

Agenda



ORDINARY MEETING OF COUNCIL

AGENDA

17 AUGUST 2022

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1. MEETING OPENED**1.1 Acknowledgement of Country**

The traditional owners of the land on which the meeting is held to be acknowledged.

1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES**3.1 Condolences/Get Well Wishes**

Author: Bella Greinke, Council Business Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS**4.1 Declaration of Prescribed Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES**6.1 Confirmation of Special Meeting Minutes - 20 July 2022****Author:** Ian Church, Chief Executive Officer**Responsible Officer:** Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Special Meeting of Lockyer Valley Regional Council held on Wednesday 20 July 2022 be taken as read and confirmed.

Attachments

There are no attachments for this report.

6.2 Confirmation of Ordinary Meeting Minutes - 20 July 2022

Author: Ian Church, Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 20 July 2022 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS**8.1 Receipt of the Minutes of the Friends of Das Neumann Haus meeting - 21 July 2022****Author:** Lisette New-Sippel, Tourism Officer**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus committee meeting held on 21 July 2022, as attached to this report.

Attachments

1 [!\[\]\(aa53ad6fea213b8b2226d3077e30533a_img.jpg\)](#) Minutes - Friends of Das Neumann Haus Committee Meeting, 21 July 2022 3 Pages

MINUTES OF THE FRIENDS OF DAS NEUMANN HAUS
MONTHLY MEETING 21.7.2022

Apologies: Corrie Verbeeton - Peta Merrick - Dot Windolf -

Cr Qualischefski

Attendance: Karl Woldt - Marion Davis - Sue Williams - Trisha Dick -
Angela Worrall - Maria Larkman - Linda Naggs - Meg Wright - Leonor
Ballini - Julie Austin - Lisette New-Sippel

Meeting commenced at 9.10am

Julie Austin moved the previous minutes be accepted and seconded by Sue Williams.

Business arising:

Our proposed kitchen update is being handled by Marion Davis. She is now waiting for a reply from the group who are offering the grants.

Karl Woldt has offered to build a swing which we will use to decorate our building over the period of the Laidley Spring Festival. We talked about decorating it with Australiana items. E.g., Koala plus, flowers.

Trisha Dick informed us that the Glenore Grove Country Music Association have agreed to perform over the two days of the Laidley Spring Festival. We will pay them \$50 towards petrol. Also suggested was that we donate \$100 to their club. Roselea, from the group, has informed Trisha Dick that she will call in prior to the Laidley Spring Festival, to check out the area they will perform in. Trisha Dick asked that any volunteer working when Roselea arrives, please explain where they will be set up.

Dot Windolf has asked us to make sure the phone number of the Security Contact is on display. We checked and it is.

Trisha Dick mentioned at our last meeting that the tables and chairs in our little park need repainting. Lisette New-Sippel put in a request to the Works Dept. However, they advised that it is part of the normal Winter scheduled work. Good news indeed.

The cleaning/repairing of our verandah blinds and the roof repairs, will be investigated/handled by the Council July/August. Lisette New-Sippel has been following this up.

Sue Williams will take all the old DNH volunteer uniforms we have in stock and return them to the Council to be recycled.

We are very pleased to have Maria Larkman back after her wonderful holiday.

A 'notice covering our responsibility' towards craft items we hold, will be organised by Marion Davis. Marion Davis will make sure that all suppliers are advised that we can't be held responsible for any losses. Further plans include making sure the crafters sign for any money received.

Dot Windolf ran out of time before leaving for her trip, so was unable to call in to Blue Dog Sports in Laidley. We are intending to check out the small advertising items they sell. Trisha Dick will call in during this week and due to the lack of time until the Laidley Spring Festival, she will contact others regarding what is available and decide what to order.

Treasurer's Report

Current Balance is \$29,160.13

Outstanding accounts:	Golden Harvest	\$166.30
	Dunlop Honey	\$240.00
	IGA	\$393.66

Marion Davis has advised us that all the Account Books are now ready to be handed in to our Accountant.

General Business

Stall holders working at the Laidley Spring Festival will be asked to fill out a form and return it to DNH. Sue Williams will collect their names and email addresses and Trisha Dick will assist her in this.

Maria Larkman asked Lisette New-Sippel about the caps & other promotional items (we will pay for them) offered by the Council. Lisette New-Sippel advised this discussion was initially handled by Chayne and that she would speak to her regarding the items offered to get stock supplied to DNH prior to Laidley Spring Festival.

Julie Austin has spoken about a very serious matter. Das Neuman Haus appears to have movement in the stumps on the Southern side. It is causing gaps in windows, and doors are hard to close. We would like to request that the Council please organise for this to be investigated urgently.

It has been decided to leave our Cake Fridge on continually. Turning it off and on, could cause problems.

A note to all volunteers. When buying eggs, please purchase large free-range eggs. We need the large size to make a decent sandwich.

Dot Windolf supplies our lovely frozen mango in bags. They are to be cut into 10 pieces. Please note, it is important that our mango smoothies are made with a decent piece of mango. A complaint was made about a very bland smoothy. If the pieces look small, then use two. These smoothies are part of Das Neuman fame, and we brag about them.

Lisette New asked Marion Davis and Sue Williams about an ICT request that was raised for issues with the access to websites on the DNH computer. Both Sue and Marion agreed to end this request as the issues have been resolved.

Our August Roster has been passed around for volunteers to check and alter any dates that don't suit and arrange a swapped shift.

Leonor Bellini called in to advise she is still ill. She has more surgery ahead. We all expressed our hopes that she recovers quickly.

MEETING CLOSED AT 9.45AM

NEXT MEETING THURSDAY AUGUST 18TH 2022 9AM-10AM

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS**10.1 Summary of Council Actual Performance v Budget - 31 July 2022**

Author: Dee Stewart, Coordinator Accounting Services

Responsible Officer: Jodi Marchant, Chief Financial Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 July 2022.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 July 2022 as attached to this report.

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 July 2022.

At 31 July 2022, revenues are slightly above target and expenditures are under target. Any variations are a result of timing differences and at this stage of the financial year are not of concern. Adjustments to the budget for timing issues will commence from August.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2021-22 audit completed.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 July 2022.

Operating Revenue - Year to date target \$0.76 million actual \$0.80 million or 106.02%

At 31 July 2022, overall operating revenue for the year to date is slightly above target.

Operating Expenditure - Year to date target \$5.28 million actual \$4.98 million or 94.48%

At 31 July 2022, overall operating expenditure for the year is under budget by \$0.29 million with variations a result of timing differences and at this stage of the financial year and are not of concern.

Capital Revenue – Year to date target \$0.05 million actual \$0.42 million

Capital grants are over budget primarily due to carry over capital works and the revenue for these projects being recognised as the works are completed in accordance with AASB 1058. There will also be adjustments to this line items once the accrued expenditure is finalised for the 21/22 financial year and the capital grant revenue recognition is adjusted accordingly.

Capital Project Expenditure – Year to date target \$2.02 million actual \$0.52 million or 25.68%

At 31 July 2022, Council has expended \$0.52 million on its capital works program with a further \$3.30 million in committed costs for works currently in progress. The focus of Council's infrastructure works teams, this financial year to date, has been on emergency works and flood restoration activities which are an operational expense. Work is required over the coming month to revise the timing of the capital budget to align to the program of works to be delivered. Following the completion of the end of financial year accruals, a report will be presented to Council to amend the 2022-23 Budget to include requested carry-forward balances for capital work in progress at 30 June. This will increase the capital budget for the year.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 July 2022, Council had \$48.04 million in current assets compared to \$20.26 million in current liabilities with a ratio of 2.37:1. This means that for every dollar of current liability, there is \$2.37 in assets to cover it.

The opening balances for the year will change as the 2021-22 audit is finalised.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 July 2022, there has been a net cash outflow of \$3.30 million with \$4.06 million outflow from operating activities; and a net cash inflow of \$0.76 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 July, Council's cash balance was \$44.55 million. Unexpended grant funds which are restricted to be spent in accordance with the terms of the grant are \$3.85 million.

Options

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 July 2022.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 July 2022.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic ImplicationsCorporate Plan

Leadership and Council

Outcome:

- 5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2022-23 Budget.

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic Decision making governance, due diligence, accountability and sustainability.

Consultation*Internal Consultation*

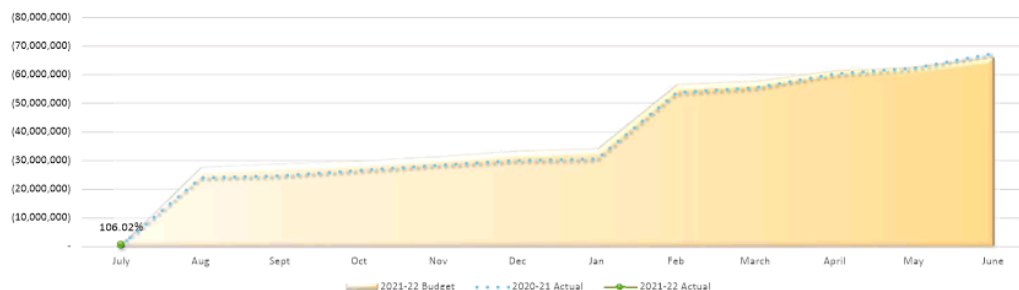
- Managers and Group Managers
- Finance Team

Attachments

- 1 [🔗](#) Monthly Financial Statements - July 2022 18 Pages

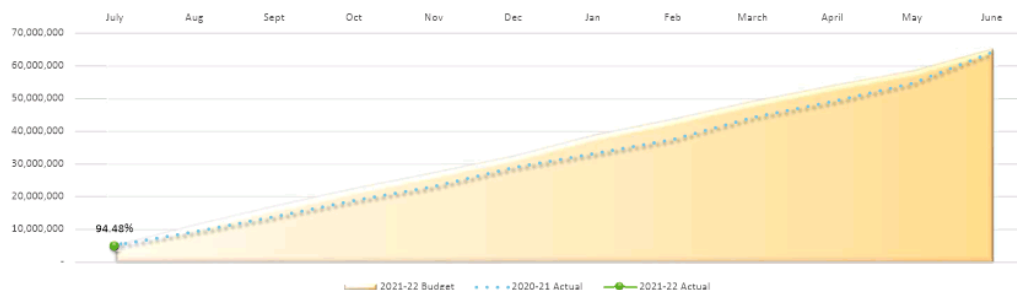
LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 31st July, 2022

Operating Revenue (Cumulative)



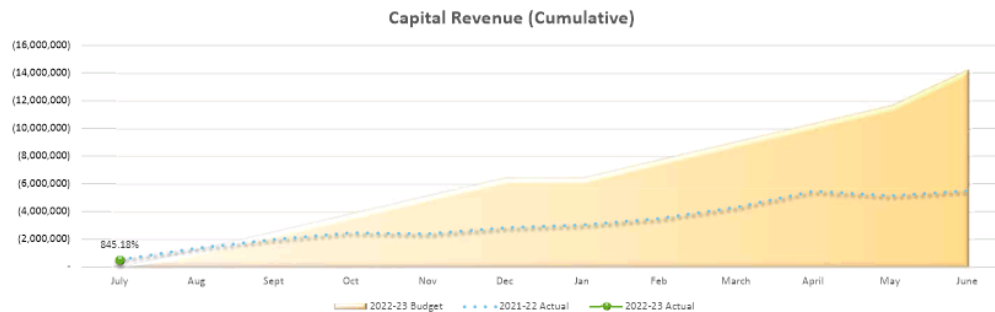
REVENUE TO DATE	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(3,277)	1,570	(509,947)	(85,034)	(65,095)	-	(773)	(140,914)	-	(803,470)
Budget	875	-	(560,108)	(60,688)	(51,667)	-	(4,167)	(82,126)	-	(757,879)
Variance	4,152	(1,570)	(50,160)	24,347	13,428	-	(3,394)	58,788	-	45,591
Target %	-374.48%	-	91.04%	140.12%	125.99%	-	18.54%	171.58%	-	106.02%
Movement to Prior Month Target %	→	→	→	→	→	→	→	→	→	→

Operating Expenditure (Cumulative)



EXPENDITURE TO DATE	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	2,606,819	1,363,587	6,010	1,007,682	4,984,099
Budget	2,617,386	1,638,408	11,717	1,007,682	5,275,193
Variance	10,567	274,821	5,706	-	291,094
Target %	99.60%	83.23%	51.30%	100.00%	94.48%
Movement to Prior Month Target %	→	→	→	→	→

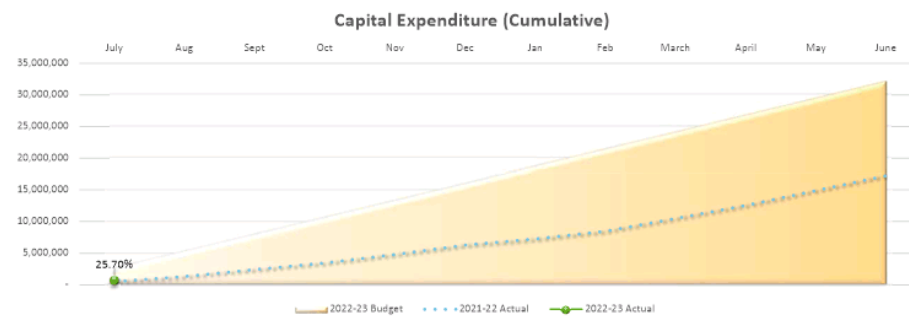
LOCKYER VALLEY REGIONAL COUNCIL
Interim Capital Revenue and Expenditure Dashboard
For the Period Ending 31st July, 2022



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(422,592)	-	(422,592)
Budget	(50,000)	-	(50,000)
Variance	372,592	-	372,592

*Note: Graph above is
reflecting capital grants and
subsidies and developer
contributed assets only*

Target %	845.18%	-	845.18%
	●	-	●
Movement to Prior Month Target %	→	→	→



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Infrastructure	Community and Regional Prosperity	Total
Actual	-	519,141	1,092	520,233
Budget	337,667	1,564,272	122,083	2,024,022

Target %	0.00%	33.19%	0.89%	25.70%
	●	●	●	●
Movement to Prior Month Target %	→	→	→	→

Lockyer Valley Regional Council (Whole Council)

Statement of Comprehensive Income

For the Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	44,854,076	3,277	(875)	(4,152)	474.48%
Discount	(1,892,017)	(1,570)	-	1,570	0.00%
Charges and Fees	5,668,783	509,947	560,108	50,160	8.96%
Interest	1,291,127	85,034	60,688	(24,347)	-40.12%
Operating Grants and Subsidies	10,484,432	65,095	51,667	(13,428)	-25.99%
Operating Contributions and Donations	705,000	-	-	-	0.00%
Revenue - Contract/Recoverable Works	1,050,000	773	4,167	3,394	81.46%
Other Revenue	2,185,952	140,914	82,126	(58,788)	-71.58%
Profit from Investments	1,805,837	-	-	-	0.00%
Total Recurrent Revenue	66,153,190	803,470	757,879	(45,591)	-6.02%
Capital Revenue					
Capital Grants, Subsidies and Contributions	14,298,307	422,592	50,000	(372,592)	-745.18%
Total Revenue	80,451,497	1,226,062	807,879	(418,183)	-51.76%
Capital Income	-	-	-	-	0.00%
Total Income	80,451,497	1,226,062	807,879	(418,183)	-51.76%
Expenses					
Recurrent Expenses					
Employee Costs	27,845,684	2,606,819	2,617,386	10,567	0.40%
Goods and Services	24,264,513	1,363,587	1,638,408	274,821	16.77%
Finance costs	1,047,789	6,010	11,717	5,706	48.70%
Depreciation	12,092,184	1,007,682	1,007,682	-	0.00%
Total Recurrent Expenses	65,250,170	4,984,099	5,275,193	291,094	5.52%
Capital Expenses	-	-	-	-	0.00%
Loss on Sale	(81,465)	-	-	-	0.00%
Total Expenses	65,168,705	4,984,099	5,275,193	291,094	5.52%
Net Recurrent Result/Operating Surplus/(Deficit)	903,021	(4,180,629)	(4,517,314)	(336,685)	7.45%
NET RESULT AFTER CAPITAL ITEMS	15,282,793	(3,758,037)	(4,467,314)	(709,277)	15.88%

Lockyer Valley Regional Council (Executive Office)

Statement of Comprehensive Income

For Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	35,704,270	2,973	(833)	(3,806)	456.71
Discount	(1,642,017)	(1,538)	-	1,538	-
Charges and Fees	370,693	20,972	24,417	3,445	14.11
Interest	1,258,127	82,064	57,938	(24,127)	(41.64)
Operating Grants and Subsidies	4,984,181	66,416	-	(66,416)	-
Revenue - Contract/Recoverable Works	-	-	-	-	-
Other Revenue	1,176,652	(229)	3,471	3,700	106.60
Profit from Investments	1,805,837	-	-	-	-
Total Recurrent Revenue	43,657,743	170,658	84,992	(85,666)	(100.79)
Capital Revenue					
Capital Grants, Subsidies and Contributions	556,000	15,672	-	(15,672)	-
Total Revenue	44,213,743	186,330	84,992	(101,338)	(119.23)
Capital Income	-	-	-	-	-
Total Income	44,213,743	186,330	84,992	(101,338)	(119.23)
Expenses					
Recurrent Expenses					
Employee Costs	4,033,154	(126,785)	(419,897)	(293,113)	69.81
Goods and Services	3,038,746	148,014	155,531	7,516	4.83
Finance costs	662,744	7,541	11,000	3,459	31.44
Depreciation	10,330,804	860,900	860,900	-	-
Total Recurrent Expenses	18,065,448	889,671	607,534	(282,138)	(46.44)
Capital Expenses	-	-	-	-	-
Loss on Sale	-	-	-	-	-
Total Expenses	18,065,448	889,671	607,534	(282,138)	(46.44)
Net Recurrent Result/Operating Surplus/(Deficit)	25,592,296	(719,013)	(522,542)	196,472	(37.60)
NET RESULT AFTER CAPITAL ITEMS	26,148,296	(703,341)	(522,542)	180,800	(34.60)

Lockyer Valley Regional Council (People, Customer and Corporate Services)

Statement of Comprehensive Income

For Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,966,562	271	(42)	(312)	749.48
Discount	(250,000)	(32)	-	32	-
Charges and Fees	579,540	26,882	48,295	21,413	44.34
Interest	32,000	2,861	2,667	(194)	(7.29)
Operating Grants and Subsidies	131,500	19,355	-	(19,355)	-
Operating Contributions and Donations	50,000	-	-	-	-
Other Revenue	542,000	99,202	39,667	(59,535)	(150.09)
Total Recurrent Revenue	9,051,602	148,538	90,587	(57,952)	(63.97)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,000,000	0	-	(0)	-
Total Revenue	10,051,602	148,539	90,587	(57,952)	(63.97)
Capital Income	-	-	-	-	-
Total Income	10,051,602	148,539	90,587	(57,952)	(63.97)
Expenses					
Recurrent Expenses					
Employee Costs	5,979,823	647,566	672,657	25,090	3.73
Goods and Services	9,783,728	503,922	562,139	58,217	10.36
Finance costs	89,019	232	167	(65)	(39.12)
Depreciation	595,940	49,662	49,662	-	-
Total Recurrent Expenses	16,448,510	1,201,381	1,284,624	83,243	6.48
Capital Expenses	-	-	-	-	-
Loss on Sale	-	-	-	-	-
Total Expenses	16,448,510	1,201,381	1,284,624	83,243	6.48
Net Recurrent Result/Operating Surplus/(Deficit)	(7,396,908)	(1,052,843)	(1,194,037)	(141,194)	11.82
NET RESULT AFTER CAPITAL ITEMS	(6,396,908)	(1,052,842)	(1,194,037)	(141,195)	11.82

Lockyer Valley Regional Council (Community and Regional Prosperity)

Statement of Comprehensive Income

For Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	319,104	34	-	(34)	-
Charges and Fees	4,368,550	426,417	458,229	31,812	6.94
Interest	1,000	109	83	(26)	(31.15)
Operating Grants and Subsidies	1,274,269	(20,677)	51,667	72,343	140.02
Operating Contributions and Donations	655,000	-	-	-	-
Other Revenue	47,300	4,125	3,992	(133)	(3.34)
Total Recurrent Revenue	6,665,223	410,008	513,971	103,963	20.23
Capital Revenue					
Capital Grants, Subsidies and Contributions	95,000	-	-	-	-
Total Revenue	6,760,223	410,008	513,971	103,963	20.23
Capital Income	-	-	-	-	-
Total Income	6,760,223	410,008	513,971	103,963	20.23
Expenses					
Recurrent Expenses					
Employee Costs	7,099,468	757,660	803,079	45,418	5.66
Goods and Services	4,831,688	207,189	270,696	63,508	23.46
Finance costs	6,600	(1,763)	550	2,313	420.49
Depreciation	26,540	2,212	2,212	-	-
Total Recurrent Expenses	11,964,296	965,298	1,076,537	111,239	10.33
Capital Expenses	-	-	-	-	-
Loss on Sale	-	-	-	-	-
Total Expenses	11,964,296	965,298	1,076,537	111,239	10.33
Net Recurrent Result/Operating Surplus/(Deficit)	(5,299,073)	(555,290)	(562,566)	(7,276)	1.29
NET RESULT AFTER CAPITAL ITEMS	(5,204,073)	(555,290)	(562,566)	(7,276)	1.29

Lockyer Valley Regional Council (Infrastructure)

Statement of Comprehensive Income

For Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	-	-	-	-
Charges and Fees	350,000	35,677	29,167	(6,510)	(22.32)
Operating Grants and Subsidies	2,484,210	-	-	-	-
Revenue - Contract/Recoverable Works	1,050,000	773	4,167	3,394	81.46
Other Revenue	420,000	37,816	34,996	(2,820)	(8.06)
Total Recurrent Revenue	5,168,350	74,266	68,330	(5,936)	(8.69)
Capital Revenue					
Capital Grants, Subsidies and Contributions	12,647,307	406,919	50,000	(356,919)	(713.84)
Total Revenue	17,815,657	481,185	118,330	(362,855)	(306.65)
Capital Income	-	-	-	-	-
Total Income	17,815,657	481,185	118,330	(362,855)	(306.65)
Expenses					
Recurrent Expenses					
Employee Costs	10,368,239	1,003,584	1,239,212	235,628	19.01
Goods and Services	5,349,350	141,288	326,209	184,920	56.69
Finance costs	289,426	-	-	-	-
Depreciation	1,138,900	94,908	94,908	-	-
Total Recurrent Expenses	17,145,916	1,239,780	1,660,329	420,549	25.33
Capital Expenses	-	-	-	-	-
Loss on Sale	(81,465)	-	-	-	-
Total Expenses	17,064,451	1,239,780	1,660,329	420,549	25.33
Net Recurrent Result/Operating Surplus/(Deficit)	(11,977,566)	(1,165,515)	(1,592,000)	(426,485)	26.79
NET RESULT AFTER CAPITAL ITEMS	751,206	(758,596)	(1,542,000)	(783,404)	50.80

Lockyer Valley Regional Council (2021/2022 Flood Events)

Statement of Comprehensive Income

For Period Ending July 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Operating Grants and Subsidies	1,610,272	-	-	-	-
Total Recurrent Revenue	1,610,272	-	-	-	-
Capital Revenue					
	-	-	-	-	-
Total Revenue	1,610,272	-	-	-	-
Capital Income					
	-	-	-	-	-
Total Income	1,610,272	-	-	-	-
Expenses					
Recurrent Expenses					
Employee Costs	365,000	324,794	322,336	(2,458)	(0.76)
Goods and Services	1,261,000	363,174	323,833	(39,341)	(12.15)
Total Recurrent Expenses	1,626,000	687,968	646,169	(41,798)	(6.47)
Capital Expenses					
Loss on Sale	-	-	-	-	-
Total Expenses	1,626,000	687,968	646,169	(41,798)	(6.47)
Net Recurrent Result/Operating Surplus/(Deficit)	(15,728)	(687,968)	(646,169)	41,798	(6.47)
NET RESULT AFTER CAPITAL ITEMS	(15,728)	(687,968)	(646,169)	41,798	(6.47)

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 31 July, 2022

	2022-2023 Annual Budget	2022-2023 YTD Actuals
<u>Cash flows from operating activities:</u>		
Receipts		
Receipts from customers	62,600,000	5,597,618
Dividend received	-	-
Interest received	1,290,000	85,034
Payments		
Payments to suppliers and employees	(53,240,000)	(9,747,577)
Interest expense	(620,000)	-
Net cash inflow (outflow) from operating activities	10,030,000	(4,064,925)
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	14,300,000	1,284,767
Payments for property, plant and equipment	(32,070,000)	(520,233)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,170,000	-
Proceeds from sale of property plant and equipment	300,000	-
Net cash inflow (outflow) from investing activities	(16,300,000)	764,534
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(7,720,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(7,720,000)	-
Net increase (decrease) in cash and cash equivalents held	(13,990,000)	(3,300,390)
Cash and cash equivalents at beginning of the financial year	44,090,000	47,845,646
Cash and cash equivalents at end of the financial year	30,100,000	44,545,256

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 July, 2022

	2022-2023 Annual Budget	2022-2023 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	30,100,000	25,545,256
Cash investments	-	19,000,000
Trade and other receivables	4,380,000	1,936,887
Inventories	630,000	660,451
Contract Receivable	-	884,110
Non-current assets classified as held for sale	-	10,000
Total Current Assets	35,110,000	48,036,704
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	32,890,000	33,551,190
Investment properties	1,610,000	1,605,000
Property, plant and equipment	548,080,000	555,846,603
Intangible assets	640,000	101,774
Total Non Current Assets	597,950,000	605,839,536
TOTAL ASSETS	633,060,000	653,876,240
<u>Current Liabilities</u>		
Trade and other payables	4,930,000	6,231,746
Provisions	8,190,000	8,479,634
Borrowings	1,120,000	1,697,916
Contract Liability Grants	-	3,854,535
Total Current Liabilities	14,230,000	20,263,830
<u>Non Current Liabilities</u>		
Provisions	28,680,000	28,567,630
Borrowings	11,100,000	18,285,910
Total Non Current Liabilities	39,770,000	46,853,540
TOTAL LIABILITIES	54,010,000	67,117,370
NET COMMUNITY ASSETS	579,050,000	586,758,870
<u>Community Equity</u>		
Retained surplus (deficiency)	421,717,000	404,587,166
Asset revaluation surplus	156,420,000	183,263,888
Reserves	-	3,088,444
Current Surplus/(Deficit)	903,000	(4,180,629)
TOTAL COMMUNITY EQUITY	579,050,000	586,758,870

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended July, 2022

CAPITAL WORKS PROGRAM

INFRASTRUCTURE										
Cost Centre: Parks & Open Spaces						Total		Total Amount of Funding	Council Contribution	Comments
Program: Parks and Open Spaces Projects						(includes committed costs)				
Budget	Actual	Committed								
Fairways Park Retention Dam Design										
25,000	588	-	588	24,412	-	25,000	-			
Fairways Shade and Drainage Improvements										
-	1,307	8,911	10,217	(10,217)	-	25,000	34,000	-		Carry forward.
FH Tennis Club Synthetic Court Renewal										
59,000	-	-	-	59,000	-	-	42,000	-		
Jean Biggs Disability Parking										
42,000	719	-	719	41,281	-	-	9,500	-		
Lions Park Laidley Seat Replacement										
9,500	-	-	-	9,500	-	-	5,000	-		
LRR Bubbler Renewal										
5,000	-	-	-	5,000	-	-	5,000	-		
McNulty Park Bubbler										
5,000	-	-	-	5,000	-	-	5,000	-		
Murphys Creek Ground Playground Renewal										
136,000	719	-	719	135,281	-	-	136,000	-		
Parks and Open Spaces Projects Total										
281,500	3,332	8,911	12,243	269,257	25,000	256,500				
Parks & Open Spaces Total										
281,500	3,332	8,911	12,243	269,257						
Cost Centre: Capital Program Delivery										
Program: Asphalt Resheet Programme										
21/22 Asphalt Renewal Garton CBD (LRC12)										
-	1,959	159,091	161,050	(161,050)	-	-	500,000	-		Carry forward.
22/23 Asphalt Resheet										
500,000	-	-	-	500,000	-	-	500,000	-		
Asphalt Resheet Programme Projects Total										
500,000	1,959	159,091	161,050	338,950	-	500,000				
Program: Culvert Renewal Programme										
23/24 Culvert Renewal Program										
-	880	-	880	(880)	-	-	-	-		Funded by future design budget.
Culvert Renewal Programme Projects Total										
-	880	-	880	(880)	-	-	-	-		

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
<i>Program: Footpath Renewal Programme</i>										
21/22 Footpath Renewal Program (SEQCSP)	100,000	3,286	-	3,286	96,714	100,000	-	100	0	
<i>Footpath Renewal Programme Projects Total</i>	100,000	3,286	-	3,286	96,714	100,000	-			
<i>Program: Floodway Renewal Programme</i>										
21/22 Floodway Renewal Program (SEQCSP)	-	-	41,420	41,420	(41,420)	-	-	100	0	Carry forward.
<i>Floodway Renewal Programme Projects Total</i>	-	-	41,420	41,420	(41,420)	-	-			
<i>Program: Other Infrastructure Projects</i>										
22/23 Future Project Design	350,000	-	-	-	350,000	-	350,000	Not applicable	Not applicable	
Betterment Design Projects	150,000	-	-	-	150,000	-	150,000	0	0	
Bridge Improvements	100,000	-	-	-	100,000	-	100,000	0	0	
Bus Shelter Drayton St (BSSP + PTAP)	-	213	980	1,193	(1,193)	-	-	100	0	Carry forward.
Flagstone Cr/Lockyer Cr Rd (HVSPP)	450,000	10,358	196,588	206,946	243,054	-	225,000	100	70	
Gatton Central Drainage Upgrade - Design	250,000	363	-	363	249,637	-	250,000	0	Not applicable	
Gatton Industrial Estate (HVSPP)	640,000	3,165	128,724	131,889	508,111	225,000	415,000	100	40	
Gehike Road/Lorikeet Road (BS)	450,000	689	5,057	5,747	444,253	224,500	225,500	100	0	
Grantham Scrub/Grantham Winwill (HVSPP)	1,000,000	407	102,509	102,916	897,084	167,220	832,780	100	0	
Lake Clarendon Way (LRCl3)	799,158	-	-	-	799,158	-	-	0	0	
Lorikeet Road Floodway (SEQCSP)	400,000	-	-	-	400,000	383,000	17,000	100	0	
North East St Stormwater Renewal (SEQCSP)	208,000	-	-	-	208,000	-	-	100	0	
North East Street Kerb & Chanel (SEQCSP)	300,000	-	-	-	300,000	-	-	100	0	
North Street / East Street, Gatton (BS)	302,000	5,438	120,909	126,347	175,653	262,000	40,000	100	0	
Spencer & Maitland (Black Spot 22/23)	219,000	1,129	-	1,129	217,871	189,000	30,000	0	0	Carry forward.
Spencer Street/East Street, Gatton (BS)	-	4,327	27,180	31,507	(31,507)	-	-	100	10	
Springbrook Park (LRCl 3)	450,000	-	-	-	450,000	-	-	60	0	
Waterhouse Road	-	-	2,020	2,020	(2,020)	-	-	100	0	Carry forward.
<i>Other Infrastructure Projects Projects Total</i>	6,068,158	26,090	583,967	610,057	5,458,101	3,432,878	2,635,280			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Pavement Renewal Programme										
Cemetery Road/Victor Court Intersection	-	125	-	125	(125)	-	-	10	Not applicable	Funded by future design budget.
Gehrke Road, Plainland - TIDS 21/22	-	-	437,414	437,414	(437,414)	-	-	100	30	Not applicable carry forward
Lawlers Road/Sandy Creek Intersection	-	219	-	219	(219)	-	-	10	Not applicable	Funded by future design budget.
Mountain Rd/Range Crescent Intersection	-	219	(0)	219	(219)	-	-	10	Not applicable	Funded by future design budget.
Pavement Renewal Programme Projects Total	-	564	437,414	437,978	(437,978)	-	-			
Program: Pavement Widening Programme										
Grantham Scrub Road - TIDS 21/22	2,699,983	501	186,364	186,865	2,513,118	974,429	1,725,554	100	0	
Pavement Widening Programme Projects Total	2,699,983	501	186,364	186,865	2,513,118	974,429	1,725,554			
Program: REPA Programme										
REPA (Holding Project)	7,000,000	-	-	-	7,000,000	-	-	0	0	
REPA Complimentary Gravel Works Program	1,000,000	-	-	-	1,000,000	-	1,000,000	0	0	
								0	0	Funded from REPA (Holding Project) Budget.
DRFA - Feb 2022	-	437	-	437	(437)	-	-			
REPA Programme Projects Total	8,000,000	437	-	437	7,999,563	7,000,000	1,000,000			
Program: Seal Renewal Programme										
21/22 Bitumen Reseal Program (RTR)	-	4,731	-	4,731	(4,731)	-	-	100	90	Carry forward
22/23 Bitumen Reseal (R2R)	1,700,000	-	-	-	1,700,000	927,079	772,921	Not applicable	0	
Seal Renewal Programme Projects Total	1,700,000	4,731	-	4,731	1,695,269	927,079	772,921			
Capital Program Delivery Total	19,068,141	38,448	1,408,256	1,446,704	17,621,437					

