

Agenda



ORDINARY MEETING OF COUNCIL

AGENDA

19 JANUARY 2022

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1. MEETING OPENED**1.1 Acknowledgement of Country**

The traditional owners of the land on which the meeting is held to be acknowledged.

1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

2. LEAVE OF ABSENCE

No Leave of Absence.

3. CONDOLENCES/GET WELL WISHES**3.1 Condolences/Get Well Wishes**

Author: Bella Greinke, Council Business Officer

Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS**4.1 Declaration of Prescribed Conflict of Interest on any Item of Business**

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES**6.1 Confirmation of Ordinary Meeting Minutes 15 December 2021****Author:** Ian Church, Chief Executive Officer**Responsible Officer:** Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of Lockyer Valley Regional Council held on Wednesday 15 December 2021 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS**8.1 Receipt of the Unconfirmed Minutes of the Audit and Risk Management Committee - 20 December 2021**

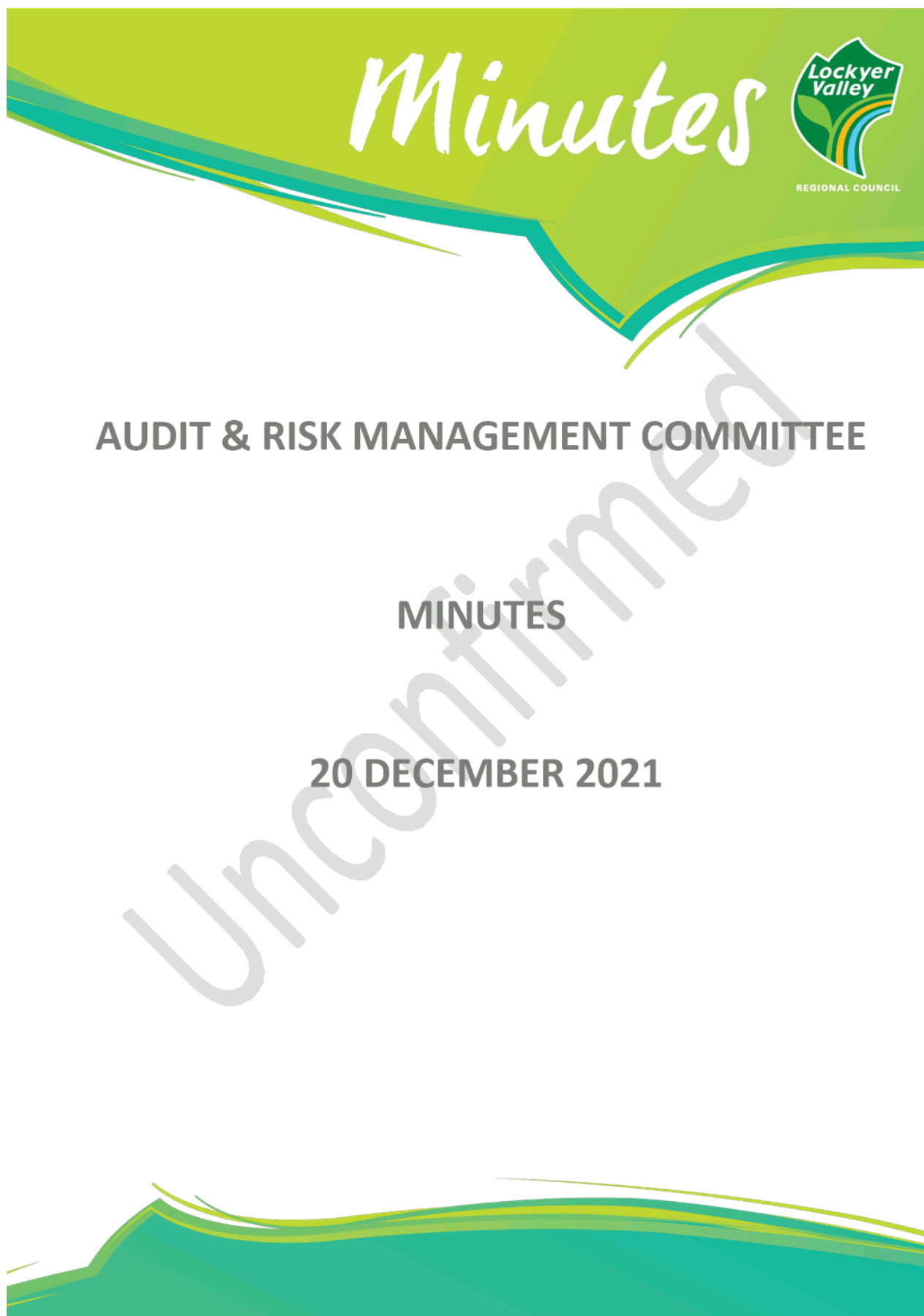
Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Audit and Risk Management Committee Meeting held on 20 December 2021, as attached to this report.

Attachments

1 [!\[\]\(3e2231b1ad3ca8da8658228c00dd08e0_img.jpg\)](#) Unconfirmed Minutes Audit and Risk Management Committee 17 Pages



AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

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ATTENDANCE:

Councillor Members

- Cr Jason Cook
- Cr Chris Wilson

Independent External Members (Voting)

- Kerry Phillips (Chairperson)
- Martin Power
- Adrian Morey

Attendees (non-voting)

- Ian Church, Chief Executive Officer
- Madonna Brennan, Risk, Audit & Corporate Planning Advisor
- Jodi Marchant, Chief Financial Officer
- Cathy Blunt, O'Connor Marsden & Associates (Internal Audit) (via teleconference)
- Wayne Gorrie, O'Connor Marsden & Associates (Internal Audit) (via teleconference)
- Junaide Latif, William Buck (External Audit) (via teleconference)
- Bella Greinke, Council Business Officer (Secretariat)
- Christie Murray, Coordinator Business Improvement (via teleconference)
- Dan McPherson (part of meeting)
- Graham Cray, Manager Information Communication Technology (part of meeting)
- Darren Hopkins, McGrathNichol (part of meeting)

1. MEETING OPENED

The meeting commenced at 10:04am. The Chair noted the original agenda prepared for the postponed meeting on 2 December 2021 is being used for this meeting, and therefore some items may require updating.

2. APOLOGIES

The Chair noted Sabrina Frank, Queensland Audit Office and Logan Meehan, Crowe, as apologies.

3. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY MEMBERS

3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the Local Government Act 2009, a member who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the member that has an interest in the matter
 - iv. the nature of the member's relationship with the entity that has an interest in a matter
 - v. details of the member's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject member has written notice from the Minister to participate in the matter.

3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a member who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the member's relationship with a related party:
 - i. the name of the related party to the member
 - ii. the nature of the relationship of the related party to the member
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the member or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the member or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the member intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

No declarations by members were made at this time.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Audit and Risk Management Committee Meeting Minutes 12
August 2021

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Thursday 12
August 2021 be taken as read and confirmed.

RESOLUTION

THAT the Minutes of the Audit and Risk Management Committee Meeting held on Thursday 12
August 2021 be taken as read and confirmed.

Moved By: M Power Seconded By: A Morey
Resolution Number: ARMC/0218

CARRIED
5/0

Key Discussion Highlights from the Meeting

There was no further discussion in relation to this item.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

5. BUSINESS ARISING FROM MINUTES

5.1 Business Arising from Minutes of Meeting 12 August 2021 - Review of
Committee Charter

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

**THAT the Audit and Risk Management Committee endorse the updated Audit and Risk
Management Committee Charter to be presented to Council for adoption.**

RESOLUTION

**THAT the Audit and Risk Management Committee endorse the updated Audit and Risk
Management Committee Charter to be presented to Council for adoption.**

Moved By: Cr Wilson **Seconded By:** Cr Cook
Resolution Number: ARMC/0219

CARRIED
5/0

Key Discussion Highlights from the Meeting

- The key change made to the Audit and Risk Management Committee Charter is to provide for relevant professional development to be made available to Committee members.
- Independent Member, Martin Power, asked what budget will be allocated to Members professional development and the process for allocating this. The Committee was advised that an allocation will be made as part of the 2022/23 budget development process, in consultation with Members. Should Committee members have any preferences for relevant professional development, please advise Councils Risk, Audit and Corporate Planning Advisor. The Committee agreed the Chief Executive Officer will discuss with the Independent Chair and Councillors an acceptable budget allocation.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

6. AUDIT COMMITTEE REPORTS

6.1 Chief Executive Officer's Report

Author: Ian Church, Chief Executive Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide an update on matters relevant to the Audit and Risk Management Committee.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Chief Executive Officer's Report.

Moved By: Cr Cook **Seconded By:** Cr Wilson
Resolution Number: ARMC/0220

CARRIED
5/0

Key Discussion Highlights from the Meeting

The Chief Executive Officer noted the report as read, however highlighted key components as follows:

Inland Rail

- Council has lodged submissions with the Coordinator General on the Environmental Impact Statements for the Helidon to Calvert and Gowrie to Helidon sections of the Inland Rail project.

COVID-19 Impacts/Business Continuity Planning

- Council continues to mitigate the risk COVID-19 poses to business operations and ensuring compliance with Work Health Safety obligations, by implementing the "Public Health Linked to Vaccination Status Direction"; developing and implementing a Policy on "Living with COVID in the Workplace" and undertaking risk assessments for Branches and Teams. Councillor member, Chris Wilson, questioned if Council is requiring high-risk staff to be vaccinated and was advised that this will be the case where mandated to do so under the above Health Direction.

Auditor General Report to Parliament – 2021 Status of Auditor Generals Recommendation (Report 4 21-22)

- Council participated in two previous performance and assurance audits undertaken by the Queensland Audit Office (QAO), resulting in five recommendations being made. One recommendation related to floodplain management plans and the other four to financial planning and sustainability. The CEO advised that floodplain management plans have been completed and will be lodged with the Minister

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AUDIT & RISK MANAGEMENT COMMITTEE
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for the State Interest Review process, as part of the new Planning Scheme.

- Independent member, Martin Power, queried how the audit recommendations are being monitored. Implementation of the recommendations is being monitored internally as the QAO does not have a formal reporting process in place. The Chair supported Council maintaining a register of recommendations and encouraged including staff in this process so officers are aware of any action they may be responsible for.

Information, Communication and Technology

- A representative of McGrath Nichol provided the Committee with an update on a review being undertaken into Council's Information, Communication and Technology and Information Management functions. The Committee was advised that the review is still being finalised and will be presented to a future meeting.
- Adrian Morey, Independent Member, sought advice on Council's cyber security maturity assessment in comparison to other Local Governments. Advice was provided that the assessment was high level however Council may be mid ranking in terms of other Local Governments. Council does have critical policies in place, such as business continuity and disaster recovery, however additional detail could be added to these.
- Martin Power, Independent Member, sought clarification on which are the highest risks and asked if these could be highlighted in future meetings. The Committee was advised the multifactor authentication migration is currently the highest risk. Furthermore, Council will apply more rigour around administration control for users, as these accounts are more likely to be the ones compromised as they have higher access levels
- Council's Manager ICT informed the Committee that Information Security Management System (ISMS) review is on hold due to the McGrath Nichol work. The Committee was advised penetration testing had been undertaken and the outcomes showed no significant risks.

Lockyer Valley Equine Precinct Project

- Independent Member, Martin Power, asked for additional information regarding the plan and budget for the Equine Precinct project. Councillor Cook advised that the first stage of the business case estimates that a \$40M investment is required and involves a complete redevelopment of the area. An understanding is in place that as Council is a shared owner in the land no further monetary input will be expected. The long term plan for the facility spans approximately 30 -40 years and is estimated to cost around \$100M.
- The Chair noted that Council should consider as a risk to the project criticism that may come from the public with respect to horse racing.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

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6.2 External Audit Update Including 2021 External Audit Closing Report

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The attached report provides a briefing on the status of the external audit activity, including Council's closing report for the 2020-2021 financial year.

The Final Management Letter was presented to Council on Wednesday 17 November 2021.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the 2021 Closing Report and Briefing Paper prepared by the Queensland Audit Office and its Audit Service Provider.

And further;

THAT 21CR-1 Restoration Provision Cost Estimates for landfill restoration be included in Council's Audit Register for action and future progress reporting to the Committee.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the 2021 Closing Report and Briefing Paper prepared by the Queensland Audit Office and its Audit Service Provider.

And further;

THAT 21CR-1 Restoration Provision Cost Estimates for landfill restoration be included in Council's Audit Register for action and future progress reporting to the Committee.

Moved By: M Power

Seconded By:

A Morey

Resolution Number: ARMC/0221

**CARRIED
5/0**

Key Discussion Highlights from the Meeting

- The external audit representative provided an overview of the 2021 Closing Report and Briefing Paper to the Committee.
- Independent Member, Martin Power, raised that the Inland Rail project was listed as a planning risk in Appendix C of the 2021 Closing Report and queried what the potential financial impacts are for Council. Council's CEO advised that there will potentially be very significant financial impacts on Council owned infrastructure during the construction period and beyond. Agreements are currently being negotiated to mitigate these impacts.

AUDIT & RISK MANAGEMENT COMMITTEE
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- The Chair commented it was pleasing to see such good results in section 5 of the 2021 Closing Report and commended the Chief Financial Officer and Finance team.
- Martin Power, Independent Member, asked Council's Chief Financial Officer if Council had used the new self-assessment tool for internal controls. The Chief Financial Officer responded Council has not yet, but it will be considered when working with the new auditors. It was agreed this will be further discussed at a future meeting of the Committee.

Unconfirmed

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

6.3 Internal Audit Progress Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the Audit and Risk Management Committee with an update on internal audit activity which has occurred since the previous meeting of the Committee held on 12 August 2021.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Internal Audit Progress Report.

Moved By: A Morey **Seconded By:** Cr Wilson
Resolution Number: ARMC/0222

CARRIED
5/0

Key Discussion Highlights from the Meeting

- An overview of the Internal Audit Progress Report was provided by the Risk, Audit and Corporate Planning Advisor. The Committee was advised that the Property Management Audit Report is currently in draft stage, while the Group Disaster Management audit is in the document review stage and will be moving into field work early 2022. O'Connor Marsden and Associates representative, Cathy Blunt, informed the Committee they will be meeting with Council's executive leadership team early in 2022 to commence planning future audits. The Chair stated she was please this gap had been identified and will be rectified.
- Martin Power, Independent Member, sought further clarification around the audits being delayed and if personnel was a factor contributing to this. The Committee was advised that the delays are due to factors beyond Councils control such as the impact of COVID-19 and natural disaster events. Following a query from Adrian Morey, Independent Member, Wayne Gorrie of O'Connor Marsden and Associates told the Committee they are aiming for both audit reports to be completed by the next meeting of the Committee.
- The Chair proposed inviting Council's executive leadership team and senior management to attend the end of the next Committee meeting to discuss and better inform Council staff of the role of the Audit and Risk Management Committee.
- Independent Member, Adrian Morey sought confirmation if the recommendations from McGrath Nichol will be included in the audit register. The Chief Executive Officer confirmed this was the intention. Council's Risk Audit and Corporate Planning Advisor added that although recommendations from the Auditor General will not be included in the audit register, updates on these items will still be provided to the Committee.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

6.4 Risk Management Progress Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide the Audit and Risk Management Committee with an update on the progress of Council's risk management function.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Risk Management Progress Report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Risk Management Progress Report.

Moved By: Cr Cook **Seconded By:** Cr Wilson
Resolution Number: ARMC/0223

CARRIED
5/0

Key Discussion Highlights from the Meeting

- An overview of this item was provided to the Committee by the Risk, Audit and Corporate Planning Advisor, highlighting that a risk management workshop is scheduled to be held in February 2022 which will review key corporate risks and aim to provide relevant staff with a foundation to build their operational and project risk registers.
- Council's Risk, Audit and Corporate Planning Advisor informed the Committee that both the Risk Management Policy and Framework had been endorsed by Council.
- Independent Member, Martin Power, made positive comments on the Terms of Reference for the Risk Awareness Workshop and commented on the culture shift required to better incorporate risk management into the organisation and empower staff to accept that responsibility.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

6.5 Audit Register Progress Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with an update on the action taken in relation to previous audit recommendations identified in Council's Audit Register.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept items numbered 20IALC2.1.1, 20IALC2.1.2, 20IALC2.3.1, 20IALC2.5.1, 20CR-1 and 21IAPVDA3.2.1-1 are completed and can be archived from the active Audit Register.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the progress update on Council's Audit Register.

And further;

THAT the Audit and Risk Management Committee accept items numbered 20IALC2.5.1, 20CR-1 and 21IAPVDA3.2.1-1 are completed and can be archived from the active Audit Register.

Moved By: M Power

Seconded By: A Morey

Resolution Number: ARMC/0224

**CARRIED
5/0**

Key Discussion Highlights from the Meeting

- Council's Risk, Audit and Corporate Planning Advisor made note there are a number of aging items in relation to the tender contract review. These particular items are being reviewed for their relevance and how the risk can be addressed.
- A concern was raised by Independent Member, Martin Power, regarding the removal of several legislative compliance audit recommendations and how they would be tracked if removed from the audit register. The Chair concurred with these concerns. The Chief Executive Officer clarified if Committee members would prefer to leave these items on the register with respect to the actions provided. Council's Risk, Audit and Corporate Planning Advisor clarified exactly which items should be removed from the register, as is reflected in the resolution.
- When questioned, the Risk, Audit and Corporate Planning Advisor, acknowledged Council's gaps regarding Officer's involvement in completing and closing out audit items.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

7. ITEMS FOR INFORMATION

7.1 Financial Performance Report

Author: Jodi Marchant, Chief Financial Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

This report provides the Audit and Risk Management Committee with the summary of Council's financial performance against budget for the financial year to 31 October 2021 and the budget review for the period as at end of September 2021 including the carried forward capital works from 2020-21 and the amended Long-Term Financial Forecast.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Financial Performance information report.

Moved By: M Power **Seconded By:** A Morey
Resolution Number: ARMC/0225

CARRIED
5/0

Key Discussion Highlights from the Meeting

- Council's Chief Financial Officer highlighted to the Committee key points of interest in the Financial Performance Report, including recent complications with delivering Council's capital program on time due to supply delays, heavy rainfall and other factors. The Chair sought more information as to where supply delays are being experienced. In response, the Committee was informed that supply of materials such as concrete, and fleet have been the most impacted. Furthermore, Independent Member, Adrian Morey, queried if Council is purchasing on an as needed basis, or if purchases are being made before the need arises to account for the delays. The Committee heard that at this stage, Council is not purchasing ahead but this is something that will be done.
- The Chief Financial Officer informed the Committee the budget review undertaken in September 2021 had been adopted by Council and provided a brief summary. When queried about the next budget review, the Chief Financial Officer advised the Committee the next budget review will be as at the end of December 2021, hopefully to be adopted in February 2022, and changes anticipated include a reduction in the capital works program and a review of the civil works maintenance budget. The civil works maintenance budget is anticipated to change due to the damage caused to assets from recent rainfall. The Chief Executive Officer told the Committee that although Council is still assessing damage, the total amount is estimated to be between \$7M and \$10M.

AUDIT & RISK MANAGEMENT COMMITTEE
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20 DECEMBER 2021

- The Committee Chair queried about the quantity of land available in the Lockyer Valley. The CEO advised that there are a large number of blocks that will become available in the short to medium term.

7.2 Independent Chairperson Annual Report - Audit and Risk Management Committee 2021

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The 2021 Audit and Risk Management Committee Annual Report by the Independent Chairperson of the Committee was presented to Council on 17 November 2021.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the 2021 Audit and Risk Management Committee Annual Report prepared by the Independent Chairperson of the Committee, as attached to this report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the 2021 Audit and Risk Management Committee Annual Report prepared by the Independent Chairperson of the Committee, as attached to these minutes.

Moved By: Cr Wilson **Seconded By:** Cr Cook
Resolution Number: ARMC/0226

CARRIED
5/0

Key Discussion Highlights from the Meeting

- An overview of the report was provided by Council's Risk, Audit and Corporate Planning Advisor who highlighted that the Chairpersons Annual Report was provided to the Mayor and Councillors at Council's Ordinary Meeting held on 15 December 2021 for information.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

7.3 Committee Minutes Action Item Update

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to provide the Audit and Risk Management Committee with an overview and feedback on the action items arising from the resolutions made by the Audit and Risk Management Committee from May 2021 to November 2021.

Officer's Recommendation

THAT the Audit and Risk Management Committee receive and note the Committee Minutes Action Item Update, as attached to this report.

RESOLUTION

THAT the Audit and Risk Management Committee receive and note the Committee Minutes Action Item Update, as attached to these minutes.

Moved By: M Power **Seconded By:** A Morey
Resolution Number: ARMC/0227

CARRIED
5/0

Key Discussion Highlights from the Meeting

There were no further discussion points.

AUDIT & RISK MANAGEMENT COMMITTEE
MEETING MINUTES

20 DECEMBER 2021

8. AUDIT AND RISK MANAGEMENT COMMITTEE MEMBERS ONLY SESSION WITH INTERNAL AND EXTERNAL AUDIT

Committee members held a closed session discussion with the internal auditors. Council Advisors left the meeting for this session.

9. GENERAL BUSINESS

There were no items for General Business presented to the Committee.

10. MEETING CLOSED

There being no further business, the meeting closed at 1:15pm.

Author: Sara Rozynski, Personal Assistant Infrastructure
Responsible Officer: John Keen, Group Manager Infrastructure

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 8 December 2021, as attached to this report.

