



ORDINARY MEETING OF COUNCIL

MINUTES

22 MAY 2019



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

TABLE OF CONTENTS

Item Subject	Page No.
Table of Contents	2
1.0 Meeting Opened	5
2.0 Leave of Absence	5
3.0 Condolences/Get Well Wishes	6
3.1 Condolences/Get Well Wishes.....	6
4.0 Declaration of any Material personal interests/conflicts of interest by councillors and senior council officers.....	7
5.0 Mayoral Minute	7
6.0 Confirmation of Minutes	8
6.1 Confirmation of Ordinary Meeting Minutes 8 May 2019.....	8
7.0 Business Arising from Minutes.....	9
8.0 Committee Reports	9
9.0 Deputations/Presentations	9
10.0 Executive Office Reports	10
10.1 2019 Inland Rail Conference - Toowoomba	10
10.2 Queensland Reconstruction Authority Resilience Fund Application	15
11.0 Organisational Development and Planning services Reports.....	24
11.1 Request for Negotiated Decision Notice for MC2018/0037 & RL2018/0018 for Material Change of Use for Indoor Entertainment (Place of Worship) and Reconfiguring of a Lot for Subdivision (1 Lot into 2 Lots) on Lot 1 RP172847 at 372 Smithfield Road, Gatton.....	24
11.2 Community Environmental Grants Round Two	39
12.0 Corporate and Community Services Reports	43
12.1 Waste Reduction and Recycling Plan 2019-22	43
12.2 Summary of Council Actual Financial Performance vs. Budget – 30 April 2019	82
12.3 Gallery Update and Recommendations from Museums and Galleries Queensland Standards Review.....	105
12.4 Register of Cost Recovery and Commercial Fees and Charges	110
13.0 Infrastructure Works and Services Reports.....	194
14.0 Items for information.....	194
15.0 Confidential Items	195
15.1 Changes to the Service Delivery Model for Council's Child Care Services	195



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

15.2 Sale of Land for Unpaid Rates or Charges.....	197
16.0 Meeting Closed.....	199

ATTENDANCE:

Councillors Present

- **Cr Tanya Milligan (Mayor) (Chairperson)**
- **Cr Jason Cook (Deputy Mayor)**
- **Cr Janice Holstein**
- **Cr Chris Wilson**
- **Cr Michael Hagan**
- **Cr Rick Vela**

Officers Present

- **Ian Church, Chief Executive Officer**
- **David Lewis, Executive Manager Corporate & Community Services**
- **Angelo Casagrande, Executive Manager Infrastructure Works & Services**
- **Rick Machin, Manager Marketing, Communication & Engagement**
- **Erin Carkeet, Governance & Strategy Officer**
- **Amanda Pugh, Manager Planning & Development**
- **Belinda Whelband, Coordinator Environment & Pest**
- **Neil Williamson, Community Development and Engagement Officer (Youth)**
- **Stephen Hart, Coordinator Council Business**
- **Lacee Buzza, Media & Communications Officer**

Apologies

- **Cr Kathy McLean**
- **Dan McPherson, Executive Manager Organisational Development & Planning Services**

1.0 MEETING OPENED

The meeting commenced at 10:01am.

The Mayor, Cr Milligan as the Chairperson opened the meeting and welcomed all present. Pastor Dale Buchanan led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

Councillor Kathy McLean was granted leave of absence for this meeting, at Council's Ordinary Meeting held on 8 May 2019.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

4.0 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a councillor or senior council officer who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the material personal interest in the matter, including the following particulars about the interest –
 - i. the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
 - ii. how the person or other entity stands to gain the benefit or suffer the loss
 - iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the councillor or senior council officer—the nature of the relationship to the person or entity; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a councillor or senior council officer who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- a) the nature of the interests
- b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person:
 - i. the name of the other person; and
 - ii. the nature of the relationship or value and date of receipt of the gift; and
 - iii. the nature of the other person's interests in the matter.
- c) how the councillor or senior council officer intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations were made by Councillors or Senior Officers at this time.

5.0 MAYORAL MINUTE

No Mayoral Minute



Date: 14 May 2019
Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer



<p>ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019</p>
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7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes

8.0 COMMITTEE REPORTS

No Receival of Committee Reports as Minutes

9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

3. Report

The conference this year has the theme of *Connecting Regions, Building Australia*. At this stage the conference program has not been finalised. However, the organisers anticipate a range of speakers covering operators, contractors, customers, senior government elected representatives and officials.

It is intended that the conference explore critical issues of skills, connectivity, regional growth opportunities and community consultation processes. The key section from Toowoomba to Kagaru, to be delivered by a Public Private Partnership, will be a focus.

Given that this year the Inland Rail Conference will be held in Toowoomba, it is an opportunity for Councillors and officers to hear first-hand from key proponents and future users of this significant infrastructure. It will also be an opportunity to influence outcomes, to liaise with attendees to share experiences, and to identify potential threats and opportunities arising from the project.

The Inland Rail Project is arguably the biggest infrastructure project in the history of the Lockyer Valley. While the potential national benefits are recognised, Council has consistently voiced concerns about the impacts on our communities and is working with the proponents to minimise impacts as far as possible. This conference is an opportunity to be informed on the project and its implications, to potentially identify opportunities and to raise the profile of our regional concerns.

While there is an associated conference cost, given the significance of the project to our region, attendance by all elected representatives is supported. It was noted at the Parkes conference in 2018 that there was strong council representation from Parkes Shire Council and adjoining local government areas such as Narromine, Forbes and Gilgandra Shire Councils.

4. Policy and Legal Implications

There are no policy or legal implications arising from this report.

5. Financial and Resource Implications

Full delegate registration costs \$770 per attendee. If the recommendation of this report is accepted, registrations fees will total \$5,390.00 for elected member attendance. This includes the welcome reception on 20 August, the 2 days of conference sessions on 21 and 22 August and the conference dinner (21st August). Please note registration and tickets cannot be transferred between attendees.

Given the location in nearby Toowoomba, no additional travel or accommodation costs are anticipated.

6. Delegations/Authorisations

No additional delegations will be required



ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019

7. Communication and Engagement

No specific communication is anticipated although it will be a significant event and an opportunity to highlight regional concerns.

8. Conclusion

It is recommended that representatives from Lockyer Valley Regional Council attend the 2019 Inland Rail Conference to be held on 21-22 August 2019 in Toowoomba.

9. Action/s

Registration to be completed for attendees.

Attachments

- 1 [!\[\]\(4f6d8a8b127300a02d56d34d01423d15_img.jpg\)](#) Inland Rail Conference 2019 Toowoomba 2 Pages

Summary



Photo courtesy of ARTC

The [Australian Logistics Council](#) (ALC) and the [Australasian Railway Association](#) (ARA) invite you to the 2019 Inland Rail Conference on 21-22 August in Toowoomba.

With the theme *Connecting Regions, Building Australia*, the Conference will focus on how this nationally significant infrastructure project will transform the movement of freight in Australia.

To be held in Toowoomba's iconic [Empire Theatre](#), the ALC / ARA Inland Rail Conference will feature presentations from a range of key operators, contractors, customers, suppliers and senior government stakeholders.

We will examine the opportunities and challenges associated with the Queensland section of the project, including the 126km section from Toowoomba to Kagaru in Queensland which will be delivered through a Public Private Partnership and will involve large-scale tunnelling. The Conference will also explore the critical issues of skills, connectivity, supporting regional growth opportunities and community consultation processes. And, we will discuss how the Inland Rail Project will underpin the National Freight and Supply Chain Strategy, due to be released later this year.

A welcome reception will be held on the evening of 20 August 2019 and we encourage you to book your accommodation and travel arrangements early to avoid disappointment.

The Conference program, which will include further details on key speakers and hospitality events, will be released over the coming weeks.

We look forward to seeing you in Toowoomba in August!



Kirk Coningham
Chief Executive Officer
Australian Logistics Council



Danny Broad
Chief Executive Officer
Australasian Railway Association



Supported by:
Toowoomba and Surat Basin Enterprise



Supported by:
Toowoomba Regional Council



Supported by:
Inland Rail ARTC

2019 Inland Rail Conference

When.....
21 August, 2019 - 22 August, 2019

Where.....
Empire Theatre
54-56 Neil Street
Toowoomba, QLD(AUS) 4350

Australia.....

Planner.....
[Christina Binnie](#)

Websites.....
[Australasian Railway Association](#), [Australian Logistics Council](#)

<http://www.cvent.com/events/inland-rail-conference-2019/event-summary-81767f353...> 14/05/2019

How to register

To attend the Inland Rail Conference, simply register online.

Delegate entitlements

Delegate registration entitles the attendee to:

- attendance at all Conference sessions
- morning, lunch and afternoon tea on both days of the Conference
- inclusion in and receipt of the Conference attendee list prior, during, and after the event
- Conference materials
- entry to the Welcome Reception
- entry to the Conference Dinner.

Please note: Registrations and tickets cannot be transferred between attendees.

For a full delegate registration, there is no need to nominate separately the welcome reception or conference dinner as this is included. Please only select the welcome reception or conference dinner if you are selecting these tickets separately.

Admission Item**Full Delegate Registration**

Delegate Registration
AUD \$ 770.00

Welcome Reception Ticket Only

Welcome Reception Ticket
AUD \$ 55.00

Conference Dinner Ticket Only

Conference Dinner ticket
AUD \$ 130.00

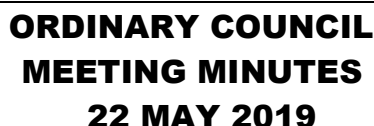
Registration terms & conditions and privacy statement**Terms & Conditions**

1. The event manager is the Australian Logistics Council (ALC), ABN 23 131 860 136, and the Australasian Railway Association (ARA), ABN 64 217 302 489
2. All monies are payable in Australian dollars. Cheques should be made payable to the Australian Logistics Council Ltd and must be drawn on an Australian bank.
3. The Australian Goods and Services Tax (GST) at 10% are applicable to all goods and services offered by the event manager and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The event manager reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
4. Registration will be confirmed on receipt of a completed registration form accepting all terms & conditions and full payment.
5. The balance of all registration fees is payable by 16 August 2019. All monies due and payable must be received (and cheques cleared) by the event managers prior to the event.
6. The manager reserves the right to reject any registration at any time that it deems inappropriate or unsuitable.
7. In the event of cancellation on or before 19 July 2019, you will be refunded 50% of payments made. Any cancellations made after 20 July 2019 will not receive a refund.
8. Delegates unable to attend are most welcome to nominate a substitute. Under no circumstances is the sharing of registrations and tickets between attendees permitted.
9. By submitting a registration form, you consent to your details being shared with suppliers to the event to assist with participation and to be contacted regarding other events organised by the Australian Logistics Council and the Australasian Railway Association.

Privacy Statement

You agree to your organisational details (name, position, organisation) being included in participant lists. You understand that photos and video may be taken of your company's representation and representatives during the event. These photos and videos will be recorded on behalf of the Australian Logistics Council and the Australasian Railway Association for documentation and promotional purposes.

<http://www.cvent.com/events/inland-rail-conference-2019/fees-81767f353f5344a4940...> 14/05/2019



3. Report

The COMSEQ approach to Council was seeking consideration of a funding contribution towards a project being undertaken by CitySmart (a company owned by Brisbane City Council).

This project is the *Mobile Resilient Homes Demonstration Program*. The project concept involves delivering community preparedness education and training program themed around housing resilience to extreme climate events, specifically flood and cyclone (high wind) events.

Through the Program the following resources would be developed:

- A mobile display unit 'tiny home' providing a physical demonstration of practical works
- Home owner guides to practical works
- Demonstration videos
- On line resources

The tiny home would be the centre piece of the program and would be delivered as appearances at relevant events such as regional shows and fairs along with localised activation, workshops, relevant media/social media. Examples of the type of practical work applications can be found in Attachment 1.

It is considered that a small financial commitment from Council could leverage a significantly larger amount of funds from QRA. This would enable delivery of the program over an 18-month period targeting commencement next financial year. Council has indicated to COMSEQ that \$5000 would be an appropriate Council contribution.

4. Policy and Legal Implications

There are no policy or legal implications associated with this report.

5. Financial and Resource Implications

The QRA funding rules specify direct cash contributions to the costs. The level of contribution is not specified. The total project cost for the Mobile Resilient Homes Demonstration Program is estimated to be \$313,500. If successful a contribution of \$5000 from Council towards this project is considered appropriate. It is hoped that CitySmart will secure funding of between \$30,000 and \$50,000 with the balance to be sought from the QRA Resilience Fund.

6. Delegations/Authorisations

No additional authorisations or delegations will be required.

7. Communication and Engagement

As indicated above, the project concept involves delivering community preparedness education and training program themed around housing resilience to extreme climate events, specifically flood and cyclone (high wind) events.

It has been recommended to COMSEQ that if the grant is successful it would be mutually beneficial for the program to be launched in the Lockyer Valley.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

8. Conclusion

The QRA Resilience fund seeks shared funding of resilience projects. The CitySmart application to the fund is seeking sponsorship funding from local governments. It is considered that a modest contribution to sponsorship funding would be beneficial to the program and our community.

9. Action/s

Advise COMSEQ of Councils proposed contribution.

Attachments

1 [!\[\]\(830769b31eeeaca920791081939ff8ba_img.jpg\)](#) Attachment 1 Flood Resilience Strategies 6 Pages

Flood Resilient Homes Program

ATTACHMENT 1

Flood-resilience strategies

CODE	DESCRIPTION	DIAGRAM	IMAGE
A - THE YARD			
A1.1	<p>Reduce surface areas which don't allow water to soak into the ground.</p> <ul style="list-style-type: none"> Don't use impervious pavement materials. Reduce length/width of driveways and other paved areas. 		
A1.2	<p>Create a bioswale and/or rain garden system.</p> <p>Bioswale Bioswales are a simple landscaping and garden feature used to slow, collect and filter overland flow, allowing for the redirection of flood water away from the house.</p> <p>NOTE: Prior to implementing this strategy consult Brisbane City Council for approvals.</p> <p>Rain garden Rain gardens similarly collect water and are vegetated with water plants.</p> <p>NOTE: Prior to implementing this strategy consult Brisbane City Council for approvals.</p>	<p>Bioswale</p>  <p>Rain garden</p> 	 
A1.3	Relocate any yard-based structures that are in the path of overland flow.		
A1.4	<p>Create fencing which allows overland flow flood waters through.</p> <p>Flood damage to fences can be avoided by ensuring the fence is water permeable and made of a resilient material.</p>		
A1.5	Install a submersible pump and sump.		
B - EXTERNAL SERVICES			
B1.1	Raise the electrical meter board above the 50% Annual Exceedance Probability (AEP) flood level.		

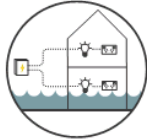
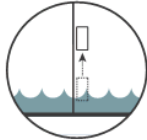
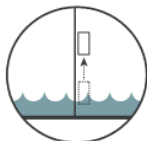
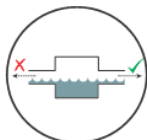



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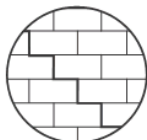
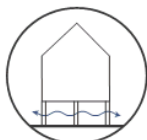

Flood-resilience strategies

Flood Resilient Homes Program

B - EXTERNAL SERVICES

CODE	DESCRIPTION	DIAGRAM	IMAGE
B1.2	Install separate circuits (with breakers) on ground level and upper levels.		
B1.3	Raise the air conditioning condenser above the 50% AEP flood level.		
B1.4	Raise the hot water unit above the 50% AEP flood level onto a concrete plinth.		
B1.5	Install non-return valves on the existing sewer lines to stop backflow through plumbing fixtures. NOTE: Queensland Urban Utilities (QUU) will be installing non-return valves as part of the Flood Resilient Homes Program.		
B1.6	Elevate the pool's pump and electrical power systems above the 50% AEP flood level.		

C - EXTERNAL STRUCTURE

C1.1	Consult a RPEQ Structural Engineer for recommendations if there is any visible subsidence or cracking of the substructure.		
C1.2	Provide adequate drainage and ventilation to sub-floor area. NOTE: Consult a RPEQ Structural Engineer for recommendations.		
C1.3	Add additional air vents to above the 50% AEP flood level.		

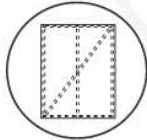



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Flood-resilience strategies

Flood Resilient Homes Program




C - EXTERNAL STRUCTURE

CODE	DESCRIPTION	DIAGRAM	IMAGE
C1.4	Replace any damaged structural bracing. NOTE: Consult a RPEQ Structural Engineer for recommendations.		
C1.5	Consult a RPEQ Structural Engineer for recommendations if there is any visible evidence that the structural posts or columns in the path of overland flow flooding are either rusted or unstable due to consistent contact with water.		

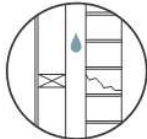
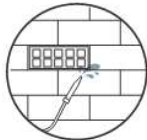
D - EXTERIOR

D1.1	Replace external cladding with suitable water-resistant cladding.		
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D2 - DOUBLE BRICK

D2.1	Consult a RPEQ Structural Engineer for recommendations if there is any obvious damage to the cavity brick from flood waters.		
D2.2	Clean out any blocked weep holes and consult a RPEQ Structural Engineer for recommendations.		
D2.3	Add more weep holes for water to escape. NOTE: Consult a RPEQ Structural Engineer for recommendations.		

D3 - BRICK VENEER









D3.1	Consult a RPEQ Structural Engineer for recommendations if there is any obvious damage to the brickwork from flood waters.		
D3.2	Clean out any blocked weep holes and consult a RPEQ Structural Engineer for recommendations.		



Flood-resilience strategies

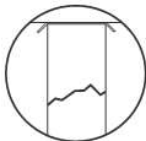

Flood Resilient Homes Program

D - EXTERIOR

CODE	DESCRIPTION	DIAGRAM	IMAGE
D3.3	Add more weep holes for water to escape: NOTE: Consult a RPEQ Structural Engineer for recommendations.		
D3.4	Remove water-damaged sections of internal plasterboard linings.		
D3.5	Remove non water-resistant linings and replace with a water-resistant product.		
D4 - CAVITY WALL FRAMING			
D4.1	Replace non water-resistant framing with suitable water-resistant framing.		
D5 - INSULATION			
D5.1	Remove wool insulation batts and replace with suitable closed-cell insulation.		

E - INTERIOR

E1 - INTERNAL STRUCTURAL MEMBERS

E1.1	Consult a RPEQ Structural Engineer for recommendations if there is any evidence of damage to structural members caused by flooding.	
E1.2	Consult a RPEQ Structural Engineer for recommendations if structural members should be replaced as part of a retrofit program. NOTE: Structural members are supports that are essential to the integrity of any structure.	









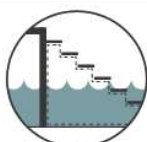





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Partner City Network Sustainability Agency

Flood-resilience strategies

Flood Resilient Homes Program

E - INTERIOR

CODE	DESCRIPTION	DIAGRAM	IMAGE
E2 - INTERNAL FLOORS			
E2.1	Remove existing flooring and replace with water-resistant/proof flooring.		
E3 - INTERNAL WALLS			
E3.1	Remove existing wall linings and replace with water-resistant/proof linings to above the 50% AEP flood level.		
E3.2	Waterproof the junction between the wall lining and floor substrate.		
E4 - WET AREAS - BATHROOMS			
E4.1	Remove baths with low-height cavity walls and replace with a: <ul style="list-style-type: none"> • free-standing bath that can be cleaned underneath • shower. 		
E5 - INTERNAL SERVICES - ELECTRICAL			
E5.1	Elevate powerpoints and datapoints above the 50% AEP flood level.		
E6 - INTERNAL STAIRS			
E6.1	Eliminate any cavities under or within the structure of the stairs.		
F - DOORS, WINDOWS AND BUILDING OPENINGS			
F1.1	Replace hollow core doors with: <ul style="list-style-type: none"> • solid core doors • aluminium and glass doors. 		

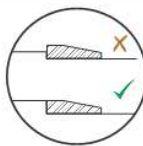




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Flood-resilience strategies

Flood Resilient Homes Program

F - DOORS, WINDOWS AND BUILDING OPENINGS

CODE	DESCRIPTION	DIAGRAM	IMAGE
F1.2	<p>Remove stepped door thresholds and replace with door thresholds flush to adjoining internal finished floor levels.</p> <p>NOTE: Consult a RPEQ Structural Engineer for recommendations.</p>		
F1.3	Seal all frames to building fabric.		



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Brisbane City Council's Sustainability Agency

Flood-resilience strategies

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

11.0 ORGANISATIONAL DEVELOPMENT AND PLANNING SERVICES REPORTS

- 11.1** Request for Negotiated Decision Notice for MC2018/0037 & RL2018/0018 for Material Change of Use for Indoor Entertainment (Place of Worship) and Reconfiguring of a Lot for Subdivision (1 Lot into 2 Lots) on Lot 1 RP172847 at 372 Smithfield Road, Gatton

Date: 18 April 2019
Author: Tanya O'Brien, Planning Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek Council's consideration of the negotiated decision request for MC2018/0037 & RL2018/0018 at 372 Smithfield Road, Gatton.

Officer's Recommendation:

THAT Council agree in part to the representations submitted in relation to Application No. MC2018/0037 & RL2018/0018 situated on Lot 1 RP172847 at 372 Smithfield Road, Gatton, and issue a Negotiated Decision Notice in accordance with the following:

A. Change conditions 7, 19 and 58 to read as follows:

7.	The development must be connected to relevant electricity and telecommunication service (either mobile or hard wire). If a mobile phone only is provided, the phone must be available within the Place of Worship on a full time basis for attendees to use. The developer must provide the necessary infrastructure to support the development and connect to the networks.	Prior to the commencement of use
19.	<p>a. All car park access and manoeuvring areas must be imperviously sealed and designed in accordance with <i>AS/NZS2890.1 Parking facilities Part 1: Off-street car parking</i> and <i>AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities</i> and <i>AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities</i> to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear; and</p> <p>b. Parking areas must be either imperviously sealed or permeable paved and designed in accordance with <i>AS/NZS2890.1 Parking facilities Part 1: Off-street car parking</i> and <i>AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities</i> and <i>AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities</i> to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a</p>	Prior to the issue of a development permit for operational works.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	forward gear.	
58.	<p>a. Provide certification from a licensed surveyor to confirm all existing buildings or structures on Proposed Lot 2 comply with the requirements of the Queensland Development Code MP1.2; and</p> <p>b. The proposed Place of Worship must be relocated entirely within the proposed boundary on Lot 1 and temporarily secured (the location to be verified by a cadastral surveyor).</p>	Prior to lodgement of a request for sealing of survey plan of subdivision.
<p>B. No change to conditions 3, 15, 22, 24, 52, 54, 55, 56 and 57</p> <p>Furthermore, Council agree to provide a refund of 50% of application fees in accordance with Council's Fees and Charges Schedule for Not for Profit organisations.</p>		

RESOLUTION

THAT Council agree in part to the representations submitted in relation to Application No. MC2018/0037 & RL2018/0018 situated on Lot 1 RP172847 at 372 Smithfield Road, Gatton, and issue a Negotiated Decision Notice in accordance with the following:

A. Change conditions 7, 19 and 58 to read as follows:

7.	The development must be connected to relevant electricity and telecommunication service (either mobile or hard wire). If a mobile phone only is provided, the phone must be available within the Place of Worship on a full time basis for attendees to use. The developer must provide the necessary infrastructure to support the development and connect to the networks.	Prior to the commencement of use
19.	<p>a. All car park access and manoeuvring areas must be imperviously sealed and designed in accordance with <i>AS/NZS2890.1 Parking facilities Part 1: Off-street car parking</i> and <i>AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities</i> and <i>AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities</i> to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear; and</p> <p>b. Parking areas must be either imperviously sealed or permeable paved and designed in accordance with <i>AS/NZS2890.1 Parking facilities Part 1: Off-street car parking</i> and <i>AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities</i> and <i>AS2890.2 Parking facilities Part 2: Off-street commercial vehicle</i></p>	Prior to the issue of a development permit for operational works.



Report

The application seeks to negotiate conditions of approval for MC2018/0037 & RL2018/0018 on Lot 1 RP172847 at 372 Smithfield Road, Gatton in accordance with Section 75 of the *Planning Act 2016*.

A Development Permit for Material Change of Use for Indoor Entertainment (Place of Worship) and Reconfiguring of a Lot for subdivision (1 Lot into 2 Lots) was issued on 19 February 2019. The applicant suspended the appeal period on 1 March 2019 and made representations on 29 March 2019 to the development approval conditions. The representations are detailed below but primarily relate to infrastructure charges, telecommunications, construction requirements for a right-hand turn lane, carpark, manoeuvring and carpark access, acoustic requirements, water supply, construction requirements for access for the proposed subdivision and setback distances of structures to the proposed boundary.

An assessment in relation to each of the submitted representations is provided below.

ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019

General

Condition 3 – Infrastructure Charges

3.	Pay Infrastructure Charges for the proposed development in accordance with the LVRC Adopted Infrastructure Charges Resolution at the time.	Prior to commencement of use
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Applicant's Representation

The following information was provided via correspondence to Deputy Mayor Jason Cook
"New Hope Church plays a vital role in our community donating, food parcels, time, professional services and support to the area and the local people who would otherwise be dependent on local and state support if available. The New Hope Church is a registered Not for Profit Association. Other South East QLD Councils have a standard reduction available for eligible community and not for profit organisations some of 100% and other of 75% up to a maximum of \$40,000.

*Under the Lockyer Valley Regional Council, **Lockyer Valley Adopted Infrastructure Charges Resolution (No. 2) 2018. Part 2 Adopted Charge: Point 6** Purpose of Part 2(b) the trunk infrastructure networks, which are the following:*

- (i) For the local government – the trunk infrastructure for the local government's transport, stormwater, and public parks and community facilities for the local governments infrastructure networks (local government trunk infrastructure networks);*
- (ii) For the distributor retailer – the trunk infrastructure for the distributor retailers water service and wastewater service (distributor retailer trunk infrastructure networks).*

The proposal will not put any further load on Council stormwater system. The proposed development is not connected to the local sewerage system and is not supplied with the town water supply.

Under the Gatton Planning Scheme 2007, the development has been approved under the Title Indoor Entertainment as there is no current title for a Place of Worship. An Indoor Entertainment Centre has the capacity to make profit from its use, unlike a Place of Worship.

It is requested that Council look at the maximum possible reduction to the \$72,458.60 in Infrastructure Charges for the Material Change of Use as a \$12,500 charge for a new allotment is already to be charged under the Reconfiguring of a Lot".

Assessment of Representation

Disagree

The author has contacted a number of Councils within South East Queensland, some with a similar size ratepayer base to Lockyer Valley Regional Council, to ascertain what other Councils positions are in relation to infrastructure charges for not for profit organisations. Below is a list of the contacted Council's and their advice.

Somerset Regional Council	No discount for not for profits.
Scenic Rim Regional Council	Infrastructure Charges Policy does not identify a

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	discount however applicant can make representations and would be subject to Council resolution.
Ipswich City Council	Have a policy outside of the Infrastructure Charges Resolution which is not available on the website. There is a limit associated with not for profit organisations which is related to the specific use.
Logan City Council	A maximum of 50% of the adopted charges levied for a development approval (capped to a maximum of \$40,000 per application) may be deferred by Council for a not for profit or charitable organisation, subject to the requirements in subsection 8.6, 8.7, 8.8 and 8.9 being met.
Brisbane City Council	A reduction is available for 75% of the infrastructure charges levied by Council on the associated development approval, up to a maximum amount of: <ul style="list-style-type: none"> • \$40,000 for development approvals given between 1 July 2013 and 30 June 2016; and • up to a maximum amount of \$45,000 for development approvals given between 1 July 2016 and 30 June 2020.
Toowoomba Regional Council	Currently drafting a policy which is not finalised.
Southern Downs Regional Council	Community type uses have no infrastructure charges associated with the approval as long as it is associated with the community use.

The contacted Councils varied in their application of infrastructure charges for not for profit organisations.

The development has not been conditioned to be connected to reticulated water and sewer services nor have infrastructure charges notice been issued by Queensland Urban Utilities, as the subject site does not have access to these services.

Under the *Gatton Planning Scheme 2007*, a Place of Worship comes under the overarching definition of Indoor Entertainment. The planning scheme definition does not take into consideration, the proposed use's not for profit status.

Council's Development Incentive – Infrastructure Charges Policy identifies a potential (25%) discount for Education uses (includes Indoor Entertainment under the *Gatton Planning Scheme 2007*) within the locality of Gatton where all conditions are complied with and the use has commenced within two (2) years from the date of approval. The Development Incentives – Infrastructure Charges Policy only applies to Material Change of Use approvals not Reconfiguration of a Lot approvals. Therefore, the applicant may be eligible for a 25% reduction of the Material Change of Use infrastructure charges, if they comply with the requirements of the policy. This would equate to a discount of \$18,114.65.

Recommendation

The infrastructure charges notice issued on 19 February 2019 would not be amended and if the applicant complies with the requirements of the Development Incentives – Infrastructure

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Charges Policy, they may be eligible for a 25% reduction in the Material Change of Use infrastructure charges. No discount would be applied to the Reconfiguration of a Lot infrastructure charges resolution in accordance with the Incentives Policy.

Material Change of Use

Condition 7 – Public Utilities

7.	The development must be connected to relevant electricity and telecommunication service and the developer must provide the necessary infrastructure to support the development and connect to the networks.	Prior to the commencement of use
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Applicant's Representation

"As landline phone services are now almost a thing of the past and the Church uses a mobile service only, we ask that the connection to a telecommunication service be revised to state a land line or mobile service.

We would like to modify condition 7 to read as per the following:

7. The development must be connected to relevant electricity and telecommunications (mobile or hard wire) service and the developer must provide the necessary infrastructure to support the development to connect to the networks."

Assessment of Representation

Agree in Part

Officers are aware that the subject site is located within a mobile phone network however the purpose of the condition is to ensure that a minimum standard of telecommunication service is available to anyone attending the proposed place of worship. Further discussions with the applicant on 23 April 2019 has indicated that a mobile phone will be available at all times within the Place of Worship for attendees to utilise, if required.

Recommendation

Therefore, it is recommended that the condition be amended as follows:

7.	The development must be connected to relevant electricity and telecommunication service (either mobile or hard wire). If a mobile phone only is provided, the phone must be available within the Place of Worship on a full time basis for attendees to use. The developer must provide the necessary infrastructure to support the development and connect to the networks.	Prior to the commencement of use
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Condition 15 - Requirements for Operational Works applications

15.	Design and construct a sealed basic right turn treatment (BAR) on the southern side of Smithfield Road to facilitate right turn movements into the property. The design shall be undertaken by a	In conjunction with the development
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**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	suitably experienced Registered Professional Engineer Queensland (RPEQ) and be in accordance with Type BAR <i>Guide to Road Design Part 4A: Unsignalised and Signalised Intersections</i> (Austroads, 2017). The works must include signage and linemarking.	permit for operational works.
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Applicants Representations

“After discussion with my clients Engineer from ‘Malanovic Neale Consulting Engineers’, we are of the agreement with Council that a BAR is warranted on Smithfield Road with respect to AUSTROADS and TMR using QM traffic data. We do think however that with further investigation, we may not require a sealed BAR. We would like to modify the first sentence of the condition to read the following:

15. Design and construct a basic right hand turn treatment (BAR) on the Southern side of Smithfield Road to facilitate right turn movements into the property.”

Assessment of Representation

Disagree

Council’s Consulting Engineer has indicated that the requirement for sealing is on the basis that, once constructed, Council inherits the asset and becomes responsible for its maintenance. Therefore, sealing is required in order to reduce the cost of maintenance for the ratepayers.

Recommendation

That condition 15 remains unchanged.

Condition 19 – Carparking and Manoeuvring Areas

19.	All car park access, parking and manoeuvring areas must be imperviously sealed and designed in accordance with AS/NZS2890.1 Parking facilities Part 1: Off-street car parking and AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities and AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear.	Prior to the issue of a development permit for operational works.
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Applicants Representations

“Incompliance with the relevant codes and a suitable engineer design supported by an RPEQ, we believe that the proposed carpark not necessarily require an imperviously sealed carpark. Under today’s new sustainability climate, building design for a sustainable future is important. Permeable design solutions can help to prevent stormwater runoff by permitting rain water to be absorbed into the soil. It can reduce the need for expensive upgrades to local infrastructure, increase infiltration to sub soil and allow groundwater recharge. Not only helping maintain groundwater supplies, but also aid local site ecology. Porous or permeable pavements supporting load bearing structures are comprised of a previous base and sub base allowing infiltration of water and can also retain polluting particles.

ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019

It is requested to modify condition 19 to read:

19. All carpark access, parking and manoeuvring areas must be imperviously sealed or permeable paved and designed in accordance with AS/NZS2890.1 Parking facilities Part 1: Off-street car parking and AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities and AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear."

Assessment of Representations

Agree in Part

Council's Consulting Engineer has indicated that permeable paving for the carparking spaces (only) are able to be considered however the access and manoeuvring areas must be sealed.

Recommendation

The condition is to be amended as follows:

19.	<p>a. All car park access, parking and manoeuvring areas must be imperviously sealed and designed in accordance with AS/NZS2890.1 Parking facilities Part 1: Off-street car parking and AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities and AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear; and</p> <p>b. Parking areas must be either imperviously sealed or permeable paved and designed in accordance with AS/NZS2890.1 Parking facilities Part 1: Off-street car parking and AS/NZS2890.6 Parking facilities Part 6: Off-street parking for people with disabilities and AS2890.2 Parking facilities Part 2: Off-street commercial vehicle facilities to facilitate the safe and efficient movement of the largest anticipated design vehicle to and from the site in a forward gear.</p>	Prior to the issue of a development permit for operational works.
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Condition 22 – Acoustic Report

22.	Acoustic treatments shall be incorporated into the design and construction of the development, including the car park. This will include rated acoustic systems for doors, windows, walls and ceilings to comply with the Acoustic Quality Objectives of the <i>Environmental Protection (Noise) Policy 2008</i> including:	Prior to the commencement of use and then to be maintained.
		Measured at the receptor
		LAeq,adj, 1hr LA10,adj, 1hr LA1,adj, 1hr
For dwellings		50 55 65

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	(outdoors) 7am-10pm				
	For dwellings (indoors) 7am-10pm	35	40	45	
	After 10pm	30	35	40	

Applicants Representations

“Condition 22 speaks of Acoustic treatment to dwellings. The proposal is for a Place of Worship. We request that this condition be either altered to suit or removed from the decision notice.”

Assessment of Representations

Disagree

The dBA noise limits in this condition refer to the noise levels at the closest noise receptor (dwelling at neighbouring properties). Acoustic treatments are to be incorporated at the proposed Place of Workshop to ensure the noise emitted from this premise are not breached at the neighbouring properties. Therefore, the condition will remain the same.

Recommendation

That condition 22 remain unchanged.

Condition 24 – Acoustic Report

24.	The use of the building must not occur as an indoor entertainment on any day: a. Before 7 am, if it makes an audible noise, or b. Between 7am and 10 pm, if it makes a noise of greater than 5 dBA above background level, or c. Between 10 pm and midnight if the use makes a noise greater than 3 dBA above background level.	Prior to the commencement of use and then to be maintained.
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Applicants Representations

“Council have set dBA noise levels. Council you please confirm how these have been established. It is also request that condition 24 be modified to read:

b. Between 7am and 10pm, if it makes a noise of greater than 10dBA above background level, or”

Assessment of Representations

Disagree

The noise levels in this condition were sourced from *s440W Indoor Venues, Division 3 Default Noise Standards, Environmental Protection Act 1994* and therefore are unable to be altered.

Recommendation

That condition 24 remains unchanged.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Reconfiguration of a Lot

Condition 52 – Telecommunications

52.	Provide a 'Telecommunications Infrastructure Provisioning Confirmation' or a 'Telecommunications Network Infrastructure Notification' letter from a telecommunications carrier licensed under the <i>Telecommunications Act 1997</i> (e.g. Telstra) confirming that the telecommunications carrier has been engaged to install telecommunications infrastructure to the proposed subdivision.	Prior to lodgement of a request for sealing of survey plan of subdivision.
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Applicants Representations

"As land line phone services are now almost a thing of the past and the Church uses a mobile service only, we seek that Condition 52: the connection to a telecommunications service be removed."

Assessment of Representations

Disagree

The purpose of the condition is to ensure that a minimum standard of service is available to all newly created lots as per A20.1 of the Reconfiguration of a Lot Code from the *Gatton Planning Scheme 2007*. As the Material Change of Use and Reconfiguration of a Lot condition packages are standalone, the subdivision can occur without the Material Change of Use approval being acted upon.

Recommendation

That condition 54 remains unchanged.

Condition 54 – Water and Wastewater

54.	Each proposed lot is to have an adequate water supply having a minimum storage capacity of 22500L	Prior to lodgement of a request for sealing of survey plan of subdivision.
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Applicants Representation

"Conditioning water storage for a subdivision means that the land must always have a minimum of 22,500L water storage regardless of the use (to comply with the condition). Therefore, if the church did not go ahead and the lot is empty, the water storage would still be required for an empty Rural Lot. Condition 8 and 10 stipulate the supply of water to the site for proposed Lot 1. We request that Condition 54 be modified to read:

Proposed Lot 2 is to have an adequate water supply having a minimum storage capacity of 22500L. Or can the condition be removed from the subdivision (RL) section and placed within the Material Change of Use."



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Assessment of Representations

Disagree

The purpose of the condition is to ensure that where reticulated water supply service is not available, an adequate water supply is provided by way of an approved constant low flow water supply system (rainwater, bore water or both) having a minimum storage capacity of 22500 litres in accordance with A19.2 of the Reconfiguration of a Lot Code of the *Gatton Planning Scheme 2007*. As the Material Change of Use and Reconfiguration of a Lot condition packages are standalone, the subdivision can occur without the Material Change of Use approval being acted upon.

