6,600	-	0	0	
Laidley Cemetery Seam Strip(SEQCSP)	33,000	32,106	284	32,390	610	33,000	-	100	100	
Cemetery Projects Total	72,600	63,586	1,848	65,434	7,166	72,600	-			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Facilities										
<i>Program: Facilities Projects</i>										
Bore Infrastructure Improvements (SEOCSP)	112,600	40,295	18,369	58,665	53,935	112,600	-	100	60	
Cahill Park Machinery Shed (SEOCSP)	111,000	71,873	18,719	90,592	26,408	117,000	-	100	70	
Community Facilities Work Packages	57,000	25,173	450	25,623	31,377	-	57,000	80	50	
Corrective Electrical Upgrades	19,394	21,113	-	21,113	(1,719)	-	19,394	100	100	
Electrical Infrastructure Program	178,000	15,688	54,320	70,009	107,991	-	178,000	80	20	
Gatton Depot Action Plan	36,000	3,228	-	3,228	32,772	-	36,000	100	0	
Gatton Depot Fuel Tank	250,000	100,324	147,274	247,598	2,402	-	250,000	100	50	
Gatton S/Hall Compliance Upgrade (BBRF)	-	2,052	-	2,052	(2,052)	-	-	100	100	
Gatton S/Grounds Masterplan Work (W4QLD)	98,028	107,095	-	107,095	(9,067)	156,000	(57,972)	100	100	
Gatton Shire Hall Improvements (BoR)	50,184	19,285	-	19,285	30,899	-	50,184	100	100	
Gatton Showgrounds Equestrian Centre	19,679	10,560	-	10,560	9,119	-	19,679	100	100	
Gatton Showgrounds Program	125,000	18,767	55,639	74,406	50,594	-	125,000	75	50	
Grantham Butter Factory Upgrade (LER)	58,000	10,833	2	10,835	47,165	58,000	-	80	50	
GS&AC Replacement Chlorine Tanks	30,000	-	-	-	30,000	-	30,000	0	0	
Helidon Hall Upgrade (LER)	47,700	-	48,018	48,018	(318)	47,700	-	90	10	
Hydraulic Renewal Program	105,000	7,820	9,402	17,222	87,778	-	105,000	50	50	
Laidley Rec Grounds Program	116,000	12,015	-	12,015	103,985	-	116,000	90	10	
Laidley Rec Reserve Entry Upgrade (LRCI)	52,756	52,322	-	52,322	434	330,000	(277,244)	100	100	
Laidley Saleyards Program (SEOCSP)	114,000	16,974	-	16,974	97,026	114,000	-	80	40	
Lake Apex Amphitheatre (SEOCSP)	400,000	34,609	120	34,729	365,271	400,000	-	100	0	
Lake Apex Youth Node Upgrade (LRG12)	491,395	264,225	275,539	539,763	(48,368)	500,000	(8,605)	95	70	
LVSAC Revitalisation (SEOCSP)	506,000	304,379	103,042	407,421	98,579	406,000	100,000	80	50	
Murphy Creek Hall & Toilet Demolition	41,000	40,411	-	40,411	589	-	41,000	100	100	
Nielsen's Place Shade Structure	7,019	-	6,110	6,110	909	-	7,019	100	100	
Pool Heating Program Gatton pool	185,000	-	-	-	185,000	-	185,000	100	0	To be revised at next budget amendment.
Solar to Gatton Depot Workshop	25,000	1,459	-	1,459	23,541	-	25,000	50	0	
Springbrook Park Entry Upgrade	13,641	1,614	-	1,614	12,027	-	13,641	60	0	
Facilities Projects Projects Total	3,255,396	1,182,117	737,004	1,919,122	1,336,274	2,241,300	1,014,096			
Total for Group	\$ 21,990,880	\$ 8,987,489	\$ 3,986,182	\$ 12,973,671	\$ 9,017,209	\$ 17,255,172	\$ 4,735,709			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
PEOPLE AND BUSINESS PERFORMANCE										
Cost Centre: Legal Services										
<i>Program: Legal Services Projects</i>										
Realignment, subdivid, sale Tryhorn St	254,950	1,675	1,675	3,350	251,600	-	254,950	10	0	Increased budget allocation being sought at next budget review to cover infrastructure costs
<i>Legal Services Projects Total</i>	254,950	1,675	1,675	3,350	251,600	-	254,950			
Cost Centre: Disaster Management										
<i>Program: Disaster Management Projects</i>										
Flood Warning System Upgrade	23,500	-	-	-	23,500	-	23,500	0	0	
Upgrade Flood Cameras Equipment (SEOCSP)	144,800	90,076	31,636	121,713	23,087	144,800	-	100	20	
<i>Disaster Management Projects Total</i>	168,300	90,076	31,636	121,713	46,587	144,800	23,500			
Cost Centre: Information Communication Technology										
<i>Program: Information Communication Technology Projects</i>										
Cyber Security	170,000	39,584	19,273	58,857	111,143	-	170,000	60	30	
Network Perimeter Security (Firewalls)	100,000	37,251	51,359	88,610	11,390	-	100,000	90	60	
Switches Renewal	10,500	-	10,500	10,500	-	-	10,500	100	100	
UPS Renewal	16,000	-	-	-	16,000	-	16,000	0	0	
<i>Information Communication Technology Projects Total</i>	296,500	76,835	81,132	157,967	138,533	-	296,500			
<i>Program: Public Order and Safety Projects</i>										
Building Security Systems	128,000	101,654	11,387	113,041	14,959	-	128,000	100	80	
GIS GDA2020	20,000	-	-	-	20,000	-	20,000	30	0	
<i>Public Order and Safety Projects Total</i>	148,000	101,654	11,387	113,041	34,959	-	148,000			
Cost Centre: Waste Collection										
<i>Program: Waste Collection Projects</i>										
Garbage Truck Turnaround	30,000	12,294	-	12,294	17,706	-	30,000	0	10	
<i>Waste Collection Projects Total</i>	30,000	12,294	-	12,294	17,706	-	30,000			
Cost Centre: Transfer Stations										
<i>Program: Transfer Station Projects</i>										

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Gatton Landfill Cell 5 (SECOSP)	1,320,000	93,934	26,018	119,953	1,200,047	1,320,000	-	10	0	
Laidley Landfill Capping Design	30,000	-	-	-	30,000	-	30,000	5	0	
Oil Buildings Upgrade and Maintenance	25,000	21,114	-	21,114	3,886	-	25,000	100	100	
Old Gatton Landfill Capping	30,000	-	-	-	30,000	-	30,000	5	0	
Waste Management Signage Review	22,000	-	-	-	22,000	-	22,000	10	0	
Transfer Station Projects Projects Total	1,427,000	115,049	26,018	141,067	1,285,933	1,320,000	107,000			
Cost Centre: Public Order & Safety										
<i>Program: Public Order and Safety Projects</i>										
CCTV Cyber Security Improvements	75,000	4,472	-	4,472	70,528	-	75,000	80	20	
Gatton Depot CCTV	9,500	10,645	465	11,110	(1,610)	-	9,500	100	100	
LVRC CCTV	148,000	-	92,421	92,421	55,579	-	148,000	90	0	
Public Order and Safety Projects Projects Total	232,500	15,117	92,886	108,003	124,497	-	232,500			
Total for Group	\$ 2,557,250	\$ 412,699	\$ 244,735	\$ 657,434	\$ 1,899,816	\$ 1,464,800	\$ 1,092,450			

COMMUNITY AND REGIONAL PROSPERITY										
Total (includes committed costs)						Total amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Budget	Actual	Committed	committed costs	Remaining Budget						
Cost Centre: Regional Development										
Program: Regional Developments Projects										
Lake Apex Desilting Early Design Works	36,000	43,227	-	43,227	(7,227)	-	36,000	45	0	
Strategic Land Acquisition	1,250,000	-	-	-	1,250,000	-	1,250,000	0	0	
Regional Developments Projects Projects Total	1,286,000	43,227	-	43,227	1,242,773	-	1,286,000			
Cost Centre: Community Wellbeing										
Program: Community Wellbeing Projects										
Sound Level Meter	8,300	7,412	-	7,412	888	-	8,300	100	100	
Community Wellbeing Projects Projects Total	8,300	7,412	-	7,412	888	-	8,300			
Cost Centre: Gattion Child Care Centre										
Program: Gattion Child Care Projects										
Gattion Childcare Centre Refurbishment	75,000	20,952	22,354	43,306	31,694	-	75,000	80	50	
Gattion Child Care Projects Projects Total	75,000	20,952	22,354	43,306	31,694	-	75,000			
Total for Group	\$ 1,369,300	\$ 71,592	\$ 22,354	\$ 93,945	\$ 1,275,355	\$ -	\$ 1,369,300			
Total for Council	\$ 25,917,430	\$ 9,471,780	\$ 4,253,271	\$ 13,725,051	\$ 12,192,379	\$ 18,719,972	\$ 7,197,459			

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended March, 2021

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Capital Program Delivery	13,750,626	5,793,824	1,809,553	7,603,377	6,147,249
Cemetery	72,600	63,586	1,848	65,434	7,166
Facilities	3,255,396	1,182,117	737,004	1,919,122	1,336,274
Fleet	4,097,941	1,340,919	1,296,251	2,637,169	1,460,772
Parks & Open Spaces	814,317	607,043	141,527	748,570	65,747
Total for Group	\$ 21,990,880	\$ 8,987,489	\$ 3,986,182	\$ 12,973,671	\$ 9,017,209

PEOPLE AND BUSINESS PERFORMANCE

Disaster Management	168,300	90,076	31,636	121,713	46,587
Information Communication Technology	444,500	178,489	92,519	271,008	173,492
Legal Services	254,950	1,675	1,675	3,350	251,600
Public Order & Safety	232,500	15,117	92,886	108,003	124,497
Transfer Stations	1,427,000	115,049	26,018	141,067	1,285,933
Waste Collection	30,000	12,294	-	12,294	17,706
Total for Group	\$ 2,557,250	\$ 412,699	\$ 244,735	\$ 657,434	\$ 1,899,816

COMMUNITY AND REGIONAL PROSPERITY

Community Wellbeing	8,300	7,412	-	7,412	888
Gatton Child Care Centre	75,000	20,952	22,354	43,306	31,694
Growth & Policy	-	-	-	-	-
Regional Development	1,286,000	43,227	-	43,227	1,242,773
Total for Group	\$ 1,369,300	\$ 71,592	\$ 22,354	\$ 93,945	\$ 1,275,355
Total for Council	\$ 25,917,430	\$ 9,471,780	\$ 4,253,271	\$ 13,725,051	\$ 12,192,379

In accordance with section 150EQ of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 10.2 'Major Community Grants Program 2021/22 – Round 2'. The nature of the interest is that Councillor Wilson's business, Blue Dogs Sports, provides apparel to three of the recommended recipients; Gatton Bowls Club, Lockyer Cricket Association and Toowoomba Road Runners. Councillor Wilson left the meeting room at 9:11am (including any area set aside for the public) while the matter was discussed and voted upon.

Ian Church, Chief Executive Officer, informed the meeting that he has a conflict of interest in Item 10.2 'Major Community Grants Program 2021/22 – Round 2'. The nature of the interest is that the Chief Executive Officer has a personal relationship with the President of the Toowoomba Road Runners Club. The Chief Executive Officer left the meeting room at 9:11am (including any area set aside for the public) while the matter was discussed and voted upon.

10.2 Major Community Grants Program 2021/22 - Round 2

Author: Tye Casten, Community Activation Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Applications for Round 2 of Council's 2021/22 Major Community Grants Program were called on 1 March 2022 and closed on 31 March 2022. Twenty-Two (22) applications were received, requesting a total of \$70,936.78 in grant funding from a total pool of \$40,000. The purpose of this report is to present the recommendations of the Grant Assessment Panel to Council for adoption.

Officer's Recommendation:

THAT Council approve funding for Round 2 of the 2021/22 Major Community Grants Program allocating a total of \$40,000.00 to the following applicants:

Blenheim Public Hall Association Inc.	\$2,000.00
Continental Herding Club Inc.	\$1,850.00
Gatton & District Committee of the Ageing Inc.	\$2,500.00
Gatton Bowls Club	\$3,000.00
Gatton Kindergarten Association Inc.	\$3,000.00
Gatton Scout Group	\$2,000.00
Laidley Agricultural and Industrial Society	\$3,400.00
Laidley Kindergarten Association Inc.	\$3,000.00
Lockyer Cricket Association	\$2,300.00
Lockyer Equestrian Group Inc.	\$3,525.00
Lockyer Valley Something to Sing About Choir	\$1,500.00
Lockyer Woodcrafters Group Inc.	\$3,925.00
Toowoomba Road Runners	\$2,500.00
Withcott & District Progress Association Inc.	\$2,000.00
Withcott State School Parents and Citizens Association	\$3,500.00

RESOLUTION

THAT Council approve funding for Round 2 of the 2021/22 Major Community Grants Program allocating a total of \$40,000.00 to the following applicants:

Blenheim Public Hall Association Inc.	\$2,000.00
Continental Herding Club Inc.	\$1,850.00
Gatton & District Committee of the Ageing Inc.	\$2,500.00
Gatton Bowls Club	\$3,000.00
Gatton Kindergarten Association Inc.	\$3,000.00
Gatton Scout Group	\$2,000.00
Laidley Agricultural and Industrial Society	\$3,400.00
Laidley Kindergarten Association Inc.	\$3,000.00
Lockyer Cricket Association	\$2,300.00
Lockyer Equestrian Group Inc.	\$3,525.00
Lockyer Valley Something to Sing About Choir	\$1,500.00
Lockyer Woodcrafters Group Inc.	\$3,925.00
Toowoomba Road Runners	\$2,500.00
Withcott & District Progress Association Inc.	\$2,000.00
Withcott State School Parents and Citizens Association	\$3,500.00

Moved By: Cr Cook

Seconded By:

Cr Hagan

Resolution Number: 20-24/0546

**CARRIED
5/0**

Executive Summary

For the 2021/2022 financial year, Council allocated \$80,000 across two rounds of the Major Community Grants Program. For Round 2 Council received 22 applications, requesting a total of \$70,936.78 in funding from a total pool of \$40,000.

This report outlines the evaluation process undertaken by the Grant Assessment Panel and the recommendations of the Panel for distributing the available funding to eligible organisations.

Proposal

The applications were assessed by Mayor Milligan, the Chief Financial Officer, the Manager Communities, the Coordinator Engagement and Communications and the Community Development and Engagement Officer against the assessment criteria, funding requirements, each community group's capacity to finance their project and the available funds.

The following seven applications have not been recommended to receive funds in this Round due to application merit, meeting the criteria and conditions:

- **Forest Hill Christmas Festivities Association Inc.** – This application was to purchase counting and weighing machines to streamline the treasurer's office at events. This application was not approved as the grant round was over-subscribed and there were other applications with a lower capacity to self-

fund their project. It was noted that the Festivities event generates profits which could be used to fund the project. The applicant can apply for funding under future grant rounds.

