Minutes

ORDINARY MEETING OF COUNCIL

MINUTES

19 APRIL 2023

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ATTENDANCE:

Councillors Present

- **Cr Tanya Milligan (Mayor) (Chairperson)**
- **Cr Jason Cook (Deputy Mayor)**
- **Cr Brett Qualischefski**
- **Cr Janice Holstein**
- **Cr Chris Wilson**
- **Cr Michael Hagan**
- **Cr Rick Vela**

Officers Present

- **Ian Church, Chief Executive Officer**
- **Dan McPherson, Group Manager People, Customer & Corporate Services**
- **Amanda Pugh, Group Manager Community & Regional Prosperity**
- **John Keen, Group Manager Infrastructure**
- **Bella Greinke, Council Business Officer**
- **Lacee Martell, Media and Communications Officer**
- **Dee Stewart, Coordinator Financial Services (part of meeting)**
- **Madonna Brennan, Risk, Audit and Corporate Planning Advisor (part of meeting)**
- **Tye Casten, Community Engagement Officer (part of meeting)**
- **Julie Lyons, Property Officer (part of meeting)**
- **Kate Burns, Coordinator Growth and Policy (part of meeting)**
- **Annette Doherty, Manager Planning, Policy and Community Wellbeing (part of meeting)**
- **Renee Sternberg, Senior Environmental Planner (part of meeting)**
- **Tammy Thomas, Technical Planning Officer (part of meeting)**
- **Tammee Van Bael, Acting Coordinator Development Assessment (part of meeting)**
- **Hans Muller, Principal Engineer (part of meeting)**
- **John Holdcroft, Coordinator Disaster Management Resilience (part of meeting)**
- **Stephen Hart, Senior Advisor Advocacy (part of meeting)**
- **Kacey Bachmann, Management Accountant (part of meeting)**
- **Suzanne Oweczkin, Grants Officer (part of meeting)**
- **Christine Blanchard, Manager Waste Services (part of meeting)**

Media Present

- **Grace Crichton, The Lockyer and Somerset Independent**

1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:01am and welcomed all present.

1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is being held.

1.2 Opening Prayer

Ps. Doug Beahan led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

No Leave Of Absence.

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences

Author: Bella Greinke, Council Business Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr Holstein Seconded By: Cr Hagan
Resolution Number: 20-24/0778

CARRIED
7/0

4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

(a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
    i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
    ii. if it arises because of an application or submission, the subject of the application or submission
    iii. the name of any entity other than the councillor that has an interest in the matter
    iv. the nature of the councillor's relationship with the entity that has an interest in a matter
    v. details of the councillor's and any other entity's interest in the matter; and

(b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

(a) the nature of the interests
(b) if it arises because of the councillor's relationship with a related party:
    i. the name of the related party to the councillor
    ii. the nature of the relationship of the related party to the councillor
    iii. the nature of the related party's interest in the matter
(c) if it arises because of a gift or loan from another person to the councillor or a related party:
    i. the name of the other person
    ii. the nature of the relationship of the other person to the councillor or related party
    iii. the nature of the other person's interest in the matter
    iv. the value of the gift or loan and the date the gift or loan was made.
(d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

The Mayor requested the Deputy Mayor assume the Chair at 9:08am.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Milligan informed the meeting that she has a declarable conflict of interest in Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation". The nature of the interest is that Councillor Milligan owns a residence in Laidley. The premises that Councillor Milligan owns in Laidley is subject to minor potential flooding and it is still unclear if the flood mitigation solution will improve or decrease the impacts. Councillor Milligan advised that she has no greater interest than a majority of the community. Although Councillor Milligan has a declarable conflict of interest, she believes a reasonable person would perceive that she can be impartial when dealing with this matter in an open and transparent way. Councillor Milligan has a high level of knowledge of the Laidley area and the adverse impacts of flooding and can make a valuable contribution to the

discussion. Councillor Milligan noted that Council are currently undertaking investigation works into the proposed Laidley Town Flood Protection Scheme including options for reducing flooding impacts on the community. The modelling and design works are still in the investigation stage and a final design is yet to be adopted. Councillor Milligan advised she can appropriately manage any conflict should it exist, and is able to impartially make a decision in the public interest on the matter. Therefore, Councillor Milligan advised she wishes to remain in the meeting and requests the eligible Councillors decide if she may participate and vote despite the declarable conflict of interest.

In accordance with Section 150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Milligan may participate in the discussion and make a decision in relation to Agenda Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Cr Milligan to participate in the discussion and vote on Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation", despite Cr Milligan's conflict of interest declaration, because of her knowledge of the Laidley area and the adverse impacts of flooding and the fact that she can make a valuable contribution to the discussion.

Moved By: **Cr Holstein** **Seconded By:** **Cr Hagan**

Resolution Number: 20-24/0779

CARRIED
3/0

For: Cr Cook, Cr Holstein, Cr Hagan

In accordance with Section 150ET(2) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Wilson and Vela were ineligible to vote, and therefore refrained from voting on the matter.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Qualischefski informed the meeting that he has a declarable conflict of interest in Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation". The nature of the interest is that Councillor Qualischefski owns a residence in Laidley. The premises that he owns in Laidley is subject to minor potential flooding and it is still unclear if the flood mitigation solution will improve or decrease the impacts. Councillor Qualischefski advised that he has no greater interest than a majority of the community. Although Councillor Qualischefski has a declarable conflict of interest, he believes a reasonable person would perceive that he can be impartial when dealing with this matter in an open and transparent way. Councillor Qualischefski has a high level of knowledge of the Laidley area and the adverse impacts of flooding and can make a valuable contribution to the discussion. Councillor Qualischefski noted that Council are currently undertaking investigation works into the proposed Laidley Town Flood Protection Scheme including options for reducing flooding impacts on the community. The modelling and design works are still in the investigation stage and a final design is yet to be adopted. Councillor Qualischefski advised he can appropriately manage any conflict should it exist, and is able to impartially make a decision in the public interest on the matter. Therefore, Councillor Qualischefski advised he wishes to remain in the meeting and requests the eligible Councillors decide if he may participate and vote despite the declarable conflict of interest.

In accordance with Section150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Qualischefski may participate in the discussion and make a decision in relation to Agenda Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Cr Qualischefski to participate in the discussion and vote on Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation", despite Cr Qualischefski's conflict of interest declaration, because of his knowledge of the Laidley area and the adverse impacts of flooding and the fact that he can make a valuable contribution to the discussion.

Moved By: **Cr Hagan** **Seconded By:** **Cr Holstein**

Resolution Number: 20-24/0780

CARRIED
3/0

For: Cr Cook, Cr Holstein, Cr Hagan

In accordance with Section 150ET(2) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Wilson and Vela were ineligible to vote, and therefore refrained from voting on the matter.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation". The nature of the interest is that Councillor Wilson owns residential and business premises in Laidley. The residential and business premises in Laidley are subject to minor potential flooding and it is still unclear if the flood mitigation solution will improve or decrease the impacts. Councillor Wilson advised that he has no greater interest than a majority of the community. Although Councillor Wilson has a declarable conflict of interest, he believes a reasonable person would perceive that he can be impartial when dealing with this matter in an open and transparent way. Councillor Wilson has a high level of knowledge of the Laidley area and the adverse impacts of flooding and can make a valuable contribution to the discussion. Councillor Wilson noted that Council are currently undertaking investigation works into the proposed Laidley Town Flood Protection Scheme including options for reducing flooding impacts on the community. The modelling and design works are still in the investigation stage and a final design is yet to be adopted. Councillor Wilson advised he can appropriately manage any conflict should it exist, and is able to impartially make a decision in the public interest on the matter. Therefore, Councillor Wilson advised he wishes to remain in the meeting and requests the eligible Councillors decide if he may participate and vote despite the declarable conflict of interest.

In accordance with Section 150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Wilson may participate in the discussion and make a decision in relation to Agenda Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Cr Wilson to participate in the discussion and vote on Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation", despite Cr Wilson's conflict of interest declaration, because of his knowledge of the Laidley area and the adverse impacts of flooding and the fact that he can make a valuable contribution to the discussion.

Moved By: **Cr Holstein** **Seconded By:** **Cr Cook**

Resolution Number: 20-24/0781

CARRIED
3/0

For: Cr Cook, Cr Holstein, Cr Hagan

In accordance with Section 150ET(2) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Wilson and Vela were ineligible to vote, and therefore refrained from voting on the matter.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Vela informed the meeting that he has a declarable conflict of interest in Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation". The nature of the interest is that Councillor Vela owns and leases residential and business premises in Laidley. The residential and business premises in Laidley are subject to minor potential flooding and it is still unclear if the flood mitigation solution will improve or decrease the impacts. Councillor Vela advised that he has no greater interest than a majority of the community. Although Councillor Vela has a declarable conflict of interest, he believes a reasonable person would perceive that he can be impartial when dealing with this matter in an open and transparent way. Councillor Vela has a high level of knowledge of the Laidley area and the adverse impacts of flooding and can make a valuable contribution to the discussion. Councillor Vela noted that Council are currently undertaking investigation works into the proposed Laidley Town Flood Protection Scheme including options for reducing flooding impacts on the community. The modelling and design works are still in the investigation stage and a final design is yet to be adopted. Councillor Vela advised he can appropriately manage any conflict should it exist, and is able to impartially make a decision in the public interest on the matter. Therefore, Councillor Vela advised he wishes to remain in the meeting and requests the eligible Councillors decide if he may participate and vote despite the declarable conflict of interest.

In accordance with Section 150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Vela may participate in the discussion and make a decision in relation to Agenda Item 15.4 "Strategic Land Acquisition – Laidley Flood Mitigation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Cr Vela to participate in the discussion and vote on Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation", despite Cr Vela's conflict of interest declaration, because of his knowledge of the Laidley area and the adverse impacts of flooding and the fact that he can make a valuable contribution to the discussion.

Moved By: **Cr Cook** **Seconded By:** **Cr Hagan**

Resolution Number: 20-24/0782

CARRIED
3/0

For: Cr Cook, Cr Holstein, Cr Hagan

In accordance with Section 150ET(2) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Wilson and Vela were ineligible to vote, and therefore refrained from voting on the matter.

Mayor Milligan resumed the Chair at 9:18am.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Cook informed the meeting that he has a declarable conflict of interest in Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation". The nature of the interest is that Councillor Cook was previously an executive member of the Cahill Park Sports Complex and is a current life member. Although Councillor Cook has a declarable conflict of interest, he believes a reasonable person would perceive that he can be impartial when dealing with this matter in an open and transparent way. Councillor Cook has a high level of knowledge of sporting groups and associations in the Lockyer region and can make a valuable contribution to the discussion. Therefore, Councillor Cook advised he wishes to remain in the meeting and requests the eligible Councillors decide if he may participate and vote despite the declarable conflict of interest.

In accordance with Section 150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Cook may participate in the discussion and make a decision in relation to Agenda Item 10.4 "Major Community Grant Round 2 – 2022/2023 – Funding Allocation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Councillor Cook to participate in the discussion and vote on Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation", despite Cr Cooks conflict of interest declaration, because of his knowledge of sporting groups and associations in the Lockyer region and the fact that he can make a valuable contribution to the discussion.

Moved By: **Cr Hagan** **Seconded By:** **Cr Holstein**

Resolution Number: 20-24/0783

CARRIED
6/0

For: Cr Milligan, Cr Qualischefski, Cr Wilson, Cr Holstein, Cr Hagan, Cr Vela

In accordance with Section 150ET(2) of the Local Government Act 2009, Cr Cook was ineligible to vote, and therefore refrained from voting on the matter.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillor Wilson informed the meeting that he has a declarable conflict of interest in Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation". The nature of the interest is that Councillor Wilson's business, Blue Dogs Sports, supplies apparel to the Cahill Park Sports Complex Inc., Gatton Fordsdale Cricket Club, Lockyer Equestrian Group Inc., and Hatton Vale & Districts Pony Club Inc. in the normal course of business. Although Councillor Wilson has a declarable conflict of interest, he believes a reasonable person would perceive that he can be impartial when dealing with this matter in an open and transparent way. Councillor Wilson has a high level of knowledge of sporting groups and associations in the Lockyer region and can make a valuable contribution to the discussion. Therefore, Councillor Wilson advised he wishes to remain in the meeting and requests the eligible Councillors decide if he may participate and vote despite the declarable conflict of interest.

In accordance with Section 150EQ(3) of the Local Government Act 2009 the eligible Councillors were required to decide whether Councillor Wilson may participate in the discussion and make a decision in relation to Agenda Item 10.4, "Strategic Land Acquisition – Laidley Flood Mitigation Major Community Grant Round 2 – 2022/2023 – Funding Allocation", including voting on the matter.

RESOLUTION

THAT pursuant to Section 150ES(3) of the Local Government Act 2009 Council resolve to allow Councillor Wilson to participate in the discussion and vote on Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation", despite Cr Wilsons conflict of interest declaration, because of his knowledge of sporting groups and associations in the Lockyer region and the fact that he can make a valuable contribution to the discussion.

Moved By: **Cr Holstein** **Seconded By:** **Cr Hagan**

Resolution Number: 20-24/0784

CARRIED
6/0

For: Cr Milligan, Cr Qualischefski, Cr Cook, Cr Holstein, Cr Hagan, Cr Vela

In accordance with Section 150ET(2) of the Local Government Act 2009, Cr Wilson was ineligible to vote, and therefore refrained from voting on the matter.

Ian Church, Chief Executive Officer (CEO), informed the meeting that he has a declarable conflict of interest in Item 10.4, 'Major Community Grant Round 2 – 2022/2023 – Funding Allocation'. The nature of the interest is that the CEO has a personal relationship with the President of the Toowoomba Road Runners Club, who are a grant applicant. The CEO advised that he will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 15 March 2023

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 15 March 2023 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 15 March 2023 be taken as read and confirmed.

Moved By: **Cr Cook** **Seconded By:** **Cr Hagan**
Resolution Number: 20-24/0785

CARRIED
7/0

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the Minutes of the Audit and Risk Management Committee Meeting - 9 March 2023

Author: Bella Greinke, Council Business Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Audit and Risk Management Committee meeting held on 9 March 2023.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Audit and Risk Management Committee meeting held on 9 March 2023.

Moved By: **Cr Wilson** **Seconded By:** **Cr Cook**
Resolution Number: 20-24/0786

CARRIED
7/0

Minutes

Lockyer Valley REGIONAL COUNCIL

AUDIT & RISK MANAGEMENT COMMITTEE

MINUTES

9 MARCH 2023

Unconfirmed

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10.	**Meeting Closed**	**19**

Unconfirmed

ATTENDANCE:

Councillor Members

- Cr Jason Cook
- Cr Chris Wilson

Independent External Members (Voting)

- Kerry Phillips (Chairperson)
- Martin Power
- Adrian Morey

Attendees (non-voting)

- Cr Tanya Milligan (part of meeting)
- Ian Church, Chief Executive Officer
- Madonna Brennan, Risk, Audit & Corporate Planning Advisor
- Richard Marshall, Chief Financial Officer
- Dee Stewart, Coordinator Accounting Services
- Bella Greinke, Council Business Officer (Secretariat)
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)
- Logan Meehan, Crowe (External Audit) (via teleconference)
- Ashita Lal, Queensland Audit Office (via teleconference)
- Amanda Pugh, Group Manager Community and Regional Prosperity (part of meeting)
- Annette Doherty, Manager Planning, Policy and Community Wellbeing (part of meeting)
- Caitlan Natalier, Coordinator Governance and Property (part of meeting)
- Graham Cray, Manager Information Commuication Technology (part of meeting)
- Sam McPherson, Principal Safety Advisor (part of meeting)

1. MEETING OPENED

The meeting commenced at 10:03am.

2. APOLOGIES

3. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY MEMBERS

3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

(a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
   i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
   ii. if it arises because of an application or submission, the subject of the application or submission
   iii. the name of any entity other than the member that has an interest in the matter
   iv. the nature of the member's relationship with the entity that has an interest in a matter
   v. details of the member's and any other entity's interest in the matter; and

(b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

(a) the nature of the interests
(b) if it arises because of the member's relationship with a related party:
   i. the name of the related party to the member
   ii. the nature of the relationship of the related party to the member
   iii. the nature of the related party's interest in the matter
(c) if it arises because of a gift or loan from another person to the member or a related party:
   i. the name of the other person
   ii. the nature of the relationship of the other person to the member or related party
   iii. the nature of the other person's interest in the matter
   iv. the value of the gift or loan and the date the gift or loan was made.

(d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

There were no prescribed or declarable conflicts of interest made by members at this time.

Unconfirmed

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes 10 November 2022

Author: Bella Greinke, Council Business Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Thursday 10 November 2022 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Thursday 10 November 2022 be taken as read and confirmed.

Moved By: K Phillips **Seconded By:** M Power
Resolution Number: ARMC/0264

CARRIED
5/0

Unconfirmed

5. BUSINESS ARISING FROM MINUTES

5.1 Business Arising from Minutes of Meeting 10 November 2022

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Audit and Risk Management Committee accept the following matter arising from the Minutes of the Committee Meeting held on 10 November 2022 as actioned.

- **Finalise the endorsement of the 21-22 draft Financial Statement out of session, with the decision to be recorded in the minutes of the next meeting of the Committee.**

RESOLUTION

THAT the Audit and Risk Management Committee accept the following matter arising from the Minutes of the Committee Meeting held on 10 November 2022 as actioned.

- **Finalise the endorsement of the 21-22 draft Financial Statement out of session, with the decision to be recorded in the minutes of the next meeting of the Committee.**

Moved By: K Phillips **Seconded By:** A Morey
Resolution Number: ARMC/0265

CARRIED
5/0

Unconfirmed

6. AUDIT COMMITTEE REPORTS

6.1 Chief Executive Officer's Report

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on matter relevant to the Audit and Risk Management Committee

Officer's Recommendation:

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By: **K Phillips** **Seconded By:** **Cr Wilson**
Resolution Number: ARMC/0266

CARRIED
5/0

Key Discussion Highlights from the Meeting

The Chief Executive Officer (CEO) provided an overview of the report, highlighting key points and seeking input from content providers.

Resilient Homes Fund
Council's Group Manager Community and Regional Prosperity provided an update on the scheme, including up to date details on the status of contracts and settled property purchases and clarified the final completion date for the scheme is 30 June 2024. Discussion was held around the remaining properties eligible for the scheme and what the end outcome may be. The question was raised in relation to what the impact will be to Council with regards to the vacated blocks of land from the scheme. The advice provided was that the scattered properties will not be able to be used for residential purposes, so where possible they may be disposed of to the neighbouring properties, potentially used for flood mitigation, however the only option may be for the land to remain vacant with the responsibility remaining with Council to maintain.

Legal and Insurance Matters
Independent Member, Martin Power asked whether or not there was any significant liability to Council with regards to the ongoing legal matters. The Committee was informed there have not been any significant changes occur with regards to the legal matter and therefore the liability has not changed. Further discussion was held around claims and insurance matters, particularly those resulting from the flood events experienced by the region. Independent Member, Martin Power sought clarification as to whether or not Council had

received any indication from its insurer on the approval and receipt of the remainder of the claim for this. This request was taken on notice to enable follow up with Council's insurer and the outcome to be reported back to the Committee at a later point in time.

Information Communication and Technology (ICT)
The Committee discussed various ICT aspects including the ICT Steering Committee progress as well as the development of the Cyber Security Strategy, which should be completed within the next six months. Independent Member, Adrian Morey, provided additional comments as a member of the ICT Steering Committee.

Draft Planning Scheme
Council's Manger Planning, Policy and Community Wellbeing informed the Committee the draft planning scheme is currently undergoing the state interest check and plans are being put in place for the public consultation period, including the engagement of an external consultant. The Chair raised concerns around the flood mapping effects on the new planning scheme, however the Manager Planning, Policy and Community Wellbeing was able to confirm the flood mapping and zoning used in the new planning scheme is up to date. The Chair suggested ensuring the elected members are well versed in the changes and understand the new planning scheme to ensure consistent information is provided to the community.

There was no further discussion in relation to this item.

Unconfirmed

6.2 **External Audit Update, including 2022 External Audit Closing Report and draft 2023 External Audit Plan**

Author: Dee Stewart, Coordinator Accounting Services
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The attached report provides a briefing on the status of external audit activity, including Council's closing report for the 2021-2022 financial year and the draft External Audit Plan for the 2022-2023 financial year.

The Auditor-General's 2022 Observation Report was presented to Council on 18 January 2023.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:

1. **Receive and note the Briefing Paper, 2022 Closing Report and draft 2023 External Audit Plan prepared by the Queensland Audit Office and its Audit Service Provider.**
2. **Endorse the inclusion of the following deficiencies 22CR-1, 22CR-2, 22CR-3 and 22CR-4 identified in the 2022 Closing Report in Council's Audit Register for action and future progress reporting to the Committee.**

RESOLUTION

THAT the Audit and Risk Management Committee:

1. **Receive and note the Briefing Paper, 2022 Closing Report and draft 2023 External Audit Plan prepared by the Queensland Audit Office and its Audit Service Provider.**
2. **Endorse the inclusion of the following deficiencies 22CR-1, 22CR-2, 22CR-3 and 22CR-4 identified in the 2022 Closing Report in Council's Audit Register for action and future progress reporting to the Committee.**

Moved By: **K Phillips** **Seconded By:** **Cr Cook**
Resolution Number: ARMC/0267

CARRIED
5/0

Key Discussion Highlights from the Meeting

Council's contract manager from the Queensland Audit Office (QAO), outlined the highlights from the Briefing Paper presented to the Committee.

A representative from Council's External Auditors, Crowe, highlighted key points from the 2022 Closing Report and 2023 External Audit Plan. While discussing the deficiencies previously reported in the closing report, the Chair expressed eagerness to action and address both of these items prior to June 2023.

Independent Member, Martin Power initiated discussions in relation to the management response provided

on the leave policies deficiency and enquired on what requirements Council has in place with regards to the management of excess leave. The CEO highlighted what the current arrangements are for the management of annual leave, but advised this did not apply to long service leave. Martin Power recommended some further opportunities for Council to investigate options to manage this, including a buy-back scheme for paying out staff leave. The CEO agreed to investigate further options to manage excessive long service leave and if necessary present this information at a future Joint Consultative Committee meeting for discussion.

In relation to the misstatements detailed in the report, Independent Member, Martin Power, queried the process of the full external valuation to be undertaken. Council's Coordinator Accounting Services advised that external valuers have been engaged to do a full valuation of the transport and bridge network, with works commencing this week, and the report expected in May 2023 to be brought back to the Committee for review.

The Chair noted an error in the 2023 External Audit Plan opening statement, in that it refers to another organisation, not Lockyer Valley Regional Council.

The Chair highlighted to the Committee further discussions have been had with the Coordinator Accounting Services regarding the involvement dates listed for the Committee and noted the requirement for a more detailed timeline with additional dates was discussed out of session.

The Chair sought clarification as to why the materiality has decreased since the previous year given that we are in an inflationary environment. The Crowe representative advised the materiality is based on Council's expected budget results for 2023 and detailed changes from last year's budget and spending. Following this, a discussion was held around the external audit fees for this year. The QAO representative advised that these are currently being finalised.

A query was raised around Council's plant, property and equipment assets and plant, property and equipment materiality in both the 2023 External Audit Plan and the 2022 Closing Report as both show inconsistencies regarding these figures. The External Audit representative agreed to take the question on notice. This matter is to be presented to the next meeting of the Committee as business arising. The Chair advised the 2023 External Audit Plan may need to be readdressed if there are amendments to be made.

There was no further discussion in relation to this item.

Unconfirmed

6.3 **Internal Audit Progress Report - including Annual Review of 3-year Internal Audit Plan**

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity which has occurred since the previous meeting of the Committee held on 10 November 2022 and to complete the annual review of Council's 3-year Internal Audit Plan in preparation for the 2022-2023 financial year.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:

1. **Receive and note the Internal Audit Activity Progress Update.**
2. **Endorse Council's draft revised three-year Internal Audit Plan 2024 to 2026.**

RESOLUTION

THAT the Audit and Risk Management Committee:

1. **Receive and note the Internal Audit Activity Progress Update.**
2. **Endorse Council's draft revised three-year Internal Audit Plan 2024 to 2026 subject to amendments as requested by the Committee and be circulated out of session for final review.**

Moved By: **K Phillips** **Seconded By:** **M Power**
Resolution Number: ARMC/0268

CARRIED
5/0

Key Discussion Highlights from the Meeting

A representative from Council's internal auditors, O'Connor Marsden and Associates, provided the Committee with a status update on the Revenue Management and Environmental Compliance audits scheduled in the current Internal audit plan.

The revised draft of the 3-year internal audit plan was presented to the Committee with discussion focussed on the audit to be undertaken on the review of arrangements for Council's sport and recreational facilities. The key points of concern being the number facilities that will be captured and the varying agreements and management. The Committee was advised that the aim of this audit is to achieve consistency on how the whole process is managed.

The Independent Members raised concern around the priority of some items included on the watch list. Discussion was had around asset management and it was suggested this be considered for year two of the Internal Audit Plan. Further, the Chair, with the support of the members, would like to see Council return to

four internal audits per year by year two or three of the Internal Audit Plan.

There was no further discussion in relation to this item.

Unconfirmed

6.4 **Annual Review of Performance of Internal Audit and Review of Internal Audit Policy and Internal Audit Charter**

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report is presented to the Audit and Risk Management Committee for the following purposes:
1. Review and endorse Council's Internal Audit Policy and Internal Audit Charter; and
2. Facilitate the requirement to undertake the annual review of performance of Internal Audit.

A member only session will be conducted at the meeting to complete the review of performance of Internal Audit.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:
1. **Review the Internal Audit Policy and Internal Audit Charter and provide comments or recommended changes to Council's Risk, Audit and Corporate Planning Advisor.**
2. **Participate in a member only session to review the performance Internal Audit with the outcome to be presented to Council for consideration.**

RESOLUTION

THAT the Audit and Risk Management Committee:
1. **Completed a review of the Internal Audit Policy and Internal Audit Charter.**
2. **Participated in a member only session to undertake a review of the performance of Internal Audit and the outcome be presented to Council for consideration.**

Moved By: **K Phillips** **Seconded By:** **A Morey**
Resolution Number: ARMC/0269

CARRIED
5/0

Key Discussion Highlights from the Meeting

The Committee briefly discussed the Internal Audit Policy and Charter documents. Independent Member Martin Power highlighted a missing element in the annual performance review self-assessment questionnaire, which was the required declaration of independence from Internal Audit. Council's Risk, Audit and Corporate Planning Advisor committed to completing this component in the final acceptance of the annual review of performance of internal audit, with a copy distributed to the Committee prior to it being presented to Council.

Committee members participated in a members only session to discuss the performance of the Internal Audit. The outcome of which, when finalised, will be presented to Council for consideration.

There was no further discussion in relation to this item.

6.5 Audit Register - Progress Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with an update on the action taken in relation previous audit recommendations identified in Council's Audit Register.

Also included with the report is a draft internal guideline for the management of audit recommendations for the Committee' s review and endorsement.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:

1. **Receive and note the progress update on Council's Audit Register, including the outcome of the progress and risk rating review of outstanding recommendations.**
2. **Accept items numbered 21IAPR3.3.2, 21EAIR-1, 22IAPR3.8, 22IADA3.1, 22IADA3.2, 22IADA3.3, 22IADA3.4, 22IADA3.5 and 22IADA3.6.1.**
3. **Endorse the draft Guideline - Management of Audit Recommendations (Audit Register).**

RESOLUTION

THAT the Audit and Risk Management Committee:

1. **Receive and note the progress update on Council's Audit Register, including the outcome of the progress and risk rating review of outstanding recommendations.**
2. **Accept items numbered 21IAPR3.3.2, 21EAIR-1, 22IAPR3.8, 22IADA3.1, 22IADA3.2, 22IADA3.3, 22IADA3.4, 22IADA3.5 and 22IADA3.6.1 are completed and can be archived from the active Audit Register.**
3. **Endorse the draft Guideline - Management of Audit Recommendations (Audit Register), subject to amendments as determined by the Committee and be circulated out of session for final review.**

Moved By: K Phillips **Seconded By:** M Power
Resolution Number: ARMC/0270

CARRIED
5/0

Key Discussion Highlights from the Meeting

Council's Risk, Audit and Corporate Planning Advisor gave an update on audit register items that remain outstanding and an overview of the draft guideline that has been developed to assist with the management of audit recommendations.

Committee members highlighted areas of concern in the draft Guideline including the timeframes to complete action items and the wording around Committee endorsement. Committee members suggested a lower time

frame for completion of items, with extensions by exception. It was confirmed parameters put in place will be adopted by Council's Executive Leadership Team. Independent Member, Martin Power, also sought further clarification on the verification of item completion with Internal and External Audit. Council's Risk, Audit and Corporate Planning Advisor to distribute the draft Guideline out of session for further feedback.

Regarding Audit Register items, Martin Power, Independent Member, noted an error in the total number of outstanding recommendations in Table1 and requested the source data in Graph 2 be verified as the number of items not yet commenced is alarming. Martin Power also raised concerns around inconsistencies between forecast completion dates and comments on the Detailed Report Listing Audit Register.

Council's Manager Planning, Policy and Community Wellbeing spoke on the recent Development Assessment audit completed, stating it was a relatively seamless process and a deeper level of assessment could prove beneficial.

There was no further discussion on this item.

Unconfirmed

6.6 Corporate Risk Management Progress Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:
The purpose of this report is to provide the Audit and Risk Management Committee with an update on the progress of Council's Corporate Risk Management functions.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:

1. **Receive and note the Corporate Risk Management Progress Report.**
2. **Endorse the draft Corporate Risk Management Policy and draft Corporate Risk Management Framework Guideline.**

RESOLUTION

THAT the Audit and Risk Management Committee:

1. **Receive and note the Corporate Risk Management Progress Report.**
2. **Endorse the draft Corporate Risk Management Policy and draft Corporate Risk Management Framework Guideline, with recommended amendments from the Committee.**

Moved By: **K Phillips** **Seconded By:** **A Morey**
Resolution Number: ARMC/0271

CARRIED
5/0

Key Discussion Highlights from the Meeting
Council's Risk, Audit and Corporate Planning Advisor highlighted the key changes to the Corporate Risk Management Framework Guideline and Corporate Risk Management Policy, including the alignment with the current international standard.

The Committee discussed the management of risks within the organisation. Independent Member, Adrian Morey, raised concern around the categorisation of risks as well as the buy in from staff to understand the different types of risk across the organisation. The Committee was informed a review of the risk registers is being undertaken and a number of strategic risks have been re-categorised to operational risks.

Discussion was held around strategic planning and incorporating risk at an organisational level to create cohesion across the organisation around risk and planning.

A Committee member requested the operational risk registers be presented to the Committee at least once annually. The Chair requested the risk appetite be reviewed annually as opposed to 4 yearly and recommended this be more prominent. The CEO committed to presenting the risk appetite to Council.

There was no further discussion in relation to this item.

6.7 Committee Member Training and Planning Program Opportunities

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek the Audit and Risk Management Committee's input into the development of a training and planning program for the Committee.

Officer's Recommendation:

THAT the Audit and Risk Management Committee:

1. **Accept the concept of conducting an annual committee training/planning session with Council's Executive Leadership Team.**
2. **Approve the development of a draft schedule and agenda in consultation with the Executive Leadership Team taking into consideration topical input received from the Committee.**
3. **Approve the submission of these documents to Committee for approval as part of the annual self-assessment and Committee Charter review process.**

RESOLUTION

THAT the Audit and Risk Management Committee:

1. **Accept the concept of conducting an annual committee training/planning session with Council's Executive Leadership Team.**
2. **Approve the development of a draft schedule and agenda in consultation with the Executive Leadership Team taking into consideration topical input received from the Committee.**
3. **Approve the submission of these documents to Committee for approval as part of the annual self-assessment and Committee Charter review process.**

Moved By: **K Phillips** **Seconded By:** **M Power**
Resolution Number: ARMC/0272

CARRIED
5/0

Key Discussion Highlights from the Meeting

Following discussion at previous Committee meetings, the Committee considered the proposal for member training. The suggestion was made to use member training days to enhance skills, discuss draft policy's/procedures etc., and undertake relevant tours of the region. Further conversations to be held with Council's Executive Leadership Team

There was no further discussion in relation to this item.

7. ITEMS FOR INFORMATION

7.1 Financial Performance Report

Author: Dee Stewart, Coordinator Accounting Services
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with the summary of Council's financial performance against budget for the financial year to 31 January 2023.

Officer's Recommendation:

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

Moved By: K Phillips **Seconded By:** A Morey
Resolution Number: ARMC/0273

CARRIED
5/0

Key Discussion Highlights from the Meeting

There was no discussion in relation to this item.

8. GENERAL BUSINESS

The Chairperson, Kerry Phillips, left the meeting at 1:09pm. Independent Member, Martin Power, assumed the Chair.

Committee Discussion Item

Appointment of Committee Chairperson – 30 June 2023.

The Committee members discussed the options around the appointment of a Chair, following the completion of the current Chair's tenure on 30 June 2023. Committee members agreed in principle to extend the current Chair's tenure for an additional 2-year term with a transition period to a new Chair in the second year of the extension. Council's Risk, Audit and Corporate Planning Advisor agreed to conduct a review into what is required to amend the Audit and Risk Committee Charter to allow for such an extension.

There was no further discussion in relation to this item.

The Chairperson, Kerry Phillips, returned to the meeting on the conclusion of the discussion of this item and resumed the Chair.

9. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Committee Members held a closed session discussion with Internal and External Audit. Council Advisors or auditors were not present for this session.

10. MEETING CLOSED

There being no further business, the meeting closed at 1:27pm.

Unconfirmed

8.2 **Receipt of the Minutes of Friends of Das Neumann Haus Committee Meeting - 9 March 2023**

Author: Chayne Wellman, Tourism Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus committee meeting held on 9 March 2023.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Friends of Das Neumann Haus committee meeting held on 9 March 2023.

Moved By: **Cr Qualischefski** **Seconded By:** **Cr Vela**
Resolution Number: 20-24/0787

CARRIED
7/0

MINUTES OF THE FRIENDS OF DAS NEUMANN HAUS 9TH March 2023

Apologies: Corrie Verbeeton, Astra Farrell, Leonor Belleni, Bronwyn Saunders.

Attending: Dot Windolf, Linda Naggs, Marion Davis, Karl Woldt, Hannah Choi, Maria Larkman, Cr, Brett Qualischefski, Cheyne LVRC, Sue Williams, Trisha Dick, Peta Merrick, Julie Austin, Angela Worrall, Meg.

This meeting commenced at 915am.

Minutes of last meeting was moved by Trisha Dick, then seconded by Sue Williams.

Business Arising:

1. Bird Proofing for main building is currently awaiting quotations. Scaffolding is required.
2. The next Spring Festival meeting will be held on March 16th Thursday 9am and the Laidley Cultural Centre. Marian and Sue will attend on behalf of DNH.
3. Cheyne has given us very good news regarding the repair of our car park. It has been included in the flood damage insurance and now will be done as soon as possible.
4. Marian has organised for a Musician, Phil Vellacot, to perform firstly at the Heritage Day celebration on April 22nd, and then for the two day Spring Festival in September 2023. Marian will advise us of costs.
5. Das Neumann Haus has now been included in functions celebrating Seniors Month. We are planning two morning teas. Trisha has prepared a leaflet with all the relevant information included. Numbers attending should be held at 25 per day.
   Trisha will take bookings, then confirm same.
6. Regarding our future Famils, Dot has contacted Brannell Homestead, and they have supplied the three dates they are able to show us around their resort. We have selected May 25th 2023.
7. Dot also contacted Homestyle Backpackers. She was advised they are doing their own advertising, and have full bookings. Cheyne has suggested the Council could supply information for their clients regarding events etc. in the Valley.
8. Astra has rebooked for a Council information session on applying for Grants. She will go on 28th March 2023. Marion has mentioned she is also interested in updating her knowledge of the procedure, so will try to attend.

1

9. Our 2nd white board has been purchased.
10. Das Neumann Haus phone message still remains incorrect. Marion and Linda spent time trying to alter it after our last meeting. How ever they were unsuccessful. Cr. Brett Q has offered to try tomorrow.

TREASURER'S REPORT:

Balance as at 9.3.23 $31,066.89

Accounts Paid as follows:-

1.	Maria Larkman (reimbursement for purchases)	265.73
2.	Marian Davis reimbursement for files	21.00
3.	Dewdrop Springs	31.50
4.	Dunlop Honey	138.00
5.	Humble Scott Coffee	170.25
6.	PFD	261.50
7.	Laidley IGA	346.20

Profit and Loss for February 2023 **Profit** $99.45

Profit and Loss for Financial Year to date. Profit $3.115.13

Emmerson Legal & Acct. completed our Audits for the past 2 financial years. They were happy with the date and reckon files.

All documentation is now ready for signing, then to be lodged with the Dept. of Fair Trading.

Received TYRO EFTPOS Machine yesterday, Now awaiting collection today.

Once set up, we can then transfer all funds from NAB to the Bendigo Bank, Then we will close the NAB account.

Marion banked the first cash deposit from February of $3.00 Donations, and Cash Sale from café of $612.00 at Bendigo this month.

Marion Davis moves her report be accepted and it was seconded by Sue Williams.

GENERAL BUSINESS:

Heritage Festival update: DNH is now responsible for organising the Horse and Carriage rides. Cheyne (LVRC) will make enquiries regarding information on how to do this.

Sue Williams is currently booking stalls for the park area. Currently 10 are booked.

It has been decided by Vols. to store ALL LONG LIFE MILK TYPES in the back Fridge. This keeps the milk cold, and if required in cold drinks, is much more suitable.

Cheyne (LVRC) spoke about our DNH Leaflet which now needs reprinting. Currently we have the LVRC logo. It must change to the official DNH Logo. Cheyne will find out if it is possible for the Council I.T. dept to create a new updated leaflet. She will get back to us. (The Laidley Printers originally printed our leaflets.) Cheyne will also try to arrange our letter head (DNH) design for us to use. Both Dot, and Trisha, have attempted to move the Logo onto Letter head, with no success.

Dot would like all Volunteers to please make sure to enter Craft Sales into the Craft book carefully. When entering at the bottom of a page, it is too easy to forget to add it in to the total over the page. So please enter craft sales & use pages clearly.

.

We are planning to purchase vegetarian quiches to add to our menu. This will give vegetarians another option. Trisha will purchase quiches.

A vote was taken giving Marian permission to purchase a new Computer. All voted unanimously. Marian will speak to Jim McDonald regarding a grant to supply a computer. How ever if not available, Marian will purchase one.

Cheyne reported on the current situation at Das Neumann Haus.

This morning a mowing crew confronted two homeless people sleeping on the front verandah at DNH. The homeless people became aggressive. The Police were called. Blinds were pulled down on the verandah, and music was blaring.

Cheyne advises our Volunteers to be aware of this situation. If over the next few days people are still on the verandah, we must not confront them. Ring the Police on 131444 and then contact the LVRC and advise. Cheyne will contact Security to explain they are giving the wrong advice.

MEETING CLOSED AT 10.10am

NEXT MEETING AT DNH ON 20TH April 2023 9am

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9.0 DEPUTATIONS/PRESENTATIONS

Cr Holstein presented a petition from Grantham residents as attached to a submission entitled, "Relocation of Flood-impacted Park Equipment Report Released by Council".

The petition was deemed valid in accordance with Council's Code of Meeting Practice.

RESOLUTION

THAT Council:

1. **Receive the petition.**
2. **Refer the petition to the Group Manager Infrastructure for a report to the next Council meeting.**

Moved By: Cr Holstein Seconded By: Cr Qualischefski

Resolution Number: 20-24/0788

CARRIED
7/0

Attachments

1 Removal of Grantham Park Infrastructure Petition 52 Pages

SUBMISSION

Relocation of Flood-impacted Park Equipment Report Released by Council

It is noted that -

The decision to remove the equipment and facilities had been made without community consultation.

It is noted that Councillors were made aware on 25th May 2022, and the Council General Meeting Minutes from 26th October 2022 saw that this motion was passed by Cr Wilson, and seconded by Cr Holstein.

It is further noted that there was NO Community consultation until our Community became aware of whispers and demands for further information were made to Council.

There was a meeting involving the Grantham Community on 2nd March 2023 at Bugler Park and a follow up meeting with Community Members at the Butter Factory, Grantham on 7th March 2023.

It was only after the Community demanded a voice that Council opened up the project for consultation.

Compiled by Roslyn Grant and Belinda Barton
on behalf of the Grantham Residents and those who use the parks of Grantham.
17 March, 2023

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OVERVIEW -

Many areas of Grantham were severely and tragically impacted by the floods which occurred in 2011.

https://www.qra.qld.gov.au/sites/default/files/2018-10/rebuilding-grantham-full.pdf
Queensland Reconstruction Authority - Rebuilding Grantham Together - Development Scheme

Vision for Re-Construction Area - Extracts

It has been two years since the dreadful events of January 2011, and our community of Grantham has rebuilt itself in a way which shows great pride, strength and resilience, while staying true to our history and character and respecting those who suffered during those tragic events.

The main street along Anzac Avenue is thriving again, with the new store, hotel and information centre proudly rebuilt stronger and better. Members of our community and visitors alike have embraced the businesses in the main street so they are more prosperous than ever. The main street is a strong heart to our once again strong community.

As I enter William Street I notice distinctive and colourful shade structures which are home to weekend fruit stalls and are a hive of activity with residents and visitors buying their weekly produce. There are a few cafés located under the camphor laurels in William Street which are very popular as a meeting place for friends to catch up and share a light meal whilst overlooking the natural areas of Sandy Creek. Passing under the railway line, the restored butter factory sits proudly at the entry to this part of the town and is used every day by different members of the community.

REASON FOR SUBMISSION - BUGLER AND McGARVA PARKS - GRANTHAM

a. Relocation of Flood-impacted Park Equipment Report Released by Council

The parks identified within this project are:

- Anzac, Bugler and McGarva Parks, Grantham
- Bertrand Avenue Park, Kensington Grove
- Edmund Park, Mulgowie
- Lions Park, Lower Tenthill
- Narda Lagoon Park (South), Laidley

Inclusion in the project does not mean *all* infrastructure will be removed. In most cases, there will be a reduction or relocation of frequently damaged infrastructure rather than complete removal.
Park infrastructure will be relocated where possible if equipment has not sustained any damage that may affect the longevity of the park infrastructure. Example – structural damage. The specific parks where equipment may be relocated to are yet to be identified at this stage of the project, but where practical will be within the same local community.

Work will commence by the end of March, 2023

Grantham residents do NOT want any of the facilities (toilet block, bins, BBQ's, shelters, tables and benches, lighting) removed. It is believed if the ground work for the playground was reviewed and engineered to handle flooding that it could be saved as well.

b. Guidelines for Local Government; Corporation Plans and LRVC Local Government Principles - extracts from Factsheet

"all mayors, councillors and council employees are required to carry out their responsibilities in accordance with the local government principles.

Legislation - *Local Government Act 2009 - Section 4*

It gives local governments flexibility to decide processes that suit their size, location and administrative circumstances, as long as the processes are rational, justibiable, and transparent. Various provisions of the Acts also provide penalties for mayors, councillors and council employees who fail to meet their obligations.

Principles -

- Transparent and effective processes, and decision-making in the public interest.
- Democratic representation, social inclusion and meaningful community engagement

c. Lockyer Valley Regional Council - *Corporation Plan 2022 - 2027 - Extracts*

Council is committed to:-

- integrity by being respectful, open, transparent and honest in out dealings with the community
- communicating openly and honestly
- focusing on our customers by identifying and meeting their needs

Our values:-

- We strive to be values and trusted by the Lockyer Valley Commity. We are respectful, open, transparent and honest in out dealings with the community. At all times we at in the best interest of the community.
- We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Out communication is clear, concise and consistent.
- We strive to engage and communicate with our internal and external customers to meet agree outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.

1. Lockyer Community

Our Commitment:-

- Provide and maintain spaces and facilities that are appropriate for the need of individuals, groups and the community as a whole.
-

Outcomes:-

- Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.
- Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.
- Events and activities that bring together and support greater connectivity in the community.

d. Lockyer Valley Regional Council - Lockyer - Our Valley, Our Vision - *Community Plan 2017 - 2027*

Lockyer Valley - Who are we?
Extracts -

- **Population for 2015 - 38,798**
- **Projected by 2031 - approx 57,225**

Gatton has been identified as the principal rural activity centre in the region for future growth in the business, retain and commercial, govenrnment and health sectors.

Lockyer Leadership - Future Directions

Examples of who can be involved:-

- Individual community members - neighbours talking to each other
- local community groups

Lockyer Nature - Strategic Objectives:-

- We encourage nature based recreation

Lockyer Planned - Strategic Objectives:-

- We have open spaces that are welcoming and safe for public gathering

OBJECTION TO PROPOSED WORKS:-

- 1. The only equipment that has not been repaired since the 2022 floods are the BBQ's x 2 and playground equipment in Bugler and Anzac Park.
- 2. All other facilities are in good working order.
- 3. It appears that Council did not consult with the Community prior to considering carrying out these works.
- 4. It appears that this is in breach of all the guidelines.

RESPONSE TO EXTRACTS OF COUNCIL REPORT

Inclusion in the project does not mean all infrastructure will be removed. In most cases, there will be a reduction or relocation of frequently damaged infrastructure rather than complete removal.
Park infrastructure will be relocated where possible if equipment has not sustained any damage that may affect the longevity of the park infrastructure. Example – structural damage. The specific parks where equipment may be relocated to are yet to be identified at this stage of the project, but where practical will be within the same local community.

Response

There are no adjacent elevated areas close to Grantham. Therefore, as these infrastructures would need to be reallocated to other areas in the LVRC area, they would be permanently lost to the Grantham community

Fact:-

Legend on Mapping of Parks already indicates everything will be removed from Bugler Park except for the shade sail. Everything will be removed from McGarva Park except one shelter and the memorial.

Response

1. All facilities are in good working order and currently need no maintenance EXCEPT for the playground and BBQ's.

The parks identified are highly vulnerable to flood waters and sustain repeated damage to infrastructure, meaning future weather event damage is highly likely.

The continuing damage and subsequent repairs to infrastructure at the identified parks is not a cost-effective approach for Council or the community. Relocation will ensure that monies are used cost-effectively, whilst maintaining a similar level of access to the community.

There is no external funding available for the repair of park infrastructure, leaving the costs with Council. While some repairs can be undertaken through insurance, the repeated claims lead to increased premiums and excess costs.

Response

Floods in Grantham in the past 49 years:-

1974 - affected most of the State of Queensland

1983 / 1988 / 1996 / 2001 / 2013

2011 - Flood that hugely impacted the Lockyer Valley

2022 - higher than 1974 but under the level of 2011

In Summary :- there have been 3 significant floods in the past 49 years and 5 floods with much lesser impact.

This is believed to be in line with the rest of that State of Queensland.

The most susceptible furniture and equipment will be removed with the remainder of the park maintained. The specific infrastructure is identified in the Project Document Library within this project website.

The existing public toilets will be retained, with the exception of Bugler Park, Grantham as there are public toilets nearby in the adjacent ANZAC Park.

Response

1. Tables / benches and shelters were cleaned and restored by the Withcott and Grantham Volunteer Fire Brigade in the 2022 floods.

2. Toilet facilities in Bugler Park are in good working order.

3. Lighting is working

4. Water fountain is working

5. BBQ's - to reinstate will cost $12,781.64

6. Playground - has been undermined due to the placement of the Sandstone Blocks. Equipment appears to still be in good order. This could be due to poor engineering when the playground was designed for a flood area.

Council are aiming to commence removal of the impacted infrastructure from end of March 2023.

Response

It could be argued that the LVRC is in breach of the Local Government Principles, Corporate Plan and Community Plan. These plans clearly state that:-

Council is committed to:-

- integrity by being respectful, open, transparent and honest in out dealings with the community
- communicating openly and honestly
- focusing on our customers by identifying and meeting their needs

As the current situation of repeated damage requiring repair is not cost-effective, the monies saved by relocating the infrastructure can instead be used more effectively. This may mean enhancements in nearby parks with a lower risk of flooding, providing longer term sustainability for the equipment and better value for community funds.

Response

Costs to Council to make good grounds / toilet since to the 2022 floods were - McGarva Park - $7,713.63 and Bugler Park $27,467.57. Total of $35,181.20

Playground equipment and Shade Sail structures appear to be in good order. Council has advised the undermining of the ground due to the placement of Sandstone Blocks has caused this problem. Can this not be engineered to prevent this problem?

As identified previously there have been 3 significant floods in past 49 years.

Prior to the 2013 flood, all park infrastructure was covered under flood registrations from the State and Federal Government. Residents pay their rates and Council should now be factoring in a yearly cost in the likelihood of a flood event.

Council has undertaken a detailed assessment of all our severe weather-affected parks and has determined what infrastructure needs to be removed or relocated to ensure responsible management of community assets. While the community is welcome to provide feedback, Council's engagement focus is to provide open, honest and meaningful information rather than undertake consultation.

Response

It appears that the LVRC is in breach of the Local Government Principles, Corporate Plan and Community Plan. These plans clearly state that:-

Council is committed to:-

- integrity by being respectful, open, transparent and honest in out dealings with the community
- communicating openly and honestly
- focusing on our customers by identifying and meeting their needs

In most cases, discussions have occurred with local community representatives to ensure Council understands the normal levels of use and likely impacts this project will have, and where appropriate changes to the project scope have been made.

Response

It appears that there was no open, honest and meaningful consultation with the community.

The details of the project are explained on this project website. The wider community will be advised of the overall project by a combination of signs with the identified parks, and newspaper articles.

Response

As previously indicated, it appears that Council did not follow their own guidelines. Apparently there was no consultation with the Community. Works have been signed off on and were ready to commence until the Community found out and raised it as an issue.

FACTS

FLOODS AFFECTING GRANTHAM LAST 49 YEARS

1974 - affected most of the State of Queensland

1983 / 1988 / 1996 / 2001 / 2013 apparently normal flooding for this area

2011 - flood that hugely impacted the Lockyer Valley

2022 - higher than 1974 but under the level of 2011

In Summary :- there have been 3 significant floods in the past 49 years and 5 floods with much lesser impact.

This is believed to be in line with the rest of that State of Queensland.

Population prior to 2011 Floods and in the last census 2021

Population - 2011 was 495 people

2016 was 634 people

2021 census 796

This represents an increase of 61% from 2011 to 2021.

Businesses prior to 2011:-

- Take Away
- Butcher
- Post Office
- Pub
- Petrol Station
- Cafe
- Engineering Business

Businesses 2023:-

- Take Away
- Cafe
- Petrol Station
- Engineering Business

Sporting Clubs - Grounds were allocated in the Rebuilding Grantham Plan - this has not eventuated.

Community Spirit - was good because they lived in a growing region where they supported each other and had pride in their community.

Tourists / workmen / local traffic etc., will not stop if no toilet facilities, seating and the park does not look inviting,. This means the local businesses will be impacted and their trade will drop, hence staff will be retrenched.

Arguably, council has given no consideration to the emotional impact and what these parks mean to the Community of Grantham.

It is the one place locals can meet, families can gather to honour those lost in the floods.

REBUILDING GRANTHAM AFTER THE FLOODS 2011

In the rebuilding proposal residents were led to believe council would assist in the rebuilding the heart of Grantham. - Parks, Village Market Place, Tourist Information Centre, Fruit Stall Corner, Pub.

Nothing has been re built. Footpaths do not exist along Anzac Avenue to provide easy access to the Take Away Shop and Fuel Station and the old toilet block on Anzac Avenue.

OBJECTIONS IN DETAIL - BUGLER PARK / McGARVA PARK

SHADE SHELTERS X 2

1. These shelters were erected in approximated 2012 and have withstood the floods since then. At present no maintenance is required and does not appear will be required for a number of years.
2. 2022 floods were cleaned by Grantham and Withcott Volunteer Fire Brigade. No cost to Council.
3. USED DAILY BY: -
   1. Tourists passing through
   2. Workmen use this park as their lunch stop to next job site
   3. Tourist buses stop here
   4. Meeting / picnic area for families, who return to the area to visit the memorial
   5. Truck Drivers pull in here as easy access for parking and toilets
   6. Community Care workers stop at Bugler Park as easy access to toilets for their clients
   7. Parents wait in the park for the school bus to pick up and drop off students.
   8. Grantham School

   USED BY OTHERS - L.A.M.A. car club use this park as a lunch stop**.** ***(see attachment A)***
   L.A.MA. Tractor rally - held annually at these parks- June, 2022 & March, 2023
   V.V.T.E. Vintage Car Club
   Ipswich Car Club
   Muscle Car Club
   Motor bike clubs stop here for lunch weekly when doing road trips of the area.
   Grantham Farm Workers gather in park prior to walking to Lodge. Would have social gatherings there is BBQ'S worked.
4. These visitors bring custom to our local businesses and should be encouraged NOT discouraged.
5. The facilities in these parks are a drawcard to stop here. If removed, unfortunately they will no longer visit Grantham.

TABLES AND CHAIRS ***(see Attachment B - Big Rig Trucks)***

Sound structure which is backed by a manufactures warranty, these tables and benches withstood 2013 and 2022 floods which only required cleaning up after floods. Manufacturers specifications show they have a 20 year warranty on them.

The Grillex range of table settings are manufactured from strong, durable alloy frames and end caps with marine grade aluminium extrusion. The table settings are supplied with all stainless steel fixings and dynabolts, perfect for coastal conditions and able to withstand harsh environments. All Grillex products are 100% Australian made and are backed by their 20-year 100% satisfaction promise.
(Attachment C)

RUBBISH BINS

1. Rubbish bins are a necessity in any park area.

TOILET BLOCK- BUGLER PARK

1. Toilet Block is in good working order
2. Toilet has 2 disability toilets
2. Easily accessible to truck drivers needing to pull up, Community Care workers to take their clients.
3. School children waiting for the bus or getting off the bus.
4. Public using the park for a picnic or family gathering.

