

# **ORDINARY MEETING OF COUNCIL**

**AGENDA** 

18 MAY 2022

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## 1. MEETING OPENED

## 1.1 Acknowledgement of Country

The traditional owners of the land on which the meeting is held to be acknowledged.

1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

## 2. LEAVE OF ABSENCE

2.1 Leave of Absence - Mayor Tanya Milligan

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

## **Officer's Recommendation:**

THAT leave of absence be granted to Mayor, Cr Tanya Milligan from this meeting as she will be on Annual Leave.

## **Attachments**

There are no attachments for this report.

## 3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Author:Bella Greinke, Council Business OfficerResponsible Officer:Ian Church, Chief Executive Officer

## **Purpose:**

## Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

## **Attachments**

There are no attachments for this report.

# 4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

## 4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

## 4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

#### 5. MAYORAL MINUTE

No Mayoral Minute.

## 6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 20 April 2022

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

## Purpose:

## Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 April 2022 be taken as read and confirmed.

## **Attachments**

There are no attachments for this report.

## 7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

## 8. COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Audit and Risk Management

Committee - 31 March 2022

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

**Responsible Officer:** Ian Church, Chief Executive Officer

## **Purpose:**

## **Officer's Recommendation:**

THAT Council receive and note the unconfirmed Minutes of the Audit and Risk Management Committee meeting held on 31 March 2022, as attached to this report.

## **Attachments**

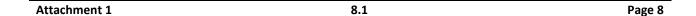
1 Unconfirmed Minutes ARMC 19 Pages



## **AUDIT & RISK MANAGEMENT COMMITTEE**

**MINUTES** 

31 MARCH 2022



31 MARCH 2022

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9.	Audit and risk management committee members only session with internal and external audit						
10.	Meeting Closed						

#### ATTENDANCE:

## Councillor Members

- Cr Jason Cook
- Cr Chris Wilson

## **Independent External Members (voting)**

- Kerry Phillips (Chairperson)
- Martin Power
- Adrian Morey

## Attendees (non-voting)

- Ian Church, Chief Executive Officer
- Madonna Brennan, Risk, Audit & Corporate Planning
   Advisor
- Christie Wytenburg, Coordinator Business Improvement
- Bella Greinke, Council Business Officer (Secreteriat)
- Jodi Marchant, Chief Financial Officer
- Graham Cray, Manager Information Communication Technology
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)
- Wayne Gorrie, O'Connor Marsden & Associates (Internal Audit)
- Helen Edwards, Crowe (External Audit)
- Logan Meehan, Crowe (External Audit)
- Lisa Fraser, Queensland Audit Office
- Ashita Lal, Queensland Audit Office
- Annette Doherty, Acting Group Manager Community and Regional Prosperity (part of meeting)
- Dan McPherson, Group Manager People, Customer and Corporate Services.

#### 1. MEETING OPENED

The meeting commenced at 10:07am.

#### 2. APOLOGIES

There were no apologies for the meeting.

## 3. DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY MEMBERS

#### 3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the member that has an interest in the matter
  - iv. the nature of the member's relationship with the entity that has an interest in a matter
  - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

## 3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
  - i. the name of the related party to the member
  - ii. the nature of the relationship of the related party to the member
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the member or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations were made by members at this time.

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## 4. CONFIRMATION OF MINUTES

4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes 20

December 2021

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

## Officer's Recommendation:

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Monday 20 December 2021 be taken as read and confirmed.

## **RESOLUTION**

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Monday 20 December 2021 be taken as read and confirmed.

Moved By: K Phillips Seconded By: A Morey

**Resolution Number: ARMC/0228** 

CARRIED 5/0

## 5. BUSINESS ARISING FROM MINUTES

No business arising from minutes.

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#### 6. AUDIT COMMITTEE REPORTS

6.1 Chief Executive Officer's Report

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

#### Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

#### RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By: K Phillips Seconded By: Cr Wilson

**Resolution Number: ARMC/0229** 

CARRIED 5/0

## Key Discussion Highlights from the Meeting

The Chief Executive Officer highlighted key points and opened the report for questions/discussion.

## **Integrity Functions**

Independent Member, Martin Power, sought clarification on the charts included in this section of the
report as they contain inconsistent data. Council's Risk, Audit And Corporate Planning Advisor clarified
that one of the charts includes an item relating to an administrative action complaint that is being
reviewed. This information will be presented in a clearer format in future reports.

## Corporate Plan Review

Council's Risk, Audit And Corporate Planning Advisor provided an overview of the Corporate Plan
review and the actions that need to be undertaken to complete the review. The Chair confirmed
Council understood the impacts the new Planning Scheme will have on the Corporate Plan and the
expectation that comprehensive community engagement will be undertaken on the new Scheme. The
Chief Executive Officer provided an overview of the process agreed to implement the draft Scheme
and highlighted the additional work being done on flood modelling.

## Flood Damage

• The Chief Executive Officer informed the Committee that Council is currently completing emergent

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works to provide temporary repairs to flood damage and also working with the Queensland Reconstruction Authority (QRA) to assess the extent of damage for future permanent repairs and betterment. The Chief Financial Officer explained that Council is taking a cautious approach to ensure that all costs will be recoverable.

• Independent Member, Adrian Morey, questioned QRA's stance on "build back better". The Committee was informed that Council is working with the QRA and the Local Government Association Queensland (LGAQ) to ensure that funding is available for betterment projects.

There was no further discussion in relation to this item.

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6.2 External Audit Update including External Audit Plan for year ending June

2022

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

The attached report provides a briefing on the status of the external audit activity, including Council's draft External Audit Plan for the financial year ending 30 June 2022.

#### Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the External Audit Update, including the draft External Audit Plan for the financial year ending 30 June 2022.

#### RESOLUTION

THAT the Audit and Risk Management Committee receive and note the External Audit Update, including the draft External Audit Plan for the financial year ending 30 June 2022.

Moved By: K Phillips Seconded By: Cr Cook

Resolution Number: ARMC/0230

CARRIED 5/0

## Key Discussion Highlights from the Meeting

The Queensland Audit Office (QAO) and Crowe representatives highlighted the key points of the External Audit Update and the Draft External Audit Plan.

- Martin Power, Independent Member, expressed concerns regarding the use of the previous asset
  valuers and asked if this valuation is going to include all assets or only buildings and public spaces.
  Council's Chief Financial Officer clarified that the buildings and public spaces are being reviewed by
  APV who have been engaged as Council's new Asset Valuers; other Infrastructure assets will undergo
  management review including indexation and impairment from the recent flooding.
- The Chair brought to the attention of the Committee the COVID factors that will need to be
  considered, however stated these will be more evident in the first two quarters, and flooding will have
  the largest effect on the financial statements.
   QAO provided the following link to an article on <u>Assessing the Impact of Natural Disasters on Your</u>
  Financial Statements for information.
- The Committee heard that there are two external audit items to be completed by early June, and
  these are still on track to be completed within the timeframe, despite competing priorities. Likewise,
  the waste provision position paper and shell statements are on track to be completed and provided to
  the Committee members prior to the external auditors.
- Independent Member, Martin Power questioned the source of the analytics provided. Crowe representative, Logan Meehan, confirmed it is a combination of Crowe and QAO data. Further, Martin

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Power commented on the discrepancy on when the Audit Report will be provided as there are two separate dates listed. Logan Meehan committed to investigating.

• When queried, Council's Chief Financial Officer informed the Committee that the financial statement preparation maturity model will be reassessed and presented to the next Committee meeting.

There was no further discussion in relation to this item.



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6.3 Internal Audit Progress Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity (current Plan) which has occurred since the previous meeting of the Committee held on 20 December 2021.

## Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Internal Audit Update. And further;

THAT the Audit and Risk Management Committee accept the Report on Property Management provided by O'Connor Marsden and Associates and the inclusion of the agreed recommendations and management action summaries in Council's Audit Register for action and future progress reporting.

#### **RESOLUTION**

THAT the Audit and Risk Management Committee receive and note the Internal Audit Update. And further;

THAT the Audit and Risk Management Committee accept the Internal Audit Report on Property Management provided by O'Connor Marsden and Associates. The agreed recommendations and management action summaries will be included in Council's Audit Register for action and future progress reporting, subject to removing the words "in principle" against acceptance of a recommendation.

Moved By: K Phillips Seconded By: Cr Wilson

Resolution Number: ARMC/0231

CARRIED 5/0

## Key Discussion Highlights from the Meeting

The internal audit representatives provided an overview of the report and highlighted the key changes to the internal audit plan.

- In relation to the property management audit, Adrian Morey, Independent Member, stated that five
  recommendations have been accepted "in principle" and queried what this meant. The Committee
  accepted that this term lacks clarity and agreed to use more direct language.
- Recommendation 3.9 of the Property Management Internal Audit Report was discussed, with Councillor Member Jason Cook expressing surprise that the change was not clearly communicated to not for profit groups.
- Adrian Morey, Independent Member, queried if Internal Audit were satisfied that the management

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responses provided were sufficient to manage overall risk. Internal Audit representative, Wayne Gorrie, confirmed that there are areas for improvement, but as a whole there are no major concerns. Furthermore, Wayne Gorrie confirmed that this is a common issue in regional Councils and is happy with how this Council is progressing and slowly improving.

There was no further discussion in relation to this item.



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6.4 Review 3-Year Internal Audit Plan and Summary of Assurance

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

The purpose of this report is to present the revised 3-year Internal Audit Plan and supporting Summary of Assurance to the Audit and Risk Management Committee for review in preparation for the 2022-2023 financial year.

#### Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Summary of Assurance update.

And further;

THAT the Audit and Risk Management Committee endorse Council's revised three-year Internal Audit Plan.

#### RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Summary of Assurance update.

And further;

THAT the Audit and Risk Management Committee endorse Council's revised three-year Internal Audit Plan.

Moved By: K Phillips Seconded By: A Morey

Resolution Number: ARMC/0232

CARRIED 5/0

## Key Discussion Highlights from the Meeting

An overview of the Summary of Assurance and Internal Audit Plan was provided to the Committee by Council's Risk, Audit and Corporate Planning Advisor.

- Independent Member, Adrian Morey, requested an explanation of the Watchlist included in the three
  year Internal Audit Plan. O'Connor Marsden representative, Cathy Blunt, explained that items on the
  Watchlist are "hot topics" or areas of concern which could require an internal audit in the future.
  Cathy further explained that the Watchlist is determined by evaluating a number of factors such as the
  key risks to Council, the key risks/areas of interest in the industry and what other Local Government
  Areas are reviewing.
- It was noted that three internal audits are proposed for the 2022/2023 financial year whereas four
  would be more standard for an organisation the size of LVRC. Cathy Blunt detailed that by only
  undertaking three audits, more time and resources can be invested into each audit to achieve a
  deeper level of research and understanding.
- Independent Member, Martin Power, requested further information regarding the three internal

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audits as opposed to four, Council's Risk, Audit and Corporate Planning Advisor advised that the impacts of COVID and the recent flooding have changed staff priorities and reduced capacity. However, if there is capacity in the fourth quarter, Council will perform further work on risk assurance mapping.

- Adrian Morey, Independent Member, queried if Council's involvement in the Somerset and Lockyer Valley Water Collaborative Project or the Lockyer Valley Equine Precinct had been considered for audit. O'Connor Marsden representative, Cathy Blunt, confirmed although neither item had been specifically considered, however elements of the Lockyer Valley Equine Precinct project were captured in the Project Management audit undertaken in 2021. Both items will be added to the Watchlist for further consideration.
- Martin Power, Independent Member, sought more information on the delays in the Data Analytics Audit. Council's Risk, Audit and Corporate Planning Advisor clarified that a project plan is being developed to determine how Data Analytics can be utilised within the organisation. Delays experienced are due to staff workloads being at capacity with competing priorities.
- Independent Member Martin Power queried whether External Audit could assist with the Revenue Management audit to save duplication of works. Crowe representatives present advised that this is something they are able to consider and will communicate with internal auditors on the matter.
- The Chair queried the inclusion of waste as its own audit in the internal audit plan and asked if this
  should be included in the upcoming Revenue Management audit. The O'Connor Marsden
  representative advised that the exact scope of the Revenue Management audit has not yet been
  determined and it may only focus on certain areas, (and therefore may not include waste), as opposed
  to doing a surface level review of all revenue streams.

There was no further discussion in relation to this item.

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At this juncture, the Committee took a break from 11:33am until 11:45am.

6.5 Audit Register - Progress Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

This report provides the Audit and Risk Management Committee with an update on the action taken in relation to previous audit recommendations identified in Council's Audit Register.

## Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

#### And further;

THAT the Audit and Risk Management Committee accept items numbered 19IATCR2.2 and 21IAPVDA3.2.1-2 are completed and can be archived from the active Audit Register.

#### **RESOLUTION**

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

#### And further;

THAT the Audit and Risk Management Committee accept items numbered 19IATCR2.2 and 21IAPVDA3.2.1-2 are completed and can be archived from the active Audit Register.

Moved By: K Phillips Seconded By: M Power

Resolution Number: ARMC/0233

CARRIED 5/0

## Key Discussion Highlights from the Meeting

Council's Risk, Audit and Corporate Planning Advisor provided an update of the Audit Register to the Committee.

- A question was raised by Adrian Morey, Independent Member, on the closing of aged items on the
  register and if this risk is being managed. The Committee was informed that the Executive Leadership
  Team review the register on a quarterly basis to assess the items.
- To improve accountability, the Chair raised the idea of the Executive Leadership Team attending
  future meetings to discuss outstanding audit register items. In the interest of improving the accuracy
  of the register, the Internal Auditors and Council's Risk, Audit and Corporate Planning Advisor will
  review the long outstanding items on the register and develop a plan to complete these.

There was no further discussion in relation to this item.

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6.6 Annual Review of Performance of Internal Audit and Internal Audit Charter

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

This Report is presented to the Audit and Risk Management Committee to facilitate the requirement to undertake an annual review of the performance of Internal Audit and the Internal Audit Charter, as identified in the Internal Audit Charter and the Committee's rolling work plan.

A member only session will be conducted at the meeting to complete the review of the performance of Internal Audit.

#### Officer's Recommendation

THAT the Members of the Audit and Risk Management Committee undertake a review of the Internal Audit Charter, as attached, and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.

#### And further;

THAT the Members of the Audit and Risk Management Committee participate in a member only session to review the performance of Internal Audit with the outcome to be presented to Council for consideration.

#### RESOLUTION

THAT the Members of the Audit and Risk Management Committee undertake a review of the Internal Audit Charter and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.

#### And further;

THAT the Members of the Audit and Risk Management Committee participate in a member only session to review the performance of Internal Audit with the outcome to be presented to Council for consideration.

Moved By: K Phillips Seconded By: M Power

Resolution Number: ARMC/0234

CARRIED 5/0

Committee Members participated in a members only session to discuss the Internal Audit Charter and the performance of Internal Audit. Following, the Internal Audit representative online was brought into the session to briefly discuss their performance.

## Key Discussion Highlights from the Meeting

There was no further discussion in relation to this item.

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#### 7. ITEMS FOR INFORMATION

7.1 ICT and Information Management Review

Author: Graham Cray, Manager Information Communication Technology

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

#### Summary:

The purpose of this report is to provide the Audit and Risk Management Committee with a copy of the final Information Communication Technology (ICT) and Information Management (IM) system review Report completed by McGrathNicol.

#### Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the final Information Communication Technology and Information Management Review Report, as attached to this report, for information purpose only.

#### RESOLUTION

THAT the Audit and Risk Management Committee receive and note the final Information Communication Technology and Information Management Review Reports for information purpose only.

Moved By: K Phillips Seconded By: M Power

Resolution Number: ARMC/0235

CARRIED

5/0

## Key Discussion Highlights from the Meeting

An overview of the Information Communication Technology and Information Management Review Reports was provided to the Committee, with key points highlighted by Council's Manager Information Communication Technology, (ICT).

- Adrian Morey, Independent Member, raised concerns about the Information Security Management System (ISMS) review being deferred and queried how Council is going to manage the risk in the interim. Council's Manager ICT advised that Council will consider this as action plans are developed for each of the McGrath Nicol recommendations, however in the meantime will continue with current cyber security strategies.
- When questioned about the 29 recommendations in the report and their achievability, the Manager ICT advised that detailed action plans are being developed for each of the recommendations in the report and these will be presented to a future Committee meeting.
- Independent Member, Martin Power, expressed that the highest risks to Council include cyber security, financing, resources and procurement.
- Discussion was held around the recommendations included in the reports and what information is
  presented to the Committee. The Chair expressed a preference that all recommendations should be

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monitored by the Committee as each has underlying risks. Committee advisors agreed to hold additional discussions to better determine what information will be presented to the Committee and how.

- The Chair made several recommendations about the structure and duties of the newly formed ICT Steering Committee and the TechnologyOne Committee.
- In addition, the Chair provided significant feedback in relation to a number of the recommendations made in the Information Communication Technology Review Report.
- The Chair also made comment on the Information Management Review and agreed to have additional discussions with the Chief Executive Officer.

There was no further discussion in relation to this item.

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7.2 Financial Performance Report

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

This report provides the Audit and Risk Management Committee with the summary of Council's financial performance against budget for the financial year to 31 January 2022.

## Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

#### RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

Moved By: K Phillips Seconded By: Cr Wilson

Resolution Number: ARMC/0236

CARRIED 5/0

## Key Discussion Highlights from the Meeting

Council's Chief Financial Officer provided an overview of the financial statements. The Committee Chair commended the comprehensiveness of the reports and information.

There was no further discussion in relation to this item.

## 8. GENERAL BUSINESS

## Lockyer Valley Regional Growth Discussion

- Council's Acting Group Manager Community and Regional Prosperity attended the meeting to provide an overview of current and anticipated growth and development in the Lockyer Valley region. Key statistics including Development Applications and Building Approvals remain above predictions and have translated into significantly higher fees and charges. There are constraints on the supply of available land and Council is attempting to moderate those constraints based on the development application process. Residential and Commercial production is also slowing due to supply constraints. Council is budgeting conservatively with the expectation that macroeconomic conditions combined with supply constraints will create a slowdown in the near future.
- The Chair thanked the Acting Group Manager.

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## AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Committee Members held a closed session discussion with internal and external audit. Council Advisors were not present for this session.

## 10. MEETING CLOSED

There being no further business, the meeting closed at 1:48pm.



8.2 Receipt of Minutes of the Friends of Das Neumann Haus Meeting - 21 April

2022

**Author:** Lisette New-Sippel, Tourism Officer

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

## Officer's Recommendation:

THAT Council receive the unconfirmed minutes of the Friends of Das Neumann Haus Committee meeting held on 21 April 2022, as attached to this report.

## **Attachments**

1 Minutes - Friends of Das Neumann Haus Committee Meeting, 21 April 2022 3 Pages

# MINUTES OF THE FRIENDS OF DAS NEUMAN HAUS MONTHLY MEETING HELD 21.4.22

Apologies: Corrie Verbeeton/Marion Davis/Julie Austin/Peta

Merrick/Cr Qualischefski

Attending: Trisha Dick/Meg Wright/Karl Woldt/Hannah Choi/Leonor

Ballini/Sue Williams/Lisette New/Linda Naggs/Maria

Larkman/Angela Warrell/Dot Windolf

## **MEETING COMMENCED AT 9.04am**

Minutes of previous meeting moved Sue Williams and seconded Linda Naggs.

## Business arising from those minutes:

Sue Williams read an amendment to previous minutes that covered the change of Authority at the LVRC for providing the 50% of the charge for the musicians at the Heritage festival. That amount will be \$150 and is approved by Colleen Daniels, not Chayne as previously written.

Sue advised approximately 105 people attended Heritage Day, (worked out from drinks purchased) however it was pointed out many others took advantage and explored the Haus.

Our visitors book (following Heritage Day) had an entry thanking the vols for happy service and lovely food. We all appreciated this.

Kerryn, a very lovely volunteer, has resigned due to family obligations. We are all sorry to see her go and we wish her well.

The Key person must check messages on the main phone handset in Sue's office. The message will be changed to explaining we are only available during operating days which will be Friday/Saturday/Sunday.

Lisette has advised that the Visitors Centre hasn't reprinted "current maps" of our local area available, this is being reviewed. Lockyer Valley Regional Council website has up to date maps of the Valley available to view and download.

Sue picked up the black and white and coloured post cards of the Laidley area, in time for the Heritage Festival.

Treasurers Report: (given by Karl Woldt)

Balance as at April 20<sup>th</sup> 2022 is \$26,377.08. All accounts are up to date. Karl noted that a number of IGA Dockets were missing. We are all reminded that when we shop, the docket must go immediately into the Till. Also a honey invoice was missing, but it has been paid. It is important that all accounts are put into the Cash Register for payment.

## **General Business:**

Group booking of more than 8 patrons will be declined due to a severe shortage of volunteers.

The Community Centre in Laidley is having a volunteer drive at the end of April, and Dot has asked for us to be considered as needing vols.

The Community Centre in Laidley, also plan to run a free First Aid Course shortly and we have been offered places. We will keep in touch with them regarding this.

Karl Woldt has moved that we change our operating hours to Friday, Saturday, and Sunday. We only have enough volunteers to cover 2 per shift. This makes it impossible to cover more days. We have several vols about to go on Annual holidays and this will add to the situation.

Sue Williams seconded Karl's motion. All were in favour. We will revisit this decision at the August meeting.

A reminder to all Key people that to enter our building with the new swipe card is: ONE TAP to open, then to lock up is THREE TAPS (1-2 seconds apart). The light MUST TURN RED BEFORE LEAVING.

Dot has advised us that to honour Anzac Day, the Country Women's Association of Glenore Grove, has made a quilt, covered with red, and purple poppies. It will be placed onto the horse outside Das Neuman Haus today. Volunteers will bring it inside at end of shift, and it will go out Friday, Saturday, and Sunday. Dot will arrange for it to be put onto the horse on Monday (as we are not open). Lisette has requested we send her a photo of the quilt on the horse for a possible Facebook post. The Glenore Grove CWA turns 100 years old this year and this

quilt has been made in celebration. Dot gave Lisette the story of the Poppies, which she read aloud to this meeting.

There being no further business MEETING CLOSED AT 9.53AM

Next meeting will be held 9am May 19th. 2022

## 9. **DEPUTATIONS/PRESENTATIONS**

No Deputations/Presentations.

## 10. EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget - 30 April 2022

**Author:** Dee Stewart, Coordinator Accounting Services

**Responsible Officer:** Ian Church, Chief Executive Officer

## **Purpose:**

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 30 April 2022.

## Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2022 as attached to this report.

## **Executive Summary**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 30 April 2022.

At 30 April 2022, revenues are over target and expenditures are over target due to the financial effects of the November and March rain events. There is a budget amendment proposed for adoption by Council at this meeting to address these budget variances. The net recurrent result/Operating surplus/(Deficit) at the end of April is \$11.14 million. This is high in comparison to the anticipated net recurrent result/Operating surplus/(Deficit) at year end. This is expected due to the timing of the second rates levy. It will decline as the year progresses.

A separate statement showing the total revenue and expenditure incurred for the November and February flood events has been included in this month's report.

## **Proposal**

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 30 April 2022.

Operating Revenue - Year to date target \$55.79 million actual \$60.34 million or 108.15%

At 30 April 2022, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The second rates levy for 2021-2022 was raised in February 2022 with a due date of 11 March 2022. Rates collection has been consistent with previous levy trends, despite the impact on the region from recent flood

events. Rates collection will continue to be monitored, with assistance offered to those affected by the floods or COVID-19 through the Financial Hardship Policy. 92.55% of the rates levy was collected as at 6th May 2022.

## Fees and Charges over budget by \$1.36 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.60 million and higher than expected income from plumbing and building fees, childcare fees, waste fees and rates search fees. This line item is also showing as above budget due to an accounting transaction processed to recognise Child Care and Library debtors. These debtors are now brought into Council's corporate software to provide more control and monitoring of these debts in line with Council's debt recovery processes. The fees and charges budget has been reviewed and will be adjusted as part of the proposed budget amendment presented for adoption at this meeting.

## Operating Grants and Subsidies over budget by \$2.40 million

Operating grants and subsidies are over budget due to the receipt of \$1.31 million from QRA for emergency works under disaster recovery funding arrangements and an extra \$1.04 million received from the Financial Assistance Grant. The budget has been updated and will be adjusted as part of the proposed budget presented for adoption at this meeting.

## Other Revenue over budget by \$0.44 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, change of ownership fees and a refund for water and sewerage charges that were incorrectly billed. This line item has been reviewed and will be amended as part of the proposed budget presented at this meeting.

Operating Expenditure - Year to date target \$48.02 million Actual \$49.21 million or 103.42%

At 30 April 2022, overall operating expenditure for the year is over budget by \$1.19 million.

## Employee Costs over budget by \$0.98 million

The overspend on employee costs is primarily due to the November and February rain events with Council's workforce main focus on restoration activities from the recent flooding events. Council has expended \$1.59 million of employee costs on the November and February flood events to date. There is a large transfer of employee costs from the capital budget to the operational budget to cover this overspend. This will be partially offset QRA funding.

## Goods and Services over budget by \$0.21 million

The overspend on materials and services is within the civil operations and flood restoration works due to a heavier focus on maintenance and flood restoration activities following the November and February flood events. There is a large transfer of plant budget from capital to operational expenses as part of the proposed budget amendment due to the recent flooding event as it is Council's main focus over the coming months. This increase in expenditure will be partially offset by QRA funding. Council has expended \$1.46 million for goods and services, including plant hire, on the November and February flood events to date. The expenditure will be closely monitored over the coming months.

There is also an overspend on legal fees and facilities contractors which have been reviewed and form part of the proposed budget to be adopted at this meeting.

Offsetting these overspends are underspends on goods and services mostly due to the delay in delivery of number of operational projects including ICT, Resilient Rivers, and Tourism projects. There is also an underspend on goods and service due to a timing difference with the billing of waste contracts. These adjustments have been addressed as part of the proposed budget presented for adoption at this meeting.

## Capital Expenses – Actual \$1.66 million

The amount shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes and loss on disposal of assets. The high value is attributed to assets being replaced or upgraded prior to the end of their accounting useful life and the derecognition of assets.

Capital Project Expenditure – Year to date target \$17.41 million Actual \$9.92 million or 56.96%

At 30 April 2022, Council has expended \$9.91 million on its capital works program with a further \$4.88 million in committed costs for works currently in progress. The capital works program has been reviewed for deliverability, method of delivery and timing of projects as part of the proposed budget. A number of capital works project will be carried over to the next financial year due to adverse weather impacts, staff resources and supply delays.

The main expenditure is \$9.40 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads.

Additional detail is provided in the capital works program within the attachment.

#### **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 April 2022, Council had \$54.52 million in current assets compared to \$12.81 million in current liabilities with a ratio of 4.25:1. This means that for every dollar of current liability, there is \$4.25 in assets to cover it.

#### Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 April 2022, there has been a net cash inflow of \$14.74 million with \$20.61 million inflow from operating activities; and a net cash outflow of \$4.70 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 30 April, Council's cash balance was \$49.09 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$2.38 million.

## **Options**

#### Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2022.

Or

## Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 30 April 2022.

## **Previous Council Resolutions**

Nil

## **Critical Dates**

Nil

## **Strategic Implications**

## Corporate Plan

Leadership and Council

#### Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
  - 5.7 Compliant with relevant legislation

## **Finance and Resource**

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic and flood events will be monitored and reported to Council as information becomes available

## Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

## Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

## Consultation

## **Internal Consultation**

- Managers and Group Managers
- Finance Team

## **Attachments**

1 Monthly Financial Statements - April 2022 19 Pages

# LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 30th April, 2022



REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and		Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subsidies	and Donations	verable Works	Revenue	Investments	Total
Actual	(43,084,737)	1,817,308	(5,162,120)	(814,102)	(9,936,456)	(249,129)	(846,610)	(2,068,386)		(60,344,232)
Budget	(43,005,614)	1,841,377	(3,795,777)	(688,927)	(7,539,564)	(241,000)	(738,000)	(1,627,242)	-	(55,794,746)
Variance	79,123	24,069	1,366,343	125,175	2,396,891	8,129	108,610	441,145	-	4,549,486
Target %	100.18%	98.69%	136.00%	118.17%	131.79%	103.37%	114.72%	127.11%		108.15%
									-	
Movement to Prior Month Target %	*	*	Ψ	<b>→</b>	→	→	*	Ψ	→	>



EXPENDITURE TO					
DATE		Goods and			
by Type	<b>Employee Costs</b>	Services	Finance Costs	Depreciation	Total
Actual	21,950,024	16,892,247	881,363	9,482,265	49,205,900
Budget	20,970,382	16,679,446	859,622	9,511,100	48,020,550
Variance	(979,642)	(212,801)	(21,741)	28,835	(1,185,349)
Target %	104.67%	101.28%	102.53%	99.70%	102.47%
Movement to Prior	•	•	>	>	•

### LOCKYER VALLEY REGIONAL COUNCIL Interim Capital Revenue and Expenditure Dashboard For the Period Ending 30th April, 2022





Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

### Capital Expenditure (Cumulative)



	People,			
EXPENDITURE TO	<b>Customer and</b>		Community	
DATE	Corporate		and Regional	
by Group	Services	Infrastructure	Prosperity	Total
Actual	453,442	9,402,520	59,315	9,915,277
Budget	1,185,168	16,102,464	119,300	17,406,931
Target %	38.26%	58.39%	49.72%	56.96%
Movement to Prior Month Target %	→	•	<b>→</b>	Ψ

### Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	43,004,780	43,084,737	43,005,614	(79,123)	-0.18%
Discount	(1,841,377)	(1,817,308)	(1,841,377)	(24,069)	1.31%
Charges and Fees	4,963,655	5,160,300	3,795,777	(1,364,523)	-35.95%
Interest	883,000	814,102	688,927	(125,175)	-18.17%
Operating Grants and Subsidies	8,139,211	9,936,456	7,539,564	(2,396,891)	-31.79%
Operating Contributions and Donations	921,000	249,129	241,000	(8,129)	-3.37%
Revenue - Contract/Recoverable Works	738,000	846,610	738,000	(108,610)	-14.72%
Other Revenue	1,991,450	2,068,386	1,627,242	(441,145)	-27.11%
Profit from Investments	1,980,000	-	-	-	0.00%
Total Recurrent Revenue	60,779,719	60,342,412	55,794,746	(4,547,666)	-8.15%
Capital Revenue					
Capital Grants, Subsidies and Contributions	11,171,901	5,006,943	7,395,855	2,388,912	32.30%
Total Revenue	71,951,620	65,349,355	63,190,601	(2,158,754)	-3.42%
Capital Income					0.00%
Total Income	71,951,620	65,349,355	63,190,601	(2,158,754)	-3.42%
Expenses					
Recurrent Expenses					
Employee Costs	26,075,076	21,950,024	20,970,382	(979,642)	-4.67%
Goods and Services	20,422,162	16,892,247	16,679,446	(212,801)	-1.28%
Finance costs	1,123,890	881,363	859,622	(21,741)	-2.53%
Depreciation	11,413,320	9,482,265	9,511,100	28,835	0.30%
Total Recurrent Expenses	59,034,448	49,205,900	48,020,550	(1,185,349)	-2.47%
Capital Expenses	_	1,663,786	-	(1,663,786)	0.00%
Loss on Sale	250,000	(71,939)	250,000	321,939	128.78%
Total Expenses	59,284,448	50,797,746	48,270,550	(2,527,195)	-5.24%
Net Recurrent Result/Operating Surplus/(Deficit)	1,745,271	11,136,513	7,774,196	(3,362,317)	-43.25%
NET RESULT AFTER CAPITAL ITEMS	12,667,172	14,551,609	14,920,051	368,441	2.47%

### Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	34,368,218	34,424,655	34,369,052	(55,603)	(0.16)
Discount	(1,597,000)	(1,615,080)	(1,597,000)	18,080	(1.13)
Charges and Fees	230,205	400,694	204,705	(195,989)	(95.74)
Interest	839,000	779,847	652,260	(127,586)	(19.56)
Operating Grants and Subsidies	4,321,321	4,978,546	4,261,321	(717,225)	(16.83)
Operating Contributions and Donations	21,000		11,000	11,000	100.00
Revenue - Contract/Recoverable Works		157		(157)	-
Other Revenue	1,160,000	1,035,861	913,333	(122,528)	(13.42)
Profit from Investments	1,980,000				
Total Recurrent Revenue	41,322,744	40,004,679	38,814,671	(1,190,008)	(3.07)
Capital Revenue					
Capital Grants, Subsidies and Contributions	144,800	118,968	120,000	1,032	0.86
Total Revenue	41,467,544	40,123,647	38,934,671	(1,188,976)	(3.05)
Capital Income	-	-	-	-	-
Total Income	41,467,544	40,123,647	38,934,671	(1,188,976)	(3.05)
Expenses					
Recurrent Expenses					
Employee Costs	4,635,142	3,049,359	3,213,471	164,112	5.11
Goods and Services	3,192,236	2,220,693	2,717,909	497,216	18.29
Finance costs	294,749	250,310	231,200	(19,110)	(8.27)
Depreciation	9,637,940	8,030,670	8,031,617	947	0.01
Total Recurrent Expenses	17,760,067	13,551,032	14,194,197	643,165	4.53
Capital Expenses					
Loss on Sale	-	-	-	-	
Total Expenses	17,760,067	13,551,032	14,194,197	643,165	4.53
Net Recurrent Result/Operating Surplus/(Deficit)	23,562,677	26,453,647	24,620,474	(1,833,173)	(7.45)
NET RESULT AFTER CAPITAL ITEMS	23,707,477	26,572,615	24,740,474	(1,832,141)	(7.41)

### Lockyer Valley Regional Council (People, Customer and Corporate Services) Statement of Comprehensive Income For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,461,364	7,484,875	7,461,364	(23,511)	(0.32)
Discount	(244,377)	(202,228)	(244,377)	(42,149)	17.25
Charges and Fees	534,500	565,320	423,500	(141,820)	(33.49)
Interest	43,000	32,938	35,833	2,895	8.08
Operating Grants and Subsidies	465,500	393,186	365,500	(27,686)	(7.57)
Operating Contributions and Donations	50,000	53,124	50,000	(3,124)	(6.25)
Other Revenue	526,000	490,605	437,667	(52,939)	(12.10)
Total Recurrent Revenue	8,835,987	8,817,820	8,529,487	(288,333)	(3.38)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,320,000	93,934	1,320,000	1,226,066	92.88
Total Revenue	10,155,987	8,911,754	9,849,487	937,733	9.52
Capital Income	-	-	-	-	-
Total Income	10,155,987	8,911,754	9,849,487	937,733	9.52
Expenses					
Recurrent Expenses					
Employee Costs	5,544,457	4,819,855	4,677,565	(142,290)	(3.04)
Goods and Services	9,515,842	6,947,754	8,021,072	1,073,318	13.38
Finance costs	243,243	186,690	184,170	(2,520)	(1.37)
Depreciation	579,940	489,030	483,283	(5,747)	(1.19)
Total Recurrent Expenses	15,883,482	12,443,329	13,366,090	922,761	6.90
Capital Expenses					
Loss on Sale		115,575		(115,575)	
Total Expenses	15,883,482	12,558,904	13,481,665	807,186	5.99
Net Recurrent Result/Operating Surplus/(Deficit)	(7,047,495)	(3,625,509)	(4,836,603)	(1,211,094)	25.04
NET RESULT AFTER CAPITAL ITEMS	(5,727,495)	(3,647,150)	(3,632,178)	130,547	(3.59)

### Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue	244.050	244.052	244.050	(40)	(0.00)
Rates and Utility Charges (Gross)	311,058	311,068	311,058	(10)	(0.00)
Charges and Fees	3,832,950	3,906,862	2,862,572	(1,044,290)	(36.48)
Interest	1,000	1,317	833	(484)	(58.04)
Operating Grants and Subsidies	996,750	863,528	837,103	(26,425)	(3.16)
Operating Contributions and Donations	850,000	196,005	180,000	(16,005)	(8.89)
Revenue - Contract/Recoverable Works	70.450	4,850		(4,850)	(1.04)
Other Revenue	70,450	65,826	64,575	(1,251)	(1.94)
Total Recurrent Revenue	6,062,208	5,349,457	4,256,141	(1,093,315)	(25.69)
Capital Revenue Capital Grants, Subsidies and Contributions		27,500		(27,500)	
Total Revenue	6,062,208	5,376,957	4,256,141	(1,120,815)	(26.33)
Capital Income		-	-	-	-
Total Income	6,062,208	5,376,957	4,256,141	(1,120,815)	(26.33)
Expenses Recurrent Expenses					
Employee Costs	6,840,755	5,774,195	5,771,618	(2,576)	(0.04)
Goods and Services	4,101,107	1,904,825	3,357,605	1,452,780	43.27
Finance costs	6,000	3,221	5,047	1,826	36.18
Depreciation	26,540	17,973	22,117	4,144	18.74
Total Recurrent Expenses	10,974,402	7,700,214	9,156,387	1,456,173	15.90
Capital Expenses Loss on Sale	:	13,005		(13,005)	
Total Expenses	10,974,402	7,713,219	9,156,387	1,443,168	15.76
Net Recurrent Result/Operating Surplus/(Deficit)	(4,912,194)	(2,350,757)	(4,900,245)	(2,549,488)	52.03
NET RESULT AFTER CAPITAL ITEMS	(4,912,194)	(2,336,262)	(4,900,245)	(2,563,983)	52.32

### Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	864,140	864,140		-
Charges and Fees	366,000	287,424	305,000	17,576	5.76
Operating Grants and Subsidies	2,355,640	2,701,196	2,075,640	(625,556)	(30.14)
Revenue - Contract/Recoverable Works	738,000	841,603	738,000	(103,603)	(14.04)
Other Revenue	235,000	476,094	211,667	(264,427)	(124.93)
Total Recurrent Revenue	4,558,780	5,170,457	4,194,447	(976,010)	(23.27)
Capital Revenue					
Capital Grants, Subsidies and Contributions	9,707,101	4,766,541	5,955,855	1,189,314	19.97
Total Revenue	14,265,881	9,936,998	10,150,301	213,304	2.10
Capital Income	-	-	-	-	-
Total Income	14,265,881	9,936,998	10,150,301	213,304	2.10
Expenses					
Recurrent Expenses					
Employee Costs	9,054,722	6,716,793	7,307,728	590,935	8.09
Goods and Services	3,612,978	3,708,827	2,582,860	(1,125,967)	(43.59)
Finance costs	579,898	441,142	439,205	(1,937)	(0.44)
Depreciation	1,168,900	944,593	974,083	29,491	3.03
Total Recurrent Expenses	14,416,497	11,811,355	11,303,877	(507,478)	(4.49)
Capital Expenses		1,650,781		(1,650,781)	
Loss on Sale	250,000	(187,514)	250,000	437,514	175.01
Total Expenses	14,666,497	13,274,621	11,553,877	(1,720,745)	(14.89)
Net Recurrent Result/Operating Surplus/(Deficit)	(9,857,717)	(6,640,898)	(7,109,430)	(468,532)	6.59
	, , , , ==,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,	
NET RESULT AFTER CAPITAL ITEMS	(400,617)	(3,337,624)	(1,403,575)	1,934,048	(137.79)

### LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 30 April, 2022

	2021-2022 ual Budget	2021-2022 YTD Actuals
Cash flows from operating activities:		
Receipts		
·	2,080,000	66,259,774
Dividend received	-	-
Interest received	880,000	814,102
Payments		
Payments to suppliers and employees (52,	,970,000) (	45,696,721)
Interest expense (1,	,010,000)	(768,186)
Net cash inflow (outflow) from operating activities	3,990,000	20,608,969
Cash flows from investing activities:		
	1,220,000	4,557,605
		10,235,903)
Payments for investment property	-	,,,
	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	982,587
Net cash inflow (outflow) from investing activities (12,	,860,000)	(4,695,711)
Cash flows from financing activities:		
Repayment of borrowings (1)	,580,000)	(1,177,630)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities (1,	,580,000)	(1,177,630)
Net increase (decrease) in cash and cash equivalents held (5,	,460,000)	14,735,628
,	1,600,000	34,350,830
Cash and cash equivalents at end of the financial year 29	9,150,000	49,086,457

### LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 30 April, 2022

	2021-2022 Annual Budget	2021-2022 YTD Actual
Current Assets		
Cash assets and cash equivalents	29,150,000	35,086,457
Cash investments	-	14,000,000
Trade and other receivables	6,060,000	4,374,550
Inventories	740,000	645,677
Contract Receivable	-	401,265
Non-current assets classified as held for sale	-	10,000
Total Current Assets	35,940,000	54,517,949
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	33,570,000	32,262,384
Investment properties	1,610,000	1,605,000
Property, plant and equipment	543,800,000	528,792,966
Intangible assets	2,470,000	105,107
Total Non Current Assets	596,190,000	577,500,426
TOTAL ASSETS	632,130,000	632,018,375
Current Liabilites		
Trade and other payables	12,700,000	1,921,137
Provisions	560,000	8,112,001
Borrowings	1,660,000	402,591
Contract Liability Grants	-	2,377,194
Total Current Liabilities	14,920,000	12,812,923
Non Current Liabilities		
Provisions	28,350,000	28,667,854
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	46,670,000	48,654,814
TOTAL LIABILITIES	61,590,000	61,467,737
NET COMMUNITY ASSETS	570,530,000	570,550,638
Community Equity		
Retained surplus (deficiency)	412,865,000	400,402,460
Asset revaluation surplus	155,920,000	155,923,222
Reserves	==-//	3,088,444
Current Surplus/(Deficit)	1,745,000	11,136,513
TOTAL COMMUNITY EQUITY	570,530,000	570,550,638

### For Period Ended April, 2022

### INFRASTRUCTURE Cost Centre: Parks & Open Spaces LRR Shelter and Table setting Renewal Parks and Open Spaces Projects Projects Total Bridge Renewal Programme Projects Total Program: Parks and Open Spaces Projects Program: Footpath Renewal Programme Culvert Renewal Programme Projects Total Program: Culvert Renewal Programme Asphalt Resheet Programme Projects Total Program: Asphalt Resheet Programme <sup>o</sup>rogram: Bridge Renewal Programme 21/22 Asphalt Renewal Gatton CBD (LRCI2) 21/22 Footpath Renewal Program (SEQCSP) 21/22 Footpath Missing Links (SEQCSP) 21/22 Culvert Renewal Program (SEQCSP) 21/22 Culvert Renewal Program (non-fund) Connoles Bridge Rehabilitation (LRCI2) 21/22 Asphalt Renewal Gatton CBD (LRCI1) 20/21 Asphalt Resheet Program (LRCI1) HVale/Fairways Park Stage 1B & 1D (URCS) Forest Hill Place Renewals Jean Biggs Park Playground Improvements Hatton Vale/Fairways Park Stage1C (URCS) Hatton Vale/Fairways Park Stage1A (BBRF) 26,000 814,317 129,903 380,000 584,000 204,000 300,000 3,000 87,120 505,029 595,149 356,884 272,988 57,445 55,000 4,118 229,250 58,901 301,801 174,260 134,313 308,573 291,246 291,246 247,546 250,202 20,002 618,525 758 15,673 2,656 CAPITAL WORKS PROGRAM 132,661 80,950 27,438 26,676 3,208 614 6,127 7,988 6,047 6,116 Total (includes nmitted costs) Remaining Budget 291,246 291,246 328,496 331,152 20,002 751,185 30,794 232,458 140,359 314,689 174,329 329,238 59,515 6,885 23,661 2,656 123,018 186,339 239,641 269,311 87,120 176,534 263,997 5,998 (2,070) 27,646 40,530 29,671 15,206 8,755 8,755 344 Total Amount of 3,540,000 1,740,000 1,000,000 118,000 210,000 380,000 300,000 505,029 785,108 180,000 800,000 Contribution 26,000 (2,725,683) Council (1,383,116 (942,555 (527,012 (92,880 (97,079) Design ompletion 9 100 100 0 10 100 100 100 70 00 40 100 25 0 0 Current overspend as the Withcott Progress Association is contributing funds towards this project.