- **Gatton Fordsdale Cricket Club** – This application was to purchase a portable pressure cleaner and attachments to maintain facilities at Cahill Park. This application was not approved as the grant round was over-subscribed and other applications were submitted with a lower capacity to self-fund their project. The applicant can apply for funding under future grant rounds.
- **Gatton Jubilee Golf Club Inc.** - This application was for funding to upgrade the tables in the dining area of their clubhouse due to the tables looking dull and dated. This application was not approved as the grant round was over-subscribed and had other applications deemed to be more urgent and critical. The applicant can apply for funding under future grant rounds for other projects.
- **Gatton Swimming Club Inc.** - This application was to purchase a new photocopier as the current one is getting old and becoming unreliable. This application was not approved as the grant round was over-subscribed and other applications were submitted with a lower capacity to self-fund their project on a timely basis. The applicant can apply for funding under future grant rounds.
- **Lockyer Race Club** – This application was to purchase new refrigerators to replace inefficient and small refrigerators currently in use. This application was not approved as the grant round was over-subscribed and other applications were submitted with a lower capacity to self-fund their project on a timely basis. The applicant can apply for funding under future grant rounds.
- **UQG Rugby Union Football Club Inc.** This application was to purchase a small credit-card reader system and portable hard drives to ease processing of financial transactions on game days or at events. This application was not approved as the grant round was over-subscribed and other applications were submitted with more critical requests. The applicant can apply for funding under future grant rounds for projects/events that meet grant criteria.
- **Withcott Helidon Lions Club** - This application was to reimburse the insurance costs towards the Steve Jones Community Centre. This application was not approved as insurance payments, debt and reimbursements are not eligible for funding under the Major Community Grants program as per the *Community Grants and Assistance Procedure*. The applicant can apply for funding under future grant rounds for projects/events that meet grant criteria.

The 15 applicants below are recommended to receive funding towards their designated project.

ROUND 2 – 2021/22 Major Community Grants Program			
Organisation	Project Description	Amount Requested	Recommended Grant
Blenheim Public Hall Association Inc.	Catering Equipment	\$3,070.00	\$2,000.00
Continental Herding Club Inc.	Purchase of a Defibrillator	\$1,850.20	\$1850.00
Gatton & District Committee of the Ageing Inc.	Painting and Repairs	\$4,000.00	\$2,500.00
Gatton Bowls Club	Repairs to Netting around Volleyball Courts	\$3,800.00	\$3,000.00
Gatton Kindergarten Association Inc.	Yarn Circle	\$4,000.00	\$3,000.00
Gatton Scout Group	Gatton Scout Shirts and Marquee	\$4,000.00	\$2,000.00
Laidley Agricultural and Industrial Society	Office Air Conditioning	\$3,400.00	\$3,400.00

Laidley Kindergarten Association Inc.	Extension of Outdoor Nature Play Area	\$4,000.00	\$3,000.00
Lockyer Cricket Association	Community Cricket Sustainability	\$3,500.00	\$2,300.00
Lockyer Equestrian Group Inc.	IT Equipment for Dressage Events	\$3,525.00	\$3,727.50
Lockyer Valley Something to Sing About Choir	Keyboard Purchase	\$1,500.00	\$1,500.00
Lockyer Woodcrafters Group Inc.	Health & Safety	\$3,925.00	\$3,925.00
Toowoomba Road Runners	Toowoomba Road Runners Trail Challenge	\$2,500.00	\$3,715.00
Withcott & District Progress Association Inc.	Withcott Fun Run Fever Event	\$4,000.00	\$2,000.00
Withcott State School Parents and Citizens Association	Replacement of Tuckshop Ovens	\$3,998.00	\$3,500.00
TOTAL		\$70,936.78	\$40,000.00

Previous Council Resolutions

There is no previous Council resolution relating to this round of funding.

Critical Dates

In accordance with the Community Grants and Assistance Procedure, grant funding must be spent within 12 months of the applicant receiving advice that their application has been successful.

Strategic ImplicationsCorporate Plan

Lockyer Community 1.1 - A community with fair and reasonable access to services.

Finance and Resource

A budget of \$80,000 is provided for Category 1 - Major Community Grants Program, with two rounds of \$40,000 each. The Major Community Grants Program is for non-recurrent grants of between \$1,000. and \$4,000. The total funding recommended is \$40,000.00 which is within the budget for Round 2.

Legislation and Policy

The applications received under Round 1 of the 2021/22 Major Community Grants Program have been assessed in accordance with the *Community Grants and Assistance Policy* and the *Community Grants and Assistance Procedure*.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*". All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009) stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

Risk Management

Key Corporate Risk Code and Category:	EC1 Environment and Community
Key Corporate Risk Descriptor:	Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile, and identity

Consultation

Portfolio Councillor Consultation

All applications discussed with the Mayor in the Assessment Panel held on 06/04/2022.

Internal Consultation

Assessment Panel held with the Mayor, Chief Financial Officer, Manager Communities, Coordinator Engagement & Communications and Community Development and Engagement Officer on 06/04/2022.

External Consultation

No external consultation considered for this grant program.

Community Engagement

A media release was published regarding the opening of Round 2 of the 2021/22 Major Community Grant Program. This was also published on Council's website and Facebook page and a special grant funding Community Connect newsletter was sent out to all community groups on that mailing list. The outcome of the funding round will be published in local media following Council's decision.

Attachments

There are no attachments for this report.

Cr C Wilson and the Chief Executive Officer returned to the meeting at 09:13am.

10.3 Operational Plan 2021-2022 Third Quarter Performance Report, March 2022

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide a summary of Council's performance against the Operational Plan 2021-2022 for the period 1 January 2022 to 31 March 2022 (third quarter).

Officer's Recommendation:

THAT Council receive and note the third quarter performance update on the Operational Plan 2021-2022 for period 1 January 2022 to 31 March 2022, as attached to this report.

RESOLUTION

THAT Council receive and note the third quarter performance update on the Operational Plan 2021-2022 for the period 1 January 2022 to 31 March 2022, as attached to these minutes.

Moved By: Cr Wilson

Seconded By:

Cr Cook

Resolution Number: 20-24/0547

**CARRIED
6/0**

Executive Summary

Council adopted its Operational Plan 2021-2022 with its Annual Budget on 21 July 2021. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least quarterly. The Operational Plan captures Council's key deliverables in 2021-2022 against the outcomes and commitments of the Corporate Plan 2017-2022.

Proposal

This report provides an update to Council on the third quarter performance on the deliverables of the Operational Plan 2021-2022, which is the period of 1 January 2022 to 31 March 2022. Performance is reported on the achievement of the deliverable against the identified milestones for timing and budget.

Impact to the achievement of the scheduled milestones of the Plan's deliverables has occurred as a result of COVID-19 and wet weather events that happened during this quarter and progress reporting has been captured to reflect these impacts.

The Operational Plan 2021-2022 is the final annual plan developed to achieve the outcomes and commitments of the 2017-2022 Corporate Plan. As such reporting is only presented on the Corporate Plan Outcomes where a deliverable has been identified to be achieved in the 2021-2022 financial year.

Previous Council Resolutions

Special Meeting 21 July 2021 (20-24/0356)

That Council adopt the Operational Plan 2021-2022, as attached to these minutes.

Ordinary Meeting 16 February 2022 (20-24/0518)

THAT Council receive and note the second quarter performance update (1 October 2021 to 31 December 2021) against the Operational Plan 2021-2022, as attached to these minutes.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council 5.7- Compliant with relevant legislation.

Finance and Resource

The financial allocations in the 2021-2022 Budget reflect the deliverables in the Operational Plan.

Legislation and Policy

Section 174(3) of the *Local Government Regulation 2012* requires a progress report on the Operational Plan to be presented at Council meetings.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Internal Consultation

Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

Attachments

1 [🔗](#) Third Quarter Performance Report 11 Pages

Lockyer Community: Our healthy community welcomes the spilted diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

1.1 A Community with fair and reasonable access to services									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
1.1.1	Undertake a review of identified services provided by Council to determine the appropriate level of service provided to the community, including the financial sustainability of providing the service	Review of identified services completed and recommendations provided to Council	50% of the project completed	30-Jun-23	Chief Executive Officer	Milestone Target on Track	Budget Within Allocation/On Track	The Business Improvement Group is continuing work on the review of identified services and Open Space. The field work consists of documenting tasks undertaken and frequency, collection, review of processes and procedures, policies and improvement ideas and opportunities. Some efficiency gains with have been identified and are being investigated and analysed to determine the best approach for implementation.	
1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
1.2.1	Deliver the Community Facilities capital works program	Community Facilities capital works program completed	90% of the program completed	30-Jun-22	Infrastructure	Milestone Target in Doubt	Budget Underspent	The Ganton Share Park and Ganton Depot fuel tank will be finished by the end of April/Beginning of May. The procurement is finished with the Lake Awarua Amphitheatre however is over budget and awaiting recommitment on if project will be funded to complete. The Global Supply chain problem is affecting delivery of projects and we will see some budget items rolled over putting pressure on delivery of next FY projects. There are issues with getting companies to provide quotes and we are having to go out to market multiple times with each project just to get quotes. Then there are considerable problems with lead times for project commencing and costs blowing out due to suppliers not being able to source materials. We estimate that these problems will continue for the rest of this financial year as well as next financial year.	
1.2.2	Review Council's public parks strategy to identify additional opportunities to rationalise Council's network of parks and reserves.	Review of Council's public park strategy completed and implementation of identified opportunities commenced	100% of the review completed	30-Sep-22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	The working group has identified park assets from parks that have been under utilized and that are in the vicinity of other park assets. The recent flood event has also identified other park assets across the network that need to be considered not to be repaired due to the continuous damage that they receive after every flood event. A presentation will be prepared for Council's consideration.	
1.5 Events and activities that bring together and support greater connectivity in the community.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
1.5.1	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Community Activation Strategy	Yearly action plan identifying projects and initiatives to be completed within the financial year	100% of the project completed	30-Sep-21	Chief Executive Officer	Milestone Target Accomplished	Budget Exceeded	Operational Plan Deliverable completed in second quarter as Community Development and Engagement Strategy 2021-2025	

1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies								
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
1.6.1	Plan and conduct an annual Local Disaster Management Group exercise involving all relevant stakeholders to improve the region's response to disasters.	Annual Local Disaster Management Group exercise conducted.	100% of the deliverable completed.	30-Jun-22	Chief Executive Officer	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Operational Plan Deliverable completed in second quarter.
1.6.2	Undertake an annual assessment of the Lockyer Valley Local Disaster Management Plan and report findings to Inspector General (Emergency Management).	Annual assessment completed and findings reported.	100% of the project completed.	30-Jun-22	Chief Executive Officer	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Operational Plan Deliverable completed in second quarter.

Lockyer Livelihood:

We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

2.1. Encourage opportunities for the Lockyer Valley to drive economic and community outcomes

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2023-2022	Final Completion Date	Responsibility	Progress Indication		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
2.1.1	Advocates for business opportunities and economic enablers for the region from the Inland Rail Project and limit the adverse impacts of the project as far as possible. The project is a key enabler for the region's economic growth. The project is a key enabler for the region's economic growth. The project is a key enabler for the region's economic growth.	Environmental Impact Statement (EIS) measures are provided to the Co-ordinated Growth Framework and opportunities and community benefits for the region are maximised from the Inland Rail project, including improved and connected infrastructure in the region.	100% of the project completed	30-Jun-22	Chief Executive Officer	Milestone Target in Doubt	Budget Within Allocation/On Track	While the Environmental Impact Statements (EIS) for both Gornie to Heliidon (G2H) and Heliidon to Cairnville (H2C) have been notified and commented on by Council, it is likely that Australian Rail Track Corporation (ARTC) will be required to do supplementary EIS work. A major challenge will go on to be paid supplementary EIS work. A major challenge will go on to be paid supplementary EIS work. A major challenge will go on to be paid supplementary EIS work. A major challenge will go on to be paid supplementary EIS work.
2.1.2	Advocates for opportunities to build a strong, resilient and sustainable economy to improve livability in the region, including advocating for regional health services and passenger rail.	Advocacy opportunities to improve the region's livability are maximised.	100% of opportunities maximised.	30-Jun-22	Chief Executive Officer	Milestone Target on Track	Budget Within Allocation/On Track	The Townslands to Brisbane Passenger Rail Strategic Business Case has been developed by the Technical Working Group chaired by the Department of Transport and Main Roads with participation from all levels of Government. Options from the study were presented to the Council for consideration. The Council has approved the Strategic Business Case will be considered by the Mayor, Mayor and Council members.
2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy.								
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2023-2022	Final Completion Date	Responsibility	Progress Indication		Third Quarter Progress Comments
2.2.1	Advocate for improved water security and supply for the region through the Lockyer Valley and Somerset Water Collaborative by formally establishing the Local Management Entity (LME). The LME will be a key enabler for the region's economic growth. The LME will be a key enabler for the region's economic growth. The LME will be a key enabler for the region's economic growth.	Local Management Entity is established, advocacy plan delivered and all necessary steps taken to ensure the LME is established from the National Water Authority.	100% of the project completed	30-Jun-22	Community and Regional Prosperity	Milestone Target on Track	Budget Within Allocation/On Track	The City Deal has been announced securing \$13.3 million for water supply and efficiency for the Lockyer and Somerset regions. Negotiations have continued with E2CWATER to establish a term sheet as a precursor to a water supply agreement. The term sheet will be a key enabler for the region's economic growth. The term sheet will be a key enabler for the region's economic growth. The term sheet will be a key enabler for the region's economic growth.

2.3 Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
2.3.1	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Tourism Strategy.	Yearly action plan identifying projects and initiatives to be completed within the financial year.	100% of the project completed.	30-Sep-21	Community and Regional Prosperity	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Development of the Action Plan to support the Priorities of the Tourism Strategy was completed in Quarter 1. A Workshop with the Executive Leadership Team was held on 20 September 2021 to develop the strategy and to ensure that the goals of the strategy are met. A Workshop with the Executive Leadership Team was held on 20 September 2021 to identify key projects that will be delivered to ensure that the goals of the Strategy are met. Workshops were held with Councilors on 28 September 2021 to discuss the deliverables against each of the Strategic Priorities identified in the Tourism Strategy. Deliverables of the Action Plan achieved this quarter include: SP1 Application for CHART Grant funding for digital story boards at the QTM was successful. SP1 Officer attended the Chill Festival and Coast of the Lockyer events. SP1 Nominations have been sought for the QTM Lockyer events. SP1 Australia Day Awards were held. SP1 New Tourism Guide completed and distributed. SP2 Worked with Southern Old Country Tourism on an Autumn/Winter 'Nature' campaign. SP3 Lockyer Valley Tourism Association and Chamber of Commerce and Industry have met to discuss amalgamation of the two organisations.	
2.5 Foster a flexible, supportive and inclusive business environment.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
2.5.1	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Economic Development Strategy.	Yearly action plan identifying projects and initiatives to be completed within the financial year.	100% of the project completed.	30-Sep-21	Community and Regional Prosperity	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	The Action Plan supporting delivery of the Economic Development Strategy priorities was completed in Quarter 1. A Workshop with the Executive Leadership Team was held on 20 September 2021 to develop the projects that will be delivered to ensure that the goals of the Strategy are met. Workshops were held with Councilors on 28 September 2021 to discuss the deliverables against each of the Strategic Priorities identified in the Economic Development Strategy. Deliverables of the Action Plan achieved this quarter include: SP1 All relevant councilors have been engaged to undertake the amalgamation of the two entities. SP4 Information on Local Buy Database distributed to local businesses. SP4 Information on Local Buy Database distributed to local businesses. SP4 Supported the 'Local Buy' Local Provision as a Foundation partner. SP4 An Action for Noddy's Place was held on 5 February with no outcome. The property has since entered into a contract of sale.	