TOILET BLOCK - ANZAC PARK

1. No disability toilet
2. Not easily accessible for truck drivers, school children
3. Not accessible for Community Care Workers clients
4. Car park is gravel and would be difficult for anyone with a wheelie walker.
5. Has been identified that no improvements can be made to these toilets as they have been built on a gazetted road. Were built in the 1980's.

LIGHTING

1. Lighting is working - maintenance would be minimal. It is noted that lighting on the walkway from Anzac Street to the Playground area in Bugler Park should be improved. Also no lighting in the shelters and BBQ areas meaning they cannot be utilised at night.
2. Apparently safety of people using the park at night time has not been considered.
3. Safety concern for Grantham Farm Workers walking home - limited lighting.

BBQ'S

1. The convenience - community gatherings - social events - in being able to have BBQ facilities would far outweigh the cost to reinstate / replace the two BBQ'S - Council Quote $12,781 to reinstate

WATER FOUNTAIN

1. Is in working order
2. Maintenance would be minimal as it is direct town water supply. No filters or testing required.

PLAYGROUND EQUIPMENT - BUGLER PARK

1. Shade sail requires no maintenance
2. Equipment appears to require no maintenance
3. Ground under and surrounding the equipment has been eroded due to the placement of the sandstone blocks.
4. Has an Engineering Report been completed with a view to flood proofing this play area. i.e. remove the sandstone blocks, reinforce the ground and making level with the rest of park. Thus avoiding a tunnel affect. Reinstating the rubber matting?

PLAYGROUND EQUIPMENT - ANZAC PARK

1. Equipment there has to be removed due to its poor state.
2. Would cost to remove the playground equipment from Buglar Park outweigh the cost to re-engineer the ground surface under the equipment.
3. Playground equipment in Anzac Park will not have a shade structure over it, which limits the times children will be able to play on the equipment.
4. What playground equipment will be installed into this park?

IMPACT TO LOCAL BUSINESSES IF FACILITIES REMOVED

Tradies / Truck drivers / workmen stop in Grantham because they can purchase their lunch, fuel up and then sit at the park benches to eat their lunch.

The drop in trade will impact the businesses hence less staff will be employed at these venues.

IMPACT ON MENTAL HEALTH / SOCIAL IMPACT

Due to the increase in costs of living impacting all families, having parks with good facilities, within a close proximity is a great advantage and allows the family to enjoy an inexpensive outing with the children.

PETITION RESPONSE - TOTAL - Approx. 500 signatures

(Attachment D)

COSTS AS PROVIDED BY COUNCIL

Cost to remove all facilities from Bugler and McGarva Park (toilets, lighting, water fountain, shelters, tables and benches, BBQ'S) INCLUDING playground equipment	**$60,320**			
Cost to make good area impacted	**$25,300**			
Cost to relocate playground, shelters, benches (these include making Anzac Park playground area operational. BBQ's will not be relocated buy removed.	**$72,000**			
Cost to reinstate BBQ's x 2		**$12,781.64**		
Annual cost to maintain the parks over the next 5 years (not including weather events, 3% inflation, vandalism etc.)			**$20,891.09**	
Cost carried out on Bugler Park and McGarva 2022 (due to flood event)				**$35,181.20**
TOTAL	**$157,620**			

IN SUMMARY:-

TO REMOVE / RELOCATE THE FACILITIES OUTLINED BY COUNCIL - $157,620

TO REPAIR BBQ'S AND COST DUE TO 2022 FLOODS - $47,962.84 (2023 outlay would be $12,781)

UPGRADES OF PLAY EQUIPMENT IN BUGLER OR ANZAC PARK HAS NOT BEEN COSTED.

REBUILDING OF GRANTHAM REPORT - 2011

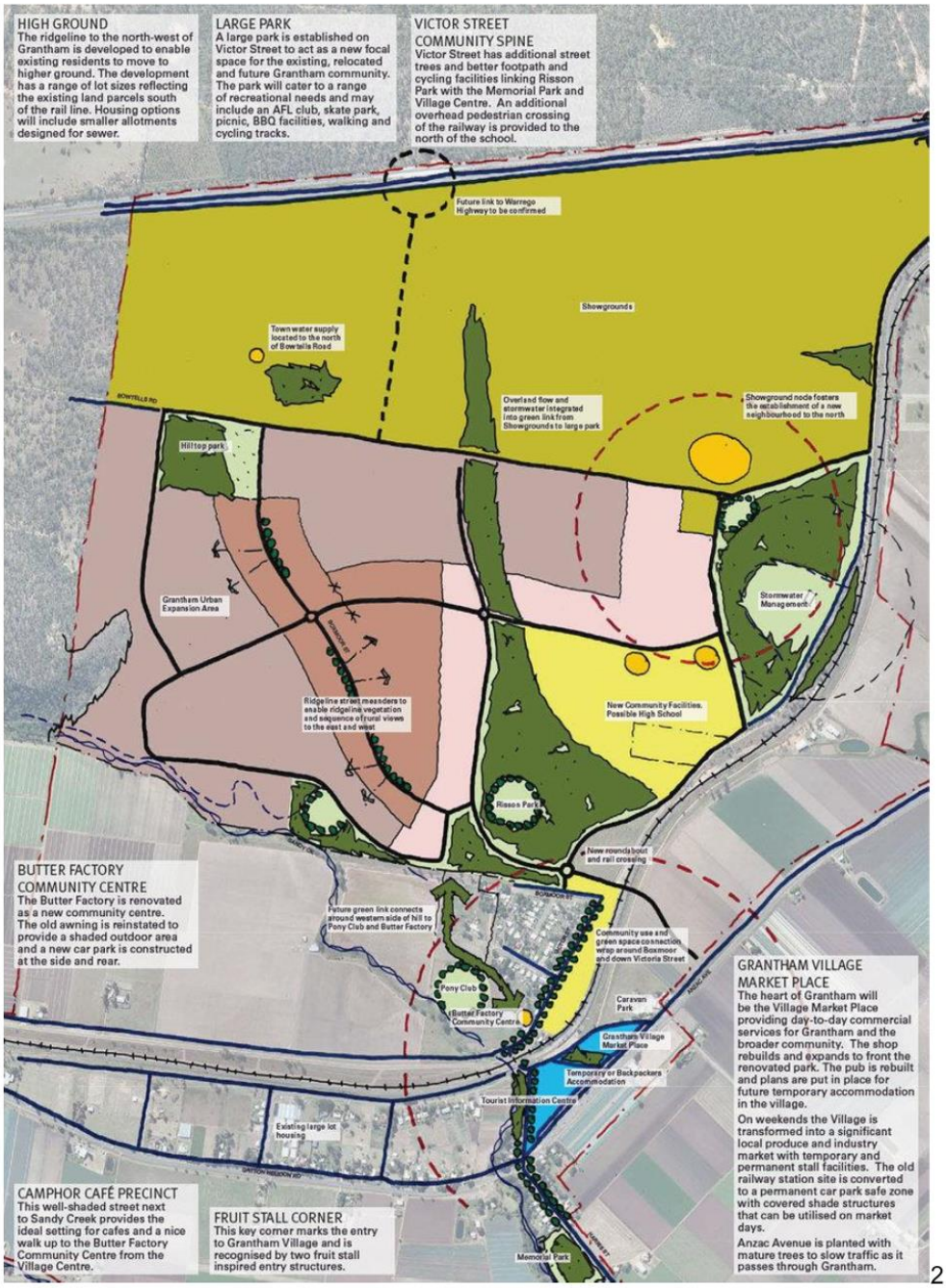
- https://www.researchgate.net/publication/259995853_Recovery_and_resettlement_following_the_2011_flash_flooding_in_the_Lockyer_Valley

- The Lockyer Valley region in southeast Queensland, Australia experienced extreme flash flooding in January 2011 that resulted in the loss of 19 lives including 12 in the township of Grantham. In order to reduce future risks, the Lockyer Valley Regional Council (LVRC) immediately committed to an innovative community resettlement project, despite an environment of political resistance and bureaucratic turmoil. From a local government perspective, this paper provides an overview and examination of the unique disaster recovery and resettlement process undertaken by the LVRC. A mixed methods approach was used to assess the resettlement project in terms of political, cultural, social and financial factors that act to sustain and improve people's lives and livelihoods. Methods included field observations, documentary analysis, focus group discussions and semi-structured interviews with key LVRC officers. Integrating the interview data sets and a variety of source materials, this paper assesses the early-stage outcomes of the resettlement and recovery process in Grantham and discusses the challenges and issues identified in the process so far. The paper addresses the significance of collaboration between all sectors involved including: community members; governments; and land-use planning and emergency management practitioners. This research highlights the importance of community participation and the need for ongoing assessments in the resettlement and recovery process.

- **Master plan of the Grantham reconstruction as of 27 April 2011. (Source: [42]).**

13

Master Plan as released by Lockyer Valley Regional Council on 4 May 2011



2

https://www.lockyervalley.qld.gov.au/repository/libraries/id:2eccbxg5l17q9su8pzhy/hierarchy/our-services/strategic-planning/documents/planning-schemes/rebuilding-grantham-full.pdf

https://www.qra.qld.gov.au/sites/default/files/2018-10/rebuilding-grantham-full.pdf

Queensland Reconstruction Authority - Rebuilding Grantham Together - Development Scheme

4.0 Local Centre Zone - Suggested Overall Outcomes

The Local centre zone is the heart of Grantham - a vibrant market place featuring a mix of uses and activities that provide day-to-day services for the town, its broader community and visitors. It is focused on Anzac Avenue, and includes shops, cafes, arts and crafts, an art gallery, a museum and a hotel. On weekends, the local centre is transformed into a significant local produce and industry market with temporary and permanent stall facilities under covered shade structures. The whole main street of Anzac Avenue has a rural town character and builds on the amenity of the nearby parks. Landmark entry structures mark “Fruit Stall” corner where William Street and Anzac Avenue meet. William Street provides the ideal setting for cafes and a pleasant walk up to the Butter Factory Community Centre from the Local centre. New residential development is not preferred in the Local centre zone. However it is acknowledged that some residents may wish to remain and therefore, if a dwelling house existed on the subject land on 10 January 2011, a new dwelling house or rebuilding of a dwelling house will require habitable floor levels are to be at least 300mm above the defined flood level. Where achievable and practical, commercial, business and retail uses are encouraged to rebuild having regard to the defined flood level, noting requirement to maintain equitable access.

6.0 Recreation and open space zone Purpose

The purpose of the Recreation and open space zone is to provide for a range of sporting, recreation, leisure, cultural and educational activities. The zone provides for local, district and regional scale parks which serve the recreation needs of residents and visitors and may include areas for conservation. Areas within the zone such as parks, playing fields and playgrounds are generally accessible to the public; however, access may be limited in certain areas and at certain times. Where required to meet community needs, development may include built structures, such as shelters, amenity facilities, picnic tables, clubhouses, gymnasiums and tennis courts, and other infrastructure to support the activities, provide safe access and support essential management. Suggested Overall Outcomes This zone provides for a range of parks and open space areas, used for a variety of recreation and sporting activities, which support the residents of Grantham and surrounding areas. Some of these activities are organised and formal, like sporting clubs, but others are informal, such as playgrounds, and picnic areas. These areas also provide other facilities that meet community needs, such as shelters, picnic tables and clubhouses. The zone also includes some areas which contain vegetation and other environmental values that are to be protected including the foraging habitat of the Glossy-black cockatoo within the park adjacent to Bowtells Road in the north-western corner of the site.

MOVING FORWARD

1. Shelters similar to the ones covering the BBQ's be installed somewhere in the park to display i.e. history of Grantham, Floods, Tourist information
   (Attachment E)

2. Fitness equipment under shade area shade area if playground removed. Otherwise some exercise equipment placed somewhere in the park.

3. In 2009 a skate bowl was built. This was damaged in 2011 floods. Council made a commitment to re-install the skate park. This has not happened.

4. Bike path for children to learn the traffic rules. This will encourage more people to meet in the park / socialise / restore the community spirit.

5. Half court basketball court which would attract girls and boys of all ages as well as adults. Creating a social outing as well.

ATTACHMENT A

LOCKYER ANTIQUE MOTOR ASSOC. Inc.
Founded 1992

P.O. Box 512,
GATTON. 4343

To Whom It May Concern

We wish to advise that the Lockyer Antique Motor Assoc. visits Bulger Park on numerous occasions throughout the year. We have a minimum of two "Car Runs" as well as "Tractor Runs" each month with approximately 30-40 participants each time. When we go on these "Runs" we like to visit local parks for morning tea, lunch and a chat. We definitely need toilet facilities at the parks to allow us to continue doing this. Our Members look forward to these outings and going for a drive in their older vehicles – the general public also like to have a look at the cars! We enjoy exploring the beautiful Lockyer Valley and all it has to offer.

We therefore respectively request Council reconsider the decision to remove the facilities from Bulger Park.

Yours faithfully,

Secretary.

ATTACHMENT B

BIG RIGS
THE TRUSTED VOICE OF THE TRANSPORT INDUSTRY

News

Fears for future of popular truckies' stop in Queensland town



JAMES GRAHAM 2 days ago 0 73



Tanya Hooper is calling for council to take a second look at its decision. Photo: Wes Wa ker

On any given day, dozens of famished Queensland truckies devour her famous burgers and chips at the rest area across the street.

But Tanya Hooper, owner of the busy Grantham Store, near Gatton, fears that could all change in an instant if the local Lockyer Valley Regional Council gets its way.

Against the overwhelming wishes of business owners and village residents, the council is planning to rip up a large chunk of well-used facilities because it says they're not flood-proof and will cost too much to clean up.

"We're not happy. We've got a constant supply of trucks, there's three here now," said a disgruntled Hooper, who has about 500 customers through the store each day, many of whom also pick up their free copy of *Big Rigs* from there.

"The truckies grab their lunch and go and sit on the tables in the shade to eat it and the toilet facilities are there for them as well. They can sit down and use the facilities without having to go out of their way.

“There is another set of toilets, but I wouldn’t use them.”

After the devastation of the 2011 Lockyer Valley floods in which 14 lives were lost in Grantham, and more flood damage in February 2022, Hooper says the council threat feels like the last straw.
“We’ve had a pretty rough time,” said Hooper, who like many other locals is preparing to roll up her sleeves and fight to keep the facilities where they are.
She’s collecting signatures at the store and throwing her voice into a joint village submission to council to state their case.
“I understand the reasoning for taking away the playground because the soft floor is very expensive, and obviously it gets washed away, but the table and chairs were mostly unaffected.
“The toilets obviously needed a little bit more but I would have thought a couple of hours work would clean them up and everything they’re talking about after a flood, other than the playground.”
Just down the road at the local servo, Grantham Fuels, the co-owner Belinda Barton can’t believe the council didn’t even bother with community consultation before first announcing the decision.



Belinda Barton, co-owner of Grantham Fuels. Photo: Wes Walker

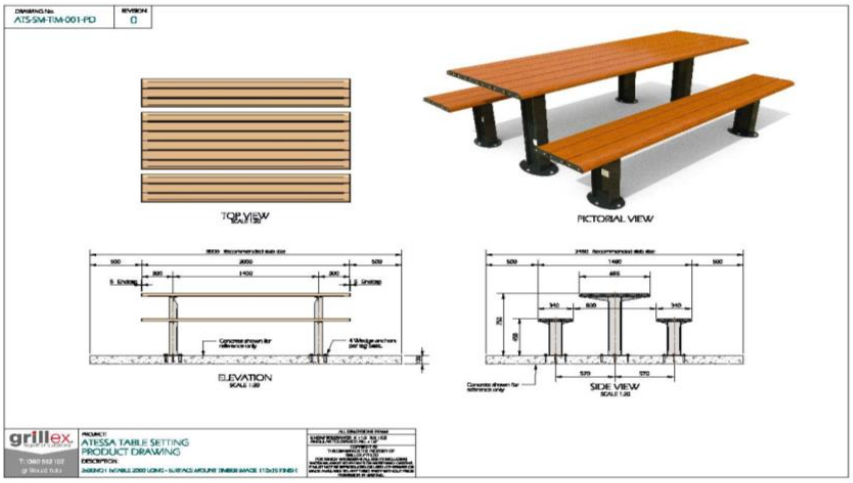
When two council officers came into the business to inform her of the changes ahead, she said the first words out of her mouth were: “Oh, my god, how many people can you piss off,” said Barton, who co-owns the service station with husband Scott.
“Our biggest concern is that we have a lot of people using the facilities as a fatigue stop.
“We also have access at our service station for B-doubles and trucks; the Lockyer Valley is the ‘salad bowl’ of Australia.
“There’s a lot of transport industry that go past here and utilise those facilities because you can actually pull up along the street.
“It’s going to affect us a lot if that’s all being pulled down.”



With plenty of shade and convenient parking, the Grantham facilities are always popular with truckies. Photo: Wes Walker

Cr. Janice Holstein, the council's infrastructure portfolio councillor, told Big Rigs in a statement that council is undertaking a project to reduce the amount of park infrastructure that is vulnerable to flooding.
"Especially where there are better locations nearby for the infrastructure," Holstein said.
"In Grantham, council will continue to provide and maintain both public toilets and parkland in close proximity to where trucks, tradies and travellers park when accessing local shops.
"Council acknowledges the issues raised by residents and is awaiting further feedback from residents which will be taken into consideration by council moving forward."

ATTACHMENT C



grillex
together outdoors

Grillex Pty Ltd
1300 552 102
grillex.com.au
ABN: 46 129 480 977

GRILLEX PTY LTD WARRANTY POLICY

This Grillex Pty Ltd Warranty Policy applies to products manufactured after 18th December 2020.

AUSTRALIAN CONSUMER LAW

All our products carry guarantees that cannot be excluded under the Australian Consumer Law. Under the Australian Consumer Law you may be entitled to:

- a replacement or refund for a major failure and for any other reasonably foreseeable loss or damage.
- to have the goods repaired or replaced if the goods are of an unacceptable quality that does not amount to a major failure.

The benefits under this warranty are in addition to other rights and remedies imposed by Australian State and Federal legislation that cannot be excluded. Nothing in this warranty is intended to have the effect of excluding, restricting or modifying any conditions, warranty, guarantee, right, or remedy provided by law (including the Competition and Consumer Act 2010) and which by law cannot be excluded, restricted, or modified.

WHAT IS COVERED BY THIS WARRANTY POLICY

Grillex Pty Ltd warrants that new products purchased from Grillex Pty Ltd which are still in the possession of the initial purchaser, will be free from defects for the warranty period, subject to the terms of this Policy.

A product may be defective if Grillex Pty Ltd finds that it is non-conforming in material or workmanship and if the non- conformance materially impairs the performance of the product having regard to the purpose for which it was designed and the limitations stated below.

Grillex Pty Ltd will, in its unfettered discretion, either repair or replace the product.

If a defect is found during the Warranty Period, Grillex Pty Ltd will provide (at Grillex discretion) new, remanufactured parts or assemble components needed to correct the defect.

ATTACHMENT D

Bugler Park and McGarva Park (considered the Memorial Park) in Grantham - Calling on Council to stop the proposed removal of toilet and BBQ facilities, seating, shade and playground equipment

The Memorial Park and adjacent park were developed as part of rebuilding Grantham after the 2011 floods. This area is of high importance to locals and visitors. It is a serene area where many go to reflect. Others use it as a lunch/break stop, a place for a fatigue stop for long distance travellers, families use the playground and facilities while waiting for school buses to arrive along with a rest stop for trucks and caravans due to its ease of access to local facilities and amenities.

We oppose the removal of equipment and facilities from Bugler Park and McGarva Park because it is an important asset to the Grantham community, the Lockyer Valley community and visitors to our region. The toilets provide the only toilets that cater to people with a disability. It has been discovered by the Community that the brick toilets on Anzac Avenue are not on Council land and it would appear that they will never be able to be upgraded inline with current requirements.

The decision to remove the equipment and facilities has been made without community consultation, however, it is noted that Councillors were made aware on 25th May 2022, and the Council General Meeting Minutes from 26th October 2022 saw that this motion was passed by Cr Wilson, and seconded by Cr Holstein. It is further noted that there was NO Community Consultation until our Community became aware of whispers and demands for knowledge was made to Council. There was then a meeting on 2nd March 2023 at Buglar Park and a follow up meeting with Community Members on 7th March 2023. It was only after the Community demanded a voice that Council opened up the project for consultation.

We, the undersigned, call on the Lockyer Valley Regional Council to:

(a) reverse the decision to remove the equipment and facilities from Bugler Park and McGarva Park;

(b) consult with the community on the future of Bugler Park and McGarva Park; and

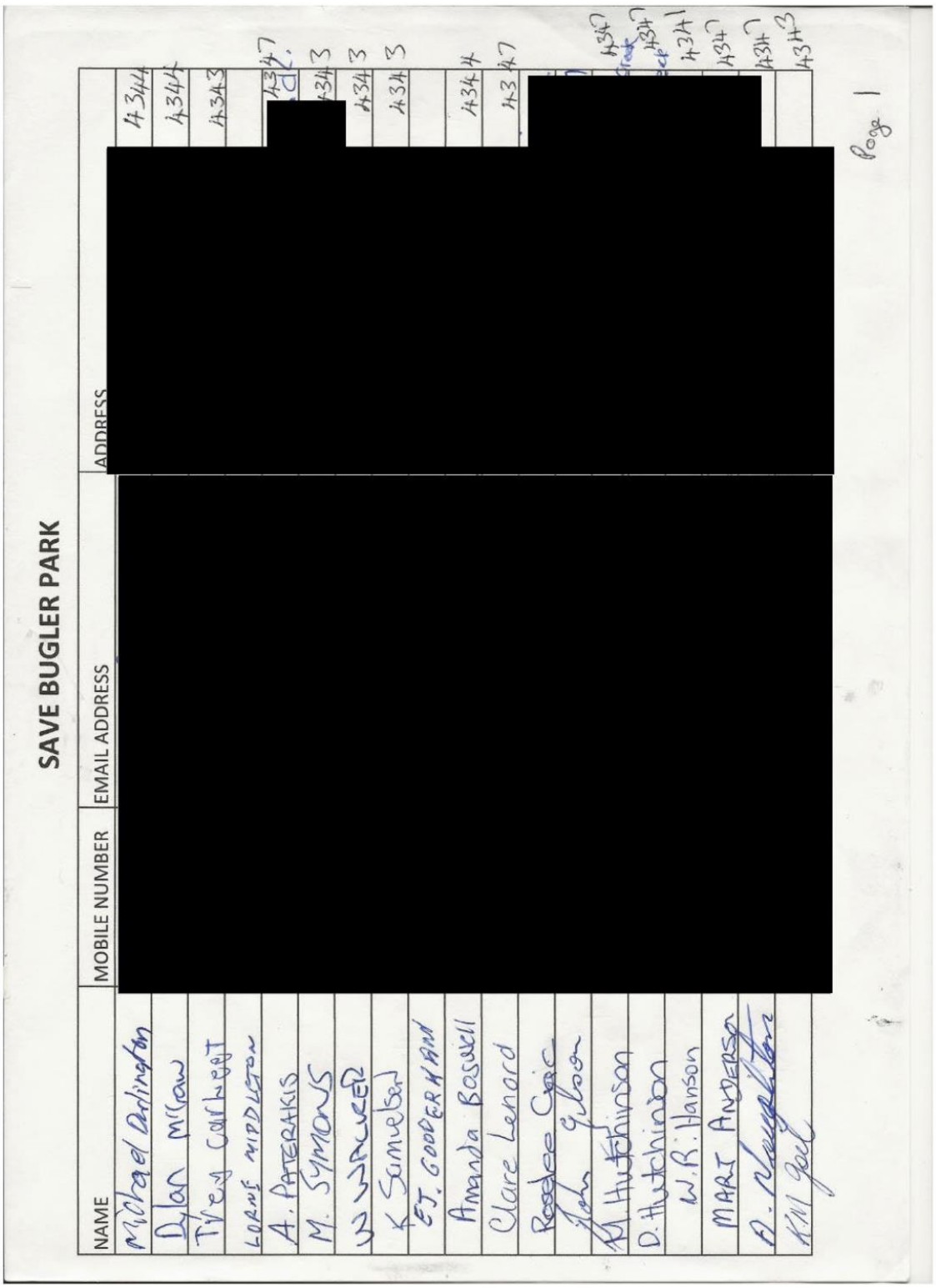
(c) advise of the consultation and decision process used in making the decision to remove most of the facilities in these parks; and

(d) consult with community to develop and implement a consultation process for all future works planning in the Grantham area inline with the Queensland Reconstruction Authority Rebuilding Grantham Together Report 2012.

This petition's principal petitioner: [Name / email address]

Full Name	Email	Postcode	Signature
Roslyn Grant	[redacted]	4347	[redacted]
Belinda Barton		4347	
Tanya Hooper		4347	
John Mahon		4347	

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SAVE BUGLER PARK

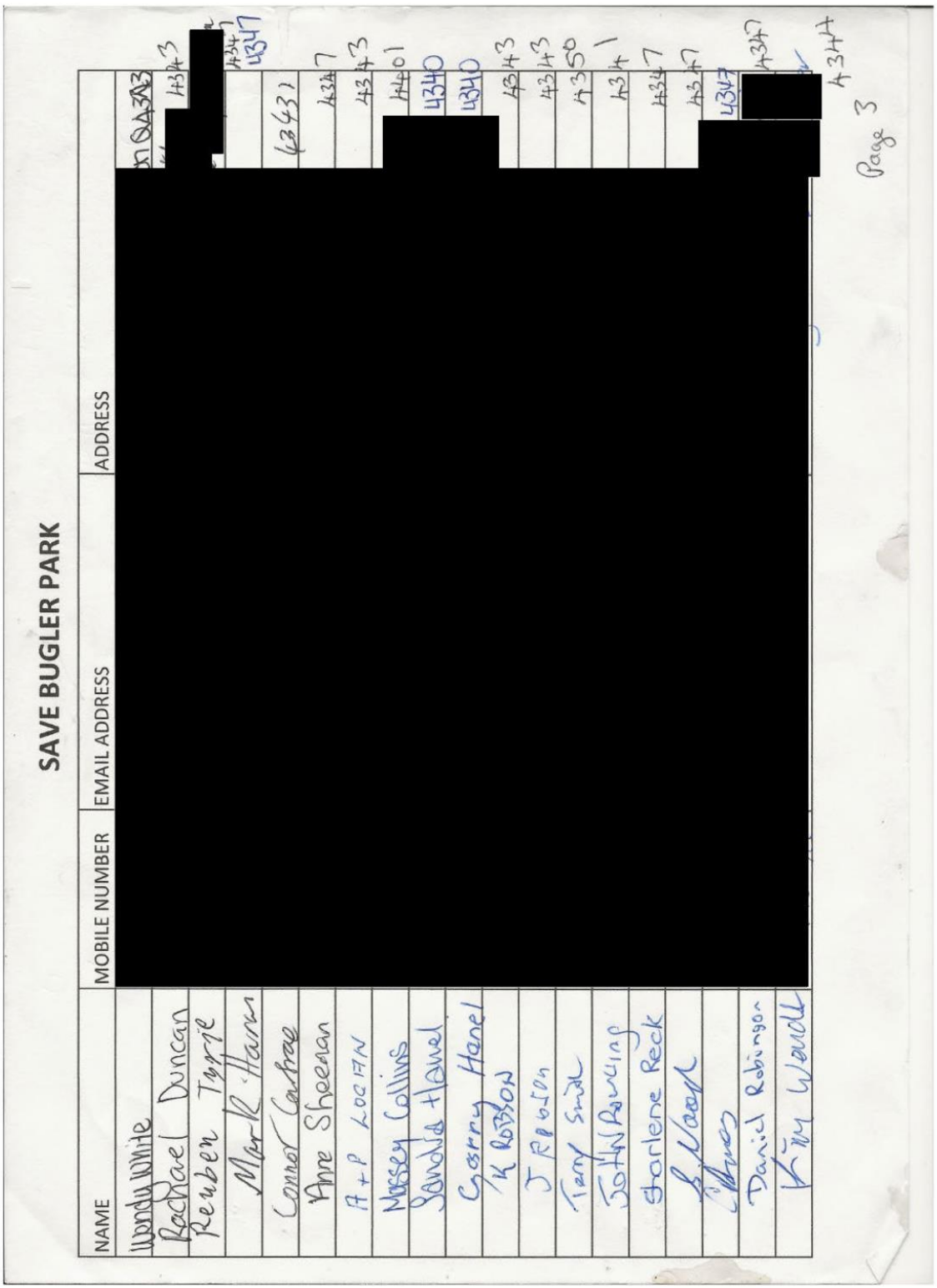
NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS	
Michael Darlington	[redacted]	[redacted]	[redacted]	4344
Dylan McGraw				4344
Tyler Cartwright				4343
LOANE MIDDLETON				
A. PATERAKIS				4347
M. SYMONDS				4343
W SPENCER				4343
K Samuelson				4343
EJ. GOODERHAM				
Amanda Bassell				4344
Clare Lenard				4347
Roslee Ceic				
Jan Gibson				4347
M Hutchinson				4347
D. Hutchinson				4341
W.R. Hanson				4347
MARI ANDERSON				4347
R. Naughton				4343
Will Jack				

Page 1

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Mark Baines	[redacted]	[redacted]	4352
Belinda Eaton			4347
ANTHONY MANTOR			4347
Karen Easton			4347
Christine Iatra			4343
Rhiannon Young			4347
Cassandra Richstein			4343
NEIL BRAUER			4343
Danielle Nanhar			4347
Susan McKinlay			347
Bob PUMFREY			342
TRUDY MCDOUGALL			347
Becky King			347
Terry Hayes			347
Cheshe Harrison			4344
Alex Nunn			4343
KAYA SOOV			1 43 47
Dave Mudge			4347
			4343

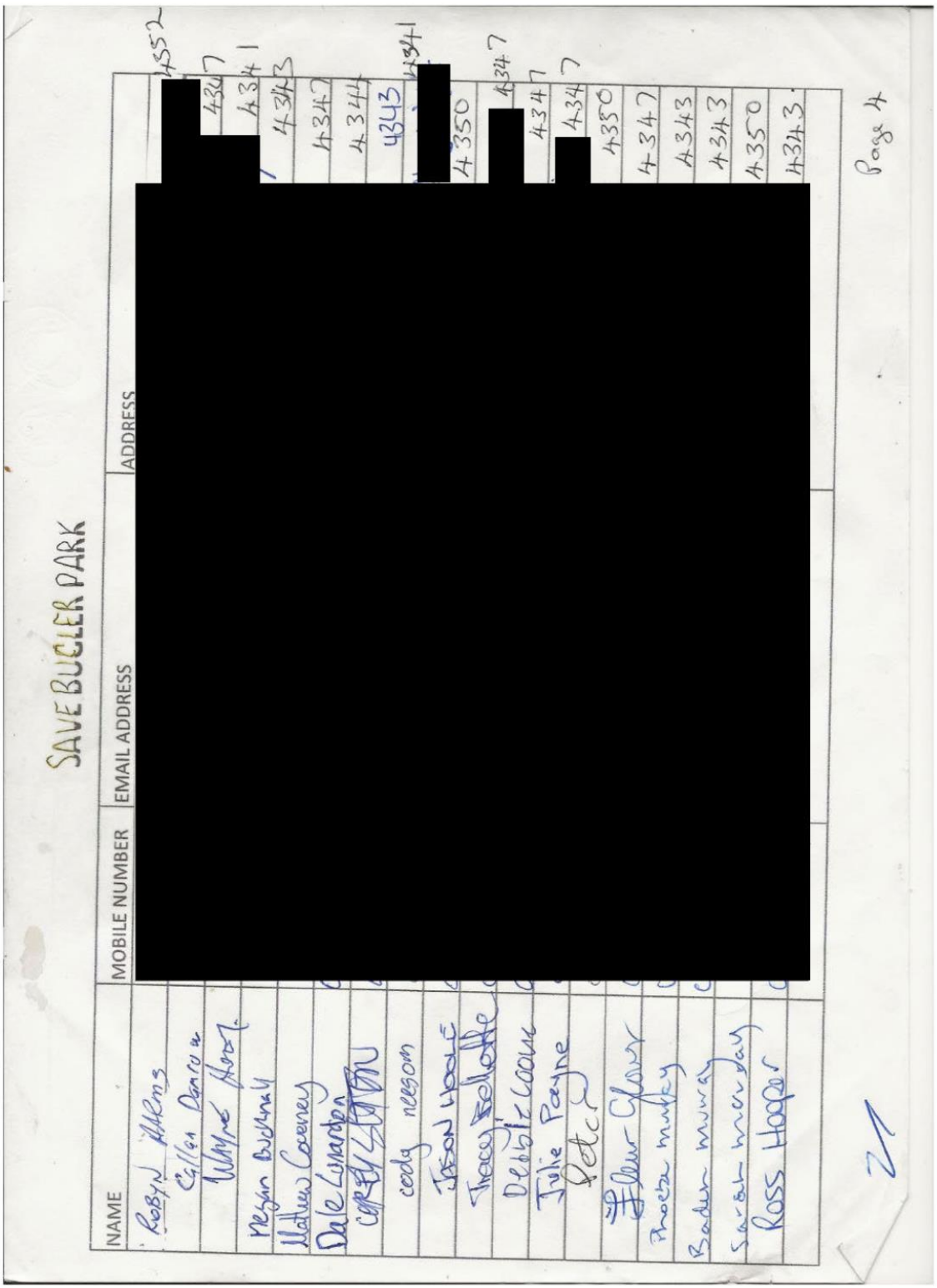
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SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Wendy White	[redacted]	[redacted]	4343
Rachael Duncan			[redacted]
Reuben Tyrrie			4347
Mark Harris			4347
Connor Cashroe			43631
Anne Sheenan			4347
A + P Loughlin			4343
Massey Collins			4401
Sandra Hanel			4340
Garry Hanel			4340
K Robson			4343
J Robson			4343
Terry Smith			4350
John Bowring			4347
Darlene Reck			4347
[illegible]			4347
[illegible]			4347
David Robinson			4347
Kim Worrall			4344

Page 3



SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Robyn Adams	[redacted]	[redacted]	4352
Gillian Davies			4307
Wayne Hoad			4341
Megan Bushnell			4343
Mathew Sweeney			4347
Dale Saunders			4344
[illegible]			4343
Cody Nelson			4341
Jason Hoad			4350
Tracy Bellotte			4347
Debbie Louw			4347
Julie Payne			4347
Peter ?			4350
Elmer Claver			4347
Aneta Hurley			4343
Barbara Murray			4343
Sarah Mcnally			4350
Ross Hooper			4343

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PETITION - SAVE BUGLER / McGARVA PARK GRANTHAM

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Jan Mitchell	[redacted]	[redacted]	4347
Kerrie Jamieson			4343
Maryann Squeene			
Julie Curtin			4343
DIANE SUDHAUS			
EVA SCHMIDT			4343
MARGARET REISENAUER			
VALERIE MCLAUGHAN			4343
GARY WINFIELD			4341
BARBARA SHOTTON			4341
Maurice Crowley			4341
Roger Shotton			4343
Jane Mann			
Sue Williams			4341
Linda Glass			4344
Bill Allen			4343
NEEN BAUER			4343
DI LEWIS			4343

Page 5

PETITION - SAVE BUGLER / McGARVA PARK GRANTHAM

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Peter Beattie	[redacted]	[redacted]	4347
Tamara Sorensen			4347
Selma Kehne			4347
Alison Kehne			4347
MARTIN DAVIS			4347
A. Pomerenke			4347
Paul Armstrong			4347
DEREK SCHUDL			4347
Nury Bargos			4347
DAVID PLAGG			4347
Tanya Hogan			4347
JULIE ANN KUNDE			
Donna Barkla			4347
NIKI COOK			4347
ROSLYN GRANT			4347
SUE McKINLAY			4347

Page 6

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Peter Brown	[redacted]	[redacted]	4347
Steve Gellhoor			4347
Matthew Brassett			4343
Joseph Canning			4343
Michelle Gretz			347
Rochele Porcom			4343
Milan [illegible]			4347
Joseph Donahoe			43444
DONNA RILEY			4347

Page 7

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
ALLAN MARSHALL	[redacted]	[redacted]	4347
Matthew Whittaker			4347
Peter Hill			4343
Joanna Hoare			4347
Pat Howie			4347
Thomas O'Connell			4347
Jessica Clifford			4347
Ben Vasic			4347
ADAM Tsee			4347
Maddie Driscoll			4347
Jayden Ray			4347
Karen Hasler			4347
Debora Diamusis			4343
JUANITE SIPPEL			4347
Lee Sippel			4347
Kanie Zabel			4343
Natalie Morris			4343

Page 8

30

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Sam Johns	[redacted]	[redacted]	[redacted] 4344

Page 7

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS	
Nicole Reid	[redacted]	[redacted]	[redacted]	4347
Shandi Wilkin				4347
Robert Wilkin				4347
Allison Edgerton				4347
Rachel Gerrard				4343
Jenni Green				4347
Davina Skinner				4350
Michael Cameron				4350
Nick Hanan				4343
Tess Hesse				4343
Tammy Timms				4343
Tamerie Dalton				4347
Ann Olivier				4350
Frances Heinel				4341
Greyne Dobson				4347
Andrew Johnson				4347
Murray Jaehnitz				4347
Taylor Pigram				4343
Brooke Hunter				4343
Brendan Pigram				4343

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Jess Jansen	[redacted]	[redacted]	4347
Kris Rae			4347
Patricia Pope			4347
Shane Pope			4347
Elwyn Phillips			4347
Richard Pope			4347

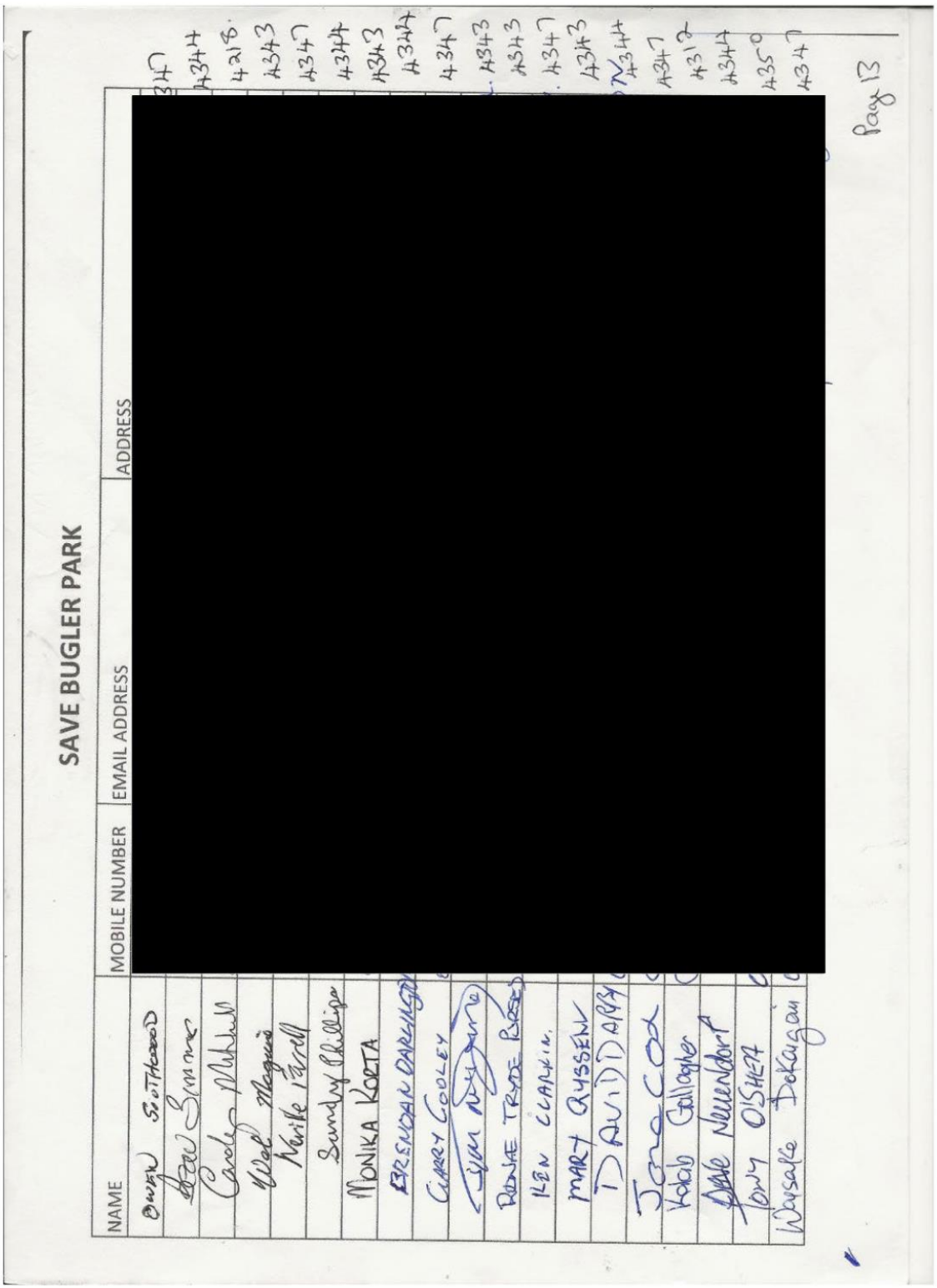
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SAVE BUGLER PARK / McGARVA PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS	
Donna Smith	[redacted]	[redacted]	[redacted]	4347
Shane Wilkinson				4347
Amy [illegible]				4344
Daff Fox				4343
M Blow				4347
AJ Delgrand				4347
Chris J				4343
Matt. W				4350
Thomas Small				4343
Sara Bors				4343
Emma Scales				4347
Jason Sparks				4343
BARRY NASH.				4344
Kate Hunn				4350
MARIE MCLUCAS				4347
Chris Lucas				4347
Brennan Gallagher				4342
Kailea Fatnowna				4347

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SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS	
Bruce Scotthorne	[redacted]	[redacted]	[redacted]	347
Steve Symons				4344
Carolyn Mahood				4216
Wade Maguire				4343
Merrie Farrell				4347
Sandy Phillips				4344
MONIKA KOETA				4343
BRENDAN DARLINGTON				4344
Cathey Cooley				4347
Lisa Nottingham				4343
RENAE TRADE ROSE				4343
ILEN CLARKIN				4347
MARY QUESENBERRY				4343
DAVID DAVIS				4344
Jane Cox				4347
Kelsey Gallagher				4312
Dale Nellenbart				4344
Tony O'Shea				4350
Wayne Dekruyff				4347

Page 13

PETITION - SAVE BUGLER / McGARVA PARK GRANTHAM

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Tim Wheeler	[redacted]	[redacted]	4343
Mitchell Eveleigh			4347
Bradley Mahon			4343
Troy Lloyd			4343
Shane Goodwin			4347
G. Ryan			4340
T. Harris			4343
M. Andrews			4343
Jacob Pain			4341
Oliver Bell			4348
Gavin Kuhat			4347
John Saunders			4312
Nicole Squires			4347
Brian Baker			4343
Joshua Maloney			4347
Leigh Roderick			4343
Jessie-Ann Hunde			4347
Jason Sykes			4343
Andrew Taylor			

Page 14

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Leticia de Mey			4347
Alyssa Wilkin			43477
Danny McGuirk			4347
Scott Mitchell			4344
Kas Mitchell			4347
Ron Coyne			
Eileen Heather			4347
Vivienne Samieson			
Peter Nedy			4347
Dean McCann			4347
Alicia Pomeroy			4347
Robert Brown			

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PETITION - SAVE BUGLER / McGARVA PARK GRANTHAM

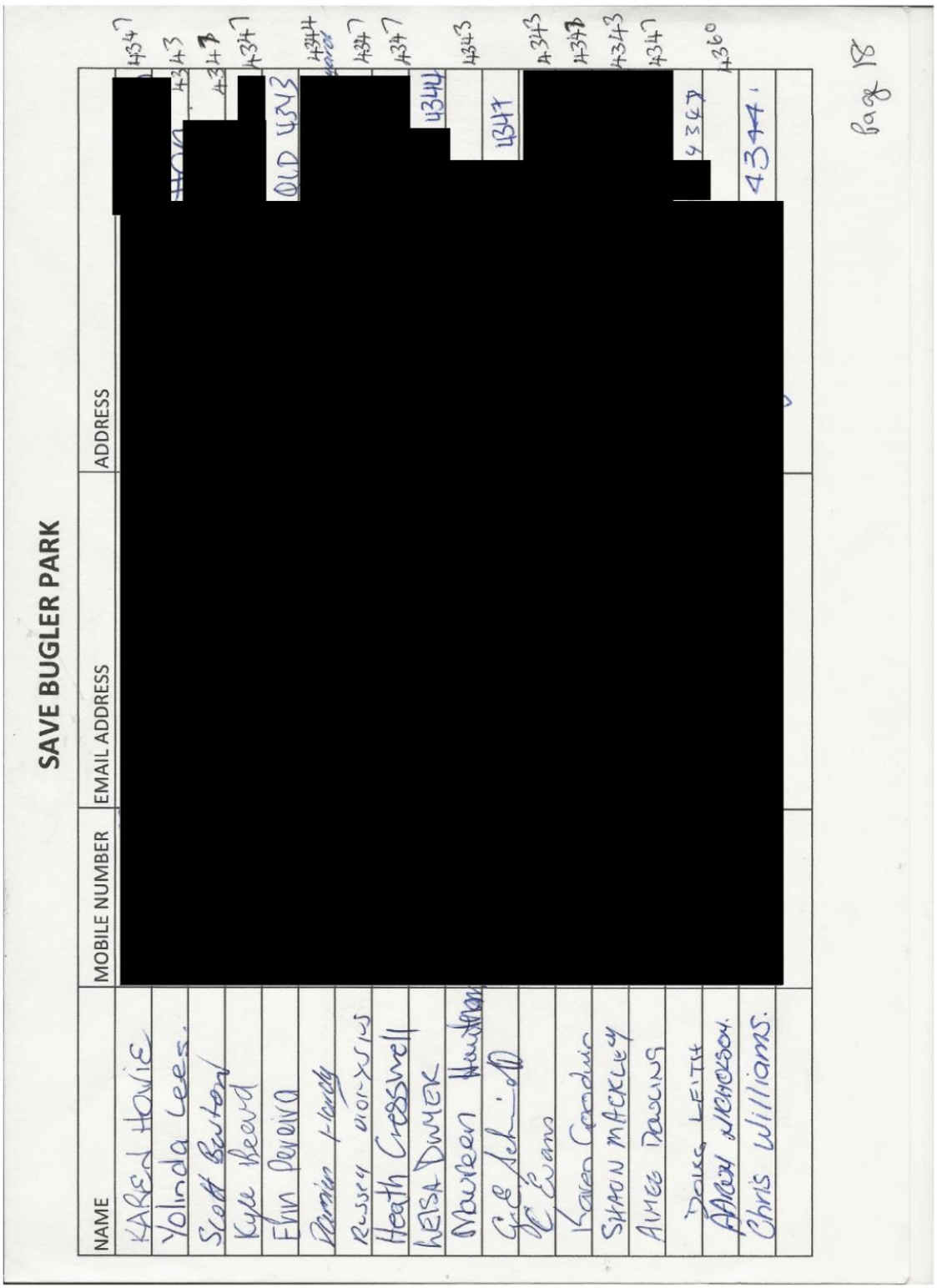
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MARY MCERLEAN	[redacted]	[redacted]	4347
Narelle Schultz.	[redacted]	[redacted]	4347
Michelle Weed	[redacted]	[redacted]	4347
Caitlin Carton	[redacted]	[redacted]	4347
Bree Vagne	[redacted]	[redacted]	4347
Stacey Twohing	[redacted]	[redacted]	4347
CRAIG MCGUNN	[redacted]	[redacted]	4347
Kathryn Brooks	[redacted]	[redacted]	4347
David Brooks	[redacted]	[redacted]	4347
John KALKMAN	[redacted]	[redacted]	4347
Barbara Kalkman	[redacted]	[redacted]	4347
June Keir	[redacted]	[redacted]	4347
KEVIN SHEPHERD	[redacted]	[redacted]	4347
Jeanette Shepherd	[redacted]	[redacted]	4347
ROBIN LAMB	[redacted]	[redacted]	4343
Tony Howard	[redacted]	[redacted]	4343
WARREN GEECHAM	[redacted]	[redacted]	4343
JAMES PHILLIPS	[redacted]	[redacted]	4347
Dallas Kuhn	[redacted]	[redacted]	4347

Page 1 of 6

PETITION - SAVE BUGLER / McGARVA PARK GRANTHAM

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Glenn Cairns	[redacted]	[redacted]	[redacted] 4347
Lyn Bartlett			4347
Bernice Jones			4347
Tracy Scholes			4347
Kassandra Reese			4347
Ray Bateman			4347
Philip Sunley			4347
Kevin Turner			4347
Helen Evans			4347
Trevor Grant			4347
Kathy Mahon			4347
John Mahon			4347
Kathy Kearney			4347
Bob Kearney			4347
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Greg Vanzeist			4347
Linda Vanzeist			4347
Malcolm Dionysius			4347
Kayla Smorem			4347

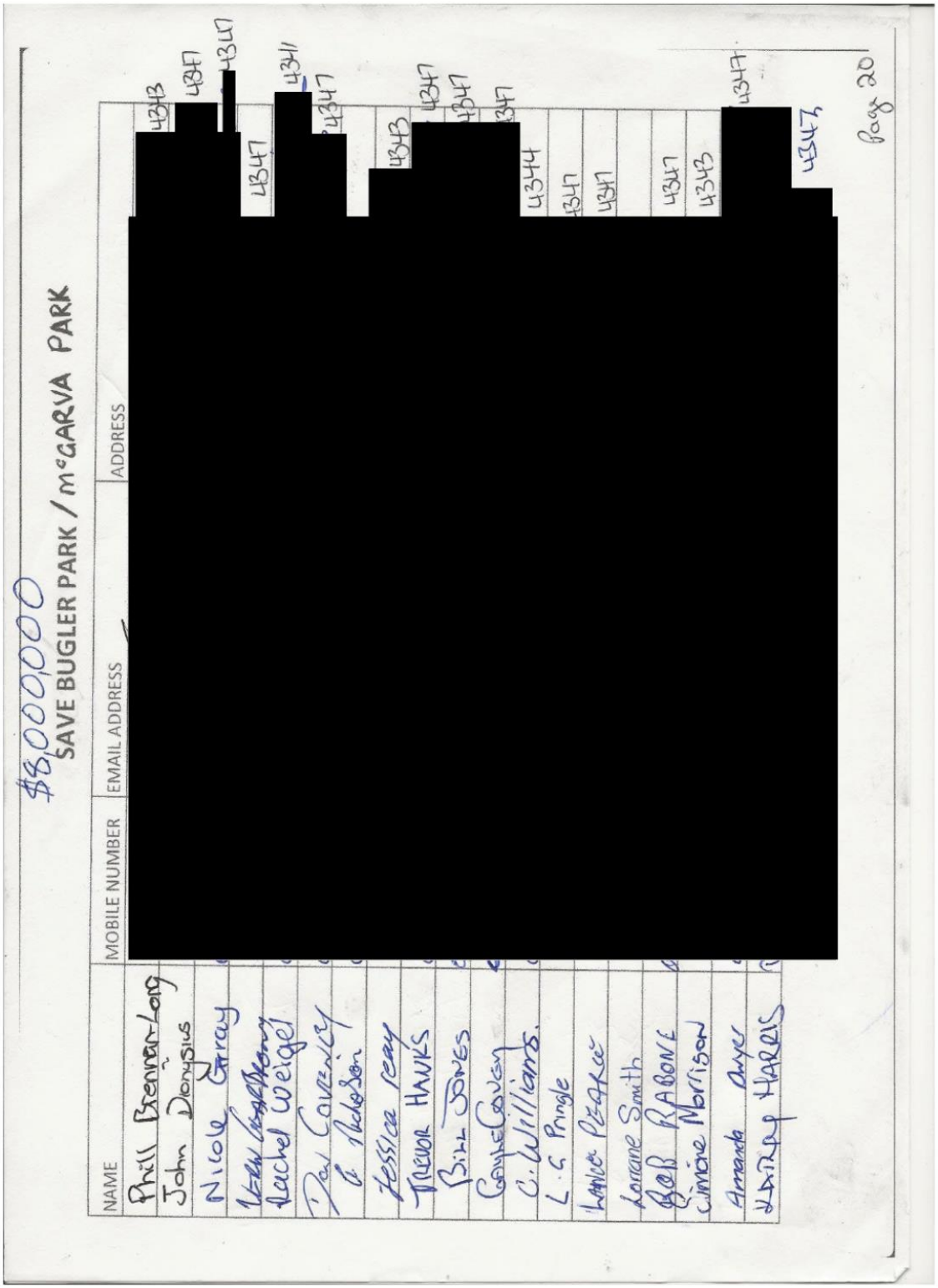
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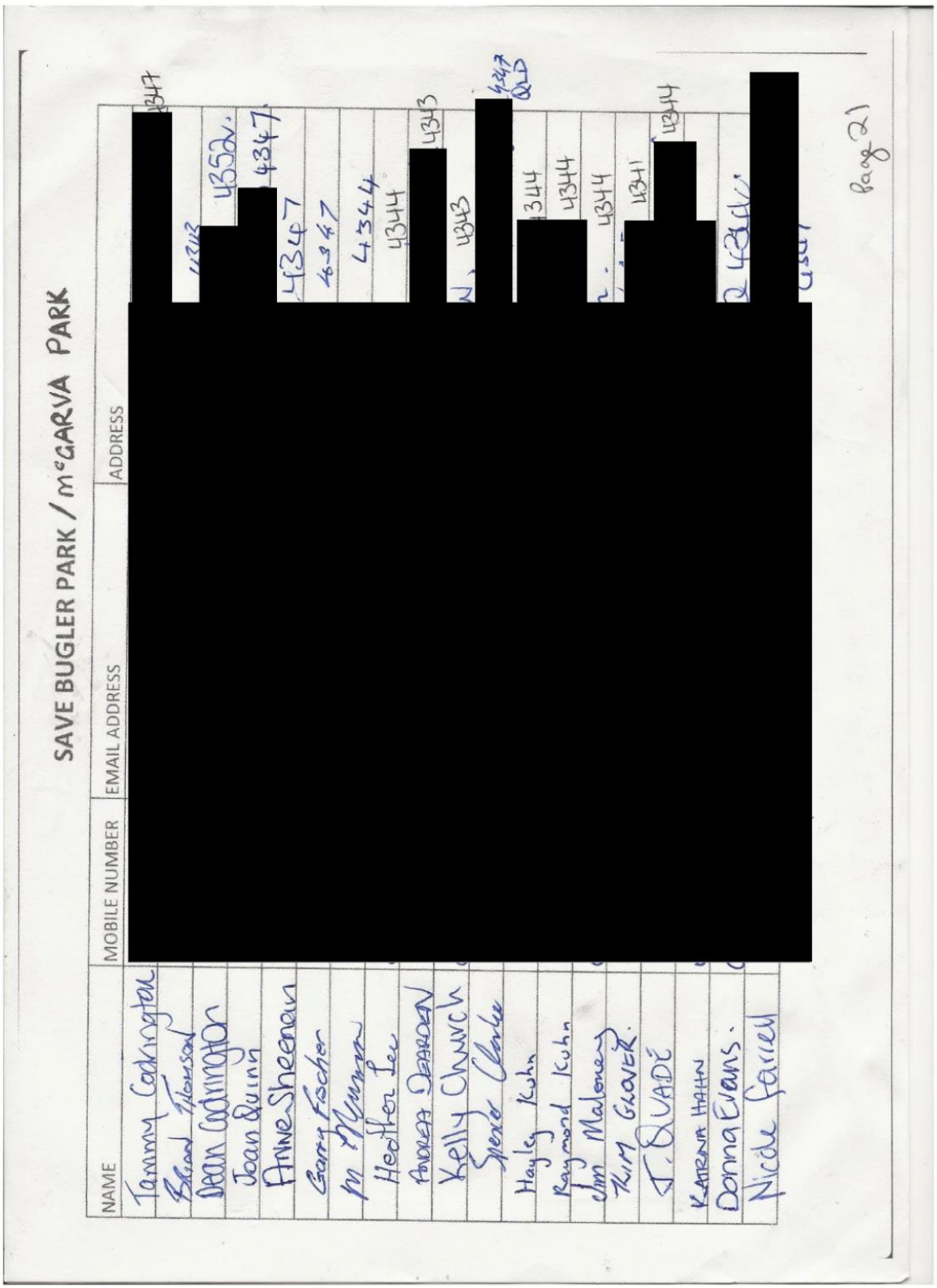

