Agenda

ORDINARY MEETING OF COUNCIL

AGENDA

16 SEPTEMBER 2020

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1. MEETING OPENED

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences/Get Well Wishes

Date: 02 September 2020
Author: Erin Carkeet, Governance and Strategy Officer
Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Summary:

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

4. DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 175C of the *Local Government Act 2009*, a councillor or senior council officer who has a material personal interest in an issue to be considered at a meeting of a local government, or any of its committees must:

(a) inform the meeting of the material personal interest in the matter, including the following particulars about the interest –

i. the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting
ii. how the person or other entity stands to gain the benefit or suffer the loss
iii. if the person or other entity who stands to gain the benefit or suffer the loss if the person or other entity is not the councillor or senior council officer—the nature of the relationship to the person or entity; and

(b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 175E of the *Local Government Act 2009*, a councillor or senior council officer who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

a) the nature of the interests
b) if the personal interests arise because of the relationship with, or receipt of a gift from, another person:
   i. the name of the other person; and
   ii. the nature of the relationship or value and date of receipt of the gift; and
   iii. the nature of the other person's interests in the matter.

c) how the councillor or senior council officer intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes 19 August 2020

Date: 02 September 2020
Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 19 August 2020 be taken as read and confirmed.

6.2 Confirmation of Special Meeting Minutes 1 September 2020

Date: 02 September 2020
Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Special Meeting of Lockyer Valley Regional Council held on Tuesday 1 September 2020 be taken as read and confirmed.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS

8.1 Receipt of the Minutes of the Lockyer Valley Traffic Safety Working Group Meeting - 29 July 2020

Date: 07 September 2020
Author: Wendy Stanley, Personal Assistant to the Group Manager Infrastructure
Responsible Officer: Angelo Casagrande, Group Manager Infrastructure

Officer's Recommendation:

THAT the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 29 July 2020, as attached, be received and noted.

Attachments

1⇩ Lockyer Valley Trafic Safety Working Group Meeting Minutes 4 Pages

LOCKYER VALLEY TRAFFIC SAFETY WORKING GROUP (SAFE4LIFE IN LOCKYER)
Meeting Minutes

Lockyer Valley REGIONAL COUNCIL

TIME OF MEETING:	10.30am to 12 noon
DATE OF MEETING:	29 July 2020
LOCATION OF MEETING:	Cultural Centre, 34 Lake Apex Drive, Gatton
CHAIRPERSON:	Matthew Burdett
MINUTES:	Wendy Stanley

ATTENDANCE

PRESENT			
LVRC	TMR	QPS	
Angelo Casagrande (LVRC)	Cr Janice Holstein (LVRC)	Matthew Burdett (LVRC)	Michael Timmer (Translink)
David Willis (TMR)	Regan Draheim (QPS)	Glen Thomas (QPS)	Rowland Browne (QPS)

APOLOGIES			
LVRC	TMR	TMR	QPS
Elizabeth Vince (Ipswich Road Safety)	Dereck Sanderson (TMR)		

AGENDA ITEMS

Document Set ID: 3993347
Version: 1, Version Date: 11/08/2020

DATE RAISED	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER
29/07/2020	Apologies if Applicable	Apologies – Elizabeth Vince and Dereck Sanderson	
29/07/2020	Previous minutes – 4 March 2020 ECM 3913246	Minutes were accepted as read and confirmed.	
29/07/2020	Outstanding Actions ECM 3814317	Refer to the outstanding actions items document	All to note
29/07/2020	Traffic Incidents Lockyer Valley Region	• Laidley – 49 reported crashes in total. 20 injury, 18 non-injury and 9 hit and run, 1 Fatal traffic crash and 1 departmental traffic crash – dates from 01/03/2020 to 27/07/2020. • Helidon – 17 reported crashes in total. 5 injury, 7 non-injury and 5 hit and run - dates from 01/03/2020 to 27/07/2020. • Gatton – 30 reported crashes in total. 14 injury, 10 non-injury and 6 hit and run – dates from 01/03/2020 to 27/07/2020.	All to note.
29/7/2020	Possible B-Triple access on Gatton-Helidon Road and via Gatton Bypass to Nolans Depot to the Gatton Industrial Area	• Discussions regarding possible B-Triple and road train access by Nolan's Interstate Transport to get to their depot in Gatton. B-Triple and road train to use the Gatton Decoupling site once it is completed. Discussed that this is the most practical outcome in the short – medium term. No further action from the Working Group.	TMR/David Willis
29/07/2020	Current speed on Toowoomba Range for review	• On the Toowoomba Connection Road at the 60km/hr area Cr Holstein asked if the speed could be increased to 70km/hr for cars. TMR have this on their back log of items to review.	TMR/David Willis
29/07/2020	Incoming correspondence from Department of Transport and Main Roads – Plainland Road and Faith Avenue Intersection	• Response received from Department Transport and Main Roads advising that no right turn to be made at this intersection in the short term. Funding to be sought for future works in the Queensland Transport Investment Program (QTIP) for a possible roundabout. In the interim Council to engage with the school on left hand turn only option during certain hours.	Matt
29/07/2020	Incoming correspondence from Department of Transport and Main Roads – Postponement of the National Road Safety Week	• Queensland Road Safety Week is to be held between 24-28 August 2020 and that Council to arrange similar support as last year. Photo to be organised with the Mayor, Cr Holstein and QPS to promote road safety during the Queensland Safety Week. • National Road Safety Week is to be held between 15-22 November 2020.	Matt
29/07/2020	50km/hr speed zone Helidon for finalisation	• No objections to the signage layout tabled. Council to progress the speed zone change through the speed review panel.	Matt
29/07/2020	Blenheim/Ropeley/Mount Berryman intersection	• Council has looked at the best location to allow a legal manoeuvre at the intersection of Mount Berryman Road and Ropeley Road. No issues raised with this proposal tabled at the meeting. Council to undertake the works.	Matt

DATE RAISED	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER
29/07/2020	Speed review for Nangara Road, Lockyer Waters	• Council has received a complaint regarding the speeding on Nangara Road, Lockyer Waters. Traffic counter to be put in place. Working Group to be updated with the speed review at the next meeting.	Matt
29/07/2020	Increased lighting on the Warrego Highway at Hatton Vale in particular at the intersection	• QPS has advised that there has been a few fatalities in Hatton Vale at the intersection of Warrego Highway and Niemeyer Road and Warrego Highway and Summerholm Road and has asked if increased lighting could solve the problem. TMR to investigate possible funding for lighting.	QPS/TMR/David Willis
29/07/2020	Review of the intersection of the Warrego Highway and Forest Hill Fernvale Road, Glenore Grove	• There have been continuous issues regarding this intersection where traffic wanting to go from one side to the other travelling across 2 to 3 lanes to turn right. This is already a 80km/h area, TMR to investigate any further improvements.	Matt/TMR/David Willis
29/07/2020	Pedestrian crossing issues – Main Street Laidley, Laidley Kindergarten on William Street and Whites Road before the War Memorial	• Visibility to be investigated at these pedestrian crossings and TMR advised that there is an upcoming review on all pedestrian crossings.	TMR/David Willis
29/07/2020	General Business	• Forest Hill Fernvale Road & Gatton Laidley Road Intersection - There is a lot of confusion regarding the road markings at this intersection as they have changed multiple times in recent years. TMR has advised that they are investigating it and within the next 2-3 weeks they will be water blasting all the line markings and putting in new lines. QPS advised that reverting back to the old intersection has made further confusion for residents. • Possible speed review for Berlin Road, Mount Berryman – traffic counters to be placed by Council. Council to provide an update at the next meeting. • Gatton Clifton Road – there is funding in the 2020-2021 Queensland Transport Investment Program (QTIP) to upgrade the intersection with the Gatton-Helidon Road. • Proposed next meeting dates – December 2020, March 2021, June 2021, and September 2021.	TMR/David Willis Matt Matt
29/07/2020	Next meeting	• September 2020 – Date TBC.	All to note

Meeting opened: **10.30am**
Meeting closed: **12.50pm**
Tabled documents: Map – loading zone locations – Laidley CBD
Map – loading zone locations – Gatton CBD
Map – speed review – Wrights Road, Helidon
Map – speed review – Helidon area
Map – Blenheim Road, Blenheim – U-turn manoeuvre

Document Set ID: 3993347
Version: 1, Version Date: 11/08/2020

Map – Murphys Creek Road – speed limit review and proposed enhancements speed limit signage – update from David Willis

8.2 **Receipt of the Minutes of the Lake Apex Community Advisory Committee Meeting - 6 August 2020**

Date: 07 September 2020
Author: Wendy Stanley, Personal Assistant to the Group Manager Infrastructure
Responsible Officer: Angelo Casagrande, Group Manager Infrastructure

Officer's Recommendation:

THAT the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 6 August 2020, as attached, be received and noted.

Attachments

1⇩ Lake Apex Community Advisory Committee Minutes 3 Pages

LAKE APEX COMMUNITY ADVISORY COMMITTEE (LACAC) MEETING MINUTES

Lockyer Valley REGIONAL COUNCIL

MEETING:	Lake Apex Community Advisory Committee (LACAC) Meeting

TIME OF MEETING:	1:00pm to 2:00pm
DATE OF MEETING:	6 August 2020
LOCATION OF MEETING:	Cultural Centre Lake Apex, 34 Lake Apex Drive, Gatton
CHAIRPERSON:	Cr Janice Holstein
MINUTES:	Wendy Stanley

ATTENDANCE

PRESENT			
Name	Position Title	Name	Position Title
Cr Janice Holstein	Councillor – LVRC	Cr Michael Hagan	Councillor - LVRC
Angelo Casagrande	Group Manager Infrastructure	Renee Sternberg	Senior Environmental Planner
Amanda Pugh	Group Manager Community and Regional Prosperity	Julianne Bachmann	Library Assistant
Barry Hoffmann	Gatton and District Historical Society Inc	Di Lewin	Friends of Lake Apex
Wendy Stanley (*Minute-taker*)	Personal Assistant to Group Manager Infrastructure		

AGENDA ITEMS

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
1.	**Apologies if Applicable** *(Chair)*	Brendan Sippel, Bill Beckman and Beth Clark.	NA.	
2.	**Confirmation of previous minutes** *(Chair)*	Minutes from 13/02/2020 ECM 3898984 were confirmed as is.	NA.	
3.	**Business arising and actions from previous minutes** *(Chair)*	Minutes were moved by Di Lewin and seconded by Barry Hoffmann that the minutes of the meeting held on Thursday, 13 February 2020 are taken as read and confirmed.	NA.	
4.	**Outstanding Actions**	Refer to the outstanding actions items document ECM 3161961	NA.	
5.	**Works at Lake Apex**	Removal of the rockers – this will be completed prior to Christmas. Footpath works – there has been some funding for the footpath project and this will be progressed in 3 sections.	Brendan	
6.	**Policing of dogs off leads running in the parkland**	Members of FOLA have reported that dogs are being allowed to roam off-leash in the parkland at Lake Apex. Generally, the owners are happy to be told there is an off-leash area near the road and they tend to put the leads back on their dogs. Council to review the signage and may look at policing the area.	Brendan	
7.	**Placing a seat on the hill overlooking Lake Apex**	FOLA has advised the advisory committee that a family member of the late Dr Jim Galletly has donated a sum of money to FOLA asking if Council could install a park seat on the hill overlooking Lake Apex. Manager Community Facilities to liaise with Di regarding this matter. Moved by Di Lewin and seconded by Cr Hagan that the advisory committee support the donation from the Galletly family for a park seat to be purchased and erected.	Brendan	
8.	**Unauthorised vehicle access to the park from Dennis Minson Drive**	The short-term solution regarding this matter is that more large rocks be placed in this area to stop the cars, caravans etc from accessing the parkland. The long-term solution would be to have in placed into future years budget for bollards to be installed.	Brendan	
9.	**Clean up the hill near the old BMX track (piles of old wine bottles and broken glass)**	There is concerns about the piles of old wine bottles and broken glass near the old BMX track. This will be referred to Manager Community Facilities to go out to the area and investigate.	Brendan	

Document Set ID: 3995631
Version: 1, Version Date: 17/08/2020

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
10.	**General business** *(All)*	Boom gates near top carpark – discussions were had regarding putting up of a boom gate at the new carpark. This would restrict vehicle access. Manager Community Facilities will investigate this matter further and liaise back with Di. Amanda has advised the advisory committee that Renee Sternberg will now be attending these meetings. Renee is the Senior Environmental Planner. Julianne was asking about the time capsule and the proposed date for the opening of it. This has been postponed. New date has yet to be confirmed.	Brendan	

Meeting opened: 1.00pm
Meeting closed: 1.26pm
Next meeting: Mid November 2020 (date TBC)

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Financial Performance vs Budget - 31 August 2020

Date: 09 September 2020
Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 August 2020.

Officer's Recommendation:
THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 August 2020.

Executive Summary
In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 August 2020.

At 31 August, revenues are slightly over target and expenditures are under target. Any variations are a result of timing differences and at this stage of the financial year are not of concern.

The amounts shown in the report relating to the Statement of Financial Position are subject to change as end of year processes are finalised and the 2018-19 audit completed.

Finance and Resource Implications

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2020-21 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

It is anticipated that 2019-20 carry-over works will be reviewed by Council officers during September once the final sign off of the audited statements has been received. A formal budget review to be prepared at the end of the September quarter to take into consideration any significant variances and to reset Council's long term financial forecast to reflect the 2020 actual result. This report will be presented to Council in October 2020.

Corporate Plan

Corporate Plan Goal
Leadership and Council

Outcome

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.7 Compliant with relevant legislation

Consultation

Internal Consultation

- Managers and Group Managers across the business as needed for information
- Finance Team

Proposal

Overview

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 August 2020.

Operating Revenue - Year to date target $22.34 million Actual $22.53 million or 100.82%

At 31 August 2020, overall operating revenue for the year to date is on target.

Rates and Utility Charges (Gross) over budget by $0.02 million
The first rates levy for 2020-2021 was raised in August 2020. Council extended the due date and discount date to 25th September 2020. Rates are on target with budget but there will be a slight delay of the cashflow receipts from rates due to the extension of the discount rate. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast.

Fees and Charges over budget by $0.08 million
The favourable variances in fees and charges relates predominately to revenue received for the Saleyard, an increase in the number of rate search fees and higher than expected building and plumbing fees.

Other Revenue over budget by $0.12 million
Other Revenue is above budget due to the timing of rent income $0.03 million, an insurance payment received for Plumbing $0.03 million and an increase in change of ownership fees $0.04 million.

Operating Expenditure - Year to date target $8.02 million Actual $7.52 million or 93.81%

At 31 August 2020, overall operating expenditure for the year to date is slightly below target.

Employee costs under budget by $0.26 million
Employee costs are under budget due to vacancies and new positions that became available as part of the restructure still being recruited.

Goods and Services under budget by $0.24 million
Goods and services are slightly under budget across several areas. These variances are the result of timing different and the budget only being adopted mid-way through the month of July. There is no

cause for concern at this stage of the year and all variances will be closely monitored as the year progresses. Budget phasings will be adjusted from August as spending patterns become clearer.

Capital Revenue – Year to date target $0.27 million Actual $0.35 million or 130.02%

Capital grants, subsidies and contributions are slightly over budget due to capital contributions received for the capital program $0.05 million and for civil operations $0.03 million. Council is currently holding $4.28 million in unexpended grant funds as a Contract Liability on the Statement of Financial Position which will be recognised in line with AASB 1058 as expenditure is incurred.

Capital Expenditure – Year to date target $3.71 million Actual $1.28 million or 34.34%

At 31 August 2020, Council has expended $1.28 million on its capital works program with a further $2.21 million in committed costs for works currently in progress. The later than usual budget adoption has slightly delayed the capital works expenditure, and work is required over the coming month to revise the timing of budget to align to the program of works to be delivered. Upon completion of the 2019-20 audit process, a report will be presented to Council to amend the 2020-21 Budget to include requested carry-forward balances for capital work in progress at 30 June. This will increase the capital budget for the year.

The main expenditure is $1.21 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads, bridges and waste assets.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 August, Council had $45.51 million in current assets compared to $16.33 million in current liabilities with a ratio of 2.79:1. This means that for every dollar of current liability, there is $2.79 in assets to cover it.

The opening balances for the year will change as the 2019-20 audit is finalised in the middle of September.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 August, there has been a net cash inflow of $0.53 million with $1.26 million outflow from operating activities; and a net cash inflow of $1.80 million received from investing activities including capital works.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around $11.00 million cash at any one time. As at 31 August, Council's cash balance was $26.84 million.

Legal Implications

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Policy Implications
Policy and legal implications will be addressed in future on matters that arise before Council.

Risk Considerations

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic Decision making governance, due diligence, accountability and sustainability.

Previous Council Resolutions
Nil

Related Documentation
Nil

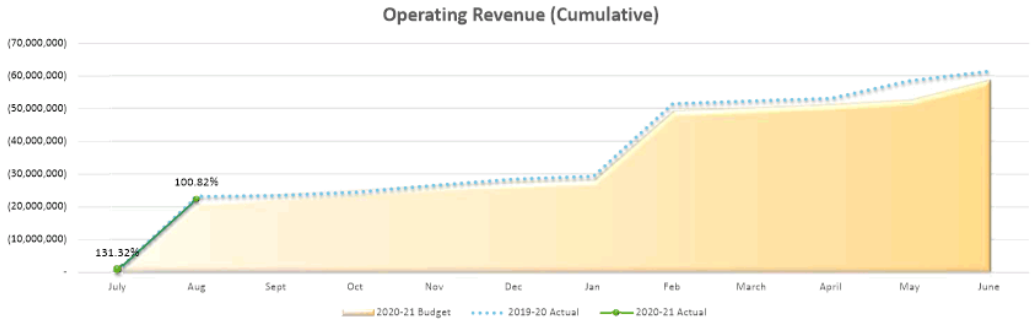
Critical Dates
Nil

Implementation
No further actions required.

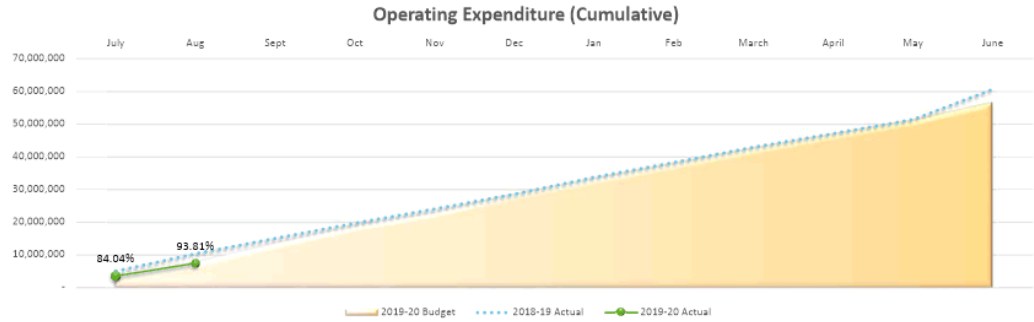
Attachments

1⇩ Monthly Financial Report - August 2020 16 Pages

LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 31st August, 2020

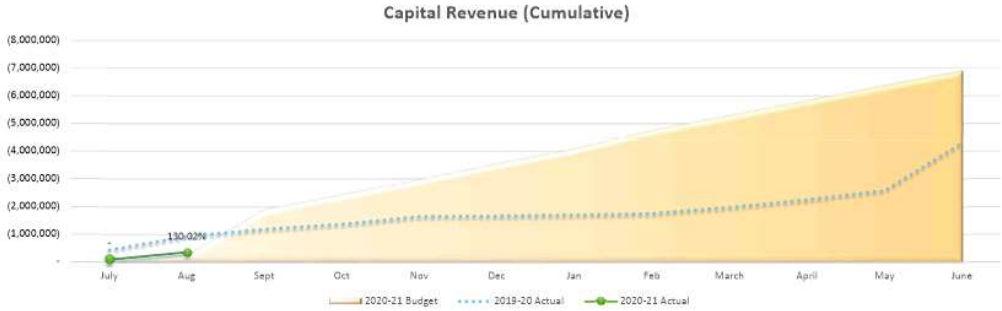


REVENUE TO DATE by Type	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subisidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(20,900,441)	281,967	(636,870)	(220,624)	(673,438)	(51,367)	(1,789)	(323,413)	-	**(22,525,977)**
Budget	(20,920,172)	281,839	(557,364)	(220,213)	(677,617)	(46,700)	(8,333)	(194,702)	-	**(22,343,262)**
Variance	*(19,731)*	*(127)*	*79,506*	*411*	*(4,179)*	*4,667*	*(6,544)*	*128,711*	-	***182,714***
Target %	**99.91%**	**100.05%**	**114.26%**	**100.19%**	**99.38%**	**109.99%**	**21.47%**	**166.11%**	-	**100.82%**
Movement to Prior Month Target %	↓	→	↓	↓	→	→	↑	↓	→	↓



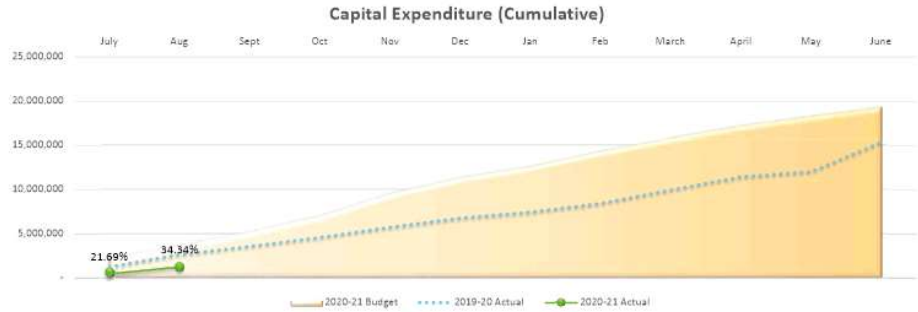
EXPENDITURE TO DATE by Type	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	3,266,216	2,185,276	17,002	2,054,400	**7,522,894**
Budget	3,524,347	2,421,266	19,262	2,054,400	**8,019,275**
Variance	*258,131*	*235,990*	*2,260*	*(0)*	***496,381***
Target %	**92.68%**	**90.25%**	**88.27%**	**100.00%**	**93.81%**
Movement to Prior Month Target %	↑	↑	↓	→	↑

LOCKYER VALLEY REGIONAL COUNCIL
Capital Revenue and Expenditure Dashboard
For the Period Ending 31st August, 2020



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(348,448)	-	**(348,448)**
Budget	(268,000)	-	**(268,000)**
Variance	*80,448*	-	**80,448**
Target %	**130.02%**	-	**130.02%**
Movement to Prior Month Target %	→	→	→

Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only



EXPENDITURE TO DATE by Group	People and Business Performance	Infrastructure	Community and Regional Prosperity	Total
Actual	60,648	1,212,902	2,550	**1,276,101**
Budget	314,767	2,771,420	629,364	**3,715,551**
Target %	**19.27%**	**43.76%**	**0.41%**	**34.34%**
Movement to Prior Month Target %	↑	↑	→	↑

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending August 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	41,662,744	20,900,441	20,920,172	19,731	0.09%
Discount	(1,680,000)	(281,967)	(281,839)	127	-0.05%
Charges and Fees	3,746,535	636,870	557,364	(79,506)	-14.26%
Interest	1,021,284	220,624	220,213	(411)	-0.19%
Operating Grants and Subisidies	8,569,372	673,438	677,617	4,179	0.62%
Operating Contributions and Donations	476,700	51,367	46,700	(4,667)	-9.99%
Revenue - Contract/Recoverable Works	790,000	1,789	8,333	6,544	78.53%
Other Revenue	2,004,665	323,413	194,702	(128,711)	-66.11%
Profit from Investments	2,200,000	-	-	-	0.00%
Total Recurrent Revenue	58,791,300	22,525,977	22,343,262	(182,714)	-0.82%
Capital Revenue					
Capital Grants, Subsidies and Contributions	6,917,441	348,448	268,000	(80,448)	-30.02%
Total Revenue	65,708,741	22,874,425	22,611,262	(263,163)	-1.16%
Capital Income	-	-	-	-	0.00%
Total Income	**65,708,741**	**22,874,425**	**22,611,262**	**(263,163)**	**-1.16%**
Expenses					
Recurrent Expenses					
Employee Costs	25,352,941	3,266,216	3,524,347	258,131	7.32%
Goods and Services	17,859,239	2,185,276	2,421,266	235,990	9.75%
Finance costs	1,198,650	17,002	19,262	2,260	11.73%
Depreciation	12,326,402	2,054,400	2,054,400	(0)	0.00%
Total Recurrent Expenses	56,737,233	7,522,894	8,019,275	496,381	6.19%
Capital Expenses	224,000	-	-	-	0.00%
Total Expenses	**56,961,233**	**7,522,894**	**8,019,275**	**496,381**	**6.19%**
Net Recurrent Result/Operating Surplus/(Deficit)	**2,054,067**	**15,003,082**	**14,323,987**	**(679,095)**	**-4.74%**
NET RESULT AFTER CAPITAL ITEMS	**8,747,508**	**15,351,530**	**14,591,987**	**(759,543)**	**-5.21%**

Lockyer Valley Regional Council (Executive Office)
Statement of Comprehensive Income
For Period Ending August 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	32,086,716	16,131,785	16,132,158	373	0.00
Discount	(1,500,000)	(254,889)	(253,944)	944	(0.37)
Charges and Fees	273,000	52,226	32,333	(19,893)	(61.53)
Interest	965,084	216,609	210,846	(5,763)	(2.73)
Operating Grants and Subisidies	3,320,200	389,284	389,284	-	-
Revenue - Contract/Recoverable Works	-	22	-	(22)	-
Other Revenue	1,070,000	115,745	75,500	(40,245)	(53.30)
Profit from Investments	2,200,000	-	-	-	-
Total Recurrent Revenue	38,415,000	16,650,783	16,586,177	(64,606)	(0.39)
Capital Revenue					
	-	-	-	-	-
Total Revenue	38,415,000	16,650,783	16,586,177	(64,606)	(0.39)
Capital Income	-	-	-	-	-
Total Income	**38,415,000**	**16,650,783**	**16,586,177**	**(64,606)**	(0.39)
Expenses					
Recurrent Expenses					
Employee Costs	2,498,029	(994,976)	(793,359)	201,618	(25.41)
Goods and Services	821,636	171,739	176,522	4,783	2.71
Finance costs	299,418	16,399	17,333	934	5.39
Depreciation	10,711,287	1,785,215	1,785,215	(0)	(0.00)
Total Recurrent Expenses	14,330,371	978,377	1,185,712	207,335	17.49
Capital Expenses	-	-	-	-	-
Total Expenses	**14,330,371**	**978,377**	**1,185,712**	**207,335**	17.49
Net Recurrent Result/Operating Surplus/(Deficit)	**24,084,629**	**15,672,406**	**15,400,465**	**(271,941)**	**(1.77)**
NET RESULT AFTER CAPITAL ITEMS	**24,084,629**	**15,672,406**	**15,400,465**	**(271,941)**	**(1.77)**

Lockyer Valley Regional Council (People and Business Performance)
Statement of Comprehensive Income
For Period Ending August 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	1,162,965	579,851	581,483	1,631	0.28
Charges and Fees	-	47	-	(47)	-
Interest	13,200	976	2,200	1,224	55.64
Operating Grants and Subisidies	384,818	-	-	-	-
Operating Contributions and Donations	-	-	-	-	-
Other Revenue	245,000	67,115	32,500	(34,615)	(106.51)
Total Recurrent Revenue	1,805,983	647,989	616,183	(31,807)	(5.16)
Capital Revenue					
Capital Grants, Subsidies and Contributions	20,000	-	-	-	-
Total Revenue	1,825,983	647,989	616,183	(31,807)	(5.16)
Capital Income	-	-	-	-	-
Total Income	**1,825,983**	**647,989**	**616,183**	**(31,807)**	(5.16)
Expenses					
Recurrent Expenses					
Employee Costs	5,556,449	1,143,866	1,017,207	(126,659)	(12.45)
Goods and Services	4,686,332	1,179,392	1,241,323	61,931	4.99
Finance costs	136,525	-	-	-	-
Depreciation	3,100	517	517	-	-
Total Recurrent Expenses	10,382,406	2,323,775	2,259,047	(64,727)	(2.87)
Capital Expenses	-	-	-	-	-
Total Expenses	**10,382,406**	**2,323,775**	**2,259,047**	**(64,727)**	(2.87)
Net Recurrent Result/Operating Surplus/(Deficit)	**(8,576,423)**	**(1,675,785)**	**(1,642,865)**	**32,921**	**(2.00)**
NET RESULT AFTER CAPITAL ITEMS	**(8,556,423)**	**(1,675,785)**	**(1,642,865)**	**32,921**	**(2.00)**

Lockyer Valley Regional Council (Community and Regional Prosperity)
Statement of Comprehensive Income
For Period Ending August 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	305,928	152,792	152,964	172	0.11
Charges and Fees	2,704,135	465,251	418,714	(46,537)	(11.11)
Interest	-	126	-	(126)	-
Operating Grants and Subisidies	2,159,437	126,315	118,333	(7,981)	(6.74)
Operating Contributions and Donations	430,000	-	-	-	-
Revenue - Contract/Recoverable Works	-	260	-	(260)	-
Other Revenue	151,785	35,085	10,805	(24,280)	(224.71)
Total Recurrent Revenue	5,751,285	779,829	700,817	(79,012)	(11.27)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	-	-	-	-
Total Revenue	5,751,285	779,829	700,817	(79,012)	(11.27)
Capital Income	-	-	-	-	-
Total Income	**5,751,285**	**779,829**	**700,817**	**(79,012)**	(11.27)
Expenses					
Recurrent Expenses					
Employee Costs	7,012,906	1,401,619	1,364,710	(36,909)	(2.70)
Goods and Services	4,243,887	342,419	430,985	88,566	20.55
Finance costs	9,572	484	1,595	1,111	69.67
Depreciation	37,200	6,200	6,200	(0)	(0.00)
Total Recurrent Expenses	11,303,564	1,750,721	1,803,490	52,769	2.93
Capital Expenses	-	-	-	-	-
Total Expenses	**11,303,564**	**1,750,721**	**1,803,490**	**52,769**	2.93
Net Recurrent Result/Operating Surplus/(Deficit)	**(5,552,279)**	**(970,893)**	**(1,102,674)**	**(131,781)**	**11.95**
NET RESULT AFTER CAPITAL ITEMS	**(5,552,279)**	**(970,893)**	**(1,102,674)**	**(131,781)**	**11.95**

