

ORDINARY MEETING OF COUNCIL

AGENDA

12 FEBRUARY 2020

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1. MEETING OPENED

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 03 February 2020

Author: Erin Carkeet, Governance and Strategy Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a councillor or senior council officer who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the material personal interest in the matter, including the following particulars about the interest
 - i. the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
 - ii. how the person or other entity stands to gain the benefit or suffer the loss
 - iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the councillor or senior council officer—the nature of the relationship to the person or entity; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a councillor or senior council officer who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- a) the nature of the interests
- b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person:
 - i. the name of the other person; and
 - ii. the nature of the relationship or value and date of receipt of the gift; and
 - iii. the nature of the other person's interests in the matter.
- c) how the councillor or senior council officer intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES

6.1 Notice of Motion to Rescind a Resolution - Resolution Number 16-20/1633

Date: 05 February 2020

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

A decision was made with respect to a Minor Change at Council's Ordinary Meeting held 22 January 2020 regarding a development at Lot 309 CH3311850, 303 Grantham Scrub Road, Veradilla. The *Planning Act 2016* is silent on the ability to give opportunity for a negotiated decision for a minor change.

Subject to discussion with Department of State Development, Manufacturing, Infrastructure and Planning officers it has been advised the best way to deal with this is via a new minor change application. In order to simplify the process, it is considered the most practical way of dealing with this is to address all of the conditions of the original change application, so it is all on the one application.

Officer's Recommendation:

THAT Council Resolution 16-20/1633, "THAT the request for a Negotiated Decision for Development Permit for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla be approved as follows:

A. Change Condition N9 to read as follows:

N9 With the exception of the extension to Shed 1, all new structures on site must be situated and maintained at a minimum:

100m from any road frontage,

100m from any Natural Watercourse,

20m from any side or rear boundary,

150m from any dwelling on surrounding land;

Building setbacks must be measured from the outermost projection of the building (gutter or fascia) to the nearest point of the relevant property boundary.

Note: The extension to Shed 1 will result in a setback of approximately 95.4m from Grantham Scrub Road.

To be completed prior to the commencement of use.

passed at the Ordinary Meeting of the Council held on 22 January 2020 be rescinded.

Attachments

1 Notice of Motion to Rescind a Resolution 1 Page

Notice of Motion to Rescind a Resolution

The Chief Executive Officer Lockyer Valley Regional Council PO Box 82 GATTON QLD 4343

We give notice of the following motion of rescission, Council Resolution 16-20/1633;

"THAT the request for a Negotiated Decision for Development Permit for a Minor Change to Approval (MC2019/0039) for Material Change of Use for Expansion to Poultry Farm (Additional 100,000 birds) (DA4784) on Lot 309 CH311850 at 303 Grantham Scrub Road, Veradilla be approved as follows:

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	20m from any side or rear boundary,		
	150m from any dwelling on surrounding land; Building setbacks must be measured from the outermost		
	projection of the building (gutter or fascia) to the nearest point of the relevant property boundary.		
	Note: The extension to Shed 1 will result in a setback of approximately 95.4m from Grantham Scrub Road.		
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passed at the Ordinary Meeting of the Council held on 22 January 2020 be rescinded.

of Councillor

Signature of Councillor

6.2 Confirmation of Ordinary Meeting Minutes 22 January 2020

Date: 03 February 2020

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 22 January 2020 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS

No Receival of Committee Reports as Minutes.

9. **DEPUTATIONS/PRESENTATIONS**

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS

10.1 Chief Executive Officer's Monthly Update - January 2020

Date: 31 January 2020

Author: Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to update Council on key issues currently being actioned by Council's Executive Office and to provide information relevant to Councillors and the organisation.

Officer's Recommendation:

THAT Council receive and note the Chief Executive Officer's Monthly Report for January 2020.

Report

1. Introduction

This report is presented to ensure Council is well informed on the business being undertaken by the Executive Office of Council.

2. Background

The report covers actions and information relevant to Councillors and the Executive Office and includes the key areas of Governance and Strategy, Regional Development and Marketing, Communications and Engagement (MCE). Legal and Property Services are subject to separate reports to Council.

3. Report

Governance and Strategy

Complaints

The following table provides details of the complaints managed for 2019-20 period and those that are currently under consideration:

Type of complaint	Comparisor receive		Currently under investigation	Received during the month	Completed in the month
	2019-20	2018-19		2019-20	2019-20
Staff	1	2	0	0	0
Administrative Action	6	7	3	1	0
Privacy	0	0	0	0	0
TOTAL	7	9	3	1	0

Public Interest Disclosures

Executive Managers, Managers and key staff attended Public Interest Disclosure training conducted by the Office of the Queensland Ombudsman. This training will assist officers in identifying and managing

public interest disclosures, which can arise when a staff member raises an issue involving corrupt conduct, in accordance with the legislation.

Insurance Management

Attached to this report is comparative data for the period 1 July 2015 to date, for the following claim types, where they are above Council's excess:

- Liability Claims (Public Liability, Professional Indemnity & Personal Injury; including notifications);
- Motor Vehicle Claims; and
- Council Property Claims.

Legislative Framework

The Department of Local Government, Racing and Multicultural Affairs distributed a draft paper on managing Council's informal meetings. The paper defines an informal meeting and requires Councils to adopt a policy to manage such meetings, including requirements for advertising, making them open to the public and managing conflicts of interest. The definition of an informal meeting is very broad and will include a road or site inspection as it currently stands. Responses have been provided to the Local Government Association of Queensland and Local Government Managers Australia supporting their submissions that the current draft is not workable in practice.

Regional Development

Collaboratives

Lockyer Valley and Somerset Water Collaborative (LVSWC) - Sustainable Water

During the past month the LVSWC have worked with Jacobs to deliver the information sessions for the stage 1 demand assessment, as part of the detailed business case.

Sessions have been well attended with approximate numbers as follows:

- Atkinson's Dam 40
- Mulgowie 30
- Ma Ma Creek 30
- Glenore Grove 50
- Helidon 50
- Gatton 100

Stage 1 of the expression of interest process (EOI) concludes on 14 February and should provide the raw data from potential water users to enable a water network to be designed. This process will quickly determine the potential user's willingness to pay for a more reliable water source and whether the project will proceed to the full business case.

Council has commenced investigations to determine whether there is any benefit in submitting an EOI for water to be purchased from the Scheme rather than from Urban Utilities, as part of stage 1.

Equine Collaborative

The master plan for redevelopment of the Gatton Equine Precinct is almost complete and will be the subject of a report to a future Council meeting. Should the master plan be accepted the next stage will be a detailed business case.

Advocacy

Stakeholder Relations

Council Officers continue to work with the Council of Mayors South East Queensland (COMSEQ) and State and Commonwealth levels of Government on the SEQ City Deal. The COMSEQ CEO met with the Mayor and officers to discuss the City Deal and the Deputy Mayor met with COMSEQ and other Council Mayors and Officers to discuss potential projects for inclusion in an initial City Deal. A key item Council is seeking relates to Water for the Lockyer.

Inland Rail

Council officers continue to engage with ARTC with respect to the EIS for both the Helidon to Calvert project and the Gowrie to Helidon project. An interface meeting was held in January and a Council workshop item covered the current status of the projects.

Officers were again heavily engaged during January in developing the legal agreements and the Project Specification Technical Requirements documentation. These will underpin the project for its duration and accordingly are comprehensive documents. Originally ARTC were aiming to reach agreement on these prior to the Caretaker period. However, the target date is now following Council elections.

The Senate Inquiry into Inland Rail Management held a public hearing in Brisbane on 30 January. LVRC was invited to provide evidence to that Inquiry. Officers attended and provided that evidence and responded to questions from the Senators present.

<u>Association Linkages</u>

The next meeting of the Local Government Association of Queensland Policy Executive will be held in Brisbane on 7 February 2020. Briefing material for that meeting is being prepared. The next meeting of the COMSEQ Board is contingent on the Caretaker period for the local government elections.

Passenger Rail

The Commonwealth is currently engaging with State officials on the planning for the \$15M business case to be conducted into passenger rail for Toowoomba to Brisbane. Commonwealth and State Government officers have held initial meetings and have advised that there will be appropriate levels of engagement with key stakeholders including local government. The Mayor and officers have met with Cr Antonio from Toowoomba Regional Council and a representative from the Ipswich City Council to discuss the formation of an Alliance to advocate for Ipswich to Toowoomba passenger rail transport. This will involve key stakeholders from Universities, tourism peak bodies, Defence and Health Agencies.

Economic Development

Industry Attraction

Officers have engaged with and provided information and economic data to 10 new business enquiries during January, as highlighted in the following table.

Industry Sector	Level of interest	Notes:
Food Services	$\stackrel{\wedge}{\hookrightarrow}$	Potential new business establishment
Tourism	\$\$	Long term plans for development of new tourism experiences for the Lockyer Valley from new and existing operators
Manufacturing	$\Leftrightarrow \Leftrightarrow$	New processing facilities seeking properties.
Grants and support	222323	Referrals and contacts from other departments and agencies that could assist
Retail/Wholesale	\$\$	Identification of potential premises suitable for the application proposed

Support Local Business

Staff are currently working with Regional Development Australia (RDA) Brisbane to finalise the 2020 schedule for Digital Workshops for small businesses. Workshops will be face to face on a quarterly basis with webinars held in the alternative months. Topics will have a digital marketing focus with hands on activities.

Jobs and Skills Development

The Regional Skills Investment Strategy (RSIS) Project Coordinator continues to engage with local businesses identifying skills shortages and trends across industries in the Lockyer Valley. There has been a focus on training solutions to assist upskilling industry workers. For example, a Mentoring and Supervision Short Course Information session was held on 16 January 2020 for hospitality businesses. Six representatives from local businesses attended the information session seeking the training for themselves and their staff. Since 16 January we have received 19 expressions of interest from local candidates to undertake the training and a draft schedule has been sent out to businesses to commence training on 18 February 2020.

The RSIS 3rd Quarter Project review has been completed and Department of Employment, Small Business and Training staff have provided positive feedback.

Tourism

Partnerships (Brisbane Marketing, Tourism Events Queensland and Regional Tourism Organisations)
Councils Tourism Officer met with Brisbane Marketing on 14 January to discuss a future Local
Government Partnership Agreement, together with projects and program opportunities.
Tourism Events Queensland are working with Council planning a media "famil" throughout the region
for 11 and 12 March. Planning has commenced to utilise our regions Food Ambassador Alistair
McLeod to work with the media showcasing the region.

Destination Marketing

- Visit Lockyer Valley Facebook monthly insight to 1 February 1 had 2,400 page likes. Reach for the month (people who saw posts) was 7,276 (5,481 last month), post engagement (likes, comments, shares) were 1,081 (1,428) and video views totalled 75 (1,334). The strongest performing posts for the month included Forest Hill, a roadside fig stall, Mulgowie Bull Ride, Australia Day and promotion of the tourism guide.
- New artwork has been produced for Bishopp Billboards flexi-campaign featuring Luvya Lockyer themes and depicting Das Neumann Haus, Laidley Pioneer Village and nature shots.

A prospectus has been distributed for the new 2020 tourism guide. It is an advertising
platform for tourism operators, restaurants, cafes, facilities, events and activities that may be
of interest to travellers.

Visitor Information Centre

There were 1035 interactions with visitors during the month, 309 of these were from outside the region, 1021 were walk in visitors. \$1,602.50 was received in VIC souvenir revenue.

The Visitor Information Centre staff issued the first tourism newsletter in November to a database of 891 contacts. The staff have been working on the new edition of the tourism newsletter that is issued every couple of months.

Queensland Transport Museum (QTM)

The QTM Facebook page continues to grow and currently has 3,849 followers. Action items from the last QTM Committee meeting are being implemented and will be reported on at the next Committee meeting.

Visitors to the QTM numbered 252 resulting in \$1,395.50 in ticket sales, which doesn't include 80 free local resident entries. \$149.50 was received in QTM souvenir revenue.

Volunteer Management

Our first Volunteer familiarisation tour for 2020 is scheduled for 20 February. Volunteers from the Visitor Information Centre and Das Neumann Haus have been invited as per the terms of our Volunteering Prospectus and Tourism accreditation standards. This "famil" is to the Somerset region as a bordering tourism area.

Lockyer Valley Function and Cultural Centre

The QTM cards ceased at 31 Dec ember 2019 and have been replaced by the new Staging Post Café card offering members 5% discount on food & beverage in the cafe, excluding already discounted special offers or functions. A new database has been created, with just over 500 cards being signed up in January 2020. The VIC team have facilitated this process, to allow staging post staff to focus on their core service delivery.

Marketing, Communications and Engagement (MCE)

Council Response to the Drought

A Lockyer Drought Support Agency meeting was held in January with the goal of improving coordination, awareness and delivery of support to drought affected farmers, businesses and families.

The MCE Team is working with various business units to scope and prepare applications for projects under the Commonwealth's Drought Communities Programme-Extension package which aims to stimulate the local economy by engaging non-Council local businesses in a range of community projects. This Government funding is not intended as direct support for farmers but may provide employment or contract opportunities.

Drought support information packs have been attached to QUU standpipes across the region to make the support options more accessible to drought-affected landholders. Similar packs will also be distributed to rural suppliers in the near future to assist in promoting support options.

Bushfire Recovery and Support

The MCE Team is working with Disaster Management to encourage agencies to provide support to bushfire-affected Lockyer Valley landholders. A request for BlazeAid to setup a base camp and provide volunteer assistance to build farm fences was declined. The MCE Team is following up with other agencies to try and get fencing materials and assistance with labour.

A function to acknowledge the work of the Lockyer Valley Rural Fire Brigade Group volunteers was held on Australia Day following the Awards Ceremony.

General Projects

Council partnered with Queensland Ballet to deliver a 4-day dance camp for 5-12 year aged children as part of a public art initiative. The camp had 30 participants and finished with a mini showcase by the children to their parents/guardians. The 3 planned 1-hour community dance workshops have been postponed to later in the year. Other introductory dance classes with a range of providers and genres are planned for this calendar year under an RADF-funded project.

Council is working with representatives from Forest Hill to plan a Forest Hill Silo Art Project. This is a long-term project that will include a community consultation process on key themes and art styles. The project will be reliant upon external funding which will be applied for following the preliminary design and quote process.

Community Engagement

Support was provided on the following projects:

- Gatton Squash Courts Demolition
- Lockyer Valley and Somerset Water Collaborative New Water Demand Study Public Information meetings
- Gatton Shire Hall Refurbishment
- Fairways Park project

Media

The following media releases were issued during the month:

HEADLINE	PROJECT
Welcome Babies Celebration	Libraries' Welcome Babies Celebration
Local icons set to go	Gatton Squash Courts demolition
Public Meetings for Future Water Demand	Water Collaborative project
Australia Day Ambassador Jeff Horn	Announcement of Australia Day 2020 ambassador
Australia Day winners announced (embargoed release)	Announcement of category winners for Australia Day Awards 2020
Australia Day celebrations across the Valley	Range of events across the region run by a various community organisations and businesses
Cahill Park upgrades and charity cricket match	Lighting upgrades and female friendly change room facility, \$1.2 million project

Council also received media-led coverage as follows, with staff providing responses to media enquiries via arranging interviews, organising media opportunities, coordinating joint media, writing statements or quotes from Councillors and providing vision and interviews when media is unable to attend media opportunities.

TOPIC	OUTLETS
Outlook on the New year	Gatton Star, Laidley Plainland Leader
Community Assistance Grants	Gatton Star
Clean Up Australia Day	4WK
Veradilla and Adare poultry farms	Gatton Star
Helidon State School flying fox roost	Queensland Times
Toowoomba escarpment mountain biking plan	Chronicle
Marvel Family Fun Day	Win News, Gatton Star
Councils spending 2018/19	Gatton Star
Council's reduction of events from 2020 schedule	ABC Southern Qld, ABC Radio Brisbane
LGAQ bushfire donation	Gatton Star, QT
Jeff Horn, Australia Day Ambassador	Belinda Sanders - ABC Southern Qld, Seven News, Win News, River949, QT, Laidley Plainland Leader
Water Collaborative	4WK
Roads to Recovery Funding Fixes Laidley Roads	Managed by Scott Buchholz's office
Bunnings Development	Laidley Plainland Leader
Long Serving Employees	4WK
Water Study	ABC, David Illife - ABC Southern Qld, Gatton Star
Gatton squash courts demolition	Seven Toowoomba
Councils plead for support for bushfire affected areas	River 949, Belinda Sanders - ABC Southern Qld, Rebecca Livingstone - ABC Radio Brisbane, Drive show - ABC Sunshine Coast, Seven Toowoomba, John Ballard ABC, Anni ABC, Brisbane Times, QT, Sydney Morning Herald, Ipswich Advertiser, The Chronicle
Qld Ballet Dance Camp prelude	WIN News, Belinda Sanders - ABC Southern Qld
Qld Ballet Dance Camp final performance	Win News
Bunnings Development Discount	The Chronicle, Gatton Star, QT
Drought – work of charities in the Lockyer Valley	WIN News, Gatton Star
Charity clean up – dumping unwanted goods	QT, Gatton Star
Frozen Wonderland	WIN Toowoomba, Seven Toowoomba
Passenger Rail Brisbane to Toowoomba	Belinda Sanders & David Illife - ABC Southern Qld, Seniors News, High Country Herald
Procurement report	Gatton Star, QT
Cahill Park upgrades – lighting project and female friendly facility (in collaboration with Bulls Masters)	WIN News, Gatton Star
Ekka & Regional Flavours	Craig Zonker & Loretta Ryan - ABC 612 Breakfast, QT, Gatton Star
Australia Day Awards, flags (Quotes were provided but no story has been published yet)	QT
Election & big issues faced by Council (no	Gatton Star

TOPIC	OUTLETS
comment was requested)	
Australia Day Awards	WIN News, River949, Seven News, Gatton Star, QT
Concerns over Inland Rail (no comment was requested)	The Courier mail, Sydney Morning Herald, Cairns Post
Boost to weed control – Herbicide subsidies (comments sourced from council meeting)	Gatton Star
Sippel Rd (media enquiry)	Gatton Star

All branches have been providing quick responses to media enquiries.

Social Media

Platform Posts		Post Reach	Followers			
Facebook	31	27,858 (post reach)	12,628			
Twitter	6	2,225 (tweet impressions)	2,529			
Instagram	5	-	1,815			

There has been a slight decline in followers on twitter which could be attributed to people liking the page to ensure they stay up to date during fire events, and then unfollowing once the threat has passed. This demonstrates we are viewed as a reliable source of information.

Graphic Design

The MCE design team has been working closely with other LVRC teams to finalise reports and documents such as designing the NRM Strategy and the Employee Code of Conduct. The team is also starting new projects to deliver the updated Lockyer Valley Get Ready Guide, numerous corflute designs including tree trimming notices and the Gatton Squash Courts demolition signs.

They have also produced internal posters such as the Wellbeing committee EOI poster, EOI poster for Disaster Training, Spring Festival save the date flyers, Lockyer Valley drought support information booklet, and produced the weekly internal newsletter Need 2 Know. The team has also reviewed several fact sheets and forms such as Youth Leadership Camp, wild dog workshop and baiting program.

Video Projects

During the month of January, MCE staff filmed overlay footage and interviews for the media for stories such as:

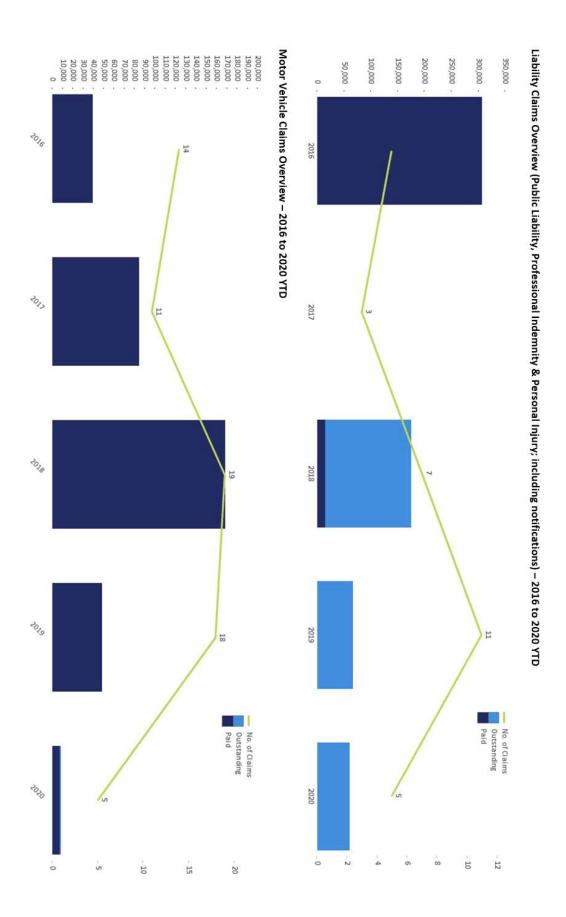
- Australia Day Ambassador, Jeff Horn
- Marvel Family Fun Day
- Frozen Family Day
- Queensland Ballet dance camp
- Australia Day Awards and Citizenship Ceremony
- Cahill Park upgrades

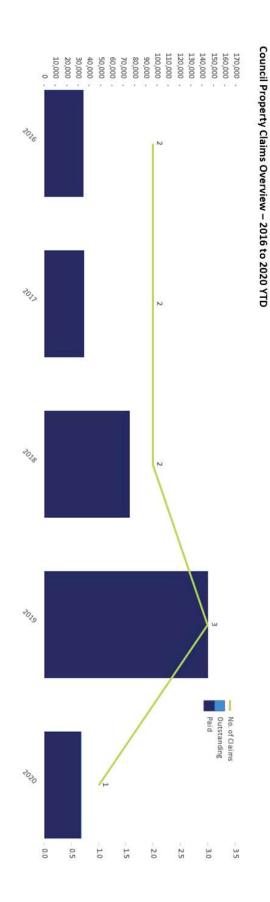
The media team has also filmed a series of videos with Mayor Tanya Milligan for social media, including a Christmas message, big projects for the region in 2020 and announcing Jeff Horn as the regions Australia Day Ambassador.

The team also filmed a series of FAQ videos with Lockyer Valley and Somerset Water Collaborative Chairman, Stephen Robertson.

Attachments

15 Insurance Overview - February 2020 2 Pages





10.2 Key Corporate Risk Register - Progress Report

Date: 03 February 2020

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on the progress of Council's risk management functions, including reporting on activities which have occurred to mitigate Council's Key Corporate Risks.

Officer's Recommendation:

THAT Council receive and note the Key Corporate Risk Register Progress Report – December 2019.

Report

1. Introduction

Council has a statutory requirement to keep a written record stating the risks that its operations are exposed to and the control measures to manage these risks.

The progress report on the Key Corporate Risk Register complies with the statutory requirements and good governance principles of the *Local Government Act 2009*. This report responds to Council's Corporate Plan 5.4: *Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values* and 5.7: *Compliance with legislation*.

2. Background

Council's Key Corporate Risk Register was endorsed by the Audit and Risk Management Committee on 23 May 2019 and adopted by Council on the 26 June 2019.

The first progress report on Council's Key Corporate Risk Register was endorsed by the Audit and Risk Management Committee on 6 December 2019.

The Key Corporate Risk Register is based on the following key corporate risk categories:

Risk Code	Key Corporate Risk Category	Key Corporate Risk Category Description
FE1	Finance and Economic	Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.
FE2	Finance and Economic	Decision making governance, due diligence, accountability and sustainability
IA1	Infrastructure and Assets	Planning, managing and maintaining assets for the future
IA2	Infrastructure and Assets	Delivering major projects (time, cost, scope and quality)

Risk Code	Key Corporate Risk Category	Key Corporate Risk Category Description
IA3	Infrastructure and Assets	Information and technology capacity and management
BC1	Business Continuity and Systems	Provision of core services now and into the future
EC1	Environment and Community	Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity
LCL1	Legal Compliance and Liability	Compliance management – regulatory or contract compliance, litigation, liability and prosecution
P1	Political	Intergovernmental relationships/relationships with other key stakeholders
R1	Reputation	Reputation and Goodwill
S1	Staff	Strategic workforce planning and management
WHS1	Work Health and Safety	Health and safety

3. Report

This report includes the first progress report on Council's Key Corporate Risks Register. This progress report identifies the action undertaken on the treatments or controls that have been identified to reduce Council's risks in line with its risk appetite. Assistance continues to be provided to the responsible officers to ensure suitable controls/treatments have been identified to mitigate the risk. Guidance is also being provided to enable accurate reporting to reflect the progress that has been achieved against the identified controls/treatments and to align with the reporting timeframes identified in the Risk Management Framework Guideline.

The current phase of work that is being undertaken is the review of the identified residual risk in line with the treatments/controls that have been actioned to reduce Council's risk.

The risks identified on Council's Key Corporate Risk Register will remain on the register and reported against until November 2020 when a full review of the risks will be completed. The risk appetite statement will be reviewed after the commencement of the new term of Council.

The Key Corporate Risk Register Progress Report is attached for Council to receive and note.

4. Policy and Legal Implications

The Key Corporate Risk Register comply with the requirements of relevant legislation and standards. Any future policy and legal implications will be addressed as matters arise before Council.

5. Financial and Resource Implications

This report does not have any budgetary implications. Budget implications related to risk management will continue to be addressed through existing allocations.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Chief Executive Officer will manage requirements in line with existing delegations.

7. Communication and Engagement

The following stakeholders were engaged in the development of the first progress update on Council's Key Corporate Risk Register attached to this report:

- Audit and Risk Management Committee
- Executive Leadership Team
- Management Team
- A variety of officers from each business unit of Council.

To ensure the successful continuation of risk management throughout the organisation, appropriate training in risk management will continue to be provided to staff and managers as required.

8. Conclusion

The first progress report on Council's Key Corporate Risk Register is a statutory requirement and informs of action undertaken on the treatments or controls that have been identified to reduce Council's risks in line with its risk appetite.

9. Action/s

No further action is required from this report.

Attachments

1. Key Corporate Risk Register Progress Report - December 2019 16 Pages

	WHS1	SI	22	2	E	ECI	BC1	IA3	IA2	IA1	FE2	FE1	RISK CODE					
	Work Health and Safety	Staff	Reputation	Political	Legal Compliance and Liability	Environment and Community (EC1)	Business Continuity and Systems (BC1)	Infrastructure and Assets (IA3)	Infrastructure and Assets (IA2)	Infrastructure and Assets (IA1)	Financial and Economic (FE2)	Financial and Economic (FE1)	KEY CORPORATE RISK CATEGORY			KEY CORPORA		
×	Health and Safety	Strategic Workforce Planning and Management	Reputation and goodwill - where the reputation of Council is negatively impacted	Intergovernmental relationships / relationships with other key stakeholders	Compliance management - regulatory or contract compliance, litigation, liability and prosecution	Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity	Provision of core services now and into the future	Information and technology capacity and management	Delivering major projects (time, cost, scope and quality)	Planning, managing and maintaining assets for the future	Decision making governance, due diligence, accountability and sustainability	Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.	KEY CORPORATE RISK CATEGORY DESCRIPTION			KEY CORPORATE RISK REGISTER		
Key Corporate Risk Register	High	High	High	High	High	y High	High	Extreme	High	High	High	High	KEY CORPORATE INHERENT RISK RATING	Low	Medium	High	Extreme	Inherent Risk Rating
	High	High	Medium	Low	Medium	High	High	High	Medium	Medium	High	нідһ	KEY CORPORATE RESIDUAL RISK RATING	LOW	Medium	High	Extreme	Residual Risk Rating
	Low	Low	Low	Low	tow	Medium	Medium	Low	Medium	Medium	Medium	Medium	TARGET KEY CORPORATE RISK RATING (in line with Appetite)	LOW	Medium	High	Extreme	Target Risk Rating

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	Financial and Economic (FE1)	Financial and Economic (FEI)	Financial and Economic (FE1)	Financial and Economic (FE.1)	Financial and Economic (FE1)	Financial and Economic (FEI)	Financial and Economic (FEX)	Financial and Economic (FE1)	CATEGORY		ial sustainability to s y, goals and objectiv	Financial and Economic (FE1)
	Loses incurred by the foliating commercial activities: Daying Post Carls & Commercia Centro, Child Carls Centres, and this Jake Oper Comp Grounds advisorally most or Coloroth's sustainability ratios and ability to fund other "core" Council services.	lack of strategic procurement and planning means Council is not optimising its buying power which could result in value for money not being obtained and increased out sustained by Council.	The timing of the cash outflows for the construction of feesi influenced dees not metach the siming of the cash inflows from infrastructure charges which may impact absentiely or Council's general cash balances.	An Unknownishe dwage to the Chremsland Liban. Usullas (QUU) de-dend golloy will result in a reduction in Clain flows and operating surplus	Changes in the timing of the payment of the Federal Assistance Grants will result in a reduction in cash flows and Operating Surplus.	Salure to be "leay ready" (including the implementation of the waste leay) results in Council being non-compliant with State Government requirements and loss of potential income.	Waste management revenue is captured in general operating revenue, therefore no specific allocation of cath available to cover potential waste management costs.	reflective processes in ensuring completeness, accuracy and stretimeness in application of Council's infrastructure charges including and revenue collection practices results in loss of revenue for Council	RISK DESCRIPTION		Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.	3
	Moderate	Moderate	Moderate	Moderate	Moderate	Moderate	Moderate	Major	CONSEQUENCE	BHM	Major Moderate Minor Insignificant	Catastrophic
	ğ.	Likely	Possible	Untikely	Possible	Possible	Possible	Likely	CONSEQUENCE LIKETHOOD	INHERENT RISK ASSE	Ukely Possible Unitary Rare	Likerihood Almost Certain
	High	Нерт	Medium	Medium	Medium	Medium	Medium	Hgps	INHERENT RISK	SSMENT	High Medium Low	Inherent Risk
	8	0)	60	52	60	50	60	80		Γ		
	Opportunity for improvement	Opportunity for Improvement	Opportunity for improvement	Adequate	Adequate	Opportunity for Improvement	Opportunity for Improvement	Opportunity for Improvement	EXISTING CONTROLS	HESIE	Opportunity for Improvement readequate	Exering Controls
FE1	Moderate	Moderate	Moderate	Moderate	Minor	Minor	Moderate	Moderate	CONSEQUENCE	DUAL RISK ASSESSME	Major Moderate Miner Imigrificant	Consequence
	Likely	Likely	Possible	Unlikely	Possible	Possible	Possible	Likely	ПКЕПНООО	ď	Chaly Possible Unitiety Have	Likelinood Almost Certain
	Pigg	Tigh.	Medium	Medium	Medium	Medium	Medium	49	RESIDUAL RISK		High Medium Low	Residual Risk
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					fedium 48	Sum 48	ledium 48	edium 48	TARGET		ş	Taiget
	Reducyl Cornel Consequence & Uselmood	Reduce/Control Consequence & Ukelihood	Reduce)Cantral Consequence Yes	Shire	Tolerate	Reduce/Cantrol Likelihood	Reduce/Control Likelihood	Reduce/Correct Consequence & Likelihood	TREATMENT	TAB	Avoid Staire Teature/Control Lawarhood Medicar/Control Consequence Medicar/Control Consequence & Lindingoriot Consequence & Lindingoriot Consequence & Lindingoriot States Lindingoriot States Lindingoriot States Lindingoriot and States	Traditions
	ã	ď	ď.	ď.	ă	ď	ď	ã	ACTION	GET RISK /	8	A Miles
	Manager Finance and Customer Services	Manager Finance and Customer Services	Manager Finance and Customer Services	Manager Finance and Customer Services	Manager Finance and Customer Services	Manager Health, Waste and Regulatory Services	Manager Health, Waste and Regulatory Services	Namage Planning and Development	RISK OWNER	AND TREATMENT PLAN & REPORTING		
	replementation of management software to provide more responsive reporting and provide data to assist with saffling and disciolar making. Changes have been made to the operating mode! St. Late, Diper to reduce the operating mode! St. Late, Diper to reduce the operating code! The Resissignal Gove Child Carlo Centre has been closed and results in reduce loss in the child care centre operations.	Suitable treatments/controls to mitigate this risk are yet to be identified:	future cath balances are monitored to ensure abequate funding salabled for projected level and units this is understann pair of the budget forecast and reflew processes, improved processes better improved processes better improved processes better improved processes to be the improved with the salable constanting and a regular monitoring and a regular review of the salable constanting and a regular review of the status of developments to ensure imposing is done in a simply manner.	implementation of the identified risk treatment/control has commerced an include. perspection in the is-mail QUU commercial reference group meetings, no current plans to charge discland policy. a string policy reject service in second-constitution will assist in the information of alternative venture source to reduct the residence of QUU restricts.	Identified key corporate risk is being mitigated within existing controls.	Awareness package (including algorificant community) engagement) undertaken on visite community engagement) undertaken on visite deligit, has been provided to the community and Council's key external stakeholder. Software program compliant and levy ready as required.	d Full Cost Priorig model developed in June 2019 with 5 year service agreement for waste.	A review is being understation to density further treatments and controls on migration sits, it is disact the following restments have been implemented to represent the process. 11 of the 32 incommendations dentified from the increma saudit into the intrastructure Charges process. commenced the development of a case measurement from control to the configuration of the development of a case measurement from control. development of an infrastructure that gesting the consistence with standary regularment with these completed ready to be published in size of control of castanding infrastructure charges saudinerments.	PROGRESS REPORTING	PORTING		

FE1

CS2	2	Ē	CCCI	89	2	P56	100					strates	Financ	Financ
Financial and Economic (FE1)	Financial and Economic (FE1)	Financial and Economic (FEI)	Financial and Economic (FE1)	Financial and Economic (FE1)	Henorical and Economic (FE1)	Financial and Economic (FE1)	KEY CORPORATE RISK CATEGORY					y, goals and objective	ial sustainability to s	Financial and Economic (FE1)
Inadequate processes and accountability for the handing of cash at Council's Customer Service Centres may result in loss of revenue.	A lack of practices for the effective detection, investigation and prevention of fraud and corruption of envy description within Council may result in frustulent and corrupt activity taking place.	Preservation of exhibits may be compromised if the climatization of the Art Gallery is not maintained to the recommended level result in Council being liable for any damage sustained	hability to attract and maintain the required number of errolments will result in the failure to maintain financial sustainability and loss of revenue.	Maintaining a full Cost Pricing Model for Watte management reverue may result in insufficient cash available in general operating revenue to support Council operations.	Cyber Security Bisa. Reusis in loss of, disruption, or compromised security of Council and cultivater information, data, and systems.	Changes in the mix of infrastructure Works and Services operational and capatil a roject. How may set or year impact on Country's financial sustainability ratios and the types of capatal works to be performed.	NOT DESCRIPTION					strategy, goals and objectives in the medium to long term.	Financial sustainability to support the achievement of	(1)
Moderate	Major	Moderate	Moderate	Major	Major	Moderate	CONSEQUENCE	INHERE		insignificant	Minor	Moderate	Major	Consequence
Likely	Likely	Possible	Almost Certain	Direly	Almost	Possible	пкинноов	ERENT RISK ASSESSMENT		Rare	Assetuti	Possible	Vielu	Likelihood Almost Certain
High	F)	Medium	一种	High	-	Medium	CONSTITUTION INTERPRETATIONS INTERPRETATIONS	SSMENT			Next	Medium	Hgh	Inherent Risk
68	80	60	76	80	50	60								
Adequate	Opportunity for Improvement	Opportunity for Improvement	Inadequate	Opportunity for Improvement	Opportunity for Improvement	Opportunity for Improvement	EXISTING CONTROLS	SEC.				madequate	Opportunity for improvement	Existing Controls Adequate
Minor	Mirror	Moderate	Moderate	Minor	Major	Moderate	CONSEQUENCE	RESIDUAL RISK ASSESSMENT		Intignificant	Mosr	Moderate	Major	Consequence
Unlikely	Likely	Unlikely	Likely	Possible	Likery	Possible	DOORHTEN	ME		Raro	Unlikely	Possible	Vent	Likelihood Almost Certain
LOW	Medium	Medium	High	Medium	š	Medium	RESIDUAL RISK	11)			(CON	Medium	High	Residual Risk
40 Lo	56	52	8	8	8	8				100	NON	7774		646
Low 40	Low 40	Low 40	Wedium 48	Low 20	High 68	Low 44	TARGET				. 2	fedure	*	Target
Tolerate	Restuce/Corntrol Likelihood	Reduce/Cantral Consequence	Reduce/Control Consequence & Likelihood	Reduce/Control Likelihood	Reduce/Control Consequence 8. Likelihood and Share	Reduce/Control Consequence Yes & Usellhood	TREATMENT	234	Reduce/Control Consequence & Neduce/Control Consequence & Likelihood and Share	Reduce/Control Consequence	Reduce/Control Likelihood	Shire	Avoid	Tolerate Tolerate
No	ð	ď	ă	ĕ	ď	đ	ACTION	IGET RISK					E .	Action
Manager Finance and Customer Services	Coordinator Governance and Strategy	Executive Manager Corporate and Community Services	Executive Manager Corporate and Community Services	Manager Finance and Customer Services	Warager Information Services	Manager Finance and Customer Services	MSK OWNER	TARGET RISK AND TREATMENT PLAN & REPORTING						
Identified key corporate risk is being mitigated within existing controls.	Review of Council's Fraud and Comption Control Plan and Procedure commenced, including in this review process will be that a review will be conducted annually on the process, initial discussion have been held with Organizational Development to develop a annual key policy reflector training program.	A review is being undertaken on the identified risk treatments and controls to assist with mitigating this risk.	Further identification work is required with business to identify and determine suitable treatments/controls to mitigate this risk.	Suitable treatments/controls to mitigate this risk are yet to be identified.	The againfunk treatment option to misigate this risk was the appointment of a family System Administration which has one been achieved along with a Cipier Security Framework and Cipier Incident Response Pan. Normally Cipier Security Framework of Experies Pan. Normally Cipier Security in the agginisation, with outcomes response to the information, with outcomes response to the information with the information Family Security Committee and the Executive The Information Family Security Committee which membership computing of they past from all suspense with across the openishation is also used as 100 to manage the other security (six.	Asset Condition data is currently being assessed to seam review of our 10 Year Capital Program for the PAS Group. If their preview of the current INFS Capital Program of the PAS Capital Program of the reviews will the allow the current Workforce Baset no be updated; elementary the current Workforce Baset to be updated; elementary the current To automore of the current Organization of Infection energy of process will also meet to be factored into the reviews.	PROGRESS REPORTING	PORTING						