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NAME
MOBILE NUMBER
EMAIL ADDRESS
ADDRESS
KAREN Howie
Yolinda Lees.
Scott Burton
Kyle Heard
Erin Pereira
Damian Hendy
Rosey Morris
Heath Cresswell
KEISA Dwyer
Maureen Haughan
G & A Ashford
K Evans
Karen Goodwin
SHARON MACKLEY
AIMEE DAWKINS
DOUG LEITH
Abby Mcgregor.
Chris Williams.
OLD 4343
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4360
Page 18

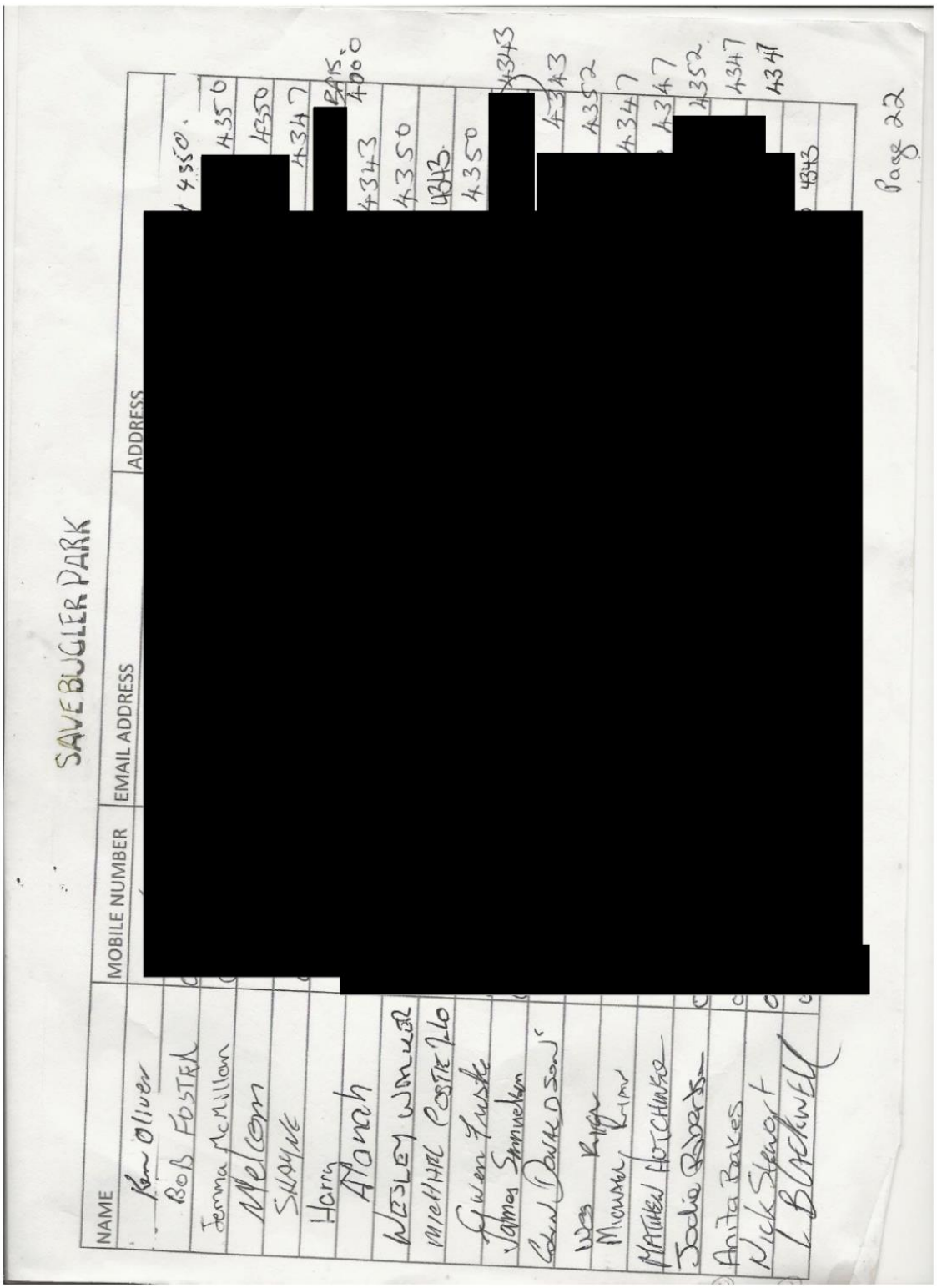
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NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS / POSTCODE
BENNET RANDAL	[redacted]	[redacted]	4000
GRAEME & WENDY WILLIAM			4350
Leanne Buchan			4352
Dylan Wear			
Kayla Thwaites			
Leigh Montgomerie			Hills . 4347
Ann Payne			. 4347
Tony Rennie			4601
TIM RUMBOLD			4343
Belinda Hewitt			4347
GREG HEDGES			4344
Ros Hook			4343
Jason Tilling			4343
KERRY TAYLOR			4344
Kes. Johnson			4347
Hannah Abel			4341
Helen Wegner			4343
Dennis Clark			4343
Steve Cook			4352

Page 19


$8,000,000
SAVE BUGLER PARK / McGARVA PARK
NAME
MOBILE NUMBER
EMAIL ADDRESS
ADDRESS
Page 20


SAVE BUGLER PARK / m°GARVA PARK
NAME
MOBILE NUMBER
EMAIL ADDRESS
ADDRESS
Tammy Cadrington
Brad Thomson
Dean Cadrington
Joan Quinn
Anne Sheenan
Gary Fischer
M Mynott
Heather Lee
Andrea Dearden
Kelly Church
Spencer Clarke
Hayley Kuhn
Raymond Kuhn
Jim Maloney
Kim Glover
T. QUADE
KAREN HAHN
Donna Evans.
Nicole Farrell
4347
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SAVE BUGLER PARK

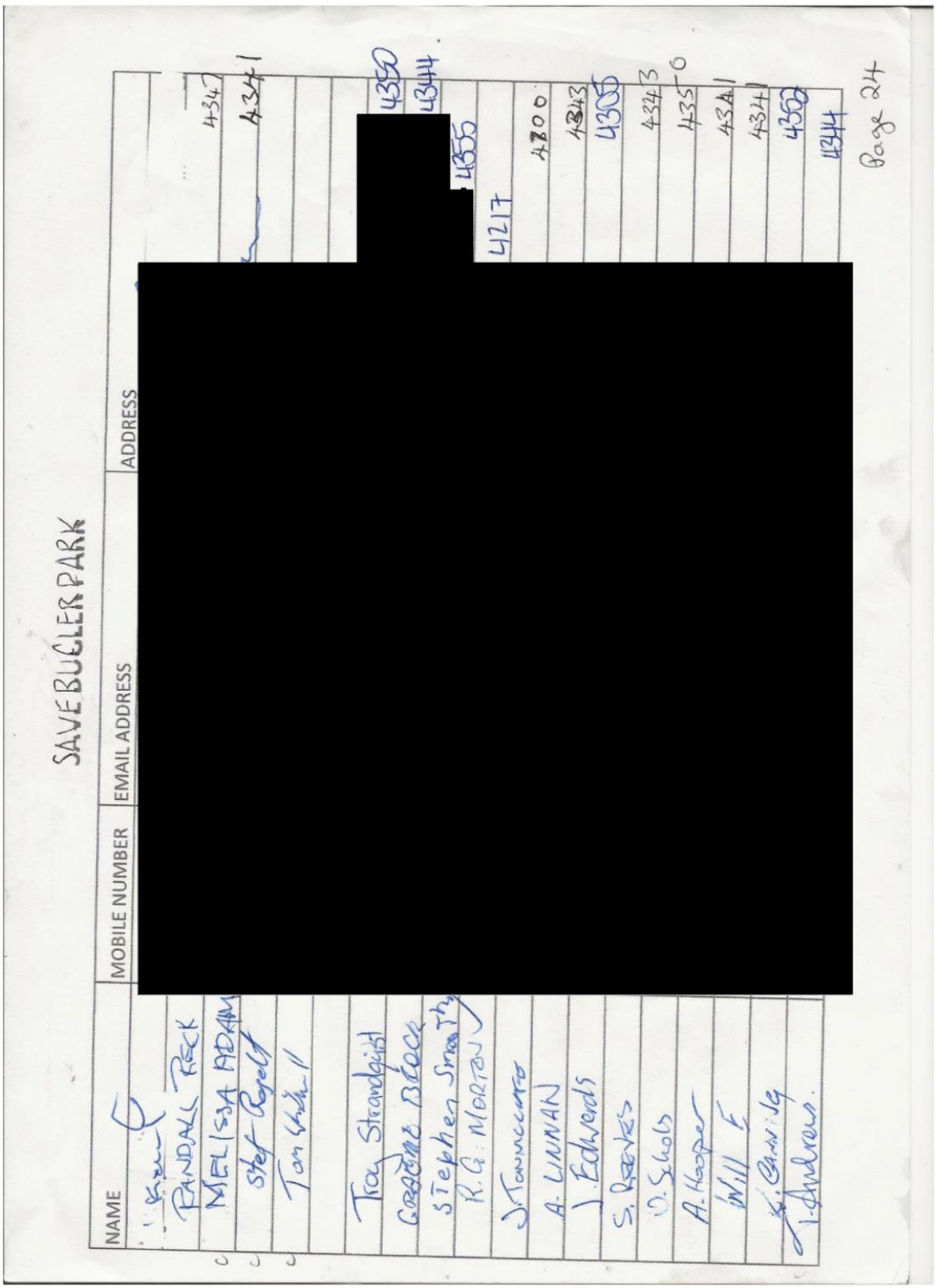
NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Ken Oliver	[redacted]	[redacted]	[redacted]
Bob Foster			
Jemma McMillan			
Welcome			
Shayne			
Harry			
Atanoh			
Wesley Wheeler			
Michael Coste Jnr			
Gwen Fuste			
Jaimes Samuelson			
Carol Parkinson			
Wes Knight			
Maureen Knight			
Matthew Hotchkiss			
Jodie Roberts			
Anita Bakes			
Nick Stenson			
L Blackwell			

Page 22

SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Tim Kenbrook	[redacted]	[redacted]	4343
Marion Bay			
Timothy Downes			
Rod Rerapa			
Kyle Cathcart			4341
Brendan Cramp			4342
Simon Bird			4343
Bec Vickerman			4343
M Seaney			4347
T Bennett			4343
S. Burn			
Gayle Taylor			4341
Dan Obrien.			4344
Dudley Cone			4347
Phillip Kaarsberg			
Michael Lyons			4347
Marcus Hogan			4347
Noel Rogers			4341
Nina Cisrow			4343

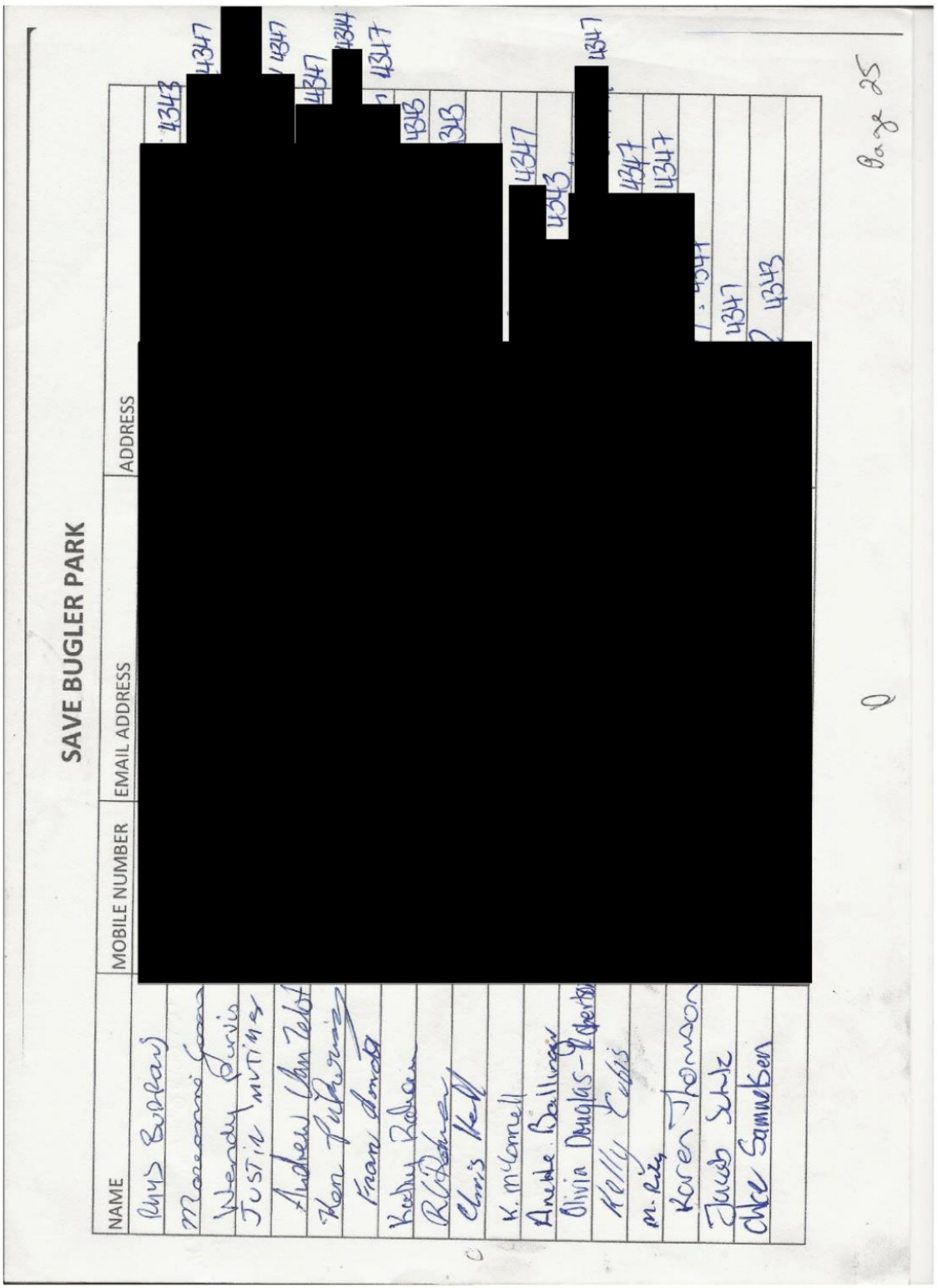
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SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS	
[redacted]				
RANDALL ROCK				4347
MELISSA ADAM				4341
Stef Rogelj				
Tom Wells II				
Tracy Strandgard				4350
Grahame Bloor				4344
Stephen Smith				
R.G. Morton				4355
J Townsend				4217
A. LINNAN				4300
J. Edwards				4343
S. Reeves				4305
D. Scholz				4343
A. Hooper				4350
Will F				4341
K. Gunning				4341
I. Andrews.				4350
				4344

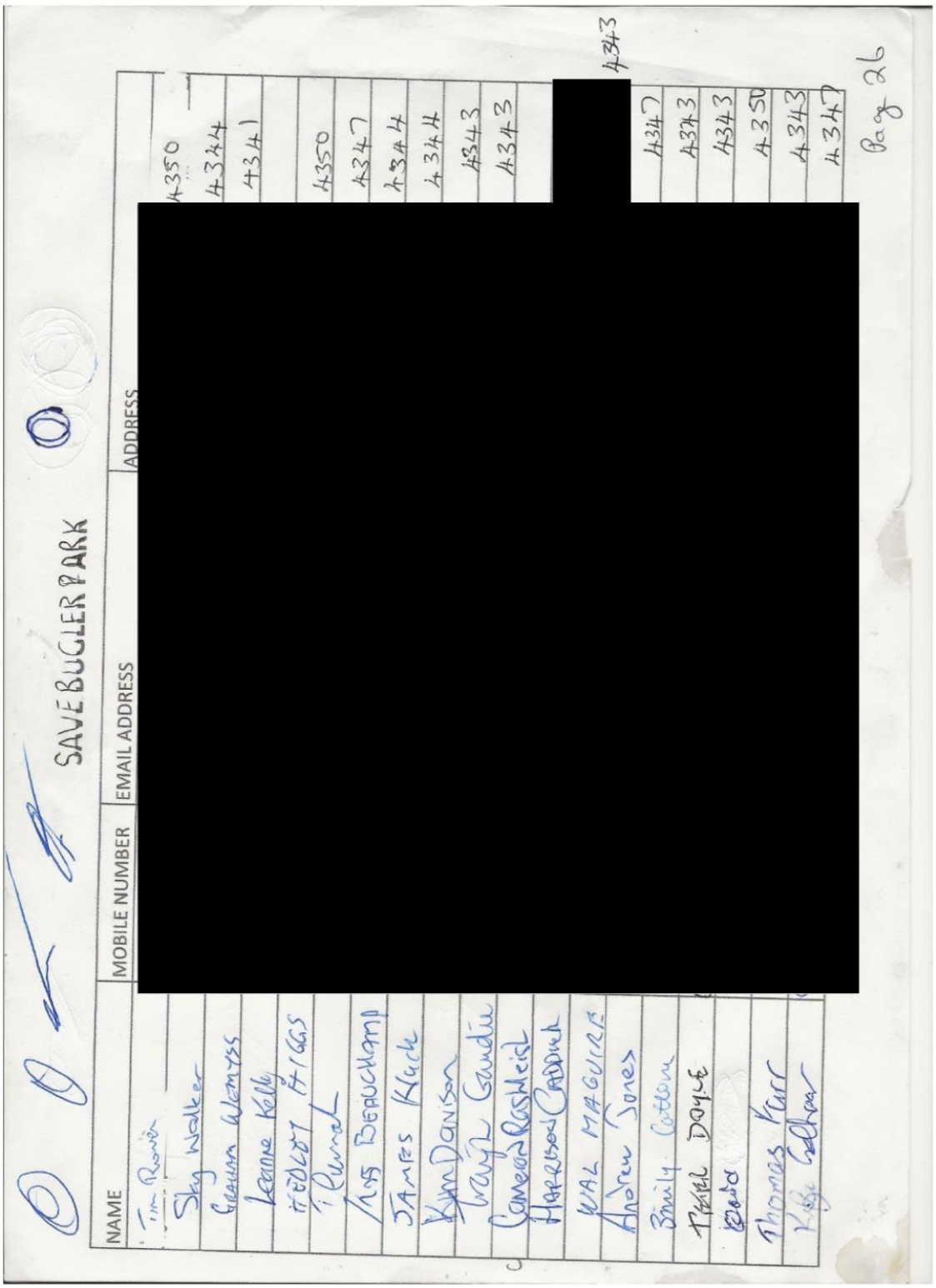
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SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
[redacted]			4343
[redacted]			4347
[redacted]			4347
[redacted]			4347
[redacted]			4344
[redacted]			4347
[redacted]			4348
[redacted]			343
[redacted]			4347
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[redacted]			4347
[redacted]			4347
[redacted]			4347
[redacted]			4343

Box 25



SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Tim Rowe	[redacted]	[redacted]	4350
Shay Walker			4344
Graham Weemss			4341
Leonie Kelly			
ROBERT HIGGS			4350
T Purnell			4347
Ros Beauchamp			4344
James Hart			4344
Kim Davison			4343
Kayla Gaudin			4343
Cameron Rasmussen			
Harrison Cadman			4343
MAL MAGUIRE			
Andrew Jones			4347
Emily Cotton			4343
Rachel Doyle			4343
Kaela			4350
Thomas Kerr			4343
Kyle Cullen			4347

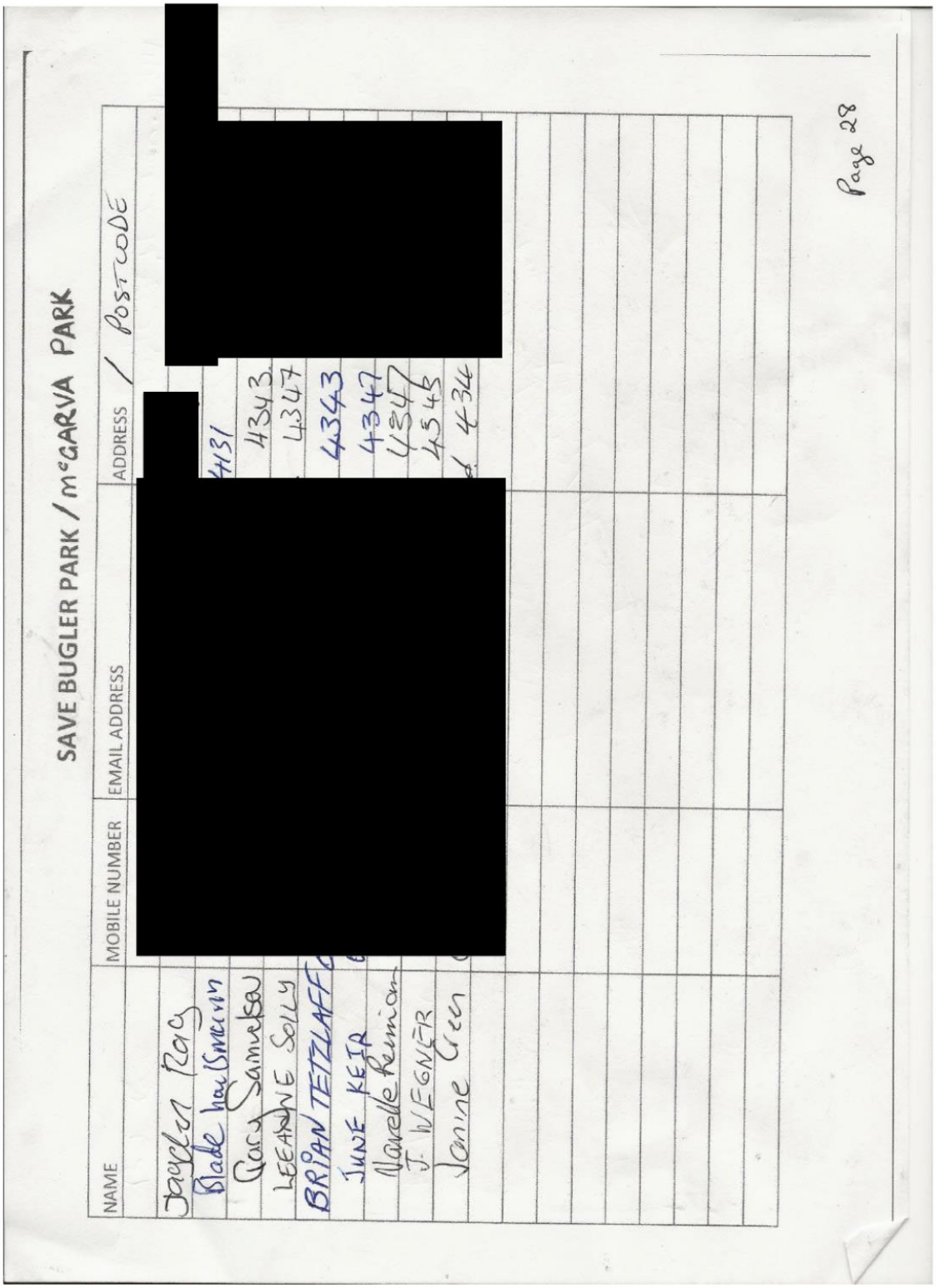
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SAVE BUGLER PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Jerry Cobb			[redacted]
DEB Schmidt			
Teresa Hook			
Wayne Prestol			
EDGAR STASSOFFICIO			
MARILYN DELEUEN			
CATHY GIBSON			
Ave Howard			
Elaine Allen			
[redacted]			

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SAVE BUGLER PARK / McGARVA PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS / POSTCODE
Jacqueline Rogers	[redacted]	[redacted]	[redacted]
Blake Hawkins			4131
Cara Samuelson			4343
LEEANNE SOLLY			4347
BRIAN TETZLAFF			4343
JUNE KEIR			4347
Marelle Reimann			4347
J. WEGNER			4545
Janine Green			4344

Page 28

SAVE BUGLER PARK / McGARVA PARK

NAME	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
Paul Rose	[redacted]	[redacted]	4344
Michelle Schuppen			4344
Sarah Zivkovic			4347
Harrah Reid			4347
Chris Jeffery			4347
Mark Kikstra			4347
Jade Rynsdorp			4347
Melissa Kruger			4347
Joanne Emery			4343
A Kermaun			4347
C. Williams			4344
Rachel Thomas			
Ken Doyle			4347
AS Cogas			
Lyn O'Brien			4347
Ian O'Brien			4347
Barney Stoney			4343
Murray Bell			

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ATTACHMENT E





10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget - 31 March 2023

Author: Dee Stewart, Coordinator Accounting Services
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 March 2023.

Officer's Recommendation:
THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 March 2023.

RESOLUTION

THAT Council receive and note the Summary of Actual Financial Performance versus Budget to 31 March 2023.

Moved By: **Cr Wilson** **Seconded By:** **Cr Vela**
Resolution Number: 20-24/0789

CARRIED
7/0

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 March 2023.

At 31 March 2023, revenues are above target and expenditures are under target.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 March 2023.

Operating Revenue - Year to date target $65.95 million actual $66.59 million or 101.00%

At 31 March 2023, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target
The second rates levy for 2022/2023 was raised in February with a due date of 15 March 2023. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 88.79% of the rates levy was collected as at 31 March 2023.

Fees and Charges over budget by $0.56 million
The favourable variances in fees and charges relate predominately to higher than expected income from infrastructure charges ($0.23 million) and waste fees ($0.30 million).

Operating Contributions under budget by $0.52 million
Operating contributions are under budget due to the delay in the delivery of Resilient Rivers projects. There is a corresponding underspend on the expenditure for these projects.

Revenue – Contract/Recoverable Works over budget by $0.23 million
This line item is performing above budget due to increased income from the Routine Maintenance Performance Contract (RMPC) with the Department of Transport and Main Roads at this time of the year.

Operating Expenditure - Year to date target $52.81 million actual $47.36 million or 89.67%

Employee Costs under budget by $1.29 million
This line item is showing an underspend due to the timing of annual leave and staff taking leave over the Christmas break with leave taken reducing the provision on the balance sheet as opposed to an expense on the Income Statement. Employee costs are, also, under target due to vacant positions within Council's establishment. There is also an underspend on overtime.

Goods and Services under budget by $3.91 million
Goods and services are showing as under budget mostly due to timing difference in the delivery of asset management condition assessment, ICT, community engagement, resilient rivers, growth and policy and regional development projects.

The flood recovery works will be closely monitored for budget amendment as the restoration work continues.

Capital Project Expenditure – Year to date target $26.62 million actual $18.73 million or 70.36%

At 31 March 2023, Council has expended $18.73 million on its capital works program with a further $9.67 million in committed costs for works currently in progress. The capital works program will continue to be monitored for delivery and inflationary effects as the year progresses.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 March 2023, Council had $74.63 million in current assets compared to $22.06 million in current liabilities with a ratio of 3.38:1. This means that for every dollar of current liability, there is $3.38 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 March 2023, there has been a net cash inflow of $8.79 million with $15.08 million inflow from operating activities; and a net cash outflow of $5.05 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around $11.00 million cash at any one time. As at 31 March, Council's cash balance was $56.64 million.

Strategic Implications

Corporate Plan
Leadership and Council
Outcome:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation.

Finance and Resource
Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2022-23 Budget.

Legislation and Policy
In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic Decision making governance, due diligence, accountability and sustainability.

Consultation

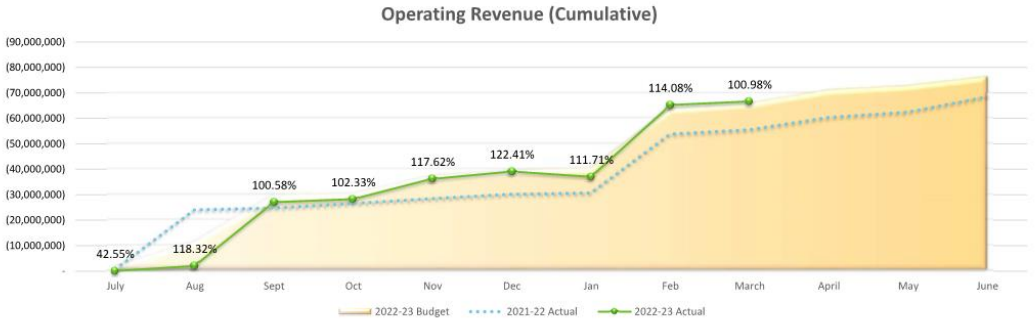
Internal Consultation

- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

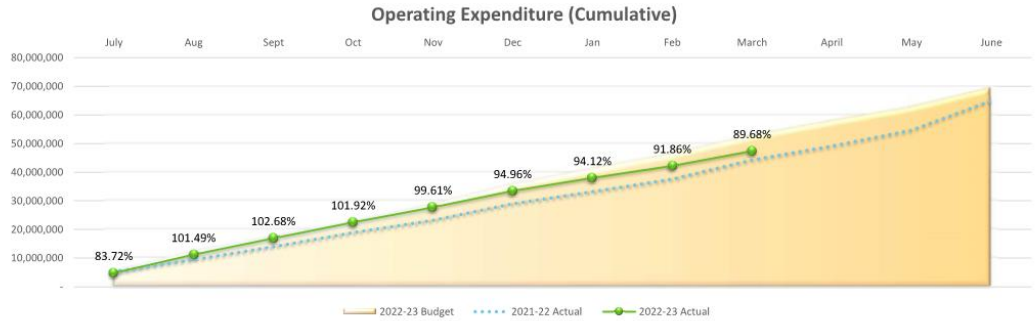
Attachments

1⇩ Monthly Financial Statements - March 2023 19 Pages

LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 31st March, 2023

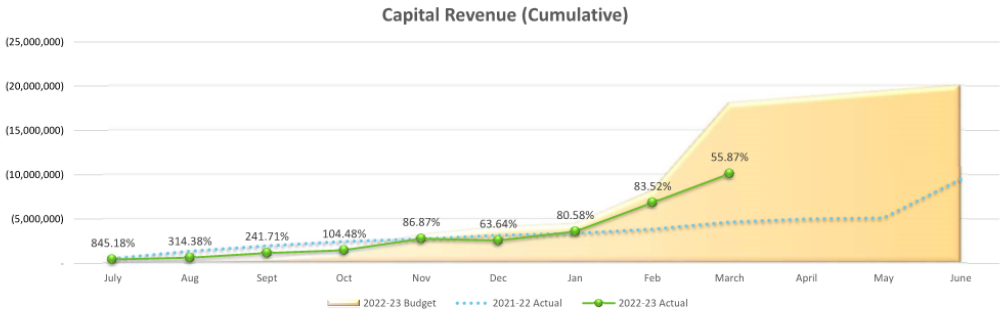


REVENUE TO DATE by Type	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(44,814,670)	1,878,430	(4,728,976)	(1,772,122)	(14,271,929)	(68,187)	(1,015,207)	(1,800,452)	-	**(66,593,112)**
Budget	(44,856,701)	1,847,017	(4,166,885)	(1,522,362)	(14,084,744)	(588,750)	(787,500)	(1,786,651)	-	**(65,946,577)**
Variance	*(42,031)*	*(31,414)*	*562,091*	*249,760*	*187,184*	*(520,563)*	*227,707*	*13,801*	-	***646,535***
Target %	**99.91%**	**101.70%**	**113.49%**	**116.41%**	**101.33%**	**11.58%**	**128.92%**	**100.77%**	-	**100.98%**
Movement to Prior Month Target %	→	→	↑	↑	→	→	↓	↑	→	→



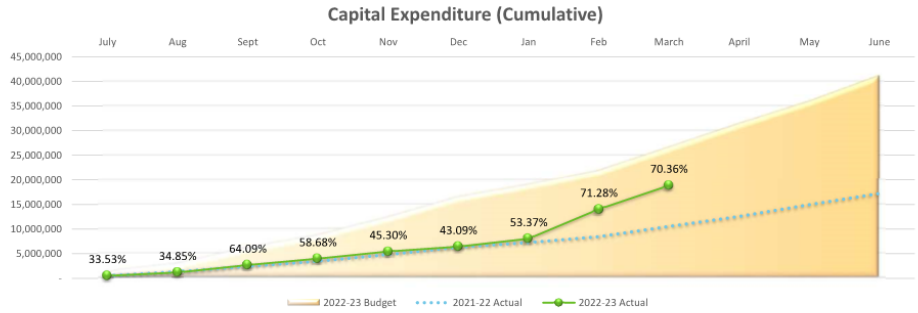
EXPENDITURE TO DATE by Type	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	20,061,366	17,387,208	816,577	9,094,406	**47,359,557**
Budget	21,351,282	21,295,696	785,842	9,380,343	**52,813,162**
Variance	*1,289,916*	*3,908,488*	*(30,736)*	*285,937*	***5,453,605***
Target %	**93.96%**	**81.65%**	**103.91%**	**96.95%**	**89.67%**
Movement to Prior Month Target %	→	↓	→	→	→

LOCKYER VALLEY REGIONAL COUNCIL
Capital Revenue and Expenditure Dashboard
For the Period Ending 31st March, 2023



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(10,126,153)	20,413	**(10,105,739)**
Budget	(11,388,404)	(40,733)	**(11,429,137)**
Variance	*(1,262,251)*	*(61,146)*	**(1,323,398)**
Target %	**88.92%**	**-50.11%**	**88.42%**
Movement to Prior Month Target %	→	→	→

Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Executive Office	Infrastructure	Community and Regional Prosperity	Total
Actual	94,179	46,779	15,462,685	3,124,065	**18,727,707**
Budget	2,808,320	635,082	16,750,664	6,424,405	**26,618,471**
Target %	**3.35%**	**7.37%**	**92.31%**	**48.63%**	**70.36%**
Movement to Prior Month Target %	→	→	↑	→	↑

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	44,854,076	44,814,670	44,856,701	42,031	0.09%
Discount	(1,892,017)	(1,878,430)	(1,847,017)	31,414	-1.70%
Charges and Fees	5,851,283	4,728,976	4,166,885	(562,091)	-13.49%
Interest	2,090,721	1,772,122	1,522,362	(249,760)	-16.41%
Operating Grants and Subsidies	19,501,140	14,271,929	14,084,744	(187,184)	-1.33%
Operating Contributions and Donations	725,000	68,187	588,750	520,563	88.42%
Revenue - Contract/Recoverable Works	1,050,000	1,015,207	787,500	(227,707)	-28.92%
Other Revenue	2,394,619	1,800,452	1,786,651	(13,801)	-0.77%
Profit from Investments	1,805,837	-	-	-	0.00%
Total Recurrent Revenue	76,380,659	66,593,112	65,946,577	(646,535)	-0.98%
Capital Revenue					
Capital Grants, Subsidies and Contributions	20,086,519	10,126,153	11,388,404	1,262,251	11.08%
Gain on Sale	81,465	(20,413)	40,733	61,146	150.12%
Total Revenue	96,548,643	76,698,852	77,375,714	676,862	0.87%
Capital Income	-	-	-	-	0.00%
Total Income	**96,548,643**	**76,698,852**	**77,375,714**	**676,862**	**0.87%**
Expenses					
Recurrent Expenses					
Employee Costs	28,654,911	20,061,366	21,351,282	1,289,916	6.04%
Goods and Services	27,297,547	17,387,208	21,295,696	3,908,488	18.35%
Finance costs	1,047,789	816,577	785,842	(30,736)	-3.91%
Depreciation	12,507,124	9,094,406	9,380,343	285,937	3.05%
Total Recurrent Expenses	69,507,370	47,359,557	52,813,162	5,453,605	10.33%
Capital Expenses	-	217,170	-	(217,170)	0.00%
Total Expenses	**69,507,370**	**47,576,727**	**52,813,162**	**5,236,435**	**9.92%**
Net Recurrent Result/Operating Surplus/(Deficit)	**6,873,289**	**19,233,556**	**13,133,416**	**(6,100,140)**	**-46.45%**
NET RESULT AFTER CAPITAL ITEMS	**27,041,273**	**29,122,125**	**24,562,552**	**(4,559,572)**	**-18.56%**

Lockyer Valley Regional Council (Executive Office)
Statement of Comprehensive Income
For Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	35,704,270	36,202,624	35,706,770	(495,854)	(1.39)
Discount	(1,642,017)	(1,658,429)	(1,597,017)	61,412	(3.85)
Charges and Fees	370,693	269,318	297,443	28,125	9.46
Interest	2,057,721	1,737,276	1,497,612	(239,664)	(16.00)
Operating Grants and Subsidies	4,246,588	1,288,043	1,272,148	(15,895)	(1.25)
Revenue - Contract/Recoverable Works	-	939	-	(939)	-
Other Revenue	1,351,652	1,035,259	1,004,989	(30,270)	(3.01)
Profit from Investments	1,805,837	-	-	-	-
Total Recurrent Revenue	43,894,744	38,875,030	38,181,945	(693,084)	(1.82)
Capital Revenue					
Capital Grants, Subsidies and Contributions	581,832	381,653	581,832	200,179	34.40
Gain on Sale	-	-	-	-	-
Total Revenue	44,476,576	39,256,683	38,763,777	(492,905)	(1.27)
Capital Income	-	-	-	-	-
Total Income	**44,476,576**	**39,256,683**	**38,763,777**	**(492,905)**	(1.27)
Expenses					
Recurrent Expenses					
Employee Costs	4,253,426	3,596,890	2,527,077	(1,069,814)	(42.33)
Goods and Services	3,296,830	1,674,097	2,356,833	682,736	28.97
Finance costs	662,744	507,360	497,058	(10,302)	(2.07)
Depreciation	10,825,815	7,807,569	8,119,361	311,792	3.84
Total Recurrent Expenses	19,038,815	13,585,915	13,500,329	(85,587)	(0.63)
Capital Expenses	-	-	-	-	-
Total Expenses	**19,038,815**	**13,585,915**	**13,500,329**	**(85,587)**	(0.63)
Net Recurrent Result/Operating Surplus/(Deficit)	**24,855,929**	**25,289,114**	**24,681,616**	**(607,498)**	**(2.46)**
NET RESULT AFTER CAPITAL ITEMS	**25,437,761**	**25,670,767**	**25,263,448**	**(407,319)**	**(1.61)**

Lockyer Valley Regional Council (People, Customer and Corporate Services)
Statement of Comprehensive Income
For Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,966,562	7,868,177	7,966,687	98,510	1.24
Discount	(250,000)	(220,002)	(250,000)	(29,998)	12.00
Charges and Fees	581,040	732,213	435,780	(296,433)	(68.02)
Interest	32,000	33,557	24,000	(9,557)	(39.82)
Operating Grants and Subsidies	280,500	301,353	280,500	(20,853)	(7.43)
Operating Contributions and Donations	50,000	-	50,000	50,000	100.00
Other Revenue	542,000	406,569	406,000	(569)	(0.14)
Total Recurrent Revenue	9,202,102	9,121,867	8,912,967	(208,901)	(2.34)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,626,066	3,433	-	(3,433)	-
Gain on Sale	-	-	-	-	-
Total Revenue	10,828,168	9,125,300	8,912,967	(212,333)	(2.38)
Capital Income	-	-	-	-	-
Total Income	**10,828,168**	**9,125,300**	**8,912,967**	**(212,333)**	(2.38)
Expenses					
Recurrent Expenses					
Employee Costs	6,053,150	4,441,639	4,659,891	218,252	4.68
Goods and Services	10,184,692	7,037,181	7,812,295	775,114	9.92
Finance costs	89,019	84,578	66,764	(17,814)	(26.68)
Depreciation	518,858	378,303	389,143	10,841	2.79
Total Recurrent Expenses	16,845,719	11,941,700	12,928,093	986,393	7.63
Capital Expenses	-	39,584	-	(39,584)	-
Total Expenses	**16,845,719**	**11,981,284**	**12,928,093**	**946,809**	7.32
Net Recurrent Result/Operating Surplus/(Deficit)	**(7,643,617)**	**(2,819,833)**	**(4,015,126)**	**(1,195,294)**	**29.77**
NET RESULT AFTER CAPITAL ITEMS	**(6,017,551)**	**(2,855,984)**	**(4,015,126)**	**(1,159,142)**	**28.87**

Lockyer Valley Regional Council (Community and Regional Prosperity)
Statement of Comprehensive Income
For Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	319,104	311,799	319,104	7,305	2.29
Charges and Fees	4,549,550	3,462,649	3,171,163	(291,487)	(9.19)
Interest	1,000	1,289	750	(539)	(71.93)
Operating Grants and Subsidies	1,323,474	1,056,642	983,018	(73,624)	(7.49)
Operating Contributions and Donations	675,000	65,687	538,750	473,063	87.81
Revenue - Contract/Recoverable Works	-	11,873	-	(11,873)	-
Other Revenue	47,709	36,871	35,782	(1,090)	(3.04)
Total Recurrent Revenue	6,915,837	4,946,810	5,048,566	101,756	2.02
Capital Revenue					
Capital Grants, Subsidies and Contributions	95,000	75,911	95,000	19,089	20.09
Gain on Sale	-	-	-	-	-
Total Revenue	7,010,837	5,022,721	5,143,566	120,845	2.35
Capital Income	-	-	-	-	-
Total Income	**7,010,837**	**5,022,721**	**5,143,566**	**120,845**	2.35
Expenses					
Recurrent Expenses					
Employee Costs	7,208,641	5,133,530	5,550,823	417,293	7.52
Goods and Services	5,887,792	2,564,558	4,630,469	2,065,911	44.62
Finance costs	6,600	2,282	4,950	2,668	53.89
Depreciation	26,226	19,385	19,670	285	1.45
Total Recurrent Expenses	13,129,259	7,719,755	10,205,912	2,486,157	24.36
Capital Expenses	-	-	-	-	-
Total Expenses	**13,129,259**	**7,719,755**	**10,205,912**	**2,486,157**	24.36
Net Recurrent Result/Operating Surplus/(Deficit)	**(6,213,422)**	**(2,772,945)**	**(5,157,346)**	**(2,384,400)**	**46.23**
NET RESULT AFTER CAPITAL ITEMS	**(6,118,422)**	**(2,697,034)**	**(5,062,346)**	**(2,365,312)**	**46.72**

Lockyer Valley Regional Council (Infrastructure)
Statement of Comprehensive Income
For Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	432,070	864,140	432,070	50.00
Charges and Fees	350,000	264,796	262,500	(2,296)	(0.87)
Operating Grants and Subsidies	4,100,578	2,010,000	2,386,579	376,579	15.78
Operating Contributions and Donations	-	2,500	-	(2,500)	-
Revenue - Contract/Recoverable Works	1,050,000	1,002,395	787,500	(214,895)	(27.29)
Other Revenue	453,258	321,753	339,881	18,127	5.33
Total Recurrent Revenue	6,817,976	4,033,514	4,640,599	607,085	13.08
Capital Revenue					
Capital Grants, Subsidies and Contributions	12,783,621	7,416,705	8,711,572	1,294,867	14.86
Gain on Sale	81,465	(20,413)	40,733	61,146	150.12
Total Revenue	19,683,062	11,429,806	13,392,904	1,963,098	14.66
Capital Income	-	-	-	-	-
Total Income	**19,683,062**	**11,429,806**	**13,392,904**	**1,963,098**	14.66
Expenses					
Recurrent Expenses					
Employee Costs	10,638,693	6,333,387	8,112,491	1,779,104	21.93
Goods and Services	6,136,732	4,480,605	4,704,599	223,994	4.76
Finance costs	289,426	222,358	217,070	(5,288)	(2.44)
Depreciation	1,136,225	889,150	852,169	(36,981)	(4.34)
Total Recurrent Expenses	18,201,077	11,925,499	13,886,328	1,960,829	14.12
Capital Expenses	-	176,787	-	(176,787)	-
Total Expenses	**18,201,077**	**12,102,286**	**13,886,328**	**1,784,042**	12.85
Net Recurrent Result/Operating Surplus/(Deficit)	**(11,383,101)**	**(7,891,985)**	**(9,245,729)**	**(1,353,744)**	**14.64**
NET RESULT AFTER CAPITAL ITEMS	**1,481,985**	**(672,480)**	**(493,425)**	**179,056**	**(36.29)**

Lockyer Valley Regional Council (2021/2022 Flood Events)
Statement of Comprehensive Income
For Period Ending March 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Operating Grants and Subsidies	9,605,000	9,615,891	9,187,500	(428,391)	(4.66)
Total Recurrent Revenue	9,605,000	9,615,891	9,187,500	(428,391)	(4.66)
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,000,000	5,287,108	5,000,000	(287,108)	(5.74)
Gain on Sale	-	-	-	-	-
Total Revenue	19,605,000	14,902,999	14,187,500	(715,499)	(5.04)
Capital Income	-	-	-	-	-
Total Income	**19,605,000**	**14,902,999**	**14,187,500**	**(715,499)**	(5.04)
Expenses					
Recurrent Expenses					
Employee Costs	501,000	554,778	501,000	(53,778)	(10.73)
Goods and Services	1,846,500	1,665,180	1,822,500	157,320	8.63
Total Recurrent Expenses	2,347,500	2,219,958	2,323,500	103,542	4.46
Capital Expenses	-	-	-	-	-
Total Expenses	**2,347,500**	**2,219,958**	**2,323,500**	**103,542**	4.46
Net Recurrent Result/Operating Surplus/(Deficit)	**7,257,500**	**7,395,933**	**6,864,000**	**(531,933)**	**(7.75)**
NET RESULT AFTER CAPITAL ITEMS	**17,257,500**	**12,683,041**	**11,864,000**	**(819,041)**	**(6.90)**

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 31 March, 2023

	2022-2023 Annual Budget	2022-2023 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	75,440,000	57,078,783
Dividend received	-	-
Interest received	2,090,000	1,772,122
Payments		
Payments to suppliers and employees	(63,340,000)	(43,059,397)
Interest expense	(620,000)	(709,466)
Net cash inflow (outflow) from operating activities	13,570,000	15,082,042
Cash flows from investing activities:		
Capital grants, subsidies and contributions	20,090,000	13,534,325
Payments for property, plant and equipment	(41,160,000)	(18,929,177)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,170,000	-
Proceeds from sale of property plant and equipment	300,000	340,611
Net cash inflow (outflow) from investing activities	(19,600,000)	(5,054,240)
Cash flows from financing activities:		
Repayment of borrowings	(7,740,000)	(1,236,349)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(7,740,000)	(1,236,349)
Net increase (decrease) in cash and cash equivalents held	(13,770,000)	8,791,452
Cash and cash equivalents at beginning of the financial year	47,740,000	47,845,646
Cash and cash equivalents at end of the financial year	33,970,000	56,637,098

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 March, 2023

	2022-2023 Annual Budget	2022-2023 YTD Actual
Current Assets		
Cash assets and cash equivalents	33,970,000	35,637,098
Cash investments	-	21,000,000
Trade and other receivables	5,510,000	13,867,368
Inventories	630,000	623,449
Contract Receivable	-	3,497,827
Non-current assets classified as held for sale	-	-
Total Current Assets	40,100,000	74,625,742
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,180,000	32,289,074
Investment properties	1,690,000	1,693,275
Property, plant and equipment	601,920,000	582,903,196
Intangible assets	740,000	86,804
Total Non Current Assets	653,280,000	631,707,318
TOTAL ASSETS	693,380,000	706,333,061
Current Liabilites		
Trade and other payables	8,739,000	7,039,793
Provisions	7,990,000	8,080,033
Borrowings	1,110,000	461,566
Contract Liability Grants	-	6,479,256
Total Current Liabilities	17,850,000	22,060,649
Non Current Liabilities		
Provisions	41,320,000	41,358,773
Borrowings	11,130,000	18,285,910
Total Non Current Liabilities	52,460,000	59,644,683
TOTAL LIABILITIES	70,300,000	81,705,332
NET COMMUNITY ASSETS	**623,080,000**	**624,627,729**
Community Equity		
Retained surplus (deficiency)	403,751,000	388,543,560
Asset revaluation surplus	212,460,000	211,955,962
Reserves	-	4,896,128
Current Surplus/(Deficit)	6,879,000	19,232,078
TOTAL COMMUNITY EQUITY	**623,080,000**	**624,627,729**

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended March, 2023

CAPITAL WORKS PROGRAM

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
INFRASTRUCTURE										
Cost Centre: Parks & Open Spaces										
Program: Parks and Open Spaces Projects										
Fairways Park Car Park	300,000	-	-	-	300,000	-	300,000	0	0	
Fairways Park Retention Dam Design	25,000	19,615	17,700	37,315	(12,315)	-	25,000	100	20	
Fairways Parking and Traffic Controls	30,000	-	-	-	30,000	-	30,000	100	100	
Fairways Shade and Drainage Improvements	20,000	38,980	-	38,980	(18,980)	-	20,000	100	100	
Jean Biggs Disability Parking	42,000	4,864	-	4,864	37,136	-	42,000	100	0	
Lions Park Laidley Seat Replacement	9,500	11,553	-	11,553	(2,053)	-	9,500	100	100	
LRR Bubbler Renewal	5,000	404	1,521	1,926	3,074	-	5,000	100	100	
McNulty Park Bubbler	5,000	404	1,521	1,926	3,074	-	5,000	100	20	
Murphys Creek Ground Playground Renewal	136,000	106,313	6,810	113,123	22,877	-	136,000	100	90	
Parks and Open Spaces Projects Projects Total	572,500	*182,133*	*27,553*	209,686	362,814	-	572,500	100		
Cost Centre: Capital Program Delivery										
Program: Asphalt Resheet Programme										
21/22 Asphalt Renewal Gttn CBD (LRC1&2)	164,757	155,338	-	155,338	9,419	153,206	11,551	100	100	
22/23 Asphalt Resheet	500,000	425,616	28,427	454,043	45,957	-	500,000	Not applicable	95	
Asphalt Resheet Programme Projects Total	664,757	*580,954*	*28,427*	609,381	55,376	153,206	511,551			
Program: Culvert Renewal Programme										
21/22 Culvert Renewal Program (SEQCSP)	241,137	64,102	-	64,102	177,035	238,677	2,460	100	95	
Culvert Renewal Programme Projects Total	241,137	*64,102*	-	64,102	177,035	238,677	2,460			
Program: Future Design Works Programme										
23/24 Culvert Renewal Program	-	6,643	-	6,643	(6,643)	-	-	80	Not applicable	
23/24 Floodway Renewal Program	-	91,235	62,990	154,225	(154,225)	-	-	30	Not applicable	
Biggs Road, Withcott	-	6,196	5,265	11,461	(11,461)	-	-	11	Not applicable	
Cemetery Road/Victor Court Intersection	-	964	-	964	(964)	-	-	20	Not applicable	
Cochrane/Maitland/Riddell/Stubbersfield	-	344	-	344	(344)	-	-	95	Not applicable	
Dayne Street, Withcott	-	1,417	13,594	15,011	(15,011)	-	-	6	Not applicable	
Douglas McInnes Drive	-	2,084	-	2,084	(2,084)	-	-	6	Not applicable	
Footpath Missing Links - Fairway Drive	-	786	-	786	(786)	-	-	20	Not applicable	
Footpath Missing Links - Jones Road	-	5,063	-	5,063	(5,063)	-	-	20	Not applicable	
Footpath Missing Links - William Street	-	364	-	364	(364)	-	-	20	Not applicable	
Future Design - 23/24 Footpath Renewal	-	761	-	761	(761)	-	-	10	Not applicable	
Future Project Design-Budget Only	440,000	-	-	-	440,000	-	440,000	Not applicable	Not applicable	Design Budget Holding Project.
Gehrke/Forest Avenue	-	1,663	3,020	4,683	(4,683)	-	-	5	Not applicable	