Recommendation

Condition to remain

Condition 55 – Access, Driveway & Roadworks

55.	Undertake works to the (existing) driveway of proposed Lot 1 as follows: a. Construct a new driveway crossover in accordance with the Institute of Public Works Australasia's standard drawing RS-051 Driveways/Heavy Duty Vehicle Crossing; b. Amend internal driveway to access via the new driveway crossover as required by (a) above, ensuring that the new driveway complies with the following: (i) Minimum 6.0m constructed width; (ii) Designed and constructed to suite nominal traffic loading of 15 x 10 ³ equivalent standard axles (ESAs); and (iii) Imperviously sealed with either primer and two (2) coat bitumen or asphalt.	Prior to lodgement of a request for sealing of survey plan of subdivision.
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Condition 56 and 57 – Requirements for Operational Works Applications

56.	Prior to the commencement of works, submit and obtain approval for a development application for Operational Works for Driveway, Driveway Crossover and Roadworks. The application must include as a minimum the following: a. Development application form/s; b. Application fees (design checking as well as inspection) in accordance with Council's Fees and Charges schedule; c. Detailed design drawings addressing the requirements of this development approval (Driveway, Driveway Crossover and Roadworks) that have been approved and signed by a current Registered Professional Engineer Queensland (RPEQ) with their name and registration number; d. Roadworks drawings must detail existing infrastructure, proposed new infrastructure as well as any rectification/tie in works; e. Stormwater drainage design must include (but not limited to): (i) Location and details, including hydraulic design, of all	Prior to lodgement of a request for sealing of survey plan of subdivision.
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**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	<p>proposed drainage;</p> <p>(ii) Stormwater catchment plan/s;</p> <p>(iii) Stormwater calculation table/s;</p> <p>(iv) Details of any diversion banks or drains.</p> <p>f. Erosion and sediment control measures in accordance with “Best Practice Erosion and Sediment Control” published by the International Erosion Control Association (Australia) for both the construction (including vegetation clearing) and operational (maintenance) phases of the development. Due consideration must be given to dispersive soil types within this region.</p> <p>g. Engineering Certification by the RPEQ that the design complies with the conditions of this approval as well as relevant engineering standards and best practice</p>	
57.	<p>Engage a suitably experienced Registered Professional Engineer Queensland (RPEQ) to prepare and submit engineering Certification that includes the following:</p> <p>a. the development application number, type of works, location, name/stage(s) of development (where applicable);</p> <p>b. date of certification;</p> <p>c. name of certifying individual, the name of engineering consultancy that the certifying individual works for, and the name of developer;</p> <p>d. a full schedule of the latest set of detailed design drawings;</p> <p>e. state applicable Planning Scheme that design is compliant with, including the relevant Codes/Schedules/Specifications;</p> <p>f. state applicable design standards/guides that it has been designed and checked to be compliant with;</p> <p>g. state that appropriate procedures for supervising, inspecting and testing are in place to deliver the infrastructure to assure the quality of works; and</p> <p>h. state that the certifying individual will ensure that the procedures are followed during the construction of the works.</p>	<p>Prior to lodgement of a request for sealing of survey plan of subdivision.</p>

Applicant's Representations

“Condition 55 stipulates the requirements to undertake works to the existing driveway of proposed Lot 1. As Lot 2 already has an operational driveway we request that this condition be moved under the title of Material Change of Use for Indoor Entertainment (Place of Worship). It is requested that these works be completed simultaneously to Condition 15. Design and construct a basic right hand turn treatment (BAR). Condition 56 and 57 relating to condition 55 to be moved under the same. This would allow all roadworks and driveway and carparking to be completed together at the time of Material Change of Use.”

Assessment of Representations

Disagree

The purpose of the conditions is to ensure that the driveway for proposed Lot 1 is constructed at the time the lot is created, as the condition packages for the Material Change of Use and Reconfiguration of a Lot are standalone.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Recommendation

That conditions 55, 56 and 57 remain unchanged.

Condition 58 – Existing Buildings

58.	Provide certification from a Licensed Surveyor to confirm all existing buildings or structures comply with the requirements of the <i>Queensland Development Code MP1.2</i> .	Prior to lodgement of a request for sealing of survey plan of subdivision.
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Applicant's Representations

"Under the Reconfiguration of a Lot structures should be limited to proposed Lot 2 only as structures on proposed Lot 1 will not be in confirmed final position until acting upon the Material Change of Use. The intention is to subdivide the land first, sell the land and have the Place of Worship certified prior to commencement of Material Change of Use. An exemption of the removal building in condition 58 will allow the subdivision to continue and condition 41 of Material Change of Use conditions ensures the removal building will have to be certified before the use commences".

We request that condition 58:

Provide certification from a licensed surveyor to confirm all existing buildings or structures on Proposed Lot 2 comply with the requirements of the Queensland Development Code MP1.2.

Assessment of Representations

Agree in Part

Council's Building Certifier has reviewed the applicant's request and provided the following comment:

1. Agree to proposed change requested in relation to proposed Lot 2,
2. The proposed Place of Worship must be relocated and temporarily secured entirely within the proposed boundary on Lot 1 prior to plan sealing (location to be verified by a cadastral surveyor); and
3. Condition 41 to remain. This condition relates to a development approval for Building Works is required prior to the commencement of any building work and a Certificate of Classification (final certificate) must be issued prior to the occupation/use of any new buildings or structures.

Recommendation

Therefore, the condition will be amended as follows:

58.	a. Provide certification from a licensed surveyor to confirm all existing buildings or structures on Proposed Lot 2 comply with the requirements of the Queensland Development Code MP1.2; and	Prior to lodgement of a request for sealing of
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**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	b. The proposed Place of Worship must be relocated entirely within the proposed boundary on Lot 1 and temporarily secured (the location to be verified by a cadastral surveyor).	survey plan of subdivision.
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Request for application refund

Applicant's Representations

The applicant has requested a full refund of the application fees.

Assessment of Representations

Agree in Part

Council's *2018/2019 Fees and Charges Schedule* identifies that a 50% reduction in the fee is applicable to not for profit organisations (evidence to be supplied) including Australian Taxation Office certificate confirming a Not For Profit organisation. The applicant did not seek this reduction at the time of lodgement however officers recommend a 50% refund in accordance with Council's *Fees and Charges Schedule* as the applicant's status as a Not for Profit has been established with Australian Taxation Office certificate being provided. This equates to \$3,890.00.

4. Policy and Legal Implications

There are no policy or legal implications arising from the recommendation provided in this report.

5. Financial and Resource Implications

The financial and resource implications arising from this report are as follows:

- Administration cost of processing the refund of application fees;
- Refund of \$3,890.00 for the application fee;
- Potential discount of \$18,145.65 for the Material Change of Use Infrastructure Charges; and
- Potential cost of legal representations, if the decision of Council is appealed within the Planning and Environment Court.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

Council's decision on the negotiated decision notice request will be given to the applicant, State Assessment and Referral Agency (SARA) and Energex in accordance with Section 83 of the *Planning Act 2016*.

8. Conclusion

The proposed changes to the public utilities, car parking & manoeuvring and existing buildings conditions to the development sufficiently comply with the Planning Scheme provisions and *Queensland Development Code* that applied at the time the original application was made.

The proposed changes to conditions relating to infrastructure charges, requirements for operational works, acoustic report, telecommunications, water & wastewater, access, driveways and roadworks do not allow the development to comply with the Planning Scheme provisions and would raise significant issues which would not be addressed through modified conditions. Therefore, the application is recommended for approval in part.

9. Action/s

Communicate Council's decision to the applicant in accordance with the requirements of the *Planning Act 2016*.

Attachments



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Report

1. Introduction

For the 2018-2019 financial year, Council allocated \$20,000 for the Community Environmental Grants Program. Following Round One of applications in October 2018, a balance of \$10,000 was available for Round Two in early 2019. For Round Two, Council received three (3) applications seeking a total of \$9,102.73 in funding. This report outlines the evaluation process undertaken by Council and makes a recommendation for distributing the available funding to eligible organisations for projects which meet the objectives of the Community Environmental Grants Program.

2. Background

The Community Grants and Assistance Policy and Procedure were approved by Council on 13 December 2017. This policy assists in the management and the distribution of public funds to ensure a fair and equitable process is created which is consistent across the organisation in accordance with legislation and policies. Category 9 – Community Environmental Grants Program is available once per annum, with a budget of \$20,000 in the 2018/19 financial year, to community organisations who undertake projects which benefit the wider environment and provide educational values to the community.

In October 2018, \$10,000 was allocated to eligible applications, therefore Council endorsed a second round of applications in this financial year to enable the full grant budget (\$20,000) to be allocated to suitable projects.

3. Report

As per the Community Grants and Assistance Policy and Procedure, Council is required to approve the allocation of funding under Category 9 - Community Grants Program.

In Round Two, three (3) applications for funding were received. These applications were assessed by Councillor Rick Vela, Executive Manager Organisational Development and Planning, Coordinator Environment and Pest, and Environment Officer against the assessment criteria, funding requirements and the community group's own capacity to finance their project.

Of the three (3) applications received, two applicants are recommended to receive their requested funding.

The applicants recommended to receive funding are:

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Organisation	Project Description	Amount requested (ex GST)	Amount approved (ex GST)
Lockyer Community Action Inc.	Wildlife Camera Surveys: wildlife cameras will be used in the Lockyer Valley Region, to support existing programs (i.e. Koala Program, Glossy Black Cockatoo Program and 'Other Wildlife' Program) to record the distribution and habitats of wildlife species to better understand their significance, what constitutes important habitat, and what are the locally and regionally relevant questions about their ecology.	\$2,902.73	\$2,902.73
Stockyard Creek Community Hall Inc	Native Tree Garden: native vegetation planting around the Hall, which is adjacent to Stockyard Creek. The planting will provide habitat for native fauna and assist with improving catchment health.	\$1,200	\$1,200

The following application did not meet the criteria or funding conditions and has not been recommended to receive funds.

- **Our Lady of Good Counsel**
Applicant seeks to install a sustainable vegetable garden at the school, to help students understand food from paddock to plate and how to grow food. This project was deemed ineligible as it didn't meet with the criteria as an environmental activity with significant environmental outcomes. However, it is acknowledged as an excellent initiative and the applicant is encouraged to apply under Council's Community Grants Program next financial year.

4. Policy and Legal Implications

The applications received under 2018/19 of the Community Environmental Grants Program have been assessed in accordance with the Community Grants and Assistance Policy and Procedure.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*".

All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009), stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

5. Financial and Resource Implications

Community Environmental Grants Program – Category 9 is allocated a budget of \$20,000 for the current financial year.

In Round One, \$10,000 was allocated to eligible projects, leaving \$10,000 for Round Two.

For Round Two, the recommendations for provision of financial assistance are \$4,102.73. This is within budget for the Community Environmental Grants Program.

6. Delegations/Authorisations

There are no delegation implications associated with this report. The Chief Executive Officer will manage any future requirements in line with existing delegations.

7. Communication and Engagement

The Community Environmental Grant Program announcement will be published in the Gatton Star, the Lockyer Valley Regional Council's website and Council's Facebook page.

All applicants (successful or not), will be advised in writing of the outcome of their application. All successful applicants are required to submit an acquittal within two months of completion of their project. Failing to submit an acquittal will prevent them from being successful with future applications to Council.

8. Conclusion

For the Round Two of the Community Environmental Grants Program 2018/19, three applications were received and evaluated against the criteria. Two (2) applicants are recommended to receive funding as outlined in this report.

9. Action/s

Notify all applicants of the outcome of their application.

Attachments

There are no attachments for this report.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

12.0 CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Waste Reduction and Recycling Plan 2019-22

Date: 09 May 2019

Author: Darryl Brooks, Principal Waste Officer

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

Following completion of community engagement on Council's draft Waste Reduction and Recycling Plan and to ensure compliance with the requirements of the *Waste Reduction and Recycling Act 2011*, Council is now required to consider the submissions received and decide on whether to amend the draft Waste Reduction and Recycling Plan before adoption.

Officer's Recommendation:

THAT Council adopt the 2019-22 Waste Reduction and Recycling Plan, including the following amendments:

- 1. From 1 July 2019, the Helidon waste facility remain open one (1) day per week with this day being Sunday between the hours of 9:00am and 5:00pm;**
- 2. That the operational hours for the Withcott, Grantham, Murphys Creek, Lockyer Waters and Lockrose waste facilities remain as proposed in the draft Waste Reduction and Recycling Plan;**
- 3. That operational hours of all sites be reviewed by Council within twelve (12) months to ensure that the operations and opening times are appropriate and servicing the needs of the community;**
- 4. That further investigation be undertaken to determine/confirm the most appropriate location for a resource recovery centre that will service the future needs of the community in the eastern area of the Council region;**
- 5. That persons who made submissions during the community consultation phase be formally notified of Council's decisions regarding the draft Waste Reduction and Recycling Plan.**

And Further;

THAT Council apply a \$10.00 reduction to the Waste Management Levy for the 2019-20 financial year.

RESOLUTION

THAT Council adopt the "Lockyer Valley Regional Council 2019-22 Waste Reduction and Recycling Plan", as attached to these Minutes, including the following amendments:

- 1. From 1 July 2019, the Helidon waste facility remain open one (1) day per week with this day being Sunday between the hours of 9:00am and 5:00pm;**
- 2. That the operational hours for the Withcott, Grantham, Murphy's Creek, Lockyer**

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Waters and Lockrose waste facilities remain as proposed in the attached draft Waste Reduction and Recycling Plan 2019-22;

3. That operational hours of all sites be reviewed by Council within twelve (12) months to ensure that the operations and opening times are appropriate and servicing the needs of the community;
4. That further investigation be undertaken to determine/confirm the most appropriate location for a resource recovery centre that will service the future needs of the community in the eastern area of the Council region;

Further;

THAT persons who made submissions during the community consultation phase be formally notified of Council's decisions regarding the draft Waste Reduction and Recycling Plan 2019-22.

And Further;

THAT Council apply a \$10.00 reduction to the Waste Management Levy for the 2019-20 financial year.

Moved By: Cr Cook

Seconded By: Cr Wilson

Resolution Number: 16-20/1357

CARRIED

6/0

Report

1. Introduction

Council has a statutory obligation under the provisions of the *Waste Reduction and Recycling Act 2011* to have a Waste Reduction and Recycling Plan. The purpose of this report is to obtain Council approval to adopt the draft Waste Reduction and Recycling Plan now that community consultation and engagement has been completed.

2. Background

Council currently has a Waste Reduction and Recycling Plan which was adopted in July 2012. It is timely to undertake a review of this Plan and develop an updated Plan which outlines Council's key objectives relating to waste management for the next three (3) years as a minimum for the Lockyer Valley community. The provisions of the *Waste Reduction and Recycling Act 2011* outline what must be considered when developing a Waste Reduction and Recycling Plan (including the requirement for community engagement) prior to formal adoption of the Plan by Council.

3. Report

A review of the current Waste Reduction and Recycling Plan commenced in early 2018. Resource Innovations were appointed to undertake this review and to develop an amended Plan. To assist with the development of a revised Plan, data was obtained from iWeigh,

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Council's integrated weighbridge and waste management software program which is utilised at all waste disposal facilities. This data provided a history of transactions that have occurred at all waste disposal facilities over the previous twelve (12) month period. Financial data was also obtained and assessed which assisted with the recommendations obtained in the draft Plan.

The key considerations contained within the draft Plan were based around the future operation of the Gatton waste facility, the establishment of a proposed 'green-field' resource recovery facility at the former quarry site on Otto Road which would in turn result in the closure of the current Lockrose and Lockyer Waters waste facilities once completed.

The draft Plan also proposed to reduce the operating hours of the Withcott, Murphys Creek, Helidon, Grantham, Lockrose and Lockyer Waters waste facilities. This proposal was based on a review of transactions that occurred at these sites over a twelve (12) month period.

There were no changes proposed to the operating hours of the Gatton and Laidley waste facilities.

It was also proposed that over the life of the Plan, investigations commence into locating a suitable site to establish a new 'green-field' resource recovery facility in the western area of the Lockyer Valley.

The draft Plan was adopted by Council on 13 February 2019 with community engagement commencing on 6 March and concluding until 22 April 2019.

Prior to the finalisation of the Plan, Council needs to consider any submission received about the draft Plan.

A total of 117 written submissions were received with four (4) key themes being identified as follows:

1. Proposed closure of the Helidon Waste facility - 38 submissions received;
2. Proposed amendment to waste facility operating hours - 24 submissions received;
3. Proposed new waste facility at Otto Road quarry site - 53 submissions received;
4. General feedback - 2 submissions received.

To further break down the submissions received for the proposed amendment to waste facility operating hours, the following number of submissions were received for each respective waste facility:

- Murphys Creek - 11 submissions
- Lockrose - 8 submissions
- Grantham - 1 submission
- Withcott - 1 submission
- Lockyer Waters - 1 submission
- Other - 2 submissions.

The following table sets out the issues raised in individual submissions and Council response to each issue.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Theme	Summary of Community Responses	Council Response
Closure of the Helidon Waste Facility.	<ul style="list-style-type: none"> • Very unfair to closure the transfer tip completely – keep it open 1-2 days • Helidon has had significant residential growth in recent years • Facility is used by the farming community • What do we get for the rates we pay? • More waste would be dumped on the roadsides • Would've been nice to be given notice of this change in rates notice and via mail out • Very unfair to closure the transfer tip completely – keep it open 1-2 days • Helidon has had significant residential growth in recent years • Facility is used by the farming community • What do we get for the rates we pay? • More waste would be dumped on the roadsides • Would've been nice to be given notice of this change in rates notice and via mail out • Most ridiculous idea by Council in the 16 years I've lived here • Helidon gets nothing from Council except the very basics • Will we get a reduction in our rates if this goes ahead? • Our transfer station is needed and well used • It will lead to much more material going in the wheelie bin and to landfill • There will be additional costs to already overburdened ratepayers • Close it on Fridays but leave it open on weekends • There are many elderly fold who would have problems going a lot further to another facility (undue hardship) 	<p>That the Helidon waste facility from 1 July 2019 remain open one (1) day per week, this being each Sunday between the hours of 9:00am and 5:00pm.</p> <p>Sunday was identified as the day for the most number of transactions over a twelve (12) month period.</p>
Proposed amendment to waste facility operating hours at Murphys Creek.	<ul style="list-style-type: none"> • Reduction of service for the area • Will rates reduce accordingly? • Are we still going to be charged \$157.00 / year for half the service? • Will transfer fees be reduced in half now? • Impact to drive to Withcott given the new Toowoomba by-pass • Increase in roadside and illegal dumping of waste • Does not meet community expectations (refer Action 1.4 in draft WRRP) • Greatly reduce convenience and accessibility of the service • Very few facilities provided in this district 	<p>That from 1 July 2019, the Murphys Creek waste facility be open as follows: -</p> <p>Saturday: 9:00am - 1:00pm Sunday: 9:00am - 5:00pm</p>

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

	<ul style="list-style-type: none"> Amount I pay for the service is already too much. 	
Proposed amendment to waste facility operating hours at Lockrose.	<ul style="list-style-type: none"> Reduction of service for the area Will rates reduce accordingly? Are we still going to be charged \$157.00 / year for half the service? Will transfer fees be reduced in half now? Impact to drive to Withcott given the new Toowoomba by-pass Increase in roadside and illegal dumping of waste Does not meet community expectations (refer Action 1.4 in draft WRRP) Greatly reduce convenience and accessibility of the service Very few facilities provided in this district Amount I pay for the service is already too much. 	<p>That from 1 July 2019, the Lockrose waste facility be open as follows: -</p> <p>Thursday: 9:00am - 1:00pm Saturday: 9:00am - 5:00pm</p>
Proposed amendment to waste facility operating hours at Grantham.	<ul style="list-style-type: none"> I need to use the dump on a Monday 	<p>That from 1 July 2019, the Grantham waste facility be open as follows: -</p> <p>Tuesday: 9:00am - 5:00pm Saturday: 9:00am - 5:00pm Sunday: 9:00am - 5:00pm</p>
Proposed amendment to waste facility operating hours at Withcott.	<ul style="list-style-type: none"> I just catch the tip in time on a weekday now 	<p>That from 1 July 2019, the Withcott waste facility be open as follows: -</p> <p>Monday: 9:00am - 1:00pm Tuesday: 9:00am - 1:00pm Wednesday: 9:00am - 1:00pm Thursday: 9:00am - 1:00pm Friday: 9:00am - 1:00pm Saturday: 9:00am - 5:00pm Sunday: 9:00am - 5:00pm</p>
Proposed amendment to waste facility operating hours at Lockyer Waters.	<ul style="list-style-type: none"> It will be a loss to the people of Lockyer Waters Get very little for my rates now Will I get a reduction in my rates? People will have to travel further when it's moved to Otto Road 	<p>That from 1 July 2019, the Lockyer Waters waste facility be open as follows: -</p> <p>Friday: 9:00am - 1:00pm Sunday: 9:00am - 5:00pm</p>
Other Submissions	<ul style="list-style-type: none"> Fully support creation of new waste facility at Otto Road Community needs an increase in facilities and infrastructure, not closures or reductions Counterproductive to developing the region 	These submissions are noted
Proposed new waste facility at the former	<ul style="list-style-type: none"> Poor decision due to proximity to residential areas and other potential development Would the current standard of roads (including 	Council has not agreed to proceed with a new waste facility at the Otto Road quarry

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Otto Road quarry site.	<p>Otto Road) support the increase in traffic?</p> <ul style="list-style-type: none"> • Impact to the Warrego Hwy / Forest Hill Fernvale Rd intersection and local roads • Concerns about environmental impacts (i.e. noise, dust, litter, vermin and odour from the site and trucks that will visit • Stormwater from the old quarry runs into Laidley Creek – contamination and pollution issues • A waste facility should be in a more remote area – I'm sure people wouldn't mind driving a bit further out • Proximity of this transfer site to the proposed Catholic school • Decrease in property values • Most other transfer stations are not this close to residents • It will negatively affect the growth of the area • It would be far cheaper to build on the Gatton and Laidley sites that are already in place and operating • Impacts during period of flood • Health and safety impacts to residents, road users and school users • Loss of amenity 	<p>site, based on submissions received.</p> <p>Therefore, the draft plan will be amended to note that further investigation be undertaken during the period of operation of the 2019-22 Waste Reduction and Recycling Plan, to determine/confirm the most appropriate location for a resource recovery centre that will service the future needs of the community in the eastern area of the Council region.</p> <p>This investigation will consider options to utilise existing public land as well as the purchase of privately owned land.</p> <p>This will be in addition to the investigation that will be undertaken in the western part of the Lockyer Valley to identify a suitable site for a future resource recovery centre.</p>
General Feedback	<ul style="list-style-type: none"> • Why can't the land Council purchased off the Gatton by-pass for the new Gatton showground be utilised as the new Gatton recycling centre? • Bring back the coupons for the dump and kerbside pick-up service. 	<p>These submissions are noted</p>

4. Policy and Legal Implications

This report and recommendations align with the purpose and delegations of the *Waste Reduction and Recycling Act 2011*.

5. Financial and Resource Implications

The Waste Reduction and Recycling Plan will outline the high level operational and capital works program for waste management for the next three (3) years. The Plan will also provide a waste management framework beyond the three (3) year window.

With the adoption of the proposed 2019-22 Waste Reduction and Recycling Plan, there will be a \$10.00 reduction to the Waste Management Levy for the 2019-20 financial year.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer and the Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

The community consultation phase of the project was developed collectively by Waste Services and the Community Engagement teams. The draft Plan was made available to the community for feedback from 6 March until 22 April 2019. This complies with the requirement of the *Waste Reduction and Recycling Act 2011*.

Following the closure of the community consultation phase of the project and further consideration by Council, the draft Plan was subsequently amended in response to community comment.

Once the Plan has been adopted, a written response will be provided to those persons who lodged a written submission.

8. Conclusion

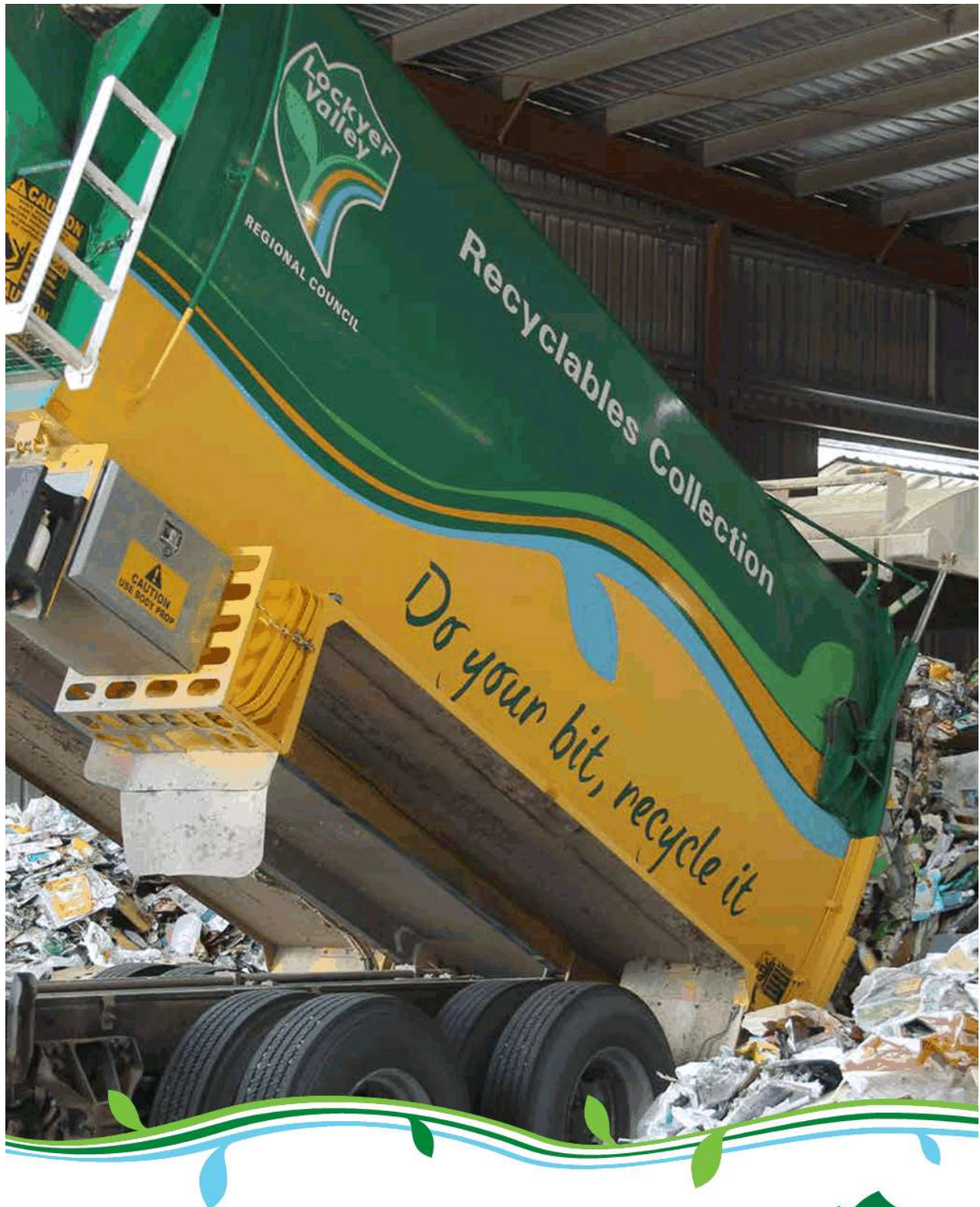
To ensure Council has a current Waste Reduction and Recycling Plan as required by the *Waste Reduction and Recycling Act 2011*, the Plan has been amended and is ready for adoption by Council. The Plan has been finalised after amendment for feedback provided by the stakeholders during the community engagement period.

9. Action/s

1. That the Waste Reduction and Recycling Plan be uploaded onto Council's website.
2. That a written response be provided to those who made submissions on the draft Plan during the community engagement period.
3. That a \$10.00 reduction to the Waste Management Levy be applied for the 2019-20 financial year.
4. That the Waste Reduction and Recycling Plan be implemented by relevant Council officers.
5. That Council notify the supervisory contractor, namely Anuha of Council's adoption of the Plan including the changes that will impact on the operations of the waste management facilities.

Attachments

- 1 [!\[\]\(c44db1e92ba1244b2894d325c806ff8a_img.jpg\)](#) Waste Reduction and Recycling Plan 2019-2022 32 Pages



Lockyer Valley Regional Council

Waste Reduction and Recycling Plan 2019–2022







CONTENTS

Foreword.....	2
Introduction	3
Where Are We Now?	8
Where Are We Going?	14
Strategic Outcome Areas.....	16
Planning Future Waste Infrastructure.....	17
Improve Waste Diversion & Resource Recovery	19
Operational Efficiency and Compliance	21
Implementation Planning.....	22
Appendix A:	24
Appendix B:	27
Appendix C:	28



1

FOREWORD

The Lockyer Valley is synonymous with farming and the natural environment and contains some of the most fertile soils in the world. We offer a location that is ideal for growing vegetables, businesses and families. To maintain our enviable surroundings for future generations we all need to manage our resources and waste in responsible, sustainable and innovative ways.

Lockyer Valley Regional Council is committed to a waste management strategy that strikes a balance between environmental responsibility, financial sustainability and community needs. The more we can recycle, reuse and recover, the less waste needs to go to landfill and the more we achieve that balance.

Council currently collects waste from approximately 15,670 properties each week, along with fortnightly recycling collections, and manages it through eight transfer stations and 2 landfills. With our current population of 42,229 residents set to grow to 1.79 per cent per year, the volume of waste produced will also grow substantially. Defining and adopting a range of innovative and sustainable approaches to waste management and resource recovery is absolutely essential for our collective future.

In 2016-17, Council managed 49,372 tonnes of waste, 93 per cent of it produced by households. Despite successful recycling programs, 58 per cent of domestic waste received was sent to landfill and no doubt included green waste, food waste and recyclables that could have been diverted. While we are performing better than average across the wider South East Queensland region, which recorded a 37 per cent resource recovery rate in 2017-18 there is still significant room for improvement.

Waste Reduction and Recycling Plan 2019-2022 is Council's waste management strategy for the next three years. With new technologies coming into the waste management and recycling industry all the time, and changing demographic profiles in our community, Council has kept this Plan to a relatively short timeframe to encourage ongoing innovation. The Plan draws on industry best practice and local trends and will guide how we can improve waste management. Recovering and reusing more resources will reduce the volume of useful material and organic matter going to landfill – which is a win-win for the community and environment.

Implementing the Plan will require some changes in how we all manage waste and recycling, and Council recognises that not all change is comfortable. Our hope is that our community shares the goal of enhancing the liveability of our community while embracing our economic, cultural and natural diversity.

We encourage everyone in our region to continue to reduce the amount of waste that goes to landfill and improve recycling and resource recovery. We have set some high, yet achievable, targets to reach for, including a focus on improving recovery rates, minimising food waste, and reducing the amount of green waste and recyclables going into waste bins.

Everyone has a role to play in the creating a great future for our region and in ensuring the success of our waste management strategy. If we work together and share the load, we will get positive outcomes that benefit all of us!

I am proud to present the Lockyer Valley Regional Council *Waste Reduction and Recycling Plan 2019- 2022*.



Tanya Milligan
Mayor
Lockyer Valley Regional Council



2

INTRODUCTION

THE NEED FOR A STRATEGY

Our concept of waste is changing. It is a shift in perspective from viewing waste as rubbish to discard, to a valuable resource for which innovative solutions can be found that focus on diversion away from landfill and foster local solutions which deliver economic growth and employment. Our region needs a waste plan that addresses future population growth and delivers essential waste management services to the local community while striving to meet growing community and social expectations for better resource recovery and waste avoidance.

In the 2018/19 financial year, the provision of waste services to the community cost each rate payer \$419 per year. This covers the cost of a weekly kerbside waste and fortnightly kerside recycling and the operation of Council's waste transfer station and landfill network. In development this plan, Council has aimed to balance the need for delivering essential future infrastructure and improving waste diversion with responsible budgeting and financial management.

The *Waste Reduction and Recycling Plan 2019-2022* (the Plan) sets a clear path for the management of solid waste in the Lockyer Valley region towards and beyond 2022, with a focus on the household waste stream. It builds on *The Waste Reduction and Recycling Plan 2012 - 2021*, with Council achieving many of the actions identified in the plan, as detailed in Appendix A. This *Waste Reduction and Recycling Plan 2019-2022* will amend the old plan and focus on transitioning the region towards improved waste facilities that deliver the greatest benefits to our local community in terms of resource recovery and environmental amenity.

The Queensland Government is embarking on a new direction in waste management, with the centerpiece of the strategy being the introduction of a waste disposal levy, providing an incentive to avoid waste to landfill. The development of this *Waste Reduction and Recycling Plan 2019-2022* will fulfill the statutory requirement for Local Government to prepare and implement a waste reduction and recycling plan under the *Waste Reduction and Recycling Act 2011 (WRRRA 2011)*.

WHAT WASTE STREAMS DOES THIS STRATEGY ADDRESS?

The Strategy summaries the proposed strategic direction for solid waste management in the Lockyer Valley region that is generated from households, commercial and industrial premises and the construction and demolition sector. It aligns with the WRRRA 2011 requirement for each Local Government to develop a plan that considers waste generated by Local Government, households and other sources. It only considers the current and future management of *solid* waste by Council and does not include liquid waste, biosolids or hazardous wastes as these waste streams are not accepted by Council's landfills.

THE TYPES OF WASTE THAT ARE MANAGED BY COUNCIL & BROADLY ADDRESSED WITHIN THIS PLAN INCLUDE:

- Kerbside waste from households, garden waste, food waste, scrap metal, electronic appliances and whitegoods, wood and timber & textiles and clothing
- Old furniture
- Recyclables – paper, cardboard, plastic, steel, aluminium, glass, tyres, building materials, clean soil, rocks and rubble, paint cans, gas cylinders and fire extinguishers
- Asbestos



4. Lockyer Valley Regional Council

STRATEGIC ALIGNMENT

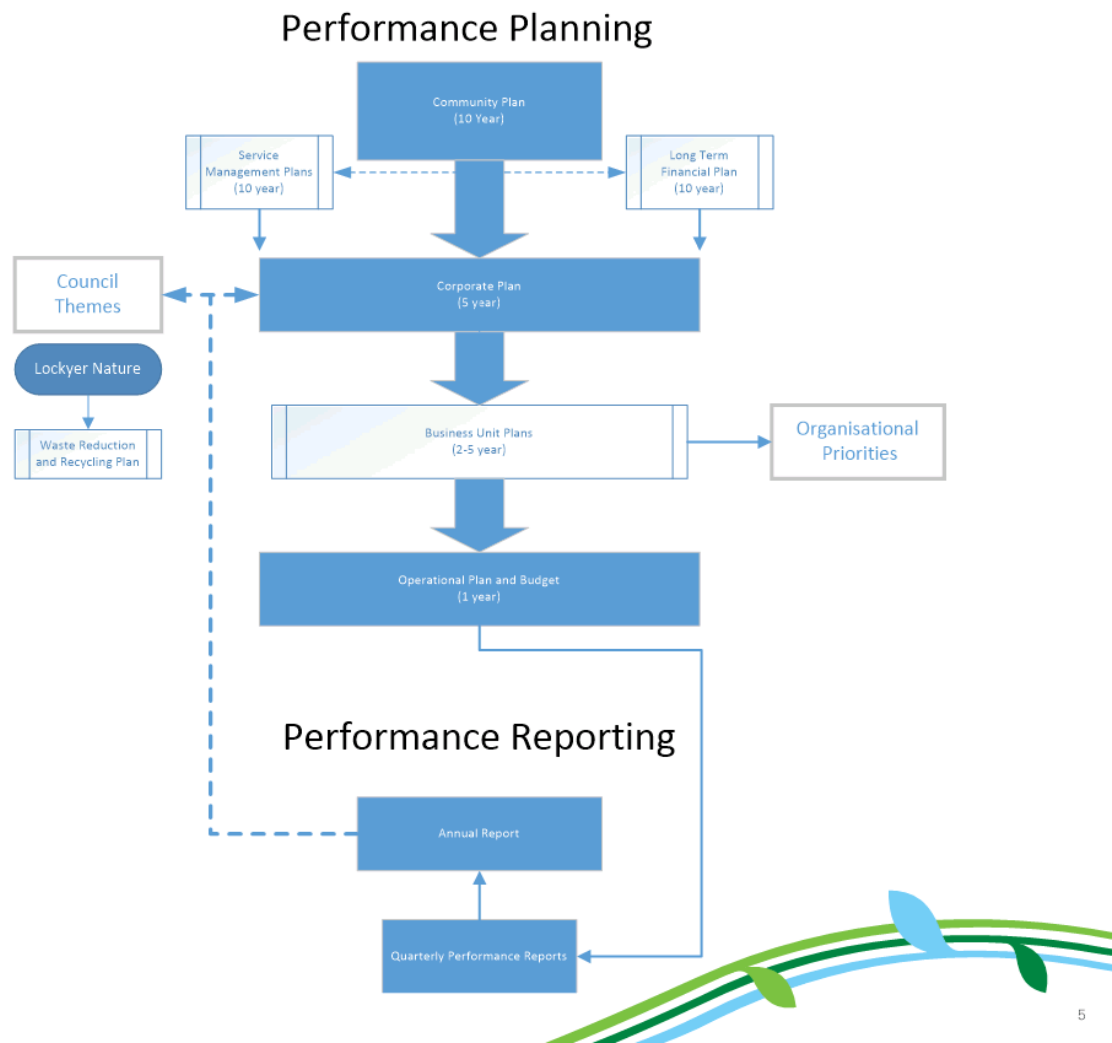
CORPORATE PLAN

Council’s *Corporate Plan 2017-2022* is a key strategic document that provides a framework and guides Council in decision making and setting policy to prioritise and deliver services, programs and facilities to the community. The key themes outlined in the *Corporate Plan 2017-2022* and considered in the development of the Plan are Lockyer community, Lockyer business, farming and livelihood, Lockyer nature, Lockyer planned, Lockyer leadership and Council.

The *Waste Reduction and Recycling Plan 2019-2022* will align with and complement Council’s Corporate Plan and be implemented through a consistent program of planning, decision-making, delivery and performance management.

The development of the Plan contributes to the following themes within the Corporate Plan.

Strategic Planning Framework



STRATEGIC ALIGNMENT (CONTINUED)

The development of the Plan contributes to the following themes within the Corporate Plan.