FE2

RD 2	PBS2	tsw	PADI	138					and su	000000		Financ
Financial and Economic (FE2)	Financial and Economic (FE2)	Financial and Economic (FE2)	Financial and Economic (FE2)	KEY CORPORATE RISK CATEGORY					and sustainability	on moning Soverman	on making governance	Financial and Economic (FE2)
inadequate processes (feasibility study, business case etc.) for the assessment, selection and prioritisation of regional development projects may result in compromised dutcomes for Council.	Inability to clearly articulate matters of a complex plumbing and buildings services nature in council documents that provides puddence or require a decision, may result in ambiguous and tenuaus decisions being made on plumbing and building services matters and application asporovals.	Institity to clearly principate mattern of a complex infrastructure nature in council documents that provide positoric or require a decision, may result in ambiguous and removal decisions being made on infrastructure asset planning, management and maintanance.	Inability to clearly articulate matters of a complex glamming and development nature in council documents that provide guidance or require a decision, may result in ambiguous and tensurus decisions bring made strategic land use matters and development application spirrovals:	RISK DESCRIPTION						pecuality making Severillarities, and difference, accommodities	dispersion of the second of th	(2)
Major	Major	Major	Major	CONSEQUENCE LIKELIHOOD INHERENT RISK	MEHNI		negnificant	Minur	Moderate	Major	Catastrophic	Consequence
Possible	Possible	Possible	Possible	писиноор	INHERENT RISK ASSESSMENT		Rare	Unlikely	Possible	Appet	Almois Certain	Likelihood
High	Hgs	Tig.	Fig	INHERENT RISK	SMERT			(WB)	Medium	(2)	House	Inherent Risk
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insdequate	Opportunity for Improvement	Opportunity for Improvement	Opportunity for improvement.	EXISTING CONTROLS	RESI				nadequate	Specificate for Intercepting	dequate	Existing Controls
Major	Moderate	Moderate	Moderate	CONSEQUENCE	RESIDUAL RISK ASSESSMENT		insignificant	Minor	Moderate	Major	Catastrophic	Contequence
Unlikely	Passible	Possible	Possible	ПКЕПНООР	•		Rare	Unfikely	Passible	Likely	Almost Certain	Likelihood
High	Medium	Medium	Medium	RESIDUAL RISK				MUNIC	Medium	HET	NAME OF TAXABLE PARTY.	Residual Risk
20	66 N	60 M	60					151	2	12	- 0	
Medium 52	Medium 52	Medium 52	Medium 52	TARGET			22300	440	Medium 1	120	Extrame	Taiger
Reduce/Control Likelihood	Reduce/Control Likelihood	Reduce/Control Likelihood	Reduce/Control Likelihood	TREATMENT	1	Nethodo	Reduce/Control Consequence	Reduce/Control Likelihood	Share	Avent	Tolerate	- Frankristet
ď	ά	2	á	ACTION	MIGET AS					No.	185	Acres
Manager Regional Development	Manager Plumbing and Building Services	Executive Manager Infrastructure Works and Services	Manager Flanning and Development	N RISK OWNER	TARGET AND TREATMENT PLAN & REPORTING							
A review of the risk treatments and controls required to be conducted to mugate this risk. Current identified treatments do not align with identified risks.	A review of the risk treatments and controls required to be conducted to mitigate this risk. Current dentified treatments do not align with identified risks.	depended treatment options to mitigate this risk has commenced which includes. Abbraided executive reports to council whething opportion councils review and updating of road polity complex matters presented to councillor workshop.	The implementation of this denotified treatments/controls to minigate this risk have commenced and programs to date includes: — work has commenced on reviewing conditions of develop for the winds application types, with application type. — terms of a complex name are theirs prevented to Councillor Workings for discussion to enable extre understanding of application requirements. — A comprehensive review of the Council heleding report remiplies to individe to commence alex 2019. —Organisational Development in the process of arranging corporate training on business writing.	PROGRESS REPORTING	PORTING							

E

BAF3	BAFI	IWS7	IWS	1381							Plannii	Infrast
infrastructure and Assets (A1)	infrastructure and Assets (AA)	infrastructure and Assets (IAI)	infrastructure and Assets (IA1)	KEY CORPORATE RISK CATEGORY							ng, managing and ma	Infrastructure and Assets (IA1)
Instiquate procedures and understanding on health and safety provisions under coverance arrangements (abby of care sponsioners under work health and safety favoi. Including "Chant of Responsibling" may result a more compliance with Nort Health and Safety legislation.	Asset management risk is not quantifisible as the Asset and Hallify Management data is not complete for the facilities including functural integrity, construction materials and their condition which may result in poor data facilities assets.	Bridge stalure due to non-compilance with current and future load requirements resists in damage to significant infrastructure, undurded financial impacts and reputational damage due to economic impacts sustained by key regional industries:	infeatractive represents program based on the positivity of casability of council staff may real sharp the aligned sain requisited used reasurgement plans the aligned sain requisited used on suggested to the aligned sain required program of the aligned sain represents of infragrouture access.	MISK DESCRIPTION							Planning, managing and maintaining assets for the future	IAT)
Moderate	Major	Major	Major	CONSEQUENCE UKENHOOD INHERENT RISK	芸芸芸		Insignificant	Minor	Moderate	Major	Catastrophic	Consequence
Linely	Possible	Possible	Likery	пкепноов	INHERENT RISK ASSESSMENT		Rare	Massini	Posible	Vieit	Almost Certain	Likelihood
High	High	High	High	INHERENT RISK	SWENT			LOW.	Medium	Hgh	Etheren	Inherent Risk
68 Op	72 Op	72 Op	9			_		_	ž	9	À	
Opportunity for Improvement	Opportunity for Ingrovement	Opportunity for Improvement	Opportunity for Improvement	EXISTING CONTROLS	蓋				nadequate	apportunity for improvement	dequate	Existing Controls
Moderate	Moderate	Moderate	Moderate	CONSEQUENCE	RESIDUAL HISK ASSESSMENT		insignificant	Minor	Moderate	Major	Catastrophic	Consequence
Possible	Possible	Unlikely	Likely	- ПЖЕГІНООО	N		Rare	Unakerly.	Postible	Libely	Almost Certain	Ukelihood
Medium	Medium	Medium	4	RESIDUAL RISK				NOW.	Medium	right	and and	Residual Risk
8	8	12	8			_		201		100	-	1000
CD WOL	LOW 44	Low 32	Medium 48	TARGET				W	Medium	n(p)	ACCESSED AND ADDRESS OF THE PERSON NAMED IN COLUMN ASSESSMENT AND ADDRESS OF THE PERSON NAMED IN COLUMN ASSESSMENT ASSESS	rager
Reduce/Control Consequence & Likelmood	Reduce/Control Consequence: Yes & Literihood	Reduce/Central Consequence Yes & Ukelhood	Reduce/Control Consequence Yes & Unellhood	TREATMENT		Reduce/Control Consequence &	Reduce/Council Consequence	Reduce/Control Likelihood	Sidea	Audid	Total	(Linguistic)
ă	ă	ã	Ĭ.	АСТЮН	TARISET			Ī		No	ya.	No.
Manager Biolding and Facilities	Manager Building and Buclities	Executive Manager infrastructure Works and Services	Executive Manager Infrastructure Works and Services	BISK OWNER	PARSET AND TREATMENT PLAN & REPORTING							
A planned steering group is proposed for establishment in early 2020 with a key outcome of the group to develop an ordine facilitat booking poytern for the community. A planned maintenance strategy crossed and molecular groups with mobile technology has enables real time management and dose off of works orders and tasks.	mplementation of all identified treatments are in progress, within holdes, — a stanned maintenance strategy created and implemented. — the properties of the properties of mplemented all ross council facilities, — understating regular building impactions which includes leasted implements of the properties of class of integrations of control to distributions — data offsection capused with schone to dentify future in maintenance requirements. — annual impactions completed on the cop 11 high voluminarity or used. Teachings of the properties of committed to the properties of the properties of controllings and the properties of the properties of controllings and the properties of the properties of controllings and the properties of the properties of the properties of	Work has commenced on the bridge replacment program for 19/20 with the replacement of Forestry Road bridge replaced, investigation and repairs made to Mahan Road bridge.	Application of Identified treatment has particulated with and principated in protected in ourset because of principated in protection of product within the particular opportunities product within the particular of principated principal product particular of principal principal identified service standards and sortic resettlemental and sitis resett analysis to commerced on implementation of stage 1 of the organisational effectiveness review.	PROGRESS REPORTING	OKTING							

IA2

8	REF							Delive	Infras
infrastructure and Assets (A2)	KEY CORPORATE RISK CATEGORY							ring major projects	Infrastructure and Assets (IA2)
ICT Project failure due to poor project management practices and resourcing Results in increased risk of hardware and atheware failure, poor staff and outcomes experience and outcomes.	RISK DESCRIPTION							Delivering major projects (time, cost, scope and quality)	IAZ)
Major	CONSEQUENCE	BEHINE		Insignificant	Minur	Moderate	Major	Catastrophic	Consequence
Likely	CONSEQUENCE LIKELIHOOD INHERENT RISK	INHERENT RISK ASSESSMENT		Rare	Unlikely	Possible.	Likely	Almost Certain	Likelihood
Figo	INHERENT RISK	SMENT			WE	Medium	HE.	A CONTRACTOR OF THE PERSON OF	Inherent Risk
SD Opportunity for improvement	EXISTING CONTROLS	(RESH)				inadequate	presentation of Assemboding	Adequate	Existing Controls
Minner	CONSEQUENCE	RESIDUAL RISK ASSESSMENT		Insignificant	Minor	Moderate	Major	Catastrophic	Consequence
Possible	икеиноор			Rare	Unlikely	Possible	Likely	Almost Certain	Likelihood
Medium	RESIDUAL RISK				MOT	Medium	ğ	DOM:	Residual Risk
48 (100-40	TARGET				WO.	Madium	489	Catowelle	Taget
Reduce/Control Consequence: Yes	TREATMENT	TARG	Reduce/Control Consequence & Chalingost	Reduce/Control Consequence	Reduce/Control Likelingod	Share	Arout	Tichenator	Junganan.
	ACTION	ET AND THEA					No.	Ĭ.	Action
Manager: information Services	HISK OWNER	TARGET AND THEATMENT PLAN & REPORTING							
The implementation of identified treatments to mitigate this risk has commenced and include: - participation and input from information services staff in Council's Project Management Group who are reviewing and upstating Council's Project Management Emmowork to ensure stagroporate project management substices meet the needs of IC projects. - Internal stratifier of knowledge and skills and suproporate project management substices in the needs of IC projects. - Internal stratifier of knowledge and skills and suproporate projects (as in the ICI projects). - Delivery of the Information Services Seesing committees to provide leaderhists and suphoid accountability. - Statements of work with TechOne Council's comporate application infirmat are completed prior to the commencement of work.	PROGRESS REPORTING	PORTING							

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5	25	E	55	TEN.	Γ							Inform	Infras
Infrastructure and Assets (IA1)	infrastructure and Assets (IAS)	infrastructure and Assets (AAS)	Infrastructure and Assets (AS)	KEY CORPORATE RISK CATEGORY								nation and technology	Infrastructure and Assets (IA3
A lower level of security applications on the Spydus Software (specialised library software program) may result in a breach of the software and expose private and sensitive information.	incomplete and inaccurate capture and management of founders actively information in Countries Nutriens information operates. Resident in loss of eliformation, annia places decision making are mainting, to defend or challenge effects compliance matters.	ICT Business Systems (Software) failure and poor proformance. Readus in loss of staff productivity, impact to service delivery timelarines, and loss of information and data.	ICT network infratructure (hardware, connectivity, power supph) fallure and poor performance, Reputsh rous of staff productivity, impact to service delinerry formetwines, and loss of information and data.	NISK DESCRIPTION								Information and technology capacity and management	A3)
Major	Major	Major	Major	CONSEQUENCE	HIN			insignificant	Minor	Moderate	Major	Catastrophic	Consequence
Almost Certain	Almost Certain	Almost Certain	Almost Certain	ПКЕПНООО	INHERENT RISK ASSESSMENT			Rare	Venning	Possible	Ukely	Almost Certain	Likelihood
illine.	Direct Control	Service	Î,	INHERENT RISK	MENT				Mart	Medium	of the same of the	500000	Inherent Risk
BS Oppo	Opp	Opp	SS Oppos			9			_	phere	Oppo	Adeq	
Opportunity for Improvement	Opportunity for improvement	Opportunity for Improvement	Opportunity for improvement	EXISTING CONTROLS	法 解题					adequate	apportunity for improvement	dequate	Existing Controls
Major	Moderate	Major	Major	CONSEQUENCE	RESIDUAL RISK ASSESSMENT			invignificant	Minor	Moderate	Major	Canastrophic	Consequence
Possible	Likely	Ukely	Likely	писиноор	П			Rare	Unlikely	Possible	Ukely .	Almost Cartain	Likelihood
Нф	High	#4	P. C.	RESIDUAL RISK					WITH	Medium	othe	SHARE	Residual Risk
72	8	8	8						100	8	-		
Medium 52	Medium 80	#(g) Si	Medium 60	TARGET					W	Sedan .	9	others	
Reduce/Control Consequence Yes	Reduce/Control Consequence Ves & Ukelihood	Reduce/Control Consequence & Likelihood and Share	Reduce/Control Consequence 8. Likelmoad	TREATMENT	-	leduce/Control Consequence &	leduce/Control Consequence &	laduce/Combrol Consequence	feduca/Control Lihelihood	Sare	haid	(Classifier)	Traudinger (
ŭ	đ	đ	ď	ACTION	ARGET A			i			MA	ā	Action
Executive Manager Corporate and Community Services	Manager information Services	Manager information Services	Manager information Services	RISK OWNER	ARGET AND TREATMENT PLAN & REPORTING				_	_			
A review is peing undertaken on the identified risk treatments and controls to assist with mitigating this risk.	A revised information Management Policy and Procedure to been developed, approved and communicates to two operations of these documents will be conducted or components of these documents or stage Country's advantagement System. A country of country advantagement System. A process of country advantagement System. A country of country advantagement policy development or communicate and approaches will be undertaken in the formation of 2000.	implementation of new frewalls in a off-size data centre has commenced on compliction of this annual potentiation testing walls be conducted which was assist an intigrating size size. Progress is being made to transition (Chouch's Company and publication Schrauer program to Chouch size displaced of Schrauer program on Chouch size of size of the Schrauer program of the Schrauer propriets of strike politicism.	implementation of their freewalt in a diffuse data come has a commercial and the completion of this should be completed and the completion of the should be migrated this call. For implementation in a migrated this call, freely implementation to a migrated this call is a become of the first had all conservations and an assumement of the should conserve from plants, it is assumement on the chains and migraterisming that it observes commercially and power supplies.	PROGRESS REPORTING	REPORTING								

BC1

DMI	PUSS	004	EWW	WMZ	ESWI	5	неса	1516		_					Pro	Bus
2.9	9.7	7 P	8.5	@ E	÷ !!	9.7									rision	ness C
ss Continuity and Systems	ess Continuity and Systems	ess Continuity and Systems	iness Continuity and Systems 1)	siness Continuity and Systems 21	ess Continuity and Systems	ess Continuity and Systems	lusiness Continuity and Systems BC3)	CATEGORY CATEGORY							of care services n	Business Continuity and Systems (BC1)
Completency by the organisation about disselfer proparations and so but of record disselfer activity may result in the organisations of band paperoximistic failures and prepared in the event of disselfer.	Historical inefficient and inadequate document management of plumbing and building records which the ability to monitor and demonstrate status of building and plumbing approvals. Which decreases efficiency and our eases cost on plumbing and building architects.	Lack of strategic workforce planning, management and development results in inability to attract, bevelop and retain raff which decreases Council ability to meet and believe its strategic objectives (including services to the community).	enformance issues with Council's Material Recovery scient (MAR) and Weater Sciently Supervision Contractor testits in tist waste management service not being seliving all accordance with the agreed specification and council's/Community expectations.	beformance issues with Council's serbade waste and expline collection contractor seutil in this waste management service not being delivered in accordance with the agreed specification and Council Community expectations	No defined service standards for the performance of infrastructure. Works and Services shinkerables results in the inability to provide a consistent level of service to the community and the poor management of infrastructure stales.	Reliance on key staff members to maintain current service levels. Secutts in staff not being evaluable at times of need to investigate and rectify issues, and configure systems appropristally.	to defined service standards for the performance and shizery of seath and Regulatory Service desireables sessits in inability to provide a consistent level of service to the community and non-compliant with standary equirements.	MISK DESCRIPTION							Provision of core services now and into the future	tems (BC1)
Mega	Moderate	Major	Moderate	Major	Moderate	Major	Moderate	CONSEQUENCE	Heni		msgnificant:	Minor	Moderate	Major	Catastrophic	Consequence
Possible	Tile de la constant d	Veneral	Likely	Possible	Age agr	Almost	Vie Silv	пкепноор	NHERENT RUSK ASSESSMENT		Bare	Unlastic	Possible	Likely	Almost cartain	1 Marithand
High	ğ	Hen	#gt.	ğ	right.	Î	H(g))	DHEBENT RISK	SSMERT			NO.	Mediam	High	999.00	Industrant Hista
72 Opp	68 Opp	100	88	72 086		88 Opp	24cr 89					1	mad	ddo	Adia	
Opportunity for improvement	Oppertualty for Improvement	nadequate	nadequate	Opportunity for Improvement	nadequate	Opportunity for Improvement	oudequate.	EXISTING CONTROLS	MONETH				adequate	portunity for improvement.	raediase	Existing Controls
Moderate	Moderate	Major	Moderate	Moderata	Moderate	Moderate	Moderate	CONSEQUENCE	DUAL RISK ASSESSMENT		msignifizant	Minor	Moderate	Nujor	Catadtrophic	consultantes
Possible	7 outlit	Possible	Possible	Possible	Possible	Almost Certain	Possible	ПКЕТІНООО	nio.		Sale	Unitary	Fossible	Next	Almost Certain	Imedicad
Medium	Medium	High	Medium	Medium	Medium	- P	Medium	NESIDUAL RISK				HOW	Medium	HED)	Malan	Residual Risk
8	8	2	8	60	60 M	76 H	6					8	2	3		
	Medium 48	Medium 48	Low ZO	Lpw 28	Medium 52	High 64	10 M 28	TARGET				360	edian.	9	BOWE	Tellet
Reduce/Control Likelihood	Reduce/Control Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Consequence & Likelihood	TREATMENT		Listings Reduce/Euroral Consequence & Listingod and Share	Reduce/Control Consequence &	Reduce/Control Literary	944	Avoid	to entre	Trialities (1)
ť	ř	f	í	ŧ	ž.	á	ď	ACTION	DHAT					No	Œ.	Action
Executive Manager Comparate and Community Services	Manager Pumbing and Building Services	Manager Organisational Development	Manager Health, Waste and Regulatory Services	Manager Health, Waste and Regulatory Services	Executive Manager Infrastructure Works and Services	Manager information Services	Manager Health, Waste and Regulatory Services	RISK OWNER	TARGET AND TREATMENT PLAN & REPORTING							
Out to the retrement of the Manager Distable Astrophenets for 1th Manager statisfied to the Distortion Manager for 1th Manager that the Statistics of Manager for 1th Manager (Manager) and Manager for 1th Manager (Manager) and Manager (Manager) for 1th Manager (Manager) and Manager (Manager) for 1th	A process is being developed in consultation with the information Management sam to enable building and plumbing flas to be captured and managed electronically.	improvements to develop more meaningful reporting on organizational development information undertaken with autimos systems. A worldworce plan will be developed on conclusion of the Organizational Effectiveness flexieur.	Initial discussions have been feeld with Council's contractor to inform of Gatton Waste Ste Materiplan development which requires Council to seek alternative locations for the recycling facility.	Request has been made to Council's contracted waste collection supplier to provide current data to enable cross referencing with Council data. Quarterly contractor management meetings are also held.	Weekly managers meeting are being held to determine the defined exercise standards for IVIS operation. To date park moving standards for IVIS operation. To date park moving order-ventions levels have been mapped, with approximate costs and resourching identified for current service levels.	Approval has been activated to increase PT resolutors in the option administrator and of CT with the inclusion of a serior System Administrator appointed. Further recruitment to anderway to recount the 3 PTI. Once position is filled the identified treatment to mitgated risk will commence.	Service would for all Environmental Health and Local Laws Compliance activities are currently under development.	PROGRESS REPORTING	REPORTING							

EC1

TINW	IWS2	181				identity	Leigh		Enviro	Enviro
Environmental and Community (ECL)	Environmental and Community (EC1)	KEY CORPORATE RISK CATEGORY				ty	month bunner negiti	sochine public besteb	onment and the comm	Environmental and Community (EC1)
Inadequate processes and mentating of obligations contained within the Environmental Authority resids in Council being projectiongulant with Environmental Authority	Potential contamination of former cettle dip and quarry foreignmental and Community sites on Council controlled time could lead to environmental, nealth and sitely and financial impacts for Council	RISK DESCRIPTION					relationships, public health, recreation, regional profile and	The state of the s	Environment and the community, including sustainable development social and community wellbeing community	nity (EC1)
Major	Major	CONSEQUENCE	EHERE.		mignificant	Minor	Moderate	Major	Catastrophic	Consequence
Likely	Possible	Е ПКЕПНООВ	NHERENT RISK ASSESSMENT		Race	Unitedy	Passible	Uhady	Almost Certain	Likelihood
Hen	10%	CONSEQUENCE LIKELIHOOD INHERENT RISK	SSMERT			NON	Mediom	ordine.		Interest Hisk
89	72									
iradequite	72 Inadequate	EXISTING CONTROLS	RISI				nadequate	Opportunity for improvement	Adequate	Existing Controls
Major	Woderate	CONSEQUENCE LIKELIHOOD KESIDUALKISK	RESIDUAL RISK ASSESSMEN		Insignificant	Minor	Moderate	Major	Catastrophic	Contequence
Possible	Likely	пистиноор	NT.		Race	Urdikely	Possible	Ukely	Almost Cartain	Likelthood
+167	High	RESIDUAL RISK				PARTY	Medium	High	Ext) plane	Residual Risk
72	88									
Low 40	96 wor	TARGET				AND	Medium	Han.	Estrans	ingles.
Reduce/Control Consequence Yes & Usellhood	Reduce/Control Consequence Yes & Likelihood	TREATMENT		Reduce/Control Consequence & Ukashnood	Reduce/Corool Consquents	Reduce/Control Literahood	Share	Artist	Tolerate	Trijatrineid
ă	đ	ACTION	TARGE					rio ott	Yes	Artion
Minager Health, Waste and Regulatory Services	Executive Manager infrastructure Works and Services	N RISK OWNER	TARGET AND TREATMENT PLAN & REPORTING							
Commenced negotiations with Department of Environment and Science for a streamlined and modern Environmental Authority. Commenced as implementation of key recommendations of the Waste Reduction and Recycling Plan with implementing a reduction of house of operations at Council Francise Stations.	Application of identified treatments has commenced to mitigate the known sides identified in this risk, However strategic components such as quarry management plan and identification of dip sites has not yet commenced.	PROGRESS REPORTING	NG							

	EMA3	RD4	£	tan	85	2	2	PADZ	117				compa	Compli
	(LCL1)	(LCLX)	(LEQS) Compliance and Liability	(LCLL)	Legal Compliance and Liability (LCL1)	Legal Compliance and Liability.	(LCC.41)	legal Compliance and Liability	KEY CORPORATE RISK CATEGORY				ance, Ingation, Hab	Legal Compliance and Liability (LCL1) Compliance management - regulatory
	Lack of adequate security of private details of property convents, bank account details and reads card data may erpose private and/or secretive information and expose Council to the liability claims and damage to its reportantion	Inadequate protection and security of commercial in confidence information / intellectual property related to prospective development resulting in breaches of contractual obligations and loss of investor interest in programs (projects.	A lack of defined workplace processes and procedures on what the flavory services self responsibilities are on- servoring the safety of the public whilst visiting libraries: may respote Council to civil liability claims and damage to the reportation.	isoletejase identification, disciolure, treatment prof management of actual, posential or perceived conflicts of interests in regional development inflationer, acetticonics or outcomes may result in a significant regulatory breach or literature.	Changes in State and Federal legislation impacting on local government may result in changes in required operations and responsibilities for Council outside of ministing resource capability.	Where Councilions and staff are not well informed of Council's local laws, policies and procedures their actions may be inconsistent with Council's objectives and position on matters.	inscruzies delegations and authorisation result in invalid actions and decisions of staff	Undefined standards and fourbods processes along with formular recognition. A fact of designating and inflationaries in management and an observations of the complete and an observation of th	MISK DESCRIPTION				comphance, intgation, hability and prosecution	egal Compliance and Liability (LCL1) Compliance management - regulatory or contract
	Major	Major	Moderate	Catastrophic	W.	Moderate	Woderate	Major	CONSEQUENCE	Heri		Minor	Moderate	Catatingpic
	Passible	Possible	Possible	Linely	Likely	Pussible	Yesh	Ceruio	. тжетнюоо	REAT RISK ASSESSMENT		Hare Park	Linely Possible	Amost Cartain
	Nigh 72	High 72	Medium 60	9	High BO	Medium 60		1	NSW TACHBRESE	ESSMENT		Park.	Mesium	inherent tisk.
	Opportunity for improvement	insdequate	Opportunity for improvement	diadequate	Opportunity for Improvement	raddquare	modequates	Opportunity for majoriument.	EXISTING CONTROLS	338			Opportunity for Improvement	Adequate
roci	Moderate	Major	Minor	Moderats	Minut	Moderate	Moderate	Moderna	CONSEQUENCE	IDUAL RISK ASSESSME		Minor esignificant	Major	Catastophic
	Unlikely	Unlikely	Possible	Postible	Possible	Unthapy	Likely	Dank	доонизма	41	1	Unitary	Possible	Likelineed Afront Certain
	Wedium	ď,	Medium	Medium	Medium	Medium		ğ	MESIDUAL RISK			(PA)	Medium	Hesidad tink
	52 Low 32	64 Medium 56	48 Low 40	ED Low 40	48 Low 40	Medium 52	Wed	Wedury 48	TARGET			KON	Medium	Targette Carlo
	Reduce/Control Consequence & Lite/shood	6 Reduce/Control Likelihood	Reduce/Control Consequence	Reduce/Control Linelihood	Reduce/Control (Aelihood	2 Reducy/Control Litatihood	Reduce/Contro	S. Septical/Control Lisasino and	TREA	CAN PRODUCT	Senture/Control Consequence &	Reduce/Control Consequence	Auto	STANDED.
	ď t	ž pe	ž v o v	ř		ž.		ě	ACTION	TARGE			16	No.
	Coordinator Environment and Past	Manager Regional Development	Executive Manager: Corporate and Community Services	Manager Regional Development	Coordinator Governance and Strategy	Coordinator Governance and Stranegy	Coordinator Governance and Strategy	Manager Flaming and Development	RISK DWNER	TAND TREATMENT PLAN & REPORTING				
	Current risk treatment plan and controls under review to identify suitable options to mitigate this risk.	Further collaboration discussion required with internal service provider; including to identify agreed treatments to mitigate this risk.	A review is being understates on the identified risk treatments and controls to pases with mitigating this risk.	Further vestiments and control specific to Regional Shankopropert for mighted this is the requirement for mighted this is described. The Constrained Conversance and Strengs has developed a death conflict of interest framework for all mighted, within a conversance parameter but the framework for all mighted, with the conversance parameter but has auditively Faram in tincember. Organizational Development are in the process of reviewing the Employees Code of Contoct with training expected to be righted out in the first and of 2020.	The identified treatment plan for this risk will commenced in the fourth quarter of the 2019-20 with the internal review/audit of count's legislative compliance.	Progress has commerced on majority of identified risk treatments under a progress of states of communication and elasticism methods for informing the opposition position and elasticism methods for informing the opposition position and the approximation A may pright information in the term developed or consultant methods for patheticism and sill be milet out Manager; in December, from local time have been described as the propriet size encounted this flancial size. A scape of even is being developed to controllers a full review of Council's local base.	described insurrements to mitigated this risk are all in progress and include. Control to CEO delegations completed and approved by Council and CEO to Office; currently under review. Let review of Council's instrument of appointment template in its progress and will be implemented in the uniform CEO to Office; a publishment to being developed on the process and Managers have sheen provided with Council to CEO delegation to determine officer required a similar of CEO delegation to determine of the required of the CEO delegation to determine	But treatment (controls to mitigate this risk how been reviewed and align with the approved outcomes capanish in the Fitning and Development Controls informers the Fitning and Development Controls informers are flow, identified an include: - mapping of the development assessment protests which has described solutions as treatment the process. - a review of the Durp Posterior function which all the sided out in 2011, and the sided out in 2011, and the sided out in 2011, and the side of the si	PROGRESS REPORTING	& REPORTING				

DM2	5	ž.	IS41	was	PBS1	WCEL	75	PdAN3	-	_				comp	Comp	Legal
Legal Compliance and Liability (LCL1)	(Legal Compliance and Liability	Legal Compliance and Liability (LCL1)	(Ligal Compliance and Lability (LCL1)	(legal Compliance and Lability	Legal Compliance and Liability (LCL1)	Legal Compliance and Liability (LCLL)	Legal Compliance and Liability (LCL1)	Legal Compliance and Liability (LCLL)	CATEGORY RISH					compliance, litigation, liability and prosecution	liance management -	Legal Compliance and Liability (LCL1)
indequate District Management Flavoing including the development and review of Council's District Management Flavo and sub plate may result in Gouncil being ill prepared in the worst of a dissasser which could be also in unit-compliance with District Management. Act 2003, demage to Council's respiration and impact the safety of the Community.	inalequate processes and dear accountability for the management of Council outcod into 4 south; in legislative breaches and compromised regulation in the community	incomplete and inaccurate capture and management of business activity referension in Counce's business entermation systems. Results in loss of information, embiguous decision making and nasility to defend or challenge entrose compliance matters.	inatinguate protection and security of commercial in confidence information / inselectual property related to legal matter may result in a breach of regulation and legal disgution, which could lead to further tiligation and tability for Council.	inadequate processes and monitoring of current and error ging water management legislation results in Count being non-compliant with its statutory and legal requirements.	Undefined standards and business processes, a fact of adequacy and effectiveness of compliance monitoring, management and enforcement regimes which may result in non-compliant plumbing and buildings in the region	inadequate grobin; in event procurement, centract extensionment and management practices to ensure that to back management of risk appose council to chill liability claims, reputational damage and increased insurance coverage costs.	inadequate engagement, induction and management of volunteers may expess Council to significant Higation.	inadequase policy, procedures and process in place in resistion to ocquisition, storage and use of feature and ammunition including appropriate licerating of staff may result in the mil-star of features and ammunition, non- results in the mil-star of features and ammunition, non- tributing users are started in the process of the sublesquant embecament action.	MOLITANOSED NSIN					ility and prosecution	Compliance management - regulatory or contract	lity (LCL1)
Major	Moderate	Major	Major	Major	Major	Major	Voderate	Major	CONSEQUENC	Beng		Insignificant	BIRTHOON	Major	Catactrophic	consequence
Possible	Possible	Almost Certain	Possible	Likely	Almost Certain	Viewi	Possible	Likely	E LIKELIHOOD	WHERINT HISK ASSESSMENT		Barre .	all property	Likely	Almost čertal	Documents
ě	Medium	- Selection	Нул	ğ	Street	High	Medium	High	CONSEQUENCE LIKETHOOD BHESENT BISK	ESSMENT			Manual	night.	annua .	inherent Hish
7,7	6		22	8	čů čis	85	60	80								
Adequate	Opportunity for improvement	Opportunity for Improvement	Opportunity for improvement	inadequate	nadequate	Opportunity for Improvement	Adequate	mediaquinte	EXISTING CONTROLS	悪			nacequate	Opportunity for improvement	scenbagy	tainting Controls
Minor	Moderate	Moderate	Major	Moderate	Moderate	Moderate	Moderate	Moderate	CONSEQUENCE	RESIDUAL RISK ASSESSMENT		insign/ficant	NI SOUTH AND ADDRESS OF THE PARTY OF THE PAR	Major	Catactrophic	Consulumen
Apprilian	Unlikely	Likely	Unlikely	Likely	Possible	Possible	Unlikely	Likely	LIKELIHOOD	101	1000	SMS.	District of the last	Linely	Almost Certain	Linelland
Low	Medium	ģ	нұр	\$	Medium	Medium	Medium	ŝ	RESIDUAL RISK				NEC UM	right	opening.	Harrichted Stock
ē	92		20	- E	60	60	12	- 6			_					
Low 40	Dow 44	Medium 57	Medium 56	Low 28	Medium 48	Low 40	Cow 40	Medium 56	TARGET				MARKET	ufte	Paradis	ister
Tolorate	Reduce/Centrel Likelihood	Reduce/Control (Litelihood	Reduce/Control Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Consequence	Reduce/Control Consequence & Likelihood	Tolerate	Reduca/Control (Jikelhood	TREATMENT	0.000000	Reduce/Control Consequence &		Service (Control Sections)	Avoid	Tolurate	Dissiplini
₹	Ĕ	ă	10	š	ă	ď.	8	í	ACTION					165	ň	NO.
Executive Manager Corporate and Community Services	Legal and Property Coordinator	Legal and Property Coordinator	Legal and Property Coordinator	Manager Health, Waste and Regulatory Services	Manager Plumbing and Building	Manager Marketing, Communication and Engliquement	Manager Reponal Development	Coordinator Environment and Pest	ON RESE OWNER	PARTET AND THEATMENT PLAN & REPORTING						-
Das to the retirement of the Manager Shatter Management this visit his been resultinged to the Security Manager Corporate and Community Services. The risk is being minguised through waiting controls.	The implementation of some of the identified treatment and control to medigate this timb have commenced, which includes a management occurrence on land conversible identification has commenced. - neartine property maintenance undertaken in response to custome requests and complaints.	Treatments and controls identified to mitigate the risk with one treatment option commenced with initial discussion on suitable locker options for legal and property requirements in Council's enformation management system.	Commenced identifying switten legal advice circulated throughout the organization as "Legal Professional Pholeogy" and "Not for further Disclosure".	Treatments and controls identified to mitigate the risk, however emplementation is on hold pending outcome of Organizational Effectiveness flavies.	A review of the risk treatments and controls required to be conducted to mitigate this risk. Current identified treatments do not align with identified risks.	Current risk treatment plan and controls under review to identify suitable options to mitigate this risk.	Current risk treatment plan and controls under review to identify suitable options to mitigate this risk.	Further identification work is required with humens to identify and determine suitable treatment/controls to mitigate this risk.	PROGRESS REPORTING	S. REPORTING						

LCL1

CEO2 Political (P1)	CEGI PONICAL (PI)	REF KEY CORPORATE RISK						key stakeholders	Intergovernmenta	Political (P1)
A significant change in the composition of the elected members of Council may result in a significant change in strategic direction and priorities of the organisation	inadequate relationships with key stall sholders respectively positive outcomes for the community.	HER RESK RISK DESCRIPTION							Intergovernmental relationships / relationships with other	
Majer	Major	CONSEQUENCE LIKELIHOOD INHEREST RISK	BHIN		insignificant	Minor	averapos/e	Major	Catastrophic	ezosupazina)
Possible	Possible	TIKETIHOOD	NHERENT RISK ASSESSMENT		Rare	Unitedy	Possible	TOTAL A	Almost Carsain	Uhalihood
青	HER	INHEREST RISK	SMENT			COW	Mondium	High	0.000000	inharmet Hisk
72 Opportunity for Improvement	72 Adequate	EXISTING CONTROLS	HES.				inadequate	Opportunity for improvement	Adequate	Existing Controls
Moderate	Minor	CONSEQUENCE	RESIDUAL RISK ASSESSMENT		aus Augustant	Minor	Moderate	Major	Catastrophic	consequence
Vestino	Uninally	посметаже			Rare	Unlikely	Possible	Hash	Almost certain	Likelihood
Medium	ion.	THE THEODO MESIDUAL RESE				LDW .	Medium	110	patrion	mesidual mick
Medium S2	10 Low 10	TARGET				(NO)	unippri	- Albert	BALBARA	Hilber
Reduce/Control Consequence Yes	Tolerate	TREATMENT		Reduce/Control Consequence &	Reduce/Control Consequence	Reduce/Control Lita/hood	Sharik	Avein	Travets	phinent
ž	No	ACTION	INT					No	iei	
Oxed Executive Officer	Chief Executive Officer	NISK OWNER	TANGET AND TREATMENT PLAN & REPORTING							
Team and capacity building opportunities for elected members will be identified as part of the review of the Council Onboarding Program to be rolled out post 2020 election.	dentified key corporate risk is being mitigated within existing controls.	PROGRESS REPORTING	N & REPORTING							

GSS Re	MCES Re	RD3 Re	EVP1 Re	138						negative	Reputati	Reputation (R1
Reputation (R1)	Reputation (R1)	Reputation (R1)	Reputation (R1)	KEY CORPORATE RISK CATEGORY						negatively impacted	on and goodwill -	on (R1)
Provision of Inadequate information in reports to Countillars and the Crief Executive Officer may result in Moderate ambiguous and termous decisions.	inadequate identification, disclosure, treatment and management of actual, potential or perceived conflict of interest in marketing, communication and engagement, integrates, activities or outcomes may result in significant dimagen to Council's reputation, regulatory breach or rigation.	Inadequate use of project management methodology and practices throughout facilitation of reglosal development programs and projects recursing in unresident time and cost reggess, take of understanding of project issues and status by stateholders, and delapment of insperoprished status by stateholders and status of the status	inadequate project management to support objectives, implementation of planned actions and outcomes of the Lockyer Cachment Accord high x101-x101 (Council of Mayors (XCO) Resilient Rivers Instatute may result in a cost of support from others key salendodes and sols of support from others key salendodes and solsequent damage to Council's reputation.	RISK DESCRIPTION							Reputation and goodwill - where the reputation of Council is	
Moderate	Major	Major	Major	CONSEQUENCE	INHERE!		insignificant	Minor	Moderate	Major	Catastrophic	Consequence
Possible	Likely	Possible	Possible	пкиноок	INHERENT RISK ASSESSMENT		Rate	Visitary	Possible	View	Almost Certain	Likelihood
Medium	4	Ŧ.	Ē	икциноор вынязут візк	INBINES			Men	Medium	righ	Province:	Inherent Risk
Opp Opp	0p	72 Inad	72 Opp				_		made	Oppo	Adwar.	
Opportunity for Improvement	Opportunity for Improvement	tradequate	Opportunity for improvement	EXISTING CONTROLS	23%				sadequate	apportunity for Improvement	dequate	Existing Controls
Moderate	Moderate	Moderate	Moderate	CONSEQUENCE	RESIDUAL PASK ASSESSMENT		nugnificant	Minor	Moderate	Major	Catastrophic	Consequence
Untilledy	Files	Possible	Unlikely	ПКЕПНООО	N		Mare	Unitivity	Possible	Likely	Almust Certain	Ukelinged
Medium	ng.	Medium	Medium	RESIDUAL RISK				Low	Medium	НДН	50000	Residual Risk
55	8	60	52					100	12	2	-275	years.
Low 44	Low 28	Low 44	Low 32	TARGET				MO	Andura	(g)	streme	Titoper
Reduce/Control Likelihood	Reduce/Control Consequence & Likelihood	Reduce/Control Consequence Yes & Likelinood	Reduce/Control Consequence Yes	TREAMENT	CO. C.	Reduce/Control Consequence S. Literacod	Reduce/Control Consequence	Reduce/Control (Selfhood	Share	Augid	Toleratio	disament
đ	đ	đ	ã	ACTION	EARGET					W	ž	Action
Coordinator Governance and Strategy	Manager Marketing Communication and Engagement	Manager Regional Development	Coordinator Environment and Pess	RISK OWNER	EARGET AND TREATMENT PLAN & REPORTING			_				
All identified reteatments to minighe this lish have commenced, projects to have includes: - re-development of the council agenda report template and report working guideline. One-on one training provided to suff on the council business software program. Good decicion training program conducted by the Omediman delivered in 2019 5 with turner takining templated form to 1010 1 to service is an interest and the rest of 2019 5 with turner takining templated form to 1010 1 to service is an templated form to 1010 1 to service is a	Current risk treatment plan and controls under review to dentify suitable options to mitigate this risk.	The progress regarding on the risk treatments and controls does not align with the identified actions. Further work required to identified appropriate freatments and reporting to mitigate this risks.	Further identification work is required with business to identify and determine suitable treatments/controls to mitigate this risk:	PROGRESS REPORTING	REPORTING							

	100	PAD3	95MI	HEF							Strate	Staff (S1)
	Sm# (51)	Staff (S.1.)	Staff (SL)	CATEGORY HISK							gic Workforce Plann	51)
	inatequate organizational fauffi compliance management process may result in the actions of staff being monotoms with Council's objectives and reloce the staffy for Council to mitigate and manage non- compliant staff conduct.	Lack of glaneing and development tall recognize belowing, and development tall program and attraction and showing and development program and attraction and showing and development of the state of the should appear to support schedulers of disperiors.	Lack of infratructure works and services staff succession planning and staff development programs results in inadequate medium-long term depth of skills in critical sreas of expertise to support achievement of objectives	RISK DESCRIPTION							Strategic Workforce Planning and Management	
ĺ	Major	Major	Major	CONSEQUENCE	REMAIL		Insignificant	Minde	Moderate	Major	Catastrophic	consequence
	Possible	Almost	Possible	ПКЕТІНООВ	INNERENT RISK ASSESSMENT	-	Raire	Visiting	8/0/2204	Amen	Almost Certain	twelflood.
	ģ	To the same	eigh.	CONSEQUENCE LIKETIHOOD WHERENT KISK	SSMEAU			row	Medium	High	Politica (inherent Bish
	72	88 Ina	72 lina						Eni	9	Adi	
	insdequate	insdequate	inadeguate	EXISTING CONTROLS	115				nadequate	Dipportunity for improvement	Adequato	Existing Controls
	Moderate	Moderate	Moderate	CONSEQUENCE	HESIDUAL RISK ASSESSMENT		ansgnificant	Minor	Moderate	wajor	Catadolophic	Consequence
	Likely	Almost Certain: High	D D D D D D D D D D D D D D D D D D D	ОООНИЗЖИ	5		2374	Unlikely	Foctible	Fasts.	Almost Certain	Ukathond
	9	High	Medium	RESIDUAL RISK				LOW	Madium	ugo.	estates.	Residual Risk
I	68 W	76 M	8					Lo	-	13		
	Medium \$6	Medium 48	Medium 52	TAHGET				TOW WOL	Visolum S	5	Estrana	(Table)
	Reduce/Control Consequence - Yes	Reduce/Control Consequence Ves & Uselfood	Reduce/Control Literitated	THEAMENT		Litelifeco	Reducts/Control Consequence	Reducts/Control Likelihood	Share	Avdid	foliate	Transferent
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10.3 Appointment Independent Professional Member - Audit and Risk

Management Committee

Date: 04 February 2020

Author: Madonna Brennan, Governance and Strategy Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to seek Council's endorsement of the appointment of the Independent Professional Member position on the Audit and Risk Management Committee.