Operational Plan 2021-2022 - Third Quarter Performance Report

3.5 Council and the community actively reduce waste, recycle and reuse more.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
3.5.1	Implement 'Food Organics Green Organics' (FOGO) trial to reduce waste going to landfill by: - undertaking community engagement activities to promote trial. - distributing required resources (bins and caddies) to identified households in Gorton and Lady area participating in the trial. - commence the collection schedule for participating households. - undertake trial on alternative collection points of the collection schedule. - finalising trial and undertake evaluation. - completion of a final report and present to Council.	Food Organics Green Organics (FOGO) trial completed, and key findings reported to Council.	75% of the program completed.	31-Dec-22	People, Customer and Corporate Services	Milestone Target on Track	Budget Within Allocation/On Track	FOGO trial continues. First batch of rail conditioner placed on Lions Park at Lady.	
3.5.2	Understate arrangements to determine a contract for the delivery of kerbside waste and recycle collection services and bulk haulage of waste for the region	Contract determined and adopted by Council.	50% of the project completed.	30-Jun-23	People, Customer and Corporate Services	Milestone Target on Track	Budget Within Allocation/On Track	Tenders for the contract have been received and are currently under evaluation.	
3.5.3	Increase the capacity of the Gorton Waste Management facility by undertaking an expansion of the landfill.	Construction of waste cell 5 completed.	75% of the project completed.	31-Dec-22	People, Customer and Corporate Services	Milestone Target on Track	Budget Outside Allocation/Overrun	Subject to outside allocation as result of the quotations received some higher than anticipated and grant funding received from the Department of Environment and Water will be requested in part of 22-23 Capital Budget Program.	
3.5.4	Understate a site study to determine suitable locations for a new Resource Recovery Centre (RRC) to service the eastern area of the region as identified within the Waste Reduction and Recycling Plan (WRP).	Study completed with suitable sites identified for an eastern resource recovery centre for waste.	100% of the project completed.	30-Jun-22	People, Customer and Corporate Services	Milestone Target on Track	Budget Within Allocation/On Track	Waste Management is currently in consultation with the Planning Department to investigate site options.	
3.6 Council and the community actively reduce consumption of non-renewable resources.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments	
						Milestone Target Status	Budget Status		
3.6.1	Develop a project scope and business case to submit for funding opportunities to undertake an Energy Management Plan on the Gorton Administration Building which will identify reductions in energy consumption and cost.	Project scope and business case completed for submission.	100% of the project completed.	30-Jun-22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	The Gorton Administration Building air conditioning system has been submitted to local Community and local infrastructure to be installed in the building. The system will be installed in early part of next financial year. Other energy efficiency savings that have been identified include the installation of a solar system at the Gorton depot which is currently out to market. It is expected that the solar system will generate savings up to 50% on current electricity costs and recoup initial capital outlay within four years.	

Lockyer Planned:
We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

4.1 Growth and development in the region is sustainably managed through the adoption and implementation of the Lockyer Valley Planning Scheme.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
4.1.1	Finalise the Lockyer Valley Planning Scheme for adoption by the Minister	Planning Scheme is approved by the Minister for adoption by Council	100% of the project completed	30 Jun 22	Community and Regional Prosperity	Milestone Target won't be achieved	Budget Within Allocation/On Track	The Planning Scheme is in final draft stages with a Special Meeting being scheduled for May 2022 to seek approval to submit for the Minister's consideration. The Minister's decision has not yet been scheduled for 13 April and 28 April with Council's external flood risk expert. The outcomes of the workshops will be used to inform the Draft Planning Scheme.
								Unfortunately the planning scheme will not be approved by the Minister for adoption by Council on 13 April or 28 April due to circumstances outside of officers control.

4.2 Provision of fit for purpose infrastructure which meets the current and future needs of the region.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
4.2.1	Develop and implement a capital works design process which will determine a forward schedule of works across the infrastructure group.	Future capital works design process and a forward schedule of works developed and implemented	20% of the project completed/5 month schedule of works identified	30 Jun 24	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	The future design budget will be expanded and identified design projects completed. Currently have 3 months of design work ready to be issued for construction. Capital expenditure identified for 12 months. Significant work required to verify scope of projects.
4.2.2	Deliver the Roads and Damage capital works program.	Roads and Damage capital works program completed.	90% of the program completed	30 Jun 22	Infrastructure	Milestone Target won't be achieved	Budget Underpump	Due to the recent unforeseen State declared flooding disaster the LPMC has suspended work on its capital program for the remainder of 2021-2022. The Roads and Damage capital project sites have been impacted by flooding. LPMC will still endeavour to undertake emergency/rehabilitation works to complement those works planned.
4.2.3	Understate a review of Council's asset management framework to enable a coordinated approach to managing Council's assets.	Asset management framework reviewed and updated	100% of the project completed	30 Jun 22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	The Asset Management Policy has been updated and the framework is currently being reviewed. Updated Policy and Strategy Documents are slightly behind schedule. The Policy document and the Steering Committee Terms of Reference is ready for the Executive Leadership Team to review. The Strategy document is currently in development. The Strategy document is planned to be completed by end of June. No concerns on achieving the outcomes at this stage.
4.2.4	Understate a review of the conditional assessment data approved on building and facility assets to verify accuracy of data.	Review of conditional assessment data completed and data adjustments made where identified.	100% of the project completed	30 Jun 22	Infrastructure	Milestone Target on Track	Budget Within Allocation/On Track	The procurement process has been completed for the conditional assessment tender, with the successful tenderer competing an assessment of the assets. The tenderer has been selected and a contract is being signed. The tenderer will be provided to Council officers for further review.
4.2.5	Develop a Growth Management Strategy to guide the strategic growth management of the region.	Growth and Development Strategy is completed and ready for action plan identifying projects and initiatives to be completed within the financial year are completed.	100% of the project completed	30 Jun 22	Community and Regional Prosperity	Milestone Target won't be achieved	Budget Underpump	Council was unsuccessful in the grant application to undertake a growth management study. Budget allocations have been made to undertake a Growth Management Strategy scope in Quarter 1 2022/23.
4.2.6	Develop a plan to guide the delivery of Council's strategic land use infrastructure program including: - the required amendments to the local Government infrastructure land use development framework - the development of strategic and use infrastructure program of works to support the orderly and sequential growth of the region. - A review of the Laidley Town Flood Protection Scheme - Ultimate Strategy and recommendations in relation to options for flood mitigation in Laidley.	Review of Council's strategic infrastructure planning and infrastructure changes framework is completed. A strategic land use forward program of projects is developed. A review of the Laidley Town Flood Protection Scheme is completed and options for flood protection for Laidley presented to Council.	100% of the project completed	30 Jun 22	Community and Regional Prosperity	Milestone Target on Track	Budget Within Allocation/On Track	Integrations have commenced work on the internal local Government infrastructure Plan amendment for Stormwater with project delivery on track for Quarter 4 reporting. This amendment will enable Council to apply storm water infrastructure charges for recent installed change of use development applications. The consultant for the Laidley Flood Mitigation scheme is currently undertaking modelling options. The consultant will be presenting options to officers in Quarter 4.

Operational Plan 2021-2022 - Third Quarter Performance Report

Lockyer Leadership
Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council
A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
5.1.1	Implement the risk-based plan developed to deliver the recommendations of the independent review conducted on Council's procurement function.	Procurement recommendations implemented as outlined in the risk-based plan.	100% of the project completed	30-Jun-22	Chief Executive Officer	Milestone Target was Not Achieved	Budget Within Allocation/On Track	The recently appointed Procurement Coordinator will have an instrumental role in reviewing the strategic procurement recommendations. Due to continue resource shortages and large procurement requirements, currently in particular from the recent wet weather event this project will not be completed by 30 June 2022.
5.1.2	Complete a realisation of Council's land assets and undertake the disposal of any identified land.	Realisation of land assets completed and identified land disposed of.	100% of the project completed	30-Jun-22	People, Customer and Corporate Services	Milestone Target in Doubt	Budget Within Allocation/On Track	External consultant engaged. Three additional board members that meet the self-assessment criteria were provided to Councilors for consideration on 1 March 2022. As a result of the recent flood event, a workshop briefing has been prepared for further discussion around project delivery and timeframe. This was submitted to the April workshop agenda and postponed.
5.1.3	Undertake a review of Council's Corporate Plan to identify commitments and outcomes for 2022-2027.	Review of Corporate Plan completed and adopted by Council.	100% of the project completed	31-Dec-21	Chief Executive Officer	Milestone Target was Not Achieved	Budget Within Allocation/On Track	Review of Corporate Plan has been completed and a draft version distributed for feedback. The revised plan to be presented to a future Councilor Workshop for feedback prior to conducting community engagement.
5.1.4	Improve and streamline Council's records processed by embedding digitalisation mechanisms which align with legislation and business requirements.	Records digitisation and disposal projects completed.	25% of the project completed.	30-Jun-24	People and Business Performance	Milestone Target in Doubt	Budget Under spent	External review initiated. Disposal of records continuing in accordance with retention and disposal parameters.

5.2 Excellence in customer service to our community.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
						Milestone Target Status	Budget Status	
5.2.1	Develop and implement continuous improvement plans to drive continuous improvement initiatives within the Planning, Policy and Community Working Branch.	Continuous improvement Plan is developed and the identified deliverables for the 2021-2022 financial year are completed and further improvements identified.	100% of the project completed	30-Jun-22	Community and Regional Prosperity	Milestone Target Achieved	Project Completed within allocated Budget	A Continuous Improvement Plan has been developed for the Community Working Branch. The plan includes a total of 103 improvement initiatives. The Planning, Policy and Community Working Plan was presented to a Councilor Workshop on 28 September 2021 for their information. Deliverables as outlined under the Continuous Improvement Plan achieved this quarter. The plan includes a total of 103 improvement initiatives. A Business As Usuals Workshop on Council's Website updated to Website page. Updated photos, URL links and information. Project to populate and relevant period dates on all Planning Act applications to trigger an automated alert to Councilors. Review of Planning Act applications. Local Law Review. Review of Annual Control Statements. Local Laws officers using updated Enter and Clear indices for overgrown, unsightly and community hazard notices.

5.2.2	Develop and implement continuous improvement plans to drive continuous improvement across the Community Activation Branch.	Continuous improvement plan is developed and the identified deliverables for the 2021-2022 financial year are completed and being implemented identified.	100% of the project completed	30-Jun-22	Community and Regional Property	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Continuous improvement plan has been developed for the Communities Branch including the Libraries and Local Area Health Centres. The plan includes a total of 42 improvement initiatives and was presented to Council at the workshop on 28 September 2021 for their information. Continuous improvement deliverables achieved this quarter include the following: - The Community Activation Branch in conjunction with the local K&S BIG Art exhibition. - Entered agreement with West Hoxton Health to provide a Child Health Clinic at the Garton Library. - Procurement is underway to engage a consultant to create an Arts and Culture Plan. - A grant application is being sought to upgrade the lighting at the Art Gallery. - Procedures prepared for the Visitor Information Centre (VIC) and Queensland Transport Museum (QTM) operations. - Increased use of SmartGrants to distribute donations to community events.
5.2.3	Improve the customer service standards within Council by undertaking the following initiatives: - embedding the service standards outlined in the Customer Service Charter - developing a plan for surveys - identify and implement opportunities to improve utilisation of Council's customer service resources.	Identified customer service improvement initiatives delivered.	100% of the project completed	30-Jun-22	People, Customer and Corporate Services	Milestone Target in Doubt	Budget Within Allocation/On Track	Actions delayed until quarter 4.
5.2.4	Provide an innovative booking program for use of Council facilities.	Implement the Bookable system including training for regular users and community.	100% of the project completed	30-Dec-21	People, Customer and Corporate Services	Milestone Target Achieved - Project Completed	Project Completed within allocated Budget	Operational plan deliverable achieved in second quarter performance reporting.
5.3 Actively engage with the community to inform council decision making processes.								
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
5.3.1	Develop a corporate communication strategy to clearly define the role and Council's approach to internal and external communication and communication plan to put the strategy into action.	Strategy developed and action plan for the delivery of external and internal communications developed and implemented.	50% of the project completed.	30-Jun-23	Chief Executive Officer	Milestone Target on Track	Budget Within Allocation/On Track	The Communications Strategy has been drafted for discussion at a Council Workshop.
5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.								
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
5.4.1	Prioritise and review Council's local laws to achieve a modern suit of legislative documents which are easy to understand, practical and relevant to the region.	Council's local laws prioritised and review commenced.	100% of the project completed.	30-Jun-22	People, Customer and Corporate Services	Milestone Target won The Award	Budget Within Allocation/On Track	Project Plan and timeline presented to Executive Leadership Team (ELT) in February 2022. ELT direction received. The project is currently in the final stages of preliminary internal and external consultation to inform review priorities. Budget allocation reinstatement proposed for the next budget review. Intend to present overview of project and initial consultation proposed at a Council workshop in Quarter 4.
5.5 Promote a values based culture that appreciates and empowers its workforce.								
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		Third Quarter Progress Comments
5.5.1	Develop and implement new Enterprise Bargaining Agreement for staff and office based employees.	Agreements certified by the Queensland Industrial Relations Commission.	100% of the deliverable completed.	28-Feb-22	People, Customer and Corporate Services	Milestone Target Status	Project Completed within allocated Budget	Operational plan deliverable achieved in second quarter performance reporting.
5.5.2	Implement the recommendations of the organisational effectiveness review.	The recommendations of the organisational effectiveness review implemented on a priority basis.	50% of the project completed.	30-Jun-23	People, Customer and Corporate Services	Milestone Target on Track	Budget Within Allocation/On Track	Recommendations prioritised for implementation. Leadership Development Programme commenced for review across Council in quarter 3 and will continue across quarter 4. Pulse survey results being actioned with the formation of a turnover pulse survey to be released in quarter 4.
5.5.3	Develop a Workforce Strategy to identify the strategic resource priorities and requirements of Council.	Workforce strategy developed.	100% of the project completed.	30-Jun-22	People, Customer and Corporate Services	Milestone Target on Track	Budget Within Allocation/On Track	Strategy being developed with a view to completion by the end of quarter 4.

