

# **ORDINARY MEETING OF COUNCIL**

MINUTES

# **18 JANUARY 2023**



# **TABLE OF CONTENTS**

# Item Subject

# Page No.

1.0	Meeting Opened 6					
	1.1	Acknowledgement of Country	6			
	1.2	Opening Prayer	6			
2.0	Leave	e of Absence	6			
3.0	Cond	olences/Get Well Wishes	7			
	3.1	Condolence/Get Well Wishes	7			
4.0		aration of any Prescribed conflicts of interests/Declarable conflicts of interest by cillors				
	4.1	Declaration of Prescribed Conflict of Interest on any Item of Business	8			
	4.2	Declaration of Declarable Conflict of Interest on any Item of Business	8			
5.0	Mayo	oral Minute				
6.0	Confi	irmation of Minutes	9			
	6.1	Confirmation of Ordinary Meeting Minutes - 14 December 2022	9			
7.0	Busir	ness Arising from Minutes	9			
8.0	Com	mittee Reports	9			
9.0	Depu	Itations/Presentations	9			
10.0	Exec	utive Office Reports	10			
	10.1	Summary of Council Actual Performance v Budget - 31 December 2022				
			10			
	10.2					
	10.2 10.3		33			
		Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation	33 55 179			
	10.3	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation	33 55 179			
11.0	10.3 10.4 10.5	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation	33 55 179 182			
11.0	10.3 10.4 10.5 <b>Peop</b>	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption	33 55 179 182 <b>191</b>			
	10.3 10.4 10.5 <b>Peop</b> 11.1	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption <b>Ie, Customer and Corporate Services Reports</b>	33 55 179 182 <b>191</b> 191			
	10.3 10.4 10.5 <b>Peop</b> 11.1 <b>Com</b>	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption <b>Ie, Customer and Corporate Services Reports</b> Proposed Subdivision at Tryhorn Street, Grantham - Part of Property No. 253430	33 55 179 182 <b>191</b> 191 <b>200</b>			
	10.3 10.4 10.5 <b>Peop</b> 11.1 <b>Com</b> 12.1	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption <b>Ie, Customer and Corporate Services Reports</b> Proposed Subdivision at Tryhorn Street, Grantham - Part of Property No. 253430	33 55 179 182 <b>191</b> 191 <b>200</b> 200			
	10.3 10.4 10.5 <b>Peop</b> 11.1 <b>Com</b> 12.1 12.2	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption <b>Ie, Customer and Corporate Services Reports</b> Proposed Subdivision at Tryhorn Street, Grantham - Part of Property No. 253430 <b>munity and Regional Prosperity Reports</b> Request for Road Name - Road adjoining Fifteen Mile Road, Murphys Creek Request for Amendment to Road Names - Rangeview Estate (Stages 1 and 2) -	33 55 179 182 <b>191</b> <b>191</b> <b>200</b> 200			
	10.3 10.4 10.5 <b>Peop</b> 11.1 <b>Com</b> 12.1 12.2 12.3	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022 Lockyer Valley Regional Council Annual Report 2021-2022 Black Summer Bushfire Recovery Funding - Additional Allocation Updated Social Media Policy for Adoption <b>Ie, Customer and Corporate Services Reports</b> Proposed Subdivision at Tryhorn Street, Grantham - Part of Property No. 253430 <b>munity and Regional Prosperity Reports</b> Request for Road Name - Road adjoining Fifteen Mile Road, Murphys Creek Request for Amendment to Road Names - Rangeview Estate (Stages 1 and 2) - Regency Downs Request for New Road Names - Stage 2 of Residential Subdivison, Fairway Drive,	33 55 179 182 <b>191</b> 191 200 203 203			

	12.6	Adoption of a Biosecurity Surveillance Program	231
	12.7	Amendment of Register of Fees and Charges - Refund of Plumbing Application Fees	242
	12.8	Appointment to Queensland Transport Museum Advisory Committee	245
13.0	Infras	structure Reports	247
	13.1	New Lockyer Waters Community Hall	247
14.0	Items	for information	251
	14.1	Chief Executive Officer's Monthly Report - December 2022	251
	14.2	Group Manager People Customer and Corporate Services Monthly Report - December 2022	267
	14.3	Group Manager Community and Regional Prosperity Monthly Report - December 2022	277
	14.4	Group Manager Infrastructure Monthly Report - December 2022	289
	14.5	Outstanding Action Items Review - December 2022	302
	14.6	2022 Audit Observation Report	303
	14.7	Quarterly Investment Report - September to December 2022	322
15.0	Confi	dential Items	325
	15.1	Rate Remission - Community Grants Policy - Property ID 278160	326
	15.2	Request for Variation of Lease - Lockyer Valley Cultural Centre	327
16.0	Meet	ing Closed	328

# ATTENDANCE:

Councillors Present	
•	Cr Tanya Milligan (Mayor) (Chairperson)
•	Cr Jason Cook (Deputy Mayor)
•	Cr Brett Qualischefski
•	Cr Janice Holstein
•	Cr Chris Wilson
•	Cr Michael Hagan
•	Cr Rick Vela
Officers Present	
•	
•	Craig Drew, Acting Group Manager People, Customer & Corporate Services
•	Amanda Pugh, Group Manager Community & Regional Prosperity
•	
•	
•	Bella Greinke, Council Business Officer
•	Amanda Walker, Projects and Administration Officer
•	Lacee Martell, Media and Communications Officer
•	Madonna Brennan, Risk, Audit and Corporate Planning
	Advisor (part of meeting)
•	Tye Casten, Community Engagement Officer (part of
	meeting)
•	Neil Williamson, Coordinator Engagement and
	Communications (part of meeting)
•	Caitlan Natalier, Coordinator Governance and Property
	(part of meeting)
•	carre - Joney - reperty entreer (barre en meen 8)
•	
	Wellbeing (part of meeting)
•	Tammie Van Bael, Acting Senior Planner (part of meeting)
•	Lyle Kajewski, Coordinator Building and Plumbing (part of
	meeting)
•	
	meeting) Scott Hambleton, Planning Officer (part of masting)
•	Scott Hambleton, Planning Officer (part of meeting)
•	David Fullerton, Development Compliance Officer (part of meeting)
•	Fiona Tallon, Coordinator Business Support and Innovation
	(part of meeting)
•	Jason Harm, Manager Communities (part of meeting)
•	Tracy Vellacott, Coordinator Special Projects and Tourism
	(part of meeting)
•	······································
•	
	Experience (part of meeting)
•	Anjana Ranatunge, Coordinator ICT Projects and Business
	Operations (part of meeting)

	<ul> <li>Kirtsy Johnson, Coordinator Financial Opertations (part of meeting)</li> <li>Kacey Bachmann, Mangement Accountant (part of meeting)</li> </ul>
Media Present	Grace Crichton, The Lockyer and Somerset Independent

# 1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:02am and welcomed all present.

# 1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is being held.

# 1.2 Opening Prayer

*Ps. Aaron Needer led the meeting in prayer, following a minute's silence for those persons recently deceased.* 

# 2.0 LEAVE OF ABSENCE

No Leave Of Absence.

# 3.0 CONDOLENCES/GET WELL WISHES

3.1	Condolence/Get Well Wishes
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# **Officer's Recommendation:**

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

RESOLUTION			
<b>THAT letters of</b>	condolence be forwar	ded to the families of recently de	ceased persons from
within. or assoc	iated with, the Lockye	er Vallev region.	
,			
Moved By:	Cr Holstein	Seconded By:	Cr Hagan
•	Reso	lution Number: 20-24/0716	Ũ
	neso		
		CARRIED	
		7/0	

4.0

# 4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

# 4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interest:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

In accordance with Section 150EQ of the Local Government Act 2009, Mayor Milligan informed the meeting that she has a declarable conflict of interest in Item 12.3 'Request for New Road Names - Stage 2 of Residential Subdivison, Fairway Drive, Hatton Vale'. The nature of the interest is that Mayor Milligan has a personal relationship with the owner of a property adjoining the development. Mayor Milligan advised that she will leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

# 5.0 MAYORAL MINUTE

No Mayoral Minute.

# 6.0 CONFIRMATION OF MINUTES

6.1	Confirmation of Ordinary Meeting Minutes - 14 December 2022
Author:	Ian Church, Chief Executive Officer
Responsible Officer:	Ian Church, Chief Executive Officer

# **Officer's Recommendation:**

THAT the Minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 14 December 2022 be taken as read and confirmed.

# RESOLUTION THAT the Minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 14 December 2022 be taken as read and confirmed. Moved By: Cr Vela Seconded By: Cr Hagan Resolution Number: 20-24/0717 CARRIED 7/0

# 7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

# 8.0 COMMITTEE REPORTS

No Committee Reports.

# 9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

#### **10.0 EXECUTIVE OFFICE REPORTS**

10.1	Summary of Council Actual Performance v Budget - 31 December 2022
Author:	Dee Stewart, Acting Chief Financial Officer
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 December 2022.

<u>Officer's Recommendation</u>: THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2022.

RESOLUTION						
THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2022.						
Moved By:	Cr Wilson Res	Seconded By: solution Number: 20-24/0718	Cr Hagan			
CARRIED						
		7/0				

#### **Executive Summary**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 December 2022.

At 31 December 2022, revenues are above target and expenditures are under target.

#### Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 December 2022.

Operating Revenue - Year to date target \$32.72 million actual \$39.14 million or 119.63%

At 31 December 2022, overall operating revenue for the year to date is above target.

#### Rates and Utility Charges (Gross) on target

The first rates levy for 2022/2023 was raised in September with a due date of 12 October 2022. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 93.90% of the rates levy was collected as at 3 January 2023.

# Fees and Charges over budget by \$0.34 million

The favourable variances in fees and charges relate predominately to higher than expected income from plumbing and building fees (\$0.17 million), waste disposal fees (\$0.08 million) and infrastructure charges (0.11 million). Offsetting these items which are over budget are animal registration fees which will be due to timing differences and are not of a concern.

# Operating Grants and Subsidies over budget by \$6.50 million

This line item is over budget due to the receipt of \$1.43 million for counter disaster operations, an extra \$1.80 million for emergency works and a \$3.0 million prepayment for the Voluntary Home Buy Back Scheme. This will be included as revenue for the 2022/2023 financial year as part of the next budget amendment.

Revenue – Contract/Recoverable Works over budget by \$.30 million This line item is performing above budget due to increased income from the Routine Maintenance Performance Contract (RMPC) with the Department of Transport and Main Roads.

# Operating Expenditure - Year to date target \$35.20 million actual \$33.42 million or 94.96%

# Employee Costs on target under budget by \$0.45 million

This line item is showing an underspend due the timing of annual leave and staff taking leave over the Christmas break with leave taken reducing the provision on the balance sheet as opposed to an expense on the Income Statement. Employee costs are, also, under target due to vacant positions within Council's establishment. This is being offset by an underspend on capital wages (\$0.54 million). The underspend on capital wages is mostly due to infrastructure staff focusing work on the emergent works flood recovery projects during the earlier weeks of the financial year. This is funded works and therefore the underspend on capital wages will have no impact on the bottom line. Capital wages will be closely monitored throughout the year for possible adjustments at quarterly budget review.

# Goods and Services under budget by \$1.45 million

Goods and services are showing as under budget mostly due to timing difference in the delivery of asset management condition assessment, ICT, community engagement and regional development projects. These will be investigated and the timing of the delivery of the project budgets adjusted accordingly.

Offsetting the underspends on goods and services is a budget overspend due to increased operating expenditure on flood recovery works. This is funded works and will not affect the bottom line. There is an overspend of operating expenditure on the Restoration of Essential Public Assets (REPA) flood reconstruction works of \$0.65 million. All REPA works are currently budgeted as capital works. The REPA budget will be reviewed during the next quarterly budget amendment for a possible transfer of funds from capital to operating expenditure. The flood recovery works will be closely monitored for budget amendment as the restoration work continues. There is also an underspend on the capital plant budget of \$0.23 million which has an adverse effect on the operational budget for civil operations.

# Capital Project Expenditure – Year to date target \$14.94 million actual \$6.44 million or 43.09%

At 31 December 2022, Council has expended \$6.44 million on its capital works program with a further \$8.58 million in committed costs for works currently in progress. The focus of Council's infrastructure works teams, this financial year to date, has been on emergency works and flood restoration activities which are an operational expense. The capital works budget will be reviewed for project delivery and timing of delivery at the next budget amendment.

Additional detail is provided in the capital works program within the attachment.

# **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 December 2022, Council had \$60.15 million in current assets compared to \$19.64 million in current liabilities with a ratio of 3.06:1. This means that for every dollar of current liability, there is \$3.06 in assets to cover it.

#### **Statement of Cash Flows**

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 December 2022, there has been a net cash inflow of \$4.18 million with \$6.54 million inflow from operating activities; and a net cash outflow of \$1.58 million from investing activities including capital revenue and expenditure.

The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. To maintain adequate working capital, it is estimated that Council needs around \$11.00 million cash at any one time. As at 31 December, Council's cash balance was \$52.03 million. Unexpended grant funds which are restricted to be spent in accordance with the terms of the grant are \$12.43 million.

#### <u>Options</u>

Option 1

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2022.

Or

# Option 2

THAT Council do not receive and note the Summary of Council Actual Financial Performance versus Budget to 31 December 2022.

Previous Council Resolutions Nil

Critical Dates Nil

#### **Strategic Implications**

<u>Corporate Plan</u> Leadership and Council Outcome:

5.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

5.7 Compliant with relevant legislation

# Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2022-23 Budget.

# Legislation and Policy

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

#### **Risk Management**

Key Corporate Risk Category:	FE2
Reference and Risk Description:	Finance and Economic
	Decision making governance, due diligence, accountability and
	sustainability.

#### **Consultation**

#### Internal Consultation

- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

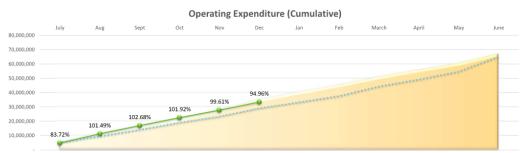
#### Attachments

1. Monthly Financial Statements - December 2022 19 Pages

#### LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st December, 2022



REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and	Operating	Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest			verable Works	Revenue	Investments	Tota
Actual	(22,412,251)	939,262	(3,024,204)	(1,021,250)	(11,490,028)	(44,190)	(845,362)	(1,246,906)	-	(39,144,930
Budget	(22,427,038)	946,008	(2,686,238)	(879,482)	(4,994,673)	(327,500)	(525,000)	(1,085,022)	-	(31,978,943
Variance	(14,788)	6,746	337,966	141,769	6,495,356	(283,310)	320,362	161,885		7,165,98
Target %	99.93%	99.29%	112.58%	116.12%	230.05%	13.49%	161.02%	114.92%		122.41
						•			-	
Movement to Prior Month Target %	>	•	<b>†</b>	<b></b>	>	•	Ψ	<b>^</b>	>	÷



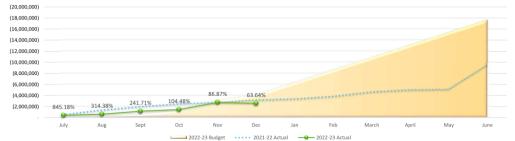
2022-23 Budget	2021-22 Δctual	

#### EXPENDITURE TO

DATE		Goods and			
by Type	Employee Costs	Services	Finance Costs	Depreciation	Total
Actual	14,224,425	12,504,727	539,810	6,154,496	33,423,458
Budget	14,670,096	13,956,322	523,894	6,046,092	35,196,405
Variance	445,671	1,451,595	(15,916)	(108,404)	1,772,946
Target %	96.96%	89.60%	103.04%	101.79%	94.96%
Movement to Prior Month Target %	- ψ	Ψ	⇒	*	Ψ

#### LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 31st December, 2022

Capital Revenue (Cumulative)



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(2,588,120)	-	(2,588,120)
Budget	(4,066,754)		(4,066,754)
Variance	(1,478,634)	-	(1,478,634)
Target %	63.64%		63.64%
		-	
Movement to Prior Month Target %	*	⇒	⇒

Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

#### **Capital Expenditure (Cumulative)**





	People,				
EXPENDITURE TO	Customer and		c	ommunity and	
DATE	Corporate	Executive		Regional	
by Group	Services	Office	Infrastructure	Prosperity	Total
Actual	39,710	13,424	6,372,212	12,138	6,437,484
Budget	1,522,620	439,832	11,606,933	1,370,655	14,940,040
Target %	2.61%	3.05%	54.90%	0.89%	43.09%
Movement to Prior Month Target %	*	⇒	$\Psi$	>	Ψ

#### Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending December 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YT
ncome					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	44,854,076	22,412,251	22,427,038	14,788	0.079
Discount	(1,892,017)	(939,262)	(946,008)	(6,746)	0.71
Charges and Fees	5,668,783	3,024,204	2,686,238	(337,966)	-12.58
Interest	1,850,320	1,021,250	879,482	(141,769)	-16.12
Operating Grants and Subsidies	11,952,947	11,490,028	4,994,673	(6,495,356)	-130.05
Operating Contributions and Donations	705,000	44,190	327,500	283,310	86.51
Revenue - Contract/Recoverable Works	1,050,000	845,362	525,000	(320,362)	-61.02
Other Revenue	2,231,861	1,246,906	1,085,022	(161,885)	-14.92
Profit from Investments	1,805,837	-	-	-	0.00
Total Recurrent Revenue	68,226,807	39,144,930	31,978,943	(7,165,987)	-22.41
Capital Revenue					
Capital Grants, Subsidies and Contributions	17,646,544	2,588,120	4,066,754	1,478,634	36.36
otal Revenue	85,873,351	41,733,049	36,045,697	(5,687,352)	-15.78
Capital Income	-		-	-	0.00
otal Income	85,873,351	41,733,049	36,045,697	(5,687,352)	-15.78
xpenses					
Recurrent Expenses					
Employee Costs	28,097,936	14,224,425	14,670,096	445,671	3.04
Goods and Services	25,798,525	12,504,727	13,956,322	1,451,595	10.40
Finance costs	1,047,789	539,810	523,894	(15,916)	-3.04
Depreciation	12,092,184	6,154,496	6,046,092	(108,404)	-1.79
otal Recurrent Expenses	67,036,433	33,423,458	35,196,405	1,772,946	5.04
Capital Expenses	-	-	-	-	0.00
Loss on Sale	(81,465)	-	(40,733)	(40,733)	100.00
otal Expenses	66,954,968	33,423,458	35,155,672	1,732,214	4.93
let Recurrent Result/Operating Surplus/(Deficit)	1,190,374	5,721,471	(3,217,461)	(8,938,933)	277.83
	10 010 555	0 000 50-		1	
NET RESULT AFTER CAPITAL ITEMS	18,918,383	8,309,591	890,025	(7,419,566)	-833.64

#### Lockyer Valley Regional Council (Executive Office) Statement of Comprehensive Income For Period Ending December 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
Rates and Utility Charges (Gross)	35,704,270	17,897,066	17,852,135	(44,931)	(0.25)
Discount	(1,642,017)	(828,780)	(821,008)	(44,931) 7,772	(0.25)
Charges and Fees	370,693	117,360	161,193	43,832	27.19
Interest	1,817,320	998,873	862,982	(135,892)	(15.75)
Operating Grants and Subsidies	4,333,105	997,179	1,256,988	259,808	20.67
Revenue - Contract/Recoverable Works		565		(565)	
Other Revenue	1,176,652	649,076	554,993	(94,083)	(16.95)
Profit from Investments	1,805,837	-			-
Total Recurrent Revenue	43,565,860	19,831,340	19,867,281	35,941	0.18
Capital Revenue					
Capital Grants, Subsidies and Contributions	581,832	184,408	41,832	(142,576)	(340.83)
Total Revenue	44,147,692	20,015,747	19,909,113	(106,634)	(0.54)
Capital Income	-	-	-	-	-
Total Income	44,147,692	20,015,747	19,909,113	(106,634)	(0.54)
Expenses					
Recurrent Expenses Employee Costs	4,339,234	2,472,782	1,723,318	(749,464)	(43.49)
Goods and Services	3,267,900	1,175,693	1,725,518	(745,484) 614,409	(43.49) 34.32
Finance costs	662,744	330,585	331,372	787	0.24
Depreciation	10,330,804	5,328,515	5,165,402	(163,113)	(3.16)
Total Recurrent Expenses	18,600,682	9,307,575	9,010,193	(297,382)	(3.30)
Capital Expenses					
Loss on Sale	-	-	-		-
Total Expenses	18,600,682	9,307,575	9,010,193	(297,382)	(3.30)
Net Recurrent Result/Operating Surplus/(Deficit)	24,965,178	10,523,765	10,857,088	333,323	3.07
NET RESULT AFTER CAPITAL ITEMS	25,547,010	10,708,172	10,898,920	190,747	1.75

#### Lockyer Valley Regional Council (People, Customer and Corporate Services) Statement of Comprehensive Income For Period Ending December 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	7,966,562	3,926,136	3,983,281	57,145	1.43
Discount	(250,000)	(110,482)	(125,000)	(14,518)	11.61
Charges and Fees	579,540	377,995	289,770	(88,224)	(30.45)
Interest	32,000	21,554	16,000	(5,554)	(34.71)
Operating Grants and Subsidies	131,500	277,861	131,500	(146,361)	(111.30)
Operating Contributions and Donations	50,000	-	-	-	-
Other Revenue	542,000	307,989	270,500	(37,489)	(13.86)
Total Recurrent Revenue	9,051,602	4,801,053	4,566,051	(235,002)	(5.15)
Capital Revenue				(*****	(20.05)
Capital Grants, Subsidies and Contributions	1,796,065	26,129	20,000	(6,129)	(30.65)
Total Revenue	10,847,667	4,827,182	4,586,051	(241,131)	(5.26)
Capital Income	-			-	-
Total Income	10,847,667	4,827,182	4,586,051	(241,131)	(5.26)
Expenses					
Recurrent Expenses					
Employee Costs	6,003,710	3,046,530	3,281,673	235,143	7.17
Goods and Services	9,882,360	4,388,665	4,957,846	569,182	11.48
Finance costs	89,019	56,848	44,509	(12,338)	(27.72)
Depreciation	595,940	254,795	297,970	43,175	14.49
Total Recurrent Expenses	16,571,028	7,746,837	8,581,998	835,162	9.73
Capital Expenses		-	-		
Loss on Sale	-	-			
Total Expenses	16,571,028	7,746,837	8,581,998	835,162	9.73
Net Recurrent Result/Operating Surplus/(Deficit)	(7,519,426)	(2,945,784)	(4,015,948)	(1,070,164)	26.65
NET RESULT AFTER CAPITAL ITEMS	(5,723,361)	(2,919,655)	(3,995,948)	(1,076,293)	26.93

#### Lockyer Valley Regional Council (Community and Regional Prosperity) Statement of Comprehensive Income For Period Ending December 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue Recurrent Revenue					
	319,104	156,978	159,552	2,574	1.61
Rates and Utility Charges (Gross) Charges and Fees	,	,		,	(13.01)
Interest	4,368,550 1,000	2,328,414 823	2,060,275 500	(268,139) (323)	(13.01)
	1,269,764	813,670	459,852		(76.94)
Operating Grants and Subsidies Operating Contributions and Donations	655,000			(353,818) 285,810	(76.94) 87.27
Revenue - Contract/Recoverable Works	655,000	41,690	327,500		87.27
Other Revenue	53,200	1,880	-	(1,880)	13.89
Other Revenue	53,209	25,454	29,559	4,106	13.89
Total Recurrent Revenue	6,666,627	3,368,910	3,037,238	(331,672)	(10.92)
Capital Revenue					
Capital Grants, Subsidies and Contributions	95,000	-	95,000	95,000	100.00
Total Revenue	6,761,627	3,368,910	3,132,238	(236,672)	(7.56)
Capital Income	-	-	-		
Total Income	6,761,627	3,368,910	3,132,238	(236,672)	(7.56)
Expenses					
Recurrent Expenses					
Employee Costs	7,158,885	3,563,843	3,846,894	283,051	7.36
Goods and Services	5,105,032	1,726,154	2,210,911	484,756	21.93
Finance costs	6,600	1,829	3,300	1,471	44.58
Depreciation	26,540	13,039	13,270	231	1.74
Total Recurrent Expenses	12,297,057	5,304,865	6,074,375	769,509	12.67
Capital Expenses		-	-	-	
Loss on Sale	-	-	-	-	-
Total Expenses	12,297,057	5,304,865	6,074,375	769,509	12.67
Net Recurrent Result/Operating Surplus/(Deficit)	(5,630,430)	(1,935,956)	(3,037,137)	(1,101,181)	36.26
NET RESULT AFTER CAPITAL ITEMS	(5,535,430)	(1,935,956)	(2,942,137)	(1,006,181)	34.20

#### Lockyer Valley Regional Council (Infrastructure) Statement of Comprehensive Income For Period Ending December 2022

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YT
ncome					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	864,140	432,070	432,070	-	
Charges and Fees	350,000	200,435	175,000	(25,435)	(14.53
Operating Grants and Subsidies	4,255,578	4,183,333	1,183,333	(3,000,000)	(253.52
Operating Contributions and Donations		2,500	-	(2,500)	
Revenue - Contract/Recoverable Works	1,050,000	842,917	525,000	(317,917)	(60.5
Other Revenue	460,000	264,388	229,970	(34,418)	(14.9)
Total Recurrent Revenue	6,979,718	5,925,643	2,545,373	(3,380,270)	(132.80
Capital Revenue					
Capital Grants, Subsidies and Contributions	8,173,647	2,091,174	3,609,922	1,518,748	42.0
Total Revenue	15,153,365	8,016,817	6,155,295	(1,861,522)	(30.24
Capital Income	-	-	-	-	
otal Income	15,153,365	8,016,817	6,155,295	(1,861,522)	(30.24
xpenses					
Recurrent Expenses					
Employee Costs	10,095,107	4,542,673	5,317,211	774,538	14.5
Goods and Services	5,816,732	2,909,021	3,270,964	361,943	11.0
Finance costs	289,426	150,548	144,713	(5,835)	(4.0
Depreciation	1,138,900	558,148	569,450	11,302	1.9
otal Recurrent Expenses	17,340,166	8,160,390	9,302,338	1,141,948	12.2
Capital Expenses	-	-	-		
Loss on Sale	(81,465)	-	(40,733)	(40,733)	100.0
otal Expenses	17,258,701	8,160,390	9,261,605	1,101,215	11.8
let Recurrent Result/Operating Surplus/(Deficit)	(10,360,448)	(2,234,747)	(6,756,965)	(4,522,218)	66.9
NET RESULT AFTER CAPITAL ITEMS	(2,105,336)	(143,573)	(3,106,310)	(2,962,737)	95.

#### Lockyer Valley Regional Council (2021/2022 Flood Events) Statement of Comprehensive Income

For Period Ending December 2022

Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
1,963,000	8,217,985	1,963,000	(6,254,985)	(318.64)
1,963,000	8,217,985	1,963,000	(6,254,985)	(318.64)
7,000,000	286,409	300,000	13,591	4.53
8,963,000	8,504,394	2,263,000	(6,241,394)	(275.80)
-	-	-	-	-
8,963,000	8,504,394	2,263,000	(6,241,394)	(275.80)
501,000	598,596	501,000	(97,596)	(19.48)
1,726,500	2,309,684	1,726,500	(583,184)	(33.78)
2,227,500	2,908,280	2,227,500	(680,780)	(30.56)
-	-	-	-	-
2,227,500	2,908,280	2,227,500	(680,780)	(30.56)
(264,500)	5,309,704	(264,500)	(5,574,204)	2,107.45
6,735,500	5,596,113	35,500	(5,560,613)	(15,663.70)
	Budget 1,963,000 1,963,000 7,000,000 8,963,000 - 8,963,000 501,000 1,726,500 2,227,500 - - 2,227,500	Budget         YTD           1,963,000         8,217,985           1,963,000         8,217,985           7,000,000         286,409           8,963,000         8,504,394           -         -           8,963,000         8,504,394           -         -           501,000         598,596           1,726,500         2,309,684           2,227,500         2,908,280           -         -           2,227,500         2,908,280           -         -	Budget         YTD         YTD           1,963,000         8,217,985         1,963,000           1,963,000         8,217,985         1,963,000           1,963,000         8,217,985         1,963,000           7,000,000         286,409         300,000           8,963,000         8,504,394         2,263,000           -         -         -           501,000         598,596         501,000           1,726,500         2,309,684         1,726,500           2,227,500         2,908,280         2,227,500           -         -         -           -         -         -           -         -         -	Budget         YTD         YTD         YTD           1,963,000         8,217,985         1,963,000         (6,254,985)           1,963,000         8,217,985         1,963,000         (6,254,985)           7,000,000         286,409         300,000         13,591           8,963,000         8,504,394         2,263,000         (6,241,394)           -         -         -         -           501,000         598,596         501,000         (97,596)           1,726,500         2,309,684         1,726,500         (97,596)           2,227,500         2,908,280         2,227,500         -           -         -         -         -           -         -         -         -           -         -         -         -           501,000         598,596         501,000         (97,596)           1,726,500         2,309,684         1,726,500         (583,184)           2,227,500         2,908,280         2,227,500         -           -         -         -         -           -         -         -         -           -         -         -         -           -

#### LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 December, 2022

Cash flows from operating activities:	2022-2023 Annual Budget	2022-2023 YTD Actuals
Receipts		
Receipts from customers	63,980,000	39,663,888
Dividend received	03,980,000	55,005,000
	1 850 000	1 021 250
Interest received	1,850,000	1,021,250
Payments		
Payments to suppliers and employees	(54,960,000)	(33,666,617)
Interest expense	(620,000)	(479,752)
	(020,000)	(475,752)
Net cash inflow (outflow) from operating activities	10,250,000	6,538,769
Cash flows from investing activities:		
Capital grants, subsidies and contributions	17,650,000	4,530,127
Payments for property, plant and equipment	(36,340,000)	(6,406,189)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,170,000	-
Proceeds from sale of property plant and equipment	300,000	338,518
Proceeds from sale of property plant and equipment	500,000	556,518
Net cash inflow (outflow) from investing activities	(17,220,000)	(1,537,545)
Cash flows from financing activities:		
Repayment of borrowings	(7,720,000)	(817,458)
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	(7,720,000)	(817,458)
Net increase (decrease) in cash and cash equivalents held	(14,690,000)	4,183,766
Cash and cash equivalents at beginning of the financial year	44,090,000	47,845,646
Cash and cash equivalents at end of the financial year	29,400,000	52,029,412

# LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 December, 2022

	2022-2023 Annual Budget	2022-2023 YTD Actual
Current Assets		
Cash assets and cash equivalents	29,400,000	33,029,412
Cash investments	-	19,000,000
Trade and other receivables	4,510,000	6,121,804
Inventories	630,000	621,129
Contract Receivable	-	1,374,025
Non-current assets classified as held for sale	-	-
Total Current Assets	34,540,000	60,146,370
Non Current Assets		
Trade and other receivables	14,740,000	14,734,969
Equity investments	32,890,000	32,876,024
Investment properties	1,610,000	1,693,275
Property, plant and equipment	552,330,000	539,433,832
Intangible assets	660,000	91,721
Total Non Current Assets	602,230,000	588,829,821
TOTAL ASSETS	636,770,000	648,976,191
Current Liabilites		
Trade and other payables	5,000,000	5,724,311
Provisions	8,190,000	8,019,176
Borrowings	1,120,000	880,457
Contract Liability Grants	-	5,013,091
Total Current Liabilities	14,300,000	19,637,036
Non Current Liabilities		
Provisions	28,680,000	41,327,733
Borrowings	11,100,000	18,285,910
Total Non Current Liabilities	39,790,000	59,613,643
TOTAL LIABILITIES	54,080,000	79,250,679
NET COMMUNITY ASSETS	582,680,000	569,725,513
Community Equity		
Retained surplus (deficiency)	425,070,000	384,841,658
Asset revaluation surplus	156,420,000	174,266,255
Reserves	-	4,896,128
Current Surplus/(Deficit)	1,190,000	5,721,471
TOTAL COMMUNITY EQUITY	582,680,000	569,725,513

Jougias inclines Jurive Footpath Missing Links - Fairway Drive Footpath Missing Links - Jones Road Future Design - 23/24 Footpath Renewal Future Project Design-Budget Only	Program: Future Design Works Programme 23/24 Culvert Renewal Program 23/24 Floodway Renewal Program Biggs Road, Withcott Cemetery Road/Victor Court Intersection Cochrane/Matiand/Riddell/Stubbersfield Dayne Street, Withcott Develop Street, Withcott	Cost Centre: Capital Program Delivery Program: Aspholit Resheet Programme 21/22 Asphalt Renewal Gatton CBD (IRCI2) 22/23 Asphalt Resheet Asphalt Resheet Programme Projects Total Program: Culvert Renewal Program (SEGCSP) 21/22 Culvert Renewal Program (SEGCSP) Culvert Renewal Programme Projects Total	INFRASTRUCTURE Cost Centre: Parks & Open Spaces Program: Parks and Open Spaces Projects Fairways Park Retention Dam Design Fairways Parking and Traffic Controls Fairways Shade and Drainage improvements FH Tennis Club Synthetic Court Renewal Jean Biggs Disability Parking Lions Park Laidley Seat Replacement LRR Bubbler Renewal McNulty Park Bubbler Murphys Creek Ground Playground Renewal Parks and Open Spaces Projects Projects Totel	
- - 350,000		164,757 500,000 664,757 241,137 241,137	25,000 30,000 20,000 59,000 42,000 9,500 5,000 5,000 136,000	Budget
371 786 4,613 761 -	5,708 35,626 2,981 186 186	133,799 121,529 255,329 61,414 61,414	4,433 24,716 13,464 - 4,864 8,167 8,167 8,017 5,371 5,371	Actual
	767 78,085 - -	- 211,641 211,641 549 549	17,700 - 800 - - - - - - - - - - - - - - - -	Committed
371 786 4,613 761 -	6,474 113,711 2,981 186 86	133,799 333,170 466,969 61,963 61,963	22,133 24,716 14,264 4,864 8,167 8,167 404 404 404 101,871 176,824	CAPITAL WORKS PROGRAM
(371) (786) (4,613) (761) 350,000	(6,474) (113,711) (2,981) (964) (186) (86)	30,958 166,830 197,788 179,174 179,174	2,867 5,284 5,736 37,136 37,136 4,596 4,596 4,596 4,129	RKS PROC
		153,206 - 153,206 238,677 238,677	25,000	ng ng
- - - - - - - - - - -		11,551 500,000 511,551 2,460 2,460	25,000 30,000 34,000 42,000 5,000 5,000 5,000 135,000	Council Contribution
2 5 5 Not applicable	30 30 5 30 2 2	100 Not applicable 100	100 100 100 100 100 100	Design Completion %
Not applicable Not applicable Not applicable Not applicable	Not applicable Not applicable Not applicable Not applicable Not applicable Not applicable	56 100	9 9 10 10	Construction Completion %
Design Budget Holding Project.				Comments

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended December, 2022

Page 1

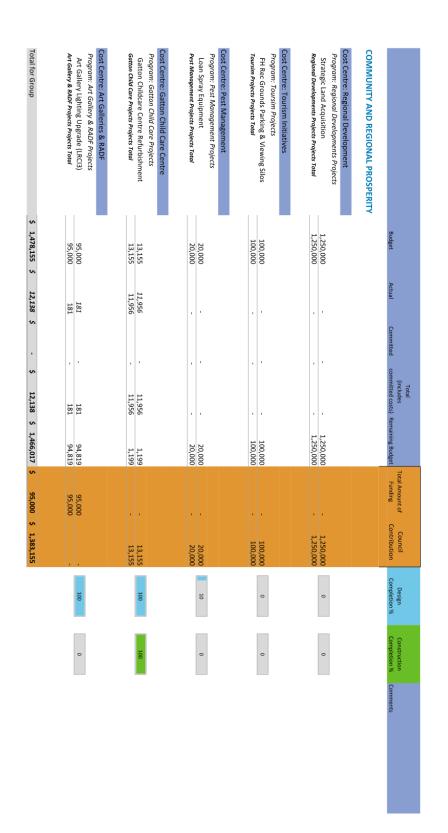
	Budget	Actual	Committed c	Total (includes committed costs) Remaining Budget		Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
John Street South, Laidley		1.218		1.218	(1.218)			5	Not applicable	
Laidley CBD Accessibility Review		118		118	(118)			1	Not applicable	
Lawlers Road/Sandy Creek Intersection		1,058		1,058	(1,058)			30	Not applicable	
Main Camp Creek Road (BSBR)		507		507	(507)			s	Not applicable	
Mountain Rd/Range Crescent Intersection		3,419		3,419	(3,419)			30	Not applicable	
Postmans Ridge Road Rehab (FDW)		1,782		1,782	(1,782)			IJ	Not applicable	
Tenthill Ropeley Rockside Steinhardt		838		838	(838)		1	σ	Not applicable	
Waterhouse Road		2,676		2,676	(2,676)			100	Not applicable	
William St, Forest Hill (Future Design)	,	4,165	,	4,165	(4,165)			30	Not applicable	
Woodlands Road (Schroeders Road Bends)		716	3,947	4,663	(4,663)			5	Not applicable	
Future Design Works Programme Projects Total	350,000	68,578	82,798	151,376	198,624		350,000			
Program: Footpath Renewal Programme										
21/22 Footpath Renewal Program (SEQCSP)	339,976	7,021		7,021	332,955	339,976		100	50	
Murphys Creek Road, Footpath (LRCI2)	7,850				7,850	7,850		100	95	
Footpath Renewal Programme Projects Total	347,826	7,021		7,021	340,805	347,826				
Program: Floodway Renewal Programme										
21/22 Floodway Renewal Program (SEQCSP) Floodway Renewal Programme Projects Total	400,000 400,000	5,691 5,691	991,323 <i>991,323</i>	997,014 997,014	(597,014) (597,014)	383,000 383,000	17,000 17,000	100	0	
Program: Other Infrastructure Projects										
Betterment Design Projects	150,000				150,000		150,000	0	0	
Bridge Improvements	100,000	,			100,000		100,000	0	0	
Bus Shelter Drayton St (BSSP + PTAIP)	32,000	213	980	1,193	30,807	27,686	4,314	100	0	
Digital Signage (LER)	431,293	167,667	214,196	381,863	49,430	431,293		100	10	
Flagstone Cr/Lockyer Cr Rd (HVSPP)	613,250	292,229	8,187	300,416	312,834	225,000	388,250	100	56	
Hagstone Creek Rd/Carpendale Rd (HVSPP)		103,694		103,694	(103,694)			100	100	Budget review next quarter.
Gatton Central Drainage Upgrade - Design	338,943	21,782		21,782	317,161		338,943	u		
Gatton Industrial Estate (HVSPP)	640,000	417,837	17,351	435,188	204,812	225,000	415,000	100	56	
Gehrke Road/Lorikeet Road (BS)	450,000	55,841	39,472	95,313	354,687	224,500	225,500	100		
Grantham Scrub/Grantham Winwill (HVSPP)	1,000,000	86,332	176,968	263,300	736,700	167,220	832,780	100	30	
Lake Clarendon Way (LRCI3)	799,158	32,864	1,039,300	1,072,164	(273,006)	799,158		60		
North East St Stormwater Renewal(SEQCSP)	208,000	78,037	10,528	88,565	119,435	208,000	1	100	75	
North East Street Kerb & Chanel (SEQCSP)	300,000	5,099	74,379	79,478	220,522	300,000		100	5	
North Street / East Street, Gatton (BS)	302,000	37,587	48,113	85,700	216,300	262,000	40,000	100	10	
Safe Schools Program - TIDS 21/22&22/23	58,134	33,496	146,678	180,174	(122,040)	29,067	29,067	100	85	
Safe Schools Program - TIDS 22/23	60,000	1	ī		60,000	30,000	30,000	100	85	
Spencer & Maitland (Black Spot 22/23)	219,000	16,700		16,700	202,300	189,000	30,000	75		
Spencer Street/East Street, Gatton (BS)	74,205	58,873		58,873	15,332	74,205		100	100	
Springbrook Park Entry Upgrade (LRCI3)	450,000	322,326	112,089	434,415	15,585	450,000		100	80	
	6.225.983	1 730 577	1 888 240	3,618,817	2.607.166	3.642.129	2.583.854			

0     0       0     0       0     0       0     0       NOI Applicable     NOI Applicable       NOI Applicable     100       NOI Applicable     10       NOI Applicable     10       NOI Applicable     10       NOI Applicable     10       NOI Applicable     0       0     0		7,000,000	(16,098) (67,920) 7,000,000		43,569	24,351	7,000,000	DRFA - May 2022 - LVRC.0046.2122K.REC REPA (Holding Project)
			(16,098) (67,920)	67,920	43,569	24,351		DRFA - May 2022 - LVRC.0046.2122K.REC
			(16,098)		,		,	
				16 098	2,738	13,360		DRFA - May 2022 - LVRC.0029.2122K.REC
	N 10 10 10 10 10 10 10 10 10 10 10 10 10 1		(14,190)	14,190	806'c	8,282		URFA - May 2022 - (submission no. TBD)
			(44,138)	44,138	50,778	13,300	,	URFA - May 2022 - (submission no. 160)
	80 80 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		(121,2)	121,2	-	121,2		
	800 N		10 701	2 721		2 721		
			(67.920)	67.920	42.631	25 289		DREA - Eeh 2022 - I VRC 0047 2122H REC
	N 100		(465,948)	465,948	449,704	16,244		DRFA - Feb 2022 - LVRC.0040.2122H.REC
	No 1 No 1 No 1 No 1 No 1 No 1 No 1 No 1		(176,602)	176,602	19,101	157,501	,	DRFA - Feb 2022 - LVRC.0032.2122H.REC
	NO 10 10 10 10 10 10 10 10 10 10 10 10 10		(172,486)	172,486	50,592	121,894		DRFA - Feb 2022 - LVRC.0031.2122H.REC
	- NO		(212,716)	212,716	61,855	150,861		DRFA - Feb 2022 - LVRC.0030.2122H.REC
	N N N		(243,U31)	243,U31	98,1/9	144,852		UNFA - FED 2022 - LVNC.0027.2122H.NEC
	No. 1 1 1 1 1 1 1		(cr. o(co)	210,00	00100	444.050		
			(65 049)	65 049	3 226	61 473		DRFA - Feb 2022 - IVRC.0023.2122H.RFC
			(157,704)	157,704	92,459	65,245		DRFA - Feb 2022 - Complementary Works
			(34,819)	34,819	14,458	20,361		DRFA - Feb 2022 - (submission no. TBD)
			(983)	983	538	445		DRFA - Feb 2022 - (submission no. TBD)
			(955)	955		955	,	URFA - Fed 2022 - (submission no. TBD)
			()					
			(556)	556		556		DRFA - Feb 2022 - (submission no. TBD)
			(989)	686		686		DRFA - Feb 2022 - (submission no. TBD)
			(51,139)	51,139	20,734	30,405		DRFA - Feb 2022 - (submission no. TBD)
			(ua/,ca)	00,/00	1,15	20,400		URFA - Feb 2022 - (submission no. TBD)
			105 7001		100 20	70 400		Program: REPA Programme
								Cost Centre: URFA New Event - REPA
			13,368		1		13,368	Seal Road Upgrade Programme Projects Total
0		13,368	13,368	,		,	13,368	Twidales Rd Helidon Spa Upgrade (SEQCSP)
								Program: Seal Road Upgrade Programme
	112,921	6/0/76	/4,96/	1,625,033	1,526,299	52/'86	1,/00,000	Seal Renewal Programme Projects Total
Not applicable 25	772,921		133,078	1,566,922	1,526,299	40,623	1,700,000	22/23 Bitumen Reseal (R2R)
			(2112)	2117		58,112		21/22 bitumen keseai Program (kiik)
400			100 4401					Program: Seal Renewal Programme
			1,000,000		1	1	1,000,000	<b>REPA Programme Projects Total</b>
Not applicable 15	1,000,000 No		1,000,000				1,000,000	<b>REPA Complimentary Gravel Works Program</b>
								Program: REPA Programme
	1,/25,554	1,059,388	1,41/,19/	1,36/,/45	/51,4/8	616,26/	2,/84,942	Pavement Widening Programme Projects Total
0			84,030	929		929	84,959	Woodlands Rd Pavement Rehab (LRCI2)
52	1,725,554	974,429	1,333,167	1,366,816	751,478	615,338	2,699,983	Grantham Scrub Road - IIUS 21/22&22/23
								Program: Pavement Widening Programme
		505,861	39,955	465,906	16,881	449,026	505,861	Pavement Renewal Programme Projects Total
100 95			39,955	465,906	16,881	449,026	505,861	Gehrke Road, Plainland -TIDS 21/22
								Program: Pavement Renewal Programme
۹ %۱	on	Funding	lemaining Budget	committed costs) Remaining Budget	Committed	Actual	Budget	
Design Construction	Council	Total Amount of		Total (includes				

	Budget	Actual	Committed	(includes committed costs) Remaining Budget	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %
Cost Centre: Fleet								
Program: Fleet Projects								
21/22 Earthmoving Equipment Replacement	1,170,000	797,404	336,980	1,134,384	35,616	358,000	812,000	Not Applicable
21/22 Light Commercials Replacement	133,238	97,389	44,834	142,223	(8,985)	16,000	117,238	Not Applicable
21/22 Mowers Replacement	205,555	214,455		214,455	(8,900)		205,555	Not Applicable
21/22 passeneger Vehicles	55,075	24,629		24,629	30,446	55,075		Not Applicable
21/22 Tractors Replacement	80,000	64,500		64,500	15,500		80,000	Not Applicable
21/22 Trailers Replacement	270,000		178,844	178,844	91,156		270,000	Not Applicable
21/22 Trucks Replacement	696,370	7,915	672,785	680,700	15,670		696,370	Not Applicable
22/23 Earthmoving Equipment	949,700	,			949,700		949,700	Not Applicable
22/23 Light Commercials	80,000	85,418	100,298	185,716	(105,716)	1	80,000	Not Applicable
22/23 Light Trucks	705,000	,			705,000	138,000	567,000	Not Applicable
22/23 Mowers	150,000	,			150,000	23,150	126,850	Not Applicable
22/23 Passenger Vehicles	200,000		104,547	104,547	95,453	2,925	197,075	Not Applicable
22/23 Trailers	80,000	,		,	80,000	48,500	31,500	Not Applicable
22/23 Trucks	270,000	,			270,000	60,000	210,000	Not Applicable
New Light Commercial	45,000				45,000		45,000	Not Applicable
Fleet Projects Projects Total	5,089,938	1,291,710	1,438,288	2,729,998	2,359,940	701,650	4,388,288	
Cost Centre: Cemetery Program: Cemetery Projects								
Gatton Cemetery Seam Strip Installation	35,000		4,545	4,545	30,455		35,000	100
Gatton Cemetery Seating	6,000	3,372		3,372	2,628		6,000	100
Laidley Cemet Seam Strip Install (LRCI1)	70,000	60,948		60,948	9,052	50,000	20,000	100
Laidley Cemetery Seam Strip Renewal Cemetery Projects Projects Total	35,000	324 64.644	4.545	324 69.189	34,676 76,811	50,000	35,000	100
Cost Centre: Camping Grounds		,						
Program: Camping Grounds Projects Disabled Toilet Lake Dyer	25,000	3,979		3,979	21,021		25,000	100
Picnic Setting Renewal	27,000	2,749		2,749	24,251		27,000	100
Camping Grounds Projects Projects Total	5,000						52,000	

100         100           25,000         Not applicable           10,000         Not applicable           10,000         100           10,000         0           10,000         0           10,000	\$ 11	72,060         20,577         20,577         51,491           210,000         -         -         210,000         -         -         210,000           60,000         -         -         -         60,000         -         -         60,000           75,000         53,336         -         -         53,336         21,601         21,000           75,000         53,336         -         -         56,036         21,641           56,413         -         -         14,025         14,025         21,523           365,026         -         -         -         66,264         28,736           35,000         6,264         -         6,264         28,736         30,000           30,000         -         -         162,169         30,000         30,000         30,000         1,433           22,392         20,909         -         -         20,909         1,433         1,961,661           2,873,721         767,455         144,605         912,060         1,961,661         2,961,661           2,873,721         767,455         \$145,578         \$15,205,063         35,505,663         35,505,663	53,336	210,000 60,000 56,413 12,500 365,026 35,000 145,179 30,000 22,392 100,000 2,873,721 2,873,721	QCSP) mp entre (BSBR) iop
		<u>н</u>			Laidley IGA Campark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Revitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR) Solar to Gatton Depot Workshop Withcott Sports Centre (BSBR) Murphy's Creek Total
		ц			Laidley (SA Carryark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Pool Side Grates LVSAC Cevitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR) Solar to Gatton Depot Workshop Withcott Sports Centre (BSBR) Focilities Projects Total
100         100         100           70,000         Net applicable         Net applicable           10,000         Net applicable         Net applicable           10,000         100         100           98,527         100         90           17,772         100         90           58,415         0         90           32,555         100         90           370,000         100         100           32,555         100         100           370,000         0         100           72,068         0         0           60,000         100         100           110,00         0         0           72,068         0         0           100         100         100           100         100         0           110,00         100         0           12,500         100         100           100         100         100           100         100         0           100         100         100           100         100         0           100         0         0		<u>م</u>			Laidley IGA Carpark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Pool Side Grates LVSAC Cevitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR) Solar to Gatton Depot Workshop Withcott Sports Centre (BSBR) Focilities Projects Total
$\begin{array}{cccccccccccccccccccccccccccccccccccc$			53,336		Laidley IGA Carnark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Revitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR) Solar to Gatton Depot Workshop Withcott Sports Centre (BSBR)
- in or in o			53,336 14,025 6,264 162,169 20,909		Laidley IGA Carpark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Pool Side Grates LVSAC Poil Side Grates LVSAC Revitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR) Solar to Gatton Depot Workshop
.         100         100           25,000         Net-applicable         Net-applicable           10,000         100         100           98,527         100         90           17,772         100         90           17,772         100         90           30,555         100         90           37,0,000         100         100           72,068         0         100           70,000         100         100           72,068         0         100           72,068         0         100           100         100         100           110,00         100         0           12,500         100         0           100         100         0           100         100         0           112,500         100         0           100         100         0           100         100         100           100         100         100           100         100         100           100         100         100           100         100         100           100			53,336 14,025 6,264 162,169		Laidley IGA Carpark Laidley Rec Grounds Program (SEQCSP) Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Pool Side Grates LVSAC Revitalisation (SEQCSP) Murphy's Creek Community Centre (BSBR)
-         100         100           25,000         Net applicable         Net applicable           10,000         100         100           98,527         100         90           17,772         100         90           17,772         100         90           58,415         0         90           30,000         100         90           32,555         100         100           370,000         0         100           72,068         100         100           75,000         100         0           12,500         100         0           12,500         100         0           12,500         100         0           12,500         100         0           12,500         100         100           35,000         100         100           100         100         100           100         100         100           12,500         100         100           100         100         100           100         100         100			53,336 14,025 6,264 162,169		Laidley IGA Carpark Laidley IGA Carpark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates LVSAC Revitalisation (SEQCSP)
- in or interface interfac			53,336  14,025  6,264	210,000 60,000 75,000 56,413 12,500 365,026 35,000	Laidley IGA Carpark Laidley Rec Grounds Program Laidley Rec Grounds Program (SEQCSP) Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP) LVSAC Pool Side Grates
$\begin{array}{cccccccccccccccccccccccccccccccccccc$			53,336  14,025	210,000 60,000 75,000 56,413 12,500 365,026	Laidley (SA Campark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump Lake Apex Amphitheatre (SEQCSP)
- in or in o			- 53,336 - - 14,025 -	210,000 60,000 75,000 56,413 12,500	Laidley ICA carpark Laidley Rec Grounds Program Laidley Saleyards Program (SEQCSP) Laidley Showgrounds Bore Pump
- 100 25,000 Not spolicable 10,000 Not spolicable 10,000 100 98,527 100 159,300 100 17,772 100 58,415 0 58,415 0 100 32,555 100 37,000 100 72,068 0 100 100 100 100 100 100 100 1				210,000 60,000 75,000 56,413	Laidley IGA Campark Laidley Rec Grounds Program Laidley Rec Grounds Program (SEQCSP)
- 100 25,000 Not-spolicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 0 100 32,555 100 32,555 100 32,555 100 100 7,000 10 100 100 100 100 100 100 10			 53,336 -	, 2,000 210,000 60,000 75,000	Laidley IGA Carpark Laidley Rec Grounds Program
- 100 25,000 Not-applicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 0 58,415 0 32,555 100 32,555 100 32,555 100 32,555 100 370,000 10 100 100 100				210,000 60,000	Laidley IGA Carpark
- 100 25,000 Not-apolicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 100 58,415 0 - 100 37,0,000 100 72,068 100 0				210,000	
- 100 25,000 Not applicable 10,000 100 98,527 100 159,300 100 159,300 100 58,415 100 58,415 100 58,415 100 32,555 100 370,000 100 32,555 100 100 37,0068 100	210,000			12,000	Laidlev Cultural Centre (BSBR)
- 100 25,000 Not-spalicable 10,000 100 98,527 100 159,300 100 1159,300 100 58,415 100 58,415 100 58,415 100 32,555 100 32,555 100 370,000 100	- 72		20,577 -	23U CL	Hydraulic Renewal Program
- 100 25,000 Not applicable 10,000 100 98,527 100 159,300 100 17,772 100 58,415 0 100 58,415 100 32,555 100 32,555 100	55,000	- 55 000		55,000	Helidon Community Centre (BSBR)
- 100 25,000 Not-spolicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 100 58,415 100 32,555 100	- 370	32,311 337,689	29,911 2,400	370,000	GSH External Cladding and Gutters
- 100 25,000 Not-applicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 100 58,415 100 -	- 32	23,155 9,400	20,088 3,067	32,555	Grantham Butter Factory Upgrade (LER)
- 100 25,000 Not applicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 100 - 0		407 (407)	407 -		Gatton Showgrounds Program
- 100 25,000 Not spolicable 10,000 100 98,527 100 159,300 20 17,772 100 58,415 100	210,000	- 210,000		210,000	Gatton Shire Hall (BSBR)
- 100 25,000 Not applicable 10,000 100 98,527 100 98,527 100 159,300 20 159,300 100 17,772 100	- 58	59,810 (1,395)	50,310 9,500	58,415	Gatton Depot Fuel Tank
- 100 25,000 Not applicable 10,000 100 98,527 100 1159,300 20 100	- 17	26,200 (8,428)	22,485 3,715	17,772	Gatton Depot Action Plan
- 100 25,000 Not applicable 10,000 100 98,527 100 159,300 20	510,000	348,566 161,434	223,233 125,333	510,000	Gatton Admin Building Works (LRCI3)
- 100 25,000 100 70,000 Not applicable 10,000 100 98,527 100	- 159	12,226 147,074	- 12,226	159,300	Electrical Upgrades
- 100 25,000 100 70,000 Not applicable 10,000 100	- 98	99,607 (1,080)	99,016 591	98,527	Electrical Infrastructure Program
- 100 25,000 100 70,000 Not applicable	- 10	- 10,000		10,000	Depot Containers
- 100 25,000 100	- 70	- 70,000	•	70,000	Community Facilities Design Packages
- 100	- 25			25,000	Catering Equipment Colonial Cafe
	21,567	13,602 7,965	13,602 -	21,567	Cahill Park Machinery Shed (SEQCSP)
- 100 100	32,007	-	13,470 -	32,007	Bore Infrastructure Improvements(SEQCSP)
- 100 Budget coming from Community Facilities Design Packages.	,	5,428 (5,428)	5,428 -	,	Alex Geddes Hall Upgrade
					Program: Facilities Projects
					Cost Centre: Facilities
Conditionation to competion to comments		committee costs) nemaning puoget	Actual Committee o	nnger wo	
Design Construction	Ч,	Total (includes			

	Budget	Actual	Committed	Total (includes committed costs) Remaining Budget		Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %
PEOPLE AND BUSINESS PERFORMANCE									
Cost Centre: Information Communication Technology	gy								
Program: Information Communication Technology Projects	ojects								
22/23 LVCC Audio Visual Renewals	71,000			,	71,000		71,000	10	0
Library People Counter Renewals	8,000				8,000		8,000	0	0
Network Perimeter Security (Firewalls)	34,000				34,000		34,000	0	0
UPS Renewal	50,000			,	50,000		50,000	0	0
Information Communication Technology Projects Projects Tol	163,000	,			163,000		163,000		
Cost Centre: Waste Disposal									
Program: Waste Disposal Projects									
Laidley Leachate Tank Replacement	125,000				125,000		125,000	0	0
Waste Disposal Projects Projects Total	125,000				125,000		125,000		
Cost Centre: Transfer Stations									
Program: Transfer Station Projects									
Gatton Landfill Cell 5 (SEQCSP)	3,796,065	26,129	369,757	395,886	3,400,179	1,796,065	2,000,000	10	0
Laidley Landfill Capping Design	12,070	8,800		8,800	3,270		12,070	0	0
Materials Recov Fac Asphalt Replacement	70,000			,	70,000		70,000	100	100
Materials Recovery Facility Fire Systems	80,000		13,110	13,110	66,890		80,000	10	0
Old Gatton Landfill Capping	8,550		23,716	23,716	(15,166)		8,550	0	0
Transfer Station Projects Projects Total	3,966,685	34,929	406,583	441,512	3,525,173	1,796,065	2,170,620		
Cost Centre: Public Order & Safety									
Program: Public Order and Safety Projects									
22/23 LVRC CCTV	44,000	,		,	44,000		44,000	Not applicable	0
LVRC CCTV	5,000	4,781		4,781	219		5,000	Not applicable	100
Public Order and Safety Projects Projects Total	49,000	4,781		4,781	44,219		49,000		
and a new second of the last of the last									
	¢ 1 3 0 3 6 9 5 ¢	20 710 ¢			446.293 \$ 3.857.392	\$ 1,796,065	\$ 2,507,620		



				- 11				
ō	40,729 \$ 789,603 \$ 581,832 \$ 248,500	\$ 581,832	789,603		27,305 \$	13,424 \$ 27,305 \$	830,332 \$	Total for Group \$
ί <u>σ</u>	2 248.50	581.832	789.603	40,729	27.305	13,424	830.332	Disaster Management Projects Projects Total
	2	25,83	(1,473)	27,305	27,305		25,832	Upgrade Flood Cameras Equipmen (SEQCSP)
60,000		540,000	594,329	5,671		5,671	600,000	<b>QRRRF</b> Flood Cameras & Electronic Signage
23,500	- 2		23,500				23,500	Flood Warning System Upgrade
135,000	-		135,000		,		135,000	Flood Intelligence Infrastructure
	0	16,000	8,247	7,753		7,753	16,000	DM Evacuation Centre Trailer
30,000	1		30,000		ı		30,000	DM Donga Pathway
								Program: Disaster Management Projects
								Cost Centre: Disaster Management
			_					EXECUTIVE OFFICE
Contribution	Cont	Funding	maining Budget	committed costs) Remaining Budget	Committed co	Actual C	Budget	
Council		Total Amount of		includes				

**Total for Council** 

\$ 36,339,205 \$ 6,437,484 \$ 8,579,646 \$ 15,017,130 \$ 21,322,075 **\$ 19,275,273 \$ 17,063,93**7

10.1

#### LOCKYER VALLEY REGIONAL COUNCIL For Period Ended December, 2022

CAPITAL V	vo	RKS PRO	GF	RAM SUN	/1	MARY				
								Total		
		Budget		Actual		Committed	со	(includes mmitted costs)	Ren	aining Budget
INFRASTRUCTURE										
Compiler Crownell		52.000		6 720				6 720		45 272
Camping Grounds Capital Program Delivery		52,000		6,728		-		6,728		45,272
Cemetery		14,233,874		3,292,637		5,469,209		8,761,846		5,472,028
DRFA New Event - REPA		146,000		64,644		4,545		69,189		76,811
Facilities		7,000,000		887,214		974,111		1,861,325		5,138,675
Facilities		2,873,721		767,455		144,605		912,060		1,961,661
		5,089,938		1,291,710		1,438,288		2,729,998		2,359,940
Parks & Open Spaces		331,500		61,824		115,000		176,824		154,676
Total for Group	\$	29,727,033	\$	6,372,212	\$	8,145,758	\$	14,517,971	\$	15,209,062
Information Communication Technology Public Order & Safety Transfer Stations Waste Disposal		163,000 49,000 3,966,685 125,000		- 4,781 34,929 -		- - 406,583 -		- 4,781 441,512 -		163,000 44,219 3,525,173 125,000
Total for Group	\$	4,303,685	\$	39,710	\$	406,583	\$	446,293	\$	3,857,392
COMMUNITY AND REGIONAL PROSPERITY										
Art Galleries & RADF		95,000		181		-		181		94,819
Gatton Child Care Centre		13,155		11,956		-		11,956		1,199
Pest Management		20,000		-		-		-		20,000
Regional Development		1,250,000		-		-				1,250,000
Tourism Initiatives		100,000		-		-		-		100,000
Total for Group	\$	1,478,155	\$	12,138	\$	-	\$	12,138	\$	1,466,017
EXECUTIVE OFFICE										
Disaster Management		830,332		13,424		27,305		40,729		789,603
Total for Group	\$	830,332	\$	13,424	\$	27,305	\$	40,729	\$	789,603
Total for Council	\$	36,339,205	\$	6,437,484	\$	8,579,646	\$	15,017,130	\$	21,322,075

10.2	Operational Plan 2022-2023 Second Quarter Performance Report, December 2022
Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purposed of this report is to provide a summary of Council's performance against the Operational Plan 2022-2023 for the period 1 October 2022 to 31 December 2022 (second quarter).