Officer's Recommendation:

THAT Council endorse the appointment of Martin Power as the Independent Professional Member on the Audit and Risk Management Committee for a period of two years commencing 12 February 2020.

Report

1. Introduction

The Audit and Risk Management Committee (the Committee) is an advisory committee of Council with the Committee's primary responsibility being to provide independent assurance and assistance to Council on its risk, internal control and compliance frameworks, and to ensure that Council meets its statutory requirements regarding external accountability responsibilities

2. Background

The term of appointment for the Independent Professional Member on the Audit and Risk Management Committee concluded on 8 December 2019 with the resignation of the previous Independent Professional Member, Alison D'Costa.

An expression of interest was called for the position which closed on the 6th of December 2019.

3. Report

The process for the appointment of the Independent Professional Member was completed in accordance with the Audit and Risk Management Committee Charter. The selection panel comprised of the Independent Committee Chair, Deputy Mayor, the Portfolio Councillor and the Chief Executive Officer. Four applicants were shortlisted for interview. The panel recommend Martin Power be appointed to the position of Independent Professional Member on the Audit and Risk Management Committee.

In accordance with the Committee Charter, the appointment will be for a two-year period and will commence from the endorsement of the selection panel's recommendation by Council.

4. Policy and Legal Implications

Section 105 of the *Local Government Act 2009* requires Council to establish an Audit Committee and Section 110 of the *Local Government Regulation 2012* sets out the required framework for operation of the Audit Committee. The Committee Charter has been developed in accordance with the legislative framework and outlines the role, responsibilities, composition and operating guidelines of the Committee.

5. Financial and Resource Implications

The determination of the Independent Membership for the Audit and Risk Management Committee will be managed through existing budget allocations.

6. Delegations/Authorisations

The Audit and Risk Management Committee remains an advisory committee to Council and has no delegated authority to make decisions but can make recommendations to Council. The Committee will report to Council after each meeting and the Chair will initiate any review of the performance of the Committee. A code of conduct has been implemented for the Members of the Committee. The Chief Executive Officer will manage requirements in line with existing delegations.

7. Communication and Engagement

On adoption of the recommendation, an offer of appointment will be sent to the successful applicant. Correspondence will also be sent to the unsuccessful applicants. An induction program will be conducted for the new member of the Audit and Risk Management Committee.

8. Conclusion

The recommendations of this report ensure that Council meets its Audit and Risk Management Committee membership requirements in accordance with the Audit and Risk Management Committee Charter.

9. Action/s

- 1. Correspondence will be sent to the successful and unsuccessful applicants
- 2. An induction program will be conducted for the new member of the Committee.

Attachments

There are no attachments for this report.

10.4 2019 Lockyer Valley Business, Training and Apprenticeship Awards Post Event

Report

Date: 03 February 2020

Author: Jason Harm, Manager Regional Development

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide Council with a post event outcome summary for the 2019 Lockyer Valley Business, Training and Apprenticeship Awards. This report was originally considered at Council's Ordinary Meeting held on 22 January 2020, and consideration of the item was deferred to enable the provision of financial data regarding the costs of the Awards, (Resolution Number: 16-20/1626). This report provides the additional detail for Council's information.

Officer's Recommendation:

THAT Council receive and note the 2019 Lockyer Valley Business, Training and Apprenticeship Awards Post Event Report.

And further;

THAT Council approve the 2020 Business, Training and Apprenticeship Awards to be held on 24 October 2020.

Report

1. Introduction

The 2019 Lockyer Valley Business, Training and Apprenticeship Awards were conducted over a 16-week period, commencing in April 2019 and culminating in the gala presentation event held on 19 October 2019, with Mary 'Effie' Coustas officiating as Master of Ceremonies and musical entertainment provided by the Rheanna Leschke Band.

The Awards provide an opportunity to recognise, showcase and celebrate excellence in local businesses and in their respective employees, trainees, apprentices, and young supervisors or managers.

A project management methodology was successfully utilised to manage the complexity of the Awards, including sponsorship, advertising and promotions, nominations, judging, ticketing and the gala presentation event.

2. Background

Lockyer Valley Regional Council has undertaken the delivery of the Lockyer Valley Business, Training and Apprenticeship Awards since 2012. Council can continue to host the Awards due to the support received from valued sponsors and media partners.

The Award nomination process closely resembles the preparation of an annual business plan, which is known to be a valuable indicator for business success and growth. The independent judging process

also provides an opportunity during site visits to deliver one on one micro-mentoring sessions to each finalist.

The Awards also provide an opportunity for local business to reward and recognise staff. External awards recognition is beneficial to staff morale, job satisfaction and retention rates.

Economic development principles include supporting local business to grow and thus maintain and create new jobs. Access to employment through local jobs is a strong indicator for liveability within a region. The Business, Training and Apprenticeship Awards is an initiative that supports local business and local jobs.

3. Report

The Business, Training and Apprenticeship Awards is a key Council initiative providing opportunities to recognise excellence in our local business community and showcase the depth and diversity of the Lockyer Valley economy.

Advertising and promotion commenced on 31 July 2019 and continued until 8 November 2019, and included advertising in the Gatton Lockyer Brisbane Valley Star, Laidley Plainland Leader, and on River 94.9 with substantial advertising value.

A project debrief has been completed with staff involved in the delivery of the Awards. This identified a number of minor adjustments that will be implemented to strive for continuous improvement of the awards process and event delivery.

To understand the value of the Awards to the Lockyer Valley region economic event impact modelling was undertaken using known data as inputs to determine the economic value of the Awards. It was identified that additional value for business is delivered during the judging process.

The benefits associated with this event are both quantitative and qualitative and include:

- The economic impact of the awards is represented by a local economic output of \$112,136;
- 22 local businesses received a direct benefit from delivery of services by holding the event, valued at \$46,368.14.
- The value of the time invested by the business owner in preparing a nomination which is the equivalent to the review of a business plan is estimated to be \$50,000;
- Opportunities to reward high performing staff, showcase local businesses and provide business networking;
- Opportunities including showcasing Council initiatives via video to a 400+ strong business audience;
- Showcasing local businesses and providing opportunities for business networking, and
- Providing an opportunity during the judge's site visits to deliver one-on-one business mentoring to each finalist. In 2019 judges undertook 45 site visits, which equates to 22 ½ hours of one on one business mentoring, with an estimated monetary value of \$4,500.

Judges are chosen with current and relevant industry knowledge, expertise, and/or skills, and part of their brief is to provide value to the business owner/manager in conversation during the site visit. The experience of past judges has provided valuable opportunities for business growth and learning.

The 2020 Awards Gala Presentation dinner has been tentatively scheduled for Saturday 24 October 2020 in the Gatton Shire Hall.

Sponsors of the 2019 Lockyer Valley Business Training and Apprenticeship Awards have indicated that they will continue to support the event in the future. With Council support, sponsors will be contacted in April to confirm sponsorship arrangements for 2020.

4. Policy and Legal Implications

The Lockyer Valley Regional Council Operational Plan 2019-20 seeks outcomes for Lockyer Business Farming and Livelihood. Delivery of the Lockyer Valley Business Training and Apprenticeship Awards addresses all the aims identified in the plan.

Economic development principles include supporting local business to grow and thus maintain and create new jobs. Access to employment through local jobs is a strong indicator for liveability within a region. The Business, Training and Apprenticeship Awards is an initiative that supports our local business.

5. Financial and Resource Implications

The attached financial report shows a net cost to Council of \$47,605 to run the Lockyer Valley Business, Training and Apprenticeship Awards in 2019.

6. Delegations/Authorisations

No further delegations are required to manage issues raised in this report.

7. Communication and Engagement

All sponsors of the 2019 event will be provided with a copy of a Sponsors Report for the 2019 Lockyer Valley Business Training and Apprenticeship Awards.

8. Conclusion

The Lockyer Valley Business, Training and Apprenticeship Awards were delivered at a professional standard and the Awards continue to provide an opportunity to showcase local business and reward and recognise local business success.

Economic modelling indicates there is significant community economic benefit and additional business benefits for nominees and finalists, both qualitive and quantitative.

9. Action/s

Attachments

1 2019 Business, Training and Apprenticeship Awards cost breakdown 1 Page

2019 LOCKYER VALLEY BUSINESS, TRAINING & APPRENTICESHIP AWARDS

	Budget	Actuals
Revenue		
Ticket Sales	(10,000)	(17,101)
Less gifted tickets	-	2,500
Media Partnerships	-	(16,364)
Sponsorship	(70,000)	(54,500)
Total Revenue	(80,000)	(85,465)
Expenditure		
Employee Costs		
Labour		31,088
Goods and Services	110,000	
Judges		5,962
Venue Hire and Decorations		10,669
Equipment Hire		6,570
Catering		35,728
Entertainment		9,102
Advertising and Marketing		13,938
Media Partnerships		16,364 3,494
Prizes and Gifts General Expenditure		155
Total Expenditure	110,000	133,070
Total Experiation		133,070
NET COST	30,000	47,605

10.5 Drought Communities Programme-Extension Funding 2018-2019 Projects

Report

Date: 31 January 2020

Author: Neil Williamson, Community Development & Engagement Officer (Youth)

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The Commonwealth Government advised Council in August 2018 of its eligibility to apply for up to \$1 million in funding under the *Drought Communities Programme-Extension* (DCP-E) package which was intended to stimulate and support the economies of local communities affected by drought. The funding was not intended as a drought relief measure for farmers. The submission process opened late October 2018 with projects required to be completed by 30 June 2019.

Due to the unclear Guidelines provided by the Government's administrative department, slow processing times and short timeframe for project delivery, several projects had to be rescoped with final project budgets adjusted to meet the range of criteria.

This report presents the final project budgets and scopes and recommends Council approves the final package of projects submitted under the DCP-E 2018-2019 funding program which is now completed. The report further details and recommends the submission of four projects under the current round of DCP-E funding.

Officer's Recommendation:

THAT Council approve the final package of projects submitted for funding under the Commonwealth Government's Drought Communities Programme-Extension 2018-2019. And further:

THAT Council approve the submission of four projects under the current round of the Commonwealth Government's Drought Communities Programme-Extension funding being:

- Local Drought Support Coordinator including the development of the mandatory Adverse Events Plan;
- Riparian Weed Management Project;
- Regional Parks Upgrades; and
- Pedestrian Accessibility Project.

Report

1. Introduction

Council was invited to apply for up to \$1 million in funding under the Commonwealth Government's Drought Communities Programme-Extension (DCP-E) 2018-2019 for projects intended to stimulate and support the economies of local communities affected by drought. The funding was not intended as a drought relief measure for farmers.

A range of projects were prepared and submitted for review and approval by the funding body following the opening date of submissions in October 2018. Projects had to be completed by 30 June 2019.

Final adjustments of approved projects were made through the funding period to ensure projects met the funding criteria and timeframes while maximising the short-term economic stimulus and long-term economic benefits for the community. It is noted that funding criteria required projects not to be direct relief for drought-affected farmers except for cartage of water human consumption only, and to generally be conducted on public land or facilities. Funding could not be used to pay for existing Council employees or contracted staff.

A further round of funding which Council is eligible to apply for was announced in November 2019. Four projects are recommended for this round based on outcomes of the previous round and an improved understanding of the funding body's processes. Projects must be completed by 31 December 2020.

2. Background

Council officers initially scoped several projects in late 2018 and early 2019 that aligned with the funding criteria and which could be managed within available resources and funding timeframes. These projects were submitted to a community reference group for review and comment so that a shortlist of projects could be submitted to the funding body.

Eight projects were submitted for DCP-E funding of which seven were approved. It is noted that a project intended to launch a shop local gift card program across the region which would both support local businesses, and which could be used by the community to provide direct assistance to drought-affected farmers was submitted but was ultimately not approved by the Government.

Projects approved by the funding body for the 2018-2019 round are detailed in Section 3 Report below.

Projects that align with the eligibility guidelines and outcomes, maximise economic benefit to the community and minimise the burden on Council's existing resources that are recommended for submission in the 2019-2021 round are detailed in Section 3 Report below.

3. Report

Projects submitted for funding in 2018-2019 were:

Project Name	Grant Value	Outcome
Shop Local Gift Card	\$140,372	Unsuccessful
Regional Parks Upgrades	\$170,064	Successful
Gatton Shire Hall Refurbishment	\$215,512	Successful
Gatton Cemetery Chapel*	\$160,241	
Pedestrian Accessibility Upgrades	\$141,478	Successful
Ridges, Rangelands and Riparian Weed Management*	\$220,869	Successful
Koffal Park Upgrade	\$ 39,386	Successful
Laidley Cultural Centre Refurbishment	\$ 52,000	Successful

^{*} NOTE: final payments for the two projects marked with an asterix (*) are awaiting final reconciliation from the Government and may result in minor adjustments.

It is noted that processing times for applications generally took 2 months between submission and execution of an Agreement, with up to 30 days following this for an initial payment to be provided. This 3-month processing time had a significant impact on how much of intended projects could be delivered by the due date and subsequently required changes to several projects during the project delivery phase.

The Ridges, Rangelands and Riparian Weed Management project directly engaged 69 local landholders to receive training and certification in weed identification and safe chemical use of which 42 people were contracted to undertake weed management in creek reserves adjoining their properties. As well as providing a direct income for these drought-affected participants, the training and certification provided made it possible for several participants to operate as contractors in the future, thereby providing an avenue of off-farm income.

Local contractors were engaged for all projects with a stipulation that wherever possible materials should be sourced from local suppliers. Altogether more than 120 non-Council people were engaged in paid work as a direct result of this funding, with others benefitting as a result of materials being sourced locally from a range of suppliers.

Council notes the misunderstandings in some parts of the community around the Government's criteria for this funding; namely, that projects to provide support or works on-farm including desilting of dams and delivery of water or fodder for livestock were not eligible. Council ensured that all projects delivered employment opportunities for drought-affected farmers and farm workers as well as work for non-farm local business that may be facing a downturn due to drought conditions, and long-term community benefits through improved community infrastructure.

Projects recommended for funding in the current (2019-2021) round are:

Project Name	Approximate Value
Local Drought Support Coordinator and Adverse Events Plan	\$100,000
Riparian Weed Management	\$380,000
Regional Parks Upgrades	\$120,000
Pedestrian Accessibility Upgrades	\$400,000

^{*} NOTE: Amounts shown are estimates subject to final tenders, and an understanding that funds may be moved between projects as required.

<u>Local Drought Support Coordinator</u>: this new temporary position will take the lead role in coordination of increased support for local drought-affected farmers, farm workers and businesses including liaison with support agencies, increased promotion of the range of support services, delivery of relevant parts of the Drought Support Action Plan including information forums, and preparation of the Government-mandated Adverse Events Plan.

<u>Riparian Weed Management</u>: this project will be a continuation of the project conducted in the previous funding round and will ideally focus on landholders and areas that did not participate in the previous project. It is expected to engage 60-80 drought-affected landholders in training, certification and management of identified pest weeds in creek areas.

<u>Regional Parks Upgrades</u>: this project will use a similar model and focus as the project funded in the previous round and may include installation of irrigation systems and shade structures at various parks across the Lockyer Valley. Works will be undertaken by local contractors and suppliers wherever possible.

<u>Pedestrian Accessibility Upgrades</u>: this project will install new footpaths in areas of identified need to meet current mobility requirements and will utilise local contractors.

4. Policy and Legal Implications

No policy or legal implications arise from this funding or report.

5. Financial and Resource Implications

Any financial or resource implications arising from this funding program have been or will be absorbed through existing budgets and resource allocations. Some projects may be expanded using budgeted Council finances and resources.

6. Delegations/Authorisations

The Chief Executive Officer or his nominated delegate will submit the projects on Council's behalf and adjust grant values as required to maximise the community benefits within the intent of this report.

7. Communication and Engagement

Projects for the first round were initially discussed with a community reference group that included a cross-section of the community such as a livestock and crop farmers, small business representatives, research and technology representative, community support agencies and agricultural industry representatives. Recommendations and concerns from the reference group were used to refine projects.

Community feedback and outcomes from Round 1 have been used to inform recommendations for this current round.

Several opportunities were taken by Council and the Federal Member to publicise the approved projects in the first round and information on approved projects in the current round will be publicised along with explanations of the Government's purpose of the funding.

8. Conclusion

The officer recommends Council approves the final package of projects submitted for funding under the Commonwealth Government's Drought Communities Programme-Extension 2018-2019 and approves the recommended projects for the current 2019-2021 round as being appropriate projects to stimulate and support the local economy during the drought subject to the Commonwealth Government's program eligibility.

9. Action/s

- Grant funding for the 2018-2019 round has been acquitted. No further action required.
- Prepare, submit and deliver the approved projects in the 2019-2021 round.
- Report final outcomes at the completion of the overall funding round.

Attachments

There are no attachments for this report.

10.6 Community Grants Program Assessment - Round Two 2019-20

Date: 06 February 2020

Author: Trent Nibbs, Sports, Recreation & Community Grants Officer

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Applications for Round two of Council's Community Grants Program were called for on 1 December 2019 and closed on 31 January 2020. In total nine applications were received, requesting a total of \$32,947

Officer's Recommendation:

THAT Council approve funding for Round Two 2019-20 under Category One of the Community Grants Program be allocated to the following applicants totalling \$32,947:

- Gatton District Historical Society
- Gatton Fordsdale Cricket Club
- Gatton Rugby League Club
- Gatton Scout Group
- Laidley Agricultural and Industrial Society
- Laidley District Cricket Club
- Lockyer Riding for the Disabled
- Southern Lockver Cricket Club
- Withcott Pony Club

And further;

THAT Council approve a third round of funding for the Community Grants Program 2019-20 opening 1 March 2020 and closing 31 March 2020, providing a higher priority to any application for the purchase of event equipment.

Report

1. Introduction

For the 2019-2020 financial year, Council allocated \$100,000 for the Community Grants Program which is to be spent over two rounds. For Round 2 Council received a total nine (9) applications, requesting a total of \$32,947 in funding.

This report outlines the evaluation process undertaken by Council and makes a recommendation for distributing the available funding to eligible organisations.

2. Background

The Community Grants Assistance Policy and Procedure was approved by Council on 13 December 2017. This policy assists in the management and the distribution of public funds to ensure a fair and equitable process is created which is consistent across the organisation in accordance with legislation and policies. Category 1 – Community Grants Program is available twice a year with a budget of \$50,000 per round in the 2019/20 financial year to community organisations who undertake projects which benefit the wider community.

At a previous Council meeting 23 October 2019 Council resolved to bring forward Round 2 of the Community Grants Program to open 1 December 2019 and close 31 January 2020, while placing a higher priority on projects assisting in addressing drought conditions while also allowing successful application in Round 1 to apply again in Round 2.

3. Report

As per the Community Grants Assistance Policy and Procedure, Council is required to approve the allocation of funding under Category 1- Community Grants Program.

In Round 2 2019/20 nine applications for funding were received. These applications were assessed by Cr Milligan, the Coordinator Governance & Strategy, Acting Manager Finance and Customer Services and the Sport, Recreation and Community Grants Officer against the assessment criteria, funding requirements and the community group's own capacity to finance their project.

Of the nine applications received, all applicants are recommended to receive part or all their requested funding.

The applicants recommended to received funding are:

Organisation	Project Description	Amount Requested	Amount Proposed
Gatton District Historical Society	Valley Vibe Arts Festival 2020	\$4,000.00	\$4,000.00
Gatton Fordsdale Cricket Club	Water Harvesting 2 for the purpose of watering cricket wickets	\$4,000.00	\$4,000.00
Gatton Rugby League Football Club	Water and Time saving for canteen	\$4,000.00	\$4,000.00
Gatton Scout Group	Update of Water Management Scheme	\$4,000.00	\$4,000.00
Laidley Agricultural and Industrial Society	Water Tank	\$4,000.00	\$4,000.00
Laidley District Cricket Club	Painting of Sight Screen	\$3,080.00	\$3,080.00
Lockyer Valley Riding for the Disabled	Tank For Water Storage & Pump	\$2,500.00	\$2,500.00
Southern Lockyer Junior Cricket Club	Clubhouse security	\$3,764.00	\$3,764.00
Withcott Pony Club	Renewal of Lease	\$3,603.00	\$3,603.00

During the assessment of the applications the Sports Recreation and Community Grants Officer, declared a conflict of interest in regard to the assessment of the Laidley District Cricket Club application and did not provide any comment, feedback or assessment of their application.

Due to the community grants program being under spent in 2019-20 by approximately \$29,000 it is proposed that Council offer a third round of funding to open on 1 March 2020 and close 31 March 2020. It is also proposed that applications for the purchase of event hire equipment be provided a higher priority. This proposal seeks to building the capacity of community groups to hold events and activities utilising their own equipment.

4. Policy and Legal Implications

The applications received under 2019-20 Round 2 of the Community Grants Program were assessed in accordance with the Community Grants Assistance Policy and Procedure.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*".

All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government* administration of community grants (October 2009), stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

5. Financial and Resource Implications

Community Grants Program – Category 1 is allocated a budget of \$100,000 with 2 rounds of \$50,000 each.

The recommendations for provision of financial assistance for Round 2 are \$50,000 this is within budget for Round 2 of the Community Grants Program.

6. Delegations/Authorisations

There are no delegation implications associated with this report.

7. Communication and Engagement

The Community Grant Program Round 2 2019-20, announcement will be published in the Gatton Star, the Lockyer Valley Regional Council's website and Council's Facebook page.

All applicants (successful or not), will be advised in writing of the outcome of their application. All successful applicants are required to submit an acquittal within two months of completion of their project. Failing to submit an acquittal will prevent them from being successful with future applications to Council.

8. Conclusion

For Round 2 of the Community Grants Program 2019-20, nine applications were received and evaluated against the criteria. Nine applicants are recommended to receive funding as outlined in this report.

9. Action/s

Notify all applicants of the outcome of their application.

Attachments

There are no attachments for this report.

11. ORGANISATIONAL DEVELOPMENT AND PLANNING SERVICES REPORTS

11.1 Executive Manager Organisational Development and Planning Monthly

Report - January 2020

Date: 03 February 2020

Author: Dan McPherson, Executive Manager Organisational Development & Planning

Services

Responsible Officer: Dan McPherson, Executive Manager Organisational Development & Planning

Services

Summary:

This report is to update Council on key issues currently being actioned within the Organisational Development and Planning Group.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Organisational Development and Planning Monthly Report for January 2020.

Report

1. Introduction

This report provides an update on key matters arising and being addressed since the last report.

2. Background

The previous reports provide the background information to date and only progress is being reported during December 2020.

3. Report

Organisational Development

Full Time Equivalents

Council's established FTE number for January 2020 is 310.

Learning & Development

- Corporate Induction
- Public Interest Disclosure
 - o Introduction to Public Interest Disclosure 36 x employees attended
 - Managing Public Interest Disclosure 8 x employees attended
 - PID Support Officer Training 11 x employees attended

Traineeships

Two trainees successfully completed their Certificate III in Business Administration in January.

Safety Performance Report

Refer to the attached report indicating statistics for the month of January 2020.

Planning & Development

In the month of January 2020, 31 development applications were received, 16 development applications were decided, and 1 pre-lodgement meeting was held.

Continuous Improvement

Further efficiencies resulting from the review of the delegations has enabled the Business Support team to complete the issuing of a decision notice in the record time of 2 hours. This is a great efficiency gain for staff and improved outcome for our customers.

NDRP (Natural Disaster Resilience Funding) Projects

Under the requirements of the SEQ plan and following agreement between the Brisbane River Catchment Councils (Brisbane/Ipswich City and Somerset Regional Councils) and the State earlier this year to implement the findings of the Brisbane River Regional Floodplain management plan, ("Phase 3 - RFMP") Council has continued to execute the joint LVRC/QRA funded projects to deliver Local Floodplain Management Planning ("Phase 4 - LFMP"). These projects are due for practical completion in the last quarter of 2020.

There are 6 projects underway under the NDRP (Natural Disaster Resilience Funding) funding banner:

- Tenthill Creek modelling and mapping
- Laidley Local modelling and mapping
- Laidley Regional modelling and mapping
- Lockyer Creek Hydrology and Mapping *
- Flood Evacuation Route Planning *
- Local Floodplain management plan (LFMP) *

The last 3 projects are progressing but some dependant tasks have been delayed by technical issues arising with the lead in Laidley Regional Project which will delay the overall program. As part of the NDRP project, Council is engaging an expert planner to advise on the planning aspects LFMP. This work will incorporate a review of the flooding aspects of the current draft scheme.

Cooper Street project

Successful meetings were undertaken in December 2019 with the Laidley Showground society and the Laidley Community working Group consulting on the Concept design. Officers from Planning have been liaising with IWS with regard to a smooth transition to detailed design and implementation. Progression of the works has been handed to IWS and it is understood that they are moving into the detailed design and construction phase presently.

Strategic Planning

Responses have been received to the Request for Quotes for the Plainland Structure Plan and the Gatton North Major Enterprise and Industrial Area (MEIA) Study. The number and quality of responses has been very pleasing. Evaluation of the responses is currently underway.

Council officers attended a workshop hosted by the Department of Environment and Science regarding to proposed reforms to regulations in relation to the protection of koala habitat.

Council officers will be attending a one-day course being conducted by the Planning Institute of Australia on 'advancing Aboriginal and Torres Strait Islander Knowledge, Culture and Tradition Trough Planning'. The State government now requires Aboriginal Cultural Heritage to be addressed in planning schemes, and this course will be of assistance in ensuring Aboriginal Cultural Heritage is appropriately incorporated in the new Lockyer Valley Planning Scheme.

Environment and Pest Management

Customer Requests

The Environment and Pest unit received 29 CRMs during the month of January and closed 16 customer requests.

Project Updates

Natural Resource Management (NRM) Plan

The NRM strategy was approved by Council at the Ordinary Meeting held on 22 January with the next rounds of workshops to take place on 15 and 29 February. The workshops will finalise the process to develop the plan.

Resilient Rivers Initiative

Scope of works for phase 3 of the Lockyer Creek stabilisation and revegetation project as supported by COMSEQ in in development with rectification of the existing planting being planned. A Procurement Plan for the Tenthill project is undergoing review.

Program Updates

Environmental

Council officers are working through assessments for Land for Wildlife enquiries and preparing for a second round of Community Environmental grants.

Invasive Weed Management

Recent rain has provided a flush of weeds with requests for herbicide subsidy and spray equipment increasing. Pest Officers have recommenced roadside spraying for restricted matter weeds.

Pest Animal Management

The next round of pest animal baiting will take place on 12 and 13 February with orders for baits being taken now.

Brightview Reserve

Preparations underway for planting to take place in early February.

Alice Creek Reserve

Pest animal baiting has taken place during January with additional lantana control planned for February.

Plumbing and Building Services

Refer to the attached table and graphs indicating statistics for the month of November 2019.

Attachments

- 1 Page

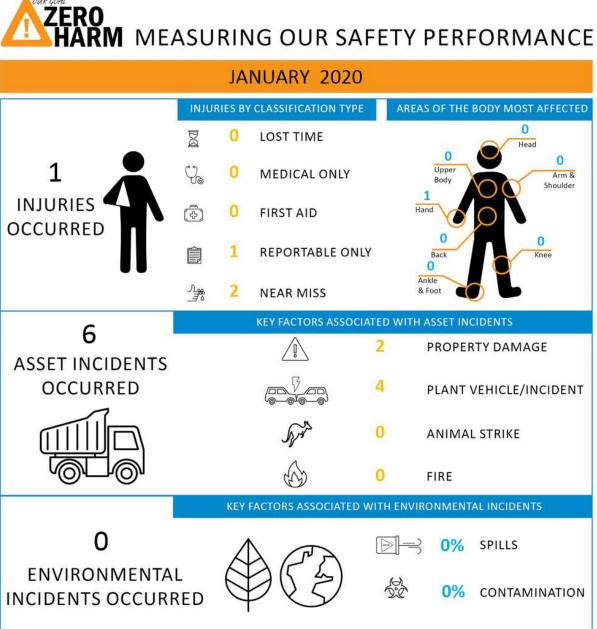
 Safety & Performance Report

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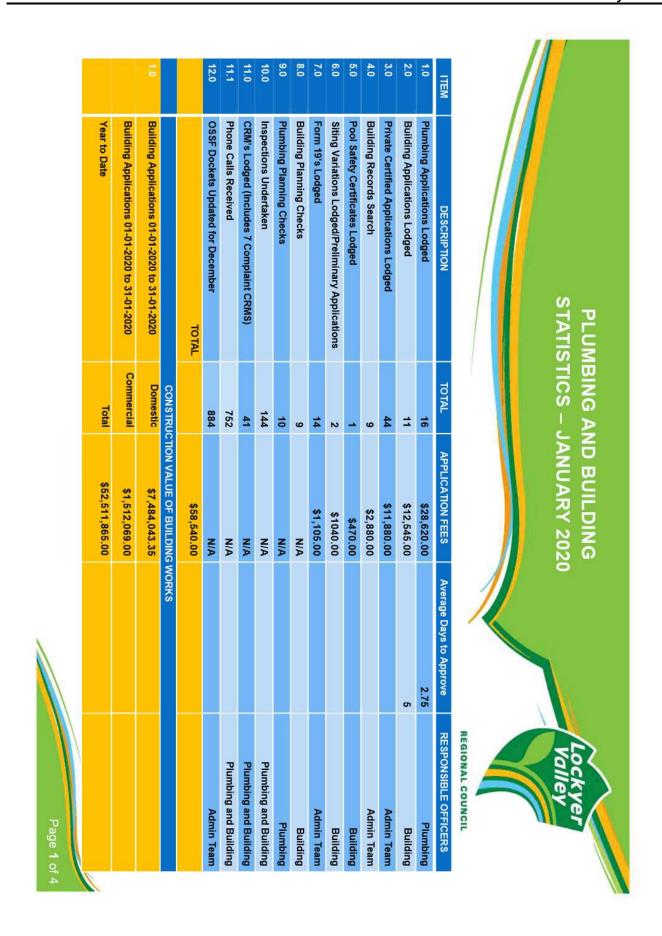
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- 2 Plumbing and Building Statistics January 2020 4 Pages

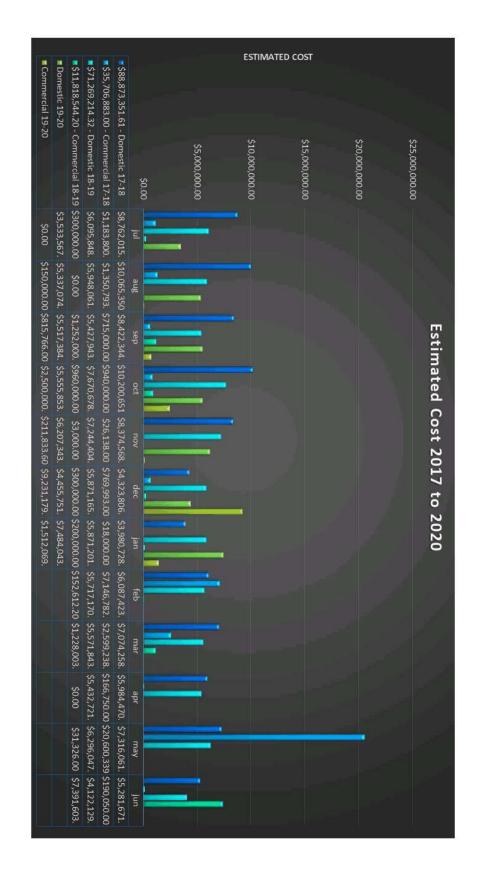


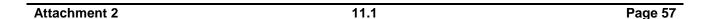


	January 2020	January 2019
Injury related incidents	1	4
Asset related incidents	6	4
Environment related incidents	0	0
Lost Time Injuries	0	0
Total days lost due to ongoing injuries	0	30

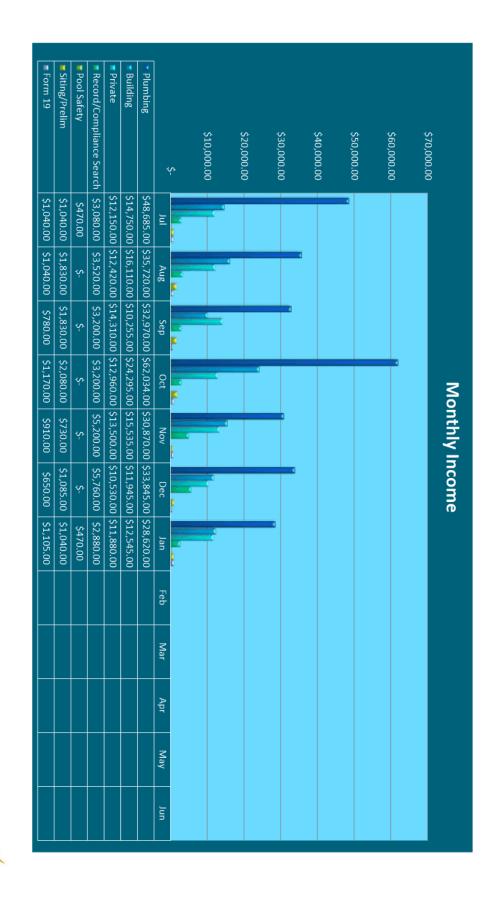
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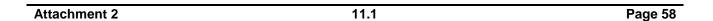


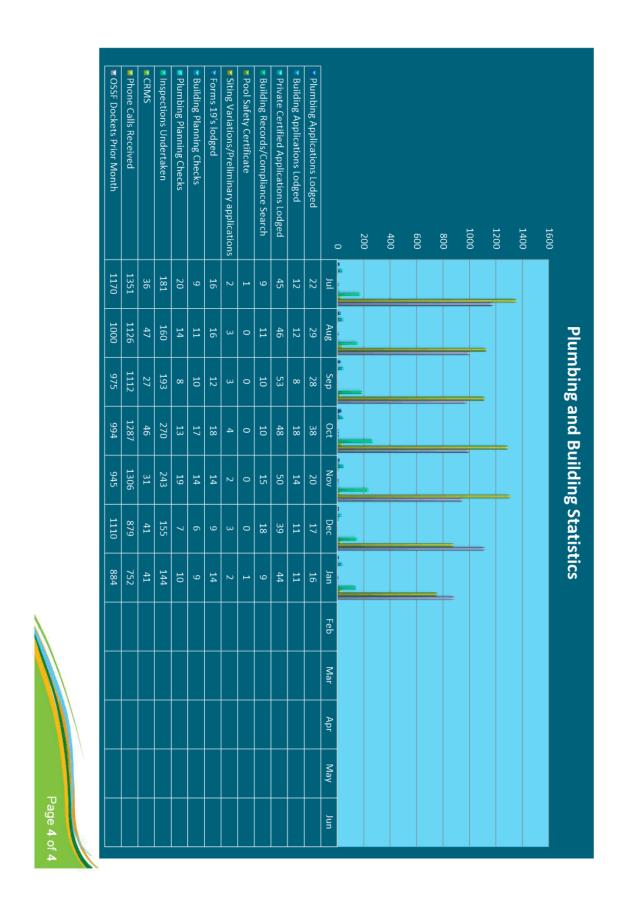




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11.2 Change to Approval for Material Change of Use Extension to Currency Period

Warrigal Road Helidon

Date: 02 January 2020

Author: Mark Westaway, Contract - Senior Planner

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to consider a Request to Extend Currency Period for a Development Permit for an Industrial Premises (Explosives Storage Facility) & Caretaker's Residence; and Environmentally Relevant Activity: ERA 8 (1)(a) — Chemical Storage on premises described as Lot 1 on SP189215 (formerly Lot 1 RP60010) at Warrigal Road, Helidon.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request for a two (2) year extension to currency period be approved in accordance with the Officer's Recommendation.