Page 11 of 11

11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

11.1 Access Issues - Property No. 143550

Author: Julie Lyons, Property Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to seek Council's direction on the request received from the owners of Property No. 143550 to rectify the access issues to their property described as Property No. 143550.

Officer's Recommendation:

**THAT Council resolve to advise the owners of Property No. 143550 that Council will negotiate a boundary realignment to acquire part of Property No. 143560 to make their access lawful;
And Further;
THAT Council delegate authority to the Chief Executive Officer to negotiate terms satisfactory to Council.**

RESOLUTION

**THAT Council resolve to advise the owners of Property No. 143550 that Council will negotiate a boundary realignment to acquire part of Property No. 143560 to make their access lawful;
And Further;
THAT Council delegate authority to the Chief Executive Officer to negotiate terms satisfactory to Council.**

Moved By: Cr Vela

Seconded By:

Cr Wilson

Resolution Number: 20-24/0548

**CARRIED
6/0**

Executive Summary

The purpose of this report is to consider the request received from the owners of Property No. 143550 to rectify the access issues to their property described as Property No. 143550.

Proposal

On 21 December 2021 Council received a request from the owners of Property No. 143550 (Applicants) to rectify the access issues to their property described as Property No. 143550.

Property No. 143550 is landlocked due to a parcel of land owned by Council described as Property No. 143560 as shown below:



Options

Option 1 – Sell Property No. 143560 to the Applicants

- The Applicants amalgamate Property No. 143560 and Property No. 143550 and pay market value for Property No. 143560;
- The Applicants to acknowledge and agree that prior to settlement Council will register an easement over part of Lot 3 sufficient to protect the flood monitoring and drainage infrastructure on the land;
- End result – one lot privately owned with easement taken to protect Council infrastructure, example shown below:



Option 2 – Applicants undertake a boundary realignment to make their access lawful

- A written agreement between Council and the Applicant to agree to the boundary realignment in principle and deal with the issue of compensation for the loss of part of Property No. 143560 by Council;
- A development application by the Applicant to reconfigure their boundary to acquire some of Property No. 143560;
- Council's consent to the development application as owner of Property No. 143560;
- End result – Land from Property No. 143560 forming part of Property No. 143550, example shown below:



Option 3 – Council dedicate Property No. 143560 as road

- Council dedicate Property No. 143560 as road pursuant to Section 54(1) of the *Land Title Act 1994*;
- Planning to approve the road dedication by way of a Form 18 General Consent;
- End result – Property No. 143560 would become road and the flood monitoring camera and drainage infrastructure would be on the road, example shown below:



Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- 5.2 Excellence in customer service to our community
- 5.7 Compliant with relevant legislation

Finance and Resource

Approximate Costs for each option are shown below:

Option 1 (Approximate Costs)						
Valuation Fees	Survey Fees	Title Registration Fees	Market Value of Land / Compensation	Stamp Duty	Realignment Application Fees	Plan Sealing Fees
\$1,100.00 to \$3,300.00 (Applicant)	\$3,300.00 to \$5,500.00 (Applicant – transfer & amalgamation – Council – easement)	\$1,000.00 (Applicant – transfer & amalgamation – Council – easement)	To be determined by Valuation (Applicant)			
Option 2 (Approximate Costs)						
\$1,100.00 to \$3,300.00 (Applicant)	\$3,300.00 to \$5,500.00 (Applicant)	\$1,000.00 (Applicant)	To be determined by Valuation (Applicant)	Assessed by Office of State Revenue (Applicant)	\$2,050.00 (Applicant)	\$945.00 (Applicant)
Option 3 (Approximate Costs)						
		\$200.00 (Council)				

Legislation and Policy

Option 1 – pursuant to Section 236(1)(iv)(A) of the *Local Government Regulation 2012* – A local government may dispose of a valuable non-current asset other than by tender or auction if the land is disposed of to a person who owns adjoining land if the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land and (B) there is not another person who owns other adjoining land who wishes to acquire the land.

Option 2 – pursuant to Section 50(1) of the *Planning Act 2016* – A person may make a development application, including for a preliminary approval.

Option 3 - pursuant to Section 54(1) of the *Land Title Act 1994* – The registered owner of a lot may dedicate the lot as a road for public use by the registration of a dedication notice.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets
Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

Council's Manager Planning, Policy and Community Wellbeing supports Option 2 which provides sufficient frontage via the boundary realignment for Property No. 143550. Council's Manager Planning, Policy and Community Wellbeing has concerns with Options 1 and 3 that in providing the property with full frontage it may raise the expectation of further subdivision potential given the size of the lot (1785m²) even though the lot is flood affected.

Council's Group Manager Infrastructure agrees with the advice from Council's Manager Planning, Policy and Community Wellbeing.

External Consultation

Council's Property Officer has had discussions regarding Option 3 with the Department of Transport and Main Roads who advised:

- The dedication of Property No. 143560 as road would not form part of Laidley Plainlands Road as it is not currently recognised in their current Road Declaration Plan.
- To include it as part of Laidley Plainlands Road would require a Gazettal process by them which they are not prepared to undertake;
- Council may still dedicate Property No. 143560 as road however it would just be called road or another name suitable to Council and that it shall not be listed as Laidley Plainlands Road to avoid any confusion regarding responsibilities.

Attachments

There are no attachments for this report.

Author: Julie Lyons, Property Officer
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

On 29 March 2022 Council received a request from The State of Queensland (Represented by Queensland Fire and Emergency Services), the Lessee of Property No. 115600 (the Applicants) to permanently close part of the road reserve adjoining Property No. 115600.

The Applicants are the registered Lessee of Term Lease 0/241826 (leased from the State of Queensland) for the purpose of conducting the Iredale-Flagstone Rural Fire Brigade. The lease term is for 20 years commencing on 20 November 2020 and expiring on 19 November 2040.

The Applicants wish to expand their operations as their current Term Lease area is only 144m² and allows very little room for carparking and no room for expansion. The Applicants have advised an expanded site would allow them to better house the larger more modern fire appliances of today and allow room for storage and training rooms etc. The Applicants have advised the general size and shape of the additional area required could be altered somewhat to suit Council if required.

The Applicants are seeking Council's support as Road Manager and is a pre-requisite step before an application can be lodged with the Department of Resources (DR) for consideration. Council is required to complete the "Part C Statement in relation to an application under the *Land Act 1994* over State Land" with its views so that the relevant form can be submitted with the application.

The area of road to be permanently closed is shown below:

Area Approximately 1588.65m²



An Aerial Map showing the lease area and surrounding area is **Attachment 1** to this Report.

The Recommendation in this Report will enable the Applicant to make a formal application for permanent road closure to the DR for consideration. Ultimately, whether or not the application is approved is a decision that rests with the DR.

The DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

Options

- Option 1 Council doesn't object to the Application for Permanent Road Closure
- Option 2 Council objects to the Application for Permanent Road Closure and provides reasons

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- 5.2 Excellence in customer service to our community
- 5.7 Compliant with relevant legislation

Finance and Resource

No financial or resource implications for Council have been identified.

Legislation and Policy

If the Application is successful, the road closed will become unallocated state land (USL) and the Applicants will then be able to have the USL gazetted into Property No. 115600 which will become a part of their leased area.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with the DR's policy requirements for the assessment of such application.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets
Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

Attachments

1 [📄](#) Attachment 1 1 Page



12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1 MC2021/0051 & RL2021/0027 Application for Preliminary Approval including Variation Request to vary the effect of the Laidley Shire Planning Scheme 2003 and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) at 2A Waddington Parade, Plainland

Author: Tammee Van Bael, Planning Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider an application (MC2021/0051 & RL2021/0027) for a Preliminary Approval including a Variation Request to vary the effect of the *Laidley Shire Planning Scheme 2003* and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) on Lot 18 RP156821 at 2A Waddington Parade, Plainland.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be refused in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the application for a Preliminary Approval including a Variation Request to vary the effect of the *Laidley Shire Planning Scheme 2003* and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) on Lot 18 RP156821 at 2A Waddington Parade, Plainland be refused subject to the following grounds:

- 1. The proposed development is premature and does not comply or is in conflict with the matters and Assessment Benchmarks listed below and cannot be conditioned to comply (Section 60 and 61 of *Planning Act 2016*):**
 - a. ShapingSEQ: South East Queensland Regional Plan – Principles 1 and 2, and ShapingSEQ: SEQ Regulatory Provision Guideline;**
 - b. State Planning Policy – State Interest – Infrastructure Integration – (2) to (4);**
 - c. Laidley Shire Planning Scheme 2003:**
 - i. Desired Environmental Outcomes – (b), (h) and (i);**
 - ii. Residential Areas Code – Specific Outcome for Rural Residential Areas dot point 1;**
 - iii. Rural Areas Code – Overall Outcomes dot points 4 and 9; and**
 - iv. Reconfiguring a Lot Code – Overall Outcomes dot points 2, 3 and 9, and Specific Outcomes 10 and 11.**
- 2. The proposed development is located within an existing Rural Landscape Area and the applicant has not demonstrated that the development is located or consolidated within a rural residential area. The proposed development will result in ad hoc development and result in the fragmentation of rural areas. The development therefore does not comply with:**
 - a. The intent of Principles 1 and 2 of the Rural Living Area under the ShapingSEQ: South East Queensland (SEQ) Regional Plan;**

- b. Outcome (i) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003;**
 - c. Specific Outcome for the Rural Residential Areas dot point 1 of the Residential Areas Code under the Laidley Shire Planning Scheme 2003;**
 - d. Overall Outcome dot point 4 of the Rural Areas Code under the Laidley Shire Planning Scheme 2003; and**
 - e. Overall Outcome dot points 2 and 9, and Specific Outcome 11 of the Reconfiguring a Lot Code under the Laidley Shire Planning Scheme 2003.**
 - 3. The applicant has not demonstrated that the vehicle movements associated with the proposed development can be undertaken in a safe and efficient movement. The applicant has not demonstrated that the safety and efficiency of Waddington Parade will not be adversely impacted upon. The applicant has not determined the road infrastructure and network requirements. The proposed development therefore does not comply with:**
 - a. Outcomes (2) to (4) of the State Interest – Infrastructure Integration under the State Planning Policy;**
 - b. Outcome (h) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003; and**
 - c. Overall Outcome dot point 3 and Specific Outcome 10 of the Reconfiguring a Lot Code under the Laidley Shire Planning Scheme 2003.**
 - 4. The subject site is in an area known to have high risk soils. The applicant has not demonstrated that the development will not increase land degradation or result in adverse water quality impacts. The proposed development therefore does not comply with:**
 - a. Outcome (b) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003; and**
 - b. Overall Outcome dot point 9 of the Rural Areas Code under the Laidley Shire Planning Scheme 2003.**
 - 5. The proposed development is not supported by detailed structure planning for the catchment area to determine the appropriateness of rural residential development including minimum lot size taking into account the:**
 - a. natural hazards (i.e. bushfire and flood);**
 - b. biodiversity and ecologically significant native vegetation and habitat;**
 - c. land degradation and water quality impacts; and**
 - d. existing and required infrastructure.**
- The development is considered to be premature. The development therefore does not comply with:**
- a. The intent of Principle 1 and 2 of the Rural Living Area under the ShapingSEQ: South East Queensland (SEQ) Regional Plan; and**
- Section 4 of the ShapingSEQ: SEQ Regulatory Provision Guideline.**

RESOLUTION

THAT the application for a Preliminary Approval including a Variation Request to vary the effect of the *Laidley Shire Planning Scheme 2003* and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) on Lot 18 RP156821 at 2A Waddington Parade, Plainland be refused subject to the following grounds:

- 1. The proposed development is premature and does not comply or is in conflict with the matters and Assessment Benchmarks listed below and cannot be conditioned to comply (Section 60 and 61 of *Planning Act 2016*):**
 - a. ShapingSEQ: South East Queensland Regional Plan – Principles 1 and 2, and ShapingSEQ: SEQ Regulatory Provision Guideline;**
 - b. State Planning Policy – State Interest – Infrastructure Integration – (2) to (4);**
 - c. Laidley Shire Planning Scheme 2003:**
 - i. Desired Environmental Outcomes – (b), (h) and (i);**
 - ii. Residential Areas Code – Specific Outcome for Rural Residential Areas dot point 1;**
 - iii. Rural Areas Code – Overall Outcomes dot points 4 and 9; and**
 - iv. Reconfiguring a Lot Code – Overall Outcomes dot points 2, 3 and 9, and Specific Outcomes 10 and 11.**
- 2. The proposed development is located within an existing Rural Landscape Area and the applicant has not demonstrated that the development is located or consolidated within a rural residential area. The proposed development will result in ad hoc development and result in the fragmentation of rural areas. The development therefore does not comply with:**
 - a. The intent of Principles 1 and 2 of the Rural Living Area under the ShapingSEQ: South East Queensland (SEQ) Regional Plan;**
 - b. Outcome (i) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003;**
 - c. Specific Outcome for the Rural Residential Areas dot point 1 of the Residential Areas Code under the Laidley Shire Planning Scheme 2003;**
 - d. Overall Outcome dot point 4 of the Rural Areas Code under the Laidley Shire Planning Scheme 2003; and**
 - e. Overall Outcome dot points 2 and 9, and Specific Outcome 11 of the Reconfiguring a Lot Code under the Laidley Shire Planning Scheme 2003.**
- 3. The applicant has not demonstrated that the vehicle movements associated with the proposed development can be undertaken in a safe and efficient movement. The applicant has not demonstrated that the safety and efficiency of Waddington Parade will not be adversely impacted upon. The applicant has not determined the road infrastructure and network requirements. The proposed development therefore does not comply with:**
 - a. Outcomes (2) to (4) of the State Interest – Infrastructure Integration under the State Planning Policy;**

- b. Outcome (h) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003; and
 - c. Overall Outcome dot point 3 and Specific Outcome 10 of the Reconfiguring a Lot Code under the Laidley Shire Planning Scheme 2003.
4. The subject site is in an area known to have high risk soils. The applicant has not demonstrated that the development will not increase land degradation or result in adverse water quality impacts. The proposed development therefore does not comply with:
- a. Outcome (b) of the Desired Environmental Outcomes under the Laidley Shire Planning Scheme 2003; and
 - b. Overall Outcome dot point 9 of the Rural Areas Code under the Laidley Shire Planning Scheme 2003.
5. The proposed development is not supported by detailed structure planning for the catchment area to determine the appropriateness of rural residential development including minimum lot size taking into account the:
- a. natural hazards (i.e. bushfire and flood);
 - b. biodiversity and ecologically significant native vegetation and habitat;
 - c. land degradation and water quality impacts; and
 - d. existing and required infrastructure.