THEME	OUTCOMES	PERFORMANCE MEASURES
Lockyer community	1.1 A community with fair and reasonable access to services.	Community satisfaction with activities and services delivered.
Lockyer nature	3.5 Council and the community actively reduce waste, recycle and reuse more. 3.6 Council and the community actively reduce consumption of non-renewable resources.	Council waste resource recovery rate (percentage recycled) compared to like Councils.
Lockyer planning	4.2 Provision of fit for purpose infrastructure which meets the current and future needs of the region.	Sustainable and safe infrastructure networks.
Lockyer leadership and Council	5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community. 5.3 Actively engage with the community to inform council decision making.	Customer satisfaction survey results Corporate plan implementation is tracked and performance reported.

NATIONAL WASTE POLICY

Australia's approach to resource recovery has been influenced by the *National Waste Policy: Less waste, more resources*, which set the direction from 2009 to 2020. In April 2018, the Commonwealth, State and Territory Governments agreed to reduce the amount of waste generated in Australia and to increase recycling, through the development of a new national strategy to be completed by 2019. Appendix B contains key policy and national legislation that guides waste management.

QUEENSLAND WASTE STRATEGY

The management of waste in Queensland is changing. The State Government previously adopted a State waste strategy until 2024; *Waste – Everyone's responsibility Queensland Waste Avoidance and Resource Productivity Strategy 2014-2024*. During the process of developing this Plan, the Queensland Government announced the development of a new waste strategy underpinned by a waste disposal levy aimed to increase recycling and recovery of resources. The waste levy will be introduced from 1 July 2019 and applies to general and regulated waste that is placed in landfill. This process has not yet been completed and this Plan will need to be flexible to align with Queensland Government targets and principles as they become more defined.

The key principles and actions articulated by the Queensland Government include:

- progressive movement towards a "circular economy" to focus on the reuse, recycling and re-manufacturing of resources;
- introduction of landfill bans on waste streams where a feasible, alternative market exists;
- adoption of product stewardship programs, primarily through the introduction of national schemes;
- exploration of converting waste to energy to complement recycling; and
- development of performance monitoring systems that support good decision making for waste outcomes.



In conjunction with the waste levy, the Queensland Government has introduced new performance targets to drive the reduction in waste to landfill. More targets are expected to be developed in the final Queensland waste strategy that will support progress towards the targets proposed as follows:

- 25% reduction of household waste by 2050;
- 10% of all waste going to landfill by 2050; and
- 75% recycling rates across all waste types.

Council is in the unique position of developing the Plan in parallel to the Queensland Government strategy. The actions, targets and timeframes outlined in this Plan align with a focus on resource recovery and avoiding landfill disposal of recoverable materials such as construction waste, concrete, kerbside recyclables and organics. The prospect of grant funding being available to upgrade waste infrastructure and deliver innovative solutions will assist this Council to contribute towards the State goals and targets for avoidable waste.

HOW WAS THE WASTE STRATEGIC PLAN DEVELOPED?

The Plan has been developed through a combination of Council's in-house expertise, Councillor input, consultants and community input, as detailed in the table below.

STAGE	OUTPUTS
1. Inception	June 2018
Research and information gathering on current practice, data analysis, State policy and opportunities	<ul style="list-style-type: none"> • Review of current and future service requirements • Review of policy, legislation and Corporate Plans • Site inspection of all Council facilities • One workshop with Councillor's executive management and the waste team
2. Development	July 2018 – October 2018
Develop key themes and consult on short and long-term direction and actions. Preparation of draft strategy	<ul style="list-style-type: none"> • Consultation with Council officers and Councillors • Initial review of objectives, targets and actions
	November 2018
Research and information gathering on current practice, data analysis, State policy and opportunities	<ul style="list-style-type: none"> • Draft waste strategy prepared • Long term capital program developed
4. Closure	February 2019
Preparation of final draft – consultation and adoption	<ul style="list-style-type: none"> • Draft issued to community for public exhibition and consultation
	May 2019
	<ul style="list-style-type: none"> • Final <i>Waste Reduction and Recycling Plan 2019 – 2022</i> issued to Council for resolution • Provision of feedback to all stakeholders that provided a submission on the draft WRRP during the community consultation period.

3

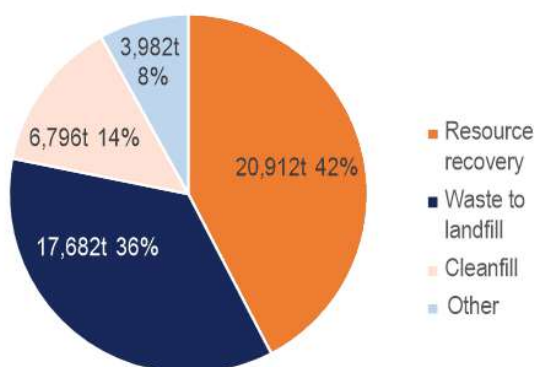
WHERE ARE WE NOW?

WASTE PROFILE

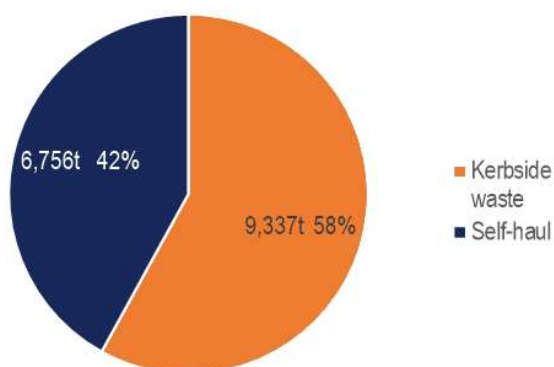
In 2016-17, the Lockyer Valley Regional Council managed over 49,372 tonnes of waste, recovering 42 per cent of all waste received. Clean fill, comprising 14 per cent is used for operational functions at Gatton and Laidley and is considered a valuable resource.

Waste collected from households and commercial premises through the kerbside service make up 58 per cent of all waste landfilled, with the remaining 42 per cent delivered directly to Council facilities by residential and commercial customers.

WASTE RECOVERED AND LANDFILLED (2016-17)



WASTE LANDFILLED BY METHOD



**WHAT IS THE LOCKYER VALLEY REGION SENDING TO LANDFILL?**

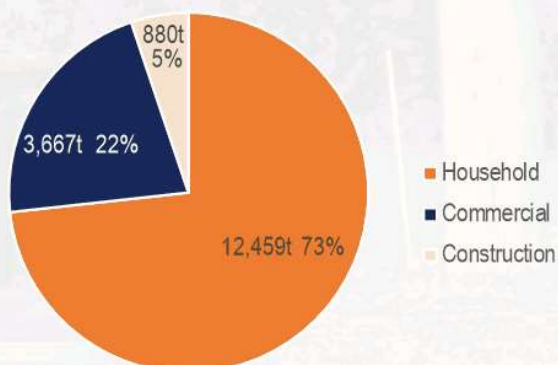
In 2016-17, over 17,000 tonnes or 36 per cent of the total waste received across Council's facilities was sent to landfill. Domestic waste is the largest contributor, at 73 per cent. Collectively, construction waste and commercial and industrial sources account for just under a quarter, with clean fill accounting for the remaining 5 per cent. Clean fill is used for operational functions at the Gatton and Laidley Landfill and is considered a valuable resource.

OF THE WASTE SENT TO LANDFILL:

- 55 per cent came from the kerbside general waste bins;
- 18 per cent was delivered by domestic residents using Council's resource recovery facilities;
- 22 per cent came from commercial and industrial sources; and
- 5 per cent was a by-product of construction and development.

OF THE RESOURCES RECOVERED FROM THE WASTE STREAM:

- 18 per cent came from the kerbside recycling bin;
- 36 per cent was green waste, delivered by domestic residents and commercial customers;
- 22 per cent was scrap metal and batteries; and
- 6 per cent was concrete.

WASTE LANDFILLED BY SOURCE (2016-17)

BIN COMPOSITION

Waste composition audits are completed annually to quantify the types of waste residents and business place in wheelie bins, so we can understand the potential for additional resource recovery and to target educational messages.

In 2018, audits were completed on the domestic kerbside waste bin (Figure 1), domestic recycling bin and commercial waste delivered to the Gatton Landfill (Figure 2). For the household waste, it demonstrates that up to 20% of recyclables are placed in the domestic waste bin and that organic waste (garden and food scraps) collectively comprise 44 per cent of the bin, providing a future opportunity for organics recovery. In the recycling bin, the audit highlighted that the typical bin is composed of approximately 33 percent cardboard, 9 percent plastics, 4.6 per cent metal, 8 per cent glass, with a contamination level of 15 per cent. The contamination rate for kerbside recyclables has stayed relatively consistent over the past four (4) years, ranging from 13.7 – 15 per cent.

HOUSEHOLD WASTE BIN COMPOSITION

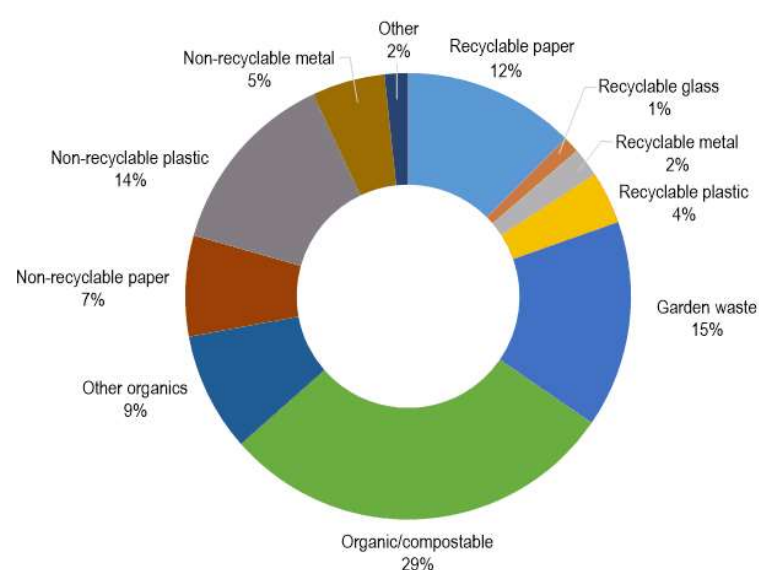


Figure 1: Household waste composition

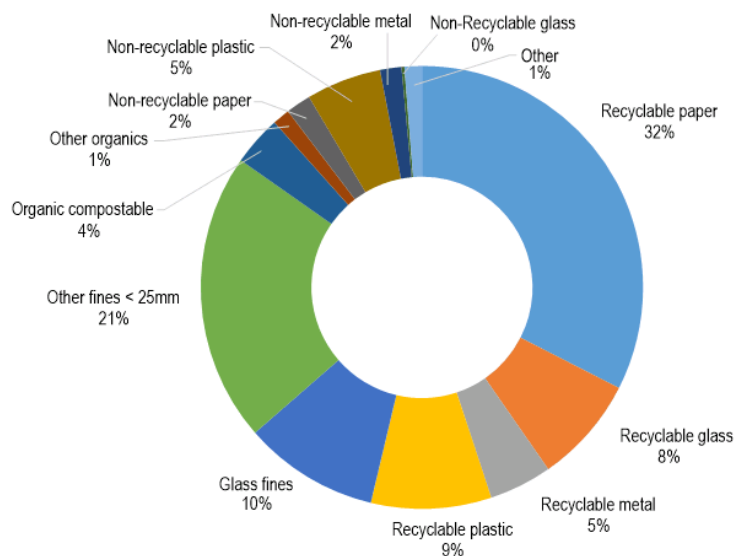
HOUSEHOLD RECYCLING BIN COMPOSITION

Figure 2: Household recycling composition

COMMERCIAL WASTE COMPOSITION

For the commercial waste delivered to the landfill, the recyclables component comprises approximately 18 percent, largely consisting of recyclable paper/cardboard.

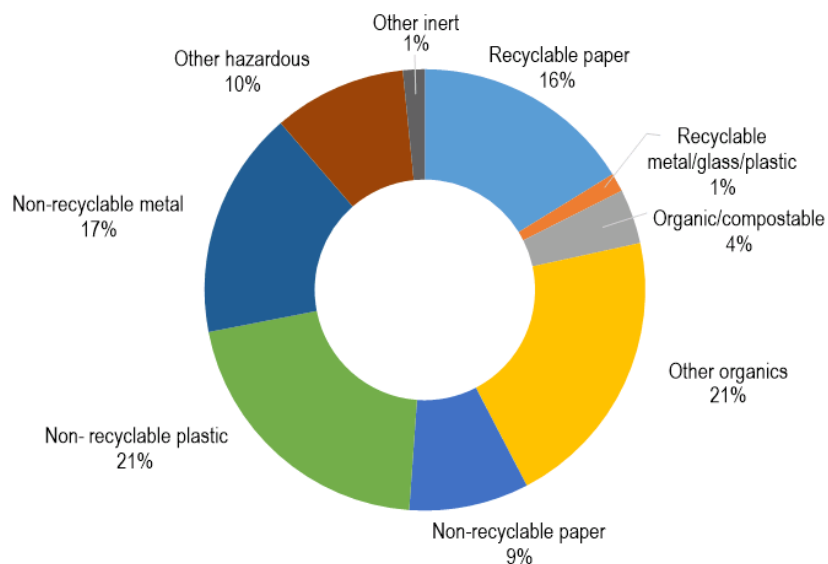


Figure 3: Commercial waste composition



WASTE COLLECTION SERVICES

Council is responsible for the provision of waste and recycling services detailed in the table below, via an eight year (plus one plus one) contract that commenced in 2013. Recyclables collected under the kerbside contract are delivered to the Gatton Materials Recovery Facility (MRF) operated by Anuha, a not-for-profit organisation that provides supported employment and other services to people with disabilities. The kerbside collection service is delivered to all eligible properties across the Lockyer Valley collection area which encompasses the majority of the region's premises.

WASTE STREAM	STANDARD SERVICE
Household solid waste	Weekly 240L general waste bin Fortnightly 240L recycling waste bin
Commercial and industrial waste (C&I)	<i>A small number of commercial premises are collected by Council as part of the kerbside collection service with the same bin set as household premises. The majority of commercial waste and recycling collection services are delivered by the private sector.</i>

WASTE FACILITY NETWORK

Lockyer Valley Regional Council currently manages a waste facility network that consists of eight resource recovery centres, three rural bin stations, one recycling market and two active landfills located at Gatton and Laidley that service major urban centres as well as rural townships.

Appendix C illustrates the locations and drive-time analysis of the eight transfer stations and three rural bin stations located within the region. The current positioning of facilities ensures that between 85 to 90 per cent of residents are located within a 20-minute drive of a resource recovery centre, with some townships able to access two to three facilities within a 20-minute drive. The generally accepted benchmark for Local Government best practice service levels is that more than 80 per cent of residents are located within a 20-minute drive.



12 Lockyer Valley Regional Council



LANDFILL CAPACITY

Council operates two active landfills for the disposal of putrescible and non-putrescible (inert) waste:

- Gatton Landfill is the primary landfill located at Fords Road, Gatton and has an estimated remaining capacity of approximately 250,000 cubic metres and is forecast to reach capacity in 2026.
- Laidley Landfill is primarily used for disposal of non-putrescible (inert) waste and has a capacity of over 110,000 cubic metres with a remaining operational life of over 50 years, based on the current quantities landfilled.

Securing a future waste disposal option is an essential element of waste infrastructure planning for the community, to maintain public health and deliver environmental protection. The predicted growth in the region will require a waste disposal option to be in place by 2026 to replace the Gatton Landfill. The options that will be assessed by Council over the duration of this Plan may include:

- Construction of a bulk haul transfer station at the Gatton Landfill;
- Sharing existing landfills with either the private sector or neighbouring councils;
- Construction of a new landfill site within the region;
- Re-directing suitable waste types to the Laidley Landfill; and
- Development of an alternative waste treatment (AWT) facility in conjunction with a public utility or utilise future AWT proposed by the private sector

At this stage, the construction of a bulk transfer station at the Gatton Landfill by 2026 is considered to be the best environmental, economic and social solution. Further studies need to be completed and the preferred outcome and steps to delivery will be detailed in the next *Waste Reduction and Recycling Plan 2023 – 2027*.

4

WHERE ARE WE
GOING?

WASTE GROWTH

The Lockyer Valley region is home to an estimated 40,229 people and is forecast to grow to 51,529 by 2031. The waste forecasts detailed in this Plan have been developed on the understanding that current rates of waste generation will increase, in line with population growth. Population growth in the Lockyer Valley region is expected to grow at a rate of 1.79 per cent per year over the period 2016 to 2031, with the eastern part of the region expected to experience higher growth rates.

It is anticipated that by 2031, an estimated 21,800 tonnes of waste will be landfilled, compared with the 17,000 tonnes in 2016-17. Council will also need to manage a higher quantity of resources, particularly green waste which is forecast to increase from approximately 7,500 in 2016-17 to 9,500 tonnes per annum in 2031.

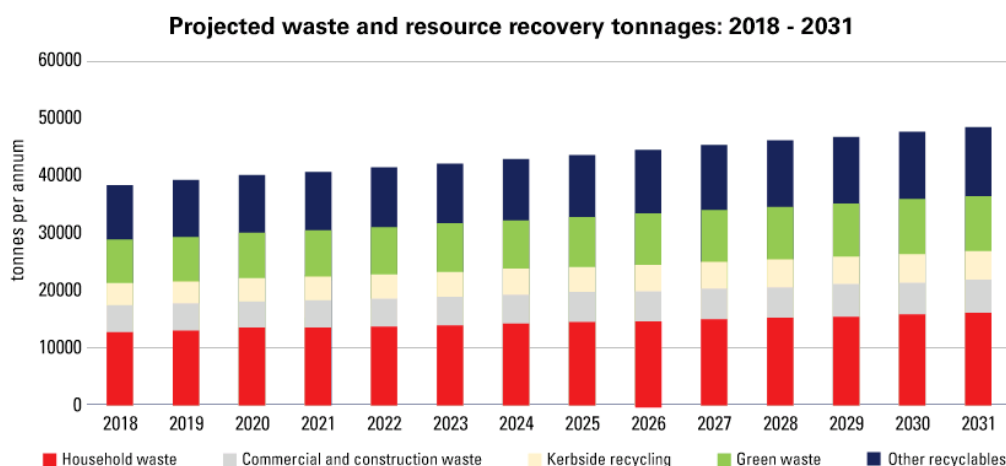


Figure 4: Projected waste and resource recovery tonnages from 2018 to 2031 for Lockyer Valley

RESOURCE RECOVERY OPPORTUNITIES

Council will aim to align resource recovery targets with the Queensland Government targets for regional Local Government. The Queensland Government is still developing a new waste strategy for the State and has articulated the proposed targets as follows:

- 20 per cent avoidable waste disposed to landfill by 2030;
- 10 per cent avoidable waste disposed to landfill by 2040; and
- Zero avoidable waste disposed to landfill by 2050.

As a Council, we will review the State Government targets in the new strategy and aim to implement approaches and practices that align with the State.





15

5

STRATEGIC
OUTCOME AREAS

OBJECTIVES

The key objectives that we will seek to address through the duration of the Plan include:

- Waste services reflect the community's desire for improved resource recovery, balanced with affordability.
- Waste operations are conducted with the minimum effect on the environment.
- Waste avoidance, re-use, recycling and recovery are maximised prior to landfill disposal, based on consideration of the environmental, social and economic benefits.
- Waste facilities are located in areas convenient for the majority of residents, are accessible and operate with a customer focus that prioritises resource recovery.

To provide a focal point for action of the objectives of the Plan, three strategic themes were developed that provide a framework for the Council to deliver actionable items over the life of the Plan.



1: PLANNING FUTURE WASTE
INFRASTRUCTURE



2: IMPROVE WASTE DIVERSION AND
RESOURCE RECOVERY



3: OPERATIONAL EFFICIENCY AND
COMPLIANCE



6

PLANNING FUTURE WASTE INFRASTRUCTURE

ACTIONS FOR DELIVERY

Council is the main owner and operator of landfill and resource recovery infrastructure across the region and will play a lead role in the development of infrastructure that is suited to recycle, recover and dispose of solid waste generated across the region. Gatton Landfill is forecast to reach closure capacity around 2026. On the closure of the Gatton Landfill, Council's current long-term intention is not to seek approval to establish a new landfill within the Lockyer Valley but to send waste to existing engineered landfills located outside the region. This will need to be carefully considered to ensure Council delivers a solution that reflects the best economic, environmental and socially acceptable solution for the community.

Improvements in the availability of alternative waste treatment (AWT), combined with the State Government focus on reducing avoidable waste to landfill may expand the role of waste treatment technology to produce composts, refuse derived fuels or contribute waste feedstock to a waste to energy facility. Implementation of a new kerbside collection contract from either 2022 or 2023 is a logical milestone to explore the value of AWT, how it can contribute to improved resource recovery and partnerships that may need to be cultivated with industry, other public utilities and university to deliver this for the community.

For this Plan, Council's aim is that 80 per cent of residents are within a 20-minute drive of a waste facility. This benchmark will be used to guide the identification and selection of a new Resource Recovery Centre (RRC) to service the growing population around the Plainland locality and the residential population catchment that currently access the Lockrose and Lockyer Waters waste facilities. In the draft WRRP, Otto Road, a disused Council quarry site was identified as a potential site for the construction of a RRC. Due to public feedback received during the community consultation period, Council has decided to conduct a site selection study of the eastern area to identify other potential sites and select a preferred site.

In the western area of the region, the Helidon, Withcott, Grantham and Murphys Creek resource recovery facilities provide a high level of access to residents. Following a review of levels of use at all facilities, Council will rationalise operational hours at facilities in the western part of the region to better balance resources and community needs. This will include reducing the opening days of the Helidon facility to 1 day per week and a partial reduction in hours at Grantham, Murphys Creek and Withcott.

TARGETS

By 2022, we will have:

- Completed a masterplan for the Gatton Resource Recovery Centre (RRC), with a view to constructing Cell 5 and then constructing a bulk waste transfer facility;
- Identified the most suitable future waste disposal option for the region and have commenced planning to deliver an outcome in 2026;
- Completed a site selection study to identify the most preferred site for a new Resource Recovery Centre (RRC) to service the eastern area of the LVRC.
- Developed a waste network that meets Council's target benchmark;
- Developed a 20-year final capping program for legacy landfills.

ACTION	DETAIL
1.1	Maintain landfill security for the region
1.2	Develop Gatton waste management facility as the primary waste management site for the region
1.3	Laidley Landfill
1.4	Develop waste facilities that meet future community expectations
1.5	Develop final capping and closure construction program for all "non-active" landfills
1.6	Kerbside collection contract
1.7	Service level usage review



7

IMPROVE WASTE DIVERSION AND RESOURCE RECOVERY

ACTIONS FOR DELIVERY

Council supports an approach to resource recovery that aligns with the waste hierarchy, with the avoidance and reducing components addressed through our waste education actions. Reuse and recycling, with a particular focus on developing local reuse solutions that will support job creation in the region and extend the duration of the Gatton and Laidley Landfills.

In financial year 2017, Council achieved a total recovery rate of 42 per cent, meaning that of all the waste received across waste facilities, we recovered 42 per cent for secondary use, diverting these waste streams from landfill. Household waste achieved the highest recovery rate at 47 per cent. Recovery of the commercial waste stream is more challenging and achieved a recovery rate of 33 per cent, primarily through green waste recovery.

Construction and demolition waste is more readily recoverable than commercial waste and in 2017, Council achieved a recovery rate of 60 per cent. The introduction of the Queensland Government waste levy from 1 July 2019 will support Council to establish segregation areas at major sites and recover more timber, concrete and other building materials.



TARGETS

By 2022, we will have:

- Increased the level of resource recovery at Council's resource recovery facilities;
- Improved the recovery of recyclables and reusable materials from Council operations; and
- Introduced programs that enhance the community's knowledge on how resources can be recovered and reduce contamination in kerbside recycling bins.

ACTION	DETAIL
2.1 Increase resource recovery at waste facilities	<ul style="list-style-type: none"> • Identify opportunities for improved resource recovery, with a particular focus on improving organics processing and sorting of construction and building wastes. • Implement a consistent and effective resource recovery approach across major and minor Transfer Stations.
2.2 Establish gate fee pricing incentives that encourages resource recovery	<ul style="list-style-type: none"> • Review gate fee pricing and set pricing to encourage resource recovery and waste segregation.
2.3 Council to promote waste reduction and diversion in the way it conducts its activities	<ul style="list-style-type: none"> • Undertake operational waste audits of key Council waste generators and establish department specific waste diversion programs. • Determine waste generation rates for main Council activities as baseline to set targets for improvement in resource recovery. • Establish policy to encourage Council to utilise recovered resources (mulch product, recycled aggregate, glass fines) to support end-use markets).
2.4 Feasibility of alternative waste treatment	<ul style="list-style-type: none"> • Maintain watching brief and continue collaboration with relevant parties to consider an alternative waste treatment technology that may be suited for the Lockyer Valley context.
2.5 Waste education	<ul style="list-style-type: none"> • Prepare, implement and monitor an annual education plan. • Develop programs with a focus on improving recovery of kerbside recyclables. • Deliver waste education programs throughout the region to schools, community groups and large waste generators. • Promote recycling at community events
2.6 Regional collaboration	<ul style="list-style-type: none"> • Collaboration with relevant Local Government and utilities to assess opportunities for shared resource recovery infrastructure and programs.



20 Lockyer Valley Regional Council



8

OPERATIONAL EFFICIENCY AND COMPLIANCE

ACTIONS FOR DELIVERY

Waste management is a significant business activity for Council and costs over \$7 million per annum to collect kerbside waste, safely operate landfills and manage waste transfer facilities that enable resource recovery and disposal for the community. In addition to delivering the essential kerbside collection service, our focus is on improving the “waste transfer facility” infrastructure across the region through investment in new facilities and upgrading the infrastructure, systems and processes at existing facilities to enhance efficiency and recovery.

Our waste management activities also have the potential to impact on the environment and public health. Landfills generate leachate, greenhouse gas emissions, odour and wind-blown litter and we will continue to improve our operational practices to maintain a high standard of environmental performance.

TARGETS

By 2022, we will have:

- Installed a weighbridge at Laidley Landfill;
- Nil material environmental harm events at Council waste facilities;
- Developed a consistent approach to reporting waste diversion data and a set of key performance parameters to measure business environmental, operational and financial performance.

ACTION		DETAIL
3.1	Implement best practice data collection and reporting	<ul style="list-style-type: none"> • Install a weighbridge at Laidley Landfill; • Establish a consistent approach to measuring waste diversion and implement a business process to capture and report data.
3.2	Implement best practice landfill management	<ul style="list-style-type: none"> • Survey compaction performance at suitable intervals (i.e. six-monthly) at Gatton Landfill and undertake training as required to improve compaction performance. • Maintain compliance with environmental approvals. • Actively manage the generation of leachate and continuously seek best options for treatment.
3.3	Maintain full cost pricing model	<ul style="list-style-type: none"> • Annual review of the “waste business” full cost pricing model. • Annual review of the 10-year capital works plan and delivery of the yearly plan. • Develop and implement an asset management plan to guide optimal renewal of assets.



9

IMPLEMENTATION
PLANNING

DELIVERY TIMELINE

The following table outlines the actions and timeline for delivery.

STRATEGIC ACTION		DELIVERY TIMEFRAME			
		2019	2020	2021	2022
1. Planning future waste infrastructure					
1.1	Maintain landfill security for the region				
1.2	Develop Gatton waste management facility as the primary waste management site for the region				
1.3	Laidley Landfill master planning				
1.4	Develop waste facilities that meet future community expectations				
1.5	Develop final capping and closure construction program for all "non-active" landfills				
1.6	Kerbside collection contract				
2. Improve waste diversion and resource recovery					
2.1	Increase resource recovery at waste facilities				
2.2	Establish gate fee pricing incentives that encourages resource recovery				
2.3	Council to promote waste reduction and diversion in the way it conducts its activities				
2.4	Monitor the feasibility of alternative waste treatment				
2.5	Waste education				
2.6	Regional collaboration				
3. Operational efficiency and compliance					
3.1	Implement best practice data collection and reporting				
3.2	Implement a high standard of landfill management				
3.3	Maintain full cost pricing model				

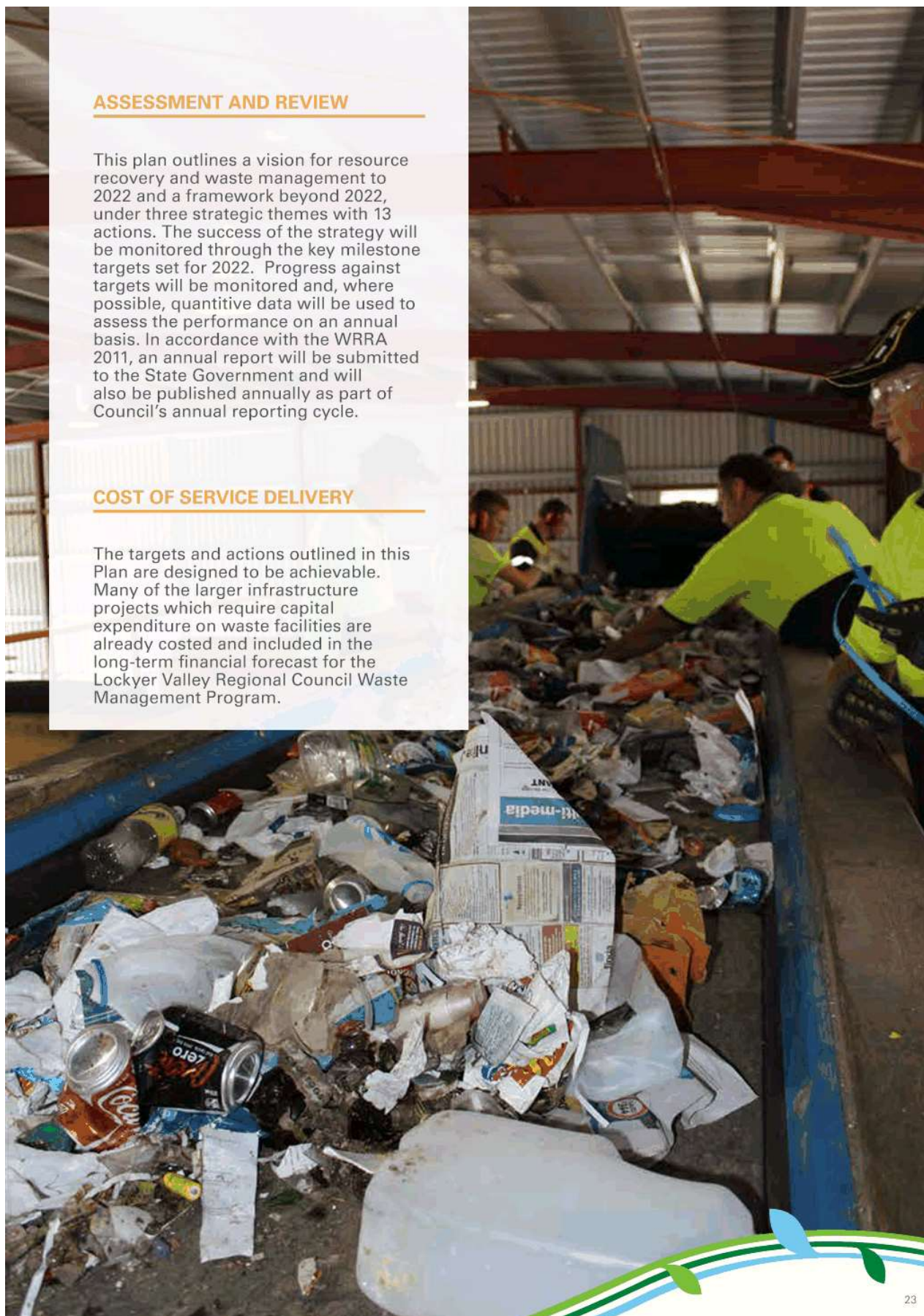


ASSESSMENT AND REVIEW

This plan outlines a vision for resource recovery and waste management to 2022 and a framework beyond 2022, under three strategic themes with 13 actions. The success of the strategy will be monitored through the key milestone targets set for 2022. Progress against targets will be monitored and, where possible, quantitative data will be used to assess the performance on an annual basis. In accordance with the WRRRA 2011, an annual report will be submitted to the State Government and will also be published annually as part of Council's annual reporting cycle.

COST OF SERVICE DELIVERY

The targets and actions outlined in this Plan are designed to be achievable. Many of the larger infrastructure projects which require capital expenditure on waste facilities are already costed and included in the long-term financial forecast for the Lockyer Valley Regional Council Waste Management Program.





Progress on projects that were identified within the *Waste Reduction and Recycling Plan 2012-2021* is detailed in the table below. Some of the actions have not been completed and were assessed as part of this Plan. Where they were considered to be relevant, they have been included in the 2019-2022 Plan for continued progress.

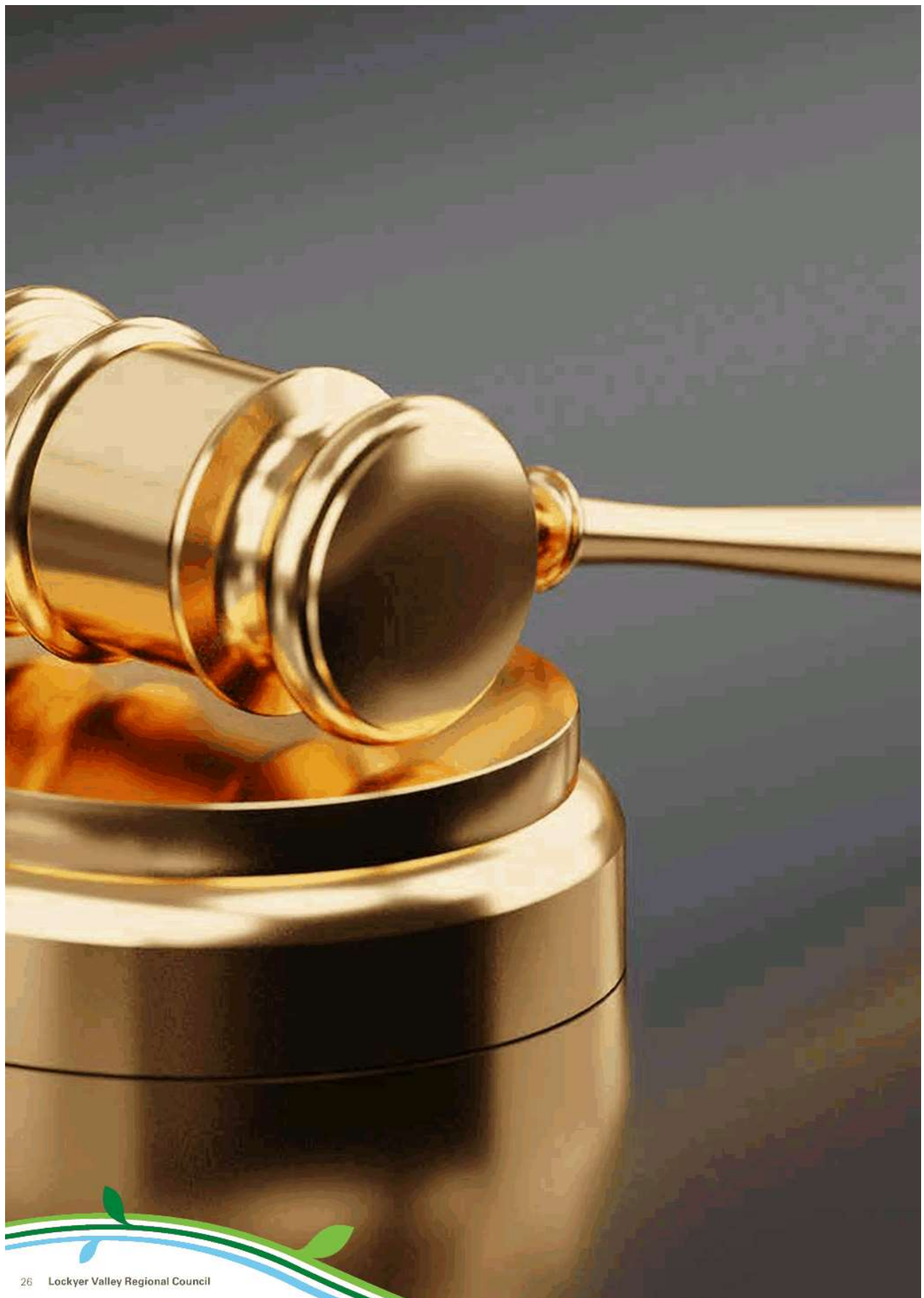
ITEM NO	ITEM DESCRIPTION	STATUS
1	Develop waste targets policy within LVRC	Completed
2	Endorse DERM litter/dumping policy	Completed
3	Review Strategy performance and targets	Completed
4	Review of Waste Reduction and Recycling Plan	Completed
5	Provide DERM with annual reports	Completed
6	LVRC to provide public feedback on performance via Council Annual Reports	Completed
7	Investigation of future regional contract alignment for economy of scale in waste management activities	Completed
Waste Minimisation		
8	Develop waste education material to focus on sustainability, based on the regional resource kit on waste avoidance from SEQ Council of Mayors	Completed
9	Develop Council advocacy framework	Ongoing
10	Develop a plan for C&D recycling	Ongoing
11	Require a Waste Management Plan with all Development Applications	Completed
12	Assess waste minimisation using Quadruple Bottom Line (governance, social, economic and environmental sustainability) criteria	Ongoing
13	Promote national Extended Producer Responsibility schemes such as electronic waste with future drop off points	Ongoing
14	Develop sustainable procurement policy for Council	Not commenced
15	Incorporate hazardous household waste drop-off areas in new infrastructure and monitor collections for improvements	Ongoing





ITEM NO.	ITEM DESCRIPTION	STATUS
Resource Recovery		
16	Conduct feedback campaign for performance and customer bin non-compliance	Completed
17	Invest in new public area recycling collection points	Not commenced
18	Review local and regional markets for commodities including organics	Ongoing
19	Review and trial options for recovery of resources and organics and use by community groups i.e. Men's Sheds/Community Gardens etc.	Ongoing
20	Investigate options to increase diversion of resources from bins	Ongoing
21	Monitor State and Regional Policy on Diversion	Ongoing
22	Review options for assisting business and industry to increase resource recovery	Ongoing
23	Deliver Infrastructure for bulk transfer and resource recovery review service levels	Completed
Energy Recovery		
24	Review available Energy from Waste (EfW) technologies	Ongoing
25	Monitor National Green House Gas (GHG) emissions targets and carbon capture performance	Ongoing
26	Annual Report on LVRC waste quantities and GHG emissions and Carbon Pollution Reduction Scheme (CPRS) Mitigation needs	Ongoing
Residuals disposal		
27	Develop medium term operations plan for Waste Services, including full cost pricing, hours of operation and service standards for waste facilities	Completed
28	Maximise landfill life and develop landfill closure plans, as required	Completed
29	Life Cycle Assessment of waste disposal services contract to select reserve landfill site	Completed
30	Monitor and report landfill tonnage & diversion rate using new standard waste datasets	Completed
31	Monitor any government or private regional landfill initiatives	Ongoing





B**APPENDIX B - LEGISLATION****FEDERAL GOVERNMENT**

The Federal Government is working towards a better way to manage waste and is in the consultation phase to update the 2009 – National Waste Policy – Less waste, more resources by the end of 2018. The Federal Government has signalled a movement towards a circular economy approach, aligning with the Queensland Government approach. Council will continue to monitor federal legislation and align its policy and practices with federal initiatives.

