



ORDINARY MEETING OF COUNCIL

AGENDA

26 APRIL 2017



**ORDINARY MEETING OF
COUNCIL AGENDA
26 APRIL 2017**

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1. MEETING OPENED

2. LEAVE OF ABSENCE

No Leave Of Absence

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 19 April 2017
Author: Susan Boland, Council Business Support Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within or associated with the Lockyer Valley region.

4. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest in the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.



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5. MAYORAL MINUTE

No Mayoral Minute

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes of 12 April 2017

Date: 19 April 2017
Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday, 12 April 2017 be taken as read and confirmed.

6.2 Receival of the Minutes of the Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer)

Date: 18 April 2017
Author: Myles Fairbairn, Executive Manager Infrastructure Works & Services
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

THAT the reports of the Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer), 15 March 2017 be received and noted as minutes of that meeting.

Attachments

1 [View](#) Minutes 18/3/17 11 Pages

Lockyer Valley Traffic Safety Working Group (Safe4Life in Lockyer)

15 March 2017
9:30am to 11:00am



Invitees:

Myles Fairbairn (LVRC), Cr Janice Holstein (LVRC), Jim McDonald (QPS), Mary Harm (Minutes Clerk LVRC), Seren McKenzie (LVRC), Rowland Brown (QPS), Elizabeth Vince (TMR), Sandra Poulton (TMR),

Apologise:

Andrew King (TMR), David Willis (TMR), Xiau Pitts (LVRC), Glen Thomas (QPS), Mahendra Mistry (TMR), Sandra Speleken (TMR),

Chair:

Seren McKenzie

Notes prepared by:

Mary Harm

Documents Tabled:

Nil

Date Item Raised	Item Number	Topic	Key Point / Discussion	Action	By Whom and When
07/12/16	1.1	- Introductions - Apologies	- Apologies were noted for the record.	- Nil	NA

Outstanding Business

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By Whom and When	Date Completed
1. Speed Reviews						
02/12/15	1.2	Gatton Esk Road Speed Limit	<ul style="list-style-type: none"> - Review of speed limit to be conducted as per Council Resolution 4282. - The speed between Millers Road and the Warrego Highway along Gatton Esk Road is currently 80km/h. Proposed speed change from 80km/h to 100km/h North of Redbank Creek Road at approximately chainage 3.6km. - TMR advised they are conducting a speed review along Gatton Esk Road due to the changed conditions of the road. DW will present the findings and speed zone changes to the Committee when details are ready. 	- TMR to take on feedback from LVRC	- MM (TMR)	

			<ul style="list-style-type: none"> Preliminary findings are to have fewer and longer speed zones, but subject to safety review. 07/09/2016. Road safety review has been conducted by TMR and is in draft stage. Current speed on Gatton Esk Road is 60km/h from Warrego Highway to approximately Millers Road which then it changes to 80km/h. Review findings indicate change to 100km/h from Warrego Highway all along Gatton Esk Road. LVRC feedback to TMR is to propose 80km/h from Warrego Highway, to approximately 800m south of Millers Road. 		
07/09/16	1.2	Ma Ma Lilydale Road signage review	<ul style="list-style-type: none"> GPS systems are sending drivers to Neuendorf Farms via Ma Ma Lilydale Road. The road is not speed posted due to it being narrow. The average speed people are travelling at the western end is 93km/h, through the curves 75km/h and along the straight towards Back Ma Ma Creek Road 98km/h. Investigate installing of warning signage. 	<ul style="list-style-type: none"> SM (LVRC) – Council is currently reviewing signage and will install additional warning signage. 	<ul style="list-style-type: none"> SM (LVRC)
07/12/16	1.1	Western Drive, Gatton	<ul style="list-style-type: none"> Look at reducing the length of the 60km/h area. 	<ul style="list-style-type: none"> Review 60km/h section of road 	<ul style="list-style-type: none"> TMR
07/12/16	1.2	Woodlands Road, Woodlands	<ul style="list-style-type: none"> Resident has complained about speeding vehicles particularly around the 90 degree corner of Woodlands Road near property 1 RP212029. 	<ul style="list-style-type: none"> Speed review to be undertaken. 	<ul style="list-style-type: none"> SM (LVRC)
2. School Traffic Management					
2/12/15	2.3	Lake Clarendon School Parking and Traffic Issues	<ul style="list-style-type: none"> Principal met with JH to raise concerns of no disabled parks and the existing parks are too narrow. Student numbers are expected to double on 2016 from approximately 70 to 140. Was suggested to remove angled parks located at the front of the school and replace with a disabled park. 	<ul style="list-style-type: none"> Works to be undertaken by LVRC over the Christmas school holiday close down period. TIDS project Minor works still to be completed – 15/03/2017 	<ul style="list-style-type: none"> LVRC

			<ul style="list-style-type: none"> - parallel parks and a drop off park. This will reduce the number of parks however will increase the safety and access for the disabled. Parks in the carpark proposed to be widened. SM met with Principal – document tabled (attached) is the option the Committee and Principal are willing to proceed with. - SS (TMR) to review option. - 07/09/2016. SS (TMR) has reviewed the drawings. Drawings to be redesigned and issued to school for comment. - 07/09/2016. SM (LVRC) to speak with Principal again confirming option. - 07/12/2016. SM (LVRC) confirmed option with principal. 			
3. Other Traffic Management Matters						
	3.1	Gatton CBD Parking particularly Railway Street to be reviewed	<ul style="list-style-type: none"> - Locations of loading zones don't seem to be relevant to businesses. Imperial Hotel site works to be completed prior to loading zones being reviewed due to location of shipping containers. - 07/09/2016 Loading zone drawings are currently being designed. - 07/12/2016. Taxi parking has been fixed. Loading zones are yet to be addressed. Look into making a number of 10-20 minute parking bays near the banks. Laidley – a number of parks in front of the Post Office. Gatton – a number of parks near the banks. Item to be addressed at a Council meeting in 2017 and 'business' to be consulted first. 	<ul style="list-style-type: none"> - SM (LVRC) to speak with Corrin Bischoff (LVRC) to discuss 10-20 minute parking in greater detail. 	- LVRC	
	3.2	Niemeyer Road, Hatton Vale / Rusty's Fuels Safety Concerns	<ul style="list-style-type: none"> - Exiting point onto Warrego Highway is a safety concern. Suggestion of blocking off this exit and moving the Niemeyer Road further North. 	<ul style="list-style-type: none"> - Review of intersection still under review by TMR. Ensure discussion is held with TMR 	- MM (TMR)	

07/09/16	3.5	Brooks Hire Access to Depot from Warrego Highway	<ul style="list-style-type: none"> - Request for TMR to provide their camera trailer so that a traffic count can be obtained. - QPS consulted owner. Owner is happy for exit on Warrego highway to be closed as long as it's not at his expense. - TMR advised Safer Roads Sooner funding application is being submitted for this project. Draft designs are currently being discussed. - TMR unable to successfully contact landowner. - Josh to speak with the resident. - SM has provided traffic count data from exit to Niemeyer Road to TMR. - 02/03/16 TMR advised Safer Roads Sooner (SRS) justification for Niemeyers Road intersection is ongoing. TMR have been waiting on the findings of a Warrego Highway East Safety report that identifies the needs of multiple intersections between Ipswich and Toowoomba. - TMR is considering treating multiple intersections together. - TMR advised Safer Roads Sooner application will no longer be submitted. An investigation of all intersections along the Warrego Highway is currently under review. - 07/09/2016. All intersections along the Warrego Highways from Ipswich to Toowoomba have been reviewed and concept designs established. Concept designs are not available to be viewed at this point by the public. 	<ul style="list-style-type: none"> - regarding future development of the Rusty's site. - Mid Year road safety future planning report underway. - Report to go to Council for endorsement, so Council can provide a list of recommendations to TMR for these areas of the Warrego Highway from Niemeyers Road to Fairway Drive. 	- MM (TMR) to investigate alternative entry points.	- MM (TMR)	
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02/03/16	3.6	Loading Zones in Laidley	<ul style="list-style-type: none"> - JH (LVRC) advised the loading zone signs in Laidley CBD don't have stipulated times. - Loading zones reviewed. Due to no stipulated timeframe, the zone is a loading zone 24 hours however parking in the loading zone is permitted for 2 minutes only. - Additional loading zone standards review to take place. - 07/09/2016. Additional wording required on signs regarding stipulated times allowed for trucks and cars to load to provide clarity around when the area can be used as a loading zone. 	<ul style="list-style-type: none"> - Loading zone standards to be look into. 	<ul style="list-style-type: none"> - SM (LVRC) 	
02/03/16	3.7	Otto Road Review	<ul style="list-style-type: none"> - Safety review conducted 29/02/2016 by MF and SM (LVRC). - Traffic counters are being installed today 02/03/2016 - Vegetation has been cleared near the quarry. - Speed review undertaken – no excessive speeding occurring along this section of road. - Options of signage upgrade tabled, proposed advisory of 40km/h, through the corners - 07/06/2016. Seal and widening funding being sort through 2016/17 Black Spot Programme. - 07/09/2016. Waiting to hear from Government regarding applications. 	<ul style="list-style-type: none"> - LVRC awaiting decision from Government on funding. 	<ul style="list-style-type: none"> - XP (LVRC) 	
07/12/16	3.1	Vehicles parking on verges	<ul style="list-style-type: none"> - A number of vehicles are parking on verges. Police unable to enforce if not impeding pedestrian access. 	<ul style="list-style-type: none"> - Continue to report to QPS to enforce. 	<ul style="list-style-type: none"> - LVRC/public to QPS only if an obstruction or a danger. 	Completed 15/03/2017
4. Road Safety Audits						
4.1		Intersection of Laidley Plainland Road and	<ul style="list-style-type: none"> - TMR advised TMR and Council have previously dismissed (22/9/14) TIDS 	<ul style="list-style-type: none"> - TMR conducting a Road Safety Audit. 	<ul style="list-style-type: none"> - TMR 	

		Waddington Parade.	or SRS funding for Waddington Parade intersection with the Laidley Plainland Road due to low crash history and higher network priorities elsewhere. TMR has identified Laidley Plainland Road for a Road Safety Audit. There is no program date yet. Due to the high number of crashes QPS undertaking investigations along Laidley Plainland Road.		
5.	QPS Reports on Traffic Incidents in the Region				
			- 07/09/2016. TMR advised this audit is on their list however it is a low priority at this stage.		
6.	Warrego Highway Matters				
			- There is no line marking at this intersection. The geographic scope of this intersection is included in the Toowoomba Second Range Crossing (TSRC) project.	- MM (TMR) to investigate the use of a stop sign at this intersection and integrate into design should it be appropriate.	- TMR
02/12/15	6.2	Road markings at the intersection of Warrego Highway, Postmans Ridge Road and Twidales Road, Heildon Spa	- Closure of this intersection to occur in approximately two years time due to TSRC project. Line marking the intersection as an interim measure to mitigate accidents to be considered by TMR.		
			- 07/09/2016. TMR are in the process of designing a wide median passing line marking arrangement which is not a normal design for this type of intersection however they are trying to manage the current risks the intersection possesses. The design should be implemented prior to December 2016 (Christmas). QPS suggested changing the give way sign to a stop sign which is the current arrangement at the Murphys Creek Road intersection.		

7. Other State Controlled Road Matters				
	7.1	Nil	- Nil	- Nil
8. Crash Investigation and Safety Improvements				
07/06/16	8.1	Lighting at Pedestrian Crossings	<ul style="list-style-type: none"> - TMR received complaint regarding Laidley CBD lighting at pedestrian crossing. - MM (TMR) advised David Willis (TMR) is currently conducting a review of all unsignaled pedestrian crossings which includes the Gatton CBD crossings. - 07/09/2016. Ongoing. 	<ul style="list-style-type: none"> - MM (TMR) - TMR
07/09/16	8.2	Helidon Rest Area (Norman Hedges Park)	<ul style="list-style-type: none"> - JH (LVRC) advised the barriers installed in the park to prevent people parking in certain areas are not working. Are trees able to be planted? 	<ul style="list-style-type: none"> - MM (TMR) to investigation signage request. - No right turn for trucks – sign needed - MM (TMR) to investigate alternative options for drivers - MM (TMR)
07/09/16	8.3	Warrego Highway and Norman Hedges Park intersection	<ul style="list-style-type: none"> - Drivers are using this intersection and driving westbound on service road to access the Honey Pot service station. Drivers should be using the Helendale Drive intersection to make a u-turn however are claiming it is unsafe to do so. 	<ul style="list-style-type: none"> - Letter received from TMR but doesn't fully address the issue - MF (LVRC) to respond to letter.
9. Speed Camera Locations				
	9.1	Nil	- Nil	- Nil
10. Withcott				
	10.1	<p>TMR master plan for Withcott Area.</p> <p>Proposed fix speed cameras on Warrego Highway on both east and west bound lanes (traffic counts have been conducted in relation to this). The purpose is to reduce speeding through Withcott.</p>	<ul style="list-style-type: none"> - LF (TMR) to follow up Police Minister re installation of fixed speed camera. - IWS to meet with TMR management team regarding the planning works mid to late May. Mayor and Cr Holstein to be invited. - TMR advised there is no TMR funding for new fixed speed camera sites statewide. And TMR's response remains that there is no proposed upgrading through Withcott until the impacts of the Toowoomba Second 	<ul style="list-style-type: none"> - Copy of Withcott Project to be provided to LVRC. - DW / MM (TMR)

			<ul style="list-style-type: none"> Range Crossing are known. DW to provide LVRC with copy of Withcott Project. 			
07/06/16	10.2	Jones Road and Warrego Highway Intersection	<ul style="list-style-type: none"> Request to install u-turn permitted at roundabout advisory sign to be installed. Installation of no u-turn sign to be installed at Jones Road intersection and redirect u-turn traffic to Roches Road turning area. TMR to check length of turn lane from Warrego Highway to Roches Road first and the ability to handle the increase in traffic, with consideration of additional Nexus traffic as well. 07/09/2016. TMR to install no u-turn permitted sign at Jones Road intersection, advisory sign of no u-turn permitted before declaration lane and install u-turn permitted 500 meters ahead sign at Roches Road roundabout. 3 signs in total to be installed by TMR. 07/12/2016. Issue with vehicles doing u-turns at Biggs Road to use the shopping centre. Vehicles need to use Roches Road roundabout. 	<ul style="list-style-type: none"> MM (TMR) to install signage. 	<ul style="list-style-type: none"> TMR 	
11. Black Spot Funding						
02/12/15	11.2	Status of 2016/17 funding submissions	<ul style="list-style-type: none"> 11 out of 13 funding submissions were successful. LVRC to complete construction in 2016/17 financial year. 	<ul style="list-style-type: none"> LVRC Project progressing well and due to finish by 30 June 2017 	<ul style="list-style-type: none"> June 2017 	
12. TSRC Issues						
07/09/16	12.2	Use Roches Road Pre-warning Sign on Warrego Highway	<ul style="list-style-type: none"> Nexus advised LVRC that TMR would not approve. Pre-warning signage on Warrego Highway to be installed to advise trucks to use Roches Road not Jones Road. 	<ul style="list-style-type: none"> SM (LVRC) to email Adam Garvin (TMR) regarding the matter. 	<ul style="list-style-type: none"> SS (TMR) 	Completed 15/03/2017
13. General Business						

07/06/16	13.1	Conflicting yellow no stopping line	<ul style="list-style-type: none"> - SS (TMR) raised near the intersection of Cochrane Street and Jensen Street Gattion on Jensen Street there is a yellow line marked however signage that is erected states stipulated timed parking. 	<ul style="list-style-type: none"> - 07/09/2016. LVRC to remove conflicting yellow lines when staff resourcing permits. 	- LVRC	
07/06/16	13.2	Line marking at Laidley State Primary School on new pavement	<ul style="list-style-type: none"> - SS (TMR) advised some line marking on new pavement along the northern end of Patrick Street is yet to be undertaken including a solid stopping line at the crossing located outside the Laidley State Primary School. - 07/09/2016. SS to confirm if line marking has been undertaken. 	<ul style="list-style-type: none"> - SS (TMR) 	- TMR	
07/09/16	13.4	TMR long term plan for Warrego Highway	<ul style="list-style-type: none"> - TMR are consulting the public at the end of 2016 regarding their long term (20-40 year) plan for the Warrego Highway. 	<ul style="list-style-type: none"> - TMR advised via correspondence long term plan report expected mid 2017. 		
07/12/16	13.5	Property Number in Urban Areas	<ul style="list-style-type: none"> - The property numbering in urban areas particularly in cu-de-sacs is out of order. 	<ul style="list-style-type: none"> - LVRC to investigate Proposed trial project for 2017/18. 		
07/12/16	13.6	Queensland Tourism Demand Driver Infrastructure Fund 2017-18	<ul style="list-style-type: none"> - A Principal Network Cycle Plan application was unsuccessful Council has applied for funding via the Queensland Tourism Demand Driver Infrastructure grant requesting the same project to be funded. 	<ul style="list-style-type: none"> - FYI. 		

New Business

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By whom and When
1. Speed Reviews					
15/03/17	1.1	Speed Reviews	<ul style="list-style-type: none"> - Speed reviews are being conducted externally at present. - Speed review to be conducted on Old Toowoomba Road at the fatality site - to review if 60 is appropriate. 	<ul style="list-style-type: none"> - All to Note - LVRC 	-

2. School Traffic Management				
	2.1	Nil	- Nil	- Nil
3. Other Traffic Management Matters				
	3.1	-	-	-
4. Road Safety Audits				
	4.1	Nil	- Nil	- Nil
5. QPS Reports on Traffic Incidents in the Region				
15/03/17	5.1	January to March 2017 Incidents	- 5 incidents occurred on local roads. - Fatality at Fairways Drive and Warrego Highway intersection.	- All to note - Nil
6. Warrego Highway Matters				
		Nil	- Nil	- Nil
7. Other State Controlled Road Matters				
		Nil	- Nil	- Nil
8. Crash Investigation and Safety Improvements				
		Nil	- Nil	- Nil
9. Active Transport				
		Nil	- Nil	- Nil
10. Speed Camera Locations				
		Nil	- Nil	- Nil
11. Black Spot Funding				
15/03/17	11.1	Potential Road Safety Black Spot Projects for consideration for June 2017.	- Rockmount Road/Waller Road - Gehlke Road/Rons Road - Spa Water Road/Herron Road - Nuttals Road/Blanchview Road - Old Toowoomba Road	- Seren to forward the full list of roads for consideration to the group to review. - Nil
12. TSRC Issues				
15/03/17	12.1	Semi-permanent camera installations	- Suggestion made to have semi-permanent camera installed at Jones, McNamaras and Gittins Road. - Could be used to check compliance with escort of oversize/overweight vehicles.	- LVRC -
13. General Business				
15/03/17	13.2	Corner of Murphys Creek	- Suggestion made to possibly cut the bank	-

		Road and Koreelah Street	back a little to make for extra visibility.	-	
15/03/17	13.4	Local Education programs	<ul style="list-style-type: none"> - Schools programs in place (TMR) - Council role -> join the drive - Shows, Facebook page, website - Fatality Free Friday (~2015) - Council report to be written to gain council support in these initiatives (SM) 	-	
14. Next Meeting					
07/12/16	14.1	30 May 2017 – 10:00 to 11:30am ~ Stubbersfield Room A and B, Gatton Council Office.			



**ORDINARY MEETING OF
COUNCIL AGENDA
26 APRIL 2017**

6.3 Receival of the Minutes of the Lake Apex Community Advisory Committee (LACAC), 21 March 2017

Date: 18 April 2017
Author: Myles Fairbairn, Executive Manager Infrastructure Works & Services
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

THAT the reports of the Lake Apex Community Advisory Committee (LACAC) be received and noted as minutes of that meeting.

Attachments

1 [View](#) LACAC Minutes 3 Pages

LAKE APEX COMMUNITY ADVISORY COMMITTEE (LACAC) MEETING

MEETING RECORD

Minutes of the Lake Apex Community Advisory Committee meeting held in the Gatton Council Chambers at the Lockyer Valley Regional Council, cnr Railway Street and North Street Gatton on Tuesday 21 March 2017.

Opening

The Chairperson, Cr Janice Holstein, opened the meeting at 4:02pm.

In Attendance

- Alan Wearing (Friends of Lake Apex)
- Brendan Sippel (LVRC Parks and Open Spaces)
- Cr Janice Holstein (Councillor)
- Cr Jim McDonald (Councillor)
- Di Lewin (Friends of Lake Apex)
- Graham Voss (Lights on the Hill)
- Myles Fairbairn (LVRC Infrastructure Works and Services)
- Trevor Boheim (LVRC Planning and Environment Services)
- Richard Collins (LVRC Planning and Environment Services)
- Sigrid McGarva (Friends of Lake Apex)

Apologies

- Stewart Cook (Gatton Historical Society)
- Ian Church (LVRC)
- Ingrid Impekoven (parkrun)
- Juanita Johnson (Lights on the Hill)
- Kerry Wilkins (Lights on the Hill)
- Rob Wilson (Friends of Lake Apex)
- Bill Beckman (Lockyer Better Business)
- Jocelyn Wilson (Friends of Lake Apex)
- Tara Stone (parkrun)

1. Welcome

The meeting was welcomed by Acting Chairperson Cr Janice Holstein.

2. Minutes of Previous Meeting

Moved by Cr McDonald and seconded by Alan Wearing that the minutes of the meeting held on Tuesday 20 December 2016 be taken as read and confirmed.

3. Election of new Chairperson

Discussion took place regarding election of new chair. Cr Holstein nominated Allan Wearing as new chair and seconded by Cr McDonald. There was no objection against – motion carried.

4. Items from the Lake Apex Master Plan to be included in Council's 2017-18 Budget

Myles Fairbairn provided the Committee with information regarding Capital Projects being considered for the Capital budget program from Lake Apex Master Plan (\$75,000 per annum). The main budget items for 2017-18 will include investigating lake turbidity and water quality. Water quality is a concern at Lake Apex and Lake Freeman. Richard Collins discussed that there

is a request for quotation out in the market to engage a suitably qualified consultant to do a study on the turbidity and water quality and to wait on consultant's report regarding water quality before final investment decisions are made.

5. Lake Apex masterplan

Discussion took place regarding the currency of the Lake Apex master plan. It was agreed that a review would be undertaken to see if the current master plan accurately reflects the desired vision for the lakes and surrounding parkland.

Alan raised that there needs to be a focus on including the skate bowl area. The shade sail idea had been rejected due to vandalism concerns. It was suggested a small seating shelter be erected for parents to sit. Cr Holstein spoke about car parking overall at Lake Apex. Myles provided feedback on the culvert upgrade (at pathway on east side of Lake Apex) and discussed the budget constraints with regard to the proposed dry creek bed project and ongoing maintenance costs. Discussion around options for walkway associated where dry creek bed is located. Richard asked about the possibility of turfing some of the eroded areas at the back corner of the lake as a small budget item. Alan asked when does the budget process started and Myles advised that it has started with Council sign off in late June (an historic expenditure of \$75,000 p.a. was identified).

There was discussion about recycle wheelie bins at Lake Apex resolved that current rubbish removal service is unsuitable for recycling, as under the current contract the trucks do not have separate area for recyclable waste.

Action:

1. Myles to organise a LACAC meeting to specifically review Lake Apex master plan.

6. National Tree Day Sunday 31 July 2017

Council and FOLA will be holding a National Tree Day planting at Lake Apex. Work will include planting of 40 trees. Martin Bennett to discuss further with FOLA and Council Officers to work out aspects of project and if council can carry out preparation work.

7. Report on Clean Up Australia Day – 5 March 2017

FOLA, Tai Chi and Scout groups conducted a Clean Up Australia Day event at Lake Apex. The day was a great success and examples of rubbish picked up varied from bottles to tyres. Alan distributed photos of the rubbish collected on the day.

8. CCTV Footage Update

Brendan distributed photos of CCTV camera angles at Lake Apex.

Action:

1. Graham Cray to review angle of cameras
2. Brendan to organise installation of associated CCTV warning signage, and to check Crime Stoppers Stickers
3. Ask Graham Cray about the possibility of installing a CCTV camera at Lights on the Hill

9. General Business

- 9.1** Trevor Boheim reported that the development approval for around Lake Freeman expires shortly. Sigrid asked if this approval could be renewed. Trevor advised that it can be

renewed if an application to extend is submitted. The period of extension is usually 12 months. If it does lapse there is limited ability to extend.

- 9.2 Brendan advised that an article will be published in Gatton Star, Valley Voice this Wednesday 22/3/17 regarding the ill effects of feeding birds bread.
- 9.3 Graham Voss asked if the above ground lighting at Lights on the Hill is a permanent arrangement. Brendan to investigate and consult with electrician regarding works that have been carried out at Lights on the Hill memorial.
- 9.4 Council has engaged a painter to paint table and seats at the main picnic area at Lake Apex. They are trialling a different paint that will hold up against pressure cleaners.
- 9.5 Alan requested that the committee send Bill Beckham a letter thanking him for his efforts in chairing LACAC meetings.

Action:

1. Correspondence to be sent to Bill Beckman on behalf of LACAC (from the Mayor's office) thanking him for his efforts as Chairperson.
 2. Correspondence to be sent to *Lockyer Chamber of Commerce and Industry* (formerly Lockyer Better Business) to see if they would like someone to represent them at LACAC meetings
- 9.6 Discussion around the possibility of having a younger member involved in LACAC. Where to find possible member?

Action:

1. Brendan to consult with council's community engagement team regarding the recruitment of a youth representative for LACAC.

10. Next meeting date

20 June 2017 4:00pm to 5:00pm at the Gatton Council Chambers.

Cr Holstein left meeting 4.50pm
Meeting was closed at 5.02pm.



**ORDINARY MEETING OF
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6.4 Receival of the Minutes of the Gatton Revitalisation Project Committee

Date: 18 April 2017
Author: Myles Fairbairn, Executive Manager Infrastructure Works & Services
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Officer's Recommendation:

THAT the reports of the Gatton Revitalisation Project Committee (GRPC), 27 March 2017 be received and noted as minutes of that meeting.

Attachments

1 [View](#) GRPC Minutes 8 Pages

Gatton Revitalisation Project Committee (GRPC) Meeting Minutes
27 March 2017
10:00am to 11:20am



Invitees:

Cr Holstein, Cr McLean, Seren McKenzie, Helen McGraw, Trent Nibbs, Cr Milligan, Cr Wilson, Cr Cook, Neil Williamson, Myles Fairbairn, Cr Hagan, Brendan Sippel, Belinda Wheelband,

Apologise:

Ian Church, Cr McDonald, Jason Harm, Xiau Pitts

Chair:

Myles Fairbairn

Minutes prepared by: Mary Harm

Documents Tabled: Nil

OUTSTANDING ITEMS

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By whom and When
1. Project Management Plan					
	1.1	Updates	- Nil updates provided	- Nil	-
2. Railway Street Footpaths					
	2.1	Paint treatment to Railway Street CBD concrete footpaths	<ul style="list-style-type: none"> - Trial treatment has been completed. Very little feedback was received from the community. The total cost to complete the project is expected to cost \$300,000. Some Committee members aren't happy with the colour. - Item to be considered in 2017/18 budget. - Paint treatment is not wearing well and even at recommend pressure and heat. - Suggestion was made by Jason Harm to raise cleaning of the footpath with the Chamber of Commerce to encourage business owners to assist in cleaning. - Suggestion was also raised to ask business owners to assist in cleaning the footpath due to the type of business/activities they are running 	<ul style="list-style-type: none"> - Liaise further with Brick N Pave regarding cleaning of treatment area. - Ongoing – Brett Qualischewski has met with the supplier in regards to the failing areas. So far does not appear to be a favourable outcome. - Asphalt patching really stands out. Investigate if we can patch in matching colour. Colour over existing asphalt. 	- SM

			or apply pressure for business owners to clean the footpath via a local law street dining permit.	
3. Spencer Street Footpaths				
3.1	New footpath design for Spencer Street in front of Gatton Plaza and McDonalds	<ul style="list-style-type: none"> - Construction of this project might not be delivered this financial year due to competing priorities. - Designs are completed. Waiting on trial area along to Railway Street to be conducted. - Not included in the 2016/17 budget. 	<ul style="list-style-type: none"> - A funding application for this project has been submitted 2017-18 Cycle Network Local Government Grants Program. Waiting on response. 	
4. Lighting				
4.1	New street lighting design including Centenary Park lighting	<ul style="list-style-type: none"> - Alternative street light fixtures to be considered as current lighting does not meet current lighting standards. - The existing lighting cannot be replaced as the fittings are no longer manufactured. - Tender has been awarded to GHD Pty Ltd in accordance with the <i>Road Reserve: Street Tree and Landscaping Policy and Guideline</i>. - Report received from GHD Pty Ltd. No budget has been allocated in the 2016/17 budget to implement the suggested design. 	<ul style="list-style-type: none"> - Item will be raised at Councillor Workshop to further discuss lighting design. - No item in the draft budget for 2017/2018 - Cost estimate from GHD needs to be provided. 	- SM/XP
5. Way Finding Signage and Town Maps				
5.1	Way Finding Signage and Town Maps	<ul style="list-style-type: none"> - Revision of town maps undertaken by all. - Lockyer Valley Cultural Centre map location – consider installing at the bus stop along Lake Apex Drive opposite the Cultural Centre in conjunction with the new motel works. - Landscaping will be done in the vicinity of the bus stop and therefore power should be available to use. - Installation of the wayfinding sign at the front of the Gatton Office has been undertaken. - Events wanting to install poster in both of upcoming events in the region. - Feedback received – can a graphic designer 	<ul style="list-style-type: none"> - Way finding signage at the Lakeview Motel site has been installed. Energex has connected the electricity. - Awaiting Councils electrician. 	- SM

			produce the maps to provide a more professional appearance.	
6. Gatton Administration - McCormack Place				
6.1	Revitalisation of McCormack Place	<ul style="list-style-type: none"> - The electricity and drainage is faulty. - This is a low priority sub-project as Council needs to attend to other aspects of the CBD first. 	<ul style="list-style-type: none"> - No action to be taken at this stage as per recommendation by Committee. - BS to speak with Rod Whiting as to what electricity and drainage faults are present. 	- Planning to commence.
7. Gatton Streetscape Plan				
7.1	Road Reserve: Street Tree and Landscape Policy and Guideline	<ul style="list-style-type: none"> - The old "Gatton Streetscape Document" will be superseded by the new "Road Reserve: Street Tree and Landscape Policy and Guideline" produced by Planning. - IWS have provided feedback. The final draft is currently being reviewed and online feedback is being sort. 	<ul style="list-style-type: none"> - BW to advise Susan Boland to load document onto the Hub so Councilors can access it. - Yet to be uploaded onto the Council website for community feedback. - Preparing for community consultation 	- BW
8. North Street Streetscaping				
8.1	Appearance of North Street	<ul style="list-style-type: none"> - Plan to conduct works to North Street so it looks the same as Railway Street, i.e. installation of feature lights and pavement treatment (garden beds) around trees. - 16 February MF tabled images of resin footways treatment which can be applied on the ground at the base of the tree. Water is still able to penetrate the ground and the tree roots when applied and can also be applied to mature trees. Options to be considered when North Street works commence. - No budget has been allocated to North Street. - Quotes to be obtained to trial resin on a few tree bases in North Street. - 27/09/16. BS obtained quotes for the resin treatment. \$13,000 (Brick N Pave) to apply resin finish to the tree bases along North Street 	<ul style="list-style-type: none"> - Budget amendment report not required to be considered by Council as funds have been made available the works to be undertaken. Works due to commence in February 2017 by Brick N Pave. - COMPLETED 	- BS