Officer's Recommendation:

THAT the application for a Request to Extend Approval (MC2019/0082) for a Development Permit for an Industrial Premises (Explosives Storage Facility) and Caretaker's Residence; and Environmentally Relevant Activity: ERA 8(1)(a) on Lot 1 SP189215 at Warrigal Road, Helidon (MCU0879/DA6496), be approved and an extension be granted for a period of two years until 2 January 2022.

Report

1. Introduction

The purpose of this report is to consider a Request to Extend Currency Period for a Development Permit for an Industrial Premises (Explosives Storage Facility) & Caretaker's Residence; and Environmentally Relevant Activity: ERA 8 (1)(a) – Chemical Storage on premises described as Lot 1 on SP189215 (formerly Lot 1 RP60010) at Warrigal Road, Helidon.

2. Background

The development application was lodged with Council on 21 April 2009. The application was approved on 19 December 2012 and the Decision Notice was issued on 2 January 2013. The original application was made under the *Integrated Planning Act 1997*. The original approval had a currency period of 4 years effective until 2 January 2017. The original approval was for an Industry (Explosives Storage Facility), Caretaker's Residence, and Environmentally Relevant Activity No.8 for Chemical Storage.

APPLICATION NO.	DECISION AND DATE
MCU0879 (DA6496)	Original Decision Notice - Issued 2 January 2013
CAP2016/0049	Extension to Relevant Period until 2 January 2019 – Approved under delegation 3 February 2017
MC2018/0107	Extension to Currency Period until 2 January 2020 – Approved under

delegation 23 January 2019

The most recent request to extend the currency period (MC2018/0107) was for a period of 2 years, however only a one (1) year extension was granted.

The applicant is seeking to activate this application and be operational in 2020 as they have precommitments for almost three quarters of the site storage. The applicant provided the following advice with respect to need for the development:

"The Input-Output Impact Analysis from 2013, found the contribution of this development to the local region was found to be directly \$13.4M and 29 additional jobs and \$19.5M with 56 jobs when considering the Brisbane Moreton regional economy [2013 figures]. This is due to the evident shortage of explosives storage facilities serving the mining industry and the potential negative impact if the development doesn't proceed."

Change to description of lot

When the approval was originally issued, the subject site was described as Lot 1 RP60010. Subsequent to the approval being issued, the landowner applied for a road closure with respect to an unmade road reserve that bisected the site. As a result of the road closure and amalgamation of the unmade road reserve into the subject land, the lot description was amended to become Lot 1 SP189215.

3. Report

The applicant states that the current request to extend the currency period is made for the following reasons:

"As anticipated in our previous application for an extension of two (2) years, we have not been able to commence the use and comply with all conditions of approval within the one (1) year granted towards the end of January 2019 (leaving us 11 months). This is not to say that we are not actively working towards opening the facility.

The demand for explosives storage has outstripped available supply. The site is now over-subscribed with demand for storage. The government facilities (including the Helidon Explosives Reserve) have had to refuse access to storage due to the increase in volume now in Queensland, particularly when large surges in demand occur as shipments arrive, and demand exceeds available space. There is no other commercial or government storage facility currently pending approval. Accordingly we are under pressure to make the Warrigal Reserve available.

This development is the first commercial storage reserve in Australia and not readily understood. This has increased the amount of resources required to finalise documentation and subsequently the design requirements. One key matter that has taken considerable time has been in working with lawyers to finalise lease documents as additional project monies could not be released without the Leases in place.

At the same time we could not submit the Operational / Building Works applications as we found that each Lessee has not properly considered their requirements and as the specifications were agreed upon, in was found that positions of doors to the magazines and therefore lighting, security fencing and gates as well as power supply requirements, office space, etc kept changing.

Maintenance of the site has also been delayed by the continuing drought. We have been working with the neighbouring properties to undertake a planned burnoff with both the government reserve and the forestry using our fire break and access points to facilitate their requirements. However all sites have

been deemed too dry to burn and each shower has not been wet enough to change the situation. Once we can complete the burn we will be able to commence fencing the site.

We were also challenged by the unplanned hospitalisation of the Project Manager for major surgery in February which limited their availability for several months while they recuperated and were able to return to work. However I am proud to say the team kept the project advancing.

We are now in a position to execute the Leases but parties are not prepared to sign unless we can demonstrate we have an extension to the currency period allowing us to move into operational works and building approval stage and construction phase.

The urgent Lessees are proposing a commencement date of 1 July 2020, which we are keen to meet with a rollout across the balance of the site. This will require Council consideration of the operational works and building works applications while fencing can be undertaken and the Major Hazard Facility approval finalised. The road construction is pending the road closure application for that portion of Warrigal Road. Simultaneously each Lease Plan can be prepared and leases executed with any permitted works commencing after being issued by Council as our construction team is well briefed and keen to proceed. The total site works are expected to take 11 months to finalise along with the Council approval stage for operational and building works. It is anticipated that while the use could commence in 2020 to be fully operational and conditions satisfied a further two (2) years is required.

We therefore respectively request a further extension of two years to ensure we can satisfy the Development Permit requirements and benefit from the extensive monies already spent on the project to meet the urgent industry need for additional explosives storage in Queensland."

Assessment

In accordance with section 87 of the *Planning Act 2016*, the assessment manager may consider any matter that the assessment manager considers relevant in considering the request, even if the matter was not relevant to assessing the development application.

In assessing this extension application, the following matters are considered relevant:

- The consistency of the approval, with current laws and policies applying to the development
- The age of the approval and the community's current awareness of it
- The implications that the proposed extension would have on applicable infrastructure charges for the development
- The views of properly made submissions that were received at the time of the original application

Current Laws and Policies

Local Planning Instrument Assessment – Gatton Shire Planning Scheme 2007

The original application was assessed against the *Gatton Shire Planning Scheme 2007*. The application was found to satisfy the requirements of the Planning Scheme and reasonable and relevant conditions were imposed. The *Gatton Shire Planning Scheme 2007* remains in force today and therefore there are no additional considerations to be given with respect to the development's compliance with current planning provisions and policies.

The development is subject to other approvals from State government agencies. The original approval required referral to:

- Department of Natural Resources (now Department of Natural Resources Mines and Energy)
- Department of State Development and Planning (now Department of State Development, Manufacturing, Infrastructure and Planning)
- Department of Employment, Economic Development and Innovation (now Department of Employment, Economic Development and Innovation)
- Department of Justice and Attorney General.

A copy of Council's decision will be forwarded to the relevant State government agencies as stipulated under section 87 of the *Planning Act 2016*.

Temporary Local Planning Instrument (TLPI) 01/2019 – Overland Flow Paths

The original Development Application was lodged prior to the introduction of the TLPI, however subsequent extensions to currency period considered the TLPI.

Regard was given to the TLPI with respect to the proposed caretakers residence on the site, which requires all habitable rooms in the caretakers residence to be a minimum of 300mm above the Q100 level for flow paths crossing the subject land. Similarly, all of the storage areas (magazines) are to be a minimum of 300mm above the Q100 level for flow paths. The magazines are well clear of the existing flow paths on site.

Age of the Approval and Community Awareness

Pursuant to the Integrated *Planning Act 1997 (IPA)* – being the planning legislation in effect at the time of lodging and assessing the original application – the approval was benefitted by a four year relevant period. Under the now current *Planning Act 2016*, a Material Change of Use approval has a relevant period of six years. As previously indicated, extensions to the approval have been issued in 2017 (2 years) and 2019 (1 year).

The applicant has advised they are progressing the development but have not yet completed the work.

The current request for an additional two years to the life of the permit would extend the overall time to nine (9) years. Although this is a significant period for a development to be completed, based on the scale of the development, including the construction of approximately 1200m of Warrigal Road to provide access to the site, there is some merit in providing an extension of that duration. To allow commencement of the development, an extension of two (2) years is considered reasonable.

It is common practice to provide an extension for a development for up to two years only, unless the specific circumstances of the development warrant additional time, e.g. the significant size of a proposed subdivision or substantial infrastructure provision requirements. In this instance, it is considered that the scale of the development warrants a two (2) year extension of currency period.

It is recognised, the proposed development does not exist in isolation, in that the existing Helidon Explosives Magazine and the Dyno Nobel explosives industry adjoin the site to the west and southwest, and the site adjoins the existing Industry zoned land that includes the Explosives Magazine Precinct.

Submissions

The original application was subject to impact assessment and public notification was required. Two submissions were received at the time. These two submittors still own land adjoining the site.

Submission Issues	Council officer comment
Separation distances for sites 10, 11 and 12 do not appear to meet the AS2187 separation distances.	Compliance with the Australian Standard AS2187 will occur through relevant State Government licensing. This has been addressed through relevant State Government licensing and was outside of Council's development assessment parameters.
On Site Effluent Disposal System for the Caretakers Residence has appropriate waste disposal to prevent soil and groundwater contamination.	The requirement for an appropriate On Site Effluent Disposal has been conditioned by Council's Plumbing and Building Unit.
If any waste is disposed of by on site burial or burning it is likely that significant contamination will occur.	This will be addressed by relevant State Government licensing and is outside of Council's development assessment parameters.
The storage, blending and manufacture of ammonium nitrate and fuel products may result in spillages into the ground, which could lead to the contamination of soil and/or groundwater.	This will be addressed by relevant State Government licensing and is outside of Council's development assessment parameters.
Layout of internal roads which will create an unacceptable risk and a considerable hazard to the environment and the safety of personnel.	The internal driveways and manoeuvring areas have been conditioned to be imperviously sealed. Other aspects of the development will be addressed by relevant State Government licensing and is outside of Council's development assessment parameters.
Facility Risk as it relates to site design and facility layout adequately minimises all potential risks.	This will be addressed by relevant State Government licensing and is outside of Council's development assessment parameters.
The future of the remnant vegetation located on site.	The potential removal of mapped remnant vegetation has been addressed by the Department of Natural Resources and Mines through their Concurrence Agency response.
Does the man proof fencing surround the whole development site?	Section 4.6 of the Planning Report prepared by Maxime Consulting Planners and Development Managers dated September 2008 Version 3 indicates that there will be an internal and external fence on all boundaries of the property at a minimum 1.8m high chain wire security fence. The front (southern) boundary will be double fenced to provide a security enclosure for security checking prior to actually entering the facility. Landscaping is also proposed along the perimeter on the front (southern) boundary along the fence.

Apart from one owner, all of the owners of land adjoining the site are the same owners who were notified of the original application.

Infrastructure Charges

The development approval was issued with an Infrastructure Charges Notice in accordance with the Infrastructure Charges Policy that was in effect at the time.

Conclusion

The application seeks to extend the currency period of the approval for an additional two years. The development will not change as result of this application and remains consistent with the requirements of the planning scheme, therefore an extension to the currency period can be considered favorably. Based on the scale of the development, a two (2) year extension will allow the applicant sufficient time to undertake the development (as currently approved). It is therefore recommended that the request be approved for two years until 2 January 2022.

4. Policy and Legal Implications

The recommendation accords with the applicant's request. It is therefore considered there will be no potential for an appeal regarding this application.

5. Financial and Resource Implications

The recommendation accords with the applicant's request. It is therefore considered there will be no potential for an appeal regarding this application.

6. Delegations/Authorisations

There are no implications for delegations or authorisations arising from the recommendation provided in this report.

7. Communication and Engagement

The decision of Council will be formally communicated to the applicant and other state referral agencies in accordance with the requirements of the *Planning Act 2016*. The Decision Notice will be available of Council's publicly available Track an Application facility.

8. Conclusion

The proposed request to extend the currency period is recommended for approval.

9. Action/s

Advise the applicant and state referral agencies of Council's decision.

Attachments

There are no attachments for this report.

11.3 Amendments to the Gatton Shire Planning Scheme and Laidley Shire Planning

Scheme

Date: 03 February 2020

Author: Annette Doherty, Coordinator Strategic Planning

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

In 2015, Council resolved to make amendments to the Gatton Shire Planning Scheme and the Laidley Shire Planning Scheme. The proposed amendments underwent public consultation in 2018 and two submissions were received. To continue with the amendment process, Council must consider the submissions and decide whether to proceed with the proposed amendments. If Council decides to proceed with the proposed amendments, Council must seek the Minister's approval to adopt the proposed amendments.

Officer's Recommendation:

THAT Council proceeds with the proposed amendments to the Gatton Shire Planning Scheme - Planning Scheme Amendment No. 1 (2020) and the Laidley Shire Planning Scheme - Planning Scheme Amendment No. 1 (2020), as attached.

Further;

THAT Council notes that the proposed amendments are not significantly different to the versions released for public consultation.

And further;

Council writes to the Minister seeking approval to adopt the proposed amendments.

Report

1. Introduction

At its Ordinary Meeting on 25 November 2015, Council resolved to make amendments to the Gatton Shire Planning Scheme and the Laidley Shire Planning Scheme. The proposed amendments underwent public consultation from 8 June 2018 to 21 July 2018. No further action was taken in relation to the proposed amendments, and this report is being presented to allow Council to consider the submissions and continue with the amendments to the planning schemes.

2. Background

Amendments were proposed to the Planning Schemes as follows:

- (a) Gatton Shire Planning Scheme Planning Scheme Amendment No. 1
 - (i) To reduce the level of assessment for Catering shops when in an existing building in Precincts C1 or C2 of the Commercial zone;
 - (ii) To reduce the level of assessment for Health care premises when in an existing building in Precincts C1 or C2 of the Commercial zone; and
 - (iii) To reduce the requirements for Annexed units (e.g. granny flats).
- (b) <u>Laidley Shire Planning Scheme Planning Scheme Amendment No. 1</u>
 - (i) To reduce the level of assessment for Tourist accommodation if for bed and breakfast accommodation in the Rural agricultural land area and the Rural upland area;
 - (ii) To reduce the level of assessment for Reconfiguring a lot, Operational works and Building works in areas of Very high ecological significance;

- (iii) To reduce the requirements for Apartments (e.g. granny flats); and
- (iv) To amend the definition of 'Apartment'.

3. Report

The amendment process commenced under the *Sustainable Planning Act 2009*, and therefore must continue in accordance with *Statutory guideline 04/14 - Making and amending local planning instruments*. As public consultation has been undertaken, the remaining stages of the amendment process are as follows:

- 1. Council considers every properly made submission, and may make changes to the proposed amendments to address issues raised in the submissions or to amend any drafting errors;
- 2. If the changes result in the proposed amendments being significantly different to the version released for public consultation, Council must recommence public consultation in relation to those changes;
- 3. If Council decides to proceed with the proposed amendments, Council writes to the Minister seeking approval to adopt the proposed amendments;
- 4. The Minister advises whether Council may adopt the amendments (with or without conditions); and
- 5. Council decides to adopt the amendments or to not proceed with the proposed amendments. Two submissions were received in relation to the proposed amendments. The matters raised in the submissions are addressed below. The proposed amendments (as released for public consultation) are shown in red.

(a) Gatton Shire Planning Scheme - Catering shops and Health care premises in the Commercial zone

Part 4, Division 17, Table 1 – Assessment categories and relevant assessment criteria for Commercial zone – Making a Material change of use

Column 1	Column 2	Column 3
Defined Use	Assessment Category	Relevant Assessment Criteria or Applicable Codes
Catering Shop	Self Assessable if in precinct C1	If Self Assessable:
	or C2 and in an existing building	Commercial Premises and Shops Code
	and complying with the	Advertising Device Code
	probable solutions of the	Building Work Code
	applicable codes	Landscaping Code
		Lighting Code
		Services and Infrastructure Code
		Vehicle Access, Parking and On-Site Movement Code
	Code assessable in all other	If Code Assessable:
	circumstances in precincts C1 or	Commercial Zone Code
	C2 if in precinct C1 or C4;	Services and Infrastructure Code
		Advertising Device Code
		Building Work Code
		Landscaping Code
		Lighting Code
		Services and Infrastructure Code
		Vehicle Access, Parking and On-Site Movement Code
	Impact Assessable in all other	If Impact Assessable:
	circumstances	Regard will be given to the planning scheme as a
		whole in accordance with section 3.5.5 of the IPA
Health Care	Code Assessable if in precinct	If Code Assessable:
Premises	C1 or C2 and in an existing	Commercial Zone Code
	building and complying with the	Services and Infrastructure Code
	probable solutions of the	Advertising Device Code

applicable codes	Building Work Code Landscaping Code Lighting Code Services and Infrastructure Code Vehicle Access, Parking and On-Site Movement Code
Impact Assessable in all other circumstances	Regard will be given to the planning scheme as a whole in accordance with section 3.5.5 of the IPA

Submission: The proposed amendments make Catering shops in Precincts C1 and C2 Self assessable development, and Health care premises in Precincts C1 and C2 Code assessable development, but only if compliance is achieved with the Probable solutions of the relevant codes.

The relevant codes include the *Vehicle access, parking and onsite movement code*. This code requires onsite carparking. Many buildings within Precincts C1 and C2 are 'built to boundary' and there is no ability to provide onsite car parking. In these cases, a development application would still be required.

For these properties where additional onsite parking is not possible, a statement could be added to the effect that reduced parking, or no additional parking, is required as there is adequate parking provided within these precincts. Alternatively, the *Vehicle access, parking and on-site movement code* could be removed from the applicable codes for Self assessable Catering shops. **Response:** The intent of the proposed amendments is to allow for Catering shops to establish in existing commercial premises without having to obtain planning approval (a change of building classification and a licence under the *Food Act 2006* may still be required), and to allow Health care premises in existing commercial buildings to proceed as Code assessable development in the main commercial area of Gatton. As these uses are consistent with the type of development expected and encouraged in this location, it is reasonable that they be able to proceed with minimal regulation.

The *Vehicle access, parking and on-site movement code* requires onsite parking to be provided as follows:

- Catering shop 1 space for each 15m² or part thereof of gross floor area plus room for 8 vehicles to queue if the premises includes a drive through facility.
- Health care premises 1 space for each 30m² or part thereof of gross floor area. While some existing commercial sites contain onsite parking, there will only be limited sites where parking can be provided in accordance with the above requirements. Within the Commercial zone there is ample on-street and public car parks available to cater for commercial uses, and therefore it is not considered necessary or appropriate to trigger a higher level of assessment due to the inability to provide the number of onsite car parks required by the code. Therefore, it is recommended that the *Vehicle assess, parking and on-site movement code* be removed from the list of codes applicable to Self assessable Catering shops.

The proposed amendments seek to make Health care premises Code assessable development in existing buildings, but only if complying with the probable solutions of the applicable codes. It is not considered appropriate that compliance with Probable solutions of applicable codes be a prerequisite for Code assessable development. It is therefore recommended that all Health care premises in existing commercial buildings in Precincts C1 and C2 be Code assessable development. This will allow for assessment against the applicable codes (including assessment of parking provision), and alternatives to the Probable solutions to be considered, without the need for Impact assessment and public notification.

The Commercial premises and shops code and Building work code include requirements for new commercial buildings, and therefore are not relevant to development involving the reuse of existing buildings. This code can be removed from the list of codes applicable to Self assessable Catering shops and Code assessable Health care premises.

Under the current Planning Scheme, Catering shops in Precinct C4 are Code assessable development. Reference to Precinct C4 was inadvertently removed from the version of the proposed amendments released for public consultation. This will need to be corrected in the final version of the proposed amendments.

In response to the submissions, the recommended changes to the proposed amendments for Catering shops and Health care premises are:

- (i) The Commercial premises and shops code, the Building work code and the Vehicle assess, parking and on-site movement code be removed from the list of codes applicable to Self assessable Catering shops;
- (ii) Catering shops in Precinct C4 remain Code assessable development;
- (iii) Health care premises in existing commercial buildings in Precincts C1 or C2 be Code assessable development; and
- (iv) The *Commercial premises and shops code* and *Building work code* be removed from the list of codes applicable to Code assessable Health care premises.

(b) Gatton Shire Planning Scheme and Laidley Shire Planning Scheme – provisions relating to Annexed units and Apartments

Gatton Shire Planning Scheme, 6.48 Annexed unit code, 6.51 Specific outcome and probable solutions for Code assessable development

Specific outcome Probable solutions		Probable solutions
P2. The Annexed Units' accommodation is subordinate to the primary dwelling house and is integrated with the dwelling house so as to be compatible with the prevailing character of the locality to appear as a single dwelling house.	A2.1	The Annexed Units' accommodation is part of the dwelling house, or where it is provided as a separate building, is separated from the primary dwelling house by no more than 6 20 metres from and connected to the dwelling house by a solid roof connection such as a pergola or covered walkway.
	A2.2	The gross floor area of the Annexed Units' accommodation unit does not exceed the lesser of two-thirds 2/3 of the area of the dwelling house, or 100m², whichever is the lesser. The Annexed Unit comprises only two elements of self contained accommodation (eg. a bathroom and a kitchen, or a bathroom and a laundry).
	A2.3	A2.4 The number of bedrooms in the Annexed Unit has no is not more than 2-two bedrooms.
	A2.4	A2.5 Materials used to construct the Annexed Unit are consistent with or complementary to those used in the primary dwelling house-existing building.
	A2.5	Vehicle access to the Annexed Unit is by means of the same driveway that services the primary dwelling house.

Laidley Shire Planning Scheme, 6.14 Residential uses code, 6.14.3 Table 6 – Specific outcomes and Acceptable solutions for the Residential uses code, Apartments

Column 1 Specific outcome	Column 2 Acceptable solutions	
16. The apartment is subordinate secondary to the primary dwelling	16.1 The apartment is part of the primary dwelling house, or where it is provided as a separate building, is no more than 30 metres from the primary dwelling house.	
house on the land and is integrated with the dwelling house so as to	16.2 The gross floor area of the Apartment does not exceed the lesser of two-thirds of the area of the dwelling house or 100m ² .	
be compatible with the prevailing character of	16.4 The Apartment has no more than two bedrooms.16.6 Vehicle access to the Apartment is by means of the same	

the locality to give the appearance of a single detached dwelling.

driveway that services the primary dwelling house.

- 16.1 Maximum size for an Apartment is 50m²; and
- 16.2 Where such accommodation is provided, either above or below the main habitable dwelling, a covered staircase is provided to connect both accommodation units of the dwelling; and
- 16.3 Where such accommodation is not situated directly under or above the dwelling, the primary dwelling and the apartment comply with the following requirements;
 - (a) Where there is no common external wall;
 - (i) Maximum separation of adjacent external walls is three (3) metres;
 - (ii) A common roof is provided connecting the primary dwelling and the apartment, and such a roof extends the full width of the secondary habitable dwelling and provides full cover for the direct access required;
 - (iii) Direct access is provided between the two habitable sections of the dwelling.
 - (b) Where the habitable dwelling units have a common wall, direct access is provided between the two habitable units through an opening in the common wall.
- (i) Submission: The numbering of the Acceptable solutions (i.e. 16.1, 16.2, 16.4 and 16.6) of the Residential uses code of the Laidley Shire Planning Scheme is incorrect.
 Recommendation: This will be corrected.
- (ii) **Submission:** The maximum separation distance between an Annexed unit/Apartment and the associated Dwelling house should be 20 metres to achieve consistency between both planning schemes.

Response: The proposed amendment to the Laidley Shire Planning Scheme to increase the maximum separation distance to 30 metres is a drafting error. It was intended that the maximum separation distance would be 20 metres, which accords with the proposed amendment to the Gatton Shire Planning Scheme.

(iii) **Submission:** The proposed amendments for the Laidley Shire Planning Scheme do not include an Acceptable outcome requiring construction materials for an Apartment to be 'consistent with or complementary to those used in the primary dwelling', as is required by the Gatton Shire Planning Scheme.

Response: It is considered appropriate that a similar Acceptable solution be included in the Laidley Shire Planning Scheme. This Acceptable solution directly relates to the Specific outcome which requires the Apartment to be integrated with the primary Dwelling house so as to be compatible with the prevailing character of the locality.

To achieve further consistency, it is recommended that Acceptable solution A2.1 of the Gatton Shire Planning Scheme be amended such that there is no requirement for an Annexed unit to be physically connected to the Dwelling house by a solid roof connection.

- (iv) **Submission:** The definitions for 'Annexed unit' in the Gatton Shire Planning Scheme, and 'Apartment' in the Laidley Shire Planning Scheme, should be amended to:
 - Clearly state that these buildings can contain all facilities; and
 - Ensure consistency between the two planning schemes, including ensuring 'Apartment' allows for a wider range of relationships between the parties.

It is suggested that the definitions for both terms be amended to mean 'a self contained building (including the provision of a kitchen/kitchenette, bathing facilities, toilet and laundry tub) for use as a second dwelling unit for relatives of the resident of the dwelling house or carers thereof, or persons which due to age and/or physical condition are financially and/or socially dependent upon the occupier of the dwelling house'.

Response: The definitions for Annexed unit and Apartment (as proposed to be amended shown in red) are as follows:

"Annexed Unit" means the use of premises for use as a second dwelling unit for relatives of the resident of the dwelling house or carers thereof, or persons which due to age and/or physical condition are financially and/or socially dependent upon the occupier of the dwelling house. This definition does not include caretaker's residence or dual occupancy.

"Apartment" - means the use of any premises in conjunction with a dwelling house on the same lot, annexed to a dwelling house in an integrated fashion, as accommodation for physically or mentally disabled persons or aged persons or the carers thereof. The term does not include an accommodation unit, caretaker housing or a multiple dwelling.

It is considered appropriate that the definitions be consistent, however it is not necessary to include a description of facilities available, as a self-contained dwelling unit must include these facilities.

The definitions for 'Annexed unit' and 'Apartment' can be amended to 'means a dwelling unit used in conjunction with, and subordinate to, a dwelling house on the same lot, as accommodation for relatives of the occupier of the dwelling house or carer thereof, or persons who due to age and/or physical condition are financially and/or socially dependent upon the occupier of the dwelling house'.

The Gatton Shire Planning Scheme includes a definition for 'dwelling unit' and it is recommended that a similar definition be included in the Laidley Shire Planning Scheme to further assist in the interpretation of 'Apartment'.

(c) Laidley Shire Planning Scheme - Assessment categories for Other development within the Areas of natural and environmental significance overlay

5.2 Applicable codes for development affect by Areas of natural and environmental significance overlay, Assessment categories and applicable codes for development affect by Areas of natural and environmental significance overlay – Other development, Table 24A – Ecologically significant native vegetation areas (Overlay maps E1 and E2)

Column 1	Column 2	Column 3	
Type of Development	Assessment Category	Applicable Code	
Reconfiguring a lot; and/or	Code Assessable if the site area is	If code assessable –	
Carrying out building works not associated with a material change of use; and/or	located within an area identified as being of Moderate, or High or Very High Ecological Significance.	Areas of Natural and Environmental Significance Overlay Code	
Carrying out operational works for reconfiguring a lot; and/or	Impact Assessable if the site area is located within an area identified as being of Very High Ecological Significance.		
Carrying out operational	Code Assessable if the site area is	If code assessable –	
works for vegetation clearing	located within an area identified as	Areas of Natural and	
not associated with a material	being of Moderate, or High or Very	Environmental Significance	
change of use or reconfiguring	High Ecological Significance.	Overlay Code	
a lot; and/or	Impact Assessable if the site area is located within an area identified as being of Very High Ecological Significance.		

Submission: Further amendments should be made (as shown in blue below) to reduce the need for development applications when the impact of development on ecologically significant vegetation is nil or only minor in nature. 'Moderate' should be omitted from the Code assessable criteria to align with Table 23A.

Column 1	Column 2	Column 3
Type of Development	Assessment Category	Applicable Code
Reconfiguring a lot; and/or	Self Assessable if the site area is located within an area identified as	If code assessable – Areas of Natural and
Carrying out building works not associated with a material change of use; and/or	being of Moderate, High or Very High ecological significance and no clearing of vegetation is proposed.	Environmental Significance Overlay Code
Carrying out operational works for reconfiguring a lot; and/or	Code Assessable if the site area is located within an area identified as being of Moderate, High or Very High Ecological Significance and clearing of ecologically significant vegetation is required.	

Response: The *Areas of natural and environmental significance overlay code* does not include any Acceptable solutions in relation to Ecologically significant native vegetation; only Specific outcomes. This means that there are no criteria of the code that would apply to Self assessable development, and therefore no development should be categorised as Self assessable development under Table 24A.

Under Table 23A, the level of assessment for a Material change of use may only be altered (from Exempt/Self assessment to Code assessment) if the development site is located within, or within 200 metres of, an area identified as being of High or Very high ecological significance. The proximity of the proposed development to an area of Moderate ecological significance has no effect on the level of assessment or assessment benchmarks for a Material change of use. The submitter has requested that Council consider amending the Planning Scheme such that the overlay code similarly applies to Reconfiguring of lots, Operational works and Building works, i.e. these types of development would not be assessed against the code where they may impact on areas of Moderate ecological significance. Assessment against the code would only be required if there is potential for impact on areas of High or Very high ecological significance.

As Reconfiguring a lot can lead to significant clearing of vegetation along new boundaries and for additional building envelopes, it is considered reasonable that the impacts of this type of development on areas of Moderate ecological significance continue to be assessed against the code.

In relation to Operational works associated with Reconfiguring a lot, the impacts associated with the Reconfiguration would already have been assessed. Therefore, it can be considered reasonable that an application for Operational works associated with Reconfiguring a lot require assessment against the overlay code when within an area of Moderate ecological significance. As Material changes of use within, or in proximity to, areas of Moderate ecological significance area not assessed against the code, it is not considered appropriate that Building works within these areas trigger assessment against the code.

Council currently issues Exemption certificates for development proposed in areas of ecological significance where such development does not involve the clearing of trees. Therefore, there is some benefit in including in the amendment that Code assessment is only triggered if development in these areas involves the clearing of 'ecologically significant vegetation' as

suggested by the submitter. However, what constitutes 'ecologically significant vegetation' must be clarified. The *Vegetation Management Act 1999* defines 'vegetation' as follows:

- **8 Vegetation** is a native tree or plant other than the following—
 - (a) Grass or non-woody herbage;
 - (b) A plant within a grassland regional ecosystem prescribed under a regulation;
 - (c) A mangrove.

As this definition excludes grasses and exotic plants, it is considered to appropriately define the type of vegetation which is to be protected. It is recommended that Code assessment be triggered only if vegetation, as defined in the *Vegetation Management Act 1999*, is proposed to be cleared as a result of the development.

In response to the submissions, the recommended changes to Table 24A are:

(i) The Assessment category for Building works and Operational works associated with reconfiguring a lot is amended such that Code assessment is required only if located in an area of High or Very high ecological significance, and only if 'vegetation' as defined in section 8 of the *Vegetation Management Act 1999* (e.g. native trees and shrubs) will be cleared.

(d) Laidley Shire Planning Scheme – Assessment categories for Material change of use within the Areas of natural and environmental significance overlay

Submission: An amendment should be made to Table 23A (as shown in blue below) to reduce the need for development applications to be made for Material changes of use when the impact on areas of High or Very high ecological significance is nil or only minor in nature.

Column 1	Column 2	Column 3
Defined Use of Use Class	Assessment Category	Applicable Code
All other uses	Exempt if the site area is not located within an area, or within 200m of an area identified as being of High or Very High Ecological significance and clearing Ecologically significant vegetation is not proposed. Code Assessable if the criteria for exempt does not apply.	If code assessable – Areas of Natural and Environmental Significance Overlay Code

Response: As noted above, Council currently issues Exemption certificates for development proposed in areas of ecological significance where such development does not involve the clearing of trees. It is recommended that Table 23A be amended to require Code assessment only if vegetation, as defined in the *Vegetation Management Act 1999*, is proposed to be cleared as a result of the development.

4. Policy and Legal Implications

The proposed amendments to the Planning Schemes do not represent major changes to Council policy. The changes are proposed to increase consistency between the two Planning Schemes and to reduce regulation.

5. Financial and Resource Implications

The proposed amendments will have minimal impact on revenue in the form of application fees and infrastructure charges. The proposed changes mean that some matters currently dealt with through Exemption certificates (and therefore at nil charge) will become Exempt or Self assessable development and will not need to be dealt with by Council's Development Assessment Team.

It is unlikely that the reuse of an existing commercial building for a Catering shop would result in infrastructure charges being imposed, as a credit would apply for the existing use and there would be no increase in floor area.

6. Delegations/Authorisations

The proposed amendments to the Planning Schemes will have no impact on the existing delegations and authorisations.

7. Communication and Engagement

Public consultation of the proposed amendments was undertaken from 8 June 2018 to 21 July 2018 in accordance with the *Sustainable Planning Act 2009* and *Statutory guideline 04/14 - Making and amending local planning instruments*. Two submissions were received and the matters raised have been addressed in this report. Submitters will be formally advised of Council's decision in relation to the proposed amendments.

8. Conclusion

Amendments are proposed to the Gatton Shire Planning Scheme and the Laidley Shire Planning Scheme as follows:

- (a) To reduce the level of assessment for Catering shops and Health care premises when in existing commercial buildings in Precincts C1 and C2 of the Commercial zone of Gatton;
- (b) To reduce the requirements for Annexed units/Apartments and to ensure consistency with how this type of development is dealt with throughout the Region;
- (c) To reduce the level of assessment for bed and breakfast accommodation in the Rural agricultural land area and the Rural upland area of the former Laidley Shire area; and
- (d) To reduce the level of assessment for Reconfiguring a lot, Operational works and Building works in areas of Very high ecological significance of the former Laidley Shire area, and where development does not involve the clearing of vegetation of ecological significance.

The proposed amendments underwent public consultation and two submissions were received. The matters raised in the submissions have been addressed, and where appropriate, changes made to the proposed amendments.

It is recommended that Council write to the Minister seeking approval to adopt the proposed amendments.

9. Action/s

Council must decide whether to proceed with the proposed amendments and notify the Minister accordingly.

Attachments

- 1 Draft Gatton Shire Planning Scheme Amendment No. 1 (2020)
- 2. Draft Laidley Shire Planning Scheme Amendment No. 1 (2020)

LOCKYER VALLEY REGIONAL COUNCIL

Gatton Shire Planning Scheme Planning Scheme Amendment No. 1 (2020)

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Gatton Shire Planning Scheme – Planning Scheme Amendment No. 1 (2020)

Part 1 Preliminary

1 Short title

This amendment may be cited as Gatton Shire Council Planning Scheme – Amendment No. 1 (2020).

2 Adoption

Lockyer Valley Regional Council adopted this planning scheme amendment on [INSERT DATE].

3 Commencement

This amendment took effect on [INSERT DATE].

Part 2 Amendment of Gatton Shire Planning Scheme

4 Planning scheme amended

This part amends the Gatton Shire Planning Scheme.

5 Amendment of Part 4 - Zones

(1) Part 4, division 17, section 4.50, table 1, row for 'Catering Shop' omit, insert—

Catering Shop	Self Assessable if in an	If Self Assessable:
Catering Shop	· ·	l l
	existing commercial building	Advertising Device Code
	in precinct C1 or C2 and	Landscaping Code
	complying with the probable	Lighting Code
	solutions of the applicable	Services and Infrastructure Code
	codes	
	Code assessable –	If Code Assessable:
	(a) in all other circumstances	Commercial Zone Code
	in precincts C1 or C2; or	Advertising Device Code
	(b) if in precinct C4	Building Work Code
		Landscaping Code
		Lighting Code
		Services and Infrastructure Code
		Vehicle Access, Parking and On-Site
		Movement Code
	Impact Assessable in all other	If Impact Assessable:
	circumstances	Regard will be given to the planning
		scheme as a whole in accordance with
		section 3.5.5 of the IPA

Gatton Shire Planning Scheme - Planning Scheme Amendment No. 1 (2020)

Part 4, division 17, section 4.50, table 1, row for 'Health Care Premises'
 omit, insert—

Health Care	Code Assessable if in an	If Code Assessable:
Premises	existing commercial building	Commercial Zone Code
	in precinct C1 or C2	Advertising Device Code
		Landscaping Code
		Lighting Code
		Services and Infrastructure Code
		Vehicle Access, Parking and On-Site
		Movement Code
		Regard will be given to the planning
	Impact Assessable in all other	scheme as a whole in accordance with
	circumstances	section 3.5.5 of the IPA

6 Amendment of Part 6 - Assessment criteria for development for a stated purpose or of a stated type

(1) Part 6, division 4, section 6.51, row for specific outcome 'P2.' omit, insert—

P2.	The Annexed Unit is subordinate to the	A2.1	The Annexed Unit is part of the dwelling house, or where it is provided as a separate building, is
	primary dwelling house and is integrated with		separated from the primary dwelling house by no more than 20 metres from the dwelling house.
	the dwelling house so as to be compatible with the prevailing character of the	A2.2	The gross floor area of the Annexed Unit does not exceed the lesser of two-thirds of the area of the dwelling house or 100m².
	locality.	A2.3	The Annexed Unit has no more than two bedrooms.
		A2.4	Materials used to construct the Annexed Unit are consistent with or complementary to those used in the primary dwelling house.
		A2.5	Vehicle access to the Annexed Unit is by means of the same driveway that services the primary dwelling house.

7 Amendment of Part 7 - Schedules

 Part 7, section 7.2, schedule 1, definition 'Annexed Unit' omit, insert—

"Annexed Unit" means a dwelling unit used in conjunction with, and subordinate to, a dwelling house on the same lot, as accommodation for relatives of the occupier of the dwelling house or carers thereof, or persons who due to age and/or physical condition are financially and/or socially dependent upon the occupier of the dwelling house. This definition does not include accommodation unit, caretaker's residence, dual occupancy or a rooming unit.

