

ORDINARY MEETING OF COUNCIL

AGENDA

16 APRIL 2025

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1. MEETING OPENED

1.1 Acknowledgement of Country

The traditional owners of the land on which the meeting is held to be acknowledged.

1.2 Opening Prayer

A minute's silence to be held for those persons recently deceased followed by the opening prayer.

2. LEAVE OF ABSENCE

No Leave Of Absence.

3. CONDOLENCES/GET WELL WISHES

3.1 Condolences

Author:Bella Greinke, Project OfficerResponsible Officer:Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Attachments

There are no attachments for this report.

4. DECLARATION OF ANY PRESCRIBED CONFLICT OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

5. MAYORAL MINUTE

No Mayoral Minute.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 19 March 2025

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 19 March 2025 be taken as read and confirmed.

Attachments

There are no attachments for this report.

7. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8. COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Das Neumann Haus Meeting - 13

February 2025

Author: Sue Sinnamon, Tourism Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Das Neumann Haus meeting held on 13 February 2025.

Attachments

1 DNH Minutes 13 Feb 2025 2 Pages

25 Treasurer's Report Feb 2025 1 Page

Monthly Meeting of Friends of Das Neumann Haus Inc. 13th February, 2025

Meeting commenced: 10.05am

Attendees: Dot Windolf (Chairperson), Marion Davis, Karl Woldt, Linda Naggs, Astra Farrell, Bronwyn Saunders, Hannah Choi, Angela Worrall, Ken Windolf, Ron Johnstone, Cr Julie Reck (LVRC), Ali Mundey (LVRC), Barbara Ryan (Pioneer Village), Jo Welsh

Apologies: Gayle Daetz, Dianne Cannon, Narelle Wilson

the minutes of November are a true and correct record

Moved by Bronwyn Saunders Seconded by Ron Johnstone

Business Arising from November Minutes:

- Marion advised insurance is paid and up to date.
- As there were no nominations to fill the now vacant position of Secretary, Marion has
 offered to temporarily record future minutes until the position is filled. Thankyou to
 Maz!Hopefully as we gain more volunteers someone will eventually fill this role.
 Moved by Dot Windolf
 Seconded by Linda Naggs
- Due to concerns over the operational future of Das Neumann Haus and the lack of volunteers, a special meeting was held with Council members on November 28th, 2024.

After a suggestion of working with the community centre & utilising their 12mth traineeship program, Marion met with Jacquie Porter of the community centre to find out more information. Further discussions will need to be held however after considering the logistics regarding stock, profit, wages to trainees, etc, it becomes quite complex and does not sound like a viable option at this stage.

Another suggestion included using our funds to promote awareness of volunteering opportunities. Angela has been liaising with The Independent newspaper to include our volunteer opportunity flyer and an editorial.

Julie recommended contacting Tomnet, a mens social group who may have partners interested in volunteering. Ron offered to follow up with his Tomnet contact, also Marion will approach community shed members in Gatton.

Hosting a special morning tea and/or inviting a friend for a cuppa are other suggestions to showcase our wonderful Haus to prospective volunteers.

• Heritage Day will be held on Saturday 12th April 8am to 2.30pm.

Unfortunately the horse & carriage is unavailable this year. Ali offered to research and will advise if she finds another and will update photos, itinerary & date of advertising.

Marion to follow up and confirm if Phil Vellacott will be performing.

'Spinners & Weavers Fibre Artisans of Ipswich' would like to set up a display. Ken has offered to set up a marquee for them.

'Qld Colonial Association' would also like to attend. They will dress up in period costume and set up camp ovens off the ground with billy tea & damper.

Ken has offered to make a donation box to help cover their expenses and also supply wood.

Thank you Dot for reaching out to these groups. They will add value and help create a wonderful environment on the day.

Thank you to the volunteers who attended the annual cleaning day in January before
opening to the public after our break. A special mention to Maria Larkman in gratitude for
ensuring the linen and silver were cleaned before her much deserved holiday in WA.

Treasurer's Report: attached

Move to accept by Marion Davis Seconded by Linda Naggs

Correspondence In:

- Bronwyn completed & returned a Community Consultation Survey for application of a liquor licence and other services (food & entertainment) for the refurbished Laidley Hotel across the road from Das Neumann Haus.
- Marion shared a flyer (attached) advertising International Women's Day 6th March, Gatton Shire Hall.

General Business:

- It is wonderful to announce that Das Neumann Haus has 3 new volunteers! A huge welcome and thanks to Narelle Wilson, Catherine Stockton and grandaughter Mattie. We all look forward to meeting & working with you.
- Marion to investigate bank accounts that will pay more interest.
- Dot was approached by a lady (Kathleen) who teaches ukulele and would like to utilise the Haus for lessons. All agreed on a trial to see how it works then decide on a preferable location if continuing.
- Kerry McLean of Ballina donated a beautiful heritage dolls pram and bed and has requested her name be displayed on these items so her young Laidley family can see them in the future. Dot suggested a photo of display and letter of thanks be sent to her.
- We have been advised by locals that our security alarms have been going off and concerns
 were expressed that no surveillance by security was happening. Bronwyn to email and
 inform LVRC Facilities. Security should be sending us a report.

Meeting Finished: 11.17am

Next Meeting: 10am Thursday 20th March, 2025

Treasurer's Report as at 12/02/2025

Bendigo Bank	
As at 12/02/2025	\$34,798.37
Deposits:	
Total Income for Dec to Feb	
Dec Cash Sales	\$ 333.50
Donations	\$ 7.60
Eft - Dec to Feb 11th	\$1,778.00
Payments: to Date	
IGA	\$ 225.87
Olden Harvest	\$ 220.34
Aussie Broadband - Direct Debit	\$ 89.00
Craft & Fuel	\$133.65
Tyro-Fees	\$ 5.58
Monthly Bank Fee	\$ 15.00
City Country Food Services	\$786.27
Reimb. Reckon Annual Sub. Woldt & Davis	\$985.00
AON Insurance	\$1,636.42
Dunlop Honey	\$ 283.00
Total Expenses to date	\$4,380.13
Net loss to date	\$2,261.03

9. DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10. EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual v Budget - 31 March 2025

Author: Kylie King, Financial Accountant; Dee Stewart, Coordinator Accounting Services

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 31 March 2025.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 31 March 2025.

Executive Summary

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 31 March 2025.

At 31 March 2025, revenues are above target and expenditures are under target.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 31 March 2025.

Operating Revenue - Year to date target \$76.02 million actual \$77.36 million or 101.77%

At 31 March 2025, overall operating revenues for the year to date are above target.

Rates and Utility Charges (Gross) on target.

The second rates levy for 2024/2025 was issued on the 3 February 2025 with a due date of 5 March 2025. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 89.96% of the rates levy was collected as at 10 April 2025.

Charges and Fees above budget by \$1.09 million

This favourable variance is predominantly due to Infrastructure Charges (\$0.91 million) and Building and plumbing fees and charges (\$0.19 million). Charges and fees for the childcare centre are under budget due to the sale in December.

Interest above budget by \$0.44 million

Interest is performing above budget due higher than expected cash balances and interest rates.

Operating Grants and Subsidies under budget by \$0.42 million.

The major variances are due to:

- -\$0.14 million due to timing of funding for Community & Regional Prosperity projects
- -\$0.17 million due to budgeted subsidies for the childcare centre that will not be received due to the sale
- -\$0.20 million due to SEQ Liveability Fund for Forest Hill silos that will be transferred over from capital grants in April
- -\$0.60 million for Roads to Recovery due to delays in the delivery of works. Measures are in place to ensure the works are completed by 30 June 2025
- \$0.25 million for SEQCSP received for the Tenthill Flood Plain Drainage re-instatement
- \$0.15 million for the final milestone payment of LGGSP funding for Asset Condition Assessments
- \$0.28 million due to the receipt of QRA funding which relates January 2024 flood event

Operational grants will be closely monitored for the timing and recognition of income and the overall effect on the operating surplus.

Operating Contributions and Donations under budget by \$0.34 million.

The unfavourable variance relates predominantly to Resilient Rivers projects commencing later than originally forecasted. There is a corresponding underspend on goods and services for this funded project.

Contract / Recoverable Works under budget by \$0.20 million.

The unfavourable variance relates to RMPC works and is timing in nature. This is expected to resolve in the coming months.

Other Revenue is above target by \$0.50 million.

The favourable variances in Other Revenue predominantly relate to:

- \$0.06 million due to higher-than-expected Facilities Reimbursements
- \$0.07 million timing of annual lease revenue. This is expected to even out over the remainder of the Financial Year
- \$0.08 million Income Tax Instalment for Urban Utilities
- \$0.11 million Rates Legal Fee Recovery
- \$0.05 million Rates Change of ownership and Paper notice fees

Operating Expenditure - Year to date target \$64.6 million actual \$56.09 million or 86.81%

Employee Costs under budget by \$0.19 million

Employee costs are below target as at 31 March 2025 due to a number of factors. The overall variance is being masked by the additional costs associated with TC Alfred and running the Counter Disaster Operations such as the Evacuation Centres and the Local Disaster Coordination Centre. As at 31 March, these costs amount to \$0.46 million. It is important to note that these costs are recoverable through Queensland Reconstruction Authority (QRA). The actual adjusted underspend for employee costs is approximately \$0.65 million. The variance is predominantly due to vacancies within various positions on Council's established workforce during the financial year. This has been reviewed in the upcoming budget review and the Vacancy Factor has been altered appropriately.

Capitalised wages are also below target primarily due to vacancies and delays due to TC Alfred. Finance staff are continuing to review the capture of capitalised wages to ensure wages are correctly costed to the capital program.

Goods and Services under budget by \$8.40 million.

Variations are mostly due to timing differences across the board. The most significant variances are:

- \$0.91 million for Waste contracts / consultants
- \$2.30 million for Growth and Policy projects
- \$0.17 million for Governance and Property contracts / consultants
- \$0.25 million for Resilient Rivers
- \$3.93 million Regional Development projects including Water Initiatives
- \$0.41 million Civil operations contracts

Capital Project Revenue – Year to date target \$12.98 million actual \$8.23 million or 63.40% Revenue from capital grants is recognised as the capital works are expended in accordance with accounting standards. Expenditure on funded capital works is expected to decrease due to the focus shifting to emergent and immediate reconstruction works because of damage sustained to the region from Ex Tropical cyclone Alfred. Any funded capital projects which are incomplete at the end of the financial year will be carried forward into the 2025/2026 financial year along with associated capital funding income.

Capital Project Expenditure – Year to date target \$33.56 million actual \$16.30 million or 48.57% At 31 March 2025, Council has expended \$16.30 million on its capital works program with a further \$13.18 million in committed costs for works currently in progress.

Council has spent \$14.28 million on the delivery of infrastructure projects with the main focus of the 2024/2025 capital works program being the renewal of existing infrastructure assets. \$23.43 million has been included in the capital works budget for roads and related infrastructure. Additional detail is provided in the capital works program within the attachment.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 31 March 2025, Council had \$77.65 million in current assets compared to \$21.69 million in current liabilities with a ratio of 3.58:1. This means that for every dollar of current liability, there is \$3.58 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 31 March 2025 there has been a net cash inflow of \$32.90 million with \$26.90 million inflow from operating activities. There was a net cash inflow of \$6.0 million from investing activities including capital revenue and expenditure. The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. Historically, to maintain adequate working capital, it is estimated that Council needs around \$15 million cash at any one time. This is in addition to cash that is constrained for specific purposes. As at 31 March, Council's cash balance was \$63.55 million. Unexpended grant funds, which are restricted to be spent in accordance with the terms of the grant, are \$12.80 million.

Sustainability Measures

The Local Government Sustainability Framework represents the Department's approach to working with Queensland Councils on sustainability challenges. It covers both financial and non-financial indicators.

The financial sustainability measures are included in Council's monthly financial report. This is not a mandatory requirement of the new sustainability framework but it is good financial practice to do so.

Council has met or favourably exceeded targets, based on the five year average, set by the Department for the Lockyer Valley Regional Council. Graphical representation of Council's financial performance for each of the sustainability measures has been included as an attachment to this report.

Strategic Implications

Corporate Plan

Leadership and Council Outcome:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation.

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2024-25 Budget.

Legislation and Policy

In accordance with section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Consultation

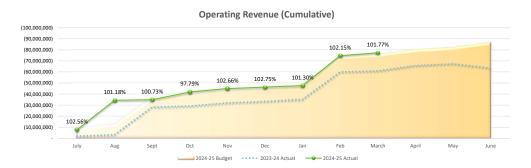
Internal Consultation

- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

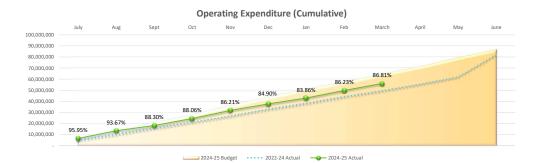
Attachments

- 1. Monthly Finance Report March 2025 18 Pages
- 2 Sustainability Indicators March 2025 1 Page

LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 31st March, 2025

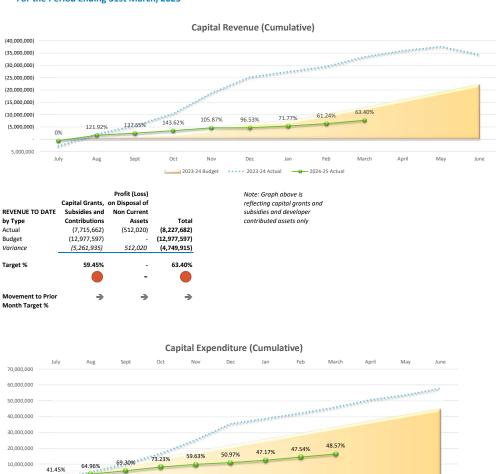


REVENUE TO DATE	Rates and Utility Charges		Charges and		Operating Grants and		Revenue - Contract/Reco	Other	Profit from	
by Type	(Gross)	Discount	Fees	Interest	Subsidies	and Donations	verable Works	Revenue	Investments	Total
Actual	(50,325,747)	2,058,887	(7,293,875)	(2,518,529)	(14,959,025)	(1,357,859)	(680,785)	(2,284,647)	-	(77,361,579)
Budget	(50,008,838)	2,043,700	(6,200,080)	(2,075,473)	(15,376,679)	(1,736,250)	(877,500)	(1,788,243)	-	(76,019,364)
Variance	316,909	(15,187)	1,093,795	443,056	(417,655)	(378,391)	(196,715)	496,403	-	1,342,215
Target %	100.63%	100.74%	117.64%	121.35%	97.28%	78.21%	77.58%	127.76%	-	101.77%
									-	
Movement to Prior Month Target %	⇒	⇒	•	•	⇒	⇒	↑	⇒	€	⇒



EXPENDITURE TO					
DATE	Employee	Goods and			
by Type	Costs	Services	Finance Costs	Depreciation	Total
Actual	23,739,160	20,485,909	114,805	11,746,497	56,086,371
Budget	23,926,839	28,884,916	91,800	11,701,376	64,604,931
Variance	187,679	8,399,007	(23,005)	(45,120)	8,518,560
Target %	99.22%	70.92%	125.06%	100.39%	86.81%
Movement to Prior	•	⇒	•	⇒	⇒

LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 31st March, 2025



2024-25 Budget ••••• 2023-24 Actual —— 2024-25 Actual

EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Executive Office	Infrastructure	Community and Regional Prosperity	Total
					TOTAL
Actual	734,603	280,006	14,275,480	1,011,442	16,301,531
Budget	2,187,933	557,775	27,310,608	3,503,536	33,559,851
Target %	33.58%	50.20%	52.27%	28.87%	48.57%
Movement to Prior Month Target %	⇒	⇒	↑	⇒	•

Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending March 2025

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	50,003,838	50,325,747	50,008,838	316,909	0.63%
Discount	(2,043,700)	(2,058,887)	(2,043,700)	(15,187)	0.74%
Charges and Fees	7,817,780	7,293,875	6,200,080	1,093,795	17.64%
Interest	2,366,180	2,518,529	2,075,473	443,056	21.35%
Operating Grants and Subsidies	20,251,138	14,959,025	15,376,679	(417,655)	-2.72%
Operating Contributions and Donations	2,395,000	1,357,859	1,736,250	(378,391)	-21.79%
Revenue - Contract/Recoverable Works	1,170,000	680,785	877,500	(196,715)	-22.42%
Other Revenue	2,324,413	2,284,647	1,788,243	496,403	27.76%
Profit from Investments	2,485,959	-	-	-	0.00%
Total Recurrent Revenue	86,770,608	77,361,579	76,019,364	1,342,215	1.77%
Capital Revenue					
Capital Grants, Subsidies and Contributions	22,296,948	7,715,662	12,977,597	(5,261,935)	-40.55%
Gain on Sale	-	433,401	-	433,401	0.00%
Total Revenue	109,067,557	85,510,642	88,996,961	(3,486,319)	-3.92%
Capital Income	-	78,619	-	78,619	0.00%
Total Income	109,067,557	85,589,261	88,996,961	(3,407,700)	-3.83%
Expenses					
Recurrent Expenses					
Employee Costs	32,638,313	23,739,160	23,926,839	187,679	0.78%
Goods and Services	38,311,928	20,485,909	28,884,916	8,399,007	29.08%
Finance costs	122,400	114,805	91,800	(23,005)	-25.06%
Depreciation	15,601,835	11,746,497	11,701,376	(45,120)	-0.39%
Total Recurrent Expenses	86,674,476	56,086,371	64,604,931	8,518,560	13.19%
Capital Expenses	-	713,246	-	(713,246)	0.00%
Total Expenses	86,674,476	56,799,617	64,604,931	7,805,314	12.08%
Net Recurrent Result/Operating Surplus/(Deficit)	96,133	21,275,208	11,414,433	9,860,775	86.39%
NET RESULT AFTER CAPITAL ITEMS	22,393,081	28,789,644	24,392,030	4,397,614	18.03%

LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 31 March, 2025

	2024-2025 Annual Budget	2024-2025 YTD Actuals
Cash flows from operating activities:		
Receipts	05 250 000	76 262 727
Receipts from customers	86,360,000	76,362,727
Dividend received Interest received	2,370,000	2,518,529
interest received	2,370,000	2,516,529
Payments		
Payments to suppliers and employees	(69,060,000)	(51,981,131)
Interest expense	-	(18)
Net cash inflow (outflow) from operating activities	19,670,000	26,900,107
Cash flows from investing activities:		
Capital grants, subsidies and contributions	22,290,000	19,234,060
Payments for property, plant and equipment	(45,010,000)	(16,281,349)
Payments for investment property	(43,010,000)	(10,201,343)
Net transfer (to) from cash investments	1,850,000	=
Proceeds from sale of property plant and equipment	420,000	3,043,102
r roccess from sale of property plante and equipment	.20,000	3,3 .3,232
Net cash inflow (outflow) from investing activities	(20,440,000)	5,995,813
Cash flows from financing activities:		
Repayment of borrowings	-	=
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities		
Net cash limow (outflow) from illiancing activities	-	-
Net increase (decrease) in cash and cash equivalents held	(770,000)	32,895,920
· · · · · · · · · · · · · · · · · · ·	(-,,	,,
Cash and cash equivalents at beginning of the financial year	30,650,000	30,656,745
Cash and cash equivalents at end of the financial year	29,880,000	63,552,665

LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 31 March, 2025

	2024-2025	2024-2025
Current Assets	Annual Budget	YTD Actual
Cash assets and cash equivalents	29,882,000	60,552,665
Cash investments	23,002,000	3,000,000
Trade and other receivables	5,140,000	8,599,419
Inventories	752,000	719,782
Contract Receivable	12,275,000	4,773,401
Total Current Assets	48,049,000	77,645,267
Total Carrent Assets	10,0 13,000	77,013,207
Non Current Assets		
Trade and other receivables	14,735,000	14,734,969
Equity investments	36,262,000	35,083,240
Investment properties	1,926,000	1,926,000
Property, plant and equipment	858,694,000	830,294,889
Intangible assets	45,000	46,921
Total Non Current Assets	911,662,000	882,086,018
TOTAL ASSETS	959,711,000	959,731,285
<u>Current Liabilites</u>		
Trade and other payables	12,633,000	5,256,124
Provisions	11,403,000	10,924,667
Contract Liability Grants	1,495,000	5,512,392
Total Current Liabilities	25,531,000	21,693,183
Non Current Liabilities		
Provisions	49,062,000	47,191,065
Total Non Current Liabilities	49,062,000	47,191,065
Total Non-Carrent Elabilities	43,002,000	47,131,003
TOTAL LIABILITIES	74,593,000	68,884,248
NET COMMUNITY ASSETS	885,118,000	890,847,037
Community Equity		
Retained surplus (deficiency)	469,977,000	455,035,062
Asset revaluation surplus	415,045,000	412,129,767
Reserves	-	2,407,000
Current Surplus/(Deficit)	96,000	21,275,208
TOTAL COMMUNITY FOLLITY	005 440 000	000 047 007
TOTAL COMMUNITY EQUITY	885,118,000	890,847,037

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended March, 2025

INFRASTRUCTURE Program: Asphalt Resheet Programme Program: Parks and Open Spaces Projects ost Centre: Parks & Open Spaces Facilities Projects Projects Total Culvert Renewal Programme Projects Total Bridge Renewal Programme Projects Total Asphalt Resheet Programme Projects Total Parks and Open Spaces Projects Projects Total Program: Bridge Renewal Programme 24/25 Asphalt Renewal Program Fairway Dr Footpath Missing Link(SEQCSP Douglas McInnes Drive Cochrane/Maitland/Riddell/Stubbersfield Program: Future Design Works Programme Hail Damage Write off replacements Program: Facilities Projects Ma Ma Lilydale Road Culvert Program: Culvert Renewal Programme Mahon Bridge (BRP) 24/25 Bridge Renewals - Minor Works Ropehill Comm Sport Cent Shade Shelter Pump Replacement Springbrook Park Bore Privacy Fence RV Park, Gatton Playground Kerb & Surfacing Renewals Laidley Rec Reserve Shelter Replacement Jean Biggs Redevelopment (SEQCSP) Footpath Miss Links-William St (SEQCSP) Footpath Miss Links - Jones Road(SEQCSP 25/26 Future Designs - Budget Only 200,000 13,000 504,650 200,000 355,350 50,000 30,000 15,000 100,000 40,000 20,000 36,000 2,140,948 2,141,906 4,744.21 9,207.53 5,031.55 3,701 573 2,122 13,616 8,369 1,207 671 958 885 4,673,320 4,827,138 153,818 188,134 188,134 93,548 21,568 26,830 45,150 410 5,594 1,888 1,670 Total (includes ommitted cost 6,814,268 6,969,044 CAPITAL WORKS PROGRAM 154,776 189,019 189,019 121,929 30,531 45,723 23,690 13,616 8,369 4,744 11,096 6,701 1,617 6,265 215,000 (1,617) (6,265) 507, 269 552, 493 100,000 324,819 34,577 12,310 6,384 45,256 18,904 8,299 40,00 45,22 10,98 (8,369 5,594,482 5,594,482 30,000 50,000 Contribution 100,000 200,00 Design Completion 9 Not applicable Not applicable Not applicable 0 100 0 30 Design Budget Holding Project Contractor engaged for minor works on Steinkes Bridge. Demolition and piling works complete. Substructure works shelters. Concept design has commenced. Budget from future design bucket. underway Larkin St and Crescent Ave completed. Awaiting final Contribution to community group to install new shade Budget included in review 2. Contractor engaged. In the procurement phase ept design has been distributed for review. Funding has

Gatton Central Drainage - Stage 1	Drayton Street Bus Stop Light Upgrade	Bridge Improvements	Program: Other Infrastructure Projects	Gravel Resheet Program for 23/24 Gravel Resheet Programme Projects Total		24/25 Gravel Resheet Program (SEQCSP)	Program: Gravel Resheet Programme	Floodway Renewal Programme Projects Total	F/Hill Blenheim Floodway Renewal	Drayton Street Floodway Renewal QRRRA)	Program: Floodway Renewal Programme	Footpath Renewal Programme Projects Total	Shorelands Dr Footpath Miss Link(SEQCSP)	Patrick Street Foothpath Renewal (SEQCSP)	Eastern Drive Footpath Renewal(SEQCSP)	Program: Footpath Renewal Programme	Future Design Works Programme Projects Total	William Street Gatton	William St, Forest Hill-PWD Prkg (SEQCSP)	Tenthill Creek Road - Stage 2	Subdivision Renewals	Spencer Street Gatton (CNLGG)	Spa Water Road Culvert	Preston Boundary Road Guardrail	Old Laidley - Forest Hill Road (BS)	Mountain Road, Summerholm Drainage (FDW)	Lyne Road, Morton Vale (SEQCSP)	Lake Clarendon Way Rehabilitation (FWD)	Laidley CBD Accessibility Review(SEQCSP)	Jones Road, Withcott Widening (FDW)	John Street South, Laidley	Gehrke Road, Plainland (Dev Funded)	Future Design - Footpath Renewal	
775,519	10,000	26,937		805,376	805,376			1,874,418	1,874,418			72,685	5,000	20,000	47,685		2,124,790		81,297		200,000	100,000	66,900	15,000	421,593	,	330,000		100,000			500,000		Budget
	2,584	1,246		242,405	235,049			503,771	501,055	2,715		43,246	8,790.78	383.69	34,071.87		671,992	14,160	5,082	262,678	108	99,370		,	29,363	282	33,335	963	306.00	13,902	1,160	190,172	249	Actual
	4,873	ı		20,413	8,944	0		84,222	84,222					,			419,143	1,800	25,168	8,204	29,291	16,025		,	60,780		62,832					205,481		Committed con
	7,457	1,246		271,762	243,993			587,993	585,278	2,715		43,246	8,791	384	34,072		1,091,135	15,960	30,251	270,882	29,399	115,395		,	90,143	282	96,168	963	306	13,902	1,160	395,653	249	Total (includes committed costs) Remaining Budget
775,519	2,543	25,691		533,614	561,383			1,286,425	1,289,140	(2,715)		29,439	(3,791)	19,616	13,613		1,033,655	(15,960)	51,046	(270,882)	170,601	(15,395)	66,900	15,000	331,450	(282)	233,832	(963)	99,694	(13,902)	(1,160)	104,347	(249)	
				700,000	000,000							72,685	5,000	20,000	47,685		1,577,890		81,297			50,000			421,593		330,000		100,000			500,000		Total Amount of Funding
775,519	10,000	26,937		105,376	105,376			1,874,418	1,874,418								546,900		,		200,000	50,000	66,900	15,000	,			,		,				Council Contribution
100	100	Not applicable		Not applicable		0			100	100			10	0	100			25	100	77	Úī	60	0	0	80	30	100	5	11	25	95	20	7	Design Completion %
0	100	95		TOO		25			90	Not applicable			0	Not applicable	100			Not applicable	15	Not applicable	Not applicable	0	0	0	0	Not applicable	10	0	Not applicable	0	0	Not applicable	0	Construction Completion %
unsuccessful with a grant funding submission. Project construction put on hold.	Project complete. Project complete. Project complete. Project complete.	budget from 2023/24 rolled over to 2024/25 for works on Narda Lagoon Pedestrian Bridge.	Works on Thistlewaite Bridge 100% complete. Remaining	Budget neid on 24/25 gravei resneet program above.	financial years.	Works continuing. Will be carried out over consecutive			Final seal to be tied in with the Bitumen Reseal Program. Works scheduled for completion by May 2025.	Design completed 2023/2024. Construction put on hold as funding wasn't successful.			Design issues due to site constraint and site conditions.	Design only.	Works Completed.			Desk study underway, neviewing Geotech soil test results & traffic counts.	Construction began 17 March by third party contractor.	Budget from future design bucket. Project on hold.			Concept design has been completed. Awaiting TMR review.		Awaiting design. Construction delayed and variation submitted to the funding body (Black Spot)	Concept design has been distributed for review.	IFC issues. IWS crew began works on 31 March 2025. Due to be completed by beginning of May, weather pending.	Gas lines to be checked at the proposed ground test locations.	Survey has been undertaken. Geotech request for quote closed and awarded.	Tendering ground test geotech survey.	Budget from future design bucket.	Design brief has been circulated for review. Traffic intersection survey completed.		Comments

14,531 95 Not applicable 100 Tree removal is now complete. Contractor has been engaged for pavement repairs. Awaiting works schedule 92 0 Awaiting IFC designs 94,644 1000 Not applicable 100 Project contractor. 130,000 0 0 Works delayed for final seal due to weather. Awaiting Schedule from contractor on hold as LRC14 allocation (road reconstruction and rebabilitation works) has been expended on figerino Difve and Repetill Road. 1,958,271 4,728,772 Not applicable 200,000 27,790 Not applicable 275,000 1,958,271 4,7635 100 100 Asphalt works delayed due to weather. Scheduling underway. Due to be completed by end of May. Line marking delayed due to weather. Scheduling underway. Due to be completed by end of May. Line marking delayed due to an alting new date for works from contractor. 100,294 100 100 100 Works from contractor. 100,294 100 100 100 Works delayed due to an alting new date for works from contractor. 100,294 100 100 100 Works from contractor. 100,294 100 100 100 Works delayed due to an alting new date for works from contractor. 100,294 100,295 100 100 Works delayed due to an alting new date for works from contractor. 100,294 100,296 100 100 Works delayed due to an alting new date for works from contractor. 100,296 100,29	\$ 3,398,300 1 393,629 3 72,171 3 398,617 6 (64,283) 8 56,357 9 58,577 9 58,577 7 58,577 7 58,577 9 877,584	یں حر حر	97,231 88,677 530,204 233,787 41,874 991,773 43,640 43,640 43,640 154,961	527,790 275,000 1,077,940 186,233 100,000 2,166,963 105,254 105,254 105,254 1,700,000	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRC4) Market Drive Gatton Pavement Rehab Powement Renewal Programme Projects Total Program: Povement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Powement Widening Programme Projects Total Program: Seal Renewal Programme 24/25 Bitumen Reseal Program (RTR) Seal Renewal Programs Projects Total Program: Stormwater Renewal Programme Program: Stormwater Renewal Programme
14,531 95 Not applicable 113,304 92 0 1100 92 0 3,052,322 Not applicable 30,000 Not applicable 30,000 Not applicable 30,000 75 Not applicable 27,790 Not applicable 300,000 75 Not applicable 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				527,790 275,000 1,077,940 186,233 100,000 2,166,963 105,254 105,254 1700,000 1,700,000	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRC4) Market Drive Gatton Pavement Rehab Pavement Renewal Programme Projects Total Program: Povement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Pavement Widening Programme Projects Total Program: Seal Renewal Programme 24/25 Bitumen Reseal Program (RTR) Seal Renewal Programme Projects Total
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 100 3,000 Not applicable 30,000 Not applicable 30,000 75 Not applicable 4,728,772 Not applicable 27,790 Not applicable 27,790 Not applicable 27,790 100 90 100 100,000 15 0 100 105,254 100 40				527,790 275,000 1,077,940 186,233 100,000 2,166,963 105,254 105,254	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRCl4) Market Drive Gatton Pavement Rehab Pavement Renewal Programme Projects Total Program: Povement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Pavement Widening Programme Projects Total Program: Seal Renewal Programme 24/25 Bitumen Reseal Program (RTR)
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 0 3,052,322 100 90 100 3,052,322 Not applicable 30,000 Not applicable 87,211 Not applicable 0 0 0 0 0 0 147,28,772 Not applicable 27,790 Not applicable		<u></u>	97,231 88,677 530,204 233,787 41,874 991,773	527,790 275,000 1,077,940 186,233 100,000 2,166,963 105,254	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRCl4) Market Drive Gatton Pavement Rehab Powement Renewal Programme Projects Total Program: Povement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Powement Widening Programme Projects Total
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 1 3,052,322 100 90 0 3,052,322 100 0 0 3,052,322 100 0 0 3,052,322 100 1,758,772 100 100 100 100 100 100 100 100 100 10		<u></u>	97,231 88,677 530,204 233,787 41,874 991,773	527,790 275,000 1,077,940 186,233 100,000 2,166,963 105,254	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRCI4) Market Drive Gatton Pavement Rehab Powement Renewal Programme Projects Total Program: Povement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS Powement Widening Programme Projects Total
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 100 30,000 Not applicable 0 87,211 Not applicable 0 87,211 Not applicable 0 0 0 0 0 75 Not applicable 0 100 80 1100 80 1100		31	97,231 88,677 530,204 233,787 41,874 991,773	527,790 275,000 1,077,940 186,233 100,000 2,166,963	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRCI4) Market Drive Gatton Pavement Rehab Powement Renewal Programme Projects Total Program: Pavement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS
14,531 Not applicable 113,304 92 0 3,052,322 Not applicable 30,000 Not applicable 30,000 Not applicable 30,000 Not applicable 30,000 75 Not applicable 30,000 100 0 0 0 0 0 100 100		<u></u>	97,231 88,677 530,204 233,787 41,874 991,773	527,790 275,000 1,077,940 186,233 100,000 2,166,963	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRCI4) Market Drive Gatton Pavement Rehab Powement Renewal Programme Projects Total
14,531 95 Not applicable 113,304 92 0 1100 90 100 3,052,322 100 90 100 3,052,322 100 90 100 0 0 0		<u>μ</u>	97,231 88,677 530,204 233,787 41,874	527,790 275,000 1,077,940 186,233 100,000	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRC/4) Market Drive Gatton Pavement Rehab
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 100 3,052,322 100 90 0 3,052,322 Not applicable 30,000 Not applicable 0 90 0 4,728,772 Not applicable 27,790 Not applicable 27,790 Not applicable 27,790 Not applicable 100 90 100 90		ω.	97,231 88,677 530,204 233,787	527,790 275,000 1,077,940 186,233	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP) Edgerton Drive, Plainland (LRC4)
14,531 95 Not applicable 113,304 92 0 1100 0 3,052,322 100 90 100 3,052,322 100 90 100 3,052,322 100 90 0 0 0 0 0 87,211 Not applicable 0 97,211 Not applicable 0 27,790 Not applicable 0 27,790 Not applicable 100 100 100 100 100	u	ω	97,231 88,677 530,204	527,790 275,000 1,077,940	Berlin Road Pavement Rehab (SEQCSP) Biggs Road, Withcott (SEQCSP)
14,531 95 Not applicable 113,304 92 0 100 90 100 3,052,322 100 90 100 3,052,322 Not applicable 30,000 Not applicable 30,000 75 Not applicable 30,000 75 Not applicable 27,790 Not applicable 30,000 100 100	L.	ω	97,231 88,677	527,790 275,000	Berlin Road Pavement Rehab (SEQCSP)
14,531 95 Not applicable 113,304 92 0 113,304 92 0 3,052,322 100 90 100 0 3,052,322 100 90 100 0 3,052,322 100 90 0 4,728,772 Not applicable 0 30,000 75 Not applicable 0 27,790 Not applicable 40 applicable 100 0	· ·		97,231	527,790	
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 3 3,052,322 100 90 0 3,052,322 100 0 0 87,211 0 0 0 0 87,211 Not applicable 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		ω			24/25 Pavement Rehab (SEQCSP)
14,531 95 Not applicable 113,304 92 0 113,304 92 0 3,052,322 100 90 100 40,000 Not applicable 30,000 Not applicable 30,000 75 Not applicable 300,000 75 Not applicable 300,000 Not applicable 300,000 Not applicable 300,000 Not applicable 300,000 Not applicable		ω			Program: Pavement Renewal Programme
14,531 95 Not applicable 113,304 92 0 1100 0 3,052,322 100 90 100 40,000 Not applicable 100 0 87,211 Not applicable 0 97,211 Not applicable 0 98,7211 Not applicable 0 90 0 100 0 0 0 100 0 0 100 0 0 0 100 0 0 0 100 0 0 0 10			2,238,168	6,687,043	Other Infrastructure Projects Projects Total
14,531 95 Not applicable 113,304 92 0 3,052,322 100 90 30,000 Not applicable 100 30,000 Not applicable 0 87,211 Not applicable 0	3 (11,508)	123,590 311,508	187,918	300,000	Tenthill Ropeley Rockside 'hardt (TIDS)
14,531 95 Not applicable 113,304 92 0 113,304 92 0 3,052,322 100 90 100 100 100 100 100 100 100 100	87,211			87,211	Survey Equipment
14,531 95 Not applicable 113,304 92 0 113,304 92 0 3,052,322 100 90 Not applicable 30,000 Not applicable 30,000 Not applicable 0	69,239	- 405	405	69,644	Spa Water Rd Reconstruction (LRCI4)
14,531 95 Not applicable Not applicable 113,304 92 0 100 0 3,052,322 100 90 Not applicable	30,000			30,000	Smith Street Gatton Upgrades
14,531 95 Not applicable Not applicable 113,304 92 0 100 0 3,052,322 100 90	26,136	1,469 13,864	12,395	40,000	Ropeley Rockside Road Grid
14,531 95 Not applicable Not applicable 40 113,304 92 0 100 0	3 1,314,817	626,447 2,481,488	1,855,041	3,796,305	Postmans Ridge Road Rehab (TIDS)
14,531 95 Not applicable Not applicable 40 113,304 92 0	94,496	- 148	148	94,644	Lockyer Creek Rd Helidon Profile (LRCI4)
14,531 95 Not applicable 40		3,343 23,699	20,356	943,304	Lake Apex Car Park (SEQLP)
95	(42,427)	237,884 262,427	24,544	220,000	Laidley IGA Cpark & Tree Removal(SEQCSP)
			,	14,531	Helidon Township Entry
Works commenced in December 2024 with works continuing into early 2025. Concrete contractor engaged for driveways and kerb works.	(44,389)	15,682 144,389	128,706	100,000	Gatton Depot Compliance Measures Stage 1
- 178,948 90 Not applicable reviewed by Urban Utilities. Packages 2, 3 and 4 being	136,896	37,228 42,052	4,824	178,948	Gatton Central Drainage Upgrade - Design
Total Amount of Council Design Construction Funding Contribution Completion & Completion & Comments	(includes Total committed costs) Remaining Budget	(includes Committed costs)	Actual Co	Budget	

100 00 10 10 10 10 10 10 10 10 10 10 10
100
100
100
100
100
- 100
100
100
Council Design Contribution Completion %

Program: Depot Projects Donga5 Renovation & Kitchen Installation Depot Projects Projects Total	REPA Complementary Works Programme Projects Total Cost Centre: Depot	DRFA - Feb 2022 - Comp Works Sealed	Program: REPA Complementary Works Programme	REPA Programme Projects Total	REPA	DRFA - May 2022 - LVRC.0062.2122K.REC	DRFA - May 2022 - LVRC.0060.2122H.REC	DRFA - May 2022 - LVRC.0046.2122K.REC	DRFA - May 2022 - LVRC.0029.2122K.REC	DRFA - Jan 2024 - REPA Project Mgt	DRFA - Jan 2024 - LVRC.0112 (Zone 4 unsealed)	DRFA - Jan 2024 - LVRC.0111 (Zone 2 unsealed)	DRFA - Jan 2024 - LVRC.0110.2324U.REC	DRFA - Jan 2024 - LVRC.0109 (Zone 9 unsealed)	DRFA - Jan 2024 - LVRC.0108 (Zone 7 unsealed)	DRFA - Jan 2024 - LVRC.0107.2324U.REC	DRFA - Jan 2024 - LVRC.0106 (Zone 1 unsealed)	DRFA - Jan 2024 - LVRC.0104 (Zone 5 unsealed)	DRFA - Jan 2024 - LVRC.0103 (Zone 8 unsealed)	DRFA - Jan 2024 - LVRC.0102.2324U.REC	DRFA - Jan 2024 - LVRC.0099.2324U.REC	DRFA - Jan 2024 - Comp Works	DRFA - Jan 2024 - Sealed Roads (all zones)	DRFA - Jan 2024 - Goulds Road Floodway	DRFA - Feb 2022 - REPA Project Mgt	
				6,146,427	5,000,000		,																			Budget
31,224 31,224	7,268	7,268		4,134,807		66,895	45,270	66,039	329,798	226,355	260,723	23,620	1,007,411	129,569	128,381	394,061	37,015	1,454	535,481	1,178,407	26,964	58,627	5,701	607	(1,472,603)	Actual
				1,624,935						357,958	262,164	7,542	112,368	1,967	17,579	329,282	16,208		305,278	10,010	39,526	1,460	7,063		156,529	Committed co
31,224 31,224	7,268	7,268		5,759,742		66,895	45,270	66,039	329,798	584,313	522,888	31,162	1,119,779	131,537	145,961	723,342	53,223	1,454	840,759	1,188,417	66,490	60,087	12,763	607	(1,316,074)	(includes committed costs) Remaining Budge
(31,224) (31,224)	(7,268)	(7,268)		386,685	5,000,000	(66,895)	(45,270)	(66,039)	(329,798)	(584,313)	(522,888)	(31,162)	(1,119,779)	(131,537)	(145,961)	(723,342)	(53,223)	(1,454)	(840,759)	(1,188,417)	(66,490)	(60,087)	(12,763)	(607)	1,316,074	
				1,146,427 - 6,146,427 -	5,000,000 -																					Total Amount of Council Funding Contribution
Not applicable	·	Not applicable		Not applicable	Not applicable	100	100	100	100	Not applicable	Not applicable		Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	ω	В	Not applicable	Design Completion %
100		100		Not applicable	Not applicable	100	100	100	100	Not applicable	25		100	10	2	100	20	10	5 0	100	100	Not applicable	w	0	Not applicable	Construction %
Budget in review 2. Transferred from Operational.		Project management costs transferred to individual projects from the holding project management project P103199.		repa buoker norang Project.	Repa Budget Holding Project.		from the holding project management project PJ103199.	Project management costs transferred to individual projects																		Comments

ESSENTIAL WORK FOR COMPUTATION BUILDING TO CAPITAL REVIEW 2.		On		350 000	245.142	4.858		4,858	250.000	LVSAC Pool Heating Replacement (SEQCSP)
Work complete.	100	100	90,000	,	23,710	66,290		66,290	90,000	Lake Apex Pump Station
	0	80	60,000	1	58,002	1,998		1,998	60,000	Laidley Cultural Centre Kitchen Upgrade
	75	100		170,000	34,427	135,573	28,175	107,399	170,000	HalfCourt Basketball Crt L/Apex (SEQCSP)
review 2.					(86,100)	86,100	77,452	8,648		Hail Damage Roof Repairs and Comp Works
Work complete.	100	100	18,000		(7,744)	25,744	912	24,832	18,000	Glenore Grove CClub Electrical Upgrade
	60	100	15,000		1,772	13,228	13,228		15,000	Gatton Showgrounds Electrical Upgrades
	0	Not applicable	100,000		100,000				100,000	Gatton Shire Hall Projection Room
	0	0	12,799	ı	12,799				12,799	DNH Stage 2 Prevention Safety Works
	100	100	221,599	24,211	41,396	204,414	10,229	194,185	245,810	Alex Geddes Hall Upgrade (BSBR)
	100	Not applicable	15,000	,	1,102	13,898	,	13,898	15,000	Air Conditioning - Gatton Pound
Portion of this budget will be used to fund renovation to amenities block Lake Dyer.	10	100		814,667	303,406	511,261	496,447	14,814	814,667	Accessibility Improvements (LRCI4)
	0	Not applicable	45,702		37,287	8,415	8,415		45,702	24/25 Facility Appliances Replacement
										Program: Facilities Projects
										Cost Centre: Facilities
			187,480		(158,337)	345,817	81,529	264,287	187,480	Camping Grounds Projects Projects Total
Remaining budget will come from LRCI4 funding.	50	100	187,480		(158,337)	345,817	81,529	264,287	187,480	Renovation of Amenities Block Lake Dyer –
installation of now building scheduled approv										Program: Camping Grounds Projects
										Cost Centre: Camping Grounds
			206,935		90,098	116,837	75,015	41,822	206,935	Cemetery Projects Projects Total
Works complete.	100	100	17,000		2,875	14,125		14,125	17,000	Solar Panels - Gatton Cemetery Chapel
Lowering device delivered.	100	100	13,000		3,166	9,834	,	9,834	13,000	New Lowering Device - Laidley Cemetery
	0	100	89,935	,	24,440	65,495	64,433	1,062	89,935	Gatton Cemetery Shed Installation
	U	100	61,000		41,245	19,755	10,582	9,173	61,000	Gatton Cemetery Seam Strips - Section 10
Concrete seam strips complete.	100	100	26,000		18,371	7,629		7,629	26,000	Gatton Cemetery Seam Strips - Lawn 7
										Program: Cemetery Projects
										Cost Centre: Cemetery
			4,091,819	200,000	(11,118)	4,302,937	2,018,938	2,283,999	4,291,819	Fleet Projects Projects Total
Machine ordered, delivery to be confirmed.	Not applicable	Not applicable	560,000		23,483	536,517	536,517		560,000	Materials Handler (Asset Sales)
Procurement underway on 80% of new fleet assets. Delivery timeframes vary depending on manufacturer availability.	35	100	1.332.000	200,000	(443,430)	1.975.430	1 130 230	845, 200	1.532.000	24/25 Fleet Purchases
	Not applicable	NOC applicable			(13/,9/b)	137,976		137,976		22/ 23 MOWELS
	Not applicable	Not applicable	,		(315,466)	315,466		315,466		22/23 Eight Hucks
	Not applicable	Not applicable	2,199,819		862,272	1,337,547	352,191	985,357	2,199,819	20/23/2024 Fleet Purchases
										Program: Fleet Projects
										Cost Centre: Fleet
										Oost Coatton Floot
Comments	Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding		(includes committed costs) Remaining Budget	Committed co	Actual	Budget	
						Total				

Total for Group \$ 36,770,934 \$ 14,275,480 \$ 12,730,281 \$ 27,005,761 \$ 9,765,173 \$ 20,845,377 \$ 15,925,557	Facilities Projects Projects Fotal 2,005,557 450,944 648,615 1,099,559	y Showgrounds 73,579 9,033 -	Sportfield Lighting Designs Upgrades 45,000 - 440 440	Procurement Building Renovations - 2,524 9,816 12,340	Netball Court Design Package 50,000 2,458 3,501 5,959	Total Total (Includes (Includes Funding Budget Actual Committed contributed costs) Remaining Budget Funding
9,765,173 \$ 2	905,998		44,560	(12,340)	44,041	Total maining Budget
0,845,377 \$ 15,925	1,258,878 74		. 4		٠ ح	Total Amount of Council Funding Contribution
,557	746,679	73,579 90	45,000 100		50,000	Design Completion %
		0	10		0	Construction Completion %
				Design component only. \$20 k Budget in Capital Review 2 and construction budget 20 Capital 2026.		Comments

Transfer Station Projects Projects Total	Old Gatton Landfill Capping	Materials Recovery Facility Fire Systems	Materials Recov Fac Asphalt Replacement	Program: Transfer Station Projects	Cost Centre: Transfer Stations	Waste Disposal Projects Projects Total	Old Gatton Landfill Leachate Trench	Laidley Leachate Tank Replacement	Design and Reconfiguration Gatton site	Cost Centre: Waste Disposal Program: Waste Disposal Projects	Information Communication Technology Projects Projects Tot	Wireless Access Point Renewals	UPS Renewal	Server Renewals	Satellite Phone Renewals	Printer Fleet Renewals	Network Switch Renewals	Mobile Device Renewals	Library People Counter Renewals	ICT Hardware Replacement/Renewals	Firewalls for Waste Systems	Data Storage Renewals	Body Camera Renewals	Audio Visual Renewals	Cost Centre: Information Communication Technology Program: Information Communication Technology Projects	Legal Services Projects Projects Total	Subdivision Gatton Saleyards	Cost Centre: Governance and Property Program: Legal Services Projects Realignment, Subdivid, Sale Tryhorn St	PEOPLE AND BUSINESS PERFORMANCE	
92,841	8,550	51,301	32,990			1,205,000	900,000	125,000	180,000		# 891,090		21,560	50,000	10,000	3,162	4,636	70,000	10,500	330,000	3,349	110,000	32,196	199,687	ogy ojects	529,313	158,596	370,717		Budget
		,				141,744	141,744				316,015			18,931				19,727		166,638		88,395	21,950	374		275,806	1,158	274,648		Actual
		ı				3,671	3,671											1								33,470	11,432	22,038		Committed c
		1				145,416	145,416				316,015			18,931				19,727		166,638		88,395	21,950	374		309,276	12,590	296,687		Total (Includes committed costs). Remaining Budgel
92,841	8,550	51,301	32,990			1,059,584	754,584	125,000	180,000		5/5,0/5	46,000	21,560	31,069	10,000	3,162	4,636	50,273	10,500	163,362	3,349	21,605	10,246	199,313		220,037	146,006	74,030		emaining Budget
																														Total Amount of Funding
92,841	8,550	51,301	32,990			1,205,000	900,000	125,000	180,000		891,090	46,000	21,560	50,000	10,000	3,162	4,636	70,000	10,500	330,000	3,349	110,000	32,196	199,687		529,313	158,596	370,717		Council
	Not applicable	Not applicable	Not applicable				70	0	0			0	40	100	Not applicable	Not applicable	0	Not applicable	0	100	100	100	Not applicable	70			100	100		Design Completion %
	0	0	0				0	0	0			0	0	90	0	100	0	20	0	50	90	80	100	0			0	95		Construction Completion %
							son analysis complete, carpark and trench design 70% completed.	Coll analysis complete counsels and transle decim 700/				of hardware out to next financial year.	Investigations ongoing.	Phase 1 complete. Phase 2 to occur in 2025.	Procurement to occur in 2025.	Work complete.	Procurement to occur in 2025.	Replacements ongoing in 2025.	Further collaboration with Library Team required to progress.	Phase 1 complete. Phase 2 to occur in 2025.	One firewall remaining to be commissioned.	Hardware installed. Commissioning in progress.	Work complete.	Procurement activities in progress. The selected supplier will assist in finalising design.			land. This will inform whether the subdivision will proceed or not.	Awalting final documents and final invoices.		Comments

Total for Group	Cost Centre: Public Order & Safety Program: Public Order and Safety Projects CCTV Hardware Renewals Public Order and Safety Projects Projects Total	Cost Centre: Waste Minimisation Program: Waste Minimisation Material Recycling Facility (MRF)Upgrade Waste Minimisation Projects Total	Program: Waste Disposal Projects Asphalt Extension rear (MRF) Waste Disposal Projects Projects Total	
\$ 2,917,225 \$	78,981 78,981	50,000	70,000 70,000	Budget
734,603 \$	1,038 1,038			Actual Co
37,141 \$				Committed comm
771,744 \$ 2,145,481	1,038			Total (includes committed costs) Remaining Budget
	77,943 77,943	50,000	70,000 70,000	ing Budget
\$ - \$ 2,				Total Amount of Co Funding Contr
2,917,225	78,981 78,981	50,000	70,000	Council
	80	0	Not applicable	Design Completion %
	0	0	0	Construction Completion %
	Procurement in progress. Design to be finalised with successful supplier.			Comments

Cost Centre: Voluntary Home Buy Back Program: Voluntary Home Buy-Back Voluntary Home Buy Back Scheme	Cost Centre: Community Wellbeing Program: Pest Management Projects Loan Spray Equipment Pound Improvements Pest Management Projects Projects Total	Cost Centre: Growth & Policy Program: Growth and Policy Projects Flood Mitigation Kensington Grove Flood Mitigation Options Laidley Laidley Disaster Ready Project Phase 1 Growth and Policy Projects Projects Total	Cost Centre: Community Events Program: Regional Developments Projects Christmas Centrepiece Christmas Garlands Christmas Lighting Regional Developments Projects Projects Total	Cost Centre: Tourism Initiatives Program: Tourism Projects FH Rec Grids Park & View Silos (SEQL) FH Silo Viewing & Camp Areas Tourism Projects Projects Total	COMMUNITY AND REGIONAL PROSPERITY Cost Centre: Regional Development Program: Regional Developments Projects Mountain Bike Trail Hub Structure Strategic Land Acquisition Regional Developments Projects Projects Total	
200,000	30,000 15,000 45,000	40,000 71,500 900,000 1,011,500	60,000 60,000 12,336 132,336	2,085,652 213,404 2,299,056	448,500 529,627 978,127	Budget
73,906	25,016 14,034 39,050	9,750 309,157 318,907	36,255 43,790 12,336 92,381	74,770 74,770	412,429 412,429	Actual
56,619		8,925 8,925 8,925	1,256 1,256	4,222 4,222	9,820 9,820	Committed co
130,524	25,016 14,034 39,050	18,675 309,157 327,832	36,255 45,046 12,336 93,637	78,992 78,992	422,249 422,249	Total (Includes committed costs) Remaining Budget
69,476	4,984 966 5,950	40,000 52,825 590,843 683,668	23,745 14,954 (0) 38,699	2,085,652 134,412 2,220,064	448,500 107,378 555,878	
200,000		900,000		1,650,000 - 1,650,000		Total Amount of Funding
	30,000 15,000 45,000	40,000 71,500 - 111,500	60,000 60,000 12,336 132,336	435,652 213,404 649,056	448,500 529,627 978,127	Council Contribution
Not applicable	Not applicable	0 0	Not applicable Not applicable Not applicable	88	0 Not applicable	Design Completion %
100	100	0 0 25	90	0	40 0	Construction Completion %
24 properties purchased, Rehabilitation of properties including demolition of 19 buildings have been completed and 5 properties have been rebicated.	A new Quik Spray unit has been delivered and is being installed on a trailer. Equipment is in use. Essing rages have been repurposed for use in the pound cattery and are in use.	Purchase of land for flood mitigation project.	Work complete.	DA has been submitted. Includes \$213 404 carry forward for detailed design and approvals.	TRC proceeding with Toowoomba end of the trail only until 2027. Land Identified and deposit paid.	Comments

Total for Group	Voluntary Home Buy-Back Projects Total	
\$ 4,666,019 \$ 1,011,442 \$ 80,842 \$ 1,092,285 \$ 3,573,734 \$ 2,750,000 \$ 1,916,011	200,000	Budget
1,011,442 \$	200,000 73,906	Actual
80,842		Committed
\$ 1,092,285	130,524	Total (includes committed costs)
\$ 3,573,734	56,619 130,524 69,476	Remaining Budget
\$ 2,750,000	200,000	Total (Includes Committed controll Remaining Budget Funding Contribution
\$ 1,916,019		Council Contribution
	•	Design Completion %
		Construction Completion % Comments
		Comments

Total for Council \$ 45,005,692 \$ 16,301,531 \$ 13,177,628 \$ 29,479,159 \$ 15,526,533 \$ 24,196,891 \$ 20,808,801	Total for Group \$ 651,514 \$ 280,006 \$ 329,363 \$	276,534 280,006 3	Flood Warning System Upgrade 40.000 - 28.900	235,000 2,070	Cost Centre: Disaster Management Program: Disaster Management Projects Flood Cameras in new locations (SECCSP) 100,000 1,402 57,800	Budget Actual Committed
8 \$ 29,479,159 \$ 15,526,533	3 \$ 609,369 \$ 42,145	277,132 609,369	0 28.900 11.100	244,135	0 59,202 40,798	(includes committed costs) Remaining Budget
\$ 24,196,891 \$ 20,808,801	\$ 601,514 \$ 50,000	276,514 601,514	- 40,000	235,000	8 90,000 10,000	Total Amount of Council Funding Contribution
		Not applicable 95	35		35 0	Design Construction Completion % Completion %
		All signs and canneras have now been installed. Flood sensors need relocating.	in procurement evaluation phase. Aligned to deliver with SECGSP Flood Camerus project. No access to site due to TMR roadworks. This project may not be able to be delivered in 2024/25 due to site access hindered by TMR works on Cathron-Hollton Road mirtil Javant 2025.	Project is in design phase. Site inspections have been undertaken.	Project is in procurement evaluation phase.	n Comments

LOCKYER VALLEY REGIONAL COUNCIL For Period Ended March, 2025

CAPITAL W	/OR	KS PRO	GR	RAM SUN	ΛIV	1ARY				
		Budget		Actual	(Committed	con	Total (includes nmitted costs)	Rer	naining Budge
INFRASTRUCTURE										
Camping Grounds		187,480		264,287		81,529		345,816		(158,336
Capital Program Delivery		23,428,066		7,032,747		8,187,701		15,220,448		8,207,61
Cemetery		206,935		41,822		75,015		116,837		90,09
Depot		-		31,224		-		31,224		(31,224
DRFA New Event - REPA		6,146,427		4,142,075		1,624,935		5,767,010		379,41
Facilities		2,005,557		450,944		648,615		1,099,559		905,998
Fleet		4,291,819		2,283,999		2,018,938		4,302,937		(11,118
Parks & Open Spaces		504,650		28,381		93,548		121,929		382,72
Total for Group	\$ 3	6,770,934	Ś	14,275,480	\$	12,730,281	Ś	27,005,761	\$	9,765,173
Governance and Property Information Communication Technology Public Order & Safety Transfer Stations Waste Disposal		529,313 891,090 78,981 162,841 1,205,000		275,806 316,015 1,038 - 141,744		33,470 - - - 3,671		309,276 316,015 1,038 - 145,415		220,03° 575,07° 77,94° 162,84° 1,059,58°
Waste Minimisation		50,000		-		-		-		50,000
Total for Group	\$	2,917,225	\$	734,603	\$	37,141	\$	771,744	\$	2,145,481
COMMUNITY AND REGIONAL PROSPERITY										
Community Events		132,336		92,381		1,256		93,637		38,69
Community Wellbeing		45,000		39,050		-		39,050		5,95
Growth & Policy		1,011,500		318,907		8,925		327,832		683,66
Regional Development		978,127		412,429		9,820		422,249		555,87
Tourism Initiatives		2,299,056		74,770		4,222		78,992		2,220,06
Voluntary Home Buy Back		200,000		73,906		56,619		130,525		69,47
Total for Group	\$	4,666,019	\$	1,011,442	\$	80,842	\$	1,092,285	\$	3,573,734
EXECUTIVE OFFICE										
Disaster Management		651,514		280,006		329,363		609,369		42,14
Total for Group	\$	651,514	\$	280,006	\$	329,363	\$	609,369	\$	42,145
Total for Council	\$ 4	15,005,692	Ś	16,301,531	Ś	13,177,628	Ś	29,479,159	Ś	15,526,533
	7	-,300,002	7	,,	7	,_,,,,,	7	,,	7	,00,000



10.2 Budget Review and Updated Long Term Financial Forecast

Author: Kacey Bachmann, Management Accountant; Dee Stewart, Coordinator

Accounting Services

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the amended 2024-25 Budget and Long-Term Financial Forecast as set out in the attachments.

Officer's Recommendation:

THAT Council adopt the amended 2024-25 Budget and Long-Term Financial Forecast as set out in the attachment titled 2024-25 Budget and Long-Term Financial Forecast.

Executive Summary

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The budget review has included a review of those major variations which have occurred since the budget was adopted including capital works. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

Proposal

A review of actual financial performance against the budget has been conducted. The review focused on those major variations whose impacts are currently known including additional grants and fees and charges income received and the deliverability of operating and capital projects.

Table 1 shows the operational income and expense items which require amending at this point in time:

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Rates and Utility Charges	\$313,572	 Increase due to growth in properties and rating base
1	Revenue	Charges and Fees	\$852,900	 \$78,500 Tip fees \$5,000 State Fire Collection \$1,000 Right to Information fees \$907,900 Infrastructure charges \$160,000 Building applications & fees -\$27,000 SPER fines -\$267,000 Child Care fees \$4,500 Library fees -\$40,000 Facility Hire fees

				• \$30,000 Saleyard fees
	Revenue	Contract/Recoverable Works	\$40,000	Minor Private Recoverable Works
3	Revenue	Operational Grants & subsidies	(\$823,470)	 \$25,720 DRFA Cat D Local Recovery and Resilience \$15,000 Apprentice & Trainee Incentives \$150,500 final payment of 23/24 Asset Condition Assessments (LGGSP) \$250,000 funding for Tenthill Drainage Reinstatement (SEQCSP) \$166,263 2024 Event Emergency Works \$112,668 2024 Event Immediate Reconstruction Repairs -\$6,734 for QGAP Agreement -\$33,750 for Black Summer Bushfire Recovery (BSBR) funding -\$442,412 Child Care Subsidy & funding -\$167,160 deferral of Flood Information Portal -\$164,500 deferral of Disaster Recovery Funding Arrangements (DRFA) Flood Risk Management Program Work Package 3 Round 2 -\$180,000 Housing Support Program Stream 1 -\$549,064 deferral of Laidley Disaster Ready Funding
4	Revenue	Operating Contributions and Donations	(\$515,000)	 -\$510,000 Resilient Rivers Projects -\$5,000 Urban Utilities Cochrane St Works
2	Revenue	Interest Income	\$1,025,334	 \$881,203 Investment income increase as per LTFF forecast Interest on levies
5	Revenue	Other Revenue	\$280,878	 \$100,000 Income Tax Equivalent \$12,500 LSL Contribution \$140,000 Recoverable Legal & other fees \$19,000 Sale of Recycled Materials \$28,378 Tourism Guide Advertisements -\$19,000 Sundry sales
TOTAL	. Revenue		\$1,174,214	Net increase in revenue
1	Expenditure	Employee Costs	(\$861,295)	-\$780,000 adjustment due to vacancies in the structure including a decrease in wages due to the sale of the child care centre.

The changes to the operational and capital budget will have a positive impact on the projected operating surplus, increasing by \$7.762M to a forecast position at 30 June 2025 of \$7.858M, as well as an overall increase to the capital works program budget.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

Table 2 shows the changes to capital income and expense items which require amendment in this budget review:

TABLE 2 – CAPITAL BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Grants	(\$292,017)	 -\$600,095 adjustment Mahon Bridge (BRP) \$308,078 additional funds for SEQCSP
TOTAL	Revenue		(\$292,017)	Net increase in capital grants
2	Expenditure	Capital Works	\$713,641	All movements are detailed in the Capital Works Program Report Attachment 2. New Projects:
				 \$10,000 Pump replacement Springbrook Park bore \$1,300,000 Lawlers Road \$1,000,000 Comp works 2024 Event \$32,000 Donga 5 renovation \$20,000 Renovations Procurement building – design \$30,000 LVCC Fire Compliance building works \$105,477 Hail damage roof repairs complimentary component \$200,000 Laidley Saleyards design of Infrastructure \$10,000 Cabling in the Chambers Other amendments:
				 \$150,000 Future project designs \$40,000 Old Laidley – Forest Hill Rd (BS) \$40,000 Spencer St Gatton (CNLGG) \$32,315 Eastern Dr Footpath renewal (SEQCSP) -\$1,190,000 Forest Hill Blenheim floodway renewal -\$775,519 Gatton central drainage stage 1 \$15,000 Gatton Depot compliance measures stage 1 -\$69,239 Spa Water Rd reconstruction (LRCI4) \$69,239 Edgerton Dr, Plainland (LRCI4) \$237,973 24/25 Pavement rehab (SEQCSP) -\$16,000 Gatton Cemetery seam strips – lawn 7 \$16,000 Gatton Cemetery seam strips – section 10
				 \$40,000 Gatton Cemetery shed installation

TOTAL Expenditure	\$713,641	 -\$180,000 Accessibility improvements -\$12,799 Das Neumann Haus stage 2 prevention safety works -\$23,710 Lake Apex pump station -\$138,596 Subdivision Gatton Saleyards \$59,851 Design & reconfigure Gatton site -\$51,301 Materials recovery facility fire systems -\$8,550 Old Gatton landfill capping -\$448,500 Mountain bike trail hub structure \$40,000 Flood warning infra network Net increase in expenditure
101AL Expenditure	\$/13, 641	Net increase in expenditure

The total capital works budget for 2024-25 has been amended to reflect expected deliverability, with the budget proposed at \$45.719M.

Options

Option 1:

THAT Council adopt the amended 2024-25 Budget and Long-Term Financial Forecast as set out in the attachment titled 2024-25 Budget and Long-Term Financial Forecast.

Or

Option 2:

THAT Council do not adopt the amended 2024-25 Budget and Long-Term Financial Forecast as set out in the attachment titled 2024-25 Budget and Long-Term Financial Forecast.

Or

Option 3:

THAT Council proposed adjustments to the presented amended 2024-25 Budget and Long-Term Financial Forecast as set out in the attachment titled 2024-25 Budget and Long-Term Financial Forecast.

Previous Council Resolutions

20 November 2024 Ordinary Council Meeting: Budget Review, Capital Works Carried Forward and Updated Long-Term Financial Forecast, Resolution 24-28/0188

Critical Dates

30 June 2025

Strategic Implications

Corporate Plan

Leadership and Council

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community
- Compliant with relevant legislation

Finance and Resource

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the

year to the end of February 2024. As a result of this review, it is recommended that Council amend its 2024-25 Budget and associated Long-Term Financial Forecast to better reflect the current forecasted position at 30 June 2025.

Legislation and Policy

Section 170 (3) of the Local Government Regulation 2012 'The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year'.

Risk Management

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of

strategy, goals and objectives in the medium to long term.

Consultation

Council Workshop

Following previous meetings and summary of actual financial performance Vs budget reports presented to Council, Council is aware that a budget review is to be presented to update both the operational and capital budget.

Internal Consultation

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

Attachments

1 2024-25 Budget and Long-Term Financial Forecast 5 Pages

2024-25 Capital Works Program 10 Pages

Net Recurrent Result/Operating Surplus/(Deficit)

7.762M

1.145M

1.481M

1.302M

1.383M

3.624M

15.15M

9.76M

34.02M 41.62M 16.65M 0.13M

35.51M 36.11M 17.55M 0.13M **89.29M**

37.05M 37.49M 18.21M 0.13M **92.88M**

38.36M 38.30M 19.76M 0.14M **96.86M**

40.34M 38.96M 20.61M 0.14M **100.05M**

> 42.10M 40.13M 21.34M 0.15M

> 43.90M 41.15M 21.31M 0.15M

45.78M 42.18M 21.29M 0.15M

47.74M 43.54M 21.48M 0.16M 4.77M 4.12M 0.14M 9.03M

> 3.57M 4.24M 0.02M **7.83M**

3.90M 4.37M 0.01M **8.28M 102.64M**

4.23M 4.50M 0.03M **8.76M 106.52M**

> 4.60M 4.64M 0.08M **9.31M**

> 5.03M 4.78M 0.01M **9.82M**

> > 5.97M 5.07M 0.49M

6.50M 5.22M 0.25M **11.97M** 2026 \$

2029 \$

2030 \$

2031 \$

2034 \$

13.93M	36.52M	22.59M	Net Result adjusted for Capital Items
-			
(6.59M)	80.09M	86.67M	Total Recurrent Expenses
(O.OOM)	0.12M	0.12M	Finance costs
0.01M	15.61M	15.60M	Depreciation and amortisation
(5.74M)	32.57M	38.31M	Materials and services
(0.86M)	31.78M	32.64M	Employee costs
			Recurrent Expenses
			Expenses
7.34M	116.61M	109.27M	Total Revenue
6.17M	28.66M	22.50M	Total capital revenue
2.46M	2.66M	0.20M	Gain/(loss) on sale of property, plant & equipment
4.00M	4.00M		Developer Contributions
(0.29M)	22.00M	22.29M	Capital Grants
			Capital revenue:
1.17M	87.94M	86.77M	Total Recurrent Revenue
0.28M	5.09M	4.81M	Other recurrent income
1.03M	3.39M	2.37M	Interest received
(1.34M)	21.31M	22.65M	Operational Grants & subsidies
0.04M	1.21M	1.17M	Sales, contract and recoverable works
0.85M	8.67M	7.82M	Fees and charges
0.31M	48.27M	47.96M	Net rates and utility charges
-	(2.05M)	(2.05M)	Less Discounts
0.31M	50.33M	50.01M	Rates & Utility Charges
			Recurrent Revenue
			Revenue
141040111011	Budget	Budget	
Movement	Proposed	Original	
	ş	ψ,	
	2025	2025	
			Statement of Income and Expenditure
		cial Forecast	2024/2025 Budget and Long Term Financial Forecast
			Lockyer Valley Regional Council

50.75M 8.03M 1.21M 1.21M 20.13M 2.88M 3.89M

> 53.38M 8.35M 1.25M 20.57M 3.07M 3.82M

58.37M 9.03M 1.33M 21.49M 21.49M 3.57M 3.97M 97.75M

63.03M 9.77M 1.42M 1.42M 22.44M 4.31M 4.13M **105.10M**

> 65.50M 10.16M 1.47M 22.93M 4.72M 4.21M

> 68.06M 10.57M 1.52M 23.44M 5.14M 4.30M

73.66M (2.93M) **70.73M** 10.99M 1.57M 23.95M 5.54M 4.38M

63.15M (2.50M) 60.65M 9.39M 1.38M 21.96M 3.93M 4.05M

58.48M (2.31M) **56.17M** 8.68M 1.29M 21.02M 3.31M 431.83M 506.24M **938.08M**

448.10M 515.90M **964.00M**

> 451.21M 526.51M

451.71M 537.72M **989.43M**

470.76M 550.62M **1021.38M**

475.34M 565.76M **1041.10M**

> 476.34M 581.99M

964.00M

989.43M

1021.38M

1041.10M

0.24M 46.68M **49.00M**

0.25M 46.65M **48.98M**

0.26M 46.63M **48.96M**

0.26M 46.60M **48.94M**

0.27M 46.57M **48.92M**

46.55M

		000000000000000000000000000000000000000	
928.31M	916.64M	899.05M	TOTAL COMMUNITY FOURY
496.48M	487.51M	484.00M	Retained surplus (deficiency)
431.83M	429.13M	415.05M	Asset revaluation reserve
			Community Family
928.31M	916.64M	899.05M	Net community assets
74.57M	75.31M	73.65M	TOTAL LIABILITIES
49.03M	49.05M	49.06M	Total Non Current Liabilities
46.73M	46.76M	46.78M	Other provisions
0.23M	0.22M	0.21M	Employee payables/provisions
			Borrowings
2.08M	2.08M	2.08M	Trade and other payables
			Non Current Links History
25.53M	26.26M	24.59M	Total Current Liabilities
4.31M	4.31M	4.31M	Other current liabilities
2.56M	2.54M	2.51M	Other provisions
9.07M	8.98M	8.89M	Employee payables/provisions
			Borrowings
1.50M	1.50M	1.50M	Contract Liabililites
8.10M	8.94M	7.38M	Trade and other payables
			Current Liabilities
1002.88M	991.95M	972.70M	TOTAL ASSETS
933.67M	929.33M	910.25M	Total Non Current Assets
14.74M	14.74M	14.74M	Other non-current assets
56.26M	56.26M	56.26M	Capital works in progress
0.01M	0.03M	0.06M	Intangible assets
823.08M	819.44M	801.02M	Property, plant and equipment
37.66M	36.94M	36.26M	Joint Ventures & Associates
1.93M	1.93M	1.93M	Non Current Assets Land held for development or sale
69.21M	62.62M	62.45M	Total Current Assets
0.65M	0.65M	0.65M	Prepayments
4.70M	4.51M	4.50M	Receivables
12.28M	12.28M	12.28M	Contract Assets
0.75M	0.75M	0.75M	Other inventory
50.83M	44.44M	44.27M	Cash assets and cash equivalents
		2000	Current Assets
Forecast	Forecast	Budget	
•	•	5	
2027	2026	2025	
			Statement of Financial Position
	recast	rm Financial Fo	2024/2025 Budget and Long Term Financial Forecast
			LOCKYEL VAILEY REGIONAL COUNCIL
			Lacturar Valley Beginnel Council

1.93M 39.10M

1.93M 39.82M

854.52M

0.00M

0.11M

12.28M 5.07M 0.65M

12.28M 5.25M 0.65M

87.51M 0.75M 12.28M 5.61M 0.65M

12.28*M* 5.82M 0.65M **116.53M**

2.59M

9.25M 2.61M 4.31M **26.30M**

9.35M 2.64M 4.31M **26.61M**

9.44M 2.67M 4.31M **27.02M**

9.53M 2.69M 4.31M **27.37M**

9.63M 2.72M 4.31M **27.79M** 1.50M

1.50M

Statement of Cash Flows 2024/2025 Budget and Long Term Financial Forecast **Lockyer Valley Regional Council**

Receipts from customers

Net cash inflow (outflow) from operating activities Other Finance costs Payment to suppliers and employees Interest received

Cash flows from investing activities:

Payments for property, plant and equipment
Subsidies, donations and contributions for new capital expenditure
Proceeds from sale of property, plant and equipment

Net transfer (to) from cash investments

Net cash inflow (outflow) from investing activities

Net increase (decrease) in cash and cash equivalents held

Net cash inflow (outflow) from financing activities

Repayment of borrowings Proceeds from borrowings

Cash at beginning of reporting period

Cash and cash equivalents at end of the financial year

105.02M	97.03M	87.51M	78.32M	69.86M	61.28M	54.58M	50.83M	44.44M	44.27M	
97.03M	87.51M	78.32M	69.86M	61.28M	54.58M	50.83M	44.44M	44.27M	30.65M	
7.99M	9.52M	9.19M	8.46M	8.59M	6.69M	3.75M	6.40M	0.16M	13.62M	
(16.34M)	(13.95M)	(13.14M)	(12.84M)	(11.82M)	(12.49M)	(14.51M)	(9.74M)	(10.84M)	(12.87M)	
0.90M	1.08M	1.85M								
0.46M	0.61M	0.60M	0.34M	0.27M	0.34M	0.48M	0.31M	0.45M	5.00M	
6.50M	5.97M	5.47M	5.03M	4.60M	4.23M	3.90M	3.57M	4.77M	22.00M	ro
(24.21M)	(21.43M)	(20.11M)	(19.12M)	(17.60M)	(17.96M)	(19.79M)	(14.52M)	(17.14M)	(41.72M)	
24.33M	23.46M	22.33M	21.30M	20.41M	19.19M	18.26M	16.13M	11.01M	26.49M	
-	-	-	-	-	-	-	-	-	-	
							1	1		
5.54M	5.14M	4.72M	4.31M	3.93M	3.57M	3.31M	3.07M	2.88M	3.39M	
(91.01M)	(87.72M)	(84.86M)	(81.99M)	(79.15M)	(76.76M)	(74.29M)	(72.49M)	(74.11M)	(63.40M)	
109.80M	106.05M	102.47M	98.98M	95.62M	92.37M	89.24M	85.55M	82.24M	86.50M	
									Budget	
Forecast	Proposed									
\$	\$	\$ 1	\$	\$	\$	\$ 5	\$!	\$	\$	
2034	2033	2032	2031	2030	2029	2028	2027	2026	2025	

2024/2025 Budget and Long Term Financial Forecast	ast							
2025 2026 \$ \$	2027 \$	2028 \$	2029 \$	2030 \$	2031 \$	2032 \$	2033 \$	2034 \$
Proposed Forecast Budget	Forecast Forecast Forecast Forecast Forecast Forecast Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
414.55M 415.05M 429.13M 431.83M 431.83M 448.10M 451.21M 451.71M 470.76M 475.34M	429.13M	431.83M	431.83M	448.10M	451.21M	451.71M	470.76M	475.34M
0.50M 14.09M	2.70M		16.27M	3.12M	0.50M	19.05M	4.57M	1.00M
415.05M 429.13M 431.83M 431.83M 448.10M 451.21M 451.71M 470.76M 475.34M 476.34M	431.83M	431.83M	448.10M	451.21M	451.71M	470.76M	475.34M	476.34M
447.48M 484.00M 487.51M 496.48M 506.24M 515.90M 526.51M 537.72M 550.62M 565.76M	487.51M	496.48M	506.24M	515.90M	526.51M	537.72M	550.62M	565.76M
36.52M 3.51M	8.97M	9.76M	9.66M	9.66M 10.61M 11.20M		12.90M 15.15M	15.15M	16.23M
484.00M 487.51M	496.48M 506.24M 515.90M 526.51M 537.72M 550.62M 565.76M	506.24M	515.90M	526.51M	537.72M	550.62M	565.76M	581.99M
862.03M 899.05M	916.64M 928.31M	928.31M	938.08M	964.00M	977.73M	989.43M	938.08M 964.00M 977.73M 989.43M 1021.38M 1041.10M	1041.10M
36.52M 3.51M	8.97M	9.76M	9.66M	10.61M	11.20M	12.90M	15.15M	16.23M
0.50M 14.09M	2.70M		16.27M	3.12M	0.50M	19.05M	4.57M	1.00M
M 916.64M	928.31M	938.08M	964.00M	977.73M	989.43M	1021.38M	1041.10M	1058.32M
ž	916.64M	916.64M 928.31M	916.64M 928.31M 938.08M	916.64M 928.31M 938.08M 964.00M	916.64M 928.31M 938.08M 964.00M 977.73M	916.64M 928.31M 938.08M 964.00M 977.73M 989.43M	916.64M 928.31M 938.08M 964.00M 977.73M 989.43M 1021.38M	899.05M 916.64M 928.31M 938.08M 964.00M 977.73M 989.43M 1021.38M 1041.10M 1058.32M

Lockyer Valley Regional Council
2024/2025 Budget and Long Term Financial Forecast
Relevant Measures of Financial Sustainability

9. Leverage Ratio	8. Asset Renewal Funding Ratio	7. Asset Consumption Ratio	6. Asset Sustain ability Ratio	5. Un restricted Cash Expense Cover Ratio	4. Operating Cash Ratio	3. Operating Surplus Ratio	2. Population Growth Ratio	1. Council Controlled Revenue Ratio	Ratio
Book Value of Debt/Total Operating Revenue less Total Operating Expenditure add Depreciation and Amortisation	Total of Planned Capital Expenditure on Infrastructure Asset Renewals over 10 years/Total of Required Capital Expenditure on Infrastructure Asset Renewals over 10 years	Written Down Replacement Cost of Depreciable Infrastructure Assets/Current Replacement Cost of Depreciable Infrastructure Assets	Capital Expenditure on Replacement of Infrastructure Assets (Renewals)/Depreciation Expenditure on Infrastructure Assets	(Total Cash and Equivalents add Current Investments Add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash/Yotal Operating Expenditure less Oppreciation and Amortisation less Finance Costs	Operating Result add Depreciation and Amortisation add Finance Costs/Total Operating Revenue	Operating Result/Total Operating Revenue (excluding capital items)	Prior year estimated population/Previous year estimated population	Net Rates, Levies and Charges add Fees and Charges/Total Operating Revenue	Calculation
0 - 3 times	Not applicable	> 60%	> 80%	3 months	> 0%	> 0%	Not applicable	Not applicable	Target
0.0	Not applicable Transitional timeframes included in the Financial Management (Sustainability) Guideline 2024 requires reporting of this ratio to commence for the 2024/2025 financial statements	72.1%	161.2%	8.3	26.8%	8.9%	2.1%	64.8%	2024/2025 Budget
0.0	mes included in the F	72.4%	87.8%	7.0	12.9%	-6.4%	2.1%	67.6%	Forecast 2025/2026
0.0	inancial Managemer	70.9%	92.2%	00 J.T.	20.8%	1.3%	2.1%	68.3%	Forecast 2026/2027
0.0	nt (Sustainability) Gu	69.2%	95.3%	8.8	21.0%	1.6%	2.1%	68.7%	Forecast 2027/2028
0.0	ideline 2024 require	68.9%	102.0%	9.6	21.3%	0.9%	2.1%	68.9%	Forecast 2028/2029
0.0	s reporting of this rat	67.5%	98.1%	10.6	21.8%	1.3%	2.1%	69.1%	Forecast 2029/2030
0.0	io to commence for t	65.7%	103.5%	11.4	21.8%	1.3%	2.1%	69.3%	Forecast 2030/2031
0.0	the 2024/2025 finan	69.9%	107.0%	12.3	22.0%	2.3%	2.1%	69.4%	Forecast 2031/2032
0.0	cial statements.	68.5%	111.0%	13.2	22.2%	3.2%	2.1%	69.6%	Forecast 2032/2033
0.0		67.0%	120.3%	13.8	22.1%	3.6%	2.1%	69.7%	Forecast 2033/2034

For Period Ended February, 2025

INFRASTRUCTURE Cost Centre: Capital Program Delivery Cost Centre: Parks & Open Spaces Program: Parks and Open Spaces Projects Facilities Projects Projects Total Program: Facilities Projects Culvert Renewal Programme Projects Total Bridge Renewal Programme Projects Total Program: Bridge Renewal Programme Asphalt Resheet Programme Projects Total Program: Asphalt Resheet Programme Parks and Open Spaces Projects Projects Total Program: Culvert Renewal Programme 24/25 Asphalt Renewal Program Hail Damage Write off Replacements Ma Ma Lilydale Road Culvert Mahon Bridge (BRP) Playground Kerb & Surfacing Renewals 24/25 Bridge Renewals - Minor Works Ropehill Comm Sport Cent Shade Shelter Pump Replacement Springbrook Park Bore Privacy Fence RV Park, Gatton Laidley Rec Reserve Shelter Replacement Jean Biggs Redevelopment (SEQCSP) **CAPITAL WORKS PROGRAM** 2025 Adopted 7,321,537 7,521,537 100,000 200,000 200,000 13,000 504,650 355,350 40,000 20,000 36,000 80,300 Additional Budget Final Amended 24-Amendment Review 25 Capital Works 10,000 10,000 7,321,537 7,521,537 355,350 80,300 36,000 20,000 100,000 200,000 200,000 40,000 10,000 13,000 committed costs) (includes 6,760,720 6,767,378 Total 29,291 29,291 30,531 573 23,183 12,095 8,369 74,751 6,658 **New Funding** Amount 4,994,387 4,994,387 240,000 240,000 00 00 00 Contribution 2,327,150 2,527,150 100,000 200,000 200,000 40,000 20,000 10,000 36,000

684,418	0	587,724	684,418	(1,190,000)	1,874,418	Floodway Renewal Programme Projects Total
684,418	0	585,009	684,418	(1,190,000)	1,874,418	F/Hill Blenheim Floodway Renewal
	0	2,715				Program: Floodway Renewal Programme Drayton Street Floodway Renewal (QRRRA)
	105,000	43,246	טטט,כטד	32,315	72,085	Footpath Renewal Programme Projects Total
	5,000	8,791			5,000	Shorelands Dr Footpath Miss Link(SEQCSP)
	20,000	384	20,000		20,000	Patrick Street Footpath Renewal(SEQCSP)
	80,000	34,072		32,315	47,685	Eastern Drive Footpath Renewal (SEQCSP)
						Program: Footpath Renewal Programme
776,900	2,655,830	1,491,847	3,432,730	230,000	3,202,730	Future Design Works Programme Projects Total
	0	15,960	1			William Street Gatton
	81,297	30,251	81,297		5P 81,297	William St, Forest Hill - PWD Parking SEQCSP
	0	51,226				Tenthill Creek Road - Stage 2
200,000	0	29,399	200,000		200,000	Subdivision Renewals
90,000	50,000	128,922	140,000	40,000	100,000	Spencer Street Gatton (CNLGG)
66,900	0		66,900		66,900	Spa Water Road Culvert
15,000	0		15,000		15,000	Preston Boundary Road Guardrail
40,000	421,593	90,143	461,593	40,000	421,593	Old Laidley - Forest Hill Road (BS)
	0	282			DW) -	Mountain Road, Summerholm Drainage (FDW)
	330,000	88,526	330,000		330,000	Lyne Road, Morton Vale (SEQCSP)
	0	963				Lake Clarendon Way Rehabilitation (FWD)
	100,000	306	100,000		100,000	Laidley CBD Accessibility Review(SEQCSP)
	0	13,902				Jones Road, Withcott Widening (FDW)
	0	1,160				John Street South, Laidley
	500,000	382,126	500,000		500,000	Gehrke Road, Plainland (Dev Funded)
	0	249				Future Design - Footpath Renewal
	15,000	5,877	15,000		15,000	Footpath Miss Links-William St (SEQCSP)
	30,000	11,096	30,000		30,000	Footpath Miss Links - Jones Road (SEQCSP)
	50,000	4,744	50,000		50,000	Fairway Dr Footpath Missing Link(SEQCSP)
	0	6,265				Douglas McInnes Drive
	0	1,617				Cochrane/Maitland/Riddell/Stubbersfield
	1,077,940	628,834	1,077,940		1,077,940	Biggs Road, Withcott (SEQCSP)
365,000	0	,		150,000	215,000	25/26 Future Designs - Budget Only
	0					23/24 Floodway Renewal Program
						Program: Future Design Works Programme
Contribution	Amount	committed costs)	Buaget	2	Budget	
Council	New Funding	(includes	25 Ca	Amendment Review	2025 Adopted	
		1	Final Amondod 24			

						,
105,254	0	46,677	105,254		105,254	Pavement Widening Programme Projects Total
105,254	0	46,677	105,254		105,254	Program: Pavement Widening Programme Woodlands Rd (Schroeders Rd Bends) TIDS
1,547,635	1,148,600	591,980	2,696,235	1,607,212	1,089,023	Pavement Renewal Programme Projects Total
100,000	0	43,643	100,000		100,000	Market Drive Gatton Pavement Rehab
1,300,000	0		1,300,000	1,300,000		Lawlers Road
147,635	107,837	250,516	255,472	69,239	186,233	Edgerton Drive, Plainland (LRCI4)
	275,000	163,832	275,000		275,000	Berlin Road Pavement Rehab (SEQCSP)
	765,763	133,989	765,763	237,973	527,790	24/25 Pavement Rehab (SEQCSP)
			т т			Program: Pavement Renewal Programme
3,968,253	1,889,032	3,241,596	5,857,285	(829,758)	6,687,043	Other Infrastructure Projects Projects Total
300,000	0	531,164	300,000		300,000	Tenthill Ropeley Rockside 'hardt (TIDS)
87,211	0		87,211		87,211	Survey Equipment
	405	405	405	(69,239)	69,644	Spa Water Rd Reconstruction (LRCI4)
30,000	0		30,000		30,000	Smith Street Gatton Upgrades
40,000	0	9,515	40,000		40,000	Ropeley Rockside Road Grid
3,052,322	743,983	2,463,879	3,796,305		3,796,305	Postmans Ridge Road Rehab (TIDS)
	94,644	148	94,644		94,644	Lockyer Creek Rd Helidon Profile (LRCI4)
113,304	830,000	23,699	943,304		943,304	Lake Apex Car Park (SEQLP)
	220,000	30,718	220,000		220,000	Laidley IGA Cpark & Tree Removal(SEQCSP)
14,531	0		14,531		14,531	Helidon Township Entry
115,000	0	131,314	115,000	15,000	100,000	Gatton Depot Compliance Measures Stage 1
178,948	0	42,052	178,948		178,948	Gatton Central Drainage Upgrade - Design
	0			(775,519)	775,519	Gatton Central Drainage - Stage 1
10,000	0	7,457	10,000		10,000	Drayton Street Bus Stop Light Upgrade
26,937	0	1,246	26,937		26,937	Bridge Improvements
						Program: Other Infrastructure Projects
105,376	700,000	240,298	805,376		805,376	Gravel Resheet Programme Projects Total
	0	27,769				Gravel Resheet Program for 23/24
105,376	700,000	212,529	805,376		805,376	Program: Gravel Resheet Programme 24/25 Gravel Resheet Program (SEQCSP)
	, mino di ic	201111111111111111111111111111111111111	pacher	•	£ 500 C 5	
Council	New Funding	Total (includes	Final Amended 24- 25 Capital Works	Additional Budget Final Amended 24 Amendment Review 25 Capital Works	ted	

	0	51,624		•	DRFA - Feb 2022 - LVRC.0067.2122H.REC
	0	49,491		1	DRFA - Feb 2022 - LVRC.0063.2122H.REC
	0	34,137		1	DRFA - Feb 2022 - LVRC.0061.2122H.REC
-	0	35,693		1	DRFA - Feb 2022 - LVRC.0058.2122H.REC
	0	1,514		1	DRFA - Feb 2022 - LVRC.0058.2122H.REC
	0	10,538			DRFA - Feb 2022 - LVRC.0057.2122H.REC
	0	9,085		•	DRFA - Feb 2022 - LVRC.0056.2122H.REC
	0	7,958		•	DRFA - Feb 2022 - LVRC.0055.2122H.REC
	0	8,703			DRFA - Feb 2022 - LVRC.0054.2122H.REC
	0	8,320			DRFA - Feb 2022 - LVRC.0051.2122H.REC
	0	8,320			DRFA - Feb 2022 - LVRC.0051.2122H.REC
	0	13,395			DRFA - Feb 2022 - LVRC.0049.2122H.REC
	0	178,939		1	DRFA - Feb 2022 - LVRC.0047.2122H.REC
	0	8,849			DRFA - Feb 2022 - LVRC.0045.2122H.REC
	0	3,667		•	DRFA - Feb 2022 - LVRC.0040.2122H.REC
	0	6,289		•	DRFA - Feb 2022 - LVRC.0039.2122H.REC
	0	47,902		•	DRFA - Feb 2022 - LVRC.0038.2122H.REC
	0	36,131		•	DRFA - Feb 2022 - LVRC.0037.2122H.REC
	0	7,653		•	DRFA - Feb 2022 - LVRC.0035.2122H.REC
	0	25,907		•	DRFA - Feb 2022 - LVRC.0034.2122H.REC
	0	23,131		1	DRFA - Feb 2022 - LVRC.0033.2122H.REC
	0	23,821			DRFA - Feb 2022 - LVRC.0032.2122H.REC
	0	37,387		•	DRFA - Feb 2022 - LVRC.0031.2122H.REC
	0	34,137		•	DRFA - Feb 2022 - LVRC.0030.2122H.REC
	0	25,881		•	DRFA - Feb 2022 - LVRC.0027.2122H.REC
	0	17,660		•	DRFA - Feb 2022 - LVRC.0026.2122H.REC
	0	9,934		•	DRFA - Feb 2022 - LVRC.0024.2122H.REC
1	0	11,796		1	DRFA - Feb 2022 - LVRC.0023.2122H.REC
	0	13,773		1	DRFA - Feb 2022 - LVRC.0020.2122H.REC
					Program: REPA Programme
					Cost Centre: DRFA New Event - REPA
30,000	O		30,000	30,000	Stormwater Renewal Programme Projects Total
30,000	0		30,000	30,000	24/25 Stormwater Pit Upgrade Program
					Program: Stormwater Renewal Programme
494,794	1,205,206	1,424,218		1,700,000 -	Seal Renewal Programme Projects Total
494,794	1,205,206	1,424,218	1,700,000	1,700,000	<i>Program: Seal Renewal Programme</i> 24/25 Bitumen Reseal Program (RTR)
Contribution	Amount	committed costs)	Budget	Budget 2	
Council	New Finding	Total			

Program: REPA Complementary Works Programme Comp Works 2024 Event DRFA - Feb 2022 - Comp Works Sealed REPA Complementary Works Programme Projects Total	DRFA - Feb 2022 - LVRC.0068.2122H.REC DRFA - Feb 2022 - LVRC.0071.2122H.REC DRFA - Feb 2022 - LVRC.0071.2122H.REC DRFA - Feb 2022 - LVRC.0073.2122H.REC DRFA - Feb 2022 - LVRC.0073.2122H.REC DRFA - Feb 2022 - LVRC.0076.2122H.REC DRFA - Feb 2022 - LVRC.0076.2122H.REC DRFA - Feb 2022 - LVRC.0076.2122H.REC DRFA - Feb 2022 - LVRC.0077.2122H.REC DRFA - Feb 2022 - LVRC.0078.2122H.REC DRFA - Feb 2022 - LVRC.0088.2122K.REC DRFA - Feb 2022 - LVRC.0088.2122K.REC DRFA - Feb 2022 - LVRC.0098.2122K.REC DRFA - Feb 2022 - LVRC.0098.2122K.REC DRFA - Jan 2024 - Goulds Road folodway DRFA - Jan 2024 - Goulds Road folodway DRFA - Jan 2024 - LVRC.00102 - Unsealed Zone 10 DRFA - Jan 2024 - LVRC.0103 - Unsealed Zone 10 DRFA - Jan 2024 - LVRC.0103 - Unsealed Zone 10 DRFA - Jan 2024 - LVRC.0107 - Unsealed Zone 1 DRFA - Jan 2024 - LVRC.0107 - Unsealed Zone 1 DRFA - Jan 2024 - LVRC.01010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0109.2324U.REC DRFA - Jan 2024 - LVRC.0110 - Unsealed Zone 4 DRFA - Jan 2024 - LVRC.0110 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0110 - Unsealed Zone 4 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 4 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - LVRC.0010 - Unsealed Zone 6 DRFA - Jan 2024 - UNSEAL CONE 6 DRFA - Jan 2024 - UNSEAL CONE 6 DRFA - Jan 2024 - U	
1,000,000		Additional Budget 2025 Adopted Amendment Review
1,000,000		Final Amended 24- 25 Capital Works
7,268 7,268	committed costs 22,373 13,282 40,748 (169,963) 13,216 56,297 181,951 46,112 6,337 6,337 4,614 (1,316,074) 607 12,763 58,627 47,965 1,122,847 756,281 1,082 53,223 685,599 145,961 120,079 513,485 660,417 329,798 66,039 45,270 66,895	Total (includes
0	Amount Amount 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	New Funding
1,000,000 - 1,000,000	Contribution	Council

390.717	0	309.276	390.717	(138.596)	529.313	Legal Services Projects Projects Total
20,000	0	12,590	20,000	(138,596)	158,596	Subdivision Gatton Saleyards
370,717	0	296,687	370,717		370,717	Realignment, Subdivide, Sale Tryhorn St
						Program: Legal Services Projects
						Cost Centre: Governance and Property
						PEOPLE AND BUSINESS PERFORMANCE
\$ 17,478,311	20,543,360	\$ 25,645,275	\$ 38,021,671	1,250,737	\$ 36,770,934 \$	Total for Group
1,065,647	1,078,878	985,778	2,144,525	138,968	2,005,557	Facilities Projects Projects Total
73,579	0	9,033	73,579		73,579	Watermain Renewal Laidley Showgrounds Design Component
200,000	0		200,000	200,000		Laidley Saleyards Design of Infrastructure
45,000	0		45,000		45,000	Sportfield Lighting Designs Upgrades
50,000	0	5,959	50,000		50,000	Netball Court Design Package
	250,000	4,858	250,000		250,000	LVSAC Pool Heating Replacement (SEQCSP)
105,477	0		105,477	105,477		Hail Damage Roof Repair Complimentary Component
66,290	0	66,290	66,290	(23,710)	90,000	Lake Apex Pump Station
60,000	0	1,998	60,000		60,000	Laidley Cultural Centre Kitchen Upgrade
	170,000	132,670	170,000		170,000	HalfCourt Basketball Crt L/Apex (SEQCSP)
18,000	0	25,744	18,000		18,000	Glenore Grove CClub Electrical Upgrade
15,000	0	13,228	15,000		15,000	Gatton Showgrounds Electrical Upgrades
100,000	0		100,000		100,000	Gatton Shire Hall Projection Room
	0			(12,799)	12,799	DNS Stage 2 Prevention Safety Works
221,599	24,211	204,414	245,810		245,810	Alex Geddes Hall Upgrade (BSBR)
15,000	0	13,898	15,000		15,000	Air Conditioning - Gatton Pound
	634,667	507,684	634,667	(180,000)	814,667	Accessibility Improvements (LRCI4)
45,702	0		45,702		45,702	24/25 Facility Appliances Replacement
30,000	0		30,000	30,000		LVCC Fire Compliance Building Works - Emergency Lighting & Signage etc.
20,000	0		20,000	20,000		Renovations Procurement Building - Design Only
						Program: Facilities Projects
						Cost Centre: Facilities
Council Contribution	New Funding Amount	Total (includes committed costs)	Final Amended 24- 25 Capital Works Budget	Additional Budget Final Amended 24- Amendment Review 25 Capital Works 2 Budget	2025 Adopted Ar Budget	

Waste Disposal Projects Projects Total	Program: Waste Disposal Projects Asphalt Extension rear (MRF)	Transfer Station Projects Projects Total	Old Gatton Landfill Capping	Materials Recovery Facility Fire Systems	Materials Recov Fac Asphalt Replacement	Program: Transfer Station Projects	Cost Centre: Transfer Stations	Waste Disposal Projects Projects Total	Old Gatton Landfill Leachate Trench	Laidley Leachate Tank Replacement	Design and Reconfiguration Gatton site	Program: Waste Disposal Projects	Cost Centre: Waste Disposal	Information Communication Technology Projects Projects Total	Wireless Access Point Renewals	Cabling in the chambers	UPS Renewal	Server Renewals	Satellite Phone Renewals	Printer Fleet Renewals	Network Switch Renewals	Mobile Device Renewals	Library People Counter Renewals	ICT Hardware Replacement/Renewals	Firewalls for Waste Systems	Data Storage Renewals	Body Camera Renewals	Audio Visual Renewals	Program: Information Communication Technology Projects	Cost Centre: Information Communication Technology		
70,000	70,000	92,841	8,550	51,301	32,990			1,205,000	900,000	125,000	180,000			891,090	46,000	,	21,560	50,000	10,000	3,162	4,636	70,000	10,500	330,000	3,349	110,000	32,196	199,687			C	2025 Adopted Budget
		(59,851)	(8,550)	(51,301)				59,851			59,851			10,000		10,000																Additional Budget Amendment Review 2
70,000	70,000	32,990			32,990			1,264,851	900,000	125,000	239,851			901,090	46,000	10,000	21,560	50,000	10,000	3,162	4,636	70,000	10,500	330,000	3,349	110,000	32,196	199,687			·	Final Amended 24- 25 Capital Works
				ı				145,416	145,416					297,655				18,931		1,367				166,638		88,395	21,950	374				Total (includes committed costs)
0	0	0	0	0	0			0	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				New Funding Amount
70,000		32,990	-	-	32,990			1,264,851	900,000	125,000) 239,851			901,090	46,000	10,000	21,560	50,000	10,000	3,162) 4,636	70,000	10,500	330,000	3,349	110,000	32,196	199,687				Council Contribution

0 78,981 0 78,981 0 \$ 2,788,629 0 \$ 2,788,629 0 529,627 0 529,627 0 529,627 0 213,404 0,000 649,056 0 60,000	1,650,000 1,650,000	1,038 1,038 \$ 753,384 \$ 753,384 - 277,250 277,250 277,250 78,992 78,992 78,992 78,992 45,046	78,981 78,981 5 2,788,629 : \$ 2,788,629 : 529,627 529,627 529,627 22,085,652 213,404 2,299,056 60,000 60,000	-\$ 128,596 (448,500)	78,981 78,981 78,981 448,500 529,627 978,127 2,085,652 213,404 2,299,056 60,000	Cost Centre: Public Order & Safety Program: Public Order and Safety Projects CCTV Hardware Renewals Public Order and Safety Projects Total Total for Group Cost Centre: Regional Development Program: Regional Developments Projects Mountain Bike Trail Hub Structure Strategic Land Acquisition Regional Developments Projects FH Rec Grnds Park & View Silos (SEQL) FH Silo Viewing & Camp Areas Tourism Projects Total Cost Centre: Community Events Program: Regional Developments Projects Cost Centre: Community Events Program: Regional Developments Projects Cost Centre: Community Events Program: Regional Developments Projects Christmas Centrepiece Christmas Garlands
0 50,000 0 50,000		1 1	50,000		50,000	Cost Centre: Waste Minimisation Program: Waste Minimisation Material Recycling Facility (MRF)Upgrade Waste Minimisation Projects Total
g Council Contribution	New Funding Amount	Total (includes committed costs)		Additional Budget Final Amended 24 Amendment Review 25 Capital Works 2 Budget	2025 Adopted Budget	

\$ 21,814,459	\$ 23,904,874	\$ 27,960,778	\$ 45,719,333	713,641	\$ 45,005,692 \$	Total for Council
\$ 80,000	611,514	\$ 610,646	\$ 691,514	40,000	\$ 651,514 \$	Total for Group
	0 0	1,278 1,278				Cost Centre: DRFA New Event - REPA Program: REPA Programme DRFA - Feb 2022 - LVRC.0082.2122H.REC REPA Programme Projects Total
40,000 40,000 50,000	100,000 235,000 0 276,514 611,514	59,202 244,135 28,900 277,132 609,369	100,000 275,000 40,000 276,514 691,514	40,000	100,000 235,000 40,000 276,514 651,514	Cost Centre: Disaster Management Program: Disaster Management Projects Flood Cameras in new locations (SEQCSP) Flood Warning Infra Network (QRA,FWIN) Flood Warning System Upgrade QRRRF Flood Cameras & Electronic Signage Disaster Management Projects Projects Total
\$ 1,467,519	2,750,000	\$ 951,472	\$ 4,217,519	448,500	\$ 4,666,019 -\$	Total for Group EXECUTIVE OFFICE
	200,000 200,000	131,984 131,984	200,000		200,000	Cost Centre: Voluntary Home Buy Back Program: Voluntary Home Buy-Back Voluntary Home Buy Back Scheme Voluntary Home Buy-Back Frojects Total
30,000 15,000 45,000	0 0	25,016 16,761 41,777	30,000 15,000 45,000		30,000 15,000 45,000	Cost Centre: Community Wellbeing Program: Pest Management Projects Loan Spray Equipment Pound Improvements Pest Management Projects Total
40,000 71,500 - 111,500	000,000 0 0	18,675 309,157 327,832	40,000 71,500 900,000 1,011,500		40,000 71,500 900,000 1,011,500	Cost Centre: Growth & Policy Program: Growth and Policy Projects Flood Mitigation Kensington Grove Flood Mitigation Options Laidley Laidley Disaster Ready Project Phase 1 Growth and Policy Projects Projects Total
Council Contribution	New Funding Amount	Total (includes committed costs)	Final Amended 24- 25 Capital Works Budget	Additional Budget Amendment Review 2	Ac 2025 Adopted Am Budget	

10.3 Operational Plan 2024-2025 Third Quarter Performance Report

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to provide a summary of Council's performance against the Operational Plan 2024-2025 for the period 1 January 2025 to 31 March 2025.