	Budget	Actual	Committed	Total (includes committed cost)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Fleet										
<i>Program: Fleet Projects</i>										
21/22 Earthmoving Equipment Replacement	1,170,000	412,442	721,664	1,134,106	35,894	358,000	812,000	Not applicable	Not applicable	
21/22 Light Commercial Replacement	84,000	-	140,329	140,329	(56,329)	-	84,000	Not applicable	Not applicable	
21/22 Mowers Replacement	205,555	-	214,455	214,455	(8,900)	-	205,555	Not applicable	Not applicable	
21/22 Passenger Vehicles	55,075	-	-	-	55,075	58,000	(2,925)	Not applicable	Not applicable	
21/22 Tractors Replacement	80,000	-	64,500	64,500	15,500	-	80,000	Not applicable	Not applicable	
21/22 Trailers Replacement	270,000	-	178,844	178,844	91,156	-	270,000	Not applicable	Not applicable	
22/23 Earthmoving Equipment	949,700	-	-	-	949,700	-	949,700	Not applicable	Not applicable	
22/23 Light Commercial	80,000	-	-	-	80,000	16,000	64,000	Not applicable	Not applicable	
22/23 Light Trucks	705,000	-	-	-	705,000	138,000	567,000	Not applicable	Not applicable	
22/23 Mowers	150,000	-	-	-	150,000	23,150	126,850	Not applicable	Not applicable	
22/23 Passenger	200,000	-	-	-	200,000	-	200,000	Not applicable	Not applicable	
22/23 Trailers	80,000	-	-	-	80,000	48,500	31,500	Not applicable	Not applicable	
22/23 Trucks	270,000	-	-	-	270,000	60,000	210,000	Not applicable	Not applicable	
Light Commercial Vehicles	-	-	86,041	86,041	(86,041)	-	-	Not applicable	Not applicable	Carry forward.
New Light Commercial	45,000	-	-	-	45,000	-	45,000	Not applicable	Not applicable	
Passenger Vehicles	-	-	25,075	25,075	(25,075)	-	-	Not applicable	Not applicable	Carry forward.
<i>Fleet Projects Projects Total</i>	<i>4,344,330</i>	<i>412,442</i>	<i>1,430,907</i>	<i>1,843,349</i>	<i>2,500,981</i>	<i>701,650</i>	<i>3,642,680</i>			
Fleet Total	4,344,330	412,442	1,430,907	1,843,349	2,500,981					
Cost Centre: Cemetery										
<i>Program: Cemetery Projects</i>										
Gatton Cemetery Seam Strip Installation	35,000	-	-	-	35,000	-	35,000	0	0	
Gatton Cemetery Seating	6,000	-	-	-	6,000	-	6,000	0	0	
Laidley Cemetery Seam Strip Installation	20,000	-	-	-	20,000	-	20,000	0	0	
Laidley Cemetery Seam Strip Renewal	35,000	-	-	-	35,000	-	35,000	0	0	
<i>Cemetery Projects Projects Total</i>	<i>96,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>96,000</i>	<i>-</i>	<i>96,000</i>			
Cemetery Total	96,000	-	-	-	96,000					

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Camping Grounds										
<i>Program: Camping Grounds Projects</i>										
Disabled Toilet Lake Dyer	25,000	1,307	-	1,307	23,693	-	25,000	0	0	
Picnic Setting Renewal	27,000	719	-	719	26,281	-	27,000	0	0	
<i>Camping Grounds Projects Total</i>	<i>52,000</i>	<i>2,025</i>	<i>-</i>	<i>2,025</i>	<i>49,975</i>	<i>-</i>	<i>52,000</i>			
Camping Grounds Total	52,000	2,025	-	2,025	49,975					
Cost Centre: Facilities										
<i>Program: Facilities Projects</i>										
Bore Infrastructure Improvements(SEQCSP)	-	13,470	-	13,470	(13,470)	-	-	100		Carry forward
Community Facilities Design Packages	70,000	-	-	-	70,000	-	70,000	Not applicable	Not applicable	
Depot Containers	10,000	-	-	-	10,000	-	10,000	0	0	
Electrical Infrastructure Program	-	-	89,860	-	(89,860)	-	-	100	0	Carry forward
Electrical Upgrades	159,300	-	-	-	159,300	-	159,300	0	0	
Gatton Admin Building Works (LRICs)	510,000	1,438	-	1,438	508,563	-	510,000	0	0	
Gatton Depot Fuel Tank	30,000	3,439	9,500	12,939	17,061	-	30,000	100	0	
Gatton Shire Hall (BSBR)	210,000	-	-	-	210,000	-	-	100	0	Carry forward
Gatton Showgrounds Program	-	407	-	407	(407)	-	-	100	100	Carry forward
Grantham Butter Factory Upgrade (LER)	-	248	3,067	3,315	(3,315)	-	-	100	100	Carry forward
GSH External Cladding and Gutters	370,000	719	-	719	369,281	-	370,000	0	0	
Helidon Community Centre (BSBR)	55,000	-	-	-	55,000	-	-	0	0	
Laidley Cultural Centre (BSBR)	210,000	-	-	-	210,000	-	-	0	0	
Laidley IGA Carpark	60,000	-	-	-	60,000	-	60,000	0	0	
Laidley Rec Lights	80,000	-	-	-	80,000	-	80,000	0	0	
Laidley Showgrounds Bore Pump	-	1,307	-	1,307	(1,307)	-	-	100	0	Carry forward
LVSAC Pool Side Grates	35,000	-	-	-	35,000	-	35,000	0	0	
LVSAC Revitalisation (SEQCSP)	-	39,471	42,593	82,063	(82,063)	-	-	100	50	Carry forward
Murphy's Creek Community Centre (BSBR)	30,000	-	-	-	30,000	-	-			
Springbrook Park Entry Upgrade	-	2,396	2,275	4,671	(4,671)	-	-			
Withcott Sports Centre (BSBR)	100,000	-	-	-	100,000	-	-			Carry forward
<i>Facilities Projects Total</i>	<i>1,929,300</i>	<i>62,894</i>	<i>147,295</i>	<i>210,188</i>	<i>1,719,112</i>	<i>1,115,000</i>	<i>814,300</i>			
Facilities Total	1,929,300	62,894	147,295	210,188	1,719,112					
Total for Group	\$ 25,771,271	\$ 519,141	\$ 2,995,368	\$ 3,514,509	\$ 22,256,762	\$ 14,276,036	\$ 11,495,235			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
PEOPLE AND BUSINESS PERFORMANCE										
Cost Centre: Disaster Management										
<i>Program: Disaster Management Projects</i>										
DM Donga Pathway	30,000	-	-	-	30,000	-	30,000	0	0	
DM Evacuation Centre Trailer	16,000	-	-	-	16,000	16,000	-	0	0	
Flood Intelligence Infrastructure	135,000	-	-	-	135,000	-	135,000	0	0	
QRRRF Flood Cameras & Electronic Signage	600,000	-	-	-	600,000	540,000	60,000	0	0	
<i>Disaster Management Projects Total</i>	781,000	-	-	-	781,000	556,000	225,000			
Cost Centre: Information Communication Technology										
<i>Program: Information Communication Technology Projects</i>										
23/24 LVCC Audio Visual Renewals	71,000	-	-	-	71,000	-	71,000	0	0	
Library People Counter Renewals	8,000	-	-	-	8,000	-	8,000	0	0	
Network Perimeter Security (Firewalls)	34,000	-	-	-	34,000	-	34,000	0	0	
UPS Renewal	50,000	-	-	-	50,000	-	50,000	0	0	
<i>Information Communication Technology Projects Total</i>	163,000	-	-	-	163,000	-	163,000			
Cost Centre: Waste Disposal										
<i>Program: Waste Disposal Projects</i>										
Laidley Leachate Tank Replacement	125,000	-	-	-	125,000	-	125,000	0	0	
<i>Waste Disposal Projects Total</i>	125,000	-	-	-	125,000	-	125,000			
Cost Centre: Transfer Stations										
<i>Program: Transfer Station Projects</i>										
Gatton Landfill Cell 5 (SEQCSP)	3,570,000	-	296,038	296,038	3,273,962	1,000,000	2,570,000	10	0	
Materials Recov Fac Asphalt Replacement	70,000	-	-	-	70,000	-	70,000	0	0	
Materials Recovery Facility Fire Systems	80,000	-	-	-	80,000	-	80,000	0	0	
<i>Transfer Station Projects Total</i>	3,720,000	-	296,038	296,038	3,423,962	1,000,000	2,720,000			
Cost Centre: Public Order & Safety										
<i>Program: Public Order and Safety Projects</i>										
22/23 LVRC CCTV	44,000	-	-	-	44,000	-	44,000	0	0	
<i>Public Order and Safety Projects Total</i>	44,000	-	-	-	44,000	-	44,000			
Total for Group	\$ 4,833,000	\$ -	\$ 296,038	\$ 296,038	\$ 4,536,962	\$ 1,556,000	\$ 3,277,000			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
COMMUNITY AND REGIONAL PROSPERITY										
Cost Centre: Regional Development										
<i>Program: Regional Developments Projects</i>										
Strategic Land Acquisition	1,250,000	-	-	-	1,250,000	-	1,250,000	0	0	
<i>Regional Developments Projects Total</i>	1,250,000	-	-	-	1,250,000	-	1,250,000			
Cost Centre: Tourism Initiatives										
<i>Program: Tourism Projects</i>										
FH Rec Grounds Parking & Viewing Silos	100,000	-	-	-	100,000	-	100,000	0	0	
<i>Tourism Projects Projects Total</i>	100,000	-	-	-	100,000	-	100,000			
Cost Centre: Pest Management										
<i>Program: Pest Management Projects</i>										
Loan Spray Equipment	20,000	-	-	-	20,000	-	20,000	0	0	
<i>Pest Management Projects Projects Total</i>	20,000	-	-	-	20,000	-	20,000			
Cost Centre: Gatton Child Care Centre										
<i>Program: Gatton Child Care Projects</i>										
Gatton Childcare Centre Refurbishment	-	1,092	10,751	11,843	(11,843)	-	-	100	100	Carry forward.
<i>Gatton Child Care Projects Projects Total</i>	-	1,092	10,751	11,843	(11,843)	-	-			
Cost Centre: Art Galleries & RADF										
<i>Program: Art Gallery & RADF Projects</i>										
Art Gallery Lighting Upgrade (LRG13)	95,000	-	-	-	95,000	95,000	-	0	0	
<i>Art Gallery & RADF Projects Projects Total</i>	95,000	-	-	-	95,000	95,000	-			
Total for Group	\$ 1,465,000	\$ 1,092	\$ 10,751	\$ 11,843	\$ 1,453,157	\$ 95,000	\$ 1,370,000			
Total for Council	\$ 32,069,271	\$ 520,233	\$ 3,302,158	\$ 3,822,390	\$ 28,246,881	\$ 15,927,036	\$ 16,142,235			

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended July, 2022

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Camping Grounds	52,000	2,025	-	2,025	49,975
Capital Program Delivery	19,068,141	38,011	1,408,256	1,446,267	17,621,874
Cemetery	96,000	-	-	-	96,000
DRFA New Event - Emergent Works	-	437	-	437	(437)
Facilities	1,929,300	62,894	147,295	210,188	1,719,112
Fleet	4,344,330	412,442	1,430,907	1,843,349	2,500,981
Parks & Open Spaces	281,500	3,332	8,911	12,243	269,257
Total for Group	\$ 25,771,271	\$ 519,141	\$ 2,995,368	\$ 3,514,509	\$ 22,256,762

PEOPLE AND BUSINESS PERFORMANCE

Disaster Management	781,000	-	-	-	781,000
Information Communication Technology	163,000	-	-	-	163,000
Public Order & Safety	44,000	-	-	-	44,000
Transfer Stations	3,720,000	-	296,038	296,038	3,423,962
Waste Disposal	125,000	-	-	-	125,000
Total for Group	\$ 4,833,000	\$ -	\$ 296,038	\$ 296,038	\$ 4,536,962

COMMUNITY AND REGIONAL PROSPERITY

Art Galleries & RADF	95,000	-	-	-	95,000
Gatton Child Care Centre	-	1,092	10,751	11,843	(11,843)
Pest Management	20,000	-	-	-	20,000
Regional Development	1,250,000	-	-	-	1,250,000
Tourism Initiatives	100,000	-	-	-	100,000
Total for Group	\$ 1,465,000	\$ 1,092	\$ 10,751	\$ 11,843	\$ 1,453,157
Total for Council	\$ 32,069,271	\$ 520,233	\$ 3,302,158	\$ 3,822,390	\$ 28,246,881

10.2**Proposed LGAQ Conference Motions 2022**

Author: Ian Church, Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The Local Government Association of Queensland (LGAQ) Annual Conference will be held from 17 – 19 October 2022. This is the primary Local Government Conference for Queensland Councils and is attended by Lockyer Valley Regional Council as a Member Council. The purpose of this report is to finalise a proposed Motion for the 126th LGAQ Annual Conference.

Officer's Recommendation:

THAT the following motion, submitted to the Local Government Association of Queensland (LGAQ) on 5 August 2022 for inclusion in the 2022 Annual Conference Motions Agenda, be authorised by Council:

The LGAQ calls on the Federal Government to coordinate the control of the European Rabbit (*Oryctolagus cuniculus*) at a whole of government level by:

- a) preparing a national action plan, and**
- b) engaging a dedicated coordinator to drive the delivery of the action plan.**

AND Further

The Chief Executive Officer notify the LGAQ of the motion's authorisation by Council.

Executive Summary

The LGAQ Annual Conference provides a forum for the debate of motions with State or National implications. Member Councils submit motions for consideration and debate and if voted for the LGAQ implements the intent of the motion in the year following the Conference. Motions are required to be authorised by Council resolution and had to be submitted by 10 August. Due to issues around timing, the LGAQ permitted Council to submit the motion prior to the due date subject to providing retrospective authorisation by way of resolution from Councils Ordinary Meeting of 17 August 2022. All motions are reviewed by a Committee and there is no guarantee that a motion will be accepted for debate as part of the Conference Agenda.

Background

The Darling Downs-Moreton Rabbit Board (DDMRB) requested that a motion be submitted to the LGAQ Annual Conference based on the release of the 2021 State of the Environment Report. This report confirmed that the European rabbit is Australia's most damaging invasive species. As a result, the DDMRB believes that a national approach to controlling this species should be implemented.

Proposal

The outcome sought by the motion is a coordinated, national approach to control of the European rabbit. This should encompass the development of a national action plan, the engagement of a national coordinator and the provision of funding to support continued research into new biological controls and coordination of strategic, best practice control methods to be implemented across State boundaries.

As noted in the Background section, the recent release of the 2021 State of the Environment Report (SOE) confirmed that the European rabbit is Australia's most damaging invasive species, impacting 322 threatened species listed under the Federal *Environment Protection and Biodiversity Conservation Act 1999* (Cwth) (EPBC); more than any other pest species in Australia including feral cats and foxes and weeds such as lantana and blackberry.

In addition to their impacts on biodiversity, rabbits also impact farmers who must face the cost of lost pasture and crops as well as bear the cost of controlling the pest.

The SOE report also illustrates the positive action which has been taken on a national scale to reduce the impacts of some of Australia's worst invasive pest animals, including the development of national action plans and the employment of national coordinators for wild dogs, feral pigs and feral deer. Given the relative success of this approach, and the fact that rabbits are now the number one threat to so many of Australia's already threatened species, it is time for a nationally coordinated approach to controlling the pest, which goes beyond the Federal Government's overarching *Threat abatement plan for competition and land degradation by rabbits* (2018).

Options

1. Council resolve to authorise the proposed motion.
2. Council resolve not to authorise the proposed motion.

Previous Council Resolutions

N/A

Critical Dates

The motion was submitted prior to the due date of 10 August and evidence of Council authorisation of the motion must be provided as soon as possible after this Council meeting, 17 August.

Strategic Implications

Corporate Plan

Lockyer Nature – Lockyer Valley's natural assets are managed, maintained and protected.

Finance and Resource

There are limited financial and resource implications directly related to the submission of motions. Council's annual subscription to the LGAQ provides for policy advice and support in progressing matters to motions or through advocacy to Government

Legislation and Policy

The motions included with this report are broadly consistent with existing policy positions of Council. There are no direct legal implications associated with the report.

Risk Management

Environmental degradation.

Consultation

Portfolio Councillor Consultation

Consultation was undertaken with the Chair of the Darling Downs-Moreton Rabbit Board.

Internal Consultation

Nil

External Consultation

As above.

Community Engagement

Nil

Attachments

There are no attachments for this report.

10.3**2023 Public Holiday**

Author: Vickie Wieland, Executive Assistant Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to give effect to the "Notice of Intention to Amend Resolution 20-24/0601 From the Ordinary Meeting of 20 July 2022" and specify the correct date for the public holiday.

Officer's Recommendation:

THAT an application be lodged with the Office of Industrial Relations and Compliance requesting a special holiday for the Lockyer Valley Regional Council area, nominating the day as the Brisbane EKKA "Country People's Day" on Monday 14 August 2023.

Executive Summary

On 20 July 2022 Council considered a report to determine the appointment of a special holiday for Council's Local Government area in 2023, and resolved to apply to the Office of Industrial Relations and Compliance nominating the Brisbane EKKA "Country People's Day" on Monday 7 August 2023. It has since been identified that the Brisbane EKKA "Country People's Day" for 2023 will fall on Monday 14 August 2023.

This report is presented for consideration to correct this error in line with the requirements of the Local Government Regulation 2012. The recommendation if accepted will correct the identified error and therefore it would not be necessary for the previous resolution to be repealed.

Proposal

Each year all Local Governments receive correspondence inviting Councils to nominate a special day as a public holiday for the Local Government area throughout the upcoming calendar year. The special holiday has traditionally been allocated to enable residents to attend the RNA Brisbane Exhibition (Brisbane EKKA). Council has traditionally chosen the Brisbane EKKA "Country Peoples Day" as the special holiday for the region. "Country Peoples Day" is always the Monday before the Brisbane EKKA Show Holiday held on the Wednesday for people in Brisbane. Next year "Country People's Day" falls on Monday 14 August. Since the formation of the Lockyer Valley Regional Council, the region has continued to host the local shows around the dates and weekends where these have traditionally fallen. Currently there is no proposal to change that timing.

Legal Implications

The application is made by Council under the *Holidays Act 1983* and may be for a full or part day. Council may make application for a bank or public holiday. Traditionally only one day is approved each year.

Previous Council Resolutions

The resolution resulting from the 20 July Ordinary Meeting report was as follows:

THAT an application be lodged with the Office of Industrial Relations and Compliance requesting a special holiday for the Lockyer Valley Regional Council area, nominating the day as the Brisbane EKKA "Country People's Day" on Monday 7 August 2023.

Critical Dates

Council is required to respond to the Office of Industrial Relations as soon as possible if it wishes to request the appointment of a special holiday in 2023.

Strategic Implications**Corporate Plan**

Lockyer Leadership and Council

Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Legislation and Policy

In order to correct the resolution from the 20 July Ordinary Meeting, Section 262 of the Local Government Regulation for the repeal or amendment of resolutions must be complied with. It is required to give notice of intention to amend the resolution at the next meeting, with the notice to be provided at least 5 days before the meeting. A "Notice of Intention to Amend the Resolution" at the Ordinary Meeting of 17 August, was provided to Councillors on 1 August 2022.

In addition to the requirements of S 262, it is necessary to prepare a new report for the 17 August Ordinary meeting that references the prior report and resolution and identifies the correct date in a new recommendation. If that recommendation is accepted the new resolution will take effect and no repeal/rescission of the previous resolution will be required.

Risk Considerations

Key Corporate Risk Code and Category: R1

Key Corporate Risk Descriptor: Reputation
 Reputation and Goodwill

Implementation

Notify the Office of Industrial Relations as soon as possible to request the appointment of a special holiday in 2023.

Attachments

There are no attachments for this report.

10.4 Establishment of a Community Grants Review Committee

Author: Tye Casten, Community Activation Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement on the establishment of a Community Grants Review Committee to determine allocations on Minor Grants and provide recommendations to Council on the allocation of Major Grants.

Officer's Recommendation:

THAT Council endorse the establishment of a Community Grants Review Committee to determine allocations for Minor Grant applications in accordance with the Community Grants and Assistance Policy and Procedure and provide recommendations to Council on the allocation of Major Grants.

And further;

THAT Council endorse the membership of the Community Grants Review Committee as Mayor Milligan as Chairperson, and three officers as delegated by the Chief Executive Officer.

Executive Summary

As per Council's Community Grants and Assistance Policy and Council's Community Grants and Assistance Procedure Document, Council assesses their Major Grants through a Community Grants Assessment Committee and their Minor Grants through a Minor Community Grants Program Committee. The purpose of this report is to ensure consistency through the use of one committee with the same membership, affirm how members are appointed to the committee and how recommendations and decisions are made regarding these grants.

Proposal

Grants and assistance provided by Council are aimed at building community capacity and providing supplementary funding to assist with social, cultural, educational and recreational outcomes.

The Community Grants and Assistance Policy outlines the grants, donations and assistance available to eligible organisations and individuals.

The Community Grants and Assistance Procedure describes the process for making an application to Council for grants and assistance.

There are ten categories under which grants and assistance are provided. These categories have been established to ensure processes and evaluation criteria are appropriate to the specific project or activity. As each grant type requires relevant expertise in assessment committees, this report focuses solely on the Major and Minor Grants.

Major Community Grants offer two rounds per year (March and September) for applications between \$1,000 and \$4,000. Minor Community Grants are open at all times for eligible applications up to \$1,000 and allow for timely decisions and responses to applicants.

It is proposed for the Major and Minor Grants outlined within these documents, applications are assessed through a committee of Mayor Milligan (as portfolio councillor) and three officers delegated by the Chief Executive Officer.

It is also proposed that recommendations and decisions made by the Committee requires no less than 75% of the committee membership.

Options

Council has the below options:

- Council can agree to have one assessment committee make recommendations and decisions for both Council's Major and Minor Grant Programs respectively.
- Council can decide to have separate assessment committees make recommendations and decisions for both Council's Major and Minor Grant Programs respectively.
- Council can decide to have decisions for both Council's Major and Minor Grant Programs made by Council

Previous Council Resolutions

Amendments to the Community Grants and Assistance Policy and Community Grants and Assistance Procedure were considered and approved by Council at its Ordinary Council Meeting held 20 July 2022. (Resolution: 20-24/0602)

Critical Dates

Council's Minor Community Grants are accepted throughout the financial year for funding and are reviewed upon Council's receipt of the written request.

Council's Major Community Grants have two rounds of equal funding made available at six monthly intervals in March and September.

Strategic Implications

Corporate Plan

Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.

Finance and Resource

Budget allocation has been made for grants and assistance available under Council's Community Grants and Assistance Policy.

Legislation and Policy

The policy and procedure comply with the statutory obligations of the *Local Government Act 2009* and the *Local Government Regulation 2012*. Council's policy framework has been adhered to in the development and review of the policy outlined in this report. The policy complies with the requirements of relevant legislation. Any future policy implications will be addressed as matters arise before Council.

Risk Management

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable development, Social and community wellbeing, relationships, public health, recreation, regional profile, and identity.

Consultation*Portfolio Councillor Consultation*

Consultation has occurred with Mayor Milligan.

Internal Consultation

This request has been discussed with the Chief Executive Officer, Manager Communities, Governance team and within the Engagement and Communications Team.

Attachments

- | | | |
|---|---|----------|
| 1 | Community Grants and Assistance Policy | 3 Pages |
| 2 | Community Grants and Assistance Procedure | 26 Pages |



STATUTORY

COMMUNITY GRANTS AND ASSISTANCE

Head of Power

Local Government Regulation 2012

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017-2022):

- 1.4 Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner.

Definitions

Grant	A sum of money given to an organisation or individual for a specified purpose.
Donation	A cash contribution to an organisation that may be associated with a particular event, purpose or project.
In-Kind Assistance	The provision of services, equipment, plant or facilities to assist an event or project conducted by an individual or community-based non-profit organisation.

Policy Objective

The purpose of this policy is to establish a governing framework for the consistent management of grants, donations, scholarships, fee waivers and in-kind assistance programs provided by Lockyer Valley Regional Council to the community.

Policy Statement

In adopting the annual budget, Council may approve an allocation of funds to support a range of grants, donations, scholarships, fee waivers and in-kind assistance programs for eligible community organisations and individuals.

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0158)

Date Approved: 14/10/2020
ECM: 3902655

Effective Date: 14/10/2020
Version: 2 Last updated 14/10/2020
Review Date: 30/09/2023
Superseded/Revoked: Community Grants and Assistance Policy
S 06 Approved 13/12/2017 Resolution Number 16-20/0752

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Document Set ID: 3902655
Version: 9, Version Date: 02/11/2020

Each grant, donation, scholarship, fee waiver and in-kind assistance program has specific guiding documentation defining eligibility, assessment and acquittal criteria under which Council funding and assistance will be provided.

Grants, donations, scholarships, fee waivers and in-kind assistance programs provided by Council will be promoted through a range of Council media.

Council may contribute to businesses or other partnerships where there is no financial gain to an individual or business and where projects, events or activities will contribute significantly to individual, community, cultural, social, recreational and environmental enhancement and re-vitalisation of the Lockyer Valley community.

Organisations and individuals are expected to apply responsible management of any grants, donations, scholarships, fee waivers and in-kind assistance received from Council.

Where grants or assistance is provided to an individual, the recipient should reside permanently within the boundaries of the Lockyer Valley Regional Council; and will demonstrate exceptional ability and potential and be willing to contribute this skill within the Lockyer Valley community.

Council may consider applications from organisations outside the Lockyer Valley Regional Council boundary where it is considered that the project, activity or initiative will benefit the Lockyer Valley community.

Council will consider providing assistance to community-based and not-for-profit organisations, teams or individuals where:

- The community or not-for-profit organisation has significant local membership
- The individual resides in the Lockyer Valley Region or has a strong connection to the region
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley Region
- The project or event will be administered and conducted on a non-discriminatory basis
- The project or service does not duplicate an existing service or facility in the region or if so, the need for duplication is sufficiently demonstrated
- The organisation does not have sufficient funds of its own
- The organisation has a management structure and skills appropriate to its size and functions
- The event or project is one which Council can legally support pursuant to the *Local Government Act 2009* or other statute
- Consideration is given to the amount of financial assistance Council has provided to the organisation in the preceding 12-month period
- The event or project is determined to be self-funding or self-sustainable once the funds or assistance granted by Council is exhausted
- The organisation is contributing real or in-kind value to the project or event
- Evidence of self-help, proven past performance and affiliations with accredited State and Federal bodies is demonstrated
- Funds are available within the allocations provided for in the budget for that year

Grants and assistance can be provided under the following categories:

Category 1 – Major Community Grants Program

Category 2 – Minor Community Grants Program

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0158)

Date Approved: 14/10/2020
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Category 3 – Ambassador Support and School Dux Bursary
Category 4 – Event Assistance
Category 5 – Rate Rebates and Remissions
Category 6 – School Chaplaincies
Category 7 – Public Halls Assistance
Category 8 – Anzac Day Remembrance
Category 9 – Community Environment Grant
Category 10 – Community Sporting Complex

Related Documents

Community Grants and Assistance Procedure

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0158)

Date Approved: 14/10/2020
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Community Grants and Assistance

October 2020

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
0				
1		Review conducted – minor amendments made	Governance & Property	
2		Adopted by Council	Council Meeting 20-24/0158	14/10/2020
3		Addition to Public Halls Assistance Grant – Adopted by Council	Council Meeting 20-24/0602	20/07/2022
4				

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1. Introduction

The Community Grants and Assistance Procedure outlines the grants, donations, fee waivers and in-kind assistance programs available to eligible community organisations and individuals and the process for applying for this assistance from Council.

Funding and assistance made available by Council is aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable practices of community groups throughout the Lockyer Valley.

2. Objective

The objective of the Community Grants and Assistance Procedure is to establish the framework within which Council will provide financial and non-financial assistance to community-based organisations and individuals within the Lockyer Valley region.

The focus is on community development, arts and cultural development, social services, recreational, environmental or educational activities that:

- Support the development of projects designed to enhance the well-being of the community and which address a demonstrated need in the community
- Encourage community activities, initiatives and economic development outcomes
- Enhance the region's capacity for long term sustainability and overall liveability
- Strengthen social cohesion, collaboration and inclusion.

Council will deliver public money and in-kind assistance to community organisations and individuals within the Lockyer Valley region in an open, accountable and responsible manner and with reference to the Corporate Plan 2017 – 2022:

- 1.4 – Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner.

3. Definitions

The following definitions apply for the purpose of this procedure:

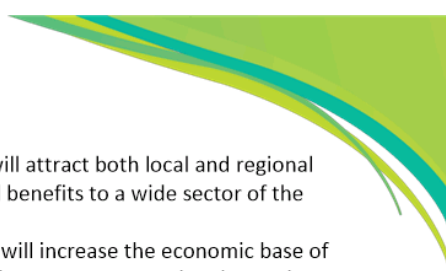
<i>Community Organisation</i>	An entity that carries on activities for a public purpose and whose primary object is not to make a profit. It might include sporting clubs, social clubs, schools, arts, cultural and environmental groups and service organisations
<i>Sustainability</i>	The capacity to endure. By collectively addressing environmental, economic, social and governance circumstances in decision-making and actions we can significantly enhance our ability to ensure the sustainability of current and future generations at individual, organisational and community levels
<i>Grant</i>	A sum of money given to organisations or individuals for a specified purpose directed at achieving goals and objectives. It generally includes a funding arrangement where the recipient is selected on merit against a set of criteria

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0602)

Date Approved: 20/07/2022
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<i>Events of Regional Significance</i>	Defined as major community events that will attract both local and regional patronage and deliver economic and social benefits to a wide sector of the community
<i>Projects of Regional Significance</i>	Defined as major community projects that will increase the economic base of the region and/or increase the community's access to recreational, sporting, cultural or social opportunities
<i>In-kind support</i>	Includes activities or actions or the provision of services, equipment, plant or facilities to assist an event or project conducted by an individual or community-based not-for-profit organisation. Examples may include the use of Council plant or equipment by Council staff in their own time for authorised activities, assistance by Council staff in the operation or conducting of an event or project or the provision of facilities such as meeting rooms
<i>Donation</i>	A cash contribution to an organisation that may be associated with a particular event, purpose or project but does not carry with it any specific requirements for use. In addition, the contribution does not seek benefits in exchange
<i>Acquittal</i>	The provision of documentation to show how funds provided by Council have been spent.

4. Responsibilities

4.1 Council Responsibilities

Council is responsible for:

- Adopting the Community Grants & Assistance Policy and the Community Grants and Assistance Procedure
- Explaining the policy and procedure to local community organisations
- Implementing the policy and procedure
- Complying with the policy and procedure
- Considering proposals for assistance from the community
- Administering available funds.

4.2 Applicants Responsibilities

Community organisations and individuals applying for financial assistance are responsible for:

- Reading and understanding the policy and procedure
- Complying with the policy and procedure
- Adhering to the acquittal process.

5. Process Overview

Council receives numerous requests from individuals and organisations to provide either cash and/or in-kind support for projects, functions, events and initiatives. This procedure has been established to ensure that all such requests are dealt with:

- In a fair and equitable manner
- With an appropriate level of consistency across the organisation
- In accordance with legislation, standards, policies, procedures and resource provisions.

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0602)

Date Approved: 20/07/2022
ECM: 3902656

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Version: 3.0 Last Modified 20/07/2022
Review Date: 30/09/2023
Superseded/Revoked: NA

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Council will allocate funds within its annual budget for the provision of assistance to community organisations, not-for-profit organisations and individuals.

Assistance and partnerships with businesses and government bodies may be considered providing the intent of the project is to address an identified outcome and can demonstrate community benefit.

All funding requests will be subject to application, assessment, approval, acknowledgement and acquittal requirements, specific to the type of support rendered and appropriate to the level of funding provided.

These requirements will facilitate a fair, accountable and transparent process for the distribution of funding across the Lockyer Valley community and ensure that Council's contribution is recognised and recorded.

6. Eligibility for Grants and Assistance

Council will consider providing assistance to community-based and not-for-profit organisations, teams or individuals where:

- The community or not-for-profit organisation has significant local membership
- The individual resides in the Lockyer Valley region or has a strong connection to the region
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region
- The project or event will be administered and conducted on a non-discriminatory basis
- The project or service does not duplicate an existing service or facility in the region or if so, the need for duplication is sufficiently demonstrated
- The organisation does not have sufficient funds of its own
- The organisation has a management structure and skills appropriate to its size and functions
- The event or project is one which Council can legally support pursuant to the *Local Government Act 2009* or other statute
- Consideration is given to the amount of financial assistance Council has provided to the organisation in the preceding 12 month period
- The event or project is determined to be self-funding or self-sustainable once the funds or assistance granted by Council is exhausted
- The organisation is contributing real or in-kind value to the project or event
- Evidence of self-help, proven past performance and affiliations with accredited State and Federal bodies is demonstrated
- Funds are available within the allocations provided for in the budget for that year.

7. Categories for Grants and Assistance

There are eleven categories under which funding and assistance can be sort. These categories have been established to ensure organisations and individuals are seeking funding from the category appropriate to their project or activity. This allows Council to provide funding and assistance to projects within budget constraints and ensures that the appropriate process is being followed.

The following categories of funding and assistance are available:

Category 1 – Major Community Grants Program

Category 2 – Minor Community Grants Program

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0602)

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Category 3 – Ambassador Support and School Dux Bursary
Category 4 – Event Assistance
Category 5 – Rate Rebates and Remissions
Category 6 – School Chaplaincies
Category 7 – Public Halls Assistance
Category 8 – Anzac Day Remembrance
Category 9 – Community Environment Grant
Category 10 – Community Sporting Complex

Council has adopted the process outlined in this procedure and applications for funding and assistance will only go to Council meetings for a decision by exception.

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Category 1 – Major Community Grants Program

Description

Non-recurrent grants of between \$1,000 and \$4,000 will be made available to not-for-profit community organisations to undertake projects, activities or events which benefit the wider community, depending upon availability of funds and the merit of projects, activities or events.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Rounds

Two rounds of equal funding will be made available during each financial year at six monthly intervals in February and September.

Eligibility for Community Grants Program

Who can apply for Council Community Grant?

Not-for-profit community organisations that:

- Operate within the Lockyer Valley local government area or can demonstrate the projects, activities or events will benefit residents of the Lockyer Valley local government area
- Have appropriate insurance and adhere to sound workplace health and safety practices
- Can demonstrate viability
- Have no debt to council, or have entered into scheduled payment arrangements with council which are being met
- Have met acquittal conditions for previous council grants.

If a community organisation is not a legal not-for-profit entity or recognised by the Australian Taxation Office as a not-for-profit type, the application must be auspice and administered by such a group.

Applicants may submit only one grant application per round.

Who cannot apply

Applications cannot be made by:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations, where the application is for the organisation's core business
- Businesses
- Schools

Projects or activities eligible for funding

To be eligible for funding, Council will assess applications based on their ability to:

- Need for the project/activity
- Evidence the organisation is working towards or maintaining self-sufficiency
- Benefit to the people of the Lockyer Valley local government area
- Evidence of consultation and community partnerships
- Capacity of the applicant to successfully complete the project
- Balanced, realistic and complete project budget
- Level of funding contributed by the applicant and/or others towards the project

Group: Community & Regional Prosperity
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- Be “shovel ready.”