# <u>Officer's Recommendation</u>: THAT Council receive and note the second quarter performance update on the Operational Plan 2022-2023 for the period 1 October 2022 to 31 December 2022.

# RESOLUTION

THAT Council receive and note the Operational Plan 2022-2023 performance update for the period 1 October 2022 to 31 December 2022.

Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0719	Cr Wilson
		CARRIED 7/0	

#### **Executive Summary**

Council adopted its Operational Plan 2022-2023 with its Annual Budget on 20 July 2022. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least every three months. The Operational Plan captures Council's deliverables of strategic significance against the outcomes and commitments of the Corporate Plan 2022-2027.

#### Proposal

This report presents the second quarter performance report on the Operational Plan 2022-2023, which is for the period 1 October 2022 to 31 December 2022.

Included with the report is the detailed second quarter performance update. Performance Reporting is monitored on the progress of the deliverable against the identified milestone along with tracking of budget expenditure for each item and collectively for all deliverables.

<u>Previous Council Resolutions</u> Special Meeting 20 July 2022 (20-24/0592) *THAT Council adopt the Operational Plan 2022-2023, as attached to this report.* 

Ordinary Meeting 26 October 2022 (20-24/0666) THAT Council receive and note the Operational Plan 2022-2023 performance update for the period 1 July 2022 to 30 September 2022

#### Critical Dates

A written assessment of the Operational Plan 2022-23 must be provided to Council at least every three months.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council - Compliant with legislation.

#### Finance and Resource

The financial allocations in the 2022-2023 Budget reflect the deliverables in the Operational Plan. Detailed achievement of each deliverable in line with budget allocation is included in the attached performance report.

#### Legislation and Policy

Section 174(3) of the *Local Government Regulation 2012* requires a progress report on the Operational Plan to be presented at Council meetings.

#### Risk Management

Key Corporate Risk Code and Category:LCL1Key Corporate Risk Descriptor:Legal Compliance and LiabilityCompliance management – regulatory or contract compliance, litigation, liability and prosecution.

#### **Consultation**

#### Portfolio Councillor Consultation

Cr Wilson, the portfolio Councillor for Corporate Performance and Reporting is briefed, as required, on the performance of the Operational Plan 22-23 as part of the monthly Councillor Portfolio Briefings.

#### Internal Consultation

Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

#### Community Engagement

The second quarter performance update will be published on Council's website for information purposes.

#### Attachments

1. Second Quarter Performance Update 20 Pages



# Lockyer Valley Regional Council | Operational Plan 2022 - 2023 Second Quarter Performance Report



# CONTENTS

Acknowledgement of Country	1
Introduction	2
Commitment to Human Rights	2
Vision, Mission and Values	3
Our Role	4
Quarterly Highlights	5



2.

Lockyer Valley Regional Council

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### INTRODUCTION

The Operational Plan (the Plan) is a strategic document that is developed and adopted annually with the Budget. The Plan captures strategic deliverables for the 2022-2023 financial year to ensure Council delivers the Commitments and Outcomes of the Corporate Plan 2022-2027.

The Operational Plan 2022-2023 sets the one year direction for Council. The Plan articulates our deliverables, areas of responsibility, addresses Council's risks and monitors the overall performance of Council.

Section 174 (3) of the *Local Government Regulation* 2012 includes the requirement for the Chief Executive Officer to present a written assessment of the organisation's progress towards implementing the Operational Plan to Council at meetings of Council at regular intervals of not more than three months. This quarterly performance report on Council's Operational Plan 2022-2023 ensures Council meets is legislative responsibilities.

### COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights by ensuring that human rights are considered in all the work we do – from the decisions we make to the services we provide. This commitment is in accordance with Council's obligations under the *Human Rights Act 2019*.





### VISION, MISSION AND VALUES

#### VISION:

We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

#### MISSION:

Lead, engage and empower.

#### OUR VALUES:

Values form the basis of our culture. They add meaning to work and they provide a basis for consistent planning and decision making across the organisation. To ensure that staff live our values, every employee of Lockyer Valley Regional Council is expected to demonstrate articulated behaviours in their daily activities and in the way they make decisions. Our values are:



#### LEADERSHIP

We lead through excellence and partner with the community to achieve Council's vision and mission.

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#### ACCOUNTABILITY

We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



#### INTEGRITY

We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



#### COMMUNICATION

We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



#### **CUSTOMER FOCUS**

We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.



#### TEAMWORK AND COLLABORATION

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.









### **OUR ROLE**

As we work towards our outcomes, we recognise that not all of them can be achieved by Council alone. Council will fulfil a range of roles in working to achieve the outcomes outlined in this plan.

These roles include:

#### COUNCIL ROLE DESCRIPTION

Provider	Delivering services
Funder	Funding other parties to deliver services
Regulator	Regulating activities through legislation, local laws or policies
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together
Advocate	Promoting the interest of the community to other decision makers and influencers







# QUARTERLY HIGHLIGHTS

#### ENDING THE YEAR WITH CHRISTMAS CELEBRATIONS

Council gave the community two great opportunities to finish the year on a high with both the Mayoral Christmas Carols and the Lockyer Valley Christmas Carnival being much-loved local events.

Several hundred people attended the Carols event which was led by the Nathan Walmsley Band and delivered in partnership with the Lockyer Valley Minister's Association.



The blend of traditional carols with modern Australian Christmas songs were well-received and inspired many of the children to sing and dance along with the band in front of the stage.

Another community favourite, the Christmas Carnival turned North Street, Gatton into something akin to the North Pole, including Santa arriving in a sleigh pulled by a pair of real reindeer.

Families lined up to have their photos taken with both Santa and the reindeer showing how treasured these occasions are for local families.

While this year's changes meant no rides for children, and left a few families disappointed, the combination of the stage show, markets, various competitions and live reindeer all added to the Christmas vibe to end the year and received positive feedback from the wider community.

#### COUNCIL'S CUSTOMER EXPERIENCE TEAM CONSIDERED BEST IN THE LAND

Lockyer Valley Regional Council's Customer Experience Team took out the coveted Team of the Year Award in the 2022 National Local Government Customer Service Network Awards, held in November.

CEO Ian Church said Council was proud to be leading the way when it comes to customer service, and it was an incredible achievement considering the past two years has been impacted by several natural disasters, COVID-19 and staff shortages.

Delivering effective and efficient customer service is something we pride ourselves on, and clearly Lockyer Valley Regional Council is setting the benchmark in this space.

One of Council's Customer Experience Officers, Rebecca Sippel was a finalist in the Individual of the Year Award and Council's Information Communication Technology (ICT) Team was in the mix for the Innovation Award for 'The Source' project.

#### HOPES INLAND RAIL BYPASS RECONSIDERED

Following a period of intense lobbying and strategic meetings, Council is cautiously optimistic the Australian Rail Track Corporation (ARTC) will demonstrate improved consideration of the significant impacts the Inland Rail project will have upon the region.

The announcement in October by the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King, that a review would be conducted on the Inland Rail project has shown Council's concerns about consultation and planning were understood and reflected at the highest levels of government.

Council held meetings with State and Federal Members and senior representatives of the ARTC to make our position clear – that we would continue to fight for the best interests and outcomes for our community – and we have new-found hope that we may be gaining traction

#### DRAFT PLANNING SCHEME MOVING FORWARD

Council met a major milestone this quarter when the Draft Lockyer Valley Planning Scheme was approved to go to the State Government for the purposes of the State Interest Review.

A Planning Scheme is one of the most important documents for Council and the community as it guides future land use in a way that aims to balance future growth and development while maintaining the region's existing values.

Following the State Interest Review, Council will undertake comprehensive community consultation to ensure the new Planning Scheme has considered a wide range of opportunities and potential implications for the whole community.

Council looks forward to discussing the Planning Scheme with the community at that time.

Quarterly Operational Plan 2022-23

# **PERFORMANCE STATUS**

#### MILESTONE STATUS



#### YEAR TO DATE BUDGET STATUS COMPARISON

This graph provides a year-to-date comparison of the milestone status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports. As this is the first quarter, there is no comparison to report



#### **BUDGET STATUS**



#### YEAR TO DATE BUDGET STATUS COMPARISON

This graph provides a year-to-date comparison of the budget status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports. As this the first quarter, there is no comparison to report.







# LOCKYER COMMUNITY DELIVERABLES

Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

#### A COMMUNITY WITH FAIR AND REASONABLE ACCESS TO SERVICES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for opportunities to enhance services to the community such as improved regional health facilities and a regional passenger rail network.	Maximise opportunities to advocate for improved regional health facilities. Participate in the Toowoomba to Brisbane Passenger Rail Reference Group and preparation of Business Cases.	There has been no further action from the Australian and Queensland Governments following submission of the Draft Strategic Business Case coordinated by the Department of transport and Main Roads. Opportunities are taken during the Inland rail process to advocate for passenger rail.	•	•

# COUNCIL SEEKS TO UNDERSTAND COMMUNITY NEEDS, RESULTING IN PARTNERSHIPS THAT REALISE LONG-TERM BENEFITS FOR THE COMMUNITY IN A TIMELY MANNER.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Community Development and Engagement Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	The Action Plan has been implemented however, is subject to change to meet emerging community needs and opportunities. One key area of change is the externally funded programs focused on disaster recovery and long-term resilience, which also provide strong community development and engagement outcomes consistent with the Community Development & Engagement Strategy and Action Plan.	٠	•

# THE COMMUNITY'S PREPAREDNESS FOR DISASTERS IS IMPROVED THROUGH COMMUNITY EDUCATION, TRAINING AND STRONG PARTNERSHIPS BETWEEN COUNCIL AND OTHER AGENCIES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop and implement a disaster management framework which is aligned to the standard for disaster management in Queensland as a shared organisational responsibility.	Disaster Management Framework developed, and implementation commenced.	The Disaster Management Policy has been amended and a draft Guideline/Procedure linked to identify the relevant processes and procedures required and includes specific Council Disaster Management roles and responsibilities. Procedural processes identified for a pre-event and event management checklists for event command and control (Local Disaster Coordinator and Deputy Local Disaster Coordinator and Incident Commander) and Local Disaster Coordination Centre operational checklist (Incident Commander).	•	•



	Milestone Status		Budget Status	
Ð	On Track	٠	On Track	٠
LEGEN	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	٠	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	~

# AND LIVELIHOOD DELIVERABLES

**Lockyer Business:** Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

**Lockyer Farming:** As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

**Lockyer Livelihood:** We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

# ENCOURAGE OPPORTUNITIES FOR THE LOCKYER VALLEY TO DRIVE ECONOMIC AND COMMUNITY OUTCOMES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate to mitigate the adverse impacts of Inland Rail on the liveability of the region.	Ensure the community's and Council's interests are protected by maximising opportunities to advocate and participate in reviews, reference groups and prepare submissions as required.	A submission was made to the Independent Review of Inland Rail being conducted by Dr Kerry Schott. That Review is to be finalised in 2023. Council has been advocating for a change in the Inland rail alignment around Gatton. Australian Rail Track Corporation have agreed to re-examine this issue to determine if a mutually acceptable alignment can be found.	•	•

	Milestone Status		Budget Status	
Ģ	On Track	٠	On Track	٠
LEGEN	In Doubt	•	Under/Over	•
Ē	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	~	Completed within budget	~



# MAXIMISE OPPORTUNITIES THROUGH ENGAGEMENT AND PARTNERSHIP WITH STAKEHOLDERS TO ACHIEVE A STRONG RESILIENT ECONOMY.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for improved water security and supply for the region through the Lockyer Valley and Somerset Water Collaborative.	The agreement that aligns with the city deal funding executed. Negotiations with SEQwater finalised and a funding application lodged with the Australian Government to construct the irrigation scheme.	Graham Quirk has been reappointed as Chair of the Lockyer Valley & Somerset Water Collaborative to 31 December 2023. Mayors Milligan and Lehmann, and the Chair met with Minister Butcher to discuss options for progressing the project. The Collaborative worked with representatives of the Department of Regional Development, Manufacturing & Water to reconsider other options. Infrastructure Project Solutions were engaged by the Department to work with the Project Team to develop terms of reference for the review of the business case with regard to escalation of costs and any alternative options to be considered.	•	•

# PROMOTE AND MARKET THE LOCKYER VALLEY AS A DESTINATION FOR COMMERCE, TOURISM AND LIFESTYLE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Tourism Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-23 action plan has been completed aligning with the Tourism Strategy. Deliverables achieved in the second quarter include: SP1 - Delivery of refreshed Lockyer Valley Christmas Carnival. SP1 - Awarding of contract for Forest Hill Silo Project Concept/Master Design and inception meeting held. SP1 - Investigations continue for electric vehicle charging stations in relation to land lease and procurement requirements. SP1 - Tourism volunteer support via a Christmas event, and representation by two volunteers at International Volunteer Day function at Government House SP2 - Stakeholder review of 2022 Laidley Spring Festival and planning for 2023 event. SP3 - Financial and marketing support for regional Christmas carnivals. SP3 - Finalisation of the Queensland Transport Museum Advisory Committee.	•	•



	Milestone Status		Budget Status	
ē	On Track	٠	On Track	•
LEGENI	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	٠	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	~

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve on the strategic priorities of the Economic Development Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-23 action plan has been developed aligning with the Economic Development Strategy. Deliverables achieved in the second quarter include: SP1 - Publishing a Lockyer Valley Development Status Report and highlights from the second release of census data. SP2 - Commenced monthly 'think tank' meetings for Council officers to discuss emerging issues in relation to growth and economic development. SP3 - Business Resilience Workshops delivered in three locations in partnership with AusIndustry. SP4 - Service Level Agreement with the Lockyer Chamber of Commerce Industry and Tourism has been signed. SP4 - Attendance at Lockyer Chamber of Commerce, Industry and Tourism committee meetings and AGM.	•	•

	Milestone Status		Budget Status	
g	On Track	٠	On Track	٠
LEGE	In Doubt	•	Under/Over	٠
Ĕ	Won't Be Achieved	•	Completed – Over Budget	٠
	Completed within Milestone	~	Completed within budget	✓



# LOCKYER NATURE DELIVERABLES

Our natural assets are valued and protected to sustain our unique rural lifestyle.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver in action plan outlining projects and initiatives hat achieve on the trategic priorities of he Environment strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	An action plan has been developed for 2022-23 aligning with the Environment Strategy. Deliverables achieved in the second quarter include: SP1 - Council has adopted a Management of Flying-fox Roosts Policy and Regional Flying Fox Management Plan. SP1 - Preparation of documents to assist with ecological assessments associated with development applications. SP3 - Tree planting for koala fodder forest at Shorelands Drive Reserve. SP3 - Tree planting for habitat and connectivity at Fairways Drive Reserve. SP3 - Weed control undertaken at Alice Creek Nature Reserve and Brightview Reserve. SP3 - Survey of Mt Whitestone property to assess values and issues related to development of a property management plan. SP3 - Revegetation plan developed for Placid Hills Reserve. SP3 - Two new properties registered with Land for Wildlife. SP3 - Collaborations with University of Queensland, Healthy Land and Water, Griffith University, Wildlife Preservation Society.	•	•
Deliverable	Performance Measurement	Progress Commentary	Milestone	Budget

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Waste Management Strategy which guides the delivery of Council's Waste Management function.	Waste Management Strategy developed and adopted by Council.	The Waste Reduction and Recycling Plan 2019-22 is currently approved and in place. A new Plan will be prepared early 2023 for consideration by Council.	٠	•



	Milestone Status		Budget Status	
Ð	On Track	•	On Track	•
LEGEND	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	٠	Completed – Over Budget	•
	Completed within Milestone	~	Completed within budget	~

# LOCKYER PLANNED DELIVERABLES

We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

# GROWTH AND DEVELOPMENT IN THE REGION IS SUSTAINABLY MANAGED THROUGH THE ADOPTION AND IMPLEMENTATION OF THE LOCKYER VALLEY PLANNING SCHEME.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake Public Notification of the Lockyer Valley Planning Scheme, review submissions received and finalise for Council adoption and implementation.	Complete public notification of the Lockyer Valley Planning Scheme, including a review of submissions received and responses provided to all properly made submissions. Where appropriate, amendments made to the Planning Scheme to incorporate feedback from submissions received. Preparation of a formal response to the Minister to finalise the Lockyer Valley Planning Scheme for Ministerial Approval and adoption by Council.	The Draft Planning Scheme was endorsed by Council on 30 November 2022 for referral for State Interest Review. Given the timeframes involved in State Interest Review, it is anticipated that public notification will be conducted mid-2023. It is unlikely the new Planning Scheme will be adopted by 30 June 2023.	•	•

# PROVISION OF FIT-FOR-PURPOSE INFRASTRUCTURE WHICH MEETS THE CURRENT AND FUTURE NEEDS OF THE REGION.

Deli	iverable	Performa	nce Measurement	easurement Progress Commentary			Budget Status
of w Cou infra in re stor net sup and	lertake a program vorks to inform incil's strategic astructure planning elation to 'mwater and traffic work planning to port the orderly sequential growth he region.	Council's future in and the L	eloped that informs investment in rastructure needs ocal Government cture Plan.	Planning (I was delaye completion This work of The LGIP w procureme 2023. Stud underway Constraint application Infrastruct Findings fr submission Plan Revie The Laidley	Government Infrastructure GIP) stormwater amendment d in order to prioritise of the draft planning scheme. will recommence in January. rill be scoped and proceed to ent during the first quarter of lies to support the LGIP are (Industrial Land Study, s Analysis). A funding of or a Social and Community ure Study has been submitted. om these studies will inform a to the State for the Regional <i>N</i> . Y Flood Mitigation Working been established, with options	•	•
	Milestone Status		Budget Status				
Ð	On Track	•	On Track	•			
LEGEND	In Doubt	•	Under/Over	•			
۳	Won't Be Achieved	•	Completed – Over E	Budget 🛛 🔍			
	Completed within Mile	estone 🛛 🗸	Completed within b	oudget 🗸 🗸		Quarterly Operational	Plan 2022-23

		being reviewed and costings analysis requested for the new year.		
Undertake the preparation of Council's Local Government Infrastructure Plan.	Finalisation and adoption of Council's Local Government Infrastructure Plan.	Work on the Local Government Infrastructure Plan (LGIP) is yet to commence. Supporting studies are currently being undertaken which will inform the LGIP.	•	•

# AN INTEGRATED APPROACH TO THE PLANNING OF ALL COMMUNITIES THAT STRENGTHENS LOCAL IDENTITY AND LIFESTYLE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Finalise the review of the existing Laidley Flood Town Protection Scheme and present to Council an options analysis in relation to flood mitigation for Laidley and undertaken an options analysis for flood mitigation at Withcott.	Flood mitigation options for Laidley and Withcott determined by Council.	Review of the Laidley Flood Mitigation Scheme has commenced with WMA Water being engaged for this purpose. The consultant has reviewed the impact models relevant to the Laidley Flood Mitigation Scheme and presented options to Council. An internal working group has been established to progress the options.	•	•



	Milestone Status		Budget Status	
ē	On Track	٠	On Track	•
LEGEND	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	٠	Completed – Over Budget	•
	Completed within Milestone	~	Completed within budget	~



# LOCKYER LEADERSHIP AND COUNCIL DELIVERABLES

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council: A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

#### UNDERTAKE ROBUST AND ACCOUNTABLE FINANCIAL, RESOURCE AND INFRASTRUCTURE PLANNING AND MANAGEMENT TO ENSURE AFFORDABLE AND SUSTAINABLE OUTCOMES FOR OUR COMMUNITY.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Strategic Asset Management Plan to enable a coordinated approach to managing Council's assets.	Engage internal stakeholders and develop a draft Strategic Asset Management Plan.	The Strategic Asset Management Plan is well progressed with a review of the asset management policy, the asset management steering committee terms of reference and the development of an asset management framework, all of which have been reviewed through the ELT. The plan will be completed by June 2023.	•	•
Develop a Procurement Strategy that supports the needs of the business, provides value for money to Council and ensures legislative compliance.	Procurement Strategy developed.	Preliminary investigations for a suitable procurement strategy have been undertaken, and a way forward identified. However, due to limited skilled resources and increased workloads in procurement to accommodate additional purchasing for the rehabilitation of critical infrastructure relating to the 2022 flooding events, there has been considerable delays in moving forward in the development of the Procurement Strategic Plan at this time.	•	•

ACTIVELY ENGAGE WITH THE COMMUNITY TO INFORM COUNCIL DECISION MAKING PROCESS AND COMMUNICATE ON DECISIONS MADE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Corporate Communications Strategy that defines Council's approach to internal and external communication.	Strategy finalised and adopted by Council and a prioritised annual action plan developed and implemented.	A comprehensive review of existing communications policies, procedures and draft strategies has been undertaken. A draft Communications Strategy is expected to be discussed at a Councillor Workshop in the 3 <sup>rd</sup> Quarter.	•	•

	Milestone Status		Budget Status	
ð	On Track	٠	On Track	٠
EGE	In Doubt	•	Under/Over	٠
ΓE	Won't Be Achieved	•	Completed – Over Budget	٠
	Completed within Milestone	~	Completed within budget	~



Deliverable	Performance Measurement Progress Commentary		Milestone Status	Budget Status	
Undertake organisational development activities that foster a values based culture.	Improved organisational culture. Pulse Survey results demonstrate trend improvement in employee responses to each theme.	During this quarter the following has been achieved: - Cohorts III made up of Coordinators and Supervisors have completed the Leadership Development Programme facilitated by the Local Government Managers Association. The programme included a 360 degree feedback component. - The Executive Leadership Team have completed a Culture Canvas Workshop to assist in the planning of activities in the pursuit of reaching our desired culture. - Quarterly Pulse Survey conducted this quarter. Of the 6 areas surveyed the results a decrease in 4 areas and an increase in 2 areas. Staff focus groups are planned to take place in the next quarter to further discuss the results and assist in ensuring the appropriate actions are undertaken.	•	•	

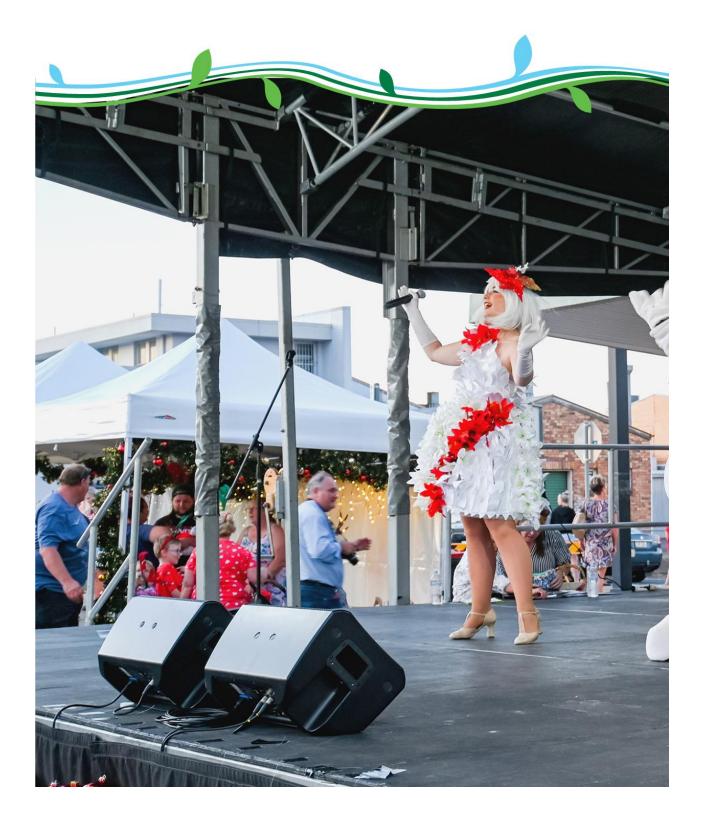
Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake preparations for the Local Government Workcare Mutual Risk Obligations Audit	Preparations completed to achieve continuation of self- insurance status.	Preparations are well under way. The following actions have been completed: Council has received a Certificate of Confidence confirming the Safety management system conforms to the requirements of ISO 45001:2018 Occupational Health and Safety Management systems The following action is underway: Preparation for the Local Government Workcare Mutual Risk Obligation WHS Audit. Preparation of required documented evidence to be submitted for assessment against each of the 108 elements of the National Self Insurance Audit Tool to be provided to the external audit team by 31 March 2023. Arrangements for training and education programs to assist senior management and staff to understand their health and safety obligations in preparation for the audit interviews to be conducted from Monday 17 April 2023 to Thursday 20 April 2023.	•	•



	Milestone Status		Budget Status	
ð	On Track	٠	On Track	•
LEGEN	In Doubt	٠	Under/Over	•
	Won't Be Achieved	٠	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	$\checkmark$

#### For more information phone 1300 005 872, email mailbox@lvrc.qld.gov.au or visit www.lockyervalley.qld.gov.au

Lockyer Valley Regional Council, PO Box 82, Gatton Qld 4343 © Lockyer Valley Regional Council



#### 10.3 Lockyer Valley Regional Council Annual Report 2021-2022

Author:	Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to seek Council's adoption of the Lockyer Valley Regional Council Annual Report 2021-2022.

#### Officer's Recommendation:

THAT Council adopt the Lockyer Valley Regional Council Annual Report 2021-2022 as attached to this report.

#### RESOLUTION

THAT Council adopt the Lockyer Valley Regional Council Annual Report 2021-2022 as attached to these minutes.

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0720	Cr Wilson		
CARRIED 7/0					

#### **Executive Summary**

The Annual Report 2021-2022 measures Council's progress in achieving its corporate outcomes for the financial year and provides financial and other statutory information.

#### Proposal

Council's Annual Report 2021-2022 (Report) provides information to the community and interested parties on Council's performance for the 2021-2022 financial year. The Report includes the final assessment of Council's progress in implementing the Corporate Plan 2017-2022 and annual Operational Plan 2021-2022, a Community Financial Report, Council's audited financial statements and other statutory information.

Preparation of the Annual Report 2021-2022 was delayed as a result of the impact of the three declared flood events on the preparation of Council's general purpose financial statements. Significant work had to be completed to determine whether infrastructure assets damaged by the floods were required to be written down by a material amount. It was determined that the no write down was necessary. Minister's approval was granted extending the deadline for completion of the financial statements until 31 December 2022.

#### **Critical Dates**

Section 182 of the *Local Government Regulation 2012* requires the annual report to be adopted within one month after the day the Auditor-General provides the audit report about Council's financial statements.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council - Compliant with relevant legislation

#### Finance and Resource

The Annual Report 2021-2022 as outlined in this report does not alter current budgetary requirements. The document was developed with the budget allocated.

#### Legislation and Policy

Section 182 of the *Local Government Regulation 2012* states a Local Government must prepare an Annual Report for each financial year. Sections 183 – 190 of the *Local Government Regulation 2012* outline the specific items to be included in the Report. This Council report proposes adoption of an Annual Report that complies with these legislative requirements.

#### **Risk Management**

Key Corporate Risk Code and Category: FE2 - Decision making governance, due diligence, accountability and sustainability.

#### **Consultation**

#### Portfolio Councillor Consultation

Cr Wilson, the portfolio Councillor for Corporate Performance and Reporting is briefed, as required, on the preparation of Council's Annual Report 2021-2022 as part of the monthly Councillor Portfolio Briefings.

#### Internal Consultation

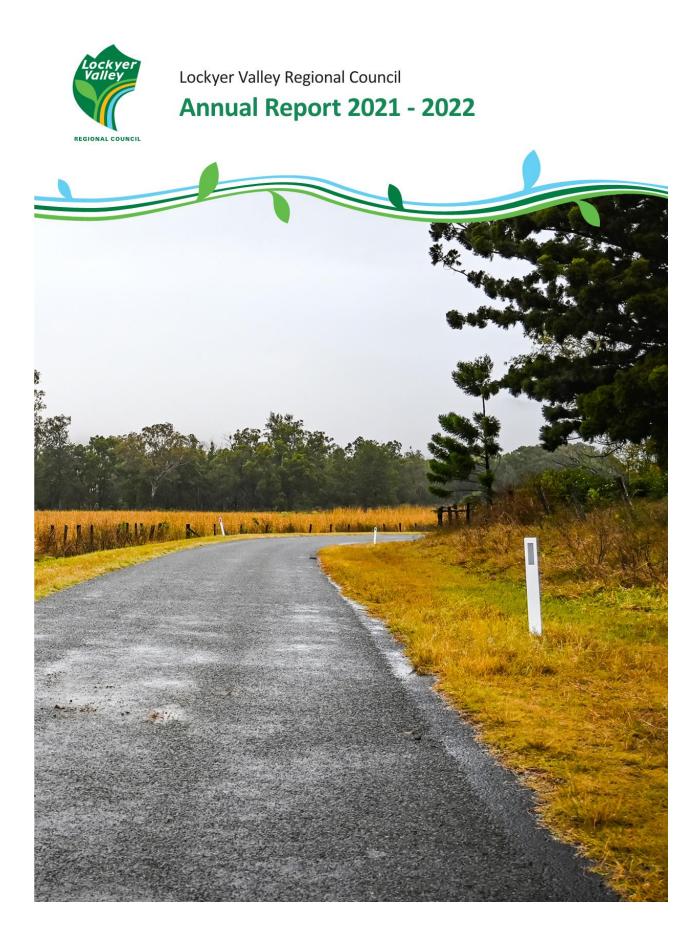
In the development of the Annual Report 2021-2022, key council content experts were engaged to provide information to develop the report. An initial draft of the collated report was provided to Executive Leadership Team to review prior to the finalisation of the Report.

#### Community Engagement

In line with the legislative requirement, once adopted, the Annual Report 2021-2022 will be published on Council's website.

#### Attachments

1. Draft Annual Report 2021-2022 122 Pages



### ACKNOWLEDGEMENT OF COUNTRY

Lockyer Valley Regional Council respectfully acknowledges the Traditional Owners, the Yuggera-Ugarapul people as custodians of the region we share. We pay our respects to their elders past, present and emerging and the Aboriginal and Torres Strait Islander Elders of other communities who may live here as the keepers of the traditions, customs, cultures and stories of proud peoples. Lockyer Valley Regional Council is committed to cultivating inclusive environments for all staff, customers, residents and visitors.

### OVERVIEW OF THE LOCKYER VALLEY

Located a stone's throw from Australia's third largest city and quietly nestled in Brisbane's backyard – the Lockyer Valley is now home to more than 42,000 residents, 3000 businesses and spans in excess of 2200 square kilometres.

The country living and city convenience is becoming increasingly attractive as people continue to seek to optimise their work-life balance, with our population expanding by more than 1.5 per cent per annum.

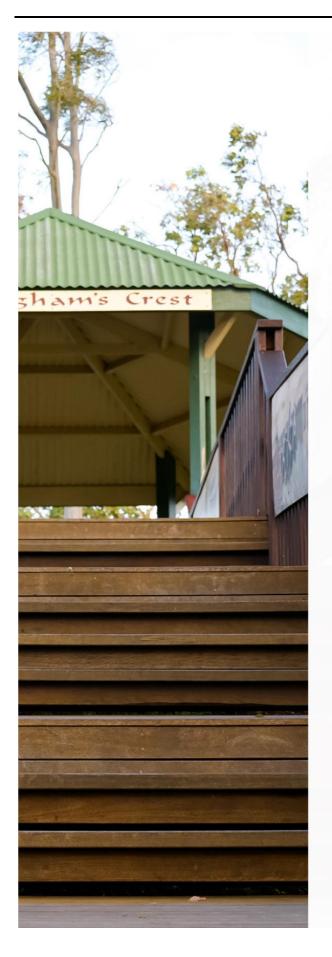
The Lockyer Valley is on track to be home to some 48,000 residents in the next five years, which is why Council focuses its operational objectives around providing residents and businesses the foundations needed to plan with confidence.

Council continues to work with developers to attract tens of millions of dollars worth of trade opportunities and investment into the region – such as the Water for Lockyer Project, the 2032 Brisbane Olympic and Paralympic Games and the Lockyer Valley Equine Precinct.

There is no better place to live, work and invest than the Lockyer Valley.

2. Lockyer Valley Regional Council





### CONTENTS

Introduction4
Council's Strategic Planning Framework6
Message from the Mayor8
Message From the Chief Executive Officer9
Highlights 2021 - 2210
Councillors and their Portfolios17
Organisational Structure18
Executive Leadership Team19
Employees
Delivering the Operational Plan 2021-202222
Lockyer Community22
Lockyer Business Farming and Livelihood24
Lockyer Nature
Lockyer Planned
Lockyer Leadership and Council
Beneficial Enterprises
Conduct of Business Activities
Competitive Neutrality Complaints
Particular Resolutions
Councillors
Overseas Travel
Administrative Action Complaints
Record of Councillor Conduct and
Performance Complaints
Grants and Assistance to Community Organisations .38
Council Facilities Fee Waivers42
Bushfire Recovery Exceptional Assistance Funding42
Regional Arts Development Fund (RADF)43
Commercial Business Units43
Action taken involving special arrangements43
Changes to Tenders44
Concessions for rates and charges granted44
Pension Subsidy Concession44
Internal Audit44
Registers Maintained45
Community Financial Report46
Financial Statements



### INTRODUCTION

This Annual Report, for the financial year 1 July 2021 to 30 June 2022, describes Lockyer Valley Regional Council's achievements in providing services to the communities we serve. It displays our progress in achieving the goals of our Corporate and Operational Plans, along with statutory reporting requirements, providing a culmination of our regular reports to community and stakeholders. Council's 2017-2022 Corporate Plan provided the focus and direction for Council over the twelve-month period to 30 June 2022.

The Annual Report provides the community with operational and financial information about Council's performance against the outcomes and service delivery commitments set out in the Corporate and Operational Plans which were developed in response to the Community Plan 2017-2027.

### ACHIEVING THE OUTCOMES OF THE COMMUNITY PLAN 2017-2027

'Lockyer – Our Valley, Our Vision Community Plan 2017-2027' details the community's vision to the year 2027. The Community Plan establishes outcomes for the Lockyer Valley community that guides the priority actions which are to be undertaken by a wide range of stakeholders including Council. The outcomes identified in the Community Plan along with its themes form the basis for the development of Council's Corporate Plan 2017-2022. This Annual Report is the fifth to report on the progress Council has made in achieving the outcomes of the Corporate Plan 2017-2022. Outcomes which were determined to address the strategic objectives of the Community Plan 2017-2027.

### **COMMITMENT TO HUMAN RIGHTS**

Council is committed to protecting and promoting human rights by ensuring that human rights are considered in all the work we do – from the decisions we make to the services we provide. This commitment is in accordance with Council's obligations under the *Human Rights Act 2019.* 





### VISION, MISSION AND VALUES

#### VISION

We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

#### MISSION

Lead, engage and empower.

#### **OUR VALUES**

Values form the basis of our culture. They add meaning to work and they provide a basis for consistent planning and decision making across the organisation. The desired values include behaviours that every employee is expected to demonstrate while working for the Lockyer Valley Regional Council.



We lead through excellence and partner with the community to achieve Council's vision and mission.



We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.

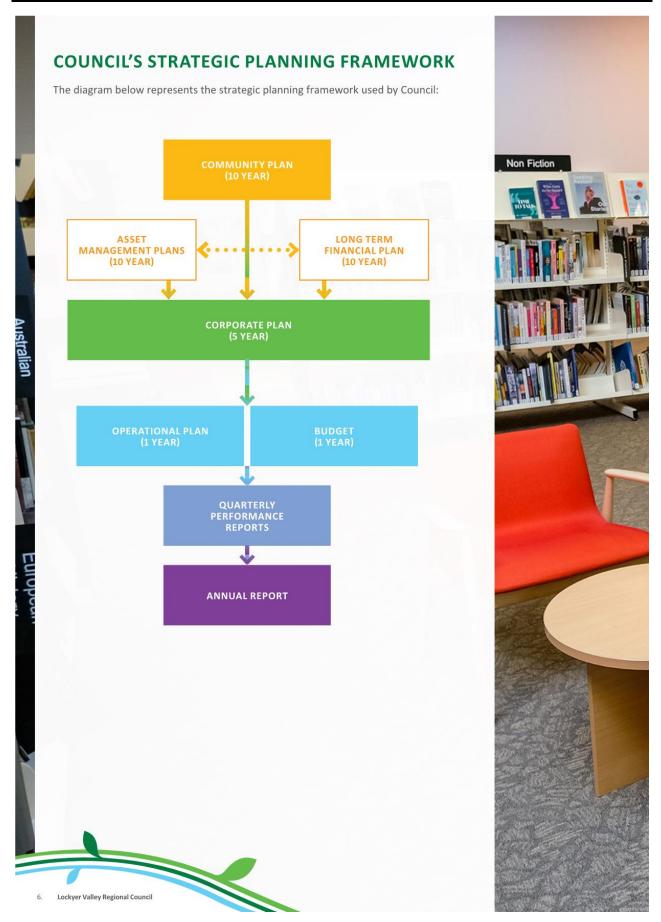


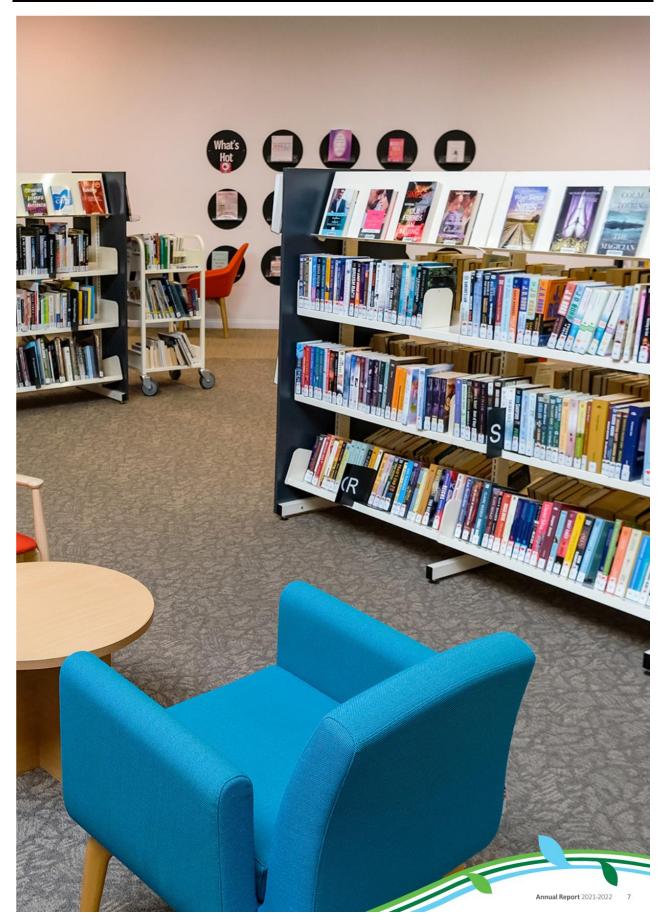
Very Very Val Very Val Teanwork & tale Collaboration

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.

5

Annual Report 2021-2022





### **MESSAGE FROM THE MAYOR**

Welcome to Lockyer Valley Regional Council's Annual Report for 2021-2022.

As an organisation, we have navigated the impacts of three floods in just seven months, and, as a result, responded to a range of implications for our Council and community. For Council, it has resulted in \$20M of infrastructure that requires restoration, plus a range of environmental and social impacts. Meanwhile, our community is still dealing with huge losses and delays in the local horticultural industry, the flow on to their workers and families, and the implications for small business.

Despite that, our focus remains on ensuring we, as a Council, remain financially viable and sustainable, responsive to our community's needs and aspirations and continuing to secure the Lockyer Valley as a vibrant community full of opportunity, and a great place to raise a family.

Council's Budget for 2021-2022 resulted in the organisation being in its current strong financial position with projections for the year ahead to reduce our total borrowings by approximately 40 per cent from \$19.98M to \$12.22M, while still delivering a modest surplus.

We have continued to work alongside our neighbouring councils on a range of initiatives, including securing long-term, sustainable water for the Lockyer Valley through the Lockyer Valley and Somerset Water Collaborative, working towards passenger rail becoming a reality in our region through our involvement in the Ipswich to Toowoomba Passenger Rail Alliance and securing land for a regional hospital for the Lockyer Valley. We are committed to the sometimes-challenging processes that go with these long-term projects as they are vital to the sustainability and wellbeing of our community into the future.

We have delivered the services we're responsible for, including waste management, planning and development services, tourism and events, innovative library and community services, disaster preparedness and response, building and plumbing inspections, community wellbeing through our local laws team, environmental projects, community grants and support and so much more. From the region's fertile floodplain, through the growing townships and abundant commercial opportunities, the vibrant rural community of the Lockyer Valley continues to be an economic and emotional investment choice for many. The attractiveness of the region as a growth area looks set to continue, with 2021-2022 seeing \$82.3M in domestic building approvals, \$30.2M in commercial building approvals, a total of 1104 building approvals issued and 684 new lots approved, which is a 42 per cent increase from the previous year. Overall, this has resulted in a 1.3 per cent growth in population.

The growing community and social economy have been boosted with the creation of new parks, school extensions, community facility upgrades, road transport facilities and community events that support vibrant rural living. We are well aware of the community's growing expectations for high-quality services within a rural setting balances with responsible financial management – and that is what we have delivered, despite the challenges of COVID and floods.

I extend my sincere thanks to Councillors, CEO Ian Church, the Executive Leadership Team and staff for their commitment to our Council and our community.



#### Cr Tanya Milligan

#### MAYOR

Community Engagement and Development; Media and Communications; Disaster Management; Economic Development

8. Lockyer Valley Regional Council

### MESSAGE

As the Mayor no major flood ever February 2022 au disaster which eu disaster funding.

Council redirecte and continues to phase. However, proud to say that to our communit

#### OUR CUSTON

Community orga and Council prov The Major Comn sporting and con provided to assis events. Almost \$ arts and culture Council staff succ to Community H they can be used additional \$100,0

Council introduc Organics Garden waste stream frc tonnes of waste parks and garder and is environme

#### ADVOCACY

Council continue for a new hospiti Council also rem South-East Quee benefits from pri Resilient Rivers.

Lockyer and Som diligently throug regions water su lobbying Govern Department of R allocate funding

Council advocate both Gatton and of the freight line Government revi Statements. Cou legal agreement:

### FROM THE CHIEF EXECUTIVE OFFICER

ted, the Lockyer Valley region navigated three Its during the 2021/2022 year, in November 2021, nd May 2022. Each event was declared as a natural nabled both Council and the Community to access

ed significant resources to respond to the events redirect resources to respond to the recovery despite the significant impact of the events, I am t our staff continued to deliver high quality services by throughout the year.

#### **IERS AND COMMUNITY**

nisations are the backbone of the Lockyer Valley ided support in the form of grants and assistance. nunity Grants Program distributed \$80,000 to nmunity organisations, with an additional \$32,000 t community organisations undertake specific 47,000 was provided to groups to support local through the Regional Arts Development Fund. cessfully applied for \$792,000 funding to distribute all Committees to upgrade their facilities so that l as places of refuge during disaster events. (An 000 was provided by Council for the project).

ed a new trial service during the year; Food Organics (FOGO) with the aim of diverting this im landfill. 23,186 bins were serviced with 345 turned into compost able to be used on Council is. This service will increase the life of our landfill entally responsible.

d to engage with the Queensland Government al and improved health services within our region. ained an active member of the Council of Mayors nsland (COMSEQ) to ensure the Lockyer region ojects initiated by COMSEQ, such as City Deals and

rerset Water Collaborative members worked hout the year to achieve the augmentation of our pply for irrigation. The Collaborative continued ment for the project and worked with the egional Development, Manufacturing and Water to provided to the project through City Deals.

ed for a change in the inland rail alignment around Forest Hill to mitigate the adverse impacts e. Submissions were prepared and lodged for iews of the project and Environmental Impact ncil also participated in the preparation of relevant 5.

#### **OUR EMPLOYEES**

Council continued on its path in implementing a values based culture during the year. As part of this journey a unique leadership development program was implemented in which existing and emerging leaders were provided with executive coaching, training programs, mentoring and 180° and 360° feedback. Council's desired culture has a strong focus on leadership and people, with our Corporate Values as the building blocks by which we shape behaviour.

#### **OUR FINANCIAL FUTURE**

Council ended the financial year with a strong Operating Surplus of \$3.58 m and a cash balance of nearly \$48 m. Council complied with the financial sustainability indicators for the year, except for the asset sustainability ratio which fell below target due to the declared flood events resulting in delays to Council's capital renewal program.

I am very pleased to note that Council reduced its debt level from \$21.57m at the end of the 2021 financial year to \$19.98m at 30 June 2022. It is further intended to make additional repayments during the 2022/2023 financial year which will reduce our total debt to \$12.22m.

#### **OUR GROWTH**

Councils estimated population at 30 June 2021 was 41,762, based on an average annual growth rate of 1.3%. The population is expected to grow to 58,542 by 2041. Council's challenge is to manage population growth so that existing and future residents are able to enjoy their chosen lifestyle. As a result, Council focused on drafting growth management strategies during the 2022 financial year, including the new Lockyer Valley Regional Council Planning Scheme, and will continue this work into the foreseeable future.

#### ACKNOWLEDGEMENT

I would like to congratulate the Mayor, Tanya Milligan, and Councillors for their leadership throughout what was a difficult year. With their support we moved further towards developing an organisation focused on providing outstanding service to our community.

I also sincerely thank the committed employees of Council who dedicate themselves to improving the liveability of the region for our residents, both present and future.



Ian Church Chief Executive Officer

Annual Report 2021-2022

# LOCKYER VALLEY REGIONAL COUNCIL

# HIGHLIGHTS 2021 - 22

### \$3.58m OPERATING SURPLUS ACHIEVED



# 8

SUCCESSFUL GRANT APPLICATIONS BY STATE AND FEDERAL GOVERNMENTS FOR THE REGION





TOTAL AMOUNT OF FUNDING APPROVED (COMPETITIVE AND NON-COMPETITIVE)

1708



RATES SEARCHES COMPLETED

### 'Moderate with a Neutral Outlook'

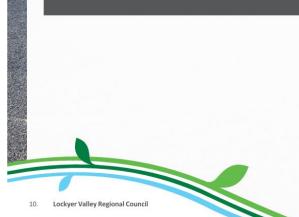
CREDIT REVIEW RATING. IMPROVED FROM "WEAK WITH A NEUTRAL OUTLOOK"

FROM 30 JUNE 2017 TO 30 JUNE 2022 COUNCIL ACHIEVED A

38.3%

REDUCTION IN DEBT FROM \$32.4M TO

\$19.98M



2021-2022 RAIN EVENTS



SEPARATE DECLARABLE FLOODING EVENTS

A TOTAL OF

3

### 1.478



REQUESTS FOR ASSISTANCE WERE RECEIVED BY THE LOCAL DISASTER COORDINATION CENTRE ACROSS THE THREE EVENTS

80 NOVEMBER EVENT

1028 FEBRUARY EVENT

370 MAY EVENT

COUNCIL'S DISASTER DASHBOARD WAS

642,875 TIMES ACROSS THE THREE EVENTS

95,692 NOVEMBER EVENT

343,556 FEBRUARY EVENT

203,627 MAY EVENT

### 438

BRIDGE CLOSURES WERE RECORDED ACROSS THE THREE EVENTS

**181** NOVEMBER EVENT

**171** FEBRUARY EVENT



86 MAY EVENT

# 2490 t

FLOOD WASTE DISPOSED TO LANDFILL



## 31,271

CALLS RECEIVED TO COUNCIL'S CALL CENTRE, WITH

**82%** AVERAGE SERVICE LEVEL

AND AVERAGE WAIT TIME OF

47 SECONDS

# 39%

CALLS RECEIVED WERE RESPONDED OF TO AT FIRST POINT OF CONTACT

### 14.917 **REQUESTS RAISED IN COUNCIL'S**



CUSTOMER REQUEST SYSTEM 1191

REQUESTS MADE VIA ONLINE SERVICES AND

8430

**REQUESTS RECEIVED VIA EMAIL** 

## 6804

RECEIPTS PROCESSED AT COUNCIL'S ADMINISTRATION CENTRES

# 848

WEBSITE

WEB CHATS RECEIVED VIA COUNCIL'S

# 6037

VISITORS TO LOCKYER VALLEY VISITOR INFORMATION CENTRE

### 155 WEB CHATS RECEIVED VIA COUNCIL'S

TOURISM WEBSITE

# 292



TOURISM RELATED SOCIAL ENQUIRIES/ **DIGITAL REVIEWS** 

### 2732 VISITORS TO DAS NEUMANN HAUS

69,905 VISITORS TO LOCKYER VALLEY LIBRARIES

NEW LIBRARY MEMBERSHIPS ISSUED

LIBRARY PROGRAMS HOSTED IN

## 1067

644

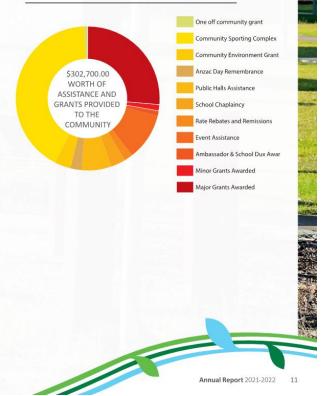
7331 ATTENDEES



137,799 ITEMS LOANED FROM THE LIBRARIES

141,900 ITEMS IN THE CURRENT COLLECTION (PRINT AND ELECTRONIC)

TOTAL GRANTS AND ASSISTANCE TO COMMUNITY ORGANISATIONS







🖥 92t ALUMINIUM CANS

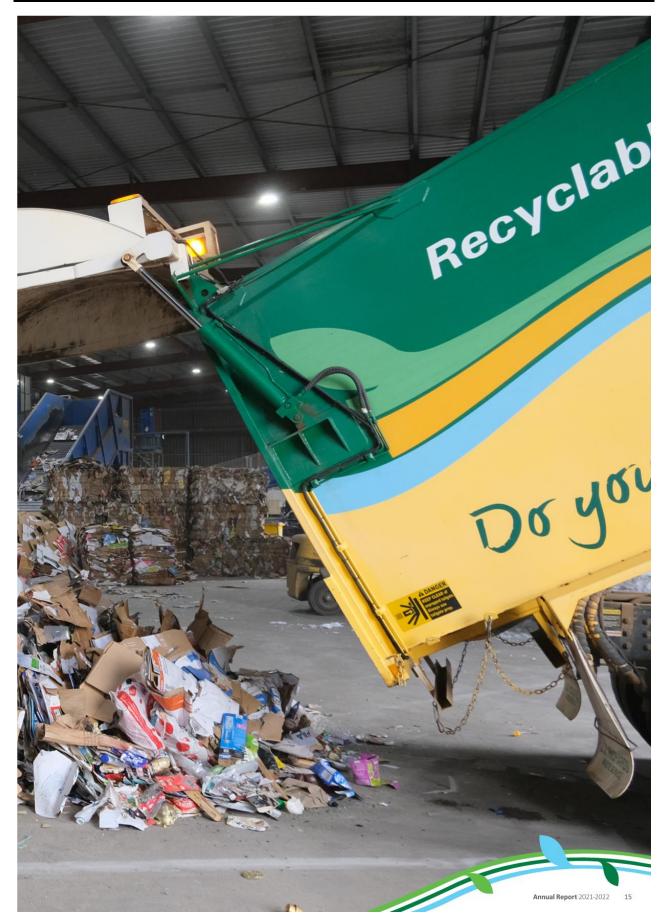
😯 1793t CARDBOARD

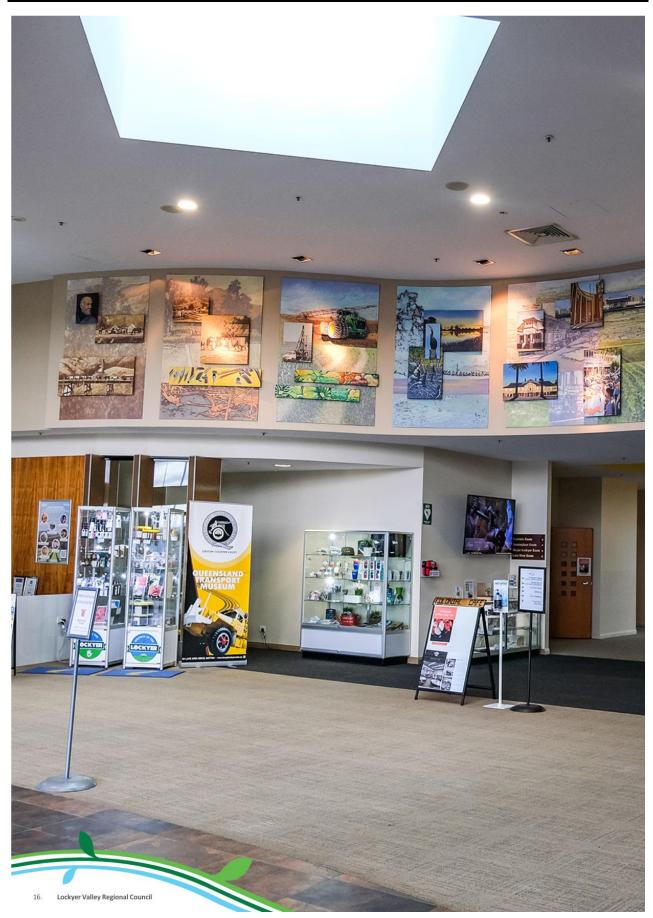
📎 185t PLASTIC PACKAGING

NON-PACKAGING PLASTICS

	KERBSIDE WASTE SERVICES	AND RECYCLING	LANDFILL WASTE	DIVERTED TO
	699,986 Domestic general v Serviced		<b>27t</b> BATTERIES	
	304,590 RECYCLING BINS SERV		<b>698t</b> SCRAP METAL	CARDBOARD
	<b>2169</b> t	•	GOOT CONCRETE	Nastic Pack
	KERBSIDE RECYCLING 23,186 FOGO BINS SERVICED	,	PAPER AND PACKAGING	NON-PACKAGI PLASTICS
	<b>345 t</b> FOGO BINS SERVICED		GREEN WASTE	STEEL CANS
	(TRIAL AREA ONLY) 	ERS ATTENDING 🛞	<b>54t</b>	<b>1.44t</b> CHEM CLEAR
	WASTE FACILITIES: <b>42,238</b> GATTON WASTE FACILITY	<b>10,108</b> WITHCOTT WASTE FACILITY	<b>30t</b> TYRES	<b>20t</b>
	<b>3688</b> GRANTHAM WASTE FACILITY	<b>2929</b> MURPHYS CREEK WASTE FACILITY	<b>1098t</b> GLASS PACKAGING	
	<b>3132</b> HELIDON WASTE FACILITY	<b>36,412</b> LAIDLEY WASTE FACILITY		
	<b>5244</b> lockrose waste facility	<b>1913</b> LOCKYER WATERS WASTE FACILITY		
leaping				
	-			
14.	Lockyer Valley Regional Council			

Attachment 1





# **COUNCILLORS AND THEIR PORTFOLIOS**

Lockyer Valley Regional Council, comprising the Mayor and six Councillors, is the elected body responsible for the good governance of Lockyer Valley Regional Council. The elected body has legal obligations requiring members to represent the current and future interests of Lockyer Valley residents. They are democratically elected and accountable to their communities for the decisions they make and the services they provide. Their role also includes other responsibilities such as providing high quality leadership to the community, participating in council meetings; developing policy and making decisions that are in the interests of the whole community.

The Mayor and Councillors are bound by a code of conduct, which is their public commitment to open, accountable and ethical standards of behaviour. The community also plays an important role in contributing to good democratic governance by participating in council elections, being actively involved in community engagement programs and providing feedback on current issues and the services provided.

Each Councillor was responsible for a portfolio which aligned with their interests and strengths.

#### PHOTOS OF COUNCILLORS



**Cr Tanya Milligan** (Mayor)

 Civic Leadership and Advocacy

(Community Engagement and Development; Media and Communications: Disaster Management; Economic Development).



**Cr Jason Cook** (Deputy Mayor)

 Community Facilities and Waste

(Waste: Facilities and Recreation; Community Groups: Sport and Recreation).



**Cr Michael Hagan** 

 Community Services and Environment

(Libraries, the Arts and Child Care; Health (including Regional Health Initiatives); Environment; Local Laws).



**Cr Janice Holstein** 

- Infrastructure

(Civil Operations; Infrastructure Planning; Parks, Gardens and Cemeteries).



Cr Brett Qualischefski

 Information Technology and Tourism

(Information, Communication and Technology, Organisational Development; Tourism).



Cr Rick Vela

Planning and
 Development
 (Strategic Land Use
 Planning; Development
 Assessment; Building and
 Plumbing).



Cr Chris Wilson – Finance and Business Performance;

(Finance; Business Performance; Business Unit Review).

17

## **ORGANISATIONAL STRUCTURE**

<ul> <li>Office of the Mayor and Councillors</li> <li>Office of the Chief Execu Office</li> <li>Internal Audit</li> </ul>	<ul> <li>Council Busines</li> <li>Corporate Strai</li> <li>Business Impro</li> <li>Disaster Manag</li> </ul>	tegic Planning Engag vement Comn Exteri	,
CHIEF FINANCIAL OFFICER • Long Term Financial	COMMUNITY AND REGIONAL PROSPERITY • Special Projects and	PEOPLE AND BUSINESS PERFORMANCE	INFRASTRUCTURE  Roads, Drainage an
<ul> <li>Planning and Modelling</li> <li>Financial Sustainability</li> <li>Service Catalogues - Development and Ongoing Review</li> <li>UU Financial Engagement</li> <li>QTC Stakeholder Management</li> <li>Loan Management</li> <li>Investment Management</li> <li>Budget Development and Management</li> <li>Rates Management</li> <li>Rates Management</li> <li>Revenue Services</li> <li>Accounts Receivable</li> <li>Accounts Receivable</li> <li>Financial Reporting</li> <li>Financial Accounting</li> <li>Management Accounting</li> <li>Asset Accounting</li> <li>Systems Accounting</li> <li>Procurement and Stores</li> </ul>	<ul> <li>Tourism</li> <li>Libraries</li> <li>Childcare</li> <li>Events</li> <li>Visitor Information Centre</li> <li>Lockyer Valley Cultural Centre</li> <li>Economic Development</li> <li>Strategic Land Use Planning</li> <li>Development Assessment</li> <li>Operational Works</li> <li>Environment and Pest</li> <li>Building and Plumbing</li> <li>Environmental Health</li> <li>Regulatory Services</li> <li>Land Use Development</li> </ul>	<ul> <li>Insurance</li> <li>Legal and Property Services</li> <li>ICT Operations / Projects</li> <li>Business Systems / GIS</li> <li>Organisational Development / Human Resources</li> <li>Payroll</li> <li>Industrial Relations</li> <li>Change Management</li> <li>Learning and Development</li> <li>Culture and Leadership</li> <li>Workforce Planning</li> <li>Workforce Planning</li> <li>Work Health and Safety</li> <li>Rehabilitation</li> <li>Customer Experience</li> <li>Information Management</li> <li>Waste Services</li> </ul>	<ul> <li>Bridge Construction and Maintenance</li> <li>Footpaths and Cycleway Construction and Maintenance</li> <li>RMPC / External Works</li> <li>Plant and Fleet Management</li> <li>Workshop Operations</li> <li>Depot Operations</li> <li>Depot Operations</li> <li>Design</li> <li>Works Planning and Programming</li> <li>Asset Management</li> <li>Road Licencing and Permits</li> <li>Survey</li> <li>Facilities Management and Maintenance</li> <li>Community Facilities Projects</li> <li>Parks, Gardens and Cemeteries</li> </ul>

Attachment 1

## **EXECUTIVE LEADERSHIP TEAM**



Ian Church Chief Executive Officer



John Keen Group Manager Infrastructure



Dan McPherson Group Manager People, Customer and Corporate Services



Amanda Pugh

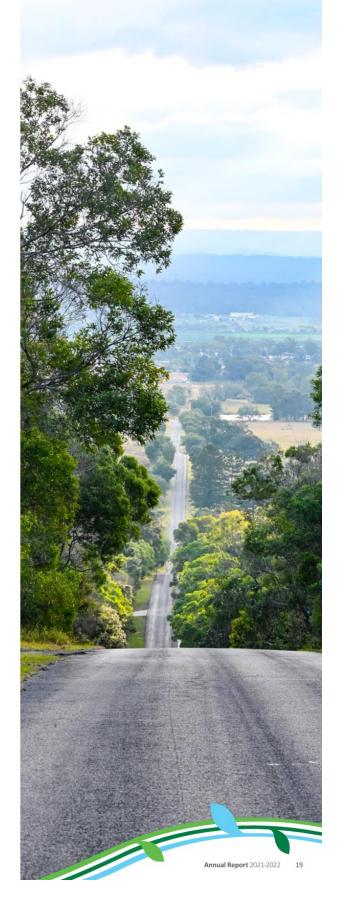
Group Manager Community and Regional Prosperity



Craig Drew Manager People and Customer Experience



Jodi Marchant Chief Financial Officer



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# **EMPLOYEES**

#### PULSE SURVEYS

The Organisational Effectiveness Review (OER) report identified one of the top strategies to improve our organisational effectiveness was to implement regular employee pulse surveys. Council has committed to undertaking employee pulse surveys on a quarterly basis to help establish an ongoing measure of employee opinions about the way Council rewards, recognises, supports and engages its people in the workplace. Council has seen noticeable improvement in all response data received during the 2021-2022 financial year.