Officer's Recommendation:

THAT Council receive and note the third quarter performance update on the progress of Council's Operational Plan 2024-2025.

Executive Summary

Council adopted its Operational Plan 2024-2025 with its Annual Budget on 26 June 2024. The Operational Plan captures Council's activities of strategic significance against the Outcomes and Commitments of the Corporate Plan 2022-2027. The Chief Executive Officer is required to present a written assessment of Council's progress towards implementing the annual Operational Plan at least every three months.

Proposal

This report presents the third quarter performance report on the Operational Plan 2024-2025, which is for the period 1 January 2025 to 31 March 2025.

Attached to this report is the detailed third quarter performance update. Performance reporting is completed on the achievement of the performance outcomes and budget expenditure for each operational plan activity. A performance status update for all operational plan activities collectively is also included for this quarter, and in comparison, with previous quarterly updates.

An overview of the performance status by Operational Plan Theme is included below:

Operational Plan Theme	No	2	2024-2025 Ot	ıtcome Statu	S
	Action Items	Completed	On Track	In Doubt	Won't be achieved
Lockyer Community	3	0	3	0	0
Lockyer Business, Farming and Livelihood	3	0	1	1	1
Lockyer Nature	3	0	1	2	0
Lockyer Planned	9	2	3	3	1
Lockyer Leadership & Council	8	2	5	1	0
Total	26	4	13	7	2

Previous Council Resolutions

Ordinary Meeting 29 January 2025 (24-28/0229)

THAT Council receive and note the second quarter performance update on progress against the 2024-2025 Operational Plan deliverables

Critical Dates

A written assessment on the progress of the Operational Plan 2024-2025 must be provided to Council at least every three months.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council – Compliant with legislation.

Finance and Resource

The financial allocations in the 2024-2025 Budget reflect the deliverables in the Operational Plan. Detailed achievement of each deliverable in line with budget allocation is included in the attached performance report.

An overview of the status of the budget allocation is included below:

Operational Plan Theme	No		2024-2025	Budget Status	
	Action	Completed			Completed
	Items	within	On Track	Over/Under	over
		budget			budget
Lockyer Community	3	0	3	0	0
Lockyer Business, Farming and Livelihood	3	0	2	1	0
Lockyer Nature	3	0	3	0	0
Lockyer Planned	9	2	5	2	0
Lockyer Leadership & Council	8	2	6	0	0
Total	26	4	19	3	0

Legislation and Policy

Section 174 (3) of the *Local Government Regulation 2012* requires a progress report on the Operational Plan to be presented at Council meetings.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance, litigation, liability and prosecution.

Consultation

Portfolio Councillor Consultation

Cr Chris Wilson, the portfolio Councillor for Corporate Services is briefed, as required, on the performance of the Operational Plan 2024-2025 as part of the monthly Councillor Portfolio Briefings.

Internal Consultation

Progress reporting on the annual operational plan is completed by council officers responsible for delivering the action items. Completed progress reporting is referred to the Executive Leadership Team to review prior to finalising the detailed performance report.

Community Engagement

The third quarter performance update will be published on Council's website for information purposes to the community.

Attachments

1. Third Quarter Performance Update 36 Pages



Lockyer Valley Regional Council | Operational Plan 2024-2025 Third Quarter Performance Report







INTRODUCTION

The Operational Plan (the Plan) is a strategic document that is developed and adopted annually with the Budget. The Plan captures strategic deliverables for the 2024-25 financial year to ensure Council delivers the Commitments and Outcomes of the Corporate Plan 2022-27.

The Plan sets the one year direction for Council and articulates our deliverables, areas of responsibility, addresses risks and monitors the overall performance of Council.

Section 174 (3) of the *Local Government Regulation* 2012 includes the requirement for the Chief Executive Officer to present a written assessment of the organisation's progress towards implementing the Operational Plan to Council at meetings of Council at regular intervals of not more than three months. This quarterly performance report on Council's Operational Plan 2024-25 ensures Council meets is legislative responsibilities.

COMMITMENT TO HUMAN RIGHTS

Lockyer Valley Regional Council

Council is committed to protecting and promoting human rights by ensuring that human rights are considered in all the work we do – from the decisions we make to the services we provide. This commitment is in accordance with Council's obligations under the *Human Rights Act 2019*.



VISION, MISSION AND VALUES

VISION:

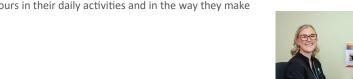
We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

MISSION:

Lead, engage and empower.

OUR VALUES:

Values form the basis of our culture. They add meaning to work and they provide a basis for consistent planning and decision making across the organisation. To ensure that staff live our values, every employee of Lockyer Valley Regional Council is expected to demonstrate articulated behaviours in their daily activities and in the way they make decisions. Our values are:



Leadership

LEADERSHIP

We lead through excellence and partner with the community to achieve Council's vision and mission.

Accountability

ACCOUNTABILITY

We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



INTEGRITY

We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



COMMUNICATION

We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



CUSTOMER FOCUS

We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.



TEAMWORK AND COLLABORATION

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.







Quarterly Operational Plan 2024-25

OUR ROLE

As we work towards our outcomes, we recognise that not all of them can be achieved by Council alone. Council will fulfil a range of roles in working to achieve the outcomes outlined in this Plan.

These roles include:

COUNCIL ROLE DESCRIPTION

Provider	Delivering services
Funder	Funding other parties to deliver services
Regulator	Regulating activities through legislation, local laws or policies
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together
Advocate	Promoting the interest of the community to other decision makers and influencers













Quarterly Operational Plan 2024-25

237103

QUARTERLY HIGHLIGHTS





NEW FLOOD WARNING INFRASTRUCTURE BOOSTS SAFETY THROUGHOUT EX-TC ALFRED

Community safety was bolstered throughout Ex-Tropical Cyclone Alfred, following the installation of two new flood cameras and electronic warning signs at seven high-risk sites across the Lockyer Valley.

Late last year, Council installed two new flood monitoring cameras – one on the corner of Forest Hill-Fernvale Road and Old Laidley Forest Hill Road, and another on Mount Sylvia Road near Mount Sylvia State School.

In addition, new electronic flood warning systems were installed on seven flood-prone roads and electronic signage at Woodlands Road, Glen Cairn was upgraded.

These new signs can be automatically activated when water levels in nearby creeks or waterways reach a predefined level, or they can be remotely activated using a computer or mobile phone. This brings the total number of flood monitoring cameras across the region to 15, two of which capture images in several directions.

Throughout Ex-Tropical Cyclone Alfred, the new infrastructure, made possible with assistance from the Commonwealth and Queensland governments through the Queensland Resilience and Risk Reduction Fund in partnership with Council, enabled motorists to accurately assess their risks and deter them from driving through floodwater.

During the event, the community engaged highly with Council's flood camera feeds, which were viewed almost 263,000 times.



COUNCIL TO INVEST IN SALEYARDS FOLLOWING RECOMMENDATIONS FROM WORKING GROUP

Council will invest in the remediation of the Laidley Saleyards to help secure the facility's long-term future.

At its February Council Meeting, Councillors gave the green light to undertake detailed design of critical infrastructure needed to meet regulatory requirements and enhance operations.

Council has committed to spending up to \$200,000 in the remainder of the 2024-25 financial year to undertake detailed design on critical infrastructure components, being the livestock wastewater system, cattle dip and other further works.

This commitment will allow Council to finalise those costings and confidently budget for them in the 2025-26 and 2026-27 financial years.

It comes after the Laidley Saleyards Working Group, set up to investigate the future operations of the Saleyards, concluded the facility could be financially viable with some changes and investment and would continue to make a valuable contribution to the local community.

To facilitate this, the Group has recommended Council spend \$1.2M over three years to undertake capital improvements at the Saleyards, with the motion to undertake detailed design the first step towards that.

Council will also seek financial assistance from the State Government towards dip improvements and operations, which is the level of government responsible for biosecurity, in order to reduce the cost burden on our community.





LOCKYER VALLEY RESIDENTS HAVE THEIR SAY ON FUTURE OF THE REGION

Almost 1000 residents took the time to have their say on the future of the Lockyer Valley, heeding Council's calls to complete the 2025 Lockyer Valley Liveability Survey.

While our population of 43,800 may be relatively small compared to other regional centres and of course major cities, the Lockyer Valley is still made up of a whopping 77 suburbs and localities and trying to gather data from each of these was no easy feat.

Throughout the survey, Council sourced data from 58 localities. Undertaken by social research organisation, Place Score, the survey gave respondents the chance to rate their neighbourhood's liveability, share their priorities and offer ideas for improvement.

Council will be briefed by Place Score on the common themes that were found - what rated highly, what rated poorly, where things can be improved and what different segments the community most value.

After this, the community will be informed about the next steps, and Council will use the results as a baseline for future surveys to track its progress.

NEW LOCKYER VALLEY VISITOR GUIDE HOT OFF THE PRESS!

From expansive farmlands to inspiring bucket list experiences, the brand-new Lockyer Valley Visitor Guide was officially unveiled in January.

As the ultimate tool for exploring the region's vibrant offerings, the Visitor Guide puts a spotlight on the region's country hospitality and unique towns and villages.

Growing year-by-year with fresh content, tips, and ideas, this free 60-page booklet is packed with everything visitors need to make their trip to the region truly unforgettable.

Featuring more than 100 local businesses, the Visitor Guide showcases everything from family-friendly activities to hidden gems, local events, and where to find farmfresh produce. It also includes practical information on transport, scenic routes, and must-visit attractions, making it an invaluable resource for both first-time explorers and seasoned visitors.

Forty thousand copies of the publication have been printed and will be distributed across 90 accredited Visitor Information Centres in Queensland. The Guide will also be available at local accommodation providers, attractions and businesses. Visitors can access it online or download it from luvyalockyer.com.au.

Financial assistance was provided through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA).



PERFORMANCE STATUS

OUTCOME STATUS

STATUS		NUMBER
On Track	•	12
In Doubt	•	8
Won't Be Achieved	•	2
Completed within Milestone	✓	4



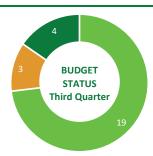
Year To Date Outcome Status Comparison

This graph provides a year-to-date comparison of the milestone status of the Operational Plan 2024-2025 activities against previous quarterly performance reports.



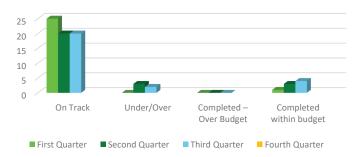
BUDGET STATUS

STATUS		NUMBER
On Track	•	19
Under/Over	•	3
Completed – Over Budget	•	0
Completed within Budget	✓	4

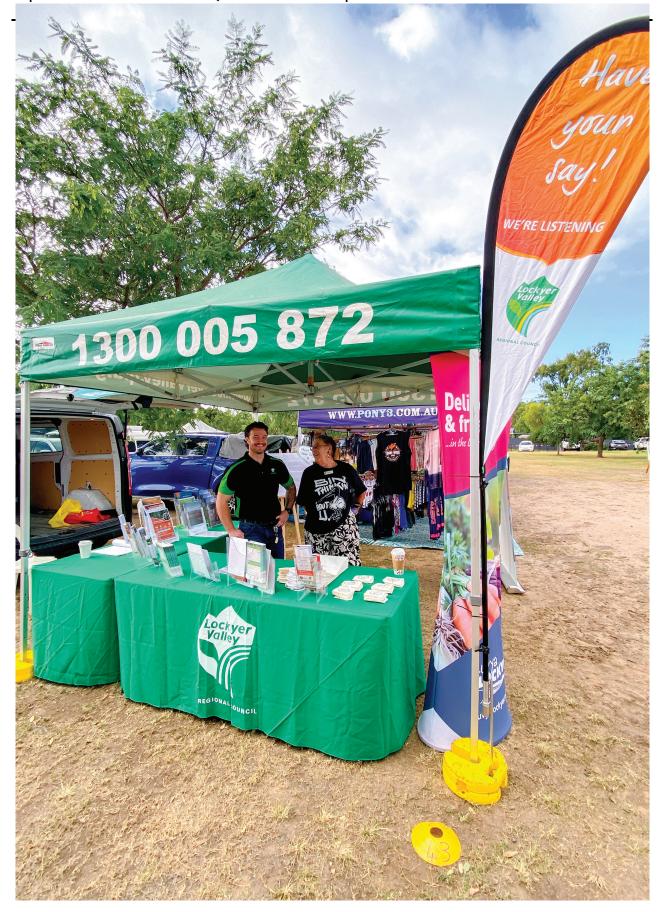


Year To Date Budget Status Comparison

This graph provides a year-to-date comparison of the budget status of the Operational Plan 2024-2025 activities against previous quarterly performance reports.







Lockyer Community Deliverables

Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are, and all that our region has to offer by connecting business, the community and government.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
Undertake a series of placed-based and online community consultation activities to capture the aspirations of the community to inform future organisational planning and services	Inform future service levels and discretionary projects by increasing community input into same. (For example, Fairways Park) Consultation to inform the Corporate Plan and the community's aspirations for the region.	The following outcomes were achieved this quarter: Council "Pop-ups" were held at Gatton Markets and Plainland Markets in February 2025. The "Pop ups" promoted and/or collected community feedback for the Lockyer Valley Liveability Survey and the Community Priorities survey, along with general feedback on issues of concern to the community.	•	•

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.



	Milestone Status		Budget Status	
₽	On Track	•	On Track	•
E	In Doubt	•	Under/Over	•
LEGI	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓

Enhanced Wellbeing and Safety of the Community Operational Plan Activity Outcome Budget **Performance Outcome Progress Commentary** Status Status *Undertake a Outcomes to be achieved: The following outcomes were achieved review of Council's this quarter: • Review of Subordinate Local Laws • Subordinate Local Law No 1.3 Local Law No.2 (Establishment of Occupation of a (Animal Management) 2011 completed. Temporary Home) 2011 - At the Council meeting on 29 January 2025, Council Review of Subordinate proposed to make proposed Local Law 1.3 Amendment Subordinate Local Law No. (Establishment or 1 (Temporary Homes and Local Occupation of a Government Areas) 2025 to amend Temporary Home) Subordinate Local Law No 1.3. 2011 completed. Proposed Amendment Subordinate Local Law No. 1 has undergone public consultation. The submissions received will be workshopped with Council in April, and a report presented to the Council meeting recommending Council makes Amendment Subordinate Local Law No. 1. • Subordinate Local Law No. 2 (Animal Management) 2011. Proposed amendments to Subordinate Local Law No.2 have been prepared by officers and these were workshopped with Council on 12 November 2024. An Amendment Subordinate Local Law will be drafted and presented to Council next quarter to progress the amendments. (progress commentary continues over the page)

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

LEGEND	Milestone Status		Budget Status	
	On Track	•	On Track	•
	In Doubt	•	Under/Over	•
	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



• Provide regulatory services for the safety of the community.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
*Undertake a review of Council's Local Laws	Outcomes to be achieved: Review of Subordinate Local Law No.2 (Animal Management) 2011 completed. Review of Subordinate Local Law 1.3 (Establishment or Occupation of a Temporary Home) 2011 completed.	• Subordinate Local Law No.4 (Local Government Areas, Facilities and Roads) 2011 - At the Council meeting on 29 January 2025, Council proposed to make proposed Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025 to amend Subordinate Local Law No 4. Proposed Amendment Subordinate Local Law No. 1 has undergone public consultation, and a report will be presented to the Council meeting recommending Council makes Amendment Subordinate Local Law No. 1.		

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.



LEGEND	Milestone Status		Budget Status	
	On Track	•	On Track	•
	In Doubt	•	Under/Over	•
LE	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓

The Community's Preparedness for Disasters Is Improved Through Community Education, Training and Strong Partnerships Between Council and Other Agencies. Outcome Budget Operational **Performance Outcome Progress Commentary** Status Status To assist Council Outcomes to be achieved: Progress achieved against the and the outcomes this quarter include: Flood monitoring community to Flood monitoring cameras: cameras at new respond to future locations on Gatton-Esk The site location for the flood flood events, Road and Granthammonitoring camera on Granthamundertake Winwill Road installed. Winwill Road has been confirmed upgrades to for installation to commence. Council's Flood • 3 new gauges in Monitoring the region's Flood The identified of a suitable site Camera and Flood Warning Infrastructure location for the flood monitoring Warning Network installed. camera on Gatton-Esk Road is still Infrastructure under consideration and Networks negotiation with the Department of Transport and Main Roads. Installation of new gauges: Three potential sites have been identified for the new gauges to be installed, Pike Street Laidley, Mulgowie and the Billabong at Glenore Grove. All three are in various stages of status, two of the three sites (Pike Street & Billabong) are awaiting approval from the relevant State Government agency. The third site requires the identification marker for installation to commence. Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitment:

Foster community resilience and coordinate the community responses to disaster events.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

LEGEND	Milestone Status		Budget Status	
	On Track	•	On Track	•
	In Doubt	•	Under/Over	•
	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Lockyer Business, Farming and Livelihood Deliverables

Lockyer Business: Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

Lockyer Farming: As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

Lockyer Livelihood: We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
*Rescope and update the existing concept plan and business case prepared in 2022 for the Lockyer Valley Equine Precinct, in line with Racing Queensland objectives for the Precinct.	Outcomes to be achieved: Original concept plan and business case reworked into an up-to-date master plan for the Precinct.	 The following outcomes have been achieved this quarter. WMA have been engaged to undertake the updated flood model to inform the constrains analysis for the updating of the concept plan. GenEng have been engaged to provide advice on the bulk earthwork engineering components for the updating of the concept plan. Preliminary discussions have been had with COHA Group and Council's Planning Team in relation to any Development Application requirements, should Racing Queensland proceed with a Development Application. Equestrian Queensland have indicated that they wish to have no further involvement in the Project. The University of Queensland, Gatton Campus representative will now be the Gatton Campus Director. 	•	•



Deliver the strategic priorities of the Economic Development Strategy Identify opportunities to facilitate private sector investment in the region.

Advocate for investment in an equine precinct and equine related activities for the region.

	Milestone Status		Budget Status	
9	On Track		On Track	•
GEN	In Doubt		Under/Over	•
LEGI	Won't Be Achieved		Completed – Over Budget	•
	Completed within Milestone	T	Completed within budget	√

Maximise Opportunities Through Engagement and Partnership with Stakeholders to Achieve a Strong Resilient Economy Operational Outcome **Budget Performance Outcome Progress Commentary** Plan Activity Status Status *Advocate for The Project Viability The following outcomes have been improved water Assessment phase of the achieved this quarter. security and Lockyer Valley & On 2 February 2025, a newsletter supply for the Somerset Water Security was distributed to Collaborative region through the Assessment implemented, stakeholders. Lockyer Valley and outcomes to be achieved: Somerset Water On 3 February 2025, correspondence Agreement with Collaborative was sent to Federal Member for Blair Seqwater on supply and Wright providing a project brief and costs executed. and overview of the Collaborative. Multiple rounds of This correspondence also requested demand assessments that a meeting be arranged with key undertaken. Collaborative staff. Rescoped Detailed On 7 February 2025, respective **Business Case** Council CEOs met with the CEO completed. of Urban Utilities to discuss project outcomes. On 21 February 2025, correspondence was sent to the new Chair of Seqwater. On 18 March 2025, a meeting was held with the Minister for Local Government to seek clarification on the State Governments preferred option from the Viability Assessment On 27 March 2025, project staff and the Collaborative Chair met with Dr Joanne Burton, CEO of Resilient Rivers to provide an overview of the project and to understand mutually beneficial project outcomes of the Collaborative and Resilient Rivers. Appointed ENGENY consultants to commence the design and technical package of work.

 $Delivering\ this\ Operational\ Plan\ Activity\ will\ assist\ Council\ in\ achieving\ the\ following\ Corporate\ Plan\ Commitments:$

- Advocate for a secure and sustainable water supply for the region.
- Deliver the strategic priorities of the Economic Development Strategy

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
l B	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budge Status
*Establish a tourism drawcard for the region by painting a community recommended mural on Forest Hill Silos	Outcomes to be achieved: Painting of Murals on Forest Hill silos completed. Construction of a viewing platform and parking area commenced.	The following outcomes have been achieved this quarter: Consultants sought changes to Development Application conditions. Changes were in relation to fencing and waste storage conditions. These requested changes were considered and endorsed by Council at the March Council Meeting. Consultants reworked the detailed design elements to accommodate a pedestrian path to existing toilets. The legal agreement is being finalised between GrainCorp and Council in preparation for release of the Expression of Interest for silo art. Expression of Interest material is being prepared.		•

 ${\it *This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.}$



	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
LE	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Lockyer Nature Deliverables

Our natural assets are valued and protected to sustain our unique rural lifestyle.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
*Finalise and commence implementation of the Waste Recycling and Reduction Plan	Outcomes of the Waste Recycling and Reduction Plan to be achieved: Plan finalised and adopted by Council. A community education program to assist with improving the regions waste management practices delivered. Continue to further refine the full cost pricing of waste. A review of options for possible transfer station at Plainland undertaken, including community consultation. Green waste vs FOGO vs innovative options determined.	Progress achieved against the outcomes this quarter include: Waste Management Strategy: The Waste Management Strategy 2024-30 was adopted by Council on 20 November 2024. Key initiatives and deliverables are outlined in this progress commentary below. Community Education Program: Community education program is ongoing, with various programs being delivered to schools and interest groups. Of particular note, participation in the "Get Grubby" program, which is an organics recycling program aimed at school aged children, has more than doubled since the appointment of Council's Waste Education Officer. Over the past 12 months an education campaign has been introduced to support the program aimed at recovering used vapes to keep them out of the general waste stream. This program has been well received and is gathering pace as the education message is absorbed. Full Cost Pricing of Waste: The full cost pricing model is currently under review and update to encompass changes and refinements made to the regions waste management practices. It is anticipated this updated model to be available in May 2025.		



Council and the Community Actively Reduce Waste, Recycle and Reuse More (cont.). **Performance Outcome Progress Commentary** (Cont.) Outcomes of the Waste **Review of Waste Transfer Stations** Recycling and Reduction Options: *Finalise and Plan to be achieved: The review of waste transfer stations, commence including potential sites at Plainland implementation of Plan finalised and has been expanded in scope to also the Waste adopted by Council. include Council's main waste Recycling and facilities. This will allow the review to A community education Reduction Plan consider integrated approach across program to assist with the Regions Waste Management improving the regions operations. This review will continue waste management into late 2025. Once the review has practices delivered. been finalised, community Continue to further consultation will be undertaken, this refine the full cost component will be carried over in the pricing of waste. 2025-26 financial year. A review of options for Green waste vs FOGO Innovation possible transfer station Options: at Plainland undertaken, • The move toward a green waste including community collection service continues to be consultation. developed with a target to introduce in the summer of 2025-26. Green waste vs FOGO vs innovative • Discussions are currently in progress options determined. with the contractor responsible for Council's waste collection services in relation to identifying and implementing a suitable solution for the scheduled collection of red lidded bins in the areas under the current FOGO trial. The 1 July 2025 is the current targeted change to services.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Council and the Community Actively Reduce Waste, Recycle and Reuse More (cont.). **Progress Commentary** To safeguard the Outcomes to be achieved: Progress achieved against the delivery of waste outcomes this quarter include: • The Tender for Recycling and recycling is in the marketplace for Tender for Recycling: services awarding the contract to • The tender for recycling has been throughout the a suitable provider. completed with Re-Group being region: awarded the contract. Recyclable • The Supervision of material is being processed through Negotiate a Waste Transfer Station contract their Nambour facility. Tendering for Tender is in the variation for the the next period is now being marketplace for delivery of considered to ensure continuity of awarding the contract Council's bulk future service provisions. to a suitable provided. recycling. Supervision of Waste Transfer Stations • The Supervision of Finalise and Tender: Waste Transfer Station execute a • The tender for the supervision of Contract is awarded contract for Council's Waste Transfer Stations was and preferred the supervision completed in September 2024 and contractor is on-site of Council's Ability Enterprises awarded the undertaking the work. Waste Transfer contract. Stations. Supervision of Waste Transfer Stations **Contract Status:** Ability Enterprises have been delivering a high standard of service and the contract is running well. Ability Enterprises have also assisted Council with the clean-up of flood debris in parts of the Region as a result of the impacts of ex-tropical cyclone Alfred.



Lockyer Valley Regional Council

Won't Be Achieved

Completed within Milestone

Completed - Over Budget

Completed within budget

Council and the Community Actively Reduce Waste, Recycle and Reuse More (Cont.) **Performance Outcome Progress Commentary** *Undertake a Outcomes to be achieved: Progress achieved against the feasibility outcomes this quarter include: • The feasibility of a assessment to Feasibility of Material Recycling Facility material recycling operate a material facility operation that (including business case): recycling facility will provide processing · The feasibility of a material recycling (MRF). of up to 50 tonnes per facility operation has progressed to day, including the costs the next phase of investigation with to establish assessed. Ethos Resources selected to develop a business case to support funding The business case for bids for the project. Delivery of the the material recycling business case is anticipated to be facility built and liaise conducted in late May/early June with Council of Mayors 2025. Liaison with Council of Mayors SEQ and relevant State SEQ and relevant State Government departments to access Departments for suitable funding will suitable funding. be carried out in the 2025-26 financial · Liaise with neighbouring councils to ascertain Partnership Liaison with Neighbouring whether a partnership Councils: can be formed to Neighbouring Councils have been prosecute recycling approached to seek their indication of at the material partnership support for the project. recycling facility. Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitment:

• Reduction in waste and increase in recycle and reuse.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Lockyer Planned Deliverables

We have unique, well-connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
Finalise the adoption of the Draft Lockyer Valley Planning Scheme.	The Lockyer Valley Planning Scheme adopted.	Outcome achieved in quarter one of Operational Plan 2024-25.	√	√
*Implement the Lockyer Valley Planning Scheme and prepare a planning scheme amendment to incorporate the revised Flood Hazard Overlay and associated code.	Outcomes to be achieved: The Lockyer Valley Planning Scheme implemented. Planning Scheme Amendment to the Lockyer Valley Planning Scheme to incorporate the revise Flood Hazard Overlay and code prepared. Host a developer roundtable to obtain feedback from the sector as to the functionality and useability of the scheme.	The following outcomes have been achieved this quarter: Planning Scheme: This specific deliverable was completed in quarter one, noting that the implementation of the Lockyer Valley Planning Scheme is ongoing. Council will undertake consequential amendments as the necessary strategic planning projects are completed. Flood Hazard Overlay: The consultant assisting with this project has completed calibration of the Laidley Regional Model to the 2022 LiDAR and is nearing completion of the Lockyer Creek calibration. Delays with this project are being experienced due to the introduction of new rainfall data from Queensland Reconstruction Authority's (QRA) rainfall project undertaken by HARC Consulting. The rainfall data from the HARC project presents differently from that used for Council's modelling. Developer Roundtable: It is intended to conduct this activity in the next quarter.		

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.



	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GE	In Doubt		Under/Over	•
LE	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓

Provision of Fit-For-Purpose Infrastructure Which Meets the Current and Future Needs of the Region Budget Operational **Outcome Performance Outcome Progress Commentary** Plan Activity Status Status *Undertake the Outcomes to be achieved: The following outcomes have been preparation of achieved this quarter: A review of the Council's Local supporting documents The 5-year LGIP Review has Government been completed and was required to inform the Infrastructure Plan LGIP growth modelling, presented to a Councillor (LGIP) including: Workshop on 19 March 2025. including the open Develop the space, roads and A report on the outcomes of the Infrastructure transport and 5-year LGIP Review, including a Plan to inform stormwater and recommendation to commence the LGIP. drainage strategies an LGIP Amendment, will be completed. considered by Council at the April Development of the Council Meeting. Infrastructure Plan to inform the LGIP commenced. *Present to Outcomes to be achieved: The following outcomes have been Council a flood achieved this quarter: The necessary mitigation option investigations required • A draft community engagement (s) for Laidley. to inform the plan for the community finalisation of a flood consultation element of the mitigation option for project has been completed and is Laidley completed. currently being reviewed. Community engagement Negotiations are ongoing with of the flood mitigation landowners in relation to privately option undertaken. owned parcels of land required in order to facilitate the flood Preparations for Council mitigation option. adoption a flood mitigation option for Laidley completed. Actively seek funding opportunities for the planning, design, construction and implementation of the flood mitigation option for Laidley.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
Ē	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
*Undertake an options analysis for flood mitigation in Withcott.	Outcome to be achieved: Necessary investigations required to inform a draft options analysis for flood mitigation in Withcott finalised.	 No further work has progressed in relation to this project given the need to finalise other project priorities. 	•	•
Develop a detailed 3-year (2025-28) Capital Investment and Works Program which includes the planning, design and delivery of roads, drainage, bridges, structures, facilities, parks and open space projects.	 A detailed 3-year Capital Investment and Works Program adopted by Council. Program implemented as part of the 2025-26 budget process. 	Progress achieved against the outcomes this quarter include: Capital projects have been identified to build the 3-year project investment plan, comprising of key projects such as Tenthill Creek Road upgrades, Laidley, Hatton Vale and Withcott footpath missing links and continuing road reseals across the region. The proposed capital projects identified in the draft 2025-2026 budget have been aligned with the 3-year plan. Adjustments will be made to 3-year plan to reflect adjustments made in the adopted 2025-26 Budget.		•

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

| Milestone Status | Rudget Status



	Milestone Status		Budget Status	
9	On Track		On Track	•
GEN	In Doubt		Under/Over	•
LEGI	Won't Be Achieved		Completed – Over Budget	•
	Completed within Milestone	T	Completed within budget	√

Provision of Fit-For-Purpose Infrastructure Which Meets the Current and Future Needs of the Region (Cont.) Budget Operational Outcome **Performance Outcome Progress Commentary** Plan Activity Status **Status** *Undertake the Outcome to be achieved: Progress achieved against the program of work outcomes this quarter include: Year one of the to re-instate reconstruction of • The 2024 weather event has Council's transport **Essential Public Assets** 14 submissions to the Queensland and drainage Reconstruction Authority (QRA), 11 (REPA) Program on network impacted Council's transport and approved, 2 outstanding and awaiting by the 2024 drainage network review and approval, 1 has been Weather Event: damaged as a result of lodged for acquittal. the January 2024 rain Work on 88 of the 153 unsealed event delivered. roads has been completed. Bridge debris cleaning and pipe cleaning packages have been completed. • The March 2025 weather event has caused the 2024 program to be placed on hold and further assessment required across the two events.

Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitments:

- Prepare and adopt a revised Local Government Infrastructure Plan for the Lockyer Valley
- Undertake strategic infrastructure planning to guide the provision of infrastructure across the region.
- Plan, design and deliver essential infrastructure for roads, drainage, walkways and cycle paths for connectivity across the region.
- Deliver the 5-year program of works based on asset management refining and delivery.

An Integrated Approach to the Planning of All Communities that Strengthens Local Identity and Lifestyle							
Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status			
Investigate options for acquiring suitable land within Plainland for community purposes.	Outcome to be achieved: Investigation undertaken into acquiring suitable land.	Outcome achieved in quarter two of Operational Plan 2024-25.	√	√			
Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitments:							

- Prepare and adopt a revised Local Government Infrastructure Plan for the Lockyer Valley.
- Prepare and finalise a Growth Management Strategy to guide the orderly and sequential growth of the region.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Growth And Development in The Region Is Sustainably Managed Through the Adoption and Implementation of the Lockyer Valley Planning Scheme and An Integrated Approach to the Planning of All Communities that Strengthens Local Identity and Lifestyle. **Operational** Outcome **Budget Performance Outcome Progress Commentary Plan Activity** Status Status Undertake the Outcomes to be achieved: The following outcomes have been following strategic achieved this quarter: The Local Flood planning projects: Management Plan Local Floodplain Management Plan: Develop a finalised. • Council adopted the Local Floodplain Local Flood Management Plan at its meeting • The Local Cultural Management held in October 2024. This project Heritage Study review Plan is now completed. finalised and undertake Local Cultural Heritage Study: Conduct a an amendment of cultural/heritage Planning Scheme and • A draft list of places to be considered review. Planning Scheme Policy for the Local Cultural Heritage register has been completed. This list No.3 to incorporate the Commence the recommendations of the was presented to a Councillor development workshop on 25 March 2025. study completed. of a Growth Management Development of a Community consultation will now Strategy. **Growth Management** need to occur in relation to the draft Strategy commenced. list of places. This is scheduled to Undertake a occur in the first quarter of the review of the · Subject to successfully 2025-26 financial year. Master Plan for obtaining grant funding, a review of the master Growth Management Strategy (GMS): the development of Grantham plan for Grantham · A consultancy has been engaged and to guide is undertaken. the project has commenced. development To support this work, Council of future land engaged Place Score to undertake a uses and liveability survey to benchmark and infrastructure provide an understanding of the connections. place-based sentiment of local communities early in the GMS process. The survey was conducted between 13 January and 16 February 2025. Around 1000 surveys were completed. On 1 April 2025, a presentation on the survey results were provided to Councillors.

the page)



	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
Ĕ	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

(progress commentary continues over

Growth And Development in The Region Is Sustainably Managed Through the Adoption and Implementation of the Lockyer Valley Planning Scheme and An Integrated Approach to the Planning of All Communities that Strengthens Local Identity and Lifestyle (cont.).

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
(cont.) Undertake the following strategic planning projects: Develop a Local Flood Management Plan Conduct a cultural/heritage review. Commence the development of a Growth Management Strategy. Undertake a review of the Master Plan for the development of Grantham to guide development of future land uses and infrastructure connections.	 Outcomes to be achieved: The Local Flood Management Plan finalised. The Local Cultural Heritage Study review finalised and undertake an amendment of Planning Scheme and Planning Scheme Policy No.3 to incorporate the recommendations of the study completed. Development of a Growth Management Strategy commenced. Subject to successfully obtaining grant funding, a review of the master plan for Grantham is undertaken. 	 Following a community design charette on 1 February, Council's consultants have prepared a draft Grantham Structure Plan. This draft plan was presented to the Councillor Workshop on 25 March 2025. Further consultation with the community on the draft structure plan will now be undertaken. It is a condition of the grant funding, that this project be completed, and a planning scheme amendment drafted by June 2025. 		

Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitments:

- Prepare and adopt a revised Local Government Infrastructure Plan
- Prepare and finalise a Growth Management Strategy to guide the orderly and sequential growth of the region.
- Undertake strategic infrastructure planning to guide the provision of infrastructure across the region.
- Provide access to up-to-date flood data and information.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
SEN I	In Doubt	•	Under/Over	•
LEGI	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



Lockyer Leadership and Council Deliverables

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council: A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
Develop a staged asset management decision making framework which will enhance the strategic direction of asset management planning for asset construction and asset renewals	Outcomes to be achieved: An asset management decision making framework for roads and drainage assets developed and adopted. which incorporates: Capital investment parameters. Maintenance management parameters; and Asset performance parameters which determine appropriate intervention options such as new asset, renewal or disposal.	Progress achieved against the outcomes this quarter include: The Asset Management Steering Committee has been established comprising of organisation wide key stakeholders with a Terms of Reference endorsed. The Asset Management Decision Making Framework for transport and drainage assets and the Stormwater Asset Management Plan have reached internal review stage. The Framework consists of a guideline document which has been developed to provide overall direction including incorporating assessment criteria and risks. Additional to the guideline document, spreadsheets have been developed to manage prioritisation of the projects in the various milestone stages. The Roads and Footpaths Inspections and Intervention Levels procedures is under review by key stakeholders.		



	Undertake Robust and Accountable Financial, Resource and Infrastructure Planning and Management to Ensure Affordable and Sustainable Outcomes for Our Community									
Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status						
Cease to operate the Gatton Childcare Centre	Outcomes to be achieved: The tender process for the sale of the Gatton Childcare Centre finalised.	Outcome achieved in quarter two of Operational Plan 2024-25.	√	√						
All associated actions identified in the project plan undertaken.										
	Sale or lease of Gatton Childcare Centre completed.									

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
Determine a defined procurement process which supports the needs of the business, ensures legislative compliance and provides value for money	Procurement documents revised, approved and implemented. Training to Council Officer on Procurement processes designed and delivered. Reporting improvements, which includes data to ensure legislative compliance and compliments a strategic approach developed. Mandatory on-line training developed.	Progress achieved against the outcomes this quarter include: Procurement documents are under review, with the Procurement Guideline close to being finalised. Training in Procurement continued to be delivered to various teams throughout Council this quarter. Training will continue to be provided to teams who have not yet received any training. Once all initial training session have been delivered, follow up refresher sessions will be conducted. Reporting improvements will commence once the migration of Council's financial software from CI to CiA is completed. Mandatory on-line training has not commenced.		

 $\hbox{*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.}$

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
LEGI	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	√	Completed within budget	✓



Undertake Robust and Accountable Financial, Resource and Infrastructure Planning and Management to Ensure Affordable and Sustainable Outcomes for Our Community (Cont.). Outcome **Performance Outcome Progress Commentary** Plan Activity Status Status *Undertake a Outcomes to be achieved: Progress achieved against the review and outcomes this quarter include: • Works completed to rationalisation of create 14 market-ready Grantham Subdivision: Council's lots in the Grantham Grantham subdivision works have land holdings. subdivision and market been completed and lots have been marketed for sale. To date, 7 lots them for sale. have been sold and another 4 are Subject to cost benefit under contract. analysis being Gatton Saleyards: undertaken to ascertain viability - Gatton Independent assessors have Saleyards subdivision recommended market testing of works completed and the Gatton Saleyards site. Council market one lot for sale. has resolved to undertake an expression of interest process that A review of all land swap will commence in April to inform and voluntary home buy any future subdivision or disposal back land held by requirements. Any further subdivision Council to identify or disposal work is expected to carry the highest and best over to 2025-26. use and implement strategies to dispose of Review of Voluntary Buy Back and the land where possible Land Swap Land: completed. Independent assessors have completed their assessment of all Subject to resourcing land swap and voluntary home buy all council owned land back land held by Council. Council has (including Gatton West resolved to investigate disposal and Industrial Zone) amalgamation strategies, and this is assessed, and findings currently being undertaken. presented to Council. Assessment of all Council Owned Land: Independent assessors have completed an assessment of all council owned land and have presented their findings to Council. Council has resolved to take steps to identify feasibility and disposal requirements on certain land parcels, including the Gatton West Industrial Zone. These investigations are expected to continue into the 2025-26 year. Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitment:

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.



• To be financial sustainable

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
GEN	In Doubt	•	Under/Over	•
LE	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓

Promote a Values Based Culture that Appreciates and Empowers its Workforce. **Operational** Outcome **Budget Performance Outcome Progress Commentary** Plan Activity Status Status *Undertake Progress achieved against the Outcomes to be achieved: organisational outcomes this quarter include: • Two pulse surveys which development provide insight into the Pulse Surveys: activities that organisations culture A decision was made by management foster a valuescompleted and findings not to conduct a second pulse survey. based culture. This was due to the completion of the reported to Council. People @ Work survey which was The identified activities quite lengthy and don't want to over of Connected Council survey staff. program completed and Connected Council Initiatives: reported to Council. • The Connected Council has met on The identified numerous occasions during quarter leadership program and 3 with a focus on the Actions management team Register of the Connected Council. activities completed. Of significance, the rationalisation of the Actions Register which contained 55 actions, is now complete and the results are as follows: • 8 actions remain for the Group to work through; 5 actions were marked complete and removed; 10 actions were marked as a Work in Progress (WIP) and are to be delegated to other areas of the organisation to complete i.e. Business Improvement Team; 32 actions were removed as some were closely related to other items, no longer relevant or referred to ELT/ Management Team to decide what to do. • The Rollout of the Positive Development Plans has been delayed and will now be finalised during quarter 4. Leadership Program: • Cohort 5 of the Leadership **Development Program was** delivered in quarter 2.

*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

	Milestone Status		Budget Status	
9	On Track	•	On Track	•
BEN	In Doubt	•	Under/Over	•
LEG	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	√	Completed within budget	✓



Promote a Values Based Culture that Appreciates and Empowers its Workforce (cont.). **Operational** Outcome Budget **Performance Outcome Progress Commentary Plan Activity Status Status** Develop a Outcomes to be achieved: Both outcomes were achieved during psychosocial Quarter 2 of the Operational Plan • Education on the management 2024-25. The focus is now on treating **Psychosocial Code** framework to the hazards identified and of Practice address hazards in implementing the framework. 2023 completed. the workplace. Hazards in workplaces across Council identified.

Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitments:

- Commitment to the values of the organisation.
- Commitment to the health and safety of our employees
- Commitment to a one team, one Council organisational culture.

Operational Plan Activity	Performance Outcome	Progress Commentary	Outcome Status	Budget Status
*Prioritise and commence implementation of recommendations made from the review conducted on Council's information management processes and systems.	 Recommendations made from the review on Council's Information Management processes and systems prioritised. An education program developed to improve the organisations understanding of recordkeeping responsibilities. Hardcopy records audited and digitised on a priority basis to decrease the net hardcopy record storage by 500 boxes. 	Progress achieved against the outcomes this quarter include: Prioritisation of the recommendations from the review of Council's Information Management processes and systems was completed during quarter 2. The education programme on Information Management Compliance — Public Records Act 2023 was developed and delivered to all staff via Council's Learning Management System and face to face workshops with field-based staff. Over 200 staff have completed the training so far. As at the end of quarter 3, a total of 457 boxes have been audited and digitised and reduced from long term storage.		•



Deliver Reliable Internal Support Services. Operational Budget Outcome **Performance Outcome Progress Commentary Plan Activity Status** Status *Deliver the Cyber Security Strategy Initiatives are Outcomes to be achieved: prioritised ICT on track with the overall strategy The following initiatives Strategy outcomes 30% complete. of the Cyber Security which will assist in Essential Eight Maturity Level 1 is Strategy delivered: improving 85% complete, Council's cyber Essential Eight Risk Management is 75% security maturity maturity level 1 complete, and and Risk management. ICT capabilities. Incident response review is Incident response 100% complete. readiness review. TechnologyOne Strategy initiatives are on track. Subject to organisational • Contract renewal is complete. capacity, the following initiatives of the • Financial modules transition to CIA TechnologyOne Strategy remains on track with go live delivered: scheduled in late April 2025. • Contract renewal. • Core Enterprise Suite (Financials) modules transitioned from CI to CIA.

Delivering this Operational Plan Activity will assist Council in achieving the following Corporate Plan Commitment:

- Commitment to the health and safety of our employees.
- Commitment to excellence in customer service
- Compliance with governance obligations.

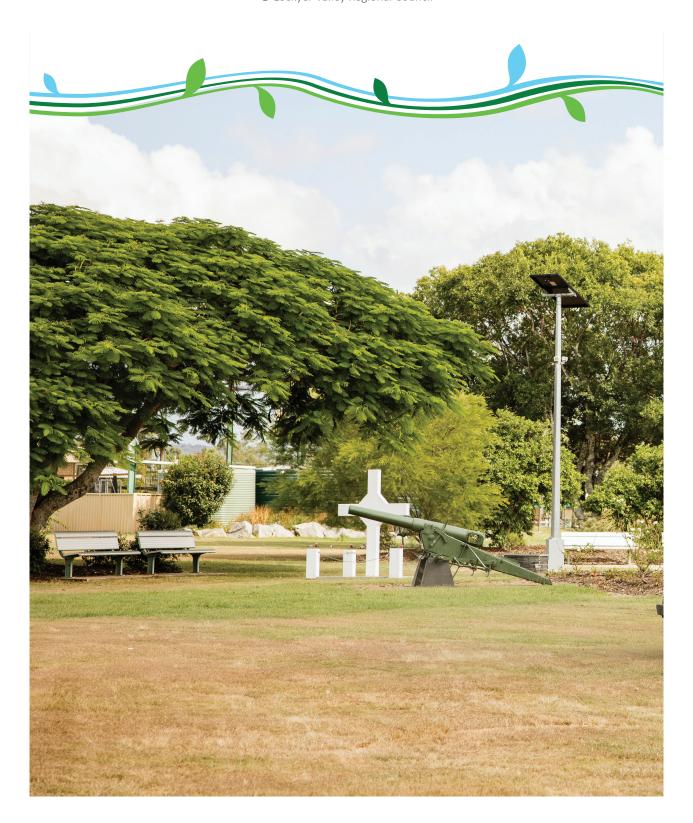
*This is a multi-year operational plan activity, some of its outcomes will be delivered in future financial years.

GEND	Milestone Status		Budget Status	
	On Track	•	On Track	•
	In Doubt	•	Under/Over	•
LEG	Won't Be Achieved	•	Completed – Over Budget	•
	Completed within Milestone	✓	Completed within budget	✓



For more information phone 1300 005 872, email mailbox@lvrc.qld.gov.au or visit www.lockyervalley.qld.gov.au

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10.4 Code of Meeting Practice

Author:Bella Greinke, Project OfficerResponsible Officer:Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the updated Code of Meeting Practice.

Officer's Recommendation:

THAT Council adopt the Code of Meeting Practice (version 9.0) as attached to this report.

Executive Summary

In accordance with section 150G of the *Local Government Act 2009* a local government must adopt meeting practices that are consistent with the model procedures developed by the Department of Local Government, Water and Volunteers (Department). As such, the Code of Meeting Practice has been reviewed and amended to reflect the updated Model Meeting Procedures and Best Practice Standing Orders. As part of this review, the document content has been refined to provide more consistent information and clarification. While the document was not due for review until May 2027 it has been updated earlier to ensure Council is meeting the minimum standards.

Proposal

It is proposed Council adopt version 9 of the Code of Meeting Practice. This document complies with, and has been cross referenced with, the provisions of the *Local Government Act 2009* (*LGA 2009*) and the *Local Government Regulation 2012* (*LGR 2012*) to provide procedures and standards for the proper conduct of business by a local government at its meetings and meetings of its committees.

The main changes to the document are:

- Inclusion of a section relating to the Chairperson of a local government meeting and how the Chairperson is determined, in addition to the duties of the Chairperson in any meeting.
- Inclusion of specifics for dealing with and recording unsuitable conduct.
- Provisions for media representatives to make audio recordings of local government meetings for the purpose of accurate recording of information.
- Refinement of the document to reduce duplicated information, including reordering or combining sections.

Version 9.0 of the document provides up-to-date information in a more streamlined and easier to understand manner, while containing all necessary provisions.

Previous Council Resolutions

Ordinary Council Meeting 15 May 2024:

RESOLUTION

THAT Council adopt the Code of Meeting Practice (version 8.0) as attached to these minutes.

Moved By: Cr M Hagan Seconded By: Cr J Reck

Resolution Number: 24-28/0038

CARRIED 7/0

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Critical Dates

There are no critical dates, however it is good practice to keep the Code of Meeting Practice aligned with the meeting procedures provided by the Department.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council:

- Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values.
- Compliant with relevant legislation.

Legislation and Policy

Section 150F of the *LGA 2009* states the Department's Chief Executive is responsible for making meeting procedures for the conduct of meetings of a local government and its committees. Section 150G of the *LGA 2009* states that a local government must either adopt the model meeting procedures, or meeting procedures that are consistent with the model meeting procedures. If the local government's meeting procedures are inconsistent with those provided by the Department, the local government is taken to have adopted the model procedures to the extent of the inconsistency.

The document before Council is consistent with the model meeting procedures provided by the Department as well as the best practice standing orders. Council's Code of Meeting Practice has been extended to include information specific to committee meetings in addition to local government meetings.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution.

Consultation

Internal Consultation

The Governance Officer and CEO have both reviewed and approved the document.

Following Council's adoption, the document will be uploaded to Council's external website and distributed internally.

Attachments

1. Code of Meeting Practice - April 2025 29 Pages

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CODE OF MEETING PRACTICE

April 2025

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
1.0		Initial Draft	Corrin Bischoff	02/05/2012
1.1		Further revisions	Corrin Bischoff	11/08/2012
1.2		Further revisions after feedback Adopted by Council 12/09/2012 Resolution Number 2670	Corrin Bischoff	05/09/2012
2.0		Formal review conducted and revisions: inclusion of Teleconferencing, Declaration of Interests, Order of Business, Agenda Papers, Closed Meetings, Conduct, Audio or Video Recording of a Meeting Adopted by Council 18/12/2013 Resolution Number 3221	Corrin Bischoff	19/11/2013
3.0		Formal review conducted and revisions: Recording of meetings; definitions of meetings; notice for Councillor items; closed session; deputations; rescinding a motion; procedural motions. Adopted by Council 22/02/2017 Resolution Number 16-20/0377	Corrin Bischoff	14/02/2017
4.0		Formal review conducted and inclusion of section 150F of the <i>Local Government Act 2009</i>	Susan Boland/Corrin Bischoff	15/11/2018
5.0		Formal Review conducted, and amendments made in line with changes to <i>Local Government Act 2009</i> Adopted by Council 18/11/2020, Resolution Number 20-24/0178	Erin Carkeet	09/11/2020
6.0		Review conducted and minor amendments made in line with COVID-19 Emergency Response Act 2019 updates Approved by CEO	Bella Greinke	2/03/2022
7.0		Updates in line with changes to Model Meeting Procedures and Best Practice Meeting Standing Orders and removal of expired <i>COVID-19 Emergency Response Act 2019</i> references Adopted by Council 25/10/2023 Resolution Number 20-24/0939	Bella Greinke	25/10/2023
8.0		Updates in line with changes to Model Meeting Procedures and Best Practice Meeting Standing Orders Adopted by Council 15/05/2024 Resolution Number 24-28/0038	Bella Greinke	15/05/2024
9.0		Updates in line with changes to Model Meeting Procedures and Best Practice Standing Orders, refinement to order of document Adopted by Council XX/XX/2025 Resolution Number 24-28/XXXX	Bella Greinke	

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Introduction

1.1 Background

Under section 150F of the *Local Government Act 2009*, the Chief Executive of the Department of Local Government must make model procedures for local government and committee meetings. These procedures must be adopted and if the local government adopts other procedures, they must not be inconsistent with the model procedures. If there is any inconsistency, the local government is taken to have adopted the model procedures to the extent of the inconsistency.

The model meeting procedures include the following:

- the process for the Chairperson to lead and manage local government meetings.
- the process for how the Chairperson of a local government meeting may deal with unsuitable meeting conduct by a Councillor.
- the process for how the Councillors at a local government meeting may deal with the unsuitable meeting conduct by the Chairperson.
- the process for how a suspected conduct breach by a Councillor, that is referred to the local government by the Independent Assessor (IA), must be dealt with at a local government meeting.
- the processes for dealing with a conflict of interest arising during a local government meeting and recording the conflict of interest in the minutes of the meeting.
- the process for dealing with a loss of quorum due to the number of Councillors with a conflict of interest.
- procedures for closing local government meetings to the public.

1.2 Principles

This Code of Meeting Practice complements the provisions of the *Local Government Act 2009* and the *Local Government Regulation 2012*. Together these provide procedures and standards for the proper conduct of business by a local government at its meetings.

A local government has an obligation to act in accordance with the local government principles set out at section 4 (2) of the *Local Government Act 2009*, namely;

- (a) transparent and effective processes, and decision-making in the public interest
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services
- (c) democratic representation, social inclusion and meaningful community engagement
- (d) good governance of, and by, local government; and
- (e) ethical and legal behaviour of Councillors and local government employees and Councillor advisors.

1.3 Scope

The Code of Meeting Practice applies to all meetings of Lockyer Valley Regional Council (Council), including meetings of committees, and all participants in those meetings. Any provision of the Code may be suspended by resolution of any meeting outlining the duration and the application of the suspension.

Where a matter arises at a meeting which is not provided for in the Code, it may be dealt with via resolution to the meeting without notice.

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2. Meetings

2.1 Type of Meetings

Meetings include Ordinary Meetings, Special Meetings, Post-Election Meetings, and Committee

Meetings.

Ordinary Meeting is the meeting each local government (i.e. all Councillors) must hold at least once a month.

Special Meeting is a meeting at which the only business that may be conducted is stated in the notice of

the meeting (section 254C (4), Local Government Regulation 2012).

Post-Election Meeting is the meeting held within 14 days after the conclusion of each quadrennial election and

the conclusion of a fresh election of its Councillors. At this meeting the local government must, by resolution, appoint a Deputy Mayor from its Councillors (other than the Mayor)

(section 175 Local Government Act 2009).

Councillor Workshop session for Councillors to provide direction on strategic matters but not make decisions

and for the presentation of information on key projects or strategies.

2.2 Chairperson

Under section 12(4) of the *Local Government Act 2009*, the Mayor has extra responsibilities in addition to those which all Councillors have. The Mayor is the Chairperson, leading and managing local government meetings, including managing the conduct of participants at the meeting. The Mayor may delegate another Councillor to perform the Mayor's extra responsibilities including acting as Chairperson when the Mayor is absent or temporarily incapacitated. Alternatively, if the Mayor has not delegated a Councillor to undertake responsibilities as Chairperson, under the provisions of section 165 of the *Local Government Act 2009*, the Deputy Mayor acts for the Mayor during the absence or temporary incapacity or when the office of Mayor is vacant.

A meeting Chairperson will be determined as follows:

- The Mayor will be the Chairperson at a local government meeting at which the Mayor is present.
- If the Mayor is absent from a local government meeting, the meeting will be chaired by the Councillor to whom the Mayor has delegated their responsibility to Chair the meeting.
- If the Mayor is absent or unavailable to Chair the meeting, and has not delegated another Councillor to do so, the Deputy Mayor will be the Chairperson.
- If the office of Mayor becomes vacant the Deputy Mayor acts as Mayor and Chairperson of the local government meetings.
- If the Mayor and the Deputy Mayor are both prevented from chairing the meeting because of absence or temporary incapacitation, and no other Councillor has been delegated the responsibility or appointed to act as Chairperson, the local government may by resolution appoint one of the Councillors present at the meeting to act as Chairperson for the duration of the meeting.
- The local government may appoint the Chairperson for a committee. This Chairperson will preside over meetings of the committee. The Mayor is a member of each standing committee but not necessarily a member of every advisory committee. The Mayor is not necessarily the Chairperson of committee meetings.
- If the Chairperson of a committee is absent or unavailable to chair, another Councillor or Member who is chosen by the Councillors or Members present, will be Chairperson of the committee meeting.

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Before proceeding with the business of the local government meeting, the Chairperson at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the local government.

Section 12 of the *Local Government Act 2009* does not prescribe that other Councillors have the responsibility of chairing local government meetings. Other Councillors cannot assume the Chairperson role except when they are delegated by the Mayor to perform the extra responsibilities of a Mayor or a resolution has been passed by the Councillors present to select a Councillor to act as Chairperson of a particular meeting, because the Mayor, a delegated Councillor and the Deputy Mayor are unavailable. The provision for the Mayor to delegate the responsibility to be Chairperson to another Councillor caters for the possibility that the Mayor will not be the Chairperson of a particular local government meeting because the Mayor has, for example, a conflict of interest in a matter, or will be absent or incapacitated for that meeting.

2.3 Duties of the Chairperson

The Chairperson has a duty to preserve order and ensure proceedings are conducted in a proper manner by:

- determining that the meeting is properly constituted, and a quorum is present.
- informing Councillors or Members as to the business and objectives of the meeting.
- formulating for discussion and decision any proposed resolution (motion) that has been moved for consideration of the meeting.
- deciding whether proposed resolutions and amendments are in order i.e. clarifying the wording of resolutions prior to the vote being undertaken.
- deciding points of order and other incidental matters that require a decision.
- facilitating an exchange of views and ideas on key issues before the meeting.
- confining discussion to within the scope of the meeting and within reasonable limits of time.
- preserving order at the meeting.
- focussing on serving the public interest.
- putting relevant questions to the meeting and conducting a vote (and where authorised, giving a casting vote).
- · declaring the result.
- ensuring a division is taken if properly requested.
- ensuring the record of minutes of the meeting is maintained.
- ensuring that only an authorised recording of the meeting is made.
- adjourning the meeting when circumstances justify that course.
- · declaring the meeting closed when its business is complete.

Local Government Meetings

3.1 Ordinary Meetings

Council will, by resolution, fix dates and times for its ordinary meetings. If there is no resolution fixing the date and time for an ordinary meeting, the Chief Executive Officer (CEO) must fix the date and time for the meeting and if practicable, consult with the Mayor about the proposed date and time for the meeting. Local government meetings must not start before the time provided in the notice of the meeting.

3.2 Special Meetings

The CEO will call a special meeting of Council if the special meeting is required by a resolution of Council or a written request for the special meeting is lodged with the CEO.

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3.3 Post Election Meeting

The CEO will conduct the Post-Election meeting until the Mayor completes their declaration.

3.4 Notice of Meetings and Agenda

The CEO will prepare or have prepared a notice of meeting and agenda for each meeting. The notice must state the day and time of the meeting, include the agenda for the meeting and for special meetings state the business to be conducted at the meeting. The notice may be given in electronic form where Councillors have the facilities to access it in that form. The notice of the meeting must be given to each Councillor two business days prior to the meeting, unless it is impractical to give the notice before that time.

The meeting agenda may contain:

- amendments correcting the minutes of the previous meeting;
- confirmation of the minutes of the previous meeting;
- business which the Mayor wishes to have considered at that meeting without notice;
- · matters of which notice has been given;
- committees' reports referred to the meeting by the CEO;
- officers' reports referred to the meeting by the CEO;
- Councillor conduct breach investigation reports provided by the investigator;
- deputations and delegations from the community that are approved to attend;
- any other business the local government determines by resolution be included in the agenda

Business not on the agenda, or not fairly arising from the agenda, will not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting, and must be in accordance with this code. At a special meeting only the matters listed on the agenda may be considered. A Councillor who would like an item of business included on the agenda for a meeting will give written notice of the nature of the business to the CEO at least five days before the notice of meeting is given. Items for consideration may include questions on notice, motions to repeal or amend a resolution, or a notice of motion.

The meeting agenda must be made available to the public no later than 5:00pm on the business day after the meeting notice has been made available to the Councillors. Any related reports, including any summary investigation report for a conduct breach matter, for the local government meeting must also be included and available to the public when the agenda for the meeting is made publicly available, excluding confidential reports. If a related report is made available to Councillors during the period starting immediately after notice of the meeting is given and ending immediately before the meeting is held, then these reports must be made available to the public as soon as practicable after they are made available to the Councillors.

Matters on the agenda that may require the meeting to be in a closed session consistent with the provisions under section 254J of the *Local Government Regulation 2012*, can be identified on the agenda as 'may be closed by resolution of the meeting for the matter to be debated'.

4. Committee Meetings

4.1 Times and Places of Committee Meetings

A committee may, by resolution, fix dates, times and places for its meetings. If there is no resolution fixing the date, time and place for a committee meeting, the Chairperson may fix the date, time and place for the meeting. The Chairperson must, if practicable, consult with the Members of the committee regarding the date, time and place of meetings.

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4.2 Special Committee Meetings

The CEO will call a special meeting of a committee if the special meeting is required by a resolution of Council, or a written request for the special meeting is lodged with the CEO. The Chairperson may call a special meeting of a committee if it is deemed necessary.

4.3 Notice of Meetings and Agenda

The Chairperson will prepare or have prepared a written notice of a committee meeting setting out the date, time and place of the meeting, and the business to be considered at the meeting. The notice must be given, if practicable, at least two days before the meeting. A list of the items to be discussed at a meeting of a committee must be open to inspection at the time the agenda for the meeting is made available to the members of the committee.

4.4 Procedure at Meetings

The procedure of a committee for dealing with business must be in accordance with procedural directions given to the committee by resolution of Council; or if there is no procedural direction governing a matter, this Code of Meeting Practice.

5. Procedures for Meetings

5.1 Order of Business

The order of business must be determined by resolution of Council from time to time. The order of business may be altered for a particular meeting where the Councillors or Members at that meeting pass a procedural motion. Such a motion may be moved without notice. The regular order of business will be:

Ordinary Meetings:

Meeting Opened

Leave of Absence

Condolences/Get Well Wishes

Declaration of Prescribed Conflicts of Interest and Declarable Conflicts of Interests by Councillors

Mayoral Minute

Confirmation of Minutes

Business Arising from Minutes

Committee Reports

Deputations / Presentations

Officer Reports

Items for Information

Confidential Items

Meeting Closed

Special Meetings and Committee Meetings:

Meeting Opened

Leave of Absence

Declaration of Prescribed Conflicts of Interest and Declarable Conflicts of Interests by Councillors

Deputations / Presentations (if relevant)

Officer Reports

Confidential Items

Meeting Closed

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Post-Election Meeting:

Meeting Opened

Local Government Act 2009 - Principles

Declaration of Office - Mayor and Councillors

Address by the Mayor

Appointment of Deputy Mayor

Appointment to Special Committees, Advisory Committees, Statutory Bodies and other organisations

Set the meeting cycle (i.e. number of meetings per month and day of meetings)

Other business as the Mayor may direct

Meeting Closed

The order of business for the post-election meeting may not be altered.

The order of business will differ for each committee and should be agreed upon by the Members of the committee.

5.2 Confirmation of Minutes

The minutes of a previous meeting, whether an ordinary or a special meeting, not previously confirmed will be taken into consideration, at every ordinary meeting of the local government or committee, in order that the minutes may be confirmed. No discussion will be permitted about these minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes in the following circumstances:

- Where the minutes do not accurately reflect what occurred at the meeting and amendments are needed to provide a true and correct record; or
- When typos or other minor errors are identified and do not change the accuracy of the record of proceedings.

Amendments to minutes must be done by moving a motion to amend the minutes that must be voted on and carried. Once the resolution is passed the minutes can be amended. All Councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting. Once the minutes are confirmed by resolution of the meeting they cannot be changed. If the local government needs to make a correction to the confirmed minutes, this can be done by passing a rescinding/amending motion or a new motion that states what the correction is, but the original minutes remain as they are recorded.

5.3 Agenda Reports

Reports included in the agenda may include personal information only to the extent such is necessary to reflect the matter to be discussed without rendering the report meaningless, subject to Council's obligations under the Information Privacy Act 2009 (Queensland). It may be necessary where personal information is required to consider the item in a Closed Meeting of Council.Any agenda report information provided to an individual Councillor or Member for their use will also be provided to all other Councillors or Members.

All committee reports must be submitted to a meeting of the local government under the signature of the CEO or a delegate of the CEO and if a report of a committee makes distinct recommendations, the local government may make a separate decision on each recommendation.

Officers should refer to the Agenda Report Writing Guideline for further information on reports presented to Council.

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5.4 Mayoral Minute

The Mayor may direct the attention of a local government to a matter or subject not on the agenda by a minute signed by the Mayor without notice on any matter or topic that is within the jurisdiction of the local government or of which the local government has official knowledge.

The Mayoral minute must be delivered to the CEO and when introduced, take precedence over all business before the local government.

A motion comprising the Mayoral minute may be put by the Mayor without being seconded and at any stage of the meeting. If the motion comprising the Mayoral minute is passed, the Mayoral minute becomes a resolution of the local government.

Amendments to Mayoral minutes that are consistent with the intent of the terms of the minute are permitted, provided such amendments have the agreement of the Mayor.

5.5 Petitions

Any petition presented to a meeting of Council will:

- a. be in legible writing or typewritten and contain a minimum of 10 signatures;
- b. include the name and contact details of the principal petitioner (i.e. the key contact);
- c. include the postcode of all petitioners; and
- d. have the details of the specific request or matter on each page of the petition.

Where a Councillor presents a petition to a local government meeting, no debate in relation to it will be allowed, and the only motion which may be moved is:

- a. that the petition be received;
- b. that the petition be received and referred to a committee or officer for consideration and a report to the local government; or
- c. that the petition is not received because it is deemed invalid.

The local government will respond to the principal petitioner in relation to all petitions deemed valid.

5.6 Deputations

A deputation seeking to attend and address a meeting of the local government shall apply in writing to the CEO not less than seven business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing of the outcome. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be able to address the local government meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the local government meeting, the Chairperson may terminate the deputation.

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Any person wishing to be heard personally or as a deputation on any matter relevant to a committee, may make an appointment with the CEO and the committee will determine if the matter is to be heard. The address will not exceed ten minutes and no more than two members of the deputation will speak.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors or members at the meeting;
- the time allowed for a deputation has expired; or
- the person uses insulting or offensive language or is derogatory.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

5.7 Closed Meetings

A local government and committee meeting may resolve that a meeting be closed to the public if its Councillors or Members consider it necessary to discuss any of the following matters pursuant to section 254J of the *Local Government Regulation 2012*:

- appointment, dismissal or discipline of the CEO.
- industrial matters affecting employees.
- the local government's budget, which does not include the monthly financial statements.
- rating concessions.
- legal advice obtained by the local government, including legal proceedings that may be taken by or against the local government.
- matters that may directly affect the health and safety of an individual or a group of individuals.
- negotiations relating to a commercial matter involving the local government for which a public discussion could prejudice the interests of the local government.
- negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.
- a matter that the local government is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.
- A matter relating to the consideration of an investigation report for an investigation of a conduct breach
 given to the local government under the Local Government Act 2009 chapter 5A, part 3, division 5.

A local government and committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillor's or Members personal interest in the matter by another person and the eligible Councillors or Members at the meeting must decide whether the Councillor or Member has a declarable conflict of interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors or Members who leave the meeting and the local government or meeting must resolve to;

- delegate the consideration and decision on the matter;
- defer the matter to a later meeting when the quorum may be available; or
- not to decide the matter and take no further action in relation to the matter unless the *Local Government Act 2009* or another Act provides that the local government must decide on the matter.

None of the above will be voted on during a closed session. If a closed session includes attendance by teleconference, those attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting. A failure to do so could be in contravention of section 171 of the *Local Government Act 2009*.

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To take a matter into a closed session the local government or committee will abide by the following:

- 1. Pass a resolution to close the meeting.
- 2. The resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered.
- 3. If it is known in advance, the agenda should clearly identify that the matter may be considered in closed session, and an explanation of why the Councillors or Members at the meeting may consider it necessary to take the issue into closed session must be stated.
- 4. Not make a resolution while in a closed meeting (other than a procedural resolution).

When a local government resolves to close the meeting to the public, the Chairperson may direct all persons other than Councillors or Members and the CEO to leave the meeting room. The Chairperson may allow additional persons (including officers of the Council, and legal and technical advisers) to remain in the meeting. All other persons must immediately leave the meeting room.

A person failing to comply with a direction to leave the meeting room may be removed from the meeting room using reasonably necessary force. For the purpose of effecting the removal the Chairperson may call upon the assistance of a member of the Queensland Police Service.

Unless the local government, upon the resumption of its open meeting, resolves to the contrary, all matters discussed in a closed meeting must be kept confidential.

Only Councillors or Members that participate in a closed session of Council can vote on any resolutions moved as a result of the closed session discussion.

A closed session of Council is not to be recorded.

6. Motions

6.1 Motion

A motion brought before a meeting in accordance with the *Local Government Act 2009* or this Code may be received and put to the meeting by the Chairperson. The Chairperson may require a motion or an amendment to a motion to be stated in full or recorded in writing before permitting it to be received.

A Councillor or Member is required to move a motion and then another Councillor or member is required to second the motion. When a motion has been moved and seconded, it will become subject to the control of the local government or committee and cannot be withdrawn without the consent of the local government meeting or committee meeting.

Other Councillors or Members can propose amendments to the motion, which must be voted on before voting on the final motion. The Chairperson may refuse to accept a motion if it is not within the meeting's jurisdiction and rule a motion out of order if necessary. Any motion that is vague, proposes an unlawful action, is outside the scope of the meeting, is defamatory, vexatious or is unnecessary, may be ruled out of order.

The Chairperson may call the notices of motion in the order in which they appear on the agenda. Where no objection is taken to a motion being taken as a formal motion, and the motion is then seconded, the Chairperson may put the motion to the vote without discussion and the vote occur.

Not more than one motion or one proposed amendment to a motion may be put before a local government or committee meeting at any one time.

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6.2 Absence of the Mover of Motion

Where a Councillor or Member who has given notice of a motion is absent from the meeting where the motion is to be considered, the motion may be moved by another Councillor or Member at the meeting or deferred to the next meeting.

6.3 Motion to be Seconded

A motion or an amendment to a motion must not be debated at a meeting unless or until the motion or the amendment is seconded, except for a procedural motion. If such a motion is not seconded it lapses. However, a Councillor or Member who moves a motion or an amendment to a motion may, with the permission of the Chairperson, speak in support of the motion or amendment before it is seconded.

6.4 Amendment of a Motion

An amendment to a motion should maintain or further clarify the intent of the original motion and not contradict the motion.

Where an amendment to a motion is before a meeting of the local government or committee, no other amendment to the motion will be considered until after the first amendment has been voted on.

Where a motion is amended, the original motion cannot be re-introduced as a subsequent amendment to the first amended motion.

6.5 Speaking to Motions and Amendments

The mover of a motion or amendment will read it and state that it is so moved but will not speak to it until it is seconded.

The Chairperson will manage the debate by allowing the Councillor or Member who proposed the motion the option of speaking first on the motion. The Chairperson will then call on any other Councillors or Members who wish to speak against the motion and then alternatively for and against the motion as available, until all Councillors or Members who wish to speak have had the opportunity.

A Councillor or Member may make a request to the Chairperson for further information before or after the motion or amendment is seconded.

The mover of a motion or amendment has the right to reply. Each Councillor or Member will speak no more than once to the same motion or same amendment except as a right of reply. Once the right of reply has been delivered the debate ends.

Each speaker will be restricted to not more than five minutes unless the Chairperson rules otherwise.

Where two or more Councillors or Members indicate they may wish to speak at the same time the Chairperson will determine who is entitled to priority.

In accordance with section 254H of the *Local Government Regulation 2012*, if a decision made at the Council meeting or committee meeting is inconsistent with a recommendation or advice given to the Council by an advisor, the minutes of the meeting must include a statement of the reasons for not adopting the recommendation or advice.

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6.6 Method of Taking Vote

Before any matter is put to the vote, the Chairperson may direct that the motion or amendment be read again by the CEO.

Each Councillor or Member is entitled to one vote. The Councillors or Members will vote by a show of hands or as otherwise directed by the Chairperson. Any Councillor or Member present that fails to vote is taken to have voted in the negative.

The Chairperson will call for all Councillors or Members in favour of the motion to indicate their support. The Chairperson will then call for all Councillors or Members against the motion to indicate their objection. A Councillor or Member may call for a 'division' to ensure their objection to the motion is recorded in the minutes. If a division is taken, the minutes of the meeting will record the names of Councillors or Members voting in the affirmative and of those voting in the negative. The Chairperson will declare the result of a vote or a division as soon as it has been determined.

Councillors or Members have the right to request that their names and how they voted be recorded in the minutes when voting other than by division.

Except upon a motion to repeal or amend it, the resolution will not be discussed after the vote has been declared.

In the event of an equality of votes, the Chairperson has a casting vote in addition to their own vote. The Chairperson must advise the meeting that they are exercising their right to use the casting vote.

If a report contains distinct recommendations, the decision of the Council or committee may be taken separately on each recommendation. If a decision by the meeting is contra to a recommendation in a report the minutes must give the reasons for the decision.

6.7 Withdrawing a Motion

A motion or amendment may be withdrawn by the mover with the consent of the local government or committee, which will be without debate, and a Councillor or Member will not speak to the motion or amendment after the mover has been granted permission by the Council meeting or committee meeting for its withdrawal.

6.8 Repealing or Amending Resolutions

A resolution of Council or committee may not be amended or repealed unless notice of motion is given in accordance with the requirements of the legislation (five business days).

Councillors or Members present at the meeting at which a motion to repeal or amend a resolution is put, may defer consideration of that motion. The deferral will not be longer than three months.

6.9 Procedural Motions

A Councillor or Member at a meeting of local government or committee may, during the debate of a matter at the meeting, move the following motions, as a procedural motion without the need for a seconder:

- that the question/motion be now put before the meeting
- that the motion or amendment now before the meeting be adjourned
- that the meeting proceeds to the next item of business
- that the question lie on the table
- · a point of order

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- a motion of dissent against the Chairperson's decision
- that this report/document be tabled
- to suspend the rule requiring that (insert requirement)
- that the meeting stands adjourned.

A procedural motion that 'the question be put' may be moved, and where the procedural motion is carried, the Chairperson will immediately 'put the question to the motion' or amendment to that motion under consideration. Where the procedural motion is lost, debate on the motion or amendment to that motion will resume.

6.9.1 Motion that Debate be Adjourned

The procedural motion 'that the motion or amendment now before the meeting be adjourned', may specify a time or date, to which the debate will be adjourned. Where no date or time is specified:

- a further motion may be moved to specify a time or date; or
- the matter about which the debate is to be adjourned, will be included in the business paper for the next meeting.

6.9.2 Motion to Proceed to Next Item of Business

Where a procedural motion 'that the meeting proceed to the next item' is carried, debate on the matter that is the subject of the motion will cease and may be considered again by the local government or committee on the giving of notice in accordance with the standing orders.

6.9.3 Motion that the Motion Lie on the Table

A procedural motion that 'the question lie on the table' will only be moved where the Chairperson or a Councillor or Member requires additional information on the matter before the meeting (or the result of some other action of the local government or committee or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, the local government or committee will proceed with the next matter on the business paper. The motion, that 'the matter be taken from the table', may be moved at the meeting at which the procedural motion was carried or at any later meeting.

6.9.4 Points of Order

Any Councillor or Member may ask the Chairperson to decide on a point of order where it is believed that another Councillor or Member:

- has failed to comply with proper procedures;
- is in contravention of the legislation; or
- is beyond the jurisdiction power of the local government meeting or committee meeting.

Points of order cannot be used as a means of contradicting a statement made by the Councillor or Member speaking. Where a point of order is moved, consideration of the matter to which the motion was moved will be suspended. The Chairperson will determine whether the point of order is upheld.

Upon the question of order suddenly arising during the process of a debate, a Councillor or Member may raise a point of order, and then the Councillor or Member against whom the point of order is raised, will immediately cease speaking. Notwithstanding anything contained in this Code to the contrary, all questions or points of order at any time arising will, until decided, suspend the consideration and decision of every other question.

6.9.5 Motion of Dissent

A Councillor or Member may move a motion of dissent in relation to a ruling of the Chairperson on a point of order. Where such motion is moved, further consideration of any matter will be suspended until after a ruling is made. For example, where a motion of dissent is carried, the matter to which the ruling of the Chairperson was made will proceed as though that ruling had not been made. Where the opposite ruling has been made, that the matter was discharged as out of order, it will be restored to the agenda and be dealt with in the normal course of business.

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6.9.6 Motion that a Report be Tabled

The motion that 'a report/document be tabled' may be used by a Councillor or Member to introduce a report or other document to the meeting, only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.

6.9.7 Motion to Suspend Requirements of a Rule

A procedural motion 'to suspend the rule requiring that' may be made by a Councillor or Member in order to permit some action that otherwise would be prevented by the Code of Meeting Practice. Such a motion must specify the duration of the suspension.

6.9.8 Motion that Meeting Stands Adjourned

A procedural motion 'that the meeting stands adjourned', may be moved by a Councillor or Member at the conclusion of debate on any matter on the agenda or at the conclusion of a Councillor's or Member's time for speaking to the matter, and will be put without debate. Such a procedural motion will specify a time for the resumption of the meeting and on resumption of the meeting, the local government meeting or committee meeting will continue with the business before the meeting at the point where it was discontinued on the adjournment.

7. Disclosures of Interest

Councillors and Members must disclose any prescribed conflicts of interest and declarable conflicts of interest on any matters to be considered by the local government pursuant to Chapter 5B, Part 2 and Part 3 of the *Local Government Act 2009*.

7.1 Prescribed Conflict of Interest

Councillors and Members are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a local government or committee meeting (other than ordinary business matters prescribed in section 150EF of the *Local Government Act 2009*).

When dealing with a prescribed conflict of interest, Councillors and Members must abide by the following procedures:

- 1. A Councillor or Member who has notified the CEO in writing of a prescribed conflict of interest in a matter to be discussed in a local government meeting must also give notice during the meeting at the time when the matter is to be discussed.
- 2. A Councillor or Member who first becomes aware of a prescribed conflict of interest in a matter during a local government meeting must immediately inform the meeting of the conflict of the interest.
- 3. When notifying the meeting of a prescribed conflict of interest, the following details must be provided:
 - a. if it arises because of a gift, loan or contract, the value of the gift, loan or contract.
 - b. if it arises because of an application or submission, the subject of the application or submission.
 - c. the name of any entity other than the Councillor or Member that has an interest in the matter.
 - d. the nature of the Councillor's or Member's relationship with the entity that has an interest in a matter.
 - e. details of the Councillor's or Member's and any other entity's interest in the matter.

The Councillor or Member must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor or Member has written notice from the Minister to participate in the matter. Once the Councillor or Member has left the area where the meeting is being conducted, the local government or committee can continue discussing and deciding on the matter at hand.

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7.2 Declarable Conflict of Interest

Councillors or Members are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at local government or committee meetings that might lead to a decision that is contrary to the public interest (other than the interests prescribed under section 150EO of the *Local Government Act 2009* and ordinary business matters prescribed in section 150EF of the *Local Government Act 2009*).

A Councillor or Member may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors or Members prior to deciding to declare a conflict of interest. If the other Councillors or Members suspect the personal interest might be a conflict of interest, the Councillor or Member may disclose their suspicion and the processes under section 150EW of the *Local Government Act 2009*.

When dealing with a declarable conflict of interest, Councillors or Members must abide by the following procedures:

- A Councillor or Member who has notified the CEO in writing of a declarable conflict of interest in a matter
 to be discussed at a local government or committee meeting must also give notice during the meeting at
 the time when the matter is to be discussed.
- A Councillor or Member who first becomes aware of a declarable conflict of interest in a matter during a local government or committee meeting must inform the meeting of the conflict of interest.

When notifying the meeting of a declarable conflict of interest, Councillors or Members should provide sufficient detail to allow the other Councillors or Members to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following minimum details must be provided:

- a. The nature of the declarable conflict of interest
- b. If it arises because of the Councillor's or Member's relationship with a related party:
 - i. the name of the related party and
 - ii. the nature of the relationship of the related party to the Councillor or Member and
 - iii. the nature of the related party's interest in the matter
- c. If it arises because of a gift or loan from another person to the Councillor or Member or a related party:
 - the name of the other person and
 - ii. the nature of the relationship of the other person to the Councillor or Member or related party and
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.

After a Councillor or Member has declared a conflict of interest, the Councillor or Member should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest. If the Councillor or Member chooses not to leave the meeting, the Councillor or Member may advise the other Councillors or Members of their reasons for seeking permission to participate in making the decision.

