

### ORDINARY MEETING OF COUNCIL

**MINUTES** 

21 MAY 2025

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#### **ATTENDANCE:**

#### **Councillors Present**

- Cr Tanya Milligan (Mayor) (Chairperson)
- Cr Chris Wilson (Deputy Mayor)
- Cr Michael Hagan
- Cr Anthony Wilson
- Cr Julie Reck
- Cr Cheryl Steinhardt
- Cr David Neuendorf

#### **Officers Present**

- Ian Church, Chief Executive Officer
- Dan McPherson, Group Manager People, Customer & Corporate Services
- Amanda Pugh, Group Manager Community & Regional Prosperity
- John Keen, Group Manager Infrastructure
- Bella Greinke, Project Officer
- Neil Williamson, Coordinator Engagement and Communications
- Alena Higgins, Team Leader Communications
- Dee Stewart, Coordinator Accounting Services (part of meeting)
- Kirsty Johnson, Coordinator Financial Operations (part of meeting)
- Shannon Jensen, Team Leader Engagement (part of meeting)
- Julie Lyons, Senior Property Officer (part of meeting)
- Michelle Lehmann, Property Officer (part of meeting)
- Annette Doherty, Manager Planning, Policy and Community Wellbeing (part of meeting)
- Michael Dargusch, Coordinator Development Assessment (part of meeting)
- Scott Hambleton, Contract Planner (part of meeting)
- Jason Harm, Manager Communities (part of meeting)
- Tracy Vellacott, Coordinator Special Projects and Tourism (part of meeting)
- Jaclyn Kernke, Acting Coordinator Libraries and Galleries (part of meeting)
- Rachel Lane, Senior Tourism & Events Officer (part of meeting)
- Matt Lennon, Manager Infrastructure Design and Asset Management (part of meeting)
- John Holdcroft, Principal Disaster Management (part of meeting)
- Ruby Washband, Business Adminstration Trainee (part of meeting)

#### 1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:01am and welcomed all present.

#### 1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is being held.

#### 1.2 Opening Prayer

Ps. Oliver Crosato led the meeting in prayer, following a minute's silence for those persons recently deceased.

#### 2.0 LEAVE OF ABSENCE

2.1 Leave of Absence - Cr Dave Neuendorf

Author:Bella Greinke, Project OfficerResponsible Officer:Ian Church, Chief Executive Officer

#### Officer's Recommendation:

THAT leave of absence be granted to Councillor Dave Neuendorf for the Ordinary Council Meeting scheduled for 18 June 2025 as Councillor Neuendorf will be on leave.

#### **RESOLUTION**

THAT leave of absence be granted to Councillor David Neuendorf for the Ordinary Council Meeting scheduled to be held on 18 June 2025, as Councillor Neuendorf will be on personal leave.

Moved By: Cr C Wilson Seconded By: Cr C Steinhardt

Resolution Number: 24-28/0301

CARRIED 7/0

#### 3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences

Author:Bella Greinke, Project OfficerResponsible Officer:Ian Church, Chief Executive Officer

#### **Officer's Recommendation:**

THAT letters of condolence be forwarded to the families of recently deceased persons from with, or associated with, the Lockyer Valley region.

#### **RESOLUTION**

THAT letters of condolence be forwarded to the families of recently deceased persons from within, or associated with, the Lockyer Valley region.

Moved By: Cr M Hagan Seconded By: Cr J Reck

**Resolution Number: 24-28/0302** 

CARRIED 7/0

### 4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

#### 4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest
  - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - ii. if it arises because of an application or submission, the subject of the application or submission
  - iii. the name of any entity other than the councillor that has an interest in the matter
  - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
  - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

#### 4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
  - i. the name of the related party to the councillor
  - ii. the nature of the relationship of the related party to the councillor
  - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
  - i. the name of the other person
  - ii. the nature of the relationship of the other person to the councillor or related party
  - iii. the nature of the other person's interest in the matter
  - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

There were no conflicts of interested declared at this time.

#### 5.0 MAYORAL MINUTE

No Mayoral Minute, however, the Mayor did recognise that today is 'Wear Orange Wednesday', otherwise known as 'WOW Day', which is the national day to recognise and celebrate State Emergency Service volunteers. The Mayor acknowledged that Council is hosting a media event this morning to recognise the day and proposed that if the meeting was still in session, there be a short adjournment at 10:30am for Councillors to attend the event.

#### **PROCEDURAL MOTION**

THAT the Council Meeting be adjourned at 10:30am for Councillors to attend the 'WOW Day' event to recognise State Emergency Services personnel, unless the meeting has otherwise concluded.

Moved By: Cr M Hagan

Resolution Number: 24-28/0303

CARRIED 7/0

#### 6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 16 April 2025

Author:Ian Church, Chief Executive OfficerResponsible Officer:Ian Church, Chief Executive Officer

#### Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 16 April 2025 be taken as read and confirmed.

#### **RESOLUTION**

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 16 April 2025 be taken as read and confirmed.

Moved By: Cr D Neuendorf Seconded By: Cr J Reck

Resolution Number: 24-28/0304

CARRIED 7/0

#### 7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

#### 8.0 COMMITTEE REPORTS

No Committee Reports.

#### 9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

#### 10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual v Budget - 30 April 2025

Author: Kylie King, Financial Accountant; Dee Stewart, Coordinator Accounting Services

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 30 April 2025.

#### Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 April 2025.

#### **RESOLUTION**

THAT Council receive and note the Summary of Actual Financial Performance versus Budget for the period 1 July 2024 to 30 April 2025.

Moved By: Cr C Wilson Seconded By: Cr M Hagan

Resolution Number: 24-28/0305

CARRIED 7/0

#### **Executive Summary**

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 30 April 2025.

At 30 April 2025, revenues are on target and expenditures are under target.

#### **Proposal**

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 30 April 2025.

#### Operating Revenue - Year to date target \$78.73 million actual \$78.33 million or 99.5%

At 30 April 2025, overall operating revenues for the year to date are on target.

Rates and Utility Charges (Gross) on target.

The second rates levy for 2024/2025 was issued on the 3 February 2025 with a due date of 5 March 2025. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 92.57% of the rates levy was collected as at 15 May 2025.

Charges and Fees above budget by \$0.61 million

This favourable variance is predominantly due to Infrastructure Charges (\$0.46 million), Building and plumbing fees and charges (\$0.06 million), Facilities fees and charges (\$0.04 million) and Development Assessment fees and charges (\$0.04 million).

Interest above budget by \$0.14 million

Interest is performing above budget due higher than expected cash balances and interest rates.

Operating Grants and Subsidies under budget by \$0.88 million.

The major variances are due to:

- \$0.20 million for SEQ Liveability Fund (Forest Hill Silos) due to delays in the commencement of the project.
- \$0.70 million for Roads to Recovery due to delays in the delivery of works. Measures are in place to ensure the works are completed by 30 June 2025.

Operational grants will be closely monitored for the timing and recognition of income and the overall effect on the operating surplus.

Operating Contributions and Donations under budget by \$0.20 million.

The unfavourable variance relates to timing of funding for Resilient Rivers projects.

Contract / Recoverable Works under budget by \$0.32 million.

The unfavourable variance relates to RMPC works and is timing in nature. This is expected to resolve in the coming months.

Other Revenue is above target by \$0.26 million.

The favourable variances in Other Revenue predominantly relate to:

- \$0.06 million due to higher-than-expected Facilities Reimbursements
- \$0.05 million timing of annual lease revenue. This is expected to even out over the remainder of the Financial Year

#### Operating Expenditure - Year to date target \$65.21 million actual \$62.39 million or 95.67%

Employee Costs over budget by \$0.46 million

Employee costs are over target as at 30 April 2025 primarily due to a corresponding underspend in Capital Wages. Capitalised wages are below target primarily due to vacancies and IWS focus on the delivery of

emergency works on repairs following tropical cyclone Alfred. Finance staff are continuing to review the capture of capitalised wages to ensure wages are correctly costed to the capital program.

Goods and Services under budget by \$3.32 million.

Variations are mostly due to timing differences across the board. The most significant variances are:

- \$0.14 million due to timing of expenditure in the Governance and Property space including (but not limited to):
  - \$0.07 Land Asset Management project expenditure
  - o \$0.03 Legal fees
- \$0.32 million for Waste contracts / consultants
- \$0.14 million due to timing of ICT projects
- \$0.20 for Forest Hill Silos Project
- \$0.68 for Growth and Policy projects including (but not limited to):
  - \$0.20 for BSBF Integrated land management
  - o \$0.10 for QRA Flood Risk Management
  - \$0.19 for Flood Modelling & Flood Risk Management Urban Areas Round 2 of FRMP funding
  - \$0.08 for Growth Management project
- \$0.69 million Regional Development projects including Water Initiatives
- \$0.44 million Civil operations contracts

Capital Project Revenue – Year to date target \$15.0 million actual \$9.08 million or 60.56%

Revenue from capital grants is recognised as the capital works are expended in accordance with accounting standards. Expenditure on funded capital works is expected to decrease due to the focus shifting to emergent and immediate reconstruction works because of damage sustained to the region from Ex Tropical cyclone Alfred. Any funded capital projects which are incomplete at the end of the financial year will be carried forward into the 2025/2026 financial year along with associated capital funding income.

**Capital Project Expenditure** – Year to date target \$37.98 million actual \$17.51 million or 46.11% At 30 April 2025, Council has expended \$17.51 million on its capital works program with a further \$13.25 million in committed costs for works currently in progress.

Council has spent \$15.38 million on the delivery of infrastructure projects with the main focus of the 2024/2025 capital works program being the renewal of existing infrastructure assets. \$23.18 million has been included in the capital works budget for roads and related infrastructure. Additional detail is provided in the capital works program within the attachment.

#### **Statement of Financial Position**

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 April 2025, Council had \$71.42 million in current assets compared to \$19.88 million in current liabilities with a ratio of 3.59:1. This means that for every dollar of current liability, there is \$3.59 in assets to cover it.

#### **Statement of Cash Flows**

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 April 2025 there has been a net cash inflow of \$30.66 million with \$20.96 million inflow from operating activities. There was a net cash inflow of \$7.22 million from investing activities including capital revenue and expenditure. The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. Historically, to maintain adequate working capital, it is estimated that Council needs around \$15 million cash at any one time. This is in addition to cash that is constrained for specific purposes. As at 30 April, Council's cash balance was \$58.83 million. Unexpended grant funds, which are restricted to be spent in accordance with the terms of the grant, are \$12.37 million.

#### **Sustainability Measures**

The Local Government Sustainability Framework represents the Department's approach to working with Queensland Councils on sustainability challenges. It covers both financial and non-financial indicators.

The financial sustainability measures are included in Council's monthly financial report. This is not a mandatory requirement of the new sustainability framework but it is good financial practice to do so.

Council has met or favourably exceeded targets, based on the five year average, set by the Department for the Lockyer Valley Regional Council. Graphical representation of Council's financial performance for each of the sustainability measures has been included as an attachment to this report.

#### **Strategic Implications**

#### Corporate Plan

Leadership and Council Outcome:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation.

#### Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2024-25 Budget.

#### **Legislation and Policy**

In accordance with section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

#### Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

#### Consultation

#### Internal Consultation

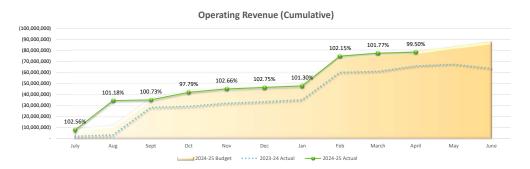
- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

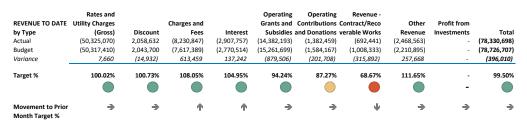
#### **Attachments**

**1** ■ Monthly Financial Report - April 2025 16 Pages

2 Sustainability Indicators April 2025 1 Page

## LOCKYER VALLEY REGIONAL COUNCIL Operating Revenue and Expenditure Dashboard For the Period Ending 30th April, 2025







EXPENDITURE TO					
DATE	Employee	Goods and			
by Type	Costs	Services	<b>Finance Costs</b>	Depreciation	Total
Actual	26,299,795	22,937,529	127,307	13,023,875	62,388,506
Budget	25,843,883	26,253,520	101,792	13,013,749	65,212,943
Variance	(455,912)	3,315,990	(25,515)	(10,126)	2,824,438
Target %	101.76%	87.37%	125.07%	100.08%	95.67%
Movement to Prior Month Target %	⇒	⇒	⇒	⇒	⇒

#### LOCKYER VALLEY REGIONAL COUNCIL Capital Revenue and Expenditure Dashboard For the Period Ending 30th April, 2025





Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only

#### **Capital Expenditure (Cumulative)**



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Executive Office	Infrastructure	Community and Regional Prosperity	Total
Actual	759,948	361,572	15,376,457	1,014,094	17,512,069
Budget	2,323,863	622,355	31,513,828	3,516,654	37,976,700
Target %	32.70%	58.10%	48.79%	28.84%	46.11%
Movement to Prior Month Target %	⇒	⇒	•	<b>⇒</b>	•

## Lockyer Valley Regional Council (Whole Council) Statement of Comprehensive Income For the Period Ending April 2025

Income           Revenue         Recurrent Revenue           Rates and Utility Charges (Gross)         50,317,410         50,325,070         50,317,410         7,660         0.02%           Discount         (2,043,700)         (2,058,632)         (2,043,700)         (14,932)         0.73%           Charges and Fees         8,670,680         8,230,847         7,617,389         613,459         8.05%           Interest         3,391,514         2,907,757         2,770,514         137,242         4.95%           Operating Grapts and Subsidies         19,427,669         14,382,193         15,261,699         (87,956)         -5,76%		Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Recurrent Revenue           Rates and Utility Charges (Gross)         50,317,410         50,325,070         50,317,410         7,660         0.02%           Discount         (2,043,700)         (2,058,632)         (2,043,700)         (14,932)         0.73%           Charges and Fees         8,670,680         8,230,847         7,617,389         613,459         8.05%           Interest         3,391,514         2,907,757         2,770,514         137,242         4.95%	Income					
Rates and Utility Charges (Gross)         50,317,410         50,325,070         50,317,410         7,660         0.02%           Discount         (2,043,700)         (2,058,632)         (2,043,700)         (14,932)         0.73%           Charges and Fees         8,670,680         8,230,847         7,617,389         613,459         8.05%           Interest         3,391,514         2,907,757         2,770,514         137,242         4.95%						
Discount (2,043,700) (2,058,632) (2,043,700) (14,932) 0.73% Charges and Fees 8,670,680 8,230,847 7,617,389 613,459 8.05% Interest 3,391,514 2,907,757 2,770,514 137,242 4.95%						
Charges and Fees         8,670,680         8,230,847         7,617,389         613,459         8.05%           Interest         3,391,514         2,907,757         2,770,514         137,242         4.95%					•	****
Interest 3,391,514 2,907,757 2,770,514 137,242 4.95%						
	· ·				•	
Operating Grants and Subsidies 19 427 669 14 382 193 15 261 699 (879 506) -5 76%					•	
, , , , , , , , , , , , , , , , , , ,	Operating Grants and Subsidies	19,427,669	14,382,193	15,261,699	(879,506)	-5.76%
Operating Contributions and Donations 1,880,000 1,382,459 1,584,167 (201,708) -12.73%	. •	1,880,000	1,382,459			
Revenue - Contract/Recoverable Works 1,210,000 692,441 1,008,333 (315,892) -31.33%	Revenue - Contract/Recoverable Works	1,210,000	692,441	1,008,333	(315,892)	-31.33%
Other Revenue 2,605,291 2,468,563 2,210,895 257,668 11.65%	Other Revenue	2,605,291	2,468,563	2,210,895	257,668	11.65%
Profit from Investments 2,485,959 0.00%	Profit from Investments	2,485,959	-	-	-	0.00%
Total Recurrent Revenue 87,944,786 78,330,698 78,726,707 (396,010) -0.50%	Total Recurrent Revenue	87,944,786	78,330,698	78,726,707	(396,010)	-0.50%
Capital Revenue	Capital Revenue					
Capital Grants, Subsidies and Contributions 28,662,557 8,572,124 14,999,318 (6,427,194) -42.85%	·	28,662,557	8,572,124	14,999,318	(6,427,194)	-42.85%
Gain on Sale - 433,401 - 433,401 0.00%	Gain on Sale	-	433,401	-	433,401	0.00%
Total Revenue 116,607,343 87,336,222 93,726,025 (6,389,803) -6.82%	Total Revenue	116,607,343	87,336,222	93,726,025	(6,389,803)	-6.82%
Capital Income - 78,619 - 78,619 0.00%	Capital Income	-	78,619		78,619	0.00%
	·					
Total Income 116,607,378 87,414,841 93,726,025 (6,311,184) -6.73%	Total Income	116,607,378	87,414,841	93,726,025	(6,311,184)	-6.73%
Expenses	· · ·					
Recurrent Expenses						
Employee Costs 31,777,131 26,299,795 25,843,883 455,912 1.76%					•	
Goods and Services 32,574,587 22,937,529 26,253,520 (3,315,990) -12.63%						
Finance costs 122,150 127,307 101,792 25,515 25.07%			•			
Depreciation 15,614,055 13,023,875 13,013,749 10,126 0.08%	Depreciation	15,614,055	13,023,875	13,013,749	10,126	0.08%
Total Recurrent Expenses 80,087,086 62,388,506 65,212,943 (2,824,438) -4.33%	Total Recurrent Expenses	80,087,086	62,388,506	65,212,943	(2,824,438)	-4.33%
Capital Expenses - 713,246 - 713,246 0.00%	Capital Expenses	-	713,246	-	713,246	0.00%
Total Expenses 80,087,086 63,101,752 65,212,943 (2,111,191) -3.24%	Total Expenses	80,087,086	63,101,752	65,212,943	(2,111,191)	-3.24%
Net Recurrent Result/Operating Surplus/(Deficit) 7,857,700 15,942,192 13,513,764 2,428,428 17.97%	Net Recurrent Result/Operating Surplus/(Deficit)	7.857.700	15 942 192	13 513 764	2 428 428	17.97%
11.37.6 13,512,132 13,104 2,420,420 17.37.6	nec necurrent nesting operating still plusy (belief)	7,837,700	13,342,132	13,313,704	2,420,420	17.5776
NET RESULT AFTER CAPITAL ITEMS 36,520,291 24,313,089 28,513,082 (4,199,992) -14.73%	NET RESULT AFTER CAPITAL ITEMS	36,520,291	24,313,089	28,513,082	(4,199,992)	-14.73%

#### LOCKYER VALLEY REGIONAL COUNCIL Statement of Cash Flows For the Period Ending 30 April, 2025

	2024-2025 Annual Budget	2024-2025 YTD Actuals
Cash flows from operating activities: Receipts		
Receipts from customers Dividend received	86,498,000	76,982,087
Interest received	3,392,000	2,907,757
Payments		
Payments to suppliers and employees Interest expense	(63,397,000) -	(58,934,489) (18)
Net cash inflow (outflow) from operating activities	26,492,000	20,955,337
Cash flows from investing activities:		
Capital grants, subsidies and contributions	22,000,000	21,636,042
Payments for property, plant and equipment	(41,719,000)	(17,458,009)
Payments for investment property	-	-
Net transfer (to) from cash investments	1,854,000	-
Proceeds from sale of property plant and equipment	4,995,000	3,043,341
Net cash inflow (outflow) from investing activities	(12,871,000)	7,221,374
Cash flows from financing activities:		
Repayment of borrowings	-	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	-	-
Net increase (decrease) in cash and cash equivalents held	13,621,000	28,176,711
Cash and cash equivalents at beginning of the financial year	30,652,000	30,656,745
Cash and cash equivalents at end of the financial year	44,273,000	58,833,456

## LOCKYER VALLEY REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION As at 30 April, 2025

	2024-2025	2024-2025	
	Annual Budget	YTD Actual	
Current Assets			
Cash assets and cash equivalents	44,273,000	55,833,456	
Cash investments	-	3,000,000	
Trade and other receivables	5,148,000	8,559,949	
Inventories	752,000	713,430	
Contract Receivable	12,275,000	3,318,160	
Total Current Assets	62,448,000	71,424,996	
Non Current Assets			
Trade and other receivables	14,735,000	14,734,969	
Equity investments	36,262,000	35,083,240	
Investment properties	1,926,000	1,926,000	
Property, plant and equipment	857,273,500	830,195,571	
Intangible assets	55,000	45,282	
Total Non Current Assets	910,251,500	881,985,061	
TOTAL ASSETS	972,699,500	953,410,057	
Current Liabilites			
Trade and other payables	11,693,000	3,316,502	
Provisions	11,403,000	10,958,680	
Contract Liability Grants	1,495,000	5,602,673	
Total Current Liabilities	24,591,000	19,877,855	3.59%
Non Current Liabilities			
Provisions	49,062,000	47,197,899	
Total Non Current Liabilities	49,062,000	47,197,899	
TOTAL LIABILITIES	73,653,000	67,075,754	
NET COMMUNITY ASSETS	899,046,000	886,334,303	
NET COMMONITY ASSETS	055,040,000	000,334,303	
Community Equity			
Retained surplus (deficiency)	476,143,300	455,855,344	
Asset revaluation surplus	415,045,000	412,129,767	
Reserves	-	2,407,000	
Current Surplus/(Deficit)	7,857,700	15,942,192	
TOTAL COMMUNITY EQUITY	899,046,000	886,334,303	
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# LOCKYER VALLEY REGIONAL COUNCIL For Period Ended April, 2025

#### 24/25 Asphalt Renewal Program Asphalt Resheet Programme Projects Total INFRASTRUCTURE Bridge Renewal Programme Projects Total Program: Asphalt Resheet Programme ost Centre: Capital Program Delivery Parks and Open Spaces Projects Projects Total ost Centre: Parks & Open Spaces Culvert Renewal Programme Projects Total Program: Parks and Open Spaces Projects Gehrke Road, Plainland (Dev Funded) Douglas McInnes Drive Cochrane/Maitland/Riddell/Stubbersfield 25/26 Future Designs - Budget Only Program: Future Design Works Programme Ma Ma Lilydale Road Culvert Program: Culvert Renewal Programme Mahon Bridge (BRP) 24/25 Bridge Renewals - Minor Works Program: Bridge Renewal Programme Ropehill Comm Sport Cent Shade Shelter Pump Replacement Springbrook Park Bore Privacy Fence RV Park, Gatton Playground Kerb & Surfacing Renewals Laidley Rec Reserve Shelter Replacement Jean Biggs Redevelopment (SEQCSP) John Street South, Laidley Future Design - Footpath Renewal Footpath Miss Links-William St (SEQCSP) Footpath Miss Links - Jones Road(SEQCSP Fairway Dr Footpath Missing Link(SEQCSP 7,321,537 7,521,537 200,000 355,350 80,300 36,000 20,000 30,000 365,000 40,000 200,000 15,000 10,000 2,309,102 2,310,630 225,392 231,766 231,766 6,383 10,965 8,714 249 3,701 3,448 2,122 15,944 8,369 33,584 1,119 1,207 1,528 4,506,473 4,660,291 169,528 153,818 22,705 22,705 93,548 26,830 45,150 21,568 1,888 1,670 410 5,594 Total (includes mmitted cos 6,815,575 6,970,921 394,920 1,607 254,471 254,471 127,132 **CAPITAL WORKS PROGRAM** 155,346 6,383 12,853 10,383 249 1,617 6,713 30,531 48,598 23,690 15,944 8,369 505,962 550,616 (54,471) 324,819 31,702 17,147 4,617 (249) (6,713) 12,310 4,056 1,631 365,000 40,000 44,654 43,617 (1,617)4,994,387 4,994,387 15,000 30,000 50,000 Council 2,327,150 2,527,150 200,000 Not applicable Design Completion 9 Not applicable Not applicable 100 100 100 95 Contractor engaged for minor works on Steinkes Bridge. Bulk earthworks for road approach have commenced, importing and stockpiling of pavement material is ongoing. Pavement construction on both approaches is on going, and forming and pouring of pile caps will start next week. Contribution to community group to install new shade shelters Contractor engaged In the procurement phase Concept design has commenced. Concept design has been distributed for review. Funding has been Design Budget Holding Project. Work Completed. Budget from future design bucket. Design brief has been circulated for review Budget from future design bucket Budget from future design bucket. Budget from future design bucket.

Gatton Depot Compliance Measures Stage 1 Helidon Township Entry Laidley IGA Cpark & Tree Removal(SEQCSP) Lake Apex Car Park (SEQLP)	Gatton Central Drainage Upgrade - Design	Program: Other Infrastructure Projects Bridge Improvements Drayton Street Bus Stop Light Upgrade	Program: Gravel Resheet Programme 24/25 Gravel Resheet Program (SEQCSP) Gravel Resheet Program for 23/24 Gravel Resheet Programme Projects Yard	Program: Floodway Renewal Programme Drayton Street Floodway Renewal QRRRA) F/Hill Blenheim Floodway Renewal Floodway Renewal Floodway Renewal	Program: Footpath Renewal Programme Eastern Drive Footpath Renewal(SEQCSP) Patrick Street Foothpath Renewal(SEQCSP) Footpath Renewal Rogramme Projects Total	Spencer Street Gatton (CNLGG) Subdivision Renewals Tenthill Creek Road - Stage 2 William Street Gatton Future Design Works Programme Projects Total	Pike Street Rehabilitation (FDW) Preston Boundary Road Guardrail Shorelands Dr Footpath Miss Link(SEQCSP) Coa Water Road Cribert Coa Water Road Cribert	Lake Clarendon Way Rehabilitation (FWD)  Mountain Road, Summerholm Drainage (FDW)  Old Laidley - Forest Hill Road (BS)	Jones Road, Withcott Widening (FDW) Laidley CBD Accessibility Review(SEQCSP)	
115,000 14,531 220,000 943,304	178,948	26,937 10,000	805,376 - 805,376	684,418 684,418	80,000 20,000 100,000	140,000 200,000 - 1,948,493	15,000 5,000	461,593	100,000	Budget
134,098 448 30,045 21,767	8,407	1,246 2,584	244,752 7,356 252,108	2,715 501,055 503,771	34,072 1,019 35,091	105,321 3,370 279,749 15,390 722,407	145 1,468 9,108	963 282 35,974	14,696 306	Actual
10,281 26,777 227,396 48,735	37,228	4,873	25,783 12,413 38,196	84,152 84,152		12,902 - 99,931 1,800 354,503		- 60,780		Committed cor
144,379 27,225 257,441 70,503	45,635	1,246 7,457	270,534 19,769 290,304	2,715 585,207 587,923	34,072 1,019 35,091	118,222 3,370 379,681 17,190 1,076,911	145 1,468 9,108	963 282 96,754	14,696 306	Total (includes committed costs) Remaining Budget
(29,379) (12,694) (37,441) 872,801	133,313	25,691 2,543	534,842 (19,769) 515,072	(2,715) 99,211 96,495	45,928 18,981 64,909	21,778 196,630 (379,681) (17,190) 871,582	(145) 13,532 (4,108)	(963) (282) 364,839	(14,696) 99,694	
220,000 830,000			700,000		80,000 20,000 100,000	50,000	5,000	- - 421,593	100,000	Total Amount of Funding
115,000 14,531 - 113,304	178,948	26,937 10,000	105,376 - 105,376	- 684,418 684,418		90,000 200,000 -	15,000	40,000		Council Contribution
90 95 Not applicable	100	Not applicable	0 Not applicable	100	0	70 77 100 25	0 0 80	100	11	Design Completion %
90 0 70	٥	95	25	Not applicable	100 Not applicable	Not applicable Not applicable 15 Not applicable		10 Not applicable	0 Not applicable	Construction Completion %
Only prain ramp and gate installation on stage 1 is yet to be completed. Work will be completed in consecutive years and tied into stage 2 to accommodate budget.  Contractor engaged.  Tree removal is now complete. Contractor has been engaged for pavement repairs. Awaiting works schedule.  Works due to commerce 19 May 2023.	Design completed in 23/24 financial year. Council was unsuccessful with a grant funding submission. Project construction put on hold. Packages 1 and 5 ifC received. Packages 2, 3 and 4 being reviewed by Urban Utilities.	Works on Thistewalte Bridge 100% complete. Remaining budget from 2023/24 rolled over to 2024/25 for works on Narda Lagoon Pedestrian Bridge. Work Completed, but awaiting final invoice.	Will be carried out over consecutive financial years. All roads have been completed for this financial year. Budget held on 24/25 gravel resheet program above.	Design completed 2023/2024. Construction put on hold as funding wasn't successful.  Availting line marking.	Work Completed.  Design only.	Budget from future design bucket. Project on hold. Construction began 17 March by third party contractor. Desk study underway, Reviewing Geotech soil test results & traffic counts.	Awaiting design Construction delayed and wariation submitted to the funding body (Black Spot).  Concept design has been completed. Awaiting TMR review.	Gas lines to be checked at the proposed ground test locations. IFC issues, IMS crew began works on 31 March 2025. Due to be completed by beginning of Many, weather pending. Concept design has been distributed for review.	Tendering ground test geotech survey.  Survey has been undertaken. Geotech request for quote closed and awarded.	Comments

		Program: Stormwater Renewal Programme	Seal Renewal Programme Projects Total 1,700,000	24/25 Bitumen Reseal Program (RTR) 1,700,000	Program: Seal Renewal Programme	Pavement Widening Programme Projects Total 105	s	Program: Pavement Widening Programme	2,	Market Drive Gatton Pavement Rehab 100	Lyne Road, Morton Vale (SEQCSP) 330	Edgerton Drive, Plainland (LRC14)	Biggs Road, Withcott (SEQCSP) 1,077,940	Berlin Road Pavement Rehab (SEQCSP) 275	24/25 Pavement Rehab (SEQCSP) 765	Program: Pavement Renewal Programme	Other Infrastructure Projects Projects Total 7,238,582	William St, Forest Hill-PWD Prkg (SEQCSP)	Tenthill Ropeley Rockside 'hardt (TIDS) 300		Spa Water Rd Reconstruction (LRCI4)	Smith Street Gatton Upgrades 30	Ropeley Rockside Road Grid 40	Postmans Ridge Road Rehab (TIDS) 3,796,305	Lockyer Creek Rd Helidon Profile (LRCI4) 94	Lawlers Road 1,300,000	Budget
30,000	30,000		0,000	0,000		105,254	105,254			100,000	330,000	255,472	7,940	275,000	765,763			81,297	300,000	87,211	405	30,000	40,000		94,644	0,000	
			159,762	159,762		43,640	43,640		1,177,097	42,722	105,404	233,787	587,239	110,715	97,231		2,303,317	7,691	193,339		405	173	21,109	1,881,856	148	1	Actual
			2,108,673	2,108,673		3,037	3,037		326,207	1,769	96,454	6,848	129,029	92,107			970,596	23,825	10,635	,		,		580,846			Committed o
			2,268,435	2,268,435		46,677	46,677		1,503,304	44,491	201,858	240,634	716,268	202,822	97,231		3,273,913	31,516	203,974		405	173	21,109	2,462,702	148		Total (includes committed costs) Remaining Budget
30,000	30,000		(568,435)	(568,435)		58,577	58,577		1,300,871	55,509	128,142	14,838	361,672	72,178	668,532		3,964,669	49,781	96,026	87,211	(0)	29,827	18,891	1,333,603	94,496	1,300,000	emaining Budget
			1,205,206	1,205,206					2,556,540		330,000	107,837	1,077,940	275,000	765,763		1,970,329	81,297	1		405			743,983	94,644		Total Amount of Funding
30,000	30,000		494,794	494,794		105,254	105,254		247,635	100,000		147,635					5,268,253		300,000	87,211		30,000	40,000	3,052,322		1,300,000	Council Contribution
	0			100			100			15		100	100	100	Not applicable			100	75	Not applicable	0	Not applicable	Not applicable	100	100	92	Design Completion %
	0			40			100			0		90	90	95	ts			15	Not applicable	0	0	0	95	95	0	0	Construction Completion %
				Prep works completed and seals have now begun from third party contractor.			Works Completed.					Additional section to be sealed alongside the bitumen reseal program, and the line marking remains	Line marking remaining.	Work Completed, but awaiting final invoice.	Otto Road and Umamed Road 16 pavement rehabilitation complete. Scoping for other roads underway but will be carried out next financial year. Budget to rollover.			Works began on 31. March but have now been halted due to community consultation issues.	Concept designs received.	In procurement phase.	Project construction on hold as LRCI4 allocation (road reconstruction and rehabilitation works) has been expended on Edgerton Drive and Ropehill Road.	Project postponed to next financial year. Scope under review.	Work Completed, but awaiting final invoice.	Work Completed, but awaiting final invoice.		Awaiting IFC designs.	Comments

REC 13,773 13,773 (13,773)  REC 11,796 11,796 (11,796)  REC 29,934 9,934 (9,934)  REC 23,4137 34,137 (34,377)  REC 23,4137 34,137 (34,377)  REC 23,4131 23,131 (34,371)  REC 23,421 23,421 (23,41)  REC 24,299 24,290 (3,290)  REC 23,421 23,421 (23,41)  REC 24,299 24,290 (17,69)  REC 24,291 24,290 (17,69)  REC 24,291 24,290 (17,69)  REC 24,291 24,291 (23,42)  REC 24,491 24,491 24,491 24,491 (23,42)  REC 24,491 24,4		Budget	Actual	Committed	(includes committed costs) Remaining Budget	emaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
REC 13,773 13,773 (13,773) REC 11,796 (11,796 (11,796) REC 9,934 9,944 (9,934) REC 25,881 25,881 (25,881) REC 25,881 25,881 (25,881) REC 25,3437 34,137 (33,131) REC 25,3431 23,137 (23,131) REC 25,2431 23,139 (17,839) REC 25,2431 23,139 (13,282) REC 25,24	Cost Centre: DRFA New Event - REPA										
13,773 13,773 (13,773) 13,773 (13,774) 11,766 11,766 (12,766) 17,660 11,760 (12,568) 1,7660 12,568 (12,569) 1,7660 12,568 (12,568) 1,7660 12,568 (12,569) 1,7660 12,568 (12,569) 1,7651 34,137 (34,137) 1,7652 12,341 (23,131) 1,7653 7,653 7,653 (12,577) 1,7653 7,653 36,131 (36,131) 1,7653 7,653 36,257 (13,677) 1,7659 1,7699 (6,889) 1,7899 1,7899 (178,939) 1,7899 1,7899 (178,939) 1,7998 7,998 (7,958) 1,7958 7,958 (19,578) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (19,579) 1,7958 1,7958 (13,579) 1,7958 1,7958	Program: REPA Programme										
REC 9,943 9,945 (9,93) REC 1,1,600 11,600 (11,600) REC 2,1,811 2,881 (9,34) REC 34,137 34,137 (34,137) REC 22,1,131 23,131 (23,131) REC 36,139 7,553 7,553 (7,553) REC 36,139 6,299 (6,289) REC 36,131 36,131 36,131 (36,131) REC 36,299 6,289 (6,289) REC 36,139 13,957 (3,67) REC 37,952 13,959 (17,939) REC 38,240 8,320 (8,320) REC 47,902 8,320 (8,320) REC 57,958 7,958 (7,958) REC 57,958 7,958 (7,958) REC 67,15,14 1,5,14 (1,5,14) REC 67,16,14 1,5,14 (1,5,14) REC 67,16,14 1,5,14 (1,5,14) REC 71,697 7,16,14 (1,5,14) REC 71,697 7,16,14 (1,5,14) REC 71,697 7,16,14 (1,5,14) REC 13,282 13,282 (13,282) REC 14,611 1,614 (4,611)	DRFA - Feb 2022 - LVRC.0020.2122H.REC		13,773		13,773	(13,773) (11 796)			100	100	
REC 17,660 17,660 (17,660) REC 25,881 25,881 (25,881) REC 34,137 34,137 (34,137) REC 37,387 34,137 (33,827) REC 33,281 23,821 (23,821) REC 33,281 25,907 25,907 (25,907) REC 47,902 47,902 (3,627) REC 5,289 54,290 (6,289) REC 5,889 54,290 (8,230) REC 5,899 518,395 (13,395) REC 5,899 518,395 (13,395) REC 5,899 54,290 (8,230) REC 6,899 54,290 (8,230) REC 6,899 54,290 (8,230) REC 6,899 54,290 (8,230) REC 7,899 54,290 (8,20) REC 7,899 54,290 (8,20)	DREA - Feb 2022 - LVRC.0024.2122H.REC		934		9 934	(9934)			100	100	
REC         25.881         25.881         (25.881)           REC         37.4137         34.137         34.137         (34.137)           REC         37.4137         34.137         (34.137)         (34.137)           REC         37.8131         23.821         (33.131)         (33.131)           REC         23.131         23.131         (23.131)         (23.131)           REC         47.902         47.902         (47.902)         (47.902)           REC         8.849         8.849         (8.849)         (8.849)           REC         13.395         13.395         (13.935)         (47.929)           REC         8.320         8.320         (8.20)         (8.20)           REC         8.320         8.320         (8.320)         (8.20)           REC         10.538         10.538         (7.958)         (7.958) </td <td>DRFA - Feb 2022 - LVRC.0026.2122H.REC</td> <td></td> <td>17,660</td> <td></td> <td>17,660</td> <td>(17,660)</td> <td>ı</td> <td></td> <td>100</td> <td>100</td> <td></td>	DRFA - Feb 2022 - LVRC.0026.2122H.REC		17,660		17,660	(17,660)	ı		100	100	
REC         34,137         34,137         (34,137)           REC         23,837         37,387         32,387         (33,837)           REC         23,821         23,2321         (23,821)           REC         25,907         25,907         (25,907)           REC         36,131         36,131         (34,131)           REC         36,299         25,907         (25,907)           REC         3,623         7,653         7,653           REC         47,902         47,902         (47,902)           REC         3,667         3,667         3,687           REC         8,849         8,849         (8,849)           REC         178,939         178,939         (178,939)           REC         8,230         8,249         (8,849)           REC         8,320         8,230         (8,320)           REC         1,524         1,524         1,524         1,524           REC<	DRFA - Feb 2022 - LVRC.0027.2122H.REC		25,881		25,881	(25,881)			100	100	
REC         37,387         37,387         (37,387)           REC         23,321         23,821         (23,821)         (23,821)           REC         23,321         23,421         (23,821)         (23,331)           REC         23,421         23,421         (23,431)         (23,331)           REC         23,5907         25,907         (25,907)         (25,907)           REC         36,131         36,131         36,131         (36,131)           REC         47,902         47,902         (47,902)         (47,902)           REC         3,667         3,667         3,667         (3,67)           REC         3,269         8,849         8,849         (8,849)           REC         4,820         8,249         (8,849)         (8,849)           REC         4,8220         8,230         (83,20)         (8,230)           REC         8,733         4,735         (17,958)         (7,958)           REC         4,9421         4,9421         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431         4,9431	DRFA - Feb 2022 - LVRC.0030.2122H.REC		34,137		34,137	(34,137)			100	100	
REC         23,821         23,821         (23,821)           REC         23,131         23,131         (23,131)         (23,131)           REC         25,907         25,907         (25,907)         (25,907)           REC         36,131         36,131         36,131         (36,131)         (47,902)           REC         47,902         47,902         47,902         (47,902)         (47,902)           REC         178,939         178,939         178,939         (178,939)         (178,939)           REC         8,220         8,220         8,220         (8,320)           REC         9,791         9,791         (9,791)           REC         10,538         10,538         (10,538)         (20,538)           REC         13,228         13,228         (10,538)         (10,538)           REC         13,233         13,233         34,137         (34,137)	DRFA - Feb 2022 - LVRC.0031.2122H.REC		37,387		37,387	(37,387)			100	100	
RREC . 23,131 . 23,131 (23,13), RREC . 25,907 . 25,907 (25,907)	DRFA - Feb 2022 - LVRC.0032.2122H.REC		23,821		23,821	(23,821)			100	100	
REC         25,907         25,907         (25,907)           REC         7,653         7,653         7,653         (7,653)           REC         36,131         36,131         (36,131)         (36,131)           REC         47,902         47,902         (47,902)         (47,902)           REC         6,289         6,289         (6,289)         (8,289)           REC         8,340         3,667         3,667         (13,395)         (13,395)         (13,395)           REC         13,395         118,939         (18,320)         (8,320)         (8,320)           REC         8,320         8,320         (8,320)         (8,320)           REC         9,791         9,791         9,791         (9,798)           REC         1,514         (1,514)         (1,514)         (1,514)           REC         1,514         (1,514)         (1,514)         (1,514)           REC         13,282         13,282         (19,791)         (9,791)           REC         13,282         13,282         (13,282)         (1,514)           REC         13,282         13,282         (13,282)         (1,514)           REC         13,282 <th< td=""><td>DRFA - Feb 2022 - LVRC.0033.2122H.REC</td><td></td><td>23,131</td><td></td><td>23,131</td><td>(23,131)</td><td></td><td>,</td><td>100</td><td>100</td><td></td></th<>	DRFA - Feb 2022 - LVRC.0033.2122H.REC		23,131		23,131	(23,131)		,	100	100	
REC         7,653         7,653         7,653         7,653           REC         47,902         36,131         36,132         36,132         36,132         36,132 <t< td=""><td>DRFA - Feb 2022 - LVRC.0034.2122H.REC</td><td></td><td>25,907</td><td></td><td>25,907</td><td>(25,907)</td><td>1</td><td>1</td><td>100</td><td>100</td><td></td></t<>	DRFA - Feb 2022 - LVRC.0034.2122H.REC		25,907		25,907	(25,907)	1	1	100	100	
REC     36,131     36,131     (36,131)       REC     47,902     47,902     (47,902)       REC     6,289     6,289     (6,289)       REC     3,667     3,667     (3,667)       REC     178,939     178,939     (178,939)       REC     13,395     13,395     (13,395)       REC     8,320     8,200     (8,320)       REC     8,703     8,703     (8,703)       REC     9,791     9,791     (9,791)       REC     10,538     15,544     (15,544)       REC     11,514     1,514     (15,543)       REC     34,137     34,137     34,137     (34,137)       REC     40,748     40,748     (40,748)       REC     13,282     13,282     (13,282)       REC     40,748     40,748     (40,748)       REC     13,282     13,282     (13,282)       REC     13,106     13,106	DRFA - Feb 2022 - LVRC.0035.2122H.REC		7,653		7,653	(7,653)			100	100	
REC         47,902         47,902         47,902         (47,902)           REC         6,289         6,289         (6,289)         (6,289)           REC         3,667         3,667         3,667         3,667           REC         178,939         178,939         (178,939)         178,939           REC         3,305         13,395         13,395         (13,395)           REC         8,320         8,320         8,320         (8,320)           REC         8,703         7,958         (7,958)         (7,958)           REC         9,791         9,791         (9,791)           REC         10,538         10,538         (13,503)           REC         10,538         10,538         (7,958)           REC         49,491         49,491         49,491         (9,791)           REC         49,491         49,491         49,491         (9,491)           REC         51,624         51,624         (13,104         (10,538)           REC         40,748         40,748         (40,748)         (40,748)           REC         13,282         13,282         (13,282)         (22,373)           REC         13,106	DRFA - Feb 2022 - LVRC.0037.2122H.REC		36,131		36,131	(36,131)		1	100	100	
REC         - 6,289         - 6,289         (5,289)           REC         - 3,667         - 3,667         (3,667)         (3,667)           REC         - 8,399         - 178,939         (178,939)         (178,939)           REC         - 13,395         - 13,395         (13,395)         - 13,395)           REC         - 8,320         - 8,320         (8,320)         - 8,320           REC         - 8,793         - 7,958         (7,958)         - 7,958           REC         - 7,958         - 7,958         (7,958)         - 7,958           REC         - 10,538         - 10,538         (10,538)         - 10,538           REC         - 1,514         - 1,514         (1,514)         - 1,514           REC         - 35,693         - 35,693         (35,693)         - 49,491 <t< td=""><td>DRFA - Feb 2022 - LVRC.0038.2122H.REC</td><td></td><td>47,902</td><td></td><td>47,902</td><td>(47,902)</td><td></td><td>,</td><td>100</td><td>100</td><td></td></t<>	DRFA - Feb 2022 - LVRC.0038.2122H.REC		47,902		47,902	(47,902)		,	100	100	
REC     3,667     3,667     (3,667)       REC     8,849     8,849     (8,849)       REC     178,999     178,999     (178,999)       REC     13,395     13,395     (13,395)       REC     8,320     8,320     (8,320)       REC     8,320     8,320     (8,320)       REC     7,958     7,958     (79,98)       REC     1,514     1,514     1,514       REC     1,524     1,524     1,524       REC     49,491     49,491     (9,791)       REC     49,491     49,491     (9,741)       REC     13,282     13,282     (31,282)       REC     40,748     40,748     (49,491)       REC     13,282     13,282     (13,282)       REC     13,282     13,282     (13,262)       REC     13,106     13,106     (13,106)       REC     13,283     56,297     (56,297)	DRFA - Feb 2022 - LVRC.0039.2122H.REC		6,289		6,289	(6,289)			100	100	
REC 178,999 178,999 (178,999) REC 18,399 178,999 (178,999) REC 8,320 8,320 (8,320) REC 8,320 8,320 (8,320) REC 8,7958 7,958 (7,958) REC 9,791 9,791 (9,791) REC 1,1514 1,514 (1,514) REC 1,1514 1,514 (1,614) REC 1,1514 1,514 (1,614) REC 1,1514 1,515 (1,624) REC 1,1514 1,515 (1,624) REC 1,1514 1,515 (1,6124) REC 1,1514 1,515 (1,6125) REC 1,15	DRFA - Feb 2022 - LVRC.0040.2122H.REC		3,667		3,667	(3,667)			100	100	
REC - 13,395 - 13,395 (3,395)  REC - 8,320 - 8,320 (8,320)  REC - 8,320 - 8,320 (8,320)  REC - 8,793 - 8,320 (8,320)  REC - 1,514 - 1,514 (1,514)  REC - 1,51,624 - 1,51,624 (1,514)  REC - 1,3,282 - 13,282 (13,28)  REC - 13,282 - 13,282 (13,28)  REC - 13,106 - 13,106 (13,106)  REC - 13,106 - 13,106 (13,106)  REC - 13,106 - 13,106 (13,106)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 1,514 - 4,614 (4,614)	DRFA - Feb 2022 - LVRC.0047.2122H.REC		178,939		178,939	(178,939)			100	100	
REC     8.320     8.320     (8.320)       REC     8.320     8.320     (8.320)       REC     8.320     8.320     (8.320)       REC     8.320     8.320     (8.320)       REC     9.791     9.791     (9.791)       REC     10.538     10.538     (10.538)       REC     15.14     1.514     (1.514)       REC     34,137     34,137     34,137       REC     49,491     49,491     (9.494)       REC     49,491     49,491     (9.494)       REC     22,373     21,373     (13,282)       REC     40,748     40,748     (40,748)       REC     13,282     13,282     (13,282)       REC     13,106     13,106     (13,106)       REC     13,128     13,282     (13,106)       REC     13,106     13,106     (13,106)       REC     13,106     13,106     (13,106)       REC     6,337     6,337     (56,397)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)	DRFA - Feb 2022 - LVRC.0049.2122H.REC		13,395		13,395	(13,395)			100	100	Project Management Costs transferred from the Holding Project
REC 8,320 - 8,320 (8,320)  REC - 8,703 - 8,703 (8,703)  REC - 7,958 - 7,958 (7,958)  REC - 7,958 - 7,958 (10,538)  REC - 9,791 - 9,791 (9,791)  REC - 10,538 - 10,538 (10,538)  REC - 49,491 - 49,491 (49,41)  REC - 49,491 - 49,491 (49,41)  REC - 40,748 - 40,748 (40,748)  REC - 13,228 - 13,228 (13,228)  REC - 13,106 - 13,106 (13,106)  REC - 181,951 - 181,951 (181,951)  REC - 46,112 - 46,112 (46,11)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)	DRFA - Feb 2022 - LVRC.0051.2122H.REC		8,320		8,320	(8,320)			100	100	Management PJ103199
REC - 8,703 - 8,703 (8,703)  REC - 7,958 - 7,958 (7,958)  REC - 9,791 - 9,791 (9,791)  REC - 10,538 - 10,538 (10,538)  REC - 1,514 - 1,514 (1,514)  REC - 34,137 - 34,137 (34,137)  REC - 49,491 - 49,491 (49,491)  REC - 40,748 - 40,748 (40,748)  REC - 13,282 - 13,282 (13,282)  REC - 13,106 - 13,106 (13,106)  REC - 13,106 - 13,106 (13,106)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 4,664 - 4,614	DRFA - Feb 2022 - LVRC.0051.2122H.REC		8,320		8,320	(8,320)			100	100	
REC - 7,958 - 7,958 (7,958)  REC - 9,791 - 9,791 (9,71)  REC - 10,538 - 10,538 (10,538)  REC - 11,514 - 11,514 (15,14)  REC - 35,693 - 35,693 (35,693)  REC - 34,137 - 34,137 (34,137)  REC - 49,491 - 49,491 (49,491)  REC - 13,282 - 13,282 (13,282)  REC - 13,282 - 13,282 (13,282)  REC - 13,283 - 22,373 (23,373)  REC - 13,283 - 13,282 (13,282)  REC - 13,283 - 13,288 (13,283)  REC - 13,106 - 13,106 (13,106)  REC - 131,951 - 181,951 (181,951)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)	DRFA - Feb 2022 - LVRC.0054.2122H.REC		8,703		8,703	(8,703)	1		100	100	
REC         9,791         9,791         (9,791)           REC         10,538         (10,538)         (10,538)           REC         1,514         1,514         (1,514)           REC         34,137         34,137         (34,137)           REC         49,491         49,491         (34,137)           REC         51,624         51,624         (23,733)         (23,733)           REC         22,373         22,373         (23,733)         -           REC         13,282         13,282         (13,282)         -           REC         40,748         40,748         (40,748)         -           REC         13,106         13,106         (13,106)         -           REC         13,105         13,106         (3,106)         -	DRFA - Feb 2022 - LVRC.0055.2122H.REC		7,958		7,958	(7,958)			100	100	
REC     10,538     10,538     (10,538)       REC     1,514     1,514     (1,514)       REC     35,693     35,693     (36,633)       REC     49,491     49,491     (34,137)       REC     51,624     51,624     (51,624)       REC     22,373     22,373     (23,73)       REC     40,748     40,748     (40,748)       REC     13,282     13,282     (13,282)       REC     13,106     (71,697)     71,697     71,697       REC     13,106     13,106     (13,106)       REC     13,106     13,106     (13,106)       REC     13,1931     46,112     (46,112)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)	DRFA - Feb 2022 - LVRC.0056.2122H.REC		9,791		9,791	(9,791)	1		100	100	
REC 1,514 1,514 (1,514)  REC 35,693 3,593 (35,693)  REC 34,137 34,137 (34,137)  REC 49,491 49,491 (49,491)  REC 51,624 51,624 (51,624)  REC 22,373 22,373 (22,373)  REC 13,282 13,282 (13,282)  REC (71,697) 7 (71,697) 71,697  REC 56,297 56,297 (56,297)  REC 56,297 56,297 (86,297)  REC 6,337 6,337 (6,337)  REC 6,337 6,337 (6,337)  REC 6,347 6,344 (46,64)	DRFA - Feb 2022 - LVRC.0057.2122H.REC		10,538		10,538	(10,538)			100	100	
REC - 35,693 - 35,693 (35,693)  REC - 34,137 - 34,137 (34,137)  REC - 49,491 - 49,491 (49,491)  REC - 51,624 - 51,624 (51,624)  REC - 13,282 - 13,282 (13,282)  REC - 13,283 - 40,748 (40,748)  REC - 13,288 - 13,288 (13,288)  REC - 13,106 - 13,106 (13,106)  REC - 56,297 - 56,297 (56,297)  REC - 46,112 - 41,112 (45,112)  REC - 6,337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 4,614 - 4,614 (4,614)	DRFA - Feb 2022 - LVRC.0058.2122H.REC		1,514		1,514	(1,514)			100	100	
REC - 34.137 - 34.137 (34.137)  REC - 49.491 - 49.491 (49.491)  REC - 51.624 - 51.624 (51.624)  REC - 22.373 - 22.373 (22.373)  REC - 13.282 - 13.282 (13.282)  REC - 40.748 - 40.748 (40.748)  REC - 13.283 - 13.288 (13.287)  REC - 13.283 - 13.288 (13.288)  REC - 13.283 - 13.288 (13.288)  REC - 13.106 - 13.106 (13.106)  REC - 56.297 - 56.297 (56.297)  REC - 46.112 - 46.112 (46.112)  REC - 6.337 - 6.337 (6.337)  REC - 6.337 - 6.337 (6.337)  REC - 4.6614 - 4.614 (4.614)	DRFA - Feb 2022 - LVRC.0058.2122H.REC		35,693		35,693	(35,693)			100	100	
REC - 49,491 - 49,491 (49,491)  REC - 51,624 - 51,624 (51,624)  REC - 22,373 - 22,373 (22,373)  REC - 13,282 - 13,282 (13,282)  REC - 40,748 - 40,748 (40,748)  REC - 13,282 - 13,287 (13,28)  REC - 13,106 - 13,106 (13,106)  REC - 13,106 - 13,106 (13,106)  REC - 141,951 - 181,951 (181,951)  REC - 6337 - 6,337 (6,337)  REC - 6,337 - 6,337 (6,337)  REC - 4,654 - 4,614 (4,614)	DRFA - Feb 2022 - LVRC.0061.2122H.REC		34,137		34,137	(34,137)		,	100	100	
REC     51,624     51,624     (51,624)       REC     22,373     22,373     (22,373)       REC     13,282     13,282     (13,282)       REC     40,748     40,748     (40,748)       REC     (71,697)     (71,697)     71,697       REC     13,228     13,228     (13,228)       REC     13,106     13,106     (13,106)       REC     56,297     56,297     (56,297)       REC     181,951     181,951     (181,951)       REC     45,112     45,112     (45,112)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)       REC     4,614     4,614     (4,614)	DRFA - Feb 2022 - LVRC.0063.2122H.REC		49,491		49,491	(49,491)		,	100	100	
REC     22,373     22,373     (22,373)       REC     40,748     40,748     (31,282)	DRFA - Feb 2022 - LVRC.0067.2122H.REC		51,624		51,624	(51,624)		,	100	100	
REC     13,282     13,282     (13,282)       REC     40,748     40,748     (40,748)       REC     (71,697)     (71,697)     72,697       REC     13,228     13,228     (13,228)       REC     13,106     13,106     (13,106)       REC     181,951     56,297     (56,297)       REC     181,951     181,951     (181,951)       REC     46,112     46,112     (46,337)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)       REC     4,614     4,614     (4,614)	DRFA - Feb 2022 - LVRC.0068.2122H.REC		22,373		22,373	(22,373)			100	100	
REC     - 40,748     - 40,748     (40,748)       REC     - (71,697)     - (71,697)     71,697     - (71,697)       REC     - 13,268     - 13,228     (13,288)     - (13,106)       REC     - 13,106     - 13,106     (13,106)     - (13,106)       REC     - 56,297     - 56,297     (56,297)     - (56,297)       REC     - 181,951     - 181,951     (181,951)     - (181,951)       REC     - 46,112     - 46,112     (46,112)     - (46,112)       REC     - 6,337     - 6,337     (6,337)     - (6,337)       REC     - 6,337     - 6,337     (6,337)     - (4,614)       REC     - 4,614     - 4,614     (4,614)     - (4,614)	DRFA - Feb 2022 - LVRC.0069.2122H.REC		13,282		13,282	(13,282)			100	100	
REC     (71,697)     (71,697)     71,697       REC     13,228     13,228     (13,228)       REC     13,106     13,06     (13,106)     13,106       REC     56,297     56,297     (56,297)     181,951     181,951       REC     181,951     181,951     (181,951)     181,951     181,951       REC     46,112     46,112     46,112     181,951 </td <td>DRFA - Feb 2022 - LVRC.0071.2122H.REC</td> <td></td> <td>40,748</td> <td></td> <td>40,748</td> <td>(40,748)</td> <td></td> <td></td> <td>100</td> <td>100</td> <td></td>	DRFA - Feb 2022 - LVRC.0071.2122H.REC		40,748		40,748	(40,748)			100	100	
REC     13,228     13,228     (13,228)       REC     13,106     13,106     (13,106)       REC     56,297     56,297     56,297       REC     181,951     (181,951)     -       REC     46,112     46,112     (46,112)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)       REC     4,614     4,614     (4,614)	DRFA - Feb 2022 - LVRC.0072.2122H.REC		(71,697)		(71,697)	71,697			100	100	
REC     -     13,106     -     13,106     (13,106)       REC     -     56,297     -     56,297     (56,297)       REC     -     181,951     -     181,951     (181,951)     -       REC     -     46,112     -     46,112     (46,112)     -       REC     -     6,337     -     6,337     (6,337)       REC     -     6,337     -     6,337     (6,337)       REC     -     4,614     -     4,614     (4,614)	DRFA - Feb 2022 - LVRC.0073.2122H.REC		13,228		13,228	(13,228)			100	100	
REC     - 56,297     - 56,297     (56,297)       REC     - 181,951     - 181,951     (181,951)       REC     - 46,112     - 46,112     (46112)       REC     - 6,337     - 6,337     (6,337)       REC     - 6,337     - 6,337     (6,337)       REC     - 4,614     - 4,614     (4,614)	DRFA - Feb 2022 - LVRC.0074.2122H.REC		13,106		13,106	(13,106)	,		100	100	
REC     181,951     181,951     (181,951)       REC     46,112     46,112     (46,112)       REC     6,337     6,337     (6,337)       REC     6,337     6,337     (6,337)       REC     4,614     4,614     (4,614)	DRFA - Feb 2022 - LVRC.0075.2122H.REC		56,297		56,297	(56,297)			100	100	
REC - 46,112 - 46,112 (46,112)	DRFA - Feb 2022 - LVRC.0076.2122H.REC		181,951	1	181,951	(181,951)			100	100	
REC - 6,337 - 6,337 (6,337)	DRFA - Feb 2022 - LVRC.0077.2122H.REC		46,112		46,112	(46,112)			100	100	
REC - 6,337 - 6,337 (6,337)	DRFA - Feb 2022 - LVRC.0078.2122H.REC		6,337		6,337	(6,337)			100	100	
REC - 4,614 - 4,614	DRFA - Feb 2022 - LVRC.0078.2122H.REC		6,337		6,337	(6,337)			100	100	
	DRFA - Feb 2022 - LVRC.0088.2122K.REC		4,614		4,614	(4,614)			100	100	
URFA - Feb 2022 - REFA Project Mgt - (1,472,209) 156,136 (1,316,074) 1,316,074 - I Not applicable	DRFA - Feb 2022 - REPA Project Mgt		(4 477 209)	156 136	(1 216 07/)	1 216 074			Not applicable	Not applicable	