1 [📄](#) Lockyer Valley Traffic Safety Working Group Minutes - 8 December 2021 4 Pages



TIME OF MEETING:	1.00pm to 2.00pm
DATE OF MEETING:	8 December 2021
LOCATION OF MEETING:	Theatre, Lockyer Valley Cultural Centre
CHAIRPERSON:	Howard Marshall
MINUTES:	Sara Rozynski

ATTENDANCE

PRESENT			
LVRC	QPS	TMR	
Cr Janice Holstein	Kerry McQuilty (Laidley)		
Howard Marshall	Dan Curtain (Gatton)		

APOLOGIES			
Matthew Lennon	Rowland Browne	Dereck Sanderson	Elizabeth Vince
	Glen Thomas	Michael Timmer (Translink)	Rebecca Roberts
	Regan Draheim	David Willis (outstanding action item notes were provided prior to meeting)	

ECM ID: 4224956



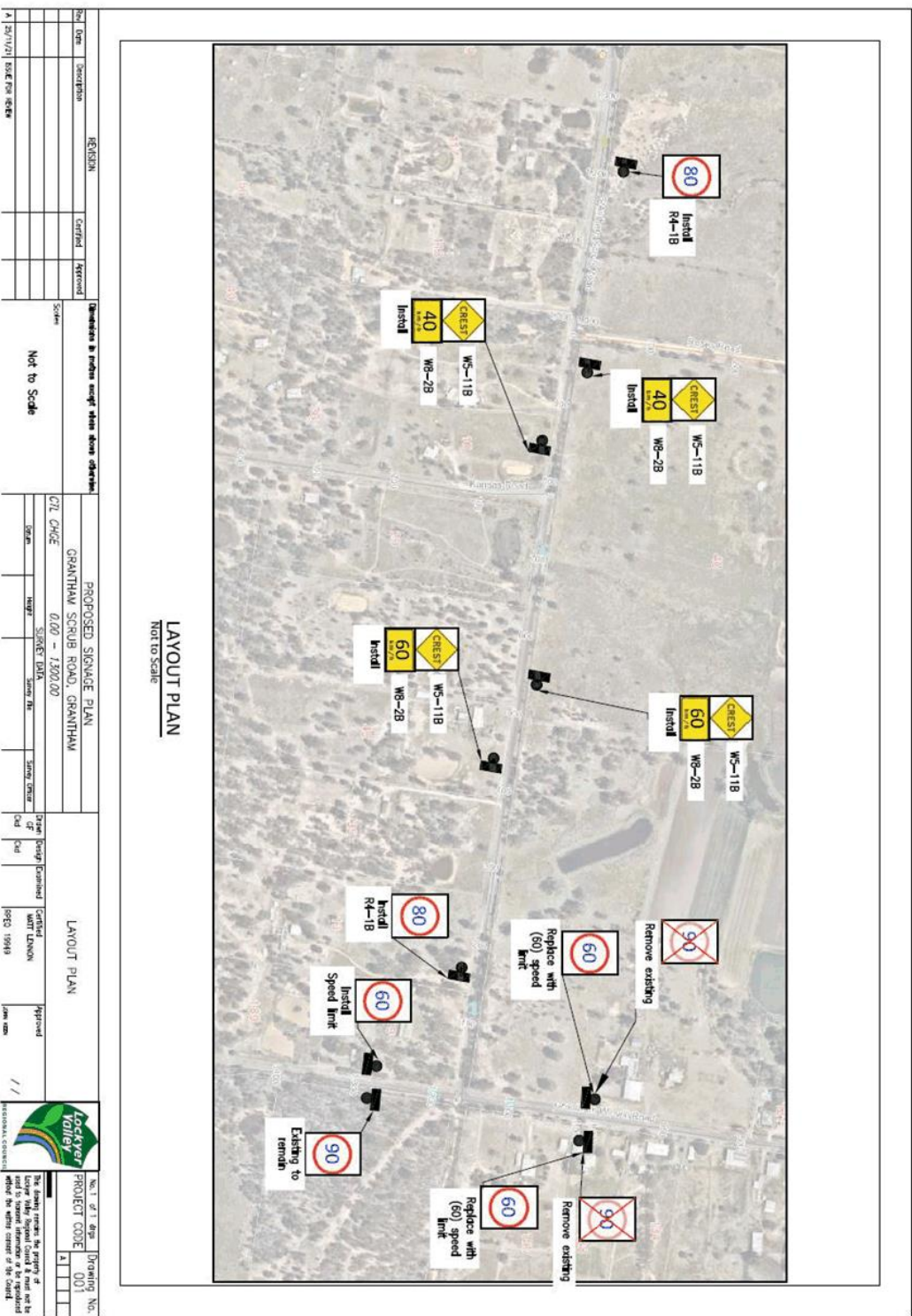
AGENDA ITEMS

DATE RAISED	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER
08/12/2021	Apologies if Applicable	Apologies – Dereck Sanderson, David Willis, Elizabeth Vince, Rebecca Roberts, Michael Timmer	All to note
08/12/2021	Outstanding Actions ECM 3814317	Refer to the outstanding actions items document	All to note
08/12/2021	Traffic Incidents Lockyer Valley Region	<ul style="list-style-type: none"> Laidley – 42 reported crashes in total from 18/08/2021 to 18/11/2021.. 10 injury, 22 non-injury and 10 hit and run, 0 fatal. <ul style="list-style-type: none"> 6 injury incidents occurred on Warrego Highway. Helidon – 21 reported crashes in total from 25/08/2021 to 01/12/2021. 13 injury, 9 non-injury, 3 hit and runs, 1 fatal. <ul style="list-style-type: none"> Fatal: Toowoomba Connection Road and Table Top Drive, Withcott eastbound. Single vehicle. No engineering concerns raised with this incident. Gatton – 31 reported crashes in total from 13/09/2021 to 27/11/2021. 14 injury, 9 non-injury and 8 hit and run, 0 fatal traffic crash. 	All to note.
08/12/2021	Sandy Creek Road and Fords Road, Grantham Y intersection	<ul style="list-style-type: none"> Residents are concerns of the newly placed give way sign placed on the corner of Sandy Creek Road and Fords road. The sign is located on Sandy Creek Road. Minor clearing has been undertaken at the intersection to improve the visibility for motorists and an independent road safety audit. It was decided it will remain as a stop sign with a convex mirror installed. Customer has been informed. 	No further action.
08/12/2021	General business	<ul style="list-style-type: none"> Glenn Thomas– (Submitted via email 02/12/2021) Some concerns are held with the proposal of the Lockyer Valley Cannery believed to be progressing on Roches Road, Withcott site. What will that mean for Withcott traffic management, with the introduction of trucks coming and going from Roches Road and navigating through Withcott Township? Withcott already has a lot of traffic concerns. Cr Holstein – Withcott State School traffic concerns. Parents and caregivers collecting children from the School are using the drop of zone as waiting bays causing vehicles to spill out onto Biggs Road in turn blocking the road and causing traffic to back up. This was allowed during peak COVID-19 events where minimal contact was to be made however the habit has continued. Contact has been made with the Principal. Howard – Faith Avenue, Plainland. “No right hand turn” sign was installed some months ago at the intersection of Laidley Plainland Road to prevent motorists crossing traffic. The question was asked whether the “no right hand turn” should be timed. The Committee agreed not to implement a 	<p>Glenn Thomas to speak with the Principal regarding the matter again and conduct enforcement.</p> <p>No further action.</p>

DATE RAISED	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER
08/12/2021	Next meeting	timing when right hand turns are permitted and keep as is which not right hand turns permitted at all. 8 February 2021 – 9am – 10am	All to note

Meeting opened: 1:00pm
Meeting closed: 1:36pm
Tabled documents: Grantham Scrub Road Speed review layout plan

Attachment 1: Grantham Scrub Road Speed review layout plan (as discussed under outstanding action items)



Author: Sara Rozynski, Personal Assistant Infrastructure
Responsible Officer: John Keen, Group Manager Infrastructure

THAT Council receive and note the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 8 December 2021, as attached to this report.

- 1** [Lake Apex Community Advisory Committee Meeting Minutes - 8 December 2021](#) 3 Pages



MEETING:	Lake Apex Community Advisory Committee (LACAC) Meeting
TIME OF MEETING:	10:00am to 11:00am
DATE OF MEETING:	8 December 2021
LOCATION OF MEETING:	Theatrette, Lockyer Valley Regional Council
CHAIRPERSON:	Cr Janice Holstein
MINUTES:	Sara Rozynski

ATTENDANCE

PRESENT		
Name	Position Title	Name
Cr Janice Holstein	Councillor – LVRC	Cr Michael Hagan
Brendan Sippel	Manager Community Facilities	Kate Burns
DI Lewin	Friends of Lake Apex	Sara Rozynski (<i>Minute-taker</i>)
Alan Willson	Lockyer Valley Billy Cart Association	Beth Clark
Barry Hoffmann	Gatton and District Historical Society	Graham Voss
Jason Harm	Coordinator Special Projects	Kim Calio
Maurice Hennessey	Gatton Village Markets	

AGENDA ITEMS

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
1.	Apologies if Applicable (Chair)	Janine Teese (Gatton Village Markets), Renee Sternberg (LVRC Senior Environmental Planner), Bill Beckmann (Lockyer Chamber of Commerce and Industry), Tara Stone (parkrun)	NA	
2.	Confirmation of previous minutes (Chair)	Minutes from 22/09/2021 ECM 4180435 . Moved by Cr Hagan and seconded Alan Willson.	NA	
3.	Outstanding Actions	Refer to the outstanding actions items document ECM 3161961	NA	
4.	Lake Apex and Lake Freeman Working Group update (Lison Harm)	Jason provided an update on the working group. The survey was extended by a week to allow for a decent quantity of submissions. Overview of results will be discussed at the next meeting. Councillor Hagan and Councillor Holstein did not participate in the survey.	Jason	
5.	Lake Apex and Freeman planting issues (FOIA)	On behalf of FOIA Di raised the planting around the waters edge project should be recommenced as we are not longer in a drought. LVRC advised to put this project on hold until the Lake Apex and Lake Freeman working group project is completed as we don't want to be pulling out newly planted plants to make way for infrastructure and possible improvements to the Lakes.	NA	
6.	Correspondence from Jocelyne Willson 25/11/2021 8:52pm (Cr Holstein)	Councillor Holstein read the email received from Jocelyn Willson on 25/11/2021 8:52pm to the Mayor and the Mayors response 26/11/2021 9:11am. ECM ID 4208100	NA	
7.	General business (All)	<ul style="list-style-type: none"> Barry Hoffman <ul style="list-style-type: none"> G&DHS believes works still need to be undertaken to the area where the water is pooling. Di suggested planting water plants in the area. There is also a pile of dirt near the railway line which could be utilised to shape this area. This is an existing action item, these notes will be added to it. Kate Burns <ul style="list-style-type: none"> Stormwater, Erosion and Sediment Control training. Council are facilitating along side Healthy Land and Water hydraulic consultants, training for the local construction industries to help educate silt control measures etc. No date has been set yet, it is under development to understand the participants and extend of delivery. Training will be offered by invitation only. Community Environmental Grant. The Lockyer Valley Regional Council's Community Environmental Grant (CEG) Program aims to support a healthy, sustainable and integrated natural environment within the Lockyer Valley through cooperative community projects. The CEG Program provides funding to Lockyer Valley schools and community groups to undertake environmental projects involving education, management and conservation of the natural environment. Round 1 of the 2021/2022 Community Environmental Grants opened on 1 December 2021 and close 	Brendan	
			NA	

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
		<ul style="list-style-type: none"> on 24 December 2021. More information can be found on Council's website under Grants and Funding. 		
		<ul style="list-style-type: none"> DI Lewin <ul style="list-style-type: none"> FOLA have concerns about the proposed youth node lighting interrupting bird habitats. LVRC advised illumination is required for safety reasons and will be directed at the youth node rather than the parklands. The lighting will also be shut off at night after a certain time which is yet to be determined. FOLA also voiced a statement advising they appreciate Council's assistance and co-operation is a two way street however would like to note, respectfully that some previous matters raised have not been followed up or vital information provided has not been acted upon. Council and FOLA will continue to work together to produce Beth Clarke <ul style="list-style-type: none"> Training of the horse within the parklands will return once the grounds is dry. Maurice Hennessey <ul style="list-style-type: none"> GVM proposed to hold the markets within the Cultural Centre an the Cultural Centre car park as the Parklands are still too wet. GVM to write to Council to request this. Council raised their may be parking concerns. Permits will need to be obtained. Graham Voss <ul style="list-style-type: none"> LOTH advised the event on 3 October went to plan, no concerns. Alan Willson <ul style="list-style-type: none"> The Billy Cart Association have requested top soil to level out the ground where the carts travel. Sara to follow up correspondence. 	<p>NA</p> <p>Maurice Hennessey</p> <p>NA</p> <p>Sara</p>	

Documents Tabled: NA

Meeting opened: 10.03am

Meeting closed: 10.45am

Next meeting: Wednesday 02 March 2022, 10:00am to 11:00am.

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS**10.1 Summary of Council Actual Financial Performance vs Budget - 31 December 2021**

Author: Dee Stewart, Coordinator Accounting Services
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 December 2021.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2021 as attached to this report.

Executive Summary

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 December 2021.

At 31 December 2021, revenues are over target and expenditures are under target.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 December 2021.

Operating Revenue - Year to date target \$27.90 million actual \$30.12 million or 107.96%

At 31 December 2021, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The first rates levy for 2020-2021 was raised in August 2021. Rates are on target with budget. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 95.81% of the rates levy was collected as at 13 January 2022.

Fees and Charges over budget by \$1.32 million

The favourable variances in fees and charges relates predominately to higher than expected income from development fees \$0.88 million and higher than expected income from plumbing and building fees, childcare fees, waste fees and rates search fees. This line item is also showing as above budget due to an accounting

transaction processed to recognise Child Care and Library debtors. These debtors are now brought into Council's corporate software to provide more control and monitoring of these debts in line with Council's debt recovery processes. The fees and charges budget has been reviewed and will be adjusted as part of the December budget review.

Operating Grants and Subsidies over budget by \$0.46 million

Operating grants and subsidies are over budget due to the receipt of \$0.31 million from QRA for emergency works under disaster recovery funding arrangements. The budget will be updated as part of the December budget review.

Other Revenue over budget by \$0.41 million

Other revenue is performing above budget mostly due to higher than expected revenue from facilities, change of ownership fees and a refund for water and sewerage charges that were incorrectly billed.

Operating Expenditure - Year to date target \$29.75 million Actual \$28.84 million or 96.94%

At 31 December 2021, overall operating expenditure for the year is under budget by \$0.91 million with most variations a result of timing differences and any significant changes in budget will be brought forward at the December budget review.

Goods and Services under budget by \$0.75 million

Goods and services are under budget mostly due to timing differences. The timing differences are mostly associated with waste expenditure and is not of a concern at this time of the year. Offsetting these underspends is an overspend on materials and services on civil operations due to a heavier focus on maintenance activities this year to date. This will be monitored for adjustments against capital as the year progresses. There is also an overspend on legal fees and facilities contractors which are to be reviewed as part of the December budget review.

Capital Project Expenditure – Year to date target \$9.74 million Actual \$6.44 million or 66.14%

At 31 December 2021, Council has expended \$6.44 million on its capital works program with a further \$3.53 million in committed costs for works currently in progress. Work is required over the coming months to revise the timing of budget to align to the program of works to be delivered. Consideration needs to be given to grant timing, adverse weather impacts and resourcing/supply delays to ensure the deliverability of the program. The capital works program will be reviewed for deliverability and timing of projects as part of the March budget review.

The main expenditure is \$6.24 million within Infrastructure Group with a significant amount being capital expenditure on the renewal and upgrade of roads.

Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 December 2021, Council had \$41.85 million in current assets compared to \$13.21 million in current liabilities with a ratio of 3.17:1. This means that for every dollar of current liability, there is \$3.17 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 December 2021, there has been a net cash inflow of \$3.97 million with \$7.87 million inflow from operating activities; and a net cash outflow of \$3.12 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 December, Council's cash balance was \$38.32 million. Unexpended grant funds which is restricted to be spent in accordance with the terms of the grant is at \$2.80 million.

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2021.

Or

Option 2

THAT Council do not receive the Summary of Council Actual Financial Performance versus Budget to 31 December 2021.

Previous Council Resolutions

Nil

Critical Dates

Nil

Strategic Implications

Corporate Plan

Leadership and Council

Outcome:

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.7 Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2021-22 Budget, with any variations or anomalies to be investigated and action taken as appropriate. Financial impacts in relation to economic impacts because of the COVID-19 health pandemic will be monitored and reported to Council as information becomes available.

Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

Consultation

Internal Consultation

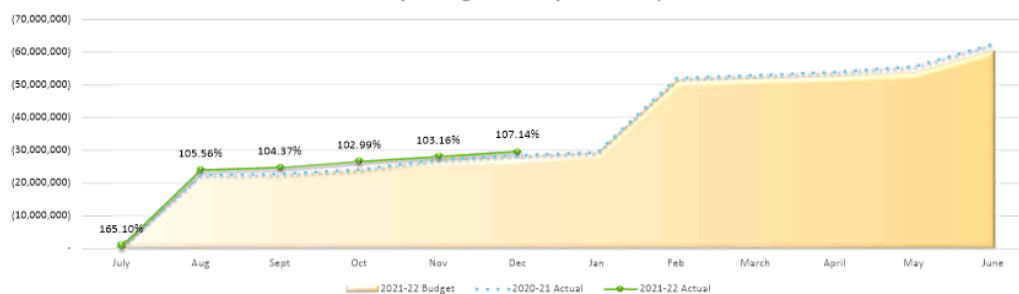
- Managers and Group Managers
- Finance Team

Attachments

1 [!\[\]\(003082e50e3009141f59bd5df831749f_img.jpg\)](#) Monthly Financial Statements - December 2021 19 Pages

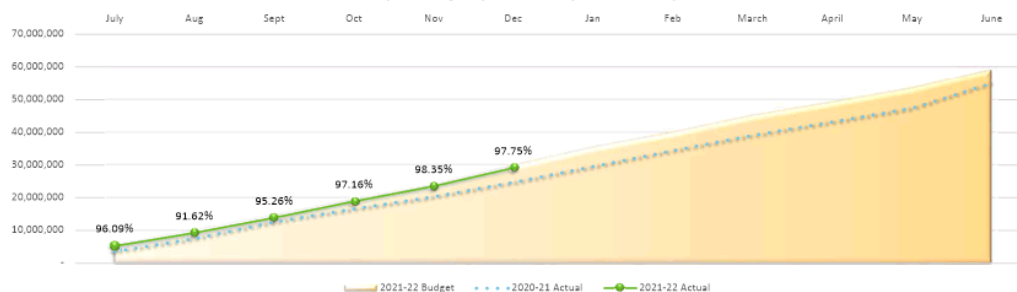
LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 31st December, 2021

Operating Revenue (Cumulative)



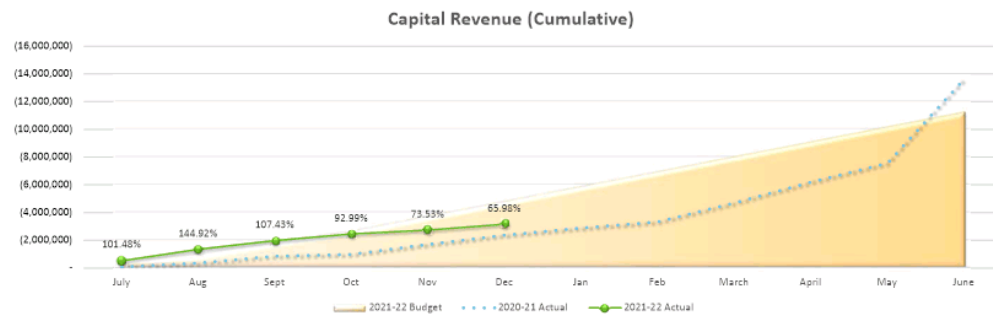
REVENUE TO DATE	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Recoverable Works	Other Revenue	Profit from Investments	Total
Actual	(21,485,966)	918,366	(3,654,168)	(458,032)	(3,693,685)	(184,804)	(185,390)	(1,379,170)	-	(30,122,847)
Budget	(21,505,390)	898,500	(2,334,680)	(394,594)	(3,229,722)	(181,000)	(183,000)	(971,725)	-	(27,901,611)
Variance	(19,424)	(19,866)	1,319,487	63,438	463,963	3,804	2,390	407,445	-	2,221,236
Target %	99.91%	102.21%	156.52%	116.08%	114.37%	102.10%	101.31%	141.93%	-	107.96%
Movement to Prior Month Target %	→	→	↑	→	→	→	→	↑	→	↑

Operating Expenditure (Cumulative)



EXPENDITURE TO DATE	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	13,485,112	9,011,271	587,731	5,754,276	28,838,390
Budget	13,707,678	9,762,342	571,510	5,706,660	29,748,190
Variance	222,567	751,071	(16,222)	(47,616)	909,800
Target %	98.38%	92.31%	102.84%	100.83%	96.94%
Movement to Prior Month Target %	↑	↓	→	→	→

LOCKYER VALLEY REGIONAL COUNCIL
Interim Capital Revenue and Expenditure Dashboard
For the Period Ending 31st December, 2021



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(3,162,594)	337,200	(2,825,394)
Budget	(3,365,689)	100,000	(3,265,689)
Variance	(203,095)	(237,200)	(440,295)

*Note: Graph above is
reflecting capital grants and
subsidies and developer
contributed assets only*

Target %

93.97%

337.20%

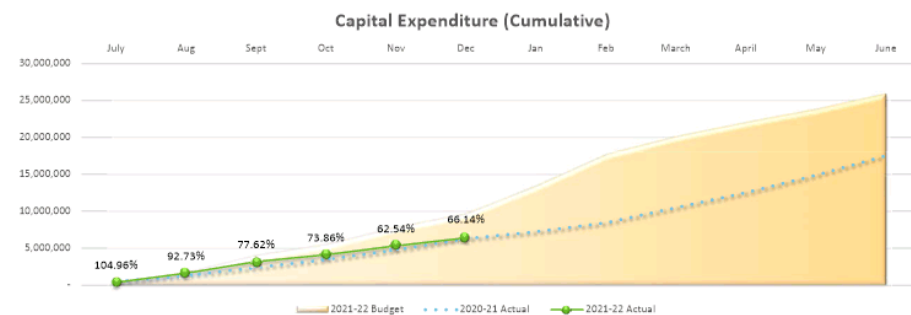
86.52%

Movement to Prior
Month Target %

→

→

→



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Infrastructure	Community and Regional Prosperity	Total
Actual	171,357	6,238,200	33,191	6,442,748
Budget	497,996	9,199,936	43,800	9,741,732

Target %

34.41%

67.81%

75.78%

66.14%

Movement to Prior
Month Target %

→

↑

→

↑

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending December 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	43,004,780	21,485,966	21,505,390	19,424	0.09%
Discount	(1,841,377)	(918,366)	(898,500)	19,866	-2.21%
Charges and Fees	4,963,655	3,654,168	2,334,680	(1,319,487)	-56.52%
Interest	883,000	458,032	394,594	(63,438)	-16.08%
Operating Grants and Subsidies	8,139,411	3,693,685	3,229,722	(463,963)	-14.37%
Operating Contributions and Donations	921,000	184,804	181,000	(3,804)	-2.10%
Revenue - Contract/Recoverable Works	738,000	185,390	183,000	(2,390)	-1.31%
Other Revenue	1,991,450	1,379,170	971,725	(407,445)	-41.93%
Profit from Investments	1,980,000	-	-	-	0.00%
Total Recurrent Revenue	60,779,919	30,122,847	27,901,611	(2,221,236)	-7.96%
Capital Revenue					
Capital Grants, Subsidies and Contributions	11,321,911	3,162,594	3,365,689	203,095	6.03%
Total Revenue	72,101,830	33,285,441	31,267,300	(2,018,141)	-6.45%
Capital Income	-	-	-	-	0.00%
Total Income	72,101,830	33,285,441	31,267,300	(2,018,141)	-6.45%
Expenses					
Recurrent Expenses					
Employee Costs	26,075,075	13,485,112	13,707,678	222,567	1.62%
Goods and Services	20,422,143	9,011,271	9,762,342	751,071	7.69%
Finance costs	1,123,890	587,731	571,510	(16,222)	-2.84%
Depreciation	11,413,320	5,754,276	5,706,660	(47,616)	-0.83%
Total Recurrent Expenses	59,034,428	28,838,390	29,748,190	909,800	3.06%
Capital Expenses	-	796,652	-	(796,652)	0.00%
Loss on Sale	250,000	337,200	100,000	(237,200)	-237.20%
Total Expenses	59,284,428	29,972,243	29,848,190	(124,052)	-0.42%
Net Recurrent Result/Operating Surplus/(Deficit)	1,745,491	1,284,457	(1,846,580)	(3,131,036)	169.56%
NET RESULT AFTER CAPITAL ITEMS	12,817,402	3,313,198	1,419,109	(1,894,089)	-133.47%

Lockyer Valley Regional Council (Executive Office)

Statement of Comprehensive Income

For Period Ending December 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	34,368,218	17,167,134	17,187,109	19,975	0.12
Discount	(1,597,000)	(820,301)	(798,500)	21,801	(2.73)
Charges and Fees	230,205	289,716	90,705	(199,011)	(219.40)
Interest	839,000	438,928	372,594	(66,334)	(17.80)
Operating Grants and Subsidies	4,321,521	1,684,676	1,589,814	(94,862)	(5.97)
Operating Contributions and Donations	21,000	-	1,000	1,000	100.00
Revenue - Contract/Recoverable Works	-	31	-	(31)	-
Other Revenue	1,160,000	697,131	536,667	(160,464)	(29.90)
Profit from Investments	1,980,000	-	-	-	-
Total Recurrent Revenue	41,322,944	19,457,313	18,979,388	(477,924)	(2.52)
Capital Revenue					
Capital Grants, Subsidies and Contributions	144,810	4,220	10	(4,210)	(42,102.00)
Total Revenue	41,467,754	19,461,533	18,979,398	(482,134)	(2.54)
Capital Income	-	-	-	-	-
Total Income	41,467,754	19,461,533	18,979,398	(482,134)	(2.54)
Expenses					
Recurrent Expenses					
Employee Costs	4,635,142	1,879,941	2,016,866	136,925	6.79
Goods and Services	3,342,236	1,608,444	1,783,178	174,734	9.80
Finance costs	294,749	164,139	149,081	(15,058)	(10.10)
Depreciation	9,637,940	4,876,797	4,818,970	(57,827)	(1.20)
Total Recurrent Expenses	17,910,067	8,529,321	8,768,096	238,775	2.72
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	337,200	100,000	(237,200)	(237.20)
Total Expenses	18,160,067	8,866,521	8,868,096	1,574	0.02
Net Recurrent Result/Operating Surplus/(Deficit)	23,412,877	10,927,992	10,211,293	(716,699)	(7.02)
NET RESULT AFTER CAPITAL ITEMS	23,307,687	10,595,012	10,111,303	(483,709)	(4.78)

Lockyer Valley Regional Council (People, Customer and Corporate Services)

Statement of Comprehensive Income

For Period Ending December 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,461,364	3,731,498	3,730,682	(816)	(0.02)
Discount	(244,377)	(98,065)	(100,000)	(1,935)	1.94
Charges and Fees	534,500	324,626	245,333	(79,292)	(32.32)
Interest	43,000	18,357	21,500	3,143	14.62
Operating Grants and Subsidies	465,500	352,780	316,500	(36,280)	(11.46)
Operating Contributions and Donations	50,000	-	-	-	-
Other Revenue	526,000	366,566	262,333	(104,232)	(39.73)
Total Recurrent Revenue	8,835,987	4,695,762	4,476,349	(219,413)	(4.90)
Capital Revenue					
Capital Grants, Subsidies and Contributions	1,320,000	55,397	50,000	(5,397)	(10.79)
Total Revenue	10,155,987	4,751,159	4,526,349	(224,810)	(4.97)
Capital Income	-	-	-	-	-
Total Income	10,155,987	4,751,159	4,526,349	(224,810)	(4.97)
Expenses					
Recurrent Expenses					
Employee Costs	5,544,457	3,019,766	2,964,121	(55,645)	(1.88)
Goods and Services	9,515,842	3,815,719	4,425,794	610,076	13.78
Finance costs	243,243	126,212	123,757	(2,455)	(1.98)
Depreciation	579,940	297,550	289,970	(7,580)	(2.61)
Total Recurrent Expenses	15,883,482	7,259,247	7,803,642	544,395	6.98
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	337,200	100,000	(237,200)	(237.20)
Total Expenses	16,133,482	7,596,447	8,140,843	307,195	3.77
Net Recurrent Result/Operating Surplus/(Deficit)	(7,047,495)	(2,563,485)	(3,327,294)	(763,808)	22.96
NET RESULT AFTER CAPITAL ITEMS	(5,977,495)	(2,845,289)	(3,614,494)	(532,005)	14.72