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	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
John Street South, Laidley	-	14,549	-	14,549	(14,549)	-	-	31	Not applicable	
Laidley CBD Accessibility Review	-	1,478	-	1,478	(1,478)	-	-	10	Not applicable	
Lawlers Road/Sandy Creek Intersection	-	1,058	-	1,058	(1,058)	-	-	30	Not applicable	
Main Camp Creek Road (BSBR)	-	507	-	507	(507)	-	-	5	Not applicable	
Mountain Rd/Range Crescent Intersection	-	3,419	-	3,419	(3,419)	-	-	30	Not applicable	
North Street, Gatton	-	105	-	105	(105)	-	-	10	Not applicable	
Postmans Ridge Road Rehab (FDW)	-	4,670	-	4,670	(4,670)	-	-	10	Not applicable	
Tenthill Ropeley Rockside Steinhardt	-	838	-	838	(838)	-	-	5	Not applicable	
William St, Forest Hill (Future Design)	-	6,011	-	6,011	(6,011)	-	-	100	Not applicable	
Woodlands Road (Schroeders Road Bends)	-	22,253	4,557	26,810	(26,810)	-	-	26	Not applicable	
Future Design Works Programme Projects Total	440,000	*172,409*	*89,426*	261,835	178,165	-	440,000			
Program: Footpath Renewal Programme										
21/22 Footpath Renewal Program (SEQCSP)	339,976	141,912	128,421	270,333	69,643	339,976	-	100	80	
Murphys Creek Road, Footpath (LRCI2)	7,850	-	-	-	7,850	7,850	-	100	100	
Footpath Renewal Programme Projects Total	347,826	*141,912*	*128,421*	270,333	77,493	347,826	-			
Program: Floodway Renewal Programme										
21/22 Floodway Renewal Program (SEQCSP)	937,500	124,536	893,405	1,017,941	(80,441)	383,000	554,500	100	80	
Floodway Renewal Programme Projects Total	937,500	*124,536*	*893,405*	1,017,941	(80,441)	383,000	554,500			
Program: Other Infrastructure Projects										
Betterment Design Projects	150,000	-	-	-	150,000	-	150,000	0	Not applicable	
Bridge Improvements	100,000	-	-	-	100,000	-	100,000	Not applicable	0	
Bus Shelter Drayton St (BSSP + PTAIP)	60,000	213	980	1,193	58,807	27,686	32,314	100	0	
Digital Signage (LER)	431,293	341,832	4,233	346,065	85,228	431,293	-	100	100	
Flagstone Cr/Lockyer Cr Rd (HVSPP)	313,250	298,581	-	298,581	14,669	225,000	88,250	100	100	
Flagstone Creek Rd/Carpendale Rd (HVSPP)	105,000	103,694	-	103,694	1,306	-	105,000	100	100	
Gatton Central Drainage Upgrade - Design	468,943	23,372	-	23,372	445,571	-	468,943	11	Not Applicable	
Gatton Industrial Estate (HVSPP)	440,000	428,057	-	428,057	11,943	225,000	215,000	100	100	
Gehrke Road/Lorikeet Road (BS)	600,000	11,298	204,097	215,395	384,605	224,500	375,500	100	35	
Grantham Scrub/Grantham Winwill (HVSPP)	1,300,000	97,494	495,389	592,883	707,117	167,220	1,132,780	100	75	
Lake Clarendon Way (LRCI3)	1,399,158	1,058,164	24,565	1,082,729	316,429	799,158	600,000	100	100	
North East St Stormwater Renewal(SEQCSP)	208,000	140,223	8,800	149,024	58,976	208,000	-	100	85	
North East Street Kerb & Chanel (SEQCSP)	360,000	175,016	188,054	363,070	(3,070)	300,000	60,000	100	80	
North Street / East Street, Gatton (BS)	302,000	73,159	231,168	304,327	(2,327)	262,000	40,000	100	30	
Safe Schools Program - TIDS 21/22&22/23	118,134	129,413	46,671	176,084	(57,950)	29,067	89,067	100	100	
Safe Schools Program - TIDS 22/23	60,000	-	-	-	60,000	30,000	30,000			
Spencer & Maitland (Black Spot 22/23)	219,000	32,461	45,514	77,974	141,026	189,000	30,000	96	5	
Spencer Street/East Street, Gatton (BS)	74,205	58,873	-	58,873	15,332	74,205	-	100	100	
Springbrook Park Entry Upgrade (LRCI3)	490,000	507,772	127,504	635,276	(145,276)	450,000	40,000	100	95	
Other Infrastructure Projects Total	7,198,983	*3,479,622*	*1,376,976*	4,856,598	2,342,385	3,642,129	3,556,854			
Program: Pavement Renewal Programme										
Gehrke Road, Plainland -TIDS 21/22	505,861	465,972	-	465,972	39,889	505,861	-	100	100	
Pavement Renewal Programme Projects Total	505,861	*465,972*	-	465,972	39,889	505,861	-			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Pavement Widening Programme										
Grantham Scrub Road - TIDS 21/22&22/23	2,699,983	1,550,374	413,749	1,964,123	735,860	974,429	1,725,554	100	70	
Woodlands Rd Pavement Rehab (LRCI2)	84,959	929	-	929	84,030	84,959	-	100	100	
Pavement Widening Programme Projects Total	2,784,942	*1,551,303*	*413,749*	1,965,051	819,891	1,059,388	1,725,554			
Program: Seal Renewal Programme										
21/22 Bitumen Reseal Program (RTR)	-	58,112	-	58,112	(58,112)	-	-	100	100	
22/23 Bitumen Reseal (R2R)	1,700,000	1,474,479	144,150	1,618,629	81,371	927,079	772,921	Not applicable	95	
Seal Renewal Programme Projects Total	1,700,000	*1,532,591*	*144,150*	1,676,741	23,259	927,079	772,921			
Program: Seal Road Upgrade Programme										
Twidales Rd Helidon Spa Upgrade (SEQCSP)	13,368	-	-	-	13,368	13,368	-	100	100	
Seal Road Upgrade Programme Projects Total	13,368	-	-	-	13,368	13,368	-			
Cost Centre: DRFA New Event - REPA										
Program: REPA Programme										
DRFA - Feb 2022 - Unsealed Zone 9	-	160,246	2,620	162,866	(162,866)	-	-	Not Applicable	100	
DRFA - Feb 2022 - Unsealed Zone 3	-	17,984	319	18,303	(18,303)	-	-	Not Applicable	4	
DRFA - Feb 2022 - Unsealed Zone 1	-	301,073	12,691	313,764	(313,764)	-	-	Not Applicable	100	
DRFA - Feb 2022 - Unsealed Zone 8, part 2	-	410,333	63,434	473,767	(473,767)	-	-	Not Applicable	100	
DRFA - Feb 2022 - Unsealed Zone 8, part 1	-	475,780	35,784	511,564	(511,564)	-	-	Not Applicable	90	
DRFA - Feb 2022 - Unsealed Zone 8, part 3	-	295,783	18,981	314,764	(314,764)	-	-	Not Applicable	90	
DRFA - Feb 2022 - Unsealed Zone 10, part 1	-	1,029	-	1,029	(1,029)	-	-	Not Applicable	0	
DRFA - Feb 2022 - Old Laidley Forest Hill Road	-	4,400	-	4,400	(4,400)	-	-	0	0	
DRFA - Feb 2022 - Unsealed Zone 4, part 2	-	1,947	333,253	335,200	(335,200)	-	-	Not Applicable	0	
DRFA - Feb 2022 - Woolshed Creek Road	-	205,640	253,886	459,526	(459,526)	-	-	100	85	
DRFA - Feb 2022 - Berlin Road Landslip	-	55,709	35,955	91,664	(91,664)	-	-	30	0	
DRFA - Feb 2022 - Main Camp Ck Rd Floodway	-	989	-	989	(989)	-	-	5	0	
DRFA - Feb 2022 - Sealed Zone 5	-	4,205	-	4,205	(4,205)	-	-	2	2	
DRFA - Feb 2022 - Adare Road Floodway	-	2,721	-	2,721	(2,721)	-	-	5	0	
DRFA - Feb 2022 - Guardrail Repairs	-	59,376	58,570	117,946	(117,946)	-	-	Not Applicable	88	
DRFA - Feb 2022 - Steinke's Bridge	-	30,630	157,779	188,408	(188,408)	-	-	2	0	
DRFA - Feb 2022 - Unsealed Zone 10, part 2	-	61,685	32,909	94,594	(94,594)	-	-	Not Applicable	25	
DRFA - Feb 2022 - Rockmount Road CH 3220	-	63,356	62,218	125,574	(125,574)	-	-	0	0	
DRFA - Feb 2022 - Abbots Road Culvert, CH 430	-	556	-	556	(556)	-	-	5	0	
DRFA - Feb 2022 - Abbots Road Culvert, CH 630	-	556	-	556	(556)	-	-	5	0	
DRFA - Feb 2022 - Sealed Zone 8	-	10,505	-	10,505	(10,505)	-	-	2	2	
DRFA - Feb 2022 - Unsealed Zone 10, part 3	-	33,452	2,000	35,452	(35,452)	-	-	Not Applicable	6	
DRFA - Feb 2022 - Unsealed Zone 7	-	33,838	4,891	38,729	(38,729)	-	-	Not Applicable	2	
DRFA - Feb 2022 - Roches Road CH 1250	-	54,073	48,617	102,690	(102,690)	-	-	0	0	
DRFA - Feb 2022 - REPA Project Mgt	-	1,011,180	1,386,063	2,397,243	(2,397,243)	-	-	Not Applicable	Not Applicable	
DRFA - May 2022 - Litfin Bridge	-	50,618	4,963	55,580	(55,580)	-	-	30	0	
DRFA - May 2022 - East Egypt Road Landslip	-	98,176	36,205	134,381	(134,381)	-	-	30	0	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
DRFA - May 2022 - Mountain View Drive Landslip	-	39,720	4,963	44,683	(44,683)	-	-	25	0	
REPA (Holding Project)	5,000,000	-	-	-	5,000,000	5,000,000	-	Not Applicable	Not Applicable	
REPA Programme Projects Total	5,000,000	*3,485,559*	*2,556,103*	6,041,662	(1,041,662)	5,000,000	-			
Program: REPA Complimentory Works Programme										
DRFA - Feb 2022 - Comp Works Sealed	-	3,508	16,552	20,061	(20,061)	-	-			
DRFA - Feb 2022 - Comp Works Unsealed	-	587,775	118,112	705,887	(705,887)	-	-	Not applicable	5	
REPA Complimentary Gravel Works Program	1,000,000	-	-	-	1,000,000	-	1,000,000	Not applicable	Not applicable	
REPA Complimentary Works Programme Projects Total	1,000,000	*591,283*	*134,665*	725,948	274,052	-	1,000,000			
Cost Centre: Fleet										
Program: Fleet Projects										
21/22 Earthmoving Equipment Replacement	1,170,000	1,133,534	980	1,134,514	35,486	358,000	812,000	Not Applicable	Not Applicable	
21/22 Light Commercials Replacement	133,238	97,389	44,834	142,223	(8,985)	16,000	117,238	Not Applicable	Not Applicable	
21/22 Mowers Replacement	205,555	214,455	-	214,455	(8,900)	-	205,555	Not Applicable	Not Applicable	
21/22 Passenger Vehicles	55,075	24,629	-	24,629	30,446	58,000	(2,925)	Not Applicable	Not Applicable	
21/22 Tractors Replacement	80,000	64,500	-	64,500	15,500	-	80,000	Not Applicable	Not Applicable	
21/22 Trailers Replacement	270,000	-	178,844	178,844	91,156	-	270,000	Not Applicable	Not Applicable	
21/22 Trucks Replacement	696,370	340,264	341,269	681,533	14,837	-	696,370	Not Applicable	Not Applicable	
22/23 Earthmoving Equipment	949,700	-	926,400	926,400	23,300	-	949,700	Not Applicable	Not Applicable	
22/23 Light Commercials	80,000	85,418	169,834	255,252	(175,252)	-	80,000	Not Applicable	Not Applicable	
22/23 Light Trucks	705,000	-	774,659	774,659	(69,659)	138,000	567,000	Not Applicable	Not Applicable	
22/23 Mowers	150,000	-	154,795	154,795	(4,795)	23,150	126,850	Not Applicable	Not Applicable	
22/23 Passenger Vehicles	200,000	-	104,547	104,547	95,453	-	200,000	Not Applicable	Not Applicable	
22/23 Trailers	80,000	47,476	-	47,476	32,524	48,500	31,500	Not Applicable	Not Applicable	
22/23 Trucks	270,000	-	351,271	351,271	(81,271)	60,000	210,000	Not Applicable	Not Applicable	
New Light Commercial	45,000	-	-	-	45,000	-	45,000	Not Applicable	Not Applicable	
Qikspray Spray Equipment	25,000	-	-	-	25,000	-	25,000	Not Applicable	Not Applicable	
Trucks	-	-	-	-	-	120,000	(120,000)	Not Applicable	Not Applicable	
Fleet Projects Projects Total	5,114,938	*2,007,665*	*3,047,432*	5,055,097	59,841	821,650	4,293,288			
Cost Centre: Cemetery										
Program: Cemetery Projects										
Gatton Cemetery Seam Strip Installation	35,000	6,658	19,513	26,171	8,829	-	35,000	100	20	
Gatton Cemetery Seating	6,000	3,732	-	3,732	2,268	-	6,000	100	20	
Laidley Cemet Seam Strip Install (LRCI1)	70,000	61,924	-	61,924	8,076	50,000	20,000	100	100	
Laidley Cemetery Seam Strip Renewal	35,000	1,299	26,180	27,479	7,521	-	35,000	100	20	
Cemetery Projects Projects Total	146,000	*73,613*	*45,693*	119,307	26,693	50,000	96,000			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Camping Grounds										
Program: Camping Grounds Projects										
Disabled Toilet Lake Dyer	25,000	3,979	-	3,979	21,021	-	25,000	100	0	
Picnic Setting Renewal	27,000	2,749	7,913	10,662	16,338	-	27,000	100	40	
Camping Grounds Projects Projects Total	*52,000*	*6,728*	*7,913*	14,641	37,359	-	52,000			
Cost Centre: Facilities										
Program: Facilities Projects										
Alex Geddes Hall Upgrade (BSBR)	605,000	5,428	26,105	31,533	573,467	605,000	-	100	0	
Bore Infrastructure Improvements(SEQCSP)	32,007	13,470	-	13,470	18,537	32,007	-	100	100	
Cahill Park Machinery Shed (SEQCSP)	21,567	13,602	-	13,602	7,965	21,567	-	100	100	
Catering Equipment Colonial Cafe	25,000	31,530	-	31,530	(6,530)	-	25,000	100	100	
Community Facilities Design Packages	70,000	-	-	-	70,000	-	70,000	Not applicable	0	
Depot Containers	10,000	-	6,500	6,500	3,500	-	10,000	100	50	
Electrical Infrastructure Program	98,527	65,747	591	66,338	32,189	-	98,527	100	100	
Electrical Upgrades	159,300	16,352	26,626	42,978	116,322	-	159,300	100	20	
Gatton Admin Building Works (LRCI3)	510,000	361,556	-	361,556	148,444	510,000	-	100	75	
Gatton Depot Action Plan	17,772	26,200	-	26,200	(8,428)	-	17,772	100	100	
Gatton Depot Fuel Tank	58,415	50,310	-	50,310	8,105	-	58,415	100	100	
Grantham Butter Factory Upgrade (LER)	32,555	20,088	-	20,088	12,467	-	32,555	100	100	
GSH External Cladding and Gutters	370,000	33,392	21,655	55,047	314,953	-	370,000	100	10	
Hydraulic Renewal Program	72,068	20,577	-	20,577	51,491	-	72,068	100	100	
Laidley IGA Carpark	60,000	-	40,029	40,029	19,971	-	60,000	100	50	
Laidley Rec Grounds Program	75,000	53,336	-	53,336	21,664	-	75,000	100	100	
Laidley Saleyards Program (SEQCSP)	56,413	-	-	-	56,413	56,413	-	100	100	
Laidley Showgrounds Bore Pump	12,500	14,025	-	14,025	(1,525)	-	12,500	100	100	
LVSAC Pool Side Grates	35,000	30,607	-	30,607	4,393	-	35,000	100	100	
LVSAC Revitalisation (SEQCSP)	165,179	162,169	-	162,169	3,010	165,179	-	100	100	
Solar to Gatton Depot Workshop	22,392	83,914	-	83,914	(61,522)	-	22,392	100	100	
Facilities Projects Projects Total	2,508,695	*1,002,303*	*121,506*	1,123,809	1,384,886	1,390,166	1,118,529			
Total for Group	**$ 29,228,507**	**$ 15,462,685**	**$ 9,015,419**	**$ 24,478,103**	**$ 4,750,404**	**$ 14,532,350**	**$ 14,696,157**			

PEOPLE AND BUSINESS PERFORMANCE

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Governance and Property										
Program: Legal Services Projects										
Realignment, Subdivid, Sale Tryhorn St	253,253	*1,950*	*19,912*	21,862	231,391	-	253,253	25		
Subdivision Gatton Saleyards	50,000	-	-	-	50,000	-	50,000	5	0	
Legal Services Projects Projects Total	303,253	*1,950*	*19,912*	21,862	281,391	-	303,253			
Cost Centre: Information Communication Technology										
Program: Information Communication Technology Projects										
22/23 LVCC Audio Visual Renewals	71,000	-	-	-	71,000	-	71,000	20	0	
Library People Counter Renewals	8,000	-	-	-	8,000	-	8,000	10	0	
Network Perimeter Security (Firewalls)	55,000	-	*57,454*	57,454	(2,454)	-	55,000	100	60	
UPS Renewal	50,000	-	-	-	50,000	-	50,000	10	0	
Information Communication Technology Projects Projects Tot	184,000	-	*57,454*	57,454	126,546	-	184,000			
Cost Centre: Waste Disposal										
Program: Waste Disposal Projects										
Laidley Leachate Tank Replacement	125,000	-	-	-	125,000	-	125,000	0	0	
Waste Disposal Projects Projects Total	125,000	-	-	-	125,000	-	125,000			
Cost Centre: Transfer Stations										
Program: Transfer Station Projects										
Gatton Landfill Cell 5 (SEQCSP)	3,796,065	*29,383*	*375,775*	405,158	3,390,907	1,626,000	2,170,065	100	0	
Laidley Landfill Capping Design	12,070	*8,800*	-	8,800	3,270	-	12,070	0	0	
Materials Recov Fac Asphalt Replacement	70,000	*37,010*	-	37,010	32,990	-	70,000	0	0	
Materials Recovery Facility Fire Systems	80,000	*1,691*	*13,110*	14,801	65,199	-	80,000	100	10	
Old Gatton Landfill Capping	8,550	*10,564*	*13,716*	24,280	(15,730)	-	8,550	0	0	
Transfer Station Projects Projects Total	3,966,685	*87,448*	*402,601*	490,049	3,476,636	1,626,000	2,340,685			
Cost Centre: Public Order & Safety										
Program: Public Order and Safety Projects										
22/23 LVRC CCTV	44,000	-	-	-	44,000	-	44,000	Not applicable	0	
LVRC CCTV	5,000	*4,781*	-	4,781	219	-	5,000	Not applicable	100	
Public Order and Safety Projects Projects Total	49,000	*4,781*	-	4,781	44,219	-	49,000			
Total for Group	**$ 4,627,938**	***$ 94,179***	***$ 479,967***	**$ 574,146**	**$ 4,053,792**	**$ 1,626,000**	**$ 3,001,938**			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
COMMUNITY AND REGIONAL PROSPERITY										
Cost Centre: Regional Development										
Program: Regional Development Projects										
Strategic Land Acquisition	1,250,000	-	-	-	1,250,000	-	1,250,000	Not applicable	0	
Regional Developments Projects Projects Total	1,250,000	-	-	-	1,250,000	-	1,250,000			
Cost Centre: Tourism Initiatives										
Program: Tourism Projects										
FH Rec Grounds Parking & Viewing Silos	100,000	-	-	-	100,000	-	100,000	0	0	
Tourism Projects Projects Total	100,000	-	-	-	100,000	-	100,000			
Cost Centre: Pest Management										
Program: Pest Management Projects										
Loan Spray Equipment	20,000	-	*19,315*	19,315	685	-	20,000	Not applicable	10	
Pest Management Projects Projects Total	20,000	-	19,315	19,315	685	-	20,000			
Cost Centre: Gatton Child Care Centre										
Program: Gatton Child Care Projects										
Gatton Childcare Centre Refurbishment	13,155	*11,956*	-	11,956	1,199	-	13,155	100	100	
Gatton Child Care Projects Projects Total	13,155	11,956	-	11,956	1,199	-	13,155			
Cost Centre: Art Galleries & RADF										
Program: Art Gallery & RADF Projects										
Art Gallery Lighting Upgrade (LRCI3)	95,000	*75,911*	-	75,911	19,089	95,000	-	100	0	
Art Gallery & RADF Projects Projects Total	95,000	75,911	-	75,911	19,089	95,000	-			
Cost Centre: Voluntary Home Buy Back										
Program: Voluntary Home Buy-Back										
Voluntary Home Buy Back Scheme	5,000,000	*3,036,197*	-	3,036,197	1,963,803	5,000,000	-	Not applicable	5	
Voluntary Home Buy-Back Projects Total	5,000,000	3,036,197	-	3,036,197	1,963,803	5,000,000	-			
Total for Group	**$ 6,478,155**	***$ 3,124,065***	***$ 19,315***	**$ 3,143,380**	**$ 3,334,775**	**$ 5,095,000**	**$ 1,383,155**			

EXECUTIVE OFFICE

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Disaster Management										
Program: Disaster Management Projects										
DM Donga Pathway	30,000	-	-	-	30,000	-	30,000	100	10	
DM Evacuation Centre Trailer	16,000	7,753	-	7,753	8,247	16,000	-	100	100	
Flood Intelligence Infrastructure	135,000	-	105,290	105,290	29,710	-	135,000	10	0	
Flood Warning System Upgrade	23,500	-	-	-	23,500	-	23,500	10	0	
QRRRF Flood Cameras & Electronic Signage	600,000	18,156	28,920	47,076	552,924	540,000	60,000	11	0	
Upgrade Flood Cameras Equipmen (SEQCSP)	25,832	20,870	24,560	45,430	(19,598)	25,832	-	100	100	
Disaster Management Projects Projects Total	830,332	46,779	158,770	205,549	624,783	581,832	248,500			
Total for Group	$ 830,332	$ 46,779	$ 158,770	$ 205,549	$ 624,783	$ 581,832	$ 248,500			
Total for Council	$ 41,164,932	$ 18,727,707	$ 9,673,471	$ 28,401,178	$ 12,763,754	$ 21,835,182	$ 19,329,750			

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended March, 2023

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Camping Grounds	52,000	*6,728*	*7,913*	14,641	37,359
Capital Program Delivery	14,834,374	*8,113,401*	*3,074,574*	11,187,975	3,646,399
Cemetery	146,000	*73,613*	*45,693*	119,306	26,694
DRFA New Event - REPA	6,000,000	*4,076,842*	*2,690,768*	6,767,610	(767,610)
Facilities	2,508,695	*1,002,303*	*121,506*	1,123,809	1,384,886
Fleet	5,114,938	*2,007,665*	*3,047,432*	5,055,097	59,841
Parks & Open Spaces	572,500	*182,133*	*27,533*	209,666	362,834
Total for Group	**$ 29,228,507**	***$ 15,462,685***	***$ 9,015,419***	**$ 24,478,104**	**$ 4,750,403**
PEOPLE AND BUSINESS PERFORMANCE					
Governance and Property	303,253	*1,950*	*19,912*	21,862	281,391
Information Communication Technology	184,000	-	*57,454*	57,454	126,546
Public Order & Safety	49,000	*4,781*	-	4,781	44,219
Transfer Stations	3,966,685	*87,448*	*402,601*	490,049	3,476,636
Waste Disposal	125,000	-	-	-	125,000
Total for Group	**$ 4,627,938**	***$ 94,179***	***$ 479,967***	**$ 574,146**	**$ 4,053,792**
COMMUNITY AND REGIONAL PROSPERITY					
Art Galleries & RADF	95,000	*75,911*	-	75,911	19,089
Gatton Child Care Centre	13,155	*11,956*	-	11,956	1,199
Pest Management	20,000	-	*19,315*	19,315	685
Regional Development	1,250,000	-	-	-	1,250,000
Tourism Initiatives	100,000	-	-	-	100,000
Voluntary Home Buy Back	5,000,000	*3,036,197*	-	3,036,197	1,963,803
Total for Group	**$ 6,478,155**	***$ 3,124,065***	***$ 19,315***	**$ 3,143,380**	**$ 3,334,775**
EXECUTIVE OFFICE					
Disaster Management	830,332	*46,779*	*158,770*	205,549	624,783
Total for Group	**$ 830,332**	***$ 46,779***	***$ 158,770***	**$ 205,549**	**$ 624,783**
Total for Council	**$ 41,164,932**	***$ 18,727,707***	***$ 9,673,471***	**$ 28,401,178**	**$ 12,763,753**

10.2 Operational Plan 2022-2023 Third Quarter Performance Report, March 2023

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide a summary of Council's performance against the Operational Plan 2022-2023 for the period 1 January 2023 to 31 March 2023 (third quarter).

Officer's Recommendation:
THAT Council receive and note the third quarter performance update on the Operational Plan 2022-2023 for the period 1 January 2023 to 31 March 2023.

RESOLUTION

THAT Council receive and note the Operational Plan 2022/2023 performance update for the period 1 January 2023 to 31 March 2023.

Moved By: Cr Hagan Seconded By: Cr Wilson
Resolution Number: 20-24/0790

CARRIED
7/0

Executive Summary

Council adopted its Operational Plan 2022-2023 with its Annual Budget on 20 July 2022. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least every three months. The Operational Plan captures Council's deliverables of strategic significance against the outcomes and commitments of the Corporate Plan 2022-2027.

Proposal

This report presents the third quarter performance report on the Operational Plan 2022-2023, which is for the period 1 January 2023 to 31 March 2023.

Included with the report is the detailed third quarter performance update. Performance Reporting is monitored on the progress of the deliverable against the identified milestone along with tracking of budget expenditure for each item and collectively for all deliverables.

Previous Council Resolutions
Special Meeting 20 July 2022 (20-24/0592)
THAT Council adopt the Operational Plan 2022-2023, as attached to this report.

Ordinary Meeting 18 January 2023 (20-24/0719)
THAT Council receive and note the Operational Plan 2022-2023 performance update for the period 1 October 2022 to 31 December 2022.

Critical Dates
A written assessment of the Operational Plan 2022-23 must be provided to Council at least every three months.

Strategic Implications

Corporate Plan
Lockyer Leadership and Council - Compliant with legislation.

Finance and Resource
The financial allocations in the 2022-2023 Budget reflect the deliverables in the Operational Plan. Detailed achievement of each deliverable in line with budget allocation is included in the attached performance report.

Legislation and Policy
Section 174 (3) of the Local Government Regulation 2012 requires a progress report on the Operational Plan to be presented at Council meetings.

Risk Management
Key Corporate Risk Code and Category: LCL1
Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Portfolio Councillor Consultation
Cr Wilson, the portfolio Councillor for Corporate Performance and Reporting is briefed, as required, on the performance of the Operational Plan 22-23 as part of the monthly Councillor Portfolio Briefings.

Internal Consultation
Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

Community Engagement
The third quarter performance update will be published on Council's website for information purposes.

Attachments

1⇩ Third Quarter Performance Update 21 Pages

Lockyer Valley Regional Council | **Operational Plan 2022 - 2023**

Third Quarter Performance Report



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ACKNOWLEDGEMENT OF COUNTRY

Lockyer Valley Regional Council respectfully acknowledges the Traditional Owners, the Yuggera-Ugarapul people as custodians of the region we share. We pay our respects to their elders past, present and emerging and the Aboriginal and Torres Strait Islander Elders of other communities who may live here as the keepers of the traditions, customs, cultures and stories of proud peoples. Lockyer Valley Regional Council is committed to cultivating inclusive environments for all staff, customers, residents and visitors.



INTRODUCTION

The Operational Plan (the Plan) is a strategic document that is developed and adopted annually with the Budget. The Plan captures strategic deliverables for the 2022-2023 financial year to ensure Council delivers the Commitments and Outcomes of the Corporate Plan 2022-2027.

The Operational Plan 2022-2023 sets the one year direction for Council. The Plan articulates our deliverables, areas of responsibility, addresses Council's risks and monitors the overall performance of Council.

Section 174 (3) of the *Local Government Regulation 2012* includes the requirement for the Chief Executive Officer to present a written assessment of the organisation's progress towards implementing the Operational Plan to Council at meetings of Council at regular intervals of not more than three months. This quarterly performance report on Council's Operational Plan 2022-2023 ensures Council meets is legislative responsibilities.

COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights by ensuring that human rights are considered in all the work we do – from the decisions we make to the services we provide. This commitment is in accordance with Council's obligations under the *Human Rights Act 2019*.



VISION, MISSION AND VALUES







VISION:

We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

MISSION:

Lead, engage and empower.

OUR VALUES:

Values form the basis of our culture. They add meaning to work and they provide a basis for consistent planning and decision making across the organisation. To ensure that staff live our values, every employee of Lockyer Valley Regional Council is expected to demonstrate articulated behaviours in their daily activities and in the way they make decisions. Our values are:



LEADERSHIP

We lead through excellence and partner with the community to achieve Council's vision and mission.



ACCOUNTABILITY

We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



INTEGRITY

We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



COMMUNICATION

We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



CUSTOMER FOCUS

We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.



TEAMWORK AND COLLABORATION

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.

OUR ROLE

As we work towards our outcomes, we recognise that not all of them can be achieved by Council alone. Council will fulfil a range of roles in working to achieve the outcomes outlined in this plan.

These roles include:

COUNCIL ROLE	DESCRIPTION
Provider	Delivering services
Funder	Funding other parties to deliver services
Regulator	Regulating activities through legislation, local laws or policies
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together
Advocate	Promoting the interest of the community to other decision makers and influencers









QUARTERLY HIGHLIGHTS

COUNCIL'S GRANT WRITING WORKSHOPS A MAJOR SUCCESS

Representatives of local not-for-profit community and sporting groups leapt at the opportunity to take part in our free Grant Writing Workshops in February and March.

The collaborative and interactive two-hour workshops, facilitated by experienced local grant mentor Ann Bichel, equipped attendees with the skills needed to better capture their share of the millions of dollars' worth of grants on offer each year.

The February event was a sold-out success, and to cater to the waitlist, Council offered a second free Grant Writing Workshop in March.

All-in-all, almost 50 representatives attended the two workshops – a great result and one that will no doubt see more money brought into the region for the benefit of the wider community.

ROADS REPAIRS UPDATE

Council's commitment to improving and repairing the region's road network continues full steam ahead.

Since late last year, Council's road crews have repaired 24km of unsealed road network under Disaster Recovery Funding Arrangements (DRFA) program Restoration of Essential Public Assets (REPA) funding.

In addition to this, Council has resealed 31km of road network this financial year under Council's 2022-23 Bitumen Reseal Program. Once complete, the Bitumen Reseal program will reseal around 170,000m2 of existing road pavement, extending the lifespan of the region's road network.

The $1.7M program, jointly funded by Council and the Australian Government through the Roads to Recovery Program, is an important tool to prevent roads from deteriorating ahead of time. The process involves a new bitumen seal sprayed onto road surfaces before a layer of aggregate is rolled in to create a new waterproof layer.

This is another step Council is taking to ensure we provide a safe and well-maintained road network for our residents as quickly as possible.

BUILDING APPROVALS SHOW CONFIDENCE IN THE REGION

More than $29M worth of commercial and domestic building works were approved this quarter, with numbers increasing month-on-month.

January saw a total of 47 approvals (five assessed by Council) equating to $9.3M. For the month of February, 79 approvals were recorded (21 assessed by Council) totalling $8.2M, and March saw a slight increase with 82 approvals (11 assessed by Council) totalling $11.9M in commercial and domestic value of works.

This shows continued confidence in the Lockyer Valley as not only a great place to live but also a great place for businesses to invest.



2023 LOCKYER VALLEY AUSTRALIA DAY AND CITIZENSHIP CEREMONY A BIG HIT

A highlight of our annual calendar, Council's Australia Day Awards and Citizenship Ceremony once again provided a platform to celebrate some of the region's most hardworking and dedicated residents while also showcasing our amazing and vibrant community.

There was plenty of community spirit on display at Gatton Shire Hall as we welcomed 14 new citizens, absorbed the culture from different parts of our history and enjoyed morning tea by local caterers, Native Oz Bushfoods. Council's free Australiana entertainment and activities, including bush poetry, face painting, live music and craft, also proved a hit.

A first for our Australia Day event, we also provided a Quiet Zone for those needing a break from the sensory overload.

This year's Lockyer Valley Australia Day Ambassador was Professor Peter Timms, a world leader in chlamydial disease in koalas. Mayor Milligan led an inspirational Q&A with Professor Timms, who is racing to save the iconic Aussie marsupial from extinction through game changing vaccines.

To celebrate Professor Timms' ground breaking work and increase community education, Council partnered with the Australia Day Council to run an Australia Day Koala Competition, with the winner receiving a once-in-a-lifetime koala experience holiday to the Gold Coast for a family of four.

PERFORMANCE STATUS

MILESTONE STATUS

STATUS		NUMBER
On Track	●	14
In Doubt	●	0
Won't Be Achieved	●	4
Completed within Milestone	✓	0



YEAR TO DATE MILESTONE STATUS COMPARISON

This graph provides a year-to-date comparison of the milestone status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports.



BUDGET STATUS

STATUS		NUMBER
On Track	●	15
Under/Over	●	3
Completed – Over Budget	●	0
Completed within Budget	✓	0



YEAR TO DATE BUDGET STATUS COMPARISON

This graph provides a year-to-date comparison of the budget status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports.





LOCKYER COMMUNITY DELIVERABLES

Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

A COMMUNITY WITH FAIR AND REASONABLE ACCESS TO SERVICES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for opportunities to enhance services to the community such as improved regional health facilities and a regional passenger rail network.	Maximise opportunities to advocate for improved regional health facilities. Participate in the Toowoomba to Brisbane Passenger Rail Reference Group and preparation of Business Cases.	Input has been provided on the public transport working group and a strategic business case was sent to the Australian Government. Department of Transport and Main Roads have advised that the progress may have stalled due to the Inland Rail Review, given that the passenger rail was intended to consider the opportunity provided by that Infrastructure.	●	●

COUNCIL SEEKS TO UNDERSTAND COMMUNITY NEEDS, RESULTING IN PARTNERSHIPS THAT REALISE LONG-TERM BENEFITS FOR THE COMMUNITY IN A TIMELY MANNER.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Community Development and Engagement Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	Key items delivered from the annual action plan include: 2x Community Grant Workshops to build community group capacity; delivery of Recovery and Resilience initiatives in partnership with other agencies to support the community's resilience; engagement support of more than 20 projects; and facilitation of several interagency meetings with human and social agencies.	●	●

THE COMMUNITY'S PREPAREDNESS FOR DISASTERS IS IMPROVED THROUGH COMMUNITY EDUCATION, TRAINING AND STRONG PARTNERSHIPS BETWEEN COUNCIL AND OTHER AGENCIES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop and implement a disaster management framework which is aligned to the standard for disaster management in Queensland as a shared organisational responsibility.	Disaster Management Framework developed, and implementation commenced.	Disaster Management Policy has been completed. The Disaster Management Framework/Procedure document is 50% completed. The Local Disaster Management Plan (LDMP) review has been finalised and LDMP has been adopted by Council on 2 March 2023.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓


Estelle's
LOCKYER FEED SHED

LOCKYER BUSINESS, FARMING AND LIVELIHOOD DELIVERABLES

Lockyer Business: Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

Lockyer Farming: As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

Lockyer Livelihood: We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

ENCOURAGE OPPORTUNITIES FOR THE LOCKYER VALLEY TO DRIVE ECONOMIC AND COMMUNITY OUTCOMES.				
Deliverable	**Performance Measurement**	**Progress Commentary**	**Milestone Status**	**Budget Status**
Advocate to mitigate the adverse impacts of Inland Rail on the liveability of the region.	Ensure the community's and Council's interests are protected by maximising opportunities to advocate and participate in reviews, reference groups and prepare submissions as required.	Council has been advocating for an alternate alignment around the towns of Gatton and potentially Forest Hill. Australia Rail Track Corporation (ARTC) have agreed to engage with Regionerate Rail (the entity that will deliver Inland Rail in our region) to assess an alternative alignment. Council have been invited to participate in a Multi Criteria Analysis workshop in April. The Environmental Impact Assessment for the projects is still being undertaken following a request for significantly more work to be done by ARTC on the impacts.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

MAXIMISE OPPORTUNITIES THROUGH ENGAGEMENT AND PARTNERSHIP WITH STAKEHOLDERS TO ACHIEVE A STRONG RESILIENT ECONOMY.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for improved water security and supply for the region through the Lockyer Valley and Somerset Water Collaborative.	The agreement that aligns with the city deal funding executed. Negotiations with Seqwater finalised and a funding application lodged with the Australian Government to construct the irrigation scheme.	The City Deal Implementation Plan announcement for the Water for Lockyer Project is pending and is expected for April. There has been progress in gaining agreement by all parties on the Implementation Plan which will support the commencement of pre-construction activities starting in July. The Chair, CEO and Mayors met with Minister Butcher on 15 March to update him on the Water Project and to seek assistance in moving the project forward. The Collaborative will undertake pre-emptive work prior to the funding being received and will also be ready with all governance/planning documents. This process is being preliminarily undertaken with staff from the Department of Regional Development, Manufacturing and Water as to how these arrangements can work within Council's legislative framework.	●	●

PROMOTE AND MARKET THE LOCKYER VALLEY AS A DESTINATION FOR COMMERCE, TOURISM AND LIFESTYLE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Tourism Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-2023 action plan has been completed aligning with the Tourism Strategy. Deliverables achieved in the third quarter include: SP1 – Electric Vehicle Charging project, procurement process is under review prior to expression of interest release. SP1 - Concept plans and estimate costings have been completed for the Forest Hill Silo project. The plans were presented to the 7 March 2023 Councillor workshop. The next phase of community engagement will commence in Q4. SP2 – Reprint of 15,000 destination guides has been completed and distributed as per the distribution plan. SP2 – The Luvya Lockyer website refresh has commenced. Imparjia Media has been engaged as the contractor. The project is 40% completed. SP3 – The National 4x4 Show in Brisbane was attended with Southern Queensland Country Tourism (SQCT) representatives.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

		SP3 – A Volunteer Famil was held March 2023, visiting; Anuha Kitchen Creations, Café Sorella, Lake Dyer, Laidley Pioneer Village, Narda Lagoon Rest Area, Mulgowie Pub for lunch and Cedar Gully Olives. SP3 – The establishment of the Queensland Transport Museum (QTM) Advisory Committee has been finalised, with the inaugural meeting of new Committee held January. SP3 – The QTM was included in the Museums and Galleries Qld Standards Review. SP3 – The QTM social media program has been enhanced, resulting in increased visitation. SP4 – The Great Divide Mountain Bike Project, in conjunction with Toowoomba Regional Council, continues with investigations for alternative Withcott hub site and access easements. SP4 - Lockyer Turf Club have applied to Racing Queensland Infrastructure Fund for the Stage 1 and Stage 1 Pre-construction Phase of the Lockyer Valley Equine Precinct. SP5 – SQCT continue an ongoing program of social media posts to promote Lockyer Valley. SP5 – Applied for funding for Laidley Spring Festival under TEQ Regional Destination Events Program.		
FOSTER A FLEXIBLE, SUPPORTIVE AND INCLUSIVE BUSINESS ENVIRONMENT.				
Deliverable	**Performance Measurement**	**Progress Commentary**	**Milestone Status**	**Budget Status**
Prioritise and deliver an action plan outlining projects and initiatives that achieve on the strategic priorities of the Economic Development Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-2023 action plan has been completed aligning with the Economic Development Strategy. Deliverables achieved in the third quarter include: SP2 - Finalising local field audits and data analysis to complete a Retail and Commercial Land Use Audit for town centres. SP3 - Preparations are well advanced for Draft Planning Scheme Community Consultation. Finalising the Industrial Land Study and progressing the Constraints Analysis project to support growth management. SP3 - Economic Recovery support continues to be delivered in the region including individual business support services, highlighting opportunities for resilience funding to business	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

		associations and access to Small Business Wellness Coaching. SP3 - Economic Benefit modelling for grant applications including the Laidley Flood Mitigation project and Laidley Spring Festival event funding have been completed. SP4 - Ongoing support was provided to the Lockyer Chamber of Commerce, Tourism and Industry through participation in strategic planning, attendance at meetings and events and identification and support for grant applications to support resilience in the tourism sector. SP4 - Summarising and presenting the second release Census data to a local context and supporting the library to source local population growth estimates for catchment planning.		

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

LOCKYER NATURE DELIVERABLES

Our natural assets are valued and protected to sustain our unique rural lifestyle.

LOCKYER VALLEY'S NATURAL ASSETS ARE MANAGED, MAINTAINED AND PROTECTED.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve on the strategic priorities of the Environment Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022/2023 action plan has been completed aligning with the Environment Strategy. Deliverables achieved in the second quarter include: SP1 – Draft integrated land management plans have been prepared for 16 reserves. SP1 – Council adopted a Flying Fox Policy and Flying Fox Management Plan. SP1 – Council authorised the Lockyer Valley Biosecurity Surveillance Program. SP1 – Consultants have been engaged to review the draft Biodiversity Planning Scheme Policy. SP2 – Support has been provided to an SEQ wide regional research project to develop a guiding document for best practice region-wide coordination of flying foxes. SP3 – Officers are working with Griffith University's social marketing team on koala awareness and education.	●	●

COUNCIL AND THE COMMUNITY ACTIVELY REDUCE WASTE, RECYCLE AND REUSE MORE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Waste Management Strategy which guides the delivery of Council's Waste Management function.	Waste Management Strategy developed and adopted by Council.	Consultant has been engaged to commence Strategy. This deliverable will not be finalised by the end of June 2023, due to Staff resourcing, major work on 2 tenders, commencement of Cell 5 and other priorities. Respectfully asking that this item be carried over for completion by December 2023.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓



LOCKYER PLANNED DELIVERABLES

We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

GROWTH AND DEVELOPMENT IN THE REGION IS SUSTAINABLY MANAGED THROUGH THE ADOPTION AND IMPLEMENTATION OF THE LOCKYER VALLEY PLANNING SCHEME.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake Public Notification of the Lockyer Valley Planning Scheme, review submissions received and finalise for Council adoption and implementation.	Complete public notification of the Lockyer Valley Planning Scheme, including a review of submissions received and responses provided to all properly made submissions. Where appropriate, amendments made to the Planning Scheme to incorporate feedback from submissions received. Preparation of a formal response to the Minister to finalise the Lockyer Valley Planning Scheme for Ministerial Approval and adoption by Council.	The Draft Planning Scheme is currently with the Queensland government for State Interest Review. It is expected that approval will be received early in the fourth quarter to commence public notification of the draft Scheme. Submissions will be reviewed, and amendments made to the draft Scheme in the first quarter of 2023/24. It is anticipated that the new planning scheme will be adopted by the end of 2023.	●	●

PROVISION OF FIT-FOR-PURPOSE INFRASTRUCTURE WHICH MEETS THE CURRENT AND FUTURE NEEDS OF THE REGION.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake a program of works to inform Council's strategic infrastructure planning in relation to stormwater and traffic network planning to support the orderly and sequential growth of the region.	Plan developed that informs Council's investment in future infrastructure needs and the Local Government Infrastructure Plan.	The Local Government Infrastructure Planning (LGIP) amendment in relation to stormwater is nearing completion. Studies to support the LGIP are underway; the Industrial Land Study has been completed, and a Constraints Analysis is nearing completion. A Growth Management Strategy will commence next year. The studies and work already done will inform a submission to the State for the SEQ Regional Plan review.	●	●
Undertake the preparation of Council's Local Government Infrastructure Plan.	Finalisation and adoption of Council's Local Government Infrastructure Plan.	Work on the Local Government Infrastructure Plan (LGIP) will commence in 2023/24. Supporting studies are currently being undertaken which will inform the LGIP, including the Industrial Land Study and a Constraints Analysis.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

AN INTEGRATED APPROACH TO THE PLANNING OF ALL COMMUNITIES THAT STRENGTHENS LOCAL IDENTITY AND LIFESTYLE.				
Deliverable	**Performance Measurement**	**Progress Commentary**	**Milestone Status**	**Budget Status**
Finalise the review of the existing Laidley Flood Town Protection Scheme and present to Council an options analysis in relation to flood mitigation for Laidley and undertaken an options analysis for flood mitigation at Withcott.	Flood mitigation options for Laidley and Withcott determined by Council.	Review of the Laidley Flood Mitigation Scheme has commenced with WMA Water being engaged for this purpose. The consultant has reviewed the impact models relevant to the Laidley Flood Mitigation Scheme and presented options to the internal working group.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

LOCKYER LEADERSHIP AND COUNCIL DELIVERABLES

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council: A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

UNDERTAKE ROBUST AND ACCOUNTABLE FINANCIAL, RESOURCE AND INFRASTRUCTURE PLANNING AND MANAGEMENT TO ENSURE AFFORDABLE AND SUSTAINABLE OUTCOMES FOR OUR COMMUNITY.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Strategic Asset Management Plan to enable a coordinated approach to managing Council's assets.	Engage internal stakeholders and develop a draft Strategic Asset Management Plan.	The Strategic Asset Management Plan has been formulated and is presently undergoing review. The document will be subject to a workshop process for the upcoming 8 weeks and subsequently prepared for adoption by the Council.	●	●
Develop a Procurement Strategy that supports the needs of the business, provides value for money to Council and ensures legislative compliance.	Procurement Strategy developed.	Initial meeting held with Procurement Coordinator and Coordinator Governance and Property. Discussed components of a strategy that would suit LVRC and the areas that are causing blockages in procurement at the moment, including how to use sole source, specialised and confidential suppliers; the use of local buy and setting up more specific LVRC Supplier Panels and rolling out training for all staff regarding procurement practices. In addition, the filling of vacant positions within procurement will be prioritised.	●	●

ACTIVELY ENGAGE WITH THE COMMUNITY TO INFORM COUNCIL DECISION MAKING PROCESS AND COMMUNICATE ON DECISIONS MADE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Corporate Communications Strategy that defines Council's approach to internal and external communication.	Strategy finalised and adopted by Council and a prioritised annual action plan developed and implemented.	The Draft External Communications Strategy is being reviewed by the Executive Leadership Team in preparation for discussion with Council at the Workshop scheduled for 18 April 2023. The Social Media Policy has been updated. An Internal Communications Strategy is in development.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

PROMOTE A VALUES BASED CULTURE THAT APPRECIATES AND EMPOWERS ITS WORKFORCE.				
Deliverable	**Performance Measurement**	**Progress Commentary**	**Milestone Status**	**Budget Status**
Undertake organisational development activities that foster a values based culture.	Improved organisational culture. Pulse Survey results demonstrate trend improvement in employee responses to each theme.	The Connected Council Focus Groups commenced this quarter with 35 participants from across the organisation nominating to be part of this initiative. The Focus groups are split into three themes, these being Trust, Living the Values and Work Life Balance. These themes were identified throughout previous pulse survey results. The focus groups have already identified actions to be carried out to improve the ratings of these themes. The groups will meet a further 2 times in quarter 4. The next pulse survey will be conducted in quarter 4.	●	●
COMPLIANT WITH RELEVANT LEGISLATION.				
Deliverable	**Performance Measurement**	**Progress Commentary**	**Milestone Status**	**Budget Status**
Undertake preparations for the Local Government Workcare Mutual Risk Obligations Audit	Preparations completed to achieve continuation of self-insurance status.	Significant work has been completed to prepare for the upcoming audit in quarter 4. Of significance, policy and procedure updates and the creation of these documents. In addition, due diligence training was conducted with leaders across the organisation. Works were undertaken with Council's intranet" The Source" to ensure all safety documents are grouped together appropriately for ease of use of staff. A total of 117 documents were submitted as part of the desktop component of the audit.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

For more information phone 1300 005 872,
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10.3 Local Government Association of Queensland Annual Conference Attendance

Author: Vickie Wieland, Executive Assistant Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:
The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council representatives to attend the Local Government Association of Queensland (LGAQ) Annual Conference being held in Gladstone from 16 to 18 October 2023.

Officer's Recommendation:
THAT Council approve the attendance of Mayor Milligan, Councillor Wilson and the Chief Executive Officer at the Local Government Association of Queensland Annual Conference, to be held in Gladstone from 16 to 18 October 2023.

RESOLUTION

THAT Council approve the attendance of Mayor Milligan, Councillor Wilson and the Chief Executive Officer at the Local Government Association of Queensland Annual Conference, to be held in Gladstone from 16 to 18 October 2023.

Moved By: Cr Holstein **Seconded By:** Cr Hagan
Resolution Number: 20-24/0791

CARRIED
7/0

Executive Summary
Council has traditionally sent representatives to the LGAQ Annual Conference and this year it is proposed that Mayor Milligan, Councillor Wilson and the Chief Executive Officer attend.

Proposal
Council sends delegates to the LGAQ Annual Conference each year as it provides the opportunity to debate and vote on motions submitted by individual Councils. Those motions that are passed at the Conference form the basis for LGAQ priority tasks and lobbying activities for the following twelve months, therefore it is important from the perspective of advancing local government as an industry, to participate in the debate.

Previous Council Resolutions
Ordinary Council Meeting 18 May, 2022 (Resolution Number: 20-24/0566)
Local Government Association of Queensland Annual Conference

Critical Dates
Early Bird Discount date which has not been released yet.

Strategic Implications

Corporate Plan
Lockyer Leadership and Council

Outcome
Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.

Finance and Resource
Council's corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registration will be funded through Council's budget for conference attendance.

Legislation and Policy
There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

Risk Management
Key Corporate Risk Category: P1
Reference & Risk Descriptor: Political
Intergovernmental relationships/relationships with other key stakeholders

Consultation
This matter has been discussed with the Mayor & Chief Executive Officer.

Attachments

There are no attachments for this report.

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillors Cook and Wilson informed the meeting they have declarable conflicts of interest in Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation".

In accordance with Section 150EQ(3) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Hagan, Holstein, and Vela voted that Councillors Cook and Wilson participate in the discussion and vote in relation to Agenda Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation", as per resolutions 20-24/0783 and 20-24/0784.

Further, Ian Church, Chief Executive Officer (CEO), informed the meeting that he has a declarable conflict of interest in Item 10.4, "Major Community Grant Round 2 – 2022/2023 – Funding Allocation". The CEO left the meeting room (including any area set aside for the public) at 9:44am while the matter was discussed and voted upon.

10.4 Major Community Grant Round 2 - 2022/2023 - Funding Allocation

Author: Tye Casten, Community Engagement Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Applications for Round 2 of Council's 2022/23 Major Community Grants Program were called on 15 February 2023 and closed on 15 March 2023. Fifteen (15) applications were received, requesting a total of $52,755 in grant funding from a total pool of $40,000. The purpose of this report is to present the recommendations of the Community Grants Review Committee to Council for adoption.

Officer's Recommendation:
THAT Council approve funding for Round 2 of the 2022/23 Major Community Grants Program allocating a total of $40,000.00 to the following applicants as recommended by the Grants Review Committee:

Toowoomba Road Runners	**$1,000**
Forest Hill Community Development Association Inc.	**$2,000**
Laidley Agricultural and Industrial Society	**$4,000**
Fordsdale School of Arts Inc.	**$4,000**
Cahill Park Sports Complex Inc.	**$2,500**
Gatton Fordsdale Cricket Club	**$1,000**
Gatton Swimming Club Inc.	**$4,000**
Lockyer Equestrian Group Inc.	**$3,000**
Junction View Hall Association Inc.	**$4,000**
BTSTRAPS Inc.	**$4,000**
Hatton Vale & District Pony Club Inc.	**$3,500**
Ropehill Community Sports Centre Inc.	**$3,000**
Wildlife Rescue, Rehabilitation and Educational Association Inc.	**$4,000**

RESOLUTION

THAT Council approve funding for Round 2 of the 2022/23 Major Community Grants Program allocating a total of $40,000.00 to the following applicants as recommended by the Grants Review Committee:

Toowoomba Road Runners	**$1,000**
Forest Hill Community Development Association Inc.	**$2,000**
Laidley Agricultural and Industrial Society	**$4,000**
Fordsdale School of Arts Inc.	**$4,000**
Cahill Park Sports Complex Inc.	**$2,500**
Gatton Fordsdale Cricket Club	**$1,000**
Gatton Swimming Club Inc.	**$4,000**
Lockyer Equestrian Group Inc.	**$3,000**
Junction View Hall Association Inc.	**$4,000**
BTSTRAPS Inc.	**$4,000**
Hatton Vale & District Pony Club Inc.	**$3,500**
Ropehill Community Sports Centre Inc.	**$3,000**
Wildlife Rescue, Rehabilitation and Educational Association Inc.	**$4,000**

Moved By: **Cr Hagan** **Seconded By:** **Cr Cook**

Resolution Number: 20-24/0792

CARRIED
7/0

Executive Summary

For the 2022/2023 financial year, Council allocated $80,000 across two rounds of the Major Community Grants Program. For Round 2, Council received 15 applications, requesting a total of $52,755 in funding from a total pool of $40,000.

This report outlines the evaluation undertaken by the Community Grants Review Committee and the recommendations of the committee for distributing the available funding to eligible organisations.