LOCKYER VALLEY REGIONAL COUNCIL

Laidley Shire Planning Scheme Planning Scheme Amendment No. 1 (2020)

Contents

Part 1	Preliminary	. 1
1	Short title	
2	Adoption	
3	Commencement	
	Amendment of Laidley Shire Planning Scheme	
	Planning scheme amended	
4	Amendment of Part 4 – Areas	
5		
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7	Amendment of Part 6 – Assessment criteria (codes)	
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Laidley Shire Planning Scheme – Planning Scheme Amendment No. 1 (2020)

Part 1 Preliminary

1 Short title

This amendment may be cited as Laidley Shire Council Planning Scheme – Amendment No. 1 (2020).

2 Adoption

Lockyer Valley Regional Council adopted this planning scheme amendment on [INSERT DATE].

3 Commencement

This amendment took effect on [INSERT DATE].

Part 2 Amendment of Laidley Shire Planning Scheme

4 Planning scheme amended

This part amends the Laidley Shire Planning Scheme.

5 Amendment of Part 4 - Areas

(1) Part 4, division 4, section 4.8, table 7, after row for 'Secondary Rural Dwelling'—

insert—

	Tourist	Code Assessable if for bed and	Advertising Devices Code
d	Accommodation	breakfast accommodation.	Building Dimensions Code
ı			On-Site Effluent Disposal Code
			Rural Areas Code
			Tourism Uses Code
١			Vehicle Access and Parking Code

(2) Part 4, division 6, section 4.12, table 11, after row for 'Secondary Rural Dwelling'—
insert—

Tourist	Code Assessable if for bed and	Advertising Devices Code	
Accommodation	breakfast accommodation.	Building Dimensions Code	
		On-Site Effluent Disposal Code	
		Rural Areas Code	
		Tourism Uses Code	
		Vehicle Access and Parking Code	

Laidley Shire Planning Scheme – Planning Scheme Amendment No. 1 (2020)

6 Amendment of Part 5 - Overlays

 Part 5, division 1, section 5.2, Table 23A omit, insert—

Ecologically Significant Native Vegetation Areas (Overlay Maps E1 and E2)

Column 1 Defined Use or Use Class ¹²³	Column 2 Assessment Category	Column 3 Applicable Code
Public infrastructure	Exempt (for facilities and infrastructure in existing identified and proposed corridors and sites as indicated on Overlay Maps 11 and 12)	
Use for a Road ¹²⁴	Exempt All circumstances	
All other uses	Exempt if- (a) the site area is not located within an area, or within 200m of an area, identified as being of High or Very High Ecological Significance; or (b) no clearing of vegetation (as defined in the Vegetation management Act 1999) is required. Code Assessable if the criteria for exempt does not apply.	If code assessable – Areas of Natural and Environmental Significance

(2) Part 5, division 1, section 5.2, Table 24A—
omit, insert—

Ecologically Significant Native Vegetation Areas (Overlay Maps E1 and E2)

Column 1 Type of Development	Column 2 Assessment Category	Column 3 Applicable Code
Reconfiguring a lot	Code Assessable ¹²⁸	Areas of Natural and Environmental Significance Overlay Code
Carrying out building works not associated with a material change of use Carrying out operational works for reconfiguring a lot	Exempt if- (a) the site area is not located within an area identified as being of High or Very High Ecological Significance; or (b) no clearing of vegetation (as defined in the Vegetation management Act 1999) is required.	
	Code Assessable if the criteria for exempt does not apply.	If code assessable – Areas of Natural and Environmental Significance Overlay Code

Laidley Shire Planning Scheme - Planning Scheme Amendment No. 1 (2020)

Carrying out operational work for vegetation clearing not associated with a material change of use or reconfiguring a lot	Code Assessable ¹²⁹ if the site area is located within an area identified as being of Moderate, High or Very High Ecological Significance.	Areas of Natural and Environmental Significance Overlay Code
Carrying out operational work for filling and/or excavating not associated with reconfiguring a lot or a material change of use	Exempt where the extent of cut does not exceed 100m³ or extent of fill does not exceed 500m³; or Code Assessable where the extent of cut exceeds 100m³ or extent of fill exceeds 500m³; and if the site area is located within an area identified as being of Moderate, High or Very High Ecological Significance.	If code assessable – Areas of Natural and Environmental Significance Overlay Code
Other	Exempt	

7 Amendment of Part 6 - Assessment criteria (codes)

(1) Part 6, division 3, section 6.14.3, table 6, row for specific outcome '16.'—
omit, insert—

	16. The apartment is subordinate to the primary dwelling house	16.1	The Apartment is part of the primary dwelling house, or where it is provided as a separate building, is no more than 20 metres from the primary dwelling house.
	on the land and is integrated with the dwelling house so as to be compatible with the	16.2	The gross floor area of the Apartment does not exceed the lesser of two-thirds of the area of the dwelling house or 100m².
d	prevailing character of	16.3	The Apartment has no more than two bedrooms.
1	the locality.	16.4	Materials used to construct the Apartment are consistent with or complementary to those used in the primary dwelling house.
		16.5	Vehicle access to the Apartment is by means of the same driveway that services the primary dwelling house.

8 Amendment of Schedule 1 - Dictionary

(1) Schedule 1, division 1, definition for 'Apartment'—
omit, insert—

"Apartment" – means the use of any premises in conjunction with a dwelling house on the same lot, as accommodation for physically or mentally disabled persons or aged persons or the carers thereof. The term does not include an accommodation unit, caretaker housing or a multiple dwelling.

(2) Schedule 1, division 2—

insert-

"Dwelling unit" – means habitable rooms and other spaces used or intended for use as a self-contained unit to accommodate one household.

12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Executive Manager Corporate and Community Services - Monthly Report -

January 2020

Date: 06 February 2020

Author: David Lewis, Executive Manager Corporate & Community Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

This report provides Council with a summary of key operational activities undertaken by Corporate and Community Services during January 2020.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Corporate and Community Services Monthly Report for January 2020.

Report

1. Introduction

This report provides Council with a summary of key operational activities undertaken by Corporate and Community Services during January 2020.

2. Background

Council should be aware of group activities to guide future decision making.

3. Report

A summary of the key outcomes for Corporate and Community Services during January 2020 by functional grouping follows.

FINANCE AND CUSTOMER SERVICES

FINANCE

Revenue Services

- As of 24 January, 95.76% of the first levy for 2019-20 has been collected.
- The second levy for 2019-20 will be issued on Wednesday 5 February with a due date of 6 March 2020.

Accounting Services

Development of the 2020-21 Capital Works draft budget is well underway, with the Asset
 Management Panel reviewing the first draft of the program during January. Further analysis on

- prioritisation and affordability will be undertaken during February together with projected carry forward projects from the current financial year.
- 2020-21 Operational Budget packs are nearing completion and will be distributed early March once the new structure has been imbedded in Council's Financial System. The budget parameters were workshopped with Council on 12 February.
- The December 2019 Quarter Budget Review has been completed and workshopped with Council. The December 2019 Budget Review Report will be presented to Council in February 2020.

Payroll and Accounts Payable

From 1 February 2020 Invoice Processing through the Accounts Payable Office will be digital. This
will see AP streamline their processes and lessens our Carbon footprint without affecting record
keeping requirements.

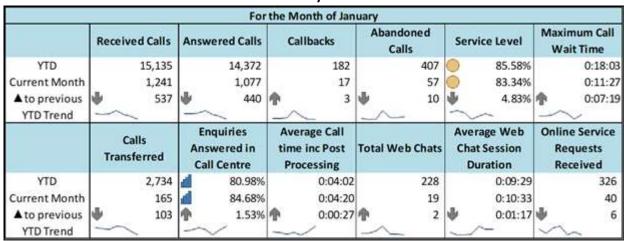
Procurement and Stores

Recommendations from the Procurement Review are being implemented with the project being managed by Project Manager, Rating Strategy, Procurement and Service Levels.

CUSTOMER SERVICES

- The year to date service level remains higher than the target range with calls answered in the call centre on target at 80.98%.
- Enquiries answered in the call center has increased from December to 84.68% in January. This is a
 direct result of ongoing work through the Customer Service Strategy and engagements with the
 wider organisation.

Customer Service Statistics for the month of January 2020



Note: Service level target is between 75% to 80% - ● <75% ● 75% - 81% ● > 81%

BUILDING AND FACILITIES

A table of the status of the major projects being managed by Buildings and Facilities follows.

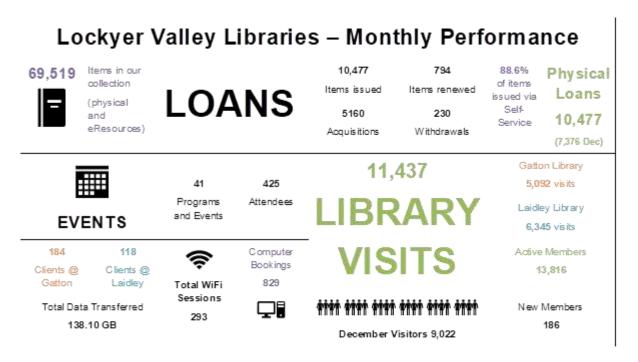
Project	January 2020 Activity
Cahill Park Amenities	 Finalisation of post-construction grant funding requirements (Asset Management Plan and the Female Participation Plan). Awaiting draft approvals from grant authority.
Cahill Park Lighting	• Energex failed to complete the cutover to the main switch as scheduled for 21 January 2020.
Gatton Shire Hall Services Compliance Upgrade	 The Principal Consultant is finalising the tender drawings and specification for Council review Procurement Plan approved and signed by the delegate.
Transportable Amenity Buildings	 Building approval application under review for Spring Bluff Railway (continues from December) – further information required by Queensland Rail who own the site. Still awaiting further information from Queensland Rail. Building approval has been issued for the Gatton Camp draft amenities Contract awarded for the Gatton Camp Draft install. Preliminary site works have commenced at the Gatton Camp Draft site.
LIEC Retaining Wall Review	 Council awaiting the submission of the design drawings and report from the engineer together with Equestrian Compliance documentation. Budget bid submitted for 2020-21.
LIEC Equestrian Centre Compliance	 Principal Consultant and disciplined engineers progressing with design documentation (continues from November) Council awaiting final drawings that provide satisfactory solutions to the disability requirement of the Building Code of Australia Site meeting held 22 January between key Council officers and the Principal Consultant.
Laidley Youth Centre Ramp & Stairs	Council awaiting the Principal Consultant and Engineer to submit the amended tender design.
Neilsen`s Place Shade Structures (Laidley Mall)	No further updates. Project delayed until scope and design have been completed.
Gatton Squash Court Demolition	 Pre-start meeting with contractors occurred 20 January. Commercial Tenant vacated 03 February. Notices advising of the works program distributed to surrounding businesses. Facilities Officers met with DISCO representatives to discuss the project – no concerns were identified.
Lockyer Valley Cultural Centre A/C re-design	• The engineer firm consulting on the heating, ventilation and air-conditioning (HVAC) system have provided audit survey and recommendations for roof rectifications including indicative costs of \$260,000. A budget bid for this project will be submitted for 2020-21.

Laidley Saleyards Drainage

Preliminary works have been completed
Drainage works commenced.

LIBRARIES

Key statistics and outcomes for Lockyer Valley Libraries for January 2020 follow.



- Summer Reading Club (a state-wide annual library program) was a success for Lockyer Valley
 Libraries. Even though registration numbers were down this year, we had 57 children register and
 many others registered through the portal. Participants were encouraged to read the theme:
 "Stories are everywhere waiting to be discovered".
- Our What's On Brochure has been well received by the community. An example of feedback received to date is as follows: "I really appreciate knowing what's coming up in advance as library events can now have priority on my calendar".
- Library staff have been refocusing on promoting self-service after a drop in usage. This has resulted in the achievement of 88.6% for the self-service of loans. Prior to this, our highest percentage was 85.4% in November 2019.
- School holiday activities have concluded with many families attending. We look forward to our regular children's programs starting again next month, with the focus on being on Under 5's.
- Our exhibition themed 'Summer Time' concludes on 2 February 2020.
- The next exhibition is 'Art, Paper, Scissors', an interactive exhibition for under 5's. This exhibition is a short exhibition and helps celebrate the return of our First 5 Five Literacy program for 2020.
 This will see the gallery used for children's programs like Storytime, Rhyme time and the Welcome Baby Ceremony.

CHILDCARE

The occupancy rate for Gatton Childcare for January 2020 was 56%. This is a normal result for the beginning of the year as many children do not return from holidays until the 28 January.

HEALTH, WASTE AND REGULATORY SERVICES

A total of 396 Health, Waste and Regulatory Services related CRMs were received by Council within December with 143 remaining open at month end.

WASTE MANAGEMENT

- Council has been successful in receiving a Local Government Illegal Dumping Partnership Program Grant of \$91 080 and a Local Government Illegal Dumping Hotspot Grant of \$60,000.
- The Department of Environment and Science will be undertaking compliance reviews of holders of
 waste levy exemption permits during February 2020. As part of this process both the Gatton and
 Laidley sites to be audited.
- Municipal Solid Waste (MSW) levy offset the Department of Environment and Science has
 provided a payment for MSW waste levy of \$1,038,472.00 based on tonnages received in 2018-19.
 To date shows Council is tracking below target estimates with \$412,665.00 (i.e. 40%) paid back to
 the Department of Environment and Science.

LOCAL LAWS

- 7,849 dogs have now been registered for 2019-20 which represents 97.53% of the dogs registered for 2018-19.
- During January 2020, there were 27 Warning Notices, 4 (four) infringement notices and 1 (one) proposed Regulated Dog Notice issued by Local Laws Compliance Officers.
- In relation to dog attacks, during January there was 7 (seven) attacks on a person with a further 10 (ten) attacks on animals.

INFORMATION SERVICES

A summary of key outcomes for Information Services during January 2020 follows.

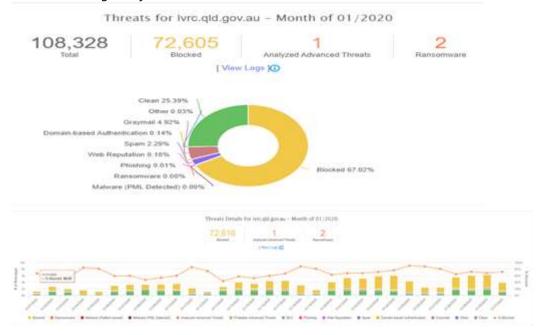
- The TechnologyOne Cloud Migration project go live date has been rescheduled to 16 March. The delay is due to the number of critical issues that were identified as part of testing and configuration. Work is continuing with TechnologyOne to work through the identified issues and complete another round of testing. Business Process Automation (BPA) for our electronic document and records management system will going live on 3 February. BPA replaces an older workflow tasking system with a more modern one that allows greater functionality and reporting. It also brings the notifications of tasks in line with other TechnologyOne notifications.
- Council's cyber security awareness training is ongoing with new videos released at the start of
 each month to all users of Council's systems. The risk score is impacted by everyone's ability to
 complete the training, answer questions correctly and how they respond to cultural questions.
 Anyone not completing the training, reduces the whole organisations score.
 Statistics on the January cyber awareness training are as follows:



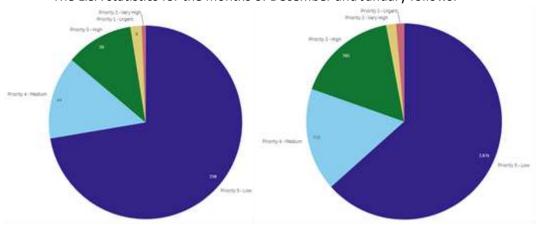
• Of the 108k emails received during January, 25% where considered clean. Please refer to the Email Security Statistics graphic below for categories of Emails received.

The "Analysed Advanced Threats" item is when emails received did not match standard criteria for spam, malware, etc, but still triggered further analyse by our cyber security systems and consequently blocked.

The "Ransomware" item is when an email has been identified as containing ransomware after standard filtering has taken place. The majority of ransomware is identified in standard filtering due to being sent from a known blacklisted source.



The LISA statistics for the months of December and January follows:



- As previously advised, Exercise 'Shaky Ground' has been rescheduled to 13 February 2020.
- The Local Disaster Management Group (LDMG) meeting scheduled for 21 November 2019 will be held after exercise 'Shaky Ground' on 13 February 2020.
- The Bushfire Sub Committee meeting scheduled for 14 November will be rescheduled once
 Queensland Fire and Emergency Services (QFES) return to their business as usual model after the
 current fire season.
- 2020 Disaster Management Training Calendar and Frequently Asked Questions have been developed.
- Guardian System training conducted with the Customer Service Team on the use of the guardian system during disaster activations. We are now partnering with Somerset Regional Council on the

Guardian System Upgrade to ensure implementation of the guardian system upgrade results in a fully functioning system to both councils without disruption to operations.

• Fire trails management handed over to Infrastructure, Works and Services from Disaster Management.

SES Activations

The following SES activations occurred up to 23 January 2020:

- 24 December 2019, Gatton 4 members
- 20 January 2020, Gatton, 2 members
- 20 January 2020, Laidley, 5 members

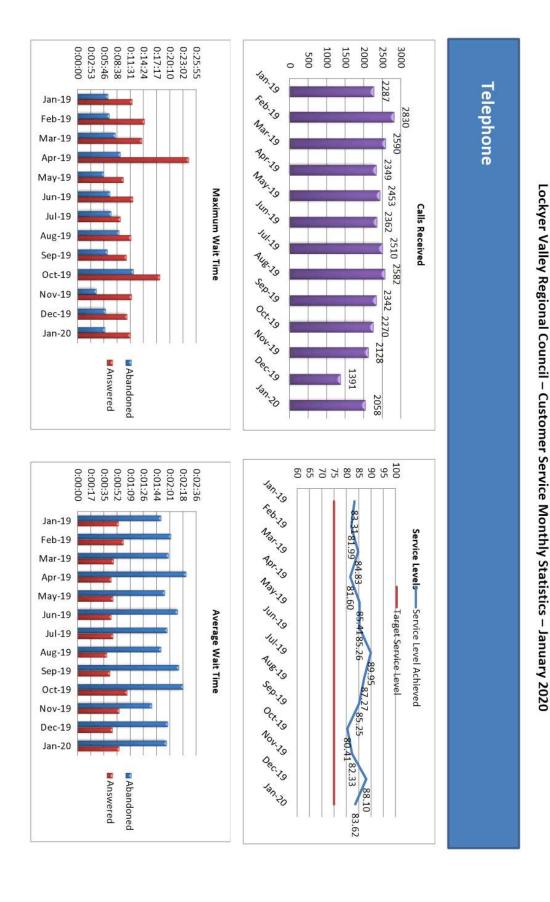
SES Membership

Details of SES membership at 30 January 2020 follows.

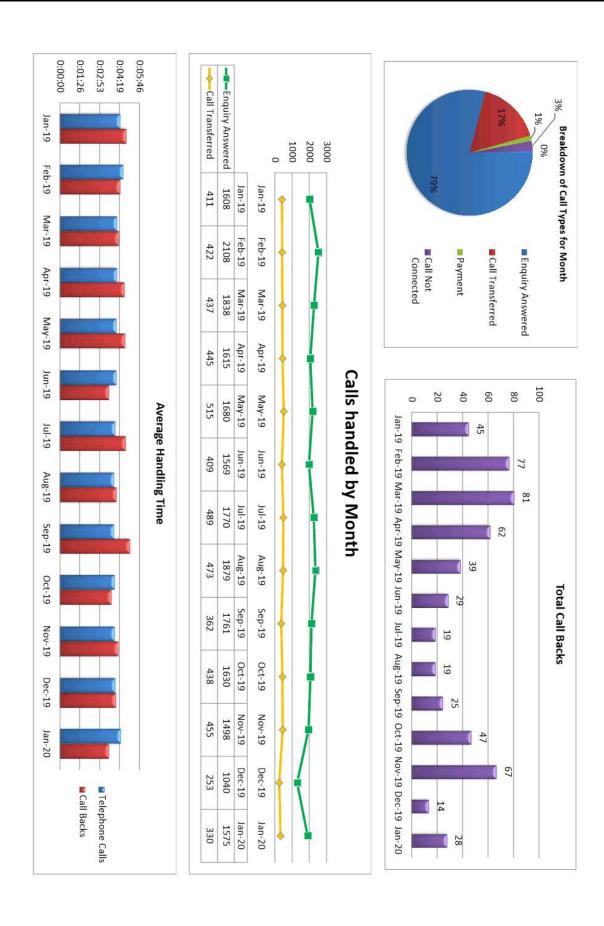
Unit	Active	Non-Active Members	Reserve	Prospective	Probation
Forest Hill	14	3	0	0	2
Gatton	14	0	2	0	2
Laidley	19	3	2	2	2

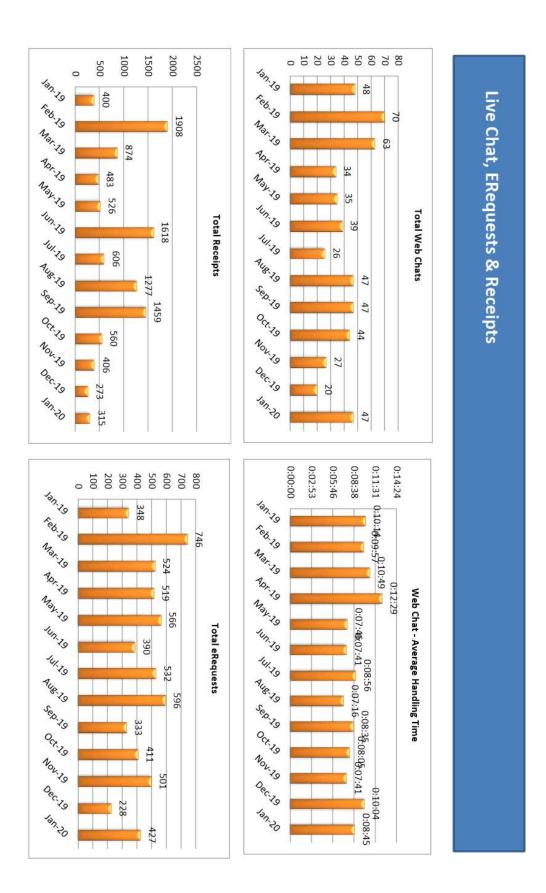
Attachments

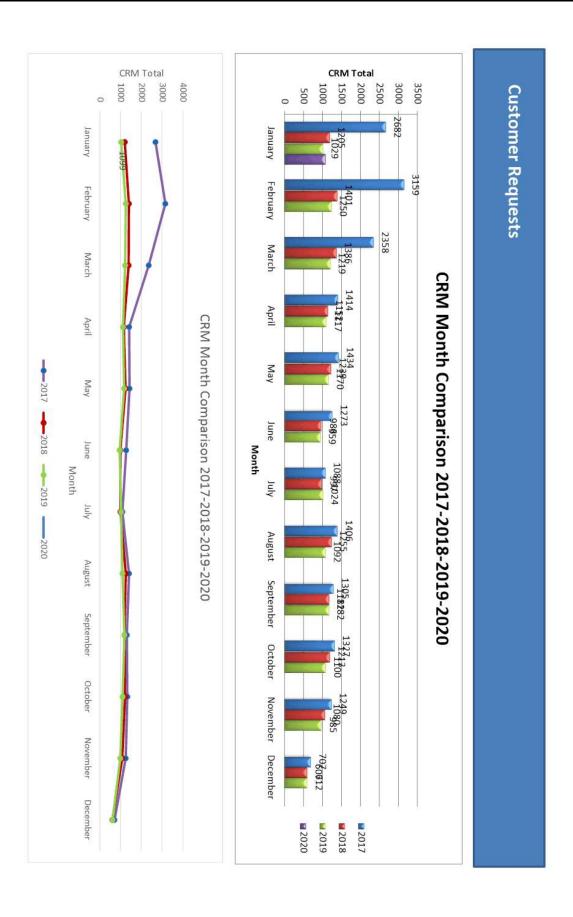
1. Customer Serivce Monthly Report - January 2020 6 Pages

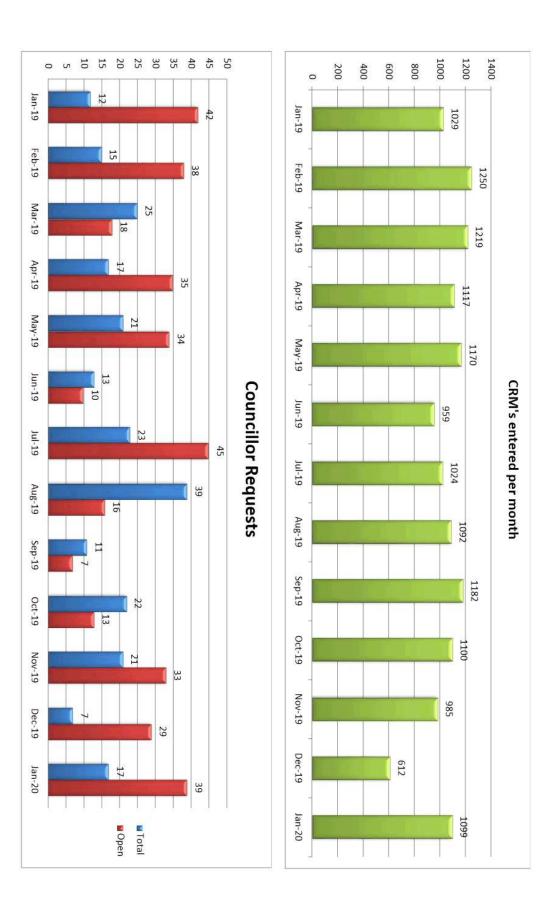


Attachment 1 12.1 Page 89











12.2 Procurement Policy

Date: 05 February 2020

Author: Tony Brett, Project Manager Rating Strategy, Procurement and Service Levels

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

The Local Government Regulation 2012 requires Council to prepare a Procurement Policy. In undertaking a review of Council's procurement practices, it was identified that there was no policy statement around supporting local businesses. The Policy has now been updated to reflect Council's commitment to support local business.

Officer's Recommendation:

THAT Council adopt the Procurement Policy effective 12 February 2020.

Report

1. Introduction

The Local *Government Regulation 2012* requires Council to adopt or review specified policies each financial year.

2. Background

The Procurement Policy is one of the key statutory policies of Council and as part of the strategic procurement review, it has been recommended that Council include a statement regarding its intention to support local business within the Procurement Policy.

3. Report

The Local Government Regulation 2012 requires Council to prepare a Procurement Policy. In undertaking a review of Council's procurement practices, it was identified that there was no policy statement around supporting local businesses. The policy has been updated with the following wording:

Support for Local Business

Council is committed to supporting the local economy and the development of local business and will ensure that local businesses are given every opportunity to compete for Council business.

In undertaking any procurement process, Council will consider the potential investment in local businesses and genuine employment opportunities that can be generated through prioritising the use of local businesses.

The methods by which this policy is to be implemented in practice will be set out in the Procurement Procedures Manual which is used by staff to guide them when procuring goods and services. These methods include:

- Requiring quotes to be sourced from local businesses in the first instance,
- Preference to using local supplier arrangements and
- Including local business criteria in the quote/tender evaluation matrix (where used).

4. Policy and Legal Implications

The adoption of this updated policy satisfies Council's legislative obligations and provides clear guidance to staff to ensure ongoing understanding and compliance.

5. Financial and Resource Implications

Procurement undertaken in accordance with the policy is included in existing budgets.

6. Delegations/Authorisations

Matters arising from this report will be dealt with in accordance with existing delegations.

7. Communication and Engagement

The amended policy will be updated on Council's internet and staff advised through internal communications.

8. Conclusion

The update of the Policy outlines Council's intent to support local businesses through its procurement of goods and services.

9. Action/s

Update Council's Policy Register and upload to the internet.

Attachments

1. Procurement Policy 2 Pages



PROCUREMENT

Head of Power

Section 198 of the Local Government Regulation 2012.

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017-2022) - Lockyer Leadership and Council:

5.1: Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

Definitions

Local Business an established or developing supplier of goods and services which maintains a

workforce and whose business premise is registered and physically located within the

Lockyer Valley Regional Council's local government boundary.

Council Lockyer Valley Regional Council

Policy Objective

This policy establishes the procurement principles to be used by Lockyer Valley Regional Council in undertaking all procurement activities.

Policy Statement

Council will carry out all procurement activities in accordance with the prescribed legislative framework and its Procurement Guideline.

The following contracting principles will apply:

- Value for money,
- Open and effective competition,
- Development of competitive local business and industry,
- · Environmental protection, and
- Ethical behaviour and fair dealing.

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number:16-20/XXXX) Date Approved: XX/02/2020 ECM: 3890630

Document Set ID: 3890630 Version: 7, Version Date: 06/02/2020 Effective Date: 12/02/2020 Version: 1.5 Last Updated: 04/02/2020 Review Date: 31/03/2023

Superseded/Revoked: Procurement Policy, ECM: 3796715
Page 1 of 2

Council will apply the ethics principles of integrity and impartiality, promoting the public good, commitment to the system of government, and accountability and transparency in undertaking its procurement activities.

Council will apply sound contracting practices when making its contracts to carry out work, supply goods or services, or dispose of non-current assets.

Council will also provide a framework for the development and implementation of systems, practices and controls for efficient, effective and economic financial and performance management in its procurement activities.

Support for Local Business

Council is committed to supporting the local economy and the development of local business and will ensure that local businesses are given every opportunity to compete for Council business.

In undertaking any procurement process, Council will consider the potential investment in local businesses and genuine employment opportunities that can be generated through prioritising the use of local businesses.

Related Documents

Lockyer Valley Regional Council - Procurement Guideline

Group: People and Business Performance Branch: Business Performance Approved: Ordinary Council Meeting (Resolution Number:16-20/XXXX) Date Approved: XX/02/2020 ECM: 3890630

Document Set ID: 3890630 Version: 7, Version Date: 06/02/2020 Effective Date: 12/02/2020 Version: 1.5 Last Updated: 04/02/2020 Review Date: 31/03/2023

Superseded/Revoked: Procurement Policy, ECM: 3796715

12.3 Budget Review and Updated Long Term Financial Forecast as at December

2019

Date: 05 February 2020

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

This report recommends amendments to Council's 2019-20 Budget resulting from changes to key assumptions since the budget was adopted. The changes include adjustments to operating income and expenditure, and capital and operational projects.

The updated Long Term Financial Forecast incorporates the recommended budget changes as well as adjustments to the parameters to inform 2020-21 budget preparation for Council's adoption.

Officer's Recommendation:

THAT Council adopt the amended 2019-20 Budget and Long Term Financial Forecast as set out in the attachment titled 2019-20 Budget and Long Term Financial Forecast.

Report

1. Introduction

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The December quarter budget review has included a review of major changes in assumptions which have occurred since the budget was adopted. Where Council amends its budget, its Long Term Financial Forecast must also be updated.

2. Background

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of operating actual results for income and expenditure and progress of the capital works program for the year to the end of December 2019. As a result of this review, it is recommended that Council amend its 2019-20 Budget and associated Long Term Financial Forecast to better reflect Council's forecasted position at 30 June 2020.

3. Report

At the end of December 2019, a review of actual financial performance against the budget was conducted. The review has focused on balancing out over and under expenditure within Council's various business units, with a focus on employee vacancy savings, termination payments, internal plant hire and recovery and the deliverability of operating and capital projects.

Table 1 shows the operational income and expense items which require amending at this point in time:

TABLE 1 – OPERATING BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Fees and Charges	\$120,000	Adjustments in relation to increase fee revenue expected from Development Applications and Cemeteries partially offset by a reduction in budgeted Facility hire income.
2	Revenue	Interest Income	\$20,000	Slight increase as a result of interest earned on reduced cash outflows.
3	Revenue	Other Revenue	\$117,880	Insurance and other reimbursements
3	Revenue	Operating Grants and Contributions	\$1,805,227	 Grant funding received for: Water Collaborative Project Roads to Recovery Resilient Rivers (COMSEQ).
TOTAL	Revenue	1	\$2,063,107	Net increase in revenue
4	Expenditure	Employee Costs	\$970,117	 Allocation of wages to Capital Works program reduced by \$815k (non-cash) Achievement of employee vacancy reduction targets. Other adjustments including level increment adjustments
5	Expenditure	Materials and Services	\$1,534,469	 Allocation of plant costs to the Capital Works program reduced by \$356k (non-cash) Water collaborative project fully funded \$1.01M Comseq Resilient Rivers project fully funded \$285k Operational Project adjustments totalling \$240,600 Other minor movements to reflect current operations.
TOTAL	Expenditure		\$2,504,587	Net increase in expenditure
NET TO	TAL		<\$441,480>	Overall net reduction in the 2019-20 operating result.

The changes to the operational and capital budget will have a negative impact on the projected operating surplus, reducing the projected surplus position by \$441,480. There is also a proposed overall reduction to the capital works program for the current financial year, with several projects identified to be carried forward due to timing of works and resources. Most of the large adjustments are one-off changes with a collective minimal impact on the Long Term Financial Forecast. The amended budgeted surplus considering the above adjustment is \$2.363 million.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

The total capital works budget for 2019-20 has been reduced to reflect expected deliverability and allocation of labour, plant and material spend, with the budget for 2019-20 now \$19.50 million. There have also been some internal transfers between projects to reflect updated costings and scopes; these have not impacted upon the 2019-20 budget. A further review of projects that are not likely to be completed by the end of the financial year will be undertaken later in the year and subsequently presented to Council for consideration.

Table 2 shows the changes to capital income and expense items which require amendment in this budget review:

TABLE 2 – CAPITAL BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Grants	(\$70,774)	Amended timing of grant payment and reduced current year budget for Gatton Shire Hall compliance works by \$394k partially offset by additional capital grants received: • \$62k QRA grant payment from NDRA project • \$276k Drought Communities funding from prior year projects completed • \$25k for Cahill Park Amenities.
TOTAI	Revenue		(\$70,774)	Net decrease in revenue
2	Expenditure	Capital Works	(\$2,086,683)	 Major project increases include: Woodlands Road stage 3 \$370k Gatton Shire Hall roof restoration \$205k Gravel Re-sheeting \$200k Gatton Cemetery Expansion Stage 2 \$180k Waste Remediation Works \$100k Fleet purchases \$100k. All movements are detailed in the Carry Forward Capital Works Listing attachment.
TOTAI	Expenditure	1	(\$2,086,683)	Net increase in expenditure

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

In addition to the changes to the current budget outlined above, assumptions in relation to future parameters have been updated to reflect those that will be used in the development of the 2020-21 budget. These changes include updates to assumptions around the Consumer Price Index (CPI), Council Cost Index (CCI), interest rates, and other cost drivers.

The updated Relevant Measures of Financial Sustainability which reflect all the amendments incorporated into this review are shown in the following table.

Lockyer Valley Regional Council 2019/2020 Budget and Long Term F	inancial Forecast 2	.020 to 20	029									
Relevant Measures of Financial Sust	ainability											
	Target	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Average
Operating Surplus Ratio	Between 0% and 10%	3.8%	4.2%	3.6%	4.0%	3.5%	3.8%	5.5%	6.6%	7.1%	8.4%	5.0%
(Net Operating Surplus / Total Operating F	Revenue) (%)											
Net Financial Asset / Liability Ratio	<= 60%	62.8%	67.5%	62.5%	56.1%	49.8%	51.0%	44.0%	34.3%	24.4%	13.4%	46.6%
((Total Liabilities - Current Assets) / Total	Operating Revenue)											
Asset Sustainability Ratio	>90%	115.7%	103.5%	104.6%	107.8%	97.3%	99.9%	98.6%	95.4%	93.2%	95.2%	101.1%
(Capital Expenditure on the Replacement	of Assets (renewals)	Depreciat	ion Expe	nse)								

Capital projects identified for carry forward will result in a reduced cash outflow which will be used to fund projects in the next financial year. These movements have been considered within the Long Term Financial Forecast and are reflected in the financial sustainability ratios above.

Commentary on key changes to the long-term forecast follows.

Operating Surplus Ratio – Long term average increased from 4.6% to 5.0%. Operating surpluses are maintained for the life of the plan. The increase is mainly related to increased revenue and reduced expenditure for future years as well as adjustments to CPI and CCI parameters.

Net Financial Asset/Liability Ratio – Long term average decreased from 48.8% to 46.6% and the ratio temporarily exceeds the recommended level for the 2020, 2021 and 2022 financial years. This ratio is highly dependent on calculations relating to the rehabilitation provisions, and Council's cash balances. Cash balances have been impacted in 2020 as a result of the reduction to the current year capital works as well as the increase of cash inflow from one off grants.

Asset Sustainability Ratio – Long term average decreased slightly from 101.6% to 101.1% mainly due to the reduction in the capital program for the current financial year. The level of renewal works is dependent on Council's Asset Management Plans which may suggest a lower level than the recommended ratio. The future works are subject to change depending on the capital works approved and completed each year and further development of Council's Asset Management Plans.

In addition to the legislated measures of financial sustainability, Council has also been monitoring its Cash Expense Coverage Ratio. This ratio is an indication of how many months of operations are supported by the cash balance, with a recommended target of greater than three months. The updated ratio shows that Council is maintaining adequate cash to undertake its operations:

	Target	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Average
Cash Expense Cover Ratio	>3	4.5	3.5	3.6	3.9	4.1	3.2	3.6	4.4	5.3	6.4	4.3
Number of months of operati	ons suppor	ted by cash	n balance									

The amended Long Term Financial Forecast shows only a minor adjustment in Council's overall long term financial position. This is still subject to change as the year progresses and a high sense of budget discipline will be required to maintain or improve Council's planned operating surplus.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Service will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels

8. Conclusion

The second budget review for 2019-20 has identified changes that need to be made to the budget and long-term forecast. These changes include adjustments to operational income and expenditure, capital revenue, capital works and future assumptions.

9. Action/s

- 1. Update the Long-Term Finance Forecast and publish it on Council's website;
- 2. Update the budgets in the One Council financial system.