At a national level there are a number of policies / legislative frameworks in place, including:

- The National Waste Policy;
- Australian Packaging Covenant;
- Clean Energy Future and associated legislation;
- Product Stewardship Act 2011 and associated regulations; and the
- National Computer and Television Recycling Scheme.

STATE GOVERNMENT

The Queensland Government, in March 2018 announced the development of a new waste strategy underpinned by a waste disposal levy to increase recycling and recovery of resources. This process has not been completed and Council will review the Queensland Government targets and principles as they become more defined and align this Plan to meet State targets. The new strategy will be articulated in the following key legislation:

- *Waste Reduction and Recycling Act 2011*
- *Waste Reduction and Recycling Regulation 2011*
- *Environmental Protection Act 1994*
- *Environmental Protection Regulation 2008*

LOCAL GOVERNMENT

The object of Local Law No 7. (Waste Management) Section 7 of the *Waste and Recycling Regulation 2011* is to protect the public health, safety and amenity related to waste management and prevent and combat the spread of pests and disease within its Local Government area by:

- (a) regulating the storage, servicing, collection and removal of waste; and
- (b) regulating the disposal of waste at waste facilities; and
- (c) ensuring that an act or omission does not result in –
 - (i) harm to human health or safety or personal injury; or
 - (ii) property damage or loss of amenity; or
 - (iii) environmental harm or environmental nuisance; and
- (d) enabling Council to take enforcement action for contraventions of this Local Law.



28 Lockyer Valley Regional Council



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For more information phone 1300 005 872,
email mailbox@lvrc.qld.gov.au or visit www.lockyervalley.qld.gov.au

Lockyer Valley Regional Council, PO Box 82, Gatton Qld 4343
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**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Operating Revenue - Target \$51.69 million Actual \$51.24 million or 99.13%

At 30 April 2019, overall operating revenue was on target for the budgeted amount. Other Revenue remains above target due to the recovery of insurance claims and higher than expected revenue from Queensland Urban Utilities. Interest revenues also remain higher than the budgeted amount and the State Trainee Grant has also been received making grants slightly higher than expected.

Overall rates and charges are on budget with a variance of 0.55% in anticipation of growth in assessments over the last quarter of the year. The take up of discount has been greater than expected for both six-monthly levies with more property owners paying on time.

The unfavourable variances in fees and charges for Building and Plumbing and Development Applications is now \$0.38 million and is indicative of a general downturn in the sector for the year to date. It is unlikely that there will be a recovery in this area prior to the end of the financial year.

Contracts and Recoverable Works revenue is also below target; however, this is mainly due to less than expected private works which is offset with a reduction in expenditure.

Operating Expenditure - Target \$45.87 million Actual \$45.29 million or 98.74%

At 30 April 2019, overall operating expenditure for the year to date was slightly under target. Employee costs remain slightly over target with minor variances across all cost centres, with the timing of day labour capital works also contributing to the over expenditure.

Materials and services are under budget in a number of areas with an overall variance of 5.57%. Much of this variance can be attributed to additional grant funded projects which have just started following approval of the project plans and the timing of recoverable works expenditures.

Actual depreciation, based on the final asset values as at 30 June, is less than budget due to the timing of write-offs and additions.

Capital Revenue - Target \$4.16 million Actual \$4.46 million or 107.21%

Overall capital grants and subsidies revenue is slightly ahead of target for the year to date. The timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the grant application approval process.

The negative revenue amount of \$4.44 million shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes. This will be reviewed as part of the end of accounting process for additions and disposals.

Capital Expenditure – Target \$26.78 million Actual \$15.76 million or 58.85%

To 30 April 2019, Council has expended \$15.76 million on its capital works program with a further \$3.89 million in committed costs for works currently in progress. With commitments included, the works program was 73.37% spent at 30 April 2019. A review of works not likely to be completed this financial year has been undertaken and initial estimate are that around \$1.60 million of carry overs will be included in the 2019/2020 budget.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

The main expenditures are \$11.46 million within Infrastructure, Works and Services and \$3.25 million within Corporate and Community Services.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 April, Council had \$36.08 million in current assets compared to \$9.97 million in current liabilities with a ratio of 3.6:1. This means that for every dollar of current liability, there is \$3.60 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 April, there has been a net cash inflow of \$0.63 million with \$13.87 million received from operating activities with a net cash outflow of \$12.22 million being spent on capital works and a further net outflow of \$1.03 million for debt repayments.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time, at 30 April, Council's cash balance was \$26.57 million.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Monitoring of budgets and actuals remains important if Council is to achieve the financial results adopted as part of the 2018/2019 Budget, with any variations or anomalies to be investigated and action taken as appropriate.

At present, the overall financial result is in line with the forecast; however, key items of risk moving forward include the reduced amount of fees and charges from Plumbing and Building and Development Assessment and the allocation of resources between operational and capital works.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Service will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

8. Conclusion

At 30 April, revenues are on target and expenditures are slightly under target.

9. Action/s

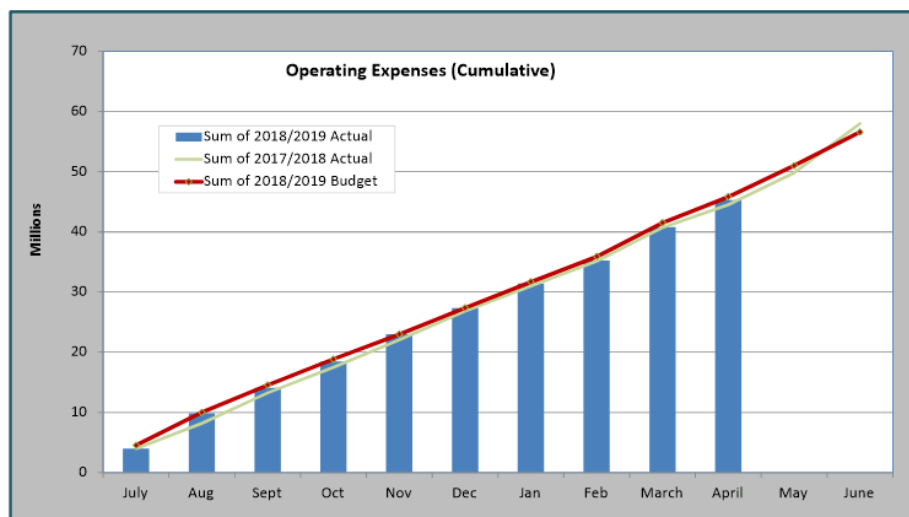
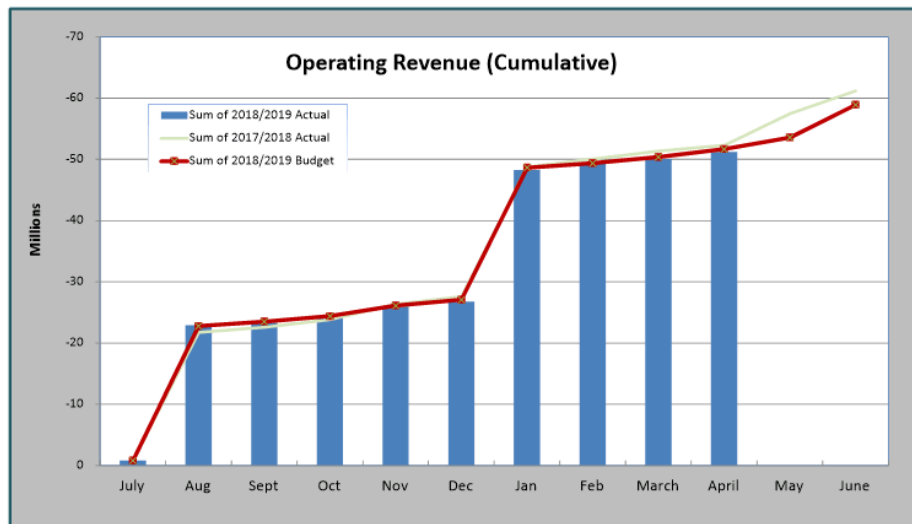
1. Nil

Attachments

- 1 [↓](#) Monthly Financial Report - April 2019 19 Pages

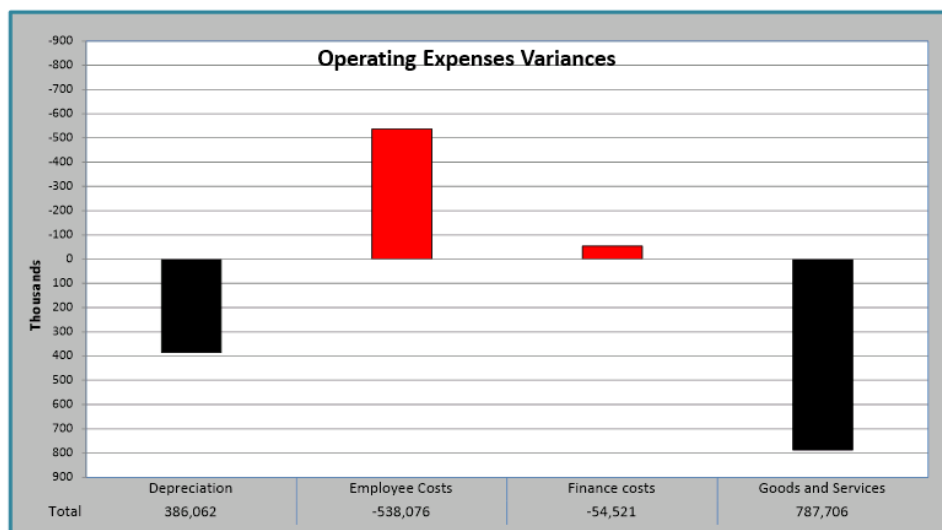
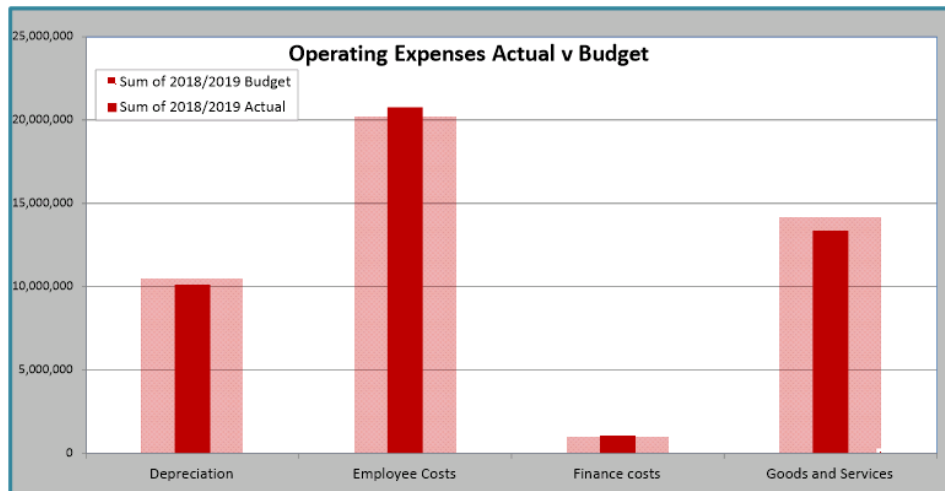
LOCKYER VALLEY REGIONAL COUNCIL

Total Council Operating Revenue and Expenses
For the Period Ended 30 April, 2019



LOCKYER VALLEY REGIONAL COUNCIL

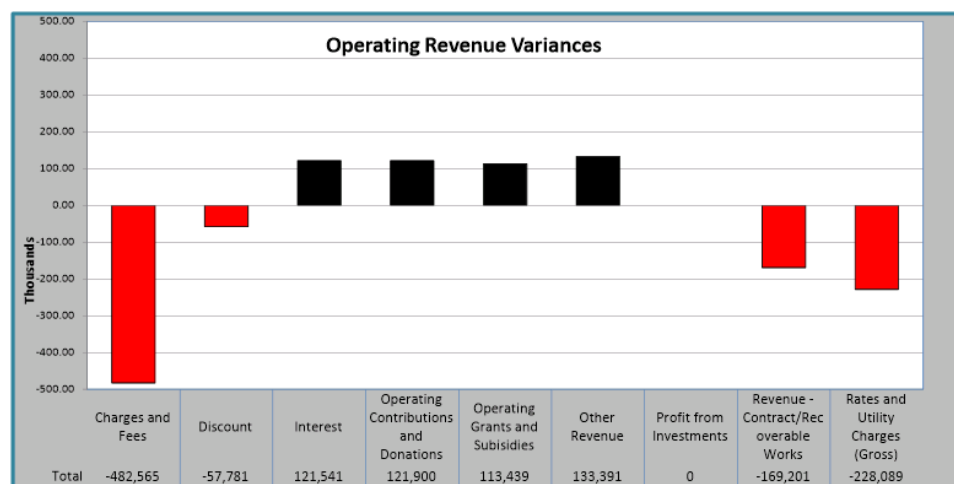
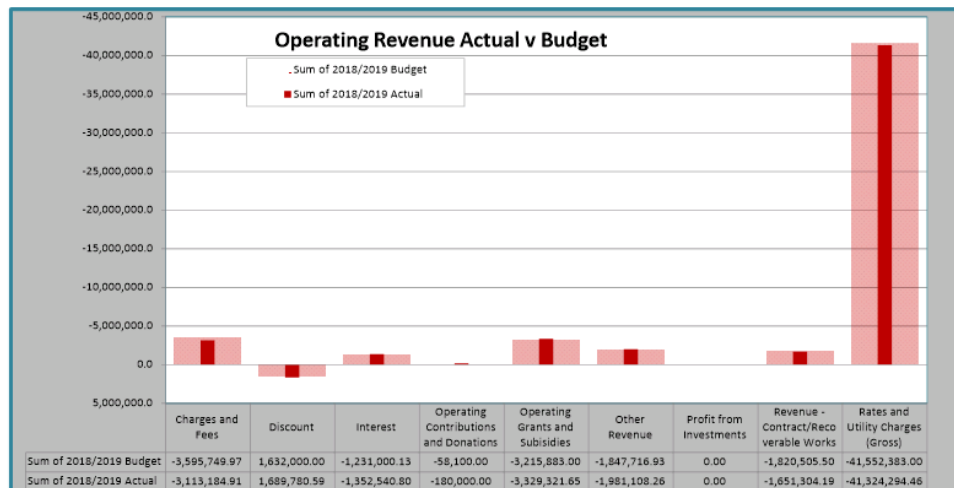
Operating Expenses
For the Period Ended 30 April, 2019



LOCKYER VALLEY REGIONAL COUNCIL

Operating Revenue

For the Period Ended 30 April, 2019



Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For Period Ending April 2019

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	41,551,983	41,324,294	41,552,383	228,089	0.55
Discount	(1,632,000)	(1,689,781)	(1,632,000)	57,781	(3.54)
Charges and Fees	4,639,400	3,113,185	3,595,750	482,565	13.42
Interest	1,548,200	1,352,541	1,231,000	(121,541)	(9.87)
Operating Grants and Subsidies	5,926,383	3,329,322	3,215,883	(113,439)	(3.53)
Operating Contributions and Donations	60,600	180,000	58,100	(121,900)	(209.81)
Revenue - Contract/Recoverable Works	2,231,099	1,651,304	1,820,506	169,201	9.29
Other Revenue	2,246,600	1,981,108	1,847,717	(133,391)	(7.22)
Profit from Investments	2,350,000	-	-	-	0.00
Total Operating Revenue	58,922,265	51,241,974	51,689,339	447,365	0.87
<u>Operating Expenses:</u>					
Employee Costs	24,460,000	20,753,162	20,215,086	(538,076)	(2.66)
Goods and Services	18,215,252	13,365,084	14,152,790	787,706	5.57
Finance costs	1,320,000	1,052,971	998,450	(54,521)	(5.46)
Depreciation	12,610,000	10,122,271	10,508,333	386,062	3.67
Total Operating Expenses	56,605,252	45,293,488	45,874,660	581,172	1.27
Operating Surplus/(Deficit)	2,317,013	5,948,486	5,814,679	(133,807)	(2.30)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	4,960,000	4,457,215	4,156,737	(300,477)	(7.23)
Profit (Loss) on Disposal of Non Current Assets	-	(65,174)	-	65,174	0.00
Capital Expenses	233,000	(4,437,679)	-	4,437,679	0.00
Total Capital Revenue	5,193,000	(45,638)	4,156,737	4,202,376	101.10
Operating Surplus/(Deficit) After Capital Items	7,510,013	5,902,847	9,971,416	4,068,569	40.80

Lockyer Valley Regional Council (Executive Office)
Statement of Comprehensive Income
For Period Ending April 2019

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Operating Grants and Subsidies	63,960	238,885	63,960	(174,925)	(273.49)
Operating Contributions and Donations	-	-	-	-	0.00
Revenue - Contract/Recoverable Works	1,049,634	827,909	876,695	48,786	5.56
Other Revenue	511,600	457,000	465,517	8,517	1.83
Total Operating Revenue	1,625,194	1,523,794	1,406,172	(117,623)	(8.36)
<u>Operating Expenses:</u>					
Employee Costs	4,641,977	4,109,836	3,922,348	(187,488)	(4.78)
Goods and Services	3,562,501	2,775,882	3,041,702	265,820	8.74
Finance costs	900	4,257	750	(3,507)	(467.65)
Depreciation	24,000	11,070	20,000	8,930	44.65
Total Operating Expenses	8,229,378	6,901,045	6,984,800	83,755	1.20
Operating Surplus/(Deficit)	(6,604,184)	(5,377,251)	(5,578,629)	(201,377)	3.61
<u>Capital Revenue:</u>					
Capital Expenses	-	-	-	-	0.00
Total Capital Revenue	-	-	-	-	0.00
Operating Surplus/(Deficit) After Capital Items	(6,604,184)	(5,377,251)	(5,578,629)	(201,377)	3.61

Lockyer Valley Regional Council (Organisational Development and Planning)
Statement of Comprehensive Income
For Period Ending April 2019

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	310,480	304,988	310,480	5,492	1.77
Charges and Fees	2,347,000	1,574,892	1,989,250	414,358	20.83
Interest	-	1,647	-	(1,647)	0.00
Operating Grants and Subsidies	425,489	391,157	403,989	12,832	3.18
Operating Contributions and Donations	15,000	180,000	12,500	(167,500)	(1,340.00)
Other Revenue	-	280	-	(280)	0.00
Total Operating Revenue	3,097,969	2,452,965	2,716,219	263,254	9.69
<u>Operating Expenses:</u>					
Employee Costs	4,606,078	3,550,533	3,851,321	300,788	7.81
Goods and Services	1,879,389	1,042,235	1,399,802	357,567	25.54
Finance costs	-	566	-	(566)	0.00
Total Operating Expenses	6,485,467	4,593,334	5,251,122	657,789	12.53
Operating Surplus/(Deficit)	(3,387,498)	(2,140,369)	(2,534,903)	(394,535)	15.56
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	874,340	1,997,020	711,255	(1,285,765)	(180.77)
Total Capital Revenue	874,340	1,997,020	711,255	(1,285,765)	(180.77)
Operating Surplus/(Deficit) After Capital Items	(2,513,158)	(143,349)	(1,823,649)	(1,680,300)	92.14

Lockyer Valley Regional Council (Corporate and Community Services)
Statement of Comprehensive Income
For Period Ending April 2019

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	40,329,898	40,107,306	40,330,298	222,992	0.55
Discount	(1,632,000)	(1,689,781)	(1,632,000)	57,781	(3.54)
Charges and Fees	2,271,400	1,495,364	1,589,000	93,636	5.89
Interest	1,548,200	1,350,865	1,231,000	(119,865)	(9.74)
Operating Grants and Subsidies	3,955,819	2,010,409	2,051,819	41,410	2.02
Operating Contributions and Donations	45,600	-	45,600	45,600	100.00
Revenue - Contract/Recoverable Works	150,000	2,213	112,500	110,287	98.03
Other Revenue	1,502,400	1,278,133	1,186,500	(91,633)	(7.72)
Profit from Investments	2,350,000	-	-	-	0.00
Total Operating Revenue	50,521,317	44,554,508	44,914,717	360,209	0.80
<u>Operating Expenses:</u>					
Employee Costs	8,454,755	7,059,089	6,758,917	(300,172)	(4.44)
Goods and Services	10,493,486	7,792,796	7,981,696	188,900	2.37
Finance costs	924,100	746,290	701,450	(44,840)	(6.39)
Depreciation	11,443,000	9,168,861	9,535,833	366,972	3.85
Total Operating Expenses	31,315,341	24,767,036	24,977,896	210,860	0.84
Operating Surplus/(Deficit)	19,205,976	19,787,472	19,936,821	149,349	0.75
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	884,341	378,405	884,341	505,936	57.21
Profit (Loss) on Disposal of Non Current Assets	-	(44,121)	-	44,121	0.00
Capital Expenses	-	(38,778)	-	38,778	0.00
Total Capital Revenue	884,341	295,506	884,341	588,835	66.58
Operating Surplus/(Deficit) After Capital Items	20,090,317	20,082,978	20,821,162	738,184	3.55

Lockyer Valley Regional Council (Infrastructure, Works and Services)
Statement of Comprehensive Income
For Period Ending April 2019

	Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
<u>Operating Revenue:</u>					
Rates and Utility Charges (Gross)	911,605	912,000	911,605	(395)	(0.04)
Charges and Fees	21,000	42,929	17,500	(25,429)	(145.31)
Interest	-	29	-	(29)	0.00
Operating Grants and Subsidies	1,481,115	688,871	696,115	7,244	1.04
Revenue - Contract/Recoverable Works	1,031,465	821,182	831,311	10,128	1.22
Other Revenue	232,600	245,696	195,700	(49,996)	(25.55)
Total Operating Revenue	3,677,785	2,710,706	2,652,231	(58,475)	(2.20)
<u>Operating Expenses:</u>					
Employee Costs	6,757,191	6,033,704	5,682,500	(351,204)	(6.18)
Goods and Services	2,279,875	1,754,171	1,729,591	(24,580)	(1.42)
Finance costs	395,000	301,857	296,250	(5,607)	(1.89)
Depreciation	1,143,000	942,340	952,500	10,160	1.07
Total Operating Expenses	10,575,066	9,032,073	8,660,841	(371,232)	(4.29)
Operating Surplus/(Deficit)	(6,897,281)	(6,321,367)	(6,008,610)	312,756	(5.21)
<u>Capital Revenue:</u>					
Capital Grants, Subsidies and Contributions	3,201,319	2,081,790	2,561,141	479,351	18.72
Profit (Loss) on Disposal of Non Current Assets	-	(21,052)	-	21,052	0.00
Capital Expenses	233,000	(4,398,902)	-	4,398,902	0.00
Total Capital Revenue	3,434,319	(2,338,164)	2,561,141	4,899,305	191.29
Operating Surplus/(Deficit) After Capital Items	(3,462,962)	(8,659,531)	(3,447,469)	5,212,062	(151.19)

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 30 April, 2019

	2018-2019 Full Year Budget	2018-2019 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	16,880,000	15,369,370
Cash investments	-	11,200,000
Trade and other receivables	3,530,000	6,706,502
Inventories	2,860,000	408,352
Non-current assets classified as held for sale	-	2,400,116
Total Current Assets	23,260,000	36,084,340
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,745,256
Equity investments	31,780,000	29,491,422
Investment properties	1,850,000	1,850,000
Property, plant and equipment	588,570,000	579,147,291
Intangible assets	6,550,000	5,024,165
Total Non Current Assets	643,490,000	630,258,134
TOTAL ASSETS	666,750,000	666,342,473
<u>Current Liabilities</u>		
Trade and other payables	3,950,000	4,672,068
Provisions	5,130,000	4,936,911
Borrowings	1,540,000	362,662
Total Current Liabilities	10,620,000	9,971,641
<u>Non Current Liabilities</u>		
Provisions	28,980,000	28,970,605
Borrowings	23,310,000	24,939,884
Total Non Current Liabilities	52,290,000	53,910,489
TOTAL LIABILITIES	62,910,000	63,882,130
NET COMMUNITY ASSETS	603,840,000	602,460,344
<u>Community Equity</u>		
Retained surplus (deficiency)	388,550,000	380,102,225
Asset revaluation surplus	213,040,000	213,218,187
Reserves	-	3,237,085
Current Surplus/(Deficit)	2,250,000	5,902,847
TOTAL COMMUNITY EQUITY	603,840,000	602,460,344

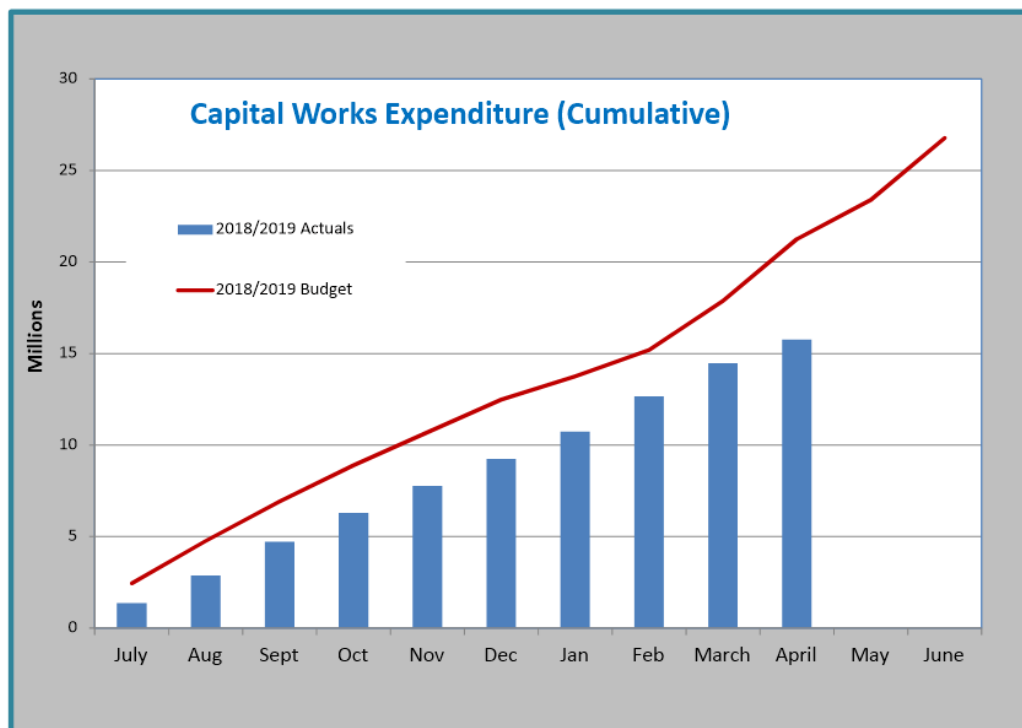
LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the period ended 30 April, 2019

	2018-2019 Full Year Budget	2018-2019 YTD Actuals
<u>Cash flows from operating activities:</u>		
<u>Receipts</u>		
Receipts from customers	57,240,000	49,732,955
Interest received	1,550,000	1,352,541
<u>Payments</u>		
Payments to suppliers and employees	(45,410,000)	(36,262,038)
Interest expense	(1,220,000)	(953,514)
Net cash inflow (outflow) from operating activities	12,170,000	13,869,944
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	4,770,000	2,692,695
Payments for property, plant and equipment	(26,610,000)	(15,441,764)
Net transfer (to) from cash investments	840,000	-
Proceeds from sale of property plant and equipment	1,240,000	532,051
Net cash inflow (outflow) from investing activities	(19,760,000)	(12,217,018)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(1,480,000)	(1,026,956)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,480,000)	(1,026,956)
Net increase (decrease) in cash and cash equivalents held	(9,060,000)	625,969
Cash and cash equivalents at beginning of the financial year	25,940,000	25,943,401
Cash and cash equivalents at end of the financial year	16,880,000	26,569,370

LOCKYER VALLEY REGIONAL COUNCIL

CAPITAL WORKS BY GROUP

Row Labels	Values		
	2018/2019 Budget	2018/2019 Actuals	Sum of PercentSpent
Corporate & Community Services	6,725,527	3,250,832	48.34%
Executive Office	470,000	45,896	9.77%
Infrastructure Works & Services	17,731,221	11,463,522	64.65%
Organisational Development & Planning	1,857,000	1,000,393	53.87%
Grand Total	26,783,748	15,760,642	58.84%



**LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORK SUMMARY
April, 2019**

	2018-2019 Amended Budget	2018-2019 Expenditure	Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management	176,000	70,484	28,497	98,981	77,019
Facilities	3,040,021	1,679,157	789,925	2,469,082	570,939
Information Management	125,000	62,627	0	62,627	62,373
Information Technology	1,780,000	533,708	194,372	728,080	1,051,920
Public Order & Safety	66,980	65,741	0	65,741	1,239
SES	44,000	35,073	3,092	38,165	5,835
Transfer Stations	1,259,026	666,116	439,672	1,105,788	153,238
Gatton Child Care Centre	65,000	4,508	0	4,508	60,492
Waste Collection	10,000	0	0	0	10,000
Kensington Grove Community Childcare	25,000	351	0	351	24,649
Health and Regulatory Services	134,500	133,068	0	133,068	1,432
Corporate & Community Services Total	6,725,527	3,250,832	1,455,559	4,706,391	2,019,137
Executive Office					
Regional Development Management	75,000	53,221	11,356	64,577	10,423
Staging Post Café	20,000	0	0	0	20,000
Tourism Initiatives	40,000	-7,326	0	-7,326	47,326
Legal Services	335,000	0	0	0	335,000
Executive Office Total	470,000	45,896	11,356	57,252	412,748
Infrastructure Works & Services					
Capital Program Delivery	11,694,912	7,511,394	1,184,577	8,695,970	2,998,942
Depot	80,000	76,914	623	77,537	2,463
Fleet	3,328,000	2,480,699	565,076	3,045,775	282,225
Parks & Open Spaces	950,959	411,285	202,975	614,261	336,698
Cemetery	367,350	92,014	28,251	120,265	247,085
NDRRA Program - Infrastructure Recovery	1,310,000	891,215	104,883	996,098	313,902
Infrastructure Works & Services Total	17,731,221	11,463,522	2,086,384	13,549,906	4,181,315
Organisational Development & Planning					
Planning Scheme	1,170,000	887,603	331,894	1,219,497	-49,497
Environmental Planning	25,000	0	0	0	25,000
Sport Recreation and Community Grants	592,000	57,796	1,120	58,916	533,084
Pest Management	70,000	54,994	0	54,994	15,006
Organisational Development & Planning Total	1,857,000	1,000,393	333,014	1,333,407	523,593
Grand Total	26,783,748	15,760,642	3,886,313	19,646,955	7,136,793

LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORKS DETAIL
April, 2019

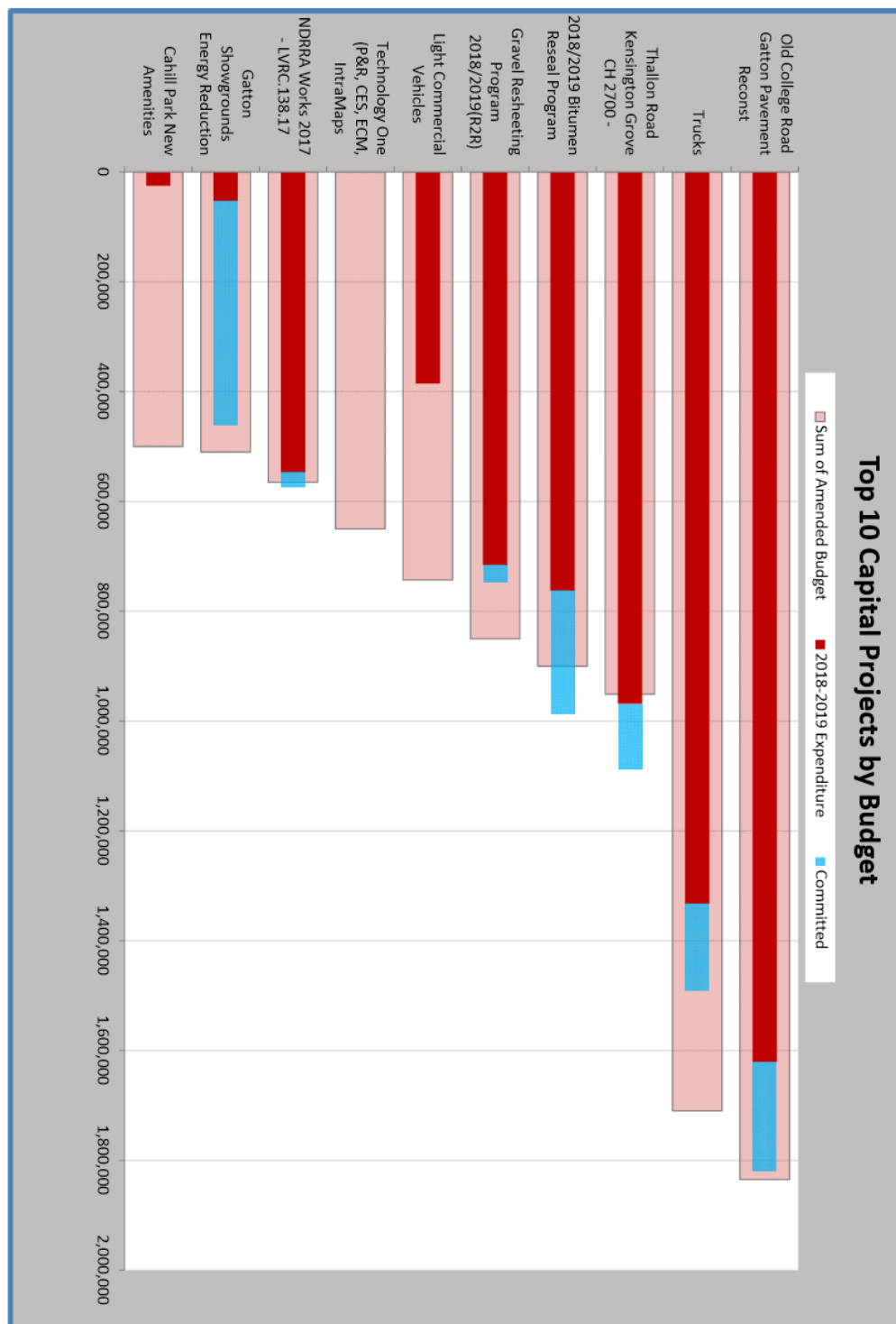
Row Labels	2018-2019 Budget	2018-2019 Expenditure	Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management					
Alert Forecaster Gauge Mulgowie	40,000	0	0	0	40,000
Flood Camera System Upgrade	70,000	61,314	0	61,314	8,686
Flood Intelligence System	10,000	0	15,000	15,000	-5,000
Flood Mapping and Modelling L'yer Catchm	22,000	6,437	11,787	18,224	3,776
Flooded Road Hot Spot Sensors	30,000	733	0	733	29,267
Waterride Flood Intelligence	4,000	2,000	1,710	3,710	290
Disaster Management Total	176,000	70,484	28,497	98,981	77,019
Facilities					
Admin Building Fire Detection/Counter	31,000	32,410	0	32,410	-1,410
Blenheim Public Toilets Structural Wall	25,000	10,949	0	10,949	14,051
Buildings & Facilities Asset Replacement	14,542	0	0	0	14,542
Cahill Park Lighting - Netball Courts	0	1,594	0	1,594	-1,594
Cochrane Street Units Drainage issues	24,994	24,994	0	24,994	-0
Construction of New Fence 75 Philips Rd	0	63,436	17,300	80,736	-80,736
Das Neumann Haus Kitchen upgrade	2,420	2,418	0	2,418	2
Donga 6 Facilities Staff Relocation	87,486	88,794	982	89,776	-2,290
Gatton Cemetery Outdoor Chapel	163,755	9,702	159,716	169,418	-5,663
Gatton Depot Meeting Room	80,000	1,381	0	1,381	78,619
Gatton Depot W'Shop Building Alterations	155,000	56,592	97,559	154,151	849
Gatton Shire Hall Masterplan Works	100,000	10,774	128	10,902	89,098
Gatton Show Grounds Internal Roadworks	95,219	95,204	0	95,204	15
Gatton Showgrounds	25,000	19,929	4,546	24,475	525
Gatton Showgrounds Energy Reduction	510,000	52,680	408,811	461,491	48,509
Gatton Showgrounds Separate Metering	84,055	8,467	75,287	83,755	300
Gatton Showgrounds Yellow Toilets Replac	31,661	31,661	0	31,661	0
Gatton Squash Courts Refurbishment	44,231	41,481	2,750	44,231	-0
GSH Refurbishment PWD Amenities	270,000	18,584	0	18,584	251,416
Gymnastics Shed Cooling Sys LVISC	60,451	60,451	0	60,451	0
Helidon Community Hall Solar Power Initi	40,000	3,800	0	3,800	36,200
Indoor Sports Ctr LED Light & Cooling	106,000	101,783	0	101,783	4,217
Jessie's Cottage Repairs & Painting	0	2,241	0	2,241	-2,241
Laidley Admin Building Refurbishment	0	406	217	623	-623
Laidley Pioneer Village Upgrades	50,000	16,562	0	16,562	33,438
Laidley Pool Construct Disabled Toilet	0	-600	0	-600	600
Laidley Pound Fencing Drainage & Repairs	13,000	13,011	0	13,011	-11
Laidley Swimming Pool refurbishment	57,514	57,514	0	57,514	-0
LCC Refurbish Ramp and Balustrading	30,000	8,822	4,000	12,822	17,178
LCC Install air handling system	100,000	78,366	0	78,366	21,634
LCC Refurb Drought Comm Programme Fund	53,500	51,325	0	51,325	2,175
LCC Replace Curtains & PA System	21,750	21,750	0	21,750	0
Lions Park Laidley Replace Toilet Block	69,220	63,042	6,178	69,220	0
LRR Changeroom Refurbishment	69,640	69,340	300	69,640	-0
LV Cultural Centre Tile Replacement	42,900	42,748	142	42,891	9
LVEC Structural Remediation & Other Work	50,000	49,720	0	49,720	280
LVSA Roof Repairs, Water Proof G'Stand	25,000	10,681	745	11,426	13,574
Multiple Venues Solar Initiatives	11,509	11,509	0	11,509	0
Murphys Creek Community Centre Upgrades	14,943	14,943	0	14,943	0
Office Accommodation Review	10,000	0	0	0	10,000
Replace Ageing Furniture at Prem Halls	0	-113	0	-113	113
Shire Hall Basement Exit/Fire Detection	1,257	975	282	1,257	-0
Sight Screen Ropehill Comm Centre	0	17,334	0	17,334	-17,334
Static Safety Lines Various Facilities	30,000	4,700	9,807	14,507	15,493
Vets Support Laidley Disabled Carpark	30,000	19,763	0	19,763	10,237
Withcott Sport Centre Sewerage	30,548	30,548	0	30,548	0
Withcott Toilet Block& Sewer Plant	211,621	211,621	274	211,895	-274
Workshop & Store Electrical Switchboard	149,705	128,691	900	129,591	20,114
Facilities Total	3,040,021	1,679,157	789,925	2,469,082	570,939
Information Management					
Records Relocation and Sentencing	125,000	62,627	0	62,627	62,373
Information Management Total	125,000	62,627	0	62,627	62,373
Information Technology					
Council Chambers Audio Visual System	1,000	0	0	0	1,000
Cyber Security	100,000	5,085	0	5,085	94,915
Data Centre Upgrades	53,000	14,250	0	14,250	38,750
Flood Information / Advice Portal	0	2,526	0	2,526	-2,526