Gatton Central Drainage Upgrade - Design	Flagstone Creek Rd/Carpendale Rd (HVSPP)	Flagstone Cr/Lockyer Cr Rd (HVSPP)	Bus Shelter Western Dr &Turner St (BSSP) Cycle Network Gatton (PCNP) Digital Signage (LER)	Program: Other Infrastructure Projects 22/23 Future Design Bus Shelter Drayton St (BSSP + PTAIP)	Gravel Resheet Programme Projects Total Program: Kerb & Channel Renewal Programme 21/22 Kerb and Channel Renewal (SEQCSP) Kerb & Channel Renewal Programme Projects Total	Program: Gravel Resheet Programme 2020/2021 Gravel Resheet Program (RTR) 21/22 Gravel Resheet Program	Program: Floodway Renewal Programme 20/21 Floodway Renewal Program - Design 21/22 Floodway Renewal Program (SEQCSP) Floodway Renewal Programme Projects Total	Murphys Creek Road, Footpath (LRC1 2) Footpath Renewal Programme Projects Total	
2,000	789,500	750,000	16,006 450,000 450,000	248,000	918,412 300,000 300,000	18,412 900,000	5,428 383,000 388,428	60,000	Budget
1,138	590,683	438,786	2,912 (59,212)	12,470	345,412 389 389	161 345,251	7,733 50,686 58,419	43,618 60,049	Actual
	89,849	107,292	399,695	980	189,204	189,204	41,520 41,520	1,036 15,152	Committed
1,138	680,531	546,078	2,912 (59,212) 399,695	13,450	534,616 389 389	161 534,454	7,733 92,206 99,939	44,654 75,201	Total (includes committed costs) Remaining Budget
863	108,969	203,922	13,094 509,212 50,305	248,000 (13,450)	383,796 299,611 299,611	18,251 365,546	(2,305) 290,794 288,489	15,346 324,702	maining Budget
	375,000	375,000	39,968 225,000 425,000		523,701 300,000 300,000	523,701	383,000 383,000	60,000	Total Amount of Funding
2,000	414,500	375,000	(23,962) 225,000 25,000	248,000	394,711	(505,289)	5,428 - 5,428	11,903	Council
0	100	100	0 80	10	0	100	100	100	Design Completion %
0	90	40	0 0	0 0	0	100	0 0	95	Construction Completion %
Discontinued	Variation from funding body approved - \$225,000 transferred to 22/23 FY.	Variation from funding body approved - \$225,000 transferred to 22/23 FY.	Discontinued  Delayed due to weather and supply issues	To be funded from underspend on Bus Shelter Western Drive.		Further works on hold until emergent works are completed.			Comments

Summerholm Road Rehabilitation	Sandy Creek/Fords Road Intersection	Postmans RidgeRd, Pavement Renewal (TIDS	Orton Street	Mountain Rd/Range Crescent Intersection	Lawlers Road/Sandy Creek Intersection	Gehrke Road, Plainland - TIDS 21/22	Flagstone Creek Rd Rehabilitation	Cemetery Road/Victor Court Intersection	Program: Pavement Renewal Programme Brightview Road Rehabilitation	Woodlands Rd & Rangeview Drive (BS) Other Infrastructure Projects Projects Total	spencer street/ tast street, datton (bs)	Saleschools Floject SelfWilleschool 105	SafeSchools Project KentvilleSchool TIDS	Safe Schools Program - TIDS 21/22	North Street (East Street Catton (BS)	Mirrhys Creek Boad - Footpath (1901)	Laidley LED Street Lighting (URCS)	Gehrke Road/Lorikeet Road (BS) Grantham Scrub/Grantham Winwill (HYSPP) Laidley LED Street Lighting (LGGSP)	Gatton Industrial Estate (HVSPP)	
245,099		109,768	,			600,000	13,589		11,334	61,000 4,960,912	080,08	2,000	3 000	60.000	367,497	67 707	60,711	448,677 334,440 205,538	565,898	Budget
263,025	3,509	103,514	665	11,508	1,365	26,199	21,451	475	33,588	61,357 1,692,711	13,///	1,004	1 000		20 051	1 163	43,976	62,855 38,092 239,141	163,829	Actual
						11,396			,	689,744				, ,	000			4,935 8,500	77,509	Committed
263,025	3,509	103,514	665	11,508	1,365	37,595	21,451	475	33,588	61,357 2,382,455	13,///	T,00,1	1 894		1,163	1 162	43,976	67,790 46,592 239,141	241,338	Total (includes committed costs) Remaining Budget
(17,926)	(3,509)	6,254	(665)	(11,508)	(1,365)	562,405	(7,862)	(475)	(22,254)	(357) 2,578,457	/6,303	arr arr	116	60,000	381 730	62 22 23 24	16,735	380,887 287,848 (33,603)	324,560	Remaining Budget
		459,000				300,000				320,000 3,626,531	90,500	30,000	30,000	30,000	262 500	300 000	105,000	449,000 167,220 150,000	282,343	Total Amount of Funding
245,099		(349,232)				300,000	13,589		11,334	(259,000) 1,334,381	(420)	(2000)	(28 000)	30,000	(coc/ccr)	(125 502)	(44,289)	(323) 167,220 55,538	283,555	Council Contribution
100	0	100	0	v	v	100	0	0	90	100	g	200	Ī		20 M	100	100	50	100	Design Completion %
95	0	100	0	0	0	0	0	0	0	100	c	200	100	0	0	100	100	0 0	0	Construction Completion %
The overspend on this	To be funded from Future Design budget.							To be funded from Future Design budget.	This project is slightly over budget due to an increase in design fees.	-	body approved - \$45,250 transferred to 22/23 FY.	Variation from funding					_	This project is slightly over budget due to an increase in contract price for underground conduit repair and refurbishing an extra light pole.	Project will be finished by EOFY. Milestone 2 & 3 scheduled for June 2022.	Comments

Program: Stormwater Renewal Programme 21/22 Swater - Railway St Helidon SEQCSP Stormwater Pipe Relining (SEQCSP)	Program: Seal Road Upgrade Programme Twidales Rd Helidon Spa Upgrade (SEQCSP) Seal Road Upgrade Programme Projects Total	Program: Scal Renewal Programme 2020/2021 Reseal Program (RTR) 21/22 Bitumen Reseal Program (RTR) Seal Renewal Programme Projects Total	Stockyard Creek Road Widening - Design Woodlands Rd Pavement Rehab (LRCI2) Pavement Widening Programme Projects Total		Program: Pavement Widening Programme Grantham Scrub Road - TIDS 21/22 Lake Clarendon Way Widening (RTR)	William Street, Gatton William Street, Gatton - Pavement Rehab Pavement Renewal Programme Projects Total	Tenthill Creek Road		
68,000	230,000 230,000	70,721 1,700,000 1,770,721	50,000 350,000 1,269,372		750,000	100,000 1,079,790			Budget
8,761 389	133,666 133,666	53,310 786,881 840,191	13,149 232,577 467,495		77,847	570 11,057 483,786	6,860		Actual
	9,940 9,940	893,846 893,846	345 29,081 30,885	4) 7000	1 450	11,396			Committed
8,761 389	143,607 143,607	53,310 1,680,726 1,734,036	13,494 261,659 498,380	, v	77,847 145 381	570 11,057 495,183	6,860		Total (includes committed costs) Remaining Budget
59,239 59,611	86,393 86,393	17,411 19,274 36,685	36,507 88,341 770,992		672,153	(570) 88,943 584,607	(6,860)		ining Budget
68,000	230,000 230,000	650,663 927,079 1,577,742	350,000 941,700		375,446	759,000			Total Amount of Funding
		(579,942) 772,921 192,979	50,000 - 327,672	in the state of th	374,554	100,000 320,790			Council Contribution
0	100	100 N/A	100		100	10 N/A	v		Design Completion %
0 N/A	95	100 70	N/A 80		0	N/A	N/A		Construction Completion %
				testing to determine ultimate pavement design. This design to determine future costs. This project will require extra budget and we are looking at external funding opportunities.	Awaiting pavement		To be funded from Future Design budget.	project is due to an increase in project management and trafflic control costs. There was also additional works done to protect the road during rain events.	Comments

Not Applicable	5,075 21,499 125,972 480,943 40,000 3,719,451		0.00			2000	72 000	
			610	32,390	284	32,106	33,000	Laidley Cemetery Seam Strip(SEQCSP)
		6,600	6,600				6,600	Gatton Cemetery Bollard Renewal (SEQCSP)
		33,000	(44)	33,044	1,564	31,480	33,000	Gatton Cemet Seam Strip Instal (SEQCSP)
								Cost Centre: Cemetery
	0 0 10 0 0	378,490	1,131,011	2,966,930	1,626,011	1,340,919	4,097,941	Fleet Projects Projects Total
			40,000				40,000	Utility for Fairways Park
		120,000	53,360	547,583	123,983	423,600	600,943	Trucks
		10,000	47,581	88,391	457	87,935	135,972	Trailers
		18,490	(3,209)	43,198		43,198	39,989	SES Vehicles & Plant (SES Support Grant)
		20,000	0	25,075	25,075		25,075	Passenger Vehicles
	30,000		30,000				30,000	Mower Fairways Park Kensington Grove
	298,935	140,000	1,103	437,832	84,191	353,641	438,935	Light Commercial Vehicles
	167,027	70,000	46	236,981		236,981	237,027	Earthmoving Equipment
	690,000		311,700	378,300	331,516	46,784	690,000	21/22 Trucks Replacement
	275,000		225,883	49,117	318	48,798	275,000	21/22 Trailers Replacement
	80,000		80,000	,			80,000	21/22 Tractors Replacement
	85,000		(2,891)	87,891	33,670	54,221	85,000	21/22 passeneger Vehicles
	205,000		(23,364)	228,364	228,364		205,000	21/22 Mowers Replacement
Not Applicable Not Applicable	45,000		(822)	45,822	60	45,762	45,000	21/22 Light Commercials Replacement
Not Applicable Not Applicable	1,170,000		371,623	798,377	798,377		1,170,000	21/22 Earthmoving Equipment Replacement
								Program: Fleet Projects
								Cost Centre: Fleet
	125,939	828,000	(31,319)	985,258		985,258	953,939	Stormwater Renewal Programme Projects Total
requirements and approvise requirements and approvise required numerous redesigns and increase in scope of works. Variations throughout project to accommodate issues that were encountered during construction.								
100 Exceeded estimate due to	125,939	700,000	(150,170)	976,109		976,109	825,939	Whittle Street, Gatton Drainage (URCS)
Design Construction Completion % Comments	Council Contribution	Total Amount of Funding	maining Budget	(includes committed costs) Remaining Budget	Committed o	Actual	Budget	

			\$ 4.735.709	\$ 17,255,172 \$ 4,735,709		\$ 13 744 805	\$ 4.344.337	9.400.468	\$ 21,990,880 \$ 9,400,468 \$ 4,344,337 \$ 13,744,805 \$ 8,246,075	Total for Group
			1,014,096	2,241,300	1,180,289	2,075,107	615,065	1,460,043	3,255,396	Facilities Projects Projects Total
	N/A	60	13,641		12,027	1,614		1,614	13,641	Springbrook Park Entry Upgrade
	0	50	25,000		23,171	1,829		1,829	25,000	Solar to Gatton Depot Workshop
budget amendment.										
To be revised at next	0	100	185,000		185,000				185,000	Pool Heating Program Gatton pool
	100	100	7,019		909	6,110	6,110		7,019	Nielsen's Place Shade Structure
	100	100	41,000		589	40,411		40,411	41,000	Murphy Creek Hall & Toilet Demolition
	50	80	100,000	406,000	78,468	427,532	122,406	305,126	506,000	LVSAC Revitalisation (SEQCSP)
	80	100	(8,605)	500,000	(49,485)	540,880	186,748	354,132	491,395	Lake Apex Youth Node Upgrade (LRCI2)
	0	100		400,000	364,906	35,094	120	34,974	400,000	Lake Apex Amphitheatre (SEQCSP)
	40	80		114,000	59,589	54,411	36,684	17,727	114,000	Laidley Saleyards Program (SEQCSP)
	100	100	(277,244)	330,000	434	52,322		52,322	52,756	Laidley Rec Reserve Entry Upgrade (LRCI)
	10	90	116,000		103,985	12,015		12,015	116,000	Laidley Rec Grounds Program
	75	100	105,000		61,754	43,246	27,796	15,449	105,000	Hydraulic Renewal Program
	50	100		47,700	(318)	48,018	48,018		47,700	Helidon Hall Upgrade (LER)
	0	0	30,000		30,000				30,000	GS&AC Replacement Chlorine Tanks
	50	100		58,000	35,165	22,835	12,002	10,833	58,000	Grantham Butter Factory Upgrade (LER)
	80	90	125,000		41,391	83,609	7,340	76,269	125,000	Gatton Showgrounds Program
	100	100	19,679		9,119	10,560		10,560	19,679	Gatton Showgrounds Equestrian Centre
	100	100	50,184		30,899	19,285		19,285	50,184	Gatton Shire Hall Improvements (BoR)
	100	100	(57,972)	156,000	(9,067)	107,095		107,095	98,028	Gatton S'Grounds Masterpian Work (W4QLD)
	70	100	250,000		2,402	247,598	51,274	196,324	250,000	Gatton Depot Fuel Tank
	20	100	36,000		10,472	25,528	22,300	3,228	36,000	Gatton Depot Action Plan
	20	100	178,000		119,370	58,630	41,606	17,024	178,000	Electrical Infrastructure Program
	100	100	19,394		(1,719)	21,113	,	21,113	19,394	Corrective Electrical Upgrades
	50	80	57,000		28,930	28,070	450	27,620	57,000	Community Facilities Work Packages
	90	100		117,000	(398)	117,398	38,739	78,659	117,000	Cahill Park Machinery Shed (SEQCSP)
	60	100		112,600	42,698	69,902	13,470	56,432	112,600	Bore Infrastructure Improvements(SEQCSP)
										Program: Facilities Projects
										Cost Centre: Facilities
Comments	Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding	Remaining Budget	(includes committed costs) Remaining Budget	Committed	Actual	Budget	
						Total				

	Budget	Actual	Committed	Total (includes committed costs) Remaining Budget	maining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %
PEOPLE AND BUSINESS PERFORMANCE									
Cost Centre: Legal Services									
Program: Legal Services Projects									
Realignment, subdivid, sale Tryhorn St	254,950	1,675	1,675	3,350	251,600		254,950	50	0
Legal Services Projects Projects Total	254,950	1,675	1,675	3,350	251,600		254,950		
Cost Centre: Disaster Management									
Program: Disaster Management Projects									
Flood Warning System Upgrade	23,500	,			23,500		23,500	0	0
Upgrade Flood Cameras Equipmen (SEQCSP)	144,800	118,968	2,745	121,713	23,087	144,800	,	100	100
Disaster Management Projects Projects Total	168,300	118,968	2,745	121,713	46,587	144,800	23,500		
Program: Information Communication Technology Projects	cts								
Cyber Security	170,000	39,584	19,273	58,857	111,143		170,000	60	30
Network Perimeter Security (Firewalls)	100,000	37,251	51,359	88,610	11,390		100,000	100	90
Switches Renewal	10,500		10,500	10,500			10,500	100	100
UPS Renewal	16,000	,	,	,	16,000		16,000	0	0
Information Communication Technology Projects Projects Tot	296,500	76,835	81,132	157,967	138,533		296,500		
Program: Public Order and Safety Projects									
Building Security Systems	128,000	113,041		113,041	14,959		128,000	100	100
GIS GDA2020	20,000				20,000		20,000	30	0
Public Order and Safety Projects Projects Total	148,000	113,041		113,041	34,959		148,000		
Cost Centre: Waste Collection									
ogram: Waste Collection Projects							30,000	0	10
Program: Waste Collection Projects Garbage Truck Turnaround	30,000	12,294		12,294	17,706				

		\$ 1,092,450	\$ 1,464,800 \$ 1,092,450	975,307 \$ 1,581,943		521,865 \$	453,442 \$	\$ 2,557,250 \$	Total for Group
		232,500		124,497	108,003	92,421	15,582	232,500	Public Order and Safety Projects Projects Total
50	90	148,000		55,579	92,421	92,421		148,000	LVRC CCTV
100	100	9,500		(1,610)	11,110	,	11,110	9,500	Gatton Depot CCTV
20	80	75,000	1	70,528	4,472	,	4,472	75,000	CCTV Cyber Security Improvements
									Program: Public Order and Safety Projects
									Cost Centre: Public Order & Safety
		107,000	1,320,000	968,060	458,940	343,891	115,049	1,427,000	Transfer Station Projects Projects Total
0	10	22,000		22,000				22,000	Waste Management Signage Review
0	VI	30,000		8,550	21,450	21,450		30,000	Old Gatton Landfill Capping
100	100	25,000		3,886	21,114	,	21,114	25,000	Oil Buildings Upgrade and Maintenance
0	vi	30,000		3,597	26,403	26,403		30,000	Laidley Landfill Capping Design
0	10		1,320,000	930,027	389,973	296,038	93,934	1,320,000	Gatton Landfill Cell 5 (SEQCSP)
									Program: Transfer Station Projects
									Cost Centre: Transfer Stations
Construction Completion % Comments	Design Completion %	Council Contribution	Total Amount of Funding	maining Budget	Total (includes committed costs) Remaining Budget	Committed	Actual	Budget	

		7,197,459	\$ 25,917,430 \$ 9,913,225 \$ 4,880,376 \$ 14,793,601 \$ 11,123,829 <b>\$ 18,719,972 \$ 7,197,459</b>	11,123,829	\$ 14,793,601 \$	4,880,376	9,913,225 \$	\$ 25,917,430 \$	lotal for council
								÷	
		\$ 1,369,300	\$ - \$	73,489 \$ 1,295,811		14,174 \$	59,315 \$	\$ 1,369,300 \$	Total for Group
		75,000		39,146	35,854	14,174	21,681	75,000	Gatton Child Care Projects Projects Total
	90	75,000		39,146	35,854	14,174	21,681	75,000	Gatton Childcare Centre Refurbishment
									Cost Centre: Gatton Child Care Centre Program: Gatton Child Care Projects
		8,300		888	7,412		7,412	8,300	Community Wellbeing Projects Projects Total
	100	8,300		888	7,412	,	7,412	8,300	Program: Community Wellbeing Projects Sound Level Meter
									Cost Centre: Community Wellbeing
		1,286,000		1,255,778	30,222		30,222	1,286,000	Regional Developments Projects Projects Total
	0	1,250,000		1,250,000				1,250,000	Strategic Land Acquisition
	45	36,000		5,778	30,222		30,222	36,000	Cost Centre: Regional Development Program: Regional Developments Projects Lake Apex Desilting Early Design Works
									COMMUNITY AND REGIONAL PROSPERITY
%	Design Completion %	Council Contribution	Total Amount of Funding	emaining Budget	Total (includes committed costs) Remaining Budget	Committed	Actual	Budget	

### LOCKYER VALLEY REGIONAL COUNCIL For Period Ended April, 2021

### CAPITAL WORKS PROGRAM SUMMARY (includes committed costs) Remaining Budge Committed **INFRASTRUCTURE** Capital Program Delivery 1,968,753 13,750,626 5,917,396 7,886,149 5,864,477 Cemetery 72,600 63,586 1,848 65,434 7,166 Facilities 1,462,095 2,077,160 3,255,396 615,065 1,178,236 Fleet 4,097,941 1,340,919 1,626,011 2,966,930 1,131,011 Parks & Open Spaces 814,317 618,525 132,661 751,186 63,131 Total for Group \$ 21,990,880 \$ 9,402,520 \$ 4,344,337 \$ 13,746,857 \$ 8,244,023 PEOPLE AND BUSINESS PERFORMANCE Disaster Management 168,300 118,968 2,745 121,713 46,587 Information Communication Technology 444,500 189,877 81,132 271,009 173,491 Legal Services 254,950 1,675 1,675 3,350 251,600 Public Order & Safety 232,500 15,582 92,421 108,003 124,497 Transfer Stations 1,427,000 115,049 343,891 458,940 968,060 Waste Collection 30,000 12,294 12,294 17,706 Total for Group \$ 2,557,250 \$ 453,442 \$ 521,865 \$ 975,307 \$ 1,581,943 COMMUNITY AND REGIONAL PROSPERITY Community Wellbeing 7,412 888 8,300 7,412 Gatton Child Care Centre 75,000 21,681 14,174 35,855 39,145 Growth & Policy Regional Development 1,286,000 30,222 30,222 1,255,778 Total for Group \$ 1,369,300 \$ 59,315 \$ 14,174 \$ 73,489 \$ 1,295,811 Total for Council \$ 25,917,430 \$ 9,915,277 \$ 4,880,376 \$ 14,795,653 \$ 11,121,777

10.2 Budget Review and Updated Long Term Financial Forecast

Author: Kacey Bachmann, Management Accountant; Jodi Marchant, Chief Financial

Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

The purpose of this report is to seek Council's adoption of the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachments.

### Officer's Recommendation:

THAT Council adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

### **Executive Summary**

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The budget review has included a review of major changes in assumptions which have occurred since the budget was adopted. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

The changes to the operational and capital budget will have a negative impact on the projected operating surplus, reducing the projected surplus position by \$0.98 million. The amended budgeted operating surplus considering the above adjustment is \$0.765 million. The total capital works budget for 2021-22 has been decreased to reflect adjustments as detailed in the agenda, with the adjusted forecast at \$19.64 million.

### **Proposal**

During April 2022, a review of the actual financial performance against the budget was conducted. The review has focused on balancing out over and under expenditure within Council's various business units and the deliverability of operating and capital projects.

Table 1 shows the operational income and expense items which require amending at this point in time:

### **TABLE 1 – OPERATING BUDGET AMENDMENTS**

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Fees and Charges	\$850,995	<ul> <li>\$545,000 in Infrastructure Charges,         Development Assessments and         Certificate fees</li> <li>\$125,500 in Building &amp; Plumbing fees</li> </ul>

	1			
				<ul> <li>\$100,000 in Child Care fees</li> <li>\$14,100 in library photocopying (First 5 Forever) and lost books revenue</li> <li>\$117,395 accounting transactions for outstanding debt with Child Care and Libraries</li> <li>(\$51,000) Saleyards</li> </ul>
2	Revenue	Interest Income	\$19,228	Adjustments in forecast interest rates
3	Revenue	Operating Grants, Subsidies and Contributions	\$7,422,204	<ul> <li>\$160,000 MIPP 2 Water Collaborative</li> <li>(\$440,000) Resilient Rivers</li> <li>\$16,541 COVID Safe Australia Day</li> <li>\$5,577 CHART Grants for Art Gallery and QTM</li> <li>\$20,000 recognition of Trainee funding</li> <li>(\$24,470) Illegal Dumping Round 1 funding</li> <li>\$2,300 Inclusion support funding for Child Care</li> <li>\$200 recognition to Mental Health grant</li> <li>(\$20,000) LGM Risk Award Funds</li> <li>\$10,000 funding received for Laidley Anzac Park entrance</li> <li>\$308,964 NDRRA program</li> <li>\$5,955,511 QRA Emergent works</li> <li>\$1,427,581 QRA CDO</li> </ul>
4	Revenue	Contract/Recoverable Works	\$299,814	Increase variation to RMPC contract
5	Revenue	Other Revenue	\$371,910	<ul> <li>\$60,000 Property leases</li> <li>(\$60,000) Inland Rail reimbursements</li> <li>(\$12,000) Spring Bluff High Tea</li> <li>(\$1,000) wristband sales at Xmas carnival</li> <li>\$11,000 Somerset Council for Xmas carnival</li> <li>\$38,660 LSL contribution</li> <li>\$100,000 refund from Urban Utilities</li> <li>\$65,000 Cemetery revenue</li> <li>\$170,000 Facilities reimbursements</li> <li>\$250 Art Gallery commissions</li> </ul>
TOTAL	Revenue		\$8,964,151	Net increase in revenue
6	Expenditure	Employee Costs	\$1,753,008	<ul> <li>Allocation of wages to Capital Works program reduced by \$1,354,058 (non-cash)</li> <li>\$405,000 overtime for CDO &amp; Emergent works</li> <li>Minor ups and downs to cater for reclassifications</li> </ul>

7	Expenditure	Finance Costs	\$5,000	Bank Charges
8	Expenditure	Materials and Services	\$8,186,980	<ul> <li>Allocation of plant costs to Capital Works program reduced by \$1,336,740 (non-cash)</li> <li>\$4,759,131 additional costs for the November &amp; February CDO &amp; Emergent works</li> <li>(\$150,000) Inland Rail</li> <li>\$230,000 legal fees</li> <li>\$160,000 increase to MIPP 2 Water Collaborative in line with revenue increase</li> <li>(\$440,000) reduction to forecast spend on Resilient Rivers program</li> <li>\$250,000 Community Housing surplus</li> <li>\$301,000 Development Assessment planning</li> <li>\$255,000 increase variation to RMPC contract</li> <li>(\$100,000) carry forward of the Silo project</li> <li>Other minor movements to reflect current operations and adjustments to business delivery.</li> </ul>
TOTAL	Expenditure		\$9,944,988	Net increase in expenditure
NET TO	TAL		(\$980,837)	Overall net decrease in the 2021-22 operating result.

The changes to the operational and capital budget will have a negative impact on the projected operating surplus, reducing by \$0.981M to a forecast position at 30 June 2022 of \$0.765M. The largest adjustments are directly associated with the adjustment to the capital works program and the financial impact resulting from the flood events.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

The capital works 2021-22 program will require a reduction to the capital budget of \$6,281,754 due to the resource reallocation required for flood repairs, and several projects that will be carried forward to the 2022-23 financial year.

**TABLE 2 – CAPITAL BUDGET AMENDMENTS** 

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Revenue	(\$2,213,313)	<ul> <li>\$27,500 recognised funding for NDRP</li> <li>(\$2,240,813) recognised funding to be carried over to 22/23</li> </ul>
TOTAL	Revenue		(\$2,213,313)	Net decrease in revenue

2 E:	expenditure	Capital Works	(\$6,281,754)	All movements are detailed Capital Works program in the attachments.  Major Project Increases:  \$30,000 Lake Clarendon Widening  \$150,000 Whittle Street Drainage  \$7,500 Jean Biggs Park (contribution)  \$30,000 Gatton Diesel Tank  New Projects:  \$30,000 Fairways Parking & Traffic Controls  \$20,000 Fairways Shade & Drainage Improvements  \$36,785 Bus Shelter Drayton St (grant funded)  \$12,500 Laidley Showgrounds Bore Pump  Project discontinued:  \$(\$450,000) Cycle Network  Carry forward Projects totalling  \$5,785,025
TOTAL EX	xpenditure		(\$6,281,754)	Net decrease in expenditure

A detailed listing of the carry forward projects is included in the attachments, with a summary included in Table 3 per organisational unit.

**TABLE 3 – CAPITAL CARRY FORWARD SUMMARY** 

Organisational Unit	Amount	Funded
Infrastructure	\$3,234,075	\$2,240,813
People, Customer and Corporate Services	\$1,300,950	
Community and Regional Prosperity	\$1,250,000	
TOTAL	\$5,785,025	\$2,240,813

In addition to the changes to the current budget, the assumptions about future parameters have been updated to reflect those that will be used in the development of the 2022-23 budget. These changes include updates to assumptions around the Consumer Price Index (CPI), Council Cost Index (CCI), interest rates, and other cost drivers. The result of these adjusted parameters has a negative result on the 10 Year Operating Surplus position, and presents a deficit from 2027 – 2031, as well as a continued reduction in the Cash Expense Cover ratio. Future sustainability ratios will be further reviewed as part of the 2022-23 Budget Development process.

The updated Relevant Measures of Financial Sustainability which reflect all the amendments incorporated into this review are reflected in the following table.

	Target	20	22 2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
	Between 0%	1.	% 3.2%	0.5%	0.6%	0.7%	(0.7)%	(0.4)%	(0.5)%	(0.6)%	(0.2)%	0.4%
Operating Surplus Ratio	and 10%	1.	.70 3.270	0.5%	0.6%	0.7%	(0.7)%	(0.4)%	(0.5)%	(0.6)%	(0.2)%	0.4%
(Net Operating Surplus / Total Operating Revenue	e) (%)											
Net Financial Asset / Liability Ratio	<= 60%	32.	.% 37.6%	36.5%	38.5%	37.4%	33.9%	29.8%	26.0%	29.3%	25.7%	32.7%
((Total Liabilities - Current Assets) / Total Opera	ting Revenue)											
Asset Sustainability Ratio	>90%	100.	130.8%	100.1%	129.5%	105.3%	95.9%	90.2%	92.2%	97.4%	92.6%	103.4%
(Capital Expenditure on the Replacement of Asse	ts (renewals) / De	preciati	n Expense)									

Commentary on key changes to the long-term forecast follows:

Operating Surplus Ratio – The long-term average decreased from 2.7% to 0.4%. Operating surpluses are maintained for the life of the plan. The decrease is mainly related to increased expenditure forecasts.

Net Financial Asset/Liability Ratio – Long-term average increased from 29.0% to 32.7%. This ratio is highly dependent on calculations relating to the rehabilitation provisions, and Council's cash balances.

Asset Sustainability Ratio – Long term average decreased slightly from 104.7% to 103.4% mainly due to adjusted renewal project expenditure forecast. The level of renewal works is dependent on Council's Asset Management Plans. The future works are subject to change depending on the capital works approved and completed each year and further development of Council's Asset Management Plans. The affordability of future works in the medium term is dependent on the ability to obtain grant funds or consider borrowings.

In addition to the legislated measures of financial sustainability, Council has also been monitoring its Cash Expense Coverage Ratio. This ratio is an indication of how many months of operations are supported by the cash balance, with a recommended target of greater than three months. The updated ratio shows that until 2029 Council is maintaining adequate cash to undertake its operations and is only marginally falling below the target ratio in 2030 and 2031:

	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
Cash Expense Cover Ratio	>3	6.8	7.3	6.7	5.0	4.2	4.0	4.0	3.8	2.6	2.6	4.7
Number of months of operations supported by ca	ish balance											

The amended long term financial forecast shows a major adjustment in Council's overall long term financial position. This is still subject to change as the year progresses and a high sense of budget discipline will be required to maintain or improve Council's planned operating surplus.

### **Options**

### Option 1

THAT Council adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

Or

### Option 2

THAT Council do not adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

Or

### Option 3

THAT Council proposed adjustments to the presented amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

### **Previous Council Resolutions**

### **Critical Dates**

Nil

### **Strategic Implications**

### Corporate Plan

### Corporate Plan Goal

Leadership and Council

### **Outcome**

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

### **Finance and Resource**

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the year to the end of April 2022. As a result of this review, it is recommended that Council amend its 2021-22 Budget and associated Long-Term Financial Forecast to better reflect the current forecasted position at 30 June 2022.

### **Legislation and Policy**

Section 170 (3) of the *Local Government Regulation 2012* 'The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year'.

### Risk Management

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

### Consultation

Following previous meetings and summary of actual financial performance Vs budget reports presented to Council, Council is aware that a budget review is to be presented to update both the operational and capital budget.

A workshop was held with Councillors on 3 May 2022 to discuss the results of the proposed budget review.

### **Internal Consultation**

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

### **Attachments**

1 2021-22 Budget and Long-Term Financial Forecast 5 Pages

2021-22 Amended Capital Works Program 5 Pages

Statement of I Lockyer Valley Regional Council
2021/2022 Budget and Long Term Financial Forecast 2022 to 2031

Net Recurrent Result/Operating Surplus/(Deficit) 1.745M	Net Result adjusted for Capital Items 12.72M	Total Recurrent Expenses 59.03M	Finance costs 1.12M	Depreciation and amortisation 11.41M	Materials and services 20.42M	Employee costs 26.08M	Recurrent Expenses	Expenses	Total Revenue 71.74M	Total capital revenue 10.97M	Gain/(loss) on sale of property, plant & equipment (0.25M)	Developer Contributions -	Capital Grants 11.22M	Capital revenue:	Total Recurrent Revenue 60.77M	Other recurrent income 3.97M	Interest received 0.88M	Operational Grants & subsidies 9.06M	Sales, contract and recoverable works 0.74M	Fees and charges 4.96M	Net rates and utility charges 41.16M	Less Discounts (1.84M)	Rates & Utility Charges 43.00M	Recurrent Revenue	Revenue	Budget		**	2022	Statement of Income and Expenditure
0.765M	9.88M	68.98M	1.13M	11.41M	28.61M	27.83M			78.86M	9.12M	0.11M	,	9.01M		69.74M	4.34M	0.90M	16.48M	1.04M	5.81M	41.16M	(1.84M)	43.00M			Budget	Proposed	ş	2022	
(0.979M)	(2.84M)	9.95M	0.00M	(0.00M)	8.19M	1.75M		,	7.12M	(1.86M)	0.36M		(2.21M)		8.97M	0.37M	0.02M	7.42M	0.30M	0.85M	0.01M		0.01M				Movement			
1.941M	4.74M	59.11M	1.05M	12.09M	19.27M	26.70M			63.85M	2.80M	0.14M	0.50M	2.16M		61.05M	3.83M	0.99M	8.14M	0.75M	5.29M	42.05M	(1.88M)	43.93M			1010000	Forecast	÷	2023	
0.313M	3.21M	61.98M	0.97M	13.00M	20.23M	27.77M			65.19M	2.90M	0.19M	0.50M	2.20M		62.29M	3.79M	1.14M	8.30M	0.77M	5.43M	42.86M	(1.93M)	44.79M			010000	Forecast	÷	2024	
0.402M	3.62M	63,40M	0.89M	13.48M	20.31M	28.73M			67.02M	3.22M	0.47M	0.50M	2.25M		63.80M	3.67M	1.17M	8.47M	0.78M	5.57M	44.15M	(1.99M)	46.14M			010000	Forecast	ş	2025	
0.427M	3.46M	65.12M	0.80M	13.85M	20.75M	29.72M			68.58M	3.03M	0.24M	0.50M	2.29M		65.55M	3.73M	1.19M	8.64M	0.80M	5.70M	45.48M	(2.05M)	47.53M			010000	Forecast	ş	2026	
(0.479M)	2.57M	67.78M	0.71M	14.60M	21.72M	30.75M			70.36M	3.05M	0.22M	0.50M	2.34M		67.30M	3.79M	1.18M	8.81M	0.81M	5.85M	46.86M	(2.11M)	48.97M			- Oi coust	Forecast	ş	2027	
(0.286M)	2.80M	69.42M	0.61M	14.91M	22.08M	31.81M			72.22M	3.09M	0.20M	0.50M	2.38M		69.13M	3.85M	1.20M	8.98M	0.83M	5.99M	48.27M	(2.17M)	50.45M			, or court	Forecast	÷	2028	
(0.322M)	2.82M	71.44M	0.51M	15.19M	22.83M	32.92M			74.27M	3.15M	0.22M	0.50M	2.43M		71.12M	3.92M	1.32M	9.16M	0.85M	6.14M	49.73M	(2.24M)	51.97M			- Concession	Forecast	ş	2029	
(0.419M)	2.65M	73.42M	0.40M	15.28M	23.68M	34.06M			76.07M	3.07M	0.09M	0.50M	2.48M		73.00M	3.98M	1.28M	9.35M	0.86M	6.30M	51.23M	(2.31M)	53.54M			- Or Court	Forecast	ş	2030	
(0.140M)	3.08M	75.08M	0.29M	15.18M	24.37M	35.24M			78.17M	3.23M	0.20M	0.50M	2.53M		74.94M	4.05M	1.24M	9.53M	0.88M	6.45M	52.78M	(2.38M)	55.16M			0.000	Forecast	\$	2031	

239.61M 438.92M

22.25M 22.75M

0.23M 0.27M

39.68M

Borrowings

Current Assets

Forecast

12.73M 0.74M 3.95M 2.87M 20.29M

Prepayments

Other inventory

Receivables

2021/2022 Budget and Long Term Financial Forecast 2022 to 2031 Lockyer Valley Regional Council

### Net community assets Land held for development or sale Joint Ventures & Associates Property, plant and equipment Non Current Assets Statement of Financial Position Community Equity Non Current Liabilities TOTAL COMMUNITY EQUITY Retained surplus (deficiency) Other provisions Capital works in progress Intangible assets Total Current Assets Asset revaluation reserve TOTAL LIABILITIES Total Non Current Liabilities Other provisions Employee payables/provisions Total Current Liabilities Other current liabilities Trade and other payables Total Non Current Assets Other non-current assets Cash assets and cash equivalents Employee payables/provisions Proposed 565.88M 155.92M 409.96M 627.86M 1.61M 33.57M 528.36M 0.67M 9.36M 14.74M 588.30M 565.88M 61.98M 18.32M 0.21M 28.14M 46.67M 32.03M 0.74M 3.92M 2.87M 39.56M 2.17M 1.66M 8.11M 0.56M 2.80M 2022 618.93M 653.91M 1.61M 34.20M 558.41M 0.62M 9.36M 14.74M 595.95M 181.25M 414.69M 595.95M Forecast 16.58M 0.22M 26.18M **42.97M** 57.96M 1.77M 1.74M 8.16M 0.53M 2.80M 28.18M 0.74M 3.19M 2.87M 34.98M 2023 621.91M 655.64M 1.61M 34.84M 560.34M 1.03M 9.36M 14.74M 599.16M 181.25M 417.90M 599.16M Forecast 14.75M 0.22M 26.18M **41.15M** 56.49M 1.83M 1.83M 8.35M 0.53M 2.80M 26.87M 0.74M 3.25M 2.87M 33.73M 2024 181.25M 421.52M 602.78M 627.32M 654.68M 1.61M 35.48M 565.22M Forecast 602.78M 12.82M 0.23M 23.23M 36.29M 51.90M 0.93M 9.36M 14.74M 20.39M 0.74M 3.35M 2.87M 27.35M 1.88M 1.92M 8.55M 0.47M 2.80M 2025 \$ 203.09M 424.98M 1.61M 36.13M 588.75M 2.03M 9.36M 14.74M 628.07M Forecast 49.23M 10.81M 0.23M 22.25M 33.29M 17.65M 0.74M 3.44M 2.87M **24.70M** 1.93M 2.02M 8.74M 0.45M 2.80M 2026 \$ 630.65M 203.09M 427.56M 630.65M 1.61M 36.79M 589.17M 1.81M 9.36M 14.74M Forecast 8.69M 0.24M 22.25M 31.18M 17.53M 0.74M 3.54M 2.87M **24.68M** 47.49M 2.01M 2.12M 8.93M 0.45M 2.80M 2027 \$ 633,45M 203.09M 430.36M 654.02M 679.08M 1.61M 37.45M 588.70M 2.17M 9.36M 14.74M 633.45M Forecast 45.62M 6.47M 0.25M 22.25M **28.97M** 17.82M 0.74M 3.63M 2.87M 25.05M 2.06M 2.22M 9.13M 0.45M 2.80M 1.61M 38.12M 634.10M 2.69M 239.61M 433.18M 672.79M 716.47M 691.26M Forecast 672.79M 4.13M 0.25M 0.25M 22.25M **26.64M 43.68M** 14.74M 17.87M 0.74M 3.74M 2.87M 25.22M 2.14M 2.33M 9.32M 0.45M 2.80M 2029 1.61M 38.80M 639.39M 2.33M 239.61M 435.83M 717.07M 696.86M Forecast 675.44M 12.75M 0.74M 3.84M 2.87M **20.21M** 41.62M 1.92M 0.26M 22.25M **24.43M** 14.74M 2.21M 2.21M 9.51M 0.45M 2.80M 2030 1.61M 39.49M 639.20M

TOTAL ASSETS

Borrowings

697.79M 718.08M

2.28M 1.69M 9.71M 0.45M 2.80M

14.74M

2.76M

Cash and cash equivalents at end of the financial year

Cash at beginning of reporting period

# Lockyer Valley Regional Council 2021/2022 Budget and Long Term Financial Forecast 2022 to 2031 Statement of Cash Flows

# Statement of Cash Flows Cash flows from operating activities:

Receipts from customers

ayment to suppliers and employees nterest received inance costs  Other cash inflow (outflow) from operating activities she flows from investing activities:
Other
et cash inflow (outflow) from operating activities
sh flows from investing activities: ayments for property, plant and equipment
ubsidies, donations and contributions for new capital expenditure roceeds from sale of property, plant and equipment
let transfer (to) from cash investments
et cash inflow (outflow) from investing activities
sh flows from financing activities:
roceeds from borrowings lepayment of borrowings
et cash inflow (outflow) from financing activities
et increase (decrease) in cash and cash equivalents held

32.03M	34.60M	(2.58M)	(1.58M)	(1.58M)		(8.64M)	1.35M	0.63M	9.01M	(19.64M)	7.65M		(1.01M)	0.90M	(62.54M)	70.30M	Budget	Proposed	\$ 2022
28.18M	32.03M	(3.85M)	(1.66M)	(1.66M)		(12.79M)	1.17M	0.34M	2.16M	(16.47M)	10.61M	(2.00M)	(0.93M)	0.99M	(46.44M)	58.98M		Forecast	\$ 2023
26.87M	28.18M	(1.30M)	(1.74M)	(1.74M)		(11.37M)	1.08M	0.54M	2.20M	(15.19M)	11.81M	,	(0.85M)	1.14M	(47.86M)	59.37M		Forecast	\$ 2024
20.39M	26.87M	(6.48M)	(1.83M)	(1.83M)	1	(14.12M)	0.90M	0.61M	2.25M	(17.89M)	9.48M	(3.00M)	(0.76M)	1.17M	(48.92M)	60.99M		Forecast	\$ 2025
17.65M	20.39M	(2.75M)	(1.92M)	(1.92M)		(12.71M)	0.90M	0.38M	2.29M	(16.28M)	11.88M	(1.00M)	(0.67M)	1.19M	(50.34M)	62.70M		Forecast	\$ 2026
17.53M	17.65M	(0.11M)	(2.02M)	(2.02M)		(10.84M)	0.90M	0.36M	2.34M	(14.44M)	12.74M		(0.58M)	1.18M	(52.33M)	64.46M		Forecast	\$ 2027
17.82M	17.53M	0.28M	(2.12M)	(2.12M)		(10.82M)	0.90M	0.34M	2.38M	(14.45M)	13.22M		(0.48M)	1.20M	(53.78M)	66.28M		Forecast	\$ 2028
17.87M	17.82M	0.05M	(2.22M)	(2.22M)		(11.18M)	0.90M	0.36M	2.43M	(14.87M)	13.45M		(0.37M)	1.32M	(55.61M)	68.12M		Forecast	\$ 2029
12.75M	17.87M	(5.12M)	(2.33M)	(2.33M)		(16.23M)	0.90M	0.23M	2.48M	(19.85M)	13.45M		(0.26M)	1.28M	(57.61M)	70.04M		Forecast	\$ 2030
12.73M	12.75M	(0.02M)	(2.21M)	(2.21M)	1	(11.43M)	0.90M	0.34M	2.53M	(15.20M)	13.62M		(0.15M)	1.24M	(59.48M)	72.00M		Forecast	\$ 2031

# 2021/2022 Budget and Long Term Financial Forecast 2022 to 2031 **Lockyer Valley Regional Council**

**Statement of Changes in Equity** 

### Asset revaluation surplus Opening balance

Closing balance Increase in asset revaluation surplus

### **Closing balance** Net result

Retained surplus

Opening balance

Opening balance Increase in asset revaluation surplus Net result

Closing balance

Total

678.53M	675.44M	672.79M	599.16M 602.78M 628.07M 630.65M 633.45M 672.79M 675.44M 678.53M	630.65M	628.07M	602.78M	599.16M	565.88M 595.95M	565.88M
-		36.52M		-	21.84M	-	-	25.33M	1
3.08M	2.65M	2.82M	2.80M	2.57M	3.46M	3.62M	3.21M	4.74M	9.88M
675.44M	672.79M	633.45M	630.65M	628.07M	602.78M	599.16M	595.95M	565.88M	556.00M
438.92M	435.83M	433.18M	414.69M 417.90M 421.52M 424.98M 427.56M 430.36M 433.18M 435.83M	427.56M	424.98M	421.52M	417.90M	414.69M	409.96M
3.08M	2.65M	2.82M	2.80M	2.57M	3.46M	3.62M	3.21M	4.74M	9.88M
435.83M	433.18M	430.36M	409.96M 414.69M 417.90M 421.52M 424.98M 427.56M 430.36M 433.18M	424.98M	421.52M	417.90M	414.69M	409.96M	400.08M
239.61M	239.61M	239.61M	203.09M 239.61M		203.09M 203.09M	181.25M	181.25M	181.25M	4.96M
		36.52M	,		21.84M	,		25.33M	1
239.61M	239.61M	203.09M 203.09M		203.09M	181.25M	181.25M	181.25M	155.92M	155.92M
Olecase	1010000	Clocast	Tolevast Tolevast Tolevast Tolevast Tolevast Tolevast Tolevast Tolevast	- Olocast	1010000	Lordon	- Olecase	Lordon	Budget
Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Proposed
\$	s	\$	\$	\$	\$	\$	\$	\$	ş
2031	2030	2029	2028	2027	2026	2025	2024	2023	2022

## 2021/2022 Budget and Long Term Financial Forecast 2022 to 2031 **Lockyer Valley Regional Council**

Relevant Measures of Financial Sustainability	Sustainabilit	y	1 2022	10 203	ř							
	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
	Between 0%	1 1%	3 7%	0 5%	0 6%	% n	%(7 n)	(0 A\%	(0 £)%		%(c 0)	0 A%
Operating Surplus Ratio	and 10%	1.1.0	3.2.0	0.0.0		0.7.0	(0.770) (0.4770	(0.4)/0	(0.0)/0	10.07/0	10.27/0	0.1,0
(Net Operating Surplus / Total Operating Revenue) (%)	%)											
Net Financial Asset / Liability Ratio	<= 60%	32.1%	37.6%	36.5%	38.5%	37.4%	33.9%	29.8%	26.0%	29.3%	25.7%	32.7%
((Total Liabilities - Current Assets) / Total Operating Revenue)	Revenue)											
Asset Sustainability Ratio	>90%	100.5%	100.5% 130.8% 100.1% 129.5% 105.3%	100.1%	129.5%	105.3%	95.9%	90.2%	92.2%	97.4%	92.6%	103.4%
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	renewals) / Deprecia	ition Expens	e)									
	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
Cash Expense Cover Ratio	>3	6.8	7.3	6.7	5.0	4.2	4.0	4.0	3.8	2.6	2.6	4.7
Number of months of operations supported by cash balance	balance											