The other eligible Councillors or Members at the meeting must then decide, by resolution, whether the Councillor or Member can participate in the decision making in relation to the matter, including voting on the matter, or whether they should not participate in the decision and leave the place of the meeting while the matter is decided by the eligible Councillors or Members. The eligible Councillors or Members may impose conditions on the Councillor or Member under a decision to either participate or leave the meeting e.g. may stay for the debate but must leave for the vote.

The Councillor or Member must comply with any decision or condition imposed by the eligible Councillors or Members. The Councillor or Member must not participate in the decision unless authorised in compliance with

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section 150ES of the *Local Government Act 2009* or under an approval by the minister for the local government under section 150EV of the *Local Government Act 2009*.

In deciding on a Councillor's or Member's declarable conflict of interest in a matter, only Councillors or Members who do not themselves have a prescribed or declarable conflict of interest in the matter are eligible to participate in the decision making. The decision may be made even if the number of those Councillors or Members is less than a majority or less than a quorum for the meeting consistent with section 150ET of the *Local Government Act 2009*.

The Councillor or Member who is the subject of the decision may remain in the meeting while the debate is occurring and can participate by answering questions from the Chairperson to assist the other Councillors or Members in making their decision. The subject Councillor or Member must not vote or otherwise participate in making the decision but may remain in the meeting while the vote on the matter takes place and the decision is declared by the Chairperson on whether the Councillor or Member may remain in the meeting and participate in deciding the matter in which the Councillor or Member has a declarable conflict of interest.

When deciding whether a Councillor or Member may participate in the decision making on a matter in which they have a declarable conflict of interest, the other Councillors or Members should consider the particular circumstances of the matter including, but not limited to:

- 1. How does the inclusion of the Councillor or Member in the deliberation affect the public trust.
- 2. How close or remote is the Councillor's or Member's relationship to the related party.
- 3. If the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received.
- Will the benefit or detriment the subject Councillor or Member or their related party stands to receive from the decision have major or minor impact on them.
- How does the benefit or detriment the subject Councillor or Member stands to receive compare to others in the community.
- How does this compare with similar matters that the local government or committee has decided and have other Councillors or Members with the same or similar interests decided to leave the meeting.
- 7. Whether the subject Councillor or Members has unique skills, knowledge or expertise that might help make the best decision in the public interest.

If the eligible Councillors or Members cannot decide whether the subject Councillor or Member has a declarable conflict of interest, then they are taken to have decided that the Councillor or Member must leave and stay away from the meeting while the eligible Councillors or Members discuss and vote on the matter.

A decision about a Councillor or Member who has a declarable conflict of interest in a matter applies in relation to the Councillor or Member for participating in the decision, and all subsequent decisions, about the same matter unless the there is a change to the Councillor's or Member's personal interests and/or the nature of the matter being discussed. If the eligible Councillors or Members decide that the Councillor or Member can act in the public interest on the matter, then the Councillor or Member may participate in the meeting and be involved in processes occurring outside of a local government meeting or committee meeting about the same matter e.g. briefing sessions or workshops.

In making the decision about the Councillor or Members conflict of interest in the matter, it is irrelevant how the subject Councillor or Member intended to vote on the issue or any other issue (if known or suspected).

A Councillor or Member does not contravene the above procedures if the Councillor or Member participates in a decision under written approval from the Minister as prescribed in section 150EV of the *Local Government Act* 2009.

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7.3 Recording Prescribed and Declarable Conflicts of Interest

When a Councillor or Member informs a meeting that they or another Councillor or Member have a prescribed or declarable conflict of interest in a matter, the minutes of the meeting must record all the relevant details of how the conflict of interest was dealt with, being:

- The name of any Councillor or Member and any other Councillor or Member who may have a prescribed or declarable conflict of interest.
- 2. The particulars of the prescribed or declarable conflict of interest provided.
- 3. The actions taken by a Councillor or Member after informing the meeting that they have, or they reasonably suspect another Councillor or Member has a prescribed or declarable conflict of interest.
- 4. Any decision then made by the eligible Councillors or Members.
- Whether the Councillor or Member with a prescribed or declarable conflict of interest participated in or was present for the decision under ministerial approval.
- The local government's or committee's decision on what actions the Councillor or Member with a declarable conflict of interest must take and the reasons for the decision.
- 7. The name of each eligible Councillor or Member who voted on the matter and how each voted.

If the Councillor or Member has a declarable conflict of interest the following additional information must be recorded in the minutes of the meeting when the meeting is informed of a Councillor's or Member's personal interest by someone other than the Councillor or Member:

- The name of each Councillor or Member who voted in relation to whether the Councillor or Member has a declarable conflict of interest.
- 2. How each of the Councillors or Members voted.

Where a decision has been made under point 5 above, the minutes must include the decision and reasons for the decision, the name of each eligible Councillor or Member who voted, and how each eligible Councillor or Member voted.

7.4 Reporting a Suspected Conflict of Interest

If a Councillor or Member at a meeting reasonably believes or suspects that another Councillor or Member has a personal interest in a matter that may be a prescribed or declarable conflict of interest, and that Councillor or Member is participating in a decision on that matter, the Councillor or Member must immediately inform the Chairperson of the meeting of their belief or suspicion, and the facts and circumstances that led to their belief or suspicion.

The Chairperson then should ask the relevant Councillor or Member with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the Councillor or Member agrees they have a conflict of interest, the Councillor or Member must follow the relevant procedures above.

If the Councillor or Member believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.

The eligible Councillors or Members must then decide whether the Councillor or Member has a prescribed conflict of interest, a declarable conflict of interest or that the Councillor or Member does not have prescribed or declarable conflict of interest in the matter. If the meeting decides the Councillor or Member has a conflict of interest, the Councillor or Member must follow the relevant procedures above. If a Councillor or Member with a declarable conflict of interest wants to participate in the decision despite the declarable conflict of interest, then the eligible Councillors or Members must make a decision about the Councillor's or Member's participation.

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If the Councillors or Members cannot reach a decision about the conflict of interest, or the subject Councillor's or Member's participation in the matter despite a declarable conflict of interest, then they are taken to have determined that the Councillor or Member must leave and stay away from the meeting place where the meeting is being held while the eligible Councillors or Members discuss and vote on the matter. This decision will continue to apply in relation to all subsequent decision about the same matter, where the conflict of interest remains unchanged.

If the belief or suspicion of a conflict of interest relates to more than one Councillor or Member, these procedures must be complied with in relation to each Councillor or Member separately.

7.5 Loss of Quorum due to Conflict of Interest

In the event where one or more Councillors or Members leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, all Councillors or Members including the conflicted Councillors or Members must resolve to:

- a. delegate the consideration and decision on the matter, pursuant to section 257 of the *Local Government Act 2009* unless the matter cannot be delegated; or
- b. defer the matter to a later meeting; or
- c. not to decide the matter and take no further action in relation to the matter unless the *Local Government Act 2009* or other Act provides that the local government must decide on the matter.

The local government or committee must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a prescribed or declarable conflict of interest in the matter.

The local government must not delegate a power that an Act says must be decided by resolution of the local government under section 257(3) of the *Local Government Act 2009*.

The local government may by resolution delegate a power under section 257 of the Local Government Act 2009 to:

- a. The Mayor or CEO; or
- b. A standing committee, or joint committee of the local government; or
- c. The Chairperson of a standing committee or joint standing committee of the local government; or
- d. Another local government for a joint government activity.

The local government may only delegate a power to make a decision about a Councillor's conduct under section 150AE or 150AG of the *Local Government Act 2009* pursuant to section 257(2) of the *Local Government Act 2009*, to the Mayor or a standing committee. If it is a decision about the conduct of the Mayor, the decision must be delegated to a standing committee.

The Minister for Local Government may, by signed notice give approval for a conflicted Councillor to participate in deciding a matter in a meeting including being present for the discussion and vote on the matter, if there is a loss of quorum and deciding the matter cannot be delegated, subject to any conditions the Minister may impose.

8. Conduct During Meetings

8.1 General Conduct During Meetings

All Councillors and Members have a responsibility to participate in meetings, policy development and decision making, for the benefit of the local government area. After a meeting of the local government or committee has been formally constituted and the business commenced, a Councillor or Member will not enter or leave from the meeting without first notifying the Chairperson. Mobile telephones and other devices must be turned off or placed in silent mode in the meeting room.

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A Councillor or Member must address the Chairperson while—

- moving any motion or amendment; or
- · seconding any motion or amendment; or
- · taking part in any discussion; or
- · placing or replying to any question; or
- addressing the local government for any other purpose.

Councillors or Members will speak to each other or about each other during the local government meeting or committee meeting by their respective titles ('Mayor' or 'Councillor'), and when speaking of or addressing officers, will call them by their respective official or departmental title and will confine their remarks to the matter under consideration.

No Councillor or Member who is speaking will be interrupted except upon a point of order being raised either by the Chairperson or by another Councillor or Member.

When the Chairperson speaks during the process of a debate, the Councillor or Member speaking or offering to speak will immediately cease speaking, and each Councillor or Member present will observe strict silence so that the Chairperson may be heard without interruption.

8.2 Questions

At a local government or committee meeting, a Councillor or Member may ask a question for reply by another Councillor, Member, or an officer regarding any matter under consideration at the meeting. Questions will be asked categorically and without argument and no discussion will be permitted at the meeting in relation to a reply or a refusal to reply to the question. A Councillor or Member or officer to whom a question is asked without notice may request that the question be taken on notice for the next meeting.

A Councillor or Member who asks a question at a meeting, whether or not upon notice, will be deemed not to have spoken to the debate of the motion to which the question relates.

The Chairperson may disallow a question which is considered inconsistent with an acceptable request or good order, provided that a Councillor or Member may move a motion that the Chairperson's ruling be disagreed with, and if carried the Chairperson will allow the question.

8.3 Disorder

The Chairperson may adjourn the meeting of the local government or committee, where disorder arises at a meeting other than by a Councillor or Member. On resumption of the meeting, the Chairperson will move a motion to be put without debate, to determine whether the meeting will proceed. Where the motion is lost, the Chairperson shall declare the meeting closed, and any outstanding matters referred to a future meeting.

8.4 Business of Objectionable Nature

At a meeting, if the Chairperson or a Councillor or Member considers that a matter or motion before the meeting is of an objectionable nature or outside the powers of the local government, the Chairperson or the Councillor or Member may declare on a point of order, that the matter not be considered further.

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8.5 Process for Dealing with Unsuitable Meeting Conduct by a Councillor in a Meeting

The conduct of a Councillor is unsuitable meeting conduct if the conduct happens during a local government meeting and contravenes a behavioural standard of the Councillor Code of Conduct. When dealing with an instance of unsuitable meeting conduct by a Councillor, the following procedures must be followed:

- The Chairperson must reasonably believe that the conduct of a Councillor during a meeting is unsuitable
 meeting conduct.
- 2. If the Chairperson decides the unsuitable meeting conduct has occurred, the Chairperson may consider the severity of the conduct and whether the Councillor has had any previous warnings for unsuitable meeting conduct issued. If the Chairperson decides the conduct is of a serious nature or another warning is unwarranted, the Chairperson can make an order in relation to the conduct under point 7 below.
- 3. If the Chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the Chairperson may request the Councillor take remedial actions such as:
 - a. ceasing the unsuitable meeting conduct and refraining from exhibiting the conduct;
 - b. apologising for their conduct;
 - c. withdrawing their comments.
- 4. If the Councillor complies with the Chairperson's request for remedial action, no further action is required.
- 5. If the Councillor fails to comply with the Chairperson's request for remedial action, the Chairperson may warn the Councillor that failing to comply with the request could result in an order being issued.
- 6. If the Councillor complies with the Chairperson's warning and request for remedial action, no further action is required.
- 7. If the Councillor still continues to fail to comply with the Chairperson's request for remedial action or the Chairperson decided a warning was not appropriate under point 5 above, the Chairperson may make one or more of the orders below:
 - a. an order reprimanding the Councillor for the conduct
 - b. an order requiring the Councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.
- 8. If the Councillor fails to comply with an order to leave and stay away from the meeting, the Chairperson can issue an order that the Councillor be removed from the meeting.

Any Councillor aggrieved with an order issued by the Chairperson can move a motion of dissent for points 1, 7 and 8 above.

Following the completion of the meeting, the Chairperson must endure the minutes of the meeting record the information about unsuitable meeting conduct. Details of the order issued must be recorded in the minutes of the meeting. The CEO is advised to ensure details of an order made is updated in the local government's councillor conduct register. If it is the third or more order made within a 12-month period against a Councillor, or the Councillor has refused to comply with an order issued to leave the meeting, these matters are dealt with at the next local government meeting as a suspected conduct breach. The local government is not required to notify the independent assessor about the conduct and may deal with the conduct under section 150AG of the *Local Government Act 2009* as if an investigation has been conducted.

8.6 Process for Dealing with Unsuitable Meeting Conduct by a Chairperson in a Meeting

If a Councillor at the meeting reasonably believes that the conduct of the Chairperson during the meeting is unsuitable meeting conduct, the Councillor will raise the matter in the meeting by point of order. The Chairperson may correct their unsuitable meeting conduct or if they do not properly correct their behaviour, the Councillor may move a motion that the Councillor has engaged in unsuitable meeting conduct (a seconder for the motion is required). Councillors present, excluding the chairperson, must decide by resolution if the conduct is unsuitable

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meeting conduct.

The Chairperson has a declarable conflict of interest in the matter and must leave the place where the meeting is being held, including any area set aside for the public, during the debate and vote on the matter. If the Chairperson wishes to remain in the meeting, the eligible Councillors must make a decision and follow the procedures set out below:

- 1. For the debate and vote on the motion, a Councillor other than the Councillor that moved the motion, is to act as the chairperson.
- 2. If the original Chairperson remains in the meeting, on the condition that they will not vote on the matter as determined by the eligible Councillors, they can put forward their reasoning about their conduct, and respond to questions through the Chairperson from the eligible Councillors.
- 3. The acting Chairperson of the meeting will preside over the meeting while the Councillors present at the meeting vote on whether the Chairperson has engaged in unsuitable meeting conduct (the acting Chairperson will have a casting vote on the resolution if required).
- 4. If it is decided that the Chairperson has engaged in unsuitable meeting conduct the Councillors can make an order reprimanding the Chairperson for the conduct.
- 5. Once the Councillors make a decision, the Chairperson returns to the meeting (unless they have been permitted to remain in the meeting) and is informed of the decision by the acting chairperson.
- 6. The Chairperson then resumes the role of chairperson, and the meeting continues.

Details of any reprimand order is recorded in the minutes of the meeting. The local governments CEO is advised to ensure details of any order made is updated in the local government's Councillor conduct register.

For conduct of a chairperson, at local government meetings that is part of a course of conduct leading to a reprimand order for unsuitable meeting conduct being made against the chairperson, on three occasions within a period of 12 months, the conduct that led to the orders being made, taken together, becomes a conduct breach. If the conduct of a Councillor, including a chairperson, at the meeting becomes a conduct breach; in accordance with section 150J of the *Local Government Act 2009*, and is a conduct breach under section 150K(2)(b) and (3) of the *Local Government Act 2009*, the local government is not required to notify the Independent Assessor about the conduct; and may deal with the conduct under section 150AG of the *Local Government Act 2009* as if an investigation had been conducted. It may be dealt with at the next local government meeting.

8.7 Meeting Procedures for Dealing with a Suspected Conduct Breach including that which has been referred to a Local Government by the Independent Assessor

Under chapter 5A, part 3, division 3A of the *Local Government Act 2009*, the Independent Assessor (IA) must make a preliminary assessment and consider dismissing a complaint, notice or information before taking other action if satisfied that particular circumstances apply. If the IA assesses that a matter is a suspected conduct breach it must refer the matter to the local government. The assessor refers the Councillor's suspected conduct breach to the local government by giving a referral notice.

Note: Conduct breach is conduct that contravenes a behavioural standard of the code of conduct for Councillors, or a policy, procedure or resolution of the local government; or the conduct contravenes an order of the Chairperson of a local government meeting for the Councillor to leave and stay away from the place at which the meeting is being held.

In relation to matters referred by the IA to the local government, the local government may decide not to start or discontinue an investigation if the complainant withdraws the complaint, or consents to the investigation not starting or discontinuing, or the complainant does not provide extra information when requested, or there is

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insufficient information to investigate the complaint, or the Councillor vacates or has vacated their office as a Councillor.

Note: The local government investigation must be conducted in a way that is consistent with the local government's investigation policy. An investigation report must be prepared to assist the Councillors in making a decision on the outcome under section 150AG of the Local Government Act 2009. Before debating a matter relating to making a decision, a summary investigation report (with redactions) must be prepared and made publicly available under section 150AFA of the Local Government Act 2009 on or before the day and time prescribed by regulation.

The local government must decide in a local government meeting, whether the Councillor has engaged in a conduct breach. Unless in accordance with section 150AG of the *Local Government Act 2009*, it has delegated responsibility for this decision to the Mayor under section 257(2)(a), or to a standing committee section 257(2)(b) of the *Local Government Act 2009*.

When dealing with an instance of a suspected conduct breach which has been referred to a local government by the IA:

- 1. The local government must be consistent with the local government principle of transparent and accountable decision making in the public interest by deciding the outcome of an investigation of a suspected conduct breach in an open meeting of the local government. However, where the matter requires debate a local government may close all or part of a meeting to the public, if considered necessary to discuss an investigation report under section 254J of the *Local Government Regulation 2012*.
- 2. No resolution for a decision can be made in the closed session. The matter must be decided in an open session of the meeting or at a later meeting.
- 3. Where a local government makes a decision about a conduct breach matter at a local government meeting that is inconsistent with a recommendation made about that matter in an investigation report, a statement of the reasons for the inconsistency must be included in the minutes of the meeting under section 254H of the Local Government Regulation 2012.
- 4. The subject Councillor has a declarable conflict of interest in the matter but may remain in the closed meeting (unless the local government decides otherwise), during the debate about the investigation report and answer questions put to the subject Councillor through the Chairperson in relation to the evidence or written submission provided by the Councillor to the local government.
- 5. The subject Councillor who has a declarable conflict must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have engaged in a conduct breach and what, if any, penalty to impose if the Councillor is found to have engaged in a conduct breach.
- 6. If the complainant is a Councillor, that Councillor has a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures in 9.2 Disclosures of Interest. If the complainant Councillor who has a conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the other eligible Councillors (do not have a conflict of interest in the matter) must decide how to deal with the conflict of interest in accordance with 9.2 Disclosures of Interest. The complainant Councillor can be ordered to leave the meeting place or conditions may be applied to allow that Councillor to participate in either the debate, the vote, or the decision on any disciplinary action to be applied.
- 7. After making a decision under section 150AG of the *Local Government Act 2009*, the local government must make the full investigation report, publicly available within 10 business days after the decision is made, with redactions of the name of the complainant and any witnesses but including the name of a Councillor or the CEO of the local government if they were complainants, or any Councillor who declared a conflict of interest in the matter.

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If the local government has lost quorum due to the number of conflicted Councillors or another reason, the local government must do one of the following:

- 1. Delegate deciding the matter under section 257 of the *Local Government Act 2009* to the Mayor or a standing committee; or
- 2. Decide, by resolution, to defer the matter to a later meeting; or
- 3. Decide, by resolution, not to decide the matter and take no further action in relation to the matter unless the *Local Government Act 2009* or another Act provides that the local government must decide the matter.

Note: A local government cannot decide to take no further action on a decision about a conduct matter because a decision is required under the *Local Government Act 2009*. In order to reach a decision when a loss of quorum has occurred, the matter can be deferred to a later meeting when a quorum can be maintained, or the conflicted Councillors may apply to the Minister for permission to participate in the decision. The local government should establish a standing committee under section 264 of the *Local Government Regulation 2011* to deal with decisions about conduct breach matters that must be delegated. The standing committee must be in existence before receiving referral notice from the IA, in circumstances where there is on quorum to decide a matter under sections 250AEA or 150AE of the *Local Government Act 2009* due to conflicts of interest. The standing committee will decide about matters relating to the Mayor's conduct. While section 12(4)(f) of the *Local Government Act 2008* provides that the Mayor has extra responsibility of being a member of each standing committee, the Mayor could not be a decision making member of a standing committee dealing with decisions about the Mayor's conduct because of the Mayor's conflict of interest in the matter. The eligible councillors who are members of the committee will decide the matter.

If it is decided that the subject Councillor has engaged in a conduct breach, then the Councillors must decide what penalty or penalties from the orders below, if any, to impose on the Councillor. In deciding what penalty to impose the local government may consider any previous conduct breach of the Councillor and any allegation made in the investigation that was admitted, or not challenged, and that the local government is reasonably satisfied is true.

The local government may order that no action be taken against the Councillor or make one or more of the following:

- a. An order that the Councillor make a public apology, in the way decided by the local government;
- b. An order reprimanding the Councillor for the conduct breach;
- c. An order that the Councillor attend training or counselling to address the Councillor's conduct, including at the Councillor's expense;
- d. An order that the Councillor be excluded from a stated local government meeting;
- e. An order that the Councillor is removed, or must resign, from a position representing the local government, other than the office of Councillor, (for example that the Councillor is ordered to resign from an appointment representing the local government on a state board or committee);
- f. An order that if the Councillor engages in the same type of conduct again, it will be treated as misconduct;
- g. An order that the Councillor reimburse the local government for all or some of the costs arising from the Councillor's conduct breach;
- h. A local government may not make an order in relation to a person who has vacated their office as a Councillor.

The subject Councillor, and where relevant, the complainant Councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the Chairperson must advise them of the decision made by the local government and if relevant any orders made by resolution.

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The minutes of the meeting must reflect the decision and any orders made. A notice must be given to the IA as soon as practicable about the decision and the reasons for the decision and, if an order is made under section 150AH of the *Local Government Act 2009*, the details of the order.

Attendance and Non-Attendance

9.1 Quorum and Lapse of a Quorum

A quorum of a local government is a majority of its Councillors. A quorum of a committee is the number fixed by the local government or by the committee.

If a quorum is not present within fifteen minutes after the time set for the meeting to begin it, it may be adjourned to a later hour or a later day within fourteen days after the day of adjournment. The meeting may be adjourned by a majority of Councillors present, or if only one Councillor is present, then that Councillor, or if no Councillors are present then the CEO.

If during the conduct of a meeting, the Chairperson becomes aware that a quorum is no longer present, the meeting will be adjourned for thirty minutes. If after thirty minutes a quorum is still not present, the meeting will be adjourned to a date and time to be determined by the Chairperson but no later than fourteen days from the date of the adjournment, recommencing at the point of the meeting at which the loss of quorum occurred.

A Councillor or Member shall be deemed to be present at a meeting only when that Councillor or Member is within the room in which the meeting is held or, when taking part by teleconference, if the Councillor or Member was simultaneously in audio contact with each other person at the meeting.

The attendance of the Councillors or Members must be recorded in the minutes of the meeting.

9.2 Teleconferencing

If a Councillor or Member wishes to be absent from a meeting place during a local government or committee meeting, the Councillor or Member must apply to the local government to participate by teleconference at least three business days prior to the meeting or as soon as practicable once the Councillor or Member becomes aware of their intended absence. The local government may allow a Councillor to participate in a local government or committee meeting by teleconference.

There is no legislative requirement for a resolution by a local government to allow a Councillor to participate by audio link or audio-visual link. This means the local government may delegate the matter. For example, the local government or committee may delegate to the Chairperson of the local government or committee meeting the ability to decide whether a Councillor or Member can attend a meeting by audio link or audio-visual link.

Note: Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.

9.3 Attendance of Councillors at Committee Meetings

Any Councillor may attend a meeting of a committee and may address the committee in accordance with the procedures established by the Chairperson of the committee.

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9.4 Attendance of Public and Media at Local Government Meetings

An area shall be made available at the place where any meeting of the local government is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated in the area will be permitted to attend the meeting.

If the local government resolves that a meeting enter a closed session, the public and representatives of the media will be excluded from the meeting.

9.5 Public Participation at Meetings

The Chairperson may invite a member of the public to take part in the proceedings of a meeting. During debate on a motion, the Chairperson may invite submissions, comments or questions from members of the public provided it is not irrelevant, offensive or unduly long.

For matters arising from a member of the public, the local government or committee may take the following actions:

- a. refer the matter to a committee;
- b. deal with the matter immediately;
- c. place the matter on notice for discussion at a future meeting; or
- d. note the matter and take no further action.

Any person invited to address a meeting must stand, act and speak with decorum and frame any remarks in respectful and courteous language. Any person who is considered by the local government or the Chairperson to be inappropriately presenting may be directed by the Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

10. Record of Meetings

10.1 Minutes

The CEO must ensure minutes of each local government meeting are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include:

- a. the names of the Councillors or Members present at the meeting;
- b. copy of any report adopted by the meeting;
- a copy of other documentary material necessary for a proper understanding of the proceedings of the meeting;
- d. if a division is called on a question, the names of all persons voting on the question and how they voted;
- e. each relevant report for the meeting, other than to the extent the relevant report contains information that is confidential to the local government; and
- f. declarations of interest being:
 - i. a prescribed conflict of interest; and
 - ii. a declarable conflict of interest.

A copy of the minutes of each local government meeting must be made publicly available by 5:00pm on the tenth day after the meeting is held, unless the minutes are sooner confirmed.

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10.2 Audio or Video Recording of a Meeting

A local government may make an audio and/or video recording of its statutory meetings for the periods that they are open to the public. Recordings will be disposed of in accordance with the Queensland State Archives retention and disposal schedule.

Media representatives at a local government meeting are authorised to make an audio recording of the meeting for the purpose of accurate recording of information only. Media representatives have the responsibility to dispose of the audio recording in accordance with the Queensland State Archives retention and disposal schedule.

Any other person (other than a person authorised by the local government) must not make an audio or video recording of a meeting of a local government or a local government committee. Authority to record a meeting may be by resolution of the local government or given by the Chairperson presiding at the meeting.

Members of the public must not make an audio or video recording of a meeting of a local government or committee unless the Chairperson at the meeting gives consent to the recording of the meeting.

All participants at meetings are reminded that parliamentary privilege does not apply to local government. Individuals must take responsibility for their own words and actions. A local government may, at the discretion of the CEO, remove any part of a recording for publication only where there is real concern that not to do so would expose the local government to risk of an action for publishing defamatory material or releasing personal information contrary to legislation.

11. Councillor Workshops

The CEO may conduct workshops for Councillors on various matters. The Chairperson for the workshops will be the CEO or an officer appointed by the CEO. The objective of Councillor Workshops is to provide direction on matters or information to Councillors. Councillors are not permitted to make decisions in Councillor Workshops; all decisions as a result of a Councillor Workshop should be tabled at a Council Meeting.

12. Related Documents

Meetings Policy
Councillor Code of Conduct
Agenda Report Writing Guideline

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10.5 Major Community Grants Program - Round 2 - 2024/2025

Author: Tye Casten, Community Engagement Officer

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to present the recommendations of the Community Grants Review Committee to Council for approval.

Officer's Recommendation:

THAT Council approve funding for Round 2 of the 2024/2025 Major Community Grants Program allocating a total of \$36,058 to the following applicants, as recommended by the Community Grants Review Committee:

Forest Hill Cricket Club Inc.	\$3,500
Forest Hill School of Arts Inc.	\$2,500
Forest Hill State School P&C	\$2,000
Gatton Baptist Church	\$1,225
Gatton Glenore Grove Rifle Club Inc.	\$2,460
Gatton Pony Club Inc.	\$3,000
Gatton Table Tennis Association	\$2,151
Gatton Uniting Church	\$2,000
Hatton Vale Community Uniting Church	\$3,620
Helidon RSL Sub-Branch Inc.	\$2,122
Laidley Agricultural and Industrial Society Inc.	\$1,000
Lockyer Equestrian Group	\$2,110
Lockyer Valley Veterans Support Centre	\$1,920
Ma Ma Creek Church of Christ	\$3,700
Uniting Church in Australia Laidley	\$2,750

Executive Summary

For the 2024/2025 financial year, Council allocated \$70,000 across two rounds as part of its Major Community Grants program. The Program allocates funding to community groups to a maximum of \$4,000, based on applications from the groups meeting certain criteria as noted in the Proposal section of this report. Applications for Round 2 of Council's 2024/20255 Major Community Grants Program were called on 15 February 2025 and closed on 15 March 2025. 18 applications were received, requesting a total of \$52,677.19 in grant funding from a total pool of \$36,058.

This report outlines the evaluation undertaken by the Community Grants Review Committee and the recommendations of the committee for distributing the available funding to eligible organisations.

Proposal

The applications were assessed by Deputy Mayor Chris Wilson, Councillor Anthony Wilson, Principal Engagement and Communications and also the Risk, Audit and Corporate Planning Advisor against the assessment criteria and considering the overall funds available for the round. Deputy Mayor Chris Wilson and the Risk, Audit and Corporate Planning advisor were granted temporary membership on the committee due to

unforeseen circumstances meaning the Mayor and Manager Communities were unable to participate in the Community Grants Review Committee's assessment process.

In evaluating each application, consideration was given to the project rationale, community benefit, sustainability and the community group's capacity and/or willingness to self-fund. Council's Community Engagement Officer provided administrative support.

The following applications have not been recommended to receive funds in this round due to recency of funding, application merit, and/or Council prioritisation to meet budget:

- Helidon State School Parents and Citizens Association: This application was to deliver an electrical upgrade to the Helidon P&C facility that is located within the school grounds. The committee recommend that this application not be approved as it was deemed that upgrades to infrastructure of a school facility is a state government responsibility. It was also noted that the school were contributing \$1,000 towards the total project cost of \$9,225. The applicant can apply for funding under future grant rounds or other Council and non-Council grants.
- Laidley District Historical Society: This application was to improve and upgrade the current IT and
 networking systems that are in use at Laidley Pioneer Village. The committee recommend that this
 application not be approved as the Society received grant funding in Round 1 of this financial year's
 Major Community Grants Program. This recommendation is in conjunction with the merit of the
 other applications provided within the grant round. The applicant can apply for funding under future
 grant rounds or other Council and non-Council grants.
- Lockyer Valley Netball Association: This application was to purchase netball equipment including balls, whistles, bibs, a drink cooler and a megaphone to improve training, support gameday operation and enhance participation. The committee recommend that this application not be approved as the netball association received grant funding in Round 1 of this financial year's Major Community Grants Program. This recommendation is in conjunction with the merit of the other applications provided within the grant round. The applicant can apply for funding under future grant rounds or other Council and non-Council grants.

The fifteen (15) applicants below are recommended to receive funding towards their designated project.

ROUND 2 – 202	23/24 Major Community Grants Pro	gram	
Organisation	Project Description	Amount	Recommended
		Requested	Grant
Forest Hill Cricket Club Inc.	Enhancing Community Spaces:	\$4,000	\$3,500
	Zero-Turn Mower for Sustainable		
	Ground Maintenance		
Forest Hill School of Arts Inc.	Data Projector	\$3,000	\$2,500
Forest Hill State School P&C	School Band Equipment	\$4,000	\$2,000
Gatton Baptist Church	Safety Gates and Children's Play	\$1,225	\$1,225
	Equipment		
Gatton Glenore Grove Rifle Club Inc.	Cohesive Skills Program	\$2,460	\$2,460
Gatton Pony Club Inc.	Day Yards	\$4,000	\$3,000
Gatton Table Tennis Association	BBQ	\$2,151	\$2,151
Gatton Uniting Church	Fencing Project for Child Safe	\$3,000	\$2,000
	Environment		
Hatton Vale Community Uniting	Water Tank	\$3,620	\$3,620

Church			
Helidon RSL Sub-Branch Inc.	Public Address System	\$2,122	\$2,122
Laidley Agricultural and Industrial Society Inc.	Drink Responsibly, Serve Responsibly: Free RSA Training for the Community	\$1,800	\$1,000
Lockyer Equestrian Group	Volunteer Committee Sunshirts	\$2,118	\$2,110
Lockyer Valley Veterans Support Centre	Garden Implements	\$1,920	\$1,920
Ma Ma Creek Church of Christ	Painting of Church Buildings	\$4,000	\$3,700
Uniting Church in Australia Laidley	Enhancing Church Events with New Tables and Gazebos	\$2,750	\$2,750
Total of recommended applications		\$42,166	\$36,058
Total of non-recommended applications		\$52,677.19	\$0.00
	TOTAL	\$10,511.19	\$36,058

Options

Council has the following options:

- 1. Council can approve the funding allocations as per the officer's recommendation on behalf of the Community Grants Review Committee.
- 2. Council can approve funding allocations that differ from the officer's recommendation on behalf of the Community Grants Review Committee.

Previous Council Resolutions

Ordinary Council Meeting 16 October 2024:

THAT Council approve funding for Round 1 of the 2024-25 Major Community Grants Program allocating a total of \$33,942 to the following applicants, as recommended by the Community Grants Review Committee:

\$3,500
\$1,420
\$1,000
\$4,000
\$1,000
\$4,000
\$1,000
\$4,000
\$2,000
\$2,462
\$1,000
\$1,560
\$3,000
\$4,000

Moved By: Cr A Wilson Seconded By: Cr D Neuendorf

Resolution Number: 24-28/0167

CARRIED 7/0

Critical Dates

In accordance with the Community Grants and Assistance Procedure, grant funding must be spent within 12 months of the applicant receiving advice that their application has been successful.

Successful applicants of the grant need to be notified of their application's success and need to send in their invoice to Council before the end of the 2024/2025 financial year to receive funds.

Strategic Implications

Corporate Plan

Lockyer Community

• A community with fair and reasonable access to services.

Finance and Resource

A budget of \$70,000 is provided annually for Category 1 – Major Community Grants Program with two rounds of \$35,000 each. Through the first round, \$33,942 was awarded across the successful applicants, leaving a \$36,058 budget for Round 2.

The Major Community Grants Program is for non-recurrent grants of between \$1,000 and \$4,000. The total funding recommended in this report is \$36,058.

Legislation and Policy

The applications received under Round 2 of the 2024/2025 Major Community Grants Program have been assessed in accordance with the *Community Grants and Assistance Policy* and the *Community Grants and Assistance Procedure*.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*". All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009) stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

Risk Management

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable

development, social and community wellbeing, relationships,

public health, recreation, regional profile, and identity

Consultation

Portfolio Councillor Consultation

All applications were discussed with the Deputy Mayor and Councillor A. Wilson in the Community Grants Review Committee's meeting to assess applications to Round 2 of the 2024/2025 Major Community Grants Program.

Internal Consultation

A committee meeting was held with Deputy Mayor C. Wilson, Councillor A. Wilson, Principal Engagement and Communications, Risk, Audit and Corporate Planning Advisor and two Community Engagement Officers on 2 April 2025.

Community Engagement

A media release was published regarding the opening of Round 2 of the 2024/25 Major Community Grant Program. This was also published on Council's website and social media pages and included in both the *Community Connect* newsletter and the *On the Ball* newsletter. A series of social post were run throughout the open grant round period.

Attachments

There are no attachments for this report.

11. PEOPLE, CUSTOMER & CORPORATE SERVICES REPORTS

No People, Customer and Corporate Services Reports.

12. COMMUNITY & REGIONAL PROSPERITY REPORTS

12.1 Local Government Infrastructure Plan Review

Author: Prudence Earle, Senior Strategic Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to present the Local Government Infrastructure Plan (LGIP) Review and to seek a Council resolution to make a Local Government Infrastructure Plan (LGIP) Amendment.

Officer's Recommendation:

THAT Council:

- 1. Receive the report by Integrated Infrastructure Planning titled 'Statutory Review of the Lockyer Valley Regional Council Infrastructure Plan' dated February 2025.
- 2. Decide to make a Local Government Infrastructure Plan (LGIP) Amendment in accordance with the *Planning Act 2016* and the Minister's Guidelines and Rules.

Executive Summary

The *Planning Act 2016* (the Act) provides that local governments can only levy infrastructure charges if they have a Local Government Infrastructure Plan (LGIP) within their planning scheme. Under section 25(3) of the Act, Council must review its LGIP every 5 years to consider its accuracy, currency and relevance, using the review checklist to identify any areas of non-compliance.

The current Lockyer Valley LGIP was adopted by Council in May 2018 and is therefore overdue for review.

A review has been completed and, in response to the outcomes of the review, it is recommended that Council make an LGIP Amendment in accordance with the Act and the Minister's Guidelines and Rules (MGR).

Proposal

Integrated Infrastructure Planning has undertaken a review of the LGIP and prepared a document, *Statutory Review of the Lockyer Valley Regional Council Infrastructure Plan*, which is attached to this report.

The LGIP review considered each of the following five components of the LGIP against the statutory framework, including the Act, the MGR and the review checklist:

- 1. Planning assumptions;
- 2. Priority Infrastructure Area (PIA);
- 3. Desired standards of service;
- 4. Plans for trunk infrastructure (maps of existing and planned trunk infrastructure); and
- 5. Schedule of Works (SoW), including the SoW model.

The review found the LGIP should be amended to better align with the statutory framework and the *Lockyer Valley Panning Scheme*, and its accuracy, currency and relevance of the LGIP improved as follows:

- Planning assumptions should be updated, to align with the new Planning Scheme, using projections from the Queensland Government Statistician's Office (QGSO) from 2023, and include a base date of the most recent census year (i.e. 2021);
- Review the Planning Infrastructure Area (PIA) to align with the Planning Scheme, the South East Queensland Regional Plan 2023 and the new requirements of the MGR;
- Update network planning for each of the Council-controlled networks (i.e. transport, stormwater, parks and land for community facilities) based on demand including the Desired Standards of Service, Schedule of Works and maps;
- Review the LGIP's financial sustainability and ensure it aligns with Council's Asset Management Plan and Long-Term Financial Forecast; and
- Compile updated LGIP documents and schedules, Schedule of Works model and maps in line with the updated statutory framework.

It is recommended that Council decides to make an LGIP Amendment in line with the outcomes of the review.

If Council decides to make an LGIP Amendment, the statutory process requires Council to advise the State Government of Council's resolution.

If Council decides not to make an LGIP Amendment, a different process is required including a Compliance Check by a State-approved Appointed Reviewer, consultation with the State Government, and consideration by the Minister.

Options

- 1. Council decide to make an LGIP Amendment consistent with the *Planning Act 2016* and the MGR and advise the State Government accordingly.
- 2. Council decide not to make an LGIP Amendment and undertakes a Compliance Check by a State-approved Appointed Reviewer and consultation with the State Government.

Previous Council Resolutions

Previous Council Meeting resolutions that are relevant to the LGIP include:

- 1. 8 May 2018 Resolution Number: 16-20/0938, where Council resolved to adopt an LGIP.
- 2. 19 June 2024 Resolution Number: 24-28/0070, where Council resolved to adopt an Interim LGIP Amendment for the stormwater network.

Critical Dates

To finalise the statutory LGIP review, a copy of the LGIP Review and Council's resolution must be provided to the Chief Executive within 20 business days of Council's resolution.

Strategic Implications

Corporate Plan

Lockyer Planned:

- Prepare and adopt a revised Local Government Infrastructure Plan for the Lockyer Valley.
- Undertake strategic infrastructure planning to guide the provision of infrastructure across the region.

Finance and Resource

Council's ability to levy infrastructure charges is contingent on the Planning Scheme including a compliant and up-to-date LGIP. Levying infrastructure charges is an important revenue stream which enables Council to

provide trunk infrastructure that services the whole of the Lockyer Valley community.

There is provision within the 2024/25 budget to commence the process of making an LGIP Amendment, and budget will be requested to continue this project in 2025/26.

Legislation and Policy

The statutory framework for making an LGIP Amendment is set out in the *Planning Act 2016*, the *Planning Regulation 2017*, the Minister's Guidelines and Rules and associated guidance materials.

Risk Management

Council's ability to levy infrastructure charges, is contingent on the Lockyer Valley Planning Scheme including a compliant and up-to-date LGIP. Not undertaking an LGIP Amendment would pose a significant financial risk to Council's future financial sustainability and ability to provide trunk infrastructure.

Consultation

Councillor Consultation

Kylie Grimley of Integrated Infrastructure Planning presented the finding of the LGIP Review to a Councillor workshop.

Internal Consultation

Significant internal consultation has been undertaken with various teams, including an internal briefing by Kylie Grimley of Integrated Infrastructure Planning.

External Consultation

No external consultation has been undertaken for the LGIP Review.

If a resolution is made to make an LGIP Amendment, Council must provide the Chief Executive a copy of the LGIP Review and Council's resolution.

Community Engagement

No community engagement has been undertaken for the LGIP Review.

Community consultation is a mandatory requirement of the LGIP Amendment process.

Attachments

1 Lockyer Valley Infrastructure Plan Review 2025 19 Pages

Statutory review of the Lockyer Valley Regional Council Infrastructure Plan

February 2025



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1. Purpose

The *Planning Act 2016* (the Act) requires Local governments to review the accuracy, currency and relevance of the adopted Local government Infrastructure Plan (LGIP) every 5 years. The Lockyer Valley Regional Council (Council) LGIP, adopted in 2018, is due for a statutory review consistent with the Act. The purpose of this project is to complete the statutory review of the LGIP.

2. Statutory framework

Section 21 of the Act states that Local government is to "follow the process in the Minister's rules to make or amend an LGIP". The Ministers Guidelines and Rules 2024 (MGR), Chapter 5, Part 6 states the requirements for an LGIP, as well as the statutory process for adopting a new LGIP or undertaking an amendment.

The Act outlines a need for Local governments to have an LGIP within their planning scheme (section 111) for the provisions of a charges resolution in section 113 to be enacted. This means Council must maintain a compliant LGIP within the Planning Scheme to continue to levy infrastructure charges on development applications.

Under Section 25(3) of the Act and Chapter 5, Part 5 of the MGR, Council must review the adopted (or amended) LGIP every 5 years, to consider its accuracy, currency and relevance, using the Review Checklist to identify any areas of non-compliance.

The *Planning Regulation 2017* (the Regulation) also include the statutory framework which sets the maximum allowable charge, stated as the Prescribed Amount in schedule 16 (currently set as a maximum of \$34,452.65 for each dwelling house with 3 or more bedrooms). The Regulation also outlines the publication of infrastructure charges information on the website, including a register of charges levied collected and forecast, offsets and refunds provided, and details of the levied charges spent (or not spent) by the Local government on providing trunk infrastructure (section 3A of schedule 22). This information is to be updated annually by 1 December.

In July 2024, updated guidance materials was published by the State for Local governments developing LGIPs. This Guidance for the Minister's Guidelines and Rules includes the template for the LGIP document and additional information relating to the Schedule of Works model.

2.1 Regional plan context (ShapingSEQ 2023)

In 2024, the MGR was updated to include a requirement for Local governments within the boundary of the *ShapingSEQ* 2023 to prepare the development projections (also known as planning assumptions) using the information and data from the *ShapingSEQ* as well as the projections from Queensland Government Statisticians Office (QGSO).

This statutory requirement means consideration is to be given to the forward projection of residential growth data and dwelling targets in the *ShapingSEQ*, shown here as Figure 1, and Figure 2 below shows the population forecast.



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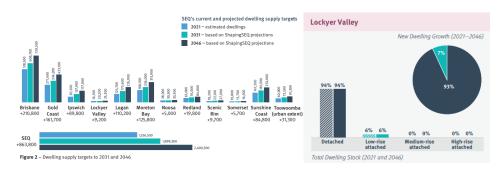


Figure 1: Dwelling supply targets for SEQ (ShapingSEQ, 2023)



Figure 2: Current and projected population for SEQ (ShapingSEQ, 2023)

QGSO released updated population projections in 2023, which shows a projected population of 57,354 in Lockyer Valley by 2046 (refer Figure 3).

Lockyer Valley		
		Population
		Persons
ERP (a)	2001	28,213
	2006	31,305
	2011	35,880
	2016	39,499
	2021	41,762
Projected	2026	44,453
population	2031	47,579
	2036	50,794
	2041	54,071
	2046	57,354

Figure 3: Excerpt of the QGSO population projections for Council (2023 edition)



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ShapingSEQ (2023, page 188) identifies an emerging growth area in Plainland, with the intent to deliver high-quality, new and more complete communities that are well-planned and serviced, with a nett residential density that is appropriate for the rural locality.

3. Council LGIP review

The Lockyer Valley LGIP was adopted on 8 May 2018 and was amended on 19 June 2024 to add additional information for the stormwater network. An administrative amendment was completed on 17 July 2024 to align the zone names with the Lockyer Valley Planning Scheme. However, the statutory requirement for a 5-year review relates to when the LGIP was first adopted in 2018.

An LGIP document consists of five main components:

- Planning assumptions;
- Priority Infrastructure Area (PIA);
- Desired standards of service;
- Plans for trunk infrastructure (maps of existing and planned infrastructure); and
- Schedule of Works (including the SOW model).

The 5-year review has considered each of these elements when compared with the statutory framework, including the Review Checklist (refer to Appendix A).

3.1 Planning assumptions

The interim amendment of the LGIP in 2024 adopted planning assumptions with a base date of 2016, using QGSO population projections (2015 series) in the Lockyer Valley model. QGSO has released updated forecasts and a review of the alignment of the planning assumptions with these updated forecasts is needed, with the base year set to 2021 (last census year) as a minimum.

The updated MGR also requires Council to consider (or comply with) *ShapingSEQ*'s dwelling targets. Initial observations indicate there is close alignment with the QGSO and ShapingSEQ, however updated planning assumptions are required to reach dwelling targets (refer Table 1).

Given that the Lockyer Valley Planning Scheme was recently adopted, it is appropriate to update the regions planning assumptions, rather than relying on assumptions from the two superseded planning schemes. Updated information on development applications and infrastructure agreements must also be incorporated into these forecasts.



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Table 1: Comparison of LGIP planning assumptions with QGSO (2023) and ShapingSEQ (2023)

Population and Dwellings by Year	Adopted LGIP (2024)	QGSO (2023 series)	ShapingSEQ (2023)
Population			
2021	43,835	41,762	41,800
2031	52,732	47,579	
2046	66,100 (extrapolated linear growth)	57,354	67,900
Dwellings	<u> </u>		l
2021	16,456	15,924	16,100
2031	19,935	18,621	20,200
2046	25,329 (from SOW model)	22,768	25,300
Dwelling growth 2021 to 2046	8,873	6,844	9,200

3.2 Priority Infrastructure Area (PIA)

The statutory framework requires the Priority Infrastructure Area (PIA) to provide for 10-15 years of urban development inside the PIA. The adopted LGIP states that the PIA provides for growth to 2031, which does not meet these requirements.

The Review Checklist requires the PIA to provide service for all networks of transport, stormwater, water, sewer, parks and land for community facilities. While Urban Utilities (UU) provides water and sewer services, the sewer service catchment (compiled by UU) is typically used to determine the PIA boundary, therefore close consultation with UU is an essential part of the PIA review.

The Act's definition of the PIA (refer Figure 4) specifically excludes rural residential land within the PIA. It is recommended that a map review examine the interaction between the current PIA and rural residential land. For example, areas of Gatton's projection area of includes Rural and Rural Residential Zoned land within the PIA, which is specifically excluded under the PIA's principles.

■PIA (priority infrastructure area) means an area—

- (a) serviced, or intended to be serviced, with development infrastructure networks; and
- (b) used, or approved for use, for-
 - (i) residential purposes, other than rural residential purposes; or
 - (ii) industrial, retail or commercial purposes; or
 - (iii) community or government purposes related to a purpose stated in subparagraph (i) or (ii); and
- (c) that will accommodate at least 10, but no more than 15, years of growth for any of those purposes.

Figure 4: Definition of PIA from the Act (schedule 2, January 2025)



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A review of the PIA will provide an opportunity to amend the growth areas anticipated by the Lockyer Valley Planning Scheme. For example, the northern growth area in Plainland (refer Figure 5) and the changes within Grantham.



Figure 5: Plainland: PIA boundary is smaller than area zoned for urban purposes (Lockyer Valley Planning Scheme 2024, and Lockyer Valley Infrastructure Plan PIA Boundary January 2018)

3.3 Desired standards of service

The desired standards of service need to be reviewed to determine whether any changes are necessary to align the superseded Planning Scheme LGIP's DSS with the Lockyer Valley Planning Scheme. While the DSS in Council's LGIP is generally consistent with industry standard, a review will allow for any changes, assumptions and inaccuracies to be identified and remedied.

3.4 Plans for trunk infrastructure

The plans for trunk infrastructure map the existing trunk infrastructure and planned infrastructure. Infrastructure planning for each network is based on the network demand, which is derived from the planning assumptions.

Updated network planning will be required in response to the updated planning assumptions to assess the capacity of existing infrastructure and determine if additional infrastructure is required. Network planning is core business for local government to ensure all residents and visitors have access to the



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appropriate infrastructure. Planning for a future network of infrastructure ensures infrastructure investment is timely, cost efficient and sequenced appropriately, which maximises the effectiveness of expenditure in the capital works program.

3.5 Schedule of Works (SOW) model and financial sustainability

It is recommended that the LGIP's base date be updated to 2021, which will mean a review of the schedule of works, to remove any completed projects, accurately reflect the timing of remaining future projects, assess the continued inclusion of each project and add projects where necessary. These changes will also be made in the Schedule of Works (SOW) model.

The former planning schemes reflected the anticipated residential growth in the SOW model. With the Lockyer Valley Planning Scheme, an update to the model is needed to reflect updated regional planning assumptions.

The premise of the Act is to integrate the land use planning with the infrastructure planning. This premise, is however, balanced with a need for financial sustainability. That is, Council must be able to deliver the lists of works in a financially sustainable way.

The SOW Model projects \$76.5 million in revenue from infrastructure charges from 2021 to 2031 (or approximately \$7.7m a year), which when compared to a forecast infrastructure investment of \$90.5 million over the same time period, suggests that Council may be able to sustain this investment.

However, it is likely that the revenue is overstated in the SOW model as it does not discount the revenue to take account of credits, such as creation of a new dwelling on vacant land or charges previously paid. As a result, the SOW may overstate Council's ability to deliver infrastructure. Verifying the actual revenue collected in recent years has been difficult, because it appears Council is not complying with the reporting requirements outlined in the Regulation (schedule 22), which requires revenue and expenditure to be publicly available on the website.

3.6 Summary of review observations

Council must comply with the statutory framework in several areas while undertaking the statutory 5-year review. In addition, the review may increase the LGIP's effectiveness and long-term implementation. These observations are summarised in Table 2.



LGIP section		Summary of observations	5-year review parameter	Potential LGIP improvements	Recommended action
	- Base - Plan form	Base date is 2016. Planning assumptions reflect the two former planning scheme areas.			Based on the
Section 4.2.1 Population	has	Lockyer Valley Planning Scheme 2024 has been adopted.	Ourrent?	 reflect the zoning in the Lockyer Valley Planning Scheme. 	requirements of the MGR / Act,
employment	(202	(2023 series).		 reflect updated NGS and consider snapingsed 	assumptions are
growth	- Shal	ShapingSEQ 2023 has been adopted with implications for Lockyer Valley area.		 update the base date to 2021. 	to be reviewed and updated
	- MGF	MGR has been adopted (2024) with new			
	- Area	Areas of rural residential included in PIA.		- Review the PIA to:	
	- PIA is	PIA is stated as accommodating growth to		 Ensure compliance with the definition in the Act – 	Based on the
Priority	- Lock	Lockyer Valley Planning Scheme 2024 –		 Accommodate 10-15 years of urban 	the MGR / Act
Infrastructure	PIA rev	PIA review required to align with new	Accurate?	development growth in the PIA. Comply with the Review Checklist where the PIA	the PIA is to be
Area (FIA)	- Uncl	Unclear if all of the PIA can be serviced			reviewed and
	with	with all networks.		focus on the sewer network service catchment (provided by Urban Utilities).	apaatoa
	- Revi	Review checklist states that detailed stormwater planning is underway.		 Update network planning to respond to the zoning in the Lockver Valley Planning Scheme and updated 	
planning	- Netv	Network planning should align with		planning assumptions:	With updated
(Desired	upa: assu	updated zoning and planning assumptions.		 Review of the desired standards of service and service catchments. 	planning assumptions,
Service,	- Shal	ShapingSEQ includes growth areas which	Relevant?	 Create new network demand tables. Review of the schedule of works and mans 	update the
catchments	plan	planning.		 Update the SOW model with anticipated growth 	planning and
schedules of				and project details.	schedules of
work)				- Additional network planning is needed for areas	WOIR

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LGIP section	Summary of observations	5-year review parameter	Potential LGIP improvements	Recommended action
Financial sustainability	 The revenue forecast in the SOW model seems to be high (may not take account of credits). The adopted charge is lower than the Prescribed Amount in the Regulation. 	Accurate?	Review the financial sustainability of the schedule of works. Is Council able to deliver the projects with the projected revenue, general rates and other revenue sources. Advise Council of the cost to deliver infrastructure (through the SOW model) to ensure infrastructure investment for growth is funded by development, and therefore not unduly impacting on the broader community (with an incongruous drawdown of general revenue to fund infrastructure for growth)	Ensure the LGIP is financially sustainable based on the requirements of the Review Checklist.
General update	 Typographical or technical errors, for example: Table SC3. 1-5: Existing and projected non-residential floor space currently has the information for employment and not gross floor area. Table SC3. 1-3 Planned density and demand generation rate for a trunk infrastructure network includes a unit of measure for the Parks and land for community facilities network which is inconsistent with the LGIP template (should be ha/1000 not persons/ devha). 	Accurate?	 Check the content of the LGIP document and schedules are consistent with the State template and are accurate. 	Ensure the LGIP document and schedules are consistent with the LGIP template in the Guidance to the MGR.

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4. Review recommendation

It is recommended that officers prepare a report for a Council meeting which outlines the results of the 5-year review in accordance with Section 25(3) of the Act and recommends an amendment to the LGIP in accordance with the MGR (Chapter 5, Part 3), as there are several areas where the LGIP could be improved to better align with the statutory framework, Lockyer Valley Planning Scheme and improve its accuracy, currency and relevance.

The statutory process for the 5-year review requires a Council resolution to decide to amend and begin an amendment process. Once this resolution is made, Council must advise the State government of this decision within 20 days.

If Council decides not to amend the LGIP, an alternative process must be followed, that involves consultation with the State and a compliance check. The Minister will advise Council if they are satisfied that Council has complied with the Act.

5. Recommended program of works

In response to the 5-year review, Council should consider prioritising a program of works as part of a continual cycle of improvements to the LGIP and the interface of the LGIP (and charging) within the organisation.

The highest priority of work (Stage 1) should include components for statutory compliance:

- Complete the process for the 5-year review Council meeting and letter to State to informing them of decision.
- Compile and upload infrastructure charges information to the Council's website to fulfil reporting requirements under schedule 22 of the Regulation.

Stage 2 involves commencement of the LGIP amendment as decided as part of the 5-year review, consistent with the MGR (Chapter 5, Part 3). The required works are outlined in Table 2 above, and summarised here:

- Update the planning assumptions and PIA, to reflect the new MGR requirements including ShapingSEQ.
- Update the network planning based on demand including the desired standards of service, SOW and maps.
- Balance infrastructure investment and charges revenue to ensure the LGIP's financial sustainability.
- Compile updated LGIP documents and schedules, SOW model and maps.
- Follow the MGR's statutory process for the amendment including community consultation.



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Stage 3 to run concurrently with Stage 2, would be to develop a governance structure for the LGIP project to encourage an environment of continual monitoring and improvement inside Council. This governance structure should include:

- 1. Establish a multi-disciplinary working group that meets regularly (e.g. quarterly) and has carriage of the following tasks:
 - a. collects information for the reporting purposes such as:
 - i. the offsets and refunds (constructed by development);
 - ii. projects completed by council;
 - iii. new trunk infrastructure conditions applied to development applications;
 - iv. infrastructure charges revenue collected and expenditure.
 - Continuous monitoring of the planning assumptions to inform Council's infrastructure planning based on the actual demand.
 - c. Link the LGIP planning, updated demand model and infrastructure programming to the capital works program to ensure infrastructure investment occurs reflects and accurately meets infrastructure demand in a timely manner.
 - d. Collaborate with the long-term financial planning team to align the LGIP and LTFF.
 - Monitor and balance infrastructure charges revenue against trunk infrastructure delivery. Consult with Councillors to determine an appropriate charge rate while complying with the Regulations maximum charge (prescribed amount).
- An internal LGIP team that monitors the accuracy of the SOW and plans a 10-year program of amendments for the LGIP to ensure continued statutory compliance, as well as accuracy, currency and relevance, which might include:
 - a. A planned interim amendment at the 2.5-year mark of a cycle (consistent with Chapter 5, Part 2 of the MGR).
 - b. On the 5-year anniversary of the LGIP's adoption (or LGIP amendment), a statutory review is undertaken with an LGIP amendment (consistent with Chapter 5, Part 3 of the MGR).
 - A planned interim amendment at the 7.5-year mark of a cycle (consistent with Chapter 5, Part 2 of the MGR).
 - d. At the 10-year mark, conduct a statutory review, and update the LGIP (in accordance with Chapter 5, Part 4 of the MGR) or where a new Planning Scheme is developed, a new LGIP (in accordance with Chapter 5, Part 5 of the MGR).
 - e. Start the cycle again.
 - f. Update the Charges Resolution every year as a minimum.
- Network planning is a focus for core business with funding for ongoing strategic management
 of infrastructure, planning for future infrastructure in advance to ensure delivery can occur in a
 logical, cost-efficient, well sequenced way.



Lockyer Valley Regional Council Infrastructure Plan Review

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6. Conclusion

This statutory review has shown matters that need to be addressed in order to improve the accuracy, currency and relevance of the Councils adopted Local government Infrastructure Plan (LGIP) 2018. Overall, the LGIP assists Council's financial sustainability when delivering necessary trunk infrastructure. The above Recommended program of works will ensure that the Council is compliant with its statutory and financial obligations.



Lockyer Valley Regional Council Infrastructure Plan Review

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Appendix A Review Checklist



LGIP review checklist
Approved form MGR5.1 under the Planning Act 2016

Lockyer Valley Regional Council - 2025 Statutory 5-year review in accordance with Section 25(3) of the Act

Review principles: A reference in the Terms in this checklist must refundelines and Rule	iples: ce in the checklist to this checklist that armust not be taken to the taken	the LGIP is e defined in cover all re	Review principles: A reference in the checklist to the LGIP is taken to include a relevant reference to the Planning Act 2016 and chapter 5 of the Minister's Guidelines and Rules. Terms in this checklist that are defined in the Planning Act 2016 or the Minister's Guidelines and Rules. Terms in this checklist that are defined in the Planning Act 2016 or the Minister's Guidelines and Rules. The checklist must not be taken to cover all requirements of the Planning Act 2016 and the Minister's Guidelines and Rules. Local governments must still have regard to the requirements as set out in the Planning Act 2016 and the Minister's Guidelines and Rules.	Planning Act 2016 Ilines and Rules. Minister's Guideli	and chapter 5 of the Minister's ines and Rules. Local governme	Guidelines and nts must still ha	Rules. ve regard to the requirements a	s set out in the <i>Planning Act</i> 2016	3and the Minister's
_	ocal governmen	ıt infrastru	Local government infrastructure plan (LGIP) checklist	To be comple	To be completed by local government		To be comple	be completed by appointed reviewer	
_GIP outcome	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action Reco description	Recommendation
The LGIP	AII	1.	The LGIP sections are ordered in accordance with the LGIP template.						
consistent with the		2.	The LGIP sections are correctly located in the planning scheme.						
egislation or LGIPs		ω	The content and text complies with the mandatory components of the LGIP		Typographical error: Insert the correct				
Minister's Guidelines and Rules					SC3.1-5 Existing and projected non-residential floor space.				
		.4	Text references to numbered paragraphs, tables and maps are correct.						
	Definitions	Ċι	Additional definitions do not conflict with statutory requirements.						
	Preliminary section	6.	The drafting of the Preliminary section is consistent with the LGIP template.						
		7.	All five trunk networks are included in the LGIP. (If not, which of the networks are excluded and why have they been excluded?)						
	Planning assumptions - structure	8.	The drafting of the Planning assumptions section is consistent with the LGIP template.						
		9.	All the projection areas listed in the tables of projections are shown on the relevant maps and vice versa.						
		10.	All the service catchments listed in the tables of projected infrastructure demand						
			are identified on the relevant plans for trunk infrastructure (PFTI) maps and vice versa.						
	Planning assumptions	11.	The population and dwelling projections are based on those prepared by the Queensland Government Statistician (as		The QGSO have released updated projections in 2023. The undated MGR				
	methodology		available at the time of preparation) and refined to reflect development trends in the local government area.		(2024) requires council to consider ShapingSEQ 2023, including the dwelling targets for the region				
		12.	The employment and non-residential development projections align with the						

Terms in this o	checklist that a	re defined in	Terms in this checklist that are defined in the Planning Act 2016 or the Minister's Guidelines and Rules.	elines and Rules.					
uidelines and Ru	les when prep	aring or ame	Buidelines and Rules when preparing or amending an LGIP.		G			G	
Loca	al governme	nt infrastru	Local government infrastructure plan (LGIP) checklist	To be comple	To be completed by local government			be completed by appointed reviewer	iewer
utcome comp	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action description	Recommendation
			other reports about employment or historical rates for the area.						
		13.	The developable area excludes all areas affected by absolute constraints such as steep slopes, conservation and flooding.						
		14.	The planned densities reflect realistic levels and types of development having regard to the planning scheme provisions and current development trends.						
		15.	The planned densities account for land required for local roads and other infrastructure.						
		16.	The population and employment projection tables identify "ultimate development" in accordance with the defined term.						
		17.	Based on the information in the projection tables and other available material, it is possible to verify the remaining capacity to						
			accommodate growth, for each projection area.						
		18.	The determination of planning assumptions about the type, scale, timing and location of development, reflect an efficient, sequential pattern of development.						
		19.	The relevant state agency for transport matters and the distributor-retailer						
			wastewater services for the area (if applicable), has been consulted in the						
			(What was the outcome of the consultation?)						
Pia as: - d	Planning assumptions - demand	20.	The infrastructure demand projections are based on the projections of population and employment growth.		Updated demand projections will be needed to reflect updated planning assumptions.				
		21.	The infrastructure units of demand align with those identified in the Minister's Guidelines and Rules or where alternative		The unit of measure for the Parks and land for				
			demand units are used, their numerical relationship to the standard units of demand is identified and explained		network is inconsistent with the template.				
		22.	The demand generation rates align with accepted rates and/or historical data.						
		23.	The service catchments used for infrastructure demand projections are identified on relevant PFTI maps and demand tables.						
		24.	The service catchments for each network cover, at a minimum, the urban areas, and		Update network planning, including service				

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Planning Act Form MGR5.1 – LGIP review checklist
Version 1.0—3 July 2017

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	A reference in the Terms in this ch	ciples: nce in the checklist to this checklist that ar	the LGIP is re defined in	lew principles: A reference in the checklist to the LGIP is taken to include a relevant reference to the Planning Act 2016 and chapter 5 of the Minister's Guidelines and Rules Terms in this checklist that are defined in the Planning Act 2016 or the Minister's Guidelines and Rules.	Planning Act 2016 Ilines and Rules.	and chapter 5 of the Minister's G	Suidelines and I	Rules.		
	Guidelines a	nd Rules when prepa	aring or ame	Buildelines and Rules when prepadring or amending an LCIP.		and reaction government	000000000000000000000000000000000000000	o regard to ano requirement		
		Local governmer	nt infrastru	Local government infrastructure plan (LGIP) checklist	To be comple	To be completed by local government		To be compl	be completed by appointed reviewer	wer
	_GIP outcome	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action description	Recommendation
				enable urban development costs to be compared.		catchments, to align with the LVPS zoning and new growth forecasts. Confirm the sewer and water service catchments cover the PIA with Urban Utilities.				
			25.	The asset management plan (AMP) and Long Term Financial Forecast (LTFF) align with the LGIP projections of growth and demand. (If not, what process is underway to achieve this?)						
		Priority infrastructure	26.	The drafting of the PIA section is consistent with the LGIP template.						
		area (PIA)	27.	Text references to PIA map(s) are correct. The PIA boundary shown on the PIA map						
			28.	ine PIA boundary shown on the PIA map is legible at a lot level and the planning scheme zoning is also shown on the map.						
			29.	The PIA includes all areas of existing urban development serviced by all relevant trunk infrastructure networks at the time the LGIP was prepared.		Review the PIA to ensure compliance with the definition in the Planning Act.				
			30.	The PIA accommodates growth for at least 10 years but no more than 15 years.		The current LGIP states the capacity of the PIA is to 2031. A review of the capacity of the PIA is required to ensure ongoing capacity for 10-15 year's growth.				
			31.	The PIA achieves an efficient, sequential pattern of development.						
			32.	If there is an area outside the PIA that the planning assumptions show is needed for urban growth in the next 10 to 15 years, why has the area been excluded from the PIA?						
		Desired standards of	33.	The drafting of the DSS section is consistent with the LGIP template.						
		service (DSS)	34.	The DSS section states the key planning and design standards for each network.		Update network planning, including DSS, to align with the LVPS zoning and new growth forecasts.				
			35.	The DSS reflects the key, high level industry standards, regulations and codes, and planning scheme policies about infrastructure.						

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- 4	Review principles:	ciples:	, the log is	iew principles: A reference in the phosphicts that I CID is taken to include a relevant reference to the Diamina Act 2016 and absorber 5 of the Minister's Chidalines and Dulos	Namina Act 2016	and abouter E of the Minister's C	Paridolinos and E			
	Terms in The checklist Suidelines ar	this checklist that ar must not be taken to nd Rules when prepa	e defined in o cover all re aring or ame	Terms in this checklist that are defined in the <i>Planning Act 2016</i> or the Minister's Guidelines and Rules. The checklist must not be taken to cover all requirements of the <i>Planning Act 2016</i> and the Minister's Guidelines and Rules. Local governments must still have regard to the required by the checklist must not be taken to cover all requirements of the <i>Planning Act 2016</i> and the Minister's Guidelines and Rules. Local governments must still have regard to the requirements and Rules when preparing or amending an LGIP.	lines and Rules. Minister's Guideli	nes and Rules. Local governme	nts must still ha	ve regard to the requirements a	rements as set out in the <i>Planning Act 2016</i> and the Minister's	<i>₹2016</i> and the Minister's
		Local governmer	nt infrastru	Local government infrastructure plan (LGIP) checklist	To be comple	To be completed by local government		To be compl	To be completed by appointed reviewer	wer
_	_GIP outcome	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action description	Recommendation
			36.	There is alignment between the relevant levels of service stated in the local government's AMP and the LGIP. (If not, what process is underway to achieve this?)						
		Plans for trunk	37.	The drafting of the PFTI section is consistent with the LGIP template.						
		infrastructure (PFTI) –	38.	PFTI maps are identified for all networks listed in the Preliminary section.						
		structure and text	39.	PFTI schedule of works summary tables for future infrastructure are included for all networks listed in the Preliminary section.						
		PFTI – Maps [Add rows to the checklist to	40.	The maps clearly differentiate between existing and future trunk infrastructure networks.						
		address these items for each of the	41.	The service catchments referenced in the schedule of works (SOW) model and infrastructure demand summary tables are shown clearly on the maps.						
		THEIWOING	42.	Future trunk infrastructure components are identified (at summary project level) clearly on the maps including a legible map reference.						
			43.	The infrastructure map reference is shown in the SOW model and summary schedule of works table in the LGIP.						
		Schedules of works	44.	The schedule of works tables in the LGIP comply with the LGIP template.						
		[Add rows to the checklist to address these	45.	The identified trunk infrastructure is consistent with the <i>Planning Act 2016</i> and the Minister's Guidelines and Rules.						
		items for each of the networks]	46.	The existing and future trunk infrastructure identified in the LGIP is adequate to service at least the area of the PIA.		Network planning to be updated to reflect updated planning assumptions and the reviewed PIA.				
			47.	Future urban areas outside the PIA and the demand that will be generated at ultimate development for the relevant network catchments have been considered when determining the trunk infrastructure included in the SOW model.						
			48	There is alignment of the scope, estimated cost and planned timing of proposed trunk capital works contained in the SOW model and the relevant inputs of the AMP and LTFF.		Confirm the schedules of work can be delivered in a financially sustainable way.				
			49.	(If not, what process is underway to achieve this?) The cost of trunk infrastructure identified in						
г										

	ocal governmen	Local government infrastructure plan (LGIP) checklist	To be comple	To be completed by local government		To be con	e completed by appointed reviewer	ewer
_GIP outcome	LGIP	Number Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action description	Recommendation
		tables is consistent with legislative requirements.						
	SOW model	50. The submitted SOW model is consistent with the SOW model included in the Minister's Guidelines and Rules.		Confirm the revenue forecast in the SOW model and the financial sustainability of the LGIP.				
		51. The SOW model has been prepared and populated consistent with the Minister's Guidelines and Rules.						
		52. Project owner's cost and contingency values in the SOW model do not exceed the ranges outlined in the Minister's Guidelines and Rules.						
		53. Infrastructure items included in the SOW model, SOW tables and the PFTI maps are consistent.						
	Extrinsic material	54. All relevant material including background studies, reports and supporting information that informed the preparation of the proposed LGIP is available and identified in the list of extrinsic material.						
		55. The extrinsic material explains the methodology and inter-relationships between the components and assumptions						

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12.2 Amendment Subordinate Local Law No. 1 (Temporary Homes and Local

Government Areas) 2025

Author: Annette Doherty, Manager Planning, Policy and Community Wellbeing

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to seek a resolution from Council to make *Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025* ('the ASLL') which will amend:

• Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011; and

Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011.

Officer's Recommendation:

THAT Council:

- 1. Make Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025 with amendments to the version that underwent public consultation as follows:
 - (a) Inclusion of new section 3 Commencement; and
 - (b) Amendment of setback requirements in section 5(1);
- 2. Note the amendments are not substantial and public consultation will not need to be undertaken again;
- 3. Adopt consolidated versions of the following Subordinate Local Laws as amended by Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025:
 - Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011; and
 - Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011.

Executive Summary

Proposed Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025, ('the ASLL') proposes amendments to:

- Subordinate Local Law No. 1.3 to allow residential use of caravans in limited circumstances; and
- Subordinate Local Law No. 4 to update details of Council's facilities.

The proposed ASLL has undergone public notification and 11 submissions were received. In accordance with Council's process for making local laws, Council must consider all properly made submissions and decide whether to:

- (a) proceed with the making of the proposed subordinate local law as advertised; or
- (b) proceed with the making of the proposed subordinate local law with amendments (if the amendments are substantial, public consultation will need to be undertaken again); or
- (c) not proceed with the making of the proposed subordinate local law.

Proposal

The proposed ASLL makes the following amendments:

- 1. Amendments to Subordinate Local Law No. 1.3 to allow the residential use of caravans and other structures without approval from Council in limited circumstances, being:
 - (a) the use of a temporary home (not a Class 10a building) on a vacant lot for up to two weeks in any 52 week period without approval from Council; and
 - (b) allowing landowners or occupiers to let family or friends live in a caravan in their backyard for up to six months in a 12-month period; and
- 2. Amendments to Subordinate Local Law No. 4 to accurately reflect the name and location of Council's swimming pools and camping grounds.

At the Ordinary Meeting of Council on 29 January 2025, Council proposed to make proposed ASLL and undertake public consultation in accordance with Council's Local Law Making Process which requires:

- (a) consultation to be conducted for a period of at least 21 days;
- (b) a notice to published in a local newspaper;
- (c) the notice to be displayed at Council's Gatton and Laidley offices and on Council's website; and
- (d) making the proposed subordinate local law available at Council's offices and on Council's website.

Consultation was conducted from 13 February to 7 March 2025, during which time submissions could be made to Council. Eleven submissions were received by Council during the consultation period, and a further submission received following the consultation period. All submissions were in relation to the proposed amendments to Subordinate Local Law No. 1.3 to allow the residential use of caravans on a temporary basis. The matters raised in the submissions are addressed below.

MATTERS RAISED IN SUBMISSIONS	COMMENT
 Unconditional support I'm in favour of people being allowed to live in a caravan on someone's property. I am acutely aware of the impact of cost of living and rental/housing instabilities and affordability on our most vulnerable populations - often driving families into difficult situations that offer little security or safety. For aging community members who are struggling to afford accommodation, the option to reside temporarily with a family member or friend would be of great benefit. Thank you for considering these changes to benefit the most vulnerable in our community and prevent homelessness. 	Support for the ASLL is noted.
Objection to any regulation on the use of caravans Council should not be telling people who they can and can't have living in caravans on their property.	The ASLL reduces regulation on the use of caravans and allows people to reside (temporarily) in caravans. Currently residential use of a caravan outside of a caravan park is unlawful.
 Insufficient timeframe Six months is not long enough. Many people, including families, need much longer to facilitate changes required to obtain housing; if there is any available housing within their price range. People should be able to live in a caravan with no time limit. 	The ASLL is proposed to respond to the housing crisis by allowing temporary residential use of caravans to provide some respite where people are unable to find rental accommodation or need additional time to purchase a property. It is for this reason the amendments relating to the use of caravans are proposed to have effect until

- Council should allow people to live in caravan for up to 12 months on private land.
- People should be able to stay for as long as they want.
- Our goal is to be able to have parents and grandparents reside on our property. This isn't possible at the moment. We would like to see laws change to allow people to reside in a caravan permanently.
- Caravans should be able to remain on site for 12 months due to the housing crisis and the investment that some property owners may need to make as a result of a caravan being placed on their property.

31 December 2027 only.

The proposal to limit use of caravans to 6 months (within a 12 month period) was proposed to mitigate the impact on infrastructure and services such as water, sewerage, roads and waste collection. The time limit was also proposed as a means to mitigate adverse impacts on the character of the streetscape, the privacy of neighbours, the amenity of the allotment, and the health and safety of the residents of the caravan.

It is recommended the limit of 6 months within a 12 month period is retained.

Allowing caravans within the front of the property

- If the majority of the caravan is behind the front building line and in an appropriate location, such as the driveway, caravans should be allowed to be located at the front of the property if it is not practicable to locate it at the rear of the property due to the following constraints:
 - The rear of the property cannot be accessed;
 - It is impracticable to run power or water from the primary dwelling to the caravan;
 - Where the land is susceptible to flooding; or
 - Where topography or environmental values make it difficult to locate a caravan elsewhere on the land
- The local law should state people should be cognisant of the visual impacts of the caravan on adjoining residents and the character and amenity of the locality and as such, the caravan is not to be located in front of the property boundary or the front building line. However, if a caravan is to be located within the front of the property, residents should discuss their intentions with their neighbour as a courtesy.

The ASLL includes criteria for locating caravans to mitigate adverse impacts on the character of the streetscape, the privacy of neighbours and the amenity of the allotment. These include caravans to be located:

- not within the setback of the permanent residence to any road frontage;
- at least 6 metres from any road boundary; and
- at least 3 metres from any other boundary.

Some minor changes to the setback requirements are recommended and these are discussed later in this report. However, there will be some lots that will not be able to accommodate a carayan.

The visual impact of caravans is a matter raised by other submitters, and it is considered appropriate the requirements for a caravan to be setback from the front boundary is retained to mitigate adverse impacts on the streetscape.

A local law cannot require a person to discuss a matter with their neighbour or seek their approval. Council can suggest people advise neighbours of their intentions, but Council would not be able to enforce this under a local law.

Difficulty meeting setback requirements due to onsite effluent disposal

 The separation distances are not easily applied in areas with above ground irrigation from onsite sewerage treatment plant. Some minor changes to the setback requirements are recommended which may address this concern by allowing caravans to locate closer to road boundaries in some instances. However, there will be some lots that will not be able to accommodate a caravan.

Need for minimum lot size

Limitations should be in placed to ensure no overcrowding of areas with smaller lots or new residential areas become virtual caravan parks. The requirements should state a minimum lot size, e.g. 1000m². Allowing people to living in caravans of lots of 400m² will result in extra pets, noise nuisance and overcrowding. The setback requirements would disqualify smaller lots, but these are too complicated for the average person. It is better to just stipulate a minimum lot size.

The submitter is correct that the proposed setback requirements mean some lots will be too small to accommodate a caravan.

Setback requirements have been proposed to mitigate adverse impacts on the character of the streetscape, the privacy of neighbours, the amenity of the allotment, and the health and safety of the residents of the caravan. Nominating a minimum lot size in lieu of setbacks would not achieve the desired outcome.

Some minor changes to the setback requirements are recommended and these are discussed later in this report.

Health and safety risks

- Caravans are not designed for long-term habitation and often lack adequate sanitation, water supply and waste disposal systems. Without proper regulation, there is a high risk of improper waste disposal, creating potential public health hazards such as groundwater contamination, pest infestations and hygiene concerns.
- Inadequate electrical and gas connections in caravans increase the risk of fire or carbon monoxide poisoning.
- The requirement for caravans to be moved in times of natural disaster does not go far enough. If you cannot have a habitable area of a house within the flood area, why is it okay to create a habitable area in a yard?

The ASLL limits the use of caravans to 6 months (within a 12 month period).

The ASLL includes criteria for use of caravans to mitigate any risk to the health and safety of the residents of the caravan. These include:

- There must be a permanent residence on the land which is permanently occupied and has toilet and laundry facilities available to users of the caravan;
- The caravan must not be used by more people than it is designed to accommodate;
- An adequate source of potable water is available;
- No waste, including grey water, is deposited on site;
- All waste from a caravan's toilet and laundry facilities is contained within the caravan and regularly collected and properly disposed of;
- The caravan must be maintained in good working order and in a clean and tidy condition; and
- The caravan must not be fixed but able to be moved during a natural disaster.

The ability to quickly and easily move a caravan to higher ground if there is likelihood of a flood will ensure the risk to people and property is mitigated. The residence on the land may also provide a safer place in which to shelter during an event if necessary.

Impact on infrastructure and the environment

- allowing unregulated caravan living for extended periods places a strain on local infrastructure, including roads, waste management services and emergency response systems. Increased greywater discharge, illegal waste dumping and sewage issues could negatively impact the local environment and neighbouring residents.
- The visual impact of multiple caravans in residential or rural areas may lead to disputes and complaints, reducing the overall appeal of the region.

The ASLL limits the use of caravans to 6 months (within a 12 month period) to mitigate the impact on infrastructure, the environment, the amenity and neighbouring residents. The ASLL includes criteria for use of caravans to mitigate these impacts, including:

- Only one caravan is allowed on the land;
- The caravan must be located:
 - A maximum of 20 metres from the permanent residence;
 - Not within the setback of the permanent residence to any road frontage;
 - At least 6 metres from the front boundary and 3 metres from other boundaries;
- No waste materials, including grey water, are deposited on site;
- If the caravan has toilet or laundry facilities, all waste from these facilities is contained within the caravan and regularly collected and properly disposed of;
- The caravan must be maintained in good working order and in a clean and tidy condition.

Some minor changes to the setback requirements are recommended and these are discussed later in this report.

Lack of enforcement and potential for exploitation

- This will be taken advantage of by the wrong types of people. How will the use of caravans be policed?
 I know of houses being rented by farm workers and packed to the brim with people. This isn't being policed.
- Removing the requirement for Council approval

It is not expected that the making of the ASLL will significantly increase the prevalence of people living in caravans, but it will allow some people peace of mind that they have a period of time in which to make longer term plans.

The ASLL will also mean Council officers can require a caravan to be located on a site such that adverse impacts

effectively eliminates oversight, making it difficult to enforce restrictions on occupancy limits, proper waste disposal and compliance with land use regulations. This opens the door for misuse, including unauthorised subletting or overcrowding. Landowners could allow people to reside on-site in exchange for money, bypassing rental regulations and compromising housing standards.

- This amendment could set a precedent for further relaxation of planning laws, leading to broader issues of unregulated accommodation. Six months is a significant period that effectively allows a secondary dwelling without meeting the legal requirements for one. The cumulative effect could be caravan communities with little to no oversight. While the intention may be to provide flexibility for families and friends in temporary accommodation situations, the risks outweigh the benefits.
- Compliance with the local law will be complaint driven, and enforcement actions are limited to compliance notices and fines.
- Some criteria though worthwhile cannot be enforced by Council, e.g. no payment to be made by the tenant.

on the streetscape and neighbours are reduced.

Due to limited resources, Council officers are unable to proactively enforce regulations around people living in caravans; but as is current practice, Council officers will respond to complaints of people living in caravans in accordance with Council's Compliance Policy.

Council's compliance action includes issuing compliance notices and fines. If necessary, Council can commence prosecution for a breach of a local law.

Should require a permit

- A better approach would be to introduce a permit system that ensures compliance with health, safety, and environmental standards while allowing for necessary oversight.
- The local law could be improved by requiring the landowner to make an application and requiring notification of adjoining landowners that an application has been made and an objection may be lodged with Council.
- In granting a permit, Council could consider:
 - any objections from neighbours;
 - other local law non-compliance by the applicant;
 - the number of similar permits issued for the immediate area;
 - whether the land is flood prone.
- Requiring a permit would resolve any neighbourhood disputes (i.e. it is an approved use).
- Requiring a permit would ensure a start and end date of the use are readily established.

As the amendments are in response to the housing crisis, and are proposed to be in effect for a temporary period, the process has been made as simple as possible being mindful of not increasing the burden on vulnerable people.

The introduction of a permit system would likely have little impact on reducing/preventing neighbourhood disputes. If a permit is issued (and conditions complied with) or no permit is required but the criteria complied with, the same is the result, i.e. the caravan is being used lawfully.

Providing a process where neighbours can object to the granting of a permit, and considering past performance of the application are problematic from both a legal and practical view.

Any application would be assessed on its merit and, if complying with the local law, an approval would be granted. The past performance of the applicant or the opinions of neighbours cannot be considered. It is not lawful to require the approval or consent of a third party (e.g. neighbours).

If Council was to provide the opportunity for members of the public to submit objections, and an approval is granted, they will likely feel aggrieved. In similar cases in the past, objectors have been under the impression that Council will not grant an approval if any objection is received. Further, they would have no rights of appeal against Council's decision.

Compliance with laws for keeping of animals

• The tenants will bring pets. Will this create non-

The requirements of the *Animal Management (Cats and Dogs) Act 2008* and Council's local laws will apply to

compliance with the Animal Management local law?	animals kept by people staying in a caravan. This includes the requirement to register any dogs to the address, and to ensure the number of animals being kept on the land accords with the requirements to Local Law No. 2 (Animal Management) 2011.
 Matters not related to the local law People on semi-rural and rural land should be able to have at least 2 permanent dwellings. People should be allowed to have multiple granny flats on a property. The current legislation is restricting people from becoming multiple generational households, and forcing more people into retirement villages, over-priced rentals or homelessness. 	Residential use of buildings is not regulated through Council's local laws but through the <i>Planning Act 2016</i> and the <i>Building Act 1975</i> . With the commencement of the Lockyer Valley Planning Scheme and recent changes to the <i>Planning Regulation 2017</i> , it has become easier for people to have a secondary dwelling (i.e. granny flat). The use of land for multiple dwellings has implications for infrastructure, environmental impacts, the character and amenity of the area, and the privacy and amenity of neighbours. It is reasonable that higher density residential development is regulated.

Recommended changes to the version that underwent public consultation

Commencement

It is recommended a new section be added to the ASLL to clarify the commencement of the amendments as follows:

3 Commencement

This subordinate local law commences on publication of the notice of making of the local law in the Gazette.

Setback requirements

The ASLL that underwent public consultation included the following requirements in relation to setbacks from boundaries:

- (k) the caravan is located—
 - (ii) not within the setback of the permanent residence to any road frontage; and
 - (iii) at least 6 metres from any road boundary of the premises; and
 - (iv) at least 3 metres from any other boundary of the premises; and ...

Setbacks are required to mitigate adverse impacts on the character of the streetscape, the privacy of neighbours, the amenity of the allotment, and the health and safety of the residents of the caravan.

It is considered appropriate that requirements for setbacks from boundaries are retained, although some changes are recommended to account for some dwellings being constructed within the standard 6 metre setback from a road boundary, and to reduce the setback to other (side and rear) boundaries to 1.5 metre to accord with the standard setbacks for dwellings. The recommended change is as follows:

(k) the caravan is located—

- (ii) not within-
 - (A) the setback of the permanent residence to any road frontage; or
 - (B) at least 6 metres from any road boundary of the premises; whichever is the lesser; and
- (iii) at least 1.5 metres from any other boundary of the premises; ...

This change will allow for greater flexibility in siting of caravans while still providing separation from neighbours and reducing impacts on the amenity of the area and the streetscape.

Process to Make a Subordinate Local Law

Council has decided on a process for making local laws in accordance with section 29(1) of the *Local Government Act 2009*. For a subordinate local law, the process following public consultation is as follows:

- 1. Accept and consider every properly made submission;
- 2. Council resolves to:
 - (a) proceed with the making of the proposed subordinate local law as advertised; or
 - (b) proceed with the making of the proposed subordinate local law with amendments (if the amendments are substantial, public consultation will need to be undertaken again); or
 - (c) not proceed with the making of the proposed subordinate local law.
- 3. If Council resolves to make the subordinate local law, publish a notice of the making of the local law in the gazette and on Council's website.
- 4. Ensure the subordinate local law is available for inspection and purchase at Council's Gatton and Laidley offices, and can be viewed and downloaded from Council's website.
- 5. Give the Minister a copy of the notice and the subordinate local law.
- 6. Update Council's Local Laws Register.

It is recommended that Council proceed with the making of the proposed subordinate local law with amendments to the setback requirements as discussed above. These amendments are not considered to be substantial as setbacks to boundaries are still required. Therefore, public consultation will not need to be undertaken again.

Consolidated version of Subordinate Local Law No. 1.3 and Subordinate Local Law No. 4, incorporating the amendments of the ALSS have been prepared and are attached to this report. If Council decides to make ASLL, it is recommended Council also adopts these consolidated versions.

Previous Council Resolutions

Local Law No. 1 (Administration) 2011, Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011 and Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011 were made by resolution on 21 December 2011.

At the Council meeting on 29 January 2025, Council proposed to make the proposed ASLL and undertake public consultation in accordance with Council's Local Law Making Process.

Critical Dates

There are no critical dates.

Strategic Implications

Corporate Plan

Provide regulatory services for the safety of the community.

Finance and Resource

There will be costs associated with publishing notices of adoption.

Legislation and Policy

Local Government Act 2009

Local Government Regulation 2012

Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011 Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011

Risk Management

Environment and Community (EC1) Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health,

recreation, regional profile and identity

Consultation

Councillor Consultation

Proposed amendments to *Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011* were discussed with Councillors at workshops on 25 June 2025 and 12 November 2025.

Proposed amendments to Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011 were discussed with Councillors at a workshop on 25 June 2025.

The submissions received in relation to the ASLL were discussed with Councillors at a workshop on 1 April 2025.

Internal Consultation

Advice regarding the proposed ASLL was sought from Council's Building and Plumbing, Community Wellbeing, Governance and Property, and Parks and Gardens Teams.

Community Engagement

Public consultation of the proposed ASLL was conducted from 13 February to 7 March 2025 in accordance with Council's Local Law Making Process. Eleven submissions were received. All submitters will be advised of Council's decision.

Attachments

1 <u>↓</u>	Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas)	5 Pages
	2025	
2₫	Subordinate Local Law No. 1.3 (Establishment of Occupation of a Temporary Home) 2011 - consolidated version	10 Pages
3₫	Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011 - Consolidated version	22 Pages

Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025

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	Fac	ilities and Roads) 2011	5
	8	Subordinate local law amended	5
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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025.

2 Subordinate local laws amended

This subordinate local law amends—

- (a) Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011; and
- (b) Subordinate Local Law No. 4 (Local Government Areas, Facilities and Roads) 2011.

3 Commencement

This subordinate local law commences on publication of the notice of making of the local law in the Gazette.

Part 2 Amendment of Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011

4 Subordinate local law amended

This part amends Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011.

5 Amendment of schedule 1 (Establishment or occupation of a temporary home)

(1) Schedule 1, section (2)—

omit, insert-

2. Activities that do not require an approval under the authorising local law

- (1) An approval under the authorising local law is not required for the establishment of a temporary home on land upon which exists a permanent residence, if the owner of the temporary home or, when the owner of the temporary home cannot be located, the owner of the land upon which the temporary home is established, proves to the satisfaction of an authorised person that the temporary home—
 - (a) is merely being stored on the land; and
 - (b) is not being used as a place of residence.

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- (2) An approval under the authorising local law is not required for the establishment or occupation of a temporary home for less than 2 weeks in any 52 week period if the temporary home is established on a vacant allotment.
- (3) However, subsection (2) applies only if—
 - (a) no waste materials, including grey water, are deposited on site during occupation or left on site after departure; and
 - (b) the temporary home is not a Class 10a building or structure.
- (4) An approval under the authorising local law is not required for the establishment or occupation of a temporary home if the activity complies with each of the following requirements—
 - the activity is limited to the positioning, or placement, of 1 caravan on a premises; and
 - the caravan is used for, or intended for, temporary use as a place of residence; and
 - the use of the caravan as a place of residence is not undertaken, cumulatively or from time to time, for more than 6 months in a 12 month period; and
 - a permanent residence is situated on the premises and permanently occupied whilst the caravan is used as a place of residence; and
 - (e) the permanent residence is provided with—
 - an adequate source of potable water that is available to each person who uses the caravan as a place of residence; and
 - sink, toilet, shower/bath and laundry facilities which each person who uses the caravan as a place of residence can access; and
 - (iii) an adequate means of waste disposal and sanitation to ensure that reasonable standards of health and hygiene can be maintained; and
 - the caravan is only used as a temporary place of residence by family or friends of the owner or occupier of the permanent residence; and
 - (g) no consideration is paid, or payable, by any person who uses the caravan as a place of residence; and
 - the caravan must only be used as a place of residence by no more than the number of persons which the caravan is designed to accommodate; and
 - (i) the caravan must be maintained in good working order and condition and in a good state of repair; and
 - the caravan must be maintained in a clean, tidy, sanitary and hygienic condition (including all facilities, fixtures, fittings, equipment and furniture); and

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- (k) the caravan is located—
 - (i) a maximum of 20 metres from the permanent residence; and
 - (ii) not within-
 - the setback of the permanent residence to any road frontage; or
 - (B) 6 metres from any road boundary of the premises; whichever is the lesser; and
 - (iii) at least 1.5 metres from any other boundary of the premises; and
 - (iv) at least 4 metres from a septic system trench or sub-surface effluent disposal area; and
 - at least 10 metres from any surface irrigated effluent disposal area; and
- during the temporary use of the caravan as a place of residence, the caravan is—
 - (i) not fixed to the premises; and
 - (ii) not fixed to any building, wall, fence or other structure on the premises; and
 - (iii) fitted with wheels; and
 - (iv) able to be moved during a natural disaster; and
- (m) if the caravan is fitted with sanitary or laundry facilities—
 - (i) all waste from the sanitary and laundry facilities is contained within the caravan until collected and disposed of in accordance with any applicable laws; and
 - (ii) waste from chemical toilets is not emptied into an onsite sewage treatment system, but is disposed of at a dump point specifically designed for this purpose; and
- (n) no waste materials, including grey water, are deposited on site during occupation or left on site after departure; and
- (o) the owner or occupier of the permanent residence must give written notice to the local government of the commencement of the activity on the premises and the written notice must—
 - be given not more than 7 days after the commencement of the activity; and
 - (ii) be in the form prescribed by the local government; and
 - (iii) certify that the undertaking of the activity on the premises complies with each requirement prescribed in this subsection (4).

