

# Minutes



## ORDINARY MEETING OF COUNCIL

### MINUTES

18 MAY 2022

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**ATTENDANCE:**

**Councillors Present**

- Cr Jason Cook (Deputy Mayor) (Chair)
- Cr Brett Qualischefski
- Cr Janice Holstein
- Cr Chris Wilson
- Cr Michael Hagan
- Cr Rick Vela

**Officers Present**

- Ian Church, Chief Executive Officer
- Dan McPherson, Group Manager People, Customer & Corporate Services
- Amanda Pugh, Group Manager Community & Regional Prosperity
- John Keen, Group Manager Infrastructure
- Jodi Marchant, Chief Financial Officer
- Bella Greinke, Council Business Officer
- Lacey Martell, Media and Communications Officer
- Christie Wytenburg, Coordinator Business Improvement
- Madonna Brennan, Risk, Audit and Corporate Planning Advisor (part of meeting)
- Annette Doherty, Acting Manager Planning, Policy and Community Wellbeing (part of meeting)
- Jason Harm, Acting Manager Communities (part of meeting)
- Scott Hambleton, Planning Officer (part of meeting)
- Josh Leddy, Coordinator Development Assessment (part of meeting)

**Media Present**

- Grace Crichton, The Lockyer and Somerset Independent
- Jacob Hayden, The Lockyer and Somerset Independent

**Apologies**

- Cr Tanya Milligan

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**1.0 MEETING OPENED**

*The Deputy Mayor, Cr Cook as Chairperson, opened the meeting at 9:00am and welcomed all present.*

**1.1 Acknowledgement of Country**

*The Chairperson acknowledged the traditional owners of the land on which the meeting was held.*

**1.2 Opening Prayer**

*Ps. Jing Luan led the meeting in prayer, following a minute's silence for those persons recently deceased.*

**2.0 LEAVE OF ABSENCE**

**2.1 Leave of Absence - Mayor Tanya Milligan**

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

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**Officer's Recommendation:**

**THAT leave of absence be granted to Mayor, Cr Tanya Milligan from this meeting as she will be on Annual Leave.**

**RESOLUTION**

**THAT leave of absence from this meeting is granted to the Mayor, Cr Tanya Milligan, due to Councillor Milligan's work as the Chair of the Local Disaster Management Group during the May flooding event.**

**Moved By: Cr Holstein**

**Seconded By:**

**Cr Qualischefski**

**Resolution Number: 20-24/0557**

**CARRIED**

**6/0**

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**3.0 CONDOLENCES/GET WELL WISHES**

**3.1 Condolences/Get Well Wishes**

**Author:** Bella Greinke, Council Business Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

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**Officer's Recommendation:**

**THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.**

**RESOLUTION**

**THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.**

**Moved By: Cr Holstein**

**Seconded By:**

**Cr Hagan**

**Resolution Number: 20-24/0558**

**CARRIED  
6/0**

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#### **4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS**

##### **4.1 Declaration of Prescribed Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

##### **4.2 Declaration of Declarable Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

*No Prescribed or Declarable conflicts of interest were declared at this time.*

#### **5.0 MAYORAL MINUTE**

*No Mayoral Minute.*

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**6.0 CONFIRMATION OF MINUTES**

**6.1 Confirmation of Ordinary Meeting Minutes - 20 April 2022**

**Author:** Ian Church, Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

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**Officer's Recommendation:**

**THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 April 2022 be taken as read and confirmed.**

**RESOLUTION**

**THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 April 2022 be taken as read and confirmed.**

**Moved By: Cr Vela**

**Seconded By:**

**Cr Hagan**

**Resolution Number: 20-24/0559**

**CARRIED  
6/0**

*No Business Arising from Minutes.*

## 8.1 Receipt of the Unconfirmed Minutes of the Audit and Risk Management Committee - 31 March 2022

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

**THAT Council receive and note the unconfirmed Minutes of the Audit and Risk Management Committee meeting held on 31 March 2022, as attached to this report.**

**THAT Council receive and note the unconfirmed minutes of the Audit and Risk Management Committee meeting held on 31 March 2022, as attached to these minutes.**

Moved By: Cr Wilson    Seconded By: Cr Holstein  
Resolution Number: 20-24/0560

**CARRIED**  
**6/0**



AUDIT & RISK MANAGEMENT COMMITTEE  
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**ATTENDANCE:**

**Councillor Members**

- Cr Jason Cook
- Cr Chris Wilson

**Independent External Members (voting)**

- Kerry Phillips (Chairperson)
- Martin Power
- Adrian Morey

**Attendees (non-voting)**

- Ian Church, Chief Executive Officer
- Madonna Brennan, Risk, Audit & Corporate Planning Advisor
- Christie Wytenburg, Coordinator Business Improvement
- Bella Greinke, Council Business Officer (Secreteriat)
- Jodi Marchant, Chief Financial Officer
- Graham Cray, Manager Information Communication Technology
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)
- Wayne Gorrie, O'Connor Marsden & Associates (Internal Audit)
- Helen Edwards, Crowe (External Audit)
- Logan Meehan, Crowe (External Audit)
- Lisa Fraser, Queensland Audit Office
- Ashita Lal, Queensland Audit Office
- Annette Doherty, Acting Group Manager Community and Regional Prosperity (part of meeting)
- Dan McPherson, Group Manager People, Customer and Corporate Services.

**1. MEETING OPENED**

*The meeting commenced at 10:07am.*

**2. APOLOGIES**

*There were no apologies for the meeting.*

**3. DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY MEMBERS**

**3.1 Declaration of Prescribed Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the member that has an interest in the matter
  - iv. the nature of the member's relationship with the entity that has an interest in a matter
  - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

**3.2 Declaration of Declarable Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
  - i. the name of the related party to the member
  - ii. the nature of the relationship of the related party to the member
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the member or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

*No declarations were made by members at this time.*

## 31 MARCH 2022

#### 4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes 20 December 2021

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

**THAT the Minutes of the Audit and Risk Management Committee Meeting held on Monday 20 December 2021 be taken as read and confirmed.**

**THAT the Minutes of the Audit and Risk Management Committee Meeting held on Monday 20 December 2021 be taken as read and confirmed.**

Moved By: K Phillips                      Seconded By: A Morey  
Resolution Number: ARMC/0228

CARRIED  
5/0

*No business arising from minutes.*

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**6. AUDIT COMMITTEE REPORTS**

**6.1 Chief Executive Officer's Report**

**Author:** Ian Church, Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.**

**Moved By: K Phillips**

**Seconded By:**

**Cr Wilson**

**Resolution Number: ARMC/0229**

**CARRIED**

**5/0**

**Key Discussion Highlights from the Meeting**

The Chief Executive Officer highlighted key points and opened the report for questions/discussion.

**Integrity Functions**

- Independent Member, Martin Power, sought clarification on the charts included in this section of the report as they contain inconsistent data. Council's Risk, Audit And Corporate Planning Advisor clarified that one of the charts includes an item relating to an administrative action complaint that is being reviewed. This information will be presented in a clearer format in future reports.

**Corporate Plan Review**

- Council's Risk, Audit And Corporate Planning Advisor provided an overview of the Corporate Plan review and the actions that need to be undertaken to complete the review. The Chair confirmed Council understood the impacts the new Planning Scheme will have on the Corporate Plan and the expectation that comprehensive community engagement will be undertaken on the new Scheme. The Chief Executive Officer provided an overview of the process agreed to implement the draft Scheme and highlighted the additional work being done on flood modelling.

**Flood Damage**

- The Chief Executive Officer informed the Committee that Council is currently completing emergent

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works to provide temporary repairs to flood damage and also working with the Queensland Reconstruction Authority (QRA) to assess the extent of damage for future permanent repairs and betterment. The Chief Financial Officer explained that Council is taking a cautious approach to ensure that all costs will be recoverable.

- Independent Member, Adrian Morey, questioned QRA's stance on "build back better". The Committee was informed that Council is working with the QRA and the Local Government Association Queensland (LGAQ) to ensure that funding is available for betterment projects.

There was no further discussion in relation to this item.

Unconfirmed

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**6.2 External Audit Update including External Audit Plan for year ending June 2022**

**Author:** Jodi Marchant, Chief Financial Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The attached report provides a briefing on the status of the external audit activity, including Council's draft External Audit Plan for the financial year ending 30 June 2022.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the External Audit Update, including the draft External Audit Plan for the financial year ending 30 June 2022.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the External Audit Update, including the draft External Audit Plan for the financial year ending 30 June 2022.**

**Moved By:** K Phillips **Seconded By:** Cr Cook  
**Resolution Number:** ARMC/0230

**CARRIED**  
**5/0**

**Key Discussion Highlights from the Meeting**

The Queensland Audit Office (QAO) and Crowe representatives highlighted the key points of the External Audit Update and the Draft External Audit Plan.

- Martin Power, Independent Member, expressed concerns regarding the use of the previous asset valuers and asked if this valuation is going to include all assets or only buildings and public spaces. Council's Chief Financial Officer clarified that the buildings and public spaces are being reviewed by APV who have been engaged as Council's new Asset Valuers; other Infrastructure assets will undergo management review including indexation and impairment from the recent flooding.
- The Chair brought to the attention of the Committee the COVID factors that will need to be considered, however stated these will be more evident in the first two quarters, and flooding will have the largest effect on the financial statements. QAO provided the following link to an article on [Assessing the Impact of Natural Disasters on Your Financial Statements](#) for information.
- The Committee heard that there are two external audit items to be completed by early June, and these are still on track to be completed within the timeframe, despite competing priorities. Likewise, the waste provision position paper and shell statements are on track to be completed and provided to the Committee members prior to the external auditors.
- Independent Member, Martin Power questioned the source of the analytics provided. Crowe representative, Logan Meehan, confirmed it is a combination of Crowe and QAO data. Further, Martin

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Power commented on the discrepancy on when the Audit Report will be provided as there are two separate dates listed. Logan Meehan committed to investigating.

- When queried, Council's Chief Financial Officer informed the Committee that the financial statement preparation maturity model will be reassessed and presented to the next Committee meeting.

There was no further discussion in relation to this item.

Unconfirmed

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**6.3 Internal Audit Progress Report**

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity (current Plan) which has occurred since the previous meeting of the Committee held on 20 December 2021.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the Internal Audit Update. And further;**  
**THAT the Audit and Risk Management Committee accept the Report on Property Management provided by O'Connor Marsden and Associates and the inclusion of the agreed recommendations and management action summaries in Council's Audit Register for action and future progress reporting.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the Internal Audit Update. And further;**  
**THAT the Audit and Risk Management Committee accept the Internal Audit Report on Property Management provided by O'Connor Marsden and Associates. The agreed recommendations and management action summaries will be included in Council's Audit Register for action and future progress reporting, subject to removing the words "in principle" against acceptance of a recommendation.**

**Moved By: K Phillips** **Seconded By: Cr Wilson**  
**Resolution Number: ARMC/0231**

**CARRIED**  
**5/0**

**Key Discussion Highlights from the Meeting**

The internal audit representatives provided an overview of the report and highlighted the key changes to the internal audit plan.

- In relation to the property management audit, Adrian Morey, Independent Member, stated that five recommendations have been accepted "in principle" and queried what this meant. The Committee accepted that this term lacks clarity and agreed to use more direct language.
- Recommendation 3.9 of the Property Management Internal Audit Report was discussed, with Councillor Member Jason Cook expressing surprise that the change was not clearly communicated to not for profit groups.
- Adrian Morey, Independent Member, queried if Internal Audit were satisfied that the management

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responses provided were sufficient to manage overall risk. Internal Audit representative, Wayne Gorrie, confirmed that there are areas for improvement, but as a whole there are no major concerns. Furthermore, Wayne Gorrie confirmed that this is a common issue in regional Councils and is happy with how this Council is progressing and slowly improving.

There was no further discussion in relation to this item.

Unconfirmed

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**6.4 Review 3-Year Internal Audit Plan and Summary of Assurance**

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

The purpose of this report is to present the revised 3-year Internal Audit Plan and supporting Summary of Assurance to the Audit and Risk Management Committee for review in preparation for the 2022-2023 financial year.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the Summary of Assurance update.**  
**And further;**  
**THAT the Audit and Risk Management Committee endorse Council's revised three-year Internal Audit Plan.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the Summary of Assurance update.**  
**And further;**  
**THAT the Audit and Risk Management Committee endorse Council's revised three-year Internal Audit Plan.**

**Moved By:** K Phillips **Seconded By:** A Morey  
**Resolution Number:** ARMC/0232

**CARRIED**  
**5/0**

**Key Discussion Highlights from the Meeting**

An overview of the Summary of Assurance and Internal Audit Plan was provided to the Committee by Council's Risk, Audit and Corporate Planning Advisor.

- Independent Member, Adrian Morey, requested an explanation of the Watchlist included in the three year Internal Audit Plan. O'Connor Marsden representative, Cathy Blunt, explained that items on the Watchlist are "hot topics" or areas of concern which could require an internal audit in the future. Cathy further explained that the Watchlist is determined by evaluating a number of factors such as the key risks to Council, the key risks/areas of interest in the industry and what other Local Government Areas are reviewing.
- It was noted that three internal audits are proposed for the 2022/2023 financial year whereas four would be more standard for an organisation the size of LVRC. Cathy Blunt detailed that by only undertaking three audits, more time and resources can be invested into each audit to achieve a deeper level of research and understanding.
- Independent Member, Martin Power, requested further information regarding the three internal

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audits as opposed to four, Council's Risk, Audit and Corporate Planning Advisor advised that the impacts of COVID and the recent flooding have changed staff priorities and reduced capacity. However, if there is capacity in the fourth quarter, Council will perform further work on risk assurance mapping.

- Adrian Morey, Independent Member, queried if Council's involvement in the Somerset and Lockyer Valley Water Collaborative Project or the Lockyer Valley Equine Precinct had been considered for audit. O'Connor Marsden representative, Cathy Blunt, confirmed although neither item had been specifically considered, however elements of the Lockyer Valley Equine Precinct project were captured in the Project Management audit undertaken in 2021. Both items will be added to the Watchlist for further consideration.
- Martin Power, Independent Member, sought more information on the delays in the Data Analytics Audit. Council's Risk, Audit and Corporate Planning Advisor clarified that a project plan is being developed to determine how Data Analytics can be utilised within the organisation. Delays experienced are due to staff workloads being at capacity with competing priorities.
- Independent Member Martin Power queried whether External Audit could assist with the Revenue Management audit to save duplication of works. Crowe representatives present advised that this is something they are able to consider and will communicate with internal auditors on the matter.
- The Chair queried the inclusion of waste as its own audit in the internal audit plan and asked if this should be included in the upcoming Revenue Management audit. The O'Connor Marsden representative advised that the exact scope of the Revenue Management audit has not yet been determined and it may only focus on certain areas, (and therefore may not include waste), as opposed to doing a surface level review of all revenue streams.

There was no further discussion in relation to this item.

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*At this juncture, the Committee took a break from 11:33am until 11:45am.*

**6.5 Audit Register - Progress Update**

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor

**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

This report provides the Audit and Risk Management Committee with an update on the action taken in relation to previous audit recommendations identified in Council's Audit Register.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.**

**And further;**

**THAT the Audit and Risk Management Committee accept items numbered 19IATCR2.2 and 21IAPVDA3.2.1-2 are completed and can be archived from the active Audit Register.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.**

**And further;**

**THAT the Audit and Risk Management Committee accept items numbered 19IATCR2.2 and 21IAPVDA3.2.1-2 are completed and can be archived from the active Audit Register.**

**Moved By:** K Phillips

**Seconded By:** M Power

**Resolution Number: ARMC/0233**

**CARRIED  
5/0**

**Key Discussion Highlights from the Meeting**

Council's Risk, Audit and Corporate Planning Advisor provided an update of the Audit Register to the Committee.

- A question was raised by Adrian Morey, Independent Member, on the closing of aged items on the register and if this risk is being managed. The Committee was informed that the Executive Leadership Team review the register on a quarterly basis to assess the items.
- To improve accountability, the Chair raised the idea of the Executive Leadership Team attending future meetings to discuss outstanding audit register items. In the interest of improving the accuracy of the register, the Internal Auditors and Council's Risk, Audit and Corporate Planning Advisor will review the long outstanding items on the register and develop a plan to complete these.

There was no further discussion in relation to this item.

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**6.6 Annual Review of Performance of Internal Audit and Internal Audit Charter**

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

This Report is presented to the Audit and Risk Management Committee to facilitate the requirement to undertake an annual review of the performance of Internal Audit and the Internal Audit Charter, as identified in the Internal Audit Charter and the Committee's rolling work plan.

A member only session will be conducted at the meeting to complete the review of the performance of Internal Audit.

**Officer's Recommendation**

**THAT the Members of the Audit and Risk Management Committee undertake a review of the Internal Audit Charter, as attached, and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.**

**And further;**

**THAT the Members of the Audit and Risk Management Committee participate in a member only session to review the performance of Internal Audit with the outcome to be presented to Council for consideration.**

**RESOLUTION**

**THAT the Members of the Audit and Risk Management Committee undertake a review of the Internal Audit Charter and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.**

**And further;**

**THAT the Members of the Audit and Risk Management Committee participate in a member only session to review the performance of Internal Audit with the outcome to be presented to Council for consideration.**

**Moved By: K Phillips**

**Seconded By:**

**M Power**

**Resolution Number: ARMC/0234**

**CARRIED  
5/0**

*Committee Members participated in a members only session to discuss the Internal Audit Charter and the performance of Internal Audit. Following, the Internal Audit representative online was brought into the session to briefly discuss their performance.*

**Key Discussion Highlights from the Meeting**

There was no further discussion in relation to this item.

AUDIT & RISK MANAGEMENT COMMITTEE  
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**7. ITEMS FOR INFORMATION**

**7.1 ICT and Information Management Review**

**Author:** Graham Cray, Manager Information Communication Technology  
**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

**Summary:**

The purpose of this report is to provide the Audit and Risk Management Committee with a copy of the final Information Communication Technology (ICT) and Information Management (IM) system review Report completed by McGrathNicol.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the final Information Communication Technology and Information Management Review Report, as attached to this report, for information purpose only.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the final Information Communication Technology and Information Management Review Reports for information purpose only.**

**Moved By:** K Phillips **Seconded By:** M Power  
**Resolution Number:** ARMC/0235

**CARRIED**  
**5/0**

**Key Discussion Highlights from the Meeting**

An overview of the Information Communication Technology and Information Management Review Reports was provided to the Committee, with key points highlighted by Council's Manager Information Communication Technology, (ICT).

- Adrian Morey, Independent Member, raised concerns about the Information Security Management System (ISMS) review being deferred and queried how Council is going to manage the risk in the interim. Council's Manager ICT advised that Council will consider this as action plans are developed for each of the McGrath Nicol recommendations, however in the meantime will continue with current cyber security strategies.
- When questioned about the 29 recommendations in the report and their achievability, the Manager ICT advised that detailed action plans are being developed for each of the recommendations in the report and these will be presented to a future Committee meeting.
- Independent Member, Martin Power, expressed that the highest risks to Council include cyber security, financing, resources and procurement.
- Discussion was held around the recommendations included in the reports and what information is presented to the Committee. The Chair expressed a preference that all recommendations should be

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AUDIT & RISK MANAGEMENT COMMITTEE  
MEETING MINUTES

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monitored by the Committee as each has underlying risks. Committee advisors agreed to hold additional discussions to better determine what information will be presented to the Committee and how.

- The Chair made several recommendations about the structure and duties of the newly formed ICT Steering Committee and the TechnologyOne Committee.
- In addition, the Chair provided significant feedback in relation to a number of the recommendations made in the Information Communication Technology Review Report.
- The Chair also made comment on the Information Management Review and agreed to have additional discussions with the Chief Executive Officer.

There was no further discussion in relation to this item.

Unconfirmed

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**7.2 Financial Performance Report**

**Author:** Jodi Marchant, Chief Financial Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Summary:**

This report provides the Audit and Risk Management Committee with the summary of Council's financial performance against budget for the financial year to 31 January 2022.

**Officer's Recommendation**

**THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.**

**RESOLUTION**

**THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.**

**Moved By:** K Phillips **Seconded By:** Cr Wilson  
**Resolution Number:** ARMC/0236

**CARRIED**  
**5/0**

**Key Discussion Highlights from the Meeting**

Council's Chief Financial Officer provided an overview of the financial statements. The Committee Chair commended the comprehensiveness of the reports and information.

There was no further discussion in relation to this item.

**8. GENERAL BUSINESS**

**Lockyer Valley Regional Growth Discussion**

- Council's Acting Group Manager Community and Regional Prosperity attended the meeting to provide an overview of current and anticipated growth and development in the Lockyer Valley region. Key statistics including Development Applications and Building Approvals remain above predictions and have translated into significantly higher fees and charges. There are constraints on the supply of available land and Council is attempting to moderate those constraints based on the development application process. Residential and Commercial production is also slowing due to supply constraints. Council is budgeting conservatively with the expectation that macroeconomic conditions combined with supply constraints will create a slowdown in the near future.
- The Chair thanked the Acting Group Manager.

AUDIT & RISK MANAGEMENT COMMITTEE  
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**9. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT**

*Committee Members held a closed session discussion with internal and external audit. Council Advisors were not present for this session.*

**10. MEETING CLOSED**

*There being no further business, the meeting closed at 1:48pm.*

Unconfirmed

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**8.2** **Receipt of Minutes of the Friends of Das Neumann Haus Meeting - 21 April 2022**

**Author:** Lisette New-Sippel, Tourism Officer  
**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

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**Officer's Recommendation:**

**THAT Council receive the unconfirmed minutes of the Friends of Das Neumann Haus Committee meeting held on 21 April 2022, as attached to this report.**

**RESOLUTION**

**THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus Committee meeting held on 21 April 2022, as attached to these minutes.**

**Moved By:** Cr Qualischefski **Seconded By:** Cr Vela  
**Resolution Number:** 20-24/0561

**CARRIED**  
**6/0**

## **MINUTES OF THE FRIENDS OF DAS NEUMAN HAUS**

### **MONTHLY MEETING HELD 21.4.22**

Apologies: Corrie Verbeeton/Marion Davis/Julie Austin/Peta  
Merrick/Cr Qualischefski

Attending: Trisha Dick/Meg Wright/Karl Woldt/Hannah Choi/Leonor  
Ballini/Sue Williams/Lisette New/Linda Naggs/Maria  
Larkman/Angela Warrell/Dot Windolf

#### **MEETING COMMENCED AT 9.04am**

Minutes of previous meeting moved Sue Williams and seconded Linda Naggs.

#### **Business arising from those minutes:**

Sue Williams read an amendment to previous minutes that covered the change of Authority at the LVRC for providing the 50% of the charge for the musicians at the Heritage festival. That amount will be \$150 and is approved by Colleen Daniels, not Chayne as previously written.

Sue advised approximately 105 people attended Heritage Day, (worked out from drinks purchased) however it was pointed out many others took advantage and explored the Haus.

Our visitors book (following Heritage Day) had an entry thanking the vols for happy service and lovely food. We all appreciated this.

Kerryn, a very lovely volunteer, has resigned due to family obligations. We are all sorry to see her go and we wish her well.

The Key person must check messages on the main phone handset in Sue's office. The message will be changed to explaining we are only available during operating days which will be Friday/Saturday/Sunday.

Lisette has advised that the Visitors Centre hasn't reprinted "current maps" of our local area available, this is being reviewed. Lockyer Valley Regional Council website has up to date maps of the Valley available to view and download.

Sue picked up the black and white and coloured post cards of the Laidley area, in time for the Heritage Festival.

Treasurers Report: (given by Karl Woldt)

Balance as at April 20<sup>th</sup> 2022 is \$26,377.08. All accounts are up to date. Karl noted that a number of IGA Dockets were missing. We are all reminded that when we shop, the docket must go immediately into the Till. Also a honey invoice was missing, but it has been paid. It is important that all accounts are put into the Cash Register for payment.

General Business:

Group booking of more than 8 patrons will be declined due to a severe shortage of volunteers.

The Community Centre in Laidley is having a volunteer drive at the end of April, and Dot has asked for us to be considered as needing vols.

The Community Centre in Laidley, also plan to run a free First Aid Course shortly and we have been offered places. We will keep in touch with them regarding this.

Karl Woldt has moved that we change our operating hours to Friday, Saturday, and Sunday. We only have enough volunteers to cover 2 per shift. This makes it impossible to cover more days. We have several vols about to go on Annual holidays and this will add to the situation.

Sue Williams seconded Karl's motion. All were in favour. We will revisit this decision at the August meeting.

A reminder to all Key people that to enter our building with the new swipe card is: ONE TAP to open, then to lock up is THREE TAPS (1-2 seconds apart). The light MUST TURN RED BEFORE LEAVING.

Dot has advised us that to honour Anzac Day, the Country Women's Association of Glenore Grove, has made a quilt, covered with red, and purple poppies. It will be placed onto the horse outside Das Neuman Haus today. Volunteers will bring it inside at end of shift, and it will go out Friday, Saturday, and Sunday. Dot will arrange for it to be put onto the horse on Monday (as we are not open). Lisette has requested we send her a photo of the quilt on the horse for a possible Facebook post. The Glenore Grove CWA turns 100 years old this year and this

quilt has been made in celebration. Dot gave Lisette the story of the Poppies, which she read aloud to this meeting.

There being no further business

MEETING CLOSED AT 9.53AM

*Next meeting will be held 9am May 19<sup>th</sup>. 2022*

**9.0 DEPUTATIONS/PRESENTATIONS***No Deputations/Presentations.***10.0 EXECUTIVE OFFICE REPORTS****10.1 Summary of Council Actual Performance v Budget - 30 April 2022**

**Author:** Dee Stewart, Coordinator Accounting Services  
**Responsible Officer:** Ian Church, Chief Executive Officer

**Purpose:**

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 30 April 2022.

**Officer's Recommendation:**

**THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2022 as attached to this report.**

**RESOLUTION**

**THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2022, as attached to these minutes.**

**Moved By:** Cr Wilson **Seconded By:** Cr Hagan  
**Resolution Number: 20-24/0562**

**CARRIED**  
**6/0**

**Executive Summary**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 30 April 2022.

At 30 April 2022, revenues are over target and expenditures are over target due to the financial effects of the November and March rain events. There is a budget amendment proposed for adoption by Council at this meeting to address these budget variances. The net recurrent result/Operating surplus/(Deficit) at the end of April is \$11.14 million. This is high in comparison to the anticipated net recurrent result/Operating surplus/(Deficit) at year end. This is expected due to the timing of the second rates levy. It will decline as the year progresses.

A separate statement showing the total revenue and expenditure incurred for the November and February flood events has been included in this month's report.

**Proposal**

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 30 April 2022.

**Operating Revenue** - Year to date target \$55.79 million actual \$60.34 million or 108.15%

At 30 April 2022, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The second rates levy for 2021-2022 was raised in February 2022 with a due date of 11 March 2022. Rates collection has been consistent with previous levy trends, despite the impact on the region from recent flood events. Rates collection will continue to be monitored, with assistance offered to those affected by the floods or COVID-19 through the Financial Hardship Policy. 92.55% of the rates levy was collected as at 6th May 2022.

Fees and Charges over budget by \$1.36 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.60 million and higher than expected income from plumbing and building fees, childcare fees, waste fees and rates search fees. This line item is also showing as above budget due to an accounting transaction processed to recognise Child Care and Library debtors. These debtors are now brought into Council's corporate software to provide more control and monitoring of these debts in line with Council's debt recovery processes. The fees and charges budget has been reviewed and will be adjusted as part of the proposed budget amendment presented for adoption at this meeting.

Operating Grants and Subsidies over budget by \$2.40 million

Operating grants and subsidies are over budget due to the receipt of \$1.31 million from QRA for emergency works under disaster recovery funding arrangements and an extra \$1.04 million received from the Financial Assistance Grant. The budget has been updated and will be adjusted as part of the proposed budget presented for adoption at this meeting.

Other Revenue over budget by \$0.44 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, change of ownership fees and a refund for water and sewerage charges that were incorrectly billed. This line item has been reviewed and will be amended as part of the proposed budget presented at this meeting.

**Operating Expenditure** - Year to date target \$48.02 million Actual \$49.21 million or 103.42%

At 30 April 2022, overall operating expenditure for the year is over budget by \$1.19 million.

Employee Costs over budget by \$0.98 million

The overspend on employee costs is primarily due to the November and February rain events with Council's workforce main focus on restoration activities from the recent flooding events. Council has expended \$1.59 million of employee costs on the November and February flood events to date. There is a large transfer of employee costs from the capital budget to the operational budget to cover this overspend. This will be partially offset QRA funding.

Goods and Services over budget by \$0.21 million

The overspend on materials and services is within the civil operations and flood restoration works due to a heavier focus on maintenance and flood restoration activities following the November and February flood events. There is a large transfer of plant budget from capital to operational expenses as part of the proposed budget amendment due to the recent flooding event as it is Council's main focus over the coming months. This increase in expenditure will be partially offset by QRA funding. Council has expended

\$1.46 million for goods and services, including plant hire, on the November and February flood events to date. The expenditure will be closely monitored over the coming months.

There is also an overspend on legal fees and facilities contractors which have been reviewed and form part of the proposed budget to be adopted at this meeting.

Offsetting these overspends are underspends on goods and services mostly due to the delay in delivery of number of operational projects including ICT, Resilient Rivers, and Tourism projects. There is also an underspend on goods and service due to a timing difference with the billing of waste contracts. These adjustments have been addressed as part of the proposed budget presented for adoption at this meeting.

### **Capital Expenses – Actual \$1.66 million**

The amount shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes and loss on disposal of assets. The high value is attributed to assets being replaced or upgraded prior to the end of their accounting useful life and the derecognition of assets.

### **Capital Project Expenditure – Year to date target \$17.41 million Actual \$9.92 million or 56.96%**

At 30 April 2022, Council has expended \$9.91 million on its capital works program with a further \$4.88 million in committed costs for works currently in progress. The capital works program has been reviewed for deliverability, method of delivery and timing of projects as part of the proposed budget. A number of capital works project will be carried over to the next financial year due to adverse weather impacts, staff resources and supply delays.

The main expenditure is \$9.40 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads.

Additional detail is provided in the capital works program within the attachment.

### **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 April 2022, Council had \$54.52 million in current assets compared to \$12.81 million in current liabilities with a ratio of 4.25:1. This means that for every dollar of current liability, there is \$4.25 in assets to cover it.

### **Statement of Cash Flows**

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 April 2022, there has been a net cash inflow of \$14.74 million with \$20.61 million inflow from operating activities; and a net cash outflow of \$4.70 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 30 April, Council's cash balance was \$49.09 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$2.38 million.

OptionsOption 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2022.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 30 April 2022.

Previous Council Resolutions

Nil

Critical Dates

Nil

**Strategic Implications**Corporate Plan

Leadership and Council

Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic and flood events will be monitored and reported to Council as information becomes available

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic
	Decision making governance, due diligence, accountability
and	sustainability.

Consultation*Internal Consultation*

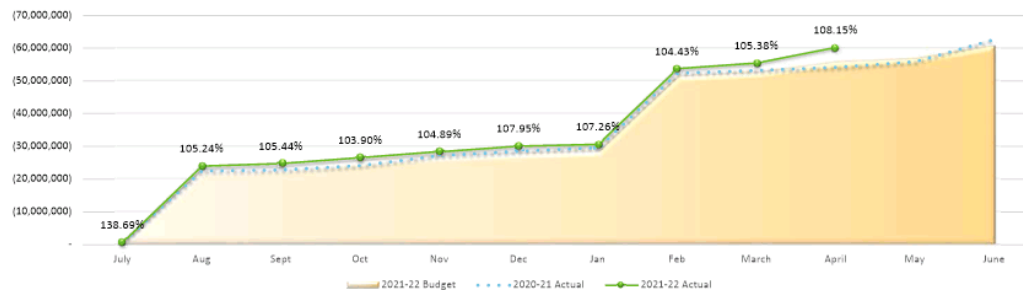
- Managers and Group Managers
- Finance Team

**Attachments**

[1](#) Monthly Financial Statements - April 2022 19 Pages

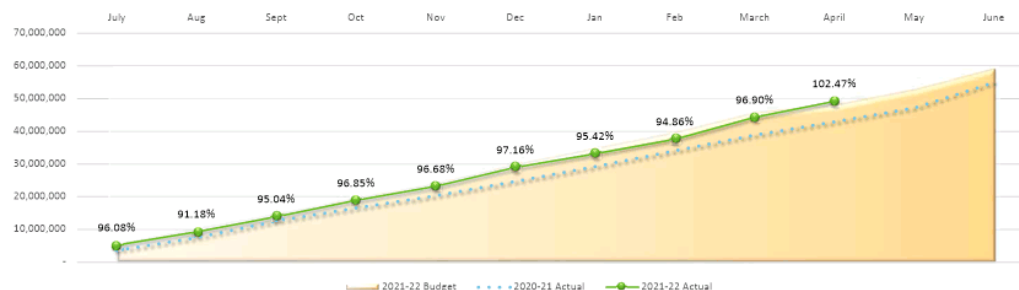
**LOCKYER VALLEY REGIONAL COUNCIL**  
Operating Revenue and Expenditure Dashboard  
For the Period Ending 30th April, 2022

**Operating Revenue (Cumulative)**



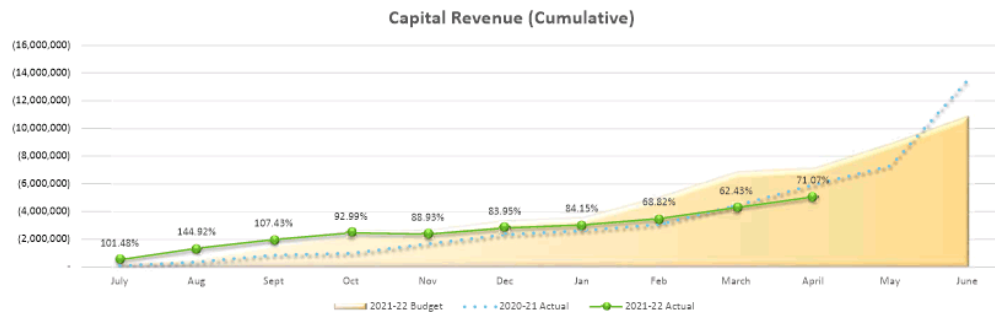
REVENUE TO DATE	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(43,084,737)	1,817,308	(5,162,120)	(814,102)	(9,936,456)	(249,129)	(846,610)	(2,068,386)	-	(60,344,232)
Budget	(43,005,614)	1,841,377	(3,795,777)	(688,927)	(7,539,564)	(241,000)	(738,000)	(1,627,242)	-	(55,794,746)
Variance	79,123	24,069	1,366,343	125,175	2,396,891	8,129	108,610	441,145	-	4,549,486
Target %	100.18%	98.69%	136.00%	118.17%	131.79%	103.37%	114.72%	127.11%	-	108.15%
Movement to Prior Month Target %	→	→	↓	→	→	→	→	↓	→	→

**Operating Expenditure (Cumulative)**



EXPENDITURE TO DATE	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	21,950,024	16,892,247	881,363	9,482,265	49,205,900
Budget	20,970,382	16,679,446	859,622	9,511,100	48,020,550
Variance	(979,642)	(212,801)	(21,741)	28,835	(1,185,349)
Target %	104.67%	101.28%	102.53%	99.70%	102.47%
Movement to Prior Month Target %	↑	↑	→	→	↑

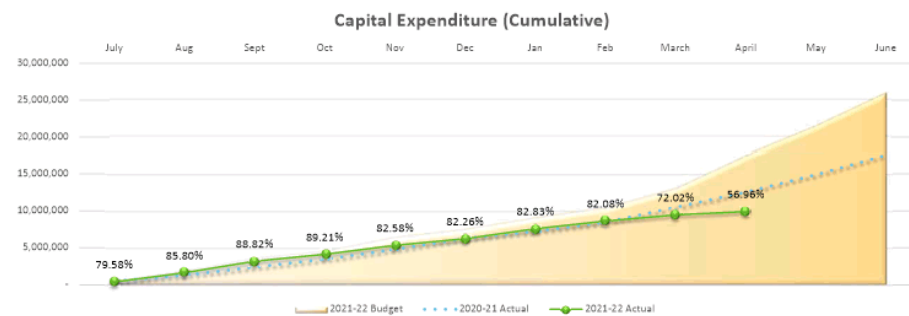
**LOCKYER VALLEY REGIONAL COUNCIL**  
Interim Capital Revenue and Expenditure Dashboard  
For the Period Ending 30th April, 2022



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(5,006,943)	(71,939)	(5,078,882)
Budget	(7,395,855)	250,000	(7,145,855)
Variance	(2,388,912)	321,939	(2,066,973)

Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

Target %	67.70%	-28.78%	71.07%
Movement to Prior Month Target %	→	→	→



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Infrastructure	Community and Regional Prosperity	Total
Actual	453,442	9,402,520	59,315	9,915,277
Budget	1,185,168	16,102,464	119,300	17,406,931

Target %	38.26%	58.39%	49.72%	56.96%
Movement to Prior Month Target %	→	↓	→	↓

## Lockyer Valley Regional Council (Whole Council)

## Statement of Comprehensive Income

## For the Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates and Utility Charges (Gross)	43,004,780	43,084,737	43,005,614	(79,123)	-0.18%
Discount	(1,841,377)	(1,817,308)	(1,841,377)	(24,069)	1.31%
Charges and Fees	4,963,655	5,160,300	3,795,777	(1,364,523)	-35.95%
Interest	883,000	814,102	688,927	(125,175)	-18.17%
Operating Grants and Subsidies	8,139,211	9,936,456	7,539,564	(2,396,891)	-31.79%
Operating Contributions and Donations	921,000	249,129	241,000	(8,129)	-3.37%
Revenue - Contract/Recoverable Works	738,000	846,610	738,000	(108,610)	-14.72%
Other Revenue	1,991,450	2,068,386	1,627,242	(441,145)	-27.11%
Profit from Investments	1,980,000	-	-	-	0.00%
<b>Total Recurrent Revenue</b>	<b>60,779,719</b>	<b>60,342,412</b>	<b>55,794,746</b>	<b>(4,547,666)</b>	<b>-8.15%</b>
<b>Capital Revenue</b>					
Capital Grants, Subsidies and Contributions	11,171,901	5,006,943	7,395,855	2,388,912	32.30%
<b>Total Revenue</b>	<b>71,951,620</b>	<b>65,349,355</b>	<b>63,190,601</b>	<b>(2,158,754)</b>	<b>-3.42%</b>
Capital Income	-	-	-	-	0.00%
<b>Total Income</b>	<b>71,951,620</b>	<b>65,349,355</b>	<b>63,190,601</b>	<b>(2,158,754)</b>	<b>-3.42%</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Costs	26,075,076	21,950,024	20,970,382	(979,642)	-4.67%
Goods and Services	20,422,162	16,892,247	16,679,446	(212,801)	-1.28%
Finance costs	1,123,890	881,363	859,622	(21,741)	-2.53%
Depreciation	11,413,320	9,482,265	9,511,100	28,835	0.30%
<b>Total Recurrent Expenses</b>	<b>59,034,448</b>	<b>49,205,900</b>	<b>48,020,550</b>	<b>(1,185,349)</b>	<b>-2.47%</b>
Capital Expenses	-	1,663,786	-	(1,663,786)	0.00%
Loss on Sale	250,000	(71,939)	250,000	321,939	128.78%
<b>Total Expenses</b>	<b>59,284,448</b>	<b>50,797,746</b>	<b>48,270,550</b>	<b>(2,527,195)</b>	<b>-5.24%</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>1,745,271</b>	<b>11,136,513</b>	<b>7,774,196</b>	<b>(3,362,317)</b>	<b>-43.25%</b>
<b>NET RESULT AFTER CAPITAL ITEMS</b>	<b>12,667,172</b>	<b>14,551,609</b>	<b>14,920,051</b>	<b>368,441</b>	<b>2.47%</b>

## Lockyer Valley Regional Council (Executive Office)

## Statement of Comprehensive Income

## For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates and Utility Charges (Gross)	34,368,218	34,424,655	34,369,052	(55,603)	(0.16)
Discount	(1,597,000)	(1,615,080)	(1,597,000)	18,080	(1.13)
Charges and Fees	230,205	400,694	204,705	(195,989)	(95.74)
Interest	839,000	779,847	652,260	(127,586)	(19.56)
Operating Grants and Subsidies	4,321,321	4,978,546	4,261,321	(717,225)	(16.83)
Operating Contributions and Donations	21,000	-	11,000	11,000	100.00
Revenue - Contract/Recoverable Works	-	157	-	(157)	-
Other Revenue	1,160,000	1,035,861	913,333	(122,528)	(13.42)
Profit from Investments	1,980,000	-	-	-	-
<b>Total Recurrent Revenue</b>	<b>41,322,744</b>	<b>40,004,679</b>	<b>38,814,671</b>	<b>(1,190,008)</b>	<b>(3.07)</b>
<b>Capital Revenue</b>					
Capital Grants, Subsidies and Contributions	144,800	118,968	120,000	1,032	0.86
<b>Total Revenue</b>	<b>41,467,544</b>	<b>40,123,647</b>	<b>38,934,671</b>	<b>(1,188,976)</b>	<b>(3.05)</b>
Capital Income	-	-	-	-	-
<b>Total Income</b>	<b>41,467,544</b>	<b>40,123,647</b>	<b>38,934,671</b>	<b>(1,188,976)</b>	<b>(3.05)</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Costs	4,635,142	3,049,359	3,213,471	164,112	5.11
Goods and Services	3,192,236	2,220,693	2,717,909	497,216	18.29
Finance costs	294,749	250,310	231,200	(19,110)	(8.27)
Depreciation	9,637,940	8,030,670	8,031,617	947	0.01
<b>Total Recurrent Expenses</b>	<b>17,760,067</b>	<b>13,551,032</b>	<b>14,194,197</b>	<b>643,165</b>	<b>4.53</b>
Capital Expenses	-	-	-	-	-
Loss on Sale	-	-	-	-	-
<b>Total Expenses</b>	<b>17,760,067</b>	<b>13,551,032</b>	<b>14,194,197</b>	<b>643,165</b>	<b>4.53</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>23,562,677</b>	<b>26,453,647</b>	<b>24,620,474</b>	<b>(1,833,173)</b>	<b>(7.45)</b>
<b>NET RESULT AFTER CAPITAL ITEMS</b>	<b>23,707,477</b>	<b>26,572,615</b>	<b>24,740,474</b>	<b>(1,832,141)</b>	<b>(7.41)</b>

## Lockyer Valley Regional Council (People, Customer and Corporate Services)

## Statement of Comprehensive Income

## For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates and Utility Charges (Gross)	7,461,364	7,484,875	7,461,364	(23,511)	(0.32)
Discount	(244,377)	(202,228)	(244,377)	(42,149)	17.25
Charges and Fees	534,500	565,320	423,500	(141,820)	(33.49)
Interest	43,000	32,938	35,833	2,895	8.08
Operating Grants and Subsidies	465,500	393,186	365,500	(27,686)	(7.57)
Operating Contributions and Donations	50,000	53,124	50,000	(3,124)	(6.25)
Other Revenue	526,000	490,605	437,667	(52,939)	(12.10)
<b>Total Recurrent Revenue</b>	<b>8,835,987</b>	<b>8,817,820</b>	<b>8,529,487</b>	<b>(288,333)</b>	<b>(3.38)</b>
<b>Capital Revenue</b>					
Capital Grants, Subsidies and Contributions	1,320,000	93,934	1,320,000	1,226,066	92.88
<b>Total Revenue</b>	<b>10,155,987</b>	<b>8,911,754</b>	<b>9,849,487</b>	<b>937,733</b>	<b>9.52</b>
Capital Income	-	-	-	-	-
<b>Total Income</b>	<b>10,155,987</b>	<b>8,911,754</b>	<b>9,849,487</b>	<b>937,733</b>	<b>9.52</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Costs	5,544,457	4,819,855	4,677,565	(142,290)	(3.04)
Goods and Services	9,515,842	6,947,754	8,021,072	1,073,318	13.38
Finance costs	243,243	186,690	184,170	(2,520)	(1.37)
Depreciation	579,940	489,030	483,283	(5,747)	(1.19)
<b>Total Recurrent Expenses</b>	<b>15,883,482</b>	<b>12,443,329</b>	<b>13,366,090</b>	<b>922,761</b>	<b>6.90</b>
Capital Expenses	-	-	-	-	-
Loss on Sale	-	115,575	-	(115,575)	-
<b>Total Expenses</b>	<b>15,883,482</b>	<b>12,558,904</b>	<b>13,481,665</b>	<b>807,186</b>	<b>5.99</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>(7,047,495)</b>	<b>(3,625,509)</b>	<b>(4,836,603)</b>	<b>(1,211,094)</b>	<b>25.04</b>
<b>NET RESULT AFTER CAPITAL ITEMS</b>	<b>(5,727,495)</b>	<b>(3,647,150)</b>	<b>(3,632,178)</b>	<b>130,547</b>	<b>(3.59)</b>

## Lockyer Valley Regional Council (Community and Regional Prosperity)

## Statement of Comprehensive Income

## For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates and Utility Charges (Gross)	311,058	311,068	311,058	(10)	(0.00)
Charges and Fees	3,832,950	3,906,862	2,862,572	(1,044,290)	(36.48)
Interest	1,000	1,317	833	(484)	(58.04)
Operating Grants and Subsidies	996,750	863,528	837,103	(26,425)	(3.16)
Operating Contributions and Donations	850,000	196,005	180,000	(16,005)	(8.89)
Revenue - Contract/Recoverable Works	-	4,850	-	(4,850)	-
Other Revenue	70,450	65,826	64,575	(1,251)	(1.94)
<b>Total Recurrent Revenue</b>	<b>6,062,208</b>	<b>5,349,457</b>	<b>4,256,141</b>	<b>(1,093,315)</b>	<b>(25.69)</b>
<b>Capital Revenue</b>					
Capital Grants, Subsidies and Contributions	-	27,500	-	(27,500)	-
<b>Total Revenue</b>	<b>6,062,208</b>	<b>5,376,957</b>	<b>4,256,141</b>	<b>(1,120,815)</b>	<b>(26.33)</b>
Capital Income	-	-	-	-	-
<b>Total Income</b>	<b>6,062,208</b>	<b>5,376,957</b>	<b>4,256,141</b>	<b>(1,120,815)</b>	<b>(26.33)</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Costs	6,840,755	5,774,195	5,771,618	(2,576)	(0.04)
Goods and Services	4,101,107	1,904,825	3,357,605	1,452,780	43.27
Finance costs	6,000	3,221	5,047	1,826	36.18
Depreciation	26,540	17,973	22,117	4,144	18.74
<b>Total Recurrent Expenses</b>	<b>10,974,402</b>	<b>7,700,214</b>	<b>9,156,387</b>	<b>1,456,173</b>	<b>15.90</b>
Capital Expenses	-	13,005	-	(13,005)	-
Loss on Sale	-	-	-	-	-
<b>Total Expenses</b>	<b>10,974,402</b>	<b>7,713,219</b>	<b>9,156,387</b>	<b>1,443,168</b>	<b>15.76</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>(4,912,194)</b>	<b>(2,350,757)</b>	<b>(4,900,245)</b>	<b>(2,549,488)</b>	<b>52.03</b>
<b>NET RESULT AFTER CAPITAL ITEMS</b>	<b>(4,912,194)</b>	<b>(2,336,262)</b>	<b>(4,900,245)</b>	<b>(2,563,983)</b>	<b>52.32</b>

## Lockyer Valley Regional Council (Infrastructure)

## Statement of Comprehensive Income

## For Period Ending April 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates and Utility Charges (Gross)	864,140	864,140	864,140	-	-
Charges and Fees	366,000	287,424	305,000	17,576	5.76
Operating Grants and Subsidies	2,355,640	2,701,196	2,075,640	(625,556)	(30.14)
Revenue - Contract/Recoverable Works	738,000	841,603	738,000	(103,603)	(14.04)
Other Revenue	235,000	476,094	211,667	(264,427)	(124.93)
<b>Total Recurrent Revenue</b>	<b>4,558,780</b>	<b>5,170,457</b>	<b>4,194,447</b>	<b>(976,010)</b>	<b>(23.27)</b>
<b>Capital Revenue</b>					
Capital Grants, Subsidies and Contributions	9,707,101	4,766,541	5,955,855	1,189,314	19.97
<b>Total Revenue</b>	<b>14,265,881</b>	<b>9,936,998</b>	<b>10,150,301</b>	<b>213,304</b>	<b>2.10</b>
Capital Income	-	-	-	-	-
<b>Total Income</b>	<b>14,265,881</b>	<b>9,936,998</b>	<b>10,150,301</b>	<b>213,304</b>	<b>2.10</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Costs	9,054,722	6,716,793	7,307,728	590,935	8.09
Goods and Services	3,612,978	3,708,827	2,582,860	(1,125,967)	(43.59)
Finance costs	579,898	441,142	439,205	(1,937)	(0.44)
Depreciation	1,168,900	944,593	974,083	29,491	3.03
<b>Total Recurrent Expenses</b>	<b>14,416,497</b>	<b>11,811,355</b>	<b>11,303,877</b>	<b>(507,478)</b>	<b>(4.49)</b>
Capital Expenses	-	1,650,781	-	(1,650,781)	-
Loss on Sale	250,000	(187,514)	250,000	437,514	175.01
<b>Total Expenses</b>	<b>14,666,497</b>	<b>13,274,621</b>	<b>11,553,877</b>	<b>(1,720,745)</b>	<b>(14.89)</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>(9,857,717)</b>	<b>(6,640,898)</b>	<b>(7,109,430)</b>	<b>(468,532)</b>	<b>6.59</b>
<b>NET RESULT AFTER CAPITAL ITEMS</b>	<b>(400,617)</b>	<b>(3,337,624)</b>	<b>(1,403,575)</b>	<b>1,934,048</b>	<b>(137.79)</b>

**LOCKYER VALLEY REGIONAL COUNCIL**  
**Statement of Cash Flows**  
**For the Period Ending 30 April, 2022**

	<b>2021-2022 Annual Budget</b>	<b>2021-2022 YTD Actuals</b>
<b><u>Cash flows from operating activities:</u></b>		
<b>Receipts</b>		
Receipts from customers	62,080,000	66,259,774
Dividend received	-	-
Interest received	880,000	814,102
<b>Payments</b>		
Payments to suppliers and employees	(52,970,000)	(45,696,721)
Interest expense	(1,010,000)	(768,186)
<b>Net cash inflow (outflow) from operating activities</b>	<b>8,990,000</b>	<b>20,608,969</b>
<b><u>Cash flows from investing activities:</u></b>		
Capital grants, subsidies and contributions	11,220,000	4,557,605
Payments for property, plant and equipment	(25,920,000)	(10,235,903)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	982,587
<b>Net cash inflow (outflow) from investing activities</b>	<b>(12,860,000)</b>	<b>(4,695,711)</b>
<b><u>Cash flows from financing activities:</u></b>		
Repayment of borrowings	(1,580,000)	(1,177,630)
Proceeds from borrowings	-	-
<b>Net cash inflow (outflow) from financing activities</b>	<b>(1,580,000)</b>	<b>(1,177,630)</b>
<b>Net increase (decrease) in cash and cash equivalents held</b>	<b>(5,460,000)</b>	<b>14,735,628</b>
Cash and cash equivalents at beginning of the financial year	34,600,000	34,350,830
<b>Cash and cash equivalents at end of the financial year</b>	<b>29,150,000</b>	<b>49,086,457</b>

**LOCKYER VALLEY REGIONAL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As at 30 April, 2022**

	2021-2022 Annual Budget	2021-2022 YTD Actual
<b><u>Current Assets</u></b>		
Cash assets and cash equivalents	29,150,000	35,086,457
Cash investments	-	14,000,000
Trade and other receivables	6,060,000	4,374,550
Inventories	740,000	645,677
Contract Receivable	-	401,265
Non-current assets classified as held for sale	-	10,000
<b>Total Current Assets</b>	<b>35,940,000</b>	<b>54,517,949</b>
<b><u>Non Current Assets</u></b>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	33,570,000	32,262,384
Investment properties	1,610,000	1,605,000
Property, plant and equipment	543,800,000	528,792,966
Intangible assets	2,470,000	105,107
<b>Total Non Current Assets</b>	<b>596,190,000</b>	<b>577,500,426</b>
<b>TOTAL ASSETS</b>	<b>632,130,000</b>	<b>632,018,375</b>
<b><u>Current Liabilities</u></b>		
Trade and other payables	12,700,000	1,921,137
Provisions	560,000	8,112,001
Borrowings	1,660,000	402,591
Contract Liability Grants	-	2,377,194
<b>Total Current Liabilities</b>	<b>14,920,000</b>	<b>12,812,923</b>
<b><u>Non Current Liabilities</u></b>		
Provisions	28,350,000	28,667,854
Borrowings	18,320,000	19,986,960
<b>Total Non Current Liabilities</b>	<b>46,670,000</b>	<b>48,654,814</b>
<b>TOTAL LIABILITIES</b>	<b>61,590,000</b>	<b>61,467,737</b>
<b>NET COMMUNITY ASSETS</b>	<b>570,530,000</b>	<b>570,550,638</b>
<b><u>Community Equity</u></b>		
Retained surplus (deficiency)	412,865,000	400,402,460
Asset revaluation surplus	155,920,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	1,745,000	11,136,513
<b>TOTAL COMMUNITY EQUITY</b>	<b>570,530,000</b>	<b>570,550,638</b>

LOCKYER VALLEY REGIONAL COUNCIL  
For Period Ended April, 2022

## CAPITAL WORKS PROGRAM

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<b>INFRASTRUCTURE</b>										
<b>Cost Centre: Parks &amp; Open Spaces</b>										
<i>Program: Parks and Open Spaces Projects</i>										
Forest Hill Place Renewals	46,000	4,118	26,676	30,794	15,206	-	46,000	100	25	
Hatton Vale/Fairways Park Stage1A (BBRF)	272,988	229,250	3,208	232,458	40,530	800,000	(527,012)	100	100	
Hatton Vale/Fairways Park Stage1C (URCS)	57,445	58,901	614	59,515	(2,070)	1,000,000	(942,555)	100	100	
HVale/Fairways Park Stage 1B & 1D (URCS)	356,884	301,801	27,438	329,238	27,646	1,740,000	(1,383,116)	100	100	
Jean Biggs Park Playground Improvements	55,000	4,453	74,725	79,178	(24,178)	-	55,000	100	25	Current overpend as the Without Progress Association is contributing funds towards this project.
LRR Shelter and Table setting Renewal Parks and Open Spaces Projects Total	76,000 814,317	20,002 618,525	- 132,661	20,002 751,185	5,998 63,132	- 3,540,000	26,000 (2,725,683)	100	100	
<b>Cost Centre: Capital Program Delivery</b>										
<i>Program: Asphalt Resheet Programme</i>										
20/21 Asphalt Resheet Program (LRCl)	3,000	2,656	-	2,656	344	100,079	(97,079)	100	100	
21/22 Asphalt Renewal Garton CBD (LRCl)	87,120	-	-	-	87,120	180,000	(92,880)	0	0	
21/22 Asphalt Renewal Garton CBD (LRCl)	505,029	247,546	80,950	328,496	176,534	505,029	-	100	50	
Asphalt Resheet Programme Projects Total	595,149	250,202	80,950	331,152	263,997	785,108	(189,959)			
<i>Program: Bridge Renewal Programme</i>										
Consoles Bridge Rehabilitation (LRCl2)	300,000	291,246	-	291,246	8,755	300,000	0	100	100	
Bridge Renewal Programme Projects Total	300,000	291,246	-	291,246	8,755	300,000	0			
<i>Program: Culvert Renewal Programme</i>										
21/22 Culvert Renewal Program (non-fund)	204,000	174,260	69	174,329	29,671	-	204,000	100	100	
21/22 Culvert Renewal Program (SEOCSP)	380,000	194,313	6,047	140,359	239,641	380,000	-	70	40	
Culvert Renewal Programme Projects Total	584,000	368,573	6,116	314,689	269,311	380,000	204,000			
<i>Program: Footpath Renewal Programme</i>										
21/22 Footpath Missing Links (SEOCSP)	129,903	758	6,127	6,885	123,018	118,000	11,903	90	0	
21/22 Footpath Renewal Program (SEOCSP)	210,000	15,673	7,988	23,661	186,339	210,000	-	50	0	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Murphy's Creek Road, Footpath (LRG 2)	60,000	43,618	1,036	44,654	15,346	60,000	-	100	95	
Footpath Renewal Programme Projects Total	399,903	60,049	15,152	75,201	324,702	388,000	11,903			
<b>Program: Floodway Renewal Programme</b>										
20/21 Floodway Renewal Program - Design	5,428	7,733	-	7,733	(2,305)	-	5,428	100	0	
21/22 Floodway Renewal Program (SECQSP)	383,000	50,686	41,520	92,206	290,794	383,000	-	50	0	
Floodway Renewal Programme Projects Total	388,428	58,419	41,520	99,939	288,489	383,000	5,428			
<b>Program: Gravel Resheet Programme</b>										
2020/2021 Gravel Resheet Program (RTR)	18,412	161	-	161	18,251	523,701	(505,289)	100	100	Further works on hold until emergent works are completed.
21/22 Gravel Resheet Program	900,000	345,251	189,204	534,454	365,546	-	900,000	0	60	
<b>Gravel Resheet Programme Projects Total</b>	<b>918,412</b>	<b>345,412</b>	<b>189,204</b>	<b>534,616</b>	<b>383,796</b>	<b>523,701</b>	<b>394,711</b>			
<b>Program: Kerb &amp; Channel Renewal Programme</b>										
21/22 Kerb and Channel Renewal (SECQSP)	300,000	389	-	389	299,611	300,000	-	0	0	
Kerb & Channel Renewal Programme Projects Total	300,000	389	-	389	299,611	300,000	-			
<b>Program: Other Infrastructure Projects</b>										
22/23 Future Design	248,000	-	-	-	248,000	-	248,000	10	0	To be funded from underspend on Bus Shelter Western Drive.
Bus Shelter Drayton St (BSSP + PTAP)	-	12,470	980	13,450	(13,450)	-	-	60	0	
Bus Shelter Western Dr & Turner St (BSSP)	16,006	2,912	-	2,912	13,094	39,968	(23,962)	100	100	Discontinued
Cycle Network Garton (PCNP)	450,000	(59,212)	-	(59,212)	509,212	225,000	225,000	0	0	Delayed due to weather and supply issues
Digital Signage (LER)	450,000	-	399,695	399,695	50,305	425,000	25,000	80	0	
<b>Flagstone Cr/Lockyer Cr Rd (HVSP)</b>	<b>750,000</b>	<b>438,786</b>	<b>107,292</b>	<b>546,078</b>	<b>203,922</b>	<b>375,000</b>	<b>375,000</b>	<b>100</b>	<b>40</b>	Variation from funding body approved - \$235,000 transferred to 22/23 FY.
<b>Flagstone Creek Rd/Carpendale Rd (HVSP)</b>	<b>789,500</b>	<b>590,683</b>	<b>89,849</b>	<b>680,531</b>	<b>108,969</b>	<b>375,000</b>	<b>414,500</b>	<b>100</b>	<b>90</b>	Variation from funding body approved - \$235,000 transferred to 22/23 FY.
<b>Garton Central Drainage Upgrade - Design</b>	<b>2,000</b>	<b>1,138</b>	<b>-</b>	<b>1,138</b>	<b>863</b>	<b>-</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	Discontinued

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Gatton Industrial Estate (HVSPP)	565,898	163,829	77,509	241,338	324,560	282,343	283,555	100	0	Project will be finished by EOY. Milestone 2 & 3 scheduled for June 2022.
Gehrke Road/Lorikeet Road (BS)	448,677	62,855	4,935	67,790	380,887	449,000	(323)	50	0	This project is slightly over budget due to an increase in contract price for underground conduit repair and refurbishing an extra light pole.
Grantham Scrub/Grantham Winwill (HVSPP)	334,440	38,092	8,500	46,592	287,848	167,220	167,220	50	0	
Laidley LED Street Lighting (UGSP)	205,538	239,141	-	239,141	(33,603)	150,000	55,538	100	100	
Laidley LED Street Lighting (URCS)	60,711	43,976	-	43,976	16,735	105,000	(44,289)	100	100	
Murphys Creek Road - Footpath (LRCI)	64,497	1,163	-	1,163	63,334	200,000	(135,503)	100	100	
North Street / East Street, Gatton (BS)	362,565	79,861	985	80,845	281,720	362,500	65	95	0	
Safe Schools Program - TIDS 21/22	60,000	-	-	-	60,000	30,000	30,000	100	0	
Safe Schools Project Kentville School TIDS	2,000	1,884	-	1,884	116	30,000	(28,000)	100	100	
Spencer Street/East Street, Gatton (BS)	90,080	13,777	-	13,777	76,303	90,500	(420)	60	0	Variation from funding body approved - \$45,250 transferred to 22/23 FY.
Woodlands Rd & Rangview Drive (BS)	61,000	61,357	-	61,357	(357)	320,000	(259,000)	100	100	
Other Infrastructure Projects Total	4,960,912	1,692,711	689,744	2,382,455	2,578,457	3,626,531	1,354,381	100	100	
Program: Pavement Renewal Programme										
Brightview Road Rehabilitation	11,334	33,588	-	33,588	(22,254)	-	11,334	90	0	This project is slightly over budget due to an increase in design fees.
Cemetery Road/Victor Court Intersection	-	475	-	475	(475)	-	-	0	0	To be funded from Future Design budget.
Flagstone Creek Rd Rehabilitation	13,589	21,451	-	21,451	(7,862)	-	13,589	0	0	
Gehrke Road, Plainland - TIDS 21/22	600,000	26,199	11,996	37,595	562,405	300,000	300,000	100	0	
Lawlers Road/Sandy Creek Intersection	-	1,365	-	1,365	(1,365)	-	-	5	0	
Mountain Rd/Range Crescent Intersection	-	11,508	-	11,508	(11,508)	-	-	5	0	
Orton Street	-	665	-	665	(665)	-	-	0	0	
Postmans Ridge Rd, Pavement Renewal (TIDS)	109,788	103,514	-	103,514	6,254	459,000	(349,232)	100	100	To be funded from Future Design budget.
Sandy Creek/Fords Road Intersection	-	3,509	-	3,509	(3,509)	-	-	0	0	
Summerholm Road Rehabilitation	245,099	263,025	-	263,025	(17,926)	-	245,099	100	95	The overspend on this