			<ul style="list-style-type: none">- Between William Street and Railway Street.- 27/09/2016. Not considered in 2016/17 budget however the Committee would like a report to be taken to Council for a budget amendment.		
9. Regional Arts Development Funding 2016/17 – Wall Mural Project					
29/11/16	9.1	Use of funding	<ul style="list-style-type: none">- Update from Neil Williamson regarding CBD Mural Public Art project was provided to committee members via email on 23/11/16. Seren provided overview update on behalf of Neil from what was in the email. (see attachment 2 for email).- Committee agreed with the proposed premises for artwork to be undertaken on Gatton Real Estate's new premises, Gatton Squash Courts western wall, IGA northern wall (Royal Hotel bottle shop exit driveway), Council owned public toilet block just off the in North Street roundabout.- Project is likely to go to public consultation for key themes by the end of the year with art installations tentatively expected in March-April 2017. Need to think about the audience the art will be aimed at e.g., visitors, local community.- The committee would like the artwork carried out on Council owned toilet block to be the first. However to liaise with Community Facilities Unit to ensure if any major planned works for the toilet block are being considered need to be worked around.	<ul style="list-style-type: none">- Neil advised from a public perspective as this is a community based project it would be best to undertake the works on a building not owned by Council.- Rhonda McLucas building and the public toilets in North Street are to be the first two sites to receive the artwork.- Discussion to be had with the Councillors and building owners prior to approval of design.- Due for completion in June.	<ul style="list-style-type: none">- NW
10. General Business					
28/07/16	10.1	Project Management Plan	<ul style="list-style-type: none">- Over the next couple of weeks the project management plan will be updated and issued to all to review	<ul style="list-style-type: none">- IWS to review project management plan for 2017/2018	<ul style="list-style-type: none">- MF/BS
28/07/16	10.2	Community consultation of projects	<ul style="list-style-type: none">- A suggestion was made that that the community be consulted about what they would like undertaken in the Gatton CBD.	<ul style="list-style-type: none">- Committee decided for this action item to be removed. Rather than consult the community the committee should discuss the Gatton Heart Precinct and Gatton Heart & Showgrounds Precinct documents to determine what	<ul style="list-style-type: none">- SR – distribute documents to the

				actions the committee could take next to improve/enhance the CBD.	committee with the minutes.
27/09/16	10.3	Parking in CBD	<ul style="list-style-type: none"> - Parking, loading zones and pedestrian access via Hunter Arcade to be discussed at future Councillor Workshop as business' are residents are complaining about the lack of parking. - 29/11/16, Committee discussed the possibility of installing a number of 10 minute parking bays to encourage the community to not be parked in the one spot for too long. Problem with this is there is no local law for enforcement. 	<ul style="list-style-type: none"> - Item to be presented at future Councillor Workshop. Once matter has been discussed by Council, Jason Harm recommended taking the concern to the local chamber of commerce. - Cr Cook provided feedback to SM in regards to the loading zones. - Report to be presented at a Councillor workshop. 	- SM
27/09/16	10.4	Location of butt bins in CBD	<ul style="list-style-type: none"> - Complaint received from shop owner regarding the location of a particular butt bin as it is encouraging people to smoke in front of their shop. 	<ul style="list-style-type: none"> - BS tabled a map of where current butt bins are located (see attachment 3). The Royal Hotel and Commercial Hotel have supplied their own. The one in front of the Shoe Collections has been removed. Committee agreed all remaining butt bins in Railway Street are satisfactory located. - SM spoke with Caitlan Natallier regarding a local law for smoking in public. Caitlan is conducting a review of all current and required local laws and will present an item at a Councillor Workshop within 6 months time. From there if Council wishes to implement a smoking in public local law it is expected to take an additional 12 months. - Complaint received from the Gatton Florist via QLD Health regarding people smoking on the council seats in front of their shop. QLD Health has made contact with Council. QLD Health advised free signage can be obtained from their website. Council to take no action. 	- Caitlan Natallier
29/11/16	10.5	Seats in CBD	<ul style="list-style-type: none"> - Cr Holstein advised some of the seats in the CBD need re-oiling. 	<ul style="list-style-type: none"> - BS to have staff inspect seats within the CBD - On defect list and programmed for repair under the asset management plan, completion in the winter months. 	- BS
30/11/16	10.6	Loading zones in CBD	<ul style="list-style-type: none"> - The loading zone will be moved from in front of the hairdresser in Hunter Arcade to in front of 41 Railway Street. 	<ul style="list-style-type: none"> - SM to have appropriate officers action. - Cr Cook to liaise with his drivers regarding suitable locations for loading zones. - SM to speak with Lockyer Couriers and Australia Post regarding suitable loading zones locations. - SM to check the length of bus zone outside NAB and 	- SM and Cr Cook

				<ul style="list-style-type: none"> - Council building. - SM to investigate if taxi zone in front of the pharmacy is required at that location. Could it be located in IGA carpark and the current taxi zone be changed to a loading zone. - Discussions have been held with Cr Cook (Cooks Transport) and Lockyer Couriers. Mostly happy with locations, would still like to see a loading zone outside IGA area as none on this side. Most businesses at southern end of street have side or rear access so no loading zone requirements. 	
31/01/17	10.7	Relocation of bus stops	<ul style="list-style-type: none"> - Can all buses pick up and drop off at the terminal/interchange. - North Street and William Street intersection community consultation taking place 15/02/2017 - East Street and Crescent Street intersection community consultation taking place 15/02/2017. 	<ul style="list-style-type: none"> - SM to investigate. - All Councillors are invited. FYI to committee. - COMPLETE 	<ul style="list-style-type: none"> - SM
31/01/17	10.8	Community Consultation	<ul style="list-style-type: none"> - North Street and William Street intersection community consultation taking place 15/02/2017 - East Street and Crescent Street intersection community consultation taking place 15/02/2017. 	<ul style="list-style-type: none"> - All Councillors are invited. FYI to committee. - COMPLETE 	<ul style="list-style-type: none"> - Nil

New Business As At 27/03/2017

Date Item Raised	Item Number	Topic	Key Points/Discussion	Action	By whom and When
1. Communication Plan					
31/01/17	1.1	Updates	- No updates required	- Nil	- Nil
2. Proposed Sub-Projects 2017/18					
31/01/17	2.1	Proposed Sub- Projects 2017/18	<ul style="list-style-type: none"> - CCTV upgrade – is there an opportunity with existing businesses. - Digital advertising signs - Installation of electricity in North Street for events - Information signs outside of Gatton for events in the region. - RSL carpark expansion (QR Land) - Masterplan for Gatton - Business hub – encourage different business' to the Northern end of Railway Street - Further ideas email to Seren in the coming weeks. 	<ul style="list-style-type: none"> - Project plans to be drafted - To consider projects during budget deliberation. 	- BS/SM
3. Budget Update					
27/03/17	3.1		- Nil	-	-
4. Further Community Engagement					
27/03/17	4.1		-	-	-
5. Required Corporate Communications					
27/03/17	5.1				
6. General Business					
27/03/17	6.1	Seniors Village	- With the Seniors Village (over 50's) suggestion was made to look into mobile scooter access from the village	-	-

			to the centre	- Consideration to be given to a signage upgrade, provide this feedback to the project team.	-
27/03/17	6.2	Signage at RV Park	- Signage at RV park to help direct people into town and various events around the valley.	- To be considered in 2017/18 budget process	-
27/03/17	6.3	Over 50's development from North – West side of town	- Access back into town – footways to link town		
7. Next Meeting					
27/03/17	7.1	Proposed Date	- 30 May 2017 1pm to 2pm	- Nil	- Nil



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7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes

8. COMMITTEE REPORTS

No Receival of Committee Reports as Minutes

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations

**ORDINARY MEETING OF
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10. EXECUTIVE OFFICE REPORTS

10.1 Policies for Approval

Date: 18 April 2017
Author: Corrin Bischoff, Major Projects Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek adoption by Council of a range of new and reviewed Council policies for inclusion in the policy register as per the *Local Government Act 2009*.

Officer's Recommendation:

THAT Council adopt the following policies:

- **Business Continuity Policy**
- **Waste Collection Policy**
- **Management of Flying Fox Roosts Policy**
- **Closed Circuit Television and Audio Recordings Policy.**

Report

1. Introduction

A number of Council's policies are due to be reviewed and new policy has been developed. The development of these policies complies with the statutory requirements and good governance principles of the Corporate Plan.

2. Background

The current Policy Framework for Lockyer Valley Regional Council was adopted in 2012. Council is required under the *Local Government Act 2009* to adopt specific policies, procedures and guidelines for the good governance of the organisation.

3. Report

A suite of policies have been reviewed in line with the policy review schedule. In addition, the Closed Circuit Television and Audio Recordings Policy has been drafted. The following provides a summary of each policy and any changes made:

Business Continuity Policy

This policy has been in place for the past three years. The policy outlines measures to be taken to prevent or minimise the effect of business disruption events from occurring and to outline an appropriate response and recovery where an event occurs. Only minor formatting changes have been made to this document.

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Waste Collection Policy

The Waste Collection Policy outlines the strategic purpose for undertaking a waste collection service for the Lockyer Valley community. This policy has been in place for two years. The relevant legislation was updated in this version of the policy.

Management of Flying Fox Roosts Policy

This policy has been in place for three years and outlines the management actions that Council may undertake to reduce the impact of flying-fox roosts in the Lockyer Valley. No changes have been made in this review of the document.

Closed Circuit Television and Audio Recordings Policy

This is a new policy drafted to set the framework for the collection, storage and access to information recorded by Council owned closed circuit television and audio recording systems and resources.

4. Policy and Legal Implications

Council's policy framework has been adhered to in the development and review of the policies outlined in this report. Each document complies with the requirements of relevant legislation. Any future policy and legal implications will be addressed as matters arise before Council.

5. Financial and Resource Implications

The content of policies outlined in this report does not alter current budgetary requirements.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage requirements in line with existing delegations.

7. Communication and Engagement

The following officers were engaged in the review and drafting of the policies addressed in this report:

- Executive Manager Corporate and Community Services
- Disaster Management Coordinator
- Manager Information Services
- Coordinator Environmental Planning
- Senior Environmental Planner
- Waste Management and Recycling Coordinator.

8. Conclusion

The policies outlined in this report have been developed and reviewed in line with relevant legislation and Council practice.

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9. Action/s

The approved policies will be updated in Council's policy register and published as appropriate on Council's website.

Attachments

- | | | | |
|---|----------------------|---------------------------------|---------|
| 1 | View | Business Continuity Policy | 2 Pages |
| 2 | View | Waste Collection Policy | 1 Page |
| 3 | View | Management of Flying Fox Roosts | 2 Pages |
| 4 | View | CCTV & Audio Recording Policy | 2 Pages |



Policy document

Strategic-Governance SG 20

Business Continuity

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2012 – 2017) *“Develop corporate, business and information systems and processes that support the organisation”.*

Definitions

Business disruption - is an event or disaster (natural or man-made) that causes loss of access to, or loss of key business resources.

Chief Executive Officer - means a person appointed to the Chief Executive Officer role in either a permanent or temporary capacity.

Risk - is the effect of uncertainty on objectives e.g. financial, health and safety, and environmental goals (AS/NZS ISO 31000:2009 Risk Management)

Policy Objective

The purpose of this policy is to detail measures to be taken to prevent or minimise the effect of business disruption events from occurring and to outline an appropriate response and recovery where an event occurs.

Policy Statement

Lockyer Valley Regional Council recognises the importance of maintaining the uninterrupted availability of all key business resources necessary to support essential Council operations and services to the Lockyer Valley community.

Notwithstanding that Council has adequate insurances in place to recompense it for any direct pecuniary loss, and that the Council Offices, Works Depot, Libraries, and Community Facilities are reasonably protected by security systems, a business disruption that results in an interruption to business operations even for a short period, would have serious consequences for Council and the community.

The Chief Executive Officer will undertake appropriate action as required to prepare for, prevent, respond to and/or recover with regard to a partial or total business disruption event.

In the event of a business disruption, the Chief Executive Officer will call a meeting of the Business Continuity Management Team to facilitate a response in accordance with the Lockyer Valley Regional Council's Business Continuity Plan.

Group: Corporate & Community Services

Unit: NA

Approved: Ordinary Council Meeting (Resolution Number XX-XXXX)

Date Approved: 25/06/2014

ECM:

Effective Date: XX/XX/2017

Version:1.0 Last Updated: 12/04/2017

Review Date: XX/XX/2017

Superseded/Revoked:

Page 1 of 2



Policy document

Strategic-Governance SG 20

The Business Continuity Plan outlines the appropriate structures and protocols to be adopted to enable an effective response to a business disruption event that has the potential to impact on the delivery of Council's operations and services, including the undertaking of appropriate preparedness, prevention and recovery activities.

In identifying business continuity risks, the focus is on building the resilience and response capabilities within business functions that have been identified as critical by the organisation.

Related Documents

Lockyer Valley Regional Council Business Continuity Plan

Group: Corporate & Community Services
Unit: NA
Approved: Ordinary Council Meeting (Resolution Number XX-XXXX)
Date Approved: 25/06/2014
ECM:

Effective Date: XX/XX/2017
Version:1.0 Last Updated: 12/04/2017
Review Date: XX/XX/2017
Superseded/Revoked:

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Policy document

Strategic-Governance SG 19

Waste Collection

Head of Power

Environmental Protection Act 1994
Environmental Protection Regulation 2008
Waste Reduction and Recycling Act 2011

Key Supporting Council Document

Corporate Plan (2012–2017) "Lockyer Planned" - *Deliver waste and recycling services across the region*

Definitions

NA

Policy Objective

The purpose of this policy is to state Council's position in regards to waste management collection within the Lockyer Valley Regional Council area.

Policy Statement

Council is committed to providing Lockyer Valley residents with an effective and efficient waste collection service in accordance with best practice environmental management principles, where the service can be provided at an economical cost to the community.

This policy is informed by the waste and resource management hierarchy, which sets out an order of preference for options for managing waste— from avoiding, to re-using, recovering, treating and disposing of waste.

Related Documents

Waste Collection Procedure
Collection and Disposal of Dead Animals Procedure
Illegal Dumping Procedure

Group: Corporate & Community Services
Unit: Waste, Health & Regulatory Services
Approved: Ordinary Meeting (Resolution Number XX-XXXX)
Date Approved: 11/02/2015
ECM:

Effective Date: XX/04/2017
Version: 1.0 Last Updated: 12/04/2017
Review Date: XX/XX/2017
Superseded/Revoked: NA

Page 1 of 1



Policy document

Strategic-Governance SG 18

Management of Flying-Fox Roosts

Head of Power

Nature Conservation Act 1992

Section 41A Nature Conservation (Wildlife Management) Regulation 2006

Key Supporting Council Document

Lockyer Valley Community Plan 2012 – 2022: Adopt a balanced values led approach to the development and preservation of our natural assets.

Definitions

Flying-fox roost is a tree or other place where flying-foxes congregate from time to time for breeding or rearing their young.

Policy Objective

The objective of this policy is to outline the management actions that Council may undertake to reduce the impact of flying-fox roosts in the Lockyer Valley.

Policy Statement

This policy sets out the management actions Council may undertake in accordance with the 'Code of Practice - Ecologically sustainable management of flying-fox roosts *Nature Conservation Act 1992*'.

The purpose of the Code of Practice 'is to ensure that the chance of management actions under this code resulting in harm to flying-foxes is minimised and that appropriate welfare standards are upheld'.

According to the Code of Practice a local government may:

- destroy a flying-fox roost
- drive away, or attempt to drive away, a flying-fox from a flying fox roost
- disturb a flying-fox in flying-fox roost.

The actions that Council may undertake with regard to flying-fox roosts will be based on the following principles:

- the ongoing welfare of the community
- the ethical recognition of the welfare of native wildlife

Group: Organisational Development & Planning Services
Unit: Planning & Environment
Approved: Ordinary Meeting (Resolution Number XX-XXXX)
Date Approved: XX/XX/2017

Effective Date: XX/XX/2017
Version: 1.0 Last Updated: 12/04/2017
Review Date: 01/04/2016
Superseded/Revoked: Management of Flying Fox Roosts Policy
(Resolution Number 23 - 26/03/2014)

ECM:

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Policy document

Strategic-Governance SG 18

- the prioritisation of management actions where the need is greatest
- the lowest cost, lowest risk options are employed first recognising the concept of marginal utility; and
- the containment of the impacts of disease, smell and noise from flying-fox roosts.

Related Documents

Code of Practice Ecologically sustainable management of flying-fox roosts *Nature Conservation Act 1992*.

Statement of Management Intent Management Action Matrix

Group: Organisational Development & Planning Services
Unit: Planning & Environment
Approved: Ordinary Meeting (Resolution Number XX-XXXX)
Date Approved: XX/XX/2017

ECM:

Effective Date: XX/XX/2017
Version: 1.0 Last Updated: 12/04/2017
Review Date: 01/04/2016
Superseded/Revoked: Management of Flying Fox Roosts Policy
(Resolution Number 23 - 26/03/2014)

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Policy document

Strategic-Governance SG 29

Closed Circuit Television and Audio Recordings

Head of Power

Information Privacy Act 2009

Key Supporting Council Document

Corporate Plan 2012 – 2017: *working together for an inclusive, safe and healthy community.*

Definitions

Closed circuit television (CCTV) Systems – surveillance cameras and associated data networks, or any Council owned electronic device with the capability to record video with, or without, associated audio.

Audio recording systems – software that works with Council's phone systems to capture phone conversations, or any Council owned electronic device with the capability to record audio only.

Policy Objective

To set the framework for the collection, storage and access to information recorded by Council owned CCTV and audio recording systems and resources.

Policy Statement

Lockyer Valley Regional Council currently owns and operates multiple CCTV systems and audio recording systems to improve public safety, staff safety, asset protection, quality control, and staff training.

Council seeks to protect people and assets in and around the region in the most effective manner possible including, where necessary, through the appropriate application of CCTV systems.

The primary use of CCTV is to discourage and/or detect unlawful behaviour in and around public assets thereby enhancing the safety and security of all people and property in the area covered. Council also has a range of audio recording systems which contribute to improving quality control and staff training.

Group: Corporate & Community Services
Unit: Information Services
Approved: Ordinary Meeting (Resolution Number XX-XXXX)
Date Approved: XX/XX/2017
ECM:

Effective Date: XX/XX/2017
Version: 1.0 Last Updated: 12/04/2017
Review Date: XX/XX/2017
Superseded/Revoked: NA

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Policy document

Strategic-Governance SG 29

The CCTV and Audio Recording Procedure shall be applied to all CCTV and audio recording applications and systems to ensure secure, effective and ethical management of equipment and recorded information.

Related Documents

CCTV and Audio Recording Procedure March 2017

Group: Corporate & Community Services
Unit: Information Services
Approved: Ordinary Meeting (Resolution Number XX-XXXX)
Date Approved: XX/XX/2017
ECM:

Effective Date: XX/XX/2017
Version: 1.0 Last Updated: 12/04/2017
Review Date: XX/XX/2017
Superseded/Revoked: NA

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ORDINARY MEETING OF COUNCIL AGENDA 26 APRIL 2017

10.2 Amendment of Council Meeting Schedule for May 2017

Date: 19 April 2017
Author: Stephen Hart, Manager Executive Business Services
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Due to a conflict in a number of Councillors' calendars between the Ordinary Council Meeting on 10 May 2017 and the LGAQ Disaster Management Conference to be held 9-11 May 2017, consideration is to be given to the cancellation of the Ordinary Council Meeting.

Officer's Recommendation:

THAT Council resolve to hold one Ordinary Meeting of Council in May 2017. The meeting is scheduled for 24 May 2017;

Further;

THAT Council authorise the Chief Executive Officer to publish a notice in the local newspaper of the cancellation of the Council Meeting, 10 May 2017.

Report

1. Introduction

There has been a conflict in a number of Councillors' diaries relating to the Local Government Association of Queensland (LGAQ) Disaster Management Conference to be held in Mackay from 9-11 May 2017.

2. Background

Council resolved on 4 May 2016 that Ordinary Meetings of Council will be held on the second and fourth Wednesdays of each Month. The announcement of the dates of the LGAQ Disaster Management Conference for 9-11 May in Mackay has created a conflict in Councillors' diaries.

3. Report

Council Meetings are generally held on the second and fourth Wednesdays of each month. Accordingly, Meetings have been set down for 10 May 2017 and 24 May 2017. The LGAQ Disaster Management Conference was subsequently organised for 9-11 May 2017 in Mackay.

This is an important conference for Chairpersons of Local Disaster Management Groups. In recognition of this, Council resolved that Councillor Milligan as Chairperson of the Lockyer Valley Region Local Disaster Management Group and Councillor Holstein as Deputy Chairperson attend this conference.

Unfortunately, these dates conflict with the Ordinary Meeting date of 10 May 2017. The Council Meeting could still proceed on this date, as there would be a quorum. (The Local

**ORDINARY MEETING OF
COUNCIL AGENDA
26 APRIL 2017**

Government Regulation provides that a quorum of a local government is a majority of its Councillors).

However, if the meeting were to proceed it would mean that the Mayor and Cr Holstein would be unable to participate in any Council business on this date. Accordingly, Council may prefer to cancel the meeting in order for all Councillors to be involved in matters before Council.

4. Policy and Legal Implications

Section 257 of the *Local Government Regulation 2012* provides for Council to determine the frequency and place of Council Meetings. It also provides that a local government must meet at least once in each month. A change to cancel the Meeting scheduled for 10 May 2017 will not conflict with the legislative requirement.

Section 277 further provides that a local government must notify of any change in the same way as the days and time were previously notified.

5. Financial and Resource Implications

There are no financial or resource implications related to cancelling the meeting.

6. Delegations/Authorisations

No additional delegations or authorisations are required.

7. Communication and Engagement

If Council resolve to cancel the Ordinary Meeting scheduled for 10 May 2017, a notification to that effect should be published in a local newspaper.

8. Conclusion

As the LGAQ Disaster Management Conference has been planned for 9-11 May 2017 this conflicts with the Ordinary Meeting date scheduled for 10 May 2017. While a quorum would still be attainable, it is recommended that the meeting be cancelled on that day to enable all councillors to be involved in Council business consideration.

9. Action/s

Notification is to be made of the cancellation of the meeting scheduled for 10 May 2017.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 APRIL 2017**

10.3 Council Agenda Action Items Review

Date: 18 April 2017
Author: Susan Boland, Council Business Support Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide Council with an overview of the action items arising from Council Agenda Reports for the current Council term. Specifically, this report provides an analysis of the incomplete action items.

Officer's Recommendation:

THAT Council receive and note the Council Agenda Action Items Review report providing an analysis of the action items arising from council agenda reports for the current Council term.

Report

1. Introduction

Agenda reports written by officers for Council meetings contain detail of the specific actions to be taken as a result of decisions recommended to Council.

Development of a mechanism to inform Councillors of the progress of the actions arising from Council resolutions ensures Councillors are well informed of incomplete actions, an explanation of why actions are incomplete and a likely timeframe for completion. It provides a further mechanism for accountability for Council Officers to ensure that actions are completed in a timely manner and that where further changes are required that these are reported to Council as required.

As previously agreed, actions resulting from decisions made at Council meetings are to be reported on a quarterly basis and by exception.

2. Background

The agenda report template, which was introduced in February 2014, specifically requires officers to complete the high-level actions to be undertaken in relation to each agenda report in addition to any actions inherent in the report resolution.

This information provides the basis for a quarterly report to Council on the outstanding actions.

3. Report

In the current Council term (i.e. from May 2016), actions items have been recorded as a result of the meeting agenda reports submitted to Council.

ORDINARY MEETING OF COUNCIL AGENDA 26 APRIL 2017

Of these actions, 370 have been completed, 33 actions are incomplete.

An analysis of the actions as at 31 March 2017 has been completed below:

Departments	Total Action Items	Incomplete Actions	30 - 60 days	60 - 90 days	90 days to 12 months	Greater than 12 months
Executive Office	191	16	6	2	8	0
Organisational Development & Planning	77	8	1	2	5	0
Corporate & Community Services	96	4	2	2	0	0
Infrastructure Works & Services	39	2	1		1	0

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Budget implications will continue to be addressed through existing allocations. Where additional resources are required to complete actions these will be reported through to Council to ensure transparency in the completion of actions. Where significant, the matter will be addressed through the budget review process.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The relevant Executive Manager and/or the Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication and Engagement

The following officers were consulted in the review of the actions:

- Executive Manager Corporate & Community Services
- Executive Manager Organisational Development & Planning
- Executive Manager Infrastructure Works & Services

On a quarterly basis, Council will receive an updated report on the actions that are outstanding. Any actions that require further input from Council will be presented in the form of a separate agenda report.

8. Conclusion

This report enables Councillors to monitor, at a strategic level, the completion of actions, which have arisen as a result of resolutions of Council.



ORDINARY MEETING OF COUNCIL AGENDA 26 APRIL 2017

9. Action/s

Outstanding action items are to be monitored and reported to Council on a quarterly basis.

Attachments

- | | | | |
|---|----------------------|------|----------|
| 1 | View | Exec | 12 Pages |
| 2 | View | ODP | 6 Pages |
| 3 | View | CCS | 2 Pages |
| 4 | View | IWS | 2 Pages |



LOCKYER VALLEY REGIONAL COUNCIL RESOLUTIONS OF COUNCIL AND ACTION TAKEN 1/05/2016 - 31/03/2017

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Res No.	Meeting Date	Subject	Resolution	Officer/Dept	Action Taken	Completed
16-20/0029	25 May 2016	Telstra Corporation Ltd - Renewal of Lease of Part of Lot 2 on SP 270096 & Application of Section 236 Local Government Regulation 2012 Exception	<p>RESOLUTION</p> <p>THAT with respect to the request from Telstra Corporation Ltd for a new lease over their existing telecommunications facility on part of Lot 2 on SP 270096, Council resolves to:-</p> <p>a) apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012 to the Lease; and</p> <p>b) authorise the Chief Executive Officer to negotiate a new lease with Telstra Corporation Ltd, on substantially the same terms and conditions.</p> <p>Moved By: Cr McDonald Seconded By: Cr Cook Resolution Number: 16-20/0029 CARRIED 7/0</p>	Caitlan Natalier	<p>04 Apr 2017 - 10:58 AM - Susan Boland Advised by Legal Services Coordinator - still waiting to receive plans (#2914135)</p> <p>24 Mar 2017 - 8:43 AM - Susan Boland Still waiting to receive lease doc from Telstra #2869774</p> <p>18 Jul 2016 - 12:58 PM - Vickie Wieland This has been actioned however the Lease has not yet been finalised. Waiting on Telstra to send the Lease documents for signature.</p>	
16-20/0030	25 May 2016	Land Portfolio Divestment Strategy	<p>RESOLUTION</p> <p>THAT Council resolves to receive and note the contents of the report and to continue with the next phase of the Land Portfolio Divestment Strategy.</p> <p>Further: THAT Council be briefed prior to any advertising or marketing options being undertaken on the next phase of the Land Portfolio Divestment Strategy.</p>	Stephen Hart	<p>07 Mar 2017 - 4:47 PM - Susan Boland Advised by Manager Executive Operations that Tranch 1 finalised.</p> <p>Tranch 2 - to be workshopped and then a report to be provided to Council for endorsement.</p>	

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16-20/0031	25 May 2016	<p>Moved By: Cr Wilson Seconded By: Cr McDonald Resolution Number: 16-20/0030 CARRIED 7/0</p>	<p>RESOLUTION THAT with respect to the request by Optus Mobile Pty Ltd for a lease of part of Lot 3 on RP 25621 to establish a telecommunications facility, Council resolves to:- <ol style="list-style-type: none"> apply the exception in Section 236(1)(c)(vi) of the <i>Local Government Regulation 2012</i>; and delegate authority to the Chief Executive Officer to negotiate a lease over part of Lot 3 on RP 25621 with Optus Mobile Pty Ltd on terms satisfactory to Council. </p>	<p>Caitlan Natalier</p>	<p><i>04 Apr 2017 - 10:59 AM - Susan Boland</i> Advised by Legal Services Coordinator that rent free period is sticking point. See #3107469. All other lease terms agreed. Awaiting further advice from Optus Solicitors. <i>24 Mar 2017 - 8:44 AM - Susan Boland</i> All lease terms agreed except rent free period request - Lessee's solicitor is to get further instructions #3107469 <i>18 Jul 2016 - 2:47 PM - Vickie Wieland</i> This has been actioned and discussions have started with Urbis/Optus. Waiting to receive Valuation for market rental in order to finalise lease document.</p>
16-20/0077	08 June 2016	<p>Moved By: Cr McDonald Seconded By: Cr McLellan Resolution Number: 16-20/0031 CARRIED 7/0</p>	<p>RESOLUTION THAT Council support in principle the Albion Park Harness Racing Club project; and further; THAT Council continue to proactively work with the Albion Park Harness Racing Club and consider the feasibility study when received from the club. </p>	<p>Dan McPherson</p>	<p><i>20 Jul 2016 - 3:43 PM - Susan Boland</i> The Mayor met with a rep from the Albion Park Harness Racing Club and continuing to liaise in relation to the feasibility study <i>27 Jun 2016 - 10:24 AM - Vickie Wieland</i> Awaiting feasibility study from Racing Club. Continuing to liaise with the Clubs</p>

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16-20/01/34	27 July 2016	Resolution Number: 16-20/0077 CARRIED 7/0	Catlian Natalier	04 Apr 2017 - 11:01 AM - Susan Boland
Request for Lease over Part of Lot 1 on CP L1729 - 105 Drayton Street, Laidley - Lions Club of Laidley Inc.				
<p>RESOLUTION</p> <p>THAT with respect to the request by the Lions Club of Laidley Inc. to establish a storage shed on Council owned land situated at 105 Drayton Street, Laidley, Council resolves to:-</p> <p>a) apply to the Department of Natural Resources and Mines to permanently close that section of unformed road between Lot 1 on L1729 and Lot 2 on SP145204 and amalgamate it into Lot 1 on L1729;</p> <p>b) apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 to enable a lease of part of Lot 1 on L1729, comprising approximately 180m², to be offered to the Lions Club of Laidley Inc.; and</p> <p>c) authorise the Chief Executive Officer to negotiate lease terms satisfactory to Council.</p>				
<p>24 Mar 2017 - 9:14 AM - Susan Boland Advised by Legal Services Coordinator that onsite meeting held with Club, Mayor, Deputy Mayor & CEO on 29/3/17. Now reverting to rear location at Lions Park. Council to prepare trustee lease, DNR app & land management plan & request extension of Club's funding deading.</p> <p>24 Mar 2017 - 9:14 AM - Susan Boland Advised by Legal Services Coordinator - finalised & lodged with DNR for #3079156 registration. Draft lease issued subject to review on 16/2/17.</p> <p>#3075506 3/3/17 Crs met with club members & discussed alternative locations.</p> <p>Legal Services Coordinator, EM IWS & Parks Advisor attended Cr workshop on 14/3/17.</p> <p>Now awaiting internal advice re: costings on 3 locations for consideration.</p>				
<p>Moved By: Cr McLennan Seconded By: Cr Wilson Resolution Number: 16-20/0134 CARRIED 7/0</p>				

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16-20/0114	24 August 2016	Proposed Applications for Temporary Closure of Reibstein Gully Road and Issue of Tenure	Stephen Hart	<p><i>20 Apr 2017 - 9:47 AM - Susan Boland</i> Advised by Legal Services Coordinator - Council not making application - just offering support. email sent from LS Cord to applicant (27/1/17, ECM# 3056300). Noted road closure will not be successful as part of Bicentennial National Trail. Options for improvements would need to be discussed.</p> <p><i>04 Apr 2017 - 11:14 AM - Susan Boland</i> Advised by Legal Services Coordinator - to close this matter as Council is not taking this course of action now. 16/2/17 email - awaiting agreement to proceed with outcomes discussed at meeting held on 31/1/17 (#3074914)</p>
		RESOLUTION		
		THAT with respect to the proposed applications for temporary closure of part of Reibstein Gully Road, Left Hand Branch and the issue of a road licence over the closed road to the adjoining owners, Council resolves to offer no objection to the proposed applications being made by each adjoining landowner subject to the following:		
		(a) an alternative route for the Bicentennial National Trail being available and approved by the Bicentennial National Trail Ltd to enable road closure applications to be made; and		
		(b) each adjoining landowner, being the owners of the properties identified as Property ID 249410, 249380 and 249450, consenting to:		
		i. making the relevant applications and bearing all costs;		
		ii. each applicant having access to and use of all sections of the closed road necessary for the purpose of accessing their properties; and		
		iii. all applications being made, considered and progressed		