The development is considered to be premature. The development therefore does not comply with:

- a. The intent of Principle 1 and 2 of the Rural Living Area under the ShapingSEQ: South East Queensland (SEQ) Regional Plan; and
- Section 4 of the ShapingSEQ: SEQ Regulatory Provision Guideline.

Moved By: Cr Vela

Seconded By:

Cr Hagan

Resolution Number: 20-24/0550

CARRIED
6/0

Executive Summary

This report considers a development application (MC2021/0051 & RL2021/0027) for a Preliminary Approval including a Variation Request to vary the effect of the *Laidley Shire Planning Scheme 2003* and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) on Lot 18 RP156821 at 2A Waddington Parade, Plainland. The following table summarises the application details.

APPLICATION SUMMARY	
Applicant:	Vanilla Systems Pty Ltd C/- Elite Town Planning
Landowner:	L D Regini
Proposal:	Preliminary Approval including a Variation Request to vary the effect of the <i>Laidley Shire Planning Scheme 2003</i> and

	Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots)
Properly Made Date:	13 August 2021
Street Address:	2A Waddington Parade PLAINLAND 4341
RP Description:	Lot 18 RP156821
Assessment Type:	Impact
Number of Submissions:	Nil
State Referral Agencies:	State Assessment and Referral Agency (SARA) – State transport infrastructure
Referred Internal Specialists:	<ul style="list-style-type: none"> • Development Engineer • Building Certifier • Plumbing • Environment
Prelodgement Meeting:	Not Applicable
Information Request:	Yes 20 August 2021 - Response received 22 November 2021
Further Advice:	Meeting – 6 April 2022
Decision Due Date:	22 April 2022

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development does not comply with the applicable assessment benchmarks and cannot be conditioned to comply, therefore is recommended for refusal.

Background / Site History

The site is used for residential purposes and contains a dwelling house and ancillary outbuildings. No prelodgement meeting was held in relation to the proposed development. A meeting was held with the applicant on 6 April 2022 to discuss the proposed development.

Site Details

SITE AND LOCALITY DESCRIPTION	
Land Area:	1.9261ha
Existing Use of Land:	Dwelling House
Road Frontage:	Waddington Parade: 173m Laidley Plainland Road (service road): 73m
Significant Site Features:	Sparsely vegetated, existing dam
Topography:	Approximate 5% slope down towards western side boundary
Surrounding Land Uses:	Residential

Proposal

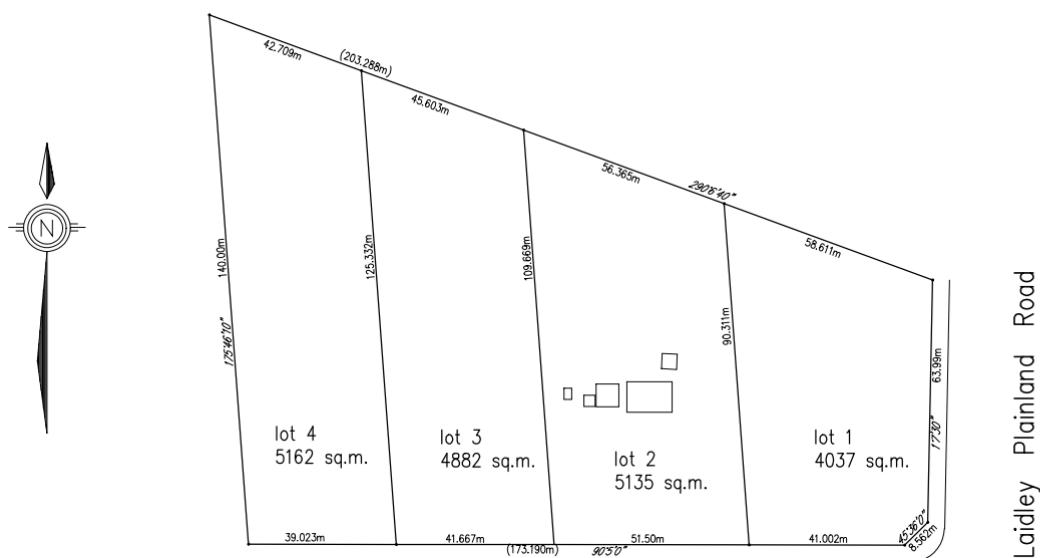
The application seeks approval for a Preliminary Approval including a Variation Request to vary the effect of the *Laidley Shire Planning Scheme 2003* and Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 4 Lots) at 2A Waddington Parade, Plainland.

The Variation Request seeks to vary the effect of the *Laidley Shire Planning Scheme 2003* by applying the Rural Residential zoning provisions to the land, including the Rural Residential zone Tables of Assessment and subdivision provisions of the current Planning Scheme which would result in a new minimum lot size of 4,000m² for the subject site.

The proposed development is for a one (1) lot into four (4) lot subdivision. Figure 1 below identifies the proposed lot layout. Proposed Lot 2 contains the existing dwelling house and ancillary outbuildings. An existing dam on the subject site is proposed to be filled as part of this development due to the new lot boundary shared between Proposed Lots 3 and 4 traversing the dam.

The following table describes the key development parameters for the proposal.

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS
Number of Proposed Lots	4
Size of Proposed Lots	4037m ² to 5162m ²



PROPERTY DESCRIPTION
lot 18 RP 156821
site area 1.166 ha

Proposed Subdivision
2A Waddington Parade, Plainland

Figure 1: Proposed lot layout

ASSESSMENT:

Framework for Assessment

The assessment of the Variation Request has been undertaken taking into consideration the specific site characteristics and in the context of the surrounding area identified as the catchment area for the purposes of this assessment (refer to Figures 2 and 3 below). The site is located within a large area identified as Rural Living Area under the SEQ Regional Plan and is zoned Rural Landscape under Council's Planning Scheme.

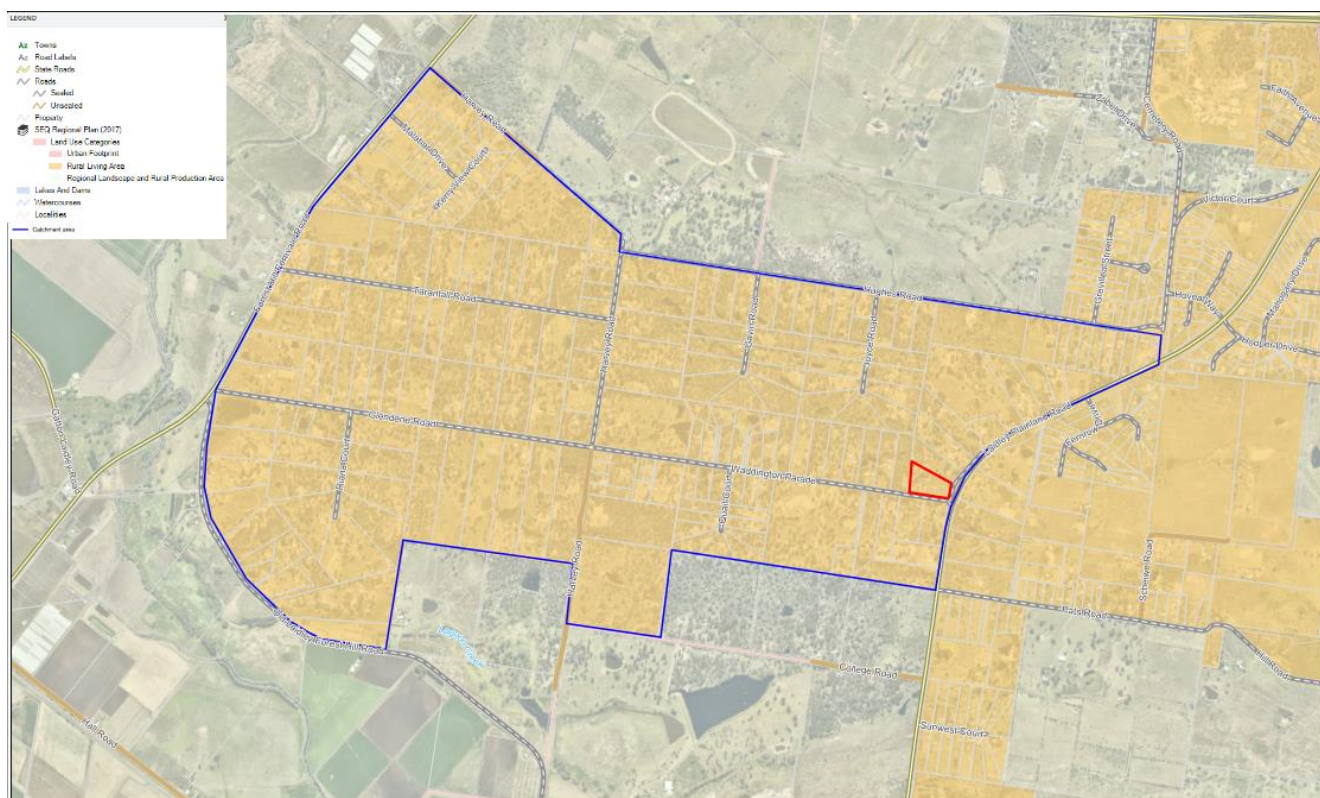


Figure 2: SEQ Regional Plan designation of catchment area identified with blue outline

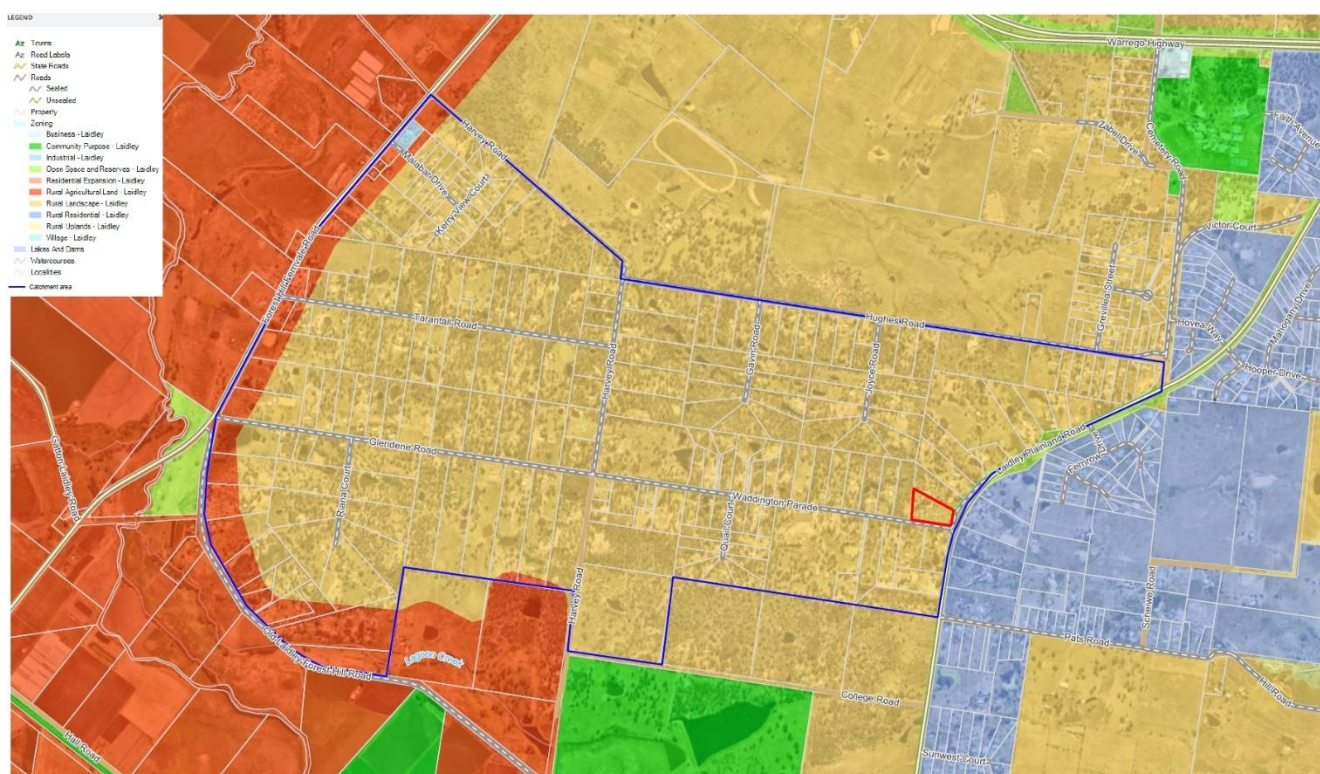


Figure 3: Planning Scheme zoning of catchment area

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the *Planning Regulation 2017*

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	<ul style="list-style-type: none"> • State Planning Policy (Biodiversity, Water Quality, Natural Hazards, Risk & Resilience, Infrastructure Integration, and Transport Infrastructure)
SEQ Regional Plan Designation:	Rural Living Area

State Planning Policy

Biodiversity

The subject site is located within the MSES – Wildlife habitat (koala habitat areas – core), MSES – Regulated vegetation (category C) and MSES – Regulated vegetation (essential habitat). A very small portion (0.48%) in the north-western corner of the subject site is mapped as MSES. The subject site is on the edge of the vegetated area and is not a part of an ecological corridor. Therefore, it is considered that the development will not adversely impact upon the MSES.

Water Quality

The subject site is located within the water resource catchments. The proposed development will result in an increase in additional infrastructure, earthworks and on-site effluent disposal systems. However as the proposed development will not result in six or more lots, the proposed development does not trigger assessment against this aspect of the SPP.

Natural Hazards, Risk & Resilience

The subject site is located within the Flood hazard area – Local Government flood mapping area and Bushfire prone area (medium potential bushfire intensity and potential impact buffer). The subject site contains an Overland Flow Path under the *Temporary Local Planning Instrument 2020 Flood Regulation* (TLPI). It is proposed to fill in the existing dam which is the mapped overland flow path. An assessment by Council's Development Engineering section has determined that the filling of the dam will not result in any adverse impacts. The proposed development will not increase the risk to persons and property in relation to flooding.

The submitted Bushfire Management Plan, prepared by Range Environmental Consultants, can mitigate the bushfire risk to persons and property through the implementation of the following measures:

- Any new buildings designed and constructed in accordance with the relevant building standards;

- Landscaping works utilising plant species and design principles suitable for bushfire prone areas; and
- Bushfire mitigation measures (e.g. asset protection zones, building location and separation, direct access to Waddington Parade, vegetation management, water supply and emergency plan) are implemented and maintained.

It is therefore considered that the development complies with the State Interest – Natural Hazards, Risk and Resilience.