Lockyer Valley Regional Council (Community and Regional Prosperity)

Statement of Comprehensive Income

For Period Ending December 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	311,058	155,265	155,529	264	0.17
Charges and Fees	3,832,950	2,870,098	1,815,642	(1,054,456)	(58.08)
Interest	1,000	747	500	(247)	(49.41)
Operating Grants and Subsidies	996,750	525,298	506,170	(19,128)	(3.78)
Operating Contributions and Donations	850,000	184,804	180,000	(4,804)	(2.67)
Revenue - Contract/Recoverable Works	-	2,400	-	(2,400)	-
Other Revenue	70,450	60,726	52,725	(8,001)	(15.17)
Total Recurrent Revenue	6,062,208	3,799,337	2,710,566	(1,088,771)	(40.17)
Capital Revenue					
Capital Grants, Subsidies and Contributions	-	27,500	-	(27,500)	-
Total Revenue	6,062,208	3,826,837	2,710,566	(1,116,271)	(41.18)
Capital Income	-	-	-	-	-
Total Income	6,062,208	3,826,837	2,710,566	(1,116,271)	(41.18)
Expenses					
Recurrent Expenses					
Employee Costs	6,840,755	3,780,488	3,681,205	(99,284)	(2.70)
Goods and Services	3,951,097	1,093,234	1,436,875	343,642	23.92
Finance costs	6,000	(662)	3,047	3,709	121.73
Depreciation	26,540	13,397	13,270	(126)	(0.95)
Total Recurrent Expenses	10,824,392	4,886,456	5,134,397	247,940	4.83
Capital Expenses	-	-	-	-	-
Loss on Sale	250,000	337,200	100,000	(237,200)	(237.20)
Total Expenses	11,074,392	5,223,657	5,234,397	10,740	0.21
Net Recurrent Result/Operating Surplus/(Deficit)	(4,762,184)	(1,087,120)	(2,423,831)	(1,336,711)	55.15
NET RESULT AFTER CAPITAL ITEMS	(5,012,184)	(1,396,820)	(2,523,831)	(1,127,011)	44.65

Lockyer Valley Regional Council (Infrastructure)
Statement of Comprehensive Income
For Period Ending December 2021

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	432,070	432,070	-	-
Charges and Fees	366,000	169,728	183,000	13,272	7.25
Operating Grants and Subsidies	2,355,640	1,130,931	817,238	(313,693)	(38.38)
Revenue - Contract/Recoverable Works	738,000	182,959	183,000	41	0.02
Other Revenue	235,000	254,747	120,000	(134,747)	(112.29)
Total Recurrent Revenue	4,558,780	2,170,436	1,735,308	(435,128)	(25.07)
Capital Revenue					
Capital Grants, Subsidies and Contributions	9,857,101	3,075,477	3,315,679	240,202	7.24
Total Revenue	14,415,881	5,245,913	5,050,987	(194,926)	(3.86)
Capital Income	-	-	-	-	-
Total Income	14,415,881	5,245,913	5,050,987	(194,926)	(3.86)
Expenses					
Recurrent Expenses					
Employee Costs	9,054,721	4,802,184	5,045,487	243,303	4.82
Goods and Services	3,612,968	2,493,874	2,116,494	(377,380)	(17.83)
Finance costs	579,898	298,042	295,625	(2,418)	(0.82)
Depreciation	1,168,900	566,533	584,450	17,917	3.07
Total Recurrent Expenses	14,416,487	8,160,633	8,042,056	(118,577)	(1.47)
Capital Expenses	-	796,652	-	(796,652)	-
Loss on Sale	250,000	337,200	100,000	(237,200)	(237.20)
Total Expenses	14,666,487	9,294,485	8,142,056	(1,152,429)	(14.15)
Net Recurrent Result/Operating Surplus/(Deficit)	(9,857,707)	(5,990,197)	(6,306,748)	(316,551)	5.02
NET RESULT AFTER CAPITAL ITEMS	(250,607)	(4,048,573)	(3,091,069)	957,503	(30.98)

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 December, 2021

	2021-2022 Annual Budget	2021-2022 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	29,150,000	29,320,731
Cash investments	-	9,000,000
Trade and other receivables	6,060,000	2,587,997
Inventories	740,000	533,715
Contract Receivable	-	398,719
Non-current assets classified as held for sale	-	10,000
Total Current Assets	35,940,000	41,851,162
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	33,570,000	32,939,634
Investment properties	1,610,000	1,605,000
Property, plant and equipment	543,800,000	529,978,578
Intangible assets	2,470,000	111,663
Total Non Current Assets	596,190,000	579,369,843
TOTAL ASSETS	632,130,000	621,221,005
<u>Current Liabilities</u>		
Trade and other payables	12,700,000	1,445,479
Provisions	560,000	8,161,130
Borrowings	1,660,000	801,818
Contract Liability Grants	-	2,798,855
Total Current Liabilities	14,920,000	13,207,282
<u>Non Current Liabilities</u>		
Provisions	28,350,000	28,714,595
Borrowings	18,320,000	19,986,960
Total Non Current Liabilities	46,670,000	48,701,555
TOTAL LIABILITIES	61,590,000	61,908,837
NET COMMUNITY ASSETS	570,530,000	559,312,168
<u>Community Equity</u>		
Retained surplus (deficiency)	412,865,000	399,016,046
Asset revaluation surplus	155,920,000	155,923,222
Reserves	-	3,088,444
Current Surplus/(Deficit)	1,745,000	1,284,457
TOTAL COMMUNITY EQUITY	570,530,000	559,312,168

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 31 December, 2021

	2021-2022 Annual Budget	2021-2022 YTD Actuals
<u>Cash flows from operating activities:</u>		
Receipts		
Receipts from customers	62,080,000	37,509,947
Dividend received	-	-
Interest received	880,000	458,032
Payments		
Payments to suppliers and employees	(52,970,000)	(29,576,283)
Interest expense	(1,010,000)	(518,807)
Net cash inflow (outflow) from operating activities	8,990,000	7,872,888
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	11,220,000	3,161,633
Payments for property, plant and equipment	(25,920,000)	(6,286,217)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,350,000	-
Proceeds from sale of property plant and equipment	480,000	-
Net cash inflow (outflow) from investing activities	(12,860,000)	(3,124,584)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	(1,580,000)	(778,403)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(1,580,000)	(778,403)
Net increase (decrease) in cash and cash equivalents held	(5,460,000)	3,969,901
Cash and cash equivalents at beginning of the financial year	34,600,000	34,350,830
Cash and cash equivalents at end of the financial year	29,150,000	38,320,731

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended December, 2021

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Capital Program Delivery	13,750,626	4,409,341	1,954,873	6,364,214	7,386,412
Cemetery	72,600	59,881	1,280	61,161	11,439
Facilities	3,255,396	632,360	565,758	1,198,118	2,057,278
Fleet	4,097,941	555,377	621,386	1,176,762	2,921,179
Parks & Open Spaces	814,317	581,241	56,215	637,456	176,861
Total for Group	\$ 21,990,880	\$ 6,238,200	\$ 3,199,512	\$ 9,437,711	\$ 12,553,169

PEOPLE AND BUSINESS PERFORMANCE

Disaster Management	168,300	2,745	118,310	121,055	47,245
Information Communication Technology	444,500	76,835	126,721	203,556	240,944
Legal Services	254,950	-	-	-	254,950
Public Order & Safety	232,500	4,472	11,110	15,582	216,918
Transfer Stations	1,427,000	76,511	54,556	131,067	1,295,933
Waste Collection	30,000	10,795	-	10,795	19,205
Total for Group	\$ 2,557,250	\$ 171,357	\$ 310,697	\$ 482,054	\$ 2,075,196

COMMUNITY AND REGIONAL PROSPERITY

Community Wellbeing	8,300	-	-	-	8,300
Gatton Child Care Centre	75,000	3,201	6,532	9,733	65,267
Growth & Policy	-	-	-	-	-
Regional Development	1,286,000	29,990	13,237	43,227	1,242,773
Total for Group	\$ 1,369,300	\$ 33,191	\$ 19,769	\$ 52,960	\$ 1,316,340
Total for Council	\$ 25,917,430	\$ 6,442,748	\$ 3,529,978	\$ 9,972,726	\$ 15,944,705

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended December, 2021

CAPITAL WORKS PROGRAM

INFRASTRUCTURE

Cost Centre: Parks & Open Spaces

Program: Parks and Open Spaces Projects	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Forest Hill Place Renewals	46,000	553	-	553	45,447	-	46,000	0	0	
Hatton Vale/Fairways Park Stage1A (BBRF)	272,988	228,452	4,006	232,458	40,530	272,988	-	100	100	
Hatton Vale/Fairways Park Stage1C (URCS)	57,445	58,103	1,413	59,515	(2,070)	57,445	-	100	100	
Hvale/Fairways Park Stage 1B & 1D (URCS)	356,884	278,442	50,797	329,238	27,646	356,884	-	100	100	
Jean Biggs Park Playground Improvements	55,000	4,453	-	4,453	50,547	-	55,000	100	0	
LRR Shelter and Table setting Renewal	26,000	11,238	-	11,238	14,762	-	26,000	100	0	
Parks and Open Spaces Projects Total	814,317	581,241	56,215	637,456	176,861	687,317	127,000			

Cost Centre: Capital Program Delivery

Program: Asphalt Resheet Programme										
20/21 Asphalt Resheet Program (LRCl1)	3,000	2,556	-	2,556	344	3,000	-	100	100	
21/22 Asphalt Renewal Garton CBD (LRCl1)	87,120	-	-	-	87,120	87,120	-	0	0	
21/22 Asphalt Renewal Garton CBD (LRCl2)	505,029	27,788	198,186	225,973	279,056	505,029	-	20	0	
Asphalt Resheet Programme Projects Total	595,149	30,444	198,186	228,629	366,520	595,149	-			
Program: Bridge Renewal Programme										
Connollys Bridge Rehabilitation (LRCl2)	300,000	11,056	213,783	224,839	75,161	300,000	-	100	80	
Bridge Renewal Programme Projects Total	300,000	11,056	213,783	224,839	75,161	300,000	-			
Program: Culvert Renewal Programme										
21/22 Culvert Renewal Program (non-fund)	204,000	174,260	69	174,329	29,671	-	204,000	100	80	
21/22 Culvert Renewal Program (SEOCSP)	380,000	41,533	461	42,094	337,906	380,000	-	70	20	
Culvert Renewal Programme Projects Total	584,000	215,894	529	216,423	367,577	380,000	204,000			
Program: Footpath Renewal Programme										
21/22 Footpath Missing Links (SEOCSP)	129,903	758	-	758	129,145	118,000	11,903	60	0	
21/22 Footpath Renewal Program (SEOCSP)	210,000	2,882	-	2,882	207,118	210,000	-	50	0	
Murphys Creek Road, Footpath (LRCl 2)	60,000	42,327	1,036	43,364	16,636	60,000	-	100	80	
Footpath Renewal Programme Projects Total	399,903	45,967	1,036	47,004	352,899	388,000	11,903			

Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Floodway Renewal Programme									
20/21 Floodway Renewal Program - Design	5,428	7,733	-	7,733	(2,305)	-	100	0	
21/22 Floodway Renewal Program (SEOCSP)	383,000	28,806	5,581	34,387	383,000	5,428	25	0	
Floodway Renewal Programme Projects Total	388,428	36,538	5,581	42,119	383,000	5,428			
Program: Gravel Resheet Programme									
20/20/2021 Gravel Resheet Program (RTI)	18,412	161	-	161	18,412	-	100	100	
21/22 Gravel Resheet Program	900,000	336,509	179,218	515,727	384,273	900,000	0	30	
Gravel Resheet Programme Projects Total	918,412	336,670	179,218	515,888	402,524	18,412			
Program: Kerb & Channel Renewal Programme									
21/22 Kerb and Channel Renewal (SEOCSP)	300,000	389	-	389	299,611	-	0	0	
Kerb & Channel Renewal Programme Projects Total	300,000	389	-	389	299,611	-			
Program: Other Infrastructure Projects									
22/23 Future Design	248,000	-	-	-	248,000	-	10	0	To be funded from underspend on Bus Shelter Western Drive.
Bus Shelter Drayton St (BSSP + PTAP)	-	8,140	980	9,120	(9,120)	-	0	0	
Program: Other Infrastructure Projects									
Bus Shelter Western Dr & Turner St (BSSP)	16,006	2,912	-	2,912	13,094	-	100	100	
Cycle Network Garton (PCNP)	450,000	5,493	190	5,683	444,317	225,000	0	0	Discontinued
Digital Signage (LER)	450,000	-	-	-	450,000	25,000	5	0	
Flagstone Cr/Lockyer Cr Rd (HVSPP)	750,000	220,405	86,675	307,081	442,919	375,000	90	30	
Flagstone Creek Rd/Carpendale Rd (HVSPP)	789,500	545,237	125,952	671,189	118,311	375,000	100	90	
Garton Central Drainage Upgrade - Design	2,000	1,138	-	1,138	863	2,000	0	0	Discontinued
Garton Industrial Estate (HVSPP)	565,898	32,867	54,701	87,568	478,330	283,555	90	0	
Gehrke Road/Lorikeet Road (BS)	448,677	13,410	16,956	30,366	418,311	0	50	0	
Grantham Scrub/Grantham Winwill (HVSPP)	334,440	30,624	11,112	41,736	292,704	167,220	80	0	
Laidley LED Street Lighting (LGSP)	205,538	222,607	-	222,607	(17,069)	55,538	100	95	This project is slightly over budget due to an increase in contract price for underground conduit repair and refurbishing an extra light pole.
Other Infrastructure Projects Total									
	4,960,912	1,242,891	302,070	1,544,961	3,415,951	3,135,034	100	100	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Pavement Renewal Programme										
Brightview Road Rehabilitation	11,334	25,511	-	25,511	(14,177)	-	11,334	90	0	This project is slightly over budget due to an increase in design fees. To be funded from Future Design budget.
Cemetery Road/Victor Court Intersection	-	190	-	190	(190)	-	-	0	0	To be funded from Future Design budget.
Flagstone Creek Rd Rehabilitation	13,589	20,662	238	20,900	(7,311)	-	13,589	70	0	To be funded from Future Design budget.
Gehrke Road, Plainland - TIDS 21/22	600,000	14,122	4,053	18,175	581,825	300,000	300,000	100	0	To be funded from Future Design budget.
Lawlers Road/Sandy Creek Intersection	-	95	-	95	(95)	-	-	5	0	To be funded from Future Design budget.
Mountain Rd/Range Crescent Intersection	-	551	-	551	(551)	-	-	5	0	To be funded from Future Design budget.
Postmans RidgeRd, Pavement Renewal (TIDS)	109,768	103,514	828	104,342	5,426	109,768	-	100	100	To be funded from Future Design budget.
Sandy Creek/Fords Road Intersection	-	2,541	-	2,541	(2,541)	-	-	0	0	To be funded from Future Design budget.
Summerholm Road Rehabilitation	245,099	263,025	-	263,025	(17,926)	-	245,099	100	95	The overspend on this project is due to an increase in project management and traffic control costs. There was also additional works done to protect the road during rain events. To be funded from Future Design budget.
Tenthill Creek Road										
	-	5,107	1,753	6,860	(6,860)	-	-	5	0	To be funded from Future Design budget.
William Street, Gatton - Pavement Rehab										
	100,000	10,882	-	10,882	89,118	-	100,000	10	0	To be funded from Future Design budget.
Pavement Renewal Programme Projects Total										
	1,079,790	446,199	6,871	453,070	626,720	409,768	670,022	80	0	
Program: Pavement Widening Programme										
Grantham Scrub Road - TIDS 21/22	750,000	52,483	4,043	56,525	693,475	375,446	374,554	80	0	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Lake Clarendon Way Widening (RTR)	119,372	299,899	24,701	324,600	(205,228)	119,372	-	100	95	Awaiting pavement testing to determine ultimate pavement design. This design to determine future costs. This project will require extra budget and we are looking at external funding opportunities. Councillor workshop is booked later in Q3.
Stockyard Creek Road Widening - Design	50,000	-	-	-	50,000	-	50,000	0	0	
Woodlands Rd Pavement Rehab (LRIC2)	350,000	194,330	1,849	196,179	153,821	350,000	-	100	80	
Pavement Widening Programme Projects Total	1,269,372	546,711	30,593	577,304	692,068	844,818	424,554			
Program: Seal Renewal Programme										
2020/2021 Reseal Program (RTR)	70,721	53,310	-	53,310	17,411	70,721	-	100	100	
21/22 Bitumen Reseal Program (RTR)	1,700,000	353,421	972,364	1,325,786	374,214	927,079	772,921	0	35	
Seal Renewal Programme Projects Total	1,770,721	406,731	972,364	1,379,096	391,625	997,800	772,921			
Program: Seal Road Upgrade Programme										
Twidales Rd Heildon Spa Upgrade (SECOSP)	230,000	109,481	20,931	130,412	99,588	230,000	-	100	95	
Seal Road Upgrade Programme Projects Total	230,000	109,481	20,931	130,412	99,588	230,000	-			
Program: Stormwater Renewal Programme										
21/22 Swater - Railway St Heildon SECOSP	68,000	4,857	1,615	6,472	61,528	68,000	-	90	0	
Stormwater Pipe Relining (SECOSP)	60,000	389	-	389	59,611	60,000	-	0	0	
Whittle Street, Gatton Drainage (URCS)	825,939	975,122	22,096	997,218	(171,279)	700,000	125,939	100	95	Exceeded estimate due to Urban Utilities requirements and approvals required numerous redesigns and increase in scope of works. Variations throughout project to accommodate issues that were encountered during construction.
Stormwater Renewal Programme Projects Total	953,939	980,368	23,711	1,004,079	(50,140)	828,000	125,939			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Fleet										
<i>Program: Fleet Projects</i>										
21/22 Earthmoving Equipment Replacement	1,170,000	-	183,800	183,800	986,200	-	1,170,000	Not Applicable	Not Applicable	
21/22 Light Commercial Replacement	45,000	45,762	60	45,822	(822)	-	45,000	Not Applicable	Not Applicable	
21/22 Mowers Replacement	205,000	-	-	-	205,000	-	205,000	Not Applicable	Not Applicable	
21/22 Passenger Vehicles	85,000	54,221	34,007	88,228	(3,228)	-	85,000	Not Applicable	Not Applicable	
21/22 Tractors Replacement	80,000	-	-	-	80,000	-	80,000	Not Applicable	Not Applicable	
21/22 Trailers Replacement	275,000	-	21,318	21,318	253,682	-	275,000	Not Applicable	Not Applicable	
21/22 Trucks Replacement	690,000	46,824	-	46,824	643,176	-	690,000	Not Applicable	Not Applicable	
Earthmoving Equipment	237,027	236,981	66	237,047	(20)	70,000	167,027	Not Applicable	Not Applicable	
Light Commercial Vehicles	438,935	171,589	186,661	358,251	80,684	140,000	298,935	Not Applicable	Not Applicable	
Mower Fairways Park Kensington Grove	30,000	-	-	-	30,000	-	30,000	Not Applicable	Not Applicable	
Passenger Vehicles	25,075	-	25,075	25,075	0	20,000	5,075	Not Applicable	Not Applicable	
SES Vehicles & Plant (SES Support Grant)	39,989	-	43,996	43,996	(4,007)	18,490	21,499	Not Applicable	Not Applicable	
Trailers	135,972	-	-	-	135,972	10,000	125,972	Not Applicable	Not Applicable	
Trucks	600,943	-	126,402	126,402	474,541	120,000	480,943	Not Applicable	Not Applicable	
Utility for Fairways Park	40,000	-	-	-	40,000	-	40,000	Not Applicable	Not Applicable	
Fleet Projects Projects Total	4,097,941	555,377	621,386	1,176,762	2,921,179	378,490	3,719,451			
Cost Centre: Cemetery										
<i>Program: Cemetery Projects</i>										
Gatton Cemetary Seam Strip Instal (SECOSP)	33,000	29,627	1,280	30,907	2,093	33,000	-	100	85	
Gatton Cemetery Bolland Renewal (SECOSP)	6,600	-	-	-	6,600	6,600	-	0	0	
Laidley Cemetery Seam Strip(SECOSP)	33,000	30,254	-	30,254	2,746	33,000	-	100	100	
Cemetery Projects Projects Total	72,600	59,881	1,280	61,161	11,439	72,600	-			
Cost Centre: Facilities										
<i>Program: Facilities Projects</i>										
Bore Infrastructure Improvements(SECOSP)	112,600	9,073	23,554	32,627	79,973	112,600	-	70	10	
Cahill Park Machinery Shed (SECOSP)	117,000	20,466	53,290	73,756	43,244	117,000	-	100	0	
Community Facilities Work Packages	57,000	7,505	11,225	18,730	38,270	-	57,000	100	100	
Corrective Electrical Upgrades	19,394	21,113	-	21,113	(1,719)	-	19,394	100	100	
Electrical Infrastructure Program	178,000	4,933	-	4,933	173,067	-	178,000	5	5	
Gatton Depot Action Plan	36,000	-	-	-	36,000	-	36,000	0	0	
Gatton Depot Fuel Tank	250,000	-	-	-	250,000	-	250,000	50	0	
Gatton S/Hall Compliance Upgrade (BBRF)	-	2,052	-	2,052	(2,052)	-	-	100	100	
Gatton S/Grounds Masterplan Work (W4QLD)	98,028	104,936	2,361	107,298	(9,270)	98,028	-	100	100	
Gatton Shire Hall Improvements (Bor)	50,184	19,285	-	19,285	30,899	-	50,184	100	100	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Gatton Showgrounds Equestrian Centre	19,679	10,560	-	10,560	9,119	-	19,679	100	80	
Gatton Showgrounds Program	125,000	14,646	48,033	62,679	62,321	-	125,000	50	10	
Grantham Butter Factory Upgrade (LER)	58,000	-	2,115	2,115	55,885	58,000	-	5	0	
GS&AC Replacement Chlorine Tanks	30,000	-	-	-	30,000	-	30,000	0	0	
Heildon Hall Upgrade (LER)	47,700	-	-	-	47,700	47,700	-	5	0	
Hydraulic Renewal Program	105,000	2,114	-	2,114	102,886	-	105,000	5	0	
Laidley Rec Grounds Program	116,000	10,020	-	10,020	105,980	-	116,000	90	0	
Laidley Rec Reserve Entry Upgrade (LRCI)	52,756	52,322	-	52,322	434	52,756	-	100	100	
Laidley Saleyards Program (SEOCSP)	114,000	14,146	-	14,146	99,854	114,000	-	30	5	
Lake Apex Amphitheatre (SEOCSP)	400,000	30,489	1,681	32,170	367,830	400,000	-	85	0	
Lake Apex Youth Node Upgrade (LR12)	491,395	42,568	387,085	429,653	61,742	491,395	-	95	10	
LVS&C Revitalisation (SEOCSP)	506,000	257,359	-	257,359	248,641	406,000	100,000	80	50	
Murphy's Place Shade Structure	41,000	7,541	30,304	37,845	3,155	-	41,000	100	0	
Nielsen's Place Toilet Demolition	7,019	-	6,110	6,110	909	-	7,019	100	100	
Pool Heating Program Gatton pool	185,000	-	-	-	185,000	-	185,000	100	100	
Solar to Gatton Depot Workshop	25,000	-	-	-	25,000	-	25,000	0	0	
Springbrook Park Entry Upgrade	13,641	1,230	-	1,230	12,411	-	13,641	60	0	
Facilities Projects Projects Total	3,255,396	632,360	565,758	1,198,118	2,057,278	1,897,479	1,357,917			
Total for Group	\$ 21,990,880	\$ 6,238,200	\$ 3,199,512	\$ 9,437,711	\$ 12,553,169	\$ 11,845,867	\$ 10,145,013			

To be revised at
December budget
amendment.

