

# **ORDINARY MEETING OF COUNCIL**

# **AGENDA**

**20 SEPTEMBER 2023** 

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#### 1. MEETING OPENED

#### 1.1 Acknowledgement of Country

The traditional owners of the land on which the meeting is held to be acknowledged.

#### 1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

#### 2. LEAVE OF ABSENCE

No Leave Of Absence.

#### 3. CONDOLENCES/GET WELL WISHES

#### 3.1 Condolences

**Author:** Bella Greinke, Council Business Officer **Responsible Officer:** Ian Church, Chief Executive Officer

#### Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

#### **Attachments**

There are no attachments for this report.

# 4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

#### 4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

#### 4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

#### 5. MAYORAL MINUTE

No Mayoral Minute.

#### 6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 16 August 2023

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

#### Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 16 August 2023 are taken as read and confirmed.

#### **Attachments**

There are no attachments for this report.

#### 7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

#### 8. COMMITTEE REPORTS

8.1 Receipt of the Minutes of the Audit and Risk Management Committee - 25

August 2023

Author:Bella Greinke, Council Business OfficerResponsible Officer:Ian Church, Chief Executive Officer

#### Officer's Recommendation:

THAT Council receive and note the minutes of the Audit and Risk Management Committee meeting held on Friday 25 August 2023.

#### **Attachments**

**1** Audit and Risk Management Committee Minutes - 20230825 9 Pages



#### **AUDIT & RISK MANAGEMENT COMMITTEE**

#### **MINUTES**

**25 AUGUST 2023** 



25 AUGUST 2023

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25 AUGUST 2023

#### ATTENDANCE:

#### **Apologies**

- Cr Jason Cook
- Cr Chris Wilson
- Ian Church, Chief Executive Officer
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit)

#### **Independent External Members (Voting)**

- Kerry Phillips (Chairperson)
- Martin Power
- Adrian Morey

#### Attendees (non-voting)

- Madonna Brennan, Risk, Audit & Corporate Planning Advisor
- Scott Norman, Chief Financial Officer
- Dee Stewart, Coordinator Accounting Services
- Bella Greinke, Council Business Officer (Secretariat)
- Logan Meehan, Crowe (External Audit)
- Ashita Lal, Queensland Audit Office
- Kylie King, Financial Accountant
- Tania Skopp, Assets Accountant

25 AUGUST 2023

#### 1. MEETING OPENED

The meeting commenced at 10:01am.

#### 2. APOLOGIES

The Chair noted the apologies as follows; Cr Jason Cook, Councillor Member; Cr Chris Wilson, Councillor Member; Ian Church, Chief Executive Officer; Cathy Blunt, O'Connor Marsden and Associates.

#### 3. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY MEMBERS

#### 3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the member that has an interest in the matter
  - iv. the nature of the member's relationship with the entity that has an interest in a matter
  - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

#### 3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
  - i. the name of the related party to the member
  - ii. the nature of the relationship of the related party to the member
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the member or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

There were no prescribed or declarable conflicts of interest made by members at this time.

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#### **MOTION**

THAT the Audit and Risk Management Committee amend the order of business for this meeting to discuss only items 6.3 "Draft 2022-2023 Annual Financial Statements" and 6.4 "External Audit Update" and defer the following items for discussion until the next meeting of the Committee on Friday 15 September 2023:

- 4.1 "Confirmation of Minutes"
- 5.1 "Business Arising from Minutes of Meeting 12 June 2023"
- 6.1 "Chief Executive Officer's Report"
- 6.2 "Information Communication Technology Progress Update"
- 6.5 "Internal Audit Progress Update"
- 6.6 "Audit Register Progress Update"
- 6.7 "Corporate Risk Management Progress Update"
- 6.8 "Proposed Audit and Risk Management Committee Annual Planning Day"
- 7.1 "Financial Performance Report".

Moved By: K Phillips Seconded By: M Power

**Resolution Number: ARMC/0284** 

CARRIED 3/0

25 AUGUST 2023

#### 6. AUDIT COMMITTEE REPORTS

6.3 Draft 2022-2023 Annual Financial Statements

Author: Dee Stewart, Coordinator Accounting Services

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

Section 176 of the *Local Government Regulation 2012* requires Council to prepare financial statements each financial year comprising of a general-purpose financial statement, a current-year financial sustainability statement and a long-term financial sustainability statement.

Section 211 (1)(b)(iii) of the Regulation then requires Council's Audit and Risk Management Committee to review a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the Auditor-General for auditing under Section 212 of the Regulation. The unaudited draft 2022-23 financial statements and sustainability statements are included for the Committee's review.

#### Officer's Recommendation:

THAT the Audit and Risk Management Committee endorse Council's Draft 2022-23 unaudited Financial Statements for presentation to the Auditor-General for auditing, subject to any amendments being made as a result of the feedback provided by the Committee prior to their submission on 4 September 2023.

#### RESOLUTION

THAT the Audit and Risk Management Committee endorse Council's Draft 2022-23 unaudited Financial Statements for presentation to the Auditor-General for auditing, subject to any amendments being made as a result of the feedback provided by the Committee prior to their submission on 4 September 2023.

Moved By: K Phillips Seconded By: M Power

**Resolution Number: ARMC/0285** 

CARRIED 3/0

#### Key Discussion Highlights from the Meeting

Council's Coordinator Accounting Services provided a thorough overview of the report, highlighting key points such as the affects the 2022 flooding is continuing to have on this year's budget (in both operational and capital works) and noting when the statements will be provided to the External Auditors for review.

The Chair made comments around Note 17, relating to the Property, Plant and Equipment component of the financial statements and identified a level of discomfort around the way this is displayed, particularly around the categorisation of additions to assets and splitting these additions across the relevant asset classes. A

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suggestion was made to look at how other Councils (including Ipswich and Townsville) who have a higher maturity level are displaying such data as there are opportunities for improvement. Independent Member, Martin Power, seconded these comments and suggested discussing this further with the External Auditors. Independent Member, Martin Power, also stated the contributed assets are not included in the totals for asset renewals or other additions. Further discussion was then held around the sustainability ratios, in particular the asset sustainability ratio, and potential confusion around the way this is structured. It was suggested refinement can be made here following a review of other Councils financial statements.

Martin Power, Independent Member, advised that minor amendments and feedback will be sent to Council's Coordinator Accounting Services following the meeting. Discussion was then held with both the Chair and Martin Power providing commentary, and seeking clarity on a number of the notes in the document. The Chair queried the status of the Financial Management Strategy included in the financial statements as there were outdated references therein. Council's Coordinator Accounting Services confirmed a review has recently been undertaken by the Queensland Treasury Corporation (QTC) and the document will be updated accordingly. The Chair requested the QTC review report be included in the agenda for discussion at the next meeting of the Committee.

Overall, the Chair commended the team and was pleased with the financial statements provided.

There was no further discussion in relation to this item.

25 AUGUST 2023

6.4 External Audit Update

Author: Dee Stewart, Coordinator Accounting Services

Responsible Officer: Ian Church, Chief Executive Officer

#### Summary:

The attached briefing papers provide an update to the Audit and Risk Management Committee on the activities of the Queensland Audit Office and its Audit Service Provider to Council.

The Audit and Risk Management Committee received and noted the External Audit Update for information.

#### Key Discussion Highlights from the Meeting

The Queensland Audit Office (QAO) representative gave an overview of the Briefing Paper provided and addressed the key points for noting. Independent Member, Martin Power, made comments around the issues experienced with information, communication and technology (ICT) across the Local Government sector, and noted that Lockyer Valley Regional Council are experiencing some of the deficiencies listed.

The representative from Council's External Auditor, Crowe, made comments on the status of the external audit and confirmed representatives will be onsite the week of 4 September 2023.

There was no further discussion in relation to this item.

25 AUGUST 2023

#### 8. GENERAL BUSINESS

#### **Chairpersons Annual Report on Committee Operations**

The Chair notified the Committee that the Chairpersons annual report on the operations of the Committee has been drafted and will be included in for discussion at the 15 September 2023 meeting, prior to providing to Council.

# 9. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Nil discussion held.

#### 10. MEETING CLOSED

There being no further business, the meeting closed at 10:46am

8.2 Receipt of the Minutes of the Lake Apex Community Advisory Committee

Meeting - 10 May 2023

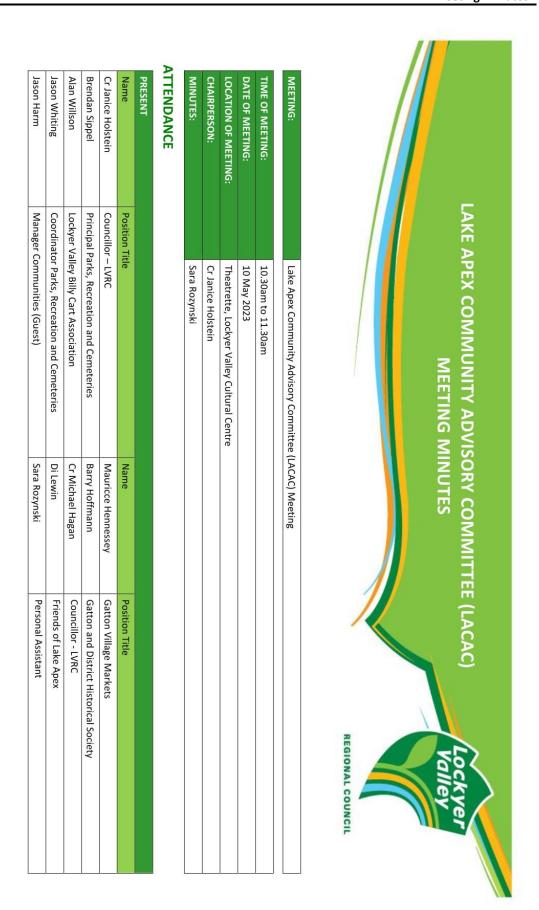
**Author:** Sara Rozynski, Personal Assistant Infrastructure **Responsible Officer:** John Keen, Group Manager Infrastructure

#### Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 10 May 2023.

#### **Attachments**

1 Lake Apex Community Advisory Committee Meeting Minutes 4 Pages



# ECM:

# A D **APOLOGIES** Position Title Position Title

Lights on the Hill  parkrun  Coordinator Growth and Policy  2nd Light Horse Lockyer Troop  ITEMS  DESCRIPTION  Apologies if Applicable  Apologies as above.	rkrun ordinator Growth a d Light Horse Locky	rkrun  Renee Sternberg ordinator Growth and Policy d Light Horse Lockyer Troop  ON  Apologies as above.  Bill Beckmann Renee Sternberg Annette Doherty Annette Doherty Annette Doherty
and Policy yer Troop RECO Rhologies as above. Minutes from 22/02/2023 moved by	Bill Beckmann  Renee Sternberg  and Policy Annette Doherty  yer Troop  RECORD MATTERS FOR ACTION  Apologies as above.  Minutes from 22/02/2023 moved by Allan Wilson seconded by Cr H	Renee Sternberg  Annette Doherty  RECORD MATTERS FOR ACTION  RECORD MATTERS FOR ACTION  RECORD MATTERS FOR ACTION
	Bill Beckmann Renee Sternberg Annette Doherty  D MATTERS FOR ACTION  Allan Wilson seconded by Cr H	Bill Beckmann  Renee Sternberg  Annette Doherty  D MATTERS FOR ACTION  D MATTERS FOR ACTION  D MATTERS FOR ACTION  D MATTERS FOR ACTION  Allan Wilson seconded by Cr Hagan. ECM 4474169.
Senior Environmental Planner  Manager Planning, Policy and Community Wellbeing  RESPONSIBLE OFFICER  NA  BY W  NA  NA	y and Community y and Community of Ficer OFFICER NA	

ECM:

		10.			9.	œ	ITEM
		General business (All)			Mayoral Christmas Carols	2nd Light Horse Lockyer Troop (Chair)	DESCRIPTION
Di Lewin – Friends of Lake Apex (FOLA)      FOLA advised several people have reported including FOLA members a possum living in the area around the Bird Hide Peninsular and in the Arboretum. It has been suggested a possum box could be erected in the Arboretum to give this native animal a safe home, away from prying eyes.  ACTION: Suggestion was made that some of the branches from the gum trees that will be cut down could be utilised as possum boxes with the help from the Lockyer Valley Community Activity Shed (previously known as the Gatton Men's Shed)	Derby went international again. Approx. 7,500 viewing. 80 entries. Some people made carts for the race.	<ul> <li>Allan Wilson - Lockyer Valley Billy Cart Association</li> <li>Alan heard the Lights on the Hill memorial wall will be relocated. Council advised it will not be relocated. Landscaping works will be undertaken in that area shortly. Expansion of the memorial if going backwards will interfere with the billy cart track. The Billy Cart Association doesn't want to upgrade their track if the extension will expand backwards.</li> <li>ACTION: Brendan to check the Memorial Wall footprint in the Masterplan.</li> </ul>	<ul> <li>Jason Whiting - LVRC         <ul> <li>There are 2 dead gum trees with branches that are hanging over the footpaths. Council advised these will need to be removed for safety reasons.</li> </ul> </li> </ul>	Cr Holstein - LVRC     Frequency of meetings     Due to the large focus on flood restoration works across the region, it was proposed to hold LACAC meetings 6 monthly until flood works are completed however members are encouraged to contact Council between meetings if issues arise.  Action: Sara to schedule the next meeting in 6 month's time being November 2023.	The Committee would like to see the Mayoral Christmas Carol held back within the Lake Apex Parklands this year.	Beth has resigned from the 2nd Light Horse Lockyer Troop Committee, therefore LACAC need to write to the 2nd Light Horse Lockyer Troop Committee requesting a new represenative.  Action: Council to write to the 2nd Light Horse Lockyer Troop Committee.	RECORD MATTERS FOR ACTION
Jason Whiting	Brendan Sippel		NA	Sara	NA	Brendan Sippel	RESPONSIBLE OFFICER
							BY WHEN

ECM:

Documents Tabled: NA Meeting opened: 10.31am Meeting closed: 11.39am

Next meeting: 22 November 2023

TEM	DESCRIPTION	RECORD MATTERS FOR ACTION	OFFICER	BY WHEN
		<ul> <li>In December 2022 the Information Centre contacted FOLA regarding the Lake Apex and Freeman bird brochures. They were advised Council could no longer afford to finance the brochures. FOLA has since organised and paid for a re-print and the brochures were delivered in February 2023.</li> <li>Proposal was put forward that Council could pay for every second order.</li> </ul>	NA	
		<ul> <li>Barry – Gatton and District Historical Society (GDHS)</li> <li>Barry advised that minimal visitors attend the Gatton Historical Village during the Heritage Festival weekend as the main events are held in Laidley.</li> </ul>		
		ACTION: Jason Harm advised Heritage Week runs over a week in QLD in May, Council officers will have further conversations with the GDHS regarding next years event.	Jason Harm	

8.3 Receipt of the Minutes of the Lockyer Valley Traffic Safety Working Group

Meeting - 3 May 2023

Author: Sara Rozynski, Personal Assistant Infrastructure Responsible Officer: John Keen, Group Manager Infrastructure

#### Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 3 May 2023.

#### **Attachments**

1 Lockyer Valley Traffic Safety Working Group Meeting Minutes 3 Pages

			APOLOGIES		Wes Davis	Cr Janice Holstein	LVRC	PRESENT	ATTENDANCE	MINUTES:	CHAIRPERSON:	LOCATION OF MEETING:	DATE OF MEETING:	TIME OF MEETING:	
	Lisa Damman (Laidley)	Glen Thomas (Helidon)				Rowland Browne (Gatton)	QPS			Sara Rozynski	Wes Davis	Theatrette Room, Lockyer Valley Cultural Centre	3 May 2023	10.30am to 11.30am	OCKYER VALLEY TRAFFIC (SAFE4LIFE I MEETING
Michael Timmer (Translink)	David Willis	Adam Garvin		Ros Naude	Kerri Rudder	Anita Sullivan – Via Teams						Cultural Centre			LOCKYER VALLEY TRAFFIC SAFETY WORKING GROUP (SAFE4LIFE IN LOCKYER) MEETING MINUTES
		Dereck Sanderson					TMR								Lockyer Valley REGIONAL COUNCIL

# AGENDA ITEMS

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Tabled documents:

N A

• No issues associated with the road or signage for the other incidents recorded. • No issues associated with the road or signage for the other incidents recorded.  From east the vehicular right turn into Fairway Drive is backing up a lot more than any other. Are there any civil improvements that can be made to assist with this issue. TMR advised there is a long-term solution which includes, potential service roads. In addition, turning right from Fairways Drive heading Westbound is difficult for motorist. TMR to provide designs at the next meeting. Laidley QPS officer to report on traffic incidents at this intersection at the next meeting.  Rowland (Gatton QPS) advised on behalf of the Laidley QPS officer, they believe this intersection should mirror the Big Orange intersection layout (Crowley Vale Road/Warrego Highway intersection).  Action: TMR to provide designs at the next meeting. Laidley QPS officer to report on traffic incidents at this intersection at the next meeting.  It has been noted by the community that motorists are driving too slow past the University (Gatton Helidon Road) which is 100km/hr section of road. Motorist are requesting this road be signposted at 100km/hr as people are driving too slowly. Committee agreed to not add additional signage.
• No issues associated with the road or signage for the other incidents recorded. • No issues associated with the road or signage for the other incidents recorded.  From east the vehicular right turn into Fairway Drive is backing up a lot more than any other. Are there any civil improvements that can be made to assist with this issue. TMR advised there is a long-term solution which includes, potential service roads. In addition, turning right from Fairways Drive heading Westbound is difficult for motorist. TMR to provide designs at the next meeting. Laidley QPS officer to report on traffic incidents at this intersection at the next meeting. Laidley QPS officer, they believe this intersection should mirror the Big Orange intersection layout (Crowley Vale Road/Warrego Highway intersection).  Action: TMR to provide designs at the next meeting. Laidley QPS officer to report on traffic incidents at this intersection at the next meeting.  It has been noted by the community that motorists are driving too slow past the University (Gatton Helidon Road) which is 100km/hr section of road. Motorist are requesting this road be signaposted at 100km/hr as people are driving too slowly. Committee agreed to not add additional signage.  Minster Mark Baily announced cameras will temporarily be parked at school drop off zones to monitor motorist behaviour.

<sup>3</sup>age **3** of **3** 

#### 9. **DEPUTATIONS/PRESENTATIONS**

No Deputations/Presentations.

#### 10. EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget - 31 August 2023

**Author:** Dee Stewart, Coordinator Accounting Services

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 August 2023.

#### Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2023.

#### **Executive Summary**

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 August 2023.

At 31 August 2023, revenues are over target and expenditures are under target. Variations are mostly the result of timing differences and at this early stage of the financial year and are not of concern.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2022-23 audit completed.

#### **Proposal**

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 August 2023.

Operating Revenue - Year to date target \$2.25 million actual \$3.32 million or 147.38%

At 31 August 2023, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The first rates levy for 2022/2023 was levied on 4 September 2023 with a due date of 4 October 2023. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 95.47% of the previous levy was collected as at 31 August 2023.

Charges and Fees over budget by \$0.64 million

The favourable variances in fees and charges relate predominately to higher than expected income from infrastructure charges (\$0.52 million) due to a large charge raised in the month of July.

Interest over budget by \$0.24 million.

Interest income is over budget due to higher than expected cash balances and increasing interest rates.

Operating Grants and Subsidies over budget by \$0.32 million

Operating grants and subsidies are over budget mostly due to the receipt of funding from QRA for leachate removal from the waste site. This funding was expected to be received in the 2022/2023 financial year.

Revenue – Contract/Recoverable Works under budget by \$0.12 million

Contract/Recoverable works revenue is under budget due to the timing of revenue in relation to RMPC works and is not of a concern at this stage of the financial year.

Operating Expenditure - Year to date target \$11.89 million actual \$10.22 million or 85.96%

Goods and Services under budget by \$1.41 million

Variations are due to timing differences and at this stage of the financial year and are not of a concern.

**Capital Project Expenditure** – Year to date target \$9.11 million actual \$4.57 million or 50.19% At 31 August 2023, Council has expended \$4.57 million on its capital works program with a further \$18.89 million in committed costs for works currently in progress.

Council has spent \$3.17 million on the delivery of infrastructure projects with the main focus of the 2023/2024 capital works program being the restoration of flood damaged roads under the REPA program of works. The REPA program of works has a total budget of \$33.03 million for the 23/24 financial year with \$2.70 million spent as at 31 August 2023 with a further \$15.80 committed. Additional detail is provided in the capital works program within the attachment.

Work is required over the coming month to revise the timing of the capital budget to align to the program of works to be delivered. Following the completion of the end of financial year accruals, a report will be presented to Council to amend the 2023-24 Budget to include requested carry-forward balances for capital work in progress at 30 June. This will increase the capital budget for the year.

#### **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 August 2023, Council had \$58.66 million in current assets compared to \$25.36 million in current liabilities with a ratio of 2.31:1. This means that for every dollar of current liability, there is \$2.31 in assets to cover it.

#### **Statement of Cash Flows**

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 August 2023, there has been a net cash outflow of \$5.03 million with \$5.88 million outflow from operating activities; and a net cash outflow of \$0.85 million from investing activities including capital revenue and expenditure. The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. Historically, to maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. Council is currently reviewing the working capital requirement and early calculations indicate this figure is now closer to \$15.00 million. As at 31 August, Council's cash balance was \$49.27 million. Council's outstanding debt at 31 August, was \$12.25 million. Unexpended grant funds, which are restricted to be spent in accordance with the terms of the grant, are \$7.45 million.

#### **Strategic Implications**

#### Corporate Plan

Leadership and Council Outcome: • Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community. • Compliant with relevant legislation.

#### Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2023-24 Budget.

#### **Legislation and Policy**

In accordance with section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

#### Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

#### Consultation

#### **Internal Consultation**

- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

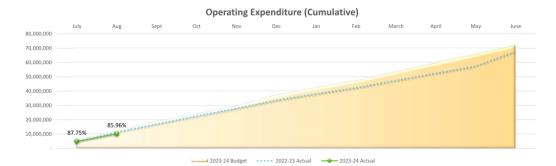
#### **Attachments**

15 Monthly Financial Statements - August 2023 18 Pages

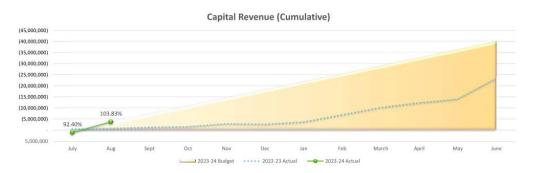
#### LOCKYER VALLEY REGIONAL COUNCIL Interim Operating Revenue and Expenditure Dashboard For the Period Ending 31st August, 2023



DELICATION TO DATE	Rates and		Character and		Operating			Other	Profit from	
REVENUE TO DATE	Utility Charges		Charges and		Grants and	Contributions	Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subsidies	and Donations	verable Works	Revenue	Investments	Tota
Actual	(34,035)	40,943	(1,622,094)	(536,119)	(652,311)	(46,739)	(10,686)	(454,274)	-	(3,315,316
Budget	917	40,000	(986,578)	(295, 244)	(330,947)	(108,000)	(126,667)	(442,962)		(2,249,482
Variance	34,952	(943)	635,515	240,875	321,364	(61,261)	(115,980)	11,313	-	1,065,834
Target %	-3712.86%	102.36%	164.42%	181.59%	197.10%	43.28%	8.44%	102.55%		147.38%
									-	
Movement to Prior Month Target %	Ψ	→	•	4	→	•	•	•	→	4



EXPENDITURE TO DATE		Goods and			
by Type	<b>Employee Costs</b>	Services	Finance Costs	Depreciation	Total
Actual	4,132,641	3,748,469	16,882	2,319,018	10,217,010
Budget	4,383,508	5,159,152	23,733	2,319,019	11,885,412
Variance	250,867	1,410,682	6,852	1	1,668,402
Target %	94.28%	72.66%	71.13%	100.00%	85.96%
Movement to Prior	*	•	•	->	*





Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

#### Capital Expenditure (Cumulative)



	People,				
EXPENDITURE TO	Customer and	Executive		Community and	
DATE	Corporate			Regional	
by Group	Services	Office	Infrastructure	Prosperity	Total
Actual	629,295	2,192	3,173,891	769,170	4,574,547
Budget	703,180	124,500	7,271,003	1,015,267	9,113,949
Target %	89.49%	1.76%	43.65%	75.76%	50.19%
Movement to Prior Month Target %	•	<b>→</b>	•	>	•

#### Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	47,156,915	34,035	(917)	(34,952)	3812.86%
Discount	(1,915,000)	(40,943)	(40,000)	943	-2.36%
Charges and Fees	5,805,449	1,622,094	986,578	(635,515)	-64.42%
Interest	2,091,635	536,119	295,244	(240,875)	-81.59%
Operating Grants and Subsidies	13,215,769	652,311	330,947	(321,364)	-97.10%
Operating Contributions and Donations	810,000	46,739	108,000	61,261	56.72%
Revenue - Contract/Recoverable Works	760,000	10,686	126,667	115,980	91.56%
Other Revenue	2,285,254	454,274	442,962	(11,313)	-2.55%
Profit from Investments	1,805,837	-		-	0.00%
Total Recurrent Revenue	72,015,859	3,315,316	2,249,482	(1,065,834)	-47.38%
Capital Revenue					
Capital Grants, Subsidies and Contributions	39,839,551	3,748,186	3,610,000	(138,186)	-3.83%
Gain on Sale	81,465	-	-	-	0.00%
Total Revenue	111,936,875	7,063,501	5,859,482	(1,204,020)	-20.55%
Capital Income	-	-	-	-	0.00%
Total Income	111,936,875	7,063,501	5,859,482	(1,204,020)	-20.55%
Expenses					
Recurrent Expenses					
Employee Costs	28,907,721	4,132,641	4,383,508	250,867	5.72%
Goods and Services	28,220,770	3,748,469	5,159,152	1,410,682	27.34%
Finance costs	710,820	16,882	23,733	6,852	28.87%
Depreciation	13,914,112	2,319,018	2,319,019	1	0.00%
Total Recurrent Expenses	71,753,422	10,217,010	11,885,412	1,668,402	14.04%
Capital Expenses	-				0.00%
Total Expenses	71,753,422	10,217,010	11,885,412	1,668,402	14.04%
Net Recurrent Result/Operating Surplus/(Deficit)	262,436	(6,901,694)	(9,635,930)	(2,734,236)	28.38%
		(-,,)	,_,,	(_,,_,,_,,	
NET RESULT AFTER CAPITAL ITEMS	40,183,452	(3,153,508)	(6,025,930)	(2,872,422)	47.67%

# Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	37,393,721	24,886	(833)	(25,719)	3,086.24
Discount	(1,665,000)	(34,366)	(40,000)	(5,634)	14.08
Charges and Fees	314,529	49,439	34,167	(15,272)	(44.70)
Interest	2,058,635	525,468	289,744	(235,724)	(81.36)
Operating Grants and Subsidies	4,028,352	30,377	15,781	(14,596)	(92.49)
Revenue - Contract/Recoverable Works	-	318	-	(318)	-
Other Revenue	1,322,625	235,674	221,271	(14,403)	(6.51)
Profit from Investments	1,805,837	-	-	-	-
Total Recurrent Revenue	45,258,699	831,795	520,129	(311,666)	(59.92)
Capital Revenue					
Capital Grants, Subsidies and Contributions	523,800	975	-	(975)	-
Gain on Sale	-	-	-	-	-
Total Revenue	45,782,499	832,770	520,129	(312,641)	(60.11)
Capital Income			-	-	-
Total Income	45,782,499	832,770	520,129	(312,641)	(60.11)
Expenses					
Recurrent Expenses					
Employee Costs	4,916,102	631,484	803,531	172,047	21.41
Goods and Services	2,724,653	172,993	304,030	131,037	43.10
Finance costs	620,690	15,820	22,000	6,180	28.09
Depreciation	12,145,019	2,024,172	2,024,170	(2)	(0.00)
Total Recurrent Expenses	20,406,465	2,844,469	3,153,731	309,262	9.81
Capital Expenses	-	-	-	-	-
Total Expenses	20,406,465	2,844,469	3,153,731	309,262	9.81
Net Recurrent Result/Operating Surplus/(Deficit)	24,852,234	(2,012,674)	(2,633,602)	(620,928)	23.58
NET RESULT AFTER CAPITAL ITEMS	25,376,034	(2,011,699)	(2,633,602)	(621,903)	23.61

# Lockyer Valley Regional Council (People, Customer and Corporate Services) Statement of Comprehensive Income For Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	8,584,378	8,925	(83)	(9,008)	10,808.88
Discount	(250,000)	(6,577)	-	6,577	-
Charges and Fees	875,020	144,648	145,837	1,189	0.82
Interest	32,000	10,186	5,333	(4,853)	(90.99)
Operating Grants and Subsidies	194,000	195,502	16,000	(179,502)	(1,121.89)
Operating Contributions and Donations	50,000	-	-	-	-
Other Revenue	429,076	136,621	132,755	(3,866)	(2.91)
Total Recurrent Revenue	9,914,474	489,305	299,842	(189,463)	(63.19)
Capital Revenue					
Capital Grants, Subsidies and Contributions Gain on Sale	1,596,683 -	463,416	460,000	(3,416)	(0.74)
Total Revenue	11,511,157	952,720	759,842	(192,879)	(25.38)
Capital Income	-	-	-	-	-
Total Income	11,511,157	952,720	759,842	(192,879)	(25.38)
Expenses					
Recurrent Expenses					
Employee Costs	6,594,053	971,212	1,008,002	36,790	3.65
Goods and Services	10,452,416	1,999,848	2,708,417	708,569	26.16
Finance costs	82,230	583	417	(167)	(39.97)
Depreciation	554,872	92,478	92,479	1	0.00
Total Recurrent Expenses	17,683,571	3,064,122	3,809,315	745,193	19.56
Capital Expenses		-		-	
Total Expenses	17,683,571	3,064,122	3,809,315	745,193	19.56
Net Recurrent Result/Operating Surplus/(Deficit)	(7,769,097)	(2,574,817)	(3,509,473)	(934,656)	26.63
NET RESULT AFTER CAPITAL ITEMS	(6,172,414)	(2,111,402)	(3,049,473)	(938,071)	30.76

# Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	314,676	225	-	(225)	-
Charges and Fees	4,258,100	1,345,940	746,942	(598,998)	(80.19)
Interest	1,000	465	167	(298)	(178.86)
Operating Grants and Subsidies	1,306,074	389,548	269,167	(120,382)	(44.72)
Operating Contributions and Donations	760,000	46,739	108,000	61,261	56.72
Revenue - Contract/Recoverable Works	-	540	-	(540)	-
Other Revenue	62,300	11,569	10,408	(1,160)	(11.15)
Total Recurrent Revenue	6,702,150	1,795,025	1,134,683	(660,342)	(58.20)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	-	-	-	-
Gain on Sale	-	-	-	-	-
Total Revenue	6,702,150	1,795,025	1,134,683	(660,342)	(58.20)
Capital Income		-	-	-	-
Total Income	6,702,150	1,795,025	1,134,683	(660,342)	(58.20)
Expenses					
Recurrent Expenses					
Employee Costs	7,447,656	1,149,450	1,123,969	(25,482)	(2.27)
Goods and Services	5,530,923	631,125	878,586	247,461	28.17
Finance costs	7,900	478	1,317	839	63.69
Depreciation	27,603	4,600	4,601	1	0.01
Total Recurrent Expenses	13,014,082	1,785,653	2,008,472	222,818	11.09
Capital Expenses					
Total Expenses	13,014,082	1,785,653	2,008,472	222,818	11.09
•	,,	_,,	_, _, _, _	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Net Recurrent Result/Operating Surplus/(Deficit)	(6,311,932)	9,372	(873,789)	(883,161)	101.07
NET RESULT AFTER CAPITAL ITEMS	(6,311,932)	9,372	(873,789)	(883,161)	101.07

#### Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	-	-	-	-
Charges and Fees	357,800	82,067	59,633	(22,434)	(37.62)
Operating Grants and Subsidies	7,687,343	36,883	30,000	(6,883)	(22.94)
Revenue - Contract/Recoverable Works	760,000	9,829	126,667	116,838	92.24
Other Revenue	471,253	70,411	78,528	8,116	10.34
Total Recurrent Revenue	10,140,536	199,190	294,828	95,637	32.44
Capital Revenue					
Capital Grants, Subsidies and Contributions	7,692,800	893,398	800,000	(93,398)	(11.67)
Gain on Sale	81,465	-	-		
Total Revenue	17,914,801	1,092,588	1,094,828	2,239	0.20
Capital Income	-	-	-	-	-
Total Income	17,914,801	1,092,588	1,094,828	2,239	0.20
Expenses					
Recurrent Expenses					
Employee Costs	9,949,910	1,380,494	1,448,006	67,512	4.66
Goods and Services	9,512,777	944,503	1,268,119	323,615	25.52
Finance costs		-			-
Depreciation	1,186,618	197,768	197,770	2	0.00
Total Recurrent Expenses	20,649,305	2,522,765	2,913,894	391,129	13.42
Capital Expenses	-		-	-	-
Total Expenses	20,649,305	2,522,765	2,913,894	391,129	13.42
Not Recurrent Possilt/Operating Surplus //Deficit	(10 500 750)	(2 222 575)	(2.610.066)	(295,491)	11.28
Net Recurrent Result/Operating Surplus/(Deficit)	(10,508,769)	(2,323,575)	(2,619,066)	(295,491)	11.28
NICT DECLINE ACTED CADITAL ITEMS	(2.724.504)	(1 420 177)	(1.010.000)	(200.000)	24 20
NET RESULT AFTER CAPITAL ITEMS	(2,734,504)	(1,430,177)	(1,819,066)	(388,889)	21.38