Lockyer Valley Regional Council (Infrastructure)
Statement of Comprehensive Income
For Period Ending August 2020

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	8,107,135	4,036,013	4,053,568	17,555	0.43
Discount	(180,000)	(27,078)	(27,895)	(817)	2.93
Charges and Fees	769,400	119,344	106,317	(13,028)	(12.25)
Interest	43,000	2,914	7,167	4,253	59.35
Operating Grants and Subisidies	2,704,917	157,840	170,000	12,160	7.15
Operating Contributions and Donations	46,700	51,367	46,700	(4,667)	(9.99)
Revenue - Contract/Recoverable Works	790,000	1,507	8,333	6,826	81.91
Other Revenue	537,880	105,468	75,897	(29,572)	(38.96)
Total Recurrent Revenue	12,819,032	4,447,376	4,440,086	(7,290)	(0.16)
Capital Revenue					
Capital Grants, Subsidies and Contributions	6,897,441	348,448	268,000	(80,448)	(30.02)
Total Revenue	19,716,473	4,795,824	4,708,086	(87,738)	(1.86)
Capital Income	-	-	-	-	-
Total Income	**19,716,473**	**4,795,824**	**4,708,086**	**(87,738)**	(1.86)
Expenses					
Recurrent Expenses					
Employee Costs	10,285,558	1,715,708	1,935,788	220,081	11.37
Goods and Services	8,107,384	491,726	572,435	80,710	14.10
Finance costs	753,135	119	333	214	64.17
Depreciation	1,574,815	262,469	262,469	-	-
Total Recurrent Expenses	20,720,892	2,470,022	2,771,026	301,004	10.86
Capital Expenses	224,000	-	-	-	-
Total Expenses	**20,944,892**	**2,470,022**	**2,771,026**	**301,004**	10.86
Net Recurrent Result/Operating Surplus/(Deficit)	**(7,901,860)**	**1,977,354**	**1,669,060**	**(308,294)**	**(18.47)**
NET RESULT AFTER CAPITAL ITEMS	**(1,228,419)**	**2,325,802**	**1,937,060**	**(388,742)**	**(20.07)**

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 31 August, 2020

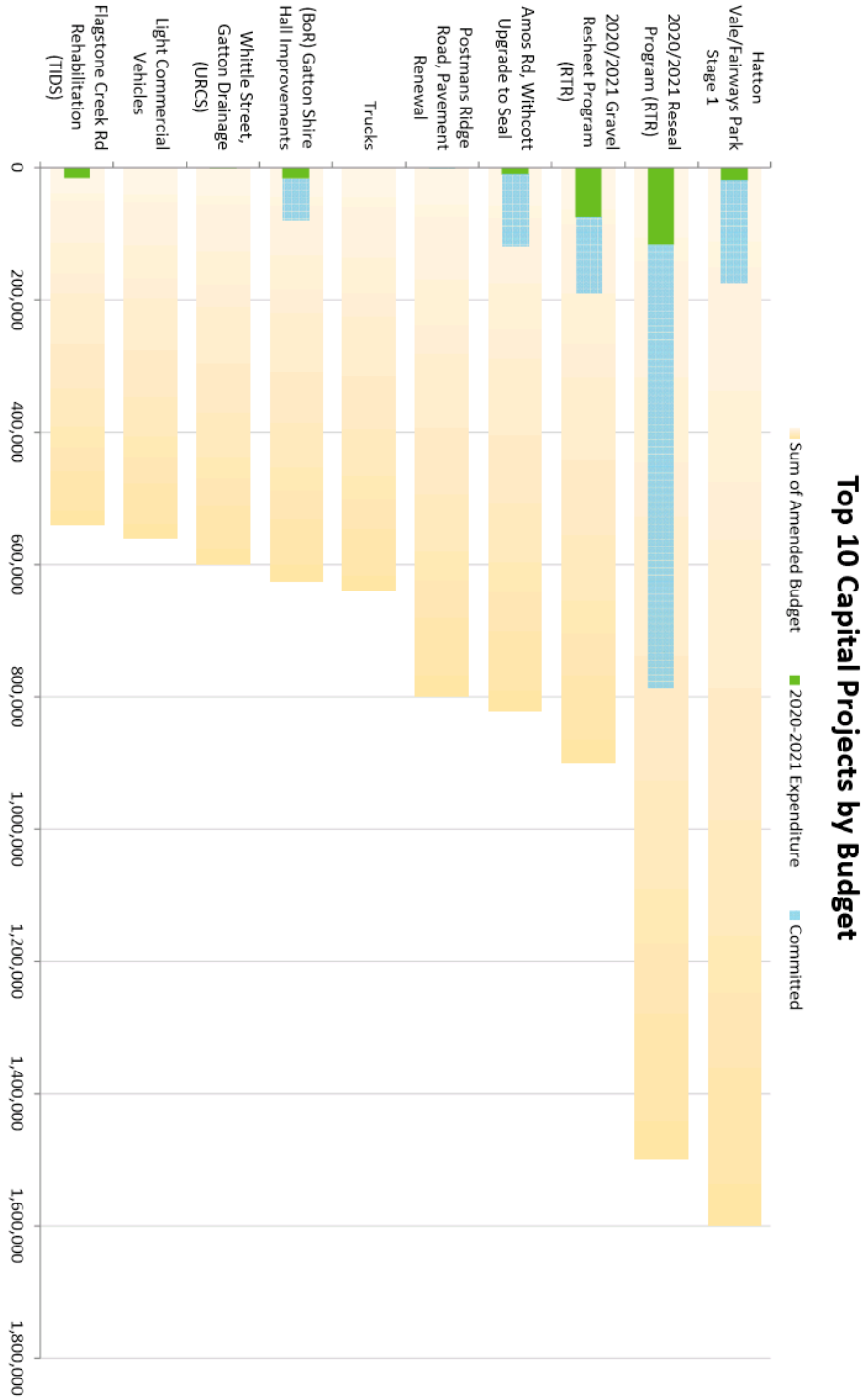
	2020-2021 Annual Budget	2020-2021 YTD Actuals
Cash flows from operating activities:		
Receipts		
Receipts from customers	55,610,000	9,416,724
Dividend received	-	-
Interest received	1,020,000	220,624
Payments		
Payments to suppliers and employees	(46,040,000)	(10,901,033)
Interest expense	(1,080,000)	-
Net cash inflow (outflow) from operating activities	9,500,000	(1,263,685)
Cash flows from investing activities:		
Capital grants, subsidies and contributions	6,920,000	2,583,521
Payments for property, plant and equipment	(19,200,000)	(1,243,861)
Payments for investment property	-	-
Net transfer (to) from cash investments	790,000	-
Proceeds from sale of property plant and equipment	370,000	458,366
Net cash inflow (outflow) from investing activities	(11,130,000)	1,798,026
Cash flows from financing activities:		
Repayment of borrowings	(1,510,000)	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,510,000)	-
Net increase (decrease) in cash and cash equivalents held	(3,140,000)	534,341
Cash and cash equivalents at beginning of the financial year	19,880,000	26,309,940
Cash and cash equivalents at end of the financial year	16,740,000	26,844,281

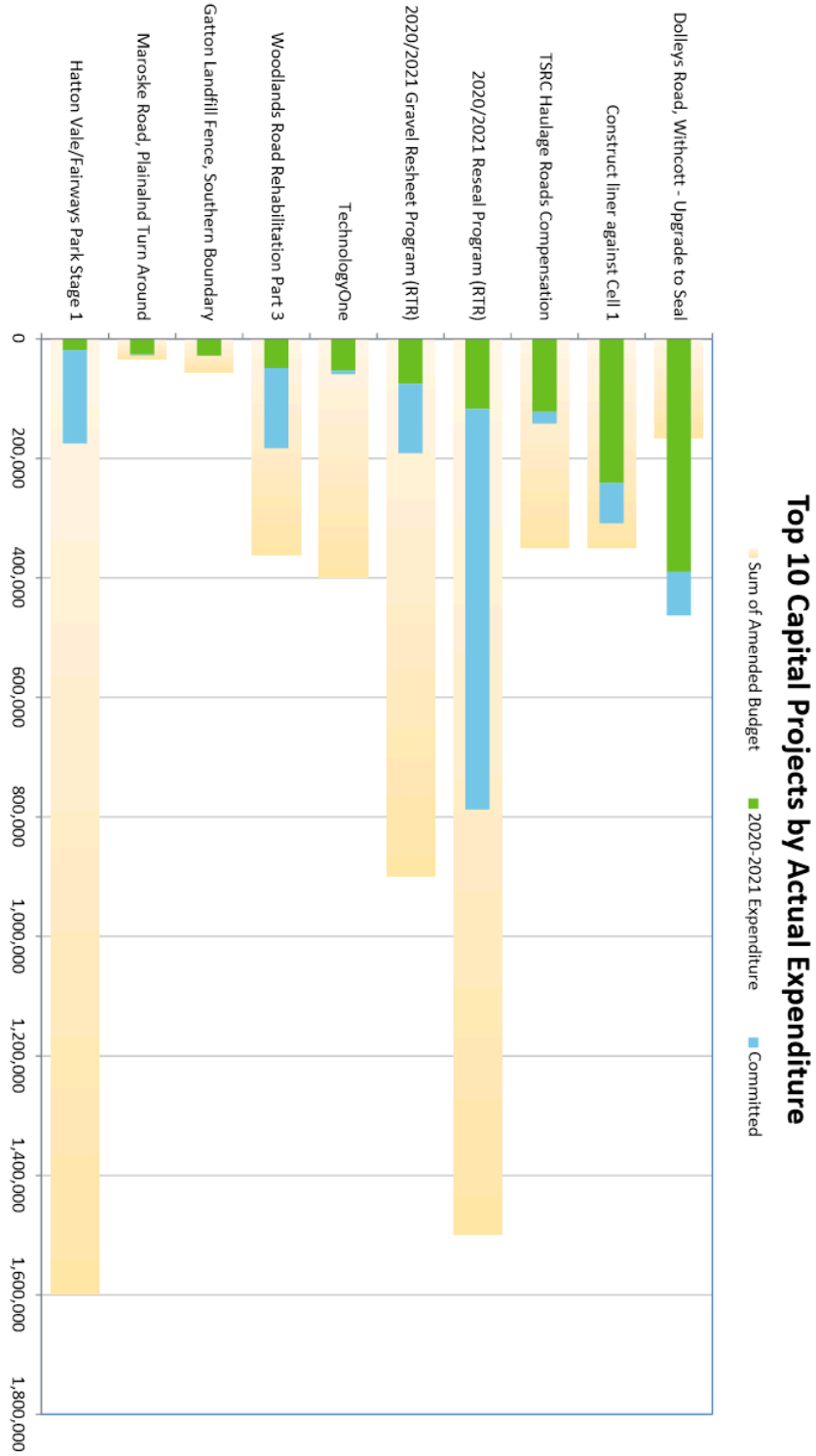
LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 August, 2020

	2020-2021 Annual Budget	2020-2021 YTD Actual
Current Assets		
Cash assets and cash equivalents	17,030,000	23,244,281
Cash investments	-	3,600,000
Trade and other receivables	3,540,000	18,056,326
Inventories	2,250,000	339,937
Contract Receivable	-	116,447
Non-current assets classified as held for sale	-	151,550
Total Current Assets	22,820,000	45,508,542
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,190,000	32,773,390
Investment properties	2,010,000	2,110,000
Property, plant and equipment	544,570,000	547,936,595
Intangible assets	5,580,000	5,120,783
Total Non Current Assets	601,080,000	602,675,737
TOTAL ASSETS	623,900,000	648,184,278
Current Liabilites		
Trade and other payables	2,450,000	2,175,282
Provisions	5,840,000	8,361,376
Borrowings	1,590,000	1,505,606
Contract Liability Grants	-	4,283,454
Total Current Liabilities	9,870,000	16,325,718
Non Current Liabilities		
Provisions	29,660,000	29,766,159
Borrowings	19,940,000	21,570,167
Total Non Current Liabilities	49,600,000	51,336,326
TOTAL LIABILITIES	59,460,000	67,662,045
NET COMMUNITY ASSETS	**564,440,000**	**580,522,234**
Community Equity		
Retained surplus (deficiency)	392,723,000	384,974,804
Asset revaluation surplus	169,660,000	176,979,927
Reserves	-	3,216,047
Current Surplus/(Deficit)	2,057,000	15,351,455
TOTAL COMMUNITY EQUITY	**564,440,000**	**580,522,234**

LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORK SUMMARY
31 August 2020

	2020-2021 Adopted Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Infrastructure					
Capital Program Delivery	10,355,329	853,393	1,246,842	2,100,235	8,255,094
Facilities	2,840,752	53,455	129,726	183,180	2,657,572
Fleet	1,870,850	0	0	0	1,870,850
Parks & Open Spaces	1,760,400	22,377	167,217	189,595	1,570,805
Transfer Stations	498,000	269,448	74,041	343,489	154,511
Waste Collection	14,000	0	0	0	14,000
Cemetery	70,000	13,103	1,336	14,439	55,561
Technical Services	20,000	1,126	0	1,126	18,874
Infrastructure Total	17,429,331	1,212,902	1,619,162	2,832,065	14,597,266
People and Business Performance					
Disaster Management	94,000	0	0	0	94,000
Public Order & Safety	90,000	0	0	0	90,000
Legal Services	75,000	0	0	0	75,000
Information Communication Technology	860,540	60,648	124,980	185,628	674,912
People and Business Performance Total	1,119,540	60,648	124,980	185,628	933,912
Community and Regional Prosperity					
Pest Management	5,000	0	0	0	5,000
Regional Development	60,000	0	0	0	60,000
Growth & Policy	589,364	2,550	465,606	468,156	121,208
Community and Regional Prosperity Total	654,364	2,550	465,606	468,156	186,208
Grand Total	**19,203,235**	**1,276,101**	**2,209,748**	**3,485,849**	**15,717,386**


Top 10 Capital Projects by Budget
Sum of Amended Budget
2020-2021 Expenditure
Committed
Hatton Vale/Fairways Park Stage 1
2020/2021 Reseal Program (RTR)
2020/2021 Gravel Resheet Program (RTR)
Amos Rd, Withcott Upgrade to Seal
Postmans Ridge Road, Pavement Renewal
Trucks
(BoR) Gatton Shire Hall Improvements
Whittle Street, Gatton Drainage (URCS)
Light Commercial Vehicles
Flagstone Creek Rd Rehabilitation (TIDS)
0
200,000
400,000
600,000
800,000
1,000,000
1,200,000
1,400,000
1,600,000
1,800,000


Top 10 Capital Projects by Actual Expenditure
Sum of Amended Budget
2020-2021 Expenditure
Committed
Dolleys Road, Withcott - Upgrade to Seal
Construct liner against Cell 1
TSRC Haulage Roads Compensation
2020/2021 Reseal Program (RTR)
2020/2021 Gravel Resheet Program (RTR)
TechnologyOne
Woodlands Road Rehabilitation Part 3
Gatton Landfill Fence, Southern Boundary
Maroske Road, Plainalnd Turn Around
Hatton Vale/Fairways Park Stage 1
0
200,000
400,000
600,000
800,000
1,000,000
1,200,000
1,400,000
1,600,000
1,800,000

LOCKYER VALLEY REGIONAL COUNCIL
CAPITAL WORKS DETAIL
31 August 2020

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Community and Regional Prosperity					
Pest Management					
Pest Management Projects					
Pest Management Compound Improvements	5,000	0	0	0	5,000
Pest Management Projects Total	5,000	0	0	0	5,000
Regional Development					
Regional Developments Projects					
Entry Statements	60,000	0	0	0	60,000
Regional Developments Projects Total	60,000	0	0	0	60,000
Growth & Policy					
Growth and Policy Projects					
Cooper St Mitigation	0	0	7,728	7,728	-7,728
Engineering (not inc in expert report)	120,000	0	0	0	120,000
Flood Mapping and Modelling L'yer Catchm	0	0	17,500	17,500	-17,500
Laidley Reg Update Model & Mitigation	69,000	0	0	0	69,000
LGIP Prepare Infrastructure Plan	0	2,550	6,854	9,404	-9,404
NDRP Evacuation Planning	64,944	0	91,284	91,284	-26,340
NDRP Flood Modelling - Laidley Local	0	0	3,440	3,440	-3,440
NDRP Flood Modelling - Laidley Reg Ph 1	50,000	0	88,870	88,870	-38,870
NDRP Floor Survey Contract	30,000	0	0	0	30,000
NDRP Landuse Planning	40,420	0	33,830	33,830	6,590
NDRP Local Flood Plain Mngmt Plan 2/2	60,000	0	99,354	99,354	-39,354
NDRP Lockyer Creek Hydrology Project 1/2	0	10,985	9,178	20,163	-20,163
NDRP Lockyer Creek Hydrology Project 2/2	100,000	-10,985	99,236	88,251	11,749
Planning Scheme Revision LVRC	0	0	8,333	8,333	-8,333
Tenthill DM Study	55,000	0	0	0	55,000
Growth and Policy Projects Total	589,364	2,550	465,606	468,156	121,208
Community and Regional Prosperity Total	654,364	2,550	465,606	468,156	186,208
Infrastructure					
Capital Program Delivery					
Culvert Renewal Programme					
2020/2021 Culvert Renewal Program	225,000	0	0	0	225,000
Summerholm Rd, Summerholm (TIDS)	0	6,052	0	6,052	-6,052
Culvert Renewal Programme Total	225,000	6,052	0	6,052	218,948
Footpath Renewal Programme					
2019/2020 Footpath Renewal Program	0	0	494	494	-494
Patrick St,Laidley Footpath Renewal(DCP)	175,250	1,286	0	1,286	173,964
Footpath Renewal Programme Total	175,250	1,286	494	1,780	173,470
Gravel Resheet Programme					
2019/2020 Gravel Resheeting Program	0	0	3,783	3,783	-3,783
2020/2021 Gravel Resheet Program (RTR)	900,000	75,074	116,089	191,163	708,837
Gravel Resheet Programme Total	900,000	75,074	119,872	194,946	705,054
Kerb & Channel Renewal Programme					
2020/2021 Kerb & Channel Renewal Program	100,000	0	0	0	100,000
Kerb & Channel Renewal Programme Total	100,000	0	0	0	100,000
Pavement Renewal Programme					
Belmore Drive, Withcott	0	823	0	823	-823
Brightview Road Rehabilitation (TIDS)	360,000	2,282	0	2,282	357,718
Flagstone Creek Rd Rehabilitation (TIDS)	540,000	15,225	0	15,225	524,775
Goos Road, Gatton - Pavement Rehab	105,000	0	3,403	3,403	101,597
Postmans Ridge Rd, Helidon Spa	250,000	8,417	70,699	79,116	170,884
Postmans Ridge Road, Pavement Renewal	800,000	415	900	1,315	798,685
Summerholm Road Rehabilitation (TIDS)	262,500	3,553	0	3,553	258,947
Pavement Renewal Programme Total	2,317,500	30,715	75,001	105,716	2,211,784
Pavement Widening Programme					
Lake Clarendon Way Widening (TIDS)	293,000	6,750	142	6,892	286,108
Woodlands Road Rehabilitation Part 3	363,000	48,614	134,266	182,881	180,119
Pavement Widening Programme Total	656,000	55,364	134,408	189,772	466,228
Seal Renewal Programme					
2019/2020 Bitumen Reseal Program (RTR)	0	0	616	616	-616
2020/2021 Reseal Program (RTR)	1,500,000	117,074	670,629	787,703	712,297
Seal Renewal Programme Total	1,500,000	117,074	671,245	788,319	711,681
Seal Road Upgrade Programme					
Amos Rd, Withcott Upgrade to Seal	822,000	10,047	109,510	119,558	702,442
Dolleys Road, Withcott - Upgrade to Seal	166,000	390,252	72,428	462,681	-296,681
Twidales Rd, Helidon Spa Upgrade	20,000	0	0	0	20,000
Seal Road Upgrade Programme Total	1,008,000	400,299	181,939	582,238	425,762

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Signs & Lines Renewal Programme					
2020/2021 - Sign and Lines	40,000	0	0	0	40,000
Signs and Lines Projects	0	2,630	0	2,630	-2,630
Signs & Lines Renewal Programme Total	40,000	2,630	0	2,630	37,370
Stormwater Renewal Programme					
Railway St, Helidon - Stormwater (URCS)	100,000	0	0	0	100,000
Whittle Street, Gatton Drainage (URCS)	600,000	686	0	686	599,314
Stormwater Renewal Programme Total	700,000	686	0	686	699,314
Traffic Management Renewal Programme					
Trafic Management Renewal Program	5,000	0	0	0	5,000
Traffic Management Renewal Programme Total	5,000	0	0	0	5,000
Other Infrastructure Projects					
Blanchview Road/O'Neils Road, Withcott	0	4	0	4	-4
Cooper St, Laidley - Drainage Stage 1	200,000	1,364	5,597	6,961	193,039
Cycle Network Gatton (PCNP)	25,000	0	0	0	25,000
Dawson Phipps Carpark	0	0	2,133	2,133	-2,133
Fairway Dr,Kensington Gr Footpath (DCP)	290,000	686	0	686	289,314
Future Design Works 2021/2022	100,000	0	0	0	100,000
Gehrke/Rons Rd Lighting (supplement BS)	0	0	12,595	12,595	-12,595
Hatton Vale School Parking Improvements	0	5	0	5	-5
Laidley LED Street Lighting (LGGSP)	210,000	482	17,000	17,482	192,518
Laidley LED Street Lighting (URCS)	0	304	0	304	-304
Lake Apex Park, Gatton - Footpath (W4Q)	54,000	821	320	1,141	52,859
Maroske Road, Plainalnd Turn Around	35,000	26,127	1,398	27,526	7,474
Murphys Creek Road - Footpath (LRCI)	200,000	878	2,740	3,618	196,382
Murphys Creek Road footpath (TIDS)	0	1,282	0	1,282	-1,282
Old College Road, Gatton - Footpath(W4Q)	19,500	608	0	608	18,892
Railway crossings safety improvements	20,000	0	0	0	20,000
Safe Schools Project (TIDS)	60,000	0	0	0	60,000
Spa Water Road, Blanchview (BS)	291,000	5,876	2,500	8,376	282,624
TSRC Haulage Roads Compensation	350,000	122,071	19,599	141,671	208,329
Wandin Road, Withcott - Table Drains	60,000	0	0	0	60,000
William Street, Gatton - Foothpath (W4Q)	95,500	0	0	0	95,500
Woodlands Rd & Rangeview Drive (BS)	130,500	3,705	0	3,705	126,795
Other Infrastructure Projects Total	2,140,500	164,214	63,883	228,097	1,912,403
Floodway Renewal Programme					
2020/2021 Floodway Renewal Program	10,000	0	0	0	10,000
Floodway Renewal Programme Total	10,000	0	0	0	10,000
Asphalt Resheet Programme					
2020/2021 Asphalt Resheet Program (LRCI)	360,079	0	0	0	360,079
Asphalt Resheet Programme Total	360,079	0	0	0	360,079
Bridge Renewal Programme					
Cran Bridge Deck Renewal	218,000	0	0	0	218,000
Bridge Renewal Programme Total	218,000	0	0	0	218,000
Facilities					
Facilities Projects					
(BBRF) Gatton S/Hall Compliance Upgrade	523,645	748	36,590	37,338	486,307
(BoR) Gatton Shire Hall Improvements	626,007	15,567	64,844	80,411	545,596
Bore Assessments	90,000	7,279	0	7,279	82,721
Community Facilities Work Packages	27,500	0	0	0	27,500
Corrective Electrical Upgrades	40,000	0	3,218	3,218	36,782
Das Neumann Haus Stair Alterations	14,000	3,500	6,900	10,400	3,600
Gatton Admin Blding Sewer Rectification	0	93	0	93	-93
Gatton Shire Hall Roof Restoration	250,000	0	7,964	7,964	242,036
Gatton Showgrounds Energy Reduction	39,000	0	0	0	39,000
Gatton Showgrounds Equestrian Centre	71,100	0	0	0	71,100
Gatton Showgrounds Horse Warm Up Area	20,000	0	0	0	20,000
Gatton Showgrounds Masterplan Works	156,000	11,705	0	11,705	144,295
Laidley Admin Building Refurbishment	0	0	217	217	-217
Laidley Cultural Centre	117,000	0	0	0	117,000
Laidley Pool Upgrade (URCS)	0	1,659	0	1,659	-1,659
Laidley Rec Reserve Entry Upgrade	250,000	0	680	680	249,320
Laidley Saleyards Awning Rectification	20,000	748	0	748	19,252
Laidley Saleyards Timber Pens and Posts	64,000	76	0	76	63,924
Lake Clarendon Public Toilets Refurb	7,500	4,061	0	4,061	3,439
LVCC HVAC Reftification & Plant Rooms	250,000	4,280	0	4,280	245,720
LVCC Roof Rectification Works	255,000	3,740	0	3,740	251,260
Nielsen`s Place Shade Structure	0	0	7,860	7,860	-7,860
Relocation Cncil Self Contained Toilets	0	0	1,452	1,452	-1,452
Springbrook Park Entry Upgrade	20,000	0	0	0	20,000

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Facilities Projects Total	2,840,752	53,455	129,726	183,180	2,657,572
Fleet					
Fleet Projects					
Earthmoving Equipment	350,000	0	0	0	350,000
Light Commercial Vehicles	560,000	0	0	0	560,000
Passenger Vehicles	80,000	0	0	0	80,000
SES Vehicles and Plant	40,000	0	0	0	40,000
Tractors	100,000	0	0	0	100,000
Trailers	100,000	0	0	0	100,000
Trucks	640,850	0	0	0	640,850
Fleet Projects Total	1,870,850	0	0	0	1,870,850
Parks & Open Spaces					
Parks and Open Spaces Projects					
Bugler Park Shade Sail	18,500	748	0	748	17,752
Forest Hill Skate Park Repairs	44,000	748	0	748	43,252
Gatton CBD Upgrade	45,000	0	0	0	45,000
Gatton Skate Park	15,000	748	0	748	14,252
Hatton Vale/Fairways Park Stage 1	1,600,000	18,778	156,092	174,871	1,425,129
Lake Apex Playground Equipment Upgrade	15,000	607	11,125	11,732	3,268
Littleton Park Shade Sail	5,300	748	0	748	4,552
Springbrook Park Fence Renewal	17,600	0	0	0	17,600
Parks and Open Spaces Projects Total	1,760,400	22,377	167,217	189,595	1,570,805
Transfer Stations					
Transfer Station Projects					
Asbestos Bin Gatton Landfill	0	5	0	5	-5
Construct liner against Cell 1	350,000	240,678	68,111	308,789	41,211
Gatton Landfill Fence, Southern Boundary	56,000	28,113	0	28,113	27,887
Laidley Transfer Station (URCS)	0	652	5,930	6,581	-6,581
M/ Plan Gatton Long Haul Waste Facility	55,000	0	0	0	55,000
Oil buildings Upgrade and Maintenance	25,000	0	0	0	25,000
Stormwater Management Laidley Landfill	12,000	0	0	0	12,000
Transfer Station Projects Total	498,000	269,448	74,041	343,489	154,511
Waste Collection					
Waste Collection Projects					
Garbage Truck Turnarounds	14,000	0	0	0	14,000
Waste Collection Projects Total	14,000	0	0	0	14,000
Cemetery					
Cemetery Projects					
Gatton Cemetery Bubbler and Seam Strips	42,000	172	0	172	41,828
Laidley Cemetery Seam Strip Renewal	28,000	12,931	1,336	14,267	13,733
Cemetery Projects Total	70,000	13,103	1,336	14,439	55,561
Technical Services					
Technical Services Projects					
2019/2020 Bus Stop Shelter Program	0	1,126	0	1,126	-1,126
Restoration of access L202 CP817791	20,000	0	0	0	20,000
Technical Services Projects Total	20,000	1,126	0	1,126	18,874
Infrastructure Total	17,429,331	1,212,902	1,619,162	2,832,065	14,597,266
People and Business Performance					
Disaster Management					
Disaster Management Projects					
Flood Warning System Upgrade	50,000	0	0	0	50,000
River Height Gauge Equipment Upgrade	34,000	0	0	0	34,000
River Height Gauge Signage	10,000	0	0	0	10,000
Disaster Management Projects Total	94,000	0	0	0	94,000
Public Order & Safety					
Public Order and Safety Projects					
CCTV Cyber Security Improvements	75,000	0	0	0	75,000
LVRC CCTV	15,000	0	0	0	15,000
Public Order and Safety Projects Total	90,000	0	0	0	90,000
Legal Services					
Legal Services Projects					
Property Management & Disposal Strategy	75,000	0	0	0	75,000

	2020-2021 Budget	2020-2021 Expenditure	Committed	2020-2021 Expenditure (including Committed)	Remaining Budget (including Committed)
Legal Services Projects Total	75,000	0	0	0	75,000
Information Communication Technology					
Information Communication Technology Projects					
Flood Information Advice Portal	40,000	1,462	100,400	101,862	-61,862
Intranet Renewal	50,000	0	0	0	50,000
LVCC Audio Visual	0	0	665	665	-665
Network Perimeter Security (Firewalls)	76,500	0	0	0	76,500
Online Bookings	22,300	2,325	7,282	9,607	12,693
SES Hardware	24,340	0	0	0	24,340
Switches Renewal	79,400	0	10,500	10,500	68,900
TechnologyOne	400,000	52,843	6,133	58,976	341,024
Unified Communications	50,000	0	0	0	50,000
Upgrade MS Office	100,000	4,018	0	4,018	95,982
UPS Renewal	18,000	0	0	0	18,000
Information Communication Technology Projects Total	860,540	60,648	124,980	185,628	674,912
People and Business Performance Total	1,119,540	60,648	124,980	185,628	933,912
Grand Total	**19,203,235**	**1,276,101**	**2,209,748**	**3,485,849**	**15,717,386**

10.2 **Local Economic Recovery Program Funding**

Date: 10 September 2020
Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement of the listed projects which have been included in the expression of interest application submitted on 7 September 2020 and the corresponding financial contribution.