#### LEADERSHIP DEVELOPMENT

The OER report placed a strong emphasis on improving communication and leadership effectiveness across the organisation. To address these areas, Council designed and implemented a multifaceted leadership development program targeting both existing and emerging leaders within the organisation. This unique approach to leadership development incorporated several mechanisms to further enhance Council's leadership capability including, but not limited to executive coaching and mentoring, 180° and 360° feedback opportunities and facilitated workshops.

#### **RECRUITMENT STATISTICS**

Council has experienced a variety of challenges when recruiting due to the current employment market and in particular, the noticeable skills shortage being experienced across all labour industries. These unique challenges have made it difficult for Council to be able to attract and retain employees in critical roles across the organisation. However, despite these challenges Council successfully recruited a total of 87 positions during the 2021-2022 financial year.

#### SAFETY AND WELLBEING

To ensure the continuous improvement of Councils Safety Management System, the third-party audit program, which previously resulted in Council's Safety Management System achieving certification to AS 4801 for the first time, has been both continued and amended to transition Council's safety system to meet the criteria of International Standard for **Occupational Safety Management Systems ISO** 45001. The annual Safety Management Plan (SMP) for the 2022/2023 period has been developed and approved. The SMP details Council's commitment to implement all of the improvement actions identified in the third-party audit and commence an internal audit program to measure Council's commitment to manage, prioritise and resource work health and safety within the organisation in accordance with legislative requirements and community expectations. Council expects to deliver improved work health and safety outcomes over the coming years through its hazard identification program, a safety training needs analysis of the organisation, and an increased engagement with workers and contractors by Council's Senior Management through a leadership site visit program.

Council's Wellbeing Committee continues to actively support employees by promoting the importance of physical and mental health and wellbeing through a variety of different mechanisms and initiatives.







## **EMPLOYEES AT A GLANCE**

As at 30 June 2022, Council employed a total of 313 employees. The following table identifies the breakdown of full time equivalent (FTE) positions by employment type as at 30 June 2022 (excluding vacant positions).

EMPLOYMENT TYPE	HEADCOUNT	FTE NUMBER AT 30 JUNE
Contract of Employment	24	23.60
Full Time (Permanent)	205	205
Full Time (Maximum Term)	18	18
Part Time (Permanent)	35	26.13
Part Time (Maximum Term)	1	0.78
Casual (Based on Hours Worked)	30	11.93
Total	313	285.44

#### **EXECUTIVE LEADERSHIP TEAM**

The total remuneration packages for senior executives including base salary, vehicle allowance and superannuation for 2021-2022 was \$1,471,949.

REMUNERATION RANGE	NUMBER OF EXECUTIVE LEADERSHIP TEAM PAID
\$100,000 - \$199,999	1
\$200,000 - \$299,999	4
\$300,000 - \$400,000	1

21

## ACHIEVING THE OUTCOMES AND COMMITMENTS OF COUNCIL'S CORPORATE PLAN 2017-2022, INCLUDING

## DELIVERING THE OPERATIONAL PLAN 2021-2022

### LOCKYER COMMUNITY

Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

CORPORATE PLAN 2017-2022 OUTCOMES	2021-2022 PERFORMANCE
1.1 A community with fair and reasonable access to services.	<ul> <li>Identified quick win efficiencies as part of fieldwork conducted on service level reviews in Parks and Open Spaces.</li> </ul>
1.2 Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.	<ul> <li>Delivered more than 50 per cent of the Community Facilities Capital Works Program in adverse conditions resulting from multiple flood events.</li> <li>Completed a review of Council's Public Park Strategy.</li> </ul>
1.3 Enhanced wellbeing and safety of the community.	<ul> <li>Activated Council's Local Disaster Coordination Centre to ensure a coordinated response was provided to the community for the three flood events that impacted the region.</li> <li>Conducted debriefs on conclusion of the response phase of each event and identified lessons learned and improvement opportunities.</li> </ul>
1.4 Council seek to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.	<ul> <li>Developed and implemented a Community Development and Engagement Strategy and supporting action plan.</li> <li>Community Development staff actively participated in numerous local and regional community development and capacity building projects including Lockyer Youth Agency Network, Lockyer Service Providers Interagency Meetings, Strengthening Services Project.</li> <li>Delivered Community Development and Capacity Building workshops for community groups on Mentoring for Grant Writing, First Aid for Volunteers, Introduction to Marketing, Social Media Marketing and Event Marketing.</li> <li>Successfully delivered Council's annual Community Grants Program.</li> </ul>
Lockyer Valley Regional Council	

CORPORATE PLAN 2017-2022 OUTCOMES	
1.5 Events and activities that bring together and support greater connectivity in the community.	<ul> <li>Delivered the Mayoral Christmas Carols, Lockyer Valley Christmas Carnival, Australia Day Award Ceremony, Senior's month activities and Anzac Day Services within a covid safe environment.</li> </ul>
	• Supported and assisted a number of events delivered by the community including Forest Hill Festivities, Laidley Christmas Carnival, Lights on the Hill.
1.6 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.	<ul> <li>Completed an annual disaster exercise "Exercise Taleb" with the Local Disaster Management Group to assist with improving the regions response to disasters.</li> </ul>
	<ul> <li>Completed an annual assessment of the Lockyer Valley Local Disaster Management Plan and submitted findings to the Inspector General Emergency Management.</li> </ul>

#### LOCKYER BUSINESS FARMING AND LIVELIHOOD

**Lockyer Business:** Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

**Lockyer Farming:** As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

**Lockyer Livelihood:** We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

CORPORATE PLAN 2017-2022 OUTCOMES	2021-2022 PERFORMANCE
2.1 Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.	<ul> <li>Submissions made to the Coordinator General on the Environmental Impact Statements on the sections of the Inland Rail Project that traverses the region.</li> </ul>
	<ul> <li>Participated and contributed to the Toowoomba to Brisba Passenger Rail Technical Working Group in the developme of a strategic business case for the project.</li> </ul>
2.2 Maximise opportunities through engagement and partnership with stakeholders to achieve a strong resilient economy.	<ul> <li>Established a local management entity with Somerset Regional Council to collaboratively advocate for improved water security for the regions.</li> </ul>
	• Determined a new service agreement with Southern Queensland Country Tourism.
2.3 Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.	Developed and delivered an annual action plan that identified s projects and initiatives to achieve the strategic priorities of the Tourism Strategy. Including the following:
	<ul> <li>In collaboration with Toowoomba Regional Council, delivered, 'High Cheese' as part of Toowoomba Carnival o Flowers.</li> </ul>
	<ul> <li>Commenced project management and delivery of the For Hill Silo Mural Project.</li> </ul>
	<ul> <li>Public engagement undertaken to understand community views on the future of Lake Apex Precinct.</li> </ul>
	<ul> <li>Tourism and marketing collateral was created to promote the region including the Forest Hill Self-Guided Tours Guid Bites &amp; Blooms Trail and the Gather &amp; Graze Trail.</li> </ul>
	<ul> <li>Celebrated the ongoing support and commitment of our volunteers.</li> </ul>
	<ul> <li>Attended numerous events and consumer shows with our strategic partners to showcase the Lockyer Valley region.</li> </ul>
	<ul> <li>Provided educational workshop opportunities to assist the region's tourism operators.</li> </ul>
	<ul> <li>Food Ambassador, Alastair McLeod attended a number of events to promote the Lockyer Valley.</li> </ul>
	<ul> <li>Managed the day-to-day operations of the Queensland Transport Museum.</li> </ul>
Lockyer Valley Regional Council	

2.4 Attract and support education and employment opportunities for the community.	<ul> <li>Published the Development Status Report which includes building and construction projects completed, projects approved for construction and proposed projects for the region to assist in marketing the economic development opportunities of the region.</li> </ul>
2.5 Foster a flexible, supportive and inclusive business environment.	Developed and delivered an annual action plan that identified 24 projects and initiatives to achieve the strategic priorities of the Economic Development Strategy. Including the following:
	<ul> <li>Census series was released that utilised the latest Census information to showcase our community profile.</li> </ul>
	<ul> <li>Undertook the Industrial Land Use Study in order to understand the future industrial land use requirements across the region.</li> </ul>
	<ul> <li>Developed an industrial land register to monitor industrial and commercial land supply.</li> </ul>
	<ul> <li>Partnered with the Lockyer Valley Chamber of Commerce, Industry and Tourism to deliver a business breakfast focusing on Council activities and the budget.</li> </ul>
	<ul> <li>Undertook the sale of Neilsen's Place in Laidley as the building was surplus to Council needs.</li> </ul>
	<ul> <li>Economic Impact modelling was undertaken in order to understand the economic impact of the February and May flood events.</li> </ul>
	<ul> <li>Distributed the business e-news letter to more than 360 recipients every quarter.</li> </ul>
	<ul> <li>Committed \$25,000 per year over the next four years to support the administrative function of the Lockyer Valley Chamber of Commerce, Industry and Tourism.</li> </ul>
	<ul> <li>Key statistical information and data distributed to investors, businesses, Council and the Chamber of Commerce on a quarterly basis.</li> </ul>
	<ul> <li>Advocated in relation to Inland Rail, Lockyer Valley Equine Project, Regional Health facility and infrastructure required to support Stage 2 works at the Queensland Correctional facility.</li> </ul>
	<ul> <li>Advocated and negotiated in relation to the Lockyer Valley and Somerset Water Collaborative project.</li> </ul>

## A P

## LOCKYER NATURE

Our natural assets are valued and protected to sustain our unique rural lifestyle.

3.1 Lockyer Valley's natural assets are managed, maintained and protected.	2021-2022 PERFORMANCE Developed and delivered the annual action plan that identified 18 projects and initiatives to achieve the strategic priorities of th Environment Strategy.
	<ul> <li>Conducted various workshops and training sessions across the region to build the capacity of our community.</li> </ul>
	<ul> <li>Delivered on a number of grant funded projects that improve community knowledge and capacity including, Regenerative Agriculture workshops, Cultural Burn workshops and Bushfire Recovery Lantana subsidy.</li> </ul>
	<ul> <li>Participated in community working/reference groups including the Inland Rail Environment Working Group, Friends of Upper Laidley Creek, Friends of Gorman Gap.</li> </ul>
	<ul> <li>Delivered and expanded the Land for Wildlife Program with 194 registered landholders and a further 29 landholders working towards registration.</li> </ul>
	<ul> <li>Completed ongoing management of natural areas that Council is responsible for including weed and pest control and the restoration of habitat.</li> </ul>
	<ul> <li>Delivered priority actions from the Catchment Action Plan, including flood impact assessments at Blackfellow Creek, riparian risk assessment and flood management and debris clean-up from severe weather events.</li> </ul>
	<ul> <li>Finalised biodiversity elements, including Planning Scheme mapping to support the Draft Lockyer Valley Planning Scheme.</li> </ul>
	<ul> <li>Provided advice in relation to environmental matters for relevant development applications.</li> </ul>
	Delivered the annual action plan that identified 19 projects and initiatives to achieve the strategic priorities of the Biosecurity Pla
	<ul> <li>Implemented a contemporary compliance and enforcemen process to ensure land managers undertake and comply wi their biosecurity obligations.</li> </ul>
	<ul> <li>Undertook a Biosecurity Surveillance Program which focusion on the Junction View and Summerholm areas.</li> </ul>
	<ul> <li>Developed and delivered awareness campaigns with the intent to engage and improve stakeholder knowledge of biosecurity and biosecurity obligations.</li> </ul>
	<ul> <li>Undertook land management of 251 reserves, with a total 393.72 hectares of land surveyed with 71.49 hectares of lan treated.</li> </ul>
	<ul> <li>Supported landowners with achieving their biosecurity obligations including the development of pest managemen plans with a total of 280 properties surveyed covering a tot of 10,038 hectares.</li> </ul>

CORPORATE PLAN 2017-2022 OUTCOMES	2021-2022 PERFORMANCE
3.1 Lockyer Valley's natural assets are managed, maintained and protected. CONTINUED	<ul> <li>Supported landowners with achieving their biosecurity obligations including the development of Pest Management Plans with a total of 280 properties surveyed covering a tota of 10,038 hectares.</li> </ul>
	<ul> <li>Provision of appropriate and accessible loan equipment suitable to undertake the necessary land management practices for property owners to manage their biosecurity obligations. A total of 81 landowners hired spray trailers.</li> </ul>
	<ul> <li>Attended 59 Properties with regards to feral pest animals assisting in camera surveillance and trapping on 19 properties.</li> </ul>
	• Developed the Landholder Invasive Animal Control Subsidy Program to align with changes to the <i>Medicines and Poisons</i> <i>Act 2019.</i>
	<ul> <li>Engaged with the Biosecurity Queensland Research Team in expanding on a Parthenium Biological Program. Six properties attended with the release of four combined agents with early impacts identified throughout the season.</li> </ul>
	<ul> <li>A total of 220 landowners received subsidies under the Herbicide Subsidy Program to support their efforts to undertake reasonable and practical steps to address their biosecurity obligations.</li> </ul>
	<ul> <li>Completed a review to assess the effectiveness of control programs, management practices as well as a review of the Biosecurity Plan to ensure that Council are maintaining its obligations in relation to biosecurity obligations.</li> </ul>
3.2 Council's policies and plans support environmentally sustainable development.	<ul> <li>Completed the biodiversity components of the draft planning scheme.</li> </ul>
3.3 Community and private landholders' stewardship of natural assets increases.	<ul> <li>Conducted awareness sessions with property owners and occupiers throughout the region on pest management and biosecurity matters.</li> </ul>
	<ul> <li>Delivered the Land for Wildlife program in the region to educate landholders on native plants, animals and ecosystems and how to manage pest animals and weeds.</li> </ul>
	• Delivered the annual Environment Grants Program.
3.4 Locals and visitors experience our natural assets.	<ul> <li>The region's natural assets were actively promoted through the "Visit the Lockyer Valley" social media channels.</li> </ul>

3.5 Council and the community actively reduce waste, recycle and reuse more.	<ul> <li>Implemented and delivered the Food Organics Green Organics (FOGO) trial for identified households in the Gattor and Laidley townships.</li> </ul>
	<ul> <li>Soil conditioner from the FOGO trial used on areas in the Lions Park in Laidley.</li> </ul>
	<ul> <li>Completed the tender process for the delivery of Council's kerbside waste and recycling collection services and bulk haulage of waste for the region, ready for Council approval.</li> </ul>
	• Completed the initial stage of the tender process for the construction of Cell 5 at the Gatton Landfill.
3.6 Council and the community actively reduce consumption of non-renewable resources.	<ul> <li>Completed a review of the energy management plans for Council Facilities with significant power consumption including the Lockyer Valley Cultural Centre, Gatton Administration Building, Gatton Shire Hall, Laidley Cultural Centre and Laidley Sports Complex.</li> </ul>
	<ul> <li>Delivered a number of projects in line with the developed energy management plan, including review of Council's electricity supplier, installation of solar panels at the Lockyer Valley Cultural Centre, installation of solar street lighting at various locations and conducted a review of the air- conditioning at the Gatton Administration Building.</li> </ul>

#### LOCKYER PLANNED

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We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

4.1 Growth and development in the region is sustainably managed through the adoption and mplementation of the Lockyer Valley Planning	<ul> <li>Completed the supporting risk assessments (except for the flood risk assessment) for the development of the planning scheme.</li> </ul>
cheme.	• Conducted a series of workshops regarding the development of the Flood Risk Assessment to inform the Planning Scheme.
4.2 Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.	<ul> <li>Completed a review of Council's Asset Management Policy and supporting framework for submission to management for review and approval.</li> </ul>
	<ul> <li>Three months of roads and drainage design work prepared for construction.</li> </ul>
	<ul> <li>A review conditional assessment data completed on strategically identified building and facility assets, including verification of data accuracy.</li> </ul>
	<ul> <li>Commenced a review of Council's Local Government Infrastructure Plan.</li> </ul>
I.3 A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.	<ul> <li>Identified and delivered a number of continuous improvement initiatives including digitisation and automation of the application and allocation process, creation of fact sheets and improvements to the Development Services page on Council's website.</li> </ul>
4.4 Regional collaboration and targeted advocacy that drives external funding, for timely delivery of key infrastructure and	<ul> <li>Provided technical input into the Helidon to Calvert Environmental Impact Statement Submission for the Inland Rail Project.</li> </ul>
nhanced community outcomes.	<ul> <li>Participated in meetings with the Australian Rail Track Corporation (ARTC) and provided technical feedback on tender designs.</li> </ul>
4.5 An integrated approach to the planning of all communities that strengthens local identity and lifestyle.	<ul> <li>Implemented and conducted regular meetings with the Department of State Development, Infrastructure, Local Government and Planning in relation planning scheme matters and growth management strategy for the region.</li> </ul>
	<ul> <li>Participated in regular meetings with Urban Utilities to support the pre-lodgement process with the development sector.</li> </ul>
	Annual Report 2021-2022

### LOCKYER LEADERSHIP AND COUNCIL

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

**Lockyer Council:** A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

5.1 Undertake robust and accountable financial, resource and infrastructure planning	
and management to ensure affordable and sustainable outcomes for our community.	<ul> <li>Adopted the Corporate Plan 2022-2027.</li> <li>Implemented a number of recommendations from the review of Council's Procurement Services, including the development of a Local Benefit Framework, Disposal of Assets Procedure and General Purchasing Terms and Conditions.</li> <li>Achieved a 37 per cent reduction of physical records stored at Council.</li> <li>Sold seven blocks of land that were no longer suitable or required by Council.</li> </ul>
5.2 Excellence in customer service to our community.	<ul> <li>Implemented the "Bookable" software booking program for the use of Council's facilities and trained the frequent users and members of the community on how to use it.</li> <li>Developed a continuous improvement plan for the Planning, Policy and Community Wellbeing Branch which identified 161 improvement initiatives.</li> <li>Delivered a significant number of the identified initiatives including automated internal workflows and referral processes, streamlined and updated information on Council's website and broadened the use of online services for customers.</li> <li>Developed a continuous improvement plan for the Communities Branch which identified 62 improvement initiatives</li> <li>Delivered a significant number of the identified initiatives including updating the Quality Improvement Plan for Child Care Services, forward planning of exhibitions in the Art Gallery, developed and documented processes and procedures for the Visitor Information Centre and Queensland Transport Museum operations.</li> <li>Completed quality assurance surveys on the phone standards of Council's Customer Service Charter within the organisation.</li> </ul>
5.3 Actively engage with the community to inform council decision making processes.	<ul> <li>Commenced the development of a Corporate Communications Strategy and associated Action Plan for the organisation.</li> </ul>

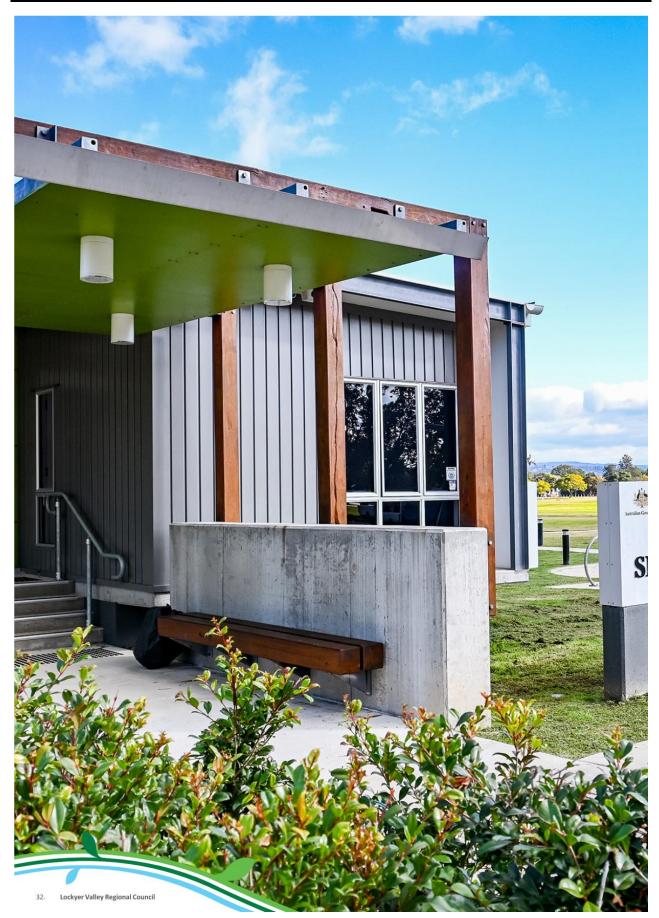
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CORPORATE PLAN 2017-2022 OUTCOMES	2021-2022 PERFORMANCE
5.4 Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values.	<ul> <li>Delivered Council's audit and risk management function including four Audit and Risk Management Committee Meetings, completed two internal audit reviews and finalised audit recommendations from previously conducted reviews.</li> </ul>
5.5 Promote a values-based culture that appreciates and empowers its workforce.	<ul> <li>Delivered and implemented Certified Enterprise Bargaining Agreements for Council staff.</li> <li>Implemented further initiatives identified from Council's organisational effectiveness review and conducted staff pulse surveys.</li> </ul>
5.6 Provide leadership and contemporary management systems that drive a coordinated and connected organisation.	<ul> <li>Completed and implemented a restructure of Council's Infrastructure Group.</li> <li>Commenced a leadership development program for Council's Corporate Leadership Team.</li> </ul>
5.7 Compliant with relevant legislation.	• Completed a Surveillance Audit and Annual Report on Council's Work Health and Safety Management System to align it with International Standard 45001.
5.8 Deliver reliable internal support services.	<ul> <li>Completed a review of Council's Information, Communication and Technology Services which identified 29 recommendations and implementation of these commenced.</li> </ul>











#### **BENEFICIAL ENTERPRISES**

Council did not have any partnership arrangements or conduct any business with beneficial enterprises under section 41 of the *Local Government Act 2009* during the 2021-2022 financial year.

#### CONDUCT OF BUSINESS ACTIVITIES

Council did not conduct any significant business activities under section 45 of the *Local Government Act 2009* during the 2021-2022 financial year.

#### COMPETITIVE NEUTRALITY COMPLAINTS

Council did not receive any competitive neutrality complaints during the 2021-2022 financial year.

#### PARTICULAR RESOLUTIONS

## RESOLUTIONS MADE DURING THE FINANCIAL YEAR UNDER SECTION 250(1):

During the 2021-2022 financial year there were no resolutions made by Council under section 250 (1) of the *Local Government Regulation 2012*- which is the requirement to adopt an expenses reimbursement policy.

## RESOLUTIONS MADE DURING THE FINANCIAL YEAR UNDER SECTION 206(2):

During the 2021-2022 financial year there were no resolutions made by Council under section 206 (2) of the *Local Government Regulation 2012*. Which is to set an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.



# COUNCILLORS

#### ATTENDANCE AT COUNCIL MEETINGS

As required under section 186(d) of the *Local Government Regulation 2012*, the table below details the number of local government meetings each Councillor attended during the 2021-2022 financial year.

NAME	ORDINARY MEETINGS (12 HELD)	SPECIAL MEETINGS (1 HELD)	TOTAL
Cr Tanya Milligan (Mayor)	11	1	12
Cr Jason Cook (Deputy Mayor)	12	1	13
Cr Michael Hagan	11	1	12
Cr Janice Holstein	12	1	13
Cr Brett Qualischefski	11	1	12
Cr Rick Vela	12	1	13
Cr Chris Wilson	10	1	11

#### COUNCILLOR REMUNERATION

As required under section 186(a) of the *Local Government Regulation 2012*, the table below outlines the total remuneration, including superannuation contributions, paid to each Councillor during the 2021-2022 financial year.

Mayor:\$133,195.92	Deputy Mayor: \$83,24	47.06	<b>Councillor:</b> \$70,759.00	
NAME	REMUNERATION	ALLOWANCES	SUPERANNUATION	TOTAL
Cr Tanya Milligan (Mayor)	\$133,195.92	\$4000.10	\$15,983.50	\$153,179.52
Cr Jason Cook (Deputy Mayor)	\$83,247.06	\$12,500.02	\$9989.72	\$105,736.80
Cr Michael Hagan	\$70,759.00	\$12,500.02	\$8491.08	\$91,750.01
Cr Janice Holstein	\$70,759.00	\$12,500.02	\$8491.08	\$91,750.01
Cr Brett Qualischefski	\$70,759.00	\$12,500.02	\$8491.08	\$91,750.01
Cr Rick Vela	\$70,759.00	\$12,500.02	\$8491.08	\$91,750.01
Cr Chris Wilson	\$70,759.00	\$12,500.02	\$8491.08	\$91,750.01

34. Lockyer Valley Regional Council

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#### **COUNCILLOR EXPENSES**

As required under section 186(b) of the *Local Government Regulation 2012* the table below outlines the expenses incurred by and the facilities provided to each councillor during the 2021-2022 financial year.

NAME	PHONE AND ICT COSTS	MOTOR VEHICLES	TRAINING, CONFERENCES AND FUNCTIONS	TOTAL
Cr Tanya Milligan (Mayor)	\$602.93	\$10,368.02	\$5139.12	\$16,110.07
Cr Jason Cook (Deputy Mayor)	\$600.56		\$555.55	\$1156.11
Cr Michael Hagan	\$602.60		\$253.62	\$856.22
Cr Janice Holstein	\$599.88		\$2245.09	\$2844.97
Cr Brett Qualischefski	\$381.93		\$159.48	\$541.41
Cr Rick Vela	\$599.88		\$215.71	\$815.59
Cr Chris Wilson	\$599.88		\$180.70	\$780.58

#### EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR COUNCILLORS

In accordance with section 250 of the *Local Government Regulation 2012,* Council must have an Expenses Reimbursement Policy for Councillors.

The objective of the policy is to ensure the payment of legitimate and reasonable expenses incurred by Councillors for discharging their duties and responsibilities as Councillors; and to provide facilities to Councillors for those purposes. This is to ensure that Councillors are not financially disadvantaged as a result of carrying out their official duties.

This policy does not deal with the provision of remuneration, nor does it cover non-business-related expenses or facilities incurred by other people, including a Councillor's partner. Council's Expenses Reimbursement & Provision of Facilities for Councillors Policy is available on Council's website. This policy is due to be reviewed on 31 March 2024.

## **OVERSEAS TRAVEL**

Section 188 of the *Local Government Regulation 2012* requires the disclosure of information relating to the overseas travel of both elected members and Council Officers. No overseas travel was undertaken by a Councillor or Council Officer during the 2021-2022 financial year:





#### ADMINISTRATIVE ACTION COMPLAINTS

Council is committed to dealing fairly with administrative action complaints by receiving, enabling, responding to and reviewing customer complaints in a professional and cost-effective manner. By reviewing, reflecting and learning from the complaints, Council is able to improve services to the community.

In the 2021-2022 financial year, Council has improved the information captured in Council's Complaints Management System to include those complaints identified as negligible due to being resolved early through direct business unit liaison and to better categorise complaints based on whether they relate to administrative action, staff conduct, information privacy or human rights concerns.

Where complaints were rated as either minor or moderate in nature, investigations were conducted with a majority of the responses provided within the identified response timeframe. Response timeframes were impacted in some cases by resource constraints as a result of various weather events and covid-related absences.

Administrative action complaints were submitted for a variety of reasons, with a trend towards roads and stormwater management.

The number of complaints proceeding to internal review or being referred by the Queensland Ombudsman's office has increased. However, the outcome of these processes indicates that Council is responding well to complaints it receives.

#### ADMINISTRATIVE ACTION COMPLAINTS 2021-2022 REPORTABLE ITEMS UNDER SECTION 187 OF THE LOCAL GOVERNMENT REGULATION 2012

REPORTABLE ITEM	NUMBER
Number of administrative action complaints received during 2021-2022	31
Number of administrative action complaints resolved (completed) during 2021-2022	39*
Number of complaints still in progress/unresolved	1
Number of administrative action complaints not resolved (completed) by Council that were made in the previous financial year (2020-2021)	0
igure includes complaints received in previous financial years but completed during 2021-2022.	

36. Lockyer Valley Regional Council

# RECORD OF COUNCILLOR CONDUCT AND PERFORMANCE COMPLAINTS

Section 186 of the *Local Government Regulation 2012* states that a local government must include particulars of complaints associated with councillor conduct as detailed below.

relation to councillors, the annual report must contain:		
he total number of the following during the financial year	LGR s186	
rders made under section 150I(2) of the LGA		0
rders made under section 150AH(1) of the LGA		0
ecisions, orders and recommendations made under section 150AR(1) of the LGA		0
ach of the following during the financial year		
he name of each councillor for whom a decision, order or recommendation under section 50(I(2), 150AH(1) or 150 AR(1) of the LGA was made		0
description of the unsuitable meeting conduct, inappropriate conduct or misconduct ngaged in by each of the councillors;		0
summary of the decision, order or recommendation made for each councillor;		0
or councillors, the annual report must also contain the number of each of the following dur	ing the financial	year
omplaints referred to the assessor under section 150P(2)(a) of the LGA by the local overnment, a councillor of the local government or the chief executive officer of the local overnment	LGR s186 (1) (f)(i)-(iv)	1
latters, mentioned in section 150P(3) of the LGA, notified to the Crime and Corruption ommission		0
otices given under section 150R(2) of the LGA		0
otices given under section 150S(2)(a) of the LGA		0
ecisions made under section 150W(1)(a), (b) and (e) of the LGA	LGR s186 (1) ()(v)	1
eferral notices accompanied by a recommendation mentioned in section 150AC(3)(a) f the LGA	LGR s186 (1) (f)(vi)-(vii)	0
ccasions information was given under section 150AF(4)(a) of the LGA		1
ccasions the local government asked another entity to investigate, under chapter A, part 3, division 5 of the LGA for the local government, the suspected inappropriate onduct of a councillor		1
pplications heard by the conduct tribunal:	LGR s186(1)	
<ul> <li>Under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or inappropriate conduct</li> </ul>	(f)(ix)	0

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## **GRANTS AND ASSISTANCE TO COMMUNITY ORGANISATIONS**

The following grants were made to community organisations under Council's Community Grants and Assistance Policy and Procedure.

ORGANISATION	PROJECT DESCRIPTION	AMOUN GRANTE
CATEGORY 1 - MAJOR COMMUNITY GRANTS PROGR, ROUND 1	АМ	
Gatton Campdraft Association Inc.	Grantham Project	\$200
Gatton Pony Club Inc.	Marquees Project	\$350
Grantham Ma Ma Creek RSL Sub Branch	Flags for Remembrance	\$100
Hatton Vale and District Pony Club Inc.	Purchase of Show-jumps	\$300
Hatton Vale Community Uniting Church	Community Event Equipment	\$285
Laidley Bowls Club Inc.	Security Camera Installation	\$300
Laidley District Cricket Club	Lease Renewal	\$350
Laidley District Historical Society Inc.	Kitchen Upgrade	\$200
Laidley Golf Club Inc.	Recycle Shed	\$120
Laidley Uniting Church Australia	Children's Playground	\$285
Lockyer Creative Collective Inc.	Valley Vibe Arts Trail	\$200
Lockyer Valley Art Society Inc.	Purchase of Equipment to Assist with Maintaining and Administering the Community Arts Centre	\$200
Spirit of the Valley Events Inc.	Community Event Support	\$360
St Vincent de Paul Society Qld – Vinnies Gatton	Vinnies Gatton Depot – CCTV Security Equipment	\$300
The Returned and Services League of Australia (Qld Branch) Laidley Sub-Branch Inc.	Drop-in Centre	\$150
Withcott & District Progress Association Inc.	Toilet Facility Upgrade	\$300
ROUND 2		
Blenheim Public Hall Association Inc.	Catering Equipment	\$200
Continental Herding Club Inc.	Defibrillator	\$185
Gatton & District Committee of the Ageing Inc.	Painting and Repairs	\$250
Gatton Bowls Club	Repairs to Netting around Volleyball Courts	\$300
Gatton Kindergarten Association Inc.	Yarn Circle	\$300

38. Lockyer Valley Regional Council

Attachment 1

Gatton Scout Group	Gatton Scout Shirts and Marquee	\$2000
Laidley Agricultural and Industrial Society	Office Air Conditioning	\$3400
Laidley Kindergarten Association Inc.	Extension of Outdoor Nature Play Area	\$3000
Lockyer Cricket Association	Community Cricket Sustainability	\$2300
Lockyer Equestrian Group Inc.	IT Equipment for Dressage Events	\$3525
Lockyer Valley Something to Sing About Choir	Keyboard Purchase	\$1500
Lockyer Woodcrafters Group Inc.	Health and Safety	\$3925
Toowoomba Road Runners	Toowoomba Road Runners Trail Challenge	\$2500
Withcott & District Progress Association Inc.	Withcott Fun Run Fever	\$2000
Withcott State School P&C Association	Replacement of Tuck-shop Ovens	\$3500
	TOTAL FOR BOTH ROUNDS	\$80,000.00

ORGANISATION	PROJECT DESCRIPTION	AMOUNT
CATEGORY 2 - MINOR COMMUNITY GRANTS PR	OGRAM	
The Rotary Club of Toowoomba City	Cruise for Cancer Sponsorship 2021	\$500
Laidley Local Ambulance Committee	Laidley Ambulance Open Day	\$730
Special Children's Christmas Party	Advertising Sponsorship Support	\$340
Gatton Kindergarten Association	Gatton Bikeathon Sponsorship	\$200
Downs Industry Schools Co-operation Inc.	Sponsorship of 2021 School Leaver Program	\$90
Laidley District State School	Term 3, 2021 Legends Medallions	\$195.50
Laidley District State School	Term 4, 2021 Legends Medallions	\$195.50
Laidley State High School	Deadly Recruits Program	\$1000
Koori Kids	NAIDOC School Initiatives 2022	\$450
Ma Ma Creek Community Centre Inc.	86th Ma Ma Creek Exhibition	\$500
	TOTAL	\$4201.00

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CATEGORY 3 - AMBASSADOR SUPPORT AND SCHO	OL DUX BURSARY	
Sporting Assistance - State Event	6 recipients at \$100 per person	\$
Sporting Assistance - National Event Interstate	1 recipient at \$200 per person	\$
Sporting Assistance - International Event in QLD	1 recipient at \$200 per person	\$
School Dux Award	Laidley State High School	\$1
School Dux Award	Lockyer District High School	\$1
School Dux Award	Faith Lutheran College Plainland	\$1
	TOTAL	\$4000
ORGANISATION	DESCRIPTION	AMO
CATEGORY 4 – EVENT ASSISTANCE		
Chrome and Clutter Retro Festival	Funding Support for Festival	\$159
Forest Hill Festivities	Funding Support for Festivities	\$2
Heavy Horse Field Days	Funding Support for Field Days	\$4
Laidley Christmas Carnival	Funding Support for Carnival	\$2
Lights on the Hill	Fundings Support for Memorial Convoy Event	\$10,
Multicultural Festival	Funding Support for Festival	\$8
NAIDOC	Funding support NAIDOC Celebrations	\$4
	TOTAL	\$31,59
ORGANISATION	PROPERTY ID	AMO
CATEGORY 5 – RATE REBATES AND REMISSIONS		
Lutheran Church of Australia Queensland	214760	\$4894
Lockyer Valley Riding for the Disabled (LVRDA)	278160	\$1
	TOTAL	\$612

ORG Gatt Lock Laid smal Fore Blen Ż Mul Gler Ma Ford Mur Junc Stocl Post Hall Gatt Ingo CATEGORY 8 - ANZAC DAY REMEMBRANCE Gatton RSL Laidley RSL Helidon RSL Withcott Progress Association Grantham/Ma Ma Creek RSL Murphys Creek Progress Association

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GANISATION	AMOUNT	ORGANISATION	DE
EGORY 6 - SCHOOL CHAPLAINCY		CATEGORY 9 – CO	мми
ton State School	\$2500	Lockyer Upland	Co Gr
kyer District High School	\$2500	Catchments Inc.	Ha Va
lley State High School (Services all schools in the area)	\$5000	Lockyer Upland Catchments Inc.	We
<b>FAL</b>	\$10,000.00	Catchments inc.	Su
		The University	١n
FEGORY 7 - PUBLIC HALLS ASSISTAT	NCE	The University of Southern Queensland	see of
est Hill School of Arts	\$1700	Queensianu	raj Ro
nheim Public Hall	\$1700	Friends of	Go Tra
lgowie Public Hall	\$1700	Gormans Gap	Ma
nore Grove Public Hall	\$1700	TOTAL	
Ma Creek Community Centre	\$1700		
dsdale School of Arts	\$1700	CATEGORY 10 - CC	мм
rphys Creek Community Centre	\$1700	Bichel Oval	
ction View Public Hall	\$1700	Cahill Park Sports (	Comp
ckyard Creek Community Hall	\$1700	Ropehill Sporting C	Compl
tmans Ridge Pioneers Memorial	\$1700	Gatton Soccer Club	)
ton Senior Citizens Centre	\$1700	Withcott Soccer Cl	ub
oldsby Recreation Hall	\$1700	TOTAL	
TAL	\$20,400.00		
		ORGANISATION	DE

\$2500

\$2500

\$1000

\$400

\$400

\$400

ORGANISATION	DESCRIPTION	AMOUNT
CATEGORY 9 – CON	IMUNITY ENVIRONMENT	GRANT
Lockyer Upland Catchments Inc.	Conserving Native Grasses and Grassy Habitats in the Lockyer Valley	\$1808.48
Lockyer Upland Catchments Inc.	Workshop on the Lockyer Uplands Bird Survey Project	\$1440
The University of Southern Queensland	Investigation into secondary poisoning of Lockyer Valley raptors from the use of Rodenticides.	\$5000
Friends of Gormans Gap	Gormans Gap Trail Loop Weed Management Project	\$2721.45
TOTAL		\$10,969.93
CATEGORY 10 - COM	MMUNITY SPORTING CON	1PLEX
Bichel Oval		\$12,500
Cahill Park Sports Complex		\$89,986
Ropehill Sporting Complex		\$15,000
Gatton Soccer Club \$400		\$4000
Withcott Soccer Club		\$5000
TOTAL		\$126,486
		_
ORGANISATION	DESCRIPTION	AMOUNT
ONE-OFF GRANT TO COUNCIL RESOLUT	D COMMUNITY ORGANIS/ ION	ATION BY
Laidley District Cricket Club	Installation of cricket pitch at Laidley Recreation Reserve – council resolution 20- 24/0420	1732.50
TOTAL		\$1732.50
	Ar	nual Report 2021-2022

## **COUNCIL FACILITIES FEE WAIVERS**

Fee waivers for the use of Council's facilities were granted at a total cost of \$85,816.37.

#### **BUSHFIRE RECOVERY EXCEPTIONAL ASSISTANCE FUNDING**

Lockyer Valley Regional Council budgeted \$100,000 towards a successful application of \$700,000 (\$800,000 total) of grant funding, jointly funded by the Commonwealth and Queensland governments under Category D of the Disaster Recovery Funding Arrangements. The Eligible Scope for this funding was "Immediate maintenance and repairs to relief and evacuation centres".

Offers to submit requests for funding were made to the thirteen halls listed in Council's Community Grants and Assistance Procedure under Category 7 (Public Halls Assistance). The following grants were awarded:

ORGANISATION	DESCRIPTION	AMOUNT	
Blenheim Public Hall Association Inc.	Blenheim Hall Upgrades	\$45,234	
Forest Hill School of Arts	Forest Hill School of Arts Repairs and Improvements	\$64,401	
Glenore Grove Public Hall Association Inc.	Glenore Grove Hall Repairs	\$108,336	
Lockyer Valley Regional Council	Grantham Butter Factory Floor Replacement	\$58,000	
Lockyer Valley Regional Council	Helidon Community Centre Improvements	\$47,700	
Junction View Hall Association Inc.	Re-Levelling and Re-Stumping of the Hall	\$25,000	
Ma Ma Creek Community Centre Inc.	Ma Ma Hall Upgrade	\$93,479	
Mulgowie Public Hall Association Inc.	Mulgowie Hall Facility Upgrades	\$110,154	
Withcott& District Progress Association	Postmans Ridge Memorial Hall – Toilet Block	\$120,000	
Stockyard Creek Community Hall Inc.	Upgrade Stockyard Creek Hall to Enable it to Function as a Community Shelter During or After a Disaster	\$120,000	
	and the second		

#### TOTAL (REMAINING \$7696 FOR SMARTYGRANTS LICENCE FEE)







42. Lockyer Valley Regional Council

\$792,304

### **REGIONAL ARTS DEVELOPMENT FUND (RADF)**

The Regional Arts Development Fund is a partnership between the Queensland Government and Council to support local arts and culture in the region. Funding was distributed to the following recipients during the 2021-2022 financial year.

ORGANISATION	DESCRIPTION	AMOUNT	
H Edmunds	Broadway to Bocelli	\$6346	
Lockyer Valley Art Trail	Lockyer Valley Art Trail	\$7075	
Dr Renata Buziak	Cynotype Workshops	\$1910	
S Goldstiver	Life stories and memoir writing	\$2795	
Lockyer Valley Art Society Inc	Ten terrific workshops for \$10.00	\$4700	
Noosa Film Academy	Film workshops	\$6000	
Faith Lutheran College Plainland	Choreography connections	\$3455	
Lockyer Information & Neighbourhood Centre	Lockyer Art and Culture Project	\$6765	
Lockyer Valley Dance Centre	Lockyer Dance Workshops	\$1005	
PROFESSIONAL DEVELOPMENT GRANTS			
L Luas	International Festival and Workshop	\$503	
C Brassington	Printmaking with an etching press	\$1000	
D Clissold	Japanese Woodblock Printing and Fabric Printing	\$840	
N Moorhead	The Oil Portrait	\$640	
A Harm	Acrobatic Arts	\$980	
R Nash	Stage Director Training	\$1000	
A Wheatley	Wool felting professional development	\$800	
K Mundt	Improvisation Art Quilt Workshop	\$1000	
	TOTAL	\$46,814	

#### **COMMERCIAL BUSINESS UNITS**

Council did not maintain any Commercial Business Units during the 2021-2022 financial year.

#### ACTION TAKEN INVOLVING SPECIAL ARRANGEMENTS

Council was not supplied with any services, facilities or activities by another local government under any agreements or joint activities and for which any special rates or charges were levied, during the 2021-2022 financial year.

43

#### **CHANGES TO TENDERS**

Council did not issue invitations to change any tenders under section 228(8) of the *Local Government Regulation* 2012 during the 2021-2022 financial year.

#### **CONCESSIONS FOR RATES AND CHARGES GRANTED**

Part 10 of the *Local Government Regulation 2012* provides Council with the ability to grant concessions to property owners in certain circumstances. For the 2021-2022 financial year concessions were granted to the following properties:

- Property ID 117190 No interest for a period of 6 months has been approved up to 31 December 2022
- Property ID 163330 payment commitment outside of Council Debt Recovery Policy
- Property ID 189550 payment commitment outside of Council Debt Recovery Policy
- Property ID 283800 Extension of the due date for the rates notices issued 9 February 2022 until the 30 September 2022.
- Property ID 261060 Extension of the due date for the rates notices issued 9 February 2022 until the 30 September 2022.
- Property ID 205220 Interest Free period for 6 months and a payment commitment outside of Council's Debt Recovery Policy
- Property ID 196170 Interest written off and discount allowed for the period ending 31 December 2021

#### PENSION SUBSIDY CONCESSION

Lockyer Valley Regional Council's Pension Subsidy is to help eligible pensioner property owners to remain in their own homes by reducing the financial impact of rates and charges levied. Eligibility and applying of the concession are completed in accordance with Part 10 of the *Local Government Regulation 2012*.

## **INTERNAL AUDIT**

Internal audit activities are performed by a qualified internal audit consultant on a wholly outsourced basis. For the 2021-2022 financial year, O'Connor Marsden and Associates provided this service.

The Audit and Risk Management Committee endorsed a revised Internal Audit Plan (Plan) on 31 March 2022, with the revised Plan adopted by Council on 18 May 2022. Internal Audit Progress Reports were presented to the Audit and Risk Management Committee meetings on 12 August 2021, 20 December 2021, 31 March 2022 and 2 June 2022.

Internal audit projects for the financial year included:

- Property Management Review.
- Disaster Response (on ground) in Community.
- Plant and Fleet Utilisation Review.

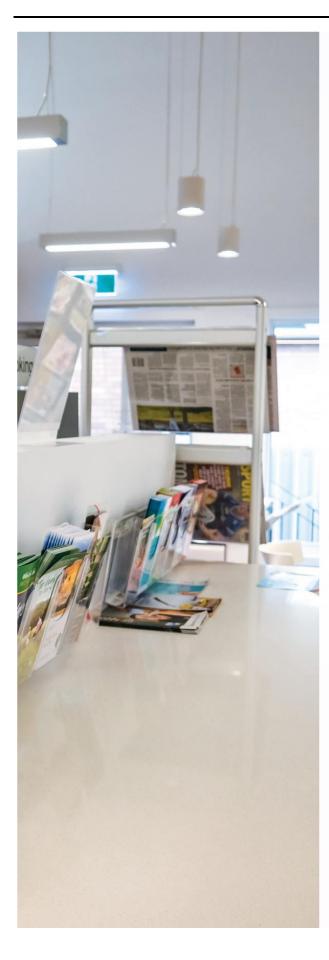
A review of the performance of the work performed by Council's contracted Internal Auditor in accordance with s.207(3), Local Government Regulation 2012 was conducted by the Audit and Risk Management Committee on 31 March 2022 with the findings presented to Council on 18 May 2022.

Lockyer Valley Regional Counci

44.

Attachment 1

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#### **REGISTERS MAINTAINED**

Registers maintained by Council:

- Register of Councillor and Senior Management Interests.
- Register of Councillor Conflict of Interest Declarations at Council Meetings.
- Register of Related Parties.
- Register of Delegations by Council.
- Register of Delegations by the Chief Executive Officer.
- Register of Financial Delegations.
- Register of Administrative Delegations.
- Register of Roads.
- Register of General Charges and Regulatory Fees.
- Register of Local Laws and Subordinate Local Laws.
- Register Policy, Procedure and Guidelines.
- Asset Registers.
- Fraud and Corruption Allegation Register.
- Loss Register.
- Land Record.
- Lobbyist Register.
- QLeave Register.
- Corporate Risk Register.
- Audit Recommendations Register.
- Register of Infrastructure Charges Audits.
- Complaints Management System Register.
- Employee Conflict of Interest Declaration Register
- Register gifts, entertainment and gratuities.
- Recommendations implementation Register Disaster Management Reviews and Inquiries.
- Contracts Register.
- Non-Conformance Register.
- Exemptions Register.
- Work Health and Safety specific registers internal and external issues register, interest parties register, legal and other requirements register, elected health and safety representative registers, first aid officers register, emergency control team register, electrical equipment register and confined space register.

45

# **COMMUNITY FINANCIAL REPORT**

#### WHAT IS A COMMUNITY FINANCIAL REPORT?

The Community Financial Report aims to simplify the financial statements of Lockyer Valley Regional Council to enable our community, business partners, customers and employees to better understand how we performed financially (pg 56).

The report provides graphical representation of the financial position, financial performance and cash flows as well as changes in community equity, to provide a simple, comprehensive view of Council's financial results for the period 1 July 2021 to 30 June 2022.



#### SUMMARY OF KEY RESULTS

During the 2021-2022 financial year, Lockyer Valley Regional Council continued to deliver its program of core services to the community while consolidating its base to maintain financial sustainability given uncertain economic circumstances. However, Council's operations were heavily impacted by three significant rain events during the financial year. In spite of these events and continuing the success of previous financial years, the results for the current year once again include the achievement of an operating surplus. Despite the recent difficult times faced not only by Council but by the whole world from the COVID-19 pandemic and the significant rain events this is Council's fifth genuine surplus in a row, continuing the improved financial position established in the 2017 year.





## **MEASURES OF SUSTAINABILITY**

Sustainability measures provide evidence of Council's ability to continue operating and to provide an acceptable level of service to the community both currently and in the longer term. Local governments are required to report on three financial sustainability measures being an asset sustainability ratio, a net financial liabilities ratio and an operating surplus ratio each of which is presented below.

RATIO	EXPLANATION	TARGET	2022	TARGET MET	COMMENT
Operating surplus ratio	Measures the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.	Between 0% and 10%	5.22%	V	This ratio is within target range.
Asset sustainability ratio	This measure reflects the extent to which infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.	>90%	74.26%	×	This ratio has fallen below target due to the significant rain events within the 2021-2022 financial year which resulted in delays in the delivery of the capital works program due to Council's Infrastructure teams focusing on emergency works flood restoration projects.
Net financial liabilities ratio	Measures the extent to which net financial liabilities of Council can be serviced by its operating revenues.	< 60%	41.12%	~	This ratio is within target range.

The long-term financial forecast shows Council's commitment to achieving operating surpluses in the forecast years. The forecast for the Asset Sustainability Ratio is derived from Council's Asset Management Plans. While the forecast shows that there will be years when the ratio is slightly lower than the target level, the average ratio over the life of the forecast meets the threshold set by the Department.

Attachment 1

47

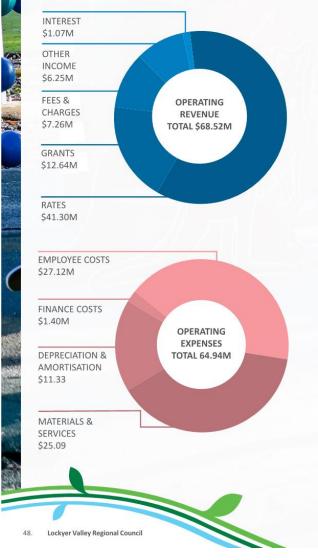
#### **FINANCIAL OVERVIEW**

The Statement of Comprehensive Income measures how Council performed in relation to income and expenses during the financial year. This statement illustrates how money received from Council operations is spent.

For the 2021-2022 financial year, Council had budgeted for an operating surplus of \$0.77 million. The higher than expected operating surplus result of \$3.58 million is due to less expenditure on materials and services as a result of deferring a number of projects to the subsequent financial year, due to the impact of the three declared flood events that occurred in the 2021-2022 financial year.

The achievement of the fifth operating surplus in a row indicates that the long-term sustainability of the organisation continues to remain on track to achieve Council's long-term financial goals, despite the difficult times that continue to be faced during the COVID-19 pandemic and the impacts of the three rain events. It shows Council's continued commitment to operating within its means, providing stability for its future financial and operational sustainability and an improved ability to withstand unexpected financial shocks.

Council will continue to place increased focus on managing finances through the current difficult and uncertain times to ensure the continued provision

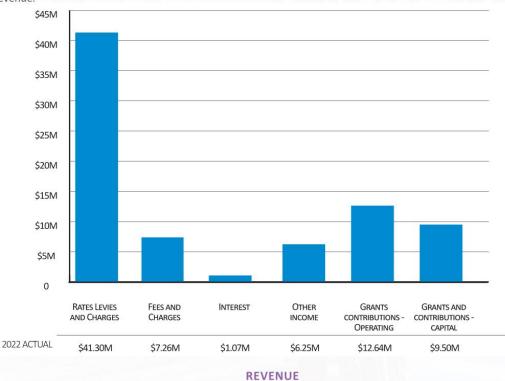




of core services to our community.

#### **REVENUE SOURCES – WHERE DOES THE MONEY COME FROM?**

For the 2021-2022 financial year, Council received \$68.52 million in operating revenue and \$9.74 million in capital revenue.



While revenue from rates and charges is the main source of income, revenue has seen a significant increase in operating grants, subsidies, contributions and donations, building and development fees. This is mostly due to an increase in the federal financial assistance grant and a large prepayment of the 2022-2023 grant received in the 2021-2022 financial year. The increase in the prepaid amount from the prior year was \$1.69 million. There was also a receipt of \$1 million for emergency works funding received in 2021-2022.

Capital grants, subsidies, contributions and donations have decreased from the prior year due to a reduction in economic stimulus programs from the Australian and Queensland Governments, however, they remained significant in 2021-2022. Some of the major grants include South East Queensland Community Stimulus Program \$2.38 million, Local Roads and Community Infrastructure Program \$1.61 million, Heavy Vehicle Safety and Productivity Program and Building Better Regions. Council committed to using those funds to reduce the impact on ratepayers while delivering important facilities and services for the community. Council continues to manage those funds and projects in a way that maximises local job creation and sustainability and an ongoing economic stimulus for local businesses.

49

#### **EXPENDITURE** - WHERE DOES THE MONEY GO? Council incurs both operating and capital expenditure in the provision of services to our local community. For the 2021-2022 financial year, Council spent \$64.94 million in operating expenditure and \$14.46 million in capital expenditure. **EXPENSES** \$30M \$25M \$20M \$15M \$10M \$5M 0 DEPRECIATION EMPLOYEE MATERIALS FINANCE BENEFITS AND COSTS AND AMORTISIATION SERVICES 2022 ACTUAL \$27.12M \$25.09M \$1.40M \$11.33M



During the 2021-2022 financial year, total operational expenditure increased by \$10.06 million or 18.32 per cent on the prior year. Employee costs have seen an increase from the prior year predominately related to the reduction of capitalised wages as Council's infrastructure staff focused on operational works associated with flood recovery emergency works.

Materials and services has also increased with increased costs due to flood counter disaster operations and emergency works.

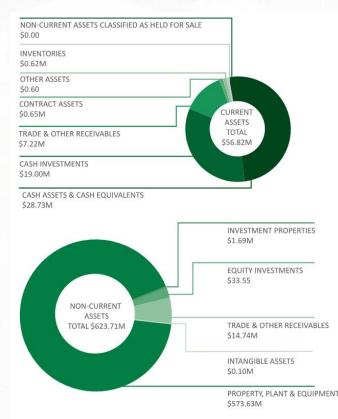
Depreciation continues to be a significant cost and is constantly under review through the asset revaluation process.



#### STATEMENT OF FINANCIAL POSITION

The Statement of Financial Position measures what we own (our assets) and what we owe (our liabilities) and our net worth (equity) at the end of the Financial Year.

#### ASSETS – WHAT WE OWN



Council's total cash, cash equivalents and financial assets increased by \$13.13 million from 2020-2021. Council's cash balance as at 30 June 2022 was \$47.74 million (2021 \$34.60 million). The increase in cash is largely due to a prepayment of \$4.78 million for the state waste levy, a prepayment of the financial assistance grant and a large carry over of capital works to 2022-2023 due to delays in the delivery of the capital works program due to the impacts the three declared flood events.

Non-current assets have increased overall from 2021, with most of the movement relating to the significant increase in fair value of buildings and infrastructure assets which increased by \$63.33 million. The significant increase is due to inflationary effects on the gross replacement cost of infrastructure type assets. The Australian Bureau of Statistics reported a 8.87% increase for the cost of road and bridge construction in Queensland during the 2021-2022 financial year.

For the 2021-2022 financial year, Council's capital additions totalled \$12.31 million in capital works with a further \$4.32 million in developer contributed assets. Works in progress at year end totalled \$9.76 million. The level of completed works was around 70 per cent of the budgeted amount and was mostly renewal and upgrade work in accordance with Council's Asset Management Plans.

51

#### LIABILITIES – WHAT WE OWE

Total liabilities increased from the previous year and this is mainly because of an increase in the refuse restoration provision. Council engaged an independent expert to review and provide a cost estimate of the future restoration costs for the refuse restoration and this resulted in a significant increase in the value of the provision.

Council's largest liability continues to be the provisions for the rehabilitation of land fill and quarry sites across the region in accordance with environmental requirements. These provisions are generated to recognise the estimated future costs of restoring and maintaining Council's quarries and landfills throughout the region and are reviewed and adjusted annually.



# OUR DEBT

AL.

Like most other Local Government Authorities throughout Australia, Lockyer Valley Regional Council utilises loan borrowing to fund the construction of new infrastructure to service the needs of our growing community.

Council's debt policy is based on sound financial management practices with borrowings restricted as follows:

- Council will not utilise loan funds to finance
   operational activities
- Council will endeavour to fund all capital renewal works from operating cash flows and borrow only for new or upgrade projects.

During 2021-2022 Council did not borrow any new funds and made repayments of \$1.58 million on existing debt balances.

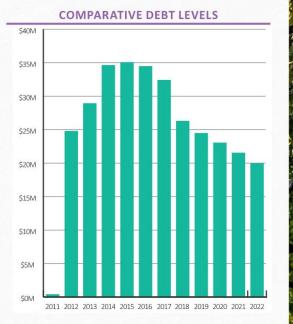
At 30 June 2022 the amount of debt was 2.94 per cent of Council's total assets.

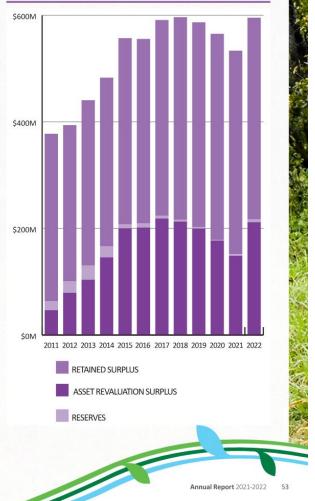
# STATEMENT OF CHANGES IN EQUITY

The Statement of Changes in Equity measures the changes in our net wealth and shows the movements in our retained earnings, reserves and asset revaluation surplus.

In the 2021-2022 financial year, our net worth increased by \$62.09 million or 11.64 per cent with the main contributor being an increase of \$63.22 million in our asset revaluation surplus. The increase in the asset revaluation surplus is due to the revaluation of assets and the application of index factors in line with recent levels of inflation.

At the end of the year Council's equity balance is \$595.54 million.





COMPARATIVE EQUITY BALANCES

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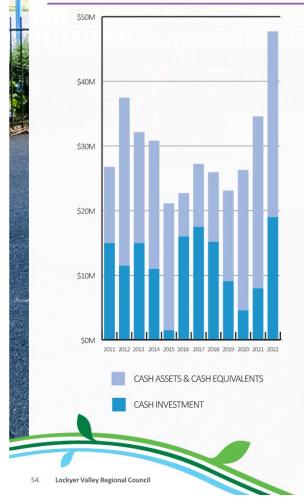
# STATEMENT OF CASH FLOWS

The Statement of Cash Flows outlines how we received and spent cash throughout the year. The closing balance reflects how much cash Council had at year end.

Council generated a net amount of \$16.62 million from its operating activities which relates to payments received from customers, interest revenue, and noncapital grants and contributions, less the payments to employees and suppliers, and interest on Council's loans.

In conjunction with the proceeds of the disposal of assets, capital grants, and other investment distributions, the cash generated from operating activities was used in the purchase of assets such as property, plant and equipment, and principal repayments off Council's debt.

At 30 June 2022, Council's total cash balance was \$47.74 million which, taking in to account Council's cash investments, was a net increase in cash of \$13.13 million during the 2021-2022 financial year.



# COMPARATIVE CASH BALANCES





# CONCLUSION

Maintaining Council's financial position to support long-term financial and operational sustainability remains a priority for Council. We continue to focus on balancing community expectations with financial sustainability, delivering projects and services while maintaining community assets and financial capital.

Our current position delivers the stability that our longterm financial strategy provides for and allows Council to meet its future obligations and demands of our community in the foreseeable future.

The results for the 2021-2022 financial year show that Council has continued to deliver on its promise to achieve operating surpluses despite the difficult times of flood events. External factors such as the pandemic and flooding has highlighted the importance of having a sound long-term plan, and appropriate financial support from other levels of government so we can deliver increasing value-for-money for our ratepayers.

The clear focus on renewing existing assets is further evidence of Council's determination to achieve a financially sustainable future.

We will continue to make decisions that are in the best interest of the community that we all live in and are proud to call home as we stay focused on the organisation's trend of sound financial management.





GENERAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2022





Financial Statements 2022

General Purpose Financial Statements for the year ended 30 June 2022

Contents		Page
Primary	Financial Statements	
-	nt of Comprehensive Income	3
	t of Financial Position	4
	nt of Changes in Equity	5
Statemer	nt of Cash Flows	6
Notes to	o the Financial Statements	
1	Information about these financial statements	7
2a	Council functions – component descriptions	9
2b	Council functions – analysis of results by function	10
3	Revenue	11
4	Other income	14
5	Capital income	14
6	Employee benefits	14
7	Materials and services	15
8	Finance costs	15
9	Capital expenses	16
10	Cash, cash equivalents and financial assets	17
11	Receivables	18
12	Inventories	20
13	Other assets	20
14	Non-current assets Held for Sale	21
15	Associated Entities	22
16	Investment property	24
17	Property, plant and equipment	25
18	Intangible assets	33
19	Contract balances	34
20	Leases	35
21	Payables	36
22	Borrowings	37
23	Provisions	38
24	Asset revaluation surplus	39
25	Commitments for expenditure	40
26	Contingent liabilities	40
27	Superannuation – regional defined benefit fund	41
28	Reconciliation of net result for the year to net cash inflow/(outflow) from operating activities	42
29	Reconciliation of liabilities arising from finance activities	43
30	Correction of error	44
31	Events after the reporting period	45
32	Financial instruments and financial risk management	45
33	Transactions with related parties	49
34	Reserves	51
35	Council information and contact details	52

continued on next page ...