Infrastructure Integration

The subdivision of the land would be out of sequence and result in premature development. Structure planning of the catchment area has not been undertaken to determine the infrastructure requirements to service the development of the area for rural residential purposes, for example transport/roads, stormwater and water. Allowing premature subdivision of the subject site could compromise the future development of the area as Council is yet to undertake the further strategic planning process. It is therefore considered that the development does not comply with outcomes (2) to (4) of the State Interest – Infrastructure Integration of the SPP, as follows:

(2) Development achieves a high level of integration with infrastructure planning to: (c) ensure consideration of future infrastructure needed to support infill and greenfield growth areas.

(3) Development occurs: (b) in a logical and orderly location, form and sequence to enable the cost effective delivery of state and local infrastructure to service development.

(4) Existing and planned infrastructure is protected from development that would compromise the ability of infrastructure and associated services to operate safely and efficiently.

Transport Infrastructure

The subject site abuts a State-controlled road (Laidley Plainland Road). The State Assessment and Referral Agency (SARA) was a concurrence referral for the application. SARA provided their response raising no concerns and had no requirements for the proposed development.

South East Queensland Regional Plan

The subject site is designated as Rural Living Area (RLA) under the *ShapingSEQ South East Queensland Regional Plan 2017* (SEQ Regional Plan). The RLA designation was made under the current iteration of the SEQ Regional Plan. Previous iterations of the SEQ Regional Plan that are now superseded included the site within the Regional Landscape and Rural Production Area, where further subdivision was prohibited.

The intent of the RLA as stated in the SEQ Regional Plan is that it is comprised of locations currently or intended to be used for rural residential development, in appropriate circumstances. In addition, there are a number of principles, relevant to the current proposal, that define the RLA as stated in the SEQ Regional Plan:

1. *The RLA manages rural residential development to avoid constraining long-term potential future urban growth and infrastructure needs.*
2. *The RLA supports existing and/or new rural residential development in consolidated and well-defined communities that have good access to employment and services.*

The ShapingSEQ: SEQ Regulatory Provision Guideline states that *“it is the responsibility of the local government, in its planning and development assessment, to determine the suitability of rural residential lot size and its configuration in the RLA”*.

The subject site is currently zoned as Rural Landscape under the Planning Scheme, as is the majority of the catchment area. Council has not yet undertaken strategic planning to determine the suitability of rural residential development in the catchment area and its configuration for the catchment area, hence its current zoning. Allowing further subdivision of the subject site pre-empts Council’s strategic planning process for the catchment area as a whole. An overall structure plan taking into account the existing and required infrastructure (e.g. roads, water, stormwater), natural hazards including bushfire and flooding, the biodiversity and ecologically significant native vegetation, and the water quality and land degradation issues within the area has not been undertaken. The catchment area is characterised by an average lot size of 2.5ha and it is considered essential for structure planning to be undertaken to firstly determine if further development for rural residential subdivision is suitable and if so the form of development and infrastructure networks required.

It is therefore considered that the proposed development does not comply with the intent and principles of the Rural Living Area under the SEQ Regional Plan and ShapingSEQ: SEQ Regulatory Provision Guideline.

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is *Laidley Shire Planning Scheme 2003*. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Laidley Shire Planning Scheme 2003
Zone:	Rural Landscape
Overlay/s:	Areas of Natural and Environmental Significance: Moderate Ecological Significance <i>Temporary Local Planning Instrument 2020 Flood Regulation (TLPI)</i>
Consistent/Inconsistent Use:	Not Applicable
Assessment Benchmarks:	Planning Scheme

Desired Environmental Outcomes

The Desired Environmental Outcomes (DEOs) are:

- Environment
- Economic
- Community Well-Being & Lifestyle

Environment

The subject site contains sparse vegetation in the western half of the site which is mapped under Council’s Areas of Natural and Environmental Significance Overlay as Moderate Ecological Significance. The vegetation is not part of an ecological corridor. Therefore, the proposed development will not adversely impact upon the areas of ecological significance.

The subject site is in an area known to have high risk soils. The subdivision of the property will increase the number of dwellings, sheds and on-site effluent disposal systems thus increasing the potential for land

degradation that cannot be mitigated and will result in erosion and adverse impacts to downstream water quality. The applicant has not demonstrated that the development will not increase land degradation or result in adverse water quality impacts and therefore does not comply with DEO (b).

Economic

The proposed development will not impact upon Good Quality Agricultural Land. The proposed development will not impact upon industry, business (including rural business) or employment opportunities. The proposal therefore complies with this DEO.

Community Well-Being & Lifestyle

The proposal includes a Variation Request to apply the provision applicable to the Rural Residential zone under the Planning Scheme. DEO (i) requires rural residential development to occur in distinct localities. The proposed development for rural residential development is not located or consolidated within a Rural Residential Area. Nor is the site located within an area where Council has undertaken further strategic planning to determine its suitability for rural residential development taking into account the values, constraints and infrastructure in the area. The development of this area for rural residential purposes would pre-empt Council's strategic planning process and potentially compromise future rural residential development of the area.

As part of a structure planning process, factors such as the location of roads in a safe and efficient manner, stormwater, water and other infrastructure taking into account existing infrastructure, values and constraints, as well as the timing to provide this infrastructure are established. As structure planning is yet to occur, the proposed development could compromise the location of this infrastructure and prevent infrastructure from being provided in a safe and efficient manner. In addition, the development would bring forward an area for development, ahead of Council's strategic planning process.

The proposed development complies with the Economic DEOs, however does not meet the following outcomes under the Environment, and Community Well-Being and Lifestyle DEOs:

- b. Places, areas or sites identified as being susceptible to land degradation, including contamination, erosion, salinity and landslip, are protected and further degradation is minimised.*
- h. A convenient access to roads and services is achieved through well located land uses and the efficient use and timely provision of infrastructure such as water, sewerage and roads, walkways and cycling facilities.*
- i. Rural residential and urban residential development occurs in distinct localities that provide a sense of community, amenity, services, and a safe, affordable living environment, whilst maintaining the rural amenity of the Shire.*

Assessment Benchmarks – Planning Scheme Codes

The application requires Impact Assessment and must be assessed against the Planning Scheme as a whole. The following codes are most relevant to assessment of the application:

- Residential Areas Code
- Rural Areas Code
- Reconfiguring a Lot Code
- Areas of Natural and Environmental Significance Overlay Code
- TLPI Flood Hazard Overlay Code

The application has been assessed against each of the applicable codes and is not compliant with the codes and cannot be conditioned to comply. The pertinent issues arising out of assessment against the codes are discussed below:

Zone Code

Residential Areas Code

Specific Outcome dot point 1 for the Rural Residential Area of the Code requires rural residential development to be located and consolidated within a rural residential area as identified on the maps under the Planning Scheme. The subject site is not located within a rural residential area under the Planning Scheme. Determining future rural residential areas requires further strategic planning, including identifying areas suitable for rural residential development taking into account the values, constraints and infrastructure in the area. This work is yet to be undertaken. The proposed development would be premature and could compromise the effective and efficient provision of infrastructure and appropriate responses to the values and constraints of the catchment area.

It is therefore considered that the development does not comply with the Specific Outcomes of the Rural Areas Code, as follows:

Specific Outcomes for the Rural Residential Area

Dot point 1 – Rural residential development is located and consolidated in the Rural Residential Area identified on Map C.

Rural Areas Code

The outcomes of the Code state that properties are protected from fragmentation and ad-hoc development as a result of subdivision. The proposed lots are below the minimum lot size for the zone (60ha). There is a clear delineation between the rural residential area towards the east, being Laidley Plainland Road. Therefore, the subdivision of this land would not be a logical expansion of the rural residential area. To avoid fragmentation, further strategic planning is required to determine the most appropriate lot size, taking into account the values, constraints and infrastructure of the area. Prematurely allowing subdivision would result in fragmentation and compromise this process.

The area is also known to have high risk soils. Increasing the infrastructure and earthworks within the area has the potential to significantly increase land degradation and adversely impact upon water quality. Unlike the rural residential area to the east of Laidley Plainland Road this area is characterised by significant vegetation.

It is therefore considered that the development does not comply with the Overall Outcomes and Specific Outcomes of the Rural Areas Code, as follows:

Overall Outcomes

*Dot point 4 – Protected from fragmentation and ad-hoc development resulting from reconfiguring of lots; and
Dot point 9 – The impact of land degradation, including dry-land salinity, erosion and land slip is not increased.*

Development Codes

Reconfiguring a Lot Code

The subject site is currently zoned as Rural Landscape and has an area of 1.9261ha, which is less than the median lot size for the catchment area of 2.5ha. Allowing subdivision of the land would result in lots ranging

from 4037m² to 5162m² which would be inconsistent with the catchment area and would result in ad hoc development. The establishment of these lots on a major access road would contribute to changing the character of the catchment area. The proposed rural residential lots would not be located or consolidated within a Rural Residential Area.

The subject site is located adjacent to the intersection of Waddington Parade and Laidley Plainland Road, which is state controlled. Waddington Parade is currently designated as a rural collector road and if the catchment area was to be designated for rural residential development in the future it will be a major thoroughfare. Given the current shape of the intersection, it will possibly require widening or reshaping in the future. As strategic planning has not yet been undertaken, including consultation with DTMR, subdividing the lot prematurely may compromise future upgrades or present a future safety risk. In addition, the proposed development would result in additional accesses to Waddington Parade which is a rural collector road with a speed limit of 80km/h. The increase in the number of accesses can impact upon the safety and efficiency of Waddington Parade.

It is therefore considered that the development does not comply with the Overall Outcomes and Specific Outcomes of the Reconfiguring a Lot Code, as follows:

Overall Outcomes

Dot point 2 – Subdivision occurs in a manner that prevents fragmentation and ad-hoc development of land, in particular in the Rural Areas of the Shire;

Dot point 3 – Road networks are created so that the function of each road is clearly identified, and acceptable levels of access, safety, amenity and convenience for the community is provided; and

Dot point 9 – Reconfiguring a lot is consistent with the outcomes sought for the relevant Areas Code.

Specific Outcomes

10. Access and/or intersections do not detrimentally impact upon the continued function of the road network.

11. The development layout offers a wide range of allotment sizes and shapes compatible with the area in which the development is proposed.

Overlay Codes

Areas of Natural and Environmental Significance Overlay Code

The subject site and majority of the catchment area are mapped as Moderate Ecological Significance of the Areas of Natural and Environmental Significance Overlay under the *Laidley Shire Planning Scheme 2003*. The subject site is sparsely vegetated. The applicant has proposed building envelopes to the front half of the proposed lots. This will require the removal of 37 native trees. The impact to native vegetation can be offset through rehabilitation within the area towards the rear of the property that is not located within the building envelope.

Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument

The subject site contains an Overland Flow Path under the *Temporary Local Planning Instrument 2020 Flood Regulation* (TLPI). It is proposed to fill in the existing dam which is the mapped overland flow path. An assessment by Council's Development Engineering section has determined that the filling of the dam will not result in any adverse impacts. The proposed development will not increase the risk to persons and property in relation to flooding.

Adopted Infrastructure Charges Resolution

The proposed development is for subdivision which would ordinarily attract infrastructure charges in accordance with the following table. However, as the Officer's Recommendation is for a refusal, no infrastructure charges would be levied if the development is refused.

LOCKYER VALLEY REGIONAL COUNCIL				
Charge Type	Description	Demand Units	Rate	TOTAL
PROPOSED DEMAND				
Charge	New Allotment	4	\$13,125.00	\$52,500.00
TOTAL PROPOSED DEMAND				\$52,500.00
EXISTING DEMAND				
Credit	Existing Allotment	1	-\$13,125.00	-\$13,125.00
TOTAL EXISTING DEMAND CREDIT				-\$13,125.00
TOTAL PAYABLE				\$39,375.00

Consultation

Portfolio Councillor Consultation

The Mayor and Councillors were consulted at a Councillor Workshop in relation to the application, as well as being provided periodic updates on the status of the application.

Internal Consultation

The application was internally referred to Council's Development Engineering, Building, Plumbing and Environment sections. No issues were raised by Council's Building and Plumbing sections other than, if approved, ensuring all existing buildings, structures and on-site effluent disposal systems are wholly contained within the lot it serves and complying with the relevant setbacks.

Council's Development Engineering and Environment section raised concerns with respect to varying the zoning, thus allowing for further subdivision including for the catchment as a whole. These concerns relate to the impact to the environment, stormwater and flooding, and traffic impacts. These issues are addressed above under the relevant assessment benchmarks.

External Consultation

Referral Agencies

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

Referral Status	Referral Agency and Address	Referral Trigger	Response
Concurrence	State Assessment and Referral Agency (SARA) SEQ West Office	Schedule 10, Part 9, Division 4, Subdivision 2 of <i>Planning</i>	The agency provided its response on 30 September 2021 (Reference No. 2108-

	PO Box 2390 NORTH IPSWICH QLD 4305	Regulation 2017 – State transport infrastructure	24433 SRA & 2109-25069 SRA).
--	---------------------------------------	-----------------------------------------------------	---------------------------------

State Assessment and Referral Agency (SARA)

SARA was a referral agency due to the subject site's proximity to state controlled road (Laidley Plainland Road). SARA provided their response on 30 September 2021 advising of no requirements.

Public Notification

The application was publicly notified for 31 business days from 8 December 2021 to 9 February 2022 in accordance with the requirements of the *Planning Act 2016*. No properly made submissions and one (1) not properly made submission were received. As the submission is not properly made due to being received outside the public notification period, the submitter has no appeal rights to Council's decision.

The following table provides a summary and assessment of the issues raised by submitters.

ISSUES	COMMENTS
Further subdivision of the property is out of character with the surrounding area zoned as Rural Landscape with the majority of the properties being two (2) hectares or more.	The subject site is currently zoned as Rural Landscape with a lot size of 1.9261ha which is currently less than the median lot size for the catchment area of 2.5ha. Allowing subdivision of the property would result in lots inconsistent with the catchment area and would result in ad hoc development. The establishment of additional lots on a major access road would contribute to changing the character of the catchment area. The proposed development for rural residential development is not located or consolidated within a Rural Residential Area.
The original subdivision that created the lots in the area retained majority of the original vegetation. There are a number of native species within the area such as koalas, black face wallabies and frog mouth owls. This subdivision would change this environmentally significant area. There is an abundance of subdivision occurring within the Plainland-Laidley area where no environment issues exist.	The subject site and majority of the catchment area is mapped as Moderate Ecological Significance of the Areas of Natural and Environmental Significance Overlay under the <i>Laidley Shire Planning Scheme 2003</i> . The subject site is sparsely vegetated. The applicant has proposed building envelopes to the front half of the proposed lots. This will require the removal of 37 native trees. The impact to native vegetation can be offset through rehabilitation within the area towards the rear of the property that is not located within the building envelope.

Options

Option A: Refuse the development in accordance with the Officer's Recommendation

Option B: Approve the development subject to reasonable and relevant conditions

Option C: Approve the development in part subject to reasonable and relevant conditions

Critical Dates

A decision on the application must be made by Council by 22 April 2022.