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<b>Tenthill Creek Road</b>	-	6,860	-	6,860	(6,860)	-	-	5	N/A	To be funded from Future Design budget.
<b>William Street, Garton</b>	-	570	-	570	(570)	-	-	N/A	N/A	project is due to an increase in project management and traffic control costs. There was also additional works done to protect the road during rain events.
<b>William Street, Garton - Pavement Rehab</b>	100,000	11,057	-	11,057	88,943	-	100,000	10	N/A	
<b>Pavement Renewal Programme Projects Total</b>	1,079,790	483,786	11,396	495,183	584,607	759,000	320,790			
<b>Program: Pavement Widening Programme</b>										
<b>Grantham Scrub Road - TIDS 21/22</b>	750,000	77,847	-	77,847	672,153	375,446	374,554	100	0	Awaiting pavement testing to determine ultimate pavement design. This design to determine future costs. This project will require extra budget and we are looking at external funding opportunities.
<b>Lake Clarendon Way Widening (RTR)</b>	119,372	143,922	1,459	145,381	(26,009)	216,254	(96,882)	100	95	
<b>Stockyard Creek Road Widening - Design</b>	50,000	13,149	345	13,494	36,507	-	50,000	5	N/A	
<b>Woodlands Rd Pavement Rehab (LRCLZ)</b>	350,000	232,577	29,081	261,659	88,341	350,000	-	100	80	
<b>Pavement Widening Programme Projects Total</b>	1,269,372	467,495	30,885	498,380	770,992	941,700	327,672			
<b>Program: Seal Renewal Programme</b>										
<b>2020/2021 Reseal Program (RTR)</b>	70,721	53,310	-	53,310	17,411	650,663	(579,942)	100	100	
<b>21/22 Bitumen Reseal Program (RTR)</b>	1,700,000	786,881	893,846	1,680,726	19,274	927,079	772,921	N/A	70	
<b>Seal Renewal Programme Projects Total</b>	1,770,721	840,191	893,846	1,734,036	36,685	1,577,742	192,979			
<b>Program: Seal Road Upgrade Programme</b>										
<b>Twidales Rd Heildon Spa Upgrade (SEQCSP)</b>	230,000	133,666	9,940	143,607	86,393	230,000	-	100	95	
<b>Seal Road Upgrade Programme Projects Total</b>	230,000	133,666	9,940	143,607	86,393	230,000	-			
<b>Program: Stormwater Renewal Programme</b>										
<b>21/22 Swater - Railway St Heildon SEQCSP</b>	68,000	8,761	-	8,761	59,239	68,000	-	95	N/A	
<b>Stormwater Pipe Relining (SEQCSP)</b>	60,000	389	-	389	59,611	60,000	-	0	0	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Whittle Street, Gatton Drainage (URCS)	825,939	976,109	-	976,109	(150,170)	700,000	125,939	100	100	Exceeded estimate due to Urban Utilities requirements and approvals required numerous redesigns and increase in scope of works. Variations throughout project to accommodate issues that were encountered during construction.
<b>Stormwater Renewal Programme Projects Total</b>	<b>953,939</b>	<b>985,258</b>	<b>-</b>	<b>985,258</b>	<b>(31,319)</b>	<b>828,000</b>	<b>125,939</b>			
<b>Cost Centre: Fleet</b>										
<b>Program: Fleet Projects</b>										
21/22 Earthmoving Equipment Replacement	1,170,000	-	798,377	798,377	371,623	-	1,170,000	Not Applicable	Not Applicable	
21/22 Light Commercial Replacement	45,000	45,762	60	45,822	(822)	-	45,000	Not Applicable	Not Applicable	
21/22 Mowers Replacement	205,000	-	228,364	228,364	(23,364)	-	205,000	Not Applicable	Not Applicable	
21/22 Passenger Vehicles	85,000	54,221	33,670	87,891	(2,891)	-	85,000	Not Applicable	Not Applicable	
21/22 Tractors Replacement	80,000	-	-	-	80,000	-	80,000	Not Applicable	Not Applicable	
21/22 Trailers Replacement	275,000	48,798	318	49,117	225,883	-	275,000	Not Applicable	Not Applicable	
21/22 Trucks Replacement	690,000	46,784	331,516	378,300	311,700	-	690,000	Not Applicable	Not Applicable	
Earthmoving Equipment	237,027	236,981	-	236,981	46	70,000	167,027	Not Applicable	Not Applicable	
Light Commercial Vehicles	438,935	353,641	84,191	437,832	1,103	140,000	298,935	Not Applicable	Not Applicable	
Mower Fairways Park Kensington Grove	30,000	-	-	-	30,000	-	30,000	Not Applicable	Not Applicable	
Passenger Vehicles	25,075	-	25,075	25,075	0	20,000	5,075	Not Applicable	Not Applicable	
SES Vehicles & Plant (SES support Grant)	39,989	43,198	-	43,198	(3,209)	18,490	21,499	Not Applicable	Not Applicable	
Trailers	135,972	87,935	457	88,391	47,581	10,000	125,972	Not Applicable	Not Applicable	
Trucks	600,943	423,600	123,983	547,583	53,360	120,000	480,943	Not Applicable	Not Applicable	
Utility for Fairways Park	40,000	-	-	-	40,000	-	40,000	Not Applicable	Not Applicable	
<b>Fleet Projects Projects Total</b>	<b>4,097,941</b>	<b>1,340,919</b>	<b>1,626,011</b>	<b>2,966,930</b>	<b>1,131,011</b>	<b>378,490</b>	<b>3,719,451</b>			
<b>Cost Centre: Cemetery</b>										
<b>Program: Cemetery Projects</b>										
Gatton Cemetary Seam Strip Instal (SEQCSF)	33,000	31,480	1,564	33,044	(44)	33,000	-	100	85	
Gatton Cemetery Bollard Renewal (SEQCSF)	6,600	-	-	-	6,600	6,600	-			
Laidley Cemetery Seam Strip(SEQCSF)	33,000	32,106	284	32,390	610	33,000	-	100	100	
<b>Cemetery Projects Projects Total</b>	<b>72,600</b>	<b>63,586</b>	<b>1,848</b>	<b>65,434</b>	<b>7,166</b>	<b>72,600</b>	<b>-</b>			

Program, Facilities Projects	Budget	Actual	Committed	Total		Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
				(includes committed cost)	Remaining Budget					
<b>Cost Centre: Facilities</b>										
<i>Program, Facilities Projects</i>										
Bore Infrastructure Improvements (SEOCSP)	112,600	56,432	13,470	69,902	42,698	112,600	-	100	60	
Cahill Park Machinery Shed (SEOCSP)	117,000	78,659	38,739	117,398	(398)	117,000	-	100	90	
Community Facilities Work Packages	57,000	27,620	450	28,070	28,930	-	57,000	80	50	
Corrective Electrical Upgrades	19,394	21,113	-	21,113	(1,719)	-	19,394	100	100	
Electrical Infrastructure Program	178,000	17,024	41,606	58,630	119,370	-	178,000	100	20	
Gatton Depot Action Plan	36,000	3,228	22,300	25,528	10,472	-	36,000	100	70	
Gatton Depot Fuel Tank	250,000	196,324	51,274	247,598	2,402	-	250,000	100	100	
Gatton S'Gronds Masterplan Work (W4QLD)	98,028	107,095	-	107,095	(9,067)	156,000	(57,972)	100	100	
Gatton Shire Hall Improvements (Ber)	50,184	19,285	-	19,285	30,899	-	50,184	100	100	
Gatton Showgrounds Equestrian Centre	19,679	10,560	-	10,560	9,119	-	19,679	100	100	
Gatton Showgrounds Program	125,000	76,269	7,340	83,609	41,391	-	125,000	90	80	
Grantham Butter Factory Upgrade (LER)	58,000	10,833	12,002	22,835	35,165	58,000	-	100	60	
GS&AC Replacement Chlorine Tanks	30,000	-	-	-	30,000	-	30,000	0	0	
Heildon Hall Upgrade (LER)	47,700	-	48,018	48,018	(318)	47,700	-	100	60	
Hydraulic Renewal Program	105,000	15,449	27,796	43,246	61,754	-	105,000	100	75	
Laidley Rec Grounds Program	116,000	12,015	-	12,015	103,985	-	116,000	90	10	
Laidley Rec Reserve Entry Upgrade (LRCL)	52,756	52,322	-	52,322	434	330,000	(277,244)	100	100	
Laidley Saleyards Program (SEOCSP)	114,000	17,727	36,684	54,411	59,589	114,000	-	80	40	
Lake Apex Amphitheatre (SEOCSP)	400,000	34,974	120	35,094	364,906	400,000	-	100	0	
Lake Apex Youth Node Upgrade (LRCL2)	491,395	354,132	186,748	540,880	(49,485)	500,000	(8,605)	100	60	
LVSAC Revitalisation (SEOCSP)	506,000	305,126	122,406	427,532	78,468	406,000	100,000	80	50	
Murphy Creek Hall & Toilet Demolition	41,000	40,411	-	40,411	589	-	41,000	100	100	
Nielsen's Place Shade Structure	7,019	-	6,110	6,110	909	-	7,019	100	100	
Pool Heating Program Gatton pool	185,000	-	-	-	185,000	-	185,000	100	0	To be revised at next budget amendment.
Solar to Gatton Depot Workshop	25,000	1,829	-	1,829	23,171	-	25,000	50	0	
Springbrook Park Entry Upgrade	13,641	1,614	-	1,614	12,027	-	13,641	60	N/A	
<b>Facilities Projects Total</b>	3,255,396	1,460,043	615,065	2,075,107	1,180,289	2,241,300	1,014,096			
<b>Total for Group</b>	<b>\$ 21,990,880</b>	<b>\$ 9,400,468</b>	<b>\$ 4,344,337</b>	<b>\$ 13,744,805</b>	<b>\$ 8,246,075</b>	<b>\$ 17,255,172</b>	<b>\$ 4,735,709</b>			

## PEOPLE AND BUSINESS PERFORMANCE

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<b>Cost Centre: Legal Services</b>										
<i>Program: Legal Services Projects</i>										
Realignment, subdiv, sale Tryhorn St	254,950	1,675	1,675	3,350	251,600	-	254,950	0	0	
<b>Legal Services Projects Total</b>	<b>254,950</b>	<b>1,675</b>	<b>1,675</b>	<b>3,350</b>	<b>251,600</b>	<b>-</b>	<b>254,950</b>			
<b>Cost Centre: Disaster Management</b>										
<i>Program: Disaster Management Projects</i>										
Flood Warning System Upgrade	23,500	-	-	-	23,500	-	23,500	0	0	
Upgrade Flood Cameras Equipment (SEOCSP)	144,800	118,968	2,745	121,713	23,087	144,800	-	100	100	
<b>Disaster Management Projects Total</b>	<b>168,300</b>	<b>118,968</b>	<b>2,745</b>	<b>121,713</b>	<b>46,587</b>	<b>144,800</b>	<b>23,500</b>			
<b>Cost Centre: Information Communication Technology</b>										
<i>Program: Information Communication Technology Projects</i>										
Cyber Security	170,000	39,584	19,273	58,857	111,143	-	170,000	60	30	
Network Perimeter Security (Firewalls)	100,000	37,251	51,359	88,610	11,390	-	100,000	100	90	
Switches Renewal	10,500	-	10,500	10,500	-	-	10,500	100	100	
UPS Renewal	16,000	-	-	-	16,000	-	16,000	0	0	
<b>Information Communication Technology Projects Total</b>	<b>296,500</b>	<b>76,835</b>	<b>81,132</b>	<b>157,967</b>	<b>138,533</b>	<b>-</b>	<b>296,500</b>			
<i>Program: Public Order and Safety Projects</i>										
Building Security Systems	128,000	113,041	-	113,041	14,959	-	128,000	100	100	
GIS GDA2020	20,000	-	-	-	20,000	-	20,000	30	0	
<b>Public Order and Safety Projects Total</b>	<b>148,000</b>	<b>113,041</b>	<b>-</b>	<b>113,041</b>	<b>34,959</b>	<b>-</b>	<b>148,000</b>			
<b>Cost Centre: Waste Collection</b>										
<i>Program: Waste Collection Projects</i>										
Garbage Truck Turnaround	30,000	12,294	-	12,294	17,706	-	30,000	0	10	
<b>Waste Collection Projects Total</b>	<b>30,000</b>	<b>12,294</b>	<b>-</b>	<b>12,294</b>	<b>17,706</b>	<b>-</b>	<b>30,000</b>			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<b>Cost Centre: Transfer Stations</b>										
<i>Program: Transfer Station Projects</i>										
Gatton Landfill Cell 5 (SECOSP)	1,320,000	93,934	296,038	389,973	930,027	1,320,000	-	10	0	
Laidley Landfill Capping Design	30,000	-	26,403	26,403	3,597	-	30,000	5	0	
Oil Buildings Upgrade and Maintenance	25,000	21,114	-	21,114	3,886	-	25,000	100	100	
Old Gatton Landfill Capping	30,000	-	21,450	21,450	8,550	-	30,000	5	0	
Waste Management Signage Review	22,000	-	-	-	22,000	-	22,000	10	0	
<b>Transfer Station Projects Total</b>	<b>1,427,000</b>	<b>115,049</b>	<b>343,891</b>	<b>458,940</b>	<b>968,060</b>	<b>1,320,000</b>	<b>107,000</b>			
<b>Cost Centre: Public Order &amp; Safety</b>										
<i>Program: Public Order and Safety Projects</i>										
CCTV Cyber Security Improvements	75,000	4,472	-	4,472	70,528	-	75,000	80	20	
Gatton Depot CCTV	9,500	11,110	-	11,110	(1,610)	-	9,500	100	100	
LVR CCTV	148,000	-	92,421	92,421	55,579	-	148,000	90	50	
<b>Public Order and Safety Projects Total</b>	<b>232,500</b>	<b>15,582</b>	<b>92,421</b>	<b>108,003</b>	<b>124,497</b>	<b>-</b>	<b>232,500</b>			
<b>Total for Group</b>	<b>\$ 2,557,250</b>	<b>\$ 453,442</b>	<b>\$ 521,865</b>	<b>\$ 975,307</b>	<b>\$ 1,581,943</b>	<b>\$ 1,464,800</b>	<b>\$ 1,092,450</b>			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<b>COMMUNITY AND REGIONAL PROSPERITY</b>										
<b>Cost Centre: Regional Development</b>										
<i>Program: Regional Developments Projects</i>										
Lake Apex Desilting Early Design Works	36,000	30,222	-	30,222	5,778	-	36,000	45	0	
Strategic Land Acquisition	1,250,000	-	-	-	1,250,000	-	1,250,000	0	0	
<i>Regional Developments Projects Projects Total</i>	1,286,000	30,222	-	30,222	1,255,778	-	1,286,000			
<b>Cost Centre: Community Wellbeing</b>										
<i>Program: Community Wellbeing Projects</i>										
Sound Level Meter	8,300	7,412	-	7,412	888	-	8,300	100	100	
<i>Community Wellbeing Projects Projects Total</i>	8,300	7,412	-	7,412	888	-	8,300			
<b>Cost Centre: Gattion Child Care Centre</b>										
<i>Program: Gattion Child Care Projects</i>										
Gattion Childcare Centre Refurbishment	75,000	21,681	14,174	35,854	39,146	-	75,000	90	85	
<i>Gattion Child Care Projects Projects Total</i>	75,000	21,681	14,174	35,854	39,146	-	75,000			
<b>Total for Group</b>	<b>\$ 1,369,300</b>	<b>\$ 59,315</b>	<b>\$ 14,174</b>	<b>\$ 73,489</b>	<b>\$ 1,295,811</b>	<b>\$ -</b>	<b>\$ 1,369,300</b>			
<b>Total for Council</b>	<b>\$ 25,917,430</b>	<b>\$ 9,913,225</b>	<b>\$ 4,880,376</b>	<b>\$ 14,793,601</b>	<b>\$ 11,123,829</b>	<b>\$ 18,719,972</b>	<b>\$ 7,197,459</b>			

LOCKYER VALLEY REGIONAL COUNCIL  
For Period Ended April, 2021

## CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
<b>INFRASTRUCTURE</b>					
Capital Program Delivery	13,750,626	5,917,396	1,968,753	7,886,149	5,864,477
Cemetery	72,600	63,586	1,848	65,434	7,166
Facilities	3,255,396	1,462,095	615,065	2,077,160	1,178,236
Fleet	4,097,941	1,340,919	1,626,011	2,966,930	1,131,011
Parks & Open Spaces	814,317	618,525	132,661	751,186	63,131
<b>Total for Group</b>	<b>\$ 21,990,880</b>	<b>\$ 9,402,520</b>	<b>\$ 4,344,337</b>	<b>\$ 13,746,857</b>	<b>\$ 8,244,023</b>

## PEOPLE AND BUSINESS PERFORMANCE

Disaster Management	168,300	118,968	2,745	121,713	46,587
Information Communication Technology	444,500	189,877	81,132	271,009	173,491
Legal Services	254,950	1,675	1,675	3,350	251,600
Public Order & Safety	232,500	15,582	92,421	108,003	124,497
Transfer Stations	1,427,000	115,049	343,891	458,940	968,060
Waste Collection	30,000	12,294	-	12,294	17,706
<b>Total for Group</b>	<b>\$ 2,557,250</b>	<b>\$ 453,442</b>	<b>\$ 521,865</b>	<b>\$ 975,307</b>	<b>\$ 1,581,943</b>

## COMMUNITY AND REGIONAL PROSPERITY

Community Wellbeing	8,300	7,412	-	7,412	888
Gatton Child Care Centre	75,000	21,681	14,174	35,855	39,145
Growth & Policy	-	-	-	-	-
Regional Development	1,286,000	30,222	-	30,222	1,255,778
<b>Total for Group</b>	<b>\$ 1,369,300</b>	<b>\$ 59,315</b>	<b>\$ 14,174</b>	<b>\$ 73,489</b>	<b>\$ 1,295,811</b>
<b>Total for Council</b>	<b>\$ 25,917,430</b>	<b>\$ 9,915,277</b>	<b>\$ 4,880,376</b>	<b>\$ 14,795,653</b>	<b>\$ 11,121,777</b>

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**10.2 Budget Review and Updated Long Term Financial Forecast**

**Author:** Kacey Bachmann, Management Accountant; Jodi Marchant, Chief Financial Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

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**Purpose:**

The purpose of this report is to seek Council's adoption of the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachments.

**Officer's Recommendation:**

**THAT Council adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.**

**RESOLUTION**

**THAT Council adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled, "2021-22 Budget and Long-Term Financial Forecast."**

**Moved By: Cr Vela**

**Seconded By:**

**Cr Hagan**

**Resolution Number: 20-24/0563**

**CARRIED  
6/0**

**Executive Summary**

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The budget review has included a review of major changes in assumptions which have occurred since the budget was adopted. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

The changes to the operational and capital budget will have a negative impact on the projected operating surplus, reducing the projected surplus position by \$0.98 million. The amended budgeted operating surplus considering the above adjustment is \$0.765 million. The total capital works budget for 2021-22 has been decreased to reflect adjustments as detailed in the agenda, with the adjusted forecast at \$19.64 million.

**Proposal**

During April 2022, a review of the actual financial performance against the budget was conducted. The review has focused on balancing out over and under expenditure within Council's various business units and the deliverability of operating and capital projects.

Table 1 shows the operational income and expense items which require amending at this point in time:

**TABLE 1 – OPERATING BUDGET AMENDMENTS**

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Fees and Charges	\$850,995	<ul style="list-style-type: none"> <li>• \$545,000 in Infrastructure Charges, Development Assessments and Certificate fees</li> <li>• \$125,500 in Building &amp; Plumbing fees</li> <li>• \$100,000 in Child Care fees</li> <li>• \$14,100 in library photocopying (First 5 Forever) and lost books revenue</li> <li>• \$117,395 accounting transactions for outstanding debt with Child Care and Libraries</li> <li>• (\$51,000) Saleyards</li> </ul>
2	Revenue	Interest Income	\$19,228	Adjustments in forecast interest rates
3	Revenue	Operating Grants, Subsidies and Contributions	\$7,422,204	<ul style="list-style-type: none"> <li>• \$160,000 MIPP 2 Water Collaborative</li> <li>• (\$440,000) Resilient Rivers</li> <li>• \$16,541 COVID Safe Australia Day</li> <li>• \$5,577 CHART Grants for Art Gallery and QTM</li> <li>• \$20,000 recognition of Trainee funding</li> <li>• (\$24,470) Illegal Dumping Round 1 funding</li> <li>• \$2,300 Inclusion support funding for Child Care</li> <li>• \$200 recognition to Mental Health grant</li> <li>• (\$20,000) LGM Risk Award Funds</li> <li>• \$10,000 funding received for Laidley Anzac Park entrance</li> <li>• \$308,964 NDRRA program</li> <li>• \$5,955,511 QRA Emergent works</li> <li>• \$1,427,581 QRA CDO</li> </ul>
4	Revenue	Contract/Recoverable Works	\$299,814	Increase variation to RMPC contract
5	Revenue	Other Revenue	\$371,910	<ul style="list-style-type: none"> <li>• \$60,000 Property leases</li> <li>• (\$60,000) Inland Rail reimbursements</li> <li>• (\$12,000) Spring Bluff High Tea</li> <li>• (\$1,000) wristband sales at Xmas carnival</li> <li>• \$11,000 Somerset Council for Xmas carnival</li> <li>• \$38,660 LSL contribution</li> </ul>

				<ul style="list-style-type: none"> <li>• \$100,000 refund from Urban Utilities</li> <li>• \$65,000 Cemetery revenue</li> <li>• \$170,000 Facilities reimbursements</li> <li>• \$250 Art Gallery commissions</li> </ul>
<b>TOTAL Revenue</b>			<b>\$8,964,151</b>	<b>Net increase in revenue</b>
6	Expenditure	Employee Costs	\$1,753,008	<ul style="list-style-type: none"> <li>• Allocation of wages to Capital Works program reduced by \$1,354,058 (non-cash)</li> <li>• \$405,000 overtime for CDO &amp; Emergent works</li> <li>• Minor ups and downs to cater for re-classifications</li> </ul>
7	Expenditure	Finance Costs	\$5,000	<ul style="list-style-type: none"> <li>• Bank Charges</li> </ul>
8	Expenditure	Materials and Services	\$8,186,980	<ul style="list-style-type: none"> <li>• Allocation of plant costs to Capital Works program reduced by \$1,336,740 (non-cash)</li> <li>• \$4,759,131 additional costs for the November &amp; February CDO &amp; Emergent works</li> <li>• (\$150,000) Inland Rail</li> <li>• \$230,000 legal fees</li> <li>• \$160,000 increase to MIPP 2 Water Collaborative in line with revenue increase</li> <li>• (\$440,000) reduction to forecast spend on Resilient Rivers program</li> <li>• \$250,000 Community Housing surplus</li> <li>• \$301,000 Development Assessment planning</li> <li>• \$255,000 increase variation to RMPC contract</li> <li>• (\$100,000) carry forward of the Silo project</li> <li>• Other minor movements to reflect current operations and adjustments to business delivery.</li> </ul>
<b>TOTAL Expenditure</b>			<b>\$9,944,988</b>	<b>Net increase in expenditure</b>
<b>NET TOTAL</b>			<b>(\$980,837)</b>	<b>Overall net decrease in the 2021-22 operating result.</b>

The changes to the operational and capital budget will have a negative impact on the projected operating surplus, reducing by \$0.981M to a forecast position at 30 June 2022 of \$0.765M. The largest adjustments are directly associated with the adjustment to the capital works program and the financial impact resulting from the flood events.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

The capital works 2021-22 program will require a reduction to the capital budget of \$6,281,754 due to the resource reallocation required for flood repairs, and several projects that will be carried forward to the 2022-23 financial year.

**TABLE 2 – CAPITAL BUDGET AMENDMENTS**

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Revenue	(\$2,213,313)	<ul style="list-style-type: none"> <li>\$27,500 recognised funding for NDRP</li> <li>(\$2,240,813) recognised funding to be carried over to 22/23</li> </ul>
<b>TOTAL Revenue</b>			<b>(\$2,213,313)</b>	<b>Net decrease in revenue</b>
2	Expenditure	Capital Works	(\$6,281,754)	<p>All movements are detailed Capital Works program in the attachments.</p> <p>Major Project Increases:</p> <ul style="list-style-type: none"> <li>\$30,000 Lake Clarendon Widening</li> <li>\$150,000 Whittle Street Drainage</li> <li>\$7,500 Jean Biggs Park (contribution)</li> <li>\$30,000 Gatton Diesel Tank</li> </ul> <p>New Projects:</p> <ul style="list-style-type: none"> <li>\$30,000 Fairways Parking &amp; Traffic Controls</li> <li>\$20,000 Fairways Shade &amp; Drainage Improvements</li> <li>\$36,785 Bus Shelter Drayton St (grant funded)</li> <li>\$12,500 Laidley Showgrounds Bore Pump</li> </ul> <p>Project discontinued:</p> <ul style="list-style-type: none"> <li>(\$450,000) Cycle Network</li> </ul> <p>Carry forward Projects totalling \$5,785,025</p>
<b>TOTAL Expenditure</b>			<b>(\$6,281,754)</b>	<b>Net decrease in expenditure</b>

A detailed listing of the carry forward projects is included in the attachments, with a summary included in Table 3 per organisational unit.

**TABLE 3 – CAPITAL CARRY FORWARD SUMMARY**

Organisational Unit	Amount	Funded
Infrastructure	\$3,234,075	\$2,240,813
People, Customer and Corporate Services	\$1,300,950	
Community and Regional Prosperity	\$1,250,000	
<b>TOTAL</b>	<b>\$5,785,025</b>	<b>\$2,240,813</b>

In addition to the changes to the current budget, the assumptions about future parameters have been updated to reflect those that will be used in the development of the 2022-23 budget. These changes include updates to assumptions around the Consumer Price Index (CPI), Council Cost Index (CCI), interest rates, and other cost drivers. The result of these adjusted parameters has a negative result on the 10 Year Operating Surplus position, and presents a deficit from 2027 – 2031, as well as a continued reduction in the Cash Expense Cover ratio. Future sustainability ratios will be further reviewed as part of the 2022-23 Budget Development process.

The updated Relevant Measures of Financial Sustainability which reflect all the amendments incorporated into this review are reflected in the following table.

	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
Operating Surplus Ratio (Net Operating Surplus / Total Operating Revenue) (%)	Between 0% and 10%	1.1%	3.2%	0.5%	0.6%	0.7%	(0.7)%	(0.4)%	(0.5)%	(0.6)%	(0.2)%	0.4%
Net Financial Asset / Liability Ratio ((Total Liabilities - Current Assets) / Total Operating Revenue)	<= 60%	32.1%	37.6%	36.5%	38.5%	37.4%	33.9%	29.8%	26.0%	29.3%	25.7%	32.7%
Asset Sustainability Ratio (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	>90%	100.5%	130.8%	100.1%	129.5%	105.3%	95.9%	90.2%	92.2%	97.4%	92.6%	103.4%

Commentary on key changes to the long-term forecast follows:

**Operating Surplus Ratio** – The long-term average decreased from 2.7% to 0.4%. Operating surpluses are maintained for the life of the plan. The decrease is mainly related to increased expenditure forecasts.

**Net Financial Asset/Liability Ratio** – Long-term average increased from 29.0% to 32.7%. This ratio is highly dependent on calculations relating to the rehabilitation provisions, and Council's cash balances.

**Asset Sustainability Ratio** – Long term average decreased slightly from 104.7% to 103.4% mainly due to adjusted renewal project expenditure forecast. The level of renewal works is dependent on Council's Asset Management Plans. The future works are subject to change depending on the capital works approved and completed each year and further development of Council's Asset Management Plans. The affordability of future works in the medium term is dependent on the ability to obtain grant funds or consider borrowings.

In addition to the legislated measures of financial sustainability, Council has also been monitoring its Cash Expense Coverage Ratio. This ratio is an indication of how many months of operations are supported by the cash balance, with a recommended target of greater than three months. The updated ratio shows that until 2029 Council is maintaining adequate cash to undertake its operations and is only marginally falling below the target ratio in 2030 and 2031:

	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
Cash Expense Cover Ratio Number of months of operations supported by cash balance	>3	6.8	7.3	6.7	5.0	4.2	4.0	4.0	3.8	2.6	2.6	4.7

The amended long term financial forecast shows a major adjustment in Council's overall long term financial position. This is still subject to change as the year progresses and a high sense of budget discipline will be required to maintain or improve Council's planned operating surplus.

## Options

### Option 1

THAT Council adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

Or

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Option 2

THAT Council do not adopt the amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

Or

Option 3

THAT Council proposed adjustments to the presented amended 2021-22 Budget and Long-Term Financial Forecast as set out in the attachment titled 2021-22 Budget and Long-Term Financial Forecast.

Previous Council Resolutions

Critical Dates

Nil

**Strategic Implications**

Corporate Plan

Corporate Plan Goal

Leadership and Council

Outcome

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Finance and Resource

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the year to the end of April 2022. As a result of this review, it is recommended that Council amend its 2021-22 Budget and associated Long-Term Financial Forecast to better reflect the current forecasted position at 30 June 2022.

Legislation and Policy

Section 170 (3) of the *Local Government Regulation 2012* 'The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year'.

Risk Management

Key Corporate Risk Category:	FE1
Reference and Risk Description:	Finance and Economic Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

Consultation

Following previous meetings and summary of actual financial performance Vs budget reports presented to Council, Council is aware that a budget review is to be presented to update both the operational and capital budget.

A workshop was held with Councillors on 3 May 2022 to discuss the results of the proposed budget review.

*Internal Consultation*

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

**Attachments**

- |                   |   |         |
|-------------------|---|---------|
| <a href="#">1</a> | 2021-22 Budget and Long-Term Financial Forecast | 5 Pages |
| <a href="#">2</a> | 2021-22 Amended Capital Works Program           | 5 Pages |

**Lockyer Valley Regional Council**  
**2021/2022 Budget and Long Term Financial Forecast 2022 to 2031**  
**Statement of Income and Expenditure**

	2022	2022		2023	2024	2025	2026	2027	2028	2029	2030	2031
	\$	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
	Original Budget	Proposed Budget	Movement	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Revenue</b>												
Recurrent Revenue												
Rates & Utility Charges	43.00M	43.00M	0.01M	43.93M	44.79M	46.14M	47.53M	48.97M	50.45M	51.97M	53.54M	55.16M
Less Discounts	(1.84M)	(1.84M)	-	(1.88M)	(1.93M)	(1.99M)	(2.05M)	(2.11M)	(2.17M)	(2.24M)	(2.31M)	(2.38M)
Net rates and utility charges	41.16M	41.16M	0.01M	42.05M	42.86M	44.15M	45.48M	46.86M	48.27M	49.73M	51.23M	52.78M
Fees and charges	4.96M	5.81M	0.85M	5.29M	5.43M	5.57M	5.70M	5.85M	5.99M	6.14M	6.30M	6.45M
Sales, contract and recoverable works	0.74M	1.04M	0.30M	0.75M	0.77M	0.78M	0.80M	0.81M	0.83M	0.85M	0.86M	0.88M
Operational Grants & subsidies	9.08M	16.48M	7.42M	8.14M	8.30M	8.47M	8.64M	8.81M	8.98M	9.16M	9.35M	9.53M
Interest received	0.88M	0.90M	0.02M	0.99M	1.14M	1.17M	1.19M	1.18M	1.20M	1.32M	1.28M	1.24M
Other recurrent income	3.97M	4.34M	0.37M	3.83M	3.79M	3.67M	3.73M	3.79M	3.85M	3.92M	3.98M	4.05M
<b>Total Recurrent Revenue</b>	<b>60.77M</b>	<b>69.74M</b>	<b>8.97M</b>	<b>61.05M</b>	<b>62.20M</b>	<b>63.80M</b>	<b>65.55M</b>	<b>67.30M</b>	<b>69.13M</b>	<b>71.12M</b>	<b>73.00M</b>	<b>74.94M</b>
<b>Capital revenue:</b>												
Capital Grants	11.22M	9.01M	(2.21M)	2.16M	2.20M	2.25M	2.29M	2.34M	2.38M	2.43M	2.48M	2.53M
Developer Contributions	(0.25M)	0.11M	0.36M	0.50M	0.50M	0.50M	0.50M	0.50M	0.50M	0.50M	0.50M	0.50M
Gain/(loss) on sale of property, plant & equipment	10.97M	9.12M	(1.86M)	0.14M	0.19M	0.47M	0.24M	0.22M	0.20M	0.22M	0.09M	0.20M
<b>Total capital revenue</b>	<b>71.74M</b>	<b>78.86M</b>	<b>7.12M</b>	<b>63.85M</b>	<b>65.19M</b>	<b>67.02M</b>	<b>68.58M</b>	<b>70.36M</b>	<b>72.22M</b>	<b>74.27M</b>	<b>76.07M</b>	<b>78.17M</b>
<b>Expenses</b>												
Recurrent Expenses												
Employee costs	26.08M	27.83M	1.75M	26.70M	27.77M	28.73M	29.72M	30.75M	31.81M	32.92M	34.06M	35.24M
Materials and services	20.42M	28.61M	8.19M	19.27M	20.23M	20.31M	20.75M	21.72M	22.08M	22.83M	23.68M	24.37M
Depreciation and amortisation	11.41M	11.41M	(0.00M)	12.09M	13.00M	13.48M	13.85M	14.60M	14.91M	15.19M	15.28M	15.18M
Finance costs	1.12M	1.13M	0.00M	1.05M	0.97M	0.88M	0.80M	0.71M	0.61M	0.51M	0.40M	0.29M
<b>Total Recurrent Expenses</b>	<b>59.03M</b>	<b>68.98M</b>	<b>9.95M</b>	<b>59.11M</b>	<b>61.98M</b>	<b>63.40M</b>	<b>65.12M</b>	<b>67.78M</b>	<b>69.42M</b>	<b>71.44M</b>	<b>73.42M</b>	<b>75.08M</b>
<b>Net Result adjusted for Capital Items</b>	<b>12.72M</b>	<b>9.88M</b>	<b>(2.84M)</b>	<b>4.74M</b>	<b>3.21M</b>	<b>3.62M</b>	<b>3.46M</b>	<b>2.57M</b>	<b>2.80M</b>	<b>2.82M</b>	<b>2.65M</b>	<b>3.08M</b>
<b>Net Recurrent Result/Operating Surplus/(Deficit)</b>	<b>1.745M</b>	<b>0.765M</b>	<b>(0.979M)</b>	<b>1.941M</b>	<b>0.313M</b>	<b>0.402M</b>	<b>0.427M</b>	<b>(0.479M)</b>	<b>(0.266M)</b>	<b>(0.322M)</b>	<b>(0.419M)</b>	<b>(0.140M)</b>

**Lockyer Valley Regional Council**  
**2021/2022 Budget and Long Term Financial Forecast 2022 to 2031**  
**Statement of Financial Position**

	2022 Proposed Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast
<b>Current Assets</b>										
Cash assets and cash equivalents	32.03M	28.18M	26.87M	20.39M	17.65M	17.53M	17.82M	17.87M	12.75M	12.73M
Other inventory	0.74M	0.74M	0.74M	0.74M	0.74M	0.74M	0.74M	0.74M	0.74M	0.74M
Receivables	3.92M	3.19M	3.25M	3.35M	3.44M	3.54M	3.63M	3.74M	3.84M	3.95M
Prepayments	2.87M	2.87M	2.87M	2.87M	2.87M	2.87M	2.87M	2.87M	2.87M	2.87M
<b>Total Current Assets</b>	<b>39.56M</b>	<b>34.98M</b>	<b>33.73M</b>	<b>27.35M</b>	<b>24.70M</b>	<b>24.68M</b>	<b>25.05M</b>	<b>25.22M</b>	<b>20.21M</b>	<b>20.29M</b>
<b>Non Current Assets</b>										
Land held for development or sale	1.61M	1.61M	1.61M	1.61M	1.61M	1.61M	1.61M	1.61M	1.61M	1.61M
Joint Ventures & Associates	33.57M	34.20M	34.84M	35.48M	36.13M	36.79M	37.45M	38.12M	38.80M	39.48M
Property, plant and equipment	528.36M	558.41M	560.34M	565.22M	588.75M	589.17M	588.70M	634.10M	639.39M	639.20M
Intangible assets	0.67M	0.62M	1.03M	0.93M	2.03M	1.81M	2.17M	2.69M	2.33M	2.76M
Capital works in progress	9.36M	9.36M	9.36M	9.36M	9.36M	9.36M	9.36M	-	-	-
Other non-current assets	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M
<b>Total Non Current Assets</b>	<b>588.30M</b>	<b>618.93M</b>	<b>621.91M</b>	<b>627.32M</b>	<b>652.61M</b>	<b>653.46M</b>	<b>654.02M</b>	<b>691.26M</b>	<b>696.86M</b>	<b>697.79M</b>
<b>TOTAL ASSETS</b>	<b>627.86M</b>	<b>653.91M</b>	<b>655.64M</b>	<b>654.68M</b>	<b>677.31M</b>	<b>678.14M</b>	<b>679.08M</b>	<b>716.47M</b>	<b>717.07M</b>	<b>718.08M</b>
<b>Current Liabilities</b>										
Trade and other payables	2.17M	1.77M	1.83M	1.88M	1.93M	2.01M	2.06M	2.14M	2.21M	2.28M
Borrowings	1.66M	1.74M	1.83M	1.92M	2.02M	2.12M	2.22M	2.33M	2.21M	1.69M
Employee payables/provisions	8.11M	8.16M	8.35M	8.55M	8.74M	8.93M	9.13M	9.32M	9.51M	9.71M
Other provisions	0.56M	0.53M	0.53M	0.47M	0.45M	0.45M	0.45M	0.45M	0.45M	0.45M
Other current liabilities	2.80M	2.80M	2.80M	2.80M	2.80M	2.80M	2.80M	2.80M	2.80M	2.80M
<b>Total Current Liabilities</b>	<b>15.30M</b>	<b>14.99M</b>	<b>15.34M</b>	<b>15.61M</b>	<b>15.94M</b>	<b>16.31M</b>	<b>16.66M</b>	<b>17.04M</b>	<b>17.19M</b>	<b>16.93M</b>
<b>Non Current Liabilities</b>										
Borrowings	18.32M	16.58M	14.75M	12.82M	10.81M	8.69M	6.47M	4.13M	1.92M	0.23M
Employee payables/provisions	0.21M	0.22M	0.22M	0.23M	0.23M	0.24M	0.25M	0.25M	0.26M	0.27M
Other provisions	28.14M	26.18M	26.18M	23.23M	22.25M	22.25M	22.25M	22.25M	22.25M	22.25M
<b>Total Non Current Liabilities</b>	<b>46.67M</b>	<b>42.97M</b>	<b>41.15M</b>	<b>36.29M</b>	<b>33.29M</b>	<b>31.18M</b>	<b>28.97M</b>	<b>26.64M</b>	<b>24.43M</b>	<b>22.75M</b>
<b>TOTAL LIABILITIES</b>	<b>61.98M</b>	<b>57.96M</b>	<b>56.49M</b>	<b>51.90M</b>	<b>49.23M</b>	<b>47.49M</b>	<b>45.62M</b>	<b>43.68M</b>	<b>41.62M</b>	<b>39.68M</b>
<b>Net community assets</b>	<b>565.88M</b>	<b>595.95M</b>	<b>599.16M</b>	<b>602.78M</b>	<b>628.07M</b>	<b>630.65M</b>	<b>633.45M</b>	<b>672.79M</b>	<b>675.44M</b>	<b>678.39M</b>
<b>Community Equity</b>										
Asset revaluation reserve	155.92M	181.25M	181.25M	181.25M	181.25M	203.09M	203.09M	239.61M	239.61M	239.61M
Retained surplus (deficiency)	409.96M	414.99M	417.90M	421.52M	424.98M	427.56M	430.36M	433.18M	435.83M	438.92M
<b>TOTAL COMMUNITY EQUITY</b>	<b>565.88M</b>	<b>595.95M</b>	<b>599.16M</b>	<b>602.78M</b>	<b>628.07M</b>	<b>630.65M</b>	<b>633.45M</b>	<b>672.79M</b>	<b>675.44M</b>	<b>678.53M</b>

**Lockyer Valley Regional Council**  
**2021/2022 Budget and Long Term Financial Forecast 2022 to 2031**  
**Statement of Cash Flows**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Proposed Budget</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<u>Cash flows from operating activities:</u>										
Receipts from customers	70.30M	58.98M	59.37M	60.99M	62.70M	64.46M	66.28M	68.12M	70.04M	72.00M
Payment to suppliers and employees	(62.54M)	(46.44M)	(47.86M)	(48.92M)	(50.34M)	(52.33M)	(53.78M)	(55.61M)	(57.61M)	(59.48M)
Interest received	0.90M	0.99M	1.14M	1.17M	1.19M	1.18M	1.20M	1.32M	1.28M	1.24M
Finance costs	(1.01M)	(0.93M)	(0.85M)	(0.76M)	(0.67M)	(0.58M)	(0.48M)	(0.37M)	(0.26M)	(0.15M)
Other	-	(2.00M)	-	(3.00M)	(1.00M)	-	-	-	-	-
<b>Net cash inflow (outflow) from operating activities</b>	<b>7.65M</b>	<b>10.61M</b>	<b>11.81M</b>	<b>9.48M</b>	<b>11.88M</b>	<b>12.74M</b>	<b>13.22M</b>	<b>13.45M</b>	<b>13.45M</b>	<b>13.62M</b>
<u>Cash flows from investing activities:</u>										
Payments for property, plant and equipment	(19.64M)	(16.47M)	(15.19M)	(17.89M)	(16.28M)	(14.44M)	(14.45M)	(14.87M)	(19.85M)	(15.20M)
Subsidies, donations and contributions for new capital expenditure	9.01M	2.16M	2.20M	2.25M	2.29M	2.34M	2.38M	2.43M	2.48M	2.53M
Proceeds from sale of property, plant and equipment	0.63M	0.34M	0.54M	0.61M	0.38M	0.36M	0.34M	0.36M	0.23M	0.34M
Net transfer (to) from cash investments	1.35M	1.17M	1.08M	0.90M	0.90M	0.90M	0.90M	0.90M	0.90M	0.90M
<b>Net cash inflow (outflow) from investing activities</b>	<b>(8.64M)</b>	<b>(12.79M)</b>	<b>(11.37M)</b>	<b>(14.12M)</b>	<b>(12.71M)</b>	<b>(10.84M)</b>	<b>(10.82M)</b>	<b>(11.18M)</b>	<b>(16.23M)</b>	<b>(11.43M)</b>
<u>Cash flows from financing activities:</u>										
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-
Repayment of borrowings	(1.58M)	(1.66M)	(1.74M)	(1.83M)	(1.92M)	(2.02M)	(2.12M)	(2.22M)	(2.33M)	(2.21M)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(1.58M)</b>	<b>(1.66M)</b>	<b>(1.74M)</b>	<b>(1.83M)</b>	<b>(1.92M)</b>	<b>(2.02M)</b>	<b>(2.12M)</b>	<b>(2.22M)</b>	<b>(2.33M)</b>	<b>(2.21M)</b>
<b>Net increase (decrease) in cash and cash equivalents held</b>	<b>(2.58M)</b>	<b>(3.85M)</b>	<b>(1.30M)</b>	<b>(6.48M)</b>	<b>(2.75M)</b>	<b>(0.11M)</b>	<b>0.28M</b>	<b>0.05M</b>	<b>(5.12M)</b>	<b>(0.02M)</b>
Cash at beginning of reporting period	34.60M	32.03M	28.18M	26.87M	20.39M	17.65M	17.53M	17.82M	17.87M	12.75M
<b>Cash and cash equivalents at end of the financial year</b>	<b>32.03M</b>	<b>28.18M</b>	<b>26.87M</b>	<b>20.39M</b>	<b>17.65M</b>	<b>17.53M</b>	<b>17.82M</b>	<b>17.87M</b>	<b>12.75M</b>	<b>12.73M</b>

**Lockyer Valley Regional Council**  
**2021/2022 Budget and Long Term Financial Forecast 2022 to 2031**  
**Statement of Changes in Equity**

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Proposed</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Budget</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Asset revaluation surplus</b>										
Opening balance	155.92M	155.92M	181.25M	181.25M	181.25M	181.25M	203.09M	203.09M	203.09M	239.61M
Increase in asset revaluation surplus	-	25.33M	-	-	21.84M	-	-	36.52M	-	-
<b>Closing balance</b>	<b>4.96M</b>	<b>181.25M</b>	<b>181.25M</b>	<b>181.25M</b>	<b>203.09M</b>	<b>203.09M</b>	<b>203.09M</b>	<b>239.61M</b>	<b>239.61M</b>	<b>239.61M</b>
<b>Retained surplus</b>										
Opening balance	400.08M	409.96M	414.69M	417.90M	421.52M	424.98M	427.56M	430.36M	433.18M	435.83M
Net result	9.88M	4.74M	3.21M	3.62M	3.46M	2.57M	2.80M	2.82M	2.65M	3.08M
<b>Closing balance</b>	<b>409.96M</b>	<b>414.69M</b>	<b>417.90M</b>	<b>421.52M</b>	<b>424.98M</b>	<b>427.56M</b>	<b>430.36M</b>	<b>433.18M</b>	<b>435.83M</b>	<b>438.92M</b>
<b>Total</b>										
Opening balance	556.00M	565.88M	595.95M	599.16M	602.78M	628.07M	630.65M	633.45M	672.79M	675.44M
Net result	9.88M	4.74M	3.21M	3.62M	3.46M	2.57M	2.80M	2.82M	2.65M	3.08M
Increase in asset revaluation surplus	-	25.33M	-	-	21.84M	-	-	36.52M	-	-
<b>Closing balance</b>	<b>565.88M</b>	<b>595.95M</b>	<b>599.16M</b>	<b>602.78M</b>	<b>628.07M</b>	<b>630.65M</b>	<b>633.45M</b>	<b>672.79M</b>	<b>675.44M</b>	<b>678.53M</b>

**Lockyer Valley Regional Council**  
**2021/2022 Budget and Long Term Financial Forecast 2022 to 2031**  
**Relevant Measures of Financial Sustainability**

	Target	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Average
Operating Surplus Ratio	Between 0% and 10%	1.1%	3.2%	0.5%	0.6%	0.7%	(0.7)%	(0.4)%	(0.5)%	(0.6)%	(0.2)%	0.4%
(Net Operating Surplus / Total Operating Revenue) (%)												
Net Financial Asset / Liability Ratio	<= 60%	32.1%	37.6%	36.5%	38.5%	37.4%	33.9%	29.8%	26.0%	29.3%	25.7%	32.7%
((Total Liabilities - Current Assets) / Total Operating Revenue)												
Asset Sustainability Ratio	>90%	100.5%	130.8%	100.1%	129.5%	105.3%	95.9%	90.2%	92.2%	97.4%	92.6%	103.4%
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)												
Cash Expense Cover Ratio	Target >3	6.8	7.3	6.7	5.0	4.2	4.0	4.0	3.8	2.6	2.6	4.7
Number of months of operations supported by cash balance												

LOCKYER VALLEY REGIONAL COUNCIL  
For Period Ended 26 April, 2022

## CAPITAL WORKS PROGRAM

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
<b>INFRASTRUCTURE</b>						
<b>Cost Centre: Parks &amp; Open Spaces</b>						
<i>Program: Parks and Open Spaces Projects</i>						
Forest Hill Place Renewals	46,000	30,041		46,000	-	46,000
Hatton Vale/Fairways Park Stage1A (BBRF)	272,988	232,458		272,988	136,494	136,494
Hatton Vale/Fairways Park Stage1C (URCS)	57,445	59,515		57,445	57,445	-
Fairways Parking and Traffic Controls			30,000	30,000		30,000
Fairways Shade and Drainage Improvements			20,000	20,000		20,000
HVale/Fairways Park Stage 1B & 1D (URCS)	356,884	329,239		356,884	356,884	-
Jean Biggs Park Playground Improvements	55,000	79,178	7,500	62,500	-	62,500
LRR Shelter and Table setting Renewal	26,000	18,139		26,000	-	26,000
<b>Parks and Open Spaces Projects Projects Total</b>	<b>814,317</b>	<b>748,570</b>	<b>57,500</b>	<b>871,817</b>	<b>550,823</b>	<b>320,994</b>
<b>Cost Centre: Capital Program Delivery</b>						
<i>Program: Asphalt Resheet Programme</i>						
20/21 Asphalt Resheet Program (LRC11)	3,000	2,656		3,000	3,000	-
21/22 Asphalt Renewal Gatton CBD (LRC11)	87,120	-	60,000	147,120	147,120	-
21/22 Asphalt Renewal Gatton CBD (LRC12)	505,029	327,452	(100,000)	405,029	405,029	-
<b>Asphalt Resheet Programme Projects Total</b>	<b>595,149</b>	<b>330,108</b>	<b>(40,000)</b>	<b>555,149</b>	<b>555,149</b>	<b>-</b>
<i>Program: Bridge Renewal Programme</i>						
Connoles Bridge Rehabilitation (LRC12)	300,000	291,246		300,000	300,000	0
<b>Bridge Renewal Programme Projects Total</b>	<b>300,000</b>	<b>291,246</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>
<i>Program: Culvert Renewal Programme</i>						
21/22 Culvert Renewal Program (non-fund)	204,000	174,329		204,000	-	204,000
21/22 Culvert Renewal Program (SEQCSP)	380,000	140,360		380,000	380,000	-
<b>Culvert Renewal Programme Projects Total</b>	<b>584,000</b>	<b>314,689</b>	<b>-</b>	<b>584,000</b>	<b>380,000</b>	<b>204,000</b>
<i>Program: Footpath Renewal Programme</i>						
21/22 Footpath Missing Links (SEQCSP)	129,903	6,885		129,903	118,000	11,903
21/22 Footpath Renewal Program (SEQCSP)	210,000	23,661	(70,000)	140,000	140,000	-
Murphys Creek Road, Footpath (LRC1 2)	60,000	44,654		60,000	60,000	-
<b>Footpath Renewal Programme Projects Total</b>	<b>399,903</b>	<b>75,200</b>	<b>(70,000)</b>	<b>329,903</b>	<b>318,000</b>	<b>11,903</b>
<i>Program: Floodway Renewal Programme</i>						
20/21 Floodway Renewal Program - Design	5,428	7,733		5,428	-	5,428
21/22 Floodway Renewal Program (SEQCSP)	383,000	92,206		383,000	383,000	-
<b>Floodway Renewal Programme Projects Total</b>	<b>388,428</b>	<b>99,939</b>	<b>-</b>	<b>388,428</b>	<b>383,000</b>	<b>5,428</b>
<i>Program: Gravel Resheet Programme</i>						
2020/2021 Gravel Resheet Program (RTR)	18,412	161		18,412	-	18,412
21/22 Gravel Resheet Program	900,000	534,454		900,000	-	900,000
<b>Gravel Resheet Programme Projects Total</b>	<b>918,412</b>	<b>534,616</b>	<b>-</b>	<b>918,412</b>	<b>-</b>	<b>918,412</b>
<i>Program: Kerb &amp; Channel Renewal Programme</i>						
2020/2021 Kerb & Channel Renewal Program	-	(3,446)		-	-	-
21/22 Kerb and Channel Renewal (SEQCSP)	300,000	389		300,000	300,000	-
<b>Kerb &amp; Channel Renewal Programme Projects Total</b>	<b>300,000</b>	<b>(3,057)</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
<i>Program: Other Infrastructure Projects</i>						
22/23 Future Design	248,000	-		248,000	-	248,000
Bus Shelter Drayton St (BSSP + PTAIP)	-	11,129	36,785	36,785	36,785	-
Bus Shelter Western Dr & Turner St (BSSP)	16,006	2,912		16,006	-	16,006
Cycle Network Gatton (PCNP)	450,000	5,873	(450,000)	-	-	-
Digital Signage (LER)	450,000	396,660		450,000	425,000	25,000
Flagstone Cr/Lockyer Cr Rd (HVSPP)	750,000	453,168	(100,000)	650,000	325,000	325,000
Flagstone Creek Rd/Carpendale Rd (HVSPP)	789,500	679,737		789,500	375,000	414,500
Gatton Central Drainage Upgrade - Design	2,000	1,138		2,000	-	2,000
Gatton Industrial Estate (HVSPP)	565,898	239,750	(200,000)	365,898	182,949	182,949
Gehrke Road/Lorikeet Road (BS)	448,677	67,790	(275,000)	173,677	173,677	0
Grantham Scrub/Grantham Winwill (HVSPP)	334,440	46,592	(260,000)	74,440	37,220	37,220
Laidley LED Street Lighting (LGGSP)	205,538	239,141		205,538	123,323	82,215
Laidley LED Street Lighting (URCS)	60,711	43,976		60,711	60,711	-
Murphys Creek Road - Footpath (LRCL)	64,497	1,163	(60,000)	4,497	4,497	-
North Street / East Street, Gatton (BS)	362,565	80,846	(260,000)	102,565	102,565	0
Safe Schools Program - TIDS 21/22	60,000	-		60,000	30,000	30,000
Safe Schools Project Kentville School TIDS	2,000	1,884		2,000	-	2,000
Spencer Street/East Street, Gatton (BS)	90,080	13,777		90,080	90,080	-
Woodlands Rd & Rangeview Drive (BS)	61,000	61,357		61,000	-	61,000
<b>Other Infrastructure Projects Projects Total</b>	<b>4,960,912</b>	<b>2,346,892</b>	<b>(1,568,215)</b>	<b>3,392,697</b>	<b>1,966,807</b>	<b>1,425,890</b>
<i>Program: Pavement Renewal Programme</i>						
Brightview Road Rehabilitation	11,334	33,588		11,334	-	11,334
Cemetery Road/Victor Court Intersection	-	475		-	-	-
Flagstone Creek Rd Rehabilitation	13,589	21,451		13,589	-	13,589
Gehrke Road, Plainland - TIDS 21/22	600,000	32,035		600,000	300,000	300,000
Lawlers Road/Sandy Creek Intersection	-	95	954	954	-	954
Mountain Rd/Range Crescent Intersection	-	11,508	13,808	13,808	-	13,808
Orton Street	-	665		-	-	-
Postmans Ridge Rd, Pavement Renewal (TIDS)	109,768	103,514		109,768	-	109,768
Sandy Creek/Fords Road Intersection	-	3,509		-	-	-
Summerholm Road Rehabilitation	245,099	263,025		245,099	-	245,099
Tenthill Creek Road	-	6,860		-	-	-
William Street, Gatton	-	570		-	-	-
William Street, Gatton - Pavement Rehab	100,000	11,057		100,000	-	100,000
<b>Pavement Renewal Programme Projects Total</b>	<b>1,079,790</b>	<b>488,352</b>	<b>14,762</b>	<b>1,094,552</b>	<b>300,000</b>	<b>794,552</b>
<i>Program: Pavement Widening Programme</i>						
Grantham Scrub Road - TIDS 21/22	750,000	77,847	(135,000)	615,000	307,500	307,500
Lake Clarendon Way Widening (RTR)	119,372	145,381	30,000	149,372	-	149,372
Stockyard Creek Road Widening - Design	50,000	12,926		50,000	-	50,000
Woodlands Rd Pavement Rehab (LRCL2)	350,000	233,352		350,000	350,000	-
<b>Pavement Widening Programme Projects Total</b>	<b>1,269,372</b>	<b>469,506</b>	<b>(105,000)</b>	<b>1,164,372</b>	<b>657,500</b>	<b>506,872</b>
<i>Program: Seal Renewal Programme</i>						
2020/2021 Reseal Program (RTR)	70,721	53,310		70,721	-	70,721
21/22 Bitumen Reseal Program (RTR)	1,700,000	1,672,771		1,700,000	927,079	772,921
<b>Seal Renewal Programme Projects Total</b>	<b>1,770,721</b>	<b>1,726,081</b>	<b>-</b>	<b>1,770,721</b>	<b>927,079</b>	<b>843,642</b>
<i>Program: Seal Road Upgrade Programme</i>						
Twidales Rd Helidon Spa Upgrade (SEQCSP)	230,000	133,600		230,000	230,000	-
<b>Seal Road Upgrade Programme Projects Total</b>	<b>230,000</b>	<b>133,600</b>	<b>-</b>	<b>230,000</b>	<b>230,000</b>	<b>-</b>
<i>Program: Stormwater Renewal Programme</i>						
21/22 Swater - Railway St Helidon SEQCSP	68,000	8,761		68,000	68,000	-
Stormwater Pipe Relining (SEQCSP)	60,000	389		60,000	60,000	-
Whittle Street, Gatton Drainage (URCS)	825,939	976,109	150,000	975,939	575,933	400,006
<b>Stormwater Renewal Programme Projects Total</b>	<b>953,939</b>	<b>985,258</b>	<b>150,000</b>	<b>1,103,939</b>	<b>703,933</b>	<b>400,006</b>

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
<b>Cost Centre: Fleet</b>						
<i>Program: Fleet Projects</i>						
21/22 Earthmoving Equipment Replacement	1,170,000	798,377	(1,170,000)	-	-	-
21/22 Light Commercial Replacement	45,000	45,822	50,000	95,000	15,000	80,000
21/22 Mowers Replacement	205,000	228,364	(205,000)	-	-	-
21/22 passenger Vehicles	85,000	87,891	(30,000)	55,000	-	55,000
21/22 Tractors Replacement	80,000	-	(80,000)	-	-	-
21/22 Trailers Replacement	275,000	49,117	(225,000)	50,000	-	50,000
21/22 Trucks Replacement	690,000	378,300	-	690,000	-	690,000
Earthmoving Equipment	237,027	236,981	-	237,027	37,000	200,027
Light Commercial Vehicles	438,935	437,832	(84,000)	354,935	28,510	326,425
Mower Fairways Park Kensington Grove	30,000	-	(30,000)	-	-	-
Passenger Vehicles	25,075	25,075	(25,075)	-	-	-
SES Vehicles & Plant (SES Support Grant)	39,989	43,198	-	39,989	18,490	21,499
Trailers	135,972	88,391	(45,000)	90,972	17,000	73,972
Trucks	600,943	547,583	-	600,943	67,000	533,943
Utility for Fairways Park	40,000	-	(40,000)	-	-	-
<b>Fleet Projects Projects Total</b>	<b>4,097,941</b>	<b>2,966,930</b>	<b>(1,884,075)</b>	<b>2,213,866</b>	<b>183,000</b>	<b>2,030,866</b>
<b>Cost Centre: Cemetery</b>						
<i>Program: Cemetery Projects</i>						
Gatton Cemetery Seam Strip Instal (SEQCSP)	33,000	33,044	-	33,000	33,000	-
Gatton Cemetery Bollard Renewal (SEQCSP)	6,600	-	-	6,600	6,600	-
Laidley Cemetery Seam Strip (SEQCSP)	33,000	32,390	-	33,000	33,000	-
<b>Cemetery Projects Projects Total</b>	<b>72,600</b>	<b>65,434</b>	<b>-</b>	<b>72,600</b>	<b>72,600</b>	<b>-</b>
<b>Cost Centre: Facilities</b>						
<i>Program: Facilities Projects</i>						
Bore Infrastructure Improvements (SEQCSP)	112,600	58,956	-	112,600	112,600	-
Cahill Park Machinery Shed (SEQCSP)	117,000	117,398	-	117,000	117,000	-
Community Facilities Work Packages	57,000	28,071	-	57,000	-	57,000
Corrective Electrical Upgrades	19,394	21,113	-	19,394	-	19,394
Electrical Infrastructure Program	178,000	70,227	-	178,000	-	178,000
Gatton Depot Action Plan	36,000	3,228	-	36,000	-	36,000
Gatton Depot Fuel Tank	250,000	247,598	30,000	280,000	-	280,000
Gatton S/Hall Compliance Upgrade (BBRF)	-	2,052	-	-	-	-
Gatton S'Grounds Masterplan Work (W4QLD)	98,028	107,095	-	98,028	20,000	78,028
Gatton Shire Hall Improvements (BoR)	50,184	19,285	-	50,184	-	50,184
Gatton Showgrounds Equestrian Centre	19,679	10,560	-	19,679	-	19,679
Gatton Showgrounds Program	125,000	74,406	-	125,000	-	125,000
Grantham Butter Factory Upgrade (LER)	58,000	22,835	-	58,000	58,000	-
GS&AC Replacement Chlorine Tanks	30,000	-	(30,000)	-	-	-
Helidon Hall Upgrade (LER)	47,700	48,018	-	47,700	47,700	-
Hydraulic Renewal Program	105,000	25,859	-	105,000	-	105,000
Laidley Rec Grounds Program	116,000	12,015	-	116,000	-	116,000
Laidley Rec Reserve Entry Upgrade (LRCI)	52,756	52,322	-	52,756	52,756	-
Laidley Saleyards Program (SEQCSP)	114,000	53,658	-	114,000	114,000	-
Lake Apex Amphitheatre (SEQCSP)	400,000	34,729	-	400,000	400,000	-
Lake Apex Youth Node Upgrade (LRCI2)	491,395	539,763	100,000	591,395	470,000	121,395
LVSAC Revitalisation (SEQCSP)	506,000	426,785	-	506,000	406,000	100,000
Murphy Creek Hall & Toilet Demolition	41,000	40,411	-	41,000	-	41,000
Nielsen's Place Shade Structure	7,019	6,110	-	7,019	-	7,019
Pool Heating Program Gatton pool	185,000	-	(185,000)	-	-	-
Laidley Showgrounds Bore Pump	-	-	12,500	12,500	-	12,500
Solar to Gatton Depot Workshop	25,000	1,459	-	25,000	-	25,000
Springbrook Park Entry Upgrade	13,641	1,614	-	13,641	-	13,641
<b>Facilities Projects Projects Total</b>	<b>3,255,396</b>	<b>2,025,568</b>	<b>(72,500)</b>	<b>3,182,896</b>	<b>1,798,056</b>	<b>1,384,840</b>
<b>Total for INF Group</b>	<b>\$ 21,990,880</b>	<b>\$ 13,598,931</b>	<b>-\$ 3,517,528</b>	<b>\$ 18,473,353</b>	<b>\$ 9,625,947</b>	<b>\$ 8,847,406</b>

	Budget	Total (Includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
<b>PEOPLE, CUSTOMER AND CORPORATE SERVICES</b>						
<b>Cost Centre: Legal Services</b>						
<i>Program: Legal Services Projects</i>						
Realignment, subdivide, sale Tryhorn St	254,950	3,350	(249,950)	5,000	-	5,000
<b>Legal Services Projects Projects Total</b>	<b>254,950</b>	<b>3,350</b>	<b>(249,950)</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>
<b>Cost Centre: Disaster Management</b>						
<i>Program: Disaster Management Projects</i>						
Flood Warning System Upgrade	23,500	-		23,500	-	23,500
Upgrade Flood Cameras Equipment (SEQCSP)	144,800	121,713		144,800	144,800	-
<b>Disaster Management Projects Projects Total</b>	<b>168,300</b>	<b>121,713</b>	<b>-</b>	<b>168,300</b>	<b>144,800</b>	<b>23,500</b>
<b>Cost Centre: Information Communication Technology</b>						
<i>Program: Information Communication Technology Projects</i>						
Cyber Security	170,000	58,857	(110,000)	60,000	-	60,000
Network Perimeter Security (Firewalls)	100,000	88,610	(11,000)	89,000	-	89,000
Switches Renewal	10,500	10,500		10,500	-	10,500
UPS Renewal	16,000	-	(16,000)	-	-	-
<b>Information Communication Technology Projects Projects Total</b>	<b>296,500</b>	<b>161,374</b>	<b>(137,000)</b>	<b>159,500</b>	<b>-</b>	<b>159,500</b>
<i>Program: Public Order and Safety Projects</i>						
Building Security Systems	128,000	113,041		128,000	-	128,000
GIS GDA2020	20,000	-	(20,000)	-	-	-
<b>Public Order and Safety Projects Projects Total</b>	<b>148,000</b>	<b>113,041</b>	<b>(20,000)</b>	<b>128,000</b>	<b>-</b>	<b>128,000</b>
<b>Cost Centre: Waste Collection</b>						
<i>Program: Waste Collection Projects</i>						
Garbage Truck Turnaround	30,000	12,294	(30,000)	0	-	0
<b>Waste Collection Projects Projects Total</b>	<b>30,000</b>	<b>12,294</b>	<b>(30,000)</b>	<b>0</b>	<b>-</b>	<b>0</b>
<b>Cost Centre: Transfer Stations</b>						
<i>Program: Transfer Station Projects</i>						
Gatton Landfill Cell 5 (SEQCSP)	1,320,000	389,972	(1,000,000)	320,000	320,000	-
Laidley Landfill Capping Design	30,000	-		30,000	-	30,000
Oil Buildings Upgrade and Maintenance	25,000	21,114		25,000	-	25,000
Old Gatton Landfill Capping	30,000	-		30,000	-	30,000
Waste Management Signage Review	22,000	-		22,000	-	22,000
<b>Transfer Station Projects Projects Total</b>	<b>1,427,000</b>	<b>411,087</b>	<b>(1,000,000)</b>	<b>427,000</b>	<b>320,000</b>	<b>107,000</b>
<b>Cost Centre: Public Order &amp; Safety</b>						
<i>Program: Public Order and Safety Projects</i>						
CCTV Cyber Security Improvements	75,000	4,472	(70,000)	5,000	-	5,000
Gatton Depot CCTV	9,500	11,110	1,600	11,100	-	11,100
LVRC CCTV	148,000	92,421	(35,000)	113,000	-	113,000
<b>Public Order and Safety Projects Projects Total</b>	<b>232,500</b>	<b>108,003</b>	<b>(103,400)</b>	<b>129,100</b>	<b>-</b>	<b>129,100</b>
<b>Total for PCCS Group</b>	<b>\$ 2,557,250</b>	<b>\$ 930,861</b>	<b>-\$ 1,540,350</b>	<b>\$ 1,016,900</b>	<b>\$ 464,800</b>	<b>\$ 552,100</b>

	Budget	Total (includes committed costs)	Amendment to Adopted Budget	Final Amended 20- 21 Capital Works Budget	Total Amount of Funding	Council Contribution
<b>COMMUNITY AND REGIONAL PROSPERITY</b>						
<b>Cost Centre: Regional Development</b>						
<i>Program: Regional Developments Projects</i>						
Lake Apex Desilting Early Design Works	36,000	30,222	(36,000)	-	-	-
Strategic Land Acquisition	1,250,000	-	(1,250,000)	-	-	-
<b>Regional Developments Projects Projects Total</b>	<b>1,286,000</b>	<b>30,222</b>	<b>(1,286,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cost Centre: Growth &amp; Policy</b>						
<i>Program: NRDP Projects</i>						
Evacuation Planning (NDRP)	-	62,124	62,124	62,124	27,500	34,624
<b>NRDP Projects Projects Total</b>	<b>-</b>	<b>62,124</b>	<b>62,124</b>	<b>62,124</b>	<b>27,500</b>	<b>34,624</b>
<b>Cost Centre: Community Wellbeing</b>						
<i>Program: Community Wellbeing Projects</i>						
Sound Level Meter	8,300	7,412	-	8,300	-	8,300
<b>Community Wellbeing Projects Projects Total</b>	<b>8,300</b>	<b>7,412</b>	<b>-</b>	<b>8,300</b>	<b>-</b>	<b>8,300</b>
<b>Cost Centre: Gatton Child Care Centre</b>						
<i>Program: Gatton Child Care Projects</i>						
Gatton Childcare Centre Refurbishment	75,000	43,306	-	75,000	-	75,000
<b>Gatton Child Care Projects Projects Total</b>	<b>75,000</b>	<b>43,306</b>	<b>-</b>	<b>75,000</b>	<b>-</b>	<b>75,000</b>
<b>Total for CRP Group</b>	<b>\$ 1,369,300</b>	<b>\$ 143,064</b>	<b>-\$ 1,223,876</b>	<b>\$ 145,424</b>	<b>\$ 27,500</b>	<b>\$ 117,924</b>
<b>Total for Council</b>	<b>\$ 25,917,430</b>	<b>\$ 14,672,856</b>	<b>-\$ 6,281,754</b>	<b>\$ 19,635,677</b>	<b>\$ 10,118,247</b>	<b>\$ 9,517,430</b>

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**10.3 Register of Cost Recovery and Commercial Fees and Charges 2022-23**

**Author:** Kirsty Johnson, Coordinator Revenue Services; Jodi Marchant, Chief Financial Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

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**Purpose:**

The purpose of this report is to seek the adoption of Council's 2022-2023 register of fees and charges, effective from 1 July 2022.