# Lockyer Valley Regional Council (2021/2022 Flood Events) Statement of Comprehensive Income For Period Ending August 2023

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income Revenue Recurrent Revenue					
Operating Grants and Subsidies	3,296,000	-	-		-
Total Recurrent Revenue	3,296,000	-	-	-	-
Capital Revenue Capital Grants, Subsidies and Contributions Gain on Sale	35,226,268 -	3,159,567 -	3,150,000	(9,567)	(0.30)
Total Revenue	38,522,268	3,159,567	3,150,000	(9,567)	(0.30)
Capital Income	-	-	-	-	-
Total Income	38,522,268	3,159,567	3,150,000	(9,567)	(0.30)
Expenses Recurrent Expenses					
Employee Costs	96,000	-	16,000	16,000	100.00
Goods and Services	3,200,000	31,452	32,000	548	1.71
Total Recurrent Expenses	3,296,000	31,452	48,000	16,548	34.48
Capital Expenses		-		-	-
Total Expenses	3,296,000	31,452	48,000	16,548	34.48
Net Recurrent Result/Operating Surplus/(Deficit)	-	(31,452)	(48,000)	(16,548)	34.48
NET RESULT AFTER CAPITAL ITEMS	35,226,268	3,128,115	3,102,000	(26,115)	(0.84)

# LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 August, 2023

	2023-2024 Annual Budget	2023-2024 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	68,660,000	9,698,261
Dividend received	-	-
Interest received	2,090,000	536,119
Payments		
Payments to suppliers and employees	(57,240,000)	(16,116,996)
Interest expense	(570,000)	-
Net cash inflow (outflow) from operating activities	12,940,000	(5,882,615)
Cash flows from investing activities:		
Capital grants, subsidies and contributions	39,840,000	5,618,060
Payments for property, plant and equipment	(55,470,000)	(4,893,933)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,170,000	-
Proceeds from sale of property plant and equipment	300,000	124,477
Net cash inflow (outflow) from investing activities	(14,160,000)	848,604
Cash flows from financing activities:		
Repayment of borrowings	(1,110,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,110,000)	-
Net increase (decrease) in cash and cash equivalents held	(2,330,000)	(5,034,012)
Cash and cash equivalents at beginning of the financial year	33,970,000	54,304,279
Cash and cash equivalents at obeginning of the infancial year	31,640,000	49,270,267
and	02,0.0,000	.5,2,5,207

# LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 August, 2023

	2023-2024	2023-2024
Command Assacts	Annual Budget	YTD Actual
Current Assets Cash assets and cash equivalents	31,640,000	24,270,267
Cash investments	31,640,000	25,000,000
Trade and other receivables	4,970,000	1,863,673
Inventories		818,354
Contract Receivable	630,000	
Total Current Assets	27 220 000	6,712,285 58,664,580
Total current Assets	37,230,000	38,004,380
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,820,000	34,090,544
Investment properties	1,690,000	1,781,664
Property, plant and equipment	643,780,000	736,697,822
Intangible assets	720,000	81,833
Total Non Current Assets	695,750,000	787,386,831
TOTAL ASSETS	732,990,000	846,051,411
Current Liabilites		
Trade and other payables	8,770,000	5,737,206
Provisions	8,070,000	10,400,680
Borrowings	1,170,000	1,136,675
Contract Liability Grants	-	8,082,645
Total Current Liabilities	18,010,000	25,357,206
Non Current Liabilities		
Non Current Liabilities Provisions	41,240,000	44,004,133
Borrowings	9,960,000	11,110,628
Total Non Current Liabilities	51,200,000	55,114,761
Total Non Current Liabilities	31,200,000	33,114,701
TOTAL LIABILITIES	69,220,000	80,471,968
NET COMMUNITY ASSETS	663,770,000	765,579,444
Community Equity		
Retained surplus (deficiency)	450,547,000	416,752,146
Asset revaluation surplus	212,960,000	352,035,529
Reserves	-	3,693,463
Current Surplus/(Deficit)	263,000	(6,901,694)
TOTAL COMMUNITY EQUITY	663,770,000	765,579,444

For Period Ended August, 2023

#### INFRASTRUCTURE ost Centre: Capital Program Delivery Program: Bridge Renewal Programme Park Table Setting Renewals Parks and Open Spaces Projects Projects Total Program: Parks and Open Spaces Projects ost Centre: Parks & Open Spaces 23/24 Culvert Renewal Program Program: Future Design Works Programme Bridge Renewal Programme Projects Total Park Playground Surfacing Improvements Biggs Road, Withcott 23/24 Floodway Renewal Program Clarke's Bridge, Thornton (LRRG) Park Entrance Statement Renewal Jean Biggs Disability Parking Lake Apex Car Park Laidley CBD Accessibility Review John Street South, Laidley Future Project Design-Budget Only Future Design - Footpath Renewal Footpath Missing Links - Jones Road Douglas McInnes Drive Steinke's Bridge (LRRG) Mahon Bridge (BRP) 1,000,000 242,000 12,000 125,000 22,550 250,000 45,000 16,979 161,349 141,186 27,740 983 -983 983 983 30,689 14,153 1,231 692 5,625 88 88 3,183 722 265 785 132,717 691,788 559,072 40,909 39,320 2,502 2,502 6,783 16,223 25,508 17,526 **CAPITAL WORKS PROGRAM** 149,696 853,137 700,258 23,151 88 88 41,631 265 785 27,740 3,485 -53,473 7,766 1,231 692 3,183 (41,631) (265) (785) 250,000 (53,473) (27,740) 8,515 125,000 14,784 17,294 137,853 (23,151) (88) 44,912 (1,231) (692) 299,742 100,000 1,342,000 1,000,000 242,000 125,000 22,550 34,500 194,050 Not applicable Design ompletion 100 100 Not applicable Early investigation works have begun. Geotech, Eco and Fish Passage Reports have been received. Preliminary design expected by end of September. Works commenced on site late August, works expected to be completed by late September Budget to be carried forward from 2022/2023. Concept plans and reporting received Concept plans received and reviewed Practical completion inspections done Contractor demobilising. Table settings ordered. Park seats ordered. Site investigations underway. Signs ordered. Preliminary detailed design received and Design Budget Holding Project.

Page 1

Program: Seal Renewal Programme 23/24 Bitumen Reseal Program (RTR) Seal Renewal Programme Projects Total	Program: Pavement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Pavement Widening Programme Projects Total	Program: Pavement Renewal Programme Pavement Rehab A/C Replacement Saturated Pavement Crowley Vale Rd (LRRG) Pavement Renewal Programme Projects Total	Spencer & Maitland (Black Spot 22/23)  Survey Equipment  Other Infrastructure Projects Projects Total	Program: Other Infrastructure Projects Gehrke Road/Lonikeet Road (BS)	Postmans Ridge Road Rehab (FDW) Ropehili Road, Upper Tenthili Tenthili Ropeley Rockside 'hardt (TIDS) William St, Forest Hill (Future Design) Future Design Works Programme Projects Total
1,700,000 1,700,000	1,500,000 1,500,000	200,000 400,800 600,800	20,000		Budget 120,000 _ _ _200,000 _ _ _615,000
13,490 13,490	9,628 9,628		26,585 11,538 45,361	7,238	Actual 22,433 9,063 - 762 55,909
	13,220 13,220				94,809 5,205 - 197,769
13,490 13,490	22,848 22,848		26,585 11,538 45,361	7,238	(includes committed costs) Remaining Budget  117,242 2,758  14,268 (14,268)  14,268 200,000  762 (762) 253,678 361,322
1,686,510 1,686,510	1,477,152 1,477,152	200,000 400,800 600,800	(26,585) 8,462 (25,361)	(7,238)	2,758 (14,268) 200,000 (762) 361,322
927,079 927,079	750,000 750,000	400,800 400,800			Total Amount of Funding
772,921 772,921	750,000 750,000	200,000	20,000 20,000		Council Contribution 120,000 - 200,000 - 615,000
60	100	0 0	100 Not applicable	100	Design Completion % 25 10 2
0		0 0	100 80	100	Construction Completion % Not applicable Not applicable Not applicable Not applicable
Procurement tender process closed. Evaluation underway.	Needs updating to reflect amended TIDS allocation. Additional LIVEC contribution required. Tree Clearing works scheduled for October. Design handover meeting occurred.	Project scoping underway.	Project substantially completed in 22/23.	Small amount of costs incurred in 23/24. Project substantially completed in 22/23. Small amount of costs incurred in 23/74.	Comments  Service locating and conflicts plans done.  Scoping completed, concept underway Site scoping completed.

	Budget	Actual	Committed	(includes committed costs) Remaining Budget	emaining Budget	Total Amount of Funding	Council	Design Completion %	Construction Completion %	Comments
Cost Centre: DRFA New Event - REPA										
Program: REPA Programme										
DRFA - Feb 2022 - LVRC.0020 Fred Thomas Bridge	,	472		472	(472)			100	99	Practical completion.
DRFA - Feb 2022 - LVRC.0026 Unsealed Zone 3		4,850	12,552	17,402	(17,402)			Not applicable	100	
DRFA - Feb 2022 - LVRC.0034 Unsealed Zone 10 (part 1)	,	280,397	231,627	512,024	(512,024)			Not applicable	56	
DRFA - Feb 2022 - LVRC.0037 Unsealed Zone 4 (part 1)	,	277,481	467,096	744,577	(744,577)		,	Not applicable	85	
DRFA - Feb 2022 - LVRC.0038 Unsealed Zone 4 (part 2)	,	347,631	534,271	881,902	(881,902)			Not applicable	83	
DRFA - Feb 2022 - LVRC.0045 Pipe Cleanouts	,	10,700		10,700	(10,700)			Not applicable	100	
DRFA - Feb 2022 - LVRC.0047 Berlin Road Landslip	,	15,067	2,686,600	2,701,667	(2,701,667)			100	15	Contractor commenced works in August.
DRFA - Feb 2022 - LVRC.0051 Sealed Zone 5		1,838	79,938	81,776	(81,776)			90	0	
DRFA - Feb 2022 - LVRC.0054 Adare Road Floodway	,	2,631	21,897	24,528	(24,528)			100	95	
DRFA - Feb 2022 - LVRC.0055 Guardrail Repairs		2,636	1,634	4,270	(4,270)			Not applicable	95	
DRFA - Feb 2022 - LVRC.0057 Sealed Zone 3	,	3,028	1,760	4,788	(4,788)		,	90	0	
DRFA - Feb 2022 - LVRC.0063 Unsealed Zone 5		491,997	95,850	587,847	(587,847)			Not applicable	100	
DRFA - Feb 2022 - LVRC.0067 Unsealed Zone 6		448,958	503,749	952,707	(952,707)	1		Not applicable	70	
DRFA - Feb 2022 - LVRC.0068 Unsealed Zone 10 (part 2)		74,928	130,539	205,466	(205,466)			Not applicable	80	
DRFA - Feb 2022 - LVRC.0070 Sealed Zone 8		8,984	26,079	35,063	(35,063)	1		90	3	
DRFA - Feb 2022 - LVRC.0071 Unsealed Zone 10 (part 3)		54,686	274,953	329,639	(329,639)			Not applicable	75	
DRFA - Feb 2022 - LVRC.0072 Sealed Zone 2		315		315	(315)			90	0	
DRFA - Feb 2022 - LVRC.0073 Sealed Zone 6		509	188,507	189,017	(189,017)			90	2	
DRFA - Feb 2022 - LVRC.0074 Sealed Zone 7	,	9,414	240,496	249,910	(249,910)			90	0	
DRFA - Feb 2022 - LVRC.0075 Unsealed Zone 7		131,617	933,691	1,065,308	(1,065,308)			Not applicable	15	
DRFA - Feb 2022 - LVRC.0077 Floodway Approaches		160 766	1000	300	1200 2001			80	20	Thomas Road and Flagstone Creek Road extension complete, McGarrigal
DRFA - Feb 2022 - LVRC.0078 Roches Road	,	9,795	7,829	17,624	(17,624)			90	0	anderway.
DRFA - Feb 2022 - LVRC.0078 Final Sub	,	3,020	44,361	47,381	(47,381)			90	0	
DRFA - Feb 2022 - LVRC.0081 Steinke's Bridge		59,688	214,459	274,147	(274,147)			100	90	Practical completion inspections done. Contractor demobilising.
DRFA - Feb 2022 - REPA Project Mgt	,	68,260	772,500	840,760	(840,760)			Not applicable	Not applicable	
DRFA - May 2022 - LVRC.0029 Litfins Bridge		15.486	4.459.812	4.475.298	(4,475,298)			100	10	Contractor commenced works in August.
DRFA - May 2022 - LVRC.0046 East Egypt Road Landslip	,	17,534	1,805,904	1,823,438	(1,823,438)			100	0	
DRFA - May 2022 - LVRC.0060 Mountain View Drive Landslip	,	7,868	1,492,070	1,499,937	(1,499,937)			100	0	
REPA (Holding Project)	30,026,268				30,026,268	30,026,268		Not applicable	Not applicable	REPA Budget Holding Project.
REPA Programme Projects Total  Program: REPA Complementary Works Programme	30,026,268	2,518,053	15,418,200	17,936,253	12,090,015	30,026,268				
Complementary Works (Holding Project)	3,000,000				3,000,000		3,000,000	Not applicable	Not applicable	Complementary Works Budget Holding Pot.
DRFA - Feb 2022 - Comp Works Sealed	,	9,266	35,259	44,525	(44,525)			Not applicable	5	
DRFA - Feb 2022 - Comp Works Unsealed	,	169,219	349,087	518,307	(518,307)			Not applicable	35	
REPA Complementary Works Programme Projects Total	3,000,000	178,485	384,347	562,832	2,437,168		3,000,000			

Total for Group	Facilities Projects Projects Total	Watermain Renewal Laidley Showgrounds	Replace Furniture Comm & Rec Facilities	Half Court Basketball Court Lake Apex	Gatton Equest Cent Stage 1 Multi Year PJ	and tally problemshould carron propor	Fuel Tank Decommissioning Gatton Depot	Facilities Equipment Replacement	Program: Facilities Projects	Cost Centre: Facilities	Camping Grounds Projects Projects Total	Renovation of Amenities Block Lake Dyer	Program: Camping Grounds Projects	Cost Centre: Camping Grounds	cametery projects projects rotal	New Lowering Device	Laidley Cemetery Seating	Laidley Cemetery Columbarium	Gatton Cemetery Seam Strip Installation	Forest Hill Cemetery Seam Strip Install	Program: Cemetery Projects	Cost Centre: Cemetery	Fleet Projects Projects Total	Pit Cover Depot Workshop	Diagnostic Scan Tool	22/23 Passenger Vehicles	22/23 Earthmoving Equipment	2023/2024 Fleet Purchases	Program: Fleet Projects	Ont Onther Flat	
\$ 42,376,011 \$ 3,173,891 \$ 17,313,636 \$ 20,487,527 \$ 21,888,484	564,893	100,000	23,000	80,000	291,893	20,000		50,000			245,000	245,000			148,000	14,000	10,000	50,000	36,000	38,000			2,420,000	20,000	20,000		,	2,380,000			Budget
3,173,891 \$	11,221	177	,	88	,	1,394		9,562			88	88			13,270	8,881	983	1,343	1,015	1,048			136,348		15,700	53,248	67,400				Actual
17,313,636 \$	5,702		,		,			5,702							3,231	685	2,546						573,871			99,371	474,500				Committed cor
20,487,527 \$	16,923	177	,	88	,	1,394		15,264			88	88			200,01	9,567	3,529	1,343	1,015	1,048			710,219		15,700	152,619	541,900				Total (includes committed costs) Remaining Budget
	547,970	99,823	23,000	79,912	291,893	18,606		34,736			244,912	244,912			131,490	4,433	6,471	48,657	34,985	36,952			1,709,781	20,000	4,300	(152,619)	(541,900)	2,380,000			
\$ 33,846,147 \$			,		,																		400,000					400,000			Total Amount of Funding
\$ 8,529,864	564,893	100,000	23,000	80,000	291,893	20,000		50,000			245,000	245,000			140,000	14,000	10,000	50,000	36,000	38,000			2,020,000	20,000	20,000			1,980,000			Council Contribution
		4	Not applicable	6	0		10	Not applicable				1				Not applicable	100	10	10	10				Not applicable	Not applicable	Not applicable	Not applicable	Not applicable			Design Completion %
		0	0	0	0	•	0	5				0				Not applicable	0	0	0	0				Not applicable	Not applicable	Not applicable	Not applicable	Not applicable			Construction Completion %
		Quotes for design being sourced		Quotes for design being sourced		the best value for money solution	Investigation with supplier to acertain		1							Device delivered.		Site investigation and survey underway.	Procurement documents underway.	Procurement documents underway.						Budget to be carried forward from 2022/2023.	2022/2023.				Comments

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Total for Group	Cost Centre: Public Order & Safety Program: Public Order and Safety Projects CCTV Hardware Renewals Public Order and Safety Projects Projects Total	Program: Waste Disposal Projects Asphalt Extension rear (NRF) Waste Disposal Projects Projects Total	Cost Centre: Transfer Stations Program: Transfer Station Projects Gatton Landfill Cell 5 (SEQCSP) Transfer Station Projects Projects Total	Cost Centre: Information Communication Technology Program: Information Communication Technology Projects 22/23 LVCC, Audio Visual Renewals Body Camera Renewals Network Switch Renewals Information Communication Technology Projects Projects Total	Legal Services Projects Projects Total	Realignment, Subdivid, Sale Tryhorn St Subdivision Gatton Saleyards	Cost Centre: Governance and Property Program: Legal Services Projects	PEOPLE AND BUSINESS PERFORMANCE
\$ 4,219,102 \$	67,000 67,000	70,000 70,000	3,766,682 3,766,682	75,000 30,000 16,000 121,000	194,420	194,420		Budget
629,295 \$			614,585 614,585		13,871	840		Actual
1,216,829			1,141,008 1,141,008		64,102 75,821	11,719		Committed co
\$ 1,846,124 \$			1,755,593 1,755,593		77,973 90,531	12,559		Total (includes committed costs) Remaining Budget
2,372,978	67,000 67,000	70,000 70,000	2,011,089 2,011,089	75,000 30,000 16,000 121,000	(77,973) 103,889	181,861		maining Budget
\$ 1,596,683			1,596,683 1,596,683					Total Amount of Funding
\$ 2,622,419	67,000 67,000	70,000 70,000	2,169,999 2,169,999	75,000 30,000 16,000 121,000	194,420	194,420		Council
	Not applicable	0	100	Not applicable Not applicable		Not applicable		Design Completion %
	0	0	-	0 0		15		Construction Completion %
	No progress.		Carry over project. Construction under way.		Budget to be carried over from 22/23	In design stage. Hydraulic engineering analysis required and investigation commenced. Survey work underway. Currently in design stage and exploring electrical engineering and Urban Utilites requirements. Survey works underway.		Comments

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Cost Centre: Community Wellbeing Program: Pest Management Projects Weed Wiper Herbicide Applicator Pest Management Projects Projects Total	Cost Centre: Growth & Policy Program: Growth and Policy Projects Flood Mitigation Kensington Grove Flood Mitigation Options Laidley Growth and Policy Projects Projects Total	Cost Centre: Community Events Program: Regional Developments Projects Christmas Lighting Regional Developments Projects Projects Total	Cost Centre: Tourism Initiatives Program: Tourism Projects FH Rec Grounds Parking & Viewing Silos Tourism Projects Projects Total	COMMUNITY AND REGIONAL PROSPERITY  Cost Centre: Regional Development  Program: Regional Developments Projects  Mountain Bike Trail Hub Structure  Strategic Land Acquisition  Regional Developments Projects Total	
7,000 7,000	40,000 75,000 115,000	70,000 70,000	250,000 250,000	450,000 2,000,000 2,450,000	Budget
					Actual
					Committed
				. 2,6	includes (includes committed costs) Remaining Budget
7,000	40,000 75,000 115,000	70,000 70,000	250,000 250,000	450,000 2,000,000 2,450,000	
		.			Total Amount of Funding
7,000	40,000 75,000 115,000	70,000 70,000	250,000 250,000	450,000 2,000,000 2,450,000	Council Contribution
Not applicable	0 0	Not applicable	0	0 Not applicable	Design Completion %
50	0 0	o	10	0 10	Construction Completion %
		Quotes have been sourced. Project working group are happy to proceed. Aiming for November completion.	Procurement has commenced for detail design of viewing platform and artists painting of the slos.	Mountain Bike Project to be carried forward waiting to secure access agreements. New Withcott Hub sites have been identified.	Comments

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Total for Council	Total for Group	Disaster Management Projects Projects Total	QRRRF Flood Cameras & Electronic Signage	Cost Centre: Disaster Management Program: Disaster Management Projects DM Donga Pathway Flood Intelligence Infrastructure Flood Warning System Upgrade	EXECUTIVE OFFICE	Total for Group	Voluntary Home Buy-Back Projects Total	Voluntary Home Buy Back Scheme	Cost Centre: Voluntary Home Buy Back Program: Voluntary Home Buy-Back	
\$	•					s				
5,474,113 \$	787,000 \$	787,000	582,000	30,000 135,000 40,000		8,092,000 \$	5,200,000	5,200,000		Budget
4,574,548 \$	2,192 \$	2,192	975	1,217		769,170 \$	769,170	769,170		Actual
18,894,962 \$	364,497 \$	364,497	343,633	20,864						Committed co
23,469,510 \$	366,689 \$	366,689	344,608	22,080			769,170	769,170		Total (includes committed costs) Remaining Budget
32,004,603	\$ 420,311	420,311	237,392	7,920 135,000 40,000		7,322,830	4,430,830	4,430,830		
\$ 55,474,113 \$ 4,574,548 \$ 18,894,962 \$ 23,469,510 \$ 32,004,603 \$ 41,166,630 \$ 14,307,483	523,800	523,800	523,800			769,170 \$ 7,322,830 \$ 5,200,000 \$ 2,892,000	5,200,000	5,200,000		Total Amount of Funding
\$ 14,307,483	\$ 263,200	263,200	58,200	30,000 135,000 40,000		\$ 2,892,000				Council Contribution
			50	100				Not applicable		Design Completion %
			10	0 0 10				2		Construction Completion %
			uesign specification has been sent through. Sign manufacture has commenced.	Contractor about to commence installation. In planning phase. In planning phase.				16 properties purchased in Tranche 1. 10 properties eligible for Tranche 2 and will be processed by QRA in 2023/24. Rehabilitation of properties including demolition of buildings to be undertaken in 2023/24.		Comments

# LOCKYER VALLEY REGIONAL COUNCIL For Period Ended August, 2023

#### **CAPITAL WORKS PROGRAM SUMMARY** (includes Actual mitted costs) Remaining Budg **INFRASTRUCTURE Camping Grounds** 245,000 88 88 244,912 Capital Program Delivery 5,777,800 285,736 902,778 1,188,514 4,589,286 13,270 3,231 Cemetery 16,501 131,499 148,000 DRFA New Event - REPA 2,696,538 15,802,546 18,499,084 14,527,184 33,026,268 **Facilities** 564,893 11,221 5,702 16,923 547,970 Fleet 2,420,000 136,348 573,871 710,219 1,709,781 Parks & Open Spaces 194,050 30,689 25,508 56,197 137,853 Total for Group \$ 42,376,011 \$ 3,173,891 \$ 17,313,636 \$ 20,487,527 \$ 21,888,484 PEOPLE AND BUSINESS PERFORMANCE Governance and Property 90,532 194,420 14,711 75,821 103,889 Information Communication Technology 121,000 121,000 Public Order & Safety 67,000 67,000 **Transfer Stations** 614,585 1,141,008 1,755,593 2,081,089 3,836,682 \$ 4,219,102 \$ 629,295 \$ 1,216,829 \$ 1,846,124 \$ **Total for Group COMMUNITY AND REGIONAL PROSPERITY** Community Events 70,000 70,000 Community Wellbeing 7,000 7,000 **Growth & Policy** 115,000 115,000 Regional Development 2,450,000 2,450,000 **Tourism Initiatives** 250,000 250,000 Voluntary Home Buy Back 5,200,000 769.170 769,170 4,430,830 \$ 8,092,000 \$ Total for Group 769,170 \$ 769,170 \$ 7,322,830 **EXECUTIVE OFFICE** Disaster Management 787,000 2,192 364,497 366,689 420,311 Total for Group 787,000 \$ 2,192 \$ 364,497 \$ 366,689 \$ 420,311 **Total for Council** \$ 55,474,113 *\$ 4,574,548 \$ 18,894,962* \$ 23,469,510 \$ 32,004,603

10.2 2023 Christmas Closure and Public Holiday Closure

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

# **Purpose:**

The purpose of this report is to seek Council's approval to cease normal business operations from 1:00pm on Friday 22 December 2023 and to re-open on Tuesday 2 January 2024, for the annual Christmas closure. Skeleton crews and emergency on-call staff will not be part of the closure.

# Officer's Recommendation:

THAT Council approve the closure of Council offices and operations from 1:00pm on Friday 22 December 2023 until Monday 1 January 2024, with normal business hours resuming Tuesday 2 January 2024.

# **Executive Summary**

Historically, Council has endorsed the closure of Council offices and operations during the Christmas to New Year period, apart from skeleton crews and emergency on-call staff. Many businesses close during Christmas and New Year and normal business activity is reduced, therefore the impact of the closure on the community is minimal.

The closure also assists with reducing staff leave accruals during a quieter time of the year.

#### **Proposal**

It is proposed that Council cease operations at 1.00pm, Friday 22 December 2023 through until 1 January 2024, with normal business hours resuming Tuesday 2 January 2024. Staff will be required to utilise their leave provisions for the period in accordance with the table below:

Date		Leave Type
Friday	22 December 2023, (half day)	
Monday	25 December 2023	Public Holiday
Tuesday	26 December 2023	Public Holiday
Wednesday	27 December 2023	TOIL/RDO/AL/LWOP
Thursday	28 December 2023	TOIL/RDO/AL/LWOP
Friday	29 December 2023	TOIL/RDO/AL/LWOP
Monday	1 January 2024	Public Holiday

TOIL (Time Off in Lieu) RDO (Rostered Day Off) AL (Annual Leave) LWOP (Leave without Pay)

The annual closure is provided for in the Lockyer Valley Regional Council Certified Agreement (Officers) 2021, and the Lockyer Valley Regional Council Certified Agreement (Field) 2021. Both Agreements make provision for employees to accumulate sufficient leave to cover absences for the period between Christmas and New Year.

For the past two years, Council's Library, Visitor Information Centre (VIC) and Queensland Transport Museum (QTM) have also closed over the Christmas/New Year period. It is proposed that this occurs again this year.

Every year the Childcare Centre closes for two weeks. It is proposed that this occurs again this year from 22 December 2023 to 5 January 2024. Staff will return on Monday 8 January however this will be a day for professional development and the children will not attend.

Managers will be briefed on the staffing requirements of Council over the Christmas/New Year period in the event of an emergency and will ensure that a selection of suitably trained staff will remain on call.

#### **Previous Council Resolutions**

A report is compiled and submitted each year for Council's consideration to determine the applicable closedown.

Ordinary Council Meeting 21 September 2022 – Resolution Number:20-24/0644.

# Critical Dates

Communication to staff as soon as possible is required to enable appropriate time to accrue the required leave if necessary and in consultation with Supervisors/Managers.

Advertising of the approved closedown period on Council's website and local newspapers. Communication to all staff.

#### **Strategic Implications**

# Corporate Plan

Lockyer Leadership and Council 5.2 Excellence in customer service to our community.

# **Finance and Resource**

Staff resources will be managed through the utilisation of skeleton crews and emergency on-call staff. Financial implications will be managed through existing budget.

# **Legislation and Policy**

There are no legal implications arising from the contents of this report. As noted, the recommendation is provided for in both Council's current Certified Agreements.

There are no policy implications arising from the contents of this report.

#### Risk Management

Key Corporate Risk Code and Category: S1 - Staff

Key Corporate Risk Descriptor: Strategic workforce planning and management.

#### Consultation

#### Internal Consultation

Due to the administrative nature of this report, no internal consultation was required.

# **External Consultation**

Due to the administrative nature of this report, no external consultation was required.

# Community Engagement

Due to the administrative nature of this report, no community consultation was required.

#### **Attachments**

There are no attachments for this report.

10.3 Supplier Quote Exemptions

**Author:** Shannon Jensen, Business Support Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

# **Purpose:**

The purpose of this report is to seek a Council resolution to enter into an ongoing small-sized contractual arrangement with the following Suppliers without first obtaining multiple written quotes, to allow Council to renew its contracts with the Suppliers on an annual basis:

- Our Community Pty Ltd SmartyGrants
- Community Information Support Services Ltd My Community Directory
- My Business App Pty Ltd *EngagementHub*

#### Officer's Recommendation:

THAT Council enter into an ongoing small-sized contractual arrangement with:

- Our Community Pty Ltd
- Community Information Support Services Ltd and
- My Business App Pty Ltd

This will allow Council ongoing subscription access to SmartyGrants, My Community Directory and EngagementHub services respectively without obtaining multiple written quotes, in accordance with section 235 of the Local Government Regulation 2012. Council has used each of these platforms for a number of years and is satisfied as to the specialised nature of the services that are sought.

#### **Executive Summary**

Council's Procurement Guideline for Tier 2 (value between \$5000 and less than \$15,000) requires Council to seek at least two written quotes from suitably qualified Suppliers to source goods and services. The guideline does provide exceptions in certain circumstances, and this report seeks approval to apply an exception to Council's subscriptions with Our Community Pty Ltd, Community Information Support Services Ltd and My Business App Pty Ltd to continue their services on an ongoing annual basis, subject to the services being available at a modest price increase.

In accordance with Section 235 (b) of the Local Government Regulation 2012, a local government may enter into a medium-sized contractual arrangement without first inviting written quotes or tenders if (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

#### **Proposal**

Our Community Pty Ltd through its *SmartyGrants* grant management system provides the community with the ability to submit grant applications on an easy-to-use platform. Customer data is stored on servers located in Australia. The community have now used this system since 2017, are familiar with the system and have provided positive feedback. *SmartyGrants* holds sensitive data on applicants and their applications to Council for grant funding. Maintaining our subscription allows Council easy access to review previous applications which is a crucial part of the assessment process. Some grant rounds extend beyond annual and/or financial

years and potentially changing platform and supplier while a grant process is underway would be administratively impractical. The estimated annual cost for these services is \$12,500 (including GST).

Community Information Support Services Ltd through its *My Community Directory* (and *Diary*) platform allows community groups and organisations to list their services and events for free, allowing for increased access to local services and venues for community members. The platform environment is based in Australia and uses Microsoft Azure, secure and reliable hosting. The community have now used the platform since 2017 and the Engagement Team have recently undertaken increased engagement to encourage use of *My Community Directory* resulting in a 70% increase in the number of events listed in the last quarter of 2022-23 compared to the previous quarter. Potentially changing platform and supplier on an annual basis would require all community groups and services to re-register, learn a new platform and list their information and would be administratively impractical. The estimated annual cost for these services is \$13,660 (including GST).

My Business App Pty Ltd through its *EngagementHub* community engagement software allows the Engagement Team to create project-specific customisable websites that allow for information sharing with the community and opportunities for consultation including submissions, quick polls and surveys. Data is stored in a secure dedicated data centre located in Sydney. Council has been using this software since 2018 and has several current consultation projects listed on the platform, as well as closed projects that may be reinstated at a later time. *EngagementHub* provides excellent technical support and regularly add enhancements to the platform supported by webinar training. Given the extended period some projects run for and the increasing number of community members becoming familiar with this platform, potentially changing supplier and platform annually would be administratively impractical. The estimated annual cost for these services is \$8,910 (including GST).

There are no local suppliers for these services.

#### **Options**

- 1. Apply an exception to enter into a small-sized contractual arrangement with:
  - Our Community Pty Ltd
  - Community Information Support Services Ltd and
  - My Business App Ltd.
- 2. Do not apply an exception to enter into a small-sized contractual arrangement with:
  - Our Community Pty Ltd
  - Community Information Support Services Ltd and
  - My Business App Ltd.