Financial Statements 2022

General Purpose Financial Statements for the year ended 30 June 2022

Contents	Page
Management Certificate for the year ended 30 June 2022	53
Independent Auditor's Report	54
Current Year Financial Sustainability Statement Certificate of Accuracy Independent Auditor's Report - Current Year Financial Sustainability Statement	<b>57</b> 58 59
Unaudited Long Term Financial Sustainability Statement Certificate of Accuracy - Long Term Financial Sustainability Statement	<b>62</b> 64



Page 2 of 64

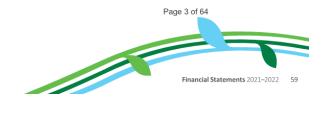
# Financial Statements 2022

# Statement of Comprehensive Income

for the year ended 30 June 2022

¢ 1000		2025	Restated
\$ '000	Notes	2022	2021
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3a	41,297	40,220
Fees and charges	3b	7,256	6,983
Sales revenue	3c	1,515	1,153
Grants, subsidies, contributions and donations	3c	12,643	8,551
Total recurrent revenue		62,711	56,907
Capital revenue			
Grants, subsidies, contributions and donations	3c	9,499	13,615
Total capital revenue		9,499	13,615
Other income			
Rental income	20	335	338
Interest received	4a	1,069	1,151
Profit from equity accounted investments	15	1,968	2,320
Other income	4	2,435	1,990
Capital income	5	245	1,616
Total other income		6,052	7,415
Total income		78,262	77,937
Expenses			
Recurrent expenses			
Employee benefits	6	27,121	25,103
Materials and services	7	25,095	17,061
Finance costs	8	1,399	1,510
Depreciation and amortisation:			
<ul> <li>Property, plant and equipment</li> </ul>	17	11,306	11,189
- Intangible assets	18	20	23
Total recurrent expenses		64,941	54,886
Capital Expenses	9	14,458	8,447
		14,458	8,447
Total expenses		79,399	63,333
Net Result		(1,137)	14,604
Other comprehensive income			
Items that will not be reclassified to net result			
Increase / (decrease) in asset revaluation surplus	17	63,222	(21,067)
Total other comprehensive income for the year		63,222	(21,067)
Total comprehensive income for the year		62,085	(6,463)

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



Financial Statements 2022

# Statement of Financial Position as at 30 June 2022

			Restated
\$ '000	Notes	2022	2021
Current assets			
Cash and cash equivalents	10	28,736	26,602
Financial assets	10	19,000	8,000
Receivables	11	7,220	7,358
Inventories	12	625	380
Contract assets	19	645	2,302
Other assets	13	603	569
		56,829	45,211
Non-current assets held for sale	14	_	360
Total current assets		56,829	45,571
Non-current assets			
Receivables	11	14,735	14,735
Equity accounted investments	15	33,553	32,940
Investment property	16	1,693	1,605
Property, plant and equipment	17	573,632	508,021
ntangible assets	18	102	121
Total non-current assets		623,715	557,422
Total Assets		680,544	602,993
Current liabilities			
Payables	21	9,228	8,198
Contract liabilities	19	3,071	2,798
Borrowings	22	1,698	1,580
Provisions	23	7,913	8,226
Total current liabilities		21,910	20,802
Non-current liabilities			
Payables	21	3,509	_
Borrowings	22	18,286	19,987
Provisions	23	41,302	28,752
Total non-current liabilities		63,097	48,739
Total Liabilities		85,007	69,541
Net community assets		595,537	533,452
Community equity			
Asset revaluation surplus	24	211,956	148,734
Retained surplus/(deficiency)		378,685	381,630
		0,000	00.,000
Reserves	34	4,896	3,088

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



Page 4 of 64

# Financial Statements 2022

Statement of Changes in Equity for the year ended 30 June 2022

\$ '000	Notes	Asset revaluation surplus	Retained surplus	Other reserves	Total equity
2022					
Balance as at 1 July		148,734	381,630	3,088	533,452
Restated balance as at 1 July		148,734	381,630	3,088	533,452
Net result		-	(1,137)	-	(1,137)
Other comprehensive income for the year					
<ul> <li>Increase/(decrease) in asset revaluation surplus</li> </ul>	17	63,222	_	-	63,222
Total comprehensive income for the year		63,222	(1,137)	_	62,085
Transfers to reserves		_	(4,896)	4,896	_
Transfers from reserves			3,088	(3,088)	
Balance as at 30 June		211,956	378,685	4,896	595,537
2021					
Balance as at 1 July		176,991	384,191	1,306	562,488
Correction of prior period errors	30	(7,190)	(15,383)	_	(22,573)
Restated balance as at 1 July		169,801	368,808	1,306	539,915
Net result		-	14,604	-	14,604
Other comprehensive income for the year					
- Increase/(decrease) in asset revaluation surplus	17	(21,067)	_	_	(21,067)
Total comprehensive income for the year		(21,067)	14,604	-	(6,463)
Transfers to reserves		-	(3,088)	3,088	-
Transfers from reserves			1,306	(1,306)	-
Balance as at 30 June		148,734	381,630	3,088	533,452

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



Financial Statements 2022

# Statement of Cash Flows

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Cash flows from operating activities			
Receipts from customers		67,658	57,724
Payments to suppliers and employees		(50,950)	(42,381)
		16,708	15,343
Interest received		1,069	1,151
Borrowing costs		(1,157)	(1,219)
Net cash inflow (outflow) from operating activities	28	16,620	15,275
Cash flows from investing activities			
Purchase of investment securities		(11,000)	(3,400)
Proceeds from sale of land held for sale		384	530
Proceeds from sale of property, plant and equipment		680	485
Distributions received from joint ventures and associates		1,355	1,436
Grants, subsidies, contributions and donations		7,975	9,335
Payments for property, plant and equipment and intangibles		(12,297)	(17,259)
Net cash inflow (outflow) from investing activities		(12,903)	(8,873)
Cash flows from financing activities		(1.500)	(4.500)
Repayment of borrowings		(1,583)	(1,509)
Net cash inflow (outflow) from financing activities		(1,583)	(1,509)
Net increase (decrease) in cash and cash equivalent held		2,134	4,893
Cash and cash equivalents at the beginning of the financial year		26,602	21,709
Cash and cash equivalents at the end of the financial year	10	28,736	26,602
· · · · · · · · · · · · · · · · · · ·			20,002
Additional information:			
plus: Investments on hand – end of year	10	19,000	8,000
Total cash, cash equivalents and financial assets		47,736	34,602

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



Page 6 of 64

Financial Statements 2022

# Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2022

# Note 1. Information about these financial statements

# (1.a) Basis of preparation

The Lockyer Valley Regional Council is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2021 to 30 June 2022. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment and investment property.

# (1.b) New and revised Accounting Standards adopted during the year

Lockyer Valley Regional Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2021, none of the standards had a material impact on reported position, performance and cash flows.

# (1.c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for council then further information has been provided in this note.

All new and amended Australian Accounting Standards, and Interpretations, that were issued but not yet effective at the time of compiling these financial statements are not likely to have a material impact on the statements.

# (1.d) Estimates and Judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Revenue recognition Note 3
- Non-Current Assets Classified as "Held for Sale" -Note 14
- Valuation of Investment Property Note 16

continued on next page ...

- Valuation and Depreciation of Property, Plant & Equipment - Note 17
- Provisions Note 23
- Contingent Liabilities Note 26
- Financial Instruments and Financial Assets Note 32

# (1.e) Rounding and Comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1,000 unless otherwise indicated.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.

# (1.f) Volunteer Services

Council utilises volunteer service at the Visitor Information Centre, Art Gallery, Queensland Transport Museum and various events coordinated by Council. The volunteer services are not recognised in the financial statements because they would not be purchased if they were not donated services.

# (1.g) Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

The associated entity of the Council pays an income tax equivalent to the Council in accordance with the requirements of the *Local Government Act 2009*.

The Council does not pay payroll tax to the Queensland Government as its activities are below the threshold.

# (1.h) COVID-19

Council's operations for the year ended 30 June 2022 have been impacted by the COVID-19 pandemic. The following steps were taken by Council in response to the pandemic during the year:

- All Council requests for quotes for purchases over \$15,000 to include at least two local businesses where available
- Payment terms reduced to 14 days on all invoices for local businesses
- Capital expenditure program realigned due to significant Government funding (COVID stimulus packages) totalling \$4.284 million for the year ended 30 June 2022.



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 1. Information about these financial statements (continued)

# (1.i) Impacts of the South East Queensland Rainfall and Flooding Events

The Lockyer Valley region experienced three major rain events during the 2021/2022 financial year.

- November 2021
- February/March 2022and May 2022

Council requested and was granted an extension of time by the Hon Steven Miles, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympics Infrastructure in accordance with Section 212 of the Local Government Regulation 2012. This was to give Council time to perform additional asset valuation work on the road infrastructure and facilities assets to determine if the fair value of these assets has declined materially. Management has performed the additional valuation work and is comfortable there is no material change to the fair value of the assets as at 30th June 2022.

Impacts of the three major rain events incurred to date to the financial statements:

Note 3 Revenue - \$1.00 million QRA funding

Note 6 Employee benefits - \$2.54 million on flood response and restoration activities

Note 7 Materials and services - \$5.47 million expenses on flood response and restoration activities

The three major rain events also caused a number of capital works projects to be deferred to the 2022/2023 financial year. These projects were predominately renewal works and this resulted in Council falling short of the asset sustainability target for the financial year.



Page 8 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 2a. Council functions - component descriptions

Details relating to the Council's functions / activities as reported in Note 2(b) are as follows:

#### **General Public Services**

The objective of this function is to provide internal governance, organisational and administrative services. It includes legislative and executive programs to implement policy, coordinate activities and provide support to Elected Members. It also includes the administrative programs to support effective service delivery to all internal and external customers. All programs not classified elsewhere are aggregated under this function.

#### **Public Order and Safety**

The objective of this function is to provide programs and services that deal with nuisance, safety and public behaviour. It includes programs for the control of domestic animals, administration and enforcement of local laws and disaster management, and support for local Rural Fire Service and State Emergency Services groups.

#### **Economic Affairs**

The objective of this function is to provide support for programs and services that generate economic activity within the Region. This includes support to the local economy, development and implementation of business and investment strategies, and local business promotion. This function also includes road transport and associated services to maintain and deliver infrastructure such as roads, bridges, drains and footpaths.

#### **Environmental Protection**

The objective of this function is to provide programs that deal with the natural environment and waste management. It includes activities such as pest and weed management and other environmental programs and the collection, disposal and/or recycling of commercial and domestic waste.

#### Housing and Community Amenities

The objective of this function is to provide activities that are concerned with support to community groups, community development initiatives, the provision of community facilities such as halls and other community buildings. This function also covers disaster recovery programs including the rebuilding of Council's flood affected infrastructure as well as town planning and approvals.

#### Recreation, Culture and Religion

The objective of this function is the provision of sporting, recreation and cultural facilities such as sports grounds, swimming pools, parks and gardens, libraries and art gallery.

# Social Protection

The objective of this function is to conduct the operation of Council's childcare centres and youth development program.



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Notes to the Financial Statements for the year ended 30 June 2022

66 Lockyer Valley Regional Council

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Note 2b.		

			Gross p	Gross program income			Gross pi	Gross program expenses		Net result from		
Functions \$ '000	Notes	Recurring grants	Recurring other	Capital grants	Capital other	Total income	Recurring	Capital	Total expenses	recurring operations	Net result	Total assets
Functions												
2022												
General public services		6,278	36,613	26	134	43,051	(32,840)	(270)	(33,110)	10,051	9,941	221,954
Public order and safety		274	2,186	138	I	2,598	(2,265)	Ι	(2,265)	195	333	I
Economic affairs		2,964	1,788	3,401	111	8,264	(7,884)	(1,724)	(9,608)	(3,132)	(1,344)	425,602
Environmental protection		514	8,370	98	I	8,982	(7, 255)	(12,202)	(19,457)	1,629	(10,475)	4,647
Housing and community amenities		613	6,443	5,472	I	12,528	(8,393)	(254)	(8,647)	(1,337)	3,881	I
Recreation, culture and religion		1,365	89	364	I	1,818	(5, 343)	(8)	(5,351)	(3,889)	(3, 533)	28,341
Social protection		635	386	I	I	1,021	(961)	I	(961)	60	60	1
Total	Note 3(c)	12,643	55,875	9,499	245	78,262	(64,941)	(14,458)	(79,399)	3,577	(1,137)	680,544
2021												
General public services		3,389	35,989	79	29	39,486	(24,964)	(3,298)	(28,262)	14,414	11,224	208,411
Public order and safety		206	1,775	34	I	2,015	(2,052)	I	(2,052)	(71)	(37)	1
Economic affairs		3,459	1,640	3,666	I	8,765	(8,187)	(4,726)	(12,913)	(3,088)	(4,148)	368,661
Environmental protection		497	8,319	447	1,587	10,850	(6,445)	(46)	(6,491)	2,371	4,359	15,213
Housing and community amenities		I	6,027	6,236	I	12,263	(7,848)	(377)	(8,225)	(1,821)	4,038	1
Recreation, culture and religion		349	105	3,153	I	3,607	(4,449)	I	(4,449)	(3,995)	(842)	10,708
Social protection		651	300	I	I	951	(941)	I	(941)	10	10	I

Page 10 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 3. Revenue

\$ '000	Notes	2022	2021

# (a) Rates, levies and charges

Rates, levies and charges are recognised as revenue when the council obtains control over the assets comprising these receipts which corresponds to the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

General rates	33,238	32,442
Separate rates	4,718	4,618
Waste collection charges	4,883	4,714
Special charges	276	251
Total rates and utility charge revenue	43,115	42,025
Less: discounts	(1,636)	(1,624)
Less: pensioner remissions	(182)	(181)
Total rates, levies and charges	41,297	40,220

# (b) Fees and charges

Revenue arising from fees and charges is recognised at the point in time when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example camping grounds. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Building and development fees	4,745	4,712
Refuse tip and recycling	730	614
Childcare	438	300
Finance and corporate governance	3	79
Animal control	505	520
User fees and charges	835	758
Total fees and charges	7,256	6,983



continued on next page ...

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 3. Revenue (continued)

#### (c) Grants, subsidies, contributions and donations

#### Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when each performance obligation is satisfied.

Performance obligations vary in each agreement but include delivery of events, procurement of defined goods and services, presentation of reports and business cases. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Council did not have any operating grants meeting the recognition requirements of AASB 15 in the 2021/2022 financial year.

# Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

#### Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

#### Donations

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.



Page 12 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 3. Revenue (continued)

\$ '000	Notes	2022	2021
(i) Operating			
General purpose grants		6,650	4,541
State government subsidies and grants		1,230	1,258
Commonwealth government subsidies and grants		4,454	2,478
Contributions		309	274
TOTAL RECURRENT GRANTS, SUBSIDIES AND CONTRIBUTIONS		12,643	8,551

# (ii) Capital

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers. All other revenue has been classified as recurrent.

State government subsidies and grants		2,827	6,727
Commonwealth government subsidies and grants		2,262	3,451
Contributions		93	177
Developer assets contributed by developers at fair value	17	4,317	3,260
TOTAL CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS	_	9,499	13,615

# (iii) Timing of revenue recognition for grants, subsidies and contributions

	202	2022		1
\$ '000	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
Grants and subsidies	10,526	6,896	6,024	12,431
Contributions	4,562	155	3,573	138
	15,091	7,051	9,597	12,569



Financial Statements 2022

# Notes to the Financial Statements for the year ended 30 June 2022

# Note 4. Other income

\$ '000	Notes	2022	2021
Other income		1,260	750
Income tax equivalent received		704	771
Sale of sundry small value items		232	212
Fuel and diesel rebate		182	142
Rates legal costs recovered		57	114
Sales and hire		_	1
Total other income		2,435	1,990

# Note 5. Capital income

(a) Provision for restoration of land			
Change in estimates - refuse restoration	23	_	1,531
Change in estimates - quarry rehabilitation	23	111	56
		111	1,587
(b) Revaluations			
Revaluation increment of property, plant and equipment reversing previous			
revaluation decrement	17	46	-
Revaluation increment relating to investment property	16	88	_
Revaluation increment relating to assets held for sale	14		29
		134	29
Total capital income		245	1,616

# Note 6. Employee benefits

Employee benefit expenses are recorded when the service has been provided by the employee.

Wages and salaries		18,998	19,191
Councillors' remuneration		653	658
Annual, sick and long service leave entitlements		4,962	4,870
Superannuation	27	2,662	2,658
		27,275	27,377
Other employee related expenses		900	780
		28,175	28,157
Less: capitalised employee expenses		(1,054)	(3,054)
Total Employee benefits		27,121	25,103

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

Total Council employees at the reporting date:

Elected members	7	
Administration staff	179	1
Depot and outdoors staff	106	1
Total full time equivalent employees	292	3



Page 14 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 7. Materials and services

\$ '000 N	otes	2022	2021
Expenses are recorded on an accruals basis as Council receives the goods or se	rvices.		
Advertising		120	151
Administration supplies and consumables		718	600
Audit of annual financial statements by the Auditor-General of Queensland *		101	92
Communications and IT	2	2,076	2,272
Consultancy services	:	3,024	2,423
Contractors	1(	0,599	6,244
Donations paid		1,132	540
Fuel		1,206	887
Insurance		926	850
Investment property exp that generates income		322	289
Power		907	884
Repairs and maintenance		1,989	1,086
Subscriptions and registrations		629	527
Travel		46	23
Other materials and services		1,300	193
Total materials and services	2	5,095	17,061

\*Quoted audit fees as per the External Audit Plan relating to the 2021-22 financial statements are \$94,695 (2021: \$92,000).

# Note 8. Finance costs

Finance costs charged by the Queensland Treasury Corporation	1,011	1,086
Bank charges	146	133
Impairment of receivables	(2)	8
Refuse restoration 23	234	276
Quarry rehabilitation 23	10	7
Total finance costs	1,399	1,510



# Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 9. Capital expenses

\$ '000	Notes	2022	2021
(a) Loss on disposal of non-current assets			
Proceeds from the sale of Property, Plant and Equipment		680	485
Less: carrying value of disposed property, plant and equipment	17	(2,904)	(5,673)
		2,224	5,188
Write off intangible assets	18	_	(2,729)
		_	2,729
Proceeds from Land Held for Resale		384	530
Less: carrying value of disposed land held for resale	14	(350)	(427)
		(34)	(103)
Loss on disposal of non-current assets		2,190	7,814

Total capital expenses include write offs as a result of capital renewal and upgrade works undertaken and the removal of assets not owned by Council.

Values are detailed below: Capital writes offs of renewed infastructure assets - \$1,096,298 Identification of assets not owned by Council - \$1,101,546 Fleet Insurance Write-off - \$18,406 Disposal of park equipment - \$7,540

\$ '000	Notes	2022	2021
(b) Provision for restoration of land			
Additional provision		12,195	_

Increases to the provision for refuse restoration not arising from the passing of time are treated as a capital expense for landfills held on reserve land.

23

12,195

Increases to the provision for refuse restoration not arising from the passing of time are treated as a capital expense for landfills held on Council land where there is insufficient asset revaluation reserve in the relevant asset class.

(c) Revaluation decrement			
Revaluation down of property, plant and equipment	17	_	128
Revaluation down of investment property	16		505
			633
(d) Other capital expenses			
Loss on write-off of assets		73	_
		73	
Total capital expenses		14,458	8,447
The book value of assets disposed is shown as the gross value less	accumulated deprecia	tion.	
			Page 16 of 64
2 Lockyer Valley Regional Council			

72

#### Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 10. Cash, cash equivalents and financial assets

\$ '000	Notes	2022	2021

Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash and cash equivalents		
Cash at bank and on hand	172	867
Deposits at call	27,564	25,735
Term deposits	1,000	
TOTAL CASH AND CASH EQUIVALENTS	28,736	26,602
Financial assets - current		
Term deposits	19,000	8,000
Total financial assets	19,000	8,000
Cash and cash equivalents	28,736	26,602
Less: externally imposed restrictions on cash	(3,071)	(2,798)
Unrestricted cash	25,665	23,804

#### Restricted cash and cash equivalents

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

# (i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies Total externally imposed restrictions on cash assets	3,071	2,798 2,798
(ii) Internal allocations of cash at the reporting date: Internal allocations of cash may be lifted by a Council with a resolution.		
Future capital works Total internally allocated cash	4,896	3,088 3,088

Cash at bank is held with the National Australia Bank in normal business cheque accounts. Cash at call is held with Queensland Treasury Corporation. Interest rates are determined on a daily basis. Short and long term deposits are held with various banking institutions with maturities ranging up to twelve months and interest rates from 0.70% to 4.15%.

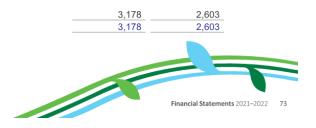
#### **Trust Funds**

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages).

The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

#### Trust funds held for outside parties

Security deposits



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 11. Receivables

Receivables are amounts owed to council at year end and are recognised as the amounts due at the time of sale or service delivery. Settlement of receivables is required within 30 days after the invoice is issued.

Interest is charged on outstanding rates at a rate of 8.03% per annum. Debtors invoiced during the 2022 financial year and which remain outstanding for greater than 30 days, bear interest at the rate of 8.03%.

The collectability of other receivables is assessed periodically. The amount is calculated as a percentage of receivables with consideration of past history of actual defaults, and an assessment of the likelihood of future defaults. Council has closely monitored outstanding receivables during the COVID pandemic and has found a slight increase in rates debt outstanding in comparison to prior financial years. This is a direct result of external debt recovery processes adjusted through the adoption of financial relief measures for the community pandemic.

Loans and advances are recognised at the amount due at the time of the advance. The loan matures on the 1st July, 2047 with interest charged at 3.82%.

\$ '000	2022	2021
Current		
Rates and charges	3,821	3,572
Developer - Offset Receivable	-	738
Other debtors	1,014	1,158
GST Recoverable	519	422
Accrued revenues		
- Interest on investments	1,886	1,489
Total	7,240	7,379
less: Provision for impairment		
Other debtors	(20)	(21)
Total provision for impairment - receivables	(20)	(21)
Total current receivables	7,220	7,358
Non-current		
Loans and advances to associates	14,735	14,735
Total non-current receivables	14,735	14,735



Page 18 of 64

#### Financial Statements 2022

# Lockyer Valley Regional Council

# Notes to the Financial Statements

for the year ended 30 June 2022

# Note 11. Receivables (continued)

# Accounting policies - grouping

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

Accounting for impairment losses is dependent upon the individual group of receivables subject to impairment. The loss allowance for grouped receivables reflects lifetime expected credit losses and incorporates reasonable and supportable forward-looking information. Economic changes impacting debtors, and relevant industry data form part of the impairment assessment.

Council has identified 5 distinctive groupings of its receivables: Rates and Charges, Statutory Charges, Grants, Lease Receivables, Other Debtors.

Rates and Charges: Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Statutory charges: In some limited circumstances Council may write off impaired statutory charges, on this basis Council calculates an Expected Credit Loss for Statutory Charges (non-rates & utility charges). Although not material, disclosure is being made for the purposes of public interest and transparency.

**Grants:** payable by State and Commonwealth governments and their agencies. A credit enhancement exists as these payments are effectively government guaranteed and both the State and Commonwealth Governments have high credit ratings, accordingly Council determines the level of credit risk exposure to be immaterial and therefore does not record an Expected Credit Loss for these counterparties.

Lease Receivables: have been identified as a separate debtor group. Council has elected to use the simplified approach for Lease Receivables. Internal historical data shows no defaults have occurred, even in the event of a default occuring, Council has determined Expected Credit Losses for this receivables grouping to be immaterial, accordingly an expected credit loss of lease receivables is not calculated.

Other Debtors: Council identifies other debtors as receivables which are not rates and charges; statutory charges; lease receivables; or grants.



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 12. Inventories

Stores and materials and souvenir stock held for resale are valued at the lower of cost and net realisable value.

Inventories held for distribution are valued at cost, adjusted, when applicable, for any loss of service potential.

\$ '000	2022	2021
Inventories held for sale		
Souvenir stock	16	18
	16	18
Inventories held for distribution		
Stores and materials	609	362
	609	362
Total inventories	625	380
Note 13. Other assets		
Current		
Prepayments	603	569
Total current other assets	603	569



Page 20 of 64

#### Financial Statements 2022

# Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2022

# Note 14. Non-current assets Held for Sale

Items of property, plant and equipment are reclassified as non-current assets as held for sale when the carrying amounts of these assets will be recovered principally through a sales transaction rather than continuing use.

Non-current assets classified as held for sale are available for immediate sale in their present condition and management believe the sale is highly probable within 12 months. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less cost to sell and are not depreciated.

Council does not hold any land that has been identified to progress to sale within 12 months.

Note 16 describes the valuation techniques that were used to determine the fair value of the land, which is categorised as a Level 2 valuation.

\$ '000		2022	2021
Non-current assets held for sale			
Land		_	360
Total non-current assets held for sale			360
Reconciliation of non-current assets held for sale			
Assets held for sale			
Opening balance		360	152
Balance still unsold after 12 months:		360	152
plus:			
Transfer assets held for sale (to)/from property, plant and equipment	17	(10)	606
Revaluation increment relating to assets held for sale		_	29
Less: carrying value of disposed land	9	(350)	(427)
Closing balance of held for sale non-current assets and operations		_	360



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 15. Associated Entities

Council's objectives can and in some cases are best met through the use of separate entities and operations.

These operations and entities range from 100% ownership and control through to lower levels of ownership and control via co-operative arrangements with other Councils, bodies and other outside organisations.

The accounting and reporting for these various entities, operations and arrangements varies in accordance with accounting standards, depending on the level of Councils (i) interest and (ii) control and the type (form) of entity/operation, as follows;

#### Associated Entities

Arrangements in the form of a Separate Entity that deploys the resources of the operation itself. Under Associated Entities, Council significantly influences the operations but does not control them.

#### Accounting recognition:

Associated Entities are accounted for using the Equity Accounting Method and are disclosed as a one line entry in the Statement of Comprehensive Income and Statement of Financial Position.

	Council's share of r	Council's share of net income		
\$ '000	2022	2021	2022	2021
Associated entities	1,968	2,320	33,553	32,940
Total	1,968	2,320	33,553	32,940

#### **Associated Entities**

Council has incorporated the following Joint Ventures and Associates into it's consolidated Financial Statements.

#### (a) Net carrying amounts - Council's share

\$ '000	Nature of relationship	Measurement method	2022	2021
SEQ Regional Recreational Facilities Pty Ltd	Shareholder	Equity accounting	68	66
Queensland Urban Utilities	Shareholder	Equity accounting	33,195	32,584
Council of Mayors South East Queensland	Shareholder	Equity accounting	290	290
Total carrying amounts - Associated Entities			33,553	32,940

# (b) Details

	Principal activity	Place of business	
SEQ Regional Recreational Facilities Pty Ltd	Recreational facilities	Brisbane	
Queensland Urban Utilities	Water and waste water management	Brisbane	
Council of Mayors South East Queensland	Advocacy	Brisbane	



Page 22 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 15. Associated Entities (continued)

# (c) Relevant interests and fair values

	Interest in outputs		Interest in ownership		Proportion of voting power	
	2022	2021	2022	2021	2022	2021
SEQ Regional Recreational Facilities Pty						
Ltd	4.0%	4.0%	4.0%	4.0%	13.0%	13.0%
Queensland Urban Utilities Council of Mayors South East	1.0%	1.0%	1.0%	1.0%	20.0%	20.0%
Queensland	9.0%	9.0%	9.0%	9.0%	9.0%	9.0%

# (d) Summarised Financial Information for Associated Entities

	Queensland Urban Utilities		
\$ '000	2022	2021	
Summarised statement of financial position			
Current assets			
Cash and cash equivalents	40,165	6,498	
Other current assets	352,872	294,205	
Total Current assets	393,037	300,703	
Non-current assets	6,493,390	6,350,347	
Current liabilities			
Other current liabilities	314,307	306,688	
Total Current liabilities	314,307	306,688	
Net assets	3,676,103	3,608,377	
Reconciliation of the carrying amount			
Opening net assets (1 July)	32,584	31,724	
Share of Profit/(loss) for the period	1,966	2,296	
Distributions received	(1,355)	(1,436)	
Closing net assets	33,195	32,584	
Summarised statement of comprehensive income			
Income	1,446,978	1,435,703	
Depreciation and amortisation	(219,668)	(224,884)	
Interest expense	(92,280)	(95,097)	
Income tax expense	(103,276)	(100,820)	
Other expenses	(812,352)	(781,569)	
Profit/(loss) for period	219,402	233,333	
Other comprehensive income	408	673	
Total comprehensive income	219,810	234,006	
Dividends received by Council	1.355	1,436	



continued on next page ...

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 15. Associated Entities (continued)

#### (e) Summarised financial information for individually immaterial joint ventures and associates

In addition to the Associated Entities disclosed individually above, Council has interests in two individually immaterial Associated Entities that are accounted for using the Equity Method.

\$ '000	2022	2021
(i) Individually immaterial associates		
Aggregate carrying amount of individually immaterial associates	358	356
Aggregate amounts of Council's share of individually immaterial associates:		
Profit/(loss) from continuing operations	2	24
Total comprehensive income – individually immaterial associates	2	24

# Note 16. Investment property

Fair value at beginning of financial year	1,605	2,110
Revaluation adj. to the capital expense account	88	(505)
Total investment property	1,693	1,605

Investment property is property held for the primary purpose of earning rentals and/or capital appreciation. This includes land held by Council for a currently undetermined future use. Investment property does not include community housing or other property held to provide a social service.

Investment property comprises:

Land at Tryhorn Street and Philps Road, Grantham.

Investment property is initially recognised at cost (including transaction costs) and subsequently at fair value. Where investment property is acquired for significantly below fair value it is recorded at fair value on initial recognition. Council will obtain independent valuations at least every three years for all investment properties.

#### How we determined the fair value of land

The 30 June 2022 Investment Property had a 5.5% indexation applied based on the Residential Land Development Activity Profile for the Lockyer Valley Local Government Area, Source: Department of Resources, Office of the Valuer-General, Property Sales

The 30 June 2021 investment property was valued at fair value by: Ian Douglas, Certified Practicing Valuer, Registration Number QRV2611 of Herron Todd White. Herron Todd White have extensive experience in valuing properties of this nature in surrounding areas. Fair Value was determined by reference to market-based evidence including observable historical sales data in the relevant market for properties of a similar nature.

Council's investment properties are all vacant land in areas with regular sales of comparable properties. Therefore they were valued using the direct comparison approach. Sales of properties with similar features have been analysed on a basis of a rate per square metre of land area and compared to the subject properties having regard to value influencing factors such as location, site area, zoning and relativity of market conditions at the time of sale. No allowance has been made for realisation expenses.

Gains or losses arising from changes in the fair value of investment property are recognised as income or expenses respectively for the period in which they arise. Investment property is not depreciated and is not tested for impairment.



Page 24 of 64

2022	
Statements	
Financial	

Notes to the Financial Statements for the year ended 30 June 2022

# Note 17. Property, plant and equipment

month basis         Fair Value         Fair	Image: constraint constratend constraint constraint constraint constraint co	000. \$	Notes	Land	Buildings	Plant and other equipment	Transport Other assets	ther assets	Works in progress	Artworks	Public spaces	Waste	Drainage	Total
Image: set in the set of the set in the se	Interfact         Constrained         Constrained <thconstrained< th=""> <thconstrained< th=""></thconstrained<></thconstrained<>	2022 Measurement basis		Eair Value	Eair Value	Cost	Eair Value	Cost	Cost	Eair Value	Fair Value	Eair Value	Fair Value	1
cost statute $24,05$ $91,337$ $22,522$ $36,321$ $8,723$ $32,350$ $226$ $24,466$ $10,511$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $0$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,122$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $10,123$ $1$	est entraction         2,105         1,12,10         2,23,2         3,24,3         2,24,3 <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>1000</td><td>1000</td><td></td><td></td><td></td><td></td><td></td></th<>							1000	1000					
asset $=$ <	state $   -$ <	Opening gross balance		24,095	91,837	22,502	398,321	8,723	9,358	326	20,486	10,581	112,087	698,316
ases         (45)         (47)         (45)         (47) <t< td=""><td>atel         atel         <th< td=""><td>Additions</td><td></td><td>I</td><td>I</td><td>I</td><td>I</td><td>I</td><td>12,314</td><td>I</td><td>I</td><td>I</td><td>I</td><td>12,314</td></th<></td></t<>	atel         atel <th< td=""><td>Additions</td><td></td><td>I</td><td>I</td><td>I</td><td>I</td><td>I</td><td>12,314</td><td>I</td><td>I</td><td>I</td><td>I</td><td>12,314</td></th<>	Additions		I	I	I	I	I	12,314	I	I	I	I	12,314
		Contributed assets		I	I	I	1,626	I	I	I	20	I	2,671	4,317
Increments to equity (ARS) $1,270$ $3,283$ $i$ <	Increments $1200$ $2120$ $2$	Disposals		(424)	(2.326)	(607)	(2,401)	(4)	I	I	(14)	(18)	(455)	(6,279)
grass transfers         305         2310         1,520         4,060         -         (1,120)         -         3,333         21         311          grass transfers         305         2310         1,520         1,520         1,520         2,333         21         313         21         311           and (b) hold (r) rasis calcegory $2$ $2$ $3$		Revaluation increments to equity (ARS)		1.270	3.283		35.614		I	I	9.145	2.773	10.172	62.257
motion bill for site category         up of the site category <td></td> <td>Mork in progress transfers</td> <td></td> <td>305</td> <td>0 210</td> <td>1 500</td> <td>4 060</td> <td></td> <td>(11 000)</td> <td></td> <td>2 2 2 2 2 2</td> <td>100</td> <td>274</td> <td></td>		Mork in progress transfers		305	0 210	1 500	4 060		(11 000)		2 2 2 2 2 2	100	274	
and other transfers $  -$	is introduction interviewed interviewe	Transfers from//to) hald for sala cataoon		000	2,310	1,420		I	(11,020)	I	007'0	- 7	- 10	
And of property, plant and equipment $25,256$ $95,104$ $23,415$ $437,220$ $15,66$ $30,64$ $32,65$ $4,013$ $33,357$ $12,496$ $71,102$ value of property, plant and equipment $ 1,574$ $1,322$ $5,648$ $72,00$ $  9,794$ $6,173$ $33,57$ $12,496$ $71,102$ remote transfers $  1,574$ $1,322$ $5,648$ $72,00$ $   2,71,00$ $   2,71,00$ $   2,174$ $3,017$ $1,164$	Table of properity, plant and equipment $26,246$ $6,143$ $11,266$ $7,616$ $0,04$ $11,02$ $13,357$ $12,466$ cumulated depreciation and impairment $ 41,433$ $11,266$ $75,565$ $2,249$ $  0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$ $0,337$ $12,466$ $0,103$	Adjustments and other transfers		2	I	I	I	- (7 173)	- (00/	I	- 172	I	I	01
$ \begin{array}{c} \math consistent \math consisten$	cumulated depreciation and impairment         -         41,433         11,269         79,565         2,49         61,73         39,737           repones         -         (17,76)         (12,22)         6,643         (10)         -         -         (10)<	Total gross value of property, plant and equipment	1 1	25,226	95,104	23,415	437,220	1,546	9,764	326	40,043	13,357	124,846	770,847
I expense       - $1,574$ $1,322$ $5,648$ $150$ -       - $1,026$ $422$ $1,164$ $1$ decrements to equity (ARS)       -       -       -       726       - <td< td=""><td>i opene       i opene</td><td>Opening accumulated depreciation and impairment</td><td></td><td>1</td><td>41.493</td><td>11.269</td><td>79,595</td><td>2.249</td><td>1</td><td>I</td><td>6.779</td><td>6.173</td><td>39.737</td><td>190.295</td></td<>	i opene	Opening accumulated depreciation and impairment		1	41.493	11.269	79,595	2.249	1	I	6.779	6.173	39.737	190.295
decements to equity (ARS) $ (1,756)$ $(422)$ $(633)$ $(4)$ $  (10)$ $(303)$ $(10)$ prior period revents to Puly (ARS) $  -$	Increments to equity (ASS)       -       (1,756)       (4,27)       (633)       (1)       -	Depreciation expense		I	1.574	1.322	5.648	150	I	I	1.026	422	1.164	11.306
decrements to equity (AFS) $  7,96$ $  2,171$ $3,601$ $1$ prior period reval. decrements to PLL $   -$ <td>decrements to equity (ARS)       <math>  7</math> <math>  -</math>      &lt;</td> <td>Disposals</td> <td></td> <td>I</td> <td>(1.726)</td> <td>(422)</td> <td>(898)</td> <td>(4)</td> <td>I</td> <td>I</td> <td>(9)</td> <td>(10)</td> <td>(309)</td> <td>(3.375)</td>	decrements to equity (ARS) $  7$ $  -$ <	Disposals		I	(1.726)	(422)	(898)	(4)	I	I	(9)	(10)	(309)	(3.375)
prior period reval. decrements to Pl.       -	prior period reval. decrements to PL.       -	Revaluation decrements to equity (ARS)		I			7.926		I	I		2.171	3.601	13.698
increments to equity (ARS) $ (13,750)$ $  (13,16)$ $ (913)$ $  (1,102)$ $  (1,102)$ $   (1,102)$ $   -$	Increments to equity (ARS) $ (13,76)$ $ (13,76)$ $ (13,76)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $ (13,16)$ $  (13,16)$ $   -$ <	Reversal of prior period reval. decrements to P/L		I	I	I	I	I	I	I	I	(46)	I	(46)
	i and other transfer:       i and other transfer:       i (1316)       i (1316)      <	Revaluation increments to equity (ARS)		I	(13.750)	I	I	I	I	I	(813)		I	(14.663)
mulated depreciation of property, plant $ 27,591$ $12,169$ $92,271$ $579$ $ 11,702$ $8,710$ $44,193$ $12$ ook value of property, plant and $25,226$ $67,513$ $11,246$ $344,949$ $967$ $9,764$ $326$ $28,341$ $4,647$ $80,653$ $57$ ook value of property, plant and $25,226$ $67,513$ $11,246$ $344,949$ $967$ $9,764$ $326$ $28,341$ $4,647$ $80,653$ $57$ ook value of property, plant and $25,226$ $67,513$ $11,246$ $344,949$ $967$ $9,764$ $326$ $28,341$ $4,647$ $80,653$ $57$ mation         Indefinite $6-10$ $3-20,200$ $3-100$ $3-100$ $3-100$ $7-100$ $5-100$ $1-100$ indefinite (vars) $1-6$ $1,682$ $    1,130$ $-$ indefinite (vars) $1-6$ $1,682$ $   -$	unlated depreciation of property, plant $ 7.561$ $1.2.169$ $2.271$ $579$ $ 1.702$ $8.710$ $4.4132$ ok value of property, plant and $25.226$ $67513$ $11.246$ $34.949$ $967$ $9.764$ $326$ $28.341$ $4.647$ $80633$ ok value of property, plant and $25.226$ $67513$ $11.246$ $34.949$ $967$ $9.764$ $326$ $28.341$ $4.617$ $2063$ $1066$ $1$	Adjustments and other transfers		I		I	I	(1,816)	I	I	1,816	I	1	
Ook value of property, plant and $25,226$ $67,513$ $11,246$ $344,949$ $967$ $9,764$ $326$ $28,321$ $4,647$ $80,653$ $51$ mation tue         Indefinite $0\%$ $10\%$ $0\%$ $110\%$ $110\%$ <	Doc value of property, plant and $25,226$ $67,513$ $11,246$ $34,949$ $967$ $9,764$ $326$ $28,341$ $4,647$ $80,633$ mation       Indefinite $0.\%$ $1026$ $0.\%$ $100\%$ $0\%$ $100\%$ $0\%$ $100\%$ $0\%$ $100\%$ $110\%$ $110\%$	Total accumulated depreciation of property, plant and equipment	I	I	27,591	12,169	92,271	579	I	I	11,702	8,710	44,193	197,215
Indefinite         0%         15%-30%         0%-100%         0%         Indefinite         0%         <	Indefinite         0%         15%-30%         0%-100%         0%         10%         0%<	Total net book value of property, plant and equipment	1	25,226	67,513	11,246	344,949	296	9,764	326	28,341	4,647	80,653	573,632
Indefinite         5-100         3-20         20-200         3-100         Indefinite         7-100         5-100         1-100           42         458         1,944         4,622         -         -         -         1,121         74         1,139           -         203         16         1,168         -         -         -         887         94         546           42         661         1,960         5,790         -         -         -         2008         1687         1,865         1	Indefinite         5-100         3-20         2-100         I-100         5-100         1-100 $42$ $458$ $1,944$ $4,622$ $  1,121$ $74$ $1,139$ $ 203$ $1,64$ $4,622$ $  887$ $94$ $546$ $ 661$ $1,960$ $5,790$ $  2038$ $168$ $1,368$ $ 661$ $1,960$ $5,790$ $  2,008$ $168$ $1,368$ $ 661$ $1,960$ $5,790$ $  2,008$ $168$ $1,368$ $                                 -$	Other information Residual value		Indefinite	%0	15%-30%	0%-100%	%0		Indefinite	%0	%0	%0	I
42     458     1,944     4,622     -     -     -     1,121     74     1,139       -     203     16     1,168     -     -     887     94     546       42     661     1,960     5,790     -     -     2,008     168     1,685     1	42     458     1,944     4,622     -     -     -     1,11     74     1,139       -     203     16     1,168     -     -     2     87     94     546       42     611     1,960     5,790     -     -     2     2     1687     94     546	Range of estimated useful life (years)		Indefinite	5-100	3-20	20-200	3-100		Indefinite	7-100	5-100	1-100	I
-         203         16         1,168         -         -         -         887         94         546           42         661         1,960         5,790         -         -         2,008         168         1,685         1	-         203         16         1.68         -         -         887         94         546           42         61         1,900         5,790         -         -         2,008         168         1,685	Asset additions comprise Asset renewals		42	458	1.944	4,622	I	I	I	1,121	74	1,139	9,400
42 661 1,960 5,790 2,008 168 1,685 1	42 661 1,960 5,790 2,008 168 1,665 1,665 1,685	Other additions		I	203	16	1,168	I	I	I	887	94	546	2,914
		Total asset additions	. 1	42	661	1,960	5,790	1	1	I	2,008	168	1,685	12,314
		continued on next page												Page 25 of

Financial Statements 2021–2022 81

Lockyer Valley Regional Council						
for the year ended 30 June 2022						
Note 17. Property, plant and equipment (continued)	continue	(þe				
000. \$	Land	Buildings	Plant and other equipment	Plant and other Buildings equipment Transport Other assets	Works in progress	

Note 17. Property, plant and equipment (continued)	iment (continu	(pər								
000. \$	Land	Buildings	Plant and other equipment	Transport Other assets	ner assets	Works in progress	Artworks	Public spaces	Waste	
2021 Measurement basis	Fair Value	Fair Value	Cost	Fair Value	Cost	Cost	Fair Value	Fair Value	Fair Value	
Opening gross balance	39,194	91,798	25,165	516,046	8,607	1,909	265	18,962	10,720	
Additions	I	I	I	I	I	17,258	I	I	I	
Contributed assets	40	I	I	1,428	I	I	I	136	I	
Disposals	(188)	(961)	(3,222)	(5,944)	I	I	I	I	I	
Revaluation decrements to P/L	6			1	I	I	I	I	(382)	
Revaluation decrements to equity (ARS)	(14,393)	I	I	(1,665)	I	I	I	I	(281)	
Revaluation increments to equity (ARS)		I	I	1	I	I	61	I		
Work in progress transfers	48	1,000	550	6,761	125	(6,909)	I	352	524	
Transfers from/(to) held for sale category	(909)	I	I	I	I	1	I	I	I	
Transfers from/(to) Intangible Assets	I	I	I	I	I	100	I	I	I	
Adjustments and other transfers	I	I	6	(118,305)	(6)	I	I	1,036	I	
Total gross value of property, plant and equipment	24,095	91,837	22,502	398,321	8,723	9,358	326	20,486	10,581	

Total

Drainage

Fair Value

712,666 17,258 3,260 (12,598)

1,656 (2,283) (5, 104)

(382) (21,443)

61

(909) 100 698,316

549

117,269

112,087

11,189 (6,926) (254) 1,897 (2,212)

(254) 440

1

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1,457 I 774 9,779

I

(2,212)

41,683

186,601

1,199 (833)

5,770 217

3,132 873

I T I. 1 1

T T

,<mark>994</mark> 255

5,613 (2,758)

117,740

12,489 1,435 (2,655)

40,476

Opening accumulated depreciation and impairment

Depreciation expense

Disposals

1,597 (580)

6

190,295

39,737 72,350

6,173

508,021

4,408

10,707

326

9,358

318,726

11,233

24,095

2,249 6,474

79,595

11,269

41,493 50,344

Fotal accumulated depreciation of property, plant

and equipment

Adjustments and other transfers

Revaluation decrements to equity (ARS) Revaluation increments to equity (ARS)

Revaluation decrements to P/L

Fotal net book value of property, plant and

nent

equipm

(42,457)

Financial Statements 2022

9,835 7,423 7,258

1,245 782 2,027

22 417 439

302 3,869 4,171

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60 1 09

5,161 1,999 7,160

633 87 720

2,681

I I

0% 1-100

0% 40

0% 25

Indefinite Indefinite

0% 3-100

0%-100% 20-200

15%-30% 3-20

20-80 2,412

0%-10%

Indefinite

Indefinite

Range of estimated useful life (years)

Other information

Residual value

Asset additions comprise

Asset renewals

Other additions Total asset additions

Page 26 of 64

continued on next page

82 Lockyer Valley Regional Council

Financial Statements 2022

# Notes to the Financial Statements

for the year ended 30 June 2022

# Note 17. Property, plant and equipment (continued)

# Valuation

#### Land

- Basis of valuation: Fair Value
- Date of Valuation 30 June 2022
- Indexation applied at 30/06/2022 increase in fair value by 5.5% (excluding Land Swap Land Parcels) based on the Residential Land Development Activity Profile for the Lockyer Valley Local Governement Area, Source: Department of Resources, Office
- of the Valuer-General, Property Sales
- Date of comprehensive valuation: 30 June 2021
- Valuer: Herron Todd White Ian Douglas, AAPI, 66586, QRV2611

# Buildings

- Basis of valuation: Fair Value
- Date of comprehensive valuation: 30 June 2022
- Valuer: APV Valuers & Asset Management Simon Bossie, Registered Valuer No. 5141, RICS, 6977506

#### Plant and Other Equipment

- Basis of valuation: Cost less accumulated depreciation

#### Transport

- Basis of valuation: Fair Value
- Date of Valuation 30 June 2022
- Indexation applied at 30/06/2022 increased fair value by 8.87% based on ABS Index 3101 for Road and Bridge Construction Queensland
- Other interim revaluation adjustment to review fair value, condition and remaining life due to March and May 2022 flood events.
- Date of comprehensive valuation: 30 June 2021
- Valuer: Pickles Valuation Services Kim Adams, AAPI, CPV 2124

#### Other Assets

- Basis of valuation: Cost less accumulated depreciation

#### Works In Progress

- Basis of valuation: Cost

#### Artworks

- Basis of valuation: Fair Value
- Date of comprehensive valuation: 30 June 2021
- Valuer: Pickles Valuation Services Kim Adams, AAPI, CPV 2124

#### **Public Spaces**

- Basis of valuation: Fair Value
- Date of comprehensive valuation: 30 June 2022
- Valuer: APV Valuers & Asset Management Simon Bossie, Registered Valuer No.5141, RICS, 6977506

#### Drainage

- Basis of valuation: Fair Value
- Date of valuation 30 June 2022
- Indexation applied at 30/06/2022 increased fair value by 8.87% ABS Index 3101 for Road and Bridge Construction Queensland

-Other interim revaluation adjustment to review fair value, condition and remaining life due to March and May 2022 flood events - Date of comprehensive valuation: 30 June 2021

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

#### Waste

- Basis of valuation: Fair Value

- Date of valuation: 30 June 2022

- Indexation applied at 30/06/2022 increased fair value by 10.4% based on Queensland Government, Asset Revaluation index: Non construction, Queensland, March qtr 1998 to June qtr 2022

Date of comprehensive valuation: 30 June 2021

- Valuer: Pickles Valuation Services - Kim Adams, AAPI, CPV 2124

continued on next page ...



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

# Note 17. Property, plant and equipment (continued)

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000, are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Capital Work in Progress is the cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned and in use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Depreciation methods estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at depreciated current replacement cost are used to estimate the useful lives of these assets at each reporting date.

Council has previously valued the land and infrastructure assets annually since 2011, due to various factors i.e., new software implementation, flood and drought events, road network surveys, restructure, and data verification of the asset register. Council now has a defined revaluation schedule in place where it will ensure that the non-current physical assets are measured at fair value when required, so that the carrying amount of each class does not materially differ from its fair value at the reporting date.

This will be achieved by engaging independent certified valuers to undertake a full valuation to determine the fair value of each class of property plant and equipment every three to five years and in line with Council's revaluation schedule. This process will involve the valuer physically sighting a representative sample of Council's assets across all asset classes being valued and making their own assessments of the condition of the assets at the date of the inspection.

In the intervening years Council will use internal engineers and assets owners to assess for material differences in the assumptions for useful lives, remaining lives and costs assumptions associated with all infrastructure assets, the results of which are considered and in combination with an appropriate cost index for the region. Together these will be used to form the basis of a management valuation in each of the intervening years.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of the remaining useful life. Separately identified components of assets are measured on the same basis as the asset to which they relate.

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.



Page 28 of 64

#### Financial Statements 2022

# Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2022

# Note 17. Property, plant and equipment (continued)

AASB 13 requires disclosure of fair value measurements by level of the following fair value measurement hierarchy:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities,

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

# (1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

		Fair	value measure	ement using	
¢ 1000	Date of latest	Level 1 Quoted prices in		unobservable	Tetel
\$ '000	valuation	active mkts	inputs	inputs	Total
2022					
Property, plant and equipment					
Land	30/06/22	-	25,226	-	25,226
Buildings	30/06/22	-	-	67,513	67,513
Transport	30/06/22	-	-	344,949	344,949
Artworks	30/06/21	-	326	-	326
Public spaces	30/06/22	-	-	28,341	28,341
Waste	30/06/22	-	-	4,647	4,647
Drainage	30/06/22		-	80,653	80,653
Total property, plant and equipment		_	25,552	526,103	551,655
Assets Held for Sale					
Land	30/06/22		_	-	
Total Assets Held for Sale		_	-		_
nvestment Properties					
Investment properties	30/06/22		1,693	_	1,693
Total Investment Properties				_	
2021					
2021 Property, plant and equipment					
Land	30/06/2021	_	24,095	_	24,095
Buildings	30/06/2019	_	_	50,344	50,344
Transport	30/06/2021	_	_	318,726	318,726
Artworks	30/06/2021	_	326	_	326
Public spaces	30/06/2020	_	_	10,707	10,707
Waste	30/06/2021	_	_	4,408	4,408
Drainage	30/06/2021	_	_	72,350	72,350
Total property, plant and equipment	00/00/2027	-	24,421	456,535	480,956
Assets Held for Sale					
Land	30/06/2021	_	360	_	360
Total Assets Held for Sale		_	360	_	360
Investment Properties					
Investment properties	30/06/2021	_	1,605	_	1,605
Total Investment Properties		_	1,605	_	1,605

continued on next page ...



Financial Statements 2022

# Notes to the Financial Statements for the year ended 30 June 2022

# Note 17. Property, plant and equipment (continued)

#### (2) Transfers between level 1 and level 2 fair value hierarchies

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

#### (3) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

#### Land

Council will obtain independent valuations at least every three years for all land. The last valuation was undertaken by Herron Todd White, Registered Valuers, as at 30 June 2021.

Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market Approach by way of Direct Comparison or Income methods can be utilised and are accepted valuation methodologies under AASB 13. If a Market Approach is adopted, the valuation is deemed to be a Level 2 input.

Direct Comparison method which is considered a Level 2 input on the Fair Value Hierarchy, involves the analysis of sales evidence and comparisons with the subject land considering matters such as area, location and other general site characteristics. The Direct Comparison approach has been utilised in the valuer's assessment for all LVRC Land Assets.

For the 2021 valuation Herron Todd White deemed the measurement to be solely a Level 2 with no land being recognised at Level 3 input based on that there was no given active market can be established and there are no unreasonable restrictions as to use and/or sale.

# Buildings

Buildings were revalued by APV Valuers and Asset Management as at 30 June 2022.

For the purpose of fair value measurement disclosures, the buildings revaluation technique is undertaken at a replacement cost approach, along with a fair value hierarchy level 3 input.

Replacement cost value is determined using unit rates for construction taking into consideration industry standard cost guides and recent completed projects. Fair value is then derived from other observable inputs such as; asset condition, useful life, remaining useful life and economic obsolescence.

The buildings are separated into components that have materially different lives. They are valued separately to provide more reliable and relevant data information. The value is determined on a range of interrelating factors.



Page 30 of 64

Financial Statements 2022

# Notes to the Financial Statements for the year ended 30 June 2022

Note 17. Property, plant and equipment (continued)

### Infrastructure, transport and drainage, public spaces and waste

Due to the predominately specialised nature of Local Government Assets, the infrastructure valuations have been undertaken on a Cost Approach (Current Replacement Cost), an accepted valuation methodology under AASB13 The Cost approach is deemed a Level 3 Input. Under this approach, the following process has been adopted:

- Where there is no market, the net current value of an asset is the gross current value less accumulated depreciation to
  reflect the consumed or expired service potential of the asset. Published/available market data for recent projects, and/or
  published cost guides are utilised to determine the estimated replacement cost (gross value) of the asset, including
  allowances for preliminaries and professional fees. This is considered a Level 2 input.
- A condition assessment is applied, which is based on factors such as the age of the asset, overall condition as noted by the Valuer during inspection, economic and/or functional obsolescence. A condition assessment is an important input that management uses in assessing the remaining useful life of an asset and directly translates to the level of depreciation applied.
- In determining the level of accumulated depreciation for major assets, we have disaggregated into significant
  components which exhibit different patterns of consumption (useful lives). Residual value, which is the value at the
  time the asset is considered to be no longer available, is also factored in. The condition assessment is applied on a
  component basis.
- While the replacement cost of the assets could be supported by market supplied evidence (Level 2), the other unobservable inputs (such as estimates of useful life and asset condition) were also required (Level 3).

To calculate the appropriate amount of accumulated depreciation, assets were either subject to a site inspection or an assessment to determine remaining useful life. Where site inspections were conducted (i.e., for a sample of above ground assets), the assets were allocated a condition assessment this was then scaled to LVRC 1-5 score, which is used to estimate remaining useful life.

Rating	Description	% of Life Remaining
0	Brand new or rehabilitated to new	
1	Very Good	71-100
2	Good	51-70
3	Fair	11-50
4	Poor	4-10
5	Very poor	< 4

Where site inspections were not conducted (i.e., for passive assets outside the sample or underground), the remaining useful life was calculated on asset age and estimated useful life.

The valuation techniques used in the determination of fair values maximise the use of observable data where it is available and relies as little as possible on entity specifics. The disclosure of valuation estimates is designed to provide users with an insight into the judgements that have been made in the determination of fair values.



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Financial Statements 2022

# Notes to the Financial Statements for the year ended 30 June 2022

Note 17. Property, plant and equipment (continued)

# (4) Fair value measurements using significant unobservable inputs (level 3)

The valuation process for level 3 fair value measurements

#### Roads & Road Structures

The Roads and Road Structures assets were classified as passive assets: passive assets were further componentised and consisted of Formation, Base and Sub-base Pavement, and Seal for Roads assets and Substructure, Superstructure, Retaining Works, Deck and others for Road Structures. Unit rates were applied based on similar recent project costs, unit rate databases, indices, Rawlinson's Construction rates and quotations.

Roads are segmented based on the Department of Transport & Main Roads standards and these are classified as Formed, Unformed, and then further by sealed and unsealed types.

The Current Replacement Cost (CRC) was calculated by reference to asset length and width for Formation and Seal and depth for Pavements.

Location factors, soil type, weather conditions, raw material access and service level standards were assumed to be uniform across the Council area.

#### Urban Infrastructure

The Urban infrastructure assets were classified as passive assets; passive assets were further componentised and consisted of assorted stormwater structures, stormwater pipes, footpaths, culverts, floodways and kerb and channel. Unit rates were applied based on similar recent project costs, unit rate databases, indices, Rawlinson's Construction rates and quotations.

The CRC was calculated by reference to asset length for Pipework and, length, width, number of connections and depth for structures.

Location factors, soil type, weather conditions, raw material access and service level standards were assumed to be uniform across the Council area.

Percentage of Assets Inspected by the Valuer

- Transport 5 20 %
- Drainage 5 10 %
- Land 75%
- Artwork 25% - Waste 10 - 20%

# Review of Valuations

All valuations were subjected to review by Council engineering, facilities and finance staff including:

- unit rates
- condition ratings
- checked for impairment
- useful lives
- depreciation
- written down values - residual values



Page 32 of 64

Financial Statements 2022

## Notes to the Financial Statements for the year ended 30 June 2022

## Note 18. Intangible assets

\$ '000	Notes	2022	2021
Intangible assets represent identifiable non-monetary asset without	t physical substance.		
Intangible assets are as follows:			
Software			
Opening gross carrying value		318	6,868
Transfers from/(to) property, plant and equipment	17	_	(100)
Gross book value written off	9		(6,450)
Closing gross carrying value		318	318
Opening accumulated amortisation and impairment		(197)	(3,896)
Amortisation charges		(20)	(23)
Write Off	9	_	3,722
Adjustment		1	
Closing accumulated amortisation and impairment		(216)	(197)
Net carrying value at end of financial year		102	121
Total intangible assets - net book value		102	121

Software assets have a finite life estimated at 10 years. Straight line amortisation has been used with no residual value.

Intangible assets with a cost or other value exceeding \$10,000 are recognised in the financial statements. Items with a lesser value are expensed.

Amortisation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where appropriate.



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

### Note 19. Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer for construction of an asset over the amounts that council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

\$ '000	2022	2021
(a) Contract assets		
Contract assets	645	2,302
TOTAL CONTRACT ASSETS	645	2,302
Classified as:		
Current contract assets	645	2,302
Total contract assets	645	2,302
Contracts with customers	16	2
Contracts to construct councils own assets	629	2,300
(b) Contract liabilities		
Funds received upfront to construct Council controlled assets	3,071	1,883
Non-capital performance obligations not yet satisfied		915
TOTAL CONTRACT LIABILITIES	3,071	2,798
Classified as:		
Current contract liabilities	3,071	2,798
Total contract liabilities	3,071	2,798

Contract liabilities consists of government grants and contributions received in advance where the funds received in advance are dependent on specific performance obligations being satisfied.

## Revenue recognised that was included in the contract liability balance at the beginning of the year

boginning of the your		
Funds to construct Council controlled assets	3,009	615
Deposits received in advance of services provided	62	1,085
Total revenue included in the opening contract liability	3,071	1,700

#### (c) Significant changes in contract balances

Contract Assets have reduced due to the completion of large projects funded by grant programs such as Building Better Regions and Building our Regions. Contract Liabilities has increased due to large prepayments of grant funds for projects funded by South East Queensland community stimulus package, local roads and community infrastructure phase three and black summer bushfire recovery program.



Page 34 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 20. Leases

#### Council as a lessee

Council has leases in place over IT equipment. Council has applied the exception to lease accounting for leases of low-value assets and short-term leases.

#### Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Low value assets are assets that have a value below the capitalisation threshold. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term. Council has assessed its contractual agreements and have found no lease arrangements of material value.

#### Leases at significantly below market value / concessionary leases

Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not recognised in Council's financial statements. Council does not intend to elect to apply the fair value measurement requirements to these leases until such time as this requirement is mandated.

Assets leased under a concessionary arrangement are land assets and are used for free public car parking, gardens, bus stops including seating, access and signage areas, footpaths and a war memorial. The land is leased from Queensland Rail Limited. The leases are between 2 and 10 years and require payments between \$1 and \$1,000 per annum. The use of the right-of-use asset is restricted by the lessor to specified community services which Council must provide, these service are detailed in the leases.

Council does not believe that any of the leases in place are individually material.

#### Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

If the lease contains lease and non-lease components then the non-lease components are accounted for in accordance with AASB 15 Revenue from Contracts with Customers.

The lease income is recognised on a straight-line basis over the lease term.

Council is the lessor of a number of properties and facilites. The leases are primarily for the lease of facilities to community and sporting associations, the lease of property for telecommunication towers and the lease of property for agricultural purposes.



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Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

#### Note 20. Leases (continued)

\$ '000	2022	2021

#### Operating leases

Where Council retains the risks and rewards relating to a lease, they are classified as operating leases and relate to the investment property in the statement of financial position.

Rent from investment and other property is recognised as income on a periodic straight line basis over the lease term.

Community housing rental income	4	30
Council property lease income	331	308
Total operating lease income (rental income)	335	338
The minimum lease receipts are as follows:		
Not later than one year	259	254
Between one and two years	129	278
Between two and three years	94	214
Between three and four years	82	79
Between four and five years	78	82
Later than five years	612	655
Total lease receipts	1,254	1,562

There are no restrictions on the realisability of investment property or remittance of income and proceeds of disposal. Council does not have any contractual obligations to purchase, construct or develop investment property.