Submitting an application does not guarantee that an organisation will be successful in receiving funding.

Projects not eligible for funding

- Ongoing operational or recurrent costs including but not limited to salaries, rent, fuel
- Activities that have already begun prior to submitting a grant application
- The core business of educational, religious or medical organisations
- Prize money, prizes or trophies
- Development of privately-owned facilities
- Payment of debt
- Political activities
- Projects run solely for commercial profit
- Items included in another council grant application
- Projects run solely for fundraising purposes, without broader community benefit
- Projects/events seeking reimbursement for already spent funds.

Community Events

If you require funding to assist in running a community event, please read the following:

- Projects/Events support sustainable community and regional events and celebrations that reflect cultural values, diversity and the lifestyle of our community
- Must be scheduled to take place after notification of funding outcomes. Applicants must discuss their project with the Grants Officer prior to applying.

Ineligible items for events

The following are not eligible for funding:

- Celebration or competition activities and events where attendance is limited to individual organisations or their members
- Judging or adjudication fees
- Uniforms
- Purchase of catering, hospitality, food and beverages
- Purchase of merchandise, trophies and prizes
- Insurance costs
- Costs related to your event that are incurred from Council
- Administration fees.

Lower priority

Lower priority is given to:

- Applicants who have been funded within the previous 12 months
- Projects or events that have previously received Council funding
- Groups who are seeking to have funds reimbursed for a project or event already started or completed

Group: Community & Regional Prosperity
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Assessment

Applications will be short listed and referred to the Community Grants Review Committee for assessment. Recommendations will be made in accordance with funding priorities determined by Council each year and based on the applications ability to meet the assessment criteria.

Successful applicants are advised in writing of the conditions of funding and details for receiving the grant payment. Unsuccessful applicants are invited to resubmit an application to a future funding round.

Acquittal

Grant recipients are to complete a Grant Acquittal Form and where applicable provide copies of promotional materials and/or other supporting information to show how Council's grant was acknowledged. The Grant Acquittal Form and supporting material must be submitted to Council within two months of the completion of the project, activity or event by the date detailed in the funding timelines (whichever is sooner). Until all existing grants are acquitted, the organisation is not eligible to apply for an additional grant funding from Council.

Funding Conditions

Grants will be provided based on the following conditions:

- Grant funding is spent within twelve (12) months from receiving a successful letter, otherwise funding may be forfeited, and needed to be returned
- Grants provided are to be expended on items as described in the application form and budget and not for any other purpose
- Applicants provide all required information on the grant application.
- Grants are awarded based on budgetary allocations
- The organisation will meet all reporting requirements
- Council will not accept any applications that are submitted after the closing date.
- The organisation will provide evidence of Council acknowledgement, e.g. Branding, signage etc. when acquitting the grant
- Within two months of the completion of the project, funded organisations must provide a completed Grant Acquittal Form and supporting material to Council
- Following a successful application, grant recipients will not be eligible for further funding under the same Category during the same financial year.
- If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the agreed conditions, Council must be notified immediately. In such circumstances, Council may require funds to be repaid.

Council has the right to award funding above or below the amounts requested within the application.

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Unit: Community Activation
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Category 2 – Minor Community Grants Program

Description

Financial contributions of up to \$1,000 will be made to organisations and individuals seeking support for projects or activities which contribute to the Lockyer Valley community.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Application

Applications will be accepted throughout the financial year for funding under this category. Requests must be in writing setting out details of the request and its purpose.

Criteria

Council will consider requests for financial assistance to individuals as well as local cultural, education, health, sport, welfare and other bodies where the applicants demonstrate community need outside the scope of the Category 1 funding. Each case will be considered on its merit without precedent and in line with the following criteria:

- The need for the project/activity is linked to a community purpose
- The benefit of the project/activity to the people of the Lockyer Valley region
- The individual resides in the Lockyer Valley region or has a strong connection to the region
- The community group or not-for-profit organisation has significant local membership
- The project or event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region
- The project or event is not eligible for funding under another funding category
- Applicants have no outstanding debt with Council (including rates)
- The community group or not-for-profit organisation have met acquittal conditions for previous council grants where applicable
- Amount of funding and in-kind assistance previously provided by Council

The following are ineligible organisation types for this category of funding:

- Political groups

Assessment

Allocations will be assessed by the Community Grants Review Committee in accordance with criteria outlined above.

Acquittal

An acquittal is not required for this category of funding.

Funding Conditions

Funds will be provided based on the following conditions:

- Funds provided are to be expended on items as described in the application and not for any other purpose
- Funding is awarded based on budgetary allocations per financial year
- Following the receipt of funds, organisations and individuals may not be eligible for further funding under this category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Group: Community & Regional Prosperity
Unit: Community Activation
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- If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the agreed conditions, Council must be notified immediately. In such circumstances, Council may require funds to be repaid.

Group: Community & Regional Prosperity
Unit: Community Activation
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Category 3 – Ambassador Support and School Dux Bursary

Description

One-off financial contributions per financial year may be made by Council to individuals who excel in sporting, academic and cultural pursuits. Council may provide assistance to individuals to partially offset the cost of representing their club, organisation or school and provide an incentive for continued success.

The following funding will be available to individuals representing their organisation, club or school:

State Event	\$100
National Event (held in Queensland)	\$150
National Event (held interstate)	\$200
International Event (held in Queensland)	\$200
International Event (held interstate)	\$250
International Event (held overseas)	\$500
Laidley State High School Dux (Clarice Ferrari Bursary)	\$1,000
Lockyer District High School Dux (Lockyer Valley Regional Council Bursary)	\$1,000
Faith Lutheran College Dux (Lockyer Valley Regional Council Bursary)	\$1,000

Level of Funding

The quantum of funding available each financial year for applications under this category will be determined each year through the budget process.

Funding Application

Applications must be made in writing using the Ambassador Application Form by the person's group or club, or by the individual, prior to attending the representative event and:

- Be signed by an official of the person's club, association or school; and
- Include verification by the controlling body of the selection e.g. a copy of the letter or document of selection.

Dux Bursaries will be provided to the relevant school prior to the annual award ceremony upon receipt of a letter from the school requesting the funds.

Criteria

To be eligible for consideration for ambassador support funding, the person must be -

- A resident of the Lockyer Valley Regional Council area
- Selected as: -
 - An Australian representative participating in an international event; or
 - A Queensland representative participating in a national event; or
 - A Queensland representative participating in a state event
- Affiliated with a club or association, or school, and the representative honours must be a result of such affiliation.

Assessment

Applications received under this Category will be assessed in accordance with the criteria by a Council officer.

Group: Community & Regional Prosperity
Unit: Community Activation
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Acquittal

No acquittal requirements exist under this Category. Schools are required to write to Council to provide details of the Dux recipient and to invite a Council representative to present the dux recipient with the funds.

Funding Conditions

Funds will be provided based on the following conditions:

- Funding is awarded based on budgetary allocations
- A Council representative must be invited to present the recipient with the funds
- Following the receipt of funds, individuals will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council
- If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the agreed conditions, Council must be notified immediately. In such circumstances, Council may require funds to be repaid.

Group: Community & Regional Prosperity
Unit: Community Activation
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Category 4 – Event Assistance

Description

Contributions may be made to organisations seeking support (in-kind or cash) for events being held in the Lockyer Valley Regional Council area, by an organisation based in the Lockyer Valley region.

Level of Funding

Funding levels will be determined each year through the budget process. Commitment of support to community events is made up of cash and in-kind contributions.

Criteria

Council will accept requests for in-kind event assistance on a case-by-case basis in accordance with the following criteria:

- The event is held in the Lockyer Valley region area
- The community or not-for-profit organisation holding the event has significant local membership
- The event will deliver tangible benefits of an economic, social or environmental nature to residents of the Lockyer Valley region and where possible, encourage tourism to the region
- Evidence of a Temporary Entertainment Permit application submission which includes
 - a) Event Management Plan
 - b) Public Liability Insurance
 - c) Traffic Guidance Scheme if applicable.

Assessment

Allocations will be assessed by Council officers in accordance with the above criteria and will ensure that access to this assistance is fair and equitable.

Acknowledgement of Support

Organisations who receive funding under this Category are required to acknowledge the support of Council for the event through:

- a) Installation of signage supplied by Council - Proudly Supported by Lockyer Valley Regional Council
- b) Provide opportunity for a Council representative to speak if appropriate
- c) Inclusion of Council's logo on printed promotional material, television commercials or mentions in radio advertising.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described in the application letter/form and not for any other purpose.
- Applicants are to provide details of previous funding and assistance received from Council
- Funding is awarded based on budgetary allocations
- The organisation is required to acknowledge the support of Council for the event.

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Group: Community & Regional Prosperity
 Unit: Community Activation
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Category 5 – Rate Rebates and Remissions

Description

This funding aims to help pensioner property owners to remain in their own homes by reducing the impact of rates and charges. Non-profit, community, sporting and cultural groups may also be eligible for exemption from rates and charges levied by Council.

Level of Funding

Funding levels will be determined each year through the budget process.

Funding Rounds

Application for Rate Remission must be made to Council in writing for assessment and resolution. Pensioners must apply yearly to receive the rebate. A multi-year application (4-year Council term) is available for community groups.

Criteria

Pensioner Rate Subsidy Scheme:

To be eligible under the Queensland Government Pensioner Rate Subsidy Scheme, the applicant must be an approved pensioner who:

- Is and remains an eligible holder of a:
 - Queensland 'Pensioner Concession Card' issued by Centrelink, on behalf of the Department of Family and Community Services, or the Department of Veterans' Affairs, or
 - Queensland 'Repatriation Health Card - For All Conditions' (Gold Card) issued by the Department of Veterans' Affairs; and
- Is the owner or life tenant (either solely or jointly) of the property which is located in Queensland and which is his/her principal place of residence; and
- Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges as defined herein, which are levied in respect of the said property by the Lockyer Valley Regional Council.

Criteria for Community Group Rate Remissions

Non-profit, community, sporting and cultural groups may be eligible for rate exemption under the Local Government Act 2009.

Council may consider an application for remissions of rates in the following circumstances:

- The organisation is a non-profit community-based organisation
- The applicant organisation must be the owner or lessee of the land and be able to demonstrate that they are required to pay the rates levied
- The land or any part of the land must not be rented or leased to a third party on a commercial basis.
- A liquor licence (allowing trading on more than 3 days per week) must not be held by the organisation or any affiliate relating to the property subject to the application.
- Where general rates do not apply to a property by virtue of a condition contained in a lease of a reserve from Council no further relief will be available.

Council will not approve requests for financial contributions to reimburse rates payments, charges or development application fees unless hardship under the *Local Government Act 2009* can be demonstrated.

Assessment

The Chief Financial Officer will assess all applications in accordance with the criteria.

Group: Community & Regional Prosperity
Unit: Community Activation
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Acquittal

No acquittal requirements apply to this Category of assistance.

Funding Conditions

Funding is based on budgetary allocations.

Group: Community & Regional Prosperity
Unit: Community Activation
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Category 6 – School Chaplaincies

Description

Funding for Chaplaincies is provided to three schools in the Lockyer Valley as listed below to assist this program to deliver positive social outcomes for high school students in the Lockyer Valley.

Level of Funding

Funding levels for this program are:

Gatton State School	\$2,500
Lockyer District High School	\$2,500
Laidley State High School	\$5,000
(which also services the small Schools in the area)	

Funding Rounds

These payments are made at the beginning of each financial year.

Criteria

Schools that provide a chaplaincy program which delivers positive social outcomes for high school students in the Lockyer Valley.

Assessment

Inclusion of additional schools will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for this category.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described under this Category and not for any other purpose
- Funding is awarded based on budgetary allocations.

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

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Category 7 – Public Halls Assistance

Description

Council will make provision for a single annual payment to Public Hall Committees and School of Arts Committees to assist with the maintenance and ongoing costs associated with running a public hall including the provision of public liability insurance.

Level of Funding

Funding levels will be determined each year through Council's annual budget process.

List of eligible Public Halls:

1. Forest Hill School of Arts
2. Blenheim
3. Mulgowie
4. Glenore Grove
5. Lockyer Waters
6. Ma Ma Creek
7. Fordsdale
8. Murphy's Creek
9. Junction View
10. Stockyard Creek
11. Postmans Ridge
12. Gatton Senior Citizens Centre
13. Ingoldsby Recreation Group
14. Steve Jones Community Centre

Funding Rounds

Payments to halls will be made in January each year.

Criteria

To be eligible, the public hall must:

- Be on the approved list of public halls (refer to list above)
- Not be Council controlled
- Be made available to Council for public functions and to members of the public
- Not have direct access to funds generated from licensed premises or gaming machines.

Assessment

Inclusion of additional facilities will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for these specific allocations. However, Hall Committees are required to submit a copy of their Annual Financial Statements to Council each year prior to receiving the next year's allocation.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose of the Category and not for any other purpose.

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Unit: Community Activation
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- Funding is awarded based on budgetary allocations
- A copy of the Annual Financial Statements of the Hall Committee is submitted to Council each year

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Group: Community & Regional Prosperity
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Category 8 – Anzac Day Remembrance

Description

Council will provide financial assistance to the specified organisations to assist with the cost of catering at events/functions/ceremonies which recognise Anzac Day and are held on 25th April.

Level of Funding

Funding levels will be determined each year through the budget process. The current allocation is:

- | | |
|--------------------------------------|---------|
| • Gatton RSL | \$2,500 |
| • Laidley RSL | \$2,500 |
| • Helidon RSL | \$1,000 |
| • Withcott Progress Association | \$ 400 |
| • Grantham/Ma Ma Creek RSL | \$ 400 |
| • Murphys Creek Progress Association | \$ 400 |

Events/functions/ceremonies supported under this category will be provided with funding on a recurring basis. The above payments are a contribution towards the cost of catering provided at the event. Additional costs incurred by organisations in running their ANZAC Day event which are above the Council cash allocation outlined in this procedure will not be met by Council.

Council will continue to provide in-kind assistance for ANZAC Day events outside the funding provided under this category.

Funding Round

Payments under this category will be paid in February each year.

Criteria

Funding may be provided to organisations that:

- Conduct events/functions/ceremonies which recognise Anzac Day;
- Are in the Lockyer Valley Regional Council area; and
- Hold events on 25th April.

Assessment

Inclusion of events/functions/ceremonies will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for these allocations.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose described in this Category and not for any other purpose
- Funding is awarded based on budgetary allocations

Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

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Category 9 – Community Environment Grant

Description

The Community Environmental Grant Program is available to community groups, schools or organisations to undertake environmental projects involving the management, conservation and education about our natural environment.

Level of funding

Funding levels will be determined each financial year through Council's annual budget process. Funding amounts up to \$5,000 will be available.

Funding rounds

One round of funding will be made available each financial year during September.

Assessment criteria

Applications for funding will be evaluated and assessed against criteria as part of the competitive process. Applicants will be assessed by Council on how well the proposed project achieves the Community Environmental Grant funding objectives. The objectives for the Community Environmental Grant are:

- Protection, maintenance and restoration of the natural environment supporting native fauna and flora
- Education of the community about the importance of protecting, maintaining and restoring the natural environment
- Flora and fauna survey work which assists in protecting and or restoring the environmental values of the Lockyer Valley regional area
- Promotion and implementation of catchment management such as the restoration of waterway vegetation communities.

Submitting an application does not guarantee that a community group, school or organisation will be successful in receiving funding nor can any applicant be guaranteed to receive the full amount requested.

Assessment

Applications will be short listed and referred to a Community Grants Assessment Committee for assessment. Recommendations will be made in accordance with funding priorities determined by Council each year and based on the applicants' ability to meet the assessment criteria.

Successful applicants will be notified in writing of the conditions of funding and details for receiving the grant payment. Unsuccessful applicants are invited to resubmit an application to a future funding round.

Acquittal

Grant recipients are to complete the Grant Acquittal, which includes a final report, all financial documentation including invoices and receipts, copies of any promotional materials and any supporting information to show how Council's grant was acknowledged.

The Grant Acquittal form is to be completed by the date detailed in the Grant Fact Sheet and Application Form for that financial year.

If grant recipients fail to fully complete and lodge the Grant Acquittal by the required date it may result in a request for the return of the grant funds and will result in ineligibility for future grant rounds. Recipients are not eligible to apply for any additional grants from Council until all outstanding acquittals are submitted.

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Funding conditions

Community Environmental Grants are provided based on the following conditions:

- Grant money is to be expended as per the approved application
- Applicants complete the application form in full, including details of previous grant applications
- Community Environmental Grants are approved based on an applications' achievement of funding objectives
- That the recipient group / school / organisation meets all required reporting requirements
- That the recipient group / school / organisation provides evidence of the acknowledgement of Council's contribution to the project e.g. through branding, signage
- The Final Report and Grant Acquittal form is to be completed by the date detailed in the Community Environmental Grant Fact Sheet and Application Form
- If the recipient group / school / organisation is unable to expend the funds for the approved purpose or is unable to comply with the agreed conditions, Council is to be notified immediately. In such circumstances Council will require that the funds are repaid.

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Category 10 – Community Sporting Complex Category

Description

Financial contributions will be made to organisations to assist in the maintenance and upkeep of approved sporting complexes which contribute to the Lockyer Valley community.

Level of Funding

Funding levels will be determined each year through the budget process.

List of eligible sporting complexes:

1. Bichel Oval
2. Cahill Park
3. Ropehill Sporting Complex
4. Gatton Soccer Club
5. Withcott Soccer Club.

Funding Application

Payments under this Category will be paid in September each year.

Criteria

To be approved, the sporting complex must:

- Be on the approved list of sporting complexes (refer to list above)
- Be Council owned
- Not be Council managed.

Assessment

Inclusion of additional facilities will be at the discretion of Council and will be considered on a case by case basis in accordance with the criteria.

Acquittal

There are no acquittal requirements for these allocations. However, sporting management Committees who receive funding under this category are required to submit a copy of their Annual Financial Statements to Council each year prior to receiving the next year's allocation.

Funding Conditions

Funds will be provided based on the following conditions:

- Assistance provided is to be used for the purpose of the Category and not for any other purpose
- Funding is awarded based on budgetary allocations
- A copy of the Annual Financial Statements of the management committee is submitted to Council each year.
- Following the receipt of assistance, organisations will not be eligible for further funding under the same Category during the funding period but may be eligible to apply for other grants and funding offered by Council.

Assessment

Allocations will be assessed by Council officers in accordance with the above criteria and will ensure that access to this assistance is fair and equitable.

Group: Community & Regional Prosperity
 Unit: Community Activation
 Approved: Ordinary Meeting (Resolution Number 20-24/0602)

Date Approved: 20/07/2022
 ECM: 3902656

Effective Date: 20/07/2022
 Version: 3.0 Last Modified 20/07/2022
 Review Date: 30/09/2023
 Superseded/Revoked: NA

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8. New Application Details

All requests to Council for grants or assistance are to be made on the appropriate application form or in writing and contain the following information unless otherwise stated under that category:

- Amount of assistance sought
- Total cost of the event or project for which the assistance is sought
- Purpose of the event or project
- Benefit of the event or project to the Lockyer Valley community
- Details of the value of the cash or in-kind contribution being invested into the event or project by the organisation or individual
- Details of any other funding sources
- Details of all previous assistance provided by Council to the individual or /organisation in the past 12 months
- Incorporation Status (It is not mandatory to be incorporated to receive assistance)
- For all organisations: A copy of their Financial Statements for the previous financial year.

9. Funding Conditions

All funding and assistance received may only be used for the approved purpose and in accordance with the agreed terms and conditions. If the recipient is unable to apply the funds for the agreed purpose or is unable to comply with the agreed conditions, Council must be notified immediately. In such circumstances, Council may require funds to be repaid.

Where appropriate, recipients of funding and assistance must submit a completed acquittal report within 2 months of the event or finalisation of the project confirming that the assistance has been used for the purpose intended.

The acquittal report must be signed by two authorised office bearers from the recipient organisation.

10. Appeals

All appeals will be treated in accordance with Council's Complaints Management Policy.

11. Acknowledgement of Assistance

Recipients of Council grants and assistance is required to acknowledge the Lockyer Valley Regional Council as a project sponsor. Acknowledgment is required:

- In any relevant publicity
- On the organisation's website
- At appropriate functions
- In relevant documents such as newsletters and annual reports.

The Lockyer Valley Regional Council logo and appropriate signage is to be included on any relevant documentation in accordance with specified grant conditions.

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0602)

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Where Council provides a significant contribution to a project, the Mayor, Councillor Portfolio holder or a Council representative should be invited to attend relevant ceremonies or promotional activities.

12. Conflict of Interest

If a Councillor or officer assessing applications for funding made under the categories outlined in this procedure, is connected to an organisation or group or, is a member of an organisation or group, they must declare a conflict of interest and remove themselves from any discussion or voting surrounding that organisation's application.

13. Delegation

Council may delegate authority to the Chief Executive Officer, Councillor Portfolio holder or a specified committee to decide on the allocation of funds in accordance with this procedure.

14. Related Documents

Community Grants and Assistance Policy

Group: Community & Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0602)

Date Approved: 20/07/2022
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10.5 Operational Plan 2021-2022 Fourth Quarter Performance Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide a summary of Council's performance against the Operational Plan 2021-2022 for the period 1 April 2022 to 30 June 2022 (fourth and final quarter).

Officer's Recommendation:

THAT Council receive and note the fourth quarter performance update on the Operational Plan 2021-2022 for the period 1 April 2022 to 30 June 2022, as attached to this report.

Executive Summary

Council adopted its Operational Plan 2021-2022 with its Annual Budget on 21 July 2021. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least quarterly. The Operational Plan captures Council's key deliverables in 2021-2022 against the outcomes and commitments of the Corporate Plan 2017-2022.

A detailed assessment on the performance of the Operational Plan 2021-2022 will be included in the Annual Report 2021-2022.

Proposal

This report presents the fourth and final quarter performance report on the Operational Plan 2021-2022, which is the period of 1 April 2022 to 30 June 2022. Performance is reported on the achievement of the deliverable against the identified milestones for timing and budget and the detailed performance information is included in the attached document to this report.

Impact to the achievement of the scheduled milestones of the Plan's deliverables has occurred as a result of COVID-19 and wet weather events that happened during this financial year and progress reporting has been captured to reflect these impacts

A summary of this performance is outlined in the table below:

	Lockyer Community	Lockyer Bus, Farm & Live	Lockyer Nature	Lockyer Planned	Lockyer Leadership & Council
Total action items for 2021-2022	6	5	7	10	17
Achievement of deliverables in line with identified Milestone					
Milestone Target Achieved – Project Completed	4	5	5	6	10
Project Completed – outside of identified Milestone Target	1	0	0	0	1
Milestone Target Not Achieved	1	0	2	4	6
Achievement of deliverables in line with Budget allocation					
Project Completed within Allocated Budget	3	5	5	5	11

Budget within Allocation/On Track	2	0	2	2	4
Budget Underspent	1	0	0	3	2
Budget Outside Allocation/Overspent	0	0	0	0	0

The Operational Plan 2021-2022 is the final annual plan developed to achieve the outcomes and commitments of the 2017-2022 Corporate Plan. As such reporting is only presented on the Corporate Plan Outcomes where a deliverable has been identified to be achieved in the 2021-2022 financial year.

Previous Council Resolutions

Special Meeting 21 July 2021 (20-24/0356)

That Council adopt the Operational Plan 2021-2022, as attached to these minutes.

Ordinary Meeting 20 April 2022 (20-24/0547)

THAT Council receive and note the third quarter performance update on the Operational Plan 2021-2022 for the period 1 January 2022 to 31 March 2022, as attached to these minutes.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council 5.7- Compliant with relevant legislation.

Finance and Resource

The financial allocations in the 2021-2022 Budget reflect the deliverables in the Operational Plan. Detailed achievement of each deliverable in line with budget allocation is included in the attached performance report.

Legislation and Policy

Section 174(3) of the *Local Government Regulation 2012* requires a progress report on the Operational Plan to be presented at Council meetings.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Portfolio Councillor Consultation

The draft fourth quarter performance update on the Operational Plan 2021-2022 was discussed with Cr Wilson as part of the August Portfolio Councillor Update.

Internal Consultation

Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

Community Engagement

The fourth and final quarterly performance update will be published on Council's website for information purposes.

Attachments

1 [Fourth Quarter Performance Report](#) 16 Pages

Lockyer Community: Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place for all. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

1.1.1 A Community with fair and reasonable access to services

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2012-2022	Final Completion Date	Responsibility	Progress Indicators		First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
						Milestone Target Status	Budget Status				
1.1.1	Substantiate a review of identified services provided by the Council to the community, including the financial sustainability of providing the service	Review of identified services completed and recommendations provided to Council	50% of the project completed	30-Jun-23	Chief Executive Officer	On Track	On Track	A Terms of Reference has been developed for an Efficiency Review Committee (ERC) to oversee a review of the Council's services and to recommend options. The review will be responsible for reviewing service levels and it is recommended that the senior Group leaders by reviewing the following services: Children's Services, VC, Adult for Welfare, Pave and Open Space, Leisure, and Open Space.	The Business Improvement Group has completed and approved the investigation has been completed and approved. The Business Improvement Group has begun and work on services such as: Pave and Open Space, Leisure, and Open Space. The work will consist of document collection, review of processes and procedures, analysis and improvement ideas and procedures. Policies and improvement ideas and procedures will be agreed post completion of field work.	The Business Improvement Group is continuing with the investigation. The Business Improvement Group has completed and approved the investigation has been completed and approved. The Business Improvement Group has begun and work on services such as: Pave and Open Space, Leisure, and Open Space. The work will consist of document collection, review of processes and procedures, analysis and improvement ideas and procedures. Policies and improvement ideas and procedures will be agreed post completion of field work.	The Business Improvement Group continues field work on the investigation. The Business Improvement Group has completed and approved the investigation has been completed and approved. The Business Improvement Group has begun and work on services such as: Pave and Open Space, Leisure, and Open Space. The work will consist of document collection, review of processes and procedures, analysis and improvement ideas and procedures. Policies and improvement ideas and procedures will be agreed post completion of field work.

1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

[illegible]

1.5 Events and activities that bring together and support greater connectivity in the community

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for Completion 2021/2022	Final Completion Date	Responsibility	Progress Indicators	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments	
1.5.1	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Community Activation Strategy	Yearly action plan identifying projects and initiatives to be completed within the financial year.	100% of the project completed	30-Sep-21	Chief Executive Officer	<div>Milestones Target achieved - Project completed</div> <div>Budget</div>	The Community Development and Engagement Strategy was presented to Council at a Committee Workshop held on Tuesday, 28 September 2021. On 6 October 2021 Council Mandated: Any Action Plan detailing how the team will deliver on the Strategic Priorities of the Action Plan will be provided by December 2021.	The Community Development and Engagement Strategy was presented to Council at a Committee Workshop held on Tuesday, 28 September 2021. On 6 October 2021 Council Mandated: Any Action Plan detailing how the team will deliver on the Strategic Priorities of the Action Plan will be provided by December 2021.	Operational Plan Deliverable completed in second quarter. The Community Development and Engagement Strategy 2021-2026.	Action Plan flowing from the Strategy has been developed and implemented. The Community Development and Engagement Strategy 2021-2026.

Lockyer Business:
Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

Lockyer Farming:
As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations .

Lockyer Livelihood:
We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
						Milestone Target Status	Budget Status				
2.1.1	Advocate for business opportunities and economic evidence for the region from the inland rail project and limit the adverse impacts of the project on the region. The Coordinator General will make a submission to the Coordinator General on the Gateway to Heldon Environment Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	Environmental Impact Statement (EIS) responses are provided to the Co-ordinator General. Employment opportunities and community connected infrastructure in the region are improved and connected infrastructure in the region.	100% of the budget is completed.	30-Jun-22	Chief Executive Officer	On Track	On Track	The Gateway to Heldon (G2H) Environmental Impact Statement (EIS) is being reviewed by the Coordinator General. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	Environmental Impact Statement for both the Gateway to Heldon (G2H) and the Heldon to Calvert (H2C) has been received. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	While the Environmental Impact Statement (EIS) for both the Gateway to Heldon (G2H) and the Heldon to Calvert (H2C) has been received and commented on by Council, it is likely that Australian Rail Trunk Corporation (ARTC) will require additional information from Council. It is anticipated that the Gateway to Heldon (G2H) project will go out to public notification again. Council continues to advocate for a revised alignment particularly to support options. ARTC have indicated that they are currently in the process of finalising the alignment. The Gateway to Heldon (G2H) project is currently in the process of finalising the alignment. The Gateway to Heldon (G2H) project is currently in the process of finalising the alignment.	Following Lockyer Valley Regional Council's submission of the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) to the Coordinator General, the Coordinator General has advised that the Gateway to Heldon (G2H) project will go out to public notification again. Council continues to advocate for a revised alignment particularly to support options. ARTC have indicated that they are currently in the process of finalising the alignment. The Gateway to Heldon (G2H) project is currently in the process of finalising the alignment.
2.1.2	Advocate for opportunities to build a strong, resilient and sustainable economy to improve livability in the region, including advocating for regional health services and passenger rail.	Advocacy opportunities to improve the region's livability are maximised.	100% of the budget is completed.	30-Jun-22	Chief Executive Officer	On Track	On Track	The Gateway to Heldon (G2H) Passenger Rail Technical Working Group has been established by the Coordinator General. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	Technical Working Group has been established by the Coordinator General. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	The Gateway to Heldon (G2H) Passenger Rail Technical Working Group has been established by the Coordinator General. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).	The Gateway to Heldon (G2H) Passenger Rail Technical Working Group has been established by the Coordinator General. The Coordinator General is making a submission to the Coordinator General on the Gateway to Heldon (G2H) Environmental Impact Statement (EIS) providing responses to the three proponent and the three objector submissions. The Coordinator General will make a submission to the Coordinator General on the Heldon to Calvert Environmental Impact Statement (EIS).

2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy

[illegible]

Fourth Quarter Performance Report - Operational Plan 2021-2022

Lockyer Nature									
Our natural assets are valued and protected to sustain our unique rural lifestyle.									
3.1 Lockyer Valley's natural assets are managed, maintained and protected.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target to 2021-2022	Final Completion Date	Responsibility	Progress Indicators		First Quarter Progress Comments	Second Quarter Progress Comments
						Milestone Target Status	Budget Status		
3.1.1	Develop a yearly action plan outlining projects and initiatives that deliver on the strategic priorities of the Environment Strategy.	Yearly action plan identifying projects and initiatives to be completed within the financial year.	100% of the project completed.	30 Sep 21	Community and Regional Prosperity	Milestone Target - Project Completed	Budget - under allocated	Development of the Action Plan to support the Strategic Priorities of the Environment Strategy has been completed.	Development of the Action Plan to support the Strategic Priorities of the Environment Strategy has been completed.
								Development of the Action Plan to support the Strategic Priorities of the Environment Strategy has been completed.	Development of the Action Plan to support the Strategic Priorities of the Environment Strategy has been completed.

[illegible]

3.5 Council and the community actively reduce waste, recycle and reuse more.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target for 2021-2022	Final Completion Date	Responsibility	Progress Indicators		First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
3.5.1	Implement "Food Organics Green Organics" (FOOGO) trial to reduce waste going to landfill by: -underpinning community engagement activities to promote trial -identify and allocate resources (litter and accident) to identified households in Gorton and Lady area participating in the trial -connecting the collection schedule for participating households -finalising trial and undertake evaluation -completion of a final report and present to Council	Food Organics Green Organics (FOOGO) trial completed, and key findings reported to Council	75% of the project completed	31-Oct-22	People and Business Performance	Measure Target Achieved -Target Completed	Project Completed within allocated Budget	Food Organics Green Organics (FOOGO) trial commenced. Project on track as predicted and weekly waste is provided to Council by way of update. The project is on budget	Food Organics Green Organics trial now underway and successful to date	FOOGO trial continues. First batch of soil conditioner put on Lions Park at Ladyby	This milestone for the initial Food Organics Green Organics (FOOGO) trial was completed. The trial has been evaluated and will continue (evaluation phase) Council to 30 June 2023 to allow additional data collection and a project plan for broader action to be developed.
	Schedule arrangements to determine a contract for the delivery of household waste and recycle collection services and bulk haulage of waste for the region	Contract determined and approved by Council	50% of the project completed	30-Jun-23	People and Business Performance	Milestone Target Achieved -Target Completed	Project Completed within allocated Budget	Engaged to commence market sounding in October.	Tenders should be in market mid-January 2022.	Tenders for the contract have been received and are currently under evaluation.	Tender process finalised awaiting approval from Council.
3.5.3	Increase the capacity of the Gorton Wastewater Management Facility by undertaking an expansion of the landfill.	Construction of waste cell 5 completed.	75% of the project completed	31-Oct-22	People and Business Performance	Milestone Target Achieved -Target Completed	Budget Within Allocation On Track	Engaged to commence market sounding in October.	Construction documents required till 2021 and procurement process will now commence.	Budget is outside allocation as result of the questions received being higher than anticipated and part funding received was less than anticipated. Additional funding will be requested as part of 22-23 Capital Budget program.	Contract for the construction of Cell 5 have been received and are currently being evaluated. Questions for the not yet commenced due to the funding received was less than anticipated. Part funding received was less than anticipated. Additional funding will be requested as part of 22-23 Capital Budget program.
3.5.4	Undertake a site study to determine suitable locations for a Wrens Resource Recovery Centre (RCRC) to service the eastern area of the region as well as the western area of the region as per the Regional Plan (2009).	Study completed with suitable area identified for an eastern resource recovery centre for waste	100% of the project completed	30-Jun-22	People and Business Performance	Milestone Target Achieved -Target Completed	Budget Within Allocation On Track	Garnered investigation potential options only at this stage	Disseminating information from east estate agent about possible land purchase	Wrens Management is currently in consultation with the Planning Department to investigate site options.	This milestone target for this deliverable was unable to be achieved due to the challenges faced in identifying suitable and cost effective sites for an eastern resource recovery centre for waste. Further investigation and site purchase for the eastern area of the Wrens Wastewater Recycling Plant.