Officer's Recommendation:
THAT Council endorse the expression of interest application for the following projects to be submitted for the Local Economic Recovery Program Funding to the Queensland Reconstruction Authority –

- **Laidley Channel Water Storage;**
- **Disaster Priority Projects & Planning;**
- **Digital Signage;**
- **Bushfire Risk Reduction - Workshops & Management Plans; and**
- **Rural Hall Upgrades**

And further;
THAT, the 2020-21 budget is amended upon notification of approval of funding with a commitment to the Council Contribution.

Executive Summary

In August 2020 the Queensland Government made a commitment of $36.8 million funding package to support the economic and social recovery of Queensland Communities most severely impacted by the bushfires of 2019. The program is designed to support projects that contribute to local and regional economic and/or social recovery, and that align with the *Queensland Strategy for Disaster Resilience*.

An expressions of interest application was submitted by Council on 7 September, with the detail of the projects included in the overview within this agenda.

Finance and Resource Implications
Applicants for this funding are expected to make a financial contribution towards the eligible project costs. Varying percentage contributions have been applied for based on the following rationale:

- The funding guidelines did not specify a minimum or maximum contribution amount;
- QRA staff verbally advised officers the bigger contribution the stronger the chance;
- Projects costs and contributions are indicative and exact financial contributions will be refined in the detailed submission should any projects be accepted to move to that phase;
- QRA are flexible and happy to work collectively with final scoping of projects; and
- The EOI submission is not a closed door and can be amended upon both parties' requirements and agreement.

Additional budget consideration will need to be made available to fund the Council Contribution should projects be accepted.

Council Contribution:	$975,000
External Funding:	$6,025,000
Total Projects Budget:	$7,000,000

The projects recommended for funding in this round are:

- Laidley Channel Water Storage
  Total project cost: $4,000,000
  External Funding: $3,500,000
  Council Contribution: $500,000

- Disaster Priority Projects & Planning
  Total project cost: $1,500,000
  External Funding: $1,300,000
  Council Contribution: $200,000

- Digital Signage
  Total project cost: $450,000
  External Funding: $325,000
  Council Contribution: $125,000

- Bushfire Risk Reduction - Workshops & Management Plans
  Total project cost: $250,000
  External Funding: $200,000
  Council Contribution: $50,000

- Rural Hall Upgrades
  Total project cost: $800,000
  External Funding: $700,000
  Council Contribution: $100,000

Further information about each project can be found in the Overview section of this agenda.

Corporate Plan

Corporate Plan Theme
Lockyer Community

Outcome
1.3 - Enhanced wellbeing and safety of the community.
1.6 - The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.

Consultation

Portfolio Councillor Consultation
Councillor workshop was held on 1 September 2020.

Internal Consultation

- Executive Office
- Governance and Strategy Group
- Financial Services
- Economic Development and Community
- Infrastructure
- Planning, Environment & Regulatory Services
- Disaster Management

Community Engagement

Due to the internal administrative nature of this report, there has been no community engagement.

Proposal

Overview

The Local Economic Recovery Program is jointly funded by the Australian and Queensland governments under Category D of the Disaster Recovery Funding Arrangements to support the recovery of the communities most heavily impacted by the 2019 Queensland Bushfires.

The Local Economic Recovery Program provides joint Commonwealth-State financial assistance for 2019-20 bushfire local and regional recovery projects including initiatives across economic, social, built and natural environment recovery domains, that produce enduring benefits for the most severely affected communities and improve future resilience.

Lockyer Valley Regional Council is one of thirteen (13) local government areas that are eligible to apply for funding towards projects under the Local Economic Recovery Program.

The funding guidelines define the following five (5) eligible project categories under this funding stream:

1. Enabling infrastructure - New infrastructure and functionality enhancements or upgrades to existing infrastructure.
2. Industry and business development - Entrepreneurship and innovation, business retention, development of regional specialisations, economic diversification, expansion and attraction, capacity building, workforce participation support, skills development, small business development, and local and regional industry networks.
3. Social development - Community development and wellbeing, social support or social development initiatives.
4. Natural environment and resource development - Natural resource restoration and environmental improvement initiatives.
5. Built environment adaptation - Disaster risk reduction through adapting the built environment to future climate and natural hazard conditions, including betterment.

The projects which have been included in the expression of interest are detailed in the table below:

Project	Description	Total Project Cost
Laidley Channel Water Storage	This project is the fifth element of the Laidley Town Flood Protection Scheme (Attachment B) which comprises of the design and construction of a multipurpose water storage channel in Laidley.	$4,000,000

Project	Description	Total Project Cost
	The proposed channel would provide a water supply for bushfires and capture excess water to reduce the adverse effects of flooding. The funding would be attributed to concept planning (10%) & project implementation (90%), with future works to include additional retention basins to store water supplies. This project would equip the Laidley township to 'fight its own fires' and be less reliant on other agencies for support through disaster management.	
Disaster Priority Projects & Planning	Council has identified multiple arterial and collector roads that are impeded by end of life or heavily defected culverts. The culverts in their current condition do not currently have the load bearing to handle heavy duty emergency fire and flood vehicles. This poses a significant risk to residents as a large proportion of these roads having a one way in, one way out access route, leaving some residents exposed in disaster situations. This project, identifies, designs and constructs infrastructure to better prepare the Lockyer Valley for natural disasters (primarily bushfires).	$1,500,000
Digital Signage	Installation of digital signage at key interception points and known flood ways, to communicate disaster information and tourism opportunities to the community.	$450,000
Bushfire Risk Reduction - Workshops & Management Plans	Provide landholders in priority high risk locations with the opportunity to have bushfire management plans written for their properties. The bushfire management plans would outline the vegetation types, areas of high biodiversity value and ecologically sensitive areas on the property, ideal locations and timing for mosaic and hazard reduction burns, locations for required fire breaks and access tracks. This would empower landholders with information specific to their properties and give then a report that they can provide to Rural Fire Services when organising planned burns on their property.	$250,000
Rural Hall Upgrades	There are a range of community halls within the Lockyer Valley that serve as emergency hubs in disasters especially in times of isolation. This project recommends that minor and intermediate renewal and upgrade works are conducted to existing facilities to be better equipped to support the community in and out of disaster situation.	$800,000

Project	Description	Total Project Cost
	The upgrades to the facilities would also provide better access to facilities on a day to day basis that would contribute to increased activation and integration of communities. This would lead to enhanced social connectedness and resilience.	

Legal Implications
On acceptance by the Queensland Reconstruction Authority of the projects proposed, Council will enter into an agreement for the delivery of the projects.

Policy Implications
Procurement of goods or services will be in accordance with Council's Procurement Policy.

Risk Considerations
Key Corporate Risk Code and Category: *FE1 Finance and Economic*
Key Corporate Risk Descriptor: *Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.*

Previous Council Resolutions
There are no previous council resolutions in relation to this matter.

Related Documentation
Nil

Critical Dates
- Expression of Interest applications close on 7 September 2020.
- All projects to be completed by 30 June 2022.
- Lodgement of complete acquittal documentation by 20 September 2022.

Implementation
- Key Council Officers notified of Council's decision.
- Funding applications developed and lodged with Queensland Reconstruction Authority for assessment.
- Projects supported by the Queensland Reconstruction Authority selection panel will be progressed to a detailed submission phase that will require:
    - a completed project application; and
    - supporting evidence including preliminary or detailed designs (infrastructure projects), options analysis, cost benefit analysis, resilience outcomes, results of investigation/consultation and project plan.

Attachments

There are no attachments for this report.

11. PEOPLE & BUSINESS PERFORMANCE REPORTS

11.1 Proposed Rationalisation of Council owned land

Date: 20 August 2020
Author: Julie Millard, Property Officer
Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this Report is to obtain a resolution to commence the disposal of Council-owned residential land (Council Land) as listed in this Report.

Officer's Recommendation:
THAT Council resolve to:

a) **approve the disposal of the following properties in accordance with Part 3 Division 2 of the *Local Government Regulation 2012* and Council's Procurement Policy:**
   1. **13 Baltzer Court, Grantham – Lot 102 SP 251288**
   2. **15 Baltzer Court, Grantham – Lot 103 SP 251288**
   3. **2 Tryhorn Street, Grantham – Lot 1 SP 247670**
   4. **4 Tryhorn Street, Grantham – Lot 2 SP 247670**
   5. **6 Tryhorn Street, Grantham – Lot 3 SP 247670**
   6. **27 Frome Street, Laidley – Lot 9 RP 860774**
   7. **33 Frome Street, Laidley – Lot 4 SP 276638; and**

b) **procure marketing and sale services for a 12 month term to facilitate the disposal of the above listed properties and other land identified by Council for sale during this period in accordance with Part 3 Division 2 of the *Local Government Regulation 2012* and Council's Procurement Policy; and**

c) **delegate authority to the Chief Executive Officer to take all steps necessary to effect the land disposals on terms satisfactory to Council.**

Executive Summary

The purpose of this Report is to obtain a resolution to commence the disposal of the following Council land identified as ready to sell:

Address	Description	Area (approx.)	Zoning	Plan Annexure
13 Baltzer Court, Grantham	Lot 102 SP 251288	2004.76 m²	Rural General	1
15 Baltzer Court, Grantham	Lot 103 SP 251288	1999.55 m²	Rural General	1
2 Tryhorn Street, Grantham	Lot 1 SP 247670	1101.61 m²	Rural General	2
4 Tryhorn Street, Grantham	Lot 2 SP 247670	1276.62 m²	Rural General	2
6 Tryhorn Street, Grantham	Lot 3 SP 247670	1335.12 m²	Rural General	2
27 Frome Street, Laidley	Lot 9 RP 860774	1031.74 m²	Urban Residential	3
33 Frome Street, Laidley	Lot 4 SP 276638	1015 m²	Rural Residential	3

Six of the seven properties are vacant lots. The seventh property at 27 Frome Street, Laidley has a dwelling previously used by Laidley Crisis Care for emergency housing but is no longer required.

It is proposed a real estate agent or consultant be engaged to provide an appraisal of each lot and identify a marketing and sale strategy. Disposal will occur by either auction or tender to meet Council's obligations for the disposal of land as set out in Part 3 Division 2 of the *Local Government Regulation 2012* and Council's Procurement Policy.

Finance and Resource Implications

Sale of the identified Council land will enable Council to capitalise on the current market shortage and demand for vacant residential land. This is the first step in rationalising Council's land assets and achieving the best financial return possible.

A procurement process will be undertaken to secure a real estate agent for a fixed term of 12 months. Council's Property Officer will manage the contract administration and settlement on behalf of Council. No external conveyancing costs will be incurred by Council.

Corporate Plan

Corporate Plan Theme
Lockyer Leadership and Council

Outcome
5.2 Excellence in customer service to our community
5.7 Compliant with relevant legislation

Operational Plan
5.1.1 Identify Council Land and/or properties suitable for disposal via sale

Consultation

Portfolio Councillor Consultation
- ✓ Discussed at Council Workshop on 19 August 2020

Internal Consultation
- ✓ Planning, Policy and Community Wellbeing
- ✓ Finance
- ✓ Community Facilities
- ✓ People and Business Performance

Proposal

Overview
Council's Property team has identified various blocks of Council Land as suitable for immediate sale to meet the current market demand and shortage of vacant residential lots. Aerial maps of these properties are included as Annexures to this Report.

A local real estate agent has been in touch with Council's Property Officer to identify the shortage in vacant residential supply and has indicated market interest in Council owned land landholdings in the new Grantham estate.

It is recommended Council procure a real estate agent or consultant to provide marketing and sales services for a 12 month term. This will enable the identified land to be sold and provide flexibility for Council to proceed to sell other land identified as suitable for sale during the next 12 months.

To comply with the sound contracting principles prescribed in Section 104(3) of the *Local Government Act 2009,* it is appropriate for the agent to also provide market appraisals of each property so that Council can consider value for money when considering an appropriate auction reserve price or evaluating tender submissions.

Legal Implications

Council must dispose of its land assets in accordance with Part 3 Division 2 of the *Local Government Regulation 2012*. In particular, Council is limited by Section 227 of the Regulation to the sale of land occurring by way of tender or auction only.

The agent will be asked to provide a marketing strategy most appropriate for the disposal of the Council owned land to achieve the highest and best value for Council. The marketing process will run for a minimum of 21 days to meet Council's statutory obligations and demonstrate the sound contracting principles set out in Section 104(3) of the *Local Government Act 2009*.

Policy Implications

There are no policy implications.

Risk Considerations

Key Corporate Risk Code and Category:	LCL1
Key Corporate Risk Descriptor:	Legal Compliance and Liability Compliance management – regulatory or contract compliance, litigation, liability and prosecution
Key Corporate Risk Code and Category:	FE1
Key Corporate Risk Descriptor:	Finance and Economic Financial Sustainability

Previous Council Resolutions

This matter has not previously been considered by Council.

Related Documentation

Aerial maps are attached as Annexures 1-3 to this Report.

Critical Dates

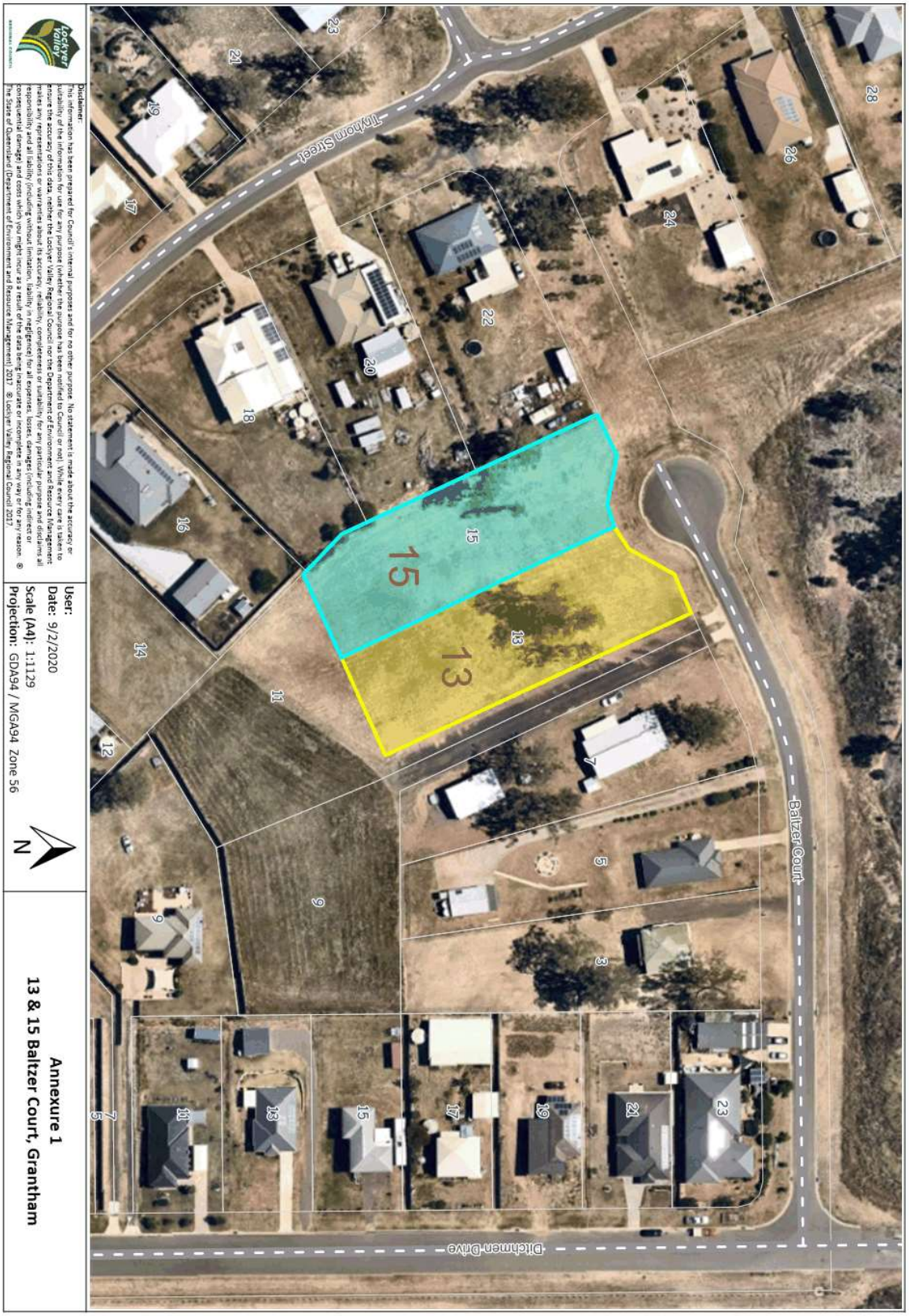
There are no critical dates identified.

Implementation

Procure a real estate agent for marketing and sales services for a 12 month term and implement a marketing and sale strategy to finalise the disposal of the Council land.

Attachments

1⇩	Annexure 1	1 Page
2⇩	Annexure 2	1 Page
3⇩	Annexure 3	1 Page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Lockyer Valley
REGIONAL COUNCIL
Disclaimer:
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The State of Queensland (Department of Environment and Resource Management) 2017 ® Lockyer Valley Regional Council 2017
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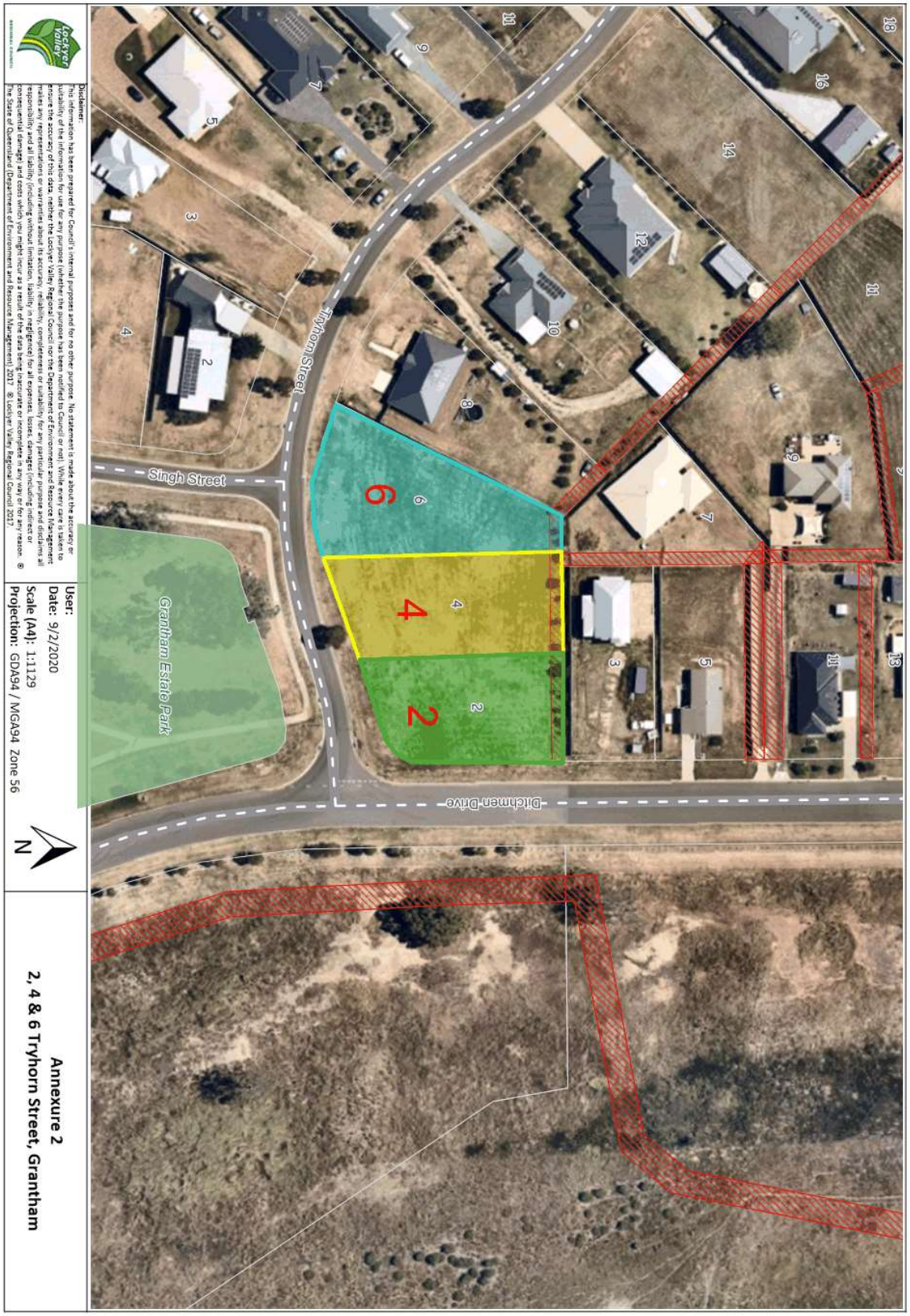
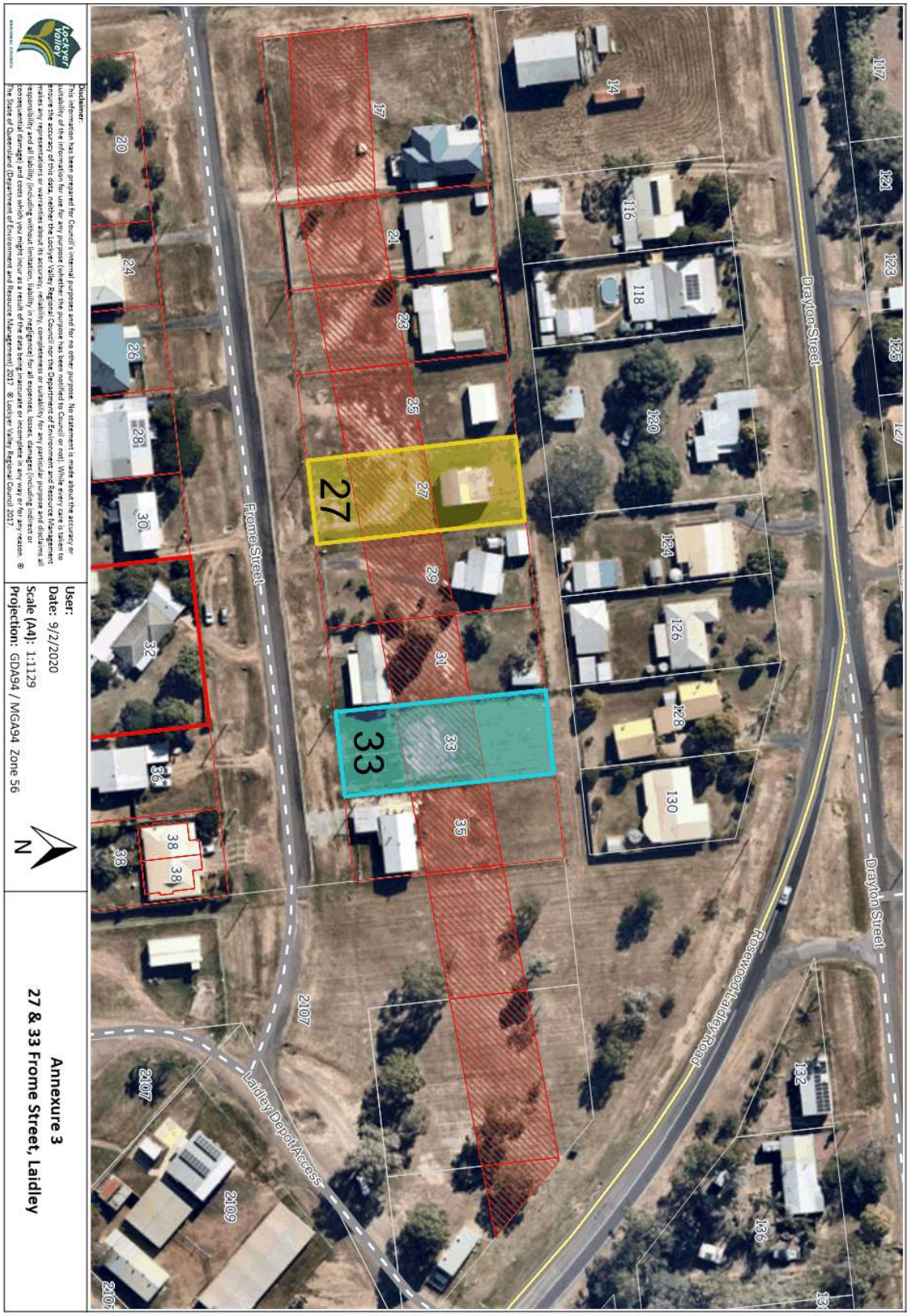
Annexure 1
13 & 15 Baltzer Court, Grantham



Annexure 2
2, 4 & 6 Tryhorn Street, Grantham



Annexure 3
27 & 33 Frome Street, Laidley

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User:
Date: 9/2/2020
Scale (A4): 1:1129
Projection: GDA94 / MGA94 Zone 56

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The State of Queensland (Department of Environment and Resource Management) 2017 ® Lockyer Valley Regional Council 2017

12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Request for Negotiated Decision for a Development Permit for Reconfiguring a Lot for Subdivision (1 into 45 Lots) at Hannant Road, Hatton Vale

Date: 01 September 2020
Author: Miriam Sharp, Planning Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider a Request for a Negotiated Decision for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 45 Lots) at Hannant Road, Hatton Vale.

The request has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request be approved in part in accordance with the Officer's Recommendation.

Officer's Recommendation:

AGREE IN PART to the representations submitted in relation to Approval No. RL2020/0006, situated at Hannant Road, Hatton Vale and issue a Negotiated Decision Notice in accordance with the following:

A. Amend condition 25 as follows:

Condition 25 INTERSECTION OF NEW ROAD WITH FAIRWAY DRIVE

a) Design the intersection of the new road (Road 4) with Fairway Drive to provide a signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations, line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections, unless it is otherwise demonstrated that a roundabout could be located with appropriate geometry and constructed to accommodate the turning movement of a 19 metre semi-trailer, drainage, verge with existing services/infrastructure, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage, lighting and address design criteria in accordance with AUSTROADS Guide to Road Design Part 4B: Roundabouts.

Alternatively, design the intersection of the new road (Road 4) with Fairway Drive to provide an un-signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations, line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections. It must be demonstrated by a Traffic Impact Assessment prepared by suitably qualified and experienced traffic engineer (RPEQ) that an un-signalised intersection is suitable for the 10-year design horizon;

b) Design the intersection in accordance with relevant sections of AUSTROADS Guide to Road Design, and more specifically to include the following:

i. carriageway constructed using a compacted gravelled pavement and asphalt

concrete (AC) surface;

ii. disabled compliant kerb ramps and refuge islands at appropriate locations to provide connectivity to existing foot paths in Fairway Drive;

iii. concrete mountable kerb and channel;

iv. provision for stormwater drainage, line marking, traffic signage, street lighting associated with the required road works;

v. relocation of existing infrastructure and utility services to provide clearances to new works in accordance with relevant authority standards; and

vi. smooth transitions to road pavements.

Executive Summary

The purpose of this report is to consider a Request for a Negotiated Decision for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 45 Lots) at Hannant Road, Hatton Vale.

The request has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the request be approved in part in accordance with the Officer's Recommendation.

Finance and Resource Implications

There could be financial implications should the decision be contested in the Planning and Environment Court.

Corporate Plan

Corporate Plan Theme
Lockyer Planned

Outcome
4.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Consultation

Proposal

Overview

1. Introduction

On 19 August 2020 Council approved an application for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 45 Lots) at Hannant Road, Hatton Vale (Lot 3 RP890810). The applicant has requested a Negotiated Decision.

2. Background

On 19 August 2020 Council approved an application for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 45 Lots) at Hannant Road, Hatton Vale (Lot 3 RP890810). The applicant has requested a Negotiated Decision. The applicant suspended the appeal period and

made representations on 28 August 2020. The representations relate to condition 25 regarding the treatment of the intersection of the new internal road with Fairway Drive.

3. Assessment

An assessment in relation to each of the submitted representations is provided below.

Condition 25 INTERSECTION OF NEW ROAD WITH FAIRWAY DRIVE

a) *Design the intersection of the new road (Road 4) with Fairway Drive to provide a signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections, unless it is otherwise demonstrated that a roundabout could be located with appropriate geometry and constructed to accommodate the turning movement of a 19 metre semi-trailer, drainage, verge with existing services/infrastructure, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage, lighting and address design criteria in accordance with AUSTROADS Guide to Road Design Part 4B: Roundabouts.*

b) *Design the intersection in accordance with relevant sections of AUSTROADS Guide to Road Design, and more specifically to include the following:*

   i. *carriageway constructed using a compacted gravelled pavement and asphalt concrete (AC) surface;*
   ii. *disabled compliant kerb ramps and refuge islands at appropriate locations to provide connectivity to existing foot paths in Fairway Drive;*
   iii. *concrete mountable kerb and channel;*
   iv. *provision for stormwater drainage, line marking, traffic signage, street lighting associated with the required road works;*
   v. *relocation of existing infrastructure and utility services to provide clearances to new works in accordance with relevant authority standards; and*
   vi. *smooth transitions to road pavements.*

Applicant's representation

The applicant states:

"The provision of traffic lights is not a feasible option and the outcome offered to Council throughout the application process has been a roundabout. It is also understood [in discussions with Council staff] *that the roundabout would be designed to accommodate the movement of a Heavy Rigid Vehicle (HRV) only and in the event that a larger vehicle than an HRV needs to travel through this intersection, the roundabout will be semi mountable.*

Whilst it is acknowledged that Condition 25 allows for a roundabout option, the condition references the movement of a 19m long semi-trailer. As stated above, the discussions and documentation throughout the application process have catered for a 12.5m long heavy rigid vehicle (HRV) with the design of the roundabout to be semi mountable to cater for any larger vehicles than this. An extract of the traffic report is provided as follows.