Attachment 1 10.1 Page 22

Procurement underway on 80% of new fleet assets. Delivery timeframes vary depending on manufacturer availability.  Macking and additionable to confirmed.	Mor applicable	Not applicable	4,191,819	200,000	88,873	4,302,946	1,971,471	2,331,475	4,391,819	Fleet Projects Projects Total
Procurement underway on 80% of new fleet assets. Dit imeframes vary depending on manufacturer availabil	Not applicable	Not applicable	100,000		33.483	E36 E17	E36 E17		100,000	Materials Handler (Accet Sales)
Procurement underway on 80% of new fleet assets. D			1,332,000	200,000	(443,439)	1,9/5,439	1,082,763	892,676	1,532,000	The Property of the Property o
	io Si	100								74/25 Fleet Purchases
	Not applicable	Not applicable			(137,976)	137,976		137,976		22/23 Mowers
	Not applicable	Not applicable			(315,466)	315,466		315,466		22/23 Light Trucks
	Not applicable	Not applicable	2,199,819		862,272	1,337,547	352,191	985,357	2,199,819	2023/2024 Fleet Purchases
										Program: Fleet Projects
										Cost Centre: Fleet
			1,000,000		932,645	67,355		67,355	1,000,000	REPA Complementary Works Programme Projects Total
Project management costs transferred to individual projects from the holding project management project P1103199.	100	Not applicable			(7,268)	7,268		7,268		DRFA - Feb 2022 - Comp Works Sealed
	1	Not applicable	1,000,000	1	939,913	60,087		60,087	1,000,000	DRFA - Jan 2024 - Comp Works
										Program: REPA Complementary Works Programme
				6,146,427	537,294	5,609,133	1,307,897	4,301,236	6,146,427	REPA Programme Projects Total
Repa Budget Holding Project.	Not applicable	Not applicable		1,146,427	1,146,427				1,146,427	REPA (Holding Project)
Repa Budget Holding Project.	Not applicable	Not applicable	ı	5,000,000	5,000,000				5,000,000	REPA
	100	100			(66,895)	66,895		66,895		DRFA - May 2022 - LVRC.0062.2122K.REC
the holding project management project PJ103199.	100	100		,	(45,270)	45,270		45,270		DRFA - May 2022 - LVRC.0060.2122H.REC
Project management costs transferred to individual projects from	100	100			(66,039)	66,039		66,039	,	DRFA - May 2022 - LVRC.0046.2122K.REC
	100	100			(329,798)	329,798		329,798		DRFA - May 2022 - LVRC.0029.2122K.REC
	Not applicable	Not applicable			(572,956)	572,956	335,081	237,875		DRFA - Jan 2024 - REPA Project Mgt
	40	Not applicable			(431,022)	431,022	154,060	276,962		DRFA - Jan 2024 - LVRC.0112 Unsealed Zone 4
	100	Not applicable			(32,561)	32,561		32,561		DRFA - Jan 2024 - LVRC.0111 Unsealed Zone 2
	100	Not applicable			(1,085,287)	1,085,287	77,877	1,007,411		DRFA - Jan 2024 - LVRC.0110 Unsealed Zone 6
	30	Not applicable			(158,623)	158,623	25,998	132,625		DRFA - Jan 2024 - LVRC.0109 Unsealed Zone 9
	2	Not applicable			(128,381)	128,381		128,381		DRFA - Jan 2024 - LVRC.0108 Unsealed Zone 7
	100	Not applicable	ı		(547,751)	547,751	135,678	412,073	1	DRFA - Jan 2024 - LVRC.0107 Unsealed Zone 3
	20	Not applicable			(40,746)	40,746	3,732	37,015		DRFA - Jan 2024 - LVRC.0106 Unsealed Zone 1
	10	Not applicable			(1,454)	1,454		1,454		DRFA - Jan 2024 - LVRC.0104 Unsealed Zone 5
	<b>5</b> 0	Not applicable			(965,891)	965,891	323,001	642,890		DRFA - Jan 2024 - LVRC.0103 Unsealed Zone 8
	100	Not applicable			(1,287,441)	1,287,441	91,089	1,196,352		DRFA - Jan 2024 - LVRC.0102 Unsealed Zone 10
	100	Not applicable			(66,946)	66,946		66,946		DRFA - Jan 2024 - LVRC.0099 Bridge Debris
	5	5			(10,945)	10,945	5,245	5,701		DRFA - Jan 2024 - Sealed Roads
	0	Not applicable			(1,560)	1,560		1,560		DRFA - Jan 2024 - Flood Gauge Repairs
	0	1			(607)	607		607		DRFA - Jan 2024 - Goulds Road Floodway
Comments	Completion %	Completion %	Contribution	Funding	maining Budget	committed costs) Remaining Budget	Committed co	Actual	Budget	
	Construction	Design	Council	Total Amount of		Total (includes				

	Budget	Actual	Committed co	Total (includes committed costs) Remaining Budget		Total Amount of Funding	Council	Design Completion %	Construction Completion %	Comments
Cost Centre: Cemetery										
Program: Cemetery Projects										
Gatton Cemetery Seam Strips - Lawn 7	10,000	7,629		7,629	2,371		10,000	100	100	Concrete seam strips complete.
Gatton Cemetery Seam Strips - Section 10	77,000	11,844	7,911	19,755	57,245		77,000	100	5	
Gatton Cemetery Shed Installation	129.935	1.062	64.433	65,495	64.440		129,935	100	0	Shed company engaged. Due to shed lead times, this will need to he a rollover into 25/26 financial year.
New Lowering Device - Laidley Cemetery	13,000	9,834		9,834	3,166		13,000	100	100	Lowering device delivered.
Solar Panels - Gatton Cemetery Chapel	17,000	14,125		14,125	2,875		17,000	100	100	Work Completed.
Cemetery Projects Projects Total	246,935	44,493	72,344	116,837	130,098		246,935			
Cost Centre: Camping Grounds										
Program: Camping Grounds Projects										
Renovation of Amenities Block Lake Dyer	367,480	264,287	130,781	395,068	(27,588)	180,000	187,480	100	60	Installation of new building scheduled approx. April remaining budget will come from LRCI4 funding.
Camping Grounds Projects Projects Total	367,480	264,287	130,781	395,068	(27,588)	180,000	187,480			
Program: Fadilities Projects										
24/25 Facility Appliances Replacement	45,702	7,650		7,650	38,052		45,702	Not applicable	-	
Accessibility Improvements (LRCI4)	634,667	101,343	410,483	511,825	122,842	634,667		100	40	Portion of this budget will be used to fund renovation to amenities block Lake Dyer.
Air Conditioning - Gatton Pound	15,000	13,898	1	13,898	1,102		15,000	Not applicable	100	
Alex Geddes Hall Upgrade (BSBR)	245,810	194,185	6,605	200,790	45,020	24,211	221,599	100	100	
Donga 5 Renovation & Kitchen Installation	32,000	31,224		31,224	776		32,000	Not applicable	100	Work Completed.
Gatton Shire Hall Projection Room	100,000				100,000		100,000	Not applicable	0	
Gatton Showgrounds Electrical Upgrades	15,000	13,325		13,325	1,675		15,000	100	100	
Glenore Grove CClub Electrical Upgrade	18,000	24,832	912	25,744	(7,744)		18,000	100	100	Work Completed.
Hail Damage Roof Repairs and Comp Works	105,477	9,751	77,452	87,203	18,274		105,477	100	5	Comp works include box guttering and sarking.
HalfCourt Basketball Crt L/Apex (SEQCSP)	170,000	107,399	28,175	135,573	34,427	170,000		100	95	
Laidley Cultural Centre Kitchen Upgrade	60,000	1,998		1,998	58,002		60,000	90	0	
Laidley Saleyards Infrastructure Design	200,000				200,000		200,000	0	0	
Lake Apex Pump Station	66,290	66,290		66,290	(0)		66,290	100	100	Work Completed.
LVCC - Fire Compliance Works to Building	30,000	2,926		2,926	27,074		30,000	100	5	Essential work for compliance.
LVSAC Pool Heating Replacement (SEQCSP)	250,000	4,858		4,858	245,142	250,000		95	0	
Netball Court Design Package	50,000	2,934	3,501	6,435	43,565	1	50,000	5	0	
Procurement Building Renovations	20,000	2,524	9,816	12,340	7,660		20,000	ъ	0	Design component only, construction in 2026 budget.
Sportfield Lighting Designs Upgrades	45,000	440		440	44,560		45,000	100	10	
Watermain Renewal Laidley Showgrounds	73,579	9,033		9,033	64,546		73,579	90	0	
Facilities Projects Projects Total	2,176,525	594,610	536,944	1,131,554	1,044,971	1,078,878	1,097,647			
Total for Group	\$ 38.021.671 \$	15.376.630 \$	12.681.344 \$	38.021.671 \$ 15.376.630 \$ 12.681.344 \$ 28.057.974 \$ 9.963.697		\$ 20.543.360 \$ 17.478.311	17.478.311			
of the second		1								

Total Amount of Council   Design
Total Amount of Council Funding Contribution  - 370,717  - 20,000 - 20,000 - 390,717  - 199,687 - 32,196 - 10,000 - 110,000 - 10,500 - 3,49 - 330,000 - 10,500 - 10,500 - 46,600 - 901,690 - 901,690
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 199,687  - 19,687  - 32,196  - 10,000  - 110,000  - 330,000  10,500  - 70,000  - 4,636  - 3,162  - 10,000  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636  - 4,636
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 199,687  - 19,687  - 32,196  - 10,000  - 110,500  - 330,000  10,500  - 70,000  - 4636  - 3,162  - 10,000  - 4636  - 46,000  - 46,000  - 46,000  - 46,000  - 46,000  - 46,000  - 46,000
Total Annount of Council Fanding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 199,687  - 32,196  - 10,000  - 110,000  - 33,000  - 10,500  - 4,636  - 4,636  - 46,000  - 46,000  - 46,000  - 46,000  - 46,000  - 901,090
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 199,687  - 199,687  - 32,196  - 10,000  - 110,000  - 3,149  33,49  33,49  33,49  30,000  - 10,500  - 10,500  - 10,500  - 4,636  - 10,000  - 4,636  - 10,000  - 4,636  - 10,000  - 4,636  - 10,000  - 4,636  - 10,000  - 4,636  - 10,000  - 4,636
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 390,717  - 199,687  - 199,687  - 19,000  - 110,000  - 33,49  33,49  33,49  30,000  - 10,500  - 10
Total Amount of Council Fanding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 199,687  - 19,000  - 110,000  - 33,196  - 33,000  - 4,636  - 4,636  - 4,636  - 4,636  - 10,000  - 4,636  - 4,636  - 10,000  - 50,000
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 199,687  - 10,000  - 110,000  - 3,349  - 33,000  - 10,500  - 70,000  - 4,636  - 4,636  - 3,165  - 4,636  - 10,000
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 10,000  - 110,000  - 10,0
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 10,000  - 110,000  - 10,500  - 3,449  - 3,349  - 3,349  - 3,349  - 3,600  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500  - 10,500
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 19,000  - 110,000  - 33,000  - 10,500  - 10,500  - 70,000
Total Amount of Council Fanding Contribution  - 370,717  - 20,000 - 20,000 - 390,717  - 199,687 - 10,000 - 110,000 - 330,900 - 330,000 - 10,500
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 20,000  - 390,717  - 199,687  - 10,000  - 110,000  - 110,000  - 33,499  - 33,000
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 390,717  - 199,687  - 10,000  - 110,000  - 3,349
Total Amount of Council Funding Contribution  - 370,717  - 20,000  - 290,717  - 199,687  - 10,000  - 110,000
Total Amount of Council Fanding Contribution - 370,717 - 20,000 - 20,000 - 390,717 - 199,687 - 31,196
Total Amount of Council Funding Contribution  - 370,717  - 20,000 - 390,717 - 199,687 - 32,196
Total Amount of Council Funding Contribution  - 370,717  - 20,000 - 390,717
Total Amount of Council Funding Contribution  - 370,717  - 20,000 - 390,717
Total Amount of Council Funding Contribution - 370,717 - 20,000 - 390,717
Total Amount of Con Funding Contr
Total Amount of Council Funding Contribution - 370,717
Total Amount of Council Funding Contribution
Total

			\$ 2,788,629	\$ -	\$ 1,778,234	250,447 \$ 1,010,395 \$ 1,778,234		759,948 \$	\$ 2,788,629 \$	Total for Group
			78,981		34,589	44,392	43,354	1,038	78,981	Public Order and Safety Projects Projects Total
Procurement for majority completed. Supply and installation scheduled for June.	0	90	78,981		34,589	44,392	43,354	1,038	78,981	CCTV Hardware Renewals
										Program: Public Order and Safety Projects
										Cost Centre: Public Order & Safety
			50,000		36,000	14,000		14,000	50,000	Waste Minimisation Projects Total
	0	0	50,000		36,000	14,000		14,000	50,000	Material Recycling Facility (MRF)Upgrade
										Program: Waste Minimisation
										Cost Centre: Waste Minimisation
			70,000		70,000				70,000	Waste Disposal Projects Projects Total
	0	Not applicable	70,000		70,000			1	70,000	Program: Waste Disposal Projects Asphalt Extension rear (MRF)
			01,000		01,000				0.00	
	4	The second second	32 990		32 990				32 990	Transfer Station Projects Projects Total
	0	Not applicable	27 000		32 000				33 000	Materials Recov Ear Asphalt Replacement
										Program: Transfer Station Projects
										Cost Centre: Transfer Stations
Comments	Completion %	Completion %	Contribution	Funding	Remaining Budget	committed costs) Remaining Budget	Committed	Actual	Budget	
	Construction	Design	Council	Total Amount of		Total (includes				

Voluntary Home Buy-Back Projects Total	Cost Centre: Voluntary Home Buy Back Program: Voluntary Home Buy-Back Voluntary Home Buy Back Scheme	Pest Management Projects Projects Total	Pound Improvements	Cost Centre: Community Wellbeing Program: Pest Management Projects Loan Spray Equipment	Growth and Policy Projects Projects Total	Laidley Disaster Ready Project Phase 1	Flood Mitigation Options Laidley	Program: Growth and Policy Projects	Cost Centre: Growth & Policy	Regional Developments Projects Projects Total	Christmas Lighting	Christmas Garlands	Cost Centre: Community Events Program: Regional Developments Projects Christmas Centreolece	FH Silo Viewing & Camp Areas Tourism Projects Projects Total	Cost Centre: Tourism Initiatives  Program: Tourism Projects  FH Rec Grinds Park & View Silos (SEQL)	Strategic Land Acquisition Regional Developments Projects Projects Total	COMMUNITY AND REGIONAL PROSPERITY  Cost Centre: Regional Development  Program: Regional Developments Projects	
200,000	200,000	45,000	15,000	30,000	1,011,500	900,000	71,500			132,336	12 336	60,000	60,000	213,404 2,299,056	2,085,652	529,627		Budget
73,906	73 906	39,050	14,034	25,016	320,302	309,157	11,145			93,637	12.336	45,046	36.255	74,770 74,770		412,429		Actual
44,191	AA 191				15,630		15,630					1	1	4,222 4,222		9,820		Committed
118,097	118 097	39,050	14,034	25,016	335,932	309,157	26,775			93,637	12 336	45,046	36.255	78,992 78,992		422,249		Total (includes committed costs) Remaining Budget
81,903	81 903	5,950	966	4,984	675,568	590,843	44,725	8		38,699	(0)	14,954	23.745	134,412 2,220,064	2,085,652	107,378		Remaining Budget
200,000	200 000				900,000	900,000								1,650,000	1,650,000			Total Amount of Funding
		45,000	15,000	30,000	111,500		71,500			132,336	12.336	60,000	60,000	213,404 649,056	435,652	529,627		Council Contribution
	Not applicable		Not applicable	Not applicable		0	0	•			Not applicable	Not applicable	Not applicable		80	Not applicable		Design Completion %
	100		100	100		25	0 0	•			100	90	90		0	45	3	Construction %
Have been Leboteon	24 properties purchased. Rehabilitation of properties including demolition of 19 building have been completed and 5 properties have been rehorized.		Existing cages have been repurposed for use in the pound cattery and are in use.	A new Quik Spray unit has been delivered and is being installed on a trailer. Equipment is in use.		Purchase of land for flood mitigation project.					Work Completed.			Includes \$213 404 carry forward for detailed design and approvals.	DA has been submitted.	Land (ветинеа ато вероя: раю.		Comments

			\$ 21,814,459	\$ 17,512,243 \$ 13,253,451 \$ 30,765,694 \$ 14,953,639 \$ 23,904,874 \$ 21,814,459	14,953,639	30,765,694	13,253,451 \$	17,512,243 \$	\$ 45,719,333 \$	Total for Council
			\$ 80,000	\$ 611,514	82,145	\$ 609,369 \$	\$ 247,797 \$	361,572 \$	\$ 691,514 \$	Total for Group
			80,000	611,514	82,145	609,369	247,797	361,572	691,514	Disaster Management Projects Projects Total
All signs and cameras have now been installed. Signs are operational. Operational issues being addressed as they arise.	100	Not applicable		276,514	(618)	277,132	598	276,534	276,514	QRRRF Flood Cameras & Electronic Signage
Aligned to deliver with SEQCSF Flood Canners; project. No access to size due to TMR roadworks. This project nay not be able to be delivered in 2024/25 due to site access inhorted by TMR works on Gatton-Helidon Road until August 2025.	0	100	40,000		11,100	28,900	21,675	7,225	40,000	Flood Warning System Upgrade
Project is in design phase. Site inspections have been undertaken, Glenore Grove Bilabong design completed. Alexander Street site investigitions and approvals in progress.  Mulgowie Western Bank site comfirmation nearing completion. Mulgowie Western Bank awaiting radio path testing results.	0	75	40,000	235,000	30,865	244,135	182,174	61,961	275,000	Flood Warning Infra Network (QRA,FWIN)
Project is in design phase. Site locations are being investigated for placement of hardware.	0	75		100,000	40,798	59,202	43,350	15,852	100,000	Flood Cameras in new locations (SEQCSP)
									Ī	Cost Centre: Disaster Management Program: Disaster Management Projects
					_					EXECUTIVE OFFICE
			\$ 1,467,519	\$ 2,750,000 \$	\$ 3,129,562 \$	\$ 1,087,957 \$	73,863 \$	1,014,094 \$	\$ 4,217,519 \$	Total for Group
Comments	Construction Completion %	Design Completion %	Council Contribution	Total Amount of Funding		Total (includes committed costs) Remaining Budget	Committed cc	Actual	Budget	

#### LOCKYER VALLEY REGIONAL COUNCIL For Period Ended April, 2025

**Total for Council** 

#### **CAPITAL WORKS PROGRAM SUMMARY** (includes nmitted costs) Remaining Budget Committed **INFRASTRUCTURE Camping Grounds** 367,480 264,287 130,781 395,068 (27,588) Capital Program Delivery 6,869,201 23,177,835 7,740,275 8,568,359 16,308,634 246,935 43,808 72,344 116,152 130,783 DRFA New Event - REPA 7,146,427 4,368,591 1,307,897 5,676,488 1,469,939 Facilities 2,176,525 594.610 536,944 1,131,554 1,044,971 Fleet 4,391,819 2,331,475 1,971,471 4,302,946 88,873 Parks & Open Spaces 33,584 127,132 387,518 514.650 93.548 Total for Group \$ 38,021,671 *\$ 15,376,630 \$ 12,681,344* \$ 28,057,974 \$ 9,963,697 **PEOPLE AND BUSINESS PERFORMANCE** Governance and Property 390,717 286,806 34,730 321,536 69,181 Information Communication Technology 901,090 316,015 169,341 485,356 415,734 Public Order & Safety 43,354 34,589 78,981 1,038 44,392 Transfer Stations 102,990 102,990 Waste Disposal 1,264,851 142,089 3,021 145,110 1,119,741 Waste Minimisation 50,000 14,000 14,000 36,000 Total for Group \$ 2,788,629 \$ 759,948 \$ 250,447 \$ 1,010,395 \$ 1,778,234 **COMMUNITY AND REGIONAL PROSPERITY Community Events** 132,336 93,637 93,637 38,699 Community Wellbeing 45,000 39,050 39,050 5,950 Growth & Policy 1,011,500 320,302 15,630 335,932 675,568 Regional Development 529,627 412,429 9,820 422,249 107,378 Tourism Initiatives 2,299,056 74,770 4,222 78,992 2,220,064 Voluntary Home Buy Back 200,000 118,097 81,903 73.906 44.191 Total for Group \$ 4,217,519 *\$ 1,014,094 \$* 73,863 \$ 1,087,957 \$ 3,129,562 **EXECUTIVE OFFICE** Disaster Management 691,514 361,572 247,797 609,369 82,145 **Total for Group** 691,514 \$ 361,572 \$ 247,797 \$ 609,369 \$ 82,145

\$ 45,719,333 \$ 17,512,243 \$ 13,253,451 \$ 30,765,694 \$ 14,953,639



10.2 Register of Cost Recovery and Commercial Fees and Charges 2025-2026

**Author:** Kirsty Johnson, Coordinator Revenue Services; Dee Stewart, Coordinator

**Accounting Services** 

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

This report seeks Council's adoption of the 2025–2026 Fees and Charges Register, to take effect from 1 July 2025.

#### Officer's Recommendation:

THAT Council adopt the 2025-2026 Cost Recovery and Commercial Fees and Charges, as attached to this report, for the period 1 July 2025 to 30 June 2026.

#### **RESOLUTION**

THAT Council adopt the 2025-2026 Cost Recovery and Commercial Fees and Charges, as attached to these minutes and titled "Lockyer Valley Regional Council 2025-2026 Register of Fees and Charges", for the period 1 July 2025 to 30 June 2026.

Moved By: Cr D Neuendorf Seconded By: Cr A Wilson

Resolution Number: 24-28/0306

CARRIED 7/0

#### **Executive Summary**

Adopting the fees and charges is a key component of Council's annual budget process, ensuring that cost recovery fees accurately reflect the actual cost of delivering the associated services. This adoption also guarantees that Council complies with its legislative requirements.

For the 2025–2026 financial year, the forecast revenue from fees and charges is approximately \$8.6 million.

#### **Proposal**

Cost recovery fees are generally set to align closely with the full cost of providing the relevant services, with commercial fees adjusted to reflect market conditions and other associated factors. In principle, the cost of services should be borne by those customers who directly benefit from them.

This approach adheres to the cost recovery constraints set out in Section 97 of the Local Government Act 2009, which stipulates that, except for application fees, cost recovery charges must not exceed the actual cost incurred by Council in providing the service for which the fee is levied.

Key items within the 2025–2026 Fees and Charges include:

- Total number of fees and charges: 616
- 32 New Fees
- 26 Discontinued Fees

83 Fees increased by 5.5% or more

#### **Planning, Building and Plumbing:**

- 56 Fees
- No significant changes
- The majority of fees increased within the Council's indexed percentage of 3.8%
- 1.6 Removal of land use definitions from the outdated planning scheme

#### **Animal Management:**

- 55 Fees
- 2 Discontinued Fees
- 1.1 Animal Management Impounding | 1.1.1 Release of Impounded Livestock and Poultry |
   Advertising Impounding Notice
- 1.1 Animal Management Impounding | 1.1.4 Surrender of Animal Rooster Surrender
- 8 New Fees
- 1.2.1 Dog Registration | Registration for 3 years (new inclusion for 3-year dog registration)
- Majority of fees adjusted by the Council index and rounded

#### Waste Charges:

- 63 Fees
- No major changes
- An 8% increase applied to most items in line with the Full Cost Pricing model
- Tyres increased further to encourage disposal through tyre merchants
- 4 New Fees:
  - Domestic Green Waste (up to 0.24m³ per person/vehicle per day) No Charge (only for LVRC residents)
  - o Domestic Clean Fill/Soil (Uncontaminated) No Charge
  - Mattress \$17.00
  - Polypropylene Bags and Sacks \$2.00

#### **Health and Regulatory Services:**

- 58 Fees
- No major changes
- 1 new fee:
  - 1.3 Health and Regulatory Services | 1.3.11 Miscellaneous (Fee for the release of seized and impounded vehicles, trailers, caravans, etc.) - \$275.00

#### **Art Gallery and Library:**

- 27 Fees
- 16 Fees unchanged
- 10 Fees adjusted by the Council index of 3.8% or slightly higher due to rounding (highest increase: \$2.00)

#### **GIS and Mapping:**

- 8 Fees
- No major changes
- All fees increased by 3.8% or slightly higher due to rounding (highest increase: \$5.00)

#### **Facilities Hire and Show Grounds:**

- No major changes
- Majority of fees increased by the Council index of 3.8%
- 6 Fees remain unchanged
- Largest dollar increase: \$119.00 (new agent's application fee from \$3,131.00 to \$3,250.00)

#### Sale Yards:

- 8 Fees
- No major changes
- All fees increased by 3.8% or slightly higher due to rounding

#### **Cemetery Fees:**

- 32 Fees increased by Council index of 5%
- 7 New Fees:
  - o Application for Reservation of Single Niche \$664.00
  - Application for Reservation of Double Niche \$786.00
  - Application for Reservation of Family Niche \$920.00
  - Application for Reservation in Laidley Ashes Memorial Garden \$920.00 for Single Niche (Western Garden)
  - Application for Reservation in Centre Garden (Water Feature) \$1,379.00 for Double Niche
  - o Application for Reservation in Eastern Garden \$1,285.00 for Double Niche
  - o Pallbearer Service \$121.00

#### Other Fees:

- Finance Standard Rate Search: \$225.00 to \$235.00 (increase of \$10.00)
- Urgent Rate Search: \$305.00 to \$315.00 (increase of \$10.00)
- 5 Fees remain unchanged:
  - o Processing Fee Refund \$37.00
  - o Copy of Prior Year Notices \$7.00 per notice
  - o Change of Ownership Fee \$101.00
  - o Administration Fee for Dishonours \$26.00
  - o Paper Bill Fee \$2.00

#### **Childcare Fees:**

• Discontinued due to the sale.

#### **Options**

Option One: Council adopt the Cost Recovery and Commercial Fees and Charges for 2025-2026, as attached, for the period 1 July 2025 to 30 June 2026.

Option Two: Council adopt the Cost Recovery and Commercial Fees and Charges for 2025-2026, as attached, for the period 1 July 2025 to 30 June 2026, with adjustments as proposed by Councillors at the Ordinary Council Meeting.

Option Three: Council do not adopt the Cost Recovery and Commercial Fees and Charges for 2025-2026, as attached.

#### **Previous Council Resolutions**

Nil

#### Critical Dates

Adoption is needed on or before 1 July 2025 for all fees except for animal related fees. Animal related fees need to be set before 21 May 2025 to enable the yearly billing of registration fees to be invoiced and sent out during June 2025.

#### **Strategic Implications**

#### Corporate Plan

Leadership and Council

#### Finance and Resource

The price increase parameter for fees and charges has been set in line with Council's long-term financial plan, while recognising the Council Cost Index developed by the Local Government Association of Queensland.

As the main cost driver for most fees is materials, contracted services and labour, the parameter used is an indicative 3.8% which covers the increase allowed under Council's Certified Agreement as well as taking into consideration the current inflation rates being experienced in the economy. Fees and charges in some instances have been set to achieve Council's requirement to have business units generate sufficient income during the year to cover their respective operating costs plus a return on capital. Other adjustments to the fee amount may be the result of changing costs or service levels, where fees have been combined or abolished, or where fees have been rounded for ease of use.

The revenue expected from fees and charges in the 2025-26 financial year of \$8.6 million is an important source of revenue and helps to offset Council's reliance on general rates.

#### Legislation and Policy

Sections 172 and 193 of the *Local Government Regulation 2012* establish the requirements for Council's Revenue Statement and Revenue Policy in relation to information on fees and charges.

Council's Revenue Statement is also required to outline the criteria used to decide the amount of the cost-recovery fee – Section 172(1)(c) and if Council conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activity's goods and services – Section 172(1).

#### **Risk Management**

Key Corporate Risk Category: FE1

Reference and Risk Description: Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

#### Consultation

Portfolio Councillor Consultation

Workshops were conducted with Council in regard to the preparation of the fees and charges register.

#### **Internal Consultation**

The proposed fees and charges contained in the attachments have been reviewed by relevant Group and Branch Managers.

#### **Attachments**

1. Register of Fees and Charges 2025 2026 50 Pages



# Lockyer Valley Regional Council

2025/2026 REGISTER OF FEES & CHARGES



Effective from 1 July 2025

Page 2 of 50

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# **Lockyer Valley Regional Council**

# 1 - Cost Recovery Fees and Charges

The Group Manager Community and Regional Prosperity and the Manager Planning, Policy and Community Wellbeing have discretion to determine the applicable fee where the listed fee in this Register is demonstrated to be incongruous with the specific circumstances of the service to be provided.

# 1.1 - Animal Management - Impounding

Fees payable for the release of animals may include: release fees, additional fees if animals are impounded after-hours, care and upkeep fees, transport fees and NLIS tagging (National Livestock Identification Scheme) if applicable.

A dog owner will also be required to pay for registration before an unregistered dog is released.

A Penalty Infringement Notice (PIN) may also be issued. The recipient of a PIN has 28 days to choose a response as detailed on the PIN. Should the fine not be paid, and no response recieved by Council, the PIN will be referred to the State Penalties Enforcement Register (SPER) as an upaid infringement. Additional fees and charges will be imposed by SPER.

#### 1.1.1 - Release of Impounded Livestock and Poultry

Fees are payable per animal

Horse (other than Stallion) or Cattle (other than Bull)	\$204.00	N
Stallion or Bull	\$285.00	N
Sheep, Goat or Pig	\$52.00	N
Poultry	\$12.00	N
Additional fee for release of livestock impounded after hours	\$182.00	N

#### **Transport Fees - Stock**

Horse or Cattle (per load)	\$192.00	N
Sheep, Goat or Pig (per load)	\$102.00	N
Transport by Private Carrier	At cost	N

# **NLIS Tagging (National Livestock Identification Scheme)**

NLIS Tag and Administration Fee	\$90.00	N
Charge is for first animal. Additional animals will be at 50% of charge.		

### Care and Upkeep of Impounded Stock

Horse or Cattle (fee per day per animal)	\$54.00	N
Sheep, Goat or Pig (fee per day per animal)	\$30.00	N
Additional fee per day where animal requires additional care to ensure animal welfare obligations are met or animal is bottle fed or hand fed	\$54.00	N

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Name	Year 25/26 Fee (incl. GST)	GST
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### 1.1.2 - Release of Impounded Dogs and Cats

1.1.2 - Nelease of Impounded bogs and Cats		
First & Second release (in Financial Year) of impounded registered dog	If all applicable conditions are met - No Charge	N
During the financial year, the First and Second Release of a registered dog that was not involved in a can animal (i.e. the alleged offending dog) OR has no history of being previously impounded OR its ow compliance notice or Penalty Infringement Notice for any animal that they own or keep, will require only applicable afterhours fee and all applicable care and upkeep charges (no impounding fee will apply).	ner having received a	ι
Release Fee for un-registered dogs and registered dogs if the criteria above are not met	\$144.00	N
The owner shall also be required to pay any applicable registration fee and/or other fees before the do	g is able to be release	ed.
Release fee for cats	\$99.00	N
Additional fee for release of dog or cat impounded after hours	\$182.00	N
Care and upkeep of Impounded Dogs and Cats (per day or part thereof)		
Dogs and Cats (fee per day per animal)	\$36.00	N
Additional fee per day where animal requires additional care to ensure animal welfare obligations are met	\$31.00	N

# 1.1.3 - Hire of Dog and Cat Traps, and Dog Collars

Trap Hire (max. 10 days) - Pick up / Returned by Resident	Free	Υ
Trap Hire (max. 10 days) - Delivered / Collected by Council	\$57.00	Υ
Fee to be paid prior to delivery.		
Citronella Spray or Static Correction collar - 14 days hire	\$31.00	Υ
Citronella Spray or Static Correction collar - 28 days hire	\$44.00	Υ
Non Return of Trap or collar after expiry of Hire Period	\$10.00	Υ
Per day up to 30 days.		
Replacement Trap Fee	\$325.00	Υ
After 30 days the trap will be deemed lost and the hirer will be responsible for replacement of trap.		
Replacement of Collar Fee	\$161.00	Υ
After 30 days the collar will be deemed lost and the hirer will be responsible for replacement of collar.		

# 1.1.4 - Surrender of Animal

An animal may be surrendered Council for disposal. A fee is charged per animal and the animal is to be delivered to the Council Pound by its owner unless Council agrees otherwise. The animal will be disposed of in accordance with Council's Local Laws.

Surrender of a Dog	\$160.00 per animal	Υ
Surrender of a Cat	\$150.00 per animal	Υ
Surrender of Livestock	\$200.00 per animal	Υ
Surrender of Poultry	\$20.00 per animal	Υ

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 Name
 Year 25/26

 Fee (incl. GST)
 GST

# 1.2 - Animal Management - Registration, Permits and Other

#### 1.2.1 - Dog Registration

- An owner of a dog must register any dog over 12 weeks of age within 14 days after starting to keep the dog.
- Registration for 12 months For new dogs registered between 1 January and 30 April, the applicable fee
  will be 50% of the fee listed in this Register for registration for 12 months.
- Registration for 12 months Dogs registered from 1 May each year, will have a registration period expiring at the end of the registration period in the following calendar year.
- If a dog reistered as a non-desexed dog gets desexed within 6 months of registration, the owner may request a refund of the difference in registration fee paid and that payable for a desexed dog. Requests must be in writing and evidence provided that the dog has been desexed.
- A Veterinarian's Certificate or Statutory Declaration will be accepted evidence that a dog has been desexed.
- · Pensioner rates apply only to holders of Age, Disability or War Veteran (Gold Card) Pension Cards.
- A recognised foster carer must provide evidence from a recognised not-for-profit animal welfare organisation identifying the person as a carer of dogs for that organisation. These dogs may only be registered for a period of 12 months. The dog must be registered under the organisation's name and the foster carer's name.
- Dogs that are Regulated Dogs (Declared Dangerous/Menacing Dogs/Restricted Dogs) must be registered
  as Regulated Dogs. These dogs may only be registered for a period of 12 months. If a currently registered
  dog is declared a Regulated Dog, for the balance of that registration period the dog's owner will be liable
  for the difference in fees between that already paid and the registration fee for a Regulated Dog. No
  pensioner discount applies to Regulated Dogs.
- A refund may apply following the death of a registered dog. The owner must provide proof of the dog's death such as a euthanasia certificate, a letter issued by a vet or statutory declaration. No refund applies if the dog dies more than 6 months after registration if registered for 1 year, or more than 18 months after registration if registered for 3 years. The remaining period of registration may be transferred to a new dog, in which case no refund will be applicable.

#### **Dog Registration**

Working Dog or Accredited Assistance Dog	Nil	N
The Animal Management (Cats & Dogs) Act 2008 exempts working dogs from registration. Council registration purposes only.	sters such dogs for	
Dog being fostered by a recognised foster carer	Nil	N
12 months registration only.		
Transfer of registration to new Dog, i.e. registration of a new dog replacing a deceased currently registered dog	\$23.00	N
Fee for new tag only. No refund for the registration of the deceased dog will apply. The dog will be registremaining of the deceased dog's registration.	stered for the period	
Reciprocal registration	\$23.00	N
Proof of dog's current registration with another local government in Australia is required. The dog will be their current registration. Fee for new tag only.	e reistered for the peri	iod of

#### **Registration for 12 months**

Dog at an approved kennel	\$36.00	N
Non-desexed dog under 6 months of age, first time registered	\$45.00	N
Desexed dog under 6 months of age, first time registered	No Charge	N
Non-desexed dog when dog's owner is a pensioner	\$88.00	N
Desexed Dog when dog's owner is a pensioner	\$35.00	N
Other Non-desexed dog	\$148.00	N

continued on next page ...

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Other Desexed dog Regulated Dog - Declared Dangerous Dog/Menacing Dog/Restricted Dog Additional fee if registration is renewed after the discount period Applies when registration fee is not paid by the due date  Registration for 3 years  Dog at an approved kennel Non-desexed dog under 6 months of age, first time registered \$220.00 Desexed dog under 6 months of age, first time registered \$75.00 Non-desexed dog when dog's owner is a pensioner \$70.00 Desexed dog when dog's owner is a pensioner \$70.00 Other Non-desexed dog Other Desexed dog Segistration is renewed after the discount period Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration Refund if dog registered for 12 months dies within 12 months of registration Refund if dog registered for 3 years dies within 18 months of registration Refund if dog registered for 3 years dies within 18 months of registration Registration Tag  First Replacement (per registration year) Free	Name	Year 25/26 Fee (incl. GST)	GST
Regulated Dog - Declared Dangerous Dog/Menacing Dog/Restricted Dog \$556.00 Additional fee if registration is renewed after the discount period \$33.00 Applies when registration fee is not paid by the due date  Registration for 3 years  Dog at an approved kennel \$72.00 Non-desexed dog under 6 months of age, first time registered \$220.00 Desexed dog under 6 months of age, first time registered \$75.00 Non-desexed dog when dog's owner is a pensioner \$176.00 Desexed dog when dog's owner is a pensioner \$70.00 Other Non-desexed dog \$296.00 Other Non-desexed dog \$296.00 Additional fee if Registration is renewed after the discount period \$66.00 Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration Refund if a dog registered for 12 months dies within 6 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year) Free	Registration for 12 months [continued]		
Additional fee if registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Registration for 3 years  Dog at an approved kennel \$72.00  Non-desexed dog under 6 months of age, first time registered \$220.00  Desexed dog under 6 months of age, first time registered \$75.00  Non-desexed dog when dog's owner is a pensioner \$176.00  Desexed dog when dog's owner is a pensioner \$70.00  Other Non-desexed dog \$296.00  Other Non-desexed dog \$296.00  Other Desexed dog \$100.00  Additional fee if Registration is renewed after the discount period \$66.00  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration \$50% refund Refund if dog registered for 12 months dies within 6 months of registration \$50% refund Refund if dog registered for 3 years dies within 12 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration \$50% refund Registration Tag  First Replacement (per registration year) Free	Other Desexed dog	\$50.00	N
Additional fee if registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Registration for 3 years  Dog at an approved kennel \$72.00  Non-desexed dog under 6 months of age, first time registered \$220.00  Desexed dog under 6 months of age, first time registered \$75.00  Non-desexed dog when dog's owner is a pensioner \$176.00  Desexed dog when dog's owner is a pensioner \$70.00  Other Non-desexed dog \$296.00  Other Non-desexed dog \$296.00  Other Desexed dog \$100.00  Additional fee if Registration is renewed after the discount period \$66.00  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration \$50% refund Refund if dog registered for 12 months dies within 6 months of registration \$50% refund Refund if dog registered for 3 years dies within 12 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration \$50% refund Registration Tag  First Replacement (per registration year) Free	•	\$556.00	N
Registration for 3 years  Dog at an approved kennel \$72.00  Non-desexed dog under 6 months of age, first time registered \$220.00  Desexed dog under 6 months of age, first time registered \$75.00  Non-desexed dog when dog's owner is a pensioner \$176.00  Desexed dog when dog's owner is a pensioner \$770.00  Other Non-desexed dog \$296.00  Other Non-desexed dog \$296.00  Other Desexed dog \$100.00  Additional fee if Registration is renewed after the discount period \$66.00  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration Fee  Refund if a dog registered for 12 months dies within 6 months of registration \$50% refund Refund if dog registered for 3 years dies within 12 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year) Free		\$33.00	N
Dog at an approved kennel  Non-desexed dog under 6 months of age, first time registered  \$220.00  Desexed dog under 6 months of age, first time registered  \$75.00  Non-desexed dog when dog's owner is a pensioner  \$76.00  Desexed dog when dog's owner is a pensioner  \$70.00  Other Non-desexed dog  Other Desexed dog  \$296.00  Other Desexed dog  Additional fee if Registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Regund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Applies when registration fee is not paid by the due date		
Non-desexed dog under 6 months of age, first time registered  Desexed dog under 6 months of age, first time registered  Non-desexed dog when dog's owner is a pensioner  Stro.00  Non-desexed dog when dog's owner is a pensioner  Desexed dog when dog's owner is a pensioner  Stro.00  Other Non-desexed dog  Other Desexed dog  Additional fee if Registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Registration for 3 years		
Desexed dog under 6 months of age, first time registered \$75.00  Non-desexed dog when dog's owner is a pensioner \$176.00  Desexed dog when dog's owner is a pensioner \$70.00  Other Non-desexed dog \$296.00  Other Desexed dog \$100.00  Additional fee if Registration is renewed after the discount period \$66.00  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration \$100% refund Refund if a dog registered for 12 months dies within 6 months of registration \$50% refund Refund if dog registered for 3 years dies within 12 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration \$50% refund Refund if dog registered for 3 years dies within 18 months of registration \$50% refund Registration Tag  First Replacement (per registration year)	Dog at an approved kennel	\$72.00	N
Non-desexed dog when dog's owner is a pensioner  Desexed dog when dog's owner is a pensioner  Stro.00  Other Non-desexed dog  Other Desexed dog  Additional fee if Registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  Firet Replacement (per registration year)  Free	Non-desexed dog under 6 months of age, first time registered	\$220.00	N
Desexed dog when dog's owner is a pensioner  Other Non-desexed dog  Other Desexed dog  Additional fee if Registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Desexed dog under 6 months of age, first time registered	\$75.00	N
Other Non-desexed dog \$296.00 Other Desexed dog \$100.00 Additional fee if Registration is renewed after the discount period \$66.00 Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration Refund if a dog registered for 12 months dies within 6 months of registration 50% refund Refund if dog registered for 3 years dies within 12 months of registration 75% refund Refund if dog registered for 3 years dies within 18 months of registration 50% refund Refund if dog registered for 3 years dies within 18 months of registration Fee  Registration Tag  First Replacement (per registration year)	Non-desexed dog when dog's owner is a pensioner	\$176.00	N
Other Desexed dog Additional fee if Registration is renewed after the discount period \$66.00  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Desexed dog when dog's owner is a pensioner	\$70.00	N
Additional fee if Registration is renewed after the discount period  Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Other Non-desexed dog	\$296.00	N
Applies when registration fee is not paid by the due date  Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration 100% refund Refund if a dog registered for 12 months dies within 6 months of registration 50% refund Refund if dog registered for 3 years dies within 12 months of registration 75% refund Refund if dog registered for 3 years dies within 18 months of registration 50% refund Registration Tag  First Replacement (per registration year) Free	Other Desexed dog	\$100.00	N
Deceased Dog - Refund of Registration Fee  Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  Registration Tag  First Replacement (per registration year)  Free	Additional fee if Registration is renewed after the discount period	\$66.00	N
Refund if dog dies within 30 days of registration  Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  75% refund  Refund if dog registered for 3 years dies within 18 months of registration  50% refund  Registration Tag  First Replacement (per registration year)  Free	Applies when registration fee is not paid by the due date		
Refund if a dog registered for 12 months dies within 6 months of registration  Refund if dog registered for 3 years dies within 12 months of registration  Refund if dog registered for 3 years dies within 18 months of registration  50% refund  Registration Tag  First Replacement (per registration year)  Free	Deceased Dog - Refund of Registration Fee		
Refund if dog registered for 3 years dies within 12 months of registration 75% refund Refund if dog registered for 3 years dies within 18 months of registration 50% refund  Registration Tag  First Replacement (per registration year) Free	Refund if dog dies within 30 days of registration	100% refund	N
Refund if dog registered for 3 years dies within 18 months of registration 50% refund  Registration Tag  First Replacement (per registration year) Free	Refund if a dog registered for 12 months dies within 6 months of registration	50% refund	N
Registration Tag  First Replacement (per registration year)  Free	Refund if dog registered for 3 years dies within 12 months of registration	75% refund	N
First Replacement (per registration year)  Free	Refund if dog registered for 3 years dies within 18 months of registration	50% refund	N
	Registration Tag		
Tag Issue Fee \$23.00	First Replacement (per registration year)	Free	N
420.00	Tag Issue Fee	\$23.00	N

# 1.2.2 - Animal Permit

# Keeping of Animals under Subordinate Local Law No. 1.5 (Keeping of Animals) 2011 and Subordinate Local Law No. 2 (Animal Management) 2011

Application for the keeping of animals	\$425.00	N
If approval granted, an annual renewal fee is to be paid		
Annual renewal of an approval for the keeping of animals	\$215.00	N

# 1.3 - Health and Regulatory Services

Registered charitable organisations and not-for-profit organisations may receive 50% refund/discount from the prescribed fee subject to producing appropriate verification.

# Applications and Approvals under Local Law No. 1 (Administration) 2011

Applications, plans and fees must be lodged, and approval given prior to the activity commencing. If the activity involves the selling of food, a licence under the *Food Act 2006* is also required.

If an application is made after 31 December, 50% of the annual fee will be payable in addition to the application fee.

Application to transfer an approval to another person	\$228.00	N

continued on next page ...