Proposal

The applications were assessed by Mayor Milligan, Councillor Hagan, the Manager Communities and the Coordinator Engagement and Communications against the assessment criteria and considering the overall funds available for the round. In evaluating each application, consideration was given to the project rationale, community benefit, sustainability, and the community group's capacity and/or willingness to self-fund. Council's Community Engagement Officer and Business Support Officer provided administrative support.

The following two applications have not been recommended to receive funds in this round due to not meeting the criteria and/or application merit, and/or Council prioritisation to meet budget:

- **Uniting Church in Australia Laidley – Amount Requested $4,000 –** The application was to hire a marquee and undertake cleaning of the hall and church in preparation for Laidley Spring Festival in September. Previously these costs were covered by an entry fee into the church's quilt and craft show and by funding this grant, the church would employ a donation-only entry requirement. This application was not successful as the project rationale is not a sustainable funding model, and not in-keeping with capacity-building focus for community groups**.** The applicant can apply for funding under future grant rounds or other Council and non-Council grants.

- **Lockyer Multicultural Association Inc – Amount Requested $4,000 –** This application was seeking funding for live musicians for the Gatton Markets for a 9-month period as well as funding to contribute towards a mother's meet-up corner. This application was not successful as the committee deemed there were more sustainable ways to obtain funding for this purpose on an on-going basis. It was recommended that the association seek buy-in from the market stallholders for this purpose. The applicant can apply for funding under future grant rounds or other Council and non-Council grants.

The 13 applicants below are recommended to receive funding towards their designated project.

ROUND 2 – 2022/23 Major Community Grants Program			
Organisation	**Project Description**	**Amount Requested**	**Recommended Grant**
Toowoomba Road Runners	Murphys Creek Challenge	$1,500.00	**$1,000.00**
Forest Hill Community Development Association Inc.	First Aid in Forest Hill	$2,900.00	**$2,000.00**
Laidley Agricultural and Industrial Society	Showgrounds Security	$4,000.00	**$4,000.00**
Fordsdale School of Arts Inc.	Equipment Upgrade	$4,000.00	**$4,000.00**
Cahill Park Sports Complex Inc.	Mobile High-Pressure Cleaner	$4,000.00	**$2,500.00**
Gatton Fordsdale Cricket Club	Purchase Cricket Wicket Covers	$1,004.75	**$1,000.00**
Gatton Swimming Club Inc.	Lifeguard Training	$4,000.00	**$4,000.00**
Lockyer Equestrian Group Inc.	Sand Areas for Brenda Whittmann Classic	$4,000.00	**$3,000.00**
Junction View Hall Association Inc.	New Kitchen Entrance - Bush Dance	$4,000.00	**$4,000.00**
BTSTRAPS Inc.	Leather Production Tools	$4,000.00	**$4,000.00**
Hatton Vale & District Pony Club Inc.	Security Camera Installation	$3,500.00	**$3,500.00**
Ropehill Community Sports Centre Inc.	Finish Stand	$3,900.00	**$3,000.00**
Wildlife Rescue, Rehabilitation and Educational Association Inc.	Installation Solar Pump and Solar Array	$3,950.00	**$4,000.00**
Total of recommended applications		**$44,755.00**	**$40,000.00**
Total of non-recommended applications		**$8,000.00**	**$0.00**
	TOTAL	**$52,755.00**	**$40,000.00**

Options

Council has the following options:

1. Council can approve the funding allocations as per the officer's recommendation on behalf of the Community Grants Review Committee.

2. Council can approve funding allocations that differ from the officer's recommendation on behalf of the Community Grants Review Committee.

Previous Council Resolutions

There is no previous Council resolution relating to this round of funding.

Critical Dates

In accordance with the Community Grants and Assistance Procedure, grant funding must be spent within 12 Months of the applicant receiving advice that their application has been successful.

Strategic Implications

Corporate Plan

Lockyer Community 1.1 - A community with fair and reasonable access to services.

Finance and Resource

A budget of $80,000 is provided for Category 1 - Major Community Grants Program, with two rounds of $40,000 each. The Major Community Grants Program is for non-recurrent grants of between $1,000 and $4,000. The total funding recommended is $40,000.00 which is the remaining budget available for Round 2.

Legislation and Policy

The applications received under Round 2 of the 2022/23 Major Community Grants Program have been assessed in accordance with the *Community Grants and Assistance Policy* and the *Community Grants and Assistance Procedure*.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*". All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009) stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

Risk Management

Key Corporate Risk Code and Category:	EC1 Environment and Community
Key Corporate Risk Descriptor:	Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile, and identity

Consultation

Portfolio Councillor Consultation

All applications discussed with the Mayor and Councillor Hagan in the Community Grants Review Committee's meeting to assess applications to Round 2 of the 2022/23 Major Community Grants program.

Internal Consultation

Committee Meeting held with the Mayor Milligan, Councillor Hagan, Manager Communities, Coordinator Engagement & Communications, Community Development and Engagement Officer and Business Support Officer on 05/04/2023.

Community Engagement

A media release was published regarding the opening of Round 2 of the 2022/23 Major Community Grant Program. This was also published on Council's website and social media pages and included in the Community Connect newsletter as well as discussed at Council's February grant writing workshop. The outcome of the funding round will be published in local media following Council's decision.

Attachments

There are no attachments for this report.

The CEO returned to the meeting room at 9:49am.

11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

11.1 Application for Permanent Road Closure - Part of Road Reserve adjoining Property No. 237070

Author: Julie Lyons, Property Officer
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to consider an application for the permanent road closure of part of the road reserve adjoining Property No. 237070.

Officer's Recommendation:
THAT with respect to the request received from the owners of Property No. 237070 for Council's views as road manager in relation to the proposed permanent road closure of part of the road reserve adjoining Property No. 237070, Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* and advise that:

(a) the road closure area is not required to provide legal or practical access to any land parcels; and
(b) if the application is approved, the road closure area is required to be amalgamated into Property No. 237070.

RESOLUTION

THAT with respect to the request received from the owners of Property No. 237070 for Council's views as road manager in relation to the proposed permanent road closure of part of the road reserve adjoining Property No. 237070, Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* and advise that:

(a) the road closure area is not required to provide legal or practical access to any land parcels; and
(b) if the application is approved, the road closure area is required to be amalgamated into Property No. 237070.

Moved By: Cr Cook Seconded By: Cr Wilson
Resolution Number: 20-24/0793

CARRIED
7/0

Executive Summary

The purpose of this report is to consider an application for the permanent road closure of part of the road reserve within Property No. 237070.

Proposal

Council has received a request from the owners of Property No. 237070 (Applicant) for Council to provide its views in relation to the proposed application for permanent road closure of part of the road reserve adjoining Property No. 237070. This is a pre-requisite step before an application can be lodged with the Department of Resources (DR) for consideration. Council is required to complete the "Part C Statement in relation to an application under the *Land Act 1994* over State Land" with its views so that the relevant form can be submitted with the application.

The area of road to be permanently closed is shown below in yellow:

Area Approximately 1235m²



The Applicant advised he would like to purchase the road reserve area and amalgamate into his adjoining property as he was broken into in October 2022 and he would like to construct a security front gate and a fence around the property to avoid another break in. He also advised lost vehicles often drive up his driveway and a security gate and fence would stop this.

An Aerial Plan showing the surrounding areas is **Attachment 1** to this Report.

The Recommendation in this Report will enable the Applicant to make a formal application for permanent road closure to the DR for consideration. Ultimately, whether or not the application is approved is a decision that rests with the DR.

The DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

Options

Option 1 Council doesn't object to the Application for Permanent Road Closure

Option 2 Council objects to the Application for Permanent Road Closure and provides reasons

Strategic Implications

Corporate Plan

Lockyer Leadership and Council
- Excellence in customer service to our community
- Compliant with relevant legislation

Finance and Resource

No financial or resource implications for Council have been identified.

If the application is successful, the DR will notify Council of any update to the land areas and values for rating purposes.

Legislation and Policy

If the Application is successful, the Applicants will be required to purchase the closed road area at market value from the DR. The Applicants will be required to amalgamate the road closure area into their adjoining property, Property No. 237070.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with the DR's policy requirements for the assessment of such application.

Risk Management

Key Corporate Risk Code and Category:	LCL1
Key Corporate Risk Descriptor:	Legal Compliance and Liability Compliance management – regulatory or contract compliance, litigation, liability and prosecution
Key Corporate Risk Code and Category:	IA1
Key Corporate Risk Descriptor:	Infrastructure and Assets Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

Attachments

1⇩ Attachment 1 1 Page



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User: JC
Date: 28/03/2023
Scale (A4): 1:5000
Projection: GDA94 / MGA94 Zone 56

N

Attachment 1

11.2 **Application of Section 236(1)(c)(iii) Local Government Regulation 2012 Exception - Optus Mobile Pty Ltd - Renewal of Lease of Part of Property No. 103670**

Author: Julie Lyons, Property Officer
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this Report is to consider a request by Optus Mobile Pty Ltd to enter into a new lease of their telecommunications facility on part of Property No. 103670 situated at 205 Woodlands Road, Gatton and if accepted apply the exception in Section 236(1)(c)(iii) of the *Local Government Regulation 2012*.

Officer's Recommendation:
THAT in relation to the request for the renewal of the lease over part of Property No. 103670 by the current lessee, Council resolve to:

a) **Apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012 and offer a new Lease to the current Lessee on terms satisfactory to Council; and**

b) **Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.**

RESOLUTION

THAT in relation to the request for the renewal of the lease over part of Property No. 103670 by the current lessee, Council resolve to:

a) **Apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012 and offer a new Lease to the current Lessee on terms satisfactory to Council; and**

b) **Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.**

Moved By: **Cr Wilson** **Seconded By:** **Cr Vela**
Resolution Number: 20-24/0794

CARRIED
7/0

Executive Summary

The purpose of this Report is to consider a request by Optus Mobile Pty Ltd (Optus) to enter into a new lease of their telecommunications facility on part of Property No. 103670 situated at 205 Woodlands Road, Gatton (the Land) and if accepted to discharge Council's statutory obligations to enable the lease arrangements with Optus Mobile Pty Ltd to continue.

Proposal

Optus have requested to continue their lease arrangement beyond the current lease expiry of 30 September 2024 to ensure their telecommunications network is maintained.

As the lease does not contain any options, a new lease will need to be entered into. Council can apply the exception from tendering in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be entered into.

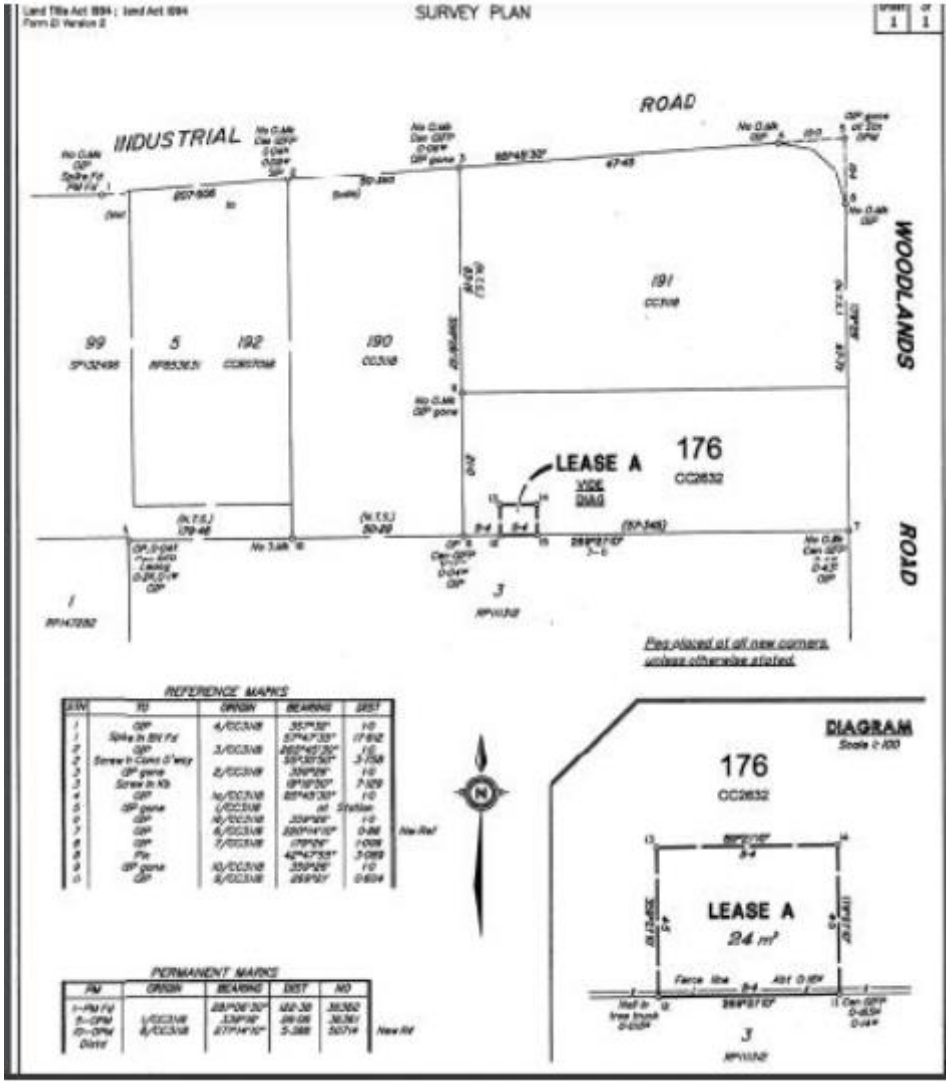
The Land is shown below:

Tenure	Reserve for Local Government Purposes
Zoning	Community Facility
Flood Risk	Nil



The lease area is shown below:

Area 24m²



The current lease commenced on 1 October 2004 and will expire on 30 September 2024. As the lease is over reserve land it does not contain any options. The permitted use is for the purpose of constructing, maintaining and operating a facility forming part of a telecommunications network and telecommunications service. Optus have requested a new lease to commence on 1 October 2024 in order to enable their telecommunications operations to continue uninterrupted. The new lease will be negotiated on substantially the same terms and conditions subject to the following:

(a) The term of the lease shall be 10 years with no options;
(b) The rent shall be $12,000.00 (plus GST) per annum and increased by 3% compounding annually thereafter for the balance of the term; and
(c) The Lessee shall be responsible for all costs incurred in preparation of the lease including but not limited to survey and registration fees.

Options

Option 1 – Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new lease to Optus.

Option 2 – Refuse the request from Optus and provide reasons.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council
- Excellence in customer service to our community
- Compliant with relevant legislation

Finance and Resource

Council's Property Officer has obtained a market valuation of the lease area which was assessed at $12,000.00 per annum excluding GST.

Optus will be responsible for preparing the lease document and for all costs involved in the preparation, execution and registration of the lease, including but not limited to any required survey and registration fees.

Council will receive a commercial return for the lease and no further costs to Council have been identified.

Legislation and Policy

In order to enable a new lease to be entered into Council must apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* for the disposal of land or an interest in land if the disposal is for the purpose of renewing the lease of land to the existing tenant of the land.

Subject to Section 236(3) of the *Local Government Regulation 2012* Council may only dispose of land if the consideration for the disposal would be equal to, or more than, the market value of the land.

A lease for part of land which exceeds 10 years is development under the *Planning Act 2016*. For a lease term for part of land exceeding 10 years requires a Development Application for Reconfiguring a Lot to be lodged with Council.

Risk Management

Key Corporate Risk Code and Category:	LCL1
Key Corporate Risk Descriptor:	Legal Compliance and Liability Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services

- ✓ Infrastructure
- ✓ Finance

Attachments

There are no attachments for this report.

12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1 Queensland Small Business Councils Program

Author: Helen McCraw, Senior Economic Development Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's response to an invitation from the Queensland Small Business Commissioner to participate in the Small Business Friendly Councils Program.

Officer's Recommendation:
THAT Council decline the invitation from the Queensland Small Business Commissioner to join the Queensland Small Business Friendly Council program and advise the Commissioner that Council will again consider joining the program in 2025.

RESOLUTION

THAT Council decline the invitation from the Queensland Small Business Commissioner to join the Queensland Small Business Friendly Council program and advise the Commissioner that Council will again consider joining the program in 2025.

Moved By: Cr Holstein **Seconded By:** Cr Cook
Resolution Number: 20-24/0795

CARRIED
7/0

Executive Summary

The Queensland Small Business Commissioner has invited Council to join the Queensland Small Business Friendly Councils Program. This State Government initiative aims to recognise and support the contribution local business makes to local jobs and local economies.

Council currently recognises and supports local small business in a variety of ways including mandatory local content criteria in procurement assessment, local supplier payment terms and financial support and proactive engagement with local business through a strong relationship with the Lockyer Valley Chamber of Commerce, Tourism and Industry.

Proposal

Council officers received written correspondence from the Queensland Small Business Commissioner inviting and encouraging Council to join the Queensland Small Business Friendly Councils (SBFC) program.

The invitation to join stresses that the SBFC program would assist Council meet its obligations of the SEQ City Deal commitment for 'Accelerating future jobs across SEQ – Small Business Friendly Region'. Council sought and received advice from COMSEQ that in respect to the SEQ City Deal, joining the SBFC program is encouraged but there is no requirement to join the program.

One of the first actions of joining the SBFC program is to sign a Charter of Commitments at a Council hosted signing event attended by all signatories including the Mayor, the Minister for Employment and Small Business and the Queensland Small Business Commissioner. The Charter identifies 26 actions for Council to deliver.

The majority of businesses in the Lockyer Valley are small businesses. Council recognises and supports local small business in everyday activities including:

- a procurement policy that mandates local content as an assessment criterion;
- favourable payment terms of 14 days for local small business;
- proactive engagement with and financial support to the Lockyer Valley Chamber of Commerce, Tourism and Industry;
- undertaking active community engagement where business and/or community disruption may occur due to planned infrastructure works; and
- tailoring disaster response, resilience and preparedness messaging and activities for local business.

Participation in the SBFC program would require additional commitment and action by Council including:

- sharing what we do with other Councils and the State Government;
- undertaking regular reviews that focus on how Council supports small business;
- delivering additional small business activities as identified by State Government;
- monitoring activities and publishing reports in relation to Council's performance against the Charter of Commitments; and
- use of the State Government's SBFC branding in marketing material.

Benefits to Council from joining the SBFC program would include:

- learning from what other Councils have done; and
- sharing how Council supports small business with others

The recommendation to decline joining the program at the current time and reconsidering the matter in 2025 is based on the following factors:

- staff resourcing is not available at this time given Council's priority to complete and implement the Draft Lockyer Valley Planning Scheme;
- the important contribution small business makes to the local economy is already recognised by Council;
- local small businesses are supported by Council in a variety of ways in day-to-day business activities and when making decisions; and
- the program would provide limited value to local small business above that already provided.

Options

1. Decline the invitation to participate in the Small Business Friendly Councils program.
2. Accept the invitation to participate in the Small Business Friendly Councils program.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan
Lockyer Business, Farming and Livelihood – Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy.

Finance and Resource
Staff resourcing would be required to deliver the actions, monitoring and reporting associated with the SBFC program.

Legislation and Policy
N/A

Risk Management
N/A

Consultation

Councillor Consultation
This item was discussed with Councillors at a Councillor Workshop on 7 March 2023.

Internal Consultation
The following business units have been consulted in the preparation of this report:
Finance
Communities

External Consultation
Advice and clarification were sought and received from the Council of Mayors SEQ.

Attachments

There are no attachments for this report.

12.2 South East Queensland Climate Resilience Alliance Membership

Author: Renee Sternberg, Senior Environmental Planner
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's endorsement to join the South East Queensland Climate Resilience Alliance as a financial Member Council.

Officer's Recommendation:
THAT Council become a Member of the South East Queensland Climate Resilience Alliance for a period of 3 years commencing 1 July 2023.

RESOLUTION

THAT Council become a Member of the South East Queensland Climate Resilience Alliance for a period of 3 years commencing 1 July 2023.

Moved By: **Cr Wilson** **Seconded By:** **Cr Qualischefski**
Resolution Number: 20-24/0796

CARRIED
7/0

Executive Summary
A regional Climate Resilience Alliance is being established in South East Queensland (SEQ) to formalise a partnership between local governments on climate resilience. All South East Queensland Councils have been invited to join the alliance. This report outlines the scope of the proposed South East Queensland Climate Resilience Alliance (SEQCRA) including membership costs and risks.

Proposal
In 2022, Council participated in the Queensland Climate Resilient Council funded pilot project, the South East Queensland Climate Resilience Alliance (SEQCRA). The aims of the SEQCRA pilot project included establishing an alliance model for Councils to collaborate on projects and provide a framework for community education programs for climate resilience. The funded pilot project ceased in June 2022.

On 20 July 2022, Council supported a motion to the 2022 Local Government Association of Queensland (LGAQ) Annual Conference to "*Continue the Queensland Climate Resilient Councils (QCRC) program and its initiatives to support Queensland local governments, including:*

- *extending the QCRC program and services for 3 years with increased funding;*
- *extending the climate resilience alliances with coordination roles supported for three years (and extending current pilots); and*
- *pilot further stages of the Climate Risk Management Framework, and/or consider piloting the framework for multiple hazards."*

This motion was supported at the LGAQ conference on 17 October 2022, and since then LGAQ has successfully advocated to have the program extended to June 2023. They are currently advocating for further/ongoing funding in the 2023/24 LGAQ budget submission to the State government.

Since June 2022, officers from the participating local governments of the pilot SEQCRA have been working to establish a formal membership and governance model for a partnership between SEQ Councils to respond to climate change collaboratively.

Purpose

The SEQCRA provides a platform for regional collaboration between Councils on projects, knowledge sharing and advocacy to build climate resilience and adaptation in communities across the region. The major benefit of being a SEQCRA member is the ability for Councils to apply for larger pools of funding as a collective and work collaboratively on projects to achieve regional solutions to climate risks at a scale, cost and pace beyond what is achievable by individual Councils working alone.

Proposed Alliance Model

The proposed SEQCRA is based on established and successful Climate Alliance partnerships in Australia. There are eight Climate Alliances in Victoria, one in Far North Queensland, two in Western Australia and one in Tasmania. All Climate Alliances represent their regions via a formal agreement to work collaboratively. They are all membership-based partnerships, coordinated by a shared resource that is funded by membership fees, with a simple member-based governance structure, and supported by regional networks (i.e. CoMSEQ, LGAQ). Members develop strategic plans for the alliance in three streams of collaborative projects: collaborative regional projects, knowledge sharing projects and advocacy work.

The proposed SEQCRA will be an un-incorporated, membership-based partnership formalised by a Memorandum of Understanding (MOU). It will have tiered membership fees, banded according to population. Governance will include two tiers: an Executive Steering Committee (Group Managers/Managers) and a Coordination Committee (Officers). All works will be supported by an Alliance Coordinator, funded through the membership, a host organisation and auspice – all yet to be sourced.

Membership to SEQCRA involves:

- A signed MOU
- A commitment of 3 years
- Annual Fees
- Allocating one Council representative, such as a Manager or Group Manager to the Executive Steering Committee (meets quarterly)
- Allocating one representative such as an officer to the Coordination Committee (meets monthly)

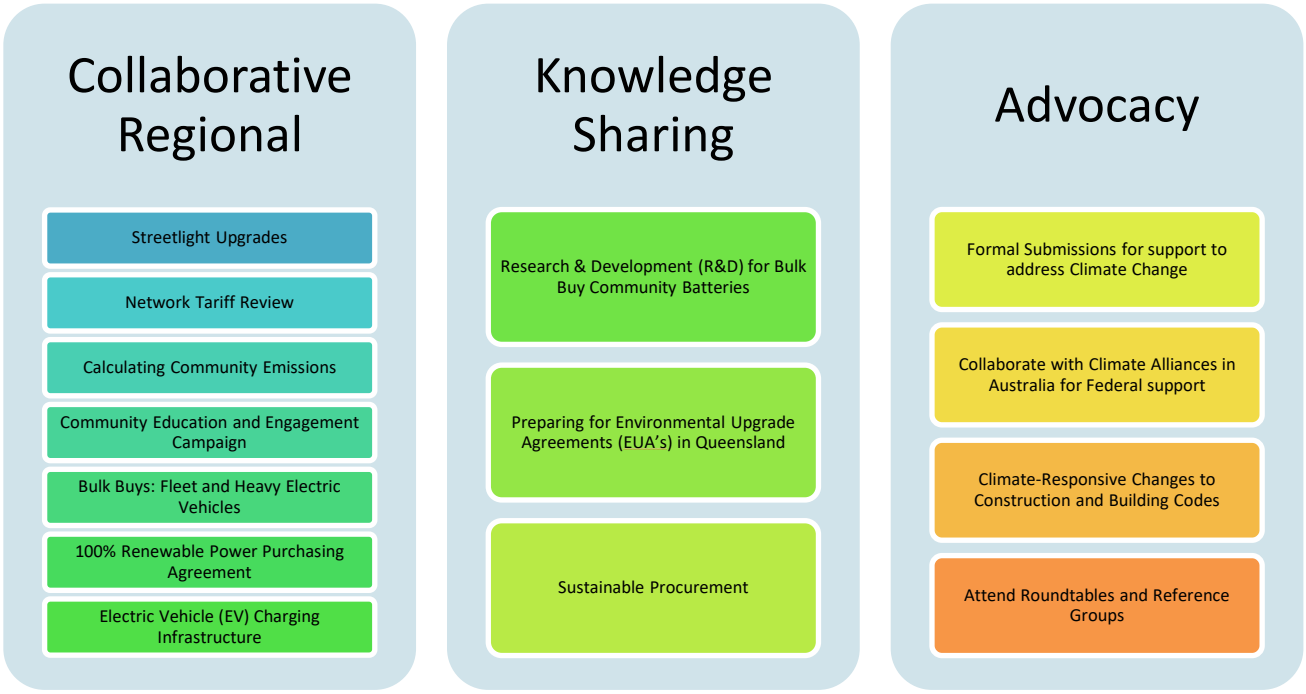
SEQCRA relies on members to fund and establish the Climate Alliance. The following nine SEQ Councils are interested in becoming members. Representative officers are currently seeking internal approval for membership:

1. Brisbane City Council
2. Ipswich City Council
3. Lockyer Valley Regional Council
4. Logan City Council
5. Moreton Bay Regional Council
6. Noosa Shire Council
7. Redland City Council
8. Scenic Rim Regional Council
9. Sunshine Coast Council

Value of the SEQCRA Membership

For the annual membership fee ($5,000) Council will join the SEQCRA and enable its establishment. Membership includes being a part of the regional network of Councils working on climate change, designing, and delivering collaborative projects, participating in knowledge sharing, steering advocacy work and having two seats at the table of SEQCRA governance. Two Council representatives will sit on SEQCRA's two governing bodies to steer regional direction, projects, grant applications and other deliverables.

Priority projects proposed by the SEQCRA fit under three categories and are detailed in the attached Priority Projects Overview documents.



Some projects will be delivered through central Alliance coordination with minimal member effort; others will require members' time through a shared delivery approach. External funding will be sought for some projects and members can opt out of projects they are not able to resource, or which don't align with their strategic direction.

Options

1. That Council become a Member Council of the South East Queensland Climate Resilience Alliance.
2. That Council becomes a Non-Member Council (observing member) of the South East Queensland Climate Resilience Alliance which means it can't contribute to decisions and may not benefit from projects.
3. That Council declines the offer to become a Member of the South East Queensland Climate Resilience Alliance.

Previous Council Resolutions

On 20 July 2022, Council supported a motion to the 2022 Local Government Association of Queensland (LGAQ) Annual Conference to continue the Queensland Climate Resilient Councils (QCRC) program and its initiatives to support Queensland local governments

Critical Dates
The Member Councils acknowledge that delivery of SEQCRA activities and initiatives requires long term commitment and action. Accordingly, the membership agreement and MOU term will commence on 1 July 2023 and terminate on 1 July 2026.

Strategic Implications

Corporate Plan
Lockyer Nature – Our Natural Assets are valued and protected to sustain our unique rural lifestyle.
Outcomes:

- Lockyer Valley's natural assets are managed, maintained and protected.
- Council's policies and plans support environmentally sustainable development.
- Community and private landholders' stewardship of natural assets increases.
- Council and the community actively reduce waste, recycle and reuse more.
- Council and the community actively reduce consumption of non-renewable resources.

Finance and Resource
Membership fees are annual and go towards the shared resource of an Alliance Coordinator and some project work. Membership fees are calculated using a sliding scale based on municipal population. As Lockyer Valley Regional Council's population is currently below 50,000, its funding commitment is $5,000 + GST for the first year of the 3-year agreement term from 1 July 2023 to 30 June 2026. The annual fees increase by 2.5% to account for inflation. By signing the MOU Council would commit to the following annual fees:

- 2023/24 $5,000
- 2024/25 $5,125
- 2025/26 $5,253

Member Councils may request to end the membership at any time by providing written notice to the Executive Steering Committee by 31 December of any year. Any unspent membership fees paid will not be refunded.

The SEQCRA may dissolve if membership declines to a point where ongoing operation is no longer financially viable.

Legislation and Policy
Officers of SEQ Councils have developed a fact sheet, Strategic Plan, Priority Projects, Memorandum of Understanding (MOU) and Terms of Reference (TOR). The draft documents have been reviewed by Council's legal team and other member Councils' legal representatives. Council's legal team will review the final documents again prior to the Chief Executive Officer signing the MOU.

Risk Management
The following risks have been identified:

Risk	Consequence	Likelihood	Overall Risk Rating
Council not receiving value from the SEQCRA membership and/or delays in the value gained	Minor - Financial (2) No value has been demonstrated through projects to date. The membership of $5,000 and can likely be absorbed at the	Unlikely (2) The value of potential gains through collaborative projects and knowledge sharing is likely to outweigh the cost of membership. Membership fees will fund a shared resource that will reduce administrative burden of applying for grants and coordinating projects.	Low (40)

Risk	Consequence	Likelihood	Overall Risk Rating
	directorate level if required.	The SEQCRA will also be eligible to apply for larger pools of grant funding. It is also hoped that Queensland Climate Resilient Council (QCRC) through LGAQ will be successful in securing further/ongoing funding in the 2023/24 LGAQ budget which will further support the SEQCRA.	
Council employees spending too much time on projects	Minor – Staff (2) Staff may need to commit time and resources to project within SEQCRA timeframes however it's likely this would only cause several days of disruption on day-to-day service delivery.	Unlikely (2) SEQCRA's governance structure, allows Councils to have a say in the projects SEQCRA undertakes ensuring project relevance to LVRC. Council will have the option of not participating in projects that do not demonstrate commensurate value or align with Council's strategic priorities. If Council were to work on any projects independent of the SEQCRA, significant upskilling of current staff, or the engagement of a suitably qualified Sustainability/Climate Change Officer would be required to ensure Council meets its legislative obligations and any potential reduction in BAU services of the Senior Environmental Planner are mitigated. The investment of $5000 to received SEQCRA project management support through the Alliance Coordinator will significantly reduce this risk. It is likely that some projects that SEQCRA invests in will soon become mandated for Council to implement. Sharing the capacity and resources across SEQCRA officers and the dedicated SEQCRA Alliance Coordinator will save Council time and reduce financial risks.	Low (40)
SEQCRA not being established due to no or low uptake of membership	Insignificant (1) - Reputational The reputational risk is insignificant and can be managed by explaining that there isn't enough resources to fund the SEQCRA and that Council will continue to advocate for more funding and	Possible (3) This risk has been mitigated through all Council officers seeking director level endorsement for the SEQCRA prior to formalising the MOU, TOR and Strategic Plan. Three SEQ Councils have already indicated they weren't able to obtain support for the SEQCRA membership however will remain associates of SEQCRA (observing non-financial participant Councils).	Low (36)

Risk	Consequence	Likelihood	Overall Risk Rating
	support through LGAQ and the QCRC.		
Not becoming a member of SEQCRA	Moderate (3) - Reputational There is a reputational risk of not being a member of the SEQCRA, particularly as the community and region are severely affected by climatic extremes.	Unlikely (2) It is generally accepted that through the support provided by Council for the LGAQ motion to extend the CRA in addition to the low financial membership cost ($5,000) and the benefits that could be gained through the alliance, support for the SEQCRA membership is likely.	Moderate (52)

Consultation

Portfolio Councillor Consultation
The Environment Portfolio Councillor has been consulted over the past year and represented Lockyer Valley Regional Council at the Queensland Climate Resilient Councils Symposium in Brisbane on 2 March 2023.

Internal Consultation
Internal consultation has commenced with various stakeholders to make them aware of the SEQCRA and its priority projects. Consultation and collaboration with the following stakeholders will continue if Council become a SEQCRA member:

- Portfolio Councillor
- Growth and Policy
- Disaster Management
- Engagement and Communications
- Community Wellbeing
- Infrastructure
- Waste
- Libraries and Galleries
- Communities
- Procurement

Councillors were also briefed at a Councillor Workshop on 7 March 2023.

External Consultation
Nine of the SEQ Councils interested in becoming members have been meeting regularly to finalise the Memorandum of Understanding, Terms of Reference and Strategic Plan documents.

Community Engagement
No community engagement has been undertaken at this stage, however regional promotion and community engagement lead by the SEQCRA will commence once the alliance is established.

Attachments

There are no attachments for this report.

12.3 Request for Road Name - Road adjoining Ropeley Rockside Road, Lower Tenthill

Author: Tammy Thomas, Technical Planning Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is for Council to consider a request to name an unnamed road joining Ropeley Rockside Road, Lower Tenthill.

Officer's Recommendation:

THAT Council approve the name 'Friell Road' for the road intersecting with Ropeley Rockside Road, Lower Tenthill, at chainage 1630.

RESOLUTION

THAT Council approve the name 'Friell Road' for the road intersecting with Ropeley Rockside Road, Lower Tenthill, at chainage 1630.

Moved By: Cr Holstein Seconded By: Cr Cook
Resolution Number: 20-24/0797

CARRIED
7/0

Executive Summary

Council has received a request to name an existing road to the east of Tenthill Creek Road. It is recommended that the Council approve the name 'Friell Road'.

Proposal
Council has received a request to name the unnamed road between Ropeley Rockside Road and Old Ropeley Road as shown in red below.



The request was received from a property owner who owns land that fronts the unnamed road, following a meeting with Council officers from the Infrastructure Group in relation to maintenance of the unnamed road. Land accessed off the unnamed road has now been purchased by new owners with an approved shed being constructed at Lot 33 on M332696. Council is also providing rubbish collection to these properties; namely Lots 15 SP133932 and 7 RP901213.

Suggestions for a road name were provided from the landowner making the request in consultation with other owners of adjoining land with frontage to this road. The landowners suggested:

- 'Nielsens' as one of the owners of the land has the surname Nielsens.
- 'Toughtons' as one of the owners of the land has the surname Toughtons.
- 'Jade' as one of the owners of the land name is Jade.

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with *Council's Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories including names of historic significance and long-term land holders.

In accordance with Council's guideline for naming of roads, the suggestions are not considered appropriate as it as it holds no historic significance, and roads should not be named after living people.

Council officers recommend 'Friell Road' be used and would be an appropriate road name due to historical significance as Phillip Friell owned a pastoral property established in 1845 in Lower Tenthill.

It is suggested that the road type of 'road' is suitable in this location. Currently the road is not constructed for its full length, but in the future the road may be constructed as a thoroughfare. It is therefore recommended that the name 'Friell Road' be approved.

<u>Options</u>

1. Council approves the road name in accordance with the Officer's recommendation.
2. Council approves a road name other than as recommended.

Strategic Implications

Finance and Resource
There will be costs associated with installing road signage and Infrastructure officers are proposing to maintain approximately 190 metres of the road from the intersection with Ropeley Rockside Road. The remaining length of the road reserve will not be constructed or maintained by Council at this time.

Legislation and Policy
Road names should accord with AS/NZ Standard 4819:2011 and Council's *Naming of Roads, Parks, Landmarks and Facilities Policy*.

Risk Management
Officers have researched the suggested road names and made a recommendation that meets Council's policy.

Consultation
Suggestions for a road name were sought from owners of land with frontage to the road.

Attachments

There are no attachments for this report.

13.0 INFRASTRUCTURE REPORTS

13.1 Alternative Access for High Vehicles - Lockyer Siding Road, Lockyer

Author: Hans Muller, Principal Engineer (Infrastructure Planning)
Responsible Officer: John Keen, Group Manager Infrastructure

Purpose:

The purpose of the Council Report is to discuss the petition received regarding reinstating an access that avoids the low level Queensland Rail bridge on Lockyer Siding Road and the alternative options.

Officer's Recommendation:
THAT Council do not approve the construction of an alternative access or reinstate access that avoids the low level Queensland Rail bridge on Lockyer Siding Road, Lockyer.

RESOLUTION

THAT Council do not approve the construction of an alternative access or reinstate access that avoids the low level Queensland Rail bridge on Lockyer Siding Road, Lockyer.

Moved By: Cr Cook **Seconded By:** Cr Wilson
Resolution Number: 20-24/0798

CARRIED
7/0

Executive Summary
A petition was presented to Councillor Holstein on 24 November 2022 from a resident of Murphys Creek Road regarding the limited access under the railway bridge on Lockyer Siding Road, Lockyer. An existing by-pass track that utilised the Queensland Rail corridor was closed by Queensland Rail (QR) in 2021. The petition request Council to create an alternative access for high vehicles. The petition was initially presented to Council on 18 January 2023.

Proposal
Lockyer Siding Road is an approximately 4.3 km in length and classified as Rural Collector road connecting from Murphys Creek Road to Airforce Road. The latest traffic count (May 2014) on Lockyer Siding Road was 115 ADT (two ways), with 9.99% heavy vehicles. At chainage (Ch) 2.32 km Lockyer Siding Road crosses the railway intersection, which has a 2.2 m low clearance railway overpass.



Figure 1 - 2.2 m low clearance railway bridge at Ch 2.32 km on Lockyer Siding Road. (Image taken from Google Street View captured in January 2008)

Vehicles with a height greater than 2.2 m previously utilised a side track on the QR reserve as a shortcut to the southern end of Montgomerys Road which is approximately 500 m distance as shown in figure 2, 3 and 4.

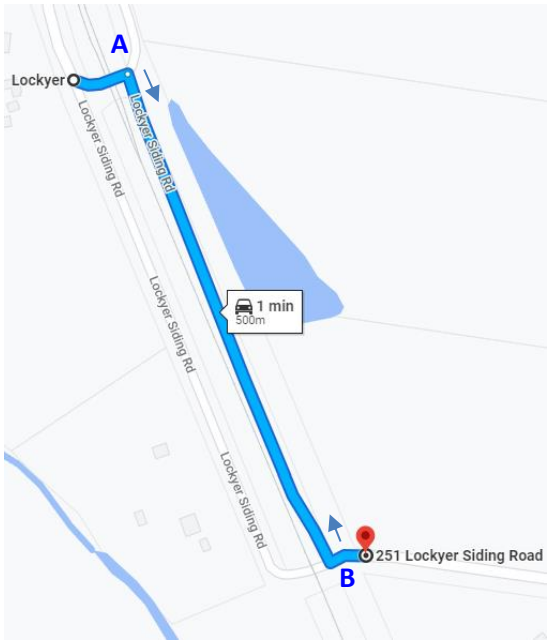


Figure 2 - Side track via QR reserve



Figure 3 - QR side track entrance from A (Image taken from Google Street View)



Figure 4 - QR side track entrance from B (Image taken from Google Street View)

Prior to 2021, the QR corridor side track suffered significant damage. Council was approached regarding the condition of the road and requested that maintenance be carried out. Council at the time indicated that this was not a council road reserve, and that the request should be made to QR to maintain the side track. It is unclear the exact dates of the requests for maintenance made to Council or QR.

Prior to this QR was unaware that their corridor was used by the public. At approximately the same time, new rail safety legislation provided new limits for separation distance between the road and the railway track. QR at this time decided to close their rail corridor to traffic by fencing both ends and locking the gates. Figures 5, 6 and 7 shows the closure of the access in location A and B. The gates were locked on 16 July 2021.


Figure 5 – QR side track closure location A



Figure 6 – QR side track closure location B



Figure 7 - QR side track closure location B

Options

The following three (3) options have been considered to give access with a vehicle height greater than 2.2 m to travel A and B.

1) Request QR to allow access to corridor via a lease
   LVRC requested a lease agreement with QR to allow access side track to the public. The existing side track is located within 8 metres of the rail corridor comprising a 3 metre exclusion zone, and fence separation is required from the rail corridor to the side track. QR have provided advice that they do not support the lease of the rail corridor. QR have indicated that there is potential for Council to petition TMR for access to the corridor, however given the legislation regarding separation between a rail track ad adjacent road, it is unlikely to be supported.

   Should a lease be considered additional constraints will be placed on Council when conducting maintenance work. Similar to works around railway crossings, additional safety separation zones and other constraints will require additional cost resources to manage and maintain the road at this location.

2) Traffic utilises detour
   Following detour route avoids the 2.2 metre low clearance overpass at on Lockyer Siding Road. Table 1 shows the total added distance and period needed to travel intersections of Lockyer Siding Road with Murphys Creek Road and Grantham, vice versa.

Travel location	Total travel length (km)	Travel Time – Min (Without traffic)	Remarks
Intersections of Lockyer Siding Road with Murphys Creek Road ⇆ Grantham	18.2	17	Before QR side track closed to public

Intersections of Lockyer Siding Road with Murphys Creek Road to Grantham	17.9	13	After QR side track closed to public. Shortest travel distance selected by Google without vehicle height restriction.
Grantham to Intersections of Lockyer Siding Road with Murphys Creek Road	22.4	16	

Table 1 - Travel distance and time to avoid low clearance bridge at CH 2.3km

Table 2 shows the detail description about detour route recommended by google considering the shortest travel distance and avoiding vehicle height obstructions.

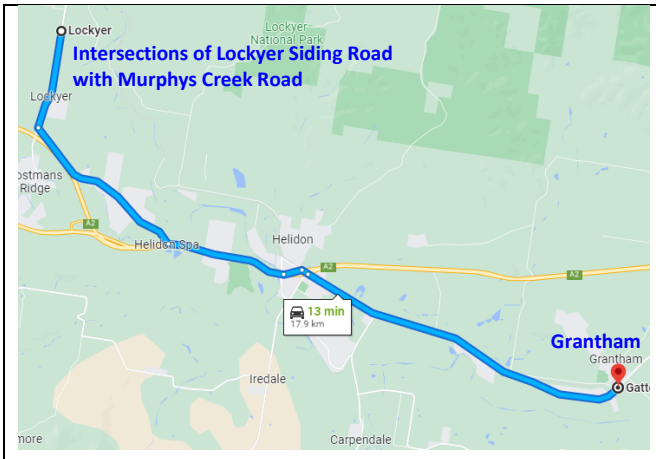
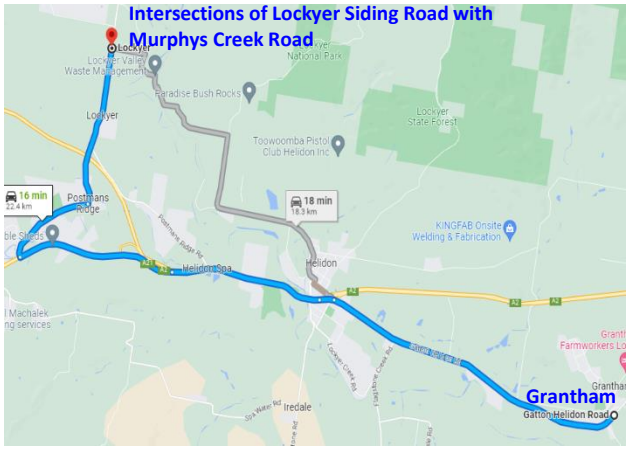
	
From intersections of Lockyer Siding Road with Murphys Creek Road Follow Murphys Creek Rd, Postmans Ridge Rd, Warrego Hwy/A2 and exit towards Gatton-Helidon Rd drive To Grantham	From Grantham Follow Gatton Helidon Rd, Warrego Hwy/A2, Keep left to continue on Toowoomba Connection Rd/A21, Turn right and stay onto Murphys Creek Rd To intersections of Lockyer Siding Road with Murphys Creek Road

Table 2 - Detour route description

As shown in Table 1 and 2, detours from O to P and vice versa is 1 to 4 minutes less, respectively, compared with the availability on the QR side track.

3) Construction of a new low order access road within the road reserve
To minimise the obstruction to motorist who operate vehicles higher than 2.2 metres, a third consideration is given to constructing a low order access road through the road reserve. The low order access road would be approximately 435 m in length. Figure 10 depicts the location of the access road. The costs estimated to construct this access is estimated to cost more than $300,000. The construction of this access would require removal of the dam wall within the road reserve, and then construction of the road embankment on the southern end through the drainage channel. This presents additional geotechnical risks which have not yet been factored into the cost estimate.

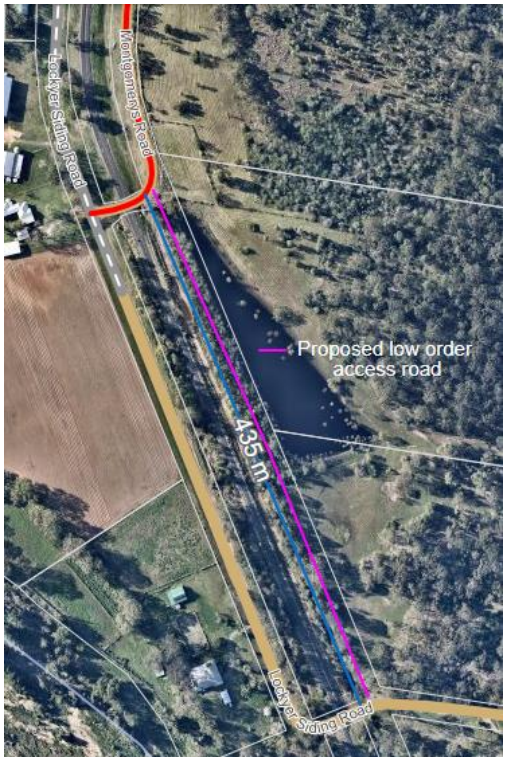


Figure 10 - Proposed road reserve

Previous Council Resolutions

The petition was initially presented to Council on 18 January 2023 and it was resolved under resolution 20-24/0697:

THAT Council:

1. *Receive the petition.*
2. *Refer the petition to the Group Manager Infrastructure for consideration and to present a report to a future Council meeting on the matter.*

Strategic Implications

Corporate Plan

Lockyer Planned

- Plan, design and deliver essential infrastructure for roads, drainage, walkways and cycle paths for connectivity across the region.

Finance and Resource

The construction of the access track would cost more than $300,000 to construction, not including design. This has not been included in the 2022/23 or 2023/24 financial years budgets.

Legislation and Policy

Section 60 of the Local Government Act 2009 sets the parameters for a local government's control of roads. Council's Policy *Provision of Transport Network Policy* provides guidance regarding Unmade roads. The policy states *"Council is not required to construct a road solely on the basis of there being a road reserve leading to a property."*

Risk Management

By creating this access track it is possible that extra traffic will be generated and thereby requiring higher service level of road.

Key Corporate Risk Category: IA1
Reference and Risk Descriptor: Infrastructure and Assets Planning, managing and maintaining assets for the future

Consultation

Portfolio Councillor Consultation
The petition was discussed at the Councillor Workshop on 28 March 2023.

External Consultation
Council's Principal Engineer (Infrastructure Planning) made contact with most of the signatories on the petition with exception of two (2) people with no contact details in our system.

Attachments

There are no attachments for this report.

14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

14.1 - Chief Executive Officer's Monthly Report - March 2023

14.2 - Group Manager People Customer and Corporate Services Monthly Report - March 2023

14.3 - Group Manager Community and Regional Prosperity's Monthly Report - March 2023

14.4 - Group Manager Infrastructure Monthly Report - March 2023

14.5 - Urban Utilities Monthly Report - 2023

14.6 - Quarterly Progress Update on Actions Arising from Council Resolutions - March 2023

14.7 - Grants Update - April 2023

14.8 - Quarterly Investment Report – January to March 2023

Moved By: **Cr Holstein** **Seconded By:** **Cr Hagan**
Resolution Number: 20-24/0799

CARRIED
7/0

14.1 Chief Executive Officer's Monthly Report - March 2023

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:
This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during March 2023.

This document is for Council's information only.

Executive Summary
The activities covered in this report include Strategic Planning; Internal Audit and Risk; Procurement; Disaster Management; Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

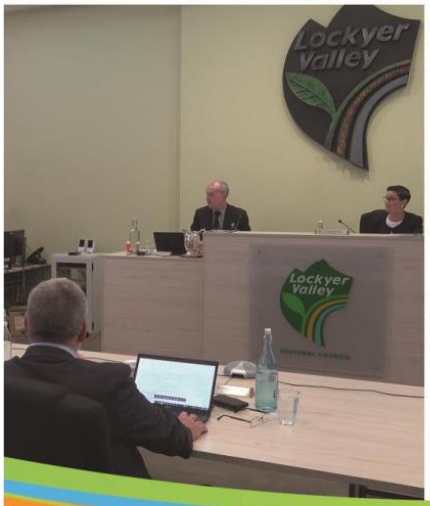
Proposal
That this report be received and noted.

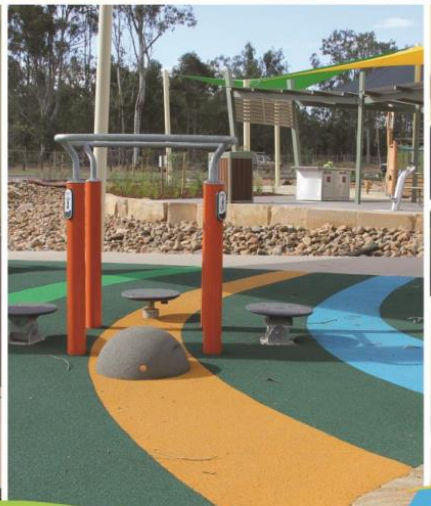
Attachments

1⇩ Chief Executive Officer's Report - March 2023 20 Pages










Executive Office

MONTHLY GROUP REPORT
March 2023

Lockyer Valley
REGIONAL COUNCIL

HIGHLIGHTS

Flood Restoration Program Update

Expenditure incurred during and after the three declared events has been substantial and it is important to ensure all eligible costs are reimbursed. The following table provides a snapshot of costs submitted for reimbursement and approved. Report as at 11 April 2023.