## Note 21. Payables

Trade payables are recognised upon receipt of the goods or services ordered, and are measured at the agreed purchase/contract price. Amounts owing are unsecured, and generally settled on 30 day terms except local businesses who are settled on 14 day terms.

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense.

Superannuation is paid within three days of a pay period. No liability is recognised for superannuation.

Current		
Creditors and accruals	4,901	4,483
Prepaid rates	2,672	2,616
Employee entitlements	198	200
Developer - Offset Payable	-	738
ATO - net GST payable	51	70
Other	2	(1)
State fire levy	130	92
Waste levy received in advance	1,274	_
Total current payables	9,228	8,198
Non-current		
Waste levy received in advance	3,509	-
Total non-current payables	3,509	-



Page 36 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

### Note 22. Borrowings

No assets have been pledged as security by Council for any liabilities. However, all loans are guaranteed by the Queensland Government.

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 March 2031 to 15 March 2036.

There have been no defaults or breaches of the loan agreement during the period.

Principal and interest repayments are made quarterly in arrears.

In accordance with the Local Government Regulation 2012, Council adopts an annual debt policy that sets out Council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset.

\$ '000	2022	2021
Current		
Loans - Queensland Treasury Corporation	1,698	1,580
Total current borrowings	1,698	1,580
Non-current		
Loans - Queensland Treasury Corporation	18,286	19,987
Total non-current borrowings	18,286	19,987

Reconciliation of Loan Movements for the year

Loans - Queensland Treasury Corporation		
Opening balance at beginning of financial year	21,567	23,076
Principal repayments	(1,583)	(1,509)
Book value at end of financial year	19,984	21,567

The QTC loan market value at the reporting date was \$20,649,064. This represents the value of the debt if Council repaid it at that date.



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

#### Note 23. Provisions

Provisions are measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to Commonwealth Government guaranteed securities with a maturity date corresponding to the anticipated date of the payment.

Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on-costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

#### Long service leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates, future pay increases, employee on-costs, and the probability of the employee remaining in Council's employment which would result in the Council being required to meet the liability. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. The provision is discounted using the Commonwealth Bond yield rates published on the Reserve Bank of Australia website.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

#### Quarry rehabilitation

The provision represents the present value of the anticipated future costs associated with the closure of the five quarries, refilling the basin, and reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for quarry rehabilitation is reviewed at least annually and updated based on the facts and circumstances available at the time. Restoration costs are already being incurred. Changes to the provisions resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

#### **Refuse restoration**

The provision represents the present value of the anticipated future costs associated with the closure of the eight refuse sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for refuse sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Restoration costs are already being incurred. Changes to the provisions resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

Council engaged Resource Innovations, an independent expert, to review and provide a cost estimate of the future restoration costs for the refuse restoration. This work was completed for the period ended 30 June 2022 and the provision updated in accordance with their final report.



Page 38 of 64

Financial Statements 2022

## Notes to the Financial Statements for the year ended 30 June 2022

## Note 23. Provisions (continued)

\$ '000	2022	2021
Current		
Annual leave	2,526	2,682
Long service leave	5,367	5,034
Redundancy	-	188
Sub total - aggregate employee benefits	7,893	7,904
Quarry rehabilitation	20	12
Refuse restoration	-	310
Total current provisions	7,913	8,226
Non-current		
Long service leave	291	371
Sub total - aggregate employee benefits	291	371
Quarry rehabilitation	453	562
Refuse restoration	40,558	27,819
TOTAL CURRENT PROVISIONS	41,302	28,752

#### Details of movements in provisions

Quarry rehabilitation			
Balance at beginning of financial year		574	623
Increase in provision due to unwinding of discount	8	10	7
Change in estimates	5	(111)	(56)
Balance at end of financial year	_	473	574
Refuse restoration			
Balance at beginning of financial year		28,129	29,425
Additional provision	9	12,195	_
Amounts used		_	(41)
Increase in provision due to unwinding of discount	8	234	276
Change in estimates	5	-	(1,531)
Balance at end of financial year		40.558	28,129

Changes to the provision resulting from the passing of time (the unwinding of the discount) are treated as finance costs (refer to Note 8). Amendments to the provision resulting from changes in estimates, which includes changes in escalation rate (inflation), discount rate change, and change in cost estimates, are recognised within the accounts as Capital Income (refer Note 5) or Capital Expenses (refer to Note 9).

## Note 24. Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment. Increases and decreases on revaluation are offset within a class of assets.



Financial Statements 2022

4,896

3,088

Notes to the Financial Statements for the year ended 30 June 2022

## Note 25. Commitments for expenditure

\$ '000	2022	2021
(a) Contractual commitments		
Contractual commitments at end of financial year but not recognised in the financial statements are as follows:		
Garbage collection contract	2,825	5,432
Kerbside processing of recyclables	234	-
Waste site supervision contract	668	2,856
Computer leasing contract	978	456
IT software contracts	3,177	2,995
Facilities contract	578	756
	8,460	12,495
(b) Capital commitments (exclusive of GST)		
Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities: Property, plant and equipment		
Facility, buildings, plant and equipment expenditure	3.032	2.418
Road operations and bridge construction	1,864	2,410
road operations and shage operation	1,004	070
Total commitments	4,896	3,088
These expenditures are payable as follows:		
Within the next year	4,896	3,088

## Note 26. Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

#### Local Government Mutual

**Total payable** 

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

#### Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$649,862.

#### Legal claims

Based on advice and review from Council's solicitor, there are a number of claims and legal proceedings that may result in a financial settlement being made by Council to resolve the ligitation. The total of these contingent liabilities, liability for which is not admitted, is estimated at \$2,612,525 (2021: \$2,334,850).



Page 40 of 64

#### Financial Statements 2022

## Lockyer Valley Regional Council

#### Notes to the Financial Statements for the year ended 30 June 2022

Note 27. Superannuation - regional defined benefit fund

Council contributes to the LGIAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIAsuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date. Council is however continuing to monitor the impact on the scheme associated with the impact of COVID-19 on the economy.

No changes have been made to prescribed employer contributions which remain at 12% of employee salaries or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is due on 1 July 2024.

The most significant risks that may result in LGIAsuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

\$ '000	Notes	2022	2021
Superannuation contributions made to the Regional Defined Benefits Fund		72	74
Other superannuation contributions for employees		2,590	2,584
Total superannuation contributions paid by Council for employees	6	2.662	2.658



Financial Statements 2022

# Notes to the Financial Statements for the year ended 30 June 2022

# Note 28. Reconciliation of net result for the year to net cash inflow/(outflow) from operating activities

\$ '000 Notes	2022	2021
Net Result	(1,137)	14,604
Non-cash items		
Depreciation and amortisation	11,326	11,212
Reversal of prior period property, plant and equipment revaluation		
decrements costed direct to the income statement	(46)	
	11,280	11,212
Losses/(gains) recognised on fair value re-measurements through the income statement		
Revaluation of property, plant and equipment	_	128
Revaluation of investment properties	(88)	505
Revaluation relating to assets held for sale	_	(29)
Unwinding of discount rates on reinstatement provisions	244	283
Capital Income - Rehabilitation	(111)	(1,587)
	45	(700)
Investing and development activities		
Net (profit)/loss on disposal of assets	2,190	7.814
Capital grants and contributions	(5,183)	(10,355)
Share of net (profits)/losses of associates/JV's	(1,968)	(2,320)
Capital Contributions	(4,317)	(3,260)
Loss on write-off of assets	73	_
Discount rate adjustment - Rehabilitation	12,195	(41)
	2,990	(8,162)
Changes in operating assets and liabilities:		
(Increase)/decrease in receivables	139	(2,049)
Increase/(decrease) in provision for doubtful debts	(1)	8
(Increase)/decrease in inventories	(245)	(17)
(Increase)/decrease in contract assets	(15)	54
(Increase)/decrease in other assets	(34)	-
Increase/(decrease) in payables	4,536	2,127
Increase/(decrease) in contract liabilities	(847)	(438)
Increase/(decrease) in employee leave entitlements	97	(190)
Increase/(decrease) in other provisions	(188)	(1,174)
	3,442	(1,679)
Net cash provided from/(used in) operating activities from the		
statement of cash flows	16,620	15,275



Page 42 of 64

Financial Statements 2022

## Notes to the Financial Statements for the year ended 30 June 2022

## Note 29. Reconciliation of liabilities arising from finance activities

\$ '000	as at 30/06/21				as at 30/06/22
	Opening Balance	Change in accounting policy	Cashflows	Non-cash changes (new leases)	Closing balance
Borrowings	21,567		(1,583)	_	19,984
	21,567	-	(1,583)	-	19,984

	as at 30/06/20				as at 30/06/21
\$ '000	Opening Balance	Change in accounting policy	Cashflows	Non-cash changes (new Cashflows leases)	Closing balance
Borrowings	23,076		(1,509)		21,567



Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

## Note 30. Correction of error

Management has identified that Council was holding a value in the asset register for reserve land. Council does not control reserve land and it should not have recognised a value for this land in the asset register. This has resulted in an overstatement of the value of land. Consequently, the opening balance of Councils land assets has been reduced by \$11.741 million.

Management identified that there has been historical inconsistencies with the accounting treatment for the restoration provision. In the past, the restoration asset was being increased on both Council owned and Non-Council owned land which is not in line with the accounting standards. This has resulted in an overstatement of the value of restoration asset. Consequently, the opening balance of the waste restoration asset has been reduced by \$10.832 million.

The errors described above have been corrected by restating the balances at the beginning of the comparative period, 1st July 2020, with the adjustments taken to equity at that date. Comparatives have been changed to reflect the corrected amounts and the impact on each item in the financial statements is shown below.

#### Adjustments to prior year opening balances are as follows:

\$ '000	Original Balance 1 July 2020	Adjustments	Restated Balance As at 1 July 2020
Property, plant and equipment	548,639	(22,573)	526,066
Retained surplus/(deficiency)	384,191	(15,383)	368,808
Asset revaluation surplus	176,991	(7,190)	169,801

#### **Reconciliation of restated comparatives**

Financial report line item / balance affected

#### Statement of Financial Position

\$ '000	Original Balance 30 June 2021	Adjustments	Restated Balance As at 30 June 2021
Property, plant and equipment	530,568	(22,547)	508,021
TOTAL ASSETS	625,540	(22,547)	602,993
Net community assets	555,999	(22,547)	533,452
Retained surplus/(deficiency)	396,987	(15,357)	381,630
Asset revaluation surplus	155,924	(7,190)	148,734



Page 44 of 64

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 30. Correction of error (continued)

## Statement of Comprehensive Income

\$ '000	Original Balance 30 June 2021	Adjustments	Restated Balance As at 30 June 2021
Depreciation and amortisation:			
- Property, Plant and Equipment	11,297	(108)	11,189
Capital expenses	8,365	82	8,447
	19,662	(26)	19,636

#### Statement of changes in equity

\$ '000	Original Balance 30 June 2021	Adjustments	Restated Balance As at 30 June 2021
Retained surplus	396,987	(15,357)	381,630
Asset revaluation surplus	155,924	(7,190)	148,734

## Note 31. Events after the reporting period

There were no material adjusting events after the balance date.

## Note 32. Financial instruments and financial risk management

#### (a) Financial assets and financial liabilities

Council has exposure to the following risks arising from financial instruments; (i) credit risk, (ii) liquidity risk and (iii) market risk.

This note provides information (both qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

#### Financial risk management

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's Audit and Risk Management Committee (ARMC) has oversight of policies for overall risk management specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The ARMC oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The ARMC is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the ARMC.

continued on next page ...



#### Financial Statements 2022

## Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2022

#### Note 32. Financial instruments and financial risk management (continued)

Council does not enter into derivatives.

#### Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State/Commonwealth bodies or financial institutions in Australia, in line with the requirements of the Statutory Bodies Financial Arrangements Act 1982.

No collateral is held as security relating to the financial assets held by the Council.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

#### Cash and cash equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund and QTC working capital facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC cash fund are capital guaranteed. Working capital facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

#### Other financial assets

Other investments are held with financial institutions, which are rated AA+ to BBB- based on rating agency Standard and Poors ratings, and whilst not capital guaranteed, the likelihood of a credit failure is assessed as remote.

#### Receivables

In the case of rate receivables, Council has the power to sell the property to recover any defaulted amounts. In effect this power protects Council against credit risk in the case of defaults.

In other cases, Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of Council's operations, there is a geographical concentration of risk in Council's area. Because the area is largely residential and agricultural, there is also a concentration in the residential and agricultural sectors.

Council does not require collateral in respect of trade and other receivables. Council does not have trade receivables for which no loss allowance is recognised because of collateral.

#### Liquidity risk

Liquidity risk refers to the situation where Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from the Queensland Treasury Corporation for capital works.

Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 10.

Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its labilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

The following table sets out the liquidity risk in relation to financial liabilities held by Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:



Page 46 of 64

#### Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

## Note 32. Financial instruments and financial risk management (continued)

The following lines of credit were available at the end of the reporting period:

				Total	
\$ '000	0 to 1 year	1 to 5 years	Over 5 years	contractual cash flows	Carrying amount
2022					
Payables	12,737	_	_	12,737	12,737
Loans - QTC	2,594	10,378	12,136	25,108	19,984
	15,331	10,378	12,136	37,845	32,721
2021					
Payables	7,998	_	_	7,998	7,998
Loans - QTC	2,594	10,378	14,731	27,703	21,567
	10,592	10,378	14,731	35,701	29,565

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

#### Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

#### Interest rate risk

Council is exposed to interest rate risk through investments and borrowings with Queensland Treasury and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.



continued on next page ...

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 32. Financial instruments and financial risk management (continued)

#### Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

Council does not account for any fixed-rate financial assets or financial liabilities at fair value through profit or Loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net carrying	Net re	sult	Equi	ty
\$ '000	amount	1% increase	1% decrease	1% increase	1% decrease
2022					
QTC cash fund	27,564	276	(276)	276	(276)
Other investments	19,000	190	(190)	190	(190)
Loans - QTC	(19,984)	(200)	200	(200)	200
Net	26,580	266	(266)	266	(266)
2021					
QTC cash fund	25,735	257	(257)	257	(257)
Other investments	8,000	80	(80)	80	(80)
Loans - QTC	(21,567)	(216)	216	(216)	216
Net	12,168	121	(121)	121	(121)

In relation to the QTC loans held by the Council, the following has been applied:

QTC generic debt pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

#### (b) Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The following table shows the carrying amounts and fair values of financial assets and financial liabilities, including their levels in the fair value hierarchy. It does not include fair value information for financial assets and financial liabilities not measured at fair value if the carrying amount is a reasonable approximation of fair value.

		Carrying value		Fair value	
\$ '000	Notes	2022	2021	2022	2021
Financial assets					
Cash and cash equivalents	10	172	867	172	867
QTC cash fund	10	27,564	25,735	27,564	25,735
Investments	10	20,000	8,000	20,000	8,000
Total financial assets		47,736	34,602	47,736	34,602
Financial liabilities					
Loans - QTC	22	19,984	21,567	20,649	25,456
Total financial liabilities		19.984	21,567	20.649	25.456



Page 48 of 64

Financial Statements 2022

## Notes to the Financial Statements for the year ended 30 June 2022

## Note 33. Transactions with related parties

(a) Associates

	2022	2021
	\$ '000	\$ '000
Queensland Urban Utilities		
Water and waste water charges	419	535
Contribution to water collaborative	(30)	-
Private works for QUU	(21)	(14)
Council of Mayors of South East Queensland		
Annual membership levy	29	31
Resilient rivers contribution	34	37
SEQ regional food and agriculture tourism platform	3	5
Resilient rivers initiative	-	(167)
Spring Bluff Railway Station Trust		
Annual operational contribution	60	60
	494	487

All of the above transactions were in the normal course of business, and subject to standard terms and conditions.

#### (b) Key management personnel

#### Transactions with key management personnel

Key management personnel have disclosed any personal interest in relation to decision making around these transactions, or absented themselves from the decision making process. Similar transactions have occurred in previous years, prior to the election or employment of Key Management Personnel.

Key Management Personnel include the Councillors, Chief Executive Officer, Executive Managers, and the Chief Financial Officer. Other staff acting in those positions during the year have also been included for the period of time they were acting.

\$ '000	2022	2021
The compensation paid to key management personnel for comprises:		
Short-term employee benefits	1,875	1,827
Post-employment benefits	185	181
Long-term benefits	70	32
Termination benefits	188	365
Total	2,318	2,405



continued on next page ...

Financial Statements 2022

Notes to the Financial Statements for the year ended 30 June 2022

Note 33. Transactions with related parties (continued)

#### (c) Other Related Parties

#### Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependant of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below:

	2022 \$ '000	2021 \$ '000
Purchase of goods and services from entities controlled by key management		
personnel		
Fransport services	23	6
Purchase of goods and services from entities controlled by related parties of key nanagement personnel		
Sporting complex	99	96
Employee expenses for close family members of key management personnel	133	170
	255	272

All of the above transactions were in the normal course of business, and subject to standard terms and conditions.

Any contracts with related parties have followed normal procurement and tender processes.

There are two related parties who are employees of Council but not Key Management Personnel. Their employment terms and conditions are in accordance with Council's Enterprise Bargaining Agreement and standard recruitment practices.

#### (d) Outstanding balances

Council holds no contract retentions (2021: Nil) on behalf of a related party.

Included in the balances disclosed at (a) is an amount of \$3,114 (2021: \$8,393) which was outstanding at year end. This is in accordance with Council's normal debt collection and creditor payment terms.

This is in accordance with Council's normal creditor payment terms.

#### (e) Loans and guarantees to/from related parties

Council holds no bank guarantees (2021: Nil) on behalf of a related party.

Council has provided a loan to QUU for \$14.7 million (2021: \$14.7 million). This is managed by Queensland Treasury Corporation. This loan is at commercial interest rates, and the capacity for QUU to repay this loan is assessed yearly. This loan is disclosed at Note 11.

#### (f) Commitments to/from other related parties

There are no commitments at the end of the reporting period in relation to transactions with related parties.

#### (g) Transactions with related parties that have not been disclosed

Transactions on the same basis as ordinary citizens with the related parties have not been disclosed. These transactions include rates payment for properties owned within Council boundaries, dog registrations, and reimbursement of expenses for parking and conferences.



Page 50 of 64

Financial Statements 2022

## Notes to the Financial Statements

for the year ended 30 June 2022

## Note 34. Reserves

Council's cash, cash equivalents and investments are subject to a number of external and internal restrictions that limit the amount that is available for discretionary or future use. In prior years Council accounted for these restrictions using a system of reserves.

#### Restricted Capital Works Reserve - Grants & Subsidies

This corresponds to the amount of cash which has been received in respect of capital works where the required capital works have not yet been carried out.

#### **Roads Infrastructure Reserve**

This represents the future development of roads across the region from specific contributions.

#### **Rates Levies Reserve**

This represents the unspent funds from the Emergency Preparedness, Rural Fire and Waste Management Levies. These funds will provide disaster management, SES, rural fire, environmental and waste functions as needed. This reserve has now been fully expended.

#### **Prepaid Grants Reserve**

This corresponds to the amount of cash which has been received in respect of operational works where the required operations have not yet been carried out.

\$ '000	2022	2021
Reserves held for funding future capital exp:		
Roads infrastructure reserve	4,896	3,088
	4,896	3,088
Total reserves	4,896	3,088



Financial Statements 2022

## Lockyer Valley Regional Council

Notes to the Financial Statements for the year ended 30 June 2022

## Note 35. Council information and contact details

Principal place of business: 26 Railway Street Gatton QLD 4343

**Contact details Mailing address:** PO Box 82 Gatton QLD 4343

Telephone: 1300 005 872

**Opening hours:** 8:30am - 4:30pm - Gatton 9:00am - 5:00pm - Laidley Monday to Friday

Internet: www.lockyervalley.qld.gov.au Email: mailbox@lvrc.qld.gov.au

Officers CHIEF EXECUTIVE OFFICER Ian Church

AUDITORS Queensland Audit Office PO Box 15396 City East QLD 4002

**Other information ABN:** 52 673 165 312 Email: mailbox@lvrc.qld.

Elected members MAYOR Tanya Milligan

COUNCILLORS Jason Cook Chris Wilson Janice Holstein Rick Vela Michael Hagan Brett Qualischefski



Page 52 of 64

Financial Statements 2022

General Purpose Financial Statements for the year ended 30 June 2022

#### Management Certificate for the year ended 30 June 2022

These General Purpose Financial Statements have been prepared pursuant to sections 176 and 177 of the Local Government Regulation 2012 (the Regulations) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation, we certify that:

- i, the prescribed requirements of the Local Government Act 2009 and Local Government Regulations 2012 for the establishment and keeping of accounts have been complied with in all material respects; and
- ii. the General Purpose Financial Statements, as set out on pages 3 to 51, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.

Tanya Milligan MAYOR

14 December 2022

lan Church CHIEF EXECUTIVE OFFICER

14 December 2022





## INDEPENDENT AUDITOR'S REPORT

To the councillors of Lockyer Valley Regional Council

#### Report on the audit of the financial report

### Opinion

I have audited the financial report of Lockyer Valley Regional Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2022, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Chief Executive Officer.

#### **Basis for opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Lockyer Valley Regional Council's annual report for the year ended 30 June 2021 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.



# Queensland Audit Office Better public services

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

## Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

## Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.





Better public services

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

## Report on other legal and regulatory requirements

In accordance with s. 40 of the Auditor-General Act 2009, for the year ended 30 June 2022:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

## Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

9 Am

David Adams as delegate of the Auditor-General 16 December 2022

Queensland Audit Office Brisbane



Lockyer Valley Regional Council	Financ	ial Statements 2022
General Purpose Financial Statements for the year ended 30 June 2022		
Current Year Financial Sustainability Statement		
	Actual 2022	Target 2022
Measures of financial sustainability		
1. Operating surplus ratio         Net result (excluding capital items) 1         Total operating revenue (excluding capital items) 2	5.22%	0% - 10%
An indicator of which the extent to which revenues raised cover operational expenses only opurposes or other purposes.	r are available	for capital funding
2. Asset sustainability ratio		
Capital expenditure on the replacement of assets (renewals) <sup>3</sup> Depreciation expense	74.26%	> 90.00%
An approximation of the extent to which the infrastructure assets managed are being replace useful lives.	d as these rea	ch the end of their
<ul> <li>3. Net financial liabilities ratio         Total liabilities less current assets         Total operating revenue (excluding capital items) <sup>2</sup> </li> <li>An indicator of the extent to which the net financial liabilities can be serviced by its operating</li> </ul>	41.12%	< 60.00%
revenue.		

- (1) Includes only recurrent revenue and recurrent expenditure disclosed in the income statement. Excludes capital revenue grants, contributions, donations and subsidies received for capital acquisitions, capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties (refer to note 5 for exclusions), and any capital expenditure such as write-off of assets, movements in provisions for restoration and rehabilitation and revaluation decrements that hit the statement of comprehensive income.
- (2) Includes only recurrent revenue disclosed in the income statement. Excludes capital revenue grants, contributions donations and subsidies received for capital acquisitions. Also excludes any capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties (refer note 5 for exclusions).
- (3) Asset Renewals are defined as expenditures on existing assets to return the assets to their original service potential (or useful life) while satisfying current construction and required standards. Such expenditure is required periodically to reinstate existing assets and may reduce operating and maintenance costs. These ratios are the relevant measures of financial sustainability required to be reported under section 178(1) of the Local Government Regulation 2012. Definitions are sourced from the Financial Management (Sustainability) Guideline issued by the Department of Local Government, Racing and Multicultural Affairs. The current year's asset sustainability ratio is calculated on infrastructure type asset classes only.

#### Note 1 - basis of preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2022.



Financial Statements 2022

General Purpose Financial Statements for the year ended 30 June 2022

## Certificate of Accuracy

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

Tanya Milligan

Mayor 14 December 2022

C.0

Ian Church Chief Executive Offiver 14 December 2022



Page 58 of 64



## INDEPENDENT AUDITOR'S REPORT

To the councillors of Lockyer Valley Regional Council

## Report on the current-year financial sustainability statement

## Opinion

I have audited the accompanying current-year financial sustainability statement of Lockyer Valley Regional Council for the year ended 30 June 2022, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s. 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current-year financial sustainability statement of Lockyer Valley Regional Council for the year ended 30 June 2022 has been accurately calculated.

## **Basis of opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current-year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### **Other Information**

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Lockyer Valley Regional Council's annual report for the year ended 30 June 2022 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current-year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.





However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

# Responsibilities of the councillors for the current-year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

## Auditor's responsibilities for the audit of the current-year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.





I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

8 Am

David Adams as delegate of the Auditor-General

16 December 2022

Queensland Audit Office Brisbane



Lockyer Valley Regional Council General Purpose Financial Statements								-		7 SHIEL
for the year ended 30 June 2022 I Insurdited I ond Term Einsneisl Sustainshility Statement										
	lal				Fore	Forecast				
Measures of financial sustainability	2 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1. Operating surplus ratio         Net result (excluding capital items) <sup>1</sup> Total operating revenue (excluding capital items) <sup>2</sup>	<b>%</b> 1.40%	1.20%	2.10%	1.70%	1.50%	0.60%	0.70%	2.60%	2.90%	2.10%
An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.	ses only or a	are availabl	e for capit	al funding	purposes o	r other pu	rposes.			
<ul> <li><b>2. Asset sustainability ratio</b></li> <li>Capital expenditure on the replacement of assets (renewals)<sup>3</sup> &gt; 90.00% 74.26%</li> <li>Depreciation expense</li> </ul>	<b>6%</b> 174.10%	% 113.40%	93.70%	94.80%	86.60%	87.00%	85.80%	90.30%	93.80%	87.30%
An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.	ng replaced	as these re	each the ei	nd of their	useful lives	ċ				
<ul> <li>3. Net financial liabilities ratio</li> <li>Total liabilities less current assets</li> <li>Total operating revenue (excluding capital items) <sup>2</sup></li> </ul>	<b>2%</b> 28.60%	30.60%	31.00%	34.00%	33.20%	30.00%	27.20%	20.70%	16.10%	15.20%
An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.	operating re	svenue.								
(1) Includes only recurrent revenue and recurrent expenditure disclosed in the income statement. Excludes capital revenue grants, contributions, donations and subsidies received for capital acquisitions, capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties (refer to note 5 for exclusions), and any capital expenditure such as write-off of assets, movements in provisions for restoration and rehabilitation and revaluation decrements that hit the statement of comprehensive income.	nent. Exclude: ets, real estat tion decremer	s capital rev e and invest its that hit tf	enue grants ment propei e statemen	, contributic ties (refer t t of comprei	ns, donatior: o note 5 for ( hensive inco	is and subs. exclusions), me.	idies receiw and any ca	ed for capiti apital expen	al acquisitic diture such	ns, cap as
(2) Includes only recurrent revenue disclosed in the income statement. Excludes capital revenue grants, contributions donations and subsidies received for capital acquisitions. Also excludes any capital income items such as profit from the sale of: property, plant and equipment, financial assets, real estate and investment properties (refer to note 5 for exclusions).	nue grants, co estate and in	ontributions vestment pr	donations a operties (ref	nd subsidie er to note 5	s received fo for exclusio	or capital ac ns).	quisitions. /	4/so exclude	es any capi	tal incor
(3) Asset Renewals are defined as expenditures on existing assets to return the assets to their original service potential (or useful life) while satisfying current construction and required standards. Such expenditure is required periodically to reinstate existing assets and may reduce operating and maintenance costs. These ratios are the relevant measures of financial sustainability required to be reported under sourced from the Hanancial Management (Sustainability) Guidelbure is used and are a sevent and may reduce operating and maintenance costs. These ratios are the relevant measures of financial sustainability required to be reported under sourced from the Hanancial Management (Sustainability) Guidelbure is conservational resonance costs. These ratios are the relevant measures of financial sustainability required to be reported under sourced from the Hanancial Management (Sustainability) Guidelbure is conservational resonance costs. These ratios are ratios are relevant measures of the relevant measures from the financial sustainability for the Local Government, Reading and Millio, Illing Afflite. The current variance relevant measures constrations are relevant measures of ratio ratio.	eir original ser and mainten from the Finan structure tune	vice potenti ance costs. icial Manage	al (or useful These ratios ment (Sust	life) while s s are the rel ainability) G	atisfying cur evant measu uideline issu	rent constru ires of finar ied by the L	iction and re icial sustain Department	equired star ability requi of Local Go	ired to be re vernment,	ch eported Racing

Lockyer Valley Regional Council	Financial Statements 2022
General Purpose Financial Statements for the year ended 30 June 2022	
Lockyer Valley Regional Council Financial Management Strategy	
The 2016 Queensland Treasury Corporation (QTC) Credit Review saw costs and capital expenditure as a result of the flooding events experie level of operations, the budget forecasts are now reflecting a more stab term rating goal of "sound" however discussions with QTC have indicat still aim to address the issues raised by QTC and deliver a financially si	The 2016 Queensland Treasury Corporation (QTC) Credit Review saw the Council rated as Weak with a Neutral Outlook. This rating is still related to the significant increase in operating costs and capital expenditure as a result of the flooding events experienced between 2011 and 2013. As Council has completed the restoration works and has returned to a pre-disaster level of operations, the budget forecasts are now reflecting a more stable level of operations. Council would like to see its QTC rating return to "moderate" over the short term, with a longer term rating goal of "sound" however discussions with QTC have indicated that there is no intention to conduct a further review at this time. Council's budgets, forecasts and rating strategies still aim to address the issues raised by QTC and deliver a financially stable future. Council is due for a QTC credit Review in the 2022/2023 financial year.
<ul> <li>Council's adopted Long Term Financial Plan 2020 - 2029 provides a framewol To achieve this, Council aims for:</li> <li>Operating surpluses for the forecast period.</li> <li>Smoother increases in rates from year to year to avoid any 'rate shock'.</li> <li>Reductions in debt balances on top of the scheduled payments.</li> <li>Review of operations and service levels to focus on core services.</li> <li>Improved transparency and consultation in developing future budgets.</li> </ul>	Council's adopted Long Term Financial Plan 2020 - 2029 provides a framework for securing its financial sustainability over the life of the forecast period. To achieve this, Council aims for: • Operating surpluses for the forecast period. • Smoother increases in rates from year to year to avoid any 'rate shock'. • Reductions in debt balances on top of the scheduled payments. • Review of operations and service levels to focus on core services. • Improved transparency and consultation in developing future budgets.
The current forecast has the levels of income and expenditure at wha more sustainable level of capital works which is focussed on renewals.	The current forecast has the levels of income and expenditure at what should be considered 'normal' operations. It also sees operating surpluses for the life of the long term plan and more sustainable level of capital works which is focussed on renewals.
Council has adopted Service Management Plans for its major asset cla of its assets is better than it has ever been. This will in turn improve th required levels of expenditure.	Council has adopted Service Management Plans for its major asset classes. Improved asset data and a planned inspection regime will ensure that Council's understanding of the condition of its assets is better than it has ever been. This will in turn improve the outputs from the service management plans for each class of assets and ensure a more realistic forecast of the required levels of expenditure.
	Page 63 of 64

Financial Statements 2021–2022 119

Financial Statements 2022

General Purpose Financial Statements for the year ended 30 June 2022

## Certificate of Accuracy - Long Term Financial Sustainability Statement

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

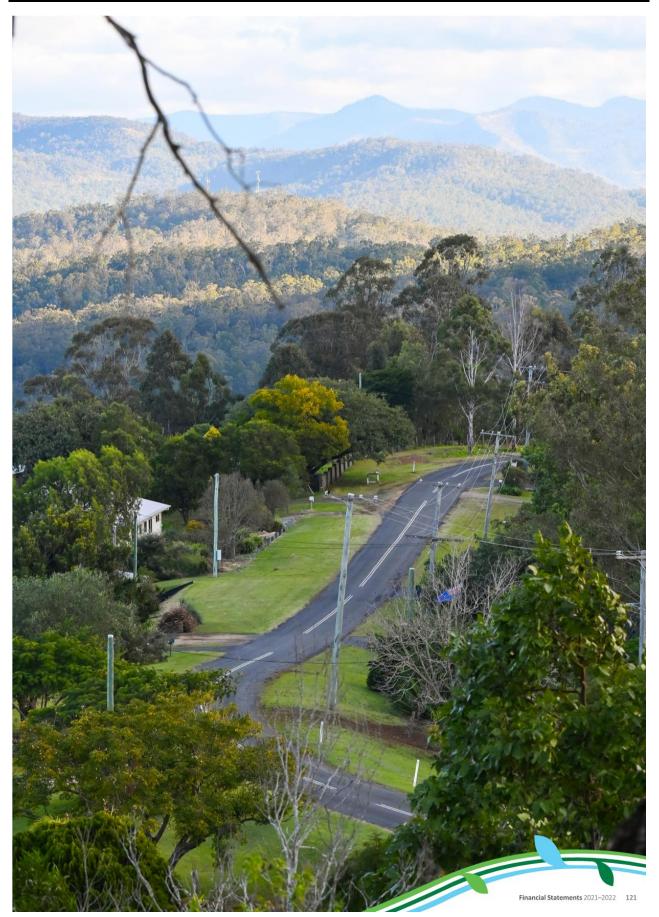
som

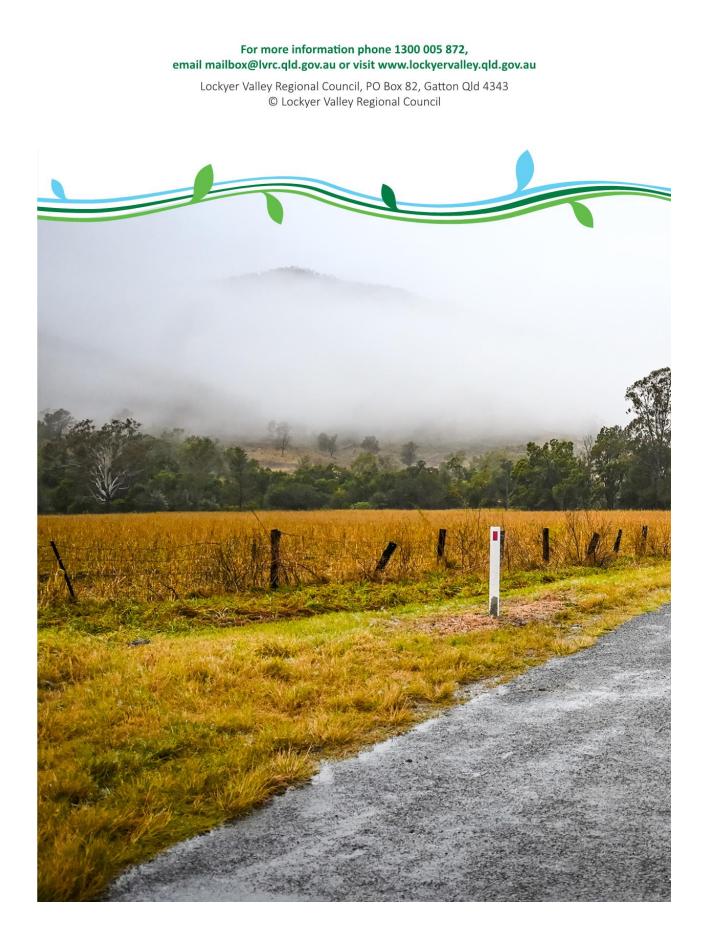
Tanya Milligan Mayor 14 December 2022

Ian Church Chief Executive Offiver 14 December 2022



Page 64 of 64





10.4	Black Summer Bushfire Recovery Funding - Additional Allocation
Author	Two Caston, Community Activation Officer

Author:	Tye Casten, Community Activation Officer
Responsible Officer:	Ian Church, Chief Executive Officer

## Purpose:

The purpose of this report is to seek Council's approval to fund Ma Ma Creek Community Centre through the Australian Government-funded Black Summer Bushfire Recovery Grant. This Council-initiated project is aimed at upgrading identified community halls to be better able to support local communities during and following disasters. The funding amount is recommended based on an assessment of works proposed with a primary goal of increasing the hall's preparedness level to operate as either a place of shelter or recovery centre.

## **Officer's Recommendation:**

THAT Council approve the allocation of \$24,000 to Ma Ma Creek Community Centre for capital upgrades through the Black Summer Bushfire Recovery Grant.

## RESOLUTION

THAT Council approve the allocation of \$24,000 to the Ma Ma Creek Community Centre for capital upgrades to the facility, through the Black Summer Bushfire Recovery Grant.

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0721	Cr Hagan
		CARRIED 7/0	

## **Executive Summary**

Ma Ma Creek Community Centre Inc. (MMCCC) were granted funding in September 2021 under the Local Economic Recovery (LER) Rural Hall Upgrade program managed by Council. A range of factors left them unable to undertake the project within the available time. The funding was returned to Council and distributed to other program-related activities and costs. As MMCCC had an ongoing need, they were invited to apply for Black Summer Bushfire Recovery (BSBR) funding from Council under the *Community Safer Places* program.

The purpose of the BSBR Grant-funded *Community Safer Places* Project is to work in conjunction with relevant community groups to conduct renewal works to community halls to make them more suitable as emergency hubs during disasters and to build social connection, capacity, and resilience between disaster events.

It is anticipated that the completion of project works made possible by this funding will make the Lockyer Valley's rural community halls more resilient and better prepared for disaster response and recovery, making them more effective resources for the local communities in which they are situated.

Council developed the initiative and was successful in receiving \$1.5M from the BSBR Grant funding. Council approved allocations to 9 identified community-managed halls at the September Council Meeting in 2022. Council will use the remainder of the grant to upgrade Council-owned facilities used in disaster response and recovery and project management.

Due to some project management savings, Council has capacity within the grant to meet this request for funding from MMCCC.

## Proposal

Ma Ma Creek Community Centre Inc. lodged an application requesting \$24,000 for a storage shed. The total cost of the shed is \$24,500 with Ma Ma Creek Community Centre Inc's application advising the remaining \$500 will be self-funded.

Council officers have liaised with the MMCCC committee to understand the importance and relevance of the shed within the terms of the *Community Safer Places* Project. The application is considered a high priority for the following reasons.

The shed will enable a range of equipment to be stored securely outside the main hall, freeing up muchneeded space. In a disaster setting, this additional space can be used for temporary evacuees, food service, and support agencies. Outside of disasters, the additional space increases the usefulness and versatility of the hall, making it a more attractive option to hire for a wider range of events and functions. This additional use provides income for the hall committee, and builds greater social connection, thereby increasing resilience.

## **Options**

Council has the following options available:

- 1. Council resolves to allocate \$24,000 from the BSBR Grant for works at Ma Ma Creek Community Centre in accordance with the recommendation.
- 2. Council resolves to provide a different amount of funding from the BSBR Grant for works to Ma Ma Creek Community Centre but allocates the funding in a different way to that outlined in the recommendation.
- 3. Council resolves to provide funding from a different source for works at Ma Ma Creek Community Centre.
- 4. Council resolves not to provide funding for works at Ma Ma Creek Community Centre.

## Previous Council Resolutions

20-24/0642 - Black Summer Bushfire Recovery Funding Allocations. 20-24/0421 - Major Facilities Grant Program - Rural Halls

## Critical Dates

Delay in endorsement of an allocation will reduce the time available to complete project works. Works require completion by 31 March 2024.

## Strategic Implications

## Corporate Plan

- A community with fair and reasonable access to services.
- Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

- Enhanced wellbeing and safety of the community.
- Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner.
- Events and activities that bring together and support greater connectivity in the community.
- The community's preparedness for disasters is improved through community education, training, and strong partnerships between Council and other agencies.

#### Finance and Resource

Council was awarded \$1.5m through the Black Summer Bushfire Recovery Grant and has broken this down into the following.

- \$702,300 across 9 community-managed halls.
- > \$797,000 across Council-managed halls and project management.

Funding for this project would be taken out of the building inspection fees and contingency that Council built into their project management budget. These funds are available without putting Council over budget as the projects undertaken require fewer inspections and approvals than originally estimated.

#### Legislation and Policy

There are no implications for legislation or policy.

#### **Risk Management**

Key Corporate Risk Code and Category:	R1 Reputation
Key Corporate Risk Descriptor:	Reputation and Goodwill
Key Corporate Risk Code and Category: Key Corporate Risk Descriptor:	EC1 Environment and Community Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity

#### **Consultation**

Internal Consultation

Discussions have been held between Council's Engagement Officer and Coordinator Engagement and Communications.

#### External Consultation

Council's Community Engagement Officer has been in discussions with the Ma Ma Creek Community Centre Committee regarding the process of applying for grant funding through the Black Summer Bushfire Recovery grant.

#### Attachments

There are no attachments for this report.

10.5	Updated Social Media Policy for Adoption

Author:	Neil Williamson, Coordinator Community Activation
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to seek adoption by Council of the updated Social Media Policy under the *Local Government Act 2009*.

# <u>Officer's Recommendation</u>: THAT Council adopt the updated Social Media Policy as attached to this report.

RESOLUTION			
THAT Council a	adopt the updated Soc	ial Media Policy as attached to th	ese minutes.
Moved By:	Cr Cook	Seconded By:	Cr Qualischefski
Resolution Number: 20-24/0722			
CARRIED			
		7/0	

# **Executive Summary**

Council is required under the *Local Government Act 2009* to adopt specific policies, procedures and guidelines for the good governance of the organisation.

# Proposal

The Social Media Policy articulates Council's expectations and actions in relation to the use of social media by councillors, officers, other representatives of Council and of the public on Council's corporate social media channels. The policy has had minor amendments made to reflect changing usage of social media and approval requirements.

#### **Options**

- 1. Council adopt the updated Social Media Policy as attached to the report.
- 2. Council request amendments to the updated Social Media Policy.
- 3. Council does not adopt the updated Social Media Policy and continues to use the current Social Media Policy.

Previous Council Resolutions 23/11/2016 - 16- 20/0287

<u>Critical Dates</u> There are no critical dates.

#### Strategic Implications

#### Corporate Plan

Lockyer Leadership and Council;

- 5.4 Commit to open and accountable governance to ensure community confidence and trust
- in council and our democratic values
- 5.7 Compliance with relevant legislation.

Finance and Resource

There are no finances or resource implications for this recommendation.

Legislation and Policy N/A

Risk Management

Key Corporate Risk Categories:

R1 Reputation Reputation and Goodwill

LCL1 Legal Compliance and Liability Compliance management – regulatory or contract compliance, litigation, liability and prosecution

#### **Consultation**

#### Portfolio Councillor Consultation

This Policy update has not been specifically discussed with the Portfolio Councillor.

Internal Consultation

This Policy update has been developed by the Communications Team.

#### **External Consultation**

No external consultation however the updates reflect recommendations from the Local Government LGx Conference in 2022.

#### Community Engagement

Community engagement for the development of this update is not relevant.

#### Attachments

1. DRAFT Social Media Policy 7 Pages





# STRATEGIC

# SOCIAL MEDIA

#### Head of Power

Local Government Act 2009

#### Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan 2022-2027

 communicate our commitment of all five pillars and how we are working to achieve the outlined outcomes.

# Definitions

Confidential Information includes but is not limited to trade secrets of Council; non-public information about the organisation and affairs of Council such as: pricing information including internal cost and pricing rates, production scheduling software, special supply information; exclusive supply agreements or arrangements; commercial and business plans; contractual arrangements with third parties; tender policies and arrangements; financial information and data; training materials; technical data; schematics; proposals and intentions; designs; policies and procedure documents; concepts not reduced to material form; information which is personal information for the purpose of privacy law; and all other information obtained from Council or obtained in the course of working or providing services to Council that is by its nature confidential.

Coordinator Engagement & Communications refers to the role managing corporate communications, regardless of the role title.

Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 1 of 7

Council Official	includes employees, Councillors, agents and contractors (including temporary contractors), administrators appointed under section 124 of the Local Government Act 2009 (QLD), members of Council committees, conduct reviewers, delegates of Council, work experience employees and volunteers of the Council.
Employee	includes a direct employee of Council whether employed on a permanent, temporary, full-time, part-time or job share basis.
Person	includes any natural person, company, partnership, association, trust, business, or other organisation or entity of any description and a person's legal personal representative(s), successors, assigns or substitutes.
Social Media Accounts	refers to the individual account or page created on a social media platform.
Social Media Editors	includes Media and Communications Officer and other delegated employees.
Social Networking Site and Social Media Platform	are umbrella terms covering websites, online platforms, technology, applications or tools that enable active and participatory publishing and interactions between individuals over the internet. These include but are not limited to Facebook, Instagram, Twitter, YouTube, LinkedIn, TikTok and similar sites.
Council	Lockyer Valley Regional Council

# **Policy Objective**

The objectives of this policy are to:

- develop a culture of openness, trust and integrity in Council through appropriate use of social media tools;
  - provide direction on the responsibilities and expectations for:
    - the professional use of social media on behalf of Council; and
    - o the personal use of social media by Council employees and Elected Members; and
- provide the parameters in which staff feel confident to positively engage with Council's social media content.

# **Policy Statement**

This policy sets out the standards and behaviour expected in relation to professional use of social media platforms on behalf of Lockyer Valley Regional Council ("Council"), and personal use of social media by Council employees and councillors (elected members).

Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 2 of 7

This policy applies to all employees of Council and Elected Members who use social media platforms either professionally or privately.

The policy also outlines various legal considerations relating to the various social media platforms in use.

Council employs various social media platforms to provide information on Council initiatives, public notices, activities, facilities, tourism, services, events and programs.

Social media is considered an important tool for Council to actively engage with our community, promoting the Lockyer Valley as a vibrant place to live and providing a platform for active discussion and the exchange of ideas.

Council also acknowledges the increasing uptake of the use of social media platforms by employees and Elected Members for both professional and personal use.

# Social Media Administrators

Council's Media and Communications Officer/s reserve the right to remain an administrator of any accounts created to ensure risk management measures to protect Council's reputation are satisfied.

Subsequent administrators of sites will require formal approvals from the Coordinator Engagement & Communications. Sites should have a restricted number of employees who have administration rights.

# Creation of Council-owned Social Media Accounts

Social media accounts can only be created with approval from the CEO (or delegate) in liaison with the Coordinator Engagement & Communications.

The Media and Communications Officer/s will be responsible for the creation of the relevant account – ensuring brand consistency and style guide formatting is adhered to.

Elected Members are responsible for the creation and maintenance of their professional social media pages.

# Ceasing Employment

Where an employee ceases employment with Council, access to Council's social media account must be removed within two business days of the relevant employee's last day of employment.

The responsibility of advising the Media and Communications Officer of the cessation of employment for any employee who does not function within the Corporate Communications team, will lie with the relevant coordinator.

The removal of access will be carried out by the Media and Communications Officer/s except in the instance where the Media and Communications Officer/s is unable to do so or ceases employment with Council, in which case the removal of access will be carried out by the Coordinator Engagement & Communications.

Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 3 of 7

# General Use of Social Media

Once authorised to comment on behalf of Council the following guidelines must be adhered to:

- only publish content that is classified as public information;
- content posted is accurate and has been approved by the Coordinator Engagement & Communications or delegate;
- content must not disclose personal, confidential or private information;
- content is evenly distributed and does not over-promote or bias one service, facility, event etc. over others or promote Elected Members, specific employees or projects in a biased manner;
- major announcements will only be made by the Media and Communications Officer or by other officers as directed by the Coordinator Engagement & Communications or the CEO;
- comments will be respectful of the community and portray the Council in a positive way;
- the majority of posts and links will be Council-related and connected to a core service of Council, however public interest posts and links can be shared on Council platforms;
- all content will be impartial, apolitical and will not promote Elected Members or specific projects and announcements that have not received approval from Council; and
- where possible, social media posts should refer to the equivalent information on Council's website.

# Comments & Replies

Comments that are posted by members of the public on Council's social media pages can be of a positive, negative or neutral nature.

Council understands the expectation of immediacy in relation to response times to comment made through social media platforms.

Council's Social Media Editors will be responsible for monitoring comments or posts on the relevant social media platforms.

When assessing comments, the following guidelines must be adhered to:

- comments by the public will be hidden at the discretion of the Social Media Editors if they are deemed to be offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, factually incorrect/misleading, mentions a person by name, infringes copyright, constitutes a contempt of court, breaches a court suppression order or is otherwise unlawful. Other comments that may potentially jeopardise Council's financial, legal or operational capacity will be hidden at the discretion of the Social Media Editors;
- comments or posts that are not Council-related and not deemed to be a public record can be removed. This includes promotion of commercial services, products or entities; and
- any post or comment deemed offensive, but which is classified as a public record under the Crime and Corruption Commission and Queensland State Archives guidelines must be hidden, and not deleted, for the satisfactory management of Council records.

Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 4 of 7

# **Caretaker Period**

In accordance with section 90D of the *Local Government Act 2009* (Qld), during the Caretaker Period, Councilowned social media accounts including, but not limited to Facebook, Twitter, LinkedIn, Instagram and YouTube, will not contain any material that could be construed or interpreted as election material.

# Personal Use of Social Media

Personal use of social media during work hours will not be permitted. Employees will only be permitted to access social media during work hours for work purposes with approval from management (eg. to access posts on private pages that refer to Council or Council activities). Access will be kept brief and must relate to a Council matter or Council business.

Employees will be allowed to access social media during morning tea and lunch breaks using their own devices. Posting about Council on social media by employees is permitted but care must be taken to minimise the potential damage caused (directly or indirectly) to Council's reputation.

When using social media for personal use by employees, the following guidelines must be adhered to with respect to Council information:

- only disclose or discuss publicly available Council information;
- ensure all content is accurate and complies with all relevant Council policies;
- do not imply that you are authorised to speak as a representative of Council or give the impression that the views expressed are those of Council;
- do not make comments, use location-based services (eg. check-in) or post any material that might otherwise cause damage to Council's reputation; and
- do not post at-work photos without the express permission of your manager or the Coordinator Engagement & Communications.

# Legal Considerations

General advice is provided to assist employees in complying with obligations set out in this policy. When in doubt, employees are encouraged to seek further guidance or clarifications from the Media and Communications Officer/s, the Coordinator Engagement & Communications, the Senior Governance Officer, or the CEO, or refer to the Employee Code of Conduct.

The Information Privacy Act 2009 contains rules, or privacy principles, that govern how Queensland Government agencies collect, store, use and disclose personal information. The Public Records Act 2002 ensures public records are made, managed, kept and, if appropriate, preserved in a useable form for the benefit of present and future generations, with public access under the Act consistent with the principles of the Right to Information Act 2009 and Information Privacy Act 2009.

Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 5 of 7

Social media posts are public records and should be hidden where inappropriate or irrelevant, not deleted. Posts on social media containing election material must comply with the *Local Government Electoral Act 2011* if posted during an election period, regardless of whether they are posted on a personal or official social media platform.

# Copyright

Social Media Editors will respect copyright laws and attribute work to the original author/source wherever possible.

# **Online Conduct of Council Officials**

Online activities of Council Officials, including social media posts and comments, are subject to conditions of any relevant Code of Conduct, Council Policy or Operational Standard.

Abusive, harassing, threatening or defamatory postings are in breach of Council's behavioural expectations and may result in disciplinary action being taken.

Workplace bullying and harassment includes any bullying or harassing comments employees make online, including on their own private social networks and when out of office hours.

# Defamation

Refrain from posting material that may cause damage to another person, organisation, association or company's reputation and seek further guidance from the Media and Communications Officer/s, Coordinator Engagement & Communications or CEO if publication of such material is thought to be necessary.

# Risk Management

Effective adherence to the outlined Social Media Policy will ensure Council's brand across social media is clear, and negative or detrimental comments are addressed appropriately to minimise reputational risk.

Council's Strategic Risk Register provides a detailed classification of risks and controls associated with media and communications.

# Matters not covered

The CEO or delegate will utilise their discretion to resolve any matter relating to use of Council's social media channels that is not covered by this policy. The CEO or delegate's decision is final.

# **Related Legislation**

Anti-Discrimination Act 1991 Information Privacy Act 2009

> Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX

Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 6 of 7



Local Government Electoral Act 2011 Public Records Act 2002 Queensland Human Rights Act 2019 Right to Information Act 2009 Work, Health and Safety Act 2011

> Group: People, Executive Office Unit: Engagement & Communications Approved: Ordinary Council Meeting – XX/XX/XXXX (Resolution Number: XX-XX/XXXX) Date Approved: XX/XX/20XX ECM: XXXXXX

Effective Date: XX/XX/20XX Version: 2.0 Last Updated: XX/XX/20XX Review Date: 31/03/2026

Superseded/Revoked: Social Media Policy ECM:

Page 7 of 7

# **11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS**

11.1	Proposed Subdivision at Tryhorn Street, Grantham - Part of Property No. 253430
Author:	Julie Lyons, Property Officer

Aution.	June Lyons, Hoperty Officer
Responsible Officer:	Dan McPherson, Group Manager People, Customer and Corporate Services

#### Purpose:

The purpose of this report is to obtain a resolution to commence the subdivision at Tryhorn Street, Grantham.

Officar's Pasame	mondation		
Officer's Recommendation:			
	THAT in relation to the potential subdivision at Tryhorn Street, Grantham, described as part of Property No. 253430, Council resolve to:		
Property No. 25:	3430, Council resolve to:		
<ul> <li>a) approve Option 2 – the subdivision of 14 Lots, the highest lot yield</li> <li>b) delegate authority to the Chief Executive Officer to allocate funds in the March 2023 budget review for the subdivision of the 14 lots and to take all steps necessary to complete the subdivision of the 14 lots.</li> </ul>			
RESOLUTION			
THAT in relation	to the proposed subdivision	at Tryhorn Street. Granth	am. described as part of
	3430, Council resolve to:		
· · ·	option 2 – the subdivision of	, 0, 1	
b) delegate authority to the Chief Executive Officer to allocate funds in the March 2023			
budget re	eview for the subdivision of t	the 14 lots and to take all	steps necessary to
complete	e the subdivision of the 14 lo	ts.	
Mound Du	Cr Qualiashafaki	Cocondod D	
Moved By:	Cr Qualischefski	Seconded By:	Cr Vela
	Resolution I	Number: 20-24/0723	
CARRIED			
7/0			
		110	

# **Executive Summary**

This report details three different lot yield options for the proposed subdivision at Tryhorn Street, Grantham, described as part of Property No. 253430, (Council Land). A recommendation is made to proceed with a 14 lot subdivision and to allocate funds as part of the March budget review to cover the cost of the subdivision. Note that this will not preclude beginning the subdivision prior to the budget allocation.

#### Proposal

Council have engaged GenEng Solutions to provide three subdivision layout options that meet the exempt development criteria under the Grantham Reconstruction Area Precinct Plan and to assist with any works and service connections to give effect to Councils preferred option. Regardless of which Option is chosen, GenEng Solutions have been engaged to assist in finalising all service connections including water, sewer, power and NBN. These works are required to be completed prior to plan sealing.

No planning approval is required for any of the options however a plan sealing application is required to be submitted.

Once the subdivision for Council's preferred option has been finalised Council can commence the disposal of the created lots.

An Aerial Map showing the approximate location of the Council Land is included as **Attachment 1** to this Report.

# <u>Options</u>



# Option 1 – 10 Lots – Layout with inconsistent lot sizes based on where the existing sewer connections are

- All proposed lots have an existing sewer connection
- Proposed Lots 3, 9 and 10 could be further subdivided in a manner that complies with the exempt criteria (provided they were still owned by Council), however would require additional sewer connections.



# Option 2 - 14 Lots - Highest lot yield whilst still meeting the exempt criteria

- Proposed Lots 2, 4, 6, 9 and 13 would require new sewer connections.
- Proposed Lot 5 contains two existing sewer connections.



Option 3 – 11 Lots – Most closely aligns with the existing lot sizing and amenity and provides consistency in the lot sizing

- Proposed Lots 3 and 5 would require new sewer connections.
- Proposed Lot 4 contains two existing sewer connections.
- Proposed Lot 10 could be further subdivided in a manner that complies with the exempt criteria (provided it was still owned by Council), however would require a sewer connection.

#### Previous Council Resolutions

16 September 2020 - Resolution Number 20-24/0141 – Proposed Rationalisation of Council owned land.

# **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service to our community
- Compliant with relevant legislation

#### Finance and Resource

Approximate costs for <u>Option 1</u> are:

Survey	\$10,000	10,000.00
Plan Sealing	\$400.00 x 10 Lots	4,000.00
Titles Registration	\$1,434.00	1,434.00
Urban Utilities Infrastructure Charges	\$13,985.90 x 10 Lots	139,859.00
NBN	\$5,000.00	5,000.00
Energex	\$5,000.00	5,000.00
TOTAL CHARGES		\$165,293.00

Additional costs will be incurred:

- with Urban Utilities if the water main is required to be extended to the boundary of Lot 10.
- if any easements or other documents are required to be lodged as part of the plan sealing application, although none are currently noted.
- to market and sell the lots e.g. advertising, agent's commission.

Approximate costs for <u>Option 2</u> are:

Survey	\$10,000	10,000.00
Plan Sealing	\$400.00 x 14 Lots	5,600.00
Titles registration	\$1,850.00	1,850.00
Urban Utilities Infrastructure Charges	\$13,985.90 x 14 Lots	195,802.60
Sewer Connections	\$2,000.00 x 5 Lots	10,000.00
NBN	\$5,000.00	5,000.00
Energex	\$5,000.00	5,000.00
TOTAL CHARGES		\$233,252.60

Additional costs will be incurred:

- with Urban Utilities if the water main is required to be extended to the boundary of Lots 13 and 14.
- if any easements or other documents are required to be lodged as part of the plan sealing application, although none are currently noted.
- to market and sell the lots e.g. advertising, agent's commission.

Approximate costs for <u>Option 3</u> are:

Survey	\$10,000	10,000.00
Plan Sealing	\$400.00 x 11 Lots	4,400.00
Titles Registration	\$1,538.00	1,538.00
Urban Utilities Infrastructure Charges	\$13,985.90 x 11 Lots	153,844.90
Sewer Connections	\$2,000.00 x 2 Lots	4,000.00
NBN	\$5,000.00	5,000.00
Energex	\$5,000.00	5,000.00
TOTAL CHARGES		\$183,782.90

Additional costs will be incurred:

- with Urban Utilities if the water main is required to be extended to the boundary of Lot 11.
- if any easements or other documents are required to be lodged as part of the plan sealing application, although none are currently noted.
- to market and sell the lots e.g. advertising, agent's commission.

#### Legislation and Policy

The subdivision of the Council Land must be in accordance with the Queensland Reconstruction Authority Rebuilding Grantham Together Plan and must meet the exempt development criteria under the Grantham Reconstruction Area Precinct Plan.

Council must dispose of its land assets in accordance with Part 3 Division 2 of the *Local Government Regulation* 2012 and Council's Procurement Policy. In particular, Council is required to sell the land by auction or tender in accordance with Section 227 of the Local Government Regulation.

Risk Management	
Key Corporate Risk Code and Category:	IA2
Key Corporate Risk Descriptor:	Infrastructure and Assets
	Delivering major projects (time, cost, scope and quality)
Key Corporate Risk Code and Category:	LCL1
Key Corporate Risk Descriptor:	Legal Compliance and Liability
	Compliance management – regulatory or contract compliance,
	litigation, liability and prosecution

# **Consultation**

#### Portfolio Councillor Consultation

All Councillors were consulted in relation to a preferred option.

#### Internal Consultation

- ✓ Community and Regional Prosperity
- ✓ People, Customer and Corporate Services
- ✓ Infrastructure
- ✓ Finance

Council's Manager Planning, Policy and Community Wellbeing has reviewed whether infrastructure charges apply to the subdivision of Council's land at Tryhorn Street. As the subdivision is Accepted development (i.e. planning approval isn't required), Council is not able to levy infrastructure charges in accordance with the *Planning Act 2016* (s119(1)(a)).

#### External Consultation

GenEng Solutions have been engaged to provide 3 subdivision layout options that all meet the exempt development criteria under the Grantham Reconstruction Area Precinct Plan and to assist with any works and service connections to give effect to Councils preferred option.

GenEng Solutions have been contacted to provide an updated cost estimate/project timing and to touch base with Urban Utilities to try and confirm their timing, streamline their processes and ask whether the additional 14 lots will trigger them to upgrade the sewage pump station at Grantham.

GenEng Solutions have advised that standard statutory processes and timeframes including permissible time extensions will apply despite desires to seek the application be dealt with in a timely manner. They will be able to seek confirmation of processes with Urban Utilities when a formal prelodgement meeting is sought but unfortunately don't expect to be able to impact their standard processes other than through maintaining communication responsively.

GenEng Solutions also advised we will need to wait to seek advice at a formal prestart in relation to any conditions anticipated to be imposed (e.g. network upgrades) as Urban Utility officers have seemed reluctant to offer less formal advice in their recent experience and don't think we will be able to seek earlier advice, however they feel it is possible that system upgrades may be imposed.

# Attachments

1. Attachment 1 1 Page



# 12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1	Request for Road Name - Road adjoining Fifteen Mile Road, Murphys Creek
Author:	Annette Doherty, Acting Group Manager Community & Regional Prosperity
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to allow Council to consider and decide upon a name for an unnamed road joining Fifteen Mile Road, Murphys Creek.

Officer's Recom	nmendation:		
	pprove the name , at chainage 123	e 'Rodeo Road' for the road intersectir 35.	ng with Fifteen Mile Road,
RESOLUTION			
THAT Council a	pprove the name	e 'Rodeo Road' for the road intersectir	ng with Fifteen Mile Road,
Murphys Creek	, at chainage 12	35.	
Moved By:	Cr Holstein	Seconded By:	Cr Hagan
		Resolution Number: 20-24/0724	-
		CARRIED	

# 7/0

#### **Executive Summary**

Council has received a request to name an existing road to the west of the Murphys Creek township. It is recommended that Council approve the name 'Rodeo Road'.