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6 Amendment of schedule 3 (Dictionary)

(1) Schedule 3—

insert-

caravan has the meaning given in the Residential Tenancies and Rooming Accommodation Act 2008, section 7.

(2) Schedule 3, definition development approval—

omit, insert-

development approval see the Planning Act 2016, section 49.

Part 3 Expiry of Part 2

7 Expiry of Part 2

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Part 2 of this subordinate local law expires on 31 December 2027.

Part 4 Amendment of Subordinate Local Law No. 4 (Local Government Areas, Facilities and Roads) 2011

8 Subordinate local law amended

This part amends Subordinate Local Law No. 4 (Local Government Areas, Facilities and Roads) 2011.

- Amendment of schedule 6 (Identification of local government controlled areas)
 - (1) Schedule 6, section (2)(b), 'Gatton Swimming Pool, East Street, Gatton'—
 omit, insert—

Lockyer Valley Sports and Aquatic Centre, 130 Spencer Street, Gatton

(2) Schedule 6, section (3)—

insert-

- (c) William Kemp Park, North Street, Gatton.
- (d) Lake Clarendon Camping Ground, Main Greenswamp Road, Lake Clarendon.
- (e) Narda Lagoon Rest Area, 105 Drayton Street, Laidley.

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Attachment 2 Subordinate Local Law No. 1.3 (Establishment of Occupation of a Temporary Home) 2011 - consolidated version

Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement Local Law No. 1 (Administration) 2011 which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.
- (2) The purpose is to be achieved by providing for—
 - (a) various matters regarding the granting of approvals for prescribed activities; and
 - (b) further specification of the definitions relevant to various prescribed activities.
- (3) In particular, the purpose of this subordinate local law is to supplement the legal and procedural framework for the prescribed activity named in schedule 1, section 1.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 1 (Administration) 2011* (the *authorising local law*).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 3 defines particular words used in this subordinate local law.

Part 2 Approval for prescribed activity

- 5 Matters regarding the prescribed activity—Authorising local law, ss 6(3), (4), 8(2)(a), 9(1)(d), 10(3), 12, 13(a), 14(1)(a)
 - (1) Schedule 1—
 - (a) names a prescribed activity in section 1; and
 - (b) prescribes the matters specified in this section for the prescribed activity.
 - (2) For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to the particular activities stated in section 2 of schedule 1.
 - (3) For section 6(4) of the authorising local law, it is declared that the prescribed activity named in section 1 of schedule 1 is a category 2 activity.

Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011

- (4) For section 8(2)(a) of the authorising local law, the documents and materials that must accompany an application for approval for the prescribed activity are stated in section 3 of schedule 1.
- (5) For section 9(1)(d) of the authorising local law, the local government may only grant an approval for the prescribed activity if it is satisfied the proposed operation and management of the activity would be consistent with the additional criteria prescribed in section 4 of schedule 1.
- (6) For section 10(3) of the authorising local law, the conditions that must imposed on an approval for the prescribed activity are stated in section 5 of schedule 1.
- (7) For section 10(3) of the authorising local law, the conditions that will ordinarily be imposed on an approval for the prescribed activity are stated in section 6 of schedule 1.
- (8) For section 13(a) of the authorising local law, the term of an approval for the prescribed activity is provided for in section 7 of schedule 1.
- (9) For section 14(1)(a) of the authorising local law, the further term for renewal or extension of an approval for the prescribed activity is provided for in section 8 of schedule 1.
- (10) For section 12 of the authorising local law, in Table 1 of schedule 1—
 - (a) column 1 lists the application requirements for which the local government may accept as evidence the certificate of the third-party certifier; and
 - column 2 lists the individuals or organisations that are declared to be third-party certifiers for the corresponding application requirement in column 1; and
 - (c) column 3 lists the qualifications that are necessary for an individual or organisation to be third-party certifier for the corresponding application requirement in column 1.
- 6 Approvals that are non-transferable Authorising local law, s 15(2)

For section 15(2) of the authorising local law, it is declared that the categories of approval listed in schedule 2 are non-transferable.

Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011

Schedule 1 Establishment or occupation of a temporary home

1 Prescribed activity

Establishment or occupation of a temporary home.

2 Activities that do not require an approval under the authorising local law

- (1) An approval under the authorising local law is not required for the establishment of a temporary home on land upon which exists a permanent residence, if the owner of the temporary home or, when the owner of the temporary home cannot be located, the owner of the land upon which the temporary home is established, proves to the satisfaction of an authorised person that the temporary home—
 - (a) is merely being stored on the land; and
 - (b) is not being used as a place of residence.
- (2) An approval under the authorising local law is not required for the establishment or occupation of a temporary home for less than 2 weeks in any 52 week period if the temporary home is established on a vacant allotment.
- (3) However, subsection (2) applies only if—
 - no waste materials, including grey water, are deposited on site during occupation or left on site after departure; and
 - (b) the temporary home is not a Class 10a building or structure.
- (4) An approval under the authorising local law is not required for the establishment or occupation of a temporary home if the activity complies with each of the following requirements—
 - (a) the activity is limited to the positioning, or placement, of 1 caravan on a premises;
 - (b) the caravan is used for, or intended for, temporary use as a place of residence;
 - the use of the caravan as a place of residence is not undertaken, cumulatively or from time to time, for more than 6 months in a 12 month period; and
 - a permanent residence is situated on the premises and permanently occupied whilst the caravan is used as a place of residence; and
 - (e) the permanent residence is provided with—
 - (i) an adequate source of potable water that is available to each person who uses the caravan as a place of residence; and
 - (ii) sink, toilet, shower/bath and laundry facilities which each person who uses the caravan as a place of residence can access; and
 - (iii) an adequate means of waste disposal and sanitation to ensure that reasonable standards of health and hygiene can be maintained; and

- the caravan is only used as a temporary place of residence by family or friends of the owner or occupier of the permanent residence; and
- (g) no consideration is paid, or payable, by any person who uses the caravan as a place of residence; and
- the caravan must only be used as a place of residence by no more than the number of persons which the caravan is designed to accommodate; and
- the caravan must be maintained in good working order and condition and in a good state of repair; and
- the caravan must be maintained in a clean, tidy, sanitary and hygienic condition (including all facilities, fixtures, fittings, equipment and furniture); and
- (k) the caravan is located—
 - (i) a maximum of 20 metres from the permanent residence; and
 - (ii) not within-
 - (A) the setback of the permanent residence to any road frontage; or
 - (B) 6 metres from any road boundary of the premises; whichever is the lesser; and
 - (iii) at least 1.5 metres from any other boundary of the premises; and
 - (iv) at least 4 metres from a septic system trench or sub-surface effluent disposal area; and
 - (v) at least 10 metres from any surface irrigated effluent disposal area; and
- (I) during the temporary use of the caravan as a place of residence, the caravan is—
 - (i) not fixed to the premises; and
 - (ii) not fixed to any building, wall, fence or other structure on the premises;and
 - (iii) fitted with wheels; and
 - (iv) able to be moved during a natural disaster; and
- (m) if the caravan is fitted with sanitary or laundry facilities—
 - all waste from the sanitary and laundry facilities is contained within the caravan until collected and disposed of in accordance with any applicable laws; and
 - (ii) waste from chemical toilets is not emptied into an onsite sewage treatment system, but is disposed of at a dump point specifically designed for this purpose; and
- no waste materials, including grey water, are deposited on site during occupation or left on site after departure; and
- (o) the owner or occupier of the permanent residence must give written notice to the local government of the commencement of the activity on the premises and the written notice must—
 - (i) be given not more than 7 days after the commencement of the activity; and

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- (ii) be in the form prescribed by the local government; and
- (iii) certify that the undertaking of the activity on the premises complies with each requirement prescribed in this subsection (4).

3 Documents and materials that must accompany an application for an approval

- (1) A drawing showing the design and dimensions of the proposed temporary home.
- (2) Details of the materials out of which the temporary home is (or is to be) constructed and other structural details of the temporary home.
- (3) Details of the location of the temporary home.
- (4) If the applicant is not the owner of the land on which the temporary home is (or is to be) located—the written consent of the owner.
- (5) Details of the name of each person who is to occupy the temporary home.
- (6) Details of the operation of the proposed temporary home including toilet, bathing, laundry, water storage and refuse facilities.
- (7) If a permanent residence or permanent structure is proposed to be constructed on the land the subject of the application—a copy of the development approval for the permanent residence or permanent structure.
- (8) If the applicant or another person is to live on site during construction of a permanent residence or permanent structure on the land—an independent itemised valuation of the construction cost (of both the proposed temporary home and the permanent residence or permanent structure) including an itemised valuation based on recognised current building industry rates covering all areas that are applicable to the construction of the temporary home and the permanent residence or permanent structure including, without limitation, the outstanding cost of purchase of the land, the cost of construction of the proposed temporary home and the cost of construction of the proposed permanent residence or permanent structure.
- (9) Proof that the financial resources of the applicant are such that the applicant is capable of funding the construction of the temporary home and the permanent residence or permanent structure.
- (10) If the applicant is an owner/builder—verification that the cash flow of the applicant will be sufficient to fund the construction of each of the temporary home and the permanent residence or permanent structure.
- (11) If the applicant is an owner/builder—evidence that the applicant is registered as an owner/builder with the Queensland Building Services Authority.
- (12) A progress chart or similar timetable showing significant milestones during the process of construction of each of the temporary home and the permanent residence or permanent structure so as to enable the term of the proposed approval to the fixed by the local government.

4 Additional criteria for the granting of an approval

- (1) The temporary home will not be occupied as a place of residence permanently or for an indefinite period.
- (2) The applicant proposes, within the period for which the approval is granted—

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- (a) to erect, or convert an existing structure into, a permanent residence; or
- (b) to carry out building work on a permanent residence that will make the residence temporarily unfit for occupation as a place of residence.
- (3) An adequate source of water will be available to the proposed temporary home.
- (4) Adequate means of waste disposal and sanitation will exist to ensure that reasonable standards of health and hygiene can be maintained.
- (5) The temporary home must be located on the land in such a way as to not impact adversely on the amenity of the owner or occupier of any adjoining land.
- (6) The local government may refuse an application for an approval on the grounds that—
 - (a) the applicant has not made a genuine application for a development approval for—
 - the proposed erection of, or conversion of an existing structure into, a permanent residence; or
 - the proposed building work on a permanent residence that will make the residence temporarily unfit for occupation as a place of residence; or
 - (b) a development approval has been granted but is likely to expire before building work to be carried out under the approval has been completed.

5 Conditions that must be imposed on an approval

No conditions prescribed.

6 Conditions that will ordinarily be imposed on an approval

- (1) The conditions of an approval may—
 - regulate the design, dimensions, construction and external appearance of the temporary home; and
 - (b) require the provision of specified facilities for personal hygiene and sanitation and for washing and drying clothes; and
 - (c) require the approval holder to provide specified equipment, or take specified action, to ensure that the temporary home is adequately supplied with water; and
 - (d) regulate the disposal of waste water and refuse from the temporary home; and
 - (e) require the approval holder to dismantle and remove the temporary home by specified date; and
 - (f) require the approval holder to keep the temporary home in good order and repair: and
 - (g) require the approval holder to ensure that the temporary home is not unsightly or unhygienic; and
 - (h) restrict the number of persons who may occupy the temporary home; and
 - (i) require the approval holder to advise the local government of any change of the name of the persons who are occupying the temporary home.

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- (2) All water supplied for domestic purposes to the temporary home must be potable water.
- (3) All sewerage and waste water from the temporary home must be discharged safely.

7 Term of an approval

- (1) An approval may be granted for a term of up to 18 months.
- (2) The term of an approval may be assessed by an authorised person having regard to the information submitted by the applicant.
- (3) The term of an approval must not exceed the lawful period of the development approval for the permanent residence or permanent structure.
- (4) The term of an approval must be specified in the approval.
- (5) In any event, the term of an approval comes to an end on the earlier of—
 - (a) the date on which the term of the approval ends; and
 - (b) the date on which the permanent residence or proposed permanent residence becomes fit for occupation as a place of residence.

8 Term of renewal of an approval

- (1) An approval cannot be renewed.
- (2) However, the local government may extend the term of an approval to coincide with the expected completion date of the building work for the erection or alteration of, or conversion of an existing structure into, a permanent residence that is, when the application for the extension is made and likely to be completed within a reasonable time.

Table 1 - Third-party Certification

Column 1 Application requirement	Column 2 Individuals or organisations that are third-party certifiers	Column 3 Qualifications necessary to be a third-party certifier
Consistency of the proposed operation and management of the activity with the criteria in section 4(3) and (4) of this schedule.		A builder's licence (of the class BLR, BMR, BO or BPMS) issued by the Building Services Authority OR A plumber's licence issued by the Plumbers and Drainers Board

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Schedule 2 Categories of approval that are non-transferable

Section 6

Each approval for the prescribed activity named in schedule 1, section 1, is non-transferable.

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Schedule 3 Dictionary

Section 4

caravan has the meaning given in the Residential Tenancies and Rooming Accommodation Act 2008, section 7.

development approval see the Planning Act 2016, section 49.

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011, in order to protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads and preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads.
- (2) The purpose is to be achieved by providing for—
 - (a) the regulation of access to local government controlled areas; and
 - (b) the prohibition or restriction of particular activities in local government controlled areas or roads.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 4* (Local Government Controlled Areas, Facilities and Roads) 2011 (the **authorising local law**).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 7 defines particular words used in this subordinate local law.

Part 2 Use of local government controlled areas, facilities and roads

5 Prohibited and restricted activities - Authorising local law, s 5(1)

- (1) For section 5(1)(a) of the authorising local law, the activities prescribed in column 2 of schedule 1 are declared to be prohibited in the corresponding local government controlled area or road (or part thereof) mentioned in column 1 of schedule 1.
- (2) For section 5(1)(b) of the authorising local law, the activities prescribed in column 2 of schedule 2 are declared to be restricted in the corresponding local government controlled area or road (or part thereof) mentioned in column 1 of schedule 2, to the extent described in column 3 of schedule 2.

6 Motor vehicle access in local government controlled areas – Authorising local law, s 6(1)(b)

For section 6(1)(b) of the authorising local law, the areas prescribed in column 1 of schedule 3 are declared to be motor vehicle access areas.

7 Prohibited vehicles – Authorising local law, s 6(3)

For section 6(3) of the authorising local law, the specific types of motor vehicle prescribed in column 2 of schedule 3 are declared to be prohibited vehicles in the corresponding specified motor vehicle access area in column 1 of schedule 3.

8 Opening hours for local government controlled areas – Authorising local law, s 7(1)

- (1) For section 7(1) of the authorising local law, the times prescribed in column 2 of schedule 4 area declared to be the opening hours for the local government controlled areas mentioned in column 1 of schedule 4.
- (2) However, the local government may, from time to time, by resolution, declare other times when a local government controlled area is open to the public.

9 Permanent closure of local government controlled area – Authorising local law, s 8(3)

For section 8(3) of the authorising local law, the local government controlled areas described in schedule 5 are permanently closed to public access.

Part 3 Matters affecting roads

10 Notice requiring owner of land adjoining road to fence land – Authorising local law, s 9(3)

For section 9(3) of the authorising local law, the minimum standards for a fence that is the subject of a compliance notice under section 9(2) of the authorising local law are as follows—

- (a) the fence must be constructed of materials which are of sufficient strength to—
 - restrain the types of animals to be contained in the area adjacent to the fence; and
 - (ii) stop the animals from escaping over, under of through the fence; and
- (b) the height of the fence must be sufficient to restrain the types of animals to be contained in the area adjacent to the fence from jumping or climbing over the fence; and
- if an animal to be contained in the area adjacent to the fence has the ability to dig

 the fence must include a barrier installed directly below the fence to prevent
 the animal digging its way underneath the fence; and
- (d) if the fence includes a gate the gate must be kept closed and latched except when in immediate use by a person entering or leaving the area adjacent to the fence.

Schedule 1 Prohibited activities for local government controlled areas or roads

Section 5(1)

	Column 1 Local government controlled area or road	Column 2 Prohibited activity
1	All local government controlled areas within the local government area.	 (a) Taking part in a protest or other riotous, disorderly, indecent, offensive, threatening or insulting behaviour; (b) Carrying or displaying a placard or other sign bearing an offensive or threatening message or image; (c) Injuring, misusing, defacing, marking or otherwise damaging a building or structure in a local government controlled area; (d) Entering or interfering with a building or structure associated with the water supply system, stormwater drain system or sewerage system of the local government unless the person entering or interfering with the building or structure is an emergency services officer entering or interfering with the building or structure in the course of his or her duties as an emergency services officer; (e) Camping, sleeping, occupying or remaining overnight unless the local government controlled area is a park or reserve; (f) Parking or standing a vehicle bearing a sign or advertisement that the vehicle is offered for sale or hire.
2	All roads within the local government area.	 (a) Causing an offensive liquid, sediment or substance to be discharged onto a road; (b) Intentionally or negligently damaging a road or a structure associated with a road; (c) Creating a nuisance on a road; (d) Camping, sleeping, occupying or remaining overnight in a vehicle stopped on a footpath, shared path, water-channel or gutter. (e) Parking or standing a vehicle bearing a sign or advertisement that the vehicle is offered for sale or hire. (f) Parking or leave standing, an unregistered vehicle on a road.
3	All local government cemeteries within the local government area, including each local government cemetery identified in schedule 6.	 (a) Interfering with a funeral or commemorative service lawfully conducted in a local government cemetery; (b) Selling or buying any article or thing; (c) Distributing or putting up any handbill, card, circular or advertisement; (d) Interfering with any tree, shrub or plant; (e) Taking part in any meeting other than a meeting of a religious or commemorative nature; (f) Discharging a firearm, except at a military or police funeral or other recognised type of funeral service ordinarily involving such discharge;

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		(g)	Damaging or disturbing or interfering with any memorial, inscription plaque, epitaph or inscription, or any flowers or tokens
			placed on or adjacent to a grave or niche;
		(h)	Riding or driving or permitting to be ridden or driven, any vehicle of any description or any horse otherwise than on a paved roadway or path;
		(i)	Engaging in conduct which is dangerous or creates a risk to the safety of members of the public;
		(j)	Deliberately or recklessly damaging or destroying any building, fence, structure, improvement or other property;
		(k)	Bringing an animal into or allowing an animal to be within a local government cemetery (other than for the purposes of a funeral or commemorative service;
		(1)	Entering or being within a local government cemetery except for the purpose of visiting a grave, attending a funeral or maintaining or repairing a grave in accordance with a written authorisation of the chief executive officer.
4	All parks and reserves	(a)	Damaging or interfering with vegetation;
	within the local government area.	(b)	Discharging or carrying a firearm or other weapon or any kind of explosive device;
		(c)	Throwing a stone, projectile or other missile;
		(d)	Using or carrying a trap, snare or net;
		(e)	Hitting a golf ball;
		(f)	Behaving in a righteous, disorderly, indecent, offensive, threatening or insulting manner;
		(g)	Carrying out an activity or behaving in a manner reasonably likely to injure, endanger, obstruct, inconvenience or cause fear or excessive annoyance to another person;
		(h)	Interfering with a plant or any turf, sand, clay, soil or other material
		(i)	Interfering with any facility or equipment located at the park or reserve;
		(j)	Disposing of any waste of any kind other than in a waste container provided for that purpose;
		(k)	Depositing, storing or abandoning any goods;
		(I)	Bathing in any ornamental pond or lake;
		(m)	Using a boat, canoe, craft, surf ski, surf board or other recreational floating device in an ornamental pond or lake;
		(n)	Any activity which fouls, litters, pollutes or interferes with a park or reserve or a facility in a park or reserve;
		(o)	Permitting or allowing a water tap in a park or reserve to run water to waste;
		(p)	Removing any timber or wood provided by the local government for use as firewood;
		(q)	Propagating or cultivating any plant, vegetation or vegetative matter.
5	All local government caravan parks within the local government area.	(a)	Disposing of liquid waste other than at a drainage point provided for that purpose;

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	1		
		(b)	Disposing of waste other than in a waste container provided for that purpose;
		(c)	Using facilities in a way that make them unclean or insanitary;
		(d)	Behaving in a righteous, disorderly, indecent, offensive, threatening or insulting manner;
		(e)	Carrying out an activity or behaving in a manner reasonably likely to injure, endanger, obstruct, inconvenience or cause fear or excessive annoyance to another person;
		(f)	Interfering with a plant or any turf, sand, clay, soil or other material;
		(g)	Interfering with any facility or equipment located at the local government caravan park.
6	The boat ramps and landings of the local government within the local government area.	No p	rohibited activity prescribed.
7	swimming pools within the local government area, including each local government swimming pool identified in schedule 6.	(a)	Bringing any glass or any item made from glass into the swimming pool;
		(b)	Bringing any animal onto the land on which the swimming pool is situated;
		(c)	Engaging in conduct which is dangerous, or which creates a risk to the safety of other users of the swimming pool;
		(d)	Causing wilful damage to the swimming pool;
		(e)	Behaving in a way that endangers the safety of, or causes a nuisance to, other users of the swimming pool;
		(f)	If a person is more than 5 years of age – entering any part of the swimming pool which is set apart for the exclusive use of the opposite sex, other than for the purpose of rendering emergency assistance;
		(g)	Entering the swimming pool whilst intoxicated or under the influence of a stupefying drug;
		(h)	Entering the swimming pool whilst carrying or having possession of any alcohol or a stupefying drug;
		(i)	Disposing of waste other than in a waste container provided by the local government for the purpose of the collection of waste;
		(j)	Entering into the swimming pool if the person has an infectious or contagious disease or illness or a skin complaint;
		(k)	Interfering with the property of another person at the swimming pool other than with the consent of the other person;
		(1)	Entering the swimming pool unless the person has paid the entrance fee prescribed by the local government from time to time for entry to the swimming pool;
		(m)	Using a season ticket for the swimming pool otherwise than in accordance with the rules of the local government for the use of a season ticket for the swimming pool;
		(n)	Behaving in a threatening, abusive or insulting manner to another person at the swimming pool;
		(0)	Leaving a child or children under the age of 10 at the land on which the swimming pool is located otherwise than under the direct

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		supervision of a person who is a parent or guardian of the child or children and at least 16.
8	All local government camping grounds within	(a) Disposing of liquid waste other than at a drainage point provided for that purpose;
	the local government area, including each local	(b) Disposing of waste other than in a waste container provided for that purpose;
	government camping	(c) Using facilities in a way that make them unclean or insanitary;
	ground identified in schedule 6.	(d) Behaving in a righteous, disorderly, indecent, offensive, threatening or insulting manner;
		 (e) Carrying out an activity or behaving in a manner reasonably likely to injure, endanger, obstruct, inconvenience or cause fear or excessive annoyance to another person;
		(f) Interfering with a plant or any turf, sand, clay, soil or other material;
		(g) Interfering with any facility or equipment located at the local government camping ground.
9	All local government offices within the local government area,	(a) Obstructing or interfering with a person who is a local government employee or a contractor of the local government in the performance of the duties to be performed by the person at the
	including each local	local government office;
	government office identified in schedule 6.	(b) Disposing of waste other than in a waste container provided for that purpose;
		(c) Using facilities in a way that makes them unclean or insanitary;
		(d) Behaving in a rigthteous, disorderly, indecent, offensive, threatening or insulting manner;
		 (e) Carrying out an activity or behaving in a manner reasonably likely to injure, endanger, obstruct, inconvenience or cause fear or excessive annoyance to another person;
		 (f) Interfering with any facility or equipment located at the local government office;
		(g) Depositing, storing or abandoning any goods;
		 (h) Any activity which fouls, litters, pollutes or interferes with the local government office or a facility in the local government office;
		 (i) Wilfully breaking, destroying, damaging, defacing, disfiguring or writing upon any part of the local government office or a notice erected or displayed by the local government at the local government office;
		(j) Using any part of the local government office in a manner which is inconsistent with—
		(i) the safe, secure and efficient operation of the local government office; or
		(ii) the maintenance or improvement of the convenience of users of the local government office.
10	Footpaths on the following roads – (a) Railway Street, Gatton, but only between Cres Street	Riding a bicycle, wheeled recreational device or wheeled toy, as defined in the <i>Transport Operations</i> (Road Use Management) Act 1995.

Amendment Subordinate Local Law No. 1 (Temporary Homes and Local Government Areas) 2025

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and Spencer Street;	
and	
(b) Patrick Street,	
Laidley, but only	
between William	
Street and Spicer	
Street.	

Schedule 2 Restricted activities for local government controlled areas or roads

Section 5(1)

	Column 1 Local government controlled area or road	Column 2 Restricted activity	Column 3 Extent of restriction
1	All local government controlled areas within the local government area	Busking	Permitted only if authorised under the conditions of an approval for a prescribed activity.
2	All roads within the local government area	(a) The washing or cleansing, painting, repairing, alteration or maintenance of vehicles on a road, (see s.66(3)(d) of the <i>Transport Operations (Road Use Management) Act 1995</i> , which permits local laws to regulate these activities on roads).	(a) Permitted only if the vehicle is temporarily disabled with a minor fault and the driver of the vehicle stops for no longer than is necessary for the performance of maintenance work limited to the minimum necessary to allow the vehicle to be moved from the road.
		(b) Installing a gate or a grid or a gate and a grid, across a road.	 (b) Permitted only if authorised under the conditions of an approval for a prescribed activity.
		(c) Busking	(c) Permitted only if authorised under the conditions of an approval for a prescribed activity.
3	All local government cemeteries within the local government area, including each local government cemetery identified in schedule 6	(a) Carrying out a burial outside the hours during which burials may be performed as fixed by the local government.	 (a) Permitted only— (i) between the hours of 9am and 4pm; or (ii) with the written authorisation of the chief executive officer.
	identified in schedule 6	(b) A disposing of human remains in a local government cemetery.	(b) Permitted only with the written authorisation of the chief executive officer of the local government.
		(c) Digging or preparing a grave in a local government cemetery.	(c) Permitted only if the grave is dug or prepared by a person employed by the local government or with the written authorisation of the sexton.
		(d) After a burial — reopening a grave for a further burial.	(d) Permitted only with the written authorisation of the sexton.
		(e) Exhuming a body or the remains of a body which has been buried in a local government cemetery.	(e) Permitted only with the written authorisation of the chief executive officer of the local government.
		(f) Bringing human remains into a local government cemetery.	(f) Permitted only— (i) with the written authorisation of the chief executive officer of the

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			local government; and (ii) if the remains are enclosed in a coffin or other form of container appropriate to the proposed form of disposal.
		(g) Erecting or installing a memorial to a deceased person in a local government cemetery.	(g) Permitted only with the written authorisation of the chief executive officer of the local government.
		(h) Reserving a niche or site in a local government cemetery.	(h) Permitted only under the conditions of a written authorisation of the chief executive officer of the local government.
		(i) Carrying out maintenance or repair work on a memorial to a deceased person in a local government cemetery.	(i) Permitted only— (i) by a member of the family of the deceased person, or another person who has a proper interest in the maintenance of the memorial to the deceased person; and (ii) with the written approval of the sexton; and (iii) subject to conditions about how the work is to be carried out as are included in the written authorisation of the sexton.
4	All parks and reserves within the local government area	(a) Lighting or maintaining a fire.	(a) Permitted only if the fire is— (i) lit and maintained in a fireplace established by the local government for the purpose; or (ii) lit and maintained in accordance with the written authorisation of the chief executive officer of the local government.
		(b) Sleeping, occupying or remaining overnight in a park or reserve.	(b) Permitted only with the written authorisation of the chief executive officer of the local government
		(c) Conducting a social gathering or meeting of more than 50 people.	(c) Permitted only if authorised under the conditions of an approval for a prescribed activity.
		(d) Erecting or installing a building, structure or facility in, on, across or over a park or reserve.	(d) Permitted only if authorised under the conditions of an approval for a prescribed activity.
		(e) Conducting or taking part in an organised sporting activity of local, regional, State or national significance.	 (e) Permitted only if authorised under the conditions of an approval for a prescribed activity.

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		(f) Operating a model aircraft propelled by a motor.	 (f) Permitted only with the written authorisation of the chief executive officer of the local government.
		(g) Using, storing or possessing fireworks.	(g) Permitted only with the written authorisation of the chief executive officer of the local government.
		(h) Operating a device which amplifies noise.	(h) Permitted only with the written authorisation of the chief executive officer of the local government.
		(i) Displaying a sign or advertisement.	(i) Permitted only if authorised under the conditions of an approval for a prescribed activity.
5	All local government caravan parks within the local government area	(a) Lighting or maintaining a fire in the open.	(a) Permitted only— (i) if the fire is in a fireplace or incinerator approved for the purpose by the local government; or (ii) with the written authorisation of an authorised person.
		(b) Camping, sleeping, occupying or remaining overnight in a caravan or complementary accommodation at a caravan site at a local government caravan park.	(b) Permitted only if— (i) the person undertaking the activity maintains the caravan site and any caravan or complementary accommodation on the caravan site in a clean and sanitary condition; and (ii) the person deposits all waste in a waste container, or a waste disposal system, provided by the local government for the purpose; and (iii) the person does not use facilities at the local government caravan park in a way that makes them unclean or unsanitary; and (iv) the person who occupies the caravan site allows onto the site no more persons than the limit fixed under a relevant approval or as notified by notice displayed by the local government at the local government caravan park; and (v) the person pays all fees for use of the caravan site in advance to the local government; and (vi) if required by the local government or an Act—the person enters into a written agreement with the local government about undertaking the activity at the local government caravan park; and

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			(vii) at the end of the period of
			occupation of the caravan site — the person vacates and leaves the caravan site in a clean and tidy condition; and (viii)the person ensures that the caravan or complementary accommodations is not let or hired to another person; and (ix) the person ensures that the caravan site is kept and maintained in good repair and clean, tidy and sanitary condition; and (x) the person ensures that the caravan is not left unoccupied for more than 2 days; and (xi) the person ensures that the activity does not cause a nuisance, annoyance, disturbance or inconvenience to other persons using the local government caravan park.
6	The boat ramps and landings of the local government within the local government area	No restricted activity prescribed	
7	All local government swimming pools within the local government area, including each local government swimming pool identified in schedule 6	(a) Conducting— (i) a swimming club competition or carnival; or (ii) an inter-school or intra-school swimming competition or carnival; or (iii) learn to swim training, lifesaving training or competitive swimming training by a swimming club or school; or (iv) a private function.	(a) Permitted only if authorised under the conditions of an approval for a prescribed activity. (b) Permitted only with the written
		(including water sports equipment) into a swimming pool if the object is dangerous or may be used in a dangerous way.	authorisation of an authorised person.
8	All local government camping grounds within	(a) Lighting or maintaining a fire in the open.	(a) Permitted only— (i) if the fire is in a fireplace or incinerator approved for the

the local government				purpose by the local
area, including each			,\	government; or
local government			(ii)	with the written authorisation of
camping ground				an authorised person.
identified in schedule 6	(b) Camping, sleeping,	(b)		mitted only if—
	occupying or remaining		(i)	the person undertaking the
	overnight at a camping			activity maintains the camping
	site at a local government			site, and any tent or other
	camping ground.			accommodation on the camping
				site, in a clean and sanitary
			/::\	condition; and
			(11)	the person deposits all waste in a
				waste container, or a waste disposal system, provided by the
				local government for the
				purpose; and
			/iii\	the person does not use facilities
			(111)	at the local government camping
				ground in a way that makes them
				unclean or unsanitary; and
			(iv)	the person who occupies the
			. ,	camping site allows onto the site
				no more persons than the limit
				fixed under a relevant approval
				or as notified by notice displayed
				by the local government at the
				local government camping
				ground; and
			(v)	the person pays all fees for use of
				the camping site in advance to
			,	the local government; and
			(vi)	if required by the local
				government or an Act—the
				person enters into a written
				agreement with the local
				government about undertaking the activity at the local
				government camping ground;
				and
			(vii)	at the end of the period of
			, ,	occupation of the camping site
				— the person vacates and leaves
				the camping site in a clean and
				tidy condition; and
			(viii)the person ensures that the
			•	camping site, tent or other
				accommodation is not let or
				hired to another person; and
			(ix)	the person ensures that the
				camping site is kept and
				maintained in good repair and
				clean, tidy and sanitary
				condition; and

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			(x) the person ensures that the camping site is not left unoccupied for more than 2 days; and (xi) the person ensure that not more than 1 tent or other accommodation occupies a camping site at the camping ground; and (xii) the person ensures that the activity does not cause a nuisance, annoyance, disturbance or inconvenience to other persons using the local government camping ground.
9	All local government offices within the local government area, including each local government office identified in schedule 6	(a) The activity of a person bringing an animal onto, or permitting or allowing an animal to remain on, the local government office.	(a) Permitted only if— (i) the animal is an assistance dog, a guide dog or a hearing dog; and (ii) the person is the handler of the dog.
		(b) Entering or remaining at a local government office or a part of a local government office	(b) Permitted if— (iii) the local government office or relevant part of the local government office is a public place; and (iv) if the local government erects on or near the local government office or the relevant part of the local government office, a notice that is approved by the local government which authorises entry to the local government office or the relevant part of the local government office or the relevant part of the local government office—the person complies with the requirements of the notice.

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Schedule 3 Motor vehicle access areas in local government controlled areas

Sections 6 and 7

Column 1	Column 2	
Motor vehicle access areas	Prohibited vehicles	
No motor vehicle access area prescribed		

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Schedule 4 Opening hours for local government controlled areas

Section 8

Column 1 Local government controlled area or road	Column 2 Opening hours		
No opening hours declared			

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Schedule 5 Permanent closure of local government controlled areas

Section 9

No local government controlled area permanently closed.

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Schedule 6 Identification of local government controlled areas

Section 5

1. Local government cemeteries

- (a) Laidley Southern Street, Laidley.
- (b) Forest Hill Logan Road, College View.
- (c) Gatton Corner of Lake Apex Drive and William Street, Gatton.
- (d) Caffey Mount Sylvia Road, Caffey.
- (e) Murphys Creek Cemetery Road, Murphys Creek.

2. Local government swimming pools

- (a) Dal Ryan Memorial Pool, John Street South, Laidley.
- (b) Lockyer Valley Sports and Aquatic Centre, 130 Spencer Street, Gatton.

3. Local government camping grounds

- (a) Centenary Park, Mulgowie Road, Thornton.
- (b) Lake Dyer Camping Ground, Whites Road, Laidley.
- (c) William Kemp Park, North Street, Gatton.
- (d) Lake Clarendon Camping Ground, Main Greenswamp Road, Lake Clarendon.
- (e) Narda Lagoon Rest Area, 105 Drayton Street, Laidley.

4. Local government offices

- (a) Laidley Customer Service Office, 9 Spicer Street, Laidley.
- (b) Gatton Service Office, 26 Railway Street, Gatton.

Schedule 7 Dictionary

Section 4

accommodation, at a local government caravan park, means—

- (a) a caravan; or
- (b) a complementary accommodation.

animal has the meaning given in Local Law No. 2 (Animal Management) 2011.

assistance dog has the meaning given in the Guide, Hearing and Assistance Dogs Act 2009.

authorised person has the meaning given in Local Law No. 1 (Administration) 2011.

building has the meaning given in the Building Act 1975.

busking means a musical or theatrical performance undertaken by a person—

- (a) to entertain the public; and
- (b) seeking voluntary reward for the performance.

camping, at a place, includes sleeping, occupying or remaining overnight at the place.

camping ground means land that is approved by the local government for camping but does not include a caravan park.

camping site means a part of a camping ground which is designated for occupation by a tent, inclusive of ropes, poles, supports and pegs incidental to the erection and use of the tent.

caravan has the meaning given in Local Law No. 1 (Administration) 2011.

caravan park means a place for parking and residing in caravans, including a place that provides also for complementary accommodation.

caravan site, at a local government caravan park, means a part of the local government caravan park which is designated for a single accommodation of a particular type.

complementary accommodation has the meaning given in Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011.

driver has the meaning given in the Transport Operations (Road Use Management) Act 1995.

emergency services officer means-

- (a) an officer of the Queensland Ambulance Service or an Ambulance Service of another State; or
- (b) an officer of the Queensland Fire and Rescue Service or a Fire and Rescue Service of another State: or
- (c) an officer or employee of another entity with the written permission of the Commissioner of the Police Service; or

- (d) an officer of the State Emergency Service or a State Emergency Service of another State; or
- (e) an officer or employee of an authority permitted by law to conduct utility installation or utility maintenance; or
- (f) an officer of Emergency Management Queensland.

footpath has the meaning given in the Transport Operations (Road Use Management) Act 1995.

goods includes wares, merchandise, chattels, money, stone, timber, metal, fluid and any other article, substance or material whatsoever.

grid means a structure designed to-

- (a) permit the movement of pedestrian or vehicular traffic along a road; but
- (b) prevent the passage of livestock.

guide dog has the meaning given in the Guide, Hearing and Assistance Dogs Act 2009.

handler has the meaning given in the Guide, Hearing and Assistance Dogs Act 2009.

hearing dog has the meaning given in the Guide, Hearing and Assistance Dogs Act 2009.

interfere means prevent from continuing or being carried out properly, get in the way of, or handle or adjust without permission, and *interference* has a corresponding meaning.

landing includes jetty, pontoon and wharf.

local government camping ground means a camping ground under the control of the local government, including a camping ground located on land owned by the local government or on the land for which the local government is the trustee.

local government caravan park means a caravan park under the control of the local government, including a caravan park located on land owned by the local government or on the land for which the local government is the trustee.

local government cemetery has the meaning given in Local Law No. 1 (Administration) 2011.

local government employee has the meaning given in the Local Government Act 2009.

local government office includes—

- (a) the public office of the local government; and
- (b) each place used by the local government for local government administration or management purposes.

local government swimming pool means a swimming pool under the control of the local government, including a swimming pool located on land owned by the local government or on land for which the local government is the trustee.

memorial includes—

(a) a headstone; and

- (b) an inscribed plaque or commemorative plate; and
- (c) monumental, ornamental or other structures erected on a grave site; and
- (d) anything else erected or placed to mark the site where human remains have been buried or placed, or to commemorate a deceased person.

motor vehicle has the meaning given in the Transport Operations (Road Use Management) Act 1995.

non-public place means-

- (a) the whole or any part of a local government office that is not a public place; and
- (b) the whole or any part of a local government office, including a public place, that is designated as a non-public place by—
 - (i) an authorised person; or
 - (ii) a notice displayed at a prominent place at-
 - (A) if the whole of the local government officer is a non-public place the local government office; or
 - (B) if a part of the local government office is a non-public place the part of the local government office.

park means a public place which the local government has, by resolution, set apart for park, recreational or environmental purposes, and includes land designated as a park in the planning scheme of the local government.

plant has the meaning given in the Land Protection (Pest and Stock Route Management) Act 2002.

public office has the meaning given in the Local Government Act 2009.

public place—

- (a) has the meaning given in the Local Government Act 2009; but
- (b) does not include a non-public place.

reserve means land dedicated as a reserve, or granted in trust, under the Land Act 1994 and for which the local government is a trustee under that Act and other land held in trust by the local government which the local government has, by resolution, set apart for recreational or environmental purposes, and includes land designated as a reserve in the planning scheme of the local government.

road has the meaning given in the Local Law No. 1 (Administration) 2011.

sewerage system has the meaning given in the Plumbing and Drainage Act 2002.

 ${\it sexton}$ means a person appointed by the local government to act as the sexton of a local government cemetery

stormwater drain has the meaning given in the Local Government Act 2009.

structure as the meaning given in the Local Government Act 2009.

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swimming pool has the meaning given in the Building Act 1975.

unregistered, for a vehicle that is required to be registered under the *Transport Operations (Road Use Management – Vehicle Registration) Regulation 1999*, means that the vehicle is not a registered vehicle.

utility installation means-

- (a) the supply of water, hydraulic power, electricity or gas; or
- (b) the provision of sewerage or drainage services; or
- (c) the provision of telecommunications services.

utility maintenance means the maintenance of-

- (a) water, hydraulic power, electricity or gas services; or
- (b) sewerage or drainage services; or
- (c) telecommunications services.

vegetation means trees, plants and all other organisms of vegetable origin (whether living or dead).

vehicle has the meaning given in the Transport Operations (Road Use Management) Act 1995.

waste has the meaning given in the Environmental Protection Act 1994.

water supply system has the meaning given in the Standard Plumbing and Drainage Regulation 2003.

12.3 Duration of Dog Registration - Introduction of Three Year Registration

Author: Annette Doherty, Manager Planning, Policy and Community Wellbeing

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report seeks a resolution from Council to introduce an option for dog owners to register their dogs for a period of either one year or three years.

Officer's Recommendation:

THAT Council:

- 1. Introduce the option of three year dog registration, in accordance with section 50 of the *Animal Management (Cats and Dogs) Act 2008;*
- 2. Include three year dog registration in the 2025/2026 Register of Fees and Charges.

Executive Summary

Council has indicated its intention to provide dog owners the option of registering their dogs for a period of one year or three years. Currently Council registers dogs for a period of one year only, and a resolution from Council is required to implement this change.

Proposal

The *Animal Management (Cats and Dogs) Act 2008* stipulates the following in relation to the duration of dog registration:

50 Duration of registration

- (1) Registration of a dog is for the period of years fixed by resolution of the relevant local government for the dog.
- (2) However, the period must not be more than 3 years.

Currently Council registers dogs for a period of one year only.

Council has indicated its intention to provide dog owners the option of registering their dogs for a period of one year or three years. It is recommended Council make a resolution to enable this change to be implemented.

Options

- 1. Council resolves to register dogs for a period of either one year or three years.
- 2. Council continues to register dogs for a period of one year only.

Previous Council Resolutions

No pervious Council resolutions were found in relation to the duration of dog registration, however Council has only ever offered dog registration for a period of one year.

Critical Dates

Notices for the renewal of registration are sent to dog owners in May, following Council's adoption of fees for the next financial year. Changes must be implemented to all relevant business processes to incorporate the option of three-year registration prior to the renewal notices being issued.

Strategic Implications

Corporate Plan

Lockyer Community - Provide regulatory services for the safety of the community.

Finance and Resource

Council will need to adopt fees for the registration of dogs for both one year and three years. The fees for registration of dogs for a period of three years has been discussed with Council, and it was indicated that the fee for registering a dog for three years will be twice that for a one year registration.

Legislation and Policy

Animal Management (Cats and Dogs) Act 2008

Risk Management

Environmental and Community (EC1) - Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity

Consultation

Councillor Consultation

Providing dog owners the option of registering their dogs for one year or three years was discussed at a Councillor workshop on 1 October 2024.

Proposed registration fees for 2025/26, and how fees and refunds will be dealt with for three-year registration, were discussed at a Councillor workshop on 4 March 2025.

Internal Consultation

Discussions have commenced with officers from the Community Wellbeing Team, the Business Support Team, the Information Communications Team and the Customer Service Team in relation to implementing business processes to accommodate the option of three-year dog registration.

Community Engagement

No community engagement has occurred in relation to the option of three-year registration.

However, comment was sought from the Lockyer Valley Kennel Club in relation to the proposed fees for dog registration for 2025/26 and the intention to provide three-year registration. They have responded that they consider to the change to be 'very good' and that Council 'has done a great job at keeping the cost down and fair'.

Attachments

There are no attachments for this report.

12.4 MC2024/0002 Application for Development Permit for Material Change of

Use for Showroom and Service Trade - 2 William Street, Gatton

Author: Tammee Van Bael, Planning Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider an application (MC2024/0002) for a Development Permit for Material Change of Use for a Showroom and Service Trade on Lot 1 RP61227 at 2 William Street, Gatton.

This application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved subject to conditions.

Officer's Recommendation:

THAT the application (MC2024/0002) for a Development Permit for Material Change of Use for Showroom and Service Trade on Lot 1 RP61227 at 2 William Street, Gatton, be approved subject to the following conditions:

No.	Condition					Timing
APPRO	VED PLANS AND D					
1.	APPROVED PLANS & DOCUMENTS Undertake the approved development generally in accordance with the approved plans and documents, including any amendments where in red on the approved plan(s) or document(s):					At all times.
	Title					
	Site Plan	A-01	5	17/02/25	Lachlan Boto Designs	
	Floor Plan					
	Elevations 1 & 2					
	Elevations 3 & 4	A-04	5	17/02/25	Lachlan Boto Designs	
2.	Where there is a details shown on approval take pre	At all times.				
3.	The approved dev (a) The outdoor of the approved (b) The detailing Any proposal to cl Council's consent, accordance with the	At all times.				
GENER	AL					
4.	COMPLIANCE WITH CONDITIONS The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor, or invitee of the applicant.					At all times.
5.	WORKS – APPLICA	ANT'S EXP	ENSE			At all times.

	The cost of all works associated with the development and construction of	
	the development, including services, facilities and/or public utility	
	alterations required are met at no cost to the Council or relevant utility	
	provider, unless otherwise stated in a development condition.	
6.	INFRASTRUCTURE CONDITIONS	At all times.
	All development conditions contained in this development approval about	
	infrastructure under Chapter 4 of the <i>Planning Act 2016</i> (the Act), should	
	be read as being non-trunk infrastructure conditioned under section 145 of	
	the Act, unless otherwise stated.	
7.	WORKS – DEVELOPER RESPONSIBILITY	At all times.
	The applicant must repair any damage to existing infrastructure (e.g. kerb	
	and channel, footpath or roadway) that may have occurred during any	
	works undertaken as part of the development. Any damage that is deemed	
	to create a hazard to the community, must be repaired immediately.	
8.	WORKS – DESIGN AND STANDARD	At all times.
	Unless otherwise stated, all works must be designed, constructed, and	
	maintained in accordance with the relevant Council policies, guidelines	
	and standards.	
9.	WORKS – SPECIFICATION AND CONSTRUCTION	At all times.
	All engineering drawings/specifications, design and construction works	
	must comply with the requirements of the relevant Australian Standards	
	and must be approved, supervised, and certified by a Registered	
	Professional Engineer of Queensland (RPEQ).	
10.	MAINTAIN APPROVED DEVELOPMENT	At all times.
	The development is to be constructed and maintained in accordance with	
	the approved drawing(s) and/or document, and any relevant approvals.	
HOURS	OF OPERATION	
11.	HOURS OF OPERATION	At all times.
	Undertake all activities associated with the approved development	
	between the hours of 7.00am to 7.00pm Monday to Saturday. No activity	
	is permitted on Sunday or public holidays.	
ENGINI	EERING WORK – STORMWATER DRAINAGE WORKS	
12.	STORMWATER DRAINAGE WORKS – LAWFUL POINT OF DISCHARGE	At all times.
	Discharge all minor stormwater flows that fall or pass onto the site to the	
	lawful point of discharge without causing annoyance or nuisance to any	
	person or property in accordance with the Queensland Urban Drainage	
	Manual (QUDM).	
13.	STORMWATER DRAINAGE WORKS – DESIGN, CONSTRUCTION &	Design for
	MAINTENANCE	development
	Design, construct and maintain all necessary internal and external	application for
	stormwater drainage to service the development such that the overall	Operational Work.
	drainage system caters for a storm event with a 1% annual exceedance	Construction prior
	probability (AEP). Such drainage works must be designed by a Registered	to commencement
	Professional Engineer Queensland (RPEQ) and constructed in accordance	of use and
	with the Queensland Urban Drainage Manual, the Lockyer Valley Planning	maintained
	Scheme, and a Development Permit for Operational Work.	thereafter.
14.	SUBMIT STORMWATER MANAGEMENT PLAN	At the same time
	(a) Submit to Council, a detailed Site-based Stormwater Management Plan	as a development
	(SBSMP) certified by a Registered Professional Engineer of Queensland.	application for
	In addition to other relevant stormwater quantity and quality	Operational Work.
	management issues, the SBSMP must include the following:	
	management issues, the SBSMP must include the following:	

- i. A suitably scaled plan showing the stormwater catchment and subcatchments for pre-development and post-developed scenarios;
 ii. Include full calculations, including where necessary electronic files from industry standard modelling software (including both electronic model files and results files) and all details of the modelling assumptions to support both the proposed water quantity and quality management strategy;
- iii. Include detailed engineering plans with details of any new drainage systems, or amendments and upgrading of existing drainage systems to implement the proposed drainage strategy; and
- iv. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.
- (b) The SBSMP must demonstrate the development achieves no increase in peak stormwater runoff from pre-developed conditions for a selected range of storm events up to and including the 1% annual exceedance probability (AEP) for the post development condition.

EROSION AND SEDIMENT CONTROL

15. SUBMIT EROSION AND SEDIMENT CONTROL PLAN
Submit a 'For construction' Fracion and Sediment Control

Submit a 'For construction' Erosion and Sediment Control Plan (ESCP) as part of the Operational Works application. The ESCP must:

- (a) be prepared by suitably qualified and experience Register Profession Engineer of Queensland and Certified Professional in Erosion and Sediment Control;
- (b) relate to each phase of the works (including but not limited to, clearing, earthworks, manage, flows and capture sediment;

 Note: Very rarely can erosion and sediment control requirements for a single stage, be communicated and detailed effectively and a whole of site plan should be prepared for each stage. Standard notes and drawings do not form an ESCP as they provide no guidance to the Contractor on-site.
- (c) be consistent with current best practice standards to the extent that the standards are not inconsistent with the conditions of approval and consider all environmental constraint including erosion hazard, season, climate, soil, and proximity to waterways;
- (d) provide sufficient detail to ensure compliance with all conditions of this permit relating to erosion and sediment control is achieved;
- (e) include details of the proposed flocculants and automatic dosing systems for sediment basins, including jar testing results.
- (f) demonstrate the suitability of the proposed flocculants having regard to the downstream receiving environment and water quality; and
- (g) include the results of all soil investigations undertaken for the whole development site.

16. IMPLEMENT EROSION AND SEDIMENT CONTROL PLAN

Implement and maintain the Erosion and Sediment Control Plan (ESCP) for the duration of the construction works, and until such time all exposed soil areas are permanently stabilised (e.g. turfed, hydro mulched, concreted or landscaped etc.). The ESCP must be available on-site for inspection by Council Officers during the works.

ENGINEERING WORK – CARPARKING AND ACCESS

17. **ON-SITE CAR PARKING**

As indicated.

At the same time

as a development

Operational Work.

application for

Design with

Page 200

	Four (4) car parking spaces, including one (1) space for people with disabilities, are to be provided on-site in accordance with the approved plans. All car parking spaces must be given a concrete or bitumen surface treatment. All car parking and access works are to be designed, constructed and maintained generally in accordance with the approved plans, AS2890-1: 2004 Parking facilities – Off-street car parking, and the Manual of Uniform Traffic Control Devices (Queensland). The parking space for people with disabilities, and access to this space,	application for Operational Work. Construction prior to commencement of use and maintained thereafter.
	must comply with AS1428.1:2009 Design for access and mobility – General requirements for access – New building work and AS/NZS 2890.6:2009 Parking facilities - Off-street parking for people with disabilities.	
18.	VEHICULAR ACCESS Design, construct and maintain the approved vehicular accesses, as per the approved plans and in accordance with the IPWEA Drawing No. RSD-102.	Design for development application for Operational Work.
	The crossovers must be at least 1 metre from any existing or proposed infrastructure, including any stormwater gully pit, maintenance hole, service infrastructure (e.g. power pole, telecommunications pit), and road infrastructure (e.g. street sign, street tree, etc). If required, infrastructure is to be design and re-located to meet this criterion.	Construction prior to commencement of use and maintained thereafter.
19.	Signage and line marking must be provided in accordance with AS1742 Manual of Uniform Traffic Control Devices and in accordance with the Manual of Uniform Traffic Control Device (MUTCD).	Design with application for Operational Work. Construction prior to commencement of use and maintained thereafter.
20.	DRIVEWAYS AND ON SITE MANOUERVING Design, construct and maintain all driveways, internal circulation areas, manoeuvring areas, loading and unloading areas and refuse collection facilities in accordance with the standards specified in AS2890.2: 2018 - Parking facilities – Off-street commercial vehicle facilities and AS2890.5:1993 – Parking facilities – On-street parking.	Design for development application for Operational Work. Construction prior to commencement of use and maintained thereafter.
21.	VEHICULAR ACCESS Vehicular access is only permitted at the approved crossover locations as shown on the approved plans. Vehicles are not permitted to enter or exit the site in any other location.	At all times.
22.	REINSTATEMENT OF KERB AND CHANNEL Any redundant driveway crossovers must be removed, and new kerb and channel (including topsoil, turf and footpaths where required) reinstated to be consistent with the adjacent kerb and channel profile, where relevant.	Prior to commencement of use.
23.	VEHICLE BOLLARDS Provide vehicle bollards or wheel stops to control vehicular access and to protect landscaping and pedestrian areas to all car parking spaces that	Design for development application for

	abut landscaping or pedestrian areas.	Operational Work. Construction prior to commencement of use and maintained thereafter.
EXCAVAT	TING AND FILLING	
F	OPERATIONAL WORK – EARTHWORKS PLAN Provide an earthworks plan that clearly identifies the following: (a) The location of cut and/or fill; (b) The type of fill to be used and the compaction standards;	As part of a development application for Operational Work.
	(c) The quantum of fill to be deposited or removed and finished cut and/or fill levels;(d) Retaining structures (if necessary); and(e) Surface and sub-surface drainage controls (if applicable).	
SERVICES	S	
(ALL SERVICES Connect the development to electricity, telecommunication, water supply and sewerage reticulation services.	Prior to commencement of the use and at all times thereafter.
LANDSCA	APING	
(I	OPERATIONAL WORK - LANDSCAPING Submit as part of the first Operational Works application a Landscaping Plan, prepared by a suitably qualified Landscape Architect in accordance with the Lockyer Valley Planning Scheme. The extent and location of landscaping must be generally in accordance with the approved plans and documents and the following: a) A minimum of 6 street trees are to be provided at a rate of 1 tree per 10m of frontage; b) Trees with a minimum height at maturity of 4m are to be included in the northeastern and northwestern corner; c) A variety of plant species with a minimum height of 1.5m at maturity is to be included in the garden beds to Crescent and William Streets; d) Provide a planting schedule and maintenance plan which includes: (i) Botanical names, mature heights and widths of plants, pot sizes, different key symbols and numbers of plants; (ii) Planting bed preparation details including any topsoil depth, subgrade preparation, mulch type and depth, and type of turfing used; (iii) Any hardscaping details including pebbled, paved or garden edged areas; (iv) Ongoing maintenance schedule for plants; and (v) Irrigation system details (if any).	As part of a development application for Operational Work.
	ESTABLISHMENT OF LANDSCAPING WORKS	Prior to
t	Establish, maintain and retain all landscaping generally in accordance with the approved Landscaping Plan. The landscaped areas must be subject to ongoing maintenance and replanting programme (if necessary).	commencement of the use and at all times thereafter.
FENCING		
F	FENCING Provide and maintain a solid screen fence along the eastern and southern side boundaries having a minimum height of 2m reducing to 1.2m forward	Prior to commencement of the use and at all

	of the building line. The screen fence must be a solid, gap free barrier with a minimum surface density of 12.5kg/m ² .	times thereafter.
WAST	E MANAGEMENT	
29.	 WASTE STORAGE Store all waste within a waste storage area (e.g. general waste, recyclable waste, pallets, empty drums, etc.). The waste storage area must be: (a) Designed and located to not cause nuisance to neighbouring properties; (b) Screened from any road frontage and adjoining property; (c) Of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearance around the bins for manoeuvring and cleaning; (d) Provided with a tap and hoses at the waste storage area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the provisions of a Trade Waste Permit and the <i>Plumbing and Drainage Act 2002</i>. 	At all times.
30.	LIQUID WASTE STORAGE Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries, etc.) that cannot be disposed of in a sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times.
31.	WASTE COLLECTION All waste must be collected by a Council approved commercial contractor within the site. Kerb side collection will not be accepted for the approved development.	At all times.
AMEN	IITY - GENERAL	
32.	AMENITY - GENERAL Install and maintain suitable screening to all air conditioning and plant and service facilities located on the top or external face of the building. The screening structures must be constructed from materials that are consistent with materials used elsewhere on the façade of the building.	At all times.
AMEN	IITY - LIGHT	
33.	AMENITY - LIGHTING Provide outdoor lighting to all pedestrian areas, car parking areas and building entries. Maintain outdoor lighting to comply with AS4282:1997 - Control of the obtrusive effects of outdoor lighting.	At all times.
34.	AMENITY - LIGHTING Light sources at the premises must be positioned and shielded to prevent light spillage outside the boundaries of the premises.	At all times.

Advisory Notes

- 1. Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the commencement of the use.
- 2. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*) or Infrastructure Charges Notice (s125 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 3. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.

- 4. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 5. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- 6. Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate development application in accordance with the *Planning Act 2016*.
- 7. Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

8. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23. The Fire Ant Restricted Area as well as general information can be viewed on the Department of Agriculture and Fisheries website.

9. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the DATSIP website. Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the Aboriginal Cultural Heritage Act 2003 requires all activities to cease. Please contact DATSIP for further information.

10. Advice about Urban Utilities

An application will need to be made directly to Urban Utilities for any water supply and wastewater connections for the proposed development.

Executive Summary

Council has received an application (MC2024/0002) for a Development Permit for Material Change of Use for Showroom and Service Trade on Lot 1 RP61227 at 2 William Street, Gatton. The application has been assessed in accordance with the requirements of the *Planning Act 2016* and is recommended for approval subject to reasonable and relevant conditions.

TABLE 1 - OVERVIEW		
APPLICATION DETAILS	APPLICATION DETAILS	
Application No:	MC2024/0002	
Applicant:	Crescent St Investments Pty Ltd	
Landowner:	Crescent St Investments Pty Ltd	
Site address:	2 William Street, Gatton	
Lot and Plan:	Lot 1 RP61227	
Proposed development:	Development Permit for Material Change of Use for a Showroom and Service	
	Trade	
STATUTORY PLANNING DETAILS		
Planning Scheme:	Gatton Shire Planning Scheme 2007	
Zone:	Commercial zone (frame C2 precinct)	

Mapped State Planning	State Planning Policy (July 2017)
Policy (SPP) matters:	State Flamming Foliary (Sary 2017)
	Huban Fasturiat
South East Queensland	Urban Footprint
Regional Plan 2023	
(Shaping SEQ) regional	
land use category:	
Referral trigger/s under	Nil
the <i>Planning Regulation</i>	
2017 :	
TLPI:	Temporary Local Planning Instrument 2022 Flood Regulation (effective 21 July
	2022)
	Flood hazard area under the Flood hazard overlay:
	Low hazard
Overlays:	Cultural heritage places and precincts overlay
Category of Assessment:	Impact assessable
	The subject land is located within the Commercial zone (C2 precinct) which
	identifies a Material change of use for a Showroom and Service trade as Impact
	assessable development under Part 4, Division 17, Table1 of the Gatton Shire
	Planning Scheme 2007.

DESCRIPTION OF THE SITE AND SURROUNDS

SITE AND LOCALITY DESCRIPTION	
Land area:	830m ²
Existing use of land:	Vacant
Road frontage:	William Street: 21m
	Crescent Street: 45.3m
Significant site features:	No existing buildings or landscaping
Topography:	Flat – slopes from 101.75m AHD at western boundary to 101.50m AHD at
	eastern boundary
Surrounding land uses:	Showroom and motor vehicle workshop to north, Vacant land to east, Dwelling
	house to south, Shop to west

Site history and background

A Dwelling house on the land was demolished in 2023.

The *Gatton Shire Planning Scheme 2007* included the land in the Cultural heritage places and precincts overlay. However, review of the Register of Heritage Places and Precincts indicates the land was incorrectly identified as the listing refers to the Royal Hotel located at 2 Railway Street, Gatton. Consequently, an assessment against the Cultural heritage place and precincts overlay has not been undertaken. This anomaly has been resolved the land is not on the current Local Heritage Register or within the Cultural heritage overlay of the *Lockyer Valley Planning Scheme*.

Proposal

The development application seeks approval for a Showroom and Service Trade which will involve display of motor vehicles for sale and detailing of vehicles. The development is intended to operate in association with an existing vehicle dealerships in Gatton. The Showroom aspect of the development is the outdoor display of two motor vehicles, and the Service trade aspect is the washing and detailing of motor vehicles, including those associated with the vehicle dealership. No mechanical servicing is proposed to be undertaken as part of the use.



Figure 1. Locality of Subject Site (source LVRC Intramaps)

Display vehicles will be located in the northwest corner of the site and generally be limited to two (2) vehicles only.

Detailing of vehicles will occur within a new shed $(30m \times 12m)$ proposed to be constructed on the site. A mezzanine floor is provided in part of the shed. The shed will be constructed with a combination of concrete tilt panels and Colorbond sheeting. There are four (4) large roller doors on the façade that fronts Crescent Street.

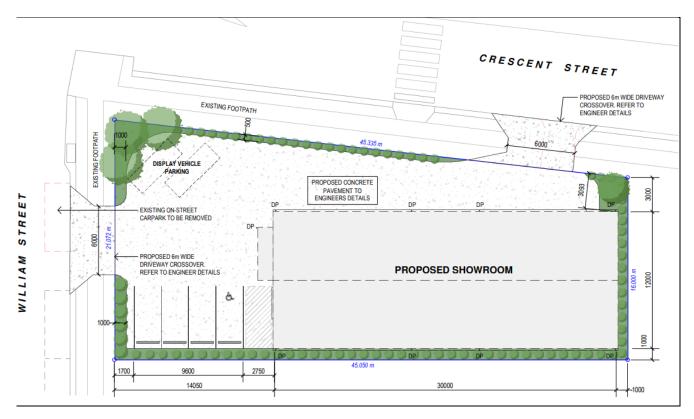
No hours of operation have been identified other than it is expected to operate during standard business hours.

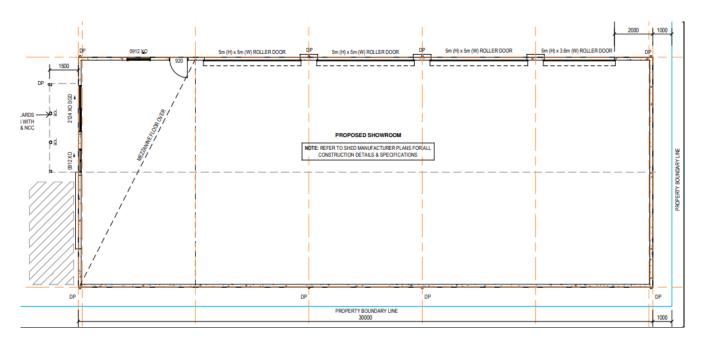
There are four (4) car parking spaces provided as part of the development, which includes 1 space for persons with a disability (PWD). There will be two (2) vehicle accesses; one each to Crescent and William Streets. An existing access on Crescent Street will be widened, and a new access to William Street will result in the removal of an existing parking space on William Street.

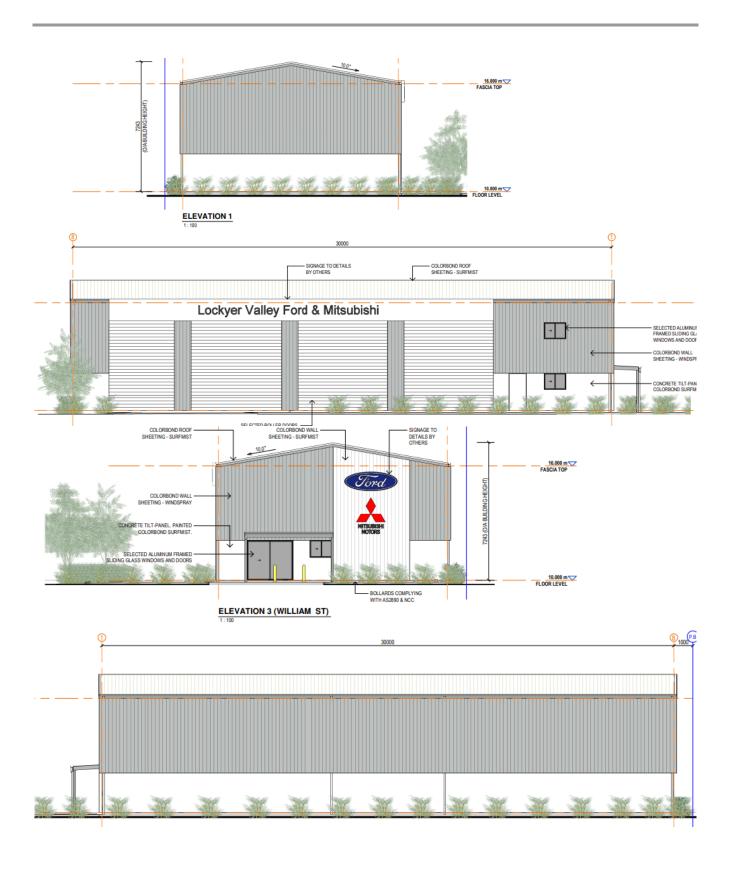
Landscaping is provided as part of the development including a minimum 0.5m wide area on the Crescent Street frontage and minimum 1m wide to the other property boundaries (excluding the vehicle accesses).

The building elevation plans show signage attached to the building (fronting Crescent and William Streets). The development application does not include Operational Work for Advertising device component. Therefore, if the signage does not meet the requirements for accepted development of the *Lockyer Valley Planning Scheme*, a further development permit is required for the signage.

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS
	Proposed
Gross floor area	433m²
Building height / storeys	7.243m
Setbacks	Front: 3.093m (Crescent Street), 12.55m (William Street)
	Side: 1m (eastern and southern boundaries)
Site Cover	43%
Parking	4 car parking spaces (includes 1 PWD space)
	2 display vehicle parking spaces









PERSPECTIVE VIEW - CRESCENT STREET



Figure 2. Proposed development plans

PLANNING ASSESSMENT

The proposed development is impact assessable under the *Gatton Shire Planning Scheme 2007* (the Planning Scheme).

In accordance with Section 45(5) of the Act, the assessment has been carried out:

- (a) Against the assessment benchmarks in the Planning Scheme, the *Temporary Local Planning Instrument* 2022 Flood Regulation, the South East Queensland Regional Plan and Part E of the State Planning Policy; and
- (b) Having regard to the matters prescribed by regulation, including the Regional Plan and State Planning Policy.

Gatton Shire Planning Scheme 2007

As the development is impact assessable, the assessment benchmarks are the whole of the Planning Scheme. The assessment is documented in the following sections.

Commercial zone code

Generally, the Commercial zone is anticipated to accommodate a range of commercial activities. The specific

outcomes for the Gatton Frame Commercial Precinct (Precinct C2) include:

- (a) Development in the precinct is primarily for the establishment of a wide range of office, service trade and community uses.
- (b) Non-residential sues are appropriate in this precinct provided they are of a lesser scale than in the Town Centre.

The proposed development provides for new commercial development that is consistent with the outcomes sought for the zone and precinct.

The development complies with the Commercial zone code.

Commercial premises and shops code

The proposed development complies with the assessment benchmarks of the Commercial premises and shops code except where addressed in the tables below.

Probable solution	A10.1 Buildings are designed and constructed to:
	(a) occupy less than 75% of the site;
	(b) have a maximum of two storeys;
	(c) have a gross floor area not greater than the area of the site; and
	(d) have a minimum setback of 3m where adjoining existing residential development.
	A10.2 Buildings are designed and constructed to include the following architectural elements:
	(a) articulation of walls which are in excess of 15m by material /colour banding, colour differentiation or wall recesses/steps, to break up the visual appearance of blank walls;
	(b) pitched roof forms, parapets, gables, brackets and posts, friezes and roof vents; and
	(c) use of sympathetic, subdued, earthy colour tones that are reflective of the town's rural
	locality
Specific Outcome	P10.
	(a) the siting, massing and height of buildings and other structures has regard to the
	amenity of adjoining land by taking into account:
	(i) existing and likely future use,
	(ii) building siting, scale, and bulk design detail, and orientation, and
	(iii) areas of open space.
	(b) buildings have a form and finish recognisable as being traditionally appropriate to the
	proposed use and compatible with the existing or intended streetscape character.
Applicant's response:	The proposal does not comply with A10.1(d) where a 1m setback is proposed to this boundary. However it is noted that:
	The proposed shed will have a height of 6.904m, which is consistent with the height of a
	typical Queenslander style house.
	No openings are proposed along the building boundary.
	Fencing along this boundary can provide additional buffering.
	The country and seemaally can provide a canton at sufficiently
	Each wall with a street frontage will be provided with an appropriate level of articulation
	through the use of openings. The buildings walls will be painted Ironstone (satin) colour, which
	is compatible with the rural character of the locality.
Officer's	The proposed building will be setback 1m from the southern side boundary and the southern
assessment:	wall will be longer than 15m with minimal articulation. Therefore, the proposed development
	does not comply with A10.1(d) and A10.2(a); but does comply with the other elements of the
	acceptable outcomes including building height, gross floor area and built form generally.
	The development achieves general compliance with the Specific Outcome P10 due to
	substantial compliance with the probable solutions.

 The proposed development can be considered to comply with Specific outcome P10 because: A separation distance (6 m) is maintained between the building and existing dwelling house (measured from the outermost projection of the two buildings); No openings are proposed along the southern elevation of the building which will reduce the risk of noise nuisance; The use is for the selling of motor vehicles and car detailing which generates limited noise and includes pressure washers and vacuums; and The proposed building is setback further from the William Street boundary that the dwelling.
The land is within the Commercial zone, and the building design is similar to other commercial buildings in the vicinity and can be considered compatible with the existing and intended streetscape character.
The proposal complies with Specific Outcome P10.

Probable solution	A11.1 The site is provided with a single access crossing.
Specific Outcome	P11. Access is co-ordinated and
	(a) the number of vehicle crossings is minimised, and
	(b) car parking and service vehicle facilities are integrated with adjoining sites wherever
	possible, particularly on land fronting Spencer Street; and
	(c) entry to the building is provided so as to discourage on-street car parking.
Applicant's response:	The proposal involves a single vehicular access on each road frontage. This is the minimum
	necessary to ensure practicable vehicle circulation through the site.
Officer's	Two vehicle accesses are proposed as part of the development; one each to Crescent and
assessment:	William Streets. There is no opportunity to combine access with adjoining land.
	The two vehicle accesses are required to ensure the safe access by a Medium Rigid Vehicle
	(MRV) in a forward gear.
	The building entry despite being setback from the street is visible from the street.
	The proposal complies with Specific Outcome P11.

Industrial development code

The proposed development complies with the assessment benchmarks of the Industrial development code except where addressed in the tables below.

Probable solution	A1.1 Premises are located on a regular-shaped site having:
	(a) an area of at least 2,000m ² and
	(b) a frontage of not less than 40m.
Specific Outcome	P1. Premises used for industrial purposes are established on a site having sufficient area and
	dimensions to accommodate the building or buildings, associated parking area, service vehicle
	provisions, landscaping, vehicle access and on-site movement.
Applicant's response:	The subject site has sufficient area to accommodate the necessary features, as demonstrated
	by the Proposal Plans.
	Sufficient areas are provided for car parking, landscaping, and on-site movement.
Officer's	The premises is less than 2,000m ² (830m ²). The proposal plans provided demonstrate that the
assessment:	site can accommodate the proposed development, although this is based on minimal provision
	of car parking and landscaping. The development allows for the maximum design vehicle
	(MRV) to enter and exit the site in a forward gear.
	The proposal complies with Specific Outcome P1.

5 1 11 1 1:	TAGATE 1 1111 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Probable solution	A5.1 The building is set back not less than 10m to any boundary adjoining land used or
	intended for use for residential, rural residential or other noise sensitive purposes; or
	otherwise.
Specific Outcome	P5. Premises used for industrial purposes are sited in relation to side and rear boundaries such
	that:
	(a) allowance is made for efficient use of the site;
	(b) the location of utility services and drainage paths are taken into account; and
	(c) existing or likely future use of adjoining land is not significantly adversely affected.
Applicant's response:	(a) The building will be provided in a location which maximises the usable area on the subject
	site.
	(b) The proposal does not conflict with the location of utility services or drainage paths.
	(c) A 1m setback is proposed to the site boundaries. Taking into account the orientation of the
	buildings, fencing (which can be required to be provided to a suitable standard under a
	condition of approval) and proposed landscaped areas, no additional spatial buffering is
	required.
Officer's	The building is located less than 10m (proposed 1m) from southern side boundary with the
assessment:	adjoining land to the south used for residential purposes (dwelling house). There is also
	potential for the eastern adjoining property to be used for noise sensitive purposes, although
	it is currently vacant.
	·
	The proposed development complies with Specific Outcome P5 because:
	The development layout allows for the development to operate efficiently including entry
	and exit in a forward gear by the largest design vehicle (MRV).
	No openings are proposed along the southern elevation of the building which will reduce
	the risk of noise nuisance;
	Stormwater will be diverted around the building to Crescent Street;
	A separation distance (6 m) is maintained between the building and existing dwelling
	house; and
	The use is for the selling of motor vehicles and car detailing which generates limited noise
	and will not significantly adversely affect the future use of the adjoining land.
	The proposal complies with Specific Outcome P5.

Probable solution	A10.1 & A11.1 A site based management plan is prepared.
Frobable solution	A10.1 & A11.1 A site based management plan is prepared.
Specific Outcome	P10. The impacts of noise generated on the site on occupants of neighbouring sites is minimised.
	P11. Emissions of odour, dust and air pollutants are minimised such that:
	(a) nuisance is not caused beyond the site boundaries,
	(b) applicable State and national legislative requirements are satisfied, and
	(c) air quality conducive to the life, health and well-being of people is maintained.
Applicant's response:	In outdoor areas, no activities likely to generate significant noise impacts are proposed.
	Detailing involving the use of vacuum cleaners will occur inside the proposed building. Noise impacts external to the site will therefore be minimised.
	The proposal does not involve an activity likely to generate significant odour, dust and air pollutants.
Officer's assessment:	No site based management plan.
	The main activities on the site that will generate noise will be car detailing (vacuums and pressure washers) and vehicle movements as the car parks abut the southern boundary to the dwelling.
	The car detailing will be carried out within the shed. There are no openings along the southern elevation of the building, which is the elevation that faces the residential dwelling. The shed is partially concrete tilt panels which will in part assist with noise mitigation. Based on the nature of the use (car detailing with vacuums and pressure washers) and design of the building, it is

not expected the adjoining residents will experience noise nuisance.

No hours of operation were nominated; instead the applicant requested a condition be included requiring compliance with the Acoustic Quality Objectives of the *Environmental Protection (Noise) Policy 2019*. Enforcing such a condition would be onerous, therefore, it is recommended a condition be included limiting hours of operation to be between 7am to 7pm.

To further minimise noise impacts to the neighbouring property, a condition is recommended requiring an acoustic fence to the southern and eastern side boundaries.

The proposed development for car detailing and motor vehicle sales is unlikely to emit odour, dust or air pollutants which would cause a nuisance beyond the property boundaries.

The proposal complies with Specific Outcomes P10 and P11.

Building work code

The development complies with the maximum 11m building height (7.243m proposed) and minimum 0m setbacks (at least 1m proposed) to all property boundaries. The development complies with the Building work code.

Landscaping code

The code requires landscaping to be provided along the road frontage a minimum of 1m wide and an average of 1.5m wide. Additionally, landscaping a minimum of 5m wide is to be provided along to the southern side boundary. The development does not comply with these requirements as it provides landscaping of:

- 1.0m wide to William Street;
- 0.5m wide to Crescent Street; and
- 1.0m wide to eastern and southern side boundaries.

Specific Outcome P1 of Landscaping Code states:

P1.(a) Landscaping associated with new development is designed, established and maintained in a manner which:

- (i) enhances the appearance of the development from the street;
- (ii) achieves a high quality frontage appearance that positively contributes to the streetscape character;
- (iii) is of an appropriate scale relative to both the street reserve width and to the size and nature of the development;
- (iv) screens the views of unsightly buildings, structures, open storage and refuse areas and the like from public view;
- (v) integrates existing site attributes into the development including natural landform, existing vegetation, site views, availability of water and drainage;
- (vi) provides a safe environment for pedestrians and vehicles;
- (vii) forms linkages and integrates surrounding land uses including parks, reserves and transport corridors;
- (viii) provides for integration on-site of Advertising Devices and lighting within the landscaped garden areas where practical;
- (ix) does not interfere with pavements, buildings or other structures or services as a result of root invasion.
- (x) Maintains lines of sight along State-Controlled Roads.

Detailed landscaping plans were not provided, therefore further detailed design will be required as part of an application for Operational Work.

The plans indicate landscaping areas in the northeastern and northwestern corners for feature/tree planting. It is recommended that a condition be included with minimum heights at maturity to enhance and soften the

appearance of the development from Crescent and William Streets.

Screen fencing can be provided along the eastern and southern boundaries of the site to ensure the development maintains the privacy and amenity of the existing residential dwelling to the south and future development to the east.

The proposal can only be considered to comply with the Landscaping code if the landscaping is of high quality. Any approval should be conditioned to ensure appropriate quality landscaping to achieve compliance with the code, including the provision of street trees to improve the streetscape and overall appearance of the site.

Lighting code

No details of lighting have been provided with the application, accordingly conditions are recommended requiring outdoor lighting to meet the relevant Australian Standard and provision of landscaping to pedestrian areas, parking areas and building entries. The conditions will ensure lighting is not directed to and doesn't cause a nuisance to nearby Dwelling houses, and the development complies with the Lighting code.

Services and infrastructure code

The development will be connected to the full range of urban services including water, sewerage, electricity and telecommunications.

Stormwater will be captured and discharged to Crescent Street. No on-site detention is proposed as part of the development. Whilst there will be negligible increases to the stormwater discharge to Crescent Street, these increases are within allowable standards and will not adversely impact the downstream stormwater network. Further detailed design of the stormwater management will be required through an application for Operational Work.

The development complies with the Services and Infrastructure Code.

Vehicle access, parking and on-site movement code

Two (2) new crossovers will be constructed as part of the development. Further detailed design of the crossovers will be required through an application for Operational Work. The maximum design vehicle accessing the site is a Medium Rigid Vehicle (MRV) and swept paths were provided by the applicant demonstrating a MRV can safely enter and exit the site in a forward gear.

Probable solution	 A10.1 The number of on-site car parking spaces provided is not less than indicated for the use in Table 6.29.1. Service trade: 1 space for each 20m² or part thereof of retail gfa plus 1 space for each 50m² or part thereof of other gfa Showroom: 1 space for each 50m² or part thereof of gfa
Specific Outcome	P10. Sufficient parking spaces are provided accommodate the amount and type of vehicle traffic expected to be generated by the development.
Applicant's response:	 The proposed supply of car parking is sufficient to meet this outcome, on the basis of the circumstances outlined below: There will be very limited staff numbers associated with the use. No more than three (3) staff are likely to be required onsite at any particular time, with these staff generally working on detailing vehicles within the proposed shed Generally, visitors' cars will be parked and serviced within the shed. This means that 8x spaces within the shed will effectively serve the role of visitor car parking. No additional visitor car parking spaces are warranted.
Officer's	Based on the gross floor area, nine (9) car parking spaces are required to comply with A10.1

assessment:	(no retail gross floor area associated with the use). The development provides four (4) car parking spaces. In addition, there are two (2) display vehicles spaces and space for eight (8) vehicles to park within the shed.
	The proposed car parking is sufficient to accommodate the amount and type of vehicles expected on the basis of the limited number of staff (3 employees), limited use of the site for display vehicles associated with the Showroom use (maximum 2 vehicles) and area within the shed for vehicles being detailed to be parked.
	The proposed parking is considered adequate and therefore complies with Specific Outcome P10.

The development complies with the Vehicle access, parking and on-site movement code.

Temporary Local Planning Instrument – Flood Regulation (TLPI)

The land is located within the Flood hazard overlay under the *Temporary Local Planning Instrument 2022* (Flood Regulation) (TLPI) and Council's latest flood information confirms the site is inundated by flooding. For the Defined Flood Level event, the depth of flood water is up to 0.11m, velocity of 0.29m/s and hazard category of H1, which is the lowest hazard category.

The submitted Preliminary Engineering Assessment Report, prepared by RMA Engineers and reviewed by Council's development engineer, identified that the flooding is low risk over the development site. Any flood water from upstream will be diverted around the new building and discharged to Crescent Street. Further detailed design of the flooding management will be required through an application for Operational Work.

Based on the above, the development mitigates the flooding risk to persons and property to an acceptable level. Therefore, the development complies with the Flood hazard overlay code.

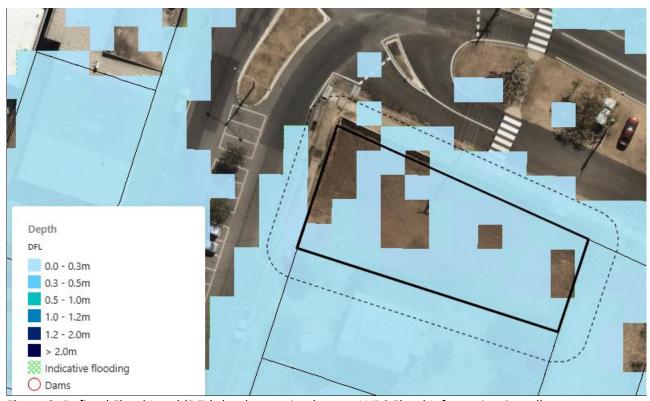


Figure 3. Defined Flood Level (DFL) depth mapping (source LVRC Flood Information Portal)

Lockyer Valley Planning Scheme

Pursuant to the *Lockyer Valley Planning Scheme*, the site is located in the:

- Principal centre zone
- Waterways and water resource catchment overlay

Under the *Lockyer Valley Planning Scheme*, the proposal would be defined as a Car wash and Outdoor sales and would be Code assessable.

A Car wash and Outdoor sales are both envisaged and consistent with the outcomes of the Principal centre zone.

The proposed development does not fundamentally cut across a planning intent expressed in the *Lockyer Valley Planning Scheme*.

STATE PLANNING REQUIREMENTS

South East Queensland Regional Plan 2023 (Shaping SEQ)

The site is located in the Urban Footprint. The development proposal is for an urban activity in the Urban Footprint, and there are no requirements in the *Planning Regulation 2017* applicable to the development proposal.

State Planning Policy (SPP)

As the Planning Scheme does not reflect the current SPP, an assessment of the proposal against relevant state interests has been undertaken.

SPP THEME	ASSESSMENT
Liveable communities and housing:	Not applicable to proposed development
 Housing supply and diversity 	
Liveable communities	
Economic Growth:	Not applicable to proposed development
Agriculture	
 Development and construction 	
 Mining and extractive resources 	
Tourism	
Environment and heritage:	Water quality
Biodiversity	The land is located within the Water resource catchments and Water supply
Cultural heritage	buffer area. The proposed development does not trigger assessment against
Water quality	the assessment benchmark as the land is within an urban area however the
	land area is less than 2,500m ² .
Safety and resilience to hazards:	Natural hazards, risk and resilience
 Emissions and hazardous activities 	The land is located within a Flood hazard area. An assessment is provided
 Natural hazards, risk and 	above under the TLPI heading demonstrating the flooding risk to persons and
resilience	property is mitigated to an acceptable level.
	The proposal complies with this State interest.
Infrastructure:	Not applicable to proposed development
 Energy and water supply 	
 Infrastructure integration 	
Transport infrastructure	

REFERRALS

Internal

The application was internally referred to Council's engineer. Relevant conditions have been included in the recommendation.

External

Planning Regulation 2017 Referrals

The application did not trigger referral under the *Planning Regulation 2017* (Planning Regulation).

INFRASTRUCTURE CHARGES

In accordance with section 6 of the Lockyer Valley Adopted Infrastructure Charges Resolution (No. 8) 2024, a levied charge is applicable to the development proposal and has been calculated as shown in the below table taking into consideration any applicable credits or offsets. An infrastructure charges notice is recommended to be issued.

Under the Charges Resolution, the charge levied for a Car wash is the charge "Council decides to apply to the use". A Car wash is akin to a Service industry which is identified as Commercial (retail), therefore, the Commercial (retail) rates apply. Under the Charges Resolution, the Showroom component would fall within Commercial bulk goods (Outdoor sales under the Lockyer Valley Planning Scheme). As the development includes two different uses with different charge rates, the highest adopted charge, i.e. Commercial (retail) applies as per Part 3, Section 8(4)(a) of the Charges Resolution.

Charge Type	Demand Unit	No. of Demand	Rate	TOTAL	
PROPOSED DE	MAND				
Charge	Commercial (retail) – Transport and Land networks	433m²	\$134.09	\$58,060.97	
	Commercial (retail) – Stormwater networks	743m ²	12.21	\$9,072.03	
		TOTAL PROPO	OSED DEMAND	\$67,133.00	
EXISTING DEM	IAND				
Credit	Existing Allotment	1	-\$15,144.21	-\$15,144.21	
	TO	TAL EXISTING DE	MAND CREDIT	-\$15,144.21	
TOTAL AMOUNT PAYABLE					

TRUNK INFRASTRUCTURE

The development is adequately serviced by trunk infrastructure and does not require any additional trunk infrastructure or upgrades of trunk infrastructure. Further, no trunk infrastructure upgrades are identified in Council's Local Government Infrastructure Plan (LGIP).

PUBLIC NOTIFICATION

The application was impact assessable and was publicly notified for a minimum 15 business days between 16 July 2024 and 6 August 2024. On 7 August 2024, Council received the notice of compliance confirming public notification has been carried out in accordance with the requirements of the *Planning Act 2016*. There was one properly made submission received. The following table provides a summary and assessment of the issues raised by the submitter.

ISSUE	COMMENT
The subject site and adjoining properties are currently	The land and surrounding area are included in the

zoned residential/commercial and utilised solely for residential purposes. The use of the subject site for commercial purposes contradicts the current residential nature of the area.

Changing the use of the land to commercial is in direct

Changing the use of the land to commercial is in direct contradiction to the long-term planning objectives.

The commercial use in a predominantly residential area will likely cause disturbance and reduce appeal of surrounding properties for residential use. It will affect the ability to find tenants of nearby dwellings.

The use will prevent further residential development of adjoining properties. The development undermines the critical need for more housing options in the community.

The design of the development is not in keeping with the surrounding residential properties and will be an eyesore.

Commercial zone under the *Gatton Shire Planning Scheme 2007* and the Principal centre zone of the *Lockyer Valley Planning Scheme*. Under both Planning Schemes, the expressed intent and outcomes for the zone are for commercial uses.

Whilst residential development is contemplated, this is limited to not being on the ground level, or where on the ground level located behind a commercial use.

Based on the above, the development of the land for commercial uses is appropriate.

The assessment above and recommended conditions ensure the residential amenity for the existing residential dwelling is appropriately managed and maintained.

The proposed development will not prevent residential development on adjoining land. However, it is noted any new adjoining residential development will need to consider existing commercial uses within the area and amenity to future residents.

The land is within the Commercial zone, and the building design is similar to other commercial buildings in the vicinity and can be considered compatible with the existing and intended streetscape character.

CONCLUSION

The proposal:

- Provides for commercial and industrial uses within the Commercial zone;
- Incorporates building design that is similar to other commercial buildings in the vicinity and can be considered compatible with the existing streetscape character;
- Provides car parking spaces and accesses to ensure safety and efficiency of road users;
- Will appropriately manage stormwater so as not to cause a nuisance; and
- Achieves compliance with planning scheme and state planning requirements through the imposition of development conditions.

It is therefore recommended the development application be approved subject to conditions in accordance with section 60 of the *Planning Act 2016*.

Options

- 1. Approve the development application subject to reasonable and relevant conditions.
- 2. Approve the development application in part subject to reasonable and relevant conditions.
- 3. Refuse the development application.

Critical Dates

A decision on the application must be made by 30 April 2025 in accordance with the *Planning Act 2016* and *Development Assessment Rules*.