3.6 Council and the community actively reduce consumption of non-renewable resources.

[illegible]

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Fourth Quarter Performance Report - Operational Plan 2021-2022

4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle.									
Reference	Operational Plan Deliverable	Performance Measurement	Milestone 2021-2022	Final Completion Date	Responsibility	Progress Indicators		First Quarter Progress Comments	
						Milestone Target Status	Budget Status	Second Quarter Progress Comments	Third Quarter Progress Comments
4.5.1	Advocate to key stakeholders to seek and secure funding for the Urban Regional Plan and Urban Utilities Master Plan to enable the strategic growth and development of the region.	Advocate opportunities to enable strategic growth and development of the region are maximised through quarterly meetings with Urban Utilities and bi-monthly meetings with the Department of State Development (DSD) Planning (DSD/P).	100% of the project completed.	30 June 22	Community and Regional Property	Milestone, Target Completed	Budget Underpant	Regular meetings are being held with both Urban Utilities and the Department of State Development (DSD/P). The purpose of these meetings are to discuss growth management issues across the region. Development Assessment staff attend the Urban Utilities meetings to ensure that they are across Urban Utilities activities and to support the pre-budgeting process with the development sector.	Regular meetings are being held with both Urban Utilities and the Department of State Development (DSD/P). The purpose of these meetings are to discuss growth management issues across the region. Development Assessment staff attend the Urban Utilities meetings to ensure that they are across Urban Utilities activities and to support the pre-budgeting process with the development sector.
								The Strategic Planning Team have met with the Department of State Development Infrastructure Planning (DSD/INF) to discuss infrastructure planning matters during Quarter 4, met with the DSD/INF team on 22 June and project team meeting to commence the preparation for the Growth Management Strategy (GMS).	The Strategic Planning Team has met with the Department of State Development Infrastructure Planning (DSD/INF) to discuss infrastructure planning matters during Quarter 4, and met with the Growth Management Planning team on 22 June to commence preparation of the scope for the Growth Management Strategy. Meeting with Urban Utilities, scheduled for 24 May 2022.

lockyer Council
A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work

Reference	Operational Plan Deliverable	Performance Measurement	Measure Target/Final Completion Date	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments	
					<div>Timeline Target Status</div> <div>Budget Status</div>					
5.1.1	Implement the risk-based plan developed to deliver the recommendations of the independent review conducted on Council's procurement function.	Procurement recommendations implemented as outlined in the risk-based plan.	100% of the project completed	30 Jun 22	Chief Executive Other	<div>Timeline Target Status</div> <div>Budget Status</div>	<p>The procurement function has been moved to within the Chief Financial Officer Group. All recommendations have been reviewed for currency, an updated plan will be presented to the Executive Director's Team and Council for consideration.</p> <p>The procurement function has commenced with Council on 1 July 2022. Recommendations have been reviewed for currency, an updated plan will be presented to the Executive Director's Team and Council for consideration.</p>	<p>Recommendations of procurement have commenced with Council on 1 July 2022. Recommendations have been reviewed for currency, an updated plan will be presented to the Executive Director's Team and Council for consideration.</p> <p>The recently approved Procurement Coordinator will have an interview to select a reviewer for the current recommendations. Due to resource challenges and large procurement requirements currently in progress this project will not be completed by 30 June 2022.</p>	<p>The recently approved Procurement Coordinator will have an interview to select a reviewer for the current recommendations. Due to resource challenges and large procurement requirements currently in progress this project will not be completed by 30 June 2022.</p> <p>The recently approved Procurement Coordinator will have an interview to select a reviewer for the current recommendations. Due to resource challenges and large procurement requirements currently in progress this project will not be completed by 30 June 2022.</p>	<p>The recently approved Procurement Coordinator will have an interview to select a reviewer for the current recommendations. Due to resource challenges and large procurement requirements currently in progress this project will not be completed by 30 June 2022.</p> <p>The recently approved Procurement Coordinator will have an interview to select a reviewer for the current recommendations. Due to resource challenges and large procurement requirements currently in progress this project will not be completed by 30 June 2022.</p>
5.1.2	Complete a revaluation of Council's land assets and undertake the disposal of any identified land.	Revaluation of land assets completed and identified land disposed of.	100% of the project completed	30 Jun 22	People and Business Performance	<div>Timeline Target Status</div> <div>Budget Status</div>	<p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p> <p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p>	<p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p> <p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p>	<p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p> <p>As of 30 June 2022, the revaluation of land assets has been completed. The results of the revaluation will be used to inform the disposal of any identified land.</p>	
5.1.3	Undertake a review of Council's Corporate Plan (to include a review of the Corporate Plan for 2022-2027).	Review of Corporate Plan completed and identified by Council.	100% of the project completed	31 Dec 21	Chief Executive Other	<div>Timeline Target Status</div> <div>Budget Status</div>	<p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	<p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	<p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review of the Corporate Plan has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	
5.1.4	Review and maintain Council's waste management and resource recovery policies by embedding disposal and segregation mechanisms which align with legislation and resource requirements.	Records segregation and disposal projects completed.	100% of the project completed	30 Jun 24	People and Business Performance	<div>Timeline Target Status</div> <div>Budget Status</div>	<p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	<p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	<p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p> <p>The review and maintenance of Council's waste management and resource recovery policies has been completed. The results of the review will be used to inform the development of the Corporate Plan for 2022-2027.</p>	

Lockyer Leadership and Council

[illegible]

5.3 Actively engage with the community to inform council decision making process.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target/ Final Completion for 2021-2022	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
5.3.1	Develop a corporate communication strategy to identify the role and Council's approach to community engagement and the strategic approach to inform council decision making process.	Strategy developed and action plan for the delivery of the strategy developed and implemented.	100% of the project completed.	Chief Executive Officer	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The corporate communication strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>A comprehensive review and development of the strategy are currently underway and are expected to be completed by the end of June 2022.</p>	<p>The communications strategy has been drafted for discussion at a Council Workshop.</p>	<p>Strategy and action plan is in development ready to create a communication plan for the new operational plan in the next financial year.</p>

5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target/ Final Completion for 2021-2022	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
5.4.1	Review and refine Council's Local Plan to ensure it is a vision for the future of the region, which is easy to understand, practical and relevant to the region.	Local Plan reviewed and refined and approved by the Council.	100% of the project completed.	Regional and Business Performance	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The Local Plan has been reviewed and refined. The review process has been completed and the Local Plan has been approved by the Council.</p>	<p>The Local Plan has been reviewed and refined. The review process has been completed and the Local Plan has been approved by the Council.</p>	<p>The Local Plan has been reviewed and refined. The review process has been completed and the Local Plan has been approved by the Council.</p>	<p>The Local Plan has been reviewed and refined. The review process has been completed and the Local Plan has been approved by the Council.</p>

5.5 Promote a values based culture that appreciates and empowers its workforce.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target/ Final Completion for 2021-2022	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
5.5.1	Develop a corporate strategy for the region, which is easy to understand, practical and relevant to the region.	Corporate strategy developed and approved by the Council.	100% of the project completed.	Regional and Business Performance	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The corporate strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The corporate strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The corporate strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The corporate strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>
5.5.2	Implement the recommendations of the regional effectiveness review.	The recommendations of the regional effectiveness review are implemented.	100% of the project completed.	Regional and Business Performance	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The recommendations of the regional effectiveness review are currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The recommendations of the regional effectiveness review are currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The recommendations of the regional effectiveness review are currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The recommendations of the regional effectiveness review are currently being implemented. The implementation will be reviewed at the end of 2021.</p>
5.5.3	Develop a workforce strategy to identify the region's workforce profile and requirements of the region.	Workforce strategy developed.	100% of the project completed.	Regional and Business Performance	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The workforce strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The workforce strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The workforce strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>	<p>The workforce strategy has been developed and is currently being implemented. The strategy will be reviewed at the end of 2021.</p>

5.6 Provide leadership and contemporary management systems that drive a coordinated and connected organisation.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target/ Final Completion for 2021-2022	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
5.6.1	Understand a network of the infrastructure group to structure with a strategic vision and delivery plan.	Network of the infrastructure group developed and implemented.	100% of the project completed.	Infrastructure	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The network of the infrastructure group has been developed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The network of the infrastructure group has been developed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The network of the infrastructure group has been developed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The network of the infrastructure group has been developed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>

5.7 Compliant with relevant legislation.

Reference	Operational Plan Deliverable	Performance Measurement	Milestone Target/ Final Completion for 2021-2022	Responsibility	Progress Indicators	First Quarter Progress Comments	Second Quarter Progress Comments	Third Quarter Progress Comments	Fourth Quarter Progress Comments
5.7.1	Ensure Council's compliance with the relevant legislation and the operational standards.	Compliance with relevant legislation and operational standards.	100% of the project completed.	Regional and Business Performance	<div> <div>Milestone Target Status</div> <div>Project Completed when achieved</div> </div>	<p>The Council's compliance with relevant legislation and operational standards has been reviewed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The Council's compliance with relevant legislation and operational standards has been reviewed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The Council's compliance with relevant legislation and operational standards has been reviewed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>	<p>The Council's compliance with relevant legislation and operational standards has been reviewed and is currently being implemented. The implementation will be reviewed at the end of 2021.</p>

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11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS**11.1 Renewal of Lease over 17 Campbell Street, Laidley****Author:** Caitlan Natalier, Coordinator Governance and Property**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to update Council on investigations into the Lessee's appetite to purchase the property at 17 Campbell Street, Laidley following consideration of the Lessee's request for a new lease at the June Council meeting.

Officer's Recommendation:

THAT in relation to the current Lessee's request for the renewal of the lease over Lot 213 CC2917 at 17 Campbell Street, Laidley and further investigation with the Lessee into their appetite to purchase the property now or in the future, Council resolve to:

- (a) note the Lessee's request that the new lease include a purchase option; and**
- (b) apply the exception in section 236(1)(b)(ii) of the *Local Government Regulation 2012* to enable a purchase option to be included in the terms of the new lease for the property that Council has previously resolved to offer to the Lessee, as the Lessee is a community organisation.**

Executive Summary

This report provides an update to Council on the outcome of investigations with the Lessee into their appetite to purchase the property from Council, now or in the future, as requested by Council when considering their lease request at the June Council meeting.

Proposal

The Lessee is Alara Qld Limited. The Lessee has leased the property at 17 Campbell Street, Laidley since 2013 to operate a disability support service for the local community. The current least term is due to expire on 14 October 2022 and the Lessee has requested a further lease term of 3 years with two 3 year options.

The Lessee's request was considered by Council at the Ordinary Council Meeting held on 15 June 2022. At that time, Council resolved to grant a new lease and requested Council officers investigate the Lessee's appetite to purchase the property now or in the future.

Further consultation has now occurred with the Lessee, who have discussed the matter at their Board meeting. The Lessee has proposed that the best way forward is to include a purchase option in the new lease so that this can be further explored moving forward.

A purchase option would allow the Lessee to exercise the option to purchase the property if they wish to do so at any time during the lease term or any option period. However, there is no obligation on them to do so. Ordinarily, a purchase option would provide for the purchase price to be determined by market valuation at the time the Lessee exercises the purchase option so that the price is reflective of market conditions at the time. The purchase price could also include the valuation costs.

Alternatively, Council could grant a first right of refusal to the Lessee. The difference here is that the Lessee would only have the option to purchase the property in the event Council takes steps to sell it. The timing is dictated by Council and Council must give the Lessee the first opportunity to purchase the property. If they decline to do so at that time, Council could then sell the property by tender or auction. If this occurs during the lease term and the lease has been registered to protect the Lessee's interest, then any sale would be subject to the lease continuing and Council would assign its interest as Lessor to the buyer.

Options

- Option 1 Offer a new lease to the Lessee that includes a purchase option
- Option 2 Offer a new lease to the Lessee that includes a first right of refusal
- Option 3 Offer a new lease that doesn't include either a purchase option or a first right of refusal

Option 1 is recommended as it allows the Lessee the flexibility to continue to lease the property, or exercise the option to purchase it, in its discretion.

Previous Council Resolutions

15 June 2022 Res 20-24/0577

That in relation to the request for the renewal of the lease over Lot 213 on CP CC2917 by the current lessee, Council resolve to:

1. Apply the Section 236(1)(c)(iii) of the *Local Government Regulation 2012* exception from tendering and offer a new lease to the current Lessee on terms satisfactory to Council; and
2. Delegate authority to the Chief Executive Officer to negotiate lease terms and do all things necessary to enter into a new lease to give effect to this resolution.

Critical Dates

The current lease term is due to expire on 14 October 2022. It is proposed that the new lease term would commence on 15 October 2022.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

5.7 Compliance with relevant legislation

Finance and Resource

In the event the purchase option is exercised, costs will be incurred to obtain a market valuation. The lease terms can provide for these costs to be included in the purchase price.

At this time it is contemplated that Council's Governance and Property team could manage any future sale of the property without requiring the services of an external conveyancer.

Legislation and Policy

The recommendation in this report, and the previous Council resolution, meet Council's obligations under Section 236 *Local Government Regulation 2012* to enable a new lease with a purchase option to be offered to the Lessee.

Risk Management

Key Corporate Risk Code and Category: LCL1 Legal Compliance and Liability

Key Corporate Risk Descriptor: Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Consultation***Councillor Consultation***

The Group Manager People Customer & Corporate Services has informed Councillors from time to time by email of the progress of consultation with the Lessee.

External Consultation

The Lessee has been consulted, and in turn has consulted its Board members.

Attachments

There are no attachments for this report.

11.2 Application for Permanent Road Closure - Part of Road Reserve adjoining Lot 1 on SP 256663**Author:** Julie Lyons, Property Officer**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this Report is to consider an application for the permanent road closure of the road reserve adjoining Lot 1 on SP 256663.

Officer's Recommendation:

THAT with respect to the request received from Precinct Urban Planning acting on behalf of the owners of Lot 1 on SP 256663 for Council's views as road manager in relation to the proposed permanent road closure of the road reserve adjoining Lot 1 on SP 256663, Council resolve to respond to the Applicants by completing the Part C Statement in relation to an application under the *Land Act 1994* to request the Department of Resources consider the application and the following views of Council:

- (a) the road closure area is not the only legal access to the surrounding properties and it does not appear any of the surrounding properties rely on the road closure area for legal access; and**
- (b) if the application is approved, the road closure area is required to be amalgamated with Lot 1 on SP 256663.**

Executive Summary

The purpose of this Report is to consider an application for the permanent road closure of the road reserve adjoining Lot 1 on SP 256663 situated at 124 Twidales Road, Helidon Spa.

Proposal

On 6 July 2022 Council received a request from Precinct Urban Planning who are acting on the behalf of the owners of Lot 1 on SP 256663 (the Applicants) for Council to provide its views in relation to the proposed application for permanent road closure of the road reserve adjoining Lot 1 on SP 256663. This is a pre-requisite step before an application can be lodged with the Department of Resources (DR) for consideration. Council is required to complete the "Part C Statement in relation to an application under the *Land Act 1994* over State Land" with its views so that the relevant form can be submitted with the application.

The area of road to be permanently closed is shown below:

Area Approximately 3.2 Hectares



There are historical structures (encroachments) on the road reserve (as shown below) and the permanent road closure will rectify this issue.



The section of road proposed to be closed is not the only dedicated access to the surrounding properties and it does not appear any of the surrounding properties rely on this section of road for legal access.

The Applicants have advised the road reserve contains a small area of mapped koala habitat and pre-lodgement advice has been sought from the State Referral and Assessment Agency which is **Attachment 1** to this Report.

A proposed Road Closure Plan is **Attachment 2** to this Report and Aerial Plan showing the surrounding properties is **Attachment 3** to this Report.

The Recommendation in this Report will enable the Applicants to make a formal application for permanent road closure to DR for consideration. Ultimately, whether or not the application is approved is a decision that rests with DR.

DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

Options

Option 1 Council doesn't object to the Application for Permanent Road Closure.

Option 2 Council objects to the Application for Permanent Road Closure and provides reasons.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

5.2 Excellence in customer service to our community

5.7 Compliant with relevant legislation

Finance and Resource

No financial or resource implications for Council have been identified.

If the application is successful, DR will notify Council of any update to the land areas and values for rating purposes.

Legislation and Policy

If the Application is successful, the Applicants will be required to purchase the closed road area at market value from DR. The Applicants will be required to amalgamate the road closure area into their adjoining property, Lot 1 on SP 256663.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with DR's policy requirements for the assessment of such application.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance,
litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets
Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

Attachments

- 1** [↓](#) Attachment 1 2 Pages
- 2** [↓](#) Attachment 2 1 Page
- 3** [↓](#) Attachment 3 1 Page

PA6-L



SARA reference: 2203-27801 SPL
Applicant reference: **Applicant reference**

26 April 2022

Barry Rogers
C/- Precinct Urban Planning
PO Box 3038
TOOWOOMBA QLD 4350
andrew@precinctplan.com.au

Attention: Mr Andrew Bullen

Dear Mr Rogers

SARA Pre-lodgement advice - 124 Twidales Road, Helidon Spa

I refer to your pre-lodgement request received on 10 March 2022 in which you sought pre-lodgement advice from the State Assessment and Referral Agency (SARA) regarding the proposed development at the above address. This notice provides advice on aspects of the proposal that are of relevance to SARA.

SARA's understanding of the project

The project involves the closure of the road reserve adjoining the northern boundary of Lot 1 on SP256636 and amalgamating this land with Lot 1 on SP256663. The road reserve contains a small area of koala habitat but no clearing is proposed to be undertaken. Pre-lodgement advice has been sought on the South East Queensland koala provisions.

Supporting information

The advice in this letter is based on the following documentation that was submitted with the pre-lodgement request.

Drawing/report title	Prepared by	Date
Pre-lodgement advice request	Precinct Urban Planning	10 March 2022
Proposed area of road closure sketch	Precinct Urban Planning	10 March 2022

2203-27801 SPL

Pre-lodgement advice

SARA has carried out a review of the information provided and advises that there are no impacts on matters of interest to the state for this proposal. The proposed development application, if necessary, **would not require assessment by SARA** as either the assessment manager or a referral agency for the SEQ koala provisions because no interfering with koala habitat is proposed.

The area of road contains a small area of koala habitat along its boundary that is subject to the SEQ koala provisions, including the exempted development provisions. These provisions only apply when clearing is proposed to be undertaken and the clearing is 'interfering with koala habitat' as defined by the Planning Regulation 2017. As no clearing will occur, the SEQ koala provisions are not applicable.

Should the road closure occur, there is no change in the exempted development provisions as the majority of these apply to all land tenures and will continue to apply. Similarly any assessable development provisions would also still apply. The only change would be the existing exemption for a local council to clear within a road for the purpose of constructing or maintain a road would no longer apply.

This advice outlines aspects of the proposed development that are relevant from the jurisdiction of SARA. This advice is provided in good faith and is:

- based on the material and information provided to SARA
- current at the time of issue
- not applicable if the proposal is changed from that which formed the basis of this advice.

This advice does not constitute an approval or an endorsement that SARA supports the development proposal. Additional information may be required to allow SARA to properly assess the development proposal when a formal application has been lodged.

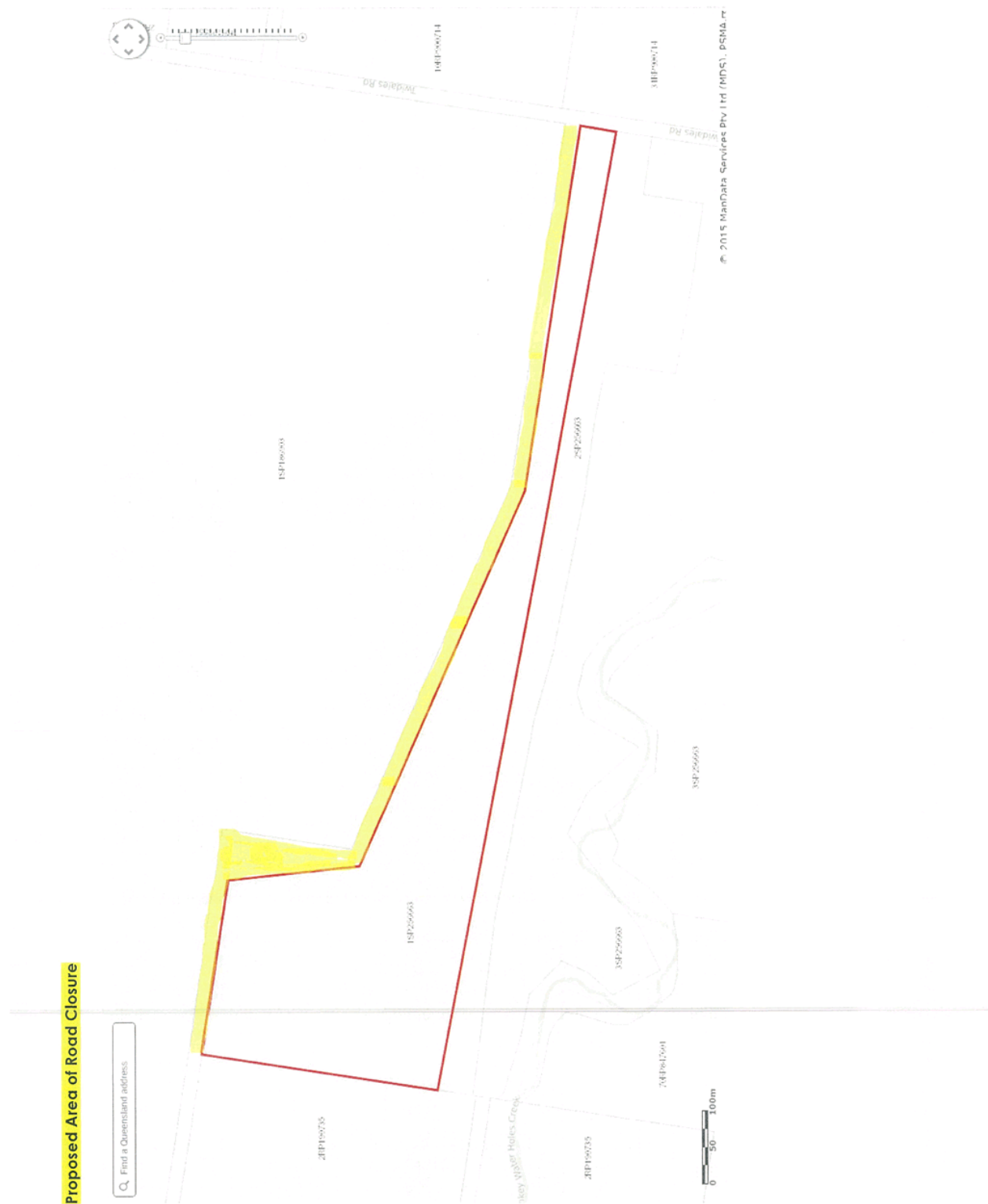
If you require further information please contact Kieran Hanna, Principal Planning Officer, on 3432 2404 or via email IpswichSARA@dsdilgp.qld.gov.au who will be pleased to assist.

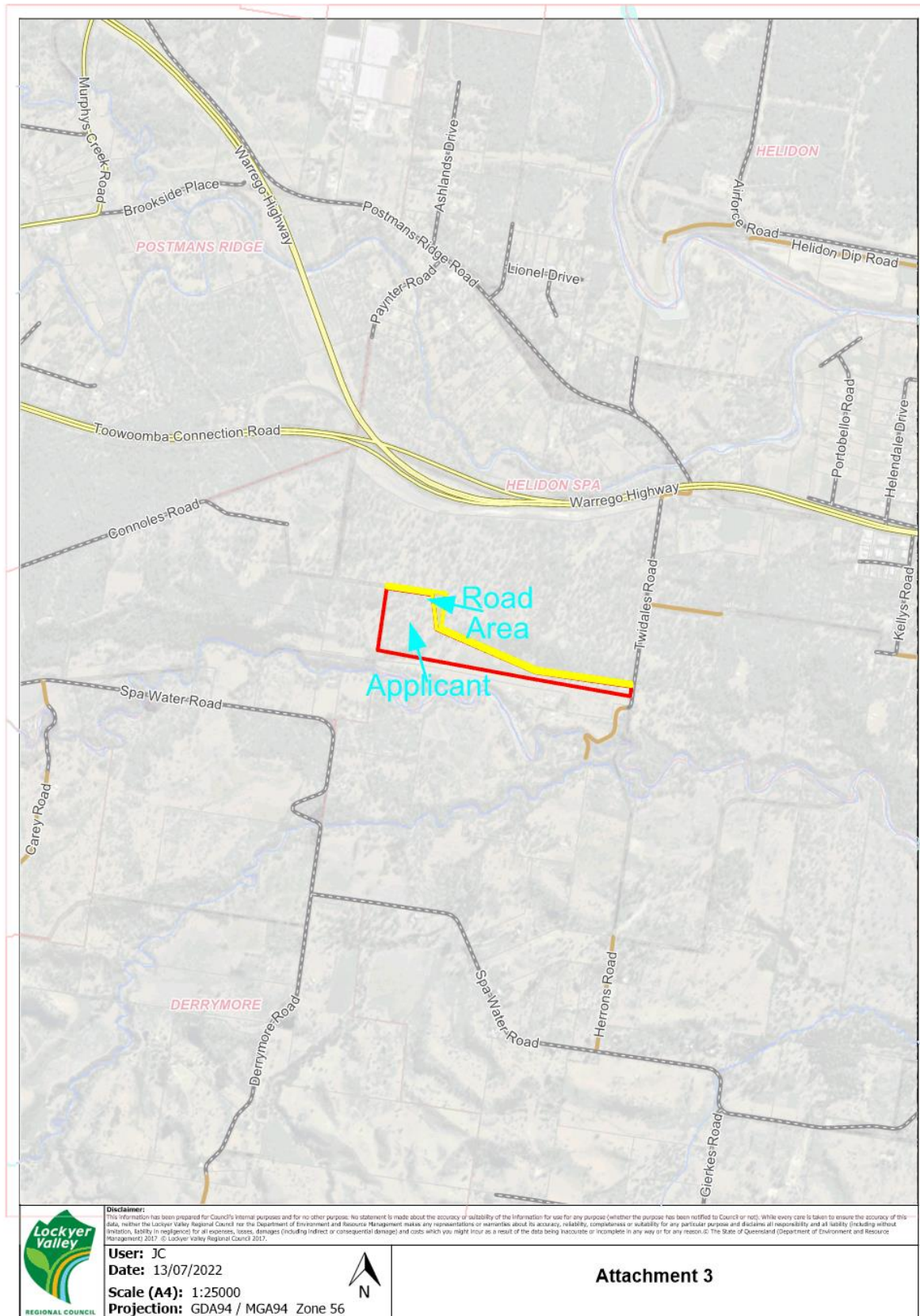
Yours sincerely



Alison Stevens
A/Manager

Development details	
Proposal:	Road closure of part of unconstructed and unnamed road adjoining Lot 1 on SP256663
Street address:	124 Twidales Road, Helidon Spa
Real property description:	Lot 1 on SP256663
SARA role:	Not applicable
Assessment Manager:	Lockyer Valley Regional Council





11.3 Lockrose Waste Facility**Author:** Christine Blanchard, Manager Waste Services**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to seek Council's endorsement to permanently close the Lockrose Waste Facility and open the Lockyer Waters Waste Facility one extra day per week.

Officer's Recommendation:**THAT Council approve:**

- 1. Lockrose Waste Facility to be closed permanently from the close of business Saturday 1 October 2022.**
- 2. Lockyer Waters Waste Facility open one extra day per week (Saturdays 9-5pm) from Saturday 8 October 2022.**
- 3. The application for a surrender of the permit to occupy and delegate authority to the CEO to do all things necessary to finalise the surrender process.**

Executive Summary

The Lockrose Waste Facility is a challenging site for many reasons, including access in wet weather, limited options for recycling, access for heavy vehicles and storage of waste. Operation of this site is at a net loss of more than \$60,000 per annum. It is proposed to close this site permanently and open the Lockyer Waters Waste Facility an extra day per week to allow residents a nearby option for waste disposal and resource recovery.

Proposal

The Lockrose Waste Facility is a small site on a road reserve. It is open 9-1pm on Thursdays and 9-5pm Saturdays. It receives, on average, 430 customers per month. Current issues with the site include:

- Lack of permanent amenities for staff, contractors, and customers. A portable toilet has been on the site for many years and complaints have been made about a lack of permanent amenities. As the site is on a road reserve it is not possible to install a permanent facility.
- Access in wet weather is not possible as access roads to the facility flood. The facility has been closed multiple times this year as access was not possible.
- Following wet weather, the site remains boggy and stockpiling waste and servicing bins is either difficult or not possible.
- The narrow entry and exit to the site make heavy vehicle access unsafe. Drivers must park on the road opposite the site and exit the vehicle to open/close gates. This practice is not safe and puts drivers at risk of accident or injury on the narrow Village Road.
- Access for heavy vehicles (vegetation grinding) is difficult and fencing, gates and drain crossings are damaged regularly when these vehicles enter/exit the site.
- There is no queuing space for traffic inside the site which leaves traffic queuing on the narrow Village Road.
- There are limited recycling options available due to restricted storage space.

- Council staff drive the backhoe from the Laidley Waste Facility to tamp the bins. This is a half day exercise and consumes valuable staff time. The backhoe also needs to have hard tyres fitted to prevent constant flat tyres from pushing up waste, but such tyres can't be fitted if the backhoe is driven on roads.
- The waste contractor advises this site, being so far from other sites, is currently taking half a day to service one bin. This time in the bulk haulage contract could be better allocated to servicing bins at the busier Laidley site.

The site currently operates at a net loss of approximately \$60,000 per annum. Revenue from the site was \$23,100 in the last financial year and expenditure was \$81,800.

Options

It is proposed to close the Lockrose Waste Facility site permanently from the close of business 1 October 2022 and remediate the site in accordance with the lease requirements. To provide for continued customer service, the Lockyer Waters Waste Facility would be opened one extra day per week (Saturdays 9-5pm).

This would still leave 80 percent of nearby residents within a 20-minute drive of a waste facility (in accordance with Council's *Waste Reduction and Recycling Plan 2019-2022*).

Previous Council Resolutions

None known.

Critical Dates

It is proposed to close the Lockrose Waste Facility permanently from the close of business on Saturday 1 October 2022. The Lockyer Waters Waste Facility will open Fridays 9-1pm, Saturdays and Sundays 9-5pm from 7 October 2022.

Strategic Implications

Corporate Plan

Lockyer Nature – reduction in waste and increase in recycle and reuse.

Finance and Resource

There will be a cost saving to Council by closing the Lockrose Waste Facility permanently. There will be costs to provide the additional day at Lockyer Waters Waste Facility and likely slightly increased servicing costs of bins at this site.

Legislation and Policy

Waste Reduction and Recycling Plan 2019-2022

Risk Management

Current risks associated with management of traffic access and queuing, staff use of a portable toilet and access in wet weather at the Lockrose Waste Facility will all be eliminated if this site is closed permanently.

Consultation

Portfolio Councillor Consultation

Discussed with Cr Cook.

Workshopped with Council on 26 July 2022.

Internal Consultation

Requested information from Council's Coordinator Governance and Property on lease requirements (2 August 2022). Advice is Council will need to apply to the Department of Resources to surrender the permit to occupy the road reserve and leave the premises in a neat and tidy condition with all improvements removed. There is no application fee for the surrender application but there will be costs to remove infrastructure from the site and the waste budget has sufficient funds for this work.

External Consultation

Council's contractor for the provision of supervision of waste facilities, Anuha, has been consulted and have the capacity to move the existing staff member from the Lockrose Waste Facility to cover the additional day at the Lockyer Waters Waste Facility.

Community Engagement

Community consultation on the future of waste sites was undertaken as part of the development of Council's Waste Reduction and Recycling Plan 2019-2022.

If permanent closure of this site is approved by Council, a communications plan will be developed to inform local residents of the closure and nearby sites available to use.

Attachments

There are no attachments for this report.

11.4 February & May 2022 Flood Recovery Plan**Author:** Madonna Gibson, Business Support Officer**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to present the February and May 2022 Flood Recovery Plan for endorsement by Council.

Officer's Recommendation:

THAT Council endorse the Lockyer Valley February and May 2022 Flood Recovery Plan, as attached to this report.

Executive Summary

As a result of the flooding events of February and May 2022, a recovery committee was formed in accordance with the Lockyer Valley Regional Council Local Disaster Management Plan. One of the tasks of this committee was to facilitate a coordinated process of supporting affected businesses, individuals and communities towards the restoration of emotional, social and physical wellbeing, including building and roads.

Proposal

In order to develop a comprehensive recovery plan for the community post flooding in February and May 2022, damage and impacts were detailed to define themes and objectives. Key tasks and objectives were documented and aligned with relevant measures of success. The resulting 'plan on a page' provides a comprehensive view of the flood events as well as a strategy to assist with the community's recovery.

A copy of the Council endorsed local plan will be provided to Queensland Reconstruction Authority (QRA) for inclusion in the State Recovery Plan.

Regular reporting against the Lockyer Valley February and May 2022 Flood Recovery Plan will be presented at each meeting of the Local Recovery Committee.

Options

1. Council endorse the Lockyer Valley February & May 2022 Flood Recovery Plan as attached.
2. Council endorse the Lockyer Valley February & May 2022 Flood Recovery Plan but with amendments.
3. Council does not endorse the Lockyer Valley February & May 2022 Flood Recovery Plan.

Strategic Implications**Corporate Plan**

The vision of the Recovery committee is in line with Council's vision for the organisation to service the community: "We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity."

Finance and Resource

Funding of works identified in the Plan will be via claimable works and projects as part of the Disaster Recovery Funding Arrangements.