#### Proposal

Council has received a request to name the unnamed road to the east of Murphys Creek as shown in red below.



The request was received from an owner of land accessed from this road, following an incident when Emergency Services had difficulties finding their property. This land has a Thomas Road address, however it is not accessible from Thomas Road.

Suggestions for a road name were sought from the landowner, other owners of land with frontage to this road, and the Murphys Creek Progress Association.

The landowner suggested 'Thomo Road' as one of the owners of the land has the surname Thomspon. The landowner did also mention that the former Mayor had suggested 'Rodeo Avenue' as rodeo had been held on land at the end of the constructed road.

A representative of the Murphys Creek Progress Association suggested 'Rodeo Drive' due to the road ending at the old rodeo grounds.

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories including names of historic significance and long-term land holders.

In accordance with Council's guideline for naming of roads, 'Thomo Road' is not considered appropriate as it is too similar to 'Thomas Road', and roads should not be named after living people.

'Rodeo' can be considered appropriate, however it is suggested that the road type of 'road' would be more suitable in this location. A 'drive' is defined as a 'wide thoroughfare allowing a steady flow of traffic without many cross-streets', and 'avenue' is a 'broad roadway, usually planted on each side with trees'. Currently the road is constructed as a gravel road only and is not a thoroughfare. It is therefore recommended that the name 'Rodeo Road' be approved.

#### **Options**

- 1. Council approves the road name in accordance with the Officer's recommendation.
- 2. Council approves a road name other than as recommended.

#### **Strategic Implications**

#### Finance and Resource

There will be costs associated with installing road signage.

#### Legislation and Policy

Road names should accord with AS/NZ Standard 4819:2011 and Council's Naming of Roads, Parks, Landmarks and Facilities Policy.

#### Risk Management

Officers have researched the suggested road names and made a recommendation that meets Council's policy.

#### **Consultation**

Suggestions for a road name were sought from owners of land with frontage to the constructed road, and the Murphys Creek Progress Association.

#### Attachments

There are no attachments for this report.

12.2	Request for Amendment to Road Names - Rangeview Estate (Stages 1 and 2) - Regency Downs
Author:	Tammee Van Bael, Planning Officer
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to seek Council's approval of an amendment to one (1) approved road name and one (1) new road name within a new residential subdivision, Rangeview Estate, located at 107 Zischke Road, Regency Downs.

RESOLUTION			
	••••••	oad names, as shown on Plan No Havill Group and dated 28 Janua	•
Road 3	and 2 – Ridgevale Driv – Kestrel Street – Osprey Court	/e	
Moved By:	Cr Vela	Seconded By:	Cr Hagan

#### **Executive Summary**

A request has been made by Norfolk Estates Pty Ltd (QM Properties), as the developer of a residential subdivision located at 107 Zischke Road, Regency Downs, to amend an approved road name for a new road created within the subdivision.

#### Proposal

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZ Standard 4819:2011.

At the Ordinary Meeting on 21 September 2022, Council approved three (3) road names for this estate, as follows:

• Road 1 – Osprey Place (includes the cul-de-sac)

- Road 2 Ridgevale Drive
- Road 3 Kestrel Street



Figure 1: Road layout plan previously approved

The applicant has requested Council consider giving Road 1 the same name as Road 2 (as the same collector street), and a new name be given to the cul-de-sac at the northern end of Road 1. Traffic from the cul-de-sac would give way to traffic on Roads 1 and 2.

The applicant has suggested the following road names (see plan below):

- Roads 1 and 2 Ridgevale Drive
- Road 3 Kestrel Street (previously approved by Council)
- Road 4 Osprey Court



Figure 2: Road layout plan showing Roads 1-4

Roads 1 and 2 will be a continuation of the existing road, i.e. Ridgevale Drive, directly to the north of the subject site. As Roads 1 and 2 will be an extension of the existing Ridgevale Drive, this road name is appropriate.

The request to name Road 4 Osprey Court is considered appropriate and accord with Council's policy and AS/NZ Standard 4819:2011.

A search of roads and streets within the Lockyer Valley Regional Council area has been undertaken to ensure the preferred road names are not currently used elsewhere in the region.

Where road names are to be amended there are no implications or affected entities as the roads are yet to be constructed.

# **Options**

- 1. Council approves the road names in accordance with the Officer's recommendation.
- 2. Council approves road names other than as recommended.

# Previous Council Resolutions

Request for Road Naming - Rangeview Estate (Stages 1 and 2) - Regency Downs – Council Resolution 20-24/0648 – 21 September 2022

# **Strategic Implications**

#### Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

There are no financial or resource implications as a result of this decision.

<u>Legislation and Policy</u> Road names should accord with AS/NZ Standard 4819:2011 and Council's *Naming of Roads, Parks, Landmarks and Facilities Policy*.

#### Risk Management

Council Officers have researched the preferences provided by the applicant and have made recommendations that meet Council's policy.

# Consultation

**External Consultation** 

Council will notify the applicant of the outcome of their request for road naming.

#### Attachments

There are no attachments for this report.

In accordance with Section 150EQ of the Local Government Act 2009, Mayor Milligan informed the meeting that she has a declarable conflict of interest in Item 12.3 'Request for New Road Names - Stage 2 of Residential Subdivison, Fairway Drive, Hatton Vale'. The nature of the interest is that Mayor Milligan has a personal relationship with the owner of a property adjoining the development. Mayor Milligan left the meeting room (including any area set aside for the public) at 10:04am while the matter was discussed and voted upon. Deputy Mayor Councillor Cook assumed the Chair.

12.3	Request for New Road Names - Stage 2 of Residential Subdivison, Fairway Drive, Hatton Vale
Author:	Tammee Van Bael, Planning Officer
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to seek Council's approval of three (3) road names within a new residential subdivision located off Fairway Drive, Hatton Vale.

#### Officer's Recommendation:

THAT Council approve the following road names, as shown on *Tree Planting Plan Hatton Vale Stage 2*, prepared by the applicant and received by Council 24 November 2022:

- Road 1: Farm Court
- Road 2: Beaumont Close
- Road 3: Bluegum Court

#### RESOLUTION

THAT Council approve the following road names, as shown on *Tree Planting Plan Hatton Vale Stage 2*, prepared by the applicant and received by Council on 24 November 2022:

- Road 1: Farm Court
- Road 2: Beaumont Close
- Road 3: Bluegum Court

Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0726	Cr Wilson
		CARRIED 6/0	

#### **Executive Summary**

A request has been made by Poppalouis Pty Ltd, as the developer of a residential subdivision located off Fairway Drive, Hatton Vale, to name three (3) new roads that will be created with the subdivision.

#### Proposal

The relevant development located to the west of Fairway Drive and has frontage to an unmade road.

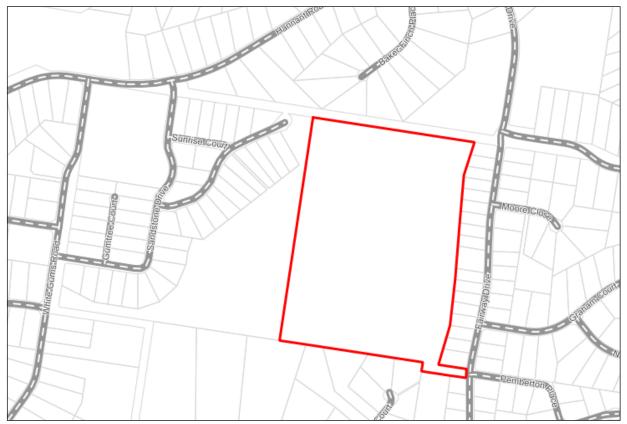


Figure 1: Development site

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZ Standard 4819:2011.

The applicant has provided three (3) preferences for the road names:

Option 1 Road 1: Farm Court Road 2: Beaumont Close Road 3: Bickle Court

*Option 2* Road 1: Lakeside Court Road 2: Tavern Close Road 3: Bluegum Court

Option 3 Road 1: Lucerne Court Road 2: Beaumont Terrace Road 3: Gladys Court

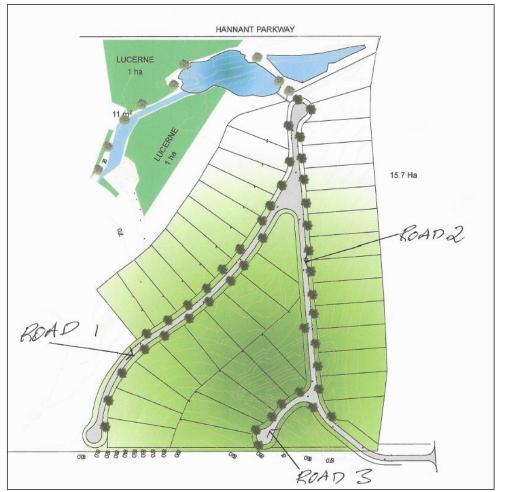


Figure 2: Road Layout Plan

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories including names of historic significance and long-term land holders. However, roads should not be named after living people.

The proposed road name of Lakeside Court is not considered appropriate as it is very similar to the nearby road, Lakesfront Place.

Option 1 for Road 3 is not considered appropriate as it is named after a living person.

The road types of 'Court' and 'Close' are considered appropriate as both are defined as 'short, enclosed roadway'.

The following road names are recommended: Road 1: Farm Court Road 2: Beaumont Close Road 3: Bluegum Court

A search of existing road names within the Lockyer Valley Regional Council area has been undertaken to ensure the preferred road names are not currently used elsewhere in the region.

#### **Options**

- 1. Council approves the road names in accordance with the Officer's recommendation.
- 2. Council approves road names other than as recommended.

#### Strategic Implications

Corporate Plan Lockyer Planned

<u>Finance and Resource</u> There are no financial or resource implications as a result of this decision.

Legislation and Policy

Road names should accord with AS/NZS 4819:2011 and Council's Naming of Roads, Parks, Landmarks and Facilities Policy.

<u>Risk Management</u> Officers have researched the suggested road names and made a recommendation that meets Council's policy.

<u>Consultation</u> <u>External Consultation</u> Council will notify the applicant of the outcome of their request for road naming.

#### Attachments

There are no attachments for this report.

Mayor Milligan returned to the meeting at 10:05am and resumed the Chair.

12.4	Development Application for Reconfiguring a Lot - Subdivision (1 into 2 Lots) at Saleyard Road, Gatton
Author:	Scott Hambleton, Contract Planner
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### **Purpose:**

The purpose of this report is to consider a development application (RL2022/0063) for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots) on Lot 2 CC2777 at Saleyard Road, Gatton.

The application is brought to Council for decision because Lockyer Valley Regional Council is the landowner and applicant. In accordance with the Councillor Involvement in Development Applications policy, Councillors (not a delegate) must decide the development applications where the applicant is Council.

The application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved subject to conditions.

# **Officer's Recommendation:**

THAT the application (RL2022/0063) for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots) on Lot 2 CC 2777 at Saleyard Road, Gatton be approved subject to the following conditions:

# APPROVED PLANS

The following plans are Approved Plans for the development:

# **Approved Plans**

Plan No.	Rev.	Plan Name	Date
-	-	Approximate Areas 1 into 2	02/11/20
			22

# FURTHER PERMITS REQUIRED

• Operational Works – Development Permit

# **CURRENCY PERIOD OF APPROVAL**

The currency period for the Development Permit for Reconfiguring a Lot for Subdivision is four (4) years starting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval at end of currency period" of the *Planning Act 2016*.)

# ASSESSMENT MANAGER CONDITIONS

# NO. CONDITION

GENERAL

TIMING

1.	Undertake the development generally in accordance with the	Prior to lodgement of a
	approved plans. These plans will form part of the approval, unless	request for sealing of
-	otherwise amended by conditions of this approval.	survey plan of subdivision.
PLAN	SEALING REQUIREMENTS	
2.	All conditions must be complied with prior to the plan of survey	Prior to lodgement of a
	being sealed by Council.	request for sealing of
		survey plan.
3.	Submit an assessment to Council detailing the development's	Upon lodgement of a
	compliance with each condition of this approval or agreed	request for sealing of
	variation.	survey plan.
4.	Provide certification from a Licensed Surveyor that the lots created	Upon lodgement of a
	accord with the approved plan.	request for sealing of
		survey plan.
ALTE	RATIONS AND/OR RELOCATIONS	
5.	Any alteration or relocation in connection with or arising from the	At all times.
	development to any service, installation, plant, equipment or other	
	item belonging to or under the control of the telecommunications	
	authority, electricity authority or Council or other person engaged	
	in the provision of public utility services is to be carried out with	
	the development and at no cost to Council.	
6.	Replace existing Council infrastructure (including but not limited to	At all times.
	any street trees and footpaths) to a standard which is consistent	
	with Council's standards should this infrastructure be damaged as	
	a result of construction works.	
SERV	ICES	
7.	Provide evidence (e.g. Certificate of Supply) demonstrating that	Prior to lodgement of a
	electricity, telecommunications, water supply, and sewerage	request for sealing of
	supply have been provided to each proposed lot.	survey plan of subdivision.
8.	Submit certification from a licensed surveyor or suitably qualified	Prior to lodgement of a
	person that:	request for sealing of
	(a) All existing and new service connections (electricity,	survey plan.
	telecommunications, etc.) or infrastructure (water, onsite	
	effluent disposal) to an existing building or private property	
	pole is wholly contained within the lot it serves; and	
	(b) Any connections and/or infrastructure made redundant by	
	the development is removed with the land reinstated.	
9.	Remove any services made redundant as a result of the	Prior to lodgement of a
	development and reinstate the land.	request for sealing of
		survey plan.
STOR	MWATER	
10.	All works associated with this development must be undertaken	At all times
	without resulting in stormwater damage or nuisance to	
	surrounding and/or neighbouring properties or infrastructure.	
DRIV	EWAY AND CROSSOVER	
11.	Construct a crossover at the access handle to the western lot	Prior to lodgement of a
	generally in accordance with the Institute of Public Works	request for sealing of
	Engineering Australasia's standard drawing number RS-051 Vehicle	survey plan.
	Crossings Heavy Duty (general wide configuration) and AS2890.2	
	<i>Crossings Heavy Duty (general wide configuration)</i> and <i>AS2890.2</i> <i>Parking facilities Part 2: Off-street commercial vehicle facilities and</i>	

	1	
12.	Construct a minimum 3.0m wide sealed concrete driveway within the access handle to the western lot, from the new crossover on Saleyard Road for the full length of the driveway.	Prior to lodgement of a request for sealing of survey plan.
ROA	DWORKS	Survey plan.
13.	<ul> <li>Design Saleyard Road to include sealed road widening and barrier kerb and channel for the entire site frontage (development side only) in accordance with the relevant Austroads Standards and Table 6.107.2 of the Gatton Shire Planning Scheme for an Industrial Road and more specifically include the following: <ul> <li>a) provision for stormwater drainage, line marking, traffic signage, street lighting associated with the required road works;</li> <li>b) necessary pavement widening to achieve a 6 metre wide seal from the centre line and to accommodate the barrier kerb and channel, tying in neatly to the existing pavement;</li> <li>c) Provide a truncation to the internal corner of Saleyard Road so as to maintain a consistent road verge generally in accordance with the below:</li> </ul> </li> </ul>	In conjunction with a development application for operational works.
	d) include provision for the new crossover to the western lot.	
14.	<ul> <li>d) include provision for the new crossover to the western lot.</li> <li>Construct roadworks in accordance with an approved operational works permit.</li> </ul>	Prior to lodgement of a request for sealing of survey plan of subdivision.
15.	Dedicate the truncation to the internal corner of Saleyard Road as road reserve.	Prior to lodgement of a request for sealing of survey plan of subdivision.
REQ	JIREMENTS FOR OPERATIONAL WORKS APPLICATIONS	
16.	Submit and obtain approval for a development application for Operational Works for Roadworks, Access & Driveway and Erosion and Sediment Control addressing the requirements of this development approval. The application must include as a minimum the following:	Prior to the commencement of construction works.
	a) Development application form/s;	

-				
	b)	Application fees (design checking as well as inspection) in		
		accordance with Council's Fees and Charges schedule current		
		during the time of lodgement;		
	c)	Detailed design drawings addressing the requirements of this		
		development approval that have been prepared and signed		
		by a suitably experienced and current Registered		
		Professional Engineer Queensland (RPEQ) with their name		
		and registration number;		
	d)	Erosion and sediment control measures in accordance with		
		"Best Practice Erosion and Sediment Control" published by		
		the International Erosion Control Association (Australia) for		
		both the construction (including vegetation clearing) and operational (maintenance) phases of the development. Due		
		consideration must be given to dispersive soil types within		
		this region; and		
	e)	engineering Certification by the RPEQ that the design		
	•,	complies with the conditions of this approval as well as		
		relevant engineering standards and best practice.		
17.	Eng	age a suitably experienced and current Registered	In conjunction with a	
	Prof	fessional Engineer Queensland (RPEQ) to prepare and submit	development application	
	eng	ineering Certification that includes the following:	for operational works.	
	a)	the development application number, type of works,		
	ω,	location, name/stage(s) of development (where applicable);		
	b)	date of certification;		
	c)	name of certifying individual, the name of engineering		
		consultancy that the certifying individual works for, and the		
		name of developer;		
	d)	a full schedule of the latest set of detailed design drawings;		
	e)	state applicable Planning Scheme that design is compliant		
		with, including the relevant Codes/Schedules/Specifications;		
	f)	state applicable design standards/guides that it has been		
		designed and checked to be compliant with;		
	g)	state that the design is compliant with the development		
		permit – include relevant preceding development permit		
		number;		
	h)	state that there are appropriate procedures for supervising,		
		inspection, testing in place to deliver the infrastructure to		
		assure the quality of works and will actively ensure that these		
		procedures will be followed during the construction of the		
	:)	works; and signature, name and RPEO number of cortifuing individual		
L	i)	signature, name and RPEQ number of certifying individual.		
AD\	/ISORY	NOTES		1

(i) Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the Council signing the plan of subdivision.

(ii) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.

(iii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.

#### (iv) Fire ants

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website.

#### (v) **Biosecurity**

Ensure all invasive pest weed species under the *Biosecurity Act 2014* are removed appropriately prior to removing trees on site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business</u> <u>Queensland website</u>.

#### (vi) Cultural heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of</u> <u>Aboriginal and Torres Strait Islander Partnerships</u> (DATSIP) website.

The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.

Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

# Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

# RESOLUTION

THAT the application (RL2022/0063) for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots) on Lot 2 CC 2777 at Saleyard Road, Gatton be approved subject to the following conditions:

# APPROVED PLANS

-     Approximate Areas 1 into 2     02/11/20 22       FURTHER PERMITS REQUIRED     •     Operational Works – Development Permit       •     Operational Works – Development Permit     •       CURRENCY PERIOD OF APPROVAL     •     •       he currency period for the Development Permit for Reconfiguring a Lot for Subdivision is four (4) years arting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval a nd of currency period" of the Planning Act 2016.)       ASSESSMENT MANAGER CONDITIONS     TIMING       NO.     CONDITION     TIMING       GENERAL     1.     Undertake the development generally in accordance with the approved plans. These plans will form part of the approval, unless otherwise amended by conditions of this approval.     Prior to lodgement of a request for sealing of survey plan of subdivision.       PLAN SEALING REQUIREMENTS     2.     All conditions must be complied with prior to the plan of survey being sealed by Council.     Prior to lodgement of a request for sealing of survey plan.       3.     Submit an assessment to Council detailing the development's compliance with each condition of this approval or agreed variation.     Upon lodgement of a request for sealing of survey plan.       4.     Provide certification from a Licensed Surveyor that the lots created accord with the approved plan.     Upon lodgement of a request for sealing of survey plan.	Plan No.	Rev.	Plan Name	Date
<ul> <li>Operational Works – Development Permit</li> <li>CURRENCY PERIOD OF APPROVAL         <ul> <li>be currency period for the Development Permit for Reconfiguring a Lot for Subdivision is four (4) years tarting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval and of currency period" of the Planning Act 2016.)</li> </ul> </li> <li>ASSESSMENT MANAGER CONDITIONS     <ul> <li>CONDITION TIMING</li> <li>CONDITION CONDITIONS</li> <li>CONDITION CONDITIONS</li> <li>Undertake the development generally in accordance with the approved plans. These plans will form part of the approval, unless otherwise amended by conditions of this approval.</li> <li>Prior to lodgement of a request for sealing of survey plan of subdivision.</li> <li>PLAN SEALING REQUIREMENTS</li> <li>All conditions must be complied with prior to the plan of survey plan.</li> <li>Submit an assessment to Council detailing the development's compliance with each condition of this approval or agreed variation.</li> <li>Provide certification from a Licensed Surveyor that the lots created upon lodgement of a request for sealing of survey plan.</li> <li>Any alteration or relocation in connection with or arising from the development to any service, installation, plant, equipment or other item belonging to or under the control of the telecommunications authority, electricity authority or Council or other person engaged in the provision of public utility services is to be carried out with the development and at no cost to Council.</li> <li>Any alteration of public utility services is to be carried out with the development and at no cost to Council.</li> <li>At all times.</li> <li>At all times.</li> <li>At all times.</li> </ul></li></ul>	-			02/11/20
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7.	Provide evidence (e.g. Certificate of Supply) demonstrating that	Prior to lodgement of a
	electricity, telecommunications, water supply, and sewerage	request for sealing of
	supply have been provided to each proposed lot.	survey plan of subdivision.
8.	Submit certification from a licensed surveyor or suitably qualified	Prior to lodgement of a
	person that:	request for sealing of
	(a) All existing and new service connections (electricity,	survey plan.
	telecommunications, etc.) or infrastructure (water, onsite	
	effluent disposal) to an existing building or private property	
	pole is wholly contained within the lot it serves; and	
	(b) Any connections and/or infrastructure made redundant by	
	the development is removed with the land reinstated.	
9.	Remove any services made redundant as a result of the	Prior to lodgement of a
	development and reinstate the land.	request for sealing of
		survey plan.
	MWATER	
10.	All works associated with this development must be undertaken	At all times
	without resulting in stormwater damage or nuisance to	
	surrounding and/or neighbouring properties or infrastructure.	
	EWAY AND CROSSOVER	
11.	Construct a crossover at the access handle to the western lot	Prior to lodgement of a
	generally in accordance with the Institute of Public Works	request for sealing of
	Engineering Australasia's standard drawing number RS-051 Vehicle	survey plan.
	Crossings Heavy Duty (general wide configuration) and AS2890.2	
	Parking facilities Part 2: Off-street commercial vehicle facilities and	
	crossover splay	
12.	Construct a minimum 3.0m wide sealed concrete driveway within	Prior to lodgement of a
	the access handle to the western lot, from the new crossover on	request for sealing of
	Saleyard Road for the full length of the driveway.	survey plan.
ROAD	OWORKS	
13.	Design Saleyard Road to include sealed road widening and barrier	In conjunction with a
	kerb and channel for the entire site frontage (development side	development application
	only) in accordance with the relevant Austroads Standards and	for operational works.
	Table 6.107.2 of the Gatton Shire Planning Scheme for an Industrial	
	Road and more specifically include the following:	
	a) provision for stormwater drainage, line marking, traffic	
	signage, street lighting associated with the required road	
	works;	
	b) necessary pavement widening to achieve a 6 metre wide seal	
	b) necessary pavement widening to achieve a 6 metre wide seal from the centre line and to accommodate the barrier kerb	
	from the centre line and to accommodate the barrier kerb	
	from the centre line and to accommodate the barrier kerb and channel, tying in neatly to the existing pavement;	
	<ul><li>from the centre line and to accommodate the barrier kerb and channel, tying in neatly to the existing pavement;</li><li>c) Provide a truncation to the internal corner of Saleyard Road</li></ul>	
	· · · ·	
	from the centre line and to accommodate the barrier kerb and channel, tying in neatly to the existing pavement;	

	d) include provision for the new crossover to the western lot.	
14.	Construct roadworks in accordance with an approved operational works permit.	Prior to lodgement of a request for sealing of survey plan of subdivision.
15.	Dedicate the truncation to the internal corner of Saleyard Road as road reserve.	Prior to lodgement of a request for sealing of survey plan of subdivision.
REQU	JIREMENTS FOR OPERATIONAL WORKS APPLICATIONS	
16.	Submit and obtain approval for a development application for Operational Works for Roadworks, Access & Driveway and Erosion and Sediment Control addressing the requirements of this development approval. The application must include as a minimum the following:	Prior to the commencement of construction works.
	<ul> <li>a) Development application form/s;</li> <li>b) Application fees (design checking as well as inspection) in accordance with Council's Fees and Charges schedule current during the time of lodgement;</li> <li>c) Detailed design drawings addressing the requirements of this development approval that have been prepared and signed by a suitably experienced and current Registered Professional Engineer Queensland (RPEQ) with their name and registration number;</li> <li>d) Erosion and sediment control measures in accordance with "Best Practice Erosion and Sediment Control" published by</li> </ul>	
	<ul> <li>Best Practice Erosion and Sediment Control (published by the International Erosion Control Association (Australia) for both the construction (including vegetation clearing) and operational (maintenance) phases of the development. Due consideration must be given to dispersive soil types within this region; and</li> <li>engineering Certification by the RPEQ that the design complies with the conditions of this approval as well as relevant engineering standards and best practice.</li> </ul>	

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17.	-	age a suitably experienced and current Registered	In conjunction with a	
		fessional Engineer Queensland (RPEQ) to prepare and submit	development application	
	engi	ineering Certification that includes the following:	for operational works.	
	a)	the development application number, type of works, location, name/stage(s) of development (where applicable);		
	b)	date of certification;		
	c)	name of certifying individual, the name of engineering		
		consultancy that the certifying individual works for, and the name of developer;		
	d)	a full schedule of the latest set of detailed design drawings;		
	e)	state applicable Planning Scheme that design is compliant		
	- /	with, including the relevant Codes/Schedules/Specifications;		
	f)	state applicable design standards/guides that it has been		
	,	designed and checked to be compliant with;		
	g)	state that the design is compliant with the development		
	0,	permit – include relevant preceding development permit		
		number;		
	h)	state that there are appropriate procedures for supervising,		
		inspection, testing in place to deliver the infrastructure to		
		assure the quality of works and will actively ensure that these		
		procedures will be followed during the construction of the		
		works; and		
	i)	signature, name and RPEQ number of certifying individual.		

#### **ADVISORY NOTES**

- (i) Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the Council signing the plan of subdivision.
- (ii) All works associated with this approval may not start until all subsequent approvals have been obtained, and its conditions complied with.
- (iii) Any additions or modifications to the approved use (not covered in this approval) may be subject to further application for development approval.

#### (iv) Fire ants

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website.

#### (v) **Biosecurity**

Ensure all invasive pest weed species under the *Biosecurity Act 2014* are removed appropriately prior to removing trees on site.

Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business</u> <u>Queensland website</u>.

# (vi) Cultural heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. Further information on cultural heritage duty of care is available on the <u>Department of</u> Aboriginal and Torres Strait Islander Partnerships (DATSIP) website.

The DATSIP has established a <u>register and database</u> of recorded cultural heritage matters, which is also available on the Department's website.

Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

# Advice for Urban Utilities

On 1 July 2014, Urban Utilities became the assessment manager for the water and wastewater aspects of development applications. An application will need to be made directly to Urban Utilities for water supply connections for the proposed development.

Moved By:	Cr Holstein	Seconded By:	Cr Cook
		Resolution Number: 20-24/0727	
		CARRIED	
		7/0	

This report considers a development application (RL2022/0063) for a Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots) at Saleyard Road, Gatton. The following table summarises the application details.

APPLICATION SUMMARY		
Applicant: Lockyer Valley Regional Council		
Landowner:	Lockyer Valley Regional Council	
Proposal: Development Permit for Reconfiguring a Lot for Subdivision (1 Lot i Lots)		
Properly Made Date:	23 November 2022	
Street Address:	Saleyard Road, Gatton	
RP Description:	Lot 2 CC2777	
Assessment Type:	Code Assessable	
Number of Submissions:	Not applicable	
State Referral Agencies:	Nil	
Referred Internal Specialists:	Nil	
Prelodgement Meeting:	Nil	
Information Request:	Not Required	

Decision Due Date:	19 January 2023

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. The development complies with the applicable assessment benchmarks, subject to reasonable and relevant conditions.

# Proposal

The proposal seeks a 1 into 2 lot subdivision, with one lot (Lot 1) containing the former saleyard buildings. Lot 2 will retain existing access points and Lot 1 will be conditioned to construct a new industrial standard driveway crossover to provide lawful access. Refer proposal plan below.



Figure 1 – Proposed Subdivision Plan

The following table describes the key development parameters for the proposal.

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2
Size of Proposed Lots	Lot 1 – 6855m <sup>2</sup> (approximately) with 158m road frontage to Saleyard Road Lot 2 – 10,482m <sup>2</sup> (approximately) with 133m road frontage to Saleyard Road
Easements	Nil

# Site Details

SITE AND LOCALITY DESCRIPTION			
Land Area:	1.73 hectares		
Existing Use of Land:	<ul> <li>Existing buildings on site include (see below):</li> <li>A. Shed used for Council storage, Disaster Management Storage and Lockyer Valley Communities Shed Incorporated (Men's Shed);</li> <li>B. Additional sheds and containers utilised by Men's Shed;</li> <li>C. Ablution building providing facilities for Men's Shed;</li> <li>D. Lions Club Shed – (built by Lions Club);</li> <li>E. Amenities (i.e. toilets and canteen) block</li> <li>F. Livestock Saleyards;</li> <li>G. 3m x 3m storage shed.</li> </ul>		
Road Frontage:	Combined 272m to Saleyard Road which is constructed		
Significant Site Features:	Multiple structures on site		
Topography:	Sloping from 118.25m AHD at northern boundary down to 114.5m AHD at southern boundary (3% slope)		
Surrounding Land Uses:	Industrial uses		

## ASSESSMENT:

#### **Framework for Assessment**

## Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017;
- the Planning Scheme for the local government area;
- any Temporary Local Planning Instrument; and
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

## Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS		
Assessment Benchmarks:	State Planning Policy (SPP): Water Quality	
South East Queensland Regional Plan 2017 (ShapingSEQ) Designation:	Urban Footprint	

#### State Planning Policy

## Water Quality

The site is included in a water resource catchment area. The subdivision will have minimal adverse impacts on water quality as there is no physical changes to impervious areas of the site. In addition, the site is serviced by reticulated water and sewer. The development is consistent with the state interest.



Figure 3 – Water quality SPP mapping

#### South East Queensland Regional Plan 2017 (ShapingSEQ)

Development for a 1 into 2 lot subdivision is consistent with the Urban Footprint designation.

# Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is *Gatton Shire Planning Scheme 2007*. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	Gatton Shire Planning Scheme 2007	
Zone:	Industrial Zone – G1 (South-West Industrial) Precinct	
Assessment Benchmarks:	<ul> <li>Reconfiguration of a Lot Code; and</li> </ul>	

Temporary Local Planning Instrument 2022 (Flood Regulation).
--

#### Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

# Reconfiguration of a Lot Code

The proposed development complies with the minimum lot size of 2,000m<sup>2</sup> for the zone as required by A2.1. As a result, the development complies with Performance Outcome P24 and P30 pertaining to layout of new lots in the Industry Zone and ensuring lot design accounts for future uses consistent with the zone.

The development has existing buildings which will be appropriately setback from proposed boundaries to comply with Performance Outcome P6.

Saleyard Road is not currently constructed in accordance with Council's standards for an industrial road, and therefore road widening and kerb and channel will be conditioned to be provided along the entire site frontage on the development side only. In addition, a new crossover and driveway within the access handle to the western lot will be conditioned to ensure it has a lawful and separate access point. Through the conditions, the development has connection to all necessary urban services including roads, stormwater, electricity, telecommunications, water and sewer to comply with Performance Outcomes P12-P20.

Other performance outcomes of the code are not relevant to this proposal.

The proposal complies with all relevant performance outcomes of the code.

# Assessment Benchmarks Pertaining to a Temporary Local Planning Instrument (TLPI)

# Flood Hazard Overlay Code

The premises is identified in a flood investigation area under Council's TLPI mapping, necessitating additional review into the updated flood modelling.

The latest flood modelling in a 1% AEP event (refer map below) identifies the premises is not subject to flood inundation. Accordingly, the development does not occur within a flood hazard area and avoids flood risk in accordance with the requirements of the TLPI.

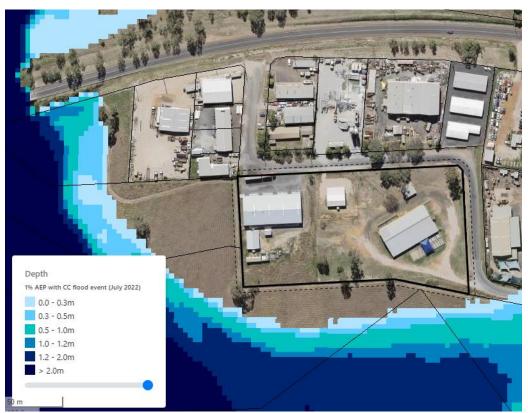


Figure 4 – 1% AEP Flood Map (source: Council's Flood Information Portal)

# CONSULTATION

# **Public Notification**

The application was code assessable and did not require public notification in accordance with the *Planning Act 2016*.

# **Adopted Infrastructure Charges Resolution**

Infrastructure charges are payable in accordance with the following table:

LOCKYER VALLEY REGIONAL COUNCIL					
Charge Type	Description	Demand Units	Rate	TOTAL	
PROPOSED DI	PROPOSED DEMAND				
Charge	New Allotment	2	\$13,297.13	\$26,594.26	
TOTAL PROPOSED DEMAND				\$26,594.26	
EXISTING DEN					
Credit	Existing Allotment	1	-\$13,297.13	-\$13,297.13	
	TOTAL EXISTING DEMAND CREDIT			-\$13,297.13	
			TOTAL PAYABLE	\$13,297.13	

# CONCLUSION

The proposed development generally complies with the requirements of the planning scheme and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions. The application is therefore recommended for approval.

## **Options**

Option A: Approve the development subject to reasonable and relevant conditions Option B: Approve the development in part subject to reasonable and relevant conditions Option C: Refuse the development

## Critical Dates

A decision on the application must be made by Council by 19 January 2023.

## **Strategic Implications**

## Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

#### Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

## Legislation and Policy

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitter/s may appeal the decision to the Planning and Environment Court.

#### **Risk Management**

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through the appropriate assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

#### **Consultation**

No formal consultation required in accordance with the Planning Act 2016.

#### Attachments

1. RL2022/0063 Proposed Subdivision Plan 1 Page



12.5	Recovery of Outstanding Infrastructure Charges as Property Rates - Property ID 155770
Author:	Fiona Tallon, Coordinator Business Support and Innovation
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is to seek Council's approval to recover outstanding Infrastructure Charges of \$6,601.94 as rates in accordance with section 144 of the *Planning Act 2016*.

# <u>Officer's Recommendation</u>: THAT Council recover outstanding Infrastructure Charges of \$6,601.94 as a rate against Property ID 155770 in accordance with section 144(1) of the *Planning Act 2016*.

# RESOLUTION

THAT Council recover outstanding Infrastructure Charges of \$6,601.94 as a rate against Property ID 155770, in accordance with section 144(1) of the *Planning Act 2016*.

Moved By:	Cr Wilson	Seconded By: Resolution Number: 20-24/0728	Cr Cook	
		CARRIED 7/0		

#### **Executive Summary**

Council issued a Development Approval (MC2018/0012) for Kennels on land at Jamieson Road, Churchable. At that same time an Infrastructure Charges Notice for \$6,000.00 was issued for the development.

The use of the Kennels has commenced, however infrastructure charges have not been paid. After indexation, the total amount owing is now \$6,601.94.

As attempts to have the Infrastructure Charges paid have been unsuccessful, Council's approval is sought to recover these charges as though they are a rate on the land in accordance with the *Planning Act 2016*.

#### Proposal

Council issued a Development Approval (MC2018/0012) on 26 April 2018 for Kennels at Jamieson Road, Churchable. At that same time an Infrastructure Charges Notice for \$6,000.00 was issued for the development.

The use of the land for Kennels has commenced, however the Infrastructure Charges have not been paid.

Under Section 18 of Council's *Infrastructure Charges Resolution (No. 5)* an automatic increase provision applies, and after indexation the total amount outstanding is now \$6,601.94.

On 13 April 2022 an invoice for outstanding Infrastructure Charges was issued, and on 10 November 2022 a final reminder was issued. Discussions have been held with applicant (who is also the landowner) regarding payment of the Infrastructure Charges. The applicant has requested that the levied charges be recovered as rates on the land.

Under section 144(1) of the *Planning Act 2016*, a levied charge is, for the purpose of its recovery, taken to be rates of the local government. As attempts to have the Infrastructure Charges paid have been unsuccessful, and in accordance with the applicant's request, it is recommended that the charges be transferred to the property to be collected as rates. The charges will attract interest as though unpaid rates.

# **Options**

Option 1. Approve the transfer of outstanding Infrastructure Charges to the property as rates.

Option 2. Continue to attempt to recover the outstanding charges through negotiation with the applicant. Option 3. Not pursue the outstanding charges.

Previous Council Resolutions Nil

<u>Critical Dates</u> There are no critical dates.

# **Strategic Implications**

# Corporate Plan

Lockyer Leadership and Council

• Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

# Finance and Resource

Further costs would apply if Council was to continue with debt recovery.

# Legislation and Policy

Infrastructure Charges were levied in accordance with the *Lockyer Valley Regional Council Adopted Infrastructure Charges Resolution* (June 2015). Under the Charges Resolution, an automatic increase provision applies from when the charge is levied to when it is paid.

Infrastructure Charges are payable when the change of use happens (*Planning Act 2016,* s 122(1)(c)).

Under section 119(12)(b) and (c) of the *Planning Act 2016*, Infrastructure Charges are payable by the applicant and attach to the premises.

Under section 144(1) of the *Planning Act 2016* a levied charge is, for the purpose of its recovery, taken to be rates.

# **Risk Management**

If the premises is sold as part of the legal proceedings and the outstanding charges have not been transferred to the rates, the debt would transfer to the new landowner.

# **Consultation**

#### Internal Consultation

- Manager Planning, Policy and Community Wellbeing
- Finance Team

# External Consultation

Council will notify the applicant of the outcome of Council's resolution.

#### Attachments

There are no attachments for this report.

12.6 Adoption of a Biosecurity Surve	illance Program
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Author:	Steven Moore, Senior Pest Management Officer
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

## Purpose:

The purpose of this report is to seek Council's authorisation for a three-year Biosecurity Surveillance Program for prioritised invasive restricted and prohibited biosecurity matter under the *Biosecurity Act 2014*.

# **Officer's Recommendation:**

THAT Council authorise and carry out a three-year Biosecurity Surveillance Program under section 235 of the *Biosecurity Act 2014*, in accordance with the attached 'Surveillance Program for Invasive Biosecurity Matter - *Biosecurity Act 2014*'.

# RESOLUTION

THAT Council authorise and implement a three-year Biosecurity Surveillance Program under Section 235 of the *Biosecurity Act 2014*, in accordance with the 'Surveillance Program for Invasive Biosecurity Matter - *Biosecurity Act 2014*', as attached to these minutes.

Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0729	Cr Vela
		CARRIED 7/0	

# **Executive Summary**

Invasive biosecurity matter (such as pest animals and weeds) presents significant risks to the economic, environmental and social values of the Lockyer Valley region.

Under the *Biosecurity Act 2014* ('the Act') everyone has a general biosecurity obligation to manage and restrict the movement and spread of invasive biosecurity matter and to minimise the likelihood of causing a biosecurity event.

By undertaking a thorough Biosecurity Surveillance Program on public and private land, Council can identify infestations of biosecurity matter and develop suitable containment, eradication and compliance programs to manage the threat.

# Proposal

Section 235 of the Act allows Council, by resolution, to authorise surveillance programs for any of the following purposes:

- Monitoring compliance with the Act in relation to a specific matter to which the Act applies.
- Confirming the presence, or identifying the extent of presence, of biosecurity matter to which the program applies.

- Confirming the absence of the biosecurity matter in an area to which the program applies to which the program relates.
- Monitoring the effects of measures taken in response to a biosecurity risk.
- Monitoring compliance with requirements about prohibited matter or restricted matter.
- Monitoring levels of biosecurity matter or levels of biosecurity matter in a carrier.

While ad hoc inspections of private land, usually in response to customer enquires or complaints, can be effective in identifying matters of concern, a coordinated approach to biosecurity surveillance is considered preferable as this allows for officers to confirm the extent of invasive matter in an area or region. Surveillance operations will build on existing knowledge of invasive biosecurity matter across the region which has been captured through previous surveillance programs and property pest management plan inspections.

The key activities to be undertaken by the surveillance program include:

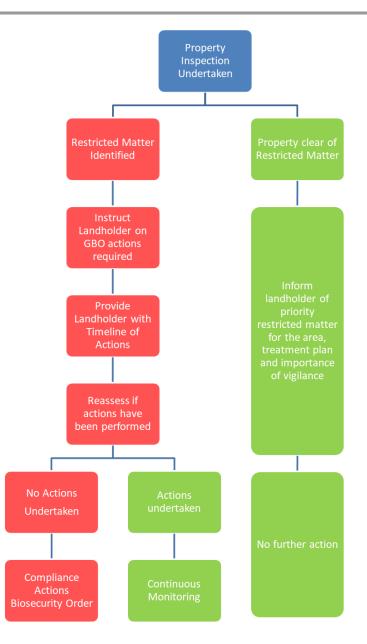
- Identifying priority localities based on existing restricted matter presence data.
- Undertaking property inspections to identify biosecurity matter infestations.
- Recording GPS points and photos of biosecurity matter identified.
- Directing occupiers / owners of affected properties to take reasonable steps to contain and manage the biosecurity matter to prevent the further establishment and spread of the restricted matter within a defined timeframe.
- Providing advice and information to assist owners and occupiers in achieving their General Biosecurity Obligation (GBO).
- Ongoing monitoring of properties undertaking management actions.
- Producing written and electronic documentation to support the actions of the surveillance program.
- Preparing mapping to identify the location of invasive biosecurity matter infestations, containment boundaries and 'at risk' areas within the Lockyer Valley.

The detailed temporal and spatial data collected through the surveillance program will provide necessary information to develop containment plans and appropriate treatment plans.

The Biosecurity Surveillance Program will commence once authorised by Council and notification has been undertaken in accordance with the Act. Pest Management Officers will then make contact with land managers and schedule property visits. Pest Management Plans will be developed for properties containing restricted matter and Council's herbicide subsidy offered where appropriate.

Although the program will require staff resources over the three-year period, customer complaints will be reduced through a pro-active rather than reactive approach. The Pest Management Team will continue to uphold their current levels of customer service.

Figure 1 outlines the customer focused approach to the Biosecurity Surveillance Program.



# **Options**

- 1. Council authorises the three-year Biosecurity Surveillance Program.
- 2. Council authorises the Biosecurity Surveillance Program but for a term other than three years.
- 3. Council does not authorise a Biosecurity Surveillance Program.

#### **Previous Council Resolutions**

THAT Council approve a 12-month Biosecurity Surveillance Program to assist landholders and Council in complying with the General Biosecurity Obligations under the Biosecurity Act (2014). (Resolution 20-24/0180, 18 November 2020)

THAT Council adopt the Surveillance Program for Invasive Biosecurity Matter as Scheduled Restricted and Prohibited under the *Biosecurity Act 2014* document, to assist landholders and Council in complying with the General Biosecurity Obligations under the *Biosecurity Act 2014*. (Resolution 20-24/0241, 17 February 2021)

### Strategic Implications

#### Corporate Plan

Lockyer Nature 3.1 – Lockyer Valley's natural assets are managed, maintained, and protected. 3.3 – Community and private landholders' stewardship of natural assets increases.

#### Finance and Resource

Adequate budget will need to be provided to allow Pest Management officers to conduct the Biosecurity Surveillance Program.

### Legislation and Policy

Section 235 of the Act allows Council, by resolution, to authorise and carry out surveillance programs.

## **Risk Management**

Key Corporate Risk Code and Category: EC1 Key Corporate Risk Descriptor: Envi

Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile, and identity.

## **Consultation**

Portfolio Councillor Consultation

The Portfolio Councillor was consulted in development the Biosecurity Surveillance Program as a direct response to public feedback relation to ongoing biosecurity matter issues.

#### Internal Consultation

The Governance and Property Team was consulted to confirm the authority of Council Officers acting as Authorised Officers when entering private land to undertake surveillance of biosecurity matter.

Planning, Policy and Community Wellbeing officers were consulted to confirm capacity to implement a Biosecurity Surveillance Program.

#### **External Consultation**

In accordance with section 239 of the Act, the Department of Agriculture and Fisheries and the Darling Downs Morton Rabbit Board were consulted with regards to providing feedback to the draft program document. Both organisation responded that they had no comments to provide.

#### Community Engagement

Under section 240 of the Act, the Chief Executive Officer must give notice of the program at least 14 days before a biosecurity program starts. The notice must be published on Council's website, and may also be published in any other considered appropriate, e.g. radio or television. However, failure to publish a notice does not affect the validity of the biosecurity program.

It is a requirement under section 241 of the Act, that a copy of the authorisation for the Biosecurity Surveillance Program is made available for inspection or purchase at Council's office.

#### Attachments

1. Draft Surveillance Program for Invasive Biosecurity Matter 7 Pages

# **Lockyer Valley Regional Council**

# **Surveillance Program**

# for Invasive Biosecurity Matter

Biosecurity Act 2014

# Contents

1.	Bios	security Program	3
	1.1	Program name	3
2.	Req	uirements for a surveillance program	3
	2.1	Purpose and Rationale	3
	2.2	Measures that are required to achieve the purpose	3
	2.3	Powers of Authorised Officers	4
		2.3.1 Entry of a Place	
		2.3.2 Obligations	
		2.3.3 General Powers of Authorised Officers	4
	2.4	Consultation	4
3.	Aut	horisation of a surveillance program in the State of Queensland	5
	3.1	Biosecurity Matter	5
		Area affected by the Program	
	3.3	Powers of Authorised Officers	
	3.4		
	3.5	Commencement and duration of the Program	7
	3.6	Consultation with relevant parties	7
	3.7	Notification of relevant parties of requirements	7

# 1. Biosecurity Program

# 1.1 Program name

The Lockyer Valley Regional Council Surveillance Program (the Program) is a surveillance program (biosecurity program) for invasive biosecurity matter, as described in section 48(1)(a)–(d) of the *Biosecurity Act 2014* (the Act), for the Lockyer Valley Regional Council's local government area.

# 2. Requirements for a surveillance program

# 2.1 Purpose and Rationale

Section 235 of the Act provides for the establishment of surveillance programs.

Surveillance programs are directed at any of the following:

- a) Monitoring compliance with the Act in relation to a particular matter to which the Act applies;
- b) Confirming the presence, or identifying the extent of the presence, in the State or the parts of the State to which the program applies, of the biosecurity matter to which the program relates;
- c) Confirming the absence, in the State or the parts of the State to which the program applies, of the biosecurity matter to which the program relates;
- d) Monitoring the effects of measures taken in response to a biosecurity risk;
- e) Monitoring compliance with requirements about prohibited matter or restricted matter, and
- f) Monitoring levels of biosecurity matter or levels of biosecurity matter in a carrier.

The purpose of the Program is:

- a) To confirm the presence, or determine the extent of the presence, of invasive biosecurity matter within the Lockyer Valley Regional Council (LVRC) local government area;
- b) To confirm the absence of invasive biosecurity matter within the LVRC area;
- c) To monitor the effects or measures taken to prevent or minimise the risk of invasive biosecurity matter within the LVRC local government area; and
- d) To monitor the effects or measures taken in response to a biosecurity risk posed by dealing with invasive biosecurity matter or a carrier within the LVRC local government area.

# 2.2 Measures that are required to achieve the purpose

The key activities undertaken by the Program include but are not limited to:

- Surveillance activities to inspect for the absence, presence, or to find the extent of the presence, of invasive biosecurity matter within the LVRC local government area. This surveillance will be conducted by entry of ground teams onto a place to conduct visual inspections or establish fixed cameras. Visual inspections may be undertaken by vehicles or on foot;
- Recording, including electronic recording, of information identifying locations and extent of presence of invasive biosecurity matter;
- Monitor the effects of measures taken in response to a biosecurity risk posed by invasive biosecurity matter;

**3** | P a g e

- Collecting of samples which may include:
  - Whole or part of a plant specimen;
  - Whole or parts of an animal including animal signs such as tracks, scats and traces; or
  - A carrier reasonably believed to be infested with invasive biosecurity matter.

# 2.3 Powers of Authorised Officers

## 2.3.1 Entry of a Place

The Act provides that authorised officers appointed under the Act may, at reasonable times, may enter a place situated in an area to which a biosecurity program applies, to take any action authorised by the biosecurity program. These activities must be done in a timely and efficient manner to ensure that the measures are as effective as possible. The Program will authorise entry into places to allow these measures to be undertaken.

In accordance with the Act a reasonable attempt will be made to locate an occupier and obtain the occupier's consent to the entry prior to an authorised officer entering a place to undertake activities under the Program. Nevertheless, an authorised officer may enter a place if:

- a) The authorised officer is unable to locate an occupier after making a reasonable attempt to do so; or
- b) The occupier refuses to the entry.

If after entering a place, an authorised officer finds an occupier present, or the occupier refuses to consent to the entry, an authorised officer will make reasonable attempts to produce an identity card for inspection and inform the occupier of the reason for entering and the authorisation under the Act to enter without the permission of the occupier. An authorised officer under the Lockyer Valley Regional Council Surveillance Program must make a reasonable attempt to inform the occupier of any steps taken, or to be taken, and if steps gave been taken or are to be taken, that it is an offence to do anything that interferes with a step taken or to be taken.

An authorised officer must leave a notice in a conspicuous position and in a reasonably secure way. This notice must state the date and time of entry and information addressing the reason for entry, authorisation to enter a place, and the steps undertaken by the authorised officer after entry.

# 2.3.2 Obligations

A person must not interfere with fixed cameras placed to detect invasive biosecurity matter or interfere with the collection of a sample or samples by an authorised officer.

# 2.3.3 General Powers of Authorised Officers

Nothing in the program or its associated Authorisation limits the powers of authorised officers under Chapter 10 of the Act.

# 2.4 Consultation

The following parties were consulted in the development of this plan:

- Relevant State Government departments and agencies.
- Darling Downs Moreton Rabbit Board (an invasive animal board under the Act).

# 3. Authorisation of a surveillance program in the State of

# Queensland

The Lockyer Valley Regional Council ('Council') acting pursuant to section 235 of the Act, authorised the Lockyer Valley Regional Council Surveillance Program in the Council's local government area, on the basis that:

- There is identified invasive biosecurity matter as scheduled in the Act in the Lockyer Valley Regional Council area;
- Invasive biosecurity matter poses a significant risk to biosecurity considerations in the Lockyer Valley Regional Council area;
- Surveillance activities are required to determine the presence, and the extent of the presence, or absence of invasive biosecurity matter in the Council's local government area;
- Surveillance activities are required to monitor the effects of measures taken in response to the biosecurity risk posed by invasive biosecurity matter; and
- Surveillance activities are required to monitor compliance with requirements about prohibited matter or restricted matter.

# 3.1 Biosecurity Matter

The biosecurity matter to which the Program relates is all invasive biosecurity matter as defined in section 48(1) of the Act.

# 3.2 Area affected by the Program

The Program applies to all land tenures in the Lockyer Valley Regional Council's local government area.



# 3.3 Powers of Authorised Officers

Under the Program, an authorised officer appointed under the Act, may enter a place within the are to which the Program applies – other than a residence – without a warrant and without the occupier's consent.

An authorised person appointed by Council's Chief Executive Officer under the Act, can exercise the powers of an authorised officer under the Act in relation to the Program. An authorised officer has general powers after entering a place to do any of the following powers outlined in Table 1.

Table 1: P	owers granted to authorised officers
------------	--------------------------------------

General powers in the Act	Measures an authorised officer may take under the Program
Search any part of the place	
Inspect, examine or film any part of the place or anything at the place	Searching a place to check for the presence or absence of invasive biosecurity matter.
Take for examination a thing, or a sample of or from a thing, at the place	Inspect, examine, photograph and film to assist with tracing of
Place an identifying mark in or on anything at the place	carriers to and from a place. Establish fixed camera sites and
Place a sign or notice at the place	
Produce an image or writing at the place from an electronic document or, to the extent it is not practicable, take a thing containing an electronic document to another place to produce an image or writing	traps. Take samples for the purposes of diagnostic analysis, to ascertain the presence or
Take to, into or onto the place and use any person, detection animal, equipment and materials the authorised officer reasonably requires for exercising the authorised officer's powers under this division	absence of invasive biosecurity matter. Producing a written and/or electronic note(s) to support the Program activities.
Destroy biosecurity matter or a carrier if the authorised officer believes on reasonable grounds the biosecurity matter or carrier presents a significant biosecurity risk; and the owner of the biosecurity matter or carrier consents to its destruction	Taking GPS coordinates to ensure accuracy of location details of the invasive biosecurity matter and
Remain at the place for the time necessary to achieve the purpose of the entry	carriers of the invasive biosecurity matter.
The authorised officer may take a necessary step to allow the exercise of a general power	
If the authorised officer takes a document from the place to copy it, the authorised officer must copy and return the document to the place as soon as practicable	
If the authorised officer takes from the place an article or device reasonably capable of producing a document from an electronic document to produce the document, the authorised officer must produce the document and return the article or device to the place as soon as practicable	

An authorised officer may make a requirement (a *help requirement*) of an occupier of the place or a person at the place to give the authorised officer reasonable help to exercise a general power.

# 3.4 Obligations imposed on a person under the Program

A person must not interfere with fixed cameras placed to detect invasive biosecurity matter or interfere with the collection of a sample or samples by an authorised officer.

# 3.5 Commencement and duration of the Program

# 3.6 Consultation with relevant parties

As required by the Act, prior to the authorisation of the Program Council has consulted with the Department of Agriculture and Fisheries and the Darling Downs Moreton Rabbit Board (an invasive animal board under the Act.)

# 3.7 Notification of relevant parties of requirements

As required by the Act, Council will give public notice of the Program 14 days before the Program starts by:

- Giving notice, by way of letter, to each government department or government owned corporation responsible for land in the area to which the Program relates; and
- Publishing a notice on the Council's website.

A copy of the Program (including its authorisation) is available for inspection at the Council's Gatton office at 26 Railway Street, Gatton. A copy of the Program is also available to view and print at no cost on the Council's website at <u>www.lockyervalley.qld.gov.au</u>

Councillor Holstein raised that she may have a potential Declarable Conflict of Interest in the next matter due to the fact that the Councillors husband operates a Plumbing business. The Chief Executive Officer advised that as the matter relates to the making or levying of charges or the fixing of a cost recovery fee, Chapter 5B of the Local Government Act 2009 relating to Conflicts of Interest does not apply.

12.7	Amendment of Register of Fees and Charges - Refund of Plumbing Application Fees
Author:	Lyle Kajewski, Coordinator Building & Plumbing
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

#### Purpose:

The purpose of this report is for Council to consider amendments to Council's 2022/23 Register of Fees and Charges to remove the 50% refund of application fees when a request is received to cancel a plumbing permit.

# **Officer's Recommendation**:

THAT Council amend the 2022/23 Register of Fees and Charges, section 1.10.7, as follows:

Cancelled/withdrawn applications - A refund of 50% of the application fees paid applies when plumbing applications are withdrawn prior to a permit being issued. Requests for refunds must be in writing. No refunds apply once a permit is issued or if a permit lapses.

# RESOLUTION

THAT Council amend the 2022/23 Register of Fees and Charges, section 1.10.7, to the following:

Cancelled/withdrawn applications - A refund of 50% of the application fees paid applies when plumbing applications are withdrawn prior to a permit being issued. Requests for refunds must be in writing. No refunds apply once a permit is issued or if a permit lapses.

Moved By:	Cr Cook	Seconded By: Resolution Number: 20-24/0730	Cr Qualischefski
		CARRIED	
		7/0	

#### **Executive Summary**

Amendment to the Register of Fees and Charges are proposed to remove the 50% refund of application fees that apply when a plumbing permit is cancelled.

# Proposal

Council's 2022/23 Register of fees and charges includes the following regarding refunds for the cancellation of permits for plumbing and drainage works.

1.10 Plumbing

1.10.7 Refunds

Cancelled/withdrawn applications – A refund of 50% of fees paid is applicable where an application has been assessed or a permit is issued but no inspections are performed. Requests for refunds must be in writing. (N.B. lapsed permits are non-refundable.) (When permits have not reached assessment stage the lodgement/administration fee only is retained).

Under the *Planning and Drainage Regulation 2019* (s 45), Council is not required to refund fees if an application lapses. (An application lapses when a response is not received to an information request within six months.) Council does however refund 50% of the fees if an application is withdrawn.

Plumbing permits are valid for two years. If the approved works are not carried out within this timeframe, the permit lapses. Council does not refund application fees if a permit lapses.

Neither the *Plumbing and Drainage Act 2018* nor the *Plumbing and Drainage Regulation 2019* allow for a plumbing permit to be cancelled. This means that while Council may receive a request to cancel a plumbing permit (and refund 50% of the fee) the permit would remain valid and the works could lawfully proceed, though Council would not have retained fees to cover the costs of inspections.

It is recommended that Council amend the 2022/23 Register of fees and charges to remove reference to a 50% refund of application fees in the event a request is received to cancel a plumbing permit.

# <u>Options</u>

- 1. Amended the 2022/23 Register of fees and charges to remove reference to a 50% refund of application fees in the event a request is received to cancel a plumbing permit.
- 2. Does not amend the 2022/23 Register of fees and charges.

#### **Previous Council Resolutions**

The 2022/23 Register of fees and charges was adopted by Council on 18 May 2022.

#### Strategic Implications

<u>Corporate Plan</u> Leadership and Council

<u>Finance and Resource</u> Ceasing to process refunds will have a positive, though minimal, impact on Council revenue.

Legislation and Policy Plumbing and Drainage Act 2018 Plumbing and Drainage Regulation 2019

Risk Management	
Key Corporate Risk Category:	Finance and Economic FE1
Reference and Risk Description:	Financial sustainability to support the achievement of strategy, goals
	and objectives in the medium to long term.

# <u>Consultation</u> Internal Consultation This matter has been discussed with officers of the Building and Plumbing team.

## Attachments

There are no attachments for this report.

	mittee
Authors Tracy Vallagett, Soniar Tourism and Events Officer	

Author:	racy vehacolit, senior rourism and events officer
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

## Purpose:

The purpose of this report is to have Council consider appointment to a Community Member position on the Queensland Transport Museum (QTM) Advisory Committee.

# **Officer's Recommendation:**

THAT Council appoint Tony Coonan to the position of Community Member on the Queensland Transport Museum Advisory Committee.

RESOLUTION			
THAT Council appoint Mr Tony Coonan to the position of Community Member on the Queensland Transport Museum Advisory Committee.			
Moved By:	Cr Cook	Seconded By:	Cr Holstein
Resolution Number: 20-24/0731			
CARRIED 7/0			

# **Executive Summary**

Under the Terms of Reference for the QTM Advisory Committee, the Advisory Committee consists of the Mayor (as Chairperson), two Councillors appointed by Council (Councillors Cook and Qualischefski), and at least two, but no more than four, Community Members.

It is recommended that Council appoints Tony Coonan of Museums Queensland to a Community Member position on the Advisory Committee.

# Proposal

Under the Terms of Reference, the Advisory Committee consists of the Mayor (as Chairperson), two Councillors appointed by Council (Councillors Cook and Qualischefski) and at least two, but no more than four, Community Members.

Clive Barton and Nick Stokes have previously been appointed as Community Members on the Advisory Committee. Under the Terms of Reference, there is capacity for two additional Community Members.

Tony Coonan of Museums Queensland has advised that he would be agreeable to joining the Advisory Committee. Mr Coonan would bring technical and specialist knowledge to the Committee from his tenure with the Cobb & Co Museum. As Council refocuses QTM operations post-Covid, it is important that the Advisory Committee has the right mix of skills. Mr Coonan has experience with contemporary museum operations, and his expertise will assist the Advisory Committee in dealing with present and future challenges. It is recommended that Council appoint Mr Coonan as a Community Member on the QTM Advisory Committee.

## **Options**

- 1. Council appoints Tony Coonan to the Community Member position on the Advisory Committee; or
- 2. Council does not appoint Tony Coonan to the Advisory Committee.

## Previous Council Resolutions

At the Ordinary Meeting on 17 November 2021, Council adopted the Terms of Reference for the QTM Advisory Committee.

At the Ordinary Meeting on 19 January 2022, Council appointed Nick Stokes to a Community Member position on the Advisory Committee, and at the Ordinary Meeting on 14 December 2022, Council appointed Clive Barton to a Community Member position.

## Critical Dates

There are no critical dates in relation to this matter.

## **Strategic Implications**

## Corporate Plan

Lockyer Leadership and Council 5.4 - Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.