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\$228.00

Name		Year 25/26 Fee (incl. GST)	GST
1.3 - Health and Regulatory Services	[continued]		

# Application to amend conditions of an approval

# 1.3.1 - Commercial Use of Local Government Controlled Areas and Roads - Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011

#### **Application for approval**

Application for approval	\$440.00 plus	N
	annual renewal	
	fee	

#### Annual renewal of approval

Annual renewal fee for Community Groups and Charities	Nil	N
Stationary Roadside Vending NOT associated with an adjoining commercial/rural operation (e.g. pie/seafood/fruit & vegetable sales)	\$610.00	N
Stationary Roadside Vending associated with adjoining commercial business (e.g. shop using footpath to display or sell goods)	\$78.00	N
Stationary Roadside Vending - selling produce produced solely from the land adjoining the roadside location.	Nil	N
Mobile Roadside Vending (e.g. mobile ice-cream van)	\$610.00	N
Footpath Dining	\$125.00	N
Markets (per event)	\$23.00	N

# 1.3.2 - Advertising Devices – Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011

#### **Application for approval**

Application for approval	\$455.00	N
Annual renewal of approval		
Roadside Signs	\$185.00	N
Community Signs	Nil	N

# 1.3.3 - Shared Facility Accommodation (e.g. Backpackers/Hostels) - Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2011

### **Application for approval**

Application for approval	\$455.00 Plus annual renewal fee	N
Annual renewal of approval		
1-15 bedrooms	\$265.00	N
16-50 Bedrooms	\$500.00	N
51 or more bedrooms	\$655.00	N

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# 1.3.4 - Temporary Homes – Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011

Application for approval	\$455.00	N
Renewal of approval (six months)	\$230.00	N

# 1.3.5 - Caravan Parks and Camping Grounds – Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011 and Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011

Application for approval	\$455.00 Plus annual renewal fee	N
Annual renewal of approval - per camping or caravan site, or cabin	\$18.00	N

# 1.3.6 - Temporary Entertainment Events - Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011

Applications must be made at least 28 days prior to an event.

Pre-lodgement meetings are recommended.

An approval for a Temporary Entertainment Event is usually for a single event only. If it is intended to conduct entertainment events on a regular basis, a development approval under the *Planning Act 2016* may be required.

Application for approval	\$455.00	N

# 1.3.7 - Regulated Activities on Local Government Controlled Areas and Roads - Subordinate Local Law No 1.14 (Regulated Activities on Local Government Controlled Areas and Roads) 2011

Application and/or Annual renewal for a community group or charity	Nil	N
Application for approval	\$67.00	N
Annual renewal of approval	\$57.00	N

# 1.3.8 Clearing of Overgrown or Unsightly Allotments - Local Law No. 3 (Community and Environmental Management) 2011

Administration fee for arranging clearing of overgrown or unsightly allotment after owner has failed to comply with a compliance notice	\$300.00	N
Clearing of overgrown or unsightly allotment after owner has failed to comply with a compliance notice	At cost	N

#### 1.3.9 - Food Act 2006

Application fees and renewal fees include allowance for 1 inspection. Any susequent inspection may require payment of an inspection fee.

Applications, plans and fees must be lodged, and a licence given prior to the business commencing operation. A pre-lodgement meeting is recommended.

If an application is received between 1 April to 30 September (inclusive), 50% of the fee only will be payable.

Amendment of licence	\$230.00	N
Annual renewal of licence	As per the fee for application for licence	N

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Name	Year 25/26 Fee (incl. GST)	GST
Fixed Food Premises		
Design assessment	\$455.00	N
Low Risk Premises - Home based business, Bed & Breakfasts and Home stays Motels (serving breakfast only)	(for guests only	) and
Application for licence	\$265.00	N
Higher Risk Premises – Food manufacture, café/restaurant, takeaway food bar site including childcare centre, hospital kitchen and nursing home)	, caterer (on-site	and of
Application for licence - Category 1 Premises with a single customer service area and food preparation area.	\$500.00	N
Application for licence - Category 2 Premises with more than one customer service area or food preparation area, and any food manufacturer	\$655.00	N
Mobile Food Premises		
Design assessment	\$455.00	N
Application for licence for a Mobile Food Vehicle	\$650.00	N
Application for licence for a Water Carrier	\$350.00	N
Temporary Food Business		
Application for licence for 1 day event	\$90.00	N
Application for licence for 2-9 days (consecutive) event	\$180.00	N
Application for licence for a market stall food business	\$272.00	N
Food Safety Programs		
Food Safety Program Accreditation with Third Party Advice	\$500 (plus GST)	Υ
Application for accreditation of Food Safety Program	\$654 for first 5 hours (plus GST) \$130/hour after 5 hours (plus GST)	Y
First 5 hours (desk top audit inspection and report) then charged at hourly rate.		
Food Safety Audit	\$500 (plus GST)	Υ
First 5 hours (audit and report) then charged at an hourly rate.	,	
Application to amend a Food Safety Program	\$335.00	N

# 1.3.10 - Public Health (Infection Control for Personal Appearance Services) Act 2003

Applications, plans and fees must be lodged, and approval given prior to any activity or construction commencing.

Prelodgement meetings are recommended.

If an application is made after 31 December, 50% of the application fee will be payable

Design assessment	\$457.00	N
Application for a Higher Risk Personal Appearance Service	\$465.00	N
Annual renewal of licence for a Higher Risk Personal Appearance Service	\$467.00	N
Transfer of licence for a Higher Risk Personal Appearance Service	\$230.00	N
Amendment of a licence for a Higher Risk Personal Appearance Service which involves refurbishment of the premises	\$230.00	N

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Name	Year 25/26 Fee (incl. GST)	GST
1.3.11 - Miscellaneous		
Late fee for renewal of all licences/approvals not paid by due date	\$119.00	N
Fee for the release of seized and impounded vehicles, trailers, caravans and the like	\$275.00	N
Fee for release of other seized and impounded items (excluding animals)	\$116.00	N
Inspection Fee		
Inspection fee per hour	\$228.00 (min \$114)	N
Relating to Public Health (Infection Control for Personal Appearance Services) Act 2003; Food Act 2006 Act 1994; Local Laws.	6; Environmental Prot	ection
Additional fee per hour or part thereof for design assessment where plans require drafting by Council to meet compliance with legislation	\$228.00 (min \$228)	N

#### **Health Searches**

Reports on licences/approvals under the *Public Health (Infection Control for Personal Appearance Services)*Act 2003, Food Act 2006, Environmental Protection Act 1994 and relevant Council Local Laws.

Compliance report - includes an inspection and report	\$505.00	N
Record Search - includes a report based on a search of Council's records only	\$230.00	N

#### Refunds

If a fee is paid for a Design Assessment and an approval is not granted, the licence fee (not the design assessment fee) may be refunded.

If an application is withdrawn prior to it being decided, 50% of the fee paid may be refunded.

If a licence or approval is cancelled by the holder within 6 months of it being issued, 50% of the annual fee may be refunded.

Processing fee for refund of fees	\$67.00	N
Water Testing		
Water testing of drinking water (commercial business only)	\$212.00 plus actual laboratory costs	N

# 1.4 - Finance & Administration

#### 1.4.1 - Right to Information

For each 15 mins or part of 15 mins.

Application fees and processing charges are set by the State Government under the Right to Information Act 2009.

Fees apply where the application does not concern the applicants personal affairs.

# **Application Fee**

Right To Information Application Fee	\$55.75	N
Processing Charges		
No processing charge applies where processing time is less than 5 hours.		
Searching Petriaving atc	\$0.43	N

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Name	Year 25/26 Fee (incl. GST)	GST
Access Charges		
Copy of Released Material	\$0.29	N
Per black and white printed A4 page.		
1.4.2 Advice on State Land Applications		
Advice on State land applications (road closures, road licences, permits to occupy, State leases)	\$578.00	N

### 1.5 - Planning and Development

# 1.5.1 - Planning Fees

The payment of the correct application fee is a requirement for a development application to be considered a properly made application. Applicants are encouraged to discuss the relevant fee with the Development Assessment Team prior to the lodgement of the development application.

Where an application involves more than one type of development and/or land uses, the fees shall be cumulative.

The fee for a development application for a land use not defined in the planning scheme, or any other development assessment matter not listed in this register, shall be determined by the Group Manager Community and Regional Prosperity or the Manager Planning, Policy and Community Wellbeing.

Pre-lodgement meetings are held at no charge.

A 50% reduction in the fee is applicable for not-for-profit organisations (evidence to be supplied including Australian Taxation Office certificate confirming a Not-For-Profit organisation).

For major projects, the fee may be determined by the Manager Planning, Policy and Community Wellbeing or Council based on recovery of the actual cost to assess and decide the application. The Manager Planning, Policy and Community Wellbeing has the discretion to determine if a project is a "major project" based on the scale and potential impacts of the proposed development, the level of complexity of the application, and any other relevant consideration.

### 1.5.2 - Refund of Application Fees

If an application is withdrawn prior to it being decided, a percentage of the application fee will be refunded based on how far assessment of the application has progressed.

Part 1: Application	75%
Part 2: Referral or Part 3: Information request	50%
Part 4: Public notification	25%

Where an application has progressed past public notification, no refund will apply.

Processing fee for refund of fees	\$67.00	N
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#### 1.6 - Applications for Approval of Material Changes of Use

Land uses are as defined under the applicable planning scheme.

Application for development that is Code Assessment due only to non-compliance with the assessment benchmarks for Accepted Development (s5.3.3(2) of the Lockyer Valley Planning	\$1,695.00	N
Scheme)		

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Name	Year 25/26 Fee (incl. GST)	GST
1.6.1 - Residential development		
Owelling House		
Code or Impact Assessment	\$2,105.00	N
Community residence, Dual occupancy, Dwelling unit, Multiple dwelling, Relo Residential care facility, Retirement facility, Rooming accommodation, Rural Norkforce accommodation		
Code Assessment - Base fee	\$2,815.00	N
Code Assessment - Plus per unit/bedroom as relevant	\$560.00	N
Impact Assessment - Base fee	\$3,510.00	N
Impact Assessment - Plus per unit/bedroom as relevant	\$700.00	N
Caretaker's accommodation		
Code Assessment	\$1,695.00	N
Home-based business		
Code Assessment	\$1,695.00	N
Impact Assessment	\$2,813.00	N
1.6.2 - Rural		
Cropping, Permanent plantation, Roadside stall		
Code or Impact	\$1,695.00	N
Rural industry, Winery, Intensive Horticulture		
Code	\$3,510.00	N
Impact	\$7,040.00	N
1.6.3 - Animal uses		
Animal Husbandry, Animal Keeping		
Code	\$3,510.00	N
Impact	\$7,040.00	N
Aquaculture		
Code	\$3,510.00	N
Impact	\$10,550.00	N
ntensive animal industry (cattle feedlot)		
<100 SCU (SCU = Standard Cattle Unit)	\$3,510.00	N
100 to 499 SCU	\$10,550.00	N
500 to 1000 SCU	\$21,110.00	N
>1000 SCU	\$42,205.00	N
ntensive animal industry (piggery)		
<100 SPU (SPU = Standard Pig Unit)	\$3,510.00	N

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
Intensive animal industry (piggery) [continued]		
100 to 199 SPU	\$10,550.00	N
200-500 SPU	\$21,110.00	N
>500 SPU	\$42,205.00	N
Intensive animal industry (poultry farm)	\$3,510.00	N
1000 to 9,999 Birds	\$10,550.00	N
10,000 to 99,999 Birds	\$21,108.00	N
> 100,000 Birds	\$42,205.00	N

#### 1.6.4 - Commercial

ADULT STORE, AGRICULTURAL SUPPLIES STORE, BAR, BROTHEL, BULK LANDSCAPE SUPPLIES, CAR WASH, FOOD AND DRINK OUTLET, FUNCTION FACILITY, FUNERAL PARLOUR, GARDEN CENTRE, HARDWARE AND TRADE SUPPLIES, HEALTH CARE SERVICE, MAJOR SPORT, RECREATION AND ENTERTAINMENT FACILITY, MARKET, NIGHTCLUB ENTERTAINMENT FACILITY, OFFICE, OUTDOOR SALES, PARKING STATION, SALES OFFICE, SERVICE INDUSTRY, SERVICE STATION, SHOP, SHOPPING CENTRE, SHOWROOM, THEATRE, TOURIST ATTRACTION, VETERINARY SERVICE, WHOLESALE NURSERY

Code Assessment - Base fee (per each proposed land use)	\$3,510.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	N
Code Assessment - Maximum application fee	\$18,475.00	N
Impact Assessment - Base Fee (per each proposed land use)	\$4,225.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	N
Impact Assessment - Maximum application fee	\$25,410.00	N

#### Hotel

Code Assessment - Base fee	\$6,635.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	N
Code Assessment - Maximum application fee	\$21,605.00	N
Impact Assessment - Base Fee	\$8,450.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	N
Impact Assessment - Maximum application fee	\$29,640.00	N

# Environment facility, Nature-based tourism, Party house, Resort complex, Short-term accommodation, Tourist park

Code Assessment - Base Fee	\$2,815.00	N
Code Assessment - Plus per room/cabin/unit/site	\$368.00	N
Impact Assessment - Base Fee	\$4,225.00	N
Impact Assessment - Plus per room/cabin/unit/site	\$700.00	N

### 1.6.5 - Industry

LOW IMPACT INDUSTRY, MEDIUM IMPACT INDUSTRY, RESEARCH AND TECHNOLOGY INDUSTRY, TRANSPORT DEPOT, WAREHOUSE

Code Assessment - Base fee (per each proposed land use)	\$3,510.00	N
Code Assessment - Plus per m2 of gross floor area	\$5.00	N

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
1.6.5 - Industry [continued]		
Code Assessment Maximum application for	\$39,860.00	N
Code Assessment - Maximum application fee  Impact Assessment - Base Fee (per each proposed land use)	\$4,225.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	N
Impact Assessment - Maximum application fee	\$52,565.00	N
High Impact Industry, Special industry	72,000	
	¢7.040.00	N
Code Assessment - Base fee (per each proposed land use)	\$7,040.00 \$5.00	N
Code Assessment - Plus per m2 of gross floor area  Code Assessment - Maximum application fee	\$52,565.00	N
Impact Assessment - Base Fee (per each proposed land use)	\$8,450.00	N
Impact Assessment - Plus per m2 of gross floor area	\$6.00	N
Impact Assessment - Maximum application fee	\$64,115.00	N
Extractive Industry	φο 1,110.00	
•	<b>*</b> F 000 00	
≤5000 tonnes, per annum	\$5,620.00	N
>5000 to 100,000 tonnes per annum	\$24,620.00 \$42,205.00	N N
1.6.6 - Community and Other Facilities ndoor sport and recreation, Motor sport facility, Outdoor sport an	nd recreation, Park \$7,040.00	N
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport an Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community ca	nd recreation, Park \$7,040.00 \$10,550.00 are centre, Crematorium, Edu	N
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport an	nd recreation, Park \$7,040.00 \$10,550.00 are centre, Crematorium, Edu	N
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport and Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community capstablishment, Emergency Services, Funeral parlour, Outstation,	nd recreation, Park \$7,040.00 \$10,550.00 are centre, Crematorium, Edu	N cation
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport and Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community capestablishment, Emergency Services, Funeral parlour, Outstation, Code Assessment Impact Assessment Battery storage facility, Detention facility, Major electricity infrast Substation, Telecommunications facility, Utility installation Code Assessment	nd recreation, Park  \$7,040.00 \$10,550.00  are centre, Crematorium, Edu Place of worship  \$4,225.00 \$8,450.00  tructure, Renewable energy fa	N N N N Accility,
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport and Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community capitablishment, Emergency Services, Funeral parlour, Outstation, Code Assessment Impact Assessment Impact Assessment Battery storage facility, Detention facility, Major electricity infrast Substation, Telecommunications facility, Utility installation	nd recreation, Park  \$7,040.00 \$10,550.00  are centre, Crematorium, Edu Place of worship  \$4,225.00 \$8,450.00  tructure, Renewable energy fa	N cationa N N
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1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport and Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community capitablishment, Emergency Services, Funeral parlour, Outstation, Code Assessment Impact Assessment Battery storage facility, Detention facility, Major electricity infrast Substation, Telecommunications facility, Utility installation Code Assessment Impact Assessment Impact Assessment Air service	nd recreation, Park  \$7,040.00 \$10,550.00  are centre, Crematorium, Edu Place of worship  \$4,225.00 \$8,450.00  tructure, Renewable energy fa \$6,440.00 \$8,450.00	N N N N N N
1.6.6 - Community and Other Facilities Indoor sport and recreation, Motor sport facility, Outdoor sport and Code Assessment Impact Assessment Cemetery, Childcare centre, Club, Community use, Community capitablishment, Emergency Services, Funeral parlour, Outstation, Code Assessment Impact Assessment Battery storage facility, Detention facility, Major electricity infrast Substation, Telecommunications facility, Utility installation Code Assessment Impact Assessment Air service Code Assessment Impact Assessment Impact Assessment	### style="font-size: 150%;"> ## style="font-size: 150%;"> ### style="font-size: 150%;"> ### sty	N Cationa N N Accility, N N
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Name	Year 25/26 Fee (incl. GST)	GST
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# 1.7 - Reconfiguring a lot and Operational works

### 1.7.1 - Reconfiguring a Lot

Boundary Realignment	\$2,465.00 plus \$345 for each lot in excess of 2 lots	N
Subdivision - Code Assessment	\$2,465.00 plus \$560 for each additional lot	N
Subdivision - Impact Assessment	\$3,945.00 plus \$620 for each additional lot	N
Access easement - where not part of an application for boundary realignment or subdivision	\$2,465.00	N
Subdivision by lease	\$2,465.00 plus \$332 for each lease lot in excess of 1	N

#### Request for Approval of Plan of Subdivision

Standard format plans and Building format plans	\$480.00 plus \$480.00 per additional lot	N
Review and signing of easement and covenant documents (per document)	\$465.00	N
Resigning of lapsed Plan of Subdivision	\$360.00	N
Doguest for Dood Names		

#### **Request for Road Names**

Request for road/street name for a newly created road (per road)	\$545.00	N
request for rough street name for a newly streated rough (per rough	φο 10.00	• •

# 1.7.2 - Operational Work

Engineering design plans must be certified by an RPEQ.

The application fee includes a pre-start meeting, any hold point inspections (if applicable), and inspection on completion of works. Any additional inspection resulting from a previous failed inspection will be subject to payment of a fee.

Additional fees will apply if the application includes landscaping, vegetation clearing and/or design checks for electrical reticulation. Refer to separate fees for these matters.

Additional fees may apply for the review of technical reports.

# Application for approval of Roadworks, Earthworks and/or Stormwater works associated with Reconfiguring a Lot

Application for development approval for roadworks, earthworks and/or stormwater works associated with Reconfiguring a Lot	\$1,340 plus \$1230 for each additional lot	N	
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# Application for approval of Roadworks, Earthworks and/or Stormwater works NOT associated with Reconfiguring a Lot

Earthworks less than 1,800m2 or more in surface area, on land NOT included in the Flood hazard overlay and not a dam or levee	\$1,650.00	N
Earthworks of 1,800m2 or more in surface area, on land NOT included in the Flood hazard overlay and not a dam or levee	\$3,020.00	N

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
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# Application for approval of Roadworks, Earthworks and/or Stormwater works NOT associated with Reconfiguring a Lot [continued]

Earthworks on land included in the Flood hazard overlay	\$3,670.00	N
Construction of a dam or levee	\$3,670.00	N
For works not mentioned above	Base fee \$1,090 plus 0.5% of the total value of work in excess of \$10,000 (excl. GST)	N

# Landscaping

Application for development approval for landscaping	\$1,000.00	N
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# **Clearing of Vegetation**

Clearing less than 1 hectare	\$2,100.00	N
Clearing between 1 hectare and 5 hectares	\$4,060.00	N
Clearing greater than 5 hectares	\$8,120.00	N

# Advertising Device not associated with a Material change of use or Reconfiguring a lot

Advertising Device (per sign) - other than a billboard	\$1,000.00	N
Billboard	\$2,680.00	N

#### **Other Operational Works fees**

Reinspection Fee - per inspection (where insufficient preparation or contractor's staging and/or programming of works necessitates additional inspections, or where pavement inspections have failed)	\$380.00 during business hours \$576.00 outside business hours	N
Request to bond uncompleted works	\$260	N
Electricity reticulation	\$500.00	N
Electricity reticulation – amended design (per plan)	\$115.00	N
Application for approval, or change to approval, of vehicle crossover	\$265.00	N
Application for approval of rear access/shared driveway	\$500.00	N
Request to change approval for rear access/shared driveway	\$265.00	N

# 1.8 - Planning Other

# 1.8.1 - Other

# **Exemption Certificates**

Exemption Certificate requested after development has occurred	\$660.00	N
Request for Exemption Certificate for minor or inconsequential development or where circumstances no longer apply (s46(3)(b)(i) & (ii))	\$260.00	N
Request for Exemption Certificate where exemption is requested due to an error (s46(3)(b)(iii))	Nil	N
Request for Exemption Certificate under Queensland Heritage Act for works on a Local Heritage Place	\$260.00	N

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\$700.00

Year 25/26 Name GST Fee (incl. GST)

#### Building Works assessable under the Planning Scheme and Not Associated With a Material Change of Use

Where Council is Assessment Manager, and its functions and powers as Assessment Manager include those of a referral agency (s 54(3)), the fee payable for the development application is the fee for code or impact assessment listed above, plus the fee payable had Council been a referral agency (see the section below on concurrence agency fees and section 1.10.1).

Code Assessment	\$700.00	N
Impact Assessment	\$3,510.00	N
Concurrence Agency assessment of Applications for Building Works		

# Applications for building works where Council is a concurrence agency due to:

a Local heritage place a Residential purpose in residential zone
building over or near infrastructure

Concurrence Agency assessment of Applications for Building Works

#### **Applications for Preliminary Approval**

Application for Preliminary Approval to vary the effect of the Planning Scheme (a Variation Request)	\$35,165.00	N
Other applications for preliminary approval	75% of the relevant development application fee	N
As per the fee for a Development Permit		

#### Fees for Peer Reviews or Assessment of Technical and Specialist Reports

Peer review or assessment of a technical or special report (submitted with an application or in response to an information request/further advice) by an external consultant	Actual cost charged by the consultant	Υ
Additional development application fee for assessment of a technical/specialist Report (submitted with an application or in response to an information request/further advice) by a Council officer	\$565.00	Υ

### **Change Applications**

Change Application for a minor change to an approval for a Dwelling house	\$630.00	N
Change Application for a minor change involving changes to approved plans only	\$1,130.00	N
All other Change Applications for minor changes	\$1130.00 plus \$280.00 for each condition requested changed in excess of one condition.	N
Change Application for other than a minor change	As per the development application fee.	N

#### **Extension Application**

Extension application (to extend currency period) - first application to extend	\$1,130.00	N
Extension application (to extend currency period) - where one extension already granted	\$1,806.00	N

#### **Request to Cancel Development Approval**

Request to cancel a development approval	\$235.00	N
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Name	Year 25/26 Fee (incl. GST)	GST
Request to Consider Application Under a Superseded Planning Scheme		
Request for an application to be considered under a Superseded Planning Scheme	\$2,815.00	N
This fee is in addition to the development application fee should the request be granted		

# 1.8.2 - Request for Development Information - Planning items

Fee applies per lot to which the request applies

Lodgement of Request for Development Information	\$50.00	N
Each requested item (below) is in addition to the lodgement fee. See also section 1.82 and 1.10.2. One payable for each Request for Development Information form.	y one lodgement fee	is
Approval documents for a specific building or land use	\$200.00	N
Flood information, Zoning and overlays, List of current approvals, Show cause/enforcement notices, Approvals required and accepted development requirements for proposed development (fee is per item requested)	\$50.00	N

# 1.8.3 - Request for planning information

Fee applies per lot to which the request applies.

Data sharing licence for flood model for a Dwelling house only	No Charge	N
Data sharing licence for flood model other than for a Dwelling house	\$1,735.00	N

# 1.8.4 - Planning and Development Certificates

Charge is per lot.

Limited Planning and Development Certificate	\$495.00	N
Limited Planning and Development Certificate - Urgent	\$670.00	N
(2 business day turnaround)		
Standard Planning and Development Certificate	\$1,000.00	N
Standard Planning and Development Certificate - Urgent	\$1,335.00	N
(5 business day turnaround)		
Full Planning and Development Certificate	\$5,070.00	N

# 1.8.5 - Copies of Documents

Lockyer Valley Planning Scheme	\$498.00	N
Copy of a decision notice or other document listed under Schedule 22 of the Planning Regulation 2017	\$36.00	N

# 1.9 - Plumbing and Drainage

# 1.9.1 - Applications for New Plumbing and Drainage Works

A lodgement fee is to be paid with each application.

Applications for commercial buildings may incur additional fees.

Fire hydrants and/or fire hose reels and additional items are calculated at a fixture rate.

Lodgment fee	\$310.00	N
Application for up to 150 fixtures	\$140.00 per fixture	N

continued on next page ...

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# 1.9.1 - Applications for New Plumbing and Drainage Works [continued]

Application for 151 to 200 fixtures	\$21,000.00 plus \$125.00 per fixture in excess of 150	N
Application for 201 to 250 fixtures	\$27,250.00 plus \$104.00 per fixture in excess of 200	N
Application for 251 to 300 fixtures	\$32,450.00 plus \$76.00 per fixtures in excess of 250	N
Application for 301 or more fixtures	\$36,250.00 plus \$60.00 per fixture in excess of 300	N
Minor applications with no fixtures, e.g. water service (includes one inspection)	\$485.00	N
Services not associated with fixtures (e.g. water mains, manufactured buildings, fire services, temporary site ablutions)	By quote	N
Compliance assessment for public sector entities (e.g. State Government)	By quote	N
Applications that contain alternative solutions (fee is additional to application fees)	By quote	N

# 1.9.2 - Applications for On-Site Sewage Facilities

New installation, upgrade or alteration to existing facility including HSTP, septic tank, waterless toilet or grey water treatment facility.

An onsite sewage facility for less than 21EP (or less than 4200L/day)	\$640.00	N
Minor change to land application area, e.g. moving turf valve for shed (includes one inspection)	\$485.00	N

# 1.9.3 - Applications to Amend a Permit (including extending the term of a permit)

Amended plan assessment - minor amendment only (i.e. a site inspection or request for information is not required)	\$145.00 plus \$140 for each additonal fixture	N
Amended plan assessment – other than a minor amendment	\$288.00 plus \$140 for each additional fixture	N
Application to extend the term of a permit by up to 1 year	\$145.00	N
Application to extend the term of a permit by more than 1 year, and up to 2 years	\$215.00	N

# 1.9.4 - Inspections

Additional inspections, including re-inspections, for projects that are not major projects	\$145.00	N
Inspections for major projects (includes projects with complicating factors)	By quote	N
Inspection conducted after hours (per hour)	\$332.00 Monday to Friday \$478.00 Saturday, Sunday and public holidays	N

#### 1.9.5 - Refunds

A refund of 50% of the application fees paid applies when plumbing applications are withdrawn prior to a permit being issued. Requests for refunds must be in writing. No refunds apply once a permit is issued or if a permit lapses.

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
1.9.5 - Refunds [continued]		
Refund Processing Fee	\$67.00	N

# 1.9.6 - Request for Development Information - Plumbing and Drainage work items

Fee applies per lot to which the request applies

Lodgement of Request for Development Information	\$50.00	N
Each requested item (below) is in addition to the lodgement fee. See also section 1.8.2 and 1.10.2. On payable for each Request for Development Information form.	ly one lodgement fee	is
Stormwater, Certificates for Building Works, Sanitary drain plan, Hydraulics plan (fee is per item requested)	\$25.00	N

# 1.9.7 - Annual Registration of Backflow Prevention Devices

Commercial property with one device	\$87.00	N
Commercial property with between 2 and 20 devices (inclusive)	\$87 plus \$23.00 per device in excess of 1	N
Commercial property with more than 20 devices	\$524 plus \$17.00 per device in excess of 20	N
Domestic dwelling - per device	\$35.00	N

# 1.9.8 - Miscellaneous Plumbing and Drainage Fees

Request for compliance certificate for Plumbing and Drainage works for which the compliance permit was issued prior to 1 July 2019, or has lapsed within the past 12 months (includes one inspection)	\$485.00	N
Requested consultancy, site inspections, design and advice/assistance (at the discretion of the Coordinator Building and Plumbing)	By quote	Υ

# 1.10- Building Services

Fee for lodgement of building application documents by a Private Certifier	\$310.00	N
Application to use a building, other than a Class 1, 2, 3 or 4 building, for residential purposes (in accordance with section 119 of the Building Act)	\$455.00	N

# 1.10.1 - Concurrence Agency Fees (including when Council is the Assessment Manager for a Development Application for Building works)

Assessment of application for building works to determine security (bond) for demolition or removal of building from a site	\$267.00	N
Assessment of application for building works to determine security (bond) to relocate and/or rebuild a building on a site in the region	\$924.00	N
Security (bond) for removal, demolition or rebuilding of a building	Determined based on the value of the work	N
Assessment of design and siting where the proposed building works do not include an acceptable solution under QDC MP1.1, $1.2$ and $1.3$	\$655.00	N
Assessment of alternative provisions for Class 1a or 10 buildings specified under the Planning Scheme in accordance with section 33 of the Building Act	\$655.00	N
Assessment of application for building works relating to budget accommodation for compliance with QDC MP2.1 fire safety standard for budget accommodation	By quote (minimum \$655.00)	N
Assessment of application for building works for higher risk personal appearance services where the work does not comply with an acceptable solution of QDC MP5.2 (per item)	\$267.00	N

continued on next page ... Page 25 of 50

Name Year 25/26
Fee GST (incl. GST)

# 1.10.1 - Concurrence Agency Fees (including when Council is the Assessment Manager for a Development Application for Building works) [continued]

Assessment of application for building works for residential services against QDC MP5.7 residential services building standard building requirements	By quote (minimum \$655.00)	N
Assessment of whether an on-site wastewater management system complies with the Queensland Plumbing and Wastewater Code, Part 1, performance criteria P2, where building works are proposed for 1 or more additional bedrooms	\$145.00	N
Concurrence Agency Referral matters to be assessed by Local Government as prescribed in schedule 9 of the Planning Regulation 2017 that are not listed elsewhere	By quote	N

# 1.10.2 - Request for Development Information - Building work items

Fee applies per lot to which the request applies

Lodgement of Request for Development Information	\$50.00	N
Each requested item (below) is in addition to the lodgement fee. See also section 1.8.2 and 1.9.6. Only for each Request for Development Information form.	one lodgement fee i	s payable
Stormwater, Certificates for Building Works, Sanitary drain plan, Hydraulics plan (fee is per item requested)	\$25.00	N

### 1.10.3 - Building Record Searches

Search includes details of building and plumbing approvals and inspections, and details of the last OSSF inspection service date, if available.

Processing time may be up to 10 business days.

For residential property	\$200.00	N	
For commercial property	\$400.00	N	

# 1.11 - Engineering & Design

Application fee including inspection fee.

# 1.11.1 - Undertake Minor Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Minor Works Less than \$20,000.

Construction of property access (driveway)	\$265.00	N
Construction of property access (driveway) - self assessable	\$150.00	N
Installation of cattle grid and/or gate	\$265.00	N
Undertake minor works (earthworks, vegetation removal, installation of water main)	\$218.00	N
Traffic Management – Short term works	\$218.00	N
Traffic Management – Long term works	\$264.00	N
Other (to be specified)	Price on application	N
Reinspection Fee (per reinspection)	\$109.00	N

# 1.11.2 - Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use

Major Works Greater than \$20,000.

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
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# **1.11.2 - Undertake Major Works Within Road Dedication Not Associated With Reconfiguration of a Lot or Material Change of Use** [continued]

	_		-	1		
Application Fee, Including Inspection Fee					Price on application	N
1.11.3 - Road Inspection Fee	e - Removal Dw	velling				
Inspection Fee					Price on Application	N
1.11.4 - Infrastructure Repor	rts & Data					
Infrastructure Reports & Data					\$119.00	N

Name	Year 25/26 Fee (incl. GST)	GST
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# 2 - Commercial Fees & Charges

# 2.1 - Corporate Services

#### 2.1.1 - Rates Search Fees

Full Rates Search	\$235.00	N
Urgent Rates Search	\$315.00	N
1 to 2 day turnaround.		
Counter Search	\$36.00	N
Ownership, Valuation, Rates and Charges only.		

# 2.1.2 - Rate Refund Processing Fee

Processing Fee	\$37.00	N
After the first refund annually.		

# 2.1.3 - Administration Fees

Copy of Prior Years Rate Notice	\$7.00 per notice for prior years. No Charge for the current financial year	N
Change of Ownership Fee	\$101.00	N
Administration Fee for Dishonoured Payments	\$26.00	N
Paper Bill Fee	\$2.00	N
For rates paper notices. To be applied from 1 January 2023. Fee does not apply to approved pensioners.		

# 2.1.4 - Copy of Financial Statements

Hard Copy of Annual Report (including Financial Statements)	\$17.00	N
Soft Copy can be accessed from Council's Website for free.		

# 2.1.5 - Copy of Council Policies, Local Laws & Public Interest Tests

Hard Copy of Council Policies, Local Laws & Public Interest Tests	\$0.65 per page, Max \$13.00 per Policy/Local Law/ Public Interest Test	N
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# 2.1.6 - Customer Services

Scanning	\$1.00 each page up to \$10.00 maximum Min. Fee: \$0.91	Y
Per page.		

# **Photocopying Fees - Mono**

A4	\$0.50	Υ
A3 Sheet	\$1.00	Υ

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Name	Year 25/26 Fee (incl. GST)	GST
Photocopying Fees - Colour		
A4	\$1.00	Υ
A3 Sheet	\$2.00	Υ
2.2 - Water		
2.2.1 - Sale of Bore Water From Standpipe		
Bore water standpipe sales (per KI)	\$5.50	N
Per KL.		
Bond for Bore Key	\$280.00	N
2.3 - GIS Mapping		
2.3.1 - Large Format Printing/Scanning		
A2/A1/A0 sizes (per page)	\$36.00	Υ
2.3.2 - Road Map Booklet		
Road Map Booklet	\$29.00	N

# 2.3.3 - Standard Mapping

For customised mapping requests the charge will be calculated on the standard maps charges plus preparation time based on service charges (below).

For requests relating to Planning and/or Flood information, please refer to Council's Cost Recovery Fees & Charges item 1.8.2.

A4/A3 Size	\$36.00	N
A2/A1 Size	\$57.00	N

# 2.3.4 - Digital Spatial Data

Asset/Cadastral data per Sq KM	\$105.00	N
Minimum 1km		
Contour/LiDAR data per Sq KM	\$145.00	N
Minimum 1km (2022 LiDAR/Contours data not provided)		
Aerial Photography per Tile	\$130.00	N
Minimum 1 Tile		

# 2.3.5 - Service Charges

GIS Operator Fee (per hr for Customised mapping only)	\$65.00	N
Minimum 1 hour		

# 2.4 - Library

# 2.4.1 - Library Membership

A permanent resident of Queensland	Free	N
A student of an educational establishment in the Lockyer Valley Region	Free	N

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
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# 2.4.1 - Library Membership [continued]

A person who is permanently employed in the Lockyer Valley Region	Free	N
A person who resides in the local government areas of the Lockyer Valley Region, Somerset Region, Ipswich City or Toowoomba Region	Free	N

# 2.4.2 - Library Membership - Security Deposits

A Refundable Security Deposit is payable by:

- Non permanent Hotel/Motel residents.
- Persons not permanently residing, attending a school or college, or working in the Lockyer Valley Regional Council area.
- Persons not residing in any of the above reciprocal Regions.
- Persons unable to provide identification with proof of residency.

Non-Permanent Residents	\$50.00	N
2.4.3 - Other Fees		
Inter Library loans from other than a Queensland public library	\$36.00	Υ
Per request from other institutions.		
Replacement Card - Any Subsequent card	\$2.00	N
2.4.4. Face for Least/Damagned Home		
2.4.4 - Fees for Lost/Damaged Items		
Processing Foo	¢10.00	NI

# Processing Fee \$10.00 N Replacement Item Supplied by Borrower

charged when customer has purchased replacement item -Books, DVDs, CDs and magazines may be replaced by the customer with a new copy of the same title and format. For new non-fiction titles and magazines, the same edition is required. Second-hand copies are not acceptable.

copies are not acceptable.		
Recovery fee	\$26.00	N
charged when outstanding charges for lost or damaged items are referred to a recovery agency		
Minor damage only, including insignificant loss of a part of a toy	\$10.00	N
Adult Print Collection	\$47.00	N
Audio Books - Adult	\$150.00	N
Junior and young adult print collection and audio books	\$31.00	N
Reference and local history books	\$150.00	N
DVDs, music CDs and audio kits	\$42.00	N
Toys and literacy kits	\$67.00	N
Where total replacement is required.		
Magazines	\$10.00	N
Interlibrary loan	\$67.00	N
Tablets, iPads and LaunchPads	Market value of replacement or cost of repair	N

 Name
 Year 25/26

 Fee (incl. GST)
 GST

# 2.4.5 - Library Items - Replacement Costs

Replacement Policy:

- Books, Videos, DVDs, CDs & Magazines may be replaced by the borrower with a new copy of the same title & format.
- For new non-fiction titles & magazines, the same year of publication and edition is also required.
- Second-hand copies are not acceptable.

#### 2.4.6 - Other Library Fees

Inter library loans from a Queensland public library	Free cost to request an Inter- library-loan from a Qld Public library.	Y
Library Bags	\$2.00	Υ
Youth and children's activities (unless fully funded by First 5 Forever or similar)	\$5.00	Υ
Per Child		
Seminars, workshops or special events	Per event costs	Υ
As per event costs.		

# 2.4.11 - Art Gallery

Commission on sales from exhibitions	20% of sales	Υ
Exhibition (if a combined exhibition the fee will be shared between the exhibitors)	\$200.00	Υ
Opening function	\$200.00	Υ
Gallery curated local exhibition - per artist	\$36.00	Υ
Each individual artist to pay.		

# 2.5 - Saleyards - Laidley

#### 2.5.1 - Yard Fees

Per Head.

Cattle	\$8.00	Υ
Per Head		
Calves	\$5.00	Υ
Infrastructure Replacement Levy	\$1.00	Υ

# 2.5.2 - Other Fees

New Agents Application Fee	\$3,250.00	Υ
One off payment.		
Annual Saleyard Permit (Renewal)	\$1,246.00	Υ
Agents Fees	\$818.00	Υ
Per Sale.		
Registered Stud Sale Access Fee	\$758.00	Υ
All cattle must have registration papers.		
Dipping Fees	\$3.00	Υ
Per Head		
Minimum Charge	\$240.00	Υ

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
2.5.2 - Other Fees [continued]		
Holding Fees	\$1.00	Υ
Per Head, Per day or part thereof.		
Open & Closing of Saleyards	\$357.00	Υ
Weekends or Public Holidays.		
Disposal of Deceased Animal	\$144.00	Υ
per head		
Sale of Animal Waste	\$12.00	Υ
Sale of Animal Waste (waste is to be loaded and transported at the purchasers own expense and risk)	– per box trailer or u	te load

#### 2.5.3 - Advertisement Fees

Style One - Height (peak 900mm, sides 600mm) x Width 4,800mm	\$1,557.00	Υ
Style Two - Height 810mm x Width 950mm	\$727.00	Υ
Style Three - Height 900mm x Width 7,700mm	\$1,038.00	Υ

# 2.6 - Waste Disposal

The Queensland state waste levy where applicable is applied in addition to the fees and charges listed below.

# 2.6.1 - All Regional Landfill & Transfer Stations

#### **Domestic Waste**

#### **General Waste**

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

#### **Fixed Charges**

#### Per Unit.

Up to 0.24m3 (240 litres) per person and/or per vehicle each day (only applies to LVRC residents)	No Charge	Υ
Sedan, SUV, Station Wagon, > 0.24m3 (240 litres)	\$11.00	Υ
Trailer (maximum size 6x4)	\$17.00	Υ
Where a trailer $6X4$ has extended sides (eg cage or hungry boards) then the operator shall assess the volume moves into the trailer $> 6$ X 4 (non-commercial) category at which point the higher rate will app		<b>;</b>
Ute	\$17.00	Υ
Trailer >6x4 (non commercial)	\$28.00	Υ
Trailer >6x4 (non commercial)  Where a trailer is > 6 X 4 carrying less waste that would fit into a 6 x 4 trailer, then the Trailer (maximum	1-0.00	1

# Variable Charges

#### Per tonne/per cubic metre

Truck or Trailer (greater than 6X4) (per cubic meter) - Domestic Waste	\$82.00	Υ
Per cubic metre charge if weigh bridge not available. Domestic Quantity of Waste to landfill greater than 6 x 4		
Truck or Trailer (greater than 6X4) (per tonne) - Domestic Waste	\$164.00	Υ
Per tonne charge if weighbridge is available. Domestic Quantity of Waste to landfill greater than 6 x 4		

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Name	Year 25/26 Fee (incl. GST)	GST
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#### Green Waste - Uncontaminated

Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, etc otherwise general waste fees apply.

Up to 0.24m3 (240 litres) per person and/or per vehicle each day (only applies to LVRC residents)	No Charge	Υ
Sedan, SUV, Station Wagon or Trailer (maximum size 8x5) and Ute	\$10.00	Υ
Truck or Trailer (greater than 8x5) (per cubic meter)	\$32.00	Υ
Per cubic metre charge if weigh bridge not available. Domestic quantity of green waste greater than 8 x 5		
Truck or Trailer (greater than 8x5) (per tonne)	\$51.00	Υ
Per tonne charge if weighbridge is available. Domestic quantity of green waste greater than 8 x 5		

#### Green Waste - Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

Per cubic metre charge if weigh bridge not available	\$82.00	Υ
(If it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud, waste fees apply	ect), waste to landfill	general
Per tonne charge/weigh charge if weighbridge is available	\$164.00	Υ
(If it contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect), waste to landfill general waste fees apply		

#### Concrete - Uncontaminated

Must NOT contain timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Ute or Trailer (maximum size 6 x 4) No Charge	No Charge.	Υ
Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$248.00	Υ
Per cubic metre charge if weigh bridge not available. Domestic quantity of concrete greater than 6 x 4		
Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$110.00	Υ
Per tonne charge if weighbridge is available. Domestic quantity of concrete greater than 6 x 4		

#### **Ozone Protection**

Refrigeration/Freezer/Air Conditioning Units

Commercial (household size) Refrigeration/Freezer/Air Conditioning Units	\$17.00	Υ
Refrigeration/Freezer/Air Conditioning Units	\$14.00	Υ
Gas Reclaim certificates from certified person/persons must be shown as proof prior to disposal if an exemption is sought.		

#### **Tyres**

Commercial Companies tyres not permitted.

Large earthmoving/mining equipment tyres not permitted.

Domestic Passenger (Includes Motorcycle Tyre) - Each	\$10.00	Υ
4x4 - each	\$17.00	Υ
Additional Charge with Rim attached	\$12.00	Υ
Additional charge per tyre if rim is attached. Gatton Landfill Only		

#### Recycling

Source separated & contaminate free. Cardboard, steel, glass, batteries, e-waste, waste oil (20 litre	No Charge	Υ
maximum), DrumMuster, T-tape etc placed into dedicated recycling facility	_	

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
Recycling [continued]		
Gas cylinders	\$16.00	Υ
Charge is per cylinder, up to 9kg only. Vehicle gas cylinders and fire extinguishers not accepted.		
Clean Fill/Soil (Uncontaminated)		
Clean Fill/Soil (Uncontaminated)	No Charge	Υ
Mattress		
Mattress	\$17.00	Υ
Waste From Out of Region		
In addition to General Waste Fees.		
Non LVRC resident - Sedan, SUV, Station Wagon, Trailer (maximum size 6x4), Ute	\$68.00	Υ
Non LVRC resident. In addition to general waste fees.		
Replacement Bin		
Replacement Bin	\$79.00	Υ
Wheelie Bin Replacement (wilful damage, illegally removed by occupant etc.) validated by authorise	ed person investigation	

#### Commercial/Industrial/Contract Household Cleanup Waste

"Commercial" includes but not limited to any of the following:

- (a) a hotel, motel, caravan park, cafe, food store or canteen;
- (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;
- (c) premises where a sport or game is ordinarily played in public;
- (d) an exhibition ground, show ground or racecourse;
- (e) a farm;
- (f) an office, shop or other premises where business or work, other than a manufacturing process, is carried
- (g) a person/operator &/or company that is carrying out work/business for fee or reward; or
- (h) Council waste. The relevant fee for the type of Council waste will commence from 1 July 2014. This charge will be applied through Work Order numbers.

#### Commercial & Business General Waste

General Waste excludes gas cylinders, tyres, asbestos, contaminated soil, dead animals, refrigeration/freezer/air conditioning units with gas & electronic waste.

#### **Approved Charity Store Waste**

When disposing of innappropriate material, Charity stores can recieve a 50% discount on the general waste disposal fee where registered with Council.

Transactions must be by account or corporate credit card.

#### **Fixed Charges**

Per Unit.

Less than 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$25.00	Υ

continued on next page ...

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<sup>&</sup>quot;Industrial" includes a manufacturing process.

Name	Year 25/26 Fee (incl. GST)	GST
Fixed Charges [continued]		
Sedan, SUV, Station Wagon, > 0.12m3 (120 litres) if weighbridge not available - Gatton & Laidley only	\$31.00	Υ
Trailer (maximum size 6x4) if weighbridge not available - Gatton & Laidley only	\$52.00	Υ
Where a trailer $6x4$ has extended sides (eg cage or hungry boards) then the operator shall assess the volume is $> 6x4$ at which point the higher rate (Larger Vehicle) will apply.	load to determine if th	ne
Ute - if weighbridge not available - Gatton & Laidley only	\$52.00	Υ
Ute plus Trailer (maximum size 6x4) - if weighbridge not available - Gatton & Laidley only	\$91.00	Υ
Ute + Trailer of waste to landfill - Where a trailer 6x4 has extended sides (eg cage or hungry boards) the load to determine if the volume is > 6x4 at which point the higher rate (Larger Vehicle) will apply.	nen the operator shall	assess

# Variable Charges

# Per tonne/per cubic metre

Larger vehicles. Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$82.00	Υ
Larger vehicles. Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$164.00	Υ

#### Cleanfill/Soil - Uncontaminated

Clean Fill/Soil Uncontaminated	Per Tonne	Υ
	Min. Fee: \$20.00	
i.e. Contains no timber/vegetation/steel/plastic/concrete (greater than 300mm dia) stone/bricks/contaminated soil/asbestos products etc.		
If material contains these contaminates then material is classified as general waste & general waste fees apply.		

#### Concrete - Uncontaminated

i.e. Contains no timber/vegetation/steel/ plastic/contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$248.00	Υ
(i.e. contains no timber/vegetation/steel/plastic/builder waste/contaminated soil/asbestos products ets.)		
Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$110.00	Υ
(i.e. contains NO timber/vegetation/steel/plastics/builders waste/contaminted soil/asbestos products etc.)		

### Concrete - Contaminated

i.e. Contains timber/vegetation/steel/plastic / mixed building material etc.

Per cubic metre charge if weigh bridge not available	\$470.00	Υ
(i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) Mixed	ed load Waste to landf	fill
Per tonne charge/weigh charge if weighbridge is available	\$198.00	Υ
(i.e contains non regulated waste such as timber/vegetation/steel/plastic/mixed building materials) mixed load waste to landfill		

### Concrete - Contaminated

i.e. Contains contaminated soil/asbestos products etc.

Per cubic metre charge if weigh bridge not available	\$1,107.00	Υ
(i.e contains regulated waste such as contaminated soil) waste to landfill		
Per tonne charge/weigh charge if weighbridge is available	\$469.00	Υ
(i.e contains regulated waste contaminated soil) Special burial waste to landfill		

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
Concrete - Contaminated [continued]		
Weigh charge if weighbridge is available - minimum charge	\$137.00	Υ
(i.e contains regulated waste such as contaminated soil) Special Burial waste to landfill		

#### Green Waste - Uncontaminated

i.e. Contains no steel, plastic, concrete, building products, milled/treated timber.

Excludes Tree stumps and Root Boles larger than 300mm in diameter

Trailer/Ute 6x4	\$23.00	Υ
(Must NOT contain general waste, steel, plastic, concrete, building products, asbestos, milled/treated t general waste fees apply	imber, soil, mud,ect) o	otherwise
Per cubic metre charge if weigh bridge not available - Gatton & Laidley only	\$32.00	Υ
(Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil waste fees apply	, mud,ect) otherwise ເ	general
Per tonne charge/weigh charge if weighbridge is available - Gatton & Laidley only	\$51.00	Υ
(Must NOT contain general waste, steel, plastic, concrete, building products, milled/treated timber, soil waste fees apply.	, mud,ect) otherwise (	general
Minimum charge \$10.00 (inc. GST).		

#### Green Waste - Contaminated

i.e. Contains steel, plastic, concrete, building products, milled/treated timber.

Per cubic metre charge if weigh bridge not available	\$82.00	Υ
(Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect	) waste to landfill	
Per tonne charge/weigh charge if weighbridge is available	\$164.00	Υ
(Contains general waste, steel, plastic, concrete, building products, milled/treated timber, soil, mud,ect) waste to landfill		

# Trickle Tape (T-Tape)

T-tape (uncontaminated) - Gatton only	No Charge	Υ
contains NO excessive mix of other plastics AND/OR soil remnants. Is clean and placed for dedicated recycling. Maybe subject to change due to market acceptance.		
T-tape (Contaminated) - per tonne charge/weigh charge if weighbridge available - Gatton only	\$164.00	Υ
Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as general waste & waste to landfill general waste fees apply.		
T-tape (Contaminated) - per cubic metre if weighbridge not available - Gatton only	\$82.00	Υ
Contains an excessive mix of other plastics AND / OR soil remnants. Material is then classified as gen general waste fees apply.	eral waste & waste to	landfill

# Waste From Out of Region

In addition to Commercial & Businesses General Waste Fees.

Per cubic metre charge if weigh bridge not available	\$144.00	Υ
Waste from out of region - Non LVRC Commerical/Industrial/Contract Household Cleanup Waste - waste fee to landfill		
Per tonne charge/weigh charge if weigh bridge is available	\$228.00	Υ
Waste from out of region - Non LVRC Commerical/Industrial/Contract Household Cleanup Waste - Waste to landfill		

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Year 25/26 Fee (incl. GST) Name GST

#### Recycling

Drop off of Commercial sourced recycling not permitted.

Commercial gas cylinders not permitted.

# **Special Burials**

Available Gatton Only - By Appointment Only - Please Phone 1300 005 872		
Asbestos or Contaminated Soil (DES approved) cubic metre charge if weighbridge not available	\$113.00	Υ
Accepted at Gatton Landfill  • Special burial onsite contaminated soil - subject to soil analysis and ability to receive licence conditions  • Special burial off-site asbestos	e in accordance with	
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available	\$249.00	Υ
Accepted at Gatton Landfill  • Special burial onsite contaminated soil - subject to soil analysis and ability to receive licence conditions  • Special burial off-site asbestos	e in accordance with	
Asbestos or Contaminated Soil (DES approved) weigh charge if weighbridge is available - Min Charge	\$82.00	Υ
Accepted at Gatton Landfill  • Special burial onsite contaminated soil - subject to soil analysis and ability to receive licence conditions  • Special burial off-site asbestos	e in accordance with	
Small Animals (dogs, cats) each	\$19.00	Υ
Gatton Landfill Only		
Medium (goat, sheep, large dog etc) each	\$34.00	Υ
Gatton Landfill Only		
Large Animals (horse, cattle etc) each	\$150.00	Υ
Gatton Landfill Only		
Greenwaste Mulch Sales		
Domestic load less than 1m³. (i.e. approx one 6 x 4 trailer load)	\$18.00	Υ
Limited to one load per vehicle each day.		
Commercial quantities > minimum 2m³	\$29.00	Υ
Community Use	No Charge	Υ
Approval must be obtained with Statutory Declaration.		

# **Concrete Sales**

Sale of recycled and crushed concrete.

**Polypropylene Bags and Sacks** 

Polypropylene Bags and Sacks

Gatton landfill only.

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\$2.00

 Name
 Year 25/26

 Fee (incl. GST)
 GST

# 2.7 - Cemeteries

# 2.7.1 - Gatton, Laidley, Caffey, Forest Hill & Murphys Creek

#### **General Cemetery**

Application for Interment	\$1,522.00	N
Unreserved Land - Double Depth.		
Application for Reservation of Plot	\$1,470.00	N
Double Depth.		
Extra Depth	Price on application	Υ
Additional Fee.		
Interment Fee	\$1,909.00	Υ
Interment Fee for Child aged 12 and under	\$845.00	Υ
Land for Child Grave (Smaller Plot)	\$553.00	N
Breaking of Concrete on Graves	Price on application	Υ
Additional Fee.		
Land for Burial of Ashes	\$735.00	N
Half Plots.		
Burial of Cremation Ashes	\$405.00	Υ
Re-Opening Grave / Exhumation	Price on application	Υ
Hand Digging	Price on Application	Υ
Additional Fee.		
Application for Monumental Work and Plaque Modifications	\$104.00	N
Fee does not apply to Commonwealth War Graves.		