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<p style="text-align: center;">simultaneously.</p> <p>Moved By: Cr McDonald Seconded By: Cr Cook Resolution Number: 16-20/0190 CARRIED 6/0</p>			
16-20/0119 24 August 2016 Infrastructure Charges	<p>RESOLUTION</p> <p>THAT with respect to the application for a Development Permit for Material Change of Use for Caravan Park, Postmans Ridge, Council authorise the Chief Executive Officer to further investigate and report back to Council at a future meeting on Infrastructure Charges and the impact where Infrastructure is not provided.</p> <p>Moved By: Cr McDonald Seconded By: Cr Helstein Resolution Number: 16-20/0185 CARRIED 6/0</p>	Vickie Wreland	<p>19 Apr 2017 - 10:09 AM - Susan Boland</p> <p>A verbal report will be provided by the EM ODP at the 26/4/17 Council Meeting.</p>
16-20/0241 12 October 2016 Request for Lease Over Land, Gatton Helidon Road, Grantham - Gatton Campdraft Association Inc	<p>RESOLUTION</p> <p>THAT with respect to the request by the Gatton Campdraft Association Inc. to lease Council owned land situated at Grantham that Council resolve to apply the exception contained in Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> to enable a lease to Gatton Campdraft Association Inc. of land described as:</p> <ul style="list-style-type: none"> • Lot 416 on CP G3422 • Lot 415 on CP G3422 • Lot 414 on CP G3422 • Lot 413 on CP G3422 • Lot 412 on CP G3422 	Stephen Hart	<p>20 Apr 2017 - 9:50 AM - Susan Boland</p> <p>CEO has met with association and a revised lease has been forwarded to the association.</p> <p>07 Mar 2017 - 4:54 PM - Susan Boland</p> <p>Advised by Manager Executive Operations that Lease being negotiated and that CEO requested legal advice in regard to the matter, this advice is due 7/3/17.</p> <p>06 Jan 2017 - 11:52 AM - Vickie Wreland</p> <p>A Draft lease has been provided to the association and we are waiting on feedback from them</p> <p>25 Nov 2016 - 10:35 AM - Susan Boland</p> <p>The draft lease is under way. Manager Executive Operations has spoken to the association, discussed some proposed terms and have committed to providing a draft to them by the end of November.</p> <p>They were happy with that timeframe.</p>

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<p>• Lot 411 on CP G3422</p> <p>• Lot 410 on CP G3422</p> <p>• Lot 409 on CP G3422</p> <p>• Lot 408 on CP G3422</p> <p>• Lot 407 on CP G3422</p> <p>• Lot 406 on CP G3422</p> <p>• Lot 405 on CP G3422</p> <p>• Lot 404 on CP G3422</p> <p>• Lot 403 on CP G3422</p> <p>• Lot 402 on CP G3422</p> <p>• Lot 401 on CP G3422;</p> <p>Further:</p> <p>THAT Council authorise the Chief Executive Officer to negotiate a lease of ten (10) years with two (2) further options of ten (10) years and with conditions satisfactory to Council.</p> <p>Moved By: Cr Holstein Seconded By: Cr Wilson Resolution Number: 16-20/0241 CARRIED 6/0</p>	
<p>16-20/0283 23 November 2016</p> <p>Application of Section 236 Local Government Regulation 2012</p> <p>Exception - Lease to Gattton Squash Racquets Association Incorporated - Part of Lot 1 on SP284975</p> <p>RESOLUTION</p> <p>THAT with respect to the future use of part of Lot 1 on SP 284975, Council resolve to:-</p> <p>a) apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 in order for a lease to be entered into with the Gattton Squash Racquets Association Incorporated; and</p> <p>b) authorise the Chief Executive Officer to negotiate a lease with the Association on terms</p>	<p>Stephen Hart</p> <p><i>07 Mar 2017 - 4.55 PM - Susan Boland</i></p> <p>Advised by Manager Executive Operations that this matter is to be workshopped again, and after this the Manager Facilities is to bring a report to a future Council Meeting.</p> <p><i>06 Jan 2017 - 3.26 PM - Vickie Wieland</i></p> <p>The lease has been unable to proceed as Facilities have advised of significant costs relating to asbestos removal which will need to be considered in the 2017/18 budget process.</p>

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<p>satisfactory to Council, subject to satisfactory resolution of any issues, particularly relating to asbestos;</p> <p>c) present the terms of the negotiated lease to a future Council Meeting for consideration.</p> <p>Moved By: Cr McDonald Seconded By: Cr Cook Resolution Number: 16-20/0283 CARRIED 7/0</p>	
<p>16-20/0332 18 January 2017</p> <p>Laidley-Walloon Quarter Horse & Performance Association Inc - Application of Section 236 Local Government Regulation 2012 Exception for Renewal of Lease of Part of Lot 189 on CP2393</p> <p>RESOLUTION</p> <p>THAT with respect to the request for the renewal of the Lease over part of Lot 189 on CP CC2393 to the Laidley-Walloon Quarter Horse & Performance Association Inc., Council resolve to:-</p> <p>a) apply the exception contained in Section 236(1)(c)(iii) of the Local Government Regulation 2012; and</p> <p>b) authorise the Chief Executive Officer to negotiate a new trustee lease with the Laidley-Walloon Quarter Horse & Performance Association Inc. as existing lessee, on terms satisfactory to Council.</p> <p>Moved By: Cr McLean Seconded By: Cr McDonald Resolution Number: 16-20/0332 CARRIED 7/0</p>	<p>Julie Millard 24 Mar 2017 - 12:07 PM - Susan Boland</p> <p>Draft Lease prepared for review.</p>

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16-20/0353	08 February 2017	Land Disposal of Mount Sylvia Road, Mount Sylvia - Lot 3 on RP58306	
		RESOLUTION THAT with respect to the proposed disposal of Lot 3 on RP 58306, Council resolve to:- a) apply the exception from tendering in Section 236(1)(c)(iv) of the <i>Local Government Regulation 2012</i> on the basis that:- (i) the land is not suitable to be offered for sale by public tender as it is severely flood affected and was acquired by Council as part of the Grantham land swap program; (ii) it is in the public interest to dispose of the land only to an adjoining land owner as it is at high risk of future flooding and should not be built on; and (iii) it is proposed that a covenant will be registered over the land and any adjoining land owned by the person who acquires it so that it shall always remain in the same ownership; b) contact all adjoining land owners to determine whether they have any interest in purchasing the land, and if more than one, invite closed tenders from the interested adjoining land owners; and	Julie Millard 24 Mar 2017 - 12:08 PM - Susan Boland Advised by Legal Services Coordinator - advice of resolution to customer sent 14/2/17 (#3073113) Adjoining landowner responses (#3079208) Awaiting valuation (#3088488)

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	<p>c) authorise the Chief Executive Officer to negotiate and finalise the contract of sale to the successful adjoining landowner.</p> <p>Moved By: Cr Holstein Seconded By: Cr McDonald Resolution Number: 16-200353 CARRIED 7/0</p>	
<p>16-200378 22 February 2017</p> <p>Proposed Trustee Lease of Lot 182 on CP CA311434 - Application of Section 236 (1)(c)(iv) Local Government Regulation Exception</p>	<p>RESOLUTION</p> <p>THAT with respect to the future use of Lot 182 on CP CA311434, Council resolve to apply the exception contained in Section 236(1)(c)(iv) of the <i>Local Government Regulation 2012</i> in order for a Trustee Lease to be entered into with the adjoining landowner;</p> <p>And further;</p> <p>THAT Council delegate authority to the Chief Executive Officer to negotiate a Trustee Lease with the adjoining landowner to enable their historical use of the water infrastructure on the land to continue on terms satisfactory to Council including that all electricity and maintenance costs shall be the Trustee Lessee's responsibility.</p> <p>Moved By: Cr McDonald Seconded By: Cr Hagan Resolution Number: 16-200378 CARRIED 6/0</p>	<p>Julie Millard</p> <p>24 Mar 2017 - 12:09 PM - Susan Boland</p> <p>Advised By Legal Services Coordinator - customer advised of resolution on 10/3/17 (#3098385) draft lease prepared - awaiting valuation (#3098385) further advice from customer to be considered (#3099163)</p>
<p>16-200394 08 March 2017</p> <p>Disposal of Land situated at Gillespies Road, Placid Hills - Lot</p>	<p>RESOLUTION</p> <p>THAT with respect to the land owned by Council described as Lot</p>	<p>Stephen Hart</p> <p>18 Apr 2017 - 3:57 PM - Susan Boland</p> <p>Advised by Manager Executive Operations that he is required to get planning advice on the necessary buffer</p>

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16-20/03/95	08 March 2017	19 on SP123969	19 on SP 123969, and provided adequate buffer is able to be established between the residential and any planned agricultural use, Council resolve to:	prior to proceeding to any disposal.
			<ul style="list-style-type: none"> a) Invite tenders for the lease of Lot 19 on SP123969; b) authorise the Chief Executive Officer to send correspondence to all adjoining owners to advise of the tender and determine if they have any interest in leasing the land; and c) authorise the Chief Executive Officer to negotiate a lease on terms acceptable to Council. 	
		<p>Moved By: Cr Holstein Seconded By: Cr Wilson Resolution Number: 16-20/03/94 CARRIED 7/0</p>		
		Lease - Helidon Community Shed Association Incorporated - 6 Plant Street, Helidon	<p>RESOLUTION</p> <p>THAT with respect to the future use of part of Lot 19 on CP 903641, Council resolve to:-</p> <p>a) apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 in order for a Trustee Lease to be entered into with the Helidon Community Shed Association Incorporated on the following conditions:-</p> <p>(i) The lease will be for a term of 20 years;</p> <p>(ii) The Helidon Community Shed Association Incorporated will</p>	<p>Julie Millard</p> <p>24 Mar 2017 - 12:18 PM - Susan Boland</p> <p>Lease being drafted by Property Officer</p>

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<p>be responsible for all costs incurred in preparation and registration of the Trustee Lease, including survey costs if any;</p> <p>(iii) The Helidon Community Shed Association will be responsible for all outgoings, including but not limited to insurance and utility expenses, incurred in respect of the leased premises; and</p> <p>b) delegate authority to the Chief Executive Officer to negotiate a Trustee Lease on terms satisfactory to Council.</p> <p>Moved By: Cr McDonald, Seconded By: Cr Cook Resolution Number: 16-200395 CARRIED 7/0</p>	
<p>16-200413 08 March 2017 75 Philips Road, Grantham - Expression of Interest (EOI) Report</p> <p>RESOLUTION</p> <p>THAT with respect to the invitation for Tenders No. LVRC-16-52 for the purchase of land described as Lot 1 on SP270097 and Lot 2 on RP204243 for the purpose of developing short term accommodation, Council delegate authority to the Chief Executive Officer to:</p> <p>(a) enter into contract negotiations with the Successful Tenderer for an exclusive period of 6 months to enable terms satisfactory to</p>	<p>Jason Harm</p> <p>04 Apr 2017 - 1:58 PM - Susan Boland</p> <p>Advised by Manager Regional Development that Council and applicant are currently entering into contract negotiation.</p> <p>(b) Tenders for the balance of the land - lease will be called in the next month.</p>

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<p>both parties to be negotiated for the sale and development of Lot 1 on SP270097 and Lot 2 on RP204243;</p> <p>(b) if necessary, invite tenders for the lease of the balance of the grazing land at 75 Philips Road, Grantham for a further term of at least 5 years.</p>	<p>Moved By: Cr Hagan Seconded By: Cr McDonald Resolution Number: 16-200413 CARRIED 7/0</p>	
<p>16-200418 22 March 2017 Building Better Regions Fund, Community Investments Stream</p>	<p>RESOLUTION THAT Council resolve to approve the submission of a funding application for the Project "Statistics on Agricultural Output" under the Building Better Regions Fund, Community Investment Stream, subject to further consideration of scoping and costs as well as confirmation that the Gattin West Industrial Zone Business Case Project does not meet the criteria of the funding program; And further, THAT Council review its existing Regional Development Strategic Plans at future workshops.</p> <p>Moved By: Cr Haskin Seconded By: Cr McDonald Resolution Number: 16-200418 CARRIED 7/0</p>	<p>Corrin Bischoff</p> <p><i>18 Apr 2017 - 4.34 PM - Susan Boland</i> A funding application for the project "Statistics on Agricultural Output" (ECM 3114639) was submitted on 31/03/2017 under the Building Better Regions - Community Investment Stream. Analysis of the funding guidelines confirmed that the GWIZ Business Case was not eligible for funding under this program.</p> <p>The Regional Development Team will submit a workshop proposal form to discuss the Regional Development Strategic Plans with Council by the end of June 2017.</p>

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Res No.	Meeting Date	Subject	Resolution	Officer/Dept	Action Taken	Completed
16-20/0072	08 June 2016	Compliance and Flood Operation Issues - Residential Development, Laidley	<p>RESOLUTION</p> <p>THAT Council receive and notes the Compliance and Flood Operation Issues – Residential Development, Laidley report;</p> <p>Further;</p> <p>THAT Council authorises the Chief Executive Officer to issue a Default Notice to the developer of the residential estate regarding failure to comply with the obligations of the Infrastructure Agreement.</p> <p>And further;</p> <p>THAT Council authorise the Chief Executive Officer to establish a working group comprising of Cr McDonald, Cr Wilson, relevant officers and residents to work collaboratively to:</p> <ul style="list-style-type: none"> o further investigate the background to the development o investigate options for Council to seek contributions from the developer to offset costs to Council o identify options to remedy drainage issues in this location; and o to engage with stakeholders and affected residents in the area. <p>Moved By: Cr McDonald Seconded By: Cr Hagan Resolution Number: 16-20/0072 CARRIED 7/0</p>	Trevor Boheim	<p>20 Mar 2017 - 1:06 PM - Susan Boland (part 2) Advised by Manager Planning & Environment that default notice not issued on legal advice. Council Officers working with developer and their consultant to achieve compliance with the requirements of the Infrastructure Agreement. Ongoing</p> <p>(part 3) working group has been established by Executive Manager Infrastructure Works & Services with Councillors McDonald & Wilson and the working group continues to meet.</p>	

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16-20/0124	24 August 2016	Management of Stormwater Runoff into Lake Freeman and Long-Term Protection of Lake Apex Parklands	<p>RESOLUTION</p> <p>THAT Council receive and note the Management of Stormwater Runoff into Lake Freeman and Long-Term Protection of Lake Apex Parklands report;</p> <p>further:</p> <p>THAT Council resolves to continue to protect the Lake Apex precinct through retention of Council ownership and designation as Open Space under the proposed planning scheme;</p> <p>And further:</p> <p>THAT Council investigate the option of a greater level of protection of the Lake Apex precinct through its designation as a nature refuge.</p> <p>Moved By: Cr McDonald Resolution Number: 16-20/0130 CARRIED 610</p> <p>Seconded By: Cr Heinstein</p>	Trevor Boheim	20 Mar 2017 - 1:43 PM - Susan Boland Advised by Manager Planning & Environment (part 2) Council ownership of the Lake Apex precinct has continued. Inclusion of Lake Apex precinct in the Open Space designation in the new planning scheme will occur when the planning schemen is finalised. FINALISED (part 3) Investigation of inclusion of the Lake Apex precinct as a designated nature refuge is still to be completed.
16-20/0125	24 August 2016	Management of Stormwater Runoff into Lake Freeman and Long-Term Protection of Lake Apex Parklands	<p>RESOLUTION</p> <p>THAT Council authorise the Chief Executive Officer to further Investigate the potential for preparing a Local Law to manage stormwater discharge.</p> <p>Moved By: Cr Hagan Resolution Number: 16-20/0191 CARRIED 610</p> <p>Seconded By: Cr McDonald</p>	Trevor Boheim	20 Mar 2017 - 1:51 PM - Susan Boland Advised by Manager Planning & Environment - ongoing investigation of whether to prepare a local law to manage stormwater discharge into Lake Apex and Lake Freeman will be considered when water quality assessment (refer res. 16-20/0356) has been received and a report brought back to Council.
16-20/0138	24 August 2016	Compliance Audit of Black Duck Valley Moto Park	<p>RESOLUTION</p> <p>THAT Council receives and notes the Compliance Audit of Black Duck Valley Moto Park report;</p>	Trevor Boheim	20 Mar 2017 - 1:57 PM - Susan Boland Advised by Manager Planning & Environment that external legal advice on effect of conditions still need to be obtained. Audit of conditions

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And further,
THAT Council determines not to accept the tenders for the compliance audit of the Black Duck Valley Moto park and instead requests that independent legal advice be obtained on any conditions that require clarification and that a full review of compliance with the development approval is undertaken by Council Officers with assistance from external consultants where necessary.

Moved By: Cr McDougall Seconded By: Cr Cook
Resolution Number: 16/20/0204
CARRIED
6/0

needs to be undertaken. Note that Black Duck Valley Moto Park is not currently operational and has not operated since Easter 2016 and so the primary concern of residents (noise) will not be able to be monitored for the purpose of the audit.

29 Aug 2016 - 4:52 PM - Trevor Boehm
Action reassigned to Trevor Boehm by: Vickie Wieland

16-20/0285	23 November 2016	Update on the Management of Flying-Fox Roosts	Richard Collins	<p>31 Mar 2017 - 12:30 PM - Lauren Smith</p> <ol style="list-style-type: none"> 1. 2. 3. Richard met with LGAQ to discuss their involvement in the development of a National Flying-fox Strategy. <p>07 Feb 2017 - 3:08 PM - Susan Boland</p> <ul style="list-style-type: none"> o Council officers are continuing to work with the community at Cochrane Street, Gatton and Patrick Street, Laidley. o A budget bid will be prepared for the development of a flying-fox management plan for FY 2017-2018. o A submission was made to the LGAQ submission to the House or Representatives Standing Committee of the Environment and Energy. o The Environmental Planning team will draft letters to. <p>Coord Enviro Planning TO PROVIDE ECM</p>
		<p>RESOLUTION</p> <p>THAT in respect to the management of flying foxes Council resolve to:</p> <ul style="list-style-type: none"> • continue to work with local communities affected by flying-fox roosts by providing advice and undertaking mitigation works where appropriate (considering the limitations placed on Council by State & Commonwealth legislation); • support the development and implementation of a Lockyer Valley Flying-Fox Management Plan; • support the LGAQ resolution, to lobby the State and Federal Governments to take over the management of flying-fox 		

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<p>colonies; or provide appropriate funding for the management of flying-fox colonies by Local Government;</p> <ul style="list-style-type: none"> • forward correspondence to the Hon Dr Steven Miles MP, Minister for Environment and Heritage Protection to lobby for the re-establishment of the State Government responsibility for the management of flying-fox roosts; and • forward correspondence to the Hon Josh Frydenburg MP, Minister for Environment and Energy lobbying for the development of an overarching national framework for the management of flying-fox roosts in Australia. <p>Moved By: Cr McDonald Resolution Number: 16/20/0285 CARRIED 7/0</p>		<p>NUMBERS 09 Dec 2016 - 2:01 PM - Richard Collins Action reassigned to Richard Collins by: Lauren Smith</p>
<p>16-20/0344 18 January 2017 Update on Compliance Action - Murphys Creek Escape</p>	<p>RESOLUTION THAT Council: 1. Note the content of this report and particularly the extent to which the requirements of the Court Order of 16 May 2016 have not been met by the respondents and for which the respondents are at present in contempt of Court; 2. Authorise the Chief Executive Officer to instruct Council's</p>	<p>Trevor Boheim 20 Mar 2017 - 2:01 PM - Susan Boland Advised by Manager Planning & Environment: Item 2 - Manager Executive Business Services has requested Council's external solicitor, draft a letter to the respondents. Item 4 - COMPLETED correspondence sent to owners on 19/1/17 Item 5 - COMPLETED meeting with CEO, Man Planning & Environment, Man Plumbing & Building, Cr Cook, Wilson, Holstein, McDonald & owner held on 25/1/17. 16 Feb 2017 - 2:52 PM - Trevor Boheim</p>

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<p>Legal Representatives to write to the respondents requesting they address their contravention of the Court Order within 30 business days and if this is not met to then report back to Council before initiating further legal action.</p> <p>3. Note that the Court Order of 16 May 2016 allows Council to recover its costs from the respondents and that Council takes immediate steps to protect its interests in recovering its costs.</p> <p>4. Endorse the officer's response to the letter from Mr & Mrs Souter dated 5 January 2017.</p> <p>5. Authorise the Chief Executive Officer and relevant staff to meet with representatives of Murphys Creek Escape and their legal representative and/or planning consultant to discuss requirements to comply with the Court Order of 16 May 2016, including what development approvals need to be obtained and the requirements of the necessary development applications.</p> <p>Moved By: Cr McDonald Seconded By: Cr Cook Resolution Number: 16-20/0344 CARRIED 6/0</p>	<p>Action reassigned to Trevor Bohelm by: Lauren Smith 30 Jan 2017 - 4:31 PM - Vickie Wieland Meeting scheduled for 25/1/17 30 Jan 2017 - 4:31 PM - Vickie Wieland Letter sent 19/1/17 ECM # 3050798</p>
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16-20/0330	18 January 2017	Council of Mayors (COMSEQ) Resilient Rivers Funding Initiative	Richard Collins	07 Feb 2017 - 3:06 PM - Susan Boland Cord Enviro Planning to draft letter to COMSEQ and provide ECM number.
<p>RESOLUTION THAT Council resolve to support the Catchment Investment Program and advise the Council of Mayors South East Queensland that Council's 2017/18 budget development will consider the appropriate funding level.</p> <p>Moved By: Cr McDonald Seconded By: Cr Helstein Resolution Number: 16/200330 CARRIED 7/0</p>				
16-20/0356	08 February 2017	Investigation into the Causes of Turbidity of Lake Apex and Lake Freeman	Trevor Boheim	<p>31 Mar 2017 - 12:50 PM - Lauren Smith</p> <p>1. The information required to develop the request for quote documentation was approved by Trevor Boheim and forwarded to Sarah Lees on 17 February 2017. I anticipate that the documentation will be sent to the market imminently.</p> <p>2.</p> <p>20 Mar 2017 - 2:05 PM - Susan Boland</p> <p>Advised by Manager Planning & Environment that the process of selecting a consultant to undertake the water quality assessment has commenced. A report will be brought to a future meeting of Council when the consultant has concluded the work and provided a report.</p> <p>16 Feb 2017 - 2:44 PM - Trevor Boheim</p> <p>Action reassigned to Trevor Boheim by: Lauren Smith</p>
<p>RESOLUTION THAT Council delegate authority to the Chief Executive Officer to engage a suitably qualified consultant to undertake water quality assessment of Lake Apex and Lake Freeman; Further, THAT a report on the water quality assessment of Lake Apex and Lake Freeman be presented to a future Council meeting;</p> <p>Moved By: Cr McDonald Seconded By: Cr Helcan Resolution Number: 16/200356 CARRIED 7/0</p>				



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Res No.	Meeting Date	Subject	Resolution	Officer/Dept	Action Taken	Completed
16-20/0336	18 January 2017	Council's Corporate Wardrobe	<p>RESOLUTION</p> <p>THAT Council resolve to:</p> <p>1) retain the current corporate wardrobe employee allocations with savings to be identified in the next 2016/17 Budget Review to fund this initiative; and</p> <p>2) establish a panel of staff to review Council's corporate wardrobe and the "Corporate Uniform and Dress Standard Procedure", with the Executive Leadership Team to review and implement as appropriate the recommendations of the panel.</p> <p>Moved By: Cr Hagan Resolution Number: 16-20/0336 CARRIED 7/0</p> <p>Seconded By: Cr Cook</p>	Hiedi Hope	<p>18 Apr 2017 - 1:18 PM - <i>Hiedi Hope</i> Meetings to review Corporate Uniform ongoing.</p> <p>22 Mar 2017 - 8:49 AM - <i>Susan Boland</i> Committee selected EA to CEO selected as chair Meetings being held fortnightly until June 2017</p> <p>27 Feb 2017 - 11:22 AM - <i>Hiedi Hope</i> Committee selected (chaired by EM CCS) 1st meeting scheduled for 9/3/17 Policy and procedure sent to committee for review</p> <p>02 Feb 2017 - 7:45 AM - <i>Susan Boland</i> Email sent to Manager Mark, Comms & Engag to send out request for interested parties to form a group to review uniforms.</p>	
16-20/0338	18 January 2017	Community and Crisis Care Housing	<p>RESOLUTION</p> <p>THAT with respect to the future management of Council's community and crisis care housing assets, Council resolve to;</p> <p>a) confirm their intent to transition out of Community Housing and seek a meeting with the Department of Housing and Public Works representatives to discuss the transfer of the</p>	Hiedi Hope	<p>27 Mar 2017 - 10:34 AM - <i>Hiedi Hope</i> Currently waiting for the Department to supply procurement process for future management of the properties.</p> <p>02 Mar 2017 - 3:20 PM - <i>Hiedi Hope</i> ECM document 3089445 - Communications from Department of Housing & Public Works</p> <p>02 Mar 2017 - 3:14 PM - <i>Susan Boland</i> Communication received from Housing & Homelessness Services in relation to Anuha's request in line with the</p>	

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16-20/04/06	08 March 2017	Remote Static Water Tank Review			
			<p>management of housing assets located at 11 North Street and 44 Cochrane Street Gatton back to that Department;</p> <p>b) authorise the Chief Executive Officer to negotiate satisfactory arrangements with The Uniting Church in Australia Property Trust (Q) to provide for the continued tenure of 27 Frome Street, Laidley until 30 June 2018;</p> <p>c) take no further action in relation to the arrangements for the use of 48 Cochrane Street, Gatton by The Uniting Church in Australia Property Trust (Q) pending a decision by Queensland Urban Utilities in relation to accepting trusteeship of the reserve; and</p> <p>d) investigate future options to demolish the building located at 369 Smithfield Road, Gatton.</p>		
			<p>Moved By: Cr Hagan Resolution Number: 16-20/03/18 CARRIED 7/0</p> <p>Seconded By: Cr McLean</p>		
			<p>RESOLUTION</p> <p>THAT Council resolve to transfer ownership of remote static water tanks located within the Lockyer Valley Region, including the maintenance and upkeep of the tanks, to the RFSQ while still maintaining the arrangement to refill the tanks when required.</p>	Hiedi Hope	<p>15 Mar 2017 - 2:59 PM - Susan Boland</p> <p>15/03/17: Man Disaster Man liaised with Asset Technical Officer regarding process for ownership change. Accordingly Accounting Services Coord was emailed with details including copy of Council Resolution requesting appropriate action to take place.</p> <p>Manager Exec Operations then emailed</p>

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16-20/04/17	22 March 2017	Receival of the Minutes Audit and Risk Management Committee held on 23 February 2017.	RESOLUTION THAT the Minutes of the Audit and Risk Management Committee held on 23 February 2017 be received and adopted.	Madonna Brennan	29 Mar 2017 - 11:59 AM - Madonna Brennan Meeting Minutes to be presented to next ARMC 18 May 2017 for adoption - NFA. Once adopted by Committee will be registered in ECM.
		Moved By: Cr Cook Resolution Number: 16-20/04/06 CARRIED 7/0	Seconded By: Cr Hagan	requesting any legal issues to be raised prior to ownership transfer. Now awaiting legal advice.	
		Moved By: Cr Wilson Resolution Number: 16-20/04/17 CARRIED 7/0	Seconded By: Cr Cook		



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Res No.	Meeting Date	Subject	Resolution	Officer/Dept	Action Taken	Completed
16-200127	12 July 2016	Mahons Bridge, Carpendale - Update	<p>RESOLUTION</p> <p>THAT Council resolves to maintain and enforce the existing load limit on Mahon Bridge, Carpendale;</p> <p>Further:</p> <p>THAT Council authorises the Chief Executive Officer to contact Stanbroke Beef and relevant users of Mahon Bridge advising of the existing load limit and the intention to enforce the load restriction on the bridge.</p> <p>Further:</p> <p>THAT Council continue to investigate options available for the increase of the load limit on Mahon Bridge;</p> <p>And further:</p> <p>THAT Council continue to undertake risk based management of the modular designed bridges procured and delivered during the 2008-2012 period.</p> <p>Moved By: Cr McDonald Resolution Number: 16-200127 CARRIED 7/0</p> <p>Seconded By: Cr Hagan</p> <p>Note: A petition was tabled during the discussion on behalf of the Veredilla and greater Grantham communities in regard to route utilised by heavy articulated trucks when delivering livestock to the Stanbroke Meats abattoir.</p>	Sara Rozyński	<p>07 Mar 2017 - 3:37 PM - Susan Boland Mayor, CEO, EM IWS and Legal Services Coord to meet with Kay Associates on 16 March 2017.</p> <p>10 Feb 2017 - 9:12 AM - Susan Boland EA to Mayor is arranging a meeting with Kay Associates. EA to Mayor hasn't been able to make contact with him yet.</p> <p>02 Feb 2017 - 12:00 PM - Sara Rozyński Report received on 20/01/2017 from GHD providing remedial options, options being discussed at Councilor Workshop on 07/03/2017.</p> <p>24 Oct 2016 - 12:21 PM - Sara Rozyński Signage on bridge changed to 35 tonne gross load limit on approximately 19 October 2016.</p> <p>Letters have been sent to business owners along Carpendale Road to advise the of this.</p> <p>19 Oct 2016 - 12:35 PM - Sara Rozyński GHD Pty Ltd engaged to design remedial works.</p> <p>20 Sep 2016 - 12:34 PM - Sara Rozyński Queensland Police Services advised of enforcement requirements on 25/07/2016 due to recorded violations. (see ECM 2951102)</p> <p>The GHD assessment and design process is ongoing.</p> <p>15 Aug 2016 - 11:25 AM - Susan Boland EM IWS advised actions being undertaken in accordance with the resolution.</p>	



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16-20/03/73	08 February 2017	Grantham Quarry Operational Rehabilitations Project - Status Update	RESOLUTION That Council receive and note the Grantham Quarry Operational Rehabilitations Project – Status Update Report; Further; THAT Council authorise the Chief Executive Officer to continue the assessment process for the Grantham Quarry rehabilitation works and undertake any additional requirements to inform and review the proposed Grantham Quarry Rehabilitation Works Plan which will be submitted to Council for consideration and approval at a future meeting; And Further; THAT Council consult on this matter with the authors of the “Big Flood Study” to promote best practice outcomes for the Lockyer Valley community.	Quentin Underwood	18 Apr 2017 - 3:59 PM - Susan Boland Update on the Grantham Quarry Project and the “Big Flood” 1. Council Officers are continuing to work with the Quarry owners toward finalization of the proposed rehabilitation plan. 2. Council Officers have held discussions recently with Prof. Jacky Croke about the “Big Flood Study”. With particular regard to the Grantham Quarry Project no undue concerns with the proposed project were raised. On the broader question of the application of the “Big Flood” for the implementation of the Catchment Action Plan, any project work on the Lockyer Creek likely require input from the “Big Flood” Study group.
Moved By: Cr McDonald Resolution Number: 16-20/03/73 7/0 Seconded By: Cr Hagan CARRIED					

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10.4 Welcome to (town name) Signs and Images, for Plainland and Withcott

Date: 20 April 2017
Author: Jason Harm, Manager Regional Development
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of the report is to provide Councillors with information in relation to the installation of a 'Welcome to' Town name signs with images for Plainland and Withcott as the gateway towns to the Lockyer Valley via the Warrego Highway.

Officer's Recommendation:

THAT Council endorse the application to Department of Transport & Main Roads for the approval of the installation of 'Welcome to' sign to be installed at the entrance to Plainland on the Warrego Highway.

And further;

THAT Council authorise the Chief Executive Officer to proceed with a further application for the installation of "welcome to" sign in a suitable location at Withcott.

Report

1. Introduction

The Welcome to town signs with images include the 'Welcome to' message with the inclusion of an image, which reflects the town or city. These signs are designed to welcome visitors to individual towns, cities or suburbs within a city and are located at their respective entry points. The design uses a consistent standard blue background and inclusion of an image.

2. Background

Plainland Business Networking group have made a request to Council to support the application and fund 'Welcome to' signs be erected for the Plainland business communities. Consultation with the Plainland group has been undertaken and five Images were provided as options by the Laidley Camera Club. The five images were circulated for voting and consensus was reached. Due to the intent of the signage being gateway entrances for towns, our first towns when entering our region along the Warrego Highway it would be prudent to also include Withcott in the signage strategy. Similar images may be suitable as were used for Withcott in the tidy town's application for friendliest town.

3. Report

To have a 'Welcome to' sign approved and installed the applicant is required to have support from the local Regional Tourism Organisation prior to submitting the Department of Transport and Main Roads. Brisbane Marketing have made comments and provided support to the

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application proceeding for the Plainland image. It is suggested the signs can be located within 2km of the town. They can include an “?” which would indicate the distance to the Information Centre located at Gatton or with “?” omitted, the distance from the sign to Plainland centre. Welcome to town signs should be located so that drivers are not travelling too far or long after being welcomed to a town before they feel they have entered or arrived at the town. A drawing or map showing a suggested location should be lodged with the application to TMR.

4. Policy and Legal Implications

Application for approval will need to be made to Department of Transport and Main Roads.