PEOPLE AND BUSINESS PERFORMANCE

PEOPLE AND BUSINESS PERFORMANCE																													
													Total																
Budget		Actual		Committed		(includes committed costs)		Remaining Budget		Total Amount of Funding		Council Contribution		Design Completion %		Construction Completion %		Comments											
Cost Centre: Legal Services																			0		0								
Program: Legal Services Projects																													
Realignment, sub divid, sale Tryhorn St													254,950		-		-		254,950		-		254,950						
Legal Services Projects Total													254,950		-		-		254,950		-		254,950						
Cost Centre: Disaster Management																													
Program: Disaster Management Projects																													
Flood Warning System Upgrade													23,500		-		-		23,500		-		23,500						
Upgrade Flood Cameras Equipmen (SEOCSP)													144,800		2,745		118,310		121,055		23,745		144,800		-				
Disaster Management Projects Total													168,300		2,745		118,310		121,055		47,245		144,800		23,500				
Cost Centre: Information Communication Technology																													
Program: Information Communication Technology Projects																													
Cyber Security													170,000		39,584		19,273		58,857		111,143		-		170,000		60	30	
Network Perimeter Security (Firewalls)													100,000		37,251		-		37,251		62,749		-		100,000		50	100	
Switches Renewal													10,500		-		10,500		10,500		-		-		10,500		100	100	
UPS Renewal													16,000		-		-		-		16,000		-		16,000		0	0	
Information Communication Technology Projects Total													296,500		76,835		29,773		106,608		189,892		-		296,500				
Program: Public Order and Safety Projects																													
Building Security Systems													128,000		-		96,948		96,948		31,052		-		128,000		50	0	
GIS GDA2020													20,000		-		-		-		20,000		-		20,000		20	0	
Public Order and safety Projects Projects Total													148,000		-		96,948		96,948		51,052		-		148,000				
Cost Centre: Waste Collection																													
Program: Waste Collection Projects																													
Garbage Truck Turnaround													30,000		10,795		-		10,795		19,205		-		30,000		0	10	
Waste Collection Projects Projects Total													30,000		10,795		-		10,795		19,205		-		30,000				

Page 3

COMMUNITY AND REGIONAL PROSPERITY						Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget						
Cost Centre: Regional Development										
<i>Program: Regional Developments Projects</i>										
Lake Apex Desilting Early Design Works	36,000	29,990	13,237	43,227	(7,227)	-	36,000	40	0	
Strategic Land Acquisition	1,250,000	-	-	-	1,250,000	-	1,250,000	0	0	
<i>Regional Developments Projects Projects Total</i>	1,286,000	29,990	13,237	43,227	1,242,773	-	1,286,000			
Cost Centre: Community Wellbeing										
<i>Program: Community Wellbeing Projects</i>										
Sound Level Meter	8,300	-	-	-	8,300	-	8,300	0	0	
<i>Community Wellbeing Projects Projects Total</i>	8,300	-	-	-	8,300	-	8,300			
Cost Centre: Gattion Child Care Centre										
<i>Program: Gattion Child Care Projects</i>										
Gattion Childcare Centre Refurbishment	75,000	3,201	6,532	9,733	65,267	-	75,000	80	20	
<i>Gattion Child Care Projects Projects Total</i>	75,000	3,201	6,532	9,733	65,267	-	75,000			
Total for Group	\$ 1,369,300	\$ 33,191	\$ 19,769	\$ 52,960	\$ 1,316,340	\$ -	\$ 1,369,300			
Total for Council	\$ 25,917,430	\$ 6,442,748	\$ 3,529,978	\$ 9,972,726	\$ 15,944,705	\$ 13,310,667	\$ 12,606,763			

10.2 COVID-19 in the Workplace**Author:** Ian Church, Chief Executive Officer**Responsible Officer:** Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to clarify Council's position regarding COVID-19 Public Health Directives issued by the Queensland Government.

Officer's Recommendation:**THAT Council resolve to:**

- 1. Acknowledge the Queensland Government is responsible for determining Public Health Policy and Regulations related to the management and response to the COVID-19 pandemic.**
- 2. Acknowledge that the Chief Health Officer is the party lawfully authorised to make Public Health Directives under the Public Health Act 2005.**
- 3. Recognise that Lockyer Valley Regional Council has no role in the making of Public Health Regulations or Public Health Directives.**
- 4. Comply with all Public Health Directives and Regulations as required by law.**
- 5. Acknowledge the role of the Chief Executive Officer (CEO) in providing a safe workplace for all employees under the Work Health and Safety Act 2011 and support the CEO in discharging those responsibilities. This includes any necessary action required to minimise or eliminate the risks for employees arising from the COVID-19 pandemic.**
- 6. Recognise that the implementation of the Public Health and Social Measures Linked to Vaccination Status Direction (as updated) is generating concerns for Lockyer Valley businesses and that these concerns have been raised with members of the Queensland and Australian Governments.**
- 7. Respect that a decision made by an individual to receive a vaccination or not, is one of personal choice.**

Executive Summary

This report seeks to clarify the roles and responsibilities of the Queensland Government, Lockyer Valley Regional Council (LVRC) and the Chief Executive Officer of LVRC in responding to the COVID-19 pandemic.

Proposal

Since the first version of the Public Health and Social Measures Linked to Vaccination Status Direction was issued by the Queensland Government, there has been some confusion by and backlash from, members of the public. Council received a significant amount of correspondence from members of the public stating their opposition to the mandates imposed by the Public Health Direction. Council has responded directly to each correspondent and also placed information on our website and Facebook page, outlining Council's position with respect to the Direction. The above resolution clarifies Council's position.

Options

There is no legislative requirement to adopt the recommendation as a resolution; it is really by way of notifying the public of Council's position. Council can decide to not accept the recommendation in its entirety or amend it.

Previous Council Resolutions

There are no previous Council resolutions of this nature.

Critical Dates

Nil

Strategic ImplicationsCorporate Plan

Lockyer Leadership and Council. Our leaders are visionary and seek coordinated outcomes for the whole community.

Finance and Resource

Nil

Legislation and Policy

Refer above

Risk Management

Reputational Risk

Consultation*Portfolio Councillor Consultation*

Consultation has been undertaken with the Mayor.

Internal Consultation

Nil

External Consultation

A number of COMSEQ member Councils have made similar resolutions.

Community Engagement

Nil

Attachments

There are no attachments for this report.

11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS**11.1 Application for Permanent Road Closure - Part of Road Reserve Adjoining Lot 1 on RP 102804****Author:** Julie Lyons, Property Officer**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to consider an application made by an adjoining landowner for permanent road closure of the road reserve adjoining Lot 1 on RP 102804 situated at 23 Market Drive, Gatton.

Officer's Recommendation:

THAT with respect to the request received from the Applicant and owner of Lot 1 on RP 102804 for Council's views as road manager in relation to the proposed permanent closure of part of the road adjoining Lot 1 on RP 102804, Council resolve to respond to the Applicant by completing the Part C Statement in relation to an application under the *Land Act 1994* to request that the Department of Resources consider the application under the *Land Act 1994* and take into account the following matters when assessing the application:

- (a) Council supports the permanent closure of a reduced road area as identified on Council's amended Plan (Attachment 2), which takes into account the following requirements of Council:
 - a. A verge width along Freemans Road being the greater of:
 - i. the area sufficient to contain all existing services and infrastructure, or
 - ii. 4.25m from the back of the kerb, should be retained as road.
 - b. A verge width along Tenthill Creek Road being the greater of:
 - i. a continuous road boundary extended from adjoining properties, or
 - ii. the area sufficient to contain all existing services and infrastructure, or
 - iii. 5.5m from the back of the kerb, should be retained as road.
 - c. A 10m single chord truncation on the corner of Freemans Road and Tenthill Creek Road is retained as road.
 - d. The area of road proposed to be opened at the corner of Market Drive and Freemans Road comprising about 236m² is required to be retained as road for planned intersection upgrade works by Council.
- (b) The use of, and access to, the road closure area will need to be lawful and a material change approval will need to be obtained from Council.
- (c) It would be tidier for the road closure area to be amalgamated with Lot 1 on RP102804 for the following reasons:
 - a. both land areas are expected to be used together for the same purpose.
 - b. there is an existing lawful access from Market Drive to Lot 1 on RP102804.

- c. the road closure area is an irregular shape which would be difficult to use for industrial purposes should it be sold separately from Lot 1 on RP102804 in the future.
- (d) The road closure area, as reduced, includes some third party infrastructure of Telstra and Urban Utilities and their views should also be sought in relation to the application.
- (e) The road closure area is not required to provide legal or practical access to any land parcels.

Executive Summary

The purpose of this report is to consider the Applicant's proposed application for permanent closure of the road adjoining Lot 1 on RP 102804 situated at 23 Market Drive, Gatton.

Proposal

The Applicant for the application for the permanent closure of part of the road adjoining Lot 1 on RP 102804 is the owner of Lot 1 on RP 102804 (Applicant).

Council is undertaking road widening and rehabilitation works of the pavement at Tenthill Creek Road and Freemans Road. These works have affected the area of Road Licence 8001 (Licensee being the Applicant) which adjoins Lot 1 on RP 102804 which resulted in an Application for Partial Surrender of the Road Licence area. The Application for Partial Surrender of the Road Licence Area has resulted in a rental increase being proposed by the Department of Resources (DR) from \$525.00 annually (currently paid by the Applicant and which commenced in 1987) to \$22,440.00 annually. The Department of Resources have explained to the Applicant that the rent for Land Act tenures are now regulated in accordance with the *Land Regulation 2020* and the use of the road area for commercial/business purposes corresponds with category 13 rent. The annual rent payable for a category 13 tenure is calculated by multiplying the rental valuation by 6%.

Because of the significant rental increase to the road licence area the Applicant has decided to instead apply for a permanent road closure of the road reserve (road licence area). If approved, this will allow the Applicant to effectively purchase the road area as freehold land.

As road manager, Council is required to provide its views and comments in relation to the proposed permanent road closure on an approved form for submission as part of the application to the DR. These views and comments will then be considered by the DR when assessing the application.

The area of road proposed by the Applicant to be permanently closed is shown below:

Area Approximately 9670m²



The Proposed Road Closure Plan provided by the Applicant is **Attachment 1** to this Report.

Attachment 2 to this Report is a copy of the Applicant's Plan which includes some comments and requirements identified through internal stakeholder consultation. It proposes a reduction in the area of road proposed to be closed to take into account Council's requirements. It is therefore intended that the recommendation in this report, and the completed Part C Statement in relation to an application under the *Land Act 1994* over State land which will be provided in response to the Applicant, will include this attachment and further detail of Council's views and requirements.

Council's consideration of the Applicant's proposal, and the completion of the Part C approved form, will enable the Applicant to make a formal application for permanent road closure to the DR for consideration. Ultimately, whether or not the application is approved, either as proposed or with amendment, is a decision that rests with the DR.

The DR is responsible for publishing the proposed road closure and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the DR may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

Options

- | | |
|----------|---|
| Option 1 | Council supports the Application for Permanent Road Closure as proposed in Attachment 1 |
| Option 2 | Council supports the Application for Permanent Road Closure with amendments to the road closure area as identified in Attachment 2 |

Option 3 Council doesn't support the Application for Permanent Road Closure at all

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

5.7 Compliant with relevant legislation

Finance and Resource

No financial or resource implications for Council have been identified if the recommended option, Option 2, is adopted. This is also the case for Option 3.

If Council adopts Option 1, and then in future requires part of the area that has been closed and purchased by the Applicant for roadworks, then Council will need to negotiate to acquire that land from the Applicant. This process can take time, and Council would also be liable to pay compensation for the land to the Applicant.

If the application is successful, the DR will notify Council of any update to the land areas and values for rating purposes.

Legislation and Policy

If the Application is successful, the Applicants will be required to purchase the closed road area at market value from the DR. In this instance, the Applicant may request for the closed road to become a stand-alone lot, subject to Council's approval, or they may have the closed road included into their adjoining property, Lot 1 on RP 102804.

Council's consideration of this application, and the issue of the completed Part C Statement in relation to an application under the *Land Act 1994* over State land with Council's views, comply with the DR's policy requirements for the assessment of such application.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets
Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People and Business Performance
- ✓ Infrastructure
- ✓ Finance

No objections to the proposed permanent road closure have been raised by internal stakeholders, however a number of requirements have been identified which will necessitate a reduction in the road closure area to allow for traffic safety and protection of infrastructure. This is identified in **Attachment 2** and the internal stakeholder feedback detailed below.

Council's Principal Engineer has reviewed the proposal and considers that the area of road proposed to be closed should be reduced. He has provided the plan in **Attachment 2** as a preferred alternative and identified that the road closure area should be reduced to allow for:

- a verge width along Freemans Road being the greater of:
 - the area sufficient to contain all existing services and infrastructure, or
 - 4.25m from the back of the kerbto be retained as road.
- a verge width along Tenthill Creek Road being the greater of:
 - a continuous road boundary extended from adjoining properties, or
 - the area sufficient to contain all existing services and infrastructure, or
 - 5.5m from the back of the kerbto be retained as road.
- a 10m single chord truncation on the corner of Freemans Road and Tenthill Creek Road.
- use of the area shown as road proposed to be opened (about 236m²) at the corner of Market Drive and Freemans Road for planned works by Council.

Existing infrastructure within the verges consists of telecommunications, including optic fibre, water, stormwater and electrical (streetlighting). Maintaining these verges as road will allow for some service relocations required by planned and future road upgrade works by Council.

It was also noted that there are other third party services (e.g. Telstra and Urban Utilities) within the area proposed to be closed.

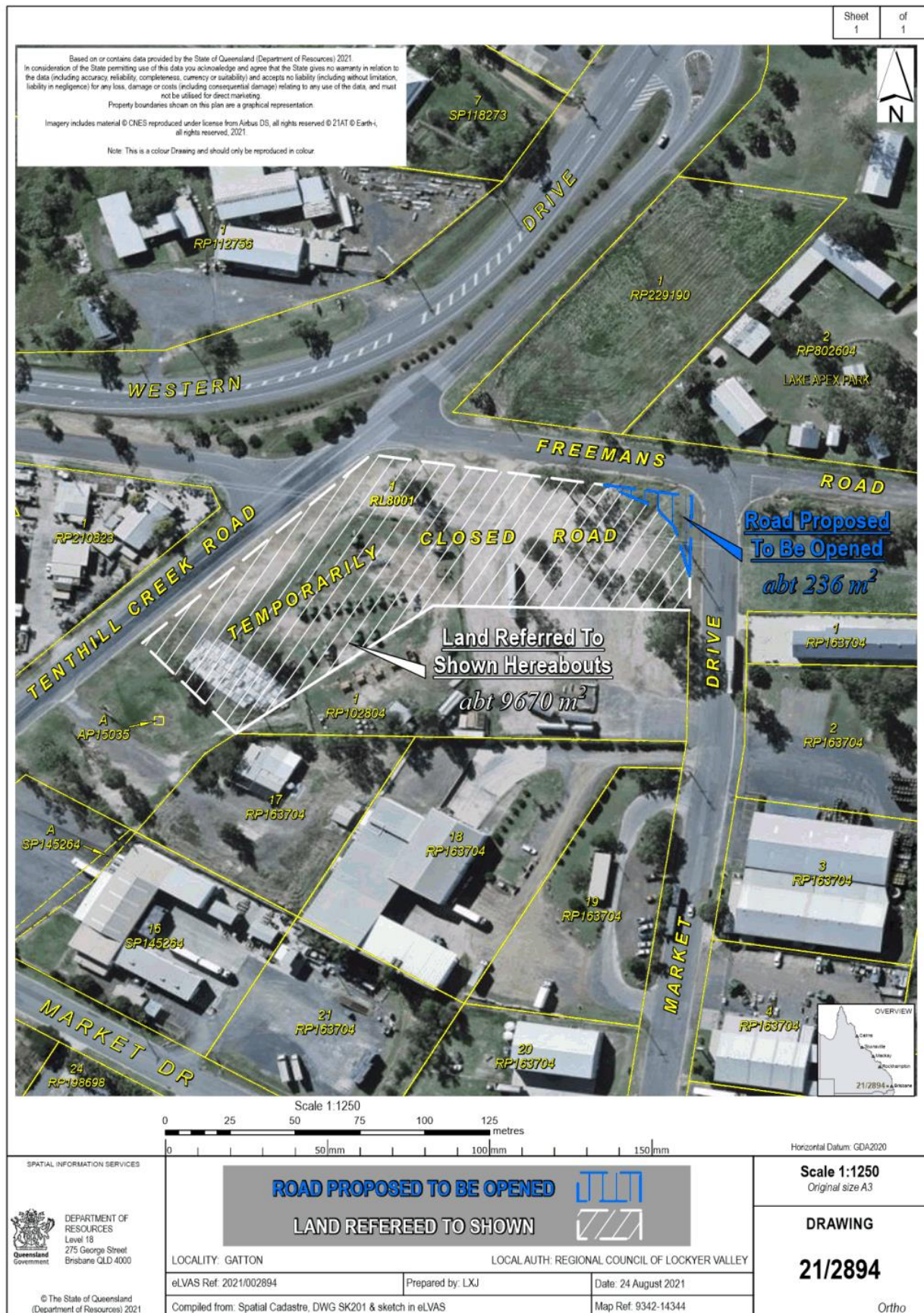
Council's Manager Communities has advised the use and access points would need to be lawful and it would be tidier to have the road closure area amalgamated with Lot 1 on RP 102804, particularly as it appears these two sections of land are used as one. If the existing access on Market Drive is required to access the road closure area then Council should require amalgamation. The amalgamation option would also be tidier from the point of view the road closure area is an irregular shape which would be difficult to use for industrial purposes should it be sold separately from Lot 1 on RP 102804 in the future.

The Applicant will be required to obtain a material change approval for whatever use they intend to make of the closed road area.

For the reasons identified above, Option 2 is recommended to Council and the views that the DR should take into account in assessing the Applicant's application are set out in the recommendation made.

Attachments

- | | | |
|-------------------|---|--------|
| 1 | Applicant's Proposed Road Closure Plan | 1 Page |
| 2 | Plan Identifying Proposed Amendments to Road Closure Area | 1 Page |





12. COMMUNITY & REGIONAL PROSPERITY REPORTS**12.1 Queensland Transport Museum Advisory Committee - Appointment of Community Members****Author:** Annette Doherty, Manager Communities**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to have Council consider the positions of Community Members on the Queensland Transport Museum (QTM) Advisory Committee.

Officer's Recommendation:

THAT Council appoint Nick Stokes to the position of Community Member on the Queensland Transport Museum Advisory Committee;

And further;

THAT in accordance with the Terms of Reference, nominations for Community Members on the QTM Advisory Committee be sought by directly inviting suitable persons identified by QTM Advisory Committee members and, if necessary, advertising for expressions of interest.

Executive Summary

The community representatives on the former QTM Advisory committee were invited to submit expressions of interest to fill the positions for Community Members on the QTM Advisory Committee required under the new Terms of Reference. One expression of interest was received. Vacant positions for Community Members can be filled through direct invitation or advertising for expressions of interest.

Proposal

Under the Terms of Reference for the QTM Advisory Committee adopted by Council at the Ordinary Meeting on 17 November 2021, the Advisory Committee consists of the Mayor (as Chairperson), two Councillors appointed by Council, and at least two, but no more than four, community members.

Council resolved to appoint Councillors Cook and Qualischefski as Councillor Members on the QTM Advisory Committee, and to call for expressions of interest from community representatives of the former committee to fill the positions for Community Members required under the Terms of Reference.

The seven community representatives were invited to submit an expression of interest and provide a short statement regarding their involvement with the transport industry, or their particular interest in the transport industry.

An expression of interest was received from Nick Stokes whose family has been involved in the farming and transport industries over the last three generations, from bullock teams to road trains. Mr Stokes has been an invaluable asset to the QTM, acting as the main tour guide for the QTM for the past 11 years, and was on the

former committee for the last year. It is recommended that Council appoint Mr Stokes as a Community Member on the QTM Advisory Committee.

Under the Terms of Reference at least one further Community Member is required. Nominations for community members can be:

- Sought by Council through public advertisements for expressions of interest; and/or
- By direct invitation of Advisory Committee members.

It is recommended that Council directly invite suitable persons identified by the Advisory Committee members and, if necessary, advertise for expressions of interest. Each appointment to the Advisory Committee must be made by Council resolution.

Options

1. Council appoints Nick Stokes to the Advisory Committee and seeks to appoint at least one other Community Member on the QTM Advisory Committee; or
2. Council ceases to have a QTM Advisory Committee.

Previous Council Resolutions

At the Ordinary Meeting on 17 November 2021, Council adopted the Terms of Reference for the QTM Advisory Committee, and resolved to call for expressions of interest from the existing community representatives on the committee to fill the four positions for Community Members required under the Terms of Reference.

Critical Dates

There are no critical dates in relation to this matter.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council 5.4 - Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values

Finance and Resource

There are no financial implications as Community membership on the QTM Advisory Committee is on a voluntary basis and members are not eligible for any form of remuneration or reimbursement of expenses.

Legislation and Policy

Council may appoint an advisory committee under section 264(1)(b) of the *Local Government Regulation 2012*.

Risk Management

Key Corporate Risk Code and Category: Finance and Economic FE2
Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability

Consultation*Councillor Consultation*

The Mayor and Council Members of the QTM Advisory Committee have been advised of this matter.

External Consultation

The Terms of Reference (at that time in draft form) were discussed with the former Committee at their meeting on 21 October 2021.

Attachments

There are no attachments for this report.

12.2 Request for New Road Name and Amendment to Road Names - Plainland Crossing**Author:** Tammie Davidson, Assistant Planning Officer**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purposed of this report is to seek Council's approval of proposed road name for one (1) new road and amendment to two (2) existing approved road names within the residential subdivision, Plainland Crossing located at Plainland.

Officer's Recommendation:

THAT Council approve the following road names as shown on detailed plan BRSS3620-0A5-1-2, Sheet 1 of 3 dated 8/12/2021

- **Proposed Road 1 as Isaac Court**
- **Proposed Road 2 as Derwent Street**
- **Proposed Road 3 as Balonne Street**

Executive Summary

This report refers to a request made by LandPartners on behalf of the developer of a Residential subdivision located within Plainland Crossing at Plainland to name one (1) new road (within stage 5) and amend one (1) previously approved road name (within stage 9D).

The report additionally refers to the correction of a duplication of a name (Stanley Street) recently approved in error in both the Plainland Crossing Estate and Fairways East Stages 6-13 Estate. The correction is to be applied to Plainland Crossing Estate stage 11.

Council is responsible for assigning an official name to every gazetted road that is used to access properties. Council accepts requests from the public to name roads. All requests are considered in accordance with Council's Naming of Roads, Park, Landmarks & Facilities Policy and ASNZ Standard 4819:2011.

Proposal

On 30th November 2021 the applicant requested on behalf of the developer to name one (1) new road and amend one (1) previously approved road name. The applicant has provided three preferences to name the proposed new road (proposed road 1) and one preference for the amendment to the previously approved name of Severn Street (proposed road 2).

In addition to the applicant's request, a duplication of a name in both the Plainland Crossing and Fairways East Stage 6-13 Estates has been approved in error. The correction is to be applied to Plainland Crossing Estate stage 11. Council officers have sought the approval of the applicant to the request to amend the previously approved road name of Stanley Street in the Plainland Crossing Estate to remove the duplication issue. The applicant was accommodating of the request and provided three new road name proposals (proposed road 3).

Where road names are to be amended there are no implications or affected entities as the roads are yet to be constructed.

The theme of the adjoining road names of the Plainland Crossing Estate is Australian river names and this has been continued in the newly proposed road names. Some of the preferences provided by the applicant are not considered suitable. A search of roads and streets within the Lockyer Valley Regional Council area has been undertaken to ensure the preferences are not pre-existing. Comments have been provided against each of the applicant's preferences in the table below with the recommended road name identified.

Options

Proposed Road 1 – New Road Name	
Applicant's Preference	Council Officer Comments
1. Isaac Court	No other instances of this name in the Lockyer Valley. Name is recommended.
2. Tate Court	No other instances of this name in the Lockyer Valley.
3. Coen Court	No other instances of this name in the Lockyer Valley.
Proposed Road 2 – Amendment to Road Name	
Applicant's Preference	Council Officer Comments
1. Derwent Street	No other instances of this name in the Lockyer Valley. Name is recommended.
Proposed Road 3 – Amendment to Road Name	
Applicant's Preference	Council Officer Comments
1. Balonne Street	No other instances of this name in the Lockyer Valley. Name is recommended.
2. Georgina Street	Existing instance of this name in the Lockyer Valley. Duplication of names is not permitted.
3. Todd Street	No other instances of this name in the Lockyer Valley.