# **Previous Council Resolutions**

Nil

# Critical Dates

The next renewal payment for Community Information Support Services Ltd will fall due on 7 October 2023.

#### **Strategic Implications**

# Corporate Plan

**Lockyer Community** 

- A community with fair and reasonable access to services.
- Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.

#### **Finance and Resource**

Subscription costs for Our Community Pty Ltd, Community Information Support Services Ltd and My Business App Ltd are included in Council's budget and are reviewed annually as part of the budget process.

#### Legislation and Policy

Council's Procurement Guideline (ECM 3907332) for Tier 2 (value between \$5000 and less than \$15,000) requires Council to seek at least two written quotes from suitably qualified Suppliers to source goods and services. An exception to this requirement is available where Council resolves it is satisfied that there is only one supplier who is reasonably available (sole suppliers), or Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

There are no local suppliers for these services.

# Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Descriptor: Finance and Economics – Decision making governance, due diligence, accountability and sustainability.

# Consultation

#### Internal Consultation

The following business units have been consulted in the preparation of this report:

Procurement

**Finance** 

#### **Attachments**

There are no attachments for this report.

10.4 Request for Financial Contribution - Application for Permanent Road Closure

- Part of Road Reserve adjoining Property No. 266250

Author: Julie Lyons, Property Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

The purpose of this report is to seek Council's direction on a request from the property owners of property number 266250 for a financial contribution from Council in relation to the Application for Permanent Road Closure of part of the road reserve adjoining the property.

# Officer's Recommendation:

THAT with respect to the request by the property owners of property no. 266250 for a financial contribution from Council in relation to the Application for Permanent Road Closure of part of the road reserve adjoining property no. 266250, Council resolve to decline the request and advise the property owner that these costs are normal costs covered by the property owner and the permanent road closure process is a Department of Resources process.

#### **Executive Summary**

The owners of property number 266250, 77 Fifteen Mile Road Murphy's Creek, have requested that Council provide a financial contribution in relation to the costs involved with their Application for Permanent Road Closure of part of the road reserve adjoining their property. The reason for the request is articulated in the balance of the report.

# **Proposal**

At the Ordinary Meeting held on 15 December 2021, Council considered an application for permanent closure of the road reserve adjoining property no. 266250, situated at 77 Fifteen Mile Road, Murphys Creek. The Application for Permanent Road Closure is a Department of Resources process in which Council is required to complete the "Part C Statement in relation to an application under the Land Act 1994 over State Land", with its views so that the Part C Statement can be submitted with the application.

The permanent road closure application was requested by the property owners of property no. 266250 due to historical structures (fences, gardens pathways etc) being on the road reserve. The area of road reserve acquired amounted to 567 square metres. See Aerial Map below:



The property owners have requested a contribution towards the costs incurred for the permanent road closure, as compensation for an easement through their land that was granted in favour of Council in 2010 for drainage purposes. The easement matter and permanent road closure are separate issues. There are no records that refer to easement negotiations at the time and there is no record of any compensation being paid. The property owners have provided a list of costs incurred for the boundary realignment and land purchase, totalling \$11,960. Note that Council waived the \$500 fee usually payable for these applications in this instance.

In these situations, the property owners are normally responsible for all costs associated with the application and are required to purchase the road reserve area at market value and incorporate this into their property.

# **Options**

- Option 1 Council declines the request and advises the property owners these costs are normal costs covered by the property owner and the permanent road closure process is a Department of Resources process not a Council process.
- Option 2 Council approves the request and offers to make a financial contribution to cover the costs of the permanent road closure.
- Option 3 Council offer to reimburse the property owners a percentage of the costs of the permanent road closure.

# **Previous Council Resolutions**

Resolution Number 20-24/0486 on 15 December 2021

# **Strategic Implications**

# Corporate Plan

Lockyer Leadership and Council

• To be financially sustainable

# Finance and Resource

If Council adopts the recommended resolution no financial or resource implications have been identified.

If Council decide to reimburse the property owner Council would need to allocate budget for the reimbursement amount.

# **Legislation and Policy**

No relevant legislation or policy has been identified.

# Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability

Without a significant factor differentiating this Application for a Permanent Road Closure from others, there is a risk that a precedent would be set as Council deals with a number of these applications.

# Consultation

# **Internal Consultation**

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

#### **Attachments**

There are no attachments for this report.

# 11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS

No People & Business Performance Reports.

# 12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Draft Shaping SEQ Regional Plan 2023 Update Submission

Author: Amanda Pugh, Group Manager Community & Regional Prosperity

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

# **Purpose:**

The purpose of this report is for Council to consider its response to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023.

#### Officer's Recommendation:

THAT Council endorse the attached letter as Council's response to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023.

# **Executive Summary**

The purpose of this report is for Council to consider its response to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023.

#### **Proposal**

A commitment made by the Queensland Government as an outcome of the Inaugural Housing Summit convened in October 2022, was that the Department of State Development, Infrastructure, Local Government and Planning (the Department) would undertake a "fast tracked" review of the *South East Queensland Regional Plan, Shaping SEQ 2017*, to ensure that the policies were appropriate to respond to the current housing supply shortage and to ensure sufficient supply for population growth in the medium to long term.

The Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023 is the Queensland Governments plan to shape the future growth of South East Queensland (SEQ), encompassing the 12 local government areas of Brisbane, Gold Coast, Ipswich, Locker Valley, Logan, Moreton Bay, Noosa, Redlands, Scenic Rim, Somerset, Sunshine Coast and the urban area of Toowoomba.

The Draft Shaping SEQ 2023 Update establishes the framework for how the Queensland Government responds to Queensland's growing and changing regions, to enhance and support the different needs and lifestyle choices provided to residents within SEQ.

The Draft SEQ Infrastructure Supplement 2023 (SEQIS) has been prepared to accompany and support the targeted review of the Draft Shaping SEQ Regional Plan 2023 Update. This is the first time that the Government has had an integrated infrastructure plan to support growth and development.

The Draft Shaping SEQ Regional Plan 2023 Update identifies that South East Queensland will have a population of approximately six million people by 2046. This will require an additional 900,000 homes to be built and over one million new jobs to be created to cater for the additional growth. Further, the document outlines that the "sustained effort for coordinated land use and infrastructure planning in SEQ has positioned us well to

accommodate this growth, however, the current housing supply shortfall and higher projected population growth require a heightened and more focused response."

The Department commenced statutory public consultation of both the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023 on Wednesday, 2 August 2023 and this will conclude on 20 September 2023. It should be noted that Local Governments have until 9 October 2023, to lodge their submission to both the Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023. Community submissions can be received no later than 20 September 2023.

There have been a variety of ways in which the Department have engaged with the community, including the following:

- Online "Talk-to-a- Planner" session.
- Attend an in-person community session which occurred in the region on Saturday, 9 September 2023
  at the Lockyer Valley Cultural Centre from 11am 1pm and Monday, 18 September 2023 at the Laidley
  Cultural Centre from 12noon until 2pm.
- Leaving comments on the Departments online comment board.
- Have your say by answering the quick poll questions.
- Providing a formal feedback submission.

Council staff have undertaken a review of both the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023 and the following comments are the basis for Council's submission.

#### **Planning Intent**

# **Purpose and Intent**

The Draft Shaping SEQ Regional Plan 2023 Update lacks detail in relation to how the purpose and intent will be achieved. The document references that further elements of the plan need to be worked through and that engagement with industry stakeholders, including Local Governments, will occur into the future. Council Officers look forward to further engagement with all industry stakeholders to advance how the purpose and intent of the regional plan will be achieved in a timely and collaborative way and through the existing (or streamlined) planning making and amendment process.

#### **Housing Supply Statements**

Given that Lockyer Valley Regional Council (LVRC) do not have growth targets to achieve, Council is not required to prepare a Housing Supply statement. Council is not opposed to preparing this but given that further detail has been limited to date, once Council has had the opportunity to review and understand the purpose and intent of the statement and the implications in relation to achieving compliance, Council may look to include a Housing Supply Statement as part of a consequential Planning Scheme Amendment to the LVRC Planning Scheme at an appropriate time.

# **Population Projections**

Council strongly advocates for the standardisation of population projections and this be prepared and maintained by Queensland Treasury and utilised by all relevant government departments and stakeholders (including Local Government). This ensures that there is consistency in the population projections and data utilised by (for example but not limited to) Queensland Health, Department of Transport and Main Roads, Queensland Police, Queensland Fire and Emergency Services and Queensland Corrective Services to cater for the planning and provision of both hard and soft infrastructure to support the growth and development of sustainable communities and regions. Centralised data sets that are maintained by a reputable source and are consistently utilised is the key to guide planning, good decisions making and are imperative when planning for growth.

#### **Plan Making Process**

The Draft Shaping SEQ Regional Plan 2023 Update states that 'the planning system has an important role to play in reducing housing supply costs including through regulation and reducing unnecessary red tape for low-complexity housing.' Council strongly supports and advocates for a plan making process and system that allows for the timely preparation and delivery of planning schemes and planning schemes amendments. With all regions across South East Queensland experiencing growth, it is imperative that the planning system is agile and allows for Local Governments to respond to change in a timely manner.

#### **Gentle Density**

In principle, Council supports the approach to increasing density across South East Queensland in order to cater for growth through the *Gentle Density* concept. However, a suitable term should be applied to the concept which is comprehendible for the community to understand and connect with. Further, the approach utilised should be one that meets the needs and expectations of the local community and the character and amenity of the specific locality. Council does not support the *Gentle Density* concept as an as of right provision and the decision to utilise the approach should be a decision of Local Government to regulate through Planning Schemes and as Council deems as appropriate for the local community.

# **Land Supply and Availability**

Council welcomes the opportunity to have further discussions with the Department in relation to the under utilisation of land contained within the existing urban footprint. A large quantity of already zoned land within the existing urban footprint is not being developed due to a variety of reasons including, market demands, infrastructure supply and costs and the ability to access infrastructure connections, especially for water and sewer. Council's development assessment data indicates that development is occurring within a corridor adjacent to the Warrego Highway, with Plainland being the primary growth area.

Council is in the process of undertaking several strategic planning initiatives over the next two (2) years, including a Growth Management strategy. The outcomes of the Growth Management strategy will help to guide growth and development across the region beyond the life of the planning scheme and Council looks forward to further discussing how the Department can support Council to achieve a sustainable growth pattern for the region.

Noting that no additional land has been included in the Urban Footprint as part of the Draft Shaping SEQ Regional Plan 2023 Update for the Lockyer Valley, Council is aware that several residents will make formal submissions to the Department for their land to be included within the Urban Footprint. As such, Council encourages the Department to review submissions made by private landowners with a pragmatic approach.

# **Community Education**

The community Education program has been a topic of discussion at many Regional Planning Committee Meetings. It is imperative that this program be given priority and undertaken in collaboration with Local Governments to further engage the community about planning, what constitutes good planning and what is needed to facilitate good planning outcomes. The conversation will need to be ongoing and will need to evolve as communities grow and change. It will be critical that as part of any community education campaign, the "why" is clearly explained.

#### Infrastructure

The provision of the required infrastructure to facilitate and support growth is critical to the realisation of the objectives and intent of the regional plan. As stated on Page 5 of the Draft SEQ Infrastructure Supplement 2023, "the improved co-ordination through the Regional Growth Framework involves aligning industry development, land use and infrastructure planning in a placed based way." Without the required infrastructure to support and facilitate the growth and development of the region and SEQ more broadly the purpose,

objectives and intent of the Regional Plan won't be realised and there will be a further disconnect and lag in infrastructure required to support growth.

Currently, the Draft SEQ Infrastructure Supplement 2023 doesn't support the planning policy intent as outlined in the Draft Shaping SEQ Regional Plan 2023 Update. The Draft SEQ Infrastructure Supplement 2023 only identifies those projects that are existing and identified in QTRIP.

In principle, Council supports the intent of an Infrastructure Supplement to support the policy intent of the SEQ Regional Plan, however, there has been limited engagement with individual Local Governments and key stakeholders in the development sector to ascertain what infrastructure and the timing of the required infrastructure (both public and private) to support and facilitate growth. Furthermore, greater emphasis and recognition of the importance of more collaborative engagement between infrastructure providers, particularly the Department of Transport and Main Roads in relation to the sequencing of projects that traverse local government boundaries is required.

# **Regionally Significant Rail Infrastructure**

Council strongly advocates for regional connectivity through the delivery of strategic and regionally significant infrastructure projects that better connect South East Queensland such as passenger rail from Toowoomba to Brisbane.

The delivery of this key project allows for greater accessibility and connectivity for residents, reduces vehicle movements and carbon emissions and provides great accessibility to specialist medical services and other goods and services and provides regional tourism opportunities. Council notes that the Toowoomba to Brisbane Passenger Rail planning project is included in Table 31 of the Draft SEQ Infrastructure Supplement 2023 as state infrastructure in the planning stages that is what we need to support growth, however, this project should be delivered within the life of the SEQ Regional Plan.

# **Regionally Significant Health Infrastructure**

As important as hard infrastructure is for our community, as equally important is the planning and delivery of the necessary health and social infrastructure services required to support the growth and development of the region.

Council strongly advocates for the construction of a regional hospital at Plainland to cater for the health needs of the community both now and into the future. With a population of 42,625 residents (and growing) and only 26 hospital beds funded for care between the Gatton and Laidley hospitals, local women unable to give birth in our region, it is unacceptable that the government have failed to identify that this critical infrastructure is required to support the sustainable development of our region and the needs of regional Queenslanders.

Council notes and is extremely disappointed that the planning and/or construction of a regional hospital in Plainland is not included in the Draft SEQ Infrastructure Supplement 2023 as either a committed project or a project that is needed to support growth. Given that Stage 2 of the Southern Queensland Correctional Facility is due to open in 2024 and the region's population is growing, it is imperative that this regionally significant project is given priority and identified as a project to be delivered within the life of the SEQ Regional Plan.

#### **Regionally Significant Social Service Infrastructure**

Given that Stage 2 of the Southern Queensland Correctional Facility is due to open in 2024 and the region's population is growing, it is imperative that not only a regional hospital is given priority but also the necessary social services required to support the growth and development in the region.

Social services such a primary and allied health services, social housing and support services, child, youth and adult mental health services and education and emergency services facilities are planned, designed, and

constructed/implemented to support the growth of the region. With 300 women currently and a further 1,565 men being housed at the Gatton Correctional Centre when the expansion is completed in 2024, there will be a desire for some families of inmates wanting to reside near the Correctional facility, it is imperative that our community have the social support services required to support them.

Further it should be noted that the closest secure hospital ward is located at the PA Hospital in Brisbane. The construction of a regional hospital at Plainland would provide the opportunity for secure wards to be planned for and constructed as part of the development and would ensure that inmates have access to the required medical facilities.

# **General Comments**

The following general comments are made in relation to the Draft Shaping SEQ Regional Plan 2023 Update:

- In some instances, the document refers to the locality of Plainland as Plainlands.
- In some instances, the document refers to the Lockyer Valley as Lockyer.
- There are no images of the Lockyer Valley contained within the document.
- There is an image of Jandowae contained within the document and Jandowae isn't located in the South East Queensland region.

The abovementioned points are contained in the correspondence attached to this report which forms the basis for Council's submission to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023

#### **Options**

Council has two options in relation to the report.

- Lodge a submission to the Department addressing matters relevant to the Lockyer Valley.
- Not lodge a submission to the Department addressing matters relevant to the Lockyer Valley.

#### **Previous Council Resolutions**

There are no previous Council meeting resolutions relevant to this report.

# **Critical Dates**

Council submissions needs to be received by the Department no later than 9 October 2023.

#### **Strategic Implications**

# Corporate Plan

Lockyer Planned – We have unique, well connected communities. We have places and spaces that bring people together. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

#### Finance and Resource

There are no financial implications relevant to this report.

#### **Legislation and Policy**

The Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023 is the Queensland Governments plan to shape the future growth of South East Queensland. Once endorsed by the Government, the policy intent of both the Regional Plan and the Infrastructure Supplement, will need to be included within Council's Planning Scheme. This can be undertaken once Council has adopted the Lockyer Valley Planning Scheme and can be undertaken as part of a (series) of consequential amendments to the scheme.

#### Risk Management

There is limited risk to Council in relation to making a submission to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023. It is in Council's best interest to make a submission and raise matters that are relevant to the Lockyer Valley.

# Consultation

#### Portfolio Councillor Consultation

Discussions have been had with the Mayor and the Planning Portfolio Councillor in relation to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023.

# Internal Consultation

The Group Manager Community and Regional Prosperity and Manager Planning, Policy and Community Wellbeing have been involved in discussions with the Department, SEQ Council of Mayors (COMSEQ) and other Councils in relation to the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023

#### **External Consultation**

No external consultation has been undertaken.

#### Community Engagement

Council has supported the Department by assisting with notifying the community of the community engagement sessions as part of a social media campaign.

#### **Attachments**

1. LVRC SEQ Regional Plan Update - Submission 5 Pages



Lockyer Valley Regional Council
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All official correspondence to be addressed to the CEO
Telephone 1300 005 872 | Facsimile (07) 5462 3269
Email mailbox@lvrc.qld.gov.au | www.lockyervalley.qld.gov.au

Our Reference: <>
Related Document: <>
Enquiries: Amanda Pugh
Contact: 5466 3535

15 September 2023

Hon Dr Steven Miles
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning
Minister Assisting the Premier on Olympics and Paralympic Games Infrastructure
PO BOX 15009
CITY EAST QLD 4002

Via email: ShapingSEQSubmissions@dsdilgp.qld.gov.au

Dear Deputy Premier,

# LOCKYER VALLEY REGIONAL COUNCIL SUBMISSION TO DRAFT SHAPING SEQ REGIONAL PLAN 2023 UPDATE AND DRAFT SEQ INFRASTURCUTRE SUPPLEMENT 2023

Reference is made to the Draft Shaping SEQ Regional Plan and Draft SEQ Infrastructure Supplement 2023 that is on public consultation until 20 September 2023. I note that Local Governments have until 9 October 2023 to make their submission.

Thank you for the opportunity to review and provide comment on the draft documents. Council commends the Department on undertaking a review of the intent and application of the Regional Plan to ensure that it continues to guide orderly and sequential growth across South East Queensland and responds to the current and future needs of our community for housing diversity.

As you are aware Lockyer Valley Regional Council are in the final stages of preparing a new planning scheme to guide the future growth and development across the Lockyer Valley region. Council is currently undertaking a comprehension community engagement process with the community as required by the plan making process. Community engagement commenced on 2 August 2023 and will conclude on 6 October 2023. This is an existing time for our community, given that this will be Council's first amalgamated planning scheme.

Council is in the process of undertaking several strategic planning initiatives including a growth management strategy and council officers look forward to further discussions with the department in relation to how the department can assist Council to meet its growth challenges into the future.

Council staff have undertaken a review of both the Draft Shaping SEQ Regional Plan 2023 Update and the Draft SEQ Infrastructure Supplement 2023 and the following comments are provided.



#### **Planning Intent**

#### **Purpose and Intent**

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Council notes and is extremely disappointed that the planning and/or construction of a regional hospital in Plainland is not included in the Draft SEQ Infrastructure Supplement 2023 as either a committed project or a project that is needed to support growth. Given that Stage 2 of the Southern Queensland Correctional Facility is due to open in 2024 and the region's population is growing, it is imperative that this regionally significant project is given priority and identified as a project to be delivered within the life of the SEQ Regional Plan.

# **Regionally Significant Social Service Infrastructure**

Given that Stage 2 of the Southern Queensland Correctional Facility is due to open in 2024 and the region's population is growing, it is imperative that not only a regional hospital is given priority but also the necessary social services required to support the growth and development in the region.



Social services such a primary and allied health services, social housing and support services, child, youth and adult mental health services and education and emergency services facilities are planned, designed, and constructed/implemented to support the growth of the region. With 300 women currently and a further 1,565 men being housed at the Gatton Correctional Centre when the expansion is completed in 2024, there will be a desire for some families of inmates wanting to reside near the Correctional facility, it is imperative that our community have the social support services required to support them.

Further it should be noted that the closest secure hospital ward is located at the PA Hospital in Brisbane. The construction of a regional hospital at Plainland would provide the opportunity for secure wards to be planned for and constructed as part of the development and would ensure that inmates have access to the required medical facilities.

#### **General Comments**

The following general comments are made in relation to the Draft Shaping SEQ Regional Plan 2023 Update:

- In some instances, the document refers to the locality of Plainland as Plainlands.
- In some instances, the document refers to the Lockyer Valley as Lockyer.
- There are no images of the Lockyer Valley contained within the document.
- There is an image of Jandowae contained within the document and Jandowae isn't located in the South East Queensland region.

Should you wish to discuss any matters raised in this submission, please do not hesitate to contact Amanda Pugh, Group Manager Community and Regional Prosperity who will be happy to assist you.

Yours faithfully

lan Church
CHIEF EXECUTIVE OFFICER



12.2 Request for Road Names - Developments at Scheiwe Road and Plainland

Crossing, and Unnamed Road off Woodlands Road

**Author:** Tammy Thomas, Technical Planning Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

#### **Purpose:**

The purpose of this report is for Council to consider requests for the naming of roads and a new park.

# Officer's Recommendation:

- 1. THAT Council approve the following names for the three new roads created by development of land at Scheiwe Road, as shown on Drawing No. GE00 dated 29 March 2023 prepared by Kehoe Myers (RDN2023/0002).
  - Road 1: Vanilla Place
  - Road 2: Macadamia Court
  - Road 3: Corvmbia Street
- 2. THAT Council approve the names of Paroo Park for the park in Stage 12 and Yarra Place for the cul-de-sac in Stage 18 of the Plainland Crossing development, as shown on Plan No. BRSS3620-PX2-144-1 dated 14 July 2023 prepared by LandPartners (RDN2023/0005).
- THAT Council approve the road name of Tills Road for the existing road reserve off Woodlands Road adjoining the southern boundary of Lot 2 RP212028 (RDN2022/0005).

#### **Executive Summary**

Council has received three requests for the naming of roads and a park. The requests relate to three roads created as part of a new development off Scheiwe Road, Plainland; a park and new road within Stages 12 & 18 of Plainland Crossing; and the naming of an unnamed road reserve off Woodlands Road.

# **Proposal**

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories.

A search of existing road names has been undertaken to ensure all recommended names are not currently used elsewhere in the region.

#### Subdivision at Scheiwe Road

Council has received a request to name three new roads to be created as part of a subdivision at Scheiwe Road as shown in the plan below.

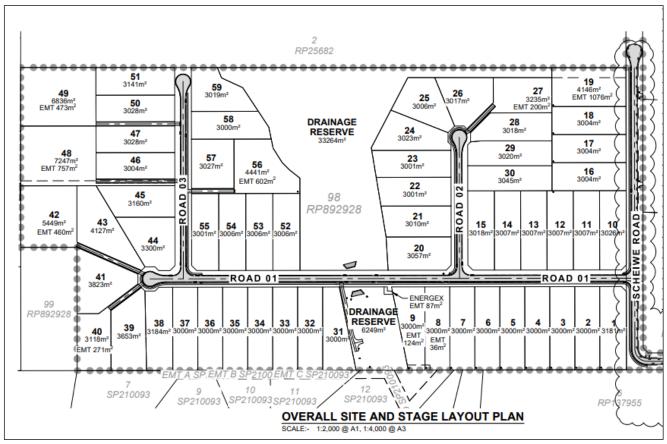


Figure 1 - Approved lot layout for subdivision of land off Schiewe Road

The applicant has provided the following suggestions for road names:

#### Option 1 - flora

- Vanilla Drive In keeping with the marketing for the subdivision of the estate "Vanilla Rise".
- Macadamia Court A native Australian tree, Macadamia (Macadamia ternifolia).
- Maple Court A native Australian tree, Queensland Maple (Flindersia brayleyana).
- Corymbia Drive A native Australian, commonly known as bloodwoods (Corymbia ficifolia).

# Option 2 - landscape

- Grazier Court Due to historical use of the site for cattle grazing.
- Ridgeview Court Due to the views of the Little Liverpool Range.

# Option 3 - landscape

- Rangeland Court Due to the views of the Little Liverpool Range and historical use of the site for cattle grazing.
- Ranger Court Due to the views of the Little Liverpool Range and historical use of the site for cattle grazing.

In accordance with Council's policy, the suggestions are considered appropriate as they include preferred sources of names, including fauna and theme-based names.

It is recommended that Council approve the names Vanilla, Macadamia and Corymbia. This is in keeping with the adjoining developments using names of flora (Sassafras, Fernrow, Peppertree).

It is suggested that the road types of:

- 'Place' be used for Road 1 as it is a cul-de-sac with a length in excess of 100 metres.
- 'Court' be used for Road 2 as it is a short, enclosed roadway.
- 'Street be used for Road 3 as it is will be a sub-arterial, distributor, collector, industrial or local through road. (The turn-around at the end of this road is temporary, and this road will be extended when adjoining land is developed.)

# Subdivision, Mountain View Road, Plainland

Council has received a request to name a road and park to be created as part of the Plainland Crossing development off Mountain View Road, Plainland, as shown on the plan below.

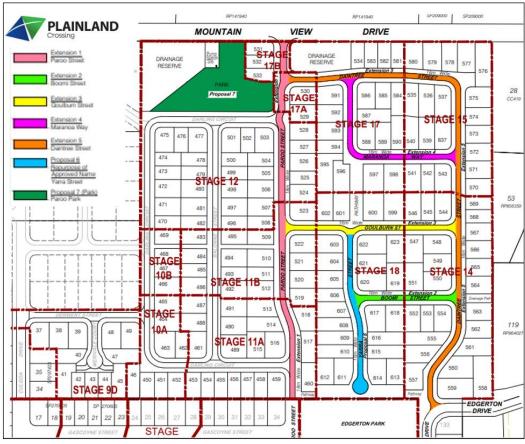


Figure 2 - Approved lot layout (MC2018/0014.03 and MC2022/0046)

Stages 17 & 18 of the development include extensions of the already named Paroo Street, Boomi Street, Goulbourn Street, Maranao Way and Daintree Street.

The applicant has provided the following suggestions for the park in Stage 12, and a road name for the cul-desac in Stage 18 and shown in blue in the plan above.

#### **Suggested Names for Park**

- Paroo Park
- Darling Park
- Daintree Park

#### **Suggested Road Name**

• Yarra Street - 'Yarra Street' was approved for a road in this development by Council on 18 August 2021, being a proposed road south of Boomi Street, as shown in blue on the plan below. The layout of the development has since been amended and the applicant is now suggesting this name for the cul-de-sac in Stage 18.



Figure 3 - Previous approved layout

In accordance with Council's policy, the suggested names are considered appropriate as they continue the theme of Australian rivers.

It is recommended that Council approve the name 'Paroo Park' due to the park's location on Paroo Street, and the new road name of Yarra Place. The road type of 'place' is recommended as this road is a cul-de-sac with a length in excess of 100 metres.

# Unnamed Road off Woodlands Road, Woodlands

Council has received a request to name an existing road reserve off Woodlands Road, Woodlands, as shown in red on the plan below. The request has been made by an adjoining landowner as this section of Woodlands Road is being upgraded and access to the landowner's property will no longer be directly from Woodlands Road but from the unnamed road reserve. A road name will be necessary to ensure emergency services are able to locate the property. The Infrastructure Group has advised that the works being undertaken will include construction of the first 200 metres of the unnamed road.



Figure 3 - Unanmed road off Woodlands Road

The applicant has provided the following suggestions for the road name in recognition of Ian James 'Jack' Tillack and his grandfather Hermann Edward Tillack of Woodlands (both now deceased):

- Tillacks
- Jacks
- Tills
- Tilly

In accordance with Council's policy for naming of roads, the suggestions are considered appropriate as they include an historic name; however, there is already a Tillack Road and Jack Court in the region.

It is recommended that Council approve the name 'Tills', and a road type of 'road' be used as this road may be further constructed along the southern road reserve in the future.

# Options

- 1. Council approves the road and park names in accordance with the Officer's recommendation.
- 2. Council approves road and park names other than as recommended.

# **Strategic Implications**

# Corporate Plan

Lockyer Valley Regional Council Corporate Plan 2022–2027:

A development assessment process that facilitates sustainable outcomes for the community.

#### Finance and Resource

There will be no costs associated with the supply or installation of the road signage associated with the two subdivision developments, as these are the Developer's responsibility under the conditions of their Development Permits.

There will be costs associated with installing road signage for the road at Woodlands.

# **Legislation and Policy**

All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011.

# Risk Management

Officers have researched the suggested road names and made a recommendation that meets Council's policy.

# Consultation

Suggestions for road names were sought from the applicant.

# **Attachments**

There are no attachments for this report.

12.3 MC2023/0023 Application for Development Permit for Material Change of

Use for Industry (High Impact Industry - Soil Conditioning) - 613 & 621

Seventeen Mile Road, Helidon

**Author:** Tammee Van Bael, Planning Officer

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

# **Purpose:**

The purpose of this report is to consider an application (MC2023/0023) for a Development Permit for Material Change of Use for Industry (High Impact Industry – Soil Conditioning) on Lot 141 CA311273 and Lot 154 CA311380 at 613 & 621 Seventeen Mile Road, Helidon.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved subject to conditions.

