



ORDINARY MEETING OF COUNCIL

AGENDA

26 SEPTEMBER 2018



**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

TABLE OF CONTENTS

Item	Subject	Page No.
	Table of Contents	1
1.	Meeting Opened	2
2.	Leave of Absence	2
3.	Condolences/Get Well Wishes	2
3.1	Condolences/Get Well Wishes.....	2
4.	Declaration of any Material personal interests/conflicts of interest by councillors and senior council officers.....	3
5.	Mayoral Minute	3
6.	Confirmation of Minutes	4
6.1	Confirmation of Ordinary Meeting Minutes 12 September 2018	4
7.	Business Arising from Minutes.....	4
8.	Committee Reports	4
9.	Deputations/Presentations	4
10.	Executive Office Reports	4
11.	Organisational Development and Planning SERVICES Reports	5
11.1	Community Grants Program - Round One Assessment.....	5
11.2	Resolution to a make Temporary Local Planning Instrument 01/2019 - Flood Regulation	11
12.	Corporate and Community Services Reports	63
12.1	Summary of Council Actual Financial Performance vs. Budget – 31 August 2018	63
12.2	Update to Commercial Fees & Charges 2018/2019 Dal Ryan Memorial Pool Laidley	85
13.	Infrastructure Works and Services Reports.....	87
14.	Items for information.....	87
14.1	Independent Chairperson Annual Report - Audit and Risk Management Committee 2017-18	87
14.2	2018 Audit Closing Report	98
15.	Confidential Items	108
15.1	Vary and Extend Lease of Dal Ryan Memorial Pool Laidley	108
16.	Meeting Closed.....	108



**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

1. MEETING OPENED

2. LEAVE OF ABSENCE

No Leave Of Absence

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 20 September 2018
Author: Susan Boland, Governance and Strategy Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

4. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a councillor or senior council officer who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the material personal interest in the matter, including the following particulars about the interest –
 - i. the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
 - ii. how the person or other entity stands to gain the benefit or suffer the loss
 - iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the councillor or senior council officer—the nature of the relationship to the person or entity; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a councillor or senior council officer who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- a) the nature of the interests
- b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person:
 - i. the name of the other person; and
 - ii. the nature of the relationship or value and date of receipt of the gift; and
 - iii. the nature of the other person's interests in the matter.
- c) how the councillor or senior council officer intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute



**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 12 September 2018

Date: 20 September 2018
Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 12 September 2018 be taken as read and confirmed.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes

8. COMMITTEE REPORTS

No Receival of Committee Reports as Minutes

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations

10. EXECUTIVE OFFICE REPORTS

No Executive Office Reports



ORDINARY MEETING OF COUNCIL AGENDA 26 SEPTEMBER 2018

11. ORGANISATIONAL DEVELOPMENT AND PLANNING SERVICES REPORTS

11.1 Community Grants Program - Round One Assessment

Date: 17 September 2018
Author: Trent Nibbs, Sports, Recreation & Community Grants Officer
Responsible Officer: Lyle Kajewski, Acting Executive Manager Organisational Development & Planning Services

Summary:

Applications for Round 1 of Council's Community Grants Program were called for, 1 August 2018 and closed on 31 August 2018. In total twenty six (26) applications were received, requesting a total of \$88,024.37, with a total of only \$40,000 allocated for Round 1.

Officer's Recommendation:

THAT Council approve funding for Round 1 2018/19 under Category 1 of the Community Grants Program be allocated to the following applicants totalling \$39,999.37:

- Gatton Campdraft Association
- Gatton Scout Group
- Gatton Soccer Club
- Ingoldsby Recreation Club
- Laidley Kindergarten Association
- Lions Club of Withcott Helidon
- Lockyer Information and Neighbourhood Centre
- Lockyer Valley Cheerleaders Association
- Lockyer Valley Something to Sing About Choir
- Lockyer Waters Hall Association
- Our Lady of the Valley Catholic Parish Gatton Laidley
- Returned Services League of Australia (Queensland Branch) Laidley Sub Branch
- Ropehill Community Sports Centre
- Southern Lockyer Junior Cricket Club
- St Marys Playgroup
- Withcott Pony Club
- Withcott Primary Parents and Citizens Association

ORDINARY MEETING OF COUNCIL AGENDA 26 SEPTEMBER 2018

Report

1. Introduction

For the 2018-2019 financial year, Council allocated \$80,000 for the Community Grants Program which is to be spent over two rounds. For Round 1 Council received a total twenty six (26) applications, requesting a total of \$88,024.37 in funding. This report outlines the evaluation process undertaken by Council and makes a recommendation for distributing the available funding to eligible organisations.

2. Background

The Community Grants Assistance Policy and Procedure was approved by Council on 13 December 2017. This policy assists in the management and the distribution of public funds to ensure a fair and equitable process is created which is consistent across the organisation in accordance with legislation and policies.

Category 1 – Community Grants Program is available twice a year with a budget of \$40,000 per round in the 2018/19 financial year to community organisations who undertake projects which benefit the wider community.

3. Report

As per the Community Grants Assistance Policy and Procedure, Council is required to approve the allocation of funding under Category 1- Community Grants Program. In Round 1 2018/19 twenty six (26) applications for funding were received. These applications were assessed by Cr Milligan, the Coordinator Governance & Strategy, and the Sport, Recreation and Community Grants Officer against the assessment criteria, funding requirements and the community group's own capacity to finance their project.

Of the twenty six applications received, seventeen applicants are recommended to receive part or all of their requested funding.

The applicants recommended to received funding are:

Organisation	Proposed Project	Amount Requested	Total Project Cost	Amount Proposed
Gatton Campdraft Association	Gatton Campdraft Grounds	\$3,900.00	\$4,281.00	\$2,000.00
Gatton Scout Group	Fire Safety Upgrade	\$1,000.00	\$954.56	\$1,000.00
Gatton Soccer Club	Aluminium seating	\$3,056.00	\$3,056.00	\$2,000.00
Ingoldsby Recreation Club	Install stainless steel kitchen unit in the community centre	\$2,817.00	\$2,817.00	\$2,000.00
Laidley Kindergarten Association	Supply and install of shade sail	\$3,490.00	\$4,290.00	\$2,000.00

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

Organisation	Proposed Project	Amount Requested	Total Project Cost	Amount Proposed
Lions Club of Withcott-Helidon	Internal fitout for electrical works of facility	\$4,000.00	\$5,015.78	\$1,000.00
Lockyer Information & Neighbourhood Centre	Community Sensory Garden	\$4,000.00	\$6,100.00	\$3,000.00
Lockyer Valley Cheerleaders Association	Training Equipment	\$3,698.00	\$3,698.00	\$2,500.00
Lockyer Valley Something to sing about choir	Music program training and equipment	\$1,970.00	2090	\$1,970.00
Lockyer Waters Hall Committee	Lockable storage	\$4,000.00	\$4,200.00	\$4,000.00
Our Lady of the Valley Catholic Parish Gatton Laidley	Centenary Garden design and seating	\$4,000.00	\$8,440.00	\$1,000.00
Returned & Services League of Australia (Queensland Branch) Laidley Sub-Branch	Provision of Utilities	\$4,000.00	\$8,874.00	\$3,000.00
Ropehill Community Sports Centre	Entrance Sign/directory	\$3,560.00	\$3,560.00	\$3,560.00
Southern Lockyer Junior Cricket Club	Surveying costs & Equipment - Pitch marking frame & microwave	\$3,923.00	\$3,923.00	\$3,923.00
St Marys Playgroup (Playgroup QLD)	Supply and install of shade sail	\$3,454.55	\$4,000.00	\$3,454.55
Withcott Pony Club	Safety Upgrades	\$3,036.55	\$3,036.55	\$3,036.55
Withcott Primary P&C Association	Cycle safety education program	\$555.27	\$555.27	\$555.27
			TOTAL	\$39,999.37

During the assessment of the applications Cr Tanya Milligan, declared a conflict of interest in regard to the assessment of the Returned & Services League of Australia (Queensland Branch) Laidley Sub-Branch application and did not provide any comment, feedback or assessment of their application.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

The following applications did not meet the criteria or funding conditions and have not been recommended to receive funds in Round 2:

- **Gatton and District Committee on the Ageing** are seeking funding to purchase new chairs for the facility. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure a lower priority will be given to applicants funded in the last 12 months. This group were funded in Round 1 of the 2017/18 financial year.
- **Grace Homestead** is seeking funding to purchase playground equipment. This project has not been supported as funding for this round was oversubscribed by over 100% and due to the previous support that has been provided to this organisation.
- **Hatton Vale State School P&C** is seeking funding for their annual Christmas Concert. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure a lower priority will be given to applicant funded in the last 12 months. This group were funded in Round 1 of the 2017/18 financial year and Round 2 of the 2016/17 financial year.
- **Helidon Community Shed Association** is seeking funding for surveying costs and facility upgrades. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure, projects need to be "shovel ready" and this application was unable to provide all the needed documentation to meet the requirements of the grant application. Furthermore this organisation still has and outstanding acquittal from a previous successful application.
- **Historic Commercial Vehicle Association** is seeking funding to assist their annual Old Truck and Tractor Show at the Gatton Showgrounds. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure this organisation has received continuous support from Council.
- **Lockyer Valley Riding for the Disabled** is seeking funding to purchase a shade structure and trees. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure this organisation have an outstanding acquittal.
- **Lockyer Valley Turf Club** is seeking funding to upgrade their entrance sign. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure this organisation have an outstanding acquittal.
- **Lockyer Waters Rural Fire Brigade** is seeking funding to purchase equipment to upgrade their office. This project has not been supported as funding for this round was oversubscribed by over 100% and due to the Rural Fire Levy which is an extra charge on Council's Rates Notice. This levy is for the maintenance of fire trails and for the operations, maintenance and provision of buildings, land and/or equipment for Rural Fire Brigade groups.
- **Ropehill and District Little Athletics Centre** are seeking funding to purchase a finishing stand. This project has not been supported as funding for this round was oversubscribed by over 100% and in accordance with the Grants and Assistance Procedure a lower priority will

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

be given to applicant funded in the last 12 months. This group were funded in Round 1 of the 2017/18 financial year.

4. Policy and Legal Implications

The applications received under 2018/19 Round 1 of the Community Grants Program have been assessed in accordance with the Community Grants Assistance Policy and Procedure.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*".

All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009), stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

5. Financial and Resource Implications

Community Grants Program – Category 1 is allocated a budget of \$80,000 with 2 rounds of \$40,000 each.

The recommendations for provision of financial assistance for Round 2 are \$39,999.37 this is within budget for Round 1 of the Community Grants Program.

6. Delegations/Authorisations

There is no delegation implications associated with this report. The Executive Manager Organisational Development and Planning will manage and future requirements in line with existing delegations.

7. Communication and Engagement

The Community Grant Program Round 1 2018, announcement will be published in the Gatton Star, the Lockyer Valley Regional Council's website and Council's Facebook page.

All applicants will be advised in writing of the outcome of their application. All successful applicants are required to submit an acquittal within two months of completion of their project. Failing to submit an acquittal will prevent them from being successful with future applications to Council.

8. Conclusion

For Round 1 of the Community Grants Program 2018/19, twenty six applications were received and evaluated against the criteria. Seventeen (17) applicants are recommended to receive funding as outlines in this report.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

9. Action/s

Notify all applicants of the outcome of their application.



ORDINARY MEETING OF COUNCIL AGENDA 26 SEPTEMBER 2018

11.2 Resolution to a make Temporary Local Planning Instrument 01/2019 - Flood Regulation

Date: 20 September 2018
Author: Trevor Boheim, Manager Planning and Environment
Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Planning Services

Summary:

Temporary Local Planning Instrument 01/2018 (TLPI 2018) which regulates development in areas subject to flood hazard will cease to have effect on 2 January 2019. To ensure the ability to efficiently regulate development in areas of flood hazard beyond this date it will be necessary to adopt a new Temporary Local Planning Instrument (TLPI) by that date.

Officer's Recommendation:

THAT Council resolve to make a Temporary Local Planning Instrument to regulate development in areas of known and potential flood hazard;

And further;

THAT Council write to the Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs advising of Councils decision to make a Temporary Local Planning Instrument and requesting the Minister's consideration of the proposed Temporary Local Planning Instrument.

Report

1. Introduction

To ensure regulation of development in areas of known and potential flood hazard continues beyond 2 January 2019 it will be necessary to adopt a new TLPI before this date. It is recommended that Council make a new TLPI that will be the largely the same as TLPI 2018 and which will become Temporary Local Planning Instrument 01/2019 (TLPI 2019).

To take this action Council will need to resolve to make this TLPI and then write to the Minister to advise that this resolution has been made and to request that the Minister give consideration to the TLPI so it can be approved by the Minister and come into effect by 2 January 2019.

2. Background

Since 2 January 2013 Council has used a series of Temporary Local Planning Instrument (TLPI) to regulate development in areas of known and potential flood hazard. The current instrument (TLPI 2018) is the sixth TLPI and has the same content as the first TLPI adopted in late 2012.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

On 25 June 2018 Council received legal advice from Thomson Geer about the operation of the TLPI in the context of how it relates to the Building Assessment Provisions. When providing this advice Thomson Geer identified a number of inconsistencies in terms and cross referencing in the TLPI that should be corrected.

3 Report

In common with the earlier instruments TLPI 2019 will operate by varying the operation of the existing Gatton and Laidley Shire Planning Schemes to identify areas of known flood hazard (low, medium and high hazard areas) and areas of potential flood hazard (investigation areas).

To ensure the continuation of the current regulation of development in flood hazard areas beyond 2 January 2019 Council needs to create a new TLPI with the same content as TLPI 2018 and take action to bring this new TLPI into effect before TLPI 2018 lapses on 2 January 2019.

Changes should however be made to address the matters raised by Thomson Geer. These changes are as follows:

1. Correct the reference in section 3, definition of Flood investigation area, (2)(iii) from *the assessment criteria in Table 8.3.1.3.1* to *Specific Outcome SO3 in the Table in section 5.72*;
2. Include a new definition of “Self-assessable criteria” in section 9 which reads “*Self-assessable criteria*” means the acceptable solutions in Column 2 of the Table in section 5.72;
3. Correct the reference in s.5.68 from *performance criteria in section 5.71* to *acceptable solutions in Column 2 of the Table in section 5.72*;
4. Correct the numbering of the Specific Outcomes from PO to SO and correct the numbering of the Acceptable Solutions from AO to AS.

These changes will not result in the new TLPI operating any differently to the previous TLPI instruments.

In addition to the above, section 7 has been amended to refer to the two year operational period for temporary local planning instruments that now applies under the *Planning Act 2016*.

4. Policy and Legal Implications

The preparation of a new TLPI to take effect from 2 January 2019 does not result in any change in policy and will not have any legal implications.

5. Financial and Resource Implications

There are no financial and resource implications that cannot be met from current budget allocations.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

6. Delegations/Authorisations

There are no implications for delegations or authorisations.

7. Communication and Engagement

Council will write to the Minister as indicated in the Officer's recommendation.

8. Conclusion

Council will need to extend the effect of TLPI 2018 to ensure the regulation of development in areas of known and potential flood hazard continues after TLPI lapses on 2 January 2019. As there is no ability to extend the life of a TLPI a new TLPI will need to be prepared and submitted to the Minister for consideration and approval to ensure there is continuity of regulation of development in flood hazard areas after 2 January 2019.

Attachments

- 1 [!\[\]\(2cbb40928a34ecf5ce700a63c52aa374_img.jpg\)](#) Temp Local Planning Instrument 01/2019 49 Pages



Temporary Local Planning Instrument – 01/2019

Temporary Local Planning Instrument (TLPI) for Flood Regulation affecting the Gatton Planning Scheme 2007 and the Laidley Shire Planning Scheme 2003. This TLPI may be cited as “Temporary Local Planning Instrument 01/2019 – Flood Regulation”.

Lockyer Valley Regional Council
2 January 2019

Make A Temporary Local Planning Instrument - Flood Regulation.Docx

-Part 1a-

Temporary Local Planning Instrument – 01/2019 – Flood Regulation

Lockyer Valley Regional Council

Part 1(a)

Gatton Planning Scheme 2007 – Flood Regulation

-Part 1a-

Short Title

1. This section of the temporary local planning instrument (TLPI) may be cited as Temporary Local Planning Instrument – Part 1(a) Gatton Planning Scheme – Flood Regulation.

Purpose

2. The purpose of this TLPI is to:
 - (a) provide improved flood regulation based on the identification of flood inundation areas in the Gatton Planning Scheme; and
 - (b) ensure development and development activities appropriately respond to, or are avoided in response to, the risk of flood hazard present on a site to protect life and property throughout the flood plain.
3. To achieve this purpose, the TLPI will affect the operation of the Gatton Planning Scheme by:
 - (a) introducing into Part 3, a new Desired Environmental Outcome about development in flood inundated areas;
 - (b) introducing Overlay Map: Map F which includes:
 - (i) Map F1 – which identifies
 - (A) the Defined Flood Event (DFE);
 - (B) Flood Investigation Areas; and
 - (C) Overland flow path as identified on the Flood inundation maps; and
 - (ii) Map F2 – which identifies areas of High, Medium and Low Hazard within the DFE;
 - (c) introducing into Part 5, Assessment Categories and Relevant Assessment Criteria for Areas of Flood Inundation and changing the level of assessment on the basis of Overlay Map F: Flood Inundation Areas;
 - (d) varying relevant provisions of the Gatton Shire Planning Scheme to give effect to the identification of High, Medium and Low Hazard Areas as identified in Attachment 1;
 - (e) ensuring that residential development and development which provides for Vulnerable persons is avoided where the risk of hazard is high;
 - (f) protecting the safety of people and property without detriment to floodplain functions;
 - (g) identifying, for the purposes of the Building Code of Australia and Queensland Development Code, a natural hazard management area for flood hazards;
 - (h) ensuring the type, scale and location of development on a site is responsive to the nature and risk of flood hazard present;
 - (i) ensuring the mitigation of site flooding impacts does not alter, to an unacceptable level, the floodplain characteristics of the Defined Flood Event (DFE), within or external to, the development site;
 - (j) complementing and supporting a multi-hazard approach to the risk management of natural hazards; and
 - (k) requiring that the DFE provides three hazard areas for flood natural hazard management areas;
 - (i) High hazard area
 - (ii) Medium hazard area
 - (iii) Low hazard area

-Part 1a-

High hazard area

- (1) The purpose of the High hazard area is to identify land which after formal risk assessment may pose unacceptable risks to life and property during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations of maximum water depth, velocity and velocity-depth over the range of events consider in formulating the DFE. Generally in this area:
 - (a) major to extreme life risk is likely;
 - (b) able bodied adults cannot safely walk; and
 - (c) light frame buildings can structurally fail.

Medium hazard area

- (1) The purpose of the *Medium hazard area* is to identify land which after formal risk assessment may pose a high risk to life and property during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations of maximum water depth, velocity and velocity-depth over the range of events consider in formulating the DFE. Generally in this area:
 - (a) able bodied adults may not be able to safely walk;
 - (b) cars can float and precautions must be taken; and
 - (c) only large vehicles (trucks) may be able to safely travel.

Low hazard area

- (1) The purpose of the Low hazard area is to identify land which, after application of the relevant mitigation actions described within this code are considered to pose any significant risk to life and property risk during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations or maximum water depth, velocity and velocity-depth over the range of events considered in formulating the DFE. Generally in this area:
 - (a) no significant life risk; and
 - (b) property is only at risk where exposed and in direct contact with flood waters.

Flood investigation area

- (1) The purpose of the *Flood investigation area* is to identify land which is known, or has the potential, to have some level of flood inundation, but due to limits in the modelling process has not yet been quantified. During a flood event, land in this area is exposed to a certain level of flood risk, although the determined level of risk has not been modelled.

-Part 1a-

- (2) Development in this area must be supported by:
- (a) a Local flood study which investigates flooding on the site and:
 - (i) quantifies the hazard caused by flood, based on the area descriptions (i.e. *High, Medium or Low hazard*);
 - (ii) development must respond to the quantified risk of flood inundation appropriately based on the risk classification; and
 - (iii) development minimises the risk of flood by demonstrating compliance with Specific Outcome SO3 in the Table in section 5.72; or
 - (b) mapping that is appropriately annotated and provides verifiable evidence that the site or development area is not exposed to flood inundation to a *High, Medium or Low hazard*.

Note—

- (a) The Flood inundation overlay map may also be used to trigger additional design requirements related to flooding for building work assessable under the building assessment provisions, as set out in the Building Act 1975;
- (b) The relevant building assessment provisions under the Building Act 1975 apply to all building work within the area identified on the Flood inundation overlay code and must take account of the flood potential within the area;
- (c) Resilient building materials for use within the area on Flood inundation overlay maps should be determined in consultation with Council, in accordance with the relevant building assessment provisions; and
- (d) Refer to the Dangerous Goods Safety Management Act 2001 and associated Regulation, the Environmental Protection Act 1994 and the relevant building assessment provisions under the Building Act 1975 for requirements related to the manufacture and storage of hazardous substances.