5. Financial and Resource Implications

All aspects for the design, manufacture, delivery, maintenance and replacement of welcome to town signs with images shall remain the responsibility of the applicant, which in this case will be Council.

Council staff can install but will require some additional budget allocation to meet IWS requirements.

Quote has been obtained from TMR's supplier. Art Craft – cost is \$1112.23 each plus GST. This cost can be incurred from our existing budgets a total amount of \$4,448.92 plus GST and installation costs by IWS.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage the requirements in line with existing delegations.

7. Communication

The matters arising from this report that require further communication and engagement will be addressed through existing channels.

8. Conclusion

The ‘Welcome to’ signs are a positive way to let travellers know that they are entering the Plainland area, would work with the same effect at both town entrances, and should include a similar application and installation at Withcott.

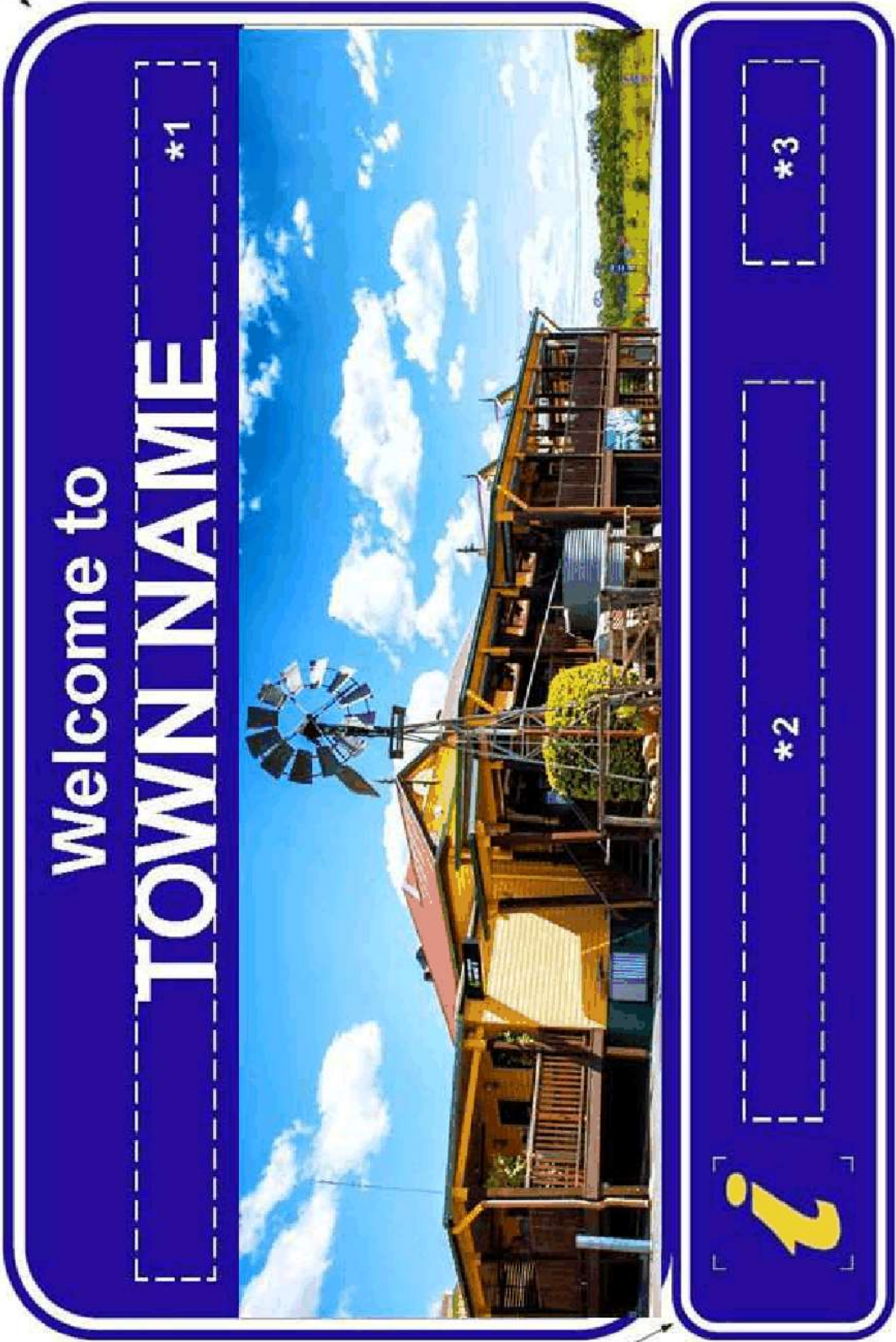
9. Action/s

To notify the Plainland Business Network Group of Councils decision to endorse and make application to TMR for the sign to be approved.

For a final decision on the image previously used from the Tidy Town application for Withcott, then to make application to the RTO for support and TMR for the sign to be approved.

Attachments

1 [View](#) Photo 1 Page





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11. ORGANISATIONAL DEVELOPMENT AND PLANNING REPORTS

No Organisational Development and Planning Reports



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12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Summary of Council Actual Financial Performance vs. Budget – 31 March 2017

Date: 13 April 2017

Author: Tony Brett, Manager Finance and Customer Service

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 March 2017.

Officer's Recommendation:

THAT Council resolve to receive and note Summary of Council Actual Financial Performance versus Budget to 31 March 2017.

1. Introduction

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 31 March 2017.

Operating Revenue - Target \$48.57 million Actual \$48.69 million or 100.24%

At 31 March 2017, overall operating revenue is on target against the budgeted amount. While timing issues have meant that recoverable works are slightly less than budget, these have been offset by higher than expected development fees, which continue to exceed budgeted expectations. However, with a higher proportion of property owners paying their rates on time, the rates discount has exceeded the budget by \$0.09M. The increasing number of on-time payments has been a continuing trend for the past couple of years.

Operating grants and subsidies received equal \$5.82 million or 98.81% of the year to date budgeted revenue amount. Although the average return is higher than the benchmarks,

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interest revenue is slightly under target following the adjustment in the December quarter budget review.

Operating Expenditure - Target \$40.33 million Actual \$39.38 million or 97.64%

At 31 March 2017, overall operating expenditure for the year is slightly under target against the budgeted amount.

Employee costs are just over the target although ongoing monitoring is required to ensure that staffing levels match the current establishment and that costings to capital works projects is correct. The variance at 31 March was 2.15%.

At 31 March, goods and services for were \$1.43 million less than budget mainly due to the timing of project related contractor payments and under expenditure in materials. While the timing of these expenditures has been reviewed and some savings identified during the December Quarter budget review process, a further review will be conducted to identify projects, which will not be completed by year end. This review will focus on savings in electricity costs, fleet costs and the timing of consultants and material expenses.

Depreciation costs are being calculated using the One Council asset system and are reflective of the actual amount of depreciation being charged on the estimated revalued amount of Council's assets. Following the December quarter budget review, expenditure is on target.

Capital Revenue - Target \$3.94 million Actual \$3.42 million or 86.80%

Overall capital grants and subsidies revenue is under the budget for the year to date. However, the timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the grant application approval process.

Capital Expenditure – Target \$22.10 million Actual \$13.03 million or 58.99%

To 31 March 2017, Council has expended \$13.03 million on its capital works program with a further \$2.75 million in committed costs for works currently in progress. With commitments included, the capital works in progress is 80.49% of the full year budget. Expenditure has increased with several major projects such as the Laidley Library refurbishment, the new cell at the Gatton Land Fill and the Lakeview Accommodation Precinct completed or nearing completion.

The main expenditures are \$8.22 million within Infrastructure Services and \$3.68 million in Corporate and Community Services. Major projects include the Lakeview Accommodation Precinct, Summerholm Road Upgrade, Gatton Landfill Cell, Middleton's Bridge Rehabilitation, Laidley Library Refurbishment, Reseal Program and Flood Mitigation at Forest Hill and Laidley.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 March, Council had \$41.22 million in current assets compared to \$9.87 million in current liabilities with a ratio of 4.17:1. This means that for every dollar of current liability, there is \$4.17 in current assets to cover it. The high level of this ratio is due to the second rates levy being issued in late January, which has increased

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receivables and cash balances. Council's cash balance will now reduce as the end of financial year approaches.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 March, there has been a net cash inflow of \$10.15 million. The cash inflow from operating activities of \$18.51 million offset the net \$7.24 million outflow from capital expenditures and the loan repayments of \$1.12 million.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. In order to maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time, at 31 March, the cash balance was \$32.86 million. This balance has now peaked following the collection of the second rates levy.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of its 2016/2017 budget, and any variations or anomalies will need to be investigated and action taken as appropriate.

Whilst Council remains on track at this time, there are still some risks, which will affect the budgeted surplus. These risks include the completion of the capital works plan, interest revenue, performance of Council's business units, taking of leave and the timing of grant revenues.

The December Quarter budget review has been completed and the changes to the budgets are included in this report. A further review is planned now that the March quarter has been completed.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

At 31 March, Council's revenues are on target, and overall expenditure is under target. A further review of the budget will be undertaken to identify any further saving opportunities.



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9. Action/s

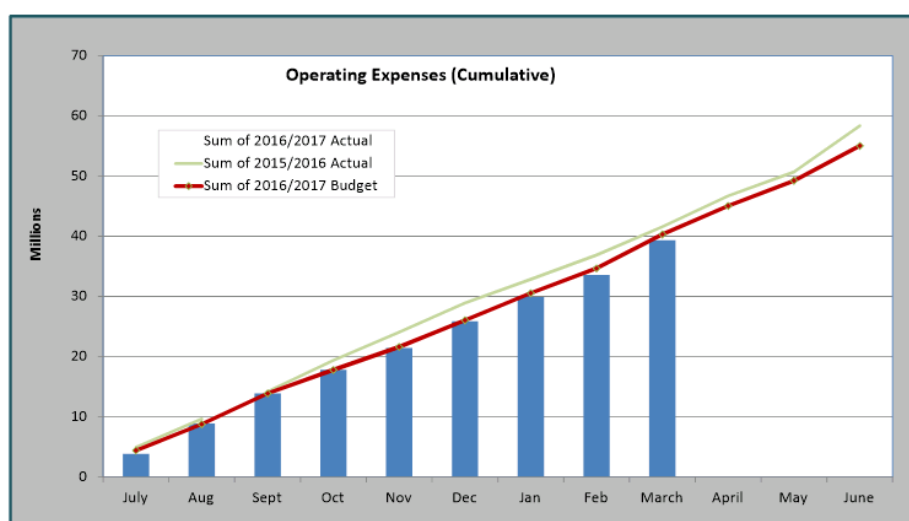
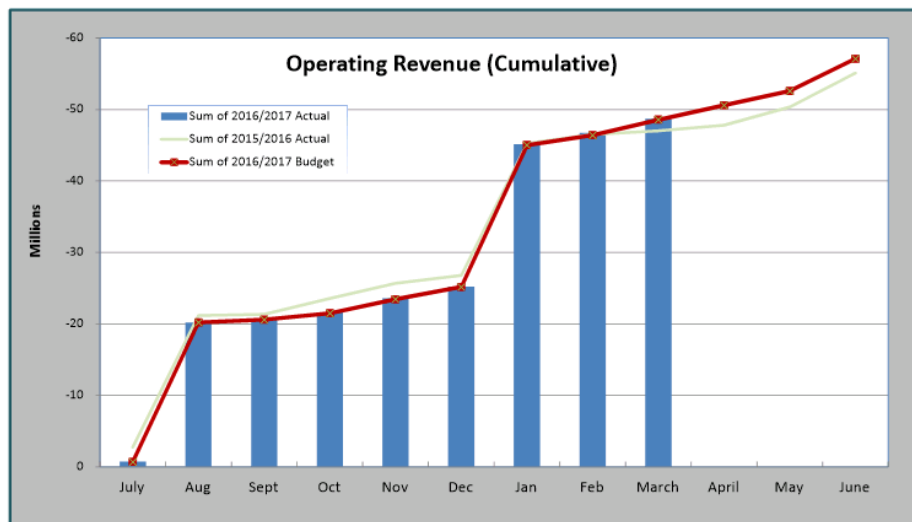
1. Nil.

Attachments

- 1 [View](#) Monthly Financial Report - March 2017 15 Pages

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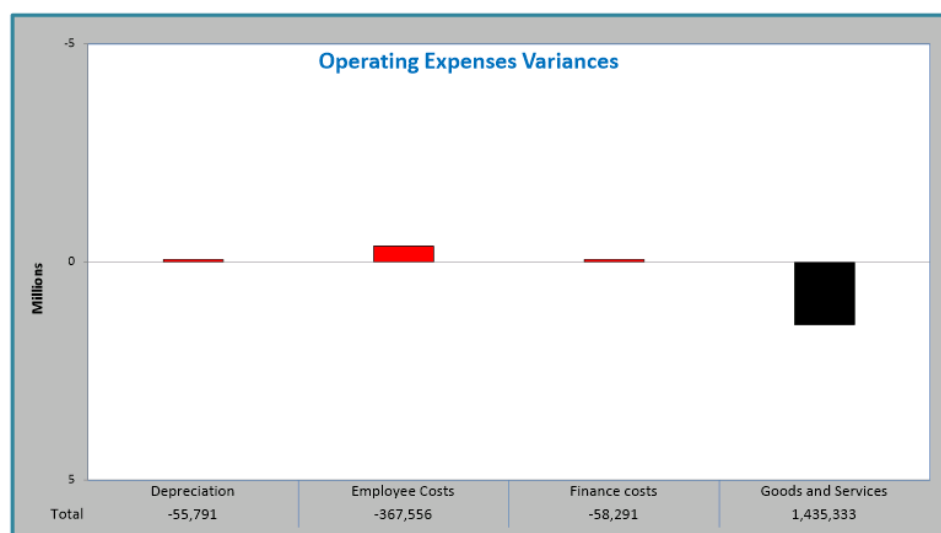
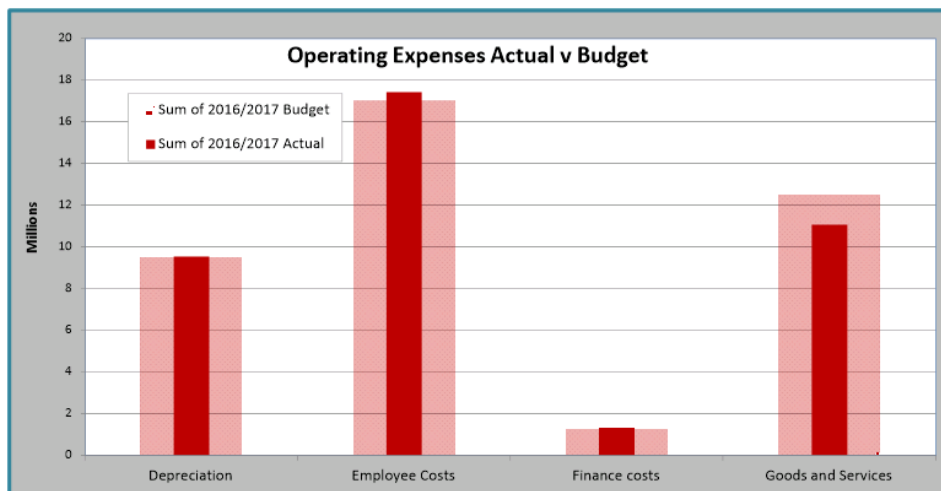
Total Council Operating Revenue and Expenses
For the Period Ended 31st March, 2017



LOCKYER VALLEY REGIONAL COUNCIL

Operating Expenses

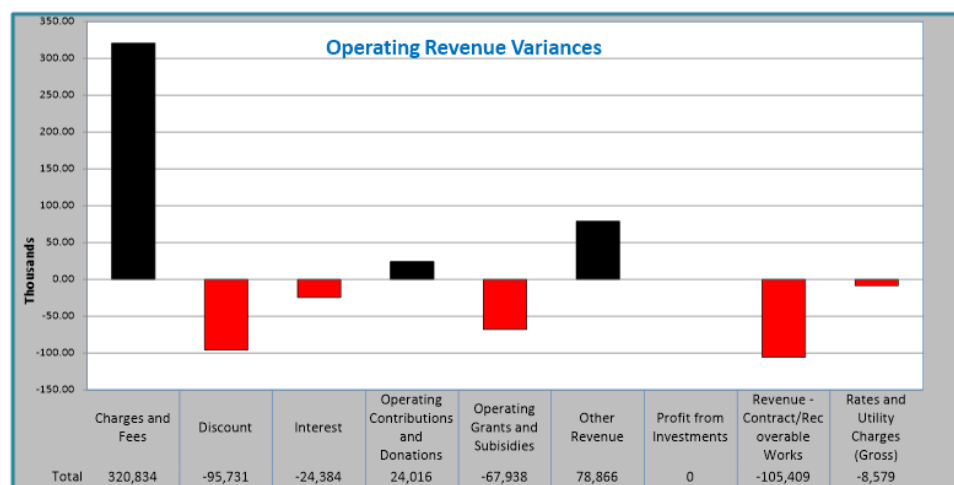
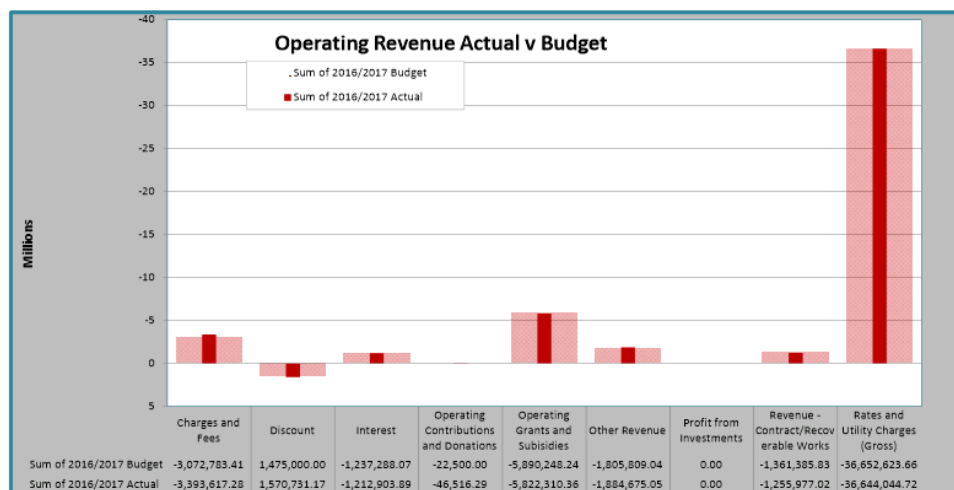
For the Period Ended 31st March, 2017



LOCKYER VALLEY REGIONAL COUNCIL

Operating Revenue

For the Period Ended 31st March, 2017



Lockyer Valley Regional Council (Whole Council)
Statement of Income and Expenditure
For Period Ending March 2017

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	38,368,816	36,644,045	36,652,624	8,579	0.02
Discount	(1,475,000)	(1,570,731)	(1,475,000)	95,731	(6.49)
Charges and Fees	4,161,500	3,393,617	3,072,783	(320,834)	(10.44)
Interest	1,754,331	1,212,904	1,237,288	24,384	1.97
Operating Grants and Subsidies	7,164,249	5,822,310	5,890,248	67,938	1.15
Operating Contributions and Donations	1,330,000	46,516	22,500	(24,016)	(106.74)
Revenue - Contract/Recoverable Works	1,795,000	1,255,977	1,361,386	105,409	7.74
Other Revenue	2,307,100	1,887,949	1,805,809	(82,140)	(4.55)
Profit from Investments	1,699,000	-	-	-	0.00
Total Operating Revenue	57,104,996	48,692,587	48,567,638	(124,949)	(0.26)
<u>Operating Expenses:</u>					
Employee Costs	22,641,893	17,439,493	17,071,937	(367,556)	(2.15)
Goods and Services	18,065,522	11,075,139	12,507,198	1,432,060	11.45
Finance costs	1,691,400	1,326,634	1,268,343	(58,291)	(4.60)
Depreciation	12,648,000	9,541,794	9,486,003	(55,791)	(0.59)
Total Operating Expenses	55,046,815	39,383,060	40,333,482	950,421	2.36
Operating Surplus/(Deficit)	2,058,181	9,309,527	8,234,157	(1,075,370)	(13.06)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	6,657,246	3,423,554	3,943,461	519,906	13.18
Profit (Loss) on Disposal of Non Current Assets	1,004,000	(740,255)	770,000	1,510,255	196.14
Total Capital Revenue	7,661,246	2,683,300	4,713,461	2,030,161	43.07
Operating Surplus/(Deficit) After Capital Items	9,719,427	11,992,827	12,947,617	954,790	7.37

Lockyer Valley Regional Council (Rest of Council)
Statement of Income and Expenditure
For Period Ending March 2017

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	31,838,054	30,178,924	30,120,742	(58,182)	(0.19)
Discount	(1,315,000)	(1,403,729)	(1,315,000)	88,729	(6.75)
Charges and Fees	3,291,500	2,754,997	2,419,891	(335,106)	(13.85)
Interest	1,718,331	1,182,355	1,211,316	28,961	2.39
Operating Grants and Subsidies	6,549,249	5,369,837	5,428,998	59,162	1.09
Operating Contributions and Donations	1,300,000	1,332	-	(1,332)	0.00
Revenue - Contract/Recoverable Works	835,000	569,560	636,755	67,195	10.55
Other Revenue	2,247,100	1,844,626	1,764,151	(80,475)	(4.56)
Profit from Investments	1,699,000	-	-	-	0.00
Total Operating Revenue	48,163,234	40,497,902	40,266,853	(231,050)	(0.57)
Operating Expenses:					
Employee Costs	20,874,338	16,067,573	15,745,703	(321,870)	(2.04)
Goods and Services	13,090,936	7,801,911	9,186,534	1,384,622	15.07
Finance costs	1,524,900	1,202,096	1,143,513	(58,583)	(5.12)
Depreciation	12,259,000	9,263,120	9,194,256	(68,864)	(0.75)
Total Operating Expenses	47,749,174	34,334,701	35,270,006	935,305	2.65
Operating Surplus/(Deficit)	414,061	6,163,201	4,996,847	(1,166,355)	(23.34)
Capital Revenue:					
Capital Grants, Subsidies and Contributions	6,657,246	3,423,554	3,943,461	519,906	13.18
Profit (Loss) on Disposal of Non Current Assets	1,004,000	(740,255)	770,000	1,510,255	196.14
Total Capital Revenue	7,661,246	2,683,300	4,713,461	2,030,161	43.07
Operating Surplus/(Deficit) After Capital Items	8,075,307	8,846,501	9,710,307	863,806	8.90

Lockyer Valley Regional Council (Business Units)

Statement of Income and Expenditure

For Period Ending March 2017

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	6,530,762	6,465,121	6,531,882	66,761	1.02
Discount	(160,000)	(167,002)	(160,000)	7,002	(4.38)
Charges and Fees	870,000	638,620	652,893	14,272	2.19
Interest	36,000	30,549	25,972	(4,577)	(17.62)
Operating Grants and Subsidies	615,000	452,474	461,250	8,776	1.90
Operating Contributions and Donations	30,000	45,184	22,500	(22,684)	(100.82)
Revenue - Contract/Recoverable Works	960,000	686,417	724,631	38,214	5.27
Other Revenue	60,000	43,322	41,658	(1,664)	(4.00)
Total Operating Revenue	8,941,762	8,194,685	8,300,786	106,101	1.28
<u>Operating Expenses:</u>					
Employee Costs	1,767,555	1,371,920	1,326,234	(45,686)	(3.44)
Goods and Services	4,974,586	3,273,227	3,320,665	47,437	1.43
Finance costs	166,500	124,538	124,830	292	0.23
Depreciation	389,000	278,674	291,747	13,073	4.48
Total Operating Expenses	7,297,641	5,048,359	5,063,476	15,117	0.30
Operating Surplus/(Deficit) before Capital	1,644,121	3,146,325	3,237,310	90,984	2.81
<u>Capital Revenue and Expenses:</u>					
Total Capital Revenue	0	0	0	0	0.00
Operating Surplus/(Deficit) After Capital Items	1,644,121	3,146,325	3,237,310	90,984	2.81

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 March, 2017

	2016-2017 Full Year Budget	2016-2017 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	18,630,000	15,857,563
Cash investments	-	17,000,000
Trade and other receivables	3,350,000	4,420,834
Inventories	3,490,000	424,854
Non-current assets classified as held for sale	-	3,517,000
Total Current Assets	25,470,000	41,220,252
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	29,350,000	28,006,270
Investment properties	1,000,000	1,000,000
Property, plant and equipment	550,120,000	543,279,833
Intangible assets	4,970,000	4,021,267
Total Non Current Assets	600,170,000	591,042,338
TOTAL ASSETS	625,640,000	632,262,590
<u>Current Liabilities</u>		
Trade and other payables	3,960,000	5,127,710
Provisions	4,000,000	4,361,483
Borrowings	1,670,000	383,130
Total Current Liabilities	9,630,000	9,872,323
<u>Non Current Liabilities</u>		
Provisions	21,820,000	21,857,043
Borrowings	30,580,000	33,003,235
Total Non Current Liabilities	52,390,000	54,860,278
TOTAL LIABILITIES	62,020,000	64,732,601
NET COMMUNITY ASSETS	563,620,000	567,529,990
<u>Community Equity</u>		
Retained surplus (deficiency)	361,560,000	346,033,593
Asset revaluation surplus	201,710,000	201,937,092
Reserves	-	7,566,478
Current Surplus/(Deficit)	350,000	11,992,827
TOTAL COMMUNITY EQUITY	563,620,000	567,529,990

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the period ended 31 March, 2017

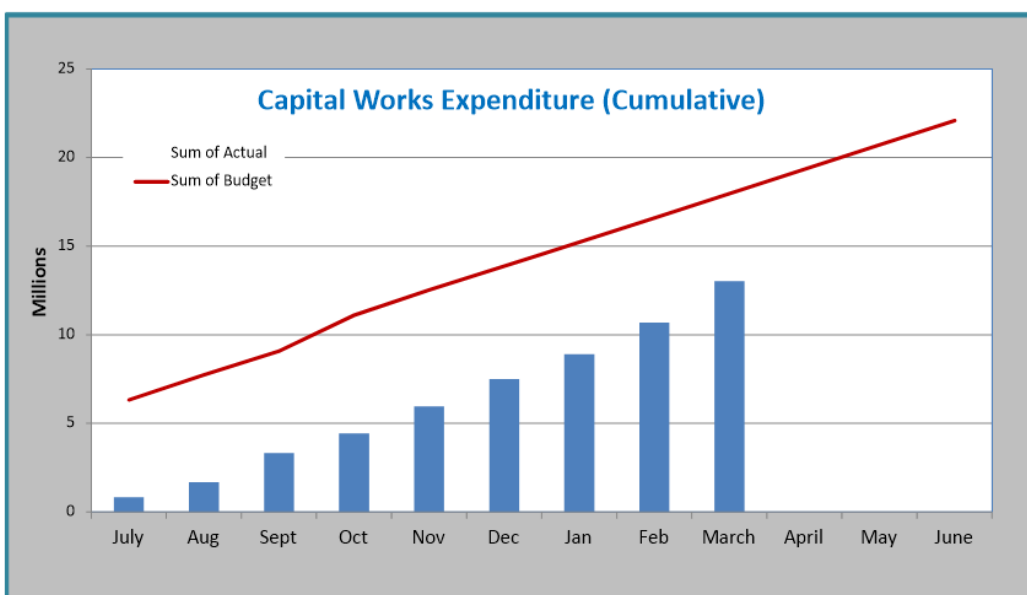
	2016-2017 Full Year Budget	2016-2017 YTD Actuals
<u>Cash flows from operating activities:</u>		
<u>Receipts</u>		
Receipts from customers	54,220,000	48,032,422
Interest received	1,890,000	1,212,904
<u>Payments</u>		
Payments to suppliers and employees	(43,310,000)	(29,489,294)
Interest expense	(1,570,000)	(1,241,564)
Net cash inflow (outflow) from operating activities	11,230,000	18,514,468
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	6,260,000	3,423,554
Payments for property, plant and equipment	(21,960,000)	(10,660,963)
Net transfer (to) from cash investments	730,000	-
Proceeds from sale of property plant and equipment	1,930,000	-
Net cash inflow (outflow) from investing activities	(13,040,000)	(7,237,408)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(2,260,000)	(1,121,658)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(2,260,000)	(1,121,658)
Net increase (decrease) in cash and cash equivalents held	(4,070,000)	10,155,402
Cash and cash equivalents at beginning of the financial year	22,700,000	22,702,161
Cash and cash equivalents at end of the financial year	18,630,000	32,857,563

LOCKYER VALLEY REGIONAL COUNCIL

CAPITAL WORKS BY GROUP

For the Period Ended 31st March, 2017

Group	Budget	YTD Expenditure	Percent Spent
Corporate & Community Services	6,734,200	3,678,796	54.63%
Executive Office	1,424,000	1,125,958	79.07%
Infrastructure Works & Services	13,904,016	8,223,620	59.15%
Organisational Development & Planning	35,500	6,845	19.28%
Grand Total	22,097,716	13,035,220	58.99%



LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORK SUMMARY
March 2017

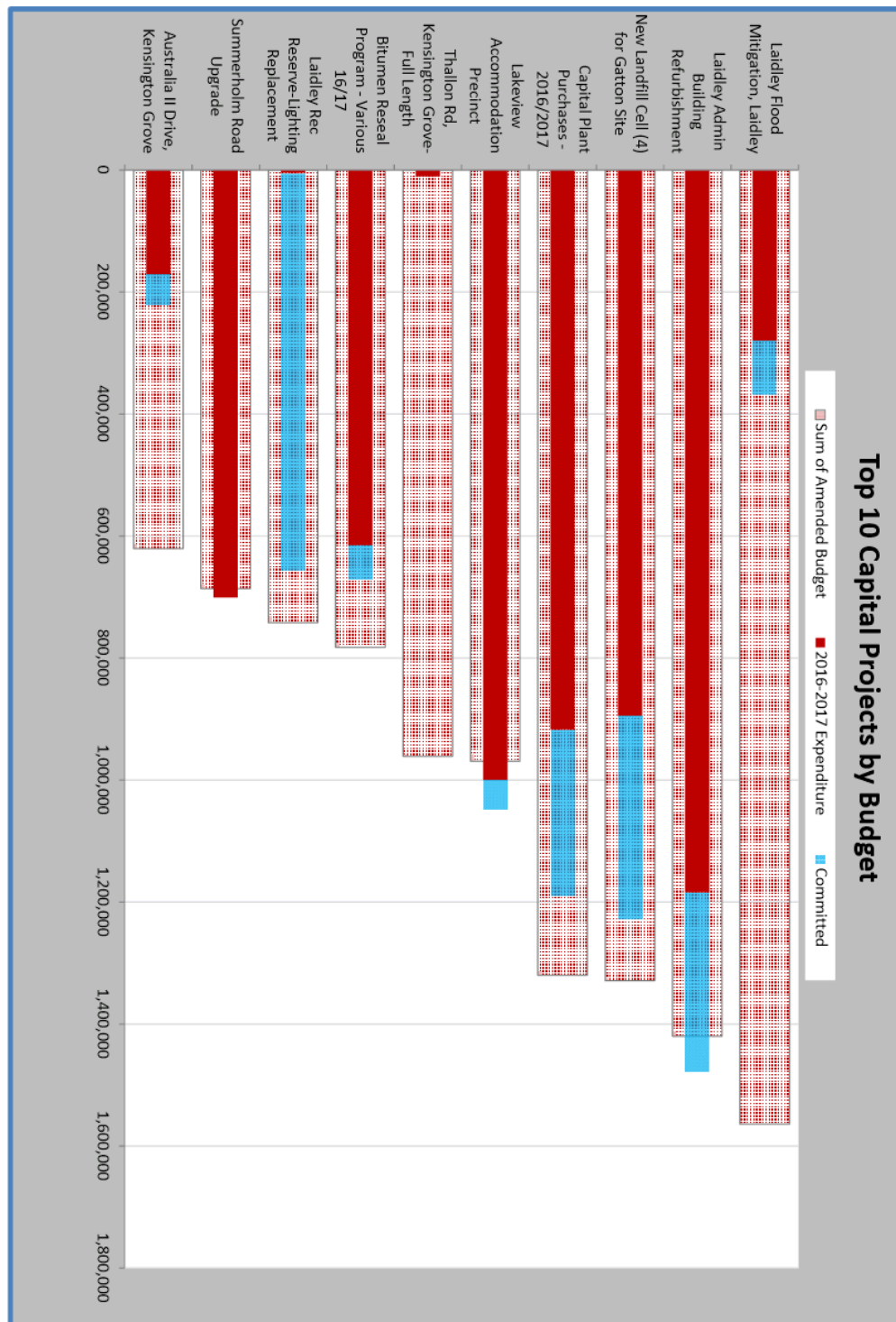
	2016-2017 Amended Budget	2016-2017 Expenditure	Committed	2016-2017 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Community Facilities Management	255,000	136,117	0	136,117	118,883
Disaster Management	210,000	39,250	23,200	62,450	147,550
Facilities	2,885,200	1,529,083	1,004,787	2,533,870	351,330
Information Management	220,000	110,583	18,641	129,224	90,776
Information Technology	1,265,000	670,412	238,815	909,227	355,773
Public Order & Safety	165,000	143,288	455	143,743	21,257
SES	12,000	0	0	0	12,000
Transfer Stations	1,677,000	1,029,939	370,971	1,400,910	276,090
Gatton Child Care Centre	45,000	20,124	0	20,124	24,876
Corporate & Community Services Total	6,734,200	3,678,796	1,656,868	5,335,665	1,398,535
Executive Office					
Regional Development Management	1,172,000	1,042,754	50,772	1,093,526	78,474
Legal Services	72,000	58,265	28,689	86,953	-14,953
Advocacy	180,000	24,939	118,480	143,419	36,581
Executive Office Total	1,424,000	1,125,958	197,941	1,323,899	100,101
Infrastructure Works & Services					
Capital Program Delivery	11,847,516	6,692,499	550,147	7,242,646	4,604,870
Depot	20,000	34,306	0	34,306	-14,306
Fleet	1,320,000	917,966	272,639	1,190,606	129,394
Parks & Open Spaces	555,500	416,196	60,585	476,781	78,719
Roads & Drainage	25,000	36,755	2,928	39,683	-14,683
Cemetery	136,000	125,898	12,005	137,903	-1,903
Infrastructure Works & Services Total	13,904,016	8,223,620	898,305	9,121,924	4,782,092
Organisational Development & Planning					
Staging Post Café	34,500	5,470	0	5,470	29,030
Planning & Environmental Management	1,000	1,375	0	1,375	-375
Organisational Development & Planning Total	35,500	6,845	0	6,845	28,655
Grand Total	22,097,716	13,035,220	2,753,114	15,788,334	6,309,382