Previous Council Resolutions

New Road and Park Names - Plainland Crossing (Park in Stage 4A, Roads in Stages 9D-15) – Council Resolution 20-24/0397 – 18 August 2021

New Road Names - Fairways East (Stages 6-13) - Evans Road South – Council Resolution 20-24/0466 – 17 November 2021

Strategic Implications

Corporate Plan

Lockyer Planned

Finance and Resource

There are no financial or resource implications as a result of this decision.

Legislation and Policy

The suggested names provide a clear identification for the roads and do not contravene the Australian standard. Where there is a conflict with Council's Naming of Roads, Parks, Landmarks and facilities Policy, alternate name preferences will be utilised.

Risk Management

NIL. Council Officers have researched the preferences provided by the applicant and have made recommendations that meet Council's policy.

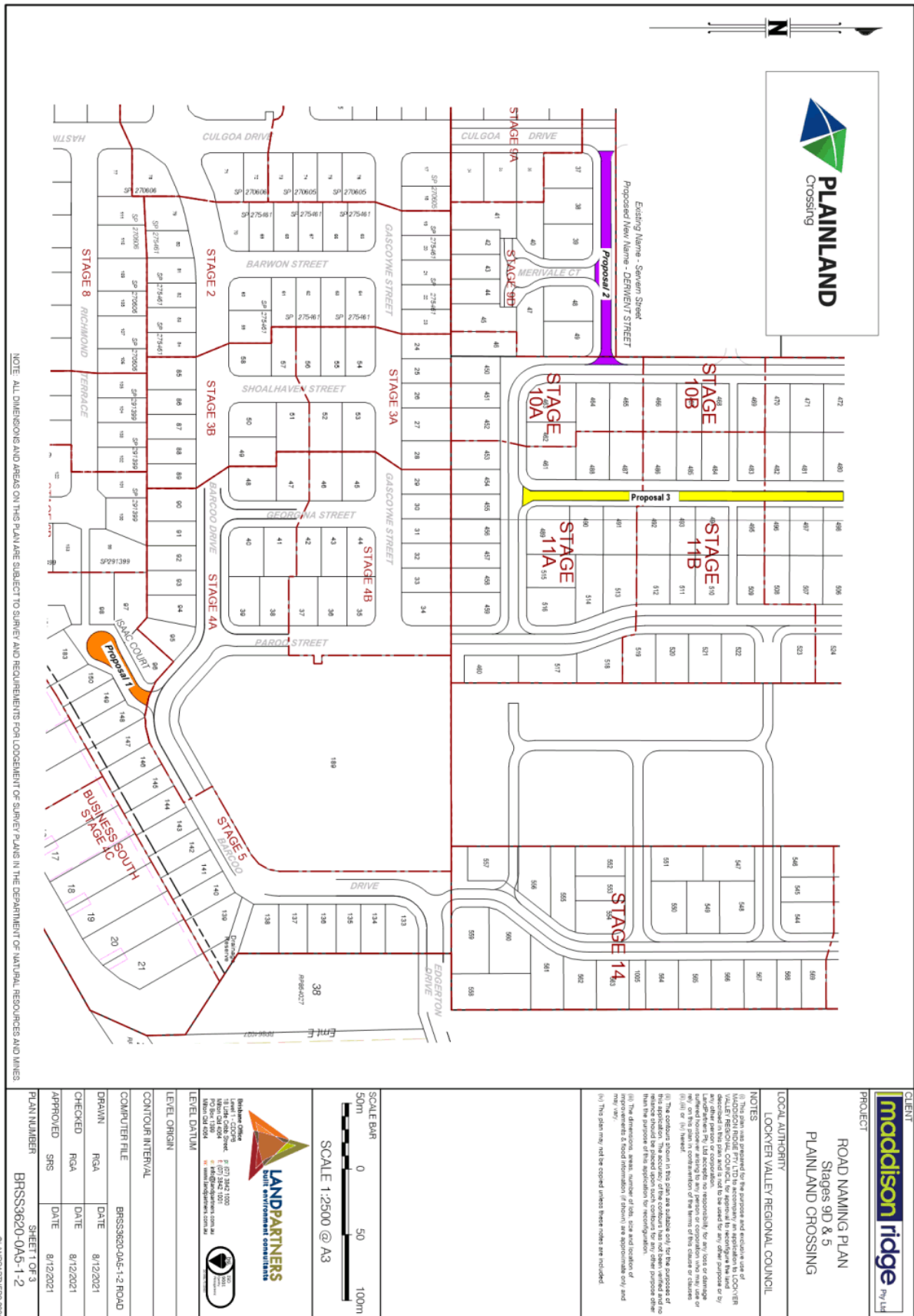
Consultation

External Consultation

Council will notify the applicant of the outcome of their request for road naming.

Attachments

- 1 [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50_img.jpg\)](#) Road Naming Plan Plainland Crossing 1 Page



12.3 Change to the Lockyer Valley Regional Council Community Baiting Program

Author: Steven Moore, Senior Pest Management Officer
Responsible Officer: Kim Calio, Manager Planning, Policy and Community Wellbeing

Purpose:

To seek Councils approval to discontinue the Lockyer Valley Regional Council (LVRC) Community 1080 Baiting Program and alternatively, assist with financial contributions/subsidies to support landholders who choose to undertake their own baiting programs for the control of invasive pest animals (wild dogs, fox, and feral pigs).

Officer's Recommendation:

THAT Council approve the discontinuation of the current Lockyer Valley Regional Council 1080 Baiting Program and instead provide a financially subsidised incentive program to assist in the control of invasive pest animals using regulated S7 poisons (Strychnine, Fluoroacetic acid – 1080, PAPP)

Executive Summary

Historically, LVRC has provided the opportunity for landholders to take part in an organised 1080 baiting program to assist in the control of feral pest animals which may pose a threat to their wellbeing and livelihood. The latest changes to the Medicines and Poisons Act 2019, which took effect on 27 September 2021, impact on the protocols Council is required to implement when interacting with the public in assisting participants with S7 poisons for land management.

Proposal**Overview**

S7 poisons are extremely dangerous and have the potential to cause death or serious harm to human health. In addition to human health, these poisons can also inadvertently impact the health of animals not intended to be targeted by baits. Historically, noncompliance, with regards to the regulations set forth in the Queensland Government Deed Poll, has been observed by LVRC Pest Officers when corresponding with some past and present participants in the baiting programs. Under the latest amended legislation (Medicine and Poisons Act 2019, Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021), all relevant legal resources and documentation must be drafted and produced by the responsible organisation (LVRC). Prior to the legislative changes all documentation, resources and costs were supplied by the State of Queensland (Biosecurity).

Moving forward in continuing to provide community baiting programs, LVRC would be required to take on all costs and risks previously covered by Biosecurity Qld. Rather than the previous practice of providing baits directly to land holders, it is recommended an alternative measure such as a subsidy program is run in order to continue assisting landholders who wish to undertake baiting on their property to address their General Biosecurity Obligation (GBO).

A subsidy program could be run in a similar manner to the herbicide subsidy program and with the alternative suppliers/retailers and or contractors taking on the legal responsibilities set forth in the relevant legislation.

Any participant would be able to redeem a maximum/capped dollar amount in related costs which would then be credited to their property rates notice after providing proof of purchase.

This alternative will allow LVRC to continue assisting the public in a way which relates to the control of invasive pest animals as provided for in Council's Biosecurity Plan 2021. Council can continue to monitor the legislative provisions and changes for opportunities to expand or evolve alternative programs that could be safely undertaken in the future.

Options

1. Provide 1080 baits to land holders as carried out in the past prior to suspending this initiative
2. Cease to provide any community assistance with regard to 1080 baits
3. Implement a subsidy program to assist landholders who wish to undertake baiting on their property to address their (GBO)

Previous Council Resolutions

NA

Critical Dates

NA

Strategic Implications

Corporate Plan

Lockyer Community

1.4 – Council seek to understand community needs. Resulting in partnerships that realise long-term benefits for the community in a timely manner.

Finance and Resource

From 27 September 2021, Biosecurity Qld no longer contribute to the supply and distribution of S7 poisons or the supply of appropriate documentation, program literature and signage, packaging resources or legal support to participating local governments to assist with community baiting distribution programs. LVRC will now be required to absorb all related costs and legal requirements and obligations should Council wish to continue to distribute baits.

Legislation and Policy

The recommendation is to cease the baiting program and implement an alternative method of assisting the community to meet their GBO through a subsidised baiting program.

Risk Management

Key Corporate Risk Code and Category: EC1

Key Corporate Risk Descriptor: Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity.

Consultation

Portfolio Councillor Consultation

The Portfolio Councillor and Councillors were consulted at the Council workshop 7 December 2021 regarding:

- the changes to the legislation;
- a potential postponement of the LVRC Community 1080 Baiting Program; and

- options for adopting alternative methods to continue to support landholders in meeting their (GBO) which pose a lower risk to the community and Council.

Internal Consultation

Relevant staff in Planning, Policy and Community Wellbeing Branch were consulted to discuss alternative options to assist landholders in meeting their GBO.

External Consultation

- Biosecurity Qld was consulted with regard to the concept of a landholder subsidy program and provided direction and positive input. Toowoomba City Regional Council and Southern Downs Regional Council were consulted regarding potential risks and future community baiting programs.
- Advice was also sought from LGAQ on legal implications and alternatives.
- Officers attended the Regional Biosecurity Committee meetings provided by Queensland Health regarding Councils/Local Government/LGAQ input towards the latest legislative changes.

Community Engagement

Previous participants of baiting programs were notified of the postponement of the LVRC Community Baiting Program for the purpose of further review following legislative changes to the Medicines and Poisons Act.

The change in initiatives to continue to assist landholders to meet their GBO will be communicated through Council's website and to landholders who have been provided with baits in the past.

Attachments

There are no attachments for this report.

13. INFRASTRUCTURE REPORTS

No Infrastructure Reports.

14. ITEMS FOR INFORMATION**14.1 Chief Executive Officer Monthly Group Report - December 2021**

Author: Ian Church, Chief Executive Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during December 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community Development and Engagement, Disaster Management and Advocacy branches of the Executive Office Group during December 2021. The Finance branch is subject to a separate report each month.

Proposal

That this report be received and noted.

Attachments

[1](#) Monthly Group Report - Executive Office - December 2021 7 Pages

Executive Office

MONTHLY GROUP REPORT

DECEMBER 2021




2020 – 2021 OPERATIONAL PLAN DELIVERABLES



BUSINESS IMPROVEMENT & STRATEGY

INTERNAL AUDIT

The following table provides an update on progress with implementing recommendations arising from internal audits. The table identifies the number of current active action times on the Audit Register by their level of risk to Council and was presented to the Audit and Risk Management Committee at its meeting on 20 December 2021.

INTERNAL AUDIT	TOTAL NUMBER OF ITEMS	ACTIVE ITEMS BY RISK LEVEL				COMPLETED
		HIGH	MEDIUM	LOW	IMPROVE	
Tendered Contracts Review	17	1	4	1	1	10
Project Management Practices	11	0	1	2	0	8
Legislative Compliance Review	6	0	2	2	0	2
Payroll and Remuneration Processes	10	1	1	6	0	2
Payroll and Vendor Data Analytics	9	0	7	0	0	2
Lessons Learned from Pandemic	4	3	1	0	0	0
TOTAL	57	5	16	11	1	24

Internal Audit Plan

The most recent internal audit, Property and Building Management Review, has been completed and a draft report distributed to key stakeholders for initial review. Other internal audits in the planning and scoping phases include; Community Disaster Response, Plant and Fleet Utilisation and Asset Management for Community Facilities.

BUSINESS IMPROVEMENT

Terms of Reference have been developed and circulated for feedback for the Efficiency Review Committee (ERC), Workforce Efficiency and Business Improvement Groups. Feedback and approval of the Terms of Reference will occur at a future ELT meeting. Initial engagement with the Corporate Leadership Team has been completed and documented to understand current process pain points, procedures and areas of opportunity within Council. A service level review roadmap is being finalised and circulated to the ERC. Initial consultation and field work have begun with the Parks and Open Spaces, Cemeteries and Waste teams.

CORPORATE RISK MANAGEMENT

Council's Corporate Leadership Team were provided with an overview of the Risk Management Awareness Workshops, at their meeting held on 9 December 2021. The first Workshop will be held during February. It is envisaged that on conclusion of these workshops the key stakeholders will have improved capacity to further develop their risk registers to include operational and project risks, and to be able to mitigate and manage their key corporate risks.

CORPORATE PLANNING

Operational Plan 2021-2022

The second quarter performance update for the Operational Plan 2021-2022 has been distributed to responsible officers for completion.

ADVOCACY

INLAND RAIL

Australian Rail Track Corporation (ARTC) is presently evaluating the bids put forward by the Consortia with the intention of selecting a preferred tenderer in Quarter 1 2022. Officers continue to work with ARTC to refine the design to minimise impacts on the community, Council and on Council assets.

The Office of the Co-Ordinator General (OCG) is currently evaluating and assessing the project proposal and the submissions made by stakeholders following public notification of the Draft Environmental Impact Statements. This was for both Helidon to Calvert (H2C) and Gowrie to Helidon (G2H) sections of Inland Rail.

A meeting with Ms Toni Power (Coordinator-General) has been set for January 2022 and Ms Power is intending to visit the Lockyer Valley to see the potential impacts first-hand. (This planned visit may be affected by Covid-19 restrictions.)

This visit is intended to demonstrate some of the anticipated impacts including:

- amenity (particularly noise and visual)
- transport impacts during construction
- flora and fauna
- flooding
- groundwater, and
- safety

The Australian Government's Interface Improvement Program is seeking to identify benefits associated with Inland Rail. Ernst Young have been working on Councils behalf and prepared a Report to the Government on potential benefits. This report has passed through Gateway 2 and Ernst Young will brief Councillors on what is involved in the next phase of the assessment.



Passenger Rail

Work continues on seeking passenger rail for the region. Council has been represented on the Working Group for the Toowoomba to Brisbane (T2B) Passenger Rail business case. A further meeting of the Technical Working Group was held in December. This is to assist in the evaluation of options for a potential future passenger rail service. The process is being undertaken by a team from the Department of Transport and Main Roads. Further briefings will be sought from DTMR to update Councillors.



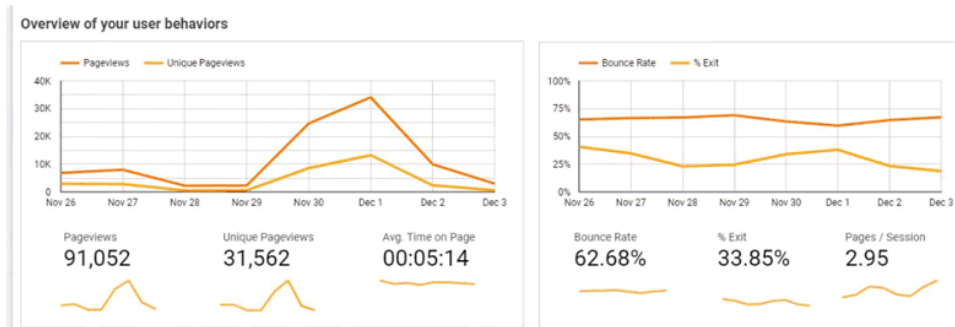
DISASTER MANAGEMENT

Before and After shots from the EIS for G2H of Airforce Road gives an indication of the visual impacts in this location as well as safety concerns for the region.

Disaster Dashboard engagement analytics during the rainfall event period 26/11/2021 – 3/12/2021, Users and Sessions.

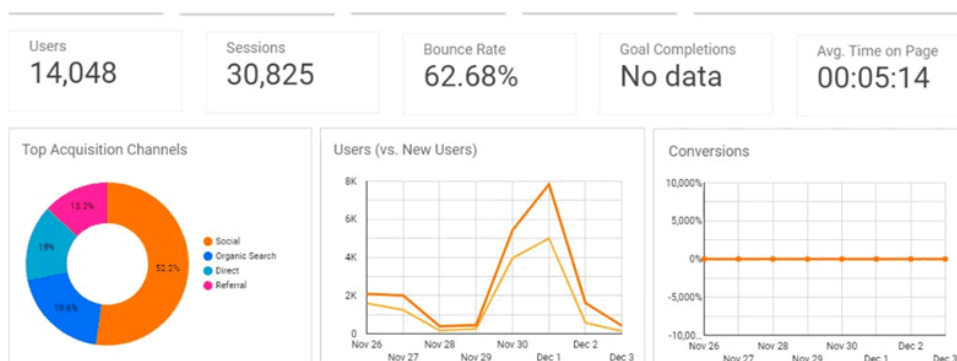


Page view including average time on pages.



Top 8 Sources to access Disaster Dashboard 26/11 - 3/12

Source / Medium	Acquisition			Behavior			Conversions		
	Sessions	Users	New Users	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	30.8K	14.0K	12.9K	62.7%	3.0	10:13	0.0%	No data	No data
m.facebook.com...	7,281	4,316	3,963	76.1%	1.36	00:02:15	0%	0	\$0
google / organic	6,886	2,781	2,414	57.22%	3.35	00:12:39	0%	0	\$0
lockyer valley qld...	5,648	1,777	1,254	51.22%	4.99	00:21:04	0%	0	\$0
lm.facebook.co...	4,772	2,789	2,401	66.72%	1.57	00:02:00	0%	0	\$0
(direct) / (none)	4,592	2,210	2,156	60.52%	2.99	00:10:38	0%	0	\$0
l.facebook.com / ...	915	550	413	58.25%	4.99	00:20:01	0%	0	\$0
bing / organic	186	106	92	47.31%	4.82	00:18:50	0%	0	\$0
river949.com.au ...	172	150	101	79.07%	1.47	00:01:57	0%	0	\$0



The Local Disaster Management Group moved to Stand Down at 1200hrs on 2 December 2021 for the Rain Weather Event November 2021 operation.

Local recovery activities have continued since the rain event, with major impact on Council road infrastructure.

The following information regarding the Disaster Recovery Funding Arrangements (DRFA) is provided for the information of Councillors.

The rainfall that impacted Lockyer Valley was rolled into the "Central, Southern and Western Queensland Rainfall and Flooding, 10 November – 3 December 2021", event. This became a declared event and therefore the following funding was activated for the Lockyer Valley Local Government area:

- Counter Disaster Operations (CDO)
- Reconstruction of Essential Public Assets (REPA)
- Freight Subsidies for Primary Producers
- Disaster Assistance (Primary Producers Loans)
- Disaster Assistance (Essential Working Capital) Loans Scheme for Primary Producers
- Extraordinary Disaster Assistance Recovery Grants for Primary Producers

Assistance for primary producers includes:

Loans

Concessional interest rate loans to assist primary producers whose assets have been significantly damaged by an eligible disaster, to recover and return to viable operations.

Essential Working Capital Loans

Concessional interest rate loans to primary producers who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

Extraordinary Disaster Assistance Recovery Grants

Grants for primary producers who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses.

Further information is available from Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Freight Subsidies

To assist primary producers impacted by an eligible disaster with the transport of livestock, fodder or water for livestock, building, fencing equipment or machinery to the primary producer's home property.

Further information is available from the Department of Agriculture and Fisheries on 13 25 23 or www.daf.qld.gov.au

Assistance available for Council includes:

Counter Disaster Operations

This includes activation of the Local Disaster Coordination Centre.

Reconstruction of Essential Public Assets (Including Emergency Works and Immediate Reconstruction)

- *Emergency Works*
To assist Council undertake urgent activities necessary following an eligible disaster to temporarily restore an eligible essential public asset.
- *Immediate Reconstruction Works*
To assist Council to immediately and permanently reconstruct damaged essential public assets to pre-disaster function immediately after the eligible disaster.
- *Reconstruction of Essential Public Assets*
To assist Council reconstruct damaged essential public assets to pre-disaster function over the medium to longer term.

Staff are currently engaged in immediate reconstruction works as well as collecting data to enable claims to be made for the reconstruction of essential public assets. The collection of data and preparation of claims is a time consuming and detailed process.

Training

Evacuation Centre Management training with COVID considerations was delivered by Red Cross on 8 December 2021, with 25 participants including Council officers, Red Cross Officers, Laidley Community Centre volunteers and a Laidley State High School officer. The training was delivered at the Laidley High School to provide context to trainees.

It is recommended that a tiered approach to emergency sheltering should be adopted during times of emergency, with the following solutions to be considered by the Local Disaster Management Group and Local Disaster Coordinator:

1. Shelter in place if safe to do so
2. Shelter with family or friends if safe to do so
3. Use commercial accommodation if available
4. Use evacuation centres as a last resort

Support the Supporters training was delivered by Red Cross, held on 9 December 2021 and attended by Council, Red Cross and Laidley Community Centre officers. The training aimed to provide officers, who are actively involved in disaster operations, with the tools and information to look after the wellbeing of individuals and colleagues.

PROCUREMENT

Infrastructure Delivery



- LED Digital Signage – Evaluation
- Water Main Relocation Freeman / Market Intersection (Gatton) – Contract awarded – handed over to project manager for delivery

Community Facilities



- Gatton Skate Park – Works to commence 04/01/2022, handed over to project manager for delivery
- Lake Apex Amphitheatre project – Sourcing, Site Meeting 20/01/2022, Closing 08/02/2022
- Jean Biggs Park - All Accessible Playground Equipment – Evaluation and Clarification with offerors
- Murphy's Creek Hall Demolition – Contract executed - handed over to project manager for delivery
- Helidon Hall Upgrade – Sourcing quotes

WASTE

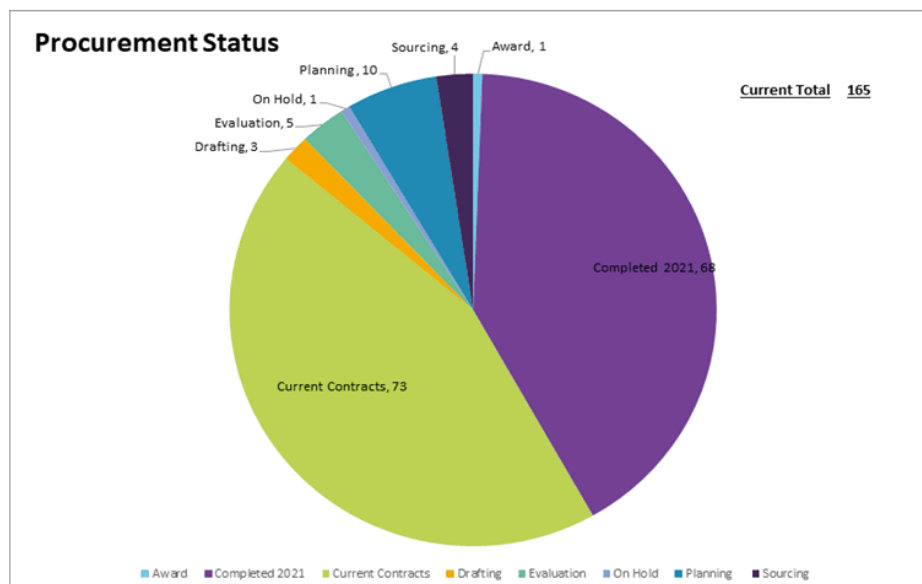


- Waste Collection and Bulk Haulage Procurement – Planning with aim to release to market by January 2022

FLEET



- Grader - New Class 15 Four-wheel drive motor – Sourcing
- 14 tonne Smooth Drum Vibratory Soil Compactor - Awarded to Hasting Deering to Purchase a CAT
- Pneumatic Multi Tyre Roller – Evaluation
- Five (5) Zero-Turn Mowers – Sourcing



COMMUNITY DEVELOPMENT & ENGAGEMENT

YOUTH DEVELOPMENT AND
ENGAGEMENT

A School Holiday program including a skate competition is being planned for the Easter holidays.

The Lockyer Youth Agency Network met on 7 December 2021 with 7 representatives from 6 services. Primary issues discussed included:

- Alternative education programs for vulnerable young people aged 10-14 years who are disengaged or at-risk of disengaging from education and includes Indigenous and multicultural populations as well as those engaged in or exiting youth justice services and programs. The group will explore options to develop a suitable facility.
- LGBTIQA education and awareness services needed to service the growing number of young people identifying as gender and/or sexually diverse in schools and community. Agencies will explore options and capacity to meet demand.
- The Talkin it Up Regional Youth Forum is scheduled for Thursday 14 July 2022 at the Laidley Cultural Centre, 9am- 2:30pm.

11 SUPPORTED ENGAGEMENTS

Community engagement advice and consultation provided on the following key projects:

- Lake Apex Youth Precinct
- Council Parks Rationalisation Project
- Connoles Bridge Deck Project
- Christmas Lights Displays
- Inland Rail project impacts on the community, particularly on housing and accommodation
- Capital projects 2021-2022 Program
- Postmans Ridge Road Bridge Works
- Principal Cycle Network – Gatton
- Railway Street Asphalt project
- COVID-Vaccination Clinic liaison with West Morton Health and DDWMPHN (Primary Health Network)
- Sports fields and Parks Management Review project

1 COMMUNITY DEVELOPMENT PROJECT

The 'My Community Directory (MCD) Initiative' was developed in consultation with Youth and Service Provider interagency groups in 2021 to support and promote awareness of vital local and outreach Health & Hospital Services, workshops, organisations, clubs, volunteer opportunities and local community events within Lockyer Valley Region.