Application of the TLPI

4. This TLPI applies to
- (a) land affected by;
 - (i) Defined Flood Event (DFE);
 - (ii) Flood Investigation Area; or
 - (iii) Overland flow path as identified on the Flood inundation overlay maps; and
 - (b) development that is assessing material change of use operational work / building work / reconfiguring a lot.
5. The TLPI does not apply:
- (a) to development on the following lands (unless development provides for Vulnerable persons):
 - (i) Commercial zone; or
 - (ii) Industrial zone; or
 - (b) where building works are for:
 - (i) alterations to the floor area of an existing building;
 - (ii) raising an existing building;
 - (iii) repairing an existing building;
 - (iv) adding an extra storey above an existing part of a building; or
 - (v) class 10a or 10b structures when not used for storage of agricultural or potentially hazardous chemicals.

Relationship with the Gatton Planning Scheme

6. To the extent of any inconsistency between the Gatton Planning Scheme and this TLPI, this TLPI prevails.

-Part 1a-

Duration of the TLPI

7. This TLPI has effect for a period of two (2) years from the date of commencement or until a new planning scheme for the Lockyer Valley Regional Council area takes effect.

Definitions

8. Unless otherwise defined in this TLPI or the Gatton Planning Scheme, the terms used in this TLPI have the same meaning as defined in the *Sustainable Planning Act 2009*.
9. In this TLPI the following terms shall have the meaning below:
- (a) "Additional Desired Environmental Outcome, Specific Outcomes, and Acceptable Solutions" means the provisions contained in Attachment 1D.
 - (b) "Defined Flood Level" means the flood level which the Council may from time to time determine.
 - (c) "Flood Inundation Overlay" means Overlay Map F: Flood Inundation Areas shown in Attachment 1A.
 - (d) "High Hazard Area" means the area on the Flood Inundation Overlay identified as a High Hazard Area.
 - (e) "Medium Hazard Area" means the area on the Flood Inundation Overlay identified as a Medium Hazard Area.
 - (f) "Low Hazard Area" means the area on the Flood Inundation Overlay identified as a Low Hazard Area.
 - (g) "Overland Flow Paths" means any low-lying natural drainage paths or channel, open space floodway channels, road reserves, pavement expanses or any other flow paths that can convey flows of water.
 - (h) "Vulnerable Persons" means persons whom are identified as having a high degree of susceptibility and low resilience to flood hazard, variously defined include: unaccompanied minors, the infirm, mentally and physically disabled and elderly and may include the following uses; child care centres, pre-schools, schools, hospitals, retirement homes and villages, nursing home or hospices.
 - (i) "Self assessable criteria" means the acceptable solutions in Column 2 of the Table in section 5.72.

Effect of this TLPI

10. This TLPI suspends the operation of the provisions of the Gatton Planning Scheme identified in Attachment 1B.
11. The Overlay Map F: Flood Inundation Areas (Attachment 1A) is taken to be an overlay map for the purposes of section 1.10 and 1.11 of the Gatton Planning Scheme.
12. For the duration of the TLPI, the provisions contained in Attachment 1C provide altered assessment levels for land identified on Map F.
13. Development specified in Table 1, Column 1 of Attachment 1D:
- (a) has the level of assessment specified in Column 2; and

-Part 1a-

- (b) must comply with the applicable codes in Column 3 and the Additional Desired Environmental Outcome, Specific Outcomes and Acceptable Solutions.
14. Map F1 of this TLPI represents Natural Hazard Management Areas (Flood) as defined in *State Planning Policy* (SPP).

-Part 1a-

Attachment 1A

OVERLAY MAP F: FLOOD INUNDATION AREAS

-Part 1a-

Attachment 1B

PROVISIONS OF THE GATTON PLANNING SCHEME WHICH ARE AMENDED

Scheme Reference	Wording Of Provision	Page Number	Proposed Amendment (highlighted in bold type)
Section 3.1 DEO's part 3(i)	Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding	11	Planning and design takes into account the potential adverse effects from natural hazards such as bushfire, landslip or flooding and is consistent with the performance criteria in section 5.71 complies with the Flood Inundation Overlay Code
Section 4.66 Specific Outcomes for Open Space and Recreation Zone, pat (h)	Uses and works are located, designed and managed to minimise adverse effects on landscape and environmental values, (including significant natural vegetation values, water quality or other features of significance) and avoid constraints and hazards such as flooding or drainage problems, potential unstable land, erosion and bushfire risk.	123	Uses and works are located, designed and managed to minimise adverse effects on landscape and environmental values, (including significant natural vegetation values, water quality or other features of significance) and avoid constraints and hazards such as flood inundation or drainage problems, potential unstable land, erosion and bushfire risk.
Section 4.72 Specific outcomes for Community facilities zone, part 1(e)	New community facilities are located and sited to ensure they are able to function during and immediately after flood events.	129	New community facilities are located and sited to ensure they are able to function during and immediately after flood inundation events.
A6.1(b)	(b) does not cause any increase in flooding that will adversely affect the value, safety or use of any land in the vicinity;	178	(b) does not cause any increase in flood inundation that will adversely affect the value, safety or use of any land in the vicinity;
	(d) ameliorates any potential adverse affect on the existing drainage	178	(d) ameliorates any potential adverse affect on the existing drainage of the area

-Part 1a-

	of the area including- (i) the area available in any natural or artificial watercourse for either present or estimated future flood flows; (ii) the flow of water in any overland flow path; and (iii) the volume within a flood plain available		including- (i) the area available in any natural or artificial watercourse for either present or estimated future flood inundation ; (ii) the flow of water in any overland flow path; and (iii) the volume within a flood plain available
Services and Infrastructure Code; Section 6.25 Specific Outcome and probable Solutions for Code Assessable Development, A2.2	<p>A2.2 Where Council's reticulated sewerage service is not available:</p> <p>(a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the greater;</p> <p>(b) the proposed on-site effluent disposal system is located on the allotment in accordance with the <i>Standard Sewerage Law 2001</i> and AS1547-2000;</p> <p>(c) the proposed on-site effluent disposal system is located on land which:</p> <p>(i) has slopes less than 10%; or</p> <p>(ii) the land is terraced to receive the full disposal area;</p> <p>(iii) is situated above the Q10 flood level;</p> <p>(iv) is above the level of 5 metre AHD;</p> <p>(v) contains soils with permeability</p>	184-185	<p>A2.2 Where Council's reticulated sewerage service is not available:</p> <p>(a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the greater;</p> <p>(b) the proposed on-site effluent disposal system is located on the allotment in accordance with the Standard Sewerage Law 2001 and AS1547-2000;</p> <p>(c) the proposed on-site effluent disposal system is located on land which:</p> <p>(i) has slopes less than 10%; or</p> <p>(ii) the land is terraced to receive the full disposal area;</p> <p>(iii) The finished surface level of any sewerage treatment system or openings into the sanitary drainage system shall be a minimum of 150mm above the Defined Flood Level.</p> <p>(iv) All electrical equipment of any sewerage treatment system that may be subject to water damage shall be a minimum of</p>

-Part 1a-

	<p>greater than 0.05m / day and less than 3.5m / day;</p> <p>(i) contains soils which do not include mainly sand, gravel or fractured rock;</p> <p>(ii) is more than 0.6metres of the seasonally high water table;</p> <p>(iii) is more than 1.0 metre above bedrock;</p> <p>(d) the lot contains an area capable of supporting a land application area sized in accordance with the Interim Code of Practice for On-site Sewerage Facilities;</p> <p>(e) at least 100% of the design area is available on the lot and reserved for waste disposal application; and</p> <p>(f) the effluent irrigation area is not separated from the effluent source by features such as</p>		<p>150mm above the Defined Flood Level.</p> <p>(v) All proposed effluent land application areas that will be located below the Defined Flood Level shall be treated to an advanced secondary quality.</p> <p>(vi) contains soils with permeability greater than 0.05m / day and less than 3.5m / day;</p> <p>(vii) contains soils which do not include mainly sand, gravel or fractured rock;</p> <p>(viii) is more than 0.6metres of the seasonally high water table;</p> <p>(ix) is more than 1.0 metre above bedrock;</p> <p>(d) the lot contains an area capable of supporting a land application area sized in accordance with the Interim Code of Practice for On-site Sewerage Facilities;</p> <p>(e) at least 100% of the design area is available on the lot and reserved for waste disposal application; and</p> <p>(f) the effluent irrigation area is not separated from the effluent source by features such as</p>
Accommodation Unit and Dual Occupancy Code; Section 6.47 Specific Outcomes and Probable Solutions for Code Assessable	An acceptable level of flood immunity is provided for new accommodation units and dual occupancy units.	200	<p>(a) Development in a High Hazard Area is avoided, including intensification of existing or approved uses.</p> <p>(b) Development in a Medium Hazard Area is avoided, including intensification of</p>

-Part 1a-

Development, P3			<p>existing or approved uses.</p> <p>(c) In the Low Hazard Area, development that caters for vulnerable persons (such as child care centres, pre-schools, schools, hospitals, retirement homes and villages, nursing homes or hospices) is avoided, but otherwise:</p> <p>(i) minimise risk from the adverse effects of flooding to the greatest extent practicable; and</p> <p>(ii) development is designed so as to be capable of withstanding the static and dynamic loads, including debris loads, applicable in the Low Hazard Area.</p>
A3	<p>A3.1 Within the Gatton town area, the habitable floor level is RL 102.041 plus 300mm.</p> <p>A3.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A3.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p>	200	<p>A3.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A3.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A3.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>
Annexed Unit Code; Section 6.51 Specific Outcome and Probable Solutions for Code Assessable Development, P1	An acceptable level of flood immunity is provided for a new annexed unit.	205	The floor levels of any habitable room of a proposed building or extension to an existing building are a minimum of 300mm above the Defined Flood Level

-Part 1a-

A1	<p>A1.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A1.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A1.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris Street 117.995</p> <p>Lot 8 RP25736 8 Harris Street 117.843</p> <p>Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A1.6 Otherwise, no</p>		<p>A1.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>
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-Part 1a-

	probable solution is provided.		
Caravan and Relocatable Home Parks Code; Section 6.55 Specific outcome and Probable Solutions for Code Assessable Development, A3.1	A site provides for all residential buildings and structures and access to them, on stable and flood free land away from scenically or environmentally sensitive areas.	209	A site provides for all residential buildings and structures and access to them, on stable land a minimum of 300mm above the Defined Flood Level away from scenically or environmentally sensitive areas.
Caretakers Residence; Section 6.59 Specific Outcome and Probable Solutions for Code Assessable Development, P2	An acceptable level of flood immunity is provided for a new caretakers residence.	211	A new caretakers residence is designed to be on land that is on land a minimum of 300mm above the Defined Flood Level
A2	<p>A2.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A2.5 Within the Grantham village area, a level not less that the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p>	211	<p>A2.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>

-Part 1a-

	<p>Lot 1 RP150034 50 Anzac Avenue 116.16 Lot 1 RP92488 Gatton- Helidon Road 116.221 Lot 3 RP108240 9 Anzac Avenue 117.324 Lot 7 RP25735 3 Harris Street 117.995 Lot 8 RP25736 8 Harris Street 117.843 Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A2.6 Otherwise, no probable solution is provided.</p>		
Dwelling House Code; Section 6.62 Specific Outcome and Probable Solutions for Code Assessable Development, P2	An acceptable level of flood immunity is provided for a new caretakers residence.	217	A new caretakers residence is designed to be on land that is on land a minimum of 300mm above the Defined Flood Level
A2	<p>A2.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor</p>	217	<p>A2.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.5 Within the Grantham village</p>

-Part 1a-

	<p>level is RL250m AHD plus 300mm.</p> <p>A2.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris Street 117.995</p> <p>Lot 8 RP25736 8 Harris Street 117.843</p> <p>Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A2.6 Otherwise, no probable solution is provided.</p>		<p>area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>
Small Lot House; Section 6.74 Specific Outcome and Probable Solutions for Code Assessable Development, P1	An acceptable level of flood immunity is provided for a small lot house.	220	A small lot house is designed to be on land that is on land a minimum of 300mm above the Defined Flood Level
A1	<p>A1.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p>	220	<p>A1.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.3 Within the Withcott town area, the habitable floor level is a</p>

-Part 1a-

	<p>A1.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A1.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris Street 117.995</p> <p>Lot 8 RP25736 8 Harris Street 117.843</p> <p>Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A1.6 Otherwise, no probable solution is provided.</p>		<p>minimum of 300mm above the Defined Flood Level.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>
Commercial Premises and Shops Code; Section 6.78 Specific Outcome and Probable Solutions for Code Assessable Development, P2	An acceptable level of flood immunity is provided for new commercial premises and shops.	224	<p>1. New commercial premises and shops are designed to:</p> <p>(a) minimise risk from the adverse effects of flooding to the greatest extent practicable; and</p> <p>(b) to be capable of withstanding the static and dynamic loads, including debris loads.</p>

-Part 1a-

			<p>2. Development that caters for vulnerable persons (such as child care centres, pre-schools, schools, hospitals, retirement homes and villages, nursing homes or hospices) is avoided.</p>
A2	<p>A2.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A2.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris</p>	224	<p>A2.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>

-Part 1a-

	<p>Street 117.995 Lot 8 RP25736 8 Harris Street 117.843 Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A2.6 Otherwise, no probable solution is provided.</p>		
Service Station and Car Wash Code; Section 6.82 Specific Outcome and Probable Solutions for Code Assessable Development, P2	An acceptable level of flood immunity is provided for a new service station and car wash.	238	<p>A new service station and car wash is designed to:</p> <ol style="list-style-type: none"> 1. minimise risk from the adverse effects of flooding to the greatest extent practicable; and 2. to be capable of withstanding the static and dynamic loads, including debris loads.
A2	<p>A2.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A2.5 Within the Grantham village area, a level not less that the</p>	238	<p>A2.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>

-Part 1a-

	<p>level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris Street 117.995</p> <p>Lot 8 RP25736 8 Harris Street 117.843</p> <p>Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A2.6 Otherwise, no probable solution is provided.</p>		
Industrial Development Code; Section 6.88 Specific Outcome and Probable Solutions for Code Assessable Development, P2	An acceptable level of flood immunity is provided for new industrial development.	247	<p>1. New industrial development is designed to:</p> <p>(a) minimise risk from the adverse effects of flooding to the greatest extent practicable; and</p> <p>(b) to be capable of withstanding the static and dynamic loads, including debris loads.</p> <p>2. Development that caters for vulnerable persons (such as child care centres, pre-schools, schools, hospitals, retirement homes and villages, nursing homes or hospices) is avoided.</p>
A2	<p>A2.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A2.2 Within the Helidon</p>	247	<p>A2.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.2 Within the Helidon town area, the habitable floor level is a</p>

-Part 1a-

	<p>town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A2.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table below, plus 300mm.</p> <p>RPD Address AHD (m)</p> <p>Lot 1 RP150034 50 Anzac Avenue 116.16</p> <p>Lot 1 RP92488 Gatton-Helidon Road 116.221</p> <p>Lot 3 RP108240 9 Anzac Avenue 117.324</p> <p>Lot 7 RP25735 3 Harris Street 117.995</p> <p>Lot 8 RP25736 8 Harris Street 117.843</p> <p>Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A2.6 Otherwise, no probable solution is provided.</p>		<p>minimum of 300mm above the Defined Flood Level.</p> <p>A2.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A2.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>
Intensive Animal Industries, Animal Product Processing Industries, Kennels and Catteries Code;	P2. Facilities are developed on a site which: (a) comprises undulating or flat	252	P2. Facilities are developed on a site which: (a) comprises undulating or flat terrain, (b) is sufficiently elevated to

-Part 1a-

Section 6.91 Specific Outcome and Probable Solutions for Code Assessable Development, P2	terrain, (b) is sufficiently elevated to facilitate ventilation and drainage, (c) has adequate vehicle access, (d) is not subject to flooding, and (e) is supplied with a reliable, good quality water supply.		facilitate ventilation and drainage, (c) has adequate vehicle access, (d) is not subject to flood inundation , and (e) is supplied with a reliable, good quality water supply.
A2	A2.1 Facilities are developed on a site which: (a) has land with slopes less than 10%; (b) is not on land subject to flooding at a frequency of greater than 1 in 50 years; (c) is otherwise not low- lying; (d) has sealed road access ; (e) is provided with a reliable water supply and has a capacity to store a minimum of 2 days' supply; and (f) is connected to an electricity supply.	252	A2.1 Facilities are developed on a site which: (a) has land with slopes less than 10%; (b) is above the Defined Flood Level ; (c) is otherwise not low-lying; (d) has sealed road access ; (e) is provided with a reliable water supply and has a capacity to store a minimum of 2 days' supply; and (f) is connected to an electricity supply.
Reconfiguring a Lot Code; Section 6.107 Specific Outcome and Probable Solutions for Code Assessable Development, P1	<i>Flood Immunity</i> P1. An acceptable level of flood immunity is provided for new residential lots.	260	(a) Development in a High Hazard Area is avoided, including intensification of existing or approved uses. (b) Development in a Medium Hazard Area is avoided, including intensification of existing or approved uses. (c) In the Low Hazard Area, development that caters for vulnerable persons (such as child care centres, pre- schools, schools, hospitals,

-Part 1a-

			<p>retirement homes and villages, nursing homes or hospices) is avoided, but otherwise:</p> <p>(i) minimise risk from the adverse effects of flooding to the greatest extent practicable; and</p> <p>(ii) development is designed so as to be capable of withstanding the static and dynamic loads, including debris loads, applicable in the Low Hazard Area.</p>
A1	<p>A1.1 Within the Gatton town area, the habitable floor level is RL 102 AHD plus 300mm.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is RL 135 AHD plus 300mm.</p> <p>A1.3 Within the Withcott town area, the habitable floor level is RL235m AHD plus 300mm.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is RL250m AHD plus 300mm.</p> <p>A1.5 Within the Grantham village area, a level not less than the level of the closest land listed in the table</p>	260-261	<p>A1.1 Within the Gatton town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.2 Within the Helidon town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.3 Within the Withcott town area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.4 Within the Murphys Creek village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p> <p>A1.5 Within the Grantham village area, the habitable floor level is a minimum of 300mm above the Defined Flood Level.</p>

-Part 1a-

	<p>below, plus 300mm. RPD Address AHD (m) Lot 1 RP150034 50 Anzac Avenue 116.16 Lot 1 RP92488 Gatton- Helidon Road 116.221 Lot 3 RP108240 9 Anzac Avenue 117.324 Lot 7 RP25735 3 Harris Street 117.995 Lot 8 RP25736 8 Harris Street 117.843 Lot s 15-16 RP25732 35 Harris Street 118.4</p> <p>A1.6 Otherwise, no probable solution is provided.</p>		
P3	<p>P3 New lots respond appropriately to the physical characteristics of the land and, and minimize risk to life and property as a result of any potential natural hazards. Relevant considerations include (i). slope; (ii). flooding; (iii). bushfire risk; (iv). agricultural suitability; and (v). areas of ecological or scenic value.</p>	261	<p>P3 New lots respond appropriately to the physical characteristics of the land and, and minimize risk to life and property as a result of any potential natural hazards. Relevant considerations include (i) slope; (ii) flood inundation; (iii) bushfire risk; (iv) agricultural suitability; and (v) areas of ecological or scenic value.</p>
A19	<p>A19.4 Where connection to Council's reticulated sewerage service is not available: (a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the</p>	267-268	<p>A19.4 Where Council's reticulated sewerage service is not available: (a) the minimum size of a lot is 3,000m² or the minimum size lot for a specific zone, whichever is the greater; (b) the proposed on-site effluent disposal system is located on</p>

-Part 1a-

	<p>greater; and (b) each lot is connected to an approved common effluent drainage scheme, and where that is not available; (i) each lot disposes waste on-site for the specified use; and (ii) the proposed on-site effluent disposal system is located on the allotment in accordance with the <i>Standard Sewerage Law 2001</i> and <i>AS1547-2000</i>; and (iii) the proposed on-site effluent disposal system is located on land which: I. has slopes less than 10% OR the land is terraced to receive the full disposal area; II. is situated above the Q10 flood level; III. is above the 5 metre AHD; IV. contains soils with permeability greater than 0.05m / day and less than 3.5m / day; V. contains soils which do not include mainly sand, gravel or fractured rock; VI. is more than 0.6metres of the</p>		<p>the allotment in accordance with the <i>Standard Sewerage Law 2001</i> and <i>AS1547-2000</i>; (c) the proposed on-site effluent disposal system is located on land which: (i) has slopes less than 10%; or (ii) the land is terraced to receive the full disposal area; (iii) The finished surface level of any sewerage treatment system or openings into the sanitary drainage system shall be a minimum of 150mm above the Defined Flood Level. (iv) All electrical equipment of any sewerage treatment system that may be subject to water damage shall be a minimum of 150mm above the Defined Flood Level. (v) All proposed effluent land application areas that will be located below the Defined Flood Level shall be treated to an advanced secondary quality. (vi) contains soils with permeability greater than 0.05m / day and less than 3.5m / day; (vii) contains soils which do not include mainly sand, gravel or fractured rock; (viii) is more than 0.6metres of the seasonally high water table; (ix) is more than 1.0 metre above bedrock;</p>
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-Part 1a-