Attachments

- 1 2019-20 Amended Budget and Long Term Financial Forecast 5 Pages
- 2. Carry Forward Capital Works Listing 3 Pages

Operating Result
Adj for Capital Income

Result from ordinary activities

Total expenses

Finance costs

Depreciation and amortisation Materials and services Employee costs

Recurrent expenses:

Total income

Statement of Income and Expenditure Lockyer Valley Regional Council

2019/2020 Budget and Long Term Financial Forecast 2020 to 2029 Recurrent revenue: Total capital revenue Capital revenue: Total recurrent revenue Gain/(loss) on sale of property, plant & equipment Sales, contract and recoverable works Operational Grants & subsidies Fees and charges Developer Contributions Capital Grants Other recurrent income Interest received Net rates and utility charges Less Discounts Rates & Utility Charges

										∓															
2.363M	1.0011	4.86M	59.79M	1.30M	12.22M	19.91M	26.37M	64.65M	2.50M	(0.08M)	0.12M	2.45M	62.16M	4.71M	1.35M	8.91M	2.03M	4.22M	40.94M	(1.73M)	42.66M	ė	Budget	₩	2020
2.593M	o coom	5.30M	59.40M	1.22M	12.97M	18.32M	26.88M	64.70M	2.71M	0.14M	0.50M	2.08M	61.99M	4.78M	1.18M	7.47M	2.08M	4.10M	42.38M	(1.79M)	44.17M		Forecast	s	2021
2.266M	0.001	5.08M	61.14M	1.15M	14.08M	18.70M	27.21M	66.22M	2.81M	0.19M	0.50M	2.12M	63.41M	4.90M	1.16M	7.14M	2.13M	4.21M	43.88M	(1.85M)	45.73M		Forecast	₩	2022
2.588M	011	5.72M	62.85M	1.07M	14.55M	19.10M	28.13M	68.57M	3.13M	0.47M	0.50M	2.16M	65.44M	5.02M	1.21M	7.30M	2.18M	4.31M	45.43M	(1.92M)	47.34M		Forecast	↔	2023
2.338M	0:20:11	5.28M	65.20M	0.99M	15.01M	19.97M	29.22M	70.48M	2.94M	0.24M	0.50M	2.20M	67.54M	5.14M	1.26M	7.46M	2.23M	4.42M	47.03M	(1.98M)	49.01M		Forecast	s	2024
2.633M		5.60M	67.03M	0.90M	15.92M	19.98M	30.23M	72.62M	2.96M	0.22M	0.50M	2.25M	69.66M	5.27M	1.26M	7.62M	2.28M	4.53M	48.69M	(2.05M)	50.75M		Forecast	s	2025
3.949M		6.94M	67.91M	0.81M	15.36M	20.47M	31.27M	74.86M	3.00M	0.20M	0.50M	2.29M	71.86M	5.40M	1.28M	7.79M	2.33M	4.64M	50.41M	(2.13M)	52.54M		Forecast	s	2026
4.898M		7.95M	69.32M	0.72M	15.26M	20.99M	32.35M	77.26M	3.05M	0.22M	0.50M	2.34M	74.21M	5.54M	1.38M	7.96M	2.39M	4.76M	52.19M	(2.20M)	54.39M		Forecast	s	2027
5.431M	0.70	8.40M	71.24M	0.62M	15.07M	22.09M	33.46M	79.65M	2.97M	0.09M	0.50M	2.38M	76.68M	5.68M	1.51M	8.13M	2.44M	4.88M	54.03M	(2.28M)	56.31M		Forecast	€9	2028
6.630M	on on	9.76M	72.61M	0.52M	15.35M	22.13M	34.62M	82.37M	3.13M	0.20M	0.50M	2.43M	79.24M	5.82M	1.67M	8.31M	2.50M	5.00M	55.94M	(2.36M)	58.30M		Forecast	69	2029

Current liabilities Capital works in progress Statement of Financial Position Retained surplus (deficiency) Asset revaluation reserve Other provisions Employee payables/provisions Other provisions Employee payables/provisions Borrowings Trade and other payables Other non-current assets Intangible assets Property, plant and equipment Joint Ventures & Associates Land held for development or sale Prepayments Receivables Other inventory Cash assets and cash equivalents 2019/2020 Budget and Long Term Financial Forecast 2020 to 2029 Community equity Net community assets Total liabilities Total non-current liabilities Non-current liabilities Total current liabilities Total assets Total non-current assets Non-current assets Current assets Lockyer Valley Regional Council Total community equity Total current assets Budget 199.92M 391.65M 591.57M 630.62M 568.27M 2020 591.57M 62.77M 51.13M 654.34M 21.48M 0.23M 29.42M 2.01M 32.85M 17.56M 2.47M 3.19M 0.50M 6.66M 6.09M 23.72M 0.48M 5.31M 4.29M 1.56M Forecast 236.86M 396.96M 633.82M 633.82M 695.00N 675.65M 611.24M 61.18M 19.84M 0.24M 29.42M 2.01M 34.40M 13.18M 2.47M 3.20M 49.51M 7.17M 6.09M 14.74M 19.35M 5.50M 0.48M 4.06M 1.63M 0.50M Forecast 236.86M 402.03M 638.90M 678.51M 613.26M 18.13M 0.25M 29.42M 2.01M 35.99M 13.97M 47.80M 5.70M 0.48M 6.42M 6.09M 3.28M 0.50M 4.13M 1.71M 2.47M Forecast 236.86M 407.75M 615.35M 2023 \$ 644.62M 681.31M 644.62M 2.01M 37.61M 16.33M 0.26M 29.42M 15.37M 2.47M 46.01M 5.50M 6.09M 5.89M 0.48M 3.38M 0.50M 4.23M 1.80M Forecast 275.73M 413.03M 655.97M 688.76M 688.76M 44.13M 56.98M 14.44M 0.27M 29.42M 2.01M 39.28M 16.92M 2.47M 3.48M 0.50M 722.38M 14.74M 23.37M 6.08M 0.48M 4.28M 6.09M 4.41M 1.89M Forecast 275.73M 418.63M 694.35M 2025 \$ 660.39M 55.35M 12.46M 0.28M 29.42M 729.85M 13.28M 2.47M 42.16M 6.27M 0.48M 14.74M 5.64M 6.09M 40.99M 0.50M 19.85M 3.60M 4.46M 1.98M Forecast 275.73M 425.57M **701.30M** 661.15M 701.30M 732.89M 2.01M 42.74M 53.69M 10.38M 0.28M 29.42M 6.15M 6.09M 14.74M 15.41M 2.47M 3.72M 0.50M 40.09M 6.46M 0.48M 4.58M 2.08M Forecast 316.76M 433.52M 2027 \$ 750.28M 51.93M 775.77M 702.53M 2.01M 44.54M 37.91M 8.20M 0.29M 29.42M 5.87M 6.09M 26.44M 19.64M 2.47M 6.65M 0.48M 4.71M 2.18M 3.84M 0.50M Forecast 316.76M 441.93M 808.85M 702.54M 758.68M 758.68M 50.16M 5.90M 0.30M 29.42M 777.36M 2.01M 46.38M 31.49M 5.60M 6.09M 24.57M 2.47M 3.95M 0.50M 35.63M6.84M 0.48M 14.74M 4.92M 2.29M Forecast 2029 \$ 768.44M 768.44M 779.08M 451.68N 708.58M 316.76N 3.50M 0.31M 29.42M 14.74M 2.01M 48.27M 37.50M 30.44N 33.23M 7.04M 0.48M 4.99M 2.41M 5.48M 0.50M 4.09M 2.47M

Statement of Cash Flows 2019/2020 Budget and Long Term Financial Forecast 2020 to 2029 Cash flows from operating activities: Lockyer Valley Regional Council

Receipts from customers

Net cash inflow (outflow) from operating activities Payment to suppliers and employees Interest received

Subsidies, donations and contributions for new capital expenditure

Payments for property, plant and equipment

Cash flows from investing activities:

Net transfer (to) from cash investments

Net cash inflow (outflow) from investing activities Proceeds from sale of property, plant and equipment

Net increase (decrease) in cash held

Repayment of borrowings

Net cash inflow (outflow) from financing activities

Proceeds from borrowings Cash flows from financing activities

Cash at beginning of reporting period

Cash Balance

30.44M	24.57M	19.64M	15.41M	13.28M	16.92M	15.37M	13.97M	13.18M	17.56M
24.57M	19.64M	15.41M	13.28M	16.92M	15.37M	13.97M	13.18M	17.56M	23.10M
5.87M	4.94M	4.22M	2.14M	(3.64M)	1.55M	1.40M	0.79M	(4.38M)	(5.54M)
			,	,		,			
(2.29M)	(2.18M)	(2.08M)	(1.98M)	(1.89M)	(1.80M)	(1.71M)	(1.63M)	(1.56M)	(1.48M)
(2.29M)	(2.18M)	(2.08M)	(1.98M)	(1.89M)	(1.80M)	(1.71M)	(1.63M)	(1.56M)	(1.48M)
							,		,
(11.01M)	(10.81M)	(11.27M)	(12.67M)	(17.77M)	(11.68M)	(11.69M)	(11.66M)	(15.94M)	(15.16M)
1.05M	1.02M	1.00M	0.97M	0.95M	0.93M	0.90M	0.88M	0.86M	0.84M
0.34M	0.23M	0.36M	0.34M	0.36M	0.38M	0.61M	0.54M	0.34M	0.93M
2.43M	2.38M	2.34M	2.29M	2.25M	2.20M	2.16M	2.12M	2.08M	2.58M
(14.82M)	(14.45M)	(14.96M)	(16.28M)	(21.33M)	(15.19M)	(15.37M)	(15.20M)	(19.22M)	(19.50M)
19.17M	17.93M	17.57M	16.79M	16.02M	15.03M	14.81M	14.08M	13.11M	11.10M
(0.35M)	(0.46M)	(0.56M)	(0.66M)	(0.75M)	(0.84M)	(0.92M)	(1.01M)	(1.08M)	(1.16M)
1.67M	1.51M	1.38M	1.28M	1.26M	1.26M	1.21M	1.16M	1.18M	1.35M
(56.65M)	(55.31M)	(53.17M)	(51.57M)	(50.11M)	(48.97M)	(47.07M)	(45.78M)	(45.38M)	(50.30M)
74.50M	72.19M	69.92M	67.74M	65.61M	63.58M	61.59M	59.70M	58.40M	61.21M
Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Budget
s	s	\$ \$	s	50	\$\$	55	59	s	s
2029	2028	2027	2026	2025	2024	2023	2022	2021	2020

Statement of Changes in Equity 2019/2020 Budget and Long Term Financial Forecast 2020 to 2029 **Lockyer Valley Regional Council**

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	49	€9	49	€9	€9	49	49	49	49	49
	Budget	Forecast	Forecast	Forecast	Forecast	Budget Forecast Forecast Forecast Forecast		Forecast	Forecast Forecast	Forecast
Asset revaluation surplus										
Opening balance	199.92M	199.92M	236.86M	236.86M	236.86M	199.92M 199.92M 236.86M 236.86M 236.86M 275.73M 275.73M	275.73M	275.73M	275.73M 316.76M 316.76M	316.76M
Increase in asset revaluation surplus		36.95M			38.86M			41.03M		
Closing balance	199.92M	236.86M	236.86M	236.86M	275.73M	236.86M 236.86M 236.86M 275.73M 275.73M 275.73M	275.73M	316.76M	316.76M 316.76M 316.76M	316.76M
Retained surplus										
Opening balance	386.79M	391.65M	391.65M 396.96M 402.03M 407.75M	402.03M	407.75M	413.03M 418.63M	418.63M	425.57M	425.57M 433.52M 441.93M	441.93M
Net result	4.86M	5.30M	5.08M	5.72M	5.28M	5.60M	6.94M	7.95M	8.40M	9.76M
Closing balance	391.65M	396.96M	391.65M 396.96M 402.03M 407.75M 413.03M	407.75M	413.03M	418.63M 425.57M	425.57M	433.52M	433.52M 441.93M 451.68N	451.68M
Opening balance	586.71M	591.57M	591.57M 633.82M 638.90M 644.62M	638.90M		688.76M	694.35M	701.30M	750.28M 758.68M	758.68M
Net result	4.86M	5.30M	5.08M	5.72M 5.28M	5.28M	5.60M	6.94M	7.95M	8.40M	9.76M
Increase in asset revaluation surplus	1	36.95M			38.86M			41.03M		1
Closing balance	591.57M	633.82M	638.90M	644.62M	688.76M	591.57M 633.82M 638.90M 644.62M 688.76M 694.35M 701.30M	701.30M	750.28M	750.28M 758.68M 768.44M	768.44M

Lockyer Valley Regional Council 2019/2020 Budget and Long Term Financial Forecast 2020 to 2029 Relevant Measures of Financial Sustainability

relevant integrales of integral adstallability	Try Try											
	Target	2020	2020 2021 2022 2023	2022	2023	2024 2025 2026	2025	2026	2027	2028	2029	Average
	Between 0%	7 0 0/	70C V	3 60/	4 00%	3 F0/	ર 00/	7 n n	70 B	7 40/	0 40/	F 00/
Operating Surplus Ratio	and 10%	0.0/0	4.2 /0	0.0 /0	4.0 /0	4.270 3.070 4.070 3.370 3.070 3.370	0.0/0	0.0 /0	0.0 /0	7.1/0 0.4/0	0.4/0	0.070
(Net Operating Surplus / Total Operating Revenue) (%)	ue) (%)											
Net Financial Asset / Liability Ratio	<= 60%	62.8%	62.8% 67.5% 62.5% 56.1% 49.8% 51.0% 44.0%	62.5%	56.1%	49.8%	51.0%	44.0%		34.3% 24.4% 13.4%	13.4%	46.6%
((Total Liabilities - Current Assets) / Total Operating Revenue)	iting Revenue)											
Asset Sustainability Ratio	>90%	115.7% 103.5% 104.6% 107.8% 97.3% 99.9% 98.6%	103.5%	104.6%	107.8%	97.3%	99.9%	98.6%	95.4%	93.2%	95.4% 93.2% 95.2% 101.1%	101.1%
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	sets (renewals) / [Depreciatio	n Expense	e)								

Lockyer Valley Regional Council 2019/2020 Capital Works December Budget Review

	Project Description	Total Actual	Commitments as at 21.02.20	Total Budget	Remaining Budget	Budget Review Adjustment	Amended Total Budget
ornorate	e & Community Services	1,328,408		5,345,629	4,017,221	-1,209,527	4,136,10
	lanagement	1,320,406	487,040	5,345,629	4,017,221	-1,209,527	4,136,10
101445	Waterride Flood Intelligence	0	1,710	2,000	2,000	0	2,00
101690	Flood Mapping and Modelling L'yer Catchm	2,000		15,500		0	
	lanagement Total	2,000	15,710	17,500	15,500	0	17,50
Facilities		22.403	450 400	300 000	475 007		200 00
101585 101725	Gatton Squash Courts Refurbishment Gatton Showgrounds Energy Reduction	23,193		200,000 39,000		0	200,00 39,00
101723	Laidley Pioneer Village Upgrades	0		32,000			
101919	LCC Refurbish Ramp and Balustrading	5,327		71,000		0	
101922	Gatton Shire Hall Masterplan Works	2,725		2,500		0	2,50
101933	Office Accommodation Review	0		10,000		0	
101934	LVEC Structural Remediation & Other Work	16,601	7,058	100,000	83,399	0	100,00
102128	Helidon Community Hall Solar Power Initi	-3,800		0		0	
102148	GSH Refurbishment PWD Amenities	89,066		70,889		18,000	
102149	Gatton Cemetery Outdoor Chapel	39,333		27,800		11,533	39,3
102159	LCC Refurb Drought Comm Programme Fund	2,364		0			40.00
102160 102163	Cahill Park Lighting - Netball Courts Gatton Depot Meeting Room	2,052		40,000 75,000		0	40,00 75,00
102295	Gatton Shire Hall Roof Restoration	0		45,000		205,000	
102296	Withcott Sports Ctre Kitchen Reconfigure	380		50,000	49,620	0	50,00
102297	LVCC Air Conditioning Redesign	17,813		50,000	32,187	0	50,00
102298	Relocation Cncil Self Contained Toilets	25,934		50,000	24,066	15,000	65,0
102299	Das Neumann Haus Stair Alterations	7,167		50,000	42,833	-26,000	24,0
102300	Laidley Saleyards Drainage	30,735		55,000	24,265		55,0
102301	Cahill Park Machinery Shed Design	0		10,000	10,000	-10,000	
102302	Cyclical Painting Program	5,082		75,000		-9,000	
102303	Corrective Electrical Upgrades	4,714		34,700		0	34,7
102304	Energy Efficiency Program	20,714		70,000		0	70,0
102305 102306	Nielsen's Place Shade Structure Gttn S/Hall Services Compliance Upgrade	4,344 82,527		68,500 878,700	64,156 796,173	-48,000 -615,000	20,5
102306	LVAC Pumps and Filtration	82,527		30,000			263,70
102341	LRR Lighting Rectification	43,067		40,000		3,000	43,0
NEW	Gatton Admin Building facilities rectification	0		10,000			30,0
Facilities T		419,338	274,248	2,175,089	1,755,751	-487,467	1,687,62
Gatton Chi	ild Care Centre						
101941	GCCC Signage, Gazebo, L'Scaping & Tanks	0	0	10,000	10,000	-10,000	
Gatton Chi	ild Care Centre Total	0	0	10,000	10,000	-10,000	
	n Management						
101358	Records Relocation and Sentencing	38,473		100,000			70,00
	n Management Total	38,473	0	100,000	61,527	-30,000	70,00
	n Technology	470	******				
100243	Business Enterprise System	175		0			20.70
100269 100917	Data Centre Upgrades Implement BCP Functionality	0		38,750 50,000			38,75 50,00
101416	Upgrade MS Office	52,550		146,879	94,329		146,8
101457	LVCC Audio Visual	19,183		60,000			60,0
101563	Website Upgrade	0		50,000	50,000	-50,000	2352
101951	LVCC Point of Sale	0	0	5,000	5,000	-5,000	
101953	Technology One (P&R, CES, ECM, IntraMaps	48,000	0	540,000	492,000	-400,000	140,0
101955	Cyber Security	74,902		239,062	164,160		239,0
101957	UPS Renewal	6,995		25,000			25,0
101958	Switches Renewal	74,731		74,000			74,0
101959	Wireless Access Points	23,564		25,000	1,436		25,0
102058	Network Perimeter Security (Firewalls)	0		76,500	76,500		76,5
102059 102150	Network Cabinets & Cabling Upgrade Technology One P&R System to CiA	0 25,658		20,000	20,000	-137,000	20,0 63,0
102150	Flood Information Advice Portal	10,114		148,971	174,342 138,857	-137,000	148,9
102338	Technology One Cloud Implementation	54,315	N 200	150,000	95,685	-58,000	92,0
102357	Aerial Imagery FY2019/20	0		30,000	30,000	30,000	30,0
102358	Online Bookings	0		60,000			60,0
	n Technology Total	390,187		1,939,162	1,548,975	-650,000	1,289,16
SES							
101834	Gatton SES Driveway Improvement	0		5,000			5,00
102323	Forest Hill SES Replacement Generator	8,829	5 To	8,750			8,7
102324	SES Mobile Phones Replacement	4,223					5,0
SES Total	200	13,052	0	18,750	5,698	0	18,75
Transfer S		- 2	2	35 000	Tage page		40.00
101118 101691	Waste Disposal Sites Survey and Fencing Water Pump & Reticulation System Gatton	0		35,000 10,000			
101691	Laidley Landfill Capping Works	0		7,000			
	Gatton Weighbridge Platform/Ramp	1,190		7,000			
	Pest (weeds & fireants) Washdown Provisi	19,112		19,103		0	19,1
102030	Waste Management Signage Review	1,225		1,225			
102030	Construct liner against Cell 1	0		330,000			
102030 102034	Construct liner against Cell 1			45,000			
102030 102034 102036	Gatton Landfill - Cell 5 (Design)	0				1/2	78,8
102030 102034 102036 102039		0 77,200	0	78,800	1,600	0	2,70370
102030 102034 102036 102039 102040 102144 102145	Gatton Landfill - Cell 5 (Design)	77,200 215,424	10,050	284,000	68,576		219,0
102030 102034 102036 102039 102040 102144 102145 102260	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility WBridge, Fencing & Securi Traffic Management Plan	77,200 215,424 9,740	10,050 0	284,000 12,000	68,576 2,260	-65,000 -2,260	219,0 9,7
102030 102034 102036 102039 102040 102144 102145 102260 102325	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility WBridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion	77,200 215,424 9,740 94,805	10,050 0 0	284,000 12,000 70,000	68,576 2,260 -24,805	-65,000 -2,260 24,800	219,0 9,7 94,8
102030 102034 102036 102039 102040 102144 102145 102260 102325 102326	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility Wibridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion M/ Plan Gatton Long Haul Waste Facility	77,200 215,424 9,740 94,805 0	10,050 0 0 0	284,000 12,000 70,000 55,000	68,576 2,260 -24,805 55,000	-65,000 -2,260 24,800 0	219,0 9,7 94,8 55,0
102030 102034 102036 102039 102040 102144 102145 102260 102325 102326 102327	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility Welridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion M/ Plan Gatton Long Haul Waste Facility Rehab Plan Otto Road Facility	77,200 215,424 9,740 94,805 0	10,050 0 0 0	284,000 12,000 70,000 55,000	68,576 2,260 -24,805 55,000 50,000	-65,000 -2,260 24,800 0 -50,000	219,0 9,7 94,8 55,0
102030 102034 102036 102039 102040 102144 102145 102260 102325 102326 102327 102328	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility Wibridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion M/ Plan Gatton Long Haul Waste Facility Rehab Plan Otto Road Facility Ldley Telemetry Final Sedimentation Dam	77,200 215,424 9,740 94,805 0 0 28,370	10,050 0 0 0 0	284,000 12,000 70,000 55,000 50,000 34,000	68,576 2,260 -24,805 55,000 50,000 5,630	-65,000 -2,260 24,800 0 -50,000 -5,600	219,0 9,7 94,8 55,0 28,4
102030 102034 102036 102039 102040 102144 102145 102260 102325 102326 102327 102328 102329	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility Wibridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion M/ Plan Gatton Long Haul Waste Facility Rehab Plan Otto Road Facility Ldley Telemetry Final Sedimentation Dam Windblown Litter Screen Fences.	77,200 215,424 9,740 94,805 0 0 0 28,370	10,050 0 0 0 0 0 0	284,000 12,000 70,000 55,000 50,000 34,000 42,000	68,576 2,260 -24,805 55,000 50,000 5,630 23,707	-65,000 -2,260 24,800 0 -50,000 -5,600 0	219,0 9,7 94,8 55,0 28,4 42,0
102030 102034 102036 102039 102040 102144 102145 102260 102325 102326 102327 102328	Gatton Landfill - Cell 5 (Design) Gatton Waste Facility Security & Softwar Ldley Facility Wibridge, Fencing & Securi Traffic Management Plan Laidley Weighbridge Road Expansion M/ Plan Gatton Long Haul Waste Facility Rehab Plan Otto Road Facility Ldley Telemetry Final Sedimentation Dam	77,200 215,424 9,740 94,805 0 0 28,370	10,050 0 0 0 0 0 0	284,000 12,000 70,000 55,000 50,000 34,000	68,576 2,260 24,805 55,000 5,630 23,707	-65,000 -2,260 24,800 0 -50,000 -5,600 0	219,0 9,7 94,8 55,0 28,4 42,0

Lockyer Valley Regional Council 2019/2020 Capital Works December Budget Review

	Project Description	Total Actual	Commitments as at 21.02.20	Total Budget	Remaining Budget	Budget Review Adjustment	Amended Total Budget
xecutive	e Office	160,645	i 0	306,888	154,826	-45,817	261,
Legal Serv				75 000	74.000	25 000	
101609 102171	Property Management & Disposal Strategy Legal Costs & Compensation Placid Hills	800 137,461			74,200 1,039	-25,000	
102172	Restoration of access L202 CP817791	0			50,000		50,
	rices Total	138,261	0	263,500	125,239	-25,000	238,5
	Development Management						
101719 102003	Upgrade to Water Infrastructure Hawck St Entry Statements	0			2,400 14,000	-2,400 -14,000	
	Development Management Total	l ö			16,400	-16,400	
	Communications	1/2	7	178.777	11.00.000	100.000.000.000	
102359	Sony Camcorder 4k HDR	8,583	8			8,583	8,
	Communications Total	8,583	0	0	0	8,583	8,
ourism In				25 000	40.407	12.000	
102025 Ourism In	Event Promotion Stands and Props itiatives Total	13,801 13,801			13,187 13,187	-13,000 -13,000	
	ture Works & Services	4,959,444			9,255,903	-274,339	
	agement	4,939,444	1,067,303	14,215,546	3,233,303	-2/4,539	15,941
102262	Civil Estimating Package	0	0	31,500	31,500	-31,500	
sset Man	agement Total	0	0	31,500	31,500	-31,500	
	ogram Delivery	0076847000					
100898	Forestry Road Bridge	124,348			652	-652	124
101150	Dolleys Road Upgrade	6,884			415,116	184,000	
101264 101631	Laidley Flood Mitigation Mahon Bridge Replacement BBRF App	-17,526			13,500 17,526	-13,500 -17,526	
101656	Road Closure Signs	16,422			3,578	-3,500	
01664	Culvert Renewals - Various	46,196			9,304	-9,304	
01717	Cycle Network Gatton (PCNP)	0			450,000	0	
01748	Gatton Long Distance Coach Project	58,365		42,500	-15,865	15,865	5
01847	William St Footpaths Gatton	0			3,000	-3,000	
01848	Niemeyer Road, Hatton Vale	552			29,448	0	
01849	Murphys Creek Road footpath (TIDS) Gravel Resheeting Program 2018/2019(R2R)	4,005 5,416			335,995	0	
01851 01869	Edward Street Laidley CH 0 - 270	22,319			480,681	-378,000	
01870	Hayes Street, Laidley CH 340 - 730	280,716			247,284	-180,000	
01871	Head Street, Laidley - Design and Constr	512,647			342,353	-170,000	
01872	Gehrke Hill Road, Summerholm CH 100 - 10	66,961	0	63,500	-3,461	13,461	
01877	Laidley State High School Laidley	0			40,000	-40,000	
101883	Railway Crossings Safety Improvements	125			29,875	0	
01884	Stevens Road Upgrade & Bitumen Seal	1,800			300	-300	
01885 01891	Drainage Works Tew Ct and Rogers Drive Railway St Gatton LED Lighting Project	23,834 54,335		24,600 153,000	766 98,665	0	
02044	Gehrke Road/Rons Road, Glenore Grove	16,831			125,169	-125,169	
02045	Blanchview Road/O'Neils Road, Withcott	4,302			74,198	15,000	
02046	Rockmount Road/Walkers Road, Rockmount	151			-151	0	
102047	Blanchview Road/Nuttalls Road, Blanchview	118,203			16,798	-16,798	11
102053	Old Toowoomba Road, Placid Hills	-9	The state of the s		9	0	
102062	Lake Clarendon Way	321,731			5,270		
102064 102065	Stormwater Improvements Gatton 2019/2020 Kerb Replacement Program	13,619 91,266			66,381 8,734	-66,381 0	
01843	2018/2019 Bitumen Reseal Program	27,845			-27,845	0	
02074	2019/2020 Bitumen Reseal Program (RTR)	816,520		C24C PC4 C44FB	163,480	102,845	
02083	2019/2020 Footpath Renewal Program	0			40,000	40,000	
02092	2019/2020 Gravel Resheeting Program	428,235			421,765	200,000	
02109	2019/2020 Black Spot Mtnce Works Com	0			200,000	-111,500	
02118	Signs and Lines Projects	24,243			70,157	0	
02147 02154	Depot Traffic Management Allan Street, Gatton Footpaths	-19,411 30,144		100	19,411 -144	0	
02154	Robinsons Road, Laidley	67,117		47.000.000.00	12,883	65,000	9.00
02164	Dawson Phipps Carpark	0,117			13,500	0	1
02173	Jones Road Bridge Withcott (BS)	74,250		58,000	-16,250	21,500	7
02259	Railway St/Summer St, Laidley (BS)	75,870			-9,870	25,000	
02263	Belmore St, Withcott	15,436			384,564	85,000	
02264 02265	Postmans Ridge Rd, Helidon Spa Belfords Bridge, Gatton	23,647			242,853 250,000	150,000	41 25
02265	Belfords Bridge, Gatton 2019/2020 - Culvert Renewal Program	128,780			141,220	9,000	
02267	2019/2020 - Minor Bridge Remedial Work	0			100,000	-100,000	
02268	2019/2020 - Pram Ramp Program	6,429			23,571	0	
02269	2019/2020 - Urban Drainage Inlet Works	10,286			29,714	0	
02270	Flagstone Ck Rd, Flagstone Ck (TIDS)	341,340			28,660	0	
02271	Hatton Vale School Parking Improvements	0			60,000	0	
02272 02273	Summerholm Rd, Summerholm (TIDS) Brightview Rd & Village Rd, L'Rose (BS)	6,777 10,859			743,223 115,141	30,000	
02274	Brightview Rd/Gehrke Rd, G'Grove (BS)	10,833			116,500	0	
02275	Lorikeet Rd/Wagtail Dr, R'Downs (BS)	188,258			11,742	-5,485	
02276	Norfolk Rd, Summerholm (BS)	3,327			59,173	20,000	
102277	Tenthill Ck Rd, Gatton (BS)	12,551	0	21,000	8,449	0	2
102278	Zischke Road, R'Downs (BS)	0	S		17,500	0	
02279	Blanchview Rd, S'Ridge (BS)	1,346			15,654	0	
102280	Walnut Dr/Ashwood Ct, Brightview (BS)	6,644			356	-356	
102281 102282	Crescent St, Gatton Carpark Amos Rd, Withcott	36,674			23,326 100,000	-19,454 0	
102282	Blenheim Hall, Blenheim	1,163			23,837	0	
102285	Cooper St, Laidley Drainage Upgrade	1,587		10000000	678,414	-530,000	
102286	Vehicle Activated Signs Bases Various	1,937			18,063	0	2
02287	Twidales Rd, Helidon Spa	0			85,000	-52,325	
	Placid Rise Retention Basin	254,159			120,841	0	

Lockyer Valley Regional Council 2019/2020 Capital Works December Budget Review

		Cor	nmitments as at			Budget Review	Amended Total
	Project Description		02.20	Total Budget R	emaining Budget		Budget
102290	Niemeyer Rd, H'Vale - \$ Contribution	0	0	100,000	100,000	0	100,0
102291	Project Design - Predesign	5,480	0	90,000	84,520	0	90,0
102292	LED Street Lighting Laidley (LGGSP)	6,521	29,950	250,000	243,479	-129,950	120,0
102340	Summerholm Intersection	58,530	0	55,000	-3,530		58,5
NEW	Waste Remidiation Works	0	0	0	0	100,000	100,0
NEW	Woodlands Road Stage 3	0	0	0	0		
	ogram Delivery Total	4,421,215	767,361	11,924,516	7,503,301	-528,267	11,396,2
Cemetery							
101894	Gatton Cemetery Expansion Works	7,597	0	10,000	2,403	-2,400	
101895	Laidley Columbarium	3,001	0	3,000	-1	180,000	3,0
200000	Gatton Cemetery Expansion Stage 1	169,780	1,398	183,000	13,220	and the same of th	363,
Cemetery 1	Iotai	180,378	1,398	196,000	15,622	177,600	373,6
Depot	Carrie Barrer Barrer			125.000			
101629	Gatton Depot Fuel storage Pavement Rehabilitation Gatton Depot	100,681	0	136,000	136,000 -681	20,000	136, 120,
Depot Tota		100,681	0	236,000	135,319	20,000	256,0
Fleet		100,081	U	230,000	130,319	20,000	230,0
101576	Earthmoving Equipment	0	659,426	775,000	775,000	-115,500	659,
101576	Trucks	0	233,914	185,000	185,000	93.000	278,0
101577	Trailers	0	233,914	2,295	2,295	-2,295	2/8,
102308	Survey Equipment Trimble SX10 Package	91,411	0	89,000	-2,411	2,400	91,
102344	Minor Fleet	20,561	0	22,705	2,144	65,000	
TBC	Passeger Vehicles	23,502	0	2.,,,,,,,	200	35,000	35,
Fleet Total	A CONTRACTOR OF THE CONTRACTOR	111,973	893,340	1,074,000	962,027	77,605	1,151,0
	ure Planning	11.00.0	-10,010	0.0000000000000000000000000000000000000		11,300	11.51
101747	Centenary Park Lighting	1,058	0	24,674	23,616	0	24,
102334	2019/2020 Bus Stop Shelter Program	0	0	57,000	57,000	23,000	
Infrastructi	ure Planning Total	1,058	0	81,674	80,616	23,000	104,6
	ogram - Infrastructure Recovery	35,000		00 F 20 M 07 20 40	0000000000		1.000.000
101458	NDRRA Program Management 2017 FloodEvent	5,873	0	5,880	8	0	5,
	ogram - Infrastructure Recovery Total	5,873	0	5,880	8	0	
	pen Spaces						-
101634	Zabel Road Lockrose Dip Site Rehabilitat	0	383	14,383	14,383	0	14,
101723	Hatton Vale Park Concept and Design	21,383	2,500	29,095	7,712	-7,000	
101965	Lake Apex Tree Planting	-565	0	0	565	0	0.00
101966	Lake Apex Desilting Investigation Gatton	11,164	0	19,800	8,636	-8,600	11,
101973	Gatton Revitalisation Various	0	0	22,500	22,500	0	22,
102142	Springbrook Park Sprinkler System	15,124	0	10,000	-5,124	5,000	
102309	Hatton Vale/Fairways Park Stage 1	33,109	22,273	500,000	466,891	0	
102310	Fairy Lights Centenary Park, Gatton	10,229	715	20,000	9,771	0	20,
102332	Laidley Sate Park Upgrade	47,823	0	50,000	2,177	-2,177	47,
Parks & Op	pen Spaces Total	138,267	25,870	665,778	527,511	-12,777	653,0
Organisat	tional Development & Planning	524,456	249,208	1,723,509	1,199,053	-557,000	1,166,
	ntal Planning	25040753		4,,		0.000	(3,133)
101573	Lake Apex Water Quality Improvements	0	0	25,000	25,000	-25,000	
	ntal Planning Total	0	0	25,000	25,000	-25,000	
Planning S				201000	,		
101460	Planning Scheme Revision LVRC	14.924	28,748	61,330	46,406	0	61.
101695	LGIP Prepare Infrastructure Plan	723	10,229	36,535	35,812	0	36,
101732	O'Neil's Road Withcott	10,068	0	0	-10,068	0	500
101990	NDRP Local FP Risk Management Plan 1/2	9,840	0	9,840	0	0	9,
101991	Master Planning Future Urban Gatton	700	5,840	45,000	44,300	-38,460	6,
101992	NDRP Flood Modelling - Laidley Reg Ph 1	0	152,360	152,360	152,360	-50,000	
101993	NDRP Flood Modelling - Laidley Local	11,030	5,940	16,970	5,940	0	16
101994	Engineering (not inc in expert report)	0	0	120,000	120,000	-100,000	20,
101995	Flood Investigations	3,040	138	11,888	8,848	0	11
101997	Cooper St Mitigation	0	11,398	37,138	37,138	0	37
101998	NDRP Lockyer Creek Hydrology Project 1/2	7,144	32,241	39,355	32,211	0	39
102311	NDRP Lockyer Creek Hydrology Project 2/2	29,677	0	188,463	158,786	-21,540	
102312	NDRP Floor Survey Contract	0	0	60,000	60,000	0	60
102313	NDRP Evacuation Planning	0	0	76,284	76,284	-30,000	
102316	Landuse Planning	0	0	55,000	55,000	-35,000	
102317	NDRP Local Flood Plain Mngmt Plan 2/2	0	0	154,347	154,347	-60,000	94
102318	Laidley Reg Update Model & Mitigation	0	0	60,000	60,000	-60,000	
	Withcott North Flood Impact Study	0	0	50,000	50,000	-50,000	
102319	Tenthill DM Study	0	0	25,000	25,000	-25,000	
102319 102320	Grthm DM Integrate with Lockyer Project	0	0	25,000	25,000	-25,000	
102319 102320 102321		0	0	50,000	50,000	-50,000	
102319 102320 102321 102322	Plainland Catchment Study			1,274,509	1,187,363	-545,000	729,
102319 102320 102321 102322 Planning S	cheme Total	87,146	246,893	1,274,509	1,101,505	0.40,000	,
102319 102320 102321 102322 Planning S Sport Recr	cheme Total reation and Community Grants		50				
102319 102320 102321 102322 Planning S Sport Recr 102122	cheme Total reation and Community Grants Cahill Park New Amenities	437,310	2,315	424,000	-13,310	13,000	437
102319 102320 102321 102322 Planning S Sport Recr 102122	cheme Total eation and Community Grants Cahill Park New Amenities reation and Community Grants Total		50				

12.4 Summary of Council Actual Financial Performance vs Budget - 31 January

2020

Date: 05 February 2020

Author: Jodi Marchant, Acting Manager Finance and Customer Services

Responsible Officer: David Lewis, Executive Manager Corporate & Community Services

Summary:

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 January 2020.

Officer's Recommendation:

THAT Council receive and note the Summary of Council's Actual Financial Performance versus Budget to 31 January 2020.

Report

1. Introduction

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

2. Background

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation.

3. Report

The following report provides a summary of Council's financial performance against budget to 31 January 2020.

Operating Revenue - Year to date target \$28.21 million Actual \$29.41 million or 104.27%

At 31 January 2020, overall operating revenue for the year to date is on target.

Rates and Utility Charges (Gross) under budget by \$0.13 million

95.76% of issued rates were collected by 24 January 2020 with the second levy due to be raised in early February. The variance is being monitored closely and is not of concern at this stage.

Fees and Charges over budget by \$0.26 million

The favourable variances in fees and charges relate predominately to Development Applications being \$0.36 million higher than expected and animal registrations being \$0.03 million higher than expected for this time of the year. Partially offsetting these favourable variances, Facilities is currently showing

an under recovery of hire charges of \$0.05 million; Child Care is also under its expected revenue budget by \$0.05 million with the later to be monitored for trends in changing occupancy rates. In addition, plumbing and building fees are slightly under budget for this time of year and will be monitored as the year progresses.

Operating Grants and Subsidies over budget by \$0.85 million

The timing of grants is difficult to estimate with the variance relating to an unbudgeted grant relating to the water collaborative for \$1.01 million. This item will be adjusted in the December Budget Review.

Contract/Recoverable Works under budget by \$0.33 million

The timing of recoverable works revenue is dependent upon invoices being raised after work has been completed. Contract recovery is under budget by \$0.17 million; however, it is expected that this will adjust as the year progresses and is not of concern at this stage. Revenue on food sales for the Staging Post and Lake Apex Cultural Centre is currently under budget by \$0.15 million.

Other Revenue over budget by \$0.49 million

Other Revenue is above budget due to the timing of rent income and other refunds and other unbudgeted reimbursements.

Operating Expenditure - Year to date target \$34.61 million Actual \$33.78 million or 97.62%

At 31 January 2020, overall operating expenditure for the year to date is on target.

Employee costs under budget by \$0.16 million

Extensive work is continuing in line with the December Budget Review across the business to analyse capital and operational labour allocations. The timing of works indicate that a large component of operational maintenance work has been undertaken in the first half of the year with capital works expenditure expected to increase in the second half of the year.

Goods and Services under budget by \$0.79 million

Goods and services are slightly under budget across several areas including insurance costs; Regional Development consultants; Marketing and Regional Development promotion and event costs due to the timing of projects, Environmental Planning projects due to timing of project expenditure; Information Technology computer hardware maintenance costs as this work is predominately reactive and Roads and Drainage reduced costs associated with materials and traffic management for this time of year. These variances are being monitored and will be addressed where necessary within the December budget review.