#### **Overtime Rates**

Additional overtime rates apply to funerals booked after 2.30pm on workdays, and anytime on weekends and public holidays.

Overtime Rates	\$228.00	Υ
Per Hour		

#### Columbarium

Purchase of Columbarium Space.

Single Niche	\$716.00	N
Double Niche	\$838.00	N
Family Niche	\$972.00	N
Interment of Ashes (Incl. Niche Plaque Installation by Council)	\$405.00	Υ
Removal of Ashes	\$228.00	Υ
Application for Reservation of Single Niche	\$664.00	N
Application for Reservation of Double Niche	\$786.00	N
Application for Reservation of Family Niche	\$920.00	N

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Name	Year 25/26 Fee (incl. GST)	GST
Laidley Ashes Memorial Garden		
Western Garden - Single Niche	\$972.00	N
Centre Garden - Double Niche	\$1,431.00	N
Eastern Garden - Double Niche	\$1,337.00	N
Interment of Ashes (Incl. Niche Plaque Installation by Council)	\$405.00	Υ
Removal of Ashes	\$228.00	Υ
Application for Reservation - Western Garden - Single Niche	\$920.00	N
Application for Reservation - Centre Garden (Water Feature) - Double Niche	\$1,379.00	N
Application for Reservation -Eastern Garden - Double Niche	\$1,285.00	N
Gatton Cemetery Chapel		
Hire Fee (2.5 hours)	\$200.00	Υ
Extra Time (per half hour)	\$62.00	Υ
Additional half hour time slots in addition to original hire fee		
Pallbearer Service	\$121.00	Υ

# 2.8 - Showgrounds

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

#### **Discounts:**

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations using Council facilities to raise funds for a charity or cause.

Not for profit (70% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

# 2.8 – Entire Showgrounds – Show Ring, Grandstand, Camping Grounds & Carpark Booking Fee

Booking Fee \$27.00 Y

#### 2.8.1 - Entire Showgrounds - Show Ring, Grandstand, Camping Ground and Carpark

The Manager Community Facilities & Services is authorised to use discretion in relation a reduction of fees for block bookings.

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Name	Year 25/26 Fee (incl. GST)	GST
Bond		
Bond Without Alcohol	\$250.00	N
Bond With Alcohol	\$500.00	N

# Warm Up Arena

Users will be charged for rectification works should the arena not be returned to the same standard as when the user took possession.

#### **Show Ring**

Council further reserves the right to increase this hire charge if it considers that damage may occur to centre ring or track surface.

Hire Fees per Hour	\$73.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire fees per Half Day	\$139.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$278.00	Υ
7am - Midnight		

#### Carpark

Hire Fees per Half Day	\$71.00	Υ
Hire Fees per Hour	\$43.00	Y
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Full Day	\$144.00	Υ
7am - Midnight		

# Lights

Light Fee per Hour	\$74.00	Υ
Per hour to a maximum of 12 hours per day.		
Light Fees per Half Day	\$139.00	Υ
Half day booking 3 - 8 hours		
Light Fees per Full Day	\$278.00	Υ
7am - Midnight.		

# **Speedway**

Speedway	\$803.00	Υ
Per Race Meeting.		

# Circus

Bond	\$1,135.00	N
Hire Fee	\$811.00	Υ
Per Day.		

### **Caravans & Campers**

Stay must be in conjunction with an event.

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
Caravans & Campers [continued]		
Powered Site	\$23.00	Y
Per night.	\$23.00	
•	\$23.00	Y
Unpowered Site Per night.	\$23.00	Y
Grandstand		
First Floor Function Room		
Includes Kitchenette, Disabled Access & Toilets.		
Hire Fees per Hour	\$36.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$71.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$139.00	Υ
7am - Midnight.		
Can Bar		
Hire Fees per Hour	\$36.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$71.00	Y
Hire Fees per Full Day	\$139.00	Υ
7am - Midnight.		
Kitchen & Dining		
Hire Fees per Hour	\$36.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$71.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$139.00	Υ
7am - Midnight.		



#### 2.9 - Public Halls & Function Rooms

Should be read in conjunction with Terms & Conditions of General Conditions of Hire. Contact Council's Customer Service Centre to arrange bookings.

#### **Discounts:**

Commercial Business (nil discount) - Business or Government Agency (includes dance schools & dance festivals, gem festivals or any for profit business). Also includes Sporting clubs or other groups selling alcohol in conjunction with an event, and private functions.

Subsidised Commercial (50% discount) - Schools, churches, concerts and musical events (for schools) are classified subsidised commercial.

Fundraising (25% discount) - For-Profit organisations, Council would require a statement from the charity receiving the donation funds.

Not for profit (70% discount) - Charitable organisations, and community groups using the facility to conduct community activities (proof of Not for Profit status from the Australian Taxation Office is required). Applicant / hirer must be the person or organisation responsible for and running the event and hold the applicable Public Liability Insurance.

Other fee waivers in special circumstances may be approved upon application by the hirer.

#### 2.9 - Public Halls & Function Rooms Bonds

Bond Without Alcohol	\$250.00	N
Bond With Alcohol	\$500.00	N
2.9 - Public Halls & Function Rooms Booking Fee		
Booking Fee	\$27.00	Y
2.9.1 - Gatton Shire Hall		
Hire Fees per Hour	\$55.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$120.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$203.00	Υ
7am - Midnight.		
Rooms at Gatton Shire Hall		
Lapidary Club	\$483.00	Υ
Per annum.		

# 2.9.2 - Laidley Cultural Centre

#### **Whole of Complex**

Auditorium and Function Room.

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
Whole of Complex [continued]		
Hire Fees per Hour	\$55.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$120.00	Υ
Hire Fees per Full Day	\$203.00	Υ
7am - Midnight.		
Auditorium/Function Room		
Hire Fees per Hour	\$42.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$97.00	Υ
Half day booking 3 - 8 hours	401.00	
Hire Fees per Full Day	\$140.00	Υ
7am - Midnight.	Ψ1-0.00	•
a) Hire of entire complex grants exclusive use to hirer of all squash court fac b) No casual hire permitted after 10.00pm Monday-Friday.		
a) Hire of entire complex grants exclusive use to hirer of all squash court fac	cilities for the period of him	е.
Squash Courts  a) Hire of entire complex grants exclusive use to hirer of all squash court facts b) No casual hire permitted after 10.00pm Monday-Friday.  Per Court  Per hour	cilities for the period of hir	e. Y
a) Hire of entire complex grants exclusive use to hirer of all squash court fac b) No casual hire permitted after 10.00pm Monday-Friday. Per Court Per hour.	\$19.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court fac b) No casual hire permitted after 10.00pm Monday-Friday. Per Court		
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.	\$19.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factory.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.	\$19.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factory.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.  Unlimited use of squash court/per court.	\$19.00 \$38.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court. Unlimited use of squash court/per court.  Per Month	\$19.00 \$38.00 \$136.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.  Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum	\$19.00 \$38.00 \$136.00 \$266.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.  Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum	\$19.00 \$38.00 \$136.00 \$266.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court. Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum  2.9.4 - Helidon Community Centre	\$19.00 \$38.00 \$136.00 \$266.00 \$675.00	Y Y Y Y Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factors.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court.  Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum  2.9.4 - Helidon Community Centre  Hire Fees per Hour	\$19.00 \$38.00 \$136.00 \$266.00 \$675.00	Y Y Y Y Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factory.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court. Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum  2.9.4 - Helidon Community Centre  Hire Fees per Hour  Per hour up to a maximum of 12 hours per day.	\$19.00 \$38.00 \$136.00 \$266.00 \$675.00	Y
a) Hire of entire complex grants exclusive use to hirer of all squash court factory.  Per Court Per hour.  Entire Complex Per hour.  Prepayment  Type of Hire - per court. Unlimited use of squash court/per court.  Per Month Per Quarter Per Annum  2.9.4 - Helidon Community Centre  Hire Fees per Hour Per hour up to a maximum of 12 hours per day.  Hire Fees per Half Day	\$19.00 \$38.00 \$136.00 \$266.00 \$675.00	Y

# 2.9.5 - Murphys Creek Community Hall

Hire Fees Per Hour	\$42.00	Υ
Per hour up to a maximum of 12 hours per day		
Hire Fees per Half Day	\$90.00	Υ
Half day booking 3 - 8 hours		

continued on next page ...

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Name	Year 25/26 Fee (incl. GST)	GST
2.9.5 - Murphys Creek Community Hall [continued]		
Hire Fees per Full Day	\$140.00	Υ
7am - Midnight.		

# 2.9.6 - Grantham Butter Factory

As per Council's Community Grants & Assistance Procedure only the Larsens Room (previously known as the Community Room) is eligible for Fee Waivers, the Jamieson Room is **NOT ELIGIBLE** for fee waivers.

#### **Whole of Complex**

Jamieson & Larsen Rooms.

Hire Fees per Hour	\$42.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$90.00	Υ
Half day booking 3 - 8 hours		
Hire Fee per Full Day	\$140.00	Υ
7am - Midnight.		

#### **Jamieson Room**

Commercial Kitchen, Mezzanine & Room Hire.

Hire Fees per Hour	\$21.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$38.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$78.00	Υ
7am - Midnight.		

#### **Event Hire Larsen Room**

## Community Area.

Hire Fees per Hour	\$16.00	Υ
Per hour up to a maximum of 12 hours per day		
Hire Fees per Half Day	\$38.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$78.00	Υ
7am - Midnight.		

# Grantham Butter Factory Commercial Kitchen - Independent Use Only

Hire Fees per Hour	\$21.00	Υ
Per hour up to a maximum of 12 hours per day		
Hire Fees per Half Day	\$38.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$78.00	Υ
7am - Midnight.		

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Name	Year 25/26 Fee (incl. GST)	GST
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#### 2.9.7 - Withcott Sports Centre

Includes Hire of Kitchen / Kiosk / Meeting Room

Hire Fees per Hour	\$42.00	Υ
Per hour up to a maximum of 12 hours per day.		
Hire Fees per Half Day	\$90.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$140.00	Υ
7am - Midnight.		

# 2.9.8 - Laidley Sports Complex

Sporting groups who are regular users of the Laidley Rec Grounds (Laidley Touch, Laidley Rugby League, Laidley Soccer, Laidley Little Athletics, Lockyer Little Athletics, Laidley Netball, Lockyer Softball) are able to use the facility at no cost for their normal season use (training, games, presentations etc.), however if they are wanting to have a fundraiser night, gala dinner, thank-you night, they will pay the full bond and a flat fee of \$200. Any other non-profit group must pay the full fees as set in the fees and charges.

#### **Club Users**

Annual Kitchen and Storage	No Charge	Υ
Annual Storage Only	No Charge	Υ
Meeting Rooms	No Charge	Υ
Excluding Bar and Commercial Kitchen.		

#### **Event Hire**

Multipurpose Hall Hire (Bar, Storage, Airconditioning and Coldroom). Half day booking 3 - 8 hours

Hire Fees per Hour	\$42.00	Υ
Per hour up to a maximum of 12 hours per day		
Hire Fees per Half Day	\$90.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$140.00	Υ
7am - Midnight.		

#### 2.9.9 - Library Meeting Rooms

As per Council's Community Grants & Assistance Procedure the Library Meeting Rooms are NOT ELIGIBLE for fee waivers.

Gatton Library - Hub and Local History Rooms	\$15.00	Υ
per hour, or part thereof		
Davson Room	\$25.00	Υ
Laidley Library & Customer Service Centre - Wyman Room	\$25.00	Υ
per hour, or part thereof		

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Name	Year 25/26 Fee (incl. GST)	GST
2.9.11 - Lockyer Waters Community Centre		
Hire Fees per hour	\$46.00	Υ
Per Hour		
Hire Fees per Half Day	\$99.00	Υ
Half day booking 3 - 8 hours		
Hire Fees per Full Day	\$154.00	Υ
7am to midnight		

# 2.11 - Building Services

# 2.11.1 - Building

Lodgement Fee is to be paid with each application for development approval.

Where Council is Assessment Manager, and its functions and powers as Assessment Manager include those of a referral agency (s 54(3)), the fee payable for the development application is the fee for assessment under section 2.11.1, plus the fee payable had Council been a referral agency (see sections 1.8.1 and 1.10.1).

All fees are based on footing and slab inspections being undertaken by an RPEQ.

Fees determined by quote will be based on an estimate of the time involved at an hourly rate.

Council's Building Certification Services are provided free of charge for buildings and structures on Council owned land under the following circumstances:

- · Level 1 certification is not required;
- · The project is not for a commercial activity;
- The work is being carried out for a sporting, community or charitable group that has Not-for-Profit status;
   and
- A letter of support has been provided for the works by Council.

Lodgement fee for all applications lodged for approval by Council's building certifiers	\$310.00	Υ
Application for Class 1a Buildings		
New dwellings (including removal dwellings)	\$1,900.00	Υ
Addition to a dwelling for a Verandah/deck	\$841.00	Υ
Other additions or alterations to a dwelling (including raising & restumping)	\$1,080,00	Υ

# Applications for Class 10 Buildings and Structures (outbuildings, carports, patios, swimming pools, etc.)

New Class 10 building	\$670.00	Υ
Addition to Class 10 building	\$670.00	Υ
Swimming pool/spa and fence; or pool fence only	\$959.00	Υ
Pool safety certificate (including two inspections)	\$595.00	Υ
Other Class 10 structures e.g. sign, retaining wall (over 1.0m high), silo	\$710.00	Υ

# Application for Units - Classes 1, 2 & 3 (duplex, townhouses, motel, boarding house etc.)

New building - per unit up to 4	\$1,445.00	Υ
New building - 5 or more units	By quote	Υ
Application for addition or alteration to building	By quote	Υ

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Name	Year 25/26 Fee (incl. GST)	GST
Applications for Classes 4 to 9 Buildings (Commercial or Industrial)		
Application for new building	By quote	Υ
Application for addition or alteration to a building	By quote	Υ
Applications for Special Structures and Temporary Buildings (buildings that any other class)	cannot be classifie	ed in
Application for new building	By quote	Υ
Application for addition or alteration to building	By quote	Υ
Applications for Demolition of a Building or Structure		
Application for Demolition	\$509.00	Υ
Applications for Change of Classification		
Change of classification from Class 1 to 10a	\$398.00	Υ
Change of classification from Class 10a to 1a	By quote (minimum \$1900.00)	Y
All other applications for Changes of Classification	By quote	Υ
Change application		
Change application - to change conditions of an approval or approved plans	By quote (minimum \$175.00)	Y
Extension Application		
Extension application (to extend currency period)	\$360.00	Υ
2.11.2 - Miscellaneous Building Application Fees		
Certificate of occupancy (including under section 110 of Building Act)	\$610.00 (minimum - includes first 2 hours and a site inspection) \$185 per hour after the first 2 hours	Y
Re-inspection of a Class 1 or 10 building	\$176.00	Υ
Inspection of Class 1 building where currency period has lapsed or a Private Certifier has disengaged	\$570.00	Υ
Inspection of a Class 10 building where currency period has lapsed or a Private Certifier has disengaged	\$360.00	Y
Inspection or a building other than detailed above	By quote	Υ

# 2.11.3 - Refund of Application Fees

If an application is withdrawn prior to it being decided, a percentage of the application fee will be refunded based on how far assessment of the application has progressed.

Part 1: Application Part 2: Referral or Part 3: Information request	75% 50%		
Processing fee for refunding application fees		\$67.00	N

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\$46.00

\$363.00

Name	Year 25/26 Fee (incl. GST)	GST
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# 2.12 - Camping Grounds & Recreation Reserves

#### 2.12.1 - Hire of Recreation Reserves or Council Lands

#### Laidley Sports & Recreation Reserve - Commercial Use

6 month fee for use of facility	\$327.00 Y
12 month fee for use of facility	\$560.00 Y
Use of Lights per Field	Electricity Y Supplier Costs plus 10%.
Per Hour.	

#### **Forest Hill Recreation Reserve**

Subject to availability.

Hourly Rate

Fairways Park Recreation Reserve		
12 month fee for use of facility	\$638.00	Υ
Commercial use only		

6 month fee for use of facility commercial use only

# 2.14 - Engineering2.14.1 - Rural Address Replacement Plate

Rural Address Replacement Number Plate	\$70.00	N

# 2.14.2 - Installation of Pipes etc On or Under Road

#### **Road Reinstatement Fee**

Bitumen	Price on application	N
Other than bitumen	Price on application	N

#### 2.14.3 - Concrete Kerb

Alteration to existing layback kerb	Price on	N
	application	

# 2.14.4 - Vehicular Access

375 mm pipe crossing	Price on application	Υ
All other types of crossings	Price on application	Υ

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 Name
 Year 25/26

 Fee (incl. GST)
 GST

# 2.15 - Pest Management

#### 2.15.1 - Landholder Subsidies for Pest Management

Herbicide purchased for the treatment of any of the following plants within the Lockyer Valley	50% of price	Υ
Region: African Boxthorn, Annual Ragweed, Balloon Vine, Cats Claw Creeper, Climbing Asparagus	charged by	
Fern, Fireweed, Giant Rat's Tail Grass, Groundsel, Harissia Cactus, Lantana, Madeira Vine, Mother	supplier	
of Millions, Parthenium, Salvinia, Water Hyacinth, Water Lettuce	(excluding GST)	

# 2.15.2 - Landholder Invasive Animal Control Subsidy Program

Subsidy for the purchase of sodium fluoroacetate or sodium nitrite for the control of invasive animals	50% of price charged by supplier (excluding GST)	Y
	to a maximum of \$150.00 per annum	

# 2.15.3 - Loan Equipment - Bonds

Loan equipment is available for use subject to acceptance of the terms and conditions of loan and the payment of the bond.

The use of loan equipment for commercial purposes or outside of the Council Region will result in forfeiture of the bond and exclusion from future use of loan equipment.

Where a borrower is found to have failed to adhere to Council procedures and safety requirements, or behaves in an unacceptable way towards a Council Officer, the borrower will be excluded from further use of the loan equipment.

Bond - Dog Traps	\$0.00	N
Bond - Pig Traps	\$343.00	N
Bond - Skids	\$289.00	N
Bond - Splatter Gun	\$174.00	N
Bond - Trailers (including boom spray)	\$330.00	N

## 2.15.3 - Loan Equipment Charges - can be retained from bonds

Loan Equipment (Spray) - Cleaning Fee (Herbicide, Dye, Mud etc.)	\$65.00	Υ
Loan Equipment (Spray) - Flushing Tanks/Lines	\$65.00	Υ
Loan Equipment (Spray) - Re-fuelling	\$27.00 plus cost of fuel	Y
Loan Equipment (Spray/Traps) - Damage to spray equipment, trailers, traps, accessories and parts	\$27 plus cost of replacement/ repair	Y
Loan Equipment (Spray/Traps) - Lost, stolen or missing spray equipment, trailers, traps, accessories, parts and other items provided with loan equipment	\$27 plus cost of replacement.	Υ
Loan Equipment (Spray/Traps) - Equipment Failure - Troubleshooting Out of Hours	Nil	Υ
Loan Equipment (Spray/Traps) - Operator Assistance - Troubleshooting Out of Hours	\$100.00	Υ
Per hour or part thereof.		
Loan Equipment (Spray/Traps) - Failure to Show for Collection Without Notice	\$62.00	Υ
Notice to be provided prior to 3pm the previous day.		
Loan Equipment (Spray/Traps) - Late to Collect or Return	\$23.00	Υ
Per 15 minute interval or part thereof.		

continued on next page ...

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# 2.15.3 - Loan Equipment Charges - can be retained from bonds [continued]

Loan Equipment (Traps) - Delivery/Collection Fee (per trip)	Up to 20km from	Υ
	Gatton - \$75.00	
	> 20km but <	
	50km from	
	Gatton - \$97.00	
	> 50km from	
	Gatton - \$120.00	

# 2.16 - Queensland Transport Museum

# 2.16.1 - Queensland Transport Museum

Adult	\$10.00	Υ
Concession	\$8.00	Υ
Children, 6-15 years old	\$5.00	Υ
Children, under 6 years old	Free	Υ
Family admission (2 adults and up to 3 children)	\$30.00	Υ
Lockyer Valley residents (with proof of address)	Free	Υ

# 2.17 - Hire of Equipment Bond

# 2.17.1 - Hire of Equipment

Bond for the hiring of table and chairs only	\$173.00	Υ
Bond for the hiring of marquees only	\$173.00	N
Bond for the hiring of table, chairs and marquees	\$289.00	N
Bond for the hiring of wheelie bins	\$10 each or maximum of \$150.00	N
Fee for the hiring of outdoor movie equipment (including operator)	180 plus \$40/ hour or part thereof of screening time.	Y
Includes Council staff to operate. This fee is waived for local not-for-profit groups conducting an event open for the community to attend.	that is free to attend A	AND
Hiring of Inflatable Soccer Field	\$231.00	Υ
Per day. This fee is waived for local schools and community events.		

10.3 Sundry Debtor Write-off and transfer to Sundry Debtor Accounts to Rate

**Assessments** 

**Author:** Kirsty Johnson, Coordinator Revenue Services; Dee Stewart, Coordinator

**Accounting Services** 

**Responsible Officer:** Ian Church, Chief Executive Officer

# **Purpose:**

The purpose of this report is to recommend that Council resolve to transfer several outstanding sundry debtor accounts to the respective property rate assessments.

# Officer's Recommendation:

THAT Council approve the transfer of the following unrecoverable debtor balances to their respective property rates assessments:

Serial	Property ID	Debtor Number	Balance
Α	150140	100761	\$1,177.53
В	204820	101473	\$42,200.4
			1
С	190680	101879	\$2,373.70
D	279800	101944	\$1,721.21
Е	279810	101944	\$1,721.21
F	192340	101988	\$2,832.82
G	136910	101999	\$3,753.82
Н	209850	102009	\$3,474.07

#### **RESOLUTION**

THAT Council approve the transfer of the following unrecoverable debtor balances to their respective property rates assessments:

Serial	Property ID	Debtor Number	Balance
Α	150140	100761	\$1,177.53
В	204820	101473	\$42,200.4 1
С	190680	101879	\$2,373.70
D	279800	101944	\$1,721.21
Е	279810	101944	\$1,721.21
F	192340	101988	\$2,832.82
G	136910	101999	\$3,753.82
Н	209850	102009	\$3,474.07

Moved By: Cr C Wilson Seconded By: Cr A Wilson
Resolution Number: 24-28/0307

CARRIED
7/0

#### **Executive Summary**

To manage its financial position, Council requires the payment of sundry debtor's accounts within predetermined periods. The outstanding sundry debtor accounts now recommended to be transferred to relevant property rate assessments are shown on the attached Schedule. All attempts have been made to recover the outstanding amounts to date, without success.

The inclusion of sundry debts on property rate assessments allows recovery in accordance with Council's Rates and Charges Debt Collection and Recovery Policy which in turn results in lower costs to both the debtor and Council.

#### **Proposal**

#### **Transfer to Rates**

It is Council's policy to pursue the collection of outstanding revenue diligently but with due concern for any financial hardship faced by debtors.

There are several sundry debtor accounts which have been deemed to be irrecoverable, uneconomical to recover or where there has been no forwarding address provided and the debtor has been unable to be contacted.

Council has historically resolved to transfer these types of debts to the appropriate property rate assessment to enable the debt to be recovered in the same manner as the recovery of overdue rates and charges.

As it is uneconomical to recover these debts through legal action, transfer of the debts to the property owner's assessments is the only prudent course of action in these cases. It is recommended that Council resolve to proceed in accordance with the above recommendations.

Prop ID	<u>Debtor</u> <u>Number</u>	<u>Balance</u>	Reason for Debt & Comment
150140	100761	\$1,177.53	Slashing of Property situated in Laidley - \$792.00 Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Interest to 30/04/2025 - \$105.53
204820	101473	\$42,200.41	Slashing of Property situated in Laidley Heights - \$3,158.00; Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Removal of Unsightly Objects/Materials - \$35,693.87 Administration Fee for Non-Compliance of Remedial Notice - \$290.00 Interest to 30/04/2025 - \$2,778.54
190680	101879	\$2,373.70	Slashing of Property situated in Plainland - \$1,881.00 Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Interest to 30/04/2025 - \$212.70

279800	101944	\$1,721.21	Slashing of Property situated in Withcott - \$1,287.00 Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Interest to 30/04/2025 - \$154.21
279810	101944	\$1,721.21	Slashing of Property situated in Withcott - \$1,287.00 Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Interest to 30/04/2025 - \$154.21
192340	101988	\$2,832.82	Slashing of Property situated in Plainland - \$2,299.00 Administration Fee for Non-Compliance of Remedial Notice - \$280.00 Interest to 30/04/2025 - \$253.82
136910	101999	\$3,753.82	Slashing of Property situated in Ballard - \$3,168.00 Administration Fee for Non-Compliance of Remedial Notice - \$290.00 Interest to 30/04/2025 - \$295.82
209850	102009	\$3,474.07	Slashing of Property situated in Laidley Heights - \$2,970.00 Administration Fee for Non-Compliance of Remedial Notice - \$290.00 Interest to 30/04/2025 - \$214.07

#### Options

Option 1: THAT Council approve the transfer the outstanding amounts listed in schedule A as unrecoverable debtor balances to their respective property rates assessments.

Option 2: THAT Council do not approve to transfer the outstanding amounts listed in schedule A as unrecoverable debtor balances to their respective property rates assessments.

# **Strategic Implications**

#### Corporate Plan

Leadership and Council

• Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

# Finance and Resource

#### **Transfer to Rates**

Adoption of the recommendation to transfer to unrecoverable debtor amounts to the rate assessment will assist in the recovery of these outstanding amounts totalling \$59,254.77

#### Legislation and Policy

The Local Government Regulation 2012 Part 12 outlines the legislative powers available to local governments for the recovery of outstanding rates or charges, including applying the proceeds of any sale to recover outstanding rates or charges under Section 146(1)(e) "to pay any other amounts relating to the land that the owner of the land owed the local government immediately before the sale."

Council's resolution to transfer these amounts recognises that they are charges connected with a particular property and enforces the ability to recover same as a charge on the subject property.

The recommended action complies with the provisions of Council's Sundry Debt Collection and Recovery Policy.

#### Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Financial and Economic

Decision making governance, due diligence, accountability and

# sustainability.

# Consultation

# Portfolio Councillor Consultation

Due to the nature of this report no Portfolio Councillor Consultation was conducted.

#### Internal Consultation

Due to the nature of this report no internal consultation was conducted.

#### **External Consultation**

Numerous attempts have been made to recover the sundry debts through the debt recovery process which has been unsuccessful. No further communication with debtors is necessary at this time as it will be managed through the rating process from now on.

# Community Engagement

Due to the nature of this report no community engagement was conducted.

#### **Attachments**

There are no attachments for this report.

10.4 Annual Valuation Effective 30 June 2026

**Author:** Kirsty Johnson, Coordinator Revenue Services; Dee Stewart, Coordinator

**Accounting Services** 

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

The purpose of this report is to seek Council's direction whether to request the Queensland Valuer-General undertake a valuation of land within the region effective from 30 June 2026.

#### Officer's Recommendation:

THAT Council request the Queensland Valuer-General undertake a valuation of land within the Lockyer Valley Region to take effect on 30 June 2026.

#### **RESOLUTION**

THAT Council request the Queensland Valuer-General undertake a valuation of land within the Lockyer Valley Region to take effect on 30 June 2026.

Moved By: Cr C Wilson Seconded By: Cr M Hagan

Resolution Number: 24-28/0308

CARRIED 7/0

# **Executive Summary**

The Valuer-General has written to the Chief Executive Officer requesting a response by 30 May 2025 regarding whether a land valuation should be undertaken for the region, to take effect from 30 June 2026. The most recent valuation became effective on 30 June 2023.

It is recommended that Council request the Valuer-General to proceed with a valuation effective for the 2026–2027 financial year. This will help ensure that current economic conditions, market movements, and the influence of recent land sales are accurately reflected in property values. Conducting a timely valuation will also help minimise unexpected fluctuations in rates and provide ratepayers with greater confidence in the fairness and consistency of their assessments.

# **Proposal**

The Department of Resources is responsible for determining the value of rateable land, which forms the basis for general rates levied by Council each year. As land values fluctuate over time, the Valuer-General is required to review these valuations annually. As part of this process, Council is consulted to provide input on whether a revaluation should take place.

The most recent land valuation became effective on 30 June 2023. The table below outlines the recent changes in land values:

Date	Movement
30 June 2023	+30.1%
30 June 2022	+20.3%
30 June 2019	+15.1%
30 June 2016	+ 4.2%

Extended periods between valuations can result in large shifts in property values, which may cause significant and uneven changes in rates charged to individual ratepayers. Such fluctuations are undesirable and can be mitigated by conducting valuations more regularly, helping to ensure a more stable and predictable rating environment.

Increases in market activity and property prices in recent years led to revaluations taking effect in 2022 and 2023. However, the pace of sales has eased during the 2022–23, 2023–24 financial years and 2024-25 year to date, compared with the two years prior. While rates search requests submitted to Council are not a direct measure of property sales, they are closely correlated and can serve as a useful indicator of market activity.

Month	2019	2020	2021	2022	2023	2024	2025 YTD
January	53	60	108	129	69	88	90
February	60	64	119	138	84	97	87
March	71	72	158	167	113	102	90
April	62	62	100	125	84	94	83
May	54	57	120	129	97	106	10
June	57	74	141	119	84	100	
July	78	129	137	95	107	102	
August	58	131	128	98	103	110	
September	91	116	144	113	112	102	
October	69	128	158	91	97	110	
November	79	121	129	84	108	100	
December	57	116	205	69	75	65	
Total	789	1130	1647	1357	1133	1176	360

Although sales volumes have stabilized, they remain strong relative to historic averages. The market continues to evolve, and it is difficult to determine how this steady activity has affected values across different property types. Considering the size of recent valuation increases, ongoing market movements, and the importance of maintaining current valuations to support equitable rating, it is advisable to request a revaluation effective 30 June 2026.

In light of these considerations, it is recommended that Council request the Valuer-General to conduct a new valuation to take effect from the 2026–27 financial year. The Valuer-General will consider Council's feedback, along with legislative requirements and other relevant factors, before confirming whether a revaluation will proceed.

# Options

Council may choose to request that no revaluation is undertaken.

<u>Previous Council Resolutions</u> Ordinary Council Meeting 21 June 2023 *Resolution Number: 20-24/0830*  THAT Council request the Queensland Valuer-General undertake a valuation of land within the Lockyer Valley Region to take effect on 30 June 2024.

#### **Critical Dates**

The Valuer-General requested a response by Friday 30 May 2025.

If the valuation is undertaken, the new values will be supplied by March 2026 and included within the rates modelling for the 2026-2027 budget.

#### **Strategic Implications**

#### Corporate Plan

Leadership and Council

• Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

#### Finance and Resource

The budgeted cost of valuations in 2026-27 is approximately \$170,000.00. Council must pay the amount whether a valuation is conducted or not.

If the valuation is undertaken, the new values will be included within the rates modelling for the 2026/2027 budget.

#### Legislation and Policy

Section 72 of the *Local Government Regulation 2012* requires Council to use the value of the land under the *Land Valuation Act 2010* when calculating its rates for a financial year.

The Land Valuation Act 2010 requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of:

- a market survey report of the Local Government Area which review sales of land since the last valuation and the probable impact of the sales on the value of land since the last valuation; and
- the results of consultation with the local government for the area, and appropriate local and industry groups.

#### Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Decision making governance, due diligence, accountability and

sustainability.

#### Consultation

# Portfolio Councillor Consultation

Internal Consultation- Consultation undertaken amongst the Authors of this report.

#### **Attachments**

There are no attachments for this report.

10.5 Request for Exemption for Sole Supplier - Procurement of Advertising

**Services** 

**Author:** Shannon Jensen, Community Engagement Officer

**Responsible Officer:** Ian Church, Chief Executive Officer

#### **Purpose:**

The purpose of this report is to seek a Council resolution to enter into a contractual arrangement until 30 June 2026 with the following Suppliers without first obtaining multiple written quotes:

- The Lockyer & Somerset Independent newspaper
- News Corp (The Courier Mail, The Australian and The Toowoomba Chronicle newspapers)
- Australian Community Media (Queensland Country Life newspaper)
- ARN (River 94.9 and Power FM radio)
- Southern Cross Austereo (Triple M, 4GR and The Hit Network radio)
- Broadcast Operations Group (4AK and 4WK radio)
- Nine Entertainment Co (Australian Financial Review newspaper, 4BC radio and Channel 9 television)
- Ten Network Holdings (Channel 10 television)
- Seven West Media (Channel 7 television)
- Meta Platforms Inc. (Facebook)

This will allow Council to use advertising services without obtaining multiple written quotes, in accordance with section 235 of the *Local Government Regulation 2012*. Council is satisfied as to the specialised nature of the advertising services that are sought.

#### Officer's Recommendation:

THAT Council enter into an arrangement until 30 June 2026 with the following providers to allow Council to use advertising services without obtaining multiple written quotes, in accordance with section 235 of the *Local Government Regulation 2012*, as Council is satisfied as to the specialised nature of the advertising services that are sought:

- The Lockyer & Somerset Independent
- News Corp
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co
- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc.

#### RESOLUTION

THAT Council enter into an arrangement until 30 June 2026 with the following providers to allow Council to use advertising services without obtaining multiple written quotes, in accordance with section 235 of the *Local Government Regulation 2012*, as Council is satisfied as to the specialised nature of the advertising services that are sought:

• The Lockyer & Somerset Independent

- News Corp
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co
- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc.

Moved By: Cr M Hagan Seconded By: Cr J Reck

Resolution Number: 24-28/0309

CARRIED 7/0

#### **Executive Summary**

This report seeks approval to apply an exception to Council's procurement of the specified advertising services until 30 June 2026, subject to the services being available at a price that constitutes value for money. In accordance with Section 235 (b) of the *Local Government Regulation 2012*, a local government may enter into a medium-sized contractual arrangement without first inviting multiple written quotes or tenders if the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite multiple quotes or tenders.

#### **Proposal**

Decisions on where and how Council advertises in specific publications are determined by a project group which will usually include at minimum a manager and at times a Group Manager. Depending on the nature of the advertising material, a specific or large-scale audience (e.g. Queensland-wide) will be targeted that will necessitate the use of a specific publication. It would be impractical for Council to seek multiple written quotes from different suppliers in these circumstances. The Lockyer & Somerset Independent is the major local supplier of print media and is used regularly for Council advertising for events, community consultation and regulated notices. For print advertising requiring a wider reach, News Corp publications such as The Courier Mail or The Australian are typically used due to their larger audience and reach. The Australian Financial Review or Queensland Country Life may also be used for specialised advertising. Similarly, River 94.9 and other local and regional radio stations may be selected for particular advertising campaigns based on their audience base, coverage area and focus (e.g. news, talk-back). The major television stations may also be used for advertising campaigns where appropriate. Meta Platforms Inc. is regularly used for social media advertising on Council's Facebook page for events and public consultation activities and does not have a viable competitor with the required reach and community participation rate.

#### **Options**

- 1. Apply an exception to enter into arrangements with:
- The Lockyer & Somerset Independent
- News Corp
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co

- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc
- 2. Do not apply an exception to enter into arrangements with:
- The Lockyer & Somerset Independent
- News Corp
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co
- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc.
- 3. Apply an exception to enter into arrangements with selected suppliers from the list below:
- The Lockyer & Somerset Independent
- News Corp
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co
- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc.

# **Previous Council Resolutions**

Ordinary Council Meeting 24 April 2024

THAT, in accordance with Section 235 of the Local Government Regulation 2012, Council enter into Tier 2 arrangements for the balance of the 2024 calendar year with the following suppliers, based on the fact that Council is satisfied as to the specialised nature of the advertising services being sought.

- The Lockyer & Somerset Independent
- News Corp
- Fairfax Media
- Australian Community Media
- ARN
- Southern Cross Austereo
- Broadcast Operations Group
- Nine Entertainment Co
- Ten Network Holdings
- Seven West Media
- Meta Platforms Inc.

Moved By: Cr A Wilson

Seconded By: Cr C Steinhardt Resolution Number: 24-28/0022

> CARRIED 7/0

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership

Commit to open and accountable governance to ensure community confidence and trust in council
and our democratic values.

#### Finance and Resource

If approved, this recommendation should not result in any increases in cost to Council but rather will reduce the impractical process of trying to find multiple quotes for discrete and specialised services. Advertising budgets for specific projects are determined by the project group, which will usually include at minimum a manager and at times a Group Manager.

#### Legislation and Policy

Section 235 (a) and (b) of the Local Government Regulation 2012 provides that a local government may enter into a medium-sized contractual arrangement without first inviting multiple written quotes or tenders if (a) the local government resolves it is satisfied that there is only one supplier who is reasonably available, or (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite multiple quotes or tenders.

Council's Procurement Guideline for Tier 2 (value between \$15,000 and less than \$200,000) requires Council to seek at least three written quotes from suitably qualified Suppliers to source goods and services. An exception to this requirement is available when Council resolves it is satisfied that there is only one supplier who is reasonably available (sole suppliers), or Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

# Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Descriptor: Finance and Economics – Decision making governance, due diligence, accountability and sustainability.

#### Consultation

#### Portfolio Councillor Consultation

Mayor Tanya Milligan and Deputy Mayor Chris Wilson are aware of this report going to Council.

#### Internal Consultation

The following business units have been consulted in the preparation of this report:

Procurement

### Attachments

There are no attachments for this report.

#### 11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

11.1 Proposed Lease of Property No. 257580 - Application of Section

236(1)(c)(iv)(B) Local Government Regulation Exception

**Author:** Julie Lyons, Senior Property Officer

**Responsible Officer:** Dan McPherson, Acting Chief Executive Officer

#### **Purpose:**

The purpose of this Report is to consider a request for the lease of part of the land described as Property No. 257580 by the owner of the adjoining land described as Property No. 257690 and comply with Council's obligations under Section 236 of the *Local Government Regulation 2012*.

#### Officer's Recommendation:

THAT with respect to the request to lease part of Property No. 257580 by the owner of adjoining land described as Property No. 257690, Council resolve to:

- a) apply Section 236(1)(c)(iv)(B) of the *Local Government Regulation 2012* exception from tendering and offer a Lease to the adjoining owner on terms satisfactory to Council;
- b) delegate authority to the Chief Executive Officer to negotiate satisfactory lease terms and do all things necessary to give effect to this resolution.

# **RESOLUTION**

THAT with respect to the request to lease part of Property No. 257580 by the owner of adjoining land described as Property No. 257690, Council resolve to:

- a) apply Section 236(1)(c)(iv)(B) of the *Local Government Regulation 2012* exception from tendering and offer a Lease to the adjoining owner on terms satisfactory to Council;
- b) delegate authority to the Chief Executive Officer to negotiate satisfactory lease terms and do all things necessary to give effect to this resolution.

Moved By: Cr D Neuendorf Seconded By: Cr C Steinhardt

Resolution Number: 24-28/0310

# **CARRIED**

7/0

# **Executive Summary**

This report is presented for Council's consideration to comply with Council's obligations under Section 236 of the *Local Government Regulation 2012* and to decide how to respond to the adjoining owners request for a lease of part of Property No. 257580 situated at Upper Flagstone Creek Road, Upper Flagstone ('the Land').

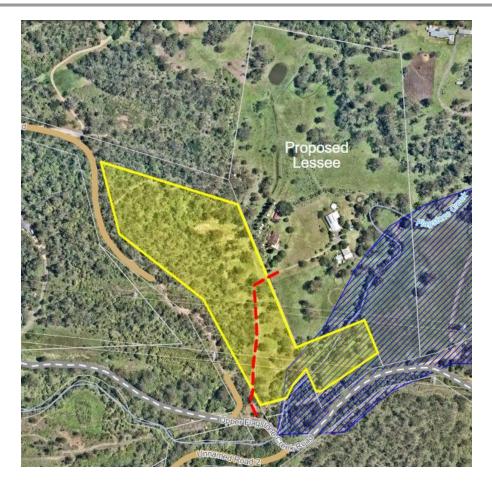
#### **Proposal**

Council has received a request from Beth Clark Town Planning who is acting on behalf of the owner of Property No. 257690 ('proposed Lessee') to lease the Land. The Land was previously leased through the State for grazing purposes however the land has not been leased since June 2011.

The Land is a Reserve for Park and Recreation and Council is Trustee. The Land is shown below in yellow:



The proposed Lessee currently accesses his property from Upper Flagstone Creek Road through the Land via a constructed driveway. See below in red:



The proposed Lessee's property has legal access via the front of his property from Upper Flagstone Creek Road however access via the front of his property would require creek crossing, clearing of native vegetation and would be costly.

The proposed Lessee wishes to enter into a lease over the Land to secure the current access to his property. The proposed Lessee has advised he is already maintaining the property for bushfire management and maintains his driveway through the Land. He does not wish to use the Land for grazing purposes.

The proposed Lessee also requested to secure an access easement over the Land however the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development has advised they do not support access easements across community purpose reserves. Council has the option to open a road across a reserve however Council's Infrastructure Team also do not support opening a road which only benefits one or two private landowners.

## **Options**

Option 1 Apply the Section 236(1)(c)(iv)(B) Local Government Regulation 2012 exception and offer a Trustee Lease to the proposed Lessee on terms satisfactory to Council and that comply with Council's statutory obligations.

Option 2 Refuse the proposed Lessee's request and provide reasons.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

#### Finance and Resource

The proposed Lessee has offered an annual rental of \$100.00 per annum. It is recommended that an annual rental of not less than \$142.00 per annum plus GST (State rental land tenure minimum rent) be negotiated with the proposed Lessee.

The lease will be prepared by Council's Senior Property Officer. The Proposed Lessee will be responsible for any legal costs incurred in reviewing and signing the lease, if any, all outgoings, maintenance costs, Public Liability Insurance, Lease Survey Fees and Title Queensland's registration fees.

# **Legislation and Policy**

Council must comply with Section 236(1)(c)(iv)(B) of the *Local Government Regulation 2012* which states a Local Government may dispose of a valuable non-current asset other than by tender or auction if the land is disposed of to a person who owns adjoining land and there is not another person who owns other adjoining land who wishes to acquire the land. There is no other landowner who adjoins the Land.

#### **Risk Management**

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution

#### Consultation

Internal Consultation

- ✓ Principal Parks, Recreation and Cemeteries
- ✓ Group Manager Infrastructure
- ✓ Manager Planning, Policy and Community Wellbeing
- ✓ Coordinator Financial Operations

#### **External Consultation**

Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.

#### **Attachments**

There are no attachments for this report.

11.2 Request to lease part of Property No. 241920 - Application of Section

236(1)(b)(ii) of the Local Government Regulation 2012

**Author:** Julie Lyons, Senior Property Officer

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

#### **Purpose:**

The purpose of this report is to consider a request received from Grantham District Community Inc. to enter into a lease over part of Property No. 241920 and if granted, apply the statutory exception from tendering in Section 236(1)(b)(ii) of the *Local Government Regulation 2012*.

#### Officer's Recommendation:

THAT with respect to the request by the Grantham District Community Inc to enter into a lease over part of Property No. 241920, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 to enable a lease to be offered to a community organisation; and
- (b) Delegate authority to the Chief Executive Officer to negotiate a lease on terms satisfactory to Council.

#### **RESOLUTION**

THAT with respect to the request by the Grantham District Community Inc to enter into a lease over part of Property No. 241920, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 to enable a lease to be offered to a community organisation; and
- (b) Delegate authority to the Chief Executive Officer to negotiate a lease on terms satisfactory to Council.

Moved By: Cr M Hagan Seconded By: Cr C Steinhardt

Resolution Number: 24-28/0311

CARRIED 7/0

#### **Executive Summary**

The purpose of this report is to consider a request received from Grantham District Community Inc. ('the community group') to enter into a lease over part of Property No. 241920 situated at Ditchmen Drive, Grantham ("the land") for the purpose of constructing a shed for storage purposes and discharge Council's statutory obligations before formal tenure is offered.

#### **Proposal**

The community group contacted Council requesting use of suitable Council land that is in a flood free area to construct a shed for storage purposes. They plan to apply for grant funding through the Gambling Community Benefit Fund Super Round ('GCBF Super Round') to fund the construction of the storage shed and the purchase of a BBQ Trailer.

After discussions with Council, it was agreed that the land shown below in yellow would be a suitable location:

Area Approximately 1000m<sup>2</sup>

Tenure Freehold Zoning Open Space



# **Options**

Option  $1 - \text{Apply statutory exception from tendering in Section 236(1)(b)(ii) of the Local Government Regulation 2012 and offer a lease to the community group;$ 

Option 2 – Advise the community group Council rejects their request and provide reasons.

#### **Critical Dates**

GCBF Super Round closes on 30 June 2025.

# **Strategic Implications**

#### Corporate Plan

#### **Lockyer Community**

 Council optimises the use of its open spaces and facilities by improving access to and the quality of facilities for individuals and groups for culture, recreational and community activities.

# Lockyer Leadership and Council

• Compliant with relevant legislation

#### Finance and Resource

It is proposed to charge annual rent in line with the State Rental Category for Charities and small sporting or recreational clubs with the minimum rent being \$142.04 per annum excluding GST.

The community group will be responsible for their own legal costs (if any) incurred in reviewing and signing the lease. They will also be required to obtain public liability insurance, be responsible for all outgoings, maintenance and improvements.

If the recommendation is accepted the Lease will be prepared internally by Council's Property Officer.

#### **Legislation and Policy**

Before a lease can be offered, Council is required to apply the relevant statutory exception contained in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* where a lease is being offered to a community organisation.

#### Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution

### Consultation

#### Internal Consultation

- ✓ Principal Parks, Recreation and Cemeteries
- ✓ Manager Facilities
- ✓ Community Engagement Officer
- ✓ Manager Planning, Policy and Community Wellbeing
- ✓ Group Manager Infrastructure

#### **Attachments**

There are no attachments for this report.

11.3 Application for Permit to Occupy - Bore Site within Lot A on Crown Plan

AP23241 situated near Back Mt Sylvia Road, Caffey

**Author:** Julie Lyons, Senior Property Officer

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

#### **Purpose:**

The purpose of this report is to consider an application for a Permit to Occupy over a Bore Site within Lot A on Crown Plan AP23241 situated near Back Mt Sylvia Road, Caffey.

# Officer's Recommendation:

THAT with respect to the request received from the owners of Property No. 244970 for Council's views in relation to their proposed Application for a Permit to Occupy over a Bore Site within Lot A on Crown Plan AP23241, Council resolve to respond to the Applicant by completing the LA30 Statement and advise that Council has no objection to the proposed application.

#### **RESOLUTION**

THAT with respect to the request received from the owners of Property No. 244970 for Council's views in relation to their proposed Application for a Permit to Occupy over a Bore Site within Lot A on Crown Plan AP23241, Council resolve to respond to the Applicant by completing the LA30 Statement and advise that Council has no objection to the proposed application.

Moved By: Cr D Neuendorf Seconded By: Cr M Hagan

**Resolution Number: 24-28/0312** 

CARRIED 7/0

#### **Executive Summary**

The purpose of this report is to consider an Application for a Permit to Occupy over a Bore Site within Lot A on Crown Plan AP23241 situated near Back Mt Sylvia Road, Caffey (the bore) and for Council to provide its views in relation to the proposed Application for a Permit to Occupy by completing the LA30 Statement with its views so that the relevant form can be submitted with the application.

# **Proposal**

Council has received a request from the Solicitors of the owners of Property No. 244970 (the Applicants) for Council to provide its views in relation to the proposed Application for a Permit to Occupy over the bore. This is a pre-requisite step before an application can be lodged with the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development (the Department) for consideration. Council is required to complete the LA30 Statement with its views so that the relevant form can be submitted with the application.

The Solicitors advised the Applicants recently purchased Property No. 244970 with the previous owners (Father) holding a permit to occupy over the bore. The Applicants would now like to have the permit to occupy issued to them. The bore is used to water stock in dry times.

The bore area is shown below:

Area 25 m2 Tenure Lands Lease



A Permit to Occupy may be issued over unallocated State Land, a reserve or a road although this tenure cannot be sold, sublet or mortgaged. It does not create an interest in land or provide exclusive occupation.

Generally, before a Permit to Occupy is granted for a bore site, the Applicant needs to demonstrate that it is not possible to locate the bore on their own land. As the bore is an existing bore used by the previous owners, it is implied that these issues have been considered and resolved. Permits to Occupy are the appropriate short-term tenure when occupation of State-controlled land is required. A Permit to Occupy may be cancelled at short notice (generally 3 months) with no compensation.

The recommendation in this report will enable the Applicants to make a formal application for a Permit to Occupy to the Department for consideration. Whether or not the application is approved is a decision that rests with the Department.

The Department is responsible for publishing the proposed Permit to Occupy and engaging with any other interested parties and agencies to determine whether there are any objections to the application.

Any objections received by the Department may be viewed by other parties interested in the proposed Permit to Occupy in accordance with the provisions of the *Right to Information Act 2009*.

#### Options

Option 1 Council doesn't object to the proposed Permit to Occupy application.

Option 2 Council objects to the proposed Permit to Occupy application and provides reasons.

#### **Strategic Implications**

#### Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

#### Finance and Resource

No financial or resource implications for Council have been identified.

#### **Legislation and Policy**

Council's consideration of this application, and the issue of the completed LA30 Statement with Council's views, comply with the Departments policy requirements for the assessment of such application.

If successful, the Applicants will be required to pay an annual occupation fee to the Department. The Applicants will also be required to obtain public liability insurance in respect of the Permit to Occupy area.

#### Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance,

litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets

Planning, managing and maintaining assets for the future

#### Consultation

Internal Consultation
Principal Parks, Recreation and Cemeteries
Manager Facilities
Manager Planning, Policy and Community Wellbeing
Group Manager Infrastructure
Coordinator Financial Operations

#### **Attachments**

There are no attachments for this report.

#### 12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1 MC2024/0027 - Application for Development Permit for Material Change of

Use for Health Care Premises at 21 Wiggins Street, Gatton

**Author:** Scott Hambleton, Contract Planner

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

**Purpose:** 

The purpose of this report is to consider a Development Application for a Development Permit for Material Change of Use for Health Care Premises on land at 21 Wiggins Street, Gatton, described as Lot 5 RP63649.