Vehicular access to the subdivision is proposed via Fairways Drive using the existing lot access handle in the south-east corner of the site. This access would form the fourth leg of the existing Fairways Drive / Pemberton Place priority-controlled T-intersection.

Accordingly, to enable the four-way arrangement to operate safely and efficiently, it is proposed that the intersection would be upgraded to a roundabout configuration. To fit within the available road reserve and accommodate the design vehicle (i.e. a 12.5m long heavy rigid truck), it is proposed that the roundabout would have the following geometric design parameters:

- centre island width of 10m (with a semi mountable kerb and 1.5m wide vehicle over-run area) circulating carriageway width of 7.5m inscribed circle diameter of 25m.

Accordingly, we request Condition 25 be amended to confirm the roundabout outcome as follows:

*a) Design the intersection of the new road (Road 4) with Fairway Drive to provide ~~a signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections, unless it is otherwise demonstrated that~~ a roundabout ~~could be located~~ with appropriate geometry and constructed to accommodate the turning movement of a ~~19 metre semi-trailer~~**12.5 metre Heavy Rigid Vehicle**, drainage, verge with existing services/infrastructure, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage, lighting and address design criteria in accordance with AUSTROADS Guide to Road Design Part 4B: Roundabouts.*

b) Design the intersection in accordance with relevant sections of AUSTROADS Guide to Road Design, and more specifically to include the following:

i. carriageway constructed using a compacted gravelled pavement and asphalt concrete (AC) surface;
ii. disabled compliant kerb ramps and refuge islands at appropriate locations to provide connectivity to existing foot paths in Fairway Drive;
iii. concrete mountable kerb and channel;
iv. provision for stormwater drainage, line marking, traffic signage, street lighting associated with the required road works;
v. relocation of existing infrastructure and utility services to provide clearances to new works in accordance with relevant authority standards; and
vi. smooth transitions to road pavements."

Assessment of representation

Agree in part

Within the road hierarchy, Fairway Drive is a Rural Collector Road. The design vehicle for Fairway Drive is a B-double. However, given that the area is residential in nature, in this instance Council has accepted a design vehicle size equivalent to that of a semi-trailer as provided for in condition 25. The applicant's consulting engineer confirmed during a recent telephone conversation with Council's engineer that they are aware of the current hierarchy of Fairway Drive and design vehicle requirements. Further, the type of design vehicle would have little to no impact on the exercise of geometrically locating a roundabout at the proposed intersection as all other infrastructure (e.g. footpath and services) need to be located within the verges of the roundabout as well.

The preliminary concept for the proposed roundabout submitted during the application may not be able to be accommodated in the available space in accordance with current engineering standards and without compromising public safety. The applicant's consultant engineer identified at the time that a further detailed survey would be required to investigate this issue and therefore acknowledged the uncertainty in available space for the construction of the proposed roundabout and associated works.

Condition 25 as imposed provides the flexibility to the applicant, their traffic engineer and civil designer to consider an alternative option to a signalised intersection in a situation where space is limited to construct the roundabout. As discussed recently with the applicant's consultant engineer, the remaining option is to investigate the suitability of an un-signalised intersection through an appropriate traffic study prepared by a Traffic Engineer (RPEQ).

It is therefore recommended that condition 25 is amended to provide additional flexibility to the applicant by providing a further option to investigate the suitability of an un-signalised intersection, as follows:

Condition 25 INTERSECTION OF NEW ROAD WITH FAIRWAY DRIVE

a) Design the intersection of the new road (Road 4) with Fairway Drive to provide a signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations, line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections, unless it is otherwise demonstrated that a roundabout could be located with appropriate geometry and constructed to accommodate the turning movement of a 19 metre semi-trailer, drainage, verge with existing services/infrastructure, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations line marking, traffic signage, lighting and address design criteria in accordance with AUSTROADS Guide to Road Design Part 4B: Roundabouts.

   Alternatively, design the intersection of the new road (Road 4) with Fairway Drive to provide an un-signalised intersection including the design of associated traffic islands, pavement works, 1.5 metre wide footpath, disabled compliant kerb ramps at appropriate locations, line marking, traffic signage and lighting in accordance with AUSTROADS Guide to Road Design, Part 4A – Un-signalised and Signalised Intersections. It must be demonstrated by a Traffic Impact Assessment prepared by suitably qualified and experienced traffic engineer (RPEQ) that an un-signalised intersection is suitable for the 10-year design horizon;

b) Design the intersection in accordance with relevant sections of AUSTROADS Guide to Road Design, and more specifically to include the following:
   i. carriageway constructed using a compacted gravelled pavement and asphalt concrete (AC) surface;
   ii. disabled compliant kerb ramps and refuge islands at appropriate locations to provide connectivity to existing foot paths in Fairway Drive;
   iii. concrete mountable kerb and channel;
   iv. provision for stormwater drainage, line marking, traffic signage, street lighting associated with the required road works;
   v. relocation of existing infrastructure and utility services to provide clearances to new works in accordance with relevant authority standards; and
   vi. smooth transitions to road pavements.

Legal Implications
Legal implications arising from the recommendation provided in this report are that the applicant may choose to appeal the decision in the Planning and Environment Court.

Policy Implications
There are no policy implications arising from the recommendation provided in this report.

Risk Considerations

Key Corporate Risk Code and Category:	EC1
Key Corporate Risk Descriptor:	Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity.

Previous Council Resolutions
Council approved the original application for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 45 Lots) on 19 August 2020.

Related Documentation
Nil

Critical Dates
The decision making period for the request finishes on 25 September 2020.

Implementation
The decision of Council will be formally communicated to the applicant and a Negotiated Decision issued to the applicant in accordance with the requirements of the *Planning Act 2016*.

Attachments

There are no attachments for this report.

12.2 **Quote Consideration Plan - Cultural Burn Workshops**

Date: 04 September 2020
Author: Renee Sternberg, Senior Environmental Planner
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval to prepare and adopt a Quote Consideration Plan, to enter into a medium-sized contractual arrangement without first inviting written quotes for the provision of cultural burning services.

Officer's Recommendation:
THAT Council, in accordance with Section 230 (1) (a), of the *Local Government Regulation 2012*; prepare a Quote Consideration Plan to enter into a medium-sized contractual arrangement for the procurement of cultural burning services.
And further;
THAT Council, in accordance with Section 230 (1) (b), of the *Local Government Regulation 2012*; adopt that Quote Consideration Plan Reference Number LVRC-20-226 to enter into a medium-sized contractual arrangement for the procurement of cultural burning services.

Executive Summary

Lockyer Valley Regional Council (LVRC) seeks to procure cultural burning services without first inviting written quotes due to the unique service offered by the supplier and that it would be considered culturally inappropriate to seek the service from any other qualified supplier from other regions.

Finance and Resource Implications

Council has received grant funding from the Australian and Queensland governments through Category D of the Disaster Recovery Funding Arrangements (DRFA). One of the activities approved under this funding is for Cultural Burn Workshops to the value of $25,000.

Corporate Plan

Corporate Plan Theme
Lockyer Nature
Lockyer Leadership & Council

Outcome
3.1 Lockyer Valley's natural assets are managed, maintained and protected
5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
5.7 Compliant with relevant legislation

Operational Plan Action Item
3.1.1 Implement the prioritised actions of the Natural Resource Management Plan for the 2020-21 financial year.

Consultation

Internal Consultation
Consultation with the Disaster Management Advisor has occurred, as they have attended cultural burn workshops and demonstrations in the past.
Significant consultation with the Procurement team has also been undertaken to ensure legislative requirements are met.

External Consultation
Market research has been conducted with relevant stakeholders and companies that provide cultural burn workshop services.

Community Engagement
Community members have contacted Council wanting to know more about cultural burning and how they can conduct cultural burns on their properties. Council officers have advised them that we are planning cultural burn workshops. Their details have been added to a register of interested residents who will be invited to any workshops held.

Members of the NRM Working Group and environmental community groups have also been consulted regarding the delivery method for the cultural burn workshops and the establishment of a fire management task force.

Proposal

Overview

The Draft NRM Plan identified *First Nations Fire Management Program* as the highest priority new project to deliver the strategic directions of the NRM Strategy. This project addresses the lack of collaboration and lack of community knowledge around fire and in particular cultural burning methods or firestick practices. The cultural burning field is very new, publicly desirable, highly specialised and culturally sensitive.

No internal funding currently exists to deliver the First Nations Fire Management program. Therefore the "Cultural Fire Management" project was put forward for the Australian and Queensland Government - Category D Bushfire Recovery Exceptional Assistance Immediate Support Program. $25,000 was allocated to deliver the project and funds are to be acquitted by 31 June 2021.

Market research and stakeholder consultation indicated that Firesticks Alliance Indigenous Corporation (Firesticks Alliance) are the best and most culturally appropriate company to deliver the two types of training and mentoring workshops required:

1. Cultural burning on-site assessment and on-ground cultural burn demonstration to educate the general community (delivered over 2 days), and
2. Facilitated mentoring workshop with relevant stakeholders (potentially the commencement of a fire management taskforce) to discuss the steps required to achieve regionally coordinated fire management, and tasks required to build a professional network of trained, local, cultural burning practitioners who can undertake firestick burning on public and private land within the Lockyer Valley.

Council staff and community members that have attended demonstrations and workshops provided by Firesticks Alliance all recommended their services. The risks to engaging Firesticks Alliance are outlined in the Consideration Plan with the highest risk related to not delivering the workshops within the timeframes required for the grant requirements, due to unpredictable climatic conditions. This is because the cultural burn demonstrations need to be conducted when the climatic conditions and environment are suitable, often leaving a narrow window of opportunity.

Firesticks Alliance Indigenous Corporation are the most knowledgeable and respected company in the cultural fire industry in Australia and are the only company that are considered culturally suitable to deliver the training and workshops within the Lockyer Valley.

Under Section 230 of the *Local Government Regulation 2012,* in order for the Local Government to enter into a medium-sized contractual arrangement with a single supplier, without first seeking three written quotes, the Local Government must decide by resolution to prepare a quote consideration plan and then prepare and adopt that consideration plan. It is for this reason that a quote consideration plan has been prepared under the guidance of the Procurement team and is attached to this Council report. The purpose of the consideration plan is to detail how the Council will achieve the project outcomes, address the relevant risks, evaluate the quote, achieve value for money, and ensure all legislative requirements are met without obtaining and comparing three written quotes.

Once a decision has been made by Council, a formal request for quote will be issued to Firestick Alliance Indigenous Corporation in accordance with the consideration plan. The quote will be assessed against the evaluation criteria set out in the consideration plan to ensure the consideration plan objectives are met.

Legal Implications

Section 230 (1) of the *Local Government Regulation2012* states, 'A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government— (a) decides, by resolution, to prepare a quote or tender consideration plan; and (b) prepares and adopts the plan.'

Policy Implications

This report and recommendation align with Council's Procurement Policy adopted by Council 15 July 2020.

Risk Considerations

Key Corporate Risk Code and Category: FE2 - Finance and Economic

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability

Previous Council Resolutions

There are no previous council resolutions in relation to this report.

Related Documentation

Quote Consideration Plan Reference Number LVRC-20-226

Critical Dates

The Category D of the Disaster Recovery funding is to be acquitted by 30 June 2021.

Implementation

A formal request for quote will be issued to Firestick Alliance Indigenous Corporation in accordance with the Consideration Plan.

Attachments

1⇩ Cultural Burn Workshop - quote consideration plan LVRC-20-226 6 Pages

Consideration Plan

Consideration	**Single source quote, $15k up to $200k**

Project Title	**Cultural Burn Workshops**

Reference Number	**LVRC-20-226**

Document Set ID: 4004844
Version: 3, Version Date: 04/09/2020

1 Executive Summary

The Draft NRM Plan outlined First National Fire Management Program as the highest priority new project required to achieve the strategic directions of the NRM Strategy. $25,000 funding was sought from the Category D Bushfire Recovery Exceptional Assistance Immediate Support Program to deliver a "Cultural Fire Management" project which will engage specialists in cultural fire management to deliver workshops and demonstrations to the community. The cultural burning field is very new, publicly desirable, highly specialised and culturally sensitive. Firesticks Alliance Indigenous Corporation are the most knowledgeable and respected company in the cultural fire industry in Australia and are the only company that are considered culturally suitable to deliver the training and workshops within the Lockyer Valley. The likely cost of Firesticks Alliance delivering a community demonstration workshop and a facilitated targeted stakeholder mentor workshop is estimated to be $22,000 (ex GST).

Background

The Draft NRM Plan identified First Nations Fire Management Program as the highest priority new project to deliver the strategic directions of the NRM Strategy. The problem this project addresses is the lack of collaboration and lack of community knowledge around fire and in particular cultural burning methods or firestick practices. Some of the actions outlined within this project are:

- To implement a fire management task force
- Train people (especially first nations people) in first nations fire management practices/fire stick burning.
- Implement a broader community education program
- Implement regional coordination of fire management, and eventually
- Engage trained practitioners to mange fire on public and private land

As no internal Council funding currently exists to deliver this project, a "Cultural Fire Management" project was put forward for the Australian and Queensland Governments - Category D Bushfire Recovery Exceptional Assistance Immediate Support Program. The project description was:

Engage specialists in cultural fire management to deliver workshops and demonstrations to the community. Significant environmental benefits with this approach, as it reduces fuel load while protecting habitat and soil and creating refugia for wildlife. Improve land management and practices. Develop local partnerships. Linked to existing projects:

- Draft Natural Resource Management Plan
- Resilient Rivers Initiative Tenthill Community Resilience Project (best practice land management) Management of Council's conservation estate (moving towards cultural burns)
- Community environmental groups are interested in learning about cultural burns

$25,000 of funding was allocated and needs to be acquitted by June 2021.

During discussions with relevant stakeholders including Queensland Rural Fire Service, Disaster Management, Queensland Parks and Wildlife Service, Healthy Land and Water and Bunya Mountain Murri Rangers, it became clear that:

- Firesticks Alliance Indigenous Corporation are the only company that deliver this unique service in the Lockyer Valley

Document Set ID: 4004844
Version: 3, Version Date: 04/09/2020

- It would be culturally inappropriate to ask anyone else from other regions to deliver the workshops, and any other qualified companies will likely refer back to Firesticks Alliance as they are the overarching company
- Victor Steffensen the author of "Fire-Country - How Indigenous Fire Management Could Help Save Australia" is the co-founder of Firesticks Alliance and known as the leader in this field
- Firesticks Alliance assisted the Buyna Peoples Aboriginal Corporation to establish themselves which is similar to what LVRC are hoping to achieve

During discussions with Firesticks Alliance, it became clear that they are capable and enthusiastic to educate the wider community about applying cultural fire to the landscape and empowering our Lockyer Valley community through mentorship and establishment of trained, local Cultural Burning Crews. To achieve this, they recommended facilitating two types of training and mentoring workshops within the Lockyer Valley

1. Cultural burning on-site assessment and on-ground cultural burn demonstration to educate the general community (delivered over 2 days), and
2. Facilitated mentoring workshop with relevant stakeholders (potentially the commencement of a fire management taskforce) to discuss the steps required to achieve regionally coordinated fire management, and tasks required to build a professional network of trained, local, cultural burning practitioners who can undertake firestick burning on public and private land within the Lockyer Valley.

2 Objectives

This consideration plan seeks to achieve the following objectives:

- Serving the Lockyer Valley Regional Community.
- To deliver services in a timely and cost-effective manner.
- Ensure procurement activities are carried out in a professional manner.
- Ensure Officers delegated to act in relation to this project are informed, with a clear understanding of the project intent and responsibilities, to make sound decisions.
- Ensure that all procurement activities are undertaken in accordance with the legal and statutory obligations with respect to the internal policies and procedures of LVRC.
- Ensure the supplier engaged is the best placed to deliver the services with regards to capacity, knowledge, experience and connection to Country

During market research other companies were contacted to see if they could deliver the on-ground, local workshops required. However they either didn't deliver workshops outside of their own region or referred to Firesticks Alliance as the leader in the field, the culturally appropriate group to work within our region and the overarching "mother" company or all other cultural burn practitioners.

Conversations with Firesticks Alliance indicated that they would be best placed to deliver the on-ground cultural burn workshops and demonstrations but also the mentoring workshop with relevant stakeholders. Firesticks Alliance indicated the cost would likely be around $22,000.

In order to ensure these objectives are met, a formal quote response will be requested from Firesticks Alliance. This formal quote response will include all necessary public liability insurance,

professional indemnity insurance, workers compensation documents, Work Health and Safety and environmental sustainability policies and documents.

3 Conditions of Contract

LVRC's General Conditions of Contract will be applied to this contract

Payment will be made in accordance with Council's standard payment terms

4 Risk

The overall risk from the market is very low. Firesticks Alliance have successfully delivered similar workshops within the Lockyer Valley and surrounding Council areas.

Risk Assessment Table				
Category	**Project Risk**	**Impact**	**Likelihood**	**Mitigation**
Financial	Contract Variation	Additional funds required	Not likely	Defined scope
WHS	Participant suffer effects of smoke inhalation, or burns	Near miss, injury or death	Not likely - Firesticks have delivered similar workshops in LVRC and surrounding Councils.	Participants warned prior to workshop and all WHS procedures are followed
Environmental and WHS	Control burn becomes uncontrolled	Near miss, injury or death, damage to property, damage to the environment	Not Likely - The nature of cultural burns are cool, slow burns that can easily be extinguished should the weather conditions change.	Spotters surrounding the burn and Volunteer Rural Fire Service on standby at the cultural burn demonstration
Public	Scrutiny of project	Impact delivery	Not likely	Community consultation
Delivery	Specialised field, delivery by one company	Timeframes not met	Not likely	Defined scope
Delivery	Climatic conditions unpredictable	Impact delivery timeframes	Likely	Provide large temporal window for company to deliver workshops
Political	Scrutiny of project	Offend stakeholders by not engaging correctly	Not likely	Research into relevant stakeholders and invitations to all known contacts, traditional owners, elders etc
Legislative	Breach	Legal Action	Not likely	Research relevant laws and restrictions. Landholder to obtain necessary permits. Refer to these in the scope

5 Evaluation

Suppliers submission will be evaluated against the following evaluation criteria

- Workplace Health and Safety
- Environmental Protection
- Public Liability and public indemnity insurances
- Technical Capability/Experience - the level of experience in delivering these types of facilitated workshops for the community and targeted stakeholders will be assessed.
- Capacity - the company will be assessed against their capacity to deliver the workshops including quantity of qualified staff and timing.
- Past Performance – review delivery of similar workshops by checking references
- Strategy of Delivery - review of proposed timeframes to ensure they meet grant acquittal deadlines
- Value for money - the hourly rates for presenting, travelling and administration as well as costs for accommodation, travel and food will be analysed against other standard consultant and facilitator costs.

6 Relevant Legislation

Local Government Regulation 230; Exception if quote or tender consideration plan prepared, states:

1 A local government may enter into a medium-sized contractual arrangement without first inviting written quotes if the local government—
(a) decides, by resolution, to prepare a quote consideration plan; and
(b) prepares and adopts the plan.

2 Recommendation

It is recommended that, in accordance with the *Local Government Act 2009,* LVRC enter into a medium-sized contractual arrangement without first inviting written quotes by:

- Noting that Council Resolution was sought to develop this Quote Consideration Plan.
- Endorsing that this Quote Consideration Plan be Adopted by Council, to engage *Firesticks Alliance Indigenous Corporation* to provide "developing Cultural Fire Mentoring and Training in the Lockyer Valley", for a X year contract term, to an estimated total value of $22,000 (ex GST)

7 Endorsement

Action Officer	**Full Name: Renee Sternberg** Role Title: Senior Environmental Planner Branch Name: Planning, Policy and Community Wellbeing	Date: Signature:
Endorsed	**Full Name: Kim Calio** Acting Manager Branch Name: Planning, Policy and Community Wellbeing	Date: Signature:

Endorsed	**Full Name: Amanda Pugh** Group Manager Branch Name: Community and Regional Prosperity	Date: Signature:
Endorsed	**Ian Church** Chief Executive Officer Lockyer Valley Regional Council	Date: Signature:

8 Resolution

Reference:

Date:

Document Set ID: 4004844
Version: 3, Version Date: 04/09/2020

12.3 **Update on Livestock Farming Drought Support Action Plan**

Date: 08 September 2020
Author: Neil Williamson, Community Development & Engagement Officer (Youth)
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to advise Council of the actions undertaken to date as part of the Livestock Farming Drought Support Action Plan which was developed from the Livestock Farming Drought Support Forum held September 2019.

Officer's Recommendation:
THAT Council notes the update on the Livestock Farming Drought Support Action Plan.

Executive Summary

Council has undertaken a range of actions in response to the Livestock Farming Drought Support Action Plan (the Action Plan) which was developed from the Council-hosted Livestock Farming Drought Support Forum held Sunday 22 September 2019. The attached Action Plan details the progress of each of the 41 endorsed action items.

Finance and Resource Implications

Implementation of the Action Plan has largely been absorbed within existing community development and engagement budgets. Further actions may be funded through the Commonwealth Government Drought Communities Programme grant.

Corporate Plan

Corporate Plan Theme
Lockyer Community
Lockyer Business, Farming and Livelihood

Outcome
1.1 A community with fair and reasonable access to services.
1.4 Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.
1.5 Events and activities that bring together and support greater connectivity in the community.
2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy

Consultation

Portfolio Councillor Consultation
The Mayor has reviewed and provided input for the Update on the Livestock Farming Drought Support Action Plan. The Action Plan was endorsed by Council on 13 November 2019.

Internal Consultation
Information on the status of each action item was collated from discussions within the Community Activation Team including the Local Drought Support Officer, Senior Economic Development Officer and Coordinator Special Projects.

External Consultation
The Community Activation Team continues to work closely with a range of drought support agencies to ensure delivery of meaningful support to the drought-affected members of the community. The results of this are included in the attached Action Plan.

Community Engagement
The Action Plan was developed through several community consultation processes in September and October 2019 and will be reported back to stakeholders following Council's review of the Update.

Proposal

Overview
Council hosted the Livestock Farming Drought Support Forum on Sunday, 22 September 2019, at which almost 70 rural landholders and livestock farmers worked with Council to develop the Livestock Farming Drought Support Action Plan (the Action Plan). The Action Plan was endorsed by Council on 13 November 2019 and distributed to forum attenders directly and the community generally via Council's website and media promotions.

Actions within the Action Plan are assigned to the most appropriate stakeholders which include Council, State and Federal Members and Governments, and local drought-affected farmers.

Considerable progress has been made on most of the action items assigned to Council with an acceleration now occurring due to the employment of a grant-funded Local Drought Support Officer (LDSO). The LDSO regularly attends local cattle sales and rural suppliers and is engaging with local farmers to increase awareness of support options and to gather information on current issues facing the local farming sector. Where issues represent a trend, the LDSO via Council will raise these matters with State and Federal Government representatives including the National Drought and North Queensland Flood Response and Recovery Agency.

The attached Action Plan contains progress notes against each of the 41 action items under 6 themes:
1. Drought Relief – Financial and Resources
2. Drought Relief – Financial Counselling and Mental Health Support
3. Government Assistance and Regulation
4. Community Awareness
5. Future Drought Resilience
6. Other

Further to this, it is noted that Council will host a local Drought Support Forum on Wednesday, 4 November 2020, in the Gatton Shire Hall to further raise awareness of a range of support measures for drought-affected farmers, farm workers and their families. The forum will feature presentations from climate, drought-feeding, financial support services and community wellbeing agencies supported by information stalls. The forum will be free for farmers, their workers and families to attend and will operate under a COVID-Safe Plan. Due to COVID-Safe venue limitations, it will not be open to the general public so that priority can be given to those most needing support.

Legal Implications
There are no known legal implications arising from this report.

Policy Implications
There are no known policy implications arising from this report.

Risk Considerations

Key Corporate Risk Code and Category:	Reputation (R1) Environment and Community (EC1)
Key Corporate Risk Descriptor:	Reputation and goodwill Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

Previous Council Resolutions
16-20/1556

Related Documentation
The Action Plan is attached to this report.

Critical Dates
The Action Plan will be distributed to participants in the September 2019 Drought Support Forum and published on Council's website following Council's review.

Implementation
The Action Plan will be distributed to participants in the September 2019 Drought Support Forum and published on Council's website following Council's review.

Attachments

1⇩ Livestock Farming Drought Support Action Plan - Updated August 2020 31 Pages

Livestock Farming Drought Support

Action Plan

including status of each item

Lockyer Valley REGIONAL COUNCIL

INTRODUCTION

Lockyer Valley Regional Council hosted a *Livestock Farming Drought Support Forum* on Sunday 22 September 2019 to hear directly from livestock owners about the current scope and impact of the drought for them, and what mitigation measures might be most meaningful.

The forum was attended by 59 community participants and 10 elected representatives from local, state and federal governments. Of the 72 community members who registered (including both pre-registration and on the day) 57 indicated they farm livestock. Only 4 participants indicated that they are not involved in livestock farming, and another 11 provided rural addresses consistent with livestock farming. The statistics above indicate that the forum was attended by a predominantly livestock farming representation of the wider community.

Participants worked through a series of seven questions at tables which were facilitated by Council staff so that farmers were free to discuss their ideas without having to take notes. Notes on key points were recorded on large sheets of paper which have been retained and transcribed by Council. The last question (Q7) focused on the top 4 items each table wanted to take collective action on over the next 6 months. The table facilitators reported the answers to Q7 back to the whole room before participants were asked to complete an evaluation of the event.

This Action Plan is a consolidation of all answers to Q7 at the forum (the top 4 items each table wanted to take collective action on over the next 6 months), grouped into 6 key themes. The Draft Action Plan was distributed to forum participants and made available to the public for review prior to finalisation.

The Plan is intended as a guide for all stakeholders on the recommended actions that will best assist local drought-affected farmers during drought conditions. It is intended as a shared action plan, where all levels of government, support and service agencies, farmers and the community need to do their part.

Council will provide periodic reports on the implementation of the Plan.

The Livestock Farming Drought Support Action Plan was endorsed by Lockyer Valley Regional Council on Wednesday 13 November 2019.

1. Drought Relief – Financial and Resources					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
1.1	Encourage local drought relief donations to stay local via an ongoing media campaign	Farmer representatives Lockyer Valley Regional Council	Immediate and ongoing	Media stories by farmers will be more effective than from government. Council can assist in coordinating media	Several farmer-led media stories ran in local, regional and national media in the first half of 2020 raising awareness of the level of drought impact in the Lockyer Valley. Council has not received any requests from farmers for assistance with media campaigns however has maintained a media presence on the drought issue.
1.2	Provide access to cheap feed and water for stock	Charities – drought support and general	Immediate and ongoing	Council to promote the contact information for all relevant charities that can assist	Council has run regular media articles in local newspapers and social media raising awareness of agencies with funding to assist with stock fodder and water. Council has liaised regularly with a range of drought support agencies to ensure the Lockyer Valley situation is understood and supported.

1.3	Provide immediate subsidies for feed and water	Charities – drought support and general	Immediate and ongoing	Council to promote the contact information for all relevant charities that can assist	Charities providing subsidies and assistance with stock feed and water including, but not limited to, Rural Aid, Salvation Army, St Vincent de Paul, QCWA and Drought Angels have been regularly promoted to the community via Council. Council has liaised directly between farmers and support agencies where requests are made to ensure targeted support.
1.4	Provide access to cheap water and food for families and assistance with other household costs	Charities – drought support and general	Immediate and ongoing	Council to promote the contact information for all relevant charities that can assist	Charities providing subsidies and assistance with household food, water and utility bills including, but not limited to, Rural Aid, Salvation Army, St Vincent de Paul, QCWA and Drought Angels have been regularly promoted to the community via Council. Council has liaised directly between farmers and support agencies where requests are made to ensure targeted support

1.5	Reduce, subsidise or assist with Council rates	Lockyer Valley Regional Council Charities – drought support and general	Immediate and ongoing	Council to promote hardship payment options Council to consider deferring interest and extending discount periods Farmers in need of support to contact relevant charities which will contribute to rates	Further to Council's standard process for customers requesting payment arrangements during extraordinary times, Council approved a Hardship Policy effective 15 July 2020 that provides a clear process for assistance with Council Rates. Council promoted via the media the Hardship Policy and willingness to discuss payment arrangements to reduce the hardship experienced by drought-affected households. Council promoted several charities receiving government funding to assist with household expenses including Rates.
1.6	Facilitate and/or lobby for access to lower cost water (stand pipes access, availability and costs)	Lockyer Valley Regional Council	TBA	Council to continue liaising with Queensland Urban Utilities on options to increase standpipe availability and possible reductions in bulk water prices at standpipes	Council held discussions with Urban Utilities (the water provider) to determine the viability of extending water mains so that standpipes could be closer to outer rural areas, and to

					reduce the cost of water at filling stations. Urban Utilities advised Council that extended mains and standpipe locations is not viable. Several charities have been promoted that can assist with the cost of water. Council installed drought support information packs at all public standpipe locations in the region so that facility users had easy access to support information and services. It is noted that these information packs were often removed and needed replacing.
1.7	Provide assistance in purchasing water and/or power costs	Farmers	Immediate and ongoing	Farmers to contact electricity companies to discuss hardship arrangements and rebates Farmers to contact relevant charities for assistance with water and energy costs	Council is unable to report on this item as it is an action for farmers to undertake directly.