### LOCKYER VALLEY REGIONAL COUNCIL For Period Ended 26 April, 2022

### **CAPITAL WORKS PROGRAM**

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
INFRASTRUCTURE						
Cost Centre: Parks & Open Spaces						
Program: Parks and Open Spaces Projects						
Forest Hill Place Renewals	46,000	30,041		46,000	-	46,00
Hatton Vale/Fairways Park Stage1A (BBRF)	272,988	232,458		272,988	136,494	136,49
Hatton Vale/Fairways Park Stage1C (URCS)	57,445	59,515		57,445	57,445	
Fairways Parking and Traffic Controls			30,000	30,000		30,00
Fairways Shade and Drainage Improvements			20,000	20,000		20,00
HVale/Fairways Park Stage 1B & 1D (URCS)	356,884	329,239		356,884	356,884	
Jean Biggs Park Playground Improvements	55,000	79,178	7,500	62,500	-	62,50
LRR Shelter and Table setting Renewal	26,000	18,139		26,000	-	26,00
Parks and Open Spaces Projects Projects Total	814,317	748,570	57,500	871,817	550,823	320,99
	_					
Cost Centre: Capital Program Delivery						
Program: Asphalt Resheet Programme						
20/21 Asphalt Resheet Program (LRCI1)	3,000	2,656		3,000	3,000	
21/22 Asphalt Renewal Gatton CBD (LRCI1)	87,120	-	60,000	147,120	147,120	
21/22 Asphalt Renewal Gatton CBD (LRCI2)	505,029	327,452	(100,000)	405,029	405,029	
Asphalt Resheet Programme Projects Total	595,149	330,108	(40,000)	555,149	555,149	
Program: Bridge Renewal Programme						
Connoles Bridge Rehabilitation (LRCI2)	300,000	291,246		300,000	300,000	
Bridge Renewal Programme Projects Total	300,000	291,246	-	300,000	300,000	
Program: Culvert Renewal Programme						
21/22 Culvert Renewal Program (non-fund)	204,000	174,329		204,000	_	204,00
21/22 Culvert Renewal Program (SEQCSP)	380,000	140,360		380,000	380,000	
Culvert Renewal Programme Projects Total	584,000	314,689	-	584,000	380,000	204,00
Program: Footpath Renewal Programme						
21/22 Footpath Missing Links (SEQCSP)	129,903	6,885		129,903	118,000	11,90
21/22 Footpath Renewal Program (SEQCSP)	210,000	23,661	(70,000)	140,000	140,000	
Murphys Creek Road, Footpath (LRCI 2)	60,000	44,654		60,000	60,000	
Footpath Renewal Programme Projects Total	399,903	75,200	(70,000)	329,903	318,000	11,90
Program: Floodway Renewal Programme						
20/21 Floodway Renewal Program - Design	5,428	7,733		5,428	-	5,42
21/22 Floodway Renewal Program (SEQCSP)	383,000	92,206		383,000	383,000	
Floodway Renewal Programme Projects Total	388,428	99,939	-	388,428	383,000	5,42
Program: Gravel Resheet Programme						
2020/2021 Gravel Resheet Program (RTR)	18,412	161		18,412		18,41
21/22 Gravel Resheet Program	900,000	534,454		900,000	-	900,000
Gravel Resheet Programme Projects Total	918,412	534,616	-	918,412	-	918,41
Program: Kerb & Channel Renewal Programme						
2020/2021 Kerb & Channel Renewal Program	-	(3,446)		-	-	
21/22 Kerb and Channel Renewal (SEQCSP)	300,000	389		300,000	300,000	
Kerb & Channel Renewal Programme Projects Total	300,000	(3,057)	-	300,000	300,000	

	Budget	Total (includes committed costs)	Amendment to	Final Amended 20- 21 Capital Works Budget	Total Amount of	Council Contribution
Program: Other Infrastructure Projects						
22/23 Future Design	248,000	_		248,000		248,000
Bus Shelter Drayton St (BSSP + PTAIP)	248,000	11,129	36,785	36,785	36,785	240,000
Bus Shelter Western Dr &Turner St (BSSP)	16,006	2,912	30,703	16,006	30,703	16,006
Cycle Network Gatton (PCNP)	450,000	5,873	(450,000)		_	-
Digital Signage (LER)	450,000	396,660	(130,000)	450,000	425,000	25,000
Flagstone Cr/Lockyer Cr Rd (HVSPP)	750,000	453,168	(100,000)	650,000	325,000	325,000
Flagstone Creek Rd/Carpendale Rd (HVSPP)	789,500	679,737	(100,000)	789,500	375,000	414,500
Gatton Central Drainage Upgrade - Design	2,000	1,138		2,000		2,000
Gatton Industrial Estate (HVSPP)	565,898	239,750	(200,000)	365,898	182,949	182,949
Gehrke Road/Lorikeet Road (BS)	448,677	67,790	(275,000)	173,677	173,677	0
Grantham Scrub/Grantham Winwill (HVSPP)	334,440	46,592	(260,000)	74,440	37,220	37,220
Laidley LED Street Lighting (LGGSP)	205,538	239,141	, , ,	205,538	123,323	82,215
Laidley LED Street Lighting (URCS)	60,711	43,976		60,711	60,711	
Murphys Creek Road - Footpath (LRCI)	64,497	1,163	(60,000)	4,497	4,497	
North Street / East Street, Gatton (BS)	362,565	80,846	(260,000)	102,565	102,565	0
Safe Schools Program - TIDS 21/22	60,000	-		60,000	30,000	30,000
SafeSchools Project KentvilleSchool TIDS	2,000	1,884		2,000		2,000
Spencer Street/East Street, Gatton (BS)	90,080	13,777		90,080	90,080	-
Woodlands Rd & Rangeview Drive (BS)	61,000	61,357		61,000	-	61,000
Other Infrastructure Projects Projects Total	4,960,912	2,346,892	(1,568,215)	3,392,697	1,966,807	1,425,890
Program: Pavement Renewal Programme						
Brightview Road Rehabilitation	11,334	33,588		11,334	-	11,334
Cemetery Road/Victor Court Intersection	-	475		-	-	
Flagstone Creek Rd Rehabilitation	13,589	21,451		13,589	-	13,589
Gehrke Road, Plainland - TIDS 21/22	600,000	32,035		600,000	300,000	300,000
Lawlers Road/Sandy Creek Intersection	-	95	954	954	-	954
Mountain Rd/Range Crescent Intersection	-	11,508	13,808	13,808	-	13,808
Orton Street	-	665		-	-	-
Postmans RidgeRd, Pavement Renewal (TIDS	109,768	103,514		109,768	-	109,768
Sandy Creek/Fords Road Intersection	-	3,509		-	-	-
Summerholm Road Rehabilitation	245,099	263,025		245,099	-	245,099
Tenthill Creek Road	-	6,860		-	-	-
William Street, Gatton	-	570		-	-	-
William Street, Gatton - Pavement Rehab	100,000	11,057		100,000	-	100,000
Pavement Renewal Programme Projects Total	1,079,790	488,352	14,762	1,094,552	300,000	794,552
Program: Pavement Widening Programme						
Grantham Scrub Road - TIDS 21/22	750,000	77,847	(135,000)	615,000	307,500	307,500
Lake Clarendon Way Widening (RTR)	119,372	145,381	30,000	149,372	-	149,372
Stockyard Creek Road Widening - Design	50,000	12,926		50,000	-	50,000
Woodlands Rd Pavement Rehab (LRCI2)  Pavement Widening Programme Projects Total	350,000 1,269,372	233,352 469,506	(105,000)	350,000 1,164,372	350,000 657,500	- 506,872
		,	(,,			
Program: Seal Renewal Programme						
2020/2021 Reseal Program (RTR)	70,721	53,310		70,721	-	70,721
21/22 Bitumen Reseal Program (RTR) Seal Renewal Programme Projects Total	1,700,000 1,770,721	1,672,771 1,726,081		1,700,000 1,770,721	927,079 927,079	772,921 843,642
				, ,		
Program: Seal Road Upgrade Programme						
Twidales Rd Helidon Spa Upgrade (SEQCSP)  Seal Road Upgrade Programme Projects Total	230,000	133,600 133,600	-	230,000 230,000	230,000 230,000	
Program: Stormwater Peneural Programs	_					
Program: Stormwater Renewal Programme	60.000	0.764		60.000	60,000	
21/22 Swater - Railway St Helidon SEQCSP	68,000	8,761		68,000	68,000	
Stormwater Pipe Relining (SEQCSP)	60,000	389		60,000	60,000	
Whittle Street, Gatton Drainage (URCS)	825,939	976,109	150,000	975,939	575,933	400,006
Stormwater Renewal Programme Projects Total	953,939	985,258	150,000	1,103,939	703,933	400,006

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
Cost Centre: Fleet						
Program: Fleet Projects						
21/22 Earthmoving Equipment Replacement	1,170,000	798,377	(1,170,000)	-	-	
21/22 Light Commercials Replacement	45,000	45,822	50,000	95,000	15,000	80,000
21/22 Mowers Replacement	205,000	228,364	(205,000)	-	-	-
21/22 passenger Vehicles	85,000	87,891	(30,000)	55,000	-	55,000
21/22 Tractors Replacement	80,000	-	(80,000)	-	-	
21/22 Trailers Replacement	275,000	49,117	(225,000)	50,000	-	50,000
21/22 Trucks Replacement	690,000	378,300		690,000	-	690,000
Earthmoving Equipment	237,027	236,981		237,027	37,000	200,027
Light Commercial Vehicles	438,935	437,832	(84,000)	354,935	28,510	326,425
Mower Fairways Park Kensington Grove	30,000	-	(30,000)	-	-	
Passenger Vehicles	25,075	25,075	(25,075)	-	-	
SES Vehicles & Plant (SES Support Grant)	39,989	43,198		39,989	18,490	21,499
Trailers	135,972	88,391	(45,000)	90,972	17,000	73,972
Trucks	600,943	547,583		600,943	67,000	533,943
Utility for Fairways Park	40,000	-	(40,000)	_	_	
Fleet Projects Projects Total	4,097,941	2,966,930	(1,884,075)	2,213,866	183,000	2,030,866
Cost Centre: Cemetery						
Program: Cemetery Projects						
Gatton Cemetery Seam Strip Instal (SEQCSP)	33,000	33,044		33,000	33,000	
Gatton Cemetery Bollard Renewal (SEQCSP)	6,600	-		6,600	6,600	
Laidley Cemetery Seam Strip(SEQCSP)	33,000	32,390		33,000	33,000	
Cemetery Projects Projects Total	72,600	65,434	-	72,600	72,600	
Cost Centre: Facilities						
Program: Facilities Projects						
Bore Infrastructure Improvements(SEQCSP)	112,600	58,956		112,600	112,600	
Cahill Park Machinery Shed (SEQCSP)	117,000	117,398		117,000	117,000	
Community Facilities Work Packages	57,000	28,071		57,000	-	57,000
Corrective Electrical Upgrades	19,394	21,113		19,394	-	19,394
Electrical Infrastructure Program	178,000	70,227		178,000	-	178,000
Gatton Depot Action Plan	36,000	3,228		36,000	-	36,000
Gatton Depot Fuel Tank	250,000	247,598	30,000	280,000	-	280,000
Gatton S/Hall Compliance Upgrade (BBRF)	-	2,052		-	-	
Gatton S'Grounds Masterplan Work (W4QLD)	98,028	107,095		98,028	20,000	78,028
Gatton Shire Hall Improvements (BoR)	50,184	19,285		50,184	-	50,184
Gatton Showgrounds Equestrian Centre	19,679	10,560		19,679	-	19,679
Gatton Showgrounds Program	125,000	74,406		125,000	-	125,000
Grantham Butter Factory Upgrade (LER)	58,000	22,835		58,000	58,000	
GS&AC Replacement Chlorine Tanks	30,000	-	(30,000)	-	-	
Helidon Hall Upgrade (LER)	47,700	48,018		47,700	47,700	
Hydraulic Renewal Program	105,000	25,859		105,000	-	105,000
Laidley Rec Grounds Program	116,000	12,015		116,000	-	116,000
Laidley Rec Reserve Entry Upgrade (LRCI)	52,756	52,322		52,756	52,756	
Laidley Saleyards Program (SEQCSP)	114,000	53,658		114,000	114,000	
Lake Apex Amphitheatre (SEQCSP)	400,000	34,729		400,000	400,000	
Lake Apex Youth Node Upgrade (LRCI2)	491,395	539,763	100,000	591,395	470,000	121,395
LVSAC Revitalisation (SEQCSP)	506,000	426,785		506,000	406,000	100,000
Murphy Creek Hall & Toilet Demolition	41,000	40,411		41,000	_	41,000
Nielsen's Place Shade Structure	7,019	6,110		7,019		7,019
Pool Heating Program Gatton pool	185,000	-	(185,000)	-		
Laidley Showgrounds Bore Pump	,		12,500	12,500		12,500
Solar to Gatton Depot Workshop	25,000	1,459	,_,	25,000		25,000
Springbrook Park Entry Upgrade	13,641	1,614		13,641		13,641
Facilities Projects Projects Total	3,255,396	2,025,568	(72,500)	3,182,896	1,798,056	1,384,840
Total for INF Group	\$ 21,990,880	\$ 13,598,931	-\$ 3,517,528	\$ 18,473,353	\$ 9,625,947	\$ 8,847,406

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
PEOPLE, CUSTOMER AND CORPORATE SERVICE	ES					
Cost Centre: Legal Services						
Program: Legal Services Projects						
Realignment, subdivide, sale Tryhorn St	254,950	3,350	(249,950)	5,000	-	5,000
Legal Services Projects Projects Total	254,950	3,350	(249,950)	5,000	-	5,000
Cost Centre: Disaster Management						
Program: Disaster Management Projects						
Flood Warning System Upgrade	23,500	-		23,500	-	23,500
Upgrade Flood Cameras Equipment (SEQCSP)	144,800	121,713		144,800	144,800	
Disaster Management Projects Projects Total	168,300	121,713	-	168,300	144,800	23,500
Cost Centre: Information Communication Technology	,					
Program: Information Communication Technology Project	cts					
Cyber Security	170,000	58,857	(110,000)	60,000	-	60,000
Network Perimeter Security (Firewalls)	100,000	88,610	(11,000)	89,000	-	89,000
Switches Renewal	10,500	10,500		10,500	-	10,500
UPS Renewal	16,000	-	(16,000)	-	-	
Information Communication Technology Projects Projects Tota	296,500	161,374	(137,000)	159,500		159,500
Program: Public Order and Safety Projects						
Building Security Systems	128,000	113,041		128,000	-	128,000
GIS GDA2020	20,000	-	(20,000)	-	-	-
Public Order and Safety Projects Projects Total	148,000	113,041	(20,000)	128,000	-	128,000
Cost Centre: Waste Collection						
Program: Waste Collection Projects						
Garbage Truck Turnaround	30,000	12,294	(30,000)	0		0
Waste Collection Projects Projects Total	30,000	12,294	(30,000)	0	-	0
Cost Centre: Transfer Stations						
Program: Transfer Station Projects						
Gatton Landfill Cell 5 (SEQCSP)	1,320,000	389,972	(1,000,000)	320,000	320,000	
Laidley Landfill Capping Design	30,000	505,572	(1,000,000)	30,000	320,000	30,000
Oil Buildings Upgrade and Maintenance	25,000	21,114		25,000		25,000
Old Gatton Landfill Capping	30,000	,		30,000	_	30,000
Waste Management Signage Review	22,000	_		22,000		22,000
Transfer Station Projects Projects Total	1,427,000	411,087	(1,000,000)	427,000	320,000	107,000
Cost Centre: Public Order & Safety						
Program: Public Order and Safety Projects	75.000	4 470	/70 0001	F 000		F 000
CCTV Cyber Security Improvements	75,000	4,472	(70,000)	5,000	-	5,000
Gatton Depot CCTV	9,500	11,110	1,600	11,100		11,100
LVRC CCTV  Public Order and Safety Projects Projects Total	148,000 232,500	92,421 108,003	(35,000) (103,400)	113,000 129,100	-	113,000 129,100
_						

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
COMMUNITY AND REGIONAL PROSPERITY						
Cost Centre: Regional Development						
Program: Regional Developments Projects						
Lake Apex Desilting Early Design Works	36,000	30,222	(36,000)	-		-
Strategic Land Acquisition	1,250,000	-	(1,250,000)	-	-	-
Regional Developments Projects Projects Total	1,286,000	30,222	(1,286,000)	-	-	-
Cost Centre: Growth & Policy  Program: NRDP Projects  Evacuation Planning (NDRP)  NRDP Projects Projects Total  Cost Centre: Community Wellbeing  Program: Community Wellbeing Projects  Sound Level Meter  Community Wellbeing Projects Projects Total		62,124 62,124 7,412	62,124 62,124	62,124 62,124 8,300 8,300	27,500 27,500 - -	34,624 34,624 8,300 8,300
Cost Centre: Gatton Child Care Centre						
Program: Gatton Child Care Projects	_					
Gatton Childcare Centre Refurbishment	75,000	43,306		75,000	-	75,000
Gatton Child Care Projects Projects Total	75,000	43,306	-	75,000	-	75,000
Total for CRP Group	\$ 1,369,300	\$ 143,064	-\$ 1,223,876	\$ 145,424	\$ 27,500	\$ 117,924
Total for Council	\$ 25,917,430	\$ 14,672,856	-\$ 6,281,754	\$ 19,635,677	\$ 10,118,247	\$ 9,517,430

10.3 Register of Cost Recovery and Commercial Fees and Charges 2022-23

Author: Kirsty Johnson, Coordinator Revenue Services; Jodi Marchant, Chief Financial

Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

The purpose of this report is to seek the adoption of Council's 2022-2023 register of fees and charges, effective from 1 July 2022.

### Officer's Recommendation:

THAT Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022.

### **Executive Summary**

The adoption of fees and charges forms an integral part of Council's annual budget process and ensures cost recovery fees and charges reflect the true cost of providing the associated service. Adoption of the register of fees and charges also ensures compliance with Council's legislative obligations.

In the 2022-23 financial year, fees and charges are currently forecast to produce approximately \$5 million in operating revenue.

### **Proposal**

Cost recovery fees are set at or as close as possible to full cost, with commercial fees set at rates that reflect market and other associated conditions. In general terms, the cost of services should be borne through fees and charges by those customers who benefit from them.

This position reflects the recovery constraints of Section 97 of the *Local Government Act 2009* in that a cost recovery fee, other than an application fee, must not be more than the cost to Council of taking the action for which the fee is charged.

Key items within the fees and charges for 2022-23 include:

- 3 new fees
  - Refund Processing Fee
  - Hire of Recreation Reserves or Council Lands Fairways Park
    - o 12 month fee for use of facility for commercial use
    - o 6 month fee for use of facility for commercial use
- 3 discontinued fees
  - Interlibrary loans from other than a Queensland public Library
  - Installation Fee Non Profit and Commercial
  - Bond Spray Backpack
- 248 fees have increased by 4.01% or more
- 24 fees have increased by 10% or more (average \$140.26)
- 11 fees have increase by 20% or more (average \$148.63)
- 330 fees have increased more than \$20.00 (average 4.15%)
- 279 fees have increased more than \$40.00 (Average 4.10%).

The pest management fees herbicide subsidy is to remain at 50% of cost and include 17 species of weeds.

There are 8 building and plumbing fees that remain unchanged. Most other Fees have increased in accordance with the 4% increase, increasing a slightly more in areas to take into consideration rounding:

- average percentage change of 4.37%
- average dollar change of \$10.47

Most planning and development related fees have increased in accordance to maintain their relativity to the costs incurred:

- average percentage change of 2.97%
- average dollar change of \$147.90
- largest dollar increase of \$1780.00, however this is in accordance with the 4% parameters
- no changes to 98 fees

Most health and regulatory services related fees have increased in accordance with the adopted parameters to maintain their relativity to the costs incurred:

- average percentage change of 4.12%
- average dollar change of \$12.04
- higher risk personal appearance service design assessment fee has decreased to bring in line with other like fees.

Most animal related fees have increased to maintain their relativity to the costs incurred:

- Entire Dog registration increased from 135.00 to \$140.00 or 3.70%
- Desexed dog registration had no increase
- Regulated Dog registration increased \$25.00 or 5.26%
- Pensioner entire dog registration increased from \$80.00 to \$83.00 or 3.75%
- Pensioner desexed dog registration also had no increase.

There are seven fees for animal control and registration that remain unchanged. The average percentage change is 4.84% and the average dollar change for animal control and registration fees is \$6.42.

No changes were made for the swimming pools.

All camping fees increased by 4% in accordance with the council parameters.

Most show grounds related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred:

- average percentage change of 2.91%
- average dollar change of \$5.85
- five fees remain unchanged

**Public Halls and Function Rooms** 

- average percentage change of 3.44%
- average dollar change of \$3.26
- not for profit groups to commence making contributions towards the general operation of facilities. 80% discount will be granted to not for profit groups.

Saleyards related fees had no major changes. High percentage increases however the dollar figure is low. Example Yard fees for cattle increased 13.64%, resulting in a \$0.60 increase.

Cemetery fees increased by the Council index of 4%.

#### Childcare:

Fees have increased as per the below table:

Fee Name	21/22	22/23	%	\$
			increase	Increase
Kindergarten (3 or more days per week)	\$90.00	\$99.00	10.00%	\$9.00
Daily Rate - Nursery (9 or more hours)	\$103.00	\$113.00	9.71%	\$10.00
Daily Rate - All other age Groups (9 or more hours)	\$100.00	\$110.00	10.005	\$10.00
Daily Rate - Nursery (6 hour session)	\$73.00	\$80.00	9.59%	\$7.00
Daily Rate - all other age Groups (6 hour session)	\$70.00	\$77.00	10.00%	\$7.00
Weekly Rate - Nursery (5 days/week booking)	\$463.50	\$510.00	10.035	\$46.50
Weekly Rate - All other age groups (5 days/week	\$450.00	\$495.00	10.00%	\$45.00
booking)				
Before School Care	\$25.00	\$27.50	10.00%	\$2.50
After School Care	\$28.00	\$30.50	8.93%	\$2.50
Vacation Care - During school holidays and student free	\$100.00	\$110.00	10.005	\$10.00
days				
Late Fee - Charged per 15 Minutes or part thereof after	\$25.00	\$25.00	0.00%	\$0.00
6:00pm				
Holiday Absence Discount				50%

#### Waste Disposal

- average percentage increase of 3.80%
- average dollar increase of \$3.25
- highest dollar increase is \$35.00 resulting in 3.95% for the commercial contaminated concrete per cubic metre charge, if weigh bridge is not available
- highest percentage increase of 18.18% resulting in \$2.00 increase
- 14 charges remain unchanged

No changes made to the Library and Art Gallery fees as well as the Queensland transport Museum fees.

#### **Options**

Option One: Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022.

Option Two: Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022 with adjustments as proposed by Councillors at the Ordinary Council Meeting.

Option Three: Council do not adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached.

#### **Previous Council Resolutions**

Nil

#### **Critical Dates**

Adoption needed on or before 1 July 2022.

#### **Strategic Implications**

#### Corporate Plan

Leadership and Council

#### Finance and Resource

The price increase parameter for fees and charges has been set in line with Council's long-term financial plan, while recognising the Council Cost Index developed by the Local Government Association of Queensland.

As the main cost driver for most fees is labour, the parameter used is an indicative 4% which covers the increase allowed under Council's Certified Agreement as well as taking into consideration the current inflation rates being experience in the economy. Fees and charges in some instances have been set to achieve Council's requirement to have business units generate sufficient income during the year to cover their respective operating costs plus a return on capital. Other adjustments to the fee amount may be the result of changing costs or service levels, where fees have been combined or abolished, or where fees have been rounded for ease of use.

The revenue expected from fees and charges in the 2022-23 financial year of  $\sim$ \$5.29 million is less than the amount currently budgeted for the 2021-22 financial year. The reduced forecast revenue is mainly due to conservative estimates in particular for development applications and plumbing and building fees due to uncertainty in the region from recent flood events; global and domestic supply chain disruptions which likely to continue in the medium term; and the ongoing impact due to COVID-19.

#### **Legislation and Policy**

Sections 172 and 193 of the *Local Government Regulation 2012* establish the requirements for Council's Revenue Statement and Revenue Policy in relation to information on fees and charges.

Council's Revenue Statement is also required to outline the criteria used to decide the amount of the cost-recovery fee – Section 172(1)(c) and if council conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activity's goods and services – Section 172(1)(d).

#### Risk Management

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

#### Consultation

#### Portfolio Councillor Consultation

Workshops were conducted with Council in regard to the preparation of the fees and charges register.

#### Internal Consultation

The proposed fees and charges contained in the attachments have been reviewed by relevant Group and Branch Managers.

**External Consultation** 

N/A

Community Engagement

N/A

# **Attachments**

15 Cost Recovery and Commercial Fees and Charges for 2022-2023 59 Pages



# Lockyer Valley Regional Council

2022/2023 REGISTER OF FEES & CHARGES



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Effective from 1 July 2022

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# **Lockyer Valley Regional Council**

#### 1 - Cost Recovery Fees & Charges

The Group Manager Community and Regional Prosperity or the Manager Planning Policy and Community Wellbeing have the discretion to determine the applicable fee where the listed fee in this Register is demonstrated to be incongruous with the specific circumstances of the service to be provided.

#### 1.1 - Animal Management - Impounding

Fees payable to effect the release of animals may include: Impound Fees, After-Hours Impounding Fee, Daily Maintenance Fee, Transport Fee, Advertising Costs, and NLIS tagging (National Livestock Identification Scheme (as applicable).

A dog owner shall also be required to pay any applicable dog registration for a dog to be released.

An infringement notice (on-the-spot fine) may be issued in addition to the applicable fees. The recipient of an Infringement Notice has 28 days from the date of issue of the Notice to choose a response option as detailed on the rear of the Notice. Should no response be recieved by Council. the Infringement Notice will be referred to the State Penalties Enforcement Register (SPER) for their follow up as an upaid infingement. Additional fees and charges will then be imposed by SPER against the recipient of the Notice should this occur.

#### 1.1.1 - Impounding Fees (Livestock & Poultry)

#### **Small Animals**

Sheep, Goats & Swine	\$45.00	\$45.00	\$45.00	0.00%	\$0.00	Ν
Poultry	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N

#### **Transport Fees - Stock**

Transport by Private Carrier	At cost	N

#### Daily Maintenance Fee - Care and Upkeep of Impounded Stock

Where animals are hand fed, the actual cost of hand feeding shall be added.

5/16ep, Guals & Swife \$25.00 \$20.00 \$20.00 4.00% \$1.00	Sheep, Goats & Swine	\$25.00	\$26.00	\$26.00	4.00%	\$1.00	N
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#### **Advertising Impounding Notice**

Гаа	At Cont	N.I.
Fee	At Cost	N

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#### 1.1.2 - Impounding Fees (Dogs and Cats)

First & Second Impound (in Financial Year) Release Fee - Registered Dog

If all applicable conditions are met - No Charge

Ν

During the financial year, the First and Second Release of a current registered dog that was not involved (i.e. the alleged offending dog) in a dog attack on a person and or an animal OR has no history of being previously impounded OR its owner having received a Warning Notice or an Infringement for any animal that they own or keep, will require only require the payment of any applicable afterhours fee and all applicable daily maintenance charges (no impounding fee will apply). The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the

The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.

During the financial year, the First and Second Release of a current registered dog that was not involved (i.e. the alleged offending dog) in a dog attack on a person and or an animal OR has no history of being previously impounded OR its owner having received a Warning Notice or an Infringement for any animal that they own or keep, will require only require the payment of any applicable afterhours fee and all applicable daily maintenance charges (no impounding fee will apply).

The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.

#### Sustenance Rates Per Day or Part Thereof

Dogs & Cats	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N
The owner shall also be required to pay any applicable registration fee and/or other fees before a dog or cat is able to be released.						

#### After Hours Fees - Cats & Dogs

After Hours Fees - All Animals	\$160.00	\$165.00	\$165.00	3.13%	\$5.00	N
In addition to any other applicable fee.						

#### 1.1.3 - Hire of Dog or Cat Traps

Trap Hire (max. 10 days) - Pick up /	Free	Υ
Returned by Resident		

#### 1.1.4 - Surrender of Animal

Surrender of a Dog to Council by its owner for disposal	\$75.00 plus Price on Application	Υ
	Min. Fee: \$50.00	
Charlet the annual beautiful to the towards	and the second s	

Should the owner be unable / not wanting to keep the dog for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise.

The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.

continued on next page ...

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#### 1.1.4 - Surrender of Animal [continued]

1.1.4 - Surremuer of Allima	Continued						
Surrender of a Cat to Council by its owner for disposal	\$75.00 per animal	Υ					
owner for disposal	Min. Fee: \$68.20						
Should the owner be unable / not wanting to keep the cat for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise							
The method of disposal will be in accordant the animal be of the benefit to the community t	dance with Councils Local Laws. Council may at its discretion AND should the accep nunity waive the surrender fee.	tance of					
Surrender of Livestock to Council by its owner for disposal	\$150.00 per animal	Υ					
its owner for disposal	Min. Fee: \$136.37						
Should the owner be unable / not wanti to the Council Pound by its owner unles	ng to keep the animal for any reason. The fee is per animal and the animal is to be d ss Council agrees otherwise.	elivered					
The method of disposal will be in accordant the animal be of the benefit to the communication.	dance with Councils Local Laws. Council may at its discretion AND should the accep nunity waive the surrender fee.	tance of					
Surrender of Poultry to Council by its	\$20.00 per animal	Υ					
owner for disposal	Min. Fee: \$20.00						
Should the owner be unable / not wanting to keep the animal for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise							
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.							

#### 1.2 - Animal Management - Registration, Permits & Other

All registrations are for a year or part thereof.

Registration/permit/licence period is 1 July to 30 June unless stated otherwise.

A Veterinarian's Certificate, Statutory Declaration and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pensioner rates only applicable to the holders of Old Age, 100% Disability, or War Veteran (Gold Card) Pension Cards.

## 1.2.1 - Dog Registration (New Registration & Registration Renewal)

Note 1 - Regulated Dogs (Declared Dangerous/Menacing Dogs) - Dogs that are declared Regulated Dogs are required to be registered as Regulated Dogs. If a currently registered dog is declared a Regulated Dog, for the balance of that registration period, the dog's owner will only be liable for the difference in fees between that already paid and the registration fee applicable for a Regulated Dog. No pro-rata fees are made available for Regulated Dogs ue to the required inspection regime.

Note 2 - An owner of a dog must register the dog within 14 days after starting to keep the dog.

Note 3 – For new dog registrations between 1 January and 30 April the applicable fee will be 50% of the fee listed in this Register, with the exception of Regulated dogs (refer to Note 1)

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	Year 21/22	Yea	r 22/23				ı
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	s		

#### **Dog Registration**

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Dogs under 6 months of age AND desexed being registered for the first time with LVRC					No Charge	N	
Dogs under 6 months of age AND not desexed being registered for the first time with LVRC	\$40.00	\$40.00	\$40.00	0.00%	\$0.00	N	
Desexed Dog	\$46.00	\$46.00	\$46.00	0.00%	\$0.00	N	
Each Dog at a Licensed Kennels	\$20.00	\$21.00	\$21.00	5.00%	\$1.00	N	
Registration Renewal Late Fee	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N	
Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.							

#### Dog Registration - Pensioner Owners

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Dogs under 6 months of age AND desexed being registered for the first time with LVRC					No Charge	N
Desexed Dog	\$31.00	\$31.00	\$31.00	0.00%	\$0.00	N
Registration Renewal Late Fee	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	Ν
Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.						
Regulated Dog - Declared Dangerous Dog/ Menacing Dog	No Pensioner discount applicable (refer to Regulated Dog - Note 1 above) og					N

#### **Accredited Assistance Dogs**

Includes Guide Dogs, Hearing Dogs and any other accredited Assistance Dogs.

Handler of dog must hold current "Handler's Identity Card" issued by the Department of Communities, Child Safety & Disability Services for an assistance dog; and the dog is certified as an assistance dog.

Dogs can be registered and issued with a registration tag.

First tag	No Charge - The Animal Management (Cats & Dogs) Act 2008 exempts Assistance Dogs from registration. LVRC registers such dogs for identification purposes only.					
Replacement tags cost as per replacement tag price	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	N

#### **Approved Farm Working Dogs**

Farm working dogs meeting the criteria specified by the Animal Management (Cats & Dog) Act 2008, i.e. Dog kept on rural land by an owner who is a primary producer or a person engaged or employed by a primary producer.

Dog can be registered and issued with a registration tag.

continued on next page ...

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

#### Approved Farm Working Dogs [continued]

First tag	No Charge - The Animal Management (Cats & Dogs) Act 2008 exempts approved Farm Working Dogs from registration. LVRC registers such dogs for identificiation purposes only.					
Replacement tags cost as per replacement tag price	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	N

#### Deceased Dogs - Registration Refund or Replacement Registration

Proof of Deceased Dog - The owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or written notification.

Replacement Dog Registration	Should the dog owner replace a deceased currently registered dog with a new dog, they may apply for a Reduced Registration Fee for the replacement dog (Replacement Registration Tag Fee only) AND not be eligible for any refund of the deceased dogs registration fee.	N
Registration Refund	Upon lodgement of a Refund Application and Proof of Death of the dog within 30 calendar days of the payment of the dog's registration fee, a 100% refund may be given.	N
u- up to 31 July = 100% refund 1 August up to 31 December = 50% re    u- up to 31 July = 100% refund  - 1 August up to 31 December = 50% re  - u- up to 31 July = 100% refund	tion where submitted with proof of death of a dog as follows: efund lication with proof of death of a dog as follows:	

#### Reciprocal Registration

Where a dog is currently registered with another Local Government within Australia & proof of the currency of that registration is provided to LVRC, that dog will be registered at no charge (except for a tag issue charge) for the remainder of the current registration period.

A dog that is only registered on a Micro-Chip Database is not considered to be a registered animal & does not qualify for a Reciprocal Registration.

#### Replacement Registration Tag

First Replacement (per registration	Free	N
year)		

## 1.2.2 - Animal Permits & Licences

#### Permit to Keep Excess Animals

Annual Renewal Permit Fee	\$135.00	\$140.00	\$140.00	3.70%	\$5.00	N

# Kennel/Cattery Licences

#### Licence Renewal

Licence Renewal Fee	\$305.00	\$315.00	\$315.00	3.28%	\$10.00	N

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

#### 1.2.3 - Internal Review Applications

Internal Review Application - Other Animal Matters	\$100.00	\$130.00	\$130.00	30.00%	\$30.00	N
--	----------	----------	----------	--------	---------	---

Application fee is 100% refundable should the application be successful.

The review is required to be undertaken by an officer equal to or higher in position with Council than the officer initially involved.

#### 1.2.4 - Hire of Anti-Barking Dog Collars

Collars are to be picked up and returned by the customer.

No refund of hire fees if collar is returned prior to the cessation of the hire period.

Citronella Spray or Static Correction	\$25.00	\$23.64	\$26.00	4.00%	\$1.00	Υ
type Collar Hire (14 days)						

## 1.3 - Health & Regulatory Services

#### 1.3.1 - Commercial Use of Local Government Controlled Areas & State/Local Roads

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

If the activity involves the selling of food then a separate Food Licence is also required.

In addition, separate fees are required to be paid for such permit/licence.

#### Permit Fee

Stationary Roadside Vending - Farmers associated with growing & selling fruit & vegetables produced solely from the land adjoining the roadside location. Such operations may require an initial assessment approval & a permit					Nil	N
Footpath Dining	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N

#### 1.3.2 - Signs & Advertisements

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Permit Fee

Roadside Signs - 0 to 5m2	\$155.00	\$160.00	\$160.00	3.23%	\$5.00	N
Community Signs (application with documentation of community promotion with nil fee)					Nil	N

#### 1.3.3 - Shared Facility Accommodation (e.g. Backpackers/Hostels)

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

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#### 1.3.5 - Caravan Parks & Camping Grounds

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### **Permit Fee**

New/Annual fee for Camping Ground Permit	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Per approved developed camping site.						

#### 1.3.6 - Temporary Entertainment Events (Subordinate Local Law No. 1.12)

Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event). Pre-lodgement meeting are recommended.

Temporary Entertainment Event - Permit	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N		
Per event (within 12 months) held on Local Government controlled areas; & State/Local Government controlled roads.								

# 1.3.7 - Regulated Activities on Local Government Controlled Areas and Roads (Subordinate Local Law No 1.14)

Assessment of Regulated Activities Permit - Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event. Prelodgement meeting are recommended.

#### Design Assessment & Permit Fee

Public activity not being used for	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N
profit, e.g. display of goods, street						
parade, ceremonies, etc						

#### 1.3.8 - Food Act 2006

#### **Fixed Food Premises**

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Licence Fee

#### Low Risk Premises

Bed & Breakfast or Home stay (that only serve to occupants) & Motels breakfast only.

#### Higher Risk Premises

Food manufacture, café/restaurant, takeaway food bar, caterer (on-site & off-site including childcare centre, hospital kitchen & nursing home).

#### **Mobile Food Premises**

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

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Name	Year 21/22	Year 22/23				
	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	
Temporary Food Business						
2-9 days (consecutive)	\$150.00	\$155.00	\$155.00	3.33%	\$5.00	N

### 1.3.9 - Public Health (Infection Control for Personal Appearance Services) Act 2003

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### 1.3.10 - Miscellaneous

Lodgement of Application for a Review of a Local Government Decision (non-animal related matters including issue of infringements)	\$200.00	\$200.00	\$200.00	0.00%	\$0.00	N
Fee to be refunded if the appeal is succ	essful.					

#### Licensing/Permits Discounts/Pro-rata Fees

Registered charitable organisations, churches, non-profit organisations may receive 50% refund/discount from the prescribed fee subject to production of appropriate verification.

Pro-rata fees will apply upon a new application, relating to the annual licence/permit fee only, when the application is made within 6 months from the renewal date. This does not apply to the design assessment or other fees.

Within 6 months from the renewal date					25% Discount	N
Within 3 months from the renewal date					50% Discount	N
All Licenses/Permits not paid by due date will attract a late fee	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N

#### **Compliance Notices**

Contracting Costs	At Cost	N
In addition to any Compliance Notices.		

#### Seized & Impounded Items

Removal, Storage and Administration Costs	At Cost	N
	age & administration of such items as unregistered abandoned vehicles, shopping tr s or things (relating to Local Laws or State Legislation).	olleys,

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Refunds					
If a Design Assessment & Licence/ Permit fees are paid & the approval is not given or the application is withdrawn prior to the approval, the applicable licence/permit fee only may be refunded				Applicable Fee with Condit	ions N
Note design assessment fee is retained. All requests for refunds must be writing.					
If the activity only requires a licence/ permit & subsequently the application withdrawn prior to assessment, 50% of the applicable fee paid may be refunded				Applicable Fee with Condit	ions N
All requests for refunds must be writing.					
Refund Processing Fee	\$60.00	\$60.00	\$60.00	0.00% \$	0.00 N
All requests for refunds must be writing.					

#### **Water Testing**

Water testing for drinking water	\$185.00 plus actual laboratory costs	N
(commercial business only)		

#### 1.4 - Finance & Administration

# 1.4.1 - Right to Information

Application fees and processing charges are set by the State Government under the Right to Information Act 2009.

Fees apply where the application does not concern the applicants personal affairs.

#### **Processing Charges**

No processing charge applies where processing time is less than 5 hours.

#### 1.5 - Planning & Development

#### 1.5.1 - Planning Fees - Explanatory Notes

#### **Fee Strategy**

All Fees & Charges are imposed under Section 97 of the Local Government Act 2009.

All development applications are required to be accompanied by the relevant fee.

An application is not considered to be a properly made application until the relevant fee has been paid. Applicants are encouraged to discuss the calculation of the relevant fee with the Development Assessment Team prior to the lodgement of the development application.

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# Combined Applications or Applications Involving More Than One Type of Development &/Or Multiple

Where an application involves more than one type of development and/or uses, the fees shall be cumulative.

#### Fees for Development not listed in this Register

The fee for a development permit for a use not defined in the planning scheme or any other service not listed in this register shall be determined by either the Group Manager Community and Regional Prosperity or the Manager Planning, Policy and Community Wellbeing. Where necessary, the Manager Planning, Policy and Community Wellbeing, Group Manager Community and Regional Prosperity and Chief Executive Officer may determine the relevant fee, having regard to the fees in this section.

#### **Pre-Lodgement Meetings**

Pre-lodgement meetings are no Charge.

Council may consider a 10% discount in the applicable application fee for proposals that utilise Council's prelodgement meeting service and an information request is not required to be issued.

#### **Bona-Fide Not For Profit Organisations**

A 50% reduction in the fee is applicable to non-profit organisations (evidence to be supplied) including Australian Taxation Office certificate confirming a Not-For-Profit organisation.

#### 1.5.2 - Additional Fees for Assessment of Technical Reports

Any development application which requires Council or an external consultant engaged by Council's Development Assessment Team to assess/review technical/specialist reports submitted in support of an application or required as a result of an information request or required by a condition of any approval, is to pay the applicable application fee plus a technical report assessment cost as detailed in Section 1.7.1 of this schedule. Additional fees are applicable for resubmission of technical reports as detailed in section 1.7.1. This cost must be paid for the application to be considered property made.

#### 1.5.3 - Major Projects

For major projects not covered in the scope of these fees, the fee will be determined by the Manager Planning, Policy and Community Wellbeing &/or Council based on an estimated fee to cover the actual cost for the Council to cover the assessment & determination of the application. The Manager Planning, Policy and Community Wellbeing has the discretion to determine if a project is defined as a "major project" based on:

- the scale of the project:
- the potential impacts to be assessed as part of the project;
- the level of work anticipated by the nominated fee does not represent the level of assessment required;
- the fee is not covered in this schedule of fees & charges; and
- any other relevant consideration.

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## 1.5.4 - Refund of Application Fees

If an application is withdrawn prior to it being assessed & decided, a percentage of the application fee will be refunded. The percentage of the application fee to be refunded will depend on how much of the application has been processed:

- Application Part (prior to issues of Confirmation Notice) 75%
- Information or Referral Part (prior to submission of information response) 50%
- Notification Part (during notification Part) 25%
- Decision Part (prior to Council decision) nil

Where an application has been decided or lapsed the fee will not be refunded.

#### 1.5.5 - Definition of Terms

Use Area - the combined total area of floor area, roofed area & uncovered/outdoor use area, it does not include uncovered car parking or landscaping areas.

#### 1.5.6 - Infrastructure Agreements

Where an Infrastructure Agreement is required to be executed between Lockyer Valley Regional Council and development proponent/s.

The application fee is by quotation and must be paid prior to Council officers commencing assessments/ review.

#### 1.6 - Material Change of Use

# 1.6.4 - Commercial

#### **Gatton Planning Scheme Area**

#### Arts, Crafts & Antiquities

gross floor area

Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Catering Shop						
cattering chep						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Commercial Premises						
	45.00	45.00	45.00	0.000/	40.00	
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

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	Year 21/22 Year 22/23					
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	s	
Health Care Premises						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Hotel (Includes Tavern)						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
ndoor Entertainment						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Off-Street Carparking						
Code Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Service Station						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Shop						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Showroom						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Transport Terminal						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

continued on next page ...

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	Year 21/22	Yea	ır 22/23			
Name	Last YR	Fee	Fee	Increase	Increase	GST
	Fee (incl. GST)	(excl. GST)	(incl. GST)	%	s	
Transport Terminal [continued]						
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Warehouse						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Laidley Planning Scheme Area						
Bulk Retail						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Catering Room						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Commercial Premises						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Estate Sales Office						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
Funeral Parlour						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

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	Year 21/22 Year 22/23						
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$		
General Store							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Hotel							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
ndoor Entertainment							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Medical/Paramedical Centre							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Passenger Terminal							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Refreshment Service							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Service Station							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N	
Shop							
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N	

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	Year 21/22 Year 22/23					
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	5	
Shop [continued]						
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
/eterinary Hospital						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
<i>Narehouse</i>						
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
L.6.5 - Industry  Gatton Planning Scheme Area						
•	dustry					
Satton Planning Scheme Area	dustry \$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of		\$4.00 \$5.00	\$4.00 \$5.00	0.00%	\$0.00 \$0.00	N
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of	\$4.00					
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area	\$4.00					
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area	\$4.00					
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of total use area Impact Assessment - Plus per m2 of total use area  Industry  Low Impact  Code Assessment - Plus per m2 of	\$4.00	\$5.00	\$5.00	0.00%	\$0.00	N
Gatton Planning Scheme Area  Animal Product Processing Inc.  Code Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area  Industry  Low Impact  Code Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area  Impact Assessment - Plus per m2 of total use area	\$4.00 \$5.00 \$4.00	\$5.00 \$4.00	\$5.00 \$4.00	0.00%	\$0.00	N
Animal Product Processing Inc. Code Assessment - Plus per m2 of total use area Impact Assessment - Plus per m2 of total use area Impact Assessment - Plus per m2 of total use area Industry Low Impact Code Assessment - Plus per m2 of total use area Impact Assessment - Plus per m2 of total use area	\$4.00 \$5.00 \$4.00	\$5.00 \$4.00	\$5.00 \$4.00	0.00%	\$0.00	N

continued on next page ...

Code Assessment - Plus per m2 of total use area

High Impact

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\$0.00

\$4.00

\$4.00

0.00%

\$4.00

	Year 21/22 Year 22/23					
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	s	
High Impact [continued]						
Tign impact [continued]						
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Service Trade						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Transport Depot						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Laidley Planning Scheme Area						
Car Repair Station						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Industry						
Light						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Medium						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Noxious, Offensive & Hazardou	ıs Industry					
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	5	
lunk Yard						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
iquid Fuel Depot						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Road Freight Depot						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
ransport Depot						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
ruck Stop						
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

# 1.6.6 - Community & Other Facilities

# Laidley Planning Scheme Area

# Hospital

Code Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Plus per m2 of total use area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

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#### 1.7 - Planning Other & Copies

#### 1.7.1 - Other

Exemption Certificate requested prior to development being undertaken					No Charge	N
Exemption Certificate requested after development has occured	\$550.00	\$565.00	\$565.00	2.73%	\$15.00	N

#### **Development Application Triggered by Overlay**

Fee does not apply to Building Work not associated with a Material Change of Use

#### Concurrence Agency Referral to Council

Will ill that it ree for site inspection \$0.00 \$200.00 ₩ \$200.00 W	Minimum Fee for site inspection	\$0.00	\$200.00	\$200.00	00	\$200.00	N
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#### Section 49 - Preliminary Development Approval

Preliminary Development Approval	125% of the relevant application fee for Development Permit	N
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# Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit

Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit	75% of the relevant application fee	N
The applicable fee is equal to the stand	ard impact/code assessable fee for that use with a 25% reduction for the subsequen	t DA.

#### Section 49 - Variation Request

Minimum Fee for site inspection	\$200.00	\$200.00	\$200.00	0.00%	\$0.00	N

#### Fees for Peer Reviews/Assessment of Technical/Specialist Reports

Additional fees apply for peer reviews/assessment of technical/specialist reports (e.g. economic impact assessment, contaminated land study, flood/hydraulics study, traffic study, acoustic study, geotechnical study); or other supporting documents lodged with an application or required as a result of an information request or required by a condition of any approval where Council staff or a specialist consultant is required to be engaged to assess reports.

These fees are required to be paid for the application to be property made. In general, the applicant will be notified of the requirement for additional fees at Confirmation or Information Stage. The inhouse assessment includes the intial review and one re-submission review. Each subsequent re-submission will incur a fee equivalent to 30% of the original fee. Re-submitted reports that are significantly different to the reviewed report will be charged the full fee.

continued on next page ...