	<p>seasonally high water table; VII. is more than 1.0 metre above bedrock; (c) each lot contains an area capable of supporting a land application area sized in accordance with the <i>Interim Code of Practice for On-site Sewerage Facilities</i>'15; (d) an area of up to 100% of the design area is available on each lot and reserved for waste disposal application; and (e) the effluent irrigation area is a minimum of 50 metres from features such as gullies, waterways and wetlands.</p>		<p>(d) each lot contains an area capable of supporting a land application area sized in accordance with the Interim Code of Practice for On-site Sewerage Facilities; (e) at least 100% of the design area is available on the lot and reserved for waste disposal application; and (e) the effluent irrigation area is a minimum of 50 metres from features such as gullies, waterways and wetlands.</p>
P37	<p>P37. In addition to provisions at P14 and P15, the major drainage network has the capacity to control stormwater flows under normal, and minor system blockage conditions for a 1 in 100 year rainfall event so that: (a) no dwelling is inundated during a 1 in 100 year flood, (b) habitable rooms have floor levels 250 mm above the estimated flood level resultant from a 1 in 100 year flood are protected,</p>	272	<p>P37. In addition to provisions at P14 and P15, the major drainage network has the capacity to control stormwater flows under normal, and minor system blockage conditions for a 1 in 100 year rainfall event so that: (a) no dwelling is located below the Defined Flood Level, (b) habitable rooms have floor levels 300 mm above the Defined Flood Level flood are protected, (c) overland flow paths are restricted to areas where there is minimal risk of damage to life or property, and (d) runoff is directed to a lawful point of discharge through competently designed and</p>

-Part 1a-

	(c) floodways are restricted to areas where there is minimal risk of damage to life or property, and (d) runoff is directed to a lawful point of discharge through competently designed and constructed outlet works.		constructed outlet works
P42	P42. The boundaries of existing lots may be rearranged where this would: (a) aggregate agricultural land resources and maximizes the utility of the land for rural purposes, (b) provide for better land management; (c) respond to site characteristics and potential hazards, including soil erosion and bushfire risk, flood liability; and (d) protect special features such as vegetation and habitat, creeks, important landscape features and views, and features of cultural importance;	274	P42. The boundaries of existing lots may be rearranged where this would: (a) aggregate agricultural land resources and maximizes the utility of the land for rural purposes, (b) provide for better land management; (c) respond to site characteristics and potential hazards, including soil erosion and bushfire risk, flood inundation ; and (d) protect special features such as vegetation and habitat, creeks, important landscape features and views, and features of cultural importance;
A43.1	A43.1 New lots resulting from the realignment have a minimum area of 1.0 hectare, and contain: (a) flood free building sites; (b) slopes less than 20%;	274	A43.1 New lots resulting from the realignment have a minimum area of 1.0 hectare: (a) flood free building sites are located above the Defined Flood Level ; (b) have slopes less than 20%; (c) have effluent disposal areas;

-Part 1a-

	(c) effluent disposal areas; and (d) maintain a viable land size for ongoing agricultural use if on good quality agricultural land.		and (d) maintain a viable land size for ongoing agricultural use if on good quality agricultural land.
Section 7.2 Schedule 1 – Dictionary		278	<p>The following definitions are inserted into the scheme:</p> <p>(a) “Additional Desired Environmental Outcome, Specific Outcomes, and Acceptable Solutions” means the provisions contained in Attachment 4.</p> <p>(b) “Defined Flood Level” means the flood level which the Council may from time to time determine.</p> <p>(c) “Flood Inundation Overlay” means Overlay Map: Flood Inundation Areas shown in Attachment 1.</p> <p>(d) “High Hazard Area” means the area on the Flood Inundation Overlay identified as a High Hazard Area.</p> <p>(e) “Medium Hazard Area” means the area on the Flood Inundation Overlay identified as a Medium Hazard Area.</p> <p>(f) “Low Hazard Area” means the area on the Flood Inundation Overlay identified as a Low Hazard Area.</p>
Section 8.4 PSP No. 3 – Preparation of Management Plans.	Part 3(b) Requires a description of the sites natural drainage patterns, water bodies,	330	Part 3(b) Requires a description of the sites natural drainage patterns, water bodies, wetlands and flood inundation areas and

-Part 1a-

	wetlands and floodplains and seasonally wet areas etc and the fisheries values of these features.		seasonally wet areas etc and the fisheries values of these features.
Section 8.7 PSP No. 6 – Earthworks	Part 2.2 Requires a hydraulic study including details regarding flood levels and impact on adjoining, upstream or down stream properties	337	Part 2.2 Requires a hydraulic study including details regarding flood inundation and impact on adjoining, upstream or down stream properties

Attachment 1C

5.65 Assessment categories for Flood Inundation Overlay

5.66 Relevant assessment criteria for development affected by Overlay Map F: Flood Inundation Areas

- TABLE 1**
ASSESSMENT CATEGORY AND RELEVANT ASSESSMENT CRITERIA FOR FLOOD INUNDATION
OVERLAY CODE

28

-Part 1a-

	(b) complies with Self assessable criteria. Code Assessable in all other circumstances	If Code Assessable – Flood Inundation Overlay Code
Use for a Road	Exempt in all Circumstances	
All Other Uses; except for the construction of Class 1b, 2, 3, class 10a or 10b structures when not used for storage of agricultural or potentially hazardous chemicals (as defined by the BCA)	Exempt if no building work proposed; Self Assessable if – development complies with the Self assessable criteria. Code Assessable in all other circumstances	If Self Assessable – Flood Inundation Overlay Code If Code Assessable – Flood Inundation Overlay Code
Other Development		
Reconfiguring a lot and/or Carrying out operational works for reconfiguring a lot	Code Assessable if the site area is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas	If Code Assessable – Flood Inundation Overlay Code
Carrying out building works; (a) not associated with a material change of use; or (b) class 10a or 10b structures when used for storage of agricultural or potentially hazardous chemicals	Self Assessable if – class; (a) 1a; or (b) 10 or 10b structures and used for storage of agricultural or potentially hazardous chemicals; and (c) complies with Self assessable criteria. Code Assessable in all other circumstances	If Self Assessable – Flood Inundation Overlay Code If Code Assessable – Flood Inundation Overlay Code
Carrying out operational works for filling or excavating not associated with reconfiguring a lot or a material change of use	Code Assessable if – (a) the extent of cut or fill exceeds 10m ³ ; or (b) the site is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas, except where the works are associated with bona fide operation of agricultural activities	If Code Assessable – Flood Inundation Overlay Code
Advertising Device, where	Code Assessable if the site	If Code Assessable – Flood

-Part 1a-

not associated with a material change of use	area is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas	Inundation Overlay Code
Extracting Gravel, Rock, Sand or Soil, where not associated with a material change of use	Code Assessable if the site area is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas	If Code Assessable – Flood Inundation Overlay Code
Other	Exempt	

Attachment 1D

Desired Environmental Outcome (p)

The adverse effects of flooding on development:

- (a) in the High and Medium Hazard Areas are avoided;
- (b) in the Low Hazard Area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.

-Part 1a-

DIVISION 20 – ASSESSMENT CRITERIA FOR FLOOD INUNDATION OVERLAY

5.67 Flood Inundation Overlay Code

The provisions of this division comprise the Flood Inundation Overlay Code.

5.68 Compliance with Flood Inundation Overlay Code

Development that is consistent with the acceptable solutions in Column 2 of the Table in section 5.72 complies with the Flood Inundation Overlay Code.

5.69 Overall Outcome for Flood Inundation Overlay Code

The overall outcomes are the purpose of the Flood Inundation Overlay Code.

5.71 Purpose of Code

The purpose of this code is to:

- (a) avoid the adverse effects of flooding in the High and Medium Hazard Areas;
- (b) in the Low Hazard Area, minimize to the greatest extent practicable, the adverse effects of flooding and ensure that development is designed to provide protection to persons and property.

5.72 Specific Outcomes and Probable Solutions

Column 1 Specific Outcomes	Column 2 Acceptable Solutions
For Self assessable development	
Avoidance of hazard	
SO1 To the greatest extent practicable development avoids areas known to, or have the potential to, result in flood inundation marked as Overland flow paths, Investigation area, or Defined flood event (DFE).	AS1.1 Development on land other than low hazard precinct does not occur in, on or over an area identified as; <ul style="list-style-type: none"> (a) Defined Flood Event (DFE); (b) Flood Investigation Area; or (c) Overland flow path as identified on the Flood inundation overlay maps.
	AS1.2 Development on land other than low hazard precinct does not occur within: <ul style="list-style-type: none"> (a) 10m of the high bank of an Overland flow path; or (b) 30m from the centre line of the creek; (c) in the Flood investigation area as defined by the Flood inundation overlay maps.

-Part 1a-

For Self assessable and assessable development	
Low Hazard precinct	
<p>SO2 In the Low hazard area, development that provides for vulnerable persons is avoided, but otherwise:</p> <ul style="list-style-type: none"> (a) minimises risk from the adverse effects of flood inundation to the greatest extent practicable; (b) is designed so as to be capable of withstanding the static and dynamic loads, including debris loads, applicable in the Low hazard area; and (c) access routes to and from the site and within the site are provided so that in a flood event, occupants can escape to a safe and secure area in accordance with current emergency management procedures. <p>Note— Applicants are advised to refer to the latest Queensland Evacuation Guidelines for Disaster Management Groups for guidance on the process for evacuation planning and the latest Lockyer Valley Regional Council Disaster Management Plan – Evacuation Sub Plan.</p>	<p>AS2.1 The floor levels of any habitable room of a proposed building or extension to an existing building are a minimum of 300mm above the Defined flood level.</p>
	<p>AS2.2 The design and layout of residential development provides for:</p> <ul style="list-style-type: none"> (a) at ground level, parking of vehicles or storage of items that are capable of being moved in the event of flood; and (b) habitable rooms above ground level.
	<p>AS2.3 The area below habitable rooms:</p> <ul style="list-style-type: none"> (a) is to be left open so as to not impede flood inundation; (b) may be used for parking of vehicles or storage of items that are capable of being readily moved in the event of a flood; and (c) are to be screened to a permeability of 50% so as not to impede the flow of flood inundation (e.g. using timber battens with a batten width gap between each batten).
	<p>AS2.4 Buildings and structures are sited on the highest part of the site to improve flood immunity.</p>
	<p>AS2.5 The finished surface level of any sewerage treatment system or openings into the sanitary drainage system is a minimum of 150mm above the Defined flood level.</p>
	<p>AS2.6 All proposed effluent land application areas that will be located below the Defined Flood level shall be treated to an advanced secondary quality.</p>
	<p>AS2.7 Development provides at least one road access to service the development which is capable of remaining passable for the purpose of emergency evacuations at a level higher than the Defined flood level.</p>

-Part 1a-

	AS2.8 Development does not increase the flood risk or alter the risk profile within the Defined flood extent.
	AS2.9 Development, including filling and extraction which alters the predevelopment profile of the site, or otherwise interferes with an overland flow path is avoided.
	AS2.10 Development does not expose vulnerable persons to increased flood inundation levels.
For Assessable Development	
Overland flow paths and Flood investigation areas	
SO3 In the Flood investigation area, development that caters for vulnerable persons is avoided, but otherwise: <ul style="list-style-type: none"> (a) minimises risk from the adverse effects of flood inundation to the greatest extent practicable; and (b) only occurs where it is designed to respond to the hazard level applicable to the site. Note— Land in the Investigation Area is susceptible to some degree of flood inundation. Detailed modelling of this land has not been performed. The purpose of this land is to determine through site specific assessment the suitability of land for development subject to its hazard classification.	AS3.1 Development on a site identified in the Flood investigation area or as having an Overland flow path, quantifies the risks of flood inundation to development and by providing: <ul style="list-style-type: none"> (a) a local flood study prepared by a suitably qualified person; or (b) mapping appropriately annotated and provides a verifiable evidence that the site or development area is not exposed to high, medium or low flood risk. AS3.2 Development responds appropriately to the extent, nature and type of risk identified through a local flood study.
Medium and High hazard precinct	
SO4 In <i>Medium and High hazard</i> areas; <ul style="list-style-type: none"> (a) residential and other development that provides for Vulnerable persons is avoided; or (b) development demonstrates that the risks to life and property associated with development on land subject to a high hazard level are mitigated to an acceptable community level; and (c) development which cannot mitigate the risk to an acceptable level is avoided. 	AS4.1 Using an approved risk assessment process, development demonstrates that the risks of flood inundation including (but not limited to): <ul style="list-style-type: none"> (a) risk of isolation; (b) risk to road access; (c) risk to life and risk to property are mitigated to an acceptable level.

-Part 1b-

Temporary Local Planning Instrument – 01/2019 – Flood Regulation

Lockyer Valley Regional Council

Part 1(b)

Laidley Shire Planning Scheme – Flood Regulation

-Part 1b-

Short Title

1. This section of the temporary local planning instrument (TLPI) may be cited as Temporary Local Planning Instrument – Part 1(b) Laidley Shire Planning Scheme – Flood Regulation.

Purpose

2. The purpose of this TLPI is to:
 - (a) provide improved flood regulation based on the identification of flood inundation areas in the Laidley Shire Planning Scheme; and
 - (b) ensure development and development activities appropriately respond to, or are avoided in response to, the risk of flood hazard present on a site to protect life and property throughout the flood plain.
3. To achieve this purpose, the TLPI will affect the operation of the Laidley Shire Planning Scheme by:
 - (a) introducing into Part 3, a new Desired Environmental Outcome about development in flood inundated areas;
 - (b) introducing Overlay Map: Map F which includes:
 - (i) Map F1 – which identifies
 - (A) the Defined Flood Event (DFE);
 - (B) Flood Investigation Areas; and
 - (C) Overland flow path as identified on the Flood inundation maps; and
 - (ii) Map F2 – which identifies areas of High, Medium and Low Hazard within the DFE;
 - (c) amending the Assessment Criteria for Overlays to provide detailed criteria for development in High, Medium and Low Hazard Areas;
 - (d) varying other relevant provisions of the Laidley Shire Planning Scheme to give effect to the revised flood inundation area and the identification of High, Medium and Low Hazard Areas.
 - (e) ensure that residential development and development which provides for Vulnerable persons is avoided where the risk of hazard is high;
 - (f) protect the safety of people and property without detriment to floodplain functions;
 - (g) identify, for the purposes of the Building Code of Australia and Queensland Development Code, a natural hazard management area for flood hazards;
 - (h) the type, scale and location of development on a site is responsive to the nature and risk of flood hazard present;
 - (i) ensure the mitigation of site flooding impacts does not alter, to an unacceptable level, the floodplain characteristics of the Defined Flood Event (DFE), within or external to, the development site;
 - (j) complimenting and supporting a multi-hazard approach to the risk management of natural hazards; and
 - (k) requiring that the DFE provides three hazard areas for flood natural hazard management areas;

-Part 1b-

- (i) High hazard area
- (ii) Medium hazard area
- (iii) Low hazard area

High hazard area

- (1) The purpose of the High hazard area is to identify land which after formal risk assessment may pose unacceptable risks to life and property during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations of maximum water depth, velocity and velocity-depth over the range of events consider in formulating the DFE. Generally in this area:
 - (a) major to extreme life risk is likely;
 - (b) able bodied adults cannot safely walk; and
 - (c) light frame buildings can structurally fail.

Medium hazard area

- (1) The purpose of the *Medium hazard area* is to identify land which after formal risk assessment may pose a high risk to life and property during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations of maximum water depth, velocity and velocity-depth over the range of events consider in formulating the DFE. Generally in this area:
 - (d) able bodied adults may not be able to safely walk;
 - (e) cars can float and precautions must be taken; and
 - (f) only large vehicles (trucks) may be able to safely travel.

Low hazard area

- (1) The purpose of the Low hazard area is to identify land which, after application of the relevant mitigation actions described within this code are considered to pose any significant risk to life and property risk during the DFE.
- (2) Flood behaviour characteristics defining this area are based on combinations or maximum water depth, velocity and velocity-depth over the range of events considered in formulating the DFE. Generally in this area:
 - (a) no significant life risk; and
 - (b) property is only at risk where exposed and in direct contact with flood waters.

Flood investigation area

- (1) The purpose of the *Flood investigation area* is to identify land which is known, or has the potential, to have some level of flood inundation, but

-Part 1b-

- due to limits in the modelling process has not yet been quantified. During a flood event, land in this area is exposed to a certain level of flood risk, although the determined level of risk has not been modelled.
- (2) Development in this area must be supported by:
- (a) a Local flood study which investigates flooding on the site and:
 - (i) quantifies the hazard caused by flood, based on the area descriptions (i.e. *High, Medium or Low hazard*);
 - (ii) development must respond to the quantified risk of flood inundation appropriately based on the risk classification; and
 - (iii) development minimises the risk of flood by demonstrating compliance with Specific Outcome SO3 in the Table in section 5.72; or
 - (c) mapping that is appropriately annotated and provides verifiable evidence that the site or development area is not exposed to flood inundation to a *High, Medium or Low hazard*.

Note—

- (a) The Flood inundation overlay map may also be used to trigger additional design requirements related to flooding for building work assessable under the building assessment provisions, as set out in the Building Act 1975;
- (b) The relevant building assessment provisions under the Building Act 1975 apply to all building work within the area identified on the Flood inundation overlay code and must take account of the flood potential within the area;
- (c) Resilient building materials for use within the area on Flood inundation overlay maps should be determined in consultation with Council, in accordance with the relevant building assessment provisions; and
- (d) Refer to the Dangerous Goods Safety Management Act 2001 and associated Regulation, the Environmental Protection Act 1994 and the relevant building assessment provisions under the Building Act 1975 for requirements related to the manufacture and storage of hazardous substances.

Application of the TLPI

4. This TLPI applies to:
- (a) the areas identified on Areas Map: Overlay Map F: Areas of Natural and Environmental Significance – Flood Inundation Areas in the Laidley Shire Planning Scheme, and applies to the whole of the area of the former Laidley Shire;
 - (b) land affected by;
 - (i) Defined Flood Event (DFE);
 - (ii) Flood Investigation Area; or
 - (iii) Overland flow path as identified on the Flood inundation overlay maps; and
 - (c) development that is assessing material change of use operational work / building work / reconfiguring a lot.
5. The TLPI does not apply:
- (a) to development on the following lands (unless development provides for Vulnerable persons):
 - (i) Commercial zone; or
 - (ii) Industrial zone; or
 - (b) where building works are for:

-Part 1b-

- (i) alterations to the floor area of an existing building;
- (ii) raising an existing building;
- (iii) repairing an existing building;
- (iv) adding an extra storey above an existing part of a building; or
- (v) class 10a or 10b structures when not used for storage of agricultural or potentially hazardous chemicals.

Relationship with the Laidley Shire Planning Scheme

6. To the extent of any inconsistency between the Laidley Shire Planning Scheme and the TLPI, this TLPI prevails.

Duration of the TLPI

7. This TLPI has effect for a period of two (2) years from the date of commencement or until a new planning scheme for the Lockyer Valley Regional Council area takes effect.

Definitions

8. Unless otherwise defined in this TLPI or the Laidley Shire Planning Scheme, the terms used in this TLPI have the same meaning as defined in the Sustainable Planning Act 2009.
9. In this TLPI the following terms shall have the meanings below:
- (a) "Additional Desired Environmental Outcome, Specific Outcomes and Acceptable Solutions" means the provision contained in Attachment 2B.
 - (b) "Defined Flood Level" means the flood level which the Council may from time to time determine.
 - (c) "Map F" means Revised Overlay Map F: Areas of Natural and Environmental Significance, Flood Inundation Area shown in Attachment 2A.
 - (d) "High Hazard Area" means the area on Map F identified as a High Hazard Area.
 - (e) "Medium Hazard Area" means the area of Map F identified as a Medium Hazard Area.
 - (f) "Low Hazard Area" means the area on Map F identified as a Low Hazard Area.
 - (g) "Overland Flow Paths" means any low-lying natural drainage paths or channel, open space floodway channels, road reserves, pavement expanses or any other flow paths that can convey flows of water
 - (h) "Tables 23B (Revised) and 24B (Revised)" means the provisions contained in Attachment 2B.
 - (i) "Vulnerable Persons" means persons whom are identified as having a high degree of susceptibility and low resilience to flood hazard, variously defined

-Part 1b-

include: unaccompanied minors, the infirm, mentally and physically disabled and elderly and may include the following uses; child care centres, pre-schools, schools, hospitals, retirement homes and villages, nursing home or hospices.

- (j) "Self assessable criteria" means the acceptable solutions in Column 2 of the Table in section 5.72.