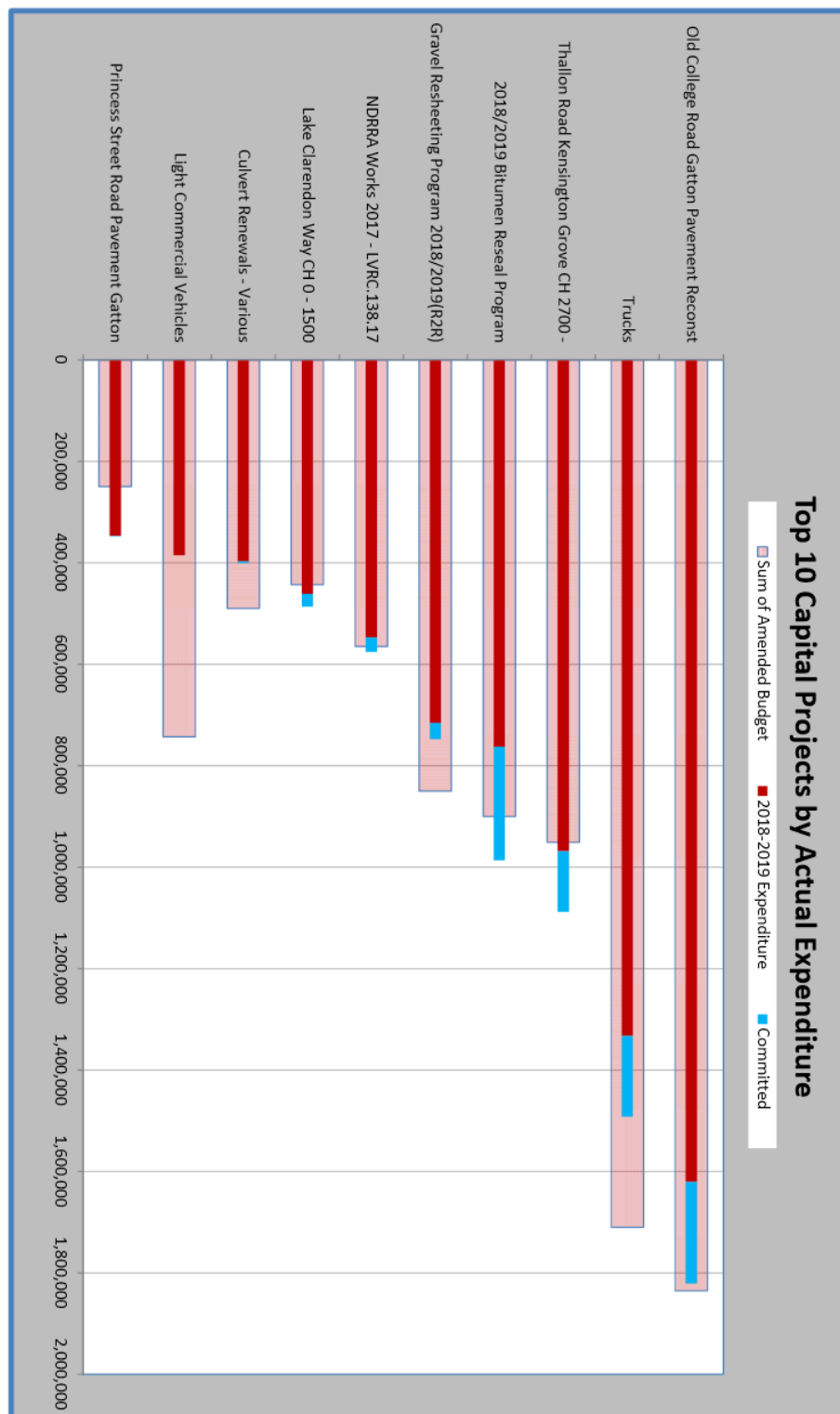
Row Labels	Amounts		Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure			
GIS Enhancement	102,000	37,441	20,945	58,385	43,615
Implement BCP Functionality	50,000	0	0	0	50,000
Implementation of Live Pro System	9,000	0	1,526	1,526	7,474
LVCC Audio Visual	30,000	0	0	0	30,000
LVCC Point of Sale	20,000	15,441	85	15,526	4,474
Network Cabinets & Cabling	20,000	0	0	0	20,000
Network Perimeter Security (Firewalls)	75,000	0	0	0	75,000
Network Security	14,000	0	51,006	51,006	-37,006
Network Upgrades & Replacements	0	2,447	0	2,447	-2,447
Printers/Scanners Renewal	60,000	0	0	0	60,000
Skype for Business	25,000	10,001	0	10,001	14,999
Switches Renewal	63,000	0	0	0	63,000
Technology One (P&R, CES, ECM, IntraMaps)	650,000	0	0	0	650,000
Technology One 'ECM Upgrade'	9,000	8,200	0	8,200	800
Technology One 'One Council' Project	250,000	317,828	120,811	438,638	-188,638
Upgrade MS Office	95,000	45,934	0	45,934	49,066
Upgrade Technology One P&R System to CiA	0	4,220	0	4,220	-4,220
Upgrade Windows Desktop Operating System	0	2,636	0	2,636	-2,636
UPS Renewal	25,000	0	0	0	25,000
Website Upgrade	50,000	0	0	0	50,000
Wireless Access Points	25,000	0	0	0	25,000
Wireless Network Secured	4,000	3,229	0	3,229	771
Information Technology Total	1,780,000	533,708	194,372	728,080	1,051,920
Public Order & Safety					
Das Neumann Haus CCTV	4,980	4,527	0	4,527	453
Gatton CCTV Project	23,000	22,539	0	22,539	461
Laidley CCTV Project	10,000	11,106	0	11,106	-1,106
Mobile Body CCTV Cameras for Staff	29,000	27,004	0	27,004	1,996
Renewal of CCTV Equipment in Laidley	0	564	0	564	-564
Public Order & Safety Total	66,980	65,741	0	65,741	1,239
SES					
Gatton SES Driveway Improvement	10,000	8,939	0	8,939	1,061
Laidley SES Floor Coverings	14,000	13,273	0	13,273	727
SES Buildings Roller Door Auto Mechanism	10,000	8,332	0	8,332	1,668
SES Buildings Roof Ventilation	10,000	4,530	3,092	7,622	2,378
SES Total	44,000	35,073	3,092	38,165	5,835
Bitumen Sealing at Transfer Stations	10,000	42,810	0	42,810	-32,810
Driveway Entrance Repairs to Lock Waters	2,000	1,083	684	1,767	233
Gatton and Laidley Sites Landscaping	20,000	5,240	5,407	10,647	9,353
Gatton and Laidley Telemetry	59,000	47,525	14,297	61,821	-2,821
Gatton Landfill EHP Compliance	185,000	173,497	17,549	191,046	-6,046
Gatton Waste Facility Security & Softwar	144,537	59,593	35,699	95,292	49,245
Gatton Weighbridge Platform/Ramp	25,000	31,856	0	31,856	-6,856
Laidley Landfill Capping Works	7,000	0	6,177	6,177	823
Ldley Facility WBridge, Fencing & Securi	426,489	28,413	295,784	324,197	102,292
Oil buildings Upgrade and Maintenance	20,000	0	22,137	22,137	-2,137
Pest (weeds & fireants) washdown provisi	20,000	0	24,703	24,703	-4,703
Transfer Stations Landscaping	20,000	0	0	0	20,000
Waste Disposal Sites Survey and Fencing	35,000	28,736	17,235	45,971	-10,971
Waste management Signage Review	10,000	4,278	0	4,278	5,722
Water Pump & Reticulation System Gatton	100,000	82,663	0	82,663	17,337
Transfer Stations Total	1,259,026	666,116	439,672	1,105,788	153,238
Gatton Child Care Centre					
GCCC Landscaping	10,000	0	0	0	10,000
GCCC Signage, Gazebo, L'Scaping & Tanks	45,000	0	0	0	45,000
GCCC Update Children's Equipment	5,000	4,508	0	4,508	492
Replace External glass doors, Screens	5,000	0	0	0	5,000
Gatton Child Care Centre Total	65,000	4,508	0	4,508	60,492
Waste Collection					
Laidley Levy/Garbage Truck Turnarounds	10,000	0	0	0	10,000
Waste Collection Total	10,000	0	0	0	10,000
Kensington Grove Community Childcare					
KGCC Refurbish,Paint Interior & Exterior	15,000	0	0	0	15,000
KGCC Signage and Refurbishment	5,000	351	0	351	4,649
KGCC Update Furniture & Outdoor Equipmen	5,000	0	0	0	5,000
Kensington Grove Community Childcare Total	25,000	351	0	351	24,649
Health and Regulatory Services					
Dog Off Leash Areas, LRR & Gatton	72,000	73,552	0	73,552	-1,552
LVRC Animal Management Facility	30,000	31,652	0	31,652	-1,652
Security fencing for dog runs	7,500	6,673	0	6,673	827
Shade Shelters for Cattle Yards	10,000	13,515	0	13,515	-3,515
Upgrade Gate	15,000	7,676	0	7,676	7,324
Health and Regulatory Services Total	134,500	133,068	0	133,068	1,432
Corporate & Community Services Total	6,725,527	3,250,832	1,455,559	4,706,391	2,019,137

Row Labels	Amounts				
	2018-2019 Budget	2018-2019 Expenditure	Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
Executive Office					
Regional Development Management					
Entry Statements	40,000	10,290	0	10,290	29,710
GWIZ	0	55,252	11,356	66,608	-66,608
Lockyer Legends	20,000	18,921	0	18,921	1,079
Pre-sale Activities Grantham West	10,000	-33,842	0	-33,842	43,842
Upgrade to Water Infrastructure Hawck St	5,000	2,600	0	2,600	2,400
Regional Development Management Total	75,000	53,221	11,356	64,577	10,423
Staging Post Café					
Roadside Signage for whole of complex	20,000	0	0	0	20,000
Staging Post Café Total	20,000	0	0	0	20,000
Tourism Initiatives					
Entrance Statement Plainland	0	-7,326	0	-7,326	7,326
Event Promotion Stands and Props	40,000	0	0	0	40,000
Tourism Initiatives Total	40,000	-7,326	0	-7,326	47,326
Legal Services					
Property Management & Disposal Strategy	335,000	0	0	0	335,000
Legal Services Total	335,000	0	0	0	335,000
Executive Office Total	470,000	45,896	11,356	57,252	412,748
Infrastructure Works & Services					
Capital Program Delivery					
2018/2019 Bitumen Reseal Program	900,000	762,376	224,256	986,631	-86,631
2018/2019 Black Spot Projects	150,000	0	0	0	150,000
2018/2019 Kerb & Channel Rehabilitation	129,774	53,345	0	53,345	76,429
Airforce Road, Helidon Wheel Path Failur	45,000	33,825	3,801	37,626	7,374
Allan Street, Gatton Footpaths	115,600	1,615	34,892	36,507	79,093
Back Flagstone Road, Iredale	280,000	283,946	0	283,946	-3,946
Bitumen Reseal Program Various 17/18	6,000	6,482	0	6,482	-482
Blanchview Road, Blanchview	7,000	3,480	0	3,480	3,520
Blanchview Road/O'Neils Road, Withcott	82,000	1,802	0	1,802	80,198
Cooper Street Laidley	80,000	0	0	0	80,000
Crowley Road, Crowley Vale	40,000	36,227	21,089	57,316	-17,316
Culvert Renewals - Various	490,000	397,094	3,739	400,833	89,167
Cycle Network Gatton	342,000	7,629	0	7,629	334,371
Depot Traffic Management	20,000	19,411	141	19,552	448
Dolleys Road Blanchview	27,500	4,868	0	4,868	22,632
Dolleys Road Upgrade	240,000	5,814	0	5,814	234,186
Drainage Works White Gums Road, HVale	80,000	0	0	0	80,000
Drainage Works Tew Ct and Rogers Drive	50,000	12,371	0	12,371	37,629
Edward Street Laidley CH 0 - 270	90,000	35,432	11,743	47,175	42,825
Fairway Drive Kensington Grove Footpaths	141,390	1,349	4,500	5,849	135,541
Feldhahn St Gatton Pavement Reconstruct	51,000	38,330	0	38,330	12,670
Flagstone Creek Road Flagstone	58,000	57,983	0	57,983	17
Flagstone Creek State School	6,000	1,252	0	1,252	4,748
Forestry Road Bridge	130,000	3,317	0	3,317	126,683
Gatton Long Distance Coach Project	42,256	72	0	72	42,184
Gaul Street Gatton CH 0 - 300	60,000	42,113	0	42,113	17,887
Gehrke Hill Road, Summerholm CH 100 - 10	350,000	44,594	93,587	138,181	211,819
Gehrke Road/Rons Road, Glenore Grove	167,000	6,508	134,934	141,442	25,558
Golf Links Drive Gatton Signs and lines	17,500	0	0	0	17,500
Gravel Resheeting Program 2018/2019(R2R)	850,000	715,663	31,822	747,484	102,516
Hannant Road Kensington Grove	100,000	95,001	0	95,001	4,999
Harm Dr/Lake Clarendon Rd Black Spot Pro	25,000	35,838	0	35,838	-10,838
Head Street Laidley CH 0 - 450	50,000	24,874	13,903	38,776	11,224
Kerb and channel rehabilitation program	7,000	0	0	0	7,000
Laidley Flood Mitigation	35,000	19,961	11,286	31,248	3,752
Lake Clarendon Way (TIDS)	330,000	0	1,925	1,925	328,075
Lake Clarendon Way/Lake Clarendon Road	24,000	13,492	7,273	20,765	3,235
Liftins Bridge-Black Spot Project 17/18	35,000	31,691	0	31,691	3,309
Lockyer Valley District School, Gatton	100,000	0	0	0	100,000
Long Gully Rd (CH.0-1.4) Upgrade gravel	90,000	43,822	0	43,822	46,178
Mountain Road, Summerholm	150,000	130,747	5,794	136,541	13,459
Mountain View Drive Hatton Vale	14,500	2,099	17,474	19,573	-5,073
Old Toowoomba Road, Placid Hills	19,000	8,265	0	8,265	10,735
Princess Street Road Pavement Gatton	250,000	346,448	1,275	347,723	-97,723
Railway Street Gatton town lighting	153,000	10,914	0	10,914	142,086
Road Closure Signs	40,000	6,707	0	6,707	33,293
Robinsons Road, Laidley	150,000	3,556	820	4,376	145,624
Rockmount Rd/Sawpit Gully Rd/Stockyard	18,500	12,732	0	12,732	5,768
Rockmount Road/Walkers Road, Rockmount	67,500	28,898	35,559	64,457	3,043
Seventeen Mile Rd (Ch. 0.0-0.9)	27,000	27,015	0	27,015	-15
Signs and Lines Projects	94,000	29,962	2,447	32,409	61,591

Row Labels	Amounts		Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure			
Spencer/William Street Gatton	30,000	27,780	1,009	28,789	1,211
Stevens Road Upgrade & Bitumen Seal	150,000	10,280	34,862	45,141	104,859
Stormwater Improvements Gatton	100,000	0	1,080	1,080	98,920
Stormwater Outlet Protection	40,000	12,864	0	12,864	27,136
Summerholm Road Summerholm	100,000	72,004	2,449	74,453	25,547
Thallon Road Kensington Grove CH 2700 -	950,892	968,617	119,318	1,087,936	-137,044
Urban stormwater drain inlet protection	40,000	0	0	0	40,000
Vehicle Activated Signs Road Safety PJ	25,000	25,664	0	25,664	-664
Wandin Road Withcott - CH 170 -300	5,000	-36	0	-36	5,036
William St Footpaths Gatton	20,000	14,537	2,797	17,334	2,666
William Street and Lake Apex Drive PCNP	0	-3,989	0	-3,989	3,989
William Street/Smith Street, Gatton	20,000	29,782	7,365	37,147	-17,147
Woodlands Rd/ Pitt Rd/Forest Hill Blenhe	35,000	21,486	0	21,486	13,514
Woodlands Road Woodlands	58,200	6,373	231	6,604	51,596
Capital Program Delivery Total	11,694,912	7,511,394	1,184,577	8,695,970	2,998,942
Depot					
Gatton Depot Quarry Bays	70,000	76,914	623	77,537	-7,537
Loose Tools & Equipment	10,000	0	0	0	10,000
Depot Total	80,000	76,914	623	77,537	2,463
Fleet					
Crane Mechanism in Workshop	35,000	35,270	0	35,270	-270
Earthmoving	230,000	191,894	405,371	597,265	-367,265
Light Commercial Vehicles	743,000	385,186	0	385,186	357,814
Mowers	199,000	311,428	0	311,428	-112,428
Passenger Vehicles	386,000	224,403	0	224,403	161,597
Trailers	25,000	0	0	0	25,000
Trucks	1,710,000	1,332,518	159,705	1,492,223	217,777
Fleet Total	3,328,000	2,480,699	565,076	3,045,775	282,225
Parks & Open Spaces					
Centenary Park Lighting	83,000	251	0	251	82,749
Das Neumann Haus Museum Park Sprinklers	12,100	0	14,545	14,545	-2,445
Dawson Phipps Carpark	32,000	0	0	0	32,000
Dismantling Playground Equipment	5,000	0	0	0	5,000
Forest Hill PI Refurbish Shade Shelter	8,000	7,114	0	7,114	886
Forest Hill Recreation Reserve Refurbish	10,000	0	4,130	4,130	5,870
Fred Gillam Park Play Equipment	3,000	2,749	0	2,749	251
Gatton Revitalisation Various	42,500	0	0	0	42,500
Hatton Vale Park Concept and Design	60,000	5,578	22,205	27,783	32,217
Jean Biggs Park Withcott	13,500	13,255	0	13,255	245
Jean Biggs Park, Sprinkler System	29,700	169	26,818	26,987	2,713
Koffal Park Improvements Drought Grant	55,000	3,664	39,173	42,836	12,164
Laidley CC Bichel Oval Earth Drain Const	10,000	9,485	0	9,485	515
Laidley Rec Res Renewal PA001460	0	708	0	708	-708
Laidley Rec Res Renewal of PA001454	0	73	0	73	-73
Lake Apex fingerboard signage	8,800	8	0	8	8,792
Lake Apex Pk Irrigation & Landscaping	5,000	3,606	0	3,606	1,394
Lake Apex Shelter Gatton	19,800	0	0	0	19,800
Lake Apex Skate Bowl Carpark	15,000	10,778	4,500	15,278	-278
Lake Apex Skate Park Access Crossing	13,000	0	26,544	26,544	-13,544
Lake Apex Storage Shed	4,950	4,221	0	4,221	729
Lake Apex Tree Planting	4,400	0	500	500	3,900
Lake Apex Upgrade of Steps	34,050	36,878	449	37,326	-3,276
Lions Park Irrigation Renewal Laidley	21,500	2,226	0	2,226	19,274
Lions Park Laidley Install bollards	62,390	59,815	0	59,815	2,575
Lions Pk Laidley Refurb Timber Shelters	33,500	4,679	16,281	20,960	12,540
Lions Pk, Park, Grantham Refurb P/Ground	4,400	0	1,900	1,900	2,500
LRR Bollard Replacement	44,000	44,404	0	44,404	-404
M/Creek Cricket Grnd Renewal of Seating	12,500	10,646	0	10,646	1,854
McGovern Park Shelter Replacement	15,400	2,339	10,581	12,921	2,479
Murphys Creek Cricket Ground fence	40,000	40,681	0	40,681	-681
Murphys Creek Grounds Playground Edging	4,400	2,915	0	2,915	1,485
Parks and Gardens Deficiencies Review	33,000	22,532	9,600	32,132	868
Plainland roundabout landscaping upgrade	50,000	0	0	0	50,000
Ropehill Comm Ctre Replace Damaged Asset	55,000	54,503	0	54,503	497
Rotary Park BBQ Shelter	5,400	5,223	0	5,223	177
Rotary Park BBQ, Gatton	7,169	7,061	0	7,061	108
Rotary Park, Gatton Shelter Replacement	17,500	2,339	10,581	12,921	4,579
Springbrook Park Sprinkler System	50,000	43,174	14,785	57,959	-7,959
William Kemp Park BBQ Shelter	4,000	3,072	0	3,072	928
Zabel Road Lockrose Dip Site Rehabilitat	22,000	7,141	383	7,524	14,476
Parks & Open Spaces Total	950,959	411,285	202,975	614,261	336,698
Cemetery					
Cemeteries Service Management Plan	0	103	0	103	-103
Gatton Cemetery Expansion Works	275,000	21,923	16,800	38,723	236,277
Gatton Cemetery Seating	5,100	5,091	0	5,091	9
Laidley Cemetery Garden & Fence Removal	5,000	4,233	0	4,233	768

Row Labels	Amounts		Committed	2018-2019 Expenditure (including Committed)	Remaining Budget (including Committed)
	2018-2019 Budget	2018-2019 Expenditure			
Laidley Columbarium	82,250	60,665	11,451	72,116	10,134
Cemetery Total	367,350	92,014	28,251	120,265	247,085
NDRRA Program - Infrastructure Recovery					
NDRRA Program Management 2017 FloodEvent	135,000	28,200	70,074	98,273	36,727
NDRRA Works 2017 - LVRC.138.17	565,000	547,098	28,256	575,354	-10,354
NDRRA Works 2017 - LVRC.139.17	172,000	84,527	0	84,527	87,473
NDRRA Works 2017 - LVRC.141.17	124,000	65,265	0	65,265	58,735
NDRRA Works 2017 - LVRC.143.18	153,000	56,228	6,553	62,781	90,219
NDRRA Works 2017- LVRC.142.17	161,000	109,897	0	109,897	51,103
NDRRA Program - Infrastructure Recovery Total	1,310,000	891,215	104,883	996,098	313,902
Infrastructure Works & Services Total	17,731,221	11,463,522	2,086,384	13,549,906	4,181,315
Organisational Development & Planning					
Planning Scheme					
Cooper St Mitigation	50,000	12,862	7,728	20,590	29,410
Engineering (not inc in expert report)	60,000	0	0	0	60,000
Flood investigations	45,000	11,213	25,078	36,290	8,710
Flood Modelling DM & Planning LTPS	45,000	28,631	144,330	172,961	-127,961
Flood Modelling DM & Planning Thornton	120,000	0	25,000	25,000	95,000
LGIP Prepare Infrastructure Plan	95,000	184,380	6,233	190,614	-95,614
Master Planning Future Urban Gatton	45,000	0	0	0	45,000
NDRP Lockyer Creek hydrology project (2	75,000	0	0	0	75,000
O'Neil's Road Withcott	0	138,418	18,693	157,111	-157,111
Plainland Stucture Planning	50,000	0	0	0	50,000
Planning Scheme Revision LVRC	470,000	503,349	94,993	598,342	-128,342
Scheme Feedback/BRFS Phase 4 Local Risk	115,000	8,750	9,840	18,590	96,410
Planning Scheme Total	1,170,000	887,603	331,894	1,219,497	-49,497
Environmental Planning					
Lake Apex Water Quality Improvements	25,000	0	0	0	25,000
Environmental Planning Total	25,000	0	0	0	25,000
Sport Recreation and Community Grants					
Cahill Park New Amenities	500,000	25,155	1,120	26,275	473,725
Implementation Sport & Recreation Report	50,000	25,898	0	25,898	24,102
LRR Purchase of New Wide Area Mower	35,000	0	0	0	35,000
Master Plans R'Hill, Springbrook & AFL	7,000	6,743	0	6,743	257
Sport Recreation and Community Grants Total	592,000	57,796	1,120	58,916	533,084
Pest Management					
Spray Unit Collection Shed	70,000	53,515	0	53,515	16,485
Upgrade Animal Traps	0	1,479	0	1,479	-1,479
Pest Management Total	70,000	54,994	0	54,994	15,006
Organisational Development & Planning Total	1,857,000	1,000,393	333,014	1,333,407	523,593
Grand Total					
	26,783,748	15,760,642	3,886,313	19,646,955	7,136,793







Gallery Update and Recommendations from Museums and Galleries Queensland Standards Review

Summary:

The purpose of this report is to provide Council with the recommendations from the Museums and Galleries Queensland Standards Review Program 2018 of the Lockyer Valley Art Gallery.

Officer's Recommendation:

THAT Council receive and note the recommendations from the Museums and Galleries Queensland Standards Review Program 2018.

RESOLUTION

THAT Council receive and note the recommendations from the Museums and Galleries Queensland Standards Review Program 2018.

Moved By: Cr Hagan **Seconded By:** Cr Holstein
Resolution Number: 16-20/1359

CARRIED
6/0

Report

1. Introduction

This report focuses on the key findings of the Museums and Galleries Queensland (M&G Qld) Standards Review Program 2018.

To develop the review program, M&G Qld officers along with several Council Library officers participated in assessments of Council's Gallery practices, procedures, exhibitions and customer interactions.

2. Background

During 2018 the gallery participated in the M&G QLD Standards Review. The review works towards aspirational goals to help galleries and museums meet the needs of their communities.

The review concluded with recommendations for the future sustainability of the Gallery.

3. Report

The M&G QLD standards reviewers presented the following recommendations on the Lockyer Valley Regional Art Gallery to Council Officers in late 2018.

Recommendations

a) Establish an advisory group to assess Expressions of Interest for exhibitions

An advisory group would assist with eliminating bias when selecting exhibitions plus offer a more transparent selection process. It is vital that local artists and art groups are given opportunities to display their works in the gallery and this is fair and equitable to all. It is also vital that the community can view works in all forms and mediums from an expansive and diversified collection. Advisory group members could include external professionals in the museum and gallery field, suitable community members, educational partners and a Gallery Council representative and the Gallery Coordinator.

b) Extend exhibition lengths from 5-6 weeks to 8 weeks

Extended length of exhibitions would ease pressure on staff plus also provide opportunities for public programming. It is hoped to encourage artists to play a more active role in their exhibitions by presenting talks, workshops and demonstrations. Longer exhibitions would equate to 6-7 exhibitions per year compared to 8-9 at present.

c) Networking with tertiary institutions and broadening relationships with other regional galleries

Potential partnerships with tertiary institutions are a possible way to receive support to improve gallery programming and offerings to the community, while also providing benefits to tertiary staff and students. This could be achieved in various ways including:

- opportunities for students to work within our gallery – tertiary institutions are often looking for placements for their students. Students would gain experience curating, working with artists, creating invitations, hanging works and event planning
- Lecturers and staff – as part of professional development, staff are required to exhibit their own works. This leads to further opportunities and diversification of exhibitions.

d) Professional Development

Opportunities for professional development need to be addressed. If the Gallery continues to develop and expand its public programs as well as its collaborations with external institutions, more staff will be required. Existing staff will also benefit from further professional development:

- staff members have recently attended several workshops
- visitations to be arranged to other regional galleries to view their techniques and procedures for best practice
- attend conferences and art related group meetings for South East Queensland.

e) Conduct workshops including incorporating library programs into the gallery space.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Children's activities and programs are being discussed to see how and what can be incorporated into the gallery space including:

- holiday programs – use of gallery exhibitions to present programs that encourage families into the gallery. Workshops to include drawing, self-directed art activities and grant funded activities
- use of the gallery to hold various library events. This is bringing more people into the gallery
- In April 2019 an exhibitor ran four (4) workshops as part of an exhibition and a Regional Arts Development Fund (RADF) grant. Very positive feedback was received
- The application form to exhibit has now been amended to include the option for artists to present a talk on their works or a demonstration/workshop.

f) Engage a curator for special events

For the gallery to take on special events it was recommended that Council engage a curator to guide the success of an exhibition. If the Gallery embarks on larger themed projects, Council would require support to meet deadlines. Day to day running of the library takes precedents over the Gallery therefore it is difficult to commit to larger events as they arise.

g) Remain a non-collecting gallery

Although Council owns a small group of artworks, most of the works are currently used to decorate Council offices. Permanent artwork storage has never been considered as part of the Gallery's physical space and hence there is no area suitable for this purpose on the Gallery site.

h) Promotion and statistic collection

The Gallery has several areas where promotion and statistic collection needs improvement.

- Social media – Instagram account for the gallery. Galleries use Instagram to promote on a more regular basis than other forms of social media. Instagram is primarily focused on sharing images and allows art and imagery to show through and allows the picture to tell the story, not focusing on the words.
- Signage for Lockyer Valley Cultural Centre (Cultural Centre) (inside and out) plus community signage. There is a lack of good signage in and around the Cultural Centre. It was suggested more signage is needed at the entrance of the Cultural Centre doors as people head straight to the Staging Post Café and do not glance in the gallery direction, unless they already have the intention to visit. Signage on the roadway and front of building is not enough to draw people in. There is very little signage in the community that suggests there is a gallery in the area.
- Electronic door counter – to provide accurate statistics on gallery usage.

After 10 years of operation it is timely that the Gallery undertake a substantial audience evaluation. The results of such an evaluation would feed back into the Gallery, identify target audiences and suggest future programming ideas. In particular, public programs which are complementary to exhibitions such as artists talks, hands-on workshops, musical performances, curator's tours etc should be explored.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

A discussion will be held with Council at future workshop to review the recommendations of the Museums and Galleries Queensland Standards Review Program 2018 and their relevance to the operations of Council's Gallery.

- It is envisaged that the following key actions will be considered for 2019-20:
- Establishment of an advisory group
- Extension of exhibition times
- Completion of an Art Gallery Survey
- Networking with tertiary institution with proposal to collaborate
- Improve signage – new signage to be installed internally and externally at the Cultural Centre and surrounding areas
- Instagram page – dedicated to the Gallery
- Development of programs to increase gallery awareness – investigating options projects
- Staff training – visiting other galleries, attending workshops, conferences etc.
- Installation of door counters
- Establishment of a local artists register.

Gallery Update

As well as completing the Standards Review in 2018 the Gallery has accomplished the following:

- The Expression of Interest form has been updated to include the layout of the Gallery and easier to read information regarding exhibiting
- Online applications will be available in the coming months
- Invitations are now sent electronically in most instances
- Each month an A1 poster is displayed in the hall way of the Cultural Centre with current exhibition information
- All artists now supply an Artist Statement displayed in their exhibition with positive responses.
- Exhibitions will be added to the Museums and Galleries webpage
- First dual exhibition mid-April 2019
- Secured two travelling exhibitions 2020-21
- First artists workshops in Gallery - March 2019, June 2019 (Booked)
- Working with Regional Arts Support Network and networking with other Regional Galleries

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Any additional financial requirements associated with the recommendation of this report will be included in the annual operating budget submission of the Gallery.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage any further requirements in line with existing delegations.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

The recommendation of this report aims to help the Gallery recognise its achievements to date, improve gallery practices and raise the profile of the Gallery in the community.

9. Action/s

1. Review the recommendations of the Museums and Galleries Queensland Standards Review Program 2018 with Council at a future Workshop.

Attachments

There are no attachments for this report.



**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Cost recovery fees are set at or as close as possible to full cost, with commercial fees set at rates that reflect market and other associated conditions. In general, terms, the cost of services should be borne through fees and charges by those customers who benefit from them.

This position also reflects the recovery constraints of Section 97 of the *Local Government Act 2009* in that a cost recovery fee, other than an application fee, must not be more than the cost to Council of taking the action for which the fee is charged.

Key items within the fees and charges for 2019-20 include:

- Animal Control - Most animal related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred except for:
 - The surrender of a dog, cat, livestock and poultry to Council by its owner for disposal; fees have increased for the partial recovery of cost for Council to have veterinarian euthanise animals. This cost recovery is less than 50% of the actual cost to Council. This charge assists in encouraging animal owners to seek alternatives to surrendering animals to Council for disposal (i.e. rehoming).
 - Dogs under 6 months of age and not desexed being registered for the first time with LVRC has decreased from \$50.00 to \$40.00.
 - Replacement tags cost for accredited assistance dogs has been removed.
 - Internal Review Applications - Regulated Dog matters increased from \$101.00 to \$120.00.
- Facilities Hire – fees remain similar to previous years with the following changes:
 - Hire fees for the main halls and facilities have been broken down into full and half day hires.
 - Full day hire 7am to Midnight.
 - Half day hire maximum of one (1) eight-hour block.
 - Hourly rate still available.

The use of half day rates is to encourage longer use as users regularly underestimate the time they need the facility for.
- Swimming pools –No changes to 2020 fee levels at this time; however monthly and three-monthly tickets will be available at the Laidley Pool.
- Waste Disposal – Most Waste Disposal related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred except for:
 - Contaminated Concrete
 - Per cubic metre charge if weigh bridge not available has increased from \$276.00 to \$360.00.
 - Per tonne charge/weigh charge if weighbridge is available has increased from \$185.00 to \$360.00.
 - Weigh charge if weighbridge is available – minimum charge has increased from \$50.00 to \$105.00.

The increases are necessary to maintain relativity with the cost of the weight disposed and to encourage waste diversion.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

- Show grounds – Most show grounds related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred.
- Gatton Child Care Centre – Increase in the daily rate for \$85.00 to \$89.00 to maintain relativity in the market.
- Planning & Development – Most Planning and Development related fees have increased in accordance with the adopted parameter to maintain their relativity to the costs incurred except for:
 - Small Lot Development (Less than 600 sqm) on an existing lot increased from \$1,310.00 to \$1,680.00.

This increase is for consistency with the fees for Laidley Dwellings on a small lot (less than 600sqm) and the Dwelling House Charges in Gatton and Laidley.

- Building Services – Most building services related fees remained the same as 2018-19 fees or have been increased in accordance with the adopted parameter to maintain their relativity to the costs incurred except for:
 - Form 19 – A copy of the plans, drawings and specifications and other documents and information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B – G3) i.e. commercial or A1 plans may incur additional charges has increased from \$65.00 to \$130.00.

This increase is related to the cost of providing a full set of plans of an application.

- Cemeteries – minor increases to reflect the change in costs except for:
 - Columbarium Single increased from \$515.00 to \$600.00.
 - Columbarium Double increased from \$635.00 to \$700.00.
 - Columbarium Family Increased from \$710.00 to \$800.00.
 - Columbarium Interment of Ashes increased from \$160.00 to \$180.00.
 - Columbarium Removal of Ashes increased from \$160.00 to \$180.00.

These fees have been increased to cover the costs of the niche and plaque.

In the 2019-20 financial year, fees and charges are expected to produce approximately \$4.09 million in operating revenue. This is less than the amount budgeted for the 2018-19 financial year and reflects the expectations of the Managers responsible for setting fees and estimating associated revenue. The decrease is mainly due to a reduced level of development applications and plumbing and building approvals.

4. Policy and Legal Implications

Section 97 of the *Local Government Act 2009* provides for a local government to fix a cost recovery fee and Section 98 provides for a Register of Cost Recovery Fees.

Section 262 (3) (c) also empowers a local government to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

Various other pieces of state non-local government legislation fix fees for a local government or provide a specific head of power for a local government to set fees or charges in relation to a function imposed on the local government.

Sections 172 and 193 of the *Local Government Regulation 2012* establish the requirements for Council's Revenue Statement and Revenue Policy in relation to information on fees and charges.

Council's Revenue Statement is also required to outline the criteria used to decide the amount of the cost-recovery fee – Section 172(1)(c) and if Council conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activity's goods and services – Section 172(1)(d).

Council may change its fees and charges at any time by resolution.

5. Financial and Resource Implications

The price increase parameter for fees and charges has been set in line with Council's long term financial plan, while recognising the Council Cost Index developed by the Local Government Association of Queensland.

As the main cost driver for most fees is labour, the parameter used is an indicative 2.50% which matches the increase allowed under Council's Certified Agreement; however, fees and charges in some instances have been set to achieve Council's requirement to have business units generate sufficient income during the year to cover their respective operating costs plus a return on capital. Other adjustments to the fee amount may be the result of changing costs or service levels, where fees have been combined or abolished, or where fees have been rounded for ease of use.

6. Delegations/Authorisations

There are no new or additional delegation or authorisation issues associated with this report.