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	Year 21/22	Yea	r 22/23				ı
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	s		

#### Fees for Peer Reviews/Assessment of Technical/Specialist Reports [continued]

Fees for Peer Reviews/Assessment of Technical/Specialist Reports	In house assessment: Simple reports are \$535.00 per report; Complex reports are \$1065.00 per report.	Y
	External assessment: Actual cost as charged by the consultant for each review.	
	Fee to be determined in consultation with Planning Staff depending on report to be reviewed.	

#### Administration Fee for Return of Bonds, Guarantees, Application Fees etc.

Administration Fee	\$150.00	\$155.00	\$155.00	3.33%	\$5.00	N
Refund Processing Fee	\$0.00	\$60.00	\$60.00	00	\$60.00	N
All requests for refunds must be writing. Fee does not apply to refund under Section 1.5.4						

#### **Engineering Reports & Data**

Flood Modelling Data associated with a Single Dwelling House only	No Charge	N
Engineering Reports & Data	Price on application	N

#### Minor Change/Extension to Existing Use

All other Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a change to or cancelling of any number of conditions)	Base Fee \$965.00 (includes either 1 condition or change to the approved plans) plus \$240.00 per additional condition.	N
Other Change	As per relevant application fee for full scope of development.	N

# Resubmission of an Application Where an Application (Not Approval) Has Lapsed in Previous Twelve Months

Code Assessment	25% of the current application fee	N
Impact Assessment	50% of the current application fee	N

#### Request to Consider Application Under a Superseded Planning Scheme

Additional to normal application fees.

# Request for Copy of Decision Notice/Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulations

Request for Copy of Decision Notice/ Negotiated Decision Notice or Other Documents Specified Under	\$30.00	\$30.00	\$30.00	0.00%	\$0.00	N
Schedule 22 of Planning Regulation						

#### 1.7.2 - Request for Building, Plumbing and Planning Information

Charge/Fee applies per lot to which the request applies.

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	Year 21/22	Yea	r 22/23				ı
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	s		

# 1.7.3 - Town Planning Certificates

Charge is per lot.

# 1.7.4 - Copies of Documents

# **Planning Scheme CD**

Laidley Planning Scheme, plus postage	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	N
Gatton Planning Scheme 2007, plus postage	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	N

#### Postage

Postage for Planning Scheme hard	\$20.00	\$20.00	\$20.00	0.00%	\$0.00	N
copy						

# 1.7.5 - Maps

Single A4 colour zoning maps	\$1.00	\$1.00	\$1.00	0.00%	\$0.00	N
Single A3 colour zoning maps	\$2.00	\$2.00	\$2.00	0.00%	\$0.00	N
Single A2 colour zoning maps	\$22.00	\$22.00	\$22.00	0.00%	\$0.00	N
Single A1 colour zoning maps	\$27.00	\$27.00	\$27.00	0.00%	\$0.00	N
Single A0 colour zoning maps	\$37.00	\$37.00	\$37.00	0.00%	\$0.00	N

# 1.7.6 - Other Services

Document Preparation Including Deeds of Agreement, etc	Deposit of \$130.00 with full cost to be reimbursed prior to handover of the document	Y
Legal Fees	Full reimbursement of Council Legal Fees	Υ
Planning Assessment/Written Reports Which Will Cover the Costs Incurred By Council in Preparation of Reports	Price on application  Min. Fee: \$100.00	N
Per Hour.		
Assessment of Building Certifiers, Code Compliance, Certificate to	Price on application	N

Assessment of Building Certifiers,	Price on application	Ν
Code Compliance, Certificate to Determine & Decide Development	Min. Fee: \$150.00	
Permit for Building Work &		
Compliance With Planning Scheme		

# 1.7.7 Flood Information Report

Flood Information Report	Price on application	N
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## 1.8 - Reconfiguration of Lots & Operational Works

## 1.8.1 - Reconfigure a Lot

#### Staged Subdivision (Reconfiguring a Lot in Stages)

Staged Subdivision	Fee for DA for Stage being applied for plus 20% of the full ROL fee applying for the number of lots in the subsequent staged area (the "preliminary approval area")	N
Signing of Survey Plan		
Plan Signing - Standard, Building & Volumetric Format Plan and Community Title Plan	1 into 2 \$970.00 or 3 plus lots \$410.00 per lot	N

#### 1.8.2 - Operational Work

The fee for any matter relating to a decision for a development application, or other matter not listed or defined in the Register

#### Operational Works approval associated with Reconfiguration of Lots

Works relating to Reconfiguring of a Lot (e.g. drainage, stormwater, roadworks & electrical reticulation, street lighting & landscaping works etc.). The fee must be paid upon lodgement of application for application to be 'properly made'.

Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a	Base Fee \$965.00 (includes either 1 condition or change to be approved plans) plus \$240.00 per additional condition	N
change to or cancelling of any number of conditions)		

# Operational Works Approval – Not Associated with reconfiguration of lots

This will include road works, stormwater drainage, landscaping, car parking and driveways within a development not associated with reconfiguration of a lot application.

The fee must be paid with lodgement of application for application to be 'properly made' along with a RPEQ certified Bill of Quantities to estimate the value of work

\$1-10,000 ( Value of Work)			Minimum \$85	5 or 10% of the ( Whicheve	value of Work r is greater)	N
>\$10,000 ( Value of Work)		Base fee S	\$1285 plus 0.5%	of the total va	alue of work	N
<ol> <li>This Fee Includes: 1 x Pre-start meeting, any hold Point inspection (if applicable), Works on completion inspection (if applicable), any additional inspection resulting from a previous inspection failure will be charged separately</li> <li>Quoted fees include 60% for checking of designs and 40% for inspection of works prior /during construction stage</li> <li>The value of work excludes any GST component</li> <li>Plans relating to engineering design must be certified by an RPEQ prior to submitting to Council</li> <li>A Priced Bill of Quantities certified by an RPEQ must be provided during the lodgement of application</li> </ol>						
Electricity reticulation – amended design (per plan)	\$100.00	\$100.00	\$100.00	0.00%	\$0.00	N
Plus Technical Review Fee (stormwater/flood report)				Que	ote for Service	N

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#### Advertising Device/Sign

Advertising device/signage that is not associated with a Material Change of Use application. The fee must be paid upon lodgement of application for application to be 'properly made'.

#### **Operational Works Reinspection**

Inspections for works relating to operational works. For application to be 'property made' the fee must be paid upon lodgement of application.

Reinspection Fee (where insufficient preparation or contractor's staging and/or programming of works necessitates additional inspections, or where pavement inspections have failed) per inspection	\$325.00 during business hours and \$490.00 outside.	N
Bonding of Incomplete Works	Quote for Service	N

#### Operational Works - Construction or Modification of a Levee

Plus Cost of Technical Assessment to	Quote For Service	Ν
be Undertaken by Qualified External		
Consultant		

# 1.9 - Building Services

# 1.9.2 - Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval

Request to determine bond for removing buildings into the Council area				Minimu	ım \$800.00	N
Minimum fee for site inspection				Minimu	ım \$200.00	N
Security bond to be lodged with Council for removal house to be determined on a case by case basis					POA	N
To be determined on a case by case ba	sis.					
Request to determine bond to remove a building (any type of building) from a site in the Council area	\$220.00	\$225.00	\$225.00	2.27%	\$5.00	N
Security bond to be lodged with Council for removal of a building (to be determined on a case by case basis to the value of the proposed building works)					POA	N
To be determined on a case by case ba	sis to the value	of the proposed b	ouilding works.			
Request to determine if building work complies with QDC MP2.1 fire safety standard for budget accommodation buildings				By quote. Minimu	ım \$600.00	N
Request to determine if building work complies with QDC MP5.7 residential services building standard building requirements (up to 10 persons)				By quote. Minimu	ım \$600.00	N

continued on next page ...

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# **1.9.2 -** Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval [continued]

Concurrence Agency Referral matters to be assessed by Local Governments as prescribed in the Planning Regulation 2017, Schedule 9 that are not listed	By Quote	N
Assessment of BCA Performance Solution	By Quote	N

# 1.9.3 - Supply of Plans and Information to Consultants/Building Certifier/Owner

Request for Building, Plumbing and Planning Information / Form 19 - the application and the approval documents for the application (Part B - G1) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Building record search (including copy of site and floor plans if available)	\$340.00	\$340.00	\$340.00	0.00%	\$0.00	N
50% of the fee charged is refundable whe	n a search is can	celled by applica	nt prior to commencer	ment of search. Re	fund requests mu	ust be

50% of the fee charged is refundable when a search is cancelled by applicant prior to commencement of search. Refund requests must be in writing. (Search includes plumbing records & OSSF last inspection service date if available). up to 10 business days processing time

Commercial building record search (includes copy of site and floor plans if available)	\$540.00	\$540.00	\$540.00	0.00%	\$0.00	N
Request for Building, Plumbing and Planning Information / Form 19 - the decision notice or negotiated decision notice for the application (part B - G2) certificates relied on to decide the application (per certificate) (part B - G5)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B - G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	\$140.00	\$140.00	7.69%	\$10.00	N
Request for Building, Plumbing and Planning Information / Form 19 - certificate of classification (part C - H5)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - details of existing buildings on the property if available (part A – D1)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N

continued on next page ...

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# 1.9.3 - Supply of Plans and Information to Consultants/Building Certifier/

#### Owner [continued]

Request for Building, Plumbing and Planning Information / Form 19 - Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C - H1, 2, 3, 4, 6, 7 other) per item	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
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### 1.9.4 - Miscellaneous

Refund Processing Fee	\$0.00	\$60.00	\$60.00	∞	\$60.00	N

#### 1.10 - Plumbing

#### 1.10.1 - Plumbing & Drainage Applications

All applications incur a \$290.00 administration fee which is non-refundable.

Fees also include scrutiny and inspections necessary to issue a compliance certificate for new buildings & additions/alterations to existing buildings with fixtures. Commercial applications may incur additional fees.

N.B. Fire hydrants and/or fire hose reels and additional items are calculated at a fixture rate.

Lodgment fee Plus fees per fixture as calculated with reference to the fee scale below.	\$285.00	\$290.00	\$290.00	1.75%	\$5.00	N
Per fixture - no. of fixtures less than or equal to 150	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N
Per fixture - no. of fixtures 151 to 200 inclusive Plus base fee of \$18,000.00.	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N
Per fixture - no. of fixtures 201 to 250 inclusive Plus base fee of \$23,250.00.	\$85.00	\$90.00	\$90.00	5.88%	\$5.00	N
Per fixture - no. of fixtures 251 to 300 inclusive Plus base fee of \$27,500.00.	\$65.00	\$65.00	\$65.00	0.00%	\$0.00	N
Per fixture - no. of fixtures greater than or equal to 301 inclusive Plus base fee of \$30,750.00.	\$50.00	\$50.00	\$50.00	0.00%	\$0.00	N
Minor applications - no fixtures - lodgement and inspection process (one inspection) (i.e. new water service)	\$400.00	\$415.00	\$415.00	3.75%	\$15.00	N
Services not associated with fixtures (e.g. water mains, manufactured buildings, fire services, temporary site ablutions)					By Quote	N
Project Services - compliance assessment for public sector entities (e.g. State Government)					By Quote	N

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	Year 21/22 Year		r 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$		ı

#### 1.10.2 - On-Site Sewerage Facilities

New installation, upgrade or alteration to existing facility including HSTP, septic tank, waterless toilet or grey water treatment facility.

Application and inspection process (two inspections)	\$530.00	\$545.00	\$545.00	2.83%	\$15.00	N
Commercial OSSF (over20EP) land application area only (two inspections)	\$530.00	\$545.00	\$545.00	2.83%	\$15.00	N
Minor land application area change (e.g. moving turf valve for shed) (one inspection)	\$410.00	\$415.00	\$415.00	1.22%	\$5.00	N
For example, moving turf valve for shed	l.					
one inspection.						

#### 1.10.3 - Amended Permit/Plan Fee or Extension of Time

Amended plan assessment – Minor	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N

#### 1.10.4 - Alternate Solution

Applications that contain alternate	By Quote
solutions as part of compliance	
assessment (fee is additional to	
application fees)	

# 1.10.5 - Inspections

At Officer's discretion.

Additional or re-inspections	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N
Inspections for major projects or projects with complicating factors (hourly rate)					By Quote	N

#### 1.10.7 - Refunds

Refund Processing Fee	\$60.00	\$60.00	\$60.00	0.00%	\$0.00	N		
Refunds	Cancelled/Withdrawn applications – A refund of 50% of fees paid is applicable where an application has been assessed or a permit is issued but no inspections are performed. Requests for refunds must be in writing. (N.B. lapsed permits are non–refundable) (When permits have not reached assessment stage the lodgment/administration fee only is retained).							

# 1.10.8 - Supply of Plans & Information to Consultants/Building Certifier/Owner

No refunds shall apply.

continued on next page ...

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	Year 21/22	Yea	r 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$		ı

### 1.10.8 - Supply of Plans & Information to Consultants/Building Certifier/ Owner [continued]

Request for Building, Plumbing and Planning Information / Form 19 - a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B - G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	\$140.00	\$140.00	7.69%	\$10.00	N
Request for Building, Plumbing and Planning Information / Form 19 - certificates relied on to decide the application (part B - G5) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - hydraulic services plans (existing commercial buildings) class 2 to 9 'as constructed' (part A - D3)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C - H1, 2, 3, 4, 6, 7 other) per item	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - the application and the approval documents for the application (Part B - G1) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - details of approved swimming pool discharge point (part A - A6)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N

### 1.10.9 - Backflow Prevention Devices

Commercial annual registration fee - first device	\$75.00	\$75.00	\$75.00	0.00%	\$0.00	N
Commercial additional devices - each up to 20 devices	\$20.00	\$20.00	\$20.00	0.00%	\$0.00	N
Domestic dwelling - each device	\$30.00	\$30.00	\$30.00	0.00%	\$0.00	Ν

### 1.10.10 - File Reinstatement Fee

Compliance inspections &	By Quote	N
compliance certificate requests for		
permits. Applicable to applications		
approved after 1 July 2019		

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 1.10.11 - Consultants

Requested consultancy, site	By Quote	Υ
inspections, design and advice/		
assistance (at the discretion of the		
Coordinator Building and Plumbing)		

### 1.11 - Engineering & Design

Application fee including inspection fee.

### 1.11.1 - Undertake Minor Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Minor Works Less than \$20,000.

Construction of property access (driveway) - self assessable	\$125.00	\$130.00	\$130.00	4.00%	\$5.00	N
Undertake minor works (earthworks, vegetation removal, installation of water main)	\$180.00	\$185.00	\$185.00	2.78%	\$5.00	N
Other (to be specified)				Price o	on application	N
Reinspection Fee (per reinspection)	\$90.00	\$95.00	\$95.00	5.56%	\$5.00	N

### 1.11.2 - Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Major Works Greater than \$20,000.

Inspection Fee

Application Fee, Including Inspection	Price on application	N
Fee		

### 1.11.3 - Road Inspection Fee - Removal Dwelling

1.11.4 - Infrastructure Rep	orts & Data	ı				
Infrastructure Reports & Data	\$100.00	\$100.00	\$100.00	0.00%	\$0.00	N

### 1.12 - Headworks - Infrastructure Contributions

Headworks Contributions indicating in Section 14 of the Planning & Development Fees are applicable for applications which have been approved prior to 1 July 2011 & are conditioned in accordance with Planning Scheme Policies from the Gatton Shire Council Planning Scheme 2007 & Laidley Shire Council Planning Scheme 2003.

Applications approved after 1 July 2011 will be conditioned in accordance with Council's Adopted Infrastructure Charges Resolution which is available on the Lockyer Valley Regional Council's website under the Planning information tab.

### 1.12.1 - Headworks Charges - Roads, Parks, Water & Sewerage

See separate policies for application of charges.

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Price on Application



### 1.12.2 - Roadworks Contribution Scale

Calculated per additional new lot created in a subdivision or as a development condition.

Former Gatton Shire Council Area Only.

### 1.12.5 - Water - Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

### 1.12.7 - Sewer - Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2 - Commercial Fees & Charges

### 2.1 - Corporate Services

### 2.1.1 - Rates Search Fees

Counter Search	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	Ν
Ownership, Valuation, Rates and Charg	es only.					

### 2.1.3 - Administration Fees

Copy of Prior Years Rate Notice	\$7.00	\$7.00 per notice for prior years. No Charge for the current financial year						
Change of Ownership Fee	\$92.00	\$94.00	\$94.00	2.17%	\$2.00	N		
Administration Fee for Dishonoured Payments	\$21.00	\$22.00	\$22.00	4.76%	\$1.00	N		

### 2.1.5 - Copy of Council Policies, Local Laws & Public Interest Tests

Hard Copy of Council Policies, Local Laws & Public Interest Tests	\$0.65 per page, Max \$13.00 per Policy/Local Law/Public Interest Test	N
Lavo a rabile interest rests		

### 2.1.6 - Customer Services

Scanning	\$1.00 each page up to \$10.00 maximum	Υ
	Min. Fee: \$1.82	
Per page.		

### **Photocopying Fees - Mono**

A4	\$0.50	\$0.45	\$0.50	0.00%	\$0.00	Υ
A3 Sheet	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Υ

### **Photocopying Fees - Colour**

A4	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Υ
A3 Sheet	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Υ

### 2.2 - Water

### 2.2.1 - Sale of Bore Water From Standpipe

Bore water standpipe sales (per KI)	\$4.75	\$4.75	\$4.75	0.00%	\$0.00	N
Per KL.						
Bond for Bore Key	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N

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### 2.3 - GIS Mapping

### 2.3.1 - Large Format Printing/Scanning

### **Printing**

A2/A1/A0 sizes (per page)	\$28.00	\$25.45	\$28.00	0.00%	\$0.00	Υ
Scanning						
A2/A1/A0 sizes (per page)	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Υ
2.3.2 - Road Map Booklet						
Road Map Booklet	\$28.00	\$28.00	\$28.00	0.00%	\$0.00	N

### 2.3.3 - Standard Mapping

For customised mapping requests the charge will be calculated on the standard maps charges plus preparation time based on service charges (below).

For requests relating to Planning Scheme information, please refer to Council's Cost Recovery Fees & Charges item 1.7.5.

A4/A3 Size	\$25.00	\$25.00	\$25.00	0.00%	\$0.00	N
A2/A1 Size	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N

### 2.3.4 - Digital Spatial Data

Contour/LiDAR data per Sq KM	\$140.00	\$140.00	\$140.00	0.00%	\$0.00	N
Minimum 1km						
Aerial Photography per Tile	\$125.00	\$125.00	\$125.00	0.00%	\$0.00	N
Minimum 1 Tile						

### 2.3.5 - Service Charges

GIS Operator Fee (per hr for Customised mapping only)	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N
Minimum 1 hour						

### 2.4 - Library

### 2.4.1 - Library Membership

A permanent resident of Queensland	Free	N
A student of an educational establishment in the Lockyer Valley Region	Free	N

continued on next page ...

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2.4.1 - Library Membership [continued]

A person who is permanently employed in the Lockyer Valley Region	Free	N
A person who resides in the local government areas of the Lockyer Valley Region, Somerset Region, Ipswich City or Toowoomba Region	Free	N

### 2.4.2 - Library Membership - Security Deposits

A Refundable Security Deposit is payable by:

- Non permanent Hotel/Motel residents.
- Persons not permanently residing, attending a school or college, or working in the Lockyer Valley Regional Council area.
- Persons not residing in any of the above reciprocal Regions.
- Persons unable to provide identification with proof of residency.

Non-Permanent Residents	\$50.00	\$50.00	\$50.00	0.00%	\$0.00	Ν
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### 2.4.3 - Other Fees

Processing Fee

Inter Library loans from other than a Queensland public library	\$20.00	\$27.27	\$30.00	50.00%	\$10.00	Y
Per request from other institutions.						
Library Card - First Replacement for the year					Free	N

the year						
Replacement Card - Any Subsequent card	\$2.00	\$2.00	\$2.00	0.00%	\$0.00	N

### 2.4.4 - Fees for Lost/Damaged Items

Replacement Item Supplied by Borrower
charged when customer has purchased replacement item -Books, DVDs, CDs and magazines may be replaced by the customer with a new copy of the same title and format. For new non-fiction titles and magazines, the same edition is required. Second-hand copies are not acceptable.

\$10.00

0.00%

\$0.00

\$10.00

\$10.00

Recovery fee	\$21.00	\$21.00	\$21.00	0.00%	\$0.00	N
charged when outstanding charges for	lost or damaged	items are refer	red to a recovery age	ncy	• • • • • • • • • • • • • • • • • • • •	
Minor damage only, including	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
insignificant loss of a part of a toy	\$10.00	\$10.00	\$10.00	0.0070	ψ0,00	10
Adult Print Collection	\$41.00	\$41.00	\$41.00	0.00%	\$0.00	N
Audio Books - Adult	\$130.00	\$130.00	\$130.00	0.00%	\$0.00	Ν
Junior and young adult print collection and audio books	\$26.00	\$26.00	\$26.00	0.00%	\$0.00	N
Reference and local history books	\$130.00	\$130.00	\$130.00	0.00%	\$0.00	Ν
DVDs, music CDs and audio kits	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	Ν

continued on next page ...

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Name	Year 21/22	Year 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2.4.4 - Fees for Lost/Damaged Items [continued]

Toys and literacy kits	\$62.00	\$62.00	\$62.00	0.00%	\$0.00	N
Where total replacement is required.						
Magazines	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Interlibrary loan	\$57.00	\$57.00	\$57.00	0.00%	\$0.00	N
Tablets, iPads and LaunchPads			Market value of	replacement or o	cost of repair	N

### 2.4.5 - Library Items - Replacement Costs

Replacement Policy:

- Books, Videos, DVDs, CDs & Magazines may be replaced by the borrower with a new copy of the same title & format.
- For new non-fiction titles & magazines, the same year of publication and edition is also required.
- Second-hand copies are not acceptable.

### 2.4.6 - Other Library Fees

Inter library loans from a Queensland public library					Free	Υ
Library Bags	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Υ
USB Flash Drive					Free	Υ
Headphones	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Υ
Youth and children's activities (unless fully funded by First 5 Forever or similar)	\$5.00	\$4.55	\$5.00	0.00%	\$0.00	Υ
Per Child						
Seminars, workshops or special events				Per	r event costs	Υ
As per event costs.						

### 2.4.11 - Art Gallery

Commission on sales from exhibitions				2	20% of sales	Υ
Exhibition (if a combined exhibition the fee will be shared between the exhibitors)	\$200.00	\$181.82	\$200.00	0.00%	\$0.00	Y
Opening function	\$150.00	\$136.36	\$150.00	0.00%	\$0.00	Υ
Gallery curated local exhibition - per artist	\$30.00	\$27.27	\$30.00	0.00%	\$0.00	Υ
Each individual artist to pay.						
Printed invitations for artist to distribute - for 20 invitations	\$40.00	\$36.36	\$40.00	0.00%	\$0.00	Υ
Printed invitations for artist to distribute - Invitations in excess of 20	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Υ
per invitation						

continued on next page ...

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	Year 21/22	Ye	ar 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	
2.4.11 - Art Gallery [continue	ed]					
Printed invitations for artist to distribute -Postage of invitations (if requested)	\$1.50	\$1.36	\$1.50	0.00%	\$0.00	Υ
per invitation						

### 2.5 - Swimming Pool

### 2.5.1 - Lockyer Valley Sports & Aquatic Centre

### **General Entry**

					Free	Υ
1 in 24 hour period only.						
Child (Under 2)					Free	Υ
Child (2 – 15 yrs) / Concession	\$4.50	\$4.09	\$4.50	0.00%	\$0.00	Υ
Adult (16 yrs & over)	\$5.50	\$5.00	\$5.50	0.00%	\$0.00	Υ
Family (2 adults + 2 children)	\$15.50	\$14.09	\$15.50	0.00%	\$0.00	Υ
Spectators	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Υ
Monthly Tickets						
Child (2 - 15 yrs) / Concession	\$27.00	\$24.55	\$27.00	0.00%	\$0.00	Υ
Adult (16 yrs & over)	\$33.00	\$30.00	\$33.00	0.00%	\$0.00	Υ
Family (2 adults + 2 children)	\$72.00	\$65.45	\$72.00	0.00%	\$0.00	Υ
Three Monthly Tickets						
Child (2 - 15 yrs) /Concession	\$72.00	\$65.45	\$72.00	0.00%	\$0.00	Υ
Child (2 - 15 yrs) /Concession Adult (16 yrs & over)	\$72.00 \$93.00	\$65.45 \$84.55	\$72.00 \$93.00	0.00% 0.00%	\$0.00 \$0.00	Y
` , ,	-					
Adult (16 yrs & over)	\$93.00 \$205.00	\$84.55	\$93.00	0.00%	\$0.00	Υ
Adult (16 yrs & over) Family (2 adults + 2 children)	\$93.00 \$205.00	\$84.55	\$93.00	0.00%	\$0.00	Υ
Adult (16 yrs & over) Family (2 adults + 2 children)  ndoor Sports Centre Court Hire Hourly rate (for scheduled team sport	\$93.00 \$205.00	\$84.55 \$186.36	\$93.00 \$205.00	0.00% 0.00%	\$0.00 \$0.00	Y
Adult (16 yrs & over) Family (2 adults + 2 children)  ndoor Sports Centre Court Hird Hourly rate (for scheduled team sport or schools)	\$93.00 \$205.00 e \$33.00	\$84.55 \$186.36 \$30.00	\$93.00 \$205.00 \$33.00	0.00% 0.00% 0.00%	\$0.00 \$0.00	Y

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2.5.2 - Laidley Pool

Pass out					Free	Υ
1 hour in 24 hour period only.					,,,,,	
Child (Under 2)					Free	Υ
Child (2 – 15 yrs) / Concession	\$3.60	\$3.27	\$3.60	0.00%	\$0.00	Υ
Adult (16 yrs & over)	\$4.50	\$4.09	\$4.50	0.00%	\$0.00	Υ
Family (2 Adults + 2 Children)	\$13.00	\$11.82	\$13.00	0.00%	\$0.00	Υ
Spectators	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Υ
Monthly Ticket						
Child (2 – 15 yrs) / Concession	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Υ
Adult (16 yrs & over)	\$26.00	\$23.64	\$26.00	0.00%	\$0.00	Υ
Family (2 adults & 2 children)	\$67.00	\$60.91	\$67.00	0.00%	\$0.00	Υ
Three Monthly Tickets						
Child (2 - 15 yrs) / Concession	\$62.00	\$56.36	\$62.00	0.00%	\$0.00	Υ
Adult (16 yrs & over)	\$77.00	\$70.00	\$77.00	0.00%	\$0.00	Υ
Family (2 adults & 2 children)	\$185.00	\$168.18	\$185.00	0.00%	\$0.00	Υ
2.5.3 - School Attendances	3					
2.5.3 - School Attendances School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Υ
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic		\$2.73 \$1.36	\$3.00 \$1.50	0.00%	\$0.00	
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) -	\$3.00					Y
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool	\$3.00					
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool	\$3.00					Y
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool  2.5.4 - Gatton Swim Club This fee is paid to Council.  Swimming Club Rooms (per month)	\$3.00 \$1.50	\$1.36	\$1.50	0.00%	\$0.00	Y
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool  2.5.4 - Gatton Swim Club This fee is paid to Council.  Swimming Club Rooms (per month) (Gatton)	\$3.00 \$1.50 \$21.00 \$71.00	\$1.36 \$19.09	\$1.50 \$21.00	0.00%	\$0.00 \$0.00	Y
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool  2.5.4 - Gatton Swim Club This fee is paid to Council.  Swimming Club Rooms (per month) (Gatton)  Hourly Rate  2.5.5 - School Hire for Carr	\$3.00 \$1.50 \$21.00 \$71.00	\$1.36 \$19.09	\$1.50 \$21.00	0.00%	\$0.00 \$0.00	
School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre School Pupils (attending with schools, under their supervision) - Laidley Pool  2.5.4 - Gatton Swim Club This fee is paid to Council.  Swimming Club Rooms (per month) (Gatton) Hourly Rate	\$3.00 \$1.50 \$21.00 \$71.00	\$1.36 \$19.09 \$64.55	\$1.50 \$21.00 \$71.00	0.00% 0.00% 0.00%	\$0.00 \$0.00 \$0.00	) )

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	Year 21/22	Yea	r 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST	
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$		ı

### 2.6 - Saleyards - Laidley

### 2.6.1 - Yard Fees

Per Head.

Sheep	\$3.30	\$3.18	\$3.50	6.06%	\$0.20	Υ
Goats	\$2.30	\$2.27	\$2.50	8.70%	\$0.20	Υ
Horses	\$4.90	\$4.55	\$5.00	2.04%	\$0.10	Υ
Infrastructure Replacement Levy	\$0.30	\$0.27	\$0.30	0.00%	\$0.00	Υ

### 2.6.2 - Other Fees

New Agents Application Fee	\$2,731.65	\$2,557.82	\$2,813.60	3.00%	\$81.95	Υ
One off payment.						
Minimum Charge	\$174.25	\$158.41	\$174.25	0.00%	\$0.00	Υ
Holding Fees	\$0.80	\$0.73	\$0.80	0.00%	\$0.00	Υ
Per Head, Per day or part thereof.						
Sale of Animal Waste	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Υ
Sale of Animal Waste (waste is to be loa	aded and transp	orted at the purc	hasers own expense	and risk) – per b	ox trailer or ute	load

### 2.6.3 - Advertisement Fees

Style One - Height (peak 900mm, sides 600mm) x Width 4,800mm	\$1,353.00	\$1,230.00	\$1,353.00	0.00%	\$0.00	Υ
Style Two - Height 810mm x Width 950mm	\$620.15	\$563.77	\$620.15	0.00%	\$0.00	Υ
Style Three - Height 900mm x Width 7,700mm	\$902.00	\$820.00	\$902.00	0.00%	\$0.00	Υ

### 2.7 - Waste Disposal

The Queensland state waste levy where applicable is applied in addition to the fees and charges listed below.

### 2.7.1 - All Regional Landfill & Transfer Stations

### **Domestic Waste**

### General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

### Fixed Charges

Per Unit.

Up to 0.24m3 (240 litres) per person	No Charge	Υ
and/or per vehicle each day (only		
applies to LVRC residents)		

continued on next page ...

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### Fixed Charges [continued]

Trailer >6x4 (non commercial)	\$22.00	\$20.91	\$23.00	4.55%	\$1.00	Υ
Where a trailer is > 6 X 4 carrying less to	waste that would	fit into a 6 x 4 tr	ailer, then the Traile	r (maximum size 6	ô X 4) fee applie	s.
Ute plus Trailer (maximum size 6x4)	\$22.00	\$20.91	\$23.00	4.55%	\$1.00	Υ

### Variable Charges

Per tonne/per cubic metre

### Green Waste - Uncontaminated

Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, etc otherwise general waste fees apply.

Sedan, SUV, Station Wagon or Trailer (maximum size 8x5) and Ute					No Charge	Υ
Truck or Trailer (greater than 8x5)	\$26.00	\$24.55	\$27.00	3.85%	\$1.00	Υ
Per cubic metre charge if weigh bridg	e not available.	Domestic quai	ntity of green wast	e greater than 8	x 5	

### Green Waste - Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

### Concrete - Uncontaminated

Must NOT contain timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Ute or Trailer (maximum size 6 x 4)	No Charge.	Υ
No Charge		

### **Ozone Protection**

Refrigeration/Freezer/Air Conditioning Units

Refrigeration/Freezer/Air Conditioning Units	\$11.00	\$10.00	\$11.00	0.00%	\$0.00	Υ
Gas Reclaim certificates from certified	person/persons r	must be shown	as proof prior to dispo	osal if an exemp	tion is sought.	

### Tyres

Commercial Companies tyres not permitted.

Large earthmoving/mining equipment tyres not permitted.

Domestic Passenger (Includes Motorcycle Tyre) - Each	\$5.00	\$4.55	\$5.00	0.00%	\$0.00	Υ
Light Truck/4x4 - each	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Υ
Heavy Truck, Bobcat, Forklift - each	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Υ
Gatton Landfill Only						
Super single (wide) each	\$31.00	\$28.18	\$31.00	0.00%	\$0.00	Υ
Gatton Landfill Only						

continued on next page ...

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	S	
Tyres [continued]  Tractor/Grader - each	\$140.00	\$127.27	\$140.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Additional Charge with Rim attached	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Υ
Additional charge per tyre if rim is attach	ned. Gatton Lan	dfill Only				

### Recycling

Source separated & contaminate free. Cardboard, steel, glass, batteries, e-waste, waste oil (20 litre maximum), DrumMuster, T-tape etc placed into dedicated recycling facility					No Charge	Y
Gas cylinders	\$12.00	\$11.82	\$13.00	8.33%	\$1.00	Υ
Charge is per cylinder, up to 9kg only.	Vehicle gas cylir	nders and fire ext	inguishers not acce	pted.		

### Waste From Out of Region

In addition to General Waste Fees.

### Replacement Bin

### Commercial/Industrial/Contract Household Cleanup Waste

"Commercial" includes but not limited to any of the following:

- (a) a hotel, motel, caravan park, cafe, food store or canteen;
- (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;
- (c) premises where a sport or game is ordinarily played in public;
- (d) an exhibition ground, show ground or racecourse;
- (e) a farm;
- (f) an office, shop or other premises where business or work, other than a manufacturing process, is carried out:
- (g) a person/operator &/or company that is carrying out work/business for fee or reward; or
- (h) Council waste. The relevant fee for the type of Council waste will commence from 1 July 2014. This charge will be applied through Work Order numbers.

### Commercial & Business General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

### Approved Charity Store Waste

When disposing of innappropriate material, Charity stores can recieve a 50% discount on the general waste disposal fee where registered with Council.

Transactions must be by account or corporate credit card.

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<sup>&</sup>quot;Industrial" includes a manufacturing process.

	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### Fixed Charges

### Per Unit.

Less than 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$19.00	\$18.18	\$20.00	5.26%	\$1.00	Υ
Sedan, SUV, Station Wagon, > 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$24.00	\$22.73	\$25.00	4.17%	\$1.00	Υ

### Variable Charges

Per tonne/per cubic metre

### Cleanfill/Soil - Uncontaminated

Clean Fill/Soil Uncontaminated	No Charge	Υ
i.e. Contains no timber/vegetation/steel/plastic/concrete (greater than 300mm dia) stone/bricks/contaetc.	aminated soil/asbestos p	oroducts
If material contains these contaminates then material is classified as general waste & general waste	fees apply.	

### Concrete - Uncontaminated

i.e. Contains no timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

### Concrete - Contaminated

i.e. Contains timber/vegetation/steel/plastic / mixed building material etc.

### Concrete - Contaminated

i.e. Contains contaminated soil/asbestos products etc.

### Green Waste - Uncontaminated

i.e. Contains no steel, plastic, concrete, building products, milled/treated timber.

Excludes Tree stumps and Root Boles larger than 300mm in diameter

Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$26.00	\$24.55	\$27.00	3.85%	\$1.00	Υ
(Must NOT contain general waste, stee waste fees apply	I, plastic, concre	te, building prod	ducts, milled/treated t	imber, soil, mud,	ect) otherwise (	general

### Green Waste - Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

### Trickle Tape (T-Tape)

T-tape (uncontaminated) - Gatton only	No Charge	Υ
contains NO excessive mix of other plastic change due to market acceptance.	s AND/OR soil remnants. Is clean and placed for dedicated recycling. Maybe subj	ect to

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### Waste From Out of Region

In addition to Commercial & Businesses General Waste Fees.

### Recycling

Drop off of Commercial sourced recycling not permitted.

Commercial gas cylinders not permitted.

### **Special Burials**

Available Gatton Only - By Appointment Only - Please Phone 1300 005 872

Small Animals (dogs, cats) each	\$16.00	\$14.55	\$16.00	0.00%	\$0.00	Υ
Gatton Landfill Only						
Medium (goat, sheep, large dog etc) each	\$28.00	\$25.45	\$28.00	0.00%	\$0.00	Υ
Gatton Landfill Only						
Large Animals (horse, cattle etc) each	\$125.00	\$113.64	\$125.00	0.00%	\$0.00	Υ
Gatton Landfill Only						

### Greenwaste Mulch Sales

Commercial quantities > minimum 2m³	\$25.00	\$23.64	\$26.00	4.00%	\$1.00	Υ
Community Use					No Charge	Υ
Approval must be obtained with Statuto	ory Declaration.					

### **Concrete Sales**

Sale of recycled and crushed concrete.

Gatton landfill only.

Aggregate 75mm minus	\$30.00	\$27.27	\$30.00	0.00%	\$0.00	Υ
Per tonne.						
Scalps (clean) 40mm minus	\$50.00	\$45.45	\$50.00	0.00%	\$0.00	Υ
Per tonne.						
Scalps (dirty) 40mm minus	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Υ
Per tonne.						
Scalps (dirty/clean) 40mm minus	\$36.00	\$32.73	\$36.00	0.00%	\$0.00	Υ
Per tonne.						
Bulk sale of any product > 5 tonne Price on application.						Υ

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Name	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2.8 - Cemeteries

### 2.8.1 - Gatton, Laidley, Caffey, Forest Hill & Murphys Creek

### **General Cemetery**

Application for Burial	\$1,051.00	\$981.82	\$1,080.00	2.76%	\$29.00	Υ
Unreserved Land - Double Depth.						
Extra Depth				Drice o	n application	Υ
·				File 0	паррисацоп	' '
Additional Fee.						
Interment Fee for Child aged 12 and under	\$714.00	\$664.55	\$731.00	2.38%	\$17.00	Υ
Breaking of Concrete on Graves				Price o	n application	Υ
Additional Fee.						
Re-Opening Grave / Exhumation				Price o	n application	Υ
Application for Monumental Work and Plaque Modifications	\$86.00	\$78.18	\$86.00	0.00%	\$0.00	Υ
Fee does not apply to Commonwealth V	Var Graves.					

### **Overtime Rates**

Additional overtime rates apply to funerals booked after 2.30pm on workdays, and anytime on weekends and public holidays.

### Columbarium

Purchase of Columbarium Space.

Centre Garden - Double Niche

Single Niche	\$628.00	\$584.55	\$643.00	2.39%	\$15.00	Υ
Double Niche	\$735.00	\$684.55	\$753.00	2.45%	\$18.00	Υ
Laidley Ashes Memorial Garder	1					

\$1,286.00

2.47%

\$1,255.00 \$1,169.09

\$31.00



### **Gatton Cemetery Chapel**

### 2.9 - Showgrounds

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

### Discounts:

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause.

Not for profit (90% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

### 2.9 – Entire Showgrounds – Show Ring, Grandstand, Camping Grounds & Carpark Booking Fee

Booking Fee	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Υ	
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### 2.9.1 - Entire Showgrounds - Show Ring, Grandstand, Camping Ground and Carpark

The Manager Community Facilities & Services is authorised to use discretion in relation a reduction of fees for block bookings.

### **Bond**

Bond Without Alcohol	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond With Alcohol	\$500.00	\$500.00	\$500.00	0.00%	\$0.00	N

### Warm Up Arena

Users will be charged for rectification works should the arena not be returned to the same standard as when the user took possession.

### **Show Ring**

Council further reserves the right to increase this hire charge if it considers that damage may occur to centre ring or track surface.

Hire Fees per Hour	\$61.00	\$57.27	\$63.00	3.28%	\$2.00	Υ
Per hour up to a maximum of 12 hours	per day.					

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	Year 21/22	Year 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	
Carpark						
Hire Fees per Half Day	\$60.00	\$55.45	\$61.00	1.67%	\$1.00	Υ
Hire Fees per Hour	\$36.00	\$33.64	\$37.00	2.78%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day.					
Lights						
Light Fee per Hour	\$61.00	\$57.27	\$63.00	3.28%	\$2.00	Υ
Per hour to a maximum of 12 hours per	day.					
Speedway						
Speedway	\$675.00	\$631.82	\$695.00	2.96%	\$20.00	Υ
Per Race Meeting.						
Stay must be in conjunction with a	an event.					
Stay must be in conjunction with a	an event. \$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
		\$18.18	\$20.00	0.00%	\$0.00	Y
Powered Site		\$18.18 \$18.18	\$20.00 \$20.00	0.00%	\$0.00 \$0.00	Y
Powered Site Per night.	\$20.00					
Powered Site Per night. Unpowered Site Per night.  Grandstand  First Floor Function Room	\$20.00	\$18.18				
Powered Site Per night. Unpowered Site Per night.  Grandstand  First Floor Function Room	\$20.00	\$18.18				
Powered Site Per night.  Unpowered Site Per night.  Grandstand  First Floor Function Room Includes Kitchenette, Disabled Actions	\$20.00 \$20.00 eccess & Toilet \$30.00	\$18.18 s.	\$20.00	0.00%	\$0.00	Y
Powered Site Per night. Unpowered Site Per night.  Grandstand  First Floor Function Room Includes Kitchenette, Disabled Additional Room Hire Fees per Hour	\$20.00 \$20.00 eccess & Toilet \$30.00	\$18.18 s.	\$20.00	0.00%	\$0.00	Y
Powered Site Per night.  Unpowered Site Per night.  Grandstand  First Floor Function Room Includes Kitchenette, Disabled Active Fees per Hour Per hour up to a maximum of 12 hours	\$20.00 \$20.00 \$ccess & Toilet \$30.00 per day.	\$18.18 s. \$28.18	\$20.00 \$31.00	0.00%	\$0.00 \$1.00	Y
Powered Site Per night. Unpowered Site Per night.  Grandstand  First Floor Function Room Includes Kitchenette, Disabled Active Fees per Hour Per hour up to a maximum of 12 hours in the Fees per Half Day	\$20.00 \$20.00 \$ccess & Toilet \$30.00 per day.	\$18.18 s. \$28.18	\$20.00 \$31.00	0.00%	\$0.00 \$1.00	Y
Powered Site Per night.  Unpowered Site Per night.  Grandstand  First Floor Function Room Includes Kitchenette, Disabled Active Fees per Hour Per hour up to a maximum of 12 hours in the Hire Fees per Half Day Half day booking 3 - 8 hours	\$20.00 \$20.00 \$ccess & Toilet \$30.00 per day.	\$18.18 s. \$28.18	\$20.00 \$31.00	0.00%	\$0.00 \$1.00	Y

continued on next page ...

Hire Fees per Half Day

Kitchen & Dining
Hire Fees per Hour

Per hour up to a maximum of 12 hours per day.

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\$2.00

\$1.00

\$55.45

\$28.18

\$61.00

\$31.00

3.39%

3.33%

\$59.00

\$30.00

Name	Year 21/22	Year 22/23				
	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	
Kitchen & Dining [continued]						
Hire Fees per Half Day	\$59.00	\$55.45	\$61.00	3.39%	\$2.00	Υ
Half day booking 3 - 8 hours						

### 2.10 - Public Halls & Function Rooms

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

### Discounts:

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations, Council would require a statement from the charity receiving the donation funds.

Not for profit (80% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

### 2.10 - Public Halls & Function Rooms Bonds

Bond Without Alcohol	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond With Alcohol	\$500.00	\$500.00	\$500.00	0.00%	\$0.00	N

### 2.10 - Public Halls & Function Rooms Booking Fee

Booking Fee	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Υ

### 2.10.2 - Laidley Cultural Centre

### Whole of Complex

Auditorium and Function Room.

Hire Fees per Half Day	\$100.00	\$92.73	\$102.00	2.00%	\$2.00	Υ

### **Squash Courts**

- a) Hire of entire complex grants exclusive use to hirer of all squash court facilities for the period of hire.
- b) No casual hire permitted after 10.00pm Monday-Friday.

continued on next page ...

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	Year 21/22	ar 21/22 Year 22/23				
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	s	
Squash Courts [continued]						
Per Court	\$15.50	\$14.55	\$16.00	3.23%	\$0.50	Υ
Per hour.						
Entire Complex	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Υ
Per hour.						

### Prepayment

Type of Hire - per court.
Unlimited use of squash court/per court.

### 2.10.3 - Kensington Grove Hall

Hire Fees per Hour	\$13.00	\$11.82	\$13.00	0.00%	\$0.00	Υ			
Per hour up to a maximum of 12 hours per day									
Hire Fees per Half Day Half day booking 3 - 8 hours	\$31.00	\$28.18	\$31.00	0.00%	\$0.00	Υ			
Hire Fees per Full Day 7am - Midnight.	\$62.00	\$56.36	\$62.00	0.00%	\$0.00	Υ			

### 2.10.5 - Murphys Creek Community Hall

Hire Fees Per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day					

### 2.10.6 - Grantham Butter Factory

As per Council's Community Grants & Assistance Procedure only the Larsens Room (previously known as the Community Room) is eligible for Fee Waivers, the Jamieson Room is **NOT ELIGIBLE** for fee waivers.

### Whole of Complex

Jamieson & Larsen Rooms.

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day.					

### **Jamieson Room**

Commercial Kitchen, Mezzanine & Room Hire.

Hire Fees per Hour	\$17.00	\$16.36	\$18.00	5.88%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day.					
Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Υ

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	
Format I library and Brown						
Event Hire Larsen Room						
Community Area.						
Hire Fees per Hour	\$12.00	\$11.82	\$13.00	8.33%	\$1.00	Υ
Per hour up to a maximum of 12 hours	oer day					
Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Υ
Half day booking 3 - 8 hours						
Grantham Butter Factory Comn	nercial Kitch	en - Indepen	dent Use Only			
Hire Fees per Hour	\$17.00	\$16.36	\$18.00	5.88%	\$1.00	Υ
Per hour up to a maximum of 12 hours p	oer day					
Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Υ
Half day booking 3 - 8 hours						

### 2.10.7 - Withcott Sports Centre

Includes Hire of Kitchen / Kiosk / Meeting Room

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day.					

### 2.10.8 - Laidley Sports Complex

Sporting groups who are regular users of the Laidley Rec Grounds (Laidley Touch, Laidley Rugby League, Laidley Soccer, Laidley Little Athletics, Lockyer Little Athletics, Laidley Netball, Lockyer Softball) are able to use the facility at no cost for their normal season use (training, games, presentations etc.), however if they are wanting to have a fundraiser night, gala dinner, thank-you night, they will pay the full bond and a flat fee of \$200. Any other non-profit group must pay the full fees as set in the fees and charges.