**Officer's Recommendation:**

**THAT Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022.**

**RESOLUTION**

**THAT Council adopt the Lockyer Valley Regional Council 2022/2023 Register of Fees and Charges, as attached to these minutes, with an effective date of 1 July 2022.**

**Moved By: Cr Wilson**

**Seconded By:**

**Cr Hagan**

**Resolution Number: 20-24/0564**

**CARRIED  
6/0**

**Executive Summary**

The adoption of fees and charges forms an integral part of Council's annual budget process and ensures cost recovery fees and charges reflect the true cost of providing the associated service. Adoption of the register of fees and charges also ensures compliance with Council's legislative obligations.

In the 2022-23 financial year, fees and charges are currently forecast to produce approximately \$5 million in operating revenue.

**Proposal**

Cost recovery fees are set at or as close as possible to full cost, with commercial fees set at rates that reflect market and other associated conditions. In general terms, the cost of services should be borne through fees and charges by those customers who benefit from them.

This position reflects the recovery constraints of Section 97 of the *Local Government Act 2009* in that a cost recovery fee, other than an application fee, must not be more than the cost to Council of taking the action for which the fee is charged.

Key items within the fees and charges for 2022-23 include:

- 3 new fees
- Refund Processing Fee

- Hire of Recreation Reserves or Council Lands – Fairways Park
  - 12 month fee for use of facility for commercial use
  - 6 month fee for use of facility for commercial use
- 3 discontinued fees
- Interlibrary loans from other than a Queensland public Library
- Installation Fee Non Profit and Commercial
- Bond – Spray Backpack
- 248 fees have increased by 4.01% or more
- 24 fees have increased by 10% or more (average \$140.26)
- 11 fees have increase by 20% or more (average \$148.63)
- 330 fees have increased more than \$20.00 (average 4.15%)
- 279 fees have increased more than \$40.00 (Average 4.10%).

The pest management fees herbicide subsidy is to remain at 50% of cost and include 17 species of weeds.

There are 8 building and plumbing fees that remain unchanged. Most other Fees have increased in accordance with the 4% increase, increasing a slightly more in areas to take into consideration rounding:

- average percentage change of 4.37%
- average dollar change of \$10.47

Most planning and development related fees have increased in accordance to maintain their relativity to the costs incurred:

- average percentage change of 2.97%
- average dollar change of \$147.90
- largest dollar increase of \$1780.00, however this is in accordance with the 4% parameters
- no changes to 98 fees

Most health and regulatory services related fees have increased in accordance with the adopted parameters to maintain their relativity to the costs incurred:

- average percentage change of 4.12%
- average dollar change of \$12.04
- higher risk personal appearance service design assessment fee has decreased to bring in line with other like fees.

Most animal related fees have increased to maintain their relativity to the costs incurred:

- Entire Dog registration increased from 135.00 to \$140.00 or 3.70%
- Desexed dog registration had no increase
- Regulated Dog registration increased \$25.00 or 5.26%
- Pensioner entire dog registration increased from \$80.00 to \$83.00 or 3.75%
- Pensioner desexed dog registration also had no increase.

There are seven fees for animal control and registration that remain unchanged. The average percentage change is 4.84% and the average dollar change for animal control and registration fees is \$6.42.

No changes were made for the swimming pools.

All camping fees increased by 4% in accordance with the council parameters.

Most show grounds related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred:

- average percentage change of 2.91%
- average dollar change of \$5.85
- five fees remain unchanged

Public Halls and Function Rooms

- average percentage change of 3.44%
- average dollar change of \$3.26
- not for profit groups to commence making contributions towards the general operation of facilities. 80% discount will be granted to not for profit groups.

Saleyards related fees had no major changes. High percentage increases however the dollar figure is low. Example Yard fees for cattle increased 13.64%, resulting in a \$0.60 increase.

Cemetery fees increased by the Council index of 4%.

Childcare:

Fees have increased as per the below table:

Fee Name	21/22	22/23	% increase	\$ Increase
Kindergarten (3 or more days per week)	\$90.00	\$99.00	10.00%	\$9.00
Daily Rate - Nursery (9 or more hours)	\$103.00	\$113.00	9.71%	\$10.00
Daily Rate - All other age Groups (9 or more hours)	\$100.00	\$110.00	10.00%	\$10.00
Daily Rate - Nursery (6 hour session)	\$73.00	\$80.00	9.59%	\$7.00
Daily Rate - all other age Groups (6 hour session)	\$70.00	\$77.00	10.00%	\$7.00
Weekly Rate - Nursery (5 days/week booking)	\$463.50	\$510.00	10.03%	\$46.50
Weekly Rate - All other age groups (5 days/week booking)	\$450.00	\$495.00	10.00%	\$45.00
Before School Care	\$25.00	\$27.50	10.00%	\$2.50
After School Care	\$28.00	\$30.50	8.93%	\$2.50
Vacation Care - During school holidays and student free days	\$100.00	\$110.00	10.00%	\$10.00
Late Fee - Charged per 15 Minutes or part thereof after 6:00pm	\$25.00	\$25.00	0.00%	\$0.00
Holiday Absence Discount	50%			

Waste Disposal

- average percentage increase of 3.80%
- average dollar increase of \$3.25
- highest dollar increase is \$35.00 resulting in 3.95% for the commercial contaminated concrete per cubic metre charge, if weigh bridge is not available
- highest percentage increase of 18.18% resulting in \$2.00 increase
- 14 charges remain unchanged

No changes made to the Library and Art Gallery fees as well as the Queensland transport Museum fees.

Options

Option One: Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022.

Option Two: Council adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached, with an effective date of 1 July 2022 with adjustments as proposed by Councillors at the Ordinary Council Meeting.

Option Three: Council do not adopt the Cost Recovery and Commercial Fees and Charges for 2022-2023, as attached.

Previous Council Resolutions

Nil

Critical Dates

Adoption needed on or before 1 July 2022.

**Strategic Implications**

Corporate Plan

Leadership and Council

Finance and Resource

The price increase parameter for fees and charges has been set in line with Council's long-term financial plan, while recognising the Council Cost Index developed by the Local Government Association of Queensland.

As the main cost driver for most fees is labour, the parameter used is an indicative 4% which covers the increase allowed under Council's Certified Agreement as well as taking into consideration the current inflation rates being experienced in the economy. Fees and charges in some instances have been set to achieve Council's requirement to have business units generate sufficient income during the year to cover their respective operating costs plus a return on capital. Other adjustments to the fee amount may be the result of changing costs or service levels, where fees have been combined or abolished, or where fees have been rounded for ease of use.

The revenue expected from fees and charges in the 2022-23 financial year of ~\$5.29 million is less than the amount currently budgeted for the 2021-22 financial year. The reduced forecast revenue is mainly due to conservative estimates in particular for development applications and plumbing and building fees due to uncertainty in the region from recent flood events; global and domestic supply chain disruptions which likely to continue in the medium term; and the ongoing impact due to COVID-19.

Legislation and Policy

Sections 172 and 193 of the *Local Government Regulation 2012* establish the requirements for Council's Revenue Statement and Revenue Policy in relation to information on fees and charges.

Council's Revenue Statement is also required to outline the criteria used to decide the amount of the cost-recovery fee – Section 172(1)(c) and if council conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activity's goods and services – Section 172(1)(d).

Risk Management

Key Corporate Risk Category:

FE1

Reference and Risk Description:

Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

### Consultation

#### *Portfolio Councillor Consultation*

Workshops were conducted with Council in regard to the preparation of the fees and charges register.

#### *Internal Consultation*

The proposed fees and charges contained in the attachments have been reviewed by relevant Group and Branch Managers.

#### *External Consultation*

N/A

#### *Community Engagement*

N/A

### **Attachments**

- 1 [!\[\]\(af91b07700da87e7619e303fb57fd177\_img.jpg\)](#) Cost Recovery and Commercial Fees and Charges for 2022-2023 88 Pages



# Lockyer Valley Regional Council

## 2022/2023 REGISTER OF FEES & CHARGES

Effective from 1 July 2022

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## Lockyer Valley Regional Council

### 1 - Cost Recovery Fees & Charges

The Group Manager Community and Regional Prosperity or the Manager Planning Policy and Community Wellbeing have the discretion to determine the applicable fee where the listed fee in this Register is demonstrated to be incongruous with the specific circumstances of the service to be provided.

#### 1.1 - Animal Management - Impounding

Fees payable to effect the release of animals may include: Impound Fees, After-Hours Impounding Fee, Daily Maintenance Fee, Transport Fee, Advertising Costs, and NLIS tagging (National Livestock Identification Scheme (as applicable).

A dog owner shall also be required to pay any applicable dog registration for a dog to be released.

An infringement notice (on-the-spot fine) may be issued in addition to the applicable fees. The recipient of an Infringement Notice has 28 days from the date of issue of the Notice to choose a response option as detailed on the rear of the Notice. Should no response be received by Council, the Infringement Notice will be referred to the State Penalties Enforcement Register (SPER) for their follow up as an unpaid infringement. Additional fees and charges will then be imposed by SPER against the recipient of the Notice should this occur.

##### 1.1.1 - Impounding Fees (Livestock & Poultry)

###### Large Animals

Horses (other than Stallions) & Cattle (other than Bulls)	\$170.00	\$177.00	\$177.00	4.12%	\$7.00	N
Stallion or Bull	\$235.00	\$245.00	\$245.00	4.26%	\$10.00	N

###### Small Animals

Sheep, Goats & Swine	\$45.00	\$45.00	\$45.00	0.00%	\$0.00	N
Poultry	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N

###### Transport Fees - Stock

Transport by Private Carrier					At cost	N
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###### Large Animals

Horses & Cattle - Minimum Charge (per load)	\$160.00	\$166.00	\$166.00	3.75%	\$6.00	N
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###### Small Animals

Sheep, Goats & Swine - Minimum Charge (per load)	\$85.00	\$88.00	\$88.00	3.53%	\$3.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### NLIS Tagging (National Livestock Identification Scheme)

NLIS Tag and Administration Fee	\$75.00	\$78.00	\$78.00	4.00%	\$3.00	N
Charge is for first animal, additional animals will be at 50% of charge.						

### After Hours Fee - Stock

After Hours Fee	\$160.00	\$166.00	\$166.00	3.75%	\$6.00	N
In addition to other applicable fees.						

### Daily Maintenance Fee - Care and Upkeep of Impounded Stock

Where animals are hand fed, the actual cost of hand feeding shall be added.

Horses & Cattle	\$45.00	\$47.00	\$47.00	4.44%	\$2.00	N
Sheep, Goats & Swine	\$25.00	\$26.00	\$26.00	4.00%	\$1.00	N

### Advertising Impounding Notice

Fee					At Cost	N
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### 1.1.2 - Impounding Fees (Dogs and Cats)

First & Second Impound (in Financial Year) Release Fee - Registered Dog	If all applicable conditions are met - No Charge				N	
<p>During the financial year, the First and Second Release of a current registered dog that was not involved (i.e. the alleged offending dog) in a dog attack on a person and or an animal OR has no history of being previously impounded OR its owner having received a Warning Notice or an Infringement for any animal that they own or keep, will require only require the payment of any applicable afterhours fee and all applicable daily maintenance charges (no impounding fee will apply).</p> <p>The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.</p>						
<p>During the financial year, the First and Second Release of a current registered dog that was not involved (i.e. the alleged offending dog) in a dog attack on a person and or an animal OR has no history of being previously impounded OR its owner having received a Warning Notice or an Infringement for any animal that they own or keep, will require only require the payment of any applicable afterhours fee and all applicable daily maintenance charges (no impounding fee will apply).</p> <p>The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.</p>						
Impound Release Fee for all impounded un-registered dogs or registered dogs if the criteria above is not met, and all impounded cats	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N
<p>The owner shall also be required to pay any applicable registration fee and/or other fees before the dog is able to be released.</p> <p>The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.</p> <p>The owner shall also be required to pay any applicable registration fee and/or other fees before the dog is able to be released.</p> <p>The owner/s (of any impounded dog) that were identified to the satisfaction of Council, and subsequently failed to release the impounded dog from Council Impound will be issued an Infringement Notice to the value of 2 x Penalty Units for failing to prevent the animal from wandering at large.</p>						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Sustenance Rates Per Day or Part Thereof

Dogs & Cats	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N
The owner shall also be required to pay any applicable registration fee and/or other fees before a dog or cat is able to be released.						

#### After Hours Fees - Cats & Dogs

After Hours Fees - All Animals	\$160.00	\$165.00	\$165.00	3.13%	\$5.00	N
In addition to any other applicable fee.						

#### 1.1.3 - Hire of Dog or Cat Traps

Trap Hire (max. 10 days) - Pick up / Returned by Resident					Free	Y
Trap Hire (max. 10 days) - Delivered / Returned by Council	\$45.00	\$42.73	\$47.00	4.44%	\$2.00	Y
Fee to be paid prior to delivery.						
Non Return of Trap after expiry of Hire Period	\$15.00	\$15.45	\$17.00	13.33%	\$2.00	Y
Per day for 1 to > 30 days.						
Replacement Trap Fee	\$220.00	\$209.09	\$230.00	4.55%	\$10.00	Y
30 days after the hire period has expired, the trap will be deemed lost & hirer will be responsible for replacement of trap.						

#### 1.1.4 - Surrender of Animal

Surrender of a Dog to Council by its owner for disposal	\$75.00 plus Price on Application	Y
Min. Fee: \$50.00		
Should the owner be unable / not wanting to keep the dog for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise.		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		
Surrender of a Cat to Council by its owner for disposal	\$75.00 per animal	Y
Min. Fee: \$68.20		
Should the owner be unable / not wanting to keep the cat for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### 1.1.4 - Surrender of Animal [continued]

Surrender of Livestock to Council by its owner for disposal		\$150.00 per animal	Y
		Min. Fee: \$136.37	
Should the owner be unable / not wanting to keep the animal for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise.			
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.			
Surrender of Poultry to Council by its owner for disposal		\$20.00 per animal	Y
		Min. Fee: \$20.00	
Should the owner be unable / not wanting to keep the animal for any reason. The fee is per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise			
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.			

## 1.2 - Animal Management - Registration, Permits & Other

All registrations are for a year or part thereof.

Registration/permit/licence period is 1 July to 30 June unless stated otherwise.

A Veterinarian's Certificate, Statutory Declaration and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pensioner rates only applicable to the holders of Old Age, 100% Disability, or War Veteran (Gold Card) Pension Cards.

### 1.2.1 - Dog Registration (New Registration & Registration Renewal)

Note 1 - Regulated Dogs (Declared Dangerous/Menacing Dogs) - Dogs that are declared Regulated Dogs are required to be registered as Regulated Dogs. If a currently registered dog is declared a Regulated Dog, for the balance of that registration period, the dog's owner will only be liable for the difference in fees between that already paid and the registration fee applicable for a Regulated Dog. No pro-rata fees are made available for Regulated Dogs due to the required inspection regime.

Note 2 - An owner of a dog must register the dog within 14 days after starting to keep the dog.

Note 3 - For new dog registrations between 1 January and 30 April the applicable fee will be 50% of the fee listed in this Register, with the exception of Regulated dogs (refer to Note 1)

#### Dog Registration

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Entire Dog	\$135.00	\$140.00	\$140.00	3.70%	\$5.00	N
Dogs under 6 months of age AND desexed being registered for the first time with LVRC					No Charge	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Dog Registration [continued]

Dogs under 6 months of age AND not desexed being registered for the first time with LVRC	\$40.00	\$40.00	\$40.00	0.00%	\$0.00	N
Desexed Dog	\$46.00	\$46.00	\$46.00	0.00%	\$0.00	N
Regulated Dog - Declared Dangerous Dog/Menacing Dog. Refer to Note 1	\$475.00	\$500.00	\$500.00	5.26%	\$25.00	N
Each Dog at a Licensed Kennels	\$20.00	\$21.00	\$21.00	5.00%	\$1.00	N
Registration Renewal Late Fee	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N
Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.						

#### Dog Registration - Pensioner Owners

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Entire Dog	\$80.00	\$83.00	\$83.00	3.75%	\$3.00	N
Dogs under 6 months of age AND desexed being registered for the first time with LVRC	No Charge					N
Dogs under 6 months of age AND not desexed & being registered for first time with LVRC	\$40.00	\$42.00	\$42.00	5.00%	\$2.00	N
Desexed Dog	\$31.00	\$31.00	\$31.00	0.00%	\$0.00	N
Registration Renewal Late Fee	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N
Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.						
Regulated Dog - Declared Dangerous Dog/ Menacing Dog	No Pensioner discount applicable (refer to Regulated Dog - Note 1 above)					N

#### Accredited Assistance Dogs

Includes Guide Dogs, Hearing Dogs and any other accredited Assistance Dogs.

Handler of dog must hold current "Handler's Identity Card" issued by the Department of Communities, Child Safety & Disability Services for an assistance dog; and the dog is certified as an assistance dog.

Dogs can be registered and issued with a registration tag.

First tag	No Charge - The Animal Management (Cats & Dogs) Act 2008 exempts Assistance Dogs from registration. LVRC registers such dogs for identification purposes only.					N
Replacement tags cost as per replacement tag price	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	N

#### Approved Farm Working Dogs

Farm working dogs meeting the criteria specified by the Animal Management (Cats & Dog) Act 2008, i.e. Dog kept on rural land by an owner who is a primary producer or a person engaged or employed by a primary producer.

Dog can be registered and issued with a registration tag.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Approved Farm Working Dogs [continued]

First tag	No Charge - The Animal Management (Cats & Dogs) Act 2008 exempts approved Farm Working Dogs from registration. LVRC registers such dogs for identification purposes only.					N
Replacement tags cost as per replacement tag price	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	N

### Deceased Dogs - Registration Refund or Replacement Registration

Proof of Deceased Dog - The owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or written notification.

Replacement Dog Registration	Should the dog owner replace a deceased currently registered dog with a new dog, they may apply for a Reduced Registration Fee for the replacement dog (Replacement Registration Tag Fee only) AND not be eligible for any refund of the deceased dogs registration fee.	N
Registration Refund	Upon lodgement of a Refund Application and Proof of Death of the dog within 30 calendar days of the payment of the dog's registration fee, a 100% refund may be given.	N
<p>A refund may be provided upon application where submitted with proof of death of a dog as follows:</p> <ul style="list-style-type: none"><li>• u- up to 31 July = 100% refund</li><li>- 1 August up to 31 December = 50% refund</li><li>•</li></ul> <p>Council may provide a refund upon application with proof of death of a dog as follows:</p> <ul style="list-style-type: none"><li>- up to 31 July = 100%</li><li>• u- up to 31 December =50%</li><li>•</li></ul>		

### Reciprocal Registration

Where a dog is currently registered with another Local Government within Australia & proof of the currency of that registration is provided to LVRC, that dog will be registered at no charge (except for a tag issue charge) for the remainder of the current registration period.

A dog that is only registered on a Micro-Chip Database is not considered to be a registered animal & does not qualify for a Reciprocal Registration.

LVRC Reciprocal Registration	\$20.00	\$21.00	\$21.00	5.00%	\$1.00	N
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### Replacement Registration Tag

First Replacement (per registration year)	Free					N
LVRC Tag Issue Fee	\$20.00	\$21.00	\$21.00	5.00%	\$1.00	N

## 1.2.2 - Animal Permits & Licences

### Permit to Keep Excess Animals

Application Fee for a Permit to Keep Excess Animals	\$355.00	\$370.00	\$370.00	4.23%	\$15.00	N
If permit approved then an initial Permit Fee is to be paid.						

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Permit to Keep Excess Animals [continued]

Annual Renewal Permit Fee	\$135.00	\$140.00	\$140.00	3.70%	\$5.00	N
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#### Kennel/Cattery Licences

##### New Application for Design & Assessment

Application Fee for approval to establish/operate a Kennel/Cattery	\$610.00	\$635.00	\$635.00	4.10%	\$25.00	N
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The fee includes assessment, inspection and issue of licence . Application and all required supporting documentation & fee must be lodged, & plan approval given prior to any business operations. Fee does not include any required dog registration fees.

##### Licence Renewal

Licence Renewal Fee	\$305.00	\$315.00	\$315.00	3.28%	\$10.00	N
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### 1.2.3 - Internal Review Applications

Internal Review Application - Other Animal Matters	\$100.00	\$130.00	\$130.00	30.00%	\$30.00	N
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Application fee is 100% refundable should the application be successful.  
The review is required to be undertaken by an officer equal to or higher in position with Council than the officer initially involved.

Internal Review Applications - Regulated Dog Matters	\$200.00	\$253.00	\$253.00	26.50%	\$53.00	N
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Fee to be refunded if the appeal is successful.

### 1.2.4 - Hire of Anti-Barking Dog Collars

Collars are to be picked up and returned by the customer.

No refund of hire fees if collar is returned prior to the cessation of the hire period.

Citronella Spray or Static Correction type Collar Hire (14 days)	\$25.00	\$23.64	\$26.00	4.00%	\$1.00	Y
Citronella Spray or Static Correction type Collar Hire (28 days)	\$49.00	\$46.36	\$51.00	4.08%	\$2.00	Y

## 1.3 - Health & Regulatory Services

### 1.3.1 - Commercial Use of Local Government Controlled Areas & State/Local Roads

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

If the activity involves the selling of food then a separate Food Licence is also required.

In addition, separate fees are required to be paid for such permit/licence.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Design Assessment

Amendment of Commercial Use of Local Government Control Areas & Roads Permit	\$190.00	\$198.00	\$198.00	4.21%	\$8.00	N
Transfer of Commercial Use of Local Government Control Areas & Roads Permit	\$190.00	\$198.00	\$198.00	4.21%	\$8.00	N
Design Assessment	\$375.00	\$390.00	\$390.00	4.00%	\$15.00	N

### Permit Fee

Stationary Roadside Vending not associated with an adjoining commercial/rural operation (e.g. pie/seafood/fruit & vege sales at specific location)	\$1,675.00	\$1,740.00	\$1,740.00	3.88%	\$65.00	N
Stationary Roadside Vending associated with adjoining commercial business (e.g. shop using footpath to display or sell goods/wares)	\$65.00	\$68.00	\$68.00	4.62%	\$3.00	N
Stationary Roadside Vending - Farmers associated with growing & selling fruit & vegetables produced solely from the land adjoining the roadside location. Such operations may require an initial assessment approval & a permit					Nil	N
Mobile Roadside Vending (e.g. mobile ice-cream van)	\$1,675.00	\$1,740.00	\$1,740.00	3.88%	\$65.00	N
Footpath Dining	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N
Markets (with the main purpose to sell goods/services for profit/gain which can involve having a number of stalls/rides/displays, operated by either single or multiple operators)	\$15.00	\$16.00	\$16.00	6.67%	\$1.00	N
Markets/Fairs/Public activities with the main purpose to fund raise (not for profit) or promote, e.g. display of goods, street parade, ceremonies, fund raising, cake stalls, information booths, etc. includes when operated by a not for profit organisation having a number of stalls/rides/displays operated by either single or multiple operators as part of the event are administered under Subordinate Local Laws 1.12 or 1.14 (see 1.3.6 or 1.3.7 below). Per event in a 12 month period (e.g. weekly (52) or monthly (12)).						

### 1.3.2 - Signs & Advertisements

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

### Design Assessment

Design Assessment of Sign & Advertising Device or Alteration to Existing Signs	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N
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### Permit Fee

Roadside Signs - 0 to 5m2	\$155.00	\$160.00	\$160.00	3.23%	\$5.00	N
Roadside Signs - 5 to 20m2	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Permit Fee [continued]

Roadside Signs - Over 20m2	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N
Signs advertising local businesses	\$85.00	\$90.00	\$90.00	5.88%	\$5.00	N
Community Signs (application with documentation of community promotion with nil fee)					Nil	N

### 1.3.3 - Shared Facility Accommodation (e.g. Backpackers/Hostels)

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Design Assessment

Amendment of Shared Facility Accommodation Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
Design assessment of Accommodation with Shared Facilities for new premises or alteration to existing Accommodation with shared facilities includes shared bedroom/dormitory, bathroom, showers & toilets	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N

#### Permit Fee

New/Annual Permit Fee for Shared Facility Accommodation 1-15 bedrooms	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
New/Annual Permit Fee for Shared Facility Accommodation 16-50 Bedrooms	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
New/Annual Permit Fee for Shared Facility Accommodation 51 & over bedrooms	\$545.00	\$565.00	\$565.00	3.67%	\$20.00	N

#### Transfer

Transfer of Rental Accommodation With Shared Facilities Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
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### 1.3.4 - Temporary Homes

Temporary Homes - Application Fees	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N
Temporary Homes - Renewal 6 Months	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N

### 1.3.5 - Caravan Parks & Camping Grounds

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Design Assessment

Amendment of Caravan Parks & Camping Grounds Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
Design Assessment - Caravan Parks & Camping Grounds	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N

#### Permit Fee

New/Annual fee for Camping Ground Permit	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Per approved developed camping site.						
New/Annual fee for Caravan Park Permit	\$15.00	\$16.00	\$16.00	6.67%	\$1.00	N
Per approved developed caravan site.						

#### Transfer

Transfer Caravan Park Permit or Camping Ground Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
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### 1.3.6 - Temporary Entertainment Events (Subordinate Local Law No. 1.12)

Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event). Pre-lodgement meeting are recommended.

Amendment of Temporary Entertainment Events Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
Transfer of Temporary Entertainment Events Permit	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
Temporary Entertainment Event - Assessment Fee	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N
Temporary Entertainment Event - Permit	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N
Per event (within 12 months) held on Local Government controlled areas; & State/Local Government controlled roads.						

### 1.3.7 - Regulated Activities on Local Government Controlled Areas and Roads (Subordinate Local Law No 1.14)

Assessment of Regulated Activities Permit - Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event. Pre-lodgement meeting are recommended.

#### Design Assessment & Permit Fee

Public activity not being used for profit, e.g. display of goods, street parade, ceremonies, etc	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N
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### 1.3.8 - Food Act 2006

Amendment of Food Business Licence	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Fixed Food Premises

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Design Assessment

Fixed Food Premises - Design Assessment Fee	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N
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### Licence Fee

#### Low Risk Premises

Bed & Breakfast or Home stay (that only serve to occupants) & Motels breakfast only.

New Licence Fee/Renewal	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Bed & Breakfast or Home stay (that only serve to occupants) & Motels breakfast only.						

#### Higher Risk Premises

Food manufacture, café/restaurant, takeaway food bar, caterer (on-site & off-site including childcare centre, hospital kitchen & nursing home).

New Licence Fee/Renewal -Category 1	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Premises with a single customer service area & food preparation area.						
New Licence Fee/Renewal - Category 2	\$545.00	\$565.00	\$565.00	3.67%	\$20.00	N
Premises with more than one customer service area or food preparation area and any food manufacturer.						

### Mobile Food Premises

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Design Assessment

Mobile Food Premises - Design Assessment Fee	\$380.00	\$395.00	\$395.00	3.95%	\$15.00	N
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### Licence Fee

New Licence Fee/Renewal - Mobile Food Vehicle	\$545.00	\$565.00	\$565.00	3.67%	\$20.00	N
New Licence Fee/Renewal - Local Water Carrier	\$290.00	\$300.00	\$300.00	3.45%	\$10.00	N

### Temporary Food Business

1 day event	\$75.00	\$80.00	\$80.00	6.67%	\$5.00	N
2-9 days (consecutive)	\$150.00	\$155.00	\$155.00	3.33%	\$5.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Temporary Food Business [continued]

Annual Licence (e.g. monthly markets at nominated locations)	\$230.00	\$239.00	\$239.00	3.91%	\$9.00	N
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#### Food Safety Programs

Food Safety Program Accreditation with 3rd Party Advice	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Food Safety Program Approval	\$545.00	\$565.00	\$565.00	3.67%	\$20.00	N
First 5 hours (desk top audit inspection & report) then charged at hourly rate.						
Food Safety Audit	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
First 5 hours (audit & report) then charged at an hourly rate.						
Food Safety Program Amendment	\$280.00	\$291.00	\$291.00	3.93%	\$11.00	N

### 1.3.9 - Public Health (Infection Control for Personal Appearance Services) Act 2003

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

#### Design Assessment

Higher Risk Personal Appearance Service - Design Assessment Fee	\$420.00	\$395.00	\$395.00	-5.95%	-\$25.00	N
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#### Licence Fee

New Licence Fee/Renewal - Higher Risk Personal Appearance Services	\$390.00	\$405.00	\$405.00	3.85%	\$15.00	N
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#### Transfer

Transfer of Higher Risk Personal Appearance Service Licence	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
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#### Amendment

Amendment of a Higher Risk Personal Appearance Services Licence which involves refurbishment of the premises	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
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### 1.3.10 - Miscellaneous

Lodgement of Application for a Review of a Local Government Decision (non-animal related matters including issue of infringements)	\$200.00	\$200.00	\$200.00	0.00%	\$0.00	N
Fee to be refunded if the appeal is successful.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Inspection Fee

Inspection Fee Per Hour	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
(1 hour minimum) relating to Public Health (Infection Control for Personal Appearance Services) Act 2003; Food Act 2006; Environmental Protection Act 1994; Relevant Local Law.						
Additional Fee Per Hour	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N
(1hr minimum) relating to design assessment meeting where plans require drafting by Council to meet compliance with legislation.						

### Health Searches

Compliance Search	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Compliance Search includes inspection & report for licences/permits etc pursuant to Public Health (Infection Control for Personal Appearance Services) Act 2003, Food Act 2006, Environmental Protection Act 2006 & relevant Local Laws.						
Record (File) Search Only	\$190.00	\$200.00	\$200.00	5.26%	\$10.00	N

### Licensing/Permits Discounts/Pro-rata Fees

Registered charitable organisations, churches, non-profit organisations may receive 50% refund/discount from the prescribed fee subject to production of appropriate verification.

Pro-rata fees will apply upon a new application, relating to the annual licence/permit fee only, when the application is made within 6 months from the renewal date. This does not apply to the design assessment or other fees.

Within 6 months from the renewal date	25% Discount					N
Within 3 months from the renewal date	50% Discount					N
All Licenses/Permits not paid by due date will attract a late fee	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N

### Compliance Notices

Overgrown Properties Compliance Notice	\$280.00	\$291.00	\$291.00	3.93%	\$11.00	N
Administration costs for failure to comply with first compliance notice.						
Contracting Costs	At Cost					N
In addition to any Compliance Notices.						

### Seized & Impounded Items

Removal, Storage and Administration Costs	At Cost	N
Costs associated with the removal, storage & administration of such items as unregistered abandoned vehicles, shopping trolleys, abandoned goods, illegal other materials or things (relating to Local Laws or State Legislation).		

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Refunds

If a Design Assessment & Licence/ Permit fees are paid & the approval is not given or the application is withdrawn prior to the approval, the applicable licence/permit fee only may be refunded	Applicable Fee with Conditions					N
Note design assessment fee is retained. All requests for refunds must be writing.						
If the activity only requires a licence/ permit & subsequently the application withdrawn prior to assessment, 50% of the applicable fee paid may be refunded	Applicable Fee with Conditions					N
All requests for refunds must be writing.						
Refund Processing Fee	\$60.00	\$60.00	\$60.00	0.00%	\$0.00	N
All requests for refunds must be writing.						

### Water Testing

Water testing for drinking water (commercial business only)	\$185.00 plus actual laboratory costs					N
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## 1.4 - Finance & Administration

### 1.4.1 - Right to Information

Application fees and processing charges are set by the State Government under the Right to Information Act 2009.

Fees apply where the application does not concern the applicants personal affairs.

#### Application Fee

Right To Information Application Fee	\$52.60	\$52.60	\$52.60	0.00%	\$0.00	N
Advice on State land applications (road closures, road licences, permits to occupy, State leases)	\$500.00	\$500.00	\$500.00	0.00%	\$0.00	N

#### Processing Charges

No processing charge applies where processing time is less than 5 hours.

Searching, Retrieving etc	\$8.15	\$8.00	\$8.00	-1.84%	-\$0.15	N
For each 15 mins or part of 15 mins.						

#### Access Charges

Copy of Released Material	\$0.25	\$0.25	\$0.25	0.00%	\$0.00	N
Per black and white printed A4 page.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 1.5 - Planning & Development

### 1.5.1 - Planning Fees - Explanatory Notes

#### Fee Strategy

All Fees & Charges are imposed under Section 97 of the Local Government Act 2009.

All development applications are required to be accompanied by the relevant fee.

An application is not considered to be a properly made application until the relevant fee has been paid. Applicants are encouraged to discuss the calculation of the relevant fee with the Development Assessment Team prior to the lodgement of the development application.

#### Combined Applications or Applications Involving More Than One Type of Development &/Or Multiple Uses

Where an application involves more than one type of development and/or uses, the fees shall be cumulative.

#### Fees for Development not listed in this Register

The fee for a development permit for a use not defined in the planning scheme or any other service not listed in this register shall be determined by either the Group Manager Community and Regional Prosperity or the Manager Planning, Policy and Community Wellbeing. Where necessary, the Manager Planning, Policy and Community Wellbeing, Group Manager Community and Regional Prosperity and Chief Executive Officer may determine the relevant fee, having regard to the fees in this section.

#### Pre-Lodgement Meetings

Pre-lodgement meetings are no Charge.

Council may consider a 10% discount in the applicable application fee for proposals that utilise Council's prelodgement meeting service and an information request is not required to be issued.

#### Bona-Fide Not For Profit Organisations

A 50% reduction in the fee is applicable to non-profit organisations (evidence to be supplied) including Australian Taxation Office certificate confirming a Not-For-Profit organisation.

### 1.5.2 - Additional Fees for Assessment of Technical Reports

Any development application which requires Council or an external consultant engaged by Council's Development Assessment Team to assess/review technical/specialist reports submitted in support of an application or required as a result of an information request or required by a condition of any approval, is to pay the applicable application fee plus a technical report assessment cost as detailed in Section 1.7.1 of this schedule. Additional fees are applicable for resubmission of technical reports as detailed in section 1.7.1. This cost must be paid for the application to be considered property made.

Name	Year 21/22	Year 22/23		Increase		GST
	Last YR Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)	%	Increase \$	

### 1.5.3 - Major Projects

For major projects not covered in the scope of these fees, the fee will be determined by the Manager Planning, Policy and Community Wellbeing &/or Council based on an estimated fee to cover the actual cost for the Council to cover the assessment & determination of the application. The Manager Planning, Policy and Community Wellbeing has the discretion to determine if a project is defined as a "major project" based on:

- the scale of the project;
- the potential impacts to be assessed as part of the project;
- the level of work anticipated by the nominated fee does not represent the level of assessment required;
- the fee is not covered in this schedule of fees & charges; and
- any other relevant consideration.

### 1.5.4 - Refund of Application Fees

If an application is withdrawn prior to it being assessed & decided, a percentage of the application fee will be refunded. The percentage of the application fee to be refunded will depend on how much of the application has been processed:

- Application Part (prior to issues of Confirmation Notice) - 75%
- Information or Referral Part (prior to submission of information response) - 50%
- Notification Part (during notification Part) - 25%
- Decision Part (prior to Council decision) - nil

Where an application has been decided or lapsed the fee will not be refunded.

### 1.5.5 - Definition of Terms

Use Area - the combined total area of floor area, roofed area & uncovered/outdoor use area, it does not include uncovered car parking or landscaping areas.

### 1.5.6 - Infrastructure Agreements

Where an Infrastructure Agreement is required to be executed between Lockyer Valley Regional Council and development proponent/s.

The application fee is by quotation and must be paid prior to Council officers commencing assessments/ review.

## 1.6 - Material Change of Use

### 1.6.1 - Residential & Residential Related

#### Gatton Planning Scheme Area

#### Accommodation Unit (includes boarding houses, budget accommodation, rooming units)

Code Assessment - Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Code Assessment - Plus per unit	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N
Impact Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact Assessment - Plus per unit	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

#### Annexed Unit

Annexed Unit	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### *Bed & Breakfast Accommodation (Host Farm & Farm Stay)*

Code Assessment - Base Fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Plus per room/cottage	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

### *Caravan Park*

Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Plus per site	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

### *Caretaker's Residence*

Caretaker's Residence	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### *Dual Occupancy (Duplex)*

Code Assessment	\$3,270.00	\$3,400.00	\$3,400.00	3.98%	\$130.00	N
Impact Assessment	\$4,095.00	\$4,265.00	\$4,265.00	4.15%	\$170.00	N

### *Dwelling House*

Code or Impact	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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### *Farm Worker's Accommodation/Relative's Accommodation*

Farm Worker's Accommodation/ Relative's Accommodation	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### *Home Based Business*

Home Based Business	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### *Motel*

Base Fee	\$4,100.00	\$4,265.00	\$4,265.00	4.02%	\$165.00	N
Plus Per Room	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

### *Multiple Dwelling*

Code Assessment - Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Code Assessment - Plus per unit	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N
Impact Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact Assessment - Plus per unit	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

### *Small Lot Development (less than 600sqm) on an Existing Lot*

Small Lot Development (less than 600 sqm) on an Existing Lot	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Laidley Planning Scheme Area

#### Accommodation Unit

Code Assessment - Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Code Assessment - Plus per unit	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N
Impact Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact Assessment - Plus per unit	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

#### Apartment

Apartment	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Tourism Accommodation (Bed & Breakfast, Host Farm)

Code Assessment	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Impact Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Plus per room/cottage	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

#### Caravan Park

Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Plus per site	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

#### Caretaker Housing

Caretaker Housing	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Dwelling House

Code or Impact	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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#### Home Based Business

Home Based Business	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Home Occupation

Home Occupation	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Motel

Base Fee	\$4,100.00	\$4,265.00	\$4,265.00	4.02%	\$165.00	N
Plus Per Room	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

#### Multiple Dwelling

Code Assessment - Base fee	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Code Assessment - Plus per unit	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Multiple Dwelling [continued]

Impact Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact Assessment - Plus per unit	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N

### Secondary Rural Dwelling

Secondary Rural Dwelling	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### Dwelling on a Small Lot (less than 600sqm)

Dwelling on a Small Lot (less than 600sqm)	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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## 1.6.2 - Rural

### Gatton Planning Scheme Area

#### Agriculture

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Intensive Agriculture

Code or Impact	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
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#### Natural Timber Harvesting

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Roadside Stall

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Rural Service Industry

Code	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N

### Laidley Planning Scheme Area

#### Agriculture

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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#### Forestry

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Roadside Stall

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### Rural Processing

Code	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N

## 1.6.3 - Animal Related

### Gatton Planning Scheme Area

#### Animal Husbandry

Code	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N

#### Intensive Animal Industries

##### Aquaculture

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

##### Feedlot (Cattle)

<100 beasts	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
100 to 499 beasts	\$8,780.00	\$9,130.00	\$9,130.00	3.99%	\$350.00	N
500 to 1000 beasts	\$17,565.00	\$18,270.00	\$18,270.00	4.01%	\$705.00	N
>1000 beasts	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

##### Kennels

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

#### Intensive Animal Husbandry

##### Cattery

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

##### Piggery

<100 swine	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
100 to 199 swine	\$8,780.00	\$9,130.00	\$9,130.00	3.99%	\$350.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### *Piggery [continued]*

200-500 swine	\$17,565.00	\$18,270.00	\$18,270.00	4.01%	\$705.00	N
>500 swine	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

### *Poultry Farm (Traditional/Organic)*

1 to 999 Birds	\$4,115.00	\$4,281.72	\$4,281.72	4.05%	\$166.72	N
1000 to 200,000 Birds	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N
> 200,000 Birds	\$44,500.00	\$46,280.00	\$46,280.00	4.00%	\$1,780.00	N

### *Laidley Planning Scheme Area*

#### *Animal Husbandry*

Code	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Impact	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N

#### *Intensive Animal Industries*

##### *Aquaculture*

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

##### *Feedlot*

<100 beasts	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
100 to 499 beasts	\$8,780.00	\$9,130.00	\$9,130.00	3.99%	\$350.00	N
500 to 1000 beasts	\$17,565.00	\$18,270.00	\$18,270.00	4.01%	\$705.00	N
>1000 beasts	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

##### *Kennels*

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

#### *Intensive Animal Husbandry*

##### *Cattery*

Code	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N
Impact	\$8,425.00	\$8,760.00	\$8,760.00	3.98%	\$335.00	N

##### *Piggery*

<100 swine	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
100 to 199 swine	\$8,780.00	\$9,130.00	\$9,130.00	3.99%	\$350.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### *Piggery [continued]*

200-500 swine	\$17,565.00	\$18,270.00	\$18,270.00	4.01%	\$705.00	N
>500 swine	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

#### *Poultry Farm (Traditional/Organic)*

1 to 999 Birds	\$4,115.00	\$4,281.72	\$4,281.72	4.05%	\$166.72	N
1000 to 200,000 Birds	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N
> 200,000 Birds	\$44,500.00	\$46,280.00	\$46,280.00	4.00%	\$1,780.00	N

#### *Bird Aviaries & Pigeon Lofts*

Code or Impact	\$4,100.00	\$4,265.00	\$4,265.00	4.02%	\$165.00	N
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#### *Dairy*

Code or Impact	\$1,410.00	\$1,465.00	\$1,465.00	3.90%	\$55.00	N
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### 1.6.4 - Commercial

#### *Gatton Planning Scheme Area*

##### *Arts, Crafts & Antiquities*

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

##### *Catering Shop*

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

##### *Commercial Premises*

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Health Care Premises

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

#### Hotel (Includes Tavern)

Code Assessment - Base fee	\$5,520.00	\$5,740.00	\$5,740.00	3.99%	\$220.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

#### Indoor Entertainment

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

#### Off-Street Carparking

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

#### Service Station

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

#### Shop

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

**Shop** *[continued]*

Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
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**Showroom**

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

**Transport Terminal**

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

**Warehouse**

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

**Laidley Planning Scheme Area**

**Bulk Retail**

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

**Catering Room**

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Commercial Premises

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Estate Sales Office

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Funeral Parlour

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### General Store

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Hotel

Code Assessment - Base fee	\$5,520.00	\$5,740.00	\$5,740.00	3.99%	\$220.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Indoor Entertainment

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Indoor Entertainment *[continued]*

Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N
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### Medical/Paramedical Centre

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Passenger Terminal

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Refreshment Service

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Service Station

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Shop

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Veterinary Hospital

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Warehouse

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

## 1.6.5 - Industry

### Gatton Planning Scheme Area

#### Animal Product Processing Industry

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Extractive Industry

Extraction above ground level only (e.g. Bush rock, turf, existing stockpiles)	\$4,100.00	\$4,265.00	\$4,265.00	4.02%	\$165.00	N
<5000 tonnes, per annum	\$4,680.00	\$4,865.00	\$4,865.00	3.95%	\$185.00	N
5000 to 100,000 tonnes per annum	\$20,490.00	\$21,310.00	\$21,310.00	4.00%	\$820.00	N
>100,000 tonnes per annum	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

### Industry

#### Low Impact

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Medium Impact

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

### High Impact

Code Assessment - Base fee	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

### Service Trade

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

### Transport Depot

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

### Laidley Planning Scheme Area

#### Car Repair Station

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Extractive Industry

Extraction above ground level only (e.g. Bush rock, turf, existing stockpiles)	\$4,100.00	\$4,265.00	\$4,265.00	4.02%	\$165.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Extractive Industry *[continued]*

<5,000 tonnes per annum	\$4,680.00	\$4,865.00	\$4,865.00	3.95%	\$185.00	N
5,000 to 100,000 tonnes per annum	\$20,490.00	\$21,310.00	\$21,310.00	4.00%	\$820.00	N
>100,000 tonnes per annum	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

### Industry

#### Light

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Medium

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Noxious, Offensive & Hazardous Industry

Code Assessment - Base fee	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Junk Yard

Code Assessment - Base fee	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Liquid Fuel Depot

Code Assessment - Base fee	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Liquid Fuel Depot *[continued]*

Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
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#### Road Freight Depot

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Transport Depot

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

#### Truck Stop

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$4.00	\$4.00	\$4.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N

### 1.6.6 - Community & Other Facilities

#### Gatton Planning Scheme Area

##### Eco-Tourism Facility

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

##### Educational Establishment

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

**Outdoor Entertainment (Sports Fields, Rodeo Grounds, Outdoor Markets etc.)**

Outdoor Entertainment (Sports Fields, Rodeo Grounds, Outdoor Markets etc.)	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
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**4WD Park (Where Including the Use of Motor Vehicles e.g Cars/Motorbikes)**

Lots Up to 5Ha	\$8,780.00	\$9,130.00	\$9,130.00	3.99%	\$350.00	N
Lots >5Ha	\$35,130.00	\$36,535.00	\$36,535.00	4.00%	\$1,405.00	N

**Special Purpose**

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

**Local Utility**

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

**Telecommunications Facility**

Code Assessment	\$5,360.00	\$5,575.00	\$5,575.00	4.01%	\$215.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

**Laidley Planning Scheme Area**

**Aviation**

Code Assessment	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
Impact Assessment	\$11,715.00	\$12,185.00	\$12,185.00	4.01%	\$470.00	N

**Child Care Facility**

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

**Tourist Accommodation/Tourist Attraction/Eco-Tourism**

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

**Educational Establishment**

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Emergency Services Depot

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

### Hospital

Code Assessment - Base fee	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N
Code Assessment - Plus per m2 of total use area	\$5.00	\$5.00	\$5.00	0.00%	\$0.00	N
Impact Assessment - Base Fee	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment - Plus per m2 of total use area	\$6.00	\$6.00	\$6.00	0.00%	\$0.00	N

### Sport & Recreation

Sport & Recreation	\$5,855.00	\$6,090.00	\$6,090.00	4.01%	\$235.00	N
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### Place of Assembly/Place of Worship

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

### Public Facility

Code Assessment	\$3,515.00	\$3,655.00	\$3,655.00	3.98%	\$140.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

### Public Infrastructure

Code Assessment	\$5,360.00	\$5,575.00	\$5,575.00	4.01%	\$215.00	N
Impact Assessment	\$7,030.00	\$7,310.00	\$7,310.00	3.98%	\$280.00	N

## 1.7 - Planning Other & Copies

### 1.7.1 - Other

Exemption Certificate requested prior to development being undertaken					No Charge	N
Exemption Certificate requested after development has occurred	\$550.00	\$565.00	\$565.00	2.73%	\$15.00	N

### Development Application Triggered by Overlay

Fee does not apply to Building Work not associated with a Material Change of Use

Code Assessment	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
Impact Assessment	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N

Additional fees are not required to assess any technical reports associated with Development Applications Triggered by an Overlay.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Building Works Not Associated With a Material Change of Use

Building Works Not Associated With a Material Change of Use	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N
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#### Concurrence Agency Referral to Council

Concurrence Agency Referral to Council	\$585.00	\$610.00	\$610.00	4.27%	\$25.00	N
Includes (but not limited to) referral under QDC MP1.4						
Minimum Fee for site inspection	\$0.00	\$200.00	\$200.00	∞	\$200.00	N

#### Section 49 - Preliminary Development Approval

Preliminary Development Approval	125% of the relevant application fee for Development Permit					N
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#### Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit

Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit	75% of the relevant application fee	N
The applicable fee is equal to the standard impact/code assessable fee for that use with a 25% reduction for the subsequent DA.		

#### Section 49 - Variation Request

Base Fee	\$29,275.00	\$30,445.00	\$30,445.00	4.00%	\$1,170.00	N
Plus use components, per use area (i.e. commercial uses area, accommodation units area, etc).						
Minimum Fee for site inspection	\$200.00	\$200.00	\$200.00	0.00%	\$0.00	N

#### Fees for Peer Reviews/Assessment of Technical/Specialist Reports

Additional fees apply for peer reviews/assessment of technical/specialist reports (e.g. economic impact assessment, contaminated land study, flood/hydraulics study, traffic study, acoustic study, geotechnical study); or other supporting documents lodged with an application or required as a result of an information request or required by a condition of any approval where Council staff or a specialist consultant is required to be engaged to assess reports.

These fees are required to be paid for the application to be properly made. In general, the applicant will be notified of the requirement for additional fees at Confirmation or Information Stage. The inhouse assessment includes the initial review and one re-submission review. Each subsequent re-submission will incur a fee equivalent to 30% of the original fee. Re-submitted reports that are significantly different to the reviewed report will be charged the full fee.

Fees for Peer Reviews/Assessment of Technical/Specialist Reports	In house assessment: Simple reports are \$535.00 per report; Complex reports are \$1065.00 per report.		Y
	External assessment: Actual cost as charged by the consultant for each review.		
	Fee to be determined in consultation with Planning Staff depending on report to be reviewed.		

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Administration Fee for Return of Bonds, Guarantees, Application Fees etc.

Administration Fee	\$150.00	\$155.00	\$155.00	3.33%	\$5.00	N
Refund Processing Fee	\$0.00	\$60.00	\$60.00	∞	\$60.00	N

All requests for refunds must be writing. Fee does not apply to refund under Section 1.5.4

#### Engineering Reports & Data

Flood Modelling Data associated with a Single Dwelling House only	No Charge					N
Engineering Reports & Data	Price on application					N

#### Minor Change/Extension to Existing Use

Minor Change associated with a Dwelling House	\$525.00	\$545.00	\$545.00	3.81%	\$20.00	N
Minor Change to an approval (involving a change to or cancelling of one condition only and not involving a change to approved plans)	\$940.00	\$980.00	\$980.00	4.26%	\$40.00	N
Minor Change to an approval (involving changes to approved plans only and not involving a change to or cancelling of conditions)	\$940.00	\$980.00	\$980.00	4.26%	\$40.00	N
All other Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a change to or cancelling of any number of conditions)	Base Fee \$965.00 (includes either 1 condition or change to the approved plans) plus \$240.00 per additional condition.					N
Other Change	As per relevant application fee for full scope of development.					N

#### Extension to Relevant (Currency) Period

Fixed Fee	\$1,500.00	\$1,560.00	\$1,560.00	4.00%	\$60.00	N
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#### Request to Cancel Development Approval

Request to Cancel Development Approval	\$410.00	\$425.00	\$425.00	3.66%	\$15.00	N
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#### Resubmission of an Application Where an Application (Not Approval) Has Lapsed in Previous Twelve Months

Code Assessment	25% of the current application fee					N
Impact Assessment	50% of the current application fee					N

#### Request to Consider Application Under a Superseded Planning Scheme

Additional to normal application fees.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Request to Consider Application Under a Superseded Planning Scheme [continued]

Request to Consider Application Under a Superseded Planning Scheme	\$2,340.00	\$2,435.00	\$2,435.00	4.06%	\$95.00	N
Plus the applicable Material Change of Use or Reconfigure a Lot fees						

#### Request for Copy of Decision Notice/Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulations

Request for Copy of Decision Notice/ Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulation	\$30.00	\$30.00	\$30.00	0.00%	\$0.00	N
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#### Cash in Lieu of Car Parking Contribution

Cash in Lieu of Car Parking Contribution	\$20,615.00	\$21,440.00	\$21,440.00	4.00%	\$825.00	N
Per Car Parking Space.						

### 1.7.2 - Request for Building, Plumbing and Planning Information

Charge/Fee applies per lot to which the request applies.

Planning Information / Basic Flood Information / Form 19 per item requested	\$65.00	\$75.00	\$75.00	15.38%	\$10.00	N
Detailed Flood Advice	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N

### 1.7.3 - Town Planning Certificates

Charge is per lot.

Limited Certificate - 5 business day turnaround	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Limited Certificate - Urgent	\$560.00	\$580.00	\$580.00	3.57%	\$20.00	N
2 business day turnaround.						
Standard Certificate - 10 business day turnaround	\$840.00	\$875.00	\$875.00	4.17%	\$35.00	N
Standard Certificate - Urgent	\$1,110.00	\$1,155.00	\$1,155.00	4.05%	\$45.00	N
5 business day turnaround.						
Full (Minimum Fee) - 30 business day turnaround	\$4,220.00	\$4,390.00	\$4,390.00	4.03%	\$170.00	N

### 1.7.4 - Copies of Documents

#### Planning Scheme

Laidley Planning Scheme	\$205.00	\$215.00	\$215.00	4.88%	\$10.00	N
Gatton Planning Scheme 2007	\$415.00	\$430.00	\$430.00	3.61%	\$15.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Planning Scheme CD

Laidley Planning Scheme, plus postage	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	N
Gatton Planning Scheme 2007, plus postage	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	N

### Postage

Postage for Planning Scheme hard copy	\$20.00	\$20.00	\$20.00	0.00%	\$0.00	N
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### Copy of Previous Planning Scheme for the Relevant Area

Per scheme	\$205.00	\$215.00	\$215.00	4.88%	\$10.00	N
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## 1.7.5 - Maps

Single A4 colour zoning maps	\$1.00	\$1.00	\$1.00	0.00%	\$0.00	N
Single A3 colour zoning maps	\$2.00	\$2.00	\$2.00	0.00%	\$0.00	N
Single A2 colour zoning maps	\$22.00	\$22.00	\$22.00	0.00%	\$0.00	N
Single A1 colour zoning maps	\$27.00	\$27.00	\$27.00	0.00%	\$0.00	N
Single A0 colour zoning maps	\$37.00	\$37.00	\$37.00	0.00%	\$0.00	N

## 1.7.6 - Other Services

Document Preparation Including Deeds of Agreement, etc	Deposit of \$130.00 with full cost to be reimbursed prior to handover of the document					Y
Legal Fees	Full reimbursement of Council Legal Fees					Y
Written Planning & Development Advice - Domestic Scale	\$85.00	\$81.82	\$90.00	5.88%	\$5.00	Y
House, relatives apartment, home based businesses, rural boundary realignment etc.						
Written Planning & Development Advice - Development	\$355.00	\$336.36	\$370.00	4.23%	\$15.00	Y
Dual occupancies, multiple units, non residential uses, subdivisions etc.						
Planning Assessment/Written Reports Which Will Cover the Costs Incurred By Council in Preparation of Reports	Price on application					N
	Min. Fee: \$100.00					
Per Hour.						
Assessment of Building Certifiers, Code Compliance, Certificate to Determine & Decide Development Permit for Building Work & Compliance With Planning Scheme	Price on application					N
	Min. Fee: \$150.00					

## 1.7.7 Flood Information Report

Flood Information Report					Price on application	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 1.8 - Reconfiguration of Lots & Operational Works

### 1.8.1 - Reconfigure a Lot

#### Boundary Realignment

Boundary Realignment	\$2,050.00	\$2,130.00	\$2,130.00	3.90%	\$80.00	N
Where no new lots are created e.g. Boundary re-alignment, up to 3 lots or Easement or Lease application.						
Plus Fee per Lot Over 3 Lots	\$295.00	\$305.00	\$305.00	3.39%	\$10.00	N

#### Subdivision

Base Fee	\$2,470.00	\$2,570.00	\$2,570.00	4.05%	\$100.00	N
Plus Fee Per Additional Lot	\$465.00	\$485.00	\$485.00	4.30%	\$20.00	N

#### Staged Subdivision (Reconfiguring a Lot in Stages)

Staged Subdivision	Fee for DA for Stage being applied for plus 20% of the full ROL fee applying for the number of lots in the subsequent staged area (the "preliminary approval area")					N
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#### Signing of Survey Plan

Plan Signing - Standard, Building & Volumetric Format Plan and Community Title Plan	1 into 2 \$970.00 or 3 plus lots \$410.00 per lot					N
Plus Easement or Other Document - Perusal & Signing per document	\$410.00	\$425.00	\$425.00	3.66%	\$15.00	N
Per Document.						

#### Resigning of Plans

Resigning of Plans	\$480.00	\$500.00	\$500.00	4.17%	\$20.00	N
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#### Request for Road Street Names

Request For Road/Street Names	\$1,170.00	\$1,215.00	\$1,215.00	3.85%	\$45.00	N
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#### Advice on Proposed Road Closure

Advice on Proposed Road Closure	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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#### Removal of Access Restriction Strip

Removal of Access Restriction Strip	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
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### 1.8.2 - Operational Work

The fee for any matter relating to a decision for a development application, or other matter not listed or defined in the Register

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Operational Works approval associated with Reconfiguration of Lots

Works relating to Reconfiguring of a Lot (e.g. drainage, stormwater, roadworks & electrical reticulation, street lighting & landscaping works etc.). The fee must be paid upon lodgement of application for application to be 'properly made'.