Effect of this TLPI

10. This TLPI suspends the operation of the:
 - (a) Provisions of the Laidley Planning Scheme identified in Attachment 2B.
 - (b) Desired Environmental Outcome 3.1(3)K in Part 3, Division 1, insofar as it relates to "flooding";
 - (c) Overlay Map F: Areas of Natural and Environmental Significance, Flood Inundation Areas;
 - (d) Assessment Tables 23B and 24B in Part 5, Division 1; and
 - (e) The provisions contained in Part 6, Division 2 – Assessment Criteria for Overlays insofar as they relate to Flood Inundation Areas.
11. Development located on Map F and identified in Column 1 of Tables 23B (Revised) and 24B (Revised) on land identified as an area of flood hazard on Overlay Map F has:
 - (a) the level of assessment specified in Column 2; and
 - (b) must comply with the applicable codes in Column 3 and the Additional Desired Environmental Outcome, Specific Outcomes and Acceptable Solutions.
12. Map F of this TLPI represents Natural Hazard Management Areas (Flood) as defined in the *State Planning Policy* (SPP).

-Part 1b-

Attachment 2A

**REVISED OVERLAY MAP: AREAS OF NATURAL AND
ENVIRONMENTAL SIGNIFICANCE, FLOOD INUNDATION AREA MAP F**

-Part 1b-

Attachment 2B

TABLE 23B (REVISED)

Overlap Map F – Making a Material Change of Use (including associated works)

Column 1 Defined Use or Use Class	Column 2 Assessment Category	Column 3 Applicable Code
Agriculture	<p>Exempt if no building work proposed;</p> <p>Self Assessable if - class 10a or 10b structures and;</p> <p>(c) used for storage of agricultural or potentially hazardous chemicals;</p> <p>(d) complies with Self assessable criteria.</p> <p>Code Assessable in all other circumstances</p>	<p>If Self Assessable – Flood Inundation Overlay Code</p> <p>If Code Assessable – Flood Inundation Overlay Code</p>
Public Infrastructure	<p>Exempt if – development is not located within the DFE</p>	
Sport and Recreation	<p>Exempt if no building work proposed;</p> <p>Self Assessable if - class 10a or 10b structures and;</p> <p>(c) used for storage of agricultural or potentially hazardous chemicals;</p> <p>(d) complies with Self assessable criteria.</p> <p>Code Assessable in all other circumstances</p>	<p>If Self Assessable – Flood Inundation Overlay Code</p> <p>If Code Assessable – Flood Inundation Overlay Code</p>
Use for a Road	<p>Exempt in all Circumstances</p>	
All Other Uses; except for the construction of Class 1b, 2, 3, class 10a or 10b structures when not used for storage of agricultural or potentially hazardous chemicals (as defined by the BCA)	<p>Exempt if no building work proposed;</p> <p>Self Assessable if – development complies with the Self assessable criteria.</p> <p>Code Assessable in all other circumstances</p>	<p>If Self Assessable – Flood Inundation Overlay Code</p> <p>If Code Assessable – Flood Inundation Overlay Code</p>

-Part 1b-

TABLE 24B

Overlap Map F– Other Development

Column 1 Defined Use or Use Class	Column 2 Assessment Category	Column 3 Applicable Code
Reconfiguring a lot and/or Carrying out operational works for reconfiguring a lot	Code Assessable if the site area is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas	If Code Assessable – Flood Inundation Overlay Code
Carrying out building works; (c) not associated with a material change of use; or (d) class 10a or 10b structures when used for storage of agricultural or potentially hazardous chemicals	Self Assessable if – class; (d) 1a; or (e) 10 or 10b structures and used for storage of agricultural or potentially hazardous chemicals; and (f) complies with Self assessable criteria. Code Assessable in all other circumstances	If Self Assessable – Flood Inundation Overlay Code If Code Assessable – Flood Inundation Overlay Code
Carrying out operational works for filling or excavating not associated with reconfiguring a lot or a material change of use	Code Assessable if – (c) the extent of cut or fill exceeds 10m ³ ; or (d) the site is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas, except where the works are associated with bona fide operation of agricultural activities	If Code Assessable – Flood Inundation Overlay Code
Advertising Device, where not associated with a material change of use	Code Assessable if the site area is located within an area identified as High Hazard, Medium Hazard or Low Hazard Areas	If Code Assessable – Flood Inundation Overlay Code
Extracting Gravel, Rock, Sand or Soil, where not associated with a material change of use	Code Assessable if the site area is located within an area identified as High Hazard, Medium Hazard or Low	If Code Assessable – Flood Inundation Overlay Code

-Part 1b-

	Hazard Areas	
Other	Exempt	

-Part 1b-

Attachment 2C

Desired Environmental Outcome K

The adverse effects of flooding on development:

- (c) in the High and Medium Hazard Areas are avoided;
- (d) in the Low Hazard Area are minimised to the greatest extent practicable and development is designed to provide protection to persons and property.

-Part 1b-

DIVISION 20 – ASSESSMENT CRITERIA FOR FLOOD INUNDATION OVERLAY

5.67 Flood Inundation Overlay Code

The provisions of this division comprise the Flood Inundation Overlay Code.

5.68 Compliance with Flood Inundation Overlay Code

Development that is consistent with the acceptable solutions in Column 2 of the Table in section 5.72 complies with the Flood Inundation Overlay Code.

5.69 Overall Outcome for Flood Inundation Overlay Code

The overall outcomes are the purpose of the Flood Inundation Overlay Code.

5.71 Purpose of Code

The purpose of this code is to:

- (a) avoid the adverse effects of flooding in the High and Medium Hazard Areas;
- (b) in the Low Hazard Area, minimize to the greatest extent practicable, the adverse effects of flooding and ensure that development is designed to provide protection to persons and property.

5.72 Specific Outcomes and Probable Solutions

Column 1 Specific Outcomes	Column 2 Acceptable Solutions
For Self assessable development	
Avoidance of hazard	
SO1 To the greatest extent practicable development avoids areas known to, or have the potential to, result in flood inundation marked as Overland flow paths, Investigation area, or Defined flood event (DFE).	AS1.1 Development on land other than low hazard precinct does not occur in, on or over an area identified as; <ul style="list-style-type: none"> (a) Defined Flood Event; (b) Flood Investigation Area; or (c) Overland flow path as identified on the Flood inundation overlay maps.
	AS1.2 Development on land other than low hazard precinct does not occur within: <ul style="list-style-type: none"> (a) 10m of the high bank of an Overland flow path; or (b) 30m from the centre line of the creek; (c) in the Flood investigation area as defined by the Flood inundation overlay maps.

-Part 1b-

For Self assessable and assessable development	
Low Hazard precinct	
<p>SO2 In the Low hazard area, development that provides for vulnerable persons is avoided, but otherwise:</p> <ul style="list-style-type: none"> (a) minimises risk from the adverse effects of flood inundation to the greatest extent practicable; (b) is designed so as to be capable of withstanding the static and dynamic loads, including debris loads, applicable in the Low hazard area; and (c) access routes to and from the site and within the site are provided so that in a flood event, occupants can escape to a safe and secure area in accordance with current emergency management procedures. <p>Note— Applicants are advised to refer to the latest Queensland Evacuation Guidelines for Disaster Management Groups for guidance on the process for evacuation planning and the latest Lockyer Valley Regional Council Disaster Management Plan – Evacuation Sub Plan.</p>	<p>AS2.1 The floor levels of any habitable room of a proposed building or extension to an existing building are a minimum of 300mm above the Defined flood level.</p>
	<p>AS2.2 The design and layout of residential development provides for:</p> <ul style="list-style-type: none"> (a) at ground level, parking of vehicles or storage of items that are capable of being moved in the event of flood; and (b) habitable rooms above ground level.
	<p>AS2.3 The area below habitable rooms:</p> <ul style="list-style-type: none"> (a) is to be left open so as to not impede flood inundation; (b) may be used for parking of vehicles or storage of items that are capable of being readily moved in the event of a flood; and (c) are to be screened to a permeability of 50% so as not to impede the flow of flood inundation (e.g. using timber battens with a batten width gap between each batten).
	<p>AS2.4 Buildings and structures are sited on the highest part of the site to improve flood immunity.</p>
	<p>AS2.5 The finished surface level of any sewerage treatment system or openings into the sanitary drainage system is a minimum of 150mm above the Defined flood level.</p>
	<p>AS2.6 All proposed effluent land application areas that will be located below the Defined Flood level shall be treated to an advanced secondary quality.</p>
	<p>AS2.7 Development provides at least one road access to service the development which is capable of remaining passable for the purpose of emergency evacuations at a level higher than the Defined flood level.</p>
	<p>AS2.8 Development does not increase the flood risk or alter the risk profile within the Defined flood extent.</p>

-Part 1b-

	<p>AS2.9 Development, including filling and extraction which alters the predevelopment profile of the site, or otherwise interferes with an overland flow path is avoided.</p> <p>AS2.10 Development does not expose vulnerable persons to increased flood inundation levels.</p>
For Assessable Development	
Overland flow paths and Flood investigation areas	
<p>SO3 In the Flood investigation area, development that caters for vulnerable persons is avoided, but otherwise:</p> <ul style="list-style-type: none"> (a) minimises risk from the adverse effects of flood inundation to the greatest extent practicable; and (b) only occurs where it is designed to respond to the hazard level applicable to the site. <p>Note— Land in the Investigation Area is susceptible to some degree of flood inundation. Detailed modelling of this land has not been performed. The purpose of this land is to determine through site specific assessment the suitability of land for development subject to its hazard classification.</p>	<p>AS3.1 Development on a site identified in the Flood investigation area or as having an Overland flow path, quantifies the risks of flood inundation to development and by providing:</p> <ul style="list-style-type: none"> (a) a local flood study prepared by a suitably qualified person; or (b) mapping appropriately annotated and provides a verifiable evidence that the site or development area is not exposed to high, medium or low flood risk. <p>AS3.2 Development responds appropriately to the extent, nature and type of risk identified through a local flood study.</p>
Medium and High hazard precincts	
<p>SO4 In <i>Medium</i> and <i>High hazard</i> areas;</p> <ul style="list-style-type: none"> (a) residential and other development that provides for Vulnerable persons is avoided; or (b) development demonstrates that the risks to life and property associated with development on land subject to a high hazard level are mitigated to an acceptable community level; and (c) development which cannot mitigate the risk to an acceptable level is avoided. 	<p>AS4.1 Using an approved risk assessment process, development demonstrates that the risks of flood inundation including (but not limited to):</p> <ul style="list-style-type: none"> (a) risk of isolation; (b) risk to road access; (c) risk to life and risk to property are mitigated to an acceptable level.



**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Summary of Council Actual Financial Performance vs. Budget – 31 August 2018

Date: 17 September 2018
Author: Tim Kajewski, Acting Manager Finance and Customer Service
Responsible Officer: Tony Brett, Acting Executive Manager Corporate and Community Services

Summary:

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 August 2018.

Officer's Recommendation:

THAT Council to receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2018.

Report

1. Introduction

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 31 August 2018.

Operating Revenue - Target \$22.82 million Actual \$22.90 million or 100.35%

At 31 August 2018, overall operating revenue is on target for the budgeted amount. Council has issued the half yearly rates in August, with a due date of 10 September 2018. Over 85% of ratepayers paid by the due date. Other variances are most likely related to the timing of the cash flows and are not of a concern at this time of the year.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

Operating Expenditure - Target \$10.14 million Actual \$9.96 million or 98.23%

At 31 August 2018, overall operating expenditure for the year to date is on target.

As with previous years, the capital works program has a significant day labour component. The operating budget assumes that the capital budget will be completed as planned. There has been more operational works performed to date, with a greater emphasis on capital works to come. This split between operational and capital works will be monitored, and an adjustment may be required later in the year.

Materials and services are slightly under budget. The variances are most likely timing differences in the phasing of budgeted expenditure.

Capital Revenue - Target \$0.39 million Actual \$0.42 million or 107.69%

Overall capital grants and subsidies revenue are on budget for the year to date. The timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the grant application approval process.

Capital Expenditure – Target \$20.11 million Actual \$2.86 million or 14.23%

To 31 August 2018, Council has expended \$2.86 million on its capital works program with a further \$3.89 million in committed costs for works currently in progress.

The main expenditures are \$1.90 million within Infrastructure, Works and Services and \$0.74 million within Corporate and Community Services. Most of the capital expenditure to 31 August relates to projects in progress at the end of June 2018. Council has resolved to refer \$4.79 million of the projects in progress at the end of June 2018 to be carried forward to the September 2018 quarter budget review for inclusion in the 2018/2019 amended budget and long term financial forecast.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 August, Council had \$45.53 million in current assets compared to \$11.99 million in current liabilities with a ratio of 3.79:1. This means that for every dollar of current liability, there is \$3.79 in assets to cover it.

The opening balances for the year will change as the 2018 audit is finalised at the end of September.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 August, there has been a net cash outflow of \$1.51 million with \$0.72 million received from operating activities and a net cash outflow of \$2.24 million being spent on capital works.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. In order to maintain adequate working capital, it is estimated that Council needs

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

around \$11.00 million cash at any one time, at 31 August, Council's cash balance was \$24.42 million.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2018/2019 Budget, with any variations or anomalies to be investigated and action taken as appropriate.

The 2017/2018 carry-over works, totalling \$4.79 million, will be included with the formal budget review for the September quarter to take into consideration any significant variances, and to reset Council's long term financial forecast, to reflect the 2018 actual result. This report will be presented to Council in October 2018.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Service will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

At 31 August, both revenues and expenditures are on target. Any variations are a result of timing differences and at this stage of the financial year are not of concern.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2018 audit completed.

9. Action/s

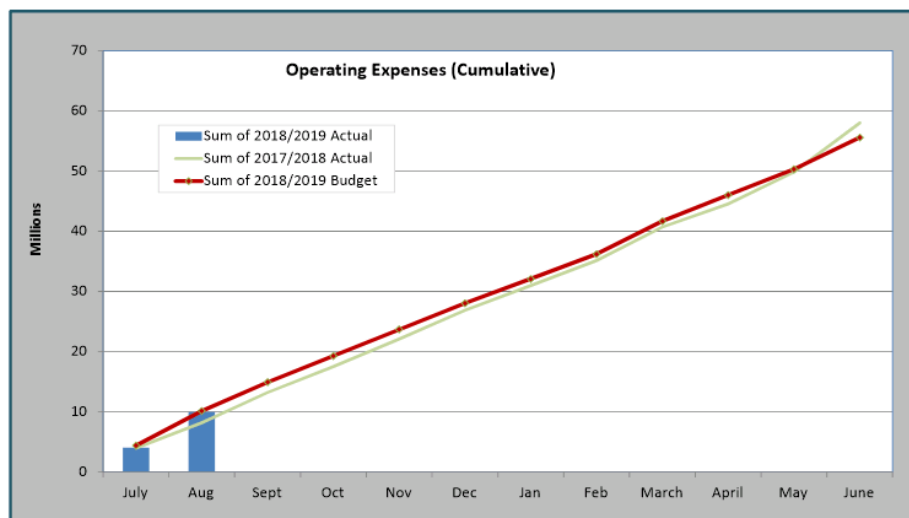
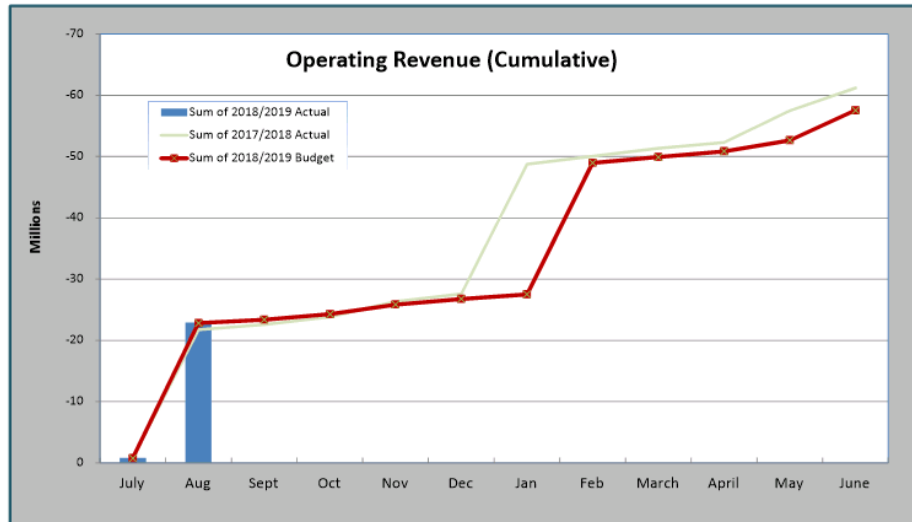
1. Nil.

Attachments

1. [Monthly Financial Report August 2018](#) 19 Pages

LOCKYER VALLEY REGIONAL COUNCIL

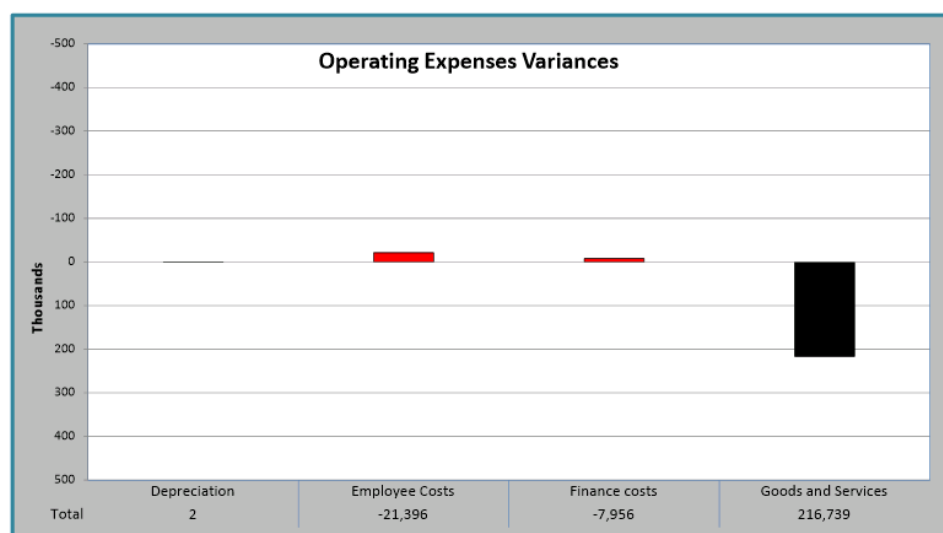
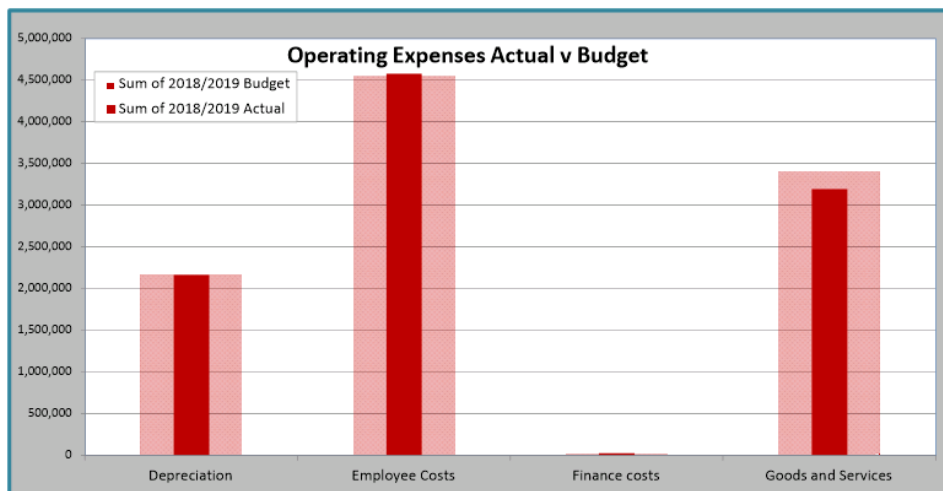
Total Council Operating Revenue and Expenses
For the Period Ended 31 August 2018