#### Finance and Resource

There are no financial implications as membership on the QTM Advisory Committee is on a voluntary basis and members are not eligible for any form of remuneration or reimbursement of expenses.

#### Legislation and Policy

Council may appoint an advisory committee under section 264(1)(b) of the Local Government Regulation 2012.

#### **Risk Management**

Key Corporate Risk Code and Category: Finance and Economic FE2 Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

#### **Consultation**

#### Councillor Consultation

The Mayor and Deputy Mayor have been advised of this matter.

#### Attachments

There are no attachments for this report.

## 13.0 INFRASTRUCTURE REPORTS

13.1	New Lockyer Waters Community Hall
Author:	Kenneth Mostyn, Senior Project Officer
Responsible Officer:	John Keen, Group Manager Infrastructure

#### Purpose:

The purpose of this report is to seek Councils approval to change the scope of works of the Black Summer Bushfire Recovery (BSBR) Grants Program to include the replacement of the Alex Geddes Hall at Lockyer Waters, due to the community need and significant extent of works required to the existing building.

#### **Officer's Recommendation:**

THAT Council approve the reallocation of \$605,000 from the Black Summer Bushfire Recovery Grants Program, currently assigned to other Council facilities, to fund the replacement of the community hall at Lockyer Waters due to a higher level of reliable functionality for disaster response and recovery in the Lockyer Waters locality.

## And further;

THAT the governance for the use of the facility is determined in consultation with its key users.

## RESOLUTION

THAT Council approve the reallocation of \$605,000 from the Black Summer Bushfire Recovery Grants Program, currently assigned to other Council facilities, to fund the replacement of the community hall at Lockyer Waters due to the need for a higher level of reliable functionality for disaster response and recovery in the Lockyer Waters locality.

# And further;

THAT the governance arrangements for the use of the facility are determined in consultation with its key users.

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0732	Cr Qualischefski
		CARRIED 7/0	

#### **Executive Summary**

Alex Geddes Hall, located in Lockyer Waters, has been used for a range of community purposes over its life, including as a 'Community Safer Place' on occasions during disasters. The condition and age of the building is limiting Council's ability to provide a facility that can support the community with a 'safer place' during times of disaster and a meeting place that promotes community activity in this locality. The intention is to demolish the existing building and provide a new purpose-built facility using funds from the BSBR Grants Program. The Alex Geddes Hall is already approved for funding under the BSBR program however the scope of the works will be changed to replace the existing hall, in preference to rehabilitating the existing building.

#### Proposal

Council was successful in receiving \$1.5M from the Australian Government funded Black Summer Bushfire Recovery (BSBR) Grant. The purpose of the BSBR grant is to work in conjunction with relevant community groups to conduct renewal works to community halls to make them more suitable as emergency hubs during disasters and to build social connection, capacity, and resilience between disaster events.

At the Ordinary Council meeting held on 21 September 2022, it was resolved to allocate \$702,300 of the funding to nine (9) community halls throughout the Lockyer Valley Region and the remaining funding to upgrade Council owned facilities. The remaining funds are allocated to Council owned halls, project management, administration, inspections and contingency.

The scope in the BSBR funding application details 13 halls (9 community managed and 4 council owned) to undergo upgrades including Alex Geddes Hall. The original scope to upgrade Alex Geddes Hall includes electrical compliance, amenities upgrade, disability ramp, roof repair, hydraulic repairs, painting, kitchen upgrade including appliances and minor maintenance. It is proposed change the scope to reduce the number of Council-owned halls receiving upgrades and allocate the remaining funding to demolish the existing Alex Geddes Hall and provide a new purpose-built facility. Community feedback indicates a level of awareness that the current Alex Geddes Hall isn't adequate for disaster response and recovery.

The original timber framed sections of the Alex Geddes Hall were moved to the current site with a brick amenities building constructed against the timber hall structure. No proper carparking or road drainage has ever been constructed on the site. Many components of the building are past their useful life. There are some amenities and access issues that are non-compliant by today's standards and should be upgraded to enable this facility to operate as a high-quality disaster response facility which is currently lacking in this area of the region.

It is proposed to change the scope of the grant by reallocating funds allocated to the Helidon Community Centre, Laidley Cultural Centre, Gatton Shire Hall and the Withcott Sports Centre to fund the new construction of the Lockyer Waters community hall as the need at Lockyer Waters is greater and more urgent. The intended upgrades to the other Council-owned halls will be considered in future budgets.

The Community Facilities team has done preconstruction investigation work including condition assessments and developed concepts for a new hall. The new hall is proposed to be constructed with a concrete slab, Colorbond walls and roof with the internal walls lined with an insulated dry wall. The hall will be fitted out with storerooms, toilets, showers and a kitchen, all compliant to the National Construction Code.

Estimates to bring the existing building up to current standards and provide a cost-effective facility into the future are comparable to the cost of a new purpose-built facility which is estimated at \$605,000.

#### **Options**

- Council resolves to commence the new Lockyer Waters Community Hall project and transfer \$605,000
  from the Black Summer Bushfire Recovery Grants Program which has been allocated to the Helidon
  Community Centre, Laidley Cultural Centre, Gatton Shire Hall and Withcott Sports Centre to fund the
  new community hall at Lockyer Waters, subject to approval from the funding body. The upgrades to
  the halls removed from the scope will be considered in future budgets.
- 2. Council resolves to commence the new Lockyer Waters Community Hall project and allocate \$605,000 from Council's Capital Budget and leave the current Black Summer Bushfire Recovery Grant allocations

to the Helidon Community Centre, Laidley Cultural Centre, Gatton Shire Hall and Withcott Sports Centre as already determined.

3. Council resolves to decline the request for a new Lockyer Waters community hall and \$605,000 from the Black Summer Bushfire Recovery Grants Program which has been allocated to the Helidon Community Centre, Laidley Cultural Centre, Gatton Shire Hall and Withcott Sports Centre will remain allocated, and projects will continue.

## Previous Council Resolutions

The Black Summer Bushfire Recovery Grant was approved in the 2022/23 financial year budget under resolution 20-24/0587 on 20 July 2022. Additionally, on 21 September 2022 it was resolved under resolution 20-24/0642, THAT Council approve funding allocations to the following Community Hall Committees, for the purposes of upgrading the halls as places of refuge in accordance with the Black Summer Bushfire Recovery Grant:

٠	Stockyard Creek Hall	\$139,000
•	Postmans Ridge Pioneer's Memorial Hall	\$189,800
•	Junction View Hall	\$72,000
•	Mulgowie Hall	\$75,500
٠	Glenore Grove Hall	\$22,500
•	Blenheim Hall	\$31,500
٠	Ingoldsby Recreation Centre	\$18,000
٠	Ropehill Community Sports Centre	\$90,000
•	Forest Hill School of the Arts	\$64,000

#### Critical Dates

All work must be complete by March 2024 as per the Black Summer Bushfire Recovery Grants Program.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Community – Outcome: Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Lockyer Community – Outcome: Enhanced wellbeing and safety of the community.

#### Finance and Resource

The Black Summer Bushfire Recovery Grant has been approved in the 22/23 Financial Year Budget.

The Black Summer Bushfire Recovery Grants funding body will need to approve a variation to reallocate funds previously designated to the Helidon Community Centre, Laidley Cultural Centre, Gatton Shire Hall and Withcott Sports Centre to fund the Lockyer Waters Community Hall project.

If the new Lockyer Waters Community Hall project is endorsed and funds reallocated, the projects which were originally included in the scope will be considered in future budget bids.

<u>Legislation and Policy</u> No policy or procedures apply to this report.

Risk Management Key Corporate Risk Code and Category: FE1

Key Corporate Risk Descriptor:	Finance and Economic Finance sustainability to support the achievement of strategy, goals, and objectives in the medium to long term.	
Key Corporate Risk Code and Category:	IA1	
Key Corporate Risk Descriptor:	Infrastructure and Assets	

Planning, managing and maintaining assets for the future

#### **Consultation**

## Councillor Consultation

✓ Councillors were consulted at the Councillor Workshop on 6 December 2022.

#### Internal Consultation

- ✓ Chief Executive Officer
- ✓ Group Manager Infrastructure
- ✓ Manager Community Facilities
- ✓ Senior Project Officer
- ✓ Coordinator Accounting Services
- ✓ Coordinator Engagement and Communications
- ✓ Grants Officer

## External Consultation

- ✓ Black Summer Bushfire Recovery Grants funding body.
- Queensland Fire & Emergency Services (Southern Region) were consulted on an initial concept that looked at the value of adding onto the existing Rural Fire Brigade shed to create a space for the community as a replacement for the existing Hall at Alex Geddes. This concept was later deemed not suitable.

# Community Engagement

- ✓ Lockyer Waters Resident / Alex Geddes Hall Caretaker.
- ✓ A site meeting was held on the 21 July 2022 at Alex Geddes Hall with members of the community, Councillors and Officers to discuss the future of the Hall and to understand the communities needs in the Lockyer Waters locality in terms of community and in times of disasters.
- ✓ Further community engagement and consultation will commence pending the outcome of this resolution.

# Attachments

There are no attachments for this report.

## 14.0 ITEMS FOR INFORMATION

#### GENERAL BUSINESS

THAT Council receive and note the following items for information:

- 14.1 Chief Executive Officer's Monthly Report December 2022
- 14.2 Group Manager People, Customer and Corporate Services Monthly Report December 2022
- 14.3 Group Manager Community and Regional Prosperity Monthly Report December 2022
- 14.4 Group Manager Infrastructure Monthly Report December 2022
- 14.5 Outstanding Action Items Review December 2022
- 14.6 2022 Audit Observation Report

14.7 - Quarterly Investment Report - September to December 2022

Moved By:	Cr Holstein	Seconded By: Resolution Number: 20-24/0733	Cr Wilson
		CARRIED	
		7/0	
14.1	Chief	Executive Officer's Monthly Report - Dec	cember 2022
Author:	lan Cł	nurch, Chief Executive Officer	
<b>Responsible Office</b>	er: Ian Cł	nurch, Chief Executive Officer	

# -

## Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during December 2022.

#### **Executive Summary**

The activities covered in this report include Strategic Planning; Internal Audit and Risk; Procurement; Disaster Management; Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

#### Proposal

That this report be received and noted.

## Attachments

**1** Chief Executive Officer's Monthly Report - December 2022 15 Pages

#### Attachment 1 Chief Executive Officer's Monthly Report -December 2022



Executive Office

MONTHLY GROUP REPORT December 2022



# HIGHLIGHTS

### Flood Restoration Program Update

Expenditure incurred during and after the three declared events has been substantial and it is important to ensure all eligible costs are reimbursed. The following table provides a snapshot of costs submitted for reimbursement and approved. Report as at 10 January 2023.

Event/Description		ubmission Amount quested by LVRC	Deemed neligible		iger Point educted		Approved Amount		Received Amount
November 2021 Flood Event	\$	48,557	\$ 1,485	\$	-	\$	47,072	\$	47,072
February 2022 Flood Event	\$	770,849	\$ 10,493	\$	-	\$	760,356	\$	760,356
February Leachate Costs	\$	93,509	\$ -	\$	-	\$	93,509	\$	93,509
February 2022 Traffic Management	\$	245,028	\$ 717	\$	-	\$	244,311	\$	244,311
May 2022 Flood Event	\$	534,172	\$ 152,375	\$	-	\$	381,797	\$	381,797
May 2022 Flood Event - DM staff costs	\$	446	\$ -	\$	-	\$	446	\$	446
October 2022 Flood Event									
TOTAL FOR CDO	\$	1,692,561	\$ 165,070	\$	-	\$	1,527,492	\$	1,527,492
November 2021 Event	\$	949,591	\$ 794	\$	237,199	\$	711,598	\$	711,598
February 2022 Event	\$	3,050,673	\$ 623	\$	-	\$	3,050,051	\$	3,050,051
May 2022 Event	\$	4,307,102							
TOTAL FOR EMERGENT WORKS	\$	8,307,367	\$ 1,417	\$	237,199	\$	3,761,649	\$	3,761,649
Station Street, Helidon and Roches Road, Withcott									
- May Event	\$	22,799	\$ -	\$	-	\$	22,799	\$	22,799
IRW Flood Gauges - Feb Event	\$	-	\$ -	\$	-	\$	-	\$	-
IRW Flood Gauges - May Event	\$	-	\$ -	\$	-	\$	-	\$	-
TOTAL FOR IMMEDIATE RECONSTRUCTION	\$	22,799	\$ -	\$	-	\$	22,799	\$	22,799
Fred Thomas Pedestrian Bridge	\$	220,159		\$	55,040	\$	165,119	\$	49,536
Unsealed Roads Zone 9	\$	234,227		\$	58,557	\$	175,670	\$	108,408
Unsealed Roads Zone 2	\$	234,376		\$	-	\$	185,977	\$	55,793
Unsealed Roads Zone 3	\$	388,212		\$	-	\$	375,636	\$	112,691
		000,212							
Unsealed Roads Zone 1	\$			\$	129,831	\$	403,859	\$	121,158
Unsealed Roads Zone 1 Liftin Bridge	\$ \$	535,405			129,831 243,428		403,859 2,339,379	\$ \$	121,158 701,814
		535,405 3,653,571		\$				\$	
Liftin Bridge	\$	535,405 3,653,571 566,782		\$ \$		\$	2,339,379	\$ \$	701,814
Liftin Bridge Unsealed Roads Zone 8 Part 2	\$ \$	535,405 3,653,571 566,782 689,045		\$ \$ \$		\$ \$	2,339,379 515,749	\$ \$ \$	701,814 154,725
Liftin Bridge Unsealed Roads Zone 8 Part 2 Unsealed Roads Zone 8 Part 1	\$ \$ \$	535,405 3,653,571 566,782 689,045 410,118		\$ \$ \$		\$ \$ \$	2,339,379 515,749 641,853	\$ \$ \$	701,814 154,725 192,556
Liftin Bridge Unsealed Roads Zone 8 Part 2 Unsealed Roads Zone 8 Part 1 Unsealed Roads Zone 8 Part 3	\$ \$ \$	535,405 3,653,571 566,782 689,045 410,118 246,646		\$ \$ \$ \$		\$ \$ \$	2,339,379 515,749 641,853 298,007	\$ \$ \$ \$	701,814 154,725 192,556 89,402 72,406
Liftin Bridge Unsealed Roads Zone 8 Part 2 Unsealed Roads Zone 8 Part 1 Unsealed Roads Zone 8 Part 3 Sealed Roads Zones 1,2,and 3 Submission 1	\$ \$ \$ \$	535,405 3,653,571 566,782 689,045 410,118 246,646 689,329		\$ \$ \$ \$ \$		\$ \$ \$ \$	2,339,379 515,749 641,853 298,007 241,352	\$ \$ \$ \$	701,814 154,725 192,556 89,402 72,406
Liftin Bridge Unsealed Roads Zone 8 Part 2 Unsealed Roads Zone 8 Part 1 Unsealed Roads Zone 8 Part 3 Sealed Roads Zones 1,2,and 3 Submission 1 Unsealed Roads Zone 10 - Part 1	\$ \$ \$ \$ \$	535,405 3,653,571 566,782 689,045 410,118 246,646 689,329 269,006		\$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	2,339,379 515,749 641,853 298,007 241,352 686,822	\$ \$ \$ \$ \$ \$ \$	701,814 154,725 192,556 89,402 72,406 206,047
Liftin Bridge Unsealed Roads Zone 8 Part 2 Unsealed Roads Zone 8 Part 1 Unsealed Roads Zone 8 Part 3 Sealed Roads Zones 1,2,and 3 Submission 1 Unsealed Roads Zone 10 - Part 1 Old Laidley Forest Hill Road CH 1800	\$ \$ \$ \$ \$	535,405 3,653,571 566,782 689,045 410,118 246,646 689,329 269,006 1,178,564		\$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$ \$ \$ \$	2,339,379 515,749 641,853 298,007 241,352 686,822	\$ \$ \$ \$ \$ \$ \$	701,814 154,725 192,556 89,402 72,406 206,047

TOTAL FOR REPA	\$	23,237,365	\$-	\$	486,856	\$ 14,417,651	\$	4,333,762
Steinke's Bridge	\$	-		\$		\$ -	\$	-
Mountain View Drive Landslip	\$	-		\$	-	\$ -	\$	-
Unsealed Roads Zone 7	¢			\$	-			
Sealed Roads Zone 8				\$	-			
Abbotts Road Culvert CH 630				\$	-			
Abbotts Road Culvert CH 430				\$	-			
Main Camp Creek Road Floodway CH 4865				\$	-			
Roches Road Ch 1250	\$	-		\$	-	\$ -	\$	-
Rockmount Road Ch 3220	\$	-		\$	-	\$ -	\$	-
submissions	\$	-		Ψ		\$ -	\$	-
Project Management Expenditure included in all				\$	-			
Sealed Roads Zone 11 - 18	\$	203,344		\$	-	\$ 157,467	\$	-
Brightview Road	\$	2,635,900		\$	-	\$ -	\$	-
Sealed Roads Zone 3	\$	149,098		\$	-	\$ -	\$	-
Sealed Roads Zone 4	\$	149,844		\$	-	\$ -	\$	-
Guardrail Restoration	\$	238,986		\$	-	\$ 232,394	\$	69,718
Adare Road Floodway	\$	183,831		\$	-	\$ 183,831	\$	55,149
Sealed Roads Zone 5	\$	1,275,573		\$	-	\$ 557,741	\$	167,322
Sealed Roads Zone 9	\$	432,350		\$	-	\$ 342,109	\$	102,633
Berlin Road Landslip	\$	2,588,719		\$	-	\$ 1,978,528	\$	593,558
East Egypt Road Landslip	\$	4,112,342		\$	-	\$ 2,293,795	\$	688,139
RCP and RCBC Desilting and Clean Outs	\$	211,064		\$	-	\$ 184,538	\$	55,361
Woolshed Creek Road Floodway CH 400	\$	442,230		\$	-	\$ 339,694	Ф	101,908

 TOTAL FOR DRFA PROGRAM
 \$ 33,260,092
 \$ 166,486
 \$ 724,055
 \$ 19,729,591
 \$ 9,645,702

 \*\$93
 955
 of the \$152
 375
 deemed ineligible for May CDO was approved in separate submissions.

### **Recruitment – Chief Financial Officer**

The position of Chief Financial Officer has been filled with the incumbent starting on 30 January 2023. This is very timely as the 2022/2023 budget preparation will be underway.

# **BUSINESS IMPROVEMENT & STRATEGY**

### Audit and Risk Management

The Audit and Risk Management function links to the Corporate Plan by assisting to provide; "Compliance with Legislation".

### Audit and Risk Management Committee

The next meeting of the Audit and Risk Management Committee is scheduled for Thursday 9 March 2023. The key focus of this meeting will be the annual review of Council's 3-year Internal Audit Plan and review of performance of Council's Internal Audit provider.

### Audit Register Status

The following table provides insight into the status of the internal and external audit recommendations captured on Council's Audit Register. The table identifies the number of current active action items on the Audit Register by their level of risk to Council.

Internal Review (audit)	Total No of	Number of	Completed			
(uuuit)	Rec.	High	Medium	Low	Improve	Rec.
Tendered Contract Review	17	0	3	1	1	12
<b>Project Management Practices</b>	11	0	1	1	0	9
Review of Legislative Compliance	6	0	1	0	0	5
Payroll and Remuneration Processes	10	1	0	1	0	8
Payroll and Vendor Analytics	9	0	3	0	0	6
Lessons Learned from Pandemic	4	3	1	0	0	0
Property Management Review	10	4	1	1	1	3
Disaster Response (On Ground)	14	8	4	0	0	2
Plant and Fleet Utilisation Review	19	2	9	8	0	0
Development Applications Review	8	0	2	6	0	0
External Audit Items	3	0	2	0	0	1
Total	111	18	27	18	2	46

### Internal Audit Plan Progress Update

The next two internal audits scheduled are "Revenue Management" and "Waste Environmental Compliance", with the former being the first to be undertaken. Draft Terms of Reference for both audits have been completed and submitted for management review and approval. The Revenue Management audit will be reviewing the processes Council has in place for collecting all revenue that it is entitled to as well as the controls that operate to ensure revenue is properly accounted for. The revenue streams reviewed will include all fees and charges, including Sale Yards and Child Care, but exclude rates. The Environmental Compliance audit will specifically examine Council's adherence to the requirements the Environmental Authorities issued for managing waste streams, landfill and transfer and recycling activities.

### Corporate Risk Management

No action was undertaken this month in relation to the review of Council's Corporate Risk Management Framework and associated Corporate Risk and Branch Registers.

### Corporate Planning and Performance Reporting

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to; "Provide leadership and contemporary management systems that drive a coordinated and connected organisation."

### Development of Annual Report 2021-2022

Council's Annual Report for the 2021/2022 financial year has been drafted and is presented to the January Council meeting for adoption. The Annual Report is normally required to be adopted prior to the end of November following the financial year to which it refers, however it was delayed due to the impact of the declared flood events on the 2021/2022 financial statements. The delay was due to an audit requirement to determine whether damage to infrastructure assets caused by the floods necessitated a write down in their value, as represented in the financial statements. After the review it was determined that no write down was necessary.

### Operational Plan 2022/2023 – Quarterly Performance Report

The second quarter 2022/2023 Operational Plan performance report is presented to the January Council meeting for adoption. This report measures progress towards achieving the goals as set out in the 2022/2023 Operational Plan.

### Review of Corporate Performance Reporting

An initial revised draft Framework of the Executive Office Monthly Report with the inclusion of linkages to Council's Corporate Plan Outcomes was developed for review and feedback from the Chief Executive Officer.

### **Business Services Review**

A meeting was held on 13 December 2022 to discuss the review of the four-day working week. The meeting was the first of the working group that has been set up to complete the review. Attendees included:

- Scott Mead (Mead Perry)
- John Perry (Mead Perry)
- Ian Church
- Dan McPherson
- Craig Drew
- John Keen
- Wes Davis
- Garth Lester (LVRC Union delegate)
- Lance Graham (LVRC Union delegate)
- Peter D'arcy (CFMEU representative)

The elements to be considered as part of the review include:

- Data Review and Analysis
  - $\circ$  Benchmarking
  - Plant Operations
  - Customer Requests
  - o Historical Financial Performance of Operations
- Staff Engagement
  - Interviews with individuals / work groups to establish issues, challenges and opportunities around the four-day week arrangements and explore alternatives.
- Business Process Improvement
  - A review of how existing processes can be improved.

# PROCUREMENT

### INFRASTRUCTURE DELIVERY:

- LVRC- 22-037 Tyres & Tyre Repairs Planning Phase for Tender process
- LVRC-22-065 North & East Street Roundabout Asphalt – Evaluation Phase - for Tender released on 25 November 2022 with a closure date of 16 December 2022
- LVRC-22-042 Gatton Stormwater Condition Survey 2022 – Evaluation Phase - Tender released on 1 September 2022 extended closure date of 22 September 2022
- LVRC-22-036 Fred Thomas Bridge Replacement Evaluation Phase - RFQ released 1 August 2022 with a closure date of 22 August 2022
- LVRC-22-046 22/23 Gatton Central Drainage -Design – Planning Phase – After a No Award in November, documents are being revised prior to re-release.
- LVRC 22-068 Building Condition Assessments & Maintenance Services Schedules – Contract Negotiation Phase – Tender released 23 September 2022 with a closure date of 14 October 2022

25 responses were received for the above listed closed procurement processes for Infrastructure Delivery.

### **INFRASTRUCTURE SERVICES / FLEET:**

- LVRC-22-070 Multiple Earthmoving Plant Sourcing Phase – RFQ released 23 December 2022 with a closure date of 20 January 2023.
- LVRC-22-071 Multiple Heavy & Light Trucks Evaluation Phase – RFQ released 3 November 2022 with a closure of 18 November 2022
- LVRC-22-073 Multiple Mowers Sourcing Phase – RFQ released 12 December 2022 with a closure date of 11 January 2023.
- LVRC-22-074 Multiple Trailers Planning Phase – for RFQ process
- LVRC-22-072 Multiple Light Commercial / Passenger Vehicles - Awarded – Lockyer valley Toyota with the exception of Single Cab Utilities.
- LVRC-22-072A Single Cab Utilities Sourcing Phase – RFQ released 9 December 2022 with a closure date of 6 January 2023.

6 responses were received for the above listed closed procurement processes for Infrastructure Delivery.

### 🗰 WASTE:

- LVRC-22-076 Leachate Management Services Planning Phase – for Tender process
- LVRC-22-044 Waste Facilities Supervision Evaluation Phase – RFT Released 19 October 2022 with a closure of 13 December 2022
- LVRC-22-045 MRF Kerbside Recyclable Processing - Evaluation Phase – RFT Released 19 October 2022 with a closure of 13 December 2022
- LVRC-22-091 FOGO Treatment System Planning Phase – for Tender process

6 responses were received for the above listed closed procurement processes for Waste.

## COMMUNITY FACILITIES:

- LVRC-22-086 Gatton Shire Hall External Façade Upgrade – **Planning Phase** – for Tender process.
- LVRC-22-092 Fairways Park North Carpark repairs – Awarded – JCNL (Exemption)
   4 responses were received for the above listed closed

procurement processes for Community Facilities.

### PLANNING & DEVELOPMENT:

- LVRC-22-027 Forest Hill Silos Art Project Planning Phase – for Tender process
- LVRC-22-049 Forest Hill Silo Reference Design Awarded – Place Design Group Pty Ltd
- LVRC-22-080 Lockyer Valley Christmas Carnival Market Organiser – Awarded – Fairways Tavern Markets

4 responses were received for the above listed closed procurement processes for

### **\$** PROCUREMENT & STORES

- LVRC-22-078 Bitumen Products & Services Planning Phase – for Public Tender process
- LVRC-22-052- Traffic Control Ad-hoc Services Planning Phase – for Public Tender process

# 

- LVRC-22-022 Corporate Uniforms Planning
   Phase for tender process
- LVRC-22-039 PPE Safety Boots Awarded Ag Requirements; Infinity Workwear & Laidley Shoez

*3 responses were received for the above listed closed procurement processes for Corporate.* 

Planning	23
Sourcing	4
Evaluation	9
Contract	78
No Award	5



# **DISASTER MANAGEMENT**

Council's disaster management unit is maintaining focus on seasonal preparedness activities and is encouraging the community to also prepare for the upcoming severe weather season.

Engagement both with internal and external stakeholders is continuing with training of staff to enhance operational response capability and capacity is leading the direction into the season.

### PREVENTION

### **Community Education**

No messaging completed during the month of December.

### PREPAREDNESS

### Training

The 2023 Training calendar has been developed with training needs and delivery dates identified.

### **Exercise Management**

Identification of proposed tentative dates for the development and delivery of exercises for the calendar year. Targeted exercises for LDMG membership and LDCC Staff.

### **Emergency Alerts**

A review of current messaging and polygons utilised by Lockyer Valley Regional Council for Emergency Alerts and the Australian Warning and Alerts System was finalised. Polygons submitted to Kedron for quality review have been supported as accurate.

### **Guardian Training**

Training conducted regarding the Tasking, Requests and Reporting processes and procedures within the system re LDCC Operations Cell functions.

### **Plans and Sub-Plan Review**

Reviews of all Plans and subplans are ongoing.

### **Tactical VMS Boards**

Construction has been completed on the VMS boards located at Hatton Vale and Withcott.

Training as to message development and programming has been conducted.

Internal guidelines and protocols are being developed in regard to the use of the boards.

### Donga Two – LDCC

New chairs have arrived and been placed in the LDCC.

These chairs are ergonomically sound for sustained periods of staff activation.

### **Flood Monitoring**

Grantham Siren was tested on Wednesday 14 December with good results through the Envault System.

The system is fully functional with good feedback from the community as a result of the test.



Hatton Vale Location West bound traffic



Withcott Location – East bound traffic

### **<u>RESPONSE</u>** Nil response activities for this period.

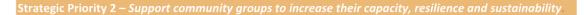
RECOVERY Nil to report.

# **COMMUNITY DEVELOPMENT & ENGAGEMENT**

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-makina.

9 projects received engagement support in December

- Flood-affected Park Furniture Program
- Disaster Management Seasonal Preparedness
- Grantham Flood Siren Testing
- Inland Rail Community Impacts
- Future Rate Notices Strategy
- Lockyer Waters Community Facilities
- Lorikeet Road /Gerhke Road Roadworks
  Lorikeet Road Floodway Upgrade Project
- Fairways Park Carparking



 Council continues to provide financial support to community groups and hall committees through the Community Safer Places and Council Catch Up program areas for communityled projects that increase the resilience and social connectedness of local areas.



### My Community Directory: Statistics for November 2022

Туре	This Month	Last Month	This Month Last Year	Comments
Search Results	3,633	4,498	2980	The number of people that have searched My Community Directory for local information.
Listing Views	710	870	1,099	The number of people that have clicked on individual listings in My Community.
Events Listed	25	35	14	The number of events listed in the My Community Diary section.
Unique Users	1,273	1,873	U/A	The number of people who have visited My Community Directory to find local community information.
New Organisations	0	0	1	The number of organisations registering this month
Total Organisations	192	192	181	The number of organisations registering on the platform.

Top 5 searched categories	Top 5 most viewed service
<ol> <li>Health Services</li> <li>Animal Services</li> <li>Aboriginal Services</li> <li>Community Clubs &amp; Interest Groups</li> <li>Accommodation Services</li> </ol>	<ol> <li>Brave Companion Dog Rescue Inc - Laidley</li> <li>Kambu Health</li> <li>Gatton Hospital</li> <li>Laidley Pioneer Village and Museum</li> <li>All in One Care Support Service - Gatton</li> </ol>

**Fast Fact:** Almost two-thirds (64.2%) of services and programs listed for the Lockyer Valley on My Community Directory are provided from organisations based outside the region.

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.

Community recovery and resilience engagement continues through:

 Disaster preparedness and recovery information added to the Libraries' Welcome Packs initiative.



- Ongoing involvement in the South-East Queensland Climate Resilient Alliance, alongside Council's Growth and Policy team and a local drought-resilience capacity building working group
- Feedback from several Grantham residents and business during the notification process for the siren test will be used to shape future resilience initiatives.

An outdoor movie event was delivered in partnership with Ma Ma Creek Community Centre on Saturday 10 December to bring the community together before Christmas. It was attended by approximate 60 people.



### Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community<mark>.</mark>

- The Recovery and Resilience Officer attended the Resilient Homes Fund (RHF) Community Information Session in Gatton hosted by the Queensland Government and liaised with representatives from Queensland Reconstruction Authority, Uniting Care Financial Resilience and Wellbeing Services, Red Cross, HUB Community Legal Service, and Department of Communities, Housing and Digital Economy regarding the range of support available to RHF participants.
- The first meeting of the Lockyer Valley Disaster Recovery and Resilience Interagency sub-group was held Tuesday 20 December and was attended by 22 representatives from 14 agencies.
- Bi-monthly attendance at the Lockyer Community Centre's Multicultural BBQ to assess and assist with disaster preparedness and resilience for residents from cultures and backgrounds with significantly different understandings of disaster preparedness, warnings and responses.
- Partnering with the Children's Health Queensland Hospital and Health Service on the local delivery of the Birdie's Tree disaster preparedness resources for children training date secured for February 2023.
- Met with Able Australia representative regarding commencement of programs within the Lockyer Valley targeting improvements in senior citizen's social connectivity.

### **Interagencies**

Staff are involved in the following networks aimed to improve local support services:

- Lockyer Youth Agency Network.
  - Tuesday 6 December and attended by 16 representatives from 11 support agencies.
  - Lockyer Valley Service Provider Interagency meeting.
- Lockyer Valley Disaster Recovery and Resilience Interagency.
  - Tuesday 20 December and attended by 22 representatives from 14 support agencies.
- Local Level Alliance and Ipswich West Moreton Community Central.
- Toowoomba and Ipswich Districts Human and Social Recovery Committee.

# COMMUNICATIONS

The Communications Team manages a range of media and communication products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management.

Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

### DISASTER COMMUNICATIONS

The Communications Team leads the Public Information function during severe weather events and disasters and provides time-sensitive information via social posts and the Disaster Dashboard as well as managing enquiries and interviews from external media. Between disaster activations, the team publishes a range of preparedness messages.

....

0 preparedness messages published

0 awareness and warning messages published

### ONLINE ENGAGEMENT

### (f) **31** CORPORATE FACEBOOK POSTS

HIGHEST PERFORMING POST



Lockyer Valley Christmas Carnival Gallery **Reactions:** 13,629 Shares: 10

### **31** INSTAGRAM GRID POSTS



HIGHEST PERFORMING POST Workforce expansion of trainees & apprentices in 2023 Reach: 516 Reactions: 12

### **30** TWITTER POSTS



HIGHEST PERFORMING POST Water quality of Lockyer Creek Impressions: 736 Shares: 2

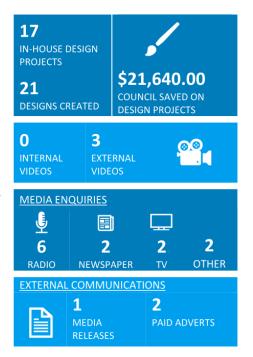
### COMMUNITY CONNECT NEWSLETTER

An opt-in e-newsletter aimed at community groups including sporting and interest groups and schools which provides timely information on capacity-building workshops, a wide range of grants and community events.

585 Subscribers with an open rate of 46.32% (industry average < 25%).

### **TOP 3 ARTICLES**

- 1. Libraries' Whats On Brochure
- 2. Grant Writing Workshop Facilitator EOI
- 3. JTLeadLikeAGirl



### COUNCIL'S CORPORATE WEBSITE



NEW WEBSITE

### MOST VISITED WEB PAGES

- Disaster monitoring cameras ٠
- **Current Vacancies**
- Contact us .

# ADVOCACY

### Inland Rail

The advocacy function within Council retains a strong focus on the Australian Rail Track Corporation's Inland Rail Projects. These projects are the most significant infrastructure projects in the Regions's recent history. Council has continued its advocacy for a change in the Inland rail alignment around both Gatton and Forest Hill. The Australian Rail Track Corporation's Inland Rail project currently goes through the centre of these communities and Council considers that the impacts of the project simply cannot be mitigated in these locations.

The current independent review of Inland Rail by the Australian Government (chaired by Dr Kerry Schott AO) is due to be completed by early 2023. Council's submission to that Review emphasised that Lockyer Valley communities are more impacted than any other on the route between Melbourne and Brisbane given the number of trains in this section. The submission highlighted that the current alignment through Gatton is fundamentally flawed, will be harmful to our communities and does not properly assess viable alternate alignments.

Following meetings with the Interim CEO of Inland Rail it was agreed that the alignment would be revisited to consider alternatives that would significantly reduce the impacts on our community. This work will be considered early in 2023.

Aspects such as a catastrophic rail incident remain one of many concerns held by Council and community members. The news item replicated below is from a recent derailment on an ARTC line. Freight alignments away from populated areas clearly reduce the risk of such a disaster.

Council will continue to work in good faith with ARTC on the project and is looking to finalise legal agreements with ARTC in the new year provided outstanding concerns are addressed. Similarly Council officers continue to work with officers from the Department of Transport and Main Roads and from the Office of the Coordinator-General to ensure our concerns are being considered.

As previously advised, the Office of the Co-Ordinator General (OCG) has assessed the Draft Environmental Impact Statements for both Helidon to Calvert (H2C) and Gowrie to Helidon (G2H) sections of Inland Rail. OCG has required ARTC to provide additional information on both the G2H and the H2C project. It is not anticipated that this work will be ready for further community consultation until late in 2023. It will again be important that Council makes thorough submissions especially on the proposed uses of lay down areas proposed by ARTC. Those uses may be addressed in the OCG's approval with no guarantees Council will be involved in conditioning of the uses.

The Australian Government's Interface Improvement Program is seeking to identify benefits associated with Inland Rail. Ernst Young on behalf of Council has now submitted the Final Gateway 4 Report to the Government for consideration. It is important to note that this Program is to develop business cases and will not deliver funding for those projects.

# Freight train derails at Inverleigh, west of Geelong, leaving dozens of containers strewn across tracks

By Melissa Brown Posted Mon 14 Nov 2022 at 8:01am, updated Mon 14 Nov 2022 at 2:58pm



14.2	Group Manager People Customer and Corporate Services Monthly Report - December 2022
Author:	Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer:	Dan McPherson, Group Manager People, Customer and Corporate Services

### Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during December 2022.

### This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services Group during December 2022.

### Proposal

That this report be received and noted.

### Attachments

**1** Monthly Group Report - People Customer and Corporate Services - December 2022 9 Pages

### Attachment 1 Monthly Group Report - People Customer and Corporate Services - December 2022



# People, Customer and Corporate Services

MONTHLY GROUP REPORT DECEMBER 2022



# **PEOPLE, CUSTOMER AND CORPORATE SERVICES**



As we say goodbye to 2022 with a review of December we hope everyone enjoyed a happy and safe Christmas and we wish you and your loved ones a happy and prosperous new year in 2023!

Despite recent weather events and the ongoing effects of COVID-19, we have kicked some goals this past year and had some fun along the way.

The FOGO bins are proving a worthwhile venture and the trial is now being extended. We have recruited some new team members, our leadership team have completed an indepth Leadership program, we have increased our eLearning platform, increased our customer service standards, roadshows, and so much more. The Christmas

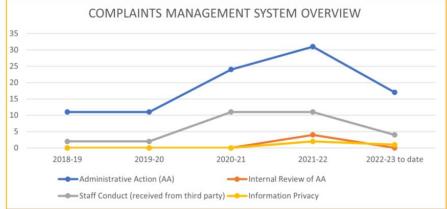
markets and parades were popular community events as were the Christmas light displays. And for the office one of our teams won best Christmas display in our Wellbeing Committee's competition.



# **GOVERNANCE AND PROPERTY**

Below is an overview of complaints received through Council's complaints management system for the 2022/2023 year to date. During December Council did not receive any new complaints, however finalised five complaint investigations.





### POLICY REGISTER UPDATE

The below graph shows a status overview of the Council's policies, procedures and guidelines. There are a number which have fallen overdue for review due to competing organisational priorities in respect of multiple flood events experienced this year.

Of those that are overdue, reviews have commenced on approximately 50% and it is anticipated that these will be finalised in the first quarter of 2023.



# GOVERNANCE AND PROPERTY CONTINUED

Despite a busy December period our team still managed to get into the festive spirit and we ended up winning the best office Christmas display in Council's Wellbeing competition.



# **INFORMATION MANAGEMENT**

### **Disposal of Physical Records**

Work is ongoing for the disposal of records and 1,972 boxes of documents were reviewed and disposed of in 2022. That's over 39 boxes full of paperwork per work week! Auditing of physical records and evaluation of archived documents to determine their value for digitisation or listing for disposal in accordance with relevant legislation continues in 2023.



INFORMATION MANAGEMENT SNAPSHOT						
	December 2022	2022 Total				
Mail/Email items processed	1,231	19,744				
Requests for files/boxes	26	730				

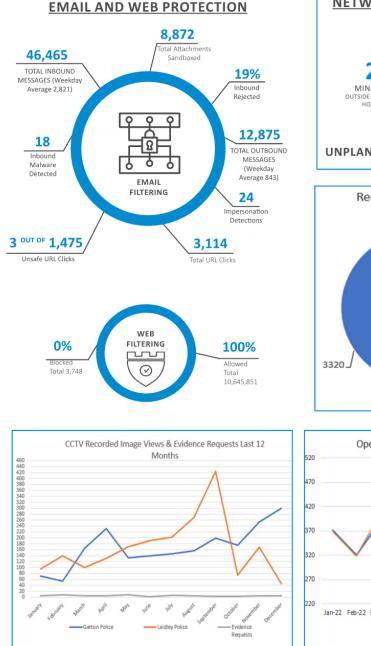
### **RIGHT TO INFORMATION APPLICATIONS**

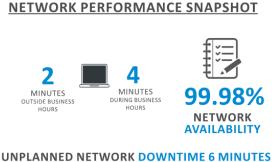
	2022	2021	2020	2019	2018	2017
Number of applications received	9	14	10	2	8	11

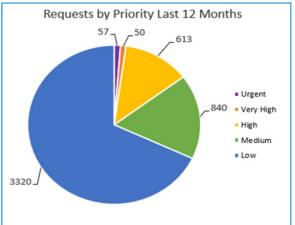
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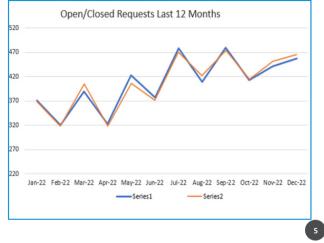
# INFORMATION COMMUNICATION TECHNOLOGY

- The annual TechnologyOne update (2022B) was successfully completed on the 8th December and has now been applied to our production and all non-production environments.
- The ICT Steering Committee has agreed to proceed with an external review of TechnologyOne to document status, identify business needs, and provide a roadmap for the future program of works.
- Please note the statistics provided below are up to the 22nd December 2022.







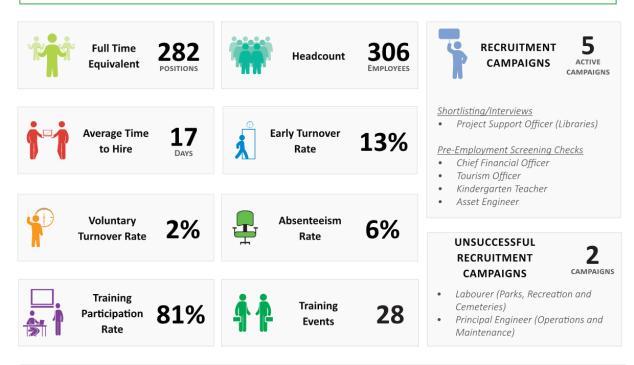


# **PEOPLE AND CUSTOMER EXPERIENCE**

### ORGANISATIONAL DEVELOPMENT AND PAYROLL

### YEAR IN REVIEW – RECRUITMENT SNAPSHOT

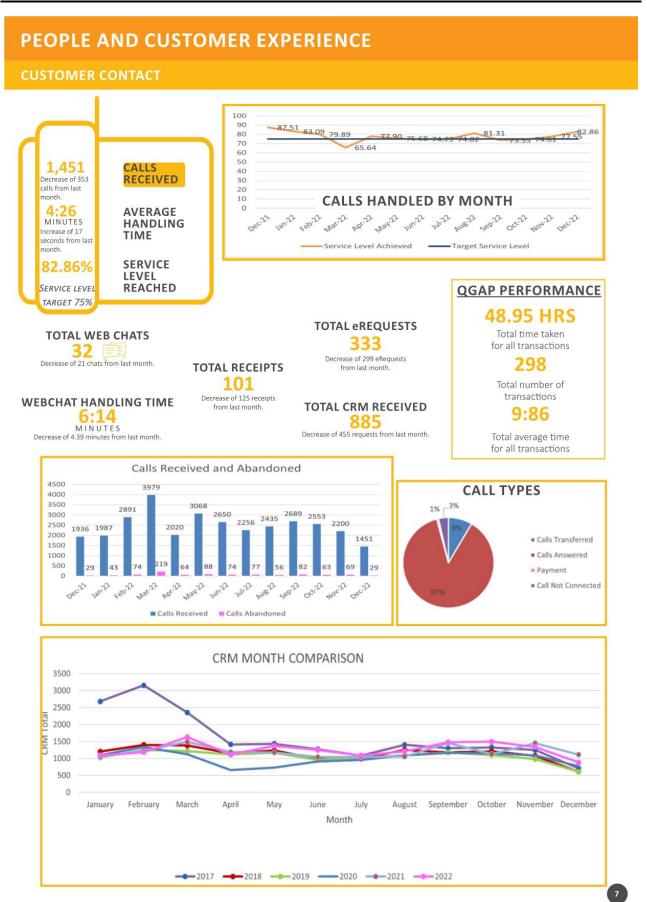
The Organisational Development team filled a total of 90 job vacancies in 2022 in what has been a very challenging job market. As at the 31st of December 2022, Council still has a total of 41 vacant positions, which the Organisational Development team have been working hard to recruit for. The Organisational Development team will continue to partner with the business to close out any active recruitment campaigns and will recommence Council's recruitment drive in early 2023.

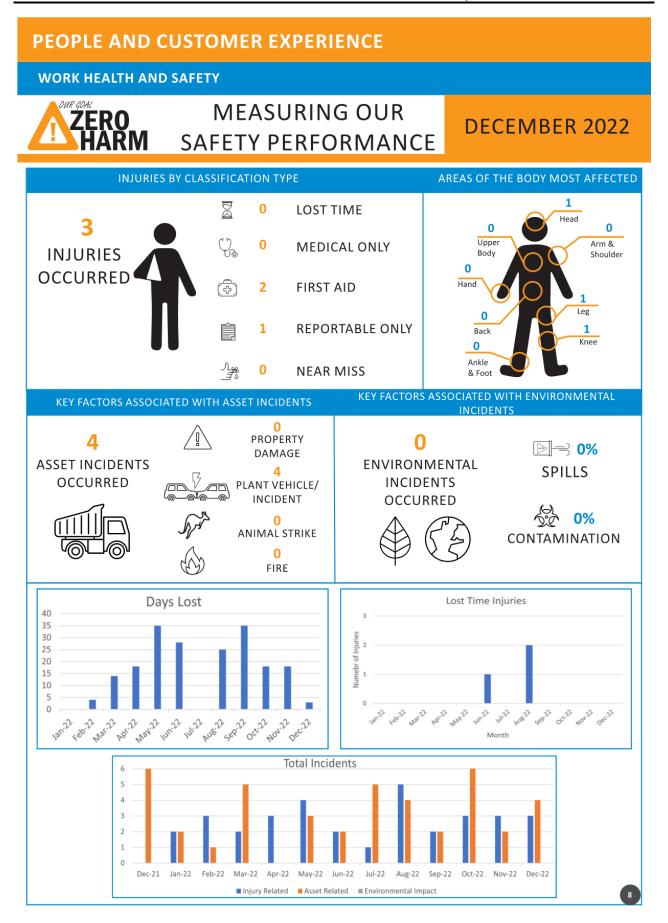


### CORPORATE TRAINING

- AHCCHM304A Transport and Store Chemicals
- AHCCHM307 Prepare and Apply Chemicals to Control Pest, Weeds and Diseases
- Diploma of Project Management
- Disaster Management Training Introduction to Disaster Coordination Centres (Module 1)
- Disaster Management Training Queensland Disaster Management Arrangements (Mandatory)
- Disaster Management Training Introduction to Emergency Risk Management (Module 1)
- Disaster Management Training Introduction to Evacuation
   (Module 1)
- Disaster Management Training Introduction to Warnings and Alerts (Module 1)
- First Aid Training Provide First Aid
- First Aid Training Provide Cardiopulmonary Resuscitation
- Governance Compliance Training Authorised Persons
- Governance Compliance Training Gifts and Conflicts of
   Interest
- Governance Compliance Training Public Interest Disclosures
   Governance Compliance Training Public Interest Disclosures for Managers and Supervisors

- Internal Compliance Training Corporate Induction
- Internal Compliance Training Employee Code of Conduct
- Internal Compliance Training Workplace Bullying and Harassment
- Nationally Recognised Certification Conduct Civil
   Construction Excavator Operations
- Nationally Recognised Certification Conduct Civil Construction Tracked Front End Loader Operations
- Safety Compliance Training Drug and Alcohol Awareness
- Safety Compliance Training Fire Warden (Emergency Control Team)
- Safety Compliance Training Fire Ant Awareness
- Safety Compliance Training Workplace Health and Safety
- Safety Compliance Training Working Safely with Hazardous
   Chemicals
- Traffic Management Working in Proximity to Traffic Awareness Part 1
- Traffic Management Working in Proximity to Traffic Awareness Part 2
- Verification of Current Competency Tracked Front End Loader
  - Verification of Current Competency Excavator





# WASTE SERVICES

### WASTE MANAGEMENT

- Unfortunately contamination in the recycling bins is currently the highest recorded. Bins with visible contamination are not serviced and are stickered. Those where the contamination is noticed once the waste is in the hopper of the truck are noted.
- Letters are then sent to residents and they are reminded of what is acceptable in the recycling bin. A similar process is followed for the FOGO bins.







**8,229** Total patrons to All waste facilities IN NOVEMBER 2022

14.3	Group Manager Community and Regional Prosperity Monthly Report - December 2022
Author:	Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer:	Annette Doherty, Acting Group Manager Community & Regional Prosperity

### Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during December 2022.

### This document is for Council's information only.

### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during December 2022.

### Proposal

That this report be received and noted.

### Attachments

**1** Community and Regional Prosperity Monthly Group Report - December 2022 11 Pages



Community and Regional Prosperity

MONTHLY GROUP REPORT DECEMBER 2022

**REGIONAL COUNCIL** 

Lockyer Valley



# PERFORMANCE REPORTING KEY GROUP PROJECTS WE ARE HERE INVESTIGATION AND PUBLICA PREPARE DRAFT PLAN CONSULT WITH DRAFT PLAN

### LOCAL FLOODPLAIN MANAGEMENT PLAN (LFMP)

The consultant has been progressing the LFMP and evacuation projects. Officers will engage with Council in the near future to discuss these projects. The consultant has proposed a traffic light system for flood warnings using the flood intelligence tool (FIP).

Catchment planning for North Laidley is progressing. Officers have been engaging with the new land owners in order to progress a proposed flood mitigation strategy. A meeting was held to resolve a number of issues and set the next phase of work.



### FLOOD MODELLING - ENGINEERING

The Lockyer Creek flood modelling project is complete. The Engineering map sets from this project were used to create the flood hazard overlay mapping for the Draft Planning Scheme. Due to time constraints the maps used for the overlay and the FIP were prepared using available maps/information. The creation of the new Defined Flood Level (DFL) maps for both the FIP (interim) and Draft Planning Scheme are in progress. The DFL maps are based on applying freeboard in relation to the Probably Maximum Flood (PMF). Any amendments needed can addressed during the State Interest Review process.

Following the Laidley Flood Mitigation Working Group Meeting, Council's consultant, WMA Water, is being engaged to undertake Phase 2 of the review. This will be discussed with the Working Group in February 2023. The consultant will summarise and report on work to date, matching options to objectives, look at supporting resilience projects, as well as exploring additional options for consideration.

Officers have been supporting Council's contactor for the QRA's Resilience Homes Fund (RHF) program to manage the scheme in relation to buybacks. Discussions were held with QRA in terms of obtaining effective outcomes with this program particularly in Laidley. Opportunities for funding the Laidley Flood Protection Scheme were explored with the QRA. Strategies for effective use of the available funds under the RHF program were agreed with QRA.

The final regional engineering mapping and rainfall models were provided to the Flood Intelligence vendor (WaterRIDE) to allow the LFMP to progress. They are currently processing these for inclusion on the updated system. The vendor has been engaged to consider and include learnings from the February/March 2022 events to improve operation of the Flood Intelligence tool, particularly in complex localities such as Grantham.

Discussions have been held with Urban Utilities in relation accessing detailed flood information. It is intended that we work collaboratively to assist each other's planning programs. At this stage it looks like the more effective solution is to have a joint agreement of data, planning and intelligence sharing.

Officers have submitted an EOI to QRA for grants to undertake updated calibration of the 2021 models for Lockyer and other creeks to the 2022 events as well as using the coming 2022 LIDAR set. Other projects include detailed modelling in urban and semi urban areas (not currently mapped) including risk identification in these areas. Due to cost restraints these areas were outside the current LFMP project. This work will also assist with infrastructure planning. QRA have asked for clarification on a number of matters. It seems likely that only the overall model update would be successful based on this feedback.



### FLOOD INFORMATION PORTAL

A final review of the FIP template report is underway to ensure accuracy and efficiency. Media supporting the release of the FIP is complete with the information tool and factsheet nearing completion. The creation of the new Defined Flood Level (DFL) maps for both the FIP as well as indicative flood layer are in progress. There are some issues with mapping and the DFL. It is anticipated that the portal will be due for launch early February.

# KEY GROUP PROJECTS CONTINUED

### TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

Investigations for alternative sites for the Withcott Hub continue. A preliminary meeting has been held with the CEO of Lockyer Valley Foods to discuss possible easements through their site to enable connection with the trails from Toowoomba.



### LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

A request was sent to the Federal Environmental Protection Agency to meet with representatives of Council to discuss the environmental values of the precinct.



### FOREST HILL SILO PROJECT

A project initiation meeting with Place Design Group has taken place. Council officers met with Forest Hill community representatives to update them on the project status and the revised timeline.



### EQUINE COLLABORATIVE PRECINCT

On 16 December 2022, the Deputy Mayor led a site visit at Lockyer Valley Turf Club with senior representatives from Racing Queensland and UQ Gatton Campus, followed by a tour of the UQ Veterinary Science Facility, to gain a better understanding of the opportunities for education and training within the industry. Lockyer Valley Turf Club has followed the visit with a letter to Minister Grace Grace, outlining the benefits of the project and consideration for inclusion in the future growth plans for the industry.











Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment.



### COUNCIL LED EVENTS

The Lockyer Valley Christmas Carnival was held on 16 December 2022 at North Street, Gatton. This year we provided attendees with a range of experiences, different to those being offered at community led, Christmas events.

Over 3000 attendees experienced Santa arriving in a sled pulled by two reindeer, Frosty the Snowman Stage Show, cookie decorating, bauble decorating, face painting, pony rides, petting zoo, snow, elf magician, markets and a full stage program which included a plum pudding eating competition.



### PROJECTS IN PLANNING

- Lockyer Valley Regional Council Australia Day Event – 26 January 2023, Gatton Shire Hall
- 2023 Anzac Day
- 2023 Laidley Spring Festival



### COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

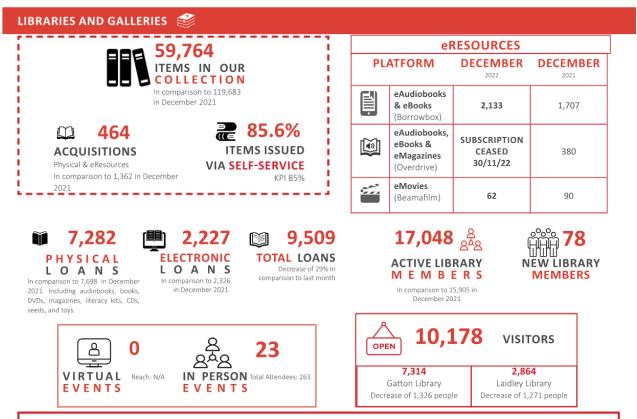
Ongoing assistance was provided to:

09/12 - Forest Hill Christmas Carnival, Council provided a \$2000 grant and event equipment.



Ongoing assistance was provided to:

- 1. 19 January Multicultural Community BBQ
- 21 January Bucking Thunder Bull Ride 2.
- 26 January Withcott Progress Association Australia 3. Day Pig Races
- 4. 4 February Native Oz Bushfoods, Bushfood Under the Stars
- 5. 5 February – Lockyer Valley Billy Cart Association Family Fun Day
- 6. 26 March Colours of the Lockyer



### **LIBRARIES - EVENTS**

School holidays have started with a great range of program activities to keep families busy. Many of these events are drop in events which do not reflect on the event statistics this month.

### LIBRARIES UPDATE

- Our loan statistics reflect the Christmas closure as well as our biannual closed day on the first Wednesday of December. On this day, staff focused on library maintenance, staff development and library strategic planning.
- Lockyer Valley Libraries are participating in the Summer Reading Club this year. It is an annual offering from the State Library of Queensland to encourage children to continue reading over the school holidays to reduce the 'Summer Slide' phenomenon. This is phenomenon is where children don't read over the school holidays and their reading skills decrease.
- Lockyer Valley Libraries continue to partner with local organisations to support our community. This includes the Together4Lockyer and the Lockyer and Laidley Community Centres.

### ART GALLERY UPDATE

Eclectic collections by Ula Binggeli's Lockyer Valley Art Group exhibition had a total of 3,428 visitors for the exhibition period of 14 October to 4 December 2022. Visitors' comments about this exhibition include:

- 'Beautiful work, a great exhibition'
- 'A great celebration of community and culture'
- 'Incredible talent- very inspiring!'
- 'So peaceful and relaxing. Beautiful work!'
- The Essence and Colours of the Lockyer Valley by Mark Sullivan and Elizabeth Brown opened on December 9. This exhibition has been well received attracting over 1,000 visitors in December.
- The Art Gallery has been participating in the Museum and Standards Review by Museums and Galleries Queensland. This project has been beneficial.

### REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF)

 Several acquittals were received during December from individuals who received Quick Response Grants for professional development in June.

# CHILDCARE



### UPDATE

During the month of December we had a lot to celebrate! The Kindergarten group celebrated their Graduation as we congratulated and farewelled our little people, as they commence their "big school" journey.



We also held the Centre's annual Christmas party, where we acknowledged the acheivements and growth of all the children in our care.

### ACTIVITIES

### **KINDERGARTEN GRADUATION**

..................

At the Kindy Graduation ceremony, we celebrated the children's achievements and milestones. The children were very excited to perform a little concert for their loved ones followed by some delicious cake, as we celebrated their special milestone of completing Kindergarten. We wish our Kindergarten graduates and their families a smooth and enjoyable transition to Primary School.



### ANNUAL CENTRE CHRISTMAS PARTY

At our Centre's Annual Christmas party, we celebrated the end of another year with our children and their families. We acknowledged the many milestones the children acheived throughout the year and thanked our families for their continued support.

We spent the morning enjoying Christmas activities, face painting, yummy food, songs performed by the Kindergarten group and Christmas carols sung by all.

We also had a very special visitor! Santa joined us and assisted the staff in presenting each child with a small gift for Christmas.





# PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY



# Draft Planning Scheme

The draft Lockyer Valley Planning Scheme has been endorsed by Council to proceed to State Interest Check. The draft scheme, maps and supporting material has been provided to the Department of State Development, Infrastructure, Local Government and Planning to undertake the mandatory interest check. Council will continue to prepare for the imminent community consultation and awaits the State's direction to proceed to the next phase.

# Integrated Land Management Plan



The oriental pratincole (Glareola maldivarum), a



migratory wader that is native to South and Southeast Asia but winters in Australasia, was observed at Seven Mile Lagoon in November. The oriental pratincole is a very rare visitor to south-eastern Australia and has not been recorded at the lagoon since 1996. The November sighting has generated much excitement within the birdwatching community. A large part of the ILM process is identifying these community interests and developing plans to enable ongoing community access balanced with the sites' ecological importance.

# Growth Management Strategy

As feeder studies are completed, scoping for the Growth Management Strategy will commence in early 2023.

Studies to support the GMS and strategic planning: Industrial land study - near completion Constraints Analysis - commenced November '22 Matters of Local Environmental Significance - being scoped Cultural Heritage study - to be scoped Retail and commercial land use audit - to be scoped

# Environmental Planning

The Management of Flying-fox Roosts Policy and Regional Flying-fox Management Plan were adopted by Council on 14 December 2022. The Regional Flying-fox Management Plan clarifies Council's roles and responsibilities for managing flying-fox roosts in the Lockyer Valley.

# Economic Development

The Lockyer Valley Retail and Commerical vacancy audit has been completed. The audit provides statistical detail that supports Council's future Growth Management Strategy by informing the available retail and commercial space and forecast for additional needs of the community. The study focused on the centre zones as identified in the Draft Lockyer Valley Planning Scheme.



114,041m<sup>2</sup> of retail and commercial space



365 local businesses

95.7% occupancy for all existing shops, offices and buildings

55 vacant land sites

24 vacant commercial premises

19% of land is used for dwellings

2364 car parking spaces



### DEVELOPMENT ASSESSMENT

DECISION

NEGOTIATED

**DECISIONS MADE** 

INFORMATION

REQUESTS

DECISIONS THIS MONTH

NOTICES ISSUED

100% in statutory timeframes

74山

**62.5**%

ΑCTIVITY	CURRENT MONTH	<b>2022</b> YTD	<b>2021</b> SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	15	275	282
DECIDED	24	272	210
EXEMPTION CERTIFICATES			
RECEIVED	1	42	58
DECIDED	3	34	55
BUILDING, PLUMBING, PLANNING	INFORMATIO	N AND FORI	VI 19'S
RECEIVED	25	458	583
COMPLETED	23	484	505
PRELODGEMENT MEETINGS HELD	11	82	101

**DECEMBER 2022 STATISTICS** 

WITHOUT ADDITIONAL AVERAGE TIME FOR

24

19

305

DECISIONS

86% in statutory

 $\mathbf{X}$ 

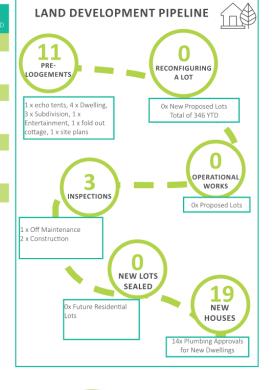
timeframes

BUSINESS DAYS

APPLICATIONS IN DECISION

**STAGE THIS MONTH** 

MADE



25.7% decrease in

Development Applications

21% increase in

Prelodgement Meetings

decided

4% increase in

Building, Plumbing,

Planning information &

DEVELOPMENT ACTIVITY IN 2.5% increase COMPARISON TO in Development THE SAME 2021 YTD Applications lodged PERIOD

5.5% increase in Building, Plumbing, Planning information & Form 19's received



**INFRASTRUCTURE** CHARGES OUTSTANDING YTD = \$482,217.28

### **COMPLAINTS RECEIVED** THIS MONTH COMPLAINTS RESOLVED THIS MONTH SHOW CAUSES ISSUED ΔΤΔ THIS MONTH PENALTY INFRINGEMENT { III ] **NOTICE ISSUED**

**DEVELOPMENT COMPLIANCE** 

100% ZERO RESOLVED **ENFORCEMENT** NOTICES ISSUED WITHOUT **LEGAL ACTION** THIS MONTH

> **INFRASTRUCTURE** CHARGES PAID YTD = \$1,684,061.24

Attachment 1



### **CONTINUOUS IMPROVEMENTS**

Process Improvement delivers efficiency and consistency



### PLANNING, POLICY AND COMMUNITY WELLBEING TEMPLATE REVIEW

Templates for the following documents have been reviewed and updated to streamline processes and ensure consistency across the teams:

- Permit for plumbing, drainage and on-site sewerage work
- Development Assessment Delegated report

### NEW CANCELLATION OF DEVELOPMENT APPROVAL TEMPLATE

Under the Planning Act 2016, if an applicant makes an application to cancel an approval, Council must issue a notice of the cancellation to the applicant and each referral agency. A new template for this notice for been created and implemented.