### Club Users

Annual Kitchen and Storage	No Charge	Υ
Annual Storage Only	No Charge	Υ
Meeting Rooms	No Charge	Υ
Excluding Bar and Commercial Kitchen.		

### **Event Hire**

Multipurpose Hall Hire (Bar, Storage, Airconditioning and Coldroom). Half day booking 3 - 8 hours

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Υ
Per hour up to a maximum of 12 hours	per day					

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Name Last YR Fee Fee Increase Increase	
Fee	GST
(incl. GST) (incl. GST) % S	

### 2.10.9 - Library Meeting Rooms

Gatton Library - Hub and Local History Rooms	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Υ
per hour, or part thereof						
Laidley Library & Customer Service Centre - Wyman Room	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Υ
per hour, or part thereof						

### 2.10.10 - Helidon Tennis Court

Helidon Tennis Court Casual Hire Fee	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Υ
Per hour.						

### 2.11 - Childcare Centres

All fees subject to Fee Relief Subsidies.

The minimum fee is as per a 6 hour booking.

Fees are payable for 50 weeks a year including public holidays. Fees are not payable over the two weeks Christmas New Year closure.

Fees are payable for all days a child is booked into the centre, including days the child is absent due to illness or any other reason.

The holiday absence discount may apply subject to two weeks' notice being given of a child's planned absence. This discount can apply for a maximum of four weeks a year. No other discounts apply to childcare fees.

### 2.11.1 - Gatton Child Care Centre

Kindergarten (3 or more days per week)	\$90.00	\$99.00	\$99.00	10.00%	\$9.00	Ν
per day If 1 or 2 days per week, use daily rate o	r 6 hour rate as	applicable.				
Daily Rate - All other age Groups (9 or more hours)	\$100.00	\$110.00	\$110.00	10.00%	\$10.00	N
Daily Rate - Nursery (6 hour session)	\$73.00	\$80.00	\$80.00	9.59%	\$7.00	Ν
Daily Rate - all other age Groups (6 hour session)	\$70.00	\$77.00	\$77.00	10.00%	\$7.00	Ν
Weekly Rate - Nursery (5 days/week booking)	\$463.50	\$510.00	\$510.00	10.03%	\$46.50	Ν
Weekly Rate - All other age groups (5 days/week booking)	\$450.00	\$495.00	\$495.00	10.00%	\$45.00	Ν
Before School Care	\$25.00	\$27.50	\$27.50	10.00%	\$2.50	Ν
per day						
After School Care	\$28.00	\$30.50	\$30.50	8.93%	\$2.50	N
per day						

continued on next page ...

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	Year 21/22	Yea	r 22/23			
Name	Last YR Fee	Fee	Fee	Increase	Increase	GST
	(incl. GST)	(excl. GST)	(incl. GST)	%	\$	

### 2.11.1 - Gatton Child Care Centre [continued]

Vacation Care - During school holidays and student free days	\$100.00	\$110.00	\$110.00	10.00%	\$10.00	N
Per child, per day.						
Late Fee - Charged per 15 Minutes or part thereof after 6:00pm	\$25.00	\$25.00	\$25.00	0.00%	\$0.00	N
Holiday Absence Discount					50%	Ν

### 2.12 - Building Services

### 2.12.1 - Building

Lodgement Fee is to be added to Base Fee for all Classes.

All fees are based on footing & slab inspections being undertaken by RPEQ.

Council Building Certification Services are provided free of charge for buildings and structures on <u>Council</u> <u>owned land</u> under the following circumstances:

- Level 1 certification is not triggered i.e. buildings and structures are not greater than 2,000m2 gross floor area and not higher than 3 stories; and
- The project is not a commercially competitive activity and the organisation is a sporting, community or charitable group that has Not for Profit Status and a letter of support has been provided for the works by Council.

### Class 1A (All Fees are based on footings and slab inspections being undertaken by RPEQ)

Additions, alteration/extension to dwelling (including raising & restumping)	\$900.00	\$840.91	\$925.00	2.78%	\$25.00	Y	
Minor alterations may incur a reduced fee at the discretion of the Building Certifier.							
Veranda's and decks	\$700.00	\$654.55	\$720.00	2.86%	\$20.00	Υ	
Change of classification from class 10a to 1a				By Quote. Mini	mum \$875.00	Υ	
Change of classifications - all other types				60% of	Relevant Fee	Υ	

### 2.12.2 - Units Class 1, 2 & 3 Commercial/Industrial (Class 4,5,6,7,8,9)

Units (class 1, 2 & 3 including duplex, town houses, motel, boarding house, etc.) per unit up to 4, (5 and above units by quote) additional inspections charged at discretion of Certifiers	\$1,200.00	\$1,118.18	\$1,230.00	2.50%	\$30.00	Y
Additions or alterations & new commercial industrial class 4 to 9					By Quote	Υ

### 2.12.3 - Special Structures/Temporary Buildings (Buildings that cannot be classified in any other class)

Buildings that cannot be classified in any other class.

continued on next page ...

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### 2.12.3 - Special Structures/Temporary Buildings (Buildings that cannot be classified in any other class) [continued]

New buildings and additions					By Quote	Υ
2.12.4 - Class 10 (Outbuild	ings, Carp	orts, Patio	s, etc.)			
New buildings and additions	\$560.00	\$522.73	\$575.00	2.68%	\$15.00	Υ
·						
2.12.5 - Class 10b						
Swimming pool/spa & fence or pool fence only	\$800.00	\$745.45	\$820.00	2.50%	\$20.00	Υ
Pool safety certificate (including two inspections)	\$500.00	\$468.18	\$515.00	3.00%	\$15.00	Y
2.12.6 - Miscellaneous Bui	lding Eoos					
2.12.0 - Miscellaneous Bui	iullig rees					
Miscellaneous or re-inspection fee. Class 1 and 10 only all others by quote	\$150.00	\$140.91	\$155.00	3.33%	\$5.00	Υ
New application where existing approval has been lapsed (lodgment fee applies)					By Quote	Y
Inspection requested - (where current period has expired or disengaged by a Private Certifier) commercial & industrial					By quote.	Υ
Amendments to plans or application				By quote. Mini	imum \$150.00	Υ
Negotiated decisions - commercial rates on time basis				By quote. Mini	imum \$170.00	Υ
Minimum charge.						
Negotiated decisions - extension of currency period (before permit expiry date) no lodgement fee	\$285.00	\$259.09	\$285.00	0.00%	\$0.00	Y
Before Permit Expiry Date.						
Refund of fees To be determined by Coordinator of Building & Plumbing Services						
			,		0	

### 2.13 - Camping Grounds & Recreation Reserves

### 2.13.1 - Hire of Recreation Reserves or Council Lands

### Laidley Sports & Recreation Reserve - Commercial Use

Use of Lights per Field	Electricity Supplier Costs plus 10%.	Υ
Per Hour.		

### Forest Hill Recreation Reserve

Subject to availability.

continued on next page ...

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\$280.00

Year 21/22	Year 22/23				
Last YR Fee	Fee	Fee	Increase	Increase	GST
(incl. GST)	(excl. GST)	(incl. GST)	%	s	
continued]					
			Price (	on application	Υ
erve					
	Last YR Fee (incl. GST)	Last YR Fee (incl. GST) (excl. GST)	Last YR Fee (incl. GST)  (excl. GST)  (incl. GST)	Last YR Fee (incl. GST) (excl. GST) (incl. GST)  [continued]  Price of	Last YR Fee (incl. GST)  Fee (excl. GST)  (incl. GST)  (incl. GST)  Frice on application

### 2.13.2 - Camping Fees - Council Owned Camping Grounds

\$0.00

On booking, one night's fee is required as a deposit. Refunds may be processed if at least two weeks notice of cancellation is given.

\$280.00

\$280.00

Powered Site - Centenary Park, Thornton	\$26.00	\$23.64	\$26.00	0.00%	\$0.00	Υ		
Includes up to two adults and two children per site.								
Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free.								
Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.								

Unpowered Site - Centenary Park, Thornton	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Υ		
Includes up to two adults and two children per site.								
Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free.								
Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.								

### 2.15 - Engineering

6 month fee for use of facility

### 2.15.1 - Rural Address Replacement Plate

Rural Address Replacement Number	\$55.00	\$60.00	\$60.00	9.09%	\$5.00	N
Plate						

### 2.15.2 - Installation of Pipes etc On or Under Road

### Road Reinstatement Fee

Bitumen	Price on application	N
Other than bitumen	Price on application	N

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### 2.15.3 - Concrete Kerb

Alteration to existing layback kerb	Price on application	N
-------------------------------------	----------------------	---

### 2.15.4 - Vehicular Access

375 mm pipe crossing	Price on application	Υ
All other types of crossings	Price on application	Υ

### 2.16 - Pest Management

### 2.16.2 - Loan Equipment - Bonds

Loan equipment is available for use subject to acceptance of the terms and conditions of loan and the payment of the bond.

The use of loan equipment for commercial purposes or outside of the Council Region will result in forfeiture of the bond and exclusion from future use of loan equipment.

Where a borrower is found to have failed to adhere to Council procedures and safety requirements, or verbally abuses, harrasses or behaves in an unacceptable way towards a Council Officer, for a third time, the borrower will be excluded from further use of the loan equipment.

### 2.16.3 - Loan Equipment Other Charges

### 2.17 - Queensland Transport Museum

### 2.17.1 - Queensland Transport Museum

Adult	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Υ
Concession	\$6.00	\$5.45	\$6.00	0.00%	\$0.00	Υ
Children, 6-15 years old	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Υ
Children, under 6 years old					Free	Υ
Family admission (2 adults and up to 3 children)	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Υ
Lockyer Valley residents (with proof of address)					Free	Υ

### 2.18 - Hire of Equipment Bond

### 2.18.1 - Hire of Equipment

Bond for the hiring of marquees only	\$150.00	\$150.00	\$150.00	0.00%	\$0.00	N
Bond for the hiring of table, chairs and marquees	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond for the hiring of wheelie bins			\$10	each or maximu	m of \$150.00	N

continued on next page ...

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### 2.18.1 - Hire of Equipment [continued]

Fee for the hiring of outdoor movie equipment (including operator)		180 plus \$	640/hour or part th	nereof of scree	ning time.	Υ
Includes Council staff to operate. This open for the community to attend.	fee is waived for	local not-for-pro	ofit groups conductino	g an event that is f	free to attend A	ND
Hiring of Inflatable Soccer Field	\$200.00	\$181.82	\$200.00	0.00%	\$0.00	Υ
Per day. This fee is waived for local sch	nools and commu	inity events.				

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Attachment 1 10.3 Page 133

10.4 Annual Review of Council's 3-year Internal Audit Plan, Internal Audit Charter

and the Performance of Internal Audit

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

**Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

The purpose of this report is to:

1. Request Council adopt the revised three-year Internal Audit Plan.

- 2. Request Council note that no changes are required to the Internal Audit Charter.
- 3. Inform Council of the outcome of the review conducted by the Audit and Risk Management Committee on Council's internal audit function.

### Officer's Recommendation:

### **THAT Council resolve to:**

- 1. Adopt the revised three-year Internal Audit Plan, as attached to this report.
- 2. Note that no change is required to the Internal Audit Charter.
- Receive and note the outcome of the review conducted by the Audit and Risk
   Management Committee on the performance of Council's internal audit function, as
   attached to this report.

### **Executive Summary**

Council has a statutory requirement to establish an efficient and effective internal audit function, prepare and adopt an internal audit plan and carry out an internal audit each financial year. Council's internal audit function is delivered by an independent contractor, O'Connor Marsden and Associates in conjunction with Council's Executive Operations area. The role of internal audit is to provide independent, objective assurance and consulting services to Council.

Internal audit assists Council to ensure it is compliant with its statutory obligations and to accomplish its strategic objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

### **Proposal**

### Revised three-year Internal Audit Plan

The revised three-year Internal Audit Plan (the Plan) was prepared by Council's internal audit provider O'Connor Marsden and Associates (OCM). As part of the review of the three-year audit plan a strategic internal audit planning session was conducted by OCM with Council's Executive Leadership Team in January 2022. Key discussion points of the session included internal audit planning objectives, approach to internal audit and examples of recent reviews across the local government sector. The Plan was updated based on the outcomes of this session along with a review of Council's Risk Assurance Map. The following audits are recommended for the 2022-2023 financial year:

- 1. Development Assessment
- 2. Revenue Management
- 3. Environmental Compliance Management

The revised Plan was presented to and endorsed by Council's Audit and Risk Management Committee on 31 March 2022 and is included with this report for adoption by Council.

### Internal Audit Charter

The Internal Audit Charter was reviewed by the Audit and Risk Management Committee at its meeting held on 31 March 2022 and resolved that no change was required to the Charter.

### Performance Review of Internal Audit

The Audit and Risk Management Committee is required to conduct a review on the performance of Council's internal audit function on an annual basis and report to Council on the outcomes of this review. The annual review was conducted in accordance with Council's Internal Audit Charter and initiated with Council's contracted internal audit provider, O'Connor Marsden and Associates by completing a self-review questionnaire. The self-review questionnaire was provided to the Committee at is meeting held on the 31 March 2022 for discussion and determination of the rating for the internal function against each of the following key requirements:

- Displayed a strong understanding of LVRC's business, goals and local government sectors and takes a genuine interest in Council's success
- Developed prior to the beginning of the financial year a risk based annual internal audit plan
- Coordinated the implementation of the approved annual internal audit plan
- Reported significant issues related to the processes for controlling the activities of the LVRC
- Provided recommendations on how to rectify and/or potential improvements for any deficiencies identified in the processes for controlling activities of the LVRC
- Provided information on the status and results of the annual audit plan and the sufficiency of department resources
- Provided necessary updates and presentations to the Audit and Risk Management Committee on the annual internal audit plan and internal audit reports.
- Supplied professional audit staff with sufficient knowledge, skills, experience and professional qualifications to meet the requirements of the Internal Audit Charter

Overall, the agreed outcome of both the Internal Auditor and the Committee was Council's internal audit function met expectations.

### **Previous Council Resolutions**

Ordinary Meeting 17 March 2022 (20-24/0266)

THAT Council receive and note the outcome of the Review of Performance Internal Audit, (attachment 1 to these Minutes), conducted by the Audit and Risk Management Committee on the performance of Council's internal audit function.

### And further;

THAT no change to the Internal Audit Charter is required.

### Critical Dates

1 July 2022 – delivery of the 2022-2023 internal audit projects to commence.

### **Strategic Implications**

### Corporate Plan

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values

### **Finance and Resource**

A submission has been made as part of the 2022-2023 budget considerations to fund the delivery of the 2022-23 component of the Internal Audit Plan and will be the second year of Council's three-year contract with O'Connor Marsden and Associates.

### **Legislation and Policy**

Section 105 of the *Local Government Act 2009* requires Council to establish an efficient and effective internal audit function. Section 207 of the *Local Government Regulation 2012* determines the requirements of the internal audit function.

This report and recommendations align with the Internal Audit Charter and Internal Audit Policy.

### Risk Management

Key Corporate Risk Code and Category: FE2 – Finance and Economic.

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

### Consultation

### Portfolio Councillor Consultation

The appointed Councillors to the Audit and Risk Management Committee, Councillor Wilson and Councillor Cook participated in the review of the three-year Internal Audit Plan, Internal Audit Charter and the annual performance of internal audit.

### Internal Consultation

Executive Leadership Team.

### **External Consultation**

A review of the 3-year Internal Audit Plan, Internal Audit Charter and the performance of internal audit was conducted by the Audit and Risk Management Committee which includes three independent external members.

### **Attachments**

1 Revised 3-year Internal Audit Plan 13 Pages

2. Review of Performance of Internal Audit 1 Page



### Content

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Introduction

Aim of Internal Audit Methodology to Prep

Methodology to Prepare Audit Plan Key Themes

Strategic Internal Audit Plan Strategic Internal Audit Plan Coverage Strategic Internal Audit Plan Snapshot

Annual Internal Audit Plan Detailed Three Year Internal Audit Plan

2 Detailed Three Year Internal Audit Plans Appendix A: Internal Audit Requirements for Planning

Appendix B: Reserve/Alternative Audits

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Plan for the financial year ending 30 June 2023 We are pleased to present the Lockyer Valley Regional Council's (Council) Strategic Internal Audit Plan (1 July 2022 to 30 June 2025). This plan includes a detailed Annual Internal Audit

## Aim of Internal Audit

and represented by management, are adequate and functioning in a manner to provide a reasonable level of confidence: Internal Audit is an independent, objective assurance and consulting function, designed to: determine whether the governance, risk management and control process of the LVRC, as designed

- Significant key risks are appropriately identified and managed
- Employees' and Councillors' actions comply with policies, standards, procedures, laws and regulations Significant financial, managerial and operating information is accurate, reliable and timely
- Resources are acquired economically, used efficiently, and protected adequately
- Programs, plans and objectives are achieved
- Quality and continuous improvement are fostered in the LVRC's control process, and
- Significant legislative or regulatory issues impacting LVRC are recognised and addressed properly

## Methodology to Prepare Audit Plan

each year. This plan has been constructed through the following activities to identify the right reviews at the right time: While this plan covers a three-year period, to ensure that it remains consistent with the Council's needs, it will be reviewed and revised

- Communication with key stakeholders (Committee members, Executive Leadership Team members, external audit and key control Review of the Council's Community Plan 2017-2027, Corporate Plan 2017-2022 and the Operational Plan 2021-2022
- Review of key documents such as strategic plans, risk registers, previous annual reports, etc
- Consideration of core business processes
- Consideration of key changes and trends occurring at the Council
- Root causes of findings arising from external audit, internal audit and other assurance providers over the last few years, Legislative requirements facing the Council

This plan has been updated from the 2021/2022 Strategic Internal Audit Plan following consultation with the Executive Leadership Team



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### Key Themes

### Information Security Governance Asset Management 围 Financial Sustainability (<

## Strategic Internal Audit Plan

remain in-line with the Council's strategic outlook and operations, the plan is developed on a rolling three-year basis, reviewed and updated annually. The purpose of the plan is to identify the proposed internal audit scope areas for the financial years 1 July 2022 to 30 June 2025. To ensure that the nominated internal Audit scope areas

In developing the plan, we have taken a holistic approach to the Council's control environment by working with key stakeholders throughout the Council to consider the key strategic

priorities, objectives, risks, prior reviews, trends, etc., with a view to identifying and nominating a three-year program of works.

## Key Objectives and Strategies

Objectives	
Lockyer Community	Strive to build on who we are and all that our region has to offer
Lockyer Business, Farming & Livelihood	Create opportunities and encourage innovation. Work together to support famers. Develop skills and generate jobs.
Lockyer Nature	Natural assets are valued and protected
Lockyer Planned	Services match community needs. Infrastructure is accessible for all.
Lockyer Leadership & Council	Visionary leadership and coordinated outcomes. Well-managed, transparent, accountable and financial sustainable organisation.

### k Categories

Council's risk categories are summarised below:

- Financial Sustainability
- Governance
- Asset Management and Planning
- Project Management ICT Capability
- s Service Deliver
- Core Service Delivery
  Environment and Community
- Compliance Management Stakeholder Management

Reputation Management

- Workforce Planning and Management
- Health and Safety

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All Divisions

Infrastructure **Executive Operations** 

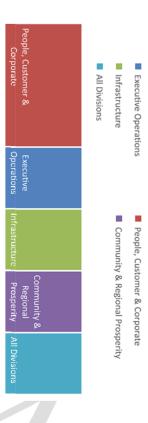
Community & Regional Prosperity

People, Customer & Corporate

## Strategic Internal Audit Plan Coverage

## Business Unit Coverage

The plan's coverage across the Council's business units is summarised in the chart

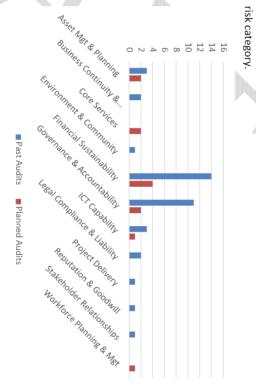


business unit for the financial years of 2011 to 2022:

By comparison, the following chart identifies the previous audit coverage by

### Risk Considerations

The following chart identifies the previous and planned internal audit coverage by



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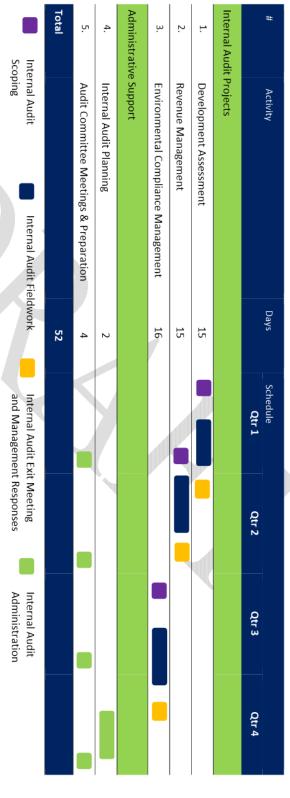
# Strategic Internal Audit Plan Snapshot

Risk Addressed	Theme	Business Unit
Environment and Community	Governance	All
Financial Sustainability	Financial Sustainability	Executive Operations
Core Services	Governance	Community & Regional Prosperity
Workforce Planning & Mgt	Governance	People, Customer & Corporate
Financial Sustainability	Financial sustainability	All
Financial Sustainability	Financial Sustainability	People, Customer & Corporate
Core Services	Financial Sustainability	Community & Regional Prosperity
Governance & Accountability	Governance	Executive Operations
Asset Management & Planning	Asset Management	Infrastructure
Governance & Accountability	Governance	People, Customer & Corporate
Asset Management & Planning	Asset Management	Infrastructure
	Environment and Community  Financial Sustainability  Core Services  Workforce Planning & Mgt  Financial Sustainability  Financial Sustainability  Governance & Accountability  Asset Management & Planning  Governance & Accountability	and Community ainability anning & Mgt anning & Mgt ainability ainability & Accountability & Accountability & Accountability & Accountability

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# Annual Internal Audit Plan

The following table summarises the resource allocation and schedule for the FY 2023 Annual Internal Audit Plan



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# 2 Detailed Three Year Internal Audit Plans

### 2022/2023 Financial Year Audit Plan

Audit Name	Justification for Audit Topic	Objective	Days
Development Applications	High priority, core service.	To provide assurance that Council operates its development application functions effectively, economically and efficiently and that the internal control framework governing development applications is adequate. To achieve this objective, the internal audit will assess:  Plans, policies and procedures are in place, are current and are aligned to the Planning Act 2016  Adequate training and guidance have been provided to Council staff and decision makers  Development Applications are being suitably assessed.  Development Application approvals are made in accordance with legislative requirements and delegations.  Modifications to Development Application approvals are undertaken in accordance with the legislative requirements.  The Council has appropriate processes in place to receive, record and respond to complaints from applicants, including challenges to the Land Court  Development application data and information is secured from loss or unauthorised access and is appropriately retained.	Q2 Q2
Revenue Management	High priority. No internal audit coverage of rates revenue management. Reviewed by external auditors.	To provide assurance that the Council manages it revenue management functions effectively, economically and efficiently and that the internal control framework governing revenue management is adequate. To achieve this objective, the internal audit will assess:  • Policies and procedures for revenue are in place, current and consistent with the legislative requirements and communicated to and readily accessible for all staff  • Staff have the appropriate skills and competencies to perform their roles in relation to revenue collection  • Revenue and terms are in accordance with services rendered and consistent with revenue procedures  • Access to pricing processing functions/data is restricted to authorised personnel adequately segregated from incompatible	15 Q3

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Audit Name	Justification for Audit Topic	Objective	Days
		<ul> <li>All revenue remitted by customers is accurately received, recorded; and kept secure before banking</li> <li>All revenue received is receipted in the relevant Council financial management system and banked and</li> <li>All revenue is completely and accurately posted to the General Ledger.</li> </ul>	
Environmental Compliance Management	High priority for compliance with environment legislation	To provide assurance that the Council manages its environmental compliance management functions effectively, economically and efficiently and that the internal control framework governing environmental compliance management is adequate. To achieve this objective, the internal audit will assess:	16
		<ul> <li>Understanding of legislative compliance requirements, including development of policies, plans and processes</li> <li>Adequate training and guidance have been provided to Council staff and decision makers</li> <li>Processes are in place to:         <ul> <li>Identify, document and manage compliance obligations, e.g. environmental authorities</li> <li>Identify, investigate and report on environmental compliance breaches, including undertaken remedial actions</li> </ul> </li> <li>Environmental compliance management data and information is secured from loss or unauthorised access and is appropriately retained, and</li> <li>Risks associated with Council's environmental compliance management processes have been identified, evaluated and recorded in the Council's risk register.</li> </ul>	
TOTAL AUDIT DAYS	AYS		46
Annual Audit Planning	anning		2
TOTAL DAYS	TOTAL DAYS		52

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2023/2024 Financial Year Internal Audit Plan

Audit Name	Justification for Audit Topic	Objective	Days
Workforce Planning	Attraction, recruitment and retention of staff is a high risk for all organisations. Workforce planning is essential to improve outcomes.	To provide assurance that the Council manages it workforce planning functions effectively, economically and efficiently and that the internal control framework governing workforce planning is adequate.	12 Q1
Procurement	Recent issues with procurement and tendering. Currently being	To provide assurance that the Council manages its procurement functions effectively, economically and efficiently and the internal control framework governing procurement is adequate	12 Q3
Data Analytics	Request by Audit and Risk	To support management in the development of an agreed range of data analytics to support the Council's internal	10
	Management Committee	control framework and fraud risk management.	Q2
Childcare Services	Follow up review of childcare services	To provide assurance that effective policies, procedures and processes have been established in the childcare centres to facilitate compliance with legislative and Council requirements and maximise financial sustainability of the service.	10 Q1/2
TOTAL AUDIT DAYS	AYS		46
Annual Audit Planning	anning		2
Audit Committe	Audit Committee Meetings & Preparation		4
TOTAL DAYS			52

age 10

### Watchlist

		<i>&gt;</i>	
Audit Name	Justification for Audit Topic	Objective	Days
Risk Management Framework	Risk management framework has been reviewed and updated. Management request to review progress of implementation.	To review Council's Risk Management Framework for implementation of key processes and controls. Key focus areas include processes to identify, monitor and report on risks across Council, to consider the Council's current risk management maturity level and the application of better practice principles in the Framework.	10 Q2/3
Asset	Linkages to financial	To provide assurance that the Council manages its community facility assets effectively, economically and efficiently and that	14
Management for Community Facilities	sustainability, service delivery and community expectations.	the internal control framework governing community facility asset management is adequate.	Q3/4
Corporate Governance	Ineffective governance processes impact decision	The objective of the engagement is to assess the effectiveness, efficiency and timeliness of Council's control environment underpinning its "Governance Framework including application of the Local Government Principles, reporting processes and	10
	making and management of risks	controls, decision making processes, committee, roles/responsibilities, and gaps in governance processes and controls.	8
Inland Rail	The Inland Rail Project will have	To assess the Council's readiness for the Inland Rail Project including processes in place to engage with stakeholders, advocate	12
Readiness	a significant impact on the Lockyer Valley Region and Council assets and services.	for the Council, participate in decision making, maintain services and assets during construction and receive assets handed over or bettered by the Project.	Q4
TOTAL AUDIT DAYS	AYS		44
Annual Audit Planning	anning		<u> </u>
TOTAL DAYS	TOTAL DAYS		5.7
TOTAL DAYS			52

age 1:

2)

1)

# Appendix A: Internal Audit Requirements for Planning

### **Definition of Internal Auditing**

The Definition of Internal Auditing, from the Institute of Internal Auditors, states the fundamental purpose, nature, and scope of internal auditing

objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its

### Internal Auditing Standards for Planning

specifies that the Chief Audit Executive must establish risk-based plans, taking into account the organisation's goals, risk management framework and risk appetite The Institute of Internal Auditors (IIA) International Professional Practices Framework establishes the standards for the attributes and performance of Internal Audit Units. Standard 2010

The Information Systems Audit & Control Association (ISACA) Standard 11 specifies that an appropriate risk assessment technique or approach should be used to develop the overall IS audit

### Legislative Basis

plan and determine the priorities

Section 15 of the Local Government Act 2009 requires that

- Each local government must establish an efficient and effective internal audit function
- Each large local government must also establish an audit committee.

2)

- A large local government is a local government that belongs to a class prescribed under a regulation.
- An audit committee is a committee that monitors and reviews the integrity of financial documents; the internal audit function; the effectiveness and objectivity of the local government's internal auditors; and makes recommendations to the local government about any matters that the audit committee considers need action or improvement

Section 207 of the Local Government Regulation 2012 requires that:

- For each financial year, a local government must prepare an internal audit plan; carry out an internal audit; prepare a progress report for the internal audit; and assess compliance with the internal audit plan.
- A local government's internal audit plan is a document that includes statements about the way in which the operational risks have been evaluated; the most significant operational risks identified from the evaluation; and the control measures that the local government has adopted, or is to adopt, to manage the most significant operational risks

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## Appendix B: Reserve/Alternative Audits

The following topics, identified through the audit planning process and ranked in priority order, are recommended as reserve/alternative audits:

Topic	Justification
Information Security	High priority. However, an information security review has recently been completed by McGrath Nichol.
Workplace health and safety	Medium priority. Strategic and operational risks. Legislative compliance requirements
Conflict of interest management	Medium priority. Follow up of CCC reports into Council matters.
Waste fees and levies	Medium priority. No internal audit coverage. Reviewed by external auditors
Infrastructure Works	Medium priority. Project management framework currently being rolled out across Council.
Quality Assurance Procedures & Processes	Medium priority. Lack of adequate procedures highlighted in interviews but an issue that can be addressed without an audit.
Contract Management	Medium priority. Still implementing recommendations from previous contract management review.
Infrastructure Charges and Incentives	Low priority. Recently audited – 2018/2019.
Corporate Credit Card Management	Low priority. Previously audited in 2015/2016. Reviewed by external auditors.
Delegations Management	Low priority. Reviewed by external auditors.
Volunteer Management	Low priority. Small number of volunteers.
Asset Measurement and Valuation	Low priority. Covered by external auditors.
Master File Changes	Low priority. Will be considered in wider financial audits
Events Management	Low priority. May impact on revenue and cash management, insurances.
Knowledge Management	Low priority. Stable workforce. Records management reviewed in 2013/2014.
Mobility Processes	Low priority. Technology being introduced.

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	ON		No	Do you wish to add any further information or feedback on the review process?
	Met Expectations	All staff provided have been professionally qualified and experienced. Subject matter expert provided for disaster recovery review currently being completed.	Met Expectations	Supplied professional audit staff with sufficient knowledge, skills, experience and professional qualifications to meet the requirements of the internal Audit Charter
	Met Expectations	We have been providing risk management support to the Council, including updating the risk appetite statement and providing risk management training.	Met Expectations	Provided oversight of other control and monitoring functions for LVRC such as risk management and/or fraud
	Met Expectations	Progress on the annual internal audit plan is monitored and reported quarterly to management and the ABMC. Internal Audit reports are provided to the ABMC at the next available meeting after the report is finalised.	Met Expectations	Provided necessary updates and presentations to the Audit and Risk Management Committee on the annual internal audit plan and internal audit reports
	Met Expectations	Progress on the annual internal audit plan is monitored and reported quarterly to management and the ARMC.	Met Expectations	Provided information on the status and results of the annual audit plan and the sufficiency of department resources
	Met Expectations	Recommended actions to mitigate risks and issues identified during audits are discussed and agreed with management, including implementation dates. These are captured in the draft and final reports.	Met Expectations	Provided recommendations on how to rectify and/or potential improvements for any deficencies identified in the processes for controlling activities of the LVRC
	Met Expectations	Significant issues identified during audits are discussed with relevant managemenet during the audit, at exit interview and are included in the draft and final audit reports.	Met Expectations	Reported significant issues related to the processes for controlling the activities of the LVRC
	Met Expectations	Quarterly review is undertaken over the internal audit plan to ensure it remains current and to agree timing.	Met Expectations	Coordinated the implementation of the approved annual internal audit plan
	Met Expectations	Internal audit for 2022/2023 dishted for March 2022 ASMC meeting.	Met Expectations	Developed prior to the beginning of the financial year a risk based annual internal audit plan
	Met Expectations	We continue to work with the Council to understand their business, objectives and risks, particularly as they relate to the planned internal audits and risk management activities.	Met Expectations	Displayed a strong understanding of LVRC's business, goals and local government sectors and takes a genuine interest in Council's success
Audit and Risk Management Committee Comments	ARMC Rating Not Applicable Major improvement Required improvement Required Met Expectations Above Expectations Outstanding	Internal Auditor Comments	Internal Auditor Fating Not Applicable Motor Improvement Required Improvement Required Met Expectations Above Expectations Outstanding	Self - Review Questionnaire - Internal Audit

10.5 Local Government Association of Queensland Annual Conference Attendance

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council representatives to attend the Local Government Association of Queensland (LGAQ) Annual Conference being held in Cairns from 17 to 19 October 2022.

### Officer's Recommendation:

THAT Council approve the attendance of Mayor Milligan, Councillor Hagan and the Chief Executive Officer at the Local Government Association of Queensland Annual Conference, to be held in Cairns from 17 to 19 October 2022.

### **Executive Summary**

Council has traditionally sent representatives to the LGAQ Annual Conference and this year it is proposed that Mayor Milligan, Councillor Hagan and the Chief Executive Officer attend.

### **Proposal**

Council sends delegates to the LGAQ Annual Conference each year as it provides the opportunity to debate and vote on motions submitted by individual Councils. Those motions that are passed at the Conference form the basis for LGAQ priority tasks and lobbying activities for the following twelve months, therefore it is important from the perspective of advancing local government as an industry, to participate in the debate.

### **Previous Council Resolutions**

Ordinary Meeting 15 September 2021 (Resolution Number: 20-24/0411)
Local Government Association of Queensland Annual Conference Attendance

### **Critical Dates**

Early Bird Discount date which has not been released yet.

### **Strategic Implications**

### Corporate Plan

Lockyer Leadership and Council

### <u>Outcome</u>

Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.

### Finance and Resource

Council's corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registration will be funded through Council's budget for conference attendance.

### Legislation and Policy

There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

### Risk Management

Key Corporate Risk Category: P1
Reference & Risk Descriptor: Political

Intergovernmental relationships/relationships with other key stakeholders

### Consultation

This matter has been discussed with the Mayor & Chief Executive Officer.

### **Attachments**

There are no attachments for this report.

### 11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS

No People & Business Performance Reports.

### 12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Adoption of Temporary Local Planning Instrument 2022 Flood Regulation

**Author:** Prudence Earle, Senior Strategic Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### **Purpose:**

The purpose of this report is for Council to adopt Temporary Local Planning Instrument 2022 Flood Regulation.

### Officer's Recommendation:

THAT Council adopt the Temporary Local Planning Instrument 2022 Flood Regulation, as attached to this report.

### **Executive Summary**

At its meeting on 16 March 2022, Council decided to make a Temporary Local Planning Instrument 2022 Flood Regulation ('the TLPI') and write to the Minister seeking approval to adopt the TLPI. Advice has now been received from the Minister that Council may proceed to adopt the TLPI.

### **Proposal**

A TLPI is a statutory local planning instrument under the *Planning Act 2016*. A TLPI suspends or otherwise affects the operation of planning scheme, and therefore takes precedence over a planning scheme. A TLPI must be made in accordance with the *Planning Act 2016* and the Minister's Guidelines and Rules.

Advice was received on 26 April 2022 that the Minister was satisfied that the proposed TLPI complies with section 23(1) of the *Planning Act 2016*, and Council may proceed to adopt the TLPI.

The future Lockyer Valley Planning Scheme will incorporate provisions relating to flood hazard including mapping developed from the latest flood modelling. When the proposed planning scheme is adopted the TLPI will need to be repealed.

### **Previous Council Resolutions**

Council resolved to make the proposed TLPI at its general meeting on 16 March 2022.

### **Critical Dates**

The current TLPI expires on 20 July 2022. There are no other critical dates associated with the making of the TLPI.

### **Strategic Implications**

### Corporate Plan

Lockyer Planned, Item 4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice, and community expectations

### Finance and Resource

There will be minor costs associated with the public notification of the adoption of the TLPI.

### Legislation and Policy

The proposed TLPI does not constitute a change to Council policy. The proposed TLPI will have effect from the 21 July 2022, so there is no need to repeal the current TLPI, as it will cease on 20 July 2022.

### Risk Management

Under the *Planning Act 2016*, a person may claim compensation because of an adverse planning change (i.e. a change the reduces the value of an interest in premises). The proposed TLPI does not constitute a change to Council policy and o changes have been made to the flood mapping used with the TLPI. Therefore the proposed TLPI represent a low risk to Council.

### Consultation

### Portfolio Councillor Consultation

This matter has been discussed with the portfolio Councillor.

### Internal Consultation

The proposed TLPI has been prepared following consultation with planning staff.

### **External Consultation**

The TLPI has been reviewed by the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) prior to referring the TLPI to the Minister.

Public notice must be given of the adoption of the TLPI and general effect of the TLPI.

### **Attachments**

1 Temporary Local Planning Instrument 2022 Flood Regulation 21 Pages

### LOCKYER VALLEY REGIONAL COUNCIL

### **Temporary Local Planning Instrument 2022 Flood Regulation**

### 1. Short Title

1.1 This temporary local planning instrument (TLPI) may be cited as Temporary Local Planning Instrument 2022 Flood Regulation.

### 2. Purpose

- 2.1 The purpose of this TLPI is to:
  - (a) provide improved flood regulation based on the identification of a Flood hazard overlay for the Lockyer Valley Region; and
  - (b) to protect life and property by ensuring development, other than commercial and industrial development (excluding Service stations), appropriately responds to, or is avoided in response to, the risk of flood hazard present on a site.

### 3. Commencement

3.1 This TLPI commences on 21 July 2022.

### 4. Expiry

4.1 In accordance with section 23 of the *Planning Act 2016*, this TLPI has effect for two (2) years from the date of commencement, unless repealed sooner.

### 5. Application of the TLPI

- 5.1 This TLPI applies to the Lockyer Valley local government area.
- 5.2 This TLPI affects the operation of the following planning schemes:
  - (a) Gatton Shire Planning Scheme 2007; and
  - (b) Laidley Shire Planning Scheme 2003.
- 5.3 This TLPI applies to development on land shown on the Flood hazard overlay maps in Appendix E being the flood hazard area, investigation area or overland flow path, unless:
  - (a) The development is for commercial and/or industrial development that is a defined use listed in the table below:

Defined uses under the	Defined uses under the
Gatton Shire Planning Scheme	Laidley Shire Planning Scheme
Animal product processing	Bulk retail
Art, crafts and antiques	Car repair station
Catering shop	Catering room
Commercial premises (excluding veterinary	Commercial premises
services)	Extractive industry
Extractive industry	General store
Health care premises	Hotel (where not including accommodation)
Hotel (where not including accommodation)	Industry
Industry	Junk yard
Off-street car park	Light industry
Rural service industry	Medical/paramedical centre
Service trade	Medium industry

Temporary Local Planning Instrument 2022 Flood Regulation

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Defined uses under the Gatton Shire Planning Scheme	Defined uses under the Laidley Shire Planning Scheme
Shop	Noxious, offensive and hazardous industry
Showroom	Passenger terminal
Transport depot	Refreshment service
Transport terminal	Road freight depot
Warehouse	Roadside stall
	Rural processing
	Shop
	Transport depot
	Truck stop (where not including accommodation
	Warehouse

- (b) The development is Building work that is:
  - additions to a class 1 building where the additions constitute less than 50% of the floor area of the existing building;
  - (ii) alterations that are not additions to the floor area of an existing building;
  - (iii) raising an existing building;
  - (iv) repairing an existing building;
  - (v) adding an extra storey above an existing part of a building; or a Class 10 building or structure.

### 6. Relationship with the Planning Schemes

6.1 If a planning scheme to which this TLPI applies is inconsistent with this TLPI, the TLPI prevails to the extent of any inconsistency.

### 7. Effect

- 7.1 The TLPI affects the operation of the Gatton Shire Planning Scheme and the Laidley Shire Planning Scheme by:
  - (a) introducing a Flood hazard overlay and Flood hazard overlay maps (see Appendix E);
  - (b) suspending and replacing provisions of the Gatton Shire Planning Scheme (see Appendix A);
  - (c) suspending and replacing provisions of the Laidley Shire Planning Scheme (see Appendix B);
  - identifying categories of development and categories of assessment for development within the Flood hazard overlay (see Appendix C); and
  - (e) introducing a new Flood hazard overlay code which includes assessment benchmarks for development within the Flood hazard overlay (see Appendix D).
- 7.2 The TLPI designates the flood hazard area and the defined flood level for the purposes of the Building Code of Australia and the Queensland Development Code.

### 8. Flood hazard area and defined flood level

- 8.1 In accordance with Section 8 of the Building Regulation 2021:
  - (a) the Flood hazard overlay map (Appendix E) is designated as the flood hazard area; and
  - (b) the defined flood level is declared to be the level to which it is reasonably expected flood waters may rise during a defined flood event. The defined flood level for a location within the Flood hazard overlay will be determined by Council based on the latest flood data available.

### 9. Interpretation

9.1 Unless otherwise defined in this TLPI, the Gatton Shire Planning Scheme or the Laidley Shire Planning Scheme, the terms used in this TLPI have the same meaning as defined in the *Planning Act 2016*.

Temporary Local Planning Instrument 2022 Flood Regulation

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9.2 In this TLPI the following terms have the meaning below:

defined flood level the level to which it is reasonably expected flood waters may rise (see Section 8 of the Building Regulation 2021) and section 8.1(b) of this TLPI).

**defined flood event** means a flood event that would result in the extent of flooding shown on the Flood hazard overlay maps in Appendix E.

**flood hazard overlay** means the area identified on the Flood hazard overlay maps in Appendix E as being a defined flood event, investigation area or overland flow path.

**flood investigation area** means the area on the Flood hazard overlay maps in Appendix E identified as flood investigation area. Land within the flood investigation area is known to be, or has the potential to be, flood affected and be subject to a defined flood event, that has not yet been quantified.

**flood risk assessment** means a study that determines the extent, nature and type of flood risk consistent with the States Guide for Flood Studies and Mapping in Queensland, Department of Natural Resources and Mines and Australian Disaster Resilience Handbook 7 Managing the Floodplain: A Guide to Best Practice in Flood Risk Management in Australia.

**floor area**, for a building, means the gross area of all floors in the building measured over the enclosing walls other than the area of a verandah, roofed terrace, patio, garage or carport in or attached to the building.

habitable room has the same meaning as in the National Construction Code.

high flood hazard area means the area on the Flood hazard overlay maps identified as high hazard. Development of land in this area may pose an unacceptable risk to life and property during a defined flood event. During a defined flood event:

- (a) major to extreme risk to life is likely;
- (b) able bodied adults cannot walk safely; and
- (c) light frame buildings can structurally fail.

**low flood hazard area** means the area on the Flood hazard overlay maps identified as low hazard. Development of this land, after application of relevant mitigation actions, is not considered to pose any significant risk to life or property during a defined flood event. During a defined flood event:

- (a) there is no significant risk to life; and
- (b) property is only at risk when exposed and in direct contact with flood waters.

**medium flood hazard area** means the area on the Flood hazard overlay maps identified as medium hazard. Development of land in this area may pose a risk to life and property during a defined flood event. During a defined flood event:

- (a) able bodied adults may not be able to walk safely;
- (b) cars can float and precautions must be taken; and
- (c) only large vehicles (trucks) may be able to travel safely.

**overland flow path** means an area on the Flood hazard overlay maps identified as overland flow path.

rural area means an area that:

 (a) if in the Gatton Shire Planning Scheme area, is located in the Rural agriculture zone, Rural general zone or Rural uplands zone; or

Temporary Local Planning Instrument 2022 Flood Regulation

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(b) if in the Laidley Shire Planning Scheme area, is located in the Rural agricultural land area, Rural landscape area or Rural uplands land area.

**sport and recreation** means the use of premises for any activity, purpose or pursuit which includes, but is not limited to the following: archery, athletics, basketball, baseball, boating, bowling (other than indoor bowling), children's playgrounds, commercial or community swimming pools (uncovered), cycling tracks, football, gardens, golf, hockey, netball, outdoor cricket, parks, picnic areas, playing fields, soccer, softball, tennis.

**vulnerable persons** means persons who are identified as having a high degree of susceptibility and low resilience to flood hazard, including unaccompanied minors, the infirmed, the mentally and physically disabled and elderly.

### 10. Advisory notes

- 10.1 It is a matter of common law that any owner of a property who develops or alters their property in any way, owes a duty of care to ensure that changes caused by the development do not cause adverse impacts in relation to flood.
- 10.2 Council has flood models for some localities within the Region. These flood models can be obtained for undertaking flood hazard assessments, subject to the execution of a Data Sharing Agreement and payment of the applicable fee.
- 10.3 If approval is issued by Council for building work within the Flood hazard overlay, building materials and surface treatments used below the defined flood level should be resilient to water damage and should not include wall cavities.
- 10.4 The <u>Flood Resilient Building Guidance for Queensland Homes</u> is a joint initiative of the Queensland Government, Brisbane City Council, Ipswich City Council, Lockyer Valley Regional Council, Somerset Regional Council and Seqwater and should be consulted when designing buildings to be located in a flood hazard area.