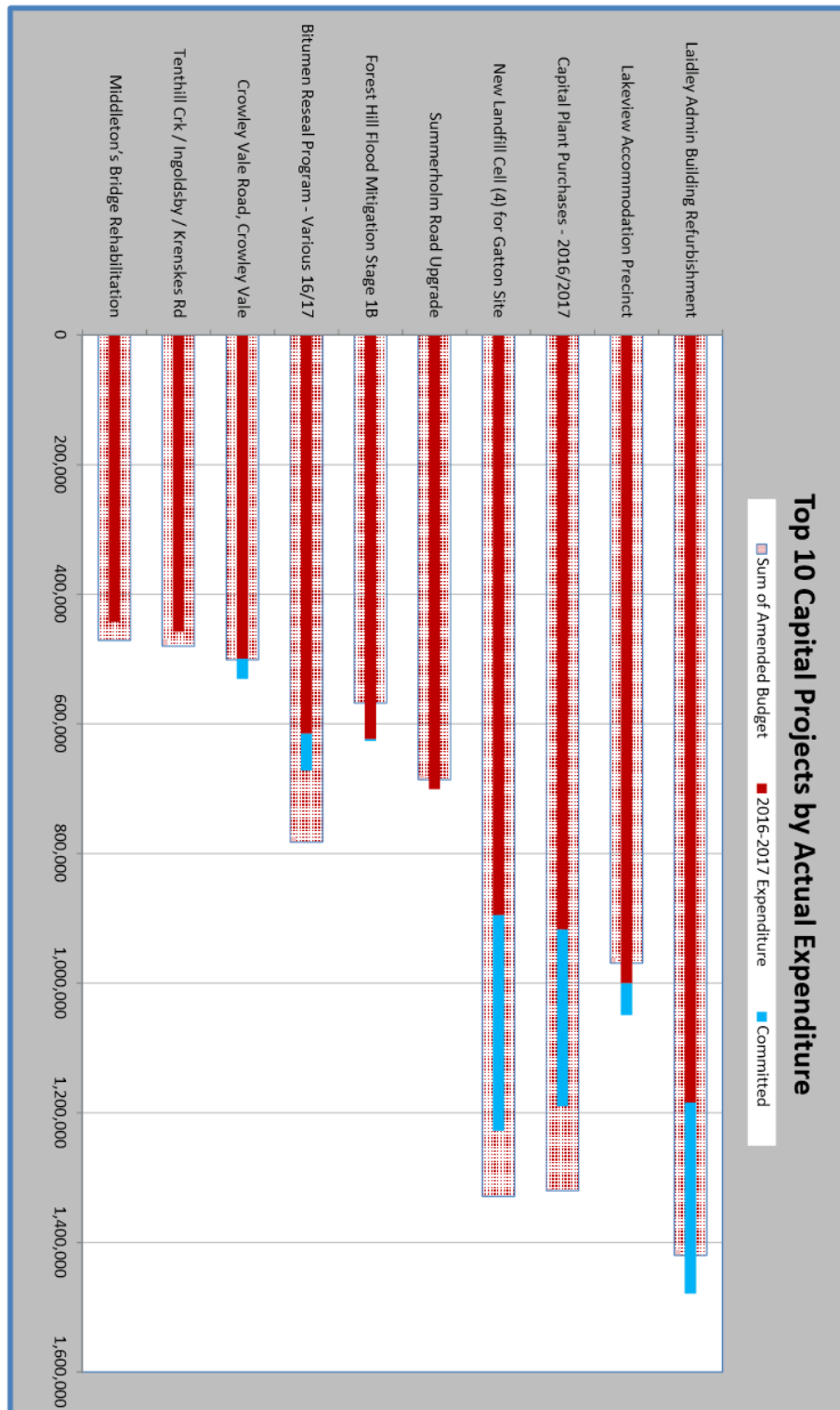
LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORKS DETAIL
March 2017

Row Labels	Amounts		Committed	2016-2017 Expenditure (including Committed)	Remaining Budget (including Committed)
	2016-2017 Budget	2016-2017 Expenditure			
Corporate & Community Services					
Community Facilities Management					
Buildings & Facilities Asset Replacement	215,000	125,945	0	125,945	89,056
Laidley Swimming Pool refurbishment	40,000	10,173	0	10,173	29,827
Community Facilities Management Total	255,000	136,117	0	136,117	118,883
Disaster Management					
Emergency Shed Security	2,000	0	0	0	2,000
Flood Information System Upgrade	40,000	9,400	0	9,400	30,600
Glenore Grove Camera System	29,850	31,883	0	31,883	-2,033
Mount Sylvia Warning System	0	-2,033	0	-2,033	2,033
Portable Communications Kit	22,000	0	0	0	22,000
Water Ride System	46,000	0	0	0	46,000
Waterride Flood Intelligence	70,150	0	23,200	23,200	46,950
Disaster Management Total	210,000	39,250	23,200	62,450	147,550
Facilities					
Administration Buildings	21,200	18,183	595	18,779	2,421
Construct Disabled Toilet - Laidley Pool	40,000	0	0	0	40,000
Decommission Old Gatton Pool	110,000	109,200	950	110,150	-150
Donga Sales & Relocation	3,000	11,434	0	11,434	-8,434
Gatton Aquatic Centre Complex	69,000	0	0	0	69,000
Gatton RV Park	70,000	536	950	1,486	68,514
Gatton Squash Courts Refurbishment	20,000	17,980	0	17,980	2,020
Implementation of Sport & Rec Report	40,000	3,182	0	3,182	36,818
Laidley Admin Building Refurbishment	1,420,000	1,184,126	294,694	1,478,821	-58,821
Laidley Mall	40,000	9,704	0	9,704	30,296
Laidley Rec Reserve-Lighting Replacement	742,000	4,649	652,778	657,427	84,573
Laidley Saleyards	70,000	63,690	0	63,690	6,310
Lockyer Valley Cultural Centre	115,000	101,730	41,305	143,036	-28,036
LVSAC - Splash Pad	80,000	4,668	13,514	18,182	61,818
Replace Shade Shelters-Laidley Pool	20,000	0	0	0	20,000
Static Safety Lines- Various Facilities	25,000	0	0	0	25,000
Facilities Total	2,885,200	1,529,083	1,004,787	2,533,870	351,330
Information Management					
Physical Records Relocation Project	220,000	110,583	18,641	129,224	90,776
Information Management Total	220,000	110,583	18,641	129,224	90,776
Information Technology					
Aerial Photography	60,000	58,945	0	58,945	1,055
Data Centre Monitoring	80,000	45,035	0	45,035	34,965
GIS Enhancement	70,000	41,488	60,993	102,481	-32,481
Laidley Cultural Centre Access Control	15,000	67	0	67	14,933
Network Security	50,000	0	0	0	50,000
Network Upgrades & Replacements	20,000	0	0	0	20,000
Rates Modelling Software	0	17,468	0	17,468	-17,468
Skype for Business	92,000	94,883	2,989	97,872	-5,872
Technology One 'ECM Upgrade'	184,000	47,943	11,718	59,661	124,339
Technology One 'One Council' Project	578,000	364,583	163,116	527,699	50,301
Upgrade Desktop Operating System	30,000	0	0	0	30,000
Upgrade MS Office	30,000	0	0	0	30,000
Upgrade Sharepoint to 2013	30,000	0	0	0	30,000
Website Upgrade	20,000	0	0	0	20,000
Wireless Network Secured	6,000	0	0	0	6,000
Information Technology Total	1,265,000	670,412	238,815	909,227	355,773
Public Order & Safety					
Body Cameras	25,000	0	0	0	25,000
Gatton CCTV Project	57,000	51,837	0	51,837	5,163
Laidley CCTV Project	41,000	35,044	0	35,044	5,956
Lake Apex Car Park CCTV Installation	0	18,722	455	19,177	-19,177
Lockyer Valley Cultural Centre CCTV	42,000	37,684	0	37,684	4,316
Public Order & Safety Total	165,000	143,288	455	143,743	21,257

Row Labels	Amounts		Committed	2016-2017 Expenditure (including Committed)	Remaining Budget (including Committed)
	2016-2017 Budget	2016-2017 Expenditure			
SES					
Laidley SES Building	7,000	0	0	0	7,000
Technology & Communications Improvements	5,000	0	0	0	5,000
SES Total	12,000	0	0	0	12,000
Transfer Stations					
30 Cubic Metre Transfer Station Bins	13,000	12,997	0	12,997	3
Bunded Sheds & Units Hazardous Material	40,000	32,727	0	32,727	7,273
Digital Camera Replacement for 3 sites	30,000	11,564	0	11,564	18,436
Electricity to Withcott Transfer Station	75,000	0	5,205	5,205	69,795
Gatton Landfill Capping - Western End	110,000	2,182	33,022	35,204	74,797
Laidley Transfer Station Improvement	2,000	2,444	80	2,524	-524
Lockrose Transfer Station	20,000	0	0	0	20,000
New Landfill Cell (4) for Gatton Site	1,329,000	895,134	332,665	1,227,798	101,202
Waste Disposal Sites Survey and Fencing	58,000	72,891	0	72,891	-14,891
Transfer Stations Total	1,677,000	1,029,939	370,971	1,400,910	276,090
Gatton Child Care Centre					
Child Care Centres	35,000	20,124	0	20,124	14,876
Gatton Child Care Centre Pavement Replace	10,000	0	0	0	10,000
Gatton Child Care Centre Total	45,000	20,124	0	20,124	24,876
Corporate & Community Services Total	6,734,200	3,678,796	1,656,868	5,335,665	1,398,535
Executive Office					
Regional Development Management					
GWIZ	128,000	39,386	1,625	41,011	86,989
Lakeview Accommodation Precinct	969,000	1,000,209	49,147	1,049,356	-80,356
Presale Activities-Grantham Wests	75,000	3,160	0	3,160	71,841
Regional Development Management Total	1,172,000	1,042,754	50,772	1,093,526	78,474
Legal Services					
Sale of Council Owned Land	72,000	58,265	28,689	86,953	-14,953
Legal Services Total	72,000	58,265	28,689	86,953	-14,953
Advocacy					
Lockyer Valley Pre-Feasibility Study	180,000	24,939	118,480	143,419	36,581
Advocacy Total	180,000	24,939	118,480	143,419	36,581
Executive Office Total	1,424,000	1,125,958	197,941	1,323,899	100,101
Infrastructure Works & Services					
Capital Program Delivery					
13 Wilson Court, Laidley	0	-147	0	-147	147
Advance Court, Kensington Grove	62,000	61,985	0	61,985	15
Airforce Road, Helidon	280,000	242,931	33,150	276,081	3,919
Amos Road, Withcott - CH 0-840	200,000	3,500	0	3,500	196,500
Australia II Drive, Kensington Grove	620,500	171,286	50,572	221,859	398,641
Beavan Street, Gatton	30,000	29,608	0	29,608	392
Bitumen Reseal Program - Various 16/17	782,424	615,027	57,013	672,040	110,384
Bridge strengthening investigation and w	150,000	33,232	10,253	43,485	106,515
Brightview Road, Lockrose - CH 4530	40,000	0	0	0	40,000
Crescent Street, Gatton - CH 640-690	45,000	33,730	5,129	38,859	6,141
Crowley Vale Road Culvert Replacement	200	510	0	510	-310
Crowley Vale Road, Crowley Vale	500,892	499,432	30,994	530,426	-29,534
Crowley Vale Road, Crowley Vale - CH 500	100,000	9,440	0	9,440	90,560
East St / Crescent St, Gatton	142,200	9,443	0	9,443	132,757
Fairway Drive	25,000	0	27,590	27,590	-2,590
Forest Hill Flood Mitigation Stage 1B	567,800	623,633	2,660	626,293	-58,493
Gehrke Road, Regency Downs	375,000	214,944	18,471	233,416	141,584
Grantham Scrub Road and Carpendale Road,	70,000	91,312	6,055	97,367	-27,367
Gravel Resheeting Program - Various	530,000	441,377	46,384	487,761	42,239
Harm Drive, Crowley Vale - CH510	50,000	5,607	0	5,607	44,393
Hatton Vale State School, Hatton Vale	50,000	44,080	0	44,080	5,920
Herbert Street, Laidley	36,000	35,368	0	35,368	632
Jones Road Footpath	800	779	0	779	21
Jordan Street, Laidley	17,200	17,129	0	17,129	71
Kentville Road, Kentville - CH 520	100,000	3,724	0	3,724	96,276
Krenskes Road Floodway	74,000	74,157	694	74,851	-851
Laidley Flood Mitigation, Laidley	1,564,000	279,870	88,580	368,450	1,195,550
Lake Apex Car Park, Gatton	350,000	313,528	11,968	325,496	24,504
Lake Clarendon Rd (LCS School), Lake Cla	75,000	68,549	8,926	77,475	-2,475
Lake Clarendon Way	220,000	155,519	37,682	193,201	26,799
Lake Clarendon Way / Main Greenswamp Rd	416,000	41,776	2,713	44,488	371,512

Row Labels	Amounts		Committed	2016-2017 Expenditure (including Committed)	Remaining Budget (including Committed)
	2016-2017 Budget	2016-2017 Expenditure			
Lawlers Road, Grantham - CH 3730 - 6140	310,000	0	0	0	310,000
Lowe Street, Laidley	12,500	12,439	0	12,439	61
Markai Rd / Nangara Rd, Lockyer Waters	71,000	37,425	27,861	65,286	5,714
Middleton's Bridge Rehabilitation	471,000	442,520	0	442,520	28,480
Mountain Road Upgrade	8,000	26,174	0	26,174	-18,174
North St / William St, Gatton	178,500	5,872	17,837	23,709	154,791
Old College Road	19,500	19,354	0	19,354	146
Old College Road / Allan Street	4,000	3,791	0	3,791	209
Old Laidley-Forest Hill Rd, Laidley North	380,000	362,326	0	362,326	17,674
Princess Street, Gatton	86,000	86,436	0	86,436	-436
Railway Street, Laidley	93,000	15,914	0	15,914	77,086
Sandpiper Drive, Regency Downs	85,000	50,830	3,607	54,437	30,563
Strong Street, Gatton	11,300	11,290	0	11,290	10
Summerholm Road Upgrade	686,000	700,580	0	700,580	-14,580
Tenthill Crk / Ingoldsby / Krenskes Rd	480,000	457,585	0	457,585	22,415
Tenthill Crk Rd / Winwill Connection Rd	151,500	13,625	13,890	27,515	123,985
Thallon Rd, Kensington Grove-Full Length	961,000	10,445	0	10,445	950,555
Unsealed Road Gravel Trial	2,700	2,635	9,970	12,605	-9,905
William St / Orton St, Laidley	77,500	71,450	0	71,450	6,050
William Street/Spencer Street, Gatton	10,000	10,606	4,739	15,345	-5,345
Woodlands Road	275,000	229,871	33,409	263,280	11,720
Capital Program Delivery Total	11,847,516	6,692,499	550,147	7,242,646	4,604,870
Depot					
Gatton Depot Supervisors Office Fit out	20,000	34,306	0	34,306	-14,306
Depot Total	20,000	34,306	0	34,306	-14,306
Fleet					
Capital Plant Purchases	0	794	0	794	-794
Capital Plant Purchases - 2016/2017	1,320,000	917,173	272,639	1,189,812	130,188
Fleet Total	1,320,000	917,966	272,639	1,190,606	129,394
Parks & Open Spaces					
Cunningham Crest Lookout, Laidley	135,000	128,396	0	128,396	6,604
Forest Hill Recreational Reserve, Forest	8,000	8,174	0	8,174	-174
Gatton CBD Revitalisation	110,000	51,738	36,857	88,595	21,405
Grantham Shade Sail	17,000	0	16,892	16,892	108
Koala Park, Gatton	27,000	0	0	0	27,000
Laidley Recreation Reserve, Anzac Park	2,700	2,062	636	2,698	2
Lake Apex Park, Gatton	55,000	54,963	0	54,963	37
Land Clearing, Grantham	32,329	29,768	0	29,768	2,561
McNulty Park, Laidley	7,000	6,560	0	6,560	440
Narda Lagoon Levee - Irrigation	6,200	0	6,200	6,200	0
North Street Flow Pave Project	13,000	12,962	0	12,962	38
Parks Infrastructure Replacement Program	38,567	25,349	0	25,349	13,218
Walter Brunner Park	96,233	96,223	0	96,223	10
William Kemp Park - Replace existing bol	7,471	0	0	0	7,471
Parks & Open Spaces Total	555,500	416,196	60,585	476,781	78,719
Roads & Drainage					
Mount Berryman Road - Rehabilitation	25,000	18,141	0	18,141	6,859
Western Drive Shared Path	0	18,614	2,928	21,542	-21,542
Roads & Drainage Total	25,000	36,755	2,928	39,683	-14,683
Cemetery					
Gatton Cemetery Extension	136,000	125,898	12,005	137,903	-1,903
Cemetery Total	136,000	125,898	12,005	137,903	-1,903
Infrastructure Works & Services Total	13,904,016	8,223,620	898,305	9,121,924	4,782,092
Organisational Development & Planning					
Staging Post Café					
Mini Re-Model	32,000	5,470	0	5,470	26,530
WiFi	2,500	0	0	0	2,500
Staging Post Café Total	34,500	5,470	0	5,470	29,030
Planning & Environmental Management					
Laidley Futures - Main Steet works	1,000	1,375	0	1,375	-375
Planning & Environmental Management Total	1,000	1,375	0	1,375	-375
Organisational Development & Planning Total	35,500	6,845	0	6,845	28,655
Grand Total	22,097,716	13,035,220	2,753,114	15,788,334	6,309,382





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12.2 Exemptions from Obtaining Competitive Offers for the March 2017 Quarter

Date: 13 April 2017
Author: Sarah Lees, Procurement Coordinator
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

To comply with existing legislative requirements, Council is required to make a resolution in relation to Section 235 of the Local Government Regulation in relation to certain contractual obligations.

Officer's Recommendation:

That Council resolves to:

- A. Enter into medium-sized or large-sized contracts under Section 235 (a) of the Local Government Regulation 2012 without first inviting written quotes or tenders, as it is satisfied that there is only 1 supplier who is reasonably available for:**
- 1. Regional Flavours partnership and Picnic Patch fees; and**
 - 2. Marketing strategy advice to further increase sales for the function side of the Staging Post.**
- B. Enter into a medium-sized or large-sized contracts under Section 235 (b) of the Local Government Regulation 2012 without first inviting written quotes or tenders, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders**
- 1. Production of replacement mapping for investigation areas; and**
 - 2. Engineering consultancy – design of Black Spot project – North/William St intersection, Gatton**
- 1.**

Report

1. Introduction

Under the *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation), Council has specific legislative responsibilities in relation to procurement. However, also contained within this legislation are exemptions from these requirements.

2. Background

Under Section 235 of the Regulation a local government may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if –

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- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists; or
- (d) the contract is for the purchase of goods and is made by auction; or
- (e) the contract is for the purchase of second-hand goods; or
- (f) the contract is made with, or under an arrangement with, a government agency

Under the Regulation, a medium-sized contract is between \$15,000 and \$200,000 (exclusive of GST) and a large-sized contract being of greater value than \$200,000 (exclusive GST).

3. Report

Over recent months, Council has entered into contracts with a number of suppliers under the approval of the Chief Executive Officer. These contracts exclude contracts under alternative legislative procurement exceptions under Sections 231 to 234 of the Regulation.

To comply with the requirements of the Regulation, Council is now required to make a resolution in relation to Section 235 of the Regulation in relation to these contractual obligations.

Tabled below is the group, type of contract, supplier and reasons for not applying competitive procurement:

Section 235	Unit	Supplier	Service(s)	GST Inclusive	Comments
a	Marketing, Communication & Engagement	Brisbane Marketing	Regional Flavours partnership and Picnic Patch fees	\$23,100	Regional Flavours is run by Brisbane Marketing and has been identified by Council as a priority event to promote food tourism in the region.
a	Staging Post Cafe	SS Strategies Pty Ltd t/a Hospitality Associates	Marketing strategy advice to further increase sales for the function side of the Staging Post	\$52,470	The company has been identified as the only one that can provide Council with the expertise required to develop future strategies for the Staging Post.

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Section 235	Unit	Supplier	Service(s)	GST Inclusive	Comments
b	Planning and Environment	Advisian	Production of replacement mapping for investigation areas	\$16,500	Replacement of flood investigation planning trigger mapping. The company did the original work.
b	Infrastructure Planning and Design	GenEng Solutions	Engineering consultancy – design of Black Spot project – North/William St intersection, Gatton	\$22,330	The company had undertaken the concept design work as well as the community consultation for this project.

4. Policy and Legal Implications

Under Section 235 of the Local Government Regulation 2012 (the Regulation), a local government may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists; or
- (d) the contract is for the purchase of goods and is made by auction; or
- (e) the contract is for the purchase of second-hand goods; or
- (f) the contract is made with, or under an arrangement with, a government agency

5. Financial and Resource Implications

Budget and resource implications will continue to be addressed through existing budget allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

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7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

To comply with the requirements of the Regulation, Council is now required to make a resolution in relation to Section 235 of the Regulation in relation to the above mentioned contractual obligations.

9. Action/s

No further actions are required in relation to this report.

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13. INFRASTRUCTURE WORKS AND SERVICES REPORTS

13.1 Toowoomba Second Range Crossing Local Roads Design - ERDLR02 - Postmans Ridge Road/Murphys Creek Road

Date: 18 April 2017

Author: Seren McKenzie, Manager Infrastructure Planning & Design

Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Summary:

The purpose of this report is to seek Council's endorsement of the engineering design of Returned Works (which will be assets of Lockyer Valley Regional Council) associated with the Toowoomba Second Range Crossing (TSRC) project.

Officer's Recommendation:

THAT Council provides a non-objection to Design Lot ERDLR02 East – Local Road – Postmans Ridge Road/Murphys Creek Road, with the exception of the design speed and the compound curve design, which does not meet current road design standards.

Report

1. Introduction

The design of the Toowoomba Second Range Crossing (TSRC) project is well advanced. This includes the design of Returned Works packages to Local Governments. This report discusses a number of items associated with the design package for the realigned Postmans Ridge Road and the T-intersection with Murphys Creek Road.

2. Background

In April 2016, a report was presented to Council following the receipt of the initial 30% design and report for this package. Council officers raised a number of items of concerns at this time, which were relayed back to Nexus.

Nexus has now released the Stage 5 design to Council for comment, and although Council endorsement is not required until Stage 6, Nexus has requested a report be submitted to Council for endorsement now, based on meetings and agreed outcomes between Council officers and Nexus.

3. Report

At the Council meeting in April 2016, Council did not provide endorsement of the 30% plans due to a number of concerns. These concerns included;

1. Lack of detail around drainage designs, including impact of drainage from the toll road onto Postmans Ridge Road (the local road).
2. The emergency access from the cul de sac on the western side of the toll road was not shown in the design (the severed road is to be named Brookside Place)
3. Signage design was incomplete

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4. The local horse trail was not shown on the plans
5. The rail corridor at the T-intersection of Postmans Ridge Road and Murphys Creek Road was only shown as a narrow alignment, however Council understood a wider alignment may be required
6. An updated Safety in Design spreadsheet specific to the design, operations, and maintenance of local roads was not included
7. The property access at Chainage 1570 appeared to be impacted by the alignment and required upgrading
8. Excessive lengths of guardrail were shown, which would make it unsafe to pull over, as well as difficult (and expensive) for maintenance to be undertaken
9. Steep batters that would be difficult to maintain. Additionally, it was unclear where the Council assets would begin and end
10. The high speed environment on Murphys Creek Road where Postmans Ridge Road intersects
11. A request was made for the design speed to be 100 km/h so the road could be posted at 90 km/h, rather than the minimum design speed of 90 km/h that had been adopted
12. It is noted that limited comment was able to be provided until further detail was supplied as the design progressed.

The Stage 5 design and reports have been reviewed by an external engineering consultant engaged by Council. The consultant provided a list of comments back to Council both on how the previous concerns have been addressed, and new concerns. These comments have since been examined by Nexus; however, there remain some items that Nexus had committed to rectifying, as well as some items that Council officers and Nexus are yet to reach agreement on. Despite this, Nexus has requested Council endorsement of the design.

Regarding the previous concerns raised by Council in April 2016, the majority of these items have been satisfactorily resolved, including the guardrail extent, which has been considerably reduced, improved signage, an undertaking by Nexus to include an appropriate Safety in Design report in the next stage of submissions to Council, and other minor items, which have been rectified. The steep batters do remain, and Council officers are currently discussing maintenance extents with the Department of Transport and Main Roads (TMR).

The major concern, which has not been resolved by Nexus, is the design speed of 90km/h with a posted speed of 80km/h. It should be noted that the prospect of having an 80km/h posted speed for the new section of Postmans Ridge Road was identified by TMR prior to tender and was not 'picked up' by Council officers at the time as a problem. Even if it was, insufficient property had been acquired some years ago by TMR to accommodate a posted speed of, say, 90km/h (design speed of 100km/h).

The subsequent TSRC Performance Specification produced by TMR requires a minimum design speed of 90km/h, with this lower bound being adopted by Nexus, and accepted by TMR. The concern remains that vehicles are transitioning from a 100km/h road to an 80km/h road, which will be designed and constructed to current standards and may be a better road environment to travel. The reasoning behind being unable to amend the design to accommodate a 90km/h posted speed is that the toll road alignment and subsequent remaining road reserve does not allow a larger radius corner to remain inside the road reserve. It would require further land resumption, as well as service relocations.

In addition to the poor speed transition from the old road to the new road, just west of the transition point there is a compound curve. A compound curve is a curve, which starts at one

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radii (curvature) and transitions to another within the same curve. In general, compound curves should be avoided, however at times it may be accepted that they are unavoidable. If this is the case, there are a number of factors, which should be applied to make the compound curve as safe as possible. In design terms, these factors are not being met, and the external consultant has expressed concerns including that there has not been sufficient justification provided as to why Council should accept the arrangement. It is also recommended that an alternative alignment option be investigated as the current proposal fails to meet a number of the key criteria when considering the suitability of the proposed compound curve.

The currently proposed posted speed for the new section of Postmans Ridge Road of 80km/h is quite different from the existing 100km/h posted speed at the eastern end. This inconsistency, when combined with the geometric facet of the compound curve described above, could lead to crashes in the vicinity of the transition.

Further comments were supplied to Nexus around technical design aspects, which Nexus has committed to updating in the next iteration of design submitted to Council.

4. Policy and Legal Implications

Should Council agree to designs, which do not meet current standards without adequate reasoning, and risk assessment, a potential liability in the future may remain.

5. Financial and Resource Implications

Ongoing additional maintenance costs would be included in future budgets.

6. Delegations/Authorisations

Nil.

7. Communication and Engagement

Council officers have been in regular discussions with Nexus and Department of Transport and Main Roads regarding these designs.

8. Conclusion

Generally, the design of Postmans Ridge Road Returned Works is satisfactory, with the major exceptions of the design speed, and the use of a compound curve. Both of these items may prove to be safety issues, which can be, rectified however, the toll road alignment limits the available land remaining for the local road without further resumptions.

9. Action/s

Council advise Nexus Infrastructure, the TSRC Independent Reviewer (Arcadis), and TMR of the resolution.