1.8	Proactive contact from support providers	Lockyer Valley Regional Council and Rural Financial Counsellor	Immediate and ongoing	Council to liaise with the Rural Financial Counsellor to coordinate the range of support services to attend more community events to increase their accessibility	Council officers work closely with the Rural Financial Counsellors to coordinate a range of drought support agencies and services. In late 2019 Council and several support agencies attended community events at Mt Sylvia and Stockyard Creek to improve accessibility of support information and services. Plans to continue this process in 2020 including agency attendance and Laidley cattle and horse sales was disrupted by COVID-19. Attendance at these events recommenced approximately August 2020 subject to COVID-Safe processes and restrictions. Council facilitated the *10 Minutes with a Master* and *Quick Chats* programs which allowed farmers to have introductory meetings with up to 10 support agencies on the same day to determine their

					best ongoing support options. Council promoted this through direct mail to rural properties and extensive media coverage however few farmers took up the opportunities.
1.9	Financial subsidies for freight and drought proofing projects such as improving dams, water efficiencies, etc	Commonwealth and State Governments via elected representatives Farmers	TBA Immediate and ongoing	Relevant governments to review relevant programs and improve accessibility and eligibility where possible. Farmers to review and apply for existing subsidies (www.daf.qld.gov.au or via a Rural Financial Counselling Service www.rfcssq.org.au)	This item was put to Federal and State Members and some Ministers. Council is unable to report directly on any changes to levels of government support however it is noted that the range of government services have been actively promoted via print and social media, Council's website and community drought support information packs.
1.10	Coordination of bulk purchasing and distribution of local fodder (to offset the 40% increase in costs)	TBA	TBA	This may be best done by Rural Aid, Drought Angels or QCWA – or a locally-based charity such as Lions Club	Council is unaware of any action on this item following initial discussion with some agencies to determine viability of this for the Lockyer Valley and potential economic impacts on local

					growers if subsidised product came into the region.
1.11	Ensure equitable access to grants / funding	Commonwealth and State Governments via elected representatives	TBA	Relevant government departments to review their eligibility to ensure that farmers have equitable access to each category of funding and that grants for innovation are promoted separately to grants and assistance for drought support	This item was put to Federal and State Members and some Ministers. Council is unable to report on any changes to management of government grant and funding processes.
1.12	People to help prepare applications	Farmers via Rural Financial Counselling Service	Immediate and ongoing	Rural Financial Counselling Service (www.rfcssq.org.au or call Rachel on 0477 056 074)	The Rural Financial Counsellor Service (RFCSQ) has been actively promoted by Council since the Forum. Council continues to liaise closely with RFCSQ to monitor trends and seek additional support if requested.
1.13	Utilise appropriate government-owned land and resources as stock feed/watering sources such as harvesting grass from road and land reserves, utilise Queensland Urban	Commonwealth, State and Local Governments via elected representatives	TBA	Relevant governments to review capacity, legal and liability, and viability with a view to maximising available resources.	Council has worked cooperatively with landholders across the region to manage roadside grazing in ways that manage road safety risks appropriately. Landholders have harvested grass from roadsides as needed.

	Utilities' waste water for irrigation, etc.				Farmers will need to contact other levels of government directly for permission to access their unused land for grazing and harvesting of fodder.

2. Drought Relief – Financial Counselling and Mental Health Support					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
2.1	Improve promotion, awareness and ease-of-access to mental health support services	Lockyer Valley Regional Council and Support Agencies	Immediate and ongoing	Council to liaise with drought support agencies to increase awareness and accessibility. Includes: Media, events, posters.	Council facilitated the *10 Minutes with a Master* and *Quick Chats* programs which allowed farmers to have introductory meetings with up to 10 support agencies on the same day to determine their best ongoing support options. Council promoted this through direct mail to rural properties and extensive media coverage however few farmers took up the opportunities.
2.2	Improve promotion, awareness and ease-of-access to rural financial counsellors	Lockyer Valley Regional Council and Support Agencies	Immediate and ongoing	Council to liaise with drought support agencies to increase awareness and accessibility. Includes: Media, events, posters.	The Rural Financial Counsellor Service (RFCSQ) has been actively promoted by Council since the Forum via print media, social

					media, Council's website, direct referral and community information packs. Council continues to liaise closely with RFCSQ to monitor trends and seek additional support if requested.
2.3	Promote and utilise neighbourhood / community groups to: ○ Share information – Talk, email etc. ○ Council and support agencies to come and provide information	Lockyer Valley Regional Council and Support Agencies Farmers	Immediate and ongoing	Council to liaise with drought support agencies to attend community group meetings and events. Farmers to actively participate in local community networks and groups and share information with family, friends and neighbours.	Lifeline's community development officer was very active throughout the region until the position ceased approximately Jun 2020. In late 2019 Council and several support agencies attended community events at Mt Sylvia and Stockyard Creek to improve accessibility of support information and services. Plans to continue this process in 2020 including agency attendance and Laidley cattle and horse sales was disrupted by COVID-19.

					Attendance at these events recommenced approximately August 2020 subject to COVID-Safe processes and restrictions. Council presented information at Lockyer Shed Men meeting in February. Council is unable to report on what level of information sharing has occurred between farmers and among community groups they are part of.
2.4	Proactive contact from support providers at saleyards, display days, produce stores and agricultural supply companies, etc	Lockyer Valley Regional Council and Support Agencies	Immediate and ongoing	Council to liaise with drought support agencies to attend key gatherings of affected livestock farmers such as at saleyards and display days.	This process had commenced at a minor level including agency attendance and Laidley cattle and horse sales but was disrupted by COVID-19. Council's Local Drought Support Officer commenced employment in August 2020 with Australian Government funding and has been attending Laidley Saleyard days, has visited most rural suppliers in the region and is

					working with them to share meaningful information.
2.5	Raise awareness of and/or lobby for more: local drought support coordinators, rural financial extension officers and/or Rural Financial Counsellors and Farm Household Case Officers	Commonwealth and State Governments via elected representatives	Immediate and ongoing	Ensure there are sufficient coordinators and support officers to meet the increasing needs of the Lockyer Valley and ensure they are well promoted and accessible.	The Australian Government increased their funding for Rural Financial Counsellors (RFC) and broadened the types of businesses that could access their support. Levels of demand for their services and wait times is monitored in case more lobbying is needed. Advice provided to Council is that current level of resourcing of RFCs is meeting demand. Council utilised Australian Government Drought Communities Programme funding to engage a Local Drought Support Coordinator to improve coordination and awareness of support agencies and programs.

3. Government Assistance and Regulation					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
3.1	Lobby for equalisation schemes to have a compulsory percentage of income set aside for income averaging purposes under the Income Tax Act administered by the ATO.	Commonwealth Government via elected representatives	Medium to Long-term	Representatives to table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..
3.2	Review asset testing as it is too restrictive	Commonwealth Government via elected representatives	Medium to Long-term	Representatives to table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of

					Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..
3.3	Promote availability of low interest loans and review eligibility for all livestock owners.	Commonwealth Government via elected representatives	Medium to Long-term	Representatives to encourage relevant departments to increase promotion of low-interest loans, and; Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..

3.4	Review and improve how information on drought assistance grants is delivered to those who need it.	Commonwealth Government via elected representatives	Medium to Long-term	Representatives to encourage relevant departments to review the effectiveness of marketing especially regarding areas without NBN and reliable internet access.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..
3.5	Review and ensure funding/grant processes are: more flexible, easier to access and include support people to help prepare applications.	Commonwealth and State Governments via elected representatives	Immediate and ongoing	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences.

					Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..
3.6	Simplified access to Commonwealth and State funding and grants assistance: ○ Less Red Tape ○ More one-on-one conversations ○ Aim to keep farmers on the land ○ Shorter, simpler application forms ○ Encourage government departments to share information with each other so that applicants aren't providing repetitive information ○ That an address is in a drought declared region should be obvious	Commonwealth and State Governments via elected representatives	Immediate and ongoing	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..

	○ Ensure consistent information is provided by online, call centres and in-person with department officers ○ Have a goal of *helping* people meet eligibility.				
3.7	Reduce red tape and regulation that restricts farmers from drought-proofing such as drilling new bores water, vegetation clearing to increase grazing areas, etc.	Commonwealth and State Governments via elected representatives	Immediate and ongoing	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc. This may apply to grazing areas, use of vegetation for feed, access to water including allocations, etc	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..

3.8	Help new businesses to start up with minimal delay and bureaucracy	Commonwealth, State and Local Governments via elected representatives	Medium to Long-term	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc. Review red tape and length of assessment periods	LVRC has developed a reference toolkit for new business enquiries, refining information resources and responses. In response to the Covid-19 emergency the Queensland Government has made changes to streamline aspects of the planning system and further changes are proposed. This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. Council would appreciate community feedback on any improvements which can be directed to Council

					via 1300 005 872 or CETeam@lvrc.qld.gov.au..
3.9	Support diversification and off-farm work through initiatives such as streamlined RPL (recognition of prior learning/existing skills)	Commonwealth and State Governments via elected representatives	Medium to Long-term	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	Participants in Council Riparian weed management project funded by the Australian Government were trained and certified in skills that could be used as independent contractors. Several participants have now established their own businesses to supplement their farm income. Council is facilitating the Queensland Government Regional Skills Investment Strategy (RSIS) in the Lockyer Valley. The scheme assists communities to identify current and emerging jobs in key industries and ensure there is a supply of skilled local

					people to meet this demand.
3.10	Review duration of financial assistance noting that even when rains come it will take time for productivity and income to be restored and that ongoing help (subsidies) will still be required	Commonwealth and State Governments via elected representatives	Medium to Long-term	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	This Action Plan has been provided to local Federal and State Members and relevant Ministers and members of the Joint Agency Drought Taskforce to ensure awareness of Lockyer Valley's support needs and preferences. As of August 2020, most support programs are still in place. Council would appreciate community feedback on how this is being experienced in the community which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au..

4. Community Awareness					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
4.1	Gain media support to raise community awareness of drought conditions and impacts on Lockyer Valley farmers, families and the wider community including utilising local credible spokespeople	Working Group to be established with leadership from Lockyer Valley Regional Council	Immediate and ongoing	Working Group to seek the support of local and regional media outlets to promote the plight of local farmers and businesses. Council and farmers to work together in developing fact-based personal interest stories.	Council has not received any interested from farmers or relevant community members to be part of a working group. Both Council and farmers have had a range of articles published in various media to highlight the needs of the Lockyer Valley. Local and regional media have been supportive, and some stories have received national attention via major news outlets. Council's Local Drought Support Officer may be able to organise a working group if there is appropriate interest from drought-affected farmers which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au.

4.2	Gain media support to lobby State and Federal Government for increased support and assistance for farmers and communities	Working Group to be established with leadership from Lockyer Valley Regional Council	Medium to Long-term	Working Group to seek the support of local and regional media outlets to promote the plight of local farmers and businesses. Council and farmers to work together in developing fact-based personal interest stories.	Council has not received any interested from farmers or relevant community members to be part of a working group. Council has advocated strongly to Federal and State governments on local issues. Local State and Federal Members have regular contact with the farming community and take issues to relevant levels of government and the media. Council is interested in community feedback on improvements and those interested in involvement which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au.
4.3	Raise the concerns of drought-affected communities to the more urban parts of South East Qld	Working Group to be established with leadership from	Medium to Long-term	Working Group to seek the support of major media outlets to promote the plight of local farmers and businesses. Council	Any farmers interested in involvement should contact Council via 1300 005 872 or CETeam@lvrc.qld.gov.au and

		Lockyer Valley Regional Council		and farmers to work together in developing fact-based personal interest stories.	if interest is strong Council will review support resources.
4.4	Develop a media campaign to educate the wider community on perceptions of water wastage and water conservation	Working Group to be established with leadership from Lockyer Valley Regional Council	Medium to Long-term	Working Group to investigate and promote campaigns focused on encouraging water restrictions in urban areas, education on farm water usage and needs, etc.	Urban Utilities have been running water conservation campaigns for the greater South East Qld region. This is not directly related to rural water issues and perceptions however it does keep water security issue in the public mind. Perceptions of farm water usage would be included in any campaigns such as Action Item 4.3. Any farmers interested in involvement should contact Council via 1300 005 872 or CETeam@lvrc.qld.gov.au and if interest is strong Council will review support resources.

4.5	Raise awareness on how people can direct their donations specifically to the Lockyer Valley	Working Group to be established with leadership from Lockyer Valley Regional Council	Immediate and ongoing	Working Group to promote charities that can direct donations to the Lockyer Valley.	Council discussed this item with major and local charities and promoted on Council's website those charities that could target donations to specific areas. It was also noted that the Lockyer Valley benefits from donations made by people in other parts of Australia and should be cautious about promoting the concept of keeping donations local.

5. Future Drought Resilience					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
5.1	Establish a local Drought Resilience Working Group	Initiated by Lockyer Valley Regional Council	Medium Term	Working group could include a range of local farmers, technology and industry representatives, UQ Gatton, Lockyer-Somerset Water Collaborative, SEQ Water, QUU, etc	Council's Local Drought Support Officer can facilitate a working group if there is an appropriate level of interest from relevant local stakeholders which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au.
5.2	Investigate options to improve drought-resilience for the region	Working Group	Medium to Long-term		Council is a lead partner in the *Lockyer Valley and Somerset Water Collaborative* which is actively working on long-term water security for the region. Council is also a partner in the Council of Mayors South East Queensland (COMSEQ) *Resilient Rivers Initiative* which aims to good quality soil on our land and improve long-term water security.

					Note that the Federal Government has several initiative including funding focused on drought resilience including https://www.agriculture.gov.au/ag-farm-food/drought/future-drought-fund
5.3	Investigate, promote and lobby for (if necessary) subsidies for on-farm water storage and efficiencies including subsidies for loan principal and interest repayments	Commonwealth and State Governments via elected representatives	Immediate to Medium-term	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	Note that the Federal Government has several initiatives including funding focused on drought resilience including https://www.agriculture.gov.au/water/national/on-farm-infrastructure-rebate Queensland Government schemes can be found at https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/rural-disaster-recovery/drought/assistance/dras-subsidies

5.4	Investigate, promote and lobby for (if necessary) financial subsidies for freight for fodder and water deliveries	Commonwealth and State Governments via elected representatives	Immediate to Medium-term	Table this initiative at relevant opportunities such as parliament, Joint Agency Drought Taskforce, etc.	Queensland Government schemes can be found at https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/rural-disaster-recovery/drought/assistance/dras-subsidies Other support measures can be found on Council's website at https://www.lockyervalley.qld.gov.au/our-region/drought-support/
5.5	Investigate feasibility of extending water mains further into rural areas for added water filling stations (eg, standpipes)	Queensland Urban Utilities (QUU) via Lockyer Valley Regional Council	Immediate to Medium-term	Council to continue discussing feasibility with QUU	Council held discussions with Urban Utilities (the water provider) to determine the viability of extending water mains so that standpipes could be closer to outer rural areas, and to reduce the cost of water at filling stations. Urban Utilities advised Council that extended mains and

					standpipe locations is not viable. Charities that assist with the cost of water have been promoted. Council installed drought support information packs at all public standpipe locations in the region so that facility users had easy access to support information and services. It is noted that these information packs were often removed and needed replacing.
5.6	Review farming practices regarding feed conversion by storing feed in good seasons and note that even when rains come it will take time for productivity to be restored	Farmers	Long-term	Farmers to share ideas, and seek support from peak farming bodies	Council has liaised with *Healthy Land and Water* and DAF for the delivery of farm practice workshops however COVID restrictions resulted in schedule changes. This will be rescheduled once COVID-Safe restrictions allow. Council has a drought support expo planned for November

					2020 which will include some information on farm management practices.

6. Other					
#	**Action**	**Responsibility**	**Timeframe**	**Comments**	**Actions Taken to Date**
6.1	Lobby for the development of a (national?) database of drought affected/non-affected areas of Queensland and NSW so that farmers have a better idea of where they may be able to sell/buy stock from	Farmers to review existing drought map website	Medium to Long-term	This is currently available at: https://www.pmc.gov.au/news-centre/domestic-policy/national-drought-map-now-available	This is currently available at: https://www.pmc.gov.au/news-centre/domestic-policy/national-drought-map-now-available

6.2	Investigate the feasibility of *Why Leave Town?*-type local business gift card that keeps money local	Working Group	Medium to Long-term	Council submitted this as a project to the Commonwealth Drought Communities Programme funding but was unsuccessful. Lockyer Chamber of Commerce & Industry has since established a local card for member's businesses. Council is interested in community feedback on the use and benefits of this program which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au.	Council submitted this as a project to the Commonwealth Drought Communities Programme funding but was unsuccessful. Lockyer Chamber of Commerce & Industry has since established a local card for member's businesses. Council is interested in community feedback on the use and benefits of this program which can be directed to Council via 1300 005 872 or CETeam@lvrc.qld.gov.au.

For more information on this Plan please contact:

Community Activation
Lockyer Valley Regional Council
PO Box 82
Gatton Qld 4343
E: CETeam@lvrc.qld.gov.au
P: 1300 005 872

Ref: ECM 3864454

13. INFRASTRUCTURE REPORTS

13.1 Petition received from Lockyer Waters and Churchable residents

Date: 01 September 2020
Author: Angelo Casagrande, Group Manager Infrastructure
Responsible Officer: Angelo Casagrande, Group Manager Infrastructure

Purpose:

The purpose of this report is to present a petition received from the residents of Lockyer Waters and Churchable and to seek Council's response to the petition expressing concern with non-resident heavy vehicles using local roads in the Lockyer Waters and Churchable areas for the purposes of through travel.

Officer's Recommendation:
THAT Council receive the petition requesting restrictions on local roads for non-resident associated heavy vehicles accessing the Lockyer Waters and Churchable areas.
Further;
That Council does not approve imposing load limits on local roads in the Lockyer Waters and Churchable areas as requested in the petition.
And further;
THAT Council approve the following actions in relation to the local roads in the Lockyer Waters and Churchable areas:

1. **Conduct a speed review assessment of Nandine, Haslingden and Nangara Roads.**
2. **Review wildlife warning signage requirements for local roads in the Lockyer Waters and Churchable areas.**
3. **Contact be made with the Queensland Police Service to request additional patrols of roads in the Lockyer Waters and Churchable areas to encourage speed adherence and enforcement action regarding unauthorised usage by heavy vehicles.**

Executive Summary

A petition and supporting correspondence have been received expressing community concern regarding the health and well-being of residents living in the Lockyer Waters and Churchable areas due to the speed, noise and pollution from non-resident heavy vehicles using local roads as short cuts. It has been stated that heavy vehicle usage poses a safety hazard when interacting with other road users (horse riders, pedestrians, recreational cyclists and slower agricultural vehicles) and creating a negative impact to the enjoyment of rural properties in the area.

Finance and Resource Implications

Any financial or resource implications arising from the recommendation in this report will be managed through existing budget allocations.

Corporate Plan

Corporate Plan Theme
Lockyer Planned

Outcome
4.2 – Provision of fit-for-purpose Infrastructure which meets the current and future needs of the region.

Consultation

Portfolio Councillor Consultation
The Mayor Councillor Milligan, Councillor Holstein (Portfolio Councillor) and Councillor Vela have been consulted on the matter.

Internal Consultation
Consultation has occurred with respective staff members in the Infrastructure and Community & Regional Prosperity Groups.

External Consultation
The Principal Petitioner met with the Mayor Councillor Milligan, Councillors Holstein and Vela along with Council Staff on the 27 August 2020 at the Council Railway Street Offices to discuss the details of the petition.

Community Engagement
Following Council consideration of this matter correspondence will be sent to the Principal Petitioner. It is not intended to send correspondence to the other persons listed in the petition.

Proposal

Overview
Through the petition and supporting correspondence concern has been expressed to the health and well-being of residents living in the Lockyer Waters and Churchable areas due to the speed, noise and pollution from non-resident heavy vehicles using local roads in the area as short cuts between the Gatton-Esk Road and the Coominya Connection Road.

Heavy vehicles can operate on road networks without a notice or permit provided they do not exceed the heavy vehicle general mass, dimension and loading regulations. Heavy vehicles of this nature are termed a General Access Vehicle (GAV) which entitles the driver of a GAV general access to road networks unless the road is sign-posted otherwise.

Any vehicle longer than 19m, higher than 4.3m, wider than 2.5m or operating over the mass limit is classified as a Restricted Access Vehicle (RAV). RAVs are not to be used on local roads in the noted areas without an appropriate notice or permit from the National Heavy Vehicle Regulator (NHVR).

The traffic data recently gathered from roads in the Lockyer Waters and Churchable areas identified access by RAVs such as B-Doubles that may be operating outside the heavy vehicle legislation without the relevant approvals. The traffic data will be forwarded to the Queensland Police Service (QPS) for further investigation and to highlight areas where enforcement may be warranted.

A speed review assessment will also be undertaken on Nadine, Haslingden and Nangara Roads to review current speed zonings to determine if any changes are needed. The assessment will take into consideration crash history, road classification, road infrastructure and hazards. Any changes to the current speed zonings will need to be raised through the Lockyer Valley Traffic Safety Working Group.

Risk to wildlife from motorists travelling on roads in the Lockyer Waters and Churchable areas was also raised as a concern in the supporting correspondence. A further assessment of wildlife warning signage on roads in these areas will be undertaken to assess whether additional advance warning to motorists is warranted.

Legal Implications
Recommended actions will be managed through existing Legislation where applicable.

Policy Implications
There are no policy implications arising from the recommendation in this report.

Related Documentation
The petition is an attachment to this report.

Implementation
1. That actions arising from the Council Resolution be undertaken.
2. Correspondence to be sent to the Principal Petitioner advising of the Council Resolution.

Attachments

1⇩ Signed petition 3 Pages

We, the undersigned residents, wish to maintain the quiet nature of our district and our quiet lifestyle, as stated in the LVRC Planning Code for this area. The main issues involved are the safety of residents on our roads, horse riders, pedestrians, recreational cyclists and slower agricultural vehicles as well as the property values of this area. Therefore we wish the LVRC Infrastructure section to put restrictions on local roads, such as weight limits for heavy NON RESIDENT vehicles which are just taking a (mistaken!) short cut through this area and are NOT servicing the needs of Lockyer Waters and Churchable residents. (This does not refer to, eg water trucks and to specific delivery or service trucks for local residents).

Date	Name	Address	Signature
8/8/20	Denise Medina	34 Nandine Rd Lockyer W	D Medina
9/8/20	Laurel Lyons	36 Nandine Rd " "	L Lyons
12-8-20	Robyn Sleath	20 Fleur Cres. LW	R. Sleath
13.8.20	Kay MACKAY	9 HASLINGDEN RD LOCKYER WATERS	
13.8.20	Hayden Smit	22 Haslingden Rd lockyer waters	
13.8.20	Sandra Nolles	22 Haslingden Rd lockyer waters	
13-8-20	Amanella Horne	21 Haslingden Rd Lockyer Waters	
13-8-20	Ross Finch	30 Haslingden Rd Lockyer Waters	
13-8-20	Rebecca Finch	30 Haslingden Rd Lockyer Waters	
13.8.20	Jennifer Cochrane	44 Raymont Dr Glenore Grove	
13-8-20	Donald Hawgood	13 Naomi Rd Lockyer Waters	
13-8-20	margaret Hawgood	32 Haslingden Rd.	
13-8-20	Shane Rogers	44 Haslingden RD Lockyer Waters	
13-8-20	Matt Cox	26 Haslington Rd LW	
13-8-20	Betty England	12 Haslington Rd	
14.08.20	Jonny Janssens	30 Nandine Rd L.W.	
14.08.20	Harry Janssens	30 Nandine Rd	
15.08-20	Michelle Ayton	19 Qually rd L/waters	
15/08/2020	SERRENA AYTON	19 QUALLY RD LOCKYER WATERS	
17/8/2020	DONALD GRIESE	32 Qually Rd L/Waters	
17/8/2020	Steve Jermy	32 Qually Rd L/waters	
18/8/2020	Jenna Lench	38 Qually Rd L/Waters	
18/8/2020	Ashley Lench	38 Qually Rd L/Waters	
18/8/2020	RAEWYN BRUCE	3 Naomi RD L/WATERS	
20/8/20	Julie-Anne Johnston	15 Qually Rd L/Waters	
20/8/20	CAROL SMITH	1 BORDER CRT	
20/8/20	IAN MAIN	1 FLEUR Cr. lockyer WATERS	
20/8/20	ROSEMARY MAIN	" " "	
20/8/20	ALAN JOHN COLLER	17 NANDINE RD CHURCHABLE	
20/8/20	Annette Foley	58 Haslingden Rd	

We, the undersigned residents, wish to maintain the quiet nature of our district and our quiet lifestyle, as stated in the LVRC Planning Code for this area. The main issues involved are the safety of residents on our roads, horse riders, pedestrians, recreational cyclists and slower agricultural vehicles as well as the property values of this area. Therefore we wish the LVRC Infrastructure section to put restrictions on local roads, such as weight limits for heavy NON RESIDENT vehicles which are just taking a (mistaken!) short cut through this area and are NOT servicing the needs of Lockyer Waters and Churchable residents. (This does not refer to, eg water trucks and to specific delivery or service trucks for local residents).

Date	Name	Address	Signature
14.8.20	DAVID MARQUARE	271 EASTERNDALE GATTON	D. Marq
16.8.20	RUTH BURTON	JONDARYAN	[illegible]
20.8.20	M BROWNE	48 HASLINGDEN LW	M.B.
21.8.2020	DANITA REID	29 NANDINE ROAD	[illegible]
22/8/20	JON REID	29 NANDINE RD	[illegible]
22/8/20	Lachlan Reid	29 Nandine RD	[illegible]
23/8/20	Rosalyn Flux	29 Quolly Rd	[illegible]
25/8/20	Iris Mullett	2 Fleur Ces, Lockyer Waters	[illegible]
25/8/20	Steve Knight	25 NANDINE RD Churchable	[illegible]
25/08/2020	Pure Parsons	25 Nandine Rd. Churchable	[illegible]
25/08/2020	Alison Helsley	10 Haslingden Rd, Lockyer Waters	[illegible]
26/8/2020	Miranda Boyle	37 Haslingden Rd, Lockyer Waters	[illegible]
29/8/2020	Macushla Boyle	37 Haslingden Rd, Lockyer Waters	Macushla Boyle

Document Set ID: 4000972
Version: 1, Version Date: 28/08/2020

We, the undersigned residents, wish to maintain the quiet nature of our district and our quiet lifestyle, as stated in the LVRC Planning Code for this area. The main issues involved are the safety of residents on our roads, horse riders, pedestrians, recreational cyclists and slower agricultural vehicles as well as the property values of this area. Therefore we wish the LVRC Infrastructure section to put restrictions on local roads, such as weight limits for heavy NON RESIDENT vehicles which are just taking a (mistaken!) short cut through this area and are NOT servicing the needs of Lockyer Waters and Churchable residents. (This does not refer to, eg water trucks and to specific delivery or service trucks for local residents).

Date	Name	Address	Signature
14.8.2020	R LITTLE	26 HASLINGDEN RD	R Little
16.8.20	S. Colyer	162 Costellos Rd	S Colyer
21.8.20	A. SMITH	HOWARD CT PLAINLAND	[illegible]
21.8.20	N. [illegible]	8 Topaz Crescent Lockyer waters	[illegible]
26.8.20	K. Inchcam	57 Koreelah st	[illegible]
26.8.2020	B. Sleeth	20 Fleur cost Lockyer waters	B Sleeth
26.8.20	P. FREEL	5 RIANA CRES	[illegible]

14. ITEMS FOR INFORMATION

14.1 Group Manager People and Business Performance Monthly Report - August 2020

Date: 31 August 2020
Author: Anna Hebron, Group Manager People and Business Performance
Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2020.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People and Business Performance Group during August 2020.

Proposal

That this report be received and noted.

Attachments

1⇩ Monthy Group Report - People and Business Performance - August 2020 6 Pages

People and Business Performance

MONTHLY GROUP REPORT

AUGUST 2020

Lockyer Valley REGIONAL COUNCIL

2020-21 OPERATIONAL PLAN DELIVERABLES

WE ARE HERE: SCOPE | PLAN | PROCUREMENT | DELIVERY | PROJECT FINALISATION

1.3.1 - FLOOD MODELLING

WE ARE HERE: SCOPE | PLAN | PROCUREMENT | DELIVERY | PROJECT FINALISATION

1.3.2 - INSTALLATION OF FLOOD SOFTWARE AND EQUIPMENT

WE ARE HERE: SCOPE | PLAN | ENGAGE | EXECUTE | CLOSE

1.3.3 - UPDATING CLOSED CIRCUIT TELEVISION (CCTV) DOCUMENTS

WE ARE HERE: PLAN | EXERCISE DELIVERY | EVALUATION | FINDINGS

1.6.1 - LOCAL DISASTER MANAGEMENT GROUP EXERCISE

WE ARE HERE: PLAN | CONDUCT REVIEW | COUNCIL ADOPTION | CLOSE

1.6.2 - REVIEW DISASTER MANAGEMENT PLAN

WE ARE HERE: SCOPE | PLAN RESPONSES | IMPLEMENT | REVIEW PERFORMANCE | CLOSE

5.1.3 - PROCUREMENT REVIEW

WE ARE HERE: SCOPE | SEEK APPROVAL | EXECUTE SALE | CHANGE OWNERSHIP AND CLOSE

5.1.4 - LAND ASSET MANAGEMENT PLAN

WE ARE HERE: SCOPE | CONSULT | IMPLEMENT | MEASURE | COMPLETE

5.2.1 - CUSTOMER SERVICE CHARTER

WE ARE HERE: SCOPE | CONSULT | IMPLEMENT | MEASURE | COMPLETE

5.2.2 - BOOKABLE

WE ARE HERE: SCOPE | CONSULT | IMPLEMENT | MEASURE | COMPLETE

5.3.1 - COMMUNICATIONS STRATEGY

WE ARE HERE: QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4

5.4.1 - AUDIT AND RISK MANAGEMENT FUNCTION

WE ARE HERE: SCOPE | CONSULT | IMPLEMENT | MEASURE | COMPLETE

5.5.1 - ENTERPRISE BARGAINING AGREEMENT (EBA)

1

5.5.2 - PERFORMANCE LEADERSHIP FRAMEWORK

5.5.3 - INTRANET PROJECT

5.5.4 - INTEGRITY AWARENESS AND COMPLIANCE

5.6.1 - ORGANISATIONAL EFFECTIVENESS REVIEW (OER)

5.7.1 - OCCUPATIONAL HEALTH AND SAFETY AUDIT

5.7.2 - LOCAL LAWS REVIEW

5.8.1 - CYBER SECURITY MANAGEMENT SYSTEM

5.8.2 - INFORMATION COMMUNICATIONS AND TECHNOLOGY ROADMAP

BUSINESS PERFORMANCE

DISASTER MANAGEMENT

PROJECT UPDATES

- Joint Community Development Officer (Bushfire Recovery and Resilience) position with Somerset Regional Council has been appointed commencing in September.
- Joint Flexible Funding Program to integrate Queensland Emergency Risk Management Framework into Lockyer Valley and Somerset Regional Councils Local Disaster Management Group – in planning phase.