This application has been assessed in accordance with the requirements of the *Planning Act 2016* and it is recommended the application be approved subject to conditions

# Officer's Recommendation:

THAT the development application (MC2024/0027) for a Development Permit for Material Change of Use for Health Care Premises on land located at 21 Wiggins Street, Gatton, described as Lot 5 RP63649, be approved subject to the following conditions:

No.	Condition					Timing
APPRO	OVED PLANS AND I	OCUMENTS				
1.	APPROVED PLAN Undertake the a approved plans a on the approved	At all times.				
	Title	Plan No.	Revision / Amende d	Date	Prepared By	
	Site Plan	J23045TP-01	E	18/04/2025	Lockyer Drafting Design	
	Existing Floor Plan	J23045TP-02	NA	07/04/2022	Lockyer Drafting Design	
	Proposed Floor Plan	J23045TP-03	NA	07/04/2022	Lockyer Drafting Design	
	Elevations	J23045SK-04	NA	07/04/2022	Lockyer Drafting Design	
	Preliminary Site Plan	425	D	28/04/2025	AM Civil	
	Flood Assessment Report	24-062	002	28/04/2025	Flood Smart Engineering	
2.	details shown or approval take pr	conflict between the approved p	n the condi	itions of this a	approval and the e conditions of	At all times.
GENE						T.,
3.	The developer is			mpliance wit	th this	At all times.

	development converse and the conditions of the converse live or conditions	T
	development approval and the conditions of the approval by an employee, agent, contractor, or invitee of the applicant.	
4.	WORKS – APPLICANT'S EXPENSE	At all times.
5.		At all times.
	The cost of all works associated with the development and construction of	
	the development, including services, facilities and/or public utility	
	alterations required are met at no cost to the Council or relevant utility	
	provider, unless otherwise stated in a development condition.	A+ -II +:
5.	INFRASTRUCTURE CONDITIONS	At all times.
-	All development conditions contained in this development approval about	
	infrastructure under Chapter 4 of the <i>Planning Act 2016</i> (the Act), should	
	be read as being non-trunk infrastructure conditioned under section 145 of	
	the Act, unless otherwise stated.	A. H.:
6.	WORKS – DEVELOPER RESPONSIBILITY	At all times.
	The applicant must repair any damage to existing infrastructure (e.g. kerb	
	and channel, footpath or roadway) that may have occurred during any	
	works undertaken as part of the development. Any damage that is deemed	
	to create a hazard to the community, must be repaired immediately.	
7.	WORKS – DESIGN AND STANDARD	At all times.
	Unless otherwise stated, all works must be designed, constructed, and	
	maintained in accordance with the relevant Council policies, guidelines and	
	standards.	
8.	WORKS – SPECIFICATION AND CONSTRUCTION	At all times.
	All engineering drawings/specifications, design and construction works	
	must comply with the requirements of the relevant Australian Standards	
	and must be approved, supervised, and certified by a Registered	
	Professional Engineer of Queensland (RPEQ).	
9.	MAINTAIN APPROVED DEVELOPMENT	At all times.
	The development is to be constructed and maintained in accordance with	
	the approved drawing(s) and/or document, and any relevant approvals.	
<b>ENGIN</b>	EERING WORK – STORMWATER DRAINAGE WORKS	
10.	STORMWATER DRAINAGE WORKS – DESIGN, CONSTRUCTION AND	Prior to the
	MAINTENANCE	commencement of
	Design all necessary internal and external stormwater drainage to service	any stormwater
	the development such that the overall drainage system caters for a storm	works and at all
	event with a 1% annual exceedance probability (AEP). The drainage works	times thereafter
	must be designed by a Registered Professional Engineer Queensland	
	(RPEQ) and constructed in accordance with the Queensland Urban	
	Drainage Manual, the State Planning Policy a Development Permit for	
	Operational Work (Stormwater Drainage Works).	
11.	IMPLEMENT EROSION AND SEDIMENT CONTROL PLAN	As indicated.
	Implement and maintain an Erosion and Sediment Control Plan (ESCP) for	
	the duration of the construction works, and until such time all exposed soil	
	areas are permanently stabilised (e.g. turfed, hydro mulched, concreted or	
	landscaped etc.). The ESCP must be available on-site for inspection by	
	Council Officers during the works.	
ENGIN	EERING WORKS - CARPARKING AND ACCESS	•
12.	ON-SITE CAR PARKING	At all times.
	Design, construct and maintain all car parking and access works generally in	
	accordance with the approved plans, AS2890-1: 2004 Parking facilities –	
	Off-street car parking, AS/NZS2890.6: 2009 Parking facilities – Off-street car	
	parking for people with disabilities, and the Manual of Uniform Traffic	

	Control Devices (Queensland).	
13.	VEHICULAR ACCESS	At all times.
	Design, construct and maintain the vehicular access to Wiggins Street, in	
	accordance with the approved plans and documents, and in accordance	
	with the IPWEAQ Standard Drawing RS-051.	
14.	VEHICULAR ACCESS - DESIGN	At all times.
	Design any new crossovers such that the edge of the crossover is no	
	closer than 1 metre to any existing or proposed infrastructure, including	
	any stormwater gully pit, maintenance hole, service infrastructure (e.g.	
	power pole, telecommunications pit), and road infrastructure (e.g. street	
	sign, street tree, etc). If requires, relocated infrastructure services to meet	
	the above criteria as required.	
15.	REINSTATEMENT OF KERB AND CHANNEL	At all times.
	Any redundant driveway crossovers must be removed, and new kerb	
	and channel (including topsoil, turf and footpaths where required)	
	reinstated to be consistent with the adjacent kerb and channel profile.	
16.	ON-SITE CAR PARKING	At all times
	Provide and maintain a minimum of 5 car parking spaces, 1 car parking	
	space for people with disabilities, and 1 ambulance bay on-site in	
	accordance with the approved plans. All car parking spaces must be given a	
	concrete surface treatment.	
17.	WHEEL STOPS	Prior to
	Provide vehicle bollards or wheel stops to control vehicular access and to	commencement of
	protect landscaping or pedestrian areas to all car parking spaces that abut	the use and at all
	landscaping or pedestrian areas.	times thereafter
18.	DRIVEWAYS AND ON SITE MANOUERVING	At all times
	Design, construct and maintain all driveways, internal circulation areas,	
	manoeuvring areas, loading and unloading areas and refuse collection	
	areas in accordance with the standards specified in AS2890.2: 2018 -	
	Parking facilities – Off-street commercial vehicle facilities and	
	AS2890.5:1993 – Parking facilities – On-street parking.	
	EERING WORK – ROAD WORKS	1
19.	PEDESTRIAN/BICYLE PATHWAY(S)	Prior to
	Design and construct a 1.5m wide concrete pathway within the road verge	commencement of
	along the entire frontage to Wiggins Street connecting with any existing	the use
=\/C	paths adjacent to the site.	
	ATION AND FILLING	1
20.	OPERATIONAL WORK – EARTHWORKS PLAN	As part of a
	Provide an earthworks plan that clearly identifies the following:	development
	(i) The location of cut and/or fill;	application for
	(ii) The type of fill to be used and the compaction standards;	Operational Work
	(iii) The quantum of fill to be deposited or removed and finished cut	(Excavating and
	and/or fill levels; (iv) Retaining structures (if necessary); and	Filling)
SERVIC	(v) Surface and sub-surface drainage controls (if applicable).	l
		Drior to
21.	ALL SERVICES  Connect the development to electricity, telecommunication, water	Prior to commencement of
		i commencement of
	supply and sewer reticulation services.	the use and at all times thereafter

	T	
22.	ESTABLISHMENT OF LANDSCAPING WORKS	At all times
	Establish, maintain and retain all landscaping generally in accordance with	
İ	the approved plans. The landscaping must contain plant species that are	
	endemic to the Region. Ensure the landscaped areas include a water and	
	maintenance plan during the establishment phase, and an ongoing	
	maintenance and replanting programme.	
23.	STREET TREES	Prior to
İ	Plant one street tree every 10m within the road verge of Wiggins Street.	commencement of
	Trees are to have a minimum pot size of 45L. The trees are to be the same	the use.
	species chosen from the following list:	
	Buckinghamia celsissima 'Ivory Curl'	
	Cupaniopsis anarcardiodes 'Tuckeroo'	
İ	Harpullia pendula 'Tulip Wood'	
	Xanthostemon chrysanthus 'Golden Penda'	
WASTE	MANAGMENT	
24.	WASTE STORAGE	At all times
	Store all waste within a waste storage area (e.g. general waste, recyclable	
	waste, pallets, empty drums, etc.). The waste storage area must be:	
	(i) Designed and located to not cause nuisance to neighbouring	
İ	properties;	
İ	(ii) Screened from any road frontage and adjoining property;	
	(iii) Provided with a tap and hoses at the waste storage area, and	
	washdown must be drained to the sewer and fitted with an approved	
	stormwater diversion valve arrangement in accordance with the	
İ	provisions of a Trade Waste Permit and the <i>Plumbing and Drainage</i>	
	Act 2002.	
LIGHTI	NG	1
25.	AMENITY - LIGHTING	At all times
	Maintain outdoor lighting to comply with AS4282:1997 - Control of	
İ	the obtrusive effects of outdoor lighting.	
26.	AMENITY - LIGHTING	At all times
	Light sources at the premises must be positioned and shielded to	
	prevent light spillage outside the boundaries of the premises.	
HOURS	OF OPERATION	
27.	HOURS OF OPERATION	At all times
1	Undertake all activities associated with the approved development	
l	1	
	generally between the hours 8.00am-5.00pm Monday to Friday, and	
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or	
ACOUS	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.	
ACOUS	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.	With the submission
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC	With the submission of the first
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the	
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the	
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:	of the first operational works
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:  i. Combined height of acoustic fencing and retaining walls	of the first operational works
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:  i. Combined height of acoustic fencing and retaining walls supporting fill is never to exceed 2.4m where along the common	of the first operational works
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:  i. Combined height of acoustic fencing and retaining walls supporting fill is never to exceed 2.4m where along the common boundary with an adjoining lot;	of the first operational works
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:  i. Combined height of acoustic fencing and retaining walls supporting fill is never to exceed 2.4m where along the common boundary with an adjoining lot;  ii. Where the combined height of a retaining wall supporting fill and	of the first operational works
	generally between the hours 8.00am-5.00pm Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.  TIC  NOISE IMPACT REPORT  (a) Submit to Council an amended Noise Impact Report which reflects the changes to the site layout for the car parking area and includes the following amendments:  i. Combined height of acoustic fencing and retaining walls supporting fill is never to exceed 2.4m where along the common boundary with an adjoining lot;	of the first operational works

	<ul> <li>iii. Recommendations are to be included which enable overlooking and passive surveillance of the grassed area from the car park through any required transparent acoustic panelling.</li> <li>(b) Comply with the requirements of the amended noise impact assessment.</li> </ul>	
FLOOD	ING	
29.	SERVICES All utilities and electrical services (not regulated by the Queensland Development Code MP3.5 or <i>Plumbing and Drainage Act 2018</i> ) must be located at least 500mm above the 1% AEP.	
30.	EARTHWORKS  No earthworks (change to ground level) are to be undertaken within the Flood hazard overlay of the current <i>Temporary Local Planning Instrument 2024 (Flood Regulation)</i> except for stormwater management works and earthworks under an approved Hydraulic Impact Assessment.	At all times

# **Advisory Notes**

- 1. Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the commencement of the use.
- 2. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*) or Infrastructure Charges Notice (s125 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 3. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.
- 4. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 5. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- 6. Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate development application in accordance with the *Planning Act 2016*.
- 7. Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

#### 8. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the Department of

## Agriculture and Fisheries website.

# 9. Biosecurity

Ensure all prohibited and restricted biosecurity matter under the *Biosecurity Act 2014* is removed appropriately prior to conducting any works on the site. Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business Queensland website</u>.

# 10. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the <a href="DATSIP website">DATSIP website</a>. Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the Aboriginal Cultural Heritage Act 2003 requires all activities to cease. Please contact DATSIP for further information.

#### 11. Advice about Urban Utilities

An application will need to be made directly to Urban Utilities for any water supply and wastewater connections for the proposed development.

## **RESOLUTION**

THAT the development application (MC2024/0027) for a Development Permit for Material Change of Use for Health Care Premises on land located at 21 Wiggins Street, Gatton, described as Lot 5 RP63649, be approved subject to the following conditions:

No.	Condition					Timing
APPRO	VED PLANS AND					
1.	APPROVED PLAN	NS & DOCUMENT	TS			At all times.
	Undertake the a	pproved develop	ment gene	rally in accor	dance with the	
	approved plans a	and documents, i	including a	ny amendme	nts where in red	
	on the approved	plan(s) or docur	nent(s):			
	Revision /					
	Title	Plan No.	Amende d	Date	Prepared By	
	Site Plan	J23045TP-01	E	18/04/2025	Lockyer Drafting Design	
	Existing Floor Plan	J23045TP-02	NA	07/04/2022	Lockyer Drafting Design	
	Proposed Floor Plan	J23045TP-03	NA	07/04/2022	Lockyer Drafting Design	
	Elevations	J23045SK-04	NA	07/04/2022	Lockyer Drafting Design	
	Preliminary Site	425	D	28/04/2025	AM Civil	

	Plan					
	Flood					
	Assessment	24-062	002	28/04/2025	Flood Smart	
	Report				Engineering	
2.	CONDITIONS OF	APPROVAL AND	APPROVE	D PLANS		At all times.
	Where there is a	• •				
	details shown on					
	approval take pro					
GENER	AL					
3.	COMPLIANCE W	ITH CONDITIONS	5			At all times.
	The developer is responsible for ensuring compliance with this					
	development app	proval and the co	onditions o	f the approva	l by an employee,	
	agent, contracto	r, or invitee of th	e applican	t.		
4.	WORKS – APPLIC	CANT'S EXPENSE				At all times.
	The cost of all wo	orks associated v	vith the de	velopment an	d construction of	
	the development	t, including servi	ces, facilitie	es and/or pub	lic utility	
	alterations requi	red are met at no	o cost to th	ne Council or r	elevant utility	
	provider, unless	otherwise stated	l in a devel	opment cond	ition.	
5.	INFRASTRUCTUR	RE CONDITIONS				At all times.
	All development	conditions conta	ained in thi	s developmer	nt approval about	
	infrastructure un	der Chapter 4 of	the <i>Plann</i>	ing Act 2016 (	the Act), should	
	be read as being	non-trunk infras	tructure co	onditioned un	der section 145 of	
	the Act, unless o	therwise stated.				
6.	WORKS – DEVEL					At all times.
	The applicant mu	ust repair any da	mage to ex	isting infrastr	ucture (e.g. kerb	
	and channel, foo	tpath or roadwa	y) that may	y have occurre	ed during any	
	works undertake	n as part of the	developme	nt. Any dama	ge that is deemed	
	to create a hazard to the community, must be repaired immediately.					
7.	WORKS – DESIGI					At all times.
	Unless otherwise			_		
		cordance with th	ie relevant	Council polici	ies, guidelines and	
	standards.					
8.	WORKS – SPECIF					At all times.
	All engineering d	• •	•	•		
	must comply wit	•				
	and must be app	•	•	, ,	istered	
	Professional Engi			).		
9.	MAINTAIN APPR					At all times.
	The developmen					
	the approved dra	<u> </u>	•		ant approvals.	
ENGINE	EERING WORK – S	TORMWATER DE	RAINAGE V	VORKS		
10.	STORMWATER D	RAINAGE WORK	(S – DESIG	N, CONSTRUC	CTION AND	Prior to the
	MAINTENANCE					commencement of
	Design all necess	•			~	any stormwater
	the development			•		works and at all
	event with a 1%		•		~	times thereafter
	must be designed			_		
	(RPEQ) and const					
	Drainage Manua			•	nt Permit for	
	Operational Wor					
11.	IMPLEMENT ERC	SION AND SEDI	MENT CON	ITROL PLAN		As indicated.

	Implement and maintain an Erosion and Sediment Control Plan (ESCP) for	
	the duration of the construction works, and until such time all exposed soil	
	areas are permanently stabilised (e.g. turfed, hydro mulched, concreted or	
	landscaped etc.). The ESCP must be available on-site for inspection by	
	Council Officers during the works.	
ENGIN	EERING WORKS - CARPARKING AND ACCESS	
12.	ON-SITE CAR PARKING	At all times.
	Design, construct and maintain all car parking and access works generally in	
	accordance with the approved plans, AS2890-1: 2004 Parking facilities –	
	Off-street car parking, AS/NZS2890.6: 2009 Parking facilities – Off-street car	
	parking for people with disabilities, and the Manual of Uniform Traffic	
	Control Devices (Queensland).	
13.	VEHICULAR ACCESS	At all times.
	Design, construct and maintain the vehicular access to Wiggins Street, in	
	accordance with the approved plans and documents, and in accordance	
	with the IPWEAQ Standard Drawing RS-051.	
14.	VEHICULAR ACCESS - DESIGN	At all times.
	Design any new crossovers such that the edge of the crossover is no	
	closer than 1 metre to any existing or proposed infrastructure, including	
	any stormwater gully pit, maintenance hole, service infrastructure (e.g.	
	power pole, telecommunications pit), and road infrastructure (e.g. street	
	sign, street tree, etc). If requires, relocated infrastructure services to meet	
	the above criteria as required.	
15.	REINSTATEMENT OF KERB AND CHANNEL	At all times.
	Any redundant driveway crossovers must be removed, and new kerb	
	and channel (including topsoil, turf and footpaths where required)	
	reinstated to be consistent with the adjacent kerb and channel profile.	
16.	ON-SITE CAR PARKING	At all times
	Provide and maintain a minimum of 5 car parking spaces, 1 car parking	
	space for people with disabilities, and 1 ambulance bay on-site in	
	accordance with the approved plans. All car parking spaces must be given a	
	concrete surface treatment.	
17.	WHEEL STOPS	Prior to
	Provide vehicle bollards or wheel stops to control vehicular access and to	commencement of
	protect landscaping or pedestrian areas to all car parking spaces that abut	the use and at all
	landscaping or pedestrian areas.	times thereafter
18.	DRIVEWAYS AND ON SITE MANOUERVING	At all times
	Design, construct and maintain all driveways, internal circulation areas,	
	manoeuvring areas, loading and unloading areas and refuse collection	
	areas in accordance with the standards specified in AS2890.2: 2018 -	
	Parking facilities – Off-street commercial vehicle facilities and	
	AS2890.5:1993 – Parking facilities – On-street parking.	
ENGIN	EERING WORK – ROAD WORKS	
19.	PEDESTRIAN/BICYLE PATHWAY(S)	Prior to
	Design and construct a 1.5m wide concrete pathway within the road verge	commencement of
	along the entire frontage to Wiggins Street connecting with any existing	the use
	paths adjacent to the site.	
EXCAV	ATION AND FILLING	
20.	OPERATIONAL WORK – EARTHWORKS PLAN	As part of a
	Provide an earthworks plan that clearly identifies the following:	development
	(i) The location of cut and/or fill;	application for

		1
	<ul><li>(ii) The type of fill to be used and the compaction standards;</li><li>(iii) The quantum of fill to be deposited or removed and finished cut</li></ul>	Operational Work (Excavating and
	and/or fill levels; (iv) Retaining structures (if necessary); and	Filling)
	<ul><li>(iv) Retaining structures (if necessary); and</li><li>(v) Surface and sub-surface drainage controls (if applicable).</li></ul>	
SERVIC		
21.		Prior to
21.	ALL SERVICES  Connect the development to electricity, telecommunication, water	commencement of
	Connect the development to electricity, telecommunication, water supply and sewer reticulation services.	the use and at all
	supply and sewer reticulation services.	times thereafter
LANDS	i Caping	times thereafter
22.	ESTABLISHMENT OF LANDSCAPING WORKS	At all times
22.	Establish, maintain and retain all landscaping generally in accordance with	At all tilles
	the approved plans. The landscaping must contain plant species that are	
	endemic to the Region. Ensure the landscaped areas include a water and	
	maintenance plan during the establishment phase, and an ongoing	
	maintenance and replanting programme.	
23.	STREET TREES	Prior to
	Plant one street tree every 10m within the road verge of Wiggins Street.	commencement of
	Trees are to have a minimum pot size of 45L. The trees are to be the same	the use.
	species chosen from the following list:	
	Buckinghamia celsissima 'Ivory Curl'	
	Cupaniopsis anarcardiodes 'Tuckeroo'	
	Harpullia pendula 'Tulip Wood'	
	Xanthostemon chrysanthus 'Golden Penda'	
WASTE	MANAGMENT	
24.	WASTE STORAGE	At all times
	Store all waste within a waste storage area (e.g. general waste, recyclable	
	waste, pallets, empty drums, etc.). The waste storage area must be:	
	(i) Designed and located to not cause nuisance to neighbouring	
	properties;	
	(ii) Screened from any road frontage and adjoining property;	
	(iii) Provided with a tap and hoses at the waste storage area, and	
	washdown must be drained to the sewer and fitted with an approved	
	stormwater diversion valve arrangement in accordance with the	
	provisions of a Trade Waste Permit and the <i>Plumbing and Drainage</i> Act 2002.	
LIGHTII		
25.	AMENITY - LIGHTING	At all times
25.	Maintain outdoor lighting to comply with AS4282:1997 - Control of	At all tilles
	the obtrusive effects of outdoor lighting.	
26.	AMENITY - LIGHTING	At all times
20.	Light sources at the premises must be positioned and shielded to	At all tilles
	prevent light spillage outside the boundaries of the premises.	
HOURS	of OPERATION	
27.	HOURS OF OPERATION	At all times
۷,	Undertake all activities associated with the approved development	At all tilles
	generally between the hours 8.00am-5.00pm Monday to Friday, and	
	8.00am-12.00pm on Saturdays. No operations are proposed Sunday or	
	public holidays.	

28.	NOISE IMPACT REPORT	With the submission			
	(a) Submit to Council an amended Noise Impact Report which reflects the	of the first			
	changes to the site layout for the car parking area and includes the	operational works			
	following amendments:	application.			
	<ul> <li>i. Combined height of acoustic fencing and retaining walls</li> </ul>				
	supporting fill is never to exceed 2.4m where along the common				
	boundary with an adjoining lot;				
	ii. Where the combined height of a retaining wall supporting fill and				
	acoustic fence exceeds 2.0m, that part of the acoustic fencing				
	above 2.0m in height is to be constructed of transparent acoustic				
	panelling; and				
	iii. Recommendations are to be included which enable overlooking				
	and passive surveillance of the grassed area from the car park				
	through any required transparent acoustic panelling.				
	(b) Comply with the requirements of the amended noise impact				
FLOOD	assessment.				
FLOOD					
29.	SERVICES	At all times			
	All utilities and electrical services (not regulated by the Queensland				
	Development Code MP3.5 or <i>Plumbing and Drainage Act 2018</i> ) must be				
	located at least 500mm above the 1% AEP.				
30.	EARTHWORKS	At all times			
	No earthworks (change to ground level) are to be undertaken within the				
	Flood hazard overlay of the current <i>Temporary Local Planning Instrument</i>				
	2024 (Flood Regulation) except for stormwater management works and				
	earthworks under an approved Hydraulic Impact Assessment.				

## **Advisory Notes**

- 1. Council will issue an Infrastructure Charges Notice. These charges are required to be paid prior to the commencement of the use.
- 2. An applicant may make representations to Council at any time during the applicant appeal period about changing a matter in the Decision Notice (s75 of the *Planning Act 2016*) or Infrastructure Charges Notice (s125 of the *Planning Act 2016*). Only one negotiated decision notice can be issued by Council.
- 3. The development approval will have effect in accordance with Section 71 of the *Planning Act 2016*.
- 4. Works associated with this approval may not start until all necessary approvals have been obtained and relevant conditions complied with (s72 of the *Planning Act 2016*).
- 5. Any additions or modifications to the approved development (not covered in this approval) may be subject to further approval in accordance with the *Planning Act 2016*.
- 6. Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate development application in accordance with the *Planning Act 2016*.
- 7. Where a condition requires the submission of a document it must be submitted via email to mailbox@lvrc.qld.gov.au.

#### 8. Fire ants

Biosecurity Queensland must be notified on 13 25 23 of development occurring in the fire ant biosecurity zone before operational works commence. It should be noted that works involving fire ant carrier materials may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on <u>the Department of</u>
Agriculture and Fisheries website.

## 9. Biosecurity

Ensure all prohibited and restricted biosecurity matter under the *Biosecurity Act 2014* is removed appropriately prior to conducting any works on the site. Everyone is obligated under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with invasive plants under their control. More information on restricted and invasive plants as well as your general biosecurity obligation (GBO) can be viewed on the <u>Business Queensland website</u>.

## 10. Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Act 2003 requires anyone who carries out a land use activity to exercise a duty of care. The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage duty of care including a register and database of cultural heritage matters is available on the DATSIP website. Should any aboriginal, archaeological or historic sites, items or places be identified, located or exposed during construction or operation of the development, the Aboriginal Cultural Heritage Act 2003 requires all activities to cease. Please contact DATSIP for further information.

#### 11. Advice about Urban Utilities

An application will need to be made directly to Urban Utilities for any water supply and wastewater connections for the proposed development.

Moved By: Cr D Neuendorf Seconded By: Cr M Hagan

Resolution Number: 24-28/0313

CARRIED 7/0

# **Executive Summary**

Council has received a Development Application for a Development Permit for Material Change of Use for Health Care Premises on land at 21 Wiggins Street, Gatton, described as Lot 5 RP63649.

The application has been assessed in accordance with the requirements of the *Planning Act 2016*.

TABLE 1 - OVERVIEW	
APPLICATION DETAILS	
Application No:	MC2024/0027

Applicant:	Abel Service Trust
Landowner:	Jennifer Beryl Schuring, Clinton Todd Abel, Abel Service Trust
Site address:	21 Wiggins Street, Gatton
Lot and Plan:	Lot 5 RP63649
Proposed development:	Material Change of Use for Health Care Premises
STATUTORY PLANNING DE	TAILS
Planning Scheme:	Gatton Shire Planning Scheme 2007
Zone:	Urban Residential Zone
Mapped State Planning	State Planning Policy (July 2017)
Policy (SPP) matters:	
South East Queensland	Urban Footprint
Regional Plan 2023	
(Shaping SEQ) regional	
land use category:	
Referral trigger/s under	Nil
the <i>Planning Regulation</i>	
<i>2017</i> :	
TLPI:	Temporary Local Planning Instrument 2024 Flood Regulation
	Flood hazard area under the Flood hazard overlay:
	Low hazard
	Investigation area
Overlays:	Not Applicable
Category of Assessment:	Impact assessable
	The subject land is located within the Urban Residential Zone. A Material
	·
	· · · · · · · · · · · · · · · · · · ·
Category of Assessment:	Impact assessable  The subject land is located within the Urban Residential Zone. A Material Change of Use for Health Care Premises within this zone is Impact assessable development under Part, 4 Division 13, Table 1 of the <i>Gatton Shire Planning Scheme 2007</i> .

# **DESCRIPTION OF THE SITE AND SURROUNDS**

SITE AND LOCALITY DESCRIPTION			
Land area:	771m2		
Existing use of land:	Dwelling house		
Road frontage:	19.5 m to North Street		
Significant site features:	Existing building (single storey)		
Topography:	Slope from Wiggins Street at 105.25m AHD to western boundary at 104m AHD.		
Surrounding land uses:	Residential dwellings to the north and west		
	Centre activities and vacant land to the east		
	Community use to the south (Peace Lutheran Primary School)		



Figure 1. Locality of Subject Site (source LVRC Intramaps)

## SITE HISTORY AND BACKGROUND

No relevant site history.

## **DESCRIPTION OF PROPOSAL**

The application proposes a Material Change of Use for Health Care Premises. It is proposed to retain and convert the existing dwelling into a medical practice for a podiatrist and allied health practitioners. The proposed floor plan shows four (4) consulting rooms, an office, a boardroom, a lunch room and a reception area.

The proposed hours of operation are limited to 8.00am-5.00pm, Monday to Friday, and 8.00am-12.00pm on Saturdays. No operations are proposed Sunday or public holidays.

The development proposes to retain the existing driveway and crossover for parking by the practice manager, and an ambulance in tandem behind the staff car park which may be required infrequently. In addition, a new crossover is proposed on Wiggins Street near the northern boundary to provide access to a new car park with five (5) additional car parks.

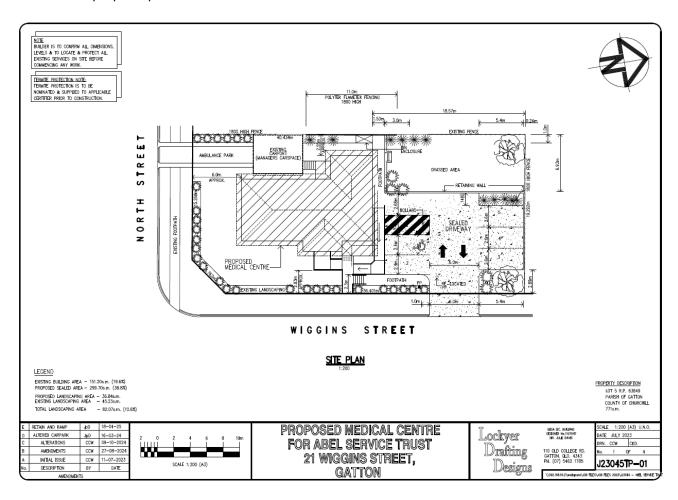
Minor earthworks are proposed at the rear for the carpark with retaining walls tapering from a maximum height of 0.6m along the northern boundary and 0.5m along the western boundary.

A Noise Report submitted with the application recommends installation of an acoustic fence to a minimum height of 1.8m around the car parking area.

The key parameters are as follows:

MATERIAL CHANGE OF USE	DEVELOPMENT PARAMETERS	
	Proposed	
Gross floor area	140.3m <sup>2</sup>	
Building height / storeys	No change to existing - Single Storey.	
	Maximum building height is 5.105m	
Setbacks	No change to existing	
	Front to North Street: 6.00m	
	Western side: 2.55m	
	Eastern side: 2.83m	
	Rear: 18.57m	
Site Cover	No change to existing - 20%	
Parking	5 car parks for visitors and staff; and 1 ambulance parking bay	
	1 staff car park in existing car port.	
Landscaping / Communal and	Total landscape area (existing and proposed) represents 10.6% of the	
Private Open Space	overall site area.	

Refer to the proposal plans below.



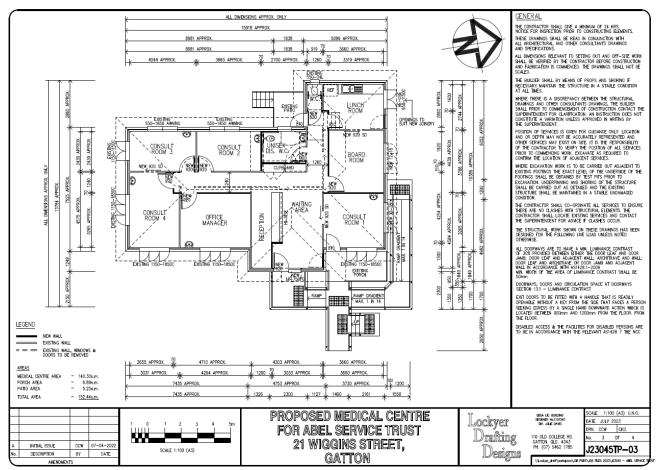


Figure 2. Proposed development plans

## **PLANNING ASSESSMENT**

## **Gatton Shire Planning Scheme 2007**

The proposed development is identified as Impact assessment under the Planning Scheme.

The applicable assessment benchmarks for the proposed development are the following codes of the Planning Scheme:

- Urban Residential Zone Code
- Advertising Device Code
- Building Works Code
- Landscaping Code
- Lighting Code
- Services and Infrastructure Code
- Vehicle Access, Parking and On-Site Movement Code

## **Assessment against Planning Scheme Codes**

The proposed development complies with all Probable outcomes of the relevant codes, except those addressed below.

## **Urban Residential Zone Code**

The proposal complies with the assessment criteria for the Urban Residential Zone. Specifically, the proposal:

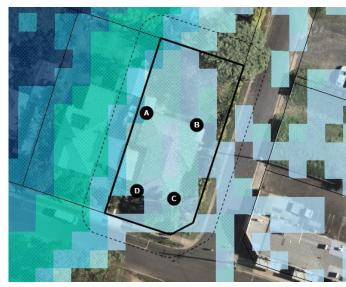
- maintains residential amenity as demonstrated through the built form being consistent with a dwelling house and the submitted noise impact report (Overall Outcome 2(d)).
- provides a non-residential use which is small scale, complements the residential amenity by contributing essential health care services to the area without adverse impact, and primarily serves residents of the immediate area through being limited in size and offering (Specific Outcome (1)(c))

# **Landscaping Code**

Probable solution	<b>A2.2</b> Where the interface is between a sensitive or incompatible use, the width of this
	planting in the new development is to be at least:
	(b) A commercial use – 3m or minimum 1.5m where planted with dense hedge species
Specific Outcome	P2 A landscape buffer is provided between the new development and existing or likely
	future incompatible/or sensitive uses on adjoining land such that the privacy and
	amenity of the adjoining use will be maintained and a sensitive interface provided.
Applicant's	Will not comply with A2.2.
response:	The proposed Health Care Premises are a low Impact commercial use and the 1.0m
	landscape hedging is sufficient to retain a residential amenity for the development.
Officer's	The development does not provide a 3m landscape buffer along the entire length of
assessment:	the boundary with the adjacent dwelling houses (sensitive uses) as required by A2.2.
	However, landscaping is proposed including a 1m wide strip on the western boundary,
	a grassed area of 117m <sup>2</sup> in the northwest corner, and planting nodes along the edges
	of the northern boundary.
	The Noise Report submitted with the application recommends an acoustic fence
	(barrier) to a minimum height of 1.8m be provided around the car parking area. To
	ensure the combined height of acoustic fencing and retaining walls, which reaches a
	maximum of 2.3m, does not unreasonably impact adjacent residences it is proposed to
	condition that where above 2m in combined height of retaining and fencing,
	transparent noise panels are to be utilised.
	The landscaping, combined with the proposed fencing outcome, ensures the privacy
	and amenity of adjoining uses will be maintained with a sensitive interface.
Officer's	Subject to the recommendations of this report, the development can comply with P2.
recommendation:	

## **Temporary Local Planning Instrument 2024**

The site is located within the Flood hazard overlay and is identified as being within a Flood Investigation Area (84.4%) and Low Hazard (15.5%). A review of Council's flood mapping confirms the site is subject to flood inundation.



#	Depth	Velocity	VxD	Level	Hazard	Ground Level
Α	0.26	0.14	0.03	104.24	1.00	104.00
В	0.06	0.21	0.01	104.42	1.00	104.43
С	0.08	0.08	0.00	104.77	1.00	104.61
D	0.16	0.00	nd	104.24	1.00	104.31

Some minor filling is proposed at the rear of the land to facilitate the car park. The existing flood depths are generally less than 0.3m in this location. A flood impact assessment has been submitted which demonstrates the water level afflux in the 1% AEP flood event is less than 10mm on the adjacent properties. Therefore, the filling does not cause actionable nuisance.

The proposed development complies with all Acceptable outcomes of the TLPI, except those addressed below.

Probable solution	AO3.1 Flood immunity of buildings (except Class 10 structures) is consistent with Table 10: Flood immunity - Minimum design requirements.	
Specific Outcome	PO3 Buildings and structures are located, designed and constructed to be resilient to flood risks up to and consistent with Table 10: Flood immunity - Minimum design requirements, and:  (a) protecting the contents of buildings and structures from flood damage;  (b) minimising the impacts of flooding on the asset's life including preventing and withstanding the effects of floodwater inundation;  (c) ensuring buildings and structures are structurally adequate to resist hydrostatic, hydrodynamic and debris impact loads associated with flooding;  (d) minimising disruption to residents, business, site operations;  minimising ongoing maintenance costs, recovery time and restoration costs after a flood event.	
Applicant's response:	Nil	
Officer's assessment:	Table 10 requires a commercial activity to be constructed to the DFL + 300mm freeboard. The location of the Health Care Premises building has a defined flood level of 104.77m AHD. The existing constructed floor level is 105.06m AHD. The development therefore has 0.29m of existing flood immunity in lieu of 0.3m. As an existing structure, and where for a commercial development, this flood immunity remains consistent with Table 10, and ensures appropriate protection from flood damage.	
Officer's	Support the development as complying with PO3.	
recommendation:		

#### Lockyer Valley Planning Scheme 2024

The development is included in the Low Density Residential Zone under the *Lockyer Valley Planning Scheme* 2024.

Overall Outcome (k) of the Low Density Residential Zone Code requires:

Small scale non-residential uses are provided where they can be clustered together, provide a local function and primarily serve the residents of the immediate area (such as convenience stores and Childcare centres). Small scale non-residential uses protect and maintain residential character and amenity and do not compromise the vitality, role and function of the centre zones and hierarchy.

As outlined earlier, the development is a small scale non-residential use, adjacent to the Principal centre zone and commercial activities which provide a local function and serve residents of the immediate area. The development protects residential amenity and will not compromise the function of the centre hierarchy.

The development does not cut across the outcomes of the Lockyer Valley Planning Scheme 2024.

## **STATE PLANNING REQUIREMENTS**

#### South East Queensland Regional Plan 2023 (Shaping SEQ)

The site is located in the Urban Footprint. The development proposal is for an activity which is consistent with the Urban Footprint and there are no requirements in the *Planning Regulation 2017* applicable to the development proposal.

# State Planning Policy (SPP)

As the Planning Scheme does not reflect the current SPP, an assessment of the proposal against relevant state interests has been undertaken.

SPP THEME	ASSESSMENT
Liveable communities and	Not applicable to proposed development
housing:	
<ul> <li>Housing supply and diversity</li> </ul>	
Liveable communities	
Economic Growth:	Not applicable to proposed development
<ul> <li>Agriculture</li> </ul>	
<ul> <li>Development and</li> </ul>	
construction	
<ul> <li>Mining and extractive</li> </ul>	
resources	
Tourism	
Environment and heritage:	Not applicable to proposed development
<ul> <li>Biodiversity</li> </ul>	
Cultural heritage	
Water quality	

Safety and resilience to hazards:	Natural hazards, risk and resilience The site is included in a Flood hazard area – Local government flood
<ul> <li>Emissions and hazardous activities</li> </ul>	mapping area. Refer to TLPI section of this report as to how the development mitigates flood risk.
Natural hazards, risk     and resilience	
Infrastructure:	Not applicable to proposed development
<ul> <li>Energy and water supply</li> </ul>	
Infrastructure integration	
Transport infrastructure	

#### **REFERRALS**

#### Internal

The application was internally referred to Council's engineer. Relevant conditions have been included in the recommendations.

## Planning Regulation 2017 Referrals

The application did not trigger referral under the *Planning Regulation 2017* (Planning Regulation).

# **INFRASTRUCTURE CHARGES**

In accordance with section 13 of the *Lockyer Valley Adopted Infrastructure Charges Resolution (No. 8) 2024*, a levied charge is applicable to the development proposal and has been calculated as shown in the below table taking into consideration any applicable credits or offsets. An infrastructure charges notice will be issued if the development is approved.

Charge Type	Demand Unit	No. of Demand Units	Rate	TOTAL
PROPOSED DE	MAND			
Charge	Health Care Services (m2 GFA)	140.3m2	\$135.06	\$18,948.92
	Health Care Services (m2 impervious)	450m2	\$12.21	\$5,494.50
			OSED DEMAND	\$24,443.42
EXISTING DEM	EXISTING DEMAND			
Credit	Existing Dwelling House (3 bedrooms)	1	-\$15,144.21	-\$15,144.21
TOTAL EXISTIN	TOTAL EXISTING DEMAND CREDIT		-\$15,144.21	
TOTAL AMOUNT PAYABLE			\$9,299.21	

#### TRUNK INFRASTRUCTURE

The development is adequately serviced by trunk infrastructure and does not require any additional trunk infrastructure or upgrades of trunk infrastructure. Further, no trunk infrastructure upgrades are identified in Council's Local Government Infrastructure Plan (LGIP).

#### **PUBLIC NOTIFICATION**

The application was impact assessable and was publicly notified for a minimum 15 business days between 5 September 2024 and 27 September 2024. On 30 September 2024, Council received the notice of compliance

confirming public notification has been carried out in accordance with the requirements of the *Planning Act* 2016.

One properly made submission regarding the proposed development was received and is discussed below.

Issue	Assessment		
An important development, however	The submission is noted and has been considered as follows:		
concerned about traffic impacts on Wiggins	a) The concerns with mobility users are noted. There are		
and North Street including:	some pathways intermittently on Wiggins Street. It is		
a) Wiggins Street is one-way and residents	recommended any approval be conditioned to require		
with mobility requirements traverse the	construction of a 1.5m wide concrete footpath along		
road.	the Wiggins Street frontage to assist road users.		
b) Impacts on the North and Wiggins Street	b) Council's engineers advised the traffic volumes to be		
intersection.	generated by the development do not warrant a traffic		
c) Unsafe driving practices.	assessment and no mitigation at the intersection is		
d) Recommend footpaths for entirety of	proposed.		
Wiggins Street and pedestrian crossings	c) Unsafe driving practices should be reported to		
at either end of Wiggins Street.	Queensland Police.		
e) Recommend formal parking along North	d) Footpaths are recommended as per above. An existing		
Street near the school, school restriction	footpath is constructed along North Street.		
signage, and traffic management.	e) The traffic generated by the proposed development		
	will not be of sufficient volume to reasonably require		
	these matters to be addressed by the applicant.		

Through the conditions, the relevant town planning aspects of the submission are satisfactorily addressed.

# **CONCLUSION**

## The proposal:

- Reuses an existing dwelling and therefore will be of a scale that complements the residential uses adjoining premises and provides a service that will benefit residents in the area by contributing to the neighbourhood's amenities.
- Complies with building height, setback, site cover, and car parking requirements.
- Achieves compliance with planning scheme and state planning requirements through the imposition of development conditions.

It is therefore recommended the development application be approved subject to conditions in accordance with section 60 of the *Planning Act 2016*.

## Options

- 1. Approve the development application subject to reasonable and relevant conditions.
- 2. Refuse the development application.

#### **Critical Dates**

A decision on the application is due to be made by 21 May 2025 in accordance with the Development Assessment Rules.

#### **Strategic Implications**

## Corporate Plan

Lockyer Planned – A development assessment process that delivers quality development that is consistent with legislation, best practice and community expectations.

# Finance and Resource

Should the decision be contested in the Planning and Environment Court financial implications may occur.

## **Legislation and Policy**

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. Legal implications arising from the recommendation provided in this report are that the applicant and/or submitters may appeal the decision to the Planning and Environment Court.

# Risk Management

The application has been assessed in accordance with the *Planning Act 2016*. Any risks have been mitigated through assessment of the application in accordance with legislative requirements and the recommendation of reasonable and relevant conditions.

## **Attachments**

<b>1</b> <u>↓</u>	MC2024.0027 Flood Assessment Report	42 Pages
<b>2</b> <u>↓</u>	MC2024.0027 Noise Report	15 Pages
3 <u>↓</u>	MC2024.0027 Proposal Plans	4 Pages

# FLOOD ASSESSMENT REPORT

21 Wiggins Street, Gatton



**APRIL 28 2025** 

FLOOD SMART ENGINEERING PTY LTD



**Report Title:** Flood Assessment Report **Project Address:** 21 Wiggins Street, Gatton

Project No: 24-062

Client: Abel Service Trust

Revision No.	Report Date	Prepared By	Distributed To
001	17/01/202528/04/2025	K. Charan	Clinton Abel
002	28/04/2025	K. Charan	Clinton Abel

**\*** 

Reviewed By: H. Mohammed

RPEQ # 22518

Flood Smart Engineering Pty Ltd

ABN: 61 675 505 610 P: +61 0423 256 186

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## 1. Introduction

Flood Smart Engineering Pty Ltd has been commissioned by Abel Service Trust to prepare a Flood Assessment Report for the proposed development works at 21 Wiggins Street, Gatton.

The objective of this report is to assess the proposed development works with relation to Lockyer Valley Regional Council's Flood Hazard Overlay Code. Detailed hydrologic and hydraulic assessments have been undertaken for this investigation.

This report has been prepared by Flood Smart Engineering Pty Ltd for use only by Abel Service Trust in the capacity of the agreed purpose. Conclusions and recommendations within this report have been based upon the information provided by the client or other closely related associates and third-party groups (eg. government authorities) which is assumed to be accurate. Flood Smart Engineering Pty Ltd does not hold liability for any inaccurate information.



# 2. Site Details

Address	21 Wiggins Street, Gatton	
Title	Lot 5 on RP63649	
Area	771m²	

## 2.1 Location

The subject site is located in Gatton, bound by residential properties to the north and west, Wiggins Street to the east and North Street to the south. The subject site is classed as Low Density Residential Zone under LVRC's zoning delineation. Lockyer Creek is located approximately 300m north-west of the site.



Figure 1 – Locality Plan



# 2.2 Topography & Infrastructure

The site grades down from approximately RL105.0m AHD along the eastern boundary to RL103.5m AHD along the western boundary. Other properties along Wiggins Street also grade in a westerly direction away from the road reserve. A local depression is located along East Street, forming an overland path that discharges to Lockyer Creek, as shown in Figure 2 below.

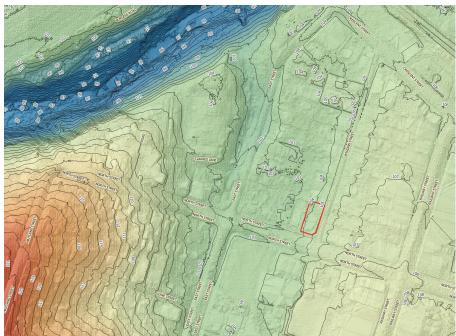


Figure 2 – Local Area Topography (m AHD)



A stormwater network is located underground within the surrounding area as shown in Figure 3 below. The stormwater network is generally aligned with the local depression/overland flow path and discharges to Lockyer Creek. No stormwater infrastructure is located within the immediate vicinity of the site.



Figure 3 – Existing Stormwater Infrastructure



## 2.3 Existing Use

The existing site contains a single-storey residential dwelling, shed and open carport. The remainder of the site is mostly vegetated by grass and trees. A driveway and crossover are located at the south-western corner of the site, providing access from North Street.

The existing site plan is presented in Figure 1, Appendix C. Site Survey is presented in Appendix A.

## 2.4 Developed Use

It is proposed to maintain and repurpose the existing dwelling for business uses and demolish the shed. It is also proposed to maintain the existing driveway and carport. A sealed concrete carparking area is proposed at the northern end of the site, with a driveway crossover providing access from Wiggins Street. The carparking area involves heightened surface elevations, requiring retaining along northern and western edges.

The developed site plan is presented in Figure 2, Appendix C. The development layout is presented in Appendix B.



# 2.5 Council Data

The site is located within the following flood overlays, as shown in Figure 4:

- Low Hazard
- Flood Investigation Area



Figure 4 – TLPI Flood Hazard Flood Planning Areas



# 3. Hydrology

# 3.1 Methodology & Setup

Lockyer Valley Regional Council has requested for the utilisation of the Gatton Small Flood Model with implementation of the proposed development components. As such, hydrological calculations and setups were maintained as per the adopted model, including but not limited to:

- Runoff routing model setup
- Catchment delineation
- Time of concentrations
- Impervious factors
- Initial and continuing losses
- Lag parameters
- Hydrograph data and peak discharges



# 4. Hydraulics

# 4.1 Methodology

Lockyer Valley Regional Council has requested for the utilisation of the Gatton Small Flood Model with implementation of the proposed development components. As such, a TUFLOW model was setup to simulate and analyse the 1% AEP overland flow flood event with adopted model files. The TUFLOW 2d model was setup to provide flood levels, depths, velocities and velocity-depths. The results were used to undertake an impact assessment analysis and assess flooding characteristics.

#### 4.2 Existing Model Setup

The TUFLOW model was based on a 4m grid size. Existing hydrograph data inputs, inflow and outflow boundary conditions and tailwater conditions were maintained.

The underground stormwater network (1D elements) was maintained along with associated layers such as SX-CN connector lines. All other inputs (such as polygons, breaklines, materials, etc.) were maintained with no alteration to the adopted model. The existing materials layer utilised a Manning's roughness coefficient of n=0.13 over majority of the site ground surface which takes into consideration private structures such as minor walls, fencing, mesh and other blockages. Dwellings and structures within the local catchment affecting the site, including those on the site (existing dwelling and shed), were input into the model via the 2d\_code layer.

Source files and model result files for the 1% AEP max of max inundation and median temporal patterns were utilised to determine the critical duration and median temporal pattern affecting the site. The 1% AEP critical duration and median temporal pattern were found to be the 15-minute storm and temporal pattern 6, respectively.

The existing TUFLOW model setup is presented in Figure 3, Appendix C.

#### 4.3 Developed Model Setup

The existing TUFLOW model setup was modified to represent the proposed development works. The 2d\_code layer was modified to remove the existing shed. 2d\_zsh layers were input with associated surface levels to represent the proposed carparking and open area. A 2d\_zsh breakline layer was input to represent the retaining wall along the proposed footpath.

The developed TUFLOW model setup is presented in Figure 4, Appendix C.



## 5. Model Results

# 5.1 Existing Model

Flood results were produced from the existing conditions TUFLOW model (with no model-file alterations). All flood results from the produced model matched that of the provided flood study results, therefore confirming effective calibration of the produced model.

The existing scenario 1% AEP overland flow flood levels and depths are presented in Figure 5, Appendix C. The velocity and velocity-depth product plots are presented in Figures 6 and 7 Appendix C, respectively.

The results show that the site would be mostly inundated, with shallow sheet flow, generally no more than 100mm. Local runoff would cause the sheet flows to collect along North Street and Wiggins Street, then travel west through the site, along the northern and southern ends. The upstream flood level affecting the site is RL105.2m AHD.

#### 5.2 Developed Model

The developed scenario 1% AEP overland flow flood levels and depths are presented in Figure 8, Appendix C. The velocity and velocity-depth product plots are presented in Figures 9 and 10 Appendix C, respectively.

The results show that the proposed carparking surface levels would direct the sheet flow to the south-western corner (as designed). The site remains to be affected by shallow sheet flow. The upstream flood level affecting the site of RL105.2m AHD is maintained.

The approximate maximum flood depth and velocity-depth product in the carparking area are 100mm and  $0.02m^2/s$ , respectively. Flows along Wiggins Street and on the proposed driveway crossover are significantly less than 300mm flood depth and  $0.25m^2/s$  velocity-depth product. As such, the carparking area and access to the site is considered trafficable and non-hazardous (low degree of exposure as per the Lockyer Valley Planning Scheme) during the 1% AEP event.



## 5.3 Flood Impact Assessment

The 1% AEP flood level increases as a result of the proposed development works are presented in Figure 11, Appendix C. The 1% AEP velocity increases as a result of the proposed development works are presented in Figure 12, Appendix C.

Flood level increases only occur within the site, none on neighbouring properties. Flood level decreases occur internal and external to the site.

LVRC has advised that flood level increases are not to be in surplus of 10mm external to the site. The proposed development is therefore considered to not cause an adverse impact to neighbouring properties or the local area.



# 6. Overlay Code Assessment

The existing dwelling is being maintained and repurposed, and therefore does not need to meet flood immunity requirements. As discussed in previous sections of this report, the proposed carparking area is considered trafficable and non-hazardous during the 1% AEP event.

Fencing is to be constructed with 50% openings to prevent flow and debris blockage (with exception where other Council requirements are to be met, ie. Noise impacts and fire rating). Construction works should utilise flood-resilient materials where appropriate to ensure that flood damage and recovery is minimised.



#### 7. Conclusions

The objective of this report is to assess the proposed development works with relation to Lockyer Valley Regional Council's Flood Hazard Overlay Code. Detailed hydrologic and hydraulic assessment has been undertaken for this assessment.

It is proposed to maintain and repurpose the existing dwelling for business uses and demolish the shed. It is also proposed to maintain the existing driveway and carport. A sealed concrete carparking area is proposed at the northern end of the site, with a driveway crossover providing access from Wiggins Street. The carparking area involves heightened surface elevations, requiring retaining along northern and western edges. The developed site plan is presented in Figure 2, Appendix C. The development layout is presented in Appendix B.

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The existing dwelling is being maintained and repurposed, and therefore does not need to meet flood immunity requirements. As discussed in previous sections of this report, the proposed carparking area is considered trafficable and non-hazardous during the 1% AEP event.