Where lodged as single integrated application Base Fee	\$1,115.00	\$1,160.00	\$1,160.00	4.04%	\$45.00	N
Plus Fee per additional Lot	\$1,025.00	\$1,065.00	\$1,065.00	3.90%	\$40.00	N

Per additional lot – is based on the number of additional lots for the subdivision as a whole (including all stages), excluding the original lot/s for the subdivision. Where staged, the existing lot/s credit/recognition is captured in the first stage. Any stages beyond the first stage does not include an existing lot credit. Any balance lot/s are not included in the additional lot charge at any time.

If the application is not lodged as an integrated application, the above fees shall be paid for each separate application, with the exception of the following:

Plus Landscaping Works per application	\$835.00	\$870.00	\$870.00	4.19%	\$35.00	N
Plus Electricity reticulation per application	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a change to or cancelling of any number of conditions)	Base Fee \$965.00 (includes either 1 condition or change to be approved plans) plus \$240.00 per additional condition					N

### Operational Works Approval – Not Associated with reconfiguration of lots

This will include road works, stormwater drainage, landscaping, car parking and driveways within a development not associated with reconfiguration of a lot application.

The fee must be paid with lodgement of application for application to be 'properly made' along with a RPEQ certified Bill of Quantities to estimate the value of work

\$1-10,000 ( Value of Work)	Minimum \$855 or 10% of the value of Work ( Whichever is greater)	N
>\$10,000 ( Value of Work)	Base fee \$1285 plus 0.5% of the total value of work	N

1. This Fee Includes: 1 x Pre-start meeting, any hold Point inspection (if applicable), Works on completion inspection (if applicable), any additional inspection resulting from a previous inspection failure will be charged separately
2. Quoted fees include 60% for checking of designs and 40% for inspection of works prior /during construction stage
3. The value of work excludes any GST component
4. Plans relating to engineering design must be certified by an RPEQ prior to submitting to Council
5. A Priced Bill of Quantities certified by an RPEQ must be provided during the lodgement of application

Landscaping application	\$835.00	\$870.00	\$870.00	4.19%	\$35.00	N
Electricity reticulation	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Electricity reticulation – amended design (per plan)	\$100.00	\$100.00	\$100.00	0.00%	\$0.00	N
Vehicle crossover	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Excavation/Filling/Earthworks on Land Not Affected by Temporary Local Planning Instrument for Flood Regulation (Up to 1,800m2 in surface area)	\$1,375.00	\$1,430.00	\$1,430.00	4.00%	\$55.00	N

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

**Operational Works Approval – Not Associated with reconfiguration of lots** [continued]

Excavation/Filling/Earthworks on Land Not Affected by Temporary Local Planning Instrument for Flood Regulation (>1,800m2 in surface area)	\$2,515.00	\$2,615.00	\$2,615.00	3.98%	\$100.00	N
Excavation/Filling/Earthworks on Land Affected by Temporary Local Planning Instrument for Flood Regulation Base Fee	\$3,055.00	\$3,175.00	\$3,175.00	3.93%	\$120.00	N
Plus Technical Review Fee (stormwater/flood report)					Quote for Service	N
Rear access/shared driveways	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Vegetation clearing – Code Assessable	\$1,755.00	\$1,825.00	\$1,825.00	3.99%	\$70.00	N
Vegetation clearing – Impact Assessable	\$2,925.00	\$3,040.00	\$3,040.00	3.93%	\$115.00	N

**Advertising Device/Sign**

Advertising device/signage that is not associated with a Material Change of Use application. The fee must be paid upon lodgement of application for application to be 'properly made'.

Advertising Device/Sign <5m2 (sign face) per sign	\$420.00	\$435.00	\$435.00	3.57%	\$15.00	N
Advertising Device/Sign > 5m2 (sign face) per sign	\$840.00	\$875.00	\$875.00	4.17%	\$35.00	N
Billboard per billboard	\$2,225.00	\$2,315.00	\$2,315.00	4.04%	\$90.00	N

**Operational Works Reinspection**

Inspections for works relating to operational works. For application to be 'property made' the fee must be paid upon lodgement of application.

Reinspection Fee (where insufficient preparation or contractor's staging and/or programming of works necessitates additional inspections, or where pavement inspections have failed) per inspection		\$325.00 during business hours and \$490.00 outside.				N
Bonding of Incomplete Works					Quote for Service	N

**Operational Works - Construction or Modification of a Levee**

Base Fee	\$3,055.00	\$3,175.00	\$3,175.00	3.93%	\$120.00	N
Plus Cost of Technical Assessment to be Undertaken by Qualified External Consultant					Quote For Service	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 1.9 - Building Services

### 1.9.1 - Lodgement Fees

Lodgment fee (applications approved by a private certifier)	\$285.00	\$295.00	\$295.00	3.51%	\$10.00	N
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### 1.9.2 - Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval

Request to determine bond for removing buildings into the Council area					Minimum \$800.00	N
Minimum fee for site inspection					Minimum \$200.00	N
Security bond to be lodged with Council for removal house to be determined on a case by case basis					POA	N
To be determined on a case by case basis.						
Request to determine bond to remove a building (any type of building) from a site in the Council area	\$220.00	\$225.00	\$225.00	2.27%	\$5.00	N
Security bond to be lodged with Council for removal of a building (to be determined on a case by case basis to the value of the proposed building works)					POA	N
To be determined on a case by case basis to the value of the proposed building works.						
Request for siting variation under QDC MP1.1, 1.2 and 1.3	\$545.00	\$565.00	\$565.00	3.67%	\$20.00	N
Request to use a non residential building for temporary residential purposes (e.g. to use a class 10a shed for habitable purposes)	\$550.00	\$570.00	\$570.00	3.64%	\$20.00	N
Request for assessment against a performance requirement for class 1a or 10 buildings that do not meet an acceptable measure under the Planning Scheme specified in S.33 of Building Act	\$550.00	\$570.00	\$570.00	3.64%	\$20.00	N
Request to determine if building work complies with QDC MP2.1 fire safety standard for budget accommodation buildings					By quote. Minimum \$600.00	N
Request for assessment against a performance requirement of QDC MP5.2 higher risk personal appearance services where proposal does not comply with an acceptable measure (per item)	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Per Item.						

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.9.2 - Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval [continued]

Request to determine if building work complies with QDC MP5.7 residential services building standard building requirements (up to 10 persons)				By quote. Minimum \$600.00		N
Request for assessment against a performance requirement for buildings that do not meet an acceptable measure under the QDC MP4.2 water saving targets	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Concurrence Agency Referral matters to be assessed by Local Governments as prescribed in the Planning Regulation 2017, Schedule 9 that are not listed				By Quote		N
Assessment of BCA Performance Solution				By Quote		N

### 1.9.3 - Supply of Plans and Information to Consultants/Building Certifier/Owner

Request for Building, Plumbing and Planning Information / Form 19 - the application and the approval documents for the application (Part B - G1) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Building record search (including copy of site and floor plans if available)	\$340.00	\$340.00	\$340.00	0.00%	\$0.00	N
50% of the fee charged is refundable when a search is cancelled by applicant prior to commencement of search. Refund requests must be in writing. (Search includes plumbing records & OSSF last inspection service date if available). up to 10 business days processing time						
Commercial building record search (includes copy of site and floor plans if available)	\$540.00	\$540.00	\$540.00	0.00%	\$0.00	N
Request for Building, Plumbing and Planning Information / Form 19 - the decision notice or negotiated decision notice for the application (part B - G2) certificates relied on to decide the application (per certificate) (part B - G5)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B - G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	\$140.00	\$140.00	7.69%	\$10.00	N
Request for Building, Plumbing and Planning Information / Form 19 - certificate of classification (part C - H5)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.9.3 - Supply of Plans and Information to Consultants/Building Certifier/

#### Owner [continued]

Request for Building, Plumbing and Planning Information / Form 19 - details of existing buildings on the property if available (part A – D1)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C - H1, 2, 3, 4, 6, 7 other) per item	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - relevant sections of register of show cause and enforcement notice information (for a particular lot on plan) (part A - F3)	\$65.00	\$75.00	\$75.00	15.38%	\$10.00	N
Request for certificate of classification including under section 110 of Building Act minimum fee (additional hours after the first 2 hours charged at \$160 per hour)	\$510.00	\$530.00	\$530.00	3.92%	\$20.00	N
Hourly Rate plus Minimum Fee for Site Inspection \$180.00.						

### 1.9.4 - Miscellaneous

Refund Processing Fee	\$0.00	\$60.00	\$60.00	∞	\$60.00	N
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## 1.10 - Plumbing

### 1.10.1 - Plumbing & Drainage Applications

All applications incur a \$290.00 administration fee which is non-refundable.

Fees also include scrutiny and inspections necessary to issue a compliance certificate for new buildings & additions/alterations to existing buildings with fixtures. Commercial applications may incur additional fees.

**N.B.** Fire hydrants and/or fire hose reels and additional items are calculated at a fixture rate.

Lodgment fee Plus fees per fixture as calculated with reference to the fee scale below.	\$285.00	\$290.00	\$290.00	1.75%	\$5.00	N
Per fixture - no. of fixtures less than or equal to 150	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N
Per fixture - no. of fixtures 151 to 200 inclusive Plus base fee of \$18,000.00.	\$105.00	\$110.00	\$110.00	4.76%	\$5.00	N
Per fixture - no. of fixtures 201 to 250 inclusive Plus base fee of \$23,250.00.	\$85.00	\$90.00	\$90.00	5.88%	\$5.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.10.1 - Plumbing & Drainage Applications [continued]

Per fixture - no. of fixtures 251 to 300 inclusive Plus base fee of \$27,500.00.	\$65.00	\$65.00	\$65.00	0.00%	\$0.00	N
Per fixture - no. of fixtures greater than or equal to 301 inclusive Plus base fee of \$30,750.00.	\$50.00	\$50.00	\$50.00	0.00%	\$0.00	N
Minor applications - no fixtures - lodgement and inspection process (one inspection) (i.e. new water service)	\$400.00	\$415.00	\$415.00	3.75%	\$15.00	N
Services not associated with fixtures (e.g. water mains, manufactured buildings, fire services, temporary site ablutions)					By Quote	N
Project Services - compliance assessment for public sector entities (e.g. State Government)					By Quote	N

### 1.10.2 - On-Site Sewerage Facilities

New installation, upgrade or alteration to existing facility including HSTP, septic tank, waterless toilet or grey water treatment facility.

Application and inspection process (two inspections)	\$530.00	\$545.00	\$545.00	2.83%	\$15.00	N
Commercial OSSF (over20EP) land application area only (two inspections)	\$530.00	\$545.00	\$545.00	2.83%	\$15.00	N
Minor land application area change (e.g. moving turf valve for shed) (one inspection)	\$410.00	\$415.00	\$415.00	1.22%	\$5.00	N

For example, moving turf valve for shed.  
one inspection.

### 1.10.3 - Amended Permit/Plan Fee or Extension of Time

Amended plan assessment and/or extension of time	\$280.00	\$290.00	\$290.00	3.57%	\$10.00	N
Amended plan assessment – Minor	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N

### 1.10.4 - Alternate Solution

Applications that contain alternate solutions as part of compliance assessment (fee is additional to application fees)					By Quote	N
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### 1.10.5 - Inspections

At Officer's discretion.

Additional or re-inspections	\$120.00	\$125.00	\$125.00	4.17%	\$5.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.10.5 - Inspections [continued]

Inspections for major projects or projects with complicating factors (hourly rate)					By Quote	N
After hours monday - friday	\$280.00	\$290.00	\$290.00	3.57%	\$10.00	N
Saturday & sunday	\$400.00	\$415.00	\$415.00	3.75%	\$15.00	N

### 1.10.6 - Concurrent Agents Fee - Planning Regs

Concurrence for onsite wastewater management (fee is inclusive when Council is the assessment manager for a development approval)	\$120.00	\$127.00	\$127.00	5.83%	\$7.00	N
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### 1.10.7 - Refunds

Refund Processing Fee	\$60.00	\$60.00	\$60.00	0.00%	\$0.00	N
Refunds	Cancelled/Withdrawn applications – A refund of 50% of fees paid is applicable where an application has been assessed or a permit is issued but no inspections are performed. Requests for refunds must be in writing. (N.B. lapsed permits are non-refundable) (When permits have not reached assessment stage the lodgment/administration fee only is retained).					N

### 1.10.8 - Supply of Plans & Information to Consultants/Building Certifier/Owner

No refunds shall apply.

Request for Building, Plumbing and Planning Information / Form 19 - plan of any sanitary drain within or adjacent to the property, including approved connection point and any limitations on capacity (class 1 and 10 'as constructed' sanitary drainage plan) (part A - A1)	\$65.00	\$71.00	\$71.00	9.23%	\$6.00	N
Request for Building, Plumbing and Planning Information / Form 19 - a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B - G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	\$140.00	\$140.00	7.69%	\$10.00	N
Request for Building, Plumbing and Planning Information / Form 19 - certificates relied on to decide the application (part B - G5) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - hydraulic services plans (existing commercial buildings) class 2 to 9 'as constructed' (part A - D3)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.10.8 - Supply of Plans & Information to Consultants/Building Certifier/

Owner [continued]

Request for Building, Plumbing and Planning Information / Form 19 - Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C - H1, 2, 3, 4, 6, 7 other) per item	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - the application and the approval documents for the application (Part B - G1) per certificate	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N
Request for Building, Plumbing and Planning Information / Form 19 - details of any required land application area for on-site disposal of sewerage, including any reserve area (part A - A5)	\$65.00	\$71.00	\$71.00	9.23%	\$6.00	N
Request for Building, Plumbing and Planning Information / Form 19 - details of approved swimming pool discharge point (part A - A6)	\$65.00	\$70.00	\$70.00	7.69%	\$5.00	N

### 1.10.9 - Backflow Prevention Devices

Commercial annual registration fee - first device	\$75.00	\$75.00	\$75.00	0.00%	\$0.00	N
Commercial additional devices - each up to 20 devices	\$20.00	\$20.00	\$20.00	0.00%	\$0.00	N
Commercial additional devices - each greater than 20 devices	\$15.00	\$16.00	\$16.00	6.67%	\$1.00	N
Domestic dwelling - each device	\$30.00	\$30.00	\$30.00	0.00%	\$0.00	N

### 1.10.10 - File Reinstatement Fee

Compliance inspections & compliance certificate requests for permits. Applicable to applications approved prior to 1 July 2019 only. (Includes one inspection)	\$410.00	\$425.00	\$425.00	3.66%	\$15.00	N
Compliance inspections & compliance certificate requests for permits. Applicable to applications approved after 1 July 2019	By Quote					N

### 1.10.11 - Consultants

Requested consultancy, site inspections, design and advice/assistance (at the discretion of the Coordinator Building and Plumbing)	By Quote					Y
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.11 - Engineering & Design

Application fee including inspection fee.

#### 1.11.1 - Undertake Minor Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Minor Works Less than \$20,000.

Construction of property access (driveway)	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Construction of property access (driveway) - self assessable	\$125.00	\$130.00	\$130.00	4.00%	\$5.00	N
Installation of cattle grid and/or gate	\$220.00	\$230.00	\$230.00	4.55%	\$10.00	N
Undertake minor works (earthworks, vegetation removal, installation of water main)	\$180.00	\$185.00	\$185.00	2.78%	\$5.00	N
Traffic Management – Short term works	\$180.00	\$188.00	\$188.00	4.44%	\$8.00	N
Traffic Management – Long term works	\$220.00	\$228.00	\$228.00	3.64%	\$8.00	N
Other (to be specified)				Price on application		N
Reinspection Fee (per reinspection)	\$90.00	\$95.00	\$95.00	5.56%	\$5.00	N

#### 1.11.2 - Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Major Works Greater than \$20,000.

Application Fee, Including Inspection Fee		Price on application	N
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#### 1.11.3 - Road Inspection Fee - Removal Dwelling

Inspection Fee		Price on Application	N
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#### 1.11.4 - Infrastructure Reports & Data

Infrastructure Reports & Data	\$100.00	\$100.00	\$100.00	0.00%	\$0.00	N
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### 1.12 - Headworks - Infrastructure Contributions

Headworks Contributions indicating in Section 14 of the Planning & Development Fees are applicable for applications which have been approved prior to 1 July 2011 & are conditioned in accordance with Planning Scheme Policies from the Gatton Shire Council Planning Scheme 2007 & Laidley Shire Council Planning Scheme 2003.

Applications approved after 1 July 2011 will be conditioned in accordance with Council's Adopted Infrastructure Charges Resolution which is available on the Lockyer Valley Regional Council's website under the Planning information tab.

#### 1.12.1 - Headworks Charges - Roads, Parks, Water & Sewerage

See separate policies for application of charges.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 1.12.2 - Roadworks Contribution Scale

Calculated per additional new lot created in a subdivision or as a development condition.

Former Gatton Shire Council Area Only.

#### Existing Road Standard

Bitumen sealed pavement 5.6m wide or more	\$2,055.00	\$2,135.00	\$2,135.00	3.89%	\$80.00	N
Bitumen sealed pavement 3.8 m wide or more	\$2,565.00	\$2,670.00	\$2,670.00	4.09%	\$105.00	N
Gravelled pavement	\$4,105.00	\$4,270.00	\$4,270.00	4.02%	\$165.00	N
Formed only	\$5,175.00	\$5,380.00	\$5,380.00	3.96%	\$205.00	N

### 1.12.3 - Public Open Space Contribution

Gatton & Laidley	\$4,885.00	\$5,080.00	\$5,080.00	3.99%	\$195.00	N
Laidley Planning Scheme - approvals prior to 29/06/09	\$2,260.00	\$2,350.00	\$2,350.00	3.98%	\$90.00	N

### 1.12.4 - Water - Gatton Planning Scheme Area

Gatton - full pressure	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Gatton constant flow	\$6,020.00	\$6,260.00	\$6,260.00	3.99%	\$240.00	N
Placid Hills	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Grantham	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Helidon	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Postmans Ridge	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Withcott	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Table Top	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
Woodlands Rise development area	\$6,310.00	\$6,560.00	\$6,560.00	3.96%	\$250.00	N
All areas - existing property contributing to infrastructure	\$2,560.00	\$2,660.00	\$2,660.00	3.91%	\$100.00	N

### 1.12.5 - Water - Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

Glenore Grove East to Laidley-Esk Shire boundary	\$1,740.00	\$1,810.00	\$1,810.00	4.02%	\$70.00	N
Glenore Grove West to Laidley-Gatton boundary	\$2,335.00	\$2,430.00	\$2,430.00	4.07%	\$95.00	N
Glenore Grove to Laidley town - North of Warrego Highway	\$2,120.00	\$2,205.00	\$2,205.00	4.01%	\$85.00	N
Glenore Grove to Laidley town - South of Warrego Highway	\$2,995.00	\$3,115.00	\$3,115.00	4.01%	\$120.00	N
West Laidley region	\$3,800.00	\$3,950.00	\$3,950.00	3.95%	\$150.00	N
QM Properties region	\$2,760.00	\$2,870.00	\$2,870.00	3.99%	\$110.00	N
Laidley town	\$5,110.00	\$5,315.00	\$5,315.00	4.01%	\$205.00	N

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### 1.12.5 - Water - Laidley Planning Scheme Area [continued]

Forest Hill town	\$2,140.00	\$2,225.00	\$2,225.00	3.97%	\$85.00	N
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#### 1.12.6 - Sewer - Gatton Planning Scheme Area

Gatton	\$2,625.00	\$2,730.00	\$2,730.00	4.00%	\$105.00	N
Helidon	\$2,625.00	\$2,730.00	\$2,730.00	4.00%	\$105.00	N
Woodlands Rise development area	\$4,060.00	\$4,220.00	\$4,220.00	3.94%	\$160.00	N

#### 1.12.7 - Sewer - Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

Laidley town	\$1,740.00	\$1,810.00	\$1,810.00	4.02%	\$70.00	N
Forest Hill town	\$1,740.00	\$1,810.00	\$1,810.00	4.02%	\$70.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2 - Commercial Fees & Charges

### 2.1 - Corporate Services

#### 2.1.1 - Rates Search Fees

Full Rates Search	\$195.00	\$205.00	\$205.00	5.13%	\$10.00	N
Urgent Rates Search	\$265.00	\$275.00	\$275.00	3.77%	\$10.00	N
1 to 2 day turnaround.						
Counter Search	\$30.00	\$31.00	\$31.00	3.33%	\$1.00	N
Ownership, Valuation, Rates and Charges only.						

#### 2.1.2 - Rate Refund Processing Fee

Processing Fee	\$30.00	\$32.00	\$32.00	6.67%	\$2.00	N
After the first refund annually.						

#### 2.1.3 - Administration Fees

Copy of Prior Years Rate Notice	\$7.00 per notice for prior years. No Charge for the current financial year					N
Change of Ownership Fee	\$92.00	\$94.00	\$94.00	2.17%	\$2.00	N
Administration Fee for Dishonoured Payments	\$21.00	\$22.00	\$22.00	4.76%	\$1.00	N
Paper Bill Fee	\$0.00	\$2.00	\$2.00	∞	\$2.00	N
For animal and rates paper notices. To be applied from 1 January 2023.						

#### 2.1.4 - Copy of Financial Statements

Hard Copy of Annual Report (including Financial Statements)	\$13.00	\$14.00	\$14.00	7.69%	\$1.00	N
Soft Copy can be accessed from Council's Website for free.						

#### 2.1.5 - Copy of Council Policies, Local Laws & Public Interest Tests

Hard Copy of Council Policies, Local Laws & Public Interest Tests	\$0.65 per page, Max \$13.00 per Policy/Local Law/Public Interest Test					N
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#### 2.1.6 - Customer Services

Scanning	\$1.00 each page up to \$10.00 maximum	Y
	Min. Fee: \$1.82	
Per page.		

#### Photocopying Fees - Mono

A4	\$0.50	\$0.45	\$0.50	0.00%	\$0.00	Y
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Photocopying Fees - Mono [continued]

A3 Sheet	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Y
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#### Photocopying Fees - Colour

A4	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Y
A3 Sheet	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Y

## 2.2 - Water

### 2.2.1 - Sale of Bore Water From Standpipe

Bore water standpipe sales (per KL)	\$4.75	\$4.75	\$4.75	0.00%	\$0.00	N
Per KL.						
Bond for Bore Key	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N

## 2.3 - GIS Mapping

### 2.3.1 - Large Format Printing/Scanning

#### Printing

A2/A1/A0 sizes (per page)	\$28.00	\$25.45	\$28.00	0.00%	\$0.00	Y
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#### Scanning

A2/A1/A0 sizes (per page)	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
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### 2.3.2 - Road Map Booklet

Road Map Booklet	\$28.00	\$28.00	\$28.00	0.00%	\$0.00	N
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### 2.3.3 - Standard Mapping

For customised mapping requests the charge will be calculated on the standard maps charges plus preparation time based on service charges (below).

For requests relating to Planning Scheme information, please refer to Council's Cost Recovery Fees & Charges item 1.7.5.

A4/A3 Size	\$25.00	\$25.00	\$25.00	0.00%	\$0.00	N
A2/A1 Size	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.3.4 - Digital Spatial Data

Asset/Cadastral data per Sq KM	\$97.00	\$101.00	\$101.00	4.12%	\$4.00	N
Minimum 1km						
Contour/LiDAR data per Sq KM	\$140.00	\$140.00	\$140.00	0.00%	\$0.00	N
Minimum 1km						
Aerial Photography per Tile	\$125.00	\$125.00	\$125.00	0.00%	\$0.00	N
Minimum 1 Tile						

### 2.3.5 - Service Charges

GIS Operator Fee (per hr for Customised mapping only)	\$55.00	\$55.00	\$55.00	0.00%	\$0.00	N
Minimum 1 hour						

### 2.3.6 - Supply Charges

Data Supplied on CD/DVD	\$15.00	\$16.00	\$16.00	6.67%	\$1.00	N
Includes Postage/Delivery.						

## 2.4 - Library

### 2.4.1 - Library Membership

A permanent resident of Queensland	Free	N
A student of an educational establishment in the Lockyer Valley Region	Free	N
A person who is permanently employed in the Lockyer Valley Region	Free	N
A person who resides in the local government areas of the Lockyer Valley Region, Somerset Region, Ipswich City or Toowoomba Region	Free	N

### 2.4.2 - Library Membership - Security Deposits

A Refundable Security Deposit is payable by:

- Non permanent Hotel/Motel residents.
- Persons not permanently residing, attending a school or college, or working in the Lockyer Valley Regional Council area.
- Persons not residing in any of the above reciprocal Regions.
- Persons unable to provide identification with proof of residency.

Non-Permanent Residents	\$50.00	\$50.00	\$50.00	0.00%	\$0.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.4.3 - Other Fees

Inter Library loans from other than a Queensland public library	\$20.00	\$27.27	\$30.00	50.00%	\$10.00	Y
Per request from other institutions.						
Library Card - First Replacement for the year					Free	N
Replacement Card - Any Subsequent card	\$2.00	\$2.00	\$2.00	0.00%	\$0.00	N

### 2.4.4 - Fees for Lost/Damaged Items

Processing Fee	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Replacement Item Supplied by Borrower						
charged when customer has purchased replacement item -Books, DVDs, CDs and magazines may be replaced by the customer with a new copy of the same title and format. For new non-fiction titles and magazines, the same edition is required. Second-hand copies are not acceptable.						
Recovery fee	\$21.00	\$21.00	\$21.00	0.00%	\$0.00	N
charged when outstanding charges for lost or damaged items are referred to a recovery agency						
Minor damage only, including insignificant loss of a part of a toy	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Adult Print Collection	\$41.00	\$41.00	\$41.00	0.00%	\$0.00	N
Audio Books - Adult	\$130.00	\$130.00	\$130.00	0.00%	\$0.00	N
Junior and young adult print collection and audio books	\$26.00	\$26.00	\$26.00	0.00%	\$0.00	N
Reference and local history books	\$130.00	\$130.00	\$130.00	0.00%	\$0.00	N
DVDs, music CDs and audio kits	\$35.00	\$35.00	\$35.00	0.00%	\$0.00	N
Toys and literacy kits	\$62.00	\$62.00	\$62.00	0.00%	\$0.00	N
Where total replacement is required.						
Magazines	\$10.00	\$10.00	\$10.00	0.00%	\$0.00	N
Interlibrary loan	\$57.00	\$57.00	\$57.00	0.00%	\$0.00	N
Tablets, iPads and LaunchPads					Market value of replacement or cost of repair	N

### 2.4.5 - Library Items - Replacement Costs

Replacement Policy:

- Books, Videos, DVDs, CDs & Magazines may be replaced by the borrower with a new copy of the same title & format.
- For new non-fiction titles & magazines, the same year of publication and edition is also required.
- Second-hand copies are not acceptable.

### 2.4.6 - Other Library Fees

Inter library loans from a Queensland public library					Free	Y
Library Bags	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Y
USB Flash Drive					Free	Y
Headphones	\$2.00	\$1.82	\$2.00	0.00%	\$0.00	Y

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### 2.4.6 - Other Library Fees [continued]

Youth and children's activities (unless fully funded by First 5 Forever or similar) Per Child	\$5.00	\$4.55	\$5.00	0.00%	\$0.00	Y
Seminars, workshops or special events As per event costs.	Per event costs					Y

#### 2.4.11 - Art Gallery

Commission on sales from exhibitions				20% of sales		Y
Exhibition (if a combined exhibition the fee will be shared between the exhibitors)	\$200.00	\$181.82	\$200.00	0.00%	\$0.00	Y
Opening function	\$150.00	\$136.36	\$150.00	0.00%	\$0.00	Y
Gallery curated local exhibition - per artist Each individual artist to pay.	\$30.00	\$27.27	\$30.00	0.00%	\$0.00	Y
Printed invitations for artist to distribute - for 20 invitations	\$40.00	\$36.36	\$40.00	0.00%	\$0.00	Y
Printed invitations for artist to distribute - Invitations in excess of 20 per invitation	\$1.00	\$0.91	\$1.00	0.00%	\$0.00	Y
Printed invitations for artist to distribute -Postage of invitations (if requested) per invitation	\$1.50	\$1.36	\$1.50	0.00%	\$0.00	Y

### 2.5 - Swimming Pool

#### 2.5.1 - Lockyer Valley Sports & Aquatic Centre

##### General Entry

Pass out 1 in 24 hour period only.				Free		Y
Child (Under 2)				Free		Y
Child (2 – 15 yrs) / Concession	\$4.50	\$4.09	\$4.50	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$5.50	\$5.00	\$5.50	0.00%	\$0.00	Y
Family (2 adults + 2 children)	\$15.50	\$14.09	\$15.50	0.00%	\$0.00	Y
Spectators	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Y

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Monthly Tickets

Child (2 - 15 yrs) / Concession	\$27.00	\$24.55	\$27.00	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$33.00	\$30.00	\$33.00	0.00%	\$0.00	Y
Family (2 adults + 2 children)	\$72.00	\$65.45	\$72.00	0.00%	\$0.00	Y

### Three Monthly Tickets

Child (2 - 15 yrs) / Concession	\$72.00	\$65.45	\$72.00	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$93.00	\$84.55	\$93.00	0.00%	\$0.00	Y
Family (2 adults + 2 children)	\$205.00	\$186.36	\$205.00	0.00%	\$0.00	Y

### Indoor Sports Centre Court Hire

Hourly rate (for scheduled team sport or schools)	\$33.00	\$30.00	\$33.00	0.00%	\$0.00	Y
Individual (not part of fixtures)	\$5.50	\$5.00	\$5.50	0.00%	\$0.00	Y

### Old Pavilion Hire

Weekly rate	\$102.50	\$93.18	\$102.50	0.00%	\$0.00	Y
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## 2.5.2 - Laidley Pool

### General Entry

Pass out					Free	Y
1 hour in 24 hour period only.						

Child (Under 2)					Free	Y
Child (2 – 15 yrs) / Concession	\$3.60	\$3.27	\$3.60	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$4.50	\$4.09	\$4.50	0.00%	\$0.00	Y
Family (2 Adults + 2 Children)	\$13.00	\$11.82	\$13.00	0.00%	\$0.00	Y
Spectators	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Y

### Monthly Ticket

Child (2 – 15 yrs) / Concession	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$26.00	\$23.64	\$26.00	0.00%	\$0.00	Y
Family (2 adults & 2 children)	\$67.00	\$60.91	\$67.00	0.00%	\$0.00	Y

### Three Monthly Tickets

Child (2 - 15 yrs) / Concession	\$62.00	\$56.36	\$62.00	0.00%	\$0.00	Y
Adult (16 yrs & over)	\$77.00	\$70.00	\$77.00	0.00%	\$0.00	Y
Family (2 adults & 2 children)	\$185.00	\$168.18	\$185.00	0.00%	\$0.00	Y

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.5.3 - School Attendances

School Pupils (attending with schools, under their supervision) - Lockyer Valley Sports & Aquatic Centre	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Y
School Pupils (attending with schools, under their supervision) - Laidley Pool	\$1.50	\$1.36	\$1.50	0.00%	\$0.00	Y

### 2.5.4 - Gatton Swim Club

This fee is paid to Council.

Swimming Club Rooms (per month) (Gatton)	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Y
Hourly Rate	\$71.00	\$64.55	\$71.00	0.00%	\$0.00	Y

### 2.5.5 - School Hire for Carnivals

Extra Lifeguard	\$56.50	\$51.36	\$56.50	0.00%	\$0.00	Y
Hourly Rate LVSAC	\$123.00	\$111.82	\$123.00	0.00%	\$0.00	Y
Hourly Rate Laidley	\$56.50	\$51.36	\$56.50	0.00%	\$0.00	Y

## 2.6 - Saleyards - Laidley

### 2.6.1 - Yard Fees

Per Head.

Cattle	\$4.40	\$4.55	\$5.00	13.64%	\$0.60	Y
Pigs & Calves	\$3.30	\$3.64	\$4.00	21.21%	\$0.70	Y
Sheep	\$3.30	\$3.18	\$3.50	6.06%	\$0.20	Y
Goats	\$2.30	\$2.27	\$2.50	8.70%	\$0.20	Y
Horses	\$4.90	\$4.55	\$5.00	2.04%	\$0.10	Y
Infrastructure Replacement Levy	\$0.30	\$0.27	\$0.30	0.00%	\$0.00	Y

### 2.6.2 - Other Fees

New Agents Application Fee	\$2,731.65	\$2,557.82	\$2,813.60	3.00%	\$81.95	Y
One off payment.						
Annual Saleyard Permit (Renewal)	\$1,045.50	\$986.36	\$1,085.00	3.78%	\$39.50	Y
Agents Fees	\$497.15	\$470.05	\$517.05	4.00%	\$19.90	Y
Per Sale.						
Registered Stud Sale Access Fee	\$630.35	\$595.95	\$655.55	4.00%	\$25.20	Y
All cattle must have registration papers.						
Dipping Fees	\$2.75	\$2.73	\$3.00	9.09%	\$0.25	Y
Minimum Charge	\$174.25	\$158.41	\$174.25	0.00%	\$0.00	Y

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2.6.2 - Other Fees [continued]

Holding Fees Per Head, Per day or part thereof.	\$0.80	\$0.73	\$0.80	0.00%	\$0.00	Y
Open & Closing of Saleyards Weekends or Public Holidays.	\$297.25	\$281.05	\$309.15	4.00%	\$11.90	Y
Disposal of Deceased Animal per head	\$120.00	\$113.64	\$125.00	4.17%	\$5.00	Y
Sale of Animal Waste Sale of Animal Waste (waste is to be loaded and transported at the purchasers own expense and risk) – per box trailer or ute load	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Y

## 2.6.3 - Advertisement Fees

Style One - Height (peak 900mm, sides 600mm) x Width 4,800mm	\$1,353.00	\$1,230.00	\$1,353.00	0.00%	\$0.00	Y
Style Two - Height 810mm x Width 950mm	\$620.15	\$563.77	\$620.15	0.00%	\$0.00	Y
Style Three - Height 900mm x Width 7,700mm	\$902.00	\$820.00	\$902.00	0.00%	\$0.00	Y

## 2.7 - Waste Disposal

The Queensland state waste levy where applicable is applied in addition to the fees and charges listed below.

### 2.7.1 - All Regional Landfill & Transfer Stations

#### Domestic Waste

#### General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

#### Fixed Charges

Per Unit.

Up to 0.24m3 (240 litres) per person and/or per vehicle each day (only applies to LVRC residents)				No Charge		Y
Sedan, SUV, Station Wagon, > 0.24m3 (240 litres)	\$7.70	\$8.09	\$8.90	15.58%	\$1.20	Y
Trailer (maximum size 6x4)	\$11.00	\$11.82	\$13.00	18.18%	\$2.00	Y
Where a trailer 6X4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume moves into the trailer > 6 X 4 (non-commercial) category at which point the higher rate will apply.						
Ute	\$11.00	\$10.91	\$12.00	9.09%	\$1.00	Y
Trailer >6x4 (non commercial)	\$22.00	\$20.91	\$23.00	4.55%	\$1.00	Y
Where a trailer is > 6 X 4 carrying less waste that would fit into a 6 x 4 trailer, then the Trailer (maximum size 6 X 4) fee applies.						

continued on next page ...

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Fixed Charges *[continued]*

Ute plus Trailer (maximum size 6x4)	\$22.00	\$20.91	\$23.00	4.55%	\$1.00	Y
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### Variable Charges

Per tonne/per cubic metre

Truck or Trailer (greater than 6X4) - Domestic Waste	\$56.00	\$52.73	\$58.00	3.57%	\$2.00	Y
Per cubic metre charge if weigh bridge not available. Domestic Quantity of Waste to landfill greater than 6 x 4						

Truck or Trailer (greater than 6X4) - Domestic Waste	\$121.00	\$114.55	\$126.00	4.13%	\$5.00	Y
Per tonne charge if weighbridge is available. Domestic Quantity of Waste to landfill greater than 6 x 4						

### Green Waste - Uncontaminated

Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, etc otherwise general waste fees apply.

Sedan, SUV, Station Wagon or Trailer (maximum size 8x5) and Ute	No Charge					Y
Truck or Trailer (greater than 8x5)	\$26.00	\$24.55	\$27.00	3.85%	\$1.00	Y
Per cubic metre charge if weigh bridge not available. Domestic quantity of green waste greater than 8 x 5						

Truck or Trailer (greater than 8x5)	\$40.00	\$38.18	\$42.00	5.00%	\$2.00	Y
Per tonne charge if weighbridge is available. Domestic quantity of green waste greater than 8 x 5						

### Green Waste - Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

Per cubic metre charge if weigh bridge not available	\$56.00	\$52.73	\$58.00	3.57%	\$2.00	Y
(If it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect), waste to landfill general waste fees apply						

Per tonne charge/weigh charge if weighbridge is available	\$121.00	\$114.55	\$126.00	4.13%	\$5.00	Y
(If it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect), waste to landfill general waste fees apply						

### Concrete - Uncontaminated

Must NOT contain timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Ute or Trailer (maximum size 6 x 4) No Charge	No Charge.					Y
Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$188.00	\$178.18	\$196.00	4.26%	\$8.00	Y
Per cubic metre charge if weigh bridge not available. Domestic quantity of concrete greater than 6 x 4						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Concrete - Uncontaminated *[continued]*

Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$78.00	\$73.64	\$81.00	3.85%	\$3.00	Y
Per tonne charge if weighbridge is available. Domestic quantity of concrete greater than 6 x 4						

### Ozone Protection

#### Refrigeration/Freezer/Air Conditioning Units

Refrigeration/Freezer/Air Conditioning Units	\$11.00	\$10.00	\$11.00	0.00%	\$0.00	Y
Gas Reclaim certificates from certified person/persons must be shown as proof prior to disposal if an exemption is sought.						

### Tyres

Commercial Companies tyres not permitted.

Large earthmoving/mining equipment tyres not permitted.

Domestic Passenger (Includes Motorcycle Tyre) - Each	\$5.00	\$4.55	\$5.00	0.00%	\$0.00	Y
Light Truck/4x4 - each	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Y
Heavy Truck, Bobcat, Forklift - each	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Super single (wide) each	\$31.00	\$28.18	\$31.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Tractor/Grader - each	\$140.00	\$127.27	\$140.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Additional Charge with Rim attached	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Y
Additional charge per tyre if rim is attached. Gatton Landfill Only						

### Recycling

Source separated & contaminate free. Cardboard, steel, glass, batteries, e-waste, waste oil (20 litre maximum), DrumMuster, T-tape etc placed into dedicated recycling facility	No Charge					Y
Gas cylinders	\$12.00	\$11.82	\$13.00	8.33%	\$1.00	Y
Charge is per cylinder, up to 9kg only. Vehicle gas cylinders and fire extinguishers not accepted.						

### Waste From Out of Region

In addition to General Waste Fees.

Non LVRC resident - Sedan, SUV, Station Wagon, Trailer (maximum size 6x4), Ute	\$55.00	\$51.82	\$57.00	3.64%	\$2.00	Y
Non LVRC resident. In addition to general waste fees.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Replacement Bin

Replacement Bin	\$66.00	\$60.00	\$66.00	0.00%	\$0.00	Y
Wheelie Bin Replacement (wilful damage, illegally removed by occupant etc.) validated by authorised person investigation						

### Commercial/Industrial/Contract Household Cleanup Waste

"Commercial" includes but not limited to any of the following:

- (a) a hotel, motel, caravan park, cafe, food store or canteen;
- (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;
- (c) premises where a sport or game is ordinarily played in public;
- (d) an exhibition ground, show ground or racecourse;
- (e) a farm;
- (f) an office, shop or other premises where business or work, other than a manufacturing process, is carried out;
- (g) a person/operator &/or company that is carrying out work/business for fee or reward; or
- (h) Council waste. The relevant fee for the type of Council waste will commence from 1 July 2014. This charge will be applied through Work Order numbers.

"Industrial" includes a manufacturing process.

### Commercial & Business General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

### Approved Charity Store Waste

When disposing of inappropriate material, Charity stores can receive a 50% discount on the general waste disposal fee where registered with Council.

Transactions must be by account or corporate credit card.

### Fixed Charges

Per Unit.

Less than 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$19.00	\$18.18	\$20.00	5.26%	\$1.00	Y
Sedan, SUV, Station Wagon, > 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$24.00	\$22.73	\$25.00	4.17%	\$1.00	Y
Trailer (maximum size 6x4) if weighbridge not available - Gatton & Laidley only	\$40.00	\$38.18	\$42.00	5.00%	\$2.00	Y
Where a trailer 6x4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume is > 6x4 at which point the higher rate (Larger Vehicle) will apply.						
Ute - if weighbridge not available - Gatton & Laidley only	\$40.00	\$38.18	\$42.00	5.00%	\$2.00	Y
Ute plus Trailer (maximum size 6x4) - if weighbridge not available - Gatton & Laidley only	\$71.00	\$67.27	\$74.00	4.23%	\$3.00	Y
Ute + Trailer of waste to landfill - Where a trailer 6x4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume is > 6x4 at which point the higher rate (Larger Vehicle) will apply.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Variable Charges

Per tonne/per cubic metre

Larger vehicles. Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$56.00	\$52.73	\$58.00	3.57%	\$2.00	Y
Larger vehicles. Per tonne charge/ weigh charge if weighbridge is available - Gatton & Laidley only	\$121.00	\$114.55	\$126.00	4.13%	\$5.00	Y

### Cleanfill/Soil - Uncontaminated

Clean Fill/Soil Uncontaminated	No Charge	Y
i.e. Contains no timber/vegetation/steel/plastic/concrete (greater than 300mm dia) stone/bricks/contaminated soil/asbestos products etc.		
If material contains these contaminants then material is classified as general waste & general waste fees apply.		

### Concrete - Uncontaminated

i.e. Contains no timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$188.00	\$178.18	\$196.00	4.26%	\$8.00	Y
(i.e. contains no timber/vegetation/steel/plastic/builder waste/contaminated soil/asbestos products etc.)						
Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$78.00	\$73.64	\$81.00	3.85%	\$3.00	Y
(i.e. contains NO timber/vegetation/steel/plastics/builders waste/contaminated soil/asbestos products etc.)						

### Concrete - Contaminated

i.e. Contains timber/vegetation/steel/plastic / mixed building material etc.

Per cubic metre charge if weigh bridge not available	\$376.00	\$355.45	\$391.00	3.99%	\$15.00	Y
(i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) Mixed load Waste to landfill						
Per tonne charge/weigh charge if weighbridge is available	\$158.00	\$149.09	\$164.00	3.80%	\$6.00	Y
(i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) mixed load waste to landfill						

### Concrete - Contaminated

i.e. Contains contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available	\$886.00	\$837.27	\$921.00	3.95%	\$35.00	Y
(i.e contains regulated waste such as contaminated soil) waste to landfill						
Per tonne charge/weigh charge if weighbridge is available	\$375.00	\$354.55	\$390.00	4.00%	\$15.00	Y
(i.e contains regulated waste contaminated soil) Special burial waste to landfill						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

**Concrete - Contaminated** [continued]

Weigh charge if weighbridge is available - minimum charge	\$110.00	\$103.64	\$114.00	3.64%	\$4.00	Y
(i.e contains regulated waste such as contaminated soil) Special Burial waste to landfill						

**Green Waste - Uncontaminated**

i.e. Contains no steel, plastic, concrete, building products, milled/treated timber.

Excludes Tree stumps and Root Boles larger than 300mm in diameter

Trailer/Ute 6x4	\$18.00	\$17.27	\$19.00	5.56%	\$1.00	Y
(Must NOT contain general waste, steel, plastic, concrete, building products, asbestos, milled/treated timber, soil, mud,ect) otherwise general waste fees apply						
Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$26.00	\$24.55	\$27.00	3.85%	\$1.00	Y
(Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) otherwise general waste fees apply						
Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$40.00	\$38.18	\$42.00	5.00%	\$2.00	Y
(Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) otherwise general waste fees apply.						
Minimum charge \$10.00 (inc. GST).						

**Green Waste - Contaminated**

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

Per cubic metre charge if weigh bridge not available	\$56.00	\$52.73	\$58.00	3.57%	\$2.00	Y
(Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) waste to landfill						
Per tonne charge/weigh charge if weighbridge is available	\$121.00	\$114.55	\$126.00	4.13%	\$5.00	Y
(Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) waste to landfill						

**Trickle Tape (T-Tape)**

T-tape (uncontaminated) - Gatton only						No Charge	Y
contains NO excessive mix of other plastics AND/OR soil remnants. Is clean and placed for dedicated recycling. Maybe subject to change due to market acceptance.							
T-tape (Contaminated) - per tonne charge/weigh charge if weighbridge available - Gatton only	\$121.00	\$114.55	\$126.00	4.13%	\$5.00	Y	
Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as general waste & waste to landfill general waste fees apply.							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Trickle Tape (T-Tape) [continued]

T-tape (Contaminated) - per cubic metre if weighbridge not available - Gatton only	\$56.00	\$52.73	\$58.00	3.57%	\$2.00	Y
Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as general waste & waste to landfill general waste fees apply.						

### Waste From Out of Region

In addition to Commercial & Businesses General Waste Fees.

Per cubic metre charge if weigh bridge not available	\$105.00	\$99.09	\$109.00	3.81%	\$4.00	Y
Waste from out of region - Non LVRC Commercial/Industrial/Contract Household Cleanup Waste - waste fee to landfill						
Per tonne charge/weigh charge if weigh bridge is available	\$172.00	\$162.73	\$179.00	4.07%	\$7.00	Y
Waste from out of region - Non LVRC Commercial/Industrial/Contract Household Cleanup Waste - Waste to landfill						

### Recycling

Drop off of Commercial sourced recycling not permitted.

Commercial gas cylinders not permitted.

### Special Burials

Available Gatton Only - By Appointment Only - Please Phone 1300 005 872

Asbestos or Contaminated Soil (DES approved) cubic metre charge if weighbridge not available	\$90.00	\$85.45	\$94.00	4.44%	\$4.00	Y
Accepted at Gatton Landfill <ul style="list-style-type: none"> <li>Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions</li> <li>Special burial <b>off-site</b> asbestos</li> </ul>						
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available	\$200.00	\$189.09	\$208.00	4.00%	\$8.00	Y
Accepted at Gatton Landfill <ul style="list-style-type: none"> <li>Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions</li> <li>Special burial <b>off-site</b> asbestos</li> </ul>						
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available - Min Charge	\$65.00	\$61.82	\$68.00	4.62%	\$3.00	Y
Accepted at Gatton Landfill <ul style="list-style-type: none"> <li>Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions</li> <li>Special burial <b>off-site</b> asbestos</li> </ul>						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Special Burials [continued]

Small Animals (dogs, cats) each	\$16.00	\$14.55	\$16.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Medium (goat, sheep, large dog etc) each	\$28.00	\$25.45	\$28.00	0.00%	\$0.00	Y
Gatton Landfill Only						
Large Animals (horse, cattle etc) each	\$125.00	\$113.64	\$125.00	0.00%	\$0.00	Y
Gatton Landfill Only						

### Greenwaste Mulch Sales

Domestic load less than 1m <sup>3</sup> . (i.e. approx one 6 x 4 trailer load)	\$15.00	\$14.55	\$16.00	6.67%	\$1.00	Y
Limited to one load per vehicle each day.						
Commercial quantities > minimum 2m <sup>3</sup>	\$25.00	\$23.64	\$26.00	4.00%	\$1.00	Y
Community Use					No Charge	Y
Approval must be obtained with Statutory Declaration.						

### Concrete Sales

Sale of recycled and crushed concrete.

Gatton landfill only.

Aggregate 75mm minus	\$30.00	\$27.27	\$30.00	0.00%	\$0.00	Y
Per tonne.						
Scalps (clean) 40mm minus	\$50.00	\$45.45	\$50.00	0.00%	\$0.00	Y
Per tonne.						
Scalps (dirty) 40mm minus	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Y
Per tonne.						
Scalps (dirty/clean) 40mm minus	\$36.00	\$32.73	\$36.00	0.00%	\$0.00	Y
Per tonne.						
Bulk sale of any product > 5 tonne					Price on application.	Y

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2.8 - Cemeteries

### 2.8.1 - Gatton, Laidley, Caffey, Forest Hill & Murphys Creek

#### General Cemetery

Application for Burial Unreserved Land - Double Depth.	\$1,051.00	\$981.82	\$1,080.00	2.76%	\$29.00	Y
Application for Reservation of Plot Double Depth.	\$1,153.00	\$1,090.00	\$1,199.00	3.99%	\$46.00	Y
Extra Depth Additional Fee.				Price on application		Y
Interment Fee - Monumental	\$1,556.00	\$1,470.91	\$1,618.00	3.98%	\$62.00	Y
Interment Fee - Lawn	\$1,434.00	\$1,355.45	\$1,491.00	3.97%	\$57.00	Y
Interment Fee for Child aged 12 and under	\$714.00	\$664.55	\$731.00	2.38%	\$17.00	Y
Land for Child Grave (Smaller Plot)	\$478.00	\$451.82	\$497.00	3.97%	\$19.00	Y
Breaking of Concrete on Graves Additional Fee.				Price on application		Y
Land for Burial of Ashes Half Plots.	\$550.00	\$520.00	\$572.00	4.00%	\$22.00	Y
Burial of Cremation Ashes	\$210.00	\$198.18	\$218.00	3.81%	\$8.00	Y
Re-Opening Grave / Exhumation				Price on application		Y
Hand Digging Additional Fee.	\$556.00	\$525.45	\$578.00	3.96%	\$22.00	Y
Application for Monumental Work and Plaque Modifications Fee does not apply to Commonwealth War Graves.	\$86.00	\$78.18	\$86.00	0.00%	\$0.00	Y

#### Overtime Rates

Additional overtime rates apply to funerals booked after 2.30pm on workdays, and anytime on weekends and public holidays.

Overtime Rates	\$190.00	\$180.00	\$198.00	4.21%	\$8.00	Y
Per hour or part thereof to a maximum of \$450.00.						

#### Columbarium

Purchase of Columbarium Space.

Single Niche	\$628.00	\$584.55	\$643.00	2.39%	\$15.00	Y
Double Niche	\$735.00	\$684.55	\$753.00	2.45%	\$18.00	Y
Family Niche	\$840.00	\$794.55	\$874.00	4.05%	\$34.00	Y
Interment of Ashes	\$190.00	\$180.00	\$198.00	4.21%	\$8.00	Y

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Columbarium [continued]

Removal of Ashes	\$190.00	\$180.00	\$198.00	4.21%	\$8.00	Y
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#### Laidley Ashes Memorial Garden

Western Garden - Single Niche	\$840.00	\$794.55	\$874.00	4.05%	\$34.00	Y
Centre Garden - Double Niche	\$1,255.00	\$1,169.09	\$1,286.00	2.47%	\$31.00	Y
Eastern Garden - Double Niche	\$1,155.00	\$1,091.82	\$1,201.00	3.98%	\$46.00	Y
Interment of Ashes	\$190.00	\$180.00	\$198.00	4.21%	\$8.00	Y
Removal of Ashes	\$190.00	\$180.00	\$198.00	4.21%	\$8.00	Y

#### Gatton Cemetery Chapel

Hire Fee (2.5 hours)	\$155.00	\$146.36	\$161.00	3.87%	\$6.00	Y
Extra Time (per half hour)	\$51.00	\$48.18	\$53.00	3.92%	\$2.00	Y

Additional half hour time slots in addition to original hire fee

## 2.9 - Showgrounds

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

#### Discounts:

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause.

Not for profit (90% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

### 2.9 – Entire Showgrounds – Show Ring, Grandstand, Camping Grounds & Carpark Booking Fee

Booking Fee	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Y
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#### 2.9.1 - Entire Showgrounds - Show Ring, Grandstand, Camping Ground and Carpark

The Manager Community Facilities & Services is authorised to use discretion in relation a reduction of fees for block bookings.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Bond

Bond Without Alcohol	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond With Alcohol	\$500.00	\$500.00	\$500.00	0.00%	\$0.00	N

### Warm Up Arena

**Users will be charged for rectification works should the arena not be returned to the same standard as when the user took possession.**

### Show Ring

Council further reserves the right to increase this hire charge if it considers that damage may occur to centre ring or track surface.

Hire Fees per Hour	\$61.00	\$57.27	\$63.00	3.28%	\$2.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire fees per Half Day	\$116.00	\$110.00	\$121.00	4.31%	\$5.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$232.00	\$219.09	\$241.00	3.88%	\$9.00	Y
7am - Midnight						

### Carpark

Hire Fees per Half Day	\$60.00	\$55.45	\$61.00	1.67%	\$1.00	Y
Hire Fees per Hour	\$36.00	\$33.64	\$37.00	2.78%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire Fees per Full Day	\$120.00	\$113.64	\$125.00	4.17%	\$5.00	Y
7am - Midnight						

### Lights

Light Fee per Hour	\$61.00	\$57.27	\$63.00	3.28%	\$2.00	Y
Per hour to a maximum of 12 hours per day.						
Light Fees per Half Day	\$116.00	\$110.00	\$121.00	4.31%	\$5.00	Y
Half day booking 3 - 8 hours						
Light Fees per Full Day	\$232.00	\$219.09	\$241.00	3.88%	\$9.00	Y
7am - Midnight.						

### Speedway

Speedway	\$675.00	\$631.82	\$695.00	2.96%	\$20.00	Y
Per Race Meeting.						

### Circus

Bond	\$1,051.00	\$1,093.00	\$1,093.00	4.00%	\$42.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Circus [continued]

Hire Fee	\$675.00	\$638.18	\$702.00	4.00%	\$27.00	Y
Per Day.						

### Caravans & Campers

Stay must be in conjunction with an event.

Powered Site	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
Per night.						

Unpowered Site	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
Per night.						

### Grandstand

#### First Floor Function Room

Includes Kitchenette, Disabled Access & Toilets.

Hire Fees per Hour	\$30.00	\$28.18	\$31.00	3.33%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						

Hire Fees per Half Day	\$59.00	\$55.45	\$61.00	3.39%	\$2.00	Y
Half day booking 3 - 8 hours						

Hire Fees per Full Day	\$116.00	\$110.00	\$121.00	4.31%	\$5.00	Y
7am - Midnight.						

### Can Bar

Hire Fees per Hour	\$30.00	\$28.18	\$31.00	3.33%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						

Hire Fees per Half Day	\$59.00	\$55.45	\$61.00	3.39%	\$2.00	Y
Hire Fees per Full Day	\$116.00	\$110.00	\$121.00	4.31%	\$5.00	Y

7am - Midnight.

### Kitchen & Dining

Hire Fees per Hour	\$30.00	\$28.18	\$31.00	3.33%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						

Hire Fees per Half Day	\$59.00	\$55.45	\$61.00	3.39%	\$2.00	Y
Half day booking 3 - 8 hours						

Hire Fees per Full Day	\$116.00	\$110.00	\$121.00	4.31%	\$5.00	Y
7am - Midnight.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2.10 - Public Halls & Function Rooms

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

### Discounts:

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations, Council would require a statement from the charity receiving the donation funds.

Not for profit (80% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

## 2.10 - Public Halls & Function Rooms Bonds

Bond Without Alcohol	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond With Alcohol	\$500.00	\$500.00	\$500.00	0.00%	\$0.00	N

## 2.10 - Public Halls & Function Rooms Booking Fee

Booking Fee	\$25.00	\$22.73	\$25.00	0.00%	\$0.00	Y
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### 2.10.1 - Gatton Shire Hall

Hire Fees per Hour	\$45.00	\$42.73	\$47.00	4.44%	\$2.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire Fees per Half Day	\$100.00	\$94.55	\$104.00	4.00%	\$4.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$169.00	\$160.00	\$176.00	4.14%	\$7.00	Y
7am - Midnight.						

### Rooms at Gatton Shire Hall

Lapidary Club	\$402.00	\$380.00	\$418.00	3.98%	\$16.00	Y
Per annum.						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2.10.2 - Laidley Cultural Centre

### Whole of Complex

Auditorium and Function Room.

Hire Fees per Hour	\$45.00	\$42.73	\$47.00	4.44%	\$2.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire Fees per Half Day	\$100.00	\$92.73	\$102.00	2.00%	\$2.00	Y
Hire Fees per Full Day	\$169.00	\$160.00	\$176.00	4.14%	\$7.00	Y
7am - Midnight.						

### Auditorium/Function Room

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire Fees per Half Day	\$80.00	\$75.45	\$83.00	3.75%	\$3.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y
7am - Midnight.						

### Squash Courts

- a) Hire of entire complex grants exclusive use to hirer of all squash court facilities for the period of hire.  
b) No casual hire permitted after 10.00pm Monday-Friday.

Per Court	\$15.50	\$14.55	\$16.00	3.23%	\$0.50	Y
Per hour.						
Entire Complex	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Y
Per hour.						

### Prepayment

Type of Hire - per court.

Unlimited use of squash court/per court.

Per Month	\$113.00	\$107.27	\$118.00	4.42%	\$5.00	Y
Per Quarter	\$221.50	\$209.09	\$230.00	3.84%	\$8.50	Y
Per Annum	\$562.00	\$530.91	\$584.00	3.91%	\$22.00	Y

## 2.10.3 - Kensington Grove Hall

Hire Fees per Hour	\$13.00	\$11.82	\$13.00	0.00%	\$0.00	Y
Per hour up to a maximum of 12 hours per day						
Hire Fees per Half Day	\$31.00	\$28.18	\$31.00	0.00%	\$0.00	Y
Half day booking 3 - 8 hours						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.10.3 - Kensington Grove Hall [continued]

Hire Fees per Full Day 7am - Midnight.	\$62.00	\$56.36	\$62.00	0.00%	\$0.00	Y
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### 2.10.4 - Helidon Community Centre

Hire Fees per Hour Per hour up to a maximum of 12 hours per day.	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Hire Fees per Half Day Half day booking 3 - 8 hours	\$75.00	\$70.91	\$78.00	4.00%	\$3.00	Y
Hire Fees per Full Day 7am - Midnight.	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y

### 2.10.5 - Murphys Creek Community Hall

Hire Fees Per Hour Per hour up to a maximum of 12 hours per day	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Hire Fees per Half Day Half day booking 3 - 8 hours	\$75.00	\$70.91	\$78.00	4.00%	\$3.00	Y
Hire Fees per Full Day 7am - Midnight.	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y

### 2.10.6 - Grantham Butter Factory

As per Council's Community Grants & Assistance Procedure only the Larsens Room (previously known as the Community Room) is eligible for Fee Waivers, the Jamieson Room is **NOT ELIGIBLE** for fee waivers.

#### Whole of Complex

Jamieson & Larsen Rooms.

Hire Fees per Hour Per hour up to a maximum of 12 hours per day.	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Hire Fees per Half Day Half day booking 3 - 8 hours	\$75.00	\$70.91	\$78.00	4.00%	\$3.00	Y
Hire Fee per Full Day 7am - Midnight.	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y

#### Jamieson Room

Commercial Kitchen, Mezzanine & Room Hire.

Hire Fees per Hour Per hour up to a maximum of 12 hours per day.	\$17.00	\$16.36	\$18.00	5.88%	\$1.00	Y
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Jamieson Room [continued]

Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$64.00	\$60.91	\$67.00	4.69%	\$3.00	Y
7am - Midnight.						

#### Event Hire Larsen Room

Community Area.

Hire Fees per Hour	\$12.00	\$11.82	\$13.00	8.33%	\$1.00	Y
Per hour up to a maximum of 12 hours per day						
Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$64.00	\$60.91	\$67.00	4.69%	\$3.00	Y
7am - Midnight.						

#### Grantham Butter Factory Commercial Kitchen - Independent Use Only

Hire Fees per Hour	\$17.00	\$16.36	\$18.00	5.88%	\$1.00	Y
Per hour up to a maximum of 12 hours per day						
Hire Fees per Half Day	\$32.00	\$30.00	\$33.00	3.13%	\$1.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$64.00	\$60.91	\$67.00	4.69%	\$3.00	Y
7am - Midnight.						

#### 2.10.7 - Withcott Sports Centre

Includes Hire of Kitchen / Kiosk / Meeting Room

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Per hour up to a maximum of 12 hours per day.						
Hire Fees per Half Day	\$75.00	\$70.91	\$78.00	4.00%	\$3.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y
7am - Midnight.						

#### 2.10.8 - Laidley Sports Complex

Sporting groups who are regular users of the Laidley Rec Grounds (Laidley Touch, Laidley Rugby League, Laidley Soccer, Laidley Little Athletics, Lockyer Little Athletics, Laidley Netball, Lockyer Softball) are able to use the facility at no cost for their normal season use (training, games, presentations etc.), however if they are wanting to have a fundraiser night, gala dinner, thank-you night, they will pay the full bond and a flat fee of \$200. Any other non-profit group must pay the full fees as set in the fees and charges.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Club Users

Annual Kitchen and Storage				No Charge		Y
Annual Storage Only				No Charge		Y
Meeting Rooms				No Charge		Y
Excluding Bar and Commercial Kitchen.						

### Event Hire

Multipurpose Hall Hire (Bar, Storage, Airconditioning and Coldroom).  
Half day booking 3 - 8 hours

Hire Fees per Hour	\$35.00	\$32.73	\$36.00	2.86%	\$1.00	Y
Per hour up to a maximum of 12 hours per day						
Hire Fees per Half Day	\$75.00	\$70.91	\$78.00	4.00%	\$3.00	Y
Half day booking 3 - 8 hours						
Hire Fees per Full Day	\$117.00	\$110.91	\$122.00	4.27%	\$5.00	Y
7am - Midnight.						

### 2.10.9 - Library Meeting Rooms

Gatton Library - Hub and Local History Rooms	\$10.00	\$9.09	\$10.00	0.00%	\$0.00	Y
per hour, or part thereof						
Laidley Library & Customer Service Centre - Wyman Room	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Y
per hour, or part thereof						

### 2.10.10 - Helidon Tennis Court

Helidon Tennis Court Casual Hire Fee	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Y
Per hour.						

### 2.11 - Childcare Centres

All fees subject to Fee Relief Subsidies.