LOCAL DISASTER MANAGEMENT GROUP

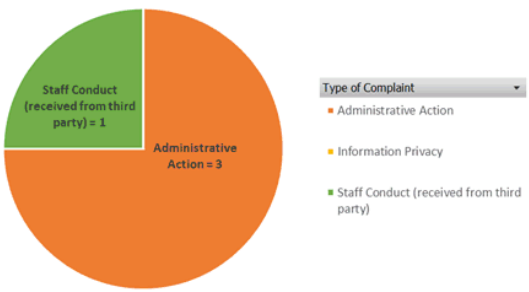
The Lockyer Valley Local Disaster Management Group and District Disaster Management Group activation levels remains at Lean Forward for the COVID-19 response.

TRAINING

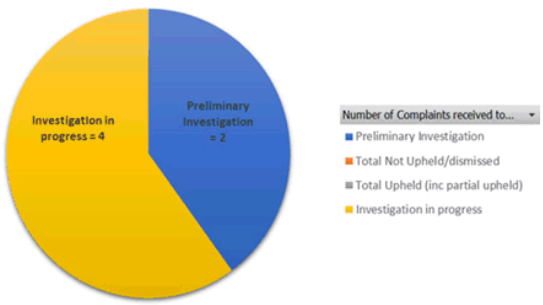
The Disaster Recovery Funding Arrangement Training was delivered by Queensland Reconstruction Authority on 28 August 2020 and attended by Council officers.

GOVERNANCE AND PROPERTY

COMPLAINTS MANAGEMENT SYSTEM 2020-21



OUTCOME/STATUS OF COMPLAINTS 2020-21



2

KNOWLEDGE MANAGEMENT AND BUSINESS IMPROVEMENT

PROJECT UPDATES

- Disposal of Physical Records

Purpose of Project: Identify and digitise physical records which qualify for disposal in line with the Queensland State Archives Retention Schedule.

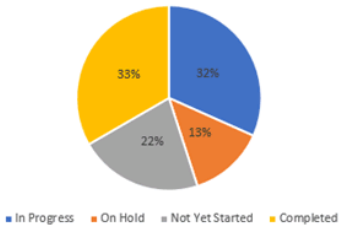
Update: The Knowledge Management Team are currently developing an internal process to digitise and audit the record. A process will then be developed to authorise the disposal of the physical record by the appropriate Manager.

RIGHT TO INFORMATION APPLICATIONS

	2020	2019	2018	2017
Number of applications received	8	2	8	11

PROCUREMENT

PROCUREMENT REVIEW RECOMMENDATIONS STATUS



LVRC Intranet Page has been updated to include the new procurement templates and process flowcharts

WHS has been imbedded in the Procurement Process for ongoing, project specific review

Procurement Liaison Officer has been appointed to work with the Infrastructure Group

RISK, AUDIT & CORPORATE PLANNING

AUDIT REGISTER

INTERNAL AUDIT	TOTAL NUMBER OF RECOMMENDATIONS MADE	IN PROGRESS	COMPLETED
Tendered Contracts Review	17	11	6
Project Management Practices	11	11	0
Capital Project Planning	6	2	4
Legislative Compliance Review	6	2	0

RISK REPORTING

Representatives from Council's contracted Internal Auditor, O'Connor Marsden and Associates were on-site during the month of August. This was to complete required fieldwork with Council's Corporate Leadership Team to assist with the development of a Risk Assurance Map.

CORPORATE PLANNING

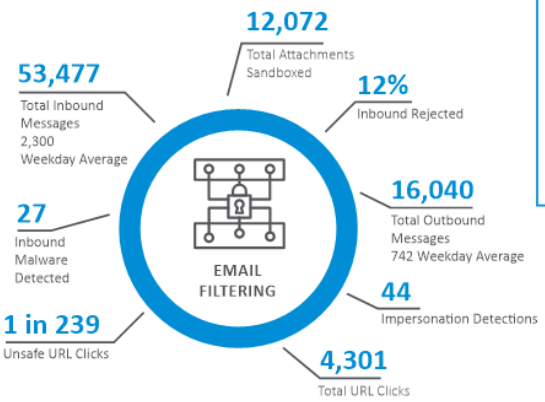
The development of Council's Annual Report for the 2019-20 financial year is in progress.

BUSINESS CONTINUITY PLANNING

Weekly meetings are held with the Corporate Leadership Team to address matters arising as result of COVID-19 restrictions and changes and to improve Council's business continuity response.

INFORMATION COMMUNICATION TECHNOLOGY

EMAIL AND WEB PROTECTION



NETWORK PERFORMANCE

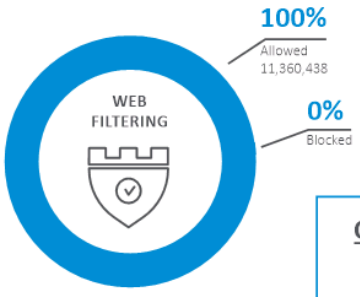
INFORMATION SNAPSHOT

76 MINUTES OUTSIDE BUSINESS HOURS

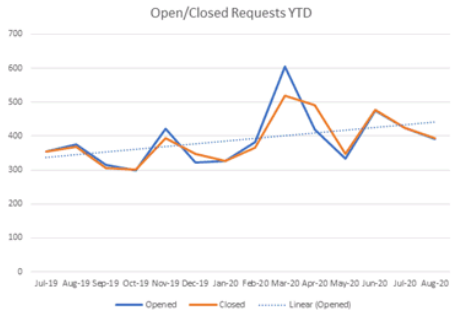
0 MINUTES DURING BUSINESS HOURS

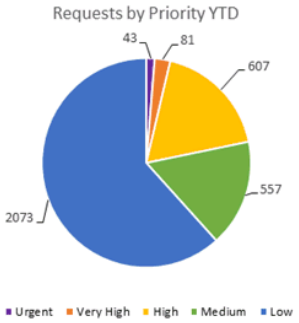
UNPLANNED NETWORK DOWNTIME

100% NETWORK AVAILBILITY



ICT SERVICE DESK SUPPORT REQUESTS





CYBER SECURITY

0 REPORTED INCIDENTS

115.7 VERY GOOD

CYBER SECURITY AWARENESS TRAINING RISK SCORE

PEOPLE, CUSTOMER CONTACT AND COMMUNICATIONS

ORGANISATIONAL DEVELOPMENT AND PAYROLL

Full Time Equivalent **286** POSITIONS

Headcount **317** EMPLOYEES

Recruitment Campaigns **16** ACTIVE CAMPAIGNS

- *Labourer x 2*
- *Operator/Labourer*
- *Technical Officer*
- *Principal Engineer*
- *Senior Technical Officer*
- *Traffic Control*
- *Team Leader*
- *Business Administration Trainee x 3*
- *Civil Construction Trainee*
- *Development Engineer*
- *Coordinator Waste*
- *Manager Community Activation*
- *Manager Planning, Policy and Community Wellbeing*

Average Time to Hire **20** DAYS

Early Turnover Rate **2.8%**

Voluntary Turnover Rate **1.9%**

Absenteeism Rate **3.5%**

Training Participation Rate **72%**

Training Events **4**

CORPORATE TRAINING

- *Toolbox Talk (COVID-19 Safe: Social Distancing)*
- *Corporate Induction Day 1*
- *Corporate Induction Day 2*
- *ACDC Training*

4

CUSTOMER CONTACT

TELEPHONE

2,494 CALLS RECEIVED

Increase by 85 calls from last month

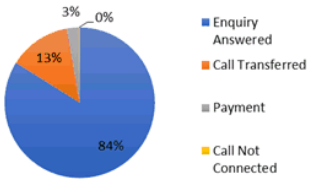
4:40 MINUTES AVERAGE HANDLING TIME

Increase from 4:30 minutes recorded last month

SERVICE LEVELS - TARGET 75%

82.45% SERVICE LEVEL REACHED

BREAKDOWN OF CALL TYPES



52 TOTAL WEB CHATS

Decrease by 3 chats from last month

706 TOTAL eREQUESTS

Increase by 160 eRequests from last month

1095 TOTAL CRM RECEIVED

Increase of 138 requests from last month

8:32 MINUTES WEBCHAT HANDLING TIME

Decrease of 1.13 minutes from last

685 TOTAL RECEIPTS

Increase by 232 receipts from last month

COUNCILLOR REQUESTS

26 RECEIVED **36** OPEN

Increase of 1 received requests from last month

QGAP PERFORMANCE

95.7HRS

Total time taken for all transactions

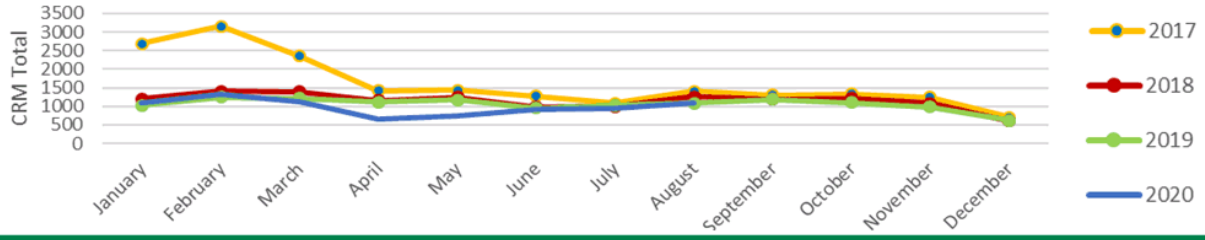
506

Total number of transactions

11:35

Total average time for all transactions

CRM MONTH COMPARISON



COMMUNICATIONS

INTERNAL COMMUNICATIONS

Need 2 Know & ***In the Loop*** article themes for August 2020:

5 SAFETY
12 PEOPLE
1 ICT
5 WELLBEING
1 FINANCE
8 OTHER STAFF REMINDERS

1 FROM THE CEO

0 INTERNAL VIDEOS

11 DESIGN PROJECTS

EXTERNAL COMMUNICATIONS

6 MEDIA RELEASES

6 MEDIA ENQUIRIES

20 VIDEOS PROJECTS

17 for Laidley Spring Festival Online Festival

Council Highlights content this month:

PUBLISHED	TOPICS
6 August 2020	Positions Vacant, Seniors Week, DrumMuster in the Lockyer Valley, How to find out more about Council's Budget
13 August 2020	Rates Notices issued, Upcoming Council meeting, Seniors Week, Author Talk at LV Libraries, LV Community Directory
20 August 2020	Rates Notices issued, Seniors Week celebrations, Open Gardens Scheme, Welcome New Citizens, Virtual Spring Festival, Qld Road Safety Week
27 August 2020	New COVID-19 restrictions, Virtual Laidley Spring Festival, Open Gardens Scheme, Rates Notices issued, Positions Vacant

ONLINE ENGAGEMENT

32 CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST
Current Vacancies
Reach: 10,385. Post clicks: 1100.
Reactions, comments, shares: 141

PAID PROMOTIONS
Hip-hop Dance
Reach: Organic-2369, Paid- 256, Total- 2625.
Post clicks: 108. Reactions, comments, shares: 30

NEW FACEBOOK PAGE

LAIDLEY SPRING FESTIVAL
A new facebook page was created for the Laidley Spring Festival.
Likes: 144. Posts: 10- no paid posts

HIGHEST PERFORMING POST
Teaser Video 1
Reach: 1083. Post clicks: 66. Reactions, comments, shares: 30

8 INSTAGRAM STORIES

10 INSTAGRAM GRID POSTS

HIGHEST PERFORMING POST
Council's visit to Gatton State School Garden
(with 431 accounts reached and 27 likes)

14 TWITTER POSTS

HIGHEST PERFORMING POST
Unite and Recover Funding Announcement
(6,667 impressions)

COUNCIL'S CORPORATE WEBSITE

Most visited page was **current vacancies** with 2,973 views.

10,991 TOTAL WEBSITE USERS

Decrease by 729 from last month

71.2% NEW WEBSITE USERS

5

WORK HEALTH AND SAFETY

OUR GOAL ZERO HARM

MEASURING OUR SAFETY PERFORMANCE

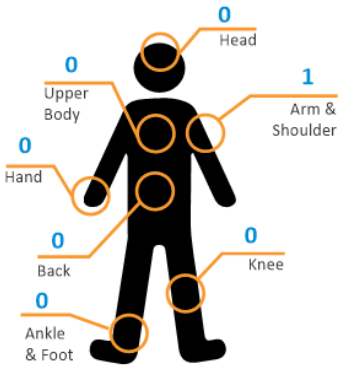
AUGUST 2020

INJURIES BY CLASSIFICATION TYPE

1 INJURIES OCCURRED

0	LOST TIME
1	MEDICAL ONLY
0	FIRST AID
0	REPORTABLE ONLY
0	NEAR MISS

AREAS OF THE BODY MOST AFFECTED



KEY FACTORS ASSOCIATED WITH ASSET INCIDENTS

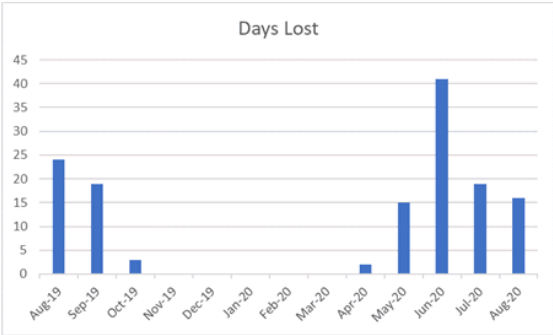
3 ASSET INCIDENTS OCCURRED

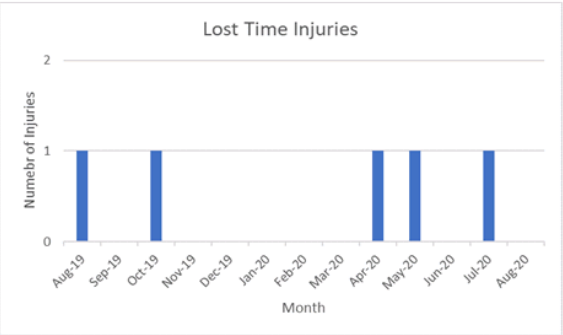
- 0 PROPERTY DAMAGE
- 3 PLANT VEHICLE/ INCIDENT
- 0 ANIMAL STRIKE
- 0 FIRE

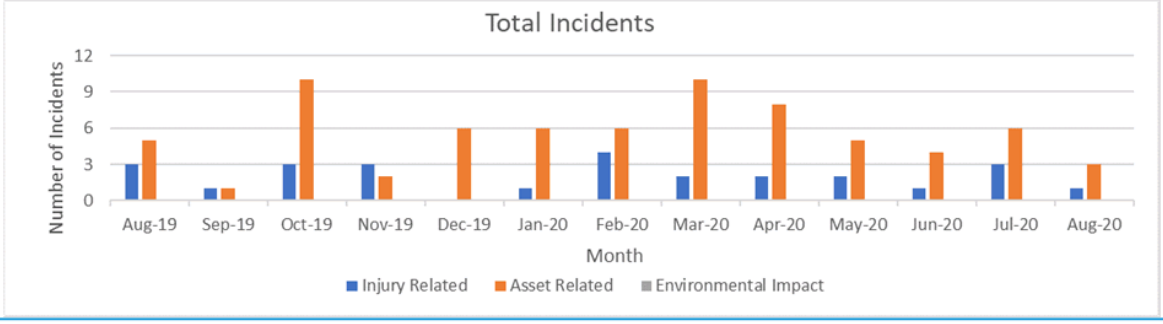
KEY FACTORS ASSOCIATED WITH ENVIRONMENTAL INCIDENTS

0 ENVIRONMENTAL INCIDENTS OCCURRED

- 0% SPILLS
- 0% CONTAMINATION







6

14.2 **Group Manager, Community and Regional Prosperity Monthly Report - August 2020**

Date: 08 September 2020
Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2020.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during August 2020.

Proposal

That this report be received and noted.

Attachments

1⇩ Monthly Group Report - Community and Regional Prosperity - August 2020 15 Pages

Community and Regional Prosperity

Lockyer Valley REGIONAL COUNCIL

MONTHLY GROUP REPORT

AUGUST 2020

PERFORMANCE REPORTING
COMMUNITY AND REGIONAL PROSPERITY

KEY GROUP PROJECTS

PLAINLAND STRUCTURE PLANNING

The final draft Plainland Structure Plan has been completed by Infinitum Partner Pty Ltd and will be presented to Council for endorsement in the future.

GATTON NORTH (MEIA) PROJECT

The final draft Gatton North MEIA Study has been completed by Infinitum Partner Pty Ltd and will be presented to Council for endorsement in the future.

NATURAL RESOURCE MANAGEMENT (NRM) PLAN

The Natural Resource Management (NRM) Strategy was adopted by Council in January 2020. The more detailed NRM Plan was drafted in conjunction with the community working group in February 2020. The NRM Plan was due to adoption by Council in June 2020, however internal Council consultation and broader community consultation were delayed due to COVID-19. Internal consultation is due to recommence in September in parallel with consultation for an Environment Policy identified in the 2020-21 Operational Plan and the draft Planning Scheme.

KEY GROUP PROJECTS

FLOOD MODELING

The Tenthill and Laidley Creek projects (lead-in projects for the Lockyer Creek project and LFMP) continue to be delayed in the calibration stage (i.e. matching the model to the actual observed flow and flood heights in 2011, 2013 and 2017). This is normally the most difficult part of a flood modelling project, but due to the complex nature of the region's creek systems (i.e. perched creeks and managing actual catchment rainfall/flow anomalies) the challenges to solve have taken more time - some of the models take 3 and 4 days to run each time to check a new configuration.

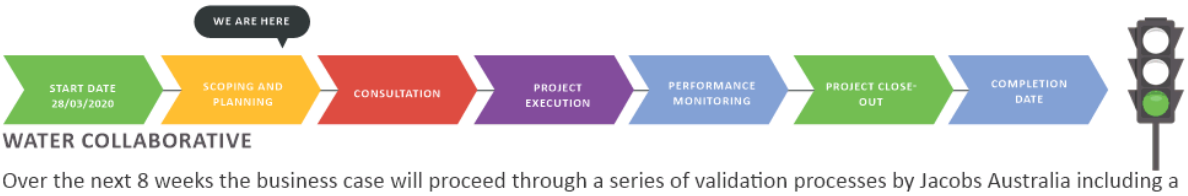
The overarching Lockyer Creek project has made progress but is similarly impacted - the upper Lockyer model to Grantham stage has moved to calibration, the Flagstone and Sandy Creek model is advancing but the 3 other lower models are delayed. The Laidley Regional model is in the peer review stage, Tenthill is now expected to be available mid September for the same. Staff have worked with the consultants to reduce the design event stage to reduce timeframe for completion of the modelling phase of project. The dwelling floor height project continues. The consultants for the LFMP projects have been engaged pending completion of the modelling to reset the delivery timeframes.

FLOOD EVACUATION

The project is anticipated to be practically completed in December 2020, with final completion in January 2021.

FLOODPLAIN MANAGEMENT PLAN

The project is anticipated to be practically completed in December 2020, with final completion in January 2021.



WATER COLLABORATIVE

Over the next 8 weeks the business case will proceed through a series of validation processes by Jacobs Australia including a presentation of a draft to the key stakeholders for comments prior to finalising by the end of October 2020.

COMMUNITY ACTIVATION

SPECIAL PROJECTS

Sustainable Water

The Lockyer Valley and Somerset Water Collaborative met for their monthly meeting on 6 August 2020. Items of business discussed included a comprehensive status update by Jacobs Australia on the detailed business case. Over the next 8 weeks the business case will proceed through a series of validation processes by Jacobs Australia including a presentation of a draft to the key stakeholders for comments prior to finalising by the end of October 2020. The collaborative considered and agreed to apply to the Department of State Development, Tourism and Innovation for an extension request to the funding agreement through to the end of February 2021. This extension request has been made to mitigate risk due to present uncertainties relating to COVID-19. This will ensure all time lines should be met for the acquittal for the funding agreement.

The key elements of the project include 34,000 megalitres of water demand from 150 customers. The pipeline is approximately 280 km in length and will have 10 pump stations to lift and push the water to communities such as Thornton, Withcott, Flagstone Creek, Ma Ma Creek and Mt Sylvia. The Chair of the Water Collaborative has been providing frequent briefing updates to elected members to ensure a consistent source of information as the project moves forward.

JOBS AND SKILLS DEVELOPMENT

Over the month of August, the Regional Skills Investment Strategy (RSIS) Project Coordinator has been liaising with Registered Training Organisations and industry to reschedule training that was postponed during the COVID restrictions period. This has resulted in 5 out of 19 hospitality workers completing their Mentoring and Supervision Skill Set, while the remainder 14 hospitality workers are using the scheduled sessions over August and September to complete all outstanding units.

First Aid training for Hospitality and Primary Industries workers has been scheduled and an overwhelming response in attendees meant that an additional 2 courses in September had to be scheduled to accommodate the much needed for First Aid skills within the industries.

The RSIS Coordinator has also completed the first step towards engagement with a Hospitality Consultant, with the Procurement team revising the Request for Quote documents before they go out to market.

The RSIS project also had a quarterly meeting with the Department of Employment, Small Business and Training with positive feedback received by the project coordinators within the Department and happy with the progress the Lockyer Valley Regional Skills Investment Strategy is making.

Equine Collaborative Precinct

The Equine Collaborative met on 26 August 2020 to discuss the next phase of the project following the positive endorsement by all stakeholders regarding the conceptual designs. The next step will be to procure a suitably qualified consultant to deliver a business case to support the concept designs. This is expected to be completed by early 2021.

The Chair of the Equine Collaborative and project staff met with the Equine Queensland CEO to present the concept design and to investigate alignment with their state-wide facilities plan. The Equine Collaborative agreed to send a letter of invitation to Equine Queensland to become a member of the Equine Collaborative.

TOURISM

PARTNER UPDATES

Council resolved to change its Regional Tourism Organisation (RTO) from Brisbane Economic Development Agency (BEDA) to Southern Queensland Country Tourism (SQCT) to reflect Lockyer Valley's alignment with a country experience framework, rather than Brisbane City/Bay. Staff of SQCT and Council have started collaborating on developing and promoting the Lockyer Valley and developing a Service Level Agreement to define outcomes for the next 12 months.

It's great to see the regional being promoted as a result of a pre-COVID Media Famil to the region. As a result:

- Double page spread in RACQ Road Ahead magazine on Scotty's Garage.
- Blog post by Eat Drink and Be Kerry on the RACQ story.
- "Love you Lockyer Valley" blog post by Eat Drink and Be Kerry on 9 top Queensland Road Trips.

TOURISM

QTM Facebook and Instagram pages:

3,976 likes — Up **4** from August 2020

15 Posts

6 Posts — **37** for August 2020

Highest performing post:

Mural at Plainland - reach 5,000 and 459 engagements

10 Instagram grid posts — **332**

QTM

Two tours for August 2020

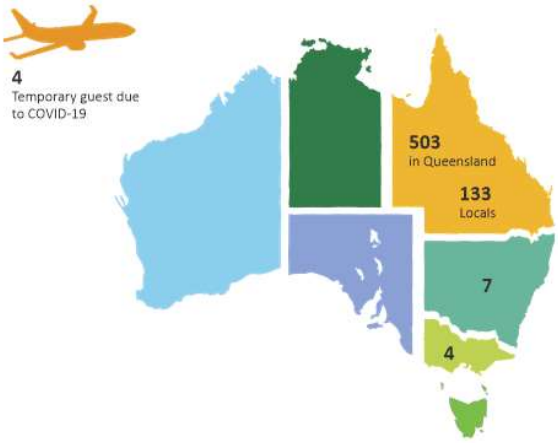
- American Car Club
- Queensland Omnibus Society

We welcomed Adrian from Blokes World Television show to film a story on "blokey" attractions the Lockyer Valley has on offer.

344 people visited the QTM in August 2020

VISITOR INFORMATION CENTRE (VIC)

674 Visitor interactions this month



7,860 Views on the LockyaLockyer website.

'Visit Lockyer Valley' Facebook: **2,790** likes up **48** — **24** posts

Visit Lockyer Valley Instagram: **711** likes — **21** posts

The highest performing post:

Western Transport - reach of **1,700** and **215** engagements

TOP 5 LUVYALOCKYER WEB SEARCHES FOR THE MONTH OF AUGUST 2020

LUVYA LOCKYER	1,019
WHAT'S ON	278
ACCOMMODATION	217
LAKE DYER CAMPING GROUND	298
SHULTZ LOOKOUT	197

4

COMMUNITY ACTIVATION

COMMUNITY EVENTS

Nine events and markets were delivered in August 2020:

Seniors Week (proceeded with a modified program) held-15-23 August 2020 including:

- Social Day in Gatton - 41 attendees.
- Trash and Treasure had 87 attendees and raised $1,550 for BLUSH Cancer Support Group.
- Garden Tea Party at Lockyer Community Centre was very successful.
- Laidley Pioneer Village & Museum Seniors Day was poorly attended with less than 10 people. The extreme wind was a key factor in attendance levels.
- Lockyer Antique Motor Association Tractor Trek went ahead 8-9 August with good numbers.

A further **13** community events have been cancelled (due to COVID-19) for this year including:

- BBQ, Bush Poet and Bonfire under the stars
- Speedway Volunteer Training
- Blue Care Book Sale
- John Deere Dealer Training
- Faith Fair
- Horticultural Expo Market Days
- Several events at Das Neumann Haus for Laidley Spring Festival
- Gatton Street Feast
- Lockyer Valley Billy Cart Derby
- Big Band at Spring Bluff
- Art and Craft Exhibition
- Withcott Community Carols and Fireworks

Event Planning by community groups is underway for the following events. Council is assisting organisers to meet their COVID-Safe event obligations, and with marketing:

- Just Geraniums Open Gardens 9-19 September 2020
- Murphys Creek Chilli, Chocolate and Cheese Festival, 20 September 2020

COUNCIL EVENTS

Planning is underway for the following Council-led events:

- Open Gardens Scheme - registrations closed Friday, 28 August 2020. Five (5) registrations received.
- Lockyer Valley Mayoral Carols – a partnered event with Lockyer Valley Ministers
- Lockyer Valley Christmas Carnival - Planning underway with support by Queensland Police, venue relocation to Lake Apex pending LACAC approval.

SPORT AND RECREATION

The Community Activation Team is developing a Sports Ground Maintenance Program to guide a fair and equitable process for Council's support of sports clubs operating from sporting complexes in the region, regardless if they are Council-owned or not.

The Community Activation Team is developing the framework to investigate the development of an online portal that assists not-for-profit groups within the Lockyer Valley to improve their governance, sustainability, membership and access to grants.

Providing ongoing support to sporting clubs to access, comply and operate with COVID-Safe Plans.

YOUTH DEVELOPMENT

The Community Activation Team is supporting a Queensland Health and Education Queensland program to provide free Youth Mental Health First Aid and suicide intervention training in the Lockyer Valley.

They are also assisting community agencies with school holiday programming and marketing.

Due to reduced resourcing, Council's Community Activation Team is no longer providing school holiday activities.

DROUGHT RECOVERY AND SUPPORT

Council's Local Drought Support Officer has been actively engaging with the community to promote the range of support services available to drought-affected farmers, businesses and residents. He has attended the Laidley cattle sales to engage directly with farmers, and has visited almost every agribusiness in the region to discuss ways they can raise awareness of support options. A drought support expo is being planned for November 2020 with a focus on inviting rural producers to attend and see the full extent of the drought support options available to them. Climate forecast including long term forecast, Mental Health, financial support and industry support.

COMMUNITY ACTIVATION

TRAINING

To ensure Council and the community is responding quickly and appropriately to the ever-changing COVID-19 situation, Community Activation officers are networking with peers across Australia to learn, develop and apply best practice to ensure events can re-open as soon as is practical. These networks provide access to information and ideas of larger teams and are invaluable for the Lockyer Valley.

COMMUNITY ENGAGEMENT

Support was provided on the following projects:

- Mapping funding acknowledgment requirements for various capital grants
- Fairways Park project video, project sign and Engagement Hub updates
- Laidley CBD markets parking
- Amos Road Withcott planned roadworks

Engagements in development include:

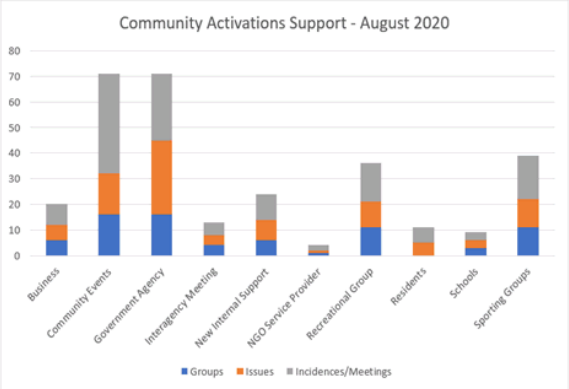
- Pets in Emergencies animated whiteboard series
- Laidley Skatepark review
- Environmental Policy
- LVRC Planning Scheme

ART AND CULTURE PROJECTS

Advertising has commenced for a series of Hip Hop Dance Workshops schedule for Monday 28 to Wednesday 30 September 2020 in Gatton Shire Hall. The event will be delivered by award-winning dance company Elements Collective and will be run under an approved COVID-Safe Plan. This activity is part of an RADF-funded introduction to dance program that includes ballet and other dance styles.