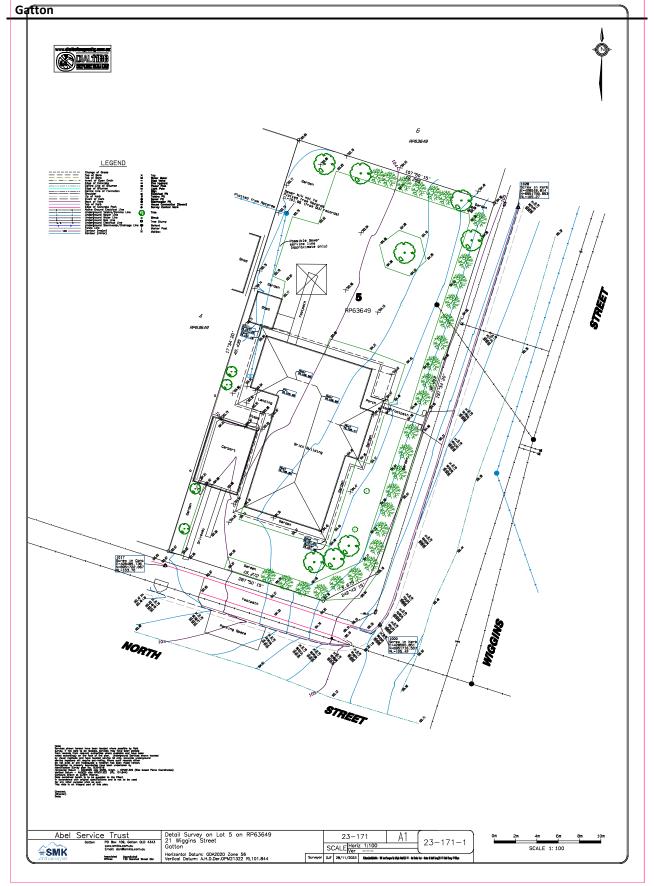
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Appendix A – Site Survey

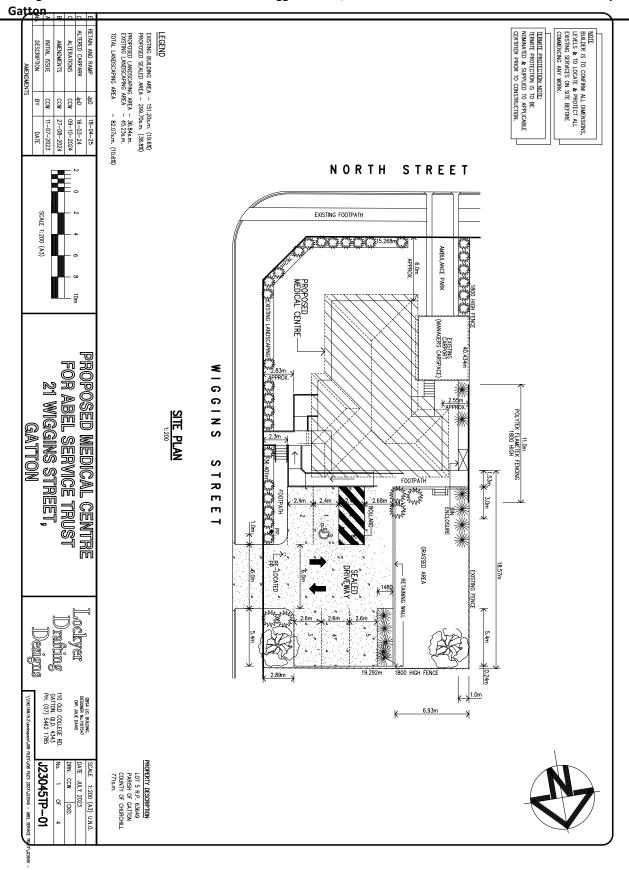


MC2024.0027 Flood Assessment Report



Appendix B - Development Layout

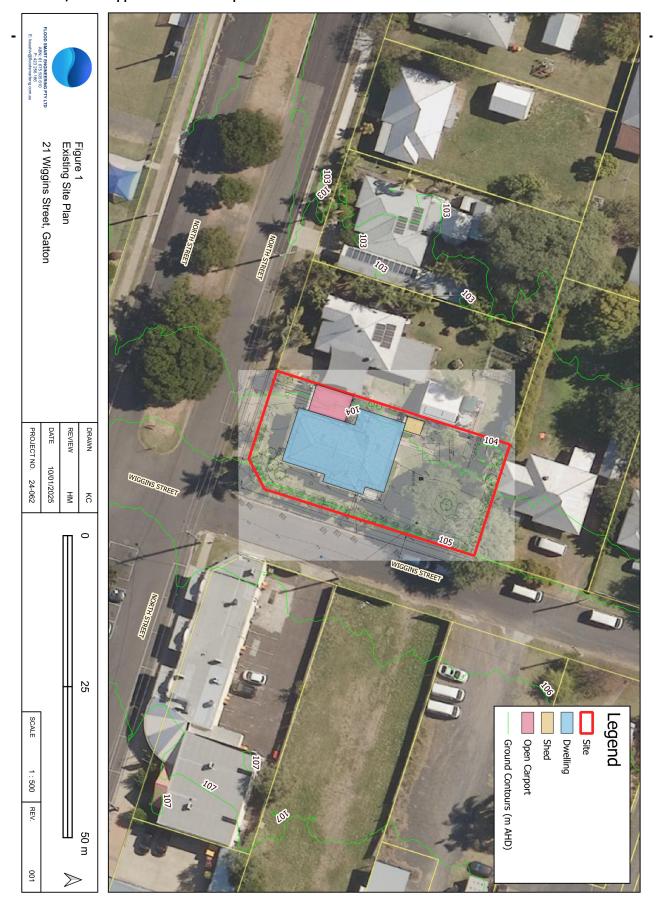




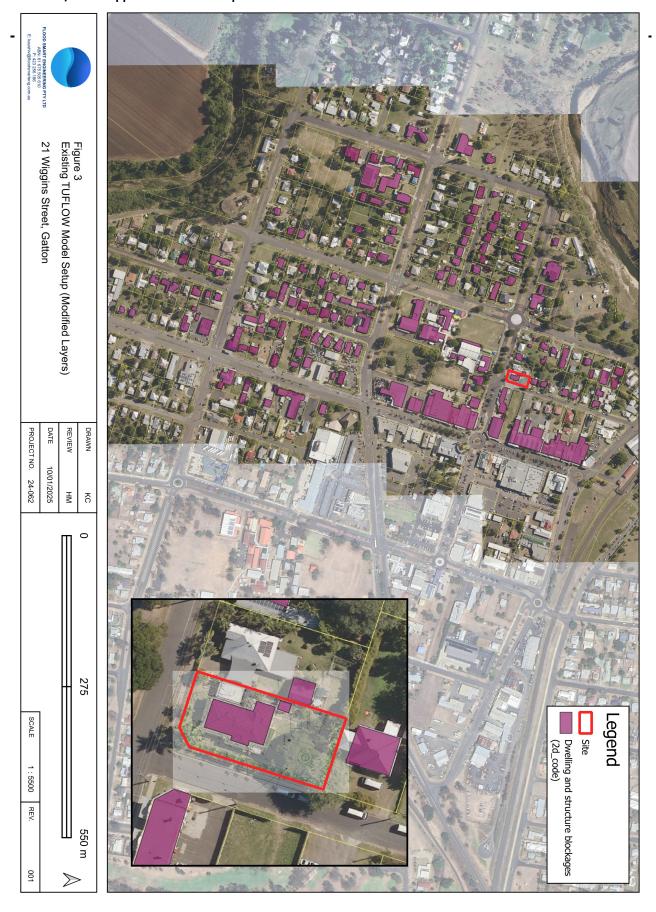
Appendix C – Flood Figures

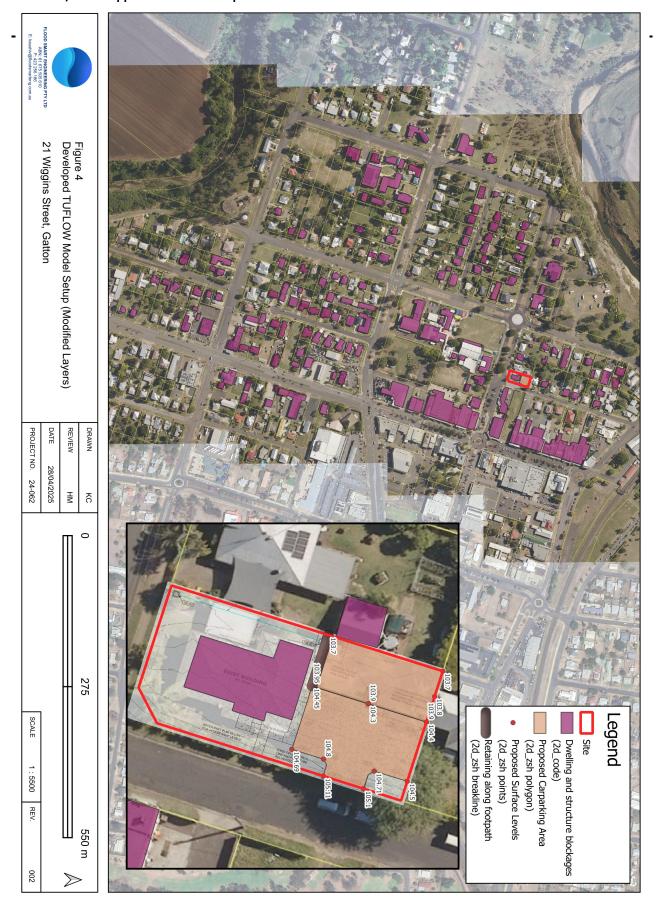
21 Wiggins Street, Gatton 24-062

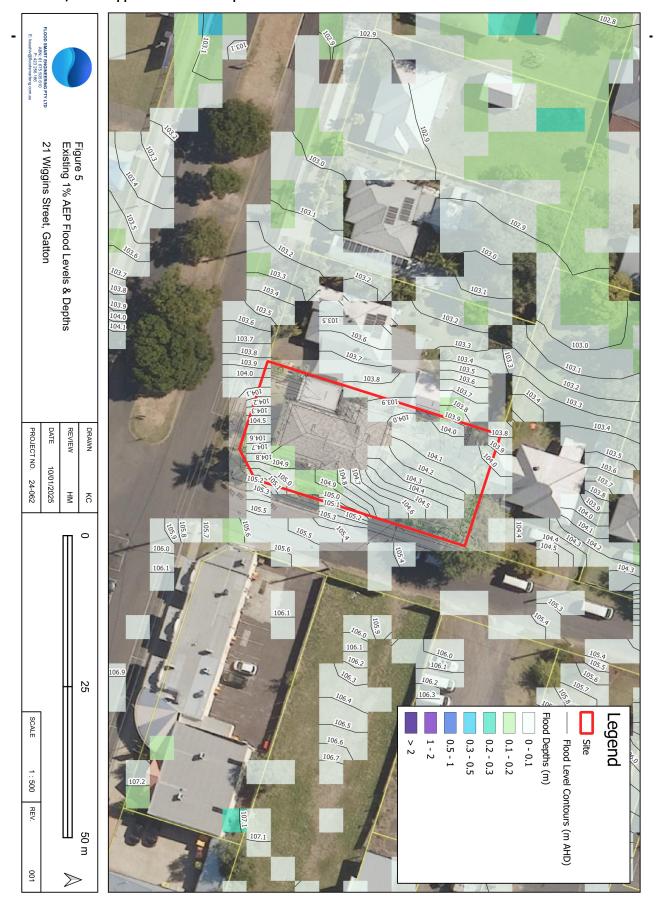


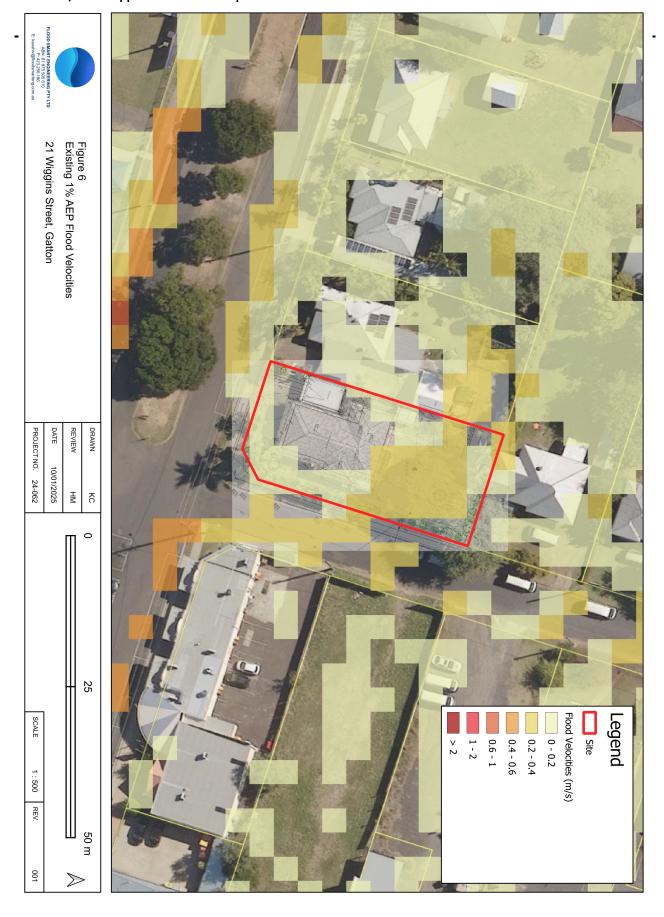


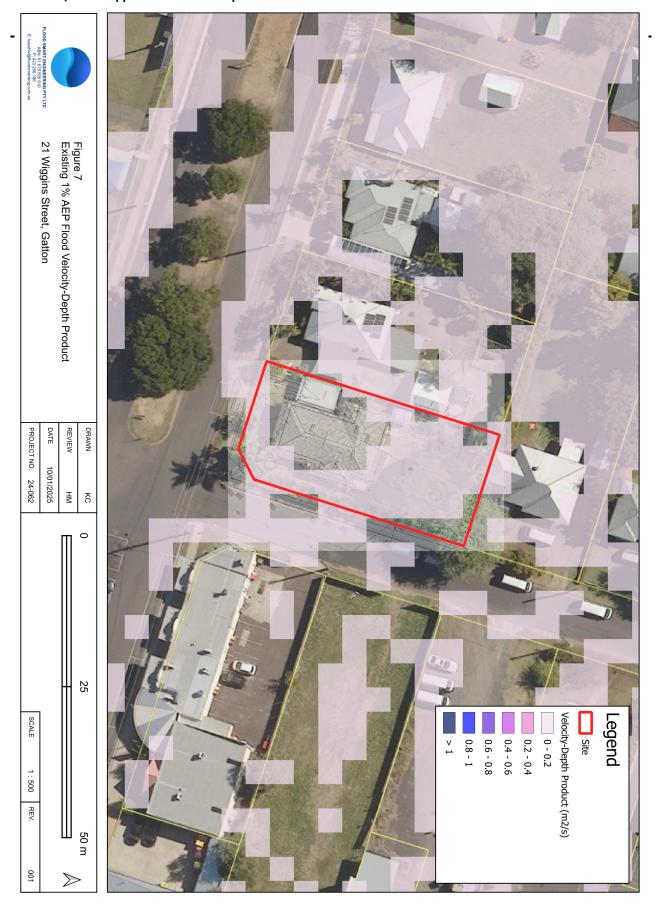


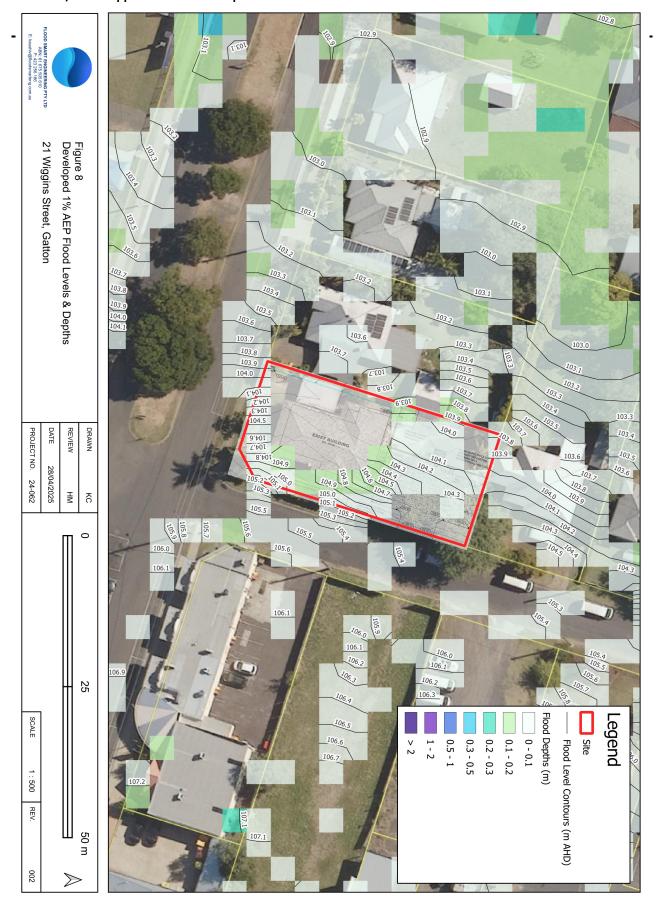


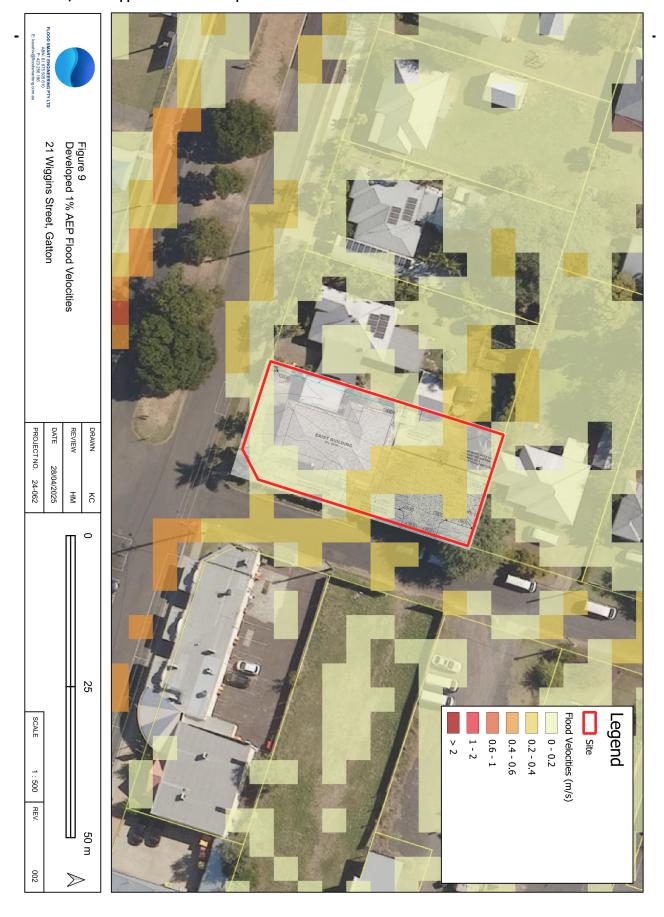


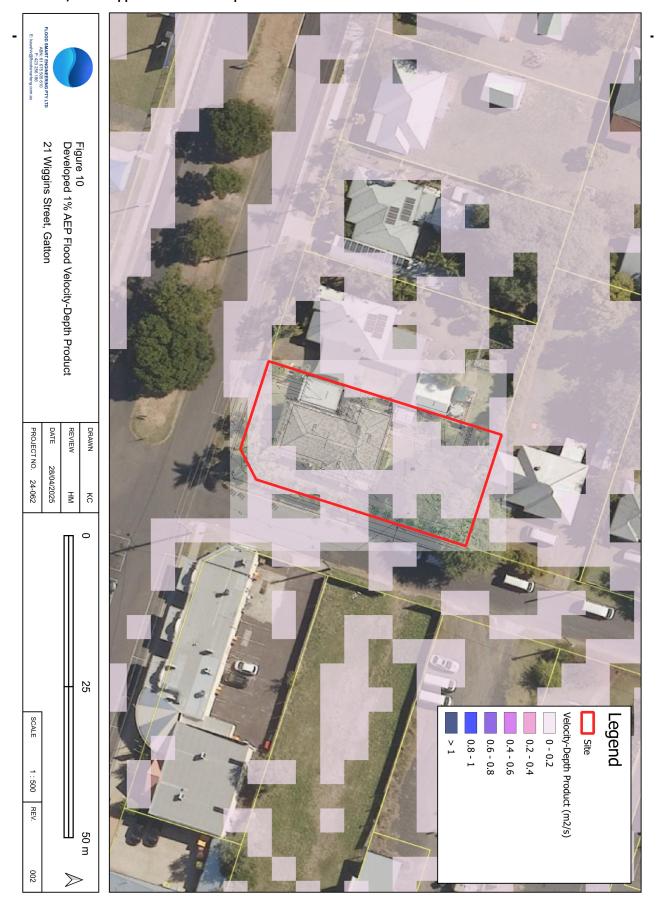


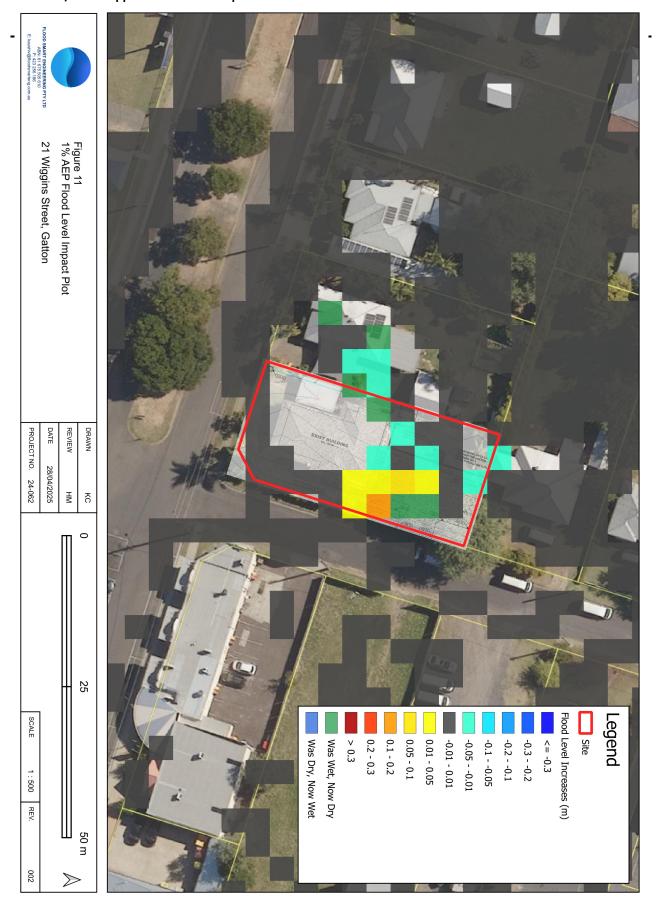


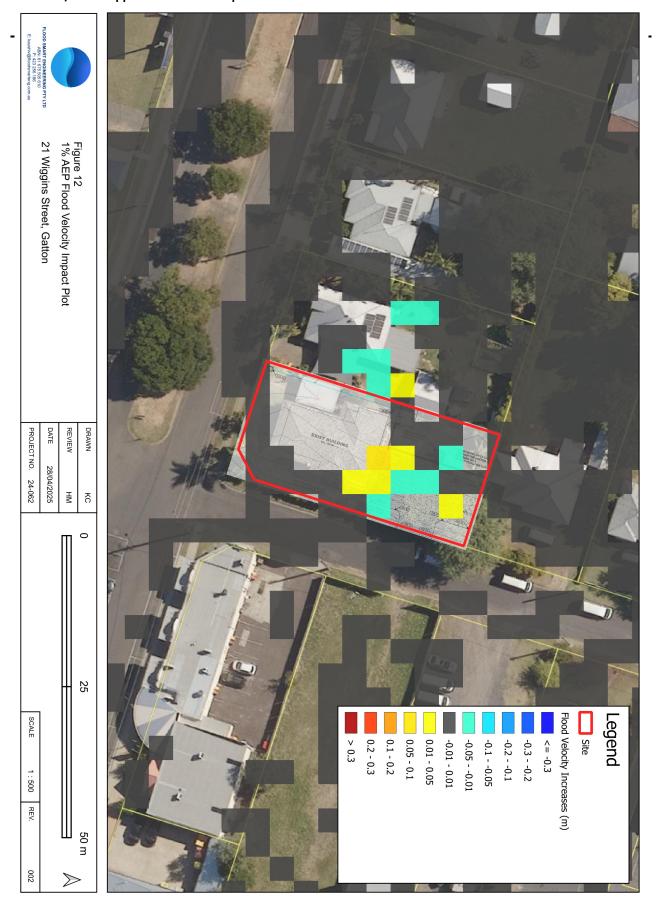












Appendix D – Flood Hazard Overlay Code

21 Wiggins Street, Gatton 24-062



Table 5 – Accepted and Assessable Development in the Flood Hazard Overlay

Performance Outcomes	Acceptable Outcomes	FSE Response
<b>PO1</b> Development in a flood investigation area or overland	<b>AO1.1</b> For development in a flood investigation area or	<b>PO1</b> The proposed development:
flow path:	overland flow path:	a. minimises flood risk to the site and
ses risk from the adverse effects of flooding;	a. written advice is obtained from Council stating that the	surrounding area.
<ul> <li>b. only occurs where the risk can be mitigated to an</li> </ul>	latest data available to Council confirms that the site is	b. involves a carparking area which is
acceptable or tolerable level;	not subject to flood hazard; or	impacted by low exposure flooding which is
c. is designed to respond to the flood hazard category	b. a site-specific flood risk assessment, prepared by a	considered acceptable.
applicable to the site.	suitably qualified person, determines that the development site is not located in an area of high,	<ul> <li>c. is designed to respond to the flood hazard category applicable to the site.</li> </ul>
Note—Compliance with this Performance Outcome may be	medium or low flood hazard in accordance with Table 4:	
demonstrated by providing a flood risk assessment, consistent with Planning Scheme Policy 4 Flood hazard.	Flood hazard category parameters for site specific flood risk assessments.	
Note—Land in the flood investigation area is susceptible to some degree of flooding. Detailed modelling in these locations is incomplete or has not been undertaken. A site specific risk	A01.2	
assessment is required to determine the hazard classification and the sites suitability for development.	determines the flood hazard category to be low, medium or	
	hazard overlay code relevant to that flood hazard category.	
Flood risk compatibility		
PO2	A02.1	AO2.1
risk or areas known to be, or have the potential to be, affected by flood injundation such as overland flow paths.	hazard.	low flood hazard area.
	A02.2	AO2.2
Note—Guidance material relating to the risk profile of the flood	Development demonstrates that:	The proposed development:
	<ul> <li>a. all options to avoid the area of flood hazard have been exhausted;</li> </ul>	<ul> <li>a. exhausts all options to avoid flood hazard areas.</li> </ul>
	<ul> <li>b. development is located on the part of the site with the lowest level of flood hazard:</li> </ul>	b. is located where the lowest level of flood
	<ul> <li>mitigation to an acceptable hazard level is achieved</li> </ul>	c. mitigates flood hazard to an acceptable
	i. can be serviced with infrastructure (power, water,	
	expected life of the asset; ii. complies with a site-based flood risk assessment	
	consistent with Planning Scheme Policy 4 Flood hazard.	

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PO3	A03.1	NA
Buildings and structures are located, designed and	Flood immunity of buildings (except Class 10	
with Table 10: Flood immunity - Minimum design	Minimum design requirements.	
requirements, and:		
<ul> <li>a. protecting the contents of buildings and structures from</li> </ul>	A03.2	
flood damage;	If understorey screening is provided, it allows the free	
b. minimising the impacts of flooding on the asset's life	flow of floodwater through the understorey (i.e. does not	
including preventing and withstanding the effects of	impede water flow) and:	
floodwater inundation;	a. is a minimum of 50% permeable (e.g. using vertical	
adequate to resist hydrostatic hydrodynamic and debris	b does not use solid doors tilt panels and roller doors	
impact loads associated with flooding;		
d. minimising disruption to residents, business, site	AO3.3	
operations;	Essential utilities (e.g. wastewater treatment systems	
<ul> <li>e. minimising ongoing maintenance costs, recovery time</li> <li>and restoration costs after a flood event.</li> </ul>	and associated pumping equipment) are located consistent with Table 10: Flood immunity - Minimum design	
	requirements or are sealed to prevent water intrusion.	
Note—Partial compliance win this Periormance Outcome may be demonstrated by providing a materials assessment against the	A03.4	
Flood Resilient Building Guidance for Queensland Homes and/or Reducing Vulnerability of Buildings to Flood Damage -Guidance on	Property is protected from flood damage by having an	
Building in Flood Prone Areas.	area located above or outside the flood hazard so:  a items of value can be moved: or	
	b. raised to safe storage above the designated finished floor	
	level in Table 10: Flood immunity - Minimum design	
	requirements; property is secured against flotation and lateral movement.	
	Note—Refer to the building assessment provisions for the QDC referenced class of building.	
P04	A04.1	A04.1
Non-habitable floor areas, where not raised above the	The tinished floor levels of Class 10a and 10c	NA
effects of flood.	to or detached from the main building, are not inundated by	AO4.2
	more than a low degree of exposure consistent with Table	NA
	12: Flood hazard exposure for carparking and non-habitable huildings	AOA 3
	ounaniya.	Fencions flow and debric blockers
		to prevent now and debris blockage.

Z	AO6.1  Cultural artefacts, records and items of high value in facilities such as libraries, museums, galleries and hospitals are stored in an area that:  a. protects and seals the artefacts from flood intrusion; or b. is raised above the PMF for safe storage; or c. allows their movement to a safer location above the PMF.	PO6 Cultural artefacts, records and items of high value in essential community infrastructure are protected from flood damage and stored above the PMF.
	Note—Refer to the building assessment provisions for the QDC referenced class of building, refer to National standard for construction of buildings in flood hazard overlays.  Note—In accordance with Figure 1 Identifying defined flood level (DFL), flood hazard level (FHL) and freeboard, of the National Standard for Construction of buildings in flood hazard overlays, the non-habitable floor level is no greater than 1m below the DFL.	the potential risks of flooding to an acceptable or tolerable level.  Editor's note—This performance outcome is intended to apply to classes of buildings not otherwise covered by P1 of the QDC MP3.5 and National Standard for Construction of buildings in flood hazard overlays.
NA	AO5.1  Building works to an existing building for commercial, industrial or other non-residential activities located below the DFL, use materials that are capable of resisting damage, deterioration and decay.	Building works to an existing building for commercial, industrial or other non-residential activities located below the DFL are resilient to flood events, up to and including the DFE (see Table 10: Flood immunity - Minimum design requirements) by ensuring the design and built form mitigate
	Note—Refer to the building assessment provisions for the QDC referenced class of building.	
	AO4.4 Development is designed and constructed to prevent and withstand floodwater inundation by: a. using flood resilient materials; b. allowing the free flow of floodwater (i.e. does not impede the flow of water).	
	AO4.3  Fencing and retaining walls allow the free flow of floodwater (i.e. do not impede water flow) and do not add to flood debris in a DFL flood event or more.	
A04.4 It is proposed to use flood-resilient materials where appropriate to minimize flood damage and recovery.	AO4.2 Building work for a Class 10a structure below the DFL is constructed: a. without solid doors, tilt panels and roller doors; b. may be screened to a minimum of 50% permeability for security purposes and to allow the free flow of floodwater.	

Disaster management			
PO7  Development in the flood hazard o does not unduly burden, disaster n recovery capacity and capabilities.	verlay supports and nanagement response or	A07.1  No acceptable outcome is nominated.	N>
Note—A Flood Emergency Management Plan may be require prepared by a suitably qualified person and is consistent with Planning Scheme Policy 4 Flood hazard.	Note—A Flood Emergency Management Plan may be required to be prepared by a suitably qualified person and is consistent with Planning Scheme Policy 4 Flood hazard.		
PO8 Flood awareness and haz people of flood risk severi	rning signage informs e flood hazard overlay.	AO8.1 Flood awareness and hazard-warning signage is consistent with the requirements of Planning Scheme Policy	NA
Flood conveyance and storage			
P09		AO9.1	AO9.1
Development does not directly, indirectly or cu cause any adverse change in flood risk or flow	mulatively	to achieve flood immunity does not occur on land a flood hazard area.	NA
characteristics inside or outside the site, including			A09.2
b. loss of, or changes to, flow paths; or	ow paths; or	The finished floor level of an extension to an existing	)
	depth; or	building is consistent with Table 10: Flood immunity - Minimum design requirements.	AO9.3  The proposed does not cause an adverse
f. an increase in potential erosion,	scour or flood damage	A09.3	surrounding area.
on the premise or on other premises, public land watercourses, roads or infrastructure.		Development does not adversely change the flood risk or flow characteristics within the floodplain as demonstrated	AO9.4
Note—Partial compliance with the	e outcome mav be		The proposed carparking area is not exposed to more than a low degree of flood exposure
achieved by demonstrating that any additional runoff volume of an increase in impermeable area is managed on site or by the	ue to	Note—An adverse change in flood risk or flow characteristics means a change to any of the following:	A THOLE HELL & LOW REGISES OF HOOR EXPOSUIS.
existing drainage networks with flow characteristics.	sk or		NA Section 1
		c. all liciteds in water how velocity or deput, or deduction in flood watering times; or	
		f. an increase in furbil volune, or flood damage on the f. an increase in potential erosion, scour or flood damage on the premise or on other premises, public land, watercourses, roads or infrastructure.	
		AO9.4 Flood conveyance or flood function areas may be used for car parking where there is a low degree of exposure	
		consistent with Table 12: Flood hazard exposure for carparking and non-habitable buildings.	

AO10.3

stormwater drainage network to allow the free open surface

flow of stormwater through a site.

Overland flow paths are retained as part of the

Development does not change the pre-development profile or interfere with an overland flow path.

A010.2

Development retains existing overland flow paths rather than relying on piped solutions for stormwater

drainage.

A010.4

For Council drainage purposes, overland flow paths

are protected by an easement or other legal instrument.

qualified and experienced engineer and is consistent with Planning Scheme Policy 4 Flood hazard.

may be smaller or larger than the location of the defined bank depicted in the above figure. The setback of 10m must be from the defined bank or edge to the overland flow path, whichever is greater

Note—The key components of development and overland flow paths are depicted in the above figure. The width of the overland flow paths

by providing a hydraulic impact assessment prepared by a suitably

## and debris to pass unimpeded through the site. PO10 b. does not concentrate, intensify or divert floodwater onto a. maintains the conveyance of floodwaters to allow flow Development within an overland flow path: Note—Compliance with this Performance Outcome will be achieved restrict or redirect stormwater over land. It is an offence under the section 80 of Local Government Act, to Note—Development is to be connected to the Council's drainage network in accordance with section 77 of the Local Government Act. severity on upstream, downstream or adjacent sites. upstream, downstream or adjacent sites; will not result in an increase in flood levels or flood risk A09.5 areas where the carparking serves as a flood conveyance or overland flow path's defined bank, as shown by the diagram Flood awareness signage is provided to carparking below Development, including onsite wastewater performs a flood function treatment systems, are located at least 10m from the A010.1 Z

FLOOD HAZARD OVERLAY CODE

Attachment 1 12.1 Page 164

PO11  Developments with basement or undercroft carparking or storage are designed to maximise public safety, minimise flood recovery actions, and he resilient to the intrusion of	<b>A011.1</b> Basement and undercroft carparking or storage is not provided in areas of intolerable risk.	NA
floodwaters.	A011.2  Undercroft carparking is designed and constructed to experience no more than a medium degree of exposure consistent with Table 12: Flood hazard exposure for construction and non-behinghing and the properties and the second construction and the se	
	carparking and non-habitable buildings and:  a. provides a means of escape for pedestrians from the undercroft;  b. includes flood-warning signage indicating the potential to flood:	
	<ul> <li>with essential utilities and services located at or above consistent with Table 10: Flood immunity - Minimum design requirements;</li> <li>provide waterproof and water-impermeable walls and floors.</li> </ul>	
	<b>A011.3</b> Basement carparking must be designed and constructed:	
	<ul> <li>a. to provide a drainage system to have a flood immunity of the DFL or 0.2% AEP, whichever is greater, plus freeboard to avoid flooding of the basement;</li> <li>b. to provide a means of escape for pedestrians from the</li> </ul>	
	<ul><li>c. with flood-warning signage indicating the potential to flood;</li></ul>	
	<ul> <li>d. with essential utilities and services located at or above the DFL plus freeboard;</li> <li>e. provide waterproof and water-impermeable walls and floors;</li> </ul>	
	<ul> <li>f. to prevent floodwater intrusion, including:         <ul> <li>backflow of water from drainage systems and</li> <li>installations;</li> </ul> </li> </ul>	
	<ul><li>ii. from vents, staircases and lift wells that lead to the basement.</li></ul>	
	Note—In flood hazard areas, basement storage spaces do not include areas for bike storage, restrooms, building maintenance, essential services or utilities.	
	-	

	A011.4	
	pumping solution to manage floodwater for dewatering	
	provides a secondary pump system with a backup power	
	source for the pump.	
	Note—The use of demountable barriers, pumps or other mechanical mechanisms to provide flood protection is not supported unless there is a secondary fail-safe system there is a secondary fail-safe system.	
Environmental values and public safety		
PO12	A012.1	NA
Development within the flood hazard overlay involving the manufacturing, assembly, storage, distribution, or	Development for the manufacture and disposal of all classes of hazardous materials and hazardous chemicals	
disposal of hazardous materials and hazardous chemicals	does not occur within the flood hazard overlay.	
environment, by:	AO12.2	
a. protecting underground tanks for hazardous chemicals	Development involving the storage of hazardous	
impacts;	a. an impervious bund wall 1.5 times the quantity of liquid	
b. securing above-ground tanks for hazardous chemicals	chemical stored; or	
c. preventing damage to hazardous chemicals pipework;	the DFL, whichever is the greater flood event.	
<ul> <li>d. preventing entry of floodwater into hazardous chemicals pipework;</li> </ul>	A012.3	
e. preventing damage to or off-site release of packages,	For development involving the storage of hazardous	
drums or containers, storing hazardous materials.	materials or hazardous chemicals, it is demonstrated that the development can operate without risk of environmental harm	
Note—A pump drainage system is not an acceptable alternative to meet the performance outcome.	during a flood event up to and including the 0.2% AEP or the DFL, whichever is the greater flood event.	
P013	No acceptable outcome is nominated.	NA
Works to mitigate flood risks avoid adverse impacts on other environmental values.		
Note—Additional assessment benchmarks relating to ecological and biodiversity values are contained in section 8.3 Biodiversity overlay code of the planning scheme.		
PO14  Development maintains or improves the protective	No acceptable outcome is nominated.	NA
function of landforms, vegetation and natural processes in managing the effects of flooding.		
Note—Additional assessment benchmarks relating to ecological and		
biodiversity values are contained in section 8.3 Biodiversity overlay code of the planning scheme.		

# Table 6 – Accepted and Assessable Development in the Low Flood Hazard Area

Performance Outcomes	Acceptable Outcomes	FSE Response
Flood risk compatibility		
P015	A015.1	NA
Vulnerable uses and essential community infrastructure only occur on premises within the Low flood	Vulnerable uses and essential community infrastructure located on premises within the Low flood	
hazard areas where it is demonstrated that:	hazard area demonstrate flood risk can be mitigated and	
	ensure that:	
b. development is located in the area of lowest risk possible;	a. development is located in the area of lowest flood hazard;	
<ol> <li>tor all flood events up to and including the DFE (see Table 10: Flood immunity - Minimum design requirements)</li> </ol>	<ul> <li>b. development meets the minimum design requirements in</li> <li>Table 10: Flood immunity - Minimum design</li> </ul>	
development does not result in any of the following:	requirements;	
<ol> <li>an intolerable level of risk to people and property from</li> </ol>	c. access to a constructed road which remains safe and	
flood hazard; or	trafficable for vehicles, pedestrian movements and	
ii. the isolation of persons; or	emergency services up to consistent with Table 10:	
evacuate the site using the existing or proposed road	d. development does not result in the undue burden on	
network; or	disaster management responses and recovery capacity.	
iv. undue burden on disaster management responses		
and recovery capacity.	Note—Compliance with this Performance Outcome will be demonstrated by providing a Flood Emergency Management Plan,	
Note—Compliance with this Performance outcome will be	prepared by a suitably qualified person and consistent with Planning Scheme Policy 4 Flood hazard.	
prepared by a suitably qualified person and consistent with Planning		
Scheme Policy 4 Flood hazard.  PO16	No acceptable outcome is nominated.	NA NA
Critical infrastructure located within the Low flood		
nazard area demonstrates that:		
hazard;		
b. for all flood events up to and including the DFE (see Table		
<ol> <li>Flood immunity — Minimum design requirements), development:</li> </ol>		
i. remains operational to serve community needs during		
infrastructure or services may be compromised;		
ii. retains essential site access during a flood event;		
III. Is designed, located, managed and operated to avoid		
adverse impacts from flooding on the community and the environment.		

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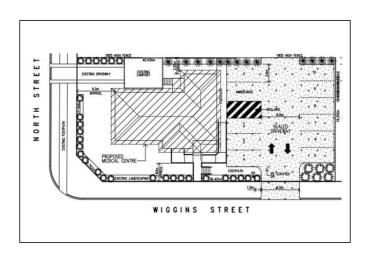
Note—Compliance with this Performance Outcome may be achieved through a flood risk management plan prepared by a suitably qualified person and consistent with Planning Scheme Policy 4 Flood hazard. FLOOD HAZARD OVERLAY CODE

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### PROPOSED HEALTH CARE PREMISE

### 21 WIGGINS STREET, GATTON



### NOISE IMPACT ASSESSMENT REPORT

Commissioned by: Abel Service Trust C/- Clark Town Planning

 Date:
 15 July 2024

 Project number:
 6103

 Version:
 V.1

Author: Eric Huang CPEng RPEQ

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	DOCUMENT	ΓINFORMA	TION		
Author:	Eric Huang 15 July 2024	Reviewed	<b>by</b> : Ross Palme		
	·	ON HISTOR	-		
Version	Description	Date	Author	Approved by	
V.0	Draft	03/07/24	Eric Huang	Ross Palmer	
V.1	Final	15/07/24	EH	RP	
DOCUMENT DISTRIBUTION					
Сору	Name/Company	Hard Copy Elect		Electronic Copy	
01	Abel Service Trust C/- Clark Town Planning			Ø	
02					
03					
04					
05					

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### **EXECUTIVE SUMMARY**

The Abel Service Trust C/- Clark Town Planning are seeking to convert an existing house to a health care premise on 21 Wiggins Street, Gatton. The site is shown in Figure 1. Palmer Acoustics (Australia) Pty Ltd has been commissioned to conduct a noise impact assessment to show compliance with the Lockyer Valley Regional Council (LVRC) requirements.

This report addresses:

- Noise from the mechanical plant onto nearby residential dwellings.
- Noise from proposed car parks onto nearby residential dwellings.
- Noise control measures are required to ensure compliance with the noise criteria set in the Gatton Shire Planning Scheme from Lockyer Valley.

This report has been prepared using the Gatton Shire Planning Scheme.

Based on our assessment, we conclude:

- Internal noise source from the proposed health care premise will not impact to adjacent residences with closed façades.
- Noise from car parking will comply with day time limits at the nearby residences.

To ensure compliance with the Lockyer Valley Regional Council requirements for the control of noise from the proposed site, we recommended:

- Hours of operation are limited to 7:00am 6:00pm.
- Installation of a 1.8m high acoustic barrier along northern and western property boundaries.
   Refer to Figure 5.
- Mechanical plant must be engineered to ensure noise is below 43dB(A) LAeq Day, 41dB(A)
   LAeq Evening and 31dB(A) at night time at the nearby residences.

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### 1.0 INTRODUCTION

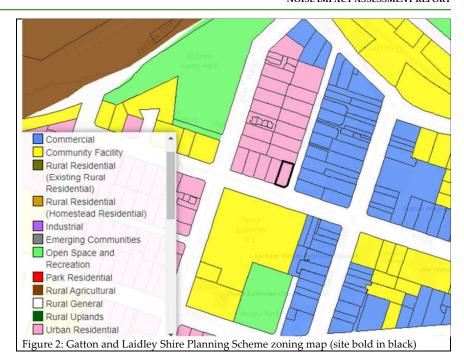
The Abel Service Trust C/- Clark Town Planning are seeking to convert an existing house to a health care premise on 21 Wiggins Street, Gatton. The site is shown in Figure 1. Palmer Acoustics (Australia) Pty Ltd has been commissioned to provide a noise impact assessment to show with the Lockyer Valley Regional Council (LVRC) requirements.

This assessment addresses:

- Noise from the mechanical plant onto nearby residential dwellings.
- Noise from proposed car parks onto nearby residential dwellings.
- Noise control measures are required to ensure compliance with the noise criteria for the Gatton Shire Planning Scheme from Lockyer Valley.

This report has been prepared using the Gatton Shire Planning Scheme. The site is located in the Urban Residential zone. The relevant planning scheme code for this site is Planning Scheme Policy (PSP) 14 Noise.





### 1.1 Existing site and surroundings

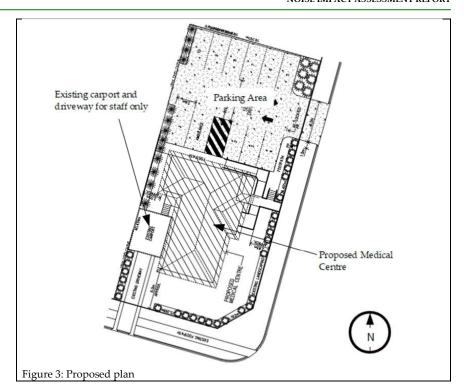
The site is in the Urban Residential Zone, located on the northwest corner of North and Wiggins Streets. The north and west property boundaries are residential houses. Across Wiggins St to the west is the commercial building. A school ground is located across North St to the south of the development.

### 1.2 Proposed development

The existing dwelling will be refurbising for use of Health Care Premises. The proposed development is as follows:

- Reception area, four consulting rooms, one manager's office and board room
- Lunch room, PWD and toilet
- 10 car park
- 1 undercover staff car park in the existing car port.

The proposed health care premises' will be operating 8am to 5pm Monday to Friday and 8am to 12pm Saturdays.



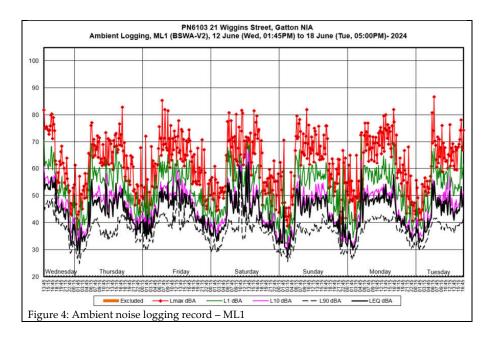
### 2.0 EQUIPMENT AND MEASURED NOISE LEVELS

### 2.1 Logging Results

Noise levels were measured over 6 days commencing Wednesday, 12 June 2024. The measurement location is shown as ML1 in Figure 1. The results of this logging are presented in Figure 4 below. The typical average ambient noise levels measured at ML1 are presented in Table 1. The logger was set to record 15-minute statistics. The weather during the logging was fine

Table 1: Measured Ambient Noise Levels ML1

Time	Measured Average Noise Levels1 dB(A)2							
Time	L <sub>Amax</sub> <sup>3</sup>	$L_{A01}^4$	LA10 <sup>5</sup>	L <sub>Aeq</sub> 6	$L_{A90}^{7}$	RBL <sup>8</sup>		
Day: 7 am to 6 pm	69	58	51	48	37	38		
Evening: 6 pm to 10 pm	58	49	43	41	36	36		
Night: 10 pm to 7 am	54	46	40	38	30	29		



 $<sup>^1</sup>$  Average noise levels throughout the period, with the exception of  $L_{A90}$  which is the average below the median noise levels for the period.

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 $<sup>^{2}</sup>$  dB(A) decibels, A-weighted

<sup>&</sup>lt;sup>3</sup> L<sub>Amax</sub> refers to the average maximum a-weighted sound pressure level occurring during the sampling period

 $<sup>^4</sup>$  Lao1 for a specified time interval, means the A-weighted sound pressure level that is equalled or exceeded for 1% of the interval

 $<sup>^5</sup>$  Law for a specified time interval, means the A-weighted sound pressure level that is equalled or exceeded for 10% of the interval

<sup>&</sup>lt;sup>6</sup> L<sub>Acq</sub> for a specified time interval, means the time average A-weighted sound pressure level, within the meaning given by AS1055.1 for the interval

<sup>&</sup>lt;sup>7</sup> Laso refers to the noise level exceeded 90% of the time period, commonly referred to as the background noise level (L90 average below median)

<sup>&</sup>lt;sup>8</sup> RBL refers to the rating background noise level

### 2.2 Instrumentation

The following instruments were used to measure the ambient noise levels:

- BSWA 309 #6 Noise Logger (serial number: 600003)
- B&K 4230 Calibrator #2 (serial number 1638750)

The sound level measuring equipment was field calibrated before and after each measurement session and was within 0.3dB of the reference signal. The calibrator has a current calibration certificate from a certified NATA calibration laboratory.

### 3.0 NOISE CRITERIA

The Gatton Shire Planning Scheme – Urban Residential zone and Planning Scheme Policy (PSP) 14 Noise, do not have specific noise criteria. Therefore we propose the noise emission standards criterion degfined in the Environmental Protection Act 1994 (EPA).

### 3.1 Gatton Shire Planning Scheme – Urban Residential zone

- 4.42 Specific outcomes for Urban Residential zone
- (1) General applicable to all development in the zone
  - (c) Non-residential uses on land in this zone are encouraged where the proposed use:
    - (i) is small in scale and performs a local function
    - $(ii)\ complements\ residential\ amenity$
    - (iii) primarily serves residents of the immediate area.

### 3.2 Gatton Shire Planning Scheme – PSP No. 14 Noise

### Scope

This planning scheme policy applies throughout the whole of the Shire of Gatton, where an application involves a non-residential use near a residential use or residential zone or noise sensitive place, or alternatively a residential use near a beneficial asset or other significant noise source.

### Implementation

An acoustic assessment is required which establishes that -

- the use or works will have no significant detrimental impact upon the amenity of nearby areas;
   or
- the beneficial asset or noise source will have no significant impact on the proposed residential use: or

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 appropriate acoustic screening or noise amelioration measures can be incorporated into the design of the site or the use which would eliminate any detrimental impact.

### 3.3 Noise emission limits – Continuous Noise

Further the Environmental Protection Act 1994 (EPA) sections 440T & 440U for pumps and air-conditioning equipment respectively establishes offence limits of a maximum limit of 5 dB(A) above background noise levels for daytime (7am to 10pm) and 3 dB above background for night time (10pm to 7am).

440T Pumps

- (2) An occupier of a building must not use, or permit the use of, the pump on any day—
  - (a) before 7a.m, if the use makes an audible noise; or
  - (b) from 7a.m. to 7p.m, if the use makes a noise of more than 5dB(A) above the background level; or
  - (c) from 7p.m. to 10p.m, if the use makes a noise of more than 3dB(A) above the background level.

440U Air-conditioning equipment

- (2) An occupier of a building must not use, or permit the use of, the pump on any day—
  - (a) before 7a.m, if the use makes a noise of more than 3dB(A) above the background level; or
  - (b) from 7a.m. to 10p.m, if the use makes a noise of more than 5dB(A) above the background level; or
  - (c) after 10p.m, if the use makes a noise of more than 3dB(A) above the background level.

### 3.4 Noise emission limits - Time Varying Noise

The Lockyer Valley Regional Council requirements are generally in accordance with the requirements of the EPA to ensure that the community is not affected by excessive noise. In particular using EPP (noise) 2008, Schedule 1 Acoustic quality objectives provide guidance for intermittent noise events.

The acoustic quality objectives of the Environmental Protection (Noise) Policy 2019 are presented in schedule 1 of the policy, the applicable sections of schedule 1 are extracted as Table 2, below.

As a standard practice of Palmer Acoustics Pty Ltd for ease of assessment, night-time indoor levels are typically considered as external levels with the adjustment of an assumed attenuation for a façade, conservatively estimated as 8 dB. The adjusted limits are included in the table below. As the adjacent vehicle workshop only operates during day time hours, the external and internal levels are used for day time assessment.

Table 2: Extract from Schedule 1 of Environmental Protection (Noise) Policy 2019 – Schedule 1 Acoustic quality objectives

	e i iieo astie qu	,			
Column 1	Column 2	Column 3			Column 4
Sensitive receptor	Time of day	Acoustic quality objectives (measured @ the receptor) dB(A)			Environmental value
		LAeq,adj,1 hr	LA10,adj,1 hr	LA1,adj,1 hr	
residence (for outdoors)	daytime and evening	50	55	65	health and wellbeing
	daytime and evening	35	40	45	health and wellbeing
residence (for indoors)	night-time	30 (38)	35(43)	40 (48)	health and wellbeing, in relation to the ability to sleep

Based on the Background L90 levels presented in Table 1, the external noise emission and intrusion limits are calculated and shown in Table 3.