Strategic Implications

Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

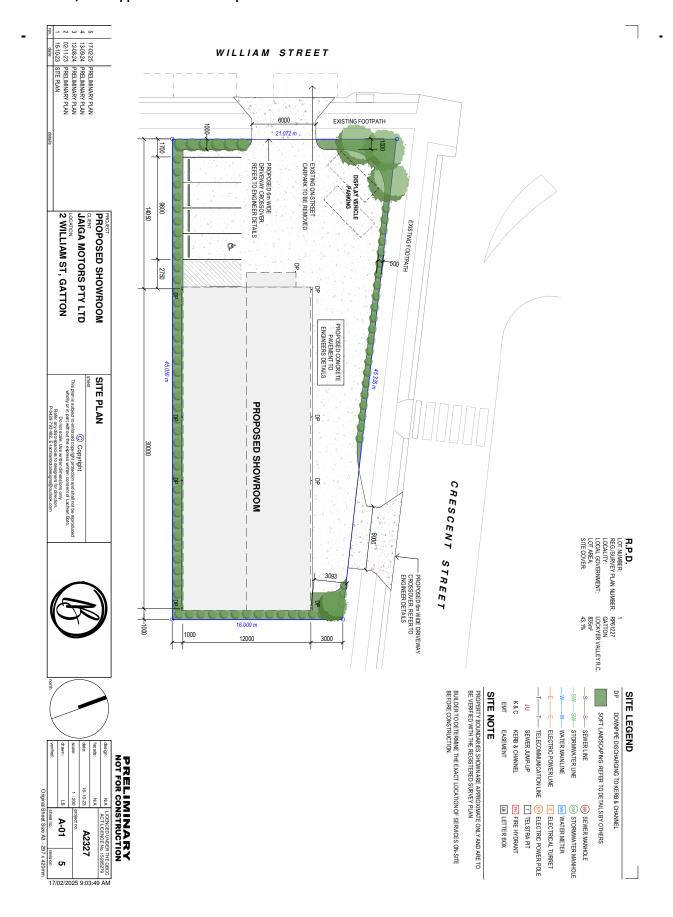
Legislation and Policy

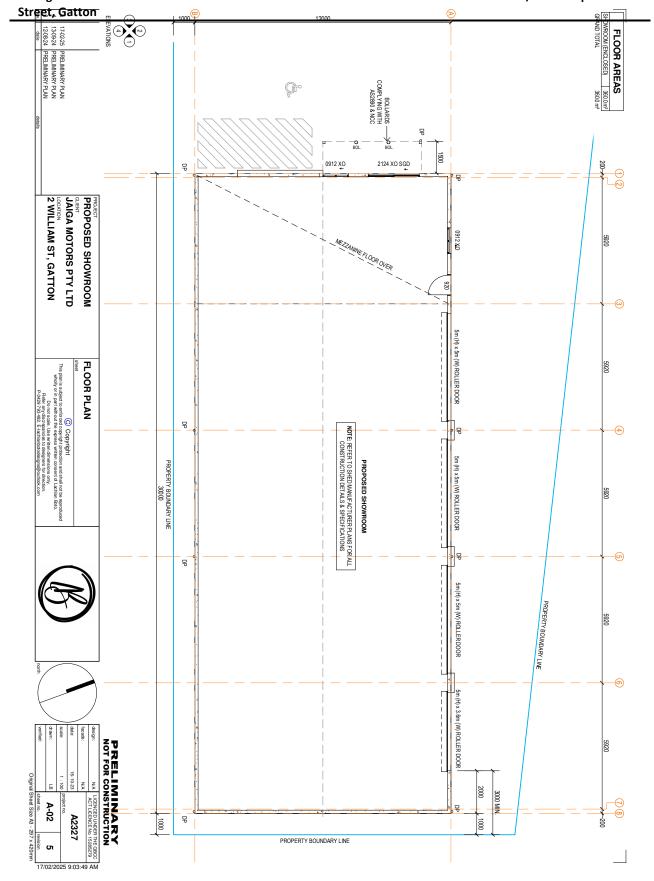
The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitters may appeal the decision to the Planning and Environment Court.

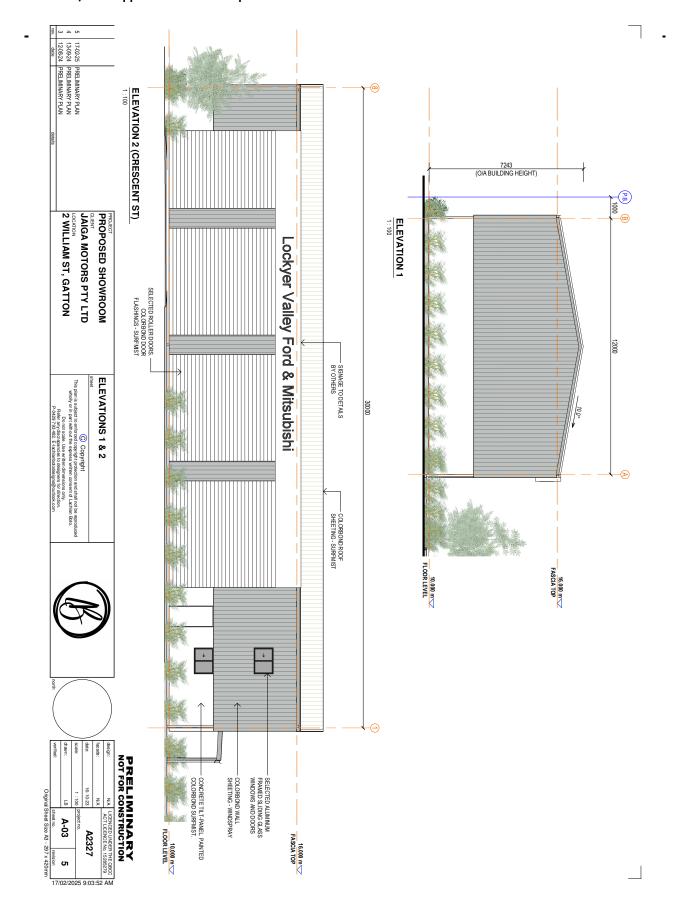
Risk Management

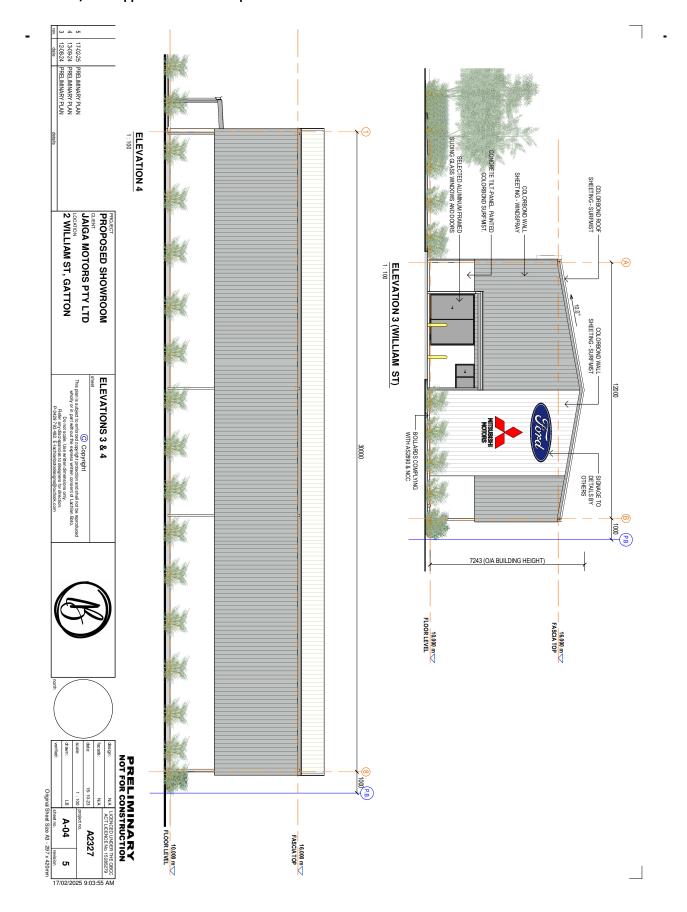
The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

Attachments









12.5 RL2024/0003 & MC2024/0004 - Application for Preliminary Approval

(Variation Request) and Reconfiguring a Lot at 60 Napier Street, 2 Leonard

Street, 111 Coates Street, Laidley

Author: Scott Hambleton, Contract Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider a Development Application for a Development Permit for Reconfiguring a Lot (subdivision of 4 lots into 65 residential lots, 1 commercial lot and 3 infrastructure lots) and a Preliminary Approval including a Variation Request for Material change of use for various land uses on land at 60 Napier Street, 2 Leonard Street, 111 Coates Street, Goodwin Street and Penelope Street, Laidley, described as Lots 2-4 RP44796, Lots 3-4 L 1721 and Lot 101 CH3125.

This application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved subject to conditions

Officer's Recommendation:

THAT development application (RL2024/0003 & MC2024/0004) for a:

- (a) Development Permit for Reconfiguring a Lot (Subdivision of 4 lots into 65 residential lots, 1 commercial lot and 3 infrastructure lots); and
- (b) Preliminary Approval including a Variation Request for Material change of use (a Dual Occupancy, Multiple Dwelling, Dwelling House, Food and Drink Outlet, Home-Based Business, Sales Office, Shop and Park);

on land located at 60 Napier Street, 2 Leonard Street, 111 Coates Street, Goodwin Street and Penelope Street, Laidley, and described as Lots 2-4 RP44796, Lots 3 & 4 L1721 and Lot 101 CH3125, be approved subject to the following conditions:

Preliminary Approval including a Variation Approval

No.	Condition	Timing				
VARI	ATIONS TO TH	E PLANNING S	CHEME			
1.	Undertake approved p	At all times.				
	Title	Plan No.	Revision/ Amended	Date	Prepared By	
	Zoning Plan	L21153-A105	N	13/02/25	Zone Landscape Architecture	
2.	Future deversive to and the pro- amended from approval are approval.	At all times.				
	the Prelimi	nary Approval	is to be asse	ssed again	ment Approval under st the version of the he development	

		application is Properly Made. To remove any doubt, the specific variations given in this approval prevail over any future amendments to the planning scheme.	
	3.	This Variation Approval is limited to the following land uses in the following zones and precincts: a) Low-Medium Density Residential Zone • Sales Office • Dual Occupancy • Dwelling House • Home-Based Business • Multiple Dwelling b) Low Density Residential Zone (Suburban, 600m² precinct) • Sales Office • Dual Occupancy • Dwelling House • Home-Based Business c) Local Centre Zone - for a total gross floor area of 750m² only • Food and Drink Outlet • Shop d) Community Facilities Zone • Park To remove any doubt, any development approval for a land use in a zone and precinct other than those listed above does not have the benefit of this Variation Approval and therefore is to be assessed against the planning scheme in effect at the time the development application is made to Council.	At all times.
4	1.	The Local Centre Zone is approved for a total gross floor area of 750m ² only. Any proposed development for a Food and drink outlet and/or Shop which would result in the gross floor area for these uses in the Local Centre Zone exceeding 750m ² will not have the benefit of this Variation Approval.	At all times.
-	5.	For the purposes of this Variation Approval, any references in the planning scheme to a 'constructed road' are to be taken to include the internal constructed private road.	At all times.
•	5.	Overlays within the Lockyer Valley Planning Scheme, including the Flood hazard overlay of the Temporary Local Planning Instrument 2024 (Flood Regulation), do not apply to future development of lots created in accordance with the Development Permit (RL2024/0003). The exception to this is proposed Lot 900S where the Flood hazard overlay and code of the Temporary Local Planning Instrument 2024 (Flood Regulation) continue to apply.	At all times.

Development Permit for Reconfiguring a Lot

No.	Condition	Timing
APPRO	VED PLANS AND DOCUMENTS	
1.	APPROVED PLANS AND DOCUMENTS	At all times.
	The approved development is to be undertaken generally in accordance	
	with the following approved plans and documents, including any	
	amendments where in red on the approved plan(s) or document(s):	

	Title	Plan No.	Revision/	Date	Prepared By	
	Plan of Development	L21153-A103	Amended N	24/03/25	Zone Landscape	
	Tenure Plan	L21153-A104	N	24/03/25	Zone Landscape Architecture	
	Staging Plan	L21153-A106	N	24/03/25	Zone Landscape Architecture	
	Title	Document No.	Revision/ Amended	Date	Prepared By	
	Conceptual Stormwater Management Plan (or a revised Site Based Stormwater Plan submitted in response to Condition 17)	LC23009-0001- CSMP-D	D	27/02/25	Legend Consultants	
	Hydraulic Impact Assessment	LC23009-0001- HIA-D	D	07/02/25	Legend Consultants	
2.	CONDITIONS OF APP Where there is a conf details shown on the approval take precede	lict between t approved plar	he conditi	ons of this	* *	At all times.
GENEF	RAL					
3.	COMPLIANCE WITH CONDITIONS The developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor, or invitee of the applicant.					At all times.
1.	WORKS – APPLICANT'S EXPENSE The cost of all works associated with the development and construction of the development, including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility				At all times.	
5.	provider, unless otherwise stated in a development condition. INFRASTRUCTURE CONDITIONS All development conditions contained in this development approval about infrastructure under Chapter 4 of the <i>Planning Act 2016</i> (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.					At all times.
5.	WORKS – DEVELOPER RESPONSIBILITY The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community, must be repaired immediately.					At all times.
7.	WORKS – DESIGN AN Unless otherwise stat maintained in accorda standards.	D STANDARD ed, all works r	must be de	esigned, co	nstructed, and	At all times.
3.	WORKS – SPECIFICATION AND CONSTRUCTION All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland (RPEQ).					At all times.
9.	APPROVAL OF PLAN					At all times

ENGIN 15.	EERING OPERATIONAL WORK - GENERAL	Prior to the
ENICIN		
	constructed pursuant to Council's standards.	
	(b) On Lot 101 CH3125 to enable the adjacent roundabout to be	
	Council's standards.	
	(a) On proposed Lots 11 & Lot 46 and the proposed private roadway to enable the adjacent roundabout to be constructed pursuant to	
	work, specifically: (a) On proposed Lets 11 & Let 46 and the proposed private readway to	for Stage 1.
	needed for roadworks as determined in an application for Operational	Plan of subdivision
	Dedicate to Council as road reserve, any necessary land dedications	approval of the
14.	ROAD TRUNCATION DEDICATIONS Dedicate to Council as road reserve any pagessary land dedications	With request for
1.4	POAD TRUNCATION DEDICATIONS	for Stage 1.
	257 502.17 151 the purposes of dramage.	Plan of subdivision
13.	Lot 902N for the purposes of drainage.	approval of the
13.	Dedicate to Council as freehold land, land shown on the approved plans as	With request for
	LUL 3013.	for Stage 1.
	Dedicate to Council as road reserve, land shown on the approved plans as Lot 901S.	approval of the Plan of subdivision
ız.		•
12.	DEDICATION AND TRANSFERS LAND DEDICATION GENERALLY	With request for
	applicable to all stages.	
	Unless otherwise expressly stated, the conditions must be read as being	
	to be developed in chronological order as identified on the approved plans.	
	staging as indicated on the approved plans and documents, with the stages	
	The development is to be undertaken in accordance with the sequence of	
11.	STAGED DEVELOPMENT – TIMING – SEQUENCED	At all times
	Council).	
	maintaining (which is all infrastructure that is not dedicated to	
	(iii) Include a list of the infrastructure the Body Corporate is responsible for	
	available to all lots in the Community Titles Scheme; and	
	recreation areas, access driveways and the like intended to be	
	(ii) Include equal access to all visitor car parking spaces, communal	
	and	
	Body Corporate in a condition of any relevant development approval;	
	(i) Include any obligations, responsibilities or controls imposed on the	
	Community Management Statement, it must:	subdivision
	approval granted by, Council. Without limiting the content of the	of the plan of
	endorsement consistent with any lawful requirement of, or development	Council's approva
	A Community Management Statement must be submitted to Council for	lodgement for
10.	COMMUNITY TITLE SCHEMES	At time of
	submitted to Council.	
	(d) statement demonstrating compliance with all conditions has been	
	works to be completed; and	
	for the incomplete works. The bond must be 150% of the value of the	
	(c) Where a condition requiring infrastructure upgrades or works has not been carried out to Council's satisfaction, Council may accept a bond	
	(b) All outstanding rates and charges relating to the site have been paid;	
	fulfilled;	
	(a) All conditions attached to this development approval have been	
	plan of subdivision for this development:	

	Obtain a Development Permit/s for Operational Work for Stormwater,	commencement of
	Erosion and Sediment Control, Roadworks, Earthworks, Landscaping.	any site works
	NEERING WORK – STORMWATER DRAINAGE WORKS	
16.	SUBMIT STORMWATER MANAGEMENT PLAN	At the same time
	Submit to Council, a detailed site-based stormwater management plan	as a development
	certified by a Registered Professional Engineer of Queensland. In addition	application for
	to other relevant stormwater quantity and quality management issues, the	Operational Work
	report must include the following:	
	(i) A suitably scaled plan showing the stormwater catchment and sub-	
	catchments for pre-development and post-developed scenarios;	
	(ii) Include full calculations, including where necessary electronic files	
	from industry standard modelling software (including both electronic	
	model files and results files) and all details of the modelling	
	assumptions to support both the proposed water quantity and quality	
	management strategy;	
	(iii) Include detailed engineering plans with details of any new drainage	
	systems, or amendments and upgrading of existing drainage systems	
	to implement the proposed drainage strategy; and	
	(iv) Incorporate details of ongoing maintenance and management actions	
	required about any proposed detention basin and retention systems.	
	The stormwater management plan must demonstrate the development:	
	(i) Achieves no increase in peak stormwater runoff from pre-developed	
	conditions for a selected range of storm events up to and including the	
	1% annual exceedance probability for the post development condition; and	
	(ii) No increase in peak stormwater runoff from pre-developed conditions to the Coates Street drain; and	
	(iii) No actionable nuisance from ultimate scenario flows discharging from	
	the northern detention basin including the Leonard and Coates Street intersection and Lot 95 CH3125.	
	(iv) Provides stormwater quality treatment measures meeting the design	
	objectives listed in Part G, Appendix 2 (Stormwater management	
	design objectives) of the State Planning Policy.	
7.	STORMWATER DRAINAGE WORKS – DESIGN, CONSTRUCTION AND	Prior to the
	MAINTENANCE	commencement of
	Design all necessary internal and external stormwater drainage to service	any stormwater
	the development. Such drainage works must be designed by a Registered	works and at all
	Professional Engineer Queensland (RPEQ) and in accordance with the	times thereafter
	approved plans and documents and the Queensland Urban Drainage	
	Manual 2017 such that the overall drainage system caters for a storm	
	event with a 1% annual exceedance probability (AEP). The stormwater	
	drainage system is to be constructed in accordance with a Development	
	Permit for Operational Work (Stormwater Drainage Works).	
L8.	DETENTION BASIN	Design: with an
	Design and construct the detention basin in Lot 4 L1721 and the entire	Operational Work
	swale drain system linking to Goodwin Street as identified in the approved	application for
	Hydraulic Impact Assessment (HIA), except where modified by conditions	Stage 1.
	of this approval. Such drainage works must be designed by a Registered	
	Professional Engineer Queensland (RPEQ) in accordance with the approved	Construct: Prior to

plans and approved Hydraulic Impact Assessment and Stornwater Management Plan and the Queensland Urban Drainage Manual 2017 such that the overall drainage system caters for the ultimate design scenario (as outlined in the HIA). The following modifications are to be incorporated into the design to be submitted with an application for approval of Operational Work: (a) The swale drain in Lot 4.11721 is to be positioned as close to the southern boundary as possible to retain vegetation and separation towards the north of the land. (b) The design of the swale drain system at the eastern end of Penelope Street is not to include culverts which are to be replaced with a continuation of the open swale drain system. The detention basin is to be constructed in accordance with a Development Permit for Operational Work (Stornwater Drainage Works). DETENTION BASIN — LAND MANAGEMENT PLAN Provide to Council's Development Assessment Delegate, a copy of the Council endorsed Land Management Plan for the use of Lot 4 L1721 for drainage purposes instead of pound purposes. EROSION AND SEDIMENT CONTROL PLAN Submit a 'For construction' Erosion and Sediment Control Plan (ESCP) as part of the Operational Works application involving earthworks. The ESCP must: (i) be prepared by suitably qualified and experienced Register Profession Engineer of Queensland and/or Certified Professional in Erosion and Sediment Control; (ii) relate to each phase of the works (including but not limited to, clearing, earthworks, management of flows and capture sediment; Note: Very rarely can erosion and sediment control regiments for a single stage, be communicated and detailed effectively and a whole of site plan should be prepared for each stage. Standard notes and drawings do not form on ESCP as they provide an guidance to the Controctor on-site. (iii) be consistent with current best practice standards to the extent that the standards are not inconsistent with the conditions of this permit relating to erosion and sediment control is achieved; (v) inc			
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ENGINEERING WORK – ROAD WORKS		connection from the relevant service provider.	
	ENGINI	ERING WORK – ROAD WORKS	

22.	ROAD WORKS – DESIGN AND CONSTRUCTION (EXTERNAL)	Design: with an
	Design and construct:	Operational Works
	(a) Coates Street – as a Collector Street (bus route) for the development frontage,	application for the relevant stage.
	(b) Napier Street – as per the existing arrangement being an Access	reservant estages
	Street within the existing 20m road reserve for the extent identified	Construct: Prior to
	on drawing LC23009-C101 Site Layout Plan Revision B, and	endorsement of
	(c) Penelope Street – as a modified Access Street with a 20m road	Survey Plan of the
	reserve for the development frontage. The construction of Penelope Street is not to extend beyond the eastern leg of the Road 2	relevant stage.
	roundabout so that the open swale drain system can be constructed	
	in its place.	
	The design is to be in accordance with the Lockyer Valley Regional Council	
	Road Hierarchy Table, Austroads, Manual of Uniform Traffic Control	
	Devices, and the provisions of a Development Permit for Operational Work (Engineering work – Road works).	
23.	ROAD WORKS – DESIGN AND CONSTRUCTION (INTERNAL)	Design: with an
	Design and construct the private internal roads in accordance with	Operational Works
	LC23009-C110 Typical Road Details (Typical Road Section – Internal Roads)	application for the
	Revision C, Australian Standard AS2890, Manual of Uniform Traffic Control	relevant stage.
	Devices, and the provisions of a Development Permit for Operational Work	Carata at Birata
	(Engineering work – Road works).	Construct: Prior to endorsement of
	The private internal road is to be designed to include speed platforms at	Survey Plan of the
	mid block locations to be identified in the operational works application.	relevant stage.
24.	ROAD WORKS – DESIGN & CONSTRUCTION (INTERNAL)	Design: with an
	Design and construct each crossover from Penelope Street to the private	Operational Works
	internal road pursuant to the standard commercial crossover IPWEAQ RS-	application for the
	051 (General wide flared).	relevant stage.
		Construct: Prior to
		endorsement of
		Survey Plan of the
25	ENGINEEDING WORK DOAD WORKS (TIME TO A LANCE	relevant stage.
25.	ENGINEERING WORK – ROAD WORKS (FUNCTIONAL LAYOUT PLAN) Submit a functional layout plan of the Coates Street/ Napier Street/	With an Operational Works
	Penelope Street intersection which identifies:	application for
	(a) compliant lane widths;	Stage 1.
	(b) turning path compliance for design and check vehicles;	
	(c) how new culverts are to connect to existing underground stormwater	
	infrastructure; and	
	(d) necessary land dedications to the development site and Lot 101 CH3125.	
26.	ENGINEERING WORK – ROAD WORKS (EXTERNAL)	Design: with an
	Design and construct the roundabout intersection of Coates Street/ Napier	Operational Works
	Street/ Penelope Street in accordance with the functional layout plan	application for
	required by other conditions of this approval, AUSTROADS 2009 Guide to	Stage 1.
	Road Design, Part 4A, Unsignalised and Signalised Intersections and a Development Permit for Operational Work (Engineering work – Road	Construct: Prior to
	works).	endorsement of
		23.00.00111011011

		Company Diagraph 4
		Survey Plan of the
27	ENCINEEDING WORK POAD WORKS (EVERNAL)	relevant stage.
27.	ENGINEERING WORK – ROAD WORKS (EXTERNAL)	Design: with an
	Design and construct the intersection of Penelope Street/Road 2 in	Operational Works
	accordance with the approved plans, AUSTROADS 2009 Guide to Road	application for the
	Design, Part 4A, Unsignalised and Signalised Intersections and a	relevant stage.
	Development Permit for Operational Work (Engineering work – Road	
	works).	Construct: Prior to
		endorsement of
		Survey Plan of the
		relevant stage.
28.	LIGHTING – DESIGN AND CONSTRUCTION	Design: with an
	Design and construct street lighting to a minimum of "P4" Standard in	Operational Works
	accordance with AS/NZS 1158.3.1:2015 - Lighting for Roads and Public	application for the
	Areas. Lighting is to be designed and certified by a Registered Professional	relevant stage.
	Engineer of Queensland.	
		Construct: Prior to
		endorsement of
		Survey Plan of the
		relevant stage.
	NEERING WORK – EARTHWORKS	
29.	OPERATIONAL WORK – EARTHWORKS PLAN	As part of a
	Provide an earthworks plan that clearly identifies the following:	development
	(a) The location of cut and/or fill;	application for
	(b) The type of fill to be used and the compaction standards;	Operational Work
	(c) The quantum of fill to be deposited or removed and finished cut	(Excavating and
	and/or fill levels;	Filling) for the
	(d) Retaining structures (if necessary); and	relevant stage.
	(e) Surface and sub-surface drainage controls (if applicable).	
30.	EXCAVATING (CUT) AND FILLING	Prior to
	Carry out Excavating (Cut) and Filling activities in accordance with the	endorsement of
	Planning Scheme, AS3798-2007 Guidelines on earthworks for residential	Survey Plan of the
	and commercial developments, the approved plans and a Development	relevant stage.
	Permit for Operational Work (Excavating and Filling).	
	OMMUNICATION AND ELECTRICITY	
31.	ELECTRICITY AND TELECOMMUNICATIONS	Prior to
	Connect each lot to reticulated electricity and telecommunications to the	endorsement of
	standard of the relevant service provider. Submit to Council evidence of	survey plan
	connection from the relevant service provider.	
32.	ELECTRICITY INFRASTRUCTURE	Prior to
	Electricity infrastructure must be provided underground. No new overhead	endorsement of
	powerlines are permitted.	survey plan.
	SCAPING	
33.	LANDSCAPING – STREET TREES AND FENCING	Prior to works
	Submit an Operational Works application for Landscaping, prepared by a	commencing on-
	suitably qualified Landscape Architect generally in accordance with the	site.
	approved plans and documents and the following:	
	(a) The species outlined in Planning Scheme Policy, 6.7, Appendix 1:	
	Preferred landscaping species;	
	(h) The design standards in Poad Pesanies Street tree and landscape	
	(b) The design standards in Road Reserve: Street tree and landscape	

		guidelines 2017;	
		PWEA standard drawing GS-010 Street Tree planting details including root barriers;	
		PWEA standard drawing GS-012 Landscaping - street tree planting details narrow median;	
	(e)	Spacing of 1 street tree for every 10m of road frontage;	
	(f)	Each street tree is minimum 45 litre pot plant stock size;	
		Quality requirements specified in the NATSPEC Guidelines: Specifying Trees; and	
		Lots adjoining public open space areas to have semitransparent fencing designed and installed to facilitate casual surveillance.	
		landscape plan is to include a water and maintenance plan during the blishment phase, and an ongoing maintenance and replanting	
		ramme.	
34.		ABLISHMENT OF LANDSCAPING WORKS	At all times
		blish, maintain and retain all private landscaping generally in	
		rdance with the approved Landscaping Plan.	
		NTAL OFFSETS	After the
35.		LOGICAL ASSESSMENT	
		mit an ecological assessment prepared by a suitably qualified ecologist	operational works
		th determines the extent of native vegetation clearing within Lot 4	approval for the detention basin
		21 necessary to facilitate the construction of the detention basin and ciated open swale system in the land.	
36.		IRONMENTAL OFFSETS	has been given. Prior to the
30.		ver an environmental offset in accordance with the Environmental	commencement of
		ets Act 2014 to counterbalance the significant residual impacts on the	clearing.
		ters of local environmental significance being:	Clearing.
	(a)	86 native trees as shown on Concept Offset Restoration Plan,	
	(a)	Drawing No. CORP-01 Rev C prepared by Biome, dated 05/07/24.	
	(b)	The quantity of native trees as determined in the ecological	
	(5)	assessment for the extent of clearing within Lot 4 L1721 as required	
		by other conditions of this development approval.	
LOCA	L RECR	EATION PARK – EXTRA PAYMENT CONDITION	
37.	(a)	Pay for the following for the trunk infrastructure for acquisition and	As noted in the
	()	embellishments for a Local Recreation Park:	condition.
		1. the establishment cost.	
	(b)	This extra payment condition is imposed on the basis of the	
		following:	
		1. The development is for premises completely outside the priority	
		infrastructure area;	
		2. The development would impose extra trunk infrastructure costs	
		on the Council after taking into account the levied charges for	
		the development;	
		3. The trunk infrastructure is made necessary by the development	
		of the site.	
	(c)	The amount of the payment to be made under this condition is	
		\$47,140.30 increased in accordance with the increase for the PPI	

- index for the period starting on the day the decision notice is given and ending on the day the amount is paid, adjusted by reference to the 3-yearly PPI index average. Payment is to be made prior to submitting to the Council any request for approval of a plan of subdivision.
- (d) The applicant may, instead of making the payment, elect to provide part or all of the trunk infrastructure, which if the applicant so elects, must be provided:
 - 1. Before the approval of the plan of subdivision for the first lot; and
 - 2. In accordance with the following requirements:
 - a plan of development showing the proposed location of the Local Recreation Park is to be submitted for the approval of Council;
 - (ii) detailed design for the Local Recreation Park to meet the relevant requirements stated in Planning Scheme Policy – Landscaping;
 - (iii) all land required to be acquired for the Local Recreation Park is to be identified on a preliminary plan of survey;
 - (iv) all land is to be acquired by the applicant and transferred to Council at no cost to Council;
 - (v) all works are to be constructed in accordance with Council's design standards and relevant planning scheme code current at the time of lodgement of the development application for operational work and the relevant development approval for operational work;

This condition has been imposed under section 130 of the *Planning Act 2016*.

Advisory Notes

- 1. Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the sealing of the survey plan of subdivision.
- 2. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*) or Infrastructure Charges Notice (s125 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 3. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.
- 4. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 5. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- 6. Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

7. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. It is a legal obligation to report any sighting or suspicion of fire

ants within 24 hours to Biosecurity Queensland on 13 25 23. The Fire Ant Restricted Area as well as general information can be viewed on the Department of Agriculture and Fisheries website.

8. Biosecurity

Ensure all prohibited and restricted biosecurity matter under the *Biosecurity Act 2014* is removed appropriately prior to conducting any works on the site. Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the *Business Queensland website*.

9. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the DATSIP website. Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the Aboriginal Cultural Heritage Act 2003 requires all activities to cease. Please contact DATSIP for further information.

10. Protected Plants

The *Nature Conservation Act 1992* regulates the clearing of native plants in Queensland to protect our critically endangered, endangered, vulnerable and near threatened plants for current and future generations. A Flora trigger survey in accordance with the Flora Survey Guidelines - Protected Plants prepared by Department of Environment and Science may be required.

11. Native Animal Breeding Places

Under the *Nature Conservation Act 1992*, any clearing of vegetation that is required to tamper with a confirmed native animal breeding place in order to complete the scope of works, must be undertaken in accordance with a Species Management Program (SMP) approved by the Department of Environment and Science.

12. Clearing of Vegetation

Clearing of vegetation that has the potential to disturb the roots of the trees of proposed retained vegetation thereby resulting in the death of trees is not approved to be cleared under this development approval. It is recommended clearing and excavation activities be undertaken in accordance with the 'Australian Standards for the Protection of Trees on Development Sites (AS4970-2009)' to avoid any consequential unauthorised clearing.

13. Clearing of Koala Habitat Trees

Any clearing of koala habitat trees in the Lockyer Valley must be carried out in a way that complies with the sequential clearing conditions in Part 3, Section 10 of the *Nature Conservation (Koala) Conservation Plan 2017*.

Note: Koala habitat trees is defined as:

- a) A tree of the *Corymbia, Melaleauca, Lophostemom* or *Eucalyptus* genera that is edible by koalas; or
- b) A tree of a type typically used by koalas for shelter, including, for example, a tree of the *Angophora* genus.

14. Flying Foxes

Some locations within the Lockyer Valley Regional Council area are known as regular/occasional flying-fox roost sites. Unauthorised disturbance to flying-fox roosts is not permitted under Section 88C of the *Nature Conservation Act 1992*. The state government publishes relevant advice in the <u>Flying-Fox Roost</u>

Management Guideline 2013.

Grey-Headed Flying Foxes have been observed in Lockyer Valley Regional Council. Any proposed disturbance of this species needs to be referred to the Commonwealth Department of Climate Change, Energy, the Environment and Water as the species is classified as Vulnerable under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC).

15. Federal Environmental Protection

The Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) ensures that 'nationally significant' animals, plants, habitats and places are protected, and any potential negative impacts are carefully considered. It applies to any group or individual whose actions may have a significant impact on a matter of national environmental significance.

16. Advice about Urban Utilities

An application will need to be made directly to Urban Utilities for any water supply and wastewater connections for the proposed development.

Executive Summary

Council has received a Development Application for:

- 1. Development Permit for Reconfiguring a Lot Subdivision of 4 lots into 65 residential lots, 1 commercial lot and 3 infrastructure lots; and
- 2. Preliminary Approval including a Variation Request for Material change of use for Dual Occupancy, Multiple Dwelling, Dwelling House, Food and Drink Outlet, Home-Based Business, Sales Office, Shop and Park;

on land described as Lots 2-4 RP44796, Lots 3 & 4 L1721 and Lot 101 CH3125, located at 60 Napier Street, 2 Leonard Street, 111 Coates Street, Goodwin Street and Penelope Street, Laidley.

The four lots to be subdivided are Lots 2-4 RP44796 and Lot 3 RP44796.

Lot 4 L1721 is reserve land with frontage to Leonard Street. This lot has been included in the application as a detention basin is proposed to be constructed on this land.

Lot 101 CH3125, located on the corner of Napier Street and Coates Street, is included in the application as a small part of the land will be dedicated for roadworks.

The application has been assessed in accordance with the requirements of the *Planning Act 2016*.

TABLE 1 - OVERVIEW				
APPLICATION DETAILS				
Application No:	RL2024/0003 & MC2024/0004			
Applicant:	Sunstone Homes Australia Pty Ltd			
Landowner:	Sunstone Homes Australia Pty Ltd			
Site address:	60 Napier Street, 2 Leonard Street, 111 Coates Street, Goodwin Street,			
	Penelope Street, Laidley			
Lot and Plan:	Lot 2-4 RP 44796, Lot 3-4 L 1721, Lot 101 CH3125			
Proposed development:	Development Permit for Reconfiguring a Lot – Subdivision of 4 lots into 65			
	residential lots, 1 commercial lot and 3 infrastructure lots; and			
	Preliminary Approval including a Variation Request for Material change of			

	use for a Dual Occupancy, Multiple Dwelling, Dwelling House, Food and
	Drink Outlet, Home-Based Business, Sales Office, Shop and Park
STATUTORY PLANNING DETAILS	Strink Garlet, Frome Basea Basiness, sales Ginee, shop and Fark
Planning Scheme:	Laidley Shire Planning Scheme 2003
Zone:	Residential Expansion
Mapped State Planning Policy (SPP) matters:	State Planning Policy (July 2017)
South East Queensland	Urban Footprint
Regional Plan 2023 (Shaping	
SEQ) regional land use	
category:	
Referral trigger/s under the	State transport thresholds
Planning Regulation 2017:	
TLPI:	Temporary Local Planning Instrument 2022 Flood Regulation
	Flood hazard area under the Flood hazard overlay:
	Low hazard
	Medium hazard
	Flood investigation area
	Overland flow path
Overlays:	Areas of Natural and Environmental Significance (Ecological Significance
	(High))
Category of Assessment:	Reconfiguring a Lot: Code assessable - The subject land is located within
	the Residential Expansion area which identifies a Reconfiguring a Lot as
	Code assessable development under Part 4, Division 3, Table 6 of the
	Laidley Shire Planning Scheme 2003.
	Preliminary Approval including a Variation Request: Impact assessable

DESCRIPTION OF THE SITE AND SURROUNDS

SITE AND LOCALITY DESCRIP	PTION		
Land area:	Lot 2 RP44796 – 12,530m2		
	Lot 3 RP44796 – 4,834m2		
	Lot 4 RP44796 – 27,160m2		
	Lot 3 L1721 – 23,020m2		
	Lot 4 L1721 – 40,470m2		
	Lot 101 CH3125 – 20,410m2		
Existing use of land:	Vacant except Lot 101 CH3125 which contains a Dwelling House		
Road frontage:	Approx. 387m to Penelope Street (unconstructed)		
	Approx. 350m to Coates Street		
	Approx. 200m to Napier Street		
	Approx. 233m to Goodwin Street (unconstructed)		
	Approx. 460m to Leonard Street		
Significant site features:	Dam on Lot 4 RP44796 and sparse vegetation on Lot 3 and 4 L1721		
Topography:	Slope from east boundary at 118m AHD to Coates Street at 109m AHD		
Surrounding land uses:	Low density residential dwellings to west		
	Vacant land to south, east		
	Large lot dwellings to north		



Figure 1. Locality of Subject Site (source LVRC Intramaps)

SITE HISTORY AND BACKGROUND

No relevant site history.

LOCATION CONTEXT

The land to the south is subject to a development application (RL2024/0002 and MC2024/0003) which similarly seeks a Development Permit for Reconfiguring a Lot (Subdivision of 4 lots into 89 residential lots, 1 child care centre lot and 6 infrastructure lots), and a Preliminary Approval including a Variation Request for a range of land uses. This development application was lodged concurrently, and the two applications have been assessed together, however if approved, would be able to be delivered independently of one another.

DESCRIPTION OF PROPOSAL

The application proposes:

- 1. <u>Preliminary Approval</u> including a Variation Request for Material change of use for a Dual Occupancy, Multiple Dwelling, Dwelling House, Food and Drink Outlet, Home-Based Business, Sales Office, Shop and Park; and
- 2. <u>Development Permit</u> for Reconfiguring a Lot for Subdivision of 4 lots into 65 residential lots, 1 commercial lot, and 3 infrastructure lots.

Preliminary Approval for Variation Request

The Variation Request seeks to vary the effect of the *Laidley Shire Planning Scheme 2003* by applying zones and provisions of the recently adopted *Lockyer Valley Planning Scheme 2024* pursuant to the proposed Zone Plan (Figure 2).



Figure 2 – Proposed Zoning Plan for Variation Request

The Variation Request is limited to the following zones and land uses:

- a) Low-Medium Density Residential Zone
 - Sales Office
 - Dual Occupancy
 - Dwelling House
 - Home-Based Business
 - Multiple Dwelling
- b) Low Density Residential Zone (Suburban, 600m2 precinct)
 - Sales Office
 - Dual Occupancy
 - Dwelling House
 - Home-Based Business
- c) Local Centre Zone only for a maximum total gross floor area of 750m² for:
 - Food and Drink Outlet
 - Shop

d) Open Space Zone

Park

If a Variation Approval is granted, the Tables of Assessment for each zone will alter the assessment benchmarks for development as per the *Lockyer Valley Planning Scheme 2024*. Overlays will not apply to future development under the Preliminary Approval as all development constraints (including flooding) will be resolved through the works undertaken for the reconfiguring a lot aspect.

It is recommended that any approval include an amendment of the Zoning Plan to show the Community facilities zone instead of Open space zone. This will better align with the Lockyer Valley Planning Scheme which used the Open space zone for parks, and the Community facilities zone for drainage infrastructure.

Development Permit for Reconfiguring a Lot

The development parameters are as per the table below. A community title scheme is proposed over the residential and centre lots which will involve the establishment of a body corporate to maintain the internal private infrastructure of the development.

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS		
Number of Proposed Lots	65 residential lots, 1 commercial lot, and 3 infrastructure lots		
Area of Proposed Lots	 63 Low density residential lots – ranging from 450m² to 810m² 2 lots Low-medium residential lots for future residential development – 4,521m² (Lot 64) and 9,647m² (Lot 65) 1 Local centre lot – 3,002m² (Lot 800) 3 Community facilities lots for infrastructure 2,733m² (Lot 902N) – to be dedicated to Council for drainage 3,386m² (Lot 900S) – to be retained by the body corporate for private stormwater infrastructure 1,278m² (Lot 901S) – to be dedicated as road reserve 		
Proposed Staging	 Stage 1 – Lots 1-11, 22-33, 42-46, 64, 902N, 901S, 900S, detention basin land Stage 2 – Lots 17-21, 34-41, 57-63 Stage 3 – Lot 65 Stage 4 – Lots 12-16, 47-56 Stage 5 – Lot 800 		
Internal Roads	11m wide body corporate road including a 6m wide road pavement. Refer cross-section below.		

The development includes two allotments external to the development site:

- Lot 101 CH3125, 60 Napier Street (private land) only to facilitate land dedication for a new roundabout at the intersection of Coates/ Napier/ Penelope Streets; and
- Lot 4 L1721, 2 Leonard Street (reserve land) only to facilitate a detention basin which improves flooding

and stormwater outcomes in the broader locality.

Each lot will be connected to electricity, telecommunications and reticulated water and sewer.

Structure Planning Outcomes

As the land is included in the Residential Expansion Area under the *Laidley Shire Planning Scheme 2003*, the planning scheme requires consideration of the broader infrastructure networks for an ultimate development catchment. The applicant proposes the following infrastructure solutions for Council-controlled infrastructure networks.

Transport

The traffic network is largely resolved through existing road reserves which are of sufficient corridor width. The development proposes the following infrastructure solutions (see Figure 3 below):

- Coates Street to be upgraded to a Collector Street (bus route) for the development's frontage including a new roundabout at the intersection with Napier Street/ Penelope Street.
- Full construction of Penelope Street to an Access Street standard with a 20m road reserve.
- In the ultimate development scenario, the southern leg of Goodwin Street linking to Drayton Street may be shifted to the east into Lot 203 CC1266 as identified in historic development approvals over that land (now lapsed).



Figure 3 – Transport Network Infrastructure

Parks

The development is within proximity to a potential Local Recreation Park at 35 Mort Street, however this land does not meet Council's Desired Standards of Service for park. Therefore, an extra payment condition is recommended to seek a payment of \$47,140.30 (increasing in accordance with the PPI index) for the delivery of park embellishments elsewhere.

The payment of \$47,140.30 was proposed by the applicant based on the average 'Embellishment Cost' of Local Recreation level parks and the proportional demand requirement for a Local Recreation Park within the LGIP. Council officers agree with their method and outcome.

Stormwater

The development proposes the following infrastructure solutions:

- Use of Goodwin Street road reserve along the south-east as a stormwater conveyance channel.
- Dedication to Council of stormwater conveyance channels along:
 - The western boundary.
 - The north-eastern boundary.
- Use of reserve land at 2 Leonard Street, Laidley for a detention basin to alleviate stormwater (and flooding) on the existing Coates Street drain.

A proposed detention basin in Lot 900S will be managed by the development's body corporate.

Refer Figure 4 below.

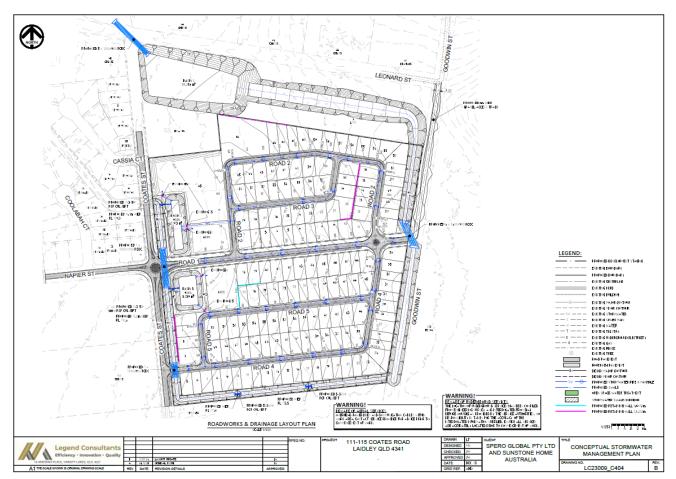


Figure 4 – Stormwater Network Infrastructure

Infrastructure Agreement

It is expected the applicant will ask Council to commence negotiations for an Infrastructure Agreement. Any negotiation on the obligations and costs has not yet begun. Any Infrastructure Agreement will need to recognise the contribution of reserve land at 2 Leonard Street, Laidley.

PLANNING ASSESSMENT

<u>Preliminary Approval including Variation Request to Vary the Effect of the Laidley Shire Planning Scheme</u> <u>2003</u>

According to the *Planning Act 2016*, an application for a Variation Request must be assessed against the following:

DI ANNUALO A CT	OFFICED ACCECCATENT
PLANNING ACT ASSESSMENT PROVISIONS	OFFICER ASSESSMENT
(a) the result of the assessment of that part of the development application that is not the variation request; and	The Variation Request was submitted in conjunction with an application for a Development Permit for Reconfiguring a Lot. A detailed assessment of the Reconfiguring a Lot component is provided in this report – refer to section 'Development Permit for Reconfiguring a Lot'.
	The Variation Request is compatible with the development application for Reconfiguring a Lot and necessary to ensure that the assessment framework for future development aligns with the development outcome.
	For example, a Food and drink outlet and Shop will be Code assessable in the proposed Local centre zone.
(b) the consistency of the variations sought with the rest of the local planning instrument that is sought to be varied; and	The Variation Request seeks to vary the effect of the Laidley Shire Planning Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024 zoning and assessment provisions to the land. These provisions include the Tables of Assessment and the assessment benchmarks that future development would be assessed against. It is noted the land is zoned Emerging Community in the Lockyer Valley Planning Scheme 2024 and this is proposed to be varied pursuant to the proposed Zoning Plan (refer Figure 2). This will ensure future development of the land will be consistent with Council's current planning framework.
	Given that the Variation Request does not seek to alter any of the assessment benchmarks contained within the Planning Scheme, it is considered that the variation is consistent with the rest of the local planning instrument.
(c) the effect the variations would have on submission rights for later development applications, particularly considering the amount and detail of information included	The development application for the Variation Request was accompanied by a Planning Report and supporting documentation (such as Site Plans, Hydraulic Impact Assessment) that clearly identified the purpose of the Variation Request and the intended subsequent development (being the Reconfiguring a Lot).
in, attached to, or given with the application and available to submitters; and	The application of the <i>Lockyer Valley Planning Scheme 2024</i> zones and provisions will ensure development is established in accordance with the latest community expectations.
	The development application, in totality, was available for public viewing on Council's eTrack system. Additionally, the development application was publicly notified in accordance with the <i>Planning Act 2016</i> and Development Assessment Rules and invited the community to view the

	proposal and provide comments to Council.
	On this basis, it is considered that the effect of the variation would not
	have a detrimental impact on submission rights for later development
	applications.
(d) any other matter prescribed	South East Queensland Regional Plan 2023
by regulation.	The development site is identified within the Urban Footprint of the South
	East Queensland Regional Plan 2023. The intent of this land use category is
	to provide urban development in well-serviced locations.
	i i
	The Variation Request seeks to vary the effect of the Laidley Shire Planning
	Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024
	provisions to the land. The proposed zoning is consistent with the
	objectives for the Urban Footprint as stated in the Regional Plan.
	State Planning Policy 2017
	The development site is mapped within several State Interest areas of the
	SPP including Water Quality and Natural Hazards, Risk and Resilience.
	are mounting training and mountain magazines, man and measures.
	The Variation Request seeks to vary the effect of the Laidley Shire Planning
	Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024
	provisions to the land. It is not considered that establishing this zoning over
	the premises would fetter the ability for future development to comply
	with the intents of the State Interests of the SPP (which are now integrated
	into the Lockyer Valley Planning Scheme 2024).
	into the Lockyer valley Halling Scheme 2024].

Development Permit for Reconfiguring a Lot

Laidley Shire Planning Scheme 2003

The applicable assessment benchmarks for the proposed development are the following codes of the Planning Scheme:

- Residential Areas Code
- Areas of Natural and Environmental Significance Overlay Code
- Reconfiguring a Lot Code

It is noted that Lot 101 CH3125 is located in the Rural Landscape area. Therefore, the Rural Areas code applies. However, only a small land dedication is proposed on this site to facilitate the roundabout construction. Accordingly, further assessment against the code is not required.

Assessment against Planning Scheme Codes

Residential Areas Code

The site is in the Residential Expansion area. The specific outcomes for the Residential Expansion area include:

- The Residential Expansion Area is protected for future urban residential land use;
- Land uses that will not inhibit the future development of the area for residential use are provided.

The proposal is for an urban residential subdivision that will enable low and low-medium density residential uses across the land in addition to convenience level shopping. The development application has considered future development in the Residential Expansion Zone and demonstrated it does not inhibit the future development of it (refer Structure Planning Outcomes section of this report).

The development complies with the Residential Areas Code.

Areas of Natural and Environmental Significance Overlay Code

The Areas of Natural and Environmental Significance Overlay Code seeks that:

- The biodiversity of the region is protected;
- Nature conservation values are maintained; and
- Biodiversity areas are protected through the design and management of development.

The site contains an area mapped as High Ecological Significance. An Ecological Assessment has been provided to support the application. The proposal seeks to clear all vegetation within the mapped ecologically significant area. A vegetation survey was undertaken to ground truth the mapping, which identified 86 native trees in the area mapped as High Ecological Significance. No environmentally significant fauna species were identified in the assessment. This assessment did not include the reserve land Lot 4 L1721, i.e. the lot intended for the detention basin.



Figure 5 – Vegetation Survey

Conditions have been recommended requiring an assessment of vegetation on Lot 4 L1721 and offsets in accordance with the *Environmental Offsets Act 2014* to counterbalance the residual impacts on the ecologically significant area. Offsets will be required for the 86 native trees identified in the vegetation survey and any additional native trees identified for clearing on the reserve land at Lot 4 L1721. The offsets may be delivered either by financial contribution or plantings on Lot 4 L1721 or other nearby land. Despite clearing vegetation in the High Ecological Significance area, the proposed offsets will maintain nature conservation values and protect biodiversity through the design and management of the proposal.

The development complies with the Areas of Natural and Environmental Significance Overlay Code.

Reconfiguring a Lot Code

The Reconfiguring a Lot Code seeks:

- Subdivision of land occurs in a manner that achieves safe and convenient localities, whilst providing cost efficient physical and social infrastructure;
- Subdivision occurs in a manner that prevents fragmentation and ad-hoc development of land;
- Stormwater drainage systems are provided to adequately protect people and the built environment at acceptable levels, and stormwater run-off originating from developments is of a quality that protects or enhances the environmental quality of receiving water.

The proposed subdivision does not comply with the minimum lot sizes prescribed for the Residential Expansion area (the minimum lot size being 60ha). Specific Outcome 11 requires development layouts offer a wide range of allotment sizes and shapes compatible with the area. The proposed development is in an area intended for future urban development and the proposed lot sizes are consistent with lot sizes now contemplated by the *Lockyer Valley Planning Scheme 2024*, which are:

- Low density residential zone 600m² and enabling small lots of 450m²
- Low-medium density residential zone 350m²
- Local centre zone 800m²

On this basis, the development complies with Specific Outcome 11.

Additionally, due to the provision of infrastructure within the development area (refer Structure Planning Outcomes section of this report), the proposed subdivision is logical and cost-efficient and provided with adequate stormwater drainage systems.

The development complies with the Reconfiguring a Lot Code.

Temporary Local Planning Instrument 2022

The site is located within the Flood hazard overlay and is identified as including low and medium hazard and flood investigation area and identified as containing overland flow paths. A review of the Flood Information Portal confirms the site is subject to flooding. Refer to Figure 6 and 7.



Figure 6. – TLPI Mapping

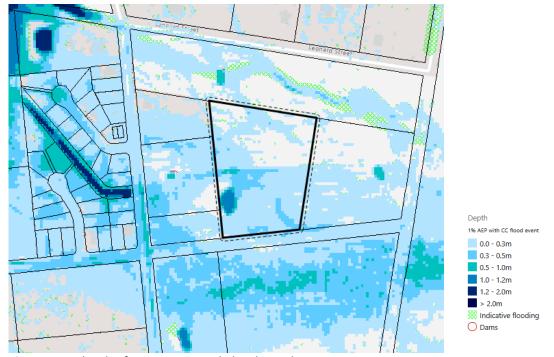


Figure 7. – Flood Information Portal Flood Depth

The proposal has been supported by a hydraulic impact assessment which is acceptable to Council's Development Assessment Engineers. The assessment has reviewed the pre and post development scenarios, as well as an ultimate scenario where the upstream Emerging community zone (Residential Expansion zone) has been developed to be 80% impervious.

The development proposes the following drainage infrastructure:

- A 20,050m³ detention basin located on Council land at Lot 4 L1721;
- Two local detention basins either side of Penelope Street, capable of providing 5,900m³ of detention

storage (one being part of RL2024/0002 & MC2024/0003);

 Drainage swales around the borders of the proposed development that will capture and divert flows into the detention basins.

In the ultimate scenario, stormwater flow will continue to be directed to the north and into the new detention basin where it will eventually discharge into Lagoon Creek to the north-west. By re-directing runoff from a portion of the eastern lot to flow north to the detention basin, the volume of water entering the Coates Street drain will be further reduced when compared to the interim solution.

The modelling outcomes report slight decreases in flows into the Coates Street drain and the adjacent properties along Coolabah Court, Cassia Court, and Coates Street. See the map below where blue indicates minor flood level reductions.

The proposed drainage infrastructure allows for 500mm freeboard levels to be achieved for future development on each lot and will ensure stormwater drainage does not create an actionable nuisance to any adjoining properties. Refer to Figure 8 for the ultimate post development afflux map with areas in blue experiencing a decrease in flood height during a Q100 event.

The development complies with the Flood Hazard Overlay Code.

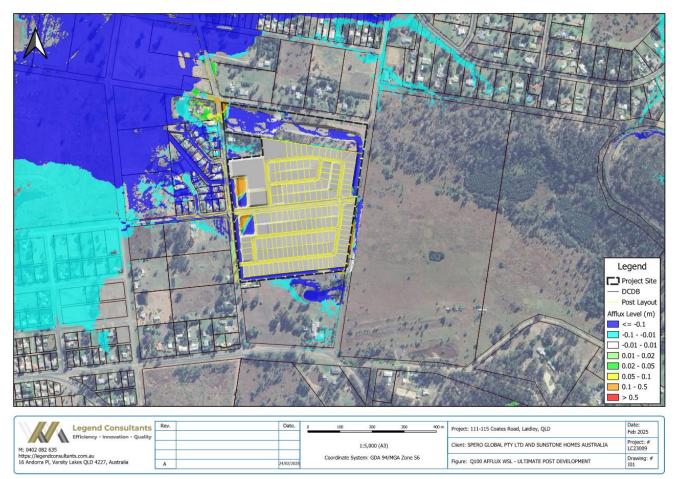


Figure 8. – Ultimate Post Development Afflux Map

Lockyer Valley Planning Scheme

Pursuant to the now adopted *Lockyer Valley Planning Scheme*, the site is located in the:

Emerging Community Zone, Community Facilities Zone (reserve land Lot 4) and Rural Zone (Lot 101)

Overlays:

- Agricultural land overlay (ALC Class A and B separation area)
- Biodiversity overlay (Waterway and wetland habitat)
- Bushfire hazard overlay (Medium potential intensity and potential impact buffer)
- Waterways and water resource catchment overlay (Overland flow path and Water resource catchment)
- High risk soils overlay

The proposed development seeks to apply the zones and associated provisions of the *Lockyer Valley Planning Scheme 2024* subject to the proposed Zoning Map (as amended by Council) to be the Low density residential zone, Low-medium density residential zone, Local centre zone and Community facilities zone. There are no changes to the assessment benchmarks of the proposed zones. It is necessary to vary the Emerging Community Zone because the zone seeks to preserve land until it can be developed in a logical, orderly and efficient way.

The overlays of the Lockyer Valley Planning Scheme 2024 are adequately addressed by the proposal.

The development is consistent with the Lockyer Valley Planning Scheme 2024.

STATE PLANNING REQUIREMENTS

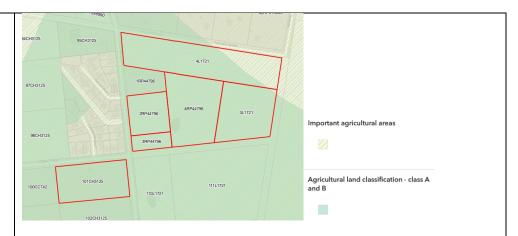
South East Queensland Regional Plan 2023 (Shaping SEQ)

The site is located in the Urban Footprint. The development proposal is for an activity which is consistent with the Urban Footprint and there are no requirements in the *Planning Regulation 2017* applicable to the development proposal.

State Planning Policy (SPP)

As the *Laidley Shire Planning Scheme* does not reflect the current SPP, an assessment of the proposal against relevant state interests has been undertaken.

SPP THEME	ASSESSMENT
Liveable communities and housing: • Housing supply and diversity • Liveable communities	Housing Supply and Diversity The development provides land for housing which is well-connected to services, employment and infrastructure. The development outcome will support a mix of lot sizes and dwelling types. Therefore, the development complies with the State Interest.
Economic Growth:	Agriculture The land is within an Important agricultural area and is classified as Class A & B agricultural land. The land is located within the Urban Footprint of the Regional Plan and Residential Expansion Area of the Planning Scheme and is in an established township. The zoning of the land indicates its intended use for future residential purposes. The proposal will not adversely impact surrounding agricultural land. Therefore, the development complies
Tourism	adversely impact surrounding agricultural land. Therefore, the development complies with the State Interest.



Environment and heritage:

Biodiversity

- Cultural heritage
- · Water quality

Biodiversity

The site contains MSES – Regulated vegetation intersecting a watercourse. The MSES is located within Lot 4 L1721, which is proposed to contain the detention basin. These works will be subject to waterway barrier works at the Operational Works stage, which will require a separate application and assessment. It is noted environmental offsets will apply for vegetation clearing in this land.



MSES - Regulated vegetation (intersecting a watercourse)

Water quality

The site is within a Water resource catchment area. The runoff from the subdivision is proposed to be treated through detention basins, swales and body corporate managed proprietary stormwater quality devices, which will ensure compliance with water quality requirements. The stormwater treatment system is documented in a stormwater management plan. The development complies with the State Interest.

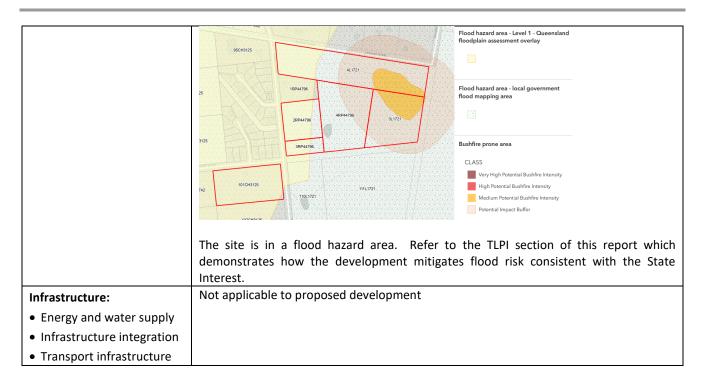
Safety and resilience to hazards:

Emissions and hazardous activities

Natural hazards, risk and resilience

Natural hazards, risk and resilience

The site includes a Medium potential intensity Bushfire prone area and its associated buffer. The vegetation creating the bushfire hazard will be cleared and offset on Council land. Furthermore, each lot will be connected to the reticulated water system. Accordingly, the risk of bushfire hazard will be mitigated. Therefore, the proposal complies with the State Interest.



REFERRALS

Internal

The application was referred as follows. Relevant conditions have been included in the recommendations.

Referral	Jurisdiction	Comments
Development Assessment	Development Assessment	Recommend development for approval.
Engineers	Engineering	
Infrastructure Design and	Council Infrastructure	Generally supportive from an asset maintenance
Asset Management Branch		perspective.
Senior Projects Engineer	Flood and Drainage Strategy	Generally supportive of overall flood and
		stormwater approach.
Laidley Flood Mitigation	Implications to mitigation	No implications on the mitigation project.
Team	project	
Bull + Bear Economics	Review of Economic Impacts	The proposed Local Centre is unlikely to have
(external consultant)	from proposed Local Centre	material impacts on the centres hierarchy (Laidley
	Zone	and Plainland).

Planning Regulation 2017 Referrals

The application was referred to the State Assessment and Referral Agency for State transport thresholds. SARA responded on 5 June 2024 identifying it has no requirements for the development (2404-39880 SRA).

INFRASTRUCTURE CHARGES

In accordance with section 13 of the *Lockyer Valley Adopted Infrastructure Charges Resolution (No. 8) 2024*, a levied charge is applicable to the development proposal and has been calculated as shown in the below table taking into consideration any applicable credits or offsets. An infrastructure charges notice is recommended to be issued if the development were to be approved.

Stage 1

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	MAND			
	New Allotment	29	\$15,144.21	\$439,182.09
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
TOTAL PROPOSED DEMAND				\$454,326.30
EXISTING DEMAND				
Credit	Existing Allotment	4	-\$15,144.21	-\$60,576.84
TOTAL EXISTING DEMAND CREDIT				-\$60,576.84
TOTAL AMOUNT PAYABLE				\$393,749.46

Stage 2

otașe <u>-</u>				
Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	MAND			
	New Allotment	20	\$15,144.21	\$302,884.20
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
	\$318,028.41			
EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21
	-\$15,144.21			
TOTAL AMOUNT PAYABLE				\$302,884.20

Stage 3

Juge 5		No of		
Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DI	EMAND			
	New Allotment	1	\$15,144.21	\$15,144.21
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
TOTAL PROPOSED DEMAND				\$30,288.42
EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21
TOTAL EXISTING DEMAND CREDIT				-\$15,144.21
TOTAL AMOUNT PAYABLE				\$15,144.21

Stage 4

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DEMAND				
	New Allotment	15	\$15,144.21	\$227,163.15
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
TOTAL PROPOSED DEMAND			\$242,307.36	
EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21
TOTAL EXISTING DEMAND CREDIT				-\$15,144.21
TOTAL AMOUNT PAYABLE				\$227,163.15

Stage 5

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL	
PROPOSED DE	MAND				
Charge	New Allotment	1	\$15,144.21	\$15,144.21	
		TOTAL PROPOS	SED DEMAND	\$15,144.21	
EXISTING DEM	EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21	
	ТО	TAL EXISTING DEN	AND CREDIT	-\$15,144.21	
	TOTAL AMOUNT PAYABLE				

PUBLIC NOTIFICATION

The Variation Request was impact assessable and as a result, the entire application was publicly notified for a minimum 30 business days between 25 July and 10 September 2024.

On 11 September 2024, Council received the notice of compliance confirming public notification has been carried out in accordance with the requirements of the *Planning Act 2016*.

No properly made submissions regarding the proposed development were received.

CONCLUSION

The proposal:

- Is in an area intended for future urban development and the proposed lot sizes are consistent with lot sizes now contemplated by the *Lockyer Valley Planning Scheme 2024*.
- Includes a Variation Request which warrants support.
- Has considered future development in the Residential Expansion Zone and demonstrated it does not inhibit the future development of it.
- Complies with the Areas of Natural and Environmental Significance Overlay Code.
- Can achieve compliance with Planning Scheme and State planning requirements through the imposition of development conditions.

It is therefore recommended the development application be approved subject to conditions in accordance with section 60 of the *Planning Act 2016*.

Options

- 1. Approve the development application subject to reasonable and relevant conditions.
- 2. Approve the development application in part subject to reasonable relevant conditions.
- 3. Refuse the development application.

Critical Dates

A decision on the application is due to be made by 16 April 2025 in accordance with the Development Assessment Rules.

Strategic Implications

Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

Legislation and Policy

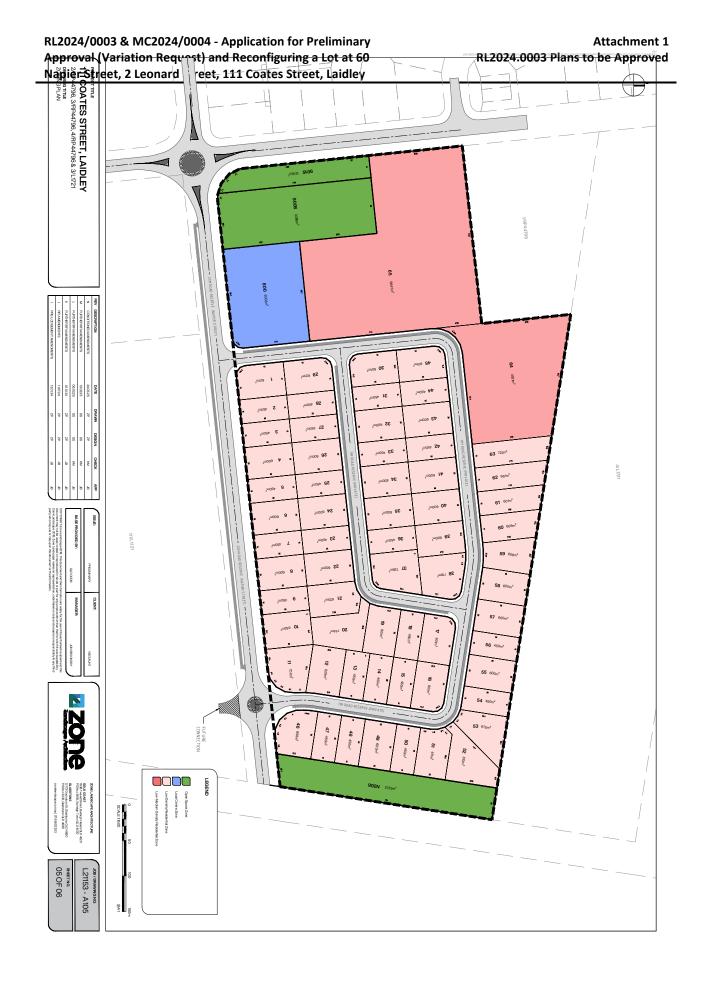
The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitters may appeal the decision to the Planning and Environment Court.

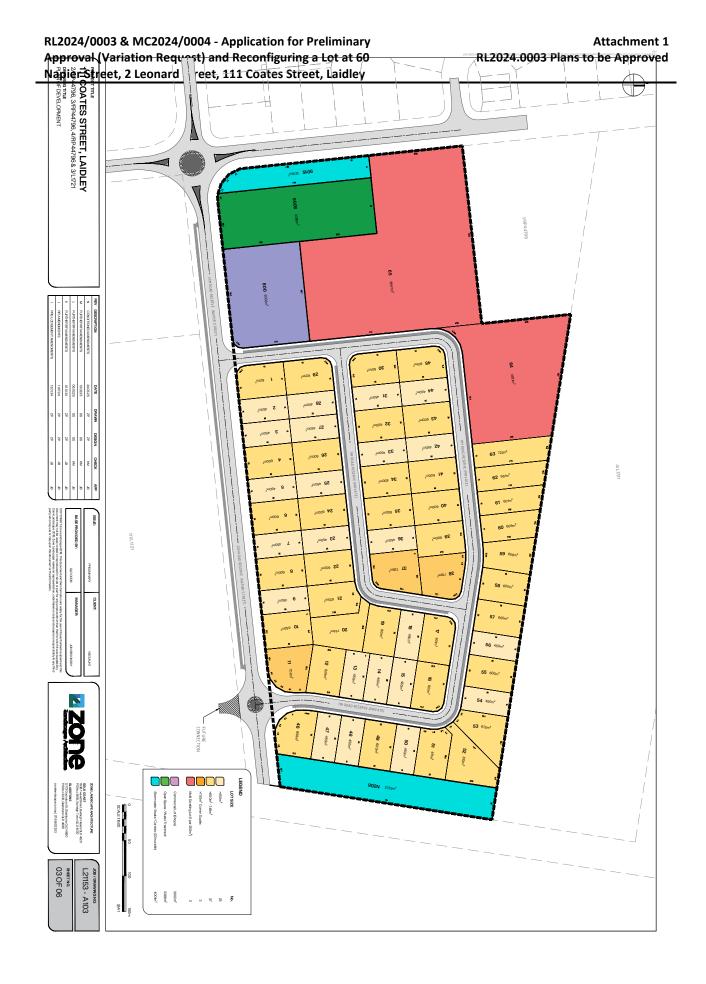
Risk Management

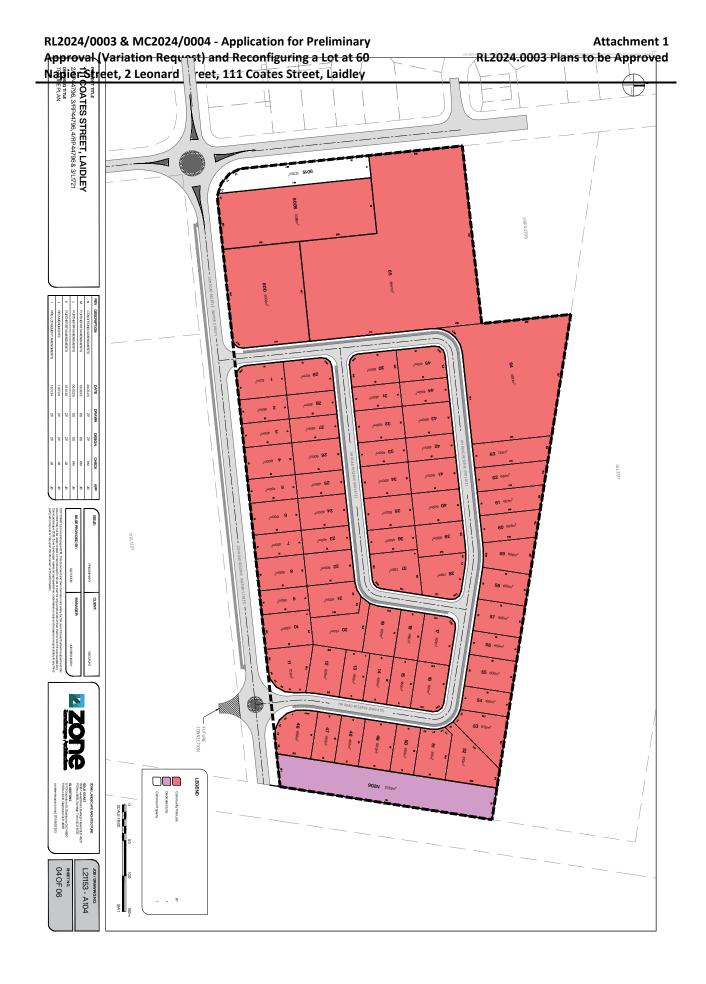
The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

Attachments

1. RL2024.0003 Plans to be Approved 4 Pages







12.6 RL2024/0002 & MC2024/0003 - Application for Preliminary Approval

(Variation Request) and Reconfiguring a Lot at 115 Coates Street and Napier

Street, Laidley

Author: Scott Hambleton, Contract Planner

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to consider a Development Application for a Development Permit for Reconfiguring a Lot (subdivision of 5 lots into 89 residential lots, 1 child care centre lot, and 7 infrastructure lots) and a Preliminary Approval including a Variation Request for Material change of use for various land uses on land at 115 Coates Street and Napier Street, Laidley, described as Lots 110 & 111 L1721, Lots 2 & 3 RP44796, Lots 3 & 4 L1721, and Lot 101 CH3125.

This application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended that the application be approved subject to conditions

Officer's Recommendation:

THAT development application (RL2024/0002 & MC2024/0003) for a:

- (a) Development Permit for Reconfiguring a Lot (Subdivision of 5 lots into 89 residential lots, 1 child care centre lot and 7 infrastructure lots); and
- (b) Preliminary Approval including a Variation Request for Material change of use (a Dual Occupancy, Child Care Centre, Dwelling House, Home-Based Business, Sales Office, and Park);

on land located at 60 Napier Street, 2 Leonard Street, 111 & 115 Coates Street and Goodwin Street, Laidley, described as Lots 110 and 111 L1721, Lots 2 and 3 RP44796, Lots 3 and 4 L1721, and Lot 101 CH3125, be approved subject to the following conditions:

Preliminary Approval including a Variation Approval

No.	Condition			Timing		
VARIAT	IONS TO THE					
1.	Undertake the approved place on the approved	ans and docu	At all times.			
	Title	Plan No.	Revision/ Amended	Date	Prepared By	
	Zoning Plan L21153-A105 N 24/03/25 Zone Landscape Architecture					
2.	Future development of Lots 2 & 3 RP44796 and Lot 3, 110 & 111 L1721 (and successive titles) is to be in accordance with the approved Zoning plan and the provisions of the <i>Lockyer Valley Planning Scheme 2024</i> as amended from time to time, limited only to the uses in this development approval and subject to the conditions stated in this development approval.					
	the Prelimina	ary Approval	is to be asses	ssed again	ment Approval under st the version of the he development	

	application is Properly Made. To remove any doubt, the specific variations given in this approval prevail over any future amendments to the planning scheme.	
3.	This Variation Approval is limited to the following land uses in the following zones and precincts: a) Low Density Residential Zone (Suburban, 600m2 precinct) • Sales Office • Dual Occupancy • Dwelling House • Home-Based Business b) Local Centre Zone • Child Care Centre c) Community Facilities Zone • Park To remove any doubt, any development approval for a land use in a zone and precinct other than those listed above does not have the benefit of being able to rely on this Variation Approval and therefore is to be assessed against the version of the planning scheme in effect at the time the development application is made to the Council.	At all times.
4.	For the purposes of this Variation Approval, any references in the planning scheme to a 'constructed road' are to be taken to include the internal constructed private road.	At all times.
5.	Overlays within the Lockyer Valley Planning Scheme, including the Flood hazard overlay of the Temporary Local Planning Instrument 2024 (Flood Regulation), do not apply to future development of lots created in accordance with the Development Permit (RL2024/0002). The exception to this is proposed Lots 900S & 900N where the Flood hazard overlay and code of the Temporary Local Planning Instrument 2024 (Flood Regulation) continue to apply.	At all times.

Development Permit for Reconfiguring a Lot

No.	Condition					Timing	
APPRO	VED PLANS AND DOCU	IMENTS					
1.	APPROVED PLANS AN	ND DOCUMEN	TS			At all times.	
	The approved develo	pment is to be	undertak	en generall	y in accordance		
	with the following ap				· ·		
	amendments where i	n red on the a	pproved p	lan(s) or do	ocument(s):		
	Title	Plan No.	Revision/ Amended	Date	Prepared By		
	Plan of Development	L21153-A103	N	24/03/25	Zone Landscape Architecture		
	Tenure Plan	L21153-A104	N	24/03/25	Zone Landscape Architecture		
	Staging Plan						
	Title						
	Conceptual Stormwater	LC23009-0001-	D	27/02/25	Legend Consultants		
	Management Plan (or a revised Site Based	CSMP-D					

	Stormwater Plan					
	submitted in response					
	to Condition 16)					
	Hydraulic Impact	LC23009-0001-	D	07/02/25	Legend Consultants	
	Assessment	HIA-D				
2.	CONDITIONS OF APP	ROVAL AND A	PPROVED	PLANS		At all times.
	Where there is a conf	lict between t	he conditi	ons of this	approval and the	
	details shown on the					
	approval take preced					
GENE	RAL					
3.	COMPLIANCE WITH O					At all times.
	The developer is resp	onsible for en	suring con	npliance wi	th this	
	development approva	al and the con	ditions of	the approv	al by an employee,	
	agent, contractor, or	invitee of the	applicant.			
4.	WORKS – APPLICANT	'S EXPENSE				At all times.
	The cost of all works	associated wit	h the deve	elopment a	nd construction of	
	the development, inc	luding service	s, facilities	and/or pul	olic utility	
	alterations required a	re met at no	cost to the	Council or	relevant utility	
	provider, unless othe	rwise stated in	n a develo _l	oment cond	lition.	
5.	INFRASTRUCTURE CO	NDITIONS				At all times.
	All development cond	litions contain	ed in this	developme	nt approval about	
	infrastructure under (Chapter 4 of tl	ne <i>Plannin</i>	g Act 2016	(the Act), should	
	be read as being non-	trunk infrastr	ucture cor	iditioned ui	nder section 145 of	
	the Act, unless other	vise stated.				
6.	WORKS – DEVELOPEI	At all times.				
	The applicant must re					
	and channel, footpatl		_	_		
	works undertaken as	• •	•			
	to create a hazard to				_	
7.	WORKS – DESIGN AN		-	<u> </u>	·	At all times.
	Unless otherwise stat	ed, all works i	must be de	esigned, coi	nstructed, and	
	maintained in accord			_		
	standards.					
8.	WORKS – SPECIFICAT	ION AND CON	NSTRUCTIO	ON		At all times.
	All engineering drawi				truction works	
	must comply with the	• •				
	and must be approve					
	Professional Engineer			,	5	
9.	APPROVAL OF PLAN					At all times
	All actions listed belo	w must be un	dertaken r	rior to Cou	ncil approving a	
	plan of subdivision fo		•			
	(a) All conditions atta	•		nt approva	I have been	
	fulfilled;					
	(b) All outstanding ra	tes and charg	es relating	to the site	have been paid:	
	(c) Where a conditio	~	_		•	
	been carried out					
	for the incomplet				•	
	works to be comp		Jana must	150/00	. the raide of the	
	(d) statement demor		oliance wit	h all condit	ions has been	
	submitted to Cou		a.ioc wit	an condit	.5.15 1145 50011	

	A Community Management Statement must be submitted to Council for endorsement consistent with any lawful requirement of, or development approval granted by, Council. Without limiting the content of the Community Management Statement, it must: (i) Include any obligations, responsibilities or controls imposed on the Body Corporate in a condition of any relevant development approval; and (ii) Include equal access to all visitor car parking spaces, communal recreation areas, access driveways and the like intended to be available to all lots in the Community Titles Scheme; and	lodgement for Council's approval of the plan of subdivision
	(iii) Include a list of the infrastructure the Body Corporate is responsible for maintaining (which is all infrastructure that is not dedicated to Council).	
11.	STAGED DEVELOPMENT – TIMING – SEQUENCED	At all times
	The development is to be undertaken in accordance with the sequence of	
	staging as indicated on the approved plans and documents, with the stages	
	to be developed in chronological order as identified on the approved plans.	
	Unless otherwise expressly stated, the conditions must be read as being	
	applicable to all stages.	
LAND	DEDICATION AND TRANSFERS	
12.	LAND DEDICATION GENERALLY	With request for
	Dedicate to Council as road reserve, land shown on the approved plans as	approval of the
	Lots 901S & 901N.	Plan of subdivision
		for Stage 1.
13.	Dedicate to Council as freehold land, land shown on the approved plans as	With request for
	Lot 902N for the purposes of drainage.	approval of the
		Plan of subdivision
		for Stage 1.
14.	ROAD TRUNCATION DEDICATIONS	With request for
	Dedicate to Council as road reserve, any necessary land dedications	approval of the
	needed for roadworks as determined in an application for Operational	Plan of subdivision
	work, specifically:	for Stage 1.
	(a) On proposed Lots 34 and Lot 89 and the proposed private roadway to	
	enable the adjacent roundabout to be constructed pursuant to	
	Council's standards.	
	(b) On Lot 101 CH3125 to enable the adjacent roundabout to be	
FNICIN	constructed pursuant to Council's standards.	
15.	EERING OPERATIONAL WORK - GENERAL	Prior to the
15.		
	Obtain a Development Permit/s for Operational Work for Stormwater,	commencement of
ENICIN	Erosion and Sediment Control, Roadworks, Earthworks, Landscaping.	any site works
16.	EERING WORK – STORMWATER DRAINAGE WORKS SUBMIT STORMWATER MANAGEMENT PLAN	At the same time
10.	Submit to Council, a detailed site-based stormwater management plan	as a development
	certified by a Registered Professional Engineer of Queensland. In addition	application for
	to other relevant stormwater quantity and quality management issues, the	Operational Work
	report must include the following:	Operational Work
	(i) A suitably scaled plan showing the stormwater catchment and sub-	
	catchments for pre-development and post-developed scenarios;	
	(ii) Include full calculations, including where necessary electronic files	
	from industry standard modelling software (including both electronic	
	Tom made y standard modeling software (including both electronic	

- model files and results files) and all details of the modelling assumptions to support both the proposed water quantity and quality management strategy;
- (iii) Include detailed engineering plans with details of any new drainage systems, or amendments and upgrading of existing drainage systems to implement the proposed drainage strategy; and
- (iv) Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.

The stormwater management plan must demonstrate the development:

- (i) Achieves no increase in peak stormwater runoff from pre-developed conditions for a selected range of storm events up to and including the 1% annual exceedance probability for the post development condition;
- (ii) No increase in peak stormwater runoff from pre-developed conditions to the Coates Street drain; and
- (iii) No actionable nuisance from ultimate scenario flows discharging from the northern detention basin including the Leonard and Coates Street intersection and Lot 95 CH3125.
- (iv) Provides stormwater quality treatment measures meeting the design objectives listed in Part G, Appendix 2 (Stormwater management design objectives) of the State Planning Policy.

17. STORMWATER DRAINAGE WORKS – DESIGN, CONSTRUCTION AND MAINTENANCE

Design all necessary internal and external stormwater drainage to service the development. Such drainage works must be designed by a Registered Professional Engineer Queensland (RPEQ) and in accordance with the approved plans and documents and the Queensland Urban Drainage Manual 2017 such that the overall drainage system caters for a storm event with a 1% annual exceedance probability (AEP). The stormwater drainage system is to be constructed in accordance with a Development Permit for Operational Work (Stormwater Drainage Works).

Prior to the commencement of any stormwater works and at all times thereafter

18. **DETENTION BASIN**

Design and construct the detention basin in Lot 4 L1721 and the entire swale drain system linking to Goodwin Street as identified in the approved Hydraulic Impact Assessment (HIA), except where modified by conditions of this approval. Such drainage works must be designed by a Registered Professional Engineer Queensland (RPEQ) in accordance with the approved plans and approved Hydraulic Impact Assessment and Stormwater Management Plan and the Queensland Urban Drainage Manual 2017 such that the overall drainage system caters for the ultimate design scenario (as outlined in the HIA).

Design: with an Operational Work application for Stage 1.

Construct: Prior to requesting approval of the Plan subdivision for Stage 1.

The following modifications are to be incorporated into the design to be submitted with an application for approval of Operational Work:

- (a) The swale drain in Lot 4 L1721 is to be positioned as close to the southern boundary as possible to retain vegetation and separation towards the north of the land.
- (b) The design of the swale drain system at the eastern end of Penelope Street is not to include culverts which are to be replaced with a continuation of the open swale drain system.

	The detention basin is to be constructed in accordance with a	
	Development Permit for Operational Work (Stormwater Drainage Works).	
19.	DETENTION BASIN – LAND MANAGEMENT PLAN	With an
19.		
	Provide to Council's Development Assessment Delegate, a copy of the	Operational Works
	Council endorsed Land Management Plan for the use of Lot 4 L1721 for	application for
	drainage purposes instead of pound purposes.	Stage 1.
	ON AND SEDIMENT CONTROL	
20.	SUBMIT EROSION AND SEDIMENT CONTROL PLAN	As indicated
	Submit a 'For construction' Erosion and Sediment Control Plan (ESCP) as	
	part of the Operational Works application involving earthworks. The ESCP	
	must:	
	(i) be prepared by suitably qualified and experienced Register	
	Profession Engineer of Queensland and/or Certified Professional in	
	Erosion and Sediment Control;	
	(ii) relate to each phase of the works (including but not limited to,	
	clearing, earthworks, management of flows and capture sediment;	
	Note: Very rarely can erosion and sediment control requirements for a single stage,	
	be communicated and detailed effectively and a whole of site plan should be	
	prepared for each stage. Standard notes and drawings do not form an ESCP as	
	they provide no guidance to the Contractor on-site.	
	(iii) be consistent with current best practice standards to the extent that	
	the standards are not inconsistent with the conditions of approval	
	and consider all environmental constraint including erosion hazard,	
	season, climate, soil, and proximity to waterways;	
	(iv) provide sufficient detail to ensure compliance with all conditions of	
	this permit relating to erosion and sediment control is achieved;	
	(v) include details of the proposed flocculants and automatic dosing	
	systems for sediment basins, including jar testing results.	
	(vi) demonstrate the suitability of the proposed flocculants having regard	
	to the downstream receiving environment and water quality; and	
	(vii) include the results of all soil investigations undertaken for the whole	
	development site.	
	AL WATER AND SEWERAGE INFRASTRUCTURE	
21.	WATER AND SEWERAGE – GENERAL	With request for
	Ensure that each lot is serviced by the water distributor-retailer's water	approval of a Plan
	supply and sewerage infrastructure. Submit to Council evidence of	of subdivision.
	connection from the relevant service provider.	
ENGIN	EERING WORK – ROAD WORKS	
22.	ROAD WORKS – DESIGN & CONSTRUCTION (EXTERNAL)	Design: with an
	Design and construct:	Operational Works
	(a) Coates Street – as a Collector Street (bus route) for the development	application for the
	frontage;	relevant stage.
	(b) Napier Street – as per the existing arrangement being an Access	Construct: Prior to
	Street within the existing 20m road reserve for the extent identified	endorsement of
	on drawing LC23009-C101 Site Layout Plan Revision B; and	Survey Plan of the
	,	•
	(c) Penelope Street – as an Access Street within the existing 20m road	relevant stage.
	reserve for the development frontage. Penelope Street is not to	
	extend beyond the eastern leg of the Road 2 roundabout so that the	
	open swale drain system can be constructed in its place.	
	The design is to be in accordance with the Lockyer Valley Regional Council	

	Road Hierarchy Table, Austroads, Manual of Uniform Traffic Control Devices, and the provisions of a Development Permit for Operational Work (Engineering work – Road works).	
23.	ROAD WORKS – DESIGN AND CONSTRUCTION (INTERNAL) Design and construct the private internal road in accordance with LC23009-C110 Typical Road Details (Typical Road Section – Internal Roads) Revision C, Australian Standard AS2890, Manual of Uniform Traffic Control Devices, and the provisions of a Development Permit for Operational Work (Engineering work – Road works). The private internal road is to be designed to include speed platforms at mid block locations to be identified in the operational works application.	Design: with an Operational Works application for the relevant stage. Construct: Prior to endorsement of Survey Plan of the relevant stage.
24.	ROAD WORKS – DESIGN AND CONSTRUCTION (INTERNAL) Design and construct each crossover from Coates Street and Penelope Street to the private internal road pursuant to the standard commercial crossover IPWEAQ RS-051 (General wide flared).	Design: with an Operational Works application for the relevant stage. Construct: Prior to endorsement of Survey Plan of the relevant stage.
25.	 ENGINEERING WORK – ROAD WORKS (FUNCTIONAL LAYOUT PLAN) Submit a functional layout plan of the Coates Street/ Napier Street/ Penelope Street intersection which identifies: (a) compliant lane widths; (b) turning path compliance for design and check vehicles; (c) how new culverts are to connect to existing underground stormwater infrastructure; and (d) necessary land dedications to the development site and Lot 101 CH3125. 	With an Operational Works application for Stage 1.
26.	ENGINEERING WORK – ROAD WORKS (EXTERNAL) Design and construct the roundabout intersection of Coates Street/ Napier Street/ Penelope Street in accordance with the functional layout plan required by other conditions of this approval, AUSTROADS 2009 Guide to Road Design, Part 4A, Unsignalised and Signalised Intersections and the provisions of a Development Permit for Operational Work (Engineering work – Road works).	Design: with an Operational Works application for Stage 1. Construct: Prior to endorsement of Survey Plan of the relevant stage.
27.	ENGINEERING WORK – ROAD WORKS (INTERNAL) Design and construct the intersection of Coates Street/ Road 4 and Penelope Street/ Road 4 in accordance with the approved plans, AUSTROADS 2009 Guide to Road Design, Part 4A, Unsignalised and Signalised Intersections and the provisions of a Development Permit for Operational Work (Engineering work – Road works).	Design: with an Operational Works application for the relevant stage. Construct: Prior to endorsement of Survey Plan of the relevant stage.
28.	LIGHTING – DESIGN & CONSTRUCTION Design and construct street lighting to a minimum of "P4" Standard in accordance with AS/NZS 1158.3.1:2015 - Lighting for Roads and Public Areas. Lighting is to be designed and certified by a Registered Professional Engineer of Queensland.	Design: with an Operational Works application for the relevant stage. Construct: Prior to endorsement of

		Survey Plan of the relevant stage.
FNGINI	ERING WORK – EARTHWORKS	relevant stage.
29.	OPERATIONAL WORK – EARTHWORKS PLAN Provide an earthworks plan that clearly identifies the following: (a) The location of cut and/or fill; (b) The type of fill to be used and the compaction standards;	As part of a development application for Operational Work
	(c) The quantum of fill to be deposited or removed and finished cut and/or fill levels;(d) Retaining structures (if necessary); and(e) Surface and sub-surface drainage controls (if applicable).	(Excavating and Filling) for the relevant stage.
30.	EXCAVATING (CUT) AND FILLING Carry out Excavating (Cut) and Filling activities in accordance with the Planning Scheme, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the approved plans and a Development Permit for Operational Work (Excavating and Filling).	Prior to endorsement of Survey Plan of the relevant stage.
TELECC	MMUNICATION AND ELECTRICITY	
31.	ELECTRICITY AND TELECOMMUNICATIONS Connect each lot to reticulated electricity and telecommunications to the standard of the relevant service provider. Submit to Council evidence of connection from the relevant service provider.	Prior to endorsement of survey plan
32.	ELECTRICITY INFRASTRUCTURE Electricity infrastructure must be provided underground. No new overhead powerlines are permitted.	Prior to endorsement of survey plan.
LANDS	CAPING	
33.	Submit an Operational Works application for Landscaping, prepared by a suitably qualified Landscape Architect generally in accordance with the approved plans and documents and the following: (a) The species outlined in Planning Scheme Policy, 6.7, Appendix 1: Preferred landscaping species;	Prior to works commencing onsite.
	(b) The design standards in Road Reserve: Street tree and landscape guidelines 2017;	
	(c) IPWEA standard drawing GS-010 Street Tree planting details including root barriers;	
	(d) IPWEA standard drawing GS-012 Landscaping - street tree planting details narrow median;	
	(e) Spacing of 1 street tree for every 10m of road frontage;	
	(f) Each street tree is minimum 45 litre pot plant stock size;	
	(g) Quality requirements specified in the NATSPEC Guidelines: Specifying Trees;	
	(h) Lots adjoining public open space areas to have semitransparent fencing designed and installed to facilitate casual surveillance; and	
	(i) A minimum 2m wide footpath centrally within Lot 903 connecting the private road to Penelope Street.	
	The landscape plan is to include a water and maintenance plan during the	

	esta	blishment phase, and an ongoing maintenance and replanting	
		gramme.	
34.		ABLISHMENT OF LANDSCAPING WORKS	At all times
	Esta	blish, maintain and retain all private landscaping generally in	
	acco	ordance with the approved Landscaping Plan.	
ENVIRO	NME	NTAL OFFSETS	
35.	ECO	LOGICAL ASSESSMENT	After the
	Subr	mit an ecological assessment prepared by a suitably qualified ecologist	operational works
	whic	ch determines the extent of native vegetation clearing within Lot 4	approval for the
	L172	21 necessary to facilitate the construction of the detention basin and	detention basin
	asso	ciated open swale system in the land.	has been given.
36.	ENV	IRONMENTAL OFFSETS	Prior to the
	Deliv	ver an environmental offset in accordance with the Environmental	commencement of
	Offs	ets Act 2014 to counterbalance the significant residual impacts on the	clearing.
	mat	ters of local environmental significance being:	
	(a)	The native trees in Lot 3 L1721 as shown on Concept Offset	
		Restoration Plan, Drawing No. CORP-01 Rev C prepared by Biome,	
		dated 05/07/24.	
	(b)	The quantity of native trees as determined in the ecological	
		assessment for the extent of clearing within Lot 4 L1721 as required	
		by other conditions of this development approval.	
		EATION PARK – EXTRA PAYMENT CONDITION	1
37.	(a)	Pay for the following for the trunk infrastructure for acquisition and	As noted in the
		embellishments for a Local Recreation Park:	condition.
	(1-)	1. the establishment cost.	
	(b)	This extra payment condition is imposed on the basis of the	
		following:1. The development is for premises completely outside the priority	
		infrastructure area;	
		2. The development would impose extra trunk infrastructure costs	
		on the Council after taking into account the levied charges for	
		the development;	
		3. The trunk infrastructure is made necessary by the development	
		of the site.	
	(c)	The amount of the payment to be made under this condition is	
		\$49,059.48 increased in accordance with the increase for the PPI	
		index for the period starting on the day the decision notice is given	
		and ending on the day the amount is paid, adjusted by reference to	
		the 3-yearly PPI index average. Payment is to be made prior to	
		submitting to the Council any request for approval of a plan of subdivision.	
	(d)	The applicant may, instead of making the payment, elect to provide	
		part or all of the trunk infrastructure, which if the applicant so elects,	
		must be provided:	
		1. Before the approval of the plan of subdivision for the first lot; and	
		2. In accordance with the following requirements:	
		(i) a plan of development showing the proposed location of	
		the Local Recreation Park is to be submitted for the	
		approval of Council;	
		(ii) detailed design for the Local Recreation Park to meet the	
		(ii) detailed design for the Local Recreation Falk to meet the	

- relevant requirements stated in Planning Scheme Policy Landscaping;
- (iii) all land required to be acquired for the Local Recreation Park is to be identified on a preliminary plan of survey;
- (iv) all land is to be acquired by the applicant and transferred to Council at no cost to Council;
- (v) all works are to be constructed in accordance with Council's design standards and relevant planning scheme code current at the time of lodgement of the development application for operational work and the relevant development approval for operational work;

This condition has been imposed under section 130 of the *Planning Act 2016*.