Community Group Support

The Community Activation Team provided **133** incidences of community support for the month of August.



LIBRARIES AND GALLERIES

The Library hosted an Online Author Talk via Skype. Previously all author talks were done face to face. This was well received with 8 attendees online.

A new platform was introduced via our catalogue where customers can recommend new titles to our collection. As part of this platform, members can recommend and/or place reservations on these titles. So far, 39 recommendations have been received with 5 reservations. A media launch will occur in September for this platform.

The BookClub also used Skype to chat in August. Previously this session was as a chat session on FaceBook. Participants really enjoyed hearing each other talk about the book rather than just reading each other's comments.

The Kanopy Movie sessions aren't as active as we had expected. Staff will look to change this up a little bit in September.

As part of the First 5 Forever outreach program, Staff visited the Gatton Day Care Centre and the Lockyer Valley Early Education Centre. It was great to be back sharing the First 5 Forever messaging with children face to face.

The JP in the Community Service has been well received with many phone calls confirming signing times.

77 NEW LIBRARY MEMBERS FOR 2020-2021

14,480 ACTIVE LIBRARY MEMBERS

FACEBOOK

11	498	13	1,010	17
PROGRAMS AND EVENTS	EVENT REACH	EVENT RESPONSES	TOTAL FACEBOOK LIKES	NEW FACEBOOK PAGE LIKES

eRESOURCES

PLATFORM	JULY 2020	AUGUST 2020
eAudiobooks (Borrowbox)	962	1,055
eBooks (Borrowbox)	967	911
eAudiobooks (RB Digital)	73	64
Kanopy (Movies)	115	109

Collection Manager Recommendations 39

Reservations 5

72,902 ITEMS IN OUR COLLECTION

8,461 PHYSICAL LOANS

8,461 ITEMS ISSUED

1,077 WITHDRAWALS

276 ITEMS RENEWED

661 ACQUISITIONS

82.5% ITEMS ISSUED VIA SELF-SERVICE

6

LIBRARIES AND GALLERIES

ART GALLERY

The 2021 Art Gallery program is in final stages with all exhibitions scheduled.

The Art Gallery documentation is currently under-Review. It is hoped that the review will allow an easier flow of information and a greater understanding of requirements. These documents are also being updated to reflect Council's current style guide.

CHILDCARE

85% OCCUPANCY RATE

We are still getting regular enquiries for care, some we have been able to offer places while others we have been placed onto a waiting list. Not quite full but not too far away!

Book Week was celebrated on Wednesday, 19 August 2020

The Childcare centre hosted a Cup Cake Day to support the RSPCA on Tuesday, 18 August. The children cooked, decorated and enjoyed their cupcakes for afternoon tea.

FUNDRAISER

Our Cookie Dough Fundraiser has now finished. We had a great response and sold 300 tubs which equates to a $960 profit. This money will go towards purchasing some new equipment for the children and some pot/plant for our entry area. Thanks to all those staff who supported us with our fundraising efforts!

KINDY CHILDREN - GARDEN CLEAN UP

Our wonderful Kindy children and Mrs Coops were busy last week cleaning up the entry area, getting it ready to plant some new shrubs and flowers.

PLANNING, POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY

SOLAR FARMS

Development Assessment staff took a trip to Western Downs Regional Council to talk to them about their experiences with the assessment of development applications in Solar Farms in their region. The staff were very welcoming and generous with sharing their knowledge and experiences as well as reports on previous development applications they have assessed for Solar Farms. This information will be of great assistance to Council as we come to terms with Solar Farms in our Region and puts us on the front foot when dealing with enquiries and prelodgement meetings. It was a great example of collaboration and opportunity to open up channels of communication and information sharing between Councils.

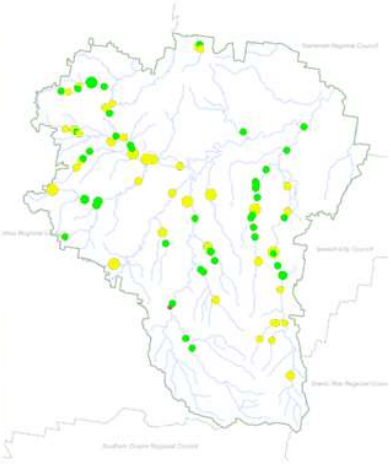
DCP RIPARIAN RANGERS – CREEK RESERVE WEED MANAGEMENT PROGRAM

The program has attracted interest from 44 landholders with potential to treat weeds in 46km of creek across all the major catchments of the region. Predominant species of weeds include Cats Claw Creeper, Chinese Celtis/Elm, Leucaena, Castor Oil and vines including Madeira and Wights Glycine.

The next phase will see landholder contractors undertake training specific to weed control and begin on-ground treatment programs.

The map shows the localities of this years' Expression of Interest (EOI) (yellow) and last years participants (green). It is great to start joining the dots and last years participants encouraging their neighbours to get on board.

Businesses that will be participating in the program range from cattle production/hay/farming right through to diesel fitting, construction/landscaping and technology which is a great economic outcome for the region.



GROWTH AND POLICY

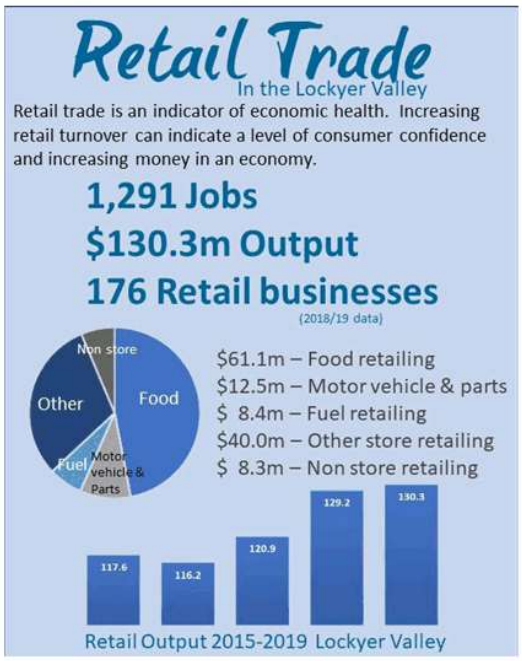
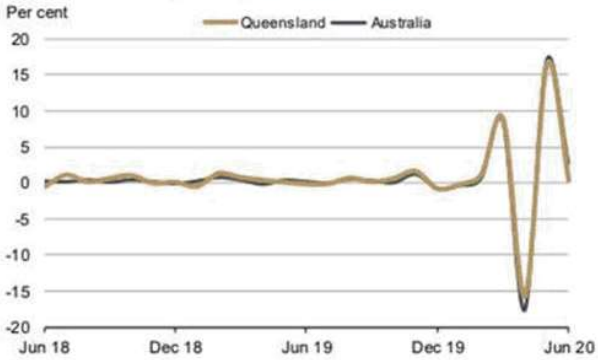


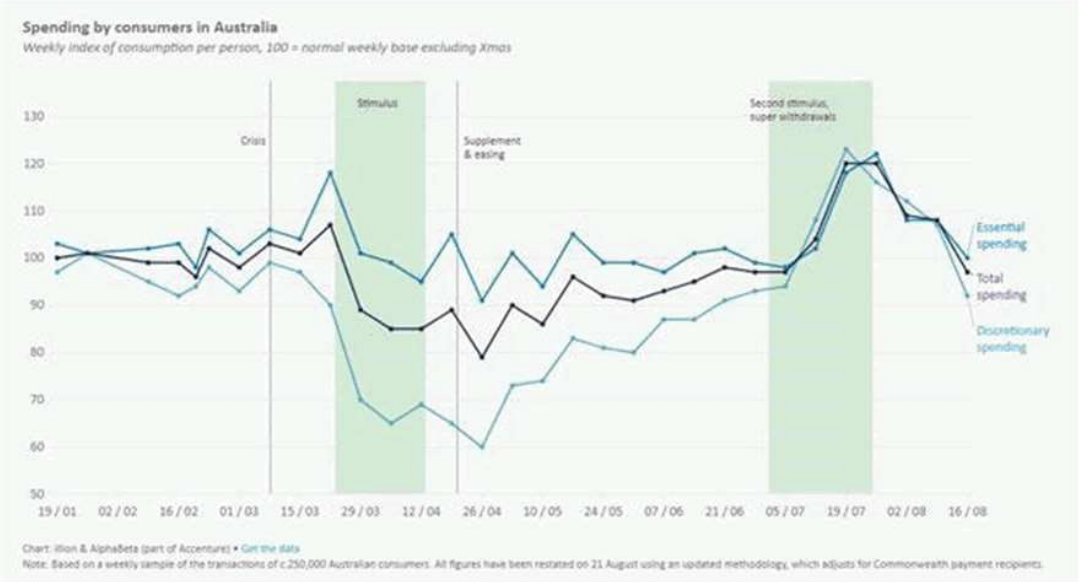
Figure 1 Monthly change in retail turnover



Source: QGSO, Retail trade May 2020

Retail Trade figures were released by the Australian Bureau of Statistics (Australian Government) (ABS) during August. Retail Trade figures are not available at a local level, hence state and national trends are presented. A snapshot infographic of retail trade in the Lockyer Valley is included.

Retail turnover is one of the many impacts of Covid-19, the below 2 graphs illustrate recent large fluctuations in retail turnover. Both graphs show the change in retail trade. The retail turnover changes coincide with the introduction and easing of stimulus and supplements.



Source: Alphabeta, Illion tracking: Covid-19 Economic Impact real time tracking

DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	2020 YTD	2019 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	15	128	153
DECIDED	15	110	126
EXEMPTION CERTIFICATES			
RECEIVED	7	65	58
DECIDED	4	63	50
FORM 19s			
RECEIVED	56	291	264
COMPLETED	58	252	246
PRELODGEMENT MEETINGS HELD	3	29	21

DEVELOPMENT COMPLIANCE

8 COMPLAINTS RECEIVED THIS MONTH

7 COMPLAINTS RESOLVED THIS MONTH

3 SHOW CAUSES ISSUED THIS MONTH

100% RESOLVED WITHOUT LEGAL ACTION

ONE ENFORCEMENT NOTICES ISSUED THIS MONTH

14 DECISION NOTICES ISSUED *(100% in statutory timeframes)*

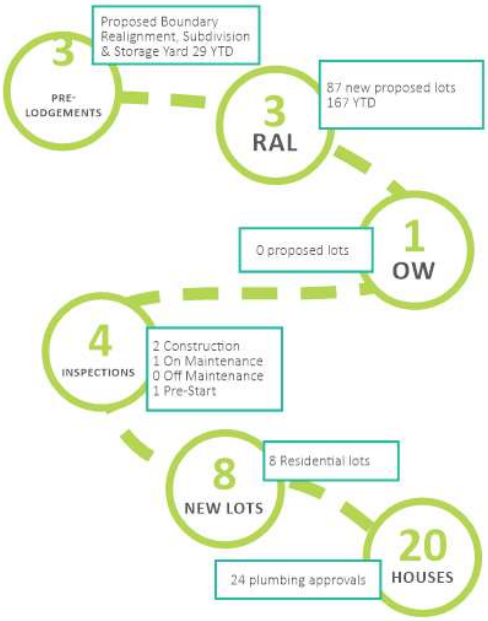
15 DECISIONS MADE *(60% in statutory timeframes)*

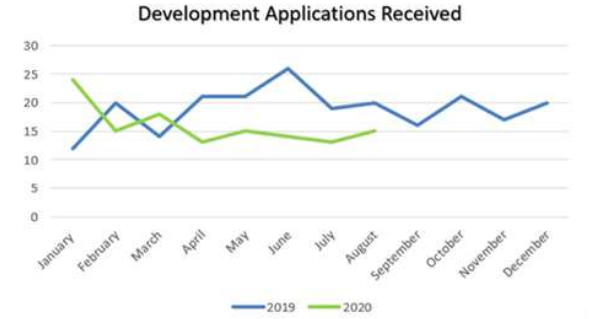
53% DECISIONS MADE WITHOUT ADDITIONAL INFORMATION REQUESTS

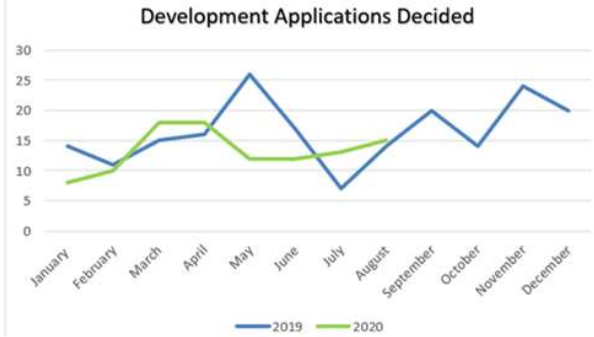
32 BUSINESS DAYS AVERAGE TIME FOR APPLICATIONS IN DECISION STAGE THIS MONTH

3 NEGOTIATED DECISIONS THIS MONTH

LAND DEVELOPMENT PIPELINE







INFRASTRUCTURE CHARGES PAID YTD = $390,547.08

INFRASTRUCTURE CHARGES OUTSTANDING YTD = $111,815.92

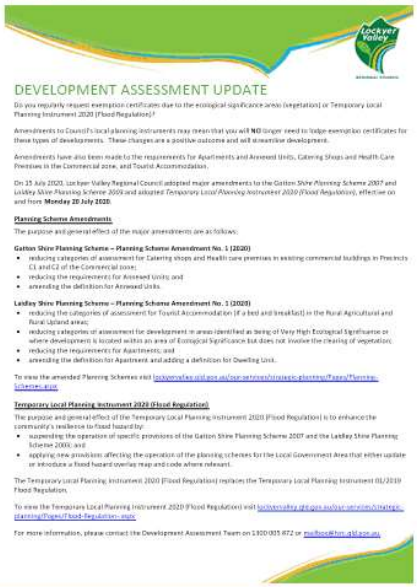
10

DEVELOPMENT ASSESSMENT

DEVELOPMENT ASSESSMENT UPDATE

The Development Assessment Update informs the community and key development stakeholders of the recent amendments to Council's local planning instruments including the Gatton Shire Planning Scheme 2007, Laidley Shire Planning Scheme 2003 and Temporary Local Planning Instrument 2020 (Flood Regulation).

The changes streamline development which includes reducing the level of assessment for certain types of development. This is a positive outcome for the community and something the planning team would like to ceebrate with Stakeholders.



DEVELOPMENT ASSESSMENT UPDATE

Do you regularly request exemption certificates due to the ecological significance areas (vegetation) or Temporary Local Planning Instrument 2020 (Flood Regulation)?

Amendments to Council's local planning instruments may mean that you will **NO** longer need to lodge exemption certificates for these types of developments. These changes are a positive outcome and will streamline development.

Amendments have also been made to the requirements for Apartments and Annexed Units, Catering Shops and Health Care Premises in the Commercial zone, and Tourist Accommodation.

On 15 July 2020, Lockyer Valley Regional Council adopted major amendments to the *Gatton Shire Planning Scheme 2007* and *Laidley Shire Planning Scheme 2003* and adopted *Temporary Local Planning Instrument 2020 (Flood Regulation)*, effective on and from **Monday 20 July 2020**.

Planning Scheme Amendments

The purpose and general effect of the major amendments are as follows:

Gatton Shire Planning Scheme – Planning Scheme Amendment No. 1 (2020)

- reducing categories of assessment for Catering shops and Health care premises in existing commercial buildings in Precincts C1 and C2 of the Commercial zone;
- reducing the requirements for Annexed Units; and
- amending the definition for Annexed Units.

Laidley Shire Planning Scheme – Planning Scheme Amendment No. 1 (2020)

- reducing the categories of assessment for Tourist Accommodation (if a bed and breakfast) in the Rural Agricultural and Rural Upland areas;
- reducing categories of assessment for development in areas identified as being of Very High Ecological Significance or where development is located within an area of Ecological Significance but does not involve the clearing of vegetation;
- reducing the requirements for Apartments; and
- amending the definition for Apartment and adding a definition for Dwelling Unit.

To view the amended Planning Schemes visit lockyervalley.qld.gov.au/our-services/strategic-planning/Pages/Planning-Schemes.aspx

Temporary Local Planning Instrument 2020 (Flood Regulation)

The purpose and general effect of the Temporary Local Planning Instrument 2020 (Flood Regulation) is to enhance the community's resilience to flood hazard by:

- suspending the operation of specific provisions of the Gatton Shire Planning Scheme 2007 and the Laidley Shire Planning Scheme 2003; and
- applying new provisions affecting the operation of the planning schemes for the Local Government Area that either update or introduce a flood hazard overlay map and code where relevant.

The Temporary Local Planning Instrument 2020 (Flood Regulation) replaces the Temporary Local Planning Instrument 01/2019 Flood Regulation.

To view the Temporary Local Planning Instrument 2020 (Flood Regulation) visit lockyervalley.qld.gov.au/our-services/strategic-planning/Pages/Flood-Regulation-.aspx

For more information, please contact the Development Assessment Team on 1300 005 872 or mailbox@lvrc.qld.gov.au

E-MAPPING

On 20 August 2020 Council's ePlan mapping was updated to incorporate the Grantham Redevelopment Area – Development Scheme maps for zoning. Please access Council's ePlan to view the mapping This is a critical improvement to Council's mapping system.

BUILDING AND PLUMBING

BUILDING

68 Private Certification and LVRC Certification Building Approvals were issued in the month of August in comparision to **63** in the same period last year.

13 Building Approvals were issued by LVRC in the month of August in comparision to **12** in the same period last year.

5.84 average business days for Building Approval for the month of August.

68 BUILDING APPROVALS DURING AUGUST

PLUMBING

32 Plumbing Approvals were issued in the month of August in comparision to **28** in the same period last year.

2.53 average business days for Plumbing Approval for the month of August.

32 PLUMBING APPROVALS DURING AUGUST

INSPECTIONS

126 Building and Plumbing inspections were completed for the month of August

43 Building & **83** Plumbing.

Some interesting figures for increased building and plumbing revenues;

Plumbing revenue is up **72%** for Council lodgements

Building regulatory revenue is up **51%** from Private Certifier lodgements

Building services revenue is up **29%** for Council Certifier lodgements

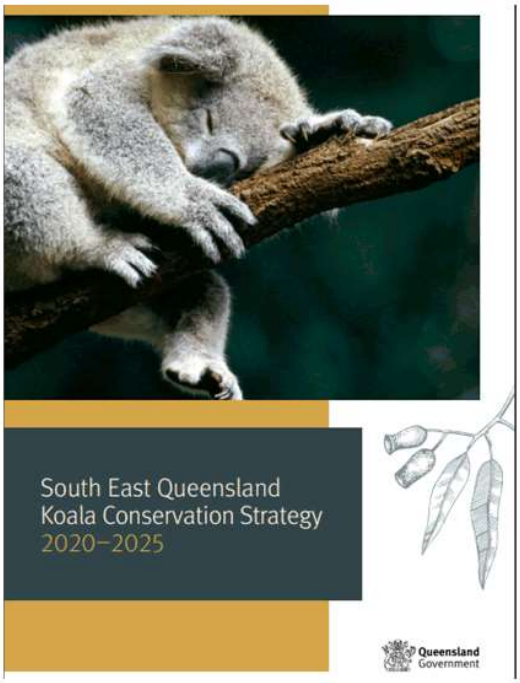
This would be a result of the increase in building activity due to the Government stimulus incentives during COVID-19.

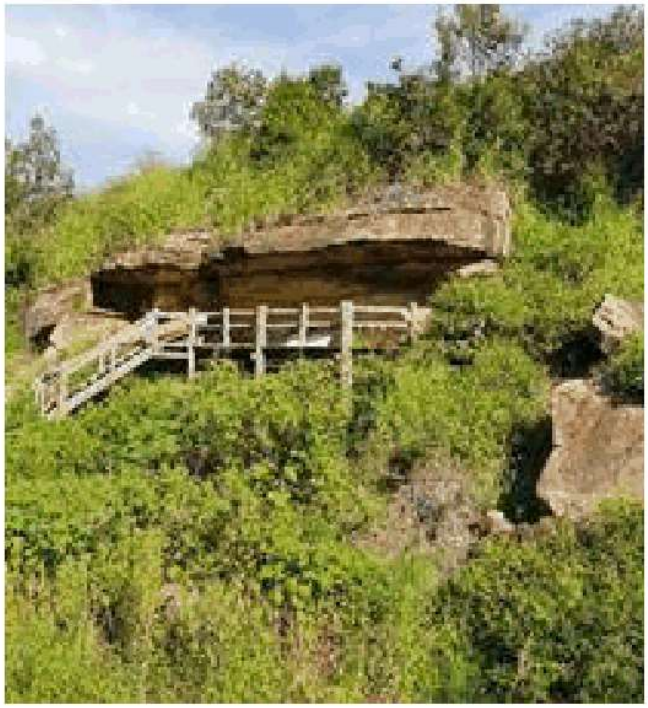
COMMUNITY WELLBEING

SEQ KOALA CONSERVATION STRATEGY 2020-2025

The State Department of Environment and Science released the final version of the SEQ Koala Conservation Strategy 2020-2025 on Saturday 29 August 2020. The Draft SEQ Koala Conservation Strategy, koala habitat maps and new regulatory provisions have been in place since 7 February 2020, however the recent release also includes updated koala habitat mapping.

SEQ Councils and the Local Government Association of Queensland (LGAQ) were engaged in January 2020, and provided comments and feedback on the draft version. These comments appear to have been taken on board with a large number of changes made to the final strategy. The final strategy contains four targets which aim to stabilise koala populations in SEQ, protect and increase koala habitat and reduce threats to koalas such as disease, dogs and vehicle strikes. The updated Strategy also contains a table of actions to achieve those targets, with stakeholder partners and timing for each target. Local Councils are listed as partners for some of the activities. A further workshop will be held with Council in relation to the implications of the strategy.





LYNDA MAYBANKS ABORIGINAL CORPORATION

Lynda Maybank's Aboriginal Corporation have been successful recipients of a Land and Sea grant, to engage a consultant to write a management plan for the restoration and protection of Challawong Rock. As Challawong Rock is partly located within the road reserve and partly on private property, Council helped write the scope or works for the management plan.

COMMUNITY WELLBEING

RESTRICTED WEED MANAGEMENT

WEED SURVEYS ON LOCAL ROADS & RESERVES =	22 ha
WEED TREATMENT ON LOCAL ROADS & RESERVES =	2.4ha
FOCUS OF RESTRICTED WEEDS TREATED =	Giant Rats Tail Grass, Groundsel Bush Mother of Millions, Climbing Asparagus Fern, Fireweed
WEED SURVEYS ON STATE ROADS =	18ha
WEED TREATMENT ON STATE ROADS =	0.08ha
FOCUS OF RESTRICTED WEEDS =	Giant Rat's Tail Grass

Fireweed is predicted to be a large problem this coming season due to the moist winter and increase in daytime temperatures. Pest Officers are promptly responding to sightings, however, this restricted invasive weed is of growing concern across the region. The team are in the process of creating a Fireweed awareness article in the Council Highlights section of the Lockyer paper to encourage landholders/community to report its presence and assist in its control on private and public land.

Working together with the Community - Patterson's Curse

Thanks goes to a Ropely landholder who reported his sighting of weed Patterson's Curse to our Pest team. Detections of this weed in the region are rare.

12 Private Property Pest Management Plans have been completed with landholders comprising a total area of 372.64ha.

10 Herbicide subsidy vouchers issued

LVRC PROPERTY MANAGEMENT

Alice Creek – vegetation clearing and timber stockpile management undertaken on flat areas along the creek. Coordinating with Queensland Parks and Wildlife Service (QPWS) and Rural Fire Service (RFS) to burn these piles.

Fire assessment completed at Bertand Avenue park and Brightview reserve.

RESILIENT RIVERS

Annual monitoring assessment completed at Cahill Park and Beavan Street to assess survival of plants in revegetation areas with on going maintenance of the sites by the contractor.

Procurement occurring for suitable contractors to undertake civil works on Lockyer Creek as part of Phase 3 works.

Procurement occurring for suitable contractors to undertake hydrogeological assessment and engineering design for Blackfellow Creek.

SKILLING QLD WORKERS

Works underway at Council properties including - Lions Park, Merryfields, Narda Lagoon, Lake Apex, William Kemp Park, Otto Road.

Works include weed control, vegetation clearing, pest animal monitoring, revegetation.

PEST ANIMAL MANAGEMENT

Cage/Traps

2 cat traps and 1 Fox trap supplied

7 non-domestic cats retrieved from same location

4 Rabbits infestations reported

We are working in collaboration with the Darling Downs Moreton Rabbit Board to locate the active breeding sites and put in place management solutions for landholders.

2 Wild Dog requests for assistance

12 Dog Scalp Bounties received

Sightings of Wild Dogs are beginning. The Pest team have been advised of 6 stock losses over the last month. We are working closely with these landholders by undertaking surveillance and offering advice for ongoing and future control measures. Correspondence with the Landholders have resulted in the elimination of 4 dogs. Landholders are eager to participate in our 1080 Wild Dog Fox and Pig Baiting program planned for October 2020 (COVID-19 restrictions pending) .

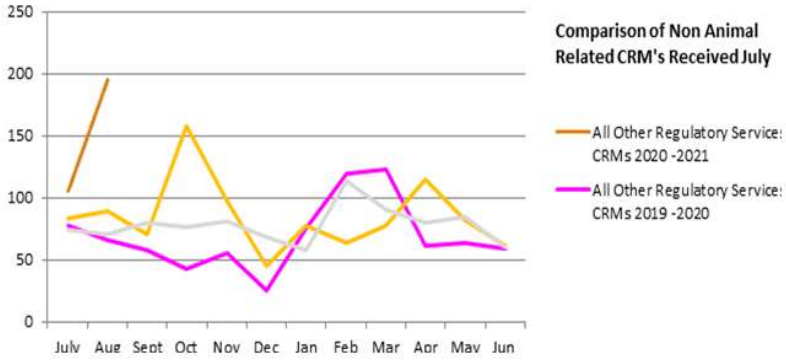
Feral Pigs have been a problem in the Stockyard Creek area with a large group of pigs taking up residence as a local food source is in high concentrations. A local community group has been formed in conjunction with Council in dealing with the issue. Trapping has taken place throughout the month of August with an estimated total of 25 pigs captured and or dealt with. A coordinated 1080 baiting program will follow next month in conjunction with the community group for phase two of this program.

REGULATORY SERVICES

471
NUMBER OF CUSTOMER REQUESTS RECEIVED YTD

445
NUMBER OF CUSTOMER REQUESTS RESOLVED YTD

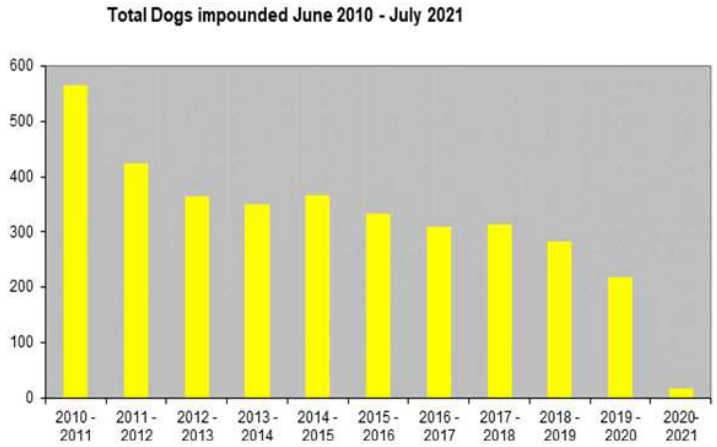
27
TOTAL NUMBER OF INFRINGEMENT NOTICES ISSUED YTD



7,135
NUMBER OF DOGS REGISTERED CURRENT RENEWAL PERIOD (2020/2021)

IN COMPARIS TO

8,055
NUMBER OF DOGS REGISTERED IN THE 2019/2020 PERIOD



24
NUMBER OF DOGS IMPOUNDED YTD

38
KENNEL LICENCE RENEWALS ISSUED FOR THE MONTH

445
EXCESS ANIMAL PERMIT RENEWALS FOR THE MONTH

14

POLICY, PLANNING & COMMUNITY WELLBEING - BUSINESS SUPPORT

Form 19's - Building, Plumbing and Planing Information

56 Form 19's were lodged in the month of August in comparision with **39** in the same period last year.

58 Form 19's were issued in the month of August in comparison with **32** in the same period last year.

There has been a significant increase in requests for Building, Plumbing and Planning Information. This has been attributed to the government monetary incentives for new builds and renovations across the region.

Plan Sealing

3 Plan Sealing applications were lodged in the month of August in comparision with **1** in the same period last year.

5 Survery Plan were sealed in the month of August in comparision with **1** in the same period last year.

14 Total number Lots created in the month of August in comparison with **3** in the same period last year.

Lodgement of Plan Sealing requests for smaller lot yield subdivision approvals has increased. Land sales in the region have increased due to the government incentives and as a result smaller developments are being finalised so more blocks are available.

A total of **144** Building, Plumbing, Planning and Environmental Health applications lodged for the month of August.

64 Building and Plumbing Permits and Planning Decision Notices issued during the month of August.

A major focus for the next 6 months for the Business Support Officers of the Community and Regional Prosperity Team is to look at improving service quality, process improvements, flexibility and cross skilling following the recent restructure.

14.3 **Group Managers Infrastructure Monthly Report - August 2020**

Date: 01 September 2020
Author: Angelo Casagrande, Group Manager Infrastructure
Responsible Officer: Angelo Casagrande, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2020.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during August 2020.

Proposal

That this report be received and noted.