7. Communication and Engagement

The proposed fees and charges contained in the attachments have been reviewed by relevant Executive Managers and Unit Managers. Where appropriate they have also been benchmarked against other Local Governments and in some cases have been subject to consultation with external stakeholders.

Once adopted by Council, the revised fees and charges will be incorporated into the communication strategy associated with the 2019-20 Budget.

8. Conclusion

The adoption of fees and charges forms an integral part of Council's annual budget process and ensures cost recovery fees and charges reflect the true cost of providing the associated service. Adoption of the register of fees and charges also ensures compliance with Council's legislative obligations.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

9. Action/s

1. Adoption of the attached fees and charges and inclusion in the Register.
2. Communication of the revised fees and charges to all relevant stakeholders, both internal and external, together with the date of effect.
3. Publication of the Register on Council's website from 1 July 2019.
4. Inclusion in the Budget Communication strategy.

Attachments

- 1 [!\[\]\(30a147af384f9f71632c2ff17bc706c8_img.jpg\)](#) Register of Cost Recovery Fees & Charges 79 Pages



LOCKYER VALLEY REGIONAL COUNCIL

2019/2020 REGISTER OF FEES & CHARGES

Effective from 1 July 2019

Table Of Contents

Lockyer Valley Regional Council.....	9
1 – Cost Recovery Fees & Charges.....	9
1.1 – Animal Management – Impounding.....	9
1.1.1 – Impounding Fees (Livestock & Poultry).....	9
Large Animals.....	9
Small Animals.....	9
Transport Fees – Stock.....	9
NLIS Tagging (National Livestock Identification Scheme).....	9
After Hours Fee – Stock.....	10
Daily Maintenance Fee – Care and Upkeep of Impounded Stock.....	10
Advertising Impounding Notice.....	10
1.1.2 – Impounding Fees (Dogs and Cats).....	10
Sustenance Rates Per Day or Part Thereof.....	10
After Hours Fees – Cats & Dogs.....	10
1.1.3 – Hire of Dog or Cat Traps.....	10
1.1.4 – Surrender of Animal.....	11
1.2 – Animal Management – Registration, Permits & Other.....	11
1.2.1 – Dog Registration (New Registration & Registration Renewal).....	11
Dog Registration.....	12
Dog Registration – Pensioner Owners.....	12
Accredited Assistance Dogs.....	12
Approved Farm Working Dogs.....	12
Deceased Dogs – Registration Refund or Replacement Registration.....	13
Reciprocal Registration.....	13
Replacement Registration Tag.....	13
1.2.2 – Animal Permits & Licences.....	13
Permit to Keep Excess Animals.....	13
Kennel/Cattery Licences.....	14
1.2.3 – Internal Review Applications.....	14
1.2.4 – Hire of Anti-Barking Dog Collars.....	14
1.3 – Health & Regulatory Services.....	14
1.3.1 – Commercial Use of Local Government Controlled Areas & State/Local Roads.....	14
Design Assessment.....	14
Permit Fee.....	15
1.3.2 – Signs & Advertisements.....	15
Design Assessment.....	15
Permit Fee.....	15
1.3.3 – Shared Facility Accommodation (e.g. Backpackers/Hostels).....	15
Design Assessment.....	15
Permit Fee.....	16
Transfer.....	16
1.3.4 – Temporary Homes.....	16
1.3.5 – Caravan Parks & Camping Grounds.....	16
Design Assessment.....	16
Permit Fee.....	16
Transfer.....	16
1.3.6 – Temporary Entertainment Events (Subordinate Local Law No. 1.12).....	16
1.3.7 – Regulated Activities on Local Government Controlled Areas and Roads (Subordinate Local Law No 1.14).....	17
Design Assessment & Permit Fee.....	17
1.3.8 – Food Act 2006.....	17
Fixed Food Premises.....	17
Mobile Food Premises.....	17
Temporary Food Business.....	18
Food Safety Programs.....	18
1.3.9 – Public Health (Infection Control for Personal Appearance Services) Act 2003.....	18

Design Assessment.....	18
Licence Fee.....	18
Transfer.....	18
Amendment.....	18
1.3.10 – Miscellaneous.....	19
Inspection Fee.....	19
Health Searches.....	19
Licensing/Permits Discounts/Pro-rata Fees.....	19
Compliance Notices.....	19
Seized & Impounded Items.....	19
Refunds.....	20
Water Testing.....	20
1.4 – Finance & Administration.....	20
1.4.1 – Right to Information.....	20
Application Fee.....	20
Processing Charges.....	20
Access Charges.....	20
1.5 – Planning & Development.....	20
1.5.1 – Planning Fees – Explanatory Notes.....	20
Fee Strategy.....	20
Combined Applications or Applications Involving More Than One Type of Development &/Or Multiple Uses.....	21
Fees for Uses Not Defined in the Schedule.....	21
Bona-Fide Not For Profit Organisations.....	21
1.5.2 – Additional Fees for Assessment of Technical Reports.....	21
1.5.3 – Major Projects.....	21
1.5.4 – Refund of Application Fees.....	21
1.5.5 – Definition of Terms.....	22
1.5.6 – Infrastructure Agreements.....	22
1.6 – Material Change of Use.....	22
1.6.1 – Residential & Residential Related.....	22
Gatton Planning Scheme Area.....	22
Laidley Planning Scheme Area.....	23
1.6.2 – Rural.....	25
Gatton Planning Scheme Area.....	25
Laidley Planning Scheme Area.....	25
1.6.3 – Animal Related.....	26
Gatton Planning Scheme Area.....	26
Laidley Planning Scheme Area.....	27
1.6.4 – Commercial.....	28
Gatton Planning Scheme Area.....	28
Laidley Planning Scheme Area.....	30
1.6.5 – Industry.....	32
Gatton Planning Scheme Area.....	32
Laidley Planning Scheme Area.....	33
1.6.6 – Community & Other Facilities.....	35
Gatton Planning Scheme Area.....	35
Laidley Planning Scheme Area.....	36
1.7 – Planning Other & Copies.....	37
1.7.1 – Other.....	37
Development Application Triggered by Overlay.....	37
Building Works Not Associated With a Material Change of Use.....	37
Concurrence Agency Referral to Council.....	37
Section 49 – Preliminary Development Approval.....	38
Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit.....	38
Section 49 – Preliminary Approval That May Affect a Local Planning Instrument.....	38
Fees for Peer Reviews/Assessment of Technical/Specialist Reports.....	38
Administration Fee for Return of Bonds, Guarantees, Application Fees etc.....	39
Engineering Reports & Data.....	39

Minor Change/Extension to Existing Use.....	39
Extension to Relevant (Currency) Period.....	39
Request to Cancel Development Approval.....	39
Resubmission of an Application Where an Application Not Approval Has Lapsed in Previous Twelve Months.....	39
Request to Consider Application Under a Superseded Planning Scheme.....	39
Request for Copy of Decision Notice/Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulations.....	40
Cash in Lieu of Car Parking Contribution.....	40
1.7.2 – Form 19.....	40
1.7.3 – Town Planning Certificates.....	40
1.7.4 – Copies of Documents.....	40
Planning Scheme.....	40
Planning Scheme CD.....	40
Postage.....	41
Copy of Previous Planning Scheme for the Relevant Area.....	41
1.7.5 – Maps.....	41
1.7.6 – Other Services.....	41
1.7.7 Flood Information Report.....	41
1.8 – Reconfiguration of Lots & Operational Works.....	42
1.8.1 – Reconfigure a Lot.....	42
Boundary Realignment.....	42
Subdivision.....	42
Staged Subdivision (Reconfiguring a Lot in Stages).....	42
Signing of Survey Plan.....	42
Resigning of Plans.....	42
Request for Road Street Names.....	42
Advice on Proposed Road Closure.....	42
Removal of Access Restriction Strip.....	43
1.8.2 – Operational Work.....	43
Operational Works approval associated with Reconfiguration of Lots.....	43
Operational Works Approval – All Other.....	43
Advertising Device/Sign.....	44
Operational Works Reinspection.....	44
Operational Works – Construction or Modification of a Levee.....	44
1.9 – Building Services.....	45
1.9.1 – Lodgement Fees.....	45
1.9.2 – Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval.....	45
1.9.3 – Supply of Plans and Information to Consultants/Building Certifier/Owner.....	45
1.10 – Plumbing.....	46
1.10.1 – Plumbing & Drainage Applications.....	46
1.10.2 – On-Site Sewerage Facilities.....	46
1.10.3 – Amended Permit/Plan Fee.....	47
1.10.4 – Alternate Solution.....	47
1.10.5 – Inspections.....	47
1.10.6 – Concurrent Agents Fee – Sustainable Planning Regs (SPR).....	47
1.10.7 – Refunds.....	47
1.10.8 – Supply of Plans & Information to Consultants/Building Certifier/Owner.....	48
1.10.9 – Backflow Prevention Devices.....	48
1.10.10 – File Reinstatement Fee.....	49
1.10.11 – Consultants.....	49
1.11 – Engineering & Design.....	49
1.11.1 – Undertake Minor Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of.....	49
1.11.2 – Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of.....	49
1.11.3 – Road Inspection Fee – Removal Dwelling.....	49
1.11.4 – Infrastructure Reports & Data.....	49
1.12 – Headworks – Infrastructure Contributions.....	50

1.12.1 – Headworks Charges – Roads, Parks, Water & Sewerage.....	50
1.12.2 – Roadworks Contribution Scale.....	50
Existing Road Standard.....	50
1.12.3 – Public Open Space Contribution.....	50
1.12.4 – Water – Gatton Planning Scheme Area.....	50
1.12.5 – Water – Laidley Planning Scheme Area.....	50
1.12.6 – Sewer – Gatton Planning Scheme Area.....	51
1.12.7 – Sewer – Laidley Planning Scheme Area.....	51
2 – Commercial Fees & Charges.....	52
2.1 – Corporate Services.....	52
2.1.1 – Rates Search Fees.....	52
2.1.2 – Rate Refund Processing Fee.....	52
2.1.3 – Administration Fees.....	52
2.1.4 – Copy of Financial Statements.....	52
2.1.5 – Copy of Council Policies, Local Laws & Public Interest Tests.....	52
2.1.6 – Customer Services.....	52
Photocopying Fees – Mono.....	53
Photocopying Fees – Colour.....	53
2.2 – Water.....	53
2.2.1 – Sale of Bore Water From Standpipe.....	53
2.3 – GIS Mapping.....	53
2.3.1 – Large Format Printing/Scanning.....	53
Printing.....	53
Scanning.....	53
2.3.2 – Road Map Booklet.....	53
2.3.3 – Standard Mapping.....	53
2.3.4 – Digital Spatial Data.....	54
2.3.5 – Service Charges.....	54
2.3.6 – Supply Charges.....	54
2.4 – Library.....	54
2.4.1 – Library Membership.....	54
2.4.2 – Library Membership – Security Deposits.....	54
2.4.3 – Other Fees.....	55
2.4.4 – Fees for Lost/Damaged Items.....	55
2.4.5 – Library Items – Replacement Costs.....	56
2.4.6 – Miscellaneous Charges.....	56
2.4.7 – Photocopying & Printing.....	56
2.4.9 – Scanning.....	56
2.4.10 – Events.....	56
2.4.11 – Art Gallery.....	57
2.5 – Swimming Pool.....	57
2.5.1 – Lockyer Valley Sports & Aquatic Centre.....	57
General Entry.....	57
Monthly Tickets.....	58
Three Monthly Tickets.....	58
Indoor Sports Centre Court Hire.....	58
Old Pavilion Hire.....	58
2.5.2 – Laidley Pool.....	58
Monthly Ticket.....	58
General Entry.....	58
Three Monthly Tickets.....	58
2.5.3 – School Attendances.....	59

2.5.4 – Gatton Swim Club.....	59
2.5.5 – School Hire for Carnivals.....	59
2.6 – Saleyards – Gatton & Laidley.....	59
2.6.1 – Yard Fees.....	59
2.6.2 – Other Fees.....	59
2.7 – Waste Disposal.....	60
2.7.1 – All Regional Landfill & Transfer Stations.....	60
Domestic Waste.....	60
Commercial/Industrial/Contract Household Cleanup Waste.....	61
Special Burials.....	64
Tyres.....	65
Greenwaste Mulch Sales.....	65
Ozone Protection.....	66
Concrete Sales.....	66
2.8 – Cemeteries.....	66
2.8.1 – Gatton, Laidley, Caffey, Forest Hill & Murphys Creek.....	66
General Cemetery.....	66
Overtime Rates.....	67
Columbarium.....	67
2.9 – Showgrounds.....	67
2.9.1 – Entire Showgrounds – In Field, Grandstand and Camping Ground A&B.....	67
Bond.....	67
Warm Up Arena.....	67
In Field.....	67
Circus.....	68
Caravans & Campers.....	68
Grandstand.....	68
2.10 – Public Halls & Function Rooms.....	69
2.10.1 – Gatton Shire Hall.....	69
Whole of Complex (Ground Floor).....	69
Rooms at Gatton Shire Hall.....	69
2.10.2 – Laidley Cultural Centre.....	70
Whole of Complex.....	70
Auditorium/Function Room.....	70
Squash Courts.....	70
2.10.3 – Kensington Grove Hall.....	70
2.10.4 – Helidon Community Centre.....	71
2.10.5 – Murphys Creek Community Hall.....	71
2.10.6 – Grantham Butter Factory.....	71
Whole of Complex.....	71
Jamieson Room.....	71
Event Hire Larsen Room.....	72
Grantham Butter Factory Commercial Kitchen – Independent Use Only.....	72
2.10.7 – Withcott Sports Centre.....	72
2.10.8 – Laidley Sports Complex.....	72
Club Users.....	72
Event Hire.....	73
2.10.9 – Library Meeting Rooms.....	73
2.11 – Childcare Centres.....	73
2.11.1 – Gatton Child Care Centre.....	73
2.11.2 – Kensington Grove Childcare Centre.....	74
2.12 – Building Services.....	74
2.12.1 – Building.....	74
Class 1A (All Fees are based on footings and slab inspections being undertaken by RPEQ).....	74
2.12.2 – Units Class 1, 2 & 3 Commercial/Industrial (Class 4,5,6,7,8,9).....	74

2.12.3 – Special Structures/Temporary Buildings (Buildings that cannot be classified in any other class).....	74
2.12.4 – Class 10 (Outbuildings, Carports, Patios, etc.).....	74
2.12.5 – Class 10b.....	75
2.12.6 – Miscellaneous Building Fees.....	75
2.13 – Camping Grounds & Recreation Reserves.....	75
2.13.1 – Hire of Recreation Reserves or Council Lands.....	75
Laidley Sports & Recreation Reserve – Commercial Use.....	75
Forest Hill Recreation Reserve.....	75
2.13.2 – Camping Fees – Council Owned Camping Grounds.....	76
2.14 – Banners.....	77
2.14.1 – Installation of Banner.....	77
2.15 – Engineering.....	77
2.15.1 – Rural Address Replacement Plate.....	77
2.15.2 – Installation of Pipes etc On or Under Road.....	77
Road Reinstatement Fee.....	77
2.15.3 – Concrete Kerb.....	77
2.15.4 – Vehicular Access.....	77
2.16 – Pest Management.....	77
2.16.1 – Herbicide Spray Subsidy.....	77
2.16.2 – Loan Equipment – Bonds.....	78
2.16.3 – Loan Equipment Other Charges.....	78

Name	Year 19/20 Fee (incl. GST)	GST
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Lockyer Valley Regional Council

1 – Cost Recovery Fees & Charges

1.1 – Animal Management – Impounding

Fees payable to effect the release of animals may include: Impound Fees, After-Hours Impounding Fee, Daily Maintenance Fee, Transport Fee, Advertising Costs, and NLIS tagging (National Livestock Identification Scheme (as applicable).

A dog owner shall also be required to pay any applicable dog registration for a dog to be released.

An infringement notice (on-the-spot fine) may be issued in addition to the applicable fees. The recipient of an Infringement Notice has 28 days from the date of issue of the Notice to choose a response option as detailed on the rear of the Notice. Should no response be received by Council, the Infringement Notice will be referred to the State Penalties Enforcement Register (SPER) for their follow up as an unpaid infringement. Additional fees and charges will then be imposed by SPER against the recipient of the Notice should this occur.

1.1.1 – Impounding Fees (Livestock & Poultry)

Large Animals

Horses (other than Stallions) & Cattle (other than Bulls)	\$160.00	N
Stallion or Bull	\$225.00	N

Small Animals

Sheep, Goats & Swine	\$45.00	N
Poultry	\$10.00	N

Transport Fees – Stock

Transport by Private Carrier	At cost	N
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Large Animals

Horses & Cattle – Minimum Charge (per load)	\$155.00	N
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Small Animals

Sheep, Goats & Swine – Minimum Charge (per load)	\$79.00	N
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NLIS Tagging (National Livestock Identification Scheme)

NLIS Tag and Administration Fee	\$69.00	Y
Per animal.		

Name	Year 19/20 Fee (incl. GST)	GST
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After Hours Fee – Stock

After Hours Fee	\$150.00	N
In addition to other applicable fees.		

Daily Maintenance Fee – Care and Upkeep of Impounded Stock

Where animals are hand fed, the actual cost of hand feeding shall be added.

Horses & Cattle	\$41.00	N
Sheep, Goats & Swine	\$21.00	N

Advertising Impounding Notice

Fee	At Cost	N
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1.1.2 – Impounding Fees (Dogs and Cats)

First & Second Impound (in Financial Year) Release Fee – Registered Dog	If all applicable conditions are met - No Charge	N
During the financial year, the First and Second Release of a currently registered dog that has no history of being previously impounded OR its owner having received a Warning Notice or an Infringement for any animal that they own or keep, will require only require the payment of all applicable daily maintenance charges (no impounding fee or afterhours fee being applicable).		
Impound Release Fee for all impounded un-registered dogs or registered dogs if the criteria above is not met, and all impounded cats	\$113.00	N
The owner shall also be required to pay any applicable registration fee and/or other fees before the dog or cat is able to be released.		

Sustenance Rates Per Day or Part Thereof

Dogs & Cats	\$26.00	N
The owner shall also be required to pay any applicable registration fee and/or other fees before a dog is able to be released.		

After Hours Fees – Cats & Dogs

After Hours Fees – Cats & Dogs	\$154.00	N
In addition to any other applicable fee.		

1.1.3 – Hire of Dog or Cat Traps

Trap Hire (max. 10 days) – Pick up / Returned by Resident	Free	N
Trap Hire (max. 10 days) – Delivered / Returned by Council	\$39.00	Y
Fee to be paid prior to delivery.		
Non Return of Trap after expiry of Hire Period	\$10.00	Y
Per day for 1 to > 30 days.		

continued on next page ...

Page 10 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.1.3 – Hire of Dog or Cat Traps [continued]

Replacement Trap Fee	\$205.00	Y
30 days after the hire period has expired, the trap will be deemed lost & hirer will be responsible for replacement of trap.		

1.1.4 – Surrender of Animal

Surrender of a Dog to Council by its owner for disposal	\$35.00	N
Should the owner be unable / not wanting to keep the dog for any reason. The fee is per animal and the animal is to be delivered the Council Pound by its owner unless Council agrees otherwise.		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		
Surrender of a Cat to Council by its owner for disposal	\$35.00	N
Should the owner be unable / not wanting to keep the cat for any reason. The fee is per animal and the animal is to be delivered the Council Pound by its owner unless Council agrees otherwise		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		
Surrender of Livestock to Council by its owner for disposal	\$75.00	N
Should the owner be unable / not wanting to keep the animal for any reason. The fee is per animal and the animal is to be delivered the Council Pound by its owner unless Council agrees otherwise.		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		
Surrender of Poultry to Council by its owner for disposal	\$15.00	N
Should the owner be unable / not wanting to keep the animal for any reason. The fee is per animal and the animal is to be delivered the Council Pound by its owner unless Council agrees otherwise		
The method of disposal will be in accordance with Councils Local Laws. Council may at its discretion AND should the acceptance of the animal be of the benefit to the community waive the surrender fee.		

1.2 – Animal Management – Registration, Permits & Other

All registrations are for a year or part thereof.

Registration/permit/licence period is 1 July to 30 June unless stated otherwise.

A Veterinarian's Certificate, Statutory Declaration and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pension rates only applicable to the holders of Old Age, 100% Disability, or War Veteran (Gold Card) Pension Cards.

1.2.1 – Dog Registration (New Registration & Registration Renewal)

Note 1 - Regulated Dogs (Declared Dangerous/Menacing Dogs) - Dogs that are declared Regulated Dogs are required to be registered as Regulated Dogs. If a currently registered dog is declared a Regulated Dog, for the balance of that registration period, the dog's owner will only be liable for the difference in fees between that already paid and the registration fee applicable for a Regulated Dog. No pro-rata fees are made available for Regulated Dogs.

Note 2 - An owner of a dog must register the dog within 14 days after starting to keep the dog.

Name	Year 19/20 Fee (incl. GST)	GST
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Dog Registration

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Entire Dog	\$130.00	N
Dogs under 6 months of age & not desexed being registered for the first time with LVRC	\$40.00	N
Desexed Dog	\$45.00	N
Regulated Dog – Declared Dangerous Dog/Menacing Dog. Refer to Note 1	\$455.00	N
Each Dog at a Licensed Kennels	\$15.00	N
Registration Renewal Late Fee	\$26.00	N

Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.

Dog Registration – Pensioner Owners

Dogs registered from 1 May each year upon payment of the full applicable fees, will receive a registration period that would expire on 30 June the following year.

Entire Dog	\$77.00	N
Dogs under 6 months of age & being registered for first time with LVRC	\$40.00	N
Desexed Dog	\$30.00	N
Registration Renewal Late Fee	\$26.00	N

Fee is applicable where a dogs registration is not renewed by the expiry of the Dog Registration Renewal Period.

Regulated Dog – Declared Dangerous Dog/ Menacing Dog	No Pensioner discount applicable (refer to Regulated Dog - Note 1 above)	N
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Accredited Assistance Dogs

Includes Guide Dogs, Hearing Dogs and any other accredited Assistance Dogs.

Handler of dog must hold current "Handler's Identity Card" issued by the Department of Communities, Child Safety & Disability Services for an assistance dog; and the dog is certified as an assistance dog.

Dogs can be registered and issued with a registration tag.

First tag	No Charge	N
Replacement tags cost as per replacement tag price	\$0.00	N

Approved Farm Working Dogs

Farm working dogs meeting the criteria specified by the Animal Management (Cats & Dog) Act 2008, i.e. Dog kept on rural land by an owner who is a primary producer or a person engaged or employed by a primary producer.

Dog can be registered and issued with a registration tag.

First tag	No Charge	N
Replacement tags cost as per replacement tag price	\$0.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Deceased Dogs – Registration Refund or Replacement Registration

Proof of Deceased Dog - The owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or statutory declaration.

Replacement Dog Registration	Reduced Registration Fee for a replacement dog (Replacement Registration Tag Fee only)	N
<p>The balance of remaining registration for a deceased dog may be transferred to a replacement dog for the remainder of the current registration period on 'Proof of the Deceased Dog' being provided to Council AND payment of the LVRC Tag Issue Fee.</p> <p>Registration transfer will not be given where registration has been refunded or owner no longer owns the dog or 'Proof of the Deceased Dog' is unable to be provided.</p> <p>Registration Transfer can only be effected to new animals owned by the original animal's owner.</p>		
Registration Refund	Partial refund subject to meeting certain conditions	N
<p>A refund of 25% of the Dog Registration may be given in the current financial year, if the owner of the dog submits the Refund Application to Council between 1 July and 31 March and 'Proof of a Deceased Dog' is provided.</p> <p>A refund is not available from 1 April to 30 June and not available if a Reduced Registration Fee is applied to a replacement dog.</p>		

Reciprocal Registration

Where a dog is currently registered with another Local Government within Australia & proof of the currency of that registration is provided to LVRC, that dog will be registered at no charge (except for a tag issue charge) for the remainder of the current registration period.

A dog that is only registered on a Micro-Chip Database is not considered to be a registered animal & does not qualify for a Reciprocal Registration.

LVRC Reciprocal Registration	\$13.00	N
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Replacement Registration Tag

First Replacement (per registration year)	Free	N
LVRC Tag Issue Fee	\$13.00	N

1.2.2 – Animal Permits & Licences

Permit to Keep Excess Animals

Application Fee for a Permit to Keep Excess Animals	\$330.00	N
If permit approved then an initial Permit Fee is to be paid.		
Annual Renewal Permit Fee	\$120.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Kennel/Cattery Licences***New Application for Design & Assessment***

Application Fee for approval to establish/operate a Kennel/Cattery	\$580.00	N
The fee includes assessment, inspection and issue of licence. Application, plans & fee must be lodged, & plan approval given prior to any construction or prior to any business operations. Pre-lodgement meetings are recommended.		

Licence Renewal

Licence Renewal Fee	\$290.00	N
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1.2.3 – Internal Review Applications

Internal Review Application – Other Animal Matters	\$80.00	N
Fee to be refunded if the appeal is successful.		
Internal Review Applications – Regulated Dog Matters	\$120.00	N
Fee to be refunded if the appeal is successful.		

1.2.4 – Hire of Anti-Barking Dog Collars

Collars are to be picked up and returned by the customer.

No refund of hire fees if collar is returned prior to the cessation of the hire period.

Citronella Spray or Static Correction type Collar Hire (14 days)	\$20.00	Y
Citronella Spray or Static Correction type Collar Hire (28 days)	\$40.00	Y

1.3 – Health & Regulatory Services**1.3.1 – Commercial Use of Local Government Controlled Areas & State/Local Roads**

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

If the activity involves the selling of food then a separate Food Licence is also required.

In addition, separate fees are required to be paid for such permit/licence.

Design Assessment

Amendment of Commercial Use of Local Government Control Areas & Roads Permit	\$180.00	N
Transfer of Commercial Use of Local Government Control Areas & Roads Permit	\$180.00	N
Design Assessment	\$360.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Permit Fee

Stationary Roadside Vending not associated with an adjoining commercial/rural operation (e.g. pie/seafood/fruit & vege sales at specific location)	\$1,600.00	N
Stationary Roadside Vending associated with adjoining commercial business (e.g. shop using footpath to display or sell goods/wares)	\$60.00	N
Stationary Roadside Vending – Farmers associated with growing & selling fruit & vegetables produced solely from the land adjoining the roadside location. Such operations require an initial assessment approval & a permit	Nil	N
Mobile Roadside Vending (e.g. mobile ice-cream van)	\$1,600.00	N
Footpath Dining	\$100.00	N
Markets (with the main purpose to sell goods/services for profit/gain which can involve having a number of stalls/rides/displays, operated by either single or multiple operators)	\$10.00	N
Markets/Fairs/Public activities with the main purpose to fund raise (not for profit) or promote, e.g. display of goods, street parade, ceremonies, fund raising, cake stalls, information booths, etc. includes when operated by a not for profit organisation having a number of stalls/rides/displays operated by either single or multiple operators as part of the event are administered under Subordinate Local Laws 1.12 or 1.14 (see 1.3.6 or 1.3.7 below).		
Per event in a 12 month period (e.g. weekly (52) or monthly (12)).		

1.3.2 – Signs & Advertisements

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Design Assessment

Design Assessment of Sign & Advertising Device or Alteration to Existing Signs	\$360.00	N
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Permit Fee

Roadside Signs – 0 to 5m2	\$150.00	N
Roadside Signs – 5 to 20m2	\$290.00	N
Roadside Signs – Over 20m2	\$445.00	N
Signs advertising local businesses	\$82.00	N
Community Signs (application with documentation of community promotion with nil fee)	Nil	N

1.3.3 – Shared Facility Accommodation (e.g. Backpackers/Hostels)

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Design Assessment

Amendment of Shared Facility Accommodation Permit	\$180.00	N
Design assessment of Accommodation with Shared Facilities for new premises or alteration to existing Accommodation with shared facilities includes shared bedroom/dormitory, bathroom, showers & toilets	\$360.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Permit Fee

New/Annual Permit Fee for Shared Facility Accommodation 1-15 bedrooms	\$210.00	N
New/Annual Permit Fee for Shared Facility Accommodation 16-50 Bedrooms	\$400.00	N
New/Annual Permit Fee for Shared Facility Accommodation 51 & over bedrooms	\$520.00	N

Transfer

Transfer of Rental Accommodation With Shared Facilities Permit	\$180.00	N
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1.3.4 – Temporary Homes

Temporary Homes – Application Fees	\$360.00	N
Temporary Homes – Renewal 6 Months	\$180.00	N

1.3.5 – Caravan Parks & Camping Grounds

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Design Assessment

Amendment of Caravan Parks & Camping Grounds Permit	\$180.00	N
Design Assessment – Caravan Parks & Camping Grounds	\$360.00	N

Permit Fee

New/Annual fee for Camping Ground Permit	\$8.00	N
Per approved developed camping site.		
New/Annual fee for Caravan Park Permit	\$10.00	N
Per approved developed caravan site.		

Transfer

Transfer Caravan Park Permit or Camping Ground Permit	\$180.00	N
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1.3.6 – Temporary Entertainment Events (Subordinate Local Law No. 1.12)

Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event). Pre-lodgement meeting are recommended.

Amendment of Temporary Entertainment Events Permit	\$180.00	N
Transfer of Temporary Entertainment Events Permit	\$180.00	N
Temporary Entertainment Event – Assessment Fee	\$360.00	N
Temporary Entertainment Event – Permit	\$100.00	N
Per event (within 12 months) held on Local Government controlled areas; & State/Local Government controlled roads.		

Name	Year 19/20 Fee (incl. GST)	GST
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1.3.7 – Regulated Activities on Local Government Controlled Areas and Roads (Subordinate Local Law No 1.14)

Assessment of Regulated Activities Permit - Prior to the commencement of the event, an application for Temporary Entertainment Event Permit must be lodged & fee paid, at least 7 days prior to the event. Pre-lodgement meeting are recommended.

Design Assessment & Permit Fee

Public activity not being used for profit, e.g. display of goods, street parade, ceremonies, etc	\$50.00	N
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1.3.8 – Food Act 2006

Amendment of Food Business Licence	\$180.00	N
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Fixed Food Premises

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Design Assessment

Fixed Food Premises – Design Assessment Fee	\$360.00	N
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Licence Fee

Low Risk Premises

Bed & Breakfast or Home stay (that only serve to occupants) & Motels breakfast only.

New Licence Fee/Renewal	\$210.00	N
Bed & Breakfast or Home stay (that only serve to occupants) & Motels breakfast only.		

Higher Risk Premises

Food manufacture, café/restaurant, takeaway food bar, caterer (on-site & off-site including childcare centre, hospital kitchen & nursing home).

New Licence Fee/Renewal -Category 1	\$400.00	N
Premises with a single customer service area & food preparation area.		
New Licence Fee/Renewal – Category 2	\$520.00	N
Premises with more than one customer service area or food preparation area and any food manufacturer.		

Mobile Food Premises

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Name	Year 19/20 Fee (incl. GST)	GST
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Design Assessment

Mobile Food Premises – Design Assessment Fee	\$360.00	N
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Licence Fee

New Licence Fee/Renewal – Mobile Food Vehicle	\$520.00	N
New Licence Fee/Renewal – Local Water Carrier	\$280.00	N

Temporary Food Business

1 day event	\$70.00	N
2-9 days (consecutive)	\$140.00	N
Annual Licence (e.g. monthly markets at nominated locations)	\$220.00	N

Food Safety Programs

Food Safety Program Accreditation with 3rd Party Advice	\$400.00	N
Food Safety Program Approval	\$520.00	N
First 5 hours (desk top audit inspection & report) then charged at hourly rate.		
Food Safety Audit	\$400.00	N
First 5 hours (audit & report) then charged at an hourly rate.		
Food Safety Program Amendment	\$270.00	N

1.3.9 – Public Health (Infection Control for Personal Appearance Services) Act 2003

Application, plans and fees must be lodged, and plan approval given prior to any construction (and permit issued prior to any business operations). Pre-lodgement meetings are recommended.

Design Assessment

Higher Risk Personal Appearance Service – Design Assessment Fee	\$400.00	N
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Licence Fee

New Licence Fee/Renewal – Higher Risk Personal Appearance Services	\$370.00	N
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Transfer

Transfer of Higher Risk Personal Appearance Service Licence	\$180.00	N
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Amendment

Amendment of a Higher Risk Personal Appearance Services Licence which involves refurbishment of the premises	\$180.00	N
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Name	Year 19/20 Fee (incl. GST)	GST
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1.3.10 – Miscellaneous

Inspection Fee

Inspection Fee Per Hour	\$180.00	N
(1 hour minimum) relating to Public Health (Infection Control for Personal Appearance Services) Act 2003; Food Act 2006; Environmental Protection Act 1994; Relevant Local Law.		
Additional Fee Per Hour	\$180.00	N
(1hr minimum) relating to design assessment meeting where plans require drafting by Council to meet compliance with legislation.		

Health Searches

Compliance Search	\$400.00	N
Compliance Search includes inspection & report for licences/permits etc pursuant to Public Health (Infection Control for Personal Appearance Services) Act 2003, Food Act 2006, Environmental Protection Act 2006 & relevant Local Laws.		
Record (File) Search Only	\$180.00	N

Licensing/Permits Discounts/Pro-rata Fees

Registered charitable organisations, churches, non-profit organisations may receive 50% refund/discount from the prescribed fee subject to production of appropriate verification.

Pro-rata fees will apply upon a new application, relating to the annual licence/permit fee only, when the application is made within 6 months from the renewal date. This does not apply to the design assessment or other fees.

Within 6 months from the renewal date	25% Discount	N
Within 3 months from the renewal date	50% Discount	N
All Licenses/Permits not paid by due date will attract a late fee	\$100.00	N

Compliance Notices

Overgrown Properties Compliance Notice	\$270.00	Y
Administration costs for failure to comply with first compliance notice.		
Contracting Costs	At Cost	Y
In addition to any Compliance Notices.		

Seized & Impounded Items

Removal, Storage and Administration Costs	At Cost	N
Costs associated with the removal, storage & administration of such items as unregistered abandoned vehicles, shopping trolleys, abandoned goods, illegal other materials or things (relating to Local Laws or State Legislation).		

Name	Year 19/20 Fee (incl. GST)	GST
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Refunds

If a Design Assessment & Licence/ Permit fees are paid & the approval is not given or the application is withdrawn prior to the approval, the applicable licence/permit fee only may be refunded	Applicable Fee with Conditions	N
Note design assessment fee is retained. All requests for refunds must be writing.		
If the activity only requires a licence/ permit & subsequently the approval is not given or the application withdrawn prior to approval 50% of the applicable fee paid may be refunded	Applicable Fee with Conditions	N
All requests for refunds must be writing.		

Water Testing

Water testing for drinking water (commercial business only)	\$180.00 plus lab costs	N
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1.4 – Finance & Administration**1.4.1 – Right to Information**

Application fees and processing charges are set by the State Government under the Right to Information Act 2009.

Fees apply where the application does not concern the applicants personal affairs.

Application Fee

Right To Information Application Fee	\$49.70	N
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Processing Charges

No processing charge applies where processing time is less than 5 hours.

Searching, Retrieving etc	\$7.70	N
For each 15 mins or part of 15 mins.		

Access Charges

Copy of Released Material	\$0.25	N
Per black and white printed A4 page.		

1.5 – Planning & Development**1.5.1 – Planning Fees – Explanatory Notes****Fee Strategy**

All Fees & Charges are imposed under Section 97 of the Local Government Act 2009.

continued on next page ...

Page 20 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Fee Strategy [continued]

All development applications are required to be accompanied by the relevant fee.

An application is not considered to be a properly made application until the relevant fee has been paid. Applicants are encouraged to discuss the calculation of the relevant fee with the Planning & Development staff prior to the lodgement of the development application.

Combined Applications or Applications Involving More Than One Type of Development &/Or Multiple Uses

Where an application involves more than one type of use, the fees shall be cumulative.

Fees for Uses Not Defined in the Schedule

The fee for a development permit for a use not defined in the planning scheme shall be determined by either the Executive Manager Organisational Development and Planning Services or the Manager Planning & Development. Where necessary, the Manager Planning & Development, Executive Manager Organisational Development and Planning Services and Chief Executive Officer may determine the relevant fee, having regard to the fees in this section.

Pre-lodgement meetings are no charge.

Bona-Fide Not For Profit Organisations

A 50% reduction in the fee is applicable to non-profit organisations (evidence to be supplied) including Australian Taxation Office certificate confirming a Not-For-Profit organisation.

1.5.2 – Additional Fees for Assessment of Technical Reports

Any development application which requires Council or an external consultant engaged by Council's Planning & Development Unit to assess/review technical/specialist reports submitted in support of an application or required by a condition of any approval, is to pay the applicable application fee plus a technical report assessment cost as detailed in Section 1.7.1 of this schedule. This cost must be paid prior to the delegates or Council's final determination of the application.

1.5.3 – Major Projects

For major projects not covered in the scope of these fees, the fee will be determined by the Manager Planning & Development &/or Council based on an estimated fee to cover the actual cost for the Council to cover the assessment & determination of the application. The Manager Planning & Development has the discretion to determine if a project is defined as a "major project" based on:

- the scale of the project;
- the potential impacts to be assessed as part of the project;
- the level of work anticipated by the nominated fee does not represent the level of assessment required;
- the fee is not covered in this schedule of fees & charges; and
- any other relevant consideration.

1.5.4 – Refund of Application Fees

If an application is withdrawn prior to it being assessed & decided, a percentage of the application fee will be refunded. The percentage of the application fee to be refunded will depend on how much of the application has been processed:

- Application Part (prior to issues of Confirmation Notice) - 80%
- Information or Referral Part (prior to submission of information response) - 60%

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Page 21 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.5.4 – Refund of Application Fees [continued]

- Notification Part (during notification Part) - 50%
- Decision Part (prior to Council decision) - 20%

Where an application has been decided or lapsed the fee will not be refunded.

1.5.5 – Definition of Terms

Use Area - the combined total area of floor area, roofed area & uncovered/outdoor use area, it does not include uncover car parking or landscaping areas.

1.5.6 – Infrastructure Agreements

Where an Infrastructure Agreement is required to be executed between Lockyer Valley Regional Council and development proponent/s.

The application fee is by quotation and must be paid prior to Council officers commencing assessments/review.