*The minimum fee is as per a 6 hour booking.*

*Fees are payable for 50 weeks a year including public holidays. Fees are not payable over the two weeks Christmas New Year closure.*

*Fees are payable for all days a child is booked into the centre, including days the child is absent due to illness or any other reason.*

*The holiday absence discount may apply subject to two weeks' notice being given of a child's planned absence. This discount can apply for a maximum of four weeks a year. No other discounts apply to childcare fees.*

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.11.1 - Gatton Child Care Centre

Kindergarten (3 or more days per week)	\$90.00	\$99.00	\$99.00	10.00%	\$9.00	N
per day If 1 or 2 days per week, use daily rate or 6 hour rate as applicable.						
Daily Rate - Nursery (9 or more hours)	\$103.00	\$114.00	\$114.00	10.68%	\$11.00	N
Daily Rate - All other age Groups (9 or more hours)	\$100.00	\$110.00	\$110.00	10.00%	\$10.00	N
Daily Rate - Nursery (6 hour session)	\$73.00	\$80.00	\$80.00	9.59%	\$7.00	N
Daily Rate - all other age Groups (6 hour session)	\$70.00	\$77.00	\$77.00	10.00%	\$7.00	N
Weekly Rate - Nursery (5 days/week booking)	\$463.50	\$510.00	\$510.00	10.03%	\$46.50	N
Weekly Rate - All other age groups (5 days/week booking)	\$450.00	\$495.00	\$495.00	10.00%	\$45.00	N
Before School Care	\$25.00	\$27.50	\$27.50	10.00%	\$2.50	N
per day						
After School Care	\$28.00	\$30.50	\$30.50	8.93%	\$2.50	N
per day						
Vacation Care - During school holidays and student free days	\$100.00	\$110.00	\$110.00	10.00%	\$10.00	N
Per child, per day.						
Late Fee - Charged per 15 Minutes or part thereof after 6:00pm	\$25.00	\$25.00	\$25.00	0.00%	\$0.00	N
Holiday Absence Discount					50%	N

## 2.12 - Building Services

### 2.12.1 - Building

Lodgement Fee is to be added to Base Fee for all Classes.

All fees are based on footing & slab inspections being undertaken by RPEQ.

*Council Building Certification Services are provided free of charge for buildings and structures on Council owned land under the following circumstances:*

- Level 1 certification is not triggered i.e. buildings and structures are not greater than 2,000m2 gross floor area and not higher than 3 stories; and*
- The project is not a commercially competitive activity and the organisation is a sporting, community or charitable group that has Not for Profit Status and a letter of support has been provided for the works by Council.*

Lodgement fee (to be added to base fee for all classes)	\$285.00	\$268.18	\$295.00	3.51%	\$10.00	Y
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### Class 1A (All Fees are based on footings and slab inspections being undertaken by RPEQ)

New dwellings/removal dwellings	\$1,580.00	\$1,495.45	\$1,645.00	4.11%	\$65.00	Y
Additions, alteration/extension to dwelling (including raising & restumping)	\$900.00	\$840.91	\$925.00	2.78%	\$25.00	Y
Minor alterations may incur a reduced fee at the discretion of the Building Certifier.						
Veranda's and decks	\$700.00	\$654.55	\$720.00	2.86%	\$20.00	Y
Demolition of building or structure	\$430.00	\$404.55	\$445.00	3.49%	\$15.00	Y
Change of classification from class 1 to 10a	\$330.00	\$313.64	\$345.00	4.55%	\$15.00	Y
Change of classification from class 10a to 1a				By Quote. Minimum \$875.00		Y
Change of classifications - all other types				60% of Relevant Fee		Y

### 2.12.2 - Units Class 1, 2 & 3 Commercial/Industrial (Class 4,5,6,7,8,9)

Units (class 1, 2 & 3 including duplex, town houses, motel, boarding house, etc.) per unit up to 4, (5 and above units by quote) additional inspections charged at discretion of Certifiers	\$1,200.00	\$1,118.18	\$1,230.00	2.50%	\$30.00	Y
Additions or alterations & new commercial industrial class 4 to 9				By Quote		Y

### 2.12.3 - Special Structures/Temporary Buildings (Buildings that cannot be classified in any other class)

Buildings that cannot be classified in any other class.

New buildings and additions					By Quote	Y
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### 2.12.4 - Class 10 (Outbuildings, Carports, Patios, etc.)

New buildings and additions	\$560.00	\$522.73	\$575.00	2.68%	\$15.00	Y
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### 2.12.5 - Class 10b

Swimming pool/spa & fence or pool fence only	\$800.00	\$745.45	\$820.00	2.50%	\$20.00	Y
Pool safety certificate (including two inspections)	\$500.00	\$468.18	\$515.00	3.00%	\$15.00	Y
Other structures eg. sign, retaining wall (over 1.0m high), silo	\$595.00	\$563.64	\$620.00	4.20%	\$25.00	Y

### 2.12.6 - Miscellaneous Building Fees

Miscellaneous or re-inspection fee. Class 1 and 10 only all others by quote	\$150.00	\$140.91	\$155.00	3.33%	\$5.00	Y
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.12.6 - Miscellaneous Building Fees [continued]

New application where existing approval has been lapsed (lodgment fee applies)				By Quote		Y
Inspection requested - (where current period has expired or disengaged by a Private Certifier) class 1	\$475.00	\$450.00	\$495.00	4.21%	\$20.00	Y
Fee charged at the discretion of the Building Certifier.						
Inspection requested - (where current period has expired or disengaged by a Private Certifier) class 10	\$300.00	\$285.45	\$314.00	4.67%	\$14.00	Y
Fee charged at the discretion of the Building Certifier.						
Inspection requested - (where current period has expired or disengaged by a Private Certifier) commercial & industrial				By quote.		Y
Amendments to plans or application				By quote. Minimum \$150.00		Y
Negotiated decisions - commercial rates on time basis				By quote. Minimum \$170.00		Y
Minimum charge.						
Negotiated decisions - extension of currency period (before permit expiry date) no lodgement fee	\$285.00	\$259.09	\$285.00	0.00%	\$0.00	Y
Before Permit Expiry Date.						
Refund of fees		To be determined by Coordinator of Building & Plumbing Services				Y
Refund Processing Fee	\$0.00	\$60.00	\$60.00	∞	\$60.00	N

## 2.13 - Camping Grounds & Recreation Reserves

### 2.13.1 - Hire of Recreation Reserves or Council Lands

#### Laidley Sports & Recreation Reserve - Commercial Use

6 month fee for use of facility	\$275.00	\$259.09	\$285.00	3.64%	\$10.00	Y
12 month fee for use of facility	\$465.00	\$440.91	\$485.00	4.30%	\$20.00	Y
Use of Lights per Field	Electricity Supplier Costs plus 10%.					Y
Per Hour.						

#### Forest Hill Recreation Reserve

Subject to availability.

Hourly Rate				Price on application		Y
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#### Fairways Park Recreation Reserve

12 month fee for use of facility	\$0.00	\$500.00	\$500.00	∞	\$500.00	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### Fairways Park Recreation Reserve [continued]

6 month fee for use of facility	\$0.00	\$280.00	\$280.00	∞	\$280.00	N
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### 2.13.2 - Camping Fees - Council Owned Camping Grounds

On booking, one night's fee is required as a deposit. Refunds may be processed if at least two weeks notice of cancellation is given.

Powered Site - Centenary Park, Thornton	\$26.00	\$23.64	\$26.00	0.00%	\$0.00	Y
Includes up to two adults and two children per site.  Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free.  Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.						
Unpowered Site - Centenary Park, Thornton	\$21.00	\$19.09	\$21.00	0.00%	\$0.00	Y
Includes up to two adults and two children per site.  Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free.  Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.						

### 2.15 - Engineering

#### 2.15.1 - Rural Address Replacement Plate

Rural Address Replacement Number Plate	\$55.00	\$60.00	\$60.00	9.09%	\$5.00	N
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#### 2.15.2 - Installation of Pipes etc On or Under Road

##### Road Reinstatement Fee

Bitumen	Price on application	N
Other than bitumen	Price on application	N

#### 2.15.3 - Concrete Kerb

Alteration to existing layback kerb	Price on application	N
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

#### 2.15.4 - Vehicular Access

375 mm pipe crossing		Price on application	Y
All other types of crossings		Price on application	Y

### 2.16 - Pest Management

#### 2.16.1 - Herbicide Spray Subsidy

Fireweed	50% of price charged by supplier.	Y
Groundsel	50% of price charged by supplier.	Y
Harissia Cactus	50% of price charged by supplier.	Y
Honey Locust	50% of price charged by supplier.	Y
Mother of Millions	50% of price charged by supplier.	Y
Salvinia	50% of price charged by supplier.	Y
Water Hyacinth	50% of price charged by supplier.	Y
Water Lettuce	50% of price charged by supplier.	Y
African Boxthorn	50% of price charged by supplier.	Y
Annual Ragweed	50% of price charged by supplier.	Y
Giant Rats Tail Grass	50% of price charged by supplier.	Y
Parthenium	50% of price charged by supplier.	Y
Cats Claw Creeper	50% of price charged by supplier.	Y
Climbing Asparagus Fern	50% of price charged by supplier.	Y
Madeira Vine	50% of price charged by supplier.	Y
Balloon Vine	50% of price charged by supplier.	Y
Lantana	50% of price charged by supplier for landholders whose properties have been significantly and adversely impacted by unplanned major bushfires this financial year (as identified by QFES data or other appropriate supporting evidence)	Y

#### 2.16.2 - Loan Equipment - Bonds

Loan equipment is available for use subject to acceptance of the terms and conditions of loan and the payment of the bond.

The use of loan equipment for commercial purposes or outside of the Council Region will result in forfeiture of the bond and exclusion from future use of loan equipment.

Where a borrower is found to have failed to adhere to Council procedures and safety requirements, or verbally abuses, harrasses or behaves in an unacceptable way towards a Council Officer, for a third time, the borrower will be excluded from further use of the loan equipment.

Bond - Dog Traps	\$100.00	\$100.00	\$100.00	0.00%	\$0.00	N
Bond - Pig Traps	\$300.00	\$300.00	\$300.00	0.00%	\$0.00	N
Bond - Skids	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond - Splatter Gun	\$150.00	\$150.00	\$150.00	0.00%	\$0.00	N
Bond - Trailers (including boom spray)	\$300.00	\$300.00	\$300.00	0.00%	\$0.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

### 2.16.3 - Loan Equipment Other Charges

Loan Equipment (Spray) - Cleaning Fee (Herbicide, Dye, Mud etc.)	\$55.00	\$50.00	\$55.00	0.00%	\$0.00	Y
Loan Equipment (Spray) - Flushing Tanks/Lines	\$55.00	\$50.00	\$55.00	0.00%	\$0.00	Y
Loan Equipment (Spray) - Re-fueling	At current price of fuel per litre.					Y
	Plus Processing Fee.					
Loan Equipment (Spray/Traps) - Damage to spray equipment, trailers, traps, accessories and parts	At cost.					Y
	Plus processing Fee					
At cost to replace or repair including parts and labour.						
Plus Processing Fee						
Loan Equipment (Spray/Traps) - Equipment Failure - Troubleshooting Out of Hours	No charge.					Y
Loan Equipment (Spray/Traps) - Failure to Show for Collection Without Notice	\$55.00	\$50.00	\$55.00	0.00%	\$0.00	Y
Notice to be provided prior to 3pm the previous day.						
Loan Equipment (Spray/Traps) - Late to Collection or Return	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
Per fifteen minute interval or part thereof.						
Processing fee does not apply.						
Loan Equipment (Spray/Traps) - Lost, stolen or missing spray equipment, trailers, traps, accessories, parts and other items provided with loan equipment.	At cost to replace (parts and labour).					Y
	Plus processing fee.					
Loan Equipment (Spray/Traps) - Operator Assistance - Troubleshooting Out of Hours	\$85.00	\$77.27	\$85.00	0.00%	\$0.00	Y
Per hour or part thereof.						
Processing Fee not applicable.						
Loan Equipment (Spray/Traps) - Tampering With Devices to spray equipment, trailers, traps, accessories and parts	\$110.00	\$104.55	\$115.00	4.55%	\$5.00	Y
Plus any costs to replace / repair (parts and labour) and Processing Fee.						
Three occurrences will result in exclusion from further use.						
Loan Equipment (Traps) - Delivery/Collection Fee	Up to 20km from Gatton - \$45.00 > 20km but < 50km from Gatton - \$65.00 > 50km from Gatton - \$85.00					Y
	Per Trip.					
	Plus Processing Fee.					
Processing Fee	\$20.00	\$19.09	\$21.00	5.00%	\$1.00	Y
Refund Processing Fee	\$0.00	\$60.00	\$60.00	∞	\$60.00	N

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23		Increase %	Increase \$	GST
		Fee (excl. GST)	Fee (incl. GST)			

## 2.17 - Queensland Transport Museum

### 2.17.1 - Queensland Transport Museum

Adult	\$8.00	\$7.27	\$8.00	0.00%	\$0.00	Y
Concession	\$6.00	\$5.45	\$6.00	0.00%	\$0.00	Y
Children, 6-15 years old	\$3.00	\$2.73	\$3.00	0.00%	\$0.00	Y
Children, under 6 years old					Free	Y
Family admission (2 adults and up to 3 children)	\$20.00	\$18.18	\$20.00	0.00%	\$0.00	Y
Lockyer Valley residents (with proof of address)					Free	Y

## 2.18 - Hire of Equipment Bond

### 2.18.1 - Hire of Equipment

Bond for the hiring of table and chairs only	\$150.00	\$136.36	\$150.00	0.00%	\$0.00	Y
Bond for the hiring of marquees only	\$150.00	\$150.00	\$150.00	0.00%	\$0.00	N
Bond for the hiring of table, chairs and marquees	\$250.00	\$250.00	\$250.00	0.00%	\$0.00	N
Bond for the hiring of wheelie bins					\$10 each or maximum of \$150.00	N
Fee for the hiring of outdoor movie equipment (including operator)					180 plus \$40/hour or part thereof of screening time.	Y
Includes Council staff to operate. This fee is waived for local not-for-profit groups conducting an event that is free to attend AND open for the community to attend.						
Hiring of Inflatable Soccer Field	\$200.00	\$181.82	\$200.00	0.00%	\$0.00	Y
Per day. This fee is waived for local schools and community events.						

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**10.4 Annual Review of Council's 3-year Internal Audit Plan, Internal Audit Charter and the Performance of Internal Audit**

**Author:** Madonna Brennan, Risk, Audit and Corporate Planning Advisor  
**Responsible Officer:** Ian Church, Chief Executive Officer

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**Purpose:**

The purpose of this report is to:

1. Request Council adopt the revised three-year Internal Audit Plan.
2. Request Council note that no changes are required to the Internal Audit Charter.
3. Inform Council of the outcome of the review conducted by the Audit and Risk Management Committee on Council's internal audit function.

**Officer's Recommendation:**

**THAT Council resolve to:**

1. **Adopt the revised three-year Internal Audit Plan, as attached to this report.**
2. **Note that no change is required to the Internal Audit Charter.**
3. **Receive and note the outcome of the review conducted by the Audit and Risk Management Committee on the performance of Council's internal audit function, as attached to this report.**

**RESOLUTION**

**THAT Council resolve to:**

1. **Adopt the revised three-year Internal Audit Plan, as attached to these minutes.**
2. **Note that no change is required to the Internal Audit Charter.**
3. **Receive and note the outcome of the review conducted by the Audit and Risk Management Committee on the performance of Council's internal audit function, as attached to these minutes.**

**Moved By: Cr Wilson**

**Seconded By:**

**Cr Vela**

**Resolution Number: 20-24/0565**

**CARRIED**

**6/0**

**Executive Summary**

Council has a statutory requirement to establish an efficient and effective internal audit function, prepare and adopt an internal audit plan and carry out an internal audit each financial year. Council's internal audit function is delivered by an independent contractor, O'Connor Marsden and Associates in conjunction with Council's Executive Operations area. The role of internal audit is to provide independent, objective assurance and consulting services to Council.

Internal audit assists Council to ensure it is compliant with its statutory obligations and to accomplish its strategic objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

### **Proposal**

#### Revised three-year Internal Audit Plan

The revised three-year Internal Audit Plan (the Plan) was prepared by Council's internal audit provider O'Connor Marsden and Associates (OCM). As part of the review of the three-year audit plan a strategic internal audit planning session was conducted by OCM with Council's Executive Leadership Team in January 2022. Key discussion points of the session included internal audit planning objectives, approach to internal audit and examples of recent reviews across the local government sector. The Plan was updated based on the outcomes of this session along with a review of Council's Risk Assurance Map. The following audits are recommended for the 2022-2023 financial year:

1. Development Assessment
2. Revenue Management
3. Environmental Compliance Management

The revised Plan was presented to and endorsed by Council's Audit and Risk Management Committee on 31 March 2022 and is included with this report for adoption by Council.

#### Internal Audit Charter

The Internal Audit Charter was reviewed by the Audit and Risk Management Committee at its meeting held on 31 March 2022 and resolved that no change was required to the Charter.

#### Performance Review of Internal Audit

The Audit and Risk Management Committee is required to conduct a review on the performance of Council's internal audit function on an annual basis and report to Council on the outcomes of this review. The annual review was conducted in accordance with Council's Internal Audit Charter and initiated with Council's contracted internal audit provider, O'Connor Marsden and Associates by completing a self-review questionnaire. The self-review questionnaire was provided to the Committee at its meeting held on the 31 March 2022 for discussion and determination of the rating for the internal function against each of the following key requirements:

- Displayed a strong understanding of LVRC's business, goals and local government sectors and takes a genuine interest in Council's success
- Developed prior to the beginning of the financial year a risk based annual internal audit plan
- Coordinated the implementation of the approved annual internal audit plan
- Reported significant issues related to the processes for controlling the activities of the LVRC
- Provided recommendations on how to rectify and/or potential improvements for any deficiencies identified in the processes for controlling activities of the LVRC
- Provided information on the status and results of the annual audit plan and the sufficiency of department resources
- Provided necessary updates and presentations to the Audit and Risk Management Committee on the annual internal audit plan and internal audit reports.
- Supplied professional audit staff with sufficient knowledge, skills, experience and professional qualifications to meet the requirements of the Internal Audit Charter

Overall, the agreed outcome of both the Internal Auditor and the Committee was Council's internal audit function met expectations.

### Previous Council Resolutions

Ordinary Meeting 17 March 2022 (20-24/0266)

*THAT Council receive and note the outcome of the Review of Performance Internal Audit, (attachment 1 to these Minutes), conducted by the Audit and Risk Management Committee on the performance of Council's internal audit function.*

*And further;*

*THAT no change to the Internal Audit Charter is required.*

### Critical Dates

1 July 2022 – delivery of the 2022-2023 internal audit projects to commence.

### **Strategic Implications**

#### Corporate Plan

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values

#### Finance and Resource

A submission has been made as part of the 2022-2023 budget considerations to fund the delivery of the 2022-23 component of the Internal Audit Plan and will be the second year of Council's three-year contract with O'Connor Marsden and Associates.

#### Legislation and Policy

Section 105 of the *Local Government Act 2009* requires Council to establish an efficient and effective internal audit function. Section 207 of the *Local Government Regulation 2012* determines the requirements of the internal audit function.

This report and recommendations align with the Internal Audit Charter and Internal Audit Policy.

#### Risk Management

Key Corporate Risk Code and Category: FE2 – Finance and Economic.

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

### Consultation

#### *Portfolio Councillor Consultation*

The appointed Councillors to the Audit and Risk Management Committee, Councillor Wilson and Councillor Cook participated in the review of the three-year Internal Audit Plan, Internal Audit Charter and the annual performance of internal audit.

#### *Internal Consultation*

Executive Leadership Team.

#### *External Consultation*

A review of the 3-year Internal Audit Plan, Internal Audit Charter and the performance of internal audit was conducted by the Audit and Risk Management Committee which includes three independent external members.

### **Attachments**

- |   |   |          |
|---|---|----------|
| 1 | Revised 3-year Internal Audit Plan      | 13 Pages |
| 2 | Review of Performance of Internal Audit | 1 Page   |



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# 1 Introduction

We are pleased to present the Lockyer Valley Regional Council's (Council) Strategic Internal Audit Plan (1 July 2022 to 30 June 2025). This plan includes a detailed Annual Internal Audit Plan for the financial year ending 30 June 2023.

## Aim of Internal Audit

Internal Audit is an independent, objective assurance and consulting function, designed to: determine whether the governance, risk management and control process of the LVRC, as designed and represented by management, are adequate and functioning in a manner to provide a reasonable level of confidence:

- Significant key risks are appropriately identified and managed
- Significant financial, managerial and operating information is accurate, reliable and timely
- Employees' and Councilors' actions comply with policies, standards, procedures, laws and regulations
- Resources are acquired economically, used efficiently, and protected adequately
- Programs, plans and objectives are achieved
- Quality and continuous improvement are fostered in the LVRC's control process, and
- Significant legislative or regulatory issues impacting LVRC are recognised and addressed properly.

## Methodology to Prepare Audit Plan

While this plan covers a three-year period, to ensure that it remains consistent with the Council's needs, it will be reviewed and revised each year. This plan has been constructed through the following activities to identify the right reviews at the right time:

- Review of the Council's *Community Plan 2017-2027*, *Corporate Plan 2017-2022* and the *Operational Plan 2021-2022*
- Communication with key stakeholders (Committee members, Executive Leadership Team members, external audit and key control owners)
- Review of key documents such as strategic plans, risk registers, previous annual reports, etc
- Consideration of core business processes
- Consideration of key changes and trends occurring at the Council
- Legislative requirements facing the Council
- Root causes of findings arising from external audit, internal audit and other assurance providers over the last few years, and
- Trends in the local government industry.

This plan has been updated from the 2021/2022 Strategic Internal Audit Plan following consultation with the Executive Leadership Team.



Key Themes

 Information Security	 Governance	 Asset Management	 Financial Sustainability
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Strategic Internal Audit Plan

The purpose of the plan is to identify the proposed internal audit scope areas for the financial years 1 July 2022 to 30 June 2025. To ensure that the nominated Internal Audit scope areas remain in-line with the Council's strategic outlook and operations, the plan is developed on a rolling three-year basis, reviewed and updated annually.

In developing the plan, we have taken a holistic approach to the Council's control environment by working with key stakeholders throughout the Council to consider the key strategic priorities, objectives, risks, prior reviews, trends, etc., with a view to identifying and nominating a three-year program of works.

Key Objectives and Strategies

Objectives

Lockyer Community	Strive to build on who we are and all that our region has to offer
Lockyer Business, Farming & Livelihood	Create opportunities and encourage innovation. Work together to support farmers. Develop skills and generate jobs.
Lockyer Nature	Natural assets are valued and protected
Lockyer Planned	Services match community needs. Infrastructure is accessible for all.
Lockyer Leadership & Council	Visionary leadership and coordinated outcomes. Well-managed, transparent, accountable and financial sustainable organisation.

Risk Categories

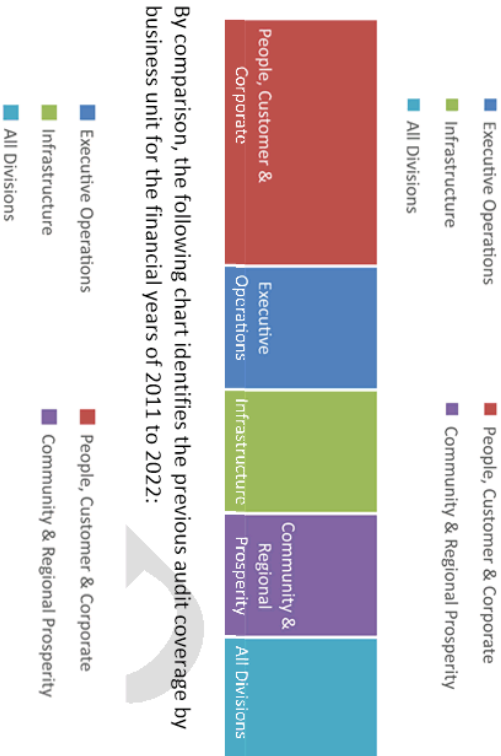
The Council's risk categories are summarised below:

1. Financial Sustainability
2. Governance
3. Asset Management and Planning
4. Project Management
5. ICT Capability
6. Core Service Delivery
7. Environment and Community
8. Compliance Management
9. Stakeholder Management
10. Reputation Management
11. Workforce Planning and Management
12. Health and Safety

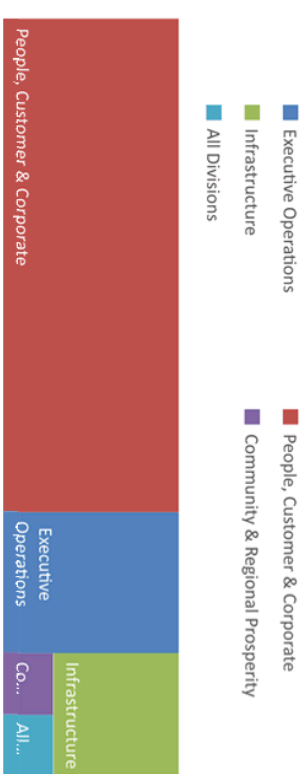
Strategic Internal Audit Plan Coverage

Business Unit Coverage

The plan's coverage across the Council's business units is summarised in the chart below.

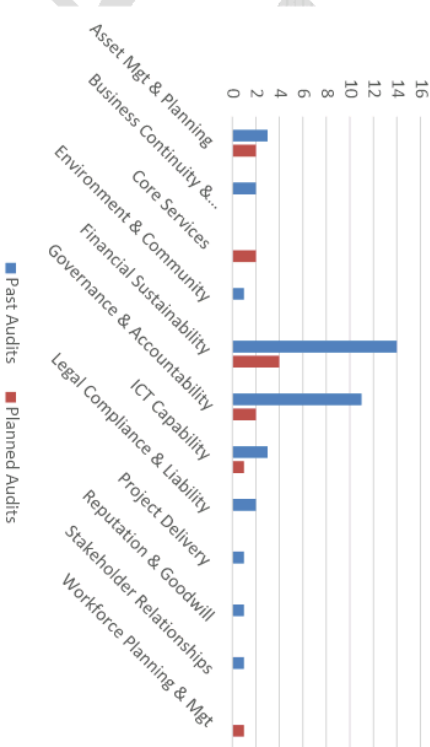


By comparison, the following chart identifies the previous audit coverage by business unit for the financial years of 2011 to 2022:



Risk Considerations

The following chart identifies the previous and planned internal audit coverage by risk category.



## Strategic Internal Audit Plan Snapshot

Audit Topics	Risk Addressed	Theme	Business Unit
<b>2022/2023 Financial Year</b>			
Environmental Compliance Management	Environment and Community	Governance	All
Revenue Management	Financial Sustainability	Financial Sustainability	Executive Operations
Development Applications	Core Services	Governance	Community & Regional Prosperity
<b>2023/2024 Financial Year</b>			
Workforce Planning	Workforce Planning & Mgt	Governance	People, Customer & Corporate
Procurement	Financial Sustainability	Financial sustainability	All
Data Analytics	Financial Sustainability	Financial Sustainability	People, Customer & Corporate
Childcare Services	Core Services	Financial Sustainability	Community & Regional Prosperity
<b>Watchlist</b>			
Risk Management Framework	Governance & Accountability	Governance	Executive Operations
Asset Management for Community Facilities	Asset Management & Planning	Asset Management	Infrastructure
Corporate Governance	Governance & Accountability	Governance	People, Customer & Corporate
Inland Rail Readiness	Asset Management & Planning	Asset Management	Infrastructure

## Annual Internal Audit Plan

The following table summarises the resource allocation and schedule for the FY 2023 Annual Internal Audit Plan.

#	Activity	Days	Schedule			
			Qtr 1	Qtr 2	Qtr 3	Qtr 4
Internal Audit Projects						
1.	Development Assessment	15	<div><div></div><div></div><div></div></div>			
2.	Revenue Management	15	<div><div></div><div></div><div></div></div>			
3.	Environmental Compliance Management	16			<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>
Administrative Support						
4.	Internal Audit Planning	2				<div><div></div><div></div><div></div></div>
5.	Audit Committee Meetings & Preparation	4	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>
Total		52				

Internal Audit Scoping

Internal Audit Fieldwork

Internal Audit Exit Meeting and Management Responses

Internal Audit Administration

 Internal Audit Scoping

 Internal Audit Fieldwork

 Internal Audit Exit Meeting and Management Responses

 Internal Audit Administration

## 2 Detailed Three Year Internal Audit Plans

### 2022/2023 Financial Year Audit Plan

Audit Name	Justification for Audit Topic	Objective	Days
Development Applications	High priority, core service.	<p>To provide assurance that Council operates its development application functions effectively, economically and efficiently and that the internal control framework governing development applications is adequate. To achieve this objective, the internal audit will assess:</p> <ul style="list-style-type: none"> <li>Plans, policies and procedures are in place, are current and are aligned to the Planning Act 2016</li> <li>Adequate training and guidance have been provided to Council staff and decision makers</li> <li>Development Applications are being suitably assessed.</li> <li>Development Application approvals are made in accordance with legislative requirements and delegations.</li> <li>Modifications to Development Application approvals are undertaken in accordance with the legislative requirements.</li> <li>The Council has appropriate processes in place to receive, record and respond to complaints from applicants, including challenges to the Land Court</li> <li>Development application data and information is secured from loss or unauthorised access and is appropriately retained.</li> <li>Risks associated with Council's Development Application processes have been identified, evaluated and recorded in the Council's risk register.</li> </ul>	15 Q2
Revenue Management	High priority. No internal audit coverage of rates revenue management. Reviewed by external auditors.	<p>To provide assurance that the Council manages its revenue management functions effectively, economically and efficiently and that the internal control framework governing revenue management is adequate. To achieve this objective, the internal audit will assess:</p> <ul style="list-style-type: none"> <li>Policies and procedures for revenue are in place, current and consistent with the legislative requirements and communicated to and readily accessible for all staff</li> <li>Staff have the appropriate skills and competencies to perform their roles in relation to revenue collection</li> <li>Revenue and terms are in accordance with services rendered and consistent with revenue procedures</li> <li>Access to pricing processing functions/data is restricted to authorised personnel adequately segregated from incompatible duties</li> </ul>	15 Q3

Audit Name	Justification for Audit Topic	Objective	Days
Environmental Compliance Management	High priority for compliance with environment legislation	<ul style="list-style-type: none"> <li>All revenue remitted by customers is accurately received, recorded, and kept secure before banking</li> <li>All revenue received is receipted in the relevant Council financial management system and banked and</li> <li>All revenue is completely and accurately posted to the General Ledger.</li> </ul> <p>To provide assurance that the Council manages its environmental compliance management functions effectively, economically and efficiently and that the internal control framework governing environmental compliance management is adequate. To achieve this objective, the internal audit will assess:</p> <ul style="list-style-type: none"> <li>Understanding of legislative compliance requirements, including development of policies, plans and processes</li> <li>Adequate training and guidance have been provided to Council staff and decision makers</li> <li>Processes are in place to: <ul style="list-style-type: none"> <li>Identify, document and manage compliance obligations, e.g. environmental authorities</li> <li>Identify, investigate and report on environmental compliance breaches, including undertaken remedial actions</li> </ul> </li> <li>Environmental compliance management data and information is secured from loss or unauthorised access and is appropriately retained, and</li> <li>Risks associated with Council's environmental compliance management processes have been identified, evaluated and recorded in the Council's risk register.</li> </ul>	16
<b>TOTAL AUDIT DAYS</b>			<b>46</b>
Annual Audit Planning			2
Audit Committee Meetings & Preparation			4
<b>TOTAL DAYS</b>			<b>52</b>

## 2023/2024 Financial Year Internal Audit Plan

Audit Name	Justification for Audit Topic	Objective	Days
Workforce Planning	Attraction, recruitment and retention of staff is a high risk for all organisations. Workforce planning is essential to improve outcomes.	To provide assurance that the Council manages its workforce planning functions effectively, economically and efficiently and that the internal control framework governing workforce planning is adequate.	12 Q1
Procurement	Recent issues with procurement and tendering. Currently being reviewed by Peak Services.	To provide assurance that the Council manages its procurement functions effectively, economically and efficiently and the internal control framework governing procurement is adequate	12 Q3
Data Analytics	Request by Audit and Risk Management Committee	To support management in the development of an agreed range of data analytics to support the Council's internal control framework and fraud risk management.	10 Q2
Childcare Services	Follow up review of childcare services	To provide assurance that effective policies, procedures and processes have been established in the childcare centres to facilitate compliance with legislative and Council requirements and maximise financial sustainability of the service.	10 Q1/2
<b>TOTAL AUDIT DAYS</b>			<b>46</b>
Annual Audit Planning			2
Audit Committee Meetings & Preparation			4
<b>TOTAL DAYS</b>			<b>52</b>

## Watchlist

Audit Name	Justification for Audit Topic	Objective	Days
Risk Management Framework	Risk management framework has been reviewed and updated. Management request to review progress of implementation.	To review Council's Risk Management Framework for implementation of key processes and controls. Key focus areas include processes to identify, monitor and report on risks across Council, to consider the Council's current risk management maturity level and the application of better practice principles in the Framework.	10 Q2/3
Asset Management for Community Facilities	Linkages to financial sustainability, service delivery and community expectations.	To provide assurance that the Council manages its community facility assets effectively, economically and efficiently and that the internal control framework governing community facility asset management is adequate.	14 Q3/4
Corporate Governance	Ineffective governance processes impact decision making and management of risks	The objective of the engagement is to assess the effectiveness, efficiency and timeliness of Council's control environment underpinning its "Governance Framework including application of the Local Government Principles, reporting processes and controls, decision making processes, committee, roles/responsibilities, and gaps in governance processes and controls.	10 Q2
Inland Rail Readiness	The Inland Rail Project will have a significant impact on the Lockyer Valley Region and Council assets and services.	To assess the Council's readiness for the Inland Rail Project including processes in place to engage with stakeholders, advocate for the Council, participate in decision making, maintain services and assets during construction and receive assets handed over or bettered by the Project.	12 Q4
<b>TOTAL AUDIT DAYS</b>			<b>44</b>
Annual Audit Planning			1
Audit Committee Meetings & Preparation			4
<b>TOTAL DAYS</b>			<b>52</b>

## Appendix A: Internal Audit Requirements for Planning

### Definition of Internal Auditing

The Definition of Internal Auditing, from the Institute of Internal Auditors, states the fundamental purpose, nature, and scope of internal auditing:

*Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.*

### Internal Auditing Standards for Planning

The Institute of Internal Auditors (IIA) International Professional Practices Framework establishes the standards for the attributes and performance of Internal Audit Units. Standard 2010 specifies that the Chief Audit Executive must establish risk-based plans, taking into account the organisation's goals, risk management framework and risk appetite.

The Information Systems Audit & Control Association (ISACA) Standard 11 specifies that an appropriate risk assessment technique or approach should be used to develop the overall IS audit plan and determine the priorities.

### Legislative Basis

Section 15 of the Local Government Act 2009 requires that:

- 1) *Each local government must establish an efficient and effective internal audit function.*
- 2) *Each large local government must also establish an audit committee.*
- 3) *A large local government is a local government that belongs to a class prescribed under a regulation.*
- 4) *An audit committee is a committee that monitors and reviews the integrity of financial documents; the internal audit function; the effectiveness and objectivity of the local government's internal auditors; and makes recommendations to the local government about any matters that the audit committee considers need action or improvement.*

Section 207 of the Local Government Regulation 2012 requires that:

- 1) *For each financial year, a local government must prepare an internal audit plan, carry out an internal audit, prepare a progress report for the internal audit, and assess compliance with the internal audit plan.*
- 2) *A local government's internal audit plan is a document that includes statements about the way in which the operational risks have been evaluated; the most significant operational risks identified from the evaluation; and the control measures that the local government has adopted, or is to adopt, to manage the most significant operational risks.*

## Appendix B: Reserve/Alternative Audits

The following topics, identified through the audit planning process and ranked in priority order, are recommended as reserve/alternative audits:

Topic	Justification
Information Security	High priority. However, an information security review has recently been completed by McGrath Nichol.
Workplace health and safety	Medium priority. Strategic and operational risks. Legislative compliance requirements
Conflict of interest management	Medium priority. Follow up of CCC reports into Council matters.
Waste fees and levies	Medium priority. No internal audit coverage. Reviewed by external auditors
Infrastructure Works	Medium priority. Project management framework currently being rolled out across Council.
Quality Assurance Procedures & Processes	Medium priority. Lack of adequate procedures highlighted in interviews but an issue that can be addressed without an audit.
Contract Management	Medium priority. Still implementing recommendations from previous contract management review.
Infrastructure Charges and Incentives	Low priority. Recently audited – 2018/2019.
Corporate Credit Card Management	Low priority. Previously audited in 2015/2016. Reviewed by external auditors.
Delegations Management	Low priority. Reviewed by external auditors.
Volunteer Management	Low priority. Small number of volunteers.
Asset Measurement and Valuation	Low priority. Covered by external auditors.
Master File Changes	Low priority. Will be considered in wider financial audits
Events Management	Low priority. May impact on revenue and cash management, insurances.
Knowledge Management	Low priority. Stable workforce. Records management reviewed in 2013/2014.
Mobility Processes	Low priority. Technology being introduced.

Self - Review Questionnaire - Internal Audit	Internal Auditor Rating Not Applicable Major improvement required Improvement required Above Expectations Outstanding	Internal Auditor Comments	ABMC Rating Not Applicable Major improvement required Improvement required Above Expectations Outstanding	Audit and Risk Management Committee Comments
Displayed a strong understanding of LVFC's business, goals and local government sectors and takes a genuine interest in Council's success	Met Expectations	We continue to work with the Council to understand their business, objectives and risks, particularly as they relate to the planned internal audits and risk management activities.	Met Expectations	
Developed prior to the beginning of the financial year a risk based annual internal audit plan	Met Expectations	Internal audit for 2022/2023 drafted for March 2022 ABMC meeting	Met Expectations	
Coordinated the implementation of the approved annual internal audit plan	Met Expectations	Quarterly review is undertaken over the internal audit plan to ensure it remains current and to agree timing	Met Expectations	
Reported significant issues related to the processes for controlling the activities of the LVFC	Met Expectations	Significant issues identified during audits are discussed with relevant management during the audit, at exit interview and are included in the draft and final audit reports.	Met Expectations	
Provided recommendations on how to rectify and/or potential improvements for any deficiencies identified in the processes for controlling activities of the LVFC	Met Expectations	Recommended actions to mitigate risks and issues identified during audits are discussed and agreed with management, including implementation dates. These are captured in the draft and final reports.	Met Expectations	
Provided information on the status and results of the annual audit plan and the sufficiency of department resources	Met Expectations	Progress on the annual internal audit plan is monitored and reported quarterly to management and the ABMC.	Met Expectations	
Provided necessary updates and presentations to the Audit and Risk Management Committee on the annual internal audit plan and internal audit reports	Met Expectations	Progress on the annual internal audit plan is monitored and reported quarterly to management after the report is finalised.	Met Expectations	
Provided oversight of other control and monitoring functions for LVFC such as risk management and/or fraud	Met Expectations	We have been providing risk management support to the Council, including updating the risk appetite statement and providing risk management training.	Met Expectations	
Supplied professional audit staff with sufficient knowledge, skills, experience and professional qualifications to meet the requirements of the Internal Audit Charter	Met Expectations	All staff provided have been professionally qualified and experienced. Subject matter expert provided for disaster recovery review currently being completed.	Met Expectations	
Do you wish to add any further information or feedback on the review process?	No		No	

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**10.5 Local Government Association of Queensland Annual Conference Attendance**

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

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**Purpose:**

The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council representatives to attend the Local Government Association of Queensland (LGAQ) Annual Conference being held in Cairns from 17 to 19 October 2022.

**Officer's Recommendation:**

**THAT Council approve the attendance of Mayor Milligan, Councillor Hagan and the Chief Executive Officer at the Local Government Association of Queensland Annual Conference, to be held in Cairns from 17 to 19 October 2022.**

**RESOLUTION**

**THAT Council approve the attendance of Mayor Milligan, Councillor Hagan and the Chief Executive Officer at the Local Government Association of Queensland Annual Conference, to be held in Cairns from 17 to 19 October 2022.**

**Moved By: Cr Holstein**

**Seconded By:**

**Cr Vela**

**Resolution Number: 20-24/0566**

**CARRIED  
6/0**

**Executive Summary**

Council has traditionally sent representatives to the LGAQ Annual Conference and this year it is proposed that Mayor Milligan, Councillor Hagan and the Chief Executive Officer attend.

**Proposal**

Council sends delegates to the LGAQ Annual Conference each year as it provides the opportunity to debate and vote on motions submitted by individual Councils. Those motions that are passed at the Conference form the basis for LGAQ priority tasks and lobbying activities for the following twelve months, therefore it is important from the perspective of advancing local government as an industry, to participate in the debate.

**Previous Council Resolutions**

Ordinary Meeting 15 September 2021 (Resolution Number: 20-24/0411)  
Local Government Association of Queensland Annual Conference Attendance

**Critical Dates**

Early Bird Discount date which has not been released yet.

**Strategic Implications**

**Corporate Plan**

Lockyer Leadership and Council

Outcome

Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.

Finance and Resource

Council's corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registration will be funded through Council's budget for conference attendance.

Legislation and Policy

There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

Risk Management

Key Corporate Risk Category: P1

Reference & Risk Descriptor: Political

Intergovernmental relationships/relationships with other key stakeholders

Consultation

This matter has been discussed with the Mayor & Chief Executive Officer.

**Attachments**

There are no attachments for this report.

## 11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

*No People & Business Performance Reports.*

## 12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

### 12.1 Adoption of Temporary Local Planning Instrument 2022 Flood Regulation

**Author:** Prudence Earle, Senior Strategic Planner

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

#### **Purpose:**

The purpose of this report is for Council to adopt Temporary Local Planning Instrument 2022 Flood Regulation.

#### **Officer's Recommendation:**

**THAT Council adopt the Temporary Local Planning Instrument 2022 Flood Regulation, as attached to this report.**

#### **RESOLUTION**

**THAT Council adopt the Temporary Local Planning Instrument 2022 Flood Regulation, as attached to these minutes.**

**Moved By: Cr Wilson**

**Seconded By:**

**Cr Holstein**

**Resolution Number: 20-24/0567**

**CARRIED  
6/0**

#### **Executive Summary**

At its meeting on 16 March 2022, Council decided to make a Temporary Local Planning Instrument 2022 Flood Regulation ('the TLPI') and write to the Minister seeking approval to adopt the TLPI. Advice has now been received from the Minister that Council may proceed to adopt the TLPI.

#### **Proposal**

A TLPI is a statutory local planning instrument under the *Planning Act 2016*. A TLPI suspends or otherwise affects the operation of planning scheme, and therefore takes precedence over a planning scheme. A TLPI must be made in accordance with the *Planning Act 2016* and the Minister's Guidelines and Rules.

Advice was received on 26 April 2022 that the Minister was satisfied that the proposed TLPI complies with section 23(1) of the *Planning Act 2016*, and Council may proceed to adopt the TLPI.

The future Lockyer Valley Planning Scheme will incorporate provisions relating to flood hazard including mapping developed from the latest flood modelling. When the proposed planning scheme is adopted the TLPI will need to be repealed.

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Previous Council Resolutions

Council resolved to make the proposed TLPI at its general meeting on 16 March 2022.

Critical Dates

The current TLPI expires on 20 July 2022. There are no other critical dates associated with the making of the TLPI.

**Strategic Implications**

Corporate Plan

Lockyer Planned, Item 4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice, and community expectations

Finance and Resource

There will be minor costs associated with the public notification of the adoption of the TLPI.

Legislation and Policy

The proposed TLPI does not constitute a change to Council policy. The proposed TLPI will have effect from the 21 July 2022, so there is no need to repeal the current TLPI, as it will cease on 20 July 2022.

Risk Management

Under the *Planning Act 2016*, a person may claim compensation because of an adverse planning change (i.e. a change that reduces the value of an interest in premises). The proposed TLPI does not constitute a change to Council policy and no changes have been made to the flood mapping used with the TLPI. Therefore the proposed TLPI represent a low risk to Council.

Consultation

*Portfolio Councillor Consultation*

This matter has been discussed with the portfolio Councillor.

*Internal Consultation*

The proposed TLPI has been prepared following consultation with planning staff.

*External Consultation*

The TLPI has been reviewed by the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) prior to referring the TLPI to the Minister.

Public notice must be given of the adoption of the TLPI and general effect of the TLPI.

**Attachments**

- 1 [1](#) Temporary Local Planning Instrument 2022 Flood Regulation 21 Pages

LOCKYER VALLEY REGIONAL COUNCIL

Temporary Local Planning Instrument 2022 Flood Regulation

**1. Short Title**

- 1.1 This temporary local planning instrument (TLPI) may be cited as Temporary Local Planning Instrument 2022 Flood Regulation.

**2. Purpose**

- 2.1 The purpose of this TLPI is to:
- (a) provide improved flood regulation based on the identification of a Flood hazard overlay for the Lockyer Valley Region; and
  - (b) to protect life and property by ensuring development, other than commercial and industrial development (excluding Service stations), appropriately responds to, or is avoided in response to, the risk of flood hazard present on a site.

**3. Commencement**

- 3.1 This TLPI commences on 21 July 2022.

**4. Expiry**

- 4.1 In accordance with section 23 of the *Planning Act 2016*, this TLPI has effect for two (2) years from the date of commencement, unless repealed sooner.

**5. Application of the TLPI**

- 5.1 This TLPI applies to the Lockyer Valley local government area.
- 5.2 This TLPI affects the operation of the following planning schemes:
- (a) Gatton Shire Planning Scheme 2007; and
  - (b) Laidley Shire Planning Scheme 2003.
- 5.3 This TLPI applies to development on land shown on the Flood hazard overlay maps in Appendix E being the flood hazard area, investigation area or overland flow path, unless:
- (a) The development is for commercial and/or industrial development that is a defined use listed in the table below:

Defined uses under the Gatton Shire Planning Scheme	Defined uses under the Laidley Shire Planning Scheme
Animal product processing	Bulk retail
Art, crafts and antiques	Car repair station
Catering shop	Catering room
Commercial premises (excluding veterinary services)	Commercial premises
Extractive industry	Extractive industry
Health care premises	General store
Hotel (where not including accommodation)	Hotel (where not including accommodation)
Industry	Industry
Off-street car park	Junk yard
Rural service industry	Light industry
Service trade	Medical/paramedical centre
	Medium industry

Defined uses under the Gatton Shire Planning Scheme	Defined uses under the Laidley Shire Planning Scheme
Shop Showroom Transport depot Transport terminal Warehouse	Noxious, offensive and hazardous industry Passenger terminal Refreshment service Road freight depot Roadside stall Rural processing Shop Transport depot Truck stop (where not including accommodation) Warehouse

- (b) The development is Building work that is:
- (i) additions to a class 1 building where the additions constitute less than 50% of the floor area of the existing building;
  - (ii) alterations that are not additions to the floor area of an existing building;
  - (iii) raising an existing building;
  - (iv) repairing an existing building;
  - (v) adding an extra storey above an existing part of a building; or a Class 10 building or structure.

## 6. Relationship with the Planning Schemes

- 6.1 If a planning scheme to which this TLPI applies is inconsistent with this TLPI, the TLPI prevails to the extent of any inconsistency.

## 7. Effect

- 7.1 The TLPI affects the operation of the Gatton Shire Planning Scheme and the Laidley Shire Planning Scheme by:
- (a) introducing a Flood hazard overlay and Flood hazard overlay maps (see Appendix E);
  - (b) suspending and replacing provisions of the Gatton Shire Planning Scheme (see Appendix A);
  - (c) suspending and replacing provisions of the Laidley Shire Planning Scheme (see Appendix B);
  - (d) identifying categories of development and categories of assessment for development within the Flood hazard overlay (see Appendix C); and
  - (e) introducing a new Flood hazard overlay code which includes assessment benchmarks for development within the Flood hazard overlay (see Appendix D).

- 7.2 The TLPI designates the flood hazard area and the defined flood level for the purposes of the Building Code of Australia and the Queensland Development Code.

## 8. Flood hazard area and defined flood level

- 8.1 In accordance with Section 8 of the *Building Regulation 2021*:
- (a) the Flood hazard overlay map (Appendix E) is designated as the flood hazard area; and
  - (b) the defined flood level is declared to be the level to which it is reasonably expected flood waters may rise during a defined flood event. The defined flood level for a location within the Flood hazard overlay will be determined by Council based on the latest flood data available.

## 9. Interpretation

- 9.1 Unless otherwise defined in this TLPI, the Gatton Shire Planning Scheme or the Laidley Shire Planning Scheme, the terms used in this TLPI have the same meaning as defined in the *Planning Act 2016*.

9.2 In this TLPI the following terms have the meaning below:

**defined flood level** the level to which it is reasonably expected flood waters may rise (see Section 8 of the *Building Regulation 2021*) and section 8.1(b) of this TLPI).

**defined flood event** means a flood event that would result in the extent of flooding shown on the Flood hazard overlay maps in Appendix E.

**flood hazard overlay** means the area identified on the Flood hazard overlay maps in Appendix E as being a defined flood event, investigation area or overland flow path.

**flood investigation area** means the area on the Flood hazard overlay maps in Appendix E identified as flood investigation area. Land within the flood investigation area is known to be, or has the potential to be, flood affected and be subject to a defined flood event, that has not yet been quantified.

**flood risk assessment** means a study that determines the extent, nature and type of flood risk consistent with the States Guide for Flood Studies and Mapping in Queensland, Department of Natural Resources and Mines and Australian Disaster Resilience Handbook 7 Managing the Floodplain: A Guide to Best Practice in Flood Risk Management in Australia.

**floor area**, for a building, means the gross area of all floors in the building measured over the enclosing walls other than the area of a verandah, roofed terrace, patio, garage or carport in or attached to the building.

**habitable room** has the same meaning as in the National Construction Code.

**high flood hazard area** means the area on the Flood hazard overlay maps identified as high hazard. Development of land in this area may pose an unacceptable risk to life and property during a defined flood event. During a defined flood event:

- (a) major to extreme risk to life is likely;
- (b) able bodied adults cannot walk safely; and
- (c) light frame buildings can structurally fail.

**low flood hazard area** means the area on the Flood hazard overlay maps identified as low hazard. Development of this land, after application of relevant mitigation actions, is not considered to pose any significant risk to life or property during a defined flood event. During a defined flood event:

- (a) there is no significant risk to life; and
- (b) property is only at risk when exposed and in direct contact with flood waters.

**medium flood hazard area** means the area on the Flood hazard overlay maps identified as medium hazard. Development of land in this area may pose a risk to life and property during a defined flood event. During a defined flood event:

- (a) able bodied adults may not be able to walk safely;
- (b) cars can float and precautions must be taken; and
- (c) only large vehicles (trucks) may be able to travel safely.

**overland flow path** means an area on the Flood hazard overlay maps identified as overland flow path.

**rural area** means an area that:

- (a) if in the Gatton Shire Planning Scheme area, is located in the Rural agriculture zone, Rural general zone or Rural uplands zone; or

- (b) if in the Laidley Shire Planning Scheme area, is located in the Rural agricultural land area, Rural landscape area or Rural uplands land area.

**sport and recreation** means the use of premises for any activity, purpose or pursuit which includes, but is not limited to the following: archery, athletics, basketball, baseball, boating, bowling (other than indoor bowling), children's playgrounds, commercial or community swimming pools (uncovered), cycling tracks, football, gardens, golf, hockey, netball, outdoor cricket, parks, picnic areas, playing fields, soccer, softball, tennis.

**vulnerable persons** means persons who are identified as having a high degree of susceptibility and low resilience to flood hazard, including unaccompanied minors, the infirmed, the mentally and physically disabled and elderly.

#### 10. Advisory notes

- 10.1 It is a matter of common law that any owner of a property who develops or alters their property in any way, owes a duty of care to ensure that changes caused by the development do not cause adverse impacts in relation to flood.
- 10.2 Council has flood models for some localities within the Region. These flood models can be obtained for undertaking flood hazard assessments, subject to the execution of a Data Sharing Agreement and payment of the applicable fee.
- 10.3 If approval is issued by Council for building work within the Flood hazard overlay, building materials and surface treatments used below the defined flood level should be resilient to water damage and should not include wall cavities.
- 10.4 The [Flood Resilient Building Guidance for Queensland Homes](#) is a joint initiative of the Queensland Government, Brisbane City Council, Ipswich City Council, Lockyer Valley Regional Council, Somerset Regional Council and Seqwater and should be consulted when designing buildings to be located in a flood hazard area.

APPENDIX A EFFECT OF THE TEMPORARY LOCAL PLANNING INSTRUMENT  
ON THE GATTON SHIRE PLANNING SCHEME

Scheme Reference	Effect of Temporary Local Planning Instrument
Page 11 Section 3.1(3) Desired environmental outcomes, item (i)	Suspend (i) and replace with revised (i) as follows: (i) Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding. <b>The adverse effects of flood on development:</b> (a) in the high and medium flood hazard areas are avoided; and (b) in the low flood hazard area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.
Pages 184-185 Services and infrastructure code 6.25 Specific outcome and probable solutions for code assessable development, Probable solution A2.2	Suspend A2.2 and replace with revised A2.2 as follows: A2.2 Where <b>Council's</b> a reticulated sewerage service is not available: <del>(a) the minimum size of a lot is 3,000m<sup>2</sup> or the minimum size lot for a specific zone, whichever is the greater;</del> <del>(b) the proposed on-site effluent disposal system is located on the allotment in accordance with the <i>Plumbing and Drainage Act 2018. Standard Sewerage Law 2001 and AS1547-2000;</i></del> <del>(c) the proposed on-site effluent disposal system is located on land which:</del> <del>(i) has slopes less than 10%; or</del> <del>(ii) the land is terraced to receive the full disposal area;</del> <del>(iii) is situated above the Q10 flood level;</del> <del>(iv) is above the level of 5 metre AHD;</del> <del>(v) contains soils with permeability greater than 0.05m/day and less than 3.5m/day;</del> <del>(vi) contains soils which do not include mainly sand, gravel or fractured rock;</del> <del>(vii) is more than 0.6 metres of the seasonally high water table;</del> <del>(viii) is more than 1.0 metre above bedrock;</del> <del>(d) the lot contains an area capable of supporting a land application area sized in accordance with the Interim Code of Practice for On-site Sewerage Facilities;</del> <del>(e) at least 100% of the design area is available on the lot and reserved for waste disposal application; and</del> <del>(f) the effluent irrigation area is not separated from the effluent source by features such as gullies, creeks, dams, roads, driveways etc.</del>
Page 200 Accommodation unit and dual occupancy code 6.47 Specific outcomes and probable solutions for code assessable development, Specific outcome P3 and Probable solutions A3.1-A3.3	Suspend P3 and A3.1-A3.3, and replace with revised P3 and A3.1 as follows: P3 <b>The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for new accommodation units and dual occupancy units.</b> A3.1 <b>The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</b> <del>A3.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</del> <del>A3.3 Within the Withcott town area, the habitable floor level is RL 235m AHD plus 300mm.</del>
Page 205 Annexed unit code 6.51 Specific outcome and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-1.6	Suspend P1 and A1.1-A1.6, and replace with revised P1 and A1.1 as follows: P1 <b>The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for a new annexed unit.</b> A1.1 <b>The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</b> <del>A1.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</del>

Scheme Reference	Effect of Temporary Local Planning Instrument																					
	<p><del>A1.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</del></p> <p><del>A1.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</del></p> <p><del>A1.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</del></p> <table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td>Lot 1 RP150034</td><td>50 Anzac Avenue</td><td>116.16</td></tr><tr><td>Lot 1 RP92488</td><td>Gatton-Helidon Road</td><td>116.221</td></tr><tr><td>Lot 3 RP108240</td><td>9 Anzac Avenue</td><td>117.324</td></tr><tr><td>Lot 7 RP25735</td><td>3 Harris Street</td><td>117.995</td></tr><tr><td>Lot 8 RP25736</td><td>8 Harris Street</td><td>117.843</td></tr><tr><td>Lots 15-16 RP25732</td><td>35 Harris Street</td><td>118.4</td></tr></table> <p><del>A1.6 Otherwise, no probable solution is provided</del></p>	RPD	Address	AHD (m)	Lot 1 RP150034	50 Anzac Avenue	116.16	Lot 1 RP92488	Gatton-Helidon Road	116.221	Lot 3 RP108240	9 Anzac Avenue	117.324	Lot 7 RP25735	3 Harris Street	117.995	Lot 8 RP25736	8 Harris Street	117.843	Lots 15-16 RP25732	35 Harris Street	118.4
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Page 209 Caravan and relocatable home parks code 6.55 Specific outcome and probable solutions for code assessable development, Probable solution A3.1	<p>Suspend A3.1, and replace with revised A3.1 as follows:</p> <p>A3.1 A site provides for all residential buildings and structures and access to them, on stable land that is located at least 300mm above the defined flood level and flood free land away from scenically or environmentally sensitive areas.</p>																					
Page 211 Caretaker's residence code 6.59 Specific outcome and probable solutions for code assessable development, Specific outcome P2 and Probable solutions A2.1-2.6	<p>Suspend P2 and A2.1-A2.6, and replace with revised P2 and A2.1 as follows:</p> <p>P2 <del>The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for a new caretaker's residence.</del></p> <p>A2.1 <del>The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</del></p> <p><del>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</del></p> <p><del>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</del></p> <p><del>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</del></p> <p><del>A2.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</del></p> <table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td>Lot 1 RP150034</td><td>50 Anzac Avenue</td><td>116.16</td></tr><tr><td>Lot 1 RP92488</td><td>Gatton-Helidon Road</td><td>116.221</td></tr><tr><td>Lot 3 RP108240</td><td>9 Anzac Avenue</td><td>117.324</td></tr><tr><td>Lot 7 RP25735</td><td>3 Harris Street</td><td>117.995</td></tr><tr><td>Lot 8 RP25736</td><td>8 Harris Street</td><td>117.843</td></tr><tr><td>Lots 15-16 RP25732</td><td>35 Harris Street</td><td>118.4</td></tr></table> <p><del>A2.6 Otherwise, no probable solution is provided</del></p>	RPD	Address	AHD (m)	Lot 1 RP150034	50 Anzac Avenue	116.16	Lot 1 RP92488	Gatton-Helidon Road	116.221	Lot 3 RP108240	9 Anzac Avenue	117.324	Lot 7 RP25735	3 Harris Street	117.995	Lot 8 RP25736	8 Harris Street	117.843	Lots 15-16 RP25732	35 Harris Street	118.4
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Page 213 Dwelling house code 6.62 Specific outcomes and probable solutions for code assessable development, Specific outcome P2 and	<p>Suspend P2 and A2.1-A2.6, and replace with revised P2 and A2.1 as follows:</p> <p>P2 <del>The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for a new Dwelling House.</del></p>																					

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Probable solutions A2.1-2.6	<div><div>A2.1 The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. <del>Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</del></div><div><del>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</del></div><div><del>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</del></div><div><del>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</del></div><div><del>A2.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</del></div><table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td>Lot 1 RP150034</td><td>50 Anzac Avenue</td><td>116.16</td></tr><tr><td>Lot 1 RP92488</td><td>Gatton-Helidon Road</td><td>116.221</td></tr><tr><td>Lot 3 RP108240</td><td>9 Anzac Avenue</td><td>117.324</td></tr><tr><td>Lot 7 RP25735</td><td>3 Harris Street</td><td>117.995</td></tr><tr><td>Lot 8 RP25736</td><td>8 Harris Street</td><td>117.843</td></tr><tr><td>Lots 15-16 RP25732</td><td>35 Harris Street</td><td>118.4</td></tr></table><div><del>A2.6 Otherwise, no probable solution is provided</del></div></div>	RPD	Address	AHD (m)	Lot 1 RP150034	50 Anzac Avenue	116.16	Lot 1 RP92488	Gatton-Helidon Road	116.221	Lot 3 RP108240	9 Anzac Avenue	117.324	Lot 7 RP25735	3 Harris Street	117.995	Lot 8 RP25736	8 Harris Street	117.843	Lots 15-16 RP25732	35 Harris Street	118.4
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Pages 217-218 Motel code 6.70 Specific outcome and probable solutions for code assessable development, Specific outcome P2 and Probable solutions A2.1-A2.6	<div>Suspend P2 and A2.1-A2.6, and replace with revised P2 and A2.1 as follows:</div> <div><div>P2 A new motel is designed to be a minimum of 300mm above the defined flood level. <del>An acceptable level of flood immunity is provided for a new motels.</del></div><div><div>A2.1 The finished floor level is a minimum of 300mm above the defined flood level. <del>Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</del></div><div><del>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</del></div><div><del>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</del></div><div><del>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</del></div><div><del>A2.5 Within the Grantham village area, level not less than the level of the closest land listed in the table below, plus 300mm.</del></div><table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td>Lot 1 RP150034</td><td>50 Anzac Avenue</td><td>116.16</td></tr><tr><td>Lot 1 RP92488</td><td>Gatton-Helidon Road</td><td>116.221</td></tr><tr><td>Lot 3 RP108240</td><td>9 Anzac Avenue</td><td>117.324</td></tr><tr><td>Lot 7 RP25735</td><td>3 Harris Street</td><td>117.995</td></tr><tr><td>Lot 8 RP25736</td><td>8 Harris Street</td><td>117.843</td></tr><tr><td>Lots 15-16 RP25732</td><td>35 Harris Street</td><td>118.4</td></tr></table><div><del>A2.6 Otherwise, no probable solution is provided</del></div></div></div>	RPD	Address	AHD (m)	Lot 1 RP150034	50 Anzac Avenue	116.16	Lot 1 RP92488	Gatton-Helidon Road	116.221	Lot 3 RP108240	9 Anzac Avenue	117.324	Lot 7 RP25735	3 Harris Street	117.995	Lot 8 RP25736	8 Harris Street	117.843	Lots 15-16 RP25732	35 Harris Street	118.4
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Page 220 Small lot house code 6.74 Specific outcomes and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-A1.6	<p>Suspend P1 and A1.1-A1.6, and replace with revised P1 and A1.1 as follows:</p> <p><b>P1    The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. An acceptable level of flood immunity is provided for a small lot house.</b></p> <p><b>A1.1   The finished floor level of habitable rooms is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</b></p> <p><del><b>A1.2   Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</b></del></p> <p><del><b>A1.3   Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</b></del></p> <p><del><b>A1.4   Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</b></del></p> <p><del><b>A1.5   Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</b></del></p> <table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td><b>Lot 1 RP150034</b></td><td><b>50 Anzac Avenue</b></td><td><b>116.16</b></td></tr><tr><td><b>Lot 1 RP92488</b></td><td><b>Gatton-Helidon Road</b></td><td><b>116.221</b></td></tr><tr><td><b>Lot 3 RP108240</b></td><td><b>9 Anzac Avenue</b></td><td><b>117.324</b></td></tr><tr><td><b>Lot 7 RP25735</b></td><td><b>3 Harris Street</b></td><td><b>117.995</b></td></tr><tr><td><b>Lot 8 RP25736</b></td><td><b>8 Harris Street</b></td><td><b>117.843</b></td></tr><tr><td><b>Lots 15-16 RP25732</b></td><td><b>35 Harris Street</b></td><td><b>118.4</b></td></tr></table> <p><del><b>A1.6   Otherwise, no probable solution is provided</b></del></p>	RPD	Address	AHD (m)	<b>Lot 1 RP150034</b>	<b>50 Anzac Avenue</b>	<b>116.16</b>	<b>Lot 1 RP92488</b>	<b>Gatton-Helidon Road</b>	<b>116.221</b>	<b>Lot 3 RP108240</b>	<b>9 Anzac Avenue</b>	<b>117.324</b>	<b>Lot 7 RP25735</b>	<b>3 Harris Street</b>	<b>117.995</b>	<b>Lot 8 RP25736</b>	<b>8 Harris Street</b>	<b>117.843</b>	<b>Lots 15-16 RP25732</b>	<b>35 Harris Street</b>	<b>118.4</b>
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Page 238 Service station and car wash code 6.82 Specific outcome and probable solutions for code assessable development, Specific outcome P2 and Probable solutions A2.1-A2.6	<p>Suspend P2 and A2.1-A2.6, and replace with revised P2 and A2.1 as follows:</p> <p><b>P2    A new service station and car wash is designed to minimise risk from the adverse effects of flooding to the greatest extent practicable. An acceptable level of flood immunity is provided for a new service station and car wash.</b></p> <p><b>A2.1   The finished floor level is a minimum of 300mm above the defined flood level. Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</b></p> <p><del><b>A2.2   Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</b></del></p> <p><del><b>A2.3   Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</b></del></p> <p><del><b>A2.4   Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</b></del></p> <p><del><b>A2.5   Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</b></del></p> <table><tr><th>RPD</th><th>Address</th><th>AHD (m)</th></tr><tr><td><b>Lot 1 RP150034</b></td><td><b>50 Anzac Avenue</b></td><td><b>116.16</b></td></tr><tr><td><b>Lot 1 RP92488</b></td><td><b>Gatton-Helidon Road</b></td><td><b>116.221</b></td></tr><tr><td><b>Lot 3 RP108240</b></td><td><b>9 Anzac Avenue</b></td><td><b>117.324</b></td></tr><tr><td><b>Lot 7 RP25735</b></td><td><b>3 Harris Street</b></td><td><b>117.995</b></td></tr><tr><td><b>Lot 8 RP25736</b></td><td><b>8 Harris Street</b></td><td><b>117.843</b></td></tr><tr><td><b>Lots 15-16 RP25732</b></td><td><b>35 Harris Street</b></td><td><b>118.4</b></td></tr></table> <p><del><b>A2.6   Otherwise, no probable solution is provided</b></del></p>	RPD	Address	AHD (m)	<b>Lot 1 RP150034</b>	<b>50 Anzac Avenue</b>	<b>116.16</b>	<b>Lot 1 RP92488</b>	<b>Gatton-Helidon Road</b>	<b>116.221</b>	<b>Lot 3 RP108240</b>	<b>9 Anzac Avenue</b>	<b>117.324</b>	<b>Lot 7 RP25735</b>	<b>3 Harris Street</b>	<b>117.995</b>	<b>Lot 8 RP25736</b>	<b>8 Harris Street</b>	<b>117.843</b>	<b>Lots 15-16 RP25732</b>	<b>35 Harris Street</b>	<b>118.4</b>
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Page 252 Intensive animal industries, animal product processing industries, kennels and catteries code 6.91 Specific outcome	<p>Suspend A2.1, and replace with revised A2.1 as follows:</p> <p><b>A2.1   Facilities are developed on a site which:</b></p> <p>          (a)    has land with slopes less than 10%;</p> <p>          (b)    <b>is above the defined flood level is not on land subject to flooding at a frequency of greater than 1 in 50 years;</b></p> <p>          (c)    is otherwise not low-lying;</p> <p>          (d)    has sealed road access;</p>																					

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and probable solutions for code assessable development, Probable solution A2.1	<p>(e) is provided with a reliable water supply and has a capacity to store a minimum of <b>2 days'</b> supply; and</p> <p>(f) is connected to an electricity supply.</p>
Pages 260-261 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome P1 and Probable solutions A1.1-A1.6	Suspend P1 and A1.1-A1.6.
Pages 267-268 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome A19.4	<p>Suspend A19.4, and replace with revised A19.4 as follows:</p> <p>A19.4 Where <del>connection to Council's</del> a reticulated sewerage service is not available:</p> <p>(a) the minimum size of a lot is 3,000m<sup>2</sup> or the minimum size lot for a specific zone, whichever is the greater; and</p> <p><del>(b) each lot is connected to an approved common effluent drainage scheme, and where that is not available;</del></p> <p><del>(i) each lot disposes waste on-site for the specified used; and</del></p> <p><del>(ii) the proposed on-site effluent disposal system is located on the allotment in accordance with the <i>Standard Sewerage Law 2001</i> and <i>AS1547-2000</i>; and</del></p> <p><del>(iii) the proposed on-site effluent disposal system is located on land which:</del></p> <p><del>I. has slopes less than 10% OR the land is terraced to receive the full disposal area;</del></p> <p><del>II. is situated over the Q10 flood level;</del></p> <p><del>III. is above the 5 metre AHD;</del></p> <p><del>IV. contains soils with permeability greater than 0.05m/day and less than 3.5m/day;</del></p> <p><del>V. contains soils which do not include mainly sand, gravel or fractured rock;</del></p> <p><del>VI. is more than 0.6 metres of the seasonally high water table;</del></p> <p><del>VII. is more than 1.0 metre above bedrock;</del></p> <p>(b) <del>(c)</del> each lot contains an area capable of supporting a land application area sized in accordance with the <i>Plumbing and Drainage Act 2018. Interim Code of Practice for On-site Sewerage Facilities</i>;</p> <p><del>(d) an area of up to 100% of the design area is available on each lot and reserved for waste disposal application;</del></p> <p><del>(e) the effluent irrigation area is a minimum of 50 metres from features such as gullies, waterways and wetlands.</del></p>
Page 272 Reconfiguring a lot code 6.107 Specific outcomes and probable solutions for code assessable development, Specific outcome P37	<p>Suspend P37, and replace with revised P37 as follows:</p> <p>P37 In addition to provisions at P14 and P15, the <del>major</del> drainage network has the capacity to control stormwater flows under normal conditions, and <del>allowing for a 100% design blockage of inlets, minor system blockage conditions for a 1 in 100 ARI year rainfall event</del> so that:</p> <p>(a) no dwelling is inundated <del>during a 1 in 100 year flood,</del></p> <p><del>(b) habitable rooms have floor levels 250 mm above the estimated flood level resultant from a 1 in 100 year flood are protected,</del></p> <p>(b) <del>(c)</del> overland flow paths <del>floodways</del> are restricted to areas where there is minimal risk of damage to life or property; and</p> <p>(c) <del>(d)</del> runoff is directed to a lawful point of discharge through competently designed and constructed outlet works.</p>

Scheme Reference	Effect of Temporary Local Planning Instrument
Page 274 Reconfiguring a lot code 6.107 Specific outcome and probable solutions for code assessable development, Specific outcome A43.1	Suspend A43.1, and replace with revised A43.1 as follows: A43.1 New lots resulting from the realignment have a minimum area of 1.0 hectare, and <b>contain:</b> (a) <b>each contains a flood free building sites located above the defined flood level;</b> (b) <b>have</b> slopes less than 20%; (c) <b>have</b> effluent disposal areas; and (d) maintain a viable land size for ongoing agricultural use if on good quality agricultural land.