Attachments

1⇩ Infrastructure Monthly Report 8 Pages

Infrastructure

MONTHLY GROUP REPORT

AUGUST 2020

Lockyer Valley REGIONAL COUNCIL

PERFORMANCE REPORTING INFRASTRUCTURE

2020-21 OPERATIONAL PLAN DELIVERABLES

WE ARE HERE: PROCUREMENT
SCOPE → PLAN → PROCUREMENT → DELIVERY → PROJECT FINALISATION

1.2.1 - FAIRWAYS PARK STAGE ONE

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

1.2.2 - PUBLIC PARKS STRATEGY IMPLEMENT STAGE ONE RECOMMENDATIONS

WE ARE HERE: PROCUREMENT
SCOPE → PLAN → PROCUREMENT → DELIVERY → PROJECT FINALISATION

2.4.1 - DELIVERY OF DROUGHT COMMUNITIES PROGRAM

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

3.5.1 - NEW LEASE AND CONTRACT ARRANGEMENTS FOR GATTON MATERIAL AND RECYCLABLE FACILITY (MRF)

WE ARE HERE: SCOPING & PLANNING
SCOPING & PLANNING → INVESTIGATE → STAKEHOLDER CONSULTATION → FINALISATION → PROJECT FINALISATION

3.5.2 - SITE STUDY FOR NEW RESOURCE RECOVERY CENTRE (RRC) TO SERVICE EASTERN AREA

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

3.6.1 - COUNCIL PRINCIPAL BUILDINGS AND FACILITIES ENERGY MANAGEMENT PLAN

WE ARE HERE: PLAN
SCOPE → PLAN → PROCUREMENT → DELIVERY → PROJECT FINALISATION

4.2.1 - DELIVER THE COUNCIL FUNDED INFRASTRUCTURE CAPITAL WORKS PROGRAM

WE ARE HERE: PLAN
SCOPE → PLAN → PROCUREMENT → DELIVERY → PROJECT FINALISATION

4.2.2 - DELIVER THE EXTERNAL FUNDED INFRASTRUCTURE PROGRAM OF WORK

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

4.2.3 - CREATION OF DEFECT BACKLOG WORK PACKAGES FOR COUNCIL FACILITIES WITHIN TECHNOLOGY ONE

WE ARE HERE: IMPLEMENT
INVESTIGATE & SCOPE → PROCESS DEVELOPMENT → USER TESTING → IMPLEMENT → REVIEW, PROCESS REFINEMENT & DOCUMENTATION

4.2.4 - DEVELOP AND IMPLEMENT A FUTURE CAPITAL WORKS AND DESIGN PROCESS TO DETERMINE A SIX MONTH SCHEDULE

WE ARE HERE: ONGOING PROVISION OF ADVICE & SUPPORT

4.1.1 - INLAND RAIL PROJECT DESIGN

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

5.1.5 - REVISION OF PLANT AND FLEET UTILISATION

WE ARE HERE: PLAN
SCOPE → PLAN → DELIVERY → PROJECT FINALISATION

5.8.3 - IMPLEMENTATION OF MOBILE DEFECT LOGGING AND TASK MANAGEMENT

1

CIVIL OPERATIONS PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

DOLLEYS ROAD, WITHCOTT - Upgrade

- Dolleys Road construction has received its first bitumen seal, this will now be left to cure and receive a second bitumen seal in the next few months which will then complete the project.
- The road was opened on Friday 28 August.

GATTON LANDFILL FACILITY - Waste Cell 4 Expansion Works

- Work continues on this project with work programmed to be completed by the 19 September.

BITUMEN RESEAL PROGRAM 2020-21

- Work has commenced on the preparatory works for the bitumen reseal program. Preparatory works include surface correction to improve ride-ability where required, isolated pavement repairs and correcting edge break.
- The reseal program is scheduled to be completed by the end of November, weather permitting.

POSTMAN'S RIDGE ROAD - SECTION 1A - Deep lift asphalt to Greer's Bridge approaches

- This project was completed between the 1st to the 3rd of September. The works included milling out 230 millimetres of pavement either side of the bridge and replacing with deep lift asphalt.
- The work required the closure of Postman's Ridge Road for 3 days.

MAINTENANCE WORKS

Maintenance Grading

- Bonnells Road, Blanchview
- Charles Road, Grantham
- Cooks Road, Upper Flagstone
- Crowleys Lane, Gatton
- Dwyers Road, Gatton
- Golf Links Drive, Gatton
- Hell Hole Creek Road, Rockmount
- Kiepes Road, Upper Flagstone
- Little Oakey Creek Road, Withcott
- Prince Road, Gatton
- Morgans Road, Grantham
- Nunns Road, Helidon
- Osbournes Road, Gatton

Road Pavement Repairs

- Allan Street, Gatton
- John Street North, Laidley

Road Patching Works

- Allan Street, Gatton
- John Street North, Laidley

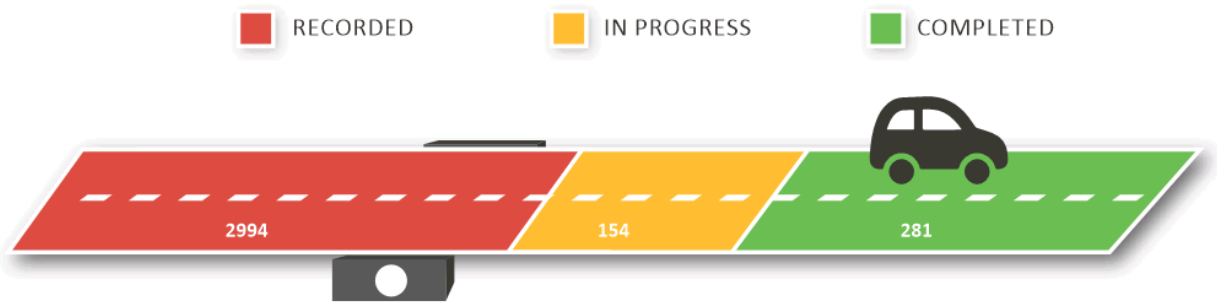
Drainage Works

- Drayton Street, Laidley
- Franks Road, Regency Downs
- Upper Flagstone Creek Road
- Zischke Road, Regency Downs

Traffic Signs and Linemarking Works

- Gatton
- Mount Sylvia
- Plainland

ROAD AND DRAINAGE DEFECTS



CUSTOMER CONTACT

Incoming Infrastructure customer requests for the month of August

306

TOTAL CUSTOMER REQUESTS RECEIVED

181

TOTAL CUSTOMER REQUESTS COMPLETED

3

TECHNICAL SERVICES BRANCH HIGHLIGHTS

ASSET MANAGEMENT

- Level 2 bridge inspections are ongoing with completion expected at the end of September. The team are making great use of our Remotely Piloted Aerial System, AKA 'drones' (RPAS) assets, allowing a more thorough inspection to take place on often hard to access bridge elements and in a much safer way.
- It's the first time the bridge inspections have incorporated RPAS.

- Asset structure review is progressing in consultation with our Finance colleagues. This affects how we record, capitalise and report on Council assets. This review is the most significant since 2013 and allows for improved management of Councils asset registers, bringing consistency between all infrastructure assets under stewardship of the Infrastructure Group.
- International Roughness Index (IRI) has been assessed on 9 roads this month totaling 34km of inspections.
- This programmed inspection occurs twice yearly, enabling our asset management team to assess and better understand road deterioration by comparing the way different road pavements perform under varying traffic loads and environmental conditions. It facilitates a more consistent prediction of remaining useful life across all pavement assets by comparing current roughness to desired service levels specific to road classification, with results fed back into the long term renewal program.

107 ASSET INSPECTIONS CONDUCTED IN AUGUST

WORKS ON ROADS PERMITS & APPLICATIONS

44 TOTAL PERMIT APPLICATIONS RECEIVED

10 LAND ACCESS & ACTIVITY NOTICE (LAAN)

2 RURAL ADDRESSING APPLICATIONS

8 TRAFFIC CONTROL

14 DRIVEWAY

5 HEAVY VEHICLE APPLICATIONS (NHVR)

5 OTHER ROAD ACTIVITY APPROVALS

COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

Fairways Park, Hatton Vale

- The designs for Stage 1 of Fairways Park have been finalised with the tender documents released to the market in late August.

Gatton Landfill Bounday Fence

- Installation of a new boundary fence at Gatton Landfill has been completed with funding under the *Works for Queensland Program.*

Gatton Showgrounds Master Plan

- Concrete blocks were relocated.
- Developing design for way finding signage.
- Final procurement review of request for quote for Gymnastics Pavilion part-roof replacement.
- Awaiting engineer design for retaining walls.

Laidley Cemetery Seam Strip Renewal

- Seam strips at the Laidley Cemetery have been renewed due to cracking and sinking.

Bore Assessment

- A 25,000L water tank has been installed and connected to the bore located in Grantham. The chain wire fence is soon to be installed to secure the site.
- The bore located on Hayes Street, Laidley has also been fenced to secure the site.

PARKS AND CEMETERIES MAINTENANCE WORKS

Mowing

- Mowing of areas as required across the park network

Playgrounds

- Topping up aeration soft fall in playground areas across the region
- Davey Park playground has been damaged by a car. Quotes have been sourced for replacement.

Furniture Maintenance/Landscaping

- Spraying of weeds throughout the park network
- Cleaning of the footpaths in Gatton and Laidley
- Painting of seats in the Helidon main street
- Painting of bins at Jean Biggs Park
- Installation of irrigation at Lake Apex
- Watering of plants across the park network
- Replacing of bollards at Central Oval Laidley
- The refurbishment of the war memorial at Littleton Park, Gatton is completed.

7 RIP
TOTAL FUNERAL/ INTERMENTS

FACILITIES MAINTENANCE WORKS

Buildings

- COVID-19 safety guards installed at Das Neumann Haus. Alteration of guards at Laidley Customer Service Centre.
- Building inspections at Old Murphys Creek Hall and Murphys Creek Railway siding completed. Results are being analysed to assess suitability of both buildings for future use.
- Laidley Recreation Reserve grandstand stairs – sourcing of civil contractors to price repair and/or upgrades.
- LVRC Officers met with Officers from Department of Housing & Public Works on site at Cochrane Street units to assess works required prior to hand back.

Plumbing

- Additional water troughs have been installed at the Laidley Saleyards.
- Commercial dishwasher installed Das Neumann Haus.
- Quotes being obtained to upgrade hydrant at Laidley Depot to meet compliance requirements.

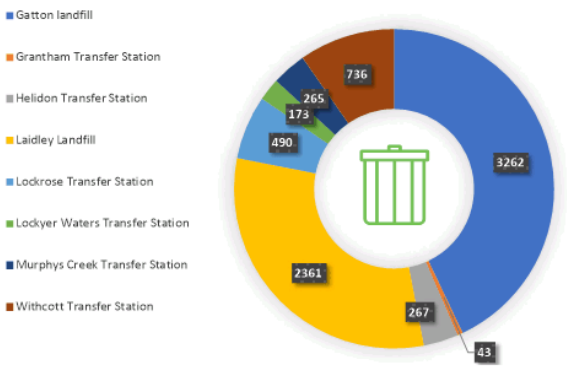
Electrical

- Six electrical switch boards at the Gatton Showgrounds have been installed with LVRC SIM cards which allows direct access to monitor power usage by staff.
- Switchboard upgrade to Laidley pool complete.
- Heater #2 at Gatton Pool fault identified and repaired.
- Car park lights at Laidley Recreation Reserve Complex faulty. Failed circuit breaker replaced.
- Air-conditioning control in Council Chambers has been replaced.

WASTE MANAGEMENT

- The annual Waste Levy Volumatic survey and topographical plan was successfully submitted to the Department of Environment and Science 30 July.
- The first quarterly advance waste levy payment of $245,175.00 was received based on the total MSW (municipal solid waste) data submitted for 2018-2019.

NUMBER OF PATRONS TO EACH WASTE SITE



TONNES OF WASTE DISPOSED IN LAIDLEY & GATTON LANDFILL

4,153 COMMERCIAL & INDUSTRIAL

42 CONSTRUCTION & DEMOLITION

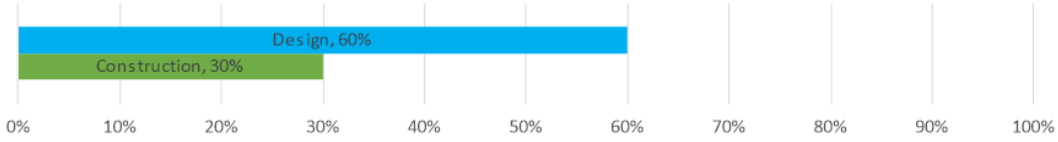
2,403 MUNICIPAL SOLID

7,987 TOTAL PATRONS TO ALL WASTE FACILITIES

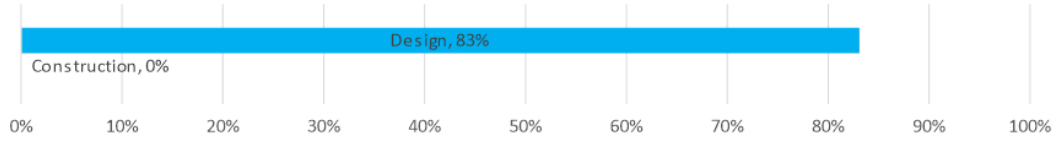
6

CAPITAL PROJECT UPDATES

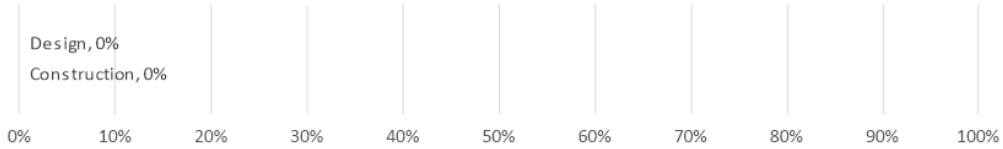
QLD DISASTER RISK REDUCTION & RESILIENCE — $70,000



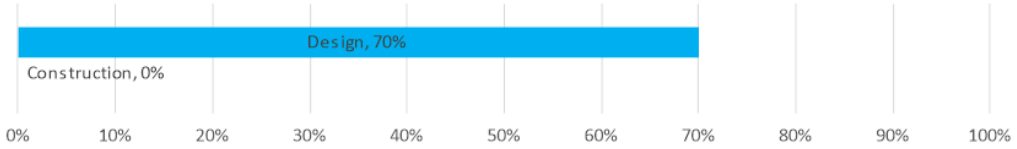
2020-21 BLACKSPOT ROAD SAFETY PROGRAM — $361,500



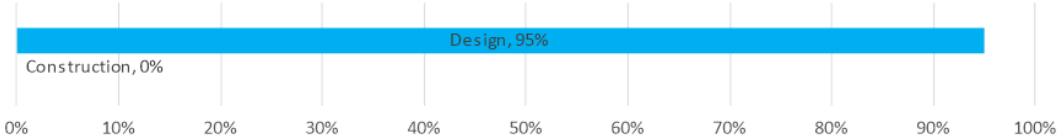
2018-19 CYCLE NETWORK LOCAL GOVERNMENT GRANTS — $225,000



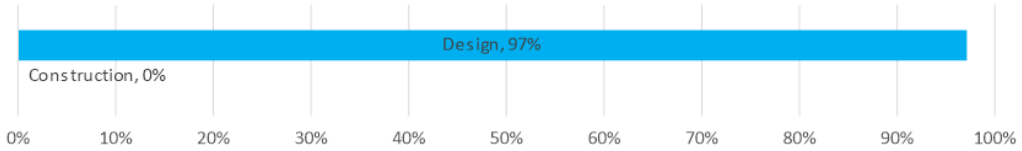
2019-21 LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM — $150,000



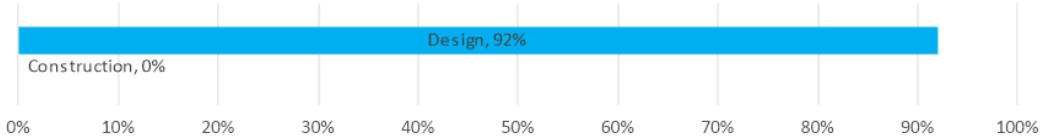
BUILDING BETTER REGIONS FUND (BBRF) — $1,239,350



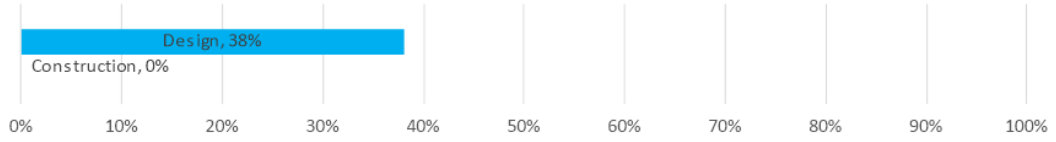
BUILDING OUR REGIONS (BOR) — $654,000



DROUGHT COMMUNITIES PROGRAM — $505,400

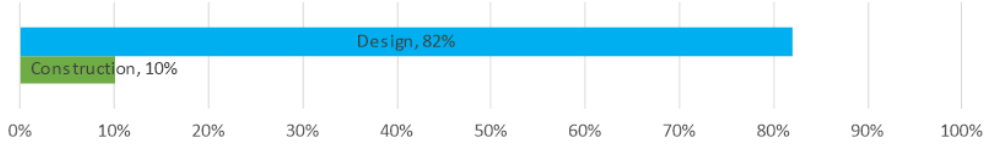


LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM $597,000

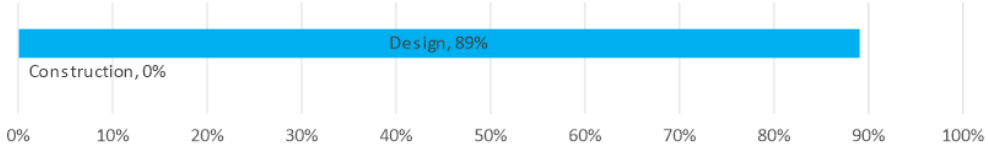


TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME $705,446

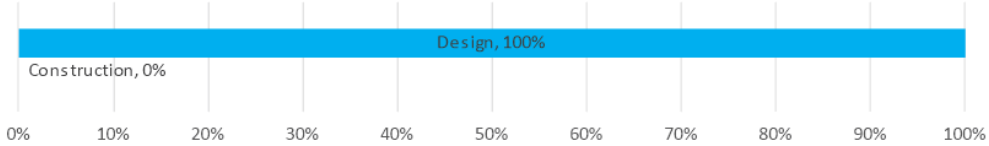
WORKS FOR QUEENSLAND PROGRAM $1,125,000



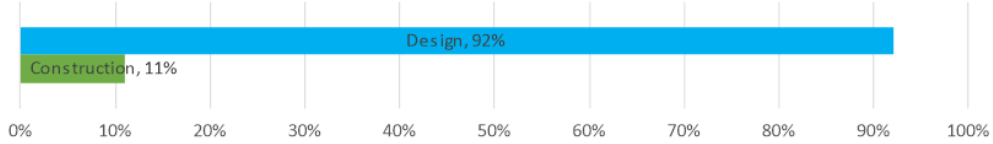
UNITE AND RECOVER COMMUNITY STIMULUS PROGRAM $3,740,000



ROADS TO RECOVERY $2,400,000



INFRASTRUCTURE GROUP 2020-21 CAPITAL WORKS PROGRAM $17,429,331



8

14.4 Analysis of 2020/21 Budget Communications

Date: 08 September 2020
Author: Anna Hebron, Group Manager People and Business Performance
Responsible Officer: Anna Hebron, Group Manager People and Business Performance

Purpose:

The purpose of this report is to provide Council with an analysis of the 2020/21 budget communications media interest.

This document is for Council's information only.

Executive Summary

Lockyer Valley Regional Council (Council) handed down its 2020/21 Budget on 15 July 2020. Council's Communications team compiled a Budget Communications Plan to provide budget background, explanation and detail, identify key messages and establish timeframes for each key message. The purpose of the Plan was to deliver accurate information using a variety of communication tools (print, visual, audio) through several channels (television, radio, newspapers, online, Facebook).

External response to the budget was positive with several television and radio stories and newspaper articles in the lead up to, on and following budget day. There was also good activity across social media channels. Additionally staff provided significant positive feedback particularly in relation to the animated video. A breakdown of media activity is as follows.

Proposal

In order to mitigate mixed messages of key aspects of the budget were pre-released to the media. This proactive approach allowed for the community to receive the correct information as early as possible.

The following summary provides an overview of the take-up (interest) received from media throughout the 2020/21 Budget communication process.

Council's Facebook activity

Date	Title	Organic reach	Paid reach	Total reach	Post clicks	Reactions, comments and shares
15 July	Budget Media Release	2552	6677	9229	908	238
17 July	Budget Video	3216	5290	8506	794	79
24 July	Budget Animation	1850	3412	5262	198	15

Media Releases
A pre-Budget release was distributed to the media. This release, titled *Council's 20/21 Budget to deliver rates freeze,* outlined the plans for the Budget to deliver no increase on rates or general levies when handed down on 15 July 2020.

The below table lists the media interest from the release titled *Council's 20/21 Budget to deliver rates freeze.*

Media Outlet	Date	Headline	Type of Media	Reach
Queensland Times	30 May	*Council aiming to hand down rates freeze in budget.*	Online news	Audience reach of 10,881
Queensland Times	02 June	*Council targets Rates freeze in Budget*.	Printed article	Audience reach of 6,256
WIN Television	10 July	*Lockyer Valley Regional Council will deliver Rates freeze in upcoming Budget*.	TV news story	Audience reach of 5,000
Seven News	10 July	*Lockyer Valley Regional Council can deliver a Rates freeze when Council hands down its Budget next week*.	TV news story	Audience reach of 11,000
Gatton Star	10 July	*Lockyer Valley Regional Council will deliver a Rates 'freeze'*.	Online news	Audience reach of 496

A second media release was distributed on Budget day, titled *Council's 2020/21 Budget delivers no rate increase on general rates, levies.* This release outlined how the Budget was focused on delivering a balanced approach between Council's financial sustainability and community expectations. It provided an overview on Council's operating revenue of $58.80M and operating expenditure of $56.74M, giving Council a predicted operating surplus of $2.06M for the year.

Budget packs were also available containing printed information including the Mayor's budget speech, budget brochure and detailed budget information.

The below table lists the media interest from the release titled *Council's 2020/21 Budget delivers no rate increase on general rates, levies.*

Media Outlet	Date	Headline	Type of Media	Reach
WIN Television	15 July	*Lockyer Valley Regional Council residents will be spared a general rates rise this year*.	TV news story	Audience reach of 5,000
Seven News Toowoomba	15 July	*Lockyer Valley residents will be spared a rates rise this year*.	TV news story	Audience reach of 13,000
Toowoomba Chronicle	15 July	*Lockyer Valley Regional Council has agreed on a conservative Budget this year*.	Online news	Audience reach of 16,893
ABC Sunshine Coast	15 July	*Lockyer Valley Regional Council has approved a Rates freeze.*	Radio headlines	Audience reach of 3,900
ABC Southern Queensland	15 July	*Lockyer Valley Regional Council is today expected to approve a rates freeze*.	Radio story	Audience reach unknown
Toowoomba Chronicle	16 July	*Article - Rates on ice in the Lockyer Valley*.	Printed article	Audience reach of 14,061
The Lockyer	23 July	*Charges unchanged as Council confirms new Budget*.	Printed article	Audience reach unknown
The Lockyer	20 July onwards	*Budget Edition* Communications utilised the weekly Council Highlights, each Thursday, for Budget communications.	Printed advertisement	Audience reach unknown

Attachments

There are no attachments for this report.

14.5 Urban Utilities Monthly Report - August 2020

Date: 01 September 2020
Author: Vickie Wieland, EA to Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Council has received an update from Urban Utilities (UU) Board which provided highlights from their Board Meeting for the month of August 2020.

This document is for Council's information only.

Executive Summary
Lockyer Valley Regional Council maintains an ongoing working relationship with UU on both operational and strategic aspects of water and sewerage provision. This report is an update on matters of significance with respect to UU for Council's information.

Urban Utilities is:

- A statutory body, created on 1 July 2010 as a result of Queensland Government changes to the way water is managed in South East Queensland.
- Owned by the Brisbane and Ipswich City Councils, and Lockyer Valley, Scenic Rim and Somerset Regional Councils and governed by an independent Board.
- Tasked to deliver drinking water, recycled water and sewerage services to the cities and townships within the boundaries of these five local government areas.
- Responsible for delivering water to customers, collecting, transporting and treating sewage, as well as charging and billing for water and waste water services for customers in the Brisbane, Ipswich, Lockyer Valley, Scenic Rim and Somerset local authority areas.

Proposal

The Board held its ordinary meeting on 17 August 2020.

The COVID-19 crisis has highlighted the critical role Urban Utilities plays in the protection of public health. Throughout the pandemic, they have remained committed to managing and maintain their vast infrastructure network to ensure the ongoing provision of reliable water and sewerage services to over 1.5M people in our shared communities.

UU are also incredibly proud that they have been able to support CSIRO and The University of Queensland by providing laboratory collection and wastewater samples to identify traces of COVID-19 in wastewater across our region. The findings from these samples are subsequently provided to Queensland Health and can be used to guide public health decisions.

This month, they transition to the next phase of their new ways of working arrangements. Guided by Government health guidelines, they have taken, and will continue to take, a careful and calculated approach to protect the health and wellbeing of their 1,000 employees.

UU remain focused on supporting customers who are experiencing financial difficulty, especially during COVID-19. In addition to freezing prices until 1 January 2021, they continue to offer payment extension arrangements and interest-free terms to those who require additional support. UU are proud to offer the services of two highly trained Hardship Officers, who provide specialised care for their most vulnerable customers.

At the August meeting, the following matters were considered.

Foundational Success

Financial Statements

Following consideration and endorsement by the Audit and Risk Committee, this month the Board approved the 2019/20 financial statements.

These statements, which received an unmodified audit opinion from the Queensland Audit Office (QAO), confirm that they ended the year in a strong financial position, with a profit after tax of $223M.

While this is a pleasing result, UU remain cautious in their optimism, given the potential further impacts of COVID-19. For example, they are cognisant that several of their large commercial customers are falling into arrears, and there remains no certainty over forecast developer cash contributions. Their residential customer segment has remained relatively stable; however, once Government stimulus is withdrawn, they are likely to see an increase in bad debts that will adversely impact their financial position. UU will continue to keep Council abreast of COVID-19 impacts on their three customer segments.

The full financial statements will be included in our *2019/20 Annual Report,* which will be issued to shareholders in September.

Annual Report

As required under the Participation Agreement, the Annual Report was presented to the Board. This report sets out their achievements, challenges and corporate governance arrangements during the 2019/20 financial year. For example, they:

- Delivered a number of drought preparedness and response initiatives.
- Partnered with 24 organisations on $20.2M worth of research and development.
- Implemented a contemporary Enterprise Asset Management Solution to transform the way we manage asset data, procurement and finance processes.
- Progressed our Program Management Approach capital delivery program, which will reduce costs and improve timeliness of capital project delivery.
- Significantly increased the volume of recycled water supplied to regional customers.
- Received formal endorsement of our first Reconciliation Action Plan.
- Navigated new ways of working in response to COVID-19, resulting in improved culture and leadership.

The Board considered the report and provided feedback to management. Further consideration and approval of the report will occur in late August to allow for tabling in the Legislative Assembly in mid-September. Once this occurs, the report will also be issued electronically to shareholders.

Lowood Sewage Treatment Plant and Sewage Transfer Scheme

The Board considered a variation to the Lowood Sewage Treatment and Sewage Transfer Scheme. This important project will ensure compliance at the existing Lowood and Fernvale Sewage Treatment Plants, improve the quality of water discharged to the Brisbane River and increase capacity requirements in Lowood and Fernvale to meet population growth requirements.

Strategic Land Acquisition

The Board made a strategic land acquisition decision in the Somerset region for a sewage treatment plant that will be required from 2030. It will also provide land for the irrigation of treated effluent to meet regulatory requirements under the *Environmental Protection Act 1994.*

Breakfast Creek Trunk Sewer Augmentation

Following consideration by the Strategic Asset Management Committee, the Board approved a Gate 3 Business Case for the Breakfast Creek Trunk Sewer Augmentation, which is estimated to be a $43M investment by 2024.

This investment will protect the natural environment by reducing sewer overflows and will allow them to meet growth requirements, particularly in two State Government Priority Development Areas that are expected to increase by over 58,000 people.

Plainland Diversion to Laidley Sewage Treatment Plant Project

The Board approved a Gate 3 Business Case for the Plainland Diversion to Laidley Sewage Treatment Plant project. This $20M investment is expected to be delivered by September 2022 and will provide a financially sustainable solution to service Plainland's sewage collection and conveyance until 2040.

Board Charter

This month, the Board considered the Board Charter, which outlines how the Board should operate and function. The charter has largely been in place since Urban Utilities' formation and is therefore due for review. Following consideration by the Board, our Company Secretary was requested to undertake a major re-draft for consideration by the Audit and Risk Committee and then the Board.

People and Safety Committee Charter

The Board considered and approved a number of minor amendments to the People and Safety Committee Charter.

Urban Utilities Strategic Risks

Following review and endorsement by the Audit and Risk Committee, the Board, as part of its biannual review, approved a number of changes to Urban Utilities' strategic risks. Currently, they have 18 strategic risks that are actively managed with several mitigations and controls. These risks, which are reported through the Statement of Strategic Intent and reviewed quarterly by the Audit and Risk Committee, remain under constant review to respond to the external environment in which they operate.

Capital Structure Review

After consideration by the Finance and Pricing Committee, the Board approved both the scope and the consultant who will lead Urban Utilities' capital structure review. This review is designed to ensure they have a capital structure that can financially sustain them well into the future.

We look forward to engaging shareholders in this review process via the Commercial Reference Group.

Water Services Association of Australia (WSAA) ICT Benchmarking

Urban Utilities recently participated in WSAA benchmarking of ICT operational expenditure. This provided an opportunity to compare their investment in ICT against our peers.

Over the past few years, they have made necessary, yet prudent, investments in their core ICT systems, namely asset management, human resource management and SCADA. This resulted in a higher-than-average spend compared to their peers. From FY23, however, Urban Utilities' investment in ICT is expected to be on par with, or below, the average of other national water authorities.

Attachments

15. CONFIDENTIAL ITEMS

No Confidential Items.

16. MEETING CLOSED