Capital Revenue – Year to date target \$1.81 million Actual \$1.43 million or 78.67%

Capital grants and subsidies revenue is tracking to the year to date target; however, the timing of capital grants and subsidies remains largely dependent upon the completion of the annual capital works program and the grant application approval process.

The amount shown against capital expenses relates to accounting adjustments associated with Council's asset capitalisation processes and loss on disposal of plant assets. These variances will be reviewed throughout the remainder of the financial year and adjusted if necessary; however, they tend to balance out through the annual valuation process.

Capital Expenditure - Year to date target \$11.50 million Actual \$7.39 million or 64.27%

At 31 January 2020, Council has expended \$7.39 million on its capital works program with a further \$2.86 million in committed costs for works currently in progress.

The main expenditures are \$5.32 million within Infrastructure, Works and Services and \$1.37 million within Corporate and Community Services. A significant portion of the capital expenditure to 31 January relates to renewal works on roads and bridges, amenities at Cahill Park, expansion work at the Gatton Cemetery and the Laidley Waste Facility weighbridge.

Significant focus on deliverability and the timing of projects will be placed on all areas of the business as the initial stages of the 2020-21 capital budget are drafted. Any associated adjustments will be presented as part of the December quarter budget review.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 January, Council had \$22.85 million in current assets compared to \$10.05 million in current liabilities with a ratio of 2.27:1. This means that for every dollar of current liability, there is \$2.27 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 January, there has been a net cash outflow of \$4.70 million with \$1.36 million received from operating activities; a net cash outflow of \$5.36 million on capital works and a further net outflow of \$0.71 million for debt repayments.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time, at 31 January, Council's cash balance was \$18.40 million.

4. Policy and Legal Implications

Policy and legal implications will be addressed in future on matters that arise before Council.

5. Financial and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve its 2019-20 Budgeted financial result, with any variations or anomalies to be investigated and action taken as appropriate.

6. Delegations/Authorisations

No further delegations are required to manage the issues raised in this report. The Executive Manager Corporate and Community Services will manage the requirements in line with existing delegations.

7. Communication and Engagement

The matters arising from this report that require further communication will be addressed through existing communication channels.

8. Conclusion

At 31 January, both operating revenue and expenditure are on target with variations the result of timing differences and at this stage of the financial year are not of concern. Delays continue to occur in the delivery of Council's capital works program.

9. Action/s

Nil

Attachments

1 Monthly Financial Report December 2019 17 Pages

LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st January, 2020



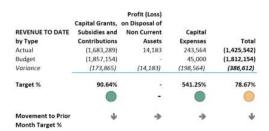
REVENUE TO DATE	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subisidies	Contributions	Revenue - Contract/Reco verable Works	Other Revenue	Profit from Investments	Total
Actual	(21,000,747)	899,932	(2,412,259)	(786,013)	(3,242,383)	(373,138)	(798,793)	(1,699,469)		(29,412,870)
Budget	(21,131,631)	863,500	(2,151,223)	(717,771)	(2,396,434)	(344,083)	(1,125,180)	(1,204,250)		(28,207,073)
Variance	(130,884)	(36,432)	261,036	68,242	845,949	29,055	(326,387)	495,218	19	1,205,797
Target %	99.38%	104.22%	112.13%	109.51%	135.30%	108.44%	70.99%	141.12%		104.27%
									-	
Movement to Prior Month Target %	->	→	>	*	4	→	4	•	>	->



EXPENDITURE TO					
DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	16,460,469	9,413,306	656,952	7,253,862	33,784,590
Budget	16,623,985	10,200,700	656,702	7,128,318	34,609,706
Variance	163,516	787,395	(250)	(125,544)	825,116
Target %	99.02%	92.28%	100.04%	101.76%	97.62%
Movement to Prior	->	4	>	→	>

LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 31st January, 2020







EXPENDITURE TO DATE	Corporate & Community	Executive	Infrastructure Works &	Organisational Development &	
by Group	Services	Office	Services	Planning	Total
Actual	1,373,095	159,864	5,321,967	538,215	7,393,141
Budget	2,280,817	219,388	7,595,629	1,406,711	11,502,545
Target %	60.20%	72.87%	70.07%	38.26%	64.27%
Movement to Prior Month Target %	*	4	4	>	4

Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending January 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	42,664,095	21,000,747	21,131,631	130,884	0.62
Discount	(1,727,000)	(899,932)	(863,500)	36,432	(4.22)
Charges and Fees	4,097,212	2,412,259	2,151,223	(261,036)	(12.13)
Interest	1,332,464	786,013	717,771	(68,242)	(9.51)
Operating Grants and Subisidies	6,561,288	3,242,383	2,396,434	(845,949)	(35.30)
Operating Contributions and Donations	543,700	373,138	344,083	(29,055)	(8.44)
Revenue - Contract/Recoverable Works	2,034,594	798,793	1,125,180	326,387	29.01
Other Revenue	2,238,000	1,699,469	1,204,250	(495,218)	(41.12)
Profit from Investments	2,350,000	4	4		
Total Operating Revenue	60,094,353	29,412,870	28,207,073	(1,205,797)	(4.27)
Operating Expenses:					
Employee Costs	25,394,135	16,460,469	16,623,985	163,516	0.98
Goods and Services	18,373,593	9,413,306	10,200,700	787,395	7.72
Finance costs	1,294,488	656,952	656,702	(250)	(0.04)
Depreciation	12,219,974	7,253,862	7,128,318	(125,544)	(1.76)
Total Operating Expenses	57,282,189	33,784,590	34,609,706	825,116	2.38
Operating Surplus/(Deficit)	2,812,164	(4,371,720)	(6,402,633)	(2,030,913)	31.72
Capital Revenue:					
Capital Grants, Subsidies and Contributions	2,672,095	1,683,289	1,857,154	173,864	9.36
Profit (Loss) on Disposal of Non Current Assets	2	(14,183)	(2)	14,183	2
Capital Expenses	(90,000)	(243,564)	(45,000)	198,564	(441.25)
Total Capital Revenue	2,582,095	1,425,543	1,812,154	386,611	21.33
Operating Surplus/(Deficit) After Capital Items	5,394,258	(2,946,177)	(4,590,479)	(1,644,302)	35.82

Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending January 2020

	Current Annual Budget	Actuals YTD	Budget	Variance Amount YTD	Variance % YII)
Operating Revenue:	1860				
Charges and Fees		1,673	52	(1,673)	
Operating Grants and Subisidies	10,000	1,028,182	10,000	(1,018,182)	(10,181.82)
Operating Contributions and Donations	130,000	143,138	130,000	(13,138)	(10.11)
Revenue - Contract/Recoverable Works	1,244,594	571,546	726,014	154,467	21.28
Other Revenue	443,200	527,012	280,617	(246,395)	(87.80)
Total Operating Revenue	1,827,794	2,271,551	1,146,630	(1,124,921)	(98.11)
Operating Expenses:					
Employee Costs	4,886,900	3,053,689	2,998,321	(55,368)	(1.85)
Goods and Services	4,125,347	2,166,419	2,514,815	348,396	13.85
Finance costs	3,500	3,689	2,042	(1,647)	(80.67)
Depreciation	15,069	7,650	8,790	1,140	12.97
Total Operating Expenses	9,030,816	5,231,448	5,523,968	292,520	5.30
Operating Surplus/(Deficit)	(7,203,022)	(2,959,896)	(4,377,338)	(1,417,441)	32.38
Capital Revenue:					
	*		*		*
Total Capital Revenue	*)e:			
Operating Surplus/(Deficit) After Capital Items	(7.203.022)	(2.959.896)	(4.377.338)	(1.417.441)	32.38

Lockyer Valley Regional Council (Organisational Development and Planning) Statement of Comprehensive Income For Period Ending January 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	305,000	151,991	152,500	509	0.33
Charges and Fees	1,903,000	1,449,722	1,110,083	(339,638)	(30.60)
Interest	1	1,208	12	(1,208)	
Operating Grants and Subisidies	84,950	31,098	84,950	53,852	63.39
Operating Contributions and Donations	367,000	230,000	214,083	(15,917)	(7.43)
Other Revenue	8	20,921	38	(20,921)	151
Total Operating Revenue	2,659,950	1,884,940	1,561,617	(323,324)	(20.70)
Operating Expenses:					
Employee Costs	4,975,017	2,904,147	3,073,799	169,652	5.52
Goods and Services	1,891,730	515,868	853,797	337,929	39.58
Finance costs	1	377		(377)	-
Total Operating Expenses	6,866,747	3,420,392	3,927,596	507,204	12.91
Operating Surplus/(Deficit)	(4,206,797)	(1,535,451)	(2,365,979)	(830,528)	35.10
Capital Revenue:					
Capital Grants, Subsidies and Contributions	535,500	597,500	492,583	(104,917)	(21.30)
Total Capital Revenue	535,500	597,500	492,583	(104,917)	(21.30)
Operating Surplus/(Deficit) After Capital Items	(3,671,297)	(937,951)	(1,873,396)	(935,444)	49.93

Lockyer Valley Regional Council (Corporate and Community Services) Statement of Comprehensive Income For Period Ending January 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	41,508,017	20,422,756	20,553,592	130,836	0.64
Discount	(1,727,000)	(899,932)	(863,500)	36,432	(4.22)
Charges and Fees	2,154,712	942,716	1,018,098	75,382	7.40
Interest	1,332,464	784,804	717,771	(67,034)	(9.34)
Operating Grants and Subisidies	4,188,960	1,453,693	1,393,689	(60,004)	(4.31)
Operating Contributions and Donations	46,700				-
Revenue - Contract/Recoverable Works		3,188	12	(3,188)	9
Other Revenue	1,574,800	953,828	795,300	(158,528)	(19.93)
Profit from Investments	2,350,000	-			
Total Operating Revenue	51,428,653	23,661,054	23,614,951	(46,103)	(0.20)
Operating Expenses:					
Employee Costs	8,824,891	5,834,465	5,588,705	(245,759)	(4.40)
Goods and Services	10,606,726	5,652,053	5,506,593	(145,461)	(2.64)
Finance costs	919,988	463,474	469,161	5,687	1.21
Depreciation	11,007,683	6,534,094	6,421,148	(112,945)	(1.76)
Total Operating Expenses	31,359,288	18,484,086	17,985,607	(498,478)	(2.77)
Operating Surplus/(Deficit)	20,069,365	5,176,968	5,629,343	452,375	8.04
Capital Revenue:					
Capital Grants, Subsidies and Contributions	672,586	330,248	486,815	156,567	32.16
Profit (Loss) on Disposal of Non Current Assets		0.0		-	-
Capital Expenses	-	(865)	9	865	-
Total Capital Revenue	672,586	329,383	486,815	157,432	32.34
Operating Surplus/(Deficit) After Capital Items	20,741,951	5,506,351	6,116,159	609,807	9.97

Lockyer Valley Regional Council (Infrastructure, Works and Services) Statement of Comprehensive Income For Period Ending January 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Operating Revenue:					
Rates and Utility Charges (Gross)	851,078	426,000	425,539	(461)	(0.11)
Charges and Fees	39,500	18,148	23,042	4,893	21.24
Operating Grants and Subisidies	2,277,378	729,410	907,795	178,385	19.65
Revenue - Contract/Recoverable Works	790,000	224,059	399,167	175,108	43.87
Other Revenue	220,000	197,707	128,333	(69,374)	(54.06)
Total Operating Revenue	4,177,956	1,595,324	1,883,876	288,551	15.32
Operating Expenses:					
Employee Costs	6,707,327	4,668,169	4,963,161	294,992	5.94
Goods and Services	1,749,790	1,078,965	1,325,495	246,530	18.60
Finance costs	371,000	189,413	185,500	(3,913)	(2.11)
Depreciation	1,197,222	712,118	698,380	(13,739)	(1.97)
Total Operating Expenses	10,025,338	6,648,665	7,172,535	523,870	7.30
Operating Surplus/(Deficit)	(5,847,382)	(5,053,341)	(5,288,660)	(235,319)	4.45
Capital Revenue:					
Capital Grants, Subsidies and Contributions	1,464,009	755,541	877,755	122,214	13.92
Profit (Loss) on Disposal of Non Current Assets	2	(14,183)	92	14,183	2
Capital Expenses	(90,000)	(242,699)	(45,000)	197,699	(439.33)
Total Capital Revenue	1,374,009	498,660	832,755	334,095	40.12
Operating Surplus/(Deficit) After Capital Items	(4,473,374)	(4.554,681)	(4,455,905)	98,776	(2.22)

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 January, 2020

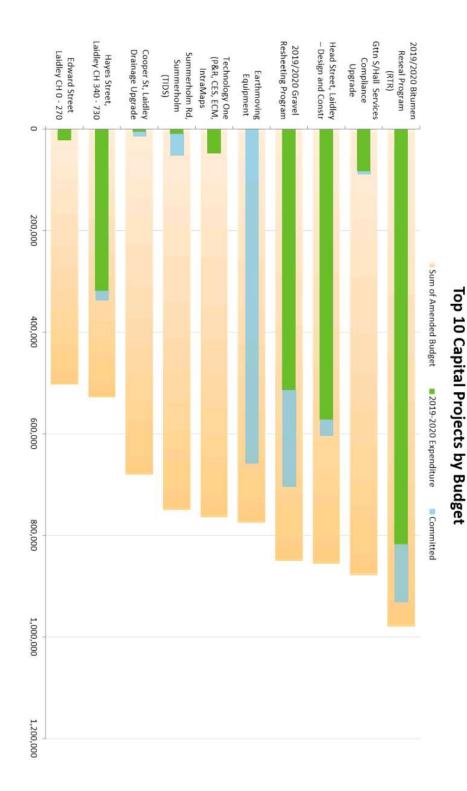
	2019-2020 Annual Budget	2019-2020 YTD Actual
Current Assets		
Cash assets and cash equivalents	15,960,000	6,798,330
Cash investments	-	11,600,000
Trade and other receivables	3,570,000	2,038,580
Inventories	2,470,000	318,541
Non-current assets classified as held for sale		2,091,000
Total Current Assets	22,000,000	22,846,451
Non Current Assets		
Trade and other receivables	14,740,000	14,745,256
Equity investments	32,850,000	30,621,815
Investment properties	2,010,000	2,010,000
Property, plant and equipment	575,180,000	569,455,871
Intangible assets	7,920,000	4,790,573
Total Non Current Assets	632,700,000	621,623,515
TOTAL ASSETS	654,710,000	644,469,966
Current Liabilites		
Trade and other payables	4,000,000	3,584,408
Provisions	5,940,000	5,738,621
Borrowings	1,560,000	727,655
Total Current Liabilities	11,490,000	10,050,684
Non Current Liabilities		
Provisions	29,660,000	29,655,001
Borrowings	21,480,000	23,079,170
Total Non Current Liabilities	51,140,000	52,734,171
TOTAL LIABILITIES	62,630,000	62,784,856
NET COMMUNITY ASSETS	592,080,000	581,685,111
Community Equity		
Retained surplus (deficiency)	386,790,000	381,254,283
Asset revaluation surplus	199,920,000	199,927,616
Reserves		3,449,388
Current Surplus/(Deficit)	5,370,000	(2,946,177)
TOTAL COMMUNITY EQUITY	592,080,000	581,685,111

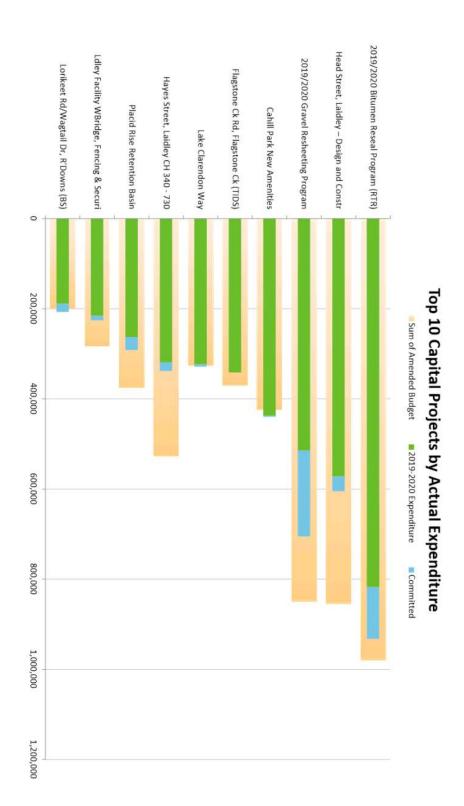
LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 January, 2020

Cash flows from operating activities: Receipts Receipts from customers 59,280,000 33,741,530 1nterest received 1,330,000 786,013 Payments Payments Payments to suppliers and employees (47,940,000) (32,578,401) 1nterest expense (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 15,960,000 18,398,330		2019-2020	2019-2020 YTD Actuals
Receipts from customers 59,280,000 33,741,530 1nterest received 1,330,000 786,013 Payments Payments to suppliers and employees (47,940,000) (32,578,401) Interest expense (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Cash flows from operating activities:	Annual Budget	Y I D Actuals
Receipts from customers Interest received 59,280,000 (1,330,000) 33,741,530 (786,013) Payments Payments to suppliers and employees Interest expense (47,940,000) (32,578,401) (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775			
Interest received 1,330,000 786,013 Payments Payments to suppliers and employees (47,940,000) (32,578,401) Interest expense (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (7,350,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	The state of the s	59 280 000	33 741 530
Payments to suppliers and employees (47,940,000) (32,578,401) Interest expense (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775			
Interest expense (1,160,000) (590,892) Net cash inflow (outflow) from operating activities 11,510,000 1,358,250 Cash flows from investing activities: Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Payments		
Net cash inflow (outflow) from operating activities Cash flows from investing activities: Capital grants, subsidies and contributions Payments for property, plant and equipment Proceeds from cash investments Payments of property plant and equipment Proceeds from sale of property plant and equipment Net cash inflow (outflow) from investing activities Cash flows from financing activities: Repayment of borrowings Proceeds from borrowings Proceeds from borrowings Net cash inflow (outflow) from financing activities Net cash inflow (outflow) from financing activities (1,480,000) Proceeds from borrowings Net cash inflow (outflow) from financing activities (1,480,000) Proceeds from borrowings Net cash inflow (outflow) from financing activities (21,590,000) Proceeds from sale of property plant and equipment (17,180,000) Proceeds from financing activities (17,180,000) Proceeds from borrowings (1,480,000) Proceeds from borrowings (1,480,000) Proceeds from borrowings Outflow) from financing activities Outflow) from financing activities (1,480,000) Proceeds from borrowings Outflow) from financing activities Outflow	Payments to suppliers and employees	(47,940,000)	(32,578,401)
Cash flows from investing activities: Capital grants, subsidies and contributions Payments for property, plant and equipment Net transfer (to) from cash investments Proceeds from sale of property plant and equipment Net cash inflow (outflow) from investing activities Cash flows from financing activities: Repayment of borrowings Proceeds from borrowings Net cash inflow (outflow) from financing activities Net cash inflow (outflow) from financing activities Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Interest expense	(1,160,000)	(590,892)
Capital grants, subsidies and contributions 2,650,000 1,683,289 Payments for property, plant and equipment (21,590,000) (7,039,114) Net transfer (to) from cash investments 840,000 - Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Net cash inflow (outflow) from operating activities	11,510,000	1,358,250
Payments for property, plant and equipment Net transfer (to) from cash investments Proceeds from sale of property plant and equipment Net cash inflow (outflow) from investing activities Cash flows from financing activities: Repayment of borrowings Proceeds from borrowings Proceeds from borrowings (1,480,000) Net cash inflow (outflow) from financing activities (1,480,000) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Cash flows from investing activities:		
Net transfer (to) from cash investments Proceeds from sale of property plant and equipment 840,000 Proceeds from sale of property plant and equipment 930,000 Net cash inflow (outflow) from investing activities Repayment of borrowings Repayment of borrowings Proceeds from borrowings (1,480,000) Net cash inflow (outflow) from financing activities (1,480,000) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Capital grants, subsidies and contributions	2,650,000	1,683,289
Proceeds from sale of property plant and equipment 930,000 - Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Payments for property, plant and equipment	(21,590,000)	(7,039,114)
Net cash inflow (outflow) from investing activities (17,180,000) (5,355,824) Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Net transfer (to) from cash investments	840,000	-
Cash flows from financing activities: Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Proceeds from sale of property plant and equipment	930,000	(=:
Repayment of borrowings (1,480,000) (706,871) Proceeds from borrowings (1,480,000) (706,871) Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Net cash inflow (outflow) from investing activities	(17,180,000)	(5,355,824)
Proceeds from borrowings	Cash flows from financing activities:		
Net cash inflow (outflow) from financing activities (1,480,000) (706,871) Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Repayment of borrowings	(1,480,000)	(706,871)
Net increase (decrease) in cash and cash equivalents held (7,150,000) (4,704,444) Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Proceeds from borrowings		12
Cash and cash equivalents at beginning of the financial year 23,100,000 23,102,775	Net cash inflow (outflow) from financing activities	(1,480,000)	(706,871)
	Net increase (decrease) in cash and cash equivalents held	(7,150,000)	(4,704,444)
	Cash and cash equivalents at beginning of the financial year	23,100,000	23,102,775

Lockyer Valley Regional Council Capital Works Summary December, 2019

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (including Committed)
Corporate & Community Services					
Disaster Management	2,000	-	1,710	1,710	290
Facilities	2,175,089	438,339	263,967	702,306	1,472,783
Information Management	100,000	42,498	-	42,498	57,502
Information Technology	1,939,162	413,848	256,232	670,081	1,269,081
SES	18,750	13,052		13,052	
Transfer Stations	1,085,128	465,359	10,050	475,409	609,719
Gatton Child Care Centre	10,000		-	350000000000	10,000
Corporate & Community Services Total	5,330,129	1,373,095	531,960	1,905,054	3,425,075
Executive Office					
Regional Development Management	16,400	-	9,123	9,123	7,277
Tourism Initiatives	26,988	13,801		13,801	13,187
Legal Services	213,500	138,261		138,261	75,239
Corporate Communications	-	7,802	-	7,802	(7,802)
Executive Office Total	256,888	159,864	9,123	168,987	87,901
Infrastructure Works & Services					
Capital Program Delivery	11,924,516	4,767,369	874,917	5,642,286	6,282,229
Depot	236,000	100,681	101/01/01/2	100,681	135,319
Fleet	1,074,000	111,973	893,340	1,005,313	68,687
Parks & Open Spaces	665,778	154,635	25,870	180,505	485,273
Infrastructure Planning	131,674	1,058	-	1,058	130,616
Cemetery	196,000	180,378	1,398	181,776	14,224
NDRRA Program - Infrastructure Recovery	5,880	5,873	2	5,873	8
Asset Management	31,500	-	-	7.000	31,500
Infrastructure Works & Services Total	14,265,348	5,321,967	1,795,525	7,117,492	7,147,856
Organisational Development & Planning					
Planning Scheme	1,290,009	100,906	517,177	618,083	671,926
Environmental Planning	25,000	W	-		25,000
Sport Recreation and Community Grants	424,000	437,310	2,315	439,625	(15,625)
Organisational Development & Planning Total	1,739,009	538,215	519,492	1,057,708	681,301
Grand Total	21,591,374	7,393,141	2,856,100	10,249,241	11,342,133





Lockyer Valley Regional Council Capital Works Detail December, 2019

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (includi Committed)
orporate & Community Services					
Disaster Management					
Waterride Flood Intelligence	2,000	2	1,710	1,710	2
Disaster Management Total	2,000	-	1,710	1,710	2
acilities					-
Cahill Park Lighting - Netball Courts	40,000	2,052		2,052	37,9
Cahill Park Machinery Shed Design	10,000		-	-	10,0
Connectivity Gatton Depot	75,000	-			75,0
Corrective Electrical Upgrades	34,700	6,638	-	6,638	28,0
Cyclical Painting Program	75,000	5,342	41,225	46,567	28,4
Das Neumann Haus Stair Alterations	50,000	7,427		7,427	42,5
Energy Efficiency Program	70,000	21,707	7,581	29,288	40,
Gatton Cemetery Outdoor Chapel	27,800	39,333	-	39,333	(11,5
Gatton Shire Hall Masterplan Works	2,500	2,725	-	2,725	(2
Gatton Shire Hall Roof Restoration	45,000	500		- 10 E	45,0
Gatton Showgrounds Energy Reduction	39,000	2			39,0
Gatton Squash Courts Refurbishment	200,000	24,093	150,499	174,592	25,
GSH Refurbishment PWD Amenities	70,889	89,066		89,066	(18,1
Gttn S/Hall Services Compliance Upgrade	878,700	83,046	6,365	89,411	789,
Helidon Community Hall Solar Power Initi	-	(3,800)		(3,800)	3,
Laidley Admin Building Refurbishment	(4)	-	217	217	(2
Laidley Saleyards Drainage	55,000	42,140	825	42,965	12,
LCC Refurbish Ramp and Balustrading	71,000	5,327	400	5,727	65,
LCC Refurb Drought Comm Programme Fund		2,364		2,364	(2,3
LRR Lighting Rectification	40,000	43,067		43,067	(3,0
LVAC Pumps and Filtration	30,000				30,
LVCC Air Conditioning Redesign	50,000	18,332	23,750	42,082	7,
LVEC Structural Remediation & Other Work	100,000	16,861	-	16,861	83,
Nielsen's Place Shade Structure	68,500	4,344	-	4,344	64,
Office Accommodation Review	10,000			47.000.000.000	10,
Relocation Cncil Self Contained Toilets	50,000	27,010	33,105	60,115	(10,1
Withcott Sports Ctre Kitchen Reconfigure	50,000	1,266	-	1,266	48,
acilities Total	2,175,089	438,339	263,967	702,306	1,472,
formation Management Records Relocation and Sentencing	100,000	42,498		42,498	57.
nformation Management Total	100,000	42,498	-	42,498	57,
nformation Management Total	100,000	42,498	-	42,498	57,
Aerial Imagery FY2019/20	30,000				30,
Cyber Security	239,062	75,544	7	75,544	163,
Data Centre Upgrades	38,750	73,344		73,344	38,
Flood Information Advice Portal	148,971	10,800		10,800	138,
GIS Enhancement	140,571	10,000	20,945	20,945	(20,9
Implement BCP Functionality	50,000		20,343	20,545	50,
LVCC Audio Visual	60,000	19,183	40,116	59,299	50,
LVCC Point of Sale	5,000	15,105	40,110	33,233	5,0
Network Cabinets & Cabling	20,000				20,
Network Perimeter Security (Firewalls)	76,500	1			76,
Online Bookings	60,000	_	47,650	47,650	
Switches Renewal	74,000	74,731	10,500	85,231	(11,2
Technology One (P&R, CES, ECM, IntraMaps	764,000	48,000	20,300	48,000	716,
Technology One Cloud Implementation	54,000	68,500		68,500	(14,5
Technology One 'One Council' Project	5.,000	175	120,534	120,709	(120,7
Upgrade MS Office	146,879	56,344	16,488	72,832	74,
Upgrade Technology One P&R System to CiA	72,000	30,011		30,011	41,
UPS Renewal	25,000	6,995	1	6,995	18,
Website Upgrade	50,000			-1000	50,0

				2019-20	Parallel
		2010.10		Expenditure	Remaining
	2019-20 Budget	2019-20 Expenditure	Committed	(including Committed)	Budget (includi Committed)
Wireless Access Points	25,000	23,564	Committee	23,564	1,4
nformation Technology Total	1,939,162	413,848	256,232	670,081	1,269,0
ES		~		***************************************	7000
Forest Hill SES Replacement Generator	8,750	8,829	-	8,829	(7
Gatton SES Driveway Improvement	5,000	0.000	-		5,0
SES Mobile Phones Replacement	5,000	4,223		4,223	7
SES Total Transfer Stations	18,750	13,052		13,052	5,6
Construct liner against Cell 1	330,000				330,0
Gatton Landfill - Cell 5 (Design)	45,000			-	45,0
Gatton Waste Facility Security & Softwar	78,800	77,200		77,200	1,6
Gatton Weighbridge Platform/Ramp	70,000	1,190	1	1,190	(1,19
Laidley Landfill Capping Works	7,000	.,,,,,,		-11-0	7,0
Laidley Weighbridge Road Expansion	70,000	94,805		94,805	(24,80
Ldley Facility WBridge, Fencing & Securi	284,000	215,424	10,050	225,474	58,5
Ldley Telemetry Final Sedimentation Dam	34,000	28,370		28,370	5,6
M/ Plan Gatton Long Haul Waste Facility	55,000	110000000000000000000000000000000000000			55,0
Pest (weeds & fireants) washdown provisi	19,103	19,112	-	19,112	
Rehab Plan Otto Road Facility	50,000	-	-	-	50,0
Traffic Management Plan	12,000	9,740	-	9,740	2,2
Waste Disposal Sites Survey and Fencing	35,000	-	1-	-	35,0
Waste Land Purchases	12,000	2	1-	-	12,0
Waste management Signage Review	1,225	1,225	-	1,225	
Water Pump & Reticulation System Gatton	10,000	ronement.			10,0
Windblown Litter Screen Fences	42,000	18,293	-	18,293	23,7
Transfer Stations Total	1,085,128	465,359	10,050	475,409	609,7
iatton Child Care Centre	40.000				40.0
GCCC Signage, Gazebo, L'Scaping & Tanks	10,000	-	-	Ť	10,0
Gatton Child Care Centre Total	10,000		F21 050	4 005 054	10,0
rporate & Community Services Total	5,330,129	1,373,095	531,960	1,905,054	3,425,0
ecutive Office					
legional Development Management Entry Statements	14,000			_	14,0
GWIZ	14,000		9,123	9,123	(9,1
Upgrade to Water Infrastructure Hawck St	2,400		5,12.5	2,123	70.000
				-	2.4
Regional Development Management Total			9,123	9,123	2,4
	16,400	-	9,123	9,123	7,2
ourism Initiatives		13,801	9,123	9,123	7,3
ourism Initiatives Event Promotion Stands and Props	16,400	13,801 13,801	9,123		13,:
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total	16,400 26,988		9,123	13,801	13,:
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services	16,400 26,988		9,123	13,801	7, 13, 13,
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills	16,400 26,988 26,988	13,801	9,123	13,801 13,801	7,3 13,1 13,1
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy	26,988 26,988 138,500	13,801 137,461	9,123	13,801 13,801 137,461	7, 13, 13, 1, 74,
ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total	26,988 26,988 26,988 138,500 75,000	13,801 137,461 800	9,123	13,801 13,801 137,461 800	7, 13,: 13,: 1,(74,:
Regional Development Management Total ourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total egal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR	26,988 26,988 26,988 138,500 75,000	13,801 137,461 800	9,123	13,801 13,801 137,461 800	
Event Promotion Stands and Props Tourism Initiatives Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total	16,400 26,988 26,988 138,500 75,000 213,500	13,801 137,461 800 138,261	9,123	13,801 13,801 137,461 800 138,261	7,,, 13,, 13,, 1,, 74,, 75,, (7,8
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fourism Initia	26,988 26,988 26,988 138,500 75,000	13,801 137,461 800 138,261 7,802	9,123	13,801 13,801 137,461 800 138,261 7,802	7,, 13, 13, 1,, 74,, 75,, (7,8
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total gal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Orporate Communications Sony Camcorder 4K HDR Corporate Communications Total Secutive Office Total	16,400 26,988 26,988 138,500 75,000 213,500	13,801 137,461 800 138,261 7,802 7,802	-	13,801 13,801 137,461 800 138,261 7,802 7,802	7,, 13, 13, 1,, 74,, 75,, (7,8
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Lega	16,400 26,988 26,988 138,500 75,000 213,500	13,801 137,461 800 138,261 7,802 7,802	-	13,801 13,801 137,461 800 138,261 7,802 7,802	7,. 13,: 13,: 1,0 74,: 75,:
Event Promotion Stands and Props Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total corporate Communications Sony Camcorder 4K HDR Corporate Communications Total ecutive Office Total	16,400 26,988 26,988 138,500 75,000 213,500	13,801 137,461 800 138,261 7,802 7,802 159,864	-	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7,2 13,3 13,3 1,6 74,,75,,75,,775,,775,,775,,775,,775,,77
Event Promotion Stands and Props Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total corporate Communications Sony Camcorder 4K HDR Corporate Communications Total ecutive Office Total	16,400 26,988 26,988 138,500 75,000 213,500	13,801 137,461 800 138,261 7,802 7,802 159,864	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7,2 13,3 13,3 1,0 74,4,75,75,7 (7,8 87,9
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Segal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Secutive Office Total Frastructure Works & Services Apiltal Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program	16,400 26,988 26,988 138,500 75,000 213,500 256,888	13,801 137,461 800 138,261 7,802 7,802 159,864	-	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7,, 13, 13, 13, 1,, 74,, 75,, (7,8 87,9
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fourism Initia	16,400 26,988 26,988 138,500 75,000 213,500 	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7, 13, 13, 14, 74, 75, (7,8 (7,8 87,9
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total gal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Secutive Office Total Forestructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work 2019/2020 - Pram Ramp Program	26,988 26,988 138,500 75,000 213,500 256,888	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7,2 13,3 13,3 1,6 74,4,75,5 (7,8 87,9 (27,8 119,4 100,0 23,4
Event Promotion Stands and Props fourism Initiatives Event Promotion Stands and Props fourism Initiatives Total seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Corporate Communications Corporate Communications Corporate Communications Corporate Program Lecutive Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Pram Ramp Program 2019/2020 - Pram Ramp Program 2019/2020 - Urban Drainage Inlet Works	26,988 26,988 138,500 75,000 213,500 256,888 270,000 100,000 30,000 40,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286	7, 13, 13, 14, 74, 75, (7,8 87, (27,8 119, 100, 23, 29,
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Event Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Eventive Office Total Frastructure Works & Services Apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program (RTR)	26,988 26,988 138,500 75,000 213,500 256,888 270,000 100,000 30,000 40,000 980,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987	7, 13, 13, 14, 74, 75, (7,8 87,9 (27,8 119, 100,0 23, 29, 47,
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Forporate Communications Sony Camcorder 4K HDR Corporate Communications Corporate Communications Total Sony Camcorder 4K HDR Corporate Communications Forporate Commun	26,988 26,988 138,500 75,000 213,500 256,888 270,000 100,000 30,000 40,000 980,000 200,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286	7,, 13, 13, 14, 74, 75, (7,8 87,9 (27,8 119, 100,0 23, 29, 47, 200,0
Event Promotion Stands and Props Fourism Initiatives Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fourism Initiat	26,988 26,988 138,500 75,000 213,500 256,888 256,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263	7,2 13,3 13,3 13,4 74,4,75,4 (7,8 87,9 (27,8 119,4 100,0 23,2 29,47,1 200,0 40,0
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fourism	26,988 26,988 138,500 75,000 213,500 213,500 256,888 256,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 850,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656	9,123 9,527 114,607	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263	7, 13, 13, 13, 13, 13, 13, 13, 13, 13, 13
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Eval Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Forporate Communications Sony Camcorder 4K HDR Corporate Communications Total Evaluation Communications Sony Camcorder Total Frastructure Works & Services Apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Bitumen Reseal Program 2019/2020 Footpath Renewal Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Kerb Replacement Program	26,988 26,988 138,500 75,000 213,500 256,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 850,000 100,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656 514,050 91,266	9,123	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263	7, 13, 13, 13, 14, 74, 75, (7,8 87,9 (27,8 119, 100, 23, 29, 47, 200, 40, 40, 44,
Event Promotion Stands and Props Tourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total corporate Communications Sony Camcorder 4K HDR Corporate Communications Total ecutive Office Total Frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Brotpath Renewal Program 2019/2020 Gravel Resheeting Program 2019/2020 Kerb Replacement Program 2019/2020 Kerb Replacement Program Allan Street, Gatton Footpaths	26,988 26,988 138,500 75,000 213,500 256,888 270,000 100,000 30,000 40,000 98,000 200,000 40,000 850,000 100,000 30,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656	9,123 9,527 114,607	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263	7, 13, 13, 13, 13, 13, 13, 13, 13, 13, 13
Event Promotion Stands and Props Tourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total geal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Becutive Office Total Frastructure Works & Services Applial Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Union Bridge Remedial Work 2019/2020 - Urban Drainage Inlet Works 2019/2020 Fram Ramp Program 2019/2020 Bitumen Reseal Program 2019/2020 Bitumen Reseal Program 2019/2020 Gotpath Renewal Program 2019/2020 Gotpath Renewal Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Kerb Replacement Program Allan Street, Gatton Footpaths Amos Rd, Withcott	26,988 26,988 138,500 75,000 213,500 256,888 256,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 850,000 100,000 30,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656 91,266 30,144	9,123 9,527 114,607	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263 705,105 95,216 30,144	7,2 13,3 13,3 13,4 74,4,75,4 (7,8 87,9 (27,8 119,4 100,0 23,2 29,47,7 200,0 40,0 144,4 4,1 (1
Event Promotion Stands and Props Fourism Initiatives Event Promotion Stands and Props Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Total Fourism Initiatives Fouries Legal Services Legal Services Legal Services Legal Services Total Legal Services Total Legal Services Total Legal Services Sony Camcorder 4K HDR Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total Beacutive Office Total Frastructure Works & Services Application Fourial Frastructure Works & Services Frastructure Works & Services Frastructure Works Fourial Frastructure Works & Fourial Frastructure Works Fourial Frastructure Works Fourial Frastructure Works Fourial Frastructure Works Fourial Fras	26,988 138,500 75,000 213,500 213,500 2270,000 100,000 30,000 40,000 980,000 200,000 40,000 980,000 100,000 30,000 100,000 30,000 100,000 250,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656 514,050 91,266 30,144 183	9,527 114,607 191,055 3,949	13,801 13,801 137,461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263 705,105 95,216 30,144	7, 13, 13, 13, 13, 13, 13, 13, 13, 13, 13
Event Promotion Stands and Props Tourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total ecutive Office Total frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program (RTR) 2019/2020 Bitumen Reseal Program 2019/2020 Bitumen Reseal Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Kerb Replacement Program 2019/2020 Kerb Replacement Program Allan Street, Gatton Footpaths Amos Rd, Withcott Belfords Bridge, Gatton Belmore St, Withcott	26,988 26,988 138,500 75,000 213,500 213,500 256,888 256,888 270,000 100,000 30,000 40,000 980,000 100,000 30,000 100,000 250,000 400,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656 514,050 91,266 30,144 183 17,655	9,527 114,607 191,055 3,949	13,801 13,7461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263 705,105 95,216 30,144 183 49,101	7,2 13,3 13,1 1,4,7 75,3 (7,8 87,5 (27,8 119,4 100,6 23,3 29,47,7 200,6 40,6 144,8 4,6 (1 100,0 249,8 350,8
Event Promotion Stands and Props Tourism Initiatives Event Promotion Stands and Props Tourism Initiatives Total seal Services Legal Costs & Compensation Placid Hills Property Management & Disposal Strategy Legal Services Total Corporate Communications Sony Camcorder 4K HDR Corporate Communications Total ecutive Office Total Frastructure Works & Services apital Program Delivery 2018/2019 Bitumen Reseal Program 2019/2020 - Culvert Renewal Program 2019/2020 - Minor Bridge Remedial Work 2019/2020 - Urban Drainage Inlet Works 2019/2020 - Urban Drainage Inlet Works 2019/2020 Bitumen Reseal Program 2019/2020 Both Renewal Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Gravel Resheeting Program 2019/2020 Kerb Replacement Program 2019/2020 Kerb Replacement Program Allan Street, Gatton Footpaths Amos Rd, Withcott Belfords Bridge, Gatton Bellmore St, Withcott Blanchview Rd, S'Ridge (BS)	26,988 26,988 138,500 75,000 213,500 213,500 256,888 270,000 100,000 30,000 40,000 980,000 200,000 40,000 30,000 100,000 250,000 400,000 250,000 400,000	13,801 137,461 800 138,261 7,802 7,802 159,864 27,845 140,975 6,429 10,286 817,656 514,050 91,266 30,144 183 17,655 3,242	9,527 114,607 191,055 3,949	13,801 13,7461 800 138,261 7,802 7,802 168,987 27,845 150,503 6,429 10,286 932,263 705,105 95,216 30,144 183 49,101 4,151	7,2 13,3 13,3 13,3 13,3 13,4 75,4 (7,8 87,9 (27,8 119,4 100,6 23,3 29,4 47,2 200,4 40,6 (11,0 100,6 249,8 350,3 12,8
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				2019-20	
				Expenditure	Remaining
	2019-20	2019-20		(including	Budget (includ
	Budget	Expenditure	Committed	Committed)	Committed)
Bridge Minor Remedial Works	-	228	-	228	(2
Brightview Rd & Village Rd, L'Rose (BS)	126,000	71,996	45,485	117,480	8,5
Brightview Rd/Gehrke Rd, G'Grove (BS)	116,500	18		10.	116,
Cooper St, Laidley Drainage Upgrade	680,000	5,627	9,302	14,929	665,0
Crescent St, Gatton Carpark	60,000	39,270	3,406	42,677	17,
Culvert Renewals - Various	55,500	46,196		46,196	9,
Cycle Network Gatton (PCNP)	450,000	1.07.0.0	14,300	14,300	435,
Dawson Phipps Carpark	13,500		14,500	14,500	13,
Depot Traffic Management	15,500	(19,411)		(19,411)	19,
Dolleys Road Upgrade	422,000	8,980	5,622	14,602	407,
Drainage Works Tew Ct and Rogers Drive	24,600	23,834	695	24,529	707,
Edward Street Laidley CH 0 - 270	503,000	22,319	055	22,319	480,
Flagstone Ck Rd, Flagstone Ck (TIDS)	370,000	341,340		341,340	28,
Forestry Road Bridge	125,000	124,348		124,348	20,
Gatton Long Distance Coach Project	42,500	58,405		58,405	(15,9
Garton Long Distance Coach Project Gehrke Hill Road, Summerholm CH 100 - 10	63,500	66,961		66,961	(3,4
[25] (25] (15] (15] (15] (15] (15] (15] (15] (1	- CONTROL OF CO.	5-27-27-37-4	120,348		71(00)
Gehrke Road/Rons Road, Glenore Grove	142,000	16,831	120,348	137,179	4,
Gravel Resheeting Program 2018/2019(R2R)	5,416	5,416	-	5,416	50
Hatton Vale School Parking Improvements	60,000	240 720	40.450	227.020	60,
Hayes Street, Laidley CH 340 - 730	527,999	318,720	19,158	337,878	190,
Head Street, Laidley – Design and Constr	855,000	571,673	33,295	604,969	250,
Jones Road Bridge Withcott (BS)	58,000	75,677	1,926	77,603	(19,6
Jordan Street, Gatton CH 0 - 150		*	-	*	
Kerb and channel rehabilitation programm	200 CO	Ž.			44.000
Laidley Flood Mitigation	13,500	7		7.	13,
Laidley State High School Laidley	40,000	0000000		The second second	40,
Lake Clarendon Way	327,000	323,212	5,243	328,455	(1,4
LED Street Lighting Laidley (LGGSP)	250,000	6,646	29,950	36,596	213,
Lorikeet Rd/Wagtail Dr, R'Downs (BS)	200,000	188,797	17,999	206,796	(6,7
Mahon Bridge Replacement BBRF App	-	(17,526)	-	(17,526)	17,
Murphys Creek Road footpath (TIDS)	340,000	5,065	14,300	19,365	320,
Niemeyer Road, Hatton Vale	30,000	552		552	29,
Norfolk Rd, Summerholm (BS)	62,500	53,177	6,872	60,049	2,
Old Toowoomba Road, Placid Hills	-	(9)	-	(9)	
Placid Rise Retention Basin	375,000	262,527	28,885	291,412	83,
Postmans Ridge Rd, Helidon Spa	266,500	25,163	4,112	29,275	237,
Princess Street Road Pavement Gatton	-	891	-	891	(8
Project Design - Predesign	90,000	5,480	-	5,480	84,
Railway crossings safety improvements	30,000	125	-	125	29,
Railway St Gatton LED Lighting Project	153,000	54,783	44,887	99,670	53,
Railway St/Summer St, Laidley (BS)	66,000	76,575	18,769	95,343	(29,3
Road Closure Signs	20,000	16,422	MATERIAL SECTION AND ASSESSMENT	16,422	3,
Robinsons Road, Laidley	80,000	67,437	22,733	90,170	(10,1
Rockmount Road/Walkers Road, Rockmount		151		151	(1
Seventeen Mile Rd (Ch. 0.0-0.9)		4.7			
Signs and Lines Projects	94,400	24,243	1,167	25,411	68,
Spencer/William Street Gatton	3.,	288	1,101	288	12
Stevens Road Upgrade & Bitumen Seal	2,100	1,800		1,800	,,,
Stormwater Improvements Gatton	80,000	13,619		13,619	66,
Summerholm Intersection	55,000	58,553		58,553	(3,5
Summerholm Rd, Summerholm (TIDS)	750,000	9,957	42,873	52,830	697,
Tenthill Ck Rd, Gatton (BS)	21,000	12,551	42,073	12,551	8,
	20,000	1,937		1,937	8, 18.
Vehicle Activated Signs Bases Various		C. (6.5) C. (6.5)	-		1000
Walnut Dr/Ashwood Ct, Brightview (BS)	7,000	6,644	-	6,644	2
William St Footpaths Gatton	3,000	7		1	3,
William Street/Smith Street, Gatton			2.224		20
Zischke Road, R'Downs (BS) Capital Program Delivery Total	17,500 11,924,516	5,431 4,767,369	2,273 874,917	7,704 5,642,286	9, 6,282,