#### Officer's Recommendation:

THAT the application (MC2023/0023) for a Development Permit for Material Change of Use for Industry (High Impact Industry – Soil Conditioning) on Lot 141 CA311273 and Lot 154 CA311380 at 613 & 621 Seventeen Mile Road, Helidon, be approved subject to the following conditions:

No.	Condition					Timing
APPRO	VED PLANS AND	DOCUMENTS	S			
1.	APPROVED PLA	ANS & DOCUM	<b>MENTS</b>			At all times.
	Undertake the	approved dev	velopment	generally in a	ccordance with	
	the approved	plans and d	ocuments,	including an	y amendments	
	where in red or	n the approve	d plan(s) or	document(s)	):	
	Title	Plan No.	Revision Amende	I DATE	Prepared By	
	Site Plan	19222-3 Shee	:t -	8/12/2022	Michel	
		Number 1 of 2	2		Group	
					Services	
	Site Plan &	19222-3 Shee		8/12/2022		
	Aerial Photo	Number 2 of 2	2		Group	
					Services	
		Document	Revision/			
	Title	No.	Amended	Date	Prepared By	
	Supporting	-	1.0	31/03/2020	The LZ	
	Information –				Environmental	
	Material				Company Pty	
	Change of Use				Limited	
	to Include ERA					
	53 – Organic					
	Material Processing in					
	Environmental					
	Authority					
	EPPR00808913					

		1		1			
	Stormwater	R1094	Α	30/03/2020	ТОРО		
	Management						
	Plan		2	20/02/2042	TI 17		
	Plan of	-	2	28/02/2013	The LZ		
	Operations for				Environmental		
	Mining Lease 50218 -				Company Pty Limited		
	Located at				Lillited		
	Seventeen						
	Mile Road,						
	Helidon,						
	Queensland						
	Site	-	-	Received by	The LZ		
	Environmental			Council	Environmental		
	Management			16/03/2023	Company Pty		
	Plan				Limited		
2.	CONDITIONS OF	APPROVAL	AND APPR	OVED PLANS		At all times.	
	Where there is a	conflict bet	ween the c	onditions of tl	nis approval and		
	the details sho	wn on the	approved	plans and o	documents, the		
	conditions of ap	proval take	precedence				
GENEI	RAL						
3.	COMPLIANCE W	ITH CONDIT	IONS			At all times.	
	The developer	is responsi	ble for en	suring compl	iance with this		
	development ap	oproval and	the condi	tions of the	approval by an		
	employee, agen	t, contractor	or invitee	of the applica	nt.		
4.	WORKS – APPLI	CANT'S EXP	ENSE			At all times.	
	The cost of all works associated with the development and						
	construction of the development, including services, facilities and/or						
	public utility alte	erations requ	uired are m	et at no cost t	o the Council or		
	relevant utility provider, unless otherwise stated in a development			a development			
	condition.						
5.	INFRASTRUCTURE CONDITIONS				At all times.		
	All development	t conditions	contained i	in this develo	pment approval		
	about infrastruc	ture under	Chapter 4 c	of the <i>Plannin</i>	g Act 2016 (the		
	Act), should be	read as bei	ng non-trur	nk infrastruct	ure conditioned		
	under section 14		_				
6.	WORKS – DEVEL	OPER RESP	ONSIBILITY			At all times.	
	The applicant m	ust repair ar	ny damage t	to existing inf	rastructure (e.g.		
	kerb and chann	•	•	_			
	during any wor	•		• •			
	damage that is						
	be repaired immediately.				,		
7.	WORKS – DESIGN & STANDARD				At all times.		
	Unless otherwis	e stated, al	l works mu	st be designe	ed, constructed,		
				_			
	and maintained in accordance with the relevant Council policies, guidelines and standards.			,			
8.	WORKS – SPECI		CONSTRUC	TION		At all times.	
	All engineering	drawings/s	pecification	ns, design ar	nd construction		
	All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian						
	Standards and must be approved, supervised, and certified by a						
	Registered Profe	•	•	•	•		
					4		

	MAINTAIN APPROVED DEVELOPMENT	At all times.
	The development is to be constructed and maintained in accordance	
	with the approved drawing(s) and/or document, and any relevant approvals.	
	NAGEMENT	
	MANAGEMENT PLANS	At all times.
	All management plans (refer to list of Approved Documents) must be	Ac an enrics.
	complied with for the life of the operation. To remove any doubt,	
	non-compliance with an approved management plan (or any	
	component within the management plan) will be a contravention of	
	his development approval.	
	HOURS OF OPERATION	At all times.
ŀ	Hours of operation are restricted to the following:	
	a. Monday to Saturday, 6am to 6pm; and	
	b. No operations (other than office work) are to occur on Sundays	
	or Public Holidays.	
WASTE N	IANAGEMENT	
12. <b>\</b>	NASTE STORAGE	At all times.
P	All waste is to be stored within a waste storage area (e.g. general	
	vaste, recyclable waste, pallets, empty drums, etc.). The waste	
S	storage area must be:	
	a. Designed and located to not cause nuisance;	
	b. Screened from any road frontage and adjoining property;	
	c. Of a sufficient size to accommodate commercial type bins that	
	will be serviced by a commercial contractor plus clearance	
	around the bins for manoeuvring and cleaning;	
13. <b>L</b>	IQUID WASTE STORAGE	At all times.
A	All liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries,	
	etc.) that cannot be disposed of to an on-site industrial waste	
	reatment system, is to be stored in a covered and bunded area on	
	an impervious surface is the is of a capacity capable of containing the	
	iquids in case of spillage.	
	WASTE COLLECTION	At all times.
	All waste must be collected by a Council approved commercial	
_	contractor from within the site. Kerb side collection will not be	
•	accepted for the approved development.  RING WORK – STORMWATER DRAINAGE WORKS	
	STORMWATER DRAINAGE WORKS	At all times.
	The development is to be undertaken such that all stormwater	Ac an enfics.
	except for rainwater captured on-site in rainwater tanks) is to be	
	drained from the site and conveyed without causing annoyance or	
	nuisance to any person.	
	STORMWATER DRAINAGE WORKS – DESIGN, CONSTRUCTION AND	Design as part of a
	MAINTENANCE	development
	Design, construct and maintain all necessary internal and external	application for
	stormwater drainage to service the development. Such drainage	Operational Work
	works must be designed by a Registered Professional Engineer	and construction
	Queensland (RPEQ) and constructed in accordance with the	prior to the
	Queensland Urban Drainage Manual and State Planning Policy such	commencement

	that the overall drainage system caters for a storm event with a 1%	of use and
	annual exceedance probability (AEP) and the approved Stormwater	maintained at all
	Management Plan.	times thereafter.
ENGINI	EERING WORK – CARPARKING AND ACCESS	times thereafter.
17.	ACCESS	Design as part of a
	Design, construct and maintain the site access to align with	development
	Seventeen Mile Road at an angle between 90 degrees and 70 degrees	application for
	to improve sight distance.	Operational Work
		and construction
		prior to the
		commencement
		of use and
		maintained at all
		times thereafter.
18.	ACCESS	Design as part of a
	Design, construct and maintain a sealed two-way vehicular entry and	development
	exit crossover at the location indicated on the approved plans	application for
	generally in accordance with the Institute of Public Works	Operational Work
	Engineering Australasia's standard drawing number RS-051 Vehicle	and construction
	Crossings Heavy Duty (general wide configuration) and AS2890.2	prior to the
	Parking facilities Part 2: Off-street commercial vehicle facilities.	commencement
	Ensure that the crossover splay is designed to accommodate turning	of use and
	movements of a 20m long truck and dog.	maintained at all
		times thereafter.
19.	ACCESS	Design as part of a
	Design, construct and maintain any new crossovers such that the	development
	edge of the crossover is no closer than 1 metre to any existing or	application for
	proposed infrastructure, including any service infrastructure (e.g.	Operational Work
	power pole, telecommunications pit), road infrastructure (e.g. street	and construction
	sign, etc).	prior to the commencement
		of use and
		maintained at all
		times thereafter.
20.	ACCESS	Design as part of a
_0.	Design, construct and maintain the first 50m of the site access road	development
	into the development site from the front property boundary to	application for
	provide a sealed driveway with adequate width to allow two (2) 20m	Operational Work
	trucks and dogs to pass on the sealed section.	and construction
		prior to the
		commencement
		of use and
		maintained at all
		times thereafter.
21.	INTERNAL ACCESS	Design as part of a
	Design, construct and maintain an all-weather gravel access road	development
	from the end of the 50m sealed section of the site access to all parking	application for
	and manoeuvring areas of the development.	Operational Work
		and construction
		prior to the

		commencement of use and maintained at all times thereafter.	
22.	SIGNAGE  Design, construct and maintain directional signage to enable all vehicles to enter and leave the development in a forward gear and to direct vehicles to relevant designated parking and loading areas.	Design as part of a development application for Operational Work and construction prior to the commencement of use and maintained at all times thereafter.	
23.	SIGNAGE  Design, construct and maintain giveway signage to egress from the site to enforce through movement priority on Seventeen Mile Road.	Design as part of a development application for Operational Work and construction prior to the commencement of use and maintained at all times thereafter.	
24.	SIGNAGE Signage must be provided in accordance with the Manual of Uniform Traffic Control Device (MUTCD).	Design as part of a development application for Operational Work and construction prior to the commencement of use and maintained at all times thereafter.	
ROAD	UPGRADES		
25.	ROAD UPGRADES  Design and construction the upgrades to following identified sections of the haul route (from the subject site to the Warrego Highway) to increase the safety of all road users in accordance with the following:  a. Provide signage to provide priority for the haulage route at the intersection of Turner Street and Mary MacKillop Street;  b. Install giveway sign and line marking on Turner Street west approach;  c. Provide continuity line marking from Turner Street east approach of Turner Street through to Mary MacKillop Street; and  d. Provide road widening to:  i. Lawlers Road between chainage 20 and chainage 110 to provide a minimum width to cater for truck and dog	Design as part of a development application for Operational Work and construction prior to the commencement of use.	

	movements and to the standard immediately adjacent to the		
	above chainages; and		
	ii. Turner Street between chainage 910 and chainage 990 to		
	provide a minimum width to cater for truck and dog		
	movements and to the standard immediately adjacent to the		
	above chainages.		
26.	AUTOTURN	As part of a	
	Submit to Council an AutoTurn (or an equivalent software) plot that	development	
	demonstrates that the appropriate design vehicle can manoeuvre	application for	
	through the intersections and sections of the roads identified in	Operational Work.	
	Condition 25 and at the intersection of access to the site and		
	Seventeen Mile Road. The minimum design vehicle to be used is the		
	20m truck and dog. Clearly indicate road/street centre lines on		
	drawings.		
PAVEM	ENT DESIGN – EXTERNAL WORKS		
27.	PAVEMENT DESIGN	Prior to	
	Engage a suitably experienced Registered Professional Engineer	commencement	
	Queensland (RPEQ) to prepare and submit a pavement design for	of road works.	
	external roadworks. Pavement design must be undertaken in		
	accordance with Austroads Guide to Pavement Technology Part 2		
	Pavement Structural Design.		
OPERA <sup>®</sup>	TIONAL WORKS		
28.	OPERATIONAL WORKS	Prior to the	
	Obtain Operational Works approval from Council for stormwater	commencement	
	drainage works, car parking and access, road upgrades and	of use or any site	
	landscaping (rehabilitation).	works.	
WATER	SUPPLY		
29.	WATER SUPPLY – GENERAL	Prior to the	
	The development is to be provided with a constant low flow water	commencement	
	supply system (rainwater, bore water or both) with a minimum	of use and at all	
	storage capacity of 45,000 litres sufficient to cater for the soil	times thereafter.	
	conditioning use.		
30.	WATER SUPPLY – FIREFIGHTING PURPOSES	Prior to the	
	Provide the development with dedicated, static on-site fire-fighting	commencement	
	water supply with a minimum capacity of 10,000 litres as per AS2304.	of use and at all	
		times thereafter.	
VEGETA	ATION CLEARING		
31.	VEGETATION CLEARING	At all times.	
	No additional vegetation clearing is to be undertaken. The soil		
	conditioning activities must be wholly undertaken within the existing		
	cleared footprint.		
	LITATION		
32.	REHABILITATION	As part of a	
	Submit to Council a Development Application for Operational Works	development	
	for Landscaping of the Rehabilitation and Visual Amenity Area,	application for	
	including submission of a rehabilitation plan. The rehabilitation plan	Operational Work.	
	is to provide a strategy for the rehabilitation and maintenance of the		
	Rehabilitation and Visual Amenity Area, must comply with all other		
	conditions of approval and must include the following information		
	(but not limited to):		

- a. site characteristics:
- b. revegetation locations (including maps);
- c. species selection;
- d. planting densities;
- e. planting methodology;
- f. maintenance methodology (including watering, weeding, mulching, soil management, herbivory mitigation, plant replacement);
- g. maintenance schedules for the area for a minimum period to time to enable establishment of plants until they are selfsustaining (at least a minimum of five (5) years);
- h. provide a Bill of Quantities detailing the costing for undertaking the rehabilitation and maintenance (itemised per year);
- the Rehabilitation Plan is to be written in accordance with the South East Queensland Restoration Framework Manual 2012;
- j. prepared and signed by a suitably qualified environmental consultant (or an alternative person determined by Council as being suitably qualified) as being in accordance with this development approval;
- k. provide koala exclusion fencing along the northern and eastern side of the compost pad in accordance with the Department of Environment and Science Koala Sensitive Design Guideline;
- I. incorporation of koala habitat trees within the Area; and
- m. satisfaction of the following objectives:
  - i. species selection will be based on the regional ecosystems which naturally occur on the subject site (including canopy species);
  - ii. plants used are to be made up of locally derived seed stock;
  - iii. ensure that trees are planted as part of rehabilitation of the site are planted in a manner and in locations, which will ensure their long-term survival. In considering the precise planting locations, consider matters such as the potential height of the trees on maturity, the locations of actual and future structures, works and the usage areas;
  - iv. maintenance of the completed revegetation must be undertaken that will include the removal of weeds, mowing and slashing, watering, replacement of dead or damaged trees which have been planted, as well as ongoing sediment and erosion control methods for a period of at least five (5) years after planting;
  - v. the plants within the rehabilitation area are to be kept in perpetuity and any plants, ground cover or tree species are to be replaced in the event of death.

## 33. **LANDSCAPING AND OTHER WORKS**

Undertake the landscaping and associated works within the Rehabilitation and Visual Amenity Area in accordance with an Operational Works approval.

Prior to commencement of use and to be maintained thereafter.

## **ODOUR MANAGEMENT PLAN**

34.	ODOUR MANAGEMENT PLAN Submit to Council an odour management plan prepared by a suitably qualified person developed for the soil conditioning operation. Implement any measures, mitigation or minimisation measures of the odour management plan.	Prior to commencement of use and to be maintained thereafter.
AMENI	ТҮ	
35.	AMENITY – GENERAL  The development must be undertaken so as not to cause an environmental nuisance (including noise, dust, odour) to any sensitive receptors.	At all times.
36.	CONTAMINATION  The development must be managed to ensure no contamination or leachate from the composting activities beyond the approved development extent.	At all times.
37.	MATERIAL  Any material used for soil composting must be organic and must not include any hazardous or toxic waste.	At all times.

## **ADVISORY NOTES**

- 1. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 2. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.
- 3. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 4. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- 5. Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate development application in accordance with the *Planning Act 2016*.
- 6. Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

## 7. Waterway Barrier Works

A waterway barrier works approval in accordance with the *Planning Act 2016* may be required prior to commencing the development construction.

## 8. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from

Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on <u>the Department of Agriculture and Fisheries website</u>.

## 9. Biosecurity

Ensure all prohibited and restricted biosecurity matter under the *Biosecurity Act 2014* is removed appropriately prior to conducting any works on the site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business Queensland website</u>.

## 10. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the <a href="DATSIP website">DATSIP website</a>. Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the Aboriginal Cultural Heritage Act 2003 requires all activities to cease. Please contact DATSIP for further information.

# 11. Protected Plants

The *Nature Conservation Act 1992* regulates the clearing of native plants in Queensland to protect our critically endangered, endangered, vulnerable and near threatened plants for current and future generations. A Flora trigger survey in accordance with the Flora Survey Guidelines - Protected Plants prepared by Department of Environment and Science may be required.

## 12. Native Animal Breeding Places

Under the *Nature Conservation Act 1992*, any clearing of vegetation that is required to tamper with a confirmed native animal breeding place in order to complete the scope of works, must be undertaken in accordance with a Species Management Program (SMP) approved by the Department of Environment and Science.

#### 13. Flying Foxes

Some locations within the Lockyer Valley Regional Council area are known as regular/occasional flying-fox roost sites. Unauthorised disturbance to flying-fox roosts is not permitted under Section 88C of the *Nature Conservation Act 1992*. The state government publishes relevant advice in the <u>Flying-Fox Roost Management Guideline 2013</u>.

Grey-Headed Flying Foxes have been observed in Lockyer Valley Regional Council. Any proposed disturbance of this species needs to be referred to the Commonwealth Department of Climate Change,

Energy, the Environment and Water as the species is classified as Vulnerable under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC).

#### 14. Federal Environmental Protection

The Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) ensures that 'nationally significant' animals, plants, habitats and places are protected, and any potential negative impacts are carefully considered. It applies to any group or individual whose actions may have a significant impact on a matter of national environmental significance.

## **Executive Summary**

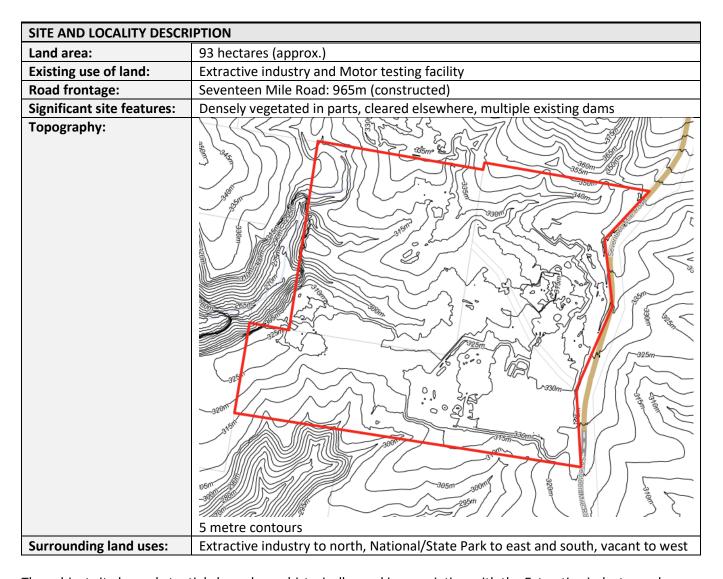
This report considers an application (MC2023/0023) for a Development Permit for a Material Change of Use for an Industry (High Impact Industry – Soil Conditioning) on Lot 154 CA311380 at 613 & 621 Seventeen Mile Road, Helidon.

TABLE 1 - OVERVIEW	
APPLICATION DETAILS	
Application No:	MC2023/0023
Applicant:	Scotbar Pty Ltd
Landowner:	Scotbar Pty Ltd
Site address:	613 & 621 Seventeen Mile Road, Helidon
Lot and Plan:	Lot 141 CA311273 & Lot 154 CA311380
Proposed development:	Development Permit for Material Change of Use for Industry (High Impact Industry
	- Soil Conditioning)
STATUTORY PLANNING DE	TAILS
Planning Scheme:	Gatton Shire Planning Scheme 2007
Zone:	Rural General
	Rural Uplands
State Planning Policy	State Planning Policy (July 2017)
(SPP) matters:	
South East Queensland	Regional Landscape and Rural Production Area
Regional Plan 2017	
(Shaping SEQ) regional	
land use category:	
Referral trigger/s under	State transport infrastructure thresholds – Schedule 10, part 9, division 4,
the <i>Planning Regulation</i>	subdivision 1, table 1, item 1 (Planning Regulation 2017)
2017:	
TLPI:	Temporary Local Planning Instrument 2022 Flood Regulation (effective 21 July
	2022)
	Flood hazard area under the Flood hazard overlay:
	Overland flow paths
Overlays:	Biodiversity overlay
	Potential bushfire risk area overlay: medium and high bushfire risk area
	Steep and unstable land overlay
	• Extractive/mineral resources and transportation routes overlay: mining lease,
	Helidon key resource area and separation route
Category of Assessment:	The subject land is located within the Rural General and Rural Uplands zones.
	Under Part 4 (Division 1, Table 1 and Division 3, Table 1) of the Gatton Shire

Planning Scheme 2007, development involving a Material change of use for
Industry is impact assessable.

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development complies with the applicable assessment benchmarks, subject to reasonable and relevant conditions.

## **DESCRIPTION OF THE SITE AND SURROUNDS**



The subject site has substantial cleared area historically used in association with the Extractive industry and Motor testing facility operations over the site. The Extractive industry operations account for majority of the cleared area operations which includes processing areas to mine the sandstone, stockpiles of various products, buildings such as site offices and multiple dams/sediment basins. The Motor testing facility operations are located in the southwest of the site and include a number of shipping containers and other structures, as well as an exclusion zone. Elsewhere, the site is densely vegetated with this vegetation protected through State and Local planning instruments. Sheep Station Creek runs from the northwest of the site through to the southwest. Access to the site is via Seventeen Mile Road.



Figure 1. Locality of Subject Site (source LVRC Intramaps)

## SITE HISTORY AND BACKGROUND

There are mining leases issued over the subject site which have been in place since the 1800s. The site has previously been developed for an Extractive industry and Motor testing facility (stage 1), both of which are currently in operation.

See below a summary of the current development applications and development approvals issued over the subject site.

#### **DEVELOPMENT APPLICATIONS AND ASSESSMENT APPROVAL** MC2019/0029 Material Change of While mining activities has been undertaken on the land for many Use for Extractive industry (up to years, an approval for an Extractive industry was sought to allow the extracted material to be used for purposes other than as a 'mineral' 300,000 tonnes per annum) and as defined by the *Mineral Resources Act 1989*. The Extractive industry **Environmentally Relevant Activities** (ERA) 16(2)(b), 16(3)(b) and 53(a) use has commenced. approved 22 November 2022 The ERAs approved as part of this approval includes ERA 53 for Organic material processing of more than 200t composting organic material per annum. Referral to SARA for ERA 53 as part of the current development application (MC2023/0023) was not required as it had previously been obtained.

	T
	The proposed development is located on a part of the site not used for the Extractive industry, as such will not interfere with the approval.
MC2020/0027 Material Change of	This development approval has been acted upon and the premises is
Use for Motor testing facility (stage	currently being used as a Motor testing facility.
1) – approved 30 September 2020	The proposed development is setback approximately 700m from the
	Motor testing facility, therefore will not interfere with the approval.
MC2021/0073 Material Change of	This development application is currently under assessment and is yet
Use for Motor testing facility (stage	to be decided by Council.
2) – under assessment	The soil conditioning proposal is setback approximately 500m from
	stage 2 Motor testing facility operations.
MC2020/0027.01 Change (minor) to	This change application is currently under assessment and is yet to be
Material Change of Use for Motor	decided by Council. The applicant has sought to change the conditions
testing facility (stage 1) – under	of approval relating to on-site rehabilitation to enable payment of a
assessment	monetary offset or rehabilitation off-site.

# **Proposal**

The application seeks a Development Permit for Material Change of Use for Industry (High Impact Industry – Soil Conditioning) over the subject site. The proposed use is located on the eastern part of the site within an area that has previously been cleared. No earthworks are proposed as part of the development (refer to Figure 2 below).



Figure 2. Proposed development plans

The proposed development is for soil conditioning, which will involve using various by-products from quarry operations as well as imported products blended together to produce soil. Imported products would include sawdust from local sawmills, manure from poultry farms, green waste and other organic material.

The blended material is typically stockpiled for a period of six (6) to nine (9) months prior to being sold. While stockpiled, the material will be turned periodically.

Predominantly the soil will be sold with quarried sandstone products. The soil products will be delivered to customers. It is estimated that soil conditioning production will be 60,000 to 70,000 tonnes per annum.

The applicant has advised that the majority of deliveries of soil product will be undertaken by the same trucks delivering sandstone quarry products. It is estimated that the truck movements associated with the soil conditioning operation will account for less than 5% of all truck movements from the site.

Access to the site will be via the existing crossover to Seventeen Mile Road and will utilise existing internal driveways.

The use will be screened from view from Seventeen Mile Road by the proposed Rehabilitation and Visual Amenity Area. This area was also proposed and conditioned on the approval MC2019/0029 for the Extractive industry. An application for approval of Operational works for the Rehabilitation and Visual Amenity Area is yet to be lodged.

The soil conditioning use will operate Monday to Saturday, between 6am and 6pm, with no operation on Sundays or Public Holidays.

Sediment ponds and treatment trains will be used to treat stormwater captured on site.

No changes are proposed to the car parking arrangement as these were works were previously included as part of the MC2019/0029 Extractive industry approval.

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS	
	Proposed	
Gross floor area	Nil – external use area only	
Building height / storeys	N/A – no buildings proposed	
Setbacks	No buildings. The soil conditioning site is setback 17m from the boundary with Seventeen Mile Road, 300m from the northern boundary, 280m from the southern boundary, and 860m from the rear boundary.	
Site Cover	Use area 2.19ha/approximately 2.4%	

#### PLANNING ASSESSMENT

#### **Gatton Shire Planning Scheme 2007**

The proposed development is identified as impact assessment under the *Gatton Shire Planning Scheme 2007* (Planning Scheme) therefore must be assessed against the Planning Scheme as a whole. An assessment has been provided below against the assessment benchmarks relevant to the development proposal.

#### **Assessment against Planning Scheme Codes**

#### Rural General Zone Code

The land is included in the Rural general and Rural uplands zones. However, as the site of the proposed soil conditioning use is within the Rural general zone, the provisions of the Planning Scheme relating to this zone only have been addressed.

The outcomes of the Rural General zone seek to provide for agricultural production and other rural activities, while maintaining the landscape quality and character of the Region.

The Planning Scheme states that Industrial uses are not consistent with the purpose of the zone. These types of uses would ordinarily be located closer to an urban centre.

However, Specific Outcome (g) of the Code allows for Extractive industry uses occurring in the zone.

The proposed development has a nexus with the Extractive industry operating on the site as some input products for the soil conditioning will be obtained from the Extractive industry. This promotes sustainable resource extraction by value adding to extracted materials. Therefore, it is considered the proposed soil conditioning is a consistent use in the zone given its co-location with the Extractive industry which is a consistent use for the zone.

The proposed development will not impact upon existing vegetation as it will be located within an existing cleared area. Further, the appearance of the development will be screened and visually enhanced through construction of the Rehabilitation and Visual Amenity Area adjacent to Seventeen Mile Road.

The site is significantly setback from nearby sensitive receptors, thus ensuring effective separation and buffering is achieved.

The technical reports submitted with the application have detailed various environmental amenity impacts as a result of the development and included mitigation and control measures to avoid and reduce adverse environmental impacts.

The windrows and stockpiles will also be kept moist to limit dust generation as a result of the use. Any dust generated by the development will be managed by being immediately watered down. Keeping the windrows moist will also reduce the risk of the spontaneous combustion of composting material. Additionally, the temperature will be regularly monitored and where a fire does start it can easily be managed through the several permanently filled dams/basins and fire appliances on site.

Additionally, a Noise Impact Assessment (NIA) was provided that incorporated both the Extractive industry and Soil conditioning uses on the site. The NIA demonstrated that the various equipment used on site does not exceed the relevant acoustic quality objective, being 50dB(A) as set out under the *Environmental Protection* (Noise) Policy 2019 at the surrounding sensitive receptors. Further the highest noise generating equipment, measured at 41dB(A), is used in association with the Extractive industry.

The applicant advises that hazardous and toxic substances will not be received on site to reduce odour issues and ensure no adverse environmental or health impacts. The application identifies the potential for soil conditioning activities to generate odour and details a number of management and mitigation strategies including regular monitoring of the temperature and moisture content within certain thresholds, excluding putrefying waste and record keeping of the waste received.

An Environmental Authority has been issued in relation to ERA 53 for Organic material processing of more than 200t composting organic material per annum. These management and mitigation strategies have informed the conditions of the Environmental Authority. The conditions imposed on the Environmental Authority are to ensure odour impacts are managed appropriately. The Environmental Authority conditions require an odour management plan to be developed and implemented to ensure odour does not adversely affect nearby sensitive land uses.

Conditions have been recommended in relation to the environmental management of the site so as to ensure the development does not cause an environmental nuisance to sensitive receptors.

Accordingly the proposal complies with the Rural General Zone Code.

Biodiversity Overlay Code

The code seeks to ensure that biodiversity areas are protected and enhanced, and species supported for long-term viability.

The proposed development will be carried out within existing cleared areas and no vegetation clearing is required to facilitate the development. The use area has previously been used as part of the mining and Extractive industry operations. A condition has been recommended limiting the extent of the development to existing cleared areas.

The applicant has proposed a Rehabilitation and Visual Amenity Area along Seventeen Mile Road, although no detail was provided in regards to the rehabilitation of this area. As such a condition has been recommended requiring a Rehabilitation Plan to be provided as part of an Operational Works application. This Plan must include detail on the revegetation to be undertaken and maintenance of this area. The area is to be revegetated using species which naturally occur within the relevant regional ecosystem.

The proposed development therefore protects the areas of biodiversity, including habitat, and ensures long-term viability of habitats.

Accordingly the proposal complies with the Biodiversity Overlay Code.

Potential Bushfire Risk Area Overlay Code

The code seeks to ensure that development is appropriately designed to minimise the bushfire risk to persons and property.

No new buildings or structures are proposed as part of the development. The site has several dams that permanently contain water to provide a constant source of water supply for firefighting purposes. The proposed development has access to Seventeen Mile Road, whilst avoiding the dense vegetation on site, therefore allowing for evacuation in the event of a bushfire. The proposed development is within an existing cleared area thus reducing the bushfire risk.

The Site Environmental Management Plan ('SEMP') identifies that spontaneous combustion of compost is a fire risk. According to the SEMP, it occurs when materials self-heat to a temperature high enough to cause ignition. This can occur due to a range of factors. The SEMP includes a workplace procedure to ensure the risk factors can be identified and the actual risk of spontaneous combustion can be managed. It is recommended the SEMP, including all workplace produces, is included as an approved document for the development.

It is considered that the above measures cumulatively minimise the risk to bushfire to persons and property. Accordingly, the proposal complies with the *Potential Bushfire Risk Area Overlay Code*.

Steep and Unstable Land Overlay Code

The proposed development avoids areas mapped within the Steep and unstable land overlay; no further assessment is required.

Extractive/Mineral Resources and Transportation Routes Overlay Code

The code seeks to ensure that development and use of premises does not compromise future Extractive industry uses and transportation of these resources.

The proposed development for soil conditioning will be supplementary to the existing Extractive industry operation carried out on the premises. By-products from the Extractive industry will be used as an input product to the soil product. The proposed development will not adversely interfere with the Extractive industry operations, nor will it adversely impact upon Extractive industry traffic movements.

Accordingly the proposal complies with the Extractive/Mineral Resources and Transportation Routes Overlay Code.

Landscaping Code

Landscaping is proposed to the Rehabilitation and Visual Amenity Area along the frontage of Seventeen Mile Road. No additional landscaping is proposed which is acceptable given the undisturbed areas are heavily vegetated and this vegetation will be retained. Further, the proposed Rehabilitation and Visual Amenity Area will visually screen the soil conditioning operation from public view from Seventeen Mile Road.

The Rehabilitation and Visual Amenity Area is 17m in width ensuring compliance with average width of landscaping of 2m as required by the Landscaping Code.

Details of the landscaping to the Rehabilitation and Visual Amenity Area have not been provided, as such conditions are recommended requiring an Operational Works application be made for the landscaping of this area, which is consistent with MC2019/0029 Extractive industry approval.

Accordingly the proposal complies with the Landscaping Code.

Services and Infrastructure Code

The site is not serviced by Urban Utilities reticulated water supply system or sewerage system. The site has adequate water supply on site to service the use including several 5000L potable water tanks which meets current demand and anticipated future demand. The site has an existing 5000L effluent storage tank which is pumped out when required, generally monthly. No changes are proposed to the effluent disposal system.

The existing electricity supply arrangements will be maintained.

A Stormwater Management Plan (SWMP) was submitted with the application. Stormwater will be captured in a number of existing and proposed basins and discharged to Sheep Station Creek. Prior to being discharged to Sheep Station Creek, stormwater will be captured in a number of sediment basins, drains and diversion bunds and treated in a Type 1 treatment system. This treatment will ensure any stormwater is treated to achieve the required release criteria prior to being discharged to Sheep Station Creek. Council's consulting engineers advised that they were satisfied with the SWMP.

Access to the site will be via Seventeen Mile Road using an existing vehicular access. Upgrades are required to bitumen seal the entrance to reduce the amount of sediment tracked onto Council's local roads. These upgrades were also conditioned on MC2019/0029 based on a design vehicle of a truck and dog. As the proposal involves the use of the same design vehicle, it is recommended that these upgrades also be conditioned on any development approval to ensure safety of road users.

No pedestrian footpath exists along the road and it is not expected that the use will generate pedestrian traffic, therefore footpath/pedestrian access is not required.

Accordingly the proposal complies with the *Services and Infrastructure Code*.

Vehicle Access, Parking and On-Site Movement Code

The site is accessed via Seventeen Mile Road which is a bitumen sealed road. The site access is currently constructed in gravel. This results in significant sediment tracking onto Seventeen Mile Road. To reduce this, a condition has been recommended requiring the site entrance to be bitumen sealed from the property boundary for 50 metres into the site, which is consistent with the MC2019/0029 Extractive industry approval.

Further, conditions have been recommended requiring road upgrades to widen the roads and intersections along the haul route to ensure they are of sufficient size and capacity to cater for the heavy vehicles as proposed, which is consistent with the MC2019/0029 Extractive industry approval.

There is no rate specified in the Code for number of car parking spaces. Currently there are informal car parking areas in proximity to the site entrance. Due to the size of the site and existing internal manoeuvring areas, it is considered there is sufficient area on site to cater for car parking. It is expected that the majority of products will be transported with other Extractive industry products thus limiting the number of new traffic movements generated and limiting the need for additional car parking to be provided.

Accordingly the proposal complies with the Vehicle Access, Parking and On-Site Movement Code.

## Industrial Development Code

No pedestrian site access is provided given the large scale of the premises and separation from the Helidon township. The access to the site is easily identified from Seventeen Mile Road with car parking located in close proximity to the entrance. Additionally, signage is provided on site to direct visitors to the site office, thus ensuring the site layout contributes to the security of people and property to comply with Specific Outcome P3.

No new buildings are proposed as part of the development.

A Site Based Management Plan (SBMP) was provided that detailed management of noise should a noise complaint be received, which includes monitoring of noise as requested as well as implementing measures to reduce noise from equipment.

The use area will be screened from public view by the Rehabilitation and Visual Amenity Area.

Accordingly the proposal complies with the *Industrial Development Code*.

## TLPI Flood Hazard Overlay Code

The premises is located within the Flood hazard overlay (overland flow paths). As per Section 5.3(a) of the TLPI, the TLPI does not apply to the proposed development for Industry. No further assessment is required.

#### **Draft Planning Scheme**

Pursuant to the Draft Lockyer Valley Planning Scheme, the site is located in the:

- Rural zone
- Overlays:
  - Biodiversity overlay
  - Bushfire hazard overlay
  - Extractive resources overlay
  - Flood hazard overlay
  - Infrastructure overlay
  - Scenic landscape overlay
  - Steep and unstable land overlay
  - Waterways and water resource catchment overlay

The Draft Planning Scheme does not introduce any new components which would result in the development being inconsistent with the outcomes sought under the Draft Planning Scheme. The current Planning Scheme and draft Planning Scheme are similar in terms of zoning, overlays and outcomes sought for these areas. The

proposed use has a clearly demonstrated nexus with the existing lawful use of the site as an Extractive industry.

## **STATE PLANNING REQUIREMENTS**

## South East Queensland Regional Plan 2017 (ShapingSEQ)

The site is located in the Regional Landscape and Rural Production Area ('RLRPA'). As stated in ShapingSEQ, the RLRPA includes, among other things, natural economic resources such as extractive resources. Although a distinct land use, the proposed use will utilise and add value to the extractive resource on the site, as well as to by-products of the extractive activity (i.e. overburden). Because of this nexus, the proposed use is considered to be appropriate in the RLRPA. Furthermore, the State Assessment and Referral Agency have confirmed that the use does not trigger assessment against the regulatory provisions in the *Planning Regulation 2017*.