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### APPENDIX A EFFECT OF THE TEMPORARY LOCAL PLANNING INSTRUMENT ON THE GATTON SHIRE PLANNING SCHEME

Scheme Reference	Effect of Temporary Local Planning Instrument
Page 11 Section 3.1(3) Desired environmental outcomes, item (i)	Suspend (i) and replace with revised (i) as follows:  (i) Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding. The adverse effects of flood on development:  (a) in the high and medium flood hazard areas are avoided; and  (b) in the low flood hazard area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.
Pages 184-185 Services and infrastructure code 6.25 Specific outcome and probable solutions for code assessable development, Probable solution A2.2	Suspend A2.2 and replace with revised A2.2 as follows:  A2.2 Where Council's a reticulated sewerage service is not available;  (a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the greater;  (b) the proposed on-site effluent disposal system is located on the allotment in accordance with the Plumbing and Drainage Act 2018. Standard Sewerage Law 2001 and AS1547-2000;  (c) the proposed on-site effluent disposal system is located on land which:  (i) has slopes less than 10%; or  (ii) the land is terraced to receive the full disposal area;  (iii) is situated above the Q10 flood level;  (iv) is above the level of 5 metre AHD;  (v) contains soils with permeability greater than 0.05m/day and less than 3.5m/day;  (vi) contains soils which do not include mainly sand, gravel or fractured rock;  (vii) is more than 0.6 metres of the seasonally high water table;  (viii) is more than 1.0 metre above bedrock;  (d) the lot contains an area capable of supporting a land application area sized in accordance with the Interim Code of Practice for On-site Sewerage Facilities;  (e) at least 100% of the design area is available on the lot and reserved for waste disposal application; and  (f) the effluent irrigation area is not separated from the effluent source by features
	such as gullies, creeks, dams, roads, driveways etc.
Page 200 Accommodation unit and dual occupancy code 6.47 Specific outcomes and probable solutions for code assessable development, Specific outcome P3 and Probable solutions A3.1-A3.3	Suspend P3 and A3.1-A3.3, and replace with revised P3 and A3.1 as follows:  P3 The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for new accommodation units and dual occupancy units.  A3.1 The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.  A3.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.  A3.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.
Page 205 Annexed unit code 6.51 Specific outcome and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-1.6	Suspend P1 and A1.1-A1.6, and replace with revised P1 and A1.1 as follows:  P1 The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for a new annexed unit.  A1.1 The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.  A1.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.

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Scheme Reference	Effect of Temporary Local Pla	nning Instrument	
	A1.3 Within the Withcott to 300mm. A1.4 Within the Murphys Cr plus 300mm. A1.5 Within the Grantham v	eek village area, the habitabl	e floor level is RL250m AHD
	land listed in the table	below, plus 300mm.	
	RPD	Address	AHD (m)
	Lot 1 RP150034	50 Anzac Avenue	116.16
	Lot 1 RP92488	Gatton-Helidon Road	116.221
	Lot 3 RP108240	9 Anzac Avenue	117.324
	Lot 7 RP25735	3 Harris Street	117.995
	Lot 8 RP25736	8 Harris Street	117.843
	Lots 15-16 RP25732	35 Harris Street	118.4
	A1.6 Otherwise, no probable	e solution is provided	
home parks code 6.55 Specific outcome and probable solutions for code assessable development, Probable solution A3.1		ed at least 300mm above the	
Caretaker's residence code 6.59 Specific outcome and probable solutions for code assessable development, Specific outcome P2 and Probable solutions A2.1-2.6	extension to an existing flood level. An accepta caretaker's residence. A2.1 The finished floor level	thin the Gatton town area, the nabitable floor less was area, the habitable floor less willage area, a level not less the below, plus 300mm.  Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street 8 Harris Street	DOMM above the defined sprovided for a new mum of 300mm above the ne habitable floor level is RL above
	A2.6 Otherwise, no probable	35 Harris Street	118.4
Page 213 Dwelling house code 6.62 Specific outcomes and probable solutions for code assessable development, Specific outcome P2 and	Suspend P2 and A2.1-A2.6, an P2 The finished floor level extension to an existing	•	proposed building or DOmm above the defined

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Scheme Reference	Effect of Temporary Local Pla	nning Instrument	
Probable solutions A2.1-2.6	102.041 plus 300mm. A2.2 Within the Helidon to 300mm. A2.3 Within the Withcott to 300mm. A2.4 Within the Murphys C plus 300mm. A2.5 Within the Grantham	ithin the Gatton town area, t wn area, the habitable floor l own area, the habitable floor reek village area, the habitab village area, a level not less t	he habitable floor level is RL evel is RL 135 AHD plus level is RL235m AHD plus le floor level is RL250m AHD
	land listed in the table	Address	AHD (m)
	Lot 1 RP150034	50 Anzac Avenue	AHD (m) 116.16
	Lot 1 RP130034	Gatton-Helidon Road	116.221
	Lot 3 RP108240	9 Anzac Avenue	117.324
	Lot 7 RP25735	3 Harris Street	117.995
	Lot 8 RP25736	8 Harris Street	117.843
	Lots 15-16 RP25732	35 Harris Street	118.4
	A2.6 Otherwise, no probab	1 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	220.7
Motel code 6.70 Specific outcome and probable solutions for code assessable development, Specific outcome P2 and Probable solutions A2.1-A2.6	level. An acceptable le A2.1 The finished floor leve Within the Gatton tow 300mm. A2.2 Within the Helidon tow 300mm. A2.3 Within the Withcott to 300mm. A2.4 Within the Murphys C plus 300mm. A2.5 Within the Grantham	on area, the habitable floor le  wn area, the habitable floor le  pwn area, the habitable floor  reek village area, the habitab	vided for a new motels. ove the defined flood level. ovel is RL 102.041 plus evel is RL 135 AHD plus level is RL235m AHD plus
	land listed in the table		AUD (m)
	Lot 1 RP150034	Address 50 Anzac Avenue	AHD (m) 116.16
	Lot 1 RP92488 Lot 3 RP108240	Gatton-Helidon Road  9 Anzac Avenue	116.221 117.324
	Lot 7 RP25735	3 Harris Street	117.324 117.995
	Lot 7 RP25735	8 Harris Street	117.843
	Lots 15-16 RP25732	35 Harris Street	118.4
			118.4
	A2.6 Otherwise, no probab	le solution is provided	

Scheme Reference	Effect of Temporary Local P	lanning Instrument		
Page 220 Small lot house code 6.74 Specific outcomes and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-A1.6	P1 The finished floor levextension to an exist flood level. An accephouse.  A1.1 The finished floor leved defined flood level. Value 102.041 plus 300mm.  A1.2 Within the Helidon to 300mm.  A1.3 Within the Withcott 1300mm.  A1.4 Within the Murphysplus 300mm.	Vithin the Gatton town area,	a proposed building or 300mm above the defined y is provided for a small lot nimum of 300mm above the the habitable floor level is RL level is RL 135 AHD plus or level is RL235m AHD plus which floor level is RL250m AHD	
	land listed in the tabl	le below, plus 300mm.		
	RPD	Address	AHD (m)	
	Lot 1 RP150034	50 Anzac Avenue	116.16	
	Lot 1 RP92488	Gatton-Helidon Road	116.221	
	Lot 3 RP108240	9 Anzac Avenue	117.324	
	Lot 7 RP25735	3 Harris Street	117.995	
	Lot 8 RP25736	8 Harris Street	117.843	
	Lots 15-16 RP25732 A1.6 Otherwise, no probal	35 Harris Street	118.4	
for code assessable development, Specific outcome P2 and Probable solutions A2.1-A2.6	Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.  A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.  A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.  A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m Alplus 300mm.			
	A2.4 Within the Murphys plus 300mm.		sble floor level is RL250m AHD	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham	Creek village area, the habita village area, a level not less le below, plus 300mm.	sble floor level is RL250m AHD	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham	village area, a level not less	sble floor level is RL250m AHD	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table	village area, a level not less le below, plus 300mm.	that the level of the closest	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the tabl	village area, a level not less le below, plus 300mm. Address	that the level of the closest  AHD (m)	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the tabl RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240	village area, a level not less e below, plus 300mm. Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue	that the level of the closest  AHD (m) 116.16	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the tabl RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735	A village area, a level not less below, plus 300mm. Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the tabl RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736	A village area, a level not less below, plus 300mm. Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street 8 Harris Street	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732	A village area, a level not less below, plus 300mm. Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street 8 Harris Street	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probal	A village area, a level not less le below, plus 300mm.  Address  50 Anzac Avenue  Gatton-Helidon Road  9 Anzac Avenue  3 Harris Street  8 Harris Street  ble solution is provided	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace were plus and replace were replaced to the replaced	A village area, a level not less le below, plus 300mm.  Address  50 Anzac Avenue  Gatton-Helidon Road  9 Anzac Avenue  3 Harris Street  8 Harris Street  35 Harris Street  ble solution is provided  with revised A2.1 as follows:	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
Page 252 Intensive animal	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace we A2.1 Facilities are developed.	A village area, a level not less le below, plus 300mm.  Address  50 Anzac Avenue  Gatton-Helidon Road  9 Anzac Avenue  3 Harris Street  8 Harris Street  ble solution is provided with revised A2.1 as follows: ed on a site which:	that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995	
ntensive animal ndustries, animal	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace we A2.1 Facilities are developed (a) has land with slot	A village area, a level not less le below, plus 300mm.  Address  50 Anzac Avenue  Gatton-Helidon Road  9 Anzac Avenue  3 Harris Street  8 Harris Street  ble solution is provided  with revised A2.1 as follows: ed on a site which: opes less than 10%;	hble floor level is RL250m AHD that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995 117.843 118.4	
ntensive animal industries, animal product processing	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace we A2.1 Facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities (c) is a suspend A2.1 facilities (c) is a sus	A village area, a level not less le below, plus 300mm.  Address  50 Anzac Avenue  Gatton-Helidon Road  9 Anzac Avenue  3 Harris Street  8 Harris Street  ble solution is provided with revised A2.1 as follows: ed on a site which: opes less than 10%; fined flood level is not on lan	hble floor level is RL250m AHD that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995 117.843 118.4	
ntensive animal ndustries, animal product processing ndustries, kennels and	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace we A2.1 Facilities are developed (a) has land with slot (b) is above the defirequency of green services.	a village area, a level not less be below, plus 300mm.  Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street 8 Harris Street 35 Harris Street ble solution is provided with revised A2.1 as follows: ed on a site which: topes less than 10%; fined flood level is not on laneater than 1 in 50 years;	hble floor level is RL250m AHI that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995 117.843 118.4	
ntensive animal industries, animal	A2.4 Within the Murphys plus 300mm. A2.5 Within the Grantham land listed in the table RPD Lot 1 RP150034 Lot 1 RP92488 Lot 3 RP108240 Lot 7 RP25735 Lot 8 RP25736 Lots 15-16 RP25732 A2.6 Otherwise, no probale Suspend A2.1, and replace we A2.1 Facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (a) has land with slot (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (b) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities are developed (c) is above the definition of the suspend A2.1 facilities (c) is a suspend A2.1 facilities (c) is a sus	a village area, a level not less below, plus 300mm.  Address 50 Anzac Avenue Gatton-Helidon Road 9 Anzac Avenue 3 Harris Street 8 Harris Street 35 Harris Street ble solution is provided with revised A2.1 as follows: ed on a site which: types less than 10%; fined flood level is not on languater than 1 in 50 years; low-lying;	hble floor level is RL250m AHI that the level of the closest  AHD (m) 116.16 116.221 117.324 117.995 117.843 118.4	

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Scheme Reference	Effect of Temporary Local Planning Instrument
and probable solutions for code assessable development, Probable solution A2.1	(e) is provided with a reliable water supply and has a capacity to store a minimum of 2 days' supply; and (f) is connected to an electricity supply.
Pages 260-261 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-A1.6	Suspend P1 and A1.1-A1.6.
Pages 267-268 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome A19.4	Suspend A19.4, and replace with revised A19.4 as follows:  A19.4 Where connection to Council's a reticulated sewerage service is not available:  (a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the greater; and  (b) each lot is connected to an approved common effluent drainage scheme, and where that is not available:  (i) each lot disposes waste on-site for the specified used; and  (ii) the proposed on-site effluent disposal system is located on the allotment in accordance with the Standard Sewerage Law 2001 and AS1547-2000; and  (iii) the proposed on-site effluent disposal system is located on land which:  I. has slopes less than 10% OR the land is terraced to receive the full disposal area;  II. is situated over the Q10 flood level;  III. is above the 5 metre AHD;  IV. contains soils with permeability greater than 0.05m/day and less than 3.5m/day;  V. contains soils which do not include mainly sand, gravel or fractured rock;  VII. is more than 0.6 metres of the seasonally high water table;  VIII. is more than 1.0 metre above bedrock;  (b) (c) each lot contains an area capable of supporting a land application area sized in accordance with the Plumbing and Drainage Act 2018. Interim Code of Practice for On-site Sewerage Facilities;  (d) an area of up to 100% of the design area is available on each lot and reserved for waste disposal application;  (e) the effluent irrigation area is a minimum of 50 metres from features such
Page 272 Reconfiguring a lot code 6.107 Specific outcomes and probable solutions for code assessable development, Specific	as gullies, waterways and wetlands.  Suspend P37, and replace with revised P37 as follows:  P37 In addition to provisions at P14 and P15, the major drainage network has the capacity to control stormwater flows under normal conditions, and allowing for a 100% design blockage of inlets, minor system blockage conditions for a 1 in 100 ARI year rainfall event so that:  (a) no dwelling is inundated during a 1 in 100 year flood,  (b) habitable rooms have floor levels 250 mm above the estimated flood level
outcome P37	resultant from a 1 in 100 year flood are protected,  (b) (c) overland flow paths floodways are restricted to areas where there is minimal risk of damage to life or property; and  (c) (d) runoff is directed to a lawful point of discharge through competently designed and constructed outlet works.

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Scheme Reference	Effect of Temporary Local Planning Instrument
Page 274 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome A43.1	Suspend A43.1, and replace with revised A43.1 as follows:  A43.1 New lots resulting from the realignment have a minimum area of 1.0 hectare, and contain:  (a) each contains a flood free building sites located above the defined flood level;  (b) have slopes less than 20%;  (c) have effluent disposal areas; and  (d) maintain a viable land size for ongoing agricultural use if on good quality agricultural land.

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### APPENDIX B EFFECT OF TEMPORARY LOCAL PLANNING INSTRUMENT ON THE LAIDLEY SHIRE PLANNING SCHEME

THE LAIDLET SHIRE PLANNING SCHEWIE		
Scheme Reference	Effect of Temporary Local Planning Instrument	
Page 12 Section 3.1(3)k Desired environmental outcomes	Suspend k, and replace with revised k as follows:  k. The adverse effects from natural and other hazards, including flooding and bushfires, are minimised. The adverse effects of flood on development:  (i) in the high and medium flood hazard areas are avoided; and  (ii) in the low flood hazard area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.	
Page 65 Table 23B, Flood inundation areas (Overlay Map F)	Suspend Table 23B.	
Page 68 Table 24B, Flood inundation areas (Overlay Map F)	Suspend Table 24B.	
Page 82 Section 6.7.3, Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code	Suspend 6.7.3, and replace with revised 6.7.3 as follows: 6.7.3 Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code  The Overlay Maps for Areas of Natural and Environmental Significance (Maps E1, E2, F, G1, G2) are the maps that apply for this Code. They include areas with steep or unstable lands, dryland salinity, areas identified as wetlands, flood prone, bushfire prone or ecologically significant.	
Page 83 Table 1 – Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code, Item 1	Suspend 1, and replace with revised 1 as follows:  1. Buildings and development are protected from potential conflict, such as:  • bushfire; • steep or unstable land; • ridgelines; • remnant vegetation – regeneration; • high visual quality; • erosion; • dryland salinity; • wetlands; • floodprone land; • water quality; • permanent or intermittent streams; • major drainage lines; • wildlife corridors.	
Page 84 Table, Flood inundation areas	Suspend table.	
Page 101 Table 6 – Specific outcomes and acceptable solutions for the residential uses code, Acceptable solution 4.1	Suspend 4.1, and replace with revised 4.1 as follows: 4.1 The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level Where a lot is on floodable land, the minimum flood level for habitable rooms is 300mm above the Q100 flood line on the allotment; and	
Page 120 Table 5 – Specific outcomes and acceptable solutions for the on-site effluent disposal code, Acceptable solution 2.2	Suspend 2.2.	

Temporary Local Planning Instrument 2022 Flood Regulation

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Scheme Reference	Effect of Temporary Local Planning Instrument
Page 192	Suspend Overlay Map F.
Overlay Map F – Areas of	
natural and environmental	
significance – Flood	
inundation areas	

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### APPENDIX C CATEGORIES OF DEVELOPMENT AND CATEGORIES OF ASSESSMENT FOR FLOOD HAZARD OVERLAY

### 1. Categories of development and categories of assessment for the Flood hazard overlay

- (1) The categories of development and categories of assessment for development within the Flood hazard overlay are identified in Column 2 of Table 1.
- (2) If development is identified in the planning scheme as having a different category of development or category of assessment than under Table 1 below, the highest level of assessment applies as follows:
  - (a) Accepted development subject to requirements prevails over Accepted development;
  - Code assessment prevails over Accepted development subject to requirements and Accepted development; and
  - (c) Impact assessment prevails over Code assessment, Accepted development subject to requirements and Accepted development.

### 2. Assessment benchmarks for development within the Flood hazard overlay

 The relevant assessment benchmarks for development within the Flood hazard overlay are identified in Column 3 of Table 1.

Table 1 Categories of development and categories of assessment

Column 1 Type of development or use	Column 2 Categories of development and assessment	Column 3 Assessment benchmarks for assessable development and requirements for accepted development
Material change of use		
Agriculture	Accepted development if no building work is proposed.	
	Accepted development subject to requirements if —  (a) not Accepted development; and (b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	Flood hazard overlay code
	Code assessment in all other circumstances.	Flood hazard overlay code
Sport and Recreation	Accepted development if no building work is proposed.	
	Accepted development subject to requirements if — (a) not Accepted development; and (b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	Flood hazard overlay code
	Code assessment in all other circumstances.	Flood hazard overlay code
All other uses	Accepted development if no building work is proposed.	
	Accepted development subject to requirements if —  (a) not Accepted development; and	Flood hazard overlay code

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Column 1 Type of development or use	Column 2 Categories of development and assessment	Column 3 Assessment benchmarks for assessable development and requirements for accepted development
	(b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	
	Code assessment in all other circumstances.	Flood hazard overlay code
Reconfiguring a lot		
Reconfiguring a lot	Code assessment if the site area is located within an area identified as a high, medium or low flood hazard area, an investigation area, or an overland flow path.	Flood hazard overlay code
Building works		
Carrying out building	Accepted development subject to	Flood hazard overlay code
works not associated with	requirements if complies with all relevant	
a material change of use	Acceptable outcomes identified in the	
	Assessment benchmark column.	
	Code assessment in all other circumstances.	Flood hazard overlay code
Operational works		
Carrying out operational	Code assessment if the site area is located	Flood hazard overlay code
works associated with	within an area identified as a high, medium	
Reconfiguring a lot or a	or low flood hazard area, investigation	
Material change of use	area, or overland flow path.	
Carrying out operational	Accepted development if the works are	
works for filling or	associated with bona fide agricultural	
excavating, where not	activities.	
associated with	Code assessment if –	Flood hazard overlay code
reconfiguring a lot or a	(a) not Accepted development; and	,
material change of use	(b) the site is located in a rural area, and	
-	the extent of cut or fill exceeds 10m <sup>3</sup> ;	
	or	
	(c) the site is located within an area other	
	than a rural area.	
	Code assessment if the site area is located	Flood hazard overlay code
Advertising device, where		
• ,	within an area identified as a high, medium	
not associated with a	within an area identified as a high, medium or low flood hazard area, investigation area.	
Advertising device, where not associated with a material change of use	or low flood hazard area, investigation area,	
not associated with a		

### APPENDIX D FLOOD HAZARD OVERLAY CODE

### 1. Application

This code applies to Accepted development subject to requirements and Assessable development involving land wholly or partially within the Flood hazard overlay as identified on the Flood hazard overlay maps in Appendix E.

### 2. Purpose

(a) The purpose of this code is to manage development outcomes in the floodplain so that risk to life, property, community and the environment during flood events is minimised, and to ensure that development does not increase the potential for flood damage on the site or to other property.

### 3. Compliance with the Flood hazard overlay code

Development that complies with the purpose of the code, complies with the code.

Accepted development that complies with the acceptable outcomes of the code, complies with the purpose of the code.

Assessable development that complies with the Performance outcomes of the code, complies with the purpose of the code.

### 4. Assessment benchmarks

To the greatest extent practicable, development avoids flood hazard areas or areas known to be, or have the potential to be, affected by flood inundation such as the flood investigation area or	Column 1	Column 2
PO1 To the greatest extent practicable, development avoids flood hazard areas or areas known to be, or have the potential to be, affected by flood inundation such as the flood investigation area or overland flow paths.  AO1.2 If located on land in a flood investigation area or overland flow path, a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high or medium flood hazard.  AO1.3 Development is located at least 10m from the top of bank of an overland flow path.  Top of bank Development  Overland flow plath	Performance outcomes	Acceptable outcomes
To the greatest extent practicable, development avoids flood hazard areas or areas known to be, or have the potential to be, affected by flood inundation such as the flood investigation area or overland flow paths.  Development does not occur on land identified as:  (a) high flood hazard area; or  (b) medium flood hazard area.  AO1.2  If located on land in a flood investigation area or overland flow path, a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high or medium flood hazard.  AO1.3  Development is located at least 10m from the top of bank of an overland flow path.  Top of bank Development  Overland flow plath	For Accepted development subject to requirement	s
	PO1  To the greatest extent practicable, development avoids flood hazard areas or areas known to be, or have the potential to be, affected by flood inundation such as the flood investigation area or overland flow paths.	AO1.1  Development does not occur on land identified as:  (a) high flood hazard area; or  (b) medium flood hazard area.  AO1.2  If located on land in a flood investigation area or overland flow path, a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high or medium flood hazard.  AO1.3  Development is located at least 10m from the top of bank of an overland flow path.  Top of bank Development.  Overland flow plath
For Accepted development subject to requirements and Assessable development	For Accepted development subject to requirement	s and Assessable development

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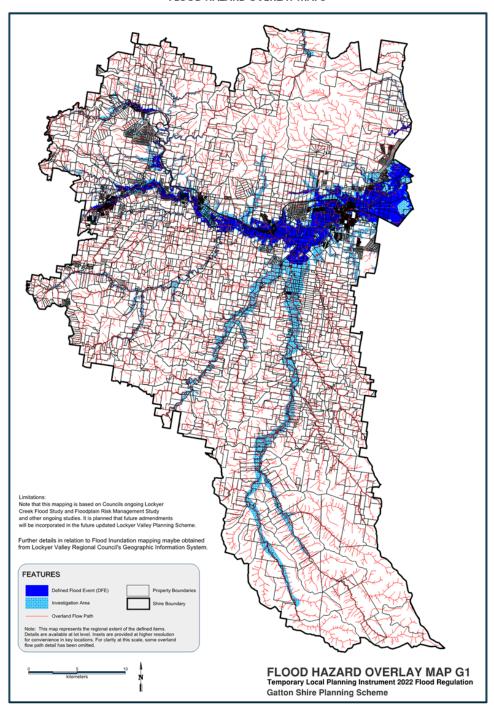
Column 1	Column 2
Performance outcomes	Acceptable outcomes
	AO2.9  Development does not expose vulnerable persons to flood hazard.
PO3	AO3
In the flood investigation area and overland flow paths, development:  (a) minimises risk from the adverse effects of flooding to the greatest extent practicable; and  (b) only occurs where it is designed to respond to the hazard level applicable to the site.  Note—Land in the flood investigation area is susceptible to some degree of flooding. Detailed modelling of this land has not been undertaken. A site specific assessment is required to determine the hazard classification of the land, and its suitability for development.	In a flood investigation area or overland flow path:  (a) written advice is obtained from Council stating that the latest data available to Council confirms that the site is not subject to flooding; or  (b) a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high, medium or low flood hazard; or  (c) where a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is exposed to low flood hazard, the development satisfies AO2.1-AO2.9; or  (d) where a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is exposed to high or medium flood hazard, the development satisfies AO4 or PO4.

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Column 2
Acceptable outcomes
In a medium or high flood hazard area, a local flood risk assessment is prepared by a suitably qualified person to demonstrate that the risks associated with flooding, including (but not limited to):  (a) risk of isolation;  (b) risk to road access;  (c) risk to life;  (d) risk to property;  (e) off-site impacts; and
(f) are mitigated to an acceptable level.
Each lot includes an area for the construction of buildings and structures that is located above the defined flood level that:  (a) if in the Gatton Shire Planning Scheme area and:  (i) located in the Emerging communities zone,

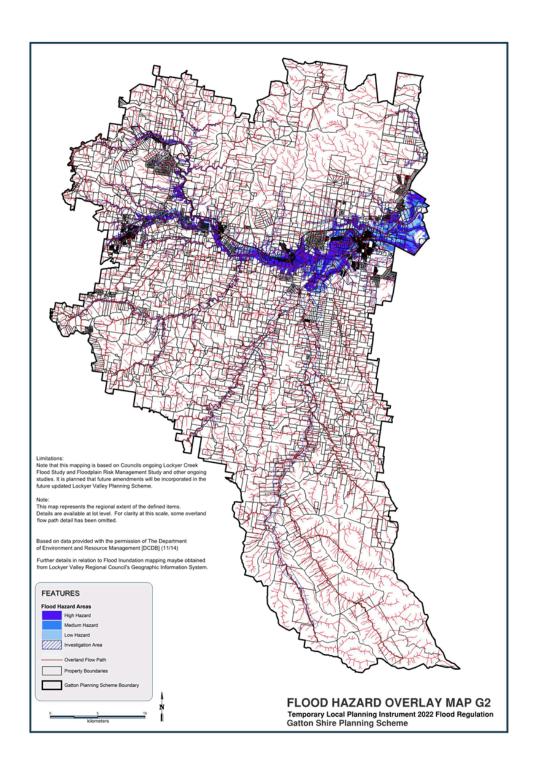
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### APPENDIX E FLOOD HAZARD OVERLAY MAPS

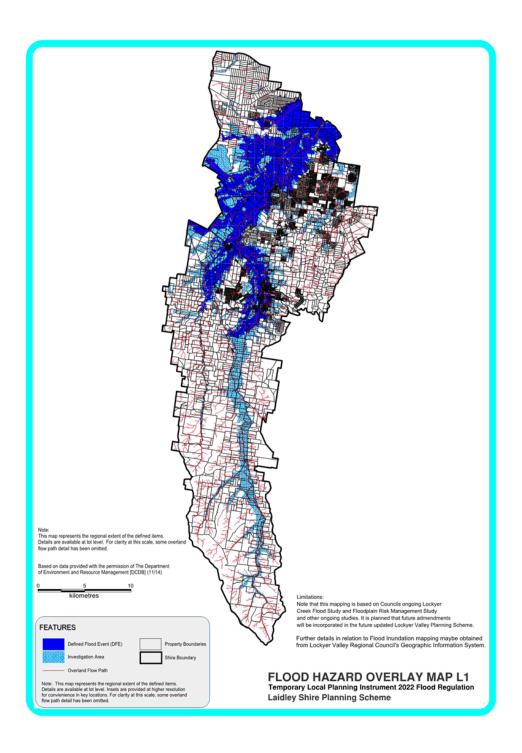


Temporary Local Planning Instrument 2022 Flood Regulation

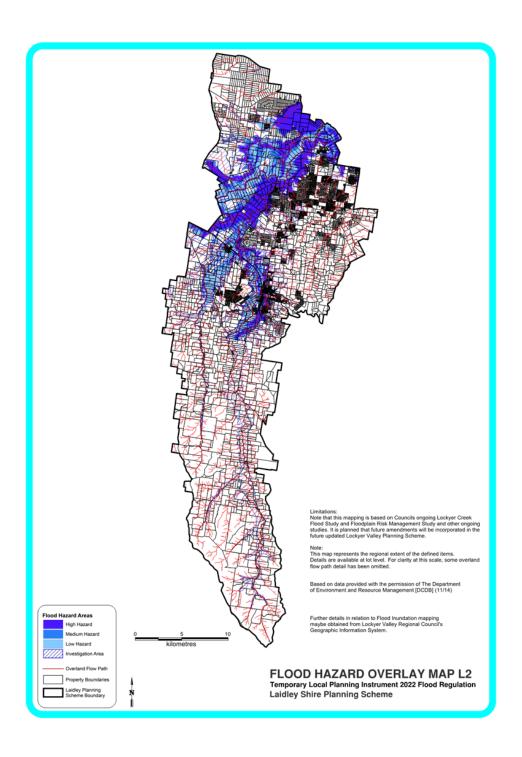
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12.2 MC2020-0055 - Material Change of Use - Development Permit for Industry

(Low Impact Industry) at 1 Elizabeth Street, Withcott

**Author:** Scott Hambleton, Contract Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### Purpose:

The purpose of this report is to consider an application (MC2020/0055) for Material Change of Use – Development Permit for Industry (Low Impact Industry) at 1 Elizabeth Street, Withcott.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be refused in accordance with the Officer's Recommendation.

### Officer's Recommendation:

THAT Application No. MC2020/0055 for a Development Permit for Material Change of Use for Industry Use (Low Impact Industry) situated at 1 Elizabeth Street, Withcott, be refused for the following reasons:

- 1. The development has not assessed the potential flood impacts resulting from the development on the property or adjacent properties and has not demonstrated how flood impacts are mitigated. Accordingly, there is no certainty that the development will not create adverse flood impacts. The development is determined to conflict with the following provisions:
  - State Planning Policy (SPP) Natural hazards, risk and resilience State interest policy (4)(b) and (5)(b)
  - Temporary Local Planning Instrument 2020 (Flood Regulation) Appendix D Flood hazard overlay code - Purpose;
  - Gatton Shire Planning Scheme Desired environmental outcome (i)
- 2. The development for an industrial activity negatively impacts the surrounding residential neighbourhood amenity. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:
  - Desired environmental outcome (g)
  - Desired environmental outcome (m)
  - Specific Outcome 1(c) of the Urban Residential Zone Code
  - Purpose of the Industrial Development Code (1) and (2)
- 3. The development for an industrial activity is better located with existing industrial zoned land throughout the region. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:
  - Desired environmental outcome (j)
  - Desired environmental outcome (m)
- 4. The industrial activity is an inconsistent use for the Urban Residential Zone. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:

- Specific Outcome (1)(a) of the Urban Residential Zone Code
- Specific Outcome (1)(b) of the Urban Residential Zone Code
- Specific Outcome (1)(e) of the Urban Residential Zone Code

### **Executive Summary**

This report consider a development application (MC2020/0055) for a Material Change of Use – Development Permit for Industry (Low impact industry) on Lot 12 RP140399 at 1 Elizabeth Street, Withcott.

The application seeks approval for an industrial activity being a glazing business involved primarily with the manufacturing and installation of domestic and commercial windows and doors. The application seeks to legitimize the existing industrial activity currently operating from the premises and expand the business to include additional use area and gross floor area.

APPLICATION SUMMARY		
Applicant:	K D Gemmell C/- Alpha Planning Applications	
Proposal:	Development Permit for Material Change Of Use for Industry Use (Low Impact Industry)	
Properly Made Date:	28 October 2020	
Street Address:	1 Elizabeth Street, Withcott	
RP Description:	Lot 12 RP 140399	
Assessment Type:	Impact Assessment	
Number of Submissions:	Zero (0) Properly Made Submissions	
State Referral Agencies:	State Assessment and Referral Agency (SARA)	
Referred Internal Specialists:	Development Engineer	
	Plumbing Specialist	

### **Proposal**

The site is included in the Urban Residential Zone. A Dwelling House occupies the front half of the site with the industrial activity occurring at the rear of the site. Refer to figure 1 for the site plan.

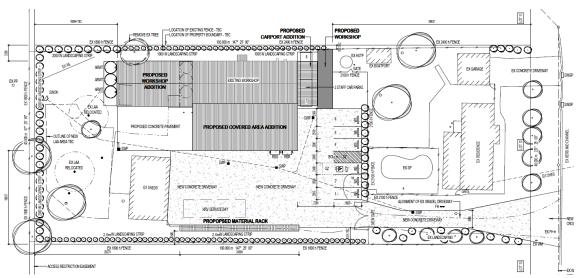


Figure 1 - Site Plan

The built form of the proposed development includes an existing workshop of approximately 190m² to a height of approximately 4.5m. In addition, an extension to the workshop is sought including 173m² of additional gross floor area (GFA) and an additional 190m² of covered area. The workshop extension is proposed to a height of approximately 8.2m. The workshops are setback approximately 3.2m from the side boundary. In addition, two (2) material storage racks are proposed. One (1) rack already exists along the western side boundary and another is proposed under the additional covered area. The racks are both approximately 4m in height. Refer to figure 2 for the proposed elevations. The existing site area of the residential parcel is 4,008m². The development seeks to utilise approximately 2,000m² or 50% of the site for an industrial activity.

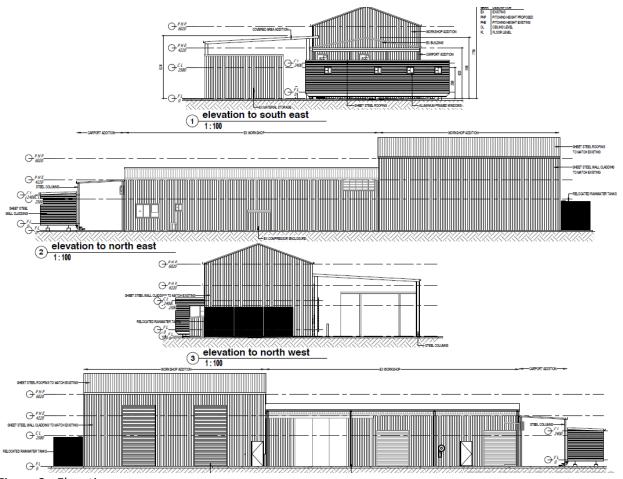


Figure 2 - Elevations

The development seeks to operate between the hours of 7am-5pm Monday to Saturday. No power tools used during manufacturing and loading activities are to be used outside the confines of the workshop.

The development will have a maximum of five (5) staff members on the site at any one time and no customers visit the site.

The development includes car parking spaces for seven (7) vehicles and one (1) space for a HRV service vehicle. Commercial bulk bins are provided for the use including a waste and recycling bin which are serviced by a private contractor who enters and exits the site to access the bins.

The development is recommended for refusal on the basis it is incompatible with the Urban Residential Zone and is better located in an industrial zone within the region.

### **Site Details**

SITE AND LOCALITY DESCRIPTION	
Land Area:	4,008m <sup>2</sup>
Existing Use of Land:	Existing industrial business and Dwelling house
Road Frontage:	40m to Elizabeth Street (where access is provided)
	40m to Toowoomba Connection Road (no access permitted)
Significant Site Features:	Existing industrial operation
Topography:	Minor slope from 270m AHD along western boundary to 268m AHD along eastern boundary
Surrounding Land Uses:	Residential dwellings to the west. Nearest dwelling house is 50m away. Vacant land to the east.



Figure 3 - Site Aerial

### **Background / Site History**

The land is currently unlawfully used for industrial purposes. The development application seeks to legitimise the existing industrial activity and expand the operation by including an additional workshop and car parking areas.

Representations in the town planning report submitted with the application state the existing industrial activity is a lawful "Home Based Business". It is noted however that the Dwelling House on the premises and the industrial activity have no relationship to one another. The resident of the dwelling is not an employee of the business, and the two uses occur independently on the site. Therefore, the activity cannot constitute a Home Based Business. Furthermore, even if the resident of the Dwelling House was responsible for the

operation of the industrial activity, the industrial activity would be unable to achieve compliance as a Home Based Business due to the number of employees and size and scale of the operation.

APPLICATION NO.	DECISION AND DATE
3 October 2019	Prelogdement meeting held to discuss proposal. Prelodgement meeting notes identify:  • given the development involves the manufacture and installation of domestic and commercial windows and doors is the use more appropriate to be located in a Commercial or Industrial zone  • the use is not consistent with what is typically supported in the Urban Residential zone.  • given the inconsistency the applicant must demonstrate why the proposal should be supported and Council will look at the application on its merits.

### **ASSESSMENT:**

### **Framework for Assessment**

### **Categorising Instruments for Statutory Assessment**

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS				
Assessment Benchmarks:	<ul> <li>State Planning Policy (Agriculture, Water Quality, Natural Hazards, Risk and Resilience)</li> </ul>			
SEQ Regional Plan Designation:	Urban Footprint			

### State Planning Policy

### Agriculture

The site is identified in an important agricultural area and including agricultural land classification — class A and B (refer figure 4). The premises is not suitable for agricultural activities being in a highly fragmented urban pocket of Withcott. The area is dominated by dwelling houses. The proposal does not further prejudice agricultural opportunities as they do not currently exist. The development is consistent with the state interest.



Figure 4 - Agriculture SPP Mapping

### Water Quality

The site is identified in a water resource catchment area (refer figure 5). The development is serviced by reticulated water and stormwater, although not sewer. An effluent disposal area is available on the site for the treatment of effluent. Further, a stormwater management report has been provided which demonstrates how water will be discharged to the existing lawful point of discharge within Toowoomba Connection Road. The development does not exceed the thresholds to require water quality treatment. Accordingly, the development is consistent with the state interest.



Figure 5 - Water Quality SPP Mapping

### Natural Hazards, Risk and Resilience

The site is identified in a flood hazard area – local government flood mapping area (refer figure 6). The site is identified in Council's flood mapping within a medium and high flood hazard area (refer figure 8).

The State Planning Policy requires development in a flood hazard area to:

- Avoid the natural hazard, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level; and
- Development in natural hazard areas directly, indirectly and cumulatively avoids an increase in the exposure or severity of the natural hazard and the potential for damage on the site or to other properties.

The development proposes substantial new built form (the new workshop building) within an identified flood hazard area. There has been no assessment of the flood impacts on adjacent or nearby properties as a result of the development. Accordingly, there is no information provided by the development which demonstrates the development mitigates the flood risks to people and property. In addition, it is not possible to confirm the proposal avoids an increase in the exposure or severity of the natural hazard and the potential for damage on

the site or to other properties. The development conflicts with the State interest in this regard, specifically State interest – natural hazards, risk and resilience section (4)(b) and (5)(b).



Figure 6 - Flood Hazard Area SPP Mapping

### South East Queensland Regional Plan (Shaping SEQ)

The development for an industrial activity within the Urban Footprint of Shaping SEQ is consistent with the regulatory provisions.

### **Assessment Benchmarks Pertaining to the Planning Scheme**

The applicable planning scheme for the application is Gatton Shire Planning Scheme 2007. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Gatton Shire Planning Scheme 2007 (planning scheme)			
Strategic Framework:	Applicable			
Zone:	Urban Residential Zone			
Consistent/Inconsistent Use:	Inconsistent			
Assessment Benchmarks:	<ul> <li>Urban Residential Zone Code</li> <li>Industrial Development Code</li> <li>Building Work Code</li> <li>Services and Infrastructure Code</li> <li>Vehicle Access, Parking and On-site Movement Code</li> <li>Temporary Local Planning Instrument 2020 (Flood Regulation)</li> </ul>			

### Strategic Framework

The Strategic Framework considers the following matters:

- Environment
- Character and Landscape Quality
- Settlement Pattern, Amenity and Safety
- Access to Services, Facilities and Employment Opportunities
- Cultural Heritage
- Economic Development and Natural Resource Management

The pertinent issues arising out of assessment against the Strategic Framework are discussed below. There are substantial conflicts with aspects of the Strategic Framework as noted.

### Settlement Pattern, Amenity and Safety

Desired environmental outcome (DEO) (g) requires "Urban and rural residential development in Gatton Shire occurs in discrete centres or localities that provide a sense of place and community identity, and possess a high level of safety, convenience and amenity for residents".

The development is for an industrial scale activity occupying a use area of 2,000m<sup>2</sup> operating 6 days a week with 5 staff members. A development of this scale and intensity compromises the residential locality and reduces its ability to function with a high level of amenity for residents. The development conflicts with DEO (g).

DEO (i) requires "Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding". As discussed under sections 'Natural Hazards, Risk and Resilience' and 'Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument' the development has not taken into account potential adverse effects from flooding. Accordingly, the development conflicts with DEO (i).

Access to Services, Facilities and Employment Opportunities

DEO (j) requires "Convenient and efficient access to services, facilities and employment opportunities is promoted". The development provides services and employment opportunities outside of identified centre and industrial zoned land in Withcott (refer figure 7). This creates inconvenient and inefficient access to services and employment opportunities by disassociating the industrial activity from industrial zoned land. It also introduces unnecessary industrial traffic including waste servicing, employee vehicles and service vehicles into a residential neighbourhood. Accordingly, the development conflicts with DEO (j).



Figure 7 - Zone Map

Economic Development and Natural Resource Management

DEO (m) requires "Sustainable industrial development is promoted with the concentration of industry activities encouraged in the centres of Gatton and Withcott achieving benefits of co-location, infrastructure availability and protection from inappropriate development". The development decentralises industry activities in Withcott by introducing an industrial activity into the residential zone. There are no benefits from co-location of the activity on the subject site and the development is incompatible and introduces inappropriate development into the residential neighbourhood. The development conflicts with DEO (m).

### Assessment Benchmarks - Planning Scheme Codes

The application has been found to conflict with one or more elements of the applicable codes of the planning scheme and cannot be conditioned to comply. The pertinent issues arising out of the assessment are discussed below.

Urban Residential Zone Code

Relevant Specific Outcomes include:

- (1)(c) Non-residential uses on land in this zone are encouraged where the proposed use:
  - (i) is small in scale and performs a local function;
  - (ii) complements residential amenity;
  - (iii) primarily serves residents of the immediate area.

The development conflicts with the above overall outcome because:

- The activity is a non-residential use however is not small in scale as it utilises a use area of approximately 2,000m<sup>2</sup> for industrial activities including five (5) staff, six (6) days a week including service vehicles.
- The activity does not perform a local function as it is an industrial operation which services the Lockyer Valley region, Toowoomba and the Darling Downs.
- The activity does not 'complement' residential amenity as it introduces an industrial activity and industrial impacts into a residential area. There is no ability for a use of this nature to 'complement' residential amenity.
- The activity does not serve residents of the immediate area (i.e. Withcott). Whilst some customers will be from Withcott the majority of the business services customers more broadly as noted above.

It is determined the development conflicts with Specific Outcome (1)(c).

Relevant Specific Outcomes include:

- (a) Consistent non-residential uses include parks and recreational facilities, churches, local shops and community facilities.
- (b) Industrial or higher order commercial development is inconsistent with the overall outcomes of the zone and is more appropriately located in the Commercial or Industry zone.
- (e) All other defined uses and other not defined uses, not specifically identified in Table 1 are not consistent with the purpose of the zone.

The development conflicts with all the above Specific Outcomes because:

- The development is not a consistent non-residential use expressed in Specific Outcome (a).
- The development is an industrial activity which is therefore inconsistent with the zone as expressed in Specific Outcome (b).

• The development is not specifically identified in Table 1 and is therefore not consistent with the purpose of the zone as provided for in Specific Outcome (e).

Industrial Development Code

The purpose of the Industrial Development Code is to ensure that development for industry is:

- (1) established on suitable land having particular regard to topography, accessibility, provision for utility services, surrounding land use, and the desirability of consolidating areas of industrial use;
- (2) consistent with the desired character of the precinct and amenity of the locality;

The proposed development conflicts with these criteria because the development is not established on suitable land having regard to surrounding land use which is a residential neighbourhood. The development will introduce unnecessary impacts resulting from noise, dust, odour, light and visual amenity which are better located in an industrial zone separated from residential activities. Further, the development does not consolidate areas of industrial use, but starts a new industrial use which is separated from industrial zoned land. The development conflicts with (1) and (2) above.

**Building Work Code** 

The code requires a maximum building height of 10m which the proposed development does not exceed.

Services and Infrastructure Code

The development is serviced by reticulated water, stormwater, electricity, telecommunications and road infrastructure. The development provides suitable areas for on-site effluent disposal. The development is provided with suitable services which are available for the locality.

Vehicle Access, Parking and On-site Movement Code

The code requires the development to provide 4 car parking spaces which is exceeded by the proposal as it provides 7 spaces. Further, it has been demonstrated that service vehicles can enter and exit the site in a forward gear.

### **Assessment Benchmarks Pertaining to a Variation Approval**

Not Applicable.

### Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument (TLPI)

The premises is identified as being subject to mostly medium and high flood hazard (refer figure 8). The purpose of the Flood hazard overlay code contained within the TLPI is "to manage development outcomes in the floodplain so that risk to life, property, community and the environment during flood events is minimised, and to ensure that development does not increase the potential for flood damage on the site or to other property".

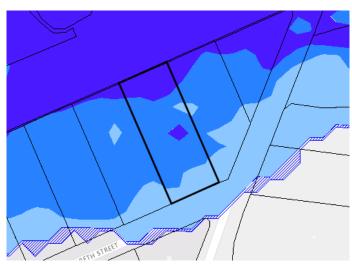


Figure 8 - TLPI Flood Hazard

The development proposes substantial new built form (the new workshop building) within an identified flood hazard area (mostly the medium flood hazard area). There has been no assessment of the flood impacts on adjacent or nearby properties as a result of the development. Accordingly, there is no information provided by the development which demonstrates the development manages development outcomes in the floodplain and to demonstrate development does not increase potential for flood damage on the site or to other property. The development conflicts with the purpose of the TLPI.

### **CONSULTATION:**

### **Referral Agencies**

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

### Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)

The State Assessment and Referral Agency (SARA) is a referral agency for proximity to the State Controlled Road. The Department responded by letter dated 1 December 2020 stating that they have no requirements relating to the proposal.

### **Public Notification**

The application was publicly notified for 15 days in accordance with the requirements of the *Planning Act 2016*. No submissions were received.

### **CONCLUSION:**

The proposed development conflicts with the requirements of the planning scheme. The application is therefore recommended for refusal.

### **Strategic Implications**

### **Options**

Option A: Refuse the development in accordance with the Officer's recommendation.

Option B: Approve the development subject to reasonable and relevant conditions

Option C: Approve the development in part subject to reasonable and relevant conditions.

### Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

### Finance and Resource

There could be a financial implication should the decision be contested in the Planning and Environment Court.

### **Legislation and Policy**

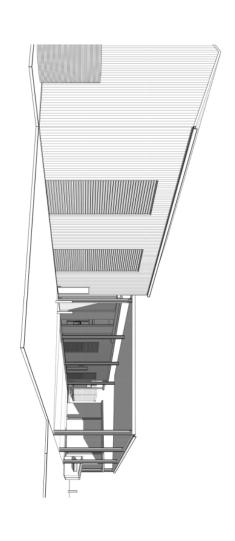
The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant may appeal the decision to the Planning and Environment Court.