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (includi Committed)
Depot	-A-A-S-C-A-S	Bull deldhilded bull	The death of the latest and the late	Shitalian Makebul.	The state of the s
Gatton Depot Fuel storage	136,000				136,0
Pavement Rehabilitation Gatton Depot	100,000	100,681		100,681	(68
Depot Total	236,000	100,681		100,681	135,3
Fleet	230,000	100,081		100,061	133,3
1935-47	775 000		659,426	659,426	115,5
Earthmoving Equipment	775,000	20.564	039,420		V 400 100 100 100 100 100 100 100 100 100
Minor Fleet	22,705	20,561	1	20,561	2,1
Survey Equipment Trimble SX10 Package	89,000	91,411		91,411	(2,41
Trailers	2,295	-	1-	-	2,2
Trucks	185,000		233,914	233,914	(48,9:
Fleet Total	1,074,000	111,973	893,340	1,005,313	68,6
Parks & Open Spaces					
Fairy Lights Centenary Park, Gatton	20,000	10,229	715	10,944	9,0
Gatton Revitalisation Various	22,500	_			22,5
Hatton Vale/Fairways Park Stage 1	500,000	49,477	22,273	71,750	428,2
Laidley Sate Park Upgrade	50,000	47,823	22,213	47,823	2,:
	0.000.000.000	1000077117			
Lake Apex Desilting Investigation Gatton	19,800	11,164		11,164	8,6
Lake Apex Tree Planting	E-participal to	(565)		(565)	
Springbrook Park Sprinkler System	10,000	15,124		15,124	(5,1
Zabel Road Lockrose Dip Site Rehabilitat	14,383	-	383	383	14,0
Parks & Open Spaces Total	665,778	154,635	25,870	180,505	485,
Infrastructure Planning					
2019/2020 Bus Stop Shelter Program	57,000			1	57,0
Centenary Park Lighting	24,674	1,058		1,058	23,
Restoration of access L202 CP817791	50,000	-,		-	50,0
Infrastructure Planning Total	131,674	1,058		1,058	130,6
	151,074	1,036	- 7	1,036	150,0
Cemetery	402 000	450.700	4.200	474 470	
Gatton Cemetery Expansion Stage 1	183,000	169,780	1,398	171,178	11,
Gatton Cemetery Expansion Works	10,000	7,597	-	7,597	2,
Laidley Columbarium	3,000	3,001	-	3,001	
Cemetery Total	196,000	180,378	1,398	181,776	14,2
NDRRA Program - Infrastructure Recovery		- Table 1111000111			
NDRRA Program Management 2017 FloodEvent	5,880	5,873	-	5,873	
NDRRA Program - Infrastructure Recovery Total	5,880	5,873		5,873	
Asset Management					
Civil Estimating Package	31,500				31,5
Asset Management Total	31,500				31,5
nfrastructure Works & Services Total	14,265,348	5,321,967	1,795,525	7,117,492	7,147,
intastructure violes & Services rotal	14,205,540	3,321,307	1,755,525	7,117,452	7,147,
Dunanicational Davalanment & Dlausina					
Organisational Development & Planning					
Planning Scheme					
Cooper St Mitigation	37,138	-	11,398	11,398	25,
Engineering (not inc in expert report)	120,000			+	120,
Flood investigations	11,888	3,040	138	3,178	8,
Flood Mapping and Modelling L'yer Catchm	15,500	2,000	14,000	16,000	(5
Grthm DM Integrate with Lockyer Project	25,000	2,000	14,000	10,000	25,
				Ť	
Laidley Reg Update Model & Mitigation	60,000	*		Ť	60,
Landuse Planning	55,000				55,
LGIP Prepare Infrastructure Plan	36,535	723	10,229	10,952	25,
Master Planning Future Urban Gatton	45,000	700	5,840	6,540	38,
NDRP Evacuation Planning	76,284		91,284	91,284	(15,0
NDRP Flood Modelling - Laidley Local	16,970	11,030	5,940	16,970	1778
NDRP Flood Modelling - Laidley Reg Ph 1	152,360	11,030	152,360	152,360	
NDRP Floor Survey Contract	60,000		132,300	132,300	60,
		1	1		
NDRP Local Flood Plain Mngmt Plan 2/2	154,347	727275	*	0400000	154,
NDRP Local FP Risk Management Plan 1/2	9,840	9,840	V2500 - 600 P	9,840	
[제공기업업업업업업업업 [1] 4 P P P P P P P P P P P P P P P P P P	39,355	7,144	32,241	39,385	
NDRP Lockyer Creek Hydrology Project 1/2		30,505	165,000	195,505	(7,0
[10] - [188,463	1,270,700,000	100000000000000000000000000000000000000	10,068	(10,0
NDRP Lockyer Creek Hydrology Project 1/2	188,463	10,000			50,
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott	4	10,068			
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study	50,000	•	79 740	54 604	
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC	50,000 61,330	25,856	28,748	54,604	
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC Tenthill DM Study	50,000 61,330 25,000	•	28,748	54,604	25,
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC Tenthill DM Study Withcott North Flood Impact Study	50,000 61,330 25,000 50,000	25,856 - -	Ī		25, 50,
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC Tenthill DM Study Withcott North Flood Impact Study Planning Scheme Total	50,000 61,330 25,000	•	28,748 - 517,177	54,604 - 618,083	6, 25, 50, 671,
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC Tenthill DM Study Withcott North Flood Impact Study Planning Scheme Total Environmental Planning	50,000 61,330 25,000 50,000	25,856 - -	Ī		25, 50, 671 ,
NDRP Lockyer Creek Hydrology Project 1/2 NDRP Lockyer Creek Hydrology Project 2/2 O'Neil's Road Withcott Plainland Catchment Study Planning Scheme Revision LVRC Tenthill DM Study Withcott North Flood Impact Study Planning Scheme Total	50,000 61,330 25,000 50,000	25,856 - -	Ī		25 50

	2019-20 Budget	2019-20 Expenditure	Committed	2019-20 Expenditure (including Committed)	Remaining Budget (including Committed)
Sport Recreation and Community Grants					
Cahill Park New Amenities	424,000	437,310	2,315	439,625	(15,625)
Sport Recreation and Community Grants Total	424,000	437,310	2,315	439,625	(15,625)
Organisational Development & Planning Total	1,739,009	538,215	519,492	1,057,708	681,301
Grand Total	21,591,374	7,393,141	2,856,100	10,249,241	11,342,133

13. INFRASTRUCTURE WORKS AND SERVICES REPORTS

13.1 Executive Manager Infrastructure Works and Services Monthly Report -

January 2020

Date: 22 January 2020

Author: Angelo Casagrande, Executive Manager Infrastructure Works & Services
Responsible Officer: Angelo Casagrande, Executive Manager Infrastructure Works & Services

Summary:

This report is to update Council on the emerging matters arising in regard to the Infrastructure Works and Services Group for January 2020.

Officer's Recommendation:

THAT Council receive and note the Executive Manager Infrastructure Works and Services Monthly Report for January 2020.

Report

1. Introduction

This report is to provide an update to Council on activities and issues for the Infrastructure Works and Services Group during January 2020.

2. Background

Activities undertaken and issues arising are described in the body of this report.

3. Report

3.1 PARKS, GARDENS AND CEMETERIES

The Parks, Gardens and Cemeteries Business Unit have undertaken the following activities during the month.

Capital Works				
Project	Status			
Fairways Park at Hatton Vale/Kensington	Grant application submitted for Building Better Regions			
Grove	Round 5 Program. Building Better Regions has			
	requested further documentation from Council to assist			
	in their assessment of our grant application.			

	Maintenance Works				
Activity	Description				
Mowing	 Mowing of parks, cemeteries and sport fields are sporadically occurring across the region as required. 				
Playground maintenance	Playground repairs ongoing from results from the quarterly programmed audit.				
Furniture maintenance	 Topping up and aerating soft fall in playgrounds areas across the region. Painting and repairs to seats in Laidley CBD. 				
Landscaping	 Gatton CBD garden maintenance. Upper Grantham park mulching. 				
Event assistance	Event sign changeover.Australia Day event equipment delivery.				
Funerals/Interments	4 held during January.				
General maintenance and business	 CRM resolution across the region. Rubbish run continuing across the region. Policy and procedure review for cemeteries has been completed. 				

3.2 INFRASTRUCTURE DELIVERY

The Infrastructure Delivery Business Unit have undertaken the following activities during the month.

Capital Works				
Project	Status			
Robinson Road, Laidley	Drainage improvements scheduled to commence			
(Pavement reconstruction from William Street	mid-February.			
to Thomas Street)				
Lorikeet Road, Regency Downs – Blackspot	Final seal completed and linemarking is scheduled			
(Shoulder widening, signage and linemarking)	for completion by late February.			
Railway/Sumner Street, Laidley – Blackspot	Final seal completed and linemarking is scheduled			
(Intersection improvements for improved safety)	mid-February, weather permitting.			
Hermy Road, Lockrose	Final seal completed.			
(200m of pavement reconstruction)				
Crowley Vale Road, Crowley Vale	Final seal completed.			
(Shoulder reconstruction works)				
Lake Clarendon Way, lake Clarendon	Final seal scheduled for mid-February.			
(Culverts replacements)				
Hayes Street, Laidley	Final seal remaining and is scheduled for March.			
(Pavement reconstruction)				
Head Street, Laidley	Final seal remaining and is scheduled for March.			
(Pavement reconstruction)				
Placid Hills Drain	Civil works completed with fencing to be			
(Flood mitigation works)	completed by the end of February.			
Norfolk Road, Laidley	Final seal remaining and is scheduled for March.			
(Blackspot)				
Brightview and Village Road, Brightview	Final seal and linemarking pending.			
(Blackspot)				
Crescent Street, Carpark, Gatton	Minor fence repair pending to finalise the project.			

Capital Works				
Project	Status			
Bitumen Reseal Program	95% complete, minor linemarking pending.			
Gravel Re-sheet Program	60% complete, works ongoing.			

Maintenance Works					
Activity	Suburb				
Road Grading	East Egypt RoadKleins Road	West Helidon RoadRosenberg Road	Andersons Road		
Roadside spraying	Adare Gatton	• Lockrose	Kensington Grove		
Road pavement repairs	Laidley Heights				
Vegetation control and slashing	Mt Sylvia				
Drainage works	Silver PinchBallardCollege View	Back FlagstoneChurchableRegency Downs	Flagstone CreekGlenore GrovePlainland		
Road patching	Mt Sylvia Crowley Vale	Caffey Forest Hill	College View		
Traffic signs and linemarking	• Gatton				

3.2.1 Road and Drainage Defects

Attached to this report is the comparative details of the road and drainage defects (Attachment 1).

The defect completion/creation ratio has been on a steady rise since October of 2019. This is an unfortunate trend indicating a decrease in service level and increase in maintenance liability. Drought conditions continue to impact the type and severity of defects recorded with an increase in surface cracking evident through the network.

3.3 INFRASTRUCTURE PLANNING AND DESIGN

The Infrastructure Planning and Design Business Unit have undertaken the following activities during the month.

3.3.1 Toowoomba Second Range Crossing

Morleys Road and McNamaras Road – handover documents under review. Review expected to be closed out in April.

Haul routes assessment and discussions continuing with TMR and Nexus.

3.3.2 Inland Rail Project

Work continuing on submission of Council requirements to ARTC in their Performance Specification Technical Requirements (PSTR) document, along with providing assistance in review of other documentation.

3.3.3 Lockyer Valley Planning Scheme

The Infrastructure Planning and Design Business Unit is continuing to assist in the preparation of the draft Lockyer Valley Regional Council Development Manual. The final draft is to be finalised by the end of February 2020.

3.3.4 2019/2020 Capital Project Designs

Current projects in design that are planned for construction in the 2019/2020 Capital Program are: -

- Belmore Drive, Withcott nearing completion.
- Dolleys Road, Withcott design complete and land acquisitions in progress.
- Postmans Ridge Road nearing completion.
- Summerholm Road Culvert Replacement Project (TIDS).

3.3.5 Design works to commence in the next month: -

Murphy's Creek Footpath Project (TIDS).

3.4 INFRASTRUCTURE SUPPORT SERVICES

The Infrastructure Support Services Business Unit have undertaken the following activities during the month.

3.4.1 Asset Management Activities

- The Stormwater Asset Management Plan draft is being finalised to meet requirements of the budget timeframe for the 2020/2021 year.
- Due to recent bushfires Council has requested activation from QRA and cost reimbursement for eligible activities. The submission has been uploaded in January following final commitments and the collation of supporting documentation.
- Development of the draft 2020/2021 Capital Budget for the Infrastructure Works and Services Group.

3.4.2 Plant and Fleet 2019/20 Capital Program

Tenders/Procurement

The following is an update on vehicles/plant procurement processes currently in progress:

- 1 x Motor Grader Contract LVRC 19-46 Caterpillar 140-14A motor grader ordered, delivery expected mid-February.
- 1 x Front End Loader Contract LVRC 19-45 Doosan DL250TC Wheel Loader ordered, delivery expected late February.
- 1 x Water Truck Contract LVRC 19-13 Isuzu FXZ 1500 Cab/Chassis with Peak Engineering Fibre-glass tank ordered delivery expected late April.

Disposals

No vehicles or plant were disposed of in January.

Deliveries

No vehicles or plant were delivered in January.

3.5 EXTERNAL FUNDING

3.5.1 PROJECT UPDATES

Program	Project	Funding Amount	Status
Program	Project	(Excl. GST)	Status
2018/19 Cycle Network Local Government Grants	Gatton North - South Connection — Stage 1 Design and Construction. (Lake Apex Drive on-road cycle facility and off-road facility	\$225,000	Formal application submitted to TMR seeking a scope change to an all off-road cycleway.
	along part of William Street, Gatton.)		Further follow-up has occurred in January to seek a response in order to begin the detailed design phase.
Safer Communities Fund	Railway Street, Gatton (Lighting improvements)	\$105,000	Work nearing completion – minor defects to be finalised.
2019-21 Local Government Grants and Subsidies Program	Deterioration modelling of pavement and seal assets	\$36,000	Project has been awarded to a consultant with project expected to commence in February.
	Installation of new LED street lighting in Laidley CBD	\$150,000	Design work awarded to a consultant and commenced in January 2020. Design completion expected in early April 2020.
2018/19 Black Spot Road Safety Program	Blanchview Road / O'Neills Road, Withcott	\$82,000	Works scheduled to commence on the 10 th February, weather permitting. Time Extension request granted by DTMR to 30 March 2020.
2019/20 Black Spot Road Safety Program	Brightview Road, Brightview (Gehrke Road to Pagels road) (Install warning signs, delineation and road marking)	\$116,500	Works to commence in February 2020.
	Lorikeet Road/Wagtail Drive Intersection, Regency Downs (Install signs, delineation and road marking. Widen narrow section of Lorikeet Road)	\$90,000	Final seal completed and linemarking is scheduled for completion by late February.
	Zischke Road (Mountain View Drive to Thallon Road), Regency Downs (Install signs, delineation, guideposts and road marking)	\$17,500	Works to commence in February 2020.
	Blanchview Road, Blanchview	\$17,000	Works to commence in

Program	Project	Funding Amount (Excl. GST)	Status
	(Improve warning signs for curves, delineation and road marking)		February 2020.
	Brightview Road/Village Road intersection (Intersection realignment to allow for vehicle turning movements. Shoulder widening, pavement markings)	\$126,000	Final seal and linemarking pending.
	Norfolk Road, Summerholm (Install warning signs, delineation and road marking)	\$62,500	Final seal remaining and is scheduled for March.
	Summer Street/Railway Street intersection (Changing intersection priority. Realigning and widening of curve to cater for turning vehicles. Improve signage)	\$66,000	Final seal completed and linemarking is scheduled mid-February, weather permitting.
	Jones Road, Withcott (Bridge Guardrail Upgrade) Guardrail works programmed	\$58,000	Works complete, awaiting final bitumen seal.
2019/20 Transport Infrastructure Development	Murphys Creek Road (Construct footpath from school to Jack Court)	\$170,000 (\$340,000)	Design to commence February 2020.
Scheme	Summerholm Road (Culvert replacement)	\$270,446 (\$540,892)	Project design has commenced.
	Safe Schools Project (Hatton Vale State School parking improvements)	\$30,000 (\$60,000)	Project is still in pre-design phase, with review of existing services underway.
	Niemeyer Road (Strengthening pavement contribution)	\$50,000 (\$100,000)	Works complete, awaiting 'On-maintenance' prior to payment of TIDS contribution.

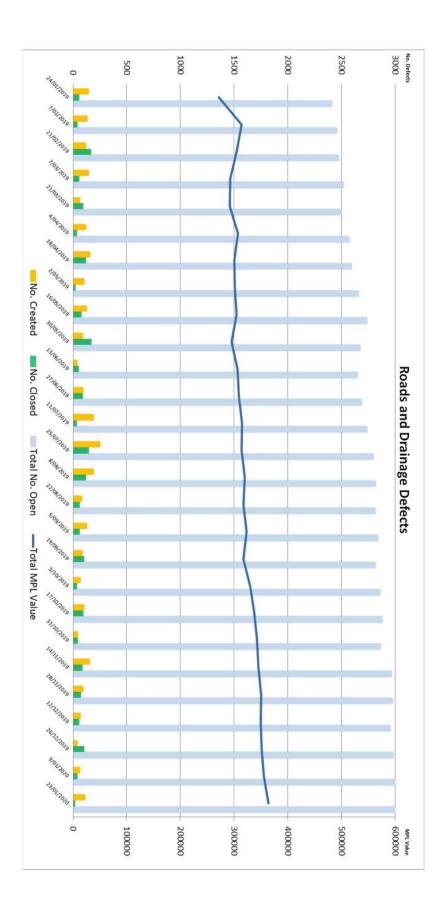
3.6 CUSTOMER SERVICE REQUESTS – MONTHLY MONITORING

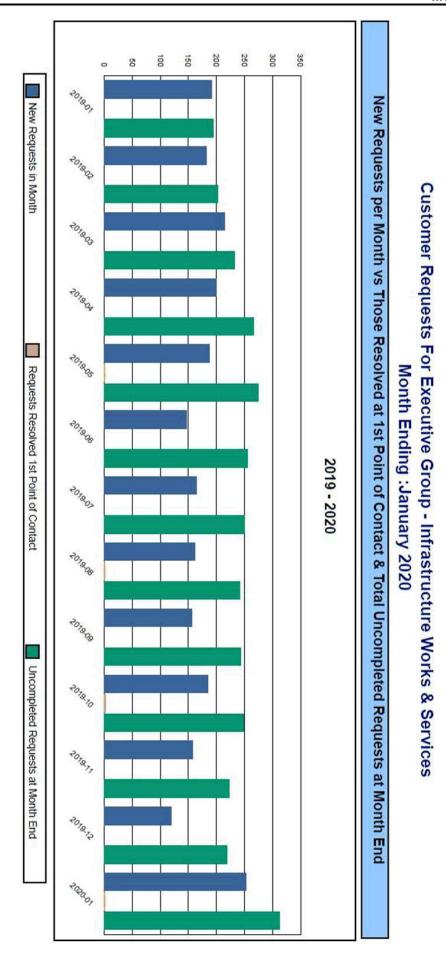
Attached to this report is the comparative data for the period. The increase in Customer Service Requests are in line with wet weather events leading to increase request for road maintenance.

Attachments

1 IWS - Road and Drainage Defects 1 Page

2 IWS - Customer Service Requests Monthly Monitoring 1 Page





14. ITEMS FOR INFORMATION

14.1 Councillor Portfolio Report - January 2020

Date: 03 February 2020

Author: Kayla Gill, Executive Support Officer - CEO & Councillors

Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report informs Council of the key portfolio focus areas identified during these meetings.

This document is for Council's information only.

Report

1. Introduction

This report is to provide an update from Portfolio Councillors.

2. Background

Council determined the portfolio responsibility areas in order for Councillors to focus on their particular areas.

3. Report

Mayor Cr Milligan: Communication; Promotion and Advocacy; Intergovernmental and Media Relations; Economic Development; Agribusiness; Tourism and Events; Community; Engagement and Disaster Management.

- Councillor workshop
- Portfolio meeting with Officers
- Attended Laidley District State School for Frozen Wonderland event
- Meet with community member regarding community event and use of showgrounds
- Meeting with Officer regarding Australia Day event
- Meeting with staff to review governance regarding Mayoral fund
- Meeting with Chief Executive Officer
- Meeting with community member
- Meeting with disaster coordinator
- Catch-up with communication and community development
- Meeting with Infrastructure Works and Services Manager
- Combined meeting with Toowoomba and Ipswich Councils regarding Western Corridor passenger rail
- Welcome for Qld Ballet dance camp
- Meeting with Chief Executive Officer, Planning Officer, State Member and local business person
- Meeting with Somerset Mayor regarding water
- Attended the Lockyer Valley Water Collaborative

- Meeting with Cr Holstein and Cr McLean regarding International Womens Day
- · Chair Ordinary Council meeting
- Meeting with Executive Assistants regarding International Womens Day
- Visit SERCO to speak with women and thank them for the timber chopping boards for Australia Day
- Attended introduction and meeting with Regional Development staff regarding economic growth and jobs
- City Deal pre-meeting with Council of Mayors South East Queensland Chief Executive Officer
- Attended meeting with Cr Hagan, Officer and representatives from Blended Employment
- Community visit to home with Officer
- Media with WIN Television regarding Australia Day and Citizenship Ceremony
- Media with Channel 7 regarding Counter Disaster Operations (CDO) funding exclusion from October 2019 fires
- Attended mini concert of local children from the Qld Ballet Camp and assisted with presentation
- Radio interview ABC, River 949, ABC drive-time with Minister David Littleproud regarding Counter
 Disaster Operations (CDO) funding and Lockyer Valley missing out on these funds
- Represent Lockyer Valley Regional Council and Community at funeral service in Toowoomba
- Officiate Australia Day awards and Citizenship Ceremony
- Attended the Rural Fire Service luncheon with Jeff Horn
- Radio interview with ABC radio regarding Council decision to pull out of Regional Flavours and Brisbane Ekka
- Media regarding Cahill Park Bulls Masters and opening of the amenities
- Portfolio meeting
- Attended the Ma Ma Creek Community Water Demand assessment
- Attended the Glenore Grove Community Water Demand assessment
- Media with ABC radio regarding charities
- Officially opened the Withcott Dental surgery
- Attended Press Conference regarding Ipswich to Toowoomba Passenger Rail at Withcott
- Meeting with ABC representative
- Meeting with Officers and community regarding potential Men's Shed at Hatton Vale

Deputy Mayor Cr Cook: Recreation/Amenity Facilities: Sport and Recreation, Community Facilities, Health and Waste Management, Animal Management.

- Attended the 2020 Brisbane Tennis Government Stakeholder Forum.
- Attended Councillor Workshop.
- Chaired the Equine Collaborative Meeting/ workshop.
- Met with LIEC Committee members.
- Attended the 50 years of service celebration for Infrastructure Works and Services Employee
- Met for a Councillor Portfolio Catch Up.
- Attended the Ordinary Council meeting.
- Represented the Mayor at the Council of Mayor South East Queensland (COMSEQ) City Deals Meeting in Brisbane.
- Opened the Gatton Swim Club's Australia Day Swimming Carnival.
- Opened the Laidley Pioneer Village & Museum Australia Day Festivities.
- Attended the Australia Day Ambassador Luncheon.
- Attended the Hatton Vale Invitational Charity Cricket Day.
- Met with property owner on East Egypt Road Mount Whitestone.

- Attended the Water Demand Assessment meeting at Mulgowie Hall.
- Attended the Water Demand Assessment meeting at Glenore Grove Hall.

Cr Wilson: Business Systems and Processes; Corporate Plans and Performance; Finance; Information, Communication and Technology (ICT).

- Holidays 1-12 January
- Council Workshop
- Meeting with Officers, Executive Manager Corporate and Community Services and Community member regarding Rates
- Pre-Briefing Officer regarding Operational Plan
- Meeting with resident regarding Cooper St drainage
- Ordinary Council Meeting
- Attended Australia Day Awards and Citizenship Ceremony
- Attended Summerholm Invitational Fundraising cricket day
- Attended Water demand assessment community group meeting at Mulgowie Hall
- Attended Water demand assessment community group meeting at Glenore Grove

Cr Holstein: Roads and Drainage, Parks and Gardens, Transport and Active Transport, Asset Management and Disaster Management.

- Attended funeral of former Gatton Shire Overseer
- Attended Steve Jones Community Centre shed meeting
- Attended funeral of Council employee
- Attended Council workshop
- Attended site meeting with Executive Manager of Infrastructure Works and Services and resident regarding gravel road at East Egypt
- Attended onsite meeting with property developer and Council Officers in Withcott
- Attended BBQ at depot for employee celebrating 50 years at Council
- Attended meeting with Mayor/Cr McLean regarding International Women's Day event
- Attended Council Ordinary meeting
- Attended Darling Downs Moreton Rabbit Board meeting in Warwick
- Attended Rural Fire Brigade Preparedness event at Withcott
- Attended Steve Jones Community Centre shed meeting
- Attended Australia Day Awards and Citizenship at Gatton
- Attended Australia Day activities at the Gatton Historical Society
- Attended Australia Day celebrations event at the Withcott Hotel
- Attended Water Demand Assessment Community Group meeting at Ma Ma Creek Hall
- Attended and spoke at Opening of new dentist in Withcott
- Attended onsite meeting with Chief Executive Officer, Executive Manager of Infrastructure Works and Services, Cr Hagan and resident at Mt Sylvia
- Update Facebook Pages for Spring Bluff Railway Station, Lockyer Valley Tourism Association and Darling Downs-Moreton Rabbit Board
- Darling Downs-Moreton Rabbit Board update Training on Biosecurity orders was held on December 5, 2019. The day included information on the requirement, intent and outcome of Biosecurity Orders which will work towards fulfilling the Board's obligations in relation to the Biosecurity Act and compliance. The Board is engaging a company to develop a new logo which can be rolled out on signage across the Board area when signs are in need of replacement. The new logo is expected to be in line with the recent "Optimising

Rabbit Biocontrol" project. Three properties used by the Board that are State-owned have now been purchased. These properties are located at Millmerran, White Swamp and Karara. A presentation on the recent rabbit survey in the Somerset region was held on Wednesday 26th November 2019 with a representative from USQ presenting. The Rabbit Compliance Coordinator has since met with staff of that Council to progress a more efficient approach to rabbit control. Bushfire Damage to Board Fence – Mt Lindesay area

Sections of the Rabbit Barrier Fence in the Mt Lindesay area roughly between Mt Barney and Woodenbong were badly damaged by fire on or about the 13th November 2019. It is believed that approximately 10km or more of the fence has been damaged, together with a number of gates. It has been difficult to access the fence to determine the exact damage, however an interim claim for its replacement has been lodged.

Darling Downs Division

The Darling Downs Division patrolmen, as part of their normal patrol duties have been replacing foot netting, cleaning drains, floodgates and doing vegetation control including slashing, brush cutting and spraying. The Maintenance team have been replacing old style tin/wooden floodgates with floodways on the Millmerran patrol. Some Darling Downs Division staff have been involved in harbour destruction at Dalveen as part of the Project 5 Rabbit Funding. Installation of the 32km of dog height top netting at Karara in conjunction with Goondiwindi Shire Council is ongoing with 5.6km completed. Foot netting installed in the Darling Downs Division in the last eight-week period is 1,812 metres.

Moreton Division

The Moreton Division patrolmen, as part of their normal duties have been replacing foot netting and posts, cleaning drains and floodgates, and doing vegetation control including slashing, brush cutting and spraying. A fence replacement program has commenced in the Lindsay Creek area with some strainer posts installed. Work has commenced on the foot netting replacement program in the Mt Lindsay area. A foot netting replacement program has been undertaken at White Swamp/Mt Phillips.

Installation of new penalty stickers for all roadside rabbit signage.

Moreton Section Fire Damage

From Palen Creek to the base of Wilson's Peak, there is approximately 20km of fence that requires replacement. Also, numerous gateways. There is also approximately 1km of fence burnt in The Head area towards Wilson's Peak. The fire did not impact on any Board houses. Teams have been down on site clearing the fallen timber on the fence so that a full estimate can be carried out. The Board will work with NSW Department of Primary Industries, Cattle Tick Operations (Tick Fence). Rabbit Compliance

Three hundred and six (306) properties were inspected during the reporting period (86 in Southern Downs, 62 in Toowoomba, 45 in the Lockyer Valley, 42 in Logan, 39 Ipswich, 17 Scenic Rim, 8 Western Downs and 7 in Somerset). Of these 227 were new sites, 9 reports from the public and 218 initiated by DDMRB compliance staff. One hundred and fifty (150) rabbit breeding sites were identified during property inspections across 58 properties and 26 breeding sites were removed. One report of a pet rabbit was received from Logan City Council.

Cr McLean: Planning and Building Services, Planning Scheme, Townships and Villages, Cultural Heritage and Streetscape, Regional Planning.

Cr Hagan: Community Development: Arts and Culture, Youth and Disability/Multicultural, Public Safety, Customer Service and Community Services.

Youth and Disability / Multicultural

I attended the 'Marvel Super Heroes' school holiday program at the Gatton Shire Hall.

I attended a Gatton Star media opportunity with Lockyer Information & Neighbourhood Centre (LINC) regarding the Regional Arts Development Fund (RADF) grant to deliver a youth music project in the Lockyer Valley.

I attended the combined Youth Leadership Camp with students from Lockyer and Somerset Regions at the Sunshine Coast Recreation Centre at Currimundi.

I attended a meeting with the Mayor, Manager Marketing, Communications & Engagement (Acting) and members from 'Blended Employment' regarding immigrants and helping find employment.

Organisations and Committees Representation:

- Attended Laidley Saleyards Users meeting
- Visited Mulgowie markets Mulgowie Hall Grounds
- Conducted media interview to promote 'Marvel Super Heroes' school holiday program
- Meeting with the Manager Marketing, Communications & Engagement (Acting) and the Event and Marketing Officer with regard to a meeting with Laidley Cultural Centre sub-Committee – Spring Festival
- Travel to Withcott to inspect road issue for Ordinary Council Meeting agenda
- On-site meeting with resident at Mt Sylvia with regard to road issues
- Attended BBQ to Celebrate 50 years of service for a Council staff member
- Interview with Channel 7 Toowoomba regarding Gatton Squash Courts demolition
- Visited Laidley markets at Ferrari Park Laidley
- Attended the Australia Day Awards and Citizenship Ceremony at the Gatton Shire Hall
- Attended the Australia Day Ambassador Luncheon, including honouring the Lockyer Valley Rural Fire Brigades
- Attended the Gatton Historical Society's Australia Day celebrations.
- Attended the Stockyard Creek Australia Day celebrations at Stockyard Creek Hall
- Attended the 'Water Demand Assessment' community group meetings at Atkinson Dam, Mulgowie, Ma Ma Creek and Glenore Grove
- Onsite meeting at Mt Sylvia with the Chief Executive Officer, Executive Manager
 Infrastructure, Works & Services, Cr Holstein and community members with regard to road
 issues
- Attended Council meeting and workshops

Cr Vela: Environment: Environmental Management, Weed/Pest Management, Waterways, And Natural Resource Management.

- 14/01 Attended Councillor Workshop
- 22/01 Attended BBQ to Celebrate Infrastructure Works and Services Employee 50 Years of Service
- 22/01 Attended Councillor Portfolio Meeting
- 22/01 Attended Ordinary Council Meeting
- 26/01 Attended Australia Day Awards and Citizenship Ceremony
- 29/01 Attended Information Session State Koala Reforms
- 29/01 Attended Water Demand Assessment Meeting Mulgowie
- 30/01 Attended Water Demand Assessment Meeting Ma Ma Creek
- 30/01 Attended Water Demand Assessment Meeting Glenore Grove

Attachments

15. CONFIDENTIAL ITEMS

No Confidential Items.

16. MEETING CLOSED