Event/Description	QRA Reference Number	Submission Amount Requested by LVRC	Deemed Ineligible	Trigger Point Deducted	Approved Amount	Received Amount	
November 2021 Flood Event	LVRC.0042.2122B.CDO	48,557	1,485	0	47,072	47,072	
February 2022 Flood Event	LVRC.0044.2122H.CDO	770,849	10,493	0	760,356	760,356	
February Leachate Costs	LVRC.0064.2122H.CDO	93,509	0	0	93,509	93,509	*
February 2022 Traffic Management	LVRC.0041.2122H.CDO	245,028	717	0	244,311	244,311	
May 2022 Flood Event	LVRC.0043.2122K.CDO	534,172	152,375	0	381,797	381,797	*
May 2022 Flood Event - DM staff costs	LVRC.0065.2122K.CDO	446	0	0	446	446	*
October 2022 Flood Event	LVRC.0079.2223E.CDO	44,917	0	0	0	0	
TOTAL FOR CDO		**1,737,479**	**165,070**	**0**	**1,527,492**	**1,527,492**	
November 2021 Event	LVRC.0021.2122B.EWK	949,591	794	237,199	711,598	711,598	
February 2022 Event	LVRC.0036.2122H.EWK	3,050,673	623	0	3,050,051	3,050,051	
May 2022 Event	LVRC.0052.2122K.EWK	4,307,102	3,151	0	4,303,952	4,303,952	
TOTAL FOR EMERGENT WORKS		**8,307,367**	**4,568**	**237,199**	**8,065,600**	**8,065,600**	
Station Street, Helidon and Roches Road, Withcott - May Event	LVRC.0053.2122K.IWR	22,799	0		22,799	22,799	
TOTAL FOR IMMEDIATE RECONSTURCTION WORKS		**22,799**	**0**		**22,799**	**22,799**	
Fred Thomas Pedestrian Bridge	LVRC.0020.2122H.REC	220,159	0	55,040	165,119	49,536	
Unsealed Roads Zone 9	LVRC.0023.2122H.REC	234,227	0	58,557	175,670	121,045	
Unsealed Roads Zone 2	LVRC.0024.2122H.REC	234,376	0		185,977	55,793	
Unsealed Roads Zone 3	LVRC.0026.2122H.REC	388,212	0		375,636	112,691	
Unsealed Roads Zone 1	LVRC.0027.2122H.REC	535,405	0	129,831	403,859	180,912	
Liftin Bridge	LVRC.0029.2122K.REC	3,653,571	0	243,428	2,339,379	701,814	
Unsealed Roads Zone 8 Part 2	LVRC.0030.2122H.REC	566,782	0		515,749	351,183	
Unsealed Roads Zone 8 Part 1	LVRC.0031.2122H.REC	689,045	0		641,853	261,495	
Unsealed Roads Zone 8 Part 3	LVRC.0032.21223H.REC	410,118	0		298,007	213,828	
Sealed Roads Zones 1,2,and 3 Submission 1	LVRC.0033.2122H.REC	246,646	0		241,352	72,406	
Unsealed Roads Zone 10 - Part 1	LVRC.0034.2122H.REC	689,329	0		686,822	206,047	
Old Laidley Forest Hill Road CH 1800 - (Betterment and REPA)	LVRC.0035.2122H.REC	269,006	0		269,006	78,902	
Unsealed Roads Zone 4 - Part 1	LVRC.0037.2122H.REC	1,178,564	0		867,359	260,208	
Unsealed Roads Zone 4 - Part 2	LVRC.0038.2122H.REC	1,146,515	0		1,121,366	336,410	
Unsealed Roads Zones 11-18	LVRC.0039.2122H.REC	152,130	0		129,407	38,822	
Woolshed Creek Road Floodway CH 400	LVRC.0040.2122H.REC	442,230	0		339,694	101,908	
RCP and RCBC Desilting and Clean Outs	LVRC.0045.2122H.REC	211,064	0		184,538	55,361	

East Egypt Road Landslip	LVRC.0046.2122K.REC	4,112,342	0		2,293,795	688,139
Berlin Road Landslip	LVRC.0047.2122H.REC	2,588,719	0		1,978,528	593,558
Sealed Roads Zone 9	LVRC.0049.2122H.REC	432,350	0		342,109	102,633
Sealed Roads Zone 5	LVRC.0051.2122H.REC	1,275,573	0		557,741	167,322
Adare Road Floodway	LVRC.0054.2122H.REC	183,831	0		183,831	55,149
Guardrail Restoration	LVRC.0055.2122H.REC	238,986	0		232,394	69,718
Sealed Roads Zone 4	LVRC.0056.2122H.REC	149,844	0		139,316	41,795
Sealed Roads Zone 3	LVRC.0057.2122H.REC	149,098	0		145,547	43,664
Brightview Road (Betterment and REPA)	LVRC.0058.2122H.REC	2,635,900	0		2,360,116	655,535
Sealed Roads Zone 11 - 18	LVRC.0059.2122K.REC	203,344	0		157,467	47,240
Mountain View Drive Landslip	LVRC.0060.2122H.REC	1,740,043	0		1,531,190	459,357
Sealed Roads Zone 1 and Town Extras	LVRC.0061.2122H.REC	1,276,265	0		670,367	201,110
East Egypt Road Landslip - Site 3	LVRC.0062.2122K.REC	118,098	0		118,098	35,430
Unsealed Roads Zone 5	LVRC.0063.2122H.REC	1,083,272	0		1,033,685	310,106
Unsealed Roads Zone 6	LVRC.0067.2122H.REC	1,628,561	0		1,576,557	472,967
Unsealed Roads - Zone 10 - Part 2	LVRC.0068.2122H.REC	740,144	0		740,144	214,330
Sealed Roads Zone 10	LVRC.0069.2122H.REC	195,683	0		0	0
Sealed Roads Zone 8	LVRC.0070.2122H.REC	991,305	0		0	0
Unsealed Roads Zone 10 - Part 3	LVRC.0071.2122H.REC	1,179,746	0		1,124,601	337,380
Sealed Roads Zone 2	LVRC.0072.2122H.REC	636,899	0		323,027	96,908
Sealed Roads Zone 6	LVRC.0073.2122H.REC	199,291	0		170,753	51,226
Sealed Roads Zone 7	LVRC.0074.2122H.REC	136,076	0		104,324	31,297
Unsealed Roads Zone 7	LVRC.0075.2122H.REC	1,443,213	0		0	0
Flagstone Creek Road Rockfall	LVRC.0076.2122H.REC	736,439	0		0	0
Reconstruction of Floodway Approaches (Betterment and REPA)	LVRC.0077.2122H.REC	1,698,927	0		1,690,734	453,820
All Zones Final	LVRC.0078.2122H.REC	516,221	0		0	0
Steinkes Bridge Railing	LVRC.0081.2122K.REC	37,886	0			
Flood Gauge Repairs	LVRC.0082.2122H.REC	26,690	0			
Project Management Expenditure included in all submissions	included in approved submissions	-	0		0	0
TOTAL FOR REPA		**37,622,126**	**0**	**486,856**	**26,415,118**	**8,327,045**
TOTAL FOR DRFA PROGRAM		**47,689,770**	**169,638**	**724,055**	**36,031,009**	**17,942,936**

*$93 955 of the $152 375 deemed ineligible for May CDO was approved in separate submissions.

BUSINESS IMPROVEMENT & STRATEGY

Audit and Risk Management

The Audit and Risk Management function links to the Corporate Plan by assisting Council to be *"Compliant with Legislation".*

Audit and Risk Management Committee

The Audit and Risk Management Committee (ARMC) Meeting was held on Thursday 9 March 2023. The unconfirmed Minutes of the meeting are presented to Council's Ordinary meeting of 19 April for discussion and noting.

Audit Register Status

The following table provides insight into the status of the internal and external audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

Review (audit)	Total No of Rec.	Number of Current Active Recommendations by Risk Level				Completed Rec.
		High	Medium	Low	Improve	
Tendered Contract Review	17	0	3	1	1	12
Project Management Practices	11	0	1	1	0	9
Review of Legislative Compliance	6	0	1	0	0	5
Payroll and Remuneration Processes	10	1	0	0	0	9
Payroll and Vendor Analytics	9	0	3	0	0	6
Lessons Learned from Pandemic	4	1	2	1	0	0
Property Management Review	10	4	1	0	1	4
Disaster Response (On Ground)	14	8	4	0	0	2
Plant and Fleet Utilisation Review	19	2	9	8	0	0
External Audit Items	6	0	2	4	0	0
Total	106	16	26	15	2	47

Nine audit recommendations were verified as completed by the ARMC at their meeting held on 9 March 2023. The recommendations were on the Payroll and Remuneration Audit, the Development Applications Audit and an External Audit item. All recommendations made from the Development Applications Audit have now been actioned and removed from the Audit Register.

Council's 2022 External Audit Closing Report was presented to the ARMC at the meeting including four audit findings about procurement processes, supporting workpapers, management of long service leave and disclosure of financial commitments. These items are not high risk and have been recorded on the Audit Register for action and will be finalised as quickly as possible.

A draft Guideline for the Management of Audit Recommendations was presented to the ARMC for review and endorsement. The ARMC provided feedback and recommended further amendments to the Guideline.

Internal Audit Planning

Internal Audit Activity
Progress on the Revenue Management Review and Environmental Compliance Review has been paused until May to enable the organisation to concentrate on requirements for the Work Health and Safety Mutual Obligations Audit.

Review of 3-Year Internal Audit Plan
A revised draft three-year Internal Audit Plan was presented to the ARMC for review and endorsement of the recommended audits to be conducted during the 2023-2024 financial year. These audits are as follows:

- Four reviews of outstanding items on the audit register during the year, to help control these.
- Revenue Management Review in relation to Waste Fees and Charges (as they are processed outside TechOne) and collection and submission of the Waste Levy.
- Fuel Management Review (how we procure fuel, fuel card process, fuel usage reconciliations, security of fuel)
- Sport and Recreation including inconsistencies across aspects of the arrangements with groups (further scoping of audit still required).

The ARMC requested further consideration be given to increasing the number of audits from three annually to four, for the future years of the revised three-year Internal Audit Plan. Once this process has been finalised, the Plan will be presented to Council for adoption.

Annual Review of Performance of Internal Audit
The ARMC completed their annual review of the performance of Council's internal audit function and agreed to extend the engagement of O'Connor Marsden and Associates for an additional two years.

Corporate Risk Management
Council's Corporate Risk Management Policy and Framework were presented to the ARMC at their recent meeting. The ARMC provided feedback and recommended further amendments to be made to the Framework.

Corporate Planning and Performance Reporting

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to "Provide leadership and contemporary management systems that drive a coordinated and connected organisation".

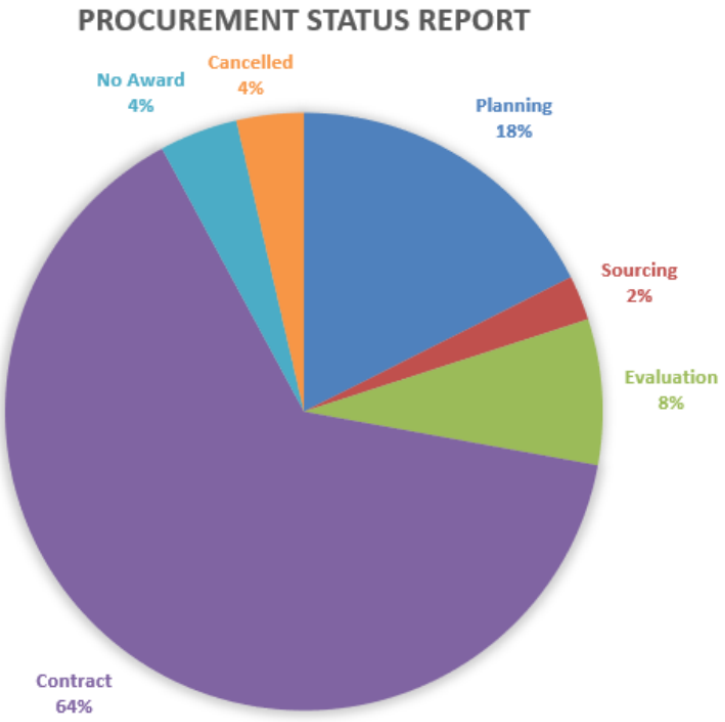
Development of Operational Plan 2023-2024
Preparations for the development of Council's Operational Plan 2023-2024 have commenced during March with Council's Executive Leadership Team. A draft Plan will be presented to Council by way of workshop in the near future.

PROCUREMENT

	Progress		
Infrastructure Delivery	**January 2023**	**February 2023**	**March 2023**
LVRC-22-037 Tyres & Tyre repairs	Planning for tender process	Final Planning for tender release	Tender ready for release
LVRC-22-065 North & East St Roundabout Asphalt	Evaluation of tenders - closed 16/12/22	Evaluation of tenders - closed 16/12/22	Awarded - Civil Independence Industries Pty Ltd
LVRC-22-042 Gatton Stormwater Condition Survey	Evaluation of tenders - closed 22/9/22	Awarded - Total Drain Cleaning Services	
LVRC-22-036 Fred Thomas Bridge Replacement	Evaluation of RFQ closed - 22/8/22	No Award – Further consideration of scope required	
LVRC-22-046 Gatton Central Drainage Design	No award in Nov, documents being revised prior to re-release		
LVRC-22-068 Building Condition Assessments	Contract being negotiated	Awarded – Aspect Architects & Project Managers	
LVRC-22-046A 22/23 Gatton Central Drainage - Design		Planning phase - for RFQ process	Evaluation – Released 08/03/2023 closed 31/03/2023
LVRC-22-004 Landslip Remediation		Sourcing - Limited Market Tender released 27/02/2023 - closing 20/03/2023	Sourcing - Limited Market Tender released 27/02/2023 – extended closing date until 6/04/2023
LVRC-22-094 Lake Clarendon Way Reconstruction	Released 2/11/2022 – closed 3/01//2023	Awarded - Stabilised Pavements of Australia Pty Ltd	
LVRC-22-095 Lorikeet Road Floodway	Released 2/11/2022 – closed 4/01/2023	Awarded - G&R Brown & Sons Pty Ltd T/A Brown Contractors	
LVRC-22-096 Woodlands Road Floodway	Released 3/11/2023 – closed 5/1/2023	Awarded - G&R Brown & Sons Pty Ltd T/A Brown Contractors	
LVRC-22-069 Bridge Maintenance	Evaluation of RFQ - closed 7/2/23	Evaluation of RFQ - closed 7/2/23	Evaluation of RFQ - closed 7/2/23
LVRC-22-082 John Street Laidley Design	RFQ closes 17/2/23	Evaluation of RFQ - closed 17/2/23	Awarded – Harrison Infrastructure Group Pty Ltd.
LVRC-23-023 Sealed Roads East Package			Evaluation - Limited Market Tender released 14/03/2023 closed 28/03/2023
LVRC-23-024 Sealed Roads West Package			Sourcing - Limited Market Tender released 14/03/2023 closing 05/04/2023
Infrastructure Fleet			
LVRC-22-070 Multiple Earthmoving Plant	Evaluation of RFQ - closed 20/1/23	Evaluation of RFQ - closed 20/1/23	Awarded – All 4 Separable portions - Hastings Deering (Australia) Pty Ltd
LVRC-22-071 Multiple Heavy and Light Trucks	Evaluation of RFQ - closed 18/11/22	Awarded – Separable Portions 1 & 2 - Isuzu Australia Limited - Separable Portion 3 - Volvo Trucks	

LVRC-22-073 Multiple Mowers	Evaluation of RFQ - closed 11/1/23	Awarded – Separable Portion 1 - Kubota Australia Pty Ltd - Separable Portion 2 - Toro Australia Group Sales Pty Ltd	
LVRC-22-074 Multiple Trailers	Planning for RFQ process	Awarded – Auction purchase	
LVRC-22-072 Multiple Light Commercial & Passenger Vehicles	Awarded Lockyer Valley Toyota	Awarded – Lockyer Valley Toyota	
LVRC-22-072A Single Cab Utilities	Awarded Moorooka Motor Group	Awarded – Moorooka Isuzu Ute	
Waste			
LVRC-22-076 Leachate Management Services	Sourcing tender closed on 16/2/22	Evaluation of RFT – closed 23/02/2023	Evaluation of RFT – closed 23/02/2023
LVRC-22-044 Waste Facilities Supervision	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22
LVRC-22-045 MRF Kerbside Recyclable Processing	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22
LVRC-22-091 FOGO Treatment System	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-033 Scrap Metal Recycling & Related Transport Services			Planning for tender process
Community Facilities			
LVRC-2-086 Gatton Shire Hall External Façade Upgrade	Tender closes on 28/2/23	Evaluation of tender - closed 28/02/23	Evaluation of tender - closed 28/02/23
LVRC-22-092 Fairways Park North Carpark Repairs	Awarded – Covey and Associates Pty Ltd		
LVRC-23-007 Fairways Park Maintenance			Planning for tender process
Planning and Development			
LVRC-22-027 Forest Hill Silos Art	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-006 Nature Based Recreation and Tourism Study	Planning for RFQ process	Planning for RFQ process	Planning for RFQ process
LVRC-23-027 Revegetation Services			Planning for RFQ process
Procurement and Stores			
LVRC-22-078 – Bitumen Products & Services	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-22-052- Traffic Control Ad-hoc Services	Planning for tender process	Planning for tender process	Planning for tender process
Procurement and Stores	**January 2023**	**February 2023**	**March 2023**
LVRC-23-008 – Wet/Dry Plant & Equipment Hire Panel	Planning for Public Tender Process	Planning for Public Tender Process	Planning for Public Tender Process
Executive Office			
LVRC-22-022 – Corporate Uniforms	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-002 – 2022-23 Flood Intelligence Infrastructure	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-004 – Flood Camera Network Maintenance	Planning for tender process	Planning for tender process	Planning for tender process

Planning	29
Sourcing	4
Evaluation	13
Contract	106
No Award	7
Cancelled	6



Stores Data

OVERALL PURCHASING DATA	Jan-23	Feb-23	Mar-23
No of Purchase Orders Generated	57	47	58
Total Value of Purchase Orders Generated	$151,284.00	$196,286.00	$572,586.00
Total Value of Largest Spend to a Single Supplier	$97,886.00	$122,552.00	$266,642.00

INVENTORY DATA	Jan-23	Feb-23	Mar-23
No of New Items Added	12	16	21
No of Items made Inactive	0	0	0
Total Number of Inventory Items	1352	1368	1389

JANUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST $ TO LEAST $)	
OCWEN (Lowes Petroleum Service)	$97,886.00
TRAFFIC CONTROL SUPPLIES	$7,039.00

CASTROL	$6,430.00
TAYLOR SAFETY	$6,001.00
KARREMAN QUARRIES	$4,891.00
FEBRUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST $ TO LEAST $)	
OCWEN	$122,552.00
HUMES	$17,647.00
BORAL CONS	$12,804.00
JNL INDUSTRIES	$7,888.00
TAYLOR SAFETY	$6,680.00
MARCH TOP FIVE SUPPLIER SPEND TOTALS (LARGEST $ TO LEAST $)	
OCWEN	$266,642.00
HUMES	$158,256.00
BORAL CONS	$47,602.00
JNL INDUSTRIES	$16,500.00
TAYLOR SAFETY	$7,841.00

DISASTER MANAGEMENT

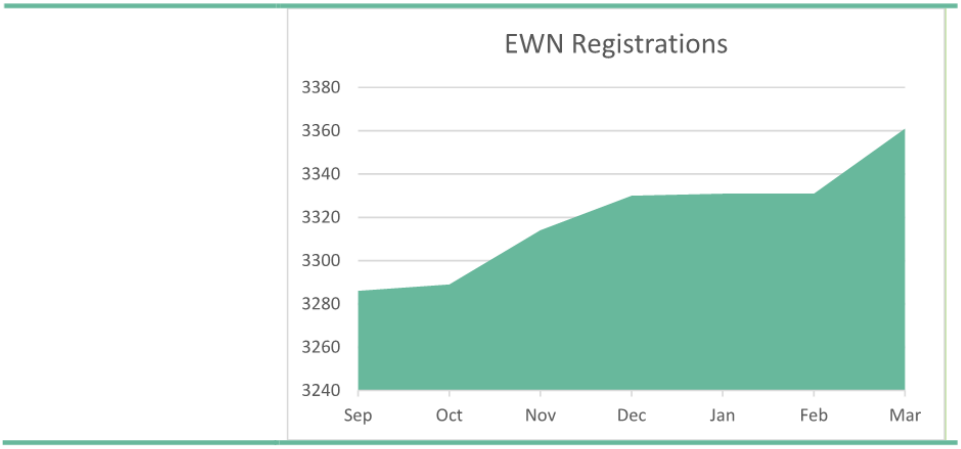
Corporate Plan Action - Disaster Management Framework development and implementation

Corporate Strategic Planning

- Disaster Management Policy - updated.
- Disaster Management Framework – updated.

Community Education External Engagement & Partnerships	The Disaster Dashboard and Early Warning Network was promoted at the Colours of the Lockyer on 26 March 2023.
Training & Exercises	Three sessions of Queensland Disaster Management Arrangements (QDMA) were delivered to staff during March by the QFES EMC in addition to Warnings and Alerts training. Disaster Management team delivered Incident Management System Advanced training to Council staff – this training is required for administrators of the system. Staff from across Council also participated in Red Cross delivered training in Psychological First Aid.
Internal Engagement & Collaboration	A recruitment process is underway to identify staff for Disaster Operations. Expressions of Interest have been requested through internal newsletters and a 'Drop in Day' held at the Local Disaster Coordination Centre to give staff an opportunity to understand the function of the Centre and roles required.
Disaster Management Plans	The Local Disaster Management Plan was tabled at the Local Disaster Management Group meeting of 2 March 2023 and endorsed. Subsequently, it was presented to the Ordinary Meeting of Council on 15 March and approved. The updated Plan (version 7.0) will be made available to the public through Council's website. Review of the Evacuation Centre Management Sub Plan is currently underway along with the development of Standard Operating Procedures to support the sub plan.
Flood Intelligence System	The Woodlands Road signage upgrade has been delayed due to supply issues for a critical component. Expected delivery is now Jun 2023. The process for manually activating the signage will continue in the interim. The Flood Classifications and Flood Intelligence System Customisation projects are progressing. These projects have interdependencies and issues identified during the integration process are being addressed by both of Council's consultants.
Funded Programs – Progress Reports	**Queensland Resilience and Risk Reduction Funding (QRRRF), 2019-2020 – Flood Classifications Project** The Flood Classifications project is progressing and is tracking to be completed by end of the current financial year.

Incidents/Operations	No activation of the Local Disaster Coordination Centre. Heavy overnight rainfall on 25 March caused water over road on Old Laidley Forest Hill Road and a request to SES for sandbagging of a residence.
State Emergency Service (SES) Monthly Report	The Lockyer Valley SES held an information evening on 14 March 2023 and participated in the Colours of the Lockyer event on 26 March 2023. The Lockyer Valley SES has 32 active members with an additional five on probation and another four on leave. • Forest Hill – 9 • Gatton – 11 • Laidley – 12 SES volunteers assisted QPS at an incident at Lake Dyer and provided assistance to a resident with sandbagging and water diversion from the home after heavy rainfall.
Queensland Disaster Management Arrangements Review	Awaiting the final report by IGEM which is due at the end of April 2023.
Disaster Dashboard	The Disaster Dashboard in being updated to enhance functionality and provide easier access for Council staff to update information / links. The updated version of the dashboard is expected to be made available during April 2023. Active promotion of the dashboard is being undertaken both externally (e.g. Colours of the Lockyer event) and internally. During March, the dashboard was accessed by 133 new users and 62 returning users. 
Opt-In Notification Service	Recent strategies to increase membership have been successful with 31 new registrations in the last 30 days. Lockyer Valley residents were encouraged to register for the free service at EWN or through the Disaster Dashboard at the recent Colours of the Lockyer event. Promotion of the service is also being done with Council staff through newsletters and at training.


EWN Registrations
3380
3360
3340
3320
3300
3280
3260
3240
Sep
Oct
Nov
Dec
Jan
Feb
Mar

COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – *Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.*

11 projects received engagement support during March:

- Flood-affected Park Infrastructure Program
- eNotices Process
- Lockyer Waters Community Facilities
- Lorikeet Road/Gerhke Road Roadworks
- Grantham Signage
- Inland Rail
- Disaster Management Early Warning Network
- Community Gardens Overview Strategy
- Waste Reduction and Recycling Plan
- Toowoomba Escarpment Mountain Bike Trails
- Jean Biggs Park

15 officers from 11 business units completed 2 days of the best practice *IAP2A Methods of Engagement* training to further increase Council's capacity to determine, design and deliver appropriate community engagement processes across the array of Council projects.



Strategic Priority 2 – *Support community groups to increase their capacity, resilience and sustainability.*

- Council continues to provide financial support to community groups and hall committees through the *Community Safer Places* and *Council Catch Up* series program areas for community-led projects that increase the resilience and social connectedness of local communities.
- Direct engagement and communication continued with community centres and hall committees regarding internal and external funding opportunities and identifying community and community group capacity building opportunities.
- 2 sponsorships were provided to individuals representing at either a state, national or international level via the Ambassador Support Grant. These were provided to:

- Jasmine Maher – Senior Nissan State Age – State Event (Netball)
- Darcie Gillis – Senior Nissan State Age – State Event (Netball)

- Council hosted a free Grant Writing Workshop for local community groups on 28 March, facilitated by an experienced local grant writer. The event had 17 attendees and focused on increasing the grant writing capacity of attendees, who reported positively on the training. Council has now provided 2 Grant Writing Workshops in 2023 with a total of 46 people attending from 29 different community groups.



- Council closed round 2 of the Major Community Grants 2022/2023 program, with recommendations for grant recipients included in this Council meeting agenda under separate cover.

My Community March 2023

Top 5 searched categories	Top 5 most viewed services
1. Health Services 2. Community Clubs & Interest Groups 3. Sport 4. Religion & Philosophy 5. Education	1. Laidley Junior Rugby League Club 2. Lifeline Shop – Crowley Vale 3. Laidley Oral Health Services 4. Laidley & Districts Netball Association 5. Laidley Crisis Care & Accommodation

My Community Quarterly Statistics for January-March 2023

Type	This Quarter	Last Quarter	*This Quarter Last Year*	Comments
Search Results	**18,290**	**14,413**	*18,869*	The number of people that have searched My Community Directory for local information.
Listing Views	**4,277**	**2,861**	*3,637*	The number of people that have clicked on individual listings in My Community.
Events Listed	**58**	**133**	*124*	The number of events listed in the My Community Diary section.

Unique Users	6,718	4,999	*4,779*	The number of people who have visited My Community Directory to find local community information.
New Organisations	0	1	*4*	The number of organisations registering this month
Total Organisations	190	192	*186*	The number of organisations registered on the platform.

My Community: Services by Sector

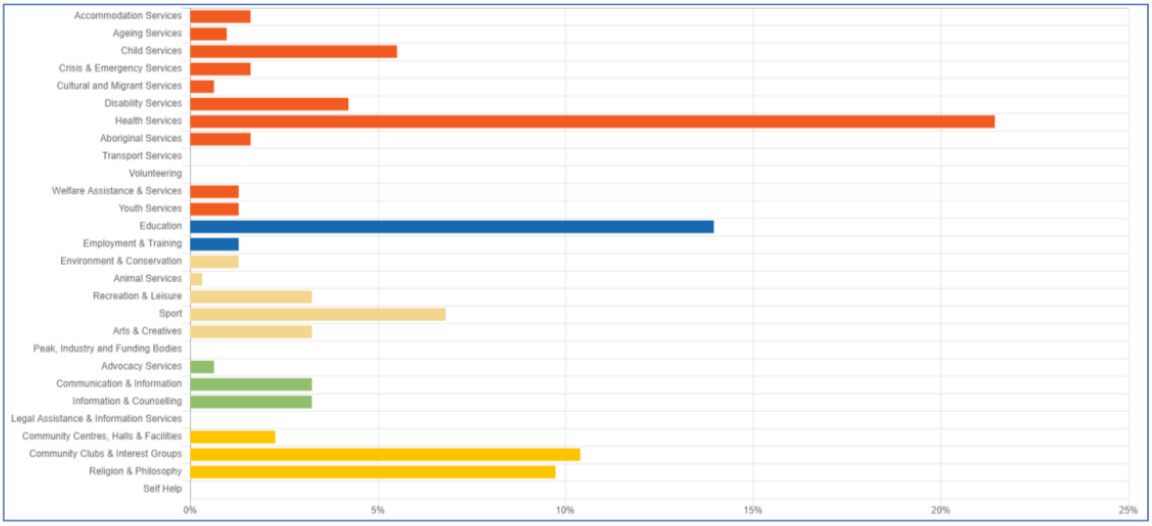
The below chart shows the number of services supporting the Lockyer Valley listed on My Community Directory by sector.



My Community: Services by Sector

The below graph shows the number of services supporting the Lockyer Valley listed on My Community Directory by category.

Health Services is the most dominant category, with 66 services listed (21.43%), followed by Education with 43 (13.96%), Community Clubs & Interest Groups with 32 (10.39%) and Religion & Philosophy with 30 (9.74%).



Strategic Priority 3 – *Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.*

Community recovery and resilience engagement continues through:

- Disaster preparedness and recovery information in partnership with Libraries' business unit:
  - Birdie's Tree resources provided for inclusion in Welcome Packs; initiative which was recently launched at the Gatton Library.
  - Community Resilience Engagement Officer (CREO) attended Early Childhood Education Centres Afternoon Tea. Promoted children's Birdie's Tree disaster preparedness resources. Facilitated invitation of Birdie's Tree QLD Health team to attend.
  - CREO assisted with StoryTime (21 March), using Birdie's Tree resources (heatwave focus).
- Key stakeholder involvement with the two-year Building Inclusive Disaster Resilient Communities (BDIRC) project, led by funding partners Queenslanders with Disability Network (QDN), University of Sydney, and Community Services Industry Alliance (CSIA).
  - CREO assisted QDN with logistics, promotion, delivery of Person-Centred Emergency Preparedness (P-CEP) Workshops (8-9, 22-23 March 2023).
  - Gatton workshops hosted 19 participants (including nine persons with disabilities and additional needs (PwDAD) and nine support workers). Withcott workshops hosted five participants (including two PwDAD and two support workers, plus one other).
  - Planning for Laidley P-CEP workshops and business continuity planning workshop for service providers continues (expected May – June 2023).
  - This project supports one of the more vulnerable parts of the community with a targeted approach.
- Council's Community Recovery and Resilience Officer (CRRO) continues capacity-building assistance with the Lockyer Waters Hall Committee Inc., to be ready and viable before the new community centre is constructed and operational.
- Council supported Peace Lutheran School's movie night on 24 March by providing the inflatable movie screen and audio system. The event had over 200 attendees which was a record for the school who have held multiple movie nights.

Strategic Priority 4 – *Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.*

- Partnering with NGOs, community groups, and government agencies to activate at local community events to improve access to support services and programs for vulnerable members of the community.
  - First community event was C*olours of the Lockye*r in Laidley on 26 March. Council activated an information stand at the event and was able to partner with other agencies to participate in 'Resilience Row' – an initiative of the *Colours of the Lockyer* event organisers.
  - Over 100 free sponsored health checks conducted.
  - Engagement with numerous residents and visitors on disaster preparedness, mental health and wellbeing recovery needs, pests and invasive weeds, environmental health (mozzie control).
  - Valuable partnerships with agencies including Queensland Centre for Perinatal and Infant Mental Health (Birdies Tree Team), West Moreton Hospital and Health Service Tackling Regional Adversity Through Connected Communities (TRACC), Uniting Care Financial Counselling Service, STARH Ipswich, Laidley Community Centre, and SES Laidley.
  - The next event where recovery and resilience agencies will activate is Withcott Family Fun Day on Sunday 7 May.

Interagencies

Staff are involved in the following networks aimed at identifying human and social service gaps and trends, and improving service delivery through strategic networking and partnerships:

- Lockyer Youth Agency Network
  - Meeting held 2 March with 16 people representing 11 agencies.
- Lockyer Valley Service Provider Interagency meeting.
  - Next meeting is 20 April.
- Lockyer Valley Disaster Recovery and Resilience Interagency
  - March meeting included approximately 16 participants from a variety of service providers and state agencies (numbers down due a conflicting event). Next meeting on 18 April 2023.
  - Service providers actively encouraged to participate in the local community events.
  - Strong encouragement for external service providers to engage through the Lockyer and Laidley Community Centres to connect with Lockyer Valley residents.
  - Providers strongly encouraged to register on and utilise My Community Directory platform.
- Local Level Alliance and Ipswich West Moreton Community Central.
- Toowoomba and Ipswich Districts Human and Social Recovery Committee.
  - Meeting held 22 March
- CRRO participating in a range of network meetings with neighbouring Councils (especially Ipswich, Somerset, Scenic Rim, Southern Downs and Toowoomba).

COMMUNICATIONS

The Communications Team manages a range of media and communication products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

DISASTER COMMUNICATIONS

The Communications Team leads the Public Information function during severe weather events and disasters and provides time-sensitive information via social posts and the Disaster Dashboard as well as managing enquiries and interviews from external media. Between disaster activations, the team publishes a range of preparedness messages.

0 preparedness messages published

0 awareness and warning messages published

ONLINE ENGAGEMENT

35 CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST



Gatton Hospital Closure and future service capability
Engagements: 860
Shares: 25

32 INSTAGRAM GRID POSTS



HIGHEST PERFORMING POST
Completed Road Works Reel
Reach: 1,045 **Shares:** 4
Reactions: 45 **Saved:** 1

36 TWITTER POSTS



HIGHEST PERFORMING POST
Harmony Day
Impressions: 4
Shares: 2
Total engagements: 14

29 IN-HOUSE DESIGN PROJECTS

80 DESIGNS CREATED

$15,180.00 COUNCIL SAVED ON DESIGN PROJECTS

0 INTERNAL VIDEOS

3 EXTERNAL VIDEOS

MEDIA ENQUIRIES

9	9	3	4
RADIO	NEWSPAPER	TV	OTHER

EXTERNAL COMMUNICATIONS

14 MEDIA RELEASES

2 PAID ADVERTS

COMMUNITY CONNECT NEWSLETTER

An opt-in e-newsletter aimed at community groups including sporting and interest groups and schools which provides timely information on capacity-building workshops, a wide range of grants and community events.

591 Subscribers with an open rate of **39.09%** (industry average < 25%).

TOP 3 ARTICLES

1. Birdies Tree Flood Survey
2. Working on Council Land Form
3. National Mentoring Program

COUNCIL'S CORPORATE WEBSITE

13,185 TOTAL WEBSITE USERS

73.5% NEW WEBSITE USERS

MOST VISITED WEB PAGES

- Flood Monitoring Cameras
- Current Vacancies
- Contact us

ADVOCACY

Advocacy

Inland Rail

Council remains of the view that an alignment bypassing the towns of Gatton and Forest Hill is important to reduce amenity, health, and safety impacts. This would relocate freight trains out of the urban environment particularly in Gatton where a significant number of residents live close to the proposed railway duplication and passing loop. Importantly, passenger trains such as the travel train (pictured at Gatton) would be able to service our towns and hopefully commuter trains would be operated in the future. Although it should be emphasised that Inland Rail is a freight rail project and does not include passenger rail services.



Unfortunately, the Independent Review of Inland Rail by the Australian Government (chaired by Dr Kerry Schott AO) has not been released at the time of drafting this report. It is understood that significant concerns have been identified but the Government will not be releasing the Review Report until they have formulated their response to the findings.

Council's submission to that Review focussed on alignment concerns in the Lockyer Valley.

Council officers continued to work this matter through with officers from the Australian Rail Track Corporation (ARTC). Council believes that an alignment must be found that reduces the number of residents affected by Inland Rail construction and operation and that minimises the extent of the impacts on residents. Council considers that the impacts of the project simply cannot be mitigated on the current alignment and will work through evaluations of an alternate alignment with ARTC and the proponents - Regionerate Rail.

Key concerns over the current alignment include flood impacts and disaster management issues. It is intended that these matters be raised again with the Local Disaster Management Group for their consideration.

ARTC and the Office of the Co-Ordinator General (OCG) continue their work and review of the Draft Environmental Impact Statements for both Helidon to Calvert (H2C) and Gowrie to Helidon (G2H) sections of Inland Rail. Council regularly meets with officers from the OCG to receive updates and respond to questions arising from their EIS review. OCG has required ARTC to provide additional information on both the G2H and the H2C projects. It is not anticipated that this work will be ready for further community consultation until late in 2023.

Nevertheless, Council officers continue to work with ARTC and the proponents (in advance of their OCG approval) seeking to work on the design to minimise impacts and consider works that will ultimately be returned to Council (such as associated road infrastructure and connections).

This design review process has effectively commenced with the review in March of several Draft Management Plans as part of ARTC's Early Works Phase.

Water Collaborative

The City Deal funding announcement for the Water for Lockyer project is expected to be made during this month. The Chair, Chief Executive Officers and Mayors of Somerset and Lockyer Valley Regional Councils met with Minister Butcher and Departmental staff on 15 March to update him on the project and secure his assistance moving forward. The Australian, Queensland and Local Governments have been working together regarding the City Deal announcement to gain an agreed position on the implementation plan for the funding. Once the announcement is made staff will update Councillors by way of workshop with respect to the Plan.

The Collaborative Chair and staff, as well as staff from the Department of Regional Development, Manufacturing and Water are currently working to ensure all governance/planning documents and arrangements are in place to enable the project to advance with the City Deal funding.

14.2 Group Manager People Customer and Corporate Services Monthly Report - March 2023

Author: Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during March 2023.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during March 2023.

Proposal

That this report be received and noted.

Attachments

1⇩ Monthly Group Report - People Customer and Corporate Services - March 2023 9 Pages



People, Customer and Corporate Services

MONTHLY GROUP REPORT

MARCH 2023

Lockyer Valley
REGIONAL COUNCIL

PEOPLE, CUSTOMER AND CORPORATE SERVICES



We are already a quarter of the way through 2023. Time flies when you're keeping busy and having fun. We hope everyone had a happy & safe Easter long weekend!

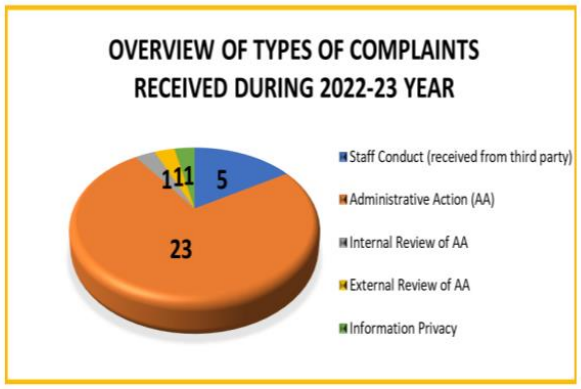


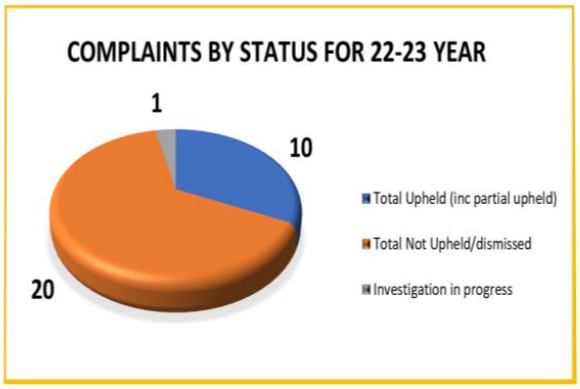
- Connected Council has launched! All Employees will be able to share their thoughts and ideas with their Connected Council colleagues who will bring it to the safe platform for discussion.
- A lot of time and effort is currently going into preparation for the up coming Mutual Risk Obligation Safety Audit to ensure we maintain our current self-insurance status.
- Our ICT Team are working hard on researching replacing older printers.
- Waste have been working hard on preparing Cell 5 at Gatton landfill.
- And Organisational Development have been focussed on ensuring all training is up to date.

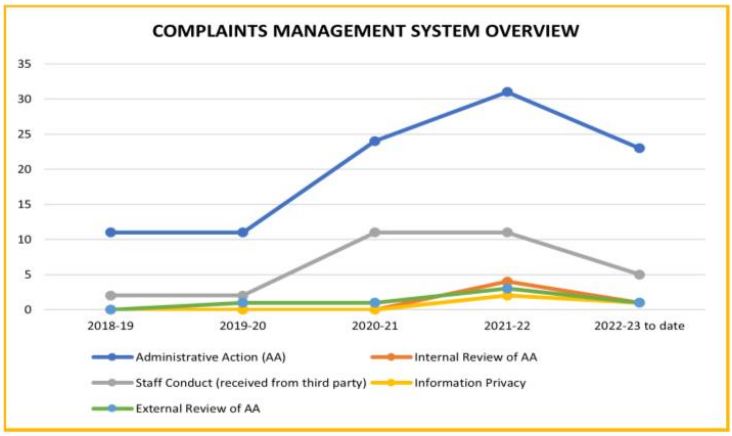


GOVERNANCE AND PROPERTY

Below is an overview of complaints received through Council's Complaints Management System for the 2022/2023 financial year to the end of March 2023. During March, Council received three new complaints.

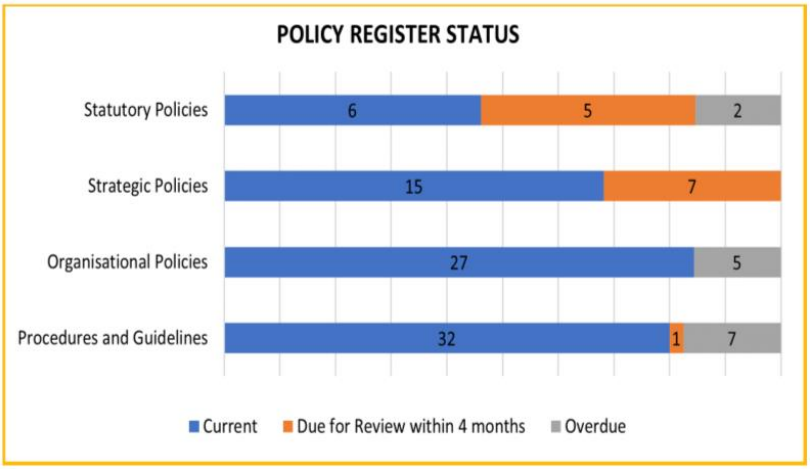






POLICY REGISTER UPDATE

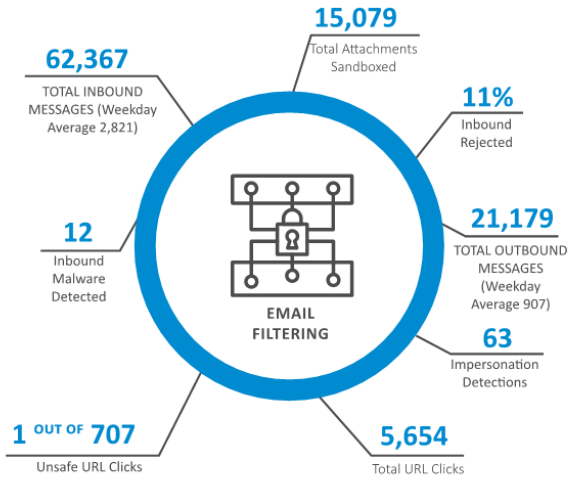
One strategic policy and procedure has been updated and presented to Council for consideration for approval at the April Council meeting. The majority of the statutory and strategic policies which are overdue or due for review within 4 months, will be reviewed and adopted with Council's 2023/24 Budget. The Governance and Property team continue to work with, and provide assistance to policy owners whose policies are either overdue or due for review. This is an ongoing process across the organisation.



INFORMATION COMMUNICATION TECHNOLOGY

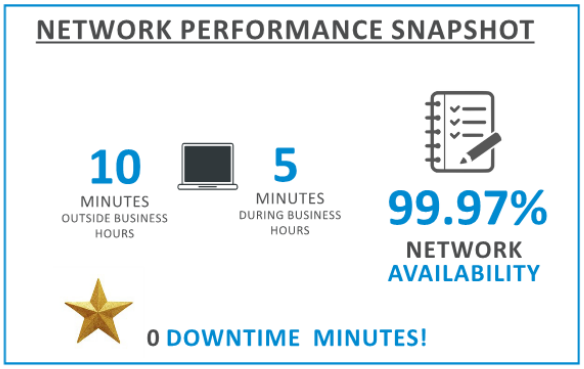
- The review of TechnologyOne is underway with workshops commenced in late March.
- The review includes: identifying our current use of TechnologyOne; determining where the business needs to be with the use of TechnologyOne; and what options we have; what can we afford to do; what can we afford not to do; development of a roadmap (including timeframes); and identify what is needed to deliver on the roadmap (including budget, resources, etc).
- The results from the review will be presented to the ICT Steering Committee for consideration on completion.

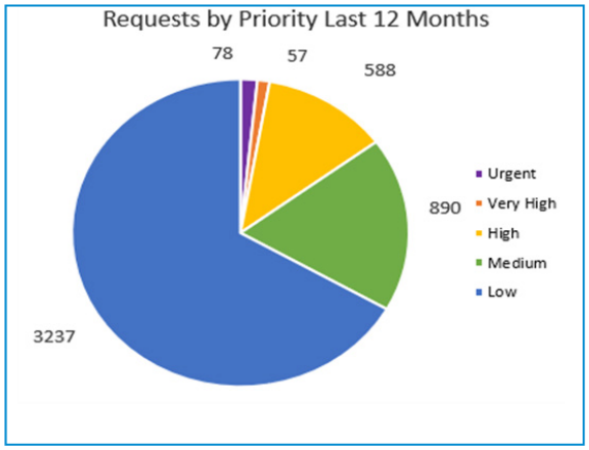
EMAIL AND WEB PROTECTION

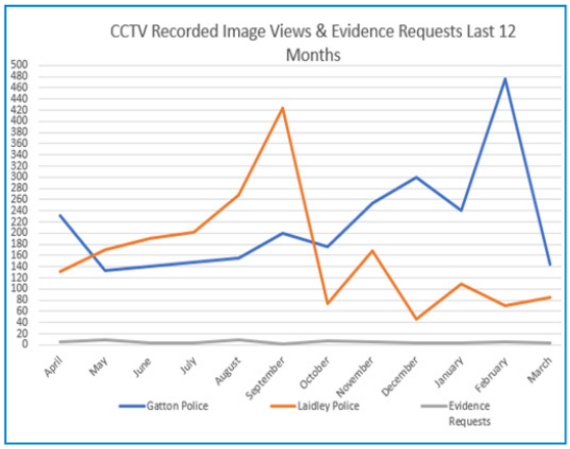


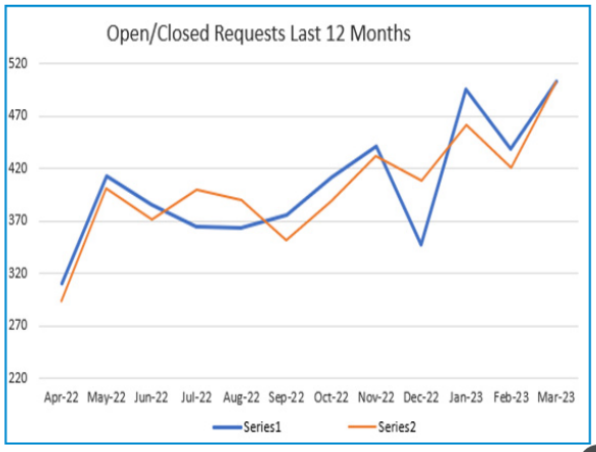


NETWORK PERFORMANCE SNAPSHOT









PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL

Full Time Equivalent **288** POSITIONS

Headcount **312** EMPLOYEES

Average Time to Hire **27** DAYS

Early Turnover Rate **19%**

Voluntary Turnover Rate **1%**

Absenteeism Rate **5%**

Training Participation Rate **88%**

Training Events **39**

Certificate III in Civil Construction Initiative

On Thursday 9 March 2023, Council enrolled 7 field-based Employees into a Certificate III in Civil Construction. This is a great opportunity to further the knowledge of these staff members and enhance the skills they have already developed. This training will be carried out over a period of 2-3 years with the first training session to occur in April 2023. It is great to see the eagerness of these Employees to complete this qualification and Council is looking forward to supporting them through their learning journey.

CORPORATE TRAINING

TOTAL of 608 Accreditations issued in March

- *Child Protection - Legal and Practical Response to Child Abuse (QLD)*
- *Disaster Management - Guardian Module 7 - Administration Advaned*
- *Disaster Management - Introduction to Warning & Alert System (Module 1)*
- *Disaster Management - Working with Warning & Alert Systems (Module 2)*
- *Disaster Management - Psychological First Aid*
- *Disaster Management - Queensland Disaster Management Arrangements*
- *First Aid - Provide Basic Emergency Life Support*
- *First Aid - Provide Cardiopulmonary Resuscitation*
- *First Aid - Provide Emergency First Aid Response in an Education and Care Setting*
- *First Aid - Provide First Aid*
- *General Construction Induction Card*
- *Governance Compliance - Authorised Persons*
- *Governance Compliance - Gifts and Conflicts of Interest*
- *Governance Compliance - Public Interest Disclosures - Managers and Supervisors*
- *Governance Compliance - Public Interest Disclosures (M)*
- *Graduate Certificate in Digital Communication*
- *IAP2 Training - Engagement Essentials*
- *Groud Distribution of Herbicides (ADCD License)*
- *Information Communication Technology - Cyber Security Fundamentals*
- *Internal Compliance - Corporate Induction (M)*
- *Internal Compliance - Employee Code of Conduct (M)*
- *Internal Compliance - Workplace Bullying and Harassment (M)*
- *Internal Compliance - Work Health & Safety*
- *NAQ Nutritian - Level 1 - Safe Food Handling for the Early Years Sector*
- *Nationally Recognised Certification - Conduct Comrehensive Inspection of Park Facilities*
- *Nationally Recognised Certification - Conduct Operational Inspection of Park Facilities*
- *Nationally Recognised Certification - Conduct Visual and Operational Inspection of Park Facilities*
- *Peak Services Workshop - Tendering for Local Gvernment*
- *Safety Compliance - Dealing with Hostile and Violent People*
- *Safety Compliance - Drug and Alcohol Awareness (M)*
- *Safety Compliance - Fire Awareness & Extinguisher (M)*
- *Safety Compliance - Fire Warden (Emergency Control Team)*
- *Safety Compliance - Workplace Health and Safety Induction (M)*
- *Safety Compliance - Working Safely with Hazardous Chemicals*
- *Safety Compliance - The Witness: Robbery Safety & Secuirty Program*
- *Traffic Management - Control Traffic with Stop/Slow Bat*
- *Traffic Management - Industry Authority Card - Traffic Controller*
- *Traffic Management - Working in Proximity to Traffic Awareness Part 1; & Part 2.*

ORGANISATIONAL DEVELOPMENT AND PAYROLL (CONTINUED)

Advertisement Stage

- *Coordinator Dvlpmnt Assessment*
- *Team Leader*
- *Plant Operator x 2*
- *Truck Driver x 3*
- *Roller Opeator*
- *Operator/Labourer x 3*
- *Labourer x 7*
- *Dvlpmnt Compliance Officer*

Interview Stage

- *Apprentice Plant Operator (Waste)*

RECRUITMENT CAMPAIGNS **33** ACTIVE CAMPAIGNS

UNSUCCESSFUL RECRUITMENT CAMPAIGNS **4** CAMPAIGNS

- *Assistant Educator*
- *Organisational Development Adviser*
- *Civil Construction Trainee x 1*
- *Operator / Labourer*

Pre-employment Screening

- *Business Administration Trainee x 2*
- *Civil Construction Trainee*
- *Apprentice Mechanic*
- *Apprentice Boilermaker*
- *Apprentice Carpenter*
- *Apprentice Plumber*
- *Events and Tourism Officer*
- *Events and Tourism Officer*
- *Local Laws Officer*
- *Principal Facilities*
- *Manager Community Recreation and Facilities*
- *Contract Accountant*
- *Principal Engineer (Operations & Maintenance)*

INFORMATION MANAGEMENT



Disposal of Physical Records

The project is ongoing for the assessment and disposal of Council records and during the month, the Information Managment Team have scanned and registered many files and documents that will be approved for the destruction of the physical record. The scanning work combined with the ongoing processing of other records is steadily decreasing the number of cartons in storage and the associated storage and retrieval costs.

INFORMATION MANAGEMENT SNAPSHOT

	March 2023	Year to date
Mail/Email items processed	1,862	4,877
Requests for files/boxes	35	89

RIGHT TO INFORMATION APPLICATIONS

	2023	2022	2021	2020	2019	2018
Number of applications received	6	9	14	10	2	8

PEOPLE AND CUSTOMER EXPERIENCE

CUSTOMER CONTACT

2,688
Increase of 578 calls from last month.

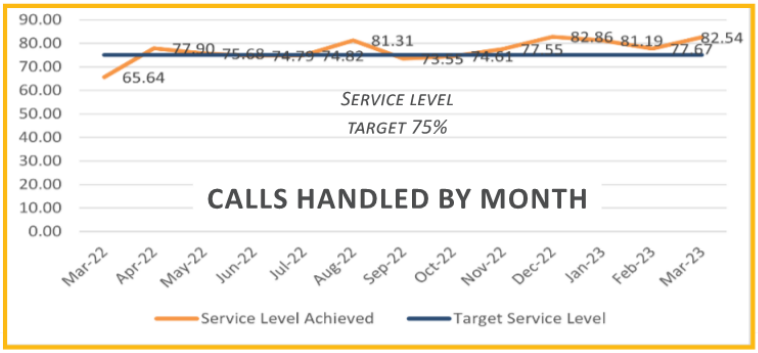
CALLS RECEIVED

4:35
MINUTES
Increase of 20 seconds from last month.

AVERAGE HANDLING TIME

82.54%

SERVICE LEVEL REACHED



TOTAL WEB CHATS
79
Increase by 13 from last month.

TOTAL RECEIPTS
1,213
Increase by 692 receipts from last month.

TOTAL eREQUESTS
890
Increase by 142 from last month.

WEBCHAT HANDLING TIME
7:14
MINUTES
Decrease by 2:09 minutes from last month.

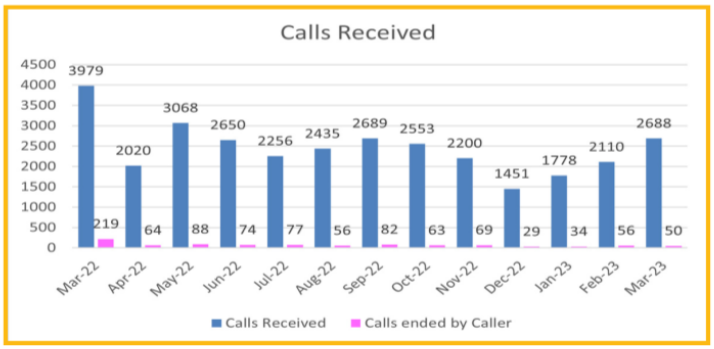
TOTAL CRM RECEIVED
1,661
Increase by 175 from last month.