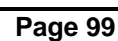
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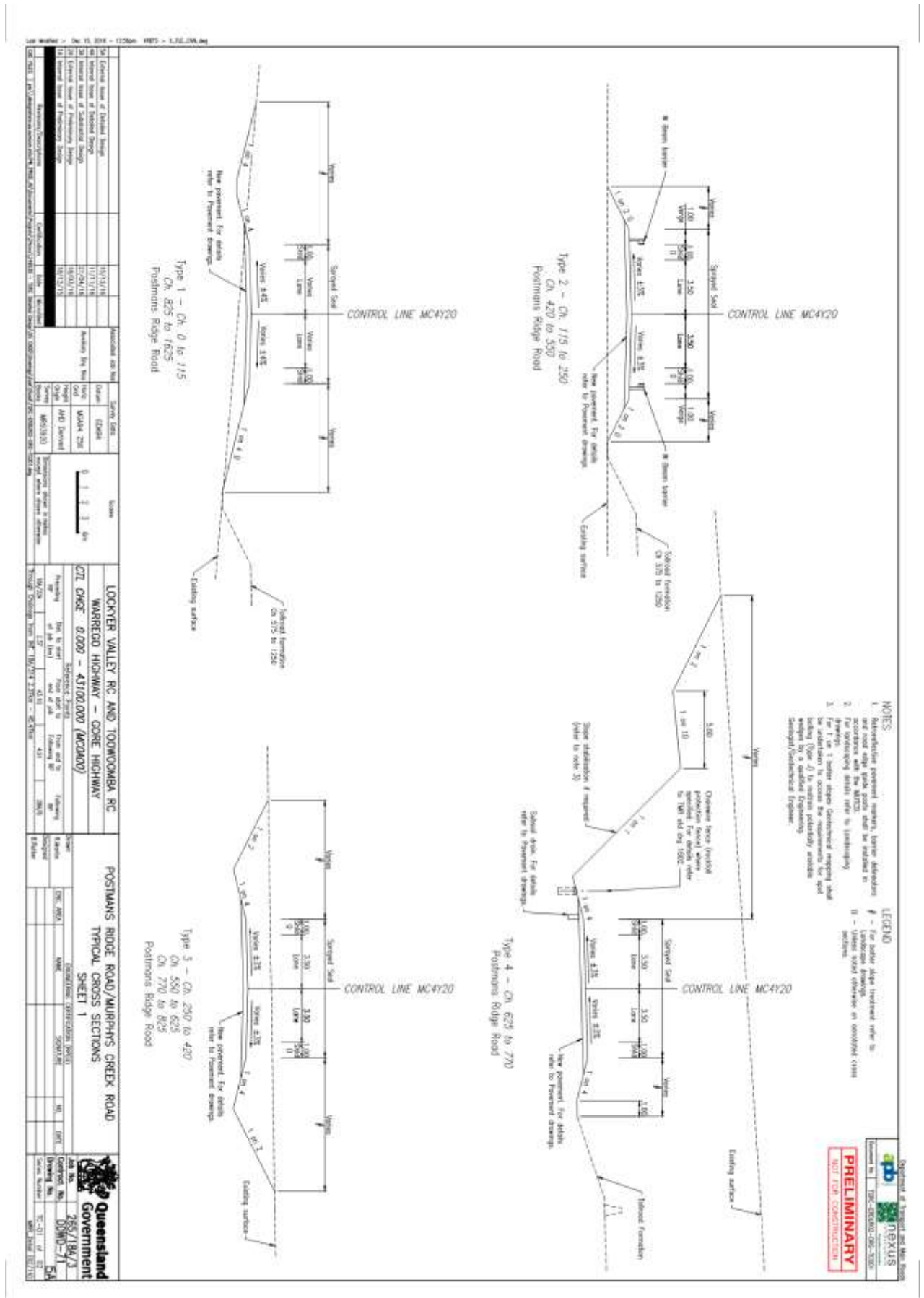
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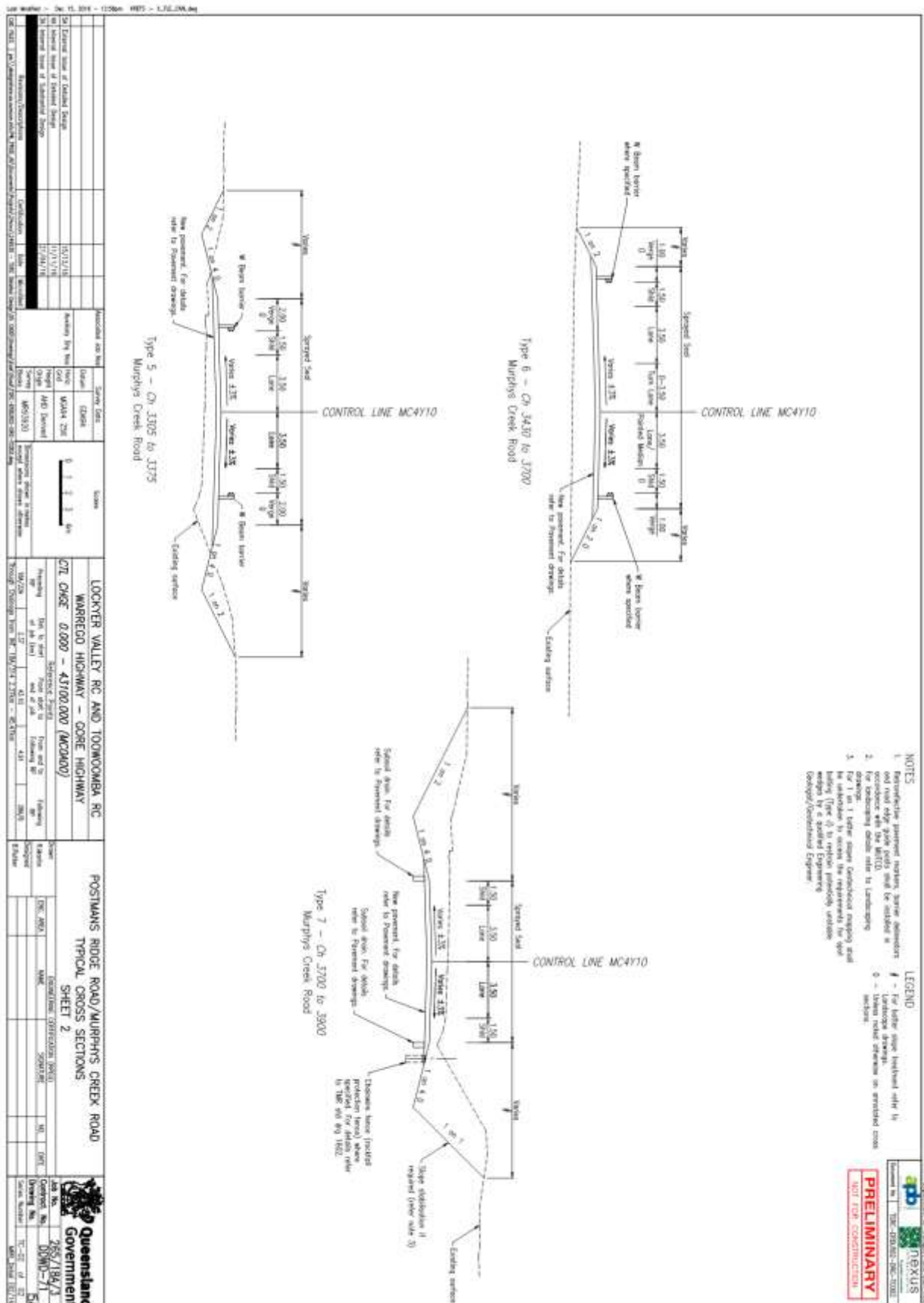
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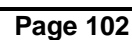
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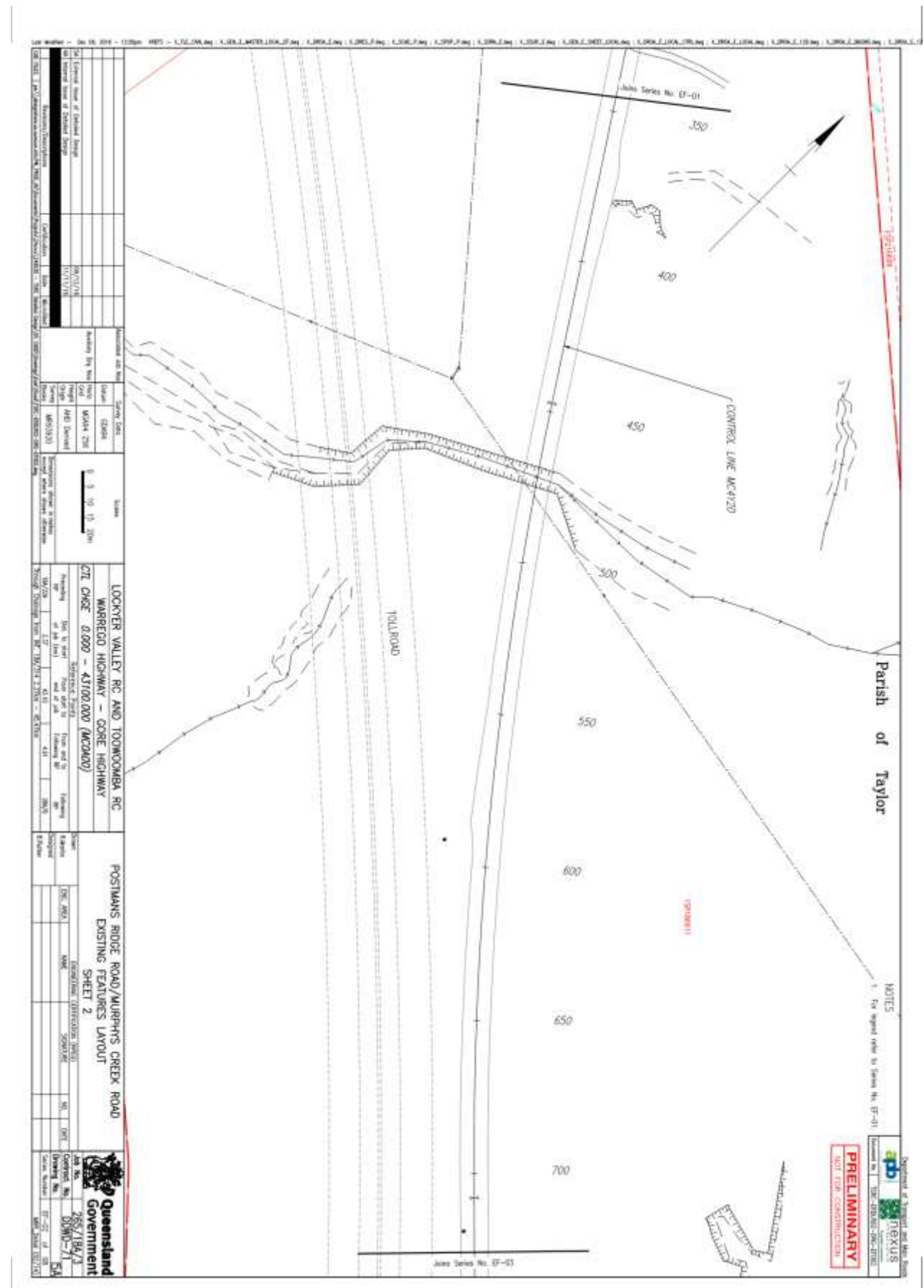
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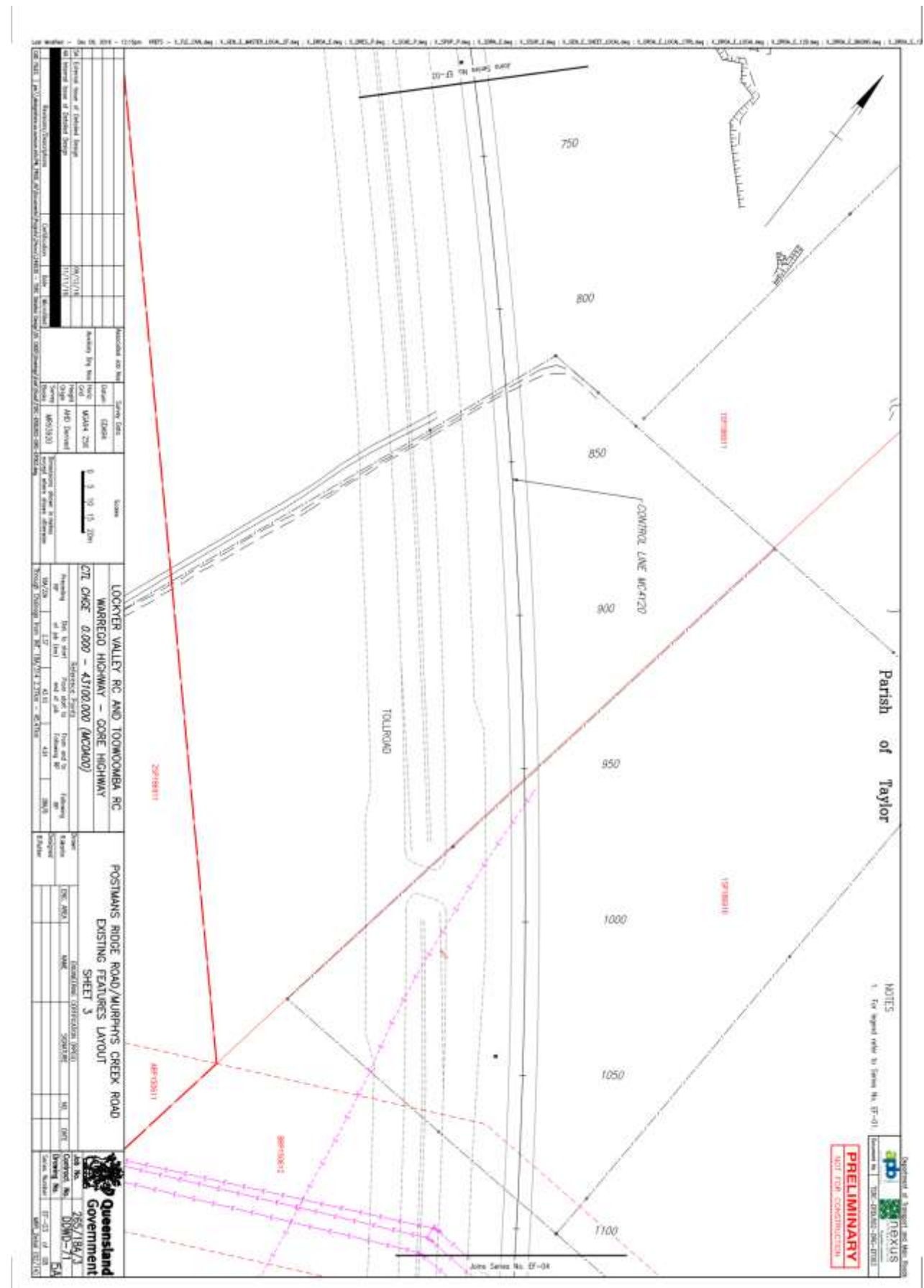


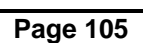


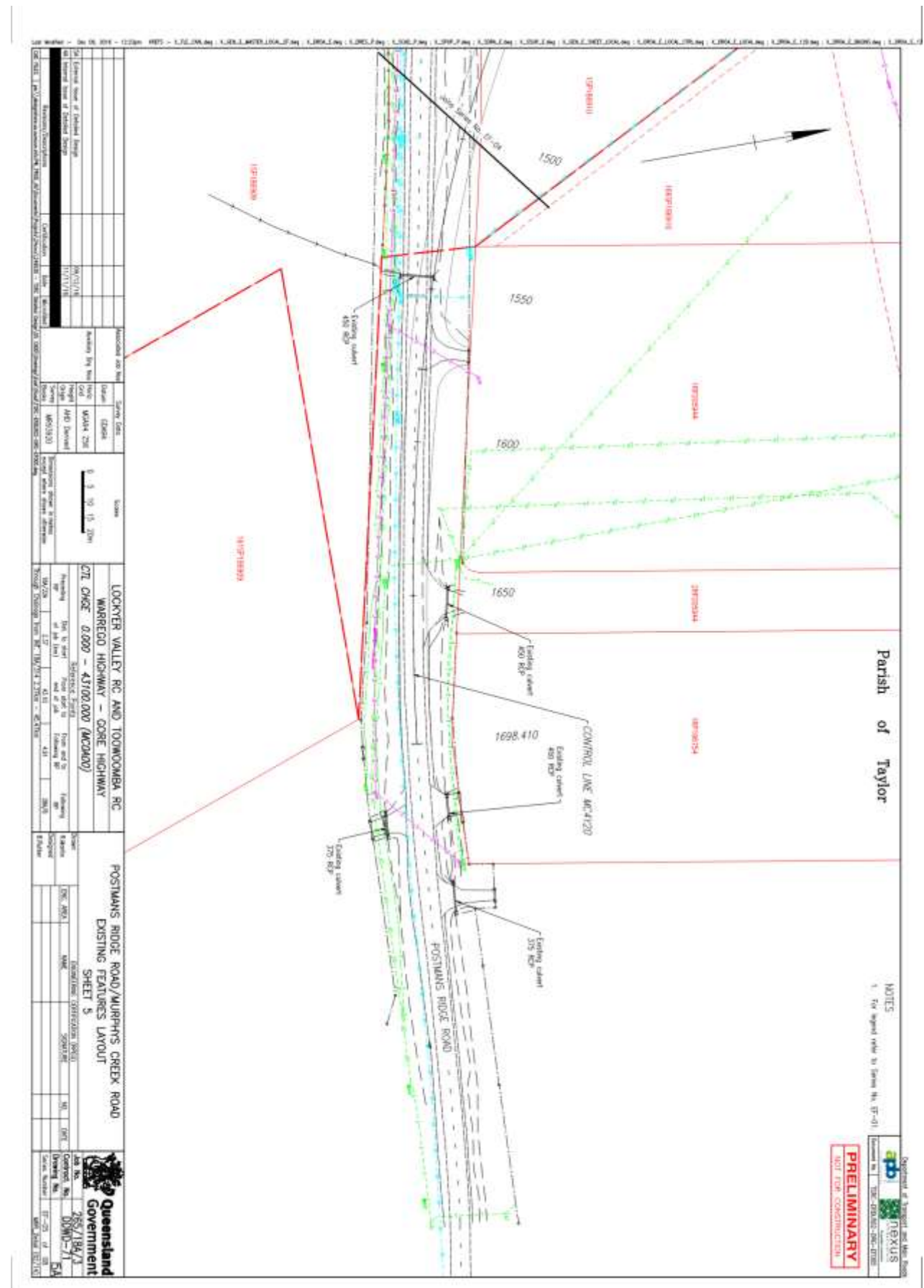


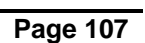


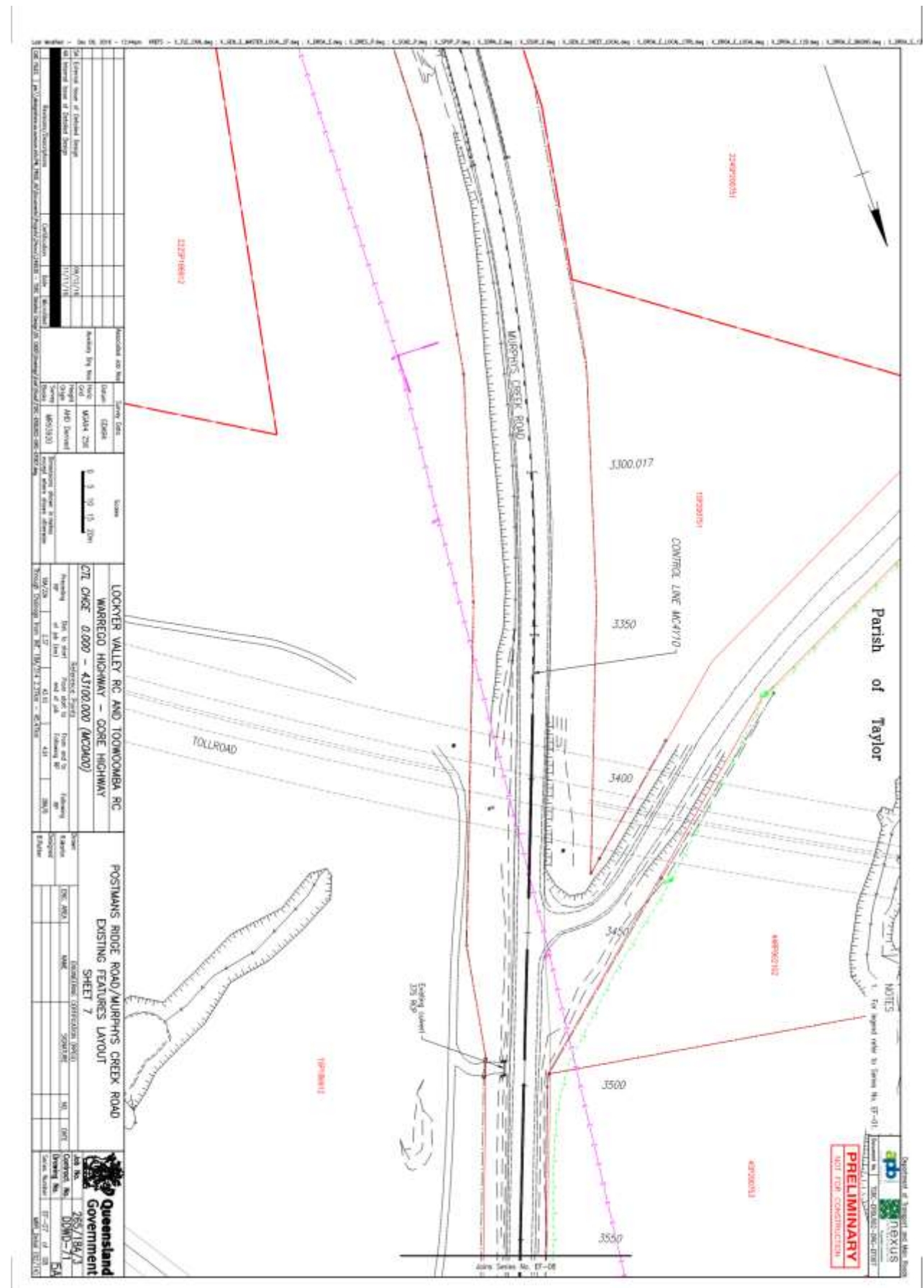


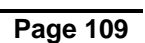




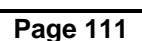




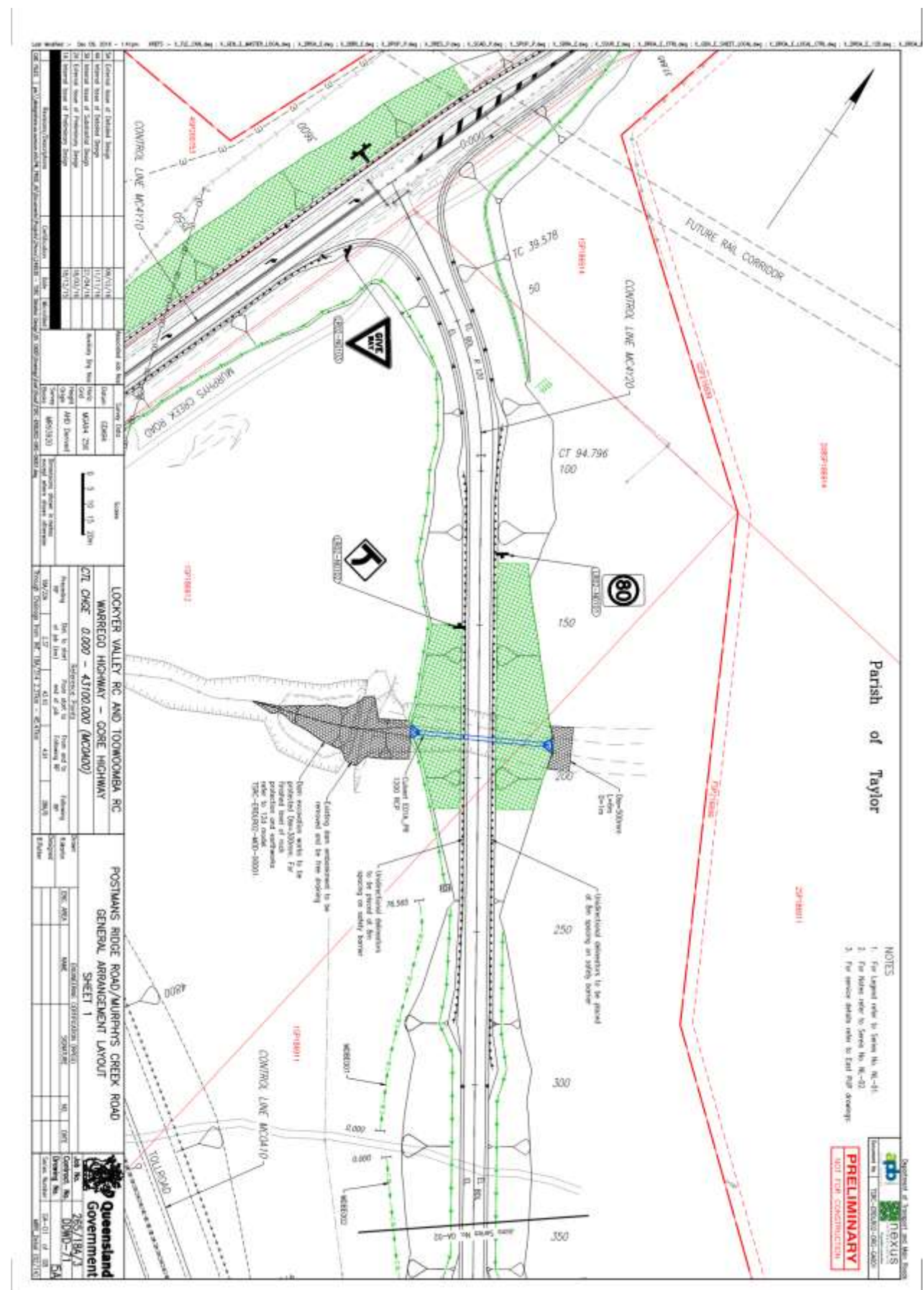


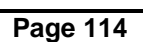


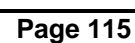
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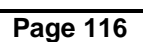


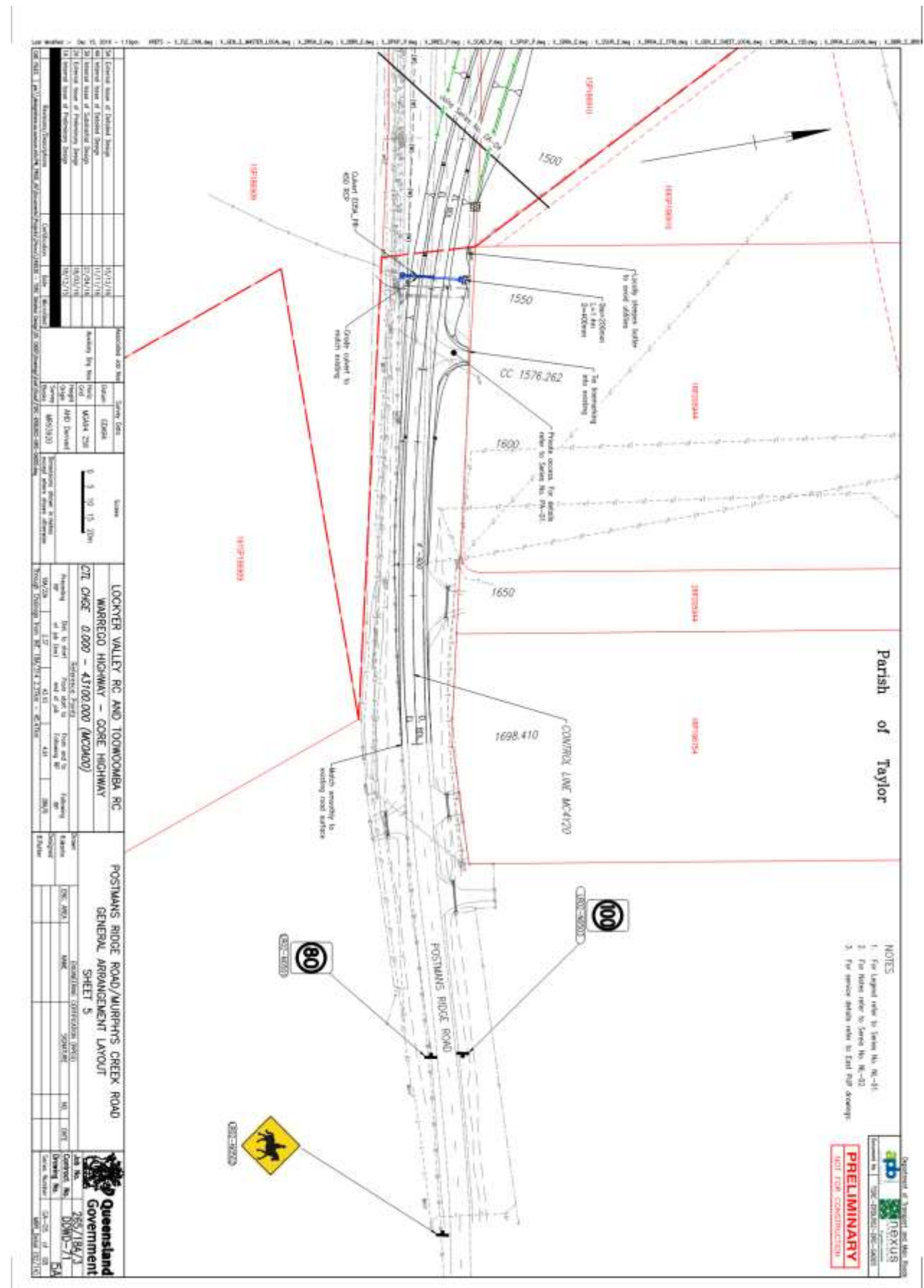
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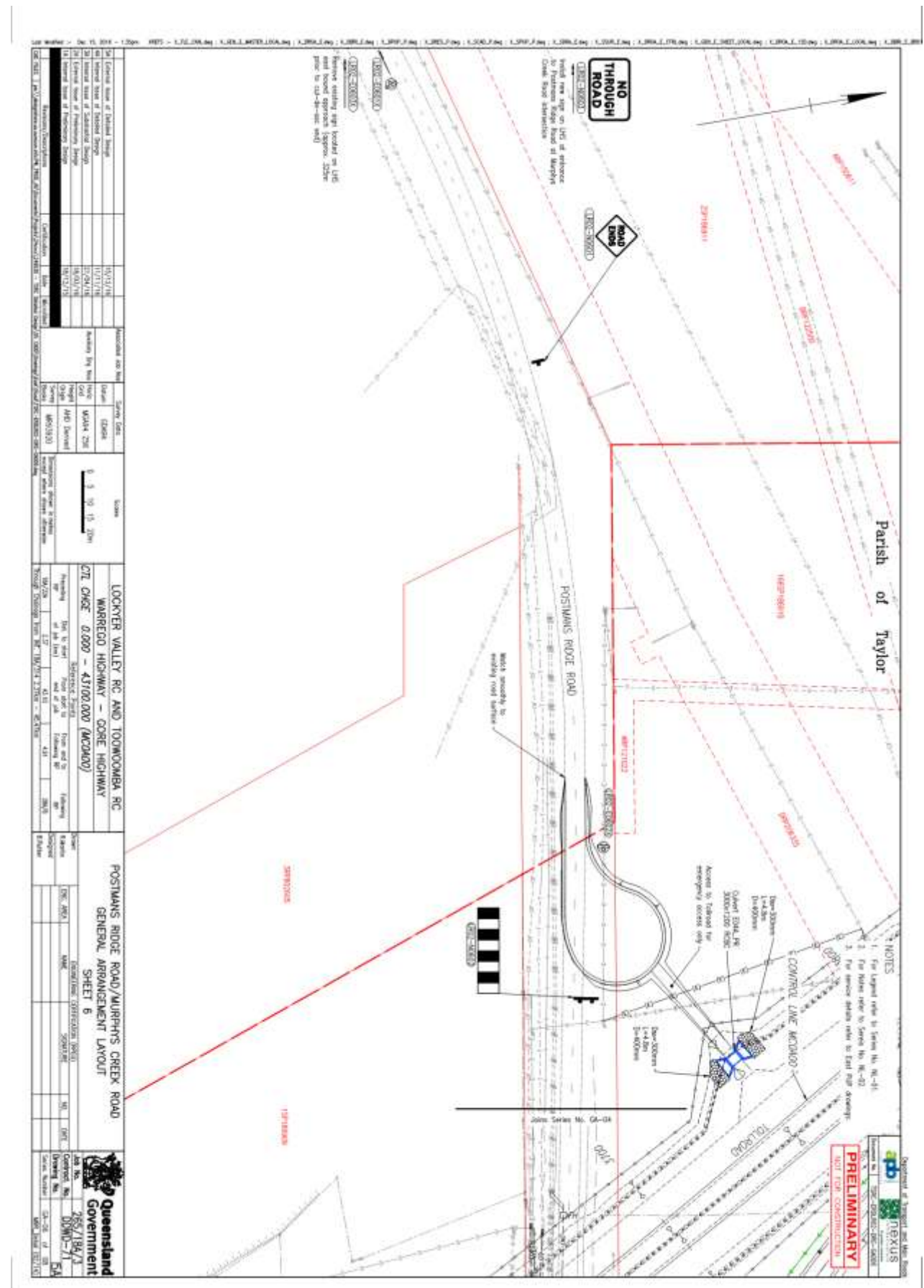