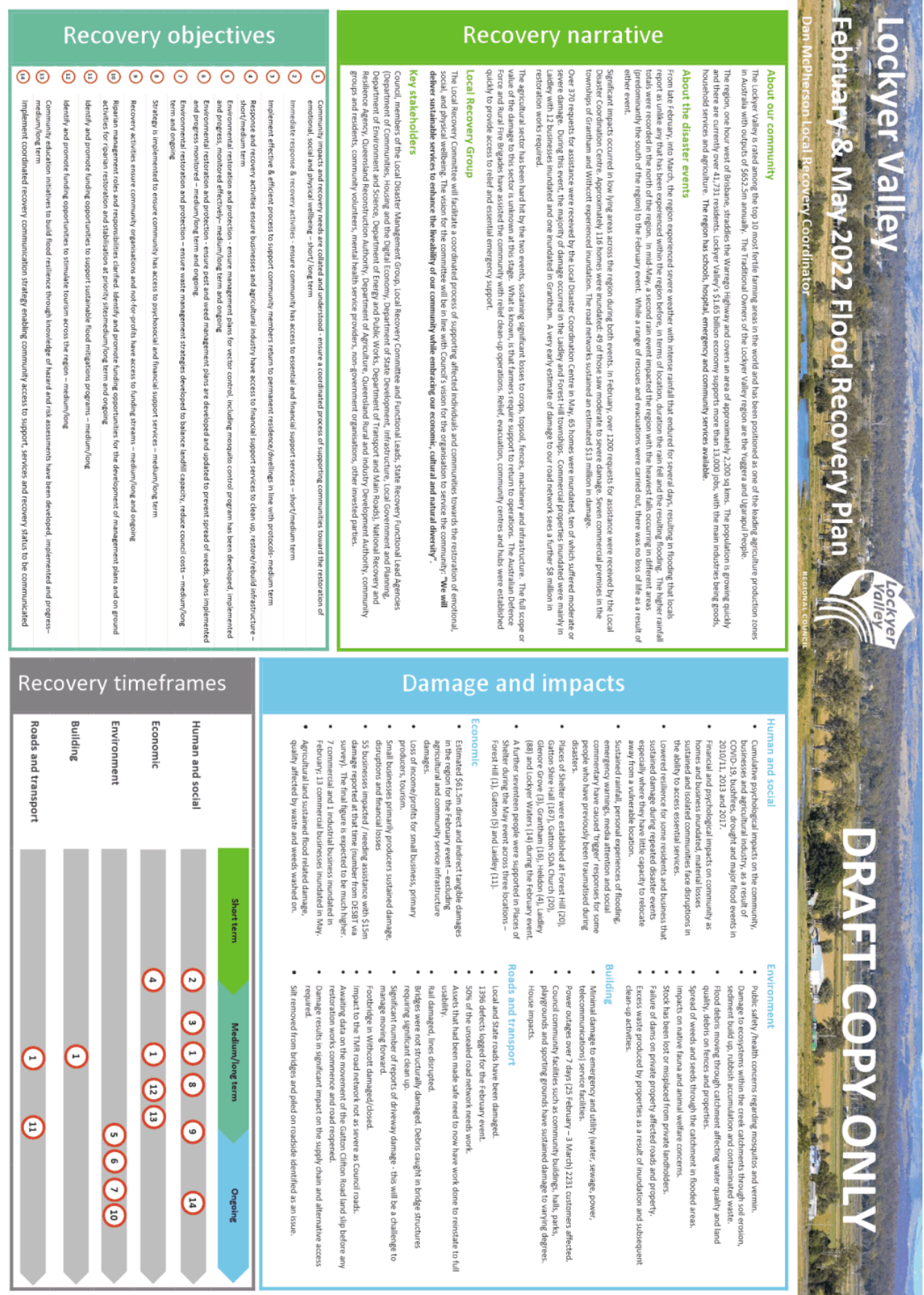
Consultation

External Consultation

The draft plan has been distributed to Local Disaster Management Group members and Functional Leads for input. The draft plan was accepted by the Local Recovery Committee Meeting dated 6 July 2022.

Attachments

- 1 [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50_img.jpg\)](#) Draft PoP Lockyer Valley Regional Council 2022 February May 2022 Flood Recovery Plan 3 Pages



Recovery tasks	
Human and social In partnership with relevant state and local agencies and service providers: <ul style="list-style-type: none">Community impacts assessments undertaken.Coordinate efforts to allow access to psychological support services.Financial support services, essential services.Community member clean up coordinated.Coordinate access to emergency or temporary accommodation.Review available financial support for recovery focused support agencies to ensure it is adequate and appropriate to meet identified needs, and is promoted to those non-profits, and/or hobby for increased resources where needed.Community education programs to create a greater understanding of natural hazards and man-made disasters.Develop a strategy and implement community led, recovery and resilience building initiatives.Address the issue of vulnerable people remaining in high-risk locations to natural disasters.Recovery plans established and reviewed as required.Communicate Recovery strategies.	Environment (cont) <ul style="list-style-type: none">Advice provided to local residents in relation to sector control on private property.Under take surveillance for pests and weeds in flood affected areas.Review and update where required, LVRIC Biosecurity management plan.Identify areas of new priority weed infestations and coordinate control response with local community.Coordinate with Biosecurity Qld and State department for fire ants.Waste management strategies reviewed and evaluated for disposal of waste and long term capacity and costs of management.Seek funding assistance to evaluate state of catchment (sediment accumulation, erosion sites, risk areas) and develop project plans for restoration and erosion protection works.Develop and evaluate management plans for catchments within impacted areas, clearly articulating roles and responsibilities and on ground actions. Liaise with QCA, Council of Mayors and State utilities departments.Investigate any issues with water storage on private properties including maintenance of farm dams and provide clarity on responsibilities. State work to contribute advice.
Economic <ul style="list-style-type: none">Liaise with state and local agencies including Department of Agriculture and Fisheries Department of Employment, Small Business and Training (DESE) and Department of Innovation and Tourism industry development and landholders to access economic impact of the event.Coordination efforts to allow access to business support services.Financial support services and mental health support (in collaboration with Human and Social) for businesses.Work with small businesses, primary producers, tourism retail and food to develop recovery strategies.Assist businesses and industry to identify information on funds, grants and loans available from government and other entities.Investigate and implement programs to encourage consumers to shop local within impacted towns and communities.Accumulated impacts to agriculture and horticulture are monitored and measured against previous benchmarks.Investigate and identify funding to increase visitation and activation of existing community events.Investigate funding and activate additional tourism promotion activities to encourage return of visitors.	Building <ul style="list-style-type: none">Under take damage assessments across impacted areas.Building inspections to be undertaken to assess safety.Repair community assets - homes, shade structures, playgrounds, community halls and sporting fields restored. Consider building back better or adopting different approaches in design/delivery.Under take insurance processes.Liaise with QCA regarding DfRA opportunities.Identify and seek funding for betterment opportunities.Seek funding for the restoration of Whitcott pedestrian bridge to allow community to services.
Environment <ul style="list-style-type: none">Under take damage assessments of riparian sites within impacted area and identify priority locations for restoration works.Identify areas within riparian environment where flood debris and waste has accumulated and source funding opportunities to facilitate the removal.Source funding to undertake LIDAA assessment of impacted waterways.Collaborate with YHA groups (Healthy Land and Water), Council of Mayors and neighbouring Councils.Dispose of flood waste created from clean up of private properties, identify/negative funding sources for removal of waste and debris from riparian areas that are located on private properties.Liaise with QCA and Healthy Land and Water to source funding and develop implementation plans.Pest control plans, including mosquitoes, developed and implemented.Liaise with other GO's.Monitoring of mosquitoes and other vectors undertaken on Council reserves.	Roads and transport <ul style="list-style-type: none">Under take damage assessments across impacted area.Under take priority inspection, repair work to reopen essential and local transport routes.Return transport infrastructure to pre-event state.Appointment of a Program Manager to manage flood works.Engage contractors to start removing silt from bridges and piled on roadsides.Liaise with TfWA to manage the removal of asphalt around Lions Park.Under take corras around reporting of damage on TfWA roads to DfC3540.Debris caught on bridges removedLiaise with QCA regarding DfRA opportunitiesIdentify and seek funding for betterment opportunities.Infrastructure is protected from damage should further events occur in the short term.Investigate and negotiate funding to quickly restore footbridge in Whitcott to highlight this is essential public infrastructure.

Measures of success	
Human and social <ul style="list-style-type: none">Community impacts are identified and understood.Coordinated efforts to ensure community members have access to psychological support services, financial support services, essential services.Community member clean ups completed and returned home.Community returned to normal routines including returning to work and children to school.Community members and support agencies report good awareness of and well aware of time for support services.Community has a greater understanding of natural hazards and man-made disaster that could impact them and their communities and have taken steps to build their own resilience to protect against future harm.Recovery strategies are coordinated, communicated, and understood.Holistic community led recovery and resilience building initiatives implemented and are being evaluated.	Environment (cont) <ul style="list-style-type: none">Location of riparian flood debris identified, and clean up programs developed.Pest control plans implemented on priority Council reserves.Advice provided to community through site inspection and provision of information.Management plans for pests and weeds are developed and evaluated.Responded to community calls for assistance with the development of property pest management plans and herbicide subsidy.Waste management strategies result in the best outcomes for the environment. Council retains capacity for the community for coming years and residents are not significantly impacted by costs of waste management during recovery.The roles and responsibilities for management of creeks is clearly defined, articulated and understood by members of the community.Catchment Action Plan (CAP) for Lockyer Valley is updated with identified priorities and on ground actions, using current data for LIDAA, flood modelling and risk assessment.Information pertaining to water storage on private properties provided to affected land owners.
Economic <ul style="list-style-type: none">Economic assessments have been completed, impacts have been identified and referrals were made to relevant state and local agencies.Business premises have been cleaned and business reopened.Business owners can access Business Support Services including support to alleviate stress and mental health issues.Farmers, agricultural industry and small businesses, have been able to access grants available to them without burden of overcomplicated application processes.Consumers have returned to purchasing at impacted businesses.Agricultural outputs have returned to pre-event levels.Tourism campaign has been implemented and tourist numbers returned and/or increased.Local events that bring community together and attract visitors have returned and / or expanded.	Roads and transport <ul style="list-style-type: none">Recovery plans established and road networks re-established to a higher flood/impact immunity – build back better funding incorporated into repairs.Local and state roads are open and operational after emergency works and full repairs have been completed.Damaged road furniture repaired or replaced.Road pavements, culverts and drainage repaired.Debris caught on bridges removed.Betterment projects identified, successfully funded, and delivered.Replacement of Whitcott Pedestrian bridge (Fred Thomas Bridge) successfully funded and works undertaken.
Environment <ul style="list-style-type: none">Environmental assessments have been completed, impacts to catchments identified and referrals made to relevant state and local agencies.Restoration management plans developed and informed by hydrological assessments.Catchment action plan updated.Flood waste removed from roadside areas as part of clean up activities involving private residences.	

Delivery	
The following will assist in delivery of tasks and outcomes: <ul style="list-style-type: none">Local Recovery CoordinatorRecovery Functional LeadsCoordinator Disaster Management ResilienceDisaster Management OfficerResilience Engagement OfficerCommunity Engagement and Development Officers	
	<ul style="list-style-type: none">Infrastructure TeamsEnvironmental OfficerFinance OfficersProcurement OfficersContractorsOther key stakeholders as identified





Projects	Opportunities
<div><div>Human and social</div><ul style="list-style-type: none">A well-resourced program that allows for meaningful engagement with different cultural and demographic groups across the region to ensure recovery is inclusive and appropriate to the needs of all. This program should include support for people who have experienced trauma, such as mental health professionals and recovery experts. This requires government funding for the community meetings and events.Undertake a shop local campaign to stimulate local economic activity that supports impacted businessesstimulate tourism visitation through marketing and promotional activities</div> <div><div>Economic</div><ul style="list-style-type: none">Undertake a shop local campaign to stimulate local economic activity that supports impacted businessesstimulate tourism visitation through marketing and promotional activities</div> <div><div>Environment</div><ul style="list-style-type: none">Cat D funded Flood Debris Removal project to be subcontracted to Healthy Land and Water.</div> <div><div>Building</div><ul style="list-style-type: none">Damaged Park infrastructure will be reinstated where seen appropriate under insurance claims and improvements identified where needed.Damaged building infrastructure to be repaired under insurance claims.</div> <div><div>Roads and transport</div><ul style="list-style-type: none">Damaged sealed and unsealed roads and accompanying infrastructure assets to be reconstructed.Electronic flood signage and additional flood cameras</div>	<div><div>Human and social</div><ul style="list-style-type: none">To undertake engagement for community-led resilience and preparedness discussions that aim for local communities, residents and businesses to take a more proactive approach with less reliance on government authorities before implementing prevention and preparedness strategies.Investigate and seek additional funding to expand existing or planned events and/or projects with recovery actions.</div> <div><div>Economic</div><ul style="list-style-type: none">Assistance to landowners that aren't primary producers – those that have fallen through the gaps of not being covered under household insurance and not qualifying as primary producers.</div> <div><div>Environment</div><ul style="list-style-type: none">Park infrastructure that has been damaged in multiple flooding events is being assessed in line with Council Park rationalisation strategy.Potential improvements to drainage infrastructure to be made to building facility roads to improve resilience. Facilities include the Garton Showgrounds internal roads</div> <div><div>Building</div><ul style="list-style-type: none">Belevedere opportunities within Council's road network and associated infrastructure assets to be identified for consideration to assist in flood resilience within the region.</div> <div><div>Roads and transport</div><ul style="list-style-type: none">Belevedere opportunities within Council's road network and associated infrastructure assets to be identified for consideration to assist in flood resilience within the region.</div>

12. COMMUNITY & REGIONAL PROSPERITY REPORTS**12.1 LVRC Digital Engineering Flood Mapping****Author:** Quentin Underwood, Senior Projects Engineer**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity**Purpose:**

The purpose of this report is to have Council approve the use of the Lockyer Valley Regional Council Digital Engineering Flood Mapping Set.

Officer's Recommendation:

THAT Council adopt the Lockyer Valley Regional Council Digital Engineering Flood Mapping Set, current at the date of this meeting, for the purposes of the Flood Information Portal, the Draft Lockyer Valley Planning Scheme, and all other Council business related to flood information, management, mitigation and response.

Drw No	Event	Parameter
Local mapping 2m grids		
LL-1	Laidley Local	Height
LL-2	Laidley Local	Depth
LL-3	Laidley Local	Velocity
LL-4	Laidley Local	Flood intensity (Velocity x Depth)
LL-5	Laidley Local	Hazard H1 to H6
PL-1	Plainland	Height
PL-2	Plainland	Depth
PL-3	Plainland	Velocity
PL-4	Plainland	Flood intensity (Velocity x Depth)
PL-5	Plainland	Hazard H1 to H6
Local mapping 2m grids - standardised DEM		
PL-FIP-1	Plainland	Height
Local mapping 2m grids overlay - modified for integration with the 4m combined set		
LLOL-1	Laidley Local	Height
LLOL-2	Laidley Local	Depth
LLOL-3	Laidley Local	Velocity
LLOL-4	Laidley Local	Flood intensity (Velocity x Depth)
LLOL-5	Laidley Local	Hazard H1 to H6
PLOL-1	Plainland	Height
PLOL-2	Plainland	Depth
PLOL-3	Plainland	Velocity
PLOL-4	Plainland	Flood intensity (Velocity x Depth)
PLOL-5	Plainland	Hazard H1 to H6

Local mapping 2m grids overlay - modified for integration with the 4m combined set - standardised DEM		
PLOL-FIP-1	Plainland	Height
Combined mapping grids - Flood Events		
2011-1	Historical calibration 2011 Flood	Height
2011-2	Historical calibration 2011 Flood	Depth
2011-3	Historical calibration 2011 Flood	Velocity
2011-4	Historical calibration 2011 Flood	Flood intensity (Velocity x Depth)
2011-5	Historical calibration 2011 Flood	Hazard H1 to H6
2013-1	Historical calibration 2013 Flood	Height
2013-2	Historical calibration 2013 Flood	Depth
2013-3	Historical calibration 2013 Flood	Velocity
2013-4	Historical calibration 2013 Flood	Flood intensity (Velocity x Depth)
2013-5	Historical calibration 2013 Flood	Hazard H1 to H6
2017-1	Historical calibration 2017 flood	Height
2017-2	Historical calibration 2017 flood	Depth
2017-3	Historical calibration 2017 flood	Velocity
2017-4	Historical calibration 2017 flood	Flood intensity (Velocity x Depth)
2017-5	Historical calibration 2017 flood	Hazard H1 to H6
Combined mapping 4m grids – Design events		
PMF-1	Probable Maximum Flood (PMF)	Height
PMF-2	Probable Maximum Flood (PMF)	Depth
PMF-3	Probable Maximum Flood (PMF)	Velocity
PMF-4	Probable Maximum Flood (PMF)	Flood intensity (Velocity x Depth)
PMF-5	Probable Maximum Flood (PMF)	Hazard H1 to H6
0.2AEP-1	0.2% (1 in 500) AEP	Height
0.2AEP-2	0.2% (1 in 500) AEP	Depth
0.2AEP-3	0.2% (1 in 500) AEP	Velocity
0.2AEP-4	0.2% (1 in 500) AEP	Flood intensity (Velocity x Depth)
0.2AEP-5	0.2% (1 in 500) AEP	Hazard H1 to H6
0.5AEP-1	0.5% (1 in 200) AEP	Height
0.5AEP-2	0.5% (1 in 200) AEP	Depth
0.5AEP-3	0.5% (1 in 200) AEP	Velocity
0.5AEP-4	0.5% (1 in 200) AEP	Flood intensity (Velocity x Depth)
0.5AEP-5	0.5% (1 in 200) AEP	Hazard H1 to H6
1AEPCC-1	1%AEP with Climate change	Height
1AEPCC-2	1%AEP with Climate change	Depth
1AEPCC-3	1%AEP with Climate change	Velocity
1AEPCC-4	1%AEP with Climate change	Flood intensity (Velocity x Depth)

1AEPCC-5	1%AEP with Climate change	<i>Hazard H1 to H6</i>
1AEP-1	1% (1in 100) AEP	<i>Height</i>
1AEP-2	1% (1in 100) AEP	<i>Depth</i>
1AEP-3	1% (1in 100) AEP	<i>Velocity</i>
1AEP-4	1% (1in 100) AEP	<i>Flood intensity (Velocity x Depth)</i>
1AEP-5	1% (1in 100) AEP	<i>Hazard H1 to H6</i>
2AEP-1	2% (1 in 50) AEP	<i>Height</i>
2AEP-2	2% (1 in 50) AEP	<i>Depth</i>
2AEP-3	2% (1 in 50) AEP	<i>Velocity</i>
2AEP-4	2% (1 in 50) AEP	<i>Flood intensity (Velocity x Depth)</i>
2AEP-5	2% (1 in 50) AEP	<i>Hazard H1 to H6</i>
5AEP-1	5% (1in 20) AEP	<i>Height</i>
5AEP-2	5% (1in 20) AEP	<i>Depth</i>
5AEP-3	5% (1in 20) AEP	<i>Velocity</i>
5AEP-4	5% (1in 20) AEP	<i>Flood intensity (Velocity x Depth)</i>
5AEP-5	5% (1in 20) AEP	<i>Hazard H1 to H6</i>
10AEP-1	10% (1 in10) AEP	<i>Height</i>
10AEP-2	10% (1 in10) AEP	<i>Depth</i>
10AEP-3	10% (1 in10) AEP	<i>Velocity</i>
10AEP-4	10% (1 in10) AEP	<i>Flood intensity (Velocity x Depth)</i>
10AEP-5	10% (1 in10) AEP	<i>Hazard H1 to H6</i>
18AEP-1	18% (1 in 0.2 EY) AEP	<i>Height</i>
18AEP-2	18% (1 in 0.2 EY) AEP	<i>Depth</i>
18AEP-3	18% (1 in 0.2 EY) AEP	<i>Velocity</i>
18AEP-4	18% (1 in 0.2 EY) AEP	<i>Flood intensity (Velocity x Depth)</i>
18AEP-5	18% (1 in 0.2 EY) AEP	<i>Hazard H1 to H6</i>
39AEP-1	39% (1 in 0.5 EY) AEP	<i>Height</i>
39AEP-2	39% (1 in 0.5 EY) AEP	<i>Depth</i>
39AEP-3	39% (1 in 0.5 EY) AEP	<i>Velocity</i>
39AEP-4	39% (1 in 0.5 EY) AEP	<i>Flood intensity (Velocity x Depth)</i>
39AEP-5	39% (1 in 0.5 EY) AEP	<i>Hazard H1 to H6</i>
63AEP-1	63% (1 EY) AEP.	<i>Height</i>
63AEP-2	63% (1 EY) AEP.	<i>Depth</i>
63AEP-3	63% (1 EY) AEP.	<i>Velocity</i>
63AEP-4	63% (1 EY) AEP.	<i>Flood intensity (Velocity x Depth)</i>
63AEP-5	63% (1 EY) AEP.	<i>Hazard H1 to H6</i>
Combined mapping 4m grids – standardised DEM		
2011-FIP-1	Historical calibration 2011 Flood	<i>Height</i>

PMF-FIP-1	Probable Maximum Flood (PMF)	<i>Height</i>
0.2AEP-FIP-1	0.2% (1 in 500) AEP	<i>Height</i>
0.5AEP-FIP-1	0.5% (1 in 200) AEP	<i>Height</i>
1AEPCC-FIP-1	1%AEP with Climate change	<i>Height</i>
1AEP-FIP-1	1% (1 in 100) AEP	<i>Height</i>
2AEP-FIP-1	2% (1 in 50) AEP	<i>Height</i>
5AEP-FIP-1	5% (1 in 20) AEP	<i>Height</i>
10AEP-FIP-1	10% (1 in 10) AEP	<i>Height</i>
18AEP-FIP-1	18% (1 in 0.2 EY) AEP	<i>Height</i>
39AEP-FIP-1	39% (1 in 0.5 EY) AEP	<i>Height</i>
63AEP-FIP-1	63% (1 EY) AEP.	<i>Height</i>
Mapping exceptions drawing set		
MX-01	Mapping Exceptions	
MX-02	Mapping Exceptions	
MX-03	Mapping Exceptions	

Executive Summary

Council has undertaken an extensive review and update of flood modelling resulting in new model sets and engineering mapping outputs. These outputs are in line with current engineering practice and consistent with community expectations and statutory requirements.

The approved flood mapping will be used in Council's Flood Information Portal (FIP), will inform responses to requests for flood advice, will form the flood hazard overlay mapping for the draft planning scheme, and will inform other related Council business.

For the purpose of this report – 'Engineering flood mapping' relates to the outputs from hydrologic and hydraulic investigations to generate likelihood events (%), risk compositions, probable maximum flood event levels and the defined flood event/level.

Proposal

A task of the jointly funded *Natural Disaster Resilience Program*, is to undertake an extensive review and update of existing flood modelling for the region. In undertaking this task, new model sets and engineering flood mapping outputs, considered to be in line with current engineering practice and consistent with community expectations and statutory requirements.

Council has been able to expand the extent of flood mapping over most of the urban and peri-urban areas to allow understanding of likely flood impacts in these locations. The *LVRC Digital Engineering Flood Maps* consist of several digital flood map sets for various flood events that provide a grid for each engineering parameter for that event – refer to **Table 1**. The model and associated mapping has been created by combining related outputs of the various model sets that cover the Council area.

Table 1

Flood Events¹	Mapped Engineering parameters²
Combined mapping grids - Historical calibration 2011, 2013 and 2017 flood events	Height, Depth, Velocity, Flood intensity (Velocity x Depth), Hazard H1 to H6

Combined mapping grids – Design events – PMF, 0.2% (1 in 500) AEP, 0.5% (1 in 200) AEP, 1%AEP with Climate change, 1% (1in 100) AEP, 2% (1 in 50) AEP, 5% (1in 20) AEP, 10% (1 in10) AEP, 18% (1 in 0.2 EY) AEP, 39% (1 in 0.5 EY) AEP, 63% (1 EY) AEP.	Height, Depth, Velocity, Flood intensity (Velocity x Depth), Hazard H1 to H6
2m Local mapping grids - Laidley Local and Plainlands	Height, Depth, Velocity, Flood intensity (Velocity x Depth), Hazard H1 to H6
Mapping Exceptions	Areas and localities that may require further investigation or are covered by other modelling

Notes:

- 1. Mapping coverage of each event is dependent on availability of modelling outputs. This means there may be “gaps” in the combined mapping for a locality. These “gaps” will be managed by the setup of the FIP. These grids are available in both 4m and 8m formats unless stated otherwise.**
- 2. Not every engineering parameter is available for every event.**

The mapping is at a regional and localised fine resolution scale however, in some locations such as ‘*Laidley Local*’, more detail is required to form part of the digital map sets. In addition, and in line with the *Queensland Flood Commission of Inquiry* recommendation, some of the mapping is limited to indicative flood impacts only. This limitation may trigger more investigation of the intended use and as part of the future Local Government Infrastructure Planning (LGIP) project.

Representative depth maps for both the 1% (1 in 100) Annual Exceedance Probability (AEP) event and the 2011 calibration event, both of which are attached to this report, use the digital depth mapping grids.

It is anticipated that the 2011 event, 1% AEP maps and the 1% Climate Change map will be used to inform the compilation of the Defined Flood Event/Level map as part of the current TLPI and the draft planning scheme.

The Digital Engineering Flood Mapping Set also forms the basis of the Flood Information Portal (FIP) which provides flood advice directly to users.

This engineering flood mapping has also been used to inform:

- Floodplain Risk Assessment expert analysis for use in the Draft Planning Scheme;
- the Local Flood Management Plan (LFMP);
- Flood planning, operations, and recovery;
- Environmental and catchment management;
- further modelling undertaken by third parties (ARTC, TMR, QR, UU, landowners and developers); and
- State Government response to recent flooding.

To maintain the accuracy and consistency of the *LVRC Digital Engineering Flood Mapping* and to ensure accepted engineering and regulatory practice is adhered, revisions of the data will be necessary at regular intervals. Provision to maintain the model and data set, has been made in the 2022/23 budget, and will need to be considered with each annual budget.

As part of the management of the digital mapping sets it will be necessary to set up a system to store data and to manage future revisions and changes. Any proposed amendments to the digital mapping set need to be captured and managed in Council’s systems. To store and track information to facilitate maintenance and revision of the map sets, a naming convention and storage facility (up to 1TB for each revision) will be required in addition to the retention of the existing data and storage systems.

Proposed revisions to the maps will be identified on the FIP to ensure all parties are aware of the changes and modifications. Changes arising from, for example, new development modelling and/or council modelling and be aligned with future planning scheme amendments ensuring minimal disruption.

Options

1. Approve the use of the LVRC Flood Engineering mapping, or
2. Do not approve the use of the LVRC Flood Engineering mapping

Previous Council Resolutions

Nil

Critical Dates

The approval of the use of the LVRC digital flood mapping set is required to ensure the progress of the draft planning scheme.

Strategic Implications

Corporate Plan

Lockyer Planned 4 – Provide access to up-to-date flood data and information.

Finance and Resource

Provision has been made for this work in the draft 2022/23 budget. There may be additional resources required to manage data storage and customer feedback through the FIP.

Legislation and Policy

The approval of the use of the LVRC digital mapping set is consistent with the outcomes of the *QLD Flood Commission of Inquiry* recommendations, *State Planning Policy 2017*, the *South-East Queensland Regional Plan 2017* and *Building Regulation 2021*.

Risk Management

The approval of the use of the LVRC digital mapping set underpins Council operations in relation risk management relating to people, property and infrastructure both that controlled by Council or others.

Consultation

Portfolio Councillor Consultation

This work has been discussed during development. The FIP has been the subject to two workshops, and flood modelling and mapping has been discussed at three Councillor workshops.

Internal Consultation

The FIP tool and associated mapping has been utilised by key staff for the preceding 10 months.

Community Engagement

The primary purpose of the FIP is to provide engineering flood advice, i.e. providing the LVRC Digital Flood Mapping Set to external users. The FIP will be actively supported by fact sheets, website information, information videos and a feedback loop for both software/tool and mapping issues. The FIP will be released with a feedback module to capture any feedback that users may have regarding the engineering mapping. Due to limitations of the corporate systems, we have had to build external capacity to manage this feedback. These queries will be actively managed by ICT, Information Management and Planning Officers.

Attachments

There are no attachments for this report.

12.2 Amendment of 2022/23 Register of Fees and Charges - Planning and Development Fees

Author: Tanya O'Brien, Senior Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is for Council to consider amendments to the Planning and Development fees in Council's 2022/2023 Register of Fees and Charges, to include a maximum fee for Code and Impact Assessable applications, where the application fee is determined based on gross floor area.

Officer's Recommendation:

THAT Council adopt amendments to the 2022/23 Register of Fees and Charges being the following development application fees for the land uses specified:

1.6.4 Commercial

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
Arts, Crafts and Antiquities, Catering Shop, Commercial Premises, Health Care Premises, Indoor Entertainment, Off-Street Parking, Service Station, Shop, Showroom, Transport Terminal, Warehouse	Bulk Retail, Catering Room, Commercial Premises, Estate Sales Office, Funeral Parlour, General Store, Indoor Entertainment, Medical/Paramedical Centre, Passenger Terminal, Refreshment Service, Service Station, Shop, Veterinary Hospital, Warehouse

Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
Hotel (includes Tavern)	Hotel

Code Assessable – Base Fee	\$5,740.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$7,310.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

1.6.5 Industry

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type

Animal Product Processing Industry, Low Impact Industry, Medium Impact Industry, Service Trade, Transport Depot	Car Repair Station, Light Industry, Medium Industry, Road Freight Depot, Transport Depot, Truck Depot
Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$4.00
Code Assessable maximum application fee	\$34,500.00
Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$5.00
Impact Assessable maximum application fee	\$45,500.00
Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
High Impact Industry	Noxious, Offensive and Hazardous Industry, Junk Yard, Liquid Fuel Depot
Code Assessable – Base Fee	\$6,090.00
Code Assessable – Plus per m2 of gross floor area	\$4.00
Code Assessable maximum application fee	\$45,500.00
Impact Assessable – Base Fee	\$7,310.00
Impact Assessable – Plus per m2 of gross floor area	\$5.00
Impact Assessable maximum application fee	\$55,500.00
1.6.6 Community and Other Facilities	
Laidley Shire Planning Scheme 2003 land use type	
Hospital	
Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

Executive Summary

This report considers amendments to the 2022/23 Register of Fees and Charges to apply maximum application fees for Code and Impact Assessable applications, where the application fee is determined based on gross floor area.

Proposal

Amendments to the Planning and Development fees under Council's 2022/23 Register of Fees and Charges are being proposed to include maximum fees for Code and Impact Assessable applications for commercial and industrial development, where the application fee is determined based on gross floor area.

Council officers recently dealt with a request for a reduced application fee where due to the gross floor area of a proposed Withcott cannery, as the application fee was significant (approximately \$250,000.00). This has prompted officers to review the need for a cap on applications fees where fees are determined based on gross floor area. Other land uses do not require a cap because they are not gross floor area dependent for uses.

The maximum application fees proposed have been determined as part of a review of neighbouring Local Government's Register of Fees and Charges for similar land use types.

It is recommended that Council's 2022/23 Register of Fees and Charges be amended as follows, noting the proposed changes:

1. Relate only to the inclusion of maximum application fees, all other fees remain unchanged; and
2. Include formatting changes to consolidate various different land uses where these have the same fee.

1.6.4 Commercial

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
Arts, Crafts and Antiquities, Catering Shop, Commercial Premises, Health Care Premises, Indoor Entertainment, Off-Street Parking, Service Station, Shop, Showroom, Transport Terminal, Warehouse	Bulk Retail, Catering Room, Commercial Premises, Estate Sales Office, Funeral Parlour, General Store, Indoor Entertainment, Medical/Paramedical Centre, Passenger Terminal, Refreshment Service, Service Station, Shop, Veterinary Hospital, Warehouse

Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
Hotel (includes Tavern)	Hotel

Code Assessable – Base Fee	\$5,740.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$7,310.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

1.6.5 Industry

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
Animal Product Processing Industry, Low Impact Industry, Medium Impact Industry, Service Trade, Transport Depot	Car Repair Station, Light Industry, Medium Industry, Road Freight Depot, Transport Depot, Truck Depot

Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$4.00
Code Assessable maximum application fee	\$34,500.00

Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$5.00
Impact Assessable maximum application fee	\$45,500.00

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
High Impact Industry	Noxious, Offensive and Hazardous Industry, Junk Yard, Liquid Fuel Depot

Code Assessable – Base Fee	\$6,090.00
Code Assessable – Plus per m2 of gross floor area	\$4.00
Code Assessable maximum application fee	\$45,500.00
Impact Assessable – Base Fee	\$7,310.00
Impact Assessable – Plus per m2 of gross floor area	\$5.00
Impact Assessable maximum application fee	\$55,500.00

1.6.6 Community and Other Facilities

Gatton Shire Planning Scheme 2007 land use type	Laidley Shire Planning Scheme 2003 land use type
	Hospital

Code Assessable – Base Fee	\$3,040.00
Code Assessable – Plus per m2 of gross floor area	\$5.00
Code Assessable maximum application fee	\$16,000.00
Impact Assessable – Base Fee	\$3,655.00
Impact Assessable – Plus per m2 of gross floor area	\$6.00
Impact Assessable maximum application fee	\$22,000.00

Options

1. Council adopts the amendments to the 2022/23 Register of Fees and Charges, as per the officer's recommendation.
2. Council does not adopt amendments to the 2022/23 Register of Fees and Charges.

Previous Council Resolutions

Resolution Number: 20-24/0564: THAT Council adopts the Lockyer Valley Regional Council 2022/2023 Register of Fees and Charges, as attached to these minutes, with an effective date of 1 July 2022.

Resolution Number: 20-24/0600: THAT Council include within its Register of Cost Recovery and Commercial Fees and Charges 2022/2023 the following amended fees with an effective date of 20 July 2022.

Strategic Implications

Corporate Plan

Lockyer Community 1.1 – A community with fair and reasonable access to services.

Lockyer Planned 4.3 - A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

The amendments to the Register of Fees and Charges will ensure that fees provide sufficient clarity and accurately reflect Council's application types received, and reflect the services offered by Council.

Legislation and Policy

Section 97 of the *Local Government Act 2009* provides for a local government to fix a cost recovery fee.

Risk Management

Key Corporate Risk Code and Category: EC1

Key Corporate Risk Descriptor: Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

ConsultationExternal Consultation

If adopted, the latest version of the 2022/23 Register of Fees and Charges will be uploaded to Council's website.

Attachments

There are no attachments for this report.

12.3 Request for Road Naming - Mariposa Pocket Estate - Blanchview Road, Withcott**Author:** Tammie Davidson, Assistant Planning Officer**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval of two (2) new road names within a new residential subdivision, Mariposa Pocket, located at Blanchview Road, Withcott.