**APPENDIX B**  
**EFFECT OF TEMPORARY LOCAL PLANNING INSTRUMENT ON**  
**THE LAIDLEY SHIRE PLANNING SCHEME**

<b>Scheme Reference</b>	<b>Effect of Temporary Local Planning Instrument</b>
Page 12 Section 3.1(3)k Desired environmental outcomes	Suspend k, and replace with revised k as follows: k. The adverse effects from natural and other hazards, including flooding and bushfires, are minimised. <b>The adverse effects of flood on development:</b> (i) <b>in the high and medium flood hazard areas are avoided; and</b> (ii) <b>in the low flood hazard area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.</b>
Page 65 Table 23B, Flood inundation areas (Overlay Map F)	Suspend Table 23B.
Page 68 Table 24B, Flood inundation areas (Overlay Map F)	Suspend Table 24B.
Page 82 Section 6.7.3, Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code	Suspend 6.7.3, and replace with revised 6.7.3 as follows: 6.7.3 Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code The Overlay Maps for <i>Areas of Natural and Environmental Significance</i> (Maps E1, E2, <del>F</del> , G1, G2) are the maps that apply for this Code. They include areas with steep or unstable lands, dryland salinity, areas identified as wetlands, <del>flood-prone</del> , bush-fire prone or ecologically significant.
Page 83 Table 1 – Specific outcomes and acceptable solutions for the areas of natural and environmental significance overlay code, Item 1	Suspend 1, and replace with revised 1 as follows: 1. Buildings and development are protected from potential conflict, such as: <ul style="list-style-type: none"><li>• bushfire;</li><li>• steep or unstable land;</li><li>• ridgelines;</li><li>• remnant vegetation – regeneration;</li><li>• high visual quality;</li><li>• erosion;</li><li>• dryland salinity;</li><li>• wetlands;</li><li>• <del>flood-prone land;</del></li><li>• water quality;</li><li>• permanent or intermittent streams;</li><li>• major drainage lines;</li><li>• wildlife corridors.</li></ul>
Page 84 Table, Flood inundation areas	Suspend table.
Page 101 Table 6 – Specific outcomes and acceptable solutions for the residential uses code, Acceptable solution 4.1	Suspend 4.1, and replace with revised 4.1 as follows: 4.1 <b>The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level. Where a lot is on floodable land, the minimum flood level for habitable rooms is 300mm above the Q100 flood line on the allotment;</b> and
Page 120 Table 5 – Specific outcomes and acceptable solutions for the on-site effluent disposal code, Acceptable solution 2.2	Suspend 2.2.

Scheme Reference	Effect of Temporary Local Planning Instrument
Page 192 Overlay Map F – Areas of natural and environmental significance – Flood inundation areas	Suspend Overlay Map F.

**APPENDIX C**  
**CATEGORIES OF DEVELOPMENT AND CATEGORIES OF ASSESSMENT**  
**FOR FLOOD HAZARD OVERLAY**

**1. Categories of development and categories of assessment for the Flood hazard overlay**

- (1) The categories of development and categories of assessment for development within the Flood hazard overlay are identified in Column 2 of Table 1.
- (2) If development is identified in the planning scheme as having a different category of development or category of assessment than under Table 1 below, the highest level of assessment applies as follows:
  - (a) Accepted development subject to requirements prevails over Accepted development;
  - (b) Code assessment prevails over Accepted development subject to requirements and Accepted development; and
  - (c) Impact assessment prevails over Code assessment, Accepted development subject to requirements and Accepted development.

**2. Assessment benchmarks for development within the Flood hazard overlay**

- (1) The relevant assessment benchmarks for development within the Flood hazard overlay are identified in Column 3 of Table 1.

**Table 1 Categories of development and categories of assessment**

Column 1 Type of development or use	Column 2 Categories of development and assessment	Column 3 Assessment benchmarks for assessable development and requirements for accepted development
<b>Material change of use</b>		
<b>Agriculture</b>	<b>Accepted development</b> if no building work is proposed.	
	<b>Accepted development subject to requirements</b> if – (a) not Accepted development; and (b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	Flood hazard overlay code
	<b>Code assessment</b> in all other circumstances.	Flood hazard overlay code
<b>Sport and Recreation</b>	<b>Accepted development</b> if no building work is proposed.	
	<b>Accepted development subject to requirements</b> if – (a) not Accepted development; and (b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	Flood hazard overlay code
	<b>Code assessment</b> in all other circumstances.	Flood hazard overlay code
<b>All other uses</b>	<b>Accepted development</b> if no building work is proposed.	
	<b>Accepted development subject to requirements</b> if – (a) not Accepted development; and	Flood hazard overlay code

Column 1 Type of development or use	Column 2 Categories of development and assessment	Column 3 Assessment benchmarks for assessable development and requirements for accepted development
	(b) the use complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	
	<b>Code assessment</b> in all other circumstances.	Flood hazard overlay code
<b>Reconfiguring a lot</b>		
<b>Reconfiguring a lot</b>	<b>Code assessment</b> if the site area is located within an area identified as a high, medium or low flood hazard area, an investigation area, or an overland flow path.	Flood hazard overlay code
<b>Building works</b>		
<b>Carrying out building works not associated with a material change of use</b>	<b>Accepted development subject to requirements</b> if complies with all relevant Acceptable outcomes identified in the Assessment benchmark column.	Flood hazard overlay code
	<b>Code assessment</b> in all other circumstances.	Flood hazard overlay code
<b>Operational works</b>		
<b>Carrying out operational works associated with Reconfiguring a lot or a Material change of use</b>	<b>Code assessment</b> if the site area is located within an area identified as a high, medium or low flood hazard area, investigation area, or overland flow path.	Flood hazard overlay code
<b>Carrying out operational works for filling or excavating, where not associated with reconfiguring a lot or a material change of use</b>	<b>Accepted development</b> if the works are associated with bona fide agricultural activities.  <b>Code assessment</b> if – (a) not Accepted development; and (b) the site is located in a rural area, and the extent of cut or fill exceeds 10m <sup>3</sup> ; or (c) the site is located within an area other than a rural area.	Flood hazard overlay code
<b>Advertising device, where not associated with a material change of use</b>	<b>Code assessment</b> if the site area is located within an area identified as a high, medium or low flood hazard area, investigation area, or overland flow path.	Flood hazard overlay code
<b>Other development</b>		
<b>All other development</b>	<b>Accepted development</b>	

**APPENDIX D**  
**FLOOD HAZARD OVERLAY CODE**

**1. Application**

This code applies to Accepted development subject to requirements and Assessable development involving land wholly or partially within the Flood hazard overlay as identified on the Flood hazard overlay maps in Appendix E.

**2. Purpose**

- (a) The purpose of this code is to manage development outcomes in the floodplain so that risk to life, property, community and the environment during flood events is minimised, and to ensure that development does not increase the potential for flood damage on the site or to other property.

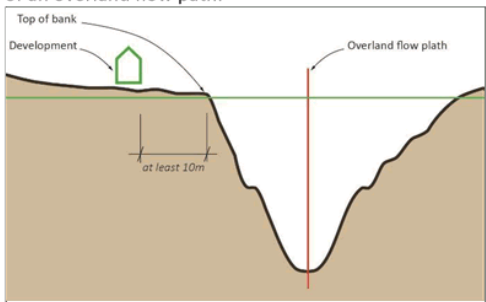
**3. Compliance with the Flood hazard overlay code**

Development that complies with the purpose of the code, complies with the code.

Accepted development that complies with the acceptable outcomes of the code, complies with the purpose of the code.

Assessable development that complies with the Performance outcomes of the code, complies with the purpose of the code.

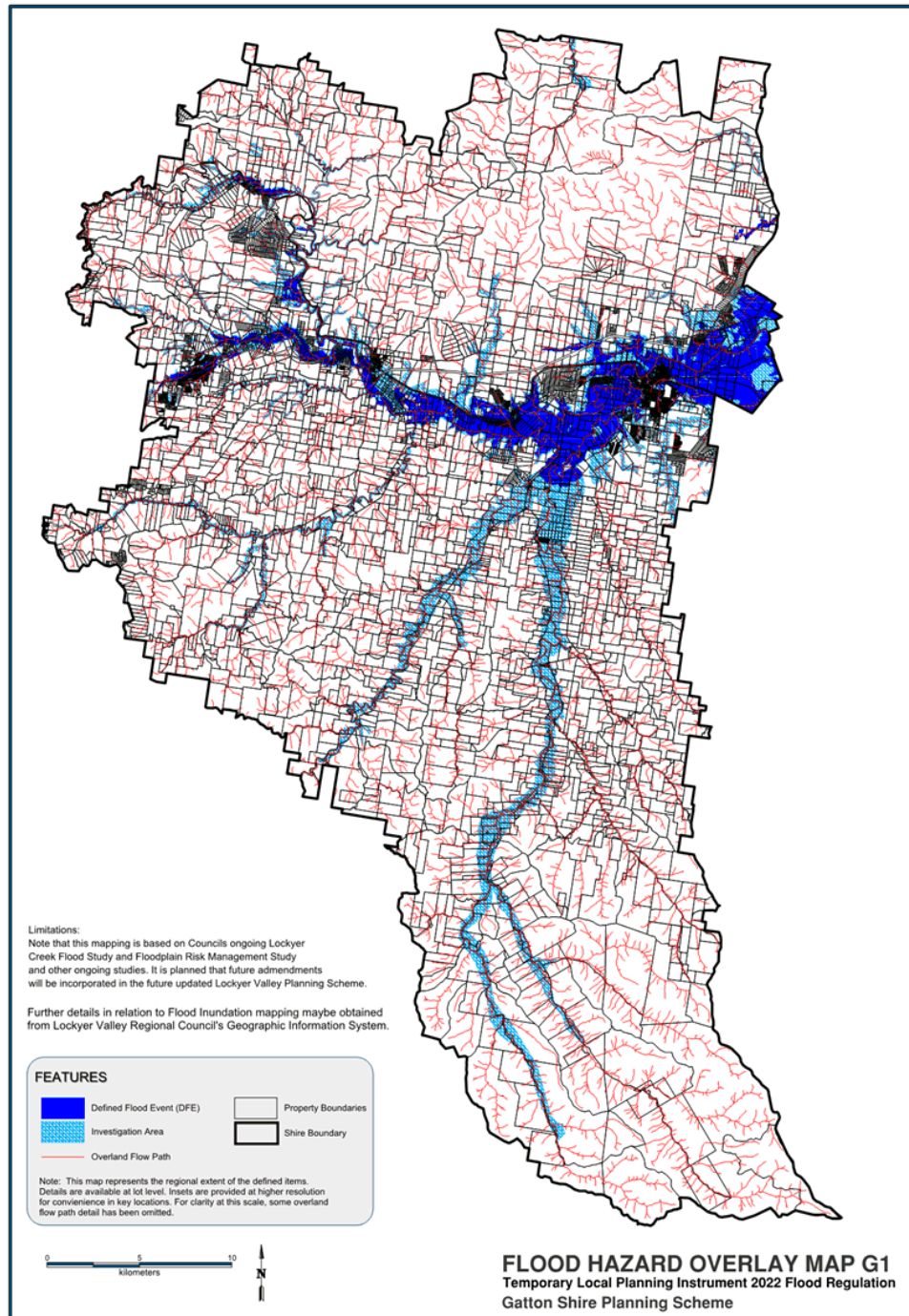
**4. Assessment benchmarks**

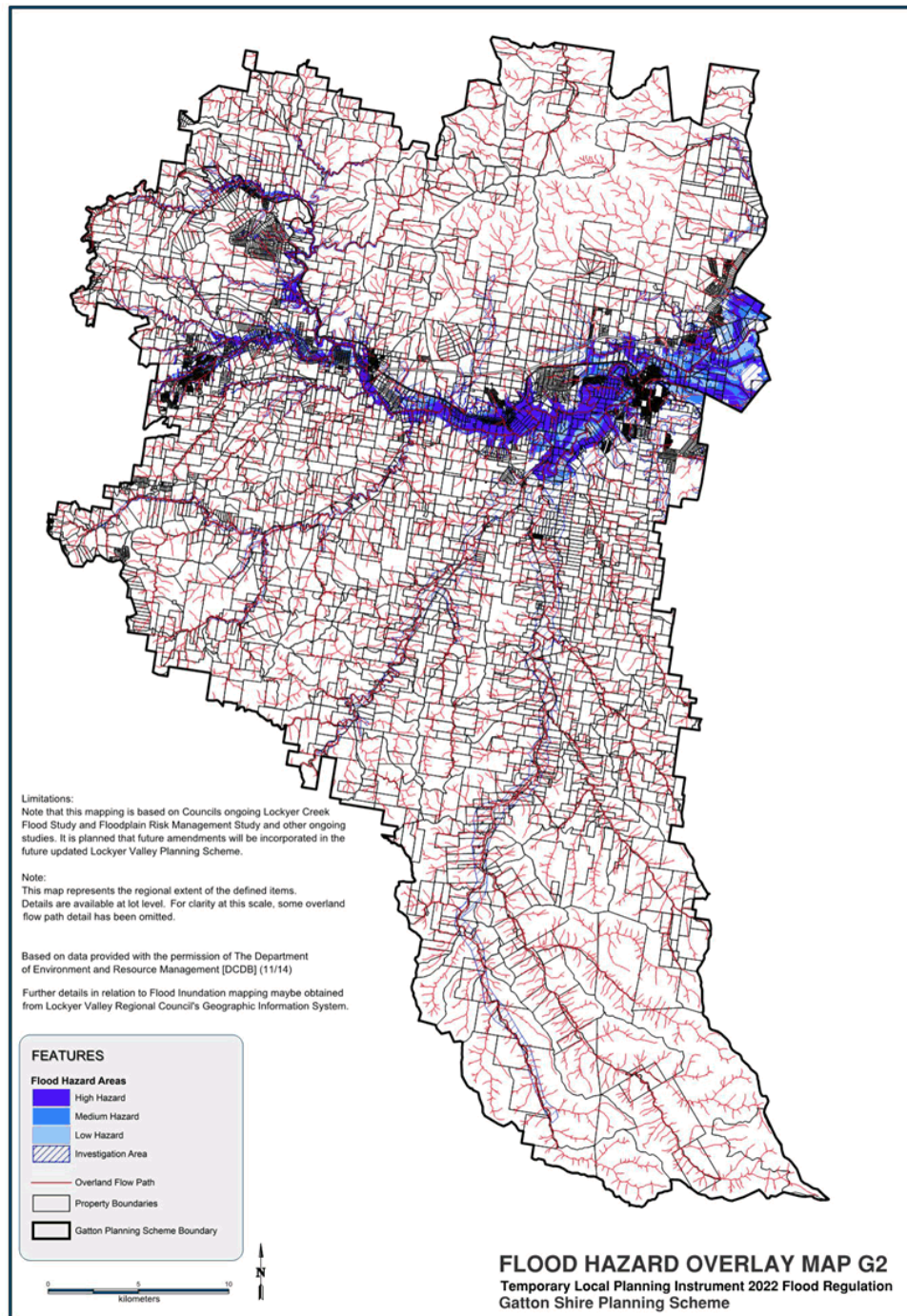
Column 1 Performance outcomes	Column 2 Acceptable outcomes
<b>For Accepted development subject to requirements</b>	
<b>PO1</b> To the greatest extent practicable, development avoids flood hazard areas or areas known to be, or have the potential to be, affected by flood inundation such as the flood investigation area or overland flow paths.	<b>AO1.1</b> Development does not occur on land identified as: (a) high flood hazard area; or (b) medium flood hazard area.
	<b>AO1.2</b> If located on land in a flood investigation area or overland flow path, a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high or medium flood hazard.
	<b>AO1.3</b> Development is located at least 10m from the top of bank of an overland flow path. 
<b>For Accepted development subject to requirements and Assessable development</b>	

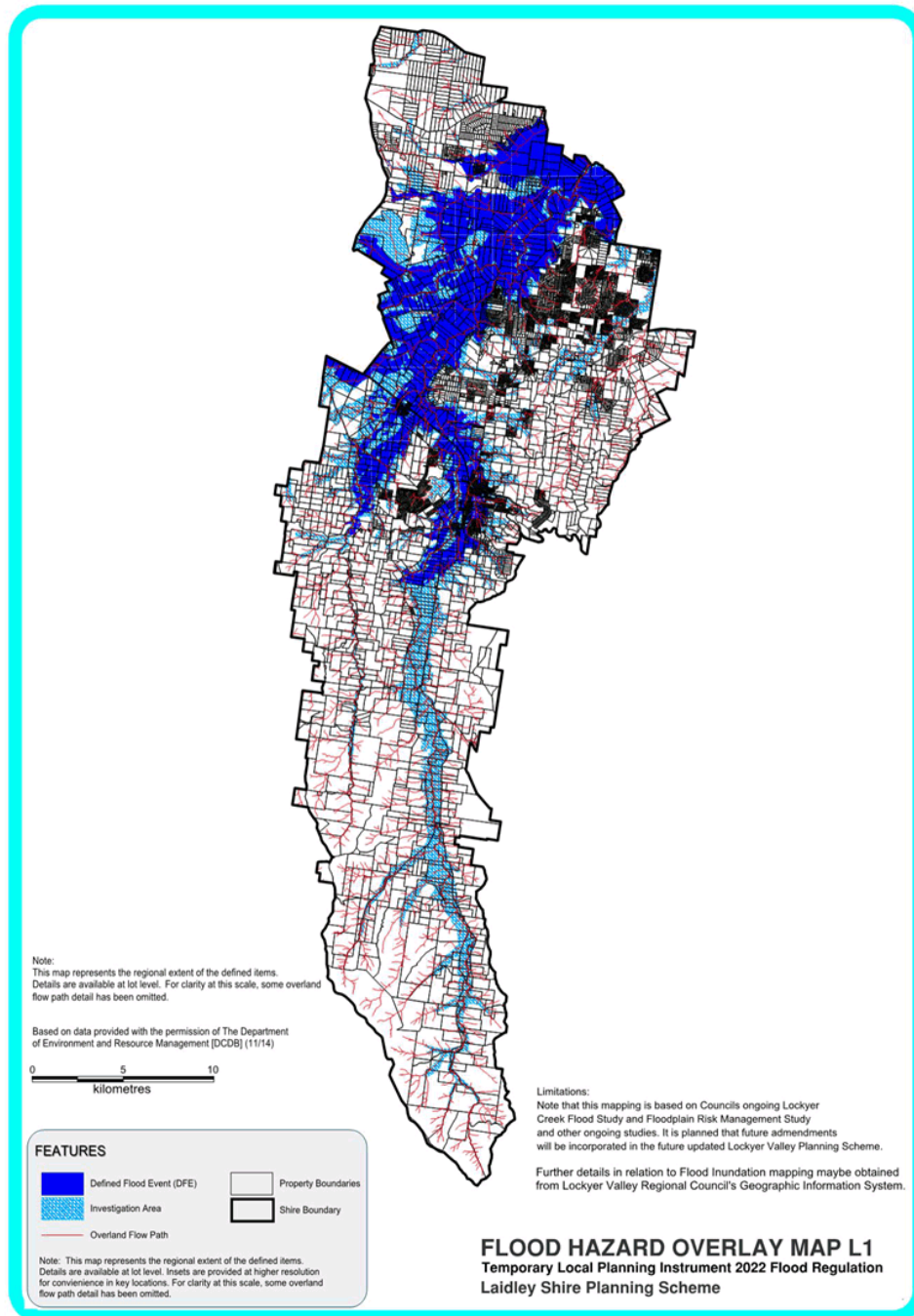
Column 1 Performance outcomes	Column 2 Acceptable outcomes
<p><b>PO2</b> Development for vulnerable persons is avoided in the low flood hazard area. Where development cannot be avoided, risks associated with flooding are mitigated to an acceptable level.</p> <p>Note — Development that provides for vulnerable persons may include annexed units, apartments, child care centres, community care centres, community uses, education establishments, health care services, hospitals, residential care facilities and retirement facilities.</p>	<p><b>AO2.1</b> A new building or structure is sited on the highest part of the lot.</p> <p><b>AO2.2</b> Development does not alter the ground level to achieve flood immunity.</p> <p><b>AO2.3</b> The finished floor level of any habitable room of a proposed building or extension to an existing building is a minimum of 300mm above the defined flood level.</p> <p><b>AO2.4</b> The understorey area below the finished floor level of any habitable room is left open, to not impede flood inundation.</p> <p><b>AO2.5</b> If understorey screening is provided, it must allow for the flow through of floodwater, and provide a minimum 50% permeability (e.g. using vertical battens with a batten width gap between battens).</p> <p><b>AO2.6</b> The understorey may be used for parking of vehicles or storage of items that are capable of being easily moved above the defined flood level.</p> <p><b>AO2.7</b> Utilities and services not regulated by the Queensland Development Code MP 3.5 or the <i>Plumbing and Drainage Act 2018</i> (e.g. air conditioners, electrical services and generators, gas systems and bottles), are located a minimum of 300mm above the defined flood level.</p> <p><b>AO2.8</b> Development does not alter the predevelopment profile of the site or interfere with an overland flow path.</p> <p><b>AO2.9</b> Development does not expose vulnerable persons to flood hazard.</p>
<p><b>PO3</b> In the flood investigation area and overland flow paths, development:</p> <ul style="list-style-type: none"> <li>(a) minimises risk from the adverse effects of flooding to the greatest extent practicable; and</li> <li>(b) only occurs where it is designed to respond to the hazard level applicable to the site.</li> </ul> <p>Note—Land in the flood investigation area is susceptible to some degree of flooding. Detailed modelling of this land has not been undertaken. A site specific assessment is required to determine the hazard classification of the land, and its suitability for development.</p>	<p><b>AO3</b> In a flood investigation area or overland flow path:</p> <ul style="list-style-type: none"> <li>(a) written advice is obtained from Council stating that the latest data available to Council confirms that the site is not subject to flooding; or</li> <li>(b) a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is not exposed to high, medium or low flood hazard; or</li> <li>(c) where a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is exposed to low flood hazard, the development satisfies AO2.1-AO2.9; or</li> <li>(d) where a local flood risk assessment, prepared by a suitably qualified person and approved by Council, determines that the development site is exposed to high or medium flood hazard, the development satisfies AO4 or PO4.</li> </ul>

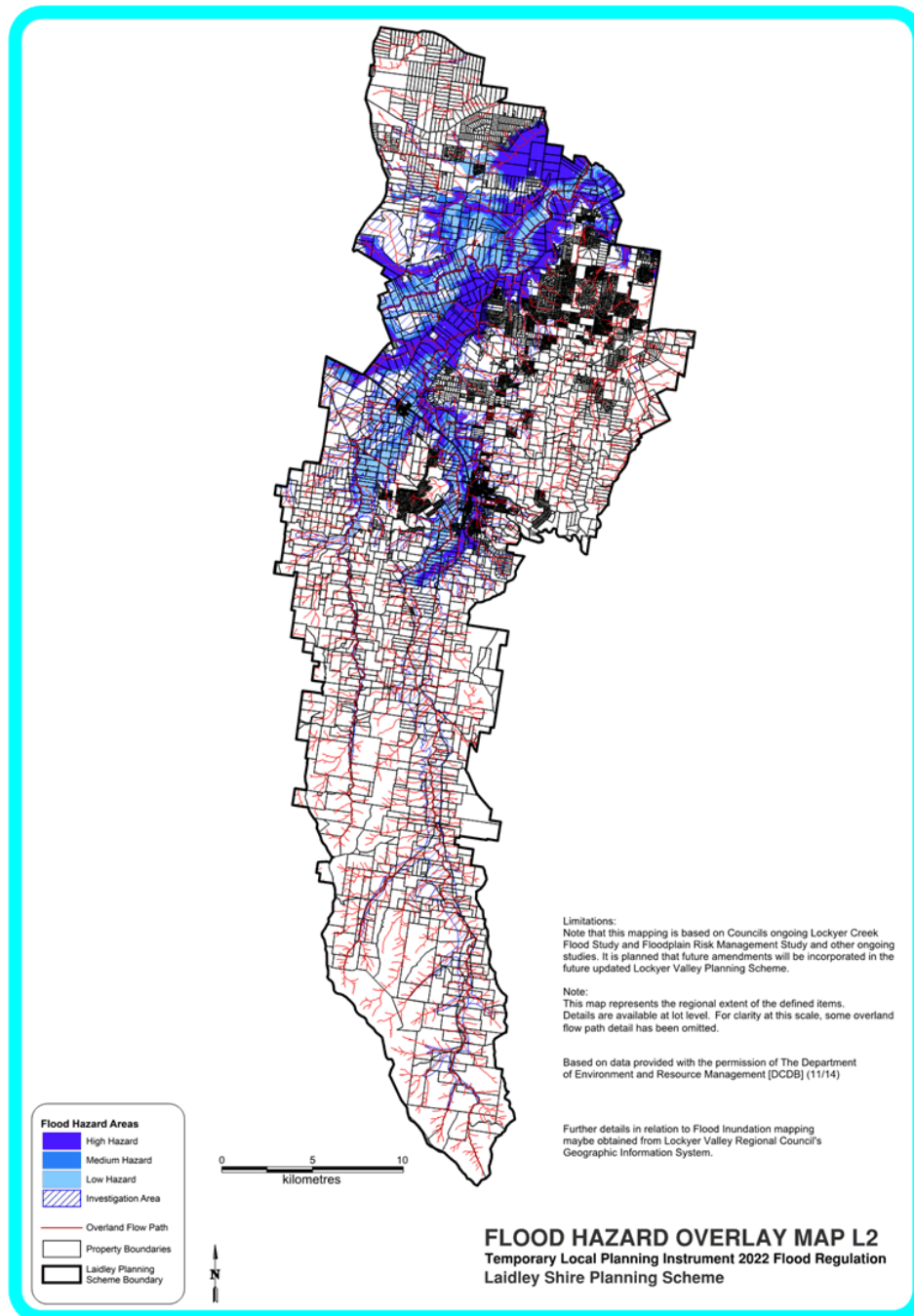
Column 1 Performance outcomes	Column 2 Acceptable outcomes
<b>PO4</b> Development avoids medium or high flood hazard areas. Where development cannot be avoided, risks associated with flooding are mitigated to an acceptable level.	<b>AO4</b> In a medium or high flood hazard area, a local flood risk assessment is prepared by a suitably qualified person to demonstrate that the risks associated with flooding, including (but not limited to): (a) risk of isolation; (b) risk to road access; (c) risk to life; (d) risk to property; (e) off-site impacts; and (f) are mitigated to an acceptable level.
<b>PO5</b> Reconfiguration of a lot responds to flooding potential and maintains personal safety at all times.  Note — Applicants are advised to refer to the Queensland Government's Evacuation: Responsibilities, Arrangements and Management Manual — M.1.190.	<b>AO5.1</b> Each lot includes an area for the construction of buildings and structures that is located above the defined flood level that: (a) if in the Gatton Shire Planning Scheme area and: (i) located in the Emerging communities zone, Urban residential zone or Village zone — comprises the entire lot; (ii) located in the Park residential zone or Rural residential zone — is a minimum of 1500m <sup>2</sup> in area (exclusive of access handle) with a minimum dimension of 20m; (b) if in the Laidley Shire Planning Scheme area and: (i) located in the Residential expansion area, Urban residential area, Urban residential (small lots) area or Village area — comprises the entire lot; (ii) located in the Rural residential area — is a minimum of 1500m <sup>2</sup> in area (exclusive of access strip) with a minimum dimension of 20m; (c) if in any other area — is of an adequate size and shape to accommodate any buildings and outbuildings that would be anticipated.  <b>AO5.2</b> Development provides at least one road access to service the development which is higher than the defined flood level and capable of remaining passable for evacuation.

APPENDIX E  
FLOOD HAZARD OVERLAY MAPS









**12.2 MC2020-0055 - Material Change of Use - Development Permit for Industry (Low Impact Industry) at 1 Elizabeth Street, Withcott**

**Author:** Scott Hambleton, Contract Planner

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

**Purpose:**

The purpose of this report is to consider an application (MC2020/0055) for Material Change of Use – Development Permit for Industry (Low Impact Industry) at 1 Elizabeth Street, Withcott.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be refused in accordance with the Officer's Recommendation.

**Officer's Recommendation:**

**THAT Application No. MC2020/0055 for a Development Permit for Material Change of Use for Industry Use (Low Impact Industry) situated at 1 Elizabeth Street, Withcott, be refused for the following reasons:**

- 1. The development has not assessed the potential flood impacts resulting from the development on the property or adjacent properties and has not demonstrated how flood impacts are mitigated. Accordingly, there is no certainty that the development will not create adverse flood impacts. The development is determined to conflict with the following provisions:**
  - State Planning Policy (SPP) – Natural hazards, risk and resilience - State interest policy (4)(b) and (5)(b)
  - Temporary Local Planning Instrument 2020 (Flood Regulation) - Appendix D – Flood hazard overlay code - Purpose;
  - Gatton Shire Planning Scheme - Desired environmental outcome (i)
- 2. The development for an industrial activity negatively impacts the surrounding residential neighbourhood amenity. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:**
  - Desired environmental outcome (g)
  - Desired environmental outcome (m)
  - Specific Outcome 1(c) of the Urban Residential Zone Code
  - Purpose of the Industrial Development Code – (1) and (2)
- 3. The development for an industrial activity is better located with existing industrial zoned land throughout the region. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:**
  - Desired environmental outcome (j)
  - Desired environmental outcome (m)

4. The industrial activity is an inconsistent use for the Urban Residential Zone. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:

- Specific Outcome (1)(a) of the Urban Residential Zone Code
- Specific Outcome (1)(b) of the Urban Residential Zone Code
- Specific Outcome (1)(e) of the Urban Residential Zone Code

## RESOLUTION

THAT Application No. MC2020/0055 for a Development Permit for Material Change of Use for Industry Use (Low Impact Industry) situated at 1 Elizabeth Street, Withcott, be refused for the following reasons:

1. The development has not assessed the potential flood impacts resulting from the development on the property or adjacent properties and has not demonstrated how flood impacts are mitigated. Accordingly, there is no certainty that the development will not create adverse flood impacts. The development is determined to conflict with the following provisions:
  - State Planning Policy (SPP) – Natural hazards, risk and resilience - State interest policy (4)(b) and (5)(b)
  - Temporary Local Planning Instrument 2020 (Flood Regulation) - Appendix D – Flood hazard overlay code - Purpose;
  - Gatton Shire Planning Scheme - Desired environmental outcome (i)
2. The development for an industrial activity negatively impacts the surrounding residential neighbourhood amenity. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:
  - Desired environmental outcome (g)
  - Desired environmental outcome (m)
  - Specific Outcome 1(c) of the Urban Residential Zone Code
  - Purpose of the Industrial Development Code – (1) and (2)
3. The development for an industrial activity is better located with existing industrial zoned land throughout the region. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:
  - Desired environmental outcome (j)
  - Desired environmental outcome (m)
4. The industrial activity is an inconsistent use for the Urban Residential Zone. The development is determined to conflict with the following provisions of the Gatton Shire Planning Scheme:
  - Specific Outcome (1)(a) of the Urban Residential Zone Code
  - Specific Outcome (1)(b) of the Urban Residential Zone Code
  - Specific Outcome (1)(e) of the Urban Residential Zone Code

Moved By: Cr Vela

Seconded By:

Cr Hagan

Resolution Number: 20-24/0568

CARRIED

6/0

### Executive Summary

This report consider a development application (MC2020/0055) for a Material Change of Use – Development Permit for Industry (Low impact industry) on Lot 12 RP140399 at 1 Elizabeth Street, Withcott.

The application seeks approval for an industrial activity being a glazing business involved primarily with the manufacturing and installation of domestic and commercial windows and doors. The application seeks to legitimize the existing industrial activity currently operating from the premises and expand the business to include additional use area and gross floor area.

APPLICATION SUMMARY	
<b>Applicant:</b>	K D Gemmell C/- Alpha Planning Applications
<b>Proposal:</b>	Development Permit for Material Change Of Use for Industry Use (Low Impact Industry)
<b>Properly Made Date:</b>	28 October 2020
<b>Street Address:</b>	1 Elizabeth Street, Withcott
<b>RP Description:</b>	Lot 12 RP 140399
<b>Assessment Type:</b>	Impact Assessment
<b>Number of Submissions:</b>	Zero (0) Properly Made Submissions
<b>State Referral Agencies:</b>	State Assessment and Referral Agency (SARA)
<b>Referred Internal Specialists:</b>	<ul style="list-style-type: none"> <li>Development Engineer</li> <li>Plumbing Specialist</li> </ul>

### Proposal

The site is included in the Urban Residential Zone. A Dwelling House occupies the front half of the site with the industrial activity occurring at the rear of the site. Refer to figure 1 for the site plan.

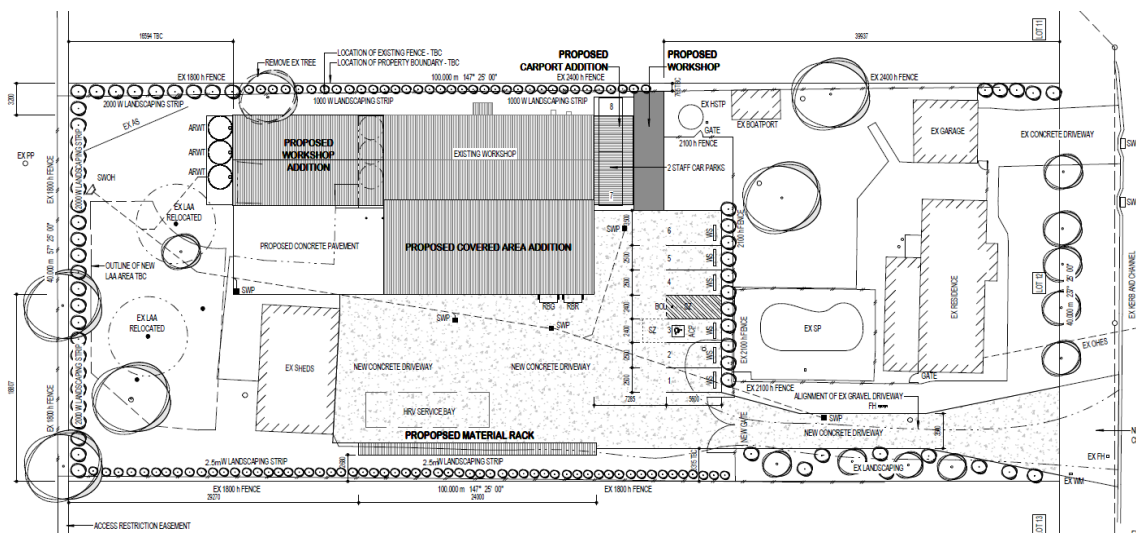


Figure 1 - Site Plan

The built form of the proposed development includes an existing workshop of approximately 190m<sup>2</sup> to a height of approximately 4.5m. In addition, an extension to the workshop is sought including 173m<sup>2</sup> of additional gross floor area (GFA) and an additional 190m<sup>2</sup> of covered area. The workshop extension is proposed to a height of approximately 8.2m. The workshops are setback approximately 3.2m from the side boundary. In addition, two (2) material storage racks are proposed. One (1) rack already exists along the western side boundary and another is proposed under the additional covered area. The racks are both approximately 4m in height. Refer to figure 2 for the proposed elevations. The existing site area of the residential parcel is 4,008m<sup>2</sup>. The development seeks to utilise approximately 2,000m<sup>2</sup> or 50% of the site for an industrial activity.

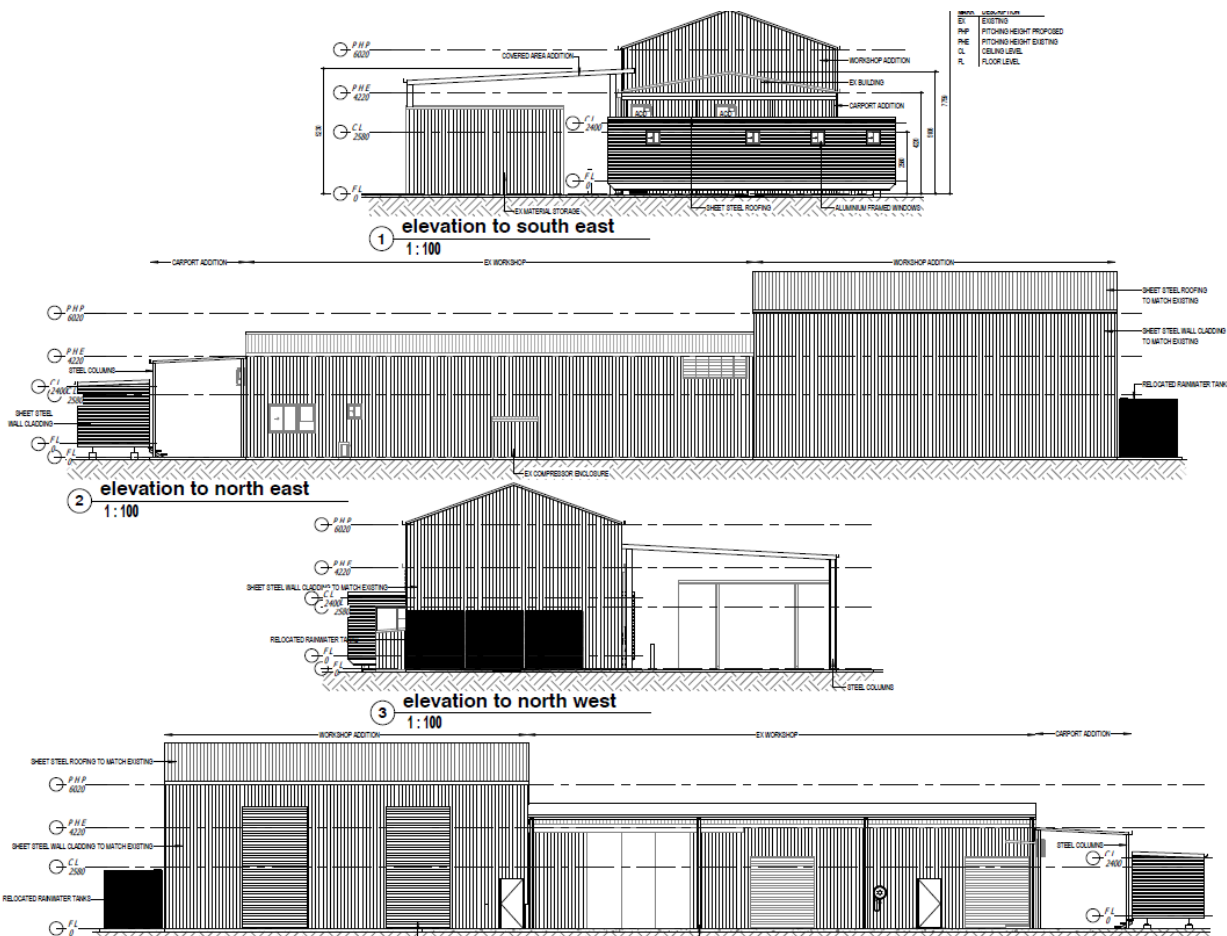


Figure 2 - Elevations

The development seeks to operate between the hours of 7am-5pm Monday to Saturday. No power tools used during manufacturing and loading activities are to be used outside the confines of the workshop.

The development will have a maximum of five (5) staff members on the site at any one time and no customers visit the site.

The development includes car parking spaces for seven (7) vehicles and one (1) space for a HRV service vehicle. Commercial bulk bins are provided for the use including a waste and recycling bin which are serviced by a private contractor who enters and exits the site to access the bins.

The development is recommended for refusal on the basis it is incompatible with the Urban Residential Zone and is better located in an industrial zone within the region.

## Site Details

<b>SITE AND LOCALITY DESCRIPTION</b>	
<b>Land Area:</b>	4,008m <sup>2</sup>
<b>Existing Use of Land:</b>	Existing industrial business and Dwelling house
<b>Road Frontage:</b>	40m to Elizabeth Street (where access is provided) 40m to Toowoomba Connection Road (no access permitted)
<b>Significant Site Features:</b>	Existing industrial operation
<b>Topography:</b>	Minor slope from 270m AHD along western boundary to 268m AHD along eastern boundary
<b>Surrounding Land Uses:</b>	Residential dwellings to the west. Nearest dwelling house is 50m away. Vacant land to the east.



Figure 3 - Site Aerial

## Background / Site History

The land is currently unlawfully used for industrial purposes. The development application seeks to legitimise the existing industrial activity and expand the operation by including an additional workshop and car parking areas.

Representations in the town planning report submitted with the application state the existing industrial activity is a lawful "Home Based Business". It is noted however that the Dwelling House on the premises and the industrial activity have no relationship to one another. The resident of the dwelling is not an employee of the business, and the two uses occur independently on the site. Therefore, the activity cannot constitute a Home Based Business. Furthermore, even if the resident of the Dwelling House was responsible for the

operation of the industrial activity, the industrial activity would be unable to achieve compliance as a Home Based Business due to the number of employees and size and scale of the operation.

APPLICATION NO.	DECISION AND DATE
3 October 2019	<p>Prelodgement meeting held to discuss proposal. Prelodgement meeting notes identify:</p> <ul style="list-style-type: none"> <li>• <i>given the development involves the manufacture and installation of domestic and commercial windows and doors is the use more appropriate to be located in a Commercial or Industrial zone</i></li> <li>• <i>the use is not consistent with what is typically supported in the Urban Residential zone.</i></li> <li>• <i>given the inconsistency the applicant must demonstrate why the proposal should be supported and Council will look at the application on its merits.</i></li> </ul>

## ASSESSMENT:

### Framework for Assessment

#### Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the *Planning Regulation 2017*

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	<ul style="list-style-type: none"> <li>• State Planning Policy (Agriculture, Water Quality, Natural Hazards, Risk and Resilience)</li> </ul>
SEQ Regional Plan Designation:	Urban Footprint

#### State Planning Policy

##### *Agriculture*

The site is identified in an important agricultural area and including agricultural land classification – class A and B (refer figure 4). The premises is not suitable for agricultural activities being in a highly fragmented urban pocket of Withcott. The area is dominated by dwelling houses. The proposal does not further prejudice agricultural opportunities as they do not currently exist. The development is consistent with the state interest.

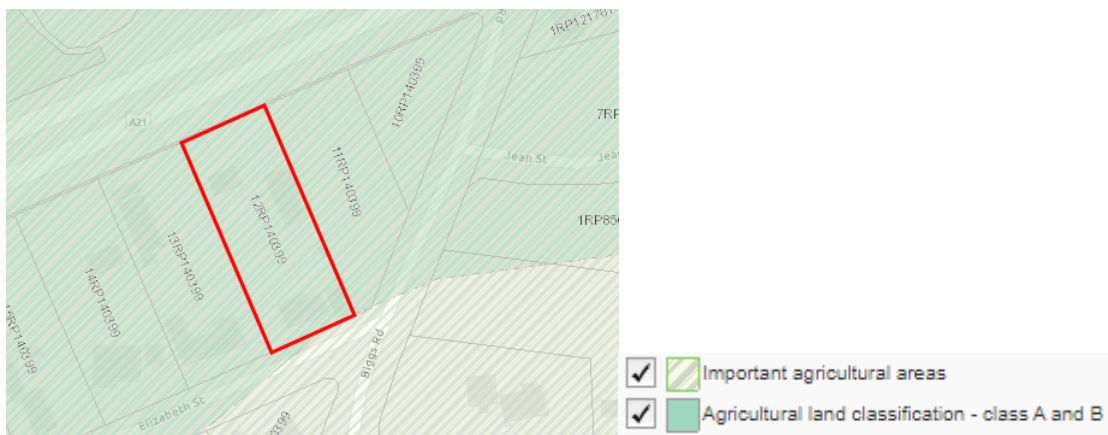


Figure 4 - Agriculture SPP Mapping

### Water Quality

The site is identified in a water resource catchment area (refer figure 5). The development is serviced by reticulated water and stormwater, although not sewer. An effluent disposal area is available on the site for the treatment of effluent. Further, a stormwater management report has been provided which demonstrates how water will be discharged to the existing lawful point of discharge within Toowoomba Connection Road. The development does not exceed the thresholds to require water quality treatment. Accordingly, the development is consistent with the state interest.

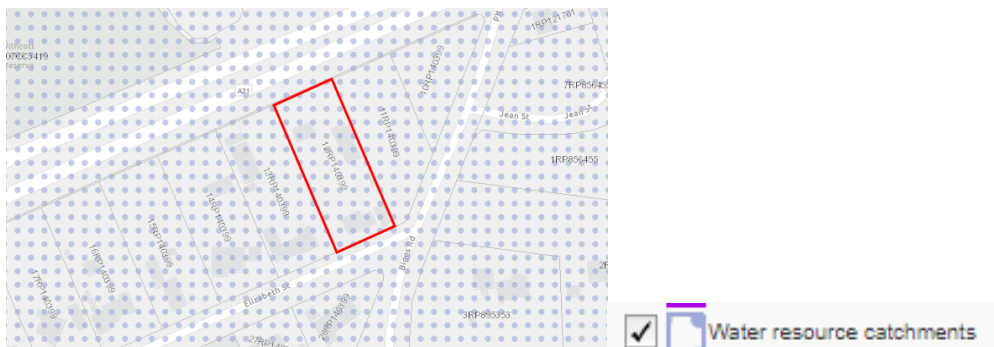


Figure 5 - Water Quality SPP Mapping

### Natural Hazards, Risk and Resilience

The site is identified in a flood hazard area – local government flood mapping area (refer figure 6). The site is identified in Council's flood mapping within a medium and high flood hazard area (refer figure 8).

The State Planning Policy requires development in a flood hazard area to:

- Avoid the natural hazard, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level; and
- Development in natural hazard areas directly, indirectly and cumulatively avoids an increase in the exposure or severity of the natural hazard and the potential for damage on the site or to other properties.

The development proposes substantial new built form (the new workshop building) within an identified flood hazard area. There has been no assessment of the flood impacts on adjacent or nearby properties as a result of the development. Accordingly, there is no information provided by the development which demonstrates the development mitigates the flood risks to people and property. In addition, it is not possible to confirm the proposal avoids an increase in the exposure or severity of the natural hazard and the potential for damage on

the site or to other properties. The development conflicts with the State interest in this regard, specifically State interest – natural hazards, risk and resilience section (4)(b) and (5)(b).



Figure 6 - Flood Hazard Area SPP Mapping

#### South East Queensland Regional Plan (Shaping SEQ)

The development for an industrial activity within the Urban Footprint of Shaping SEQ is consistent with the regulatory provisions.

#### **Assessment Benchmarks Pertaining to the Planning Scheme**

The applicable planning scheme for the application is Gatton Shire Planning Scheme 2007. The following sections relate to the provisions of the Planning Scheme.

<b>Planning Scheme:</b>	<i>Gatton Shire Planning Scheme 2007 (planning scheme)</i>
<b>Strategic Framework:</b>	Applicable
<b>Zone:</b>	Urban Residential Zone
<b>Consistent/Inconsistent Use:</b>	Inconsistent
<b>Assessment Benchmarks:</b>	<ul style="list-style-type: none"> <li>• Urban Residential Zone Code</li> <li>• Industrial Development Code</li> <li>• Building Work Code</li> <li>• Services and Infrastructure Code</li> <li>• Vehicle Access, Parking and On-site Movement Code</li> <li>• Temporary Local Planning Instrument 2020 (Flood Regulation)</li> </ul>

#### Strategic Framework

The Strategic Framework considers the following matters:

- Environment
- Character and Landscape Quality
- Settlement Pattern, Amenity and Safety
- Access to Services, Facilities and Employment Opportunities
- Cultural Heritage
- Economic Development and Natural Resource Management

The pertinent issues arising out of assessment against the Strategic Framework are discussed below. There are substantial conflicts with aspects of the Strategic Framework as noted.

### *Settlement Pattern, Amenity and Safety*

Desired environmental outcome (DEO) (g) requires *“Urban and rural residential development in Gatton Shire occurs in discrete centres or localities that provide a sense of place and community identity, and possess a high level of safety, convenience and amenity for residents”*.

The development is for an industrial scale activity occupying a use area of 2,000m<sup>2</sup> operating 6 days a week with 5 staff members. A development of this scale and intensity compromises the residential locality and reduces its ability to function with a high level of amenity for residents. The development conflicts with DEO (g).

DEO (i) requires *“Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding”*. As discussed under sections ‘Natural Hazards, Risk and Resilience’ and ‘Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument’ the development has not taken into account potential adverse effects from flooding. Accordingly, the development conflicts with DEO (i).

### *Access to Services, Facilities and Employment Opportunities*

DEO (j) requires *“Convenient and efficient access to services, facilities and employment opportunities is promoted”*. The development provides services and employment opportunities outside of identified centre and industrial zoned land in Withcott (refer figure 7). This creates inconvenient and inefficient access to services and employment opportunities by disassociating the industrial activity from industrial zoned land. It also introduces unnecessary industrial traffic including waste servicing, employee vehicles and service vehicles into a residential neighbourhood. Accordingly, the development conflicts with DEO (j).



Figure 7 - Zone Map

### *Economic Development and Natural Resource Management*

DEO (m) requires *“Sustainable industrial development is promoted with the concentration of industry activities encouraged in the centres of Gatton and Withcott achieving benefits of co-location, infrastructure availability and protection from inappropriate development”*. The development decentralises industry activities in Withcott by introducing an industrial activity into the residential zone. There are no benefits from co-location of the activity on the subject site and the development is incompatible and introduces inappropriate development into the residential neighbourhood. The development conflicts with DEO (m).

#### Assessment Benchmarks – Planning Scheme Codes

The application has been found to conflict with one or more elements of the applicable codes of the planning scheme and cannot be conditioned to comply. The pertinent issues arising out of the assessment are discussed below.

##### *Urban Residential Zone Code*

Relevant Specific Outcomes include:

- (1)(c) Non-residential uses on land in this zone are encouraged where the proposed use:*
- (i) is small in scale and performs a local function;*
  - (ii) complements residential amenity;*
  - (iii) primarily serves residents of the immediate area.*

The development conflicts with the above overall outcome because:

- The activity is a non-residential use however is not small in scale as it utilises a use area of approximately 2,000m<sup>2</sup> for industrial activities including five (5) staff, six (6) days a week including service vehicles.
- The activity does not perform a local function as it is an industrial operation which services the Lockyer Valley region, Toowoomba and the Darling Downs.
- The activity does not ‘complement’ residential amenity as it introduces an industrial activity and industrial impacts into a residential area. There is no ability for a use of this nature to ‘complement’ residential amenity.
- The activity does not serve residents of the immediate area (i.e. Withcott). Whilst some customers will be from Withcott the majority of the business services customers more broadly as noted above.

It is determined the development conflicts with Specific Outcome (1)(c).

Relevant Specific Outcomes include:

- (a) Consistent non-residential uses include parks and recreational facilities, churches, local shops and community facilities.*
- (b) Industrial or higher order commercial development is inconsistent with the overall outcomes of the zone and is more appropriately located in the Commercial or Industry zone.*
- (e) All other defined uses and other not defined uses, not specifically identified in Table 1 are not consistent with the purpose of the zone.*

The development conflicts with all the above Specific Outcomes because:

- The development is not a consistent non-residential use expressed in Specific Outcome (a).
- The development is an industrial activity which is therefore inconsistent with the zone as expressed in Specific Outcome (b).

- The development is not specifically identified in Table 1 and is therefore not consistent with the purpose of the zone as provided for in Specific Outcome (e).

#### *Industrial Development Code*

The purpose of the Industrial Development Code is to ensure that development for industry is :

- (1) *established on suitable land having particular regard to topography, accessibility, provision for utility services, surrounding land use, and the desirability of consolidating areas of industrial use;*
- (2) *consistent with the desired character of the precinct and amenity of the locality;*

The proposed development conflicts with these criteria because the development is not established on suitable land having regard to surrounding land use which is a residential neighbourhood. The development will introduce unnecessary impacts resulting from noise, dust, odour, light and visual amenity which are better located in an industrial zone separated from residential activities. Further, the development does not consolidate areas of industrial use, but starts a new industrial use which is separated from industrial zoned land. The development conflicts with (1) and (2) above.

#### *Building Work Code*

The code requires a maximum building height of 10m which the proposed development does not exceed.

#### *Services and Infrastructure Code*

The development is serviced by reticulated water, stormwater, electricity, telecommunications and road infrastructure. The development provides suitable areas for on-site effluent disposal. The development is provided with suitable services which are available for the locality.

#### *Vehicle Access, Parking and On-site Movement Code*

The code requires the development to provide 4 car parking spaces which is exceeded by the proposal as it provides 7 spaces. Further, it has been demonstrated that service vehicles can enter and exit the site in a forward gear.

#### **Assessment Benchmarks Pertaining to a Variation Approval**

Not Applicable.

#### **Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument (TLPI)**

The premises is identified as being subject to mostly medium and high flood hazard (refer figure 8). The purpose of the Flood hazard overlay code contained within the TLPI is *“to manage development outcomes in the floodplain so that risk to life, property, community and the environment during flood events is minimised, and to ensure that development does not increase the potential for flood damage on the site or to other property”*.

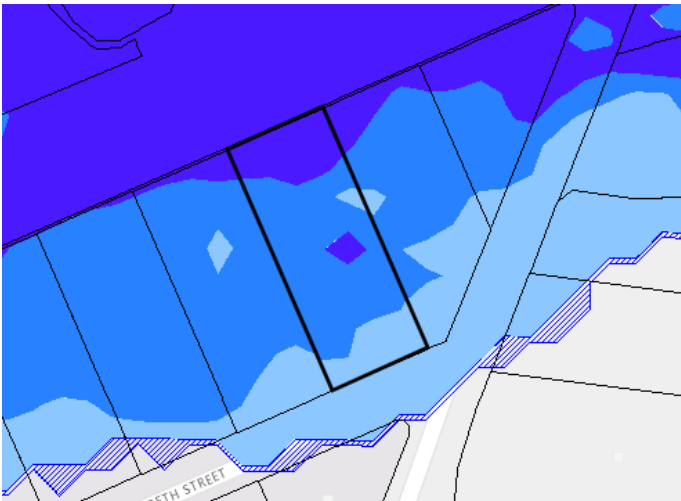


Figure 8 - TLPI Flood Hazard

The development proposes substantial new built form (the new workshop building) within an identified flood hazard area (mostly the medium flood hazard area). There has been no assessment of the flood impacts on adjacent or nearby properties as a result of the development. Accordingly, there is no information provided by the development which demonstrates the development manages development outcomes in the floodplain and to demonstrate development does not increase potential for flood damage on the site or to other property. The development conflicts with the purpose of the TLPI.

#### **CONSULTATION:**

##### **Referral Agencies**

The application was referred to the following Referral Agencies in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*:

Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)

The State Assessment and Referral Agency (SARA) is a referral agency for proximity to the State Controlled Road. The Department responded by letter dated 1 December 2020 stating that they have no requirements relating to the proposal.

##### **Public Notification**

The application was publicly notified for 15 days in accordance with the requirements of the *Planning Act 2016*. No submissions were received.

#### **CONCLUSION:**

The proposed development conflicts with the requirements of the planning scheme. The application is therefore recommended for refusal.