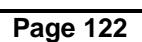




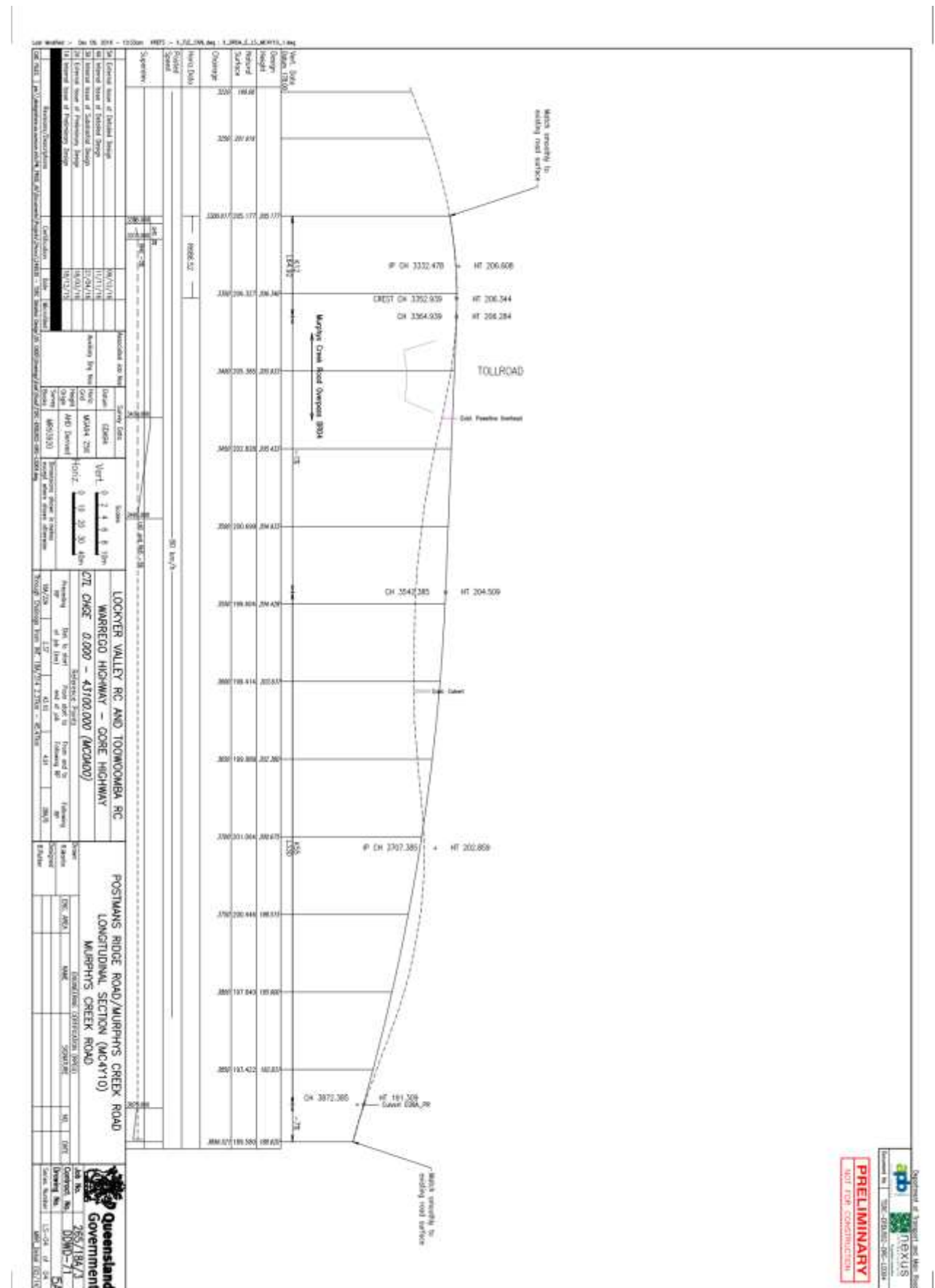


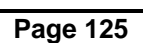


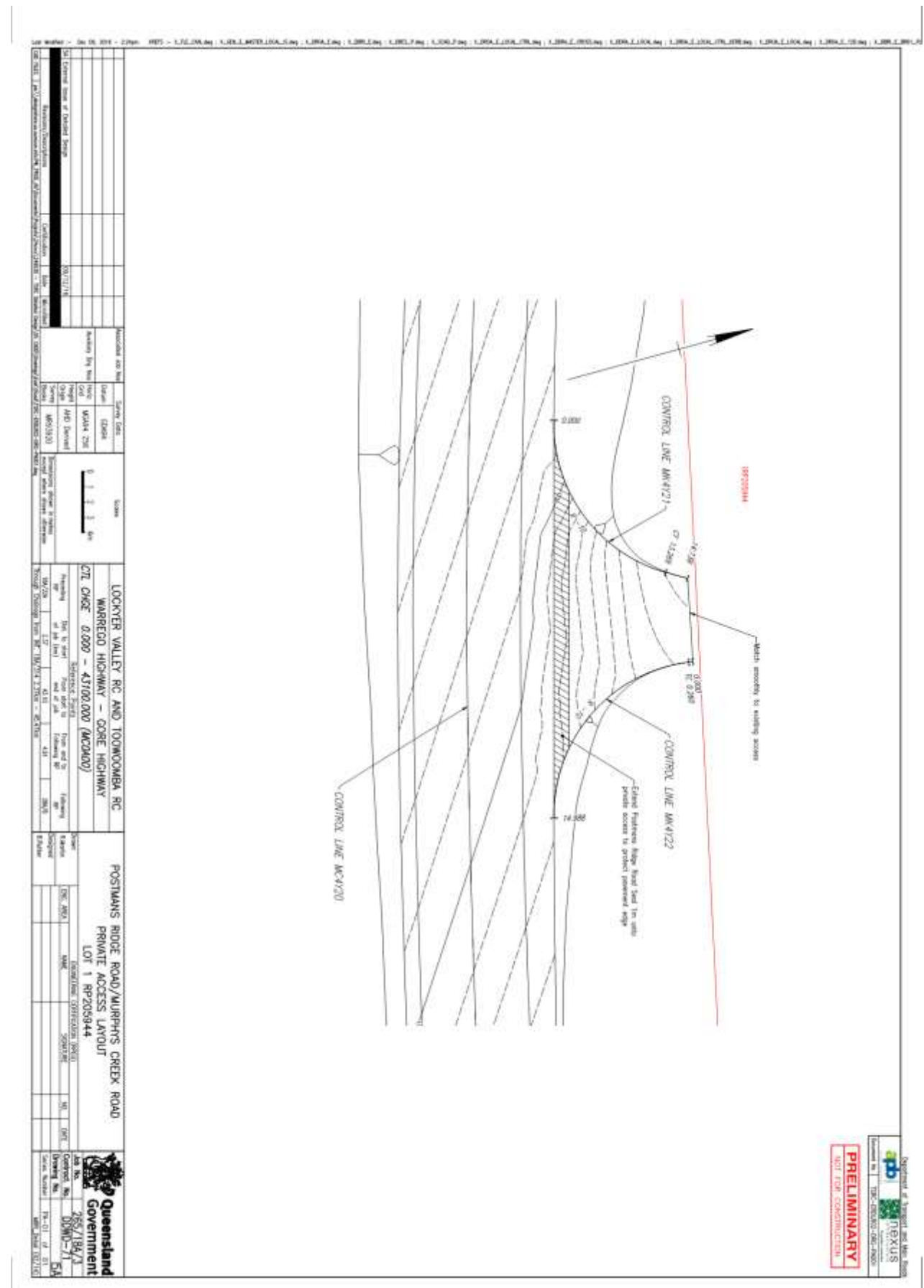










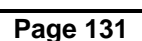


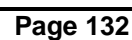
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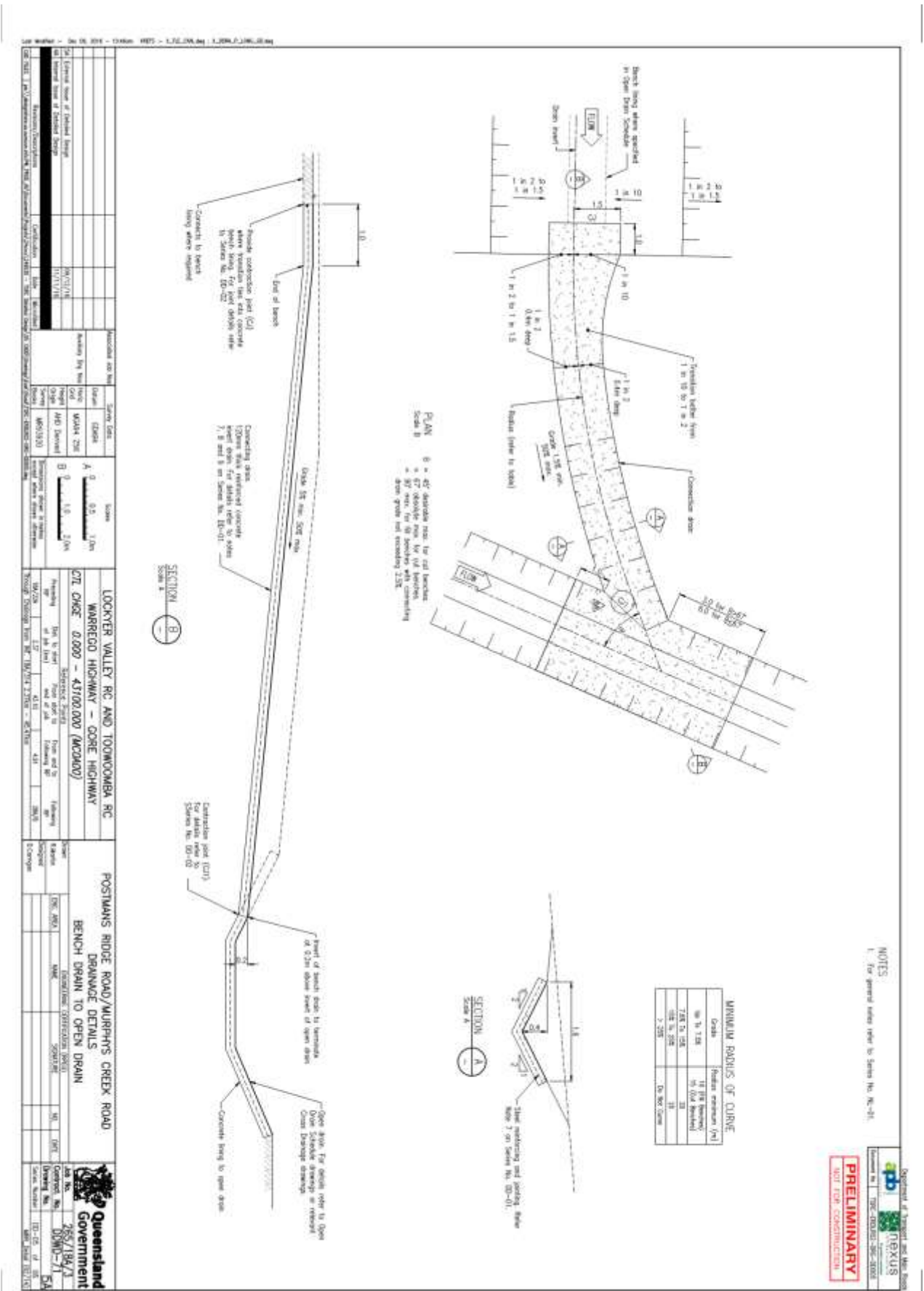




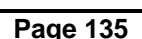








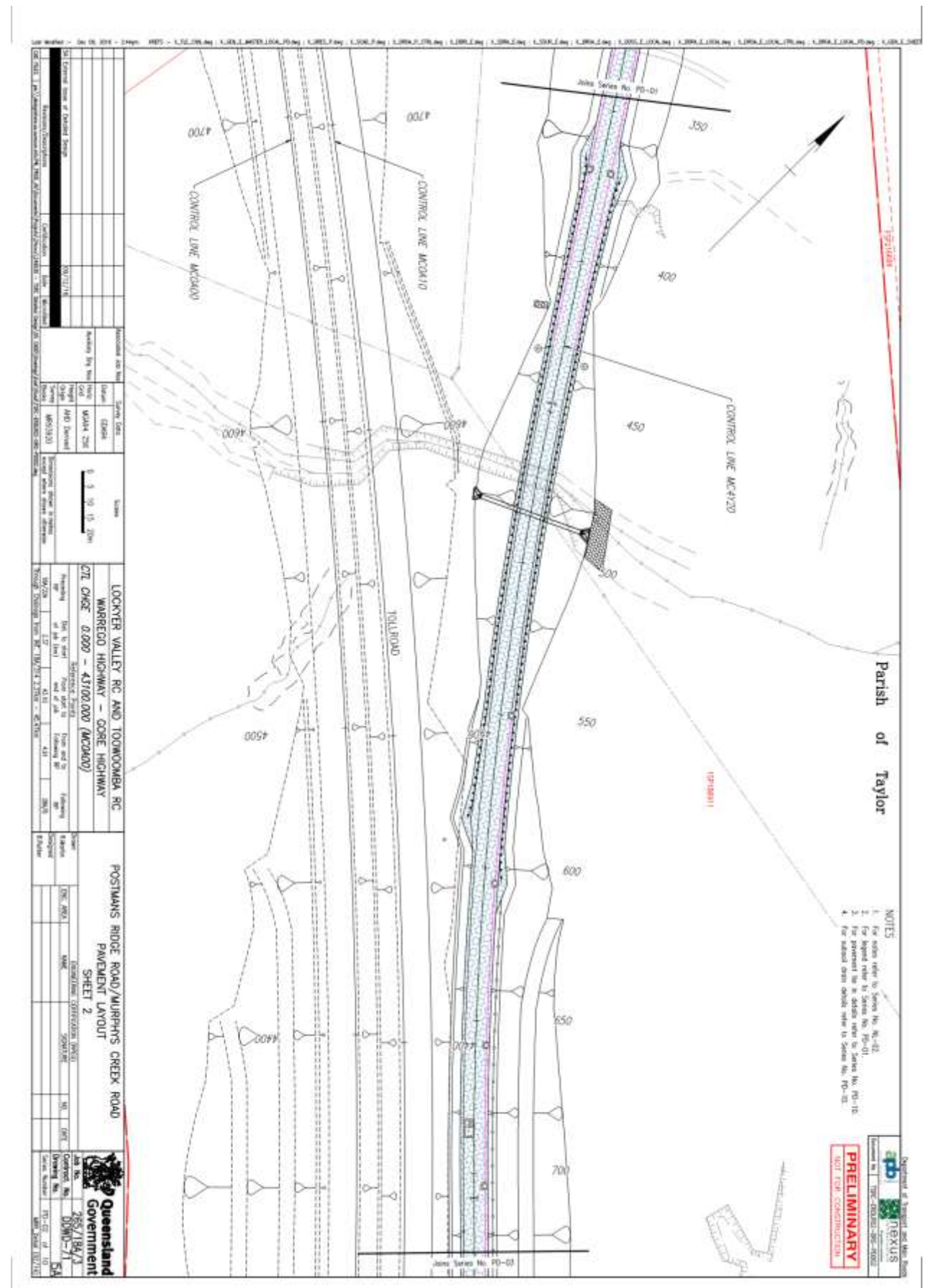
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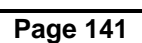
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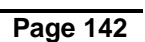


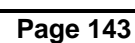


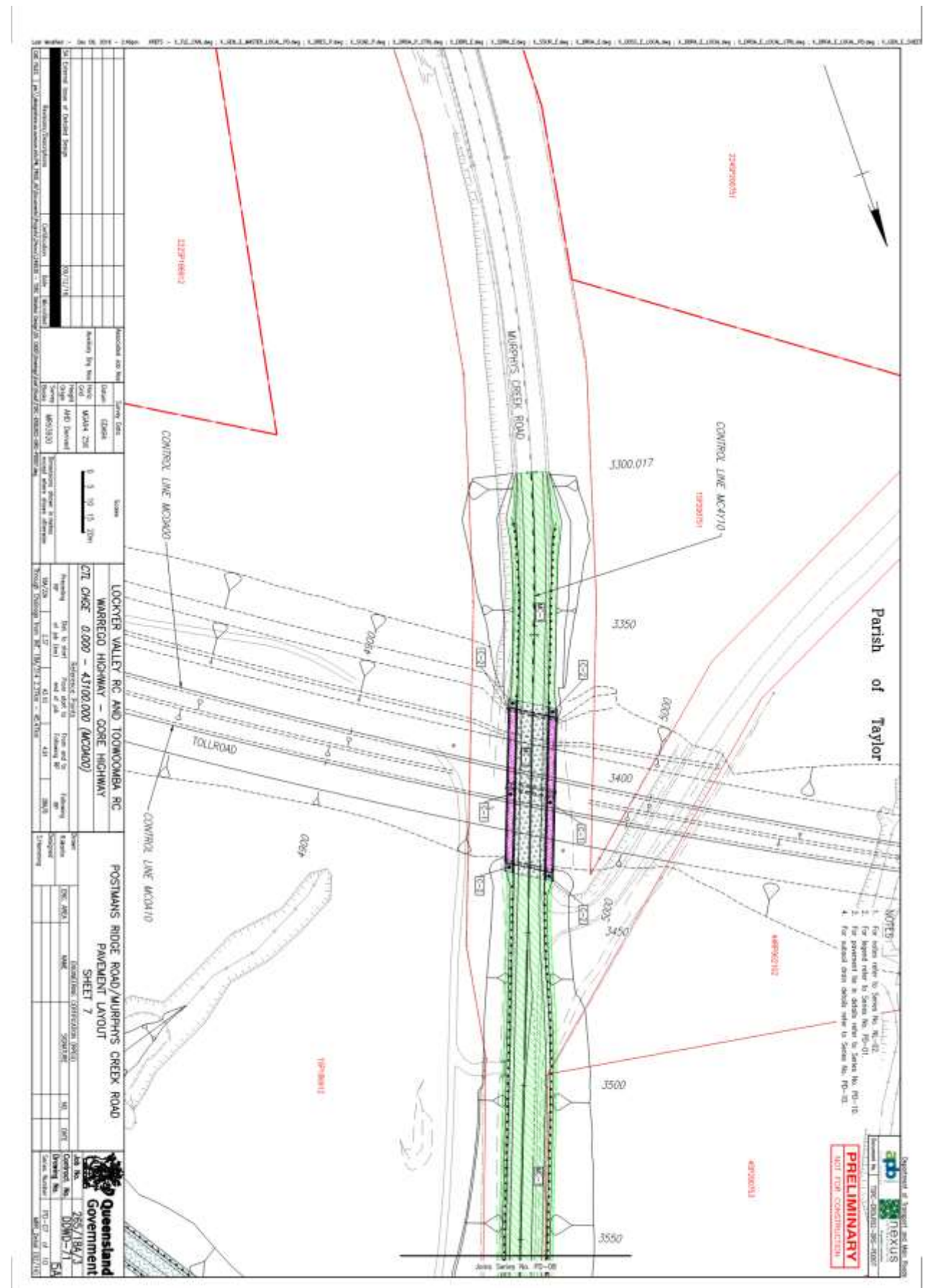










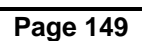








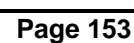
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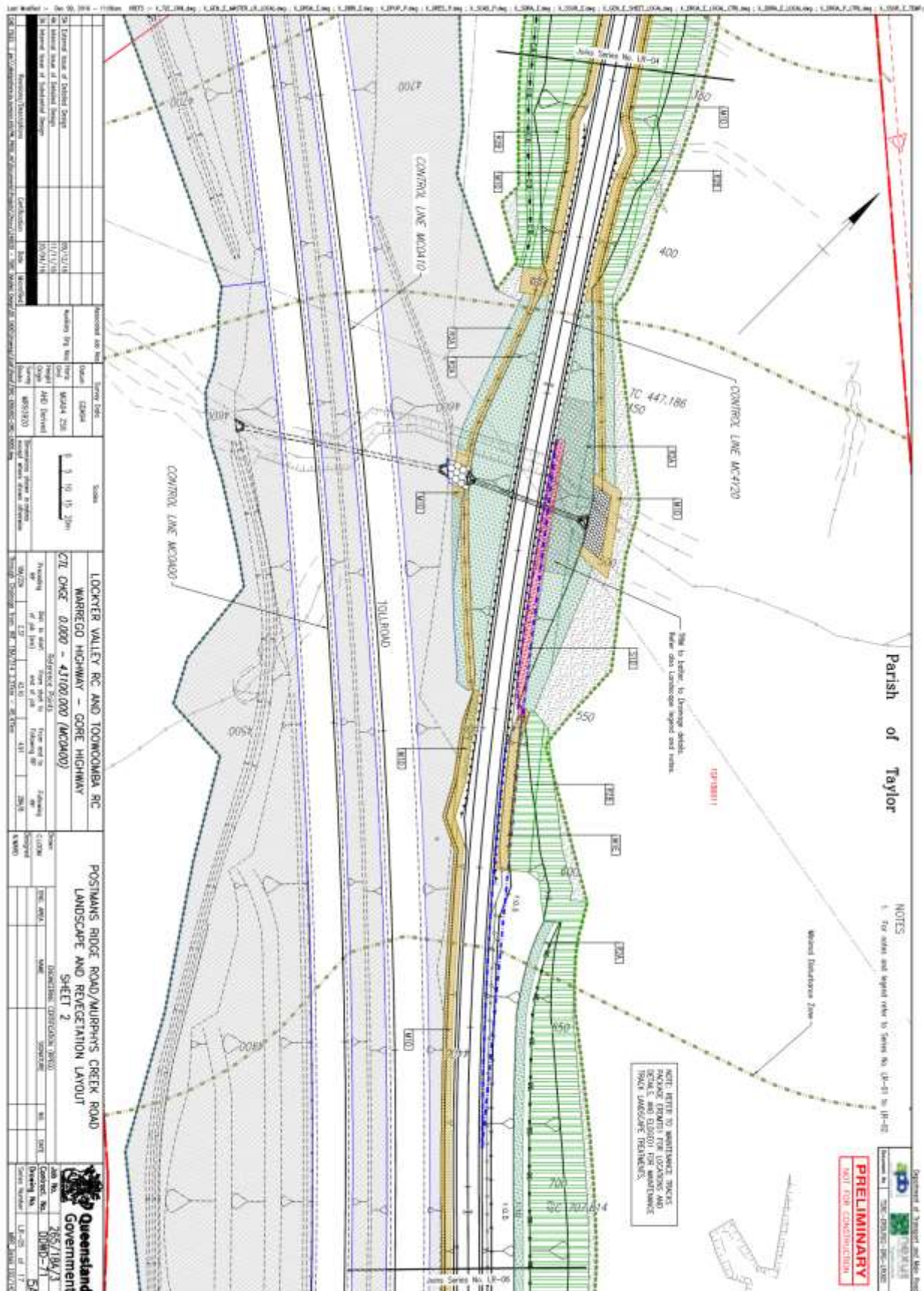


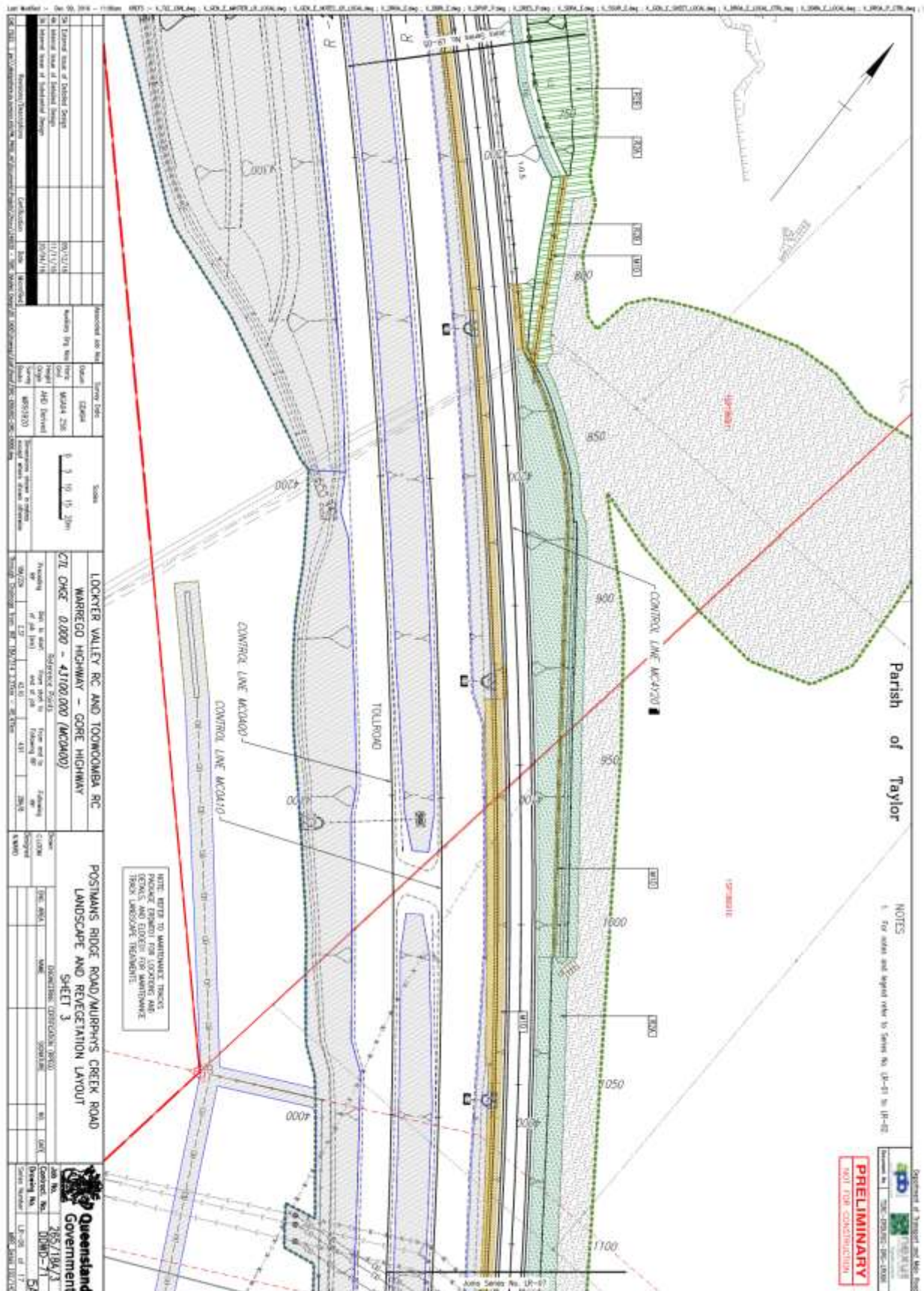


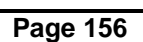
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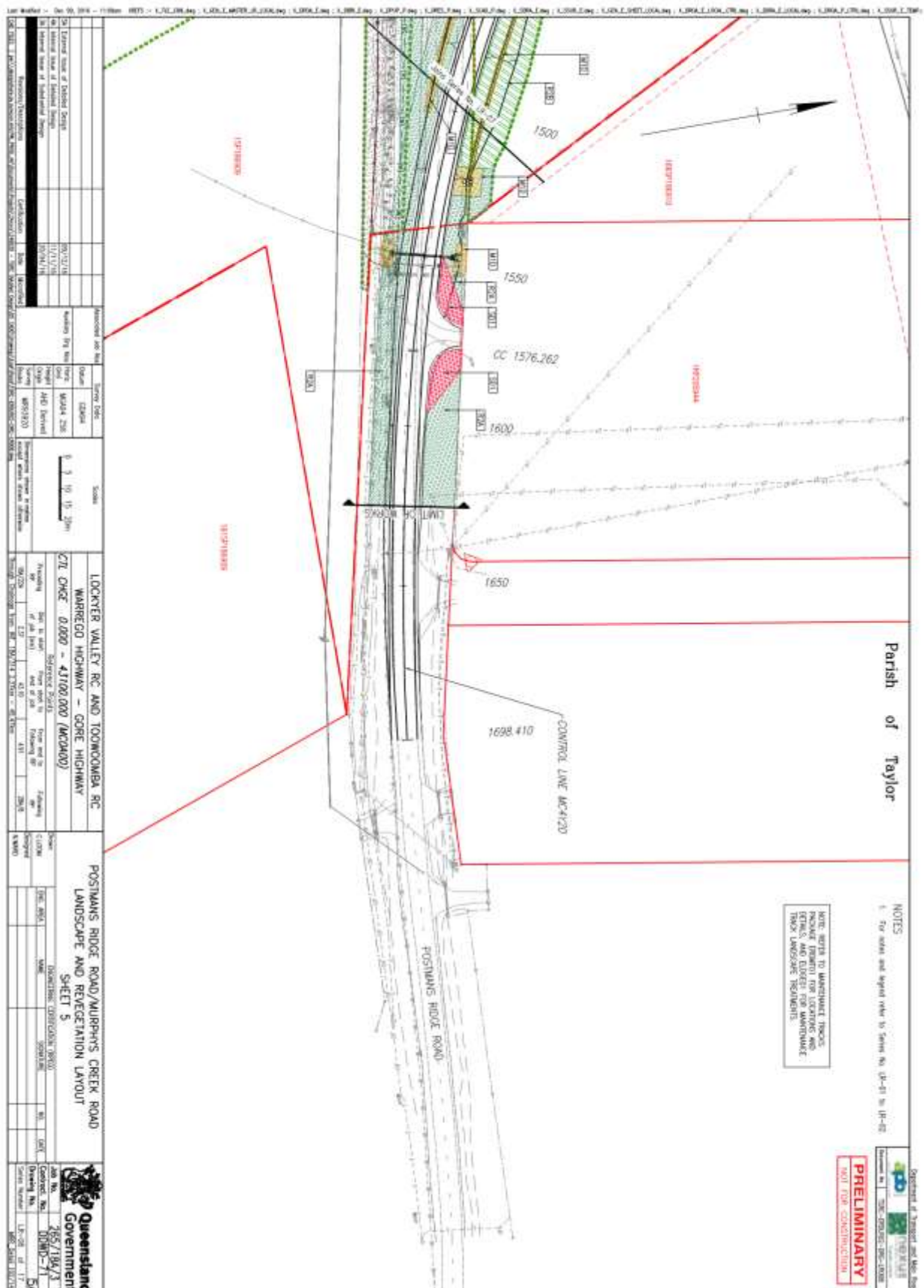
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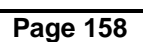


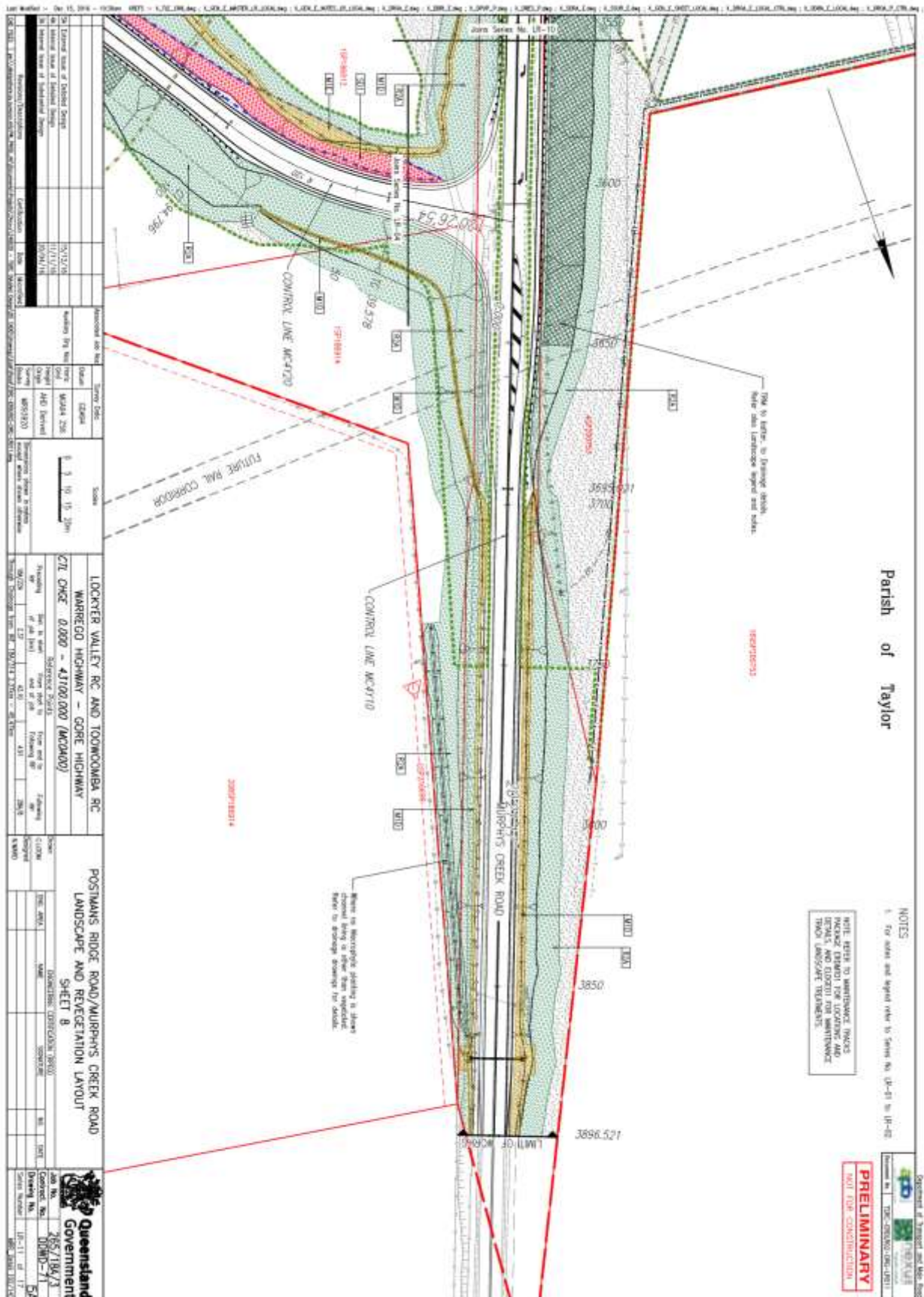


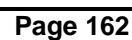




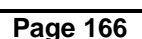












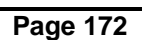


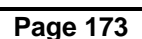












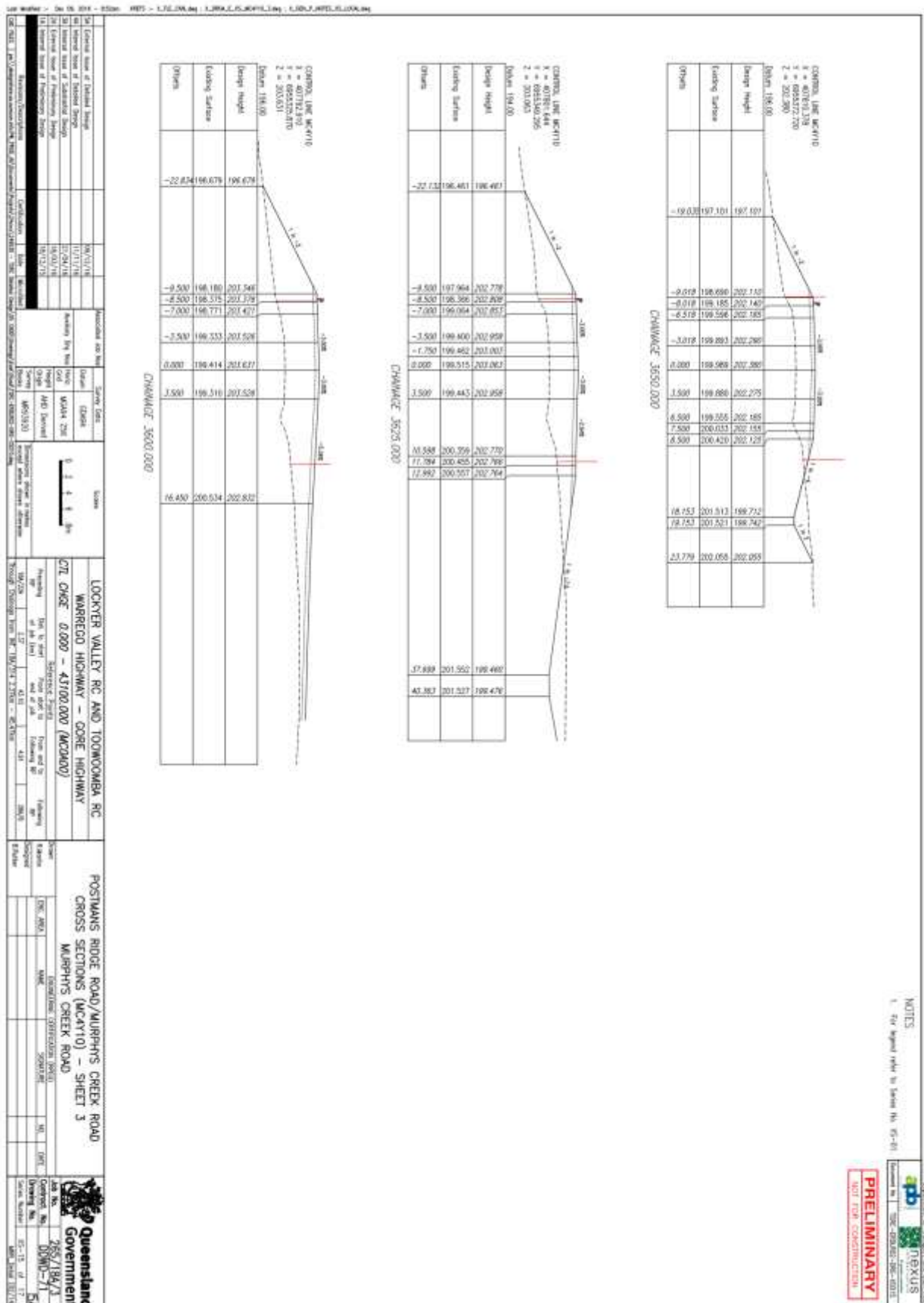


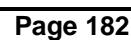


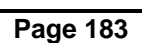












**ORDINARY MEETING OF
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**13.2 Request for Relocation of Private Watermain at McGarrigal Bridge,
Laidley Creek West**

Date: 18 April 2017

Author: Seren McKenzie, Manager Infrastructure Planning & Design

Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Summary:

The purpose of this report is to seek Council's further consideration of a request to relocate a private watermain across Laidley Creek at McGarrigal Bridge on McGarrigal Road, Laidley Creek West.