Officer's Recommendation:

THAT Council approve the following road names as shown on Plan number 9342-4442, *Plan of Proposed Lots 1-42 & 500*, Version K, prepared by K.J. Wilson Cadastral Surveyor and dated 30/05/2022:

- Road 1 (shown in red) – Birdwing Court
- Road 2 (shown in blue) – Monarch Drive

Executive Summary

A request has been made by BRC Property Group, as the agent of the developer of a residential subdivision located at Blanchview Road, Withcott, to name two (2) new road created with the subdivision.

Proposal

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's Naming of Roads, Park, Landmarks and Facilities Policy and ASNZ Standard 4819:2011.

The applicant has provided three (3) preferences for road names for each of the roads. The applicant has followed the theme of Australian Butterflies as the estate name 'Mariposa Pocket' is Spanish for Butterfly. The suggested road names are as follows:

Road 1 (shown in red in Figure 1)

1. Birdwing Court
2. Swallowtail Court
3. Argus Court

Road 2 (shown in blue in Figure 1)

1. Monarch Drive
2. Orchard Drive
3. Argus Court

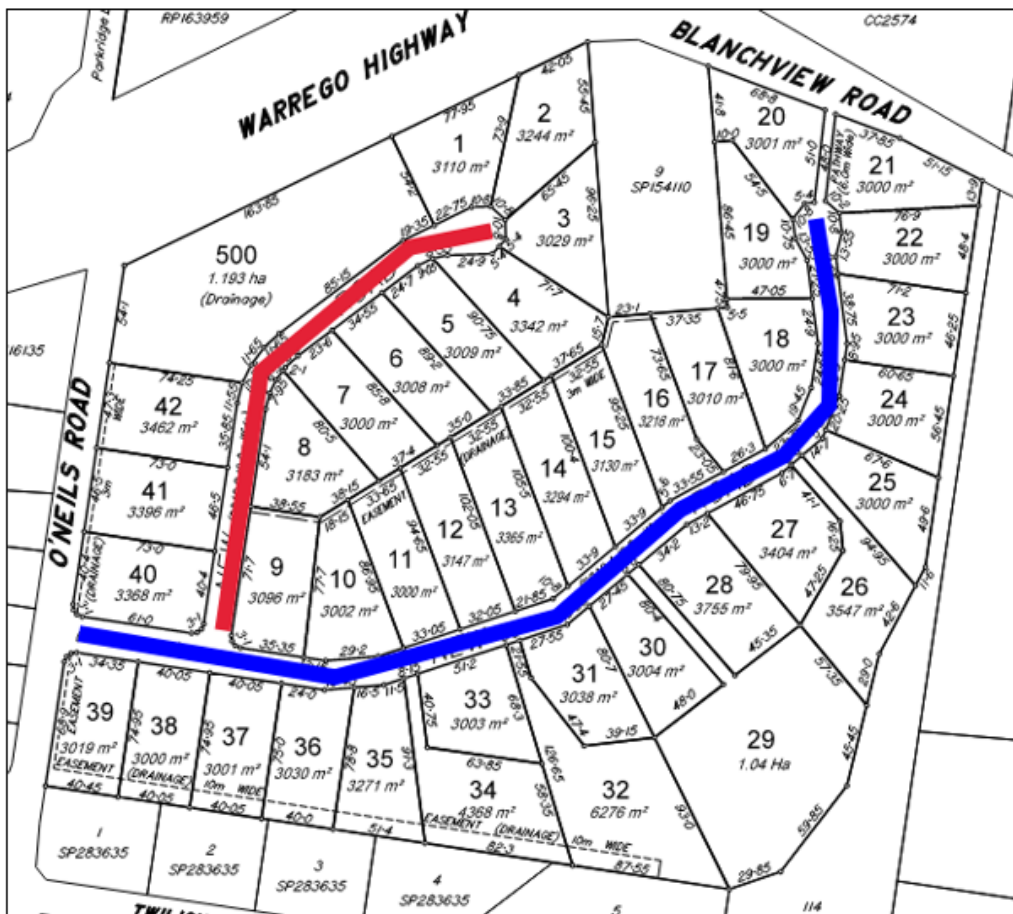


Figure 1 – Road Name Proposal

A search of roads and streets within the Lockyer Valley Regional Council area has been undertaken to ensure the preferred road names are not currently used elsewhere in the region.

The road names provided by the applicant are considered appropriate and relevant in accordance with Council's Naming of Road, Parks, Landmarks and Facilities Policy and with ASNZ Standard 4819:2011.

Options

1. Council approves the road names in accordance with the Officer's recommendation.
2. Council approves road names other than as recommended.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan

Lockyer Planned

Finance and Resource

There are no financial or resource implications as a result of this decision.

Legislation and Policy

The suggested road names provide a clear identification for the roads and are in accordance with the Australian Standard and Council's Policy.

Where there is a conflict with Council's Naming of Roads, Parks, Landmarks and Facilities Policy, alternate name preferences will be utilised.


Risk Management

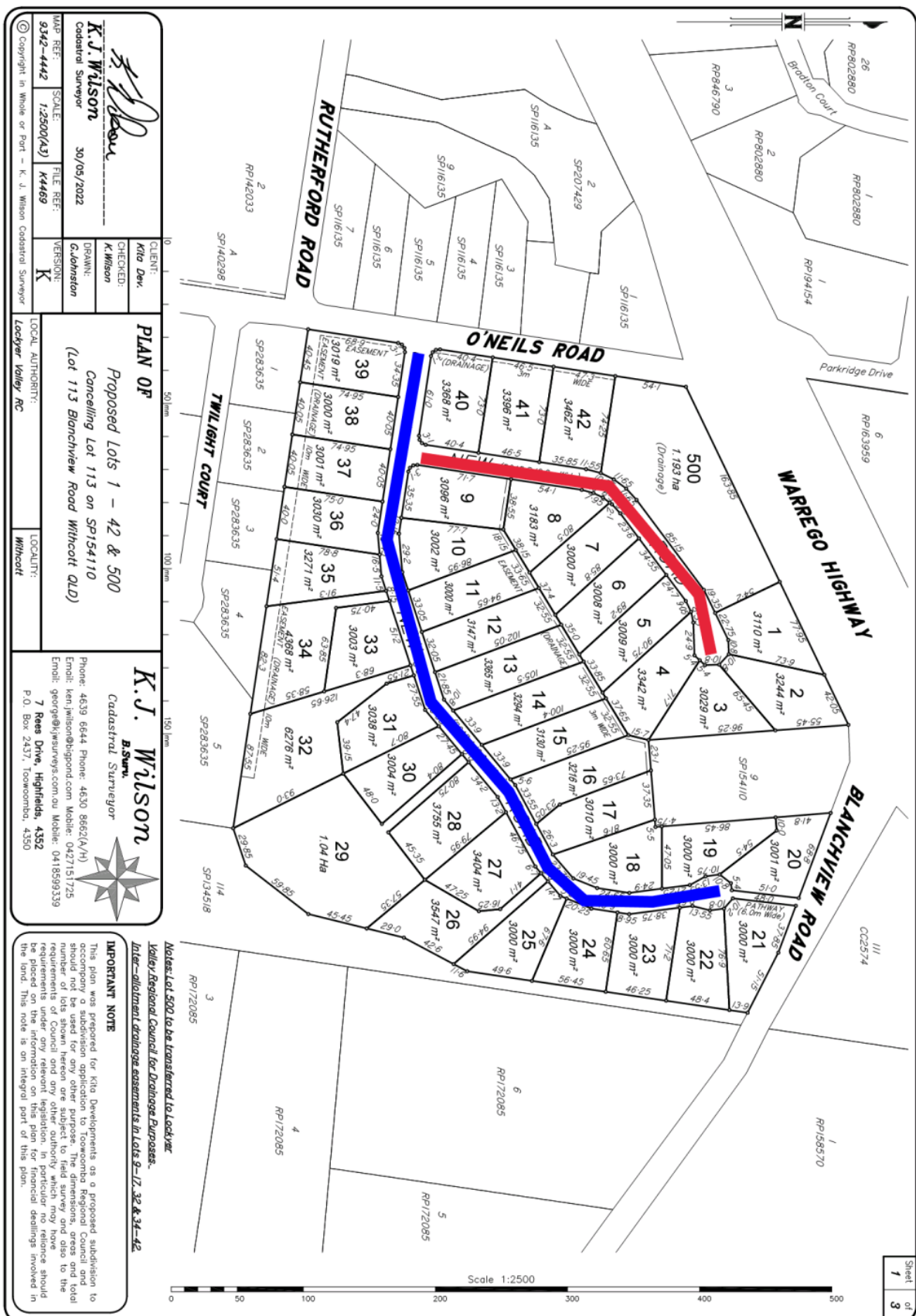
Council Officers have researched the preferences provided by the applicant and have made recommendations that meet Council's policy.

Consultation***External Consultation***

Council will notify the applicant of the outcome of their request for road naming.

Attachments

- 1  Plan number 9342-4442, Plan of Proposed Lots 1-42 & 500 1 page



13. INFRASTRUCTURE REPORTS**13.1 Naming of the Laidley Recreation Reserve Grandstand****Author:** Brendan Sippel, Manager Community Facilities**Responsible Officer:** John Keen, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council's approval to name the Laidley Recreation Reserve Grandstand the "Dan Flanagan Grandstand." This proposed name received the greatest number of eligible nominations as a result of the recent Expressions of Interest process.

Officer's Recommendation:

THAT Council, based on the results of a recent Expressions of Interest process requesting proposed names for the Laidley Recreation Reserve Grandstand, name the facility the "Dan Flanagan Grandstand".

Executive Summary

Council resolved at the 16 February 2022 Ordinary Meeting to implement a process to determine a suitable name for the Laidley Recreation Reserve Grandstand. An Expression of Interest process was run to gather community input.

Proposal

The Expression of Interest survey was released on 13 April 2022 and closed on Wednesday 4 May 2022. In order to be considered, nominees were required to meet the following criteria:

- Have a significant connection (past or present) to the land that is now the Laidley Recreational Reserve and/or have made a significant contribution to the community.
- Have a good reputation across the community.
- Have actively demonstrated qualities of fairness, tolerance, honesty, integrity and community-mindedness.
- Agree to having the grandstand named in their honour. Where a nominee is deceased, their family's permission may be sought.

Council received 43 submissions to the Expression of Interest survey. The primary reason for the nomination is that Dan Flanagan is a long time active member, long serving community member, former President and founder of the Laidley Recreation Committee, former player and touch football founder.

Options

1. Council resolve to name the Grandstand the "Dan Flanagan Grandstand".
2. Council resolve to choose another name for the Grandstand.
3. Council resolve not to choose a name from the nominations.

Previous Council Resolutions

At the Ordinary Council meeting held on 16 February 2022, it was resolved as follows:

THAT Council agree to name the Grandstand located at the Laidley Recreation Reserve through an expression of interest process and advise the Laidley Recreation Reserve Committee accordingly.

Moved By: Cr Cook

Seconded By: Cr Qualischefski

Resolution Number: 20-24/0523

CARRIED 5/2

For the Motion: Crs Wilson, Cook, Hagan, Vela and Qualischefski

Against the Motion: Crs Milligan and Holstein

Critical Dates

There are currently no critical dates

Strategic Implications

Corporate Plan

Lockyer Community

1.4 Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner

Finance and Resource

If resolved, budget from existing operational allocations will be required to erect a sign for the naming in line with the resolution. The sign will also include Council's logo.

Legislation and Policy

In accordance with the *Naming of Roads, Parks, Landmarks and Facilities Policy*, the names of the assets must be formally adopted by Council. There are no other policy implications associated with this report.

Risk Management

Key Corporate Risk Code and Category:	IA1
Reference & Risk Descriptor:	Infrastructure and Assets Planning, managing and maintaining assets for the future.

Key Corporate Risk Code and Category:	R1
Reference & Risk Descriptor:	Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation regional profile and identify.

Key Corporate Risk Code and Category:	R1
Reference & Risk Descriptor:	Reputation Reputation and goodwill.

Consultation

Councillor Consultation

The results of the Expression of Interest survey were provided to Councillors by way of information session only on 28 June 2022.

Internal Consultation

- ✓ Coordinator Engagement and Communications
- ✓ Group Manager Infrastructure

External Consultation

Council officers have advised the Laidley Recreation Reserve Committee that results of the Expression of Interest survey we will be discussed at this Ordinary Council meeting.

Community Engagement

If Council resolve to name the Laidley Recreation Reserve Grandstand the “Dan Flanagan Grandstand”, correspondence will be sent to the Laidley Recreation Reserve committee notifying them of the results. Results will also be published in the local newspapers.

Attachments

There are no attachments for this report.

13.2**Memorandum of Understanding between Lockyer Valley Regional Council and Variety – The Children’s Charity Queensland**

Author: Brendan Sippel, Manager Community Facilities
Responsible Officer: John Keen, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council’s endorsement to enter into a Memorandum of Understanding between Lockyer Valley Regional Council and Variety – The Children’s Charity Qld to establish an inclusive play space at Jean Biggs Park Withcott known as “Variety Livvi’s Place”.

Officer’s Recommendation:

THAT Council delegate authority to the Chief Executive Officer to negotiate and enter into a Memorandum of Understanding between Lockyer Valley Regional Council and Variety – The Children’s Charity Qld

AND Further;

THAT Council approve a budget amount of \$10,000 towards the development of concept designs for Variety Livvi’s Place at Jean Biggs Park Withcott, to be included in the next budget review.

Executive Summary

Discussions have recently taken place between Council Officers, the President of the Withcott Progress Association, Councillors and members of Variety Qld to discuss forming a partnership to develop Jean Biggs Park Withcott with further inclusive play opportunities.

Proposal

Following on from these positive discussions, Variety Qld has offered to formalise a partnership with Lockyer Valley Regional Council via a Memorandum of Understanding to further develop Jean Biggs Park Withcott with an inclusive place space to be known as ‘Variety Livvi’s Place’.

Variety Qld has committed the following as an initial contribution towards the development of Jean Biggs Park:

- Assistance in sourcing of quotes for concept designs to ensure that we are meeting the requirements for inclusive play
- Once a suitable quote has been sourced, offer to fund 50% of total quote cost. Estimated commitment of \$10 000
- Grant Council the cost of Touched by Olivia services expertise and support throughout the project (valued at \$30 000)
- Other support through engagement, funding initiatives and grant writing

Council’s commitment to the project in the initial phase would be:

- Scope preparation for concept design quotes plus 50% funding of concept designs. Estimated commitment of \$10 000
- Project management activities and Council officer attendance of steering and control group committee meetings
- Assistance with engagement activities on the development of the concept design and future development.

Following this initial phase, Council would have further commitments to the project following the completion of the concept design phase which would consist of actioning further development of Jean Biggs Park in line with the concept designs.

Options

1. Council enters into a Memorandum of Understanding between Lockyer Valley Regional Council and Variety - The Children's Charity Qld.
2. Council declines to enter into a Memorandum of Understanding between Lockyer Valley Regional Council and Variety – The Children's Charity Qld.

Previous Council Resolutions

There are no previous Council resolutions relating to this matter.

Strategic Implications

Corporate Plan

Lockyer Community

- 1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreation and community activities.

Finance and Resource

If endorsed, a budget of \$10 000 would be required towards the completion of the concept design for the inclusive play area at Jean Biggs Park, to be included in the next budget review.

Attendance at associated meetings attached with this project by Council officers would be funded from existing operational budgets.

The resources required to manage this project would be sourced from existing resources within the Community Facilities Branch.

Further budget maybe required in the future for actions from the concept planning however these items would be submitted for future budget bids through the budgeting process or grant applications submitted to relevant agencies.

Legislation and Policy

The Memorandum of Understanding is not intended to create any contractual or legally binding relationship. The MOU continues until the project is either delivered or the projects ends or is otherwise terminated.

Risk Management

Key Corporate Risk Code and Category: IA1
Reference & Risk Descriptor: Infrastructure and Assets
Planning, managing and maintaining assets for the future.

Key Corporate Risk Code and Category: R1
Reference & Risk Descriptor: Reputation
Reputation and goodwill.

Consultation

Councillor Consultation

The proposal has been presented to Council at a Councillor Workshop held on the 5 July 2022.

Internal Consultation

- ✓ Finance
- ✓ Engagement and Communications
- ✓ Governance and Property

External Consultation

Council officers from Community Facilities have consulted with Withcott Progress Association and Variety – The Children's Charity Qld with regards to the process of formalising the proposal with Council.

Community Engagement

If the proposal is endorsed, a community engagement plan will be developed in conjunction with the project steering group and with members of the Withcott Community and other relevant stakeholders.

Attachments

There are no attachments for this report.

14. ITEMS FOR INFORMATION**14.1 Chief Executive Officer Monthly Report****Author:** Ian Church, Chief Executive Officer**Responsible Officer:** Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during July 2022.

This document is for Council's information only.

Executive Summary

The Branch activities covered in this report include Community Development and Engagement, Disaster Management, Strategic Planning, Internal Audit and Risk, and Advocacy.

Proposal

That this report be received and noted.

Attachments

1 [↓](#) Monthly Group Report - Executive Office - July 2022 9 Pages



Executive Office

MONTHLY GROUP REPORT July 2022



Document Set ID: 4340552
Version: 1, Version Date: 09/08/2022

BUSINESS IMPROVEMENT & STRATEGY

Audit and Risk Management

Delivery of Council's Audit and Risk Management function as outlined in this report assists in achieving the "Compliant with Legislation" Outcome of Council's Corporate Plan 2022-2027.

Audit Register Review

A representative from O'Connor Marsden and Associates (Council's contracted internal auditor) was on-site 28 July 2022 to undertake a review of aged audit recommendations on Council's Audit Register. Outstanding recommendations from the Tendered Contract Review, Project Management Practices, Legislative Compliance Review, Payroll and Remuneration Processes, Payroll and Vendor Data Analytics and Lessons Learned from Pandemic were evaluated as part of this Review. Preliminary completion has been identified on several recommendations and final verification and documenting of this process is currently being undertaken to present to the next Audit and Risk Management Committee, for the Committee to endorse the completion of these audit recommendations. As a result of the in-progress status of the Audit Register Review, the table which provides an overview of the status of the Audit Register has not been included in this report.

Internal Audit Plan 2021-2022 Progress Update

Fieldwork by O'Connor Marsden and Associates continued this month on the Plant and Fleet Utilisation Review. A significant amount of data has been provided from the Infrastructure Group, Finance Team and Organisational Development and Payroll Team to assist with the completion of the fieldwork for this Review. Subsequently, because of the significant data required and the competing priorities of the organisation the completion timeframe for the Review has not been achieved. However, the significant participation across the organisation has still been a positive demonstration of the "Teamwork and Collaboration" organisational value.

Corporate Planning and Performance Reporting

Delivery of Council's Corporate Planning and Performance Reporting function as outlined in this report assists in achieving the "Provide leadership and contemporary management systems that drive a coordinated and connected organisation." Outcome of Council's Corporate Plan 2022-2027.

Review of Corporate Performance Reporting

A review of Council's corporate performance reporting is currently in progress. The aim of this review is to reduce duplication, inconsistencies and streamline corporate performance reporting provided to Council and the community. The initial phase of this review was the identification of the Operational Plan 2022-2023 deliverables and the subsequent reporting of these in line with statutory requirements. The next phase of the Review will lead off with a workshop session with the Executive Leadership Team.

PROCUREMENT



INFRASTRUCTURE DELIVERY:

- Nil



INFRASTRUCTURE SERVICES / FLEET:

- LVRC-22-047 Lockyer Valley Road Upgrade Program – Sourcing phase - Tender released on 29 July 2022 with a closure date of 26 August 2022
- LVRC-22-036 Fred Thomas Bridge Replacement – Sourcing phase - RFQ released 1 August 2022 with a closure date of 22 August 2022
- 22-23 Bitumen Reseal Program – Sourcing phase – released on 4 August 2022 with a closure date of 25 August 2022
- LVRC-22-037 - Tyres & Tyre Repairs – Final Planning Phase for Tender process



WASTE:

- LVRC-21-124 - Waste Collection and Bulk Haulage – Recommendation to be submitted to Council.
- LVRC-22-002 - Gatton Waste Depot Cell 5 – Tender closed 30/06/2022 - Evaluations have commenced



COMMUNITY FACILITIES:

- LVRC-22-032 - Gatton Administration Building Air Conditioning Replacement – Sourcing Phase - Tender released on 19 July 2022 with a closure date of 15 August 2022.
- LVRC-22-033 - Gatton Administration Building Roof Repairs – Sourcing Phase - Tender released on 19 July 2022 with a closure date of 15 August 2022.



PLANNING & DEVELOPMENT:

- Forest Hill Silos Art Project – Planning Phase – Further investigations are required prior to any further procurement process



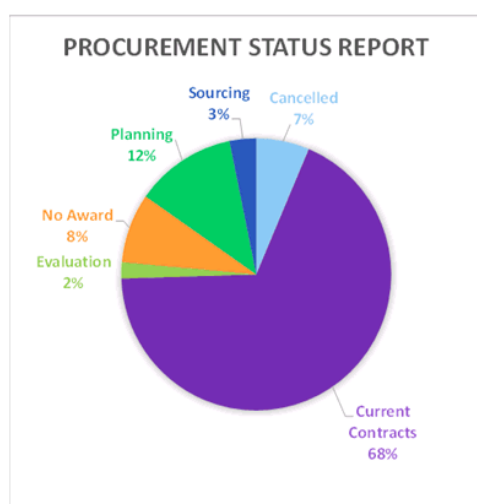
PROCUREMENT & STORES

- Quarry Products – Optional extensions have been taken up by all current suppliers until 1 August 2023
- LVRC-22-051 - Traffic Management – Planning phase – Tender expected to be released in the first quarter of 2023



CORPORATE

- LVRC-22-022 - Corporate and Field Uniforms – Planning phase – Draft documents almost at review point.
- LVRC-22-038 - PPE - Safety Boots – Planning phase – Draft documents ready for final reviews and planning approval.



Procurement Status	#
Cancelled	10
Current Contracts	107
Evaluation	3
No Award	13
Planning	19
Sourcing	5
Current Total	157

DISASTER MANAGEMENT

Disaster Management Advisor

The Disaster Management advisor returns from leave on Tuesday 9 August.

Category C – Queensland Bushfires Community Development Program Funding Update

Fire Tanks

Installation of fire tanks at Left Hand Branch, Spring Creek and Ropeley should now be completed, awaiting confirmation.

VMS Trailers

VMS trailers are almost completed and are expected to be delivered within the next two weeks.

LVRC Disaster Management Direction

The Coordinator Disaster Management Resilience presented to ELT on Monday 25th August on the proposed Disaster Management Direction. Confirmation was received that all are supportive of the approach outlined. Next steps will include:

- Presentation to Chair and Deputy Chair of Local Disaster Management Group and subsequently Council.
- Presentation to Combined Leadership Team.
- Providing assistance to develop Group and Branch sub plans including identification of capability and capacity during disaster events. Initial discussions have been held with the Group Manager Infrastructure to develop an IWS Disaster Event Sub Plan.
- Further development of identified training plan.

Lockyer Waters Community Meeting

Councillors, along with representatives from QFES, Disaster Management Unit and Facilities met with Lockyer Waters community members at the Alex Geddes Hall on Thursday 21 July. The meeting was chaired by Cr Hagan and discussed the suitability of the hall as a place of refuge during disaster events. Community members indicated that they were keen to see an outcome even if it meant the replacement of the existing facility. Options have been investigated by Facilities and presented to Council at a workshop.

Flood Warning Network Infrastructure Operation and Maintenance

Lockyer Valley Regional Council has an extensive flood monitoring network essential to providing early warning for the community and management of roads and infrastructure. A Request for Quotation process has been initiated for the operation and maintenance of this network. Offers are to be submitted by 2.00pm Thursday 12 August.

Recovery

- The Lockyer Valley Regional Council Flood Recovery Plan on a Page (PoP) has been presented to Councillors at a workshop on Tuesday 2 August, prior to going to Council meeting on 17 August.
- The next Recovery Committee meeting will be held on Monday 22 August, 2022.
- The latest information from the Resilient Homes Fund shows 78 households have now registered their interest in the fund – 23 with interest in the voluntary buy-back, 21 in raising their home, 18 in rebuilding and the remaining 36 unsure in how they wish to proceed.
- The Lockyer Valley Disaster Assessment Reconstruction Monitoring undertaken by QRA shows that as at July 2022, of the 78 homes within the region that still suffer some form of damage, 19 are still uninhabitable. The greatest number of these are in Glenore Grove (6) and Grantham (4).

COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making:

6 projects received engagement support in June

- Lake Apex Youth Precinct
- Council's Budget Communications
- Community Safer Places and Halls projects
- Insurance Council of Australia community issues
- Mahon Bridge
- Berlin Road Landslip
- Alex Geddes Hall Community Meetings



Strategic Priority 2 – Support community groups to increase their capacity, resilience and sustainability:

- The *Black Summer Bushfire Recovery*-funded \$1.5M *Community Safer Places Project* provides funding to a range of rural halls to be better equipped for localised disaster responses, long-term community connectedness and fundraising has commenced. A grant round is currently open for identified public halls.
- The Team is also managing grants from the Queensland Health Localised Mental Health Initiative which is being used to support smaller events and initiatives led by community groups where promotion of mental health and support is a key component.
- Two Sporting Ambassador applications have been assessed and approved with funds distributed to successful applicants as well as three Minor Community Grants.
 1. Hayley Reynolds, World Athletics Under 20 Championships, International Event Overseas
 2. Lionel Anthony Watson, QLD Multi Disability Championships, State Event
- Minor Community Grants were provided to:
 - Gatton Kindergarten's 2022 Annual Bike-a-thon
 - Special Children's Christmas Party
 - Ma Ma Creek Exhibition



My Community Directory: Statistics for June 2022

Type	This Month	Last Month	Comments
Search Results	5,325	5,371	The number of people that have searched My Community Directory for local information
Listing Views	967	832	The number of people that have clicked on individual listings in My Community
Events Listed	31	51	The number of events listed in the My Community Diary section.
Unique Users	1,511	1,314	The number of people who have visited My local Community Directory to find local community information
New Organisations	0	2	The number of organisations registering on the platform

Top 5 searched categories	Top 5 most viewed service
1. Health Services (146)	
2. Sport (142)	
3. Community Clubs & Interest Groups (94)	<i>Not available this month due to platform technical issue</i>
4. Religion & Philosophy (68)	
5. Welfare Assistance & Services (61)	

A range of support information and contacts was provided to Wesbro Disability Services which has a strong non-exclusive focus on First Nations people with a disability.

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.

Disaster Recovery and Resilience

The Community Resilience Engagement Officer commenced with Council in mid-July 2022. This appointment is funded by the Australian Government's Preparing Australian Communities – Local Stream program until March 2025. The incumbent will work on a suite of activities to help improve the resilience of communities against climate change natural hazards within the LGA.



Council continues to provide in-kind logistics, promotion and stakeholder networking support to the Queenslanders with Disability Network (QDN)-hosted, 'Building Inclusive Disaster Resilient Communities' initiative. The program's first of three forums within the LGA is scheduled for October 2022.

The Community Engagement Team continues to update and provide information on a wide range of support options for the community via Council's website, interagency and directly to customers that enquire. Council liaises closely with both government and non-government agencies that provide specific support packages for flood-affected residents, businesses and farmers.

Council is an active member in the combined Ipswich and Toowoomba District Human and Social Recovery Committee meetings to ensure strategic coordination of support for the community.

Council is liaising with the Darling Downs West Moreton Primary Health Network (DDWMPHN) on a project to improve coordination and availability of local GPs during disasters and to assist with advising residents with known medical issues to take proactive steps to ensure access to treatment and medications.

Support was provided to Lockyer Valley Growers to connect to BlazeAid for re-fencing assistance for flood-affected farmers. Council is also liaising directly with BlazeAid in an effort to have them provide volunteer assistance to other landholders who have sustained rural fence damage.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.

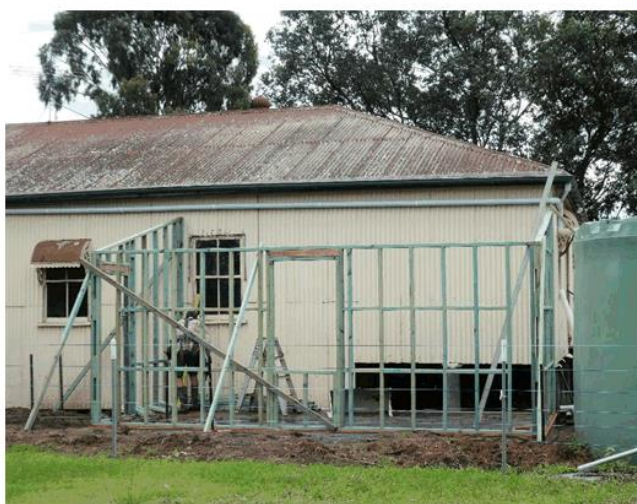
The *Talkin' it Up Regional Youth Forum* 2022 was held Thursday 14 July at Laidley Cultural Centre. This program is a collaborative project led by Queensland Health and Education with support from neighbouring councils, key youth and mental health stakeholders, and secondary schools from across the Ipswich and West Moreton region and was attended by approximately 300 young people.



Multicultural and Vulnerable Populations:

Staff are involved in the following networks aimed to improve local support services:

- CALD community disaster preparedness and capacity building online resource development.
- Lockyer Youth Agency Network Meeting.
- Lockyer Valley Service Provider Interagency meeting.
- Local Level Alliance and Ipswich West Moreton Community Central.
- Toowoomba and Ipswich Districts Human and Social Recovery Committee.

Stockyard Creek Community Hall New Storeroom under construction

COMMUNICATIONS

ONLINE ENGAGEMENT**27** CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST

Fireweed – Free Disposal of Invasive Weed**Reach:** 27,276**Engagement:** 3,984**27** INSTAGRAM GRID POSTS

HIGHEST PERFORMING POST

SQCP Stage 2 Expansion (Reel)**Reach:** 1,995 Accounts**Content Interactions:** 40**27** TWITTER POSTS

HIGHEST PERFORMING POST

Local Hall Upgrades**Impressions:** 662**Shares:** 3**14**IN-HOUSE DESIGN
PROJECTS**15**

DESIGNS CREATED

**\$12,990.00**COUNCIL SAVED ON
DESIGN PROJECTS**1**INTERNAL
VIDEOS**3**EXTERNAL
VIDEOS

External videos were outsourced, with final edits and video sharing conducted by Council

MEDIA ENQUIRIES**8**

RADIO

**3**

NEWSPAPER

**2**

TV

EXTERNAL COMMUNICATIONS**12**MEDIA
RELEASES**1**

PAID ADVERTS

COUNCIL'S CORPORATE WEBSITE**11,863**TOTAL WEBSITE
USERS**68.5%**NEW WEBSITE
USERSMOST VISITED WEB PAGES

- Flood Monitoring Cameras
- Current Vacancies
- Development services

COMMUNITY CONNECT NEWSLETTER**37%**SUBSCRIBERS
OPENED
NEWSLETTER

TOP 3 ARTICLES

1. Current Vacancies
2. "Subscribe" button
3. Apply for and using GCBF

ADVOCACY

Inland Rail

Following the selection by Australian Rail Track Corporation (ARTC) of Regionerate Rail (RR) as the preferred bidder for the Gowrie to Kagaru (G2K) section of the project, LVRC officers have met with RR to progress designs. RR are preparing further detail for ARTC consideration in order to enter into a Commitment Deed. Officers continue to look to minimise impacts on the community, Council and on proposed Council assets.

ARTC and Council officers are finalising drafts of the legal deeds that will set the framework for the future design, development and operation of the railway. These deeds will address issues such as impacts on Council roads, returned assets following railway construction and future maintenance arrangements.

The Office of the Co-Ordinator General (OCG) continues to assess the submissions made by stakeholders to the Draft Environmental Impact Statements for both Helidon to Calvert (H2C) and Gowrie to Helidon (G2H) sections of Inland Rail. OCG have required ARTC to provide additional information on the H2C project. That request for further information lists more than 150 issues requiring additional information from ARTC. It is considered likely that a similar request will be made by OCG later this year for the G2H project.

Council continues to advocate for a change in alignment around Gatton seeking to minimise the impacts on residents as far as possible. The CEO of ARTC met with the Mayor and officers to advise that ARTC intend to proceed on the existing alignment. LVRC has written to the new Minister and again to the Chair of the Board alerting them to the many impacts such a decision would have on the region and advising of the benefits we see to both ARTC and the region of an alternate route.

The Australian Government's Interface Improvement Program is seeking to identify benefits associated with Inland Rail. Ernst Young have been working on Council's behalf and prepared a Gateway 3 Report to the Government on potential benefits. We have been advised that this report was successful, and the Australian Government has asked EY to assist us to proceed to the final Gateway 4. It is important to note that this Program is to develop business cases and will not deliver funding for those projects.



Passenger Rail

Passenger rail remains a significant issue for the region given the poor existing public transport options which limit mobility and access. Council has been represented on the Working Group for the Toowoomba to Brisbane (T2B) Passenger Rail business case. However, no further meetings of the Technical Working Group have been held this year following submission by the Project director to the Australian and Queensland Governments.

**14.2 Group Manager People, Customer and Corporate Services Monthly Report
July 2022**

Author: Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Performance Group during July 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during July 2022.

Proposal

That this report be received and noted.