##### **Strategic Implications**

###### Options

Option A: Refuse the development in accordance with the Officer's recommendation.

Option B: Approve the development subject to reasonable and relevant conditions

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Option C: Approve the development in part subject to reasonable and relevant conditions.

Corporate Plan

Lockyer Planned 4.3 – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

There could be a financial implication should the decision be contested in the Planning and Environment Court.

Legislation and Policy

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant may appeal the decision to the Planning and Environment Court.

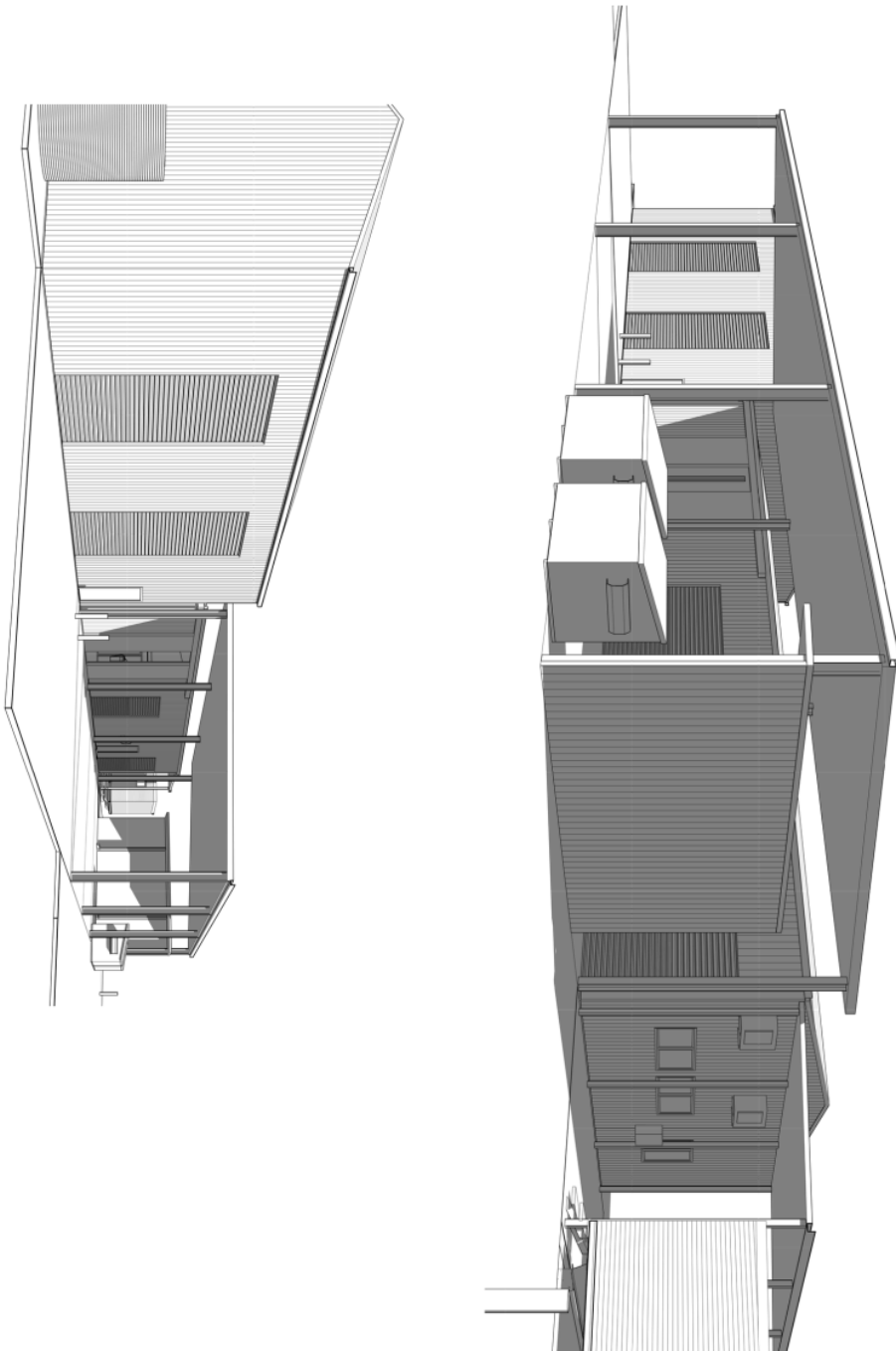
Risk Management

The application has been assessed in accordance with the *Planning Act 2016*.

**Attachments**

1 [📄](#) Proposal Plans 5 Pages

## BRIGHTVIEW GLASS PROJECT

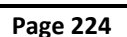
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6	11/20/2011	REWORKING TOTAL INFORMATION MANAGEMENT	
4	6/27/2011	REWORK P&ID	
3	6/27/2011	FINISHING MECHANICAL NOISE	
2	6/24/2011	REWORK MECHANICAL NOISE	
1	6/13/2011	COMPLETION REVIEW	
DATE	DATE	DESCRIPTION	STATUS
<b>11/20/2011</b>			
<b>Release</b>			
TIME	1:30		<b>A2</b>
<b>development app</b>			
<b>floor plan existing</b>			
201911	02	02	5
4			

[illegible]





**12.3**

**Gatton Childcare Centre - Before and After School Care and Vacation Care**

**Author:** Annette Doherty, Acting Manager Planning, Policy and Community Wellbeing  
**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

**Purpose:**

The purpose of this report is to have Council determine whether to continue to provide for the care of school-aged children at the Gatton Childcare Centre, through before and after school care and vacation care.

**Officer's Recommendation:**

**THAT Council cease to provide education and care for primary school-aged children through before and after school care and vacation care at the Gatton Childcare Centre from 27 June 2022.**

**RESOLUTION**

**THAT Council cease to provide education and care for primary school-aged children through before and after school care and vacation care at the Gatton Childcare Centre from 27 June 2022.**

**Moved By: Cr Hagan**

**Seconded By:**

**Cr Holstein**

**Resolution Number: 20-24/0569**

**CARRIED  
6/0**

**Executive Summary**

The Gatton Childcare Centre currently offer before and after school care, and vacation care. During school term, school-aged children are delivered to and collected from their primary school in a designated bus. For several reasons, primarily the difficulty in obtaining staff to drive the school bus, Council is requested to consider ceasing to provide this service.

**Proposal**

The Gatton Childcare Centre is a long day care service providing care for children aged 0-6 years between 6.00am to 6.00pm, Monday to Friday. The Centre also provides before and after school care and vacation care for primary school-aged children. Currently, there are three families (four children) booked for before and after school care, and during the recent school holidays, there were five school-aged children cared for at the Centre.

Due to staff shortages at the Centre in recent weeks, the Centre has been unable to run the school bus on several occasions and therefore had to cancel before and after school care.

The Centre is required to maintain staff ratios in accordance with the *Education and Care Services National Law*, which stipulates the minimum number of Educators required and the minimum qualifications of those Educators. If at any time there are insufficient Educators available to meet the staffing ratios, the Department of Education requires the Centre to cancel bookings or request parents to collect their children from the Centre.

During the school term, one Educator is absent from the Centre for an extended period of time twice a day as they run children to and from school. Unfortunately, in recent weeks the Centre has not had sufficient staff available to provide this service and still adequately staff the Centre. Finding appropriately qualified childcare staff has been an ongoing problem for the Centre for a considerable period of time. This situation is not unique to the Gatton Childcare Centre as finding enough staff with the relevant qualifications it is a struggle for all Education and Care Services Australia-wide.

The difficulties in finding adequate staff to provide the school bus service is exacerbated by other factors, including:

- Not all staff are able to drive the bus because it is a manual vehicle; and
- Not all staff feel comfortable taking on the level of responsibility involved in driving the school bus.

The recent incident at Gracemere when a child was left on a childcare bus is a reminder of the risks involved in providing transportation of children. Following a similar incident in North Queensland in 2020 where a child died, the regulations for the transportation of children were reviewed. The requirements for providing transportation of children include:

- Each service must have a detailed policy and procedure;
- A current risk assessment must have been conducted;
- All staff must be inducted into the policy and procedure and have completed training; and
- Written authorisation must be received at least every 12 months from parents.

Due to the age of the children and the length of the journey, the Centre's risk assessment determined that only one Educator was required to transport the children to and from school.

Services have an obligation to ensure children are adequately supervised at all times, and that every reasonable precaution is taken to protect children from harm and from any hazard likely to cause injury. While the *Education and Care Services National Regulations* do not stipulate the number of Educators required on the bus, guidelines provided by the Department of Education recommend two Educators are present as it may be difficult for the driver to provide sufficient supervision of the children.

Given the difficulty in recruiting qualified Educators who are willing and able to drive the school bus, and the increasing regulation and costs associated with the school bus, it is recommended that Council cease providing care for school-aged children.

Other services within Gatton offer before and after school care and vacation care, including Peace Lutheran Primary School, Our Lady of Good Counsel School and Goodstart Early Learning.

#### Options

1. Council no longer provides before and after school care or vacation care at the Gatton Childcare Centre.
2. Council continues to provide before and after school care or vacation care at the Gatton Childcare Centre

#### Previous Council Resolutions

Nil

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### Critical Dates

There are no critical dates, although it is recommended that any decision to cancel the care of school-aged children take effect from the end of Term 2, 2022.

### **Strategic Implications**

#### Corporate Plan

Lockyer Community - 1.1 A community with fair and reasonable access to services.

#### Finance and Resource

For the 2021/22 year to date, the revenue received from the care of school-aged children was:

Before and after school care	\$18,916
Vacation care	\$8,365
TOTAL	\$27,281

The cost of the bus to the Childcare Centre is \$9,216 for the 2021/22 financial year.

If the Centre no longer provides care for school-aged children, this will reduce staffing costs.

#### Legislation and Policy

The Centre must operate in accordance with the *Education and Care Services National Law (Queensland)* and the *Education and Care Services National Law Regulations*.

The Centre has a policy and procedure for Transportation of Children other than as Part of an Excursion in accordance with regulation 168(2)(ga) of the *Education and Care Services National Law Regulations*.

#### Risk Management

Environmental and Community	EC1 - Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity.
Legal Compliance and Liability	LCL1 - Compliance management - regulatory or contract compliance, litigation, liability and prosecution.
Reputation	R1 – Reputation and goodwill – where the reputation of Council is negatively impacted.

#### Consultation

##### *Councillor Consultation*

This matter has been discussed with Councillors.

##### *Internal Consultation*

Childcare staff have requested Council review the provision of care of school-aged children.

*External Consultation*

The Department of Education must be notified of any decision to cease the provision of care to school-aged children.

*Community Engagement*

All families currently utilising this service will be advised if a decision is made to cease this service.

**Attachments**

There are no attachments for this report.

### 13.0 INFRASTRUCTURE REPORTS

*No Infrastructure Reports.*

### 14.0 ITEMS FOR INFORMATION

#### GENERAL BUSINESS

THAT Council receive and note the following items for information:

14.1 - Chief Executive Officer Monthly Report - April 2022

14.2 - Group Manager People, Customer and Corporate Services Monthly Report - April 2022

14.3 - Group Manager Community and Regional Prosperity Monthly Report - April 2022

14.4 - Group Manager Infrastructure Monthly Report - April 2022

14.5 - Outstanding Action Items Review

Moved By: Cr Holstein

Seconded By:

Cr Qualischefski

Resolution Number: 20-24/0570

CARRIED  
6/0

#### 14.1 Chief Executive Officer Monthly Group Report - April 2022

Author: Ian Church, Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

#### Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during April 2022.

**This document is for Council's information only.**

#### Executive Summary

The Branch activities covered in this report include Community Development and Engagement, Disaster Management, Strategic Planning, Internal Audit and Risk, and Advocacy.

#### Proposal

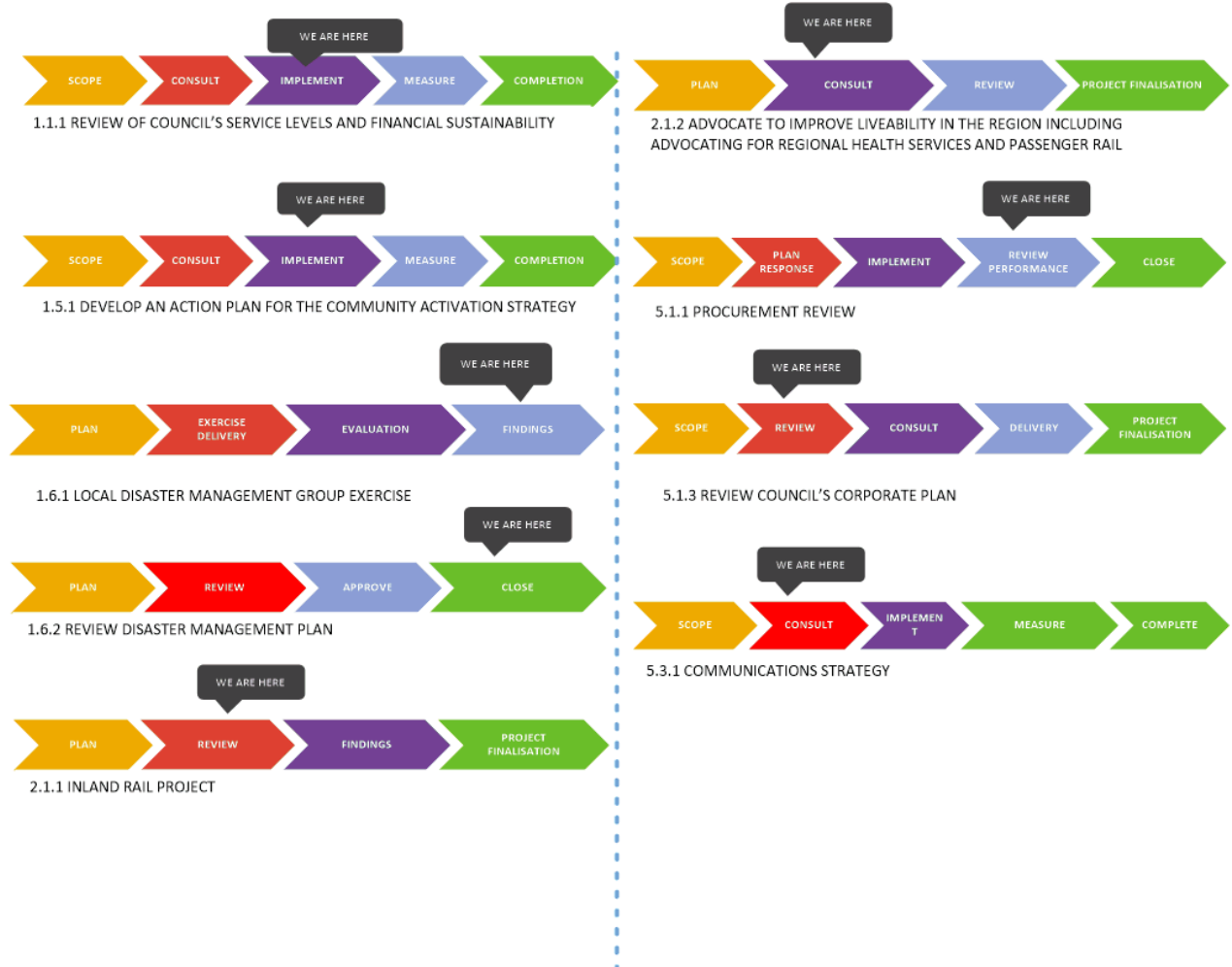
That this report be received and noted.

#### Attachments

[1](#) Monthly Group Report - Executive Office - April 2022 11 Pages



## 2021 – 2022 OPERATIONAL PLAN DELIVERABLES



## BUSINESS IMPROVEMENT & STRATEGY

### INTERNAL AUDIT

The following table provides an update on the status of the internal audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

INTERNAL AUDIT	TOTAL NUMBER OF ITEMS	ACTIVE ITEMS BY RISK LEVEL				COMPLETED
		HIGH	MEDIUM	LOW	IMPROVE	
Tendered Contract Review	17	0	4	1	1	11
Project Management Practices	11	0	1	2	0	8
Legislative Compliance Review	6	0	2	2	0	2
Payroll and Remuneration Processes	10	1	1	6	0	2
Payroll and Vendor Data Analytics	9	0	6	0	0	3
Lessons Learned from Pandemic	4	3	1	0	0	0
<b>TOTAL</b>	<b>57</b>	<b>4</b>	<b>15</b>	<b>11</b>	<b>1</b>	<b>26</b>

During the month of May, a review of the outstanding items on the Audit Register will be conducted by Council's contracted Internal Auditor O'Connor Marsden and Associates, with a particular focus on aged items.

#### **Internal Audit Update**

##### **Progress on Internal Audit Plan 2021-22.**

The Internal Audit into Council's Property Management, (specifically built property), was completed and the final Report including management responses was presented to Council's Audit and Risk Management Committee on 31 March 2022. The Committee accepted the Report subject to minor changes to the wording of some recommendations, which will now be included on Council's Audit Register for action and progress reporting.

A draft report has been received for the Community (on ground) Disaster Response Review and is currently with key stakeholders for review and response. Terms of Reference for the Plant and Fleet Review have been finalised and fieldwork has commenced.

##### **Review of 3-year Internal Audit Plan (2022-2023 financial year)**

Representatives from Council's contracted Internal Audit provider, O'Connor Marsden and Associates, participated in a session with the Executive Leadership Team to review Council's Risk Assurance Map and Internal Audit Plan. The revised 3-year Internal Audit Plan was endorsed by the Audit and Risk Management Committee at the meeting held on 31 March. The Plan is included in this Council meeting agenda under separate cover, for adoption by Council.

#### **Corporate Risk Management**

At the time of writing this report, the Risk Awareness Workshop which was postponed from earlier in the year due to impacts from Covid-19 and also the wet weather event, is scheduled to be conducted on Monday 9 May 2022 and Tuesday 10 May 2022. It is envisaged on conclusion of these workshops the key stakeholders will have improved capacity to further develop their risk registers to include operational and project risks and to be able to mitigate and manage their key corporate risks.

## BUSINESS IMPROVEMENT & STRATEGY (CONT'D)

### **Corporate Planning**

#### **Operational Plan 2021-2022**

The third quarter performance update for the Operational Plan 2021-2022 was presented to Council at the April Ordinary Meeting. The fourth and final quarter should be presented to Council in July 2022.

#### **Operational Plan 2022-2023**

Preparation of the Operational Plan for 2022-2023 has commenced, with prioritisation sessions being held with Council's Executive Leadership Team.

### **Corporate Plan Review**

A draft revised 2022-2027 Corporate Plan has been developed and will be presented to a Councillor Workshop for review during May. Subsequent to the workshop the Plan will be advertised for community comment and presented to the June Council meeting for adoption. I note that the 2022-2027 Plan has been based on a desktop review and update of the existing Corporate Plan. As discussed a more thorough redraft of the Plan will be undertaken during the 2022-2023 financial year.



### **Business Improvement**

Engagement and information gathering continues with key stakeholders within the Parks, Open Spaces and Slashing teams. Improvement opportunities will be documented once fieldwork has been completed. Several vacant blocks of land have been identified as part of this process which are currently being investigated by Business Improvement and Legal to determine if any are eligible for disposal.

## PROCUREMENT



### INFRASTRUCTURE DELIVERY:

- LED Digital Signage – contract preparation and approvals



### INFRASTRUCTURE SERVICES / FLEET:

- Hydro Vac Excavation - Exemption approved – contract departures negotiated with the supplier with legal assistance
- Gehrke Road Upgrade – Asphalt and Bitumen Spray Seal – Evaluation phase
- Gatton CBD Asphalt Pavement Operations – Evaluation phase



### WASTE:

- Waste Collection and Bulk Haulage – Evaluation phase – addition of Dan McPherson to the panel
- Gatton Waste Landfill Cell 5 – Tender release pending



### COMMUNITY FACILITIES:

- Lake Apex Amphitheatre project – Evaluation awaiting further financial advice
- Laidley Saleyard Shade Shelters – Evaluation phase
- Gatton Depot Facilities Assessment – Awaiting final evaluation report approval



### PLANNING & DEVELOPMENT:

- Forest Hill Silos Art Project – Pending evaluation plan & release.
- Arts Cultural Plan – Pending evaluation report approval & Contract negotiation.

### \$ PROCUREMENT & STORES

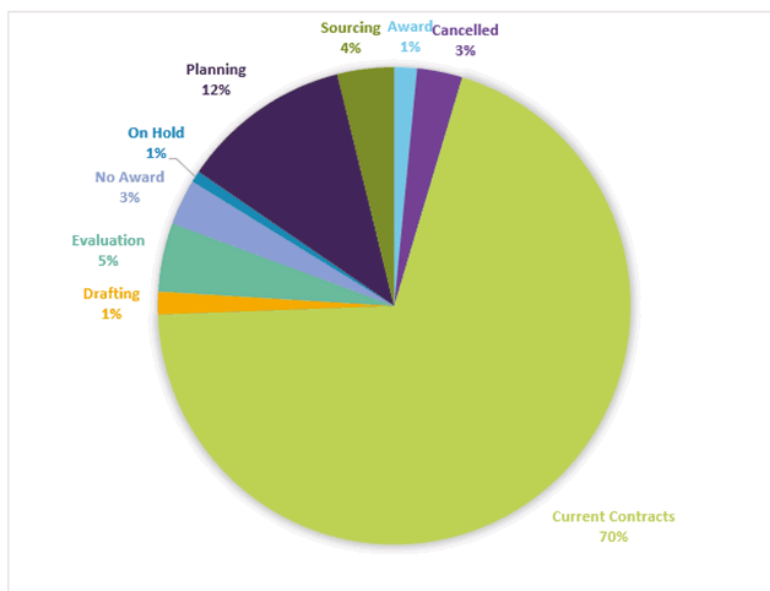
- Plant & Equipment Hire – Extension for a further 12-month period to allow for resourcing in procurement - seeking renewed pricing
- Quarry Products – Initial expiry 1 August 2022 – Optional extension to be exercised with CPI increase per contracts – Wagners currently under negotiation – Legal advising
- Stores – Continuing issues sourcing product across all product types



### CORPORATE

- Uniforms - Planning

Procurement Status	#
Award	2
Cancelled	4
Current Contracts	90
Drafting	2
Evaluation	6
No Award	4
On Hold	1
Planning	15
Sourcing	5
<b>Current Total</b>	<b>129</b>



## DISASTER MANAGEMENT

### IGEM Review – South-East Queensland Rainfall and Flooding Event February – March 2022 Submission

On 15 March 2022, the Premier and Minister for Trade tasked the Office of the Inspector General Emergency Management (IGEM) to undertake a review of the South-East Queensland (SEQ) rainfall and flooding event which occurred between Tuesday 22 February 2022 to 7 March 2022. The Queensland Government considers that the review into this event is a priority and as such clear timeframes were articulated in the terms of reference, to deliver both an interim report by Thursday 30 June 2022 and a final report by Wednesday 31 August 2022. On Friday 29 April 2022, Council lodged a submission that addressed the scope of the review's terms of reference.



#### IGEM Review

South East Queensland Rainfall and Flooding Event February – March 2022

Lockyer Valley Regional Council Submission



### Flood Classifications Project Update

There are 22 river height gauges of interest to Council in relation to flood intelligence. The Flood Classification project will review and set Minor, Moderate and Major levels at river height gauge locations across the region to inform flood risk.

As part of the project Council technical officers have undertaken gap surveys of the gauges, creeks, banks, roads and critical infrastructure items at each flood gauge location. Unfortunately, due to the continued rainfall events and stream operations they have been delayed in collecting additional required data. The project has also been further delayed by the needs of the South East Queensland Rainfall and Flooding February – March 2022 event.



#### STAY UP-TO-DATE



### Local Disaster Recovery Update

The Local Recovery Committee has been established with the Chair, Cr Michael Hagan and Local Recovery Coordinator, Dan McPherson. Functional leads are also in place for the Human/Social; Economic; Natural Environment, Built Environment and Roads and Transport sub-groups. Each local recovery function lead will work with relevant stakeholders to address recovery across the region. A draft event specific local recovery plan outlining the event damage and impacts, recovery objectives, tasks, measures of success, opportunities and timelines is being developed.

### Disaster Capacity Building

Council has engaged a consultant, through QRA, to deliver Local Disaster Coordination Centre (LDCC) training workshops for Council officers and Councillors. The training will be based on LDCC roles and functions as part of the annual disaster management training program of works.



## COMMUNITY DEVELOPMENT &amp; ENGAGEMENT

9 projects received engagement support in April

- Lake Apex Youth Precinct
- Capital projects 2021-2022 Program
- COVID-Vaccination Clinic liaison with West Morton Health and DDWMPHN (Primary Health Network)
- Grantham Bus Stop Refurbishment
- Gatton Shire Hall carpark works
- Laidley Grandstand Renaming
- RegenAg Workshop EOI Survey
- Local Laws Review
- Libraries Services Quality Survey



Strategic Priority 2 – Support community groups to increase their capacity, resilience and sustainability



- Round 2 of the 2021/2022 Community Grants Program was assessed with recommendations approved by Council. Funds will be distributed by early-May.
- The Community Development and Engagement Team continues to manage the \$1.5M *Community Safer Places Project* which provides funding to a range of rural halls to be better equipped for localised disaster responses, long-term community connectedness and fundraising.
- The Team is also managing grants from the Darling Downs West Moreton Public Health Network and Queensland Health Localised Mental Health Initiative which are being used to support smaller events and initiatives led by community groups where promotion of mental health and support is a key component.
- 3 Sporting Ambassador applications have been assessed and approved with funds distributed to successful applicants.
  1. Xyleigh Zischke, QLD School Sport State Golf Championships, State Event
  2. Harmony Bridge, QLD School Sport 10-12 Years Girls and Boys AFL State Championships, State Event
  3. Harrison Bridge, QLD School Sport 13-15 Years Boys AFL State Championships

My Community Directory: Statistics for April 2022

Type	This Month	Last Month	Comments
Search Results	4,957	5,766	The number of people that have searched My Community Directory for local information
Listing Views	913	1,210	The number of people that have clicked on individual listings in My Community
Events Listed	54	50	The number of events listed in the My Community Diary section.
Unique Users	1,347	1,579	The number of people who have visited My local Community Directory to find local community information

The reduced level of activity is consistent with the platform being used less heavily for flood support compared to March.



Top 5 searched categories	Top 5 most viewed service
---------------------------	---------------------------

- |                                      |   |
|--------------------------------------|---|
| 1. Health Services                   | 1. Lockyer Valley Billy Cart Association                                  |
| 2. Community Clubs & Interest Groups | 2. Brave Companion Dog Rescue Inc – Laidley                               |
| 3. Sport                             | 3. Lifeline Shop Crowley Vale   |
| 4. Animal Services                   | 4. Peace Lutheran Playgroup   |
| 5. Religion & Philosophy             | 5. Wildlife Rescue, Rehabilitation and Education Assoc Inc, Murphys Creek |

**Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.**

Youth including School Holiday Programs:

Laidley April School Holiday Skatepark and Scooter Workshops - Laidley Skatepark, 9 April 2022, 9am-5pm

- Registrations were strong (attendance was relatively poor on the day with wet weather impacting attendance numbers as well as the duration of workshops).
- Overall, the workshops were still successful, and participants enjoyed themselves.



Gatton skatepark re-launch and Regional Rumble Skateboarding Competition– Saturday 18 June 2022.

- Planning underway for event which will be delivered in collaboration with Australian Community Skateboarding Initiative and key youth and community stakeholders.
- This event will formally celebrate the upgraded and expanded Gatton Skate Park and is expected to attract a small number of competitors and spectators to the region.

‘Talk’n it Up’ Regional Youth Forum 2022 - Thursday 14 July, Laidley Cultural Centre, 9am- 2:30pm.

- Mental health and wellbeing focused event led by Queensland Health and Education with support from neighbouring regional Councils, key youth and mental health stakeholders, and secondary schools from across the Ipswich and West Moreton Regional Development Area.
- Lockyer Valley Regional Council is a lead partner in this event.

LVRC Interagency meetings:

Lockyer Youth Agency Network Meeting - Key issues, concerns trends:

- Key issue of concern is poor access to mental health services for young people (lack of LGBTQI, place-based services and transport options).
- Youth mental health services are eager to work with the Department of Education if/where possible.
- Funding for a mobile mental health hub and/or local facility was discussed and supported by group.

Lockyer Valley Service Provider Interagency Meeting - Key issues, concerns trends:

- Homelessness, housing, and cost of living a key issue in the region with rental properties now unaffordable for many (Particularly single parents with children).
- Flood impacted families continue to access the Community Centres for ongoing support, but many have still not applied for or secured flood relief funding as they do not have access to or understand the funding guideline and requirements.
- Need for Community Hub to improve awareness and access to outreach and place-based funded services for children, youth and families was again identified and supported by the group.

## COMMUNITY DEVELOPMENT & ENGAGEMENT (CONT'D)

### Community Development Initiatives of Regional Significance:

- Access and Inclusion Community of Practice (CoP) led by Brisbane City and Moreton Bay Regional Councils.
- CALD community disaster preparedness, community capacity building support and online resource development (Pacific Islands Council of Qld Inc., Salvation Army, UnitingCare)
- SEQ Community Development Network (attended by several SEQ local government areas)
- Local Level Alliance and Ipswich West Moreton Community Central.
- Together4Lockyer – Early years meeting – led by Laidley District State School, supported by key stakeholders.

### Lockyer Youth Agency Network (LYAN) Key issues, concerns trends:

- Key issue of concern is poor access to mental health service for young people – e.g., issues with getting access to GP's, Mental Health Care Plans, long wait list for and in between services, and limited transport options means that children and young people are disengaging from schools and often unable to access support services unless that service is funded to provide outreach.
- Youth mental health services are eager to work with the Department of Education moving forward to develop strategies that will identify, link, and support vulnerable children and young people experiencing mental health concerns with appropriate services and prevent those most at risk from disengaging from education.
- Funding for a mobile mental health hub was briefly discussed as a potential solution.

### Meetings not Attended in the Reporting Period:

- SEQ Access and Inclusion Community of Practice meeting
- LGAQ Domestic and Family Violence meeting - Elder Abuse Information session
- Talk'n It up Youth Forum meeting - Lockyer District State High School, Link and Launch Program Coordinator and West Moreton Health Edlink Team.
- Ipswich & West Moreton Youth Interagency

### Disaster Recovery

The Community Development and Engagement Team continues to update and provide information on a wide range of support options for the community via Council's website, interagencies and directly to customers that enquire. Council liaises closely with both government and non-government agencies that provide specific support packages for flood-affected residents, businesses and farmers.

Council is an active member in the combined Ipswich and Toowoomba District Human and Social Recovery Committee meetings to ensure strategic coordination of support for the community.

Council was successful with an Australian Government *Preparing Australian Communities Program* grant application to employ a resilience-focus engagement officer over the next three years who will work with local communities and alongside the Disaster Management and Community Engagement teams to increase disaster preparedness and resilience.

Council is liaising between local leaders from various cultural groups, peak bodies such as the Pacific Island Council of Queensland and Islamic Council of Queensland and support agencies such as Red Cross and Lifeline, to arrange culturally appropriate support and approaches to disaster preparedness and recovery.

**Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.**



### Multicultural and Vulnerable Populations:

Staff are involved in the following networks aimed to improve local support services:

**COMMUNITY DEVELOPMENT & ENGAGEMENT (CONT'D)**

- Access and Inclusion Community of Practice (CoP) led by Brisbane City and Moreton Bay Regional Councils.
- CALD community disaster preparedness and capacity building online resource development.
- SEQ Community Development Network.
- Together4Lockyer – Early years stakeholder engagement.
- Lockyer Youth Agency Network Meeting.
- Lockyer Valley Service Provider Interagency meeting.
- Local Level Alliance and Ipswich West Moreton Community Central.
- The team is currently undertaking preliminary work which may assist with development of a Reconciliation Action Plan.
- Targeted programs and information have been shared through the Community Connect Newsletter to offer more accessible school holiday program activities.
- Toowoomba and Ipswich Districts Human and Social Recovery Committee.



## COMMUNICATIONS

ONLINE ENGAGEMENT**35 CORPORATE FACEBOOK POSTS**

HIGHEST PERFORMING POST

**Work for Council****Reach:** 33,500**Engagement:** 3,173**35 INSTAGRAM GRID POSTS**

HIGHEST PERFORMING POST

**Anzac Day commemoration****Likes:** 27**35 TWITTER POSTS**

HIGHEST PERFORMING POST

**Anzac Day commemoration****Impressions:** 9**Shares:** 0

Anzac Day – Murphys Creek

Anzac Day 2022 – Forest Hill

**16**IN-HOUSE DESIGN  
PROJECTS**34**

DESIGNS CREATED

**\$15,190.00**COUNCIL SAVED ON  
DESIGN PROJECTS**1**INTERNAL  
VIDEOS**1**EXTERNAL  
VIDEOS

External videos were outsourced, with final edits and video sharing conducted by Council

MEDIA ENQUIRIES**2**

RADIO

**12**

NEWSPAPER

**4**

TV

EXTERNAL COMMUNICATIONS**6**MEDIA  
RELEASES**0**

PAID ADVERTS

COUNCIL'S CORPORATE WEBSITE**12,713**TOTAL WEBSITE  
USERS**67.9%**NEW WEBSITE  
USERSMOST VISITED WEB PAGES

- Anzac Day
- Current Vacancies
- Flood Monitoring Cameras

COMMUNITY CONNECT NEWSLETTER**40%** SUBSCRIBERS OPENED NEWSLETTER**TOP 3 ARTICLES**

1. Each Referral Form
2. Lockyer Valley Grants and Funding
3. Flood Impact Assessment and Photo Portal

## ADVOCACY

### Inland Rail

Officers from Council continue to work with our advisors and Australian Rail Track Corporation (ARTC) on the Inland Rail project. ARTC have announced "Regionerate Rail" as the Preferred Bidder for the Gowrie - Kagaru Section of Inland Rail. This section includes both the projects within the Lockyer Valley Region.

Regionerate is a consortium made up of Plenary Group, Clough, GS Engineering and Construction, Webuild and Service Stream. Council will seek discussions with Regionerate to highlight our concerns and to work through outstanding legal, commercial and design aspects of the project.



A key concern remains the alignment through the centre of Gatton. Council can see significant benefits in a corridor that bypasses the town and believes there are benefits to the broader community. Alternative alignments that were previously considered by ARTC are shown above.

The Mayor and CEO continue to advocate for a change to the alignment. Further advocacy work is currently being undertaken to raise our concerns at all levels of government.

At our invitation, Senior Officers from the Department of Infrastructure, Transport, Regional Development and Communications recently visited the region and met with the CEO and officers. The Departmental officers were shown key sites in the region to demonstrate aspects of the project and significant potential impacts.

The photo below of the visitors from Canberra with the CEO is taken at Forest Hill showing the proximity of the existing railway to the town and features such as the ANZAC memorial (note the train on the existing line). The additional infrastructure to be built by ARTC and the increase in train operations will significantly impact on the Forest Hill community.

Council officers continue to look for any potential benefit from the railway. They are working under the auspices of the Australian Government's Interface Improvement Program seeking to identify benefits associated with Inland Rail. Ernst Young (EY) have been working on Council's behalf and in April submitted to Government a Gateway 3 Report on a potential interface improvement project.



### Passenger Rail

Council has been represented on the Working Group for the Toowoomba to Brisbane (T2B) Passenger Rail business case. The process is being undertaken by a team from the Department of Transport and Main Roads. Councillors were briefed on the work of that group and progress to date on the Strategic Business Case. Following consideration by both State and Australian governments, a decision will be required by them on whether to proceed from the Strategic Business Case to a full Detailed Business Case.

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**14.2** **Group Manager People, Customer and Corporate Services Monthly Report - April 2022**

**Author:** Dan McPherson, Group Manager People, Customer and Corporate Services  
**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

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**Purpose:**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during April 2022.

<b>This document is for Council's information only.</b>
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**Executive Summary**

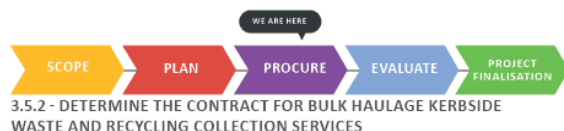
This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during April 2022.

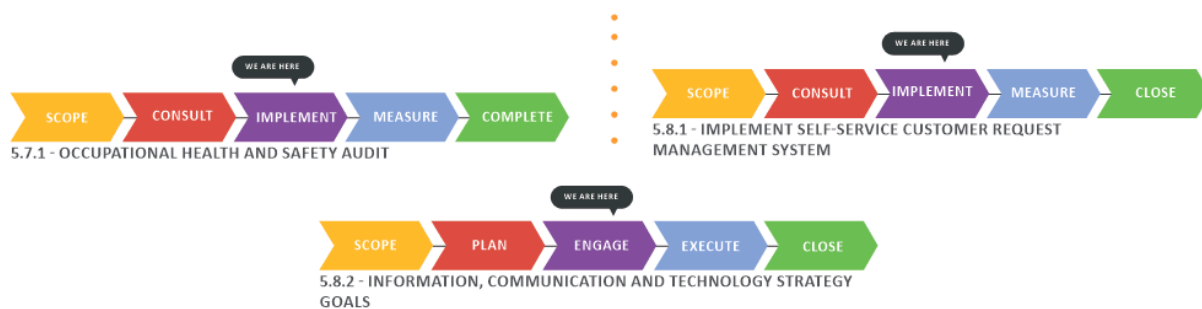
**Proposal**

That this report be received and noted.

**Attachments**

[1](#) Monthly Group Report - People Customer and Corporate Services - April 2022 7 Pages





## GOVERNANCE AND PROPERTY

### LOCAL LAWS PROJECT UPDATE

An overview of the project has been provided to the Executive Leadership Team in early 2022 and is intended to be presented to Council this month. This has been delayed due to the recent flood event and redirection of resources to assist with the response.

It is proposed that this project will be delivered over a number of years, with the initial engagement phase to commence in the next financial year.

### LAND RATIONALISATION PROJECT

Two more properties have been sold during April 2022:

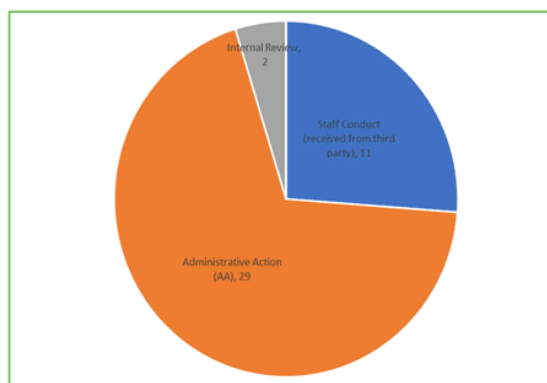
1. Neilsen's Place, Patrick Street, Laidley.
2. Lot 900 SP297197, Warrego Highway, Hatton Vale.

The potential for subdivision of other Council land was discussed with Council at a workshop on 26 April 2022. No further action is anticipated this financial year.

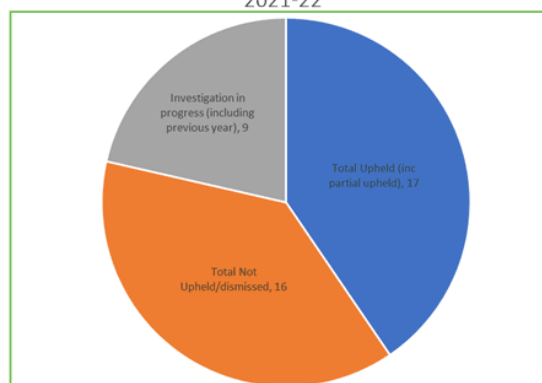
### COMPLAINTS MANAGEMENT SYSTEM UPDATE

Two complainants have sought an external review from the Office of the Queensland Ombudsman, which are currently in the preliminary investigation stage.

COMPLAINTS MANAGEMENT SYSTEM 2021-22



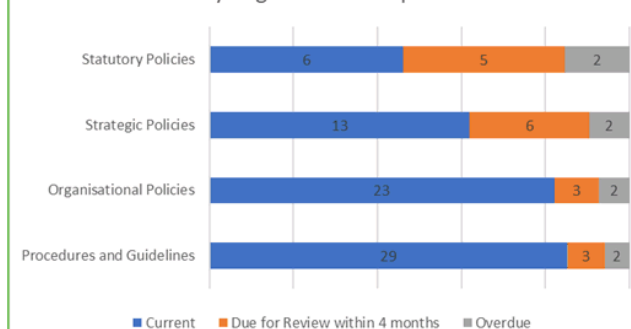
COMPLAINTS MANAGEMENT TYPES OF COMPLAINTS 2021-22



### POLICY REGISTER UPDATE

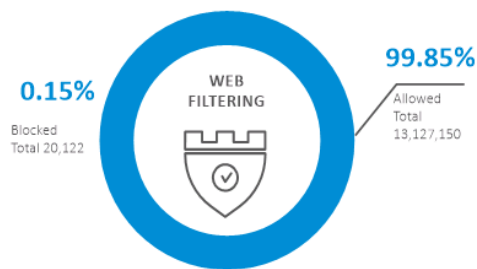
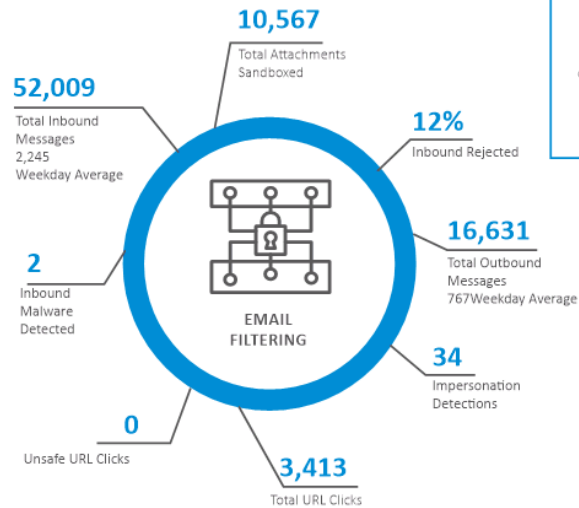
It is expected that the five statutory policies due for review within 4 months will be reviewed and presented to Council for adoption at Council's budget meeting.

Policy Register Status April 2022



## INFORMATION COMMUNICATION TECHNOLOGY

### EMAIL AND WEB PROTECTION



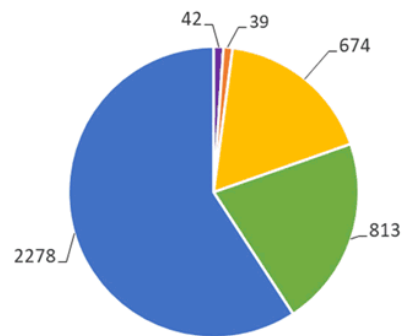
### NETWORK PERFORMANCE INFORMATION SNAPSHOT



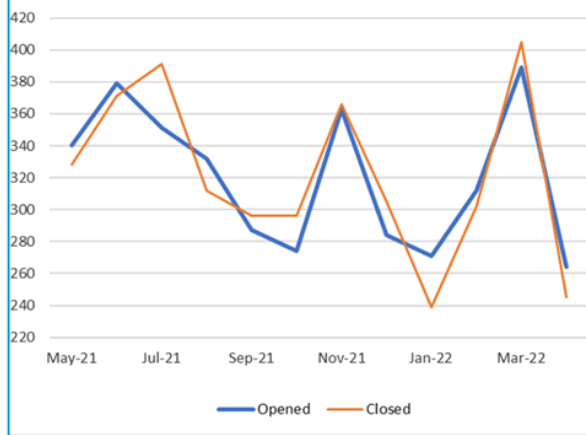
### CYBER SECURITY



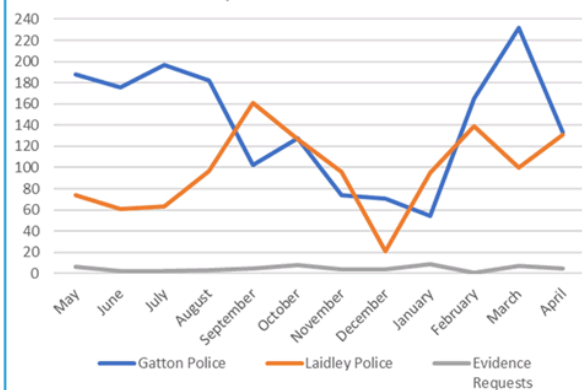
### Requests by Priority Last 12 Months



### Open/Closed Requests Last 12 Months

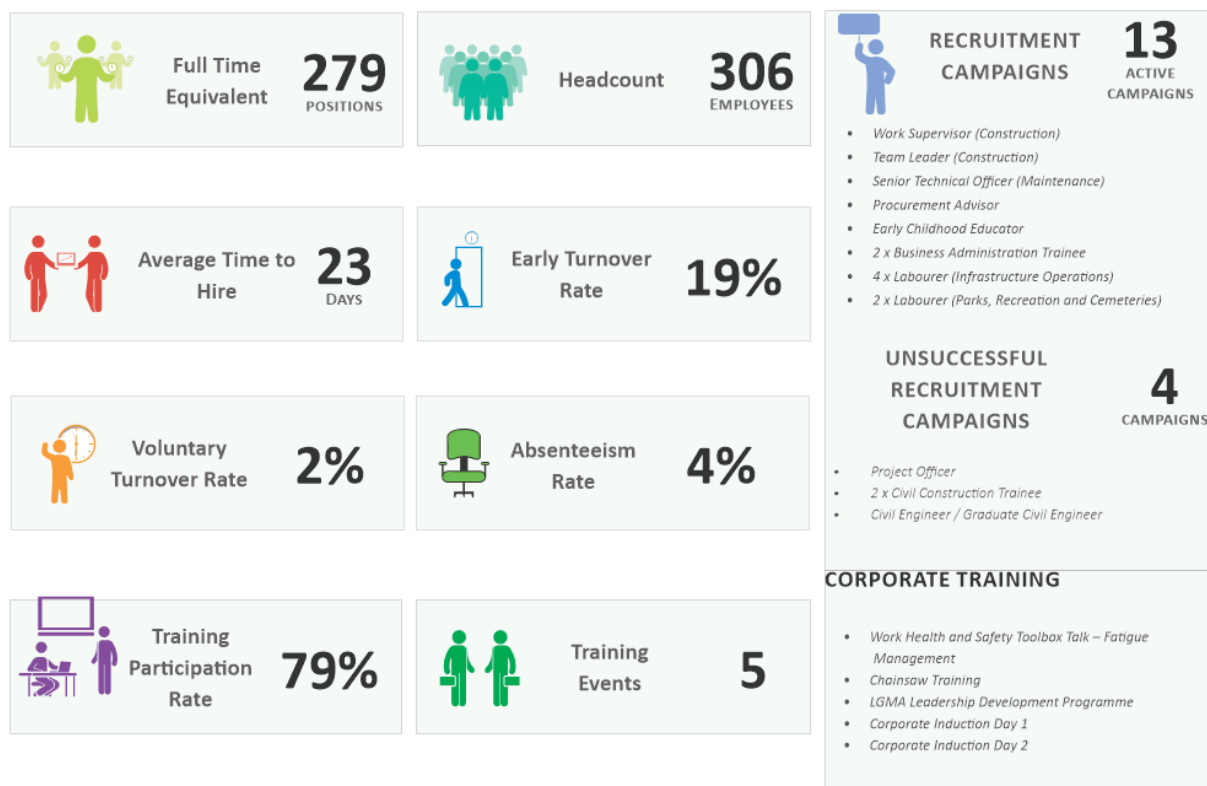


### CCTV Recorded Image Views & Evidence Requests Last 12 Months



## PEOPLE AND CUSTOMER EXPERIENCE

### ORGANISATIONAL DEVELOPMENT AND PAYROLL



### INFORMATION MANAGEMENT

#### PROJECT UPDATES

##### Disposal of Physical Records

Work is ongoing for the disposal of records. Approximately 800 boxes of records have been documented for disposal and the destruction approval process is being finalised. Arrangements will then be made for the collection and destruction of the records. Work continues on the evaluation of other archived records to determine their value for possible digitisation or marked for disposal in accordance with legislation.



#### RIGHT TO INFORMATION APPLICATIONS

	2022	2021	2020	2019	2018	2017
Number of applications received	6	14	10	2	8	11

## CUSTOMER CONTACT

### TELEPHONE



**2,020** CALLS RECEIVED

Increase of 1959 calls from last month

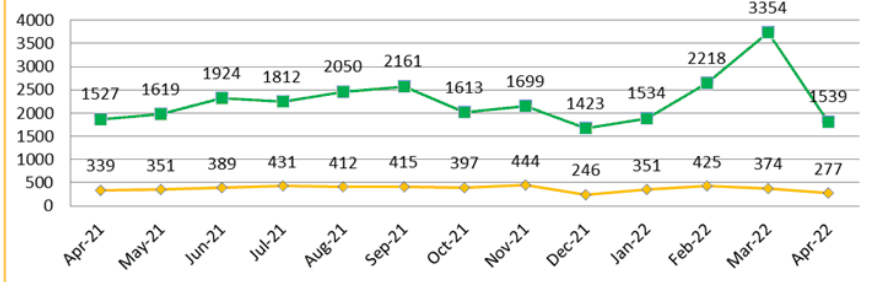
**4:31** AVERAGE HANDLING TIME

Increase of 8 seconds from last month

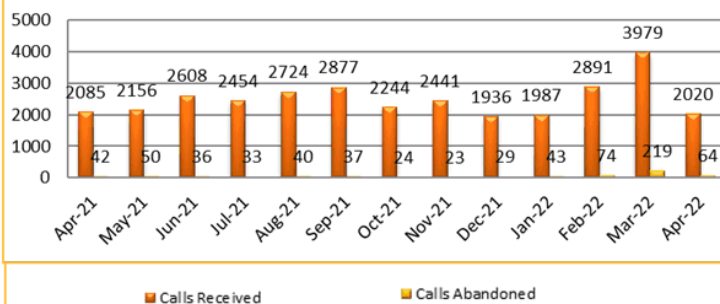
SERVICE LEVELS - TARGET 75%

SERVICE LEVEL REACHED **77.9%**

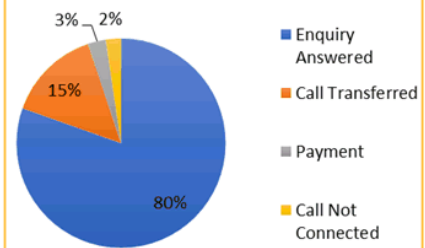
### CALLS HANDLED BY MONTH



### CALLS RECEIVED



### CALL TYPES



**50** TOTAL WEB CHATS

Decrease of 72 chats from last month

**7:54** WEBCHAT HANDLING TIME

Decrease of 62 seconds from last month

**515** TOTAL eREQUESTS

Decrease of 313 eRequests from last month

**275** TOTAL RECEIPTS

Decrease of 1017 receipts from last month. (Rates were due in March)

**1,117** TOTAL CRM RECEIVED

Decrease of 513 requests from last month

### COUNCILLOR REQUESTS

**24** RECEIVED

increase of 1 received requests from last month

**66** OPEN

### QGAP PERFORMANCE

**63.8HRS**

Total time taken for all transactions

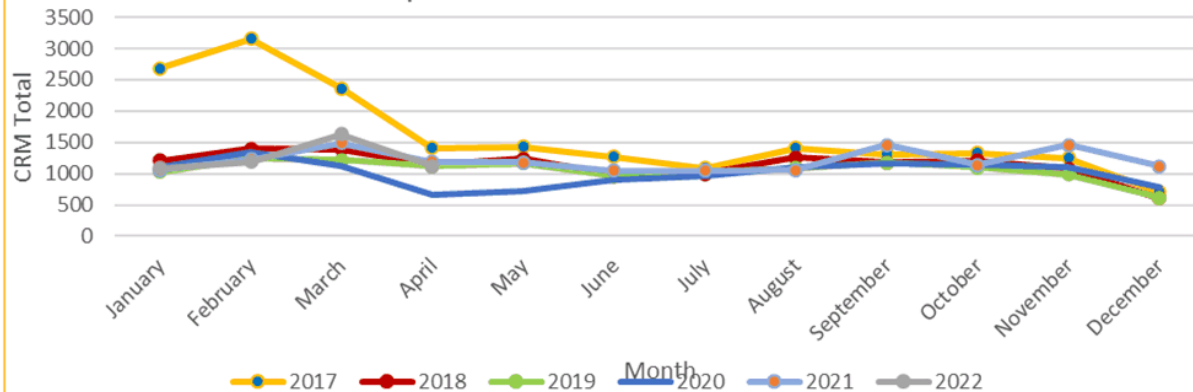
**409**

Total number of transactions

**9:36**

Total average time for all transactions

### CRM Month Comparison 2017-2022

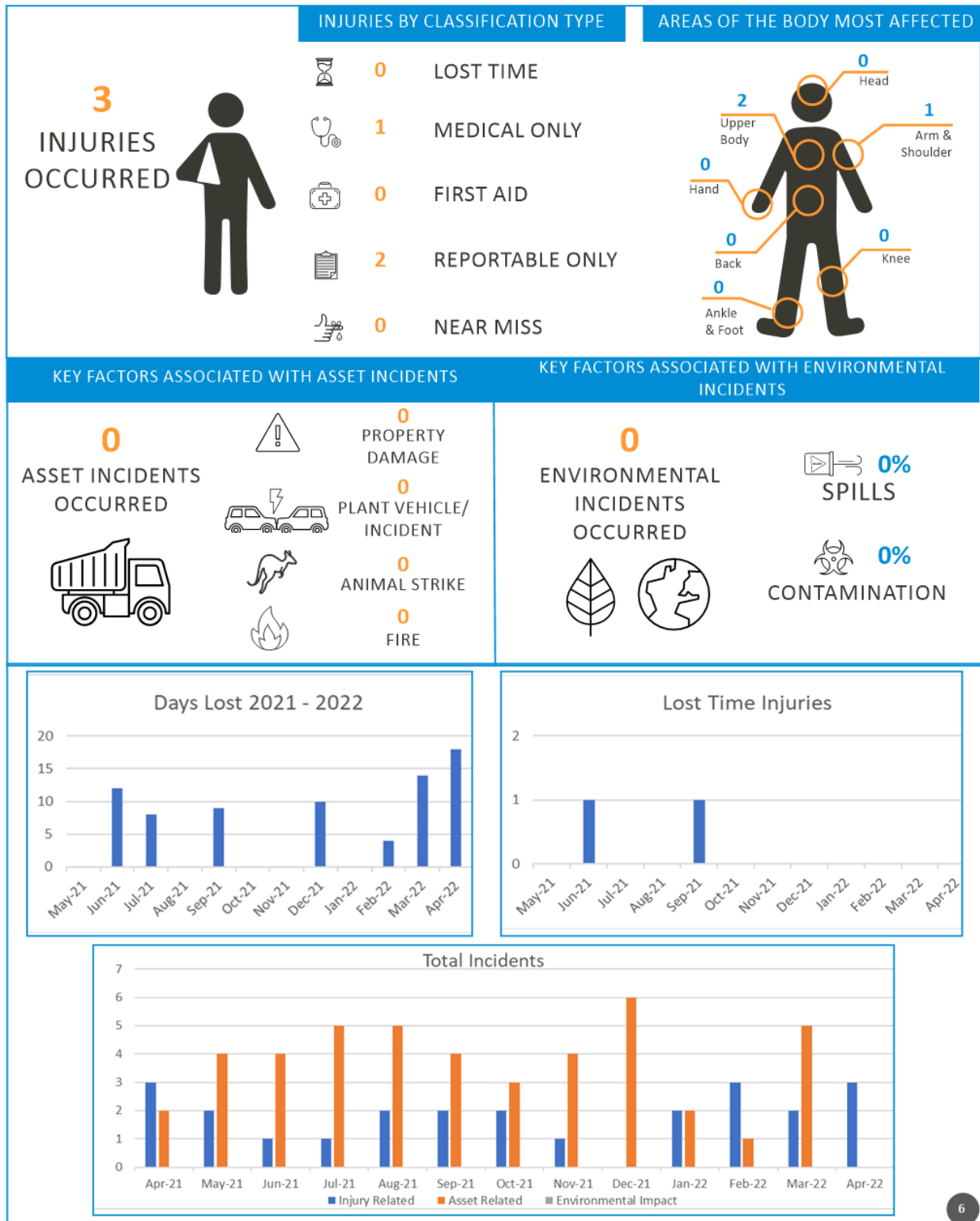


## WORK HEALTH AND SAFETY



## MEASURING OUR SAFETY PERFORMANCE

APRIL 2022



## WASTE SERVICES

### WASTE MANAGEMENT

#### UPDATE

- Tenders for the kerbside collection and bulk haulage of waste have closed and are being evaluated.
- Cell 5 for Gatton Landfill plans have been received and tenders prepared. These will be released once budget is confirmed.
- The FOGO trial continues to do well with more than 280 tonnes of FOGO material collected to date and contamination remaining around 2%. The first batch of soil conditioner produced was spread on gardens at the Lions Park at Laidley with a small community tree planting.
- Flood waste collection is now almost complete. There was some disruption to opening hours at waste facilities during the flood event, but all are not returned to normal. Flood waste was accepted for free during April and this material was transported to Swanbank as the Gatton Landfill does not have sufficient capacity to manage this volume of waste. Costs to manage the domestic stream of this flood waste is covered by QRA funding.

#### KERBSIDE WASTE & RECYCLING SERVICES MARCH 2022



Garbage Bins  
Collected **67,354**

82.7% presentation  
rate



Garbage Tonnes  
Received **910.74**  
TONNES



Recycle Bins  
Collected **29,904**

72.0% presentation  
rate



Recycle Tonnes  
Received **197.76**  
TONNES

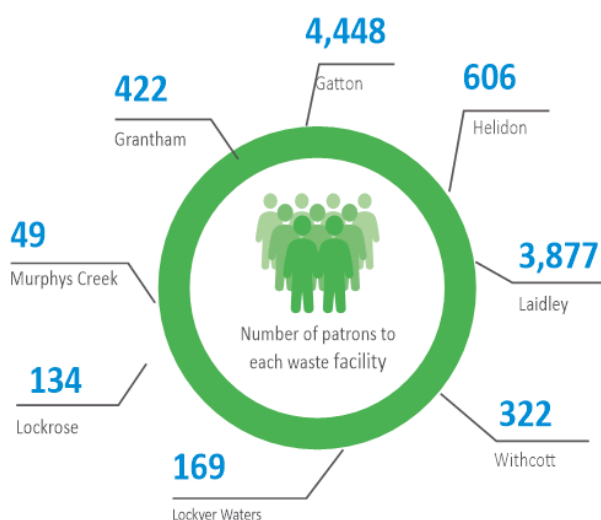


Recycle  
Contamination **46.02**  
TONNES



FOGO Food/Garden  
Tonnes Received **39.64**  
TONNES

1 Year Trial- 1000 Homes  
2,519 bins collected  
48.5% presentation



**10,027**  
TOTAL PATRONS TO  
ALL WASTE FACILITIES  
IN MARCH 2022

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**14.3** **Group Manager Community and Regional Prosperity Monthly Report - April 2022**

**Author:** Amanda Pugh, Group Manager Community & Regional Prosperity  
**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

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**Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during April 2022.

<b>This document is for Council's information only.</b>
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**Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during April 2022.

**Proposal**

That this report be received and noted.

**Attachments**

1 [↓](#) Community and Regional Prosperity Monthly Group Report - April 2022 12 Pages



Flood modelling project is near completion. The base engineering mapping set is near 100% with the completion and inclusion of the Gatton Small model revision. The creation of the new DFE map and finalisation of scheme flood risk planning trigger maps can proceed with these in place. This has been delayed by the February/March 2022 flooding. This has affected not only finalisation of the flood mapping for the Gatton urban area but processing for inclusion in the FIP as well as the Laidley Mitigation review, the Flood Evacuation planning, the Flood Classification project and the LFMP. We are continuing to work on the no/limited data overlays and other items for inclusion on the scheme and FIP mapping. The Laidley Mitigation scheme review process is in progress and the base model has been revised and updated enabling the examination of the 2014 scheme to commence. After the October and November 2021 severe storm events, the URBS (rainfall model) for Forest Hill was refined to better reflect flood operations and address issues arising and this will be included in the updated Flood intelligence tool (WaterRIDE console). The finalised regional engineering mapping and rainfall models to the Flood Intelligence vendor (WaterRIDE) to allow that project to progress will be provided shortly. The vendor has been engaged to consider and include learnings from the February/March 2022 events to improved operation of the Flood Intelligence tool particularly in high vulnerability/complex localities, e.g. Grantham.

The Local Floodplain Management Project (LFMP) project has produced flood risk maps based on the model engineering outputs in accordance with State Planning Policy frameworks. After review and analysis by the Expert Planner of the WMA community risk profiling report and WMA draft Planning control Risk Mapping, their planning response has been workshopped with Council in relation to an appropriate planning scheme framework. This project has been making good progress on what is proving to be a difficult and challenging task given the nature and operations of floods in the Valley and the requirements of the State Government planning regulations. After a delay due to mapping finalisation and the creation by the vendor of a flood response online portal to efficiently collect flood impacts and photos (on a locational and lot basis) finalisation tasks for the FIP are in progress. Updated modelling and mapping outcomes are being fed directly into the Flood Information Portal (FIP) and our Environmental section's creek mitigation projects which are presently underway.



#### FLOOD EVACUATION AND FLOOD PLAIN MANAGEMENT

The flood evacuation project and flood classification project (FCP) (part of the LFMP) are in progress but have been delayed as indicated above. The modelling outputs are providing the extent and timing to inform both projects. Council tech officers have undertaken gap surveys of the gauges, creeks, banks, roads and critical infrastructure items at each critical location in order to verify sensors, levels and configurations and extend our knowledge base in these areas before and during flood operations. Unfortunately due to the continued rainfall events and stream operations they were delayed in being able to collect all the required data at that time and need to gain access to the gauge sensors and other items that were affected by elevated water levels from the stream flow events. Identification of possible evacuation routes has continued as part of the risk profiling. Data has been received from NPW on access trails and historical sources (photos and maps) have been identified. The Local Floodplain Management Project (LFMP) is using the compiled datasets for each event. The modelling outputs provide mapping extents and engineering parameters to allow assessment of flood risk, especially in those areas for which Council has had no data to date. The LFMP floor level project (establishing floor heights for flood affected dwellings) database is also being used in the assessment. The detailed flood survey from the February/March 2022 events is providing details of the flood affected dwellings and structures that will extend our understanding of the actual impacts and a knowledge base for future events and planning.