## State Planning Policy (SPP)

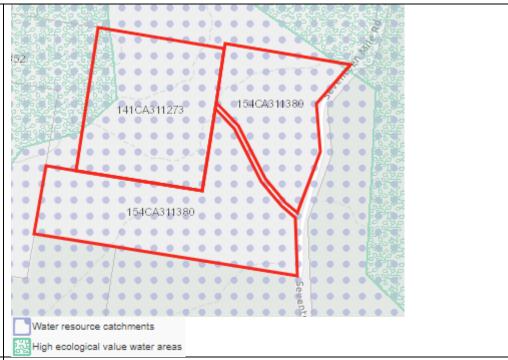
As the Planning Scheme does not reflect the current SPP, an assessment of the proposal against relevant state interests has been undertaken.

SPP THEME	ASSESSMENT
Liveable communities and housing:  • Housing supply and diversity  • Liveable communities	Not applicable to proposed development
<ul> <li>Economic Growth:</li> <li>Agriculture</li> <li>Development and construction</li> <li>Mining and extractive resources</li> <li>Tourism</li> </ul>	Not applicable to proposed development
Environment and heritage:  • Biodiversity • Cultural heritage • Water quality	Biodiversity The subject site is identified as containing various Matters of State Environmental Significance. However, the proposed development will be undertaken within existing cleared areas and there will be no works occurring within the MSES areas. There is no additional vegetation clearing required to facilitate the development. The existing MSES areas will be protected from development and maintain existing connectivity between the site and surrounding areas. This ensures that the development is located so as to avoid adverse impacts to MSES.  It is therefore considered the development complies with this State Interest.



#### Water quality

The subject site is located within the water resource catchments. The development avoids the high ecological value water areas. A Stormwater Management Plan (SWMP) was submitted with the application which included addressing stormwater quality. A number of existing and proposed sediment basins are identified on site to mitigate offsite impacts in relation to water quality. The SWMP includes a number of recommendations including ongoing inspections and removing accumulated sediment to ensure water quality is maintained. Conditions have been recommended to ensure compliance with the recommendations in the SWMP. It is therefore considered the development complies with this State Interest.



# Safety and resilience to hazards:

- Emissions and hazardous activities
- Natural hazards, risk and resilience

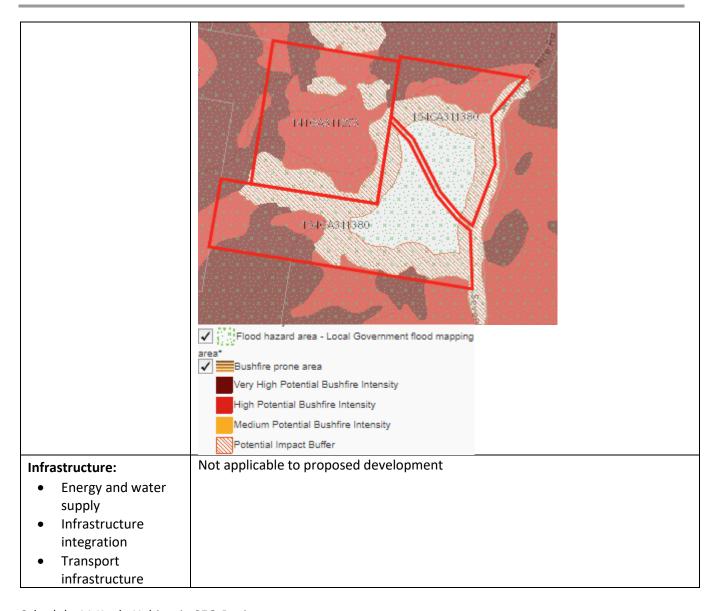
## Natural hazards, risk and resilience

The subject site is located within a flood hazard area – Local Government flood mapping area and bushfire prone area, with the heavily vegetated areas identified as Very High Potential Bushfire Intensity.

The proposed development is located above the Defined Flood Event, thus avoiding the flood hazard.

The subject site is located within the Potential Impact Buffer area. The proposed development is wholly located within an existing cleared area. Several dams on the premises provide a permanent water source for fire fighting purposes. The proposed development is located in proximity to the entrance ensuring ease of evacuation from the premises.

It is therefore considered the development complies with this State Interest.



## Schedule 11 Koala Habitat in SEQ Region

The premises is located within a Koala Priority Area and the development does not involve interfering with koala habitat in a koala habitat area, therefore an assessment must be carried out against the assessment benchmarks of Schedule 11, part 2 of the *Planning Regulation 2017*.

A Rehabilitation and Visual Amenity Area is proposed immediately adjacent to the soil conditioning area. It is recommended that the rehabilitation of this area incorporate koala habitat trees to facilitate the safe movement of koalas. Further, it is recommended a condition be included requiring koala safety fencing be provided along the northern and eastern sides of the soil conditioning area to prevent koalas from entering the development area.

The development and all associated works are setback greater than 50m from nearest koala habitat area to the north and east.

It is therefore considered that the proposed development complies with Schedule 11, part 2.

#### **REFERRALS**

#### Internal

The application was internally referred to Council's engineer. Relevant conditions have been included in the recommendations.

#### **External**

## Planning Regulation 2017 Referrals

The application was referred under following triggers under the Planning Regulation:

Referral status	Referral Agency	Referral trigger	Referral response
Concurrence	DSDILGP	Schedule 10, part 9, division 4, subdivision	5 July 2023 (Reference No.
	(SARA)	1, table 1, item 1 (Planning Regulation	2305-34582 SRA)
		2017) – Infrastructure – State transport	
		infrastructure	

SARA's referral response had no requirements.

SARA provided confirmation that the development application did not require referral under Schedule 10, part 16, division 6, subdivision 2, section 27F (i.e. an urban activity in the RLRPA).

#### **INFRASTRUCTURE CHARGES**

In accordance with the *Lockyer Valley Infrastructure Charges Resolution (No. 7) 2023*, infrastructure charges do not apply as there is no increase in gross floor area.

## TRUNK INFRASTRUCTURE

The development is adequately serviced by trunk infrastructure and does not require any additional trunk infrastructure or upgrades of trunk infrastructure. Further, no trunk infrastructure upgrades are identified in Council's Local Government Infrastructure Plan (LGIP).

## **PUBLIC NOTIFICATION**

The application was impact assessable and was publicly notified for a minimum 15 business days between 12 July 2023 and 3 August 2023. On 4 August 2023 Council received the notice of compliance confirming public notification had been carried out in accordance with the requirements of the *Planning Act 2016*. There were four (4) properly made submissions and two (2) not properly made submissions received.

The following table provides a summary and assessment of the issues raised by the submitters (both properly and not properly made).

ISSUES	COMMENTS
Soil conditioning is not an	The proposed use occupies an area of 2.19ha, representing 2.4% of
appropriate business on the	the site area. The soil conditioning is proposed to be located wholly
premises and will require a very	within an existing cleared and levelled area, therefore no further
large area and material to be	clearing or leveling is required to facilitate the development.
profitable. This would result in	

more clearing, leveling and large amounts of introduced material.	Based on the estimates from the applicant, production will not exceed 70,000 tonnes per annum. Further, the Environmental Authority limits the amount of material composted to 100,000 tonnes per annum.
The use will generate significant odour issues as a result of the development, in particular due to the use of abattoir waste.	The Site Based Management Plan submitted with the application for the soil conditioning details management and control measures to ensure odour is managed and does not cause an issue to nearby sensitive receptors.
	Additionally, the Environmental Authority includes a condition requiring the development and implementation of an odour management plan to demonstrate odour does not adversely affect nearby land uses or causes an environmental nuisance to any sensitive place or commercial place. A condition is recommended requiring this odour management plan to be provided to Council. Any odour issues would be the jurisdiction of the State Government under the Environmental Authority.
The developer will not comply with any conditions imposed by Council as is demonstrated by previous compliance issues related to the rocket testing facility.	Contravening a development approval is a development offence under the Section 164 of the <i>Planning Act 2016</i> . Where Council is aware of a development offence occurring, including non-compliance with a development approval, this will be investigated in accordance with Council's Compliance Policy and Procedure and may include the issuing of a Penalty Infringement Notice (PIN), the issuing of notices, and commencing court proceedings.
	Alleged history of non-compliance is not sufficient grounds to support a refusal of the development application.
There is a significant bushfire risk associated with the proximity to the surrounding dense vegetation	The proposed development is for soil conditioning and does not involve any rocket testing or explosions.
and any explosion or rocket testing is unsafe given this risk. Further federal funding has been withdrawn from the satellite program.	Stage 2 of the motor testing facility is currently under assessment. Issues raised as part of submissions for MC2021/0073 will be considered as part of the assessment of MC2021/0073.
The surrounding forest is of value to the Lockyer Valley and horticulture industry.	The subject site has historically been used as an Extractive industry given the important sandstone resource. The proposed soil conditioning will support this use by using a by-product of the Extractive industry.  The soil conditioning site is wholly located within an existing cleared area, therefore will not adversely impact upon the surrounding vegetated areas. The vegetated areas will be further enhanced through the Rehabilitation and Visual Amenity Area which is proposed to be revegetated with native vegetation.
	The site is not identified as Good Quality Agricultural Land and has not historically been used for horticulture. The proposed use will not adversely impact horticulture production in the Region.
The development will result in over 400,000 tonnes per annum of soil	The proposal will be limited to a maximum of 100,000 tonnes per annum in accordance with the Environmental Authority conditions.

generated. This will result in over	
100,000 truck movements per	The applicant estimates that the soil sales will equate to less than 5%
annum.	of all vehicle movements, with the majority of soil being transported
	with other quarry products. A Traffic Impact Assessment, submitted
	as part of the current application and previously approved with
	MC2019/0029, determined that the uses combined will generate a
	maximum of 26 heavy vehicles per day (maximum 9,490 vehicles per
	annum). This is well below the claimed vehicle movements.
	,
	The Traffic Impact Assessment determined that the traffic
	movements were well within the capacity of local roads.
Dust generated by the soil	The submitted technical reports identified that the use has the
conditioning and the associated	potential to generate dust and particulate emissions, and details how
health risks including silicosis and	dust can be managed to not cause a nuisance.
other severe lung diseases.	and the managed to meet datase a managed
other severe rang alseases.	The Environmental Authority conditions require dust and particulate
	matter emissions to not exceed specific concentrations at sensitive or
	commercial places. As well as airborne contaminants not being
	permitted to cause an environmental nuisance.
Deluge water from rocket testing at	The proposed development is separated from the motor testing
risk of mixing with the compost and	facility by approximately 750m, therefore there is limited risk of
adversely impacting good quality	deluge water from that facility mixing with the compost. Additionally,
	any leachate from the composted soil must be contained within the
agricultural land.	
	soil conditioning area and compost basin, as per the Environmental
	Authority conditions. Therefore, the use is unlikely to adversely
Methane and carbon dioxide will be	impact upon good quality agricultural land.  The submitted technical reports do not identify the production of
produced as by-products of the	methane and carbon dioxide as significant risks associated with the
composting. These are serious	composting use. The composting use will be managed to ensure the
greenhouse gases.	compost does not cause an environmental nuisance.
Spreading of fire ants via the	The spread of fire ants inadvertently is regulated by the <i>Biosecurity</i>
compost.	Act 2014 and Biosecurity Regulation 2016. This includes any materials
	processed, treated, stored or moved from the fire ant biosecurity
	zones. All persons in Queensland are obligated to comply with these
The constraint of the constraint	provisions including the current proposal.
The use will cause significant	The use is proposed within an existing cleared area and no vegetation
damage to the surrounding	clearing is required to facilitate the development. The use is setback a
environment including national	minimum of 60m from the surrounding national park (located on the
park and state forest.	eastern side of Seventeen Mile Road) and state forest. To reduce
	impacts of the interface between the use and national park/state
	forest, the applicant has proposed a Rehabilitation and Visual
	Amenity Area. This will provide a buffer to the national park and state
	forest thus reducing the potential for damage to these areas.
The composted soil poses health	The submitted technical reports has considered the health risks
risks to humans and wildlife,	associated with the proposed development. Detailed management
including through the use of the	procedures are included which ensure the soil conditioning operation
composted soil to produce food for	will not cause adverse health impacts.
human consumption.	
The proposed use will impact	The use is proposed within an existing cleared area and is co-located
wildlife due to the noise, ground	with an existing Extractive industry. The soil conditioning use is

disturbance, increased traffic and dust.	unlikely to cause additional adverse impacts to the surrounding wildlife given the existing uses carried out on the premises. A Rehabilitation and Visual Amenity Area is proposed adjacent to the proposed use which provides a buffer between the use and nearby national park/state forest.
Contamination of ground water and waterways as a result of leaching of run-off.	The Environmental Authority conditions require any leachate to be contained within the compost pad basin. Further, any water to be discharged off site is proposed to be treated prior to discharge so as to ensure no off-site impacts.
The submitted technical reports are not adequate to understand potential impacts of the development proposal and how these impacts will be prevented, minimised or managed.	Council and the Department of Environment and Science have undertaken a full assessment of the technical reports submitted. Assessment of these reports has demonstrated that subject to conditions compliance with the relevant planning instruments can be achieved.
The proposed development increases the bushfire risk to the surrounding area as a result of spontaneous self-combustion of windrows.	The submitted technical reports identified spontaneous combustion of the composting facility as a potential risk associated use. To prevent and reduce the risk of this occurring, the applicant has developed a procedure which includes multiple control measures to reduce the risk of the windrows self-combusting. The subject site is supported by several permanently fill dams/basins as well as fire appliance vehicles ensuring any spontaneous fires that may start can be managed.
The traffic generated off-site will adversely impact surrounding wildlife as a result of the noise generated.	The Planning Scheme Extractive Industries / Mineral Resources Overlay identifies Seventeen Mile Road as a Designated Haul Route. It is subject to frequent heavy vehicle movements from the establishes uses on the site and other quarries between the site and the Warrego Highway.
	Based on the information provided by the applicant, the traffic generation associated with the soil conditioning represents less than 5% of traffic generation from the site. The soil products will also be combined with other quarry products on the same vehicle. Therefore, the traffic generation associated with the use is unlikely to cause worsening to noise impacts along the haul route given the small percentage of vehicle movements the use attributes to the haul route.
The development will impact the amenity of surrounding residents of nearby rural residential properties.	As the use is co-located with an Extractive industry, which has significant separation distances from sensitive uses, the soil conditioning use is unlikely to adversely impact the amenity of surrounding residents. The nearest residential dwelling is approximately 1.8km from the use. Odour is the main factor potentially impacting upon amenity, however, this will be mitigated by the conditions of the Environmental Authority which require the odour to be managed so as not to cause an environmental nuisance to any sensitive plan and the development and implementation of an odour management plan.
The applicant has not demonstrated compliance with Schedule 11 of the <i>Planning</i>	An assessment undertaken above in the report has determined that the development complies with the assessment benchmark provisions of Schedule 11 by:

Regulation 2017 as it relates to Koala Habitat Impacts.	<ul> <li>Being located greater than 50m from the nearest koala habitat area;</li> <li>Allowing for the safe movement of koalas through conditions including koala safety fencing and rehabilitation being undertaken adjacent to the use.</li> </ul>
The development involves the use	Information received from the applicant does not indicate the use of
of human waste.	human waste as part of the proposal.

#### **CONCLUSION**

## The proposal:

- Is co-located with an existing Extractive industry use on the site.
- Utilises by-products of the Extractive industry use to create soil.
- Is located within an existing cleared area to avoid clearing of vegetation of significance on the premises.
- Incorporates a Rehabilitation and Visual Amenity Area to buffer and screen the use from Seventeen Mile Road and promote safe fauna movement.
- Provides for management and control measures to avoid adverse environmental amenity issues relating to odour, noise and dust.
- Achieves compliance with planning scheme and state planning requirements through the imposition of development conditions.

It is therefore recommended the development application be approved subject to conditions in accordance with section 60 of the *Planning Act 2016*.

## **Options**

- 1. Approve the development application subject to reasonable and relevant conditions.
- 2. Approve the development application in part subject to reasonable and relevant conditions.
- 3. Refuse the development application.

#### <u>Critical Dates</u>

A decision on the application must be made by Council by 10 October 2023.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Planned – A development assessment process that facilitates sustainable outcomes for the community.

## Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

## **Legislation and Policy**

The application has been assessed in accordance with the requirements of the Planning Act 2016. Legal implications arising from the recommendation provided in this report are that the applicant may appeal the decision to the Planning and Environment Court.

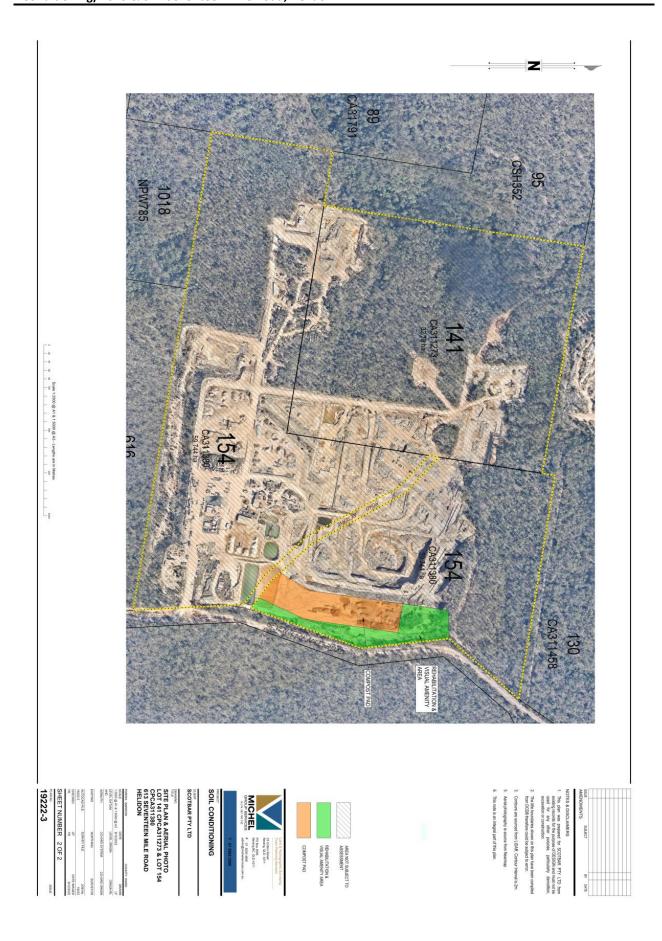
#### Risk Management

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

# **Attachments**

15 MC2023/0023 Proposal Plans 2 Pages





12.4 Engagement of Project Management Services for the Water for Lockyer

Project

**Author:** Jason Harm, Manager Communities

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

#### **Purpose:**

The purpose of this report is to seek a council's financial approval to engage a specialised consultant to manage the functions of project manager and owners engineer for the delivery of the Lockyer Valley & Somerset Water Security Optimisation Assessment Project.

The costs of this work is not currently provided in the adopted budget 2023/24.

## Officer's Recommendation:

THAT Council approve an amendment of the 2023/24 budget of \$330,000, to procure services of a suitably qualified consultant to assist with project management and act as owners engineer on behalf of Council for the delivery of the City Deal Water for Lockyer Project.

## **Executive Summary**

Lockyer Valley Regional Council have been providing the administrative and governance support for the Lockyer Valley & Somerset Water Collaborative since its commencement. As part of the City Deal announcement specialised advice has been sought to assist in the delivery of the project plan through the engagement of an owner's engineer/ project manager.

These services require a specialised consultant which was not provided for in Councils 2023/24 budget. To ensure the project continues to progress without delay the engagement of the project manager/owners engineer is critical.

#### **Proposal**

LVRC has been part of the Lockyer Valley and Somerset Water Collaborative (the Collaborative) since its inception and continues to provide the administrative support for that entity. Council on behalf of the Collaborative has been successful in obtaining funding of \$10,000,000 under the City Deal project to deliver the Water for Lockyer project.

Funding has been approved between the State and Federal governments but will not be available to Council until later this year. The project faces tight timelines and procurement of specialist advice is required. In order to prevent delay and to get the project commenced, procurement of a Project Manager needs to be undertaken. The role of a specialist Project Manager will assist in providing:

- feasibility assessments
- engineering and technical assessments
- project management
- procurement and transaction management
- design management
- contracts & commercial management
- cost estimation, programming and planning
- construction methodologies and delivery

That procurement requires the associated budget approval. This funding will ultimately be payable out of the \$10 Million approved under City Deal.

The project needs to engage a specialised consultant to assist in the delivery of project management services for the Water for Lockyer project to be funded through the City Deal arrangement. This work is not currently included in Council's adopted 2023/2034 Budget and as such requires Council endorsement.

In preparation for the funding agreement to be finalised the early engagement of a consultant to deliver project management services will be critical to the project delivery timelines.

Therefore, the Lockyer Valley & Somerset Water Collaborative have provided a recommendation to Council to engage Infrastructure Project Services as the project's Owners Engineer/ project manager.

#### **Options**

- 1. Council approves a budget of \$330,000 in FY 2023/24 to engage a pre-qualified consultant under a Local Buy Arrangement to act as the Owners Engineer and provide project manager services for the delivery of the Lockyer Valley & Somerset Water Security Scheme.
- 2. That Council does not approve the budget and commencement of the Lockyer Valley & Somerset Water Security Scheme project is delayed until such time as the City Deal Funding is available.

## **Previous Council Resolutions**

There are no previous Council Meeting Resolutions relevant to this report.

#### **Critical Dates**

To enable time for the work packages to be procured and in market for engagement of contractors to deliver work packages will need to be completed before December 2023.

## **Strategic Implications**

## Corporate Plan

Lockyer Leadership and Council

• Compliant with relevant legislation

Lockyer Business, Farming, and Livelihood

• Advocate for Water Security and Supply for the region through the Lockyer Valley and Somerset Water Collaborative.

## Finance and Resource

A budget amendment is required to engage Infrastructure Project Solutions in the 2023/24 budget of \$328,000

The State has agreed these services will be considered as part of Milestone 1 of the agreed project plan in our funding agreement with the State and any funds committed for this activity can be retrospectively funded from the grant.

## **Legislation and Policy**

Council can amend the budget at any time, any amendment will be accounted for in the first budget review.

## Risk Management

Key Corporate Risk Category:

FE1 – Finance and Economic – Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

FE2 - Finance and Economics - Decision making, due diligence, accountability, and sustainability.

LCL1 – Legal Compliance and Liability – Compliance management – regulatory or contract compliance, litigation liability and prosecution.

Council is effectively acting as an interim funder until such time as the City Deal funding is available. There is a risk that this funding does not eventuate, and the Collaborative would be liable for the costs. This risk is considered small and is mitigated by the ability to terminate arrangements if such an issue arises.

#### Consultation

## Portfolio Councillor Consultation

Both Councillor's Milligan and Hagan have been consulted their representation on the Lockyer Valley & Somerset Water Collaborative.

#### Internal Consultation

- Coordinator Accounting Services (Dee Stewart)
- Chief Finance Officer (Scott Norman)

#### **External Consultation**

External consultation has been done with the Lockyer Valley & Somerset Water Collaborative. They thoroughly discussed the approach at their meeting held Thursday 24 August and unanimously supported the approach of the engagement a specialised consultant as soon as possible.

#### Community Engagement

Due to the nature of the report, no community engagement is required.

## **Attachments**

There are no attachments for this report.

12.5 2023-2026 Library Strategy

Author: Nicole Kilah, Coordinator Libraries & Galleries; Jaclyn Kernke, Library Assistant

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

## **Purpose:**

The purpose of this report is to seek Council's adoption of the 2023-2026 Library Strategy.

## Officer's Recommendation:

THAT Council adopt the 2023-2026 Library Strategy, as attached.

#### **Executive Summary**

The Library Strategy (attached) has been prepared outlining Council's vision for library services in the Lockyer Valley region. This strategy will provide guidance for realising our vision for a service that creates safe spaces that engage the community to learn and thrive through collections, events, and activities.

#### **Proposal**

The Library Strategy has been prepared by Library Staff. Staff referred to the Lockyer Valley Libraries Customer Service survey of 2022, assessed various other recently adopted Public Library Strategies and referred to the State Library of Queensland Strategic Plan 2023-2027.

The mission of the Library Strategy is to:

Provide a service that creates safe spaces that engage the community to learn and thrive through collections, events and activities.

The Library Strategy provides a clear and concise vision for this by identifying the:

- Strategic priorities
- Key themes (from Council's Community Plan);
- Guiding principles;
- Strategic partners; and
- Connecting with who libraries are for.

This Library Strategy is a 'plan on a page' like the Arts and Cultural, Economic Development, Environment and Tourism Strategies which were previously adopted by Council. The strategy is a three-year plan (instead of a five-year plan) to align with the timeline of those earlier strategies.

Annual action plans will be developed to support the Library Strategy, including actions and projects aligning with the strategic priorities.

## **Options**

- 1. Council adopts the 2023-2026 Library Strategy as attached.
- 2. Council adopts the 2023-2026 Library Strategy but with amendments.
- 3. Council does not adopt the 2023-2026 Library Strategy.

## **Previous Council Resolutions**

There are no previous Council Resolutions.

## **Critical Dates**

There are no critical dates however developing a library strategic plan is a requirement of the Service Level Agreement between the State Library of Queensland and Lockyer Valley.

## **Strategic Implications**

## Corporate Plan

**Lockyer Community** 

- Develop a range of activities, events and programs that engage the community as a whole.
- Provide and maintain spaces and facilities that are appropriate for the needs of individuals, groups and the community as a whole.

## Finance and Resource

This Strategy will help meet a requirement for the State Library of Queensland Service Level Agreement and Annual Reporting requirements. The State Library of Queensland provides a grant to Council to support the development of our library collection. This funding may be upheld if there is a failure to meet the obligations of the Service Level Agreement.

#### Legislation and Policy

The Library Strategy adds to the suite of strategic documents from the Community and Regional Prosperity Group, including the Arts and Cultural (adopted 2023) and the Tourism, Economic Development and Environment Strategies which were adopted by Council in 2021.

#### Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Financial and Economic

Decision making governance, due diligence, accountability, and

sustainability.

## Consultation

## Portfolio Councillor Consultation

The strategy has been discussed with Cr Hagan and Mayor Milligan.

The strategy was presented at a Council workshop on Tuesday 5 September.

## Internal Consultation

The following staff have been consulted in the preparation of this plan:

- Group Manager Community and Regional Prosperity
- Manager Communities
- Library Staff

#### **External Consultation**

A copy of the Library Strategy has been emailed to the Local Government Coordination department of the State Library of Queensland. Comments included there are many strong alignments with SLQ's strategic direction including around access, community, collections, and partnerships.

# Community Engagement

A Library Survey was conducted in 2022 with a question "Do you think libraries should......?" Many of the responses were addressed in this strategy.

# Attachments

1 Library Strategy 1 Page

SP5

inclusive needs of our community

foster a love of reading and lifelong learning.

SP4

Provide inclusive digital experiences that are age appropriate

cultural needs of our community.

Develop and maintain library programs, services and events that meet the diverse needs of our community to

Maintain and enhance relationships with our strategic partners to deliver a service that meets the diverse and

# Library Strategy

collections, events and activities Provide a service that creates safe spaces that engage the community to learn and thrive through

- **Lockyer Community**  Develop a range of activities, events and programs that engage the community as a whole.
- Providing and maintaining spaces and facilities groups and the community as a whole that are appropriate for the needs of individuals,

Strategic Priorities

# Our Guiding Principles

- Our library spaces are created to be accessible and inviting to all community members.
- Our libraries foster community culture and lifelong learning that encourages active participation
- services and events amongst the broader community. Our aim is to increase the visibility and awareness of our

# 2023-2026

## Strategic Partners

- Australian Library and Information State Library of Queensland Association (ALIA)
- Galleries, Libraries, Archives and

Museums sector (GLAM)

- Partners (Scenic Rim and Somerset Local Government Consortia councils)
- Early Childhood Networks
- Community Groups and Networks
- Community and Visitors

## ibraries are for



SP2 Develop and manage library content and collections to meet the information, educational, recreational and **SP1** Connect our community by providing spaces that are vibrant, safe, accessible and inviting to all ages



















### 13. INFRASTRUCTURE REPORTS

13.1 Naming of Ropehill Community Sports Centre Oval 2

Author: Frances Hudson, Manager Community Recreation and Facilities

**Responsible Officer:** John Keen, Group Manager Infrastructure

### **Purpose:**

The purpose of this report is to seek Council's approval to name the Ropehill Community Sports Centre oval 2.

### Officer's Recommendation:

THAT Council, based on the results of a recent Expression of Interest process requesting names for the Ropehill Community Sports Centre oval 2, resolve to name the facility the "Bert and Lil Peach Memorial Oval 2".

### **Executive Summary**

Council resolved at the 21 June 2023 Ordinary Meeting to implement a process to determine a suitable name for the Ropehill Community Sports Centre oval 2. An Expression of Interest process was run to gather community input. Of the 21 submissions, Bert and Lil Peach received the most nominations (12), with other names resulting from two or less submissions for each nominated name.

The officer's recommendation of oval 2 being named Bert and Lil Peach Memorial Oval 2 is reinforced by the evidence provided within the submitted surveys from the consultation process.

### **Proposal**

The Expression of Interest survey was released on 14 August 2023 and closed on Sunday 3 September 2023. The survey was advertised via:

- Social media
- Media release
- Council Highlights and Briefs in local newspapers
- Corflute signage at the Ropehill Community Centre
- The Have Your Say page on Council's website
- Flyers available at Council's Gatton and Laidley Customer Service Centres and the Tenthill Hotel
- Direct mail to residents within 2km of the Sports Centre.

Physical copies of the survey were made available for the community at Council's Gatton and Laidley Customer Service Centres and the Tenthill Hotel.

In order to be considered, nominees were required to meet the following criteria:

- Have a significant connection (past or present) to the land that is now the Ropehill Community Sports Centre and/or have made a significant contribution to the community.
- Have a good reputation across the community.
- Have actively demonstrated qualities of fairness, tolerance, honesty, integrity and communitymindedness.
- Agree to having the oval named in their honour. Where a nominee is deceased, their family's permission may be sought.

Council received 21 submissions to the Expression of Interest survey, with one name nominated 12 times and eight names nominated once or twice. This name of Bert and Lil Peach was nominated by over half of the respondents and reinforced with information provided within the submitted survey.

The primary reasons given for the nominations were that Bert and Lil Peach donated the land to the local cricket club in 1967. They were prominent community members and business owners who built the house at the entrance to the grounds. Both ovals have been named after them for a considerable period and this has been memorialized in public records and community lore. Their descendants are still a part of the local community. "Memorial" has been included in the recommended name to be consistent with the name of Oval 1 and also to reflect that the persons nominated are deceased.

### **Options**

- 1. Council resolve to name oval 2 after Bert and Lil Peach as the Bert and Lil Peach Memorial Oval 2, being the most evidenced name from the Expression of Interest process.
- 2. Council resolve to choose another name from the communities' nominations for Oval 2 being:
  - a. Trevor and Janice Peach
  - b. Graeme Zirbel
  - c. Peach Memorial
  - d. Caffey Sports
  - e. Cameron Cole
  - f. Lenoard and Gloria Resisnleiter
  - g. Syd Bichel
- 3. Council resolve not to choose a name from the nominations, and determines a name of its choice for Oval 2
- 4. Council resolves not to name Oval 2 and by default will be referred to as the Ropehill Community Sports Centre Oval 2.

### **Previous Council Resolutions**

At the Ordinary Council meeting held on 21 June 2023, it was resolved as follows:

THAT Council agree to name the Ropehill Community Sports Centre Oval 2 through an expression of interest process and advise the Ropehill Community Sports Centre Committee accordingly.

Moved By: Cr Cook
Seconded By: Cr Holstein
Resolution Number: 20-24/0849

CARRIED 7/0

### **Critical Dates**

There are currently no critical dates associated with this report.

### **Strategic Implications**

### Corporate Plan

### **Lockyer Community**

1.4 Council seek to understand community needs, resulting in partnerships that realise long term benefits for the community in a timely manner.

### Finance and Resource

Budget from existing operational allocations will be required to erect a sign for the naming in line with the resolution. The sign will be standard and will include Council's logo.

### Legislation and Policy

In accordance with the *Naming of Roads, Parks, Landmarks and Facilities Policy*, the names of the assets must be formally adopted by Council. There are no other policy implications associated with this report.

### Risk Management

Though the decision will not likely result in a physical risk to the property, there may be community members unsatisfied or disgruntled with Council's decision and this may permeate into the communities' interactions with Council or each other. This risk is unlikely to be eliminated or mitigated completely through Council's decision.

Key Corporate Risk Code and Category: IA1

Reference & Risk Descriptor: Infrastructure and Assets

Planning, managing and maintaining assets for the future.

Key Corporate Risk Code and Category: R1

Reference & Risk Descriptor: Environment and Community

### Consultation

### Portfolio Councillor Consultation

The results of the Expression of Interest survey were provided to Councillors by way of Portfolio Briefings on 11 and 12 September 2023.