2 REPRESENTATIONS AT COMMUNITY-LED EVENTS

- 1070+ people attended Rural Halls Drought Support Events programs, funded by the Department of Communities, which concluded in December 2021. The program assisted six hall-based local committees to provide wellbeing events for their local communities including the promotion of support services.
- \$10,000 in funding from Darling Downs and West Moreton Primary Health Network (DDWMPHN) will be shared across community hall committees and groups in bushfire-affected areas to support them in delivering community-led wellbeing events and activities in 2022.

2 ASSISTANCE AT COMMUNITY WELLBEING EVENTS

- West Moreton and Darling Downs Primary Health Network '[Desert Rose](#)'
- Queensland Disability Network (QDN) Targeted Outreach Project

2 OTHER

Mentoring for Grant Writing and Capacity-Building Workshops

- The Mentoring for Grant Writing Program is expected to relaunch in early 2022. This is a training and development program for community groups, where Council will fund a mentor to work directly with groups when applying for up to three different grants.
- An online training program for community groups is planned to start early 2022 focusing on: understanding committee member roles, understanding the range of fundraising opportunities and getting your group's share of the \$80 billion given out nationally annually. Council will reimburse course costs for eligible participants.

DISASTER RESPONSE, RECOVERY AND RESILIENCE

- The Community Development & Engagement Team were actively involved in the disaster management response to the weather event early December including Public Information and community welfare checks and continue to provide engagement support internally and externally on COVID matters.

COMMUNICATIONS

ONLINE ENGAGEMENT

**37** CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST

Mulgowie Bridge Closure

Reactions: 136,056

Comments: 2,885

**27** INSTAGRAM GRID POSTS

HIGHEST PERFORMING POST

Driving through floodwaters

Likes: 30

**38** TWITTER POSTS

HIGHEST PERFORMING POST

Lockyer Valley Christmas Carnival

Impressions: 6

Shares: 1

**16**IN-HOUSE DESIGN
PROJECTS**\$1,880.00**COUNCIL SAVED ON
DESIGN PROJECTS**34**

DESIGNS CREATED

1INTERNAL
VIDEOS**1**EXTERNAL
VIDEOS

MEDIA ENQUIRIES

**7**

RADIO

**2**

NEWSPAPER

**1**

TV

EXTERNAL COMMUNICATIONS

**6**MEDIA
RELEASES**0**

PAID ADVERTS

COUNCIL'S CORPORATE WEBSITE

18,707TOTAL WEBSITE
USERS**63%**NEW WEBSITE
USERS

MOST VISITED WEB PAGES

- Flood monitoring cameras
- Waste disposal
- Disaster Management

COMMUNITY CONNECT NEWSLETTER

32%SUBSCRIBERS
OPENED
NEWSLETTER

TOP 3 ARTICLES

1. Christmas Colouring Competition
2. Pasifika COVID-19 vaccination information kit
3. Spirit of the Lockyer Valley Christmas Light and Decorations

14.2 Group Manager People, Customer and Corporate Services Monthly Report - December 2021

Author: Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Performance Group during December 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during December 2021.

Proposal

That this report be received and noted.

Attachments

- 1 Monthly Group Report - People Customer and Corporate Services - December 2021 7 Pages

People, Customer and Corporate Services

MONTHLY GROUP REPORT

DECEMBER 2021



Lockyer Valley
REGIONAL COUNCIL











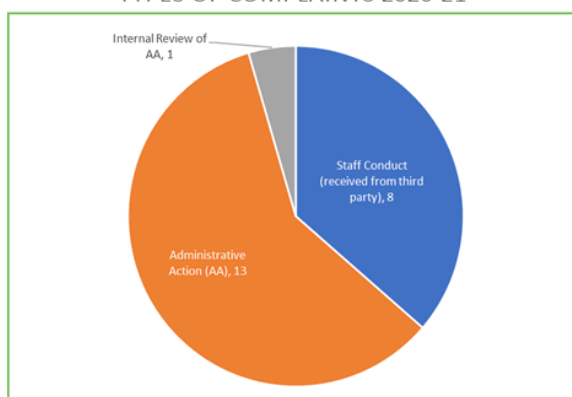

2021-22 OPERATIONAL PLAN DELIVERABLES



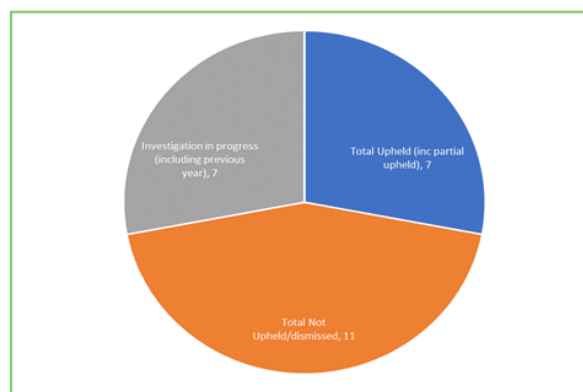


GOVERNANCE AND PROPERTY

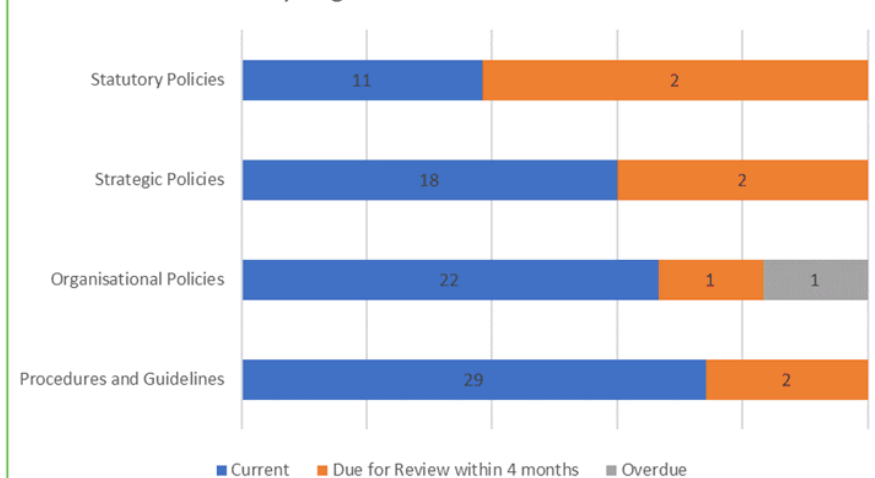
COMPLAINTS MANAGEMENT
TYPES OF COMPLAINTS 2020-21



COMPLAINTS MANAGEMENT SYSTEM 2020-21

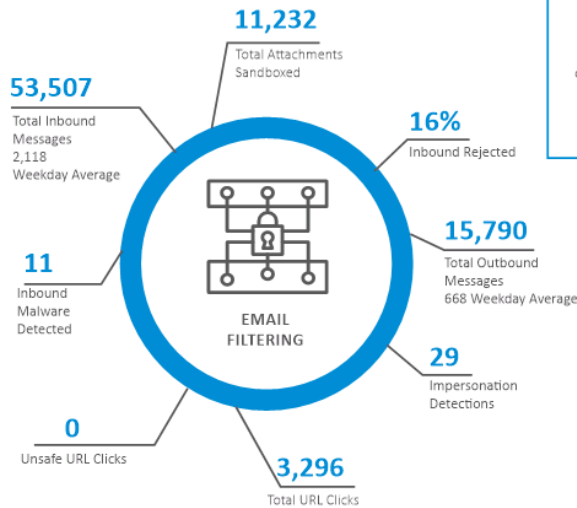


Policy Register Status December 2021



INFORMATION COMMUNICATION TECHNOLOGY

EMAIL AND WEB PROTECTION



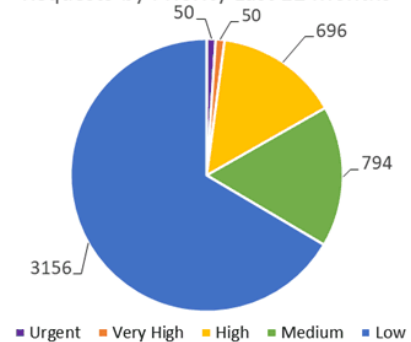
NETWORK PERFORMANCE INFORMATION SNAPSHOT



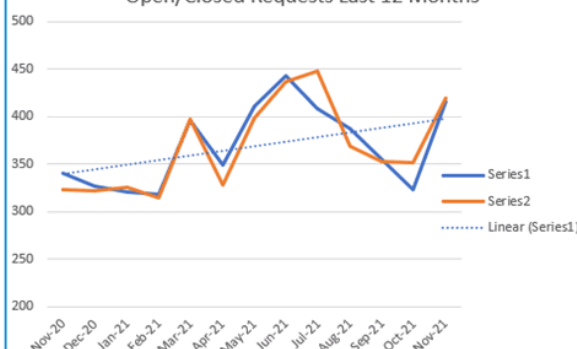
CYBER SECURITY



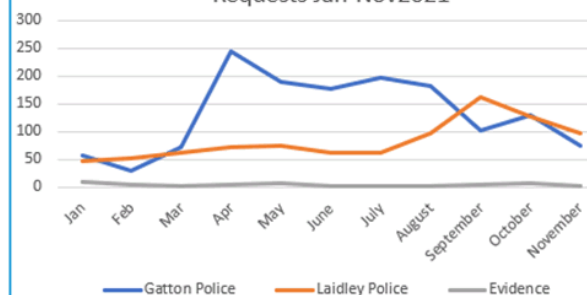
Requests by Priority Last 12 Months



Open/Closed Requests Last 12 Months

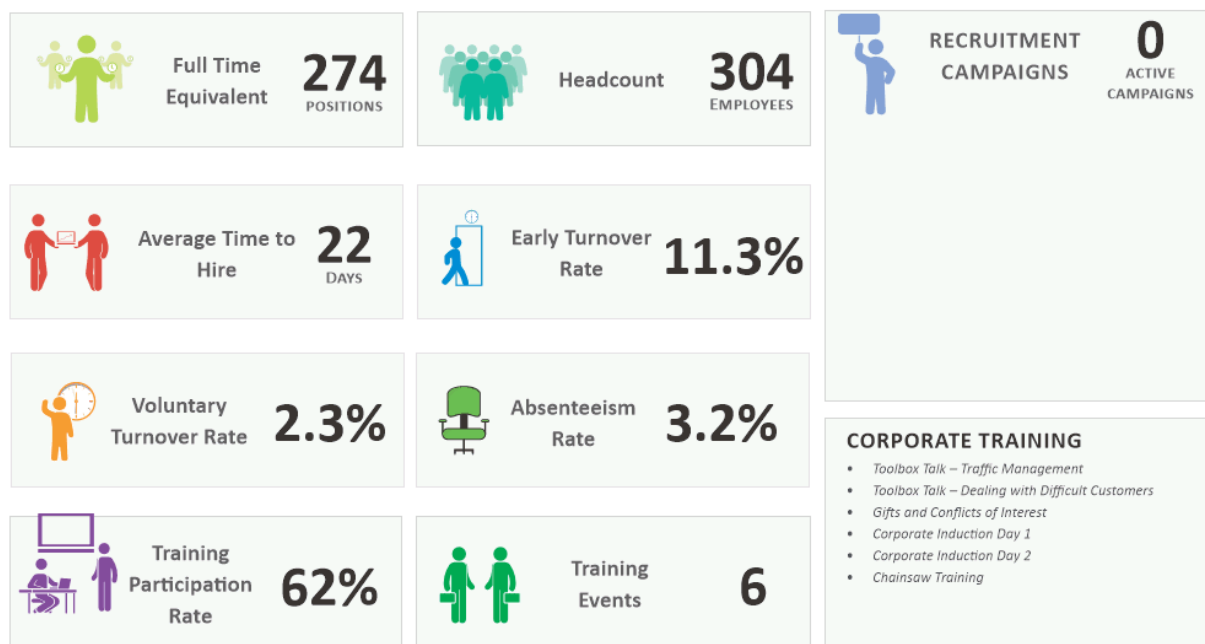


CCTV Recorded Image Views & Evidence
Requests Jan-Nov2021



PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL



INFORMATION MANAGEMENT

PROJECT UPDATES

Disposal of Physical Records

Work is ongoing for disposal of records. Approximately 500 boxes of records have been documented for disposal and the destruction approval process is being finalised. Grace Services will then be arranged to collect and destroy the boxes of records. Work continues on the evaluation of other archived records to determine their value for possible digitisation or marked for disposal.

Preliminary research is underway for digitisation of records and an approach is being developed.



RIGHT TO INFORMATION APPLICATIONS

	2021	2020	2019	2018	2017
Number of applications received	14	10	2	8	11

CUSTOMER CONTACT

TELEPHONE



1,936 CALLS RECEIVED

Decrease of 505 calls from last month

4:36 AVERAGE HANDLING TIME
MINUTES

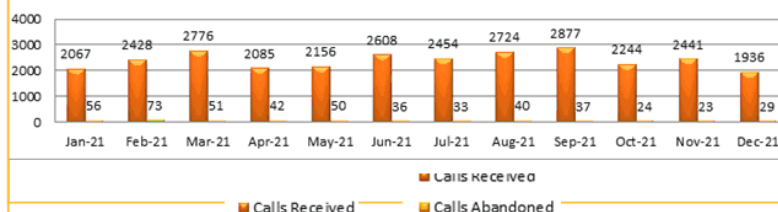
Increase of 13 seconds from last month

SERVICE LEVELS - TARGET 75%

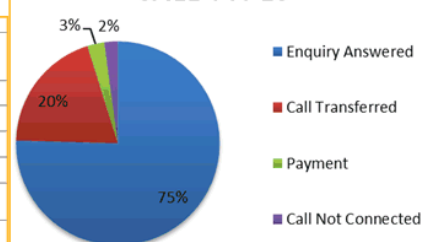


87.51% SERVICE LEVEL REACHED

CALLS RECEIVED



CALL TYPES



43 TOTAL WEB CHATS

Decrease of 34 chat from last month

8:11

WEBCHAT HANDLING TIME
MINUTES

Increase of 14 seconds from last month

108

TOTAL eREQUESTS

Increase of 14 eRequests from last month

230

TOTAL RECEIPTS

Decrease of 103 receipts from last month

1,135

TOTAL CRM RECEIVED

Decrease of 322 requests from last month

COUNCILLOR REQUESTS

34

RECEIVED

25

OPEN

Decrease of 1 received requests from last month

QGAP PERFORMANCE

74.2HRS

Total time taken for all transactions

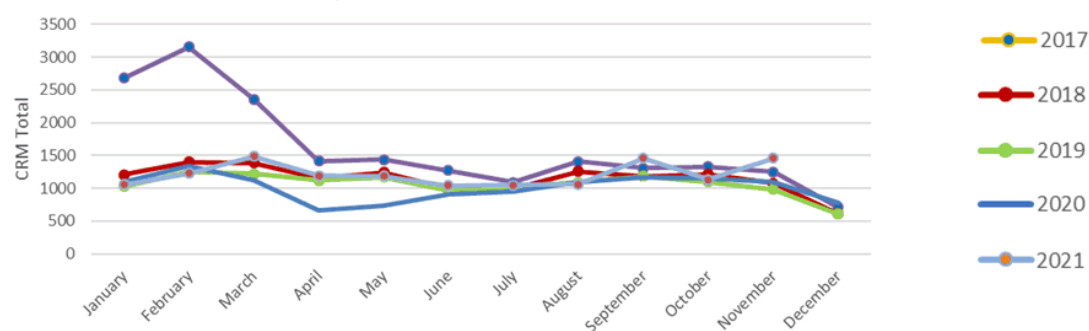
387

Total number of transactions

11:50

Total average time for all transactions

CRM MONTH COMPARISON

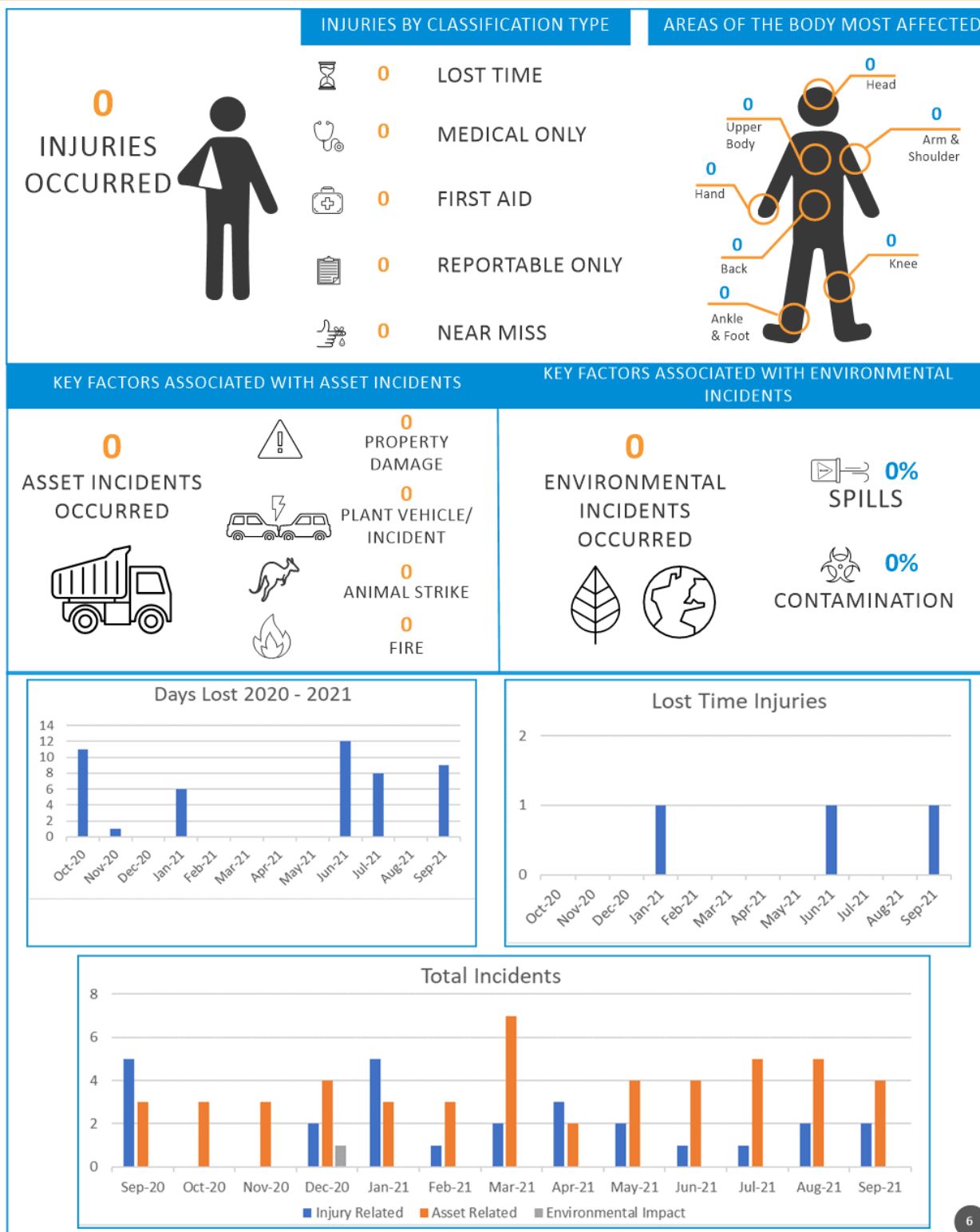


WORK HEALTH AND SAFETY



MEASURING OUR SAFETY PERFORMANCE

DECEMBER 2021



WASTE SERVICES

WASTE MANAGEMENT

KERBSIDE WASTE & RECYCLING SERVICES NOVEMBER 2021



**Garbage Bins
Collected 54,656**
81.5% presentation
rate



**Garbage Tonnes
Received 890.48**
11.51% increase
TONNES



**Recycle Bins
Collected 23,688**
71.6% presentation
rate



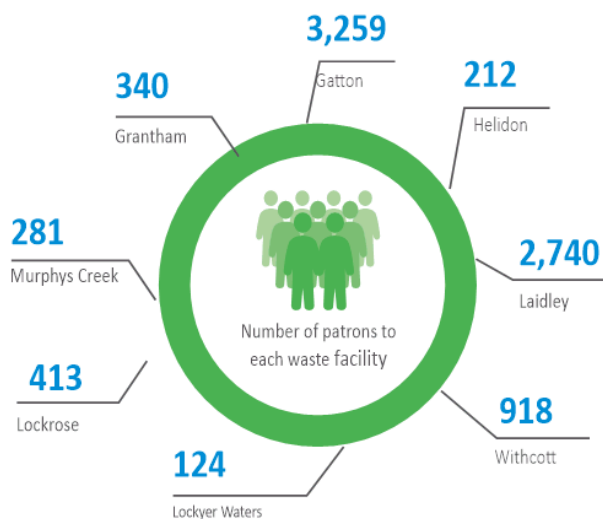
**Recycle Tonnes
Received 187.38**
6.5% increase
TONNES



**Recycle
Contamination 40.1**
16.2% increase
TONNES



**FOGO Food/Garden
Tonnes Received 46.78**
1 Year Trial- 1000
Homes
54.4% presentation rate
TONNES



8,287
**TOTAL PATRONS TO
ALL WASTE FACILITIES
IN NOVEMBER 2021**

14.3 Group Manager Community and Regional Prosperity Monthly Report - December 2021

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during December 2021.

This document is for Council's information only.

Executive Summary

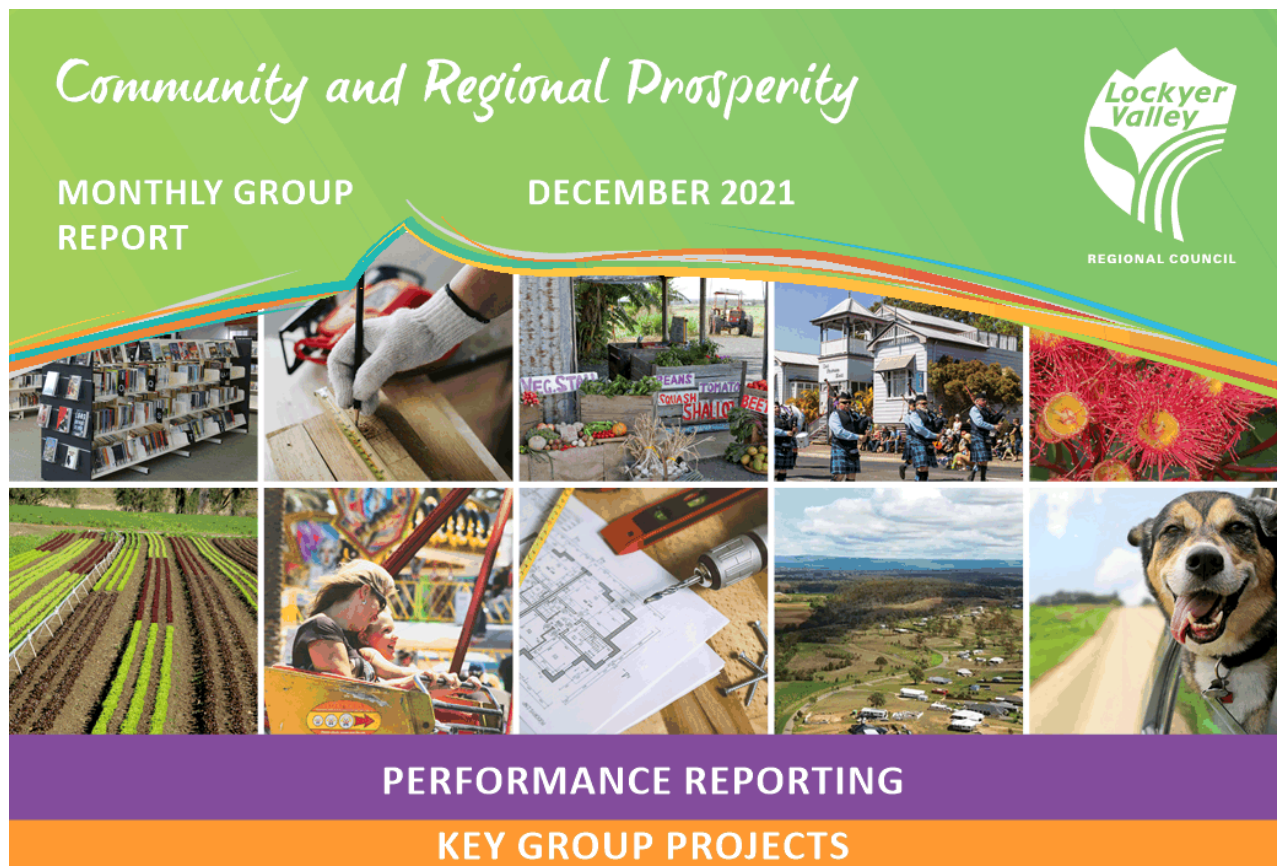
This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during December 2021.