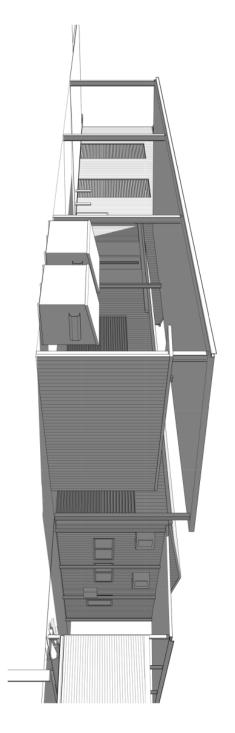
### Risk Management

The application has been assessed in accordance with the *Planning Act 2016*.

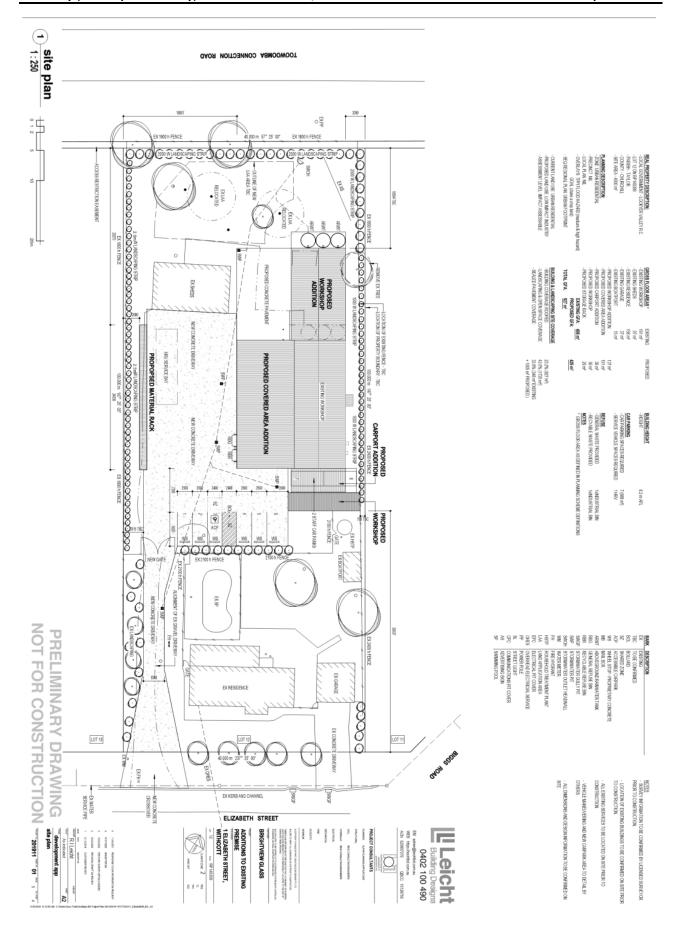
### **Attachments**

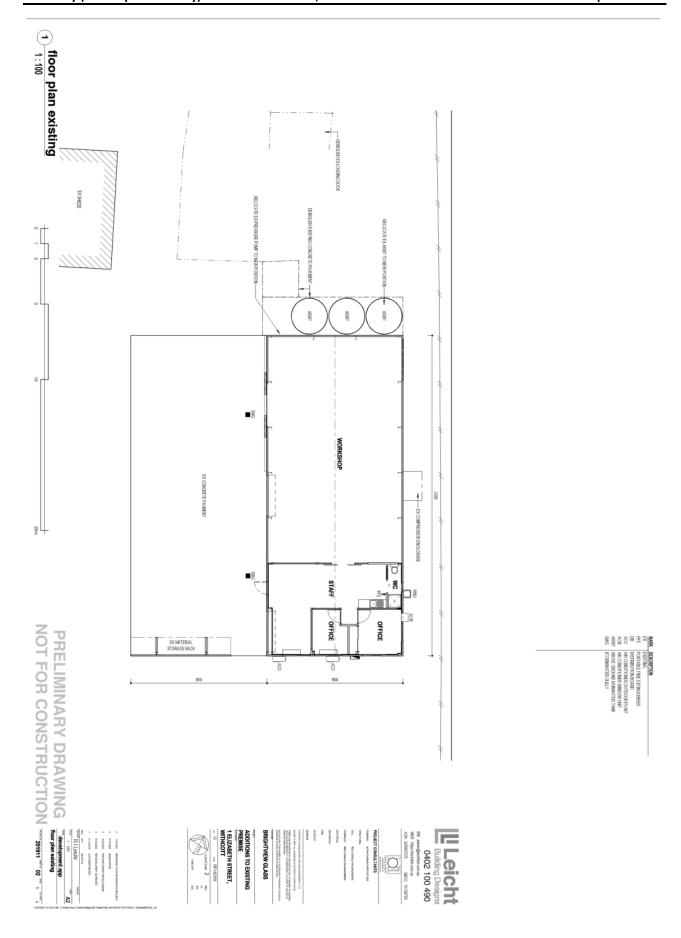
1. Proposal Plans 5 Pages

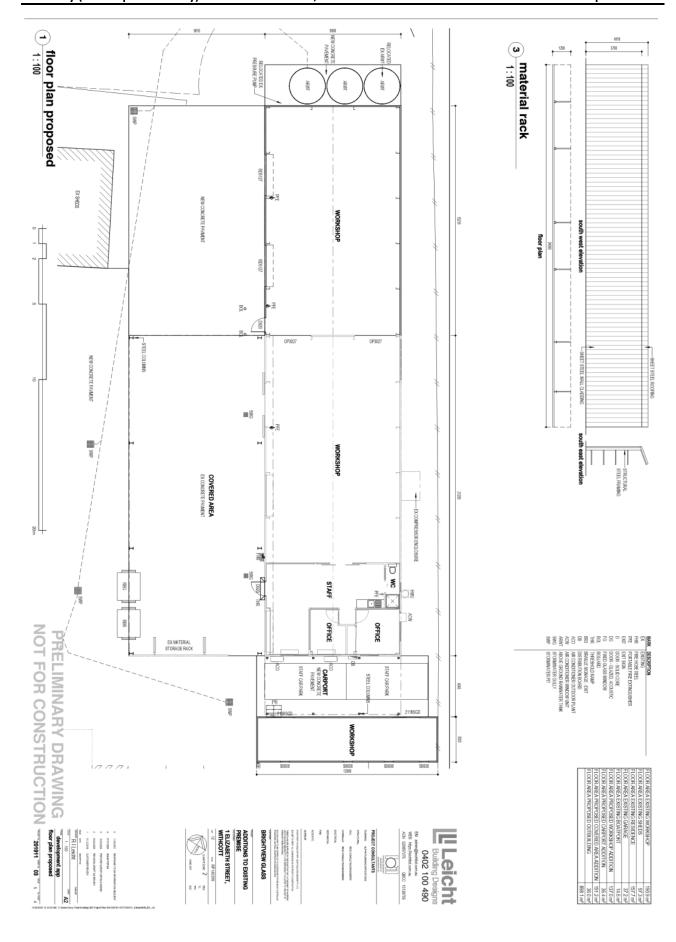


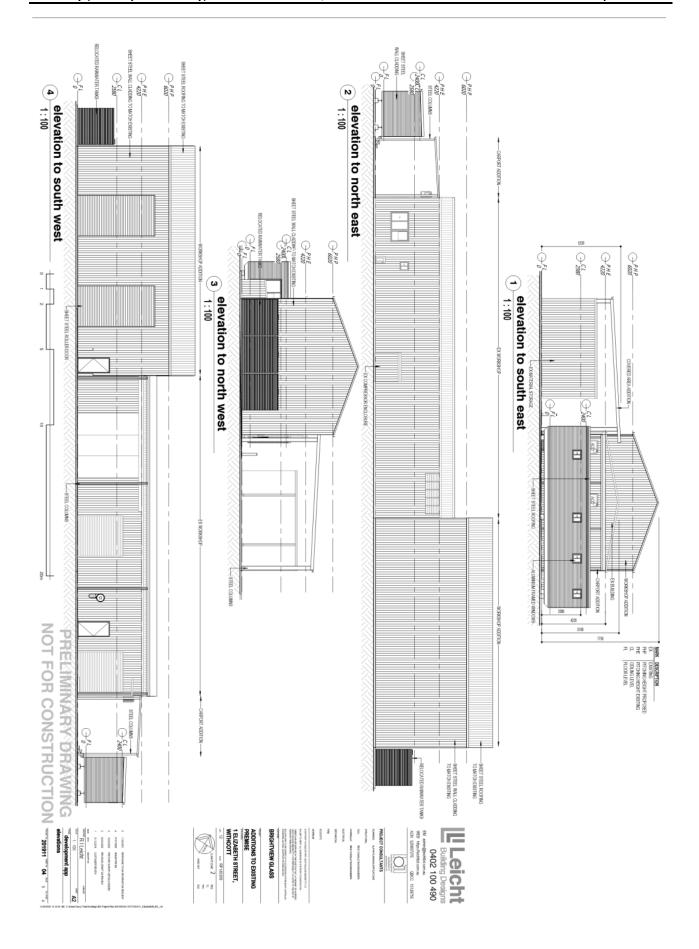












Attachment 1 12.2 Page 192

12.3 Gatton Childcare Centre - Before and After School Care and Vacation Care

**Author:** Annette Doherty, Acting Manager Planning, Policy and Community Wellbeing

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### **Purpose:**

The purpose of this report is to have Council determine whether to continue to provide for the care of schoolaged children at the Gatton Childcare Centre, through before and after school care and vacation care.

### Officer's Recommendation:

THAT Council cease to provide education and care for primary school-aged children through before and after school care and vacation care at the Gatton Childcare Centre from 27 June 2022.

### **Executive Summary**

The Gatton Childcare Centre currently offer before and after school care, and vacation care. During school term, school-aged children are delivered to and collected from their primary school in a designated bus. For several reasons, primarily the difficulty in obtaining staff to drive the school bus, Council is requested to consider ceasing to provide this service.

### **Proposal**

The Gatton Childcare Centre is a long day care service providing care for children aged 0-6 years between 6.00am to 6.00pm, Monday to Friday. The Centre also provides before and after school care and vacation care for primary school-aged children. Currently, there are three families (four children) booked for before and after school care, and during the recent school holidays, there were five school-aged children cared for at the Centre.

Due to staff shortages at the Centre in recent weeks, the Centre has been unable to run the school bus on several occasions and therefore had to cancel before and after school care.

The Centre is required to maintain staff ratios in accordance with the *Education and Care Services National Law*, which stipulates the minimum number of Educators required and the minimum qualifications of those Educators. If at any time there are insufficient Educators available to meet the staffing ratios, the Department of Education requires the Centre to cancel bookings or request parents to collect their children from the Centre.

During the school term, one Educator is absent from the Centre for an extended period of time twice a day as they run children to and from school. Unfortunately, in recent weeks the Centre has not had sufficient staff available to provide this service and still adequately staff the Centre. Finding appropriately qualified childcare staff has been an ongoing problem for the Centre for a considerable period of time. This situation is not unique to the Gatton Childcare Centre as finding enough staff with the relevant qualifications it is a struggle for all Education and Care Services Australia-wide.

The difficulties in finding adequate staff to provide the school bus service is exacerbated by other factors, including:

• Not all staff are able to drive the bus because it is a manual vehicle; and

• Not all staff feel comfortable taking on the level of responsibility involved in driving the school bus.

The recent incident at Gracemere when a child was left on a childcare bus is a reminder of the risks involved in providing transportation of children. Following a similar incident in North Queensland in 2020 where a child died, the regulations for the transportation of children were reviewed. The requirements for providing transportation of children include:

- Each service must have a detailed policy and procedure;
- A current risk assessment must have been conducted;
- All staff must be inducted into the policy and procedure and have completed training; and
- Written authorisation must be received at least every 12 months from parents.

Due to the age of the children and the length of the journey, the Centre's risk assessment determined that only one Educator was required to transport the children to and from school.

Services have an obligation to ensure children are adequately supervised at all times, and that every reasonable precaution is taken to protect children from harm and from any hazard likely to cause injury. While the *Education and Care Services National Regulations* do not stipulate the number of Educators required on the bus, guidelines provided by the Department of Education recommend two Educators are present as it may be difficult for the driver to provide sufficient supervision of the children.

Given the difficulty in recruiting qualified Educators who are willing and able to drive the school bus, and the increasing regulation and costs associated with the school bus, it is recommended that Council cease providing care for school-aged children.

Other services within Gatton offer before and after school care and vacation care, including Peace Lutheran Primary School, Our Lady of Good Counsel School and Goodstart Early Learning.

### **Options**

- 1. Council no longer provides before and after school care or vacation care at the Gatton Childcare Centre.
- 2. Council continues to provide before and after school care or vacation care at the Gatton Childcare Centre

### **Previous Council Resolutions**

Nil

### **Critical Dates**

There are no critical dates, although it is recommended that any decision to cancel the care of school-aged children take effect from the end of Term 2, 2022.

### **Strategic Implications**

### **Corporate Plan**

Lockyer Community - 1.1 A community with fair and reasonable access to services.

### Finance and Resource

For the 2021/22 year to date, the revenue received from the care of school-aged children was:

Before and after school care \$18,916 Vacation care \$8,365 TOTAL \$27,281

The cost of the bus to the Childcare Centre is \$9,216 for the 2021/22 financial year.

If the Centre no longer provides care for school-aged children, this will reduce staffing costs.

### **Legislation and Policy**

The Centre must operate in accordance with the Education and Care Services National Law (Queensland) and the Education and Care Services National Law Regulations.

The Centre has a policy and procedure for Transportation of Children other than as Part of an Excursion in accordance with regulation 168(2)(ga) of the *Education and Care Services National Law Regulations*.

### Risk Management

Environmental and Community EC1 - Environment and the community, including sustainable

development, social and community wellbeing, community relationships,

public health, recreation, regional profile and identity.

Legal Compliance and Liability LCL1 - Compliance management - regulatory or contract compliance,

litigation, liability and prosecution.

Reputation R1 – Reputation and goodwill – where the reputation of Council is

negatively impacted.

### Consultation

### **Councillor Consultation**

This matter has been discussed with Councillors.

### **Internal Consultation**

Childcare staff have requested Council review the provision of care of school-aged children.

### **External Consultation**

The Department of Education must be notified of any decision to cease the provision of care to school-aged children.

### Community Engagement

All families currently utilising this service will be advised if a decision is made to cease this service.

### **Attachments**

There are no attachments for this report.

### 13. INFRASTRUCTURE REPORTS

No Infrastructure Reports.

### 14. ITEMS FOR INFORMATION

14.1 Chief Executive Officer Monthly Group Report - April 2022

**Author:** Ian Church, Chief Executive Officer **Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during April 2022.

### This document is for Council's information only.

### **Executive Summary**

The Branch activities covered in this report include Community Development and Engagement, Disaster Management, Strategic Planning, Internal Audit and Risk, and Advocacy.

### **Proposal**

That this report be received and noted.

### **Attachments**

1 Monthly Group Report - Executive Office - April 2022 11 Pages



### **BUSINESS IMPROVEMENT & STRATEGY**

#### **INTERNAL AUDIT**

The following table provides an update on the status of the internal audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

INTERNAL AUDIT	TOTAL NUMBER		ACTIVE ITE	COMPLETED		
INTERNAL AUDIT	OF ITEMS	HIGH	MEDIUM	LOW	IMPROVE	CONFEELD
Tendered Contract Review	17	0	4	1	1	11
Project Management Practices	11	0	1	2	0	8
Legislative Compliance Review	6	0	2	2	0	2
Payroll and Remuneration Processes	10	1	1	6	0	2
Payroll and Vendor Data Analytics	9	0	6	0	0	3
Lessons Learned from Pandemic	4	3	1	0	0	0
TOTAL	57		15	11		26

During the month of May, a review of the outstanding items on the Audit Register will be conducted by Council's contracted Internal Auditor O'Connor Marsden and Associates, with a particular focus on aged items.

### Internal Audit Update

### Progress on Internal Audit Plan 2021-22.

The Internal Audit into Council's Property Management, (specifically built property), was completed and the final Report including management responses was presented to Council's Audit and Risk Management Committee on 31 March 2022. The Committee accepted the Report subject to minor changes to the wording of some recommendations, which will now be included on Council's Audit Register for action and progress reporting.

A draft report has been received for the Community (on ground) Disaster Response Review and is currently with key stakeholders for review and response. Terms of Reference for the Plant and Fleet Review have been finalised and fieldwork has commenced.

### Review of 3-year Internal Audit Plan (2022-2023 financial year)

Representatives from Council's contracted Internal Audit provider, O'Connor Marsden and Associates, participated in a session with the Executive Leadership Team to review Council's Risk Assurance Map and Internal Audit Plan. The revised 3-year Internal Audit Plan was endorsed by the Audit and Risk Management Committee at the meeting held on 31 March. The Plan is included in this Council meeting agenda under separate cover, for adoption by Council.

### **Corporate Risk Management**

At the time of writing this report, the Risk Awareness Workshop which was postponed from earlier in the year due to impacts from Covid-19 and also the wet weather event, is scheduled to be conducted on Monday 9 May 2022 and Tuesday 10 May 2022. It is envisaged on conclusion of these workshops the key stakeholders will have improved capacity to further develop their risk registers to include operational and project risks and to be able to mitigate and manage their key corporate risks.

# **BUSINESS IMPROVEMENT & STRATEGY (CONT'D)**

### **Corporate Planning**

### Operational Plan 2021-2022

The third quarter performance update for the Operational Plan 2021-2022 was presented to Council at the April Ordinary Meeting. The fourth and final quarter should be presented to Council in July 2022.

### Operational Plan 2022-2023

Preparation of the Operational Plan for 2022-2023 has commenced, with prioritisation sessions being held with Council's Executive Leadership Team.

### Corporate Plan Review

A draft revised 2022-2027 Corporate Plan has been developed and will be presented to a Councillor Workshop for review during May. Subsequent to the workshop the Plan will be advertised for community comment and presented to the June Council meeting for adoption. I note that the 2022-2027 Plan has been based on a desktop review and update of the existing Corporate Plan. As discussed a more thorough redraft of the Plan will be undertaken during the 2022-2023 financial year.



## **Lockyer Valley Regional Council**





### **Business Improvement**

Engagement and information gathering continues with key stakeholders within the Parks, Open Spaces and Slashing teams. Improvement opportunities will be documented once fieldwork has been completed. Several vacant blocks of land have been identified as part of this process which are currently being investigated by Business Improvement and Legal to determine if any are eligible for disposal.

### **PROCUREMENT**



### **INFRASTRUCTURE DELIVERY:**

LED Digital Signage - contract preparation and approvals

### INFRASTRUCTURE SERVICES / FLEET:

- Hydro Vac Excavation Exemption approved contract departures negotiated with the supplier with legal assistance
- Gehrke Road Upgrade Asphalt and Bitumen Spray Seal – Evaluation phase
- Gatton CBD Asphalt Pavement Operations -Evaluation phase

### WASTE:

- Waste Collection and Bulk Haulage Evaluation phase - addition of Dan McPherson to the panel
- Gatton Waste Landfill Cell 5 Tender release pending

### **M** COMMUNITY FACILITIES:

- Lake Apex Amphitheatre project Evaluation awaiting further financial advice
- Laidley Saleyard Shade Shelters Evaluation phase
- Gatton Depot Facilities Assessment Awaiting final evaluation report approval



### PLANNING & DEVELOPMENT:

- Forest Hill Silos Art Project Pending evaluation plan & release.
- Arts Cultural Plan Pending evaluation report approval & Contract negotiation.

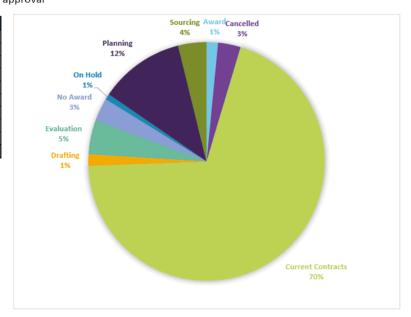
### \$ PROCUREMENT & STORES

- Plant & Equipment Hire Extension for a further 12-month period to allow for resourcing in procurement - seeking renewed pricing
- Quarry Products Initial expiry 1 August 2022 -Optional extension to be exercised with CPI increase per contracts - Wagners currently under negotiation - Legal advising
- Stores Continuing issues sourcing product across all product types



Uniforms - Planning

Procurement Status	#
Award	2
Cancelled	4
Current Contracts	90
Drafting	2
Evaluation	6
No Award	4
On Hold	1
Planning	15
Sourcing	5
<u>Current Total</u>	<u>129</u>



### **DISASTER MANAGEMENT**

### IGEM Review – South-East Queensland Rainfall and Flooding Event February – March 2022 Submission

On 15 March 2022, the Premier and Minister for Trade tasked the Office of the Inspector General Emergency Management (IGEM) to undertake a review of the South-East Queensland (SEQ) rainfall and flooding event which occurred between Tuesday 22 February 2022 to 7 March 2022. The Queensland Government considers that the review into this event is a priority and as such clear timeframes were articulated in the terms of reference, to deliver both an interim report by Thursday 30 June 2022 and a final report by Wednesday 31 August 2022. On Friday 29 April 2022, Council lodged a submission that addressed the scope of the review's terms of reference.



### **IGEM Review**

South East Queensland Rainfall and Flooding Event February – March 2022





### Local Disaster Recovery Update

The Local Recovery Committee has been established with the Chair, Cr Michael Hagan and Local Recovery Coordinator, Dan McPherson. Functional leads are also in place for the Human/Social; Economic; Natural Environment, Built Environment and Roads and Transport sub-groups. Each local recovery function lead will work with relevant stakeholders to address recovery across the region. A draft event specific local recovery plan outlining the event damage and impacts, recovery objectives, tasks, measures of success, opportunities and timelines is being developed.

### Flood Classifications Project Update

There are 22 river height gauges of interest to Council in relation to flood intelligence. The Flood Classification project will review and set Minor, Moderate and Major levels at river height gauge locations across the region to inform flood risk.

As part of the project Council technical officers have undertaken gap surveys of the gauges, creeks, banks, roads and critical infrastructure items at each flood gauge location. Unfortunately, due to the continued rainfall events and stream operations they have been delayed in collecting additional required data. The project has also been further delayed by the needs of the South East Queensland Rainfall and Flooding February – March 2022 event.



### STAY UP-TO-DATE



### Disaster Capacity Building

Council has engaged a consultant, through QRA, to deliver Local Disaster Coordination Centre (LDCC) training workshops for Council officers and Councillors. The training will be based on LDCC roles and functions as part of the annual disaster management training program of works.



### **COMMUNITY DEVELOPMENT & ENGAGEMENT**

9 projects received engagement support in April

- Lake Apex Youth Precinct
- Capital projects 2021-2022 Program
- COVID-Vaccination Clinic liaison with West Morton Health and DDWMPHN (Primary Health Network)
- Grantham Bus Stop Refurbishment
- Gatton Shire Hall carpark works
- Laidley Grandstand Renaming
- RegenAg Workshop EOI Survey
- · Local Laws Review
- · Libraries Services Quality Survey

Strategic Priority 2 – Support community groups to increase their capacity, resilience and Sustainability



- Round 2 of the 2021/2022 Community Grants Program was assessed with recommendations approved by Council. Funds will be distributed by early-May.
- The Community Development and Engagement Team continues to manage the \$1.5M Community Safer Places Project
  which provides funding to a range of rural halls to be better equipped for localised disaster responses, long-term
  community connectedness and fundraising.
- The Team is also managing grants from the Darling Downs West Moreton Public Health Network and Queensland Health Localised Mental Health Initiative which are being used to support smaller events and initiatives led by community groups where promotion of mental health and support is a key component.
- 3 Sporting Ambassador applications have been assessed and approved with funds distributed to successful applicants.
  - 1. Xyleigh Zischke, QLD School Sport State Golf Championships, State Event
  - 2. Harmony Bridge, QLD School Sport 10-12 Years Girls and Boys AFL State Championships, State Event
  - 3. Harrison Bridge, QLD School Sport 13-15 Years Boys AFL State Championships

My Community Directory: Statistics for April 2022

Туре	This Month	Last Month	Comments
Search Results	4,957	5,766	The number of people that have searched My Community Directory for local information
Listing Views	913	1,210	The number of people that have clicked on individual listings in My Community
Events Listed	54	50	The number of events listed in the My Community Diary section.
Unique Users	1,347	1,579	The number of people who have visited My local Community Directory to find local community information

The reduced level of activity is consistent with the platform being used less heavily for flood support compared to March.



Top 5 searched categories

Top 5 most viewed service

- 1. Health Services
- 2. Community Clubs & Interest Groups
- 3. Sport
- 4. Animal Services
- 5. Religion & Philosophy
- 1. Lockyer Valley Billy Cart Association
- 2. Brave Companion Dog Rescue Inc Laidley
- 3. Lifeline Shop Crowley Vale
- 4. Peace Lutheran Playgroup
- 5. Wildlife Rescue, Rehabilitation and Education Assoc Inc, Murphys Creek

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.

### Youth including School Holiday Programs:

Laidley April School Holiday Skatepark and Scooter Workshops - Laidley Skatepark, 9 April 2022, 9am-5pm

- Registrations were strong (attendance was relatively poor on the day with wet weather impacting attendance numbers as well as the duration of workshops).
- · Overall, the workshops were still successful, and participants enjoyed themselves.







Gatton skatepark re-launch and Regional Rumble Skateboarding Competition – Saturday 18 June 2022.

- Planning underway for event which will be delivered in collaboration with Australian Community Skateboarding Initiative and key youth and community stakeholders.
- This event will formally celebrate the upgraded and expanded Gatton Skate Park and is expected to attract a small number of competitors and spectators to the region.

'Talk'n it Up' Regional Youth Forum 2022 - Thursday 14 July, Laidley Cultural Centre, 9am- 2:30pm.

- Mental health and wellbeing focused event led by Queensland Health and Education with support from neighbouring regional Councils, key youth and mental health stakeholders, and secondary schools from across the Ipswich and West Moreton Regional Development Area.
- Lockyer Valley Regional Council is a lead partner in this event.

### LVRC Interagency meetings:

Lockyer Youth Agency Network Meeting - Key issues, concerns trends:

- Key issue of concern is poor access to mental health services for young people (lack of LGBTQI, place-based services and transport options).
- Youth mental health services are eager to work with the Department of Education if/where possible.
- Funding for a mobile mental health hub and/or local facility was discussed and supported by group.

Lockyer Valley Service Provider Interagency Meeting - Key issues, concerns trends:

- Homelessness, housing, and cost of living a key issue in the region with rental properties now unaffordable for many (Particularly single parents with children).
- Flood impacted families continue to access the Community Centres for ongoing support, but many have still not applied
  for or secured flood relief funding as they do not have access to or understand the funding guideline and requirements.
- Need for Community Hub to improve awareness and access to outreach and place-based funded services for children, youth and families was again identified and supported by the group.

### **COMMUNITY DEVELOPMENT & ENGAGEMENT (CONT'D)**

### Community Development Initiatives of Regional Significance:

- · Access and Inclusion Community of Practice (CoP) led by Brisbane City and Moreton Bay Regional Councils.
- CALD community disaster preparedness, community capacity building support and online resource development (Pacific Islands Council of Qld Inc., Salvation Army, UnitingCare)
- SEQ Community Development Network (attended by several SEQ local government areas)
- Local Level Alliance and Ipswich West Moreton Community Central.
- Together4Lockyer Early years meeting led by Laidley District State School, supported by key stakeholders.

### Lockyer Youth Agency Network (LYAN) Key issues, concerns trends:

- Key issue of concern is poor access to mental health service for young people e.g., issues with getting access to GP's,
  Mental Health Care Plans, long wait list for and in between services, and limited transport options means that children
  and young people are disengaging from schools and often unable to access support services unless that service is
  funded to provide outreach.
- Youth mental health services are eager to work with the Department of Education moving forward to develop
  strategies that will identify, link, and support vulnerable children and young people experiencing mental health
  concerns with appropriate services and prevent those most at risk from disengaging from education.
- Funding for a mobile mental health hub was briefly discussed as a potential solution.

### Meetings not Attended in the Reporting Period:

- SEQ Access and Inclusion Community of Practice meeting
- LGAQ Domestic and Family Violence meeting Elder Abuse Information session
- Talk'n It up Youth Forum meeting Lockyer District State High School, Link and Launch Program Coordinator and West Moreton Health Edlink Team.
- Ipswich & West Moreton Youth Interagency

### Disaster Recovery

The Community Development and Engagement Team continues to update and provide information on a wide range of support options for the community via Council's website, interagencies and directly to customers that enquire. Council liaises closely with both government and non-government agencies that provide specific support packages for flood-affected residents, businesses and farmers.

Council is an active member in the combined Ipswich and Toowoomba District Human and Social Recovery Committee meetings to ensure strategic coordination of support for the community.

Council was successful with an Australian Government *Preparing Australian Communities Program* grant application to employ a resilience-focus engagement officer over the next three years who will work with local communities and alongside the Disaster Management and Community Engagement teams to increase disaster preparedness and resilience.

Council is liaising between local leaders from various cultural groups, peak bodies such as the Pacific Island Council of Queensland and Islamic Council of Queensland and support agencies such as Red Cross and Lifeline, to arrange culturally appropriate support and approaches to disaster preparedness and recovery.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



### Multicultural and Vulnerable Populations:

Staff are involved in the following networks aimed to improve local support services:

### **COMMUNITY DEVELOPMENT & ENGAGEMENT (CONT'D)**

- · Access and Inclusion Community of Practice (CoP) led by Brisbane City and Moreton Bay Regional Councils.
- CALD community disaster preparedness and capacity building online resource development.
- SEQ Community Development Network.
- Together4Lockyer Early years stakeholder engagement.
- Lockyer Youth Agency Network Meeting.
- Lockyer Valley Service Provider Interagency meeting.
- Local Level Alliance and Ipswich West Moreton Community Central.
- The team is currently undertaking preliminary work which may assist with development of a Reconciliation Action Plan.
- Targeted programs and information have been shared through the Community Connect Newsletter to offer more
  accessible school holiday program activities.
- Toowoomba and Ipswich Districts Human and Social Recovery Committee.



### **COMMUNICATIONS**

### **ONLINE ENGAGEMENT**



**35** CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST

Work for Council Reach: 33,500 Engagement: 3,173

Ø

35 INSTAGRAM GRID POSTS

HIGHEST PERFORMING POST

Anzac Day commemoration

Likes: 27

9

35 TWITTER POSTS

HIGHEST PERFORMING POST

Anzac Day commemoration Impressions: 9 Shares: 0



Anzac Day - Murphys Creek

Anzac Day 2022 – Forest Hill









### COUNCIL'S CORPORATE WEBSITE

**12,713** TOTAL WEBSITE

USERS

**67.9**%

NEW WEBSITE USERS



### MOST VISITED WEB PAGES

- Anzac Day
- Current Vacancies
- Flood Monitoring Cameras

### COMMUNITY CONNECT NEWSLETTER

**40%** SUBSCRIBERS OPENED NEWSLETTER

### **TOP 3 ARTICLES**

- 1. Each Referral Form
- 2. Lockyer Valley Grants and Funding
- 3. Flood Impact Assessment and Photo Portal

### **ADVOCACY**

#### **Inland Rail**

Officers from Council continue to work with our advisors and Australian Rail Track Corporation (ARTC) on the Inland Rail project. ARTC have announced "Regionerate Rail" as the Preferred Bidder for the Gowrie - Kagaru Section of Inland Rail. This section includes both the projects within the Lockyer Valley Region.

Regionerate is a consortium made up of Plenary Group, Clough, GS Engineering and Construction, Webuild and Service Stream. Council will seek discussions with Regionerate to highlight our concerns and to work through outstanding legal, commercial and design aspects of the project.



A key concern remains the alignment through the centre of Gatton. Council can see significant benefits in a corridor that bypasses the town and believes there are benefits to the broader community. Alternative alignments that were previously considered by ARTC are shown above.

The Mayor and CEO continue to advocate for a change to the alignment. Further advocacy work is currently being undertaken to raise our concerns at all levels of government.

At our invitation, Senior Officers from the Department of Infrastructure, Transport, Regional Development and Communications recently visited the region and met with the CEO and officers. The Departmental officers were shown key sites in the region to demonstrate aspects of the project and significant potential impacts.

The photo below of the visitors from Canberra with the CEO is taken at Forest Hill showing the proximity of the existing railway to the town and features such as the ANZAC memorial (note the train on the existing line). The additional infrastructure to be built by ARTC and the increase in train operations will significantly impact on the Forest Hill community.

Council officers continue to look for any potential benefit from the railway. They are working under the auspices of the Australian Government's Interface Improvement Program seeking to identify benefits associated with Inland Rail. Ernst Young (EY) have been working on Council's behalf and in April submitted to Government a Gateway 3 Report on a potential interface improvement project.

### Passenger Rail

Council has been represented on the Working Group for the Toowoomba to Brisbane (T2B) Passenger Rail business case. The process is being undertaken by a team from the Department of Transport and Main Roads. Councillors were briefed on the work of that group and progress to date on the Strategic Business Case. Following consideration by both State and Australian governments, a decision will be required by them on whether to proceed from the Strategic Business Case to a full Detailed Business Case.

14.2 Group Manager People, Customer and Corporate Services Monthly Report -

April 2022

Author: Dan McPherson, Group Manager People, Customer and Corporate Services

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during April 2022.

### This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during April 2022.

### **Proposal**

That this report be received and noted.

### **Attachments**

**1** ■ Monthly Group Report - People Customer and Corporate Services - April 2022 7 Pages







### **GOVERNANCE AND PROPERTY**

### LOCAL LAWS PROJECT UPDATE

An overview of the project has been provided to the Executive Leadership Team in early 2022 and is intended to be presented to Council this month. This has been delayed due to the recent flood event and redirection of resources to assist with the response.

It is proposed that this project will be delivered over a number of years, with the initial engagement phase to commence in the next financial year.

### LAND RATIONALISATION PROJECT

Two more properties have been sold during April 2022:

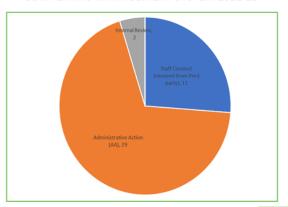
- 1. Neilsen's Place, Patrick Street, Laidley.
- 2. Lot 900 SP297197, Warrego Highway, Hatton Vale.

The potential for subdivision of other Council land was discussed with Council at a workshop on 26 April 2022. No further action is anticipated this financial year.

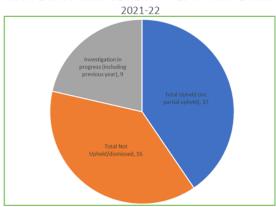
### COMPLAINTS MANAGEMENT SYSTEM UPDATE

Two complainants have sought an external review from the Office of the Queensland Ombudsman, which are currently in the preliminary investigation stage.

### COMPLAINTS MANAGEMENT SYSTEM 2021-22

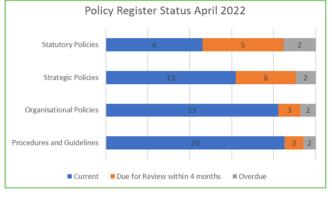


### COMPLAINTS MANAGEMENT TYPES OF COMPLAINTS



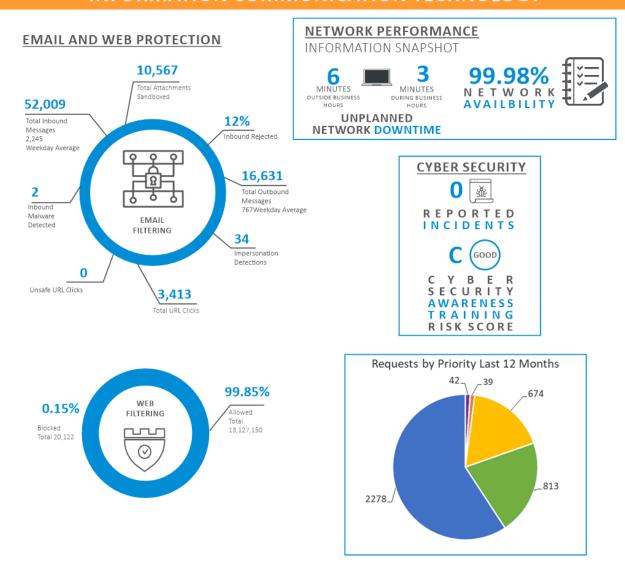
### POLICY REGISTER UPDATE

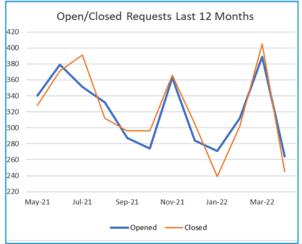
It is expected that the five statutory policies due for review within 4 months will be reviewed and presented to Council for adoption at Council's budget meeting.

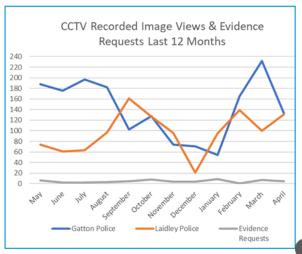


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### INFORMATION COMMUNICATION TECHNOLOGY



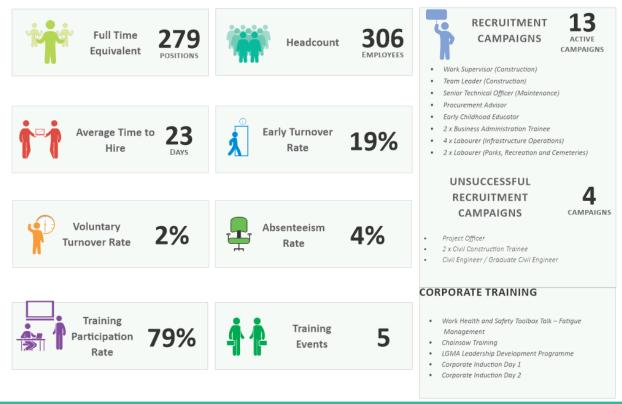




Attachment 1 14.2 Page 211

### PEOPLE AND CUSTOMER EXPERIENCE

### ORGANISATIONAL DEVELOPMENT AND PAYROLL



### **INFORMATION MANAGEMENT**

### **PROJECT UPDATES**

### Disposal of Physical Records

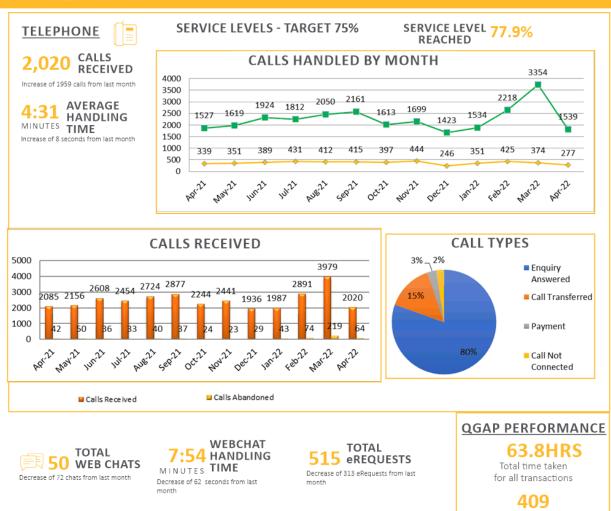
Work is ongoing for the disposal of records. Approximately 800 boxes of records have been documented for disposal and the destruction approval process is being finalised. Arrangements will then be made for the collection and destruction of the records. Work continues on the evaluation of other archived records to determine their value for possible digitisation or marked for disposal in accordance with legislation.



### RIGHT TO INFORMATION APPLICATIONS

	2022	2021	2020	2019	2018	2017
Number of applications	6	14	10	2	8	11
received						

Attachment 1 14.2 Page 212



**TOTAL** 275 RECEIPTS Decrease of 1017 receipts from last month.(Rates were due in

TOTAL 1,117 CRM RECEIVED Decrease of 513 requests from last month

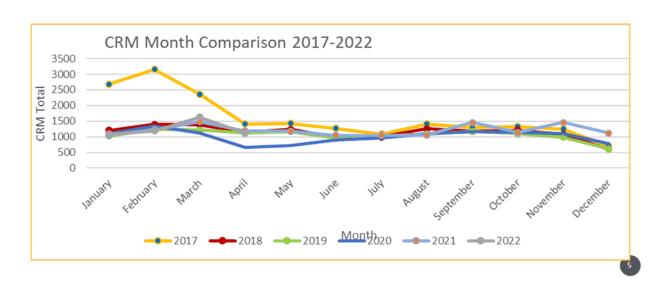
### **COUNCILLOR REQUESTS**

24 66 RECEIVED OPEN increase of 1 received requests from last month

Total number of transactions

9:36

Total average time for all transactions

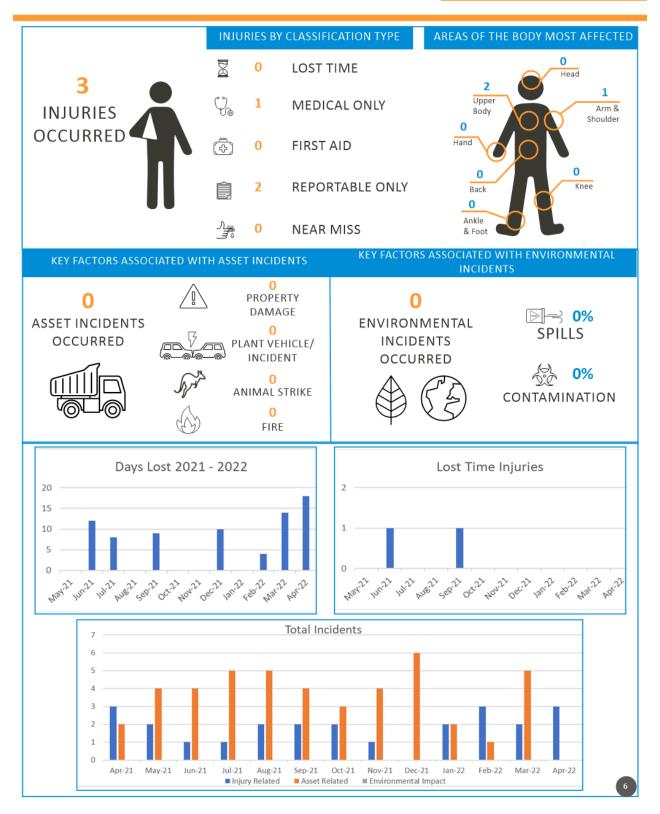


### **WORK HEALTH AND SAFETY**



# MEASURING OUR SAFETY PERFORMANCE

**APRIL 2022** 



### **WASTE SERVICES**

#### WASTE MANAGEMENT

### **UPDATE**

- Tenders for the kerbside collection and bulk haulage of waste have closed and are being evaluated.
- Cell 5 for Gatton Landfill plans have been received and tenders prepared. These will be released once budget is confirmed.
- The FOGO trial continues to do well with more than 280 tonnes of FOGO material collected to date and contamination remaining around 2%. The first batch of soil conditioner produced was spread on gardens at the Lions Park at Laidley with a small community tree planting.
- Flood waste collection is now almost complete. There was some disruption to opening hours at waste facilities during the flood event, but all are not returned to normal. Flood waste was accepted for free during April and this material was transported to Swanbank as the Gatton Landfill does not have sufficient capacity to manage this volume of waste. Costs to manage the domestic stream of this flood waste is covered by QRA funding.







7

14.3 Group Manager Community and Regional Prosperity Monthly Report - April

2022

**Author:** Amanda Pugh, Group Manager Community & Regional Prosperity

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

# **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during April 2022.

# This document is for Council's information only.

# **Executive Summary**

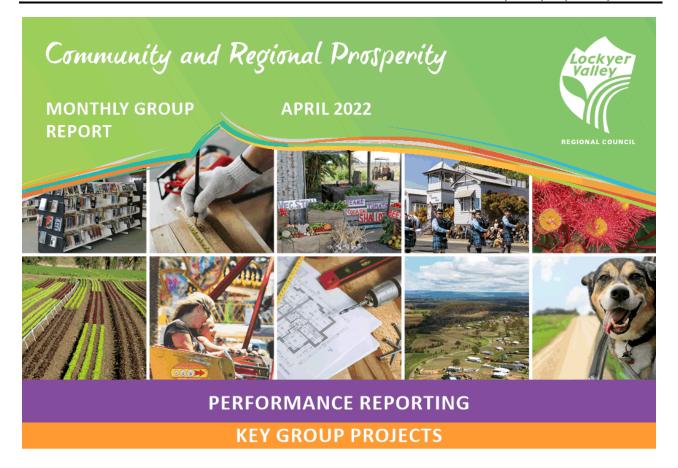
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during April 2022.

# **Proposal**

That this report be received and noted.

# **Attachments**

1 Community and Regional Prosperity Monthly Group Report - April 2022 12 Pages







Flood modelling project is near completion. The base engineering mapping set is near 100% with the completion and inclusion of the Gatton Small model revision. The creation of the new DFE map and finalisation of scheme flood risk planning trigger maps can proceed with these in place. This has been delayed by the February/March 2022 flooding. This has affected not only finalisation of the flood mapping for the Gatton urban area but processing for inclusion in the FIP as well as the Laidley Mitigation review, the Flood Evacuation planning, the Flood Classification project and the LFMP. We are continuing to work on the no/limited data overlays and other items for inclusion on the scheme and FIP mapping. The Laidley Mitigation scheme review process is in progress and the base model has been revised and updated enabling the examination of the 2014 scheme to commence. After the October and November 2021 severe storm events, the URBS (rainfall model) for Forest Hill was refined to better reflect flood operations and address issues arising and this will be included in the updated Flood intelligence tool (WaterRIDE console). The finalised regional engineering mapping and rainfall models to the Flood Intelligence vendor (WaterRIDE) to allow that project to progress will be provided shortly. The vendor has been engaged to consider and include learnings from the February/March 2022 events to improved operation of the Flood Intelligence tool particularly in high vulnerability/complex localities, e.g. Grantham.