### **Internal Consultation**

- ✓ Coordinator Engagement and Communications
- ✓ Group Manager Infrastructure

### **External Consultation**

Council officers have advised the Ropehill Community Sports Centre Committee President that results of the Expression of Interest survey will be discussed at this Ordinary Council meeting and a resolution determined.

Additionally, the President was advised that information received to evidence their nomination after the Expression of Interest survey closed, would be provided to Councillors for information only.

### Community Engagement

If Council resolve to name the Ropehill Community Sports Centre Oval 2 the "Bert and Lil Peach Oval 2", correspondence will be sent to the Ropehill Community Sports Centre Committee notifying them of the results. Results will also be published in the local newspapers.

### **Attachments**

There are no attachments for this report.

### 14. ITEMS FOR INFORMATION

14.1 Chief Executive Officer's Monthly Report - August 2023

**Author:** Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during August 2023.

This document is for Council's information only.

### **Executive Summary**

The activities covered in this report include Strategic Planning; Internal Audit and Risk; Procurement; Disaster Management; Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

### **Proposal**

That this report be received and noted.

### **Attachments**

1 Chief Executive Officer's Monthly Report August 2023 19 Pages



### Executive Office

MONTHLY GROUP REPORT August 2023



### **HIGHLIGHTS**

### Flood Restoration Program Update

Expenditure incurred during and after the three declared events has been substantial and it is important to ensure all eligible costs are reimbursed. The following table provides a snapshot of costs submitted for reimbursement and approved. Report as at 13 September, 2023.

Event/Description		Expenditure		mission Amount uested by LVRC	Ехр	Ineligible enditure inc gger Points		Approved Amount
Fred Thomas Pedestrian Bridge	\$	168,434.14	\$	218,835.50	\$	55,039.73	\$	216,836.80
Unsealed Roads Zone 9	\$	166,711.36	\$	234,227.26	\$	58,556.82	\$	175,670.44
Unsealed Roads Zone 2	\$	119,463.30	\$	234,376.00	\$	-	\$	185,977.43
Unsealed Roads Zone 3	\$	277,205.72	\$	388,211.76	\$	-	\$	375,635.52
Unsealed Roads Zone 1	\$	302,254.47	\$	535,404.80	\$	129,831.45	\$	403,858.65
Liftin Bridge	\$	72,359.24	\$	5,643,319.33	\$	243,428.00	\$	5,620,951.60
Unsealed Roads Zone 8 Part 2	\$	420,819.18	\$	566,781.76	\$	-	\$	515,749.32
Unsealed Roads Zone 8 Part 1	\$	545,786.13	\$	689,045.09	\$	-	\$	641,853.47
Unsealed Roads Zone 8 Part 3	\$	322,288.26	\$	410,117.72	\$	-	\$	298,006.79
Sealed Roads Zones 1,2,and 3	\$	1 000 75			¢			·
Submission 1	Ф	1,868.75	\$	542,704.28	\$	-	\$	542,704.28
Unsealed Roads Zone 10 - Part 1	\$	314,107.04	\$	689,329.38	\$	-	\$	686,821.75
Old Laidley Forest Hill Road CH 1800	\$	1,072.05			\$	6,000.00		
- (Betterment and REPA)			\$	269,006.16		0,000.00	\$	269,006.16
Unsealed Roads Zone 4 - Part 1	\$	536,523.61	\$	1,178,563.75	\$	-	\$	867,359.19
Unsealed Roads Zone 4 - Part 2	\$	777,163.54	\$	1,146,515.28	\$	-	\$	1,121,366.34
Unsealed Roads Zones 11-18	\$	-	\$	152,129.87	\$	-	\$	129,406.86
Woolshed Creek Road Floodway CH	\$	345,050.50	Φ.	440,000,00	\$	-	Φ.	000 004 04
400 BCB and BCBC Desilting and Clean			\$	442,230.33			\$	339,694.04
RCP and RCBC Desilting and Clean Outs	\$	156,855.94	\$	211,063.54	\$	-	\$	184,537.83
East Egypt Road Landslip	\$	153,071.38	\$	4,112,341.97	\$	_	\$	2,293,795.23
Berlin Road Landslip	\$	108,742.06	\$	3,383,967.35	\$	_	\$	3,383,967.35
Sealed Roads Zone 9	\$	1,868.75	\$	434,114.94	\$	_	\$	434,114.94
Sealed Roads Zone 5	\$	26,207.86	\$	621,788.32	\$	_	\$	621,788.32
Adare Road Floodway	\$	6,861.25	\$	183,830.62	\$	_	\$	183,830.62
Guardrail Restoration	\$	192,365.38	\$ \$	238,986.14	\$		\$	232,393.50
Sealed Roads Zone 4	\$	1,868.75	\$ \$		\$	-	\$	
Sealed Roads Zone 3	\$	4,897.08	\$ \$	303,114.17	\$	-	\$	303,114.17
Brightview Road (Betterment and		4,097.00	Ф	329,842.84	φ	-	Ф	329,842.84
REPA)	\$	10,350.00	\$	2,635,899.94	\$	175,000.00	\$	2,360,115.98
Sealed Roads Zone 11 - 18	\$	13,800.00	\$	257,224.61	\$	_	\$	257,224.61
Mountain View Drive Landslip	\$	66,097.28	\$	1,881,186.56	\$	_	\$	1,881,186.56
Sealed Roads Zone 1 and Town			Ψ	1,001,100.00			Ψ	1,001,100.00
Extras	\$	1,868.75	\$	1,516,649.55	\$	-	\$	1,516,649.55
East Egypt Road Landslip - Site 3	\$	-	\$	636,832.45	\$	-	\$	636,832.46
Unsealed Roads Zone 5	\$	788,028.92	\$	1,083,272.31	\$	-	\$	1,033,685.01
Unsealed Roads Zone 6	\$	743,712.77	\$	1,628,561.44	\$	-	\$	1,576,557.26
Unsealed Roads - Zone 10 - Part 2	\$	293,528.46	\$	740,144.34	\$	-	\$	714,432.10
Sealed Roads Zone 10	\$	1,725.00	\$	195,682.98	\$	-	\$	151,780.62
Sealed Roads Zone 8	\$	149,338.27	\$	991,304.50	\$	-	\$	709,970.06
Unsealed Roads Zone 10 - Part 3	\$	368,605.20	\$	1,179,746.42	\$	-	\$	1,124,600.90
Sealed Roads Zone 2	\$	16,369.32	\$	664,940.63	\$	-	\$	664,940.63
Sealed Roads Zone 6	\$	5,678.06	\$	397,137.23	\$	-	\$	397,137.23
Sealed Roads Zone 7	\$	16,638.47	\$	203,539.93	\$	_	\$	203,539.93
Unsealed Roads Zone 7	\$	259,051.18	\$	1,443,212.83	\$	-	\$	1,365,828.54
Flagstone Creek Road Rockfall	\$	1,972.08	\$	736,438.78	\$	_	\$	736,438.78
Reconstruction of Floodway			7			470.000.00	-	, ,
Approaches (Betterment and REPA)	\$	274,461.57	\$	1,698,927.25	\$	178,000.00	\$	1,690,733.53
All Zones Final	\$	172,050.95	\$	516,221.38	\$	-	\$	421,447.60

Event/Description	Expenditure		mission Amount lested by LVRC	Ineli Expendi Trigger		Approved Amount
Steinkes Bridge Railing	\$ 162,229.80	\$	37,886.07	\$	-	\$ 37,886.07
Flood Gauge Repairs	\$ 21,470.70	\$	26,690.44	\$	-	\$ 23,617.77
Liftins Road Floodway Approaches	\$ -	\$	104,512.20	\$	-	\$ 104,512.20
Project Management Expenditure included in all submissions	\$ 1,363,604.32	\$	-	\$	-	\$ 
TOTAL FOR REPA	\$ 9,754,426.84	\$ 41,735	,860.00	\$ 84	5,856.00	\$ 37,967,400.83

### **BUSINESS IMPROVEMENT & STRATEGY**

### **Audit and Risk Management**

The Audit and Risk Management function links to the Corporate Plan by assisting with compliance, risk management and business improvement.

### **Audit and Risk Management Committee**

An Audit and Risk Management Committee (ARMC) Meeting was held on Friday 25 August 2023. The purpose of this meeting was to enable the ARMC to review Council's draft Financial Statements for the 2022-2023 financial year prior to their submission to external audit on 4 September 2023. An additional meeting of the ARMC has been scheduled for Friday 15 September 2023 to cover agenda items including:

- CEO's Report
- ICT Progress Update
- Internal Audit Update
- Audit Register Update
- Corporate Risk Management Update
- ARMC Planning Day
- Chairpersons 2023 Annual Report

### **Audit Register Status**

The following table provides insight into the status of the internal and external audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

Internal Review (audit)	Total No of	Number of	Number of Current Active Recommendations by Risk Level			
michial neview (addit)	Rec.	High	Medium	Low	Improve	Rec.
Tendered Contract Review	17	0	2	1	1	13
Project Management Practices	11	0	1	1	0	9
Payroll and Remuneration Processes	10	1	0	0	0	9
Payroll and Vendor Analytics	9	0	2	0	0	7
Lessons Learned from Pandemic	4	1	2	1	0	0
Property Management Review	10	4	1	0	1	4
Disaster Response (On Ground)	14	2	0	0	0	12
Plant and Fleet Utilisation Review	19	2	9	7	0	1
External Audit Items	6	0	2	0	0	4
Total	100	10	19	10	2	59

The number of completed recommendations has increased to 59 at the end of August, from 45 at the end of June and 57 at the end of July 2023. At the time of writing the 14 completed recommendations will need to be signed off by the ARMC at the meeting due to be held on 15 September. A resource has also been dedicated to assist with the completion of the 18 outstanding Plant and Fleet Utilisation review recommendations. To further assist with the completion of audit register items, a review of the outstanding audit recommendations by O'Connor Marsden (OCM) has been scheduled for Wednesday 4 October 2023. This is the first of four reviews which have been included in the internal audit plan for completion throughout the 2023-2024 financial year.

### **Internal Audit**

### **Internal Audit Plan Activities**

The Executive Leadership Team collectively reviewed recommendations from the Environmental Compliance Review. This report has been finalised and will be presented to the ARMC for sign off at the meeting due to be held on 15 September 2023. A draft internal audit report on the Revenue Management Review along with management responses to the recommendations has been submitted to OCM for review. This report will also be presented to the ARMC for sign off at the next meeting.

Terms of reference for the Waste Fees and Levies Review have been finalised and approved. Document requests and a schedule of fieldwork have also been submitted by OCM. Work will commence in the near future on this Review.

### Corporate Risk Management

Redevelopment of Operational Risk Registers for the organisations Groups commenced during August.

### **Corporate Planning and Performance Reporting**

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to; "Provide leadership and contemporary management systems that drive a coordinated and connected organisation".

### Annual Report 2022-2023

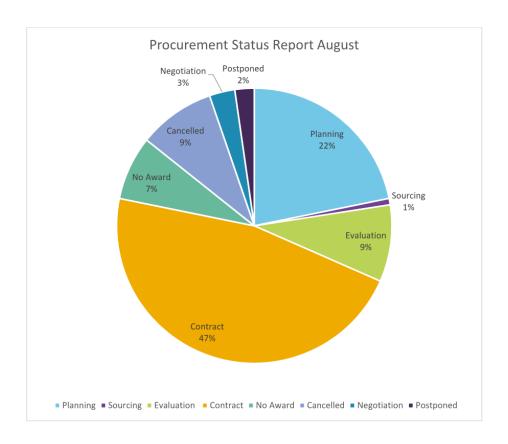
Compiling the Annual Report 2022-2023 is in progress with responsible stakeholders completing their components of the draft Report. Contributions have been requested to be completed by 15 September 2023.

### **PROCUREMENT**

Group	Progress				
Infrastructure Delivery	June 2023	July 2023	August 2023		
LVRC-23-045 Asphalt Works	Awarded to Queensland				
•	Road Construction				
LVRC-23-051 Minor Bridge Works	Planning for Limited	Planning for Limited Market	Planning for Limited Market		
	Market RFQ (Local Buy)	RFQ (Local Buy)	RFQ (Local Buy)		
LVRC-23-054 23/24 Bitumen Reseal	Planning for Limited	Planning for Limited Market	Evaluation phase of RFQ		
Program	Market RFQ (Local Buy)	RFQ (Local Buy)	Closed 18/8/23		
LVRC-23-058 Tyres & Tyre repairs	Final Planning for tender release	Final Planning for tender release	Sourcing of RFT – Opened 28/8/23		
LVRC-23-060 Lake Dyer Amenities Design &		Planning for RFQ Process	Planning for RFQ Process		
Construction					
LVRC-23-064 Geotechnical Services Ropehill	Planning for RFQ process	Sourcing of RFQ – opened	Award to AMB Geotech SQS		
Rd Pavement Rehab & Widening		31/7/2023	Pty Ltd		
LVRC-23-065 Brightview Road Rehabilitation Project			Planning for Limited Market RFQ		
LVRC-23-066 Soil Testing Edgerton Road		Planning for RFQ Process	Evaluation of RFQ – Closed 9/8/2023		
LVRC-23-067 Cemeteries Concrete Seam Strips		Planning for RFQ Process	Planning for RFQ Process		
Infrastructure Fleet	June 2023	July 2023	August 2023		
LVRC-23-041 Earthmoving Equipment - 4			Planning phase – for Limited		
items			RFQ process		
LVRC-23-042 Light Commercial & Passenger	Planning phase - for	Sourcing of – Limited RFQ –	Evaluation of RFQ –		
Vehicles - 8 items	Limited RFQ process	Opened 28/7/2023 Closed 10/8/2023	Closed 10/8/23		
LVRC-23-042A Minibus	Planning phase for Limited RFQ process	Sourcing of Limited RFQ – opened 28/7/23	Evaluation of RFQ - closed 10/8/23		
LVRC-23-043 Mowers - 4 items			Planning phase – for Limited RFQ process		
LVRC-23-44 Trucks - 6 items			Planning phase – for Limited RFQ process		
LVRC-23-070 Skid Steer			Planning phase – RFQ		
			process		
Waste	June 2023	July 2023	August 2023		
LVRC-22-044 Waste Facilities Supervision	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22	Contract negotiation		
LVRC-22-045 MRF Kerbside Recyclable Processing	Evaluation of tender - closed 13/12/22	Evaluation of tender - closed 13/12/22	Contract negotiation		
LVRC-22-076 Leachate Management	Evaluation of RFT – closed	Evaluation of RFT – closed	Contract negotiation		
Services	23/02/2023	23/02/2023	Contract negotiation		
LVRC-22-091 FOGO Treatment System	Planning for tender process	Planning for tender process	Planning for tender process		
LVRC-23-033 Scrap Metal Recycling &	Planning for tender	Planning for tender process	Planning for tender process		
Related Transport Services	process	and the second	land of the second		
Community Facilities	June 2023	July 2023	August 2023		
LVRC-22-086 Gatton Shire Hall External	No Award – Project				
Façade Upgrade					
LVRC-23-007 Fairways Park Maintenance	Evaluation of RFT – closed 26/6/23	Awarded to The Landscape Construction Company			
LVRC-23-025 Demolition of Alex Geddes Hall	Evaluation of RFQ –	Evaluation of RFQ - Closed	Awarded to		
	Released 04/05/2023 Closed 19/05/2023	19/05/2023			
LVRC-23-034 Replacement Alex Geddes Hall	No Award of RFT		Awarded to Elite Portables		
LVRC-23-046 Office Floor Space Design	Sourcing of RFQ – Release	Sourcing of RFQ – Release	Evaluation of RFQ – closed		
	16/6/23	16/6/23	14/7/23		

LVRC-23-050A Gatton Shire Hall Weatherproofing			Sourcing Limited market
LVRC-23-063 Grantham Parks Flood Works	Sourcing of Limited offer	Evaluation of RFQ – Closed	Evaluation of RFQ
	RFQ – opened 29/6/2023	20/7/2023	Closed 20/7/2023
Planning and Development	June 2023	July 2023	August 2023
LVRC-22-027 Forest Hill Silos Art	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-006 Nature Based Recreation and Tourism Study	Planning for RFQ process	Planning for RFQ process	Evaluation - RFQ Closed 25/8/2023
LVRC-23-001 Preferred Supplier Arrangement Voluntary Home Buy Back Flood Affected Property Demolition	Evaluation – RFT– Released 21/04/2023 – Closed 12/05/2023	Evaluation and negotiation of responses	Awarded to Colbreze, Logan City Demo, Paterson Demo, Williams Demo, WMA Demo
LVRC-23-029 Weed Control Works	Sourcing of RFQ – opened 28/6/2023	No award	
LVRC-23-070 Resilient People and Places			Planning for RFQ process
Procurement and Stores	June 2023	July 2023	August 2023
LVRC-22-052- Traffic Control Ad-hoc Services	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-008 – Wet/Dry Plant & Equipment Hire Panel	Evaluation - RFT – Released 3/04/2023 – Closed 4/05/2023	Evaluation - RFT – Released 3/04/2023 – Closed 4/05/2023	Evaluation - RFT – Released 3/04/2023 – Closed 4/05/2023
LVRC-23-069 Bituminous Product and Services (panel)	Planning for tender release	Planning for tender release	Planning for tender release
Executive Office	June 2023	July 2023	August 2023
LVRC-22-022 – Corporate Uniforms	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-23-011 Revenue Notice Production	Planning for RFQ Process	Awarded to Print Mail Logistics	
LVRC-23-009 – Flood Camera Network Maintenance			Existing contractor, Aquamonix, extended due to pending BOM acquisition of assets
LVRC-23-055 Cyber Security	Planning for RFQ process	Planning for RFQ Process	Evaluation - RFQ Closed 30/8/2023

PROCUREMENT STAGE	
Planning	29
Sourcing	1
Evaluation	12
Contract	62
No Award	10
Cancelled	12
Negotiation	4
Postponed	3



### **DISASTER MANAGEMENT**

Corporate Plan Action - Disaster Management Framework development and implementation

### **Corporate Strategic Planning**

Disaster Management has undertaken strategic planning for 2023 including the delivery of Corporate Plan action to implement the Disaster Management Framework.



### Community Education External Engagement & Partnerships



### **UQ unFAIR**

On 1 August, during UQ Gatton Campus orientation week, Disaster Management (DM) staff participated in the unFAIR by providing information to new and returning students on local hazards, the Disaster Dashboard and the Early Warning Network. Over 50 students were engaged (the majority of which were international students).



### Get Ready, Plan Ahead Workshops

Dm staff supported two workshops conducted by Queenslanders with a Disability Network in Laidley. This included a presentation to attendees on Council's role in disasters, the Disaster Dashboard and Early Warning Network.

### **Bushfire Awareness Evening**

Council partnered with the Rural Fire Service to put the spotlight on the importance of fire awareness at the Community Bushfire Awareness Evening. The majority of the 110 in attendance were from the Laidley area, particularly Buhse's Hill. Feedback received from attendees was that they left with a better understanding of mitigation strategies and preparedness activities.

Support from Laidley RSL to provide the community BBQ prior to the presentations was very much appreciated.



### **Training & Exercises**

### Leadership in Recovery



DM officers, the Local Disaster Coordinator and Recovery Committee Chair participated in the Leadership in Recovery Masterclass hosted by Queensland Fire and Emergency Services. The focus of the masterclass was on the challenges and complexities of disaster recovery and the strategies and approaches recovery leaders can apply to navigate it.

### **Rob Gordon Workshop**

Dr Rob Gordon is a clinical psychologist who has been working in the field of disaster recovery since the Ash Wednesday fires in 1983. Since then, he has worked in more than 50 large-scale disasters, including providing psychological recovery workshops for the people of the Lockyer Valley after the 2011 flooding event.

Council officers had the opportunity to participate in a workshop hosted by Red Cross that discussed the needs of the community and individuals during recovery.

### **Queensland Disaster Management Training Framework (QDMTF)**

Council Officers with Disaster Operation roles in the Local Disaster Coordination Centre were provided with further training by Queensland Fire and Emergency Services, Emergency Management Coordinator:

- Disaster Coordination Centre management, briefings and debriefings.
- Disaster Funding Arrangements

### **Meteorology for Disaster Managers**

Attended by the Mayor, Group Manager Infrastructure and DM officers, the Meteorology for Disaster Managers Masterclass provided understanding of the forecast process and its inherent uncertainties, weather observations and warnings. Covered were general meteorological and hydrological concepts and Queensland-specific aspects.

### **Exercise Smokey Ridge**

The Toowoomba Disaster District Management Group conducted Exercise Smokey Ridge in August. The exercise explored agency, Local and District Disaster Management Groups response to fire scenarios in extreme weather conditions. Council's Disaster Management Advisor attended as a participant and Coordinator Disaster Management Resilience attended as an observer. An exercise evaluation report including learnings is in the development phase.

### Local Disaster Management Group

The next meeting of the Local Disaster Management Group is scheduled for Thursday 28 September 2023.



### Flood Intelligence System

The annual maintenance of the Rain/River ALERT gauges, siren and flood monitoring cameras is programmed for October 2023.



### Funded Programs – Progress Reports



### Get Ready Queensland (GRQ) Funding

A successful application has been made for the 2023/2024 round of GRQ funding. This funding is administered by the Queensland Reconstruction Authority to help local governments improve the communities' resilience.

### **SEQ Flood Forecasting Warning System**

This project is a Bureau of Meteorology project and is in the scoping phase. The project is expected to be delivered using a phased approach over 10 years. Council officers are engaged with the project manager who will attend upcoming meetings with the Local Disaster Management Group and a Council Workshop to brief stakeholders on the project progress.

### Queensland Resilience and Risk Reduction Fund (QRRRF) Flood Classifications

The QRRRF Flood Classifications project is integrated with and in addition to the Local Flood Plain Management and Evaluation Planning projects. The consultant funded portion of the QRRRF project is complete. Officers are working with the consultant to finalise the overall program documentation. The next stage will be stakeholder engagement with BOM, DR, SEQW and the LDMG. Preliminary discussions have been held with BOM.

### Incidents/Operations



Queensland Fire and Emergency Services requested assistance from Council to provide machinery and an operator for a fire at Seventeen Mile Road.

### State Emergency Service (SES) Monthly Report

The Lockyer Valley SES currently has 42 members with four members on leave and one prospective new member.

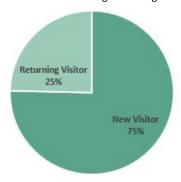
- Forest Hill 11
- Gatton 19
- Laidley 12

SES has supported Queensland Police Service (QPS) with a land search at Churchable and Queensland Fire and Rescue with a flood boat rescue at Cooby Dam.

A number of training and development sessions were provided for members, including storm damage exercising, task and management system training, chainsaw familiarisation and maintenance training, CPR and first aid moulage training.

### **Disaster Dashboard**

The number of new visitors to the Disaster Dashboard continues to grow. During the month of August, 410 of the Dashboard views were by new users with the remaining 134 being returning users.



### **Early Warning Network**

Subscriptions continue to rise for the Lockyer Valley Early Warning Network with an additional 30 new registrations during August. The majority of these new registrations are as a result of promotion of the Dashboard at UQ Gatton Campus Orientation Week and local workshops.

Residents can register for this free service at EWN or through the <u>Disaster Dashboard</u>.



### COMMUNICATIONS



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

### EXTERNAL MEDIA

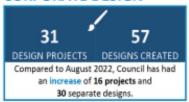








### CORPORATE DESIGN







### CORPORATE WEBSITE

### MOST VISITED WEB PAGES

- Draft Planning Scheme
- 2. Current Vacancies
- 3. News

14,851 TOTAL ACTIVE USERS

64.02% ENGAGEMENT RATE



Compared to August 2022, Council has had an increase of <u>total</u> active website users by **3077** users.

### COMMUNITY CONNECT NEWSLETTER

An opt-in e-newsletter aimed at community groups including sport an interest groups and schools which provides timely information on capacity-building workshops, a wide range of grants and community events.

### **TOP 3 READ ARTICLES**

- 1. Brave Companion Dog Rescue
- 2. Draft Planning Scheme
- 3. Major Community Grants

591 Subscribers

46.36% open rate

(Industry average < 25%)

Compared to August 2022, Council has had an increase in the newsletter's open rate by 13.36% Total Subscribers was not recorded in 2022.

### **FIXED VMS SIGN**



5 VMS Activations

- · Illegal Dumping
- Bushfire Awareness
- Disaster Prep
- · Qld Road Safety Week
- Biosecurity Awareness

### **COMMUNITY DEVELOPMENT & ENGAGEMENT**

Strategic Priority 1 – Engage with the community to ensure the community's views, value. and aspirations inform Council decision-making.



- f 11 projects received engagement support in August:
  - Naming of Facilities and Fields x2
  - Flood Impacted Parks
  - Litfin Bridge, Gatton
  - Old Grandchester Road
  - · Line marking projects
  - Lockyer Waters Community Centre
  - Pacific Australia Labour Mobility Scheme
  - Transport and Main Roads projects
  - Woodlands Road
  - Landslip Remediation

Strategic Priority 2 – Support community groups to increase their capacity, resilience and sustainability.



- Council continues to provide financial support to community groups and hall committees through the
   Community Safer Places and Council Catch Up series program areas for community-led projects that increase
   the resilience and social connectedness of local communities.
- The Community Engagement Team hosted the second Hall Committee Networking Event on Tuesday, 15 August 2023 at Forest Hill School of Arts Hall. This event included the launch of Round 1 of Council's Major Grants Program, short presentations by each hall committee, and a presentation by the Office of Fair Trading. These events continue the focus on hall sustainability, governance, grant funding, networking between halls, and hall promotion. This was one of two of these activities the team will facilitate in the next six months and the next activity is tentatively arranged for the evening of Tuesday, 7 November.



- The Sport and Recreation Development Officer has commenced discussions with sporting clubs in the region
  to understand the current capacity, needs and goals of each club and how Council may be able to assist
  them to increase their self-sustainability and growth.
- Identifying opportunities with sporting clubs on possible projects that are eligible for upcoming funding
  available through the Queensland Government's combined Minor Infrastructure and Inclusive Facilities
  Fund. This fund has been increased and fast-tracked to open late September instead of January 2024 as
  previously scheduled. Current focus is around inclusivity, specifically around female participation/access.

### My Community Directory: August 2023

Top 5 searched categories	Top 5 most viewed services
1. Health Services	1. Youth Insearch
2. Sport	2. Laidley Oral Health Services
3. Community Clubs & Interest Groups	3. Lifeline Shop – Crowley Vale
4. Youth Services	4. Laidley & Districts Netball Association
5. Welfare Assistance & Services	5. Laidley Crisis Care & Accommodation

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



Community recovery and resilience engagement continues through:

- Disaster preparedness and recovery information in partnership with:
  - Libraries business unit: Birdie's Tree resources provided for inclusion in Welcome Packs in partnership with local real estate agents.
- Key stakeholder involvement with the two-year Building Inclusive Disaster Resilient Communities (BIDRC)
  project, led by funding partners Queenslanders with Disability Network (QDN), University of Sydney, and
  Community Services Industry Alliance (CSIA).
  - The most recent Person-Centred Emergency Preparedness (PCEP) Workshops were held on 17 and 24 August 2023 in Laidley. 17 people attended, including facilitators from Queenslanders with a Disability Network, Council's Disaster Management Officer & Community Recovery and Disaster Resilience Officer, and community members with some carers.
  - The BIDRC Community Workshop originally scheduled for 13 September has been postponed by QDN and will be rescheduled in late October or early November. The next Local Action Group meeting should be held prior to the Community Workshop. Communication regarding those activities will occur once QDN has confirmed the revised dates.
- Community Engagement Team continues to attend the bi-monthly Multicultural BBQ at Littleton Park,
   Gatton hosted by Lockyer Community Centre's Community Action for a Multicultural Society (CAMS) worker when possible. The next BBQ is scheduled for Thursday, 21 September from 4pm to 6pm.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



- Community Recovery & Resilience Officer (CRRO) will attend the Seniors Health Hub event on 5 October 2023 at Gatton Shire Hall as part of Seniors Month celebrations. This will provide an opportunity to network with new agencies and provide information and assistance to local senior citizens.
- Conversations are ongoing with representatives of the Department of Treaty, Aboriginal and Torres Strait
  Islander Partnerships, Communities and the Arts (DTATSIPCA), discussing opportunities for collaboration to
  engage meaningfully with First Nations people in the Lockyer Valley.
- Plans are ongoing for a collaboration with DTATSIPCA, Lockyer District State High School and Lockyer Community Centre for a Learner Driver program in October.
- The CRRO attended the Australian Institute of Disaster Resilience Conference in August. The conference
  prioritised creative and collaborative approaches to resilience and highlighted experiences from around
  Australia, and enabled learning about fresh and innovative ways to foster the disaster resilience our nation
  needs to thrive in the complex future ahead of us.
- Department of Agriculture & Fisheries Agri-Business Event was attended by the CRRO. This was a networking
  event for Agri-businesses in the Lockyer Valley hosted by the Department of Agriculture and Fisheries, with
  guest speakers from local businesses. The focus of the event was employment pathways in agriculture.

- The Engagement team supported the Community Fire Awareness evening on Tuesday, 29 August. This event was co-hosted with Emergency Services and in particular Rural Fire Service.
- The Lockyer Community Centre hosted an International Homelessness Week which was attended by the CRRO. A number of vulnerable people attended the event, and it was a valuable forum to network with several agencies wanting to connect with the Lockyer Valley Service Provider Interagency group.
- Laidley Community Centre and Australian Red Cross collaborated to bring clinical psychologist and disaster
  recovery pioneer Dr Rob Gordon OAM to Laidley for a workshop dedicated to supporting community centre
  disaster recovery workers and volunteers. Dr Gordon has dedicated his career to helping traumatised
  communities and emergency service workers recover after disaster. His person-centred, trauma-informed
  approach has shaped the way organisations such as the Australian Red Cross, government agencies and
  other groups work with traumatised communities after disaster and loss. Several staff involved in disaster
  management training attended.



### Community Support Interagencies

Staff are involved in the following networks aimed at identifying human and social service gaps and trends, and improve service delivery through strategic networking and partnerships:

- Lockyer Youth Agency Network (LYAN)
  - Meeting was held 3 August 2023 via Microsoft Teams, attracting 7 stakeholders. The next meeting is scheduled for 17 October via Microsoft Teams.
- Lockyer Valley Service Provider Interagency (LVSPI)
  - o Next meeting is 14 September 2023, via Microsoft Teams.
  - o The next face to face meeting will be held 21 November 2023 at Laidley Sports Complex.
- Lockyer Valley Disaster Recovery and Resilience Interagency (LVDRRI)

This interagency will reintegrate with LVSPI to assist with continuing collaboration on a business-as-usual approach.

### **ADVOCACY**

### **Inland Rail**



The Australian Government's Independent Review into Inland Rail identified a range of shortcomings and cost blowouts for the project. The government has now acted on one of the key Review Recommendations to establish an entity separate from the Australian Rail Track Corporation (ARTC). The new entity, Inland Rail Pty Ltd, has been established and a Board appointed:

- Mr Robert Rust (Chair)
- Ms Louise Thurgood (Deputy Chair)
- Ms Erin Flaherty
- Mr James Cain
- Ms Vivienne King

It is understood that the Board is presently being inducted into the role and briefed, but to date have not made significant announcements. Dr Kerry Schott AO who undertook the Independent Review and is now Acting Chair of ARTC is also on the new Board. It is not known for how long her temporary Acting role will continue.

Work within the Queensland sections of Inland Rail remains 'on pause' while the Government works through the Review recommendations. The Review had significant implications for the project in Queensland and the future role of Regionerate Rail who had been the preferred proponent of the PPP section that runs through the Lockyer Valley.

At officer level the ARTC work in Queensland seems to be limited at this stage to property and to the Environmental Impact Statement (EIS). The Office of Coordinator-General has extended the lapse dates for each of the Queensland EIS projects. Currently they are focused on Border to Gowrie (B2G) section and then will work on Gowrie to Helidon (G2H). The revised lapse date for G2H is February 2025 and for Helidon to Calvert (H2C) is August 2025.

This would provide time for ARTC to undertake EIS work on an alternate alignment around Gatton. However, there is no guarantee that ARTC will undertake this work. The concern is that ARTC will continue with the existing alignment that they contend is compliant. The Multi Criteria Analysis (MCA) demonstrated that there is a superior alignment around Gatton with less community impacts.

During August the Mayor sent a number of letters to the Acting Chair of ARTC, to the Minister for Infrastructure, Transport, Regional Development and Local Government, and to the Queensland Coordinator-General advocating for the alternate alignment. While the actual construction of the Inland Rail in Queensland may be delayed for some time, it is critical that the EIS examine the alternate alignment <a href="mailto:now">now</a> or this opportunity to significantly reduce community impact may be lost.