Attachments

[1](#) Monthly Group Report - People Customer and Corporate Services - July 2022 7 Pages

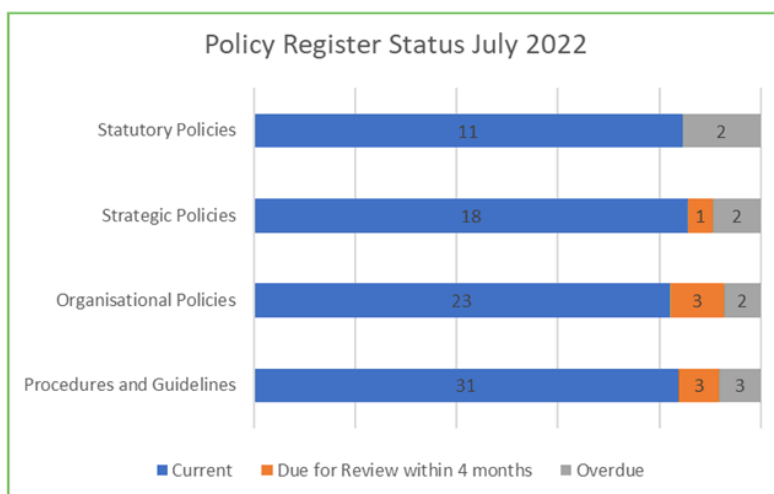
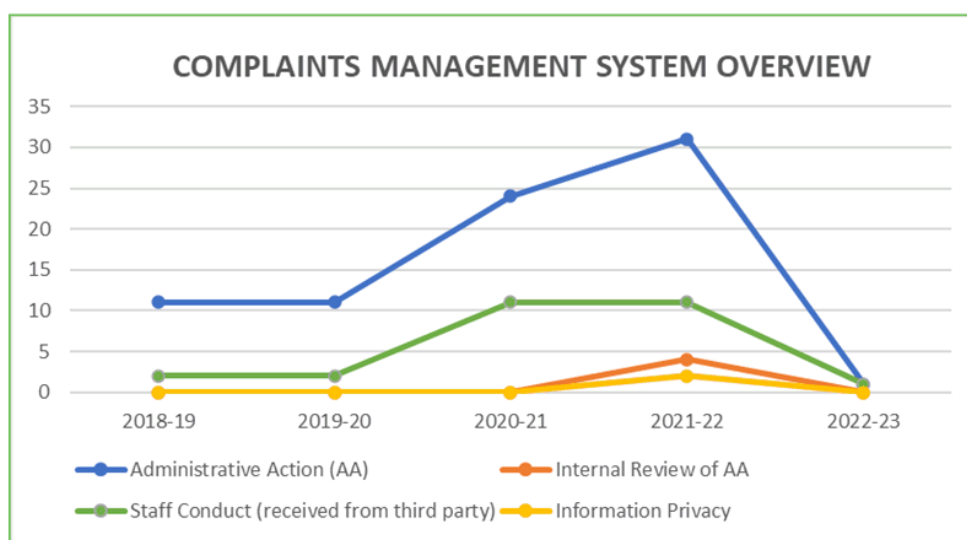
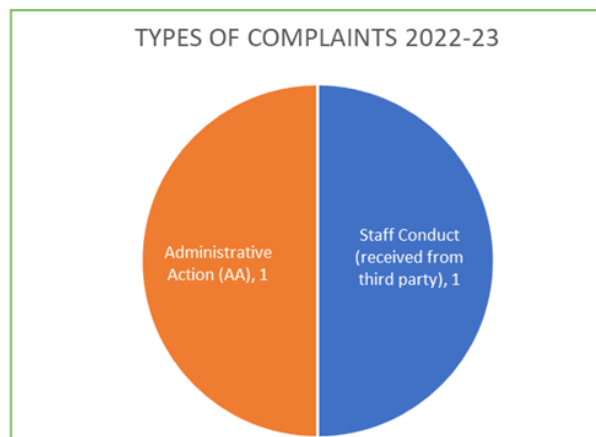
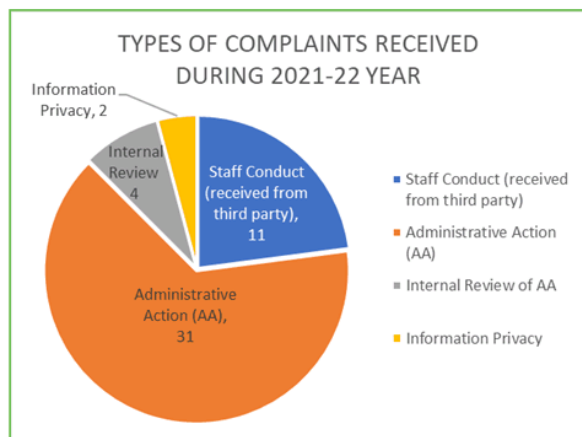


People, Customer and Corporate Services

MONTHLY GROUP REPORT
JULY 2022

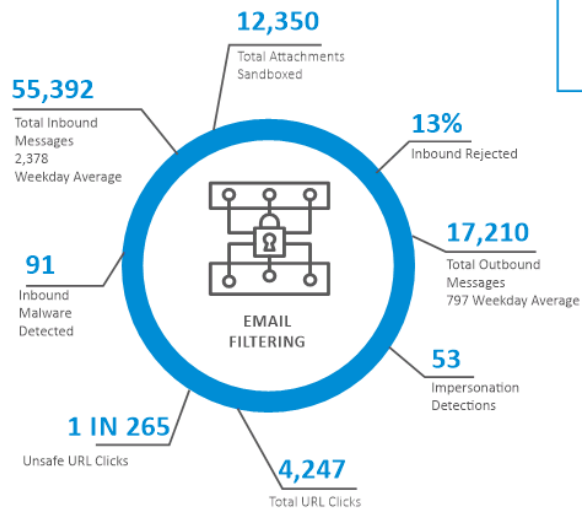


GOVERNANCE AND PROPERTY



INFORMATION COMMUNICATION TECHNOLOGY

EMAIL AND WEB PROTECTION



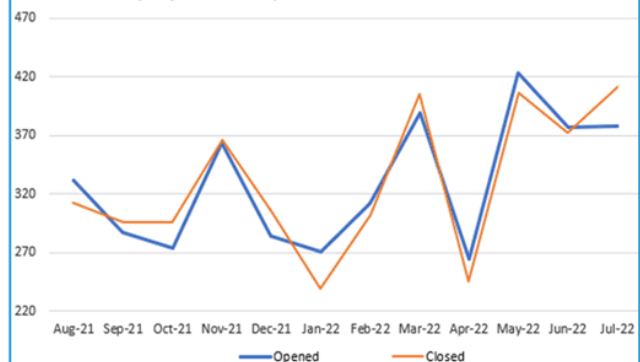
NETWORK PERFORMANCE INFORMATION SNAPSHOT



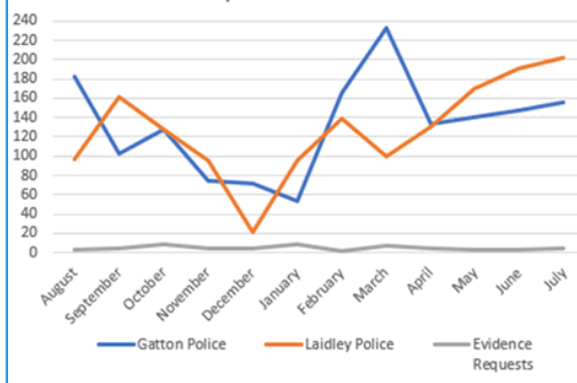
CYBER SECURITY



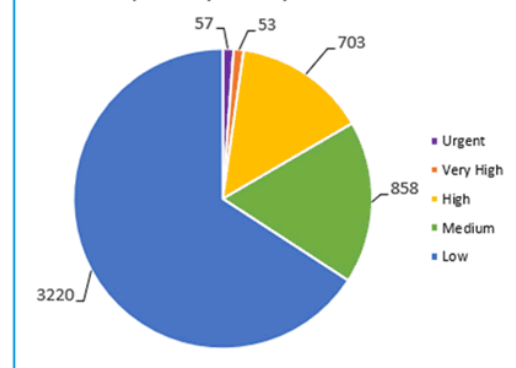
Open/Closed Requests Last 12 Months



CCTV Recorded Image Views & Evidence Requests Last 12 Months

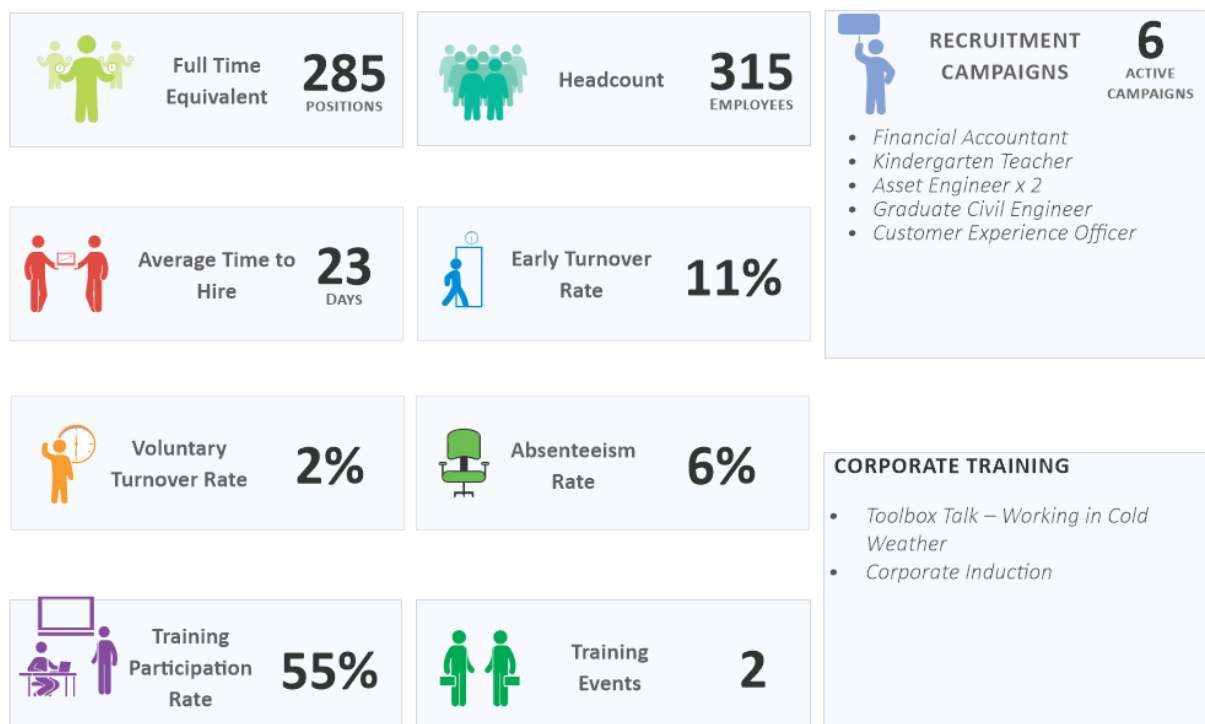


Requests by Priority Last 12 Months



PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL



INFORMATION MANAGEMENT

PROJECT UPDATES

Disposal of Physical Records

Work is ongoing for the disposal of records and approximately 1900 boxes of documents have been approved for disposal. Approximately half of the boxes have been collected for destruction and the balance will be processed in August. Work also continues on the audit of digitised documents and evaluation of other archived records to determine their value for digitisation or listing for disposal in accordance with legislation.



RIGHT TO INFORMATION APPLICATIONS

	2022	2021	2020	2019	2018	2017
Number of applications received	7	14	10	2	8	11

CUSTOMER CONTACT

TELEPHONE



2,256 CALLS RECEIVED

Decrease of 394 calls from last month

4:23 AVERAGE HANDLING TIME

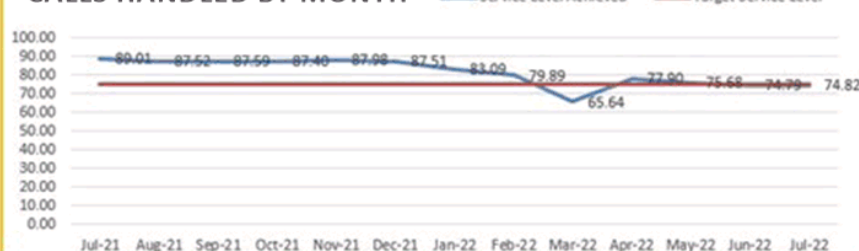
Decrease of 6 seconds from last month

87.98% SERVICE LEVEL REACHED

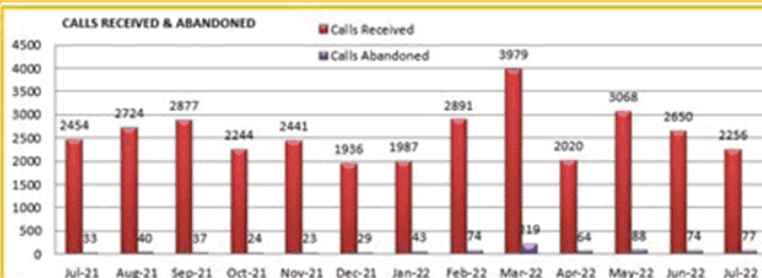
SERVICE LEVELS - TARGET 75%

SERVICE LEVEL REACHED **74.82%**

CALLS HANDLED BY MONTH



CALLS RECEIVED & ABANDONED



CALL TYPES



41 TOTAL WEB CHATS

Decrease of 24 chats from last month

10:03 WEBCHAT HANDLING TIME

Increase of 1:41 minutes from last month

76 TOTAL eREQUESTS

Decrease of 26 eRequests from last month

312 TOTAL RECEIPTS

Increase of 687 receipts from last month.

1,087 TOTAL CRM RECEIVED

Decrease of 162 requests from last month

COUNCILLOR REQUESTS

12 RECEIVED
55 OPEN
Decrease of 5 received requests from last month

QGAP PERFORMANCE

80.1HRS

Total time taken for all transactions

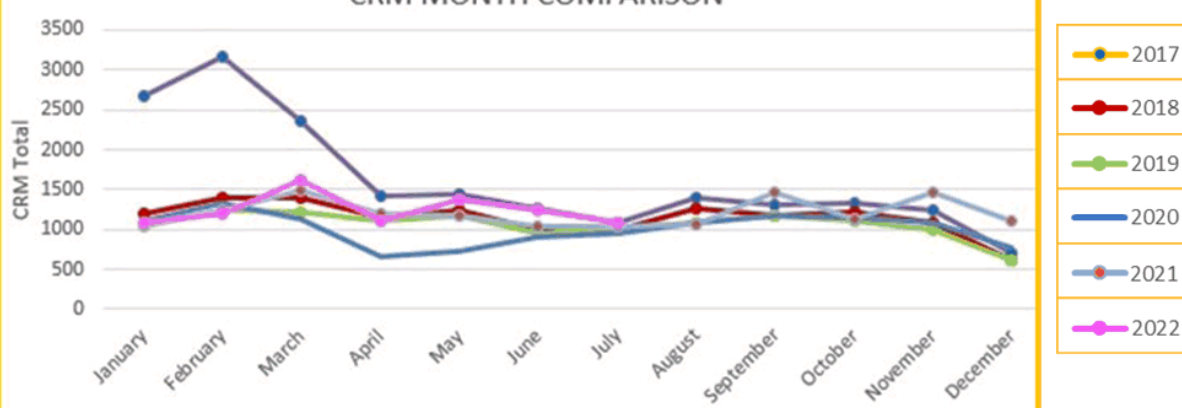
446

Total number of transactions

10:78

Total average time for all transactions

CRM MONTH COMPARISON

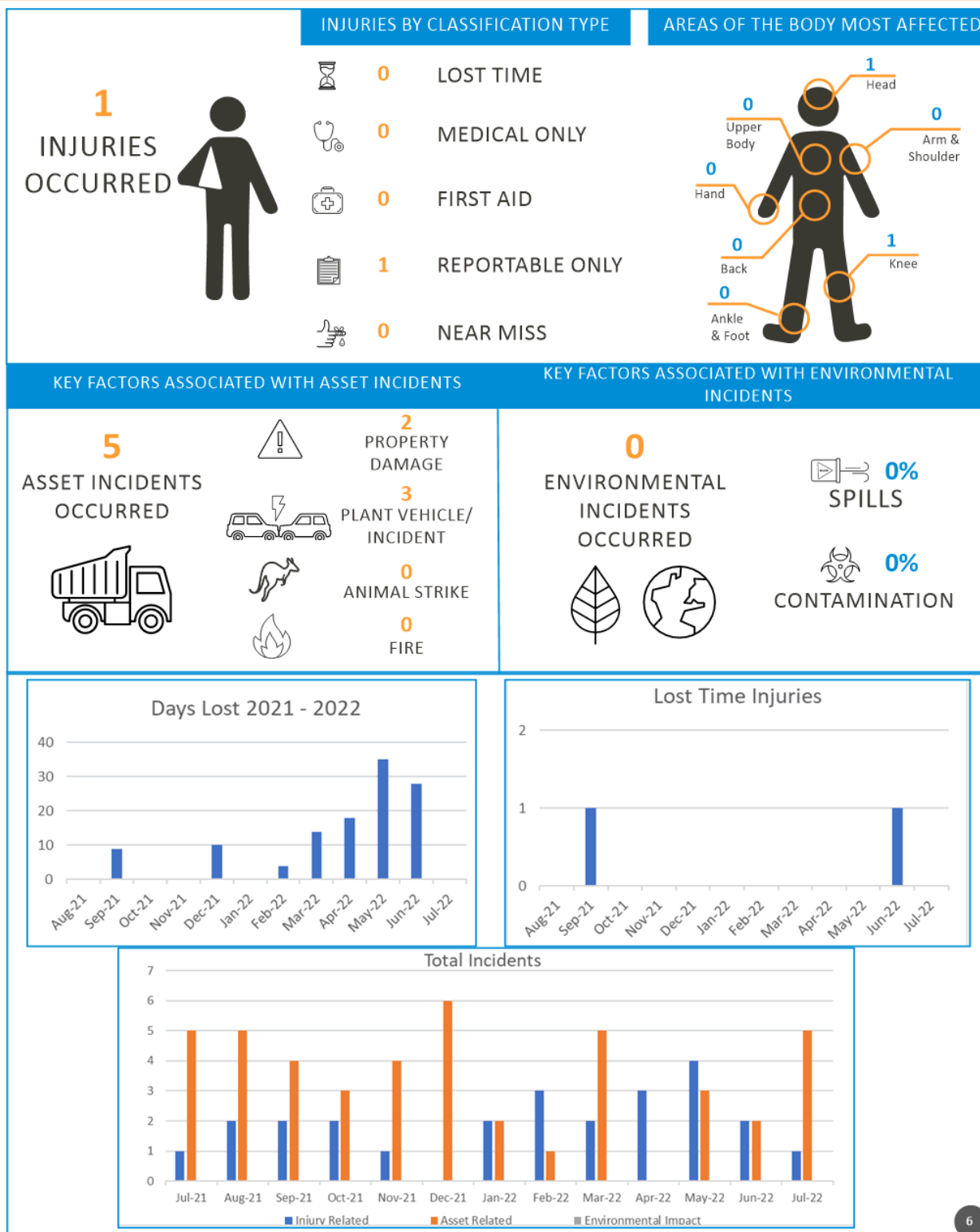


WORK HEALTH AND SAFETY



MEASURING OUR SAFETY PERFORMANCE

JULY 2022



WASTE SERVICES

WASTE MANAGEMENT

UPDATE

- A community tree planting was held at Lake Apex Park using the soil conditioner generated through the FOGO program. Friends of Lake Apex attended the planting and were excited to see the gardens planted with the addition of the soil conditioner.
- The Waste Services Team picked fireweed from some of Council's waste facilities. This weed has been a challenge this year across the region and Council's facilities are also impacted.



WASTE WARRIOR PROJECT

Waste Warriors are students who volunteer to work with the school on managing waste. The local schools call for nominations and the students state why they want to be a waste warrior. They are then selected to work with the teachers and other students to improve waste outcomes in the school. Council engaged with Gatton State School, Lockyer Valley Early Education Centre and LVRC Child Care Centre to include them in the waste warrior project.



KERBSIDE WASTE & RECYCLING SERVICES JUNE 2022



Garbage Bins
Collected **54,172**

80.9% presentation
rate



Garbage Tonnes
Received **798.54**
TONNES

3.63% decrease



Recycle Bins
Collected **20,072**

72.9% presentation
rate



Recycle Tonnes
Received **175.82**
TONNES

3.73% decrease



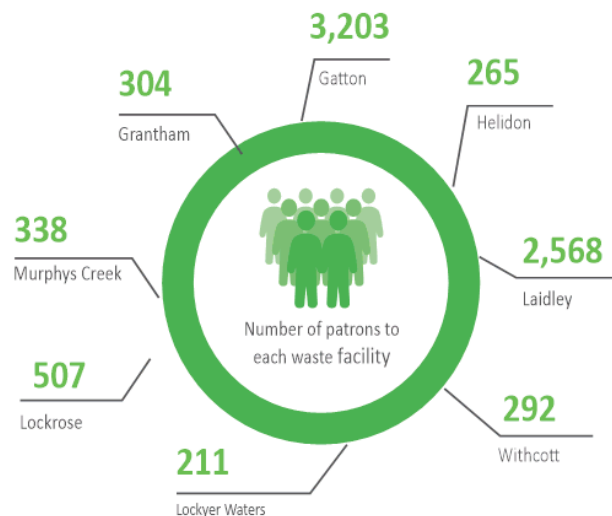
Recycle
Contamination **34.48**
TONNES

8.63% increase



FOGO Food/Garden
Tonnes Received **25.78**
TONNES

1 Year Trial - 1000 Homes
51.3% presentation rate



14.3 **Group Manager Community and Regional Prosperity Monthly Report - July 2022**

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during July 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during July 2022.

Proposal

That this report be received and noted.

Attachments

- 1 [Community and Regional Prosperity Monthly Group Report - July 2022](#) 10 Pages



Community and Regional Prosperity

MONTHLY GROUP REPORT
JULY 2022



PERFORMANCE REPORTING

KEY GROUP PROJECTS



LOCAL FLOODPLAIN MANAGEMENT PLAN

The Local Floodplain Management Project (LFMP) project has produced flood risk maps based on the model engineering outputs in accordance with State Planning Policy frameworks. The flood evacuation and flood classification components are in progress. The flood modelling outputs provide the extent and timing to inform both projects. Council officers have undertaken gap surveys of the gauges, creeks, banks, roads and critical infrastructure items at each location to verify sensor levels, configurations and extent of the knowledge base in these areas before and during flood operations. Due to continued stream operations and other competing business, data collection has been delayed as it is necessary to gain access to the gauge sensors and other items that were affected by flooding. Identification of possible evacuation routes has continued as part of the risk profiling. Data has been received from Parks and Wildlife on access trails and historical sources (photos and maps) have been identified. The LFMP is using the compiled datasets for each event to progress. The modelling outputs provide mapping extents and engineering parameters to allow assessment of flood risk. The database from the LFMP floor level project (establishing floor heights for flood affected dwellings) is also being used in the assessment. The newly collected flood data from events since October 2021, is providing details of the flood affected dwellings and structures that will extend our understanding of the actual impacts and a knowledge base for future events and planning. This and other information is being used to feed directly into the State Government's \$77M Disaster Resilience Program in relation to providing reliance measures to dwellings affected from October 2021 to May 2022.



FLOOD MODELLING - ENGINEERING

The flood modelling project is near completion. The base combined engineering map set will be brought to Council for adoption. The creation of the new Defined Flood Event (DFE) map and finalisation of flood risk planning trigger maps can then proceed with these in place. This has been delayed by Council and WMA staff working on responses to flood events. Draft reporting has now been provided for the Lockyer Creek (including Tenthill and Ma Ma Creek) for review. The Consultant has been approached to provide a summary guide covering all models so that e.g. modifications to retained models can be understood and managed in relation to future improvements and licensing of data to third parties.

After the October and November 2021 severe storm events, the URBs rainfall model for Forest Hill was refined to better reflect flood operations and address issues arising. This will be included in the updated flood intelligence tool (WaterRIDE console). The finalised regional engineering mapping and rainfall models will be provided to the Flood Intelligence vendor (WaterRIDE) to allow that project to progress. The vendor has been engaged to consider and include learnings from the February/March 2022 events to improved operation of the Flood Intelligence Portal (FIP) particularly in high vulnerability/complex localities, e.g. Grantham.



FLOOD INFORMATION PORTAL

The Flood information Portal (FIP) is near completion. This will determine the date at which the product can go live to the community. Supporting factsheets and media are being prepared to support the release of the portal and feedback loop.



FOREST HILL SILO PROJECT

Council is preparing a Request for Quote for a concept design for the site, inclusive of the silos, parking area, amenities, future RV park, roadworks, drainage etc. This plan will confirm Council's vision for the project, along with associated costings, and provide potential artists with a clear project brief. An RFQ for selection of the Artist Agency is also being prepared. The project timeline expects the concept design completion by October, with an Artist assessment completed in December. Council officers met with ARTC stakeholders to provide an updated project overview and identify concerns in regard to positioning of the rail corridor, powerlines and noise walls. ARTC stakeholders will undertake further investigations.



TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

Investigation has commenced on alternative sites for Withcott, following the recent flooding over the original site.



LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

The Lake Apex and Lake Freeman working group has not met recently. There are no further updates at this stage.



EQUINE COLLABORATIVE PRECINCT

The Equine Collaborative has not met recently. There are no further updates at this stage.

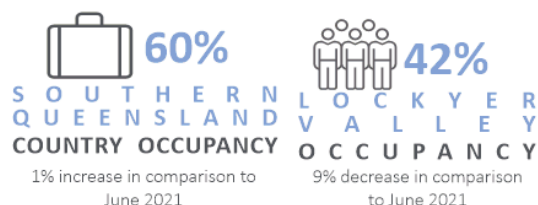


COMMUNITIES

TOURISM



STATISTICS FOR JUNE 2022



A recent social media post regarding the Spring Bluff Railway Station received a huge amount of exposure on facebook.



EVENTS



Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment. There were no Council led events during July.



LAIDLEY SPRING FESTIVAL PLANNING

Laidley Spring Festival preparations are in full swing with the marketing campaigns on Facebook and in newsprint commencing. A radio campaign will commence in August.

Decorative bunting has been supplied to Laidley CBD businesses for display from early August to form part of the window decorating competition.

Over 80 market holders have registered with the Buy From the Bush markets. Community interest in the new Friday night Feast and Fest event is gaining traction on social media.



4 COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

Ongoing assistance was provided to:

- Gatton Show - Event equipment loaned and support provided by Community Engagement
- Laidley Show - Event equipment loaned and support provided by Community Engagement
- NAIDOC Week- Event equipment loaned and support provided by Community Engagement



2 UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

1. Laidley Pioneer Village – 50th Anniversary Event (24 September)

LIBRARIES AND GALLERIES



eRESOURCES			
PLATFORM		JULY 2022	JULY 2021
	eAudiobooks & eBooks (Borrowbox)	1,989	1,871
	eAudiobooks, eBooks & eMagazines (Overdrive)	515	383
	eMovies (Beamafilm)	142	7

10,037
PHYSICAL
LOANS
In comparison to 10,133 in July 2021.
Including audiobooks, books, DVDs,
magazines, literacy kits, CDs, seeds,
and toys.

2,468
ELECTRONIC
LOANS
In comparison to 2,333
in July 2021.

12,505
TOTAL LOANS
Increase of 5% in
comparison to last month

16,598
ACTIVE LIBRARY
MEMBERS
15,521 in July 2021

96
NEW LIBRARY
MEMBERS IN
JULY

56
IN PERSON
EVENTS
Total Attendees: 924

7,592 VISITORS IN
JULY
In comparison to 5,752
total visitors in July 2021.

3,619 Gatton Library Increase of 135 people	3,973 Laidley Library Increase of 618 people
--	---

LIBRARIES - JULY EVENTS

Our July events at Gatton and Laidley Libraries included:

- Weekly** - First 5 Forever children's story times (four sessions a week at each branch); JP in the community sessions and craft groups.
- Bimonthly** - Digital literacy sessions and writing group.
- Monthly** - Lockyer Valley Cancer Support Group, movie matinees, story times at the Gatton Childcare Centre, book chat and book group.
- Special Events** - School holiday activities (three programs at each branch and the scavenger hunt available all holidays) and writing workshops.

* All events are run by our library staff - the Cancer Support Group is library supported.

LIBRARIES UPDATE

- School holidays finished with great attendance at all events. One of our Communication Officers visited our Lego sessions at both libraries to take some pictures of the events.
- Our Digital Literacy sessions featured in an article in The Independent newspaper.
- Planning is underway for our next quarterly "What's On" Brochure September - October. The team are currently working on finalising our upcoming events and activities, before the brochure is designed and printed.

ART GALLERY UPDATE

- 'Pushing the Limits' by Gatton Quilters is currently in the gallery on display.
- Applications to exhibit in the Art Gallery in 2023 are currently open and will close on 31 August for review.
- A database of local artists has been created to share information about upcoming exhibition opportunities, funding and workshops.
- The Ideas Distillery has commenced work on the Lockyer Valley Arts and Cultural Plan

REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- The successful applicants from the latest RADF - Quick Response Professional Development funding round have been notified and their projects are underway.



CHILDCARE



UPDATE

Our occupancy has once again risen this month. It's great to see new families enrolling their children into the centre.

During the month we had a spot visit from the Department of Early Childhood, Education and Care Services. We received some really positive feedback from the inspector in regards to staff practices, staff morale and the overall feel of the centre. It has been 5 months since the representative last visited the centre. This visit has given the staff an obvious boost and everyone is working hard to continually improve their practices.

There were a few issues identified during the visit, which need rectification, including: bathroom tiles that need replacing and deep cleaning of some concrete areas.

During the month, the Nursery outdoor area was upgraded with new softfall. This is not only a great visual improvement for the space, but also meets the safety requirements for the centre, making the space safer for our babies to learn and explore.

ACTIVITIES

Our focus for this month for both staff and children, is being kind and curious. The Director is working closely with each room leader to ensure a strength and interest based approach is applied to our planning, holistic learning and whole child approach.

GATTON SHOW EXCURSION

The Kindy children were delighted to visit the Gatton Show. They explored the many displays throughout the pavilion and visited all the animals competing at the show. The children spoke to a local farmer and enjoyed learning about cotton; how it grows, how it is harvested and what it is used for. Each child was given a cotton seed to bring back to the centre and care for.

Following on from the excursion, the children have been experimenting with their cotton seeds. How can we get them to grow? What do they need?

As the children have shown so much interest in growing, we now have strawberries, beans, lettuce and carrots planted in a small garden at the centre. We are looking at options for a bigger vegie garden for the children to further develop this learning topic and grow their own food.



83.93%

**TOTAL
OCCUPANCY RATE**

In comparison to 72.86% in July
2021



5

PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY



Development Status Report

As a tool to demonstrate the recent growth and development of the Lockyer Valley, Council has prepared a Development Status Report which provides critical information on the type, scale and value of developments from retail, commercial, industrial through to residential and social infrastructure. The report will be produced annually and will detail year on year statistics around development in the Lockyer.

The report will be launched at the Chamber of Commerce, Industry and Tourism Business Breakfast in August.

Draft Lockyer Valley Planning Scheme

The final element to integrate into the draft Planning Scheme before State Interest Check, is the Flood Hazard Risk Assessment. This work is being completed by external consultants and is at draft report stage.

The draft report contains a suite of recommendations to consider for the scheme.

Council officers are currently reviewing the recommendations for scheme integration.



Industrial Land Study

The consultant for the Industrial Land Study has provided Council with a draft report of findings. The next phase of the study is to engage with stakeholders at a state level before finalising and presenting to Council



Integrated Land Management

In 2021, Council was successful in its application to source grant funds under the Federal Black Summer Bushfire Recovery program. The funds are to enable the writing of an overall Integrated Land Management Plan and site specific land management plans for 16 Council owned parcels that hold environmental significance and are within a high bushfire risk area.

Council has recently recruited for a project officer under the funding to undertake this two-year project, commencing with the drafting of the individual land management plans and engaging consultants to undertake bushfire risk and ecological assessments.

This project will more broadly articulate Council's undertakings as a land manager and link with the Environment Strategy and Biosecurity Plan adopted in 2021.

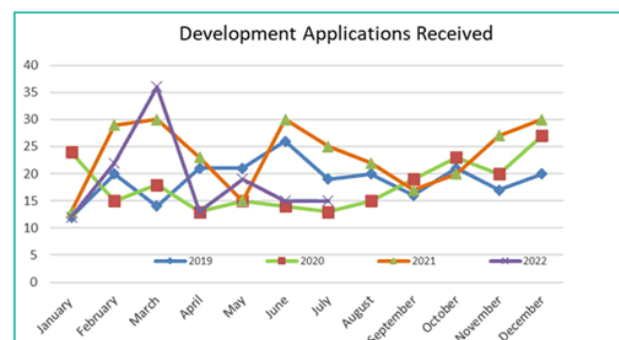
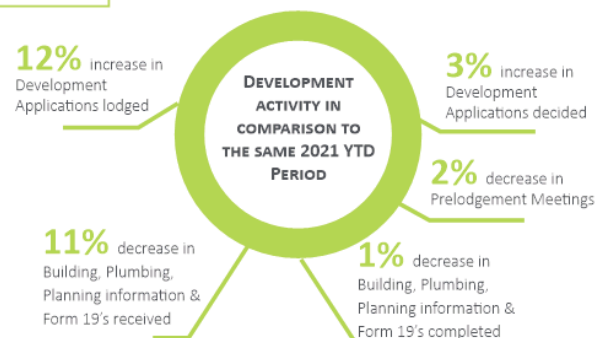
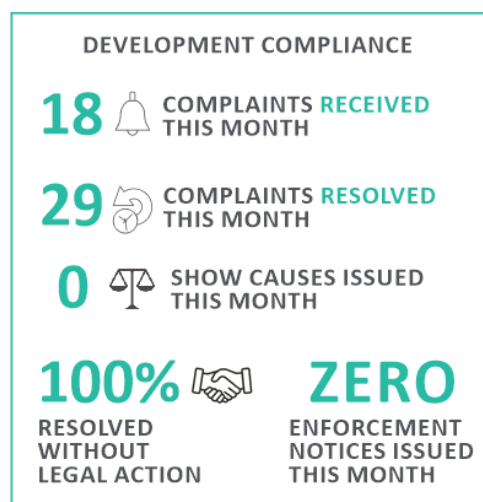
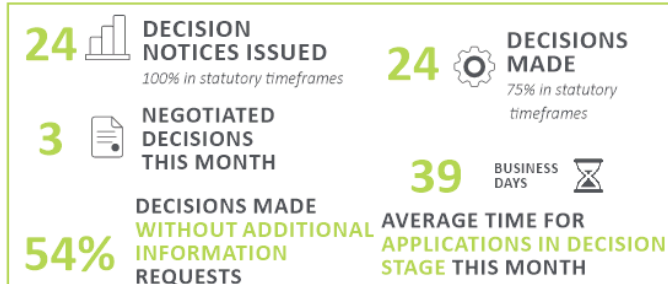
Some actions that will occur as part of the ILM project may include

- Weed control
- Fencing
- Fire management - cultural burning
- Signage

Once an action plan and on-ground work has commenced, a study will be undertaken to understand the opportunities that lie in Nature-based Tourism and Recreation across the region.

DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	2022 YTD	2021 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	24	152	174
DECIDED	24	148	144
EXEMPTION CERTIFICATES			
RECEIVED	3	21	35
DECIDED	2	16	33
BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19'S			
RECEIVED	32	272	304
COMPLETED	57	287	291
PRELODGE MEETINGS HELD	8	49	50



INFRASTRUCTURE CHARGES PAID
YTD = \$1,565,073.88



INFRASTRUCTURE CHARGES OUTSTANDING
YTD = \$6,000.00

BUILDING AND PLUMBING



BUILDING APPROVALS **79**

By Private Certifiers and LVRC.
In comparison to 125 in 2021



BUILDING APPROVALS BY LVRC **17**

In comparison to 22 in 2021



PLUMBING APPROVALS **51**

In comparison to 43 in 2021



AVERAGE DAYS TO APPROVE **13**

Building Applications

Days

\$11.0M

COMMERCIAL AND DOMESTIC VALUE OF WORKS
in the Lockyer Valley Region



AVERAGE DAYS TO APPROVE **7**

Plumbing Applications

Days



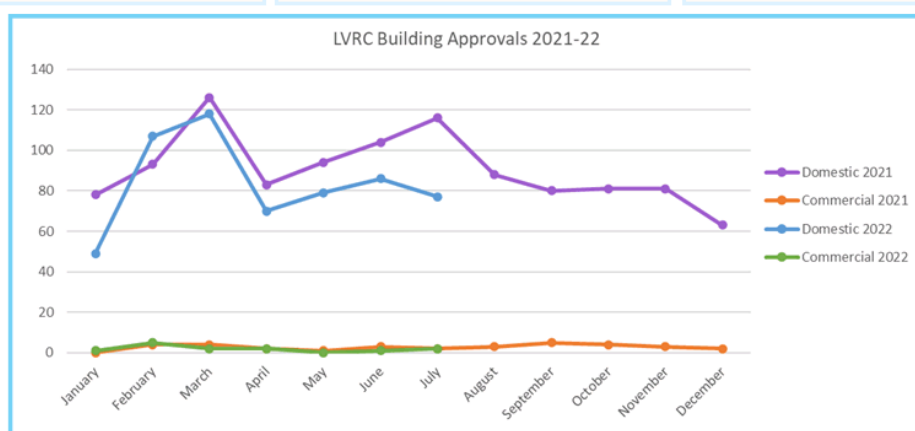
BUILDING INSPECTIONS **39**



PLUMBING INSPECTIONS **168**



TOTAL INSPECTIONS **207**



CONTINUOUS IMPROVEMENTS

Process Improvement delivers efficiency and consistency



Backflow Prevention Devices - Licenses

The cover letter that accompanies invoices for renewal of registration of backflow devices has been reviewed. Previously each cover letter (to 130 customers) was individually signed. This year the Coordinator's signature has been imbedded in the letter which has been a significant time-saver.

Development Assessment tracking spreadsheet into Sharepoint.

The Development Assessment Tracking spreadsheet has been transferred from ECM into SharePoint to enable Planning Officers to simultaneously edit and undertake updates ensuring the spreadsheet is a 'live' document. Previously a Business Support Officer would update the spreadsheet on behalf of the Development Assessment team so this initiative will save Business Support time, ensure information is up to date and capture the team's workloads.

Document Purchasing Process

A new work instruction has been created to assist in the training of Business Support Officers on how to raise a Purchase Order and process an Invoice in TechnologyOne.

Standard Conditions Package

The Development Assessment team has been working with a private planning consultant to prepare standard conditions to be applied to development approvals issued by Council. The team has been consulting with technical staff within and outside of the branch. The standard conditions package will result in a comprehensive suite of lawful and best practice conditions that support council's decision making moving forward.

COMMUNITY AND WELLBEING

LVRC PROPERTY MANAGEMENT

- Flood waste and rubbish removal from 7 Mile Lagoon property. Survey for birds undertaken with Southern Queensland BirdLife.
- Removal of illegally dumped tyres and flood rubbish in Brightview reserve.
- Weed control at Redbank Creek reserve, removal of giant rat's tail grass and fire weed.
- Weed control around koala fodder tree planting at Shorelands Drive reserve.

PEST MANAGEMENT

- Team meeting held with DAF Principal Biosecurity Officer to discuss the process for issuing PIN's for offences under the Biosecurity Act.

RESILIENT RIVERS

- Site inspection of Lockyer Creek, Gatton reach, with COMSEQ program manager to assess the suitability of revegetation sites.
- Quarterly meeting with Resilient Rivers project managers to discuss progress.
- Attended conference and workshop on fluvial geomorphology.
- Review of existing project management plans for Lockyer Creek and Tenthill Creek, draft plan for phase 5 Lockyer Creek.

PEST MANAGEMENT - JULY

 **1**
FOX
REQUESTS FOR
ASSISTANCE

 **11**
DOG SCALP
BOUNTIES
RECEIVED

 **20**
PEST WEED
ENQUIRIES

 **265 ha**
TOTAL AREA OF
PRIVATE PROPERTY
MANAGEMENT
PLANS

 **2**
RABBIT
INFESTATION
REPORTED

 **2**
WILD DOG
ASSISTANCE
REQUESTED

 **4**
COMMUNITY
SPRAY
EQUIPMENT
HIRES

 **11**
PRIVATE
PROPERTY
MANAGEMENT
PLANS

LAND FOR WILDLIFE (LFW)

 **195**
REGISTERED
MEMBERS

 **15,306.03ha**
TOTAL
LAND FOR WILDLIFE

 **16,649.23 ha**
POTENTIAL TOTAL
LAND FOR WILDLIFE
PROPERTIES
(Awaiting Membership)


 **28**
MEMBERS
WORKING
TOWARDS LAND
FOR WILDLIFE

 **83**
PROPERTIES
AWAITING
ASSESSMENT

In comparison to June, there is a decrease in Total Land for Wildlife hectares. A number of properties have recently sold, resulting in cancelled memberships.

RESTRICTED WEED MANAGEMENT

 **80 L**
MANUAL
REMOVAL
WEED TREATMENT ON
LOCAL ROADS AND
RESERVES

 **FOCUS OF**
RESTRICTED
WEEDS TREATED
Fire weed and Mother of
Millions.

ENVIRONMENTAL COLLABORATION

- Darling Downs Moreton Rabbit Board
- International Fund for Animal Welfare – funded project works undertaken in collaboration with Healthy Land & Waterways and LVRC on landholder property at Thornton for weed control to enhance habitat for protected species.
- Completed eDNA sampling for platypus on Laidley Creek, Main Camp Creek and Lockyer Creek. Positive results for a location on the Lockyer Creek.
- Griffith University – Building Catchment Resilience pilot project for Laidley Catchment, workshop presentation to Council.
- Site inspection of erosion mitigation and creek bank stabilisation works on Laidley Creek undertaken by Healthy Land and Waterways in collaboration with QUU and Port of Brisbane.
- Bird monitoring workshop with LUCI- developing an action plan for conservation of bird species in the Lockyer Valley region.
- FOGO trial site at lake Apex – collaboration with FOLA to prepare and plant an area of the arboretum using the FOGO product as compost mulch. Attended international tree planting day with FOLA at lake Apex.

ENVIRONMENTAL HEALTH

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE

186
FOOD
LICENCES ISSUED YTD



186
CURRENT
FOOD
LICENCES



4
PERSONAL APPEARANCE
SERVICES LICENCES

9 LOCAL LAWS PERMITS



4 CARAVAN



0 EVENTS



2 TEMPORARY
HOME



1 CAMPING



1 MARKET



1 ROADSIDE
STALL

LOCAL LAWS

132



NUMBER OF CUSTOMER
REQUESTS RECEIVED
FINANCIAL YTD

18



NUMBER OF DOGS
IMPOUNDED YTD

In comparison to 22 in 2021-2022

0



KENNEL LICENCES
ISSUED YTD

In comparison to 38 in July 2021-
2022 (Expire 30 September 2022)

3



TOTAL NUMBER
OF INFRINGEMENT
NOTICES ISSUED YTD

In comparison to 41 in 2021-2022

94 | 71.21%

NUMBER OF CUSTOMER
REQUESTS RESOLVED
FINANCIAL YTD

In comparison to 1849 / 91.35% in
2021-22

16



NUMBER OF DOGS
RELEASED/REHOMED
YTD

In comparison to 153 in 2021-2022

0



EXCESS ANIMAL
PERMIT RENEWALS
YTD

In comparison to 66 in 2021-2022
(Expire 30 September 2022)



NUMBER OF DOGS
REGISTERED

6,415 YTD

In comparison to 8,347 in 2021-2022

ILLEGAL DUMPING / LITTERING UPDATE

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRMs received and actioned year to date.



0

TOTAL NUMBER OF
INFRINGEMENTS YTD
ISSUED = \$0.00



17

ILLEGAL DUMPING
INCIDENTS
YTD

In comparison to 147 in
2021-2022



APPROXIMATELY **257**
WHEELIE BINS OF
ILLEGALLY
DUMPED WASTE YTD

In comparison to 944 in
2021-2022

WASTE TYPES
ILLEGALLY
DUMPED YTD
(APPROXIMATE %)



40% Wrecked Vehicle's
36% Demolition Materials
11% Tyres
6% Household Waste
3% Furniture
3% Mattress'
1% Vehicle Parts

14.4 Group Manager Infrastructure Monthly Report - July 2022**Author:** John Keen, Group Manager Infrastructure**Responsible Officer:** John Keen, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during July 2022.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during July 2022.

Proposal

That this report be received and noted.

Attachments

1 [↓](#) Monthly Group Report - Infrastructure - July 2022 9 Pages



Infrastructure

MONTHLY GROUP REPORT
JULY 2022



FEBRUARY 2022 WEATHER EVENT

UPDATE

Continuing in phase 2 of recovery, the Reconstruction of Essential Public Assets (REPA) damage assessments are being undertaken of the regions unsealed roads, sealed roads and structures. REPA works aim to permanently restore or reconstruct essential public assets to a pre-disaster standard. These works must be completed and acquitted within two years of the event, being 2024. Betterment projects to improve flood resilience to assets are being identified during the REPA assessment process.

MAY 2022 WEATHER EVENT

UPDATE

A new event was declared after significant rainfall caused flooding across the region from 6 May through to 20 May 2022, with the majority of the damage to Council's assets centered in the Mount Sylvia, Blackduck, Regency Downs, Lockrose, Flagstone and Blanchview localities of the Lockyer Valley Region.

As of 28 July 2022, 10 weeks post flood event, 1472 emergency works defects have been identified with 48% of these completed. Emergency works for the May 2022 event are required to be completed by 30 August 2022. From here phase 2, being REPA works will commence.

Crews are currently focusing on light grading of unsealed roads, clearing debris, filling scours with bulk fill, clearing drainage infrastructure within structures such as culverts and bridges as well as repairing pavement surfaces. The road pavement remains saturated across many towns within the region causing potholes to develop more easily. Once Council moves into the REPA phase of the recovery for the May flood event, the community will begin to see reconstruction of some roads which will alleviate the reoccurring potholes. Damage assessments of sealed roads and structures across the region are ongoing.

The Fred Thomas pedestrian bridge in Withcott has been approved by the Queensland Reconstruction Authority for replacement. The project is currently being procured.

Geotechnical investigations will be necessary at the following locations:

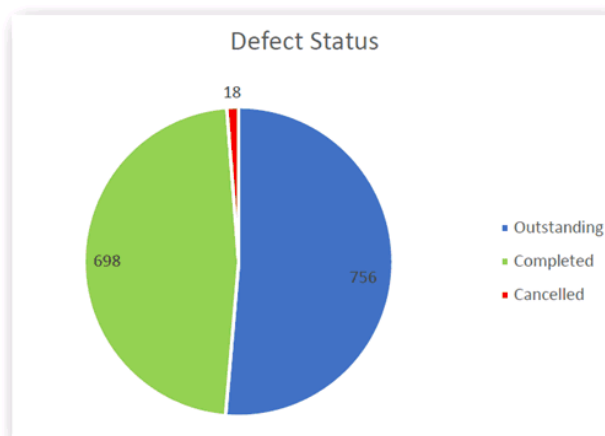
- Liftins Bridges, Gatton (currently underway)
- East Egypt Road, Stockyard
- Berlin Road, Mt Berryman; and
- Mountain View Drive, Hatton Vale

Council are continuing to undertake works to the Dal Ryan Memorial Pool as if was significantly affected by the May flood event.

Council is still awaiting the results of the insurance claims submitted for the damaged park infrastructure, however an advance payment has been made to Council to assist with repair works at the Glenore Grove Cricket ground to ensure the cricket season is able to commence. Repairs to the speedway track at the Gatton Showgrounds will also commence in the coming weeks.

The below graphs depict completion progress of emergency works defects.

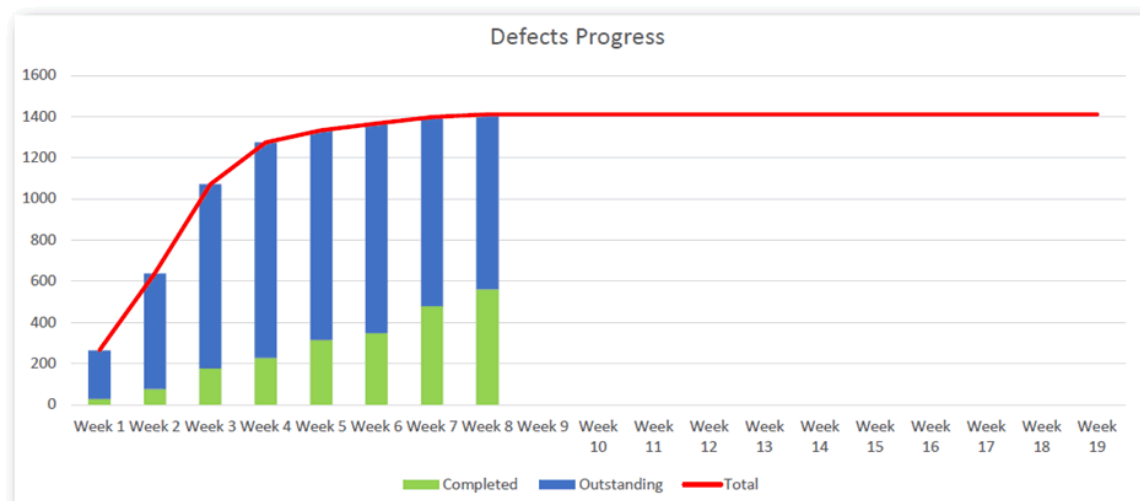
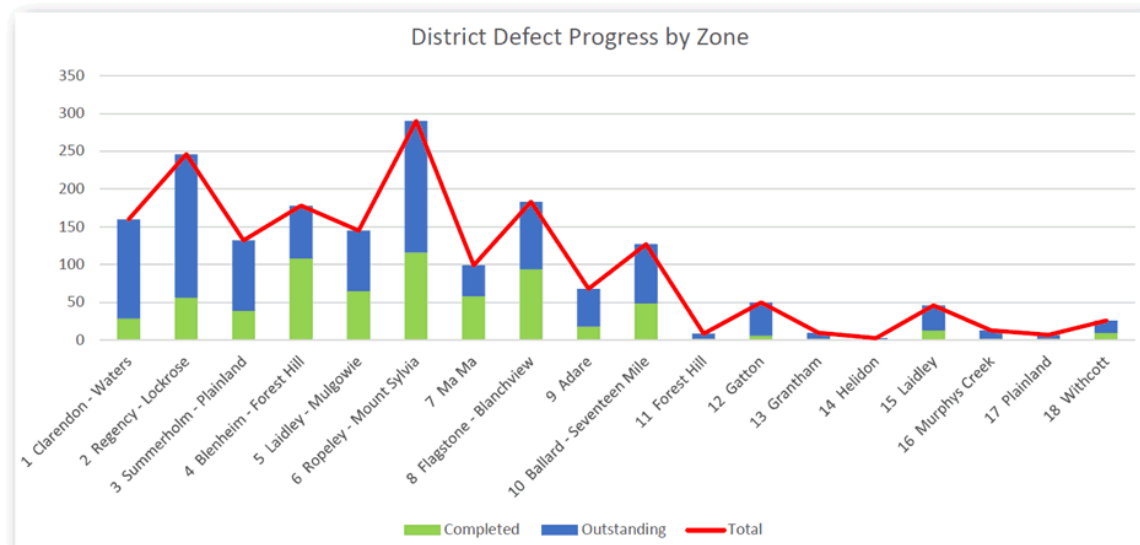
MAY 2022 EVENT EMERGENCY WORKS DEFECT STATUS



Current defects	
Outstanding	756
Completed	698
Cancelled	18
Total	1472

Percent Complete (non cancelled)	48%
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Note Cancelled defects are either not flood related, or recreated as different defect code.

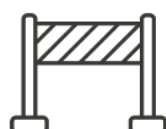


INFRASTRUCTURE DELIVERY BRANCH HIGHLIGHTS

DESIGN & CONSTRUCTION WORKS

FLAGSTONE CREEK ROAD STAGE 2B

- The Flagstone Creek Road Stage 2B project will be funded under the Heavy Vehicle Safety and Protection Program (HVSP). The project will rehabilitate the section of Flagstone Creek Road between Lockyer Creek Road and Reynolds Lane. Lockyer Valley Regional Council will be the principal contractor on this project. Geotextile material will be installed between the layers of new road base to strengthen the pavement and ensure longevity. Additional to the pavement construction the project scope of works include, road excavation, drainage works, culvert extension, private entrance reinstatement, bitumen seal and road furniture.
- Stage 1 and Stage 2A have previously been constructed and Stage 2B is set to commence mid August 2022, with an expected duration of 7 weeks.



GEHRKE ROAD, PLAINLAND REHABILITATION

- Gehrke Road accommodates an increasing volume of traffic in the Plainland area and hence requires pavement upgrades to improve the pavement strength and serviceability level. Joint funding by the Transport Infrastructure Development Scheme and LVRC will provide the means to complete the pavement reconstruction between Barcoo Drive and Mountain View Drive.
- Lockyer Valley Regional Council crews have completed culvert extensions and pavement widenings. An asphalt contractor is scheduled to pave layers of asphalt along Gehrke Road commencing early August 2022.

**SPENCER AND EAST STREET, GATTON INTERSECTION**

- Blackspot funding has been approved for the East and Spencer Street intersection which will be upgraded to improve both pedestrian and vehicle safety. New concrete pram ramps and footpath will be installed to link existing paths to provide ease of access in the area and safe road crossings. Concrete islands, line marking and signs will be installed to formalise vehicle movements through the intersection to minimise possible confusion and improve visibility.
- The project will be a blended delivery with commencement due early August 2022.



GATTON INDUSTRIAL INTERSECTIONS

- Three industrial intersections in Gatton will be upgraded under the Heavy Vehicle Safety and Protection Program funding arrangement. The intersections are; Tenthill Creek Road and Western Drive, Tenthill Creek Road and Freemans Road and lastly Freemans Road and Market Drive. All three intersections will have pavement widenings, new line marking and road furniture to allow heavy vehicles to safely negotiate the intersections. The Freemans Road and Market Drive intersection required a realignment of the water main and stormwater infrastructure, which has been completed in the previous financial year.
- The remainder of the project will be delivered by Lockyer Valley Regional Council crews and is due to commence in mid to late August 2022.

**INFRASTRUCTURE PLANNING****ASSET MANAGEMENT**

- Flood damage inspections, focusing on emerging issues caused by pavement saturation
- High order footpath inspections
- Processing of data and photos for Emergency Works submissions
- Continued processing of Capital Completions
- Total standard asset inspections for the year are at 340 (this excludes all flood damage inspections)
- Review of CCTV and condition information from the Gatton Stormwater CCTV project completed in June.
- Preparation of tender documents for the Gatton Stormwater Condition survey project for the new financial year.
- Basic survey measurement for the East Egypt and Berlin Road landslips



OPERATIONS & MAINTENANCE**EMERGENT & MAINTENANCE WORKS****Traffic Signs and Line Marking Works - Emergent & Maintenance**

- Adare Road, Adare
- Albert Joseph Drive Laidley Heights
- Beavan Street, Gatton
- Bowtells Road, Grantham
- Fords Road, Adare
- Forestry Road, Adare
- Gittins Road, Withcott
- Herbert Street, Laidley
- Ingoldsby Road, Upper Tenthill
- Jacana Drive, Adare
- Kentville Road, Kentville
- Lawlers Road, Grantham
- Maroske Road, Plainland
- McNamaras Road, Withcott
- Old Toowoomba Road, Placid Hills
- Paradise Road, Mount Sylvia
- Parkridge Drive, Withcott
- Railway Street, Laidley
- Sandy Creek Road, Grantham
- Sippel Road, Blenheim
- Southern Street, Laidley
- Tenthill Creek Road, Gatton
- Thallon Road, Hatton Vale
- William Street, Gatton
- William Street, Gatton

Road Patching Works - Emergent

- Ballantine Street, Gatton
- Boundary Road, Laidley North
- Brightview Road, Brightview
- Carpendale Road, Carpendale
- Coates Street, Laidley
- Douglas McInnes Drive, Laidley
- Flagstone Creek Road, Flagstone Creek
- Forest Hill-Fernvale Road, Forest Hill
- Gatton Esk Road, Gatton
- Grantham Scrub Road, Winwill
- John Street North, Laidley
- Kirston Street, Laidley
- Lake Clarendon Way, Lake Clarendon
- Mahons Road, Capendale
- Melaleuca Drive, Laidley
- Mountain View Drive,
- Mulgowie Road, Mulgowie
- Old Laidley-Forest Hill Road, Laidley
- Orton Street, Laidley

- Railway Street, Grantham
- Rockmount Road, Rockmount
- Stockyard Creek Road, Stockyard
- Tallaringa Drive, Adare
- Waddington Parade, Plainland
- Woodlands Road, Gatton

Grading Works - Emergent

- Adare Road, Adare
- Allan Road, Blenheim
- Carey Road, Helidon Spa
- Dry Gully Road, Mount Whitestone
- Dwyers Road, Gatton
- East Egypt Road, Mount Whitestone
- Edwards Road, Gatton
- Ferdinands Road, Gatton
- Fernbank Road, Murphys Creek
- Fielding Road, Crowley Vale
- Garrard Lane, Grantham
- Gittins Road, Withcott
- Heise Road, Summerholm
- Horrocks Road, Fifteen Mile
- Knack Road, Summerholm
- Lavender Road, Helidon Spa
- Lens Road, Summerholm
- Lockyer Siding Road, Lockyer
- Norfolk Road, Summerholm
- Penderests Road, Murphys Creek
- Pererets Road, Mount Whitestone
- Prufert Road, Summerholm
- Range Crescent, Laidley
- Ranger Road, Woodlands
- Risson Road, Grantham
- Sandy Creek Road, Grantham
- Schroeders Road, Woodlands
- Summerholm Road, Summerholm
- Waldron Road, Summerholm
- Wallers Road, Ringwood
- Waterhouse Road, Summerholm

EMERGENT & MAINTENANCE WORKS CONT.

Drainage Works - Emergent

- Cole Gully Road, Lefthand
- Connors Road, Adare
- Costellos Road, Lockyer
- Fords Road, Adare
- Hartz Road, Iredale
- Koreelah Street, Upper Lockyer
- Range Crescent, Laidley
- Wallens Road, Ballard
- Whip Gully Road, Mount Sylvia

Pavement Repairs - Maintenance

- Laidley-Plainland Road, Plainland

Shoulder Grading Works - Emergent

- Lefthand Branch Road, Lefthand Branch
- Mount Berryman Road, Mount Berryman
- Reibstein Gully Road, Lefthand Branch
- Ropehill Road, Upper Tenthill
- Whip Gully Road, Mount Sylvia
- Woodlands Road, Blenheim

Pavement Repairs - Emergent

- Back Ma Ma Road, Winwill
- East Haldon Road, Derrymore
- Gatton Creek Road, Postmans Ridge
- Hall Road, Forest Hill
- Range Crescent, Laidley
- Scotts Road, Veradilla
- Wallens Road, Ballard

WORKS ON ROADS PERMITS & APPLICATIONS - JULY 2022



9
LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

4
RURAL
ADDRESSING
APPLICATIONS

10
DRIVEWAY

12
HEAVY VEHICLE
APPLICATIONS
(NHVR)

4
TRAFFIC
CONTROL

2
OTHER ROAD
ACTIVITY
APPROVALS

CUSTOMER CONTACT



Incoming Infrastructure customer
requests for the month of July 2022

322
TOTAL CUSTOMER
REQUESTS
RECEIVED

198
TOTAL CUSTOMER
REQUESTS
COMPLETED

COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

LOCKYER VALLEY SPORTS AND AQUATIC CENTRE

- Funded by the Southeast Queensland Community Stimulus Program, the following works have been completed at the Centre:
 - Blinds around the Learn to Swim Pool have been repaired and some replaced
 - Nonslip coating has been laid around the Learn to Swim Pool
 - The new heating unit has been installed to replace heating unit 1 for the 50m Pool.



LAIDLEY RECREATION RESERVE GRANDSTAND STEPS

- Concrete steps were poured on Thursday, 28 July 2022. Nosing and tactiles to be installed with project completion by mid-August 2022, weather permitting.

UPCOMING WORKS

- Laidley skatepark works – contractor has been engaged to remove the old bitumen section of the skatepark to make it safer. Due to wet weather, works are now scheduled to commence in early August 2022.
- Electrical Infrastructure Program - Lights for Lake Apex and Rotary Park amenities are being installed in early August 2022, weather permitting.

FACILITIES MAINTENANCE WORKS

Electrical

- Repairs to electrical infrastructure prior to the Gatton Show.
- Repairs and servicing to electrical infrastructure at the Gatton Aquatic Centre during close down.
- General maintenance and repairs as required.



Buildings

- Repairs to toilet at Lake Dyer.
- Scoping of safety repairs to infrastructure at Pioneer Village.
- Sourcing of materials for work at Cunningham Crest Lookout.



Plumbing

- Valve replacement at Gatton Aquatic Centre
- Repairs to water leak at Bichel Oval
- General Repairs and maintenance.



PARKS AND CEMETERIES MAINTENANCE WORKS

Furniture Maintenance / Landscaping

- Spraying roadside furniture is ongoing.
- Landscaping works/garden maintenance have been completed in Lions Park Laidley, Withcott medians, Lockyer Valley Cultural Centre and the Helidon Community Hall.

Mowing / Slashing

- Mowing continued throughout the park network on a need's basis only.
- Slashing has been undertaken on Council owned blocks in Grantham and Laidley.

Cemetery Works

- Assistance provided for 18 funerals across our 5 cemeteries. 8 in Gatton and 10 in Laidley.
- Mowing and landscape maintenance has been ongoing.

Playground Maintenance

- Maintenance as required.
- Quarterly playground inspections for July have been completed.

Event Assistance

- Event sign changeovers completed as required.
- Assistance provided with the below events:
 - Gatton Show
 - Ma Ma Creek Exhibition

**Declared Weeds**

- 15 customer requests received for declared weed, predominantly for fire weed.
- Fireweed removed weekly from Lake Apex and Gatton Cemetery.
- Spraying complete in the below localities:
 - Ma Ma Creek
 - Mount Whitestone
 - Fordsdale
 - Egypt
 - Lilydale
 - Veradilla
 - Winwill
 - Carpendale
 - Helidon
 - Upper Tenthill
 - Lower Tenthill
 - Caffey
 - Ingoldsby
 - Mount Sylvia
 - Lefthand Branch
 - Junction View



14.5 Urban Utilities Monthly Report - June 2022

Author: Vickie Wieland, Executive Assistant Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with highlights from the Urban Utilities (UU) September 2021 Board Meeting.

This document is for Council's information only.

Executive Summary

Lockyer Valley Regional Council maintains an ongoing relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils, and governed by an independent Board.
- Tasked with delivering drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and wastewater services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Proposal

Significant activities

The Urban Utilities Board has been focussed this month on finalising the appointment and preparing for onboarding of the incoming CEO Paul Arnold, who commences in September, and the induction of new Board member Gerard Pender, whose appointment commences on 1 July.

Mr Pender has been appointed to serve on the Board's Experience and Safety Committee.

Board meeting 20 June 2022

The Urban Utilities Board met on 20 June 2022 for its ordinary meeting. Mr Pender attended this meeting as an observer. After an in-camera session in which the annual remuneration review process for Board members was considered, the following matters were discussed.

Enhancing Liveability of Communities**Olympics Deep Dive Series**

The Board discussed a presentation on the topic *“Resilience in wet weather”*, noting Urban Utilities’ 2032 aspiration of no unplanned overflows.

Capital planning and investments, and operational transition to more proactive management of sewage in the network, would be key features of achieving this aspiration. There was also discussion by the Board of public health and environmental issues, and regulatory considerations. Given community impacts of wet weather events, the Board noted that it would be important to undertake community engagement prior to any transition to proactive wet weather management, and this engagement would be supported by sound scientific evidence and data.

Olympic and Paralympic Games Dashboard

The Board receives an Olympic and Paralympic Games Dashboard each month to monitor preparations for the 2032 Olympic and Paralympic Games across the business. The Board noted strategic engagement and planning activities which are currently underway.

Water Advocacy Group for the 2032 Games

The Board undertook initial discussions regarding the formation and composition of a Water 2032 Advocacy Group. Insights provided by the group would assist in shaping Urban Utilities’ strategy for the 2032 Olympic and Paralympic Games, and group members would act as advocates and promoters of Urban Utilities’ aspirations for the Games.

Foundational Success**Insurance Renewal Placement**

The Board approved insurance renewal placement for FY23.

The Board noted the substantial challenges in insuring for Industrial Special Risks and endorsed the retention of flood cover despite the substantially higher deductible and premium, and a lower limit of cover, for FY23. While the premiums and recommended level of cover met regulatory prudence and efficiency requirements, there will be future implications for pricing and balance sheet management. As Urban Utilities will now be partially self-insured in FY23, the Board will continue to monitor flood resilience and business continuity activities across the business.

The Board also considered the level and nature of cyber insurance cover. Again, substantial increases in premium costs and deductible have occurred. Urban Utilities continues to strengthen its cybersecurity maturity, and the Board and its Audit, Finance and Risk Committee monitor cyber security risks through reports provided to each meeting.

Fair Value of Assets

The Board discussed and approved the Directors’ Valuation of assets of \$6.7 billion for the year ending 30 June 2022. The process and methodology was reviewed at a recent meeting of the Audit, Finance and Risk Committee and is considered to be robust and rigorous.

Declaration of FY22 Final Participation Returns

In accordance with the Participation Return Policy, the Board approved the declaration of a final Participation Return equal to 50% (or \$75 million) of the Floor Return (being \$150 million). The payment of the final Participation Return would occur on 30 September 2022 subject to liquidity assessment at that date, which is contingent on approval of the State Borrowing Program.

2022/23 Internal Audit Plan

The Board approved the 2022/23 Internal Audit Plan.

Target Operating Model Post Implementation Review

The Board reviewed the key strategic outcomes of the Target Operating Model, a program of activities to transform the enterprise operating model to accelerate strategic change and achievement of strategy outcomes. The program commenced in mid-2019. Objectives of the transformation process included integration and alignment of the end-to-end asset management lifecycle to drive increased agility and resilience in service delivery, enhancement of customer, employee and community experience, and clarity of accountabilities for data, data quality and digital activities.

The Board noted key outcomes of the process which had included new ways of working, improved collaboration on cross-business initiatives such as integrated catchment plans, enhanced leader accountabilities and capabilities, and alignment between customer service delivery and customer outcomes.

Monthly Reports

Consistent with its role to oversee the management of Urban Utilities, the Board also considered monthly reports on Urban Utilities' performance against key metrics and service standards, and on financial management, delivery of capital investments, and safety. In addition, the Board considered a report from the CEO about current and significant issues within the business and continued to monitor flood recovery activities through a monthly flood recovery dashboard.

Constructive CultureRemuneration Increases

The Board discussed remuneration for several categories of employees, notably SAS Laboratory and Common Law Contract employees, in the context of rapid increases in cost of living impacts over recent months. SAS Laboratory employees had not received a pay increase (other than Superannuation Guarantee adjustments) since the end of the previous enterprise agreement in June 2018, with formal negotiations for a new agreement scheduled to commence in July 2022.

The Board approved an off-cycle increase of 3% to wage rates of employees covered by the SAS Laboratory Employees Enterprise Agreement 2020, and a 3% average remuneration increase (revised from 2.75%) for non-executive employees on Common Law Contracts, effective 1 July 2022.

In addition the Board considered the annual remuneration review for CEO Louise Dudley who leaves the organisation on 31 August 2022. The Board approved an adjustment to remuneration reflective of the legislated 0.5% increase to the Superannuation Guarantee, and adjustments to motor vehicle and office allowances consistent with the current CEO contract. The adjustments will be effective from the first pay period in July 2022.

Approval for Overseas Staff Travel

The Board approved overseas travel for Executive Leader, Environmental and Industrial, Shane Morgan. Mr Morgan will attend the World Water Congress and Exhibition 2022 of the International Water Association (IWA) in Denmark in September, as a member of the International Programme Committee of the Congress. As a committee member, Mr Morgan's costs of travel and attendance at the conference will be borne by the IWA.

Attachments

There are no attachments for this report.

15. CONFIDENTIAL ITEMS**15.1 Tenders for Collection of Waste/Recycling and Bulk Haulage of Waste from Council Facilities**

Author: Christine Blanchard, Manager Waste Services

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's endorsement of the recommendations of the Tender Evaluation Panel for the kerbside collection of waste and recycling and bulk haulage of waste from Council facilities.

15.2 Sundry Debtor Write-Off

Author: Brendan Sippel, Manager Community Facilities

Responsible Officer: John Keen, Group Manager Infrastructure

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's approval to write off part of invoice 7097, debtor number 101765.

15.3 Insurance Liability Update - 31 July 2022

Author: Erin Neumann, Governance Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Purpose:

The purpose of this report is to provide Council with an update on insurance matters as at 31 July 2022.

16. MEETING CLOSED