Table 3: Proposed noise limits

•	Time	Background Levels dB(A)	Emission and Intrusion limit LAeq,adj,T dB(A)	
		L <sub>A90</sub>	Continuous	Varying
Day (7am-6pm)		38	43	50
Evening (6pm-10pm)		36	41	50
Night (10pm-7am)		29	31	38

The proposed operating hours of the health care premises' is within the day time period. Therefore, day time noise limit is applied to this noise assessment.

### 4.0 NOISE EMISSION FROM WITHIN THE HEALTH PREMISE

The proposed health care activities (inside the building) are generally quiet. The health care building has air conditioning and external building façades will be closed. Generally, the noise from health care activities will be inaudible to the adjacent residences. Therefore no further noise assessment will be required

### 5.0 NOISE EMISSION – INTERMITTENT AND FLUCTUATING NOISE

Noise from the site, car park, and driveway noise impact on nearby residences is assessed below.

This office has conducted noise measurements of typical vehicle activities as presented in Table 4 below.

Table 4: Typical maximum measured noise levels from vehicle activities

Source	Noise Level @ 10m dB(A) L <sub>Amax</sub>	Noise Level @ 10m dB(A) L <sub>Aeq</sub>
Car pass by	61dB	50dB
Car door slam	64dB	52dB

### 5.1 Car Parking Noise Assessment

The development will create a total of 10 car park spaces and a driveway area.

The development has the potential to emit noise from vehicle access and car parking use onto the adjacent residences to the north. The distance between the car park and the northern house (R1) is approximately 4m. The distance between the car park and the eastern house (R2) is approximately 9m.

Where criteria are expressed as Leq values and noise emissions are not continuous, the number and duration of events must be estimated. Predicted noise from vehicles accessing the venue (assuming 72 movements per day, based on 4 clients per half hour) were presented in Table 5.

Table 5: Typical maximum noise levels as measured from a typical car park

_	Duration (seconds) / Number of events		
Source	Day (11h)	Evening (4h)	Night (9h)
Car start and pass by	20/72	-	-
Car door slam	2/72	-	-

Table 6 presents the predicted noise impacts from parking. The closest residential boundary (R1 & R2) is approximately 1m from the centre of the parking area along the property boundary. The presented calculation is based on distance attenuation of 6 dB per doubling of distance attenuation.

Table 6: Predicted car park noise impacts (R1 & R2)

Source	Distance Attenuation	Energy Averaging Day	Noise Level dB(A) at residences R1 LAeq Day	Complies With Noise Limits 50dB(A)
Car start and pass by	+10 dB (10m to 1m)	-14 dB	56 dB(A)	No

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PROPOSED HEALTH CARE PREMISE 21 WIGGINS STREET, GATTON NOISE IMPACT ASSESSMENT REPORT

Source	Distance	Energy Averaging	Noise Level dB(A) at residences R1	Complies With Noise	
Source	Attenuation	Day	L <sub>Aeq</sub> Day	Limits 50dB(A)	
Car door slam	+10 dB (10m to 1m)	-24 dB	48 dB(A)	Yes	

Table 6 indicates that the car parking for the health care premise exceeds the day time noise limit. A 1.8m high acoustic barrier is required along the northern and western boundaries.

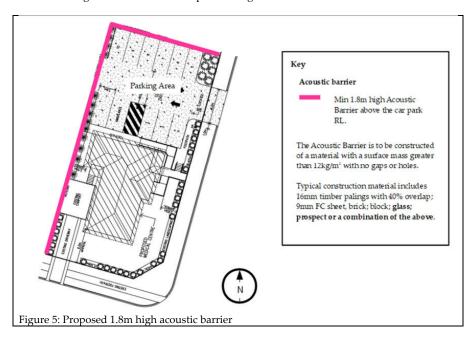


Table 7 presents the predicted noise impacts from the parking with a 1.8m high acoustic barrier. The closest residential boundary (R1 & R2) is approximately 1m from the centre of the parking area along the property boundary. The presented calculation is based on distance attenuation of 6 dB per doubling of distance attenuation and 1.8m high noise barrier.

Table 7: Predicted car park noise impacts (R1 & R2) with 1.8m high acoustic barrier

Source	Distance & Barrier Attenuation	Energy Averaging Day	Noise Level dB(A) at residences R1 LAeq Day	Complies With Noise Limits 50dB(A)
Car start and pass by	+10 dB (10m to 1m) & -10dB	-14 dB	46 dB(A)	Yes
Car door slam	+10 dB (10m to 1m) & -10dB	-24 dB	38 dB(A)	Yes

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PROPOSED HEALTH CARE PREMISE 21 WIGGINS STREET, GATTON NOISE IMPACT ASSESSMENT REPORT

Table 7 indicates that the car parking for the proposed health care premise complies with Council noise limits for day time periods. No further acoustic treatment will be required.

### 6.0 NOISE EMISSIONS - MECHANICAL VENTILATION/AIR CONDITIONING

The mechanical services have not yet been designed and plant selections and locations are unknown. Therefore, we are only able to recommend design limits for the control of mechanical plant noise emissions at the nearest noise-sensitive receptor.

The design criteria are shown in Table 3.

Several engineering solutions are available to comply with the above noise limits. Low noise levels are achieved by the engineered selection and application of:

- · Low sound power level equipment
- Silencers
- Acoustic enclosures
- Noise barriers
- Vibration isolation systems

The application of such principles and treatments and providing <u>maximum separation</u> <u>distances between noise sources and sensitive areas</u> will ensure that noise from plant and equipment complies with these limits.

The daytime noise limit is 43dB(A), evening 41dB and night 31dB.

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PROPOSED HEALTH CARE PREMISE 21 WIGGINS STREET, GATTON NOISE IMPACT ASSESSMENT REPORT

### 7.0 CONCLUSIONS AND RECOMMENDATIONS

Based on the results, we conclude:

- Internal noise from the proposed health care premise will not impact to adjacent residences with closed façades.
- Noise from car parking complies with day time limits at the nearby residences.

To ensure compliance with the Lockyer Valley Regional Council requirements for the control of noise from the proposed site, we recommended:

- Hours of operation are limited to 7:00am 6:00pm.
- Installation of a 1.8m high acoustic barrier along northern and western property boundaries. Refer to Figure 5.
- Mechanical plant must be engineered to ensure noise is below 43dB(A) L<sub>Aeq</sub> Day, 41dB(A) L<sub>Aeq</sub> Evening and 31dB(A) at night time at the nearby residences.

Subject to the recommended treatments, it is the opinion of Palmer Acoustics (Australia) Pty Ltd that the proposed development will comply with the requirements of the LVRC's City Plan.

Author:

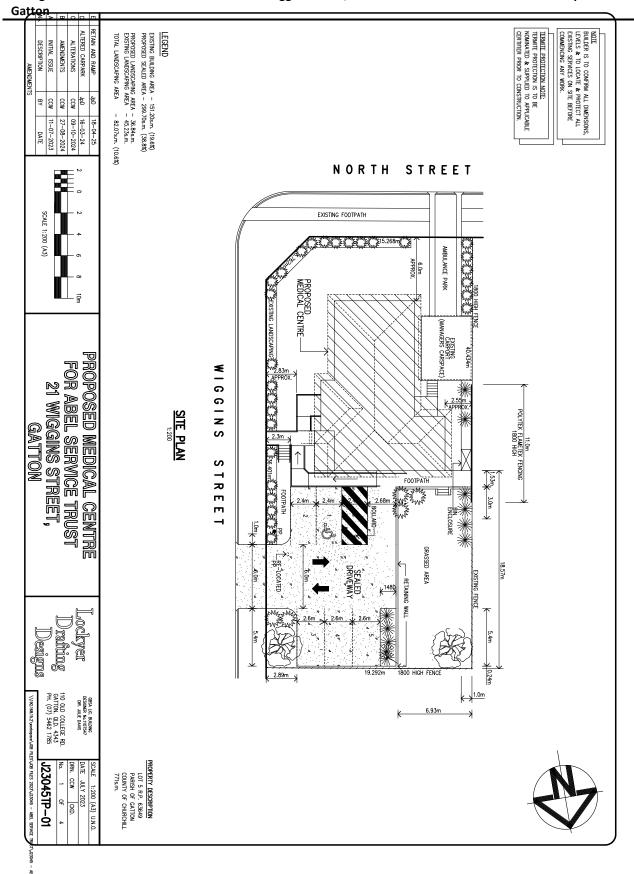
ERIC HUANG CPEng RPEQ

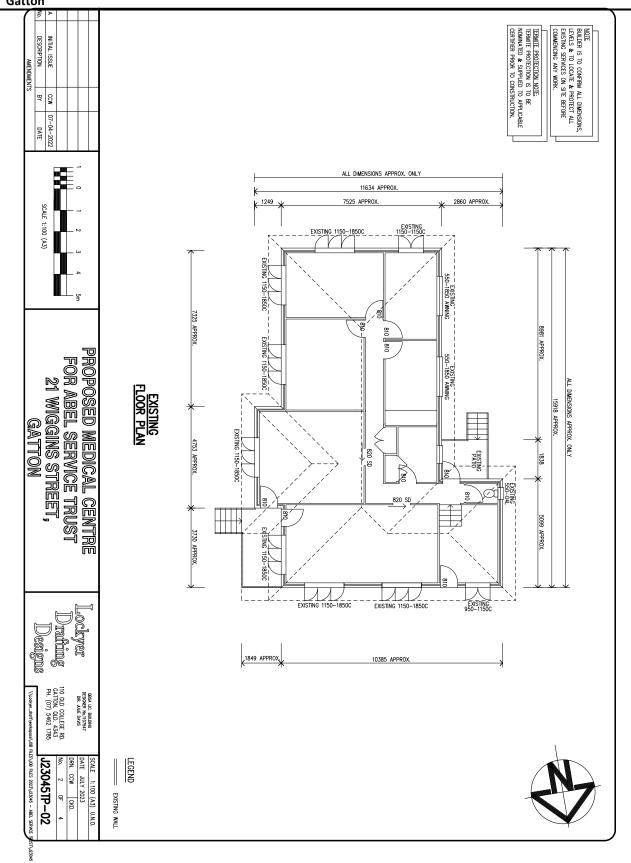
Senior Engineer

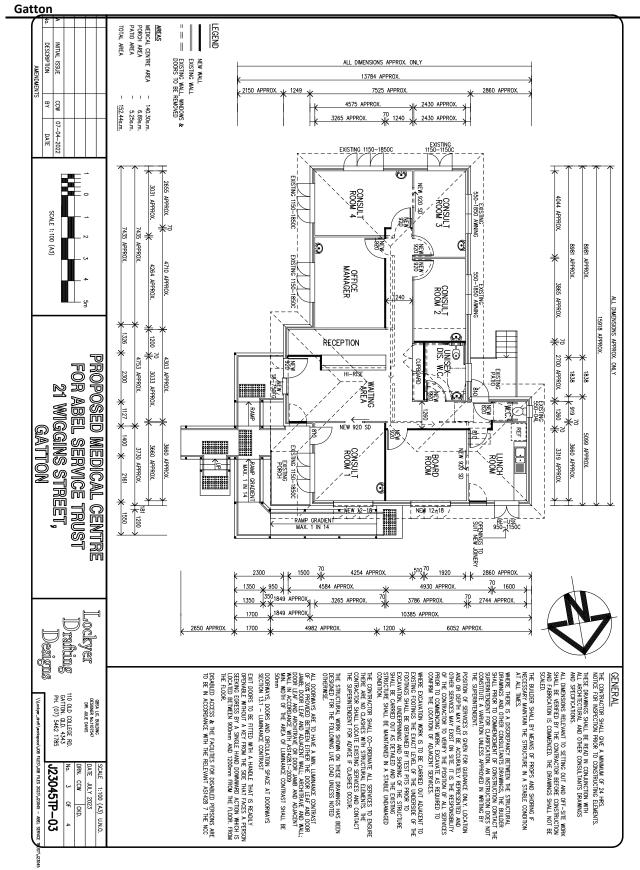
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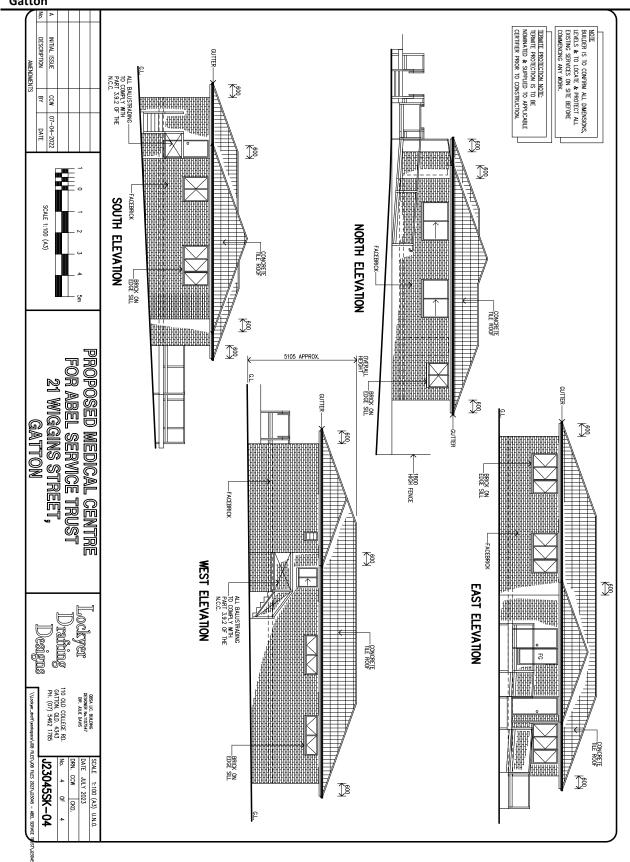
ROSS H. PALMER CPEng RPEQ 3534

Principal









12.2 Round 2 of the 2024/2025 Regional Arts Development Fund (RADF) Grant

**Program** 

Author: Jaclyn Kernke, Library Assistant

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### **Purpose:**

The purpose of this report is to provide Council the recommendations of the Regional Arts Development Fund (RADF) Round 2 grant program, and the unconfirmed minutes of the RADF committee meeting of 29 April 2025.

# Officer's Recommendation:

## **THAT Council:**

1. Endorse the recommendations of the Regional Arts Development Fund (RADF) Committee and allocate RADF funds totalling \$10,287 to the following applications:

Noosa Film Academy (Andrea Huglin) \$4,667
Lockyer Valley Art Society Inc. \$800
AJ Gogas \$1,120
Tinker \$3,700

2. Receive and note the unconfirmed minutes of the RADF Committee meeting held on 29 April 2025.

# **RESOLUTION**

### **THAT Council:**

1. Endorse the recommendations of the Regional Arts Development Fund (RADF) Committee and allocate RADF funds totalling \$10,287 to the following applications:

Noosa Film Academy (Andrea Huglin) \$4,667
 Lockyer Valley Art Society Inc. \$800
 AJ Gogas \$1,120
 Tinker \$3,700

2. Receive and note the unconfirmed minutes of the RADF Committee meeting held on 29 April 2025.

Moved By: Cr C Wilson Seconded By: Cr M Hagan

Resolution Number: 24-28/0314

CARRIED 7/0

# **Executive Summary**

Applications for Round 2 of the 2024/25 Regional Arts Development Fund (RADF) opened on Monday 3 March 2025 and closed on Monday 21 April 2025. A total of four (4) applications were received, requesting a funding total of \$10,287. The RADF Committee have assessed the applications and have recommended all four Round

2 applicants receive the requested funding.

# **Proposal**

Each application was assessed against the eligibility criteria as well as Local and State RADF priorities. At its meeting on 29 April, the Committee assessed each project and have made the following recommendations:

Applicant	Project Title	Budget total	Funding request	Conflict of Interest	Funding Allocated
Noosa Film Academy	Empowered Voices	\$24,215.00	\$4,667	Nil	\$4,667
(Andrea Huglin)			19.3%		

# App ID: 91RADF Project brief:

Connecting Remote Disabled Lockyer Youth with Video Therapy Digital Storytelling. This project empowers 50 disabled and disadvantaged Lockyer Youth through video therapy and digital storytelling workshops, culminating in community screenings to foster connection, resilience, and digital career pathways.

<b>Lockyer Valley Art Society</b>	Mini Makers Clay	\$1,650	\$800	Helen	\$800
Inc.	Club		48.5%	Richards	

# App ID: 94RADF Project brief:

Through this project, the art society seek to enhance the imagination and creativity of primary school children in our community by giving them the opportunity to participate in a clay creations workshop.

AJ Gogas	Somatic Art	\$1,722.74	\$1,119.78	Grace	\$1,120
	Workshop		65%	Crichton	

# App ID: 96RADF Project brief:

This workshop uses movement, colour, and mixed media to guide participants in intuitive expression, personal discovery, and connection through creative exploration and somatic artmaking. This workshop coincides with an exhibition in the Lockyer Valley Art Gallery by the artist.

Tinker	Forest Hill Bee Happy	\$5,700	\$3,700	Nil	\$3,700
	Day Art Activation		64.9%		

# App ID: 98RADF Project brief:

This project activates cultural tourism and creative participation at Bee Happy Day by offering free, professional children's art activities that build creative skills and inspire lifelong engagement with the arts.

The minutes of the Committee meeting held on 29 April 2025 are attached to this report and include discussion notes about the applications.

### **Options**

- 1. Council endorse the recommendations of the RADF Committee.
- 2. Council endorse the recommendations of the RADF Committee for funding, subject to amendments.
- 3. Council does not provide RADF funding for these projects.

# **Previous Council Resolutions**

Ordinary Council Meeting 18 December 2024:

THAT Council endorse the recommendations of the Regional Arts Development Fund (RADF) Committee and allocate RADF funds totalling \$10,618 to the following applicants from Round 1:

•	Sarah Seletto	\$720
•	Patricia Zuber	\$604
•	Tracey Schaeper	\$523
•	Catbird Theatre Company	\$2,011
•	Hainian Yu	\$5,400
•	Lockyer Regional Performing Arts	\$1,360

# AND further;

THAT Council receive and note the unconfirmed minutes of the RADF Committee meeting held on 3 December 2024.

Moved By: Cr J Reck Seconded By: Cr C Wilson

Resolution Number: 24-28/0223

# CARRIED 7/0

### **Critical Dates**

The earliest a project funded under this round can commence is 1 June 2025. The funded projects will be delivered in:

- September 2025
- June 2025
- June August 2025
- August September 2025

# **Strategic Implications**

# Corporate Plan

**Lockyer Community** 

Events and activities that bring together and support greater connectivity in the community.

### Finance and Resource

Council's grant application to Arts Queensland for RADF funding included an allocation of \$8,000 for Round 2. As Round 2024/25 was under-subscribed, an additional \$7,382 was allocated to Round 2, totalling \$15,382. As this round has been under-subscribed, the remaining funds from Round 2 2024/25 will be reallocated to Round 1 2025/26.

# **Legislation and Policy**

The applications received from Round 2 of the 2024/25 RADF grants program have been assessed by the RADF committee in accordance with the RADF Guidelines.

## **Risk Management**

Key Corporate Risk Code Category: Environment and Community (EC1)

Corporate Risk Category Description: Environment and the community, including sustainable development,

social and community wellbeing, relationships, public health,

recreation, regional profile and identity.

# Consultation

# Portfolio Councillor Consultation

Cr Reck and Cr Hagan attended the RADF Committee on 29 April and were involved in assessing the applications.

# **Internal Consultation**

The Manager Communities attended the RADF Committee on 29 April and was involved in assessing the application.

# **External Consultation**

In addition to the Councillors present, the RADF committee consists of five community members. Three attended the meeting and the two not in attendance provided their feedback for consideration. Conflicts of interest were noted during the meeting.

### Community Engagement

Round 2 of the 2024/25 RADF grant program was promoted in the local newspaper, social media channels and within Council and Art Gallery newsletters.

### **Attachments**

1. Minutes - RADF Committee - 29 April 2025 3 Pages

# Regional Arts Development Fund





# **RADF Committee Minutes**

**Date**: 29 April 2025

Start:6.00pmMinutes:Jackie KernkeChair:Cr Julie ReckLocation:Gatton Library

ATTENDEES:				Non-Voting attendees
Cr Michael Hagan	Sallyann Peacock	Helen Richards		Jackie Kernke
Cr Julie Reck	Jess Logan			Jason Harm
APOLOGIES:				
Luke Willey	Grace Crichton			

ITEM	ITEM
#	
1.	WELCOME, ATTENDANCE AND APOLOGIES:
	Cr Reck welcomed everyone to tonight's meeting.
	CONFIRMATION OF MINUTES:
2.	Minutes from meeting - 3 December, 2024
	Moved: Seconded: Sallyann
3.	BUSINESS ARISING FROM PREVIOUS MINUTES
	Nil
	COUNCIL CORRESPONDENCE, MEETINGS AND NEWS
	Arts and Culture Strategy update
	We continue to run workshops as part of the Arts and Cultural Strategy including:
	Strategic Planning Workshop (Dec 24)  The saddhan for Attitude and Greating (Feb 25)
4.	Tax workshop for Artists and Creatives (Feb 25)  These have been well attended and the feedback from attended to be been react.
	These have been well attended and the feedback from attendees has been great.
	<ul> <li>Upcoming workshops in discussion for 2025 include:</li> <li>QMusic – workshop for live performers</li> </ul>
	Accountancy for Artists
	Accountancy for Artists
5.	ARTS QUEENSLAND CORRESPONDENCE AND NEWS
J.	Working on 2025-26 Program and Budget Submission for AQ, due at the end of this month.
	PROMOTION AND ADVERTISING
	Facebook advertising of Round 2
	Advert in the newspaper for Round 2
	Advert in Library, Gallery, Community Connect and grants newsletters
6.	Direct email to "names" collected over the last 24 months.
	Six people opened a funding application, and we received four completed responses for this round.

Page 1 of 3 Document Set ID: 5022535 Version: 1, Version Date: 0, 705, 2025

# Regional Arts Development Fund





### **ACQUITTALS**

7.

Acquittals received from:

Printmaking Workshop – Patricia Zuber
 11 participants, 1 tutor, 1 workshop assistant
 RADF Funding \$604 – Project total \$1,369.91
 Note: this workshop was not taught or delivered well. The Committee does not recommend funding future workshops from this group (Migaloo Artists Collective).

 Choir 10<sup>th</sup> Anniversary Concert – Lockyer Valley Something to Sing About Choir 120 attendees, 18 choir participants, 3 artists, 1 sound technician, 10 volunteers RADF Funding \$2,191 – Project total \$4,849

A Musical Christmas – Hainian Yu
 Estimated 20 participants (choir), 18 artists, estimated 65 attendees, 2 partnerships
 RADF Funding \$6,100 – Project total \$13,430

# **BUDGET Update**

Based on applications received, this round has been under-subscribed.

### **APPLICATIONS**

- o Applications for Round 2 2024/25 4 Applications received
- o A total of \$ \$10,286 has been requested.
- o Budget allocation for Round 2 was \$15,382
- The Committee to discuss each application and determine funding allocations

Applicant	Project Title	Budget total	Funding request	Conflict of	Funding Allocated
			- 4	Interest	
Noosa Film Academy	Empowered Voices	\$24,215.00	\$4,667	Nil	\$4,667
(Andrea Huglin)			19.3%		

# App ID: 91RADF Project brief:

Connecting Remote Disabled Lockyer Youth with Video Therapy Digital Storytelling. This project empowers 50 disabled and disadvantaged Lockyer Youth through video therapy and digital storytelling workshops, culminating in community screenings to foster connection, resilience, and digital career pathways.

Discussion/Comments: This is a different program than the Noosa Film Academy have offered in the past. The application objectives were not clear – is this for disabled, First Nations people etc. Recommendation: Fully funded.

1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
Lockyer Valley Art Society	Mini Makers Clay	\$1,650	\$800	Helen	\$800
Inc.	Club		48 5%	Richards	

App ID: 94RADF Project brief:

Documents of ID 35022535 Version Ww Version Date: 01.05/2025au/RADF

# Regional Arts Development Fund





Through this we project, the art society seek to enhance the imagination and creativity of primary school children in our community by giving them the opportunity to participate in a clay creations workshop.

Discussion/Comments:

Recommendation: Fully funded.

 AJ Gogas
 Somatic Art
 \$1,722.74
 \$1,119.78
 Grace
 \$1,120

 Workshop
 65%
 Crichton

# App ID: 96RADF Project brief:

This workshop uses movement, colour, and mixed media to guide participants in intuitive expression, personal discovery, and connection through creative exploration and somatic artmaking. This workshop coincides with an exhibition in the Lockyer Valley Art Gallery by the artist.

Discussion/Comments:

Recommendation: Fully funded

Tinker	Forest Hill Bee Happy	\$5,700	\$3,700	Nil	\$3,700
	Day Art Activation		64.9%		

# App ID: 98RADF Project brief:

This project activates cultural tourism and creative participation at Bee Happy Day by offering free, professional children's art activities that build creative skills and inspire lifelong engagement with the arts.

Please note: Tinker has an outstanding RADF grant from 2023/24 Round 2, 10 out of the 12 workshops have been delivered and the last two are scheduled for completion over the June/July holidays. This grant will be acquitted prior to Bee Happy Day, and Tinker applied for funding in this round as there is unlikely to be another one completed by the Spring Festival weekend.

Discussion/Comments: This is a great value add to the Spring Festival the program.

Recommendation: Fully funded

### **QUICK RESPONSE GRANTS**

9. No quick response application has been received for this meeting.

Look at timing and promotion

# **GENERAL BUSINESS**

10.

Extension request – Melissa Buccholz (2023/24 Round 2) – Lockyer Valley Concert Series

 Melissa's project was scheduled for completion by April 2025 has requested a 6-month extension. Melissa has delivered two out of the four planned concerts and has rescheduled the final two due to the unavailability of the Gatton Shire Hall.
 Committee supports

The committee has requested applicants to share information about public performances and shows the committee members can attend. Successful recipients will be encouraged to share this information with the liaison officer to share through to the committee.

Meeting closed at: 6.29pm

Documents of ID 35022535 Version Ww Version Date: 01.05/2025au/RADF

Attachment 1 12.2 Page 194

12.3 Australia Day Awards Policy and Selection Committee Terms of Reference

**Author:** Rachel Lane, Tourism and Events Officer

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

## **Purpose:**

This report presents the Australia Day Awards Policy and Terms of Reference for the Australia Day Awards Selection Committee for Council's adoption.

# Officer's Recommendation:

# **THAT Council adopt the:**

- 1. Australia Day Awards Policy; and
- 2. Australia Day Awards Selection Committee Terms of Reference, as attached to this report.

## **RESOLUTION**

# **THAT Council adopt the:**

- 1. Australia Day Awards Policy; and
- 2. Australia Day Awards Selection Committee Terms of Reference, as attached to these minutes.

Moved By: Cr A Wilson Seconded By: Cr J Reck

Resolution Number: 24-28/0315

CARRIED 7/0

# **Executive Summary**

Following a review of the Australia Day Awards Policy and Terms of Reference for the Australia Day Awards Selection Committee, both documents are presented for Council's adoption. Both documents were reviewed in line with the policy framework.

### **Proposal**

# Australia Day Awards Policy

A review of the award categories for the Lockyer Valley Australia Day Awards has recently been undertaken and has resulted in no changes. The seven award categories are:

- Citizen of the Year Nominees must reside in the region and be aged 31 years or older.
- Young Citizen of the Year Nominees must reside in the region and be aged 30 years or younger.
- **Senior Sportsperson of the Year** Nominees must be aged 18 years or older but need not reside in the region.
- **Junior Sportsperson of the Year** Nominees must reside in the region and be aged 17 years or younger.
- Event of the Year This may include arts and cultural events, festivals and sporting events.
- **Community Organisation of the Year** This may include arts and cultural organisations, sporting organisations and charitable organisations based in the region.

 Mayoral Award – This award is given entirely at the discretion of the Mayor and is not reliant on a nomination being made.

# Australia Day Awards Selection Committee Terms of Reference

The process for selecting award recipients was amended in 2021 with an Australia Day Awards Committee ('the Committee') being appointed comprising the Mayor (as Chair), the Deputy Mayor, the Community Portfolio Councillor, the Community Activation Officer, and the Managers of the Lockyer and Laidley Community Centres.

After a review of the Terms of Reference, only one change was made, where a "Special Projects and Tourism Delegate" replaces the "Community Activation Officer" in the committee membership. This change is a more accurate reflection of Council's responsible team involved in the committee.

### Options

- 1. Council adopts the Australia Day Awards Policy and the Australia Day Awards Selection Committee Terms of Reference as attached.
- 2. Council adopt the Australia Day Awards Policy and the Australia Day Awards Selection Committee Terms of Reference, with amendments.
- 3. Council does not adopt the Australia Day Awards Policy and the Australia Day Awards Selection Committee Terms of Reference.

# **Previous Council Resolutions**

Ordinary Council Meeting, 18 August 2021

**RESOLUTION** 

THAT Council adopt the Australia Day Awards Policy and the Australia Day Awards Selection Committee Terms of Reference, as attached to these minutes.

Moved By: Cr Qualischefski Seconded By: Cr Hagan

Resolution Number: 20-24/0394

CARRIED 7/0

## **Critical Dates**

The nomination period for the Australia Day Awards closes at the end of November 2025.

### **Strategic Implications**

# Corporate Plan

Lockyer Community:

• Develop a range of activities, events and programs that engage the community as a whole.

# Finance and Resource

Budget implications will continue to be addressed through existing allocations.

# **Legislation and Policy**

This report proposes an updated Australia Day Awards Policy and Australia Day Awards Selection Committee Terms of Reference.

Local Government Act 2009

# Risk Management

Nil.

# Consultation

# Portfolio Councillor Consultation

The award categories, and the criteria for each of these categories, have been discussed with Mayor and Liveability and Circular Economy Councillor on 24 April 2025 fortnightly Mayor's meeting with Tourism Team.

### Internal Consultation

This matter has been discussed with Council's Senior Tourism and Events Officer, and Governance Officer.

# **Attachments**

**1** Terms of Reference for the Australia Day Awards Selection Committee 5 Pages **2** Australia Day Awards Policy 2024 3 Pages



# Australia Day Awards Selection Committee Terms of Reference

February 2025

Document Set ID: 4161504 Version: 4, Version Date: 06/02/2025

# **Document Control**

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
0		Initial Document	Annette Doherty	2021
1		Document review	Rachel Lane	2025

Document Set ID: 4161504 Version: 4, Version Date: 06/02/2025

# **Contents**

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Document Set ID: 4161504 Version: 4, Version Date: 06/02/2025

# 1. Purpose

The Australia Day Awards Selection Committee ('the Committee') assesses nominations for Australia Day Awards and determines the recipients of the Australia Day Awards granted by the Lockyer Valley Regional Council.

# 2. Membership

The Committee will comprise:

- The Mayor (Chairperson)
- Deputy Mayor
- Community Portfolio Councillor
- Special Projects and Tourism Delegate
- Manager Laidley Community Centre or Delegate
- Manager Lockyer Community Centre or Delegate

### 3. Role of Members

Each Committee member is to ensure they are fully prepared for all meetings. As a part of this preparation, members are encouraged to engage Councillors not on the Committee to be fully informed of all nominations in preparing for the meeting.

# 4. Meetings

### 4.1 Frequency

The meeting frequency of the Australia Day Awards Committee shall be determined by the Committee, but the Committee must meet at least once prior to each Australia Day Awards ceremony to consider nominations and decide award recipients.

### 4.2 Quorum and Attendance

A quorum will be recognised when four or more members are in attendance. Meeting times and venues can be changed to suit the members (subject to appropriate notice) and encourage maximum attendance. Meeting times and venues will be determined by the Chairperson.

Meetings of the Committee shall not be open to the public, and all proceedings and records of the Committee shall be confidential.

# 4.3 Guests

Committee members may elect to invite suitable persons to attend Committee meetings to assist in providing advice and relevant information. Prior approval from the Chairperson is required. Guests do not carry any voting rights.

### 4.4 Consideration of Nominations

If the Committee deems there to be a more appropriate category than that proposed in a nomination, the Committee may consider the nomination under the more appropriate category.

If a nominee does not receive an award, but the Committee considers them to be commendable, the Committee may decide that the nomination is to be carried forward and considered for the next year's awards.

Effective Date: 18/08/2021

Group: Community and Prosperity
Unit: Community Activation

Unit: Community Activation Version: 1
Approved: Ordinary Meeting (Resolution Number 20-24/0394) ECM: 4161504

Document Set 13:44891504d: 18/08/2021 Version: 4, Version Date: 06/02/2025 Page 1 of 2

### 4.5 Voting

It is intended that deliberations will be conducted, and award winners determined by consensus of the Committee.

Deliberations requiring a vote shall be put to the members present at the meeting. A decision is considered carried after voting achieves a majority result. In the event where there is not a majority result, then the Chairperson shall have the deciding vote.

### 4.5 Delegates

Members of the Committee are expected to attend meetings unless a delegate is able to be nominated (as per section 2 of the Terms of Reference) due to the member being unavailable.

### 4.6 Committee Agenda Papers

Committee members will be provided with information in relation to the nominations received for the deliberations prior to the meeting.

#### 4.7 Media

The Mayor is the official spokesperson for media releases where the matter is of a political, controversial or sensitive nature. Committee members are not to represent the Committee to the media without prior approval of the Mayor.

# 5. Confidentiality and Conflicts of Interest

Matters discussed at Committee meetings are confidential.

In the event of a conflict of interest arising for any member of the Committee, the member will disclose the interest and clearly state the nature of the interest at the meeting before the matter is considered. Any member who discloses a conflict of interest in a matter, must leave the meeting and not participate in any discussion relating to that award category.

# 6. Review

These terms of reference will be reviewed at least every three years.

Group: Community and Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0394)

Effective Date: 18/08/2021 Version: 1 ECM: 4161504

Page 2 of 2

Document Set 1314 April 18/08/2021 Version: 4, Version Date: 06/02/2025



# **AUSTRALIA DAY AWARDS**

# **Head of Power**

Local Government Act 2009

### **Key Supporting Council Document**

Lockyer Valley Regional Council Corporate Plan 2022-2027:

• Develop a range of activities, events and programs that engage the community as a whole.

# **Definitions**

Australia Day Awards Selection Committee	The Committee established in accordance with the Australia Day Awards Selection Committee Terms of Reference for the purpose of assessing nominations for Australia Day Awards and determining the recipients of the Australia Day Awards granted by the Lockyer Valley Regional Council.
---	---

# **Policy Objective**

The objective of this policy is to set out the categories and criteria for the granting of Australia Day Awards by the Lockyer Valley Regional Council.

# **Policy Statement**

The Lockyer Valley Regional Council Australia Day Awards are presented on Australia Day each year to recognise the outstanding people and organisations of the Lockyer Valley who make a valued contribution to our community.

Group: Community and Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0394)
Date Approved: 18/08/2021
ECM: 4161473

Effective Date: 18/08/2021 Version: 1 Review Date: 31/09/2024 Superseded/Revoked: NA

Page 1 of 3

### **Award Categories**

Awards may be bestowed for the following categories.

Category	Criteria
Citizen of the Year	Recognises the outstanding contribution, achievement and/or leadership by an individual over the preceding year or over numerous years, providing a positive role
	model for others.
	Nominees must reside in the Lockyer Valley region and be aged over 31 years or older on 26 January.
Young Citizen of the	Recognises contribution, achievement and/or leadership by an individual over the
Year	preceding year or over numerous years, providing a positive role model for others.
	Nominees must reside in the Lockyer Valley region and be aged 30 years or younger on 26 January.
Senior Sportsperson of	Recognises an individual for their sporting achievements during the preceding year.
the Year	Nominees need not reside in the Lockyer Valley region. Nominees who do not
	currently reside in the Lockyer Valley region must have spent a significant amount of
	time in junior sport in the region.
	Nominees must be aged 18 years or older on 26 January.
Junior Sportsperson of the Year	Recognises an individual for their sporting achievements during the preceding year and their contribution towards the sporting achievements of the region.
	Nominees must reside in the Lockyer Valley region and be aged 17 years or younger on 26 January.
Event of the Year	Recognises an outstanding event held within our region during the preceding year, with a demonstrated contribution to the wellbeing of the community. This may include arts and cultural events, festivals and sporting events.
Community	Recognises a community organisation that has made an outstanding contribution to
Organisation of the	our community. Community organisation may include arts and cultural organisations,
Year	sporting organisations and charitable organisations.
	The organisation must be based in the Lockyer Valley region.
Mayoral Award	Recognises an outstanding contribution to the Lockyer Valley region in any field. This award is given entirely at the discretion of the Mayor and is not reliant on a nomination being made.

### **Nomination Requirements**

Nominations must be submitted on Council's electronic nomination form (hardcopy forms are available on request).

Nominations must include details of the nominee's achievements and how they meet the category criteria. The contact details of the nominee must be provided.

An individual or group can be nominated for more than one award category.

Only nominations received prior to the close of the nomination period will be considered.

In the event no nominations are received for a category, Council reserves the right to extend the nomination period.

Group: Community and Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0394)
Date Approved: 18/08/2021
ECM: 4161473
ECM: 4161473
Effective Date: 18/08/2021
Version: 1
Review Date: 31/09/2024
Superseded/Revoked: NA

Page 2 of 3

Following the close of the nomination period, all nominees will be advised in writing that they have been nominated for an award and invited to attend the Australia Day Awards ceremony.

### Selection of Award Recipients

Except for the Mayor Awards, the award recipients will be determined by the Australia Day Awards Selection Committee ('the Committee').

All nominations received by the closing date will be considered by the Committee.

If a nominee does not receive an award, but the Committee considers them to be commendable, the Committee may decide that the nomination is to be carried forward and considered for the next year's awards.

The Committee's decision is final and no correspondence will be entered into about their decision.

### **Human Rights**

Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the Human Rights Act 2019 to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this policy may engage human rights, Council will have regard to the Human Rights Act 2019 in undertaking the act or making the decision.

### **Related Documents**

Australia Day Awards Selection Committee Terms of Reference

Group: Community and Regional Prosperity
Unit: Community Activation
Approved: Ordinary Meeting (Resolution Number 20-24/0394)
Date Approved: 18/08/2021
ECM: 4161473

Effective Date: 18/08/2021 Version: 1 Review Date: 31/09/2024 Superseded/Revoked: NA

Page 3 of 3

12.4 Council Volunteers Policy

**Author:** Rachel Lane, Tourism and Events Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

### **Purpose:**

This report presents the Council Volunteers Policy for Council's adoption.

# **Officer's Recommendation:**

THAT Council adopt the Council Volunteers Policy, as attached to this report.

### **RESOLUTION**

THAT Council adopt the Council Volunteers Policy, as attached to these minutes.

Moved By: Cr D Neuendorf Seconded By: Cr C Steinhardt

Resolution Number: 24-28/0316

CARRIED 7/0

### **Executive Summary**

Following a review of the Council Volunteers Policy, the document has been updated for Council's adoption.

### **Proposal**

The Council Volunteers Policy outlines a framework that ensures volunteers within Council's facilities and events are treated within fair and consistent principles and procedures. Volunteers contribute to Council's inclusive culture, assist in alleviating pressure off core staff and often bring a diverse range of skills to the team they work in. The Policy covers volunteers who assist in the following areas:

- The Lockyer Valley Visitor Information Centre;
- The Queensland Transport Museum;
- Gatton and Laidley libraries; and
- Council led community events.

In line with Council's policy framework, a review of Council Volunteers Policy was undertaken to ensure that the policy remained in line with current volunteer management practices. The last review was undertaken in 2021 and included the requirement for all applicants to provide an in date Blue Card prior to them starting with Council as a volunteer. This was a requirement of volunteers under the *Working with Children (Risk Management and Screening) Act 2000*.

Since 2021, Blue Card requirements have changed. Whether a person needs a Blue Card is dependant on the environment, type of work and frequency of work. Individuals only require a Blue Card if they work within one of 16 categories of regulated employment or 12 categories of regulated business. The most common categories of regulated employment and business that local Council work relates to are:

- Knowledge centre;
- Arts centre;
- Child care centre;
- Community pool;
- Sports centre;
- Library;

- Health centre;
- Vacation care; and
- Ranger programs

A museum, visitor centre or event that is open to the public, which does not provide services or activities to children only, is not regulated by the Act and therefore does not require a Blue Card.

As such, the Council Volunteers Policy has been reviewed and altered to specify that only Council volunteers working in the library require a Blue Card. Any volunteers interested in working at the Visitor Information Centre, Queensland Transport Museum and Council events no longer require a Blue Card, and upon a suggestion from Council's Organisational Development Team, need to undergo a National Criminal History Check, in line with Council's requirement of paid employees.

Below is the excerpt that was added into Council Volunteer Policy to reflect Blue Card changes:

### **Requirement for National Criminal History Check**

Applicants will be required to complete a National Criminal History Check prior to commencement of the role. The check must return with satisfactory results, however, if a report returns with disclosable convictions, a review will be conducted to determine whether to proceed with application. The review will be undertaken by the relevant Group Manager and CEO. There is no fee for the applicant to complete a National Criminal History Check.

This amendment relates to volunteers interested in a position in the Visitor Information Centre, Queensland Transport Museum and Council Led Events, with library volunteers still requiring a Blue Card due to the general presence of children in the library.

# Options

- 1. Council adopt the Council Volunteers Policy as attached.
- 2. Council adopt the Council Volunteers Policy, with amendments.
- 3. Council does not adopt the Council Volunteers Policy.

## **Previous Council Resolutions**

Previous Council Volunteer Policy was approved by CEO 24/09/2021 but was not taken to Council for endorsement.

### **Strategic Implications**

# Corporate Plan

Lockyer Valley Regional Council Corporate Plan 2022-2027:

- Develop a range of activities, events and programs that engage the community as a whole
- Compliance with governance obligations

### **Finance and Resource**

Budget implications will continue to be addressed through existing allocations.

# **Legislation and Policy**

This report proposes an updated Council Volunteers Policy.

Local Government Act 2009.

Work Health and Safety Act 2011.

Working with Children (Risk Management and Screening) Act 2000.

## **Risk Management**

Nil

# Consultation

**Internal Consultation** 

This matter has been discussed with Council's Senior Tourism and Events Officer, Governance Team and Organisational Development Team.

# **Attachments**

15 Council Volunteers Policy 5 Pages





**ORGANISATIONAL** 

# **COUNCIL VOLUNTEERS**

### **Head of Power**

Local Government Act 2009 Work Health and Safety Act 2011

### **Key Supporting Council Document**

Lockyer Valley Regional Council Corporate Plan 2022-2027

- Develop a range of activities, events and programs that engage the community as a whole
- Compliance with governance obligations

### **Definitions**

Council	Lockyer Valley Regional Council	
Council Volunteer	A person, who of their own free will, undertakes unpaid work for Council in a designated volunteer position in any of the following Council services and activities:	
	<ul> <li>The Lockyer Valley Visitor Information Centre;</li> <li>The Queensland Transport Museum;</li> <li>Gatton and Laidley libraries; and</li> <li>Council led community events.</li> </ul>	
Tourism Officer	The Council officer responsible for coordinating Council Volunteers.	

### **Policy Objective**

The purpose of this policy is to articulate the framework that ensures volunteering at Council facilities and events is guided by fair and consistent principles and procedures that provide a positive experience and outcomes for Council Volunteers and Council staff.

This policy applies to Council Volunteers assisting in the following Council services and activities:

- The Lockyer Valley Visitor Information Centre;
- The Queensland Transport Museum;
- Gatton and Laidley libraries; and
- Council led community events.

Group: Community and Regional Prosperity Unit: Communities Approved: Acting Chief Executive Officer Date Approved: 27/02/2025 ECM: 4921801 Effective Date: 27/02/2025 Version: 1 Review Date: 30/09/2028 Superseded/Revoked: 4070387

Page 1 of 5

### **Policy Statement**

Council recognises the importance of volunteers within the community and is committed to providing Council Volunteers with meaningful opportunities for active citizenship and community involvement. Council Volunteers are not only an important part of service delivery but play a vital role in the creation of a viable and sustainable local community. Volunteering forges a strong bond between Council and the community by encouraging:

- Community participation;
- Access to resources and information;
- Social interaction and satisfaction; and
- Participation in established Council services and events.

#### **Recruitment Process**

In accordance with its policies and legislation, Council embraces diversity and values the unique contributions of all people regardless of gender, race, ethnic origin, age, religion, sexual preference, marital status, pregnancy, disability or carer responsibility. We are committed to providing an environment free of harassment and discrimination.

Volunteer roles may be promoted via Council's website/social media and through a range of volunteering recruitment and community organisations.

People interested in undertaking a volunteer role with Council are required to complete an application form and participate in an interview to assess their suitability. At the interview, the applicant will be given information about the role and any associated requirements for the placement.

All volunteer applications are considered on a merit basis. Assessment of suitability includes relevant experience and competencies that demonstrate the ability to achieve agreed outcomes, and capacity to attend at agreed times. Reference checks may be conducted as part of the assessment process.

Following the interview, applicants will be advised whether they have been accepted for a volunteer role.

Once an applicant has been approved for a volunteering role, a Tourism Officer will contact them to confirm their appointment as a Council Volunteer and arrange a start date and suitable time for mandatory Work Health and Safety Induction and Site Orientation as relevant to the role.

Council has the right to offer or withhold an offer of a volunteer placement to any applicant at their discretion and without explanation. The offer of a volunteer role at Council is in no way a commitment to an offer of a future paid role at Council.

# Requirement for National Criminal History Check

Applicants will be required to complete a National Criminal History Check prior to commencement of the role. The check must return with satisfactory results, however, if a report returns with disclosable convictions, a review will be conducted to determine whether to proceed with application. The review will be undertaken by the relevant Group Manager and CEO. There is no fee for the applicant to complete a National Criminal History Check.

Group: Community and Regional Prosperity Unit: Communities Approved: Acting Chief Executive Officer Date Approved: 27/02/2025

ECM: 4921801

Effective Date: 27/02/2025 Version: 1 Review Date: 30/09/2028 Superseded/Revoked: 4070387

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### Requirement for Blue Card

Applicants will be required to provide proof of a valid Working with Children Card, i.e. a Blue Card issued in accordance with the Working with Children (Risk Management and Screening) Act 2000 to volunteer within the Gatton or Laidley Libraries. If an applicant does not have a valid Blue Card, they must be willing to apply for a Blue Card and undergo a working with children check. There is no fee associated with an application for a Blue Card for a volunteer role. A copy of a valid Blue Card must be provided to Council prior to a person commencing as a Council Volunteer.

### **Volunteer Role Statements**

The Tourism Officer, or another Council officer familiar with the workplace and role, will develop a role statement that clearly outlines the volunteer role and the expectations of Council, including monthly time commitments. A role statement confirms that a Council Volunteer has been engaged for specific tasks and ensures that Council Volunteers are clear about what is expected of them in their role.

# **Rights and Responsibilities**

### Council Volunteers have a right to:

- Supervision, training and support;
- Adequate breaks throughout their rostered shifts, including a 20 minute break when rostered on a 4 hour shift, and a 30 minute break when rostered on a shift for 5 hours or more;
- The use of free tea and coffee facilities and an appropriate area to relax during breaks;
- A healthy and safe working environment;
- Be advised of relevant policies and procedures related to the role;
- Have complaints dealt with in a constructive way, and have access to conflict resolution procedures;
- Receive respect and recognition for their contribution and time;
- Refuse tasks they believe are unsuitable or unsafe;
- Be kept informed of relevant issues;
- Receive feedback on performance; and
- Be provided with, or reimbursed for, meals and approved expenses when volunteering at external promotional activities.

### Council Volunteers are responsible for:

- · Participating in inductions and training;
- Undertaking their assigned duties responsibly and following all reasonable instructions;
- · Working in a constructive and cooperative manner with Council staff;
- Respecting Council's values and complying with its policies, procedures and guidelines;
- Maintaining the same standards of confidentiality, courtesy and respect as employees in accordance with Council's Code of Conduct; and
- Taking reasonable care for the health and safety of themselves and others.

# Insurance Cover

All Council Volunteers are covered for personal accident insurance under Council's Voluntary Workers Insurance Policy. This cover will extend from travelling directly to and from work, as well as during work hours.

Group: Community and Regional Prosperity Unit: Communities Approved: Acting Chief Executive Officer Date Approved: 27/02/2025 ECM: 4921801 Effective Date: 27/02/2025 Version: 1 Review Date: 30/09/2028 Superseded/Revoked: 4070387

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### **Training**

All Council Volunteers will receive on-going training relevant to their position throughout their tenure with Council. Training will include Volunteer Familiarisation Tours of the Lockyer Valley and adjoining regions. Refreshments will be provided as required.

### **Code of Conduct**

Council Volunteers must comply with Lockyer Valley Regional Council's Employee Code of Conduct throughout their tenure. Specific behaviours and/or actions from which Council Volunteers must refrain are outlined in the Volunteer Information Kit.

### Uniforms

Uniform and dress standards applicable to the particular role will be detailed in the role statement. Where a uniform is required, this will be provided by Council free of charge.

### Use of Council Resources and Information

Councils Volunteers must use Council resources effectively, appropriately and economically for the benefit of the community and not for personal use unless prior authorisation has been granted from their supervisor. Council resources include assets, services, consumables and information.

### Work Health and Safety

Council is committed to providing Council Volunteers with a safe workplace.

Council Volunteers are required to comply with the provisions of Work Health and Safety and Risk Management legislation. On commencement, Council Volunteers will be provided with relevant information and guidelines to ensure the maintenance of a safe and healthy workplace along with training and information regarding emergency procedures. On-going training, support and guidance will be provided by Tourism Officers.

Council Volunteers are required to report all incidents to a Tourism Officer or their supervisor as soon as possible.

### Confidentiality and Conflict of Interest

Council Volunteers must treat Council information as confidential. Information that is considered to be confidential includes:

- Information that has not yet been released to the public;
- Information that may cause harm or give an unfair advantage if it is released without authorisation, or is lost, compromised, misused or damaged; and
- Any information, document, record, material or thing that has come into the possession, power, custody or control or to be the knowledge of Council while performing its duties including approaches from the media.

Any possible conflict of interest a Council Volunteer may have must be openly declared to a Tourism Officer and satisfactorily resolved as soon as possible.

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### Statements to the Media or Public

While Council Volunteers may be requested by Council to provide comment during volunteer functions, under no circumstances are Council Volunteers permitted to give statements to the media or make public statements referencing Council. Any request for a public statement must be referred to a Tourism Officer who will forward the request through to the relevant Council department.

### Volunteer Recognition

Council will formally acknowledge the contribution of Council Volunteers during National Volunteer Week and at an end of year recognition function.

Council Volunteers are formally recognised for every five (5) years of continuous service. Council Volunteers who reach service milestones will be invited to attend the end of year recognition function where they will receive a gift card and certificate in appreciation of their contribution and dedication.

Service Milestone	Service Recognition
5 years	\$25 gift card and certificate
10 years	\$50 gift card and certificate
15 years	\$75 gift card and certificate
20 years	\$100 gift card and certificate

Tourism Officers are responsible for monitoring the length of service for each Council Volunteer and coordinating an end of year recognition function to celebrate Council Volunteers who have reached service milestones during the preceding twelve months.

# **Resignation and Termination**

Council Volunteers may cease volunteering at any time by giving one week's notice. Upon request, volunteers may be given an appropriate reference detailing their contribution to Council, such as length of hours, range of activities and achievements.

A Council Volunteer may have their role terminated where it is determined they:

- 1. Do not have the necessary skills for the role;
- 2. Have failed to adhere to all relevant policies and procedures;
- 3. Have breached safety, privacy or confidentiality obligations; or
- 4. Have broken the law.

Prior to leaving their volunteer role, Council Volunteers must return all Council property including uniforms and equipment.

# **Human Rights**

Human Rights Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the Human Rights Act 2019 to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act

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or decision under this policy may engage human rights, Council will have regard to the Human Rights Act 2019 in undertaking the act or making the decision.

**Related Documents** 

**Employee Code of Conduct 2023** Volunteer Application Form **Volunteer Information Kit** 

Group: Community and Regional Prosperity Unit: Communities Approved: Acting Chief Executive Officer Date Approved: 27/02/2025 ECM: 4921801

Document Set ID: 4921801 Version: 8, Version Date: 15/05/2025

Effective Date: 27/02/2025 Version: 1 Review Date: 30/09/2028 Superseded/Revoked: 4070387

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12.5 Marketing Package for the National Driving Championships at Powerfest

2025

**Author:** Rachel Lane, Tourism and Events Officer

**Responsible Officer:** Amanda Pugh, Group Manager Community & Regional Prosperity

# **Purpose:**

The purpose of this report is to seek endorsement for a one-off marketing package valued at \$2000 for the 2025 Powerfest event that is hosting the National Driving championships.