14.2 Group Manager People, Customer and Corporate Services Monthly Report -

August 2023

**Author:** Dan McPherson, Group Manager People, Customer and Corporate Services

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during August 2023.

This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during August 2023.

### **Proposal**

That this report be received and noted.

### **Attachments**

1 Monthly Group Report - People, Customer and Corporate Services - August 2023 10 Pages



## People, Customer and Corporate Services

MONTHLY GROUP REPORT AUGUST 2023



### PEOPLE, CUSTOMER AND CORPORATE SERVICES



### Let's talk trash

- Construction of Cell 5 at the Gatton landfill continues
- The photos (on the last page of this report) don't really show the size. If you can spot the person in hi-vis in the background it will give you some indication of just how huge it is.
- The dirt which has been excavated to create the hole will be used as a cover between layers of trash.
- It should hold about 5 to 7 years worth of the area's rubbish, depending on variables such as population growth, recycling and FOGO.
- I hope, as Council, we lead by example and reduce, reuse and recycle where we can.
- As most of you would be aware Anuha have decided to move on to other activities and we are working with them to transition them out as soon as possible at their request.

Thank you to our Team for your hard work through out August. You are al vital in making our Council One Team, One Council.

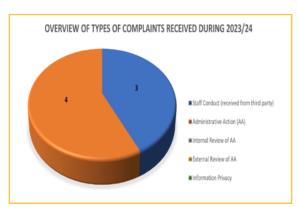


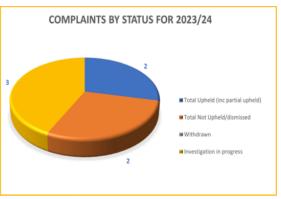
### PEOPLE, CUSTOMER AND CORPORATE SERVICES

### **GOVERNANCE AND PROPERTY**

### **Complaints Management System Update**

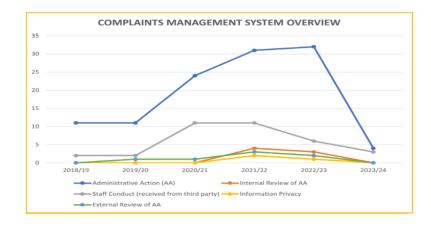
Below is an overview of complaints received through Council's Complaints Management System for the 2023-2024 financial year to the end of August 2023. A new chart has been included to provide a breakdown of complaints by service category.







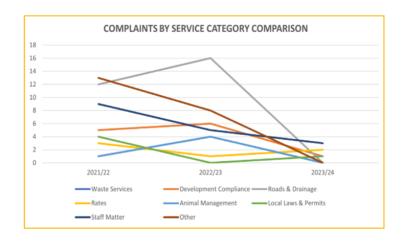
A historical comparison of complaints by type and service category is set out below. In the second chart, the number of complaints in the waste services and animal management service categories are the same and therefore only one line is visible.



3

### PEOPLE, CUSTOMER AND CORPORATE SERVICES

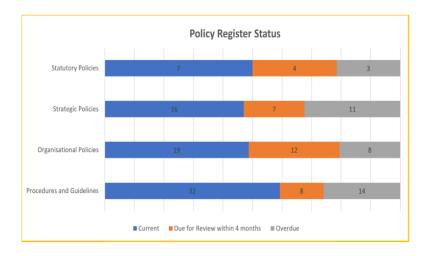
### **GOVERNANCE AND PROPERTY**



### **POLICY REGISTER UPDATE**

The following chart provides information on the status of Council's Policies, Procedures and Guidelines as at the end of August 2023. The chart below shows a significant increase in the number of Organisational Policies and Procedures and Guidelines as a result of the inclusion of Work Health and Safety, and Child Care Centre policies and procedures, which were previously documented separately.

The Governance and Property team continue to work with, and provide assistance to, policy owners whose policies are either overdue or due for review.



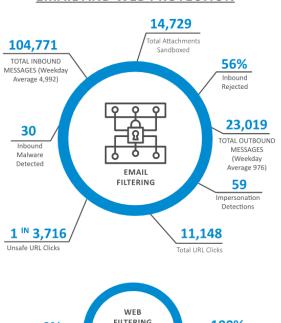
4

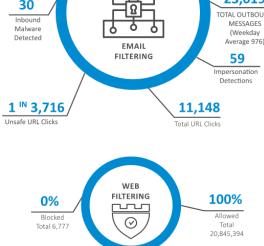
### INFORMATION COMMUNICATION TECHNOLOGY

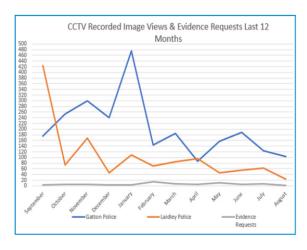
Cyber Security was given a boost in August with Council agreeing to prioritise cyber security improvements over any other ICT related improvements. Cyber Security is already a high priority operationally, however there are always opportunities to improve, with the aim to reduce the success and impact of a cyber-attack, or information security event. Council approved the utilisation of a Cyber Security Advisor or Chief Information Security Officer (CISO) as a service to assist in planning and implementing cyber security improvements.

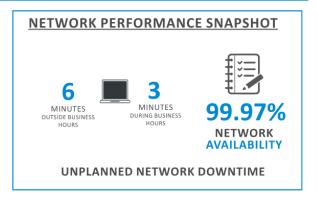
The ICT Team worked with the Customer Experience team to upgrade Council's customer contact centre software to the latest version in August. The upgrade was initiated to rectify a known issue with the occasional call received during normal working hours being directed to Council's after-hours answering service.

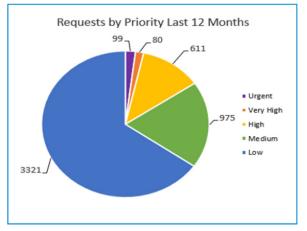
### **EMAIL AND WEB PROTECTION**

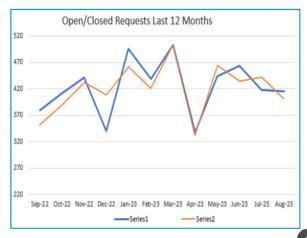












### ORGANISATIONAL DEVELOPMENT AND PAYROLL



Full Time Equivalent 300 POSITIONS



Headcount

324 EMPLOYEES



RECRUITMENT CAMPAIGNS

14 ACTIVE CAMPAIGNS



Average Time to Hire

**26** DAYS



Early Turnover Rate

8%

UNSUCCESSFUL RECRUITMENT CAMPAIGNS

6 CAMPAIGNS



Voluntary Turnover Rate

**2**%



Absenteeism Rate

4%

**Unsuccessful Recruitment Campaign** 

Library Assistant (Casual)



Training
Participation
Rate

**85**%



Training Events 22

**Shortlisting Stage** 

- Vegetation Control Operator
- Mechanic

### **Interviews Conducted - Pending Offer**

- Assistant Educator
- Maintenance Planner
- Planning Officer

### **Pre-employment Screening**

- Business Systems Officer
- Safety Advisor
- Library Assistant (Casual x 3)

### Advertisement Stage

- Governance Officer
- Waste Projects & Compliance Officer
- Coordinator Community Wellbeing
- Facilities Maintenance & Operations Supervisor

### **CORPORATE TRAINING**

- Disaster Management Training DCC Management and Briefing and Debriefing (Module 3 and 4)
- Disaster Management Training Queensland Disaster Management Arrangements
- First Aid Training Provide Basic Emergency Life Support
- First Aid Training Provide Cardiopulmonary Resuscitation
- First Aid Training Provide First Aid
- Governance Compliance Training Authorised Persons
- Governance Compliance Training Gifts and Conflicts of
  Interest
- Governance Compliance Training Public Interest Disclosures - Managers and Supervisors
- Governance Compliance Training Public Interest Disclosures
- Internal Compliance Corporate Induction
- Internal Compliance Employee Code of Conduct
- Internal Compliance Workplace Bullying and Harassment

- ITIL Foundation Certificate in IT Service Management
- Nationally Recognised Certification Maintain Chainsaws
- Nationally Recognised Certification Trim and Cross-cut felled trees
- Peak Services Workshop Investigating Dog Attacks
- Safety Compliance Training The Witness: Robery Safety and Security Program
- Safety Compliance Training Work Health and Safety Induction (Mandatory)
- Safety Compliance Training Working Safely with Hazardous Chemicals

**Accreditations Issued: 231** 

### **INFORMATION MANAGEMENT**

### **PROJECT UPDATES**

### **Disposal of Physical Records**

The project is ongoing for the assessment and disposal of Council records and during the month of August, the IM team scanned and registered over 120 files and large documents that will be approved for the destruction of the physical record.

The scanning work combined with the ongoing processing of other records is steadily decreasing the number of cartons in storage and the associated storage and retrieval costs.

During August, 50 cartons were authorised for destruction and in addition a large quantity of physical documents and files were finalised for disposal in accordance with our approved auditing processes.



### INFORMATION MANAGEMENT SNAPSHOT

	August 2023	Year to date
Mail/Email items processed	1,693	13,283
Requests for files/boxes	46	291

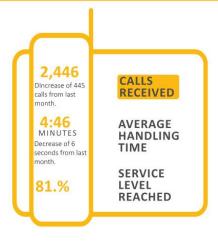
### **RIGHT TO INFORMATION APPLICATIONS**

	2023	2022	2021	2020	2019	2018
Number of applications received	8	9	14	10	2	8



7

### **CUSTOMER CONTACT**





TOTAL WEB CHATS
65
Increase of 64 from last month.

WEBCHAT HANDLING TIME

10:02 MINUTES Decrease by 2:49 minutes from last month. TOTAL RECEIPTS 294

Increase of 6 receipts from last month. TOTAL eREQUESTS 690

Increase of 68 from last month.

TOTAL CRM RECEIVED

1,203 Increase of 137 from last month. QGAP 58.75 HRS

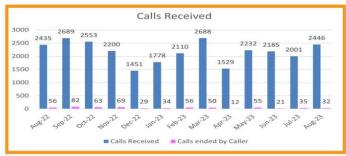
Total time taken for all transactions

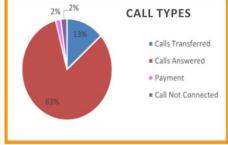
364

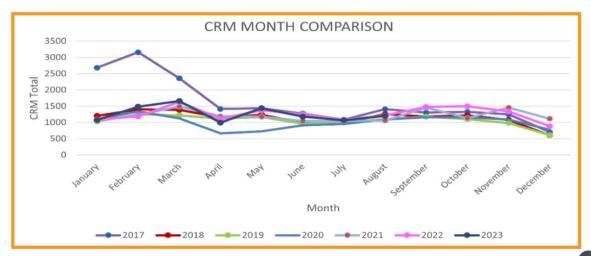
Total number of transactions

9.68

Total average time for all transactions





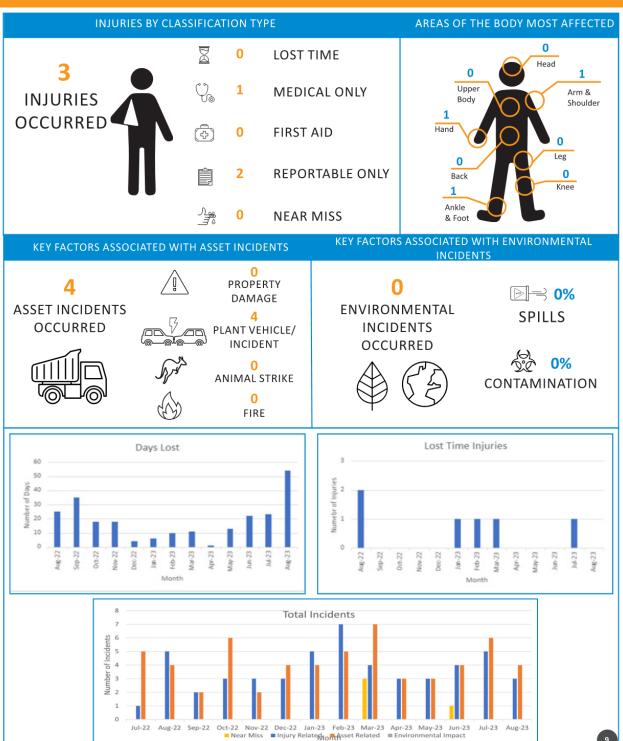


**WORK HEALTH AND SAFETY** 



### MEASURING OUR SAFETY PERFORMANCE

**AUGUST 2023** 



### **WASTE SERVICES**

### **WASTE MANAGEMENT**

Cell 5 construction at the Gatton Landfill continues. The earthworks are now almost complete, and the liner

system will commence in the coming weeks.















14.3 Group Manager Community and Regional Prosperity Monthly Report -

August 2023

**Author:** Amanda Pugh, Group Manager Community & Regional Prosperity Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2023.

This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2023.

### **Proposal**

That this report be received and noted.

### **Attachments**

1 Community and Regional Prosperity Monthly Group Report - August 2023 10 Pages



## Community and Regional Prosperity

Lockyer Valley

REGIONAL COUNCIL

MONTHLY GROUP REPORT AUGUST 2023

### PERFORMANCE REPORTING

### KEY GROUP PROJECTS



### LOCAL FLOODPLAIN MANAGEMENT PLAN (LFMP)

Officers have been working with the consultant to progress the LFMP and evacuation projects. Subject to consultation of the outcomes with • of each of the members. The University are still Council and the LDMG, it is expected that completion will be some weeks away. Some technical issues have been resolved, and further review will be undertaken with the opportunity arises, e.g. the 2022 Lockyer Creek calibration project. This work has been prioritised along with consultation • on the Draft Planning Scheme. Officers will engage with Council and the . LDMG in the near future to discuss these projects.

Catchment planning has been progressing in North Laidley. A draft concept • design addressing mitigation solutions for the Cunningham Park and • Grandchester Estates and other catchment legacy issues is being reviewed. The draft concept design will be discussed with Councillors at a workshop in October.

The number of issues were raised at a recent QRA Brisbane River Strategic • Flood Study Management Group. The five year review of the SFMP is in the early stages, as is the regional evacuation planning and the review of building regulation is continuing. It is expected that the relevant sections of • Council will be involved in this work.



### FLOOD MODELLING - ENGINEERING

Planning has started for the extension of the Lockyer Creek flood model, i.e. the 2022 Lockyer Creek calibration project. The QRA will have a high level of oversight of the scope and project. The project will assist catchment planning (creeks and infrastructure and sediment management), asset management (bridges and crossings), planning and disaster management.

A meeting was held with Total Flood Warning system BOM project manager and our consultant to explore project alignment and opportunities. The outcome was positive with the BOM very interested in our system of flood • intelligence and the new approach adopted in the Flood classification • project. The detailed work may be used as a pilot for the overall project (with BOM funding). The BOM will be speaking to Council about the Flood warning system and opportunities for passing responsibility of assets to the • вом.

There have been technical catchment-based issues identified with the Flood Intelligence (WaterRIDE) project which officers have been working with consultants to resolve. Some of these will be addressed with the • 2022 calibration project. Additional runs of the local modelling were commissioned to support this work. While some local modelling is being undertaken, the modifications to WaterRIDE, e.g. to monitor Grantham operations, will have to await for funding to complete this work.



### FLOOD INFORMATION PORTAL

The public facing Flood Information Portal (FIP) launched in April and very few issues have been raised by users of the tool since the launch. The internal facing FIP needs to be completed including: system to manage maps, mapping catalogue, version control, special area modules, etc. Modifications to the FIP to accommodate the new planning scheme needs to be planned. The FIP has been successfully linked to the Draft Planning Scheme portal.



### **EQUINE COLLABORATIVE PRECINCT**

The Collaborative held a meeting to gauge the status supportive and meeting with Racing Queensland about the CT scanning upgrade facility. Lockyer Turf Club received notification of \$150k infrastructure grant for fencing along the entrance and tie up stalls for race day





### LAKE APEX AND LAKE FREEMAN REIMAGINING **PROJECT**

• Bird and Fish surveys complete - report received and actions commenced. Overall, recommendations for the approval process from here is generally in alignment with previous discussions, including finalisation of the self-assessment under the EPBC Act and subsequent referral.





### TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT **MOUNTAIN BIKE TRACK PROJECT**

Discussion about timing for access through Lockyer Valley Foods. Toowoomba Regional Council (TRC) are considering the risk and have asked if Withcott could be established as a stand-alone site and possibly connect at a later date. TRC property services are discussing access options with landowners.





### **FOREST HILL SILO PROJECT**

Awaiting final designs.



### **COMMUNITIES**

### TOURISM



### QUEENSLAND TRANSPORT MUSEUM



420

TICKET SALES



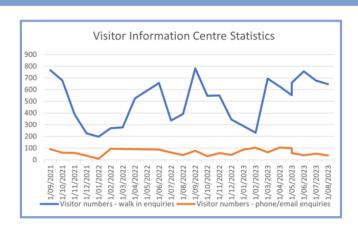
FREE ENTRY



\$2,763

TOTAL TICKET REVENUE





### LAIDLEY SPRING FESTIVAL FACEBOOK PAGE



87.193 **PAGE REACH** 

4,150

**TOTAL FOLLOWERS** 

37 **POSTS** 

AUDIENCE			
15.8%	BRISBANE	5.6%	TOOWOOMBA
20%	IPSWICH	3.4%	GOLD COAST

### VISIT LOCKYER VALLEY FACEBOOK



31,448 **PAGE REACH** 

5,982

**TOTAL FOLLOWERS** 

'			POSTS
AUDIENCE			
13.8%	BRISBANE	8.4%	тооwоомва
12.2%	IPSWICH	3.4%	GOLD COAST

### **EVENTS**





Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment.

### COUNCIL LED EVENTS

Throughout August there were no Council led events.



### PROJECTS IN PLANNING

- Laidley Spring Festival 8th and 9th of September
- Bee Happy Day 10th of September 2023



COMMUNITY GROUPS/ EVENTS **GIVEN ASSISTANCE** 

Lights on the Hill- 30th September 2023marketing and grant access assistance.



### **UPCOMING COMMUNITY EVENTS**

Ongoing assistance was provided to:

1. Murphy's Creek Chilli Carnival- 3 September 2023 Marketing Assistance, monetary site fee and physical presence with the tourism trailer and staff.



Council's biggest event of the year is next month! We are in the process of finalising our logistical coordination for on the ground staff and sending out event briefs. We had a final community committee meeting on 30 August and committee groups are well organised and prepped for the event. Traffic Management has been finalised and physical and online advertising has been dispersed across multiple avenues to increase reach to residents.

We have approximately 25 street parade entrants and 90 Show 'n' Shine entrants, a significant increase from last year.

Gratefully, over 15 people from Council across all teams have offered assistance this year, making for at truly spectacular event!



□ 500
ACQUISITIONS

Physical & eResources In comparison to 3,142 in August 2022 88.3%
ITEMS ISSUED
VIA SELF-SERVICE
KPI 85%

	eRESOURCES		
PL	ATFORM	<b>JULY</b> 2023	<b>JULY</b> 2022
	eAudiobooks & eBooks (Borrowbox)	1,938	1,869
	eMagazines (BorrowBox)	509	120
	eMovies (Beamafilm)	72	142



In comparison to 10,201 in August 2022. Including audiobooks, books, DVDs, magazines, literacy kits, CDs, ELECTRONIC L O A N S In comparison to 2,491 in August 2022. 12,910
TOTAL LOANS
Increase of 1.76% in comparison to last month

18,131 ACTIVE LIBRARY M E M B E R S

NEW LIBRARY MEMBERS









**9,254 VISITORS** 

**6,315**Gatton Library
Decrease of 4,224

2,939 Laidley Library Increase of 642

### LIBRARIES - EVENTS

- Our August events at Gatton and Laidley Libraries included:
- Weekly- JP in the community sessions, craft group (Gatton), First 5 Forever children's story times (four sessions a week at each branch)
- Bi-monthly Digital literacy sessions, writing group, (Laidley), Child Health Nurse (Gatton)
- Monthly Lockyer Valley Cancer Support Groups (Gatton), Music on the mat, movie matinees, book chat (Laidley), book club (Gatton) and the online book club.
- Special events Toddler time with Doris the assistance dog, Family history workshops and one-on-one sessions to celebration Family History Month.
- \* All events are run by our library staff- the Cancer Support group and Child Health Nurse are library supported.

### LIBRARIES UPDATE

- We hosted a water display from Queensland Urban Utilities at the Gatton Library, it is an interactive display detailing the journey of
  water. We held themed story time sessions to integrate the display into our events.
- August is Family History month, we partnered with a local family historian to deliver family history for beginner workshops and one-on-one sessions.
- We are working with the environment and tourism teams to develop two missions in the Agents of Discovery application to go live in September, in conjunction with the Laidley Spring Festival, and the South-East Queensland Explorers campaign that will be live at the same time. The app will encourage local families to visit our parks and the Spring Festival to enjoy the activities full of facts about the Lockyer Valley environment and wildlife.
- The Hublets (Samsung Tablet dispensers) at both branches have been upgraded and we look forward hearing what our customers
  think of the fresh new look.
- We celebrated Children's Book Week with story times at both libraries.

### ART GALLERY UPDATE

- The gallery hosted the exhibition Heartland by Our Heartland, a collection of work from local artists. Formed in a variety of media, it
  is inspired by the land that holds our hearts, and the hearts it holds. In the same way that the foothills of the Great Divide create a
  container for the valley's landscapes and stories, this exhibition provides a crucible to showcase what brings us together; the unique
  beauty of our place and people. This exhibit has finished up, and next month we will have an exhibition of works from local high
  schools to showcase the talents of our teens.
- Exhibition EOI closed at the end of the month. Staff will assess the applications to exhibit in 2024 and plan the schedule for the year.

### REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

We have received funding notification from Arts Queensland for the RADF 2023/24 program.

### ARTS AND CULTURE

The Arts and Culture Strategy was adopted by Council in July and we launched it to our community this month.

Attachment 1 14.3 Page 147





**AUGUST ACTIVITIES** 

### **DAFFODIL DAY**

The children and staff were encouraged to wear yellow in acknowledgement of the Cancer Council Daffodil Day. The children participated in activities throughout the day e.g. yellow playdough- making shapes of flowers and craft activities with yellow paper to make flowers.



### **FATHER'S DAY**

We celebrated Father's Day by inviting all the dad's, Grandfather's and father figures to our annual Father's Day BBQ. We had many turn up for the afternoon and all enjoyed participating in activities with their children/grandchildren and having a sausage on bread along with some yummy blue cupcakes with Mustaches on top. These were a huge hit.

Father's Day is dedicated not only to Fathers but also to father figures who shape our minds and play a vital role in giving wings to our dreams.

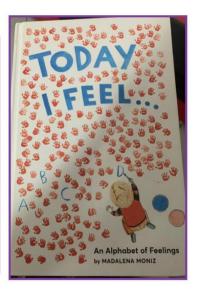


### **CHILD PROTECTION WEEK**

The children have participated in lockdown procedures and fire drills as part of Child Protection Week. Many discussions and reading of books to help prepare the children for unfor-seen circumstances that may lead to the children feeling unsafe.

All staff are required to have completed Mandatory Child Safety Training on a yearly basis.





### PLANNING POLICY AND COMMUNITY WELLBEING

**GROWTH AND POLICY** 



Drafting



Strategic Planning



Lockyer Valley Planning Scheme

Community Consultation of the Draft Lockyer Valley Planning scheme has been underway for over seven weeks. The consulation has seen council engage with over 900 people at over 25 locations from Withcott to Hatton Vale, Grantham to Junction View.

The online portal has been very well recieved with the community and received a number of submissions in support of and rejecting elements of the draft scheme. Consulation continues through to Friday, 6 October after which, council will respond to submissions and prepare a report for council and the Minister.





### Economic Development

The 2022/23 Development Status Report has been finalised and prepared for printing. The report continues the statistics on development activity for the Lockyer and demonstrates the growth in investment locally.

A pre-cursor to the Growth Managment Study is the Socal and Community and Infrastructure study. This funded study will commence the process with an anticipated completion by December 2023.



### Environmental Planning





Council officers in conjunction with Social Marketing @ Griffith, attended the Laidley Spring Fesitval and Bee-happy day as part of the Koala Awareness campaign. Other activities supporting the campaign include VMS boards, car signage, social media, customer service display and dog park signage. August to October is the peak period for Koala activity.





The Black Summer Bushfire funding has enabled council to engage a qualified expert to provide training on the assessment of bushfire fuel load to predict potential risk to assets both on and adjacent to Council-managed land. The information gained through the training can be used to inform a range of bushfire management decisions. Procurement for the Nature Based Recreation and Tourism study has reached evaluation

### Project delivery status

Growth and Policy has numerous projects and studies underway that support the delivery of Council's strategies and Growth Management Plan.

Underway	Procuring	To be scoped	Completed
LGIP Stormwater Amendment	Matters of Local Environmental	Cultural Heritage Study	Planning Scheme Portal
Bushfire Management Plans	Signficance Study	Tourism Study	Constraints Analysis
Planning Scheme Policies:	Nature Based Tourism and	Growth Management Plan	Draft Infrastructure
Flood	Recreation Study		Design Manual
Landscape & open space			

Flood Information Portal - August 2023



**1466** Views via Council's website page



**2842** Direct FIP webpage views



FIP reports

### DEVELOPMENT ASSESSMENT



ACTIVITY	CURRENT MONTH	2023 YTD	2022 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	19	178	184
DECIDED	17	166	170
EXEMPTION CERTIFICATES			
RECEIVED	2	15	25
DECIDED	0	9	18
BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19S			
RECEIVED	27	233	309
COMPLETED	21	200	323
PRELODGEMENT MEETINGS HELD	14	68	56

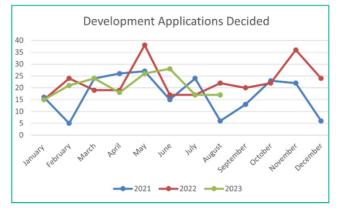
### **MONTHLY STATISTICS DECISION DECISIONS NOTICES ISSUED 16** MADE **30**5 100% in statutory timeframes 81% in statutory timeframes **NEGOTIATED DECISIONS** THIS MONTH BUSINESS DAYS $\overline{\mathbb{X}}$ **DECISIONS MADE** WITHOUT ADDITIONAL AVERAGE TIME FOR APPLICATIONS IN DECISION **INFORMATION STAGE THIS MONTH REQUESTS**

LAND DEVELOPMENT PIPELINE 14 1x Indoor and Outdoor Entertainment 1x Business Expansion 1x Dog Breeding PRE-LODGEMENTS 1x Shipping Containe RECONFIGURING A LOT 4 OPERATIONAL WORKS 19 INSPECTIONS 31 NEW LOTS SEALED 10 NEW 12x Plumbing Approvals for New Dwellings HOUSES

**DEVELOPMENT COMPLIANCE COMPLAINTS RECEIVED** THIS MONTH **COMPLAINTS RESOLVED** THIS MONTH **SHOW CAUSE NOTICES ISSUED THIS MONTH PENALTY INFRINGEMENT NOTICES ISSUED** ZERO **RESOLVED ENFORCEMENT NOTICES ISSUED** WITHOUT **LEGAL ACTION** THIS MONTH

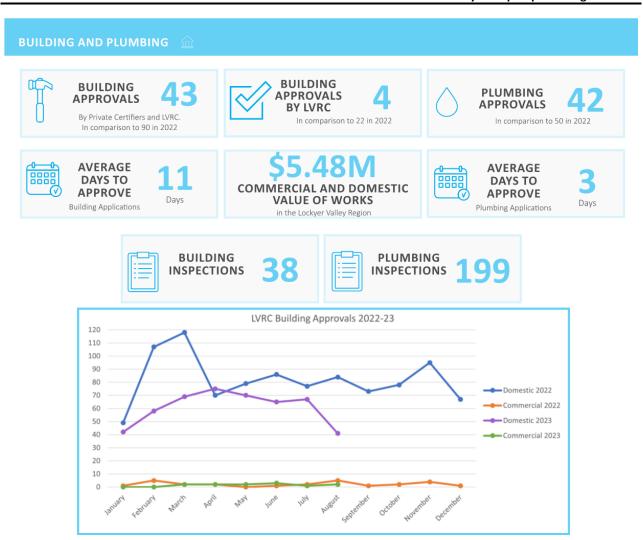
> **INFRASTRUCTURE CHARGES PAID** YTD = 1,627,508.52

2% decrease in DEVELOPMENT Development Applications ACTIVITY IN 3% decrease decided COMPARISON TO in Development Applications lodged THE SAME 2022 YTD 21% increase in PERIOD Prelodgement Meetings 25% decrease in 38% decrease in Building, Plumbing, Building, Plumbing, Planning information & Planning information & Form 19s received Form 19s completed





**INFRASTRUCTURE CHARGES OUTSTANDING** = \$280,338.62



### **CONTINUOUS IMPROVEMENTS**

Process Improvement delivers efficiency and consistency.

### EXCESS ANIMAL RENEWAL FORM

The Excess Animal Renewal form, Kennel and Cattery Renewal Notice and Permit templates have been reviewed and updated.

### **WORK INSTRUCTIONS**

A new "How to raise a Purchase Order" work instruction has been created and added to the Business Support Officers' list of work instructions.

### RECEIPT OF APPLICATION ACKNOWLEDGEMENT EMAIL

A review of Council's Building, Plumbing and Development Assessment receipt of application email was undertaken. The wording has been updated and the response link amended to reply to the individual teams rather than the general mailbox. This improvement eliminates the need for Information Management to forward emails to the individual teams and reduces the timeframe for receipt of emails.

### COMMUNITY AND WELLBEING



### PEST MANAGEMENT

- Meeting with Biosecurity Queensland to discuss water lettuce at Narda Lagoon, and the Department of Agriculture research team for assistance with Herbicide Off Label Permits and processes, future community workshop participation and issuing of Biosecurity Orders.
- Council representation at the Fire Ant Response Plan workshop by Fire Ant Suppression Taskforce regarding proposed Council assistance in treatments and detections.
- Council representation at the Toowoomba Biosecurity Advisory Committee Meeting, QPWS & LVRC Environment and Pest Working Group, Gatton Careers Day.
- Treatment of Mother of Millions on Otto Road reserve and Amazonian Frogbit on Chadwick Road, Gatton
- Commenced drafting of the LVRC Parthenium Factsheet to be available on the LVRC Pest Management web site.

### LVRC PROPERTY MANAGEMENT

- Mulgowie Reserve site inspection, and maintenance of tree planting at Shorelands Drive reserve, Withcott (watering and mulching).
- Community tree planting at Brightview Reserve, Hatton Vale planting of 250 native tube stock with members of John Holland Group.

### RESILIENT RIVERS

- Site preparation including weed control and vegetation management at William Kemp Park, Lockyer Creek, Gatton.
- Maintenance of tree planting area at Parklea Reserve, Placid Hills, including weed control, slashing, watering.
- Weed control on creek bank of Lockyer Creek at future revegetation site in Placid Hills, involving Wirrinyah conservation services (traditional owner run business).
- Site inspections of future revegetation areas on Lockyer Creek as part of Phase 3 and 4 project work.
- Work with Arup as part of investment strategy review for COMSEQ, review of the Lockyer Catchment Action Plan.

### **ENVIRONMENTAL COLLABORATION**

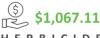
- Attend Little Liverpool Range Initiate Officer checking habitat nest boxes at Mulgowie.
- Koala Climate Change corridors meeting with Lockyer Upland Catchments Inc.
- Natural Resources Recovery site visits with Lockyer Upland Catchments Officer and Healthy Land and Water officer.
- Biocontrol Workshop from Healthy Land and Water at Hidden Vale.
- Collaboration with Wildlife Preservation Society Qld Officer Paul Revie.
- Flying Fox quarterly monitoring of 4 roosts for Department of Environment and Science.
- UQ Gatton 4 supervisors, and 32 Wildlife students Field Day at Dwyers Scrub Conservation Park.
- Survey at Flagstone Creek Conservation Park with Friends of Flagstone Creek Conservation Park.
- Catchment management work with Faith Lutheran College, senior students at Lockyer Creek in Gatton.

### **PEST MANAGEMENT**



**ENQUIRIES** 

PROPERTY **FOLLOW-UPS** 



HERBICIDE SUBSIDY CREDITS PROCESSED

**ASSISTANCE** 

REQUESTED

1

DOG



RABBIT INFESTATION REPORTED

3 CAGE/TRAP SUPPLIED

(FOX)

4 **SPRAY** 

COMMUNITY **EQUIPMENT** HIRES

FOX

**REQUESTS FOR** 

**ASSISTANCE** 

1 WILD PIG **ASSISTANCE REQUESTED** 

WILD

.144.32 ha TOTAL AREA OF **PRIVATE PROPERTY** MANAGEMENT **PLANS** 

PRIVATE PROPERTY **MANAGEMENT PLANS** 

### LAND FOR WILDLIFE (LFW)





17,144.57 ha



PROPERTIES **WORKING TOWARDS** LAND FOR WILDLIFE

2 **NEW LAND FOR** WILDLIFE

**PROPERTIES** 

Glen Cairn- 16 ha Kensington Grove- 4 ha PROPERTIES AWAITING **ASSESSMENT** 

### **UPDATE**

- Undertook 2 Land for Wildlife Assessments
- Attended the Land for Wildlife Steering Committee Meeting in Ipswich.