#### DEVELOP A GROWTH MANAGEMENT STRATEGY

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced. The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



#### WATER FOR LOCKYER PROJECT

The Lockyer Valley & Somerset Water Collaborative meeting was held on Thursday 7 April. Commercial Advisor, Andrew Brown, provided a status report on negotiations with Seqwater regarding securing a Term Sheet.

The Collaborative members endorsed the engagement of WREMA Pty Ltd to run scenarios for probability of water supply. The Collaborative also endorsed KBR to provide a review of the pricing models and to extend the contract of Chair Graham Quirk for a further 6-month period through to the 31 December 2022.

A future public information session is planned pending progress with Seqwater in water security and pricing negotiations. The information session will outline progress to date and an update on the project.



#### FOREST HILL SILO PROJECT

Draft EOI documents have been prepared for this project and are currently being reviewed by Procurement. Artists will be invited to submit an EOI for the project. Short-listed artists will then be asked to submit a concept design.

Meetings have been held with representatives of the Forest Hill community to provide updates.

An update on this project was presented to Councillors at the Workshop on 26 April 2022.



#### EQUINE COLLABORATIVE PRECINCT

This project is awaiting the MOU sign off by all parties. Due to the upcoming Federal Election, the advocacy for preconstruction funding will recommence in May.



#### LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

The Lake Apex and Lake Freeman Working Group met to discuss the results from the Community Engagement Survey. The next steps will be to gain a clear understanding of the purpose, the function and the environmental values of the Lakes and then decide how to proceed.



#### DEVELOP A PLAN FOR DELIVERING THE STRATEGIC LAND USE INFRASTRUCTURE PROGRAM

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.

The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



#### TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

The Escarpment Working Group met on Thursday 21 April to discuss the Project and to consider an amendment to the Scope of Works following the preliminary findings of the Environmental Assessment Report by Redleaf.

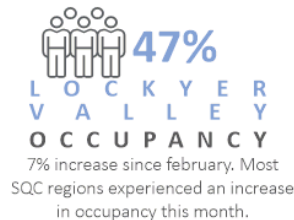
Representatives from Toowoomba Regional Council have been invited to present and update the Lockyer Valley Councillors at a Workshop on the 3 May regarding the status of the Project.

## COMMUNITIES

### TOURISM



#### STATISTICS FOR MARCH 2022



#### INDUSTRY SUPPORT

- Paid participation in SQCT Autumn/Winter Campaign
- TEQ sponsored weekend TODAY show - Live weather cross showing Scotty's The Barn & Garage, Native Oz Bushfoods and Awassi.
- 3 day LVRC officer representation on SQCT stand at Sunshine Coast Caravan & Camping Expo.

### QUEENSLAND TRANSPORT MUSEUM (QTM) FACEBOOK PAGE

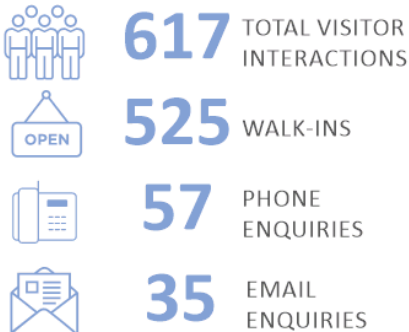


### QUEENSLAND TRANSPORT MUSEUM (QTM) CHART FUNDING

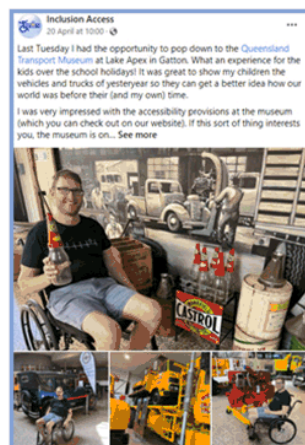
The Tourism team were successful in their grant application with AMA-GA - CHART Program. The grant will allow for new LED screens to be installed as "electronic storyboards" in the QTM, providing a much needed upgrade to the museum displays.



### VISITOR INFORMATION CENTRE (VIC)



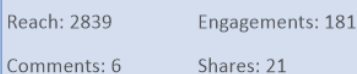
### QTM POSITIVE FEEDBACK ACCESSIBILITY INCLUSION



### 'VISIT LOCKYER VALLEY' FACEBOOK PAGE



#### INTERESTED IN LEARNING ABOUT REGENERATIVE AGRICULTURE?



## EVENTS



Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.



## 2 COUNCIL LED EVENTS

### LOCKYER VALLEY HERITAGE FESTIVAL

The Festival was held on Saturday 9 April and brought visitors from Caboolture, Gold Coast, Ipswich and Toowoomba as well as the Lockyer Valley. The horse drawn carriage rides at Das Neumann Haus were a hit, along with the bush poetry at Laidley Pioneer Village & Museum, and the family history and Light Horse Troop at Gatton.

### ANZAC DAY IN THE LOCKYER VALLEY

Eleven services were held across the Valley from 4.28am through to 7.30pm. Attendance numbers were strong at all services. It was great to see so many young people march and attend the services. The new solar lighting at the Weeping Mothers Memorial was fantastic and the restoration of the entry way at the Laidley Memorial has uplifted the venue. Thanks to the Community Facilities team for managing both these projects.



## 3 PROJECTS IN PLANNING

- Event Organisers Toolkit
- Laidley Spring Festival
- What's On July- September



## 4 UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

1. Clydesdale and Heavy Horse Field Days, 30 April – 1 May
2. Withcott Family Fun Day, 14 May
3. Lockyer Multicultural Festival, 22 May
4. Fairways Tavern markets



## 6 COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE




Ongoing assistance was provided to:

- Gatton Baptist Church, Easter Sunday service at Lake Apex, 17 April
- Tent of Promise, travelling Bible Panorama 21 May
- Lockyer Community Centre, Community Day 14 May
- Gatton Heavy Horse Field Day – on site meeting held with Community Facilities and event organisers in preparation for event
- Engaged Glenore Grove Scouts to assist with set up at Gatton Showgrounds for Heavy Horse Field Days
- Peace Lutheran Movie Night- logo approval assistance
- Laidley Pioneer Village & Museum 50th Anniversary Celebrations
- Proposed marathon, Gatton to Laidley
- Brenda Wittmann Classic Equestrian



## LIBRARIES AND GALLERIES



eRESOURCES			
PLATFORM		APRIL 2022	MARCH 2022
	eAudiobooks & eBooks (Borrowbox)	1,944	1,858
	eAudiobooks, eBooks & eMagazines (Overdrive)	106	98
	eMovies (Beamfilm)	92	56

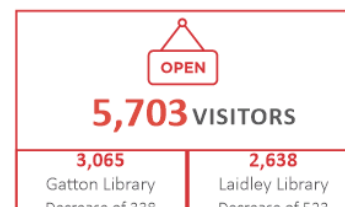
**9,084**  
PHYSICAL  
LOANS  
in April

**2,462**  
ELECTRONIC  
LOANS

**11,564**  
TOTAL LOANS  
Decrease of 1.68%

**16,279**   
ACTIVE LIBRARY  
MEMBERS

**135**   
NEW LIBRARY  
MEMBERS



### LIBRARIES UPDATE

- The school holiday program was held over the Easter holidays- Lego, craft, movies and Llama visits! These events were a ton of fun and we had a great turnout.
- New children's outreach paraphernalia has been received, including marquees, pencils, hats and t-shirts. These items have been purchased with First 5 Forever funding, and will be used and handed out at library and outreach events and services. The marquees were very useful at our Llama event.
- An online author talk was held with the great Aussie author Nicole Alexander. Nicole grew up on a property near Moree, and writes Australian historical fiction about the land, families and events in our history. We spoke to her about her life, writing and her new book 'The Last Station', you can watch this talk on Facebook: <https://www.facebook.com/watch/?v=1618031341889302>
- Staff are currently confirming all of our planned events for June to August, to start designing the What's On flyer for the quarter. The March to May What's On brochure has been uploaded to our website for patrons to browse at home.

### ART GALLERY UPDATE

- Funding has been received for the Art Gallery to purchase replacement displays for 3D works through CHART (Culture, Heritage and Arts Regional Tourism). New plinths will be purchased expanding the art works that can be displayed in the gallery.
- The Sculptures Queensland exhibition has concluded in the Lockyer Valley Art Gallery, and we welcomed Sharon Davson's exhibit 'Davson- Art with Others' with the opening function on Friday 29 April. This exhibit showcases some unique experiences gathered through recent work and embraces co-creation with other artists.
- The Arts and Cultural Plan procurement process has been completed and the successful applicant will soon be notified. The applicant will conduct community consultation and develop a new five-year plan. The last plan expired in 2019, and it will be great to hear what the community focus is for arts and culture over the next five years.
- We are participating in the Museums and Galleries Standards review program- we have completed the first two activities and are working on the third. This is a nine-month program facilitated by Museums and Galleries Queensland, the process involves self-review and external feedback for our art gallery.

### REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- The successful applicants from the latest funding round have been notified and are commencing their arts projects.
- Arts Queensland is reviewing key elements of RADF for 2023, they have approved a rollover of all funding agreements for the 2022/23 RADF financial year (until Sept 23) removing the need to apply for the funding for the next RADF year, giving us the ability to plan knowing exactly what funding we will have for the period.

CHILDCARE



## ACTIVITIES

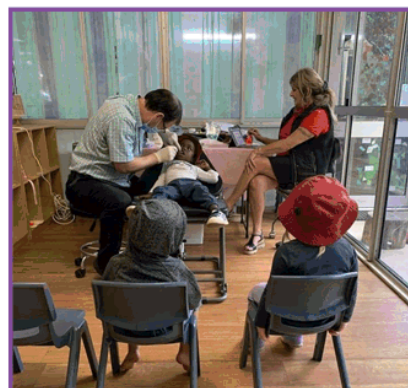
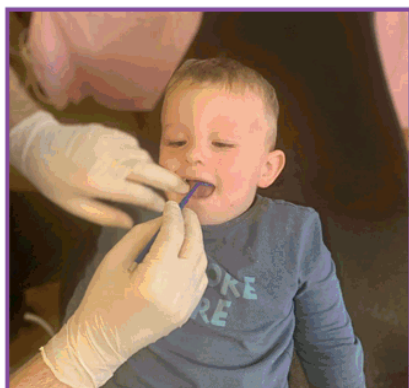
### EASTER

The children celebrated Easter with an Easter hat parade.



### DENTAL 2 YOU

Dental 2 You visited the Centre last week to educate children in how to look after their teeth.



### INTERNATIONAL CHILDREN'S BOOK DAY

International Children's Book Day was on 2 April 2022. International Children's Book day is celebrated to inspire a love of reading and to call attention to children's books. Children at the Centre celebrated by reading their favourite books. Reading with children from an early age helps them develop a solid foundation for literacy.

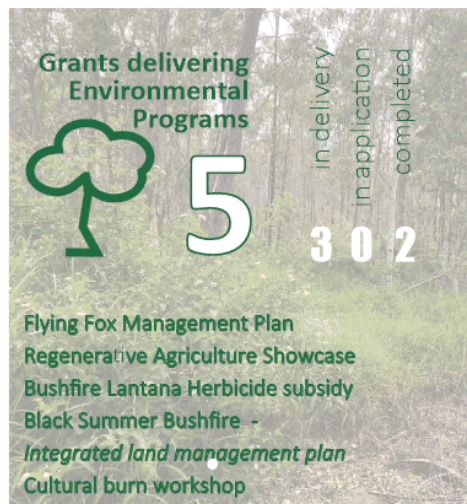


## PLANNING POLICY AND COMMUNITY WELLBEING

### GROWTH AND POLICY



Council hosted the Regenerative Agriculture showcase at Helidon on 23 April. The event attracted almost 200 registrations including more than 20 exhibitors. The audience enjoyed talks from a range of speakers. The next phase of the project is a fieldwalk and on-ground workshops. *Project completion by July 2022*



#### FLYING FOX MANAGEMENT PLAN

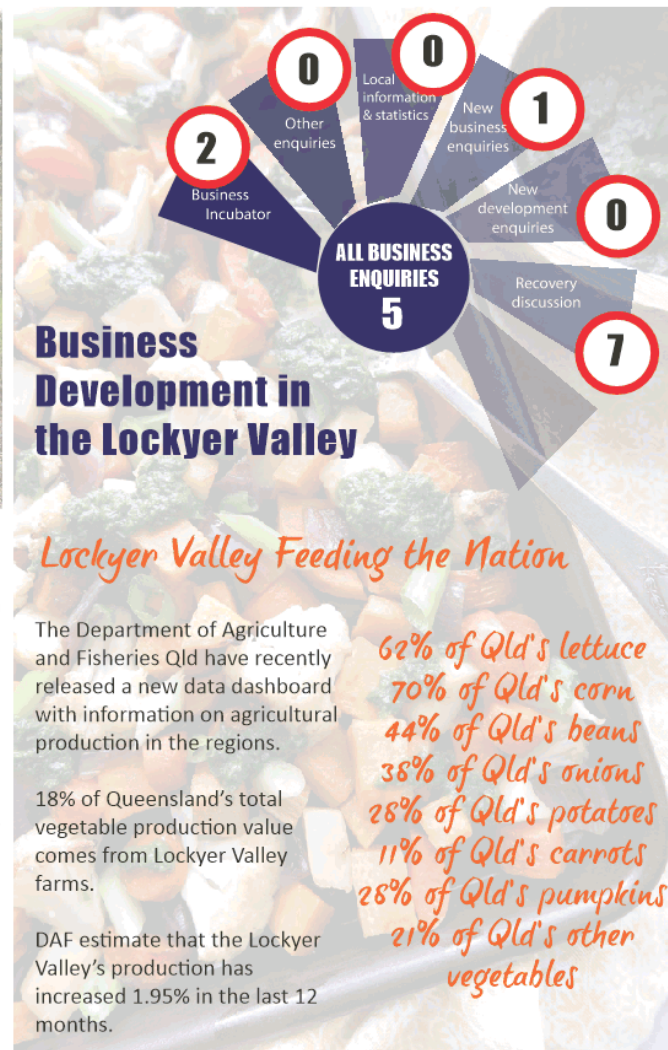
A consultant has been engaged to undertake the Flying Fox Management plan project with inception meeting and on-ground inspections completed. The consultant will conduct a community survey as part of the project delivery.

*Project completion by July 2022.*

#### BUSHFIRE RECOVERY - LANTANA CONTROL PROGRAM

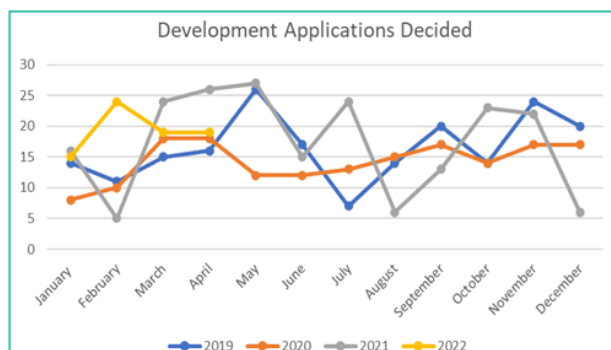
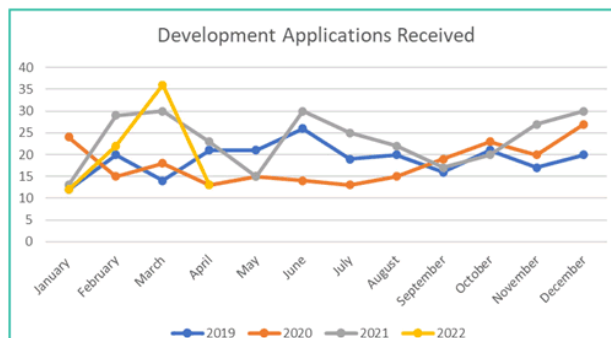
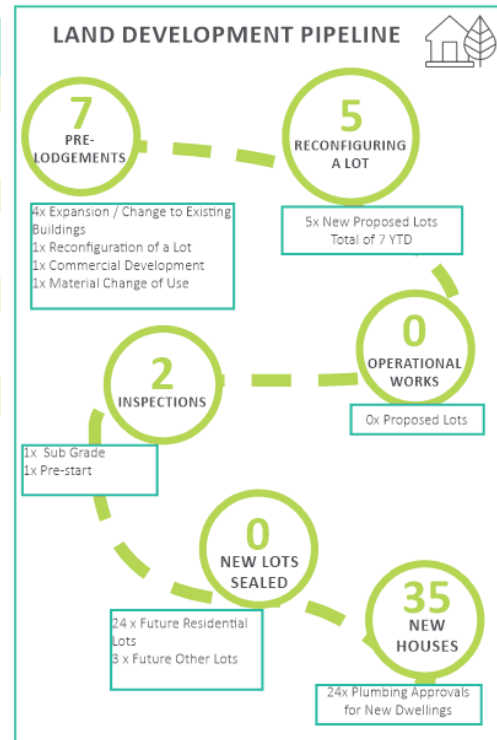
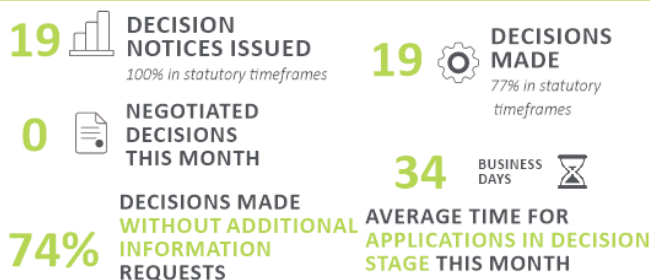
Over 60 landholders have undertaken lantana control as part of this project and received reimbursement for their associated expenses.

*Project completion by July 2022*



## DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	2022 YTD	2021 SAME YTD PERIOD
<b>DEVELOPMENT APPLICATIONS</b>			
RECEIVED	13	82	100
DECIDED	19	76	77
<b>EXEMPTION CERTIFICATES</b>			
RECEIVED	2	15	21
DECIDED	2	12	19
<b>BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19'S</b>			
RECEIVED	38	152	173
COMPLETED	50	166	165
PRELODGE MEETINGS HELD	7	28	30



## DEVELOPMENT COMPLIANCE

**8** **COMPLAINTS RECEIVED THIS MONTH**

**11** **COMPLAINTS RESOLVED THIS MONTH**

**1** **SHOW CAUSES ISSUED THIS MONTH**

**99%** **RESOLVED WITHOUT LEGAL ACTION**

**ZERO** **ENFORCEMENT NOTICES ISSUED THIS MONTH**

**INFRASTRUCTURE CHARGES PAID**  
YTD = \$901,977.48



**INFRASTRUCTURE CHARGES OUTSTANDING**  
YTD = \$31,000.00

## BUILDING AND PLUMBING



**BUILDING APPROVALS** **66**

By Private Certifiers and LVRC.  
In comparison to 84 in 2021



**BUILDING APPROVALS BY LVRC** **10**

In comparison to 13 in 2021



**PLUMBING APPROVALS** **39**

In comparison to 41 in 2021



**AVERAGE DAYS TO APPROVE** **9.7**

Building Applications

Days

**\$18.7M**

**COMMERCIAL AND DOMESTIC VALUE OF WORKS**



**AVERAGE DAYS TO APPROVE** **3.9**

Plumbing Applications

Days



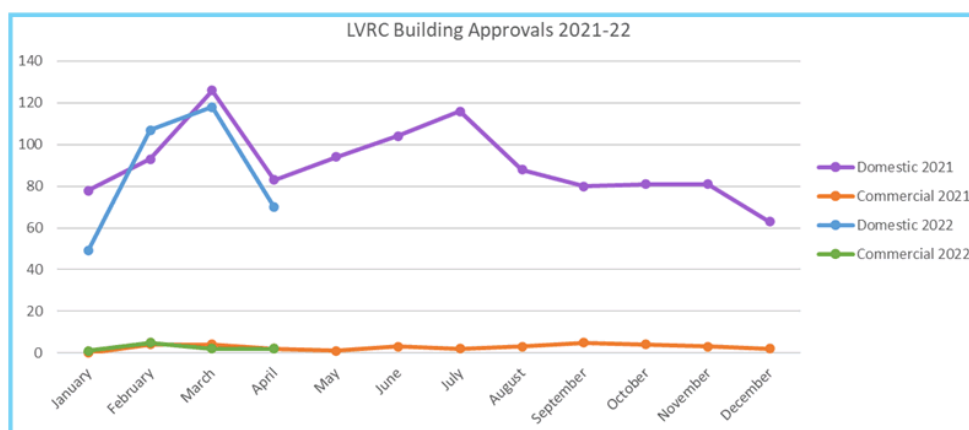
**BUILDING INSPECTIONS** **51**



**PLUMBING INSPECTIONS** **147**



**TOTAL INSPECTIONS** **198**



## BUSINESS IMPROVEMENTS

### CONTINUOUS IMPROVEMENT

Process Improvement delivers efficiency and consistency



#### PLAN SEALING WEBPAGE

The Plan Sealing webpage has been updated requesting customers make an appointment with Council's Plan Sealing Officer prior to coming into Council to drop off cheques or pay their Plan Sealing and Infrastructure Charges. This is to ensure that these fees can be raised prior to the customer coming to front counter and streamlining their visit to Council to pay the relevant fees.

#### TINY HOUSE FACT SHEET

A new fact sheet on Tiny Houses has been created to provide the general public with a simple, easy to understand guide on the planning, building, plumbing and local laws approvals/permits that may be required for a Tiny House. This was created following an increase in enquiries on Tiny Houses and what approvals area required. The fact sheet provides a number of different scenarios that a Tiny House may be used for and identifies the different approvals/permit that may be required.

As a result, a new Customer Service knowledge base article has been created on Tiny Houses to provide customers with a link to the fact sheet should they have questions on Tiny Houses.

## COMMUNITY AND WELLBEING



### LVRC PROPERTY MANAGEMENT

- Site inspection and cultural survey of proposed access track into Alice Creek Nature Reserve via Lockyer National Park, conducted with QPWS and traditional owner groups
- Weed control and maintenance of revegetation site at Shorelands Drive reserve, Withcott
- Weed control undertaken at Merryfields environmental reserve to reduce panic grass infestation
- Planted and maintained native shrubs in Lions Park Laidley as part of the FOGO demonstration site
- Site assessments undertaken at 7 Mile lagoon and Brightview reserve, post flooding to determine impacts and maintenance scope of works
- Redbank Road reserve – assessment of water quality and site condition, conducted in conjunction with LVRC waste services
- Tree planting and weed control at Centenary Park, Thornton in riparian area of Laidley Creek
- Flying Fox Management Plan consultant inception meeting- Range Environmental
- UQ students doing course work- field ecology- April Reside- Lake Apex
- Greater Eastern Ranges/ International Fund Animal Welfare Lockyer Upland Catchments Inc property visits for grants
- Land for Wildlife Steering Committee meeting
- Site inspections of Flying Fox roosts with Range Environmental ecologists.

### PEST MANAGEMENT

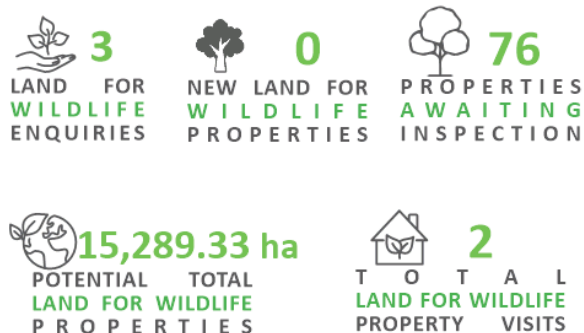
- 30/3/2022 Attended meeting with Ipswich City Council with regards to Mosquito control and treatments post flood and related processes and management actions which will assist LVRC in future control program.
- 7/4/2022 Attended the Red Imported Fire Ant Suppression Taskforce group meeting with regards to future LVRC/local government assistance in contributing to DAFS Prevention and Control Program concerning fire ant eradication.
- 23/4/2022 Pest Management representation at the Regenerative Agriculture Showcase/workshop, held in Helidon, promoting available services to the public in assisting landholders with the control of biosecurity matter.
- 29/5/2022 – Retailer engagement of upcoming Landholder Invasive Animal Control Subsidy and current Resident Herbicide Subsidy Program.

### RESILIENT RIVERS

- Maintenance of revegetation planting sites on Lockyer Creek and Mt Sylvia.
- Weed control and site preparation undertaken at Mt Sylvia School, riparian area, future community revegetation site.
- Removal of flood debris from Beavan Street revegetation site.



### LAND FOR WILDLIFE (LFW)



### ENVIRONMENTAL COLLABORATION

- University of QLD – participated in an assessment of water quality and ecological survey of Lake Apex as part of student curriculum course work with Dr April Reside and FOLA
- Site assessments undertaken of creek bank vegetation with students from Griffith University as part of the riparian condition assessment methodology development project
- HL&W and International Fund for Animal Welfare (IFAW) – completed property assessments of four landholders within LVRC as part of a grant funding project for environmental restoration and weed control

### RESTRICTED WEED MANAGEMENT



**20 L**

**MAIN ROADS  
MANUAL  
REMOVAL**



**FOCUS OF RESTRICTED WEEDS TREATED**  
Parthenium and Giant Rat's Tail Grass.

ENVIRONMENTAL HEALTH  

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE

**186**  
FOOD RELATED  
LICENCES ISSUED YTD



**186**  
CURRENT  
FOOD RELATED  
LICENCES



**4**  
PERSONAL APPEARANCE  
SERVICES LICENCES

**8** LOCAL LAWS PERMITS



**3** CARAVAN



**0** EVENTS



**1** CAMPING



**1** MARKET



**2** TEMPORARY  
HOME



**1** ROADSIDE  
STALL

LOCAL LAWS 

**1947**

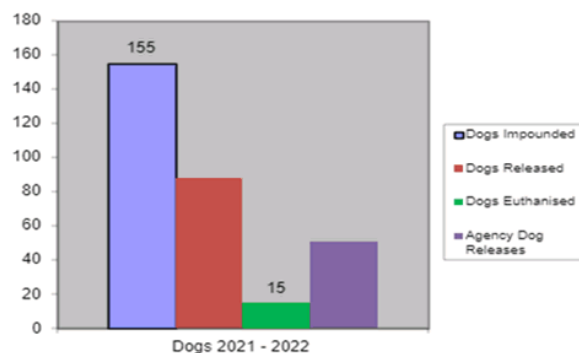


NUMBER OF CUSTOMER  
REQUESTS RECEIVED  
FINANCIAL YTD

**1716 | 88.14%**

NUMBER OF CUSTOMER  
REQUESTS RESOLVED  
FINANCIAL YTD

Total Dogs impounded July 2021- June 2022



**34**



TOTAL NUMBER  
OF INFRINGEMENT  
NOTICES ISSUED YTD

**155**



NUMBER OF DOGS  
IMPOUNDED YTD

**139**



NUMBER OF DOGS  
RELEASED/REHOMED YTD

**37**



KENNEL LICENCES  
ISSUED YTD

**61**



EXCESS ANIMAL  
PERMIT RENEWALS YTD



NUMBER OF DOGS  
REGISTERED

**7,544**  
2021-2022

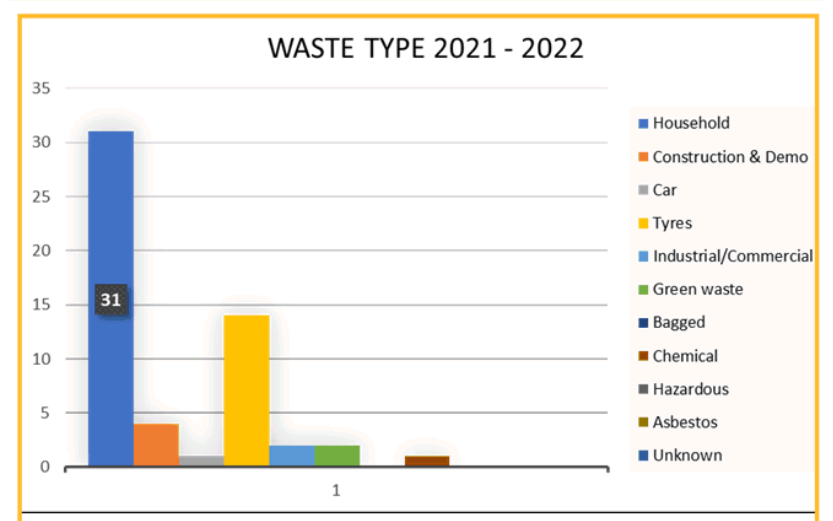
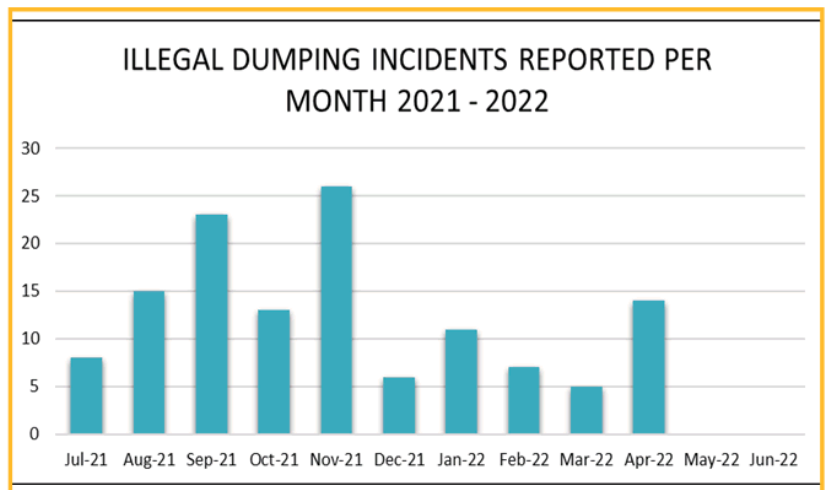
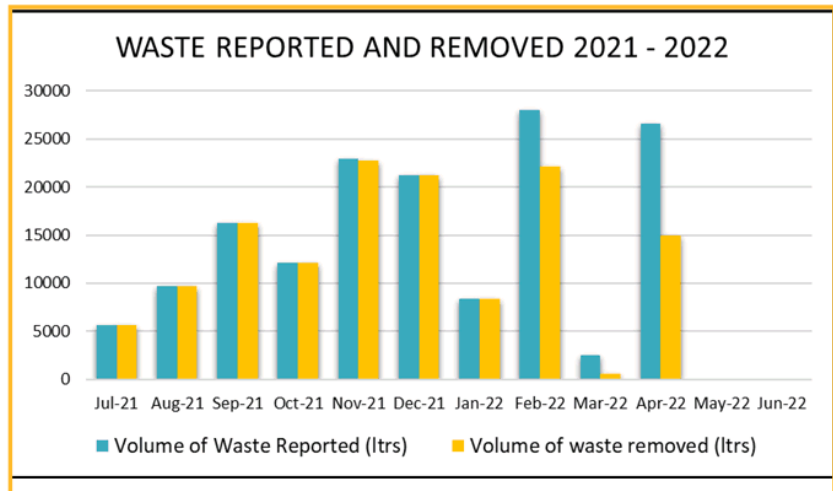
**8,279**  
2020-2021

## LOCAL LAWS



### ILLEGAL DUMPING / LITTERING UPDATE

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned year to date.



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*Cr Holstein left the meeting at 10:07am.*

**14.4                                      Group Manager Infrastructure Monthly Report - April 2022**

**Author:**                                      John Keen, Group Manager Infrastructure

**Responsible Officer:**                      John Keen, Group Manager Infrastructure

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**Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2022.

<b>This document is for Council's information only.</b>
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**Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2022.

**Proposal**

That this report be received and noted.

**Attachments**

[\*\*1\*\*](#)  Monthly Group Report - Infrastructure - April 2022    11 Pages

# Infrastructure

MONTHLY GROUP REPORT

APRIL 2022



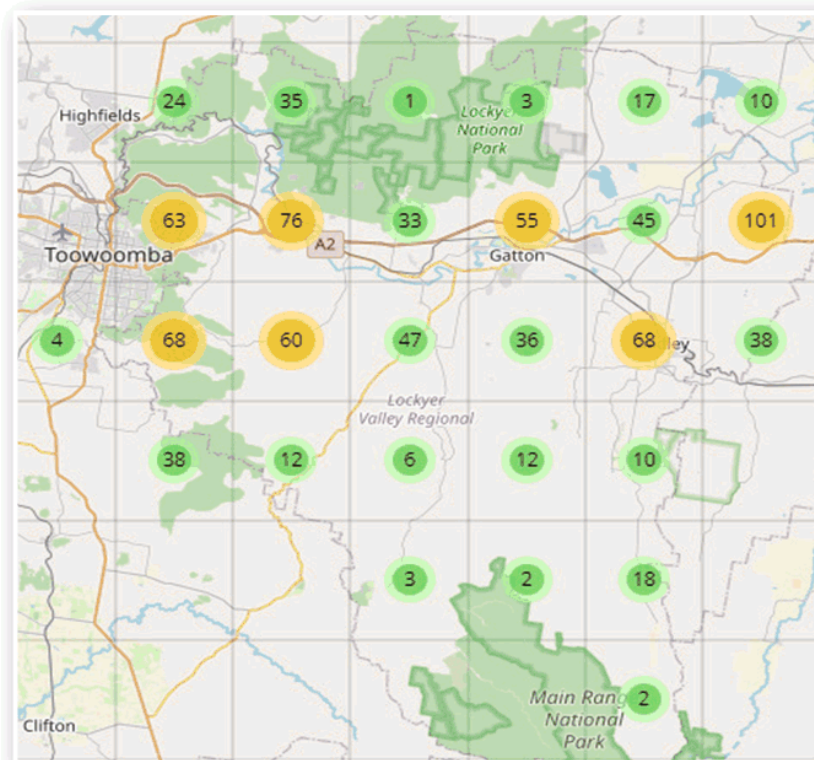

PERFORMANCE REPORTING INFRASTRUCTURE  
2021-22 OPERATIONAL PLAN DELIVERABLES



## NOVEMBER 2021 / FEBRUARY 2022 WEATHER EVENT

## EMERGENT WORKS

Commencing Friday 25 February, the Lockyer Valley Region was inundated with rainfall resulting in significant damage to the region with major impact directly affecting Withcott, Murphys Creek and Grantham. Currently in the Emergent phase of recovery, Council are making roads safe and clearing our road network. The numbers in the below quadrants depict the number of defects collected in the zones of the region.



## RAPID DAMAGE ASSESSMENT

- Total of 1396 locations where we are aware of damage at this point (9 May 2022), with damage assessment continuing, the below photos are indicative of damage.
- 71 locations that required an immediate response to make safe and re-establish access for residents.



- 251 locations that requires fill to be placed around structures and road formation to protect existing assets and to provide a safe path of travel.



26 locations that requires work to repair/replace damaged guardrails, principally around bridges and culverts.



147 locations that require rock fill to protect remaining structures, this is primarily around concrete flood way structures that have been damaged due to fast flowing, high water.



120 drainage structures that require the removal of silt and rubble to re-establish a functioning culvert/pipe.



145 roads that requires grading due to damage caused by the February rain event.

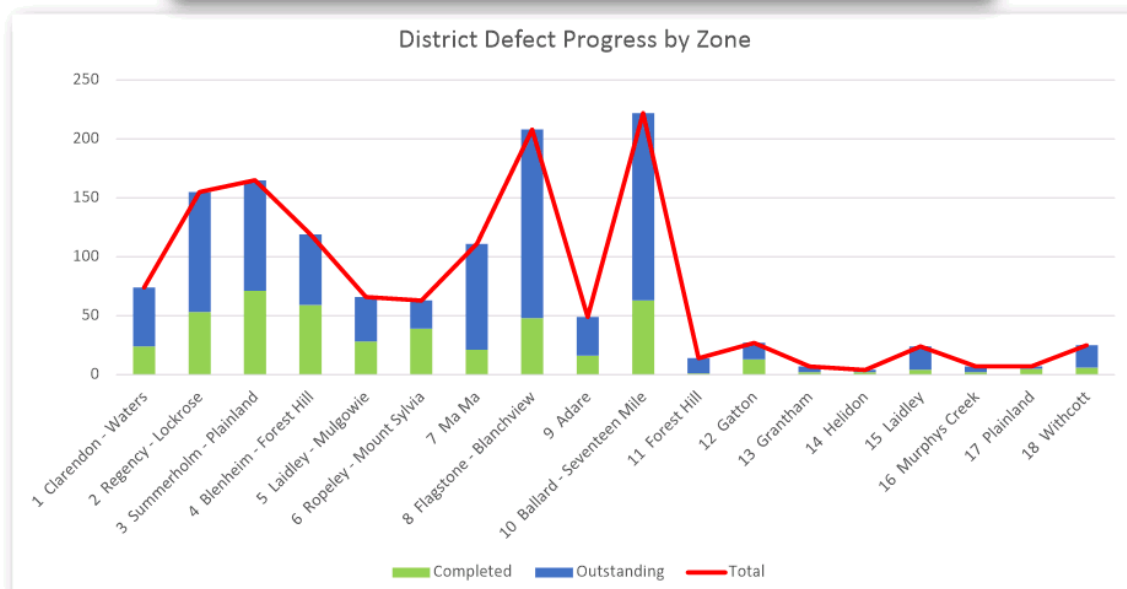
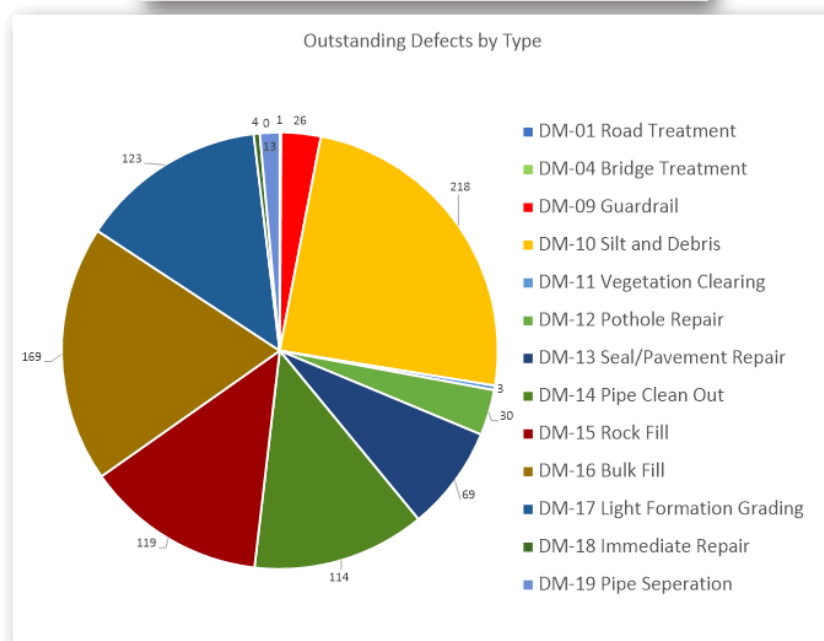
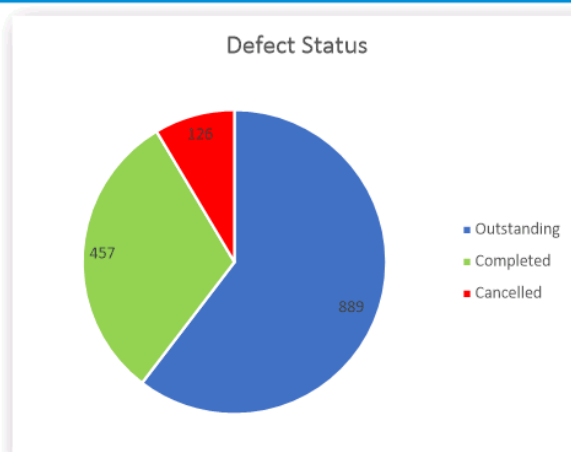


20 pipes that have been identified with separation between the pipe units



103 locations where the pavement has been damaged from the flood event, this can be caused due to water washing over the road and damaging the surface, in other incidents it will be damage from the pavement being saturated and vehicular movement on the roads causing pavement failures

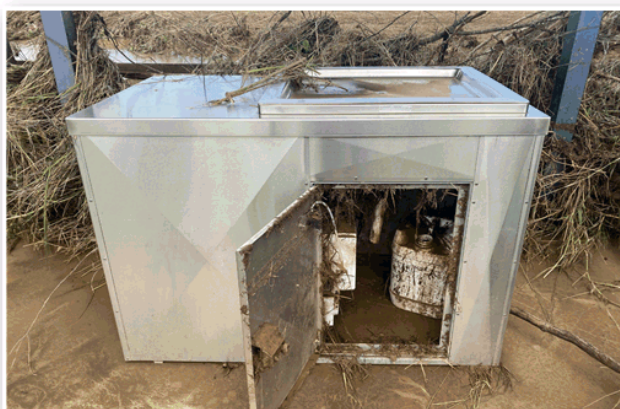
EMERGENCY WORKS DEFECT STATUS



DAMAGED ROAD INFRASTRUCTURE



## DAMAGED PARK INFRASTRUCTURE



Council's damaged park infrastructure across the region has been assessed and insurance claims submitted. Council are awaiting the results. Officers are considering the re-installment of park infrastructure in line with Council's park rationalisation strategy and investigating betterment opportunities.

**CAPITAL WORKS**

All capital works projects have been put on hold to attend to emergent works within the region.

**EMERGENT WORKS****Road Patching Works**

- Baker Finch Place, Hatton Vale
- Blockland Court, Hatton Vale
- Boronia Court, Hatton Vale
- Bowers Road, Hatton Vale
- Brendan Court, Hatton Vale
- Crane Road, Hatton Vale
- Davis Court, Hatton Vale
- Denis Court, Summerholm
- Edmond Road, Hatton Vale
- Fairway Drive, Hatton Vale
- Forest Hill-Fernvale Road, Forest Hill
- Gatton Clifton Road, Lower Tenthill
- Gehrke Hill Road, Summerholm
- Grady Court, Hatton Vale
- Habban Road, Hatton Vale
- Harch Road, Summerholm
- Jackson Road, Summerholm
- Knack Road, Summerholm
- Lens Road, Summerholm
- Leslee Court, Summerholm
- Long Gully Road, Summerholm
- Mount Sylvia Road, Mount Sylvia
- Mt Campbell School Road, Flagstone Creek
- Norfolk Road, Summerholm
- Philip Court, Summerholm
- Prufert Road, Summerholm
- Stockyard Creek Road, Flagstone Creek
- Stokes Court, Summerholm
- Topps Road, Flagstone Creek
- Upper Flagstone Creek Road, Upper Flagstone
- Vale Court, Summerholm
- Waterhouse Road, Summerholm
- Weigel Road, Summerholm
- Wells Road, Summerholm

**Traffic Signs and Line Marking**

- Rockmount Road, Rockmount
- Sawpit Gully Road, Rockmount

**Pavement Repairs**

- Laidley-Plainland Road, Plainland
- Rosewood-Laidley Road, Laidley

**Shoulder Grading**

- Heise Road, Summerholm
- Woolshed Creek Road, Summerholm

**Drainage Works**

- Amos Road, Withcott
- Blanchview Road, Withcott
- Bonnells Road, Blanchview
- Bowtells Road, Grantham
- Cemetery Road, Plainland
- Connors Road, Grantham
- Donnelly Road, Murphys Creek
- Grantham Scrub Road, Veradilla
- Lake Clarendon Road, Lake Clarendon
- Lake Clarendon Way, Lake Clarendon
- Lester Road, Morton Vale
- Little Oakey Creek Road, Withcott
- Nuttalls Road, Blanchview
- Stevens Road, Murphys Creek
- Turner Street, Helidon

**Grading Works**

- Anderson Road, Helidon
- Beutels Road, Mount Whitestone
- Cemetery Road, Helidon
- Duncans Road, Ma Ma Creek
- East Egypt Road, Mount Whitestone
- Helidon Dip Road, Helidon
- Johns Lane, Grantham
- Lavender Road, Helidon Spa
- Logans Road, Vinegar Hill
- McErleans Road, Helidon
- McLucas Road, Lower Tenthill
- Menzies Road, Helidon
- Palm Tree Road, Seventeen Mile Road
- Seventeen Mile Road, Helidon
- Sticklen Road, Lilydale

**COMMUNITY FACILITIES BRANCH HIGHLIGHTS****CAPITAL WORKS****CAHILL PARK MACHINERY SHED**

- The new Cahill Park Machinery Shed has been installed. Concrete driveway works will commence at the start of May and electrical works will then be finalised. This project is funded by 2021-24 South East Queensland Community Stimulus Program.

**LAKE APEX YOUTH NODE**

- All concrete pours for the skatepark are completed and colouring is currently underway. Landscaping and electrical works will commence over the next couple of weeks. This project was impacted by the floods which has delayed the project completion. The project is funded by the Local Roads and Community Infrastructure Program.

**GATTON DEPOT FUEL STRATEGY**

- The concrete slab has been completed and enviro cycle tank installed. Diesel and AdBlue tanks to be installed early May with commissioning shortly after.



**SMITHFIELD ROAD BORE**

- This project has been completed. Works included the bore hut being demolished and removal of asbestos. New security fencing has also been installed. The project is a part of the Bore Infrastructure Improvements and funded under the 2021-24 South East Queensland Community Stimulus Program.

**UPCOMING WORKS**

- Jean Biggs Playground Equipment Improvements – contractor has been selected and due to start in May.
- Forest Hill Place Upgrades – contractor has been selected and due to start in May.
- Lockyer Valley Sports and Aquatic Centre Pool Heating Unit Replacement – contractor awarded and works to be undertaken in July.
- Laidley Saleyards Safety and Design Management Audit – consultant has been awarded. First meeting with relevant stakeholders and the consult to be held on 5 May 2022.

**CURRENTLY OUT FOR QUOTE**

- Laidley Saleyard Shade Shelters – currently being evaluated.
- Supply of Electrical and Solar Installation Services – currently being evaluated.

**FACILITIES MAINTENANCE WORKS****ELECTRICAL**

- New lights to illuminate Littleton Park, Gatton ANZAC memorial have been installed.
- General maintenance and repairs as required.

**BUILDINGS**

- Damaged locks on amenities doors at Fairways Park, Hatton have been replaced.
- Nonslip surface applied to disabled bathrooms at the Lockyer Valley Sports and Aquatic Centre. Application to be applied to the remainder of the bathrooms in May.
- All ANZAC memorials were checked prior to ANZAC Day services.
- Nonslip tactiles were installed to the Laidley Recreation Reserve grandstand.
- Demolition works were undertaken at the Helidon Hall to the kitchen and bar areas, in preparation for renovations.
- All flood affected amenities blocks in the region have been reopened. Some sites still require some maintenance however are operational for public use.
- Laidley Saleyard improvements works are completed and have been approved by WHS Queensland.
- Maintenance works identified at Veterans Support Centre are underway.
- General repairs and maintenance.

**PLUMBING**

- Drinking fountains at Fairways Park, Hatton Vale have been repaired.
- SEQ Water have completed their repairs to the supply at Lake Dyer.
- General repairs and maintenance.



## PARKS AND CEMETERIES MAINTENANCE WORKS

**Furniture Maintenance / Landscaping**

- Spraying around roadside furniture is ongoing.
- Spraying roadside furniture is ongoing.
- The hanging baskets were removed in Laidley and returned to the donation shed where they will be kept until next spring.

**Mowing / Slashing**

- Mowing continues throughout the region.
- Zone slashing continues across the region, on the Western side in zone 8,9 and 10. Eastern side zone 2 and 3 with a contractor engaged to assist on the Eastern run on zone 4 and 6.

**Cemetery Works**

- Mowing and landscape maintenance has been ongoing
- An additional row of graves has been pre dug in the new section at the Gatton Cemetery and are awaiting cemetery strips.

**Playground Maintenance**

- Currently waiting for shade sail replacement at Walter Brunner and Progress Park.
- Repairs underway at Koffal Park.
- General maintenance ongoing.

**Event Assistance**

- Event sign changeovers completed as required.
- Assistance provided with the below events:
  - \* Murphys Creek Chili Festival
  - \* Colours of the Lockyer
  - \* Laidley Cup
  - \* Withcott Family Fun Day
  - \* ANZAC Day
  - \* Clydesdale and Heavy Horse Field Days



## INFRASTRUCTURE SERVICES BRANCH HIGHLIGHTS

## ASSET MANAGEMENT

- Asset inspection of the last three months have been on hold whilst Flood Damage inspections take place
- Flood damage inspections consisted of:
  - \* General flood damage defect inspection
  - \* GoPro capture of all unsealed road
  - \* Capture of images relating to CRM and Guardian logged defects notified by customers
- Prioritise defects and pass on these to crews to repair
- Processing of data and photos for Emergency Works submission
- Commencement of REPA damage assessments for the next phase of the flood damage repair process
- Review and comment of draft 2022 Asset Valuations
- Continued processing of Capital Completions
- Connole Bridge rehabilitation project is complete.
- Stormwater CCTV is nearing completion, expected to receive draft deliverables first week of May.



## CUSTOMER CONTACT



Incoming Infrastructure customer requests for the month of April 2022

313



TOTAL CUSTOMER  
REQUESTS  
RECEIVED

231



TOTAL CUSTOMER  
REQUESTS  
COMPLETED

## WORKS ON ROADS PERMITS &amp; APPLICATIONS - APRIL 2022

37

TOTAL PERMIT  
APPLICATIONS  
RECEIVED IN APRIL 2022



4



LAND ACCESS &  
ACTIVITY NOTICE  
(LAAN)

9



RURAL  
ADDRESSING  
APPLICATIONS

7



DRIVEWAY

9



HEAVY VEHICLE  
APPLICATIONS  
(NHVR)

6



TRAFFIC  
CONTROL

2



OTHER ROAD  
ACTIVITY  
APPROVALS

## WORKS ON ROADS PERMITS &amp; APPLICATIONS - APRIL 2021

1



LAND ACCESS &  
ACTIVITY NOTICE  
(LAAN)

4



RURAL  
ADDRESSING  
APPLICATIONS

14



DRIVEWAY

19



HEAVY VEHICLE  
APPLICATIONS  
(NHVR)

5



TRAFFIC  
CONTROL

2



OTHER ROAD  
ACTIVITY  
APPROVALS

45

TOTAL PERMIT  
APPLICATIONS  
RECEIVED IN APRIL 2021



17.77% decrease from April 2021 to April 2022

*Cr Holstein returned to the meeting at 10:13am.*

#### 14.5 Outstanding Action Items Review

**Author:** Bella Greinke, Council Business Officer  
**Responsible Officer:** Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to provide Council with the status of actions arising from resolutions at Ordinary and Special Council meetings for the previous and current terms of Council.

**This document is for Council's information only.**

#### Executive Summary

In the 2012-2016 term of Council, it was determined an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

#### Proposal

This report provides an update on action items arising from resolutions at Ordinary and Special Council meetings from the previous term of Council between 1 May 2016 to 25 March 2020 and the current term of Council from 17 April 2020 to 31 March 2021.

Group	2016-2020 Term of Council Total Action Items	2020-2024 Term of Council Total Action Items	Ongoing/Incomplete Actions
Executive Office	248	207	0
Community & Regional Prosperity	457	145	0
People Customer and Corporate Services	428	109	6
Infrastructure	194	57	2

#### Attachments

[1](#) Outstanding Actions Report 8 Pages

Meeting	Officer/Director	Section	Subject
Ordinary Council 17/02/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Future Use of Council Land at the Galton Racecourse - Lot 1 on RP 161623 & Lot 1 on SP 228066
<b>RESOLUTION</b>			
THAT in relation to the future use and management of Lot 1 on RP161623 and Lot 1 on SP228066, Council resolve to:			
a) Write to the owner of the adjoining Lot 2 on SP228066 to advise that his request to buy or lease Lot 1 on SP228066 is refused; and			
b) Apply the Section 236(1)(b)(ii) <i>Local Government Regulation 2021</i> exception from tendering and offer a lease to the Lockyer Race Club Inc. to formalise their use and management of Lot 1 on RP161623 and Lot 1 on SP228066.			
c) Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.			
Moved By:	Cr Qualischefski	Seconded By:	Cr Holstein
Resolution Number: 20-24/0240			
CARRIED 7/0			
<b>13 May 2021 4:36pm Neumann, Erin</b> Email sent to applicant advising his request was unsuccessful – ECM 4084659. A meeting has been held with representatives of the Galton Race Club and the review of draft easement documents is to occur before documents are issued to the Club.			
<b>16 Jul 2021 8:43am Natalier, Caitlan</b> Document review ongoing. Draft management agreement also to be reviewed and updated to reflect in principle agreement discussed at meeting.			
<b>06 Sep 2021 7:23am Lyons, Julie</b> With Caitlan for action.			
<b>15 Oct 2021 10:03am Natalier, Caitlan</b> Easement documents reviewed. Internal consultation required to consider impact of Equine facility development and whether all three easements will still be required. May be appropriate to progress only the surrender of existing easements and the new easements in favour of Council only over the Race Club land at this time.			
<b>11 Feb 2022 8:35am Natalier, Caitlan</b> Discussions had with Jason Harm. Given progress of Equine Precinct business case, and involvement of Race Club in that process, it is considered that the lease and easements shouldn't be progressed at this time to avoid incurring unnecessary cost while future ownership/tenure of all land is being considered as part of the business case process. No current issues being raised in relation to the Race Club's use and management of the land.			
<b>12 Apr 2022 11:57am Lyons, Julie</b> Meeting held with Mr Simon on 30/03/2022 regarding Easement documents. Mr Simon took documents home to review. Management Agreement sent to the Race Club on the 03/03/2022 for their review. No response received to date.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 16/06/2021	Lyons, Julie McPherson, Dan	Confidential Item	Acquisition of Land for Overdue Rates or Charges - PID 189470
<b>RESOLUTION</b>			
THAT Council resolve to acquire Property ID 189470 for overdue rates and charges pursuant to Chapter 4, Part 12, Division 3, Subdivision 3 of the <i>Local Government Regulation 2012</i> ;			
And Further;			
THAT Council authorise the Chief Executive Officer to do all things necessary to acquire the land and obtain vacant possession.			
Moved By:	Cr Wilson	Seconded By:	Cr Cook
Resolution Number: 20-24/0346			
CARRIED			
6/0			
07 Jul 2021 8:47am Lyons, Julie			
Notice of Intention to Acquire Land was sent to all interested parties on 21 June 2021. No response to date has been received from the owner of 12 Howard Court, Plainland			
07 Jul 2021 8:49am Lyons, Julie			
No further action can be taken for 6 months (21 December 2021)			
11 Feb 2022 8:42am Nataller, Caitlan			
Following civil trial in relation to proceedings brought by the owner against Council and its contractor, a new notice will be issued to remove storage costs that were incorrectly charged. Awaiting trial judgement before reissuing notice to ensure no other matters need to be addressed. Council briefed but timeframe for judgement is at court's discretion. Six month period will restart but this action will address the risk of the owner challenging the validity of Council's notice in future.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 20/10/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Request to Lease part of Reserve described as Lot 999 on CP CC3409
<b>RESOLUTION</b>			
THAT, with respect to the request by the Lockyer Jump Club to enter into a lease over part of Lot 999 CC3409, 24 Bertrand Avenue, Kensington Grove, Council resolve to:			
(a) decline the Lockyer Jump Club's request to lease this land as it is required by Council for environmental purposes; and			
(b) advise the Lockyer Jump Club that Council will investigate whether Council has any other parcels of land that may suit the Lockyer Jump Club's requirements.			
Moved By:	Cr Cook	Seconded By:	Cr Vela
Resolution Number: 20-24/0438			
CARRIED 6/0			
<b>16 Nov 2021 4:35pm Lyons, Julie</b>			
Resolution advised to Club and further land being investigated for their use. Briefing Note going to Council Workshop on the 7th December for direction.			
<b>08 Dec 2021 9:05am Lyons, Julie</b>			
Expression of Interest to dispose of land (Trustee Lease) being drafted for 2 Cricket Road, Regency Downs			
<b>09 Feb 2022 9:53am Lyons, Julie</b>			
Expression of Interest has not been finalised as the policy being proposed by the Facilities team may be more appropriate to apply to use by a sports club or community group. It is understood this will be workshopped with Council in the short term.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 17/1/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Request to Lease part of Lot 1 SP 232938 - Application of Section 236(1)(c)(iv) Local Government Regulation Exception
<b>RESOLUTION</b>			
THAT with respect to the request to lease part of Lot 1 on SP 232938 by an adjoining landowner, Council resolve to:			
<ul style="list-style-type: none"> <li>a) apply the exception from tendering contained in Section 236(1)(c)(iv) of the <i>Local Government Regulation 2012</i>; and</li> <li>b) delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.</li> </ul>			
Moved By:	Cr Holstein	Seconded By:	Cr Wilson
Resolution Number: 20-24/0459			
CARRIED			
6/0			
<b>08 Dec 2021 9:06am Lyons, Julie</b> Resolved to offer lease to adjoining owner. Waiting on notification from IWS re fence post in lease area.			
<b>09 Feb 2022 9:54am Lyons, Julie</b> Legal Advice given to IWS in relation to resolving fence post issue. Lease on hold due to fence post issue and investigations into potential future uses of the Quarry Land.			
<b>03 May 2022 3:54pm Lyons, Julie</b> Lease drafted and sent to adjoining owner for review and/or signature. No email address so required to post.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 15/12/2021	Lyons, Julie McPherson, Dan	People & Business Performance	Application of Section 236(1)(b)(i) Local Government Regulation 2012 Exception - Renewal of Lease - Part of Lot 995 on RP 853914
<b>RESOLUTION</b>			
THAT with respect to the request to enter into a new lease over part of Lot 995 on RP 853914 with Queensland Fire and Emergency Service, Council resolve to			
<p>(a) Apply the exception contained in Section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> and offer a new lease to Queensland Fire and Emergency Service on terms satisfactory to Council; and</p> <p>(b) Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.</p>			
Moved By:	Cr Hagan	Seconded By:	Cr Vela
Resolution Number: 20-24/0488			
CARRIED 5/0			
<p><b>09 Feb 2022 9:56am Lyons, Julie</b> New lease to be drafted.</p> <p><b>23 Mar 2022 8:18am Lyons, Julie</b> Lease Drafted and sent to Public Trustee - Waiting on response from Public Trustee</p> <p><b>12 Apr 2022 12:19pm Lyons, Julie</b> Waiting on final version of Lease from the Public Trustee for Council's signature.</p> <p><b>03 May 2022 3:56pm Lyons, Julie</b> Final Version for signature received today and now with CEO for signature.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 16/02/2022	Nataleir, Caitlan McPherson, Dan	People & Business Performance	Sale of 130 Patrick Street, Laidley - Application of Section 236(1)(a) Local Government Regulation 2012
<b>RESOLUTION</b>			
THAT following an unsuccessful auction of the property at 130 Patrick Street, Laidley, on 5 February 2022, Council resolve to:			
<ul style="list-style-type: none"> <li>(a) end all tenancy and licence arrangements, save and except for the Commonwealth Bank ATM licence, in accordance with their terms;</li> <li>(b) undertake works necessary to install a separate power supply for the CCTV and associated infrastructure on the building to maintain the continued operation of this infrastructure by Council;</li> <li>(c) apply the exception in Section 236(1)(a) <i>Local Government Regulation 2012</i> to enable the property to be listed for sale;</li> <li>(d) delegate authority to the Chief Executive Officer to: <ul style="list-style-type: none"> <li>a. openly list the property for sale with Gatton Real Estate under existing contract arrangements;</li> <li>b. provide instructions to Gatton Real Estate from time to time as required;</li> <li>c. consider all offers; and</li> <li>d. do all things necessary to negotiate, enter into and settle a contract of sale for the property.</li> </ul> </li> </ul>			
Moved By:	Cr Cook	Seconded By:	Cr Hagan
Resolution Number: 20-24/0520			
CARRIED			
7/0			

Meeting	Officer/Director	Section	Subject
Ordinary Council 17/11/2021	Keen, John Keen, John	Infrastructure	Downs South West Principal Cycle Network Plan Funding
<b>RESOLUTION</b>			
THAT Council resolve to discontinue design and construction of Stage 1 and Stage 2 of the Lake Apex Drive to William Street Cycleway project funded under the Cycle Network Local Governments Grant Programs.			
And further;			
THAT Council forfeit and return unclaimed funding to the funding body.			
Moved By:	Cr Holstein	Seconded By:	Cr Wilson
Resolution Number: 20-24/0469			
CARRIED			
7/0			
<b>14 Dec 2021 8:49am Rozynski, Sara</b> Signed letter emailed to DTMR on 01/12/2021 advising of resolution outcome. ECM ID 4216524. Working through the returning of funding process with Finance and DTMR.			
<b>08 Feb 2022 8:03am Rozynski, Sara</b> TMR officer has submitted a recommendation to his superior. TMR will advise of the outcome in due course.			
<b>11 Apr 2022 9:03am Rozynski, Sara</b> Followed up TMR office. TMR Officer is still waiting a response from supervisor. Anticipate to hear a response in the next 2 weeks.			
<b>04 May 2022 1:56pm Rozynski, Sara</b> TMR hope to provide an answer to this by the end of the 2021/22 financial year.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 16/02/2022	Donlan, Brock Keen, John	General Business Item	Naming of the Laidley Recreation Reserve Grandstand
<b>RESOLUTION</b>			
THAT Council agree to name the grandstand located at the Laidley Recreation Reserve through an expression of interest process and advise the Laidley Recreation Reserve Committee accordingly.			
Moved By:	Cr Cook	Seconded By:	Cr Qualischefski
Resolution Number: 20-24/0523			
CARRIED 5/2			
For the Motion: Crs Wilson, Cook, Hagan, Vela and Qualischefski			
Against the Motion: Crs Milligan and Holstein			
22 Mar 2022 8:20am Rozynski, Sara			
Resolution letter emailed to President of Laidley Recreation Reserve Steering Committee on 23/02/2022. ECM 4244440.			
04 Apr 2022 1:06pm Rozynski, Sara			
Laidley Grandstand Naming EOI briefing note presented at the Councillor Workshop 05/04/2022 by Council's Coordinator Engagement and Communications. ECM ID 4264977.			
04 May 2022 10:09am Rozynski, Sara			
EOI process submissions close 4 May 2022. From there, officers will collate responses and presented at a Councillor Workshop prior to a report being presented to Council.			

**15 CONFIDENTIAL ITEMS**

*No Confidential Items.*

**16.0 MEETING CLOSED**

*There being no further business, the meeting closed at 10:16am*