Proposal

That this report be received and noted.

Attachments

- 1** Monthly Group Report - Community and Regional Prosperity - December 2021 12 Pages



WATER FOR LOCKYER PROJECT

Lockyer Valley & Somerset Water Collaborative held their monthly meeting on Wednesday 22 December, followed by a Public Information Session to interested parties at the Gatton Shire Hall.

The Information Session was attended by approximately 70 people who were briefed on updates on the Term Sheet negotiations with SEQWATER, drafting of the funding application and the setup of Lockyer Valley Water Company Ltd.

The Commercial Advisor, Collaborative Chair and Special Projects Coordinator attended 6 meetings with Seqwater since entering negotiations, the last two meetings have been aimed at the new Urban Water Security Modelling which is revised every 5 years.

The Project Team have engaged BADU Consulting for technical advice and to aid in the discussions with Seqwater regarding reliability of water supply.

A letter of support for the Water Project has been received from the Leader of the Opposition.



LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

The Lake Apex and Lake Freeman Working Group met on Tuesday 14 December 2021. Infitum Partners presented the survey results from the Community Engagement process that was held during October and November.

Survey responses were in excess of 380, which was a pleasing result. The Lockyer Valley Chamber of Commerce & Industry kindly donated 3 x \$100 vouchers for completing the survey and entering the drawing competition. Winners were drawn at the December meeting by Councillors Holstein and Hagan, all 3 winners have been notified.

Due to the recent weather event, the previously planned meeting was rescheduled.



EQUINE COLLABORATIVE PRECINCT

Letters have been sent to Ted O'Brien MP, Member for Fairfax and Grace Grace MP, Minister for Education, Minister for Industrial Relations and Minister for Racing to provide a project brief.

A draft Memorandum of Understanding/Heads of Agreement has been completed, however due to the changing environment with COVID regulations, the December meeting has been rescheduled to January 2022.

Preliminary research on the potential to include an Eventing Course to the Concept Design has been investigated, which Equestrian Queensland has advised would add a lot of value to the Project.



DEVELOP A GROWTH MANAGEMENT STRATEGY

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.

The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



DEVELOP A PLAN FOR DELIVERING THE STRATEGIC LAND USE INFRASTRUCTURE PROGRAM

This project is a key deliverable of the 2021-22 Operational Plan. Scoping of this project has commenced.

The focus for the Growth and Policy Team has been on the draft LVRC Planning Scheme.



DEVELOP A CONTINUOUS IMPROVEMENT PLAN FOR THE PLANNING POLICY AND COMMUNITY WELLBEING BRANCH



DEVELOP A CONTINUOUS IMPROVEMENT PLAN FOR THE COMMUNITIES BRANCH

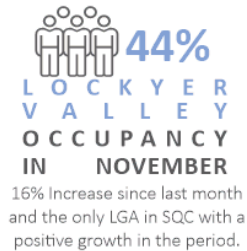


COMMUNITIES

TOURISM



STATISTICS FOR NOVEMBER



QUEENSLAND TRANSPORT MUSEUM (QTM) FACEBOOK PAGE



#TBT THROW BACK THURSDAY

Reach: 3,122 Engagements: 225
Comments: 1 Shares: 45



VISITOR INFORMATION CENTRE (VIC)



265 TOTAL VISITOR
INTERACTIONS



226 WALK-INS



35 PHONE
ENQUIRIES



4 EMAIL
ENQUIRIES

'VISIT LOCKYER VALLEY' FACEBOOK PAGE



During the Month "Visit the Lockyer Valley" Social Media highlighted many local businesses.

MISSED OUT ON YOUR FAVOURITE CAMPING SPOT THESE HOLIDAYS?

Reach: 553 Engagements: 340
Comments: 3 Shares: 21



EVENTS



Ongoing support is being provided to a range of community event organisers to manage the ever-changing COVID-Safe requirements. Support includes advice and equipment.



4 COUNCIL LED EVENTS

LOCKYER VALLEY CHRISTMAS LIGHTS AND DECORATIONS DISPLAY

A total of 42 properties registered on the new online mapping program, which is an increase of 13.5% from last year.

LOCKYER VALLEY CHRISTMAS CARNIVAL – Attendance was up on 2019 by 12%, when it was last held in the street (based on ride wristband sales). Council partnered with Spirit of the Valley Events Inc for the market stall area and community groups for food stalls. Two commercial operators were included this year. All provided good feedback, with some saying they are keen to return to Lake Apex Parklands in 2022, weather permitting.

AUSTRALIA DAY AWARDS – The Australia Day Awards Selection Committee has now reviewed all nominations and all categories except Senior Sportsperson have been awarded. Thanks to the committee!

NATIONAL AUSTRALIA DAY COUNCIL GRANTS – Council secured a National Australia Day Council grant to assist with delivering the Australia Day Awards and Citizenship Ceremony in January. Laidley Pioneer Village & Museum and Gatton & District Historical Society were also successful and will be funding their own events.



5 PROJECTS IN PLANNING

- Australia Day Awards and Citizenship Ceremony – 26 January, Gatton Shire Hall
- Lockyer Valley Heritage Festival – April, various venues
- Anzac Day – 25 April, various venues
- Community Event Council Support via SmartyGrants – due 31 January 2022
- Event Organisers Toolkit



3 UPCOMING COMMUNITY EVENTS

Ongoing assistance was provided to:

1. Laidley Christmas Carnival
2. Forest Hill Christmas Festivities
3. Gatton Lapidary Club



4 COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

Ongoing assistance was provided to:

- Laidley Pioneer Village & Museum – Grant assistance
- Gatton District Historical Village – Australia Day planning
- Chrome & Clutter Retro Festival – Grant assistance
- Glenore Grove Hall committee – COVID-19 requirements for hire of venue

LIBRARIES AND GALLERIES



eRESOURCES			
PLATFORM		NOVEMBER 2021	DECEMBER 2021
	eAudiobooks & eBooks (Borrowbox)	1,660	1,707
	eAudiobooks, eBooks & eMagazines (Overdrive)	335	380
	eMovies (Beamafilm)	11	142

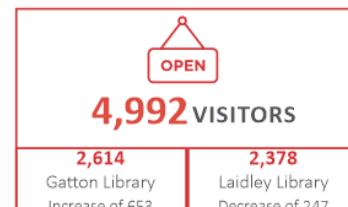
7,698
PHYSICAL
LOANS
in December

2,251
ELECTRONIC
LOANS

9,949
TOTAL LOANS
Decrease of 9.99%

15,905
ACTIVE LIBRARY
MEMBERS

73
NEW LIBRARY
MEMBERS



LIBRARIES UPDATE

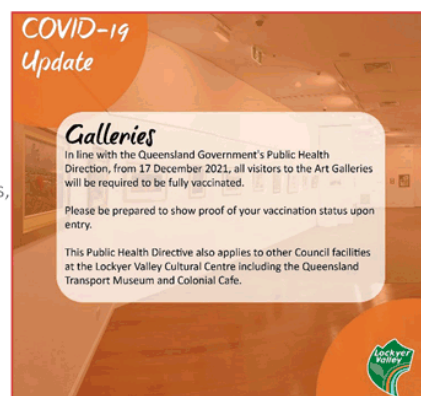
- School Holiday Programs have commenced with a range of activities for children and families to enjoy. During December the focus was on the 12 Days of Christmas- encouraging participants to enjoy holiday activities at the library, at home and out and about in the Lockyer Valley.
- We have joined other libraries throughout Australia for the annual reading program for children and teens called the Summer Reading Club. Our junior library members can join the program at their library and online to go into the draw to win great prizes. The local schools have been promoting membership so we have great membership of young readers participating at both branches.
- We hosted a work experience year 9 student from Lockyer District High over the last week of school. We enjoyed having him and showing him the 'behind-the-scenes' of libraries
- Library loans were extended over the holiday period to ensure nothing was due during the council closedown period, our members love having the opportunity to enjoy library resources over the break.
- Our eResource usage increased in December with many people enjoying more eMovies and eBooks. This was expected as the libraries were closed for the Christmas / New Year Period.
- Library staff have been providing tech support to customers wanting to link the COVID-19 vaccination certificate onto the Check in Qld app. This has been both challenging and rewarding for staff as there are many verification steps that we are helping customers to work through.
- The lead up to Christmas is always a fun time in the library, with decorations up, Christmas tunes playing and festive cheer all around. We have many regular patrons who express their appreciation for all that we do during this time, and it's great to feel appreciated in the community.

ART GALLERY UPDATE

- The Art Gallery welcomed 'Volcanic Colours' by Margaret Klumpp and friends, the opening function was well attended, and we have sold many works from the exhibition. This exhibit runs until 30 January 2022.
- The main gallery doors within the library are now closed until staff can verify that visitors are fully vaccinated. This may result in a decrease in visitor numbers however staff will encourage people to visit the gallery to see the exciting exhibition.

REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

- Most successful applicants from Round 1 have signed their agreements and received funding. Planning has commenced for Round 2 funding which will open in February.



CHILDCARE



CENTRE OCCUPANCY



76.43%

TOTAL
OCCUPANCY RATE

In December the centre's focus was on creating a welcoming environment and promoting transition for families and children. We have received positive comments from families about the service and are proud of all achievements.

In the lead up to Christmas we had our last story time with Miss Julianne from the library and the children enjoyed singing some Christmas songs and reading stories.

ACTIVITIES

It has been a busy month for the childcare centre as we celebrated the children's graduation and the centre's Christmas party. We are so blessed to have a great turn over for each event.

We have had a great parent participation for the year 2021 and we are looking forward to an awesome 2022.



PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY



Employment and jobs indicators

Labour shortages can hold back economic growth. Indications are there are significant job vacancies in or near the region. But, there is a miss-match between the unemployed and the available jobs.

Job Adverts increasing

530

Local jobs advertised per month on the IWM jobs portal (July - November 2021)

2200

Newly advertised jobs per month on Seek, Career One & Australian Job Search in Toowoomba, Lockyer Valley and South West Regions. (September - November 2021)
Source: Regional Australia Institute

Unemployment decreasing

7.4%

JobSeeker recipients in Lockyer Valley (November) June 2021 JobSeeker recipient rate was 8.2%

8.6%

JobSeeker recipients in Lockyer Valley East (November) June 2021 JobSeeker recipient rate in Lockyer Valley East was 9.5%

6.6%

Queensland JobSeeker rate



Business Development in the Lockyer Valley

Your Town - Shop Local Promotion



The flow on effects of shopping locally are felt throughout the region.

Over 100 local businesses participated in the Your Town Shop local promotion in the lead up to Christmas. Successfully seeing an influx of residents choosing to shop local.

Council supported this initiative as shopping local means supporting local jobs, keeping local jobs and supporting the economic prosperity of the region.



Flying Fox Management Plan
Regenerative Agriculture Showcase
Bushfire Lantana Herbicide subsidy
Black Summer Bushfire - integrated land management plan
Cultural burn workshop

BUSHFIRE RECOVERY - LANTANA CONTROL PROGRAM

The initial site visits for the program have all been completed, with over 100 landholders visited since the October workshop.

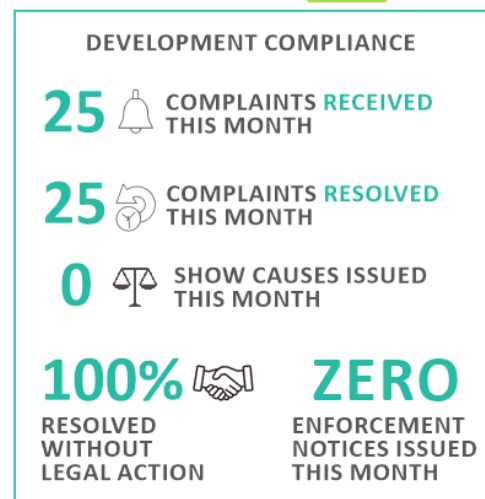
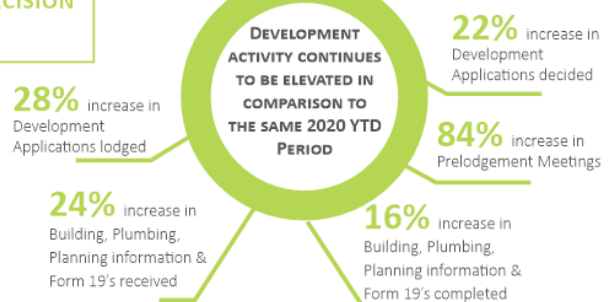
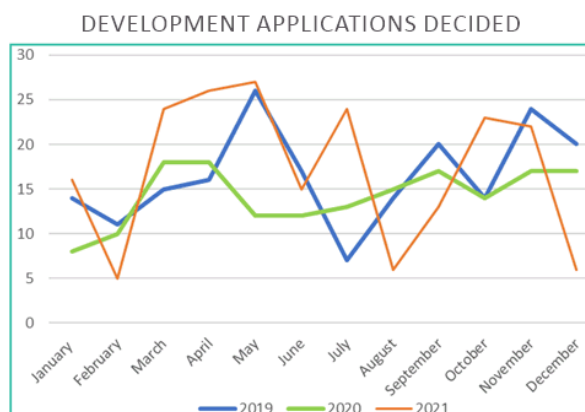
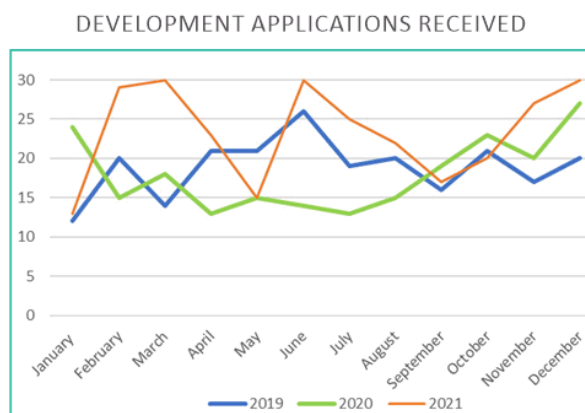
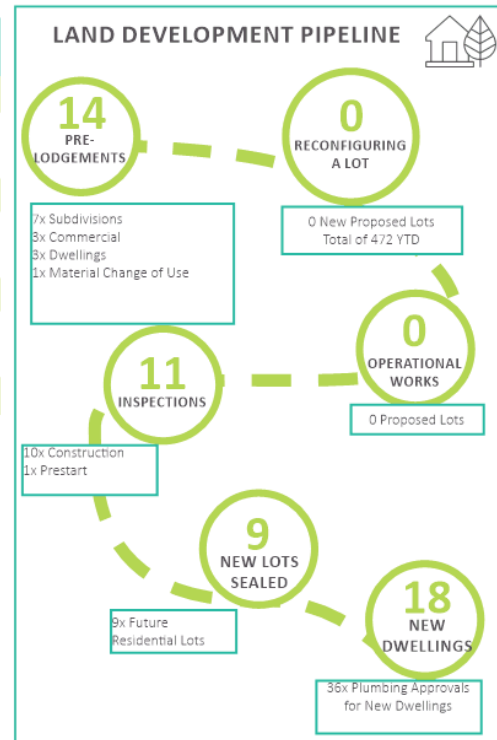
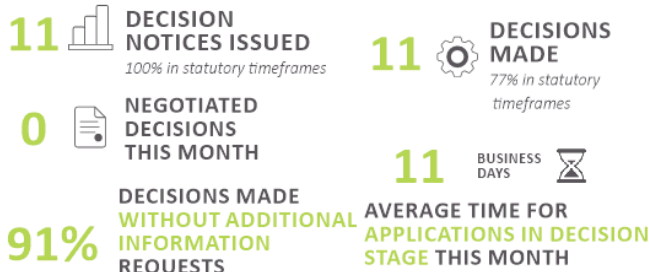
Council has received positive feedback on the program from landholders, officers and engaged contractors.

Return visits to view results, understand landholder learnings and complete the program will be occurring in February and March.

DEVELOPMENT ASSESSMENT

ACTIVITY	CURRENT MONTH	2021 YTD	2020 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	30	282	221
DECIDED	6	210	172
EXEMPTION CERTIFICATES			
RECEIVED	4	58	94
DECIDED	5	55	87
BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19'S			
RECEIVED	58	583	471
COMPLETED	40	505	435
PRELODGE MEETINGS HELD	14	101	55

Development interest in the Lockyer Region is zzzz high with almost double the number of prelodgement meetings held over the same period last year.



BUILDING AND PLUMBING



**BUILDING
APPROVALS** **65**

By Private Certifiers and LVRC.
In comparison to 98 in December 2020



**BUILDING
APPROVALS
BY LVRC** **15**

In comparison to 30 in December 2020



**PLUMBING
APPROVALS** **36**

In comparison to 47 in December 2020



**AVERAGE
DAYS TO
APPROVE** **9**

Building Applications

Days

\$6.6M

**COMMERCIAL AND DOMESTIC
VALUE OF WORKS**

In the Lockyer Valley Region



**AVERAGE
DAYS TO
APPROVE** **4**

Plumbing Applications

Days



**BUILDING
INSPECTIONS** **35**



**PLUMBING
INSPECTIONS** **117**



**TOTAL
INSPECTIONS** **152**

PLANNING, POLICY & COMMUNITY WELLBEING - BUSINESS SUPPORT

CONTINUOUS IMPROVEMENT

Process Improvement delivers efficiency and consistency



Automated Development Security Bond payment advice email

An automated TechOne email on receipt of development cash bonds and bank guarantees has been added to the TechOne workflow, in the bonds module for Development Securities. This improvement automates a template email to the engineering assessment officer who previously had to keep manually checking if a bond had been paid. Now when the Business Support Team receive the bond or guarantee as part of the workflow they will inform the engineer electronically via the automated email.

This improvement will reduce engineers time manually checking bond records, removes confusion as to whether paid or not and provides efficiencies by auto registration.

COMMUNITY AND WELLBEING

PEST MANAGEMENT

- Meeting held with Biosecurity Research Team in the Junction View area to identify potential research sites for the release of multiple biological control agents to assist the area in reducing the threat of the spread of Parthenium Weed.
- Attended Council Workshop to advise of potential changes to the LVRC Community 1080 Baiting Program due to legislative changes relating to the authorised distribution of S7 poisons and potential alternatives for the future.
- Finalised property inspections for Lantana bushfire recovery program

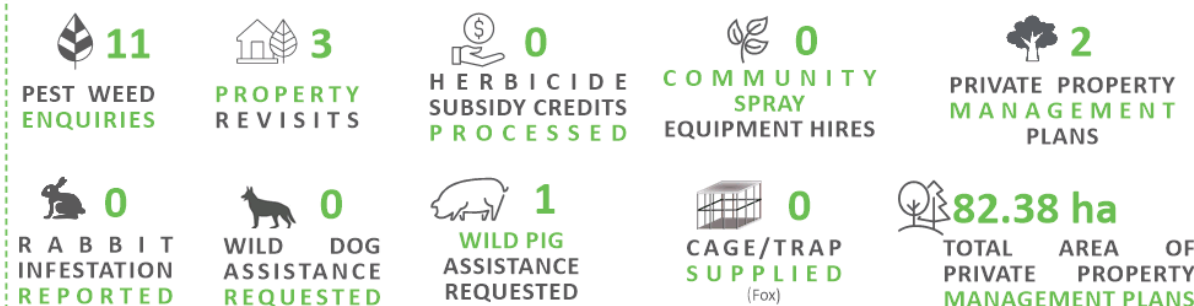
RESILIENT RIVERS

- Meeting held with newly formed Laidley Creek Catchment Group
- Finalised property inspections and reports for the Healthy Land and Water environmental project funding
- Finalised Alluvium study and engineering design for Blackfellow Creek and Lockyer Creek resilient rivers project
- 7 Mile Lagoon Council Workshop
- Landholder engagement at Junction View for resilient rivers
- COMSEQ annual meeting and workshop
- Developed riparian assessment methodology and future collaboration with Griffith University as part of the resilient river's projects
- Water quality sampling throughout Lockyer Valley
- Maintenance of tree planting site at Shorelands Drive Withcott
- Weed control at Dwyers Scrub and meeting with LUCI group

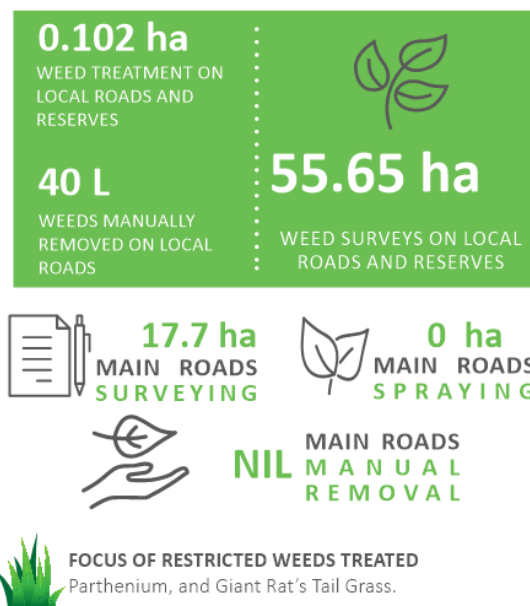
LAND FOR WILDLIFE (LFW)



PEST MANAGEMENT



RESTRICTED WEED MANAGEMENT



ENVIRONMENTAL HEALTH

THE FOLLOWING HAVE BEEN ISSUED YEAR TO DATE

187

FOOD RELATED
LICENCES ISSUED YTD



183

CURRENT
FOOD RELATED
LICENCES



4

PERSONAL APPEARANCE
SERVICES LICENCES

9

LOCAL LAWS PERMITS



3 CARAVAN



0 EVENTS



1 CAMPING



1 MARKET



3 TEMPORARY
HOME



1 ROADSIDE
STALL

LOCAL LAWS

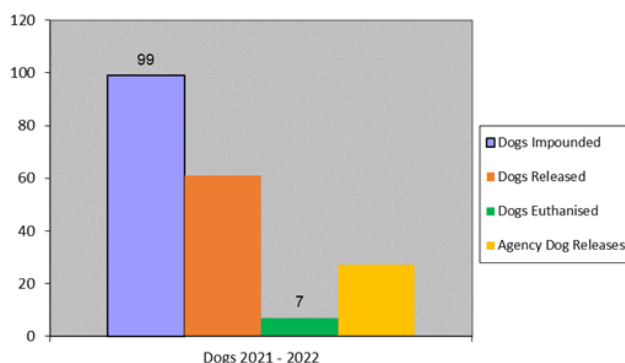
1186

NUMBER OF CUSTOMER
REQUESTS RECEIVED
FINANCIAL YTD

942 : **79.43%**

NUMBER OF CUSTOMER
REQUESTS RESOLVED
FINANCIAL YTD

Total Dogs impounded July 2021 - June 2022



28



TOTAL NUMBER
OF INFRINGEMENT
NOTICES ISSUED YTD

99



NUMBER OF DOGS
IMPOUNDED YTD

88



NUMBER OF DOGS
RELEASED/REHOMED YTD

37



KENNEL LICENCES
ISSUED YTD

61



EXCESS ANIMAL
PERMIT RENEWALS YTD

61

CURRENT



NUMBER OF DOGS
REGISTERED

7,386
2021-2022

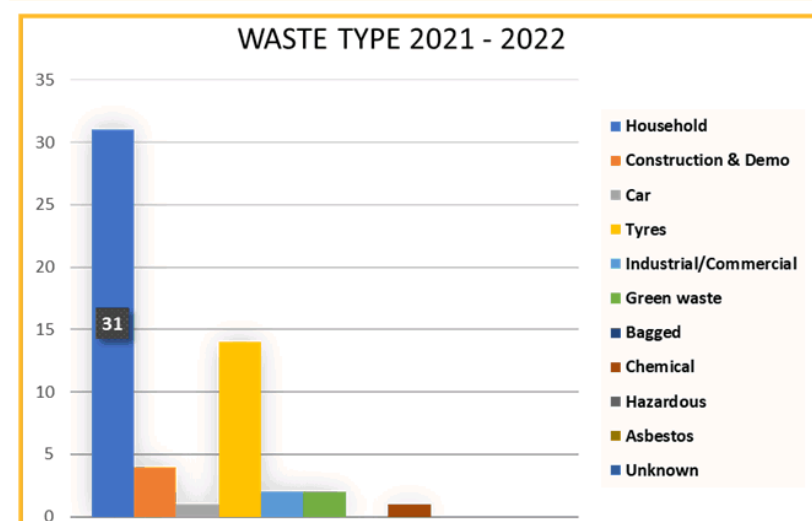
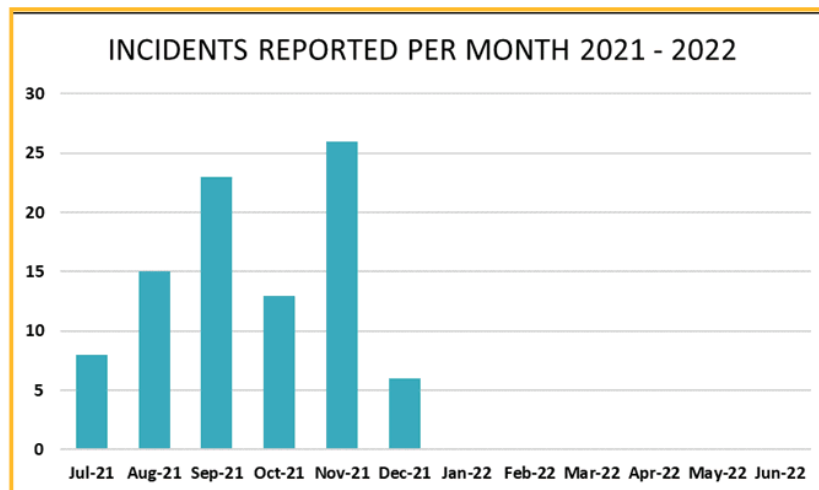
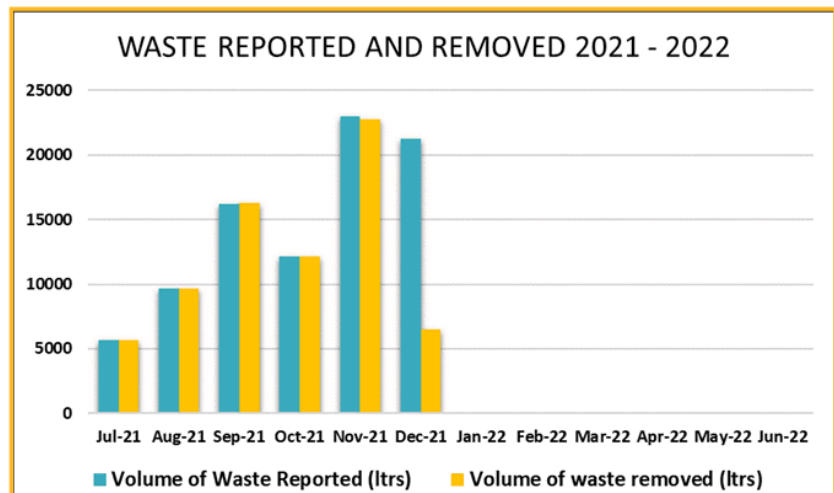
8,282
2020-2021

LOCAL LAWS



ILLEGAL DUMPING / LITTERING UPDATE

Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRM's received and actioned in 2021- 2022.