The Local Floodplain Management Project (LFMP) project has produced flood risk maps based on the model engineering outputs in accordance with State Planning Policy frameworks. After review and analysis by the Expert Planner of the WMA community risk profiling report and WMA draft Planning control Risk Mapping, their planning response has been workshopped with Council in relation to an appropriate planning scheme framework. This project has been making good progress on what is proving to be a difficult and challenging task given the nature and operations of floods in the Valley and the requirements of the State Government planning regulations. After a delay due to mapping finalisation and the creation by the vendor of a flood response online portal to efficiently collect flood impacts and photos (on a locational and lot basis) finalisation tasks for the FIP are in progress. Updated modelling and mapping outcomes are being fed directly into the Flood Information Portal (FIP) and our Environmental section's creek mitigation projects which are presently underway.



The flood evacuation project and flood classification project (FCP) (part of the LFMP) are in progress but have been delayed as indicated above. The modelling outputs are providing the extent and timing to inform both projects. Council tech officers have undertaken gap surveys of the gauges, creeks, banks, roads and critical infrastructure items at each critical location in order to verify sensors, levels and configurations and extend our knowledge base in these areas before and during flood operations. Unfortunately due to the continued rainfall events and stream operations they were delayed in being able to collect all the required data at that time and need to gain access to the gauge sensors and other items that were affected by elevated water levels from the stream flow events. Identification of possible evacuation routes has continued as part of the risk profiling. Data has been received from NPW on access trails and historical sources (photos and maps) have been identified. The Local Floodplain Management Project (LFMP) is using the compiled datasets for each event. The modelling outputs provide mapping extents and engineering parameters to allow assessment of flood risk, especially in those areas for which Council has had no data to date. The LFMP floor level project (establishing floor heights for flood affected dwellings) database is also being used in the assessment. The detailed flood survey from the February/March 2022 events is providing details of the flood affected dwellings and structures that will extend our understanding of the actual impacts and a knowledge base for future events and planning.



This project is a key deliverable of the 2021-22

Operational Plan. Scoping of this project has commenced. The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



#### WATER FOR LOCKYER PROJECT

The Lockyer Valley & Somerset Water Collaborative meeting was held on Thursday 7 April. Commercial Advisor, Andrew Brown, provided a status report on negotiations with Seqwater regarding securing a Term Sheet.

The Collaborative members endorsed the engagement of WREMA Pty Ltd to run scenarios for probability of water supply. The Collaborative also endorsed KBR to provide a review of the pricing models and to extend the contract of Chair Graham Quirk for a further 6-month period through to the 31 December 2022.

A future public information session is planned pending progress with Seqwater in water security and pricing negotiations. The information session will outline progress to date and an update on the project.



#### FOREST HILL SILO PROJECT

Draft EOI documents have been prepared for this project and are currently being reviewed by Procurement. Artists will be invited to submit an EOI for the project. Short-listed artists will then be asked to submit a concept design.

Meetings have been held with representatives of the Forest Hill community to provide updates.

An update on this project was presented to Councillors at the Workshop on 26 April 2022.



# **EQUINE COLLABORATIVE PRECINCT**

This project is awaiting the MOU sign off by all parties. Due to the upcoming Federal Election, the advocacy for preconstruction funding will recommence in May.



#### LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

The Lake Apex and Lake Freeman Working Group met to discuss the results from the Community Engagement Survey. The next steps will be to gain a clear understanding of the purpose, the function and the environmental values of the Lakes and then decide how to proceed.



#### DEVELOP A PLAN FOR DELIVERING THE STRATEGIC LAND USE INFRASTRUCTRE PROGRAM

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.

The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



#### TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

The Escarpment Working Group met on Thursday 21 April to discuss the Project and to consider an amendment to the Scope of Works following the preliminary findings of the Environmental Assessment Report by Redleaf.

Representatives from Toowoomba Regional Council have been invited to present and update the Lockyer Valley Councillors at a Workshop on the 3 May regarding the status of the Project.

# COMMUNITIES

TOURISM []





**STATISTICS FOR MARCH 2022** 

#### INDUSTRY SUPPORT

- Paid participation in SQCT Autumn/Winter Campaign
- TEQ sponsored weekend TODAY show Live weather cross showing Scotty's The Barn & Garage, Native Oz Bushfoods and Awassi.
- 3 day LVRC officer representation on SQCT stand at Sunshine Coast Caravan & Camping Expo.



Remains level with February



7% increase since february. Most SQC regions experienced an increase in occupancy this month.



12.5% growth in comparison to February



# QUEENSLAND TRANSPORT MUSEUM (QTM)

# **FACEBOOK PAGE**



**POSTS** 

**#SOW SPOTLIGHTONWOMEN** REMEMBERING JACKIE MOGGRIDGE

Reach: 14,812 Engagements: 510

Shares: 52 Comments: 31

# QUEENSLAND TRANSPORT MUSEUM (QTM) CHART FUNDING

The Tourism team were successful in their grant application with AMaGA - CHART Program. The grant will allow for new LED screens to be installed as "electronic storyboards" in the QTM, providing a much needed upgrade to the museum displays.

# **VISITOR INFORMATION** CENTRE (VIC)



TOTAL VISITOR INTERACTIONS



525 WALK-INS



PHONE **ENQUIRIES** 



**EMAIL ENQUIRIES** 

#### QTM POSITIVE FEEDBACK ACESSIBILITY INCLUSION









# 'VISIT LOCKYER VALLEY' FACEBOOK PAGE





**POSTS** 

During the Month "Visit the Lockyer Valley" Social Media highlighted many

# INTERESTED IN LEARNING ABOUT **REGENERATIVE AGRICULTURE?**

Reach: 2839

Engagements: 181

Comments: 6

Shares: 21

#### **EVENTS**





Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.





# COUNCIL LED EVENTS

# LOCKYER VALLEY HERITAGE FESTIVAL

The Festival was held on Saturday 9 April and brought visitors from Caboolture, Gold Coast, Ipswich and Toowoomba as well as the Lockyer Valley. The horse drawn carriage rides at Das Neumann Haus were a hit, along with the bush poetry at Laidley Pioneer Village & Museum, and the family history and Light Horse Troop at Gatton.

#### ANZAC DAY IN THE LOCKYER VALLEY

Eleven services were held across the Valley from 4.28am through to 7.30pm. Attendance numbers were strong at all services. It was great to see so many young people march and attend the services. The new solar lighting at the Weeping Mothers Memorial was fantastic and the restoration of the entry way at the Laidley Memorial has uplifted the venue. Thanks to the Community Facilities team for managing both these projects.





### PROJECTS IN PLANNING

- Event Organisers Toolkit
- Laidley Spring Festival
- · What's On July- September





# UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

- 1. Clydesdale and Heavy Horse Field Days, 30 April 1 May
- 2. Withcott Family Fun Day, 14 May
- 3. Lockyer Multicultural Festival, 22 May
- 4. Fairways Tavern markets





# COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

Ongoing assistance was provided to:

- Gatton Baptist Church, Easter Sunday service at Lake Apex, 17 April
- Tent of Promise, travelling Bible Panorama 21 May
- Lockyer Community Centre, Community Day 14 May
- Gatton Heavy Horse Field Day on site meeting held with Community Facilities and event organisers in preparation for event
- Engaged Glenore Grove Scouts to assist with set up at Gatton Showgrounds for Heavy Horse Field Days
- Peace Lutheran Movie Night- logo approval assistance
- Laidley Pioneer Village & Museum 50th Anniversary Celebrations
- Proposed marathon, Gatton to Laidley
- Brenda Wittmann Classic Equestrian







# LIBRARIES AND GALLERIES



	eF	RESOURCES	
PL	ATFORM	APRIL 2022	MARCH 2022
	eAudiobooks & eBooks (Borrowbox)	1,944	1,858
	eAudiobooks, eBooks & eMagazines (Overdrive)	106	98
***** *****	<b>eMovies</b> (Beamafilm)	92	56

















#### LIBRARIES UPDATE

- The school holiday program was held over the Easter holidays- Lego, craft, movies and Llama visits! These events were a ton of fun and we had a great turnout.
- New children's outreach paraphernalia has been received, including marquees, pencils, hats and t-shirts. These items
  have been purchased with First 5 Forever funding, and will be used and handed out at library and outreach events and
  services. The marquees were very useful at our Llama event.
- An online author talk was held with the great Aussie author Nicole Alexander. Nicole grew up on a property near Moree, and writes Australian historical fiction about the land, families and events in our history. We spoke to her about her life, writing and her new book 'The Last Station', you can watch this talk on Facebook: https://www.facebook.com/ watch/?y=1618031341889302
- Staff are currently confirming all of our planned events for June to August, to start designing the What's On flyer for the quarter. The March to May What's On brochure has been uploaded to our website for patrons to browse at home.

#### ART GALLERY UPDATE

- Funding has been received for the Art Gallery to purchase replacement displays for 3D works through CHART (Culture, Heritage and Arts Regional Tourism). New plinths will be purchased expanding the art works that can be displayed in the gallery.
- The Sculptures Queensland exhibition has concluded in the Lockyer Valley Art Gallery, and we welcomed Sharon Davson's
  exhibit 'Davson- Art with Others' with the opening function on Friday 29 April. This exhibit showcases some unique
  experiences gathered through recent work and embraces co-creation with other artists.
- The Arts and Cultural Plan procurement process has been completed and the successful applicant will soon be notified.
   The applicant will conduct community consultation and develop a new five-year plan. The last plan expired in 2019, and it will be great to hear what the community focus is for arts and culture over the next five years.
- We are participating in the Museums and Galleries Standards review program- we have completed the first two activities
  and are working on the third. This is a nine-month program facilitated by Museums and Galleries Queensland, the process
  involves self-review and external feedback for our art gallery.

#### REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- The successful applicants from the latest funding round have been notified and are commencing their arts projects.
- Arts Queensland is reviewing key elements of RADF for 2023, they have approved a rollover of all funding agreements for the 2022/23 RADF financial year (until Sept 23) removing the need to apply for the funding for the next RADF year, giving us the ability to plan knowing exactly what funding we will have for the period.

# CHILDCARE



# **ACTIVITIES**

### **EASTER**

The children celebrated Easter with an Easter hat parade.





**DENTAL 2 YOU** 

Dental 2 You visited the Centre last week to educate children in how to look after their teeth.





# INTERNATIONAL CHILDREN'S BOOK DAY

International Children's Book Day was on 2 April 2022. International Children's Book day is celebrated to inspire a love of reading and to call attention to children's books. Children at the Centre celebrated by reading their favourite books. Reading with children from an early age helps them develop a solid foundation for literacy.





# PLANNING POLICY AND COMMUNITY WELLBEING

**GROWTH AND POLICY** 





Council hosted the Regenerative Agriculture showcase at Helidon on 23 April. The event attracted almost 200 registrations including more then 20 exhibitors. The audience enjoyed talks from a range of speakers. The next phase of the project is a fieldwalk and on-ground workshops. Project completion by July 2022









Regenerative Agriculture Showcase **Bushfire Lantana Herbicide subsidy** Black Summer Bushfire -Integrated land management plan Cultural burn workshop

# **FLYING FOX MANAGEMENT** PLAN

A consultant has been engaged to undertake the Flying Fox Managment plan project with inception of this project and meeting and completed. The consultant will conduct a community survey as part of the project delivery. Project completion by July 2022.

# NTANA CONTROL **PROGRAM**

Over 60 landholders have undertaken lantana control as part received on-ground inspections reimbursement for their associated expenses. Project completion by July 2022

# **ENQUIRIES Business Development in** the Lockyer Valley

# Lockyer Valley Feeding the Mation

ALL BUSINESS

The Department of Agriculture and Fisheries Qld have recently released a new data dashboard with information on agricultural production in the regions.

18% of Queensland's total vegetable production value comes from Lockyer Valley farms.

DAF estimate that the Lockyer Valley's production has increased 1.95% in the last 12 months.

62% of Qld's lettuce 70% of Qld's corn 44% of Qld's beans 38% of Qld's onions 28% of Qld's potatoes 11% of Qld's carrots 28% of Qld's pumpkins 21% of Qld's other vegetables

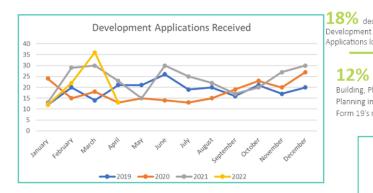
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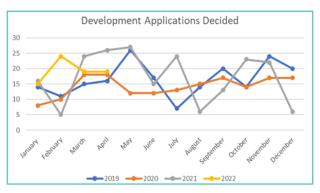
# DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	<b>2022</b> YTD	<b>2021</b> SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	13	82	100
DECIDED	19	76	77
EXEMPTION CERTIFICATES			
RECEIVED	2	15	21
DECIDED	2	12	19
BUILDING, PLUMBING, PLANNING	INFORMATIO	N AND FOR	M 19'S
RECEIVED	38	152	173
COMPLETED	50	166	165
PRELODGEMENT MEETINGS HELD	7	28	30









INFRASTRUCTURE CHARGES PAID YTD = \$901,977.48



18% decrease in Development
Development
Applications lodged

Development
Period

Development
Applications decided

7% decrease in
Prelodgement Meetings

1% increase in

12% decrease in
Building, Plumbing,
Planning information &
Form 19's received

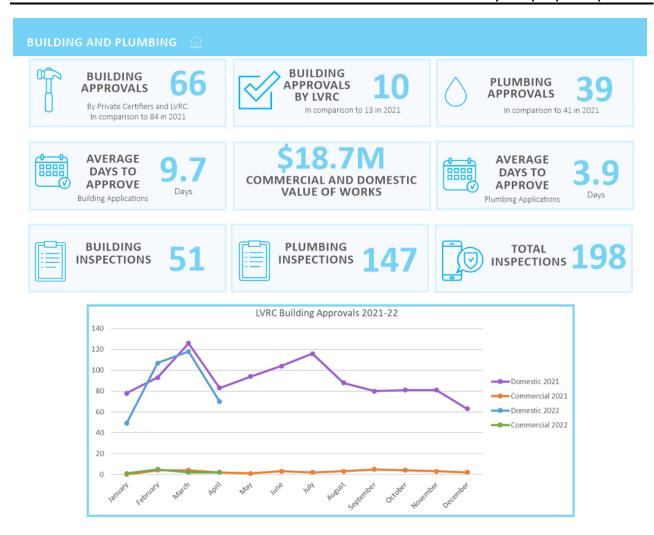
0.6% increase in
Building, Plumbing,
Planning information &
Form 19's completed



THIS MONTH

INFRASTRUCTURE CHARGES OUTSTANDING YTD = \$31,000.00

**LEGAL ACTION** 



### **BUSINESS IMPROVEMENTS**

#### **CONTINUOUS IMPROVEMENT**

Process Improvement delivers efficiency and consistency



# PLAN SEALING WEBPAGE

The Plan Sealing webpage has been updated requesting customers make an appointment with Council's Plan Sealing Officer prior to coming into Council to drop off cheques or pay their Plan Sealing and Infrastructure Charges. This is to ensure that these fees can be raised prior to the customer coming to front counter and streamlining there visit to Council to pay the relevant fees.

### TINY HOUSE FACT SHEET

A new fact sheet on Tiny Houses has been created to provide the general public with an simple, easy to understand guide on the planning, building, plumbing and local laws approvals/permits that may be required for a Tiny House. This was created following an increase in enquiries on Tiny Houses and what approvals area required. The fact sheet provides a number of different scenarios that a Tiny House may be used for and identifies the different approvals/permit that may be required.

As a result, a new Customer Service knowledge base article has been created on Tiny Houses to provide customers with a link to the fact sheet should they have questions on Tiny Houses.



#### COMMUNITY AND WELLBEING



#### LVRC PROPERTY MANAGEMENT

- Site inspection and cultural survey of proposed access track into Alice Creek Nature Reserve via Lockyer National Park, conducted with QPWS and
- Weed control and maintenance of revegetation site at Shorelands Drive reserve, Withcott

- Weed control undertaken at Merryfields environmental reserve to reduce panic grass infestation
  Planted and maintained native shrubs in Lions Park Laidley as part of the FOGO demonstration site
  Site assessments undertaken at 7 Mile lagoon and Brightview reserve, post flooding to determine impacts and maintenance scope of works
- Redbank Road reserve assessment of water quality and site condition, conducted in conjunction with LVRC waste services
  Tree planting and weed control at Centenary Park, Thornton in riparian area of Laidley Creek
  Flying Fox Management Plan consultant inception meeting- Range Environmental
  UQ students doing course work- field ecology- April Reside- Lake Apex
  Greater Eastern Ranges/ International Fund Animal Welfare Lockyer Upland Catchments Inc. property visits for grants

- Land for Wildlife Steering Committee meeting Site inspections of Flying Fox roosts with Range Environmental ecologists.

#### PEST MANAGEMENT

- 30/3/2022 Attended meeting with Ipswich City Council with regards to Mosquito control and treatments post flood and related processes and management actions which will assist LVRC in future control program.

  7/4/2022 Attended the Red Imported Fire Ant Suppression Taskforce group meeting with regards to future LVRC/local government assistance in contributing to DAFS Prevention and Control Program concerning fire ant eradication.

  23/4/2022 Pest Management represent at the Regenerative Agriculture Showcase/workshop, held in Helidon, promoting available services to the public in assisting landholders with the control of biogeography.
- public in assisting landholders with the control of biosecurity matter.
  29/5/2022 Retailer engagement of upcoming Landholder Invasive Animal Control Subsidy and current Resident Herbicide Subsidy Program.

#### RESILIENT RIVERS

- Maintenance of revegetation planting sites on Lockyer Creek and Mt Sylvia.
- Weed control and site preparation undertaken at Mt Sylvia School, riparian area, future community revegetation site.
- Removal of flood debris from Beavan Street revegetation site





TOTAL

**PRIVATE** 







**PLANS** 









PROPERTIES

AWAITING

INSPECTION



**FOR** 

LAND

WILDLIFE

**ENQUIRIES** 

# **ENVIRONMENTAL COLLABORATION**

- University of QLD participated in an assessment of water quality and ecological survey of Lake Apex as part of student curriculum course work with Dr April Reside and FOLA
- Site assessments undertaken of creek bank vegetation with students from Griffith University as part of the riparian condition assessment methodology development project
- HL&W and International Fund for Animal Welfare (IFAW) completed property assessments of four landholders within LVRC as part of a grant funding project for environmental restoration and weed control



NEW LAND FOR

WILDLIFE

PROPERTIES

# ENVIRONMENTAL HEALTH 🖏 Q

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE









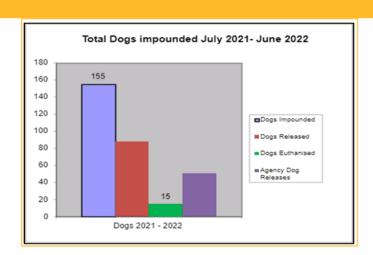
# LOCAL LAWS



NUMBER OF CUSTOMER
REQUESTS RESOLVED
FINANCIAL YTD

TOTAL NUMBER
OF INFRINGEMENT
NOTICES ISSUED YTD







KENNEL LICENCES
ISSUED YTD

61
EXCESS ANIMAL
PERMIT RENEWALS YTD



#### ILLEGAL DUMPING / LITTERING UPDATE

llegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned year to date.

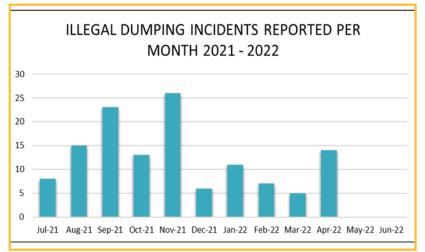


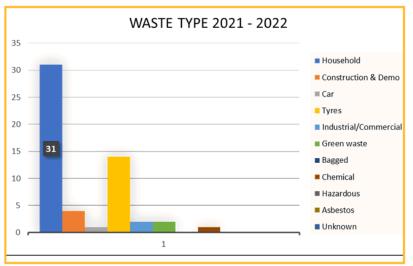












14.4 Group Manager Infrastructure Monthly Report - April 2022

**Author:** John Keen, Group Manager Infrastructure **Responsible Officer:** John Keen, Group Manager Infrastructure

# **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2022.

# This document is for Council's information only.

# **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2022.

# **Proposal**

That this report be received and noted.

# **Attachments**

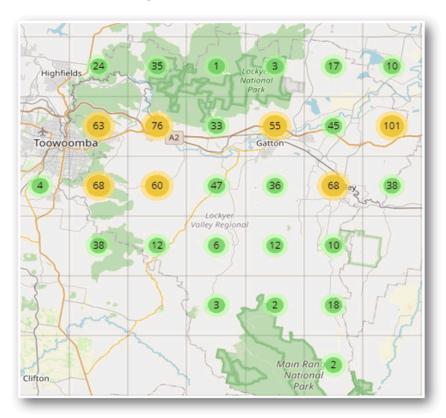
**1** ■ Monthly Group Report - Infrastructure - April 2022 11 Pages



# **NOVEMBER 2021 / FEBRUARY 2022 WEATHER EVENT**

# **EMERGENT WORKS**

Commencing Friday 25 February, the Lockyer Valley Region was inundated with rainfall resulting in significant damage to the region with major impact directly affecting Withcott, Murphys Creek and Grantham. Currently in the Emergent phase of recovery, Council are making roads safe and clearing our road network. The numbers in the below quadrants depict the number of defects collected in the zones of the region.



# RAPID DAMAGE ASSESSMENT

- Total of 1396 locations where we are aware of damage at this point (9 May 2022), with damage assessment continuing, the below photos are indicative of damage.
- 71 locations that required an immediate response to make safe and re-establish access for residents.





 251 locations that requires fill to be placed around structures and road formation to protect existing assets and to provide a safe path of travel.



26 locations that requires work to repair/replace damaged guardrails, principally around bridges and culverts.



147 locations that require rock fill to protect remaining structures, this is primarily around concrete flood way structures that have been damaged due to fast flowing, high water.



120 drainage structures that require the removal of silt and rubble to re-establish a functioning culvert/pipe.



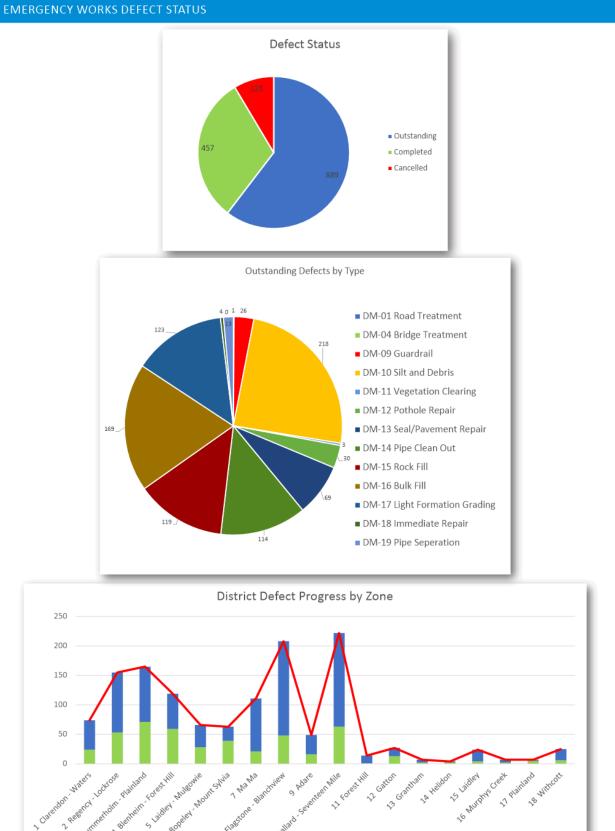
145 roads that requires grading due to damage caused by the February rain event.



20 pipes that have been identified with separation between the pipe units



103 locations where the pavement has been damaged from the flood event, this can be caused due to water washing over the road and damaging the surface, in other incidents it will be damage from the pavement being saturated and vehicular movement on the roads causing pavement failures



Outstanding

Completed

# DAMAGED ROAD INFRASTRUCTURE



# DAMAGED PARK INFRASTRUCTURE















Council's damaged park infrastructure across the region has been assessed and insurance claims submitted. Council are awaiting the results.

Officers are considering the re-installment of park infrastructure in line with Council's park rationalisation strategy and investigating betterment opportunities.

# **CAPITAL WORKS**

All capital works projects have been put on hold to attend to emergent works within the region.

# **EMERGENT WORKS**

#### Road Patching Works

- Baker Finch Place, Hatton Vale
- Blockland Court, Hatton Vale
- Boronia Court, Hatton Vale
- Bowers Road, Hatton Vale
- Brendan Court, Hatton Vale
- Crane Road, Hatton Vale
- Davis Court, Hatton Vale
- Denis Court, Summerholm
- Edmond Road, Hatton Vale
- · Fairway Drive, Hatton Vale
- Forest Hill-Fernvale Road, Forest Hill
- Gatton Clifton Road, Lower Tenthill
- · Gehrke Hill Road, Summerholm
- Grady Court, Hatton Vale
- Habban Road, Hatton Vale
- Harch Road, Summerholm
- Jackson Road, Summerholm
- Knack Road, Summerholm
- Lens Road, Summerholm
- Leslee Court, Summerholm
- Long Gully Road, Summerholm
- Mount Sylvia Road, Mount Sylvia
- Mt Campbell School Road, Flagstone Creek
- · Norfolk Road, Summerholm
- Philip Court, Summerholm
- · Prufert Road, Summerholm
- Stockyard Creek Road, Flagstone Creek
- Stokes Court, Summerholm
- · Topps Road, Flagstone Creek
- Upper Flagstone Creek Road, Upper Flagstone
- · Vale Court, Summerholm
- Waterhouse Road, Summerholm
- Weigel Road, Summerholm
- Wells Road, Summerholm

#### Traffic Signs and Line Marking

- · Rockmount Road, Rockmount
- · Sawpit Gully Road, Rockmount

# **Pavement Repairs**

- · Laidley-Plainland Road, Plainland
- · Rosewood-Laidley Road, Laidley

#### **Shoulder Grading**

- Heise Road, Summerholm
- Woolshed Creek Road, Summerholm

#### **Drainage Works**

- · Amos Road, Withcott
- · Blanchview Road, Withcott
- · Bonnells Road, Blanchview
- Bowtells Road, Grantham
- · Cemetery Road, Plainland
- Connors Road, Grantham
- Donnelly Road, Murphys CreekGrantham Scrub Road, Veradilla
- Lake Clarendon Road, Lake Clarendon
- Lake Clarendon Way, Lake Clarendon
- · Lester Road, Morton Vale
- · Little Oakey Creek Road, Withcott
- · Nuttalls Road, Blanchview
- Stevens Road, Murphys Creek
- Turner Street, Helidon

#### **Grading Works**

- Anderson Road, Helidon
- Beutels Road, Mount Whitestone
- · Cemetery Road, Helidon
- · Duncans Road, Ma Ma Creek
- East Egypt Road, Mount Whitestone
- Helidon Dip Road, Helidon
- · Johns Lane, Grantham
- Lavender Road, Helidon Spa
- Logans Road, Vinegar Hill
- McErleans Road, Helidon
- McLucas Road, Lower Tenthill
- Menzies Road, Helidon
- Palm Tree Road, Seventeen Mile Road
- · Seventeen Mile Road, Helidon
- Sticklen Road, Lilydale

# **COMMUNITY FACILITIES BRANCH HIGHLIGHTS**

#### CAPITAL WORKS

### **CAHILL PARK MACHINERY SHED**

 The new Cahill Park Machinery Shed has been installed. Concrete driveway works will commence at the start of May and electrical works will then be finalised. This project is funded by 2021-24 South East Queensland Community Stimulus Program.





### LAKE APEX YOUTH NODE

• All concrete pours for the skatepark are completed and colouring is currently underway. Landscaping and electrical works will commence over the next couple of weeks. This project was impacted by the floods which has delayed the project completion. The project is funded by the Local Roads and Community Infrastructure Program.





# **GATTON DEPOT FUEL STRATEGY**

 The concrete slab has been completed and enviro cycle tank installed. Diesel and AdBlue tanks to be installed early May with commissioning shortly after.



#### **SMITHFIELD ROAD BORE**

This project has been completed. Works included the bore hut being demolished and removal of asbestos. New security
fencing has also been installed. The project is a part of the Bore Infrastructure Improvements and funded under the 202124 South East Queensland Community Stimulus Program.





#### **UPCOMING WORKS**

- · Jean Biggs Playground Equipment Improvements contractor has been selected and due to start in May.
- Forest Hill Place Upgrades contractor has been selected and due to start in May.
- Lockyer Valley Sports and Aquatic Centre Pool Heating Unit Replacement contractor awarded and works to be undertaken in July.
- Laidley Saleyards Safety and Design Management Audit consultant has been awarded. First meeting with relevant stakeholders and the consult to be held on 5 May 2022.

#### **CURRENTLY OUT FOR QUOTE**

- Laidley Saleyard Shade Shelters currently being evaluated.
- Supply of Electrical and Solar Installation Services currently being evaluated.

#### FACILITIES MAINTENANCE WORKS

#### ELECTRICAL

- New lights to illuminate Littleton Park, Gatton ANZAC memorial have been installed.
- General maintenance and repairs as required.

#### **BUILDINGS**

- Damaged locks on amenities doors at Fairways Park, Hatton have been replaced.
- Nonslip surface applied to disabled bathrooms at the Lockyer Valley Sports and Aquatic Centre. Application to be applied
  to the reminder of the bathrooms in May
- All ANZAC memorials were checked prior to ANZAC Day services.
- Nonslip tactiles were installed to the Laidley Recreation Reserve grandstand.
- Demolition works were undertaken at the Helidon Hall to the kitchen and bar areas, in preparation for renovations.
- All flood affected amenities blocks in the region have been reopened. Some sites still require some maintenance however
  are operational for public use.
- · Laidley Saleyard improvements works are completed and have been approved by WHS Queensland.
- Maintenance works identified at Veterans Support Centre are underway.
- · General repairs and maintenance.

#### PLUMBING

- Drinking fountains at Fairways Park, Hatton Vale have been repaired.
- SEQ Water have completed their repairs to the supply at Lake Dyer.
- General repairs and maintenance.







### PARKS AND CEMETERIES MAINTENANCE WORKS

#### Furniture Maintenance / Landscaping

- Spraying around roadside furniture is ongoing.
- Spraying roadside furniture is ongoing.
- · The hanging baskets were removed in Laidley and returned to the donation shed where they will be kept until next spring.

#### Mowing / Slashing

- Mowing continues throughout the region.
- Zone slashing continues across the region, on the Western side in zone 8,9 and 10. Eastern side zone 2 and 3 with a contractor engaged to assist on the Eastern run on zone 4 and 6.

#### **Cemetery Works**

- · Mowing and landscape maintenance has been ongoing
- · An additional row of graves has been pre dug in the new section at the Gatton Cemetery and are awaiting cemetery strips.

#### Playground Maintenance

- · Currently waiting for shade sail replacement at Walter Brunner and Progress Park.
- · Repairs underway at Koffal Park.
- · General maintenance ongoing.

#### **Event Assistance**

- · Event sign changeovers completed as required.
- · Assistance provided with the below events:
  - \* Murphys Creek Chili Festival
  - \* Colours of the Lockyer
  - \* Laidley Cup
  - \* Withcott Family Fun Day
  - \* ANZAC Day
  - \* Clydesdale and Heavy Horse Field Days



# **INFRASTRUCTURE SERVICES BRANCH HIGHLIGHTS**

#### ASSET MANAGEMEN

- · Asset inspection of the last three months have been on hold whilst Flood Damage inspections take place
- Flood damage inspections consisted of:
  - \* General flood damage defect inspection
  - \* GoPro capture of all unsealed road
  - \* Capture of images relating to CRM and Guardian logged defects notified by customers
- · Prioritise defects and pass on these to crews to repair
- Processing of data and photos for Emergency Works submission
- · Commencement of REPA damage assessments for the next phase of the flood damage repair process
- · Review and comment of draft 2022 Asset Valuations
- Continued processing of Capital Completions
- Connole Bridge rehabilitation project is complete.
- Stormwater CCTV is nearing completion, expected to receive draft deliverables first week of May.







# **CUSTOMER CONTACT**



Incoming Infrastructure customer requests for the month of April 2022



TOTAL CUSTOMER
REQUESTS
RECEIVED



TOTAL CUSTOMER
REQUESTS
COMPLETED

#### WORKS ON ROADS PERMITS & APPLICATIONS - APRIL 2022



LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

7 DRIVEWAY

6 FI
TRAFFIC
CONTROL

9 III RURAL ADDRESSING APPLICATIONS

9 VEHICLE APPLICATIONS (NHVR)

OTHER ROAD ACTIVITY APPROVALS

# WORKS ON ROADS PERMITS & APPLICATIONS - APRIL 2021

LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

4 III
RURAL
ADDRESSING
APPLICATIONS

14 🔤 DRIVEWAY

19 Sh HEAVY VEHICLE APPLICATIONS (NHVR)

TRAFFIC CONTROL

2 OTHER ROAD ACTIVITY APPROVALS

TOTAL PERMIT
APPLICATIONS
RECEIVED IN APRIL 2021

17.77% decrease from April 2021 to April 2022

14.5 Outstanding Action Items Review

Author:Bella Greinke, Council Business OfficerResponsible Officer:Ian Church, Chief Executive Officer

# **Purpose:**

The purpose of this report is to provide Council with the status of actions arising from resolutions at Ordinary and Special Council meetings for the previous and current terms of Council.

This document is for Council's information only.

# **Executive Summary**

In the 2012-2016 term of Council, it was determined an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

# **Proposal**

This report provides an update on action items arising from resolutions at Ordinary and Special Council meetings from the previous term of Council between 1 May 2016 to 25 March 2020 and the current term of Council from 17 April 2020 to 31 March 2021.

Group	2016-2020 Term of Council Total Action Items	2020-2024 Term of Council Total Action Items	Ongoing/Incomplete Actions
<b>Executive Office</b>	248	207	0
Community & Regional Prosperity	457	145	0
People Customer and Corporate Services	428	109	6
Infrastructure	194	57	2

# **Attachments**

1 Outstanding Actions Report 8 Pages

Meeting	Officer/Director	Section	Subject
Ordinary Council 17/02/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Future Use of Council Land at the Gatton Racecourse - Lot 1 on RP 161623 & Lot 1 on SP 228066
RESOLUTION			
THAT in relation to the fu	ture use and manag	gement of Lot 1 on RP161623 ar	THAT in relation to the future use and management of Lot 1 on RP161623 and Lot 1 on SP228066, Council resolve to:
a) Write to the owne	r of the adjoining L	ot 2 on SP228066 to advise that	a) Write to the owner of the adjoining Lot 2 on SP228066 to advise that his request to buy or lease Lot 1 on SP228066 is refused; and
	226/27/11/11/11/11/2017		L) A

**C** ٥

Moved By:

Cr Qualischefsk

Seconded By:

Cr Holsteir

Apply the Section 236(1)(b)(ii) Local Government Regulation 2021 exception from tendering and offer a lease to the Lockyer Race Club Inc. to formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066

Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this

Resolution Number: 20-24/0240

CARRIED 7/0

Email sent to applicant advising his request was unsuccessful – ECM 4084659. A meeting has been held with representatives of the Gatton Race Club and the review of

draft easement documents is to occur before documents are issued to the Club

13 May 2021 4:36pm Neumann, Erin

Document review ongoing. Draft management agreement also to be reviewed and updated to reflect in principle agreement discussed at meeting 16 Jul 2021 8:43am Natalier, Caitlan

06 Sep 2021 7:23am Lyons, Julie With Caitlan for action

15 Oct 2021 10:03am Natalier, Caitlan

11 Feb 2022 8:35am Natalier, Caitlan appropriate to progress only the surrender of existing easements and the new easements in favour of Council only over the Race Club land at this Easement documents reviewed. Internal consultation required to consider impact of Equine facility development and whether all three easements will still be required. May be

easements shouldn't be progressed at this time to avoid incurring unnecessary cost while future ownership/tenure of all land is being considered as part of the business case process. No current issues being raised in relation to the Race Club's use and management of the land. Discussions had with Jason Harm. Given progress of Equine Precinct business case, and involvement of Race Club in that process, it is considered that the lease and

12 Apr 2022 11:57am Lyons, Julie

Meeting held with Mr Simon on 30/03/2022 regarding Easement documents. Mr Simon took documents home to review. Management Agreement sent to the Race Club on the 03/03/2022 for their review. No response received to date

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**Government Regulation 2012;** And Further; THAT Council resolve to acquire Property ID 189470 for overdue rates and charges pursuant to Chapter 4, Part 12, Division 3, Subdivision 3 of the *Loca* RESOLUTION Ordinary Council 16/06/2021 McPherson, Dan Officer/Director Confidential Item Acquisition of Land for Overdue Rates or Charges - PID 189470

Moved By: THAT Council authorise the Chief Executive Officer to do all things necessary to acquire the land and obtain vacant possession.

Cr Wilson

Seconded By:

Cr Cook

Resolution Number: 20-24/0346

CARRIED

Notice of Intention to Acquire Land was sent to all interested parties on 21 June 2021. No response to date has been received from the owner of 12 Howard Court, Plainland

charged. Awaiting trial judgement before reissuing notice to ensure no other matters need to be addressed. Council briefed but timeframe for judgement is at court's Following civil trial in relation to proceedings brought by the owner against Council and its contractor, a new notice will be issued to remove storage costs that were incorrectly 11 Feb 2022 8:42am Natalier, Caitlan discretion. Six month period will restart but this action will address the risk of the owner challenging the validity of Council's notice in future.

No further action can be taken for 6 months (21 December 2021)

07 Jul 2021 8:49am Lyons, Julie

07 Jul 2021 8:47am Lyons, Julie

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Richard		Ollice), Director	Occupi.	Subject
Ordinary Council 20/10/2021	cil 20/10/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Request to Lease part of Reserve described as Lot 999 on CP CC3409
RESOLUTION	N			
THAT, with respect	n respect to the resolve to:	equest by the Loc	kyer Jump Club to enter into	THAT, with respect to the request by the Lockyer Jump Club to enter into a lease over part of Lot 999 CC3409, 24 Bertrand Avenue, Kensington Grove, Council resolve to:
(a)	decline the Locky	yer Jump Club's re	equest to lease this land as i	decline the Lockyer Jump Club's request to lease this land as it is required by Council for environmental purposes; and
(b)	advise the Lockye requirements.	er Jump Club that	Council will investigate who	advise the Lockyer Jump Club that Council will investigate whether Council has any other parcels of land that may suit the Lockyer Jump Club' requirements.
Moved By:	Cr Cook		Seconded By:	Cr Vela
			Resolution	Resolution Number: 20-24/0438
				CARRIED 6/0
16 Nov 202 Resolution a	16 Nov 2021 4:35pm Lyons, Julie Resolution advised to Club and furt	<b>Julie</b> I further land being	investigated for their use. Brief	<b>16 Nov 2021 4:35pm Lyons, Julie</b> Resolution advised to Club and further land being investigated for their use. Briefing Note going to Council Workshop on the 7th December for direction.
08 Dec 202: Expression	<b>08 Dec 2021 9:05am Lyons, Julie</b> Expression of Interest to dispose of	l <b>ulie</b> se of land (Trustee l	<b>08 Dec 2021 9:05am Lyons, Julie</b> Expression of Interest to dispose of land (Trustee Lease) being drafted for 2 Cricket Road, Regency Downs	et Road, Regency Downs
09 Feb 202; Expression	09 Feb 2022 9:53am Lyons, Julie Expression of Interest has not beer	<b>ulie</b> been finalised as th	e policy being proposed by the	<b>09 Feb 2022 9:53am Lyons, Julie</b> Expression of Interest has not been finalised as the policy being proposed by the Facilities team may be more appropriate to apply to use by a sports club or community
group. It is	understood this will	be workshopped w	group. It is understood this will be workshopped with Council in the short term.	

rease dialest in political for review dialest signature. No citain address so required to post.	08 Dec 2021 9:06am Lyons, Julie Resolved to offer lease to adjoining owner. Waiting on notification from IWS refence post in lease area.  09 Feb 2022 9:54am Lyons, Julie Legal Advice given to IWS in relation to resolving fence post issue. Lease on hold due to fence post issue and investigations into potential future uses of the Quarry Land  03 May 2022 3:54pm Lyons, Julie Lease drafted and sent to adjoining owner for review and/or signature. No email address so required to post.	Resolution Number: 20-24/0459  CARRIED  6/0	b) delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.  Moved By: Cr Holstein Seconded By: Cr Wilson	a) apply the exception from tendering contained in Section 236(1)(c)(iv) of the <i>Local Government Regulation 2012</i> ; and	RESOLUTION  THAT with respect to the request to lease part of lot 1 on SP 232938 by an adjoining landowner. Council resolve to:	People & Business Performance	Officer/Director Section
NOTE:	e and investigations into potential future uses of the Quarry Land.		actory to Council.	vernment Regulation 2012; and	per Council resolve to:	Request to Lease part of Lot 1 SP 232938 - Application of Section 236(1)(c)(iv) Local Government Regulation Exception	

Meeting	Officer/Director	Section	Subject
Ordinary Council 15/12/2021	Lyons, Julie	People & Business Performance	Application of Section 236(1)(b)(i) Local Government Regulation 2012 Exception - Renewal of Lease - Part of Lot 995 on RP 853914
	McPherson, Dan		
RESOLUTION			
THAT with respect to the re resolve to	quest to enter in	to a new lease over part of	THAT with respect to the request to enter into a new lease over part of Lot 995 on RP 853914 with Queensland Fire and Emergency Service, Council resolve to
(a) Apply the except Emergency Servi	ion contained in ce on terms satis	Apply the exception contained in Section 236(1)(b)(i) of the <i>L</i> Emergency Service on terms satisfactory to Council; and	(a) Apply the exception contained in Section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> and offer a new lease to Queensland Fire and Emergency Service on terms satisfactory to Council; and
(b) Delegate authori	ty to the Chief E	ecutive Officer to do all thi	(b) Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.
Moved By: Cr Hagan		Seconded By:	Cr Vela
		Resolution	Resolution Number: 20-24/0488
			CARRIED 5/0
09 Feb 2022 9:56am Lyons, Julie New lease to be drafted.	ulie		
23 Mar 2022 8:18am Lyons, Julie Lease Drafted and sent to Public Trustee - Waiting on response from Public Trustee	<b>ulie</b> îc Trustee - Waitin	g on response from Public Trus	stee
12 Apr 2022 12:19pm Lyons, Julie Waiting on final version of Lease from the Public Trustee for Council's signature	<b>Julie</b> se from the Public 1	rustee for Council's signature.	
03 May 2022 3:56pm Lyons, Julie Final Version for signature received today and now with CEO for signature	Julie sived today and nov	w with CEO for signature.	

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Moved By: THAT following an unsuccessful auction of the property at 130 Patrick Street, Laidley, on 5 February 2022, Council resolve to: RESOLUTION Ordinary Council 16/02/2022 (c) apply the exception in Section 236(1)(a) *Local Government Regulation 2012* to enable the property to be listed for sale; (d) delegate authority to the Chief Executive Officer to: (a) end all tenancy and licence arrangements, save and except for the Commonwealth Bank ATM licence, in accordance with their terms; (b) undertake works necessary to install a separate power supply for the CCTV and associated infrastructure on the building to maintain the continued operation of this infrastructure by Council; openly list the property for sale with Gatton Real Estate under existing contract arrangements; do all things necessary to negotiate, enter into and settle a contract of sale for the property. consider all offers; and provide instructions to Gatton Real Estate from time to time as required; Cr Cook McPherson, Dan Natalier, Caitlan Officer/Director People & Business Performance Seconded By: Resolution Number: 20-24/0520 CARRIED Cr Hagan Sale of 130 Patrick Street, Laidley - Application of Section 236(1)(a) Local Government Regulation 2012

14 Dec 2021 8:49am Rozynski, Sara
Signed letter emailed to DTMR on 01/12/2021 advising of resolution outcome. ECM ID 4216524. Working through the returning of funding process with Finance and DTMR. 11 Apr 2022 9:03am Rozynski, Sara
Followed up TMR office. TMR Officer is still waiting a response from supervisor. Anticipate to hear a response in the next 2 weeks 04 May 2022 1:56pm Rozynski, Sara 08 Feb 2022 8:03am Rozynski, Sara under the Cycle Network Local Governments Grant Programs. TMR hope to provide an answer to this by the end of the 2021/22 financial year TMR officer has submitted a recommendation to his superior. TMR will advise of the outcome in due course Moved By: THAT Council forfeit and return unclaimed funding to the funding body And further; THAT Council resolve to discontinue design and construction of Stage 1 and Stage 2 of the Lake Apex Drive to William Street Cycleway project funded RESOLUTION Ordinary Council 17/11/2021 Cr Holstein Keen, John Keen, John Infrastructure Seconded By: Resolution Number: 20-24/0469 CARRIED Cr Wilson Downs South West Principal Cycle Network Plan Funding

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04 May 2022 10:09am Rozynski, Sara
EOI process submissions close 4 May 2022. From there, officers will collate responses and presented at a Councillor Workshop prior to a report being presented to Council. 22 Mar 2022 8:20am Rozynski, Sara
Resolution letter emailed to President of Laidley Recreation Reserve Steering Committee on 23/02/2022. ECM 4244440. Against the Motion: Crs Milligan and Holstein For the Motion: Crs Wilson, Cook, Hagan, Vela and Qualischefski Resolution Number: 20-24/0523 CARRIED

04 Apr 2022 1:06pm Rozynski, Sara
Laidley Grandstand Naming EOI briefing note presented at the Councillor Workshop 05/04/2022 by Council's Coordinator Engagement and Communications. ECM ID Recreation Reserve Committee accordingly. Moved By: THAT Council agree to name the grandstand located at the Laidley Recreation Reserve through an expression of interest process and advise the Laidley RESOLUTION Ordinary Council 16/02/2022 Cr Cook Donlan, Brock Keen, John Officer/Director General Business Item Seconded By: Cr Qualischefski Naming of the Laidley Recreation Reserve Grandstand

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# 15. CONFIDENTIAL ITEMS

No Confidential Items.

# 16. MEETING CLOSED