LOCKYER VALLEY REGIONAL COUNCIL

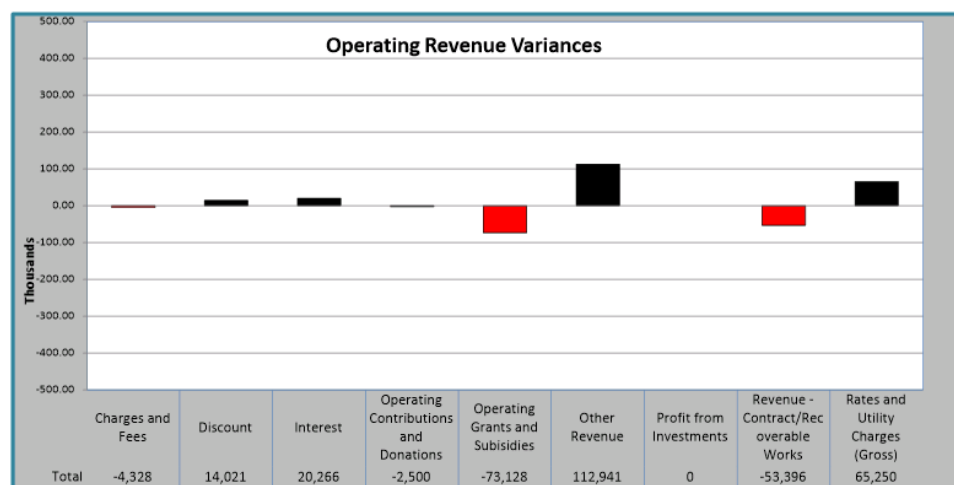
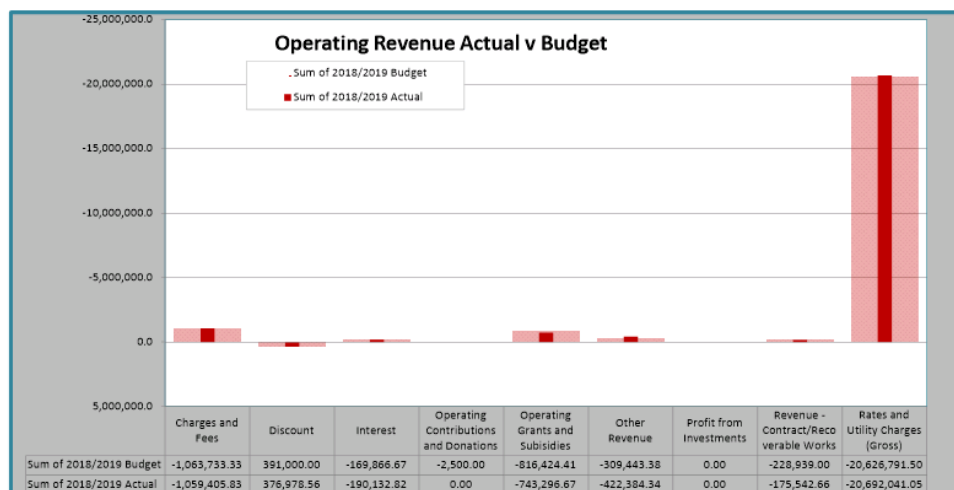
Operating Expenses

For the Period Ended 31 August 2018



LOCKYER VALLEY REGIONAL COUNCIL

Operating Revenue
For the Period Ended 31 August 2018



Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For Period Ending August 2018

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	41,551,983	20,692,041	20,626,792	(65,250)	(0.32)
Discount	(1,632,000)	(376,979)	(391,000)	(14,021)	3.59
Charges and Fees	4,839,400	1,059,406	1,063,733	4,328	0.41
Interest	1,374,200	190,133	169,867	(20,266)	(11.93)
Operating Grants and Subsidies	5,507,094	743,297	816,424	73,128	8.96
Operating Contributions and Donations	60,600	-	2,500	2,500	100.00
Revenue - Contract/Recoverable Works	1,899,634	175,543	228,939	53,396	23.32
Other Revenue	1,961,600	422,384	309,443	(112,941)	(36.50)
Profit from Investments	2,000,000	-	-	-	0.00
Total Operating Revenue	57,562,511	22,905,825	22,826,698	(79,127)	(0.35)
Operating Expenses:					
Employee Costs	24,172,899	4,578,425	4,557,029	(21,396)	(0.47)
Goods and Services	17,013,948	3,193,163	3,398,902	205,739	6.05
Finance costs	1,311,400	24,856	16,900	(7,956)	(47.08)
Depreciation	13,000,000	2,166,665	2,166,667	2	0.00
Total Operating Expenses	55,498,247	9,963,108	10,139,498	176,389	1.74
Operating Surplus/(Deficit)	2,064,264	12,942,717	12,687,201	(255,516)	(2.01)
Capital Revenue:					
Capital Grants, Subsidies and Contributions	3,283,191	427,551	390,583	(36,968)	(9.46)
Capital Expenses	233,000	-	-	-	0.00
Total Capital Revenue	3,516,191	427,551	390,583	(36,968)	(9.46)
Operating Surplus/(Deficit) After Capital Items	5,580,455	13,370,268	13,077,784	(292,484)	(2.24)

Lockyer Valley Regional Council (Executive Office)
Statement of Comprehensive Income
For Period Ending August 2018

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Operating Grants and Subsidies	53,160	53,085	53,160	75	0.14
Operating Contributions and Donations	-	-	-	-	0.00
Revenue - Contract/Recoverable Works	1,049,634	165,044	164,939	(105)	(0.06)
Other Revenue	356,600	107,632	80,877	(26,755)	(33.08)
Total Operating Revenue	1,459,394	325,761	298,976	(26,785)	(8.96)
<u>Operating Expenses:</u>					
Employee Costs	4,641,977	991,907	894,869	(97,038)	(10.84)
Goods and Services	3,653,873	1,218,061	1,285,702	67,641	5.26
Finance costs	900	1,252	150	(1,102)	(734.54)
Depreciation	24,000	4,000	4,000	-	0.00
Total Operating Expenses	8,320,750	2,215,220	2,184,721	(30,498)	(1.40)
Operating Surplus/(Deficit)	(6,861,356)	(1,889,459)	(1,885,746)	3,713	(0.20)
<u>Capital Revenue:</u>					
Capital Expenses	-	-	-	-	0.00
Total Capital Revenue	-	-	-	-	0.00
Operating Surplus/(Deficit) After Capital Items	(6,861,356)	(1,889,459)	(1,885,746)	3,713	(0.20)

Lockyer Valley Regional Council (Organisational Development and Planning)

Statement of Comprehensive Income

For Period Ending August 2018

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	310,480	152,171	155,240	3,069	1.98
Charges and Fees	2,597,000	657,842	661,833	3,992	0.60
Interest	-	120	-	(120)	0.00
Operating Grants and Subsidies	24,000	2,273	4,000	1,727	43.18
Operating Contributions and Donations	15,000	-	2,500	2,500	100.00
Other Revenue	-	200	-	(200)	0.00
Total Operating Revenue	2,946,480	812,605	823,573	10,969	1.33
<u>Operating Expenses:</u>					
Employee Costs	4,621,078	802,482	860,941	58,459	6.79
Goods and Services	1,315,100	178,329	181,017	2,689	1.49
Finance costs	-	226	-	(226)	0.00
Total Operating Expenses	5,936,178	981,036	1,041,958	60,922	5.85
Operating Surplus/(Deficit)	(2,989,698)	(168,432)	(218,385)	(49,953)	22.87
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	222,000	82,500	82,000	(500)	(0.61)
Total Capital Revenue	222,000	82,500	82,000	(500)	(0.61)
Operating Surplus/(Deficit) After Capital Items	(2,767,698)	(85,932)	(136,385)	(50,453)	36.99

Lockyer Valley Regional Council (Corporate and Community Services)
Statement of Comprehensive Income
For Period Ending August 2018

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	40,329,898	20,083,870	20,015,749	(68,121)	(0.34)
Discount	(1,632,000)	(376,979)	(391,000)	(14,021)	3.59
Charges and Fees	2,221,400	395,933	398,400	2,467	0.62
Interest	1,374,200	190,005	169,867	(20,138)	(11.86)
Operating Grants and Subsidies	3,948,819	525,354	523,986	(1,368)	(0.26)
Operating Contributions and Donations	45,600	-	-	-	0.00
Revenue - Contract/Recoverable Works	150,000	51	-	(51)	0.00
Other Revenue	1,372,400	264,331	185,067	(79,265)	(42.83)
Profit from Investments	2,000,000	-	-	-	0.00
Total Operating Revenue	49,810,317	21,082,566	20,902,068	(180,498)	(0.86)
<u>Operating Expenses:</u>					
Employee Costs	8,718,212	1,408,962	1,630,341	221,379	13.58
Goods and Services	10,332,460	1,551,607	1,674,788	123,181	7.35
Finance costs	915,500	23,378	16,750	(6,628)	(39.57)
Depreciation	11,833,000	1,972,165	1,972,167	2	0.00
Total Operating Expenses	31,799,172	4,956,112	5,294,046	337,933	6.38
Operating Surplus/(Deficit)	18,011,145	16,126,454	15,608,022	(518,431)	(3.32)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	312,980	-	-	-	0.00
Total Capital Revenue	312,980	-	-	-	0.00
Operating Surplus/(Deficit) After Capital Items	18,324,125	16,126,454	15,608,022	(518,431)	(3.32)

Lockyer Valley Regional Council (Infrastructure, Works and Services)

Statement of Comprehensive Income

For Period Ending August 2018

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	911,605	456,000	455,803	(198)	(0.04)
Charges and Fees	21,000	5,631	3,500	(2,131)	(60.89)
Interest	-	8	-	(8)	0.00
Operating Grants and Subsidies	1,481,115	162,585	235,279	72,694	30.90
Revenue - Contract/Recoverable Works	700,000	10,447	64,000	53,553	83.68
Other Revenue	232,600	50,221	43,500	(6,721)	(15.45)
Total Operating Revenue	3,346,320	684,893	802,081	117,188	14.61
<u>Operating Expenses:</u>					
Employee Costs	6,191,632	1,375,073	1,170,877	(204,197)	(17.44)
Goods and Services	1,712,515	245,166	257,395	12,229	4.75
Finance costs	395,000	-	-	-	0.00
Depreciation	1,143,000	190,500	190,500	-	0.00
Total Operating Expenses	9,442,147	1,810,740	1,618,772	(191,968)	(11.86)
Operating Surplus/(Deficit)	(6,095,827)	(1,125,846)	(816,691)	309,156	(37.85)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	2,748,211	345,051	308,583	(36,468)	(11.82)
Capital Expenses	233,000	-	-	-	0.00
Total Capital Revenue	2,981,211	345,051	308,583	(36,468)	(11.82)
Operating Surplus/(Deficit) After Capital Items	(3,114,616)	(780,795)	(508,108)	272,688	(53.67)

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 August, 2018

	2018-2019 Full Year Budget	2018-2019 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	14,880,000	9,225,408
Cash investments	-	15,200,000
Trade and other receivables	3,470,000	18,236,408
Inventories	3,400,000	391,815
Non-current assets classified as held for sale	-	2,485,312
Total Current Assets	21,750,000	45,538,942
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,745,256
Equity investments	31,940,000	31,094,107
Investment properties	1,850,000	1,850,000
Property, plant and equipment	624,680,000	567,680,900
Intangible assets	6,250,000	5,212,918
Total Non Current Assets	679,450,000	620,583,181
TOTAL ASSETS	701,200,000	666,122,123
<u>Current Liabilities</u>		
Trade and other payables	3,730,000	5,669,745
Provisions	4,860,000	4,936,911
Borrowings	1,540,000	1,389,618
Total Current Liabilities	10,140,000	11,996,273
<u>Non Current Liabilities</u>		
Provisions	28,650,000	28,970,605
Borrowings	23,190,000	24,939,884
Total Non Current Liabilities	51,840,000	53,910,489
TOTAL LIABILITIES	61,980,000	65,906,763
NET COMMUNITY ASSETS	639,220,000	600,215,361
<u>Community Equity</u>		
Retained surplus (deficiency)	382,200,000	374,564,282
Asset revaluation surplus	254,960,000	209,037,783
Reserves	-	3,243,028
Current Surplus/(Deficit)	2,060,000	13,370,268
TOTAL COMMUNITY EQUITY	639,220,000	600,215,361

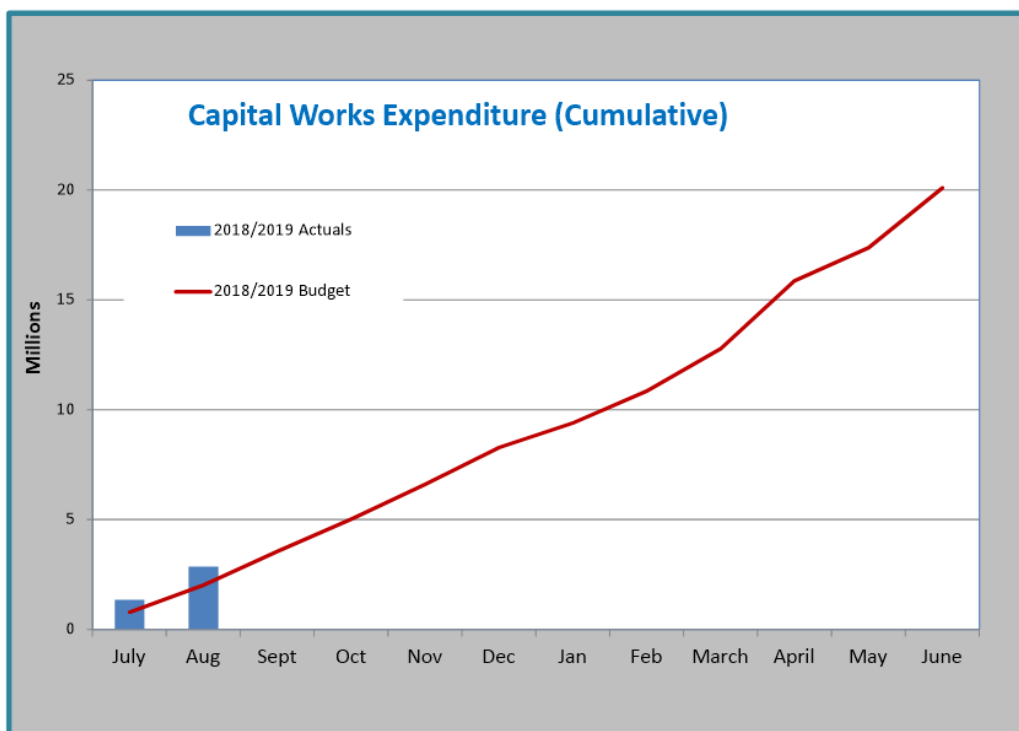
LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the period ended 31 August, 2018

	2018-2019 Full Year Budget	2018-2019 YTD Actuals
<u>Cash flows from operating activities:</u>		
<u>Receipts</u>		
Receipts from customers	54,260,000	9,347,370
Dividend received	-	-
Interest received	1,370,000	190,133
<u>Payments</u>		
Payments to suppliers and employees	(41,410,000)	(8,814,925)
Interest expense	(1,210,000)	-
Net cash inflow (outflow) from operating activities	13,000,000	722,578
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	3,100,000	427,551
Payments for property, plant and equipment	(20,080,000)	(2,842,489)
Net transfer (to) from cash investments	840,000	-
Proceeds from sale of property plant and equipment	1,240,000	174,366
Net cash inflow (outflow) from investing activities	(14,910,000)	(2,240,571)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(1,480,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,480,000)	-
Net increase (decrease) in cash and cash equivalents held	(3,390,000)	(1,517,993)
Cash and cash equivalents at beginning of the financial year	18,270,000	25,943,401
Cash and cash equivalents at end of the financial year	14,880,000	24,425,408

LOCKYER VALLEY REGIONAL COUNCIL

CAPITAL WORKS BY GROUP

Row Labels	Values		
	2018/2019 Budget	2018/2019 Actuals	Sum of PercentSpent
Corporate & Community Services	4,338,480	740,248	17.06%
Executive Office	435,000	2,308	0.53%
Infrastructure Works & Services	14,132,731	1,899,309	13.44%
Organisational Development & Planning	1,205,000	219,563	18.22%
Grand Total	20,111,211	2,861,428	14.23%



**LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORK SUMMARY
31 August 2018**

	2018-2019 Amended Budget	2018-2019 Expenditure	Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management	150,000	8,850	53,601	62,451	87,549
Facilities	1,860,000	461,670	272,293	733,963	1,126,037
Information Management	100,000	0	0	0	100,000
Information Technology	1,388,000	103,905	152,309	256,214	1,131,786
Public Order & Safety	14,980	54,635	0	54,635	-39,655
SES	29,000	10,958	3,092	14,050	14,950
Transfer Stations	554,000	66,730	312,996	379,726	174,274
Gatton Child Care Centre	65,000	0	0	0	65,000
Waste Collection	30,000	0	0	0	30,000
Gatton Library	20,000	0	0	0	20,000
Kensington Grove Community Childcare	25,000	0	0	0	25,000
Health and Regulatory Services	102,500	33,501	6,673	40,173	62,327
Corporate & Community Services Total	4,338,480	740,248	800,965	1,541,213	2,797,267
Executive Office					
Regional Development Management	40,000	2,308	11,324	13,632	26,368
Staging Post Café	20,000	0	0	0	20,000
Tourism Initiatives	40,000	0	0	0	40,000
Legal Services	335,000	0	0	0	335,000
Executive Office Total	435,000	2,308	11,324	13,632	421,368
Infrastructure Works & Services					
Capital Program Delivery	9,348,422	1,497,302	954,591	2,451,893	6,896,529
Depot	30,000	0	2,000	2,000	28,000
Fleet	2,653,000	192,196	1,601,228	1,793,424	859,576
Parks & Open Spaces	614,459	167,189	45,677	212,866	401,593
Cemetery	311,850	13,495	54,545	68,041	243,809
NDRRA Program - Infrastructure Recovery	1,175,000	29,127	280,584	309,711	865,289
Infrastructure Works & Services Total	14,132,731	1,899,309	2,938,626	4,837,935	9,294,796
Organisational Development & Planning					
Planning Scheme	1,085,000	200,015	128,938	328,953	756,047
Sport Recreation and Community Grants	120,000	6,743	0	6,743	113,257
Pest Management	0	12,805	14,345	27,150	-27,150
Organisational Development & Planning Total	1,205,000	219,563	143,283	362,846	842,154
Grand Total	20,111,211	2,861,428	3,894,198	6,755,626	13,355,585

LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORKS DETAIL
31 August 2018

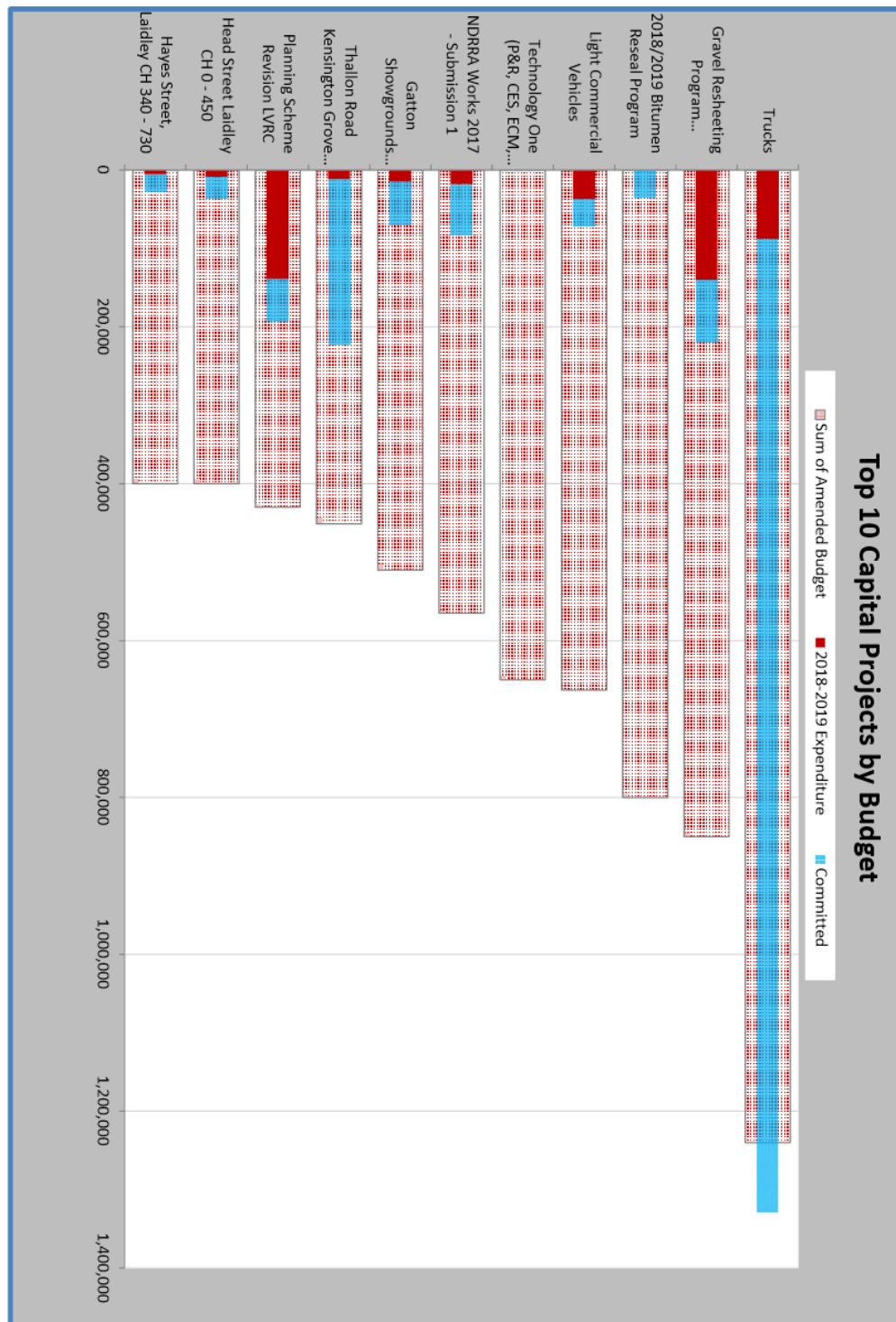
Row Labels	Amounts				
	2018-2019 Budget	2018-2019 Expenditure	Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management					
Alert Forecaster Gauge Mulgowie	40,000	0	0	0	40,000
Flood Camera System Upgrade	70,000	0	28,468	28,468	41,532
Flood Intelligence System	10,000	0	13,636	13,636	-3,636
Flood Mapping and Modelling L'yer Catchm	0	8,850	7,787	16,637	-16,637
Flooded Road Hot Spot Sensors	30,000	0	0	0	30,000
Waterride Flood Intelligence	0	0	3,710	3,710	-3,710
Disaster Management Total	150,000	8,850	53,601	62,451	87,549
Facilities					
Admin Building Fire Detection/Counter	0	25,772	0	25,772	-25,772
Blenheim Public Toilets Structural Wall	25,000	411	2,550	2,961	22,040
Boxing Gym Shed Cooling Sys LVISC	55,000	0	0	0	55,000
Buildings & Facilities Asset Replacement	221,000	0	0	0	221,000
Cahill Park New Amenities	0	501	0	501	-501
Cochrane Street Units Drainage issues	20,000	0	0	0	20,000
Das Neumann Haus Kitchen upgrade	0	2,418	0	2,418	-2,418
Gatton Depot W'Shop Building Alterations	65,000	1,524	10,000	11,524	53,476
Gatton North St Toilets Interior Refurb	0	1,074	4,894	5,967	-5,967
Gatton Shire Hall Masterplan Works	100,000	501	0	501	99,499
Gatton Show Grounds Internal Roadworks	70,000	8,767	18,585	27,353	42,647
Gatton Showgrounds	25,000	0	22,727	22,727	2,273
Gatton Showgrounds Energy Reduction	510,000	14,817	55,253	70,070	439,930
Gatton Showgrounds Separate Metering	0	3,696	2,950	6,646	-6,646
Gatton Showgrounds Yellow Toilets Replac	0	16,668	0	16,668	-16,668
Heldon Community Hall Painting & Repair	0	0	3,300	3,300	-3,300
Indoor Sports Ctr LED Light & Cooling	0	101,783	0	101,783	-101,783
Jessie's Cottage Repairs & Painting	0	2,158	0	2,158	-2,158
Laidley Admin Building Refurbishment	0	406	217	623	-623
Laidley Pioneer Village Upgrades	50,000	0	0	0	50,000
Laidley Pool Construct Disabled Toilet	0	-600	0	-600	600
Laidley Pound Fencing Drainage & Repairs	0	4,375	8,636	13,011	-13,011
Laidley Swimming Pool refurbishment	35,000	29,413	875	30,287	4,713
LCC Refurbish Ramp and Balustrading	30,000	0	0	0	30,000
LCC Install air handling system	100,000	17,468	50,900	68,367	31,633
LCC Replace Curtains & PA System	0	21,750	0	21,750	-21,750
Lions Park Laidley Replace Toilet Block	0	54,092	10,143	64,235	-64,235
LV Cultural Centre Tile Replacement	0	1,448	142	1,591	-1,591
LVEC Structural Remediation & Other Work	50,000	501	0	501	49,499
LVSA Roof Repairs, Water Proof G'Stand	25,000	411	5,200	5,611	19,390
Multiple Venues Solar Initiatives	250,000	11,509	0	11,509	238,491
Murphys Creek Community Centre Upgrades	9,000	2,455	0	2,455	6,545
Office Accommodation Review	30,000	0	0	0	30,000
Replace Ageing Furniture at Prem Halls	0	-113	0	-113	113
Shire Hall Basement Exit/Fire Detection	0	975	282	1,257	-1,257
Static Safety Lines Various Facilities	30,000	0	0	0	30,000
Vets Support Laidley Disabled Carpark	0	1,559	1,200	2,759	-2,759
Withcott Sport Centre Sewerage	20,000	980	0	980	19,020
Withcott Toilet Block	0	132,307	67,269	199,576	-199,576
Workshop & Store Electrical Switchboard	140,000	2,644	7,170	9,814	130,186
Facilities Total	1,860,000	461,670	272,293	733,963	1,126,037
Information Management					
Records Relocation	100,000	0	0	0	100,000
Information Management Total	100,000	0	0	0	100,000
Information Technology					
Cyber Security	100,000	0	0	0	100,000
Data Centre Upgrades	50,000	0	0	0	50,000
Digital Signatures	50,000	0	0	0	50,000
GIS Enhancement	50,000	27,440	20,945	48,385	1,615
Implement BCP Functionality	50,000	0	0	0	50,000
Implementation of Live Pro System	0	0	1,526	1,526	-1,526
LVCC Audio Visual	30,000	0	0	0	30,000

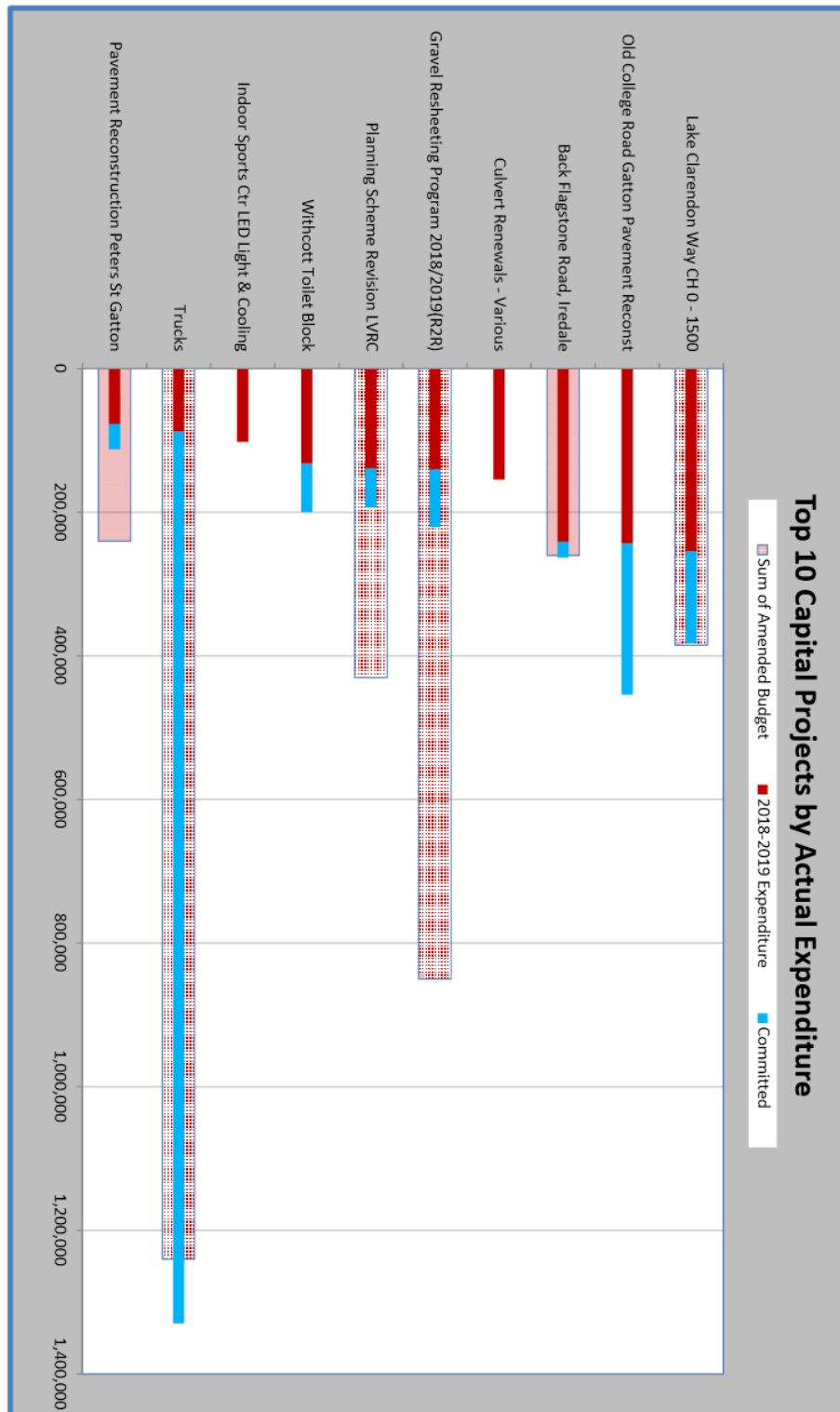
Row Labels	Amounts			2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure	Committed		
LVCC Point of Sale	20,000	0	13,455	13,455	6,545
Network Cabinets & Cabling	20,000	0	0	0	20,000
Network Perimeter Security (Firewalls)	75,000	0	0	0	75,000
Network Upgrades & Replacements	0	2,447	0	2,447	-2,447
Printers/Scanners Renewal	60,000	0	0	0	60,000
Skype for Business	20,000	0	0	0	20,000
Switches Renewal	63,000	0	0	0	63,000
Technology One (P&R, CES, ECM, IntraMaps	650,000	0	0	0	650,000
Technology One 'One Council' Project	0	70,788	116,384	187,172	-187,172
Upgrade MS Office	50,000	0	0	0	50,000
UPS Renewal	25,000	0	0	0	25,000
Website Upgrade	50,000	0	0	0	50,000
Wireless Access Points	25,000	0	0	0	25,000
Wireless Network Secured	0	3,229	0	3,229	-3,229
Information Technology Total	1,388,000	103,905	152,309	256,214	1,131,786
Public Order & Safety					
Das Neumann Haus CCTV	4,980	4,527	0	4,527	453
Gatton CCTV Project	0	22,539	0	22,539	-22,539
Laidley CCTV Project	10,000	0	0	0	10,000
Mobile Body CCTV Cameras for Staff	0	27,004	0	27,004	-27,004
Renewal of CCTV Equipment in Laidley	0	564	0	564	-564
Public Order & Safety Total	14,980	54,635	0	54,635	-39,655
SES					
Gatton SES Driveway Improvement	10,000	0	0	0	10,000
Laidley SES Floor Coverings	14,000	0	0	0	14,000
SES Buildings Roller Door Auto Mechanism	0	7,865	0	7,865	-7,865
SES Buildings Roof Ventilation	5,000	3,092	3,092	6,185	-1,185
SES Total	29,000	10,958	3,092	14,050	14,950
Transfer Stations					
Bitumen Sealing at Transfer Stations	60,000	42,810	0	42,810	17,190
Digital Camera Replacement for 3 sites	30,000	0	0	0	30,000
Driveway Entrance Repairs to Lock Waters	0	1,083	684	1,767	-1,767
Gatton and Laidley Sites Landscaping	15,000	0	4,180	4,180	10,820
Gatton and Laidley Telemetry	50,000	0	0	0	50,000
Gatton Landfill EHP Compliance	0	18,003	146,254	164,256	-164,256
Gatton Plant shed	10,000	0	0	0	10,000
Gatton Site Sedimentation Dam	9,000	0	0	0	9,000
Gatton Weighbridge Platform/Ramp	25,000	0	3,429	3,429	21,571
Improved Waste Transfer Station	130,000	0	1,269	1,269	128,731
Laidley Landfill Capping Works	0	0	6,177	6,177	-6,177
Laidley Waste Facility Shed	75,000	4,834	31,928	36,763	38,237
Oil buildings Upgrade and Maintenance	10,000	0	0	0	10,000
Pest (weeds & fireants) washdown provisi	70,000	0	0	0	70,000
Transfer Stations Landscaping	20,000	0	0	0	20,000
Waste Disposal Sites Survey and Fencing	35,000	0	23,075	23,075	11,925
Waste management Signage Review	15,000	0	0	0	15,000
Water Pump & Reticulation System Gatton	0	0	96,000	96,000	-96,000
Transfer Stations Total	554,000	66,730	312,996	379,726	174,274
Gatton Child Care Centre					
GCCC Landscaping	10,000	0	0	0	10,000
GCCC Signage, Gazebo, L'Scaping & Tanks	45,000	0	0	0	45,000
GCCC Update Children's Equipment	5,000	0	0	0	5,000
Replace External glass doors, Screens	5,000	0	0	0	5,000
Gatton Child Care Centre Total	65,000	0	0	0	65,000
Waste Collection					
Laidley Levy/Garbage Truck Turnarounds	30,000	0	0	0	30,000
Waste Collection Total	30,000	0	0	0	30,000
Gatton Library					
Gatton Library Redevelopment	20,000	0	0	0	20,000
Gatton Library Total	20,000	0	0	0	20,000
Kensington Grove Community Childcare					
KGCC Refurbish, Paint Interior & Exterior	15,000	0	0	0	15,000
KGCC Signage and Refurbishment	5,000	0	0	0	5,000
KGCC Update Furniture & Outdoor Equipmen	5,000	0	0	0	5,000
Kensington Grove Community Childcare Total	25,000	0	0	0	25,000
Health and Regulatory Services					
Dog Off Leash Area(s)	50,000	21,840	0	21,840	28,160
LVRG Animal Management Facility	20,000	11,661	0	11,661	8,339
Security fencing for dog runs	7,500	0	6,673	6,673	827

Row Labels	Amounts		Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure			
Shade Shelters for Cattle Yards	10,000	0	0	0	10,000
Upgrade Gate	15,000	0	0	0	15,000
Health and Regulatory Services Total	102,500	33,501	6,673	40,173	62,327
Corporate & Community Services Total	4,338,480	740,248	800,965	1,541,213	2,797,267
Executive Office					
Regional Development Management					
Entry Statements	40,000	0	0	0	40,000
Locker Legends	0	0	11,324	11,324	-11,324
Pre-sale Activities Grantham West	0	-292	0	-292	292
Upgrade to Water Infrastructure Hawick St	0	2,600	0	2,600	-2,600
Regional Development Management Total	40,000	2,308	11,324	13,632	26,368
Staging Post Café					
Roadside Signage for whole of complex	20,000	0	0	0	20,000
Staging Post Café Total	20,000	0	0	0	20,000
Tourism Initiatives					
Event Promotion Stands and Props	40,000	0	0	0	40,000
Tourism Initiatives Total	40,000	0	0	0	40,000
Legal Services					
Property Management & Disposal Strategy	335,000	0	0	0	335,000
Legal Services Total	335,000	0	0	0	335,000
Executive Office Total	435,000	2,308	11,324	13,632	421,368
Infrastructure Works & Services					
Capital Program Delivery					
2018/2019 Bitumen Reseal Program	800,000	0	35,650	35,650	764,350
2018/2019 Black Spot Projects	150,000	0	0	0	150,000
2018/2019 Kerb & Channel Rehabilitation	290,000	35,291	890	36,181	253,819
Airforce Road Culvert & Approaches TIDS	228,530	0	0	0	228,530
Airforce Road, Helidon	45,000	0	0	0	45,000
Back Flagstone Road, Iredale	260,000	240,915	22,227	263,142	-3,142
Bitumen Reseal Program Various 17/18	0	5,071	0	5,071	-5,071
Blanchview Road Signage, Blanchview	20,000	0	0	0	20,000
Blanchview Road, Blanchview	0	2,400	0	2,400	-2,400
Blanchview Road/Nuttalls Road, Blanchview	67,300	0	3,865	3,865	63,435
Blanchview Road/O'Neils Road, Withcott	82,000	0	0	0	82,000
Bridge Minor Remedial Works	90,000	0	0	0	90,000
Centenary Park Lighting Improvements	41,500	0	0	0	41,500
Cooper Street Laidley	120,000	0	0	0	120,000
Crowley Road, Crowley Vale	40,000	0	0	0	40,000
Culvert Renewals - Various	0	154,437	0	154,437	-154,437
Cycle Network Gatton	0	3,640	0	3,640	-3,640
Dolleys Road Blanchview	27,500	0	0	0	27,500
Dolleys Road Upgrade	240,000	0	0	0	240,000
Drainage Works White Gums Road, H'Vale	80,000	0	0	0	80,000
Drainage Works Tew Ct and Rogers Drive	50,000	0	0	0	50,000
Edward Street Laidley CH 0 - 270	290,000	16,277	24,262	40,539	249,461
Flagstone Creek Road Flagstone	0	57,983	0	57,983	-57,983
Flagstone Creek State School	0	1,252	0	1,252	-1,252
Forestry Road Bridge	130,000	463	0	463	129,537
Gaul Street Gatton CH 0 - 300	350,000	4,890	26,729	31,619	318,381
Gehrke Hill Road, Summerholm CH 100 - 10	350,000	0	0	0	350,000
Gehrke Road/Rons Road, Glenore Grove	167,000	2,676	9,732	12,408	154,592
Golf Links Drive Gatton Signs and lines	17,500	0	0	0	17,500
Gravel Resheeting Program 2018/2019(R2R)	850,000	140,320	80,391	220,711	629,289
Guardrail Renewals 2018/2019	45,000	0	0	0	45,000
Hannant Road Kensington Grove	100,000	52,774	15,472	68,246	31,754
Harm Dr/Lake Clarendon Rd Black Spot Pro	0	9,990	23,625	33,615	-33,615
Hayes Street, Laidley CH 340 - 730	400,000	5,295	22,457	27,752	372,248
Head Street Laidley CH 0 - 450	400,000	8,397	28,346	36,744	363,256
Hickey Street Gatton	390,000	7,744	0	7,744	382,256
Jordan Street, Gatton CH 0 - 150	210,000	12,373	1,320	13,693	196,307
Laidley Flood Mitigation	0	5,700	25,431	31,131	-31,131
Laidley State High School Laidley	100,000	0	0	0	100,000
Lake Clarendon Way (TIDS)	150,000	0	0	0	150,000
Lake Clarendon Way CH 0 - 1500	385,000	253,977	128,317	382,294	2,706
Lake Clarendon Way/Lake Clarendon Road	24,000	4,501	0	4,501	19,499
Liftins Bridge-Black Spot Project 17/18	0	24,361	6,947	31,308	-31,308

Row Labels	Amounts			2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure	Committed		
Lockyer Valley District School, Gatton	100,000	0	0	0	100,000
Long Gully Rd (CH.0-1.4) Upgrade gravel	0	43,355	0	43,355	-43,355
Mountain Road, Summerholm	150,000	0	0	0	150,000
Mountain View Drive Hatton Vale	14,500	0	0	0	14,500
Old College Road Gatton Pavement Reconst	0	243,555	210,387	453,941	-453,941
Old Toowoomba Road, Placid Hills	19,000	0	0	0	19,000
Pavement Reconstruction Peters St Gatton	240,000	77,159	34,891	112,050	127,950
Princess Street Road Pavement Gatton	250,000	4,239	22,806	27,044	222,956
Railway crossings safety improvements	30,000	0	0	0	30,000
Railway Street Gatton town lighting	52,500	0	0	0	52,500
Rockmount Rd/Sawpit Gully Rd/Stockyard	18,500	0	0	0	18,500
Rockmount Road/Walkers Road, Rockmount	67,500	0	3,680	3,680	63,820
Seventeen Mile Rd (Ch. 0.0-0.9)	0	27,015	0	27,015	-27,015
Signs and Lines Projects	94,000	2,513	682	3,195	90,805
Spencer Street Shared Pathway Upgrade -	198,000	0	0	0	198,000
Spencer/William Street Gatton	0	26,661	1,009	27,670	-27,670
Stevens Road Upgrade & Bitumen Seal	150,000	0	0	0	150,000
Stormwater Improvements Gatton	250,000	0	0	0	250,000
Summerholm Road Summerholm	100,000	0	0	0	100,000
Thallon Road Kensington Grove CH 2700 -	450,892	11,191	212,255	223,446	227,446
Urban stormwater drain inlet protection	40,000	0	0	0	40,000
Vehicle Activated Signs Road Safety PJ	0	10,107	13,220	23,327	-23,327
Wandin Road Withcott - CH 170 -300	0	-36	0	-36	36
William St Footpaths Gatton	20,000	0	0	0	20,000
William Street/Smith Street, Gatton	20,000	0	0	0	20,000
Woodlands Rd/ Pitt Rd/Forest Hill Blenhe	35,000	0	0	0	35,000
Woodlands Road Woodlands	58,200	816	0	816	57,384
Capital Program Delivery Total	9,348,422	1,497,302	954,591	2,451,893	6,896,529
Depot					
Gatton Depot Quarry Bays	20,000	0	2,000	2,000	18,000
Loose Tools & Equipment	10,000	0	0	0	10,000
Depot Total	30,000	0	2,000	2,000	28,000
Fleet					
Crane Mechanism in Workshop	15,000	0	0	0	15,000
Earthmoving	250,000	0	191,650	191,650	58,350
Light Commercial Vehicles	663,000	36,970	34,545	71,515	591,485
Mowers	164,000	116	101,671	101,787	62,213
Passenger Vehicles	296,000	67,439	31,510	98,950	197,050
Trailers	25,000	0	0	0	25,000
Trucks	1,240,000	87,671	1,241,851	1,329,522	-89,522
Fleet Total	2,653,000	192,196	1,601,228	1,793,424	859,576
Parks & Open Spaces					
Centenary Park Fencing	4,050	0	0	0	4,050
Centenary Park Lighting	83,000	0	0	0	83,000
Dismantling Playground Equipment	10,000	0	0	0	10,000
Forest Hill PI Refurbish Shade Shelter	10,000	7,114	0	7,114	2,886
Fred Gillam Park Play Equipment	7,000	2,749	0	2,749	4,251
Gatton Revitalisation Various	49,500	0	0	0	49,500
Hatton Vale Park Concept and Design	60,000	5,000	0	5,000	55,000
Jean Biggs Park Withcott	21,000	13,255	0	13,255	7,745
Laidley CC Bichel Oval Earth Drain Const	0	9,485	0	9,485	-9,485
Lake Apex fingerboard signage	8,800	8	0	8	8,792
Lake Apex Pk Irrigation & Landscaping	0	3,606	0	3,606	-3,606
Lake Apex Shelter Gatton	19,800	0	0	0	19,800
Lake Apex Skate Bowl Carpark	0	3,893	8,790	12,683	-12,683
Lake Apex Storage Shed	4,950	0	0	0	4,950
Lake Apex Tree Planting	4,400	0	0	0	4,400
Lake Apex Upgrade of Steps	27,500	0	0	0	27,500
Lions Park Irrigation Renewal Laidley	16,500	0	0	0	16,500
Lions Park Laidley Install bollards	62,390	0	14,784	14,784	47,606
LRR Bollard Replacement	49,000	16,761	0	16,761	32,239
M/Creek Cricket Grnd Renewal of Seating	8,500	10,639	381	11,021	-2,521
Murphys Creek Cricket Ground fence	30,000	34,376	6,160	40,536	-10,536
Park Structure Assessment	16,500	0	0	0	16,500
Plainland roundabout landscaping upgrade	75,000	0	0	0	75,000
Ropehill Comm Ctre Replace Damaged Asset	0	54,503	0	54,503	-54,503
Rotary Park BBQ Shelter	4,400	1,358	3,865	5,223	-823
Rotary Park BBQ, Gatton	10,169	4,443	0	4,443	5,726
Springbrook Park bollard installation	32,000	0	0	0	32,000