Advisory Notes

- 1. Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the sealing of the survey plan of subdivision.
- 2. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*) or Infrastructure Charges Notice (s125 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 3. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.
- 4. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 5. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

7. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23. The Fire Ant Restricted Area as well as general information can be viewed on the Department of Agriculture and Fisheries website.

8. Biosecurity

Ensure all prohibited and restricted biosecurity matter under the *Biosecurity Act 2014* is removed appropriately prior to conducting any works on the site. Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business Queensland website</u>.

9. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the DATSIP website. Should any aboriginal, archaeological or historic sites, items or places be identified,

located or exposed during construction or operation of the development, the *Aboriginal Cultural Heritage Act 2003* requires all activities to cease. Please contact DATSIP for further information.

10. Protected Plants

The *Nature Conservation Act 1992* regulates the clearing of native plants in Queensland to protect our critically endangered, endangered, vulnerable and near threatened plants for current and future generations. A Flora trigger survey in accordance with the Flora Survey Guidelines - Protected Plants prepared by Department of Environment and Science may be required.

11. Native Animal Breeding Places

Under the *Nature Conservation Act 1992*, any clearing of vegetation that is required to tamper with a confirmed native animal breeding place in order to complete the scope of works, must be undertaken in accordance with a Species Management Program (SMP) approved by the Department of Environment and Science.

12. Clearing of Vegetation

Clearing of vegetation that has the potential to disturb the roots of the trees of proposed retained vegetation thereby resulting in the death of trees is not approved to be cleared under this development approval. It is recommended clearing and excavation activities be undertaken in accordance with the 'Australian Standards for the Protection of Trees on Development Sites (AS4970-2009)' to avoid any consequential unauthorised clearing.

13. Clearing of Koala Habitat Trees

Any clearing of koala habitat trees in the Lockyer Valley must be carried out in a way that complies with the sequential clearing conditions in Part 3, Section 10 of the *Nature Conservation (Koala) Conservation Plan 2017*.

Note: Koala habitat trees is defined as:

- a) A tree of the *Corymbia, Melaleauca, Lophostemom* or *Eucalyptus* genera that is edible by koalas; or
- b) A tree of a type typically used by koalas for shelter, including, for example, a tree of the *Angophora* genus.

14. Flying Foxes

Some locations within the Lockyer Valley Regional Council area are known as regular/occasional flying-fox roost sites. Unauthorised disturbance to flying-fox roosts is not permitted under Section 88C of the *Nature Conservation Act 1992*. The state government publishes relevant advice in the <u>Flying-Fox Roost Management Guideline 2013</u>.

Grey-Headed Flying Foxes have been observed in Lockyer Valley Regional Council. Any proposed disturbance of this species needs to be referred to the Commonwealth Department of Climate Change, Energy, the Environment and Water as the species is classified as Vulnerable under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC).

15. Federal Environmental Protection

The Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) ensures that 'nationally significant' animals, plants, habitats and places are protected, and any potential negative impacts are carefully considered. It applies to any group or individual whose actions may have a significant impact on a matter of national environmental significance.

16. Advice about Urban Utilities

An application will need to be made directly to Urban Utilities for any water supply and wastewater connections for the proposed development.

Executive Summary

Council has received a Development Application for:

- 1. Development Permit for Reconfiguring a Lot Subdivision of 5 lots into 89 residential lots, 1 child care centre lot and 7 infrastructure lots; and
- 2. Preliminary Approval including a Variation Request for Material change of use for Dual Occupancy, Child Care Centre, Dwelling House, Home-Based Business, Sales Office and Park;

on land described as Lots 110 & 111 L1721, Lots 2 & 3 RP44796, Lots 3 & 4 L1721, and Lot 101 CH3125, located at 60 Napier Street, 2 Leonard Street, 111 & 115 Coates Street and Goodwin Street, Laidley.

Lots 110 & 111 L1721 is proposed to be subdivision into 89 residential lots, 1 child care centre lot and 4 infrastructure lots.

Lots 2 & 3 RP44796 and Lot 3 L1721 are proposed to be subdivided to create three infrastructure lots and balance lots.

Lot 4 L1721 is reserve land with frontage to Leonard Street. This lot has been included in the application as a detention basin is proposed to be constructed on this land.

Lot 101 CH3125, located on the corner of Napier Street and Coates Street, is included in the application as a small part of the land will be dedicated for roadworks.

The application has been assessed in accordance with the requirements of the *Planning Act 2016*.

TABLE 1 - OVERVIEW	
APPLICATION DETAILS	
Application No:	RL2024/0002 & MC2024/0003
Applicant:	Spero Global Pty Ltd
Landowner:	Spero Global Pty Ltd
Site address:	60 Napier Street, 2 Leonard Street, 111 & 115 Coates Street and Goodwin
	Street, Laidley
Lot and Plan:	Lots 110 & 111 L1721, Lots 2 & 3 RP44796, Lots 3 & 4 L1721, and Lot 101 CH3125
Proposed development:	Development Permit for Reconfiguring a Lot (Subdivision of 5 into 89 residential lots, 1 child care centre lot and 7 infrastructure lots); and
	Preliminary Approval including a Variation Request for Material change of use for Dual Occupancy, Child Care Centre, Dwelling House, Home-Based
	Business, Sales Office and Park
STATUTORY PLANNING DETAILS	
Planning Scheme:	Laidley Shire Planning Scheme 2003
Zone:	Residential Expansion
Mapped State Planning Policy	State Planning Policy (July 2017)
(SPP) matters:	
South East Queensland	Urban Footprint
Regional Plan 2023 (Shaping	
SEQ) regional land use	
category:	
Referral trigger/s under the	State transport thresholds
Planning Regulation 2017:	

TLPI:	Temporary Local Planning Instrument 2022 Flood Regulation Flood hazard area under the Flood hazard overlay: Low hazard Medium hazard Flood investigation area Overland flow path
Overlays:	Areas of Natural and Environmental Significance (Ecological Significance (High))
Category of Assessment:	Reconfiguring a Lot: Code assessable - The subject land is located within the Residential Expansion area which identifies a Reconfiguring a Lot as Code assessable development under Part 4, Division 3, Table 6 of the <i>Laidley Shire Planning Scheme 2003</i> . Preliminary Approval including a Variation Request: Impact assessable

DESCRIPTION OF THE SITE AND SURROUNDS

SITE AND LOCALITY DESCRIP	PTION			
Land area:	Lot 2 RP44796 – 12,530m2			
	Lot 3 RP44796 – 4,834m2			
	Lot 3 L1721 – 23,020m2			
	Lot 4 L1721 – 40,470m2			
	Lot 110 L1721 – 20,790m2			
	Lot 111 L1721 – 52,360m2			
	Lot 101 CH3125 – 20,410m2			
Existing use of land:	Vacant except Lot 101 CH3125 which contains a Dwelling House			
Road frontage:	Approx. 387m to Penelope Street (unconstructed)			
	Approx. 450m to Coates Street			
	Approx. 200m to Napier Street			
	Approx. 233m to Goodwin Street (unconstructed)			
	Approx. 460m to Leonard Street			
Significant site features:	Dam on Lot 110 L1721 and sparse vegetation on Lot 3 L1721			
Topography:	Slope from east boundary at 117m AHD to Coates Street at 111m AHD			
Surrounding land uses:	Low density residential dwellings to west			
	Vacant land to south, east			
	Large lot dwellings to north			

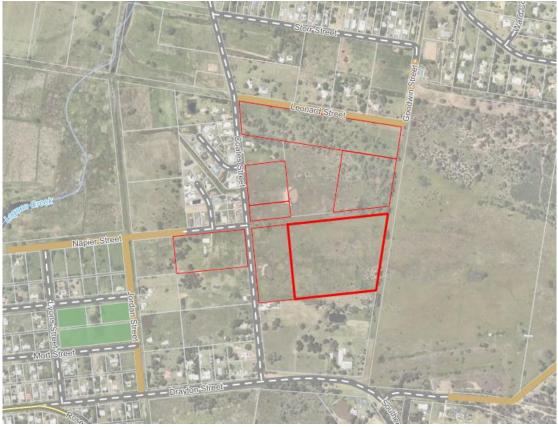


Figure 1. Locality of Subject Site (source LVRC Intramaps)

SITE HISTORY AND BACKGROUND

No relevant site history.

LOCATION CONTEXT

The land to the north is subject to a development application (RL2024/0003 and MC2024/0004) which similarly seeks a Development Permit for Reconfiguring a Lot (Subdivision of 4 into 65 residential lots, 1 commercial lot and 3 infrastructure lots) and Preliminary Approval including a Variation Request for a range of land uses. This development application was lodged concurrently, and the two applications have been assessed together, however if approved, would be able to be delivered independently of one another.

DESCRIPTION OF PROPOSAL

The application proposes:

- 1. <u>Preliminary Approval</u> including a Variation Request for Material change of use for a Dual Occupancy, Child Care Centre, Dwelling House, Home-Based Business, Sales Office and Park;
- 2. <u>Development Permit</u> for Reconfiguring a Lot for Subdivision of 5 into 89 residential lots, 1 child care centre lot and 7 infrastructure lots; and

Preliminary Approval for Variation Request

The Variation Request seeks to vary the effect of the Laidley Shire Planning Scheme 2003 by applying zones and

provisions of the recently adopted *Lockyer Valley Planning Scheme 2024* pursuant to the proposed Zone Plan (Figure 2).



Figure 2 – Proposed Zoning Plan for Variation Request

The Variation Request is limited to the following zones and land uses:

- a) Low Density Residential Zone (Suburban, 600m2 precinct)
 - Sales Office
 - Dual Occupancy
 - Dwelling House
 - Home-Based Business
- b) Local Centre Zone
 - Child Care Centre
- c) Community Facilities Zone
 - Park

If a Variation Approval is granted, the Tables of Assessment for each zone will alter the assessment benchmarks for development as per the *Lockyer Valley Planning Scheme 2024*. Overlays will not apply to future development under the Preliminary Approval as all development constraints (including flooding) will be resolved through the works undertaken for the reconfiguring a lot aspect.

The applicant's Variation Request had applied the Open space zone to the infrastructure allotments. However, it is recommended that any approval include an amendment of the Zoning Plan (as above) to show the

Community facilities zone instead of Open space zone. This will better align with the Lockyer Valley Planning Scheme which uses the Open space zone for parks, and the Community facilities zone for drainage infrastructure.

Development Permit for Reconfiguring a Lot

The development parameters are as per the table below. A community title scheme is proposed over the residential and centre lots which will involve the establishment of a body corporate to maintain the internal private infrastructure of the development.

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS		
Number of Proposed Lots	89 residential lots, 1 child care centre lot, and 7 infrastructure lots		
Area of Proposed Lots	 89 residential lots – ranging from 450m² to 846m² 1 local centre lot – 3,262m² (Lot 800S) 7 infrastructure lots 2,733m² (Lot 902N) – to be dedicated to Council for drainage 3,386m² (Lot 900N) – to be retained by the body corporate and contain private stormwater infrastructure 1,278m² (Lot 901N) – to be dedicated as road reserve 3,316m² (Lot 900S) – to be retained by the body corporate and contain private stormwater infrastructure 1,868m² (Lot 901S) – to be dedicated as road reserve 5,080m² (Lot 902S) – to be retained by the body corporate and contain private stormwater infrastructure 340m² (Lot 903) – to be retained by the body corporate and contain a footpath linking to Penelope Street 		
Proposed Staging	 Stage 1 – Lots 32-34, 65-89, 800S, 903, 900S, 900N, 901N, 901S, 902S, detention basin land Stage 2 – Lots 28-31, 50-64 Stage 3 – Lots 1-8, 49 Stage 4 – Lots 9-15, 42-48 Stage 5 – Lots 16-27, 35-41 		
Internal Roads	11m wide body corporate road including a 6m wide road pavement. Refer cross section below.		

The development includes two allotments external to the development site:

- Lot 101 CH3125, 60 Napier Street (private land) only to facilitate land dedication for a new roundabout at the intersection of Coates/ Napier/ Penelope Streets; and
- Lot 4 L1721, 2 Leonard Street (reserve land) only to facilitate a detention basin which improves flooding and stormwater outcomes in the broader locality.

Each lot will be connected to electricity, telecommunications and reticulated water and sewer.

Structure Planning Outcomes

As the land is included in the Residential Expansion Area under the *Laidley Shire Planning Scheme 2003*, the planning scheme requires consideration of the broader infrastructure networks for an ultimate development catchment. The applicant proposes the following infrastructure solutions for Council-controlled infrastructure networks.

Transport

The traffic network is largely resolved through existing road reserves which are of sufficient corridor width. The development proposes the following infrastructure solutions (see Figure 3 below):

- Coates Street to be upgraded to a Collector Street (bus route) for the development's frontage including a new roundabout at the intersection with Napier Street/Penelope Street.
- Full construction of Penelope Street to a Access Street standard with a 20m road reserve.
- In the ultimate development scenario, the southern leg of Goodwin Street linking to Drayton Street may
 be shifted to the east into Lot 203 CC1266 as identified in historic development approvals over that land
 (now lapsed).

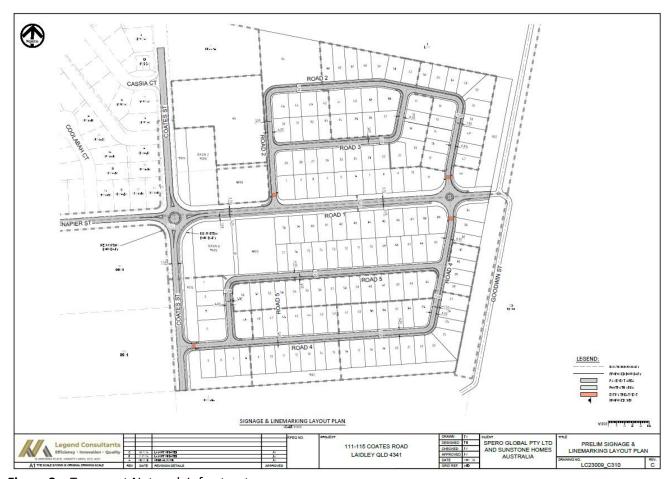


Figure 3 – Transport Network Infrastructure

Parks

The development is within proximity to a potential Local Recreation Park at 35 Mort Street, however this land does not meet Council's Desired Standards of Service for park. Therefore, an extra payment condition is recommended to seek a payment of \$49,059.48 (increasing in accordance with the PPI index) for the delivery of park embellishments elsewhere.

The payment of \$49,059.48 was proposed by the applicant based on the average 'Embellishment Cost' of Local Recreation level parks and the proportional demand requirement for a Local Recreation Park within the LGIP. Council officers agree with their method and outcome.

Stormwater

The development proposes the following infrastructure solutions:

- Use of Goodwin Street road reserve along the south-east as a stormwater conveyance channel.
- Dedication to Council of stormwater conveyance channels along:
 - o The western boundary.
 - The north-eastern boundary.
- Use of reserve land at 2 Leonard Street, Laidley for a detention basin to alleviate stormwater (and flooding) on the existing Coates Street drain.

A proposed detention basin in Lot 900S and 900N will be managed by the development's body corporate. Refer to Figure 4 below.

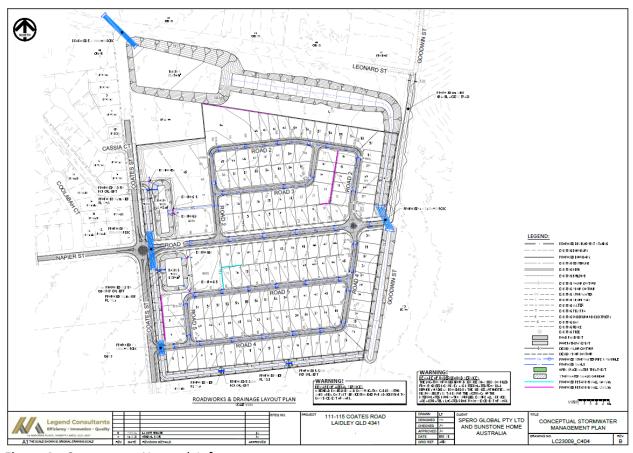


Figure 4 – Stormwater Network Infrastructure

Infrastructure Agreement

It is expected the applicant will ask Council to commence negotiations for an Infrastructure Agreement. Any negotiation on the obligations and costs has not yet begun. Any Infrastructure Agreement will need to recognise the contribution of reserve land at 2 Leonard Street, Laidley.

PLANNING ASSESSMENT

<u>Preliminary Approval including Variation Request to Vary the Effect of the Laidley Shire Planning Scheme</u> <u>2003</u>

According to the *Planning Act 2016*, an application for a Variation Request must be assessed against the following:

ASSESSMENT PROVISIONS (a) the result of the assessment of that part of the development application that is not the variation request; and The Variation Request was submitted in conjunction with an application for a Development Permit for Reconfiguring a Lot. A detailed assessment of the Reconfiguring a Lot component is provided in this report – refer to section 'Development Permit for Reconfiguring a Lot'. The Variation Request is compatible with the development application for Reconfiguring a Lot and necessary to ensure that the assessment framework for future development aligns with the development outcome. For example, the Child Care centre will be Code assessable in the proposed
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framework for future development aligns with the development outcome.
For example, the Child Care centre will be Code assessable in the proposed
To example, the child date dentite will be dode assessable in the proposed
Local centre zone.
(b) the consistency of the The Variation Request seeks to vary the effect of the Laidley Shire Planning
variations sought with the rest Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024 zoning
of the local planning and assessment provisions to the land. These provisions include the Tables
instrument that is sought to be of Assessment and the assessment benchmarks that future development
varied; and would be assessed against. It is noted the land is zoned Emerging
Community in the Lockyer Valley Planning Scheme 2024 and this is
proposed to be varied pursuant to the proposed Zoning Plan (refer Figure
2). This will ensure future development of the land will be consistent with
Council's current planning framework.
Given that the Variation Request does not seek to alter any of the
assessment benchmarks contained within the Planning Scheme, it is
considered that the variation is consistent with the rest of the local
planning instrument.
(c) the effect the variations would The development application for the Variation Request was accompanied
have on submission rights for by a Planning Report and supporting documentation (such as Site Plans,
later development Hydraulic Impact Assessment) that clearly identified the purpose of the
applications, particularly Variation Request and the intended subsequent development (being the
considering the amount and Reconfiguring a Lot).
detail of information included
in, attached to, or given with The application of the Lockyer Valley Planning Scheme 2024 zones and
the application and available provisions will ensure development is established in accordance with the
to submitters; and latest community expectations.
The development application, in totality, was available for public viewing
on Council's eTrack system. Additionally, the development application was
publicly notified in accordance with the <i>Planning Act 2016</i> and
Development Assessment Rules and invited the community to view the

	proposal and provide comments to Council.
	On this basis, it is considered that the effect of the variation would not
	have a detrimental impact on submission rights for later development
	applications.
(d) any other matter prescribed	South East Queensland Regional Plan 2023
by regulation.	The development site is identified within the Urban Footprint of the South
	East Queensland Regional Plan 2023. The intent of this land use category is
	to provide urban development in well-serviced locations.
	The Variation Request seeks to vary the effect of the <i>Laidley Shire Planning</i>
	Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024
	provisions to the land. The proposed zoning is consistent with the
	objectives for the Urban Footprint as stated in the Regional Plan.
	State Planning Policy 2017
	The development site is mapped within several State Interest areas of the
	SPP including Water Quality and Natural Hazards, Risk and Resilience.
	The Variation Request seeks to vary the effect of the <i>Laidley Shire Planning</i>
	Scheme 2003 by applying the Lockyer Valley Planning Scheme 2024
	provisions to the land. It is not considered that establishing this zoning over
	the premises would fetter the ability for future development to comply
	with the intents of the State Interests of the SPP (which are now integrated
	into the Lockyer Valley Planning Scheme 2024).

Development Permit for Reconfiguring a Lot

Laidley Shire Planning Scheme 2003

The applicable assessment benchmarks for the proposed development are the following codes of the Planning Scheme:

- Residential Areas Code
- Areas of Natural and Environmental Significance Overlay Code
- Reconfiguring a Lot Code

It is noted that Lot 101 CH3125 is located in the Rural Landscape area. Therefore, the Rural Areas code applies. However, only a small land dedication is proposed on this site to facilitate the roundabout construction. Accordingly, further assessment against the code is not required.

Assessment against Planning Scheme Codes

Residential Areas Code

The site is in the Residential Expansion area. The specific outcomes for the Residential Expansion area include:

- The Residential Expansion Area is protected for future urban residential land use;
- Land uses that will not inhibit the future development of the area for residential use are provided.

The proposal is for an urban residential subdivision that will enable low and low-medium density residential uses across the land in addition to convenience level shopping. The development application has considered future development in the Residential Expansion Zone and demonstrated it does not inhibit the future development of it (refer Structure Planning Outcomes section of this report).

The development complies with the Residential Areas Code.

Areas of Natural and Environmental Significance Overlay Code

The Areas of Natural and Environmental Significance Overlay Code seeks that:

- The biodiversity of the region is protected;
- Nature conservation values are maintained; and
- Biodiversity areas are protected through the design and management of development.

The site contains an area mapped as High Ecological Significance. An Ecological Assessment has been provided to support the application. The proposal seeks to clear all vegetation within the mapped ecologically significant area. A vegetation survey was undertaken to ground truth the mapping, which identified native trees in the area mapped as High Ecological Significance. No environmentally significant fauna species were identified in the assessment. This assessment did not include the reserve land Lot 4 L1721, i.e. the lot intended for the detention basin.



Figure 5 – Vegetation Survey

Conditions have been recommended requiring an assessment of vegetation on Lot 4 L1721 and offsets in accordance with the *Environmental Offsets Act 2014* to counterbalance the residual impacts on the ecologically significant area. Offsets will be required for the native trees identified in the vegetation survey in Lot 3 L1721 and any additional native trees identified for clearing on the reserve land at Lot 4 L1721. The offsets may be delivered either by financial contribution or plantings on Lot 4 L1721 or other nearby land. Despite clearing vegetation in the High Ecological Significance area, the proposed offsets will maintain nature conservation values and protect biodiversity through the design and management of the proposal.

The development complies with the Areas of Natural and Environmental Significance Overlay Code.

Reconfiguring a Lot Code

The Reconfiguring a Lot Code seeks:

- Subdivision of land occurs in a manner that achieves safe and convenient localities, whilst providing cost efficient physical and social infrastructure;
- Subdivision occurs in a manner that prevents fragmentation and ad-hoc development of land;
- Stormwater drainage systems are provided to adequately protect people and the built environment at acceptable levels, and stormwater run-off originating from developments is of a quality that protects or enhances the environmental quality of receiving water.

The proposed subdivision does not comply with the minimum lot sizes prescribed for the Residential Expansion area (the minimum lot size being 60ha). Specific Outcome 11 requires development layouts offer a wide range of allotment sizes and shapes compatible with the area. The proposed development is in an area intended for future urban development and the proposed lot sizes are consistent with lot sizes now contemplated by the *Lockyer Valley Planning Scheme 2024*, which are:

- Low density residential zone 600m² and enabling small lots of 450m²
- Local centre zone 800m²

On this basis, the development complies with Specific Outcome 11.

Additionally, due to the provision of infrastructure within the development area (refer Structure Planning Outcomes section of this report), the proposed subdivision is logical and cost-efficient and provided with adequate stormwater drainage systems.

The development complies with the Reconfiguring a Lot Code.

Temporary Local Planning Instrument 2022

The site is located within the Flood hazard overlay and is identified as including low and medium hazard and flood investigation area and identified as containing overland flow paths. A review of the Flood Information Portal confirms the site is subject to flooding. Refer to Figure 6 and 7.

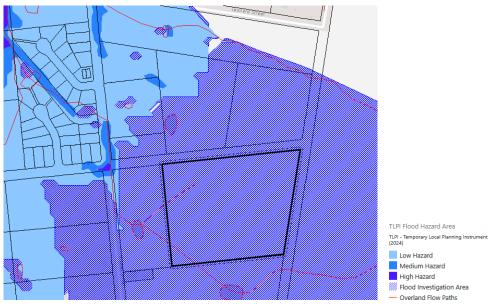


Figure 6. - TLPI Mapping

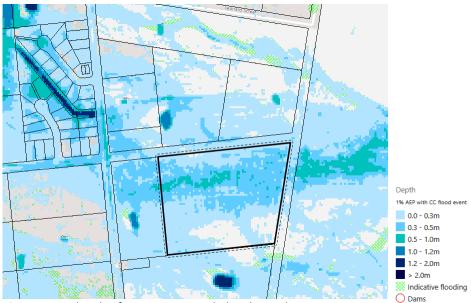


Figure 7. – Flood Information Portal Flood Depth

The proposal has been supported by a hydraulic impact assessment which is acceptable to Council's Development Assessment Engineers. The assessment has reviewed the pre and post development scenarios, as well as an ultimate scenario where the upstream Emerging community zone (Residential Expansion zone) has been developed to be 80% impervious.

The development proposes the following drainage infrastructure:

- A 20,050m³ detention basin located on Council land at Lot 4 L1721;
- Two local detention basins either side of Penelope Street, capable of providing 5,900m³ of detention storage
- Drainage swales around the borders of the proposed development that will capture and divert flows into the detention basins.

In the ultimate scenario, stormwater flow will continue to be directed to the north and into the new detention basin where it will eventually discharge into Lagoon Creek to the north-west. By re-directing runoff from a portion of the eastern lot to flow north to the detention basin, the volume of water entering the Coates Street drain will be further reduced when compared to the interim solution.

The modelling outcomes report slight decreases in flows into the Coates Street drain and the adjacent properties along Coolabah Court, Cassia Court, and Coates Street. See the map below where blue indicates minor flood level reductions.

The proposed drainage infrastructure allows for 500mm freeboard levels to be achieved for future development on each lot and will ensure stormwater drainage does not create an actionable nuisance to any adjoining properties. Refer to Figure 8 for the ultimate post development afflux map with areas in blue experiencing a decrease in flood height during a Q100 event.

The development complies with the Flood Hazard Overlay Code.

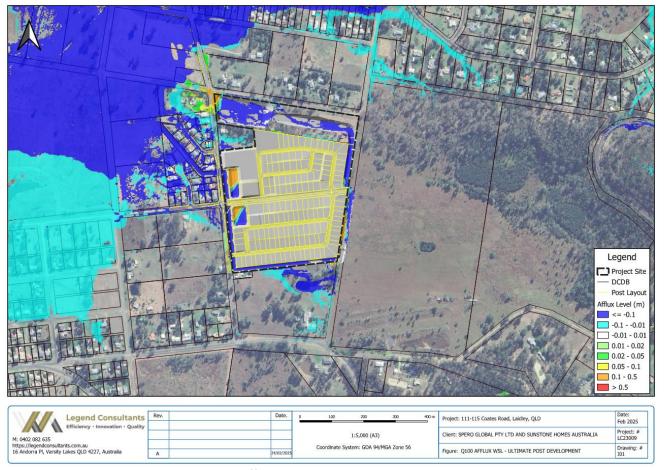


Figure 8. – Ultimate Post Development Afflux Map

Lockyer Valley Planning Scheme

Pursuant to the now adopted *Lockyer Valley Planning Scheme*, the site is located in the:

- Emerging Community Zone, Community Facilities Zone (reserve land Lot 4) and Rural Zone (Lot 101)
- Overlays:
 - Agricultural land overlay (ALC Class A and B separation area)
 - Biodiversity overlay (Waterway and wetland habitat)
 - o Bushfire hazard overlay (Medium potential intensity and potential impact buffer)
 - Steep land overlay (5-10%)
 - Waterways and water resource catchment overlay (Overland flow path and Water resource catchment)
 - High risk soils overlay

The proposed development seeks to apply the zones and associated provisions of the *Lockyer Valley Planning Scheme 2024* subject to the proposed Zoning Map (as amended by Council) to be the Low density residential zone, Low-medium density residential zone, Local centre zone and Community facilities zone. There are no changes to the assessment benchmarks of the proposed zones. It is necessary to vary the Emerging Community Zone because the zone seeks to preserve land until it can be developed in a logical, orderly and efficient way.

The overlays of the Lockyer Valley Planning Scheme 2024 are adequately addressed by the proposal.

The development is consistent with the Lockyer Valley Planning Scheme 2024.

STATE PLANNING REQUIREMENTS

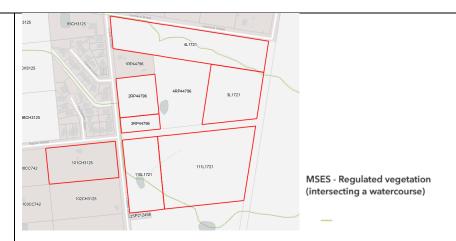
South East Queensland Regional Plan 2023 (Shaping SEQ)

The site is located in the Urban Footprint. The development proposal is for an activity which is consistent with the Urban Footprint and there are no requirements in the *Planning Regulation 2017* applicable to the development proposal.

State Planning Policy (SPP)

As the *Laidley Shire Planning Scheme* does not reflect the current SPP, an assessment of the proposal against relevant state interests has been undertaken.

SPP THEME	ASSESSMENT		
Liveable communities and housing: • Housing supply and diversity • Liveable communities	Housing Supply and Diversity The development provides land for housing which is well-connected to services, employment and infrastructure. The development outcome will support a mix of lot sizes and dwelling types. Therefore, the development complies with the State Interest.		
Economic Growth: Agriculture Development and construction Mining and extractive resources Tourism	Agriculture The land is within an Important agricultural area and is classified as Class A & B agricultural land. The land is located within the Urban Footprint of the Regional Plan and Residential Expansion Area of the Planning Scheme and is in an established township. The zoning of the land indicates its intended use for future residential purposes. The proposal will not adversely impact surrounding agricultural land. Therefore, the development complies with the State Interest.		
	970-0125 970-0125 1894-796 4879-4796 4879-4796 580-4796 1100-0742 100		
Environment and heritage:BiodiversityCultural heritageWater quality	Biodiversity The site contains MSES – Regulated vegetation intersecting a watercourse. The MSES is located within Lots 4 L1721, 110 & 111 L1721, which are proposed to contain the detention basin and drainage channels. These works will be subject to waterway barrier works at the Operational Works stage, which will require a separate application and assessment. It is noted environmental offsets will apply for vegetation clearing on Lot 3 and 4 L1721.		



Water quality

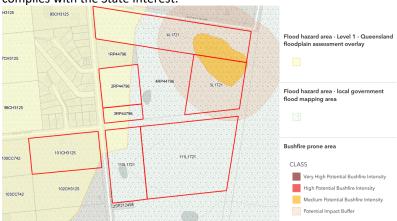
The site is within a Water resource catchment area. The runoff from the subdivision is proposed to be treated through detention basins, swales and body corporate managed proprietary stormwater quality devices, which will ensure compliance with water quality requirements. The stormwater treatment system is documented in a stormwater management plan. The development complies with the State Interest.

Safety and resilience to hazards:

- Emissions and hazardous activities
- Natural hazards, risk and resilience

Natural hazards, risk and resilience

The site includes a Medium potential intensity Bushfire prone area and its associated buffer. The vegetation creating the bushfire hazard will be cleared and offset on Council land. Furthermore, each lot will be connected to the reticulated water system. Accordingly, the risk of bushfire hazard will be mitigated. Therefore, the proposal complies with the State Interest.



The site is in a flood hazard area. Refer to the TLPI section of this report which demonstrates how the development mitigates flood risk consistent with the State Interest.

Infrastructure:

- Energy and water supply
- Infrastructure integration
- Transport infrastructure

Not applicable to proposed development

REFERRALS

Internal

The application was referred as follows. Relevant conditions have been included in the recommendations.

Referral	Jurisdiction	Comments
Development Assessment	Development Assessment	Recommend development for approval.
Engineers	Engineering	
Infrastructure Design and	Council Infrastructure	Generally supportive from an asset maintenance
Asset Management Branch		perspective.
Senior Projects Engineer	Flood and Drainage Strategy	Generally supportive of overall flood and
		stormwater approach.
Laidley Flood Mitigation	Implications to mitigation	No implications on the mitigation project.
Team	project	
Bull + Bear Economics	Review of Economic Impacts	The proposed Local Centre is unlikely to have
(external consultant)	from proposed Local Centre	material impacts on the centres hierarchy (Laidley
	Zone	and Plainland).

Planning Regulation 2017 Referrals

The application was referred to the State Assessment and Referral Agency for State transport thresholds. SARA responded on 5 June 2024 identifying it has no requirements for the development (2404-39916 SRA).

INFRASTRUCTURE CHARGES

In accordance with section 13 of the *Lockyer Valley Adopted Infrastructure Charges Resolution (No. 8) 2024*, a levied charge is applicable to the development proposal and has been calculated as shown in the below table taking into consideration any applicable credits or offsets. An infrastructure charges notice is recommended to be issued if the development were to be approved.

Stage 1

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	MAND			
	New Allotment	29	\$15,144.21	\$439,182.09
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
TOTAL PROPOSED DEMAND				\$454,326.30
EXISTING DEM	IAND			
Credit	Existing Allotment	2	-\$15,144.21	-\$30,288.42
TOTAL EXISTING DEMAND CREDIT				-\$30,288.42
TOTAL AMOUNT PAYABLE				\$424,037.88

Stage 2

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL	
PROPOSED DE	PROPOSED DEMAND				
	New Allotment	19	\$15,144.21	\$287,739.99	
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21	
TOTAL PROPOSED DEMAND				\$302,884.20	
EXISTING DEMAND					
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21	
TOTAL EXISTING DEMAND CREDIT			-\$15,144.21		
TOTAL AMOUNT PAYABLE				\$287,739.99	

Stage 3

stuge s					
Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL	
PROPOSED DE	PROPOSED DEMAND				
	New Allotment	8	\$15,144.21	\$121,153.68	
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21	
	\$136,297.89				
EXISTING DEMAND					
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21	
TOTAL EXISTING DEMAND CREDIT				-\$15,144.21	
TOTAL AMOUNT PAYABLE				\$121,153.68	

Stage 4

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	PROPOSED DEMAND			
	New Allotment	14	\$15,144.21	\$212,018.94
Charge	Balance Allotment	1	\$15,144.21	\$15,144.21
	\$227,163.15			
EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21
TOTAL EXISTING DEMAND CREDIT				-\$15,144.21
TOTAL AMOUNT PAYABLE				\$212,018.94

Stage 5

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	MAND			
Charge	New Allotment	19	\$15,144.21	\$287,739.99
TOTAL PROPOSED DEMAND			\$287,739.99	
EXISTING DEMAND				
Credit	Existing Balance Allotment	1	-\$15,144.21	-\$15,144.21
TOTAL EXISTING DEMAND CREDIT			-\$15,144.21	
TOTAL AMOUNT PAYABLE			\$272,595.78	

PUBLIC NOTIFICATION

The Variation Request was impact assessable and as a result, the entire application was publicly notified for a minimum 30 business days between 19 July and 2 September 2024.

On 11 September 2024, Council received the notice of compliance confirming public notification has been carried out in accordance with the requirements of the *Planning Act 2016*.

One properly made submission regarding the proposed development was received. The submission provides support for the development, in particular the flood conveyance strategy, inclusion of smaller lots and the potential for a future childcare centre.

CONCLUSION

The proposal:

- Is in an area intended for future urban development and the proposed lot sizes are consistent with lot sizes now contemplated by the *Lockyer Valley Planning Scheme 2024*.
- Includes a Variation Request which warrants support.
- Has considered future development in the Residential Expansion Zone and demonstrated it does not inhibit the future development of it.
- Complies with the Areas of Natural and Environmental Significance Overlay Code.
- Can achieve compliance with Planning Scheme and State planning requirements through the imposition of development conditions.

It is therefore recommended the development application be approved subject to conditions in accordance with section 60 of the *Planning Act 2016*.

Options

- 1. Approve the development application subject to reasonable and relevant conditions.
- 2. Approve the development application in part subject to reasonable relevant conditions.
- 3. Refuse the development application.

Critical Dates

A decision on the application is due to be made by 16 April 2025 in accordance with the Development Assessment Rules.

Strategic Implications

Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

Legislation and Policy

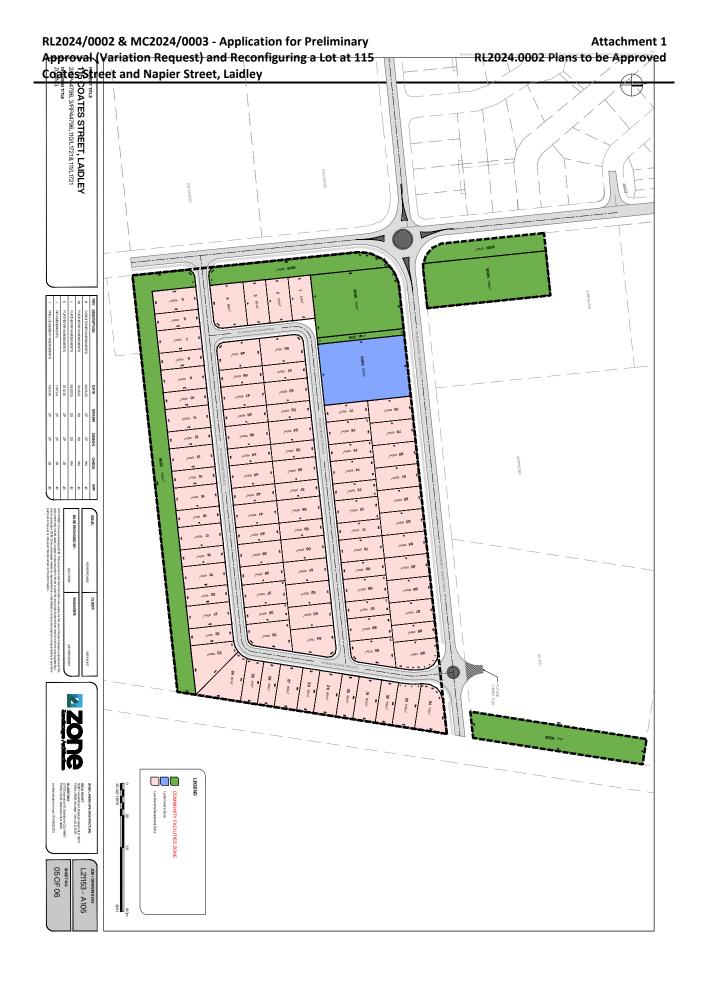
The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitters may appeal the decision to the Planning and Environment Court.

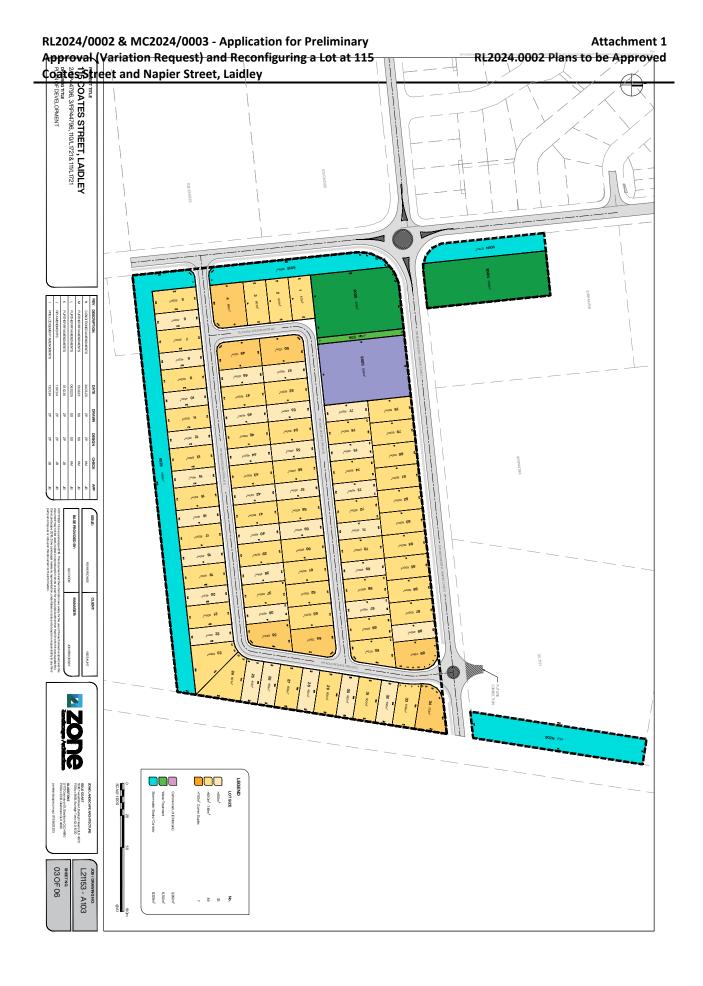
Risk Management

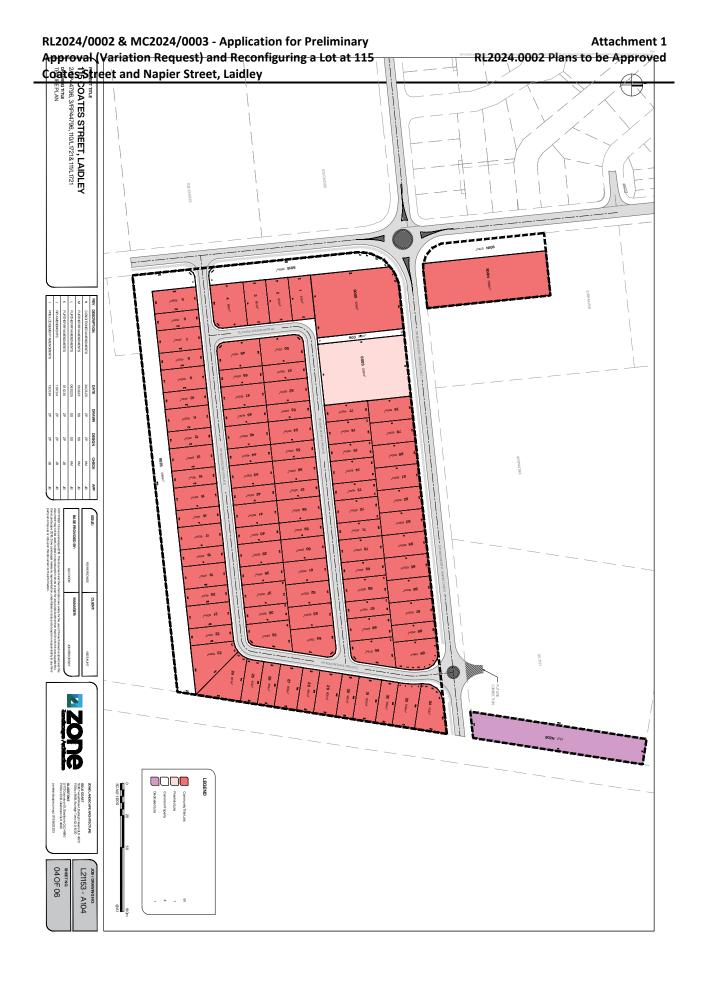
The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

Attachments

1 RL2024.0002 Plans to be Approved 4 Pages









12.7 Application to Bury Human Remains on Private Land at East Egypt Road,

Egypt

Author: Michael Coogan, Coordinator Community Wellbeing

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's decision on an application to bury human remains outside a cemetery on private property at East Egypt Road, Egypt.

Officer's Recommendation:

THAT Council approve the application to bury human remains outside a cemetery, being on land at East Egypt Road, Egypt, described as Lot 99 SP250122, subject to the following conditions:

- 1. This approval provides for the burial of Joan Schafferius on land at East Egypt Road, Egypt, described as Lot 99 SP250122.
- 2. The burial site is to be located in accordance with the details provided in the application to Council, i.e. approximately 328 metres from the south-eastern corner of the allotment, adjacent to the access track and property boundary.
- 3. Within 3 months of this approval, a properly made Development Application for Reconfiguring a lot for an access easement be made to Council. The access easement is to provide access to the burial site from East Egypt Road.
- Within 12 months of this approval, a plan of subdivision and easement documentation for the access easement is to be submitted to Council for approval and, once approved, registered with Titles Queensland.
- 5. The burial is to be conducted and managed by a suitably qualified and experienced undertaker.
- 6. An authorised person of Council must be allowed to inspect the site at any time, either before or after the disturbance.
- 7. Following the burial, an appropriate identifying memorial is to be placed on or adjacent to the place of burial.
- 8. This approval is valid for a period of two (2) years.

Executive Summary

An application has been received to bury human remains outside a cemetery. This is a prescribed activity under *Local Law No. 1 (Administration) 2011* and requires approval from Council.

While Council officers have delegated authority to decide this application, applications are rarely received and one previously refused, this application is being presented to Council for a decision.

The application relates to a request for a landowner to be buried on their land at East Egypt Road, Egypt. The applicant can meet the requirements of *Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011* and the application is recommended for approval subject to conditions.

Proposal

An application has been made by Kristell Schafferius requesting approval for her mother, Joan Schafferius, to be buried on their property at Egypt when she passes away. Kristell and Joan are both owners of the land and the adjoining lot, Lot 82 SP250122. Joan resides on Lot 99 and Kristell on Lot 82. The applicant states the land has been in the family for 46 years and Colin Schafferius' (Joan's husband) ashes were placed at the site in 2013 and marked with a memorial stone. The map below shows the proposed location of the grave as yellow star. No other family members wish to be buried on the land.



In accordance with Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011, burying human remains outside of a cemetery requires approval from Council. Subordinate Local Law No. 1.13 sets out criteria for the granting of an approval and the conditions that will ordinarily be imposed on an approval.

The activity must not result in harm to health or safety, personal injury, nuisance or a loss of amenity. The applicant has advised that arrangements have bene made with an experienced funeral director who will manage and conduct the burial. This will mitigate any potential harm to health or safety. The activity will also not result in nuisance or a loss of amenity as the burial site will not be visible from the road or be close to adjoining properties.

The applicant advises that ownership of the land containing the burial site will pass to Joan's son upon her death, however Subordinate Local Law No. 1.13 requires ongoing access to the burial site be secured to allow access to the burial site when the land is sold into different ownership. The primary concern with allowing burials on private land is ensuring access to the burial site remains available for family members once the land is sold. The applicant proposes an access easement to be created to guarantee ongoing access to the burial site. It is recommended that any approval be conditioned to require an access easement to be created within 12 months of the approval being granted.

The applicant has provided sufficient information to demonstrate they can comply with the requirements of Subordinate Local Law No. 1.13, and the application is recommended for approval subject to conditions. The term of an approval under the Local Law must be determined by Council having regard to the information submitted by the applicant. It is recommended that the approval be issued for a term of two years. If needed, an application can be made to extend the term of the approval.

Options

- 1. Council refuse the application to bury human remains outside a cemetery.
- 2. Council approve the application to bury human remains outside a cemetery.

Previous Council Resolutions

There are no previous Council resolutions in relation to this matter, however an application for burial outside a cemetery was made in 2014 and subsequently refused by a delegated Council officer. The refusal was based on legal advice from King & Co Solicitors that the requirements of the subordinate local law were not met as the application was not accompanied by the documents required under Subordinate Local Law No. 1.13.

Strategic Implications

Corporate Plan

Lockyer Community - Provide regulatory services for the safety of the community

Finance and Resource

There are no financial implications for Council.

Legislation and Policy

Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011

Risk Management

Environmental and Community (EC1) - Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity

Consultation

Portfolio Councillor Consultation

Cr Steinhardt is aware of this application.

Internal Consultation

Principal Governance and Property

Principal Parks, Recreation and Cemeteries Officer

External Consultation

None required

Community Engagement

None required

Attachments

There are no attachments for this report.

12.8 Queensland Transport Museum Entry Fees 2025

Author: Rachel Lane, Tourism and Events Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek endorsement to increase the entry fees into the Queensland Transport Museum, aligning with the new Military Exhibit and accommodating a per entry donation to local Veterans Association, Bootstraps.

Officer's Recommendation:

THAT Council:

- 1. Adopt an amendment to the 2024/2025 Register of Fees and Charges increasing the entry fee to the Queensland Transport Museum by \$2 per ticket.
- 2. Agree to donate \$2 per ticket to local Veterans Association, Bootstraps under a fixed term contract, to support and align with the installation of a Military Exhibit in the Queensland Transport Museum.

Executive Summary

The Queensland Transport Museum is set to open its doors to the public on Sunday 13 April 2025, with a brand-new military transport exhibit. The last entry fee increase occurred at the end of 2019 – beginning of 2020 and was endorsed by the Queensland Transport Museum Advisory Committee.

At the most recent Advisory Committee meeting in February 2025, the Committee endorsed an entry fee increase, with the increase to be donated to a local Veterans Association of Council's choosing.

This report provides Council with an outline of the potential entry fee increase, expected outcomes, views of relevant stakeholders and options for Council's consideration on proposed changes to museum entry fees.

Proposal

At the 20 December 2019 meeting of the Queensland Transport Museum Advisory Committee, it was agreed to make the following increases the admission fees to the museum:

Previous prices:	2019 approved changes:
Adult \$7.50	Adult \$8.00
Concession \$6.00	Concession \$6.00
Children 6-15 \$2.50	Children 6-15 \$3.00
Children under 6 FREE	Children under 6 FREE
	Addition of a Family admission – 2 Adults and up to 3 children for \$20.00

The increased revenue sat with Council. The initiative for residents living within region to have free entry remained the same.

Since then, the Museum has not had any significant changes to entry fees except increasing the Family admission to \$22, which provides no savings to attendees through bundled ticketing. Previously, a family would save \$2 on entrance fees.

Compared to neighbouring regional museums, the Queensland Transport Museum sits below average pricing models. Current Cobb and Co Toowoomba, and Queensland Museum Rail Workshops Ipswich pricing is stated below:

Cobb and Co, Toowoomba	Queensland Museum Rail Workshops, Ipswich
Adult \$12.50	Adult \$14.50
Concession \$10	Concession \$12.50
Child 3-15 years \$6.50	Child 3-15 years \$11.50
Family \$32	Family \$44.50

At the most recent Queensland Transport Museum Advisory Committee meeting on 20 February 2025, and in line with the temporary change to a military exhibit, the Advisory Committee endorsed increasing entry prices and then donating a portion of the ticket price to a Veterans Association within the Lockyer Valley. It was also suggested to add in a function to the till services for attendees to donate open amounts on top of the ticket fee to the chosen Veterans Association. The free local entry is to remain unchanged. Russell Tattam, key stakeholder in the new military exhibit, also endorsed the opportunity. With the increase, the ticket prices would sit at:

- Adult \$10.00
- Concession (including serving military personnel) \$8.00
- Children 6-15 \$5.00
- Children under 6 FREE
- Family (2 adults & up to 3 children) \$27.00

With this endorsement, Bootstraps, a Veterans charity located in Gatton, was suggested as the recipient of the additional funds. This charity offers leatherwork classes to assist with mental or physical injury recovery during service. The nature and obligation of any donation agreement will be outlined in a contract between the nominated association and Lockyer Valley Regional Council. The contract will be made with consultation with Council's Governance Team and will outline necessary elements including:

- Length of arrangement.
- Portion of per ticket donation.
- Consistency of donations to association e.g. monthly, quarterly, annually.
- End date of arrangement.
- Opportunity for renewal.
- Acknowledgement requirements of both parties.
- Termination of contract implications.

By increasing the price of tickets and donating the increased portion to the approved charity, there is no financial impact to Council.

Options

- 1. That Council endorses the Officer's recommendation in full.
- 2. That Council endorses the Officer's recommendation in part.
- 3. That Council decides to take other actions in relation to entry fees for the Queensland Transport Museum.

Previous Council Resolutions

Nil

Critical Dates

- 1. Printing of the updated Queensland Transport Museum brochure with entry fees required end of March 2025 for exhibit promotion.
- 2. Queensland Transport Museum set to reopen 14 April 2025.

Strategic Implications

Corporate Plan

Lockyer Community – Events and activities that bring together and support greater connectivity in the community.

Lockyer Business, Farming and Livelihood – Promote and market the Lockyer Valley as a destination for commerce, tourism, and lifestyle.

Tourism Strategy 2021-2026

- 1. SP 2 Develop and implement a comprehensive and innovative marketing campaign to foster destination awareness and promote the Lockyer Valley as a region with bespoke and authentic visitor experiences.
- 2. SP 3 Collaborate with our strategic partners to build the capacity of the region's tourism operators by fostering collaborative initiatives that promote industry development and networking opportunities.
- 3. SP 5 Leverage our collaborative relationships with our strategic partners to promote the Lockyer Valley.

Finance and Resource

Budget implications will continue to be addressed through existing allocations.

Legislation and Policy

There is no policy implications associated with this report.

Risk Management

Nil

Consultation

Portfolio Councillor Consultation

Liveability and the Circular Economy Councillor and Mayor were consulted at the 27 February 2025 fortnightly Mayor's meeting with Tourism Team.

External Consultation

Due to the internal administrative nature of the report, there has been no community engagement.

Community Engagement

Queensland Transport Museum Advisory Committee was consulted 20 February 2025.

Attachments

There are no attachments for this report.

13. INFRASTRUCTURE REPORTS

13.1 Mt Berryman Floodway & Permanent Flood Signage Funding Opportunity

Author: Suzanne Oweczkin, Grants Officer

Responsible Officer: Micah Edwards, Acting Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council's endorsement for two funding applications under the Australian Government's Disaster Ready Fund (DRF) Round 3.

Officer's Recommendation:

THAT Council submit the following project nominations under the Disaster Ready Fund Round 3 and commit a 50% financial contribution to each project, as detailed below, to be included in the 2025-2026 Capital Budget, subject to the application being successful:

Project	Total Project Cost	Council Commitment
Resilient Construction of Mt Berryman Floodway	\$1,150,000	\$575,000
Lockyer Valley Disaster Ready Signage Program	\$100,000	\$50,000

Executive Summary

The Disaster Ready Fund (DRF) is the Australian Government's flagship disaster risk reduction initiative which will fund a diverse set of projects in partnership with states and territories to deliver medium-term and long-term national outcomes, investing up to \$1 billion over five years from 1 July 2023.

Round Three will provide up to \$200 million in 2025-26 FY to build on the experiences and outcomes of Rounds One (2023-24) and Two (2024-25). Lockyer Valley Regional Council can request up to 50% of eligible project costs under funding.

The objectives of DRF are:

- •Increase the understanding of natural disaster impacts, as a first step towards reducing the risk of future natural disaster impacts,
- •Increase the resilience, adaptive capacity and/ or preparedness of governments, community service organisations and affected communities to future natural disasters to minimise the potential impact of natural hazards and reduce the risk of future natural disasters, and
- Reduce the exposure to risk, harm and/ or severity of a future natural disaster's impacts, including reducing the recovery burden for governments, cohorts at disproportionate risk, and/ or affected communities.

The following projects have been put forward from Council's Infrastructure Team:

- Resilient Construction of Mt Berryman Floodway
- Lockyer Valley Disaster Ready Signage Program

Proposal

DRF funding supports projects that address the physical and social impacts of disasters on our communities. Disasters that can be caused by climate change and other natural hazards. The funding is administered through the Queensland Reconstruction Authority who will coordinate project proposals to the National Emergency Management Agency. Large-scale infrastructure that will deliver enduring disaster risk mitigation,

resilience and safety benefits for communities is a key focus for Round Three.

Key dates		
Activity	Date	
Applications proposals open	Wednesday 22 January 2025	
Applications proposals close	Wednesday 16 April 2025	
Lead Agencies submit application proposals to	3 April – 30 May 2025	
NEMA		
Assessments of applications by NEMA	June – July 2025	
Announcements made on successful projects	From September 2025	
Development of Implementation Plans	Late 2025 – early 2026	
Implementation Plans endorsed, payments made	Early 2026	
and projects to commence		

LVRC applied under Round One of the Program in 2023 for the Laidley Flood Ready project (Laidley Flood Mitigation) and were successful in securing \$2M in funding to undertake:

- Strategic land purchase
- Project planning documentation
- Narda Lagoon Levee planning and approvals
- Narda Lagoon remediation

In 2024 Council applied for Round 2 of the Program for Phase 1 of Gatton Central Drainage, requesting \$750,000 of funding. Council was unsuccessful in securing this funding. Round 2 funded projects such as seawall replacements, evacuation centre roofs, disaster intelligence networks, drainage design, floodplain management plans and more.

Resilient Construction of Mt Berryman Floodway

The Mt Berryman Floodway reconstruction involves an upgrade of LVRC Asset FS007723, which is located approximately 100m north of Berlin Road.

The current floodway is at end of life, exhibiting significant failures and becoming increasingly susceptible to damage. The new floodway will be more resilient to inundation and will be widened to "future proof" the floodway for two-way operation.

The project is "shovel ready" and already has approval from the State Assessment and Referral Agency (SARA) for Operational work for Waterway Barrier Works - replace the existing floodway and culvert. The project will not be constructed during the wet season, so, given the timelines discussed in the "Key Dates", it is likely that construction will not start until approximately April 2026.

The Issue for Construction documentation, prepared in the 23/24 FY, identifies a cost direct cost of \$950,000. This has been escalated to a 25/2 6FY estimate of \$1,150,000. Given the condition of the floodway, consideration should be given to including this project in the Capital Budget in the 25/26FY, regardless of the funding outcome.

The project demonstrates alignment with the following objectives:

Objective	Alignment
Increase the understanding of natural disaster	Whilst this project is not focussed on education and
impacts, as a first step towards reducing the risk of	understanding, significant community consultation
future natural disaster impacts	will occur prior to the delivery of the project which
	will highlight the reasons for the project and the

Increase the resilience, adaptive capacity and/or preparedness of governments, community service organisations and affected communities to future natural disasters to minimise the potential impact of natural hazards and reduce the risk of future natural disasters

residual risks associated with it.

The Mt Berryman Community south of this floodway has very limited access, with the only other route being along Mt Berryman Road, Rockside Mountain Road and Ropeley Rockside Road, which is not suitable for the heavy vehicles that the community relies upon. The project has been designed to be resilient to inundation and flood damage. In turn, that will lead to more rapid community recovery as the likelihood of significant damage, and the resulting road closures and access limitations, will be all but eliminated.

Reduce the exposure to risk, harm and/or severity of a future natural disaster's impacts, including reducing the recovery burden for governments, cohorts at disproportionate risk, and/or affected communities.

The design has considered previously observed and potential future impacts. The design has been prepared to deliver a stronger floodway, with cutoff walls to prevent undercutting, scour protection, cement stabilised pavements (which are less susceptible to scour and moisture) and a new reinforced concrete deck. The culvert sizing is also increased, providing some, albeit very minor, improvements to immunity. These improvements are negligible given the size of the catchment. The floodway will also be widened and upgraded with improved signage, including closure signage. This will provide motorists with improved awareness of the floodway conditions and, should a motorist choose to cross when closure signs are up, provide a more forgiving width.

Risks/concerns

The current SARA Development Approval is due to lapse on 30 May 2025 unless the project has "substantially commenced". Council will seek an Extension Application prior to this lapsing.

INUNDATION AND DAMAGE DURING MARCH 2025 EX-TC ALFRED



DAMAGE POST JANUARY 2024 EVENT



DAMAGE POST MAY 2022 EVENT



Lockyer Valley Disaster Ready Signage Program

Under the 2021-22 QRRRF grant Council installed four storage sheds at locations known the get inundated and cut-off during rain events.

The storage sheds are used to store disaster related road-condition signs for hazards in isolated locations. The original idea came from lessons learnt during floods that there were a number of roads that could not be reached by active Council crews, in these circumstances there are Council employees in the isolated areas that can put up signs – increasing accessibility and public safety during these times.

Feedback from ex-Tropical Cyclone Alfred March 2025 was that these sheds were very helpful and increased access to hazard signs and as a result public safety.

The sheds can be erected by Council crews from purchased kits. For the purchase, installation and to be stocked with signs the expected cost is approximately \$6,000 per site and it is recommended that four (4) new sites are provided to provide coverage in the western parts of the region: Murphy's Creek, Grantham, Withcott and Flagstone Creek. The exact shed locations will be determined through the design phase.

See below for example of the sheds installed under QRRRF.





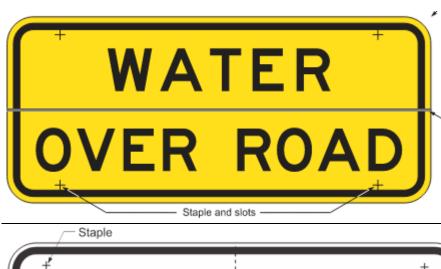
In addition to signage sheds, it is recommended that permanent road condition signage is installed across the region, with nineteen (19) sites shortlisted for this signage at an approximate cost of \$4,000 per pair of signs.

The sites are:

- McGarrigal road (McGarrigal Bridge)
- Lake Clarendon Road (Steinkes Bridge)
- Jims Road
- Ingoldsby Rd (before first crossing)
- Crowley vale Road
- Moon Road (Sandy Creek)
- Summerholm Road
- Sippel Rd (Sandy Creek)
- Pike Street (Laidley)
- Paroz Road (Laidley)
- Drayton Street (Laidley)
- Sandy Creek Road (Grantham)
- Winwill Connection Road (Winwill)
- Upper Tent Hill School Road (Upper Tent Hill)
- Caffey Connection Road (Caffey)
- Grantham Winwill Road (Ma Ma Creek)
- Ma Ma Lilydale Road (Ma Ma Creek)
- Flagstone Creek Road (Iredale)
- Stockyard Creek Road (Stockyard)

Examples of some road condition signs are below, however, the final sign face will be determined during the design phase.







The total cost for the signage program (sheds and permanent signage) is approximately \$100,000.

Options

- 1. Council endorse the proposed funding applications under Disaster Ready Fund Round Three and the in principle a 50% co-contributions.
- 2. Council do not endorse the proposed funding applications or the 50% co-contributions.

Critical Dates

Round Three of the Disaster Ready Fund closes 16 April 2025 with successful projects expected to commence early 2026.

Strategic Implications

Corporate Plan

Lockyer Planned Plan, design and deliver essential infrastructure for roads, drainage, walkways and

cycle paths for connectivity across the region.

Lockyer Planned Undertake strategic infrastructure planning to guide the provision of infrastructure

across the region.

Finance and Resource

If endorsed, Council will need to contribute 50% of each successful project's eligible costs in the 2025-26 Capital Budget, being:

- Resilient Construction of Mt Berryman Floodway \$575,000
- Lockyer Valley Disaster Ready Signage Program \$50,000

Legislation and Policy

There are no policy implications associated with this report.

Risk Management

IA1 Infrastructure and Assets Planning, managing and maintaining assets for the future.

The businesses located in this industrial precinct are important to the Region's agricultural, freight and commercial industries and it is important to maintain the quality and functionality of the roads surrounding these businesses by keeping them up-to-standard for the heavy vehicles and increased usage.

Consultation

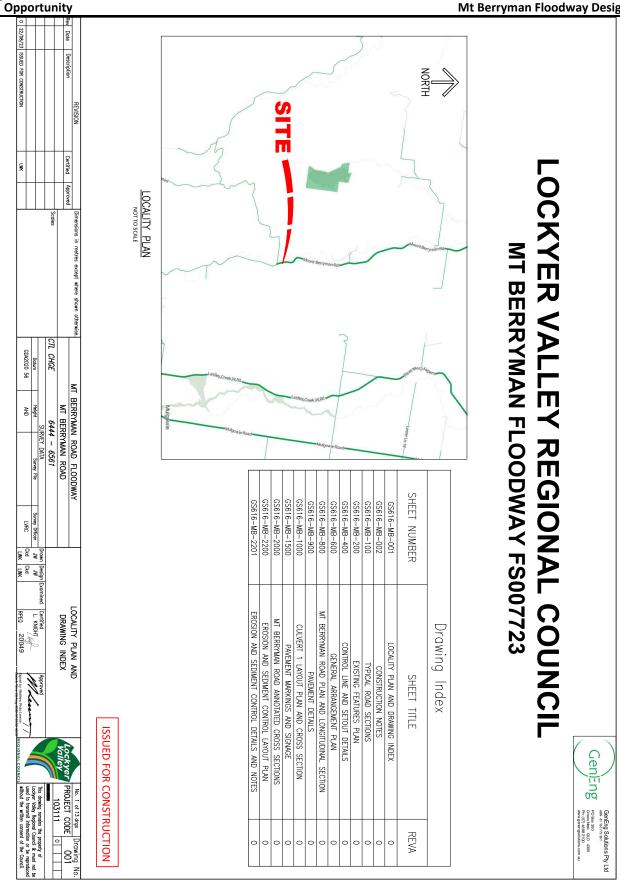
Portfolio Councillor Consultation

Councillors were consulted at the Councillor Workshop held on 25 March 2025.

Internal Consultation

- Grants Officer
- Coordinator Accounting Services
- Group Manager Infrastructure
- Manager Infrastructure Design and Asset Management
- Manager Infrastructure Delivery

Attachments



Date

REVISION

Gen)En ळू

PO Box 300 Crows Nest QLD 4355 Ph: (07) 4698 2100 www.genengsolutions.com GenEng Solutions Pty Ltd

General notes

1. All dimensions

prior to construction.

Dimensions shall not be obtained by scaling from the drawing bimensions shall not be obtained by scaling from the drawing bimensions shall liabs with all relevant utility authorities. The contraction of and/or locate all existing services, co-ordinate protection of and/or existing services within the construction area footprint as receivisting services within the construction area footprint as receivisting services. dimensions and setout out are to be checked to confirm the levels

nexisting services, co-ordinate protection of and/or relocation of any existing services within the construction area footprint as required. The contractor shall be responsible for the repair of any services damaged as result of the works.

6. Overhead power exists in this area. All construction within 3m of overhead power lines to be in accordance with safety advice from ENERCEX.

7. The contractor shall be responsible for notifying all relevant authorities and paying all fees necessary before commencing work.

8. All new surfaces to match neatly to existing surfaces in level and finish.

9. Construction contractor to arrange all necessary permits and approvals for the clearing of any trees proposed under this design.

10. During construction traffic barriers, lights & signs shall be maintained to ensure sofe passage of traffic and pedestrians in accordance with the requirements of Lockyer Vulley Regional Council.

11. During construction the contractor is responsible for installation and maintenance of sediment & erosion control devices to comply with requirements of Lockyer Vulley Regional Council.

Installed sediment devices are to comply with IPWEA standard drawing numbers DS-040 & DS-041.

All workmanship and materials shall be in accordance with S.A.A codes, by-law and ordinances of Lockyer Valley Regional Council and workplace health and

12. Ξ <u>.</u> 9 00

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safety requirements.

4. Prior to construction, a registered surand check construction extents, lines
The contractor shall be responsible to
course of the contract.
Any roads, footpaths and private propserviced in the contract. construction, a registered suck construction extents, lines surveyor should stake R.P. boundaries, setout nes and levels of all proposed works. for maintaining survey mark works. s during s, by-laws n and

4

5.

Any roads, footpaths and private property damaged during construction shall be reinstituted to their original condition to the satisfaction of the superintendent. The contractors attention is drawn to the requirements of the current workplace health and safety act. All work is to be carried out in accordance with this act and in particular the contractor is to ensure the requirements of this

16. 17.

specification with regard to "notification in relation to a notifiable project" are fulfilled.

Any conflicting information in the drawings and specification must be referred the superintendent for resolution prior to proceeding.

All works are to be graded to provide adequate frainage during construction.

All weithes leaving the work size to comply with environmental management pl and ensure no material is deposited on roadways. plan

Design is based on survey data supplied by Lockyer Valley Regional Council. The designer takes no responsibility for errors or omissions in the survey data and the design decisions made on the basis of survey information.

All proprietary items specified in this design shall be installed in accordance with the manufacturers guidelines.

Vertical datum is Australian Height Datum (AHD) and horizontal datum is GDA2020, Zone 56.

<u>.</u>

Roadworks notes

and position of all survey marks

and their

n of any

Powement & subgrade replacement maderial to be compacted in layers not exceeding 150mm compacted thickness. Subgrade to be proof-rolled with fully loaded water cart. There is to be no visible deformation under the load.

Provide compaction testing in accordance with LVRC requirements.

A hold point exists for release by the supervising engineer prior to placements.

Larthworks

If thworks and fill management notes certifications, stripping and grubbing should be carried out in areas carthworks. Also, all soils containing organic matter should be a construction area. This material is not considered suitable for urfill.

All stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil is to be stockpiled on site and reused durin all stripped topsoil stripped to as subject to e stripped from the r use as structural

superintendents approval.

Sood quality insitu salis, where free of organic and deleterious material, used for structural fill at the discretion of the superintendent, provided moisture content of the salis on placement approximates the optimum r us material, may be t, provided the optimum moisture

results shall be provided.

Field density testing should be carried out to check the standard achieved and the placement mosture content. The frequency and testing should be as per guidelines in AS3788–1996 and Lockyer Council planning scheme policies.

All fill material placed on the site is to: d of compaction d extent of r Valley Regional

prior to placement

subsequent gravel layers. Base and sub-base mat Base and sub-base materials to be Testing is to be in accordance with tested and approved prior to delivery to site the relevant MRTS, SAA standards and LVRC

requirements.

Saw cut existing seal to form neat edge with Defects in the existing pavement are to be repreplacement. vith new versith repaired works.
d by excavation

and

during revegetation

After clearing, grubbing and stripping the exposed surface, all poved construction areas should be proof rolled to detect any soft or loose material. Welck soils, particularly loose surface, cloyey or sands should be compacted to the appropriate requirements where possible. Weak, overly moist soils particularly clay soils, should be preferably removed. Proof rolling of cut areas should be deterred until after full excavation is completed.

Material excavated from cut areas shall not be used as fill without the

content required for compaction.

Select fill under povement to be placed & compacted in maximum 150 mm compacted thickness layers to specified compaction.

Imported fill and fill under rail embankments, should have a soaked CBR of not less than 15% and a maximum aggregate size of no greater than 75 mm, max liquid limit. = 40, max P.I = 15, max P.I × % passing 4.25 um = 450. Test

7. 6.

Council planning scheme policies.

All III material placed on the site is to:

1. Comprise only of natural earth and rock and is to be free of contaminants, natural solutions, horardous, deletarious and organic materials. Fill material is to be free draining, Mo demolition material is to be used. The Fill shall be compacted in layers not exceeding 150 mm (compacted thickness) and to a minimum 95% dry density ratio using standard compacted in accordance with AS1289.29. A minimum of 100% dry density is required of subgrade level and 100% dry density is required for poements.

Strip turf open drain inverts and batters at 3m intervals. Apply grass seeding

AS1379 and AS3600 with compressive

All concrete to be in accordance with A strengths as shown on the drawings. Concrete construction to comply with the Reinforcement rabric to AST304, with a concrete to be broom finished and have on the drawings.

Concrete for bedawlis, wingwells and all TMR standard drawings 1250 and 1260. Concrete for loadways works to be in according to the concrete for loadways works to be in according to the concrete for loadways works to be in according to the concrete floodway works to the concrete floodway wor have a n the requirements of AS3600. In cover as specified on the dr have a maximum aggregate si drawings.

specified

and aprons works to be in accordance wi d 1260. n accordance with LVRC standard drawings to be in accordance with

Pavement and bitumen seal notes

All compaction to be subjected to testing in accordance with the relevant scale and Lockyer Valley Regional Council planning scheme policies.

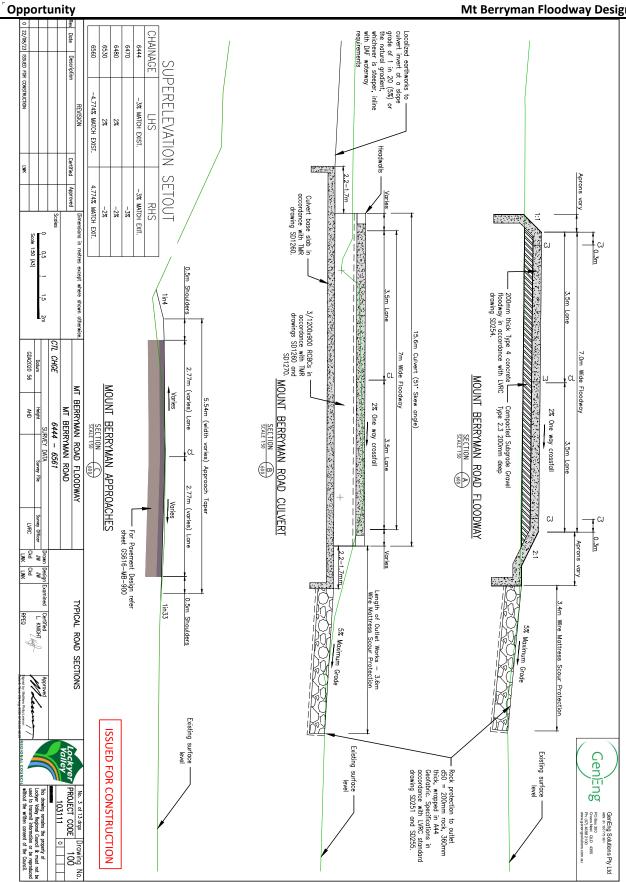
Minimum depth of povernent is detailed on typical section, Actual povernent depths are to be determined following scoked CBR tests on subgrade. Base course povernent growtes are to be compacted at optimum moisture content to achieve 100% standard compaction.

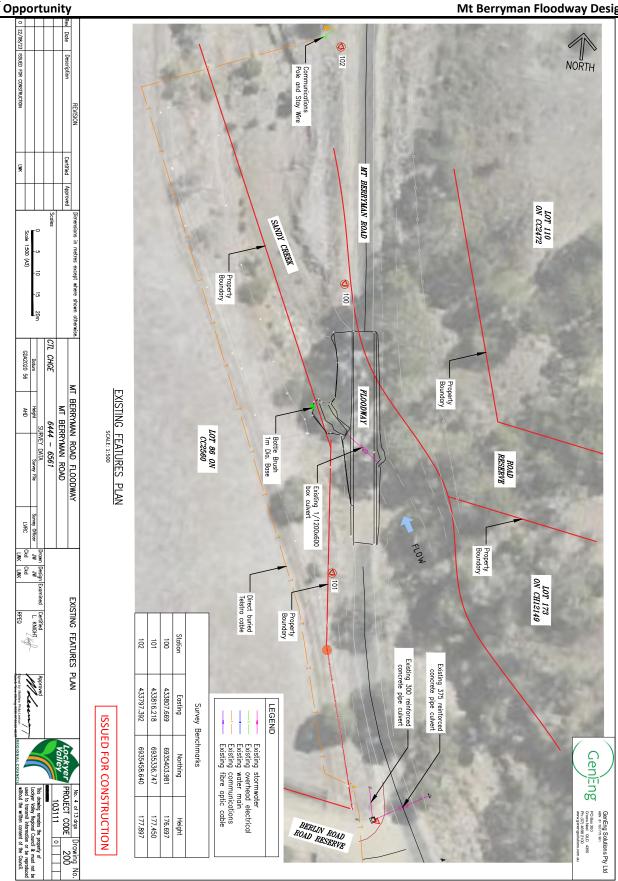
Sub base course povement gravels (if specified) are to be compacted at optimum moisture content to achieve 100% standard compaction. Subgrade is to be compacted at optimum moisture content to achieve 100 standard for the top 300mm and 95% standard below the top 300mm. Seal design based on design assumptions and this is to be verified fully videsigner by the spray contractor prior to application. verified fully with 100% the

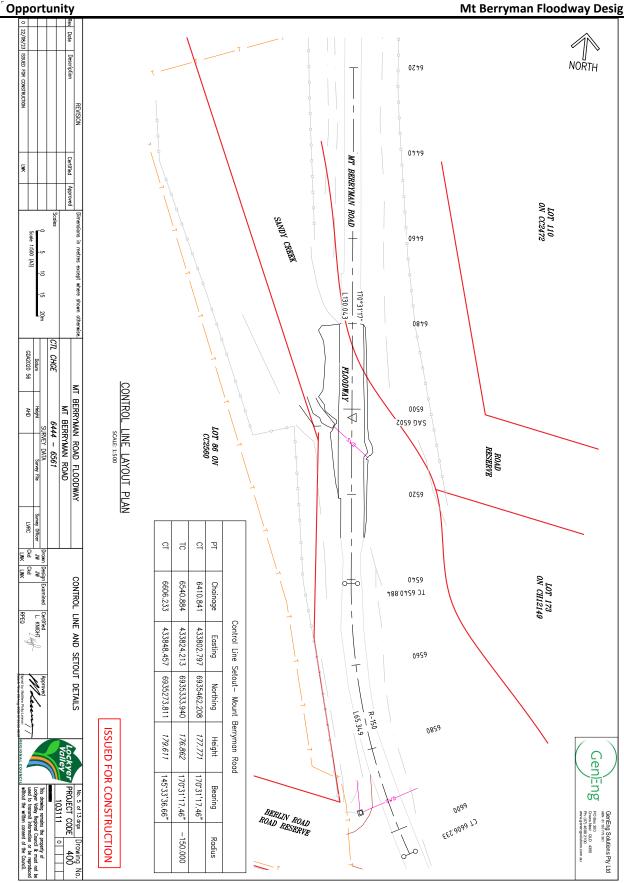
ISSUED FOR CONSTRUCTION

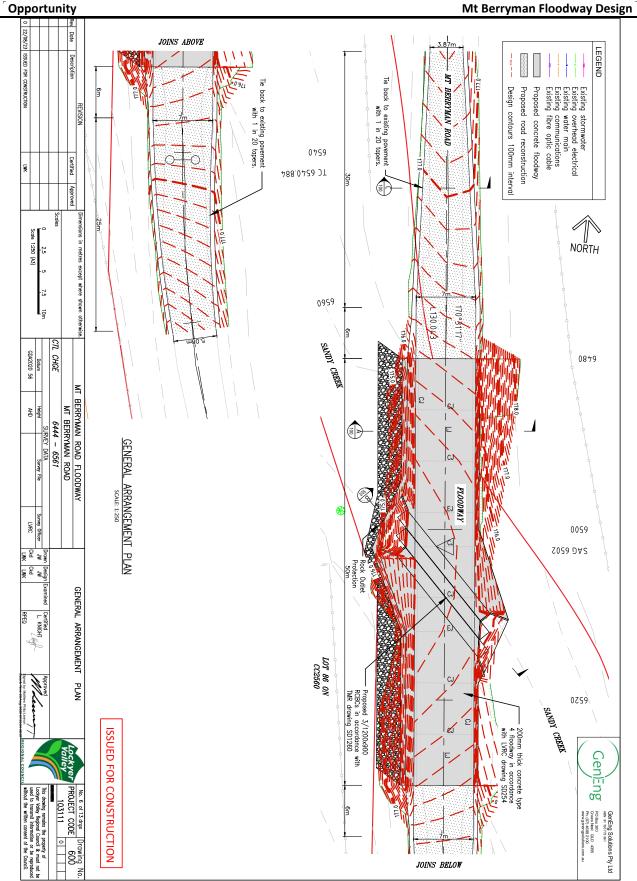
Certified metres except where shown otherwise. GDA2020 CHGE ≤ MT BERRYMAN ROAD 돌 를 6444 -SURVEY DATA Survey File 6561 FLOODWAY Survey Officer LVRC Ckd W Ckd LWI CONSTRUCTION NOTES L KNIGHT PROJECT CODE 103111

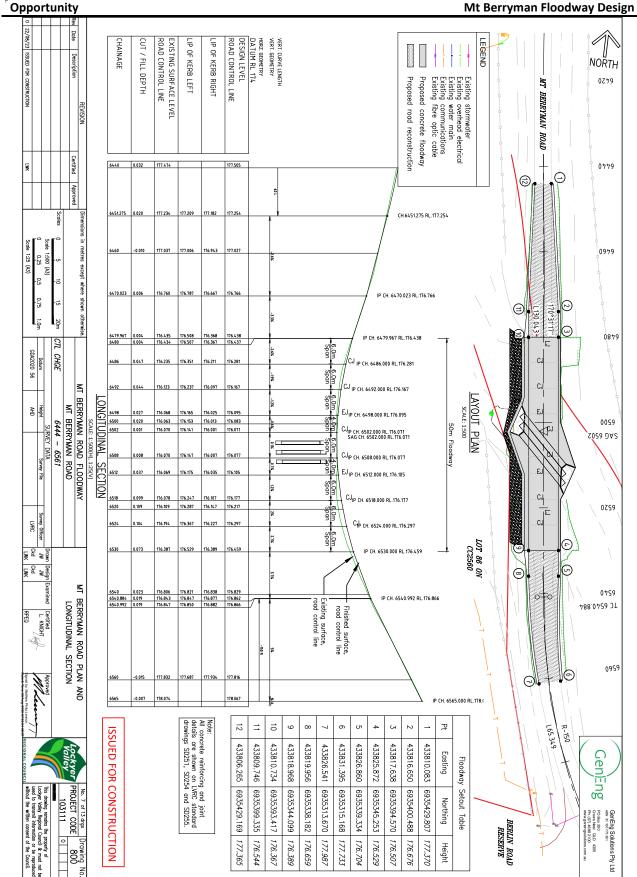
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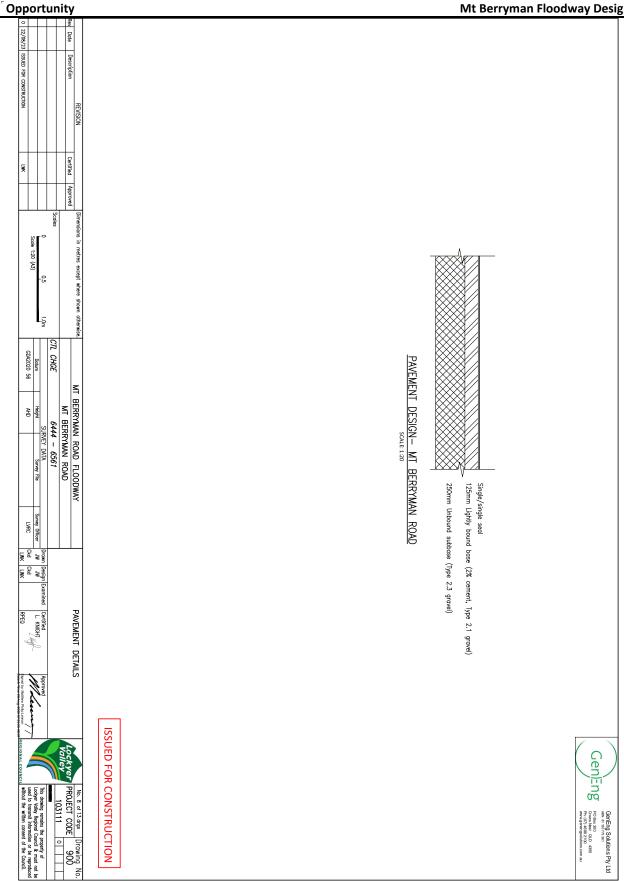




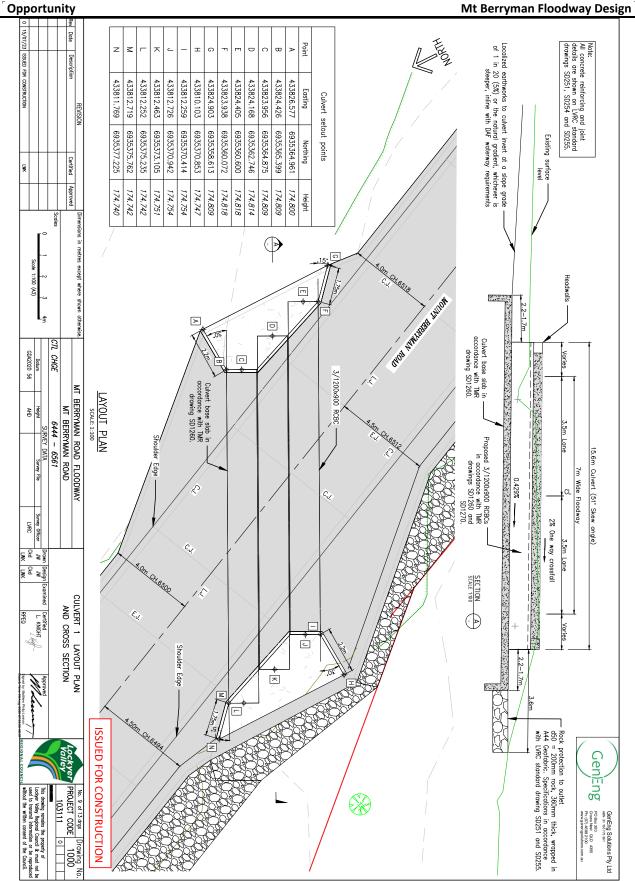


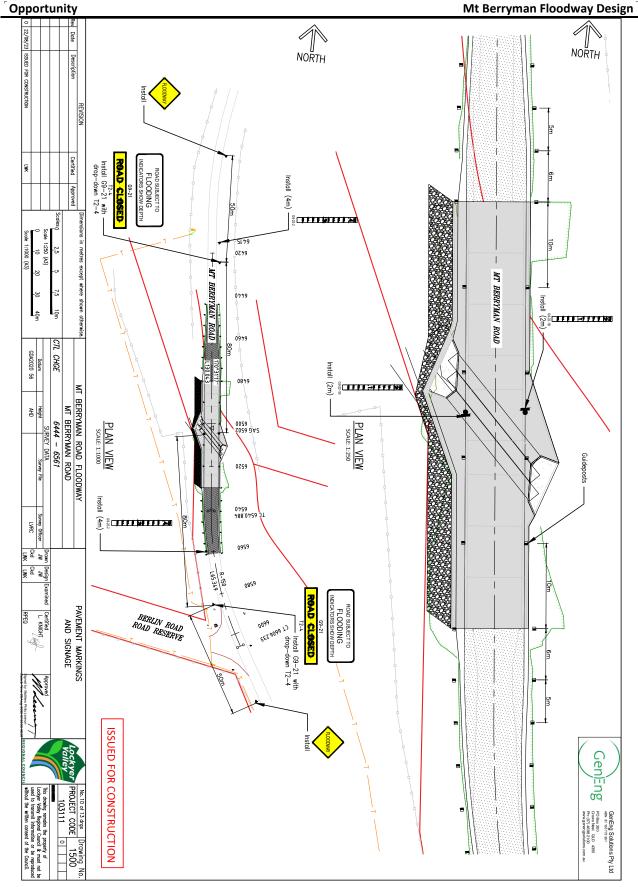


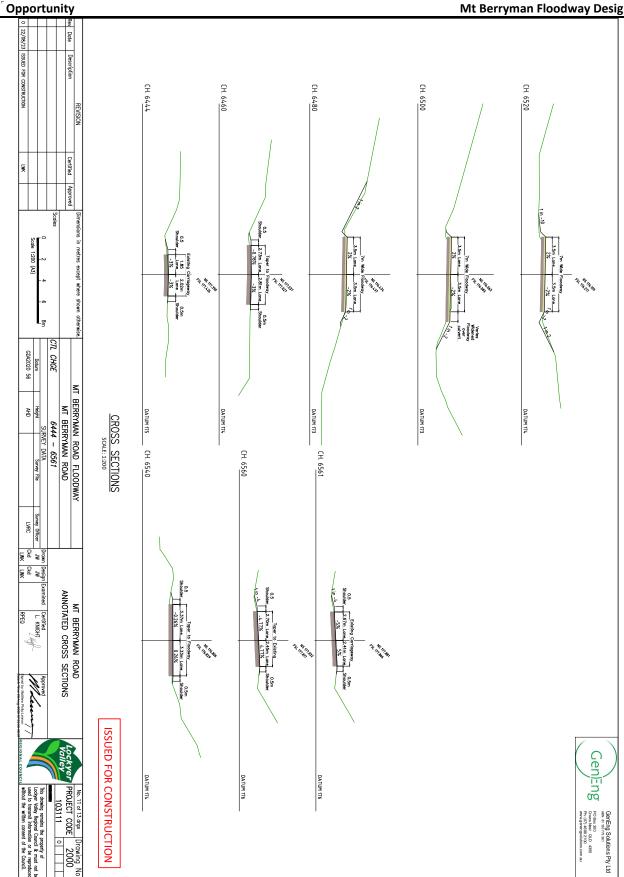


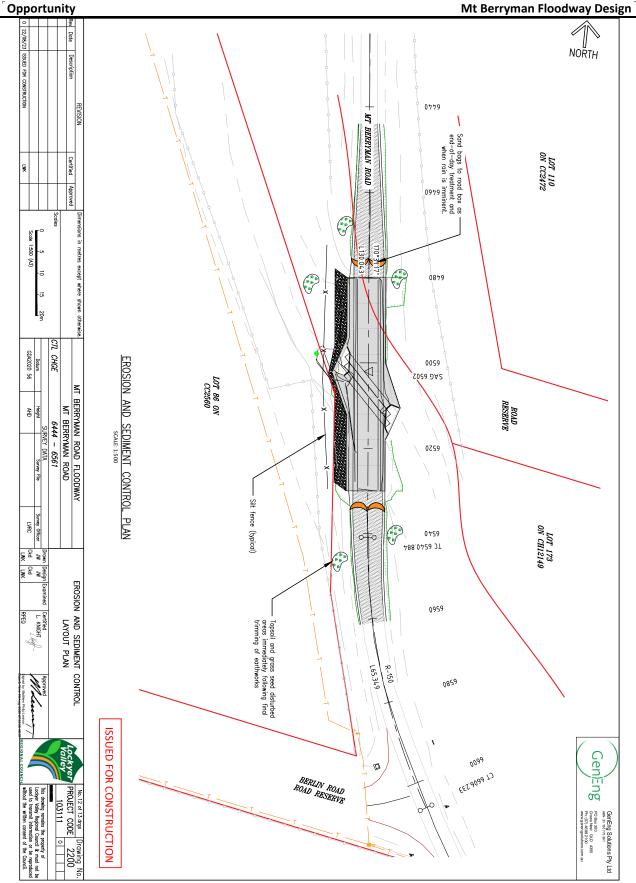


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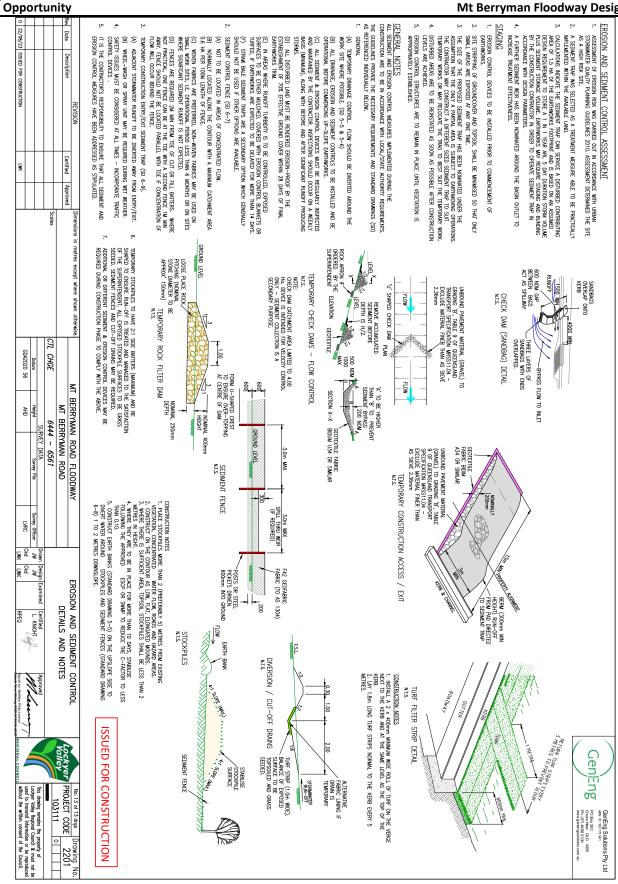




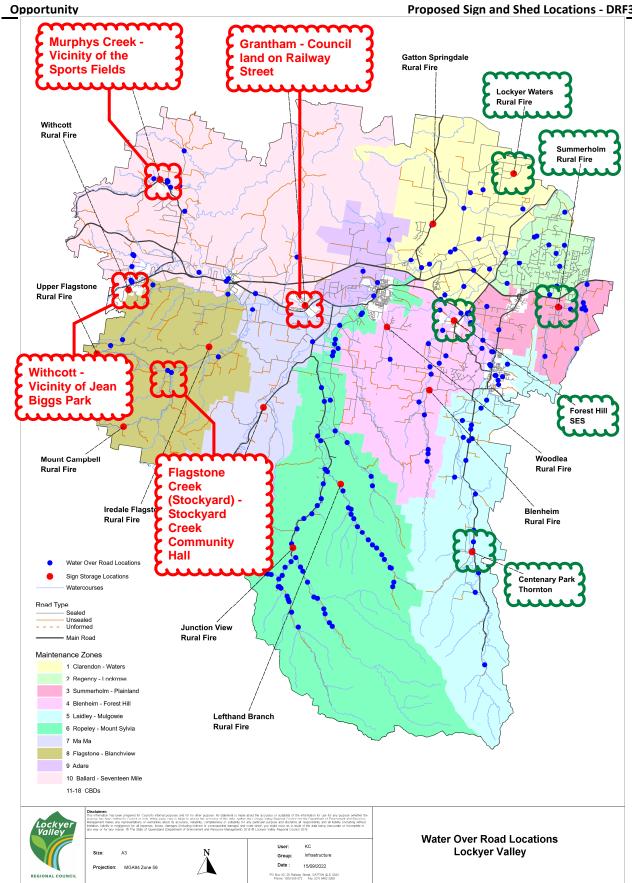




Mt Berryman Floodway Design



Proposed Sign and Shed Locations - DRF3



14. ITEMS FOR INFORMATION

14.1 Chief Executive Officer's Monthly Report - February and March 2025

Author: Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during February and March 2025. The report for February was postponed due to the operational impacts of Ex-Tropical Cyclone Alfred and therefore is being presented with the March report for information.