Strategic Implications

Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

Legislation and Policy

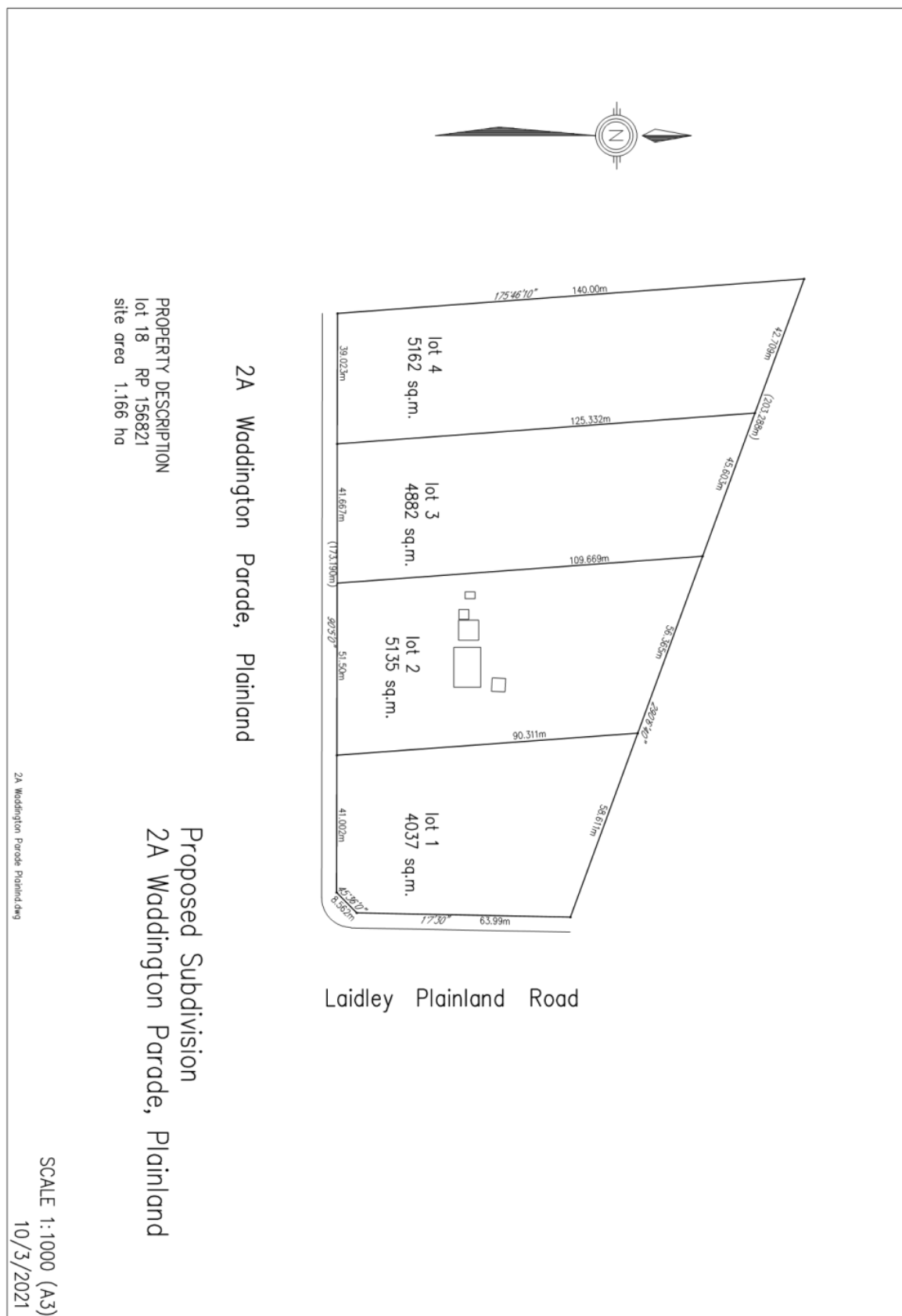
The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant may appeal the decision to the Planning and Environment Court.

Risk Management

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through the appropriate assessment of the application in accordance with legislative requirements and the recommendation of a refusal due to the development not complying with the relevant assessment benchmarks.

Attachments

1 [!\[\]\(4688aadfd656ded00cd6bdfae55089a9_img.jpg\)](#) MC2021.0051 & RL2021.0027 Proposal Plan 1 Page



12.2 Community Environmental Grant Applications

Author: Martin Bennett, Environmental Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval of the provision of Community Environmental Grant to the five applications received.

Officer's Recommendation:

THAT Council approve provision of community environment grants to the following applicants for Round One of Category 9 – Community Environmental Grants 2022-23:

- Friends of Gormans Gap (FOGG) - \$2,721.45
- Lockyer citizens Action Inc (LACI) - \$2,733.00
- Lockyer Upland Catchments Inc (LUCI) (1) - \$1,508.50
- Lockyer Upland Catchments Inc (LUCI) (2) - \$1,440.00
- University of Southern Queensland (USQ) - \$5,000.00

RESOLUTION

THAT Council approve funding for Round 1, Category 9 of the 2021/22 Community Environmental Grants Program, allocating a total of \$11,402.95 to the following applicants:

Friends of Gorman's Gap (FOGG)	\$2,721.45
Lockyer Citizens Action Inc (LACI)	\$2,733.00
Lockyer Upland Catchments Inc (LUCI)	\$1,508.50
Lockyer Upland Catchments Inc (LUCI)	\$1,440.00
University of Southern Queensland (USQ)	\$5,000.00

Moved By: Cr Hagan **Seconded By:** Cr Holstein
Resolution Number: 20-24/0551

CARRIED
6/0

Executive Summary

Applications for the Council's Community Environmental Grants program were called for on 1 December 2021. and closed on 28 January 2022. Five applications were received requesting a totalling: **\$13,402.48**. The applications were reviewed by a panel comprising the Environment Portfolio Councillor, Coordinator Community Wellbeing and Senior Environmental Planner in accordance with the Community Grants and Assistance Policy and Procedure on 31 March 2022. The panel recommended approval of the five grants as submitted.

Proposal

The total funding available for grants to community Groups is \$20,000.00. The evaluation panel recommended the approval of five Community Environmental grants as outlined in the below table.

Organisation	Project Description	Total Project Value	Amount Requested	Amount Recommended
Friends of Gormans Gap (FOGG)	Gormans Gap Trail Loop Weed Management Project	\$2,721.45	\$2,721.45	\$2,721.45
Lockyer Citizens Action Inc (LACI)	Monitoring Glossy Black-Cockatoo Watering Points 2022-2023	\$2,733.00	\$2,733.00	\$2,733.00
Lockyer Upland Catchments Inc (LUCI) (1)	Conserving Native Grasses and Grassy Habitats of the Lockyer Valley: Community educational material	\$1,508.50	\$1,508.50	\$1,508.50
Lockyer Upland Catchments Inc (LUCI) (2)	Workshop on the Lockyer Uplands Bird Survey Project	\$1,440.00	\$1,440.00	\$1,440.00
University of Southern Queensland (USQ)	Investigation into secondary poisoning of Lockyer Valley raptors from the use of rodenticides	\$5,000.00	\$5,000.00	\$5,000.00

Total grant allocation recommended is \$13,402.48.

Options

1. Council approves the recommendations to provide the grant funds as described.
2. Council choose not to provide the grant funds as per the recommendation.
3. Council determines to provide a different value of grant funding.

Previous Council Resolutions

There are no previous Council resolutions which impact the recommendation contained within this report.

Critical Dates

Projects are to be completed within 12 months of the grant approval.

Strategic Implications

Corporate Plan

- 3.3 Community and Private landholder's stewardship of natural assets increases.
- 5.2 Excellence in customer service to our community
- 1.3 Enhanced wellbeing and safety of the community

Finance and Resource

\$20,000.00 available to Community Environmental Grants

Legislation and Policy

The applications received under the 2020-21 Community Environmental Grants Program have been assessed

in accordance with the Community Grants and Assistance Policy and Procedure. According to the Guidelines for Local Government Administration of Community Grants (October 2009), *"It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the Judicial Review Act"*.

All appeals are otherwise treated in accordance with Council's Complaints Management Process. To ensure total transparency in the assessment process, the Guidelines for Local Government Administration of Community Grants (October 2009), state the importance of a separation of responsibilities so that the persons making the decision are different from the persons assessing the applications.

Risk Management

Key Corporate Risk Code and Category: R1 Reputation
Key Corporate Risk Descriptor: Reputation and Goodwill

Key Corporate Risk Code and Category: EC1 Environment and Community
Key Corporate Risk Descriptor: Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

Consultation

Portfolio Councillor Consultation
Environment Portfolio Councillor

Internal Consultation
An evaluation was conducted on 31 March 2022 by the Environment Portfolio Councillor, Coordinator Community Wellbeing and Senior Environmental Planner.

Community Engagement

Advertised on Councils Web site and Facebook site

Attachments

There are no attachments for this report.

13.0 INFRASTRUCTURE REPORTS

13.1 Alteration of the Trading Hours of the Lockyer Valley Sports and Aquatic Centre and Dal Ryan Memorial Pool

Author: Greg Jepson, Coordinator Facilities
Responsible Officer: John Keen, Group Manager Infrastructure

Purpose:

The purpose of this report is to consider altering the operating hours at the Dal Ryan Memorial Pool, Laidley and the Lockyer Valley Sports and Aquatic Centre, Gatton. The facility operators have requested Council consider changes to winter trading hours as well as changes to public holiday operations.

Officer's Recommendation:

THAT Council approve the revised opening time at the Lockyer Valley Sports and Aquatic Centre for the winter swimming season from 1 April through to 1 September 2022 to be:

- **Monday, Tuesday, Wednesday, Thursday and Friday: 6:00am to 6:00pm. No changes proposed to weekend trading hours.**

Further;

THAT Council approve the operators request to extend current ANZAC Day part closure to full closure at the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memorial Pool.

And Further;

THAT Council approve the operators request to close the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memorial Pool on 26 December of each year regardless of the designated Boxing day public holiday.

RESOLUTION

THAT Council approve the revised opening time at the Lockyer Valley Sports and Aquatic Centre for the winter swimming season from 1 April through to 1 September 2022 to be:

- **Monday, Tuesday, Wednesday, Thursday and Friday: 6:00am to 6:00pm.(No changes proposed to weekend trading hours).**

Further;

THAT Council approve the operators request to extend current ANZAC Day part closure to full closure at the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memorial Pool.

And Further;

THAT Council approve the operators request to close the Lockyer Valley Sports and Aquatic Centre and the Dal Ryan Memorial Pool on 26 December of each year regardless of the designated Boxing day public holiday.

Moved By:	Cr Holstein	Seconded By:	Cr Cook
Resolution Number: 20-24/0552			
CARRIED			
6/0			

Executive Summary

It was agreed at the Ordinary Council Meeting held on 25 March 2020 that a review of the winter patronage at the Lockyer Valley Sports and Aquatic Centre (LVSAC) would be undertaken and reported to Council in October 2020. Due to the COVID-19 pandemic the centre closed on 25 March 2020 and did not re-open until 1 August 2020. Accurate records of patronage during the winter months were therefore unavailable. The review has now been conducted with figures obtained for the 2021 winter season.

Proposal

The purpose of this report is to assess the hours at LVSAC. Dal Ryan Memorial pool hours need to be treated separately and have previously been addressed under resolution 16-20/1693.

Current trading hours for the LVSAC pool are:

Summer:

- | | |
|-------------------------------------------|---------------------------------------------|
| • Monday | 5.30am - 6:00pm |
| • Tuesday, Wednesday, Thursday and Friday | 5.30am - 7:00pm |
| • Saturday | 6:00am – 6:00pm |
| • Sunday | 8:00am – 6:00pm |
| • Public Holidays
Friday) | 10:00am-5:00pm (Closed 25 December and Good |

Total weekly trading hours 88.5 hrs

Winter:

- | | |
|--------------------|------------------|
| • Monday to Friday | 5.30am - 6:00pm |
| • Saturday | 7:00am – 5:00pm |
| • Sunday | 8:00am – 5:00pm |
| • Public Holidays | 10:00am – 5:00pm |

Total weekly trading hours 81.5 hrs

Revised winter trading hours as proposed by the operator

- LVSAC Monday to Friday 6:00am – 6:00pm (reduction of 2.5 hrs per week)
- Saturday 7:00am - 5:00pm (no change)
- Sunday 8:00am – 5:00pm (no change)
- ANZAC Day - Both centres - close for full day (currently opening at 1.30pm)
- 26 December/Boxing Day - both centres – close for full day each. Request refers specifically to 26 December each year regardless of the date the designated boxing day public holiday falls on.
- 25 December/Christmas Eve - both centres – close 5:00pm

Proposed weekly trading hours 79.0 hours

Lockyer Valley Sports & Aquatic Centre:

- Reduction of 2.5 hours per week x 22 weeks for stated period = reduction 55 Hours
- Reduction of 4 hours trade for proposed full day closure on Anzac Day = reduction of 4 hours.
- Reduction of trade for proposed boxing day closure at LVSAC is averaged at 10 hours depending on the day of the week December 26 falls on.
- **Total annual reduction of trade for LVSAC = 69 hours**

Operator has commented that the reduced hours can be compensated by the fact they have been opening the Laidley Pool from 6.00am during the current swim season to service the public. Estimated to be approximately 240 hours over the season.

Comparative Patronage Figures

Summer 2020/2021 - Winter 2021 (Including swim lessons)			
December 2020	5781	June 2021	2763
January 2021	6486	July 2021	1535
February 2021	6462	August 2021	2504
Total	24510	Total	6802

Peak swim times in winter months are between 3:00pm-6:00pm on weekdays and 10:00am – 2:00pm on weekends. Similar peaks occur in Summer although there are more early morning swimmers.

Options

1. Current winter trading hours to remain.
2. Reduce the trading hours either by opening later, closing earlier or both.

Previous Council Resolutions

Council Resolution 16-20/1693 resolved to change pool operating hours at Dal Ryan Memorial Pool Laidley and to undertake a review on the winter patronage at Lockyer Valley Sports and Aquatic Centre with the intent to consider a variation to the trading hours.

Critical Dates

The winter trading hours should have commenced Tuesday 19 April 2022. To ensure Swimfit staff are aware of the potential changes, Swimfit have been notified of the report being presented to Council on 20 April 2022. If endorsed, the winter season trading hours will be delayed commencing on Tuesday 26 April 2022. Advertising will commence on 21 April 2022.

Strategic Implications

Corporate Plan

Lockyer Community

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreation and community activities.

Finance and Resource

There may be a slight financial benefit to Council if trading hours are reduced as there is scope to reduce the management fee paid to the operator.

Current monthly fee is \$10,945.00. Based on a 30-day average month over the period 1 April to 1 September, This equates to \$364.83 per day and a weekly figure of \$2,553.81.