1.6 – Material Change of Use**1.6.1 – Residential & Residential Related****Gatton Planning Scheme Area*****Accommodation Unit (includes boarding houses, budget accommodation, rooming units)***

Code Assessment – Base fee	\$2,240.00	N
Code Assessment – Plus per unit	\$445.00	N
Impact Assessment – Base fee	\$2,800.00	N
Impact Assessment – Plus per unit	\$560.00	N

Annexed Unit

Annexed Unit	\$1,345.00	N
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Bed & Breakfast Accommodation (Host Farm & Farm Stay)

Code Assessment – Base Fee	\$2,240.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Plus per room/cottage	\$560.00	N

Caravan Park

Base fee	\$2,240.00	N
Plus per site	\$285.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Caretaker's Residence

Caretaker's Residence	\$1,345.00	N
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Dual Occupancy (Duplex)

Code Assessment	\$3,130.00	N
Impact Assessment	\$3,915.00	N

Dwelling House

Code or Impact	\$1,680.00	N
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Farm Worker's Accommodation/Relative's Accommodation

Farm Worker's Accommodation/Relative's Accommodation	\$1,345.00	N
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Home Based Business

Home Based Business	\$1,345.00	N
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Motel

Base Fee	\$3,920.00	N
Plus Per Room	\$285.00	N

Multiple Dwelling

Code Assessment – Base fee	\$2,240.00	N
Code Assessment – Plus per unit	\$445.00	N
Impact Assessment – Base fee	\$2,800.00	N
Impact Assessment – Plus per unit	\$560.00	N

Small Lot Development (less than 600sqm) on an Existing Lot

Small Lot Development (less than 600 sqm) on an Existing Lot	\$1,680.00	N
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Laidley Planning Scheme Area

Accommodation Unit

Code Assessment – Base fee	\$2,240.00	N
Code Assessment – Plus per unit	\$445.00	N
Impact Assessment – Base fee	\$2,800.00	N
Impact Assessment – Plus per unit	\$560.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Apartment

Apartment	\$1,345.00	N
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Tourism Accommodation (Bed & Breakfast, Host Farm)

Code Assessment	\$2,240.00	N
Impact Assessment	\$3,360.00	N
Plus per room/cottage	\$560.00	N

Caravan Park

Base fee	\$2,240.00	N
Plus per site	\$285.00	N

Caretaker Housing

Caretaker Housing	\$1,345.00	N
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Dwelling House

Code or Impact	\$1,680.00	N
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Home Based Business

Home Based Business	\$1,345.00	N
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Home Occupation

Home Occupation	\$1,345.00	N
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Motel

Base Fee	\$3,920.00	N
Plus Per Room	\$285.00	N

Multiple Dwelling

Code Assessment – Base fee	\$2,240.00	N
Code Assessment – Plus per unit	\$445.00	N
Impact Assessment – Base fee	\$2,800.00	N
Impact Assessment – Plus per unit	\$560.00	N

Secondary Rural Dwelling

Secondary Rural Dwelling	\$1,345.00	N
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Name	Year 19/20 Fee (incl. GST)	GST
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Dwelling on a Small Lot (less than 600sqm)

Dwelling on a Small Lot (less than 600sqm)	\$1,680.00	N
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1.6.2 – Rural**Gatton Planning Scheme Area***Agriculture*

Code or Impact	\$1,345.00	N
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Intensive Agriculture

Code or Impact	\$2,800.00	N
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Natural Timber Harvesting

Code or Impact	\$1,345.00	N
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Roadside Stall

Code or Impact	\$1,345.00	N
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Rural Service Industry

Code	\$2,800.00	N
Impact	\$5,600.00	N

Laidley Planning Scheme Area*Agriculture*

Code or Impact	\$1,345.00	N
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Forestry

Code or Impact	\$1,345.00	N
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Roadside Stall

Code or Impact	\$1,345.00	N
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Rural Processing

Code	\$2,800.00	N
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Page 25 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Rural Processing [continued]

Impact	\$5,600.00	N
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1.6.3 – Animal Related**Gatton Planning Scheme Area***Animal Husbandry*

Code	\$2,800.00	N
Impact	\$5,600.00	N

*Intensive Animal Industries**Aquaculture*

Code	\$4,035.00	N
Impact	\$8,060.00	N

Feedlot (Cattle)

<100 beasts	\$2,800.00	N
100 to 499 beasts	\$8,400.00	N
500 to 1000 beasts	\$16,800.00	N
>1000 beasts	\$33,600.00	N

Kennels

Code	\$4,035.00	N
Impact	\$8,060.00	N

*Intensive Animal Husbandry**Cattery*

Code	\$4,035.00	N
Impact	\$8,060.00	N

Piggery

<100 swine	\$2,800.00	N
100 to 199 swine	\$8,400.00	N
200-500 swine	\$16,800.00	N
>500 swine	\$33,600.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Poultry Farm (Traditional/Organic)

1 to 999 Birds	\$3,935.00	N
1000 to 200,000 Birds	\$33,600.00	N
> 200,000 Birds	\$42,560.00	N

Laidley Planning Scheme Area

Animal Husbandry

Code	\$2,800.00	N
Impact	\$5,600.00	N

Intensive Animal Industries

Aquaculture

Code	\$4,035.00	N
Impact	\$8,060.00	N

Feedlot

<100 beasts	\$2,800.00	N
100 to 499 beasts	\$8,400.00	N
500 to 1000 beasts	\$16,800.00	N
>1000 beasts	\$33,600.00	N

Kennels

Code	\$4,035.00	N
Impact	\$8,060.00	N

Intensive Animal Husbandry

Cattery

Code	\$4,035.00	N
Impact	\$8,060.00	N

Piggery

<100 swine	\$2,800.00	N
100 to 199 swine	\$8,400.00	N
200-500 swine	\$16,800.00	N
>500 swine	\$33,600.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Poultry Farm (Traditional/Organic)

1 to 999 Birds	\$3,935.00	N
1000 to 200,000 Birds	\$33,600.00	N
> 200,000 Birds	\$42,560.00	N

Bird Aviaries & Pigeon Lofts

Code or Impact	\$3,920.00	N
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Dairy

Code or Impact	\$1,345.00	N
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1.6.4 – Commercial

Gatton Planning Scheme Area

Arts, Crafts & Antiquities

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Catering Shop

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Commercial Premises

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Health Care Premises

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Hotel (Includes Tavern)

Code Assessment – Base fee	\$5,280.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Indoor Entertainment

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Off-Street Carparking

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$6.00	N

Service Station

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Shop

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Showroom

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Transport Terminal

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N

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Page 29 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Transport Terminal [continued]

Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Warehouse

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Laidley Planning Scheme Area

Bulk Retail

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Catering Room

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Commercial Premises

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Estate Sales Office

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Funeral Parlour

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N

continued on next page ...

Page 30 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Funeral Parlour [continued]

Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

General Store

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Hotel

Code Assessment – Base fee	\$5,280.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Indoor Entertainment

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Medical/Paramedical Centre

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Passenger Terminal

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Refreshment Service

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Page 31 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Service Station

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Shop

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Veterinary Hospital

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

Warehouse

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of gross floor area	\$5.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of gross floor area	\$6.00	N

1.6.5 – Industry

Gatton Planning Scheme Area

Animal Product Processing Industry

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Extractive Industry

Extraction above ground level only (e.g. Bush rock, turf, existing stockpiles)	\$3,920.00	N
<5000 tonnes, per annum	\$4,480.00	N
5000 to 100,000 tonnes per annum	\$19,600.00	N
>100,000 tonnes per annum	\$33,600.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Industry

Low Impact

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Medium Impact

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

High Impact

Code Assessment – Base fee	\$5,600.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Service Trade

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Transport Depot

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Laidley Planning Scheme Area

Car Repair Station

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Extractive Industry

Extraction above ground level only (e.g. Bush rock, turf, existing stockpiles)	\$3,920.00	N
1 to 5,000 tonnes per annum	\$4,480.00	N
5,001 to 50,000 tonnes per annum	\$19,600.00	N
50,001 to 100,000 tonnes per annum	\$33,600.00	N
100,001 tonnes or more per annum	\$44,805.00	N

Industry

Light

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Medium

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Noxious, Offensive & Hazardous Industry

Code Assessment – Base fee	\$5,600.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Junk Yard

Code Assessment – Base fee	\$5,600.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Liquid Fuel Depot

Code Assessment – Base fee	\$5,600.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$6,720.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Road Freight Depot

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Transport Depot

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

Truck Stop

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$4.00	N
Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$5.00	N

1.6.6 – Community & Other Facilities

Gatton Planning Scheme Area

Eco-Tourism Facility

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Educational Establishment

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Outdoor Entertainment (Sports Fields, Rodeo Grounds, Outdoor Markets etc.)

Outdoor Entertainment (Sports Fields, Rodeo Grounds, Outdoor Markets etc.)	\$5,600.00	N
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4WD Park (Where Including the Use of Motor Vehicles e.g Cars/Motorbikes)

Lots Up to 5Ha	\$8,400.00	N
Lots >5Ha	\$33,600.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Special Purpose

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Local Utility

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Telecommunications Facility

Code Assessment	\$5,125.00	N
Impact Assessment	\$6,720.00	N

*Laidley Planning Scheme Area**Aviation*

Code Assessment	\$5,600.00	N
Impact Assessment	\$11,205.00	N

Child Care Facility

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Tourist Accommodation/Tourist Attraction/Eco-Tourism

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Educational Establishment

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Emergency Services Depot

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Hospital

Code Assessment – Base fee	\$2,800.00	N
Code Assessment – Plus per m2 of total use area	\$5.00	N

continued on next page ...

Page 36 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Hospital [continued]

Impact Assessment – Base Fee	\$3,360.00	N
Impact Assessment – Plus per m2 of total use area	\$6.00	N

Sport & Recreation

Sport & Recreation	\$5,600.00	N
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Place of Assembly/Place of Worship

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Public Facility

Code Assessment	\$3,360.00	N
Impact Assessment	\$6,720.00	N

Public Infrastructure

Code Assessment	\$5,125.00	N
Impact Assessment	\$6,720.00	N

1.7 – Planning Other & Copies

1.7.1 – Other

Exemption Certificate	\$565.00	N
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Development Application Triggered by Overlay

Fee per overlay.

Code Assessment	\$1,680.00	N
Impact Assessment	\$2,800.00	N

Building Works Not Associated With a Material Change of Use

Building Works Not Associated With a Material Change of Use	\$560.00	N
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Concurrence Agency Referral to Council

Concurrence Agency Referral to Council	\$560.00	N
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Name	Year 19/20 Fee (incl. GST)	GST
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Section 49 – Preliminary Development Approval

Preliminary Development Approval	125% of the relevant application fee for Development Permit	N
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Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit

Where a Preliminary Development Permit is sought, the fee paid is in addition to the standard development permit fee.

Subsequent Application to Change Preliminary Development Approval (Section 49) to Development Permit	80% of the relevant application fee	N
The applicable fee is equal to the standard impact/code assessable fee for that use with a 25% reduction for the subsequent DA.		

Section 49 – Preliminary Approval That May Affect a Local Planning Instrument

Base Fee	\$28,000.00	N
Plus use components, per use area (i.e. commercial uses area, accommodation units area, etc).		

Fees for Peer Reviews/Assessment of Technical/Specialist Reports

Additional fees apply for peer reviews/assessment of technical/specialist reports (e.g. economic impact assessment, contaminated land study, flood/hydraulics study, traffic study, acoustic study, geotechnical study); or other supporting documents lodged with application where Council staff or a specialist consultant is required to be engaged by the DA Team to assess reports.

These fees are required to be paid prior to the issue of the decision notice. In general, the applicant will be notified of the requirement for additional fees at Confirmation or Information Stage.

Fees for Peer Reviews/Assessment of Technical/Specialist Reports	<p>In house assessment: Simple reports are \$500.00 per report, Complex reports are \$1000.00 per report.</p> <p>External assessment: Actual cost as charged by the consultant.</p> <p>Fee to be determined in consultation with Planning Staff depending on report to be reviewed.</p>	Y
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Name	Year 19/20 Fee (incl. GST)	GST
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Administration Fee for Return of Bonds, Guarantees, Application Fees etc.

Administration Fee	\$140.00	N
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Engineering Reports & Data

Engineering Reports & Data	Price on application	N
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Minor Change/Extension to Existing Use

Minor Change associated with a Dwelling House	\$505.00	N
Minor Change to an approval (involving a change to or cancelling of one condition only and not involving a change to approved plans)	\$900.00	N
Minor Change to an approval (involving changes to approved plans only and not involving a change to or cancelling of conditions)	\$900.00	N
All other Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a change to or cancelling of any number of conditions)	Base Fee \$900.00 (includes either 1 condition or change to the approved plans) plus \$225.00 per additional condition.	N
Other Change	As per relevant application fee for full scope of development.	N

Extension to Relevant (Currency) Period

Fixed Fee	\$1,435.00	N
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Request to Cancel Development Approval

Request to Cancel Development Approval	\$390.00	N
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Resubmission of an Application Where an Application Not Approval Has Lapsed in Previous Twelve Months

Code Assessment	25% of the current application fee	N
Impact Assessment	50% of the current application fee	N

Request to Consider Application Under a Superseded Planning Scheme

Additional to normal application fees.

continued on next page ...

Page 39 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Request to Consider Application Under a Superseded Planning Scheme [continued]

Request to Consider Application Under a Superseded Planning Scheme	\$2,240.00	N
Plus the applicable Material Change of Use or Reconfigure a Lot fees		

Request for Copy of Decision Notice/Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulations

Request for Copy of Decision Notice/Negotiated Decision Notice or Other Documents Specified Under Schedule 22 of Planning Regulations	\$24.00	N
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Cash in Lieu of Car Parking Contribution

Cash in Lieu of Car Parking Contribution	\$19,715.00	N
Per Car Parking Space.		

1.7.2 – Form 19

Charge/Fee applies per lot to which the request applies.

Form 19 per item requested	\$65.00	N
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1.7.3 – Town Planning Certificates

Charge is per lot.

Limited Certificate	\$400.00	N
Limited Certificate – Urgent	\$535.00	N
2 Day Turnaround.		
Standard Certificate	\$805.00	N
Standard Certificate – Urgent	\$1,065.00	N
5 Day Turnaround.		
Full (Minimum Fee)	\$4,035.00	N

1.7.4 – Copies of Documents**Planning Scheme**

Laidley Planning Scheme	\$195.00	N
Gatton Planning Scheme 2007	\$395.00	N

Planning Scheme CD

Laidley Planning Scheme, plus postage	\$35.00	N
Gatton Planning Scheme 2007, plus postage	\$35.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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Postage

Postage for Planning Scheme hard copy	\$15.00	N
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Copy of Previous Planning Scheme for the Relevant Area

Per scheme	\$195.00	N
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1.7.5 – Maps

Single A4 colour zoning maps	\$25.00	N
Single A3 colour zoning maps	\$30.00	N
Single A2 colour zoning maps	\$45.00	N
Single A1 colour zoning maps	\$50.00	N
Single A0 colour zoning maps	\$70.00	N

1.7.6 – Other Services

Document Preparation Including Deeds of Agreement, etc	Deposit of \$125.00 with full cost to be reimbursed prior to handover of the document	Y
Legal Fees	Full reimbursement of Council Legal Fees	Y
Written Planning & Development Advice – Domestic Scale House, relatives apartment, home based businesses, rural boundary realignment etc.	\$85.00	Y
Written Planning & Development Advice – Development Dual occupancies, multiple units, non residential uses, subdivisions etc.	\$340.00	Y
Planning Assessment/Written Reports Which Will Cover the Costs Incurred By Council in Preparation of Reports Per Hour.	Price on application Min. Fee: \$100.00	N
Assessment of Building Certifiers, Code Compliance, Certificate to Determine & Decide Development Permit for Building Work & Compliance With Planning Scheme	Price on application Min. Fee: \$150.00	Y
Public Notification Advertising Notice Board per board Includes search of adjoining owners names & addresses, standard forms & one notice board	\$140.00	Y

1.7.7 Flood Information Report

Flood Information Report	Price on application	N
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Page 41 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.8 – Reconfiguration of Lots & Operational Works

1.8.1 – Reconfigure a Lot

Boundary Realignment

Boundary Realignment	\$1,960.00	N
Where no new lots are created e.g. Boundary re-alignment, up to 3 lots or Easement or Lease application.		
Plus Fee per Lot Over 3 Lots	\$285.00	N

Subdivision

Base Fee	\$2,360.00	N
Plus Fee Per Additional Lot	\$445.00	N

Staged Subdivision (Reconfiguring a Lot in Stages)

Staged Subdivision	Fee for DA for Stage being applied for plus 20% of the full ROL fee applying for the number of lots in the subsequent staged area (the "preliminary approval area")	N
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Signing of Survey Plan

Plan Signing – Standard, Building & Volumetric Format Plan and Community Title Plan	1 into 2 \$900.00 or 3 plus lots \$380.00 per lot	N
Plus Easement or Other Document – Perusal & Signing per document	\$390.00	N
Per Document.		

Resigning of Plans

Resigning of Plans	\$460.00	N
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Request for Road Street Names

Request For Road/Street Names	\$1,115.00	N
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Advice on Proposed Road Closure

Advice on Proposed Road Closure	\$1,680.00	N
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Name	Year 19/20 Fee (incl. GST)	GST
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Removal of Access Restriction Strip

Removal of Access Restriction Strip	\$1,680.00	N
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1.8.2 – Operational Work

The fee for any matter relating to a decision for a development application, or other matter not listed or defined in the Register

Operational Works approval associated with Reconfiguration of Lots

Works relating to reconfiguring of a Lot (e.g. drainage, stormwater, roadworks & electrical reticulation, street lighting & landscaping works etc.). The fee must be paid with lodgement of application for application to be 'properly made'.

Where lodged as single integrated application Base Fee	\$1,070.00	N
Plus Fee per additional Lot	\$980.00	N
If the application is not lodged as an integrated application, the above fees shall be paid for each separate application, with the exception of the following:		
Plus Landscaping Works per application	\$800.00	N
Plus Electricity reticulation per application	\$400.00	N
Minor Changes to an approval (involving a combination of changes to approved plans and/or a request to change an approval involving a change to or cancelling of any number of conditions)	Base Fee \$900.00 (includes either 1 condition or change to be approved plans) plus \$225.00 per additional condition	N

Operational Works Approval – All Other

This will include road works, stormwater drainage, landscaping, car parking and driveways within a development not associated with reconfiguration of a lot application.

The fee must be paid with lodgement of application for application to be 'properly made' along with a RPEQ certified Bill of Quantities to estimate the value of work

\$1-10,000 (Value of Work)	Minimum \$800 or 10% of the value of Work (Whichever is greater)	N
>\$10,000 (Value of Work)	Base fee \$1200 plus 0.5% of the total value of work	N
1. This Fee Includes: 1 x Pre-start meeting, any hold Point inspection (if applicable), Works on completion inspection (if applicable), any additional inspection resulting from a previous inspection failure will be charged separately 2. Quoted fees include 60% for checking of designs and 40% for inspection of works prior /during construction stage 3. The value of work excludes any GST component 4. Plans relating to engineering design must be certified by an RPEQ prior to submitting to Council		

continued on next page ...

Page 43 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Operational Works Approval – All Other [continued]

>\$10,000 (Value of Work)	Base fee \$1200 plus 0.5% of the total value of work	N
1. This Fee Includes: 1 x Pre-start meeting, any hold Point inspection (if applicable), Works on completion inspection (if applicable), any additional inspection resulting from a previous inspection failure will be charged separately 2. Quoted fees include 60% for checking of designs and 40% for inspection of works prior /during construction stage 3. The value of work excludes any GST component 4. Plans relating to engineering design must be certified by an RPEQ prior to submitting to Council 5. A Priced Bill of Quantities certified by an RPEQ must be provided during the lodgement of application		
Landscaping application	\$800.00	N
Electricity reticulation	\$400.00	N
Electricity reticulation – amended design (per plan)	\$100.00	N
Vehicle crossover	\$210.00	N
Excavation/Filling/Earthworks on Land Not Affected by Temporary Local Planning Instrument for Flood Regulation (Up to 1,800m2)	\$1,315.00	N
Excavation/Filling/Earthworks on Land Not Affected by Temporary Local Planning Instrument for Flood Regulation (>1,800m2)	\$2,405.00	N
Excavation/Filling/Earthworks on Land Affected by Temporary Local Planning Instrument for Flood Regulation Base Fee	\$2,920.00	N
Plus Technical Review Fee (stormwater/flood report)	Quote for Service	N
Rear access/shared driveways	\$400.00	N
Vegetation clearing – Code Assessable	\$1,680.00	N
Vegetation clearing – Impact Assessable	\$2,715.00	N

Advertising Device/Sign

Advertising device/signage that is not associated with a Material Change of Use application. The fee must be paid with lodgement of application for application to be 'properly made'.

Advertising Device/Sign <5m2	\$400.00	N
Advertising Device/Sign > 5m2	\$805.00	N
Billboards >6mx3m or 18m2	\$2,125.00	N

Operational Works Reinspection

Inspections for works relating to subdivision works. The fee must be paid with lodgement of application for application to be 'properly made'.

Reinspection Fee (where insufficient preparation or contractor's staging and/or programming of works necessitates additional inspections, or where pavement inspections have failed) per inspection	\$305.00 during business hours and \$460.00 outside.	N
Bonding of Incomplete Works	Quote for Service	N

Operational Works – Construction or Modification of a Levee

Base Fee	\$2,920.00	N
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continued on next page ...

Page 44 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Operational Works – Construction or Modification of a Levee [continued]

Plus Cost of Technical Assessment to be Undertaken by Qualified External Consultant	Quote For Service	N
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1.9 – Building Services

1.9.1 – Lodgement Fees

Lodgment fee (applications approved by a private certifier)	\$270.00	N
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1.9.2 – Concurrence Agency Fees including when Council is the assessment Manager for a Development Approval

Request to determine bond for removing buildings into the Council area	Minimum \$790.00	N
Minimum fee for site inspection	Minimum \$180.00	N
Security bond to be lodged with Council for removal house to be determined on a case by case basis	POA	N
To be determined on a case by case basis.		
Request to determine bond to remove a building (any type of building) from a site in the Council area	\$210.00	N
Security bond to be lodged with Council for removal of a building (to be determined on a case by case basis to the value of the proposed building works)	POA	N
To be determined on a case by case basis to the value of the proposed building works.		
Request for siting variation under QDC MP1.1, 1.2 and 1.3	\$520.00	N
Request to use a non residential building for temporary residential purposes (e.g. to use a class 10a shed for habitable purposes)	\$520.00	N
Request for assessment against a performance requirement for class 1a or 10 buildings that do not meet an acceptable measure under the Planning Scheme specified in S.33 of Building Act	\$520.00	N
Request to determine if building work complies with QDC MP2.1 fire safety standard for budget accommodation buildings	By quote. Minimum \$585.00	N
Request for assessment against a performance requirement of QDC MP5.2 higher risk personal appearance services where proposal does not comply with an acceptable measure (per item)	\$210.00	N
Per Item.		
Request to determine if building work complies with QDC MP5.7 residential services building standard building requirements (up to 10 persons)	By quote. Minimum \$585.00	N
Request for assessment against a performance requirement for buildings that do not meet an acceptable measure under the QDC MP4.2 water saving targets	\$210.00	N
Concurrence Agency Referral matters to be assessed by Local Governments as prescribed in the Planning Regulation 2017, Schedule 9 that are not listed	By Quote	N

1.9.3 – Supply of Plans and Information to Consultants/Building Certifier/Owner

Form 19 – the application and the approval documents for the application (Part B – G1) per certificate	\$65.00	N
Building record search (including copy of site and floor plans if available)	\$320.00	N
50% of the fee charged is refundable when a search is cancelled by applicant prior to commencement of search. Refund requests must be in writing. (Search includes plumbing records & OSSF last inspection service date if available). up to 10 business days processing time		

continued on next page ...

Page 45 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.9.3 – Supply of Plans and Information to Consultants/Building Certifier/Owner [continued]

Commercial building record search (includes copy of site and floor plans if available)	\$520.00	N
Form 19 – the decision notice or negotiated decision notice for the application (part B – G2) certificates relied on to decide the application (per certificate) (part B – G5)	\$65.00	N
Form 19 – a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B – G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	N
Form 19 – certificate of classification (part C – H5)	\$65.00	N
Form 19 – details of existing buildings on the property if available (part A – D1)	\$65.00	N
Form 19 – Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C – H1, 2, 3, 4, 6, 7 other) per item	\$65.00	N
Form 19 – relevant sections of register of show cause and enforcement notice information (for a particular lot on plan) (part A – F3)	\$65.00	N
Request for certificate of classification including under section 110 of Building Act hourly rate plus minimum fee for site inspection \$180	\$155.00	N
Hourly Rate plus Minimum Fee for Site Inspection \$180.00.		

1.10 – Plumbing

1.10.1 – Plumbing & Drainage Applications

All applications incur a \$270.00 administration fee which is non-refundable.

Fees also include scrutiny and inspections necessary to issue a compliance certificate for new buildings & additions/alterations to existing buildings with fixtures. Commercial applications may incur additional fees.

N.B. Fire hydrants and/or fire reels are calculated at a fixture rate.

Lodgment fee Plus fees per fixture as calculated with reference to the fee scale below.	\$270.00	N
Per fixture – no. of fixtures less than or equal to 150	\$120.00	N
Per fixture – no. of fixtures 151 to 200 inclusive Plus base fee of \$18,000.00.	\$102.00	N
Per fixture – no. of fixtures 201 to 250 inclusive Plus base fee of \$23,100.00.	\$84.00	N
Per fixture – no. of fixtures 251 to 300 inclusive Plus base fee of \$27,300.00.	\$66.00	N
Per fixture – no. of fixtures 301 to 350 inclusive Plus base fee of \$30,600.00.	\$48.00	N
Per fixture – no. of fixtures greater than or equal to 351 Plus base fee of \$33,000.00.	\$30.00	N
Minor applications – no fixtures – lodgment and inspection process (one inspection) (i.e. new water service)	\$390.00	N

1.10.2 – On-Site Sewerage Facilities

New installation, upgrade or alteration to existing facility including HSTP, septic tank, waterless toilet or grey water treatment facility.

Application and inspection process (two inspections)	\$510.00	N
Commercial OSSF (over20EP) land application area only (two inspections)	\$510.00	N

continued on next page ...

Page 46 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.10.2 – On-Site Sewerage Facilities [continued]

Minor land application area change (e.g. moving turf valve for shed) (one inspection)	\$390.00	N
For example, moving turf valve for shed.		
one inspection.		

1.10.3 – Amended Permit/Plan Fee

Amended plan assessment	\$270.00	N
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1.10.4 – Alternate Solution

Applications that contain alternate solutions as part of compliance assessment (fee is additional to application fees)	By Quote	N
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1.10.5 – Inspections

At Officer's discretion.

Additional or re-inspections	\$120.00	N
After hours monday – friday	\$270.00	N
Saturday & sunday	\$390.00	N

1.10.6 – Concurrent Agents Fee – Sustainable Planning Regs (SPR)

Concurrence for onsite wastewater management (fee is inclusive when Council is the assessment manager for a development approval)	\$85.00	N
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1.10.7 – Refunds

continued on next page ...

Page 47 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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1.10.7 – Refunds [continued]

Refunds	Cancelled/Withdrawn applications – A refund of 50% of fees paid is applicable where an application has been assessed or a permit is issued but no inspections are performed. Requests for refunds must be in writing. (N.B. lapsed permits are non-refundable) (When permits have not reached assessment stage the lodgment/administration fee only is retained).	N
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1.10.8 – Supply of Plans & Information to Consultants/Building Certifier/Owner

No refunds shall apply.

Form 19 – plan of any sanitary drain within or adjacent to the property, including approved connection point and any limitations on capacity (class 1 and 10 'as constructed' sanitary drainage plan) (part A – A1)	\$65.00	N
Form 19 – a copy of the plans, drawings & specifications & other documents & information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager (excludes decision notice and inspection documents) (part B – G3) i.e. commercial or A1 plans may incur additional charges	\$130.00	N
Form 19 – certificates relied on to decide the application (part B – G5) per certificate	\$65.00	N
Form 19 – hydraulic services plans (existing commercial buildings) class 2 to 9 'as constructed' (part A – D3)	\$65.00	N
Form 19 – Information relied on to decide the application in relation to the physical characteristics and location of infrastructure related to the application (part C – H1, 2, 3, 4, 6, 7 other) per item	\$65.00	N
Form 19 – the application and the approval documents for the application (Part B – G1) per certificate	\$65.00	N
Form 19 – details of any required land application area for on-site disposal of sewerage, including any reserve area (part A – A5)	\$65.00	N
Form 19 – details of approved swimming pool discharge point (part A – A6)	\$65.00	N

1.10.9 – Backflow Prevention Devices

Commercial annual registration fee – first device	\$75.00	N
Commercial additional devices – each up to 20 devices	\$20.00	N
Commercial additional devices – each greater than 20 devices	\$15.00	N
Domestic dwelling – each device	\$30.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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1.10.10 – File Reinstatement Fee

Compliance inspections & compliance certificate requests for permits issued more than 2 years ago	\$320.00	N
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1.10.11 – Consultants

Requested consultancy, site inspections, design and advice/assistance (at the discretion of the Manager Plumbing and Building)	By Quote	Y
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1.11 – Engineering & Design

Application fee including inspection fee.

1.11.1 – Undertake Minor Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Minor Works Less than \$20,000.

Construction of property access (driveway)	\$210.00	N
Construction of property access (driveway) – self assessable	\$115.00	N
Installation of cattle grid and/or gate	\$210.00	N
Installation of water main (specify purpose, size and materials), e.g., irrigation pipe	\$170.00	N
Undertaking clearing of vegetation (specify purpose, e.g., fire hazard reduction)	\$155.00	N
Undertake earthworks (specify purpose, e.g., access track)	\$155.00	N
Storm water connection to kerb or Council piped drainage system	\$155.00	N
Traffic management plan	\$155.00	N
Other (to be specified)	Price on application	N
Reinspection Fee (per reinspection)	\$80.00	N

1.11.2 – Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Major Works Greater than \$20,000.

Application Fee, Including Inspection Fee	Price on application	N
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1.11.3 – Road Inspection Fee – Removal Dwelling

Inspection Fee	\$725.00	N
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1.11.4 – Infrastructure Reports & Data

Infrastructure Reports & Data	Price on application	N
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Name	Year 19/20 Fee (incl. GST)	GST
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1.12 – Headworks – Infrastructure Contributions

Headworks Contributions indicating in Section 14 of the Planning & Development Fees are applicable for applications which have been approved prior to 1 July 2011 & are conditioned in accordance with Planning Scheme Policies from the Gatton Shire Council Planning Scheme 2007 & Laidley Shire Council Planning Scheme 2003.

Applications approved after 1 July 2011 will be conditioned in accordance with Council's Adopted Infrastructure Charges Resolution which is available on the Lockyer Valley Regional Council's website under the Planning information tab.

1.12.1 – Headworks Charges – Roads, Parks, Water & Sewerage

See separate policies for application of charges.

1.12.2 – Roadworks Contribution Scale

Calculated per additional new lot created in a subdivision or as a development condition.

Former Gatton Shire Council Area Only.

Existing Road Standard

Bitumen sealed pavement 5.6m wide or more	\$1,965.00	N
Bitumen sealed pavement 3.8 m wide or more	\$2,455.00	N
Gravelled pavement	\$3,925.00	N
Formed only	\$4,950.00	N

1.12.3 – Public Open Space Contribution

Gatton & Laidley	\$4,675.00	N
Laidley Planning Scheme – approvals prior to 29/06/09	\$2,160.00	N

1.12.4 – Water – Gatton Planning Scheme Area

Gatton – full pressure	\$6,035.00	N
Gatton constant flow	\$5,755.00	N
Placid Hills	\$6,035.00	N
Grantham	\$6,035.00	N
Helidon	\$6,035.00	N
Postmans Ridge	\$6,035.00	N
Withcott	\$6,035.00	N
Table Top	\$6,035.00	N
Woodlands Rise development area	\$6,035.00	N
All areas – existing property contributing to infrastructure	\$2,450.00	N

1.12.5 – Water – Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

continued on next page ...

Page 50 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

1.12.5 – Water – Laidley Planning Scheme Area [continued]

Glenore Grove East to Laidley-Esk Shire boundary	\$1,665.00	N
Glenore Grove West to Laidley-Gatton boundary	\$2,235.00	N
Glenore Grove to Laidley town – North of Warrego Highway	\$2,030.00	N
Glenore Grove to Laidley town – South of Warrego Highway	\$2,865.00	N
West Laidley region	\$3,635.00	N
QM Properties region	\$2,640.00	N
Laidley town	\$4,890.00	N
Forest Hill town	\$2,050.00	N

1.12.6 – Sewer – Gatton Planning Scheme Area

Gatton	\$2,510.00	N
Helidon	\$2,510.00	N
Woodlands Rise development area	\$3,885.00	N

1.12.7 – Sewer – Laidley Planning Scheme Area

Please reference Map 1 of the Laidley Planning Scheme Policy No. 9 - Contributions for water and sewerage headworks.

Laidley town	\$1,665.00	N
Forest Hill town	\$1,665.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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2 – Commercial Fees & Charges

2.1 – Corporate Services

2.1.1 – Rates Search Fees

Full Rates Search	\$185.00	N
Urgent Rates Search	\$255.00	N
1 to 2 day turnaround.		
Counter Search	\$29.00	N
Ownership, Valuation, Rates and Charges only.		

2.1.2 – Rate Refund Processing Fee

Processing Fee	\$28.00	N
After the first refund annually.		

2.1.3 – Administration Fees

Copy of Prior Years Rate Notice	\$7.00 per notice for prior years. No Charge for the current financial year	N
Change of Ownership Fee	\$90.00	N
Administration Fee for Dishonoured Payments	\$20.00	N

2.1.4 – Copy of Financial Statements

Hard Copy of Annual Report (including Financial Statements)	\$13.00	N
Soft Copy can be accessed from Council's Website for free.		

2.1.5 – Copy of Council Policies, Local Laws & Public Interest Tests

Hard Copy of Council Policies, Local Laws & Public Interest Tests	\$0.65 per page, Max \$13.00 per Policy/Local Law/Public Interest Test	N
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2.1.6 – Customer Services

Scanning	\$2.00 each page up to \$20.00 maximum Min. Fee: \$1.82	Y
Per page.		

Name	Year 19/20 Fee (incl. GST)	GST
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Photocopying Fees – Mono

A4	\$0.50	Y
A3 Sheet	\$1.00	Y

Photocopying Fees – Colour

A4	\$1.00	Y
A3 Sheet	\$2.00	Y

2.2 – Water**2.2.1 – Sale of Bore Water From Standpipe**

Bore water standpipe sales (per KL) Per KL.	\$3.80	N
Bond for Bore Key	\$250.00	N

2.3 – GIS Mapping**2.3.1 – Large Format Printing/Scanning****Printing**

A2	\$22.00	Y
A1	\$27.00	Y
A0	\$37.00	Y

Scanning

A2	\$30.00	Y
A1	\$35.00	Y
A0	\$46.00	Y

2.3.2 – Road Map Booklet

Road Map Booklet	\$28.00	Y
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2.3.3 – Standard Mapping

For customised mapping requests the charge will be calculated on the standard maps charges plus preparation time based on service charges (below).

For requests relating to Planning Scheme information, please refer to Council's Cost Recovery Fees & Charges item 1.7.5.

A4 Size	\$22.00	Y
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continued on next page ...

Page 53 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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2.3.3 – Standard Mapping [continued]

A3 Size	\$29.00	Y
A2 Size	\$44.00	Y
A1 Size	\$53.00	Y
A0 Size	\$73.00	Y

2.3.4 – Digital Spatial Data

Asset/Cadastral data per Sq KM	\$90.00	Y
Minimum 1km		
Contour/LiDAR data per Sq KM	\$140.00	Y
Minimum 1km		
Aerial Photography per Tile	\$125.00	Y
Minimum 1 Tile		
Full Council Coverage of any single dataset	Price on application	Y

2.3.5 – Service Charges

GIS Operator Fee (per hr)	\$185.00	Y
Minimum 1 hour		

2.3.6 – Supply Charges

Data Supplied on CD/DVD	\$15.00	Y
Includes Postage/Delivery.		

2.4 – Library**2.4.1 – Library Membership**

Membership is Free to:

- Persons who are residents of Lockyer Valley Regional Council, Somerset Regional Council, Ipswich City Council and Toowoomba Regional Council.
- Persons who attend a school or college in Lockyer Valley Regional Council area.
- Persons with permanent workplace in the Lockyer Valley Regional Council area.
- Any Permanent Resident of Queensland

2.4.2 – Library Membership – Security Deposits

A Refundable Security Deposit is payable by:

- Non permanent Hotel/Motel residents.
- Persons not permanently residing, attending a school or college, or working in the Lockyer Valley Regional Council area.
- Persons not residing in any of the above reciprocal Regions.

continued on next page ...

Page 54 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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2.4.2 – Library Membership – Security Deposits [continued]

- Persons unable to provide identification with proof of residency.

Non-Permanent Residents	\$50.00	N
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2.4.3 – Other Fees

Inter Library loans	\$20.00	Y
Per request from other institutions.		
Replacement Membership Card	\$2.00	N

2.4.4 – Fees for Lost/Damaged Items

Processing Fee	\$10.00	Y
Minor Damage – Non-specific Resource	\$10.00	Y
Account Recovery Fee	\$21.00	Y
Charged when lost or damaged items are referred to the recovery agency.		
Adult Fiction	\$41.00	Y
Adult Non Fiction	\$41.00	Y
Young Adult and Junior Fiction	\$26.00	Y
Young Adult and Junior Non Fiction	\$26.00	Y
Large Type	\$41.00	Y
Reference	\$130.00	Y
Local History	\$130.00	Y
DVDs	\$35.00	Y
Audio Kits – Adult	\$25.00 per item in kit to maximum of \$125.00	Y
Audio Kits – Young Adult and Junior	\$25.00 per item in kit to maximum of \$125.00	Y
Music CDs	\$35.00	Y
Audio Books – Adult	\$130.00	Y
Audio Books – Young Adult and Junior	\$26.00	Y
Toys or Kits – Total Replacement Cost	\$62.00	Y
Where total replacement is required.		
Toys or Kits – Missing or Damaged Items	\$16.00	Y
Individual items where toy integrity isn't lost.		
Magazines	\$10.00	Y
Inter Library loans – from Qld Public Libraries	\$57.00	Y
Inter Library loans – from other Institutions	\$110.00	Y
Languages Other Than English (Community Languages)	\$57.00	Y
Literacy	\$57.00	Y
Tablets – Acer – Total Replacement Cost	\$105.00	Y

continued on next page ...