This document is for Council's information only.

Executive Summary

The activities covered in this report include Strategic Planning; Internal Audit and Risk; Procurement; Disaster Management; Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

Proposal

That this report be received and noted.

Attachments

- 15 Executive Office Monthly Report February 2025 20 Pages
- 25 Pages Executive Office Monthly Report March 2025 25 Pages



Executive Office

MONTHLY GROUP REPORT FEBRUARY 2025



HIGHLIGHTS

Flood Restoration Program Update

The February expenditure brief of costs submitted for reimbursement for the 2021/2022 and 2023/2024 events will be combined in the March 2025 CEO update.

BUSINESS IMPROVEMENT & STRATEGY

Audit and Risk Management

The Audit and Risk Management function links to the Corporate Plan by ensuring relevant internal audits are completed and assisting to mitigate corporate risks.

Audit and Risk Management Committee (ARMC)

Preparations were finalised and the agenda and meeting papers were distributed on Thursday 27 February 2025 for the ARMC Planning Day (5 March 2025) and ARMC meeting (6 March 2025). Unfortunately, TC Alfred caused both meetings to be cancelled. The Planning Day has been rescheduled for Wednesday 7 May and the agenda for the 6 March meeting will be combined with the June ARMC meeting agenda.

Internal Audit Update - Delivery of Council's Internal Audit Plan

Council has engaged O'Connor Marsden and Associates (OCM) to conduct all audits identified on its 3-year Internal Audit Plan. The schedule of audits and other activities for the 2024-2025 financial year is outlined in the following table, including the current status.

	2024-2025 Internal Audit Schedule							
Audit/Review	Objective/Scope	Status						
Conflict of Interest	Review the effectiveness of and efficiency of	In progress – audit						
Management	Council's Conflict of Interest Framework for both	report under						
	Councillors and officers.	development by						
		OCM.						
Corporate Card	Review the effectiveness, efficiency and timeliness	In progress –						
Process and	of Council's controls over the management and	meetings and						
Compliance	usage of its Corporate Card process.	fieldwork were						
		conducted this						
		month by OCM.						
Records Management	Provide assurance that Council's management of	Not yet						
	corporate records operate effectively,	commenced –						
	economically and that the internal control	Scheduled for						
	framework governing its records is adequate.	quarter 4.						
Follow up Outstanding	Status review of outstanding internal audit	In progress –						
Internal Audit	recommendations on Council's Audit Register	Review of						
Recommendations		outstanding						
		internal audit						
		recommendations						
		was completed this						
		during February.						

The three internal audits noted above are being completed late in the financial year and this is something that will need to be reviewed for future internal audits, as it is better if they are spread more evenly across the year.

Audit Register Status Update

There are currently 28 audit recommendations on the Audit Register to be actioned, none of which are high risk.

A review of outstanding internal audit recommendations was completed by OCM on Tuesday 11 February 2025, in preparation for the next ARMC meeting that was due to be held on 6 March. This process has assisted with ensuring the continued actioning of these recommendations.

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...

The following table outlines the outstanding audit recommendations by type of review and level of risk to Council.

Review (audit)	Total No	Numl Recomm	Completed		
(3331)	of Rec.	High	Medium	Low	Rec.
Tendered Contract Review	20	0	2	0	18
Lessons Learned from Pandemic	4	0	3	0	1
Property Management Review	10	0	0	2	8
Plant and Fleet Utilisation Review	19	0	0	1	18*
Environmental Compliance Management	2	0	1	0	1
Revenue Management Review	12	0	3	0	9
Waste Fees & Levies Review	8	0	0	0	8*
Fuel Management Review	9	0	0	6	3*
Project Expense Capitalisation Review	7	0	7	0	0
External Audit Items	12	0	3	0	9
Total	103	0	19	9	75

^{*}This includes recommendations which have been verified as completed for endorsement by the Audit and Risk Management Committee.

Corporate Risk Management Update

An overview of Council's Risk Appetite Statement was provided to Council's Executive Leadership Team at Session 3 of the Strategic Risk Management Review, which was held on Monday 17 February 2025. At the time of writing this report a session on the treatments to be applied to corporate risks in order to mitigate them and lower the residual risk was held with the ELT. The risk treatments will now be finalised as soon as possible. A session was also held with Council at the 1 April workshop providing an overview of strategic risk management and Councils risk appetite statement. Further sessions will be held with Council on these.

Business Continuity Project Status Update

An overview of business continuity and crisis management was provided to the leadership group on Monday 17 February 2025. Copies of all business continuity and crisis management documents, including a business continuity plan template have been circulated to the participants for feedback and acceptance of Council's critical function matrix.

At the time of preparing this report, a workshop session was held with Council on 1 April providing an overview of business continuity and crisis management. The next step is to present the Business Continuity and Crisis Management Policy to Council for adoption.

Corporate Planning and Performance Reporting

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to; "Provide leadership and contemporary management systems that drive a coordinated and connected organisation".

No further update since that provided in the January monthly report.

PROCUREMENT

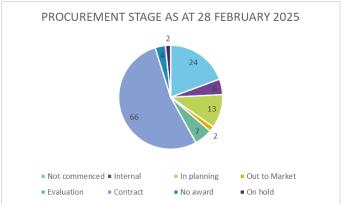
PROCUREMENT PROJECTS AS AT FEBRUARY 2025

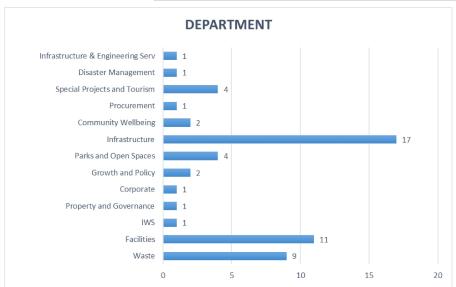
Group	Progress								
Infrastructure Delivery	December 2024	January 2025	February 2025						
LVRC-24-012 Mahons Bridge	Awarded to CPM Group TA								
Replacement	CPM Civil								
LVRC-24-019 Demolition of Lake Dyer	Planning for procurement	Sourcing of RFQ – opened	Evaluation – RFQ closed						
Amenities	process	14/1/2025 via Trade	7/2/2025, negotiating with						
		Services Panel	Trade Services panel						
			supplier						
LVRC-24-025 Lake Apex Half Basketball	Awarded to The Sports								
Court	Court Builders								
LVRC-24-063 Playground Renewals		Planning for procurement	Awarded to Urban Play Pty						
		process	Ltd						
LVRC-24-064 Laidley Recreation		Planning for procurement	Evaluation – RFQ opened						
Reserve Shelter Replacement		process	3/2/25, closed 21/2/25						
LVRC-24-065 Jean Biggs Park Upgrade		Planning for procurement	Planning for procurement						
		process	process						
LVRC-24-088 Concrete Seam Strips		Planning for procurement	Planning for procurement						
Gatton Cemetery		process	process						
LVRC-24-090 Installation of Solar	RFQ closed 4/12/2024.								
Panels – Gatton Cemetery Chapel	Awarded to JK Moht Pty Ltd								
	t/a Powermate								
LVRC-24-092 Gatton Cemetery Shed			Sourcing – RFQ opened						
Supply and Installation			18/2/25						
LVRC-24-094 Gatton Showgrounds		Planning for procurement	RFQ opened 6/2/25,						
Electrical Upgrade		process	closed 12/2/25. Awarded						
			to SGS Electrical Pty Ltd						
LVRC-24-095 Laidley Cultural Centre			Planning for procurement						
Kitchen Upgrade			process						
LVRC-24-097 Designs for Upgrading	Sourcing – RFQ opened	Sourcing via Trade	Evaluation - RFQ closed						
Sports Fields Lights	3/12/2024	Services panel	25/2/25 via Trade Services						
	' '	'	Panel						
LVRC-24-098 LVSAC Pool Heating	Planning for procurement	Planning for procurement	Evaluation – RFQ opened						
Replacement	process	process	6/2/25, closed 27/2/25						
LVRC-24-114 Bridge Debris Removal	Evaluation – RFQ closed								
(2)	2/12/2024. Awarded to								
	Kemjay Earthmoving Pty Ltd								
LVRC-24-115 2024-25 Bitumen Reseal	Evaluation – RFQ closed	Awarded to RPQ Spray Seal							
Program	20/12/2024	Pty Ltd							
LVRC-24-124 Accessibility	Sourcing of RFQ – opened	Evaluation of RFQ – Closed							
Improvements Laidley, Gatton	23/12/2024	17/01/2025							
		Awarded to CVSG Asset							
		Services via Trade Services							
		Panel							
Infrastructure – Asset Management	December 2024	January 2025	February 2025						
Minor Bridge Maintenance Work		Planning for procurement process	Evaluation – RFQ opened 12/2/25, closed 28/2/25						
Infrastructure Fleet	December 2024	January 2025	February 2025						
LVRC-24-030 Light Commercial &	Awarded to Lockyer Valley	-							
Passenger Vehicles	Toyota								
LVRC-24-032 Tipping Truck	Awarded to Hino Motor								
	Sales Australia Pty Ltd								
LVRC-24-033 Supply and Delivery of an	Awarded to Hastings								
Excavator 20T	Deering (Australia) Limited								

LVRC-24-106 Supply and Delivery of	Awarded to Lockyer Valley		
One (1) SES Vehicle	Toyota		
Waste Services	December 2024	January 2025	February 2025
LVRC-24-001 Green Waste Mulching	Planning for procurement	Planning for procurement	Planning for procurement
_	process	process	process
LVRC-24-004 Tyre Recycling and		Planning for procurement	Sourcing – RFQ opened
Disposal		process	27/02/2025
LVRC-23-052 Gatton Waste Donga	Planning for procurement	Market Research	Market Research ongoing
Installation	process	commenced	
Community Facilities	December 2024	January 2025	February 2025
LVRC-24-010 Fairways Park Cleaning	Planning for procurement	Planning for procurement	Evaluation – RFQ opened
Services	process	process	7/2/25, closed 21/2/25
Parks, Recreation and Cemeteries	December 2024	January 2025	February 2025
LVRC-24-113 Walter Brunner Park		Sourcing of RFQ – opened	RFQ closed 3/2/25,
Maintenance		21/01/2025	Awarded to Gilmore
			Operations Pty Ltd
Community and Wellbeing	December 2024	January 2025	February 2025
LVRC-24-038 Matters of Local	Sourcing – RFQ opened	Evaluation of RFQ – closed	
Environmental Significance Study	10/12/2024	13/01/2025. Awarded to	
		Francisii Ecology	
LVRC-24-055 Local Government	Awarded to IIP Pty Ltd T/A		
Infrastructure Plan Review	Integrated Infrastructure		
	Planning		
LVRC-24-103 Growth Management	Awarded to PSA Consulting		
Strategy			
LVRC-24-108 Vegetation & Pest	Planning for procurement	Planning for procurement	Planning for procurement
Management Panel	process	process	process
LVRC-24-119 Design/Technical	Evaluation – RFQ closed	Evaluation — RFQ closed	Awarded to Engeny
Consultant Lockyer Valley & Somerset	13/12/2024	13/12/2024	Australia Pty Ltd
Water Security Scheme			
Governance and Property	December 2024	January 2025	February 2025
LVRC-24-046 Demolition 48 Cochrane	Awarded to WMA		
Street, Gatton	Demolition		
LVRC-24-054 Lease of Building at	Awarded to Lockyer Valley		
Whites Road, Laidley	OSHC		
LVRC-24-057 Building Removal North	Awarded to Kings House		
St, Gatton	Relocators Pty Ltd		
ICT	December 2024	January 2025	February 2025
LVRC-24-110 Technology One Platform	Awarded to Technology One		
– CiA			
Procurement and Stores	December 2024	January 2025	February 2025
LVRC-23-075 Trade Services Preferred	Awarded to 27 suppliers		
Supplier Arrangement			
LVRC-24-045 Supply and Delivery of	In negotiation with other	In negotiation with other	Finalised, awarded to sever
Quarry Products	suppliers	suppliers	(7) suppliers
Executive Office	December 2024	January 2025	February 2025
LVRC-24-052 Corporate Uniforms	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-24-049 Flood Warning	Evaluation – RFQ closed	Awarded to Aquamonix Pty	
Infrastructure Network - Gauges	18/12/2024	Ltd	
LVRC-24-109 Flood Warning		Sourcing of RFQ – opened	Awarded to Aquamonix Pty
Infrastructure Network - Cameras		15/01/2025.	Ltd
		Evaluation of RFQ - closed	
		28/01/2025	
LVRC-24-062 Valuation Non-Current	Awarded to AssetVal (Marsh		
Asset	Pty Ltd)		

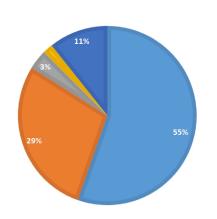
CURRENT PROCUREMENT SCHEDULE

PROCUREMENT STAGE AS AT 28 FEBRUARY 2025						
Not commenced	24					
Internal	6					
In planning	13					
Out to Market	2					
Evaluation	7					
Contract	66					
No award	4					
On hold	2					



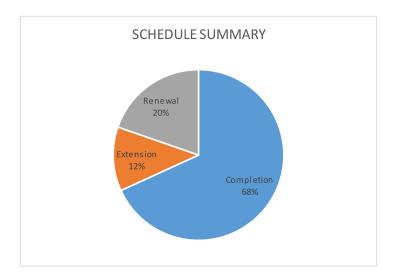






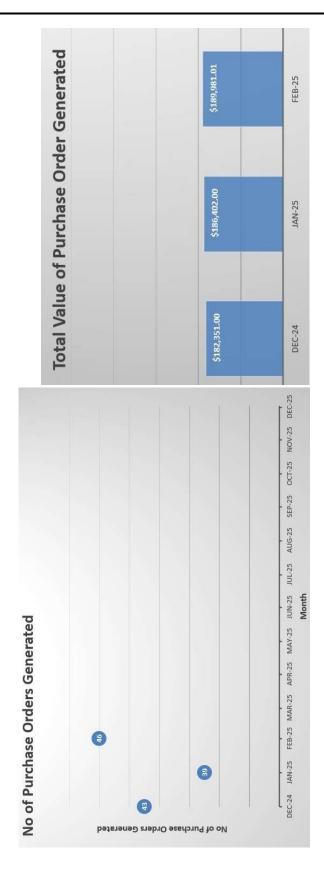
FORWARD PROCUREMENT SCHEDULE





Stores Data

OVERALL PURCHASING DATA	Decem	ber 2024	January 2025	February 2025	
No of Purchase Orders Generated		43	39	46	
Total Value of Purchase Orders Generated	\$1	L82,351.00	\$186,402.00	\$189,981.00	
Total Value of Largest Spend to a Single Supplier	\$1	104,863.00	\$124,790.00	\$139,062.00	
INVENTORY DATA	Decem	ber 2024	January 2025	February2025	
No of New Items Added		5	8	26	
No of Items made Inactive		14	0	0	
No of items re-activated		0	7	3	
Total Number of Inventory Items		1339	1354	1383	
DECEMBER TOP FIVE SUPPLIER SP	END TOT	ALS (LARGE	ST \$ TO LEAST \$)		
OCWEN ENERGY				\$104,863.00	
DELNORTH		\$17,886.00			
HOLCIM AUSTRALIA		\$15,174.00			
CASTROL		\$5,224.00			
JNL INDUSTRIES		\$4,933.00			
JANUARY TOP FIVE SUPPLIER SPE	ND TOTA	LS (LARGES	T \$ TO LEAST \$)		
OCWEN ENERGY				\$124,790.00	
ARTCRAFT				\$16,896.00	
JNL INDUSTRIES				\$9,185.00	
KARREMAN QUARRIES				\$7,700.00	
SEDL AGENCIES				\$5,500.00	
FEBRUARY TOP FIVE SUPPLIER SP	END TOTA	ALS (LARGE	ST \$ TO LEAST \$)		
OCWEN ENERGY				\$139,062.00	
HASTINGS DEERING				\$11,619.00	
JNL				\$6,550.00	
TAYLOR SAFETY				\$5,096.00	
ZYNERGY				\$4,833.00	



COMMUNICATIONS

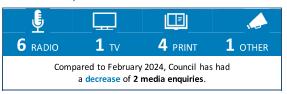


The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

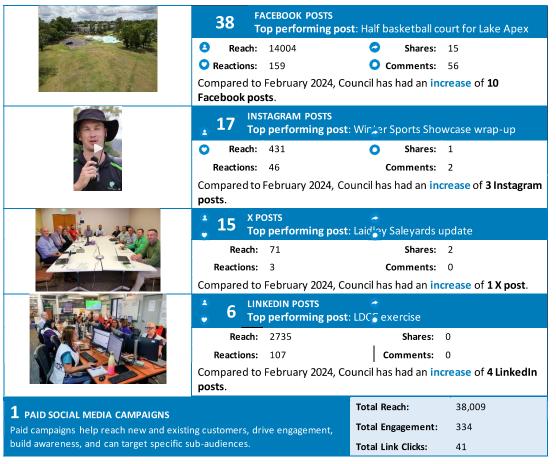
External Media



Media Enquiries



Online Engagement

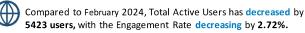


Corporate Website

MOST VISITED WEB PAGES

- 1. Current Vacancies
- 2. Flood Cameras
- 3. Council News





COMMUNICATIONS

Corporate Design



Compared to February 2024, Council has had a decrease of 4 projects with separate designs remaining the same.



Compared to February 2024, Council has had an **increase** of **3 photoshoots**.



Corporate Fixed VMS Sign



O VMS ACTIVIATIONS

No VMS messaging was activated in February 2025.

Council News

TOP 3 READ ARTICLES

- 1. Liveability Survey
- 2. Australia Day Winners Announced
- 3. 2025 Lockyer Valley Visitor Guide

1368 Subscribers

81.94% open rate

28.90% interaction rate (people who clicked multiple links)

The January-February edition of Council News is the fourth edition and has no data from 2024 to compare.

DISASTER MANAGEMENT

Corporate Plan Action - Disaster Management Framework development and implementation

Corporate Strategic Planning

Disaster Management has undertaken strategic planning for the 2024/2025 financial year including the delivery of Corporate Plan actions to implement the Disaster Management Framework.



Training & Exercises

Disaster Coordination Centre Exercise



Phase one of the Disaster Coordination Centre Exercise 'Semper P.' was held on Tuesday 4 February. This phase of the exercise concentrated on the staff rostering process for Disaster Operations and involved staff from Disaster Management and Organisational Development.

Phase two of the exercise was held the following week on Wednesday 12 February. Involving staff from across Council, the activation and operations of the Local Disaster Coordination Centre were exercised. Feedback from staff and external evaluators has been overwhelmingly positive. Staff appreciated the opportunity to practice their training in a controlled environment and evaluators commended Council's commitment to undertaking exercises such as these.

A briefing was conducted to Council at the meeting of 19 February to provide an overview of the exercise. A formal evaluation will be conducted, and lessons identified from the exercise will be implemented to ensure continuous improvement.

Evacuation Centre Exercise

A concept meeting was held to discuss holding an Evacuation Centre exercise in collaboration with several other Councils in the Southem District. The Principal Disaster Management is progressing conversations with partner Councils to set a firm date for the exercise and confirm the scope.

Incident Management System

Refresher sessions were held for staff involved in Disaster Operations prior to the Local Disaster Coordination Centre Exercise.

Flood Intelligence System



Bureau of Meteorology Flood Warning Infrastructure Network Enviromon Replacement Program

The Bureau formally informed Council of the planned retirement of their Environon software in December 2024. The Bureau will continue to provide software support to Council's Environon system until mid-2026. Three options have been identified for Council.

- Option 1: Purchase software as a service (SaaS) to provide an equivalent service to Enviromon.
- Option 2. Rely on the Bureau's public website or being a registered user of the file transfer protocol (FTP) service to view observations and cease using data management software. This is not an option for Council.
- Option 3. Retire Environon, with no need for Environonequivalent functionality. This is not an option.

DISASTER MANAGEMENT CONTINUED...

Council's Principal Disaster Management has identified a need for SaaS and investigating a fit for purpose alternate system.

Bureau Gauges Acquisition Program

This is a ten-year program, which will see the Bureau acquiring river and rain gauge sites across Queensland with remediation works scheduled to commence in 2024/2025 and be completed by 2028/29. The Bureau offer to acquire Council gauges under Round 1 is being coordinated by Council's Principal Disaster Management.

Flood Warning Infrastructure Network Upgrade (Gauges)

As noted in last month's report, this project will deliver new water level gauges to capture additional data along the Laidley Creek catchment at Mulgowie, Laidley (Alexander Street) and Glenore Grove (billabong) aiming to improve flood warnings. The project is funded through the Emergency Response Fund (ERF) Flood Warning Infrastructure Network (FWIN) program and is still in the design phase.

Flood Warning Infrastructure (Cameras)

This project aims to deliver three flood monitoring cameras at Lockyer Creek crossing on Gatton-Esk Road, Grantham-Winwill Road and Gatton-Helidon Road. Two of the cameras will be funded under the 2024-27 South East Queensland Community Stimulus Program (SEQCSP) and one with Council funds. A contract has been awarded to deliver the project. Department of Transport & Main Roads works on Gatton-Helidon Road will restrict access to the proposed camera site and delay the camera infrastructure installation at that site.

Incidents/Operations

Nil activations of the Lockyer Valley Local Disaster Management Group for this period.



State Emergency Service (SES) Monthly Report The Lockyer Valley SES currently has 31 active members with eight probationary members and two prospective members. Active members for each group:

- Forest Hill 11
- Gatton 11
- Laidley 9



SES had no requests for assistance during the reporting period. SES has borrowed a boat from SES District Office in Toowoomba for testing and slow-speed training.

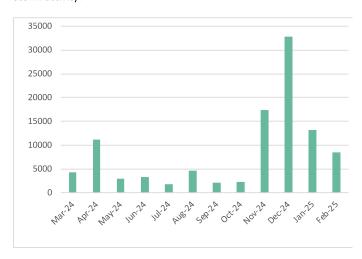
During the reporting period, the Lockyer Valley SES unit conducted extensive training activities, particularly focused on flood boat operations, first aid, and land search exercises. Equipment maintenance and servicing were undertaken, and preparations were made for upcoming training and operational exercises. There were no activations or community engagement events during this period.

DISASTER MANAGEMENT

Membership levels remain stable, with ongoing recruitment and training efforts.

Disaster Dashboard

Disaster Dashboard views were lower this month due to little rain and storm activity.



Opt-In Notifications -Early Warning Network A total of 829 text messages were sent to subscribers on 11-12 February distributing the Bureau's Severe Thunderstorm and Intense Rainfall warning.

The subscription service has seen a slight increase in numbers up from 4265 to 4284 members.

Residents can register for this free service at EWN or through the $\underline{\mbox{Disaster Dashboard}}.$



COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.



12 projects received engagement support in February which may include planning for future consultations or analysing and applying results of consultations:

- Waste Management Planning
- Laidley Saleyards
- Laidley Carpark Works
- Mahon Bridge Replacement
- Liveability Survey
- Gatton Shire Hall Works
- Withcott Sports Centre Works
- Gatton Showgrounds Works
- Forest Hill Disability Parking
- Lake Dyer Amenities Block
- Accessibility Program
- Rockside Mountain Road Works

Councillors and Council Officers attended **Council Pop-Up stands** at Gatton Village Markets on Sunday, 2 February and Plainland Country Markets on Sunday, 23 February. Both events resulted in good engagement from the community and meaningful conversations regarding topics such as the Liveability Survey, disaster prepare dness, road maintenance and the Council News newsletter. The next Council Pop-Up is scheduled for Saturday, 5 April at Mulgowie Markets.







Members of the Engagement Team undertake a **liaison role** between other business units and community groups such as progress associations, hall committees and sporting groups to maximise mutually beneficial outcomes.

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

Strategic Priority 2 – Support community groups to increase their capacity, resilience, and sustainability.





- Round 2 of Council's 2024/2025 **Major Community Grant Program** opened on 15 February. Various promotional methods have been used to advertise the round. Applications close on 15 March.
- Council hosted the **Winter Sport Showcase** event on Saturday, 1 February at the Laidley Recreational Reserve. This was a multisport come and try day event where the community could try out different sports in the lead up to the winter season. The event received funding from the Australian Sports Commission's *Play Well Participation*



COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

- grant program. It is estimated that over 200 people visited the event, along with 13 sporting clubs and providers. On the back of this event, AFL Queensland has commenced a subsidised participation program at Cahill Park, which is also supported by the grant program. Over 40 participants have registered for this program.
- Council hosted Workshop 3 of the **Committee Coaching Series** on 12 February at the Gatton Jubilee Golf Club, which was focused on Strategic Planning. There were 27 attendees, representing a mixture of sporting clubs and community groups. Facilitated by CPR Group, the workshop covered the benefits of implementing a strategic plan and provided a step-by-step breakdown of how to create a plan. The online MasterMind session linked to the workshop was held on 26 February and had six attendees, who had the opportunity to ask follow-up questions of the facilitator. This workshop series is being delivered with funding from the Queensland Government's *Active Women and Girls* funding program. The last workshop titled "Facility Development: Creating Inclusive, Accessible and Viable Clubs" is scheduled for 19 March at the Laidley Cultural Centre.



	Newsletters							
	Community Conn	ect Newsletter		On the Ball	Newsletter			
	179 59.78%		40		70.00%			
Nun	nber of subscribers	Open rate (industry average < 25%)	Number of subscribers Open rate (industry average < 2)					
	TOP THREE	ARTICLES		TOP THRE	E ARTICLES			
1	Liveability Survey		1 Council's Major Community Grants					
2	Gambling Communit	y Benefit Fund	2 Westfund Community Grants					
3	Lockyer Valley My Co	ommunity Directory	3	Liveability Survey				

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

Strategic Priority 3 — Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



• Council will host the **Lockyer Valley Festival of Cultures** in 2025 with funding from the *Celebrating Multicultural Queensland* grant program. Local cultural groups and stakeholders attended the third planning meeting on 18 February. Expressions of interest are now open for stallholders and performers, closing Friday, 7 March.

The Engagement Team is working with a **Culturally and Linguistically Diverse** community group to connect them with Lockyer Community Centre, in an effort to foster collaboration to improve support networks for Papua New Guinean and other Pasifika people.

- The Engagement Team is supporting a collaboration between Queensland Training and Employment Services and Lockyer Community Centre to deliver training through a **Skilling Queenslanders for Work Program** initiative targeting refugee and migrant community members to boost their employment skills.
- Council is running a **2025 Youth Week** program, which will include professional development, sporting, artistic and social events. The events will take place during Queensland Youth Week, which runs from Sunday 6 to Saturday 12 April.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



INTERAGENCIES FINANCIAL-YEAR-TO-DATE	Lockyer Youth Agency Network (LYAN)	Lockyer Valley Service Provider Interagency (LVSPI)		
Number of meetings	3	3		
Attendees in total	49	106		

Staff are involved in the following networks that aim to identify human and social service gaps and trends, and improve service delivery through strategic networking and partnerships:

- Lockyer Youth Agency Network (LYAN)
 - o The latest LYAN meeting was held in-person on 4 February, with 18 external members in attendance.
 - o The next meeting is scheduled for Thursday, 3 April.
- Lockyer Valley Service Provider Interagency (LVSPI)
 - o The latest LVSPI meeting was held in-person on 11 February, with 43 external members in attendance.
 - o The next meeting is scheduled for Tuesday, 22 April.
- o The Lockyer Valley Older Persons Forum
 - The next meeting is scheduled for Thursday, 1 May.
 - The Federal Government is implementing changes to the My Aged Care system and this network is actively pursuing opportunities to better inform community members and service providers about the changes.

ADVOCACY/SPECIAL PROJECTS

Laidley Saleyards

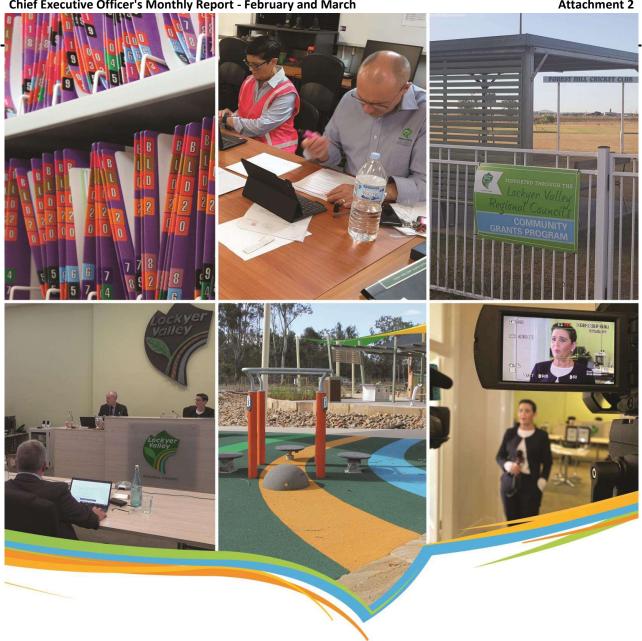
The third meeting of the Laidley Saleyards Working Group (LSWG) was held on 4 February 2025. A report was presented to the February Council Meeting requesting that Council allocate approximately \$803k as part of the second 2024/2025 budget review. The capital expenditure will be undertaken to improve compliance with Environmental, Work Health Safety and Animal Welfare obligations as well as accelerating options for diversification.

Council has written to the Minister for Primary Industries, Hon Anthony Perrett MP, and State Member for Lockyer, Jim McDonald MP, seeking assistance with funding to replace the dip given its importance in contributing to the tick free zone.

Work will begin on the saleyards as soon as possible.

Lockyer and Somerset Water Collaborative

Please see the March monthly report.



Executive Office

MONTHLY GROUP REPORT MARCH 2025



HIGHLIGHTS

Flood Restoration Program Update

Expenditure incurred during and after three declared events during 2021/2022 and one during 2023/2024 financial years has been substantial and it is important to ensure all eligible costs are reimbursed. The following tables provide a snapshot of costs submitted for reimbursement and approved for the 2021/2022, 2023/2024 and 2025 events, as at 31 March 2025.

Event/Description	diture)	Suk	mission	lı	neligible	Approved Amount	F	Received
, ,			Amount		Expenditure				mount
			Req	uested by	in	c Trigger			
			LVR	c	P	oints			
Fred Thomas	\$	182,206.85	\$	218,835.50		55,069.53	216,836.80	\$	128,644.85
Pedestrian Bridge									
Unsealed Roads Zone 9	\$	178,507.07	\$	234,227.26		58,556.82	234,227.26	\$	121,241.38
Unsealed Roads Zone 2	\$	129,396.93	\$	234,376.00	<u>'</u>	-	185,977.43	\$	130,484.24
Unsealed Roads Zone 3	\$	294,865.42	\$	388,211.76	\$	-	375,635.52	\$	296,798.42
Unsealed Roads Zone 1	\$	328,135.72	\$	535,404.80		129,831.45	533,690.10	\$	201,137.18
Liftin Bridge	\$		\$	5,643,319.33		243,428.00	5,620,951.60		8,416,996.52
Unsealed Roads Zone 8	\$	454,956.32	\$	566,781.76	\$	-	515,749.32	\$	458,692.90
Part 2									
Unsealed Roads Zone 8	\$	583,173.52	\$	689,045.09		307.91	641,853.47	\$	586,957.96
Part 1	<u> </u>	240 504 12	_	440 447	_		200 00 7	4	254 400 55
Unsealed Roads Zone 8	\$	348,591.19	\$	410,117.72	\$	-	298,006.79	\$	351,198.63
Part 3 Sealed Roads Zones	\$	271 100 24	\$	E 42 704 20	<u> </u>		F42 704 20	\$	272 724 24
1,2,and 3 Submission 1	>	371,189.34	>	542,704.28	\$	-	542,704.28	\$	373,721.21
Unsealed Roads Zone	Ś	537,584.94	\$	689,329.38	\$		686,821.75	\$	540,420.64
10 - Part 1	,	337,384.34	۲	089,329.38	٦	_	080,821.73	ڔ	340,420.04
Old Laidley Forest Hill	\$	119,569.44	Ś	269,006.16		2,685.60	266,320.56	\$	117,721.53
Road CH 1800 -		113,303.11		203,000.10		2,005.00	200,320.30	_	117,721.33
(Betterment and REPA)									
Unsealed Roads Zone 4	\$	748,123.21	\$	1,178,563.75	\$	-	867,359.19	\$	752,078.09
- Part 1									
Unsealed Roads Zone 4	\$	985,312.72	\$	1,146,515.28	\$	-	1,121,366.34	\$	990,555.97
- Part 2									
Unsealed Roads Zones	\$	140,523.41	\$	152,129.87	\$	-	129,406.86	\$	141,211.83
11-18									
Woolshed Creek Road	\$	354,484.77	\$	442,230.33		5,767.74	339,694.04	\$	349,118.36
Floodway CH 400		404 407 61		244 252 5 :	_		101 707 77		405 101 15
RCP and RCBC Desilting	\$	184,465.91	\$	211,063.54	\$	-	184,537.83	\$	185,434.48
and Clean Outs	 _	2 247 610 57	۲ ا	4 112 241 07	۲		2 000 000 20	<u>,</u>	2 254 040 44
East Egypt Road Landslip	>	3,247,619.57	\$	4,112,341.97	>	-	2,686,968.29	\$	3,254,848.11
Berlin Road Landslip	Ś	3,579,023.86	\$	3,383,967.35	Ś		3,383,967.35	\$	3,598,610.21
Sealed Roads Zone 9	\$	277,968.25	\$	434,114.94	۲	551.35	434,114.94	\$	278,883.13
Sealed Roads Zone 5	\$	379,969.29	\$	621,788.32	ć	221,23	621,788.32	\$	374,938.28
Adare Road Floodway	\$	287,840.45	\$	183,830.62	۲	619.14	183,830.62	\$	288,173.95
Guardrail Restoration	\$	204,059.14	\$	238,986.14	-	7,732.50	232,393.50	\$	197,197.67
Sealed Roads Zone 4	\$	219,348.45	\$	303,114.17	\$	7,732.30	303,114.17	\$	219,637.50
Sealed Roads Zone 3	\$		\$ \$		<u>'</u>		,	\$	193,689.19
Sealed Roads Zone 3	\$	192,535.74	\	329,842.84	\$	-	329,842.84	\	193,689.19

HIGHLIGHTS CONTINUED ...

Event/Description	diture		Am	omission ount juested by	Ex in	neligible kpenditure nc Trigger pints	Approved Amount		Received Imount
Brightview Road	\$	2,271,884.02	\$	2,635,899.94		168,040.08	2,192,075.90	\$	2,107,916.59
(Betterment and REPA) Sealed Roads Zone 11 -		105 000 55	_	257 224 64	_		257 224 64		470.046.04
18	\$	185,983.65	\$	257,224.61	۶	-	257,224.61	\$	179,316.21
Mountain View Drive	\$	2,311,587.46	\$	1,881,186.56		476.18	1,881,186.56	¢	2,315,168.99
Landslip		2,311,367.40	٧	1,001,100.50		470.18	1,861,180.30	ڔ	2,313,108.33
Sealed Roads Zone 1	\$	682,298.63	\$	1,516,649.55	\$	-	1,516,649.55	\$	655,454.57
and Town Extras	,	,	·	, ,	'		, ,	·	,
East Egypt Road Landslip - Site 3	\$	1,346,576.46	\$	636,832.45	\$	-	636,832.46	\$	1,353,899.16
Unsealed Roads Zone 5	\$	838,901.74	\$	1,083,272.31	\$	-	1,033,685.01	\$	844,318.97
Unsealed Roads Zone 6	\$	1,115,134.45	\$	1,628,561.44	\$	-	1,576,557.26	\$	1,120,785.14
Unsealed Roads - Zone 10 - Part 2	\$	453,558.09	\$	740,144.34		297.87	714,432.10	\$	455,709.11
Sealed Roads Zone 10	\$	283,435.93	\$	195,682.98	\$	-	151,780.62	\$	284,889.79
Sealed Roads Zone 8	\$	1,900,257.71	\$	991,304.50	\$	-	709,970.06	\$	638,973.05
Unsealed Roads Zone	\$	847,726.79	\$	1,179,746.42	\$	-	1,124,600.90	\$	852,187.03
10 - Part 3		101 670 73		664.040.63	_		664.040.60		F26 006 20
Sealed Roads Zone 2	\$	491,678.73	\$	664,940.63	\$		664,940.63	\$	536,886.20
Sealed Roads Zone 6	\$	275,041.20	\$	397,137.23	_	78.65	397,137.23	\$	276,410.41
Sealed Roads Zone 7 Unsealed Roads Zone 7	\$	277,475.14	\$	203,539.93	_	-	203,539.93	\$	278,909.69
		1,206,066.16	\$	1,443,212.83	_	-	1,365,828.54		1,212,228.37
Flagstone Creek Road Rockfall	\$	221,673.10	\$	736,438.78	\$	-	736,438.78	\$	220,931.63
Reconstruction of	\$	908,907.49	\$	1,698,927.25		178,000.00	1,512,733.53	\$	744,771.48
Floodway Approaches (Betterment and REPA)									
All Zones Final	\$	723,049.69	\$	516,221.38	\$	-	421,447.60	\$	379,302.84
Steinkes Bridge Railing	\$	289,430.57	\$	37,886.07	\$	-	37,886.07	\$	289,430.57
Flood Gauge Repairs	\$	22,748.24	\$	26,690.44	\$	-	23,617.77	\$	<u> </u>
Liftins Road Floodway	\$	37,092.35	\$	104,512.20	\$	-	104,512.20	\$	37,603.09
Approaches					_				
Project Management	\$	251,142.72		\$ -	\$	-	-		\$ -
Expenditure included									
in all submissions	¢ 20 :	000 170 20	Ċ 111	725 060 00	۲ ا	0E1 ///2 02	¢ 20 200 226 40	ć -	7 256 272 20
TOTAL FOR REPA	> 39,	898,170.36	Ş 41	,735,860.00	Ş	851,442.82	\$ 38,200,236.48	> 3	7,356,373.20

HIGHLIGHTS CONTINUED ...

DRFA - Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024.

The following table provides a snapshot of costs submitted for reimbursement and approved, as at 31 March 2025 for the above event which is in the final stages of completion.

		Submission	Ineligible		
Event/Description	Expenditure	Amount	Expenditure inc	Approved Amount	Received
,		Requested by	Trigger Points		Amount
		LVRC	880		7
TOTAL FOR CDO	\$ 106,532.19	\$ 82,898.56	\$ 23,633.63	\$ 82,898.56	\$ 82,898.56
TOTAL FOR EMERGENT	\$ 1,332,740.32	\$ 1,377,835.21	\$ 211,572.14	\$ 1,377,835.21	\$ 1,166,263.07
WORKS			4	4	A
TOTAL FOR IMMEDIATE	\$ 150,223.42	\$ -	\$ 37,555.86	\$ 150,223.42	\$ 112,667.56
RECONSTURCTION WORKS					
Goulds Road Floodway	\$ 2,166.57	\$ -		\$ -	\$ -
· .	· '	'			'
Pipe Clean Outs	\$ 89,933.30	\$ 113,446.83		\$ 109,365.97	\$ 86,423.36
Flood Gauge Repairs	\$ 8,868.89	\$ -		\$ -	\$ -
Bonnell Road Floodway	\$ 24,952.33	\$ -		\$ -	\$ -
Unsealed Zone 10	\$ 1,330,746.19	\$ -		\$ -	\$ -
Unsealed Zone 8	\$ 720,538.34	\$ -		\$ -	\$ -
Unsealed Zone 6	\$ 1,015,327.40	\$ -		\$ -	\$ -
Unsealed Zone 4	\$ 136,881.25	\$ -		\$ -	\$ -
Major Bridge - Debris	\$ -	\$ 68,934.57		\$ 68,934.57	\$ 20,680.37
Removal					
Unsealed Zone 1	\$ 37,014.53	\$ -		\$ -	\$ -
Unsealed Zone 3	\$ 128,954.21	\$ -		\$ -	\$ -
Unsealed Zone 7	\$ 97,652.81	\$ -		\$ -	\$ -
Sealed Roads (all Zones)	\$ 5,700.54	\$ -		\$ -	\$ -
Unsealed Zone 5	\$ -	\$ -		\$ -	\$ -
Unsealed Zone 9	\$ -	\$ -		\$ -	\$ -
Project Management	\$ 190,884.38	\$ -		\$ -	\$ -
Expenditure included in					
all submissions					
TOTAL FOR REPA	\$ 3,789,620.74	\$ 182,381.40	\$ -	\$ 178,300.54	\$ 107,103.73
TOTAL FOR DRFA	\$ 5,379,116.67	\$ 1,643,115.17	\$ 272,761.63	\$ 1,789,257.73	\$ 1,468,932.92
PROGRAM	\$ 2,5/2,110.6/	\$ 1,043,113.17	\$ 2/2,/01.03	э 1,763,237.73	۶ 1,400,332.32

HIGHLIGHTS CONTINUED ...

DRFA - Tropical Cyclone Alfred, associated rainfall and flooding, March 2025.

The following table provides a snapshot of costs submitted for reimbursement, as at 31 March 2025 for the above event.

Event/Description	Exp	penditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved	Received Amount
TOTAL FOR CDO	\$	518,281.20	\$ -	\$ -	-	
Zone 1	\$	3,598.60	\$ -	\$ -	-	
Zone 2	\$	9,062.52				
Zone 3	\$	6,482.57				
Zone 4	\$	63,033.63				
Zone 5	\$	69,417.85				
Zone 6	\$	19,078.87				
Zone 7	\$	11,870.56				
Zone 8	\$	1,762.74				
Zone 9	\$	10,553.45				
Zone 10	\$	13,003.42				
Zone 11	\$	-				
Zone 12	\$	3,047.70				
Zone 13	\$	1,194.40				
Zone 14	\$	1,759.95				
Zone 15	\$	14,043.88				
Zone 16	\$	-				
Zone 17	\$	520.02				
Zone 18	\$	578.02				
All Zones	\$	42,371.27				
TOTAL FOR EMERGENT WORKS	\$	271,379.45	-			-

BUSINESS IMPROVEMENT & STRATEGY

Audit and Risk Management

The Audit and Risk Management function links to the Corporate Plan by ensuring relevant internal audits are completed and assisting to mitigate corporate risks.

Audit and Risk Management Committee (ARMC)

As noted in the February monthly report the planning day scheduled for 5 March 2025 and ARMC Meeting scheduled for 6 March 2025 were cancelled, with the planning day rescheduled for 7 May. The ARMC meeting scheduled for 5 June will include the agenda items prepared for the 6 March meeting. Time sensitive matters included on the agenda for the cancelled ARMC Meeting have been actioned out of session.

Auditor-Generals Report to Parliament

The Auditor-Generals report, "Insights on audit committees in local government", was tabled in the Queensland Parliament on Friday 28 March 2025. The Report highlights the assurance and benefits an effective audit committee provides to a local government in managing its financial performance and adopting good governance practices. Included in the report is a recommendation for Council to self-assess the performance of the ARMC against identified criteria along with continuing to improve the maturity and effectiveness of the ARMC. Preparations for actioning this recommendation have commenced.

The Report is publicly available for viewing on the Queensland Audit Office's website - <u>Insights on audit committees in local government | Queensland Audit Office</u>.

Internal Audit Update - Delivery of Council's Internal Audit Plan

Council has engaged O'Connor Marsden and Associates (OCM) to conduct all audits identified in its 3-year Internal Audit Plan. The schedule of audits and other activities for the 2024-2025 year is outlined below, including the current status. I note the table below is similar to the one included in the February report, with some changes in the status of the audits.

	2024-2025 Internal Audit Schedule	
Audit/Review	Objective/Scope	Status
Conflict of Interest	Review the effectiveness of and efficiency of	In progress – audit report
Management	Council's Conflict of Interest Framework for both	under development by
	Councillors and officers.	осм.
Corporate Card	Review the effectiveness, efficiency and timeliness	In progress –
Process and	of Council's controls over the management and	Draft findings and
Compliance	usage of its Corporate Card process.	implications discussed at
		exit meeting with OCM.
Records Management	Provide assurance that Council's management of	Draft Terms of Reference
	corporate records operate effectively,	for review received from
	economically and that the internal control	OCM and provided to
	framework governing its records is adequate.	internal audit stakeholders
		for review
Follow up Outstanding	Status review of outstanding internal audit	Outcome of review
Internal Audit	recommendations on Council's Audit Register	conducted in February
Recommendations		included in Agenda for
		cancelled ARMC Meeting (6
		March 25) – deferred until
		June for endorsement.

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...

Audit Register Status Update

There are currently 28 audit recommendations on the Audit Register to be actioned, none of which are high risk. Of these 28 audit recommendations, 5 have been verified as completed and are awaiting endorsement by the ARMC of their completion.

The following table outlines the outstanding audit recommendations by review and level of risk to Council.

Review (audit)	Total No	necommendations by hisk level			Completed	
neview (addit)	of Rec.		Medium	Low	Rec.	
Tendered Contract Review	20	0	2	0	18	
Lessons Learned from Pandemic	4	0	3	0	1	
Property Management Review	10	0	0	2	8	
Plant and Fleet Utilisation Review	19	0	0	1	18*	
Environmental Compliance Management	2	0	1	0	1	
Revenue Management Review	12	0	3	0	9	
Waste Fees & Levies Review	8	0	0	0	8*	
Fuel Management Review	9	0	0	6	3*	
Project Expense Capitalisation Review	7	0	7	0	0	
External Audit Items	12	0	3	0	9	
Total	103	0	19	9	75	

^{*}This includes recommendations which have been verified as completed for endorsement by the Audit and Risk Management Committee.

Corporate Risk Management Update

As noted in the February monthly report, session 4 of the Strategic Risk Management Review with Council's Executive Leadership Team was held on Monday 31 March 2025. The purpose of this session was to finalise and agree on the required actions and treatments required for Council's Strategic Risks.

The next phase of the review will be to determine Council's Risk Appetite and update the Risk Appetite Statement to reflect any required changes.

Business Continuity and Crisis Management Project Status Update

A draft Terms of Reference (TOR) was received from OCM for the development of Council's ICT Disaster Recovery Plans. OCM have been engaged to assist with delivering the technical components of the Business Continuity and Crisis Management Project. The draft TOR was circulated to the organisations stakeholders to review and provide feedback.

Corporate Planning and Performance Reporting

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to; "Provide leadership and contemporary management systems that drive a coordinated and connected organisation".

No further update since that provided in the January monthly report.

PROCUREMENT

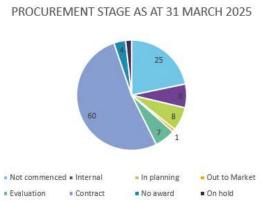
PROCUREMENT PROJECTS AS AT MARCH 2025

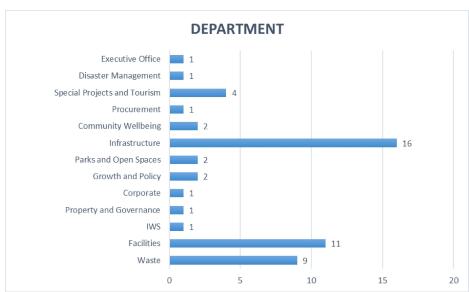
Group			
Infrastructure Delivery	January 2025	February 2025	March 2025
LVRC-24-019 Demolition of Lake Dyer Amenities	Sourcing of RFQ – opened 14/01/2025 via Trade Services Panel	Evaluation – RFQ closed 07/02/2025, negotiating with Trade Services panel supplier	Negotiation ongoing with supplier on Trade Services panel
LVRC-24-063 Playground Renewals	Planning for procurement process	Awarded to Urban Play Pty Ltd	
LVRC-24-064 Laidley Recreation Reserve Shelter Replacement	Planning for procurement process	Evaluation – RFQ opened 03/02/2025, closed 21/02/2025	Awarded to DKM Building and Construction
LVRC-24-065 Jean Biggs Park Upgrade	Planning for procurement process	Planning for procurement process	Request for Tender documentation writing has been outsourced
LVRC-24-088 Concrete Seam Strips Gatton Cemetery	Planning for procurement process	Planning for procurement process	Planning for procurement process
LVRC-24-092 Gatton Cemetery Shed Supply and Installation		Sourcing – RFQ opened 18/02/2025	RFQ closed 06/03/2025 Evaluated and Awarded to R&F Steel Buildings
LVRC-24-094 Gatton Showgrounds Electrical Upgrade	Planning for procurement process	RFQ opened 06/02/2025, closed 12/02/2025. Awarded to SGS Electrical Pty Ltd	
LVRC-24-095 Laidley Cultural Centre Kitchen Upgrade		Planning for procurement process	Planning for procurement process
LVRC-24-097 Designs for Upgrading Sports Fields Lights	Sourcing via Trade Services panel	Evaluation - RFQ closed 25/02/2025 via Trade Services Panel	Awarded to PowerMate under Trade Services panel
LVRC-24-098 LVSAC Pool Heating Replacement	Planning for procurement process	Evaluation – RFQ opened 6/2/25, closed 27/02/2025	Evaluation ongoing
LVRC-24-115 2024-25 Bitumen Reseal Program	Awarded to RPQ Spray Seal Pty Ltd	, ,	
LVRC-24-124 Accessibility Improvements Laidley, Gatton	Evaluation of RFQ – Closed 17/01/2025 Awarded to CVSG Asset Services via Trade Services Panel		
Infrastructure – Asset Management	January 2025	February 2025	March 2025
Minor Bridge Maintenance Work	Planning for procurement process	Evaluation – RFQ opened 12/02/2025, closed 28/02/2025	Awarded to RawWorx Pty Ltd
Waste Services	January 2025	February 2025	March 2025
LVRC-24-001 Green Waste Mulching	Planning for	Planning for	Planning for
LVRC-24-004 Tyre Recycling and Disposal	Planning for procurement process	procurement process Sourcing – RFQ opened 27/02/2025	procurement process Evaluation – RFQ closed 10/03/2025
LVRC-23-052 Gatton Waste Donga Installation	Market Research commenced	Market Research ongoing	Quotation process being managed by Waste Team

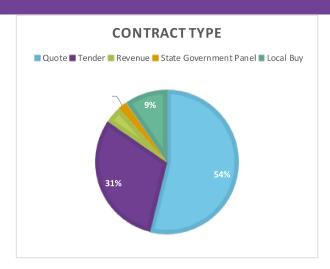
Community Facilities	January 2025	February 2025	March 2025
LVRC-24-010 Fairways Park Cleaning Services	Planning for procurement process	Evaluation – RFQ opened 07/02/2025, closed 21/02/2025	Evaluation ongoing
LVRC-25-011 Security Services			Planning for procurement process
Parks, Recreation and Cemeteries	January 2025	February 2025	March 2025
LVRC-24-113 Walter Brunner Park Maintenance	Sourcing of RFQ – opened 21/01/2025	RFQ closed 03/02/2025, Awarded to Gilmore Operations Pty Ltd	
Community and Wellbeing	January 2025	February 2025	March 2025
LVRC-24-038 Matters of Local Environmental Significance Study	Evaluation of RFQ – closed 13/01/2025. Awarded to Francisii Ecology		
LVRC-24-108 Vegetation & Pest Management Panel	Planning for procurement process	Planning for procurement process	Sourcing of RFT - opened 14/03/2025
LVRC-24-119 Design/Technical Consultant Lockyer Valley & Somerset Water Security Scheme	Evaluation – RFQ closed 13/12/2024	Awarded to Engeny Australia Pty Ltd	
LVRC-25-007 Blackfellow Creek Site 1			RFQ opened 14/03/2025 and closed 24/03/2025. Evaluation in progress.
Procurement and Stores	January 2025	February 2025	March 2025
LVRC-24-045 Supply and Delivery of Quarry Products	In negotiation with other suppliers	Finalised, awarded to seven (7) suppliers	
Executive Office	January 2025	February 2025	March 2025
LVRC-24-052 Corporate Uniforms	Planning for tender process	Planning for tender process	Planning for tender process
LVRC-24-109 Flood Warning Infrastructure Network - Cameras	Sourcing of RFQ – opened 15/01/2025. Evaluation of RFQ - closed 28/01/2025	Awarded to Aquamonix Pty Ltd	

CURRENT PROCUREMENT SCHEDULE

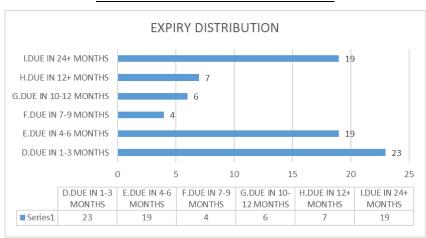
PROCUREMENT STAGE AS AT 31 MARCH 2025			
Not commenced	25		
Internal	8		
In planning	8		
Out to Market	1		
Evaluation	7		
Contract	60		
No award	4		
On hold	2		

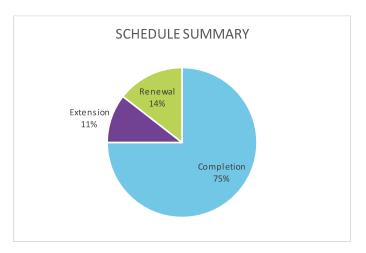






FORWARD PROCUREMENT SCHEDULE





Stores Data

OVERALL PURCHASING DATA	January	2025	February 202	25	March 2025	
No of Purchase Orders Generated		39		46	35	
Total Value of Purchase Orders Generated	\$186	,402.00	\$189,981	1.00	\$186,402.00	
Total Value of Largest Spend to a Single Supplier	\$124	,790.00	\$139,062	2.00	\$124,791.00	
INVENTORY DATA	January	2025	February 202	25	March 2025	
No of New Items Added	8			26	9	
No of Items made Inactive		0		0	0	
No of items re-activated		7		3	2	
Total Number of Inventory Items		1354	1	.383	1394	
JANUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)						
OCWEN ENERGY					\$124,790.00	
ARTCRAFT			\$16,896.00			
JNL INDUSTRIES			\$9,185.00			
KARREMAN QUARRIES					\$7,700.00	
SEDL AGENCIES					\$5,500.00	
FEBRUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)						
OCWEN ENERGY					\$139,062.00	
HASTINGS DEERING					\$11,619.00	
JNL					\$6,550.00	
TAYLOR SAFETY					\$5,096.00	
ZYNERGY					\$4,833.00	
MARCH TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)						
OCWEN ENERGY					\$120,046.00	
PAYTON CIVIL PRODUCTS					\$21,021.00	
GLOBAL SYNTHETICS					\$10,620.00	
TRAFFIC CONTROL SUPPLIES					\$8,084.00	
JNL INDUSTRIES					\$5,951.00	



COMMUNICATIONS



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

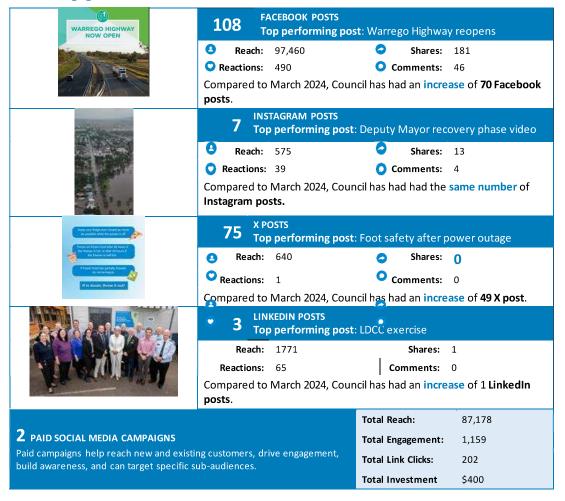
External Media



Media Enquiries



Online Engagement



COMMUNICATIONS CONTINUED ...

Corporate Website

MOST VISITED WEB PAGES

- 1. Flood Cameras
- 2. Disaster Dashboard
- 3. Flood Information Portal

62,182 TOTAL ACTIVE USERS 68.19% ENGAGEMENT RATE



Compared to March 2024, Total Active Users has increased by 42,683 users, with the Engagement Rate increasing by 15.76%.

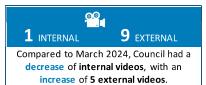
Corporate Design



Compared to March 2024, Council has had a decrease of 9 projects and an increase of 52 separate designs.



Compared to March 2024, Council has had an increase of 1 photoshoots.



Corporate Fixed VMS Sign



VMS ACTIVIATIONS

- Prepare for TC Alfred
- Monitor Weather Ex-TC Alfred
- Drive Safely Ex-TC Alfred
- Highway Closed
- Highway Open

Council News

TOP 3 READ ARTICLES

- 1. Liveability Survey
- 2. Australia Day Winners Announced
- 3. 2025 Lockyer Valley Visitor Guide

1368 Subscribers

82.09% open rate

28.94% interaction rate (people who clicked multiple links)

The January-February edition of Council News is the fourth edition and has no data from 2024 to compare.

Flood Camera Webpage Statistics

From 3 to 11 March, the Flood Camera webpage had 262,779 views and 40,418 active users.

1	/our-services/disaster-management- new/grantham-siren-and-flood-cameras	262,779 (83.81%)	40,418 (80.95%)	6.50	4m 11s	834,415 (84.7%)
2	F	16,482 (5.26%)	6,772 (13.56%)	2.43	15s	50,930 (5.17%)
3	/our-services/disaster-management- new/disaster-dashboard	7,078 (2.26%)	4,057 (8.13%)	1.74	10s	21,406 (2.17%)
4	/our-services/strategic-planning/flood- information-and-regulation	4,901 (1.56%)	3,709 (7.43%)	1.32	24s	15,328 (1.56%
5	/our-services/roads/road-changes	3,233 (1.03%)	2,116 (4.24%)	1.53	17s	10,752 (1.09%

DISASTER MANAGEMENT

Corporate Plan Action - Disaster Management Framework development and implementation

Corporate Strategic Planning

Disaster Management has undertaken strategic planning for the 2024/2025 financial year including the delivery of Corporate Plan actions to implement the Disaster Management Framework.

Community Education External Engagement & Partnerships



Backing onto Bush Workshops

The Disaster Management team supported the 'Backing onto Bush' Workshops in Withcott and Mulgowie with educational material on disaster preparedness. The information was well received by the participants and included general preparedness as well as bushfire specific information.



Dignitaries Visit

The Governor-General, Samantha Mostyn; Governor of Queensland, Dr Jeanette Young and Queensland Reconstruction Authority CEO, Jake Ellwood visited the region and made a visit to the Local Disaster Coordination Centre. The group discussed with those present, the operation of the centre and the current situation post-event.



DISASTER MANAGEMENT CONTINUED...

Training & Exercises

Disaster Coordination Centre Exercise



An Evaluation Report has been completed for the Local Disaster Coordination Centre Exercise 'Semper P.' held last month. observations were noted, recommendations and developed from the data received. This data consisted of feedback from evaluators, forms completed by participating staff and the exercise debrief.

The recommendations will be considered, and lessons identified from the exercise will be implemented to ensure continuous improvement.



Local Disaster Management Group

Tropical Cyclone Alfred (2025)



The Local Disaster Management Group and Local Disaster Coordination Centre were activated to respond to the impact of Tropical Cyclone (TC) Alfred. The Group and Centre 'Stood Up' at 1115hrs on 5 March 2025 and 'Stood Down' at 1600hrs on 11 March 2025.

The Local Recovery Group 'Stood Up' on 11 March 2025. <u>Flood Recovery Support - Lockyer Valley Regional Council</u> information is available on Council's website.

The community appeared to overall be much better prepared and heeded the public messaging and call for action. Council's Disaster Dashboard had over 175,000 views and Council's flood monitoring cameras had over 200,00 views. Community and businesses assisting each other was evident. The higher level of preparation also enabled a quicker return to normal for many.

In preparation for the impact of TC Alfred, Council delivered 13,800 sandbags and 735 tonnes of sand to sites at Laidley, Forest Hill, Gatton, Grantham and Withcott.

Tropical Cyclone Alfred made landfall with a very slow westward motion in South-East Queensland on 8 March 2025 and was downgraded to a low at 0600 on 8 March 2025.

DISASTER MANAGEMENT CONTINUED...



Rainfall

The higher rainfall totals from this event were experienced in the southeast of the Lockyer Valley

- Mt Castle 438mm
- Thornton 364mm
- Upper Tenthill 341mm
- Left Hand Branch (unofficial site) 515mm

Flood Levels

- Showground Weir (Laidley Creek) major flood level with peak of 9.04m at 0702hrs 10/03/2024.
- Laidley business area (Lagoon Creek) reached a moderate flood level. Narda Lagoon peaked at 3.00m at 0835hrs 10/03/2025.
- Gatton (Lockyer Creek) minor flood level with peak of 7.58m at 2205hrs on 10/03/25.
- Glenore Grove (Lockyer Creek with Laidley Creek inflow) major flood level with peak at 13.16m at 2136hrs on 10/03/2025.

Road Impacts

- 142 total roads logged as affected by flood waters
- 17 bridges closed
- Warrego Highway was closed from 0940hrs on 10/03/2025 and reopened at 1000hrs on 11/03/2025.

Emergency Alerts Issued

- 09/03/2025 2159hrs for Laidley Take shelter now due to dangerous flooding to occur in coming hours.
- 10/03/2025 0736hrs for whole of region due to escalation in rainfall – Take safe shelter.

Evacuation Centres

- Gatton evacuation centre 13 people registered
- Laidley evacuation centre 9 people registered

DISASTER MANAGEMENT CONTINUED...

Flood Intelligence System



Bureau of Meteorology Flood Warning Infrastructure Network Environon Replacement Program

As noted in the February report, the Bureau formally informed Council of the planned retirement of their Environon software in December 2024. The Bureau will continue to provide software support to Councils Environon system until mid-2026. The Principal Disaster Management is coordinating a meeting with a SaaS provider with a view to having a like for like system with the Bureau.

Bureau Gauges Acquisition Program No change from the February report.

Flood Intelligence System (Gauges)

During TC Alfred Council's Enviromon system experienced gauge data outages. This was traced back to a transmission issue. Council was able to upload the missing data back into Council's Enviromon system. Council implemented an urgent fix by upgrading an existing site with Repeater capability which brought key gauges back online in preparation for forecast rain on 29/03/2025. On 31/03/2025 Council officers identified power limitations; the repeater functionality will need to be transferred from the upgraded site to alternate sites with better solar capacity. Work is being undertaken to ensure gauge data continuity in preparation for forecast rain on 02/04/2025

Flood Warning Infrastructure Network Upgrade (Gauges)

No change from the February report.

Flood Warning Infrastructure (Cameras)

No change from the February report.

State Emergency Service (SES) Monthly Report



The Lockyer Valley SES currently has 29 active members with 10 probationary members and three prospective members. Active members for each group:

- Forest Hill 11
- Gatton 11
- Laidley 7

SES undertook cyclone preparation activities in the lead up to the impact of Ex-Tropical Cyclone Alfred. The Lockyer Valley SES Unit had 118 requests for assistance in relation to trees down, structural damage, flooded properties, washouts, evacuation and resupply.

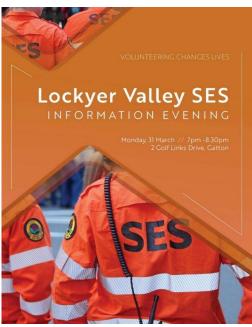
Of the 118 requests SES were able to assist 104. Requests SES were unable to assist with were in relation to resupply, washout, flooded property, structural and tree down.

Lockyer Valley State Emergency Service has now received six new chainsaws. These new additions will significantly enhance SES ability to respond to storm damage and fallen trees, ensuring that their crews have the right tools for the job.

During the reporting period, the Lockyer Valley SES unit conducted extensive training activities, particularly focused on flood boat training and rectifications.

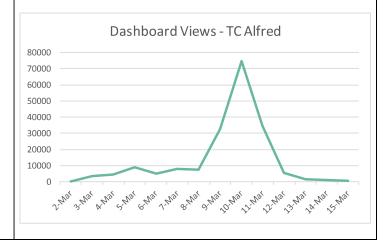
DISASTER MANAGEMENT CONTINUED...

SES held an Information Evening on Monday, 31 March 2025 at 7pm at the Gatton SES, 2 Golf Links Drive, Gatton with the aim of increasing membership. SES planned a live sandbagging demonstration on the night. Both men and women are encouraged to join the SES and no experience is required.

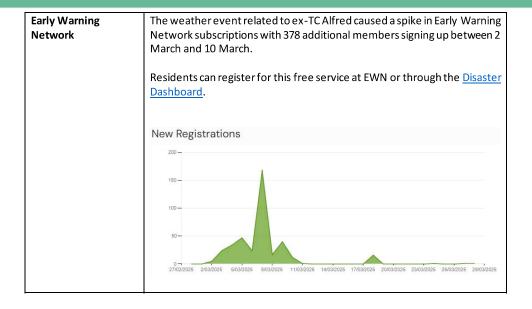


Disaster Dashboard

The Disaster Dashboard remains a trusted source of information with a sharp increase in usage during March due to the regional impact of ex-TC Alfred. On Monday 10 March, the Dashboard was viewed 74,619 times, more than doubling the previous days views of 32,708.



DISASTER MANAGEMENT CONTINUED...



COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority $oldsymbol{1}$ – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.



12 projects received engagement support in March which may include planning for future consultations or analysing and applying results of consultations:

- Local Heritage Study
- Laidley Carpark Works
- Mahon Bridge Replacement
- Gatton Shire Hall Works
- Withcott Sports Centre Works
- Gatton Showgrounds Works
- Forest Hill Disability Parking
- Rockside Mountain Road Works
- Lyne Road, Morton Vale Works
- Larkin Street and Crestview Avenue Works
- Lockyer Valley and Somerset Water Security Scheme
- Future Waste Management options

The next **Council Pop-Ups** are scheduled for Saturday, 5 April at Mulgowie Markets and Saturday 10 May at Ma Ma Creek Markets.

Members of the Engagement Team undertake a **liaison role** between other business units and community groups such as progress associations, hall committees and sporting groups to maximise mutually beneficial outcomes.

Strategic Priority 2 – Support community groups to increase their capacity, resilience, and sustainability.





Attachment 2 14.1 Page 363

2025

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...



Stephanie Batterham – Ambassador Support recipient

Round 2 of Council's 2024/2025 Major Community Grant Program closed on 15 March. Preparations are
underway to present the submitted applications to Council's Community Grants Review Committee on
Wednesday, 2 April.

	Newsletters						
Community Connect Newsletter			On the Ball Newsletter				
	179 62.57%			40	75.00%		
Nun	Open rate Number of subscribers (industry average < 25%)		Num	ber of subscribers	Open rate (industry average < 25%)		
	TOP THREE ARTICLES			TOP THRE	E ARTICLES		
1 Women's Wellbeing Line				Data not available.			
2	2 Aged Care Information Sessions						
3 Community Transport Service							

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



 Council's Engagement Team played a crucial role in response to and recovery from ex-Tropical Cyclone Alfred, liaising with local sporting clubs, hall committees and community groups, assisting the LDCC and evacuation centres, heading up human and social recovery and advocating for appropriate levels of service for the community.

Attachment 2 14.1 Page 364

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

- Council will host the **Lockyer Valley Festival of Cultures** in 2025 with funding from the *Celebrating Multicultural Queensland* grant program. Due to the operational impacts of ex-Tropical Cyclone Alfred, the Festival has been postponed to Sunday, 3 August.
- The Engagement Team is working with and linking **Culturally and Linguistically Diverse (CALD)** community groups to Lockyer Community Centre, Department of Home Affairs and other agencies to improve support options.
- Council is running a **2025 Youth Week** program, which will include sporting, artistic and social events. The events will take place during Queensland Youth Week, which runs from Sunday 6 to Saturday 12 April.
- Council partnered with Queensland Cricket to deliver a **Cricket Gala Day** on 21 March at Cahill Park. This event was for primary school students in the Lockyer region, with the goal of providing inclusive opportunities to play cricket. A total of 14 teams attended, fielding roughly ten players per team. This event was funded by the Australian Sports Commission's *Play Well Participation Fund*.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



INTERAGENCIES FINANCIAL-YEAR-TO-DATE		Lockyer Youth Agency Network (LYAN)	Lockyer Valley Service Provider Interagency (LVSPI)	
Number of meetings		3	3	
Attendees in total		49	106	

Staff are also involved in the following networks that aim to identify human and social service gaps and trends, and improve service delivery through strategic networking and partnerships:

The Lockyer Valley Older Persons Forum

- The next Special Meeting for this network is scheduled for Wednesday, 16 April which will include a special presentation from the Queensland Council of the Ageing regarding the Commonwealth Home Support Program, supporting local service providers to improve local service delivery.
- The next Ordinary Meeting for this network is scheduled for Thursday, 1 May.

Attachment 2 14.1 Page 365

Evacutive Office Monthly Panort - March

ADVOCACY/SPECIAL PROJECTS

Lockyer and Somerset Water Collaborative Update

The option to take water from Wivenhoe Dam, supported by purified recycled water (PRW) topping up Wivenhoe, as detailed in the initial Business Case is no longer the preferred option. It does not meet the service needs as it has low availability and reliability and will end within 16 years.

Option B, PRW from the Bundamba Advanced Water Treatment Plant (AWTP), distributed directly to the irrigation storage dams within the Somerset and Lockyer region, is the most readily implementable solution and should be the basis of work in Phase 2 of the project. A variation of Option B, where the Bundamba AWTP is modified to produce Class A+ water with higher levels of Total Dissolved Solids (TDS) compared to PRW may lower operating costs and annual charges which could increase the number of customers who can afford to participate in the scheme and purchase this water.

Phase 2 of the project as approved by the Project Control Group will consist of the following:

- Additional time will be taken for further assessment and optimisation of operating and maintenance costs
 prior to proceeding with the Optimisation Assessment Report, noting that this approach will lead to
 extended time and potential cost to complete the Phase 2 work.
- LVRC proceed to engage a Design and Technical consultant and progress 'no regrets work' while Seqwater complete operating and maintenance cost work.
- The focus will be on reducing capital and operating costs to decrease the cost of water to the irrigators.
- No further work to be completed in relation to Option A, water from Wivenhoe Dam, unless a new source of water is identified with direction provided to the project team in relation to the source for water accounting, volume of water available, reliability and annual charges.

14.2 Group Manager People, Customer and Corporate Services Monthly Report -

February and March 2025

Author: Dan McPherson, Group Manager People, Customer and Corporate Services

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during February and March 2025. The report for February was postponed due to the operational impacts of Ex-Tropical Cyclone Alfred and therefore is being presented with the March report for information.

This document is for Council's information only.

Executive Summary

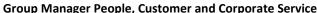
This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during February and March 2025.

Proposal

That this report be received and noted.

Attachments

- 1 Monthly Group Report People Customer and Corporate Services February 2025 9 Pages
- 2 Monthly Group Report People Customer and Corporate Services March 2025 9 Pages





People, Customer and Corporate Services

MONTHLY GROUP REPORT FEBRUARY 2025



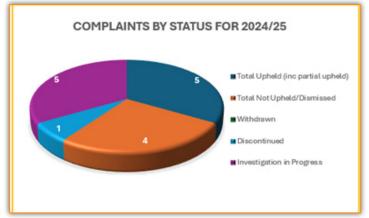
PEOPLE, CUSTOMER AND CORPORATE SERVICES

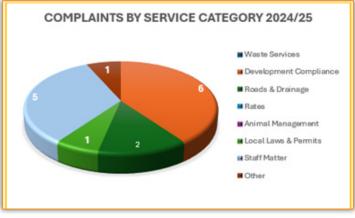
GOVERNANCE AND PROPERTY



Below is an overview of complaints received through Council's Complaints Management System for the 2024/2025 financial year to the end of February 2025.





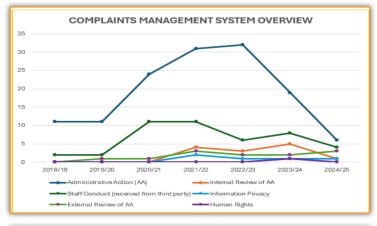


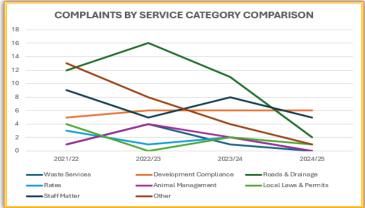
2

Attachment 1 14.2 Page 369

GOVERNANCE AND PROPERTY

A historical comparison of complaints by type and service category is set out below:

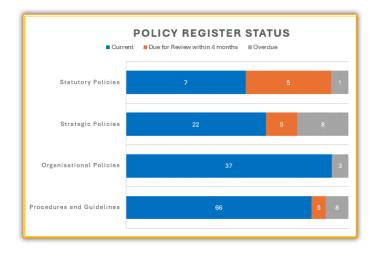




POLICY REGISTER UPDATE

The following chart provides information on the status of Council's Policies, Procedures and Guidelines as at the end of February 2025. The majority of policies and procedures that are within four months of their due date for review are required to be reviewed annually as part of Council's budget process. Document review will commence in March.

The Governance and Property team continue to work with, and provide assistance to, policy owners whose policies are either overdue or due for review.



INFORMATION COMMUNICATION TECHNOLOGY

A budget review was completed during February with relatively small increase to the overall budget due to contract renewals with TechnologyOne resulting in an increase to Councils annual subscription costs. The new contract with TechnologyOne was negotiated in December for an initial period of four years, with an option to extend twice by two years each time.

The additional costs are due to:

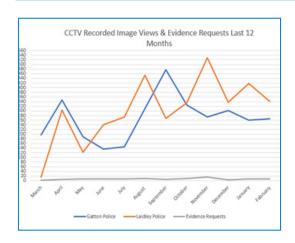
- · Increased storage requirements;
- An increase to the number of ratable properties in the system (licensing is based on the number of ratable properties); and
- Additional functionality that will be leveraged following the transition from Ci to CiA.

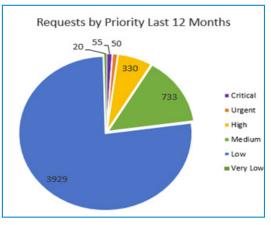
CiA is TechnologyOne's web based platform which offers improved functionality and performance. Ci is the older windows based platform. Transitioning from Ci to CiA is a major upgrade of Council's ERP systems. The ICT Team has a four year strategy to transition all of Council's TechnologyOne functionality to CiA, with the first project transitioning the financial systems currently underway.

EMAIL AND WEB PROTECTION 14 733 TOTAL ATTACHMENTS 169 105 SANDBOXED TOTAL INBOUND 70% MESSAGES INBOUND 20 153 6 TOTAL OUTBOUND INBOUND **EMAIL** FILTERING 204 IMPERSONATION 1 IN 315 4 090 UNSAFE URL TOTAL URL CLICKS WEB FILTERING 100% 0% (BLOCKED ALLOWED TOTAL 26 988 344 TOTAL 116 119









4

Attachment 1 14.2 Page 371

PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL

FULL TIME EQUIVALENT POSITIONS



294

AVERAGE TIME TO HIRE



24 DAYS

TRAINING PARTICIPATION RATE



77%

NUMBER OF EMPLOYEES



EARLY TURNOVER RATE



11%

ABSENTEEISM RATE



CAMPAIGNS CAMPAIGNS

RECRUITMENT

16
ACTIVE CAMPAIGNS

ADVERTISEMENT STAGE

- 2 x Apprentice Plant Operator
- Planning Officer
- 2 x Operator/Labourer
- Team Leader
- Procurement Advisor
- Senior ICT Customer Support
 Officer

SHORTLISTING STAGE

- 4 x Business Administration Trainee
- Library Officer

PRE-EMPLOYMENT SCREENING

- Library Assistant
- Events Officer
- Business Support Officer (Infrastructure Planning)

UNSUCCESSFUL CAMPAIGNS

- Asset Engineer (Drainage)
- Senior Civil Engineer (Construction)

CORPORATE TRAINING

- Governance Compliance Training Authorised Persons
- Governance Compliance Training Conflict of Interest (Mandatory)

TRAINING EVENTS

- Governance Compliance Training Fraud and Corruption
- Governance Compliance Training Gifts (Mandatory)
- Governance Compliance Training Good Decisions (Mandatory)
- Governance Compliance Training Human Rights (Mandatory)
- Governance Compliance Training Introduction to Legislative Compliance (Mandatory)
- Governance Compliance Training Local Government Worker
- Governance Compliance Training Public Interest Disclosures Managers and Supervisors
- Harnessing the Power of Stress Workshop
- Information Management Compliance Training Public Records Act 2023
- Safety Compliance Training Health and Safety Representative (HSR) Training Course
- Safety Compliance Training Working Safely with Hazardous Chemicals
- Statement of Attainment Conduct Civil Construction Skid Steer Loader Operations
- Statement of Attainment Conduct Backhoe/Loader Operations
- Statement of Attainment Conduct Civil Construction Wheeled Front End Loader Operations
- Traffic Management Working in Proximity to Traffic Awareness Part 1
- Traffic Management Working in Proximity to Traffic Awareness Part 2
- Verification of Competency Skid Steer Loader with attachments
- Verification of Competency Backhoe Loader
- Verification of Competency Self-propelled Compactor
- Verification of Competency Tractor
- Verification of Competency Wheeled Front End Loader

INFORMATION MANAGEMENT

PROJECT UPDATES

DISPOSAL OF PHYSICAL RECORDS

The project continues with the assessment and disposal of Council records and during the month the Information Management team scanned, registered or audited 415 files and documents that allows for the destruction of the physical records.

During February, 51 cartons of documents were processed for destruction and this is steadily decreasing the number of cartons in storage and the associated storage and file retrieval costs.

INFORMATION MANAGEMENT SNAPSHOT

	February 2025	Year to date
Mail/Email items processed	1976	3482
Requests for files/boxes	40	55
Name and address register audits	118	207

RIGHT TO INFORMATION APPLICATIONS

	2025	2024	2023	2022	2021	2020	2019
Number of applications received	1	8	13	9	14	10	2





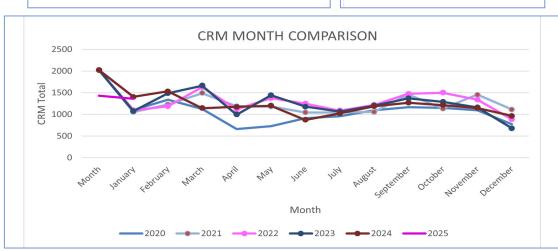


CUSTOMER EXPERIENCE









WORK HEALTH AND SAFETY



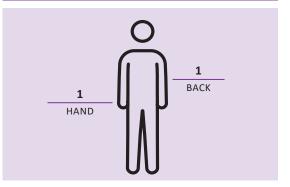
MEASURING OUR SAFETY PERFORMANCE

"Commitment to the health and safety of our employees."

INJURIES BY CLASSIFICATION TYPE

2 INJURIES OCCURRED O LOST TIME 1 MEDICAL ONLY 0 FIRST AID 1 REPORTABLE ONLY 3 NEAR MISS

AREAS OF THE BODY MOST AFFECTED

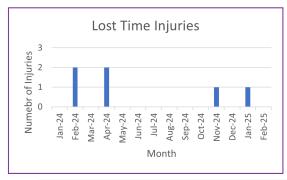


KEY FACTORS ASSOCIATED WITH ASSET INCIDENTS

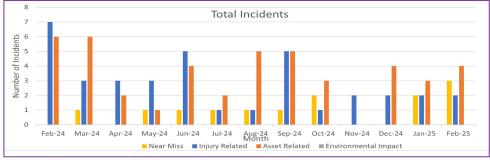
KEY FACTORS ASSOCIATED WITH ENVIRONMENTAL INCIDENTS

- **4** ASSET INCIDENTS OCCURRED
- 2 PROPERTY DAMAGE
- 2 PLANT VEHICLE/INCIDENT
- O ANIMAL STRIKE

- 0 ENVIRONMENTAL INCIDENTS OCCURRED
- 0% CONTAMINATION
- 0% SPILLS



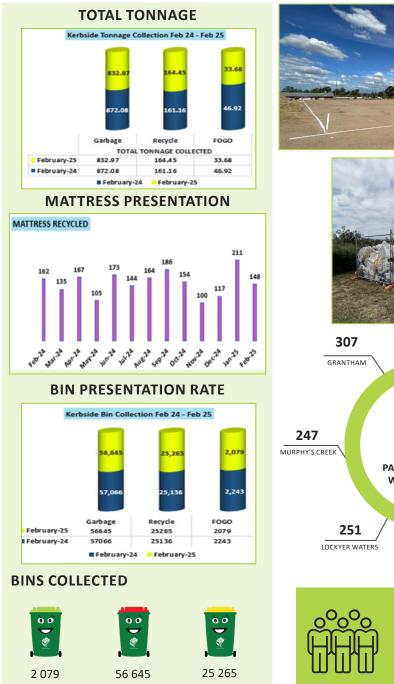


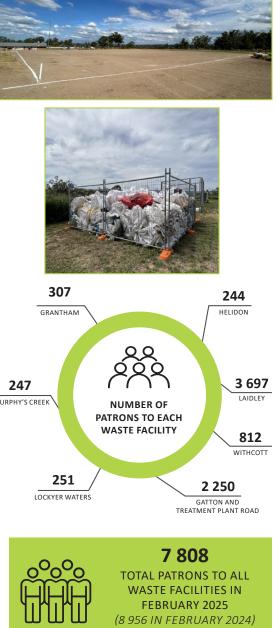


WASTE MANAGEMENT

Construction of Redbacks carpark extension was completed in time for commencement of the new soccer season. Earthworks were carried out utilising clay from a local quarry and recycled crushed concrete from Council's transfer stations. The additional 250 square metres will provide parking space for 42 additional cars.

Several hundred fertiliser-type bags were sent to a new processing facility in Toowoomba. This facility operates under the 'Big Bag' stewardship scheme supported by the federal government. The polypropylene material is destined for re-manufacture into furniture items. The bags sent for processing had been accumulated over several years at Grantham & Laidley transfer stations. The viability of this fledgling scheme will continue to be





9

14.2 Attachment 1 **Page 376**





People, Customer and Corporate Services

MONTHLY GROUP REPORT MARCH 2025

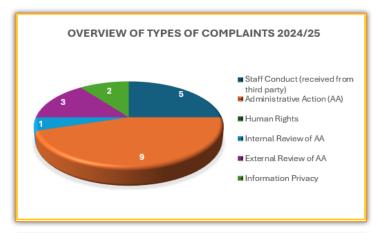


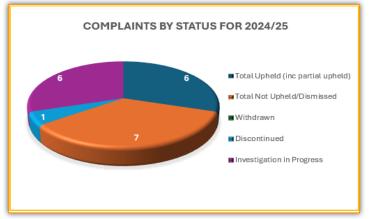
PEOPLE, CUSTOMER AND CORPORATE SERVICES

GOVERNANCE AND PROPERTY



Below is an overview of complaints received through Council's Complaints Management System for the 2024/2025 financial year to the end of March 2025.

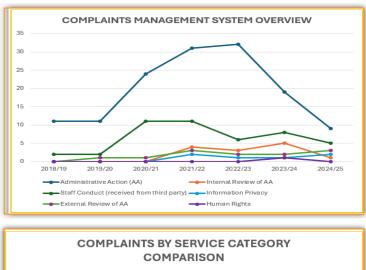


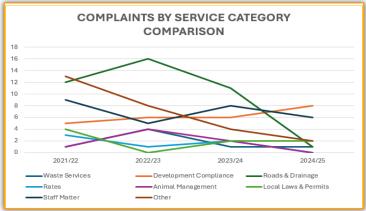




GOVERNANCE AND PROPERTY

A historical comparison of complaints by type and service category is set out below:

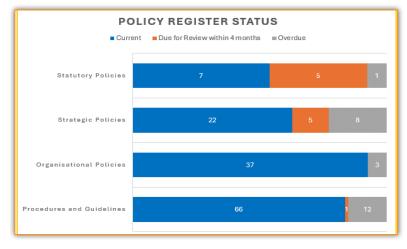




POLICY REGISTER UPDATE

The following chart provides information on the status of Council's Policies, Procedures and Guidelines as at the end of March 2025. The majority of the policies due for review within four months will be reviewed and updated as part of the annual budget process.