### TECHNOLOGY ONE UPDATES FOR LAPSING OF PLUMBING APPROVALS

A new field has been created to capture the lapse date for Plumbing applications. Previously officers had to manually calculate the lapse date. The lapse date is now captured in a field that is clearly visible on the front screen of the application reducing Officers' time and making it consistent with the Building and Development Assessment processes.

Council is required to notify applicants prior to their plumbing or building approvals lapsing. Two new alert notifications have been created to automatically retrieve any plumbing or building applications due to lapse in 100 days.

### AMENDMENTS TO TECHNOLOGY ONE GRAMMAR

Updates have been made to Technology One to ensure the categories 'Material Change of Use' and 'Reconfiguring a Lot' are displayed correctly. In the past officers have had to manually make corrections to these categories.

### COMMUNITY AND WELLBEING

### LVRC PROPERTY MANAGEMENT

- Site assessment and ecological survey of Mt Whitestone property
- 7 Mile Lagoon, biocondition assessment at annual monitoring locations
- 7 Mile Lagoon, quarterly bird survey completed by Bird Life Southern Qld
- Shorelands Drive reserve, Withcott, tree planting and weed control
- Cahill Park, Gatton, maintenance of garden beds at FOGO planting area
- Mulgowie property, fauna survey with Wildlife Preservation Society Qld

### PEST MANAGEMENT

- LVRC Representation in the Fire Ants Suppression Taskforce Meeting discussing ongoing present and future programs and initiatives towards containment and eradication of fire ants in the LVRC area and Queensland
- Attended December Council Workshop with subject proposal items presented for recommendations for the new year Biosecurity Plan Amendments, Biosecurity Surveillance Plan 2023/26, LVRC Registered PIN (Penalty Infringement Notice) for "Failure to Comply with a Biosecurity Order"
- Treatment of 10,734 m2 of Parthenium weed on a Council unmaintained road reserve in Junction View
- Sprayed weeds under flood monitoring cameras at Mulgowie and Thornton on Laidley Creek

### **RESILIENT RIVERS**

- Maintenance of revegetation sites at Beavan Street and Cahill Park by contractor
- Installation of erosion control devices and planting of bank stabilisation plants at Cahill Park on Lockyer Creek
- Water quality sampling in Lockyer Creek at Gatton, testing for pollutants
- Water quality testing in creeks around Lockyer Valley as part of routine sampling program
- Provided advice to landholders seeking information on creek bank stabilisation
- Planning for projects in Mt Sylvia area as part of Tenthill catchment resilience project

### **PEST MANAGEMENT - DECEMBER** LAND FOR WILDLIFE (LFW) 20 \$2505.05 REGISTERED 89 MEMBERS PEST WEED PROPERTY HERBICIDE **ENQUIRIES FOLLOW-UPS** SUBSIDY CREDITS PROCESSED 16,569.89 ha 28 TOTAL PROPERTIES LAND FOR WORKING TOWARDS WILDLIFE LAND FOR WILDLIFE RABBIT FOX DOG WIID INFESTATION **REQUESTS FOR** ASSISTANCE REPORTED ASSISTANCE NIL REQUESTED 6 **NEW LAND FOR** PROPERTIES 1 9 WILDLIFE AWAITING PROPERTIES ASSESSMENT CAGE/TRAP COMMUNITY SPRAY SUPPLIED EQUIPMENT HIRES (Fox) **RESTRICTED WEED MANAGEMENT** 07.86 ha FOCUS OF RESTRICTED WEEDS AREA OF TOTAL PRIVATE TREATED **PRIVATE PROPERTY** PROPERTY MANAGEMENT MANAGEMENT PLANS PLANS

### ENVIRONMENTAL COLLABORATION

- UQ sediment tracking project installation of more single stage samplers in Lockyer Valley creeks
- Reviewing Street and landscaping document
- Land For Wildlife Steering Committee Meeting with 13 SEQ Councils
- Park Lake Estate, Redbank Road Compliance site visit
- O'Neill's Road development, Withcott testing of runoff water for sediment content
- Flying Fox Heat Event stores inventory
- Attended AGM for Lockyer Uplands Catchment Inc
- Meeting with the Foundation for National Parks and Wildlife (FNPW) to discuss future collaborations in Lockyer Valley
- Meeting with Healthy Land & Water to discuss scope for flood debris clean up grant
- Collaboration with Wildlife Preservation Society of Qld assistance with further sites and properties to conduct fauna surveys





Illegal Dumping Statistics have been collated based on review of all Illegal Dumping CRMs received and actioned year to date.



### 14.4 Group Manager Infrastructure Monthly Report - December 2022

Author:	John Keen, Group Manager Infrastructure
Responsible Officer:	John Keen, Group Manager Infrastructure

### Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during December 2022.

### This document is for Council's information only.

#### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during December 2022.

### Proposal

That this report be received and noted.

#### Attachments

**1** Group Manager Infrastructure Monthly Report - December 2022 12 Pages

#### Attachment 1 Group Manager Infrastructure Monthly Report - December 2022



Infrastructure

MONTHLY GROUP REPORT DECEMBER 2022



### INFRASTRUCTURE & ENGINEERING SERVICES BRANCH HIGHLIGHTS

### DESIGN & CONSTRUCTION WORKS

#### SAFE SCHOOL PROJECT

- Joint funded by the Transport Infrastructure Development Scheme (TIDS) and Council.
- Scope includes minor civil works, concrete footpaths, signs and lines at local schools in the Lockyer Valley. Locations include schools in Gatton, Laidley and Lake Clarendon.
- Works are now completed.





# Lake Clarendon School

#### SPRINGBROOK PARK CARPARK UPGRADE

- Springbrook Park/Withcott Sporting Complex is located in Withcott, off Parkridge Drive. The sporting complex and park
  is utilised by a number of sporting clubs and community groups including Little Athletics, Soccer, Martial Arts, Basketball,
  School Sports and the CWA. The venue is also able to be used as a community shelter in times of natural disaster.
  Successful funding from the Local Roads & Community Infrastructure Program will provide improved accessibility and
  parking for the venue.
- Some key objectives include, widening the pavement along the access road to achieve a consistent width for two-way traffic, improve access point, increase sealed carpark spaces, improve lighting and road signage and define drop off and pick up area.
- Earthworks and road pavement activities for the carpark extension and access road are progressing with an expected completion date in January 2023.



#### LORIKEET ROAD, REGENCY DOWNS FLOODWAY RENEWAL

- The Lorikeet Road floodway in Regency Downs is nearing it's end of life and needs a complete replacement. This project is joint funded by the South East Queensland Community Stimulus Package (SEQCSP) and Council.
- Work includes demolishing and removing existing structures, minor earthworks, construction of culvert base slab, new
  aprons and floodway, installation of new reinforced concrete box culverts, rock protection and affected guideposts and
  road furniture.
- The key objective for Lorikeet Road Floodway is to replace the end of life concrete crossing/under road culvert with a new concrete floodway surface, new under road drainage structure and the replacement of road signs and marking; thus improving resilience and creating a safer floodway that is compliant with contemporary standards.
- Construction is due to begin end of January 2023.

# WOOLSHED CREEK ROAD FLOODWAY

 The Woolshed Creek Road floodway was significantly damaged in recent flooding events and needs complete replacement. This renewal is 100% funded by Queensland Reconstruction Authority (QRA) under Reconstruction of Essential Public Assets (REPA).

- Scope includes the demolition of the old and construction of the new floodway and approach roadworks on Woolshed Creek Road, Summerholm.
- Construction is due to begin end of January 2023.

#### SMITH STREET, GATTON

- The upgrade of Smith Street, Gatton forms the 22/23 Asphalt Resheet Program and is 100% funded by Council.
- Works commence on Monday 16 January and the scope includes the removal of the trees and planter boxes in the centre of the road and isolated pavement repairs. A bitumen spray seal will be placed after those works are complete.
- The project will be a staged delivery to reduce the disruption to residents and business owners.

### **2022 WEATHER EVENTS**

#### UPDATE

Two major weather events impacted the Lockyer Valley region in March and May 2022 causing significant damage to Council's infrastructure assets.

The emergent works phase of recovery for the May 2022 event is now completed. The submission was lodged with the Queensland Reconstruction Authority for the value of \$4.3 million. There have been multiple queries and requests for supporting evidence by the QRA. An outcome on the submission is expected in January 2023.

REPA program updates are as follows:

- The design work are continuing for restoration works for landslips at Liftins Bridge, East Egypt Road, Berlin Road and Mountain View Road including risk assessment, cost estimates and specifications for the construction tender.
  - These landslip sites are the most complex aspect of the program and are expected to take a significant time to design and construct solutions.
  - Two of the sites are repeat of prior damage so new repair methods will be sought.
  - Landslip sites have each had approvals, however reduction in approved quantities by the QRA has significantly
    reduced the approved values in each case. It's anticipated that these issues will be resolved when market prices are
    applied.
- The Fred Thomas pedestrian bridge at Withcott is currently being procured.
- Submission building for unsealed roads in other maintenance zones is nearing completion. Damage assessment works have been undertaken in zones 6, 7 and 10. Once submissions have been built they will be submitted to the QRA.
- Grading crews have been working in zones 1 and 8 prior to the Christmas closedown and will recommence in January. Preparations are underway to commence work in zone 4.
- Guardrail work has commenced over the Christmas closedown period with the Council skeleton crew.
- Woolshed Creek floodway (approved) design is complete and the project has moved to procurement phase.

The current restoration value of the 2 weather events is estimated at \$30.5 million, including infrastructure restoration works and emergency works.

There are currently 8 submission with the QRA for assessment, with the emergency works submission of the May event. Additionally, 13 submissions are being developed.

Potential betterment projects are being identified and scoped.

The images below are before and after photos of recent REPA works undertaken on the unsealed road network.





Tuckeroo Lane, Rockmount



Priors Road, Rockmount



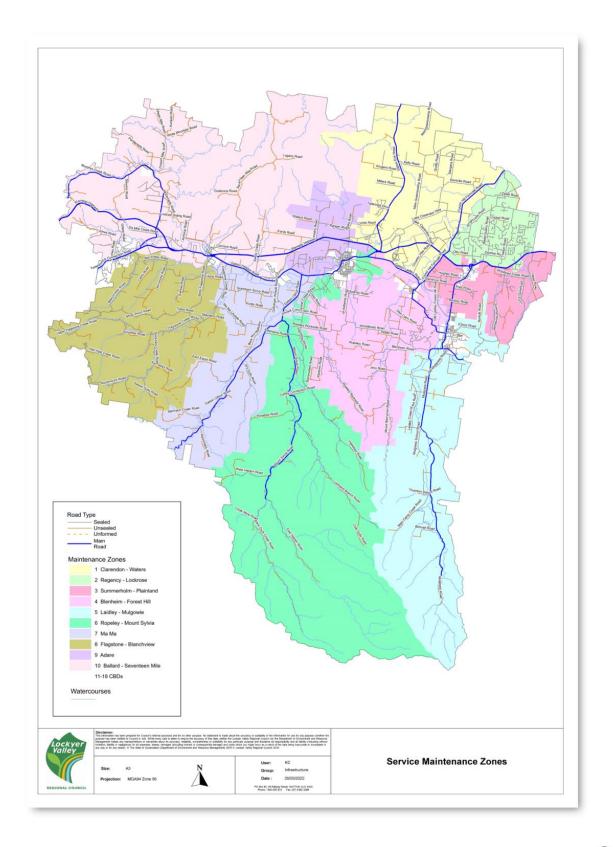
Sawpit Gully Road, Rockmount

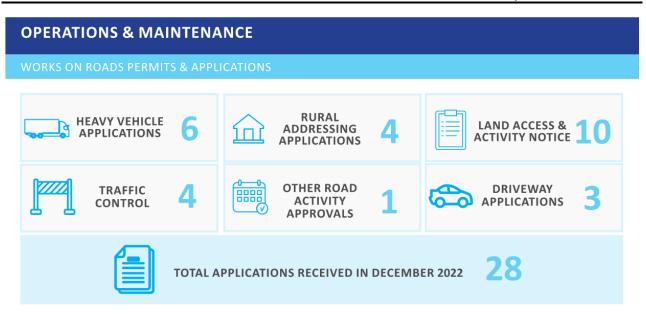




Herrons Road, Iredale



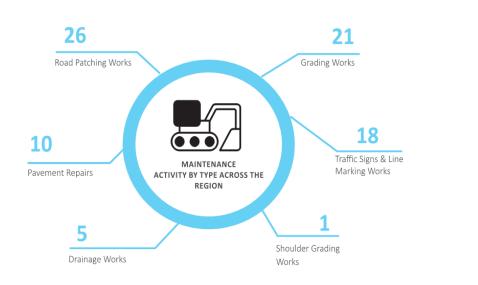






Please note no Group reports were produced for the months of February, March and May 2022.

#### MAINTENANCE WORKS



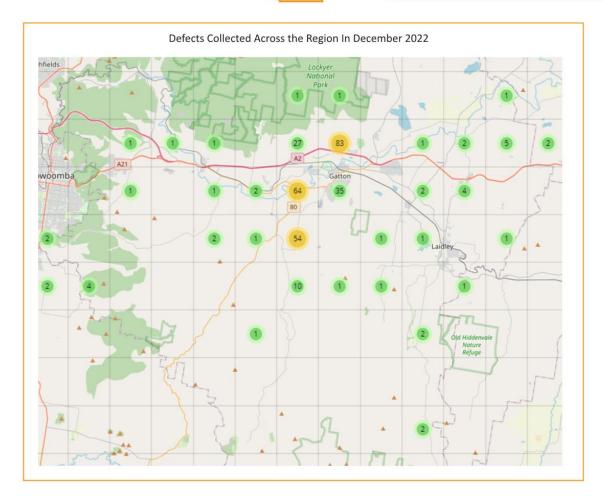
### INFRASTRUCTURE PLANNING

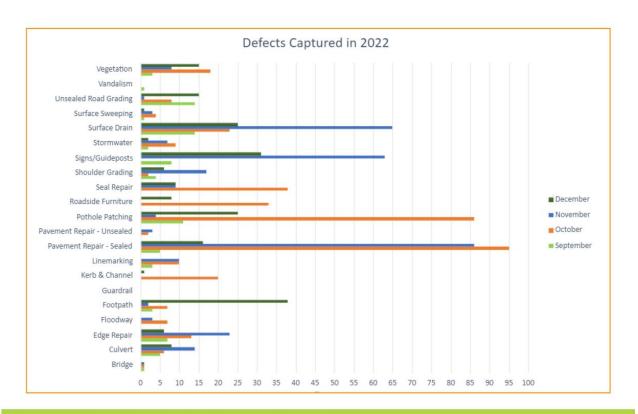
### ASSET MANAGEMENT

- Weekly monitoring surveys of the landslip sites at Berlin Road and East Egypt Road
- Routine RMPC inspections
- Creation of CBD and road furniture assets
- Continued processing of capital completions
- High order footpath inspections
- CRM blitz closed off over 150 CRMs from the infrastructure space.
- New Building Asset Officer commenced
- Tender and contract for the Building Condition Assessment project has been completed. The contractor will commence work on the project starting 23 January.
- Tender Assessment for Trucks and light vehicles is continuing
- Tender release for earth moving equipment, including grader, roller and other plant items.

#### DEFECT OVERVIEW







# COMMUNITY FACILITIES BRANCH HIGHLIGHTS

### GATTON CEMETERY SEAM STRIPS

 Preparation works for 52 additional plots completed for section 10. Procurement process underway for 4 new concrete seam strips to be installed.

\_\_\_\_\_

#### MURPHYS CREEK COMMUNITY HALL PARK PLAYGROUND

 New playground awarded to Forpark Australia. Awaiting confirmation of the installation date as the playground is being manufactured. Demolition of the old playground will commence when the installation date is known.



#### ALEX GEDDES HALL, LOCKYER WATERS

------

 The concept design for the new building is completed. Awaiting a Council resolution in January 2023 to determine the budget.

8

#### FAIRWAYS PARK NORTH CARPARK

 The northern carpark at Fairways Park was affected in the 2022 floods. Works to correct the surface will commence in late January 2023 by contractors. It is anticipated the carpark will remain closed for 3 month while the contractor is completing the works.



#### PARKS AND CEMETERIES MAINTENANCE WORKS

#### **Playground Maintenance**

• Visual inspections undertaken at playgrounds and repairs completed as needed.

#### Furniture Maintenance / Landscaping

- Garden maintenance is ongoing, some extra attention was undertaken in the Gatton CBD with a number of perennials planted outside of the Council office.
- Roadside furniture spraying completed in zones 4 and 5.
- Various requests for vegetation and safety issues were dealt with around the region.





#### **Event Assistance**

- Event sign changeovers completed as required.
- Assistance provided with the below events:
  - Forest Hill Christmas Festivities 9 December 2022
  - Lockyer Valley Christmas Carnival 16 December 2022

#### Mowing/Slashing

- Mowing across the region has been ongoing.
- Full rounds of slashing in all zones of the region were completed prior to Christmas. Laidley vacant blocks and drainage systems were slashed as well.

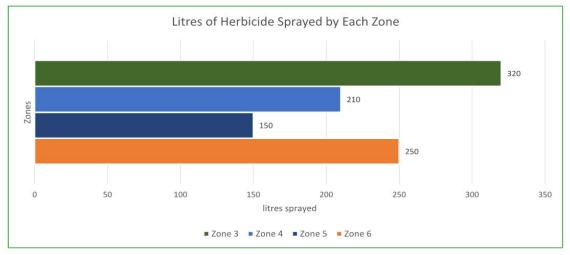
#### **Disposal Services**

 903 street and park bins were services each week during December.



#### **Declared Weeds**

• There is ongoing monitoring and treatment of all declared weeds, with the focus on Giant Rat Tail Grass and Parthenium Weed with annual Rag Weed now present.

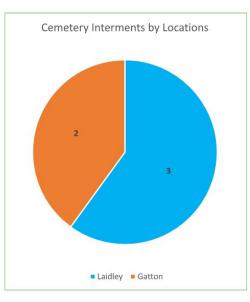


#### **Cemetery Works**

• Special attention was made to our cemeteries ready for the Christmas period.







#### FACILITIES MAINTENANCE WORKS

#### Electrical

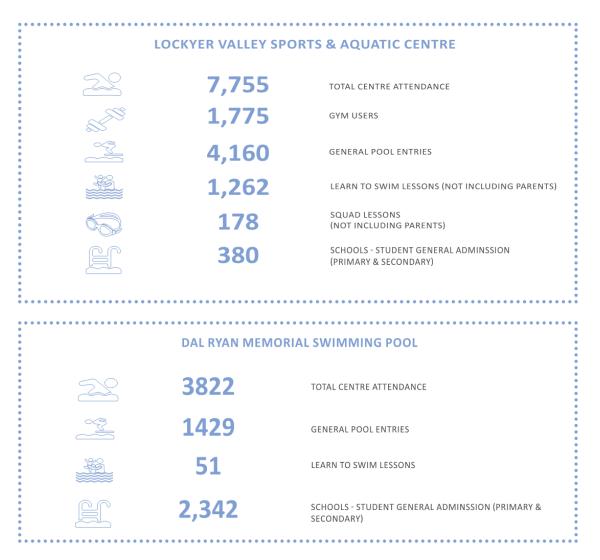
- Electraical connects associated with the sand filter project at the Lockyer Valley Sports and Aquatic Centre Learn to Swim
   Pool
- Two new light replacement for Forest Hill tennis club.
- New dishwasher installation for Colonial café.
- Repairs to fairy lights at Das Neumann Haus, Laidley and Centenary Park Gatton.

#### Buildings

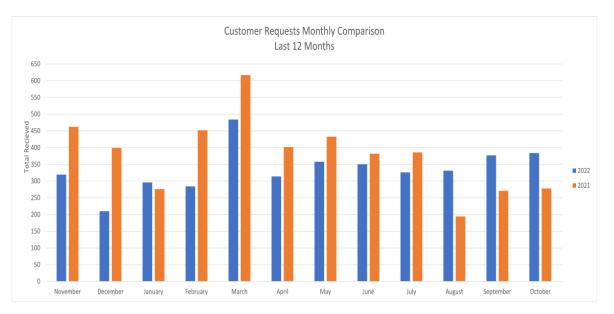
- Christmas decoration installation.
- Preparation works for the tractor/storage shed at the Laidley Recreation Reserve.
- Works to upgrade the concrete seating slabs in Lions Park, Laidley.
- General maintenance works across the Council network.
- Quotes sourced for signage at the Laidley Cultural Centre with works to be scheduled
- Cleaning of manure from the Laidley Saleyards as part of a maintenance program
- Repairs to the steps and ramp at the Laidley Saleyards office building
- Tiling works at Laidley Recreation Reserve

#### Plumbing

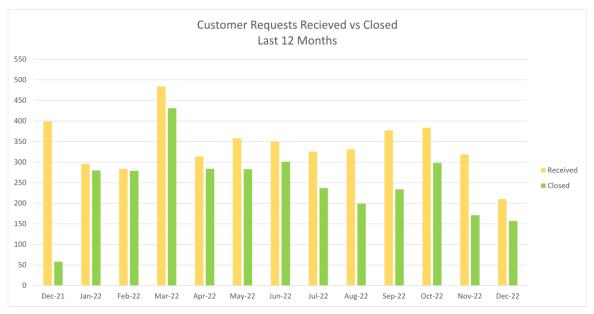
- Lockyer Valley Cultural Centre roof leak repairs and ceiling repairs.
- General plumbing repairs across the Council network



### CUSTOMER CONTACT



Data as at 10 January 2023



Data as at 10 January 2023

*Councillor Vela left the meeting at 11:17am during the discussion of this item and returned at 11:19am.* 

14.5	Outstanding Action Items Review - December 2022
Author:	Bella Greinke, Council Business Officer
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to provide Council with the status of actions arising from resolutions at Ordinary and Special Council meetings for the previous and current terms of Council to 31 December 2022.

### **Executive Summary**

In the 2012-2016 term of Council, it was determined an update on actions arising from Council meeting resolutions be reported to Council on a quarterly basis by exception.

### Proposal

This report provides an update on the number of action items arising from resolutions at Ordinary and Special Council meetings from the previous term of Council between 1 May 2016 to 25 March 2020 and the current term of Council from 17 April 2020 to 31 December 2022.

Due to the confidential nature of some of the detail contained within the action update, the attachment is provided separately.

Group	2016-2020 Term of Council Total Action Items	2020-2024 Term of Council Total Action Items	Ongoing/Incomplete Actions	
Executive Office	248	320	1	
Community & Regional Prosperity	457	192	0	
People Customer and Corporate Services	428	157	9	
Infrastructure	194	73	5	

### Attachments

There are no attachments for this report.

### 14.6

2022 Audit Observation Report

Author:	Dee Stewart, Acting Chief Financial Officer		
Responsible Officer:	Ian Church, Chief Executive Officer		

#### Purpose:

The purpose of this report is to provide Council a copy of the Auditor General's 2022 Observation Report as required under the *Local Government Regulations 2012*.

The report and its findings will also be provided to the next meeting of the Audit and Risk Management Committee for further follow up.

This document is for Council's information only.

#### **Executive Summary**

Section 213 of the *Local Government Regulation 2012* requires the Mayor to present to Council a copy of the Auditor General's Observation Report. The Observation Report is a report about the Audit prepared under Section 54 of the *Auditor General Act 2009* that includes observations and suggestions made by the Auditor General about anything arising out of the audit.

Council's contract auditors, Crowe, have provided a 2022 Closing Report which provides information on the key aspects of the 2022 audit. A copy of the 2022 Closing Report is attached, while the audited financial statements and the un-modified audit opinion has been included in Council's Annual Report.

Whilst Council has not received this report formally from the Auditor General, Council's contract auditors, Crowe, has provided a "2022 Closing Report" which for the purposes of the legislation is taken to be the Observation Report.

### Proposal

Following review by the Audit and Risk Management Committee, the financial statements for 2021-22 were presented to Crowe on behalf of the Queensland Audit Office (QAO) for audit on 17 November 2022.

An un-modified audit opinion was received on 16 December 2022. As with the prior year, the sign off on the statements was completed utilising QAO's electronic signature process which has resulted in time savings as paper copies of the statements did not need to be exchanged.

The 2022 Closing Report has been provided by Crowe outlining the key points of the 2022 audit and is attached to this report. The audit was completed within the statutory timeframe, noting Council received an extension time to 31 December 2022, and there are no outstanding tasks remaining.

The 2022 Closing Report provides a review of the key matters considered as part of the audit.

There were no significant deficiencies identified during the audit.

During the year end phase of the audit process one financial reporting issue with a low risk was identified for action:

• Commitment disclosures

During the year end phase of the audit process three control activity deficiencies were identified. These were not significant deficiencies:

- Procurement process number of quotes
- Timeliness and quality of supporting workpapers
- Leave policies long service leave reduction

During the interim audit phase of the audit process two internal control issue were identified. These were not significant deficiencies. The items are currently unresolved and have an action date of 20 June 2023:

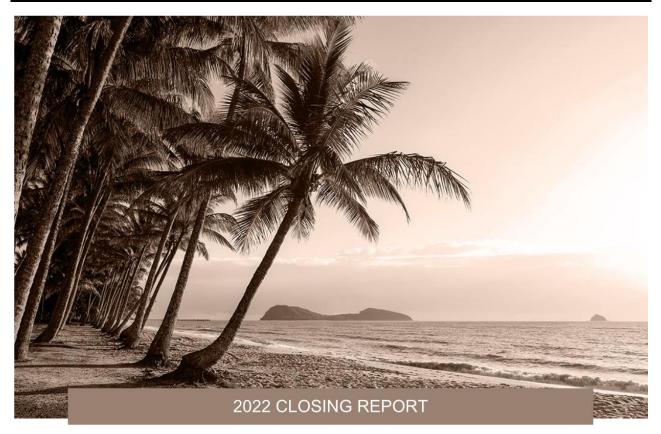
- Review of manual journals
- Review of fortnightly pay runs

All prior period deficiencies have been resolved.

All unresolved matters will be included in the Audit and Risk Management Committee's Outstanding Items Register for follow up action.

### Attachments

1. 2022 Closing Report 17 Pages



# Lockyer Valley Regional Council

14 December 2022





SENSITIVE

14 December 2022

Mr Ian Church Lockyer Valley Regional Council PO Box 82 GATTON QLD 4343

Dear Mr Church

#### 2022 Closing report

We present to you our closing report for Lockyer Valley Regional Council for the financial year ended 30 June 2022. It includes the results of our audit, identified audit misstatements, and other matters.

Our audit was conducted in accordance with our external audit plan issued on 31 January 2022. We confirm that up to the date of this report, we have maintained our independence obligations in relation to our conduct of this audit.

Under the Australian Auditing Standards, we are required to communicate to you any significant deficiencies in your control environment identified from our audit process. We have not identified any such significant deficiencies.

Based on the information that has been assessed as part of our audit, we expect to issue an unmodified audit opinion.

The results of our audit of Lockyer Valley Regional Council's financial statements will be included in our report to parliament for the Local Government sector. This report will also include comments on performance and sustainability matters, significant internal control issues, major transactions and events, and the overall results of the Local Government sector. This report is prepared in accordance with the *Auditor-General Act 2009*.

QAO is keen to hear your views about the audit services we provide and will seek your feedback via an online survey. This survey will help us understand what is working well and where there are opportunities for us to improve our engagement with you.

Thank you for your time this year, it has been a pleasure to work with you. If you have any questions or would like to discuss this report, please contact me on 07 5644 6100 or Jemma Kirwan on 07 5644 6100.

Yours sincerely

Grula

Logan Meehan Engagement Leader

Enc.

cc. Cr Tanya Milligan, Mayor Ms Kerry Phillips, Chair, Audit & Risk Management Committee

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 Im
 Queensland Audit Office (QAO)

# 1. Summary

This closing report summarises the results of our audit of Lockyer Valley Regional Council's financial statements for the year ended 30 June 2022 including how we responded to significant financial reporting risks.

Our final audit opinion is subject to completion of the financial statement audit process. We have included the key outstanding matters to be finalised below.

Expected Opinion We expect to issue an unmodified opinion on the financial statements.			
	at your internal control environment does support an audit ed that there has been no change to our initial assessment.		
Materiality \$790,000 Increase of \$280,000 to planning materiality based on actual expenditure.	Estimated Final Fees \$100,695. This includes a fee variation of \$6,000 in relation to the prior period errors noted through the audit visit.		

### **Outstanding Matters**

Item	Responsibility
Financial statements review – quality check over final version	Audit
Subsequent events update – review of transactions and events to date of signing	Management and Audit
Management representation letter – to be signed with the financial statements	Management
Financial report certification – signing of the financial statements by management following adoption by the board	Management and Audit

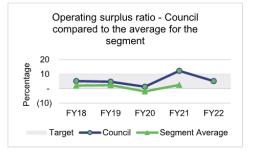
# 2. Financial Sustainability Assessment

Below we detail our assessment of your financial sustainability, based on the 3 ratios that councils are required to report under the local government regulations. Our assessment of your council's overall financial sustainability risk is **low**.

Refer to section 9 Assessment of financial sustainability for guidance on how we calculate these ratios and our financial sustainability risk rating definitions.

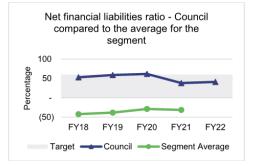
### SENSITIVE

### **Operating Surplus Ratio**



Lockyer Valley Regional Council's 5-year average operating ratio is 5.79 per cent. This is within the target range and indicates that council is able to generate sufficient revenue to fund ongoing operations over the long term.

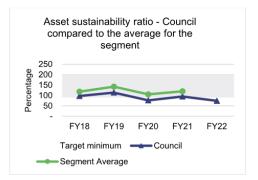
### Net Financial Liabilities Ratio



# financial liabilities ratio as at 30 June 2022 is 42.34 per cent. This is within the target range.

Lockyer Valley Regional Council's net

### Asset Sustainability Ratio



Lockyer Valley Regional Council's average asset sustainability ratio is 91.43 per cent. This is within the target range.

### SENSITIVE

# 3. Audit Conclusions

### Areas of Audit Focus

Our external audit plan identified items that present the greatest risk of material error to the financial statements.

This chart displays the inherent risk for the identified areas of audit focus and the financial impact (magnitude).



Our overall conclusions on these areas of audit focus are outlined in the table below.

Risk	<b>Description of Risk</b>	Audit Conclusion	
1	<ul> <li>Valuation of Property, Plant and Equipment</li> <li>Property, plant and equipment is the most material balance in the financial statements at \$565 million.</li> <li>Valuations involve significant estimates and judgements.</li> <li>There is no market-based evidence of fair value due to the specialised nature of the majority of the assets (comparable items are rarely sold).</li> <li>Infrastructure assets generally have long lives which require significant estimation.</li> <li>Comprehensive valuation to be performed for buildings and public spaces for the 2022 year.</li> </ul>	<ul> <li>We assessed the following:</li> <li>The appropriateness of valuation techniques and assumptions adopted in determining fair value</li> <li>Review of indices applied, including relevance &amp; reliability</li> <li>The appropriateness of useful life assumptions used in the calculation of depreciation</li> <li>Councils position paper around the impact of the flood events during the year on its property plant and equipment.</li> <li>The competency, objectivity, and qualification of management experts</li> <li>Consideration was also given to Council's methodology for ensuring completeness of asset information, identification of asset renewals and additions, and associated financial statement disclosures.</li> <li>Results and Conclusion</li> <li>During the course of the audit, it was identified that there were parcels of non-council owned land on the asset register of \$11.7m, Council also had \$10.8m in restoration assets on non-council owned land both of which were recorded in error.</li> <li>Council quantified and adjusted the prior year opening balances for this error, and a prior period error was disclosed in the financial statements at Note 30.</li> <li>Regarding the flood damage Councils' potential impairment estimate of \$12.2m was accepted as not material against the special purpose materiality threshold.</li> <li>Based on the results of the procedures performed, and comments above, we have obtained sufficient appropriate evidence that the balance is not materially misstated.</li> </ul>	
2	<ul> <li>Probity and Proprietary Considerations over Expenditure</li> <li>Large local supplier base and projects where legislative requirements guide tendering and probity processes.</li> <li>High propensity for conflict of</li> </ul>	<ul> <li>Testing Performed</li> <li>Tested controls over procurement and contract management and assess compliance with legislative requirements.</li> <li>Reviewed policies and procedures in relation to the confli of interest register.</li> </ul>	
		SENSITIVE	

### SENSITIVE

Risk	Description of Pick	Audit Conclusion
<b>KISK</b>	Description of Risk         interest to occur in the normal course of business with councillors and key management personnel given the size and population of the Lockyer Valley region.         • Increase in vendor fraud attacks across Queensland.	<ul> <li>Audit Conclusion</li> <li>Vendor Masterfile change controls.</li> <li>Automated authorisation workflows.</li> <li>We also performed targeted analytics over expenditure.</li> <li>Results and Conclusion</li> <li>Based on the results of the procedures performed, there are no matters to report.</li> </ul>
3	<ul> <li>Completeness and Disclosure of Related Parties</li> <li>Appropriate disclosure of related parties.</li> <li>Completeness of related party transactions.</li> <li>Completeness and accuracy of key management personnel remuneration.</li> </ul>	<ul> <li>Testing Performed</li> <li>We have assessed Council's assessment and identification of related parties and the assessment of officers considered Key Management Personnel. We also: <ul> <li>Reviewed Council's systems and controls in place for the collection of the related party information to assess their reliability through system walkthrough</li> <li>Reviewed controls in place to authorise and approve significant transactions and arrangements with related parties</li> <li>Obtained Council assessment of those related party transactions which require disclosure and understand rationale for disclosing/not disclosing</li> <li>Reviewed revised registers of interests and key management personnel declarations provided by the councillors following the election.</li> </ul> </li> <li>Results and Conclusion</li> <li>Based on the results of the procedures performed, the balances are complete and there are no matters to report.</li> </ul>
4	<ul> <li>Classification of Capital and Operating Expenses</li> <li>Council capital works program is larger than prior years with the inclusion of additional funds for COVID stimulus works. In addition, further non - budgeted capital works will be necessary to provide for the recent flooding event occurring in the second quarter of the financial year.</li> <li>The accounting rules to determine if costs incurred should be capitalised or expensed are complex. Some judgement is involved in determining which costs are directly attributable and should be capitalised, and when capitalisation should cease.</li> <li>The size of the projects can increase the risk that costs that should be capitalised are not captured. Errors can also have an impact on reported results and ratios.</li> </ul>	<ul> <li>Testing Performed</li> <li>Selected a sample of purchase order and direct invoices to ensure they have been capitalised or expensed appropriately;</li> <li>Review the application of costs allocation methods; and</li> <li>Scrutinised operating expense accounts for project costs that should be capitalised.</li> <li>Results and Conclusion</li> <li>Based on the results of the audit procedures performed, we are satisfied with the classification of capital and operating expenses and there are no matters to report.</li> </ul>

### SENSITIVE

#### **Other Audit Opinions**

In conjunction with our 2021-22 audit of Council, we have issued an audit opinion on special purpose financial reports for the following:

- Roads to Recovery grant acquittal.
- Local Roads and Community Infrastructure Annual Report.

#### Materiality

We reassessed our audit materiality thresholds based on your year-end financial statement balances, and these have changed since we communicated them in the external audit plan. This was due to a change in actual expenditure at year end compared to forecasted expenditure. We used these thresholds in finalising our audit and assessing misstatements.

Overall Materiality	\$790,000 (per external audit plan \$749,000)
Performance Materiality	\$632,000 (per external audit plan \$599,000)
Clearly Trivial Threshold	\$79,000 (per external audit plan \$74,900)
Specific – Valuation of Property, Plant and Equipment	<b>\$23,100,000</b> (per external audit plan \$14,308,000)

### **Evaluation of Misstatements**

At the date of this report, we have identified misstatements of \$34,288,755. These relate to prior period errors, where \$22,546,844 relate to opening balances and \$11,741,911 relates to the current year. Management corrected these misstatements, the impact on the 2022 results is an increase in total assets of \$11,741,911 and increase in surplus of \$11,741,911.

At the date of this report, we have identified one misstatement that remains uncorrected by management.

Details of these corrected and uncorrected misstatements are included in section 8 Misstatements.

#### **Evaluation of Disclosure Misstatements**

There were disclosure misstatements noted as part of our review of the shell accounts. Details of these corrected and uncorrected misstatements are included in section 8 *Misstatements*.

# 4. Audit issues

### Internal Control Issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of deficiencies that we identified during our interim audit are outlined further in this section. Refer to section 7 *Prior year issues* for the status of prior year issues.

**SENSITIVE** 

	Number of significant deficiencies		Number of deficiencies		Rating
Internal control issues by COSO element	Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
Control environment Structures, policies, attitudes and values that influence daily operations	-	-	-	-	•
Risk assessment Processes for identifying, assessing and managing risk	-	-	-	-	•
Control activities Implementation of policies and procedures to prevent or detect errors and safeguard assets	-	-	3	-	•
Information and Communication Systems to capture and communicate information to achieve reliable financial reporting	-	-	1	-	•
Monitoring Activities Oversight of internal controls for existence and effectiveness	-	-	-	-	•

Our ratings: Effective – No significant deficiencies identified; Partially effective – One significant deficiency identified; Ineffective – More than one significant deficiency identified.

#### Other matters

Issues	Other Matters
Current year issues	1
Prior year issues – unresolved	-
Total issues	1

\*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

### Issues Identified in Our Final Audit

The following section details control deficiencies and other matters identified since our last interim report dated 1 June 2022. It includes a response from management.





Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: <a href="www.qao.qld.gov.au/information-internal-controls">www.qao.qld.gov.au/information-internal-controls</a> or scan the QR code.

### SENSITIVE

Beficiencies

22-CR-1 Procurement Process

#### **Control Activities**

#### Observation

There are four tiers of approval within the Council procurement guidelines. The audit team performed testing across all four tiers. In our testing over tier 2 (purchases of \$5,000 up to \$15,000 must be sourced from an existing Local Buy Contract; where there is no contractual arrangement, a minimum of 2 local suppliers must be invited to quote and an evaluation report must be submitted to the delegate) we noted one instance in a sample of 15 where only one quote was obtained. This resulted in an increase to our sample size and no further exceptions were noted.

#### Implication

Failing to comply with the procurement guidelines can result in Council not being able to ascertain whether they are achieving best value for money with their current suppliers.

#### **QAO Recommendation**

It is recommended that Council ensure all transactions are abiding by the procurement guidelines.

#### **Management Response**

Procurement acknowledges closer attention to the decentralised procurement category of \$5-\$15 is required in future. Our approach will be to monitor more closely, through Council's enterprise system, to ensure the required quote or exemption (exception) processes are followed, prior to purchase orders being released by procurement.

Responsible officer: Dee Stewart

Status: Work in progress

Action date: 30 June 2023

#### 22-CR-2 Timeliness and Quality of Supporting Workpapers

Information and Communication

#### Observation

Certain information the audit team requested was either incorrect, not reviewed or not provided in a timely manner. Refer examples below:

- Stocktaking dates were not communicated to audit, and therefore we were not in attendance at the Council
  performed stocktake, so another visit had to be arranged post year end. It is noted that stock has not been
  material in the past and Council were not aware this was a requirement;
- Restoration prior period error journals were discussed during the on site visit with Council, however were only
  provided on the final day of the on site audit visit;
- Procurement sample for the final audit work was requested on 27/09/2022 and there was no response until 24/10/2022.
- Bank audit certificates were not actioned in a timely manner. The original request was made on the 04/10/2022 and only confirmed online on the 19/10/2022, which meant the bank could not action until this date.
- Rates report to select samples was requested 28/09/2022 and was not received until 24/10/2022;
- Grant register which was provided to the audit team did not reconcile back to the general ledger, only the financial statement line item. Audit requested an updated working paper on the 29/09/2022 and this was provided on the 05/10/2022.

### SENSITIVE

#### Implication

We understand Council has faced some challenges over the financial year with floods and shortage of resources. The above highlights deficiencies in Council year end close process, the result of these deficiencies was a delay in the finalisation of the 2022 audit and late lodgement of the LRCI grant acquittals.

#### QAO Recommendation

An effective and efficient audit is more likely to be achieved when the information provided by council to audit is timely and has gone through a quality review process. It is recommended that council and audit meet regularly in the lead up to the audit visit to discuss the timetable, deliverables and factors affecting delivery by both teams.

#### Management Response

Management acknowledges that Council were missing key members of staff at times during the audit process which resulted in some delays in delivery of certain aspects of the audit. In future, management will work with audit to ensure feedback is provided regularly between both parties to escalate and resolve issues in a more timely manner. Please see below for management's response to the individual items raised in the closing report:

- Stocktaking dates were not communicated to audit, and therefore we were not in attendance at the Council
  performed stocktake, so another visit had to be arranged post year end. It is noted that stock has not been
  material in the past and Council were not aware this was a requirement;
  - Council staff were not aware of the requirement to communicate the stocktake dates to audit. We will
    notify audit of the stocktake date next year.
- Restoration prior period error journals were discussed during the on site visit with Council, however were only
  provided on the final day of the on site audit visit;
  - The position paper and excel spreadsheet detailing the proposed adjustments to opening balances were uploaded into Inflo audit software on the 12th September. Two weeks prior to the commencement of the onsite audit visit. Staff worked with audit during the week to reach agreement on the final journal entries based on the work papers provided. This was finalised on the final day of the onsite audit visit.
- Procurement sample for the final audit work was requested on 27/09/2022 and there was no response until 24/10/2022.
  - Due to the current increase in workloads in relation to the procurement of goods for flood recovery works and the vacancy of an important position within the procurement department it is acknowledged there was some delay in responding to auditor's requests. This item was raised as an outstanding request on 21st October when the Acting Chief Financial requested a meeting to discuss the audit progress. A response to the request was received by audit on the 24th October.
- Bank audit certificates were not actioned in a timely manner. The original request was made on the 04/10/2022 and only confirmed online on the 19/10/2022, which meant the bank could not action until this date.
  - This request was raised as an outstanding issue with the Acting Chief Financial Officer on the 17th October and confirmed by the 19th October.
- Rates report to select samples was requested 28/09/2022 and was not received until 24/10/2022
  - Council acknowledges there were some delays in the delivery of an audit request in relation to a rates report. The rates team has been missing a key member of the team due to health reasons and this has resulted in a reduced capacity to respond to this query in a timely manner. We will improve the process next year and encourage audit to escalate requests if they are experiencing delays so the request can be prioritised or assigned to another team member.

Responsible officer: Dee Stewart

Status: Work in progress

Action date: 30 June 2023

### **SENSITIVE**



22-CR-3 Leave Policies

Control Activities

#### Observation

There were no formal leave policies in place for the management of excessive long service leave. Managers are aware of excessive leave balances and manage this with their staff, however there is no formal policy in place. It is further noted there is no threshold for what is considered excessive long service leave, however there is a two-year limit on annual leave. Council currently has 45 staff with a long service leave balance greater than 750 hours or 100 days. This equates to a \$1,765,000 liability.

#### Implication

Without a formal leave policy in place, it can be difficult to monitor and enforce thresholds for taking leave. This can also lead to cashflow issues if staff are to resign in a consecutive period.

#### **QAO Recommendation**

Whilst we are aware the Council cannot compel staff to take long service leave, it is recommended that, management put a plan in place to try and reduce the excessive long service leave balances.

#### **Management Response**

Management is aware of and monitors long service leave balances. Council cannot compel staff to take long service leave in the way it can with annual leave balances. A recent change to the long service leave policy allows staff to take long service leave in smaller amounts of time. For example, an employee could take long service one day at a time whereas previously it had to be taken at least one month at a time. This may see a reduction in the long service leave balance. The executive leadership team will continue to monitor the balance.

Responsible officer: Dee Stewart

Status: Work in progress

Action date: 30 June 2023

### **Financial Reporting Issues**

This table identifies the number of financial reporting issues we raised. Details of the financial reporting issues we identified during our final audit are outlined further in this section.

Year and Status	High Risk	Moderate Risk	Low Risk
Current year issues	-	-	1
Prior year issues – unresolved	-	-	-

The following section details financial reporting issues identified as at since our last interim report dated 1 June 2022. It includes a response from management.



Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.gao.gld.gov.au/information-internal-controls or scan the QR code.



Low Risk

22-CR-4 Commitment Disclosures

Information and Communication

#### Observation

Testing the commitment disclosures from note 25 of the financial statements identified, inconsistencies between departments on what constituted a commitment, with certain departments using purchase orders as a basis for a commitment and others arguing this did not constitute a commitment. This resulted in a disclosure adjustment of \$1.4million.

#### Implication

Without a consistent process in place, amongst all departments, or a review from the finance team to ensure all commitments have been appropriately provided, disclosures in the financial statements may be incorrect. This also increased the amount of time taken to test the balance as well as Council's time to justify their conflicting positions.

#### **QAO** Recommendation

It is recommended that, a consistent approach to commitment disclosures be agreed upon and reviewed by the finance team to ensure completeness of disclosure.

#### **Management Response**

The finance team will work with other departments to ensure a consistent approach to commitment disclosures is agreed upon. Commitments will be reviewed by the finance team as at the 30th June to ensure completeness and accuracy of disclosure.

Responsible officer: Dee Stewart

Status: Work in progress

Action date: 30 June 2023

# 5. Other Required Information

We are required to report certain matters to those charged with governance. The table below provides a summary of the matters we usually communicate at the end of our audit.

Matters for QAO to Consider	How these were addressed	
Disagreements with management	During our audit, we received full cooperation from management and had no unresolved disagreements over the application of accounting principles and the scope of our audit.	
Significant difficulties	We did not encounter any significant difficulties during the audit.	
Compliance with laws and regulations	We did not identify any instances of non-compliance with laws and regulations having a material effect on the financial report.	
Matters significant to related parties	We did not identify any significant matters relating to related parties during the audit.	
Changes to accounting policies	We confirm there were no significant changes to accounting policies during the period.	
Other matters significant to the oversight of the financial reporting process	We did not identify any significant matters relating to the financial reporting process during the audit.	

#### **SENSITIVE**

Matters for QAO to Consider	How these were addressed	
Fraud and illegal acts	We enquired of management regarding:	
	<ul> <li>knowledge of any fraud or suspected or alleged fraud affecting the entity involving management, employees who have significant roles in internal control, or others where fraud could have a material effect on the financial report</li> </ul>	
	<ul> <li>knowledge of any allegations of fraud, or suspected fraud, affecting the financial information.</li> </ul>	
	In addition to the above enquiries, we have also undertaken certain testing that we had detailed in our external audit plan dated 31/01/2022 and we are not aware of any fraud or illegal acts during our audit.	
Other information in the entity's annual report	We have not yet performed audit procedures to verify the other information in the entity's annual report as required by Australian Auditing Standard ASA 720 <i>The Auditor's Responsibilities Relating to Other Information</i> . Our review will examine whether financial and non-financial information in the annual report are inconsistent with the financial report.	

# 6. Matters Previously Reported

The following table summarises control deficiencies, financial reporting issues and other matters that we previously reported this year in our interim management letter.

Ref.	Rating	Issue	Status and Comment
22IR-1	8	Review of Manual Journals Processed From audit's discussions with management, it was identified that all manual journals processed below \$100,000 did not have to be approved and therefore are not reviewed before or after they are processed in the accounting system	Work in progress Responsible officer: Dee Stewart Action date: 20/06/2023
22IR-2	8	Review of Fortnightly Pay Run Approval During our walkthrough of the payroll cycle we observed approval of the fortnightly payroll reports by the Manager of People and Customer Experience, but we noted that Finance do not confirm this approval has been done prior to authorising the EFT	Work in progress Responsible officer: Dee Stewart Action date: 20/06/2023

### SENSITIVE

# 7. Misstatements

### Summary of Corrected Misstatements

We identified the following misstatements during the audit. Management subsequently corrected them in the financial statements.

#	Details	Profit or loss Dr/(Cr)	Asset Dr/(Cr)	Liabilities Dr/(Cr)	Equity Dr/(Cr)
		\$m/\$'000	\$m/\$'000	\$m/\$'000	\$m/\$'000
1	To remove journal that incorrectly removed non council owned land assets in the 2022 FY	(11,742)	11,742	-	-
2	01/07/2020 – to remove non council owned land from the accounts	-	(11,742)	-	11,742
3	01/07/2021 – to correct prior period errors in calculation the waste restoration provision	-	(10,805)	-	10,805

During the year, it was identified that Council had recorded non council owned land in their fixed asset register. This was required to be removed from the financial statements and relates to journals 1 and 2. Journal 3 relates to the prior period error identified in the way the waste restoration assets were being valued and accounted for. As these entries impact our opening balances, the adjustments were made in the opening balances.

Total (11,742) (10,805) - 22,54
---------------------------------

### Summary of Uncorrected Misstatements

We identified the following uncorrected misstatements during the audit:

#	Details	Profit or loss Dr/(Cr)	Asset Dr/(Cr)	Liabilities Dr/(Cr)	Equity Dr/(Cr)
		\$m/\$'000	\$m/\$'000	\$m/\$'000	\$m/\$'000
1	Estimated impairment resulting from the impact of flood events during the year		(12,252)	-	12,252

Council estimated the impairment resulting from the impact of the flood events during the year. However this was not posted, as it was an estimation based on REPA claims lodged, and a full external valuation is to occur in the 2023 FY, where this will be fully quantified. This has been deemed immaterial on the bases of the special materiality for valuation of Property, Plant and Equipment.

#### **SENSITIVE**

### Summary of Corrected Disclosure Misstatements

From our review of the shell financial statements, the following major items were noted. Through our review there were also minor items, such as grammar and formatting noted which are not disclosed below.

- Key estimates and judgements of investment property were not disclosed;
- Determination of fair value of investment property was not disclosed;
- Prior year disclosures were not updated for note 17, 18c, 29 and 30; and
- Lack of detail around the valuation of the restoration provision.

# 8. Assessment of Financial Sustainability

### Assessment of Financial Sustainability

Section 169(5) of the Local Government Regulation 2012 outlines the following relevant measures of financial sustainability that all Queensland local governments must report on.

Sustainability measure	Purpose	How is it measured?	Target
Operating surplus ratio	The operating surplus ratio indicates the extent to which operating revenues raised cover operating expenses.	Net operating result/Total operating revenue (excluding capital items)	Between 0% and 10% per annum
Net financial liabilities ratio	The net financial liabilities ratio indicates the extent to which operating revenues (including grants and subsidies) can cover net financial liabilities (usually loans and leases).	(Total Liabilities–current assets)/Total operating revenue	< 60% per annum
Asset sustainability ratio	The asset sustainability ratio indicates the extent to which assets are being replaced as they reach the end of their useful lives.	Capital Expenditure on replacement of assets (renewals)/Depreciation	> 90% per annum

We assigned a risk rating to each measure using the below criteria.

Risk rating measure for individual ratios	Operating Surplus Ratio	Net Financial Liabilities Ratio	Asset Sustainability Ratio
Higher	Less than negative 10% (i.e. losses)	More than 80%	Less than 50%
	Insufficient revenue is being generated to fund operations and asset renewal	Potential long-term concern over ability to repay debt levels from operating revenue	Insufficient spending on asset replacement or renewal resulting in reduced service levels and increased burden on future ratepayers
Moderate	Negative 10% to zero	60% to 80%	50% to 90%
	A risk of long-term reduction in cash reserves and inability to fund asset renewals	Some concerns over the ability to repay debt from operating revenue	Irregular spending or insufficient asset management practices creating a backlog of

### SENSITIVE

Risk rating measure for individual ratios	Operating Surplus Ratio	Net Financial Liabilities Ratio	Asset Sustainability Ratio
			maintenance/renewal work
Lower	More than zero (i.e. surpluses)	Less than 60%	More than 90%
	Well positioned to fund operations and asset renewals	No concern over the ability to repay debt from operating revenue	Likely to be sufficiently replacing or renewing assets as they reach the end of their useful lives

Our assessment of financial sustainability risk factors does not take into account a council's long-term forecasts or credit assessments undertaken by Queensland Treasury Corporation. We calculate the overall financial sustainability risk assessment using the ratings determined for each measure using the criteria in the table below.

Risk level	Detail of Risk		
Higher Risk	Higher risk of sustainability issues arising in the short to medium term if current operating income and expenditure policies continue, as indicated by average operating deficits (losses) of more than 10 per cent of operating revenue.		
Moderate Risk	Moderate risk of sustainability issues over the longer term if current debt financing and capital investment policies continue, as indicated by:		
	current net financial liabilities more than 80 per cent of operating revenue or		
	<ul> <li>average asset sustainability ratio over the last 5 years is less than 50 per cent or</li> </ul>		
	<ul> <li>average operating deficits (losses) over the last 5 years of between 2 and 10 per cent of operating revenue or</li> </ul>		
	realising 2 or more of the individual ratios for moderate risk assessments (per the table opposite).		
Lower Risk	Lower risk of financial sustainability concerns based on current income, expenditure, asset investment and debt financing policies.		

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### 14.7 Quarterly Investment Report - September to December 2022

Author:	Kacey Bachmann, Management Accountant
Responsible Officer:	Ian Church, Chief Executive Officer

#### Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

### This document is for Council's information only.

#### **Executive Summary**

As outlined in Council's 2022-23 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of *the Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As of 31 December 2022, Council had a total investment holding of \$52.08 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue has exceeded the target and investment opportunities will continue to be reviewed

#### Proposal

As required by Council's 2022-23 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

As of 31 December 2022, Council had a total investment holding of \$52.08 million.

The two following tables show the investment institution, credit rating and product type of our investment portfolio on 31 December 2022:

Institution	Amount \$	Percentage	Credit
institution	Amoune y	Holding	Rating
QTC	33,075,109	63.51%	AA
National Australia Bank	2,000,000	3.84%	AA-
Macquarie Bank	2,000,000	3.84%	A+
Suncorp	1,000,000	1.92%	A+
ME Bank	3,000,000	5.76%	BBB+
Bank of QLD	1,000,000	1.92%	BBB+

### Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
MyState Bank	2,000,000	3.84%	BBB+
AMP Bank	6,000,000	11.53%	BBB
Judo Bank	2,000,000	3.84%	BBB-
Total	52,075,109	100.00%	

#### Table 2

Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	33,075,109	63.51%
Term Deposit	19,000,000	36.49%
Total	52,075,109	100%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments on 31 December 2022, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks although there has been a slight increase in interest rates for term deposits with new investments now offered above 3.00%.

#### Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	QTC	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	3.30%	3.10%	1.30%

### Table 4

Term Deposit Performance Against	Av Return	BBSW	AUSBOND
BBSW Index & AUSBOND Index	on Deposits	Index	Index
Term Deposits	3.12%	3.015%	1.30%

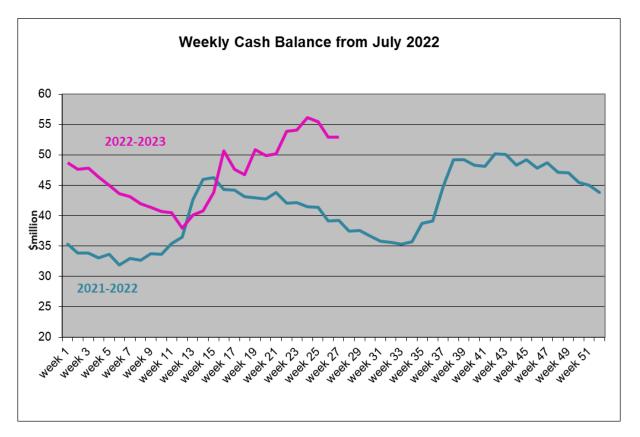
Interest rates have increased for all institutions. The QTC cash fund rate is now slightly lower than term deposit rates making term deposits a more attractive investment option. The best regular rates on offer at present are around 3.65% and 4.60% for investment periods from three to twelve months.

#### Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	\$669,785	\$543,040	123.34%

As reflected in table 5, interest revenue has exceeded the target for the year to date.

During the second quarter, cash at bank has increased slightly due to payments from Queensland Reconstruction Authority. The QTC debt repayment that was adopted in July 2022 for the 2022/2023 Budget has not been paid yet. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments on 31 December 2022 is in overall compliance with the 2022-23 Investment Policy.

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Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference
Cash Funds			
QTC Cash Funds	63.51%	100%	36.49%
Term Deposits			
AAA to A+	9.60%	85%	75.40%
A to BBB+	11.52%	45%	33.48%
BBB to BBB	15.37%	30%	14.63%

### Attachments

There are no attachments for this report.

### 15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

### CLOSED SESSION

THAT the meeting be closed to the public, the time being 11:25am, to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the following reasons:

- 15.1 Rate Remission Community Grants Policy Property ID 278160 This item is confidential in accordance with Section 254J (3) (d) of the Local Government Regulation, 2012, as the matter involves rating concessions.
- **15.2** Request for Variation of Lease Lockyer Valley Cultural Centre This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved By:	Cr Hagan	Seconded By: Resolution Number: 20-24/0734	Cr Cook
		CARRIED 7/0	

OPEN SESSION			
THAT Council mo	ve into open	session, the time being 11:49am.	
Moved By:	Cr Vela	Seconded By: Resolution Number: 20-24/0735	Cr Hagan
		CARRIED 7/0	

15.1	Rate Remission - Community Grants Policy - Property ID 278160
Author:	Kirsty Johnson, Coordinator Revenue Services; Dee Stewart, Acting Chief Financial Officer
Responsible Officer:	Ian Church, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (d) of the Local Government Regulation, 2012, as the matter involves rating concessions.

### Purpose:

The purpose of this report is to seek Council's endorsement for a rates remission of 100% of the 2022-2023 General Rate for Property ID 278160 under Council's 2022-2023 Revenue Policy and 2022-2023 Revenue Statement.

<u>Officer's Recommendation</u>: THAT Council resolve to grant a remission of 100% of the 2022-23 General Rate for property ID 278160.

### RESOLUTION

THAT Council resolve to grant a remission of 100% of the 2022-23 General Rate for property ID 278160.

Moved By:	Cr Qualischefski	Seconded By:	Cr Hagan			
Resolution Number: 20-24/0736						
		CARRIED				
		7/0				

### 15.2 Request for Variation of Lease - Lockyer Valley Cultural Centre

Author:	Jason Harm, Manager Communities	
Responsible Officer:	Amanda Pugh, Group Manager Community & Regional Prosperity	

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

### Purpose:

The purpose of this report is to have Council consider a request for a reduction in the power outgoings of the lessee of the Lockyer Valley Cultural Centre Café and function rooms. This is to ensure the lessee pays an amount for power that more closely estimates the lessee's consumption.

### **Officer's Recommendation:**

THAT Council delegate authority to the Chief Executive Officer to ensure the following outcomes are achieved between Lockyer Valley Regional Council and Fiona Jane Smith as Trustee for the Colonial Café Trust, by either amending the existing lease or entering into a new lease agreement as required:

- 1. Amend the basis of the power outgoings calculation included in the existing lease from the current 55% building footprint to a 25% building footprint. This represents a more equitable estimate of power consumed by the lessee.
- 2. Negotiate with the lessee the application of the credit created as a result of the reduced power charges, to Fiona Jane Smith as Trustee for Colonial Café.
- 3. Negotiate with the lessee Council's use, at no charge, of function rooms in the Lockyer Valley Cultural Centre throughout the remaining term of the new or amended lease, and subject to availability.

### RESOLUTION

THAT Council delegate authority to the Chief Executive Officer to ensure the following outcomes are achieved between Lockyer Valley Regional Council and Fiona Jane Smith as Trustee for the Colonial Café Trust, by either amending the existing lease or entering into a new lease agreement as required:

- 1. Amend the basis of the power outgoings calculation included in the existing lease from the current 55% building footprint to a 25% building footprint. This represents a more equitable estimate of power consumed by the lessee.
- 2. Negotiate with the lessee the application of the credit created as a result of the reduced power charges, to Fiona Jane Smith as Trustee for Colonial Café.

3. Negotiate with the lessee Council's use, at no charge, of function rooms in the Lockyer Valley Cultural Centre throughout the remaining term of the new or amended lease, and subject to availability.				
Moved By:	Cr Wilson R	Seconded By: esolution Number: 20-24/0737	Cr Cook	
CARRIED 7/0				

### 16.0 MEETING CLOSED

There being no further business, the meeting closed at 11:50am.