Attachment 1 14.3 Page 152

### ENVIRONMENTAL HEALTH 🎊 🔾

LICENCES **ISSUED YTD** 



**NEW OR AMENDED FOOD BUSINESS LICENCES ISSUED** 

LICENCED FOOD **BUSINESS INSPECTIONS** 







**CARAVAN** 



2 EVENTS



3 TEMPORARY **HOME** 



O CAMPING



MARKET



O ROADSIDE

### **LOCAL LAWS**





In comparison to 175 in August 2022

NUMBER OF DOGS

**IMPOUNDED** In comparison to 13 in August 2022

**KENNEL LICENCES ISSUED YTD** In comparison to 38 in 2022-2023

**TOTAL NUMBER OF INFRINGEMENT NOTICES ISSUED YTD** 

In comparison to 49 in 2022-2023

NUMBER OF CUSTOMER **REQUESTS RESOLVED** 

In comparison to 141 in August 2022



**NUMBER OF DOGS** RELEASED/REHOMED

In comparison to 13 in August 2022

**EXCESS ANIMAL PERMIT RENEWALS** YTD In comparison to 84 in 2022-2023

NUMBER OF DOGS REGISTERED 6.562 YTD 23-24

In comparison to 8,347 in 2022-2023

### **ILLEGAL DUMPING / LITTERING UPDATE**

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRMs received and actioned year to date.



**TOTAL NUMBER OF INFRINGEMENTS YTD** ISSUED = \$11,346

In comparison to 13 (\$21,274) in 2022-2023



ILLEGAL **DUMPING** INCIDENTS

> In comparison to 21 in August 2022



**APPROXIMATELY** WHEELIE BINS OF **ILLEGALLY DUMPED WASTE YTD** 

In comparison to 1281 in 2022-2023

### **WASTE TYPES** ILLEGALLY DUMPED

(APPROXIMATE %) 23% Household Waste

26% Demolition Materials

14% Wrecked Vehicles 19% Tyres

14% Wrecked Vehicles

10% Mattresses/Furniture

3% Hazardous/Asbestos

3% Green Waste

2% White Goods

Attachment 1 14.3 Page 153 14.4 Group Manager Infrastructure Monthly Report - August 2023

**Author:** John Keen, Group Manager Infrastructure **Responsible Officer:** John Keen, Group Manager Infrastructure

### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2023.

This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2023.

### **Proposal**

That this report be received and noted.

### **Attachments**

15 Group Manager Infrastructure Report - August 2023 16 Pages



### Infrastructure

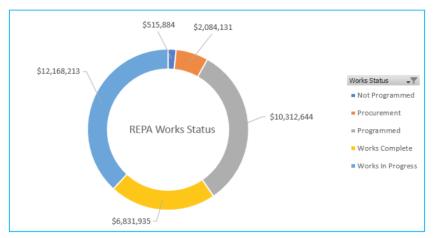
MONTHLY GROUP REPORT AUGUST 2023



### 2022 Weather Events

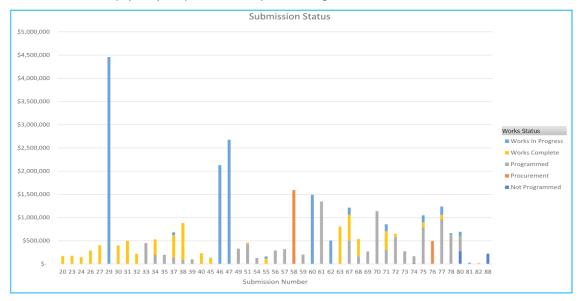
### PROGRAM OVERVIEW UPDATE

- \$31,912,808 worth of works approved by the Queensland Reconstruction Authority (QRA).
- Current restoration value of the two events is estimated at \$44M including Infrastructure Restoration Works and Emergency Works.



### **SUBMISSION STATUS**

- 51 submissions have been approved.
- 0 submissions are with the QRA for assessment.
- 6 of 7 submissions are physically completed and ready for final lodgment to the QRA.



### RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROGRAM

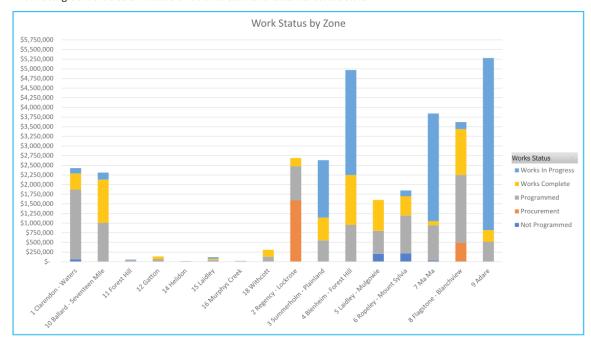
Program updates are as below:

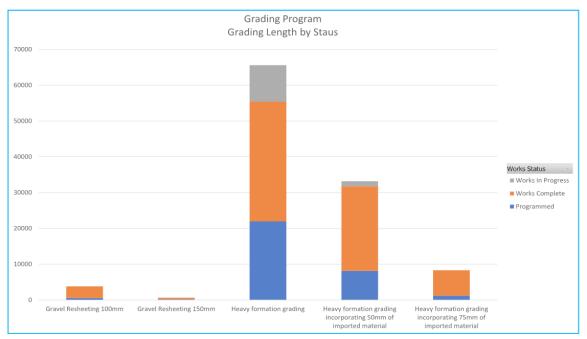
- The grading program is completed in zones 1, 2, 3, 5, 8 and 9. Crews are currently working in:
  - \* Zone 4 85% complete
  - \* Zone 6 70% complete
  - \* Zone 10 65% complete
- Landslip remediation work at Liftins Bridge, East Egypt Road, Berlin Road and Mountain View has either now commenced
  or shortly will across remaining sites. Preparation works at Berlin Road and Liftins Bridge have been underway in
  anticipation of piling rigs arriving on site from September.

2

Attachment 1 14.4 Page 156

- Contract for the sealed road pavement construction work in the west of the region has been awarded and initial
  earthworks are due commence the first week in September. The eastern package has been awarded and is expected to
  commence mid September.
- Guardrail restoration has been completed for all sites except Lake Clarendon Road, where two (2) separate submissions
  will be delivered simultaneously for the guardrail approach and bridge railing of Steinke Bridge. These works have
  commenced and are expected to be completed by the end of September. The upstream side of the bridge rail has been
  completed, the downstream side has commenced and guardrail approaches are being undertaken concurrently around
  this.
- Tender documentation for the repair of the rockfall fence on Flagstone Creek Road is being prepared.
- Betterment works extending floodway approaches has commenced with Thomas Road and Flagstone Creek Road. This is now being delivered as a mixture of Council staff and external contractors.







Attachment 1 14.4 Page 157

### RECENTLY COMPLETED WORKS

The below images depict before and after REPA works where undertaken. Exact before and after location images are not always available.





McAllister Road, Forest Hill



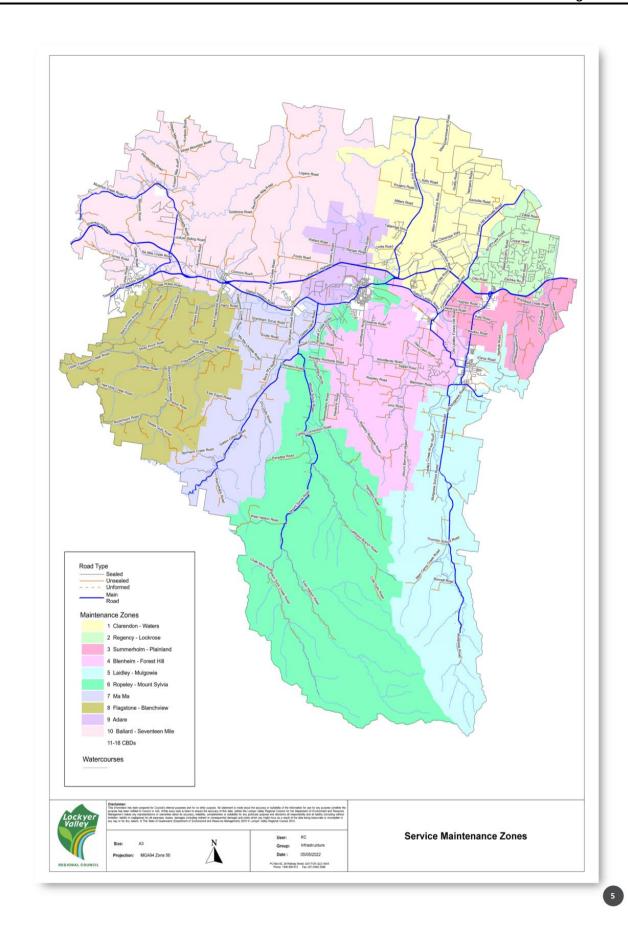


Old Toowoomba Road, Laidley Heights





Edwards Road, Gatton



### Infrastructure & Engineering Service Branch Highlights

### **DESIGN & CONSTRUCTION WORKS - PROJECTS UNDERWAY**

Several projects hit design milestone this month, which are detailed below.

- Gatton Central Drainage Drainage and Flooding Improvements Concept Design and Flood Modeling
- Biggs Road, Withcott Road Upgrade Preliminary Design
- John Street South, Laidley Road Reconstruction Preliminary Detailed Design
- Eastern Drive, Gatton Footpath Rehabilitation Concept Design

### MCGARRIGAL ROAD, MULGOWIE - FLOODWAY EXTENSION

 Funded under the Queensland Reconstruction Authority Reconstruction of Essential Public Assets Program the McGarrigal Road, Mulgowie floodway is currently being extended and undergoing concrete and rock protection works to improve flood resilience. Works are being delivered by Council crews in conjunction with Clarke Bridge repairs.





### MAHON BRIDGE, CARPENDALE

- The project is to replace the existing concrete bridge that was constructed in 2009 and damaged in the January 2013 floods. Following the floods, third party consultants identified a number of deficiencies in the existing bridge condition with Council imposing a load restriction of 33 Tonnes and reducing the bridge to single lane traffic.
- · The third-party consultants worked with Council to undertake an option assessment for the bridge, including:
  - \* Strengthening the bridge
  - \* Reduction of the bridge load limit and implementation of administrative controls
  - \* Replacement of the bridge
- In 2022 Council engaged a consultant to undertake a business case assessment and funding submission to replace the
  existing bridge with a new two-lane bridge and road approaches.
- \$5,780,000 has been made available under Australian Government Bridges Renewal Program to assist in the investigation, design and construction of the new bridge.
- The 2023/24 financial year will consist of early investigations and design only with the construction due to begin in subsequent years.
- . Geotechnical and environmental reports have now been completed and the preliminary design is underway.



### STEINKE'S BRIDGE, LAKE CLARENDON

- The rails on Steinke's Bridge sustained substantial damage as a result of the flooding events in 2022. Council have engaged a third-party consultant to complete maintenance works to reinstate the bridge's rails to a safe standard.
   All made possible by two funding steams; Queensland Reconstruction Authority Reconstruction of Essential Public Assets and Local Recovery and Resilience Grants Program.
- Rail works are scheduled to be completed in early September 2023 with the bridge set to reopen to traffic mid-September 2023.



### **DESIGN & CONSTRUCTION WORKS - PROJECTS COMPLETED**

The following projects had the final stage of design completed during the month and are now ready to be handed over to construction for delivery.

- Hermy Road, Lockrose Culvert Renewal Issued for Construction
- Mount Berryman Road, Mount Berryman Floodway Renewal

### FLOODWAY EXTENSIONS

- Funded under the Queensland Reconstruction Authority Reconstruction of Essential Public Assets Program the below floodways have undergone concrete and rock protection works to improve flood resilience. These projects involve the extension of the existing concrete floodway.
  - \* Thomas Road, Upper Lockyer
  - \* Flagstone Creek Road, Lilydale





Thomas Road, Upper Lockyer





Flagstone Creek Road, Lilydale

### THISTLEWAITE BRIDGE, GRANTHAM - REPAIRS

Thistlethwaite Bridge sustained significant damage as a result of the flooding events in 2022. Council have engaged a third-party consultant to perform maintenance works to reinstate the bridge to an acceptable and safe standard. The project involved a focus on the joint rectification and reinstatement only.





### **DESIGN & CONSTRUCTION WORKS - PROJECTS UPCOMING**

- Scoping inspections are underway to commence works on the pavement rehabilitation program. The sites include:
  - \* Edgerton Drive, Plainland
  - \* Jubliee Street, Gatton
  - \* Lyne Road, Morton Vale
  - Mary Street, Laidley
  - \* Ropehill Road, Upper Tenthill

### ADARE ROAD, ADARE - FLOODWAY RENEWAL

- The Adare Road floodway was severely damaged in the 2022 floods and thanks to the Queensland Reconstruction Authority Reconstruction of Essential Public Assets Program Council have been given approval to replace the floodway. Work includes demolishing and removing existing structure, minor earthworks, construction of culvert base slab, new aprons and floodway, rock protection and affected guideposts and road furniture.
- Works have been scheduled to begin mid-September 2023 and will be delivered by Council infrastructure crews.



Photo taken after 2022 floods

### **CLARKES BRIDGE, THORNTON - REPAIR**

- Due to the scouring damage sustained as a result of the 2022 floods the Queensland Reconstruction Authority Reconstruction of Essential Public Assets Program and Local Recovery and Resilience Grants Program has granted approval for Council to perform abutment and rock protection works. Scope includes clearance of debris and concreting works to help protect the bridge from further erosion.
- Works are currently 40% completed and are expected to be



# WORKS ON ROADS PERMITS & APPLICATIONS HEAVY VEHICLE 29 APPLICATIONS 4 LAND ACCESS & ACTIVITY NOTICE 3 TRAFFIC CONTROL 10 OTHER ROAD ACTIVITY APPROVALS 1 DRIVEWAY APPLICATIONS 2 TOTAL APPLICATIONS RECEIVED IN AUGUST 2023 49



### MAINTENANCE WORKS



### Infrastructure Planning

### ASSET MANAGEMENT

- The stormwater CCTV project have been completed by the contractor. Council is now working through the data and updating our asset register data.
- Building condition reports have progressed well. All of the initial reports have been completed by the contractor. Officers have provided comments on all reports and are now working with the Contractor to finalise the reports.
- Scoping for the Road Condition Assessment project is continuing. Once the scope is approved internally, officers will seek
  quotation via the Local Buy panel.
- Quotations for utes and a mini bus has been received. Evaluation underway.
- Scope for the truck tender is underway. Expected to be out to market for tenders prior to 8 September 2023.
- A scope is currently being developed for a contractor to undertake independent road safety audits on Laidley Creek West Road, Preston Boundary Road and Silver Pinch Road to review the safety concerns raised by customers.
- · Continued processing of capital completions.
- · Processing of developer-contributed assets.
- Routine RMPC inspections.
- Completion of routine defect inspections in Zone 5, and commencement of defect inspections in Zone 4.
- · Condition inspections of 331 assets.

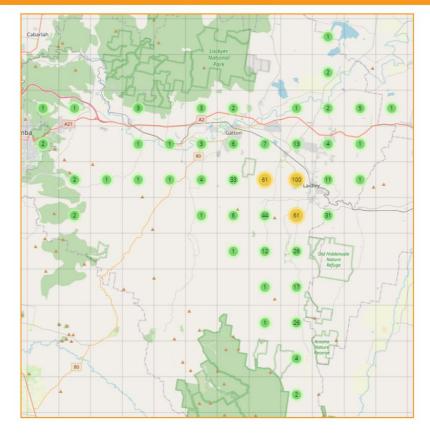
### DEFECT OVERVIEW

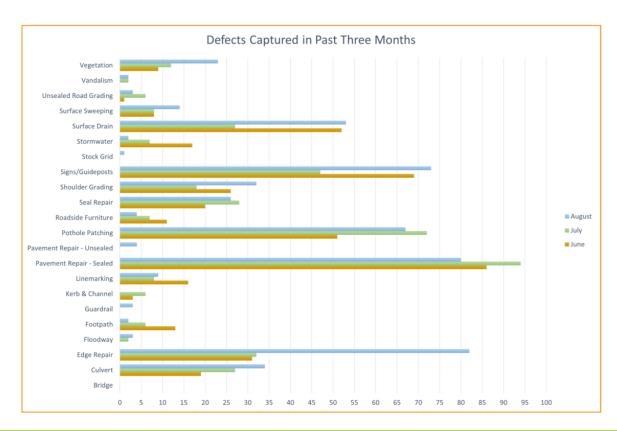
TOTAL DEFECTS CAPTURED IN AUGUST 2023





### DEFECTS COLLECTED THROUGHOUT THE REGION - AUGUST 2023





### Community Recreation & Facilities Branch Highlights CAPITAL WORKS-PROJECTS COMPLETED

### GATTON CEMETERY

• New Lowering Device has been delivered for the Gatton Cemetery. The lowering device is used to lower coffins into the grave and is a key piece of equipment in funeral operations.

### LOCKYER WATERS FACILITY HALL

• **Demolition:** Contract has been finalised. The community are currently removing items prior to demolition. Council will remove and store identified kitchen appliances and historical sign.

North East Elevation

- Demolition program as follows:
  - \* Site Establishment 02/10/2023
  - \* Asbestos removal 03/10/2023 (4 days)
  - \* Demolition 09/10/2023 (7 days)
  - \* Site Clean-up/Hand over 18/10/2023
- Construction: Contract finalised for the supply and install of the building. Manufacture and install will align with grant program. Other utility services (sewer, power, water) being designed and coordinated within program of delivery.
- Community Engagement: Meeting held with community on 30 August 2023 to provide an update on Council's
  commitment and start the management arrangement discussions.

### CAPITAL WORKS - UPCOMING PROJECTS

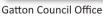
Project	Status	Expected Commencement Date
Lake Apex Half Basketball Court	<ul> <li>Scope of works for the request for quotation (RFQ) has been completed.</li> <li>RFQ sitting with Procurement to be released to the market.</li> </ul>	To be confirmed.
Park Table Setting Renewal	<ul> <li>Quotes have bee received.</li> <li>Purchase order to be raised and goods ordered.</li> </ul>	To be confirmed.
Park Entrance Statements	Currently sourcing quotes.	To be confirmed.
Park Seating Renewals / Cemetery Seating	<ul> <li>Quotes have been received.</li> <li>Purchase order to be raised and goods ordered.</li> </ul>	To be confirmed.
Gatton Shire Hall Weatherproofing	<ul> <li>RFQ closed and evaluated.</li> <li>No suitable quotes received.</li> <li>Updated RFQ document has gone out via email and due to close on 4 September 2023.</li> </ul>	To be confirmed.
Grantham - Flood Impacted Parks' Works	RFQ closed and preferred contractor advised.	To be confirmed.

### MAINTENANCE WORKS

### Furniture Maintenance / Landscaping

- Laidley Town Centre
  - \* re-painting of streetscape seats
  - \* pressure washing of footpaths
  - garden bed maintenance prior to the Spring Festival
- · Gatton Town Centre
  - \* re-painting of bollards and timber structures
  - \* palm tree maintenance
  - \* garden bed maintenance with spring display
- Vegetation works (tree maintenance) undertaken on:
  - \* Petersens Road, Ma Ma Creek
  - \* Ropeley Rockside Road, Ropeley
  - \* Krugers Road, Spring Creek
- Community engagement activities undertaken for naming of Ropehill Community Sports Centre Oval 2







Das Neumann Haus, Laidley



Das Neumann Haus, Laidley



Das Neumann Haus, Laidley



IGA Carpark, Laidley



Centenary Park, Gatton



Patrick Street, Laidley



Patrick Street, Laidley



Patrick Street, Laidley - footpath cleaning

### Mowing/Slashing

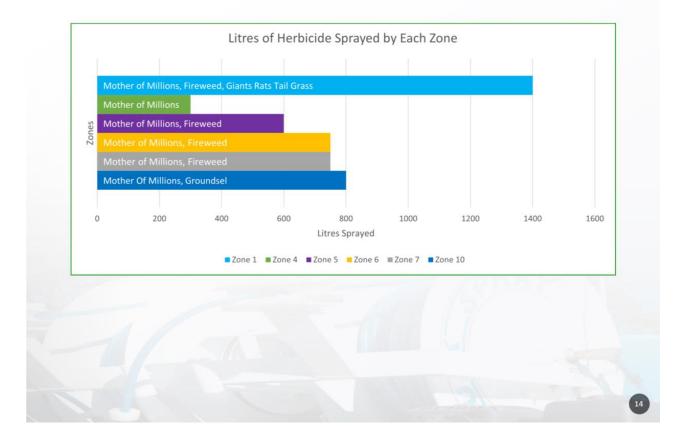
- Spraying roadside assets (eg culverts, guideposts) completed in zone 1, 2, 3 total of 9,500L of herbicide sprayed
- Mowing of major parks and cemeteries in preparation for Father's Day
- Mowing of detention basins using the spider mower at Kensington Grove and Gatton

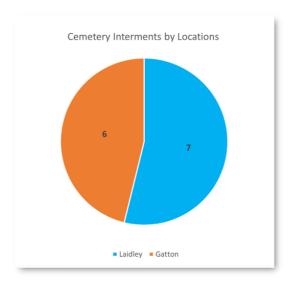
### **Playground Maintenance**

· Playground maintenance repairs, as required.

### **Declared Weeds**

• Roadside treatments primarily in zones 1 and 10, targeting Fireweed and Mother of Millions.



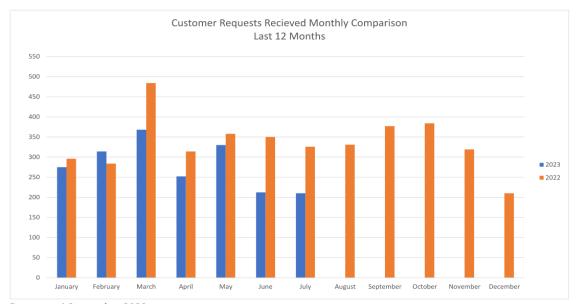


### **FACILITIES MAINTENANCE WORKS**

- Organising and coordinating multiple preparation activities for the Laidley Spring Festival.
- Dal Ryan Memorial Pool, Laidley Finalising the maintenance activities including expansion joint renewal, painting of small pool, refilling and commissioning in preparation for opening on Saturday, 16 September 2023.
- Gatton Childcare Centre Removed the chicken coop as required from audit recommendation and installed a compliant sand pit.
- Withcott Sports Centre Replaced the existing stairs to the stage with a new compliant set. The stairs were delivered in time for Withcott Wildcats Football Club presentation night.
- Laidley Gym Completed the renovation of the showers in the male changeroom, improving safety and reducing building deterioration.

LOCKYER VALLEY SPORTS & AQUATIC CENTRE PATRONAGE - AUGUST 2023		
22	5,875	TOTAL CENTRE ATTENDANCE
87 <sup>528</sup>	2,867	GYM USERS
	1,558	GENERAL POOL ENTRIES
	1,171	LEARN TO SWIM LESSONS (NOT INCLUDING PARENTS)
65	279	SQUAD LESSONS (NOT INCLUDING PARENTS)
Ľ	0	SCHOOLS - STUDENT GENERAL ADMISSION (PRIMARY & SECONDARY)

### **CUSTOMER CONTACT**



Data as at 4 September 2023



Data as at 4 September 2023

14.5 Urban Utilities Board Update - July and August 2023

**Author:** Vickie Wieland, Executive Assistant Chief Executive Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

### **Purpose:**

The purpose of this report is to provide Council with highlights from the Urban Utilities (UU) July and August 2023 Board Meetings.

### This document is for Council's information only.

### **Executive Summary**

Lockyer Valley Regional Council maintains an ongoing relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

### **Urban Utilities is:**

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils, and governed by an independent Board.
- Tasked with delivering drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.

Responsible for delivering water to customers, collecting, transporting, and treating sewage, as well as charging and billing for water and wastewater services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

### **Proposal**

### Significant activities

The July-August period has been particularly busy for the Board, with activities including scheduled meetings on 17 July and 21 August, a strategy workshop on 24 August and meetings of two Board committees during August.

The Board conducted a site visit on 17 July to Cannery Creek in the Brisbane City Council area, to view progress of an innovative project to mitigate wet weather overflows through the construction of a treatment wetland and bioretention basin. This project was approved by the Board in 2022 following an extensive community and stakeholder engagement, and will be completed in the second half of 2024.

In addition, three members of the Board met with the Customer and Community Reference Group on 4 August, and discussed key issues for the water sector and the customers and communities served by Urban Utilities.

### Significant issues and areas of Board focus

The Board's focus over this period has been on key financial issues, with the completion, external audit and approval of the financial statements for FY23. The Board has also given close attention to activities relating to wage remediation for employees covered by enterprise agreements, including financial implications. A separate brief has been provided on these issues.

A further area of focus has been the search process for new Board members. This is required to replace the late Graham Thomsen, and to recruit new Board members from 1 July 2024 when the terms of current members Julie-Anne Schafer and Bronwyn Morris expire. A sub-committee of the Board has been convened to support this process and has met a number of times during August.

### **Board meeting 17 July 2023**

The Urban Utilities Board met on 17 July for an ordinary meeting.

During an in-camera session, the Board undertook its annual remuneration review. Advice was provided in correspondence dated 21 August, the overall increase in remuneration for Board members was 4.7%, below the Brisbane CPI. The Board also approved remuneration of the Deputy Chair at a level consistent with Committee Chairs, due to the additional workload associated with this role and noting that during 2021 the number of committees was reduced from four to three.

Other significant items of discussion covered in the Board meeting were as follows.

### **Constructive Culture**

### Pathway to Stretch Reconciliation Action Plan (RAP)

The Board considered an update on the good progress made during 2022 and 2023 on actions to implement Urban Utilities' Innovate RAP. There has been significant momentum within the business on these activities and a focus on measuring success. A range of future opportunities to support Urban Utilities' reconciliation journey were also discussed, including further enhancement of cultural heritage management and Indigenous participation in stream bank rehabilitation.

Noting that 80% of Innovate RAP actions have been completed, the Board endorsed the transition to a Stretch RAP which will be implemented over a three-year timeframe.

### Position on Voice to Parliament Referendum

The Board had an initial discussion to consider whether Urban Utilities should adopt a formal position on the Voice to Parliament referendum.

### **Enhancing Liveability**

### Community Good Phase 1

The Board approved a program of activities and policy to provide targeted financial support to not-for-profit organisations. This program will, over the next two to three years, involve financial modelling, Council and community engagement, and the development of eligibility criteria for not-for-profit organisations across the service territory.

### **Foundational Success**

### **Asset Valuation Methodology**

The Board discussed and approved the Directors' Valuation of assets of \$6.7 billion for the year ended 30 June 2023. The process and methodology had been reviewed by the Audit, Finance and Risk Committee and is considered to be robust and rigorous.

### Annual Operational Plan 2023-24

The Board approved the Annual Operational Plan 2023/24 (AOP) which outlines strategic activities that will be undertaken by Urban Utilities to action the Statement of Strategic Intent. It was issued to participating Councils on 31 July.

### **Annual Report FY23**

The Board considered the annual reporting process, including the draft Annual Report, providing feedback on key topics for inclusion in the report such as safety activities undertaken during the year.

### 2023 Special General Meeting and Board Strategy Workshop

The Board discussed preparations for the Special General Meeting and Board Strategy Workshop.

The Strategy Workshop was conducted on 24 August, and considered in depth matters such as alignment of risk and strategy and key themes for the development of the 2025-2029 Statement of Strategic Intent.

The Special General Meeting is currently planned, for a date to be confirmed, in early December.

### Committee Effectiveness Surveys and Review of Charter

The Board discussed opportunities to enhance the efficient functioning of Board committees following recent surveys of committee members and management.

### **Board meeting 21 August 2023**

The Urban Utilities Board met on 21 August for an ordinary meeting.

During an in-camera session, the Board considered FY23 performance outcomes for the CEO and the Executive Leadership Team. To conclude the annual remuneration process within the business, the remuneration of the CEO was also reviewed, and an increase of 3% was approved in line with the increase given to the Executive Leadership Team.

Significant agenda items covered in the Board meeting were as follows.

### **Enhancing Liveability**

### Hamilton Siphon Rehabilitation Project

As reported previously, preparations for the Hamilton Siphon Rehabilitation Project are continuing. This is a significant, high risk and complex project, given the deteriorating condition of the pipes in the tunnel and the number of customers served by this asset in the Brisbane area. Management provided a briefing to the Board on an extensive program of activities with the objective of reducing safety and environmental risks as low as reasonably practicable. A significant body of work on risk mitigations and contingency planning has been undertaken, and this has included feasibility and early design for a temporary contingent pipeline crossing of the Brisbane River should this be required.

The Board endorsed the project pathway including preparations and risk mitigation activities undertaken. Work on the rehabilitation project will commence in coming weeks.

### Concealed Leak Policy Update

The Board approved an updated Concealed Leak policy in response to the recent announcement of the SEQ Bulk Water Concealed Leak Remission scheme. The policy had been developed following engagement with the State Government, and the Board noted the timeframes set out in the policy including the retrospective effect (from 2 August 2023).

### **Constructive Culture**

### Position on Voice to Parliament Referendum

The Board discussed the adoption by Urban Utilities of a formal position on the Voice to Parliament referendum. The Board noted that voting in the Voice to Parliament referendum would be a decision for individual voters, and following discussion of a range of considerations, the Board determined that Urban Utilities would not adopt a formal position on this issue. Urban Utilities does however maintain a strong commitment to its ongoing reconciliation journey.

### **Graham Thomsen Scholarship**

Following the sudden passing of Graham Thomsen in June, consideration was given to the establishment of a university scholarship to recognise his significant contribution to the water industry over many years. The Board endorsed a proposal, subject to consultation with Graham's family, to establish a scholarship at QUT for an engineering student with an interest in environment and sustainability. Urban Utilities' total financial commitment would be \$50,000 over a five-year period.

### **Foundational Success**

### <u>Financial Statements FY23 and Management Assurance Certification</u>

The Board considered the Financial Statements for FY23, including the management assurance certification and the Queensland Audit Office (QAO) closing report.

The Board noted that QAO would issue an unmodified audit opinion. Due to the timeframe for completion of the independent assurance activity in respect of wage remediation (with the report issued on 29 August), and the reliance placed by QAO on this assurance, the final Board approval of the statements occurred via circular resolution on 31 August.

### Annual Report 2022/23

The Board approved the 2022/23 Annual Report. The report will include the approved FY23 financial statements when presented to the State Government.

### Management of Project Management Approach Contracts

The Board approved the extension and consolidation of program contracts for metropolitan and regional treatment capital works activities. The extensions are required while a significant procurement activity is undertaken for delivery partners for capital program activities. Up to \$200 million of project activities will be conducted through these delivery contracts under the approved Capital Investment Plan, over the period to early 2025.

### Mechanical, Electrical and Control Systems Maintenance Services

The Board approved extensions of current maintenance contracts, and a procurement strategy for provision of mechanical, electrical and control systems maintenance services for a period of up to 10 years.

### Cyber Security Update

The Board received a quarterly update on cyber security, including the threat environment, trends, and other matters such as implementation of cyber resilience activities and improvements.

### **Regular Reports**

At both meetings, the Board noted a report from the CEO about current and significant issues within the business.

Consistent with its role to oversee the management of Urban Utilities' business, the Board also considered monthly reports on Urban Utilities' performance against key metrics and service standards, and on financial management, delivery of capital investments, and safety performance. An update on Urban Utilities' response to previous high potential or near miss safety events was provided, and the Board also considered the regular risk report on strategic and Board focused operational risks.

### Payments review program

The Board is also being updated at each meeting on the progress of the substantial program of work being undertaken in relation to wage payments remediation. As noted above, the focus over the recent period has been on an independent assurance activity to ensure payments to enterprise agreement employees are correct, on the determination of a provision in the FY23 financial statements, and on developing comprehensive communications to current and former employees to enable them to understand the issues involved. As advised in separate discussions recently, a provision for wage remediation payments of \$21.3 million plus interest and superannuation has been made for FY23. Payments to employees commenced in the week beginning 4 September. Management will continue to report regularly to the Board on the payments review activities including a program of process and system improvements to avoid these issues arising in the future.

### **Attachments**

There are no attachments for this report.

### 15. CONFIDENTIAL ITEMS

15.1 Processing of Recyclables and Supervision of Waste Facilities Contracts

**Author:** Christine Blanchard, Manager Waste Services

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

### **Purpose:**

The purpose of this report is to update Council on transitional arrangements put in place in response to Anuha's request to cease providing waste supervision and recyclables processing services and meet Council's procurement requirements for future provision of services.

### 16. MEETING CLOSED