The Governance and Property team continue to work with, and provide assistance to, policy owners whose policies are either overdue or due for review.



INFORMATION COMMUNICATION TECHNOLOGY

ICT Update

UNSAFE URL

CLICKS

0%

BLOCKED

TOTAL 113.890

As Artificial Intelligence (AI) tools are made more available and self-service, automation, and mobilisation are improved from the use of AI, cyber risks and opportunities for unauthorised access to Council's information and systems increase. The potential benefits of AI technologies are significant. However, we must also ensure we manage any risks that come from the use of the technology. Additional budget has been requested as part of the latest budget review to commence an AI trial. This trial will assist us to determine uses of AI via the Microsoft CoPilot functionality, and to improve our understanding of the associated risks. Expected outcomes include:

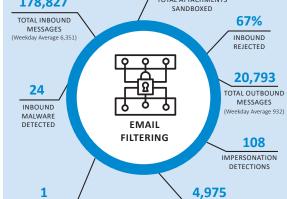
- Identify and develop high-impact use cases;
- Provide tailored training and ongoing support to ensure successful adoption;
- Assess and address data security and governance considerations;
- Evaluate our organisation's readiness for broader AI implementation; and
- Deliver actionable insights and recommendations for scaling AI use across council.

TOTAL URL

100%

ALLOWED TOTAL 31,529,352

16,163 178,827 TOTAL ATTACHMENTS SANDBOXED

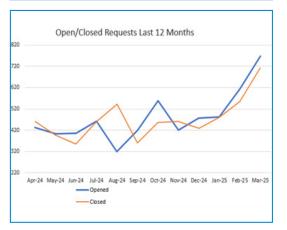


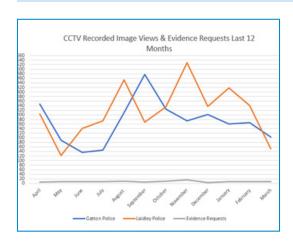
WEB FILTERING

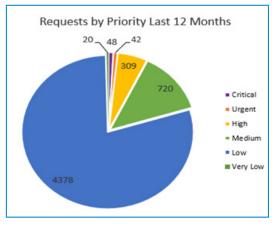
(

NETWORK PERFORMANCE









4

Attachment 2 14.2 Page 380

PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL

FULL TIME EQUIVALENT POSITIONS



296

NUMBER OF EMPLOYEES



TRAINING



22

AVERAGE TIME TO HIRE



26 DAYS

EARLY TURNOVER RATE



11%

 $\circ\Box$

RECRUITMENT CAMPAIGNS

12
ACTIVE CAMPAIGNS

ABSENTEEISM RATE



TRAINING PARTICIPATION RATE



77%

ADVERTISED

- Planning Officer
- Tourism Officer
- Customer Experience Officer
- ICT Customer Support Officer

INTERVIEWS

- Apprentice Plant Officer
- Business Support Officer (Waste Services)

APPLICANT APPOINTED & PRE- EMPLOYMENT SCREENING

- Team Leader
- Senior ICT Customer Support Officer
- Procurement Advisor
- 2 x Operator/Labourer
- 4 x Business Administration Trainee
- Library Officer
- Apprentice Plant Operator

CORPORATE TRAINING

- Disaster Management Training Introduction to Guardian – Disaster Incident Management System
- Fire Ant Training for Workplaces
- Fire Safety Advisor
- First Aid Training Provide Cardiopulmonary Resuscitation
- First Aid Training Provide First Aid
- Governance Compliance Training Authorised Persons
- Governance Compliance Training Conflict of Interest (Mandatory)
- Governance Compliance Training Fraud and Corruption (Mandatory)
- Governance Compliance Training Gifts (Mandatory)
- Governance Compliance Training Good Decisions (Mandatory)
- Governance Compliance Training Human Rights (Mandatory) Governance Compliance Training – Introduction to Legislative Compliance (Mandatory)

- Governance Compliance Training Local Government Worker
- Governance Compliance Training Public Interest Disclosures (Mandatory)
- Information Management Compliance Training Public Records Act 2023
- Internal Compliance Training Employee Code of Conduct (Mandatory)
- Internal Compliance Training Workplace Bullying and Harassment (Mandatory)
- Safety Compliance Training Emergency Evacuation Course: General Evacuation (Mandatory)
- Safety Compliance Training Work Health and Safety Induction (Mandatory)
- Traffic Management Working in Proximity to Traffic Awareness Part 1
- Traffic Management Working in Proximity to Traffic Awareness Part 2
- Workshop in Suicide First Aid

INFORMATION MANAGEMENT

PROJECT UPDATES

DISPOSAL OF PHYSICAL RECORDS

The project continues with the assessment and disposal of Council records and during the month the Information Management team scanned, registered or audited 484 files and documents that allows for the destruction of the physical records.

During March, 32 cartons of documents were processed for destruction and this is steadily decreasing the number of cartons in storage and the associated storage and file retrieval costs.

INFORMATION MANAGEMENT SNAPSHOT

	March 2025	Year to date
Mail/Email items processed	2,043	5,525
Requests for files/boxes	43	98
Name and address register audits	46	253

RIGHT TO INFORMATION APPLICATIONS

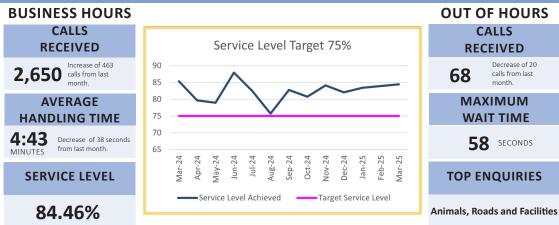
	2025	2024	2023	2022	2021	2020	2019
Number of applications received	2	8	13	9	14	10	2

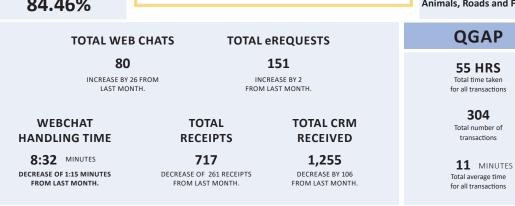


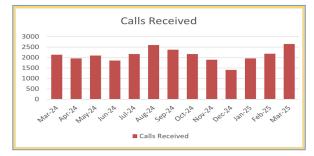


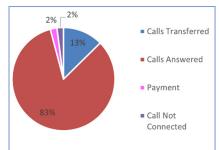


CUSTOMER EXPERIENCE





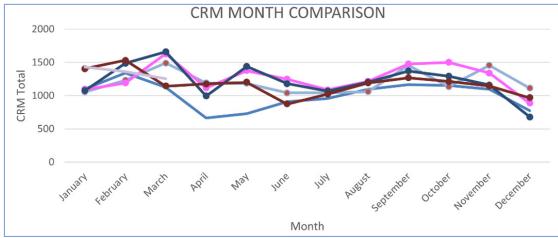




55 HRS

304

transactions



WORK HEALTH AND SAFETY

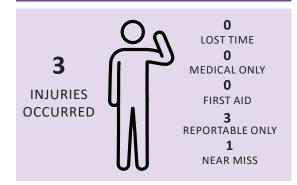


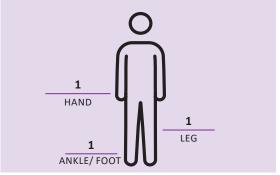
MEASURING OUR SAFETY PERFORMANCE

"Commitment to the health and safety of our employees."

INJURIES BY CLASSIFICATION TYPE

AREAS OF THE BODY MOST AFFECTED





KEY FACTORS ASSOCIATED WITH ASSET INCIDENTS

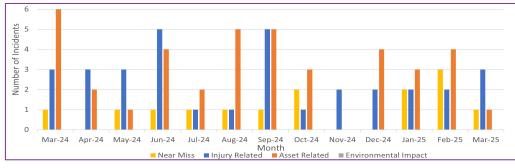
KEY FACTORS ASSOCIATED WITH ENVIRONMENTAL INCIDENTS

- **1** ASSET INCIDENTS OCCURRED
- O PROPERTY DAMAGE
- 1 PLANT VEHICLE/INCIDENT
- **0** ANIMAL STRIKE

- 0 ENVIRONMENTAL INCIDENTS OCCURRED
- 0% CONTAMINATION
- 0% SPILLS

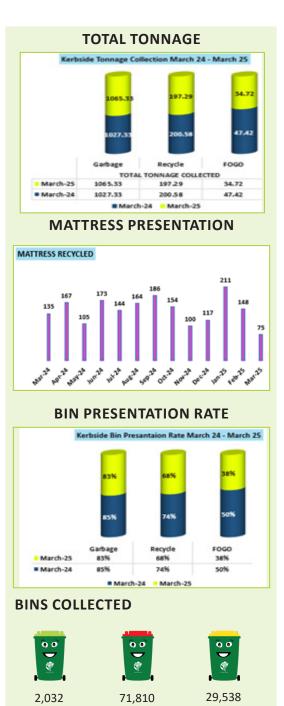


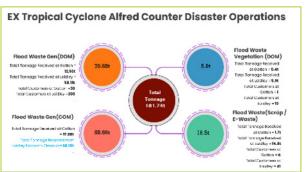




WASTE MANAGEMENT

The public response in preparation for TC Alfred in cleaning up household yards seemed to have been well heeded. The number of patrons and volume of waste brought into both Gatton and Laidley facilities was reportedly about double the normal volume in the three days leading up to the forecast event.











9

Attachment 2 14.2 Page 385

14.3 Group Manager Community and Regional Prosperity Monthly Report -

February and March 2025

Author: Amanda Pugh, Group Manager Community & Regional Prosperity Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity's Group during February and March 2025. The report for February was postponed due to the operational impacts of Ex-Tropical Cyclone Alfred and therefore is being presented with the March report for information.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during February and March 2025.

Proposal

That this report be received and noted.

Attachments

1 GM Community & Regional Prosperity Monthly Report - Feb 9 Pages

2 GM Community & Regional Prosperity Report - March 10 Pages



Community and Regional Prosperity

MONTHLY GROUP REPORT FEBRUARY 2025



PERFORMANCE REPORTING

KEY GROUP PROJECTS



FOREST HILL SILO PROJECT

• Consultant reworking Detailed Design elements to accommodate pedestrian path to existing toilets.





LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

- Growing Regions funding application was unsuccessful in this round.
- Work is continuing on the Environmental Protection and Biodiversity Conservation self-assessment application.
- Further discussions with the developer of the adjoining land are continuing.



QUEENSLAND TRANSPORT MUSEUM (QTM) TRANSITION

- Plane removed 20 February by North West Aviation, Inverell.
- Vehicles entering the museum installed by 7 March 2025.
- Signage: New storyboards being produced; new internal ramp signage; entry door signage; two new billboard skins.
- New merchandise ordered.
- Marketing campaign organised with digital focus.
- Opening proposing a family-friendly open day date to be confirmed.
- · Councillor update coming to March workshop.



TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

• No further update





EQUINE COLLABORATIVE PRECINCT

- The Collaborative to Reconvene 10 March 2025, with refined Concept Designs.
- The following Collaborative agreed actions are in progress and will be considered at the 10 March Meeting:
 - » Quotes to engage an independent Flood Engineer have been received by Racing Queensland (WMA – Water). The successful company will meet with Council's Flood Engineer to determine the largest footprint available for the site, given the restraints regarding creek banks and discharge.
 - » Quote for engineer to review the volumes and suitability of bulk earthworks, has been received by Racing Queensland from Consultants at GenEng.
- The key outcomes sought from next meeting will be to finalise the required consultancy arrangement, which will enable the work outlined above to commence according to the Concept Designs.
- Racing Queensland CEO, Jason Scott has resigned and will finish his current contract on 30 June 2025.
- Council is seeking advice from Racing Queensland to ensure that the unspent project funds will be carried forward into the new financial year.



2

Attachment 1 14.3 Page 388

COMMUNITIES

TOURISM 🗐



QUEENSLAND TRANSPORT MUSEUM

QTM temporarily closed for maintenance.



NIL

TICKET SALES



NIL

FREE ENTRY

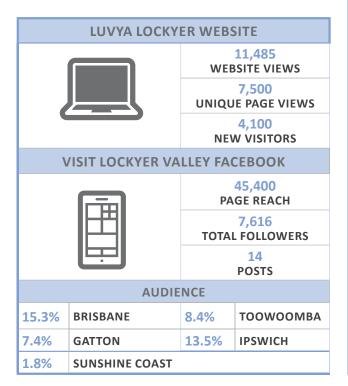


NIL

TOTAL TICKET REVENUE







EVENTS Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment. **COUNCIL LED EVENTS** • During February there were no Council led events.

PROJECTS IN PLANNING



- ANZAC Day- 25 April 2025
- Queensland Transport Museum exhibition changeover



COMMUNITY GROUPS/EVENTS GIVEN ASSISTANCE

• Laidley Pioneer Village- Australia Day Grant Funding \$1000



UPCOMING **COMMUNITY EVENTS**

• Heritage Festival – 12 April 2025. Event organisation assistance provided to e Das Neumann Haus, Laidley Pioneer Village and Gatton District Historical Society.



Attachment 1 14.3 Page 389





60,845

ITEMS IN OUR COLLECTION

32 ACQUISITIONS

90.3%

Physical and eResources in comparison to 1,661 in February 2024.

ITEMS ISSED VIA SELF-SERVICE KPI 85%

ERESOURCES							
PL	ATFORM	JANUARY 2025	JANUARY 2024				
	eAudiobooks & eBooks (Borrowbox)	2,336	2,225				
	eMagazines (BorrowBox)	801	309				
222	eMovies (Beamafilm)	29	37				



11,220

TOTAL LOANS

Decrease of 13.98% in comparison to last month



8,420 **PHYSICAL LOANS**

2,800

ELECTRONIC LOANS

In comparison to 9,258 in the same month in February 2024. Including audiobooks, books, DVDs, magazines, literacy kits, CDs, seeds, and toys.

In comparison to 9,258 in the same month in February 2024. Including audiobooks, books, DVDs, magazines, literacy kits, CDs, seeds, and toys.





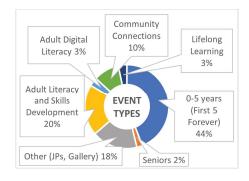
13,769



120

ACTIVE LIBRARY MEMBERS

NEW LIBRARY MEMBERS







IN PERSON EVENTS



10,720 VISITORS

7,387

Gatton Library decrease of 207

3,333

Laidley Library decrease of 116







ART GALLERY UPDATE:

- Current exhibition: Botanica: From Earth to Sea by Migaloo Press Artist Collective.
- Botanica: From Earth to Sea delves deep into the beauty and diversity of plant communities across South-East Queensland, as interpreted by the members of Migaloo Press Artist Collective. United by their love for printmaking and the natural world, the group brings together individual perspectives on the habitats and species that inspire them.

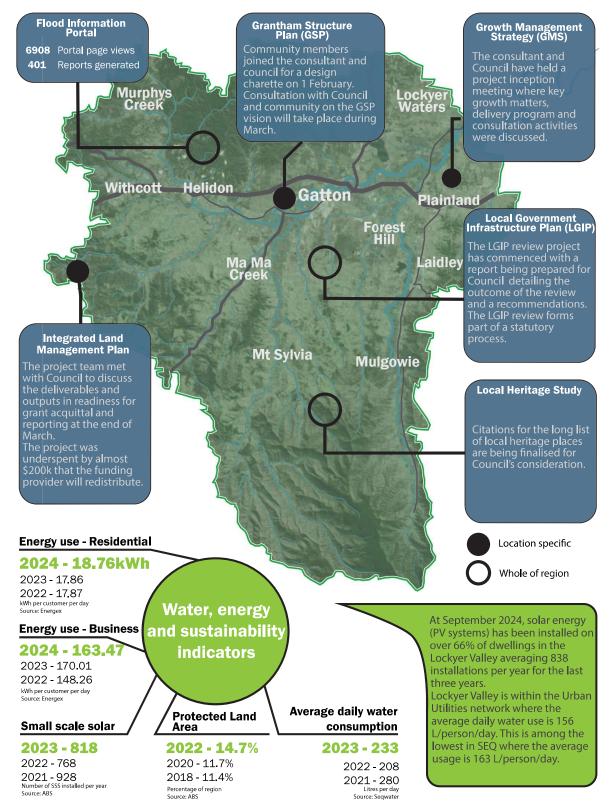
REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF) UPDATE:

Round 2 2024/25 is currently open. This grant is available for individuals and groups to support arts and culture projects in the Lockyer Valley: $\underline{\mathsf{lockyervalley}.\mathsf{smartygrants}.}$ com.au/2425Round2.

PLANNING POLICY AND COMMUNITY WELLBEING







5

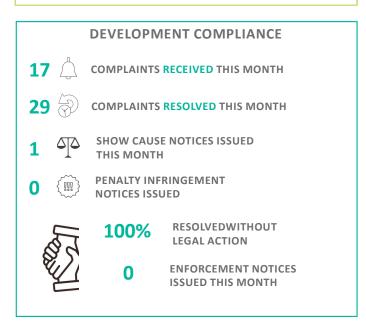
Attachment 1 14.3 Page 391

DEVELOPMENT ASSESSMENT



ACTIVITY	CURRENT MONTH	2025 YTD	2024 SAME YTD PERIOD			
DEVELOPMENT APPLICATIONS	S					
Received	17	29	52			
Withdrawn	0	1	1			
Decided	21	41	35			
EXEMPTION CERTIFICATES						
Received	3	6	1			
Withdrawn	0	0	0			
Decided	4	9	1			
BUILDING, PLUMBING, PLANNING INFORMATION AND FORM 19S						
Received	26	43	66			
Withdrawn	0	0	1			
Decided	28	41	63			
PRELODGEMENT MEETINGS HELD	9	15	16			
MEETINGS HELD		15	10			



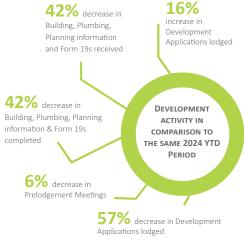


INFRASTRUCTURE CHARGES PAID YTD = \$63,359.99



INFRASTRUCTURE CHARGES OUTSTANDING = \$44,016.70







6

Attachment 1 14.3 Page 392

BUILDING AND PLUMBING $\widehat{\Box}$



BUILDING APPROVALS

BUILDING APPROVALS BY LVRC

In comparison to 9 in 2024

PLUMBING APPROVALS

In comparison to 34 in 2024

By Private Certifiers and LVRC. In comparison to 139 in 2024



COMMERCIAL AND DOMESTIC VALUE OF WORKS in the Lockyer Valley Region

AVERAGE DAYS TO APPROVE Plumbing Applications

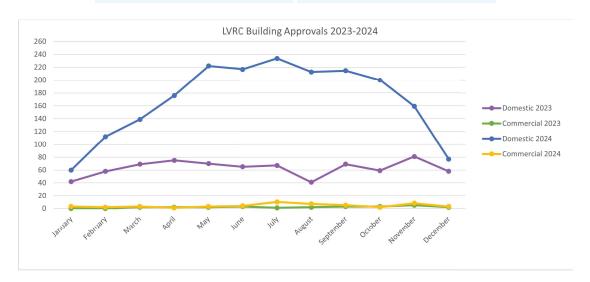
Days



BUILDING INSPECTIONS



PLUMBING INSPECTIONS



COMMUNITY AND WELLBEING



FIRE ANTS

- No reports or detections for the month.
- Recruitment for the Fire Ant Officer position complete with the candidate starting the first week of March.
- · All date recorded on Fire Mapper GIS app. how now been updated to the LVRC Intramaps for internal use. Information applied reveals detections and treatments for reactive and broadscale application.
- All LVRC fire management activity is now fully updated and will be supplied to the Fire Ant Suppression Task Force (FAST) in preparation for the meeting in Brisbane on the 11th of March.

Attachment 1 14.3 Page 393

COMMUNITY AND WELLBEING



PEST MANAGEMENT



ENQUIRIES

FOLLOW-UPS



\$5.748.75

HERBICIDE SUBSIDY CREDITS PROCESSED

RABBIT

INFESTATION

REPORTED





WILD PIG ASSISTANCE REQUESTED

4

CAGE/TRAP SUPPLIED (FOX)





DOG COMMUNITY **SPRAY** REQUESTED EQUIPMENT HIRES







PRIVATE PROPERTY **MANAGEMENT PLANS**

LAND FOR WILDLIFE (LFW)







NIL ha TOTAL LAND FOR WILDLIFE







LAND FOR WILDLIFE UPDATE

No monthly data available- officer on extended leave

PEST MANAGEMENT

- Treatment of restricted pest weed Water Hyacinth on the 4 acre lagoon on Brightview Road commenced with the first round of several treatments conducted. This project includes a total of 10 treatments to reduce the risk of effects on aquatic life with the decomposing of biomass from treatment and preventing low dissolved oxygen levels in the environment.
- The team met with Principal Biosecurity Officer Matt Ryan to discuss the idea of issuing seasonal Biosecurity Order
- A new dual Quiskspray unit has been assembled and added to the fleet for the spray trailer program. This unit is equipped with a boomless spray nozzle which covers up to a 20 metre swath. This unit has been trialled with impressive success and was hired out to a customer for its first initial activity. Feedback from the customer was 100% positive.



- Pest team is currently working with DAF research scientists in expanding on the distribution of Water Hyacinth biological control. The DAF team have confirmed and identified the two types of weevils, and their existence in a council dam. The idea of the program is to monitor the impacts of the weevil while gaining the necessary permits to distribute the weevil to other properties both Council and private to assist in the control of this pest weed.
- GRT infestation observed on property owned by SEQ Water on fence line of Lake Clarendon Campground. SEQ Water confirmed the infestation will be treated on or about 12 March 2025.

Attachment 1 14.3 **Page 394**

ENVIRONMENTAL HEALTH 🞊 🔾





NEW OR AMENDED FOOD BUSINESS LICENCES ISSUED



TEMPORARY FOOD BUSINESS LICENSES ISSUED

LOCAL LAWS PERMITS YTD



CARAVAN



MOBILE VENDORS





MARKET



TEMPORARY EVENTS



PERSONAL APPEARANCE **SERVICES LICENCES YTD**



NUMBER OF CUSTOMER REQUESTS RECEIVED

In comparison to 195 in February 2024



NUMBER OF DOGS IMPOUNDED

In comparison to 11 in February 2024



KENNEL LICENCES ISSUED YTD

In comparison to 38 in 2023-24 (expire 30 September 2025)



TOTAL NUMBER OF INFRINGEMENT NOTICES ISSUED YTD

In comparison to 105 in 2023-24

NUMBER OF CUSTOMER **REQUESTS RESOLVED**

> In comparison to 226 in February 2024



NUMBER OF DOGS RELEASED/REHOMED

In comparison to 9 in February 2024

EXCESS ANIMAL PERMIT RENEWALS YTD

In comparison to 58 in 2023-24 (expire 30 September 2025)

NUMBER OF DOGS REGISTERED

In comparison to 7,624 in 2023-24

ILLEGAL DUMPING / LITTERING UPDATE

Illegal Dumping Statistics have been collated based on review of CRMs received and actioned year to date.



TOTAL NUMBER OF INFRINGEMENTS YTD ISSUED = \$19,765



ILLEGAL DUMPING INCIDENTS

In comparison to 21 in February 2024



APPROXIMATELY

WHEELIE BINS OF **ILLEGALLY DUMPED WASTE YTD**

WASTE TYPES ILLEGALLY DUMPED YTD (APPROXIMATE %)



18% Demolition/Industrial

19% Tyres

17% Household Waste

12% Mattresses/Furniture

11% Wrecked Vehicles/Parts

11% Green Waste/Soil

4% White Goods

5% Asbestos/Hazardous/Chemical



Community and Regional Prosperity

MONTHLY GROUP REPORT MARCH 2025



PERFORMANCE REPORTING

KEY GROUP PROJECTS

STRATEGIC ENGINEERING MATTERS

BOM flood warning infrastructure network project – The Bureau of Meteorology (BOM) indicated that all support for their software for rain/river height data will cease in June 2025. Disaster Management (DM) commenced the procurement process to replace the ENVIROMON software product as well as the upgrading of associated assets. Representations to State and Federal entities on the risk and costs have been unsuccessful. DM has engaged the Queensland Reconstruction Authority (QRA), BOM and other Councils on these. BOM has now requested transfer of several key rainfall gauges. DM is installing three new ALERT locations on Laidley Creek and Officers are assisting DM with enhancement of the intelligence tool in response to these and the flood events of March and April 2025.

FLOOD MODELLING - ENGINEERING

The project is in the final phase of flood model calibration to the 2022 and 2024 flood events. Officers are currently managing the transition due to the departure of key external consultant personnel. There has also been delays due to uncertainty of both design rainfall inputs and the application of new climate change criteria. Officers have been engaged with various stakeholders at state and local government level to ensure consistency and practically of these potentially marked changes to both design events and regulatory requirements.

A QRA DRFA Floodplain risk management for urban area Work Package 3 grant will fund flood studies and flood risk assessment for several localities.

FIP enhancement project - The project has commenced. There will be consultation with stakeholders at key points of the project.

PERFORMANCE REPORTING

KEY GROUP PROJECTS



FOREST HILL

SILO PROJECT

- Internal pathway condition agreement with Planning Dept.
- Electrical design team seeking site inspection of switchboard re lighting the silos.



LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

- Potential funding announced from State
 Development that could align, but project will be
 required to be shovel ready- included in the LGIP or
 DA approval if required.
- Further meetings being established with the developer and Council's Planning Team to investigate options to be included as a regional detention basin.
- Further discussions with the developer of the adjoining land are continuing.



QUEENSLAND TRANSPORT MUSEUM (QTM) TRANSITION

- Display Vehicle placement finalised and cabinets being filled; wall signs and camo netting installed; key image in production for the ramp wall.
- Marketing Google ads and social media live; storyboards complete and in production; QTM brochure being finalised.
- Open Day set for 13 April including 4x museum tours, face painting and musician.
- Coordinating tank installation on Reserve.



TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

· No further update





EQUINE COLLABORATIVE PRECINCT

- Meeting held 31 March- Master Planning Design Update presented and key elements discussed. Minor modifications will be discussed at a meeting scheduled for the 14 April.
- Submission to the Racing Queensland Review submitted to the Minister for Sport and Racing.



3

COMMUNITIES





QUEENSLAND TRANSPORT MUSEUM

QTM temporarily closed for maintenance.



NII

TICKET SALES



FREE ENTRY



TOTAL TICKET **REVENUE**



LUVYA LOCKYER WEBSITE 10,000 **WEBSITE VIEWS** 7,100 **UNIQUE PAGE VIEWS** 3,800 **NEW VISITORS** VISIT LOCKYER VALLEY FACEBOOK 36,600 PAGE REACH 7,670 **TOTAL FOLLOWERS** 29 **POSTS AUDIENCE** 14.3% **BRISBANE** 7.9% **TOOWOOMBA** 7.1% GATTON 13.3% **IPSWICH** 1.9% **SUNSHINE COAST**





EVENTS





Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment.



COUNCIL LED EVENTS

• During March there were no Council led events.



PROJECTS IN PLANNING

- ANZAC Day- 25 April 2025 Queensland Transport Museum Exhibition changeover and QTM Open Day 13 April
- Laidley Spring Festival 12-14 September 2025



COMMUNITY GROUPS/ EVENTS **GIVEN ASSISTANCE**



UPCOMING COMMUNITY EVENTS

- 1. Ongoing assistance was provided to:
- 2. Heritage Festival 12 April 2025. Event organisation assistance provided to Das Neumann Haus, Laidley Pioneer Village and Gatton District Historical Society.

LIBRARIES AND GALLERIES





ACQUISITIONS

Physical & eResources In comparison to 1,661 in February



9,219 PHYSICAL LOANS

In comparison to 9,270 in the same month in March 2024. Including audiobooks, books, DVDs, magazines, literacy kits, CDs, seeds, and toys.



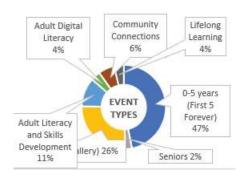
In comparison to 2,434 in the same month in



Increase of 9.3% in comparison to last month

eRESOURCES					
PLATFORM		JANUARY 2025	JANUARY 2024		
	eAudiobooks & eBooks (Borrowbox)	2,336	2,225		
	eMagazines (BorrowBox)	801	309		
ويوسي	eMovies (Beamafilm)	29	37		

13,936 Å **ACTIVE LIBRARY** MEMBERS **NEW LIBRARY MEMBERS**







ART GALLERY UPDATE:

- Current exhibition: Feng Shui 'n' Art by Debra Macpherson
- · This collection of varied artworks brings together aide variety of the artists skill sets and creative inspirations.
- Feng Shui 'n' Art has been inspired by Debra's passion for the creative arts and the ancient tradition of Feng Shui. Feng Shui has been used through generations by ancient and modern Chinese people to bring about the most auspicious functioning for the occupants of a building. By embracing the natural and man-made forms and structures along with the compass direction of each space, relevant colour, shapes to complement each room.
- · Audiences are invited to appreciate the artworks in the context of the anicent art of Feng Shi, or simply enjoy the works.









REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF) UPDATE:

• Round 2 2024/25 is currently open. This grant is available for individuals als and groups to support arts and culture projects in the Lockyer Valley: https://lockyervalley.smartygrants.com.au/2425Round2

PLANNING POLICY AND COMMUNITY WELLBEING

GROWTH AND POLICY



Projects

Growth Management Plan

Consultants engaged to delivery the Lockyer Valley Growth Management Strategy are currently working through Stage 2 - *Opportunities and Foundational Strengths* phase. The GMS project is anticipated to take up to 18-months to complete and will involve numerous engagement pieces with community.

Integrated Land Management

The Federally funded Firewall project is drawing to a close with grant acquittal taking place. The project has delivered a number of management plans for specific properties of environmental signficance as well as creating the framework for a Natural Areas Plan. Throughout the 3-year delivery, the project has delivered property improvements, community workshops and research projects.

Grantham Structure Plan

Council viewed the draft GSP and requested the consultants prepare additional material to understand how the ultimate plan can be achieved through a series of shorter term developments i.e prioritising road connectivity, sequencing of land releases and community facilities. The GSP is focused on a 30 - 50 year ultimate plan for the Grantham locality.

Liveability Survey

The Lockyer Valley Liveability Survey was undertaken during January and February 2025. Responses to the survey surpassed Council's expectations with over 900 individual survey responses and more than 3000 pieces of information and ideas. The next survey is forecast for early 2027 and will provide an excellent opportunity to compare the current results.

Core Business

Lockyer Valley Planning Scheme

A forum for the development industry is being planned for June 2025. This forum will provide professionals in the planning and development field an opportunity to provide feedback on the implementation of the LVPS.

Other projects supporting a future Planning Scheme amendment include the Local Cultural Heritage Study, Matters of Local Environmental Signficance Study and Flood Hazard overlay.

Local Government Infrastructure Plan (review)

The LGIP review project has been completed and the review report will progress to the April Council meeting for Council to consider its recommendations.

Environmental Management

The team is supporting two research projects on Council land - a USQ Collared Delma study at Alice Creek which includes weed management of the lizard's habitat delivered in association with the LUCI group and an UQ Echidna movement study at Mulgowie and Laidley South.

Council is supporting the Healthy Land and Water facilitated Koala Threat Mitigation Inititative by providing workshops, installing VMS boards in key Koala locations and a 'Leave-it' (dog education) program day.

Flood Information Portal

Hits to the FIP saw a signifcant increase during March with over 15,000 views of the portal! **15,607**

Portal visits

743

Flood Information Reports

What you said ...

2025 Lockyer Valley Liveability Survey

Overall, respondents to the survey ranked Lockyer Valley liveability lower than the national average, however they ranked their mental health as either good, very good or excellent and their physical health as either good, very good or excellent.

Who surveyed...

69% Female

30% Male

1% Youth

Community Values

The suvery ranked the community's top and bottom care factors with the highest value being placed on:

- 64% Locally owned & operated business
- 63% Elements of the Natural Environment
- 62% Sense of neighbourhood safety

Things to do in the evening ranked highest for those under 25 while those over 64 rated access to neighbourhood amenities as highly important.

Neighbourhood Liveability

Five factors contribute to liveability and are scored out of 20. The results of the survey for the entire Local Government Area were:

- 12/20 Look and Function
- 11/20 Sense of welcome
- 9/20 Things to do
- 11/20 Uniqueness
- 10/20 Care

The place attributes that scored highly include that the Lockyer Valley is welcoming to all people (7.3), its neighbourhood spirit (7.0) and the overall visual character of the neighbourhood (6.8), while the bottom attributes included things to do in the evening (2.9), evidence of recent public investment (3.2), and access and safety of walking, cycling and/or public transport (3.6).

6

DEVELOPMENT ASSESSMENT



ACTIVITY	CURRENT MONTH	2025 YTD	2024 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	19	48	76
WITHDRAWN	0	1	1
DECIDED	13	54	62
EXEMPTION CERTIFICATES			
RECEIVED	3	9	6
WITHDRAWN	0	0	0
DECIDED	2	11	3
BUILDING, PLUMBING, PLANNIN	Л 19S		
RECEIVED	38	81	89
WITHDRAWN	0	0	1
COMPLETED	41	82	94
PRELODGEMENT MEETINGS HELD	2	17	18





decrease in Development ACTIVITY IN Applications lodged Development COMPARISON TO Applications THE SAME 2024 YTD lodged 5% decrease in PERIOD Prelodgement Meetings 9% decrease in 12% decrease in Building, Plumbing, Building, Plumbing, Planning Planning information & information & Form 19s completed Form 19s received information

DEVELOPMENT

36%

decrease in

DEVELOPMENT COMPLIANCE

19 COMPLAINTS RECEIVED
THIS MONTH

23 COMPLAINTS RESOLVED
THIS MONTH

0 SHOW CAUSE NOTICES
ISSUED THIS MONTH

0 PENALTY INFRINGEMENT
NOTICES ISSUED

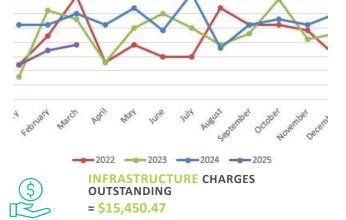
100% O
RESOLVED ENFORCEMENT
WITHOUT NOTICES ISSUED

ENFORCEMENT
NOTICES ISSUED

THIS MONTH

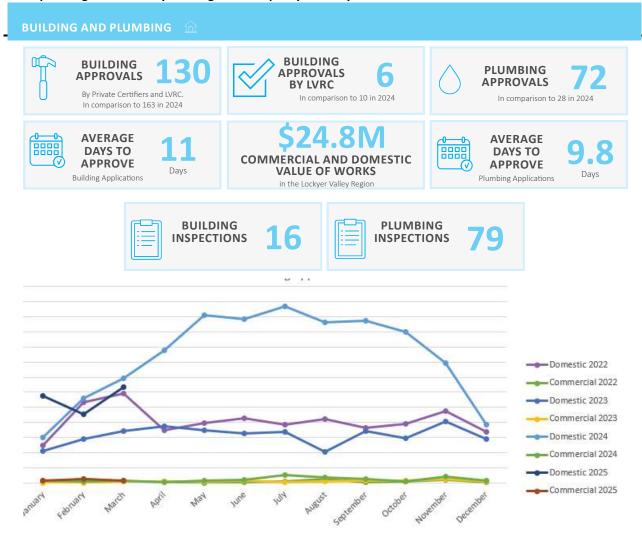
Development Applications Received

12%



INFRASTRUCTURE CHARGES PAID YTD = \$1,110,302.01

7



COMMUNITY AND WELLBEING

PEST MANAGEMENT

- Officers attended a site at the Gatton Caravan Park, with support from 1 Biosecurity Officer in dealing with a customer who was in possession of 2 pet rabbits. Darling Downs Morton Rabbit Board reattended and seized the two rabbits.
- Mail out conducted in the Regency Downs, Brightview and Lockrose areas raising awareness on Water Hyacinth due to the recent flood event. 50 properties received information regarding. Officers also engaged two property owners regarding flood debris consisting of water hyacinth which allegedly came from the Council water reserve in this location. Council previously conducted a treatment program on the Council water reserve to reduce levels of the aquatic weed with the next scheduled treatment taking place on the week of the 7th 11th April.
- Further to reports from DDMRB and SEQ Water reporting Giant Rats Tail Grass and Groundsel infestations on properties adjoining Lake Clarendon, advisory letters were sent to landowners seeking control action to be taken due to high risk of spread into the waterway.
- Advisory letter sent to landholder with significant Giant Rats Tail infestation adjacent to Gatton Esk Road reserve.

Q

COMMUNITY AND WELLBEING



FIRE ANTS

- Shane Titmarsh has commenced his role as the new Fire Ant Officer.
- Officers attended a Council property in Blenheim detecting approximately 40 nests. Immediate treatment conducted with follow up broadscale treatment to take place this week. Surrounding property owners have been advised.
- Attended the Fire Ant Suppression Task Force and National Program update in Birrinbah. Highlighted presentation was on the \$24 million FAST has received to conduct arial treatments in defined high fire ant densities within the Suppression Zone. Unfortunately, this does not include the LVRC area due to low ant densities.
- Attended the Lockyer Valley and Somerset Community Partnership Group Meeting held by the National Fire Ant Program at the Grantham Butter Factory on Tuesday night the 25th March.



PEST MANAGEMENT



ENQUIRIES





\$5,748.75

PROPERTY HERBICIDE **FOLLOW-UPS** SUBSIDY CREDITS PROCESSED



RABBIT **INFESTATION** REPORTED







WILD PIG ASSISTANCE REQUESTED









DOG COMMUNITY **SPRAY** REQUESTED EQUIPMENT HIRES

32.89ha

TOTAL AREA OF PRIVATE PROPERTY **MANAGEMENT PLANS**



PRIVATE PROPERTY **MANAGEMENT PLANS**

LAND FOR WILDLIFE (LFW)







NIL ha TOTAL









LAND FOR WILDLIFE UPDATE NO MONTHLY DATA AVAILABLE- OFFICER ON **EXTENDED LEAVE**

ENVIRONMENTAL HEALTH 🎊 🔾



LICENCES ISSUED



NEW OR AMENDED FOOD BUSINESS LICENCES ISSUED



TEMPORARY FOOD BUSINESS LICENSES ISSUED



LOCAL LAWS PERMITS YTD



CARAVAN



MOBILE VENDORS



MARKET





TEMPORARY EVENTS





NUMBER OF CUSTOMER

REQUESTS RECEIVED

In comparison to 151 in March 2024



NUMBER OF DOGS IMPOUNDED

In comparison to 16 in March 2024



KENNEL LICENCES **ISSUED YTD**

In comparison to 38 in 2023-2024 (expire 30 September 2025)



TOTAL NUMBER **OF INFRINGEMENT NOTICES ISSUED YTD**

In comparison to 105 in 2023-2024

NUMBER OF CUSTOMER **REQUESTS RESOLVED**

In comparison to 179 in March 2024



NUMBER OF DOGS RELEASED/REHOMED

In comparison to 13 in March 2024



In comparison to 58 in 2023-2024

NUMBER OF DOGS REGISTERED

6.897 YTD

In comparison to 7,624 in 2023-2024

ILLEGAL DUMPING / LITTERING UPDATE

ILLEGAL DUMPING STATISTICS HAVE BEEN COLLATED BASED ON REVIEW OF CRMS RECEIVED AND ACTIONED YEAR TO DATE.



TOTAL NUMBER OF INFRINGEMENTS YTD ISSUED = \$27,830



ILLEGAL DUMPING INCIDENTS

In comparison to 12 in March 2024



A P P R O X I M A T E L Y

WHEELIE BINS OF

ILLEGALLY **DUMPED** WASTE YTD

In comparison to 985 in 2023-2024

WASTE TYPES ILLEGALLY DUMPED YTD





18% Demolition / Industrial

19% Tyres

17% Household Waste

12% Mattresses/Furniture

11% Wrecked Vehicles / Parts

11% Green Waste / Soil

4% White Goods

5% Asbestos / Hazardous / Chemical

14.4 Group Manager Infrastructure Monthly Report - February and March 2025

Author: Micah Edwards, Acting Group Manager Infrastructure **Responsible Officer:** Micah Edwards, Acting Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during February and March 2025. The report for February was postponed due to the operational impacts of Ex-Tropical Cyclone Alfred and therefore is being presented with the March report for information.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during February and March 2025.

Proposal

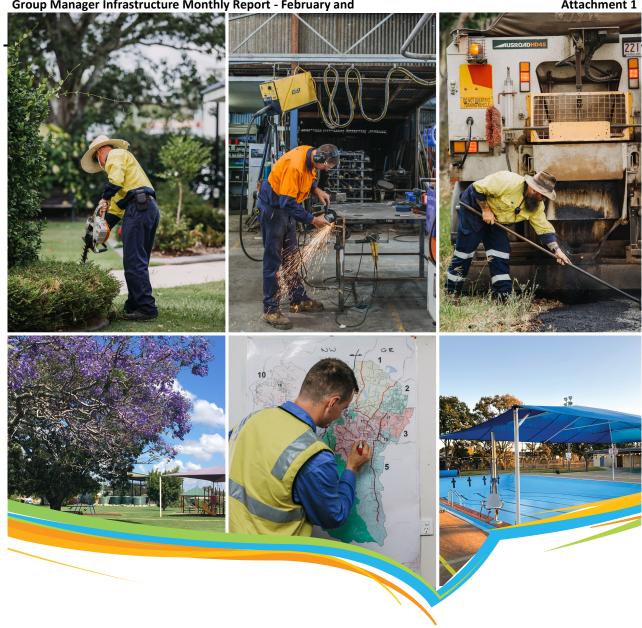
That this report be received and noted.

Attachments

- **1** Infrastructure Group Monthly Report February 2025 15 Pages
- 2 Infrastructure Group Monthly Report March 2025 17 Pages







Infrastructure

MONTHLY GROUP REPORT FEBRUARY 2025



2022 Weather Events

RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROGRAM & BETTERMENT

Program updates are as below:

- Floodway Approaches (submission 77):
 - The project on Sawpitt Gully Road remains outstanding due to cultural heritage implications.
 - An extension of time has been granted by the Queensland Reconstruction Authority (QRA) until 30 June 2025.

2024 Weather Event

PROGRAM OVERVIEW UPDATE

- In February 2024 Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA) under the Ex-TC Kirrily event.
- The current restoration value is approximately \$13.9M at this stage.
- \$1,789,257.73 worth of works approved by the QRA.
- All assessments for unsealed roads have been completed, and Bill of Quantities with work orders and defect numbers created for all roads identified as requiring REPA works.
- The bridge debris removal package site works are completed.
- Grading of select unsealed roads has begun. At present, we have two internal crews and a contractor working on the unsealed network to expedite progress.

SUBMISSION STATUS

- 5 submissions have been approved by the QRA.
- 15 submissions have been lodged to the QRA.
- 1 submission has been submitted for acquittal.





Clarke Bridge, Thornton School Road, Thornton



ے





Heise Road, Summerholm





Waldron Road, Hatton Vale





Gehrke Hill Road, Summerholm

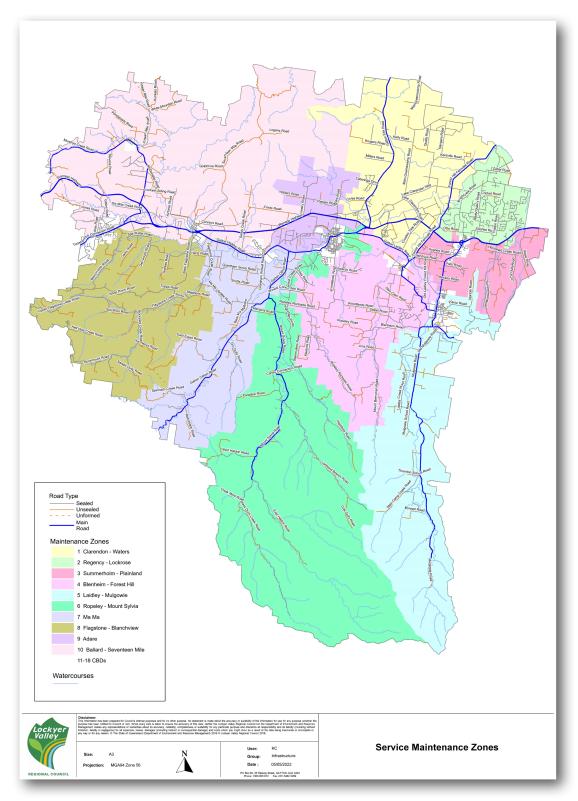




McGarrigal Bridge - McGarrigal Road, Mulgowie

Infrastructure works conducted in the Lockyer Valley region are undertaken by maintenance zones. These maintenance maintenance zones.

are referenced in the report. For geographical clarity, the map below identifies the specific areas corresponding to each maintenance zone.



Infrastructure Delivery

CONSTRUCTION WORKS - PROJECTS UNDERWAY

MAHON BRIDGE, CARPENDALE - REPLACEMENT

- Mahon Bridge was originally built in 2009 however, sustained severe damage in January 2013 floods. Funding from the
 Safer Local Roads and Infrastructure Program is allowing Council to replace the existing concrete bridge and design a
 resilient structure that will sustain substantial floods, provide improved flood resilience to the community, and provide
 heavy vehicle connectivity to the district from the west.
- The site was handed over to the contractor in early January 2025. Demolition works are completed.
- Bridge reconstruction works to follow, with an expected 6-7 month schedule.
- The project site has been secured and put on a temporary hold, pending the predicted cyclone/rain event.





POSTMANS RIDGE ROAD, HELIDON SPA - WIDENING AND PAVEMENT REHABILITATION

- Postmans Ridge Road is typically a 7m wide two-lane bitumen sealed road, connecting Murphys Creek Road and the
 Warrego Highway at Helidon Spa. The existing pavement is in poor condition with noticeable pavement cracking in the
 road surface. Various repair patches are also evident which highlight past failures.
- Thanks to joint funding from the Transport Infrastructure Development Scheme (TIDS) and Council, this job will involve
 profiling out the existing pavement (full width including intersections) to a depth of 480mm, with some key objectives
 for the rehabilitation of Postmans Ridge Road to widen the road to accommodate for heavy vehicles, reconstruct the
 pavement on a 1.8km length. This will provide a new design life, improve rideability, the intersection layout and road table
 drains.
- The pavement, drainage and primer seal works have been completed across all four sections, with the final bitumen seal works scheduled to take place on mid-March 2025, weather permitting.
- · Landscaping works are underway and line marking remaining with works scheduled for completion by April 2025.

2024-25 BITUMEN RESEAL PROGRAM

- Lockyer Valley Regional Council have a package of works to reseal approximately 230,000m² (42 roads) of existing road pavement as asset renewal works for its sealed roads. This program is joint funded by both Council and the State Government through the Roads to Recovery Program (RTR).
- The objective of the RTR Program is to contribute to the Infrastructure Investment Program through supporting
 maintenance of the nation's local road infrastructure asset, which facilitates greater access for Australians and improved
 safety, economic and social outcomes.
- Contract has been awarded to a third-party contractor and commenced in December 2024, with 100% of the preparation works completed to date.
- Reseal contract has been awarded to a third-party contractor with works scheduled to begin in April and be completed by the end of June 2025.

- Biggs Road, Withcott is classified as a rural collector street that provides connectivity from Toowoomba Connection
 Road to the residential areas of Southern Withcott. Currently the pavement is end of life with significant failures and
 inconsistent road cross sections within the road corridor.
- The key objectives for the project is to provide a 7.5m rural collector cross section, provide kerb and channel, 1.5m concrete footpath and underground stormwater, and a 20 year pavement design life.
- The project is funded by the South East Queensland Community Stimulus Package (SEQCSP).
- Council crews commenced works in December 2024, with preparation, drainage, profiling, concreting kerb works and primer seal now complete.
- Final asphalt works set to begin the week beginning the mid-March 2025, with project set for completion by the end of March, weather permitting.



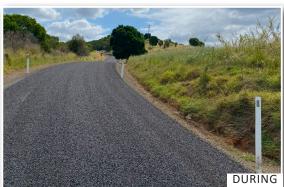


CONSTRUCTION WORKS - PROJECTS COMPLETED IN FEBRUARY

BERLIN ROAD, MOUNT BERRYMAN - PAVEMENT REHABILITATION

- Thanks to external funding from the South East Queensland Community Stimulus Program, Council rehabilitated a section of Berlin Road by removing the seal, excavating a 150mm road base, and reworking the base material to reinstate rehabilitated pavement followed by bitumen seal.
- Works are now completed.





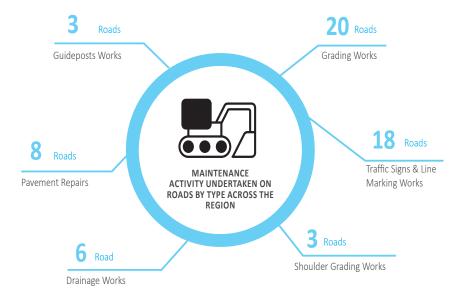
CONSTRUCTION WORKS - PROJECTS UPCOMING

- Lyne Road, Morton Vale Pavement Renewal.
- William Street Anzac Park.
- Lake Apex Enterance.

6

Infrastructure Operations

MAINTENANCE WORKS



Infrastructure Design and Asset Management

ASSET MANAGEMENT

- Completion of routine defect inspections in Zone 8, Zone 14, Zone 18, Zone 16, and commencement of routine defect inspections in Zone 10.
- Routine condition inspection of 149 assets.
- Continued processing of asset register updates resulting from Capital Projects and Developer Contributions (i.e. subdivisions).
- Update of drainage asset management plan.
- Review of the Footpath intervention levels has been drafted and is currently with infrastructure department stakeholders for comments
- Review of the roads intervention levels is currently underway to determine an effective and reasonable intervention level that reduces Council's risk to the public.
- The Asset Management Steering Committee terms of reference have been revised. The first steering committee meeting was held on 5 February 2025.
- The footpaths and roads defect and intervention procedures were drafted and circulated for review.

DEFECT OVERVIEW

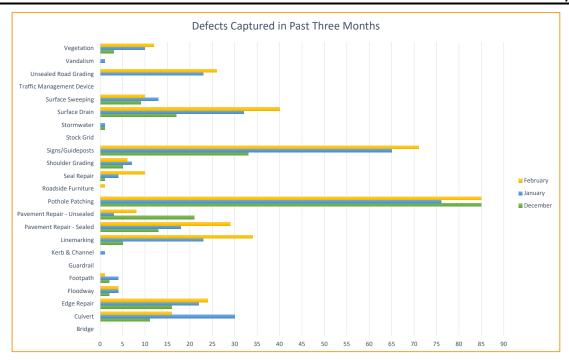
TOTAL OPERATIONAL DEFECTS CAPTURED IN FEBRUARY 2025

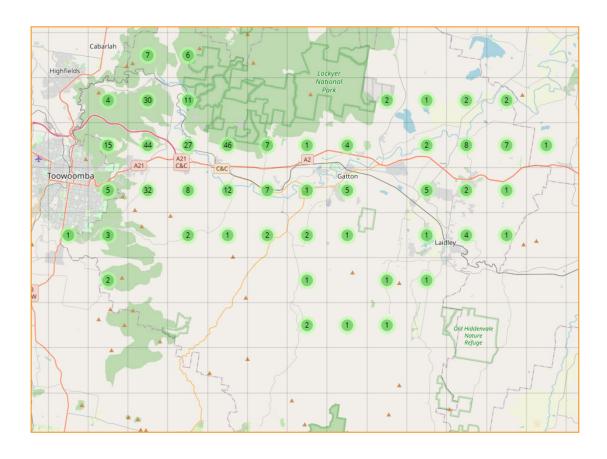


183 TOTAL OPERATIONAL DEFECTS COMPLETED IN FEBRUARY 2025

7

rebluary 2023





replualy 2023





CONCEPT DESIGN PHASE

- Jones Road, Withcott, 143-159 widening with kerb channels
 - Geo-technical and land survey and traffic survey completed.
- · Brooking Drive, Market Drive, Gatton Safer Local Roads and Infrastructure Program funding submission
 - Concept plans (Scope of works) Completed
 - Pavement design and geo-technical Completed.
 - Awaiting funding outcome.
- Future 2025/26 Blackspot Submission
 - Project has been submitted for funding.
 - Department of Transport and Main Roads officer commented on submission, reply underway.
 - Sites: Grantham Scrub Road and other segments of Tenthill Creek Road.
- William Street, Gatton Pavement Rehabilitation
 - Geo-technical and pavement design underway.
- Lake Clarendon Way, Morton Vale, CH6020-6500 rehab
 - Geo-technical and pavement design in progress.
- Netball Courts, Edward Street, Laidley
 - Visual inspection and desk study of Consultant's defect report.
 - Three design options will be looked at and their feasibility assessed:
 - * Immediate/short term maintenance.
 - * Medium term solution (rehab/renewal of the existing)
 - * Ultimate solution (full concrete reconstruction).
 - Options will be presented for final determination and delivery in future years/to inform grant applications.

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Group Manager Infrastructure Monthly Report - February and March 2025

Attachment 1
Infrastructure Group Monthly Report February 2025

- Gehrke Road, Plainland Feasibility Study and Concept Design
 - Future traffic growth rate of 2% up to 2036 and 1.5% up to 2046 have been adopted for future base model development.
 - Base case report submitted to Council on 13 December 2024 and have been circulated for feedback due 17 January
 2025
 - · Optioneering Workshop creating 'long list' option have been completed on 16 December 2024.
 - Hydraulic work to determine the type of stormwater infrastructure required along western side of Gehrke Road forwarded to DA for further action.
 - Concept design to be delivered by mid-June 2025.
- Tenthill Creek Road, Stage 1 Full Detailed Design
 - Preliminary design package submitted to Council on 23 December 2024 and have been circulated for feedback due 17
 January 2025.
 - Detailed Design package to be delivered by 20 March 2025.
 - Issue for Construction to be delivered by mid April 2025, weather pending.
- Tenthill Creek Road Stage 2
 - Council to seek future budget (for internal design) to undertake lower cost traffic safety improvement utilising the
 existing bridge to provide treatments to reduce crash risks and increase general traffic safety. Potentially ready for the
 next Safer Local Roads and Infrastructure Program application.
 - Final concept package submitted to Council on 13 December 2024 and have been circulated for feedback and comments was discussed in the internal workshop on 5 February 2025.
- Lyne Road, Morton Vale Pavement Rehabilitation
 - Pavement Design and Concept Design underway.
- Berlin Road, Mount Berryman Pavement Rehabilitation
 - Pavement design completed.
 - Looking to reuse all existing pavement with some passing areas.
- William Street, Gatton
 - Geo-technical survey is done on southern portion, concept design underway
 - Support from Council at the 3 December 2024 Workshop to submit this project for Safer Local Roads and Infrastructure Program funding.

DETAIL DESIGN PHASE

- · Lake Apex Parking and Accessibility
 - Pavement design and preliminary design complete.
 - Environmental consultancy (for E&SC) plans received.
- Gatton Central Drainage Drainage Upgrades.
 - $\circ~$ SP1 and SP5 have received final detailed design.
 - $\circ~$ SP2, 3 and 4 are with Council for finalisation.
- Fairway Drive, Kensington Grove Footpath Missing Link
 - Preliminary detailed design has been issued for Active Transport Fund program funding.
- Old Laidley Forest Hill Road Blackspot
 - Awaiting program from Energex to design and build one pole relocation.
 - Geometric design, pavement design underway. Forwarded to the Department of Transport and Main Roads (DTMR)
 for funding variation approval.
- Spencer Street, Gatton, Principal Cycle Network Full Detailed Design
 - Concept design completed 20 September 2024 and submitted to the DTMR on 27 September 2024 for the Cycle
 Network Local Government Grant program funding.
 - The options for the rationalisation of the directional signs on Spencer Street have been submitted to DTMR on 20
 December 2024 for consideration.
 - Council's proposed changes involving removal of parking lanes and the installation of a wide kerb with a shared path on Spencer Street have been approved by DTMR.

Parks, Recreation and Cemeteries

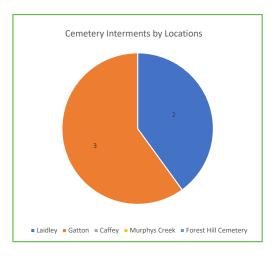
PARKS, GARDENS AND CEMETERY MAINTENANCE WORKS

Mowing/Slashing

- Mowing throughout the region in parks, drains, vacant council owned blocks, sports reserves and town approaches.
- Slashing of roadsides in zones:
 - 3 Summerholm, Plainland
 - 5 Mulgowie, Thornton
 - 8 Flagstone Creek, Blanchview
 - 10 Postmans Ridge, Murphys Creek, Ballard

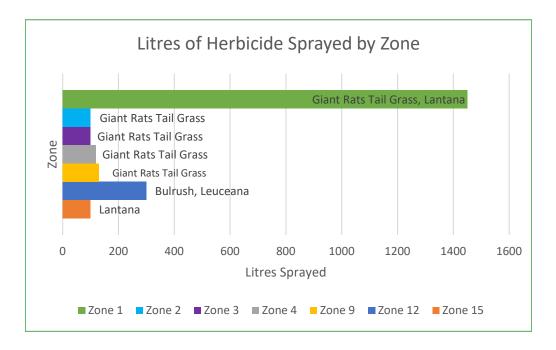
Furniture Maintenance

Bin repairs



DECLARED WEEDS

• Roadside treatments primarily in zones 1, targeting Giant Rat Tail Grass and Lantana.



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Project	Status	Expected Commencement Date
Playground Kerb and Surfacing Renewals	Contractor being engaged.	To be confirmed.
Privacy Fence at Gatton Recreational Vehicle Park	Works commenced.	7 February 2025.
Laidley Recreation Reserve Shelter Replacement	 Planning approval required for replacement of the shelters. Quote requested for works. 	To be confirmed.
Gatton Cemetery Seam Strips - section 10	 Contractor engaged for pre-digging. Request for Quotation being developed for installation of seam strips. 	• 10 February 2025.
Gatton Cemetery Shed Installation	Request for Quotation documents being drafted.	To be confirmed.
Jean Biggs Park Redevelopment	Request for Tender documents being drafted.	To be confirmed.

Facilities

CAPITAL WORKS - PROJECTS UPCOMING

Project	Status	Expected Commencement Date
Lockyer Valley Sports and Aquatic Centre Pool Heating Replacement	 Procurement documents are currently out to market for quoting. 	To be confirmed.
Lake Dyer Amenities Block	DA approval received. Contractor will now commence production.	Delivery to site approx. March 2025
Accessibility Improvements	Contractor engaged. Sites to be completed are, Laidley Pioneer Village, Lake Clarendon Campground Amenities	Mid to late February 2025.Approx 7 weeks duration.
Gatton Showgrounds Electrical Upgrade	Contractor engaged. Materials ordered – lead time of 3-4 weeks.	To be confirmed

CAPITAL WORKS - PROJECTS UNDERWAY

HALF COURT BASKETBALL COURT

 The earthworks and concrete works have been completed for the half court. The concrete has a curing time of 24 days before the acrylic sports paint can be applied. These works are funded by South East Queensland Community Stimulus Program.



GATTON RECREATION VEHICLE PARK - PRIVACY FENCING

 Under Council resolution 24-28/0128, Council resolved to install a fence along the Clarkes Lane boundary of the Gatton Recreation Vehicle Park to ensure privacy to the Gatton Kindergarten. The 1.8m hardwood fence was installed during February.



FACILITIES MAINTENANCE WORKS

LAKE DYER - MASTER PLANNING

- · Status: reviewed.
- Summary: Master Plan is under review to obtain indicative costs, inclusive of way finding site layout and possible future
 use.

HAIL DAMAGE TO COUNCIL BUILDINGS - ROOF REPAIR PROJECT

- Status: scoping site works and exclusion zones.
- Summary: works have commenced at the Withcott Sports Centre with a pause in the schedule to impact the Gatton Shire Hall to allow for the mobilisation of the evacuation centre.

LOCKYER VALLEY SPORTS & AQUATIC CENTRE - JANUARY 2025

VISITATIONS

- 13,706 total facility visitation for January 2025 which is an 20.4% increase compared to December 2024.
- Total active memberships for January 2025 is 476 which is a 6.1% decrease compared to December 2024.



Graph courtesy of BlueFit

HEALTH CLUB PROGRAMMING

63 group fitness classes were held with 601 attendees.

GROUP BOOKINGS

- Faith Lutheran College Swimming Carnival
- Australia Day Swim Meet Gatton Swim Club

LEARN TO SWIM PROGRAM

- 537 active enrollments in the Learn to Swim Program, which is a 1.7% increase on December 2024. Class occupancy is at 73%
- 51 new students joined within the month, and 34 students canceled.

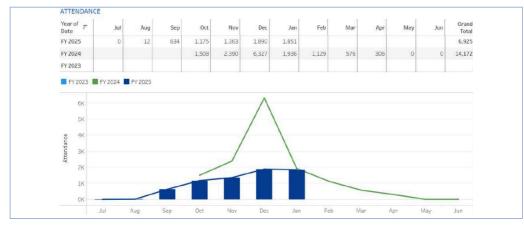


Graph courtesy of BlueFit

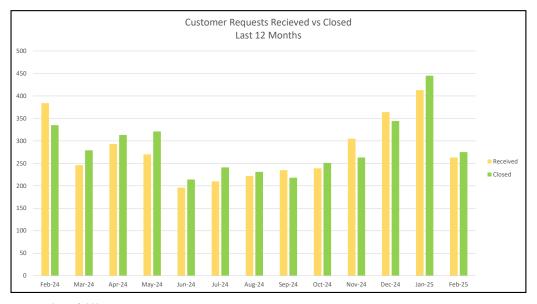
DAI RYAN MEMORIAI POOL - JANUARY 2025

VISITATIONS

• 1,851 total facility visitation for January 2025 which is a 2.1% decrease compared to December 2024.



Graph courtesy of BlueFit

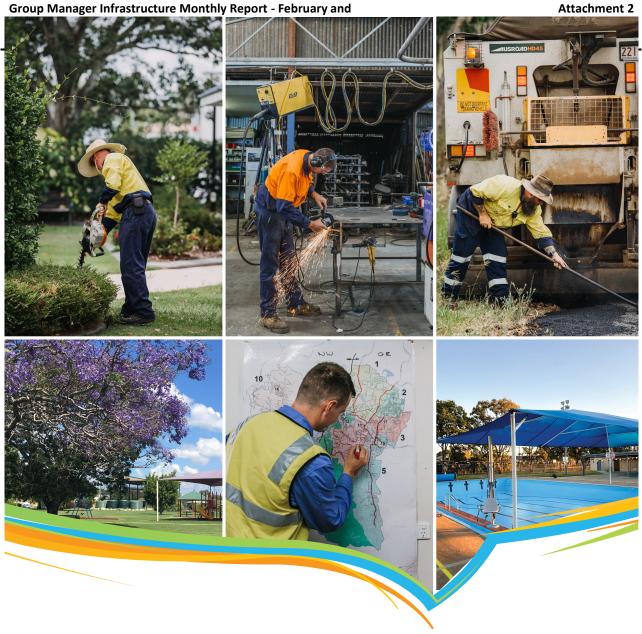


Data as at 3 March 2025



Data as at 3 March 2025





Infrastructure

MONTHLY GROUP REPORT MARCH 2025



2022 Weather Events

RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROGRAM & BETTERMENT

Program updates are as below:

- Floodway Approaches (submission 77):
 - The project on Sawpitt Gully Road remains outstanding due to cultural heritage implications.
 - · An extension of time has been granted by the Queensland Reconstruction Authority (QRA) to complete this project

2024 Weather Event

PROGRAM OVERVIEW UPDATE

- In February 2024 Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA) under the Ex-TC Kirrily event.
- \$5,983,555 worth of works approved by the QRA.
- The current restoration value is approximately \$11.1M using the new benchmark rates.
- Unsealed road grading is continuing with assessment of potential overlap with the 2025 weather event in progress.

SUBMISSION STATUS

- 10 submissions have been approved by the QRA.
- 14 submissions have been lodged to the QRA.
- 1 submission has been submitted for acquittal.





Fletchers Road, Iredale





Cooks Road, Upper Flagstone

2

2025 Weather Event

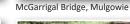
PROGRAM OVERVIEW UPDATE

- In March 2025, due to Ex-TC Alfred, Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA).
- Officers have been redeployed to conduct damage assessment inspections to thoroughly understand the extent of the damage, alongside on-ground Emergency Works. Crews are carrying out temporary repairs to ensure trafficable access across the road network.
- In line with the Queensland Reconstruction Authority's guidelines, Council officers have three months from the event's impact to complete Emergency Works. Following this, REPA works will commence, focusing on the reconstruction of essential public assets, which must be completed by end of June 2027.
- Officers are also managing the complexities of undertaking REPA works under the 2024 program, addressing projects that were either incomplete or suffered re-damage during this event.





McGrath Bridge, Mulgowie







Litfin Bridge, Gatton

Forestry Road, Adare



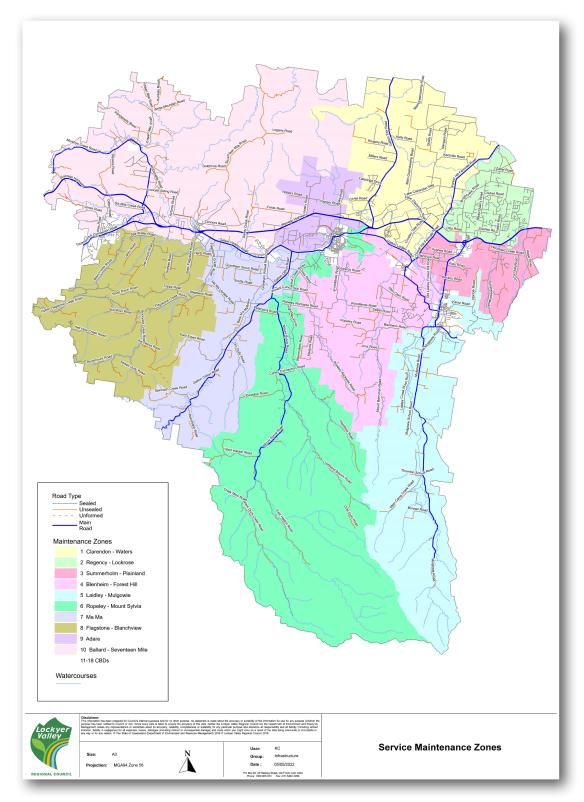


Cole Gully Road, Lefthand Branch

Ropeley Road, Blenheim

Infrastructure works conducted in the Lockyer Valley region are undertaken by maintenance zones. These maintenance 2025

are referenced in the report. For geographical clarity, the map below identifies the specific areas corresponding to each maintenance zone.



Infrastructure Delivery

CONSTRUCTION WORKS - PROJECTS UNDERWAY

MAHON BRIDGE, CARPENDALE - REPLACEMENT

- Mahon Bridge was originally built in 2009 however, sustained severe damage in January 2013 floods. Funding from the
 Safer Local Roads and Infrastructure Program is allowing Council to replace the existing concrete bridge and design a
 resilient structure that will sustain substantial floods, provide improved flood resilience to the community, and provide
 heavy vehicle connectivity to the district from the west.
- Work commenced in early January 2025, undertaken by a contractor. So far, demolition and piling works are completed, and substructure works are currently underway. Due to the extensive nature of the works, a full road closure is in place on Carpendale Road, Carpendale, with a detour implemented to maintain traffic flow. The project remains on track, with completion expected between July and August 2025. Once finished, the new Mahon Bridge will deliver improved safety, accessibility, and economic benefits to the region.

LAIDLEY IGA CAR PARK UPGRADES AND TREE REMOVAL

- The Laidley IGA car park is undergoing significant upgrades as part of a joint initiative between the South East Queensland
 Community Stimulus Program (SEQCSP) and Council. These improvements aim to enhance safety, accessibility, and overall
 usability for the community. The project includes essential pavement and kerb repairs, fresh line marking, and the removal
 of trees that have been identified as hazardous or disruptive to the car park's infrastructure.
- The contractors commenced work in March 2025, with completion expected by June 2025. During this period, sections of the car park may be temporarily closed to allow for efficient and safe completion of the works.





WILLIAM STREET, FOREST HILL - ANZAC PARK ACCESSIBILITY UPGRADES

- Anzac Park in Forest Hill is undergoing important footpath and accessibility upgrades as part of a joint initiative between the South East Queensland Community Stimulus Program (SEQCSP) and Council. These improvements are designed to
 - enhance accessibility and safety, ensuring that the park is more inclusive and easier to navigate for all members of the community.
- The project involves upgrading existing footpaths and constructing ramps to improve access throughout the park.
 Work commenced in March 2025, with the contractors constructing footpaths. The project is progressing well, with completion expected by the end of April.



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- Lockyer Valley Regional Council have a package of works to reseal approximately 230,000m² (42 roads) of existing
 road pavement as asset renewal works for its sealed roads. This program is joint funded by both Council and the State
 Government through the Roads to Recovery Program (RTR).
- The project involves upgrading deteriorating sections of road with new bitumen surfaces, reinforcing the structural integrity of the network while improving driving conditions for residents, businesses, and visitors. By proactively addressing these issues, the Council aims to minimise future maintenance expenses and ensure smoother, more reliable roads for the community.
- Council crews have already completed the necessary preparation work, setting the stage for the main reseal phase. Scheduled to commence in April 2025, the sealing works will be carried out over several weeks, with completion expected by June 2025. Residents can expect minor disruptions during this period, but every effort will be made to minimise inconvenience while delivering long-term benefits to the region's road infrastructure.

LYNE ROAD, MORTON VALE - PAVEMENT REHABILITATION

- The Lyne Road pavement rehabilitation project is set to deliver improvements to the local road network, enhancing both safety and durability. Jointly funded through the South East Queensland Community Stimulus Program (SEQCSP) and Council, this project will address key infrastructure needs along the entire length of Lyne Road.
- The rehabilitation works include essential drainage upgrades and pavement reconstruction, ensuring the road remains resilient to wear and weather conditions.
- Council crews commenced work in late March 2025 and are due to be completed in June 2025.





CONSTRUCTION WORKS - PROJECTS COMPLETED IN MARCH

2024/25 ASPHALT RENEWAL PROGRAM

- The 2024/25 asphalt renewal program, funded by the Council, has successfully delivered essential pavement upgrades to key roads in Gatton. This initiative focused on Larkin Street and Crescent Avenue, ensuring these vital thoroughfares received much-needed resurfacing to enhance durability and improve driving conditions for residents and visitors.
- The works, which commenced in March 2025, aimed to extend the lifespan of these roads while reducing long-term maintenance costs. By investing in high-quality asphalt renewal, the Council has reinforced the structural integrity of the pavement, minimised future maintenance and providing a smoother, safer surface for motorists.
- With the project now successfully completed, the improvements will offer lasting benefits to the community, ensuring a more resilient road network.

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Crestview Avenue, Gatton

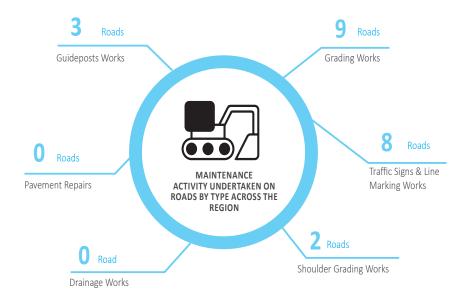




Larkin Street, Gatton

Infrastructure Operations

MAINTENANCE WORKS



Infrastructure Design and Asset Management

ASSET MANAGEMENT

- Road condition assessments are on schedule. Council officers are working through analysing the data for inclusion
 into the asset register and into new asset management plans. Site inspections are currently being conducted to verify
 discrepancies between existing and new data, ensuring accuracy.
- Completion of routine defect inspections in Zone 10, and commencement of routine defect inspections in Zone 9.
- Routine condition inspection of 11 assets.
- Continued processing of asset register updates resulting from capital projects and developer contributions (i.e. subdivisions).
- Updates to the drainage asset management plan and the transport asset management plan.
- The footpaths and roads defect and intervention procedures were drafted and circulated for review.

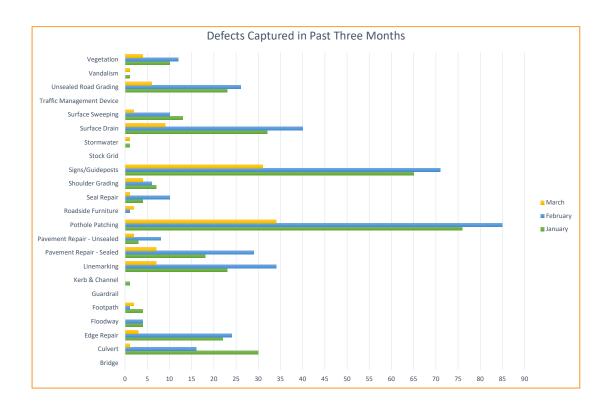
DEFECT OVERVIEW

TOTAL OPERATIONAL DEFECTS CAPTURED IN MARCH 2025



64 TOTAL OPERATIONAL DEFECTS COMPLETED IN MARCH 2025

DEFECTS COLLECTED THROUGHOUT THE REGION - MARCH 2025



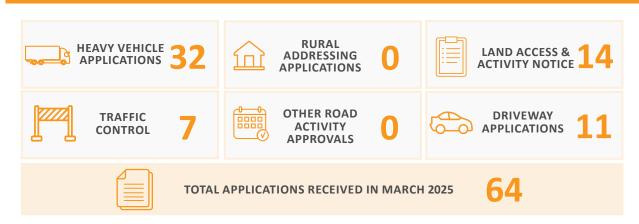


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Regions

Reg

WORKS ON ROADS PERMITS & APPLICATIONS





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DESIGN - PROJECTS UNDERWAY

- Shorelands Drive, Withcott Footpath missing link
 - On hold due to DDA compliance.
- · Lake Apex Parking and Accessibility
 - Pavement design and preliminary design complete.
 - Sediment/erosion plans underway.
- Gatton Central Drainage Drainage upgrades.
 - SP2, 3 and 4 are with Council for review.
- Fairway Drive, Kensington Grove Footpath missing Link
 - Successful with Active Transport Fund funding.
 - Design is being finalised for delivery in 2025/26.
- Old Laidley Forest Hill Road Blackspot
 - Design is nearing completion.
 - Construction expected late 2024/25 financial year.
- Spencer Street, Gatton Principal Cycle Network detailed design
 - Sign rationalisation has been approved and the project is moving towards design completion.

DESIGN - PROJECTS COMPLETED

- Tenthill Creek Road Stage 2
- Lyne Road, Glenore Grove pavement rehabilitation

DESIGN - PROJECTS UPCOMING

- Gehrke Road, Plainland Feasibility study and concept design
 - Layout options and traffic modeling have been reviewed. Concept design to be delivered by mid-June 2025.
- Tenthill Creek Road Stage 1 Full detailed design
 - Awaiting outcomes of Telstra site meeting.
 - Detailed design package to follow.
 - Issue for construction to be delivered by mid April 2025.
- Jones Road, Withcott Widening with kerb channels
 - \circ $\;$ Geo-technical and land survey in progress.
 - Traffic survey completed.
- Brooking Drive / Market Drive, Gatton Safer Local Roads and Infrastructure Program funding application
 - Project on hold waiting for submission and funding outcome.
- Future 25/26 Blackspot Submission
 - Site: Grantham Scrub Road and other segments of Tenthill Creek Road.
 - $\circ \quad \text{Funding was successful.}$
 - Design finalisation and delivery of works to occur in the 2025/26 financial year.
- William Street, Gatton
 - Geo-technical and pavement design underway.
 - Council has endorsed the Safer Local Roads and Infrastructure Program funding application.
- Lake Clarendon Way, Morton Vale Rehabilitation
 - \circ $\;$ Geo-technical and pavement design underway.
- Netball Courts, Edward Street, Laidley
 - Three design options will be looked at and their feasibility assessed:
 - * Immediate/short term maintenance.
 - * Medium term solution (rehabilitation / renewal of the existing surface)
 - * Ultimate solution (full concrete reconstruction).
 - * Options will be presented for final determination and delivery in future years to inform grant applications.

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Parks, Recreation and Cemeteries

PARKS, GARDENS AND CEMETERY MAINTENANCE WORKS

Mowing/Slashing

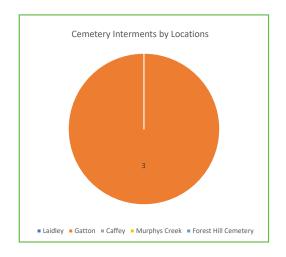
• Mowing throughout the region in parks, drains, vacant council owned blocks, sports reserves and town approaches.

Flood Damage Clean Up

- Flood debris removal from park infrastructure throughout Mulgowie, Laidley and Grantham CBDs:
 - Bugler Park, Grantham
 - McGarva Park, Grantham
 - Das Neumann Haus, Laidley
 - Ferrari Park, Laidley
 - Laidley Recreation Reserve

Landscape Maintenance

• Irrigation repairs in the Gatton and Laidley CBDs



PARKS & GARDENS FLOOD DAMAGE



Das Neumann Haus, Laidley



Ferrari Park, Laidley



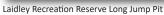
Laidley Recreation Reserve



McGarva Park, Grantham

2025







Laidley Netball Courts



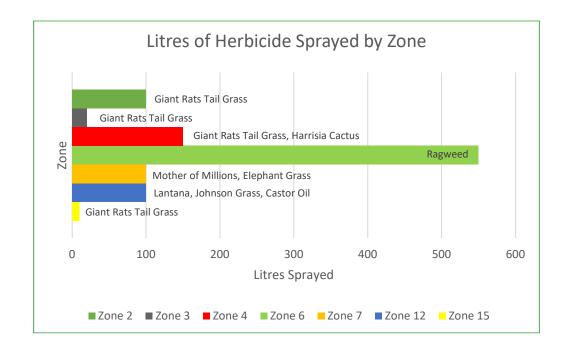
Narda Lagoon Parklands, Laidley



Narda Lagoon Parklands, Laidley

DECLARED WEEDS

• Roadside treatments primarily in zones 6, targeting Ragweed.



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Attachment 2 14.4 Page 433

CAPITAL WORKS - PROJECTS UPCOMING

ıvıarcn 2025

Project	Status	Expected Commencement Date
Playground Kerb and Surfacing Renewals	Contractor being engaged.	To be confirmed.
Laidley Recreation Reserve Shelter Replacement	 Planning approval required for replacement of the shelters. Contractor engaged. 	To be confirmed.
Gatton Cemetery Seam Strips - section 10	 Contractor engaged for pre-digging. Request for Quotation being developed for installation of seam strips. 	Commenced.
Gatton Cemetery Shed Installation	Contractor engaged.	• March 2026.
Jean Biggs Park Redevelopment	Request for Tender documents being drafted.	To be confirmed.

Facilities

CAPITAL WORKS - PROJECTS UPCOMING

Project	Status	Expected Commencement Date
Lockyer Valley Sports and Aquatic Centre Pool Heating Replacement	Quotations are currently being evaluated.	To be confirmed.
Gatton Showgrounds Electrical Upgrade	Contractor engaged. Materials ordered – lead time of 3-4 weeks.	To be confirmed

CAPITAL WORKS - PROJECTS UNDERWAY

HALF COURT BASKETBALL COURT

 The 24-day concrete curing period is complete, and the acrylic sports paint has been applied, along with the tower installed. Contractor to return to complete linemarking and lay turf. These works are funded by South East Queensland Community Stimulus Program.



ACCESSIBILITY IMPROVEMENTS

- Accessibility improvements will be undertaken at the following locations:
 - Laidley Pioneer Village
 - Lake Clarendon Campgrounds
- Works are progressing at the Laidley Pioneer Village with the start of the ramps being concreted.
- These works are funded by Local Roads and Community Infrastructure Program Phase 4.



Infrastructure Group Monthly Report -

- The amenities building is currently being built offsite at Asset Cabins & Homes warehouse. The building has just reached completion of the fix out stage and is due to be delivered to site in April 2025.
- These works are funded by Local Roads and Community Infrastructure Program Phase 4 and Lockyer Valley Regional Council.



FACILITIES MAINTENANCE WORKS

LAKE DYER AMENITIES BUILDING

LAKE DYER - MASTER PLANNING

- Status: under review.
- Summary: Master Plan is under review to obtain indicative costs, inclusive of way finding site layout and possible future
 use.

HAIL DAMAGE TO COUNCIL BUILDINGS - ROOF REPAIR PROJECT

- Status: scoping site works and exclusion zones.
- Summary: works are wrapping up at the Withcott sports facility and commenced at the Gatton shire hall with site hand over and exclusion zones in place.

DAL RYAN MEMORIAL SWIMMING POOL, LAIDLEY CLOSURE

- Status: commenced.
- Summary: The facility has closed one month early following the recent Ex-TC Alfred weather events, early indications show signs of degradation and failure to the main pool. Site and pool clean up is currently being undertaken in order to undertake further assessment.

FACILITY FLOOD DAMAGE



Grantham Toilet Block



Das Neumann Haus Toilets



Laidley Recreation Reserve Toilet Block

Dal Ryan Swimming Pool, Laidley





Learn to Swim Pool Laidley

Dal Ryan Swimming Pool grounds.

LOCKYER VALLEY SPORTS & AOUATIC CENTRE - FEBRUARY 2025

VISITATIONS

- 12,835 total facility visitation for February 2025 which is an 6.4% decrease compared to January 2025.
- Total active memberships for February 2025 is 485 which is a 1.9% increase compared to January 2025.



Graph courtesy of BlueFit

HEALTH CLUB PROGRAMMING

• 61 group fitness classes were held with 522 attendees.

- 607 active enrollments in the Learn to Swim Program, which is a 13% increase on January 2025. Class occupancy is at 82%.
- 24 new students joined within the month, and 37 students canceled.



Graph courtesy of BlueFit

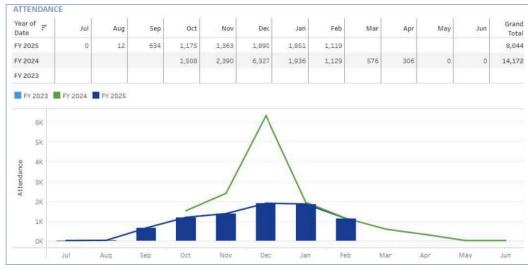
GROUP BOOKINGS

- Gatton State School School Swimming
- Our Lady of Good Counsel School Swimming
- Western Ranges School Carnival
- Gatton State School School Carnival
- Lockyer District High School School Carnival
- Rosewood State High School School Carnival
- Schools Futsal
- Queensland Corrective Services
- Lockyer Valley Basketball Association

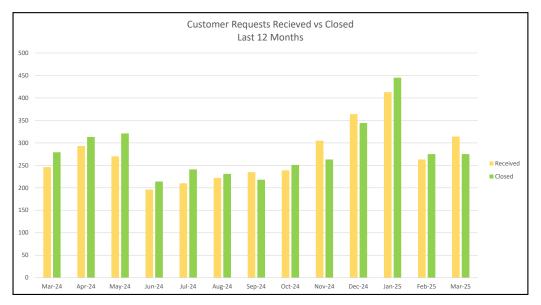
DAL RYAN MEMORIAL POOL - FEBRUARY 2025

VISITATIONS

• 1,119 total facility visitation for February 2025 which is a 39.6% decrease compared to January 2025.



Graph courtesy of BlueFit



Data as at 3 April 2024



Data as at 3 April 2025

14.5 Quarterly Progress Update on Actions Arising from Council Resolutions -

March 2025

Author:Bella Greinke, Project OfficerResponsible Officer:Ian Church, Chief Executive Officer

Purpose:

This report is to provide an update on the status of actions arising from resolutions at Ordinary and Special Council Meetings from the previous and current terms of Council.

This document is for Council's information only.

Executive Summary

This report contains an update on outstanding action items arising from resolutions of the previous and current term of Council, as well as identification and commentary on action items which have been completed within the last quarter, from 1 January 2025.

The detailed report for both the outstanding and completed items has been provided separately due to the confidential nature of some of the items and commentary contained within.

Outstanding Actions Report

The document titled *Outstanding Actions* is a detailed report, providing information on which action items arising from resolutions are outstanding and any action that has been taken to date.

In summary, the following number of items (by group) are outstanding:

Executive Office	0
People, Customer and Corporate Services	3
Community and Regional Prosperity	0
Infrastructure	3
TOTAL	6

Completed Actions Report

The document titled *Completed Actions* includes progress notes and closing commentary on items that have been completed by Officers in the last quarter. In total, 63 actions have been completed since 1 January 2025.

Proposal

That this report be received and noted.

Attachments

There are no attachments for this report.

14.6 Quarterly Investment Report - January to March 2025

Author: Kacey Bachmann, Management Accountant

Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise Council of the performance of its investment portfolio.

This document is for Council's information only.

Executive Summary

As outlined in Council's 2024-25 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

The investment of surplus funds has been made in accordance with the requirements of *the Statutory Bodies Financial Arrangements Act 1982* as well as Council's Investment Policy. As of 31 March 2025, Council had a total investment holding of \$60.91 million.

Overall, investments continued to perform well in comparison to targeted benchmarks shown in table 3 and 4, with Council's current investments exceeding these benchmarks. The interest revenue has exceeded the target and investment opportunities will continue to be reviewed.

Proposal

As required by Council's 2024-25 Investment Policy, a quarterly report is to be submitted to Council on the performance of its investment portfolio.

As of 31 March 2025, Council had a total investment holding of \$60.91 million.

The two following tables show the investment institution, credit rating and product type of our investment portfolio on 31 March 2025:

Table 1

Institution	Amount \$	Percentage Holding	Credit Rating
QTC	57,910,382	95.07%	AA
National Australia Bank	1,000,000	1.65%	AA-
Suncorp	1,000,000	1.64%	A+
MyState Bank	1,000,000	1.64%	BBB+
Total	60,910,382	100.00%	

Table 2

Product Type	Amount \$	Percentage Holding
Cash Fund - QTC	57,910,382	95.07%
Term Deposit	3,000,000	4.93%
Total	60,910,382	100%

The following tables display the performance of Council's investments, identified by investment type and days invested, against the Bank Bill Swap Rate (BBSW) and the Bloomberg AUSBOND Index (AUSBOND). The tables compare the rate of return on Council's investments on 31 March 2025, against the benchmarks indicated above (BBSW and AUSBOND).

Overall, the investments continued to perform well in comparison with these benchmarks with new term deposits now offered below 5.00%.

Table 3

Cash Fund Performance Against RBA Cash Rate & AUSBOND Index	отс	RBA Cash Rate	AUSBOND Index
Cash Fund Performance	4.74%	4.10%	4.108%

Table 4

Term Deposit Performance Against BBSW Index & AUSBOND Index	Av Return on Deposits	BBSW Index	AUSBOND Index
Term Deposits	4.77%	4.095%	4.108%

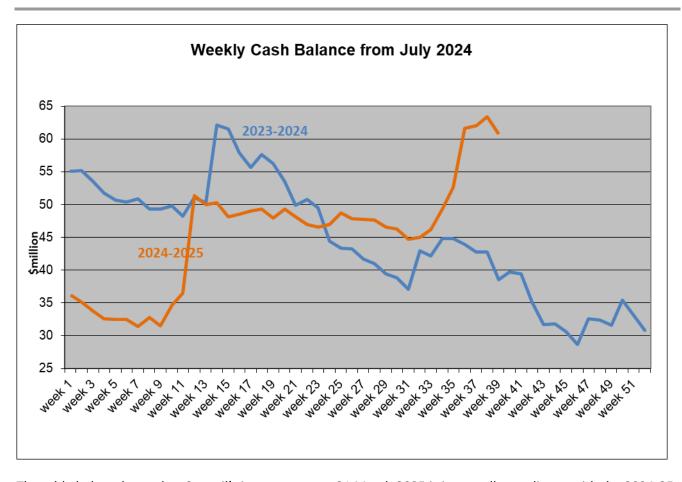
Interest rates have decreased for all institutions. The QTC cash fund rate is now slightly higher than term deposit rates making QTC a more attractive investment option. The best regular rates on offer at present are around 4.45% and 4.60% for investment periods from three to twelve months.

Table 5

Interest Income vs Budget	YTD Actual	YTD Budget	% Annual YTD Budget
Interest Income on investments	\$1,692,438	\$1,426,343	118.66%

As reflected in table 5, interest revenue has exceeded the target for the year to date.

During the third quarter, cash at bank increased due to the collection of the second rates levy. Only minimum cash remains in Council's general funds each day with any excess being invested as Term Deposits or transferred to the QTC Cash Fund. The following graph shows a comparison over time of Council's weekly cash balances.



The table below shows that Council's investments on 31 March 2025 is in overall compliance with the 2024-25 Investment Policy.

Table 6

Investment Policy Credit Risk Compliance	Current Exposure	Allowable Exposure	Difference	
Cash Funds				
QTC Cash Funds	95.07%	100%	4.93%	
Term Deposits				
AAA to A+	3.29%	85%	81.71%	
A to BBB+	1.64%	45%	43.36%	
BBB to BBB-	0%	30%	30.00%	

Attachments

There are no attachments for this report.

15. CONFIDENTIAL ITEMS

15.1 Strategic Land Acquisition - Laidley Flood Mitigation

Author:Amanda Pugh, Group Manager Community & Regional ProsperityResponsible Officer:Amanda Pugh, Group Manager Community & Regional Prosperity

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (h) of the Local Government Regulation, 2012, as the matter involves negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

Purpose:

This report requests that Council consider the purchase of a privately owned parcel of land for the purposes of flood mitigation in Laidley.

16. MEETING CLOSED