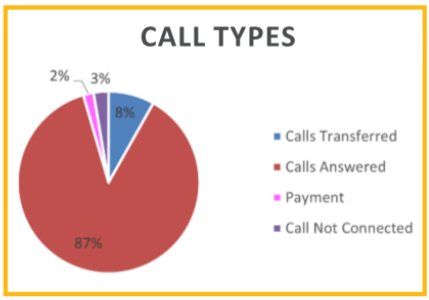
QGAP PERFORMANCE

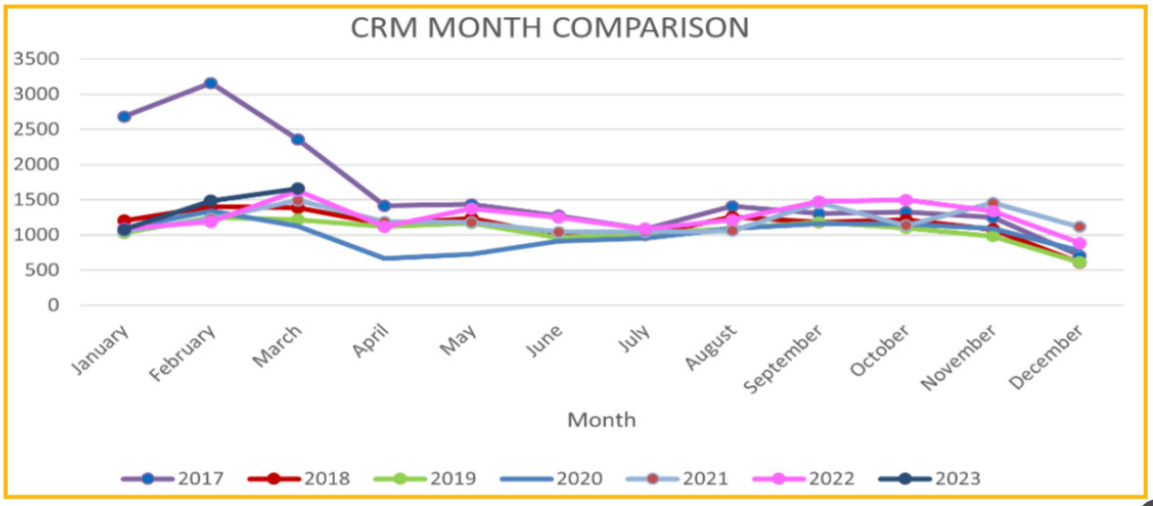
71.85 HRS
Total time taken for all transactions

466
Total number of transactions

9.25
Total average time for all transactions







PEOPLE AND CUSTOMER EXPERIENCE

WORK HEALTH AND SAFETY

OUR GOAL ZERO HARM

MEASURING OUR SAFETY PERFORMANCE

MARCH 2023

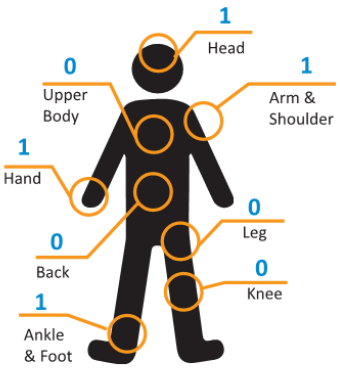
INJURIES BY CLASSIFICATION TYPE

4 INJURIES OCCURRED



0	LOST TIME
2	MEDICAL ONLY
0	FIRST AID
2	REPORTABLE ONLY
3	NEAR MISS

AREAS OF THE BODY MOST AFFECTED



KEY FACTORS ASSOCIATED WITH ASSET INCIDENTS

7 ASSET INCIDENTS OCCURRED



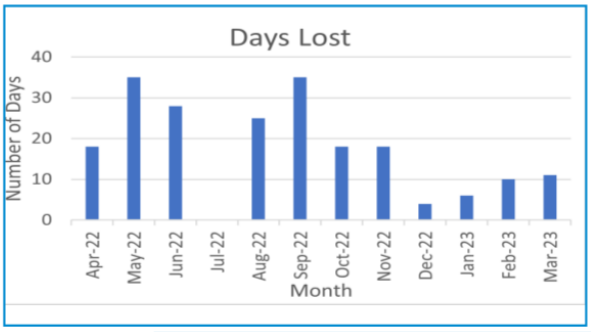
3	PROPERTY DAMAGE
4	PLANT VEHICLE/ INCIDENT
0	ANIMAL STRIKE
0	FIRE

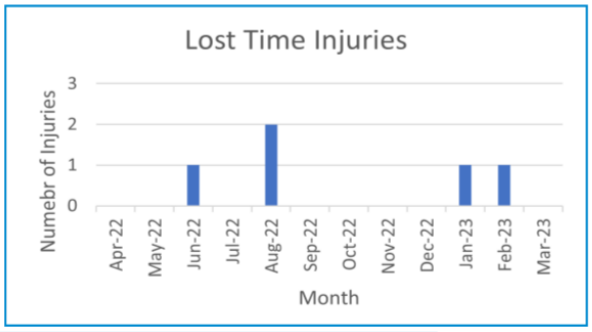
KEY FACTORS ASSOCIATED WITH ENVIRONMENTAL INCIDENTS

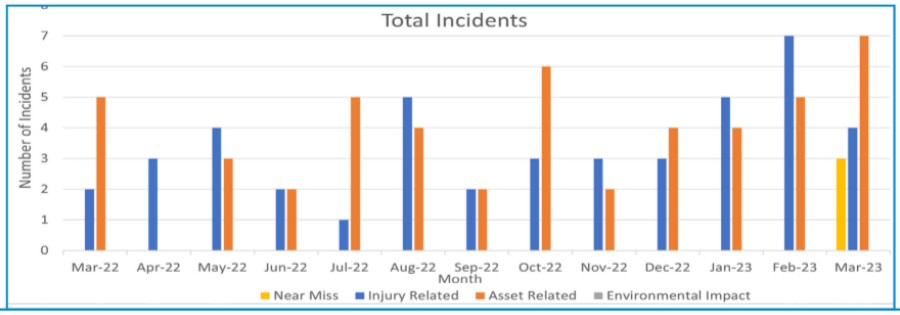
0 ENVIRONMENTAL INCIDENTS OCCURRED



0%	SPILLS
0%	CONTAMINATION







8

WASTE SERVICES

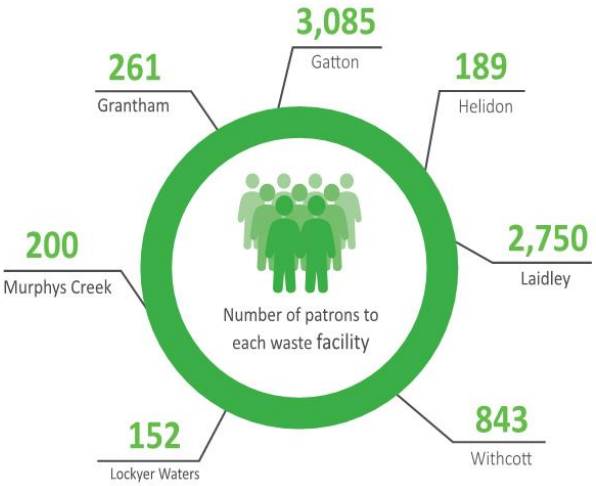
WASTE MANAGEMENT

- The Waste Warrior education project continues in Lockyer Valley schools.
- Several Schools and Childcare Centres are now taking part in the FOGO Collection service for food waste.
- And the Site for Cell 5 at the Gatton Landfill is now being prepared.



KERBSIDE WASTE & RECYCLING SERVICES FEBRUARY 2023

Garbage Bins Collected (84.8% presentation rate)	56,271
Garbage Tonnes Received	759 TONNES
Recycle Bins Collected (73.4% presentation)	24,792
Recycle Tonnes Received	162 TONNES
Recycle Contamination	21.55 TONNES
FOGO Food/Garden Tonnes Received (1 Year trail of 1000 homes, 48.5% presentation rate)	31.18 TONNES



7,480
TOTAL PATRONS TO ALL WASTE FACILITIES IN FEBRUARY 2023

14.3 Group Manager Community and Regional Prosperity Monthly Report - March 2023

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during March 2023.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during March 2023.

Proposal

That this report be received and noted.

Attachments

1⇩ Community and Regional Prosperity Monthly Group Report - March 2023 11 Pages





Community and Regional Prosperity

Lockyer Valley REGIONAL COUNCIL

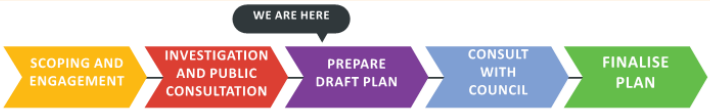
MONTHLY GROUP REPORT

MARCH 2023

1

PERFORMANCE REPORTING

KEY GROUP PROJECTS



LOCAL FLOODPLAIN MANAGEMENT PLAN (LFMP)

The consultant has been progressing the LFMP and evacuation projects. They are working on an updated timetable for completion by end of June 2023. Officers will engage with Council in the near future to discuss these projects. The consultant has proposed a traffic light system to address the completion of providing flood warnings using the flood intelligence tool. Discussions have been initiated with TMR by the project team in regard to local and regional route planning support.

Catchment Planning has been progressing in North Laidley and is close to a final solution for both the development and other catchment legacy issues, based on current indicators. Officers have been closely engaging with the new land owners in order to progress the proposed mitigation strategy. After spending 2 years trying to engage with ARTC to coordinate and share costs and opportunities, officers have decided to move forward without them. Officers will bring the concept design to Council when finalised. This design will form the basis of modification of and other necessary development approvals and other tasks moving forward.



FLOOD MODELLING - ENGINEERING

The Lockyer Creek overall NDRP flood modelling project was practically completed in 2022. The Engineering map sets output from this project were used to create the risk mapping in the draft planning scheme. Due to time constraints the scheme flood risk planning maps and FIP were moved forward with available maps/information in late 2022. Checks of this mapping both by officers and the waterRIDE consultant have indicated issues with the mapping of several events. A final review of amended mapping sets is being undertaken. This has affected the draft new Defined Flood Level (DFL) map for both the FIP (interim) and scheme. We are awaiting the amended DFL. The key cause seems to relate to areas where the 2014 modelling was retained and combined – not the new modelling. The DFL (scheme) map was based on the consultant applying the effect of freeboard in relation to the Probably Maximum Flood (PMF). We have been working with the consultant on the DFL and risk mapping. A detailed submission was provided to the state interest review to address engineering issues raised. The State accepted our explanation of the derivation of risk in the planning scheme.

A response is expected by the end of June 2023 to the application submitted under a new federal government disaster resilience program, to obtain initial funding for land purchase, concept planning and decision making stages at Laidley.

The 2022 LIDAR Terrain data for the LVRC area is being processed and will be soon available for internal projects. This is a key piece of work that will greatly assist Council's operations.

Initial planning has commenced for the DRFA Categories C and D Funding for the extension of the Lockyer Creek model. It has been established that ARTC has not used our supplied Lockyer Creek modelling to date on their projects and not undertaken 2022 calibration. This will be a key task for our project. This will assist catchment planning (creek and stream infrastructure and sediment management), asset management (bridges and crossings), planning and disaster management. Unfortunately we were not successful on the funding package to integrate the outcomes into Council's business.

Regional engineering mapping and rainfall models were provided to the Flood Intelligence vendor (WaterRIDE) to allow the project to progress in late 2022. They picked up some anomalies for which amended mapping sets have now been provided. The consultant has confirmed that warnings are complex depending on what creek system is actually activated by rainfall and is not intuitive.

It is important that the intelligence system is robust and appropriately modified. Workshopping with both our flood evacuation/ flood classification engineer and the vendor was undertaken to consider and include learnings from the February/March 2022 events to improve operation of the Flood Intelligence portal, particularly in complex localities such as Grantham. Additional runs of the local modeling was commissioned to support this work. Additional work may be necessary. To move forward we are using the derived levels from the 2022 DTM to work-around delayed ground survey of impacted creek channels, gauge sites and the like. Due to the complexity, the work will be need to be circular between both parties to arrive at a modified WaterRIDE system that reflects flood operations.

KEY GROUP PROJECTS CONTINUED



FLOOD INFORMATION PORTAL

A final review of amended mapping sets has been undertaken. Finalisation of the tool and associated documents, processes and web access has occured. The launch date is planned for 12 April 2023. Arrangements to manage technical flooding questions and issues is being undertaken.





TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

The status of the project will be presented to Council at the workshop scheduled for 4 April.
The funding body has advised the program is ceasing and there will be no extension past December 2023. Due to critical changes in alignment of connecting trails from Jubilee Park to Withcott, some elements of the project will need to be reconsidered.
Two key landowners have been approached on the alignment by the TRC project team, to gauge the level of support for an access easement.





LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

A meeting was held on 21 March with the Federal Department of Environment and Energy to determine the environmental values and processes to move forward. The Department provided an overview of the EPBC Act assessment process, including legislative timeframes and expectations. The timeframe for submitting a referral would be approximately 6 months with initial application costs of $6,500.





FOREST HILL SILO PROJECT

Council has requested the Concept/Master Design be modified and further work be undertaken with Bligh Tanner on Flood Risk Assessment relating to infrastructure, as per Councillor feedback.

The community engagement plan is being finalised for activation mid to late April.





EQUINE COLLABORATIVE PRECINCT

Lockyer Valley Turf Club has applied to the Queensland Racing Infrastructure Fund in the strategic section of the funding, for pre-construction activities for the redevelopment of the race club. They have requested a letter of "in principle support" for the project. Should the application be successful, Council will make further considerations.





ARTS AND CULTURAL PLAN

Reviews continue of the Arts and Cultural Plan. A final version will be prepared for adoption in the coming months.

COMMUNITIES

TOURISM

QUEENSLAND TRANSPORT MUSEUM

442	TICKET SALES
76	FREE ENTRY
$2,924	TOTAL TICKET REVENUE



VISIT LOCKYER VALLEY

LUVYA LOCKYER WEBSITE

5579	WEBSITE VIEWS
4497	UNIQUE PAGE VIEWS
4250	NEW VISITORS

AUDIENCE

74%	QLD	17%	NSW	5%	VIC
1%	TASMANIA		6%	OVERSEAS	

VISIT LOCKYER VALLEY FACEBOOK

23,095	PAGE REACH
5,400	TOTAL FOLLOWERS
14	POSTS

AUDIENCE

21%	BRISBANE		5.7%	TOOWOOMBA	
4.9%	SYDNEY	7.5%	IPSWICH	5.2%	GOLD COAST

EVENTS

Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment.

0 COUNCIL LED EVENTS

During the month of March there were no Council led events.

3 PROJECTS IN PLANNING

- 2023 Anzac Day Commemorations
- 2023 Laidley Spring Festival
- Christmas events

1 COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

- Spirit of the Valley Events – Colours of the Lockyer

2 UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

1. Lockyer Heritage Festival – 22 April 2023. Laidley Pioneer Village , Das Neumann Haus, Gatton Historical Society.
2. Gatton Heavy Horse – 29 - 30 April 2023.

4

LIBRARIES AND GALLERIES

60,373 ITEMS IN OUR COLLECTION

Physical- 38,500 Digital- 21,823

542 ACQUISITIONS

Physical & eResources

In comparison to 839 in March 2022

82.7% ITEMS ISSUED VIA SELF-SERVICE

KPI 85%

eRESOURCES

PLATFORM		MARCH 2023	MARCH 2022
	eAudiobooks & eBooks (Borrowbox)	2,020	1,858
	eMagazines (Overdrive)	278	264
	eMovies (Beamafilm)	34	56

7,173 PHYSICAL LOANS

In comparison to 9,451 in March 2022. Including audiobooks, books, DVDs, magazines, literacy kits, CDs, seeds, and toys.

2,332 ELECTRONIC LOANS

In comparison to 2,292 in March 2022.

9,505 TOTAL LOANS

Decrease of 16.97% in comparison to last month

17,434 ACTIVE LIBRARY MEMBERS

In comparison to 16,146 in March 2022

140 NEW LIBRARY MEMBERS

0 VIRTUAL EVENTS

Reach: 0

70 IN PERSON EVENTS

Total Attendees: 1,090

OPEN **16,507** VISITORS

12,016	4,491
Gatton Library	Laidley Library
Increase of 1,988 people	Increase of 620 people

LIBRARIES - EVENTS



Our March events at Gatton and Laidley Libraries included:

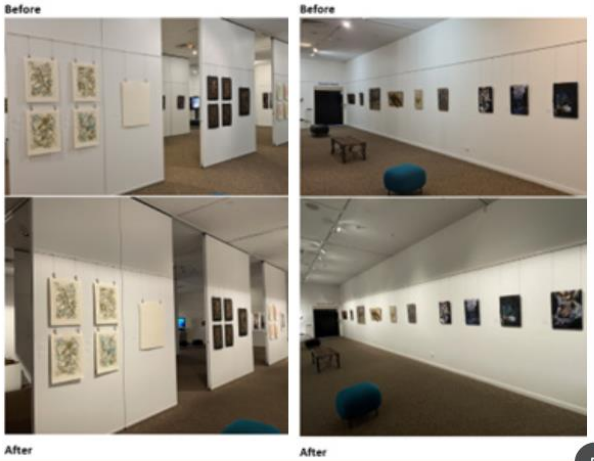
- Weekly – JP in the community sessions, craft group, First 5 Forever Storytime (four sessions at each branch)
- Bi-monthly – Digital literacy sessions, writing group
- Monthly – Lockyer Valley Cancer Support Groups (Gatton), Music on the mat, movie matinees, book chat (Laidley), book club (Gatton) and the online book club.
- Special events – Sensory Storytime – Pirates in the Park (Fairways Park), Early Childhood Education and care "greet and share" afternoon, PELD Storytime, Bunnings Easter Event (Storytime)

LIBRARIES UPDATE

- We have started trialling Saturday morning opening hours from 9am to 11.30am at the Gatton Library. This is a 6 month trial and so far we have had a positive number of visitors, new member registrations and items issued and returned.
- A special Pirates in the Park sensory story time was held at Fairways Park, Kensington Grove. Outreach events such as this story time are vital for us to provide services externally to our library locations and connect with people who may not have visited our libraries before.
- Julianne participated in the Bunnings Easter Activity on Thursday 30 March. At least 70 children participated in these activities. This was a great opportunity and a huge success. Further partnership discussions have commenced.
- The Library System has been upgraded. Unfortunately, during the upgrade, a problem has been experienced with our renewals resulting in a significant decrease in loans this month.

ART GALLERY UPDATE

- 'Algarhythms' by Svenja has concluded. This exhibition was inspired by Svenja's five-week residency on King Island in December 2019 and was well received by visitors.
- Incoming exhibition 'Outside In' by Helen Richards and Sue Dryden, two local artists, has commenced. 'Outside In' explores the allure of the calm interior versus the ebullience of the landscape, with a focus on environments as they appear within different lighting conditions.
- With funding from the Australian Government's Local Roads and Community Infrastructure Program new lights were installed in the art gallery on 1 March. The lights are energy efficient and focus specifically on the works rather than lighting up the entire space, allowing visitors to better appreciate the artworks featured professionally and well-lit. Feedback from gallery visitors has been overwhelmingly positive.



REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- Round 1 2022/23 closed on 21 February 2023 with 9 applications received requesting in excess of $49,000. The RADF Committee met and has recommended 6 projects be funded, either in full or partially.

5

CHILDCARE



UPDATE

During the past month all members of staff have been participating in safety discussions and familiarising each other of our safety requirements, such as, required PPE, where to locate the Risk Register folder, reviewing policies and procedures, etc.

We are currently at 85.67% occupancy which is fantastic! We have received lots of positive feedback from parents regarding their children being happy and thriving in our nurturing environment.

85.67%

TOTAL OCCUPANCY RATE

In comparison to 64.58% in March 2022

Recently we were successful in receiving funding through the Kindy Uplift program. This funding will provide the opportunity for staff to attend professional development and an opportunity for us to implement new programs within the centre.

Our current focus is on oral language, access and inclusion. We are working on finding a speech therapist to visit the kindergarten children to assess and provide support in the development of their oral language and communication.

Throughout March, our Nursery staff completed Advanced Red Nose training. Regularly updating safe sleep training is vital in ensuring the babies in our care are kept safe and at the lowest risk of SIDS as possible.

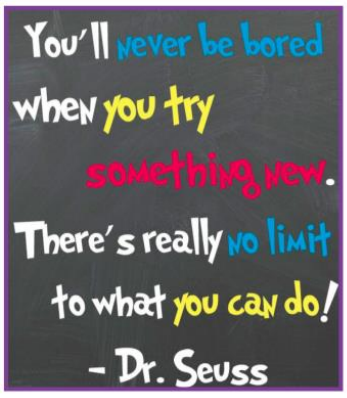
ACTIVITIES

March was full of special events! Some of which included:

- Sea week
- St Patrick's Day
- Harmony Day/ Week
- Pancake Day (also known as Shrove Tuesday)
- Fairy Tale Day
- Dr Seuss Day

Celebrating these events encourage the children to be apart of the community, a sense of belonging and showing respect for diversity and culture.







PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY

Strategic Planning

A draft submission to the regional plan has been prepared by consultatnts as part of the Land Constraints and Suitability Analysis. Council officers will review this document before it is finalised and presented to Council.

Revisions to the draft Planning Scheme have been ongoing in response to State advice. In addition, Council officers have received a draft Planning Scheme Policy for the Biodiversity overlay. Council officers will review this document before finalising the changes to the Biodiversity overlay code.

Council officers are working with a consultant in preparation of public consultation for the planning scheme. A workshop with Councillors about consultation was favourably received.

Council officers continue to work with the vendor to host the draft planning scheme in an integrated web-based portal.



Project delivery status

Growth and Policy has numerous projects and studies underway that support the delivery of Council's strategies and Growth Management Plan.

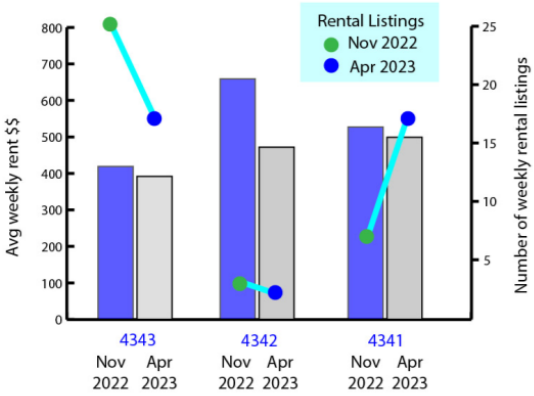
- Constraints Analysis - *near completion*
- Planning Scheme portal – *near completion*
- Bushfire Management plans (ILM project) – *procuring*
- Matters of Local Environmental Significance - *procuring*
- Nature Based Toursim and Recreation Study – *to be scoped*
- Cultural Heritage study - *to be scoped*
- Retail and commercial land use audit - *completed*
- Industrial land study - *completed*

The State Government has strong focus on housing affordability and the rental crisis. The latest data suggests the average weekly rent is decreasing across the region while the availability of rental housing has reduced in some locations.

Source data: SQM Research 2023

Economic Development

Commenced reviewing and updating the Strategic Land Use page of Council's website. Images and links have been added to the landing page to enhance ease of use. New webpages are being developed to support the FIP and consultation for the Draft Planning Scheme. External communication material is being designed to highlight the findings from the Commercial and Retail land use audit, which is scheduled to be distributed after release of the draft planning scheme.



Integrated Land Management Plan

Funded project

Procurement for a suitably qualified and experienced consultant to write bushfire management plans (BMPs) for 14 reserves closed this week. The procurement process is now in the evaluation phase. The BMPs will guide Council's bushfire mitigation strategies and will be incorporated into each reserve's integrated land management plan.

Environmental Planning

Officers from Growth and Policy and Community Wellbeing spent the day collaborating with Peggy Eby a well respected Flying-fox researcher from the University of New South Wales. Peggy has been engaged through State Government grant funding to write recommendations for how all of SEQ Councils can best manage flying-foxes for conservation whilst managing human flying-fox conflicts.

DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	2023 YTD	2022 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	29	68	69
DECIDED	24	60	57
EXEMPTION CERTIFICATES			
RECEIVED	2	8	13
DECIDED	6	7	10
BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19'S			
RECEIVED	36	99	114
COMPLETED	33	88	116
PRELODGEMENT MEETINGS HELD	7	27	21

LAND DEVELOPMENT PIPELINE

- 7 PRE-LODGEMENTS
  - 1 x Transport Depot
  - 1 x Mobile Food Business
  - 1 x Warehouse Extension
  - 2 x Campgrounds
  - 1 x Home Business
  - 1 x Boundary Realignment
- 2 RECONFIGURING A LOT
  - 56x New Proposed Lots Total of 79 YTD
- 5 OPERATIONAL WORKS
  - 68x Proposed Lots
- 14 INSPECTIONS
  - 2 x On Maintenance
  - 2 x Off Maintenance
  - 3 x Plan Seal
  - 7 x Stormwater and Roads
- 4 NEW LOTS SEALED
  - 4 x new lots sealed
- 12 NEW HOUSES
  - 22 x Plumbing Approvals for New Dwellings

MARCH 2023 STATISTICS

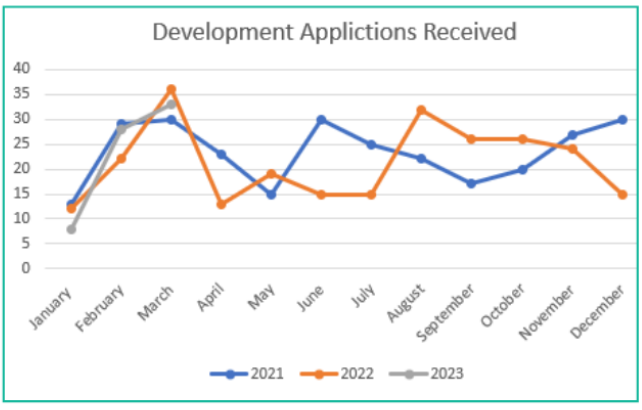
- **21** DECISION NOTICES ISSUED — *90% in statutory timeframes*
- **22** DECISIONS MADE — *86% in statutory timeframes*
- **2** NEGOTIATED DECISIONS THIS MONTH
- **25** BUSINESS DAYS — AVERAGE TIME FOR APPLICATIONS IN DECISION STAGE THIS MONTH
- **55%** DECISIONS MADE WITHOUT ADDITIONAL INFORMATION REQUESTS

DEVELOPMENT ACTIVITY IN COMPARISON TO THE SAME 2022 YTD PERIOD

- **5%** increase in Development Applications lodged
- **1%** decrease in Development Applications decided
- **25%** increase in Prelodgement Meetings
- **14%** decrease in Building, Plumbing, Planning information & Form 19's received
- **27%** decrease in Building, Plumbing, Planning information & Form 19's completed

DEVELOPMENT COMPLIANCE

- **21** COMPLAINTS RECEIVED THIS MONTH
- **23** COMPLAINTS RESOLVED THIS MONTH
- **0** SHOW CAUSE NOTICES ISSUED THIS MONTH
- **0** PENALTY INFRINGEMENT NOTICES ISSUED
- **100%** RESOLVED WITHOUT LEGAL ACTION
- **ZERO** ENFORCEMENT NOTICES ISSUED THIS MONTH



INFRASTRUCTURE CHARGES PAID
YTD = $72,472.30

INFRASTRUCTURE CHARGES OUTSTANDING
= $601,939.03

BUILDING AND PLUMBING

BUILDING APPROVALS 71
By Private Certifiers and LVRC.
In comparison to 119 in 2022

BUILDING APPROVALS BY LVRC 11
In comparison to 14 in 2022

PLUMBING APPROVALS 37
In comparison to 65 in 2022

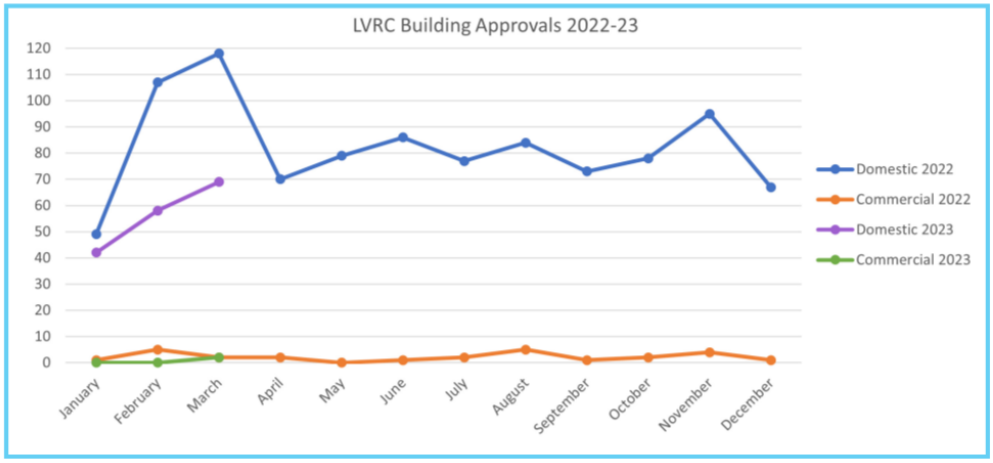
AVERAGE DAYS TO APPROVE 8.5 Days
Building Applications

$11.9M
COMMERCIAL AND DOMESTIC VALUE OF WORKS
in the Lockyer Valley Region

AVERAGE DAYS TO APPROVE 5.9 Days
Plumbing Applications

BUILDING INSPECTIONS 46

PLUMBING INSPECTIONS 209



COMMUNITY AND WELLBEING

LVRC PROPERTY MANAGEMENT

- Site Survey Visits for the integrated land management plan:
  - Roches Road Reserve, Withcott
  - Otto Road (South) Road Reserve, Glenore Grove
  - Paradise Creek Reserve, Mt Whitestone
  - Kensington Grove Reserve, Kensington Grove
- Weed control and maintenance at koala fodder planting site – Shorelands Drive
- Commencement of catchment management project with Faith Lutheran College at William Kemp Park, Gatton
- Maintenance and weed control of tree planting at Cahill Park as part of FOGO trial.

PEST MANAGEMENT

- Site visit with Brisbane City Council (BCC) officer at Laidley Narda Lagoon, with harvested Water Lettuce to be utilised in their aquariums for the breeding of Water Lettuce larvae. BCC will supply additional agents to LVRC for area distribution of a control agent for water lettuce and hyacinth.
- Letter box drop in the Laidley Creek West area to inform the community of Giant Rat's Tail Grasses recently reported on properties on Laidley Creek West Road.
- The LVRC Giant Rat's Tail Fact Sheet is now available on Council's Website under Pest Management.
- Pest Officer attended the Feral Dog/Fox trapping course in Pottsville.
- Nine property owners were engaged regarding the Biosecurity Surveillance Program with an emphasis on Giant Rat's Tail Grasses.

COMMUNITY AND WELLBEING

RESILIENT RIVERS

- Request for quote for revegetation services developed and issued to prospective suppliers.
- Meeting with Urban Utilities to discuss catchment restoration works.
- Workshop attended with the Building Catchment Resilience project team at Griffith University to discuss prioritisation model.
- Site preparation works at Parklea Reserve as part of Phase 5 Lockyer Creek project.
- Cats claw creeper control works undertaken by contractors at Junction View.
- Hydrology consultant undertaking assessment and design works at Blackfellow Creek as part of Tenthill project
- Meeting with DTMR to discuss collaboration opportunities on works planned for Mt Sylvia Road and Blackfellow Creek.

LAND FOR WILDLIFE

- The following Land for Wildlife visits were conducted;
  - C Darvall Rockmount, with the State Representative of Nature Refuges
  - Lawsons Shingle Hut Creek Nature Refuge
- Land for Wildlife Assessment conducted with SPA WATER - Cameron Family Trust

ENVIRONMENT

- Compiled data and maps on vegetation clearing off Berghoffer Drive, Blanchview
- Water quality assessment undertaken at Redbank Creek Road development site and O'Neils Road development site to test for sediment releases from site.

PEST MANAGEMENT - DECEMBER

- **15** PEST WEED ENQUIRIES
- **4** PROPERTY FOLLOW-UPS
- **$2,614.30** HERBICIDE SUBSIDY CREDITS PROCESSED
- **1** RABBIT INFESTATION REPORTED
- **2** FOX REQUESTS FOR ASSISTANCE
- **5** WILD DOG ASSISTANCE REQUESTED
- **NIL** CAGE/TRAP SUPPLIED
- **4** COMMUNITY SPRAY EQUIPMENT HIRES
- **1** WILD PIG ASSISTANCE REQUESTED
- **546.4 ha** TOTAL AREA OF PRIVATE PROPERTY MANAGEMENT PLANS
- **5** PRIVATE PROPERTY MANAGEMENT PLANS

LAND FOR WILDLIFE (LFW)

- **182** REGISTERED MEMBERS
- **16,698.37 ha** TOTAL LAND FOR WILDLIFE
- **27** PROPERTIES WORKING TOWARDS LAND FOR WILDLIFE
- **1** NEW LAND FOR WILDLIFE PROPERTIES
  - SPA Water - 10 ha
- **76** PROPERTIES AWAITING ASSESSMENT

ENVIRONMENTAL COLLABORATION

- Completion of wildlife survey, vegetation assessment and macroinvertebrate survey at Lake Apex as part of student curriculum with Dr April Reside- University of Queensland.
- Catchment project commenced at Gatton on Lockyer Creek as part of student curriculum with Faith Lutheran College.
- Ipswich City Council and Queenland Fire and Biodiversity Consortium attended a property Fire Management Plan Workshop at Hidden Vale.
- Officers participated in the Glossy Black Cockatoo Conservancy Zoom meeting.
- Meeting held with Dr Peggy Eby regarding Flying Fox studies and mapping of revegetation areas.
- Special Interest walk conducted in Withcott with the Lockyer Upland Catchments Inc group.

ENVIRONMENTAL HEALTH

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE

176 FOOD LICENCES ISSUED YTD

94 CURRENT FOOD LICENCES

3 PERSONAL APPEARANCE SERVICES LICENCES

11 LOCAL LAWS PERMITS

- **4** CARAVAN
- **1** EVENTS
- **3** TEMPORARY HOME
- **1** CAMPING
- **1** MARKET
- **1** ROADSIDE STALL

LOCAL LAWS

135 NUMBER OF CUSTOMER REQUESTS RECEIVED
In comparison to 169 in March 2022

16 NUMBER OF DOGS IMPOUNDED
In comparison to 14 in March 2022

36 KENNEL LICENCES ISSUED YTD
In comparison to 37 in 2021-2022

53 TOTAL NUMBER OF INFRINGEMENT NOTICES ISSUED YTD
In comparison to 49 in 2021-2022

142 NUMBER OF CUSTOMER REQUESTS RESOLVED
In comparison to 191 in March 2022

10 NUMBER OF DOGS RELEASED/REHOMED
In comparison to 9 in March 2022

63 EXCESS ANIMAL PERMIT RENEWALS YTD
In comparison to 59 in 2021-2022

NUMBER OF DOGS REGISTERED **7,562** YTD
In comparison to 8,347 in 2021-2022

ILLEGAL DUMPING / LITTERING UPDATE

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRMs received and actioned year to date.

4 TOTAL NUMBER OF INFRINGEMENTS YTD ISSUED = $7,475

28 ILLEGAL DUMPING INCIDENTS
In comparison to 7 in March 2022

APPROXIMATELY **758** WHEELIE BINS OF ILLEGALLY DUMPED WASTE YTD
In comparison to 938 in 2021-2022

WASTE TYPES ILLEGALLY DUMPED YTD (APPROXIMATE %)

- 17% Wrecked Vehicles
- 17% Demolition Materials
- 16% Tyres
- 27% Household Waste
- 11% Mattresses/Furniture
- 5% Green Waste
- 2% White Goods
- 1% Asbestos

11

14.4 Group Manager Infrastructure Monthly Report - March 2023

Author: John Keen, Group Manager Infrastructure
Responsible Officer: John Keen, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during March 2023.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during March 2023.

Proposal

That this report be received and noted.

Attachments

1⇩ Group Manager Infrastructure Monthly Report - March 2023 16 Pages









Infrastructure

MONTHLY GROUP REPORT

MARCH 2023

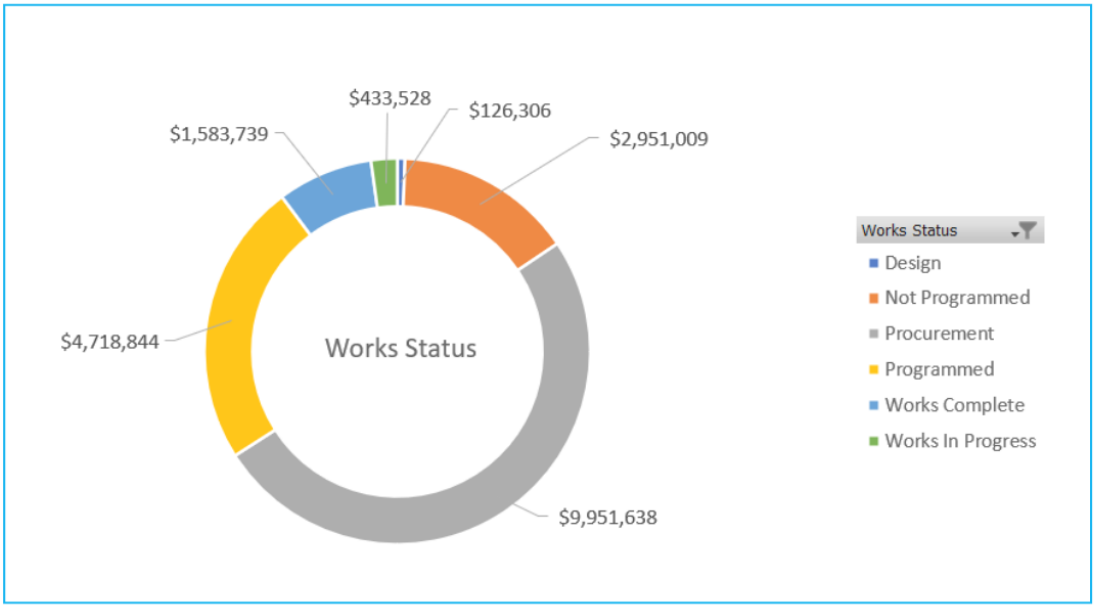
Lockyer Valley REGIONAL COUNCIL

2022 WEATHER EVENTS

PROGRAM OVERVIEW UPDATE

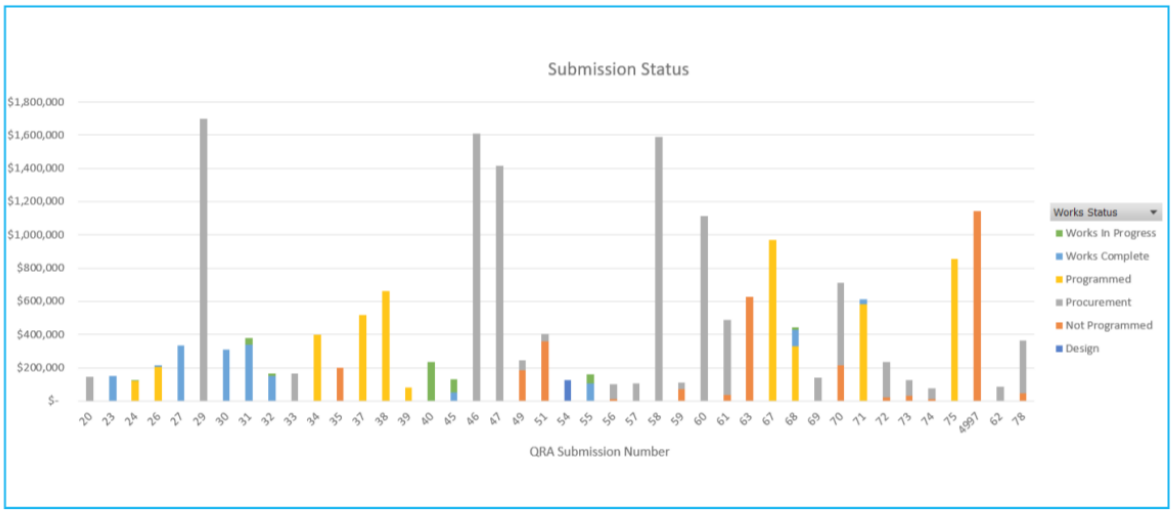
Information provided in the program updates including figures is as at 30 March 2023.

- The approval process for the reconstruction of damage caused to assets from this event end as at 30 March.
- $16,548,241 worth of works approved by the QRA
- $3,216,823 worth of works with the QRA for assessment



SUBMISSION STATUS

- 10 of 12 sealed roads submission have been approved to date.
- 15 of 16 unsealed roads submission have been approved to date.
- 7 submissions are with the QRA for assessment including repairs to the rockfall fence on the western end of Flagstone Creek Road (Horsefalls Lane), including slope stability improvements under betterment.



BETTERMENT WORKS

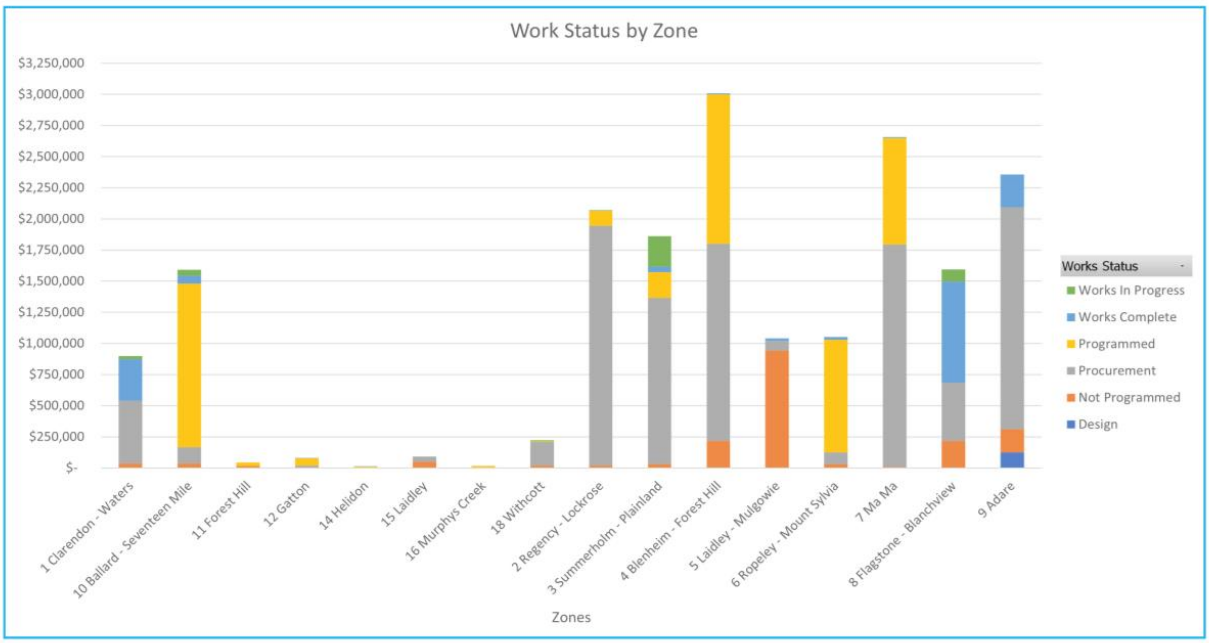
Program updates are as below:

- A betterment project on Brightview Road has been approved by the QRA, allowing for 750 metres of reconstruction including foamed bitumen stabilisation to take place just east of the Glenore Grove School towards Gehrke Road. The project's value is approximately $2.22M, with REPA and Betterment funding of $2.05M secured.
- Delivery planning is underway for this project, with intentions to be undertaken by Lockyer Valley Regional Council crews.

RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROGRAM

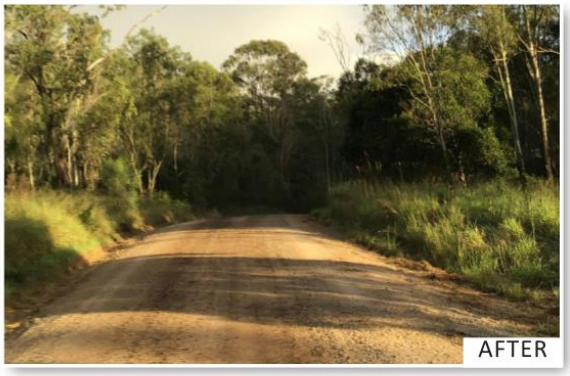
Program updates are as below:

- Two tenders for sealed road pavement construction work, separated into east and west packages have been released mid March. The east package tender has closed and is being assessed, the west package is due to close early April.
- The Fred Thomas pedestrian bridge at Withcott has been awarded. The works are expected to commence in June 2023.
- The design is completed for the restoration works for the landslips at Liftins Bridge, East Egypt Road, Berlin Road and Mountain View Road. The construction tender was released to the market in March and is closing on 6 April 2023.
- Grading crews are finishing works in zone 8 in late March and have commenced in zone 10. Zone 4 is likely to follow, handled internally instead of by contractor as originally planned.
- Woolshed Creek floodway reconstruction is nearing completion.
- Guardrail restoration at various locations is also nearing completion.
- Local Recovery and Resilience Grant (LRRG) submission has been developed and is due to be lodged late March.



Exact locations for before and after photos not always available





Sutcliffes Road, Flagstone





Cooks Road, Upper Flagstone



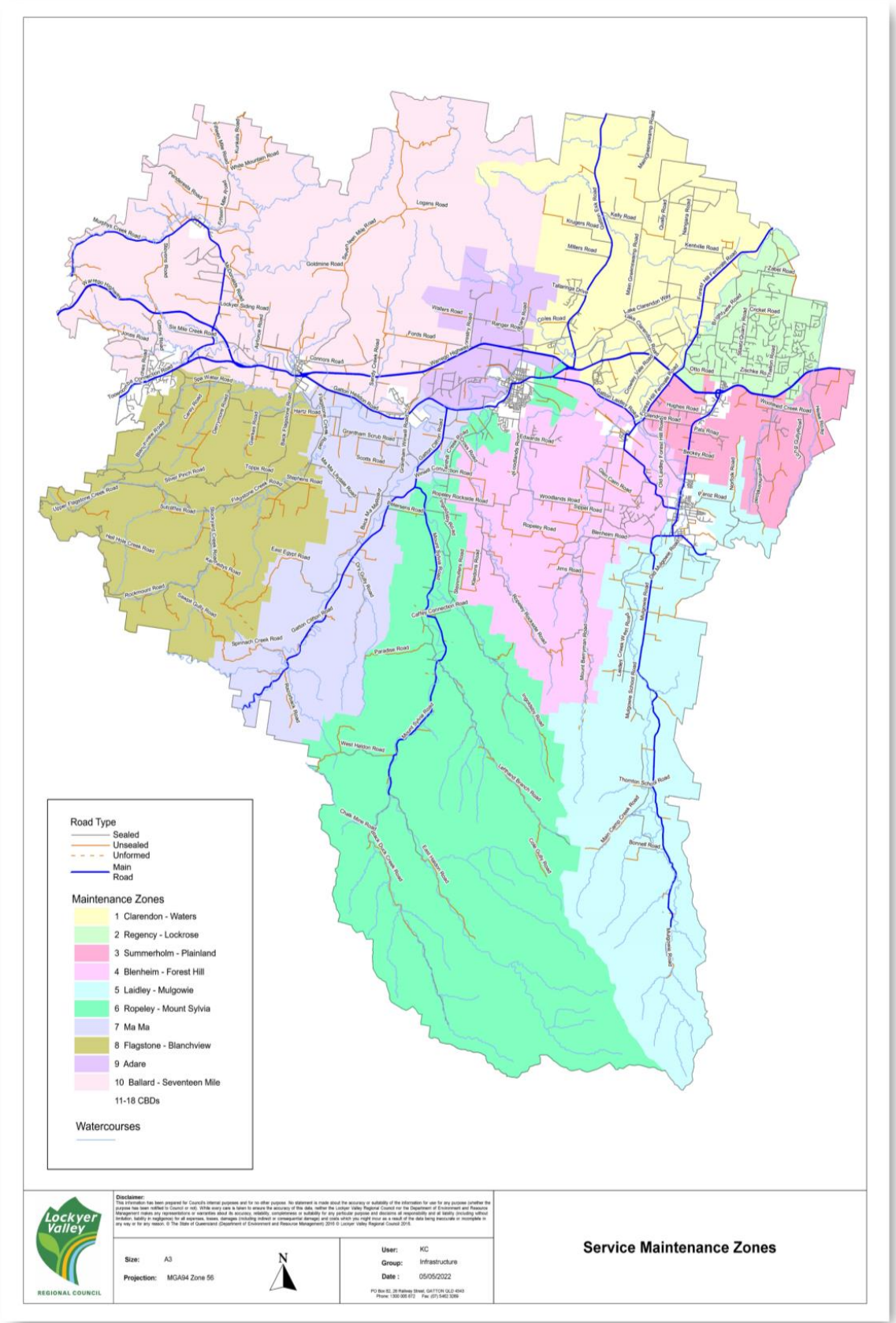


Stephens Road, Flagstone Creek





Kiepes Road, Upper Flagstone


Road Type
Sealed
Unsealed
Unformed
Main Road
Maintenance Zones
1 Clarendon - Waters
2 Regency - Lockrose
3 Summerholm - Plainland
4 Blenheim - Forest Hill
5 Laidley - Mulgowie
6 Ropeley - Mount Sylvia
7 Ma Ma
8 Flagstone - Blanchview
9 Adare
10 Ballard - Seventeen Mile
11-18 CBDs
Watercourses
Lockyer Valley
REGIONAL COUNCIL
Disclaimer:
Size: A3
Projection: MGA94 Zone 56
N
User: KC
Group: Infrastructure
Date : 05/05/2022
Service Maintenance Zones

INFRASTRUCTURE & ENGINEERING SERVICES BRANCH HIGHLIGHTS

DESIGN & CONSTRUCTION WORKS - PROJECTS UNDERWAY

LORIKEET ROAD, REGENCY DOWNS FLOODWAY RENEWAL

- The Lorikeet Road floodway in Regency Downs is nearing it's end of life and needs a complete replacement. This project is joint funded by the South East Queensland Community Stimulus Package (SEQCSP) and Council.
- The scope includes demolishing and removing existing structures, minor earthworks, construction of culvert base slab, new aprons and floodway, installation of new reinforced box culverts, rock protection and replacement of affected guideposts and road furniture.
- Works began on Monday 13 February 2023 with a full road closure required in place. The detour in place is via Mountain View Drive, Plainland. Expected 6-week program with estimated completion in early April 2023.


PROJECT PROGRESS


PROJECT PROGRESS

GEHRKE ROAD / LORIKEET ROAD, REGENCY DOWNS INTERSECTION UPGRADE

- The upgrade of Gehrke and Lorikeet intersection in Regency Downs will be joint funded by the Black Spot Program and Council.
- The project scope includes widening and rehabilitating the pavement to achieve a consistent width, installing a centre island for turning control, upgrade lighting, drainage, signs and lines.
- Energex infrastructure relocation was completed with the Telstra infrastructure relocation set to occur by the end of April 2023.
- A Council crew begun works in mid-March with an expected 6-week program. Works are estimated to be completed by end of May 2023.


PROJECT PROGRESS


PROJECT PROGRESS

SPENCER STREET / MAITLAND STREET, GATTON INTERSECTION UPGRADE

- The upgrade of Spencer Street and Maitland Street intersection in Gatton will be funded under the Black Spot Program.
- The scope of works include the defining of the intersection layout by installing a concrete median, install new street lighting, construct a new pathway and bicycle lane, supply and install precast concrete islands, line marking and installation of new signage.
- Works began on the 4 April and are expected to be completed by end of June 2023.

NORTH STREET / EAST STREET, GATTON INTERSECTION UPGRADE

- The upgrade of North and East Street roundabout in Gatton has been funded under both the Black Spot and South East Queensland Community Stimulus Package. Scope of works include the installation of a concrete roundabout, upgrading of existing stormwater infrastructure, installation of new concrete kerb and channel, formalise pedestrian crossings and footpaths, relocation of public utilities, new pavement, asphalt surfacing and line marking.
- The project will be a staged delivery to accommodate the school terms, works began in September school holidays which involved installation of the stormwater components. The kerb and channel works were completed over the December school holidays. The remainder of the concrete and asphalt works will be completed by the end of April 2023.



2022-23 BITUMEN RESEAL PROGRAM

- Lockyer Valley Regional Council are seeking to reseal approximately 170,000m2 of existing road pavement as asset renewal works for its sealed roads. This program is joint funded by both Council and the State Government through the Roads to Recovery Program (RTR).
- The objective of the RTR Program is to contribute to the Infrastructure Investment Program through supporting maintenance of the nation's local road infrastructure asset, which facilitates greater access for Australians and improved safety, economic and social outcomes.
- Bitumen works were completed in mid-February 2023. Line marking began mid-March with an estimated completion date early April 2023.
- The list of roads include:
  - Bremer Street, Laidley
  - Church Street, Laidley
  - Colquhouns Road, Lower Tenthill
  - Connors Road, Grantham
  - Frome Street, Laidley
  - Gehrke Hill Road, Summerholm
  - Hope Street, Laidley
  - Laidley Creek West Road, Laidley Creek West
  - Laurette Drive, Glenore Grove
  - Lefthand Branch Road, Lefthand Branch
  - Ma Ma Lilydale Road, Ma Ma Creek
  - Manteuffel Road, Ropeley
  - McGarvas Road, Grantham
  - Mountain View Drive, Plainland
  - Old Ropeley Road, Lower Tenthill
  - Pioneer Street, Laidley
  - Railway Street, Laidley
  - Sippel Road, Laidley Creek West
  - Steinhardts Road, Lower Tenthill
  - Summer Street, Laidley

SPRINGBROOK PARK CARPARK UPGRADE

- Springbrook Park/Withcott Sporting Complex is located in Withcott, off Parkridge Drive. The sporting complex and park is utilised by a number of sporting clubs and community groups including Soccer, Martial Arts, Basketball, School Sports and the CWA. The venue is also able to be used as a community shelter in times of natural disaster. Successful funding from the Local Roads and Community Infrastructure Program will provide improved accessibility and parking for the venue.
- Some key objectives include, widening the pavement along the access road to achieve a consistent width for two-way traffic, improve access point, increase sealed carpark spaces, improve lighting and road signage and define drop off and pick up area.
- Earthworks and road pavement activities for the carpark extension and access road have commenced, with an expected completion date in April 2023.





GRANTHAM SCRUB ROAD REHABILITATION

- The Grantham Scrub project is the combination of two separate funding streams to upgrade and rehabilitate Grantham Scrub Road from the intersection of Grantham Winwill Road for 1.3km.
- The intersection of Grantham Scrub and Grantham Winwill Roads has been funded by the Heavy Vehicle Safety and Protection Program (HVSPP). The scope of works includes stormwater drainage, realignment of property boundaries, service relocations, pavement widening and rehabilitation, bitumen surfacing, line marking and road furniture. This intersection upgrade will allow heavy vehicles to navigate this intersection safely whilst maintaining traffic flow.
- Grantham Scrub Road, from the intersection with Grantham Winwill to West of the intersection with Roses Road, will be funded by Transport Infrastructure Development Scheme (TIDS). The rehabilitation of Grantham Scrub will improve motorist safety, widen and strengthen the pavement and improve stormwater drainage. The work activities include culvert installation, service relocation, property realignment, road excavation, geotextile installation, road pavement, concrete kerb, bitumen sealing, line marking and road furniture.
- The section of Grantham Scrub Road between Kansas Road and Roses' Road has been completed and Lockyer Valley Regional Council crews are currently working on another section West of Roses' Road. The project is anticipated to be completed by June 2023.