Officer's Recommendation:

THAT Council advises the owners of the private infrastructure that Council supports the options of the owners of the private watermain attaching the watermain to McGarrigal Bridge or relocation of the private watermain to another location through the creek, following an application to Council;

Further;

THAT Council will contribute an amount of up to \$5,000 for materials for the relocation of the private watermain upon presentation of receipts, as an ex gratia payment.

Report

1. Introduction

This report outlines a further request for the private watermain to be attached to McGarrigal Bridge in Laidley Creek West.

2. Background

Council has previously considered this request in September 2016, with the resolution being:

THAT Council advises the owners of the private infrastructure that Council will not fund the relocation of the private watermain from its current position crossing Laidley Creek onto the bridge structure, however is supportive of the relocation of the private water line to another location across the creek if privately funded.

The private watermain is shared by two owners and is located in the existing creek bed crossing of Laidley Creek, on the upstream side of McGarrigal Bridge. The private watermain has been in place for many years, with replacement in the existing location having occurred as required over the years.

The watermain is now leaking (under pumping), with water emanating from a location on the eastern side of the creek bank.

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During replacement and repair works on McGarrigal bridge after impacts from the 2011 and 2013 floods, bridge scour protection works in the form of large rocks were placed around the bridge, including over the location of the existing private water main. A short section of the watermain was replaced at the time by the owner. However, the placement of the scour protection rocks, along with the installation of guardrail, have made it difficult for the owners of the watermain to undertake any further works due to access restrictions.



Photo 1: Locality map showing McGarrigal Bridge over Laidley Creek

3. Report

Following advice from Council regarding the resolution from the September 2016 meeting, the owners of the water main asked Council to reconsider their request, particularly in contributing to the cost of relocating the watermain.

Council undertook some preliminary work to determine the cost of relocation of the watermain to the bridge, which was the preferred option of the owners. Local suppliers were approached and provided advice and costings on the watermain, which would be in the vicinity of \$45,000 to attach the main to the bridge and reconnect to the existing main in the road reserve on either side of the bridge. This includes all works such as traffic management, scaffolding for safe installation, and parts and materials.

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The costings were broken down into the various elements, and it has been determined the cost of the PN 16 polypipe is approximately \$5,000, which covers the length required to cross the bridge to rejoin the existing watermain on both sides.

4. Policy and Legal Implications

Should any private infrastructure be allowed to be installed on Council infrastructure, clearly defined ownership and maintenance responsibilities would be required to be established.

It should be made clear to the owners this is a one off contribution and Council will not consider any further assistance in the relocation of the watermain.

5. Financial and Resource Implications

\$5,000 ex gratia contribution by Council.

6. Delegations/Authorisations

The Executive Manager Infrastructure Works and Services be delegated to make payment of up to \$5,000 for the private watermain upon presentation of receipts.

7. Communication and Engagement

Council officers and Councillors have been in contact with the watermain owners.

8. Conclusion

Council may consider allowing the private watermain to be attached to the bridge provided the owners accept full responsibility for the works, including application for and receipt of the appropriate permits from Council. Additionally, Council may consider contributing an ex gratia amount of \$5000 for the relocation of the main once the works are complete and receipts are provided.

9. Action/s

1. Notify the property owners of Council's resolution.

Attachments

1 [View](#) Report - 28/9/16 3 Pages



**ORDINARY COUNCIL
MEETING MINUTES
28 SEPTEMBER 2016**

13.0 INFRASTRUCTURE WORKS AND SERVICES REPORTS

13.1 Request to divert private watermain at McGarrigal Bridge, Laidley Creek West

Date: 21 September 2016
Author: Seren McKenzie, Coordinator Infrastructure Planning & Design
Responsible Officer: Myles Fairbairn, Executive Manager Infrastructure Works & Services

Summary:

The purpose of this report is to seek Council's direction for a request to attach a private watermain to Council infrastructure, being McGarrigal Bridge on McGarrigal Road at Laidley Creek West.

Officer's Recommendation:

THAT Council advises the owners of the private infrastructure that Council will not fund the relocation of the private watermain from its current position crossing Laidley Creek onto the bridge structure, however is supportive of the relocation of the private water line to another location across the creek if privately funded.

RESOLUTION

THAT Council advises the owners of the private infrastructure that Council will not fund the relocation of the private watermain from its current position crossing Laidley Creek onto the bridge structure, however is supportive of the relocation of the private water line to another location across the creek if privately funded.

Moved By: Cr McDonald Seconded By: Cr Hagan
Resolution Number: 16-20/0235

CARRIED
7/0

Report

1. Introduction

This report outlines the history of the request for the private water line to be attached to McGarrigal Bridge in Laidley Creek West.

2. Background

A private water main shared by two owners is currently located in the existing creek bed crossing of Laidley Creek, on the upstream side of McGarrigal Bridge. The private water main has been in place for many years (perhaps 80), with replacement in the existing location having occurred as required over the years.



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The existing concrete McGarrigal bridge replaced a low level timber bridge impacted by the 2011 floods. Furthermore, following the 2013 event the bridge approaches were reinstated, guardrail installed, and scour protection added beside the bridge as part of flood recovery works. During 2014 when the latter work was being undertaken, the owners of the private water line in the creek approached Council regarding the location of the private line and future accessibility.

The Council contractor removed the rock protection to expose the private water line and demonstrate there had been no damage to the pipe. The owners of the private water line replaced and repaired some of the water line. At this time, the option of placing the private water line on the bridge was discussed, including the difficulties of this solution (further discussed in report below). It is reported that at the time the owners seemed satisfied with the outcome – leaving the water line in the current location.

To ensure structural integrity of the bridge, it was not advised to omit the bridge scour protection (rock) as this would expose the bridge to risk in future large flood events. Unfortunately, the provision of the scour protection coincided with the location of the private water line. Additionally, access to the water line for future repairs is restricted due to the installation of the guardrail.

There is no known permit for the private infrastructure within the road reserve, which is a common occurrence across the region. Therefore there are no clearly identified conditions for the maintenance of the water line, or the expectations of Council upon the owners, including location, depth, or other parameters.



Photo 1: Locality map showing McGarrigal Bridge over Laidley Creek



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3. Report

Installing infrastructure on the upstream side of a bridge which is prone to flooding results in a number of risks. The pipe itself would need to be encased in enveloper pipe to protect it, however the potential for damage to the pipe in large flood events would remain, and who would be responsible for its repair or replacement would need to be well documented. Additionally, the extra loading on the bridge from the pipe would need to be checked, noting that McGarrigal Bridge is currently load restricted to 42.5 tonnes.

In considering this issue, including if Council were to allow the infrastructure to be installed to the bridge at the owner cost and full liability resting with the owner of the private water line, the purpose of road reserve should be considered. The primary function is for Council to install infrastructure such as roads, drainage, and bridges, to service the community. The installation of private infrastructure is usually considered as a secondary function which should be placed on a standard alignment clear of Council infrastructure to ensure no restrictions or limitations on the Council assets. This applies to all service providers' infrastructure such as electricity, telecommunications, gas, etc., as well as private infrastructure in the road reserve.

4. Policy and Legal Implications

Should any private infrastructure be allowed to be installed on Council infrastructure, clearly defined ownership and maintenance responsibilities would be required to be established

5. Financial and Resource Implications

Nil

6. Delegations/Authorisations

Not Applicable

7. Communication and Engagement

Council officers and Councillors have been in contact with the water line owners.

8. Conclusion

Given the risk associated with allowing the installation of private infrastructure on Council assets, it may be considered more appropriate to agree to the private water line being installed further upstream (south) of the scour protection.

9. Action/s

1. Notify the property owners of Council's resolution.

14. ITEMS FOR INFORMATION

14.1 External Funding Update January - March 2017

Date: 18 April 2017
Author: Corrin Bischoff, Major Projects Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on the status of external funding applications submitted by Lockyer Valley Regional Council for the period January to March 2017.

This document is for Council's information only.

Report

1. Introduction

This report provides an update and analysis of funding sought by Council over the past three months from competitive external grant programs.

Council's External Funding Policy supports the Lockyer Valley Community Plan 2012 - 2022 strategic priority to "uphold principles of good governance and transparency in decision making".

2. Background

A centralised grant application process is utilised to optimise funding secured by Council to support its projects and activities. A key part of the coordinated approach to seeking and managing external grants is to provide a regular update to Council on all funding applications submitted.

3. Report

Since the beginning of January 2017, four external funding applications have been submitted. In this period, Council has been advised that two Expression of Interest Applications were successful in moving to the full application stage.

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Below is the status of Council's external funding applications as at 18 April 2017:

STATUS as at: 18 April 2017	Source	Funding Program	Project Name	Total Cost of Project	Amount Applied For	LVRC cash contribution	LVRC In-kind contribution
Pending	Department of Industry, Innovation and Science	Building Better Regions - Community Investment Stream	Horticultural Production in the Lockyer Valley - Research Project	\$22,000	\$15,000	\$5,000	\$2,000
Pending	Department of Industry, Innovation and Science	Building Better Regions - Infrastructure Projects Stream	Amos Road Upgrade, Withcott	\$848,000	\$424,000	\$424,000	\$36,000
Eol Successful Business Case Pending	Department of State Development	Building Our Regions	Forest Hill Flood Mitigation - Stage 2	\$540,000	\$270,000	\$270,000	0
Eol Successful Business Case Pending	Department of State Development	Building Our Regions	Lockyer Valley Animal Management Facility	\$582,624	\$291,312	\$291,312	0
Pending	Department of National Parks, Sport and Racing	Sport and Recreation Planning Program	Regional Sports Facility Plan	\$110,000	\$75,000	\$20,000	0
Pending	Department of Transport and Main Roads	Cycle Network - Local Government Grants Program	Lake Apex Drive (Denis Minson Drive to Hawick Street) on-road cycle facility	\$50,600	\$25,300	\$25,300	0
Pending	Department of Transport and Main Roads	Cycle Network - Local Government Grants Program	Spencer Street Upgrade of Shared Pathway	\$195,800	\$97,900	\$97,900	0
Pending	Department of Tourism, Major Events, Small Business and the Commonwealth Games	Queensland Tourism Demand Driver Infrastructure (TDDI) Fund 2017-18	UQ to Gatton Active Transport Link	\$900,114	\$300,000	\$300,114	0

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14.2 Investment Report - March Quarter 2017

Date: 13 April 2017
Author: Tony Brett, Manager Finance and Customer Service
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

As outlined in Council's 2016/2017 Investment Policy, a quarterly report is required to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of the *Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As at 31 March 2017, Council had a total investment holding of \$33.38 million.

Overall, our investments continued to perform well in comparison with targeted benchmarks with current Council's investments exceeding these benchmarks. Despite this, interest revenue is slightly below the target for the year to date, which may be due to the timing of cash flows.

This document is for Council's information only.

Report

1. Introduction

As per the policy statement in Council's 2016/2017 Investment Policy, a quarterly report is required to be submitted, updating Council on the performance of its investment portfolio.

2. Background

As at 31 March 2017, Council had a total investment holding of \$33.38 million.

3. Report

Council's 2016/2017 Investment Policy sets out Council's investment guidelines including the time horizon, maximum exposure, credit risk guidelines and performance benchmarks of its investments.

The two following tables show the investment institution, credit rating and product type of our investment portfolio at 31 March 2017:

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Table 1			
Institution	Amount \$	Percentage Holding	Credit Rating
QTC	16,382,598	49.07%	AA
NAB	1,500,000	4.49%	AA-
Commonwealth Bank	1,000,000	3.00%	AA-
AMP Bank	5,000,000	14.98%	A+
Suncorp-Metway	1,500,000	4.49%	A+
Bank of Qld	3,500,000	10.48%	A-
Bendigo Bank	500,000	1.50%	A-
Rural Bank	500,000	1.50%	A-
Credit Union Australia	1,500,000	4.49%	BBB+
ME Bank	1,000,000	3.00%	BBB+
MyState Bank	500,000	1.50%	BBB+
IMB Bank	500,000	1.50%	BBB
Total	33,382,598	100.00%	

Table 2		
Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	16,382,598	49.08%
Term Deposit	17,000,000	50.92%
Total	\$33,382,598	100.00%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND).

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The tables compare the rate of return on Council's investments at 31 March 2017, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a decrease in the interest rates for term deposits with new investments now well below the 3.0% mark.

Table 3			
Cash Fund Performance Against RBA Cash Rate & UBS Bank Bill Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	2.52%	1.50%	2.30%

Table 4			
Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	2.74%	1.625%	2.30%

While interest rates have remained relatively steady, the QTC cash fund rate is now slightly lower than most term deposit rates thus making term deposits a more attractive investment option. The best regular rates on offer at present are around the 2.60% to 2.80% mark for investment periods from six to twelve months.

TABLE 5			
Interest Income vs Budget	Actual YTD	Original YTD Budget	% Annual YTD Budget
Interest Income on investments	\$559,324	\$599,800	94%

As reflected in table 5, interest revenue is below the target for the year to date. The budget was based on an estimated interest rate of 2.90% and, while the average return on our QTC account and current term deposits are relatively close to this rate, the rates on new investments are lower. The interest income budget was amended as part of the second quarter budget review to reflect lower returns.

During the third quarter, cash at bank increased due to rates revenue, which was due in March. Only minimal cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The graph below shows a comparison over time of the cash balances.

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Weekly Cash Balance from 1/7/2016

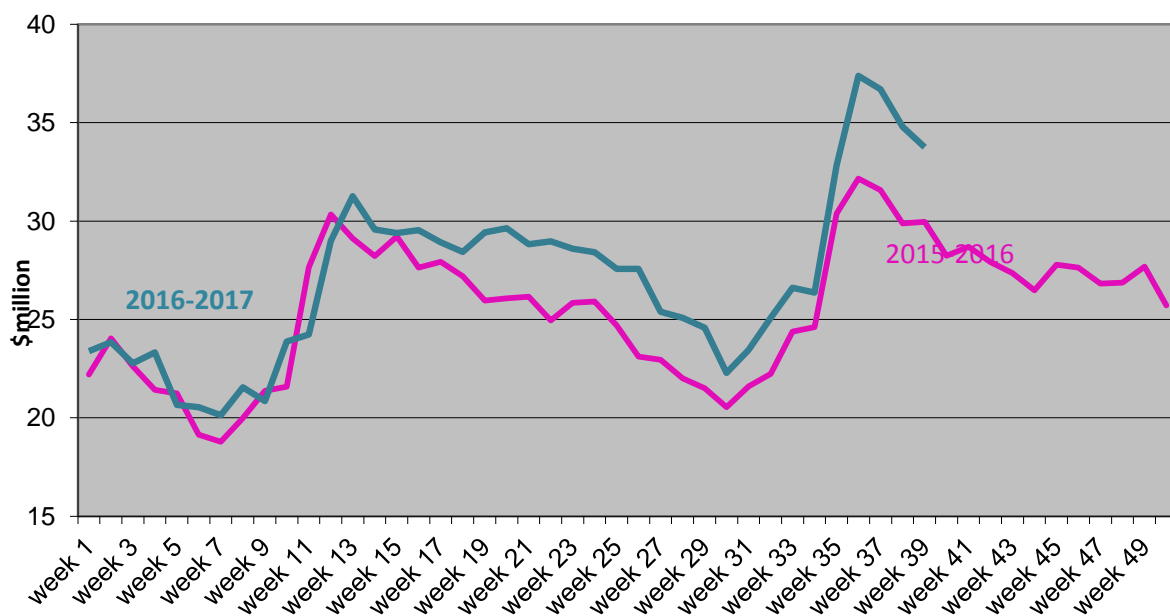


TABLE 6			
Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
Cash Funds			
QTC Cash Funds	49.08%	100%	50.92%
Term Deposits			
AAA to A+	26.96%	80%	53.04%
A to BBB+	22.47%	35%	12.53%
BBB to BBB	1.50%	25%	23.50%

The above table shows that Council's investments at 31 March 2017 complied with the 2016/2017 Investment Policy.



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14.3 Ex-Tropical Cyclone “Debbie” - Council’s Response

Date: 19 April 2017
Author: Peter Hillcoat, Disaster Management Coordinator
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

This purpose of this report is to update Council on how ex Tropical Cyclone Debbie as a low pressure system impacted the Lockyer Valley and the responses of the Lockyer Valley Local Disaster Management Group (LDMG) through the Local Disaster Coordination Centre (LDCC) and Council in general to the event.

This document is for Council’s information only.

Report

1. Introduction

In late March 2017, ex Tropical Cyclone Debbie as a low pressure system impacted the Lockyer Valley.

2. Background

Cyclone Debbie was branded the most dangerous cyclone to impact Queensland since Cyclone Yasi in 2011. Forming as a tropical low on 23 March, the low gradually intensified to a named tropical cyclone on 26 March. After steadily strengthening offshore to a Category 4 system, Debbie eventually made landfall near Airlie Beach, just north of Proserpine, at around 14:00 AEST on 28 March. Afterwards, Debbie rapidly weakened into a tropical low by late on 28 March, but continued to travel south, causing significant damage and flooding in the populous areas of South East Queensland and the Northern Rivers District of New South Wales.

With the Bureau of Meteorology (BoM) predicting initial rainfall of between 150mm to 250mm, the Lockyer Valley LDMG & LDCC went to “Stand up” status on the morning of Thursday 30 March. Prior to this on Wednesday 29 March two weather briefs on the emerging situation were sent out via social media by Council’s Disaster Management unit. These briefs alerted the public to the forecast heavy rainfall as well as the prospect of flooding and also highlighted the need to take precautions and to plan early for the event.

This report highlights the more important aspects of the operations of the LDMG and LDCC until the both were stood down on Friday 31 March.



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3. Report

Standing up of the LDCC

After consultation with the LDMG Chair, Cr Milligan and the Lockyer Valley Local Disaster Coordinator (LDC), the LDCC was stood up at 0645hrs on March 30 and became the focal point for operations until it was stood down the next day at 1200hrs. The Centre was manned by an initial shift that began their various tasks, which included but were not limited to;

- Ensuring all systems were operating correctly
- Developing a shift roster
- Gathering situational awareness of the emerging event.

Liaison Officers from Queensland Fire and Emergency Services and Queensland Police Service also operated from the Centre during the course of the day.

With the BoM's rainfall forecast now reaching figures of up to 400mm for the Lockyer Valley area, the evening of 30 March saw operations focusing on the potential for flooding. This focus involved intensive monitoring and extrapolation of flood modelling data from the "WaterRide" system as well as information, which was provided by the BoM. Various warnings to residents were broadcast throughout the evening via social media, regular media, and by door knocking selected residences (carried out by the Lockyer Valley State Emergency Service) in the Laidley area. A summary of the social media messages is included in the table below.

With the real potential for property inundation becoming more apparent as the night went on, initial arrangements to prepare evacuation centres were made as a precaution. The Gatton Shire Hall was prepared and the Laidley State High School was placed on standby, fortunately neither was required to be opened as evacuation centres. Even though there was the possibility of rainfall figures not reaching those forecast by BoM, staff in the LDCC has no option other than to plan for the worst case scenario.

The LDCC continued to operate overnight with staff closely monitoring the weather and flooding situation, with a shift change taking place at 0600hrs the following morning.

Sandbags

Sandbag supplies in the form of bulk sand and sandbags were made available to the public at two locations from 2.30pm to 6pm on Wednesday 29 March, and from 6.30am to 6pm on Thursday 30 March.

The two sites were located at the Gatton showgrounds and the old council depot at Laidley and were attended by SES and Council personnel. From all accounts the public interaction was good as was the take up of availability.

LDMG Meetings

During the Stand-up phase of the ex-tropical cyclone Debbie activation, a total of three LDMG meetings took place, with a fourth and final meeting held on Tuesday 4 April.



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The meetings were well attended and the inclusion of a teleconference facility allowed members to contribute and receive information from remote locations.

All meetings were chaired by Mayor, Cr Milligan and attended by Deputy Chair, Cr Janice Holstein, the LDC Coordinator and the Disaster Management Coordinator. The Lockyer Valley Regional Council Chief Executive Officer also attended all of the meetings to hear information first hand and to offer advice on behalf of Council.

Disaster Dashboard

Council's Disaster Dashboard (Dash) was brought online on Wednesday 1 March 2017 and is accessible via Council home page. The Dash was introduced and promoted via Social Media and local newspapers on the day it became available.

Its introduction proved to be incredibly timely for this weather event as the information, which is made available on the Dash proved to be extremely helpful to the population of the Lockyer Valley and Council staff alike. Statistics on the activity with the Dash are available in Disaster Dashboard summary below. There is the very strong probability that the Dash took some of the workload off Council's Customer Service staff as people could use this self-help option instead of calling in by telephone to get up to date information on the event.

Rainfall

Rainfall totals across the region varied, however most areas received over 200mm. Even though there was considerable focus on the Laidley catchment area due to the potential to a large population, the entire region was continually monitored for rainfall and potential impacts.

State Emergency Service

The Lockyer Valley State Emergency Service (SES) stood up during the event and set up an Emergency Operations Centre at the Gatton Group headquarters. A summary of SES activities is set out below.

Activation

- 29 March meeting of the SES Executive to plan for significant rain event
- 30 members activated Thursday 30 March
- 15 members activated Friday 31 March.

38 requests for assistance entered on TAMS:

- 17 requests for assistance with sandbagging
- 7 requests for sandbags but agreed to collect own
- 8 requested for help with leaking roofs
- 1 Assist QPS – Contacted LDCC for ROAD CLOSED signs
- 5 Assist LVRC – Gatton Showgrounds – public sandbag collection point and Old Council Depot, Laidley – public sandbag collection point
- 2 removals of trees from footpath/road.

Other assistance given:

- Two members filled 100 sandbags manually for SES emergency use
- Emergency Traffic Control

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- Door-knocked residences in Laidley and Forest Hill
- Provided reports on road flooding in Valley and water levels in Laidley.

Infrastructure Damage

As expected the Lockyer Valley area suffered considerable damage to roads and bridges during the event. Council's Infrastructure Works and Services staff responded quickly by making roads passable as soon as possible. There was also damage to infrastructure owned by Queensland Transport and Main Roads (TMR) within the region. As TMR had a representative present at the LDMG meetings and also visited the LDCC, prompt action was undertaken to repair roads to a passable state.

LDCC Feedback Session

A feedback session, or hot debrief was held in the LDCC on Wednesday morning the 5 April. This gave staff who manned the Centre during the event an opportunity to provide feedback on the various aspects of how the LDCC operations were handled. The debrief session lasted for 2 hours during which valuable feedback was gained. All of the feedback was recorded and will be prioritised based on elements such as practicality, ease of implementation and cost effectiveness.

Table

Social Media Summary

Overview

Social Media Channel	Summary on page:	Total # of posts
Facebook	2	25
Twitter	17	14
Instagram	22	3

Facebook post summary

Post	Date/Time	Reach	Likes	Comments	Shares
1. Important Weather Brief	29 March, 11:31am	9,156	79	38	60
2. Important Weather Update No. 2	29 March, 2:48pm	6,514	45	23	34
3. Just a reminder, sandbags	30 March, 7:28am	12,569	39	9	46
4. Correction – Please note that contrary to media	30 March, 7:50am	17,780	75	97	117
5. Council waste collection	30 March, 10:31am	2,749	12	1	20
6. Looking for safe refuge for horses	30 March, 12:20pm	13,279	72	23	122
7. Please note the Laidley Customer Service	30 March, 1:24pm	1,221	9	1	1
8. The Bureau of Meteorology are forecasting wind gusts	30 March, 2:03pm	7,086	35	30	33
9. Please note: the below information has been updated	30 March, 5:05pm	196,723	124	313	1,223
10. Council staff located in the	30 March, 6:02pm	4,626	57	20	16

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Local Disaster Coordination Centre					
11. Due to improving weather conditions	30 March, 6:54pm	57,224	167	94	227
12. With a number of roads closed and hazardous	30 March, 7:56pm	3,672	21	0	14
13. The Local Disaster Coordination Centre continues to monitor	30 March, 10:20pm	6,678	29	5	14
14. Update: Laidley Creek has peaked at Mulgowie	30 March, 11:30pm	6,855	24	11	22
15. Update: Water flow in the main channel through	31 March, 12:15am	4,795	29	10	19
16. Update: We are continuing to monitor the creek	31 March, 1:20am	4,142	23	17	11
17. Update: Council is monitoring creeks all across the Lockyer Valley	31 March, 1:46am	5,394	34	30	14
18. The LDCC is aware of minor flooding on a few	31 March, 3:20am	2,867	12	11	11
19. Update: Lockyer Creek north of the Warrego	31 March, 3:29am	5,212	19	12	25
20. Laidley Update: River gauges on Laidley Creek	31 March, 5:36am	5,861	33	36	13
21. For the latest road closure information	31 March, 5:47am	2,570	7	9	1
22. Please note that Rosewood-Laidley Rd	31 March, 8:20am	4,902	46	9	35
23. Road update: Gatton-Laidley	31 March, 12pm	3,732	32	5	15
24. As a way to assist flood	31 March, 12:36pm	1,360	18	1	3
25. Waste collection	31 March, 4:47pm	2,366	7	4	0

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Disaster Dashboard Summary

Audience Overview

Mar 28, 2017 - Apr 4, 2017

All Users
100.00% Sessions

Overview

Sessions



Sessions

8,892

Users

5,573

Pageviews

11,726

Pages / Session

1.32

Avg. Session Duration

00:01:53

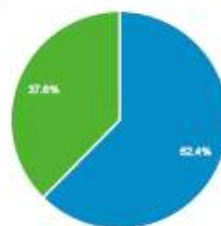
Bounce Rate

80.71%

% New Sessions

62.38%

New Visitor Returning Visitor



Operating System

Operating System	Sessions	% Sessions
1. iOS	3,368	37.88%
2. Windows	2,770	31.15%
3. Android	2,523	28.37%
4. Macintosh	163	1.83%
5. Windows Phone	41	0.46%
6. Linux	16	0.18%
7. BlackBerry	10	0.11%
8. Chrome OS	1	0.01%

**ORDINARY MEETING OF
COUNCIL AGENDA
26 APRIL 2017**

15. CONFIDENTIAL ITEMS

**15.1 Draft Lockyer Valley Regional Council Planning Scheme -
Preparation of Mapping - Appointment of Consultant**

Date: 18 April 2017

Author: Christopher Crowley, Coordinator Strategic Land Use Planning

Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Planning

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (e) of the Local Government Regulation, 2012, as the matter involves contracts proposed to be made by it.

Summary:

Three planning consultancies submitted proposals to undertake the preparation of mapping for the new Lockyer Valley Regional Council Planning Scheme. Having regard to the three proposals it has been determined that Buckley Vann Pty Ltd provide the best combination of methodology and value for money together with the best opportunity for officers and Councillors to have input into the mapping content of the scheme as it is prepared.

**ORDINARY MEETING OF
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**15.2 Queensland Civil Administrative Tribunal Case GAR244-16 –
Regulated Dog Matter**

Date: 13 April 2017
Author: Peter Driemel, Manager Health, Waste and Regulatory Services
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (h) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

On 3 March 2017 Council officers attended a Queensland Civil Administrative Tribunal (QCAT) at the Toowoomba Courthouse to defend a decision by Council to declare dogs as regulated (2 x Dangerous and 1 x Menacing) dogs. Through a process of mediation, an agreed modified outcome was reached between the parties. The major outcomes were:

- a) The dogs named Ellie & Barrett would be declared as Dangerous Dogs
- b) The dog named Seamus would not be declared as a menacing dog due to insufficient evidence to support the continuance of such a declaration
- c) A period of time would be given to register all the dogs as required by the Animal Management (Cats & Dogs) Act 2011, namely 30 June 2017
- d) A suitable enclosure would need to be constructed so as to ensure the Regulated Dogs were kept in accordance with the requirements of the Animal Management (Cats & Dogs) Act 2011. A period of time would be given to construct the enclosure, namely 30 October 2017 subject to conditions.

16. MEETING CLOSED