Row Labels	Amounts		Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure			
Zabel Road Lockrose Dip Site Rehabilitat	0	0	11,696	11,696	-11,696
Parks & Open Spaces Total	614,459	167,189	45,677	212,866	401,593
Cemetery					
Gatton Cemetery Expansion Works	275,000	0	38,600	38,600	236,400
Gatton Cemetery Seating	7,700	5,091	0	5,091	2,609
Laidley Cemetery Garden & Fence Removal	0	4,233	0	4,233	-4,233
Laidley Columbarium	29,150	4,172	15,945	20,117	9,033
Cemetery Total	311,850	13,495	54,545	68,041	243,809
NDRRA Program - Infrastructure Recovery					
NDRRA Works 2017 - East Haldon Bettermen	153,000	0	575	575	152,425
NDRRA Works 2017 - Submission 1	565,000	17,911	64,981	82,892	482,108
NDRRA Works 2017 - Submission 4	172,000	0	47,707	47,707	124,293
NDRRA Works 2017 - Submission 6	124,000	140	4,095	4,235	119,765
NDRRA Works 2017- CTB Gravel Rds - Bette	161,000	0	79,629	79,629	81,371
NDRRAProgram Management 2017 Flood Event	0	11,076	83,598	94,674	-94,674
NDRRA Program - Infrastructure Recovery Total	1,175,000	29,127	280,584	309,711	865,289
Infrastructure Works & Services Total	14,132,731	1,899,309	2,938,626	4,837,935	9,294,796
Organisational Development & Planning					
Planning Scheme					
Cooper St Mitigation	100,000	0	11,540	11,540	88,460
Engineering (not inc in expert report)	60,000	0	0	0	60,000
Flood investigations	75,000	0	0	0	75,000
Flood modelling DM & Planning	45,000	0	0	0	45,000
Flood Modelling DM & Planning LTPS	50,000	0	0	0	50,000
Flood Modelling DM & Planning Thornton	50,000	0	0	0	50,000
LGIP Prepare Infrastructure Plan	50,000	35,398	37,325	72,723	-22,723
Master Planning Future Urban Gatton	75,000	0	0	0	75,000
O'Neil's Road Withcott	0	25,624	25,539	51,163	-51,163
Plainland Stucture Planning	50,000	0	0	0	50,000
Planning Scheme Revision LVRC	430,000	138,993	54,534	193,527	236,473
Scheme Feedback/BRFS Phase 4 Local Risk	100,000	0	0	0	100,000
Planning Scheme Total	1,085,000	200,015	128,938	328,953	756,047
Sport Recreation and Community Grants					
Implementation Sport & Recreation Report	50,000	0	0	0	50,000
LRR Purchase of New Wide Area Mower	70,000	0	0	0	70,000
Master Plans R'Hill, Springbrook & AFL	0	6,743	0	6,743	-6,743
Sport Recreation and Community Grants Total	120,000	6,743	0	6,743	113,257
Pest Management					
Spray Unit Collection Shed	0	11,809	14,345	26,154	-26,154
Upgrade Animal Traps	0	997	0	997	-997
Pest Management Total	0	12,805	14,345	27,150	-27,150
Organisational Development & Planning Total	1,205,000	219,563	143,283	362,846	842,154
Grand Total	20,111,211	2,861,428	3,894,198	6,755,626	13,355,585







**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

**12.2 Update to Commercial Fees & Charges 2018/2019 Dal Ryan
Memorial Pool Laidley**

Date: 18 September 2018
Author: Kerry Wicks, Buildings and Facilities Business Coordinator
Responsible Officer: Tony Brett, Acting Executive Manager Corporate and Community Services

Summary:

The purpose of this report is to make changes to Council's 2018/2019 Register of Fees and Charges effective from 26 September 2018.

Officer's Recommendation:

THAT the fee 2.5.3 – School Attendance is amended with an effective date of 26 September 2018 as follows:

Description	Amount (incl. GST)	GST Applies
School Pupils (attending with schools, under their supervision) – Laidley Pool	\$2.50	Y

Report

1. Introduction

The purpose of this report is to seek the amendment of Council's register of fees and charges effective from 26 September 2018.

1. Background

Council is required as part of its annual budget process, to review its fees and charges each year to ensure that:

- Cost recovery fees and charges continue to reflect the cost of providing the services performed; and
- Commercial fees and charges are appropriate given the commercial nature of the services provided.

The fees and charges for 2018/2019 were originally adopted on 16 May 2018 to take effect from 1 July 2018.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

3. Report

The future lessee of the Laidley Pool has requested (in writing) that the school attendance fee be reinstated to \$2.50 per student. The future lessee has identified that the fees were decreased from \$2.50 (2017/18) to \$1.25 (2018/19) and has advised that this would adversely impact the Lessee's revenue.

While finance staff co-ordinate the preparation of Council's annual budget process which includes annual fees and charges, Council business unit managers are responsible for setting both the level and expected revenue from fees and charges.

4. Policy and Legal Implications

Section 97 of the *Local Government Act 2009* provides for a local government to fix a cost recovery fee and Section 98 provides for a register of cost recovery fees.

Section 262 (3)(c) of the Act also empowers a local government to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

Council may amend its fees and charges by resolution at any time during the year.

5. Financial and Resource Implications

The amendments to Council's 2018/2019 Fees and Charges will ensure that the correct fee is charged for each service either on a cost recovery or commercial basis.

6. Delegations/Authorisations

There are no new or additional delegation or authorisation issues associated with this report.

7. Communication and Engagement

Once amended by council, the revised fees and charges will be updated on the council's website and internal systems.

8. Conclusion

The updating of Council's fees and charges forms an integral part of council's annual budget process and ensures cost recovery fees and charges reflect the true cost of providing the associated service. Adoption of the register of fees and charges also ensures compliance with council's legislative obligations.

9. Action/s

1. Publication of the updated register on council's website.
2. Update of the fees in council's systems.
3. Advise the Lessee of Council's decision.

13. INFRASTRUCTURE WORKS AND SERVICES REPORTS

No Infrastructure Works & Services Reports

14. ITEMS FOR INFORMATION

14.1 Independent Chairperson Annual Report - Audit and Risk Management Committee 2017-18

Date: 13 September 2018
Author: Madonna Brennan, Governance and Strategy Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report presents to Council the fourth and final Annual Report by the former Independent Chairperson of the Audit and Risk Management Committee for the period from 1 July 2017 to 30 June 2018.

This document is for Council's information only.

Report

1. Introduction

The Audit and Risk Management Committee is an advisory committee and is directly responsible to Council. The role of the Committee is to provide independent assurance and assistance on audit and risk management related matters.

2. Background

The Audit and Risk Management Committee Charter identifies the membership of the Committee which comprises of the Mayor (ex-officio & non-voting), the Deputy Mayor, the Councillor holding the responsibility for and a Proxy being a Councillor nominated by Council to attend in the absence of an appointed Councillor member.

The Committee membership also includes three (3) independent external members being Independent Chairperson, Independent Professional Member and Independent Community Member.

A requirement under the Committee Charter is that an annual report to Council be prepared to provide a summary of the performance and achievements for the previous year and to outline an interim program of planned activities for the coming year for the Audit and Risk Management Committee.

3. Report

The 2018 Annual Report for the Audit and Risk Management Committee has been undertaken by Mr Graham Webb, the former Independent Chair of the Committee is Graham Webb who concluded his tenure on 30 June 2018.

The Independent Chairperson Annual Report records the performance and achievements of the Committee.

The key deliverables of the 2017-18 Independent Chairperson Report are highlighted below:

- Community Plan 2017-2027
- Corporate Plan 2017-2022
- Annual Budget 2017-18
- Operational Plan 2017-18
- 2016-17 Financial accountability documents
- Council Minutes
- Councillor material personal interest declarations
- Internal Audit Plan 2017-18
- Audit Register status reports
- Review of Performance – Internal Audit
- Review of Internal Audit Charter
- Chief Executive Officer reports to Committee
- Risk Management updates
- Revised Risk Management Policy
- Revised Fraud and Corruption Policy and Fraud and Corruption Control Plan adopted.
- Internal Audit Review – Cyber Security

The details of these key deliverables are captured in the Independent Chairperson Annual Report along with the interim program of planned activities for the 2018-19 year, which is attached to this report.

Attachments

- 1 [!\[\]\(e27c4336460e9e6729a19580c0456728_img.jpg\)](#) 2018 Annual Report - ARMC Chairperson 9 Pages

4th September 2018

Mr Graham Webb, PSM
Outgoing Independent Chairman
Lockyer Valley Regional Council
Audit and Risk Management Committee
23 Tillbrook Street
CHAPEL HILL Q4069
Email: graham.j.webb@bigpond.com

Councillor Tanya Milligan
Mayor
Lockyer Valley Regional Council
PO Box 82
GATTON QLD 4343

Dear Councillor Milligan

2018 Annual Report - Lockyer Valley Regional Council Audit and Risk Management Committee

1.0 Introduction:

1.1 As outgoing Chairman, Lockyer Valley Regional Council Audit and Risk Management Committee, I am pleased to present my fourth (4th) and final Annual Report to Council.

1.2 The Report also represents the second completed yearly account for the performance and achievements of the Committee elected or appointed following the delayed 2016 Lockyer Valley Regional Council Local Government Elections on Saturday 16th April 2016.

1.3 The achievements and outcomes over the last year were due in no small part to the selflessness of individuals including the collective energy and contributions by members, the Chief Executive Officer and Senior Council Executives, External and Internal Auditors and QAO representatives.

1.4 The Committee consistently met the objectives of the Committee's Charter and assisted the Council in implementing and maintaining an efficient audit committee function, internal audit and risk management environment demonstrated as being effective.

1.5 This Report is for the period 1st July 2017 to 30th June 2018.

2.0 Operating in and compliance with legislative frameworks.

2.1 The Committee operates within the legislative framework of the *Local Government Act 2009*, and the *Local Government Regulation 2012*. The role, responsibilities, guidelines and operational procedures are contained in the Audit and Risk Management Committee Charter and the Committee's Code of Conduct.

2.2 As an Advisory Committee of Council, the Committee is independent of management and does not have the executive power, delegated responsibility or authority to implement actions over which management has responsibility. Consistent with these responsibilities, and with objectivity, credibility and Council support, the Committee promotes and supports good corporate governance through the provision of independent assurance, oversight and advice to Council and the Chief Executive Officer. This advice covers financial statement oversight, short and long-term financial sustainability, financial matters, annual reporting and matters relating to fraud control, risk management, internal control, governance, compliance, cyber security and external audit.

2.3 As Chairman, I acknowledge the willingness and interest of the Mayor, Cr Milligan and CEO, Ian Church in meeting and engaging with me on the Committee's role, responsibilities and recommended actions. Over the reporting year, I also met with Management, the Council's internal and external auditors, as was my responsibility under the Committee Charter. Preparation for meetings and actions from them was always made easier through the professionalism, wise counsel and guidance of Governance and Strategy Officer, Madonna Brennan.

3.0 Membership and Meetings:

3.1 Membership:

In accordance with the Audit and Risk Management Committee Charter, voting and non-voting members of the Committee comprise:

Voting Members:

- Independent Chairman: Graham Webb PSM
- Councillor Members: Deputy Mayor, Cr Jason Cook and Councillor Chris Wilson,
- (Proxy) Councillor Rick Vela
- Independent External Members: Mike McGovern and Alison D'Costa

Non-Voting Members:

- Mayor: Cr Tanya Milligan (ex officio- non-voting)
- Chief Executive Officer: Ian Church
- Executive Manager Corporate and Community Services: David Lewis
- Manager Finance and Customer Services: Tony Brett
- Secretariat and Governance and Strategy Officer: Madonna Brennan
- Internal Auditor: Marita Corbett, BDO
- External Auditor: Junaide Latif, William Buck (Chartered Accountants)
- Queensland Audit Office: Debra Stolz, Director- Local Government (to June 2018)
Janelle Mac Gregor (from June 2018)

3.2 Meetings: The Charter provides that the Committee meet at least four (4) times per year.

Meetings for 2017/18 were held on 17th August 2017; 7th December 2017; 22nd March 2018 and 28th June 2018.

Consistent with Section 211, *Local Government Regulation 2012*, the Chief Executive Officer presented the Reports and Minutes for each of the Committee Meetings on the matters reviewed and the Committee's recommendations to the Council's Ordinary Meetings immediately following each Audit and Risk Management Committee meeting.

4.0 Responding to Long Term Financial Sustainability challenges

4.1 Two years ago and with an operating deficit at 30th June 2016, Council's Financial Statements for 2015/16 and the Annual QAO Report to Parliament identified Lockyer Valley Regional Council's (LVRC) outcomes for Financial Sustainability Ratings were less favourable than other Category 3- Rural/Regional, Coastal and Resources Councils. With these reported results, the Committee observed that Council responded positively and confidently in its short, medium and long- term strategic planning processes and financial decision-making, evidenced by results for the last two financial years.

4.2 Lockyer Valley Regional Council's consecutive Annual Budgets for 2016/17 and 2017/18 have resulted in positive actions and established strong foundations for long-term financial sustainability. Lockyer Valley Regional Councils results, particularly over the last two financial years, have demonstrated that the Council is meeting and responding to these challenges by:

- restoring the community to normality following severe flood events in 2011 and 2013, by mitigating through sound asset management planning and minimising, as financially practical, the impacts of future severe acts of nature;
- ensuring sound governance, financial management, community engagement, risk and disaster management and asset management policies are appropriate to meet community expectations;
- continuing to pay down debt;
- positive decision making to ensure long-term financial sustainability reflected in improved outcomes in the financial statements at 30th June 2018 and 10-year forecasts;
- engaging with and keeping the community informed when difficult financial decisions are required to ensure ongoing financial sustainability;
- improved asset management plans;
- addressing previous annual operating deficits and balancing the books;
- for the first time in the history of Lockyer Valley Regional Council, delivering an operational surplus at 30th June 2017, again repeated at 30th June 2018;
- Council, by its actions, has demonstrated it is now well placed and understands the important relationship between future net operating revenues, asset spending and debt, and the influence these have on the Council's sustainability.

4.3 Outcomes over the last two financial years have been strongly influenced and achieved by the Council with a supportive Management team/organisation. Making tough decisions; taking positive remedial action when required; with oversight through the efficiency and effectiveness of the Internal Audit function, Audit Committee and the External Auditor has Council moving forward in a positive direction.

4.4 The results for Lockyer Valley Regional Council for 2017/18 -A positive financial report card by any objective assessment.

5.0 Key deliverables during the 2017/2018 financial year:

5.1 Council continued to meet the mandatory elements for legislative compliance for the key deliverables in the following areas. As well, this Chapter reports on key actions of the Audit and Risk Management Committee over the last financial year. Some of these key deliverables have been reported in previous Annual Audit Committee Reports. For transparency in reporting, their status and currency are recorded and reported below:

- ✓ **Community Plan 2017-2027:** In 2012, the previous State Government removed the legislative requirement for Councils to prepare 10-year community and long- term financial plans. Keen to identify the type of region the Community aspires to live in, and after community engagement, and consistent in meeting long term sustainability for the Region, the Council adopted the Plan on 24th May 2017 releasing the Community Plan 2017-2027, with the five- year Corporate Plan linking into the longer- term objectives of the Community Plan.

3

In 2017/18, this Strategic Plan remained part of Council's key strategy in articulating community expectations of its elected Council over a 10-year period, and beyond the five-year policies identified in the Corporate Plan 2017/2022. The Community Plan is published on Council's website;

- ✓ **Corporate Plan 2017- 2022:** Following its election in April 2016, and with the conclusion of the 2012-2017 Corporate Plan, the new Council engaged with its Community in 2017 and in accordance with Section 199, *Local Government Regulation 2012* (LGR) prepared and adopted the new five-year Corporate plan on 24th May 2017. The Plan provides direction for Council in delivering a sustainable future for the region from 2017 to 2022. The Corporate Plan is published on the Council's website;
- ✓ **Annual Budget 2017/18:** Prepared, presented in accordance with Section 199, LGR 12 and adopted within statutory period on 27th June 2017, the Annual Budget was compliant and published on Council website. In the Committee's oversight of Council's planning and Budget implementation strategies over the last four (4) years, the Committee observed a Council committed to making the difficult and challenging decisions to secure the long- term financial sustainability for the Region. Sound financial management and governance strategies have taken Council from an operating deficit at 30th June 2016 to an operating surplus at the commencement of the 2018 financial year. The 10year forecasts to 2027 are encouraging with continued annual operating surpluses projected; growth in asset values; and with impressive measures and forecasts for long term financial sustainability in the statutory reporting of operating surplus ratios, net financial asset/liability ratios; asset sustainability ratios. Council remains committed to paying down debt.

Credit is given by the Committee to the quarterly reporting provided to the Committee by the Chief Executive Officer, Ian Church; Executive Manager, Corporate and Community Services, David Lewis and Tony Brett, Finance Manager and Customer Service, and for their professionalism and guidance to the Mayor Cr Tanya Milligan, who was responsible, under legislation, for presentation of 2017/18 budget to Council.

- ✓ **Operational Plan 2017/18:** Section 174, LGR 12- Adopted within statutory period with quarterly reports provided to Council and published on Council website;
- ✓ **2016/17 Financial accountability documents** including general purpose financial statements, current year financial sustainability statement and long-term financial sustainability statement (Part 3, LGR 12); Submitted to the Audit Committee on 17th August 2017 and adopted within statutory period;

Consistent with Council's policy objective for long term financial management, these financial reporting documents are evidence of accountability to the community whilst centring on Council's core business in a responsible and accountable manner.

- ✓ **Council Minutes** Section 272, LGR 12- compliant in terms of public accountability, including recording of declarations of conflicts of interest for reports and record of minutes, which are available at the Council Chambers and posted on Council's website;
- ✓ **Councillor material personal interest declarations:** Section 172, *Local Government Act, 2009* LGA 2009 compliant for public accountability with registers of interest posted on Council's website;

- ✓ **Internal Audit Plan 2017/18-** As Council's externally appointed internal auditors, BDO Pty Ltd, have with the cooperation and participation by senior management addressed a range of matters and issues across strategic, financial and operational areas based on high level risk identification. Management has concentrated on areas of perceived weaknesses and addressed opportunities for improvement and build the internal audit function with emphasis on improvement rather than being compliance orientated. The Committee at its meeting on 17th August 2017 considered a presentation by Internal Auditor, Marita Corbett, on programming the 2017/18 Internal Audit on asset management with key audit components being (i) integration of total asset plan with budgets and delivery plans; (ii) design and development of delivery plans; (iii) design and development of maintenance plans; and (iv) defining service standards for asset management optimisation. Council's Audit Plan was adopted at meeting on 25th August 2016 for the direction of the internal audit processes until 2018/19.