Page 55 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

2.4.4 – Fees for Lost/Damaged Items [continued]

Tablets, iPads and LaunchPads – Total Replacement Costs	Market Value of a New Tablet, iPad or LaunchPad	Y
Tablets, iPads and LaunchPads – Repair Cost	Current Costs to Repair	Y

2.4.5 – Library Items – Replacement Costs

Replacement Policy:

- Books, Videos, DVDs, CDs & Magazines may be replaced by the borrower with a new copy of the same title & format.
- For new non-fiction titles & magazines, the same year of publication and edition is also required. Second-hand copies are not acceptable.

2.4.6 – Miscellaneous Charges

Library Bags	\$2.00	Y
Laminations – Wallet Size	\$1.00	Y
Laminations – A5	\$2.00	Y
Laminations – A4	\$4.00	Y
Laminations – A3	\$6.00	Y
USB Flash Drive	\$7.00	Y
Headphones	\$2.00	Y

2.4.7 – Photocopying & Printing

Black & White (A4)	\$0.50	Y
Black & White (A3)	\$1.00	Y
Colour (A4)	\$1.00	Y
Colour (A3)	\$2.00	Y
Photographs	\$1.00	Y

2.4.9 – Scanning

Scanning – (To email or USB)	\$2.00 each page up to \$20.00 maximum	Y
Per item/side scanned		

2.4.10 – Events

Youth and Children's Services – Craft Activity	\$2.00	Y
Per Child		
Youth and Children's Services – Party	\$5.00	Y
Per Child		
Computer Training – Group Training	Free	Y

continued on next page ...

Page 56 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

2.4.10 – Events [continued]

Computer Training – Library Resources	Free	Y
Computer Training – One on One per hour	\$20.00	Y
Seminars/Workshops/Special events	Per Event	Y
As per event costs.		

2.4.11 – Art Gallery

Commission on Sales from Exhibitions	20% of sales	Y
Invitations given to artist	\$1.00	Y
After first 20 free per exhibition.		
Invitations posted out	\$2.00	Y
After first 20 free per exhibition.		
One Artist exhibiting (no opening function)	\$200.00	Y
One Artist exhibiting (with opening function)	\$350.00 (includes catering and drinks)	Y
Two Artists exhibiting with combined display (no opening function)	\$100.00	Y
Each artist to pay.		
Two artists exhibiting with combined display (with opening function)	\$175.00 each artist with a combined function (includes catering and drinks)	Y
Three or more artists exhibiting as a group	\$350.00	Y
Each to pay. Total exhibition is \$350 shared equally between the number of exhibitors.		
Home Grown exhibition – Multiple Artists	\$30.00	Y
Each to pay.		

2.5 – Swimming Pool

2.5.1 – Lockyer Valley Sports & Aquatic Centre

General Entry

Pass out	Free	N
1 in 24 hour period only.		
Adult (16 yrs & over)	\$5.00	Y
Child/Concession/Student	\$4.00	Y
Spectators	\$3.00	Y

Name	Year 19/20 Fee (incl. GST)	GST
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Monthly Tickets

Child/Concession/Student Pass	\$26.00	Y
Adult (16 yrs & over)	\$32.00	Y
Family (2 adults + 2 children)	\$70.00	Y

Three Monthly Tickets

Child/Concession/Student Pass	\$70.00	Y
Adult (16 yrs & over)	\$90.00	Y
Family (2 adults + 2 children)	\$200.00	Y

Indoor Sports Centre Court Hire

Hourly rate (for scheduled team sport or schools)	\$32.00	Y
Individual (not part of fixtures)	\$5.00	Y

Old Pavilion Hire

Weekly rate	\$100.00	Y
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2.5.2 – Laidley Pool

Monthly Ticket

Child/Concession/Student Pass	\$20.00	Y
Adult 16 yrs & over	\$25.00	Y
Family (2 adults & 2 children)	\$65.00	Y

General Entry

Pass out	Free	Y
1 hour in 24 hour period only.		
Child/Concession/Student	\$3.50	Y
Adult (16 yrs & over)	\$4.00	Y
Spectators	\$3.00	Y

Three Monthly Tickets

Child/Concession/Student Pass	\$60.00	Y
Adult 16 yrs & over	\$75.00	Y
Family (2 adults & 2 children)	\$180.00	Y

Name	Year 19/20 Fee (incl. GST)	GST
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2.5.3 – School Attendances

School Pupils (attending with schools, under their supervision) – Lockyer Valley Sports & Aquatic Centre	\$2.50	Y
School Pupils (attending with schools, under their supervision) – Laidley Pool	\$1.25	Y

2.5.4 – Gatton Swim Club

This fee is paid to Council.

Swimming Club Rooms (per month) (Gatton)	\$20.00	Y
Hourly Rate	\$67.00	Y

2.5.5 – School Hire for Carnivals

Extra Lifeguard	\$55.00	Y
Hourly Rate LVSAC	\$115.00	Y
Hourly Rate Laidley	\$55.00	Y

2.6 – Saleyards – Gatton & Laidley

2.6.1 – Yard Fees

Per Head.

Cattle	\$4.10	Y
Pigs & Calves	\$3.05	Y
Sheep	\$3.05	Y
Goats	\$2.15	Y
Horses	\$4.50	Y
Infrastructure Replacement Levy	\$0.20	Y

2.6.2 – Other Fees

New Agents Application Fee	\$2,550.00	N
One off payment.		
Annual Saleyards Permit (Renewal)	\$975.00	N
Agents Fees	\$465.00	N
Per Sale.		
Registered Stud Sale Access Fee	\$590.00	Y
All cattle must have registration papers.		
Dipping Fees	\$2.55	Y
Minimum Charge	\$165.00	Y
Holding Fees	\$0.70	Y
Per Head, Per day or part thereof.		

continued on next page ...

Page 59 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------	-----

2.6.2 – Other Fees [continued]

Open & Closing of Saleyards	\$285.00	Y
Weekends or Public Holidays.		

2.7 – Waste Disposal

The Queensland state waste levy where applicable is applied in addition to the fees and charges listed below.

2.7.1 – All Regional Landfill & Transfer Stations**Domestic Waste****General Waste**

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

Fixed Charges

Per Unit.

Up to 0.24m3 (240 litres) per person and/or per vehicle each day	No Charge	Y
Sedan, SUV, Station Wagon, > 0.24m3 (240 litres)	\$7.00	Y
Trailer (maximum size 6x4)	\$10.00	Y
Where a trailer 6X4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume moves into the trailer > 6 X 4 (non-commercial) category at which point the higher rate will apply.		
Ute	\$10.00	Y
Trailer >6x4 (non commercial)	\$20.00	Y
Where a trailer is > 6 X 4 carrying less waste that would fit into a 6 x 4 trailer, then the Trailer (maximum size 6 X 4) fee applies.		
Ute plus Trailer (maximum size 6x4)	\$20.00	Y

Variable Charges

Per tonne/per cubic metre

Truck or Trailer (greater than 6X4) – Domestic Waste	\$52.00	Y
Per cubic metre charge if weigh bridge not available. Domestic Quantity of Waste greater than 6 x 4		
Truck or Trailer (greater than 6X4) – Domestic Waste	\$117.00	Y
Per tonne charge if weighbridge is available. Domestic Quantity of Waste greater than 6 x 4		

Green Waste – Uncontaminated

Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, etc otherwise general waste fees apply.

Sedan, SUV, Station Wagon or Trailer (maximum size 6 x 4) and Ute	No Charge	N
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continued on next page ...

Page 60 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Green Waste – Uncontaminated [continued]

Truck or Trailer (greater than 6X4)	\$22.00	Y
Per cubic metre charge if weigh bridge not available. Domestic Quantity of Green Waste greater than 6 x 4		
Truck or Trailer (greater than 6X4)	\$35.00	Y
Per tonne charge if weighbridge is available. Domestic Quantity of Green Waste greater than 6 x 4		

Green Waste – Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

Per cubic metre charge if weigh bridge not available	\$52.00	Y
(If it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, ect) general waste fees apply		
Per tonne charge/weigh charge if weighbridge is available	\$117.00	Y
(if it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, ect) general waste fees apply		

Waste From Out of Region

In addition to General Waste Fees.

Non LVRC resident – Sedan, SUV, Station Wagon, Trailer (maximum size 6x4), Ute	\$50.00	Y
Non LVRC resident. In addition to general waste fees.		

Recycling

Source separated & contaminate free. Cardboard, steel, glass, batteries, e-waste, waste Oil, drummuster, T – tape etc placed into dedicated recycling facility	No Charge	Y
Gas cylinders	\$9.00	Y
Each.		

Replacement Bin

No Fees applicable

Commercial/Industrial/Contract Household Cleanup Waste

"Commercial" includes but not limited to any of the following:

- (a) a hotel, motel, caravan park, cafe, food store or canteen;
- (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;
- (c) premises where a sport or game is ordinarily played in public;
- (d) an exhibition ground, show ground or racecourse;
- (e) a farm;
- (f) an office, shop or other premises where business or work, other than a manufacturing process, is carried out;
- (g) a person/operator &/or company that is carrying out work/business for fee or reward; or
- (h) Council waste. The relevant fee for the type of Council waste will commence from 1 July 2014. This charge will be applied through Work Order numbers.

continued on next page ...

Page 61 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

Commercial/Industrial/Contract Household Cleanup Waste [continued]

"Industrial" includes a manufacturing process.

Commercial & Business General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

Approved Charity Store Waste

When disposing of inappropriate material, Charity stores can receive a 50% discount on the general waste disposal fee where registered with Council.

Transactions must be by account or corporate credit card.

Fixed Charges

Per Unit.

Less than 0.12m ³ (120 litres)	\$16.00	Y
Sedan, SUV, Station Wagon, > 0.12m ³ (120 litres)	\$21.00	Y
Trailer (maximum size 6x4)	\$36.00	Y
Where a trailer 6x4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume is > 6x4 at which point the higher rate (Larger Vehicle) will apply.		
Ute	\$36.00	Y
Ute plus Trailer (maximum size 6x4)	\$66.00	Y
Ute + Trailer of waste to landfill - Where a trailer 6x4 has extended sides (eg cage or hungry boards) then the operator shall assess the load to determine if the volume is > 6x4 at which point the higher rate (Larger Vehicle) will apply.		

Variable Charges

Per tonne/per cubic metre

Larger vehicles. Per cubic metre charge if weigh bridge not available	\$52.00	Y
Larger vehicles. Per tonne charge/weigh charge if weighbridge is available	\$117.00	Y

Cleanfill/Soil – Uncontaminated

Clean Fill/Soil Uncontaminated	No Charge	Y
i.e. Contains no timber/vegetation/steel/plastic/concrete (greater than 300mm dia) stone/bricks/contaminated soil/asbestos products etc.		
If material contains these contaminants then material is classified as general waste & general waste fees apply.		

Concrete – Uncontaminated

i.e. Contains no timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available	\$176.00	Y
(i.e. contains no timber/vegetation/steel/plastic/builder waste/contaminated soil/asbestos products etc.)		

continued on next page ...

Page 62 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Concrete – Uncontaminated [continued]

Per tonne charge/weigh charge if weighbridge is available (i.e. contains NO timber/vegetation/steel/plastics/builders waste/contaminated soil/asbestos products etc.)	\$73.00	Y
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Concrete – Contaminated

i.e. Contains timber/vegetation/steel/plastic / mixed building material etc.

Per cubic metre charge if weigh bridge not available (i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) Mixed load Waste to landfill	\$360.00	Y
Per tonne charge/weigh charge if weighbridge is available (i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) mixed load waste to landfill	\$150.00	Y

Concrete – Contaminated

i.e. Contains contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available (i.e contains regulated waste such as contaminated soil) waste to landfill	\$864.00	Y
Per tonne charge/weigh charge if weighbridge is available (i.e contains regulated waste contaminated soil) Special burial waste to landfill	\$360.00	Y
Weigh charge if weighbridge is available – minimum charge (i.e contains regulated waste such as contaminated soil) Special Burial waste to landfill	\$105.00	Y

Green Waste – Uncontaminated

i.e. Contains no steel, plastic, concrete, building products, milled/treated timber.

Excludes Root Boles.

Trailer/Ute 6x4 (Must NOT contain general waste, steel, plastic, concrete, building products, asbestos, milled/treated timber, soil, mud,ect) otherwise general waste fees apply	\$17.00	Y
Per cubic metre charge if weigh bridge not available (Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) otherwise general waste fees apply	\$22.00	Y
Per tonne charge/weigh charge if weighbridge is available (Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) otherwise general waste fees apply. Minimum charge \$10.00 (inc. GST).	\$35.00	Y

Green Waste – Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

continued on next page ...

Page 63 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Green Waste – Contaminated [continued]

Per cubic metre charge if weigh bridge not available (Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) waste to landfill	\$52.00	Y
Per tonne charge/weigh charge if weighbridge is available (Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) waste to landfill	\$117.00	Y

Trickle Tape (T-Tape)

T-tape (uncontaminated) contains NO excessive mix of other plastics AND/OR soil remnants. Maybe subject to change due to market acceptance.	No Charge	Y
T-tape (Contaminated) – per tonne charge/weigh charge if weighbridge available Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as general waste & general waste fees apply.	\$117.00	Y
T-tape (Contaminated) – per cubic metre if weighbridge not available Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as general waste & general waste fees apply.	\$52.00	Y

Waste From Out of Region

In addition to Commercial & Businesses General Waste Fees.

Per cubic metre charge if weigh bridge not available Waste from out of region - Non LVRC Commerical/Industrial/Contract Household Cleanup Waste - waste fee to landfill	\$102.00	Y
Per tonne charge/weigh charge if weigh bridge is available Waste from out of region - Non LVRC Commerical/Industrial/Contract Household Cleanup Waste - Waste to landfill	\$167.00	Y

Recycling

Drop off of Commercial sourced recycling not permitted.

Commercial gas cylinders not permitted.

Special Burials

Available Gatton Only - By Appointment Only - Please Phone 1300 005 872

Asbestos or Contaminated Soil (DES approved) cubic metre charge if weighbridge not available Accepted at Gatton Landfill ° Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions ° Special burial off-site asbestos	\$85.00	Y
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available Accepted at Gatton Landfill ° Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions	\$195.00	Y

continued on next page ...

Page 64 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Special Burials [continued]

Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available	\$195.00	Y
Accepted at Gatton Landfill <ul style="list-style-type: none"> ° Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions ° Special burial off-site asbestos 		
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available – Min Charge	\$60.00	Y
Accepted at Gatton Landfill <ul style="list-style-type: none"> ° Special burial onsite contaminated soil - subject to soil analysis and ability to receive in accordance with licence conditions ° Special burial off-site asbestos 		
Small Animals (dogs, cats) each	\$16.00	Y
Gatton Landfill Only		
Medium (goat, sheep, large dog etc) each	\$28.00	Y
Gatton Landfill Only		
Large Animals (horse, cattle etc) each	\$123.00	Y
Gatton Landfill Only		

Tyres

Commercial Companies tyres not permitted.
Large earthmoving/mining equipment tyres not permitted.

Domestic Passenger (Includes Motorcycle Tyre) – Each	\$5.00	Y
Light Truck/4x4 – each	\$8.00	Y
Heavy Truck, Bobcat, Forklift – each	\$24.00	Y
Gatton Landfill Only		
Super single (wide) each	\$30.00	Y
Gatton Landfill Only		
Tractor/Grader – each	\$135.00	Y
Gatton Landfill Only		
Additional Charge with Rim attached	\$10.00	Y
Additional charge per tyre if rim is attached. Gatton Landfill Only		

Greenwaste Mulch Sales

Domestic load less than 1m³. (i.e. approx one 6 x 4 trailer load)	\$15.00	Y
Limited to one load per vehicle each day.		
Commercial quantities > minimum 2m³	\$24.00	Y
Community Use	No Charge	Y
Approval must be obtained with Statutory Declaration.		

Name	Year 19/20 Fee (incl. GST)	GST
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Ozone Protection

Refrigeration/Freezer/Air Conditioning Units without gas is classed as Scrap Metal.

Refrigeration/Freezer/Air Conditioning Units	\$10.00	Y
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Concrete Sales

Sale of recycled and crushed concrete.

Gatton landfill only.

Aggregate 75mm minus Per tonne.	\$30.00	Y
Scalps (clean) 40mm minus Per tonne.	\$50.00	Y
Scalps (dirty) 40mm minus Per tonne.	\$25.00	Y
Scalps (dirty/clean) 40mm minus Per tonne.	\$36.00	Y
Bulk sale of any product > 5 tonne	Price on application.	Y

2.8 – Cemeteries**2.8.1 – Gatton, Laidley, Caffey, Forest Hill & Murphys Creek****General Cemetery**

Application for Burial Unreserved Land - Double Depth.	\$1,005.00	Y
Application for Reservation of Plot Double Depth.	\$1,100.00	Y
Extra Depth Additional Fee.	Price on application	Y
Interment Fee – Monumental	\$1,490.00	Y
Interment Fee – Lawn	\$1,370.00	Y
Interment Fee for Child aged 12 and under	\$685.00	Y
Land for Child Grave (Smaller Plot)	\$457.15	Y
Breaking of Concrete on Graves Additional Fee.	Price on application	Y
Land for Burial of Ashes Half Plots.	\$524.80	Y

continued on next page ...

Page 66 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

General Cemetery [continued]

Burial of Cremation Ashes	\$200.00	Y
Re-Opening Grave / Exhumation	Price on application	Y
Hand Digging	\$530.00	Y
Additional Fee.		
Application for Monumental Work and Plaque Modifications	\$84.00	Y
Fee does not apply to Commonwealth War Graves.		

Overtime Rates

Additional overtime rates apply to funerals booked after 2.30pm on workdays, and anytime on weekends and public holidays.

Overtime Rates	\$180.00	Y
Per hour or part thereof to a maximum of \$450.00.		

Columbarium

Purchase of Columbarium Space - including Cost of Plaque (first inscription only).

Single	\$600.00	Y
Double	\$700.00	Y
Family	\$800.00	Y
Interment of Ashes	\$180.00	Y
Removal of Ashes	\$180.00	Y

2.9 – Showgrounds

2.9.1 – Entire Showgrounds – In Field, Grandstand and Camping Ground A&B

The Manager Community Facilities & Services is authorised to use discretion in relation a reduction of fees for block bookings.

Bond

Bond Without Alcohol	\$250.00	N
Bond With Alcohol	\$500.00	N

Warm Up Arena

Users will be charged for rectification works should the arena not be returned to the same standard as when the user took possession.

In Field

Council further reserves the right to increase this hire charge if it considers that damage may occur to centre ring or track surface.

continued on next page ...

Page 67 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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In Field [continued]

Hire fees per full day 7am-midnight	\$220.00	Y
Hire fees per half day maximum of a eight hour block	\$110.00	Y
Light fees per full day 7am-midnight	\$220.00	Y
Light fees per half day maximum of a eight hour block	\$110.00	Y
Hire Fees Per Hour	\$58.00	Y
Per hour up to a maximum of 12 hours per day.		
Light Fee per hour	\$58.00	Y
Speedway	\$640.00	Y
Per Meeting.		

Circus

Bond	\$1,000.00	N
Hire Fee	\$640.00	Y
Per day.		

Caravans & Campers

Stay must be in conjunction with an event.

Powered Site	\$26.00	Y
Per night.		
Unpowered Site	\$15.00	Y
Per night.		

Grandstand

First Floor Function Room

Includes Kitchenette, Disabled Access & Toilets.

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees Per Hour	\$27.00	Y
Per hour up to a maximum of 12 hours per day.		

Can Bar

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees Per Hour	\$27.00	Y
Per hour up to a maximum of 12 hours per day.		

Name	Year 19/20 Fee (incl. GST)	GST
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Kitchen & Dining

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees Per Hour	\$27.00	Y
Per hour up to a maximum of 12 hours per day.		

2.10 – Public Halls & Function Rooms

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

Discounts:

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause.

Not for profit (100% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required).

Other fee waivers in special circumstances may be approved upon application by the hirer.

2.10.1 – Gatton Shire Hall

Bond Without Alcohol	\$250.00	N
Bond With Alcohol	\$500.00	N

Whole of Complex (Ground Floor)

Hire fees per full day 7am-midnight	\$160.00	Y
Hire fees per half day maximum of a eight hour block	\$80.00	Y
Hire Fees Per Hour	\$42.00	Y
Per hour up to a maximum of 12 hours per day.		

Rooms at Gatton Shire Hall

Pottery Club	\$380.00	Y
Per annum.		
Lapidary Club	\$380.00	Y
Per annum.		

Name	Year 19/20 Fee (incl. GST)	GST
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2.10.2 – Laidley Cultural Centre

Bond Without Alcohol	\$250.00	N
Bond With Alcohol	\$500.00	N

Whole of Complex

Auditorium, Function Room and hire of cutlery & crockery as requested.

Hire fees per full day 7am-midnight	\$160.00	Y
Hire fees per half day maximum of a eight hour block	\$80.00	Y
Hire Fees per Hour	\$42.00	Y
Per hour up to a maximum of 12 hours per day.		

Auditorium/Function Room

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees Per Hour	\$32.00	Y
Per hour up to a maximum of 12 hours per day.		

Squash Courts

- a) Hire of entire complex grants exclusive use to hirer of all squash court facilities for the period of hire.
b) No casual hire permitted after 10.00pm Monday-Friday.

Per Court	\$15.00	Y
Per hour.		
Entire Complex	\$30.00	Y
Per hour.		

Prepayment

Type of Hire - per court.

Unlimited use of squash court/per court.

Per Month	\$106.00	Y
Per Quarter	\$210.00	Y
Per Annum	\$530.00	Y

2.10.3 – Kensington Grove Hall

Hire fees per full day 7am-midnight	\$60.00	Y
Hire fees per half day maximum of a eight hour block	\$30.00	Y
Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N

continued on next page ...

Page 70 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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2.10.3 – Kensington Grove Hall [continued]

Hall Hire	\$10.00	Y
Per day.		

2.10.4 – Helidon Community Centre

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N
Hire Fees Per Hour	\$32.00	Y
Per hour up to a maximum of 12 hours per day.		
Helidon Tennis Court Casual Hire Fee	\$7.00	Y
Per hour.		

2.10.5 – Murphys Creek Community Hall

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N
Hire Fees Per Hour	\$32.00	Y
Per hour up to a maximum of 12 hours per day.		

2.10.6 – Grantham Butter Factory

As per Council's Community Grants & Assistance Procedure only the Larsens Room (previously known as the Community Room) is eligible for Fee Waivers, the Jamieson Room is not eligible for fee waivers.

Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N

Whole of Complex**Jamieson & Larsen Rooms.**

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees Per Hour	\$32.00	Y
Per hour up to a maximum of 12 hours per day.		

Jamieson Room**Commercial Kitchen, Mezzanine & Room Hire.**

Hire fees per half day maximum of a eight hour block	\$30.00	Y
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continued on next page ...

Page 71 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Jamieson Room [continued]

Hire fees per full day 7am-midnight	\$60.00	Y
Hire Fees per Hour	\$15.00	Y
Per hour up to a maximum of 12 hours per day.		

Event Hire Larsen Room**Community Area.**

Hire fees per full day 7am-midnight	\$60.00	Y
Hire fees per half day maximum of a eight hour block	\$30.00	Y
Hire Fees per Hour	\$10.00	Y
Per hour up to a maximum of 12 hours per day.		

Grantham Butter Factory Commercial Kitchen – Independent Use Only

Hire fees per full day 7am-midnight	\$60.00	Y
Hire fees per half day maximum of a eight hour block	\$30.00	Y
Hire Fees per Hour	\$15.00	Y
Per hour up to a maximum of 12 hours per day.		

2.10.7 – Withcott Sports Centre**Includes Hire of Kitchen / Kiosk / Meeting Room**

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N
Hire Fees Per Hour	\$32.00	Y
Per hour up to a maximum of 12 hours per day.		

2.10.8 – Laidley Sports Complex

Sporting groups who are regular users of the Laidley Rec Grounds (Laidley Touch, Laidley Rugby League, Laidley Soccer, Laidley Little Athletics, Lockyer Little Athletics, Laidley Netball, Lockyer Softball) are able to use the facility at no cost for their normal season use (training, games, presentations etc.), however if they are wanting to have a fundraiser night, gala dinner, thank-you night, they will pay the full bond and a flat fee of \$200. Any other non-profit group must pay the full fees as set in the fees and charges.

Bond without Alcohol	\$250.00	N
Bond with Alcohol	\$500.00	N

Club Users

Annual Kitchen and Storage	No Charge	Y
Annual Storage Only	No Charge	Y

continued on next page ...

Page 72 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Club Users [continued]

Meeting Rooms Excluding Bar and Commercial Kitchen.	No Charge	Y
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Event Hire

Multipurpose Hall Hire (Bar, Storage, Airconditioning and Coldroom).

Hire fees per full day 7am-midnight	\$110.00	Y
Hire fees per half day maximum of a eight hour block	\$55.00	Y
Hire Fees per Hour	\$32.00	Y

Per hour up to a maximum of 12 hours per day.

As this facility is shared with sporting club users, all Event Hire bookings must be made a minimum of three months in advance. Bookings with less than three months notice will not be accepted.

2.10.9 – Library Meeting Rooms

Gatton Library – Hub and Local History Rooms per hour, or part thereof Per hour, or part thereof	\$10.00	Y
Laidley Library & Customer Service Centre – Wyman Room per hour, or part thereof	\$21.00	Y

2.11 – Childcare Centres

All fees subject to Fee Relief Subsidies.

2.11.1 – Gatton Child Care Centre

Afternoon session Per Child.	\$26.00	N
Daily Rate Per Child.	\$89.00	N
Weekly Rate Per Child.	\$410.00	N
Before School Care Per Child.	\$24.00	N
Vacation Care Per child, per day.	\$87.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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2.11.2 – Kensington Grove Childcare Centre

Daily Rate	\$82.00	N
Per Child.		
Weekly Rate	\$385.00	N
Per Child.		

2.12 – Building Services**2.12.1 – Building**

Lodgement Fee is to be added to Base Fee for all Classes.

All fees are based on footing & slab inspections being undertaken by RPEQ.

Lodgement fee (to be added to base fee for all classes)	\$270.00	Y
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Class 1A (All Fees are based on footings and slab inspections being undertaken by RPEQ)

New dwellings/removal dwellings	\$1,500.00	Y
Additions, alteration/extension to dwelling (including raising & restumping)	\$875.00	Y
Minor alterations may incur a reduced fee at the discretion of the Building Certifier.		
Veranda's and decks	\$675.00	Y
Demolition of building or structure	\$425.00	Y
Change of classification from class 1 to 10a	\$315.00	Y
Change of classification from class 10a to 1a	\$875.00	Y
Change of classifications – all other types	60% of Relevant Fee	Y

2.12.2 – Units Class 1, 2 & 3 Commercial/Industrial (Class 4,5,6,7,8,9)

Units (class 1, 2 & 3 including duplex, town houses, motel, boarding house, etc.) per unit up to 4, (5 and above units by quote) additional inspections charged at discretion of Certifiers	\$1,150.00	Y
Additions or alterations & new commercial industrial class 4 to 9	By Quote	Y

2.12.3 – Special Structures/Temporary Buildings (Buildings that cannot be classified in any other class)

Buildings that cannot be classified in any other class.

New buildings and additions	By Quote	Y
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2.12.4 – Class 10 (Outbuildings, Carports, Patios, etc.)

New buildings and additions	\$550.00	Y
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Name	Year 19/20 Fee (incl. GST)	GST
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2.12.5 – Class 10b

Swimming pool/spa & fence or pool fence only	\$800.00	Y
Pool safety certificate (including two inspections)	\$470.00	Y
Other structures eg. sign, retaining wall (over 1.0m high), silo	\$575.00	Y

2.12.6 – Miscellaneous Building Fees

Miscellaneous or re-inspection fee. Class 1 and 10 only all others by quote	\$140.00	Y
New application where existing approval has been lapsed (lodgment fee applies)	By Quote	Y
Inspection requested – (where current period has expired or disengaged by a Private Certifier) class 1	\$455.00	Y
Fee charged at the discretion of the Building Certifier.		
Inspection requested – (where current period has expired or disengaged by a Private Certifier) class 10	\$290.00	Y
Fee charged at the discretion of the Building Certifier.		
Inspection requested – (where current period has expired or disengaged by a Private Certifier) commercial & industrial	By quote.	Y
Amendments to plans or application	By quote. Minimum \$145.00	Y
Negotiated decisions – commercial rates on time basis	By quote. Minimum \$165.00	Y
Minimum charge.		
Negotiated decisions – extension of currency period (before permit expiry date) no lodgement fee	\$250.00	Y
Before Permit Expiry Date.		
Refund of fees	To be determined by Manager of Plumbing & Building Services	Y

2.13 – Camping Grounds & Recreation Reserves

2.13.1 – Hire of Recreation Reserves or Council Lands

Laidley Sports & Recreation Reserve – Commercial Use

12 month fee for use of facility	\$445.00	Y
6 month fee for use of facility	\$265.00	Y
Use of Lights per Field	Electricity Supplier Costs plus 10%.	Y
Per Hour.		

Forest Hill Recreation Reserve

Subject to availability.

continued on next page ...

Page 75 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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Forest Hill Recreation Reserve [continued]

Hourly Rate	Price on application	Y
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2.13.2 – Camping Fees – Council Owned Camping Grounds

On booking, one night's fee is required as a deposit. Refunds may be processed if at least two weeks notice of cancellation is given.

Powered Site – Centenary Park, Thornton Includes up to two adults and two children per site. Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free. Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.	\$26.00	Y
Unpowered Site – Centenary Park, Thornton Includes up to two adults and two children per site. Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free. Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$2.00 per night. Adults - \$5.00 per night.	\$21.00	Y
Powered Site – Lake Dyer Includes up to two adults and two children per site. Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free. Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$3.00 per night. Adults - \$8.00 per night.	\$31.00	Y
Unpowered Site – Lake Dyer Includes up to two adults and two children per site. Discount Fee (non-Pensioners) - Book seven nights and get one night free. Discount Fee (Pensioners) - Book four nights and get one free. Additional guests: Under 4yrs - no fee. 4yrs to 17 yrs - \$3.00 per night. Adults - \$8.00 per night.	\$21.00	Y
Bond for key for facilities at Lake Dyer	\$30.00	N

Name	Year 19/20 Fee (incl. GST)	GST
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2.14 – Banners**2.14.1 – Installation of Banner**

Installation Fee – Non Profit	\$120.00	Y
Installation Fee – Commercial	\$460.00	Y

2.15 – Engineering**2.15.1 – Rural Address Replacement Plate**

Rural Address Replacement Number Plate	\$55.00	Y
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2.15.2 – Installation of Pipes etc On or Under Road**Road Reinstatement Fee**

Bitumen	Price on application	N
Other than bitumen	Price on application	N

2.15.3 – Concrete Kerb

Alteration to existing layback kerb	Price on application	N
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2.15.4 – Vehicular Access

375 mm pipe crossing	Price on application	N
All other types of crossings	Price on application	N

2.16 – Pest Management**2.16.1 – Herbicide Spray Subsidy**

Fireweed	50% of price charged by supplier.	Y
Groundsel	50% of price charged by supplier.	Y
Harissia Cactus	50% of price charged by supplier.	Y

continued on next page ...

Page 77 of 79

Name	Year 19/20 Fee (incl. GST)	GST
------	----------------------------------	-----

2.16.1 – Herbicide Spray Subsidy [continued]

Honey Locust	50% of price charged by supplier.	Y
Mother of Millions	50% of price charged by supplier.	Y
Salvinia	50% of price charged by supplier.	Y
Water Hyacinth	50% of price charged by supplier.	Y
Water Lettuce	50% of price charged by supplier.	Y
African Boxthorn	50% of price charged by supplier.	Y
Annual Ragweed	50% of price charged by supplier.	Y
Giant Rats Tail Grass	50% of price charged by supplier.	Y
Parthenium	50% of price charged by supplier.	Y

2.16.2 – Loan Equipment – Bonds

Loan equipment is available for use subject to acceptance of the terms and conditions of loan and the payment of the bond.

The use of loan equipment for commercial purposes or outside of the Council Region will result in forfeiture of the bond and exclusion from future use of loan equipment.

Where a borrower is found to have failed to adhere to Council procedures and safety requirements, or verbally abuses, harrasses or behaves in an unacceptable way towards a Council Officer, for a third time, the borrower will be excluded from further use of the loan equipment.

Bond – Dog Traps	\$100.00	N
Bond – Pig Traps	\$300.00	N
Bond – Skids	\$250.00	N
Bond – Splatter Gun	\$150.00	N
Bond – Spray Backpack	\$60.00	N
Bond – Trailers (including boom spray)	\$300.00	N

2.16.3 – Loan Equipment Other Charges

Loan Equipment (Spray) – Cleaning Fee (Herbicide, Dye, Mud etc.)	\$51.00	Y
Loan Equipment (Spray) – Flushing Tanks/Lines	\$51.00	Y

continued on next page ...

Page 78 of 79

Name	Year 19/20 Fee (incl. GST)	GST
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2.16.3 – Loan Equipment Other Charges [continued]

Loan Equipment (Spray) – Re-fueling	At current price of fuel per litre. Plus Processing Fee.	Y
Loan Equipment (Spray/Traps) – Damage to spray equipment, trailers, traps, accessories and parts	At cost. Plus processing Fee	Y
At cost to replace or repair including parts and labour. Plus Processing Fee		
Loan Equipment (Spray/Traps) – Equipment Failure – Troubleshooting Out of Hours	No charge.	N
Loan Equipment (Spray/Traps) – Failure to Show for Collection Without Notice	\$51.00	Y
Notice to be provided prior to 3pm the previous day.		
Loan Equipment (Spray/Traps) – Late to Collection or Return	\$20.00	Y
Per fifteen minute interval or part thereof. Processing fee does not apply.		
Loan Equipment (Spray/Traps) – Lost, stolen or missing spray equipment, trailers, traps, accessories, parts and other items provided with loan equipment.	At cost to replace (parts and labour). Plus processing fee.	Y
Loan Equipment (Spray/Traps) – Operator Assistance – Troubleshooting Out of Hours	\$82.00	Y
Per hour or part thereof. Processing Fee not applicable.		
Loan Equipment (Spray/Traps) – Tampering With Devices to spray equipment, trailers, traps, accessories and parts	\$102.00	Y
Plus any costs to replace / repair (parts and labour) and Processing Fee. Three occurrences will result in exclusion from further use.		
Loan Equipment (Traps) – Delivery/Collection Fee	Up to 20km from Gatton - \$40.00 > 20km but < 50km from Gatton - \$60.00 > 50km from Gatton - \$80.00 Per Trip. Plus Processing Fee.	Y
Processing Fee	\$20.00	Y



<p>ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019</p>
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13.0 INFRASTRUCTURE WORKS AND SERVICES REPORTS

No Infrastructure Works & Services Reports

14.0 ITEMS FOR INFORMATION

No Information Items





THAT Council close its Kensington Grove Community Child Care Centre by 30 September 2019.

THAT Council close its Kensington Grove Community Child Care Centre by 30 September 2019.

Moved By: Cr Holstein Seconded By: Cr Hagan
Resolution Number: 16-20/1363

CARRIED
6/0

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

15.2 Sale of Land for Unpaid Rates or Charges

Date: 13 May 2019
Author: Tony Brett, Manager Finance and Customer Services
Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 275 (1) (h) of the Local Government Regulation, 2012, as the matter involves other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Summary:

The purpose of this report is for Council to commence the sale of land process for overdue rates. This report covers the eligible properties to be put forward for auction. Council must then commence the sale process within six months of Council giving the notice of intention to sell the land. Once the sale process commences, it cannot be stopped unless the overdue rates and charges are paid in full or the auction completed.

Officer's Recommendation:

THAT Council sell the following properties for overdue rates or charges:

Property ID	Legal Description	Property ID	Legal Description
200300	L290 CH311340	211120	L12 RP166037
222140	L345 SP195239	276040	L1 SP242794
195410	L71 RP212795	276050	L2 SP242794
150140	L4 RP25621	244790	L1 RP32634
168170	L134 RP880412 & L30 CC3585	251880	L5 RP860762
176200	L2 CC2920	255840	L1 RP32750
194630	L65 RP856358	265780	L42 RP903088

And further;

THAT Council authorise the Chief Executive Officer to:

- Give the necessary notices and take all necessary steps to affect the sales;
- Appoint an auctioneer to conduct the sale by public auction;
- Set a reserve price for the land in accordance with the *Local Government Regulation 2012*;
- Sell the land by agreement with the highest bidder if the reserve price is not reached at auction; and
- Approve the auction date in accordance with legislative requirements.

**ORDINARY COUNCIL
MEETING MINUTES
22 MAY 2019**

RESOLUTION

THAT Council sell the following properties for overdue rates or charges:

Property ID	Legal Description	Property ID	Legal Description
200300	L290 CH311340	211120	L12 RP166037
222140	L345 SP195239	276040	L1 SP242794
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176200	L2 CC2920	255840	L1 RP32750
194630	L65 RP856358	265780	L42 RP903088

And further;

THAT Council authorise the Chief Executive Officer to:

- a. Give the necessary notices and take all necessary steps to affect the sales;
- b. Appoint an auctioneer to conduct the sale by public auction;
- c. Set a reserve price for the land in accordance with the *Local Government Regulation 2012*;
- d. Sell the land by agreement with the highest bidder if the reserve price is not reached at auction; and
- e. Approve the auction date in accordance with legislative requirements.

Moved By: Cr Cook

Seconded By: Cr Wilson

Resolution Number: 16-20/1364

CARRIED

6/0



<p>ORDINARY COUNCIL MEETING MINUTES 22 MAY 2019</p>
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16.0 MEETING CLOSED

There being no further business, the meeting closed at 10:46am