14.4 Group Manager Infrastructure Monthly Report - December 2021**Author:** John Keen, Group Manager Infrastructure**Responsible Officer:** John Keen, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during December 2021.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during December 2021.

Proposal

That this report be received and noted.

Attachments

[1](#) Monthly Group Report - Infrastructure - December 2021 8 Pages



Document Set ID: 4225165
Version: 1, Version Date: 11/01/2022

1

INFRASTRUCTURE DELIVERY PROJECTS BRANCH HIGHLIGHTS

CAPITAL WORKS

FLAGSTONE CREEK ROAD / CARPENDALE ROAD INTERSECTION REHABILITATION – STAGE 1

- The upgrade to the intersection of Flagstone Creek Road and Carpendale Road is part funded under the Heavy Vehicle Safety and Protection Program (HVSPP) to ensure the intersection will increase safety of all motorists and ensure capacity for heavy vehicles. The construction along Flagstone Creek Road and Carpendale Road will be completed by Lockyer Valley Regional Council and is split into two sub stages, 1A and 1B. The works include road excavation, earthworks, drainage, road pavement, bitumen sealing, asphalt and road furniture. An asphalt wearing course will be paved in the intersection which will protect the new road pavement and minimise ongoing maintenance.
- Works are 95% complete on stage 1A with line marking and final seal remaining. This work will be completed by the end of February 2022.



FLAGSTONE CREEK ROAD / LOCKYER CREEK ROAD REHABILITATION - STAGE 2

- Stage 2 of the Flagstone Creek Road rehabilitation include the portion of road North of Kapernick's Bridge past the intersection with Lockyer Creek Road. The project is funded via the Heavy Vehicle Safety Productivity Program. The project involves excavating the existing road pavement and constructing a thicker pavement with multiple layers of geotextile composite to provide strength and resilience to the pavement due to the high volume of heavy vehicles. The drainage will also be improved as part of this project. The intersection with Lockyer Creek Road will have an asphalt surface paved to protect the surface, and the remaining road surface will have a bitumen spray seal.
- The project is currently 25% completed and is expected to be completed in February / March 2022.



2021/22 BITUMEN RESEAL PROGRAM

- The 21/22 bitumen reseal program is funded under the Roads to Recovery scheme and involves applying a bitumen seal to a number of roads across the Lockyer Valley. Prior to the bitumen seal being sprayed, Council will complete repair works ranging from pot hole patching to full depth pavement repairs to ensure a quality road surface is achieved prior to the reseal. A sealing contractor will perform the works on behalf of council. Currently the project is 20% complete, with works to be completed by March 2022.

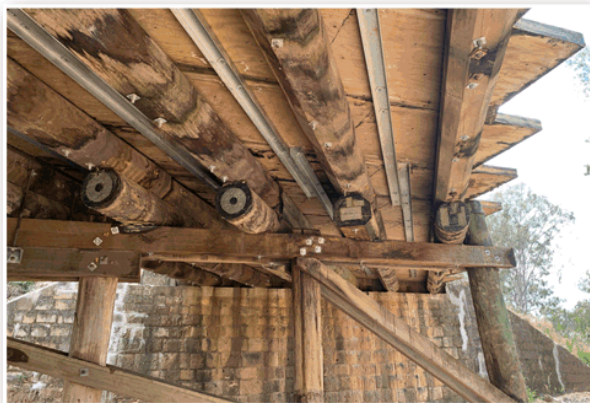
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MURPHYS CREEK FOOTPATH

- Minor table drain work is yet to be completed on the final stage of footpath construction in Murphys Creek. The footpath links from the previously completed sections through to the skate park. The project is funded under the Local Roads and Community Infrastructure stream.

CONNOLLE BRIDGE REHABILITATION

- The Connolle Bridge project involves the rehabilitation of the timber bridge in Postmans Ridge. The rehabilitation is funded through the Local Road and Community Infrastructure funding to increase the life and the capacity of the bridge. The works have been performed by a specialist contractor with the road surfacing and repairs to be completed and managed internally. The project is 80% complete with asphalt surfacing and line marking to be completed in January 2022.

**2021/22 ASPHALT RESHEET PROGRAM - RAILWAY STREET, GATTON**

- As part of the Local Road and Community Infrastructure funding, the asphalt surface along Railway Street, Gatton, will be replaced. The project will involve completing pavement repairs, road profiling, bitumen spray seal, geotextile placement, asphalt paving, followed by line marking a week later. The works will require closing Railway Street for two nights to complete the works. An asphalt subcontractor will be procured to complete the works. The project is scheduled to be completed in January/February 2022, with community consultation in progress. A portion of the Gatton Administration building carpark will also have the asphalt replaced as part of this project.

URBAN STORM WATER UPGRADES - WHITTLE/HILL STREETS, GATTON

- This project has upgraded the storm water capacity in both Whittle and Hill Streets, Gatton to limit the impacts of flooding to residents and the Jehovah's Witness Church on Lake Apex Drive. Current status is:
 - All capital works including variation works completed.
 - QA has been submitted and approved.
 - Some outstanding minor items are being addressed.

NOVEMBER 2021 RAIN EVENT

On Friday 26 November 2021 the Lockyer Valley Region received another deluge of rain, causing significant flooding in areas. Up to 235mm was received in areas from 26 November through to 3 December, with almost the entire region receiving over 100mm of rainfall for the period. Infrastructure crews are currently undertaking emergent repairs and assessing the damage the region has sustained. The Queensland Reconstruction Authority (QRA) has provided an activation for the event, which will include any damage sustained from flooding and rainfall between the 10 November and 3 December 2021. A formal damage assessment and submission will be created to undertake permanent repairs over the coming months.

MAINTENANCE WORKS**Road Patching Works**

- Patching crews have been undertaking emergent works since the November Rain Event.

Drainage Works

- Cunningham Avenue, Laidley
- Staatz Quarry Road, Regency Downs
- Whiteside Court, Lakes Drive

Maintenance Grading

- Grading crews have been undertaking emergent works since the November Rain Event.

Traffic Signs and Line Marking

- Brendan Court, Hatton Vale
- Dry Gully Road, Mount Whitestone
- Grantham Winwill Road, Grantham
- Hill Street, Gatton
- John Street South, Laidley
- Kleidons Road, Ropeley
- Lake Clarendon Road, Lake Clarendon
- Lawlers Road, Grantham
- Manteuffel Road, Woodlands
- Old Laidley Forest Hill Road, Forest Hill
- Paroz Road, Laidley
- Rockmount Road, Rockmount
- Sandy Creek Road, Grantham
- Smithfield Road, Gatton
- Summerholm Road, Summerholm
- Whittle Street, Gatton
- William Street, Gatton
- Winwill Connection Road, Winwill
- Woolshed Creek Road, Summerholm

GRAVEL RESHEET PROGRAM**Commenced**

- Seventeen Mile Road, Helidon – Ch6034 – 21719
- Symes Road, Helidon – Ch0 – 295

Yet to Commence

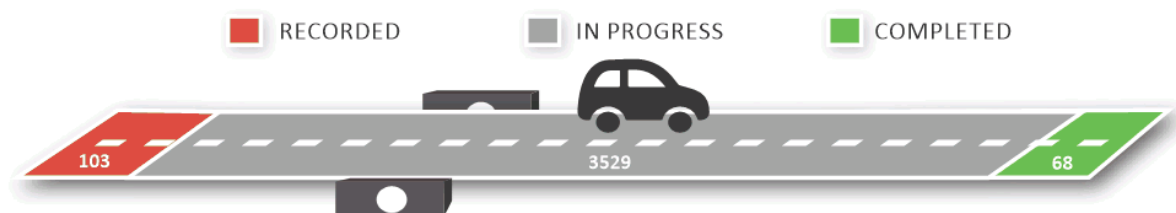
- Knitters Road, Blanchview – Ch0 - 891
- Main Camp Creek Road, Thornton – Ch2379 – 5578
- McGarrigals Road, Laidley Creek West - Ch0 – 1163
- Moon Road, Blenheim – Ch1285 – 1899
- Rockside Mountain Road, Rockside – Ch0 – 1418
- Ropeley Rockside Road, Rockside – Ch11721 – 15880
- Schultz Lookout Road, Blenheim – Ch0 – 1067
- Sunset Boulevard, Laidley South – Ch0 – 1393

Completed

- Coles Road, Adare – Ch0 – 1917
- Hogers Road, Ropeley – Ch298 – 1837
- Leschkes Road, Ropeley – Ch0 – 839
- Perretts Road, Mount Whitestone – Ch28 – 1661
- Sutcliffes Road, Flagstone – Ch1581 – 4081
- Wattle Road, Ropeley – Ch1370 – 3870

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ROAD AND DRAINAGE DEFECTS



COMMUNITY FACILITIES BRANCH HIGHLIGHTS

CAPITAL WORKS

LOCKYER VALLEY SPORTS AND AQUATIC CENTRE - SWIMMING POOL CHLORINATION SYSTEM UPGRADE

- The new Autochlor in-line saltwater chlorine generator has been installed at the Lockyer Valley Aquatic Centre. The existing granular chlorination system was hazardous to the pool operations staff and causing deterioration of surrounding equipment due to the consistent chemical exposure within the plant room. This project is funded by the South East Queensland Community Stimulus Package.



MURPHYS CREEK OLD HALL DEMOLITION

- Works are currently underway to demolish the Murphys Creek Old Hall. Subject to weather, works are planned to be completed by Friday 14 January 2022.

GATTON CHILDCARE REFURBISHMENT

- The refurbishment works for the Childcare involves multiple small projects. The following has been completed to date:
 - * New 315ltr hot water system has been installed to the external of the laundry.
 - * Large basin in the toddler's room has been removed and smaller basin relocated along the wall with mirror and soap dispenser.
 - * New flick mixer has been installed to the kitchen sink.
 - * New split A/C installed to the toddler's room.
 - * New LED Lights installed replacing old lights in the toddler's room.

UPCOMING WORKS

- Gatton Showgrounds Gymnastics Pavilion Roof Upgrade – contractor has been selected and work is scheduled for early 2022.
- Cahill Park Machinery Shed Renewal – shed has been ordered and installation scheduled for March/April 2022.

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CURRENTLY OUT FOR QUOTE

- Lake Apex Amphitheatre is currently out for quote and due to close on 08 February 2022.
- Helidon Community Hall Upgrade is currently out for quote and due to close on the 27 January 2022.
- Jean Biggs Playground Equipment Improvements is currently being evaluated.
- Lockyer Valley Sports and Aquatic Centre Pool Heating Unit Replacement is currently being evaluated.

PARKS AND CEMETERIES MAINTENANCE WORKS**Furniture Maintenance / Landscaping**

- Spraying around roadside furniture is ongoing.

Mowing

- Mowing continues throughout the region. Staff have taken the opportunity to work RDO's and some Saturdays to get on top of the mowing schedules.
- Slashing continues across the region.

Cemetery Works

- Assistance provided for 6 funerals across all cemeteries.
- Mowing and landscape maintenance has been on going, with the focus being on the Christmas period.

Playground Maintenance

- Maintenance as required.

Event Assistance

- Event sign changeovers completed as required.
- Event Equipment delivery for November 2021:
 - * Forest Hill Christmas Festivities – 10 December 2021
 - * Lockyer Valley Christmas Carnival – 17 December 2021

**FACILITIES MAINTENANCE WORKS****ELECTRICAL**

- Field lights at Laidley Recreation Grounds affected by storm damage again. Now repaired.
- Centenary Park, Gatton decorative lights repaired after vandalism.
- Leaks into plant room from new HVAC system tripping breakers. Leaks temporarily repaired.
- Void pumps to 50m pool and Learn to Swim pool at the Lockyer Valley Sports and Aquatic Centre replaced and operating effectively.
- Lights on the Hill Memorial lights continuously tripping, weather affected. Now repaired.
- General maintenance and repairs as required.

BUILDINGS

- Significant structural movement identified at 119 Spencer Street (DISCO) building. Consultant to be engaged to assess.
- Withcott Sports Centre irrigation system recently installed is faulty. Exploring solutions to rectify.
- New saltwater chlorination system commissioned at Lockyer Valley Sports and Aquatic Centre. Induction training for Swimfit and Council staff undertaken.
- Procurement evaluations completed for Lockyer Valley Sports and Aquatic Centre heating unit replacement, Jean Biggs playground upgrade. Successful contractors to be appointed early January.
- Cahill Park netball canteen break in, damage to window and roller door.
- Vandalism to Fairways Park including theft of established trees.
- External consultant (Aquatic One) completed full audit on Laidley Pool. Report expected mid January/ February 2022.
- Neilsens Place asbestos report completed.
- Christmas decoration installed at various locations.
- General repairs and maintenance.

PLUMBING

- SEQ Water have identified significant leaks on their infrastructure at Lake Dyer. Repairs are scheduled to take place mid January 2022. The leaks and the repair do not affect the operation of the Caravan and Campgrounds or the use of the Lake itself.

- General Repairs and maintenance.

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INFRASTRUCTURE SERVICES BRANCH HIGHLIGHTS

ASSET MANAGEMENT

- Flood damage inspections across the region, including defect pick-up and thorough photo capture of unsealed road network
- Continued development of Infrastructure's Disaster Response Procedure
- Continued processing of Capital Completions
- Collaboration with Planning and Development team for LGIP Amendment for Drainage
- Quarterly playground inspections
- High order footpath inspections
- Award of quotation for Level 2 Bridge Inspections for 8 bridges.
- Bridge works at Connole Bridge are 90% complete. Asphalt is programmed for 15 January to complete the works.
- Completion of draft Asset Management Policy and Asset Management Steering Committee Term of Reference for the Asset Management Framework project.

147 ASSET INSPECTIONS
CONDUCTED IN
DECEMBER 2021

DESIGN

Design Milestones Achieved

- No design projects hit specific milestones this month, however, designs continued to progress throughout the month.

Designs Completed

- Culvert Replacement - CU007539 - Lower Tenthill Road, Lower Tenthill
- Footpath missing links – Gehrke Road
- Footpath Renewal - Dennis Minson Drive, Gatton
- Gehrke Road Asphalt Overlay

Surveys Planned

- William Street rehabilitation
- Stockyard Creek Road widening
- Multiple forward design sites are being scheduled.

Surveys Completed

- Owing to the surveyors dedicated most of their time to flood damage assessments and inspections, survey work on the capital program was put on hold this month.

CUSTOMER CONTACT



Incoming Infrastructure
customer requests for the
month of December 2021



**TOTAL CUSTOMER
REQUESTS
RECEIVED**

11.33% decrease from
November 2021.



**TOTAL CUSTOMER
REQUESTS
COMPLETED**

17.80% decrease from
November 2021.

WORKS ON ROADS PERMITS & APPLICATIONS - DECEMBER 2021



31.64% decrease from November 2021 to December 2021

8 
LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

10 
RURAL
ADDRESSING
APPLICATIONS


12 
DRIVEWAY

17 
HEAVY VEHICLE
APPLICATIONS
(NHVR)

6 
TRAFFIC
CONTROL

1 
OTHER ROAD
ACTIVITY
APPROVALS

WORKS ON ROADS PERMITS & APPLICATIONS - DECEMBER 2020

2 
LAND ACCESS &
ACTIVITY NOTICE
(LAAN)

7 
RURAL
ADDRESSING
APPLICATIONS

5 
DRIVEWAY

19 
HEAVY VEHICLE
APPLICATIONS
(NHVR)

6 
TRAFFIC
CONTROL

2 
OTHER ROAD
ACTIVITY
APPROVALS

24.07% decrease from November 2020 to
December 2021

14.5 Quarterly Investment Report - October to December 2021

Author: Kacey Bachmann, Management Accountant; Dee Stewart, Senior Financial Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

This document is for Council's information only.

Executive Summary

As outlined in Council's 2021-22 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of *the Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As at 31 December 2021 Council had a total investment holding of \$38.24 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue has exceeded the target and investment opportunities will continue to be reviewed as this revenue line item will continue to be impacted into the future until the economy starts to improve. There are now a couple of institutions with higher interest rates however, they are in the lower rated categories and need to be monitored to keep within Council's 2021-22 Investment Policy. In addition, the liquidity of cash is imperative, especially given the uncertainty surrounding cash inflow during the COVID-19 pandemic.

Proposal

As required by Council's 2021-22 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

As at 31 December 2021, Council had a total investment holding of \$38.24 million.

The two following tables show the investment institution, credit rating and product type of our investment portfolio at 31 December 2021:

Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
QTC	29,235,634	76.46%	AA
ME BANK	2,000,000	5.23%	BBB+

Institution	Amount \$	Percentage Holding	Credit Rating
AMP Bank	5,000,000	13.08%	BBB
JUDOBANK	2,000,000	5.23%	BBB-
Total	38,235,634	100.00%	

Table 2

Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	29,235,634	76.46%
Term Deposit	9,000,000	23.54%
Total	38,235,634	100%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments at 31 December 2021, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	0.56%	0.10%	0.03%

Table 4

Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	0.78%	0.015%	0.03%

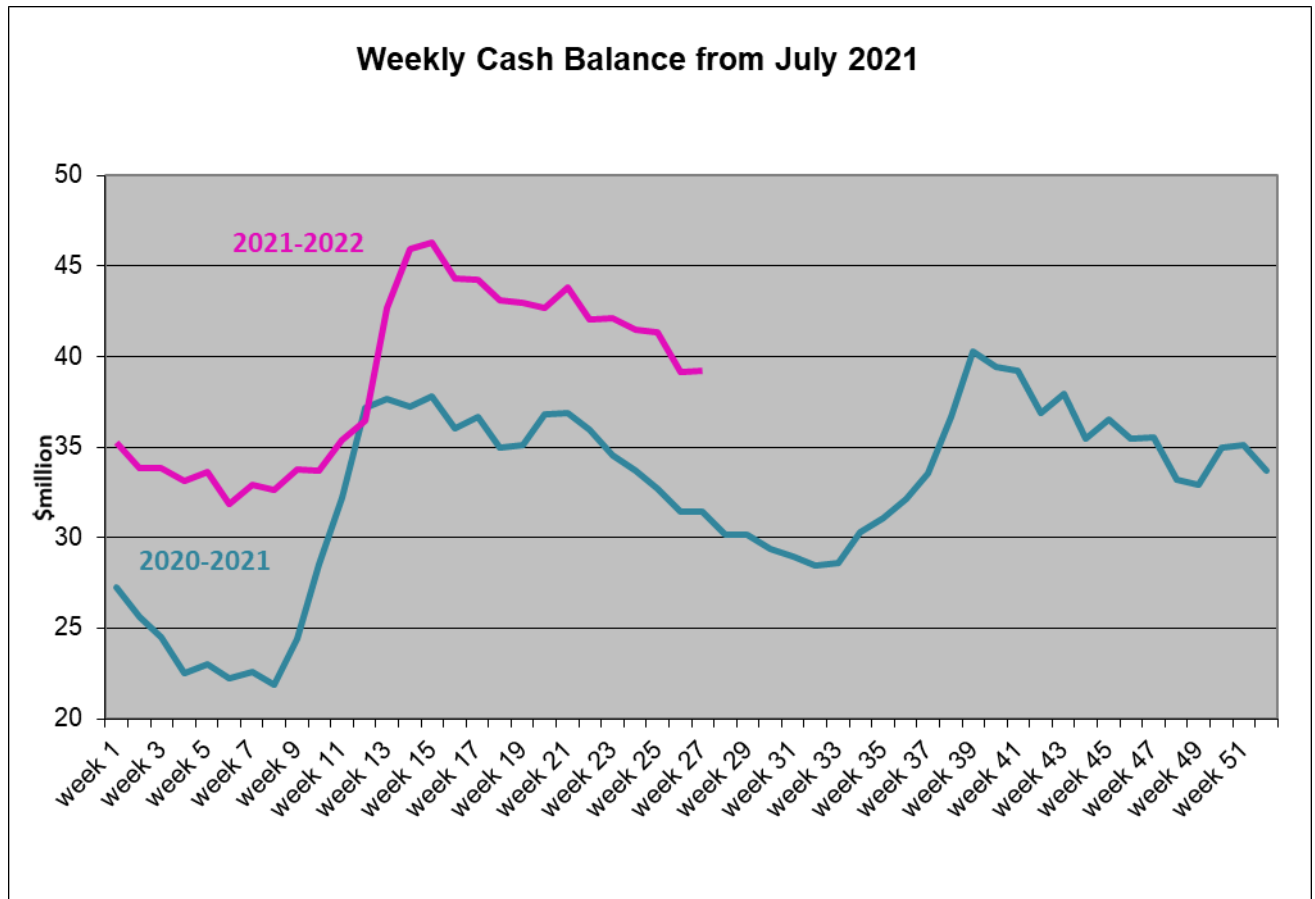
Interest rates have slightly increased for some institutions but remain below 1.10% for rates of less than twelve months. The QTC cash fund rate is in the middle of term deposit rates making QTC a slightly more attractive investment option. In addition, the liquidity of cash is imperative, especially given the uncertainty surrounding cash inflow during the COVID-19 pandemic. The best regular rates on offer at present are between 0.25% and 1.10% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	\$120,554	\$56,512	213.32%

As reflected in table 5, interest revenue has exceeded the target for the year to date. Forecast revenue will be increased in the second quarter budget review for 2021-22, however interest rates are expected to remain the same.

During the second quarter, cash at bank has decreased as the majority of the first rates levy has been collected and the discount period for the rates levy has ended. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments at 31 December 2021 is in overall compliance with the 2021-22 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
Cash Funds			
QTC Cash Funds	76.46%	100%	23.54%
Term Deposits			
AAA to A+	0%	85%	85%
A to BBB+	5.23%	45%	39.77%
BBB to BBB	18.31%	30%	11.69%

Attachments

There are no attachments for this report.

15. CONFIDENTIAL ITEMS**15.1 Insurance Liability Update - 31 December 2021**

Author: Erin Neumann, Governance Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (e) of the Local Government Regulation, 2012, as the matter involves legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Purpose:

The purpose of this report is to provide Council with an update on insurance liability matters as at 31 December 2021.

16. MEETING CLOSED