All deliverables identified in the 2017/18 Internal Audit Plan were completed and within budget;

- Capital Project Planning (Asset Management) Internal Audit;
- Internal Audit Planning;
- Risk Identification Focus;

The 2018/19 Internal Audit Plan was adopted by Council on 24th April 2018, along with the final report for the Council's Capital Project Planning (Asset Management).

- ✓ **Executive leadership team audit register status reports** were presented to each committee meeting. With cooperation between the internal auditor Marita Corbett, the CEO Ian Church and his executive leadership team, progress was made, and a considerable number of action items addressed. Processes were streamlined in reporting and concentrated on ensuring compliance in key strategic operational areas.
- BDO is the custodian of the audit register so that Council is not seen to be monitoring its own performance. The Internal Auditor considered that the current internal audit register reviewed by the executive leadership team provided a sensible platform for which to proceed. The Internal Auditor, Marita Corbett attended and provided reports and advice to Committee meetings.
- ✓ **Review of Performance- Internal Audit**
- As one of the last actions for the 2017/18 financial year, in accordance with the Audit Charter and as part of the annual rolling plan, the Committee conducted a review of the performance of Council's internal audit function. To enable this to occur Council's Internal Auditor, Marita Corbett of BDO Pty Ltd, completed a self-assessment questionnaire in advance of the Workshop conducted at the Committee's meeting on 28 June 2018. The Workshop was facilitated by Council's Governance and Strategy Adviser, Madonna Brennan. The review was completed with the Committee responding to performance measures and satisfied that the Internal Auditor met expectations in performing the Internal Audit function.
- ✓ **Review Internal Audit Charter**
- As part of Committee's annual rolling work plan, the current Internal Audit Charter, was reviewed by the Committee at its meeting on 21 June 2017. Members were invited to provide comments and recommendations on the annual review, as well as members completing individual self-assessments for the review of the Charter and Code of Conduct. Responses will be considered by the Committee at its meeting on 9 August 2018.

- ✓ **CEO Reports to Committee:** Since his appointment, and again through this reporting year, the Chief Executive Officer, Ian Church provided quarterly reports covering a range of Governance matters impacting Council's activities including the following functions- Reports on outcomes of Fraud and Corruption allegations; Complaints investigations and outcomes; Related Party and Public Interest Disclosures; Delegations; Status Reports on Legal actions involving Council, expenditure and key outcomes; and Workplace Health and Safety Reports. These reports have assisted the Committee in its understanding of managements responses including progress reports on key audit and risk management functions.
- ✓ **Risk management updates:** Quarterly progress reports were provided to the Committee by Madonna Brennan, Governance and Strategy Adviser. The Committee at its final meeting for the financial year on 28 June 2018 noted that a key deliverable in Council's 2017/18 internal audit plan was the development of Council's Corporate Risk Register within 12 identified key risk areas. Nine (9) of the key risk issues identified medium risk ratings, with three (3) – (i) decision making governance; due diligence; accountability and sustainability; (ii) information and technology strategy; and (iii) strategic workforce planning and management identified with high risk ratings. Key risk focus identifications sessions have been conducted within the organisation to identify and manage Council risks. The Committee was satisfied that Council and management, as reported throughout this report, have adopted a proactive approach to identifying and responding to these risks.
- ✓ **Revised Risk management policy:** The draft risk policy, included new principles to meet the updated international standard ISO31000:2018(E) including (1) the role of executive management and oversight bodies in risk management; (2) the organisation's ongoing commitment to risk management; (3) improvement of risk management processes and (4) communication integration of risk management across the organisation. Initially tabled at the Committee Meeting on 22nd of March 2018, the revised risk management policy was adopted by the Committee at its meeting on 28 June 2018.
- ✓ **Revised Fraud and Corruption Policy and Fraud and Corruption Control Plan adopted.** Quarterly progress reports were provided to the Committee by Corrin Bischoff, Coordinator, Governance and Strategy in response to Council's fraud and corruption control policy adopted by Council on 19 August 2016.

In line with the annual rolling plan and review dates of key documents, the Committee at its meeting on 28 June 2018 reviewed and adopted:

- the Fraud and Corruption Policy with minor amendments to clarify Councils zero tolerance for fraud and corruption; and
- the Fraud and Corruption Control Plan with the updated version specifically requiring regular communication of Councils zero tolerance for fraud and corruption throughout the organisation, including incorporation in human resource related policies and as part of Council's induction program for all new employees.

The Committee agreed that a review of the fraud and corruption risk register was required, and this review will be conducted in the second half of the 2018 calendar year.

The Committee acknowledged that overall, substantial work has been undertaken in maintaining the fraud and corruption framework, however, further work is required to fully integrate the actions of the control plan in the organisation.

- ✓ **Internal Audit Review- Cyber Security:** Identified in Year 1 of Council's Internal Audit Plan 2016/17-2018/19 was the requirement to conduct an internal audit review of Council's ICT cyber security resilience across its operations. The Executive Leadership Team and Internal Auditor were actively involved in the review, with quarterly report provided to the Committee by Graham Cray, Manager Information Services. The Reports covered progress in this important area on Management's responses to the adopted action plan.

6.00 Dealings between Queensland Audit Office (QAO), Council External Auditor and Council- a positive report card

6.1 The Queensland Audit Office and Council's External Auditor were represented at all four meetings of the Committee during 2017/18.

6.2 The External Auditor, Junaide Latif, William Buck, Accountants reported to all Meetings including that the QAO issued an unmodified audit opinion on Council's financial statements for 2016/17.

6.3 At the meeting held on 22 March 2018, the Committee endorsed the 2017/18 External Audit Plan.

6.4 During 2017/18 the QAO conducted and completed performance audits for:

- Local Government Rating Practices; and
- Strategic asset management in Local Government.

7.0 Interim Program of the planned activities for the 2018/19 financial year

7.1 The Committee's priorities and objectives for the coming year will include but not be limited to:

- 1) On a quarterly basis, in conjunction with the Council's Internal Auditor and the Executive Leadership Team, review progress reports and updates on the audit register and the risk register;
- 2) Consider and approve the draft 2017/2018 financial statements for presentation to the Auditor General for auditing;
- 3) Prior to publication, establish compliance with legislation for the contents of 2018 Annual Report;
- 4) Finalise the schedule for meetings during 2019;
- 5) In a timely manner provide reports as necessary to Council on the Audit and Risk management function;
- 6) Survey via a self-assessment of members on the Committee's responsibilities and identify areas for improvement at the 9th August 2018 Committee Meeting;
- 7) Annual Review on the effectiveness of the Disaster Management Plan;
- 8) Review and revise the Fraud and Corruption Register during the second half of the 2018 calendar year;
- 9) Provide ongoing progress reports and reviews as necessary on cyber security, risk management and fraud and corruption processes;
- 10) Review Committee Charter and Code of Conduct at meeting on 9th August 2018;
- 11) As provided in the Charter (5.5.1) and during the current term of Council, review the remuneration for the Independent Chair and Independent Members of the Committee;
- 12) Review progress of Audit Plan;
- 13) Consider the findings and recommendations after the release of 2017/18-QAO Reports on Local Government Rating Practices and Strategic asset management in Local Government;

8.0 Thanks and appreciation- Reflecting on a successful year

8.1 Since my first report to Council in September 2015 there have changes in the composition and external party representation on the Committee.

8.2 The new Committee, moving forward in 2018/19, will be completely different in composition to the Committee I first chaired from 1 July 2014 to 1 July 2016. With my departure as Chairman from 1st July 2018 after completing my second term and that also the departure of the longest serving member of the Committee Mike McGovern from August 2018, it will be a new Committee under the newly appointed leadership of Chairperson Kerry Phillips.

8.3 Kerry Phillips is well qualified and experienced and will, I am sure, bring a new leadership style, fresh ideas, and will build on the successes of a well-balanced and committed Committee of Members and Advisors to the Audit and Risk Management function.

8.4 Over the last two years, I have appreciated the energy, enthusiasm and positive contributions of voting members- Cr Jason Cook (Deputy Mayor); Cr Chris Wilson; Alison D'Costa; and Mike McGovern. As importantly, I have as Chairman and, as well, the Committee enjoyed the commitment, professionalism, experience and valuable knowledge of the non-voting members- CEO, Ian Church; Committee Secretariat and Governance and Strategy Advisor, Madonna Brennan; Executive Manager, Corporate and Community Services David Lewis; Finance Manager and Customer Service, Tony Brett; Coordinator Governance and Strategy, Corrin Bischoff; Manager, Information Services Graham Cray; Internal Auditor Marita Corbett; External Auditor Junaide Latif and QAO representative Debra Stolz.

8.5 I also appreciated the outstanding support, wise counsel and willingness of the Mayor Cr Tanya Milligan for her keen interest in the Audit and Risk Management Committee function and in her busy schedule, making the time for me to brief her on this important governance function of Council.

8.6 I have been honoured to have chaired the quarterly meetings of the Committee over 4 years (two terms) during both challenging and rewarding times for the Council. I leave reflecting with pride on the role and outcomes of the Committee, the selflessness of individuals and collective energy and contribution of members, senior Council executives, external and internal auditors and QAO representatives. Collectively, the Committee has assisted the Council in implementing and maintaining an efficient Internal Audit and Audit Committee function through an environment that is affective. Thanks for the memories.

Yours faithfully

Graham Webb, PSM

Outgoing Chairman, Lockyer Valley Audit and Risk Management Committee

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

14.2 2018 Audit Closing Report

Date: 13 September 2018
Author: Tony Brett, Acting Executive Manager Corporate and Community Services
Responsible Officer: Tony Brett, Acting Executive Manager Corporate and Community Services

Summary:

Section 213 of the *Local Government Regulation 2012* requires the Mayor to present to Council a copy of the Auditor General's Observation Report. The Observation Report is a report about the Audit prepared under Section 54 of the *Auditor General Act 2009* that includes observations and suggestions made by the Auditor General about anything arising out of the audit. The report and its findings will also be provided to the next meeting of the Audit and Risk Management Committee for follow up.

The contract auditors, William Buck, have provided a Final Management Report which provides information on the key aspects of the audit. In finalising the audit, no significant issues were identified with Council's financial reporting processes or internal controls and an un-modified audit opinion was issued. A copy of the Final Management Report is attached, while the audited financial statements will be included in Council's Annual Report.

This document is for Council's information only.

Report

1. Introduction

Section 213 of the *Local Government Regulation 2012* requires the Mayor to present to Council a copy of the Auditor General's Observation Report. The Observation Report is a report about the Audit prepared under Section 54 of the *Auditor General Act 2009* that includes observations and suggestions made by the Auditor General about anything arising out of the audit.

Whilst Council has not received this report formally from the Auditor General, Council's contract auditors, William Buck, has provided a "Final Management Report" which for the purposes of the legislation is taken to be the Observation Report.

2. Background

Following review by the Audit and Risk Management Committee, the financial statements for 2017/2018 were presented to William Buck on behalf of the Queensland Audit Office (QAO) for audit on 10 August 2018 which was one week earlier than the previous year.

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

The field work on the audit by William Buck commenced on 14 August 2018 and concluded on the 17 August 2018 with an unqualified audit opinion received on 19 September 2018. This is two and a half weeks earlier than the previous year. The sign off on the statements was completed utilising QAO's electronic signature process which has resulted in time savings as paper copies of the statements did not need to be exchanged.

A Final Management Report has been provided by William Buck outlining the key points of the audit and is attached to this report. One additional audit issue was identified during the final field phase and included in the final report. The audit was completed within the statutory timeframe, and the only outstanding matter is the audit review of Council's Annual Report to ensure consistency with the financial statements.

3. Report

The Closing Report provides a review of the key matters considered as part of the audit.

During the audit process the following internal control matter was identified for action:

- Asset Valuations Buildings – it is recommended that Council review each of the buildings it has identified in the service management plan that will not be replaced and ensure that it has considered appropriate factors when determining the fair value of the buildings. Management have agreed with the recommendation and the scope for the 2018/2019 valuation process for buildings will include a requirement to consider the items outlined in the recommendation.

Three prior period matters were re-raised:

- Information Technology – Council to introduce regular reviews of the direct database access logs. Management have agreed in principle with the recommendation and the 2018/2019 budget includes provision for cyber security services which will address this item.
- Risk Registers – Council should review and update its risk management processes. This recommendation is being implemented with a program of review being in place and managed through the Audit and Risk Management Committee. The Risk Management Policy was adopted by Council on 28 June 2018 and the draft corporate risk register is planned for review at the Audit and Risk Management Committee's December 2018 meeting.
- Authorisations – asset drawings and plan should be provided in a timely manner to ensure assets are added to the asset register. This recommendation is being implemented with significant improvements to the process being made over the past year.

Two business improvement matters were raised in the interim management letter:

- Asset Management Policy – it is recommended that Council adopt an Asset Management Policy to support its Service Management Plans. Management have

**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

agreed with the recommendation and a draft policy will be circulated to the Asset Management Working Group prior to being finalised for presentation to Council for adoption.

- Conflicts of Interest – it is recommended that Council adopt measures to improve its processes in managing the risk associated with conflicts of interest. Management have agreed with the recommendation and information on conflict of interest will be covered as part of a wider response to the overall recommendations made as part of the Crime and Corruption Commission Report into Ipswich City Council “Operation Windage”. Workshops with Councillors and staff will be conducted on a range of governance matters including managing conflicts of interest.

All unresolved matters will be included in the Audit and Risk Management Committee’s Outstanding Items Register for follow up action.

Attachments

1 [↓](#) Final Management Report 7 Pages



JAL:MJM:LVRAA88

IN-CONFIDENCE

19 September 2018

Councillor T Milligan
Mayor
Lockyer Valley Regional Council
PO Box 82
Gatton QLD 4343

Dear Councillor Milligan

Final Management Report for Lockyer Valley Regional Council

We have completed our 2018 financial audit for Lockyer Valley Regional Council. QAO issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to provide the council with details on audit matters and other important information related to the audited financial statements.

Reporting on issues

Issues and other matters formally reported to management and an update on actions taken by management to resolve these issues is included as Appendix A to this letter. Our rating definitions for internal control deficiencies is shown in Appendix B.

Report to parliament

Each year we report the results of all financial audits and significant issues to Parliament.

This year we intend to include the results of our audit of Lockyer Valley Regional Council in a report to Parliament. We will discuss the proposed content of our report with your Manager Finance and Customer Service and will continue to consult as we draft our report. Formally, you will have an opportunity to provide comments to be reflected in our report.

Audit fee

The final audit fee for this year is estimated to be \$92,000 exclusive of GST (2017: 89,000). The final fee will be confirmed in due course.

Queensland Audit Office
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We would like to thank you and your staff for their engagement in the audit.

If you have any questions about this letter or would like to discuss any matters regarding our audit service, please contact me or Matthew Monaghan on 3229 5100.

Yours sincerely

William Buck (Qld)
ABN 21 559 713 106



Junaide Latif
Director

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2

Appendix A

Issues formally reported to management

This table provides you with a summary of issues that we have formally reported to management.

Issues raised since our interim management letter issued 26 April 2018

Component	Issue	Risk Rating	Our recommendation	Status update from management
Asset valuations - buildings	We noted that Council had identified in its building service management plan in excess of 100 buildings which would not be replaced. Where Council had not already demolished these buildings, the fair value of these buildings was written down to nil, based on the current replacement cost method as Council did not have plans to replace these buildings. On investigation it was identified that there were a number of buildings which were still in use by Council, with the exact end date unknown and some under arrangements with tenants, including community, commercial and residential buildings. Council also had not reviewed, in all instances, whether there was an alternative use or alternative valuation method including the market or income approach.	Moderate	<p>We recommend that Council review each of the buildings it has identified in the service management plan that will not be replaced and ensure that it has taken into account the following when determining the fair value of the buildings:</p> <ul style="list-style-type: none"> The expected remaining useful life of buildings which are tenanted or active, factoring in lease or other agreements in place and Council's plans for the building including plans for demolition. Where a building is surplus to long term requirements and vacant, and not likely to be used for a specialised purpose, as the highest and best use is likely an alternative use, it should be valued using a combination of the market and income approach. Restrictions on use including land title tenure Obsolescence adjustments Possible market values or scrap values 	Management agree with the recommendation. The scope for the 2018/2019 valuation process for buildings will include a requirement to consider the items outlined in the recommendation. Time frame – 30 June 2019.

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3

Previously reported other matters – interim management letter issued 26 April 2018

Area	Issue	Rating	Our recommendation	Status update from management
Governance	Asset management policy We noted that Council does not have an Asset Management Policy to support its Service Management Plans.	Other matter	We recommend that Council adopts an Asset Management Policy.	Work in progress The draft policy will be circulated amongst the Asset Management Working Group prior to being finalised for presentation to Council for adoption.
Governance	Conflicts of interest We noted that Council does not: <ul style="list-style-type: none"> Have an overarching conflict of interest framework Have a procedure manual for handling complaints of corrupt conduct Have an ethical decision making tree or process to guide decisions around complaints of corrupt conduct 	Other matter	We recommend that Council consider implementing the above items, to improve its processes in managing the risk associated with conflicts of interest	Work in progress Information on conflict of interest will be covered as part of a wider response to the overall recommendations made as part of the Crime and Corruption Commission Report into Ipswich City Council "Operation Windage". Workshops with Councilors and staff will be conducted on a range of governance matters including managing conflicts of interest.

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Prior year unresolved internal control deficiencies

Area	Issue	Rating	Our recommendation	Status update from management
Control Activities – Information processing	<p>Database logs</p> <p>Observation We noted that Council maintains direct database access logs for privileged users but these are not reviewed.</p> <p>Implication Inappropriate changes may be made to the database that goes undetected.</p>	Deficiency	We recommend that Council introduces regular reviews of the direct database access logs.	<p>Work in progress</p> <p>A budget bid for cyber security projects has been approved in the 2018/2019 budget and the requirements to go to market for expert cyber security services are currently being developed. The specification for this managed service will cover the resolution of this recommendation plus other aspects of cyber security which need to be addressed.</p>
Risk assessment - treatment	<p>Risk registers</p> <p>Observation We noted that council's risk management processes have been reviewed by internal audit with improvements recommended. We noted gaps with council's risk appetite and tolerance level, risk treatment implementation dates and risk management procedures</p> <p>Implication Council may not be adequately managing its risk.</p>	Deficiency	We recommend that council review and update its risk management processes including updating the risk register, risk appetite levels and risk treatments and implementation dates.	<p>Work in progress</p> <p>It is proposed to present a draft corporate risk register to the Audit and Risk Management Committee's December's meeting. The Draft Risk Management Policy was endorsed by the Committee on 28 June 2018.</p>
Control activities - authorisation	<p>Asset completion</p> <p>Observation We noted that completed plans and drawings are not being provided in a timely manner to allow entering of assets into the asset register.</p> <p>Implication Depreciation is understated where assets are completed but not transferred out of work in progress into the asset categories.</p>	Deficiency	We recommend that asset drawings and plans are provided in a timely manner to ensure assets are added to the asset register	<p>Work in progress</p> <p>Council officers continue to work together to improve the timeliness for inputs into the asset register.</p>

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Appendix B

Our rating definitions for internal control deficiencies

We assess internal control deficiencies on their potential to cause a material misstatement in the financial statements as follows:

Assessed category	Definition/Criteria	Prioritisation of remedial action
Significant deficiency	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none">• the risk of material misstatement in the financial statements• the risk to reputation• the significance of non-compliance with policies and applicable laws and regulations• the potential to cause financial loss including fraud, or• where management has not taken appropriate timely action to resolve the deficiency.	<p>This requires immediate management action to resolve.</p>
Deficiency	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

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Our risk rating definitions for financial reporting issues

We assess financial reporting issues on their potential to cause a material misstatement in the financial statements as follows:

Assessed category	Definition/Criteria	Prioritisation of remedial action
High	We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.	This requires immediate management action to resolve.
Medium	We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements	We expect management action will be taken in a timely manner to resolve deficiencies.
Low	We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.	Our recommendation may be implemented at management's discretion.

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**ORDINARY MEETING OF
COUNCIL AGENDA
26 SEPTEMBER 2018**

15. CONFIDENTIAL ITEMS

15.1 Vary and Extend Lease of Dal Ryan Memorial Pool Laidley

Date: 20 September 2018

Author: Tony Brett, Acting Executive Manager Corporate and Community Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (h) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

At the Ordinary Council Meeting of 8 August 2018 Council resolved to offer an extension of the lease for Laidley Swim Pty Ltd (Lessee) to continue to manage and operate the Dal Ryan Memorial Pool (Pool) for the 2018/19 swim season (Resolution 16-20/1063). The Lessee has now requested that Council vary some of the terms of that resolution and the purpose of report is to consider that request.

16. MEETING CLOSED