Current trading hours per week are 82.5 hours per week. $\$2,553.81 / 82.5 = \30.96 per hour.

Operators requested reduction trading hours total 69 hours per annum (including boxing day and ANZAC Day pool closure) equates to a potential saving to Council of $69 \times \$30.96 = \$2,136.24$ or \$178.02 PCM.

The resources required to manage the changes if resolved will be minimal and can be undertaken by the Coordinator Community and Sports.

Legislation and Policy

Legislative requirements are not applicable. Proposed changes to trading hours will need to be negotiated between Council and the operator and an amendment made to the current agreement.

Risk Management

Key Corporate Risk Code and Category: IA1

Reference & Risk Descriptor: Infrastructure and Assets

Planning, managing and maintaining assets for the future.

If opening and/or closing hours are adjusted or reduced there is a risk, members of the community may not be able to swim at the times they prefer. Risk can be mitigated by allowing a long lead time between announcing the change and implementation.

Consultation

Portfolio Councillor Consultation

Portfolio Councillor, Councillor J Cook was consulted in relation to this report.

Internal Consultation

Due to the external nature of this report, limited internal consultation has been made.

External Consultation

The request to adjust trading hours was initiated by the operator in February 2020. The Council officer's recommendation was that the trading hours for winter 2020 remain the same and that a review of winter patronage be undertaken in October 2020. Due to the Pandemic restrictions the LVSAC ceased trading on March 25, 2020 and as a result the review was postponed until post winter season 2021.

In January 2022 officers consulted with the operators to ascertain if the previously requested changes were still applicable. The operator responded indicating there were some changes to their initial request.

Revised changes requested relate to ANZAC Day and Boxing Day and are detailed above under proposal heading.

Community Engagement

Where trading hours are changed Engagement and Communications branch will notify the community of the changes through existing communications channels. The operator will also advertise the trading hours changes on their website and social media outlets.

Attachments

There are no attachments for this report.

14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

14.1 - Urban Utilities Monthly Report - February 2022

14.2 - Quarterly Investment Report - January to March 2022

Moved By: Cr Holstein

Seconded By:

Cr Wilson

Resolution Number: 20-24/0553

CARRIED

6/0

14.1 Urban Utilities Monthly Report - February 2022

Author: Vickie Wieland, Executive Assistant Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with highlights from the Urban Utilities (UU) February 2022 Board Meeting.

This document is for Council's information only.

Executive Summary

Lockyer Valley Regional Council maintains an ongoing relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils, and governed by an independent Board.
- Tasked with delivering drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and wastewater services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Proposal

Significant activities

In December 2021, the Urban Utilities Board and Executive Leadership Team participated in an internally facilitated Board Black Swan and White Unicorn Workshop. The workshop aimed to validate Urban Utilities' agility and ability to anticipate, respond to and adapt to threats and opportunities in our operating environment. Four prepared scenarios were explored in depth: ransomware attacks; climate related disaster events; international tensions impacting global supply chains; and acquisition management, including management of intellectual property and non-regulated revenues. Insights from the workshop have identified a series of proposed actions which will deliver business improvements.

Over the Christmas-New Year period, the Board has monitored Urban Utilities' response to the evolving COVID-19 situation, following the reopening of State borders and the spread of the Omicron strain. Urban Utilities enacted an 'Amber-Measured' response, with employees instructed to conduct work from home where possible. Some critical worksites were classified as 'Red-Restricted' and the response also included a Rapid Antigen Testing program at critical sites.

In early February, the Board held a strategy session involving presentations from thought leaders on global, national and regional megatrends, environmental leadership, and opportunities associated with the 2032 Brisbane Olympic and Paralympic Games.

Board meeting 21 February 2022

The Board met on 22 February 2022 for its ordinary Board meeting. After an in-camera update by the Chair and panel on the progress of the CEO search process, the following matters were discussed:

Enhancing Liveability of Communities

2032 Games Ambition and Stakeholder Influencing

The Board discussed activities and stakeholder engagement associated with the planning and preparations for the 2032 Brisbane Olympics Games, given that the timeframe leading up to the Games was conducive to pursuit of a variety of opportunities for integrated planning. The Board recognised that water quality and water security would be key elements of delivery of a successful Games. These were also key concerns of Urban Utilities and the sustainability and climate positive objectives for the Games were closely aligned with Urban Utilities' ambitions.

Urban Utilities is currently developing an Olympic ambition statement and will consider this further at a workshop to be held on 21 March. The ambition statement will be shared with shareholding councils following this discussion.

Foundational Success

SCADA Program – Additional Funding Request

The Board considered progress towards implementation of the SCADA Uplift Program. This program includes an upgrade of operational technology, and of switchboards and control infrastructure on urban and regional sites, and a two phase project to upgrade radio communications that transfer information from sites. A sub-project to implement an enterprise level database that utilises SCADA data for enterprise wide analysis and reporting has been completed. Management of technical and commercial issues associated with 'shared services' at the interface between Urban Utilities' existing systems and program works had been a key focus during 2021.

The Board approved a funding increase of \$10M for the SCADA Program, including a contingency of \$4.73M and noted that the program was on track for completion by December 2022.

Kedron Brook-Breakfast Creek Integrated Catchment Plan Strategic Business Case

The Board approved the Strategic Business Case that will execute Urban Utilities' servicing strategy in the Kedron Brook-Breakfast Creek Catchment.

Integrated Catchment Planning is an adaptive planning approach to create 10 year investment plans for catchments. The Kedron Brook and Breakfast Creek sewerage sub-catchments form part of the S1 sewerage catchment and serve a third of the S1 catchment population of around 550,000 people and over 10,000 non-residential customers. Current issues identified for this sub-catchment include poor wet weather sewer system performance, regular dry weather sewer surcharging, and risks of wastewater service interruptions due to the poor and deteriorating condition of critical assets.

The Strategic Business Case includes a proposed ten year program with a total investment of \$193.3M in capital projects and \$6.59M in operational expenditures that are interdependent in providing an uplift in performance.

Duncan Street Project Update

The Board received an update on the design and fit-out of accommodation which will house Urban Utilities' new corporate offices at 31 Duncan Street, Fortitude Valley, from 2023. The new corporate offices will offer contemporary ways of working as an exemplar of a post-pandemic workplace.

Social and Economic Value

Expansions and Adjacencies Report

The Urban Utilities Board has endorsed a set of initiatives to support inorganic growth and diversification and has recently established a Water Ventures team to manage the growth and development of the pipeline of initiatives and ventures.

The Board received a regular report on these initiatives at its 21 February meeting. Initiatives being pursued include a sustainable water precinct, food waste co-digestion processing, sustainable (recycled) water supply for green hydrogen production and pelletisation pilot works. The Board continues to monitor commercial risks and returns in pursuing these initiatives to ensure that 'beyond the meter' solutions deliver appropriate value and returns. A potential pivot from industrial to residential customers is being planned for FY23.

Environmental Leadership

Managing Contaminants of Emerging Concern

The Board discussed their approach to managing contaminants of emerging concern (CECs), in particular, the importance of collaboration with other providers through knowledge sharing and advocacy on regulation and wider controls. While there were inherent limitations in the water treatment system in the Brisbane area for managing CECs, the Board noted the role for treated water and purified recycled water in managing CEC risks and the benefits of rigorous water testing and analysis to understand water quality over time.

Constructive Culture

Administrative and Technical Enterprise Agreement Bargaining Parameters

The Board considered key bargaining items for the replacement *Urban Utilities Administrative and Technical Employees' Enterprise Agreement* and approved the proposed bargaining parameters.

Board Special Meeting 3 March 2022

During the significant rain and flooding event in South East Queensland and in its immediate aftermath, the Board received daily updates on damage to their networks, Urban Utilities' response, customer needs and recovery efforts. At a special meeting on 3 March, the Board considered and approved two policies which would provide support for impacted customers.

These policies would provide relief from water charges for clean-up following flooding, inundation or overland water flow, at a dollar amount of \$50 per affected customer (equating to around 30 kL of water). Additionally, for properties deemed uninhabitable, relief from access charges of between two and four billing cycles (dependent on customer circumstances) would be available upon application.

Attachments

There are no attachments for this report.

14.2

Quarterly Investment Report - January to March 2022

Author: Jodi Marchant, Chief Financial Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

This document is for Council's information only.

Executive Summary

As outlined in Council's 2021-22 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of *the Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As of 31 March 2022, Council had a total investment holding of \$47.04 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue has exceeded the target and investment opportunities will continue to be considered as there are improvements to the economy and offered term deposit rates. There are now a few institutions with higher interest rates, however they are in the lower rated categories and need to be monitored to keep within Council's 2021-22 Investment Policy. In addition, the liquidity of cash is imperative, especially given the uncertainty surrounding cash inflow during the COVID-19 pandemic and the recent flood events.

Proposal

As required by Council's 2021-22 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

As of 31 March 2022, Council had a total investment holding of \$47.04 million.

The two following tables show the investment institution, credit rating and product type of our investment portfolio on 31 March 2022:

Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
QTC	34,037,864	72.36%	AA
Macquarie Bank	1,000,000	2.13%	A+
ME Bank	2,000,000	4.25%	BBB+
Bank of QLD	1,000,000	2.13%	BBB+

Institution	Amount \$	Percentage Holding	Credit Rating
AMP Bank	6,000,000	12.76%	BBB
Judobank	3,000,000	6.37%	BBB-
Total	47,037,864	100.00%	

Table 2

Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	34,037,864	72.36%
Term Deposit	13,000,000	27.64%
Total	47,037,864	100%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments on 31 March 2022, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a slight increase in interest rates for term deposits with new investments now offered above 1.00%.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	0.76%	0.10%	0.04%

Table 4

Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	0.85%	0.0127%	0.04%

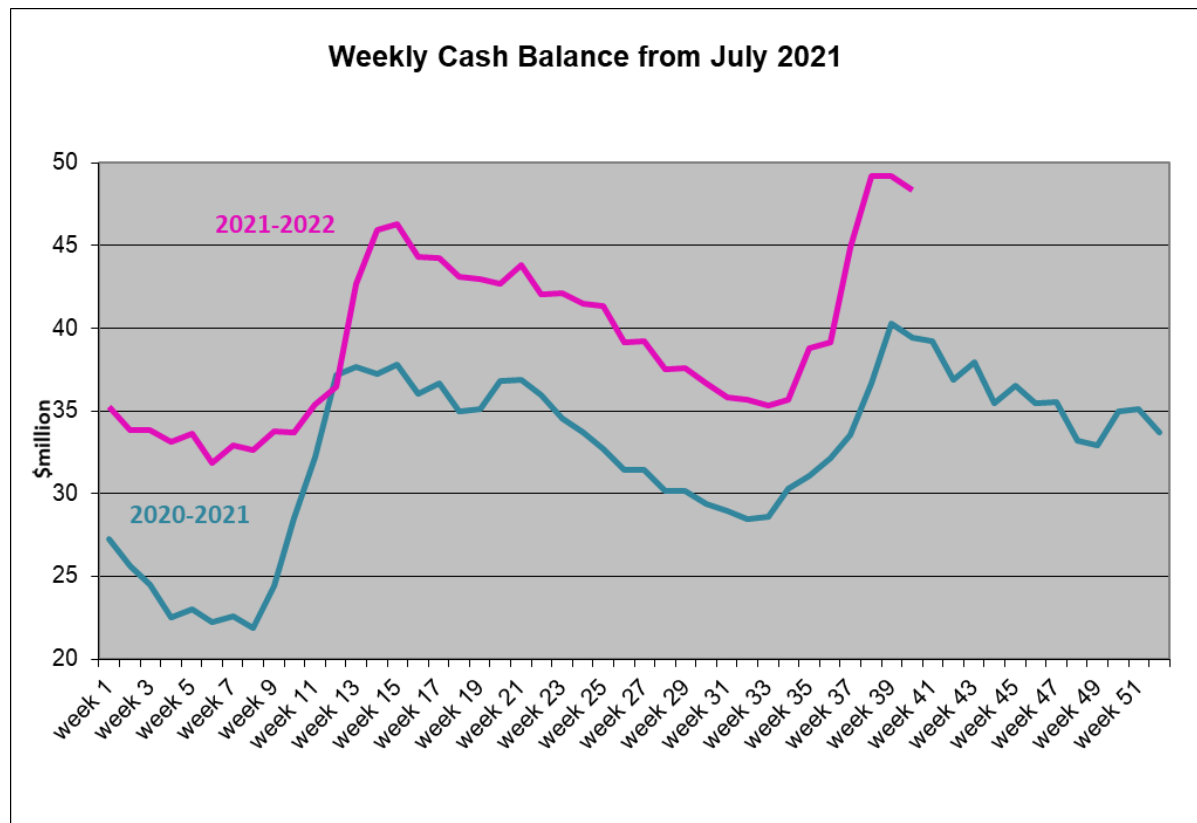
Interest rates have slightly increased for some institutions. The QTC cash fund rate is mid-range of term deposit rates on offer making QTC a slightly more attractive investment option with consideration to liquidity and the Investment Policy. The liquidity of cash is imperative, especially given the uncertainty surrounding cash inflow during the COVID-19 pandemic and with the recent flood events. The best regular rates on offer at present are around 0.25% and 1.10% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	\$186,507	\$84,768	220.02%

As reflected in table 5, interest revenue has exceeded the target for the year to date. Forecast revenue will be increased in the final quarter budget review for 2021-22, however interest rates are expected to remain the same.

During the third quarter, cash at bank has increased as the majority of the second rates levy has been collected and the discount period for the rates levy has ended. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments on 31 March 2022 is in overall compliance with the 2021-22 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
Cash Funds			
QTC Cash Funds	72.36%	100%	27.64%
Term Deposits			
AAA to A+	2.13%	85%	82.87%
A to BBB+	6.38%	45%	38.62%
BBB to BBB	19.13%	30%	10.87%

Attachments

There are no attachments for this report.

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public, the time being 9:28am, to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Sundry Debtor Write-Off

This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved By: Cr Hagan

Seconded By:

Cr Cook

Resolution Number: 20-24/0554

CARRIED

6/0

OPEN SESSION

THAT Council move into open session, the time being 9:53am.

Moved By: Cr Wilson

Seconded By:

Cr Vela

Resolution Number: 20-24/0555

CARRIED

6/0

15.1 Sundry Debtor Write-Off

Author: Brock Donlan, Coordinator Community and Sports

Responsible Officer: John Keen, Group Manager Infrastructure

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's approval to write off part of invoice 7097, debtor number 101765.

Officer's Recommendation:

THAT Council approve to write off the amount of \$7,223.00 pertaining to invoice 7097 from debtor number 101765.

RESOLUTION

THAT item 15.1, Sundry Debtor Write-Off, lie on the table until the next Ordinary meeting of Council for the purpose of providing further information to assist in decision making.

Moved By: Cr Wilson

Resolution Number: 20-24/0556

CARRIED

6/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 9:54am.