DESIGN & CONSTRUCTION WORKS - COMPLETED WORKS

LAKE CLARENDON WAY REHABILITATION

- The rehabilitation of Lake Clarendon Way in Lake Clarendon is joint funded by both the Local Roads and Community Infrastructure Program and Council.
- The aim is to rehabilitate the affected section of Lake Clarendon Way to improve safety to the motorists and increase the pavement life. The proposed pavement design is to incorporate a binder into the pavement material. This binder is made up of a blend of cement, lime and fly ash, which will increase the pavement strength. Additional material will be incorporate to ensure correct pavement shape is achieved.
- Construction began Monday 6 February and is now completed.





Exact locations for before and after photos not available

SAFE SCHOOLS PROJECT

- Joint funded by the Transport Infrastructure Development Scheme (TIDS) and Council.
- Scope includes minor civil works, concrete footpaths, signs and lines at local schools in the Lockyer Valley. Locations include schools in Gatton, Laidley, Lake Clarendon and Withcott.
- Project commenced late October and is now completed.





ADDITIONAL COMPLETED PROJECTS

- Footpath Renewal Program
- Culvert Renewal Program
- Gehrke Road Pavement Renewal
- Gatton Industrial Estate
- Digital Signage
- Flagstone Creek Road/Carpendale Road intersection upgrade
- Flagstone Creek and Lockyer Creek Road intersection upgrade

DESIGN & CONSTRUCTION WORKS - UPCOMING WORKS

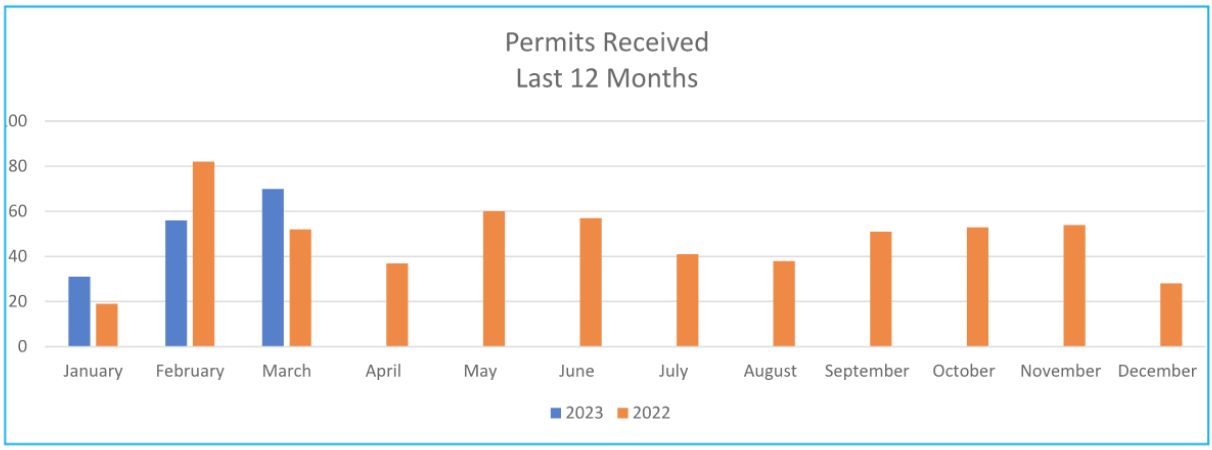
- Footpath Missing Links
- Drayton Street Bus stop
- Bridge Improvements

OPERATIONS & MAINTENANCE

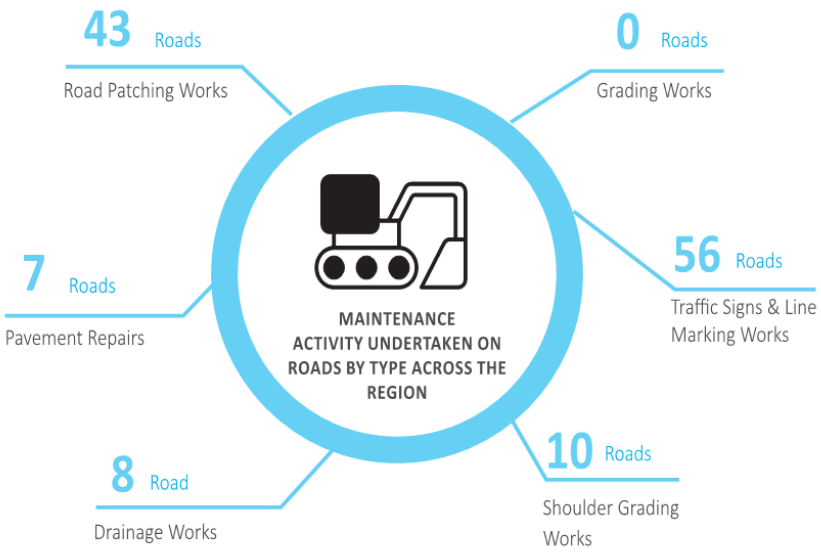
WORKS ON ROADS PERMITS & APPLICATIONS

HEAVY VEHICLE APPLICATIONS 30	RURAL ADDRESSING APPLICATIONS 2	LAND ACCESS & ACTIVITY NOTICE 21
TRAFFIC CONTROL 11	OTHER ROAD ACTIVITY APPROVALS 1	DRIVEWAY APPLICATIONS 5

TOTAL APPLICATIONS RECEIVED IN MARCH 2023 **70**



MAINTENANCE WORKS



10

INFRASTRUCTURE PLANNING

ASSET MANAGEMENT

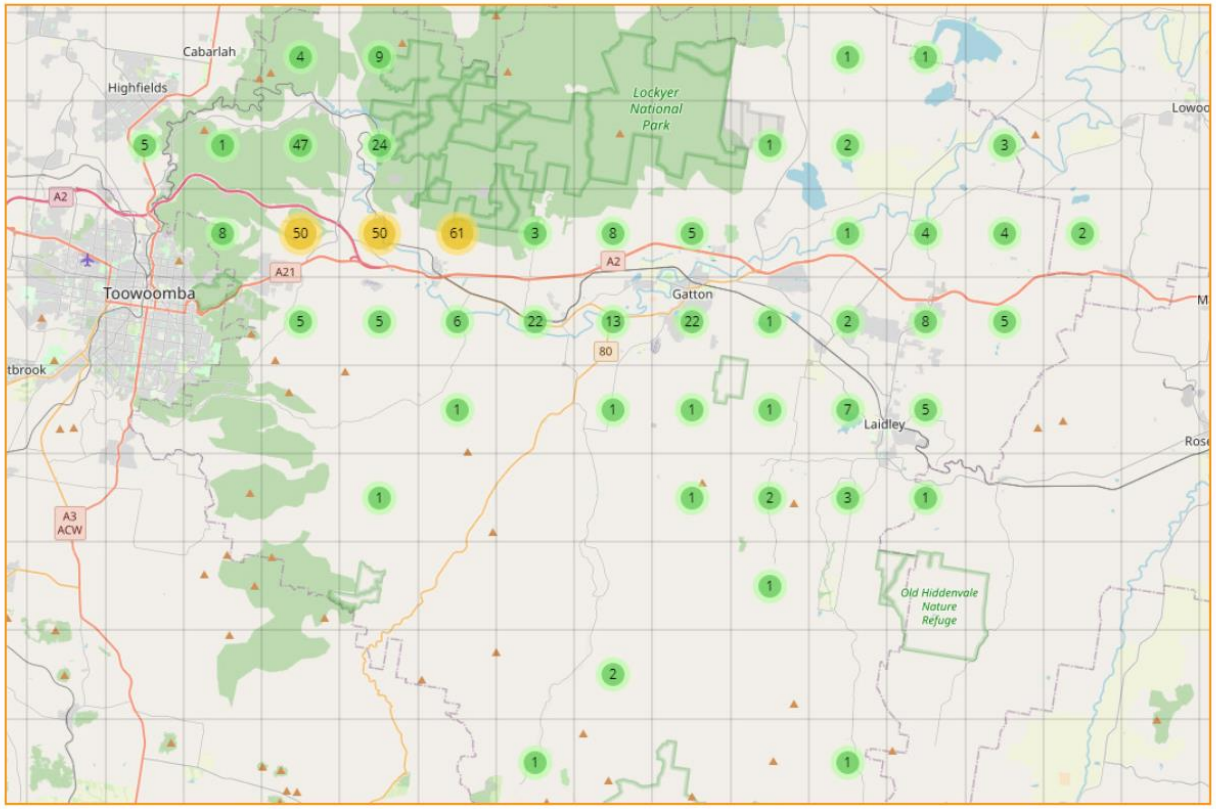
- Weekly monitoring surveys of the landslip sites at Berlin Road and East Egypt Road
- Routine RMPC inspections
- Condition inspection of 582 assets
- Completion of safety inspection on 'high order' footpaths
- Stormwater CCTV project has commenced. The contractor is approximately 50% through the works.
- The Building Condition Inspection project has commenced. The contractor commenced work on the 16 February and is approximately 35% through the works.
- Transport Valuation inspections have been completed by the Valuer, process still underway.
- Continue to draft Strategic Asset Management Plan.
- Initial drafts for Transport and Drainage Asset Management Plans are in progress.
- Minor Bridge maintenance is undergoing further negotiation regarding departures to the contract clauses.
- Roads with Waste truck issues have been inspected.

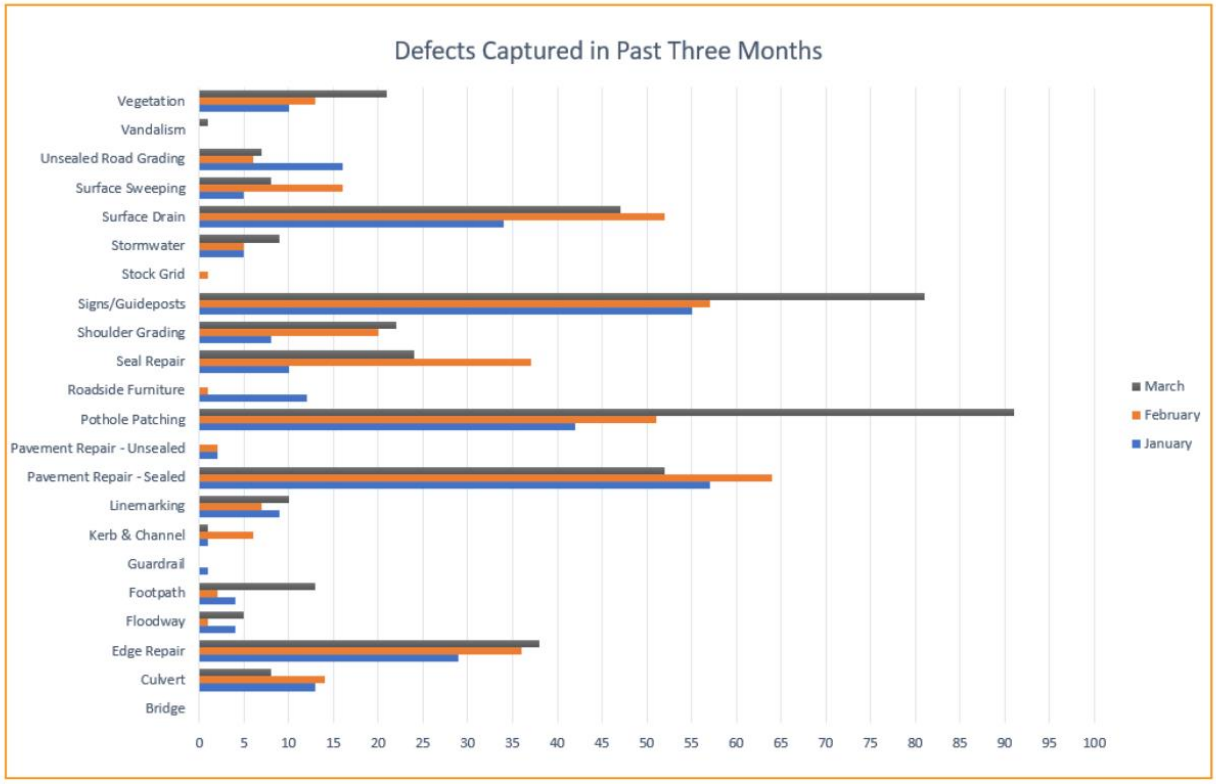
DEFECT OVERVIEW

TOTAL DEFECTS CAPTURED IN MARCH 2023 438

179 DEFECTS COMPLETED IN MARCH 2023

DEFECTS COLLECTED THROUGHOUT THE REGION - MARCH 2023





COMMUNITY RECREATION & FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

GATTON TOWN CLOCK TOWER

- Funded under the Local Roads and Community Infrastructure Program, the clock tower works have now been completed an the clock is operational.
- New mechanisms and RGB lighting have been installed. The clock can now be set to show different colours to support



MURPHYS CREEK GROUND PLAYGROUND

- The old playground at Jessie Lane was removed due to the asset condition. A new playground has been installed which will enhance the experience for community residents.



UPCOMING CAPITAL PROJECTS:

- Laidley Cemetery Seam Strip Renewal – contractor has been engaged. Works will commence on the 8 May 2023.
- Switchboard Upgrades (various sites) – contractor has been engaged. Start date to be confirmed.
- Lighting Upgrade at IGA Carpark Laidley – contractor has been engaged. Start date to be confirmed – 4-6 week lead time on materials.
- Gatton Cemetery Seam Strip Installation – Contractor has been engaged. Works will commence in May 2023.
- Materials Recovery Facility Fire Systems – contractor has been engaged. Installation will commence mid-April 2023.

PROJECTS OUT FOR TENDER/QUOTATION:

- Gatton Shire Hall External Cladding – Tender has closed and evaluation of response/s will commence.
- Jean Biggs Disability Parking – Request for Quotation closed with no submissions received. Discussions to be held if this can be done in-house.

PARKS AND CEMETERIES MAINTENANCE WORKS

Playground Maintenance

- Playground inspections and defect recording occurring in all zones.
- Playground maintenance is ongoing.

Furniture Maintenance / Landscaping

- Garden Beds at Anzac Park, Laidley and Hatton Vale Memorial Park re-planted.
- Requests for vegetation and safety issues were dealt with around the region, particularly storm damage in the Withcott area.
- Painting of Bollards and Walk bridges at Fairways Park, Kensington Grove.

Mowing/Slashing

- Mowing/grass control across the region has been ongoing as per scheduled maintenance.
- Roadside slashing continued this month in zones 4, 5, 9 and 10.
- Spraying roadside furniture completed in zone 1 and 10 – Total of 10,700L of herbicide sprayed.
- Declared weed spraying targeting annual Ragweed and Giant Rats Tail Grass, mainly zones 9 and 1.

Disposal Services

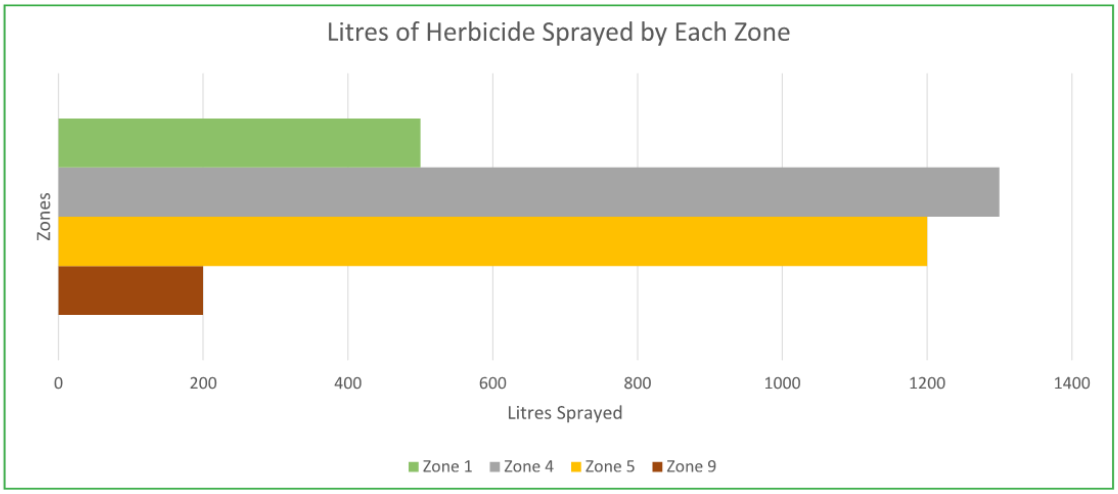
- 903 street and park bins were services each week during March.

Event Assistance

- Event sign changeovers completed as required.

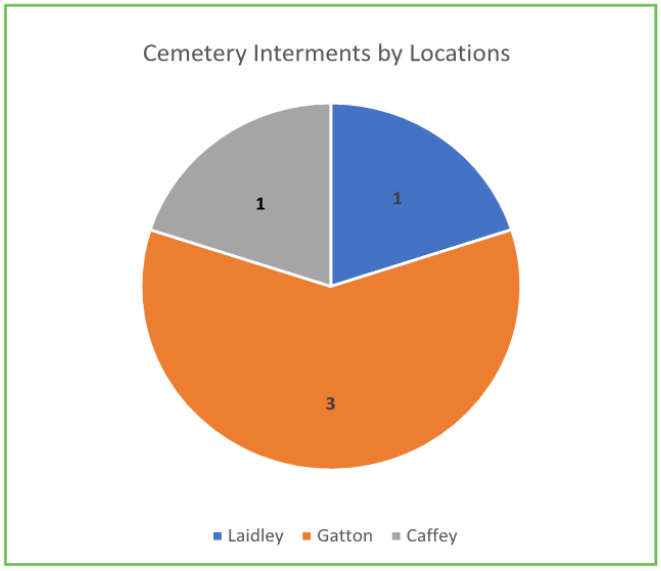
Declared Weeds

- There is ongoing monitoring and treatment of all declared weeds.



Cemetery Works

- Routine mowing across the five operational cemeteries.



FACILITIES MAINTENANCE WORKS

Electrical

- Testing of RCDs' (residual current devices) across all Council owned assets for 100% completion mid April
- Exit light testing for completion mid April
- Finalising Electrical Register
- Finalising air-conditioning at Gatton Shire Hall
- Sourcing quotes for Air conditioning units due to end of life replacement
- General maintenance and repairs as and when required.

Buildings

- Centre, Helidon Community Centre and Withcott Sports Centre
- Working with Swimfit on planned winter closure maintenance works
- Annual Roof Height Safety Inspection of 7 buildings
- Quarterly service maintenance of elevators at Gatton Admin Building and Gatton Showgrounds
- Quarterly service maintenance of Automatic Doors at Laidley Administration Building
- Peat management treatments commenced for various locations.
- Routine maintenance and repairs as and when required

Plumbing

- Installation of new hot water system at Lake Dyer Caravan Park
- Upgrade to toilets at Mulgowie Public Toilet
- Upgrade to earthworks and turf at the BMX toilets in Gatton
- General Repairs and maintenance across the region

LOCKYER VALLEY SPORTS & AQUATIC CENTRE

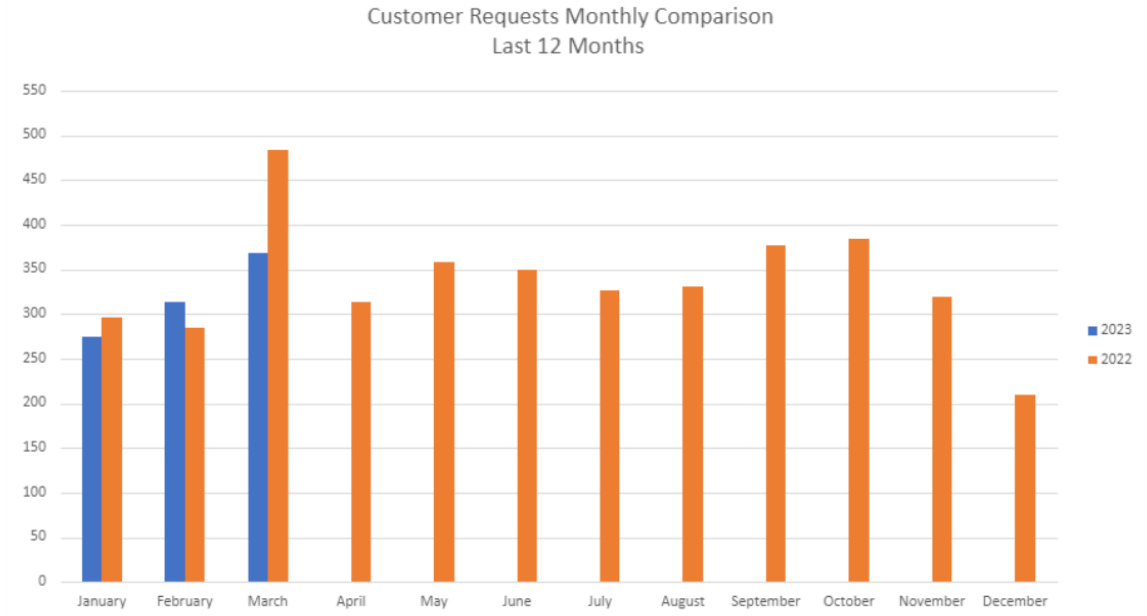
11,737	TOTAL CENTRE ATTENDANCE
3,357	GYM USERS
4,047	GENERAL POOL ENTRIES
2,636	LEARN TO SWIM LESSONS (NOT INCLUDING PARENTS)
258	SQUAD LESSONS (NOT INCLUDING PARENTS)
1,439	SCHOOLS - STUDENT GENERAL ADMISSION (PRIMARY & SECONDARY)

DAL RYAN MEMORIAL SWIMMING POOL

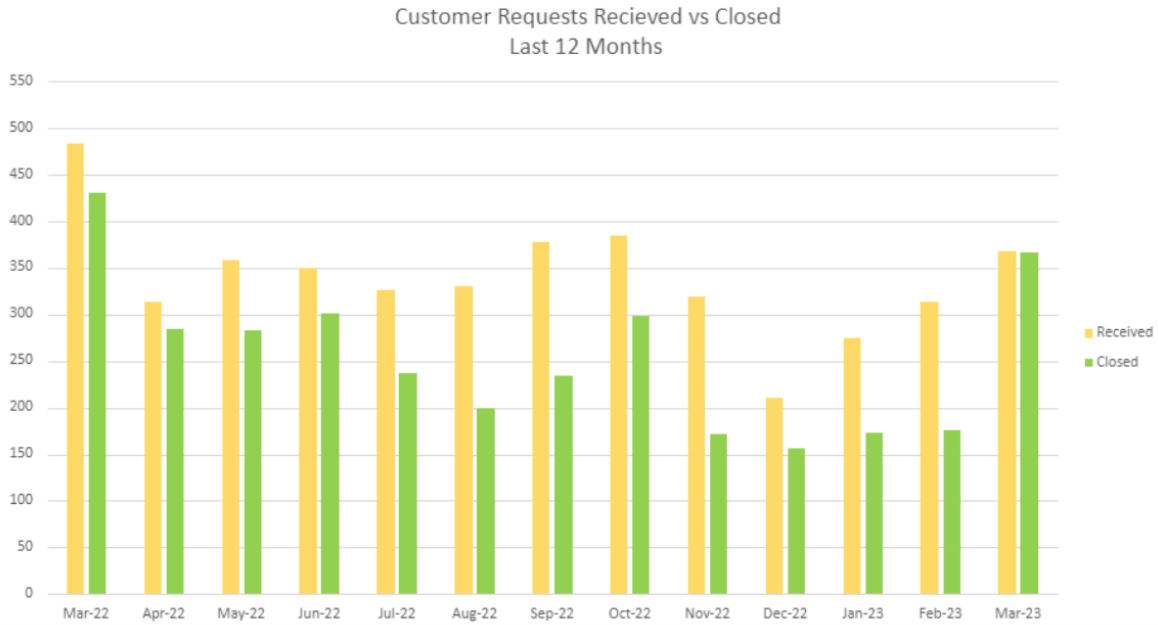
3,102	TOTAL CENTRE ATTENDANCE
869	GENERAL POOL ENTRIES
117	LEARN TO SWIM LESSONS
2,116	SCHOOLS - STUDENT GENERAL ADMISSION (PRIMARY & SECONDARY)

15

CUSTOMER CONTACT



Data as at 4 April 2023



Data as at 4 April 2023

14.5 Urban Utilities Monthly Report - 2023

Author: Vickie Wieland, Executive Assistant Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:
The purpose of this report is to provide Council with highlights from the Urban Utilities (UU) November & December 2022 Board Meeting.

This document is for Council's information only.

Executive Summary
Lockyer Valley Regional Council maintains an ongoing relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils, and governed by an independent Board.
- Tasked with delivering drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and wastewater services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Proposal
Significant issues and areas of Board focus
Given continuing economic headwinds and budgetary pressures for both businesses and customers, the Board is giving a close focus to Urban Utilities' financial performance and to the factors affecting long term financial sustainability, including operating costs, the extensive capital program and other issues including the ongoing program of review of employee payments.
A further area of considerable focus has been safety performance, with the Board and CEO seeking to achieve a step change in Urban Utilities' safety culture and processes.

Significant activities
Just prior to Christmas, Urban Utilities responded to a serious water quality incident in the Ipswich City Council area, affecting residents serviced by the Eastern Heights reservoir. This incident, over the period from 16-18 December, included Board briefings and a number of communications between myself and Mayor Harding. Management is reviewing its response to this incident to ensure that our emergency response is as efficient and effective as possible in such a situation, and I will participate in this review.
The Board received monthly reports in both December and January and continued to monitor developments and performance within the business.
The Board visited the Luggage Point Resource Recovery Centre for a site tour on 20 February after its scheduled meeting. Following the February 2022 floods the Luggage Point site has been utilised for biosolids storage whilst

other flood affected facilities (including the Cambi thermal hydrolysis equipment at the Oxley Creek Resource Recovery Centre) were reinstated. The Board viewed the emergency storage area and noted the ongoing efforts to maintain and improve the performance of these facilities.

Board meeting 20 February 2023

As noted above, the Urban Utilities Board met on 20 February for its ordinary meeting.

During an in-camera session, the Board considered, amongst other matters, a forthcoming review of Board committee charters and discussed the approach to Board succession planning, noting that the terms of three members are due to expire in mid-2024. Additionally, the Board discussed with CEO Paul Arnold the 'critical few' areas of key focus within the business to deliver for our customers, people, the community and our shareholders. At the conclusion of the in-camera session, the following matters were considered.

Foundational Success

Water Quality Incident at Eastern Heights Ipswich

The Board received a presentation on aspects of the water quality event at Eastern Heights Ipswich in December. Key aspects of the event and the response were considered, and as noted above, a review of the response is underway.

Mid-Year Performance Report to Participants

The Board approved the mid-year performance report to participants. This was issued to shareholding councils on 3 March 2023.

Shareholder Engagement

The Board discussed the importance of effective shareholder engagements including the timetable of activities for 2023. Activities canvassed in discussion included the value of connecting with elected representatives, which provided opportunities for insights into constituent, and hence customer, issues.

Participation Returns Pathway

The Board considered an update on ongoing discussions with Brisbane City Council regarding participation returns and noted the ongoing importance of engagement and communication with councils on these and other financial sustainability issues.

External Reporting

The Board discussed the approach to external performance reporting, given that Urban Utilities would issue its first Sustainability Impact Report at the end of FY23. It is proposed that this report include mapping against the United Nations Sustainable Development Goals.

Telecommunications Contract Extension

The Board approved the extension of the existing telecommunications contract for a range of telecommunication services utilised by the business.

Payments Review Program

The Board considered a regular dashboard report on the substantial program of work being undertaken in relation to wage payments. The Board noted that further communications will be made with affected employees, past employees and other stakeholders in March relating to assurance processes underway and expected timing of payments. The Board reiterated that is vital Urban Utilities pays its employees correctly and that rectification payments are identified and paid as expeditiously as possible.

Regular Reports

The Board noted a report from the CEO about current and significant issues within the business.

Consistent with its role to oversee the management of Urban Utilities' business, the Board also considered monthly reports on Urban Utilities' performance against key metrics and service standards, and on financial management, delivery of capital investments, and safety performance.

As part of its responsibility for the oversight of Urban Utilities' ethical framework, the Board received an annual report on receipt of gifts and benefits by officers and employees within the business.

Attachments

There are no attachments for this report.

14.6 Quarterly Progress Update on Actions Arising from Council Resolutions - March 2023

Author: Bella Greinke, Council Business Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

This report is to provide an update on the status of actions arising from resolutions at Ordinary and Special Council Meetings relevant to this term of Council.

This document is for Council's information only.

Executive Summary

This report contains an update on outstanding action items arising from resolutions during this term of Council, as well as identification and commentary on action items which have been completed within the last quarter, from 1 January to 31 March 2023.

Outstanding Actions Report
The attachment titled *Outstanding Actions – 31 March 2023* is a detailed report, providing information on which action items arising from resolutions are outstanding and any action that has been taken to date.

In summary, the following number of items (by group) are outstanding:

Executive Office:	1
People, Customer and Corporate Services:	6
Community and Regional Prosperity:	0
Infrastructure:	6

Completed Actions Report
The attachment, titled *Completed Actions January – March 2023,* includes progress notes and closing commentary on items from this term of Council that have been completed by Officers in the previous quarter. In total, 65 actions have been completed since 1 January 2023.

The detailed report for both the outstanding items and completed items has been provided separately due to the confidential nature of some of the items contained within.

Proposal

That this report be received and noted.

Attachments

There are no attachments for this report.

14.7 Grants Update - April 2023

Author: Suzanne Oweczkin, Grants Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of active, pending and future grant funding up until April 2023.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of active, pending and future grant funding up until April 2023.

Proposal

The report is received and noted.

Attachments

1⇩ Attachment 1 - Quarterly Grants Update Report April 2023 9 Pages



1.0 EXECUTIVE SUMMARY

Activity in relation to Councils grants portfolio over the last twelve months (01/01/2023 – 31/03/2023) has produced a number of successful outcomes.

The Australian Government is continuing to support local councils to deliver and build infrastructure that provides benefits and supports jobs in local communities across the nation with the commitment of a further $750 million to Phase 4 of the Local Roads and Community Infrastructure Program. Lockyer Valley Regional Council has been allocated $927,079 under Phase 4 with funding available from 01 July 2023 and works to be delivered by June 2025. Suitable projects will be identified over the coming months.

It is expected that another round of Local Government Grants and Subsidies Program (LGGSP) will open late in 2023. The funding is generally competitive and aims to deliver priority infrastructure, contribute to safe, connected and liveable communities, maintain and extend the functional life of existing infrastructure assets.

In addition, the Australian Government has committed $1 billion to regional Infrastructure programs in the 2022-23 budget. This commitment will fund two major programs for a period of three years, including the Growing Regions Program and Regional Precincts and Partnerships Program which have replaced the Building Better Regions Fund. Council has been successful in attaining several grants over the last twelve months:

- Australian Government's Bridges Renewal Program
- Queensland and Australian Government's Resilient Homes Fund
- Queensland Reconstruction Authority's Category D Local Recovery and Resilience Grant Funding Projects:

- Queensland Reconstruction Authority's 2021-22 Floodplain Risk Management Program Work Package 3
- The Queensland Government's 2022-24 Local Government Grants and Subsidies Program
- Queensland Reconstruction Authority's Queensland Resilience and Risk Reduction Fund

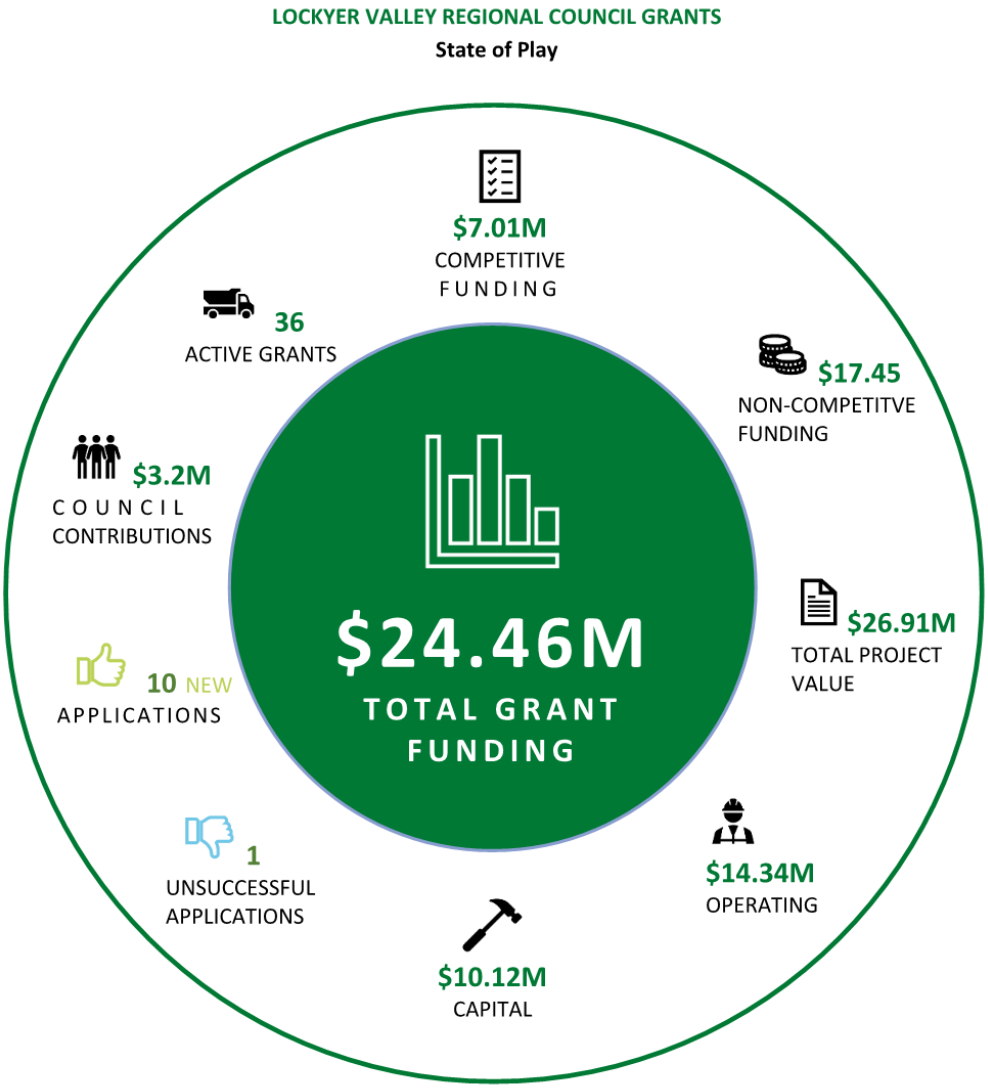
In addition, Council has several ongoing Commonwealth and State Funded Grants. These programs include:

1. South-East Queensland Community Stimulus Program
2. Local Roads and Community Infrastructure Phase 3
3. Heavy Vehicle Safety and Productivity Program
4. Blackspot
5. Transport Infrastructure Development Scheme (TIDS)
6. Roads to recovery

In the last twelve months many of Council's the funding programs have been delivered and have been successfully acquitted or are in the process of acquittal, including the following:

1. Queensland Bushfire Exceptional Recovery Grant 2019
2. Local Economic Recovery Grant
3. Flying Fox Roost Management
4. South East Queensland Community Stimulus Package Competitive
5. Local Roads and Community Infrastructure Phase 1

1.1 OVERVIEW


LOCKYER VALLEY REGIONAL COUNCIL GRANTS
State of Play
$7.01M
COMPETITIVE FUNDING
36
ACTIVE GRANTS
$17.45
NON-COMPETITVE FUNDING
$3.2M
COUNCIL CONTRIBUTIONS
$24.46M
TOTAL GRANT FUNDING
$26.91M
TOTAL PROJECT VALUE
10 NEW
APPLICATIONS
1
UNSUCCESSFUL APPLICATIONS
$14.34M
OPERATING
$10.12M
CAPITAL

1.2 OPEN APPLICATIONS

1. DISASTER READY FUND

https://nema.gov.au/disaster-ready-fund

Council has applied for the Laidley Disaster Ready Project (Flood) – Phase 1. The Disaster Ready Fund is currently open for applications and provides $200 million per year of funding, over five years from 1 July 2023 to fund projects that build resilience to prepare for, or reduce the risk of, future natural hazard impacts. The funding required 50/50 contribution.

Phase 1 of the Laidley Disaster Ready Project (Flood) is the result of a detailed review undertaken by WMA on previous years' configurations with the aim to minimise risks and difficulties in executing the sub-projects that resulted from the 2014 Jacobs report. Referring specifically to the "Laidley Lakes" project proposal would experience many difficulties due to requiring a multi-million-dollar program to complete in one stage to avoid adverse effects on Laidley Town and surrounds. Under this phase concept planning documentation and pricing to create a set of implementation projects can be undertaken. The objective of these projects is to improve the resilience of township, surrounds, catchment and the regional linkages and make them disaster ready.



The image here shows the proposed idea of a naturalised channel through Laidley town that will re-establish the form of Lagoon Creek.

Activity	Timeframe
Opening Date	Tuesday 10 January 2023
Submission to QRA	Monday 13 February 2023
Closing date and time	5:00pm AEDT Monday 6 March 2023
Announcements Made	From May 2023
Funding Delivered	From 1 July 2023

2. CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM

https://www.dlgrma.qld.gov.au/local-government/grants/current-programs/south-east-queensland-community-stimulus-program

The 2023-24 Cycle Network Local Government Grants Program aims to encourage more people to cycle in Queensland. Council has requested $110,000 funding for Spencer Street, Gatton, from Railway Street to William Street – Detailed Design.

3. MINOR INFRASTRUCTURE PROGRAM

https://www.qld.gov.au/recreation/sports/funding/minor-infrastructure-program

Two applications under the Minor Infrastructure Program Round 1 were lodged. The projects were for the replacement of flooring at the Withcott Sports Centre - $294,505 and Upgrade of the lighting at the cricket & softball fields at the Laidley Recreational Reserve - $222,596.

4. FLEXIBLE FUNDING GRANTS ROUND 1 & 2

https://www.chde.qld.gov.au/about/initiatives/category-c-funding#qld-rainfloods-2021-22

Council has applied to Round One of the Queensland Rainfall and Flooding events 2021-2022 Flexible Funding Grants. The project submitted is *Resilient People and Places* project, a social and community infrastructure audit to the value of $60,500, requesting $50,000 of funding.

5. SALUTING THEIR SERVICE

https://www.dva.gov.au/about-us/overview/consultations-and-grants/grants-and-bursaries/saluting-their-service-sts

Council applied for the 2023 round of Saluting Their Service Commemorative Grants Program for the full $10,000 funding. The application is to help fund the installation of solar electrical infrastructure at the Hatton Vale Memorial Park. The project is works requested by the Laidley RSL who hold Anzac Day events at the site.

6. EMERGENCY RESPONSE FUND

https://nema.gov.au/programs/emergency-response-fund/queensland-and-new-south-wales-flood-recovery-and-resilience-package

Council was notified of the Commonwealth Government's additional $150M from the Emergency Response Fund to assist with recovery efforts. A component, $43,800, of this funding was made available for LVRC for recovery projects and efforts following on from the events of 2021/22.

In response, Council applied for the funding to go toward additional phases of the *LVRC Flood Impact Assessment and Photo Portal*.

7. CATEGORY D CLEAN UP GRANT

https://www.qra.qld.gov.au/clean-and-recovery-program

Council has submitted three applications toward the Category D Clean-up Grant program. The submissions are currently being evaluated by the Queensland Reconstruction Authority.

The three submissions included costs, considered extraordinary costs, for the November 2021, May 2022 and ongoing costs associated with the removal costs of leachate the Laidley and Gatton landfills.

Approximately of $310,000 has been sought through these submissions.

1.3 SUCCESSFUL GRANTS

Grant	Project	Amount:
Bridges Renewal Program	1. Mahon Bridge Replacement, Carpendale Design and replacement of the Mahon Bridge over Flagstone Creek on Carpendale Road, including 100-150m of road approaches at each end of the structure to improve the existing road alignment. Lanes will increase from one to two and the load limit will increase from 42.5t to 100-160t (dependent on final deisgn).	$6,888,810
Resilient Homes Fund	1. Voluntary Home Buy Back Program The Voluntary Home buy Back Program is part of the $741 million Resilient Homes Fund. Funding will be used to buy back eligible at-risk residential homes, to reduce the risk to life and property of flooding.	$10,000,000
Category D Local Recovery and Resilience Grant Funding Projects	1. Human and Social Recovery Officer - $20,000 2. Coordinator Disaster Management Resilience - $237,200 3. Supplementary to Betterment Funding – remaining $742,800 - Crowley Vale Road - Clarkes Bridge (Thornton School Road, Thornton) - Steinkes Bridge (Lake Clarendon Road, Lake Clarendon)	$1,000,000
2021-22 Floodplain Risk Management Program Work Package 3	1. Update and extend the Lockyer Catchment-Wide Regional Creek Flood Study Extending the 2021 river study as well as updating the existing model using the 2022 LiDAR which will reflect changes to the creek channels and allow calibration to the recent floods.	$115,000

Queensland Resilience and Risk Reduction Fund	1. Flood Warning Infrastructure Flood warning infrastructure (cameras and automatic electronic signage) at various locations within the Lockyer Valley.	$600,000
Roads to Recovery 22/23	1. 22/23 Bitumen Reseal Program	$927,079
Black Spot Program 21/22 and 22/23	1. Gehrke Road / Lorikeet Road - $449,000 2. North Street / East Street, Gatton - $362,500 3. Spencer Street / East Street, Gatton - $90,500 4. Spencer Street / Maitland Street, Gatton - $189,000	$1,091,000

TIDS	1. Safe Schools Projects, various - $58,567 2. Grantham Scrub Road, Grantham - $924,727 3. Gehrke Road, Regency Downs - $236,728	$1,242,119
Heavy Vehicle Productivity Program	1. Flagstone Cr/ Lockyer Cr Rd - $375,000 2. Flagstone Cr Rd/ Carpendale Rd - $375,000 3. Gatton Industrial Estate - $282,949 4. Grantham Scrub/ Grantham Winwill $167,220	$1,200,169

1.4 UNSUCCESSFUL GRANTS

Grant	Project	Amount
2021-22 Floodplain Risk Management Program Work Package 3	Master Drainage Study, Concept Flood Risk Mitigation Solutions, Erosion Prevention - Did not meet grant objectives	$609,500

1.4 RISK REGISTER (FUNDED PROJECTS)

Project/ Grant	Risk	Comments:
Bridges Renewal Program - Budget	Medium	Budget risk is currently being addressed. Budget included when the application was lodged in September 2022 has already seen an increase.
Community Safer Locations – Alex Geddes Hall (BSBR) - Timeframes	Medium	Timeframe to deliver Alex Geddes Hall is short and an extension of time may need to be requested.
Local Roads & Community Infrastructure Phase 4 - Information	Low	Still waiting for further information and guidelines to be released, affecting Council's ability to plan for it.
All funded projects - Budgets	Medium to High	Prices of services and materials is continuing to increase. This emphasises the need when planning projects to ensure budgets submitted contain enough contingency.

14.8 Quarterly Investment Report - January to March 2023

Author: Kacey Bachmann, Management Accountant
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

This document is for Council's information only.

Executive Summary

As outlined in Council's 2022-23 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of *the Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As of 31 March 2023, Council had a total investment holding of $57.70 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue has exceeded the target and investment opportunities will continue to be reviewed.

Proposal

As required by Council's 2022-23 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

As of 31 March 2023, Council had a total investment holding of $57.70 million.

The two following tables show the investment institution, credit rating and product type of our investment portfolio on 31 March 2023:

Table 1

Institution	Amount $	Percentage Holding	Credit Rating
QTC	33,700,718	62.72%	AA
National Australia Bank	3,000,000	4.86%	AA-
Macquarie Bank	4,000,000	6.49%	A+
Suncorp	1,000,000	1.62%	A+
ME Bank	3,000,000	4.86%	BBB+
Bank of QLD	1,000,000	1.62%	BBB+

Institution	Amount $	Percentage Holding	Credit Rating
MyState Bank	2,000,000	3.24%	BBB+
AMP Bank	7,000,000	11.35%	BBB
Judo Bank	2,000,000	3.24%	BBB-
Total	**57,700,718**	**100.00%**	

Table 2

Product Type	Amount $	Percentage Holding
Cash Fund - QTC	33,700,718	62.72%
Term Deposit	24,000,000	37.28%
Total	**57,700,718**	**100%**

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments on 31 March 2023, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a slight increase in interest rates for term deposits with new investments now offered above 4.00%.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	3.96%	3.60%	2.90%

Table 4

Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	3.91%	3.63%	2.90%

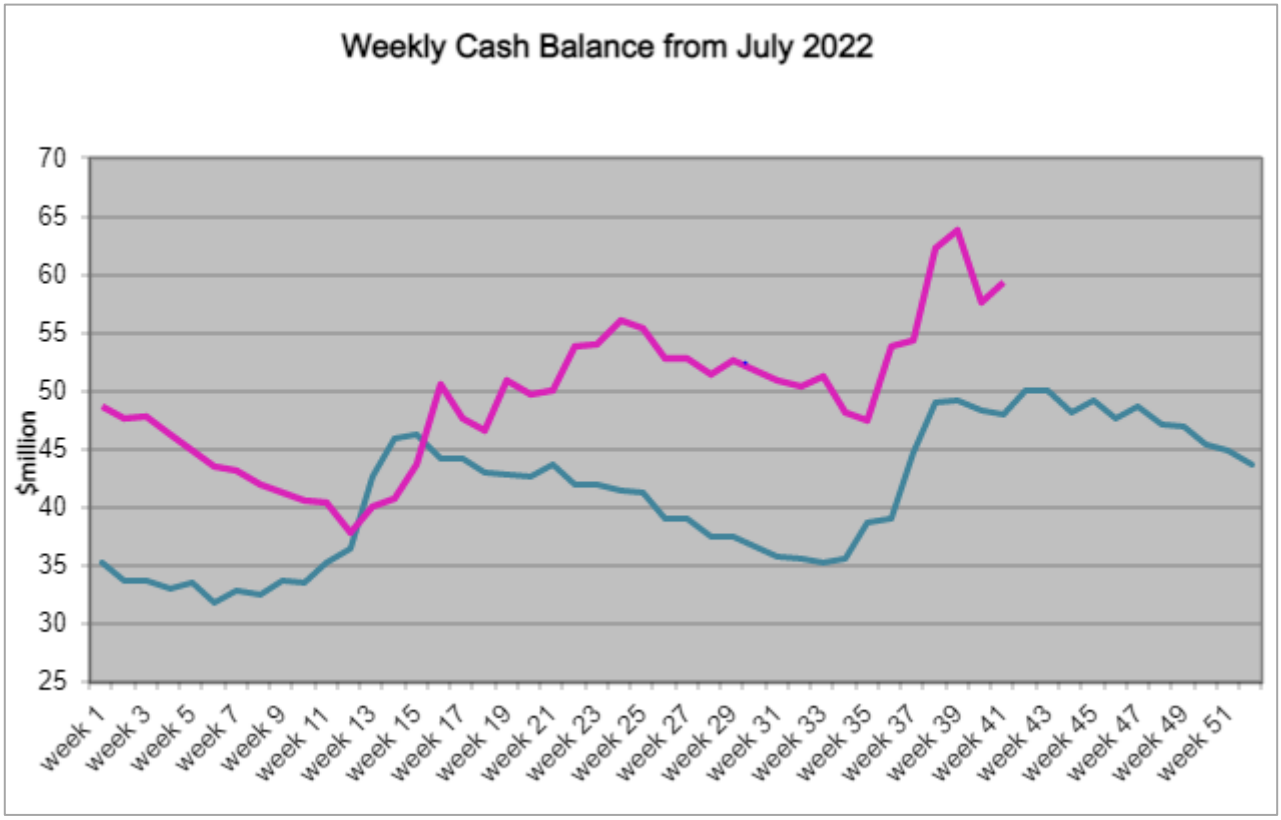
Interest rates have increased for all institutions. The QTC cash fund rate is now slightly lower than term deposit rates making term deposits a more attractive investment option. The best regular rates on offer at present are around 3.65% and 4.80% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	$1,215,029	$994,860	122.13%

As reflected in table 5, interest revenue has exceeded the target for the year to date.

During the third quarter, cash at bank has increased due to payments from Queensland Reconstruction Authority and the collection of the second rates levy. The QTC debt repayment that was adopted in July 2022 for the 2022/2023 Budget has not been paid yet. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments on 31 March 2023 is in overall compliance with the 2022-23 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
Cash Funds			
QTC Cash Funds	62.72%	100%	37.28%
Term Deposits			
AAA to A+	12.97%	85%	72.03%
A to BBB+	9.72%	45%	35.28%
BBB to BBB	14.59%	30%	15.41%

Attachments

There are no attachments for this report.

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012,* a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public, the time being 10:59am, to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012,* for the reasons indicated.

15.1 Inland Rail Interface Improvement Program Strategic Business Case
This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government (The report contains commercial in confidence details for a proponent).

15.2 Supervision of Waste Facilities Tender Evaluation
This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.3 Process of Recyclables Tender Evaluation Contract
This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.4 Strategic Land Acquisition - Laidley Flood Mitigation
This item is confidential in accordance with Section 254J (3) (h) of the Local Government Regulation 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved By: Cr Wilson Seconded By: Cr Hagan
Resolution Number: 20-24/0800

CARRIED
7/0

OPEN SESSION

THAT Council move into open session, the time being 11:48am.

Moved By: **Cr Vela** **Seconded By:** **Cr Hagan**

Resolution Number: 20-24/0801

CARRIED
7/0

15.1 **Inland Rail Interface Improvement Program Strategic Business Case**

Author: Stephen Hart, Senior Advisor Advocacy
Responsible Officer: Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government (The report contains commercial in confidence details for a proponent).

Purpose:
The purpose of this report is to update Council on the finalisation of Council's involvement in the Inland Rail Interface Improvement Program. The Gate 4 Strategic Business case – Investigating the Viability of the Lockyer Valley Inland Rail Connection has been finalised and accepted by the Australian Government.

Officer's Recommendation:
THAT Council resolve to:

1. **Note the finalisation of Council's involvement in the Inland Rail Interface Improvement Program and the acceptance by the Australian Government of the Strategic Business Case – *Investigating the Viability of the Lockyer Valley Inland Rail Connection;***
2. **Forward a copy of the Strategic Business Case to the proponent, therewith noting that completion of the business case does not translate to Australian Government support for the project or a commitment to funding and further noting that the document contains commercial in confidence material and is not for further distribution without the approval of Council.**

RESOLUTION

THAT Council resolve to:

1. **Note the finalisation of Council's involvement in the Inland Rail Interface Improvement Program and the acceptance by the Australian Government of the Strategic Business Case – *Investigating the Viability of the Lockyer Valley Inland Rail Connection;***
2. **Forward a copy of the Strategic Business Case to the proponent, therewith noting that completion of the business case does not translate to Australian Government support for the project or a commitment to funding and further noting that the document contains commercial in confidence material and is not for further distribution without the approval of Council.**

Moved By: Cr Vela Seconded By: Cr Hagan

Resolution Number: 20-24/0802

CARRIED
7/0

15.2 Supervision of Waste Facilities Tender Evaluation

Author: Christine Blanchard, Manager Waste Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's endorsement of the recommendations of the Tender Evaluation Panel for the provision of Facilities Supervision Services to supervise Council's Waste Management Facilities.

Officer's Recommendation:
THAT Council award the Provision of Facilities Supervision Services contract LVRC-22-044 to Peace Lutheran Church Gatton trading as Anuha.

RESOLUTION

THAT item *15.2 Supervision of Waste Facilities Tender Evaluation* lie on the table until further information can be obtained.

Moved By: Cr Wilson

Resolution Number: 20-24/0803

CARRIED
7/0

15.3 Process of Recyclables Tender Evaluation Contract

Author: Christine Blanchard, Manager Waste Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to seek Council's endorsement of the recommendations of the Tender Evaluation Panel for the processing of recyclable waste collected under Council's kerbside collection contract.

Officer's Recommendation:
THAT Council award the Provision of Recyclables Processing Services contract LVRC-22-045 to Peace Lutheran Church Gatton trading as Anuha.

RESOLUTION

THAT item *15.3 Process of Recyclables Tender Evaluation Contract* lie on the table until further information can be obtained.

Moved By: Cr Holstein

Resolution Number: 20-24/0804

CARRIED
7/0

In accordance with Sections 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, Councillors Milligan, Qualischefski, Wilson and Vela informed the meeting they have declarable conflicts of interest in Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation".

In accordance with section 150EQ(3) of the Local Government Act 2009, Councillors Cook, Hagan and Holstein voted that Councillors Milligan, Qualischefski, Wilson and Vela participate in the discussion and make a decision in relation to Agenda Item 15.4, "Strategic Land Acquisition – Laidley Flood Mitigation", as per resolutions 20-24/0779, 20-24/0780, 20-24/0781, and 20-24/0782.

15.4 Strategic Land Acquisition - Laidley Flood Mitigation

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (h.) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Purpose:

This report considers a request made by the property owners of Property ID:143550 for Council to purchase the subject parcel of land for the purposes of flood mitigation.

Officer's Recommendation:
THAT Council resolve to:

(a) acquire the land at 85 Patrick Street, Laidley for public purposes of flood mitigation in accordance with the principles of the *Acquisition of Land Act 1967*;

(b) endorse the preliminary negotiations, including as to compensation, conducted with the property owners to date; and

(c) delegate authority to the Chief Executive Officer to enter into a contract on behalf of Council to purchase the land and to undertake all necessary steps to effect settlement of the contract.

RESOLUTION

THAT Council resolve to:

(a) acquire the land at 85 Patrick Street, Laidley for the public purpose of flood mitigation in accordance with the principles of the *Acquisition of Land Act 1967*;
(b) endorse the preliminary negotiations, including as to compensation, conducted with the property owners to date; and
(c) delegate authority to the Chief Executive Officer to enter into a contract on behalf of Council to purchase the land and to undertake all necessary steps to effect settlement of the contract.

Moved By: Cr Hagan Seconded By: Cr Holstein
Resolution Number: 20-24/0805

CARRIED
7/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 11:50am.