# Officer's Recommendation:

THAT Council endorse a \$2000 marketing package that will be split across Queensland Country Tourism and Visit the Lockyer Valley social media platforms to boost awareness of the National Driving Championships occurring at Lake Dyer from 27-29 June 2025 at this year's Powerfest event.

### **RESOLUTION**

THAT Council endorse a \$2000 marketing package that will be split across Queensland Country Tourism and Visit the Lockyer Valley social media platforms to boost awareness of the National Driving Championships occurring at Lake Dyer from 27-29 June 2025 at this year's Powerfest event.

Moved By: Cr D Neuendorf Seconded By: Cr J Reck

Resolution Number: 24-28/0317

CARRIED 7/0

# **Executive Summary**

Organised and delivered by the Gold Coast Power Boat & Sports Club, Powerfest is an annual event occurring at Lake Dyer. This year the event has secured the National Driver Championships from 27 to 29 June 2025. Council's Special Projects and Tourism team were approached regarding increased financial and in-kind sponsorship of the annual Lockyer Powerfest event. The opportunity and options for increased Council assistance were discussed at Council workshop on 22 April 2025.

### **Proposal**

To support this year's Powerfest to attract attendees to the event and to increase visitation across the Lockyer Valley region, it is proposed that Council purchase an *Event Digital Marketing Package* with Queensland Country Tourism (QCT), which includes paid social media sponsored ads leveraging QCT's 120,000+ FB and Instagram follower base and showcasing the event through inclusion in QCT's consumer e-newsletter to approx. 50,000 subscribers.

The QCT campaign would be accompanied by a Google Ads campaign, to be run through the Visit the Lockyer Valley platform, leveraging paid search advertising through keyword search on Google.

This marketing plan has been created based on previous success by Council's Special Projects and Tourism team in marketing their own events including Laidley Spring Festival and the most recent Queensland Transport Museum Open Day.

Success of the proposed marketing plan will be gauged by attendance figures provided by the event through gate sales figures over the three days as well as the following KPIs:

- Build the Powerfest Facebook page following by 20%.
- Increase Powerfest attendance by 20% over the three days compared to 2024.
- Reach 70k impressions on the Google Ad.
- Reach 300 clicks on the Google Ad.

## Options

- 1. That Council endorse the Officer's recommendation in full.
- 2. That Council endorse the Officer's recommendation in part.
- 3. That Council decide to take other actions in relation to additional financial support of Powerfest 2025.

## **Critical Dates**

- Successful marketing plan required to begin one month prior to event.
- Powerfest event dates are 27-29 June 2025.

# **Strategic Implications**

# Corporate Plan

Lockyer Valley Regional Council Corporate Plan 2022-2027

- Develop a range of activities, events and programs that engage the community as a whole.
- Deliver the strategic priorities of the Tourism Strategy.

### Tourism Strategy 2021-2026

- 1. SP 2 Develop and implement a comprehensive and innovative marketing campaign to foster destination awareness and promote the Lockyer Valley as a region with bespoke and authentic visitor experiences.
- 2. SP 3 Collaborate with our strategic partners to build the capacity of the region's tourism operators by fostering collaborative initiatives that promote industry development and networking opportunities.
- 3. SP 5 Leverage our collaborative relationships with our strategic partners to promote the Lockyer Valley.

### Finance and Resource

Council will provide an additional \$2000 + GST contribution to the Powerfest event on top of their current Community Grant allocation of \$2000 + GST. This contribution will sit in the Communities budget for distribution by the Special Projects and Tourism team to deliver the marketing package.

## **Legislation and Policy**

There is no policy implications associated with this report.

### **Risk Management**

### Financial and economic:

Marketing is being channelled through reputable businesses with a track record of event marketing success to reduce financial risk.

# Reputation:

Powerfest has increased in attendance numbers over the past two years and receives positive feedback from Lockyer Valley residents. Council staff with Special Projects and Tourism have also been liaising with Powerfest organisers to ensure the success of the event, reducing the reputation risk of Council advertising an unsuccessful event.

#### Consultation

#### **Councillor Consultation**

Report information was taken to April 16 Workshop with Councillors, CEO, and Mayor.

#### **External Consultation**

In person meeting with Powerfest organiser 9 October 2024

In person meeting with Powerfest organiser 30 April 2025.

#### Community Engagement

Due to the internal administrative nature of this report, there has been no community engagement.

#### **Attachments**

There are no attachments for this report.

#### 13.0 INFRASTRUCTURE REPORTS

13.1 Request for Exception for Sole Supplier - Procurement of Surveying

Equipment

Author: Matthew Lennon, Acting Group Manager Infrastructure
Responsible Officer: Matthew Lennon, Acting Group Manager Infrastructure

#### **Purpose:**

The purpose of this report is to seek a Council resolution to enter into Tier 2 (i.e. value \$15,000 to less than \$200,000) medium-sized contractual arrangements with Ultimate Positioning Group and SITECH Construction Systems for the supply and delivery of surveying equipment without first obtaining multiple quotations due to the availability and specialised nature of the equipment, covering the 2024/25 and 2025/26 financial years.

#### Officer's Recommendation:

THAT Council enter into Tier 2 medium-sized contractual arrangements with Ultimate Positioning Group and SITECH Construction Systems for the supply and delivery of Trimble surveying equipment in the 2024/25 and 2025/26 financial years, without seeking written quotations in accordance with section with section 235(b) of the Local Government Regulation 2012.

#### RESOLUTION

THAT Council enter into Tier 2 medium-sized contractual arrangements with Ultimate Positioning Group and SITECH Construction Systems for the supply and delivery of Trimble surveying equipment in the 2024/25 and 2025/26 financial years, without seeking written quotations in accordance with Section 235(b) of the Local Government Regulation 2012.

Moved By: Cr M Hagan Seconded By: Cr J Reck

Resolution Number: 24-28/0318

CARRIED 7/0

#### **Executive Summary**

In accordance with the Local Government Regulation 2012, for works or goods expected to cost \$15,000 to less than \$200,000 ex GST (Tier 2 threshold) requires Council to seek three (3) written quotations before entering into medium-sized contractual arrangements. The Guideline provides exceptions in certain circumstances, and this reports seeks approval to apply an exception for the purchase of Trimble surveying equipment from <a href="Ultimate Positioning Group">Ultimate Positioning Group</a> (UPG) and <a href="SITECH Construction Systems">SITECH Construction Systems</a> (SITECH) in the 2024/25 and 2025/26 financial years.

UPG (ACN 135 812 903) and SITECH (ACN 135 939 507) are two of nine entities which form part of the Herga Group. The Herga Group comprises of the below additional entities, each who deal with specialised products including:

- BuildingPoint Australia Pty Ltd ACN 165 100 327
- Information Alignment Pty Ltd ACN 102 630 535
- <u>CivilPro Software</u> Pty Ltd ACN 645 136 661
- BuildingPoint New Zealand NZBN 9429041305317

- Geosystems New Zealand Limited NZBN 9429032317480
- Vantage Agco Pty Ltd ACN 667 231 503
- ESDH Technology Pty Ltd ACN 92 670 199 050

These entities have dedicated distributions regions within Australia, therefore officers can only procure equipment within their delegated region via these entities. Herga Group, the overarching company, are exclusive Trimble distribution partners, across Australia, New Zealand and Papua New Guinea, for geospatial, civil engineering and construction solutions. Ultimate UPG and SITECH are the authorised distribution partners for the type of Trimble products Council officers utilise, within our dedicated distribution region.

Officers are therefore seeking to engage UPG for the procurement of handheld Trimble surveying equipment and software and SITECH for Trimble construction machinery equipment.

Council officers rely on Trimble-based products for civil construction and design surveying needs, including associated software. Staff responsible for using surveying equipment are well trained in Trimble products and have demonstrated proficiency in efficiently executing their work with these tools for several years. As UPG and SITECH are exclusive Trimble distribution partners for our region, sourcing equipment from other manufacturers would not be a practical or a cost-effective alternative and could lead to inefficiencies, including connectivity issues.

Council's newer construction machinery is equipped with wiring harnesses, making it compatible to install Trimble guidance surveying equipment. To improve work practices, officers have submitted a budget bid of \$100,000 in the draft 2025/26 capital budget. This bid is to install Trimble guidance survey equipment on machinery as well as procure new handheld survey equipment. Should this be adopted, officers would need to procure specialised construction Trimble products from SITECH and handheld equipment from UPG, being our authorised distribution retailers for our region.

This report seeks to apply an exception from seeking three (3) written quotation in accordance with Section 235(b) of the Local Government Regulation 2012;

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if-

(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

#### **Proposal**

Historically officers have utilised Trimble based products, which have performed well, and staff are well trained in their use.

While alternative surveying equipment manufacturers were considered, maintaining compatibility with existing Trimble products and leveraging staff expertise makes continuing with Trimble-based equipment the most cost and time-effective approach. As UPG and SITECH are an exclusive Trimble distribution partner within our dedicated distribution area, an exception is being sought under Section 235(b) of the Local Government Regulation 2012 for the supply and delivery of Trimble surveying equipment, valued at up to \$199,000 ex GST.

Officers are seeking the resolution to cover the 2024/25 and 2025/26 financial years as \$87,000 ex GST is allocated in the 2024/25 capital budget to procure surveying equipment with an additional \$100,000 ex GST allocated in the draft 2025/26 capital budget. In the 2025/26 financial year, officers intend on implementing machine guidance surveying equipment to improve work practices should the item be adopted by Council.

#### Options

- 1. Council approve an exception to enter into Tier 2 medium-sized contractual arrangements with UPG and SITECH up to and including 30 June 2026.
- 2. Council does not approve an exception to enter into Tier 2 medium-sized contractual arrangements with UPG and SITECH up to and including 30 June 2026.

#### **Critical Dates**

Survey equipment needs to be procured before the end of the 2024/25 financial year.

#### **Strategic Implications**

#### Corporate Plan

#### Lockyer Planned

• Provision for fit-for-purpose infrastructure which meets the current and future needs of the region.

#### Finance and Resource

Lockyer Valley Regional Council budgeted \$87,000 ex GST in capital expenditure in the 2024/25 budget to procure surveying equipment. Additionally, \$100,000 ex GST has been allocated in the draft 2025/26 capital budget to commence implementing machinery guidance survey equipment.

#### Legislation and Policy

The Local Government Regulations 2012, requires Council to seek at least three (3) written quotes from suitably qualified suppliers to source goods and services valued between \$15,000 ex GST and \$199,000 ex GST. An exception to these requirements is available where Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders, which is in line with Section 235(b) of the Local Government Regulations 2012.

#### **Risk Management**

Key Corporate Risk Category: FE2

Reference and Risk Descriptor: Finance and Economics – Decision making governance, due diligence, accountability and sustainability.

#### Consultation

#### Portfolio Councillor Consultation

Cr Hagan has been consulted at the April Infrastructure Portfolio meeting.

#### Internal Consultation

- Senior Procurement Advisor
- Manager Capital Delivery

#### **External Consultation**

Quotations have been received from the suppliers, UPG and SITECH.

#### **Attachments**

There are no attachments for this report.

#### 14.0 ITEMS FOR INFORMATION

#### **GENERAL BUSINESS**

THAT Council receive and note the following items for information:

- 14.1 Chief Executive Officer's Monthly Report April 2025
- 14.2 Group Manager People, Customer and Corporate Services Monthly Report April 2025
- 14.3 Group Manager Community & Regional Prosperity's Monthly Report April 2025
- 14.4 Group Manager Infrastructure Monthly Report April 2025

Moved By: Cr C Steinhardt Seconded By: Cr A Wilson

Resolution Number: 24-28/0319

CARRIED 7/0

14.1 Chief Executive Officer's Monthly Report - April 2025

**Author:** Ian Church, Chief Executive Officer Responsible Officer: Ian Church, Chief Executive Officer

#### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during April 2025.

This document is for Council's information only.

#### **Executive Summary**

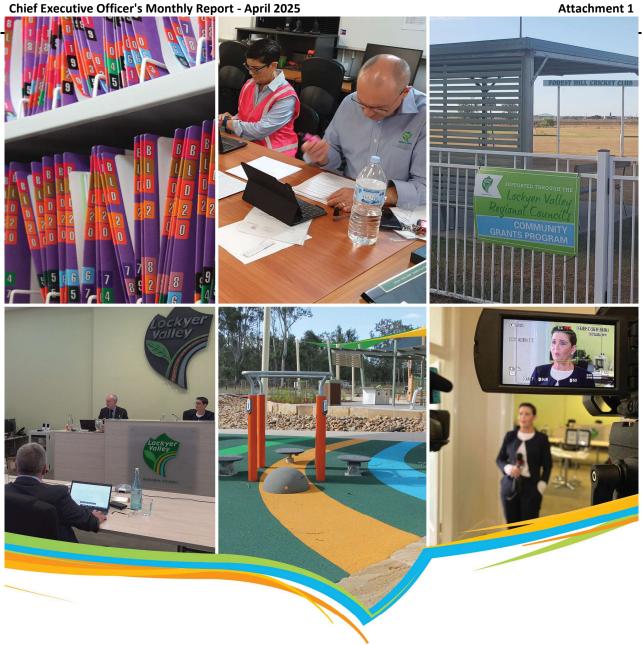
The activities covered in this report include Strategic Planning, Internal Audit and Risk, Procurement, Disaster Management, Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

#### **Proposal**

That this report be received and noted.

#### **Attachments**

**1** ■ Monthly Update - Exec Office - April 2025 13 Pages



# Executive Office

**MONTHLY GROUP REPORT APRIL 2025** 



#### **HIGHLIGHTS**

#### **Flood Restoration Program Update**

Expenditure incurred during and after three declared events during 2021/2022 and one during 2023/2024 financial years has been substantial and it is important to ensure all eligible costs are reimbursed. The following tables provide a snapshot of costs submitted for reimbursement and approved for the 2021/2022, 2023/2024 and 2025 events, as at 8 May 2025.

Event/Description	enditure	Amo	uested by	Inelig Expen inc Tri Points	diture gger		oroved ount		ceived count
Fred Thomas	\$ 182,206.85	\$	218,835.50	\$ 5	5,069.53	\$	216,836.80	\$	128,644.85
Pedestrian Bridge									
Unsealed Roads Zone 9	\$ 178,507.07	\$	234,227.26	\$ 5	8,556.82	\$	234,227.26	\$	121,241.38
Unsealed Roads Zone 2	\$ 129,396.93	\$	234,376.00	Ş	-	\$	185,977.43	\$	130,484.24
Unsealed Roads Zone 3	\$ 294,865.42	\$	388,211.76	,	-	\$	375,635.52	\$	296,798.42
Unsealed Roads Zone 1	\$ 328,135.72	\$	535,404.80	\$ 12	29,831.45	\$	533,690.10	\$	201,137.18
Liftin Bridge	\$ 8,627,068.53	\$	5,643,319.33	\$ 24	13,428.00	\$ !	5,620,951.60	\$ 8	3,416,996.52
Unsealed Roads Zone 8 Part 2	\$ 454,956.32	\$	566,781.76	Ş	-	\$	515,749.32	\$	458,692.90
Unsealed Roads Zone 8 Part 1	\$ 583,173.52	\$	689,045.09	\$	307.91	\$	641,853.47	\$	586,957.96
Unsealed Roads Zone 8 Part 3	\$ 348,591.19	\$	410,117.72	Ş	-	\$	298,006.79	\$	351,198.63
Sealed Roads Zones 1,2,and 3 Submission 1	\$ 371,189.34	\$	542,704.28	Ş	-	\$	542,704.28	\$	373,721.21
Unsealed Roads Zone 10 - Part 1	\$ 537,584.94	\$	689,329.38	Ş	-	\$	686,821.75	\$	540,420.64
Old Laidley Forest Hill Road CH 1800 - (Betterment and REPA)	\$ 119,569.44	\$	269,006.16	\$	2,685.60	\$	266,320.56	\$	117,721.53
Unsealed Roads Zone 4 - Part 1	\$ 748,123.21	\$	1,178,563.75	Ç	-	\$	867,359.19	\$	752,078.09
Unsealed Roads Zone 4 - Part 2	\$ 985,312.72	\$	1,146,515.28	Ş	-	\$ :	1,121,366.34	\$	990,555.97
Unsealed Roads Zones 11-18	\$ 140,523.41	\$	152,129.87	Ş	-	\$	129,406.86	\$	141,211.83
Woolshed Creek Road Floodway CH 400	\$ 354,484.77	\$	442,230.33	\$	5,767.74	\$	339,694.04	\$	349,118.36
RCP and RCBC Desilting and Clean Outs	\$ 184,465.91	\$	211,063.54	Ş	-	\$	184,537.83	\$	185,434.48

East Egypt Road	\$ 3,247,619.57	\$ 4,112,341.97	\$ -	\$ 2,686,968.29	\$ 3,254,848.11
Landslip					
Berlin Road Landslip	\$ 3,579,023.86	\$ 3,383,967.35	\$ -	\$ 3,383,967.35	\$ 3,598,610.21
Sealed Roads Zone 9	\$ 277,968.25	\$ 434,114.94	\$ 551.35	\$ 434,114.94	\$ 278,883.13
Sealed Roads Zone 5	\$ 379,969.29	\$ 621,788.32	\$ -	\$ 621,788.32	\$ 374,938.28
Adare Road Floodway	\$ 287,840.45	\$ 183,830.62	\$ 619.14	\$ 183,830.62	\$ 288,173.95
Guardrail Restoration	\$ 204,059.14	\$ 238,986.14	\$ 7,732.50	\$ 232,393.50	\$ 197,197.67
Sealed Roads Zone 4	\$ 219,348.45	\$ 303,114.17	\$ -	\$ 303,114.17	\$ 219,637.50
Sealed Roads Zone 3	\$ 192,535.74	\$ 329,842.84	\$ -	\$ 329,842.84	\$ 193,689.19
Brightview Road (Betterment and REPA)	\$ 2,271,884.02	\$ 2,635,899.94	\$ 168,040.08	\$ 2,192,075.90	\$ 2,107,916.59
Sealed Roads Zone 11 - 18	\$ 185,983.65	\$ 257,224.61	\$ -	\$ 257,224.61	\$ 179,316.21
Mountain View Drive Landslip	\$ 2,311,587.46	\$ 1,881,186.56	\$ 476.18	\$ 1,881,186.56	\$ 2,315,168.99
Sealed Roads Zone 1 and Town Extras	\$ 682,298.63	\$ 1,516,649.55	\$ -	\$ 1,516,649.55	\$ 655,454.57
East Egypt Road Landslip - Site 3	\$ 1,346,576.46	\$ 636,832.45	\$ -	\$ 636,832.46	\$ 1,353,899.16
Unsealed Roads Zone 5	\$ 838,901.74	\$ 1,083,272.31	\$ -	\$ 1,033,685.01	\$ 844,318.97
Unsealed Roads Zone	\$ 1,115,134.45	\$ 1,628,561.44	\$ -	\$ 1,576,557.26	\$ 1,120,785.14
6 Unsealed Roads - Zone	\$ 453,558.09	\$ 740,144.34	\$ 297.87	\$ 714,432.10	\$ 455,709.11
10 - Part 2	Å 202 425 02	4 405 600 00		A 454 700 60	A 204 000 70
Sealed Roads Zone 10	\$ 283,435.93	\$ 195,682.98	\$ -	\$ 151,780.62	\$ 284,889.79
Sealed Roads Zone 8	\$ 1,900,257.71	\$ 991,304.50	\$ -	\$ 709,970.06	\$ 638,973.05
Unsealed Roads Zone 10 - Part 3	\$ 847,726.79	\$ 1,179,746.42	\$ -	\$ 1,124,600.90	\$ 852,187.03
Sealed Roads Zone 2	\$ 491,678.73	\$ 664,940.63	\$ -	\$ 664,940.63	\$ 536,886.20
Sealed Roads Zone 6	\$ 275,041.20	\$ 397,137.23	\$ 78.65	\$ 397,137.23	\$ 276,410.41
Sealed Roads Zone 7	\$ 277,475.14	\$ 203,539.93	\$ -	\$ 203,539.93	\$ 278,909.69
Unsealed Roads Zone 7	\$ 1,206,066.16	\$ 1,443,212.83	\$ -	\$ 1,365,828.54	\$ 1,212,228.37
Flagstone Creek Road Rockfall	\$ 221,673.10	\$ 736,438.78	\$ -	\$ 736,438.78	\$ 220,931.63

Reconstruction of	\$	908,907.49	\$	1,698,927.25	\$ 178,00	00.00	\$ :	1,512,733.53	\$	744,771.48
Floodway Approaches										
(Betterment and										
REPA)										
All Zones Final	\$	723,049.69	\$	516,221.38	\$	-	\$	421,447.60	\$	379,302.84
Steinkes Bridge Railing	\$	289,430.57	\$	37,886.07	\$	-	\$	37,886.07	\$	289,430.57
Flood Gauge Repairs	\$	22,748.24	\$	26,690.44	\$	,	\$	23,617.77	\$	22,888.08
Lifting Road Floodway	\$	27.002.25	\$	104 F12 20	\$		\$	104 512 20	\$	27 602 00
Liftins Road Floodway	Ş	37,092.35	Ş	104,512.20	Ş	-	Ş	104,512.20	) 	37,603.09
Approaches										
Project Management	\$	251,535.95		\$ -	\$	-		\$ -		\$ -
Expenditure included										
in all submissions										
TOTAL FOR REPA	\$ 39	9,898,563.59	\$ 4	1,735,860.00	\$ 851,44	2.82	\$38	3,200,236.48	\$37	7,356,373.20

#### DRFA - Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024.

The following table provides a snapshot of costs submitted for reimbursement and approved, as at 31 March 2025 for the above event which is in the final stages of completion.

Event/Description	Exp	enditure	Amo			gible nditure inc er Points	Approved Amount	Received Amount
CDO Claim	\$	106,532.19			\$	23,633.63	\$	\$
		•	\$	82,898.56	'	,	182,898.56	82,898.56
TOTAL FOR CDO	\$	106,532.19			\$	23,633.63	\$	\$
			\$	82,898.56			82,898.56	82,898.56
TOTAL FOR	\$	1,332,740.32	\$	1,377,835.21	\$	211,572.14	\$	\$
EMERGENT							1,377,835.21	1,166,263.07
WORKS								
TOTAL FOR		\$150,223.42	\$	150,223.42		\$37,555.86	\$150,223.42	\$112,667.56
IMMEDIATE								
RECONSTURCTION WORKS								
Goulds Road	\$	2,166.57			\$	-	\$ -	\$
Floodway			\$	-				-
Pipe Clean Outs	\$	89,933.30			\$	4,080.86	\$	\$
			\$	113,446.83			109,365.97	86,423.36
Flood Gauge	\$	10,428.89			\$	-	\$ -	\$
Repairs			9	-				-
Bonnell Road	\$	24,952.33			\$	-	\$ -	\$
Floodway			\$	;				-

RAM			\$	12,781,818.06			11,815,642.32	5,622,495.20
FOR DRFA	\$	6,424,212.99		<u></u>	\$	1,238,937.37	\$	\$
			<b>\$</b>	11,170,860.87			10,204,685.13	4,260,666.01
FOR REPA	\$	4,834,717.06		44 470 000 07	\$	966,175.74	\$ 10.204 685 12	4 360 666 01
sions			5	-				
liture included in all								-
Management	\$	238,503.65		•		\$ -	\$ -	\$
		•	\$	49,030.19			49,030.19	28,177.79
ed Zone 2	\$	32,561.14	Ψ	,		\$ -	\$	\$
onseared zone s	•	102,023.03	\$	446,138.27		7	446,138.27	133,841.48
Unsealed Zone 9	Ś	132,625.03	φ	932,023.23		\$ -	\$21,302.80	240,390.80 \$
Unsealed Zone 5	>	1,454.08	\$	932,623.23	<b>&gt;</b>	111,320.37	\$ 821,302.86	۶ 246,390.86
Zones) Unsealed Zone 5	\$	1 454 00	,	-	\$	111 220 27	Ś	<u>-</u> \$
Sealed Roads (all	\$	6,332.24	,			\$ -	\$ -	\$
	_		\$	839,801.80			814,889.78	244,486.93
Unsealed Zone 7	\$	128,381.32			\$	24,912.02	\$	\$
			\$	477,405.40			377,213.01	339,491.71
Unsealed Zone 3	\$	412,072.84			\$	100,192.39	\$	\$
			\$	372,755.79			325,969.37	97,790.81
Unsealed Zone 1	\$	37,014.53			\$	46,786.42	\$	\$
Debris Removal			\$	68,934.57			68,934.57	27,604.70
Major Bridge -	\$	66,946.00		, ,		\$ -	\$	\$
0.1000.100	*	2.0,002.00	\$	1,019,805.86	•	00,2021.10	953,674.37	286,102.31
Unsealed Zone 4	Ś	276,961.55	Ψ	2,032,474.70	\$	66,131.49	\$	\$22,631.65
	٠,	1,031,020.04	\$	2,052,474.76	٦	309,304.00	1,742,970.16	522,891.05
	Ś	1,031,020.64	\$	1,551,988.91	\$	309,504.60	1,546,898.91 \$	816,129.73
Unsealed Zone 8	\$	893,962.51	Φ.	4 554 000 04	>	5,090.00	т	916 120 72
Hannalad Zana O	<u> </u>	002.002.51	\$	3,246,455.26	\$	F 000 00	2,948,297.67 \$	1,431,335.28
Unsealed Zone 10	\$	1,449,400.44			\$	298,157.59	\$ 2.040.207.67	\$ 424 225 20

#### DRFA - Tropical Cyclone Alfred, associated rainfall and flooding, March 2025.

The following table provides a snapshot of costs submitted for reimbursement, as at 8 May 2025 for the above event.

Event/Description	Expenditure		Expenditure Submission Amount Requested by LVRC		Approved	Received Amount
TOTAL FOR CDO	\$	569,560.11	\$ -	<b>\$</b> -		
Zone 1	\$	23,978.32	\$ -	\$		
Zone 2	\$	34,045.62				
Zone 3	\$	41,042.11				
Zone 4	\$	120,479.53				
Zone 5	\$	131,288.98				
Zone 6	\$	51,486.65				
Zone 7	\$	19,832.41				

Zone 8	\$ 7,685.32				
Zone 9	\$ 52,361.57				
Zone 10	\$ 83,103.08				
Zone 11	\$ 97.50				
Zone 12	\$ 11,468.24				
Zone 13	\$ 4,703.31				
Zone 14	\$ 4,621.24				
Zone 15	\$ 33,123.79				
Zone 16	\$ 1,574.17				
Zone 17	\$ 2,803.11				
Zone 18	\$ 1,611.43				
All Zones	\$ 79,166.02				
TOTAL FOR	\$ 704,472.40	\$ -	\$	\$	\$
EMERGENT			-	-	-
WORKS					
TOTAL FOR	\$ -	\$ -	\$	\$	\$
IMMEDIATE			-	-	-
RECONSTRUCTION					
WORKS					
TOTAL FOR REPA	\$ -	\$ -	\$	\$	\$
TOTAL FOR DRFA	\$ 1,274,032.51	\$ -	\$	\$	\$
PROGRAM			-	-	-

#### **BUSINESS IMPROVEMENT & STRATEGY**

#### **Audit and Risk Management**

The Audit and Risk Management function links to the Corporate Plan by assisting Council with good governance practices and managing corporate risks.

#### Audit and Risk Management Committee (ARMC)

An Expression of Interest to seek a new independent member of the ARMC is currently being prepared and will be finalised for distribution prior to the end of May. This is to replace a long standing member who has served their maximum term. The next ARMC meeting is scheduled for 5 June 2025.

#### Internal Audit Update - Delivery of Council's Internal Audit Plan

The 2024/2025 schedule of internal audits was included in the February/March monthly report. Audits are currently at various stages of completion, and it is expected that all will be completed by 30 June 2025. Those internal audits are; conflict of interest management; corporate card process and compliance and records management. OCM also assist with following up outstanding audit recommendations.

#### **Audit Register Status Update**

There are currently 28 audit recommendations on the Audit Register to be actioned, none of which are high risk. Of these 28 audit recommendations, 5 have been verified as completed and are awaiting endorsement by the ARMC.

The following table outlines the outstanding audit recommendations by review and level of risk to Council.

Review (audit)	Total No	Num Recomn	Completed		
(amail)	of Rec.	High	Medium	Low	Rec.
Tendered Contract Review	20	0	2	0	18
Lessons Learned from Pandemic	4	0	3	0	1
Property Management Review	10	0	0	2	8
Plant and Fleet Utilisation Review	19	0	0	1	18*
Environmental Compliance Management	2	0	1	0	1
Revenue Management Review	12	0	3	0	9
Waste Fees & Levies Review	8	0	0	0	8*
Fuel Management Review	9	0	0	6	3*
Project Expense Capitalisation Review	7	0	7	0	0
External Audit Items	12	0	3	0	9
Total	103	0	19	9	75

<sup>\*</sup>This includes recommendations which have been verified as completed for endorsement by the Audit and Risk Management Committee.

#### Corporate Risk Management Update

A presentation providing an overview on the implementation of Council's Corporate Risk Management Framework (including risk appetite) was made at the Councillor Workshop held on 1 April 2025. The next phase of the review will be to work with Council to determine Councillors risk appetite.

#### **BUSINESS IMPROVEMENT & STRATEGY CONTINUED...**

#### Business Continuity and Crisis Management Project Status Update

The Terms of Reference (TOR) for the development of Council's ICT Disaster Recovery Plans were finalised with OCM and approved this month. OCM have been engaged to assist with delivering the technical components of the Business Continuity and Crisis Management Project. An initial walkthrough workshop with Council's ICT Team was arranged and scheduled for Thursday 1 May 2025.

A presentation providing an overview of Business Continuity and Crisis Management was made at the Councillor Workshop held on 1 April 2025.

#### **Corporate Planning and Performance Reporting**

The Corporate Planning and Performance Reporting function links to the Corporate Plan by assisting to; "Provide leadership and contemporary management systems that drive a coordinated and connected organisation".

No action was undertaken during April on Corporate Planning and Performance Reporting.

#### **PROCUREMENT**

#### **PROCUREMENT PROJECTS AS AT 30 APRIL 2025**

Group			
Infrastructure Delivery	February 2025	March 2025	April 2025
LVRC-24-019 Demolition of Lake Dyer	Evaluation – RFQ	Negotiation ongoing	Awarded to Zero
Amenities	closed 07/02/2025,	with supplier on	Asbestos Pty Ltd
	negotiating with	Trade Services panel	
	Trade Services panel		
	supplier		
LVRC-24-063 Playground Renewals	Awarded to Urban		
	Play Pty Ltd		
LVRC-24-064 Laidley Recreation Reserve	Evaluation – RFQ	Awarded to DKM	
Shelter Replacement	opened 03/02/2025,	Building and	
	closed 21/02/2025	Construction	
LVRC-24-065 Jean Biggs Park Upgrade	Planning for	Request for Tender	Awaiting
	procurement	documentation	documentation
	process	writing has been	
		outsourced	
LVRC-24-088 Concrete Seam Strips Gatton	Planning for	Planning for	Sourcing RFQ –
Cemetery	procurement	procurement	opened 10/04/2025.
	process	process	Evaluation – RFQ
			closed 24/04/2025
LVRC-24-092 Gatton Cemetery Shed Supply	Sourcing – RFQ	RFQ closed	
and Installation	opened 18/02/2025	06/03/2025,	
		Evaluated and	
		Awarded to R&F	
		Steel Buildings	
LVRC-24-094 Gatton Showgrounds Electrical	RFQ opened		
Upgrade	06/02/2025, closed		
	12/02/2025.		
	Awarded to SGS		
	Electrical Pty Ltd		

LVRC-24-095 Laidley Cultural Centre Kitchen	Planning for	Planning for	Planning for
Upgrade	procurement	procurement	procurement process
Opprade	process	process	procurement process
LVRC-24-097 Designs for Upgrading Sports	Evaluation - RFQ	Awarded to	
Fields Lights	closed 25/02/2025	PowerMate under	
ricius Ligitus	via Trade Services	Trade Services panel	
	Panel	Trade Services parier	
LVRC-24-098 LVSAC Pool Heating Replacement		Evaluation ongoing	Evaluation ongoing
2 vite 2 v 33 2 v 3/te v 30 v reating replacement	opened 6/2/25,	Livaldation on Bonng	
	closed 27/02/2025		
	0.0000 27,02,2020		
LVRC-25-015 - 2024-2025 - Bitumen Reseal			Sourcing 10/04/2025
Program Prep Works			from LVRC Panel.
			Awarded to Brown
			Contractors Pty Ltd –
			LVRC-23-069
			Bituminous Products
			and Services Panel
Infrastructure – Asset Management	February 2025	March 2025	April 2025
Minor Bridge Maintenance Work	Evaluation – RFQ	Awarded to	
	opened 12/02/2025,	RawWorx Pty Ltd	
	closed 28/02/2025		
LVRC-25-013 Linemarking various locations			Planning for
			procurement process
Waste Services	February 2025	March 2025	April 2025
LVRC-24-001 Green Waste Mulching	Planning for	Planning for	Planning for
	procurement	procurement	Procurement Process
	process	process	
LVRC-24-004 Tyre Recycling and Disposal	Sourcing – RFQ	Evaluation – RFQ	Awarded to S & J
	opened 27/02/2025	closed 10/03/2025	Australian Scrap Tyre
11/20 22 252 2 11 11/2 2 1 1 1 1 1 1		0:	Disposals
LVRC-23-052 Gatton Waste Donga Installation	Market Research	Quotation process	In negotiation with
	ongoing	being managed by	Affordable Modular
LVDC 35 044 Cetabarra Call		Waste Team	Buildings
LVRC-25-014 Gatehouse Software			Planning for
Community Excilities	Fohruary 2025	March 2025	Procurement Process  April 2025
Community Facilities  LVRC-24-010 Fairways Park Cleaning Services	February 2025 Evaluation – RFQ		Awarded to Advanced
LVNC-24-010 Fall ways Park Clearling Services	· ·	Evaluation ongoing	Rural Services Ptv Ltd
	opened 07/02/2025,		
	closed 21/02/2025		T/A Lockyer Valley Cleaners
LVRC-25-011 Security Services		Planning for	Planning for
LVIC 23-011 Security Services		procurement	procurement process
		process	procurement process
Parks, Recreation and Cemeteries		March 2025	April 2025
	February 2025		
	February 2025	IVIAICII 2023	7.p 2020
LVRC-24-113 Walter Brunner Park	RFQ closed	IVIAICII 2023	1.00.00
	RFQ closed 03/02/2025,	IVIAICII 2023	7,511,2020
LVRC-24-113 Walter Brunner Park	RFQ closed	Watch 2023	

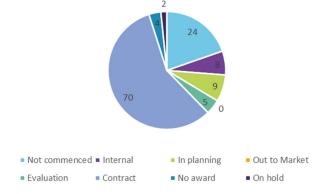
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Community and Wellbeing	February 2025	March 2025	April 2025
LVRC-24-108 Vegetation & Pest Management	Planning for	Sourcing of RFT -	Evaluation – RFT
Panel	procurement	opened 14/03/2025	closed 04/04/2025
	process		
LVRC-24-119 Design/Technical Consultant	Awarded to Engeny		
Lockyer Valley & Somerset Water Security	Australia Pty Ltd		
Scheme			
LVRC-25-007 Blackfellow Creek Site 1		RFQ opened	Awarded to KemJay
		14/03/2025 and	Earthmoving Pty Ltd
		closed 24/03/2025.	
		Evaluation in	
		progress	
Procurement and Stores	February 2025	March 2025	April 2025
LVRC-24-045 Supply and Delivery of Quarry	Finalised, awarded		
Products	to seven (7) suppliers		
Executive Office	February 2025	March 2025	April 2025
LVRC-24-052 Corporate Uniforms	Planning for tender	Planning for tender	Planning for tender
	process	process	process
LVRC-24-109 Flood Warning Infrastructure	Awarded to		
Network - Cameras	Aquamonix Pty Ltd		

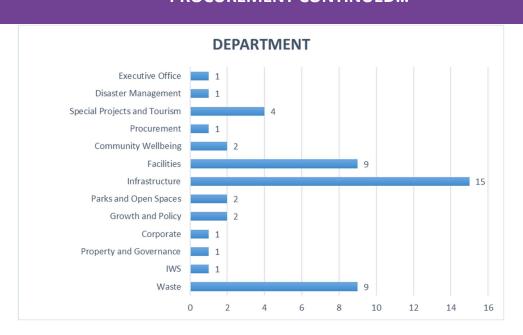
#### **CURRENT PROCUREMENT SCHEDULE**

PROCUREMENT STAGE AS AT 30 APRIL 2025				
Not commenced	24			
Internal	8			
In planning	9			
Out to Market	0			
Evaluation	5			
Contract	70			
No award	4			
On hold	2			

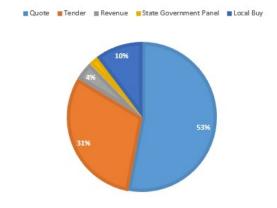




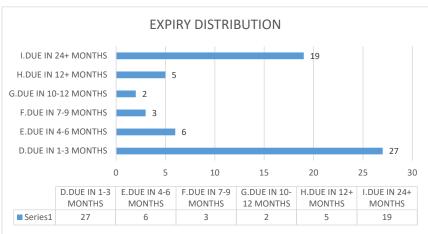
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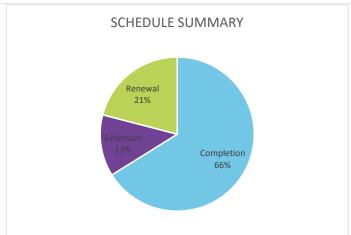






#### **FORWARD PROCUREMENT SCHEDULE**





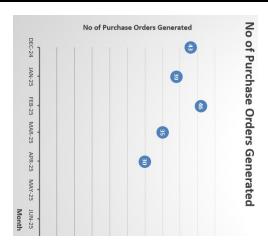
KWN TRADING

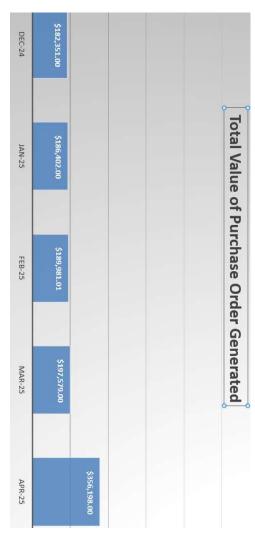
\$3,767.00

# PROCUREMENT CONTINUED...

#### **Stores Data**

OVERALL PURCHASING DATA	Februa	ary 2025	March 2025	April 2025			
No of Purchase Orders Generated		46	35	30			
Total Value of Purchase Orders Generated	\$1	89,981.00	\$186,402.00	\$356,198.00			
Total Value of Largest Spend to a Single Supplier	\$1	39,062.00	\$124,791.00	\$206,976.00			
INVENTORY DATA	Februa	ary 2025	March 2025	April 2025			
No of New Items Added	26		9	10			
No of Items made Inactive		0	0	0			
No of items re-activated	3		2	10			
Total Number of Inventory Items		1383	1394	1414			
FEBRUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)							
OCWEN ENERGY	WEN ENERGY		\$139,062.00				
IASTINGS DEERING		\$11,619.00					
NL		\$6,550.00					
AYLOR SAFETY		\$5,096.00					
YNERGY		\$4,833.00					
MARCH TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)							
OCWEN ENERGY		\$120,046.00					
PAYTON CIVIL PRODUCTS		\$21,021.00					
GLOBAL SYNTHETICS		\$10,620.00					
TRAFFIC CONTROL SUPPLIES				\$8,084.00			
JNL INDUSTRIES				\$5,951.00			
APRIL TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)							
BORAL CONS				\$206,976.00			
OCWEN ENERGY				\$101,936.00			
KARREMAN QUARRIES				\$15,997.00			
HOLCIM				\$7,770.00			





#### **COMMUNICATIONS**



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

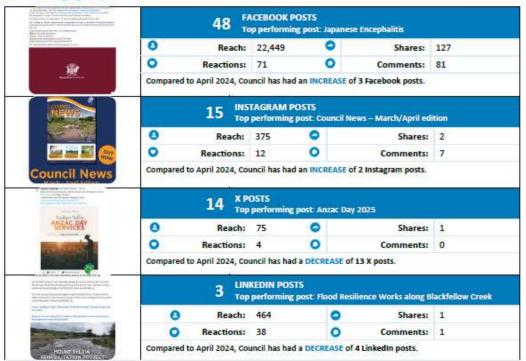
#### External Media

#### **Media Enquiries**





#### Online Engagement





# **COMMUNICATIONS CONTINUED ...**



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

#### Corporate Website

#### MOST VISITED WEB PAGES

- 1. Flood Cameras
- 2. Council News
- 3. Current Vacancies

# 20,430 TOTAL ACTIVE USERS 57.94% ENGAGEMENT RATE



Compared to April 2024, Total Active Users has INCREASED by 2816 users, with the Engagement Rate also INCREASING by 10.21%.

#### Corporate Design







#### Corporate Fixed VMS Sign



- 1 VMS ACTIVIATIONS
- Heritage Festival

#### Council News

#### TOP 3 READ ARTICLES

- 1. Council begins Land Rationalisation
- 2. Laidley Saleyards
- 3. Ex-Tropical Cyclone Alfred

1385 Subscribers

80.36% open rate

32.70% interaction rate (people who clicked multiple links)

The March-April edition of Council News is the fifth edition and has no data from 2024 to compare.

#### **DISASTER MANAGEMENT**

Corporate Plan Action - Disaster Management Framework development and implementation

Disaster management has undertaken strategic planning for the 2024/2025 financial year, including the delivery of Corporate Plan actions to implement the Disaster Management Framework.

#### Community Education, External Engagement & Partnerships



The meeting of the Queensland Evacuation Facilities Working Group held on Thursday 24 April 2025, discussed learnings from TC Alfred. In particular, what those Councils within the impact area which activated evacuation centres experienced. Learnings identified included: Terminology – Place of Refuge v Evacuation Centre, Staffing arrangements, Support Providers (i.e. Red Cross) and the vulnerable community (Homeless, Infirm and Aged).

The Disaster Risk Management team from the Queensland Reconstruction Authority, (QRA), provided a Queensland Disaster Risk Management (QDRM) draft model for consultation to participating Local Governments. A review of the manual was conducted, with feedback provided to the QRA. Further to the consultation process a workshop has been identified to directly engage with stakeholders on the new methodology.

#### **Training & Exercises**

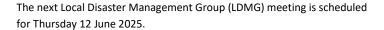


No training was conducted under the auspices of the Queensland Disaster Management Training Framework during April due to other priorities.

#### **Incident Management System**

Additional functionality has been implemented within the Disaster Management Incident Management System. An initial overview of the functionality has been provided with additional training to be arranged for key users.

# Local Disaster Management Group





The Department of Education, Darling Downs South West, nominated the Principal of the Lockyer District High School as Advisor to the LDMG. This nomination was accepted by the Chair of the LDMG.

#### Flood Intelligence System



# **Bureau of Meteorology Flood Warning Infrastructure Network Enviromon Replacement Program**

Current investigation of a replacement software procurement program has commenced. An internal workshop was conducted to consider the necessary requirements identifying significant hardware, software, internal taskings and resources necessary to complete to replace the BoM Enviromon system.

#### **Bureau Gauges Acquisition Program**

The Bureau's first round offer of acquisition and transfer of thirteen rain gauges from within the established Flood Warning Infrastructure Network (FWIN) has been accepted and signed off, finalising this first round offer.

Flood Intelligence System (Gauges)

#### DISASTER MANAGEMENT CONTINUED...

A technical issue with data transmission from the gauges to Enviromon was identified during TC Alfred. The issue was rectified during April, however an upgrade is required to a base station in the near future. Until the base station upgrade is undertaken data is able to be transmitted through built in system redundancies if required.

The Fords Road river height/water level gauge pipework was impacted during TC Alfred and will require works to secure the pipework. The gauge is currently working.

#### **Brisbane River Interagency Group Tropical Cyclone Alfred Debrief**

Council technical and disaster management officers participated in an interagency debrief to identify post operation actions to improve flood intelligence, modelling, forecasting and communication. The group includes the Bureau of Meteorology and Councils and agencies with water responsibilities in the Brisbane River catchment. The debrief aimed to achieve common understanding of challenges experienced by stakeholders during the event and identified opportunities for improvement. Council has extended an invitation to the group to visit the region to gain understanding of flooding complexities experienced in the regain. The visit will enable stakeholders to gain local knowledge and context for flood forecasting.

#### Flood Warning Infrastructure Network Upgrade (Gauges)

This project will deliver new water level gauges to capture additional data along the Laidley Creek catchment at Mulgowie, Laidley (Alexander Street) and Glenore Grove (billabong) aiming to improve flood warnings. This project is funded through the Emergency Response Fund (ERF) Flood Warning Infrastructure Network (FWIN) program.

Council is finalising the site confirmation for the Mulgowie Western Bank and expects works to be completed by 30 June. Council is engaged with property owners and awaiting approvals to proceed with the Pike Street site. Specialist trenchless directional drilling is required to be undertaken at one site. Council is in the procurement phase for this the task.

#### Flood Warning Infrastructure (Cameras)

This project aims to deliver three flood monitoring cameras at Lockyer Creek crossing on Gatton-Esk Road, on Grantham-Winwill Road and Gatton-Helidon Road. Council has secured funding under the 2024-27 South East Queensland Community Stimulus Program (SEQCSP) program to deliver two of the cameras.

This project is in the design phase. Site confirmation is yet to be finalised for Gatton-Esk Road and Grantham Winwill Road. Council is engaging with a neighbouring property to inform site position for the Gatton-Esk Road camera. Department of Transport & Main Roads works on Gatton-Helidon Road will restrict access to the proposed camera site and delay the camera infrastructure installation.

**Grantham Siren Testing** 

#### **DISASTER MANAGEMENT CONTINUED...**

Planning is underway for the Grantham Siren testing scheduled for Sunday, 1 June 2025 at 12.00 noon.

#### State Emergency Service (SES) Monthly Report



The Lockyer Valley SES currently has 31 active members with 9 probationary members and three prospective members. Active members for each group:

- Forest Hill 11
- Gatton 11
- Laidley 9

SES had one local request for assistance with a leaking roof during April.

SES were actively involved in the following deployments to assist flood affected western communities. Each deployment was for five days.

- Quilpie (2 members deployed)
- Adavale (3 members deployed)
- Thargomindah (2 members deployed)

SES held a public information and recruitment evening on 31 March 2025.

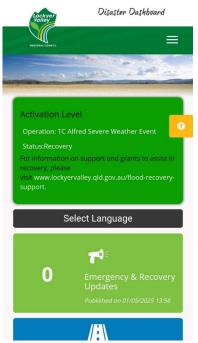
SES undertook training and development in flood boat operations, general maintenance, radio communications and conducted a storm damage response exercise as well as a team building exercise to improve their capability.

#### **Disaster Dashboard**

There were 15,619 views of the Disaster Dashboard during April. The majority of these were on 2 April most likely due to the rainfall received on a saturated catchment.

During April, a new accessibility feature was added to the Dashboard. This feature will assist those with vision difficulties to view the Dashboard in larger text, greater contrast etc.





Early Warning Network A review is being undertaken of the Early Warning Network subscriber base. Where subscribers are outside the region e.g. other states or distant

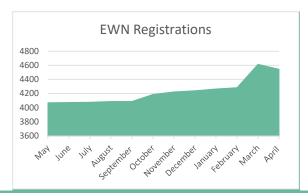
Attachment 1 14.1 Page 240

## **DISASTER MANAGEMENT CONTINUED...**

regions, they are being removed from the system to ensure the best data is available. These subscribers have not been receiving Lockyer Valley based warnings due to their residential address. This has meant a slight decrease in the subscriber base which currently stands at 4,543 as at 30 April 2025.

Council is looking at additional ways to provide residents with information to ensure they can make the best decisions during a severe weather event.

Residents can register for this free service at EWN or through the  $\underline{\mbox{Disaster}}$   $\underline{\mbox{Dashboard}}.$ 



#### **COMMUNITY DEVELOPMENT & ENGAGEMENT**

Strategic Priority 1 — Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.



projects received engagement support in April which may include planning for future consultations or analysing and applying results of consultations:

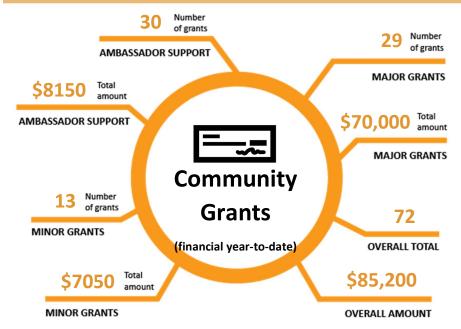
- Local Heritage Study
- Laidley Carpark Works
- Mahon Bridge Replacement
- Gatton Shire Hall Works
- Withcott Sports Centre Works
- Gatton Showgrounds Works
- Laidley Flood Mitigation Plan
- Future Waste Management options

Councillors and Council Officers attended a **Council Pop-Up** stand at Mulgowie Markets on Saturday, 5 April. The pop-up resulted in good engagement from the community and meaningful conversations regarding topics such as disaster preparedness, road maintenance and pest management. At the time of writing, the next Council Pop-Up is scheduled for Saturday, 10 May at Ma Ma Creek Markets.

Members of the Engagement Team undertake a **liaison role** between other business units and community groups such as progress associations, hall committees and sporting groups to maximise mutually beneficial outcomes.

Strategic Priority 2 – Support community groups to increase their capacity, resilience, and sustainability.





Attachment 1 14.1 Page 242

#### **COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...**



Jason Northey – Ambassador Support recipient

- Fifteen applications for Round 2 of Council's 2024-2025 Major Community Grant Program were approved by Council with another three applications unsuccessful. Council's next Major Community Grant Round will open in August 2025.
- Council is delivering a one-off grant program for local not-for-profit sport and recreation groups. The grant
  program titled 'Sport for All in the Lockyer Valley' will provide grants from \$500 to \$2000 for projects that
  enhance inclusive participation of underrepresented groups (e.g. women and girls, older people, people with
  disability, people of different cultures). Applications opened on 23 April and will close on Tuesday, 20 May.
- Council delivered the last workshop of the **Committee Coaching Series** on 16 April. The workshop titled 'Facility Development Creating Inclusive, Accessible and Viable Clubs' had attendance from 11 participants from local community groups and sporting clubs. This volunteer workshop series was funded by the Queensland Government's Active Women and Girls program.

Newsletters							
	Community Conn	ect Newsletter		On the Ball Newsletter			
	181	55.80%	46		Newsletter not issued in April.		
Nun	nber of subscribers	Open rate (industry average < 25%)	Number of subscribers		Open rate (industry average < 25%)		
TOP THREE ARTICLES		TOP THREE ARTICLES					
1	1 Social Isolation Practice Guide			Data not available.			
2	Older Persons Network Meetings 2025						
3	3 Sensory Friendly Spaces Information Session						

#### **COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...**

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



- Council's Engagement Team continues to play a role in community recovery for ex-Tropical Cyclone Alfred, with a focus on coordinating local human and social recovery in partnership with government and non-profit agencies.
- Planning is continuing for the Lockyer Valley Festival of Cultures in August, with an Expression of interest
  process for stallholders and performers closing on 30 April.
- The Engagement Team is working with and linking Culturally and Linguistically Diverse community groups
  with Lockyer Community Centre, Department of Home Affairs, the Asylum Seeker and Refugee Assistance
  program network and other agencies to improve support options.
- Council ran a 2025 Youth Week program, which included sporting, artistic and social events. The events took
  place during Queensland Youth Week, which ran from Sunday 6 to Saturday 12 April. Whilst attendance
  across the program was lower than expected, attendees reported the activities were enjoyable. In addition,
  Council Officers made valuable connections with the support services who were present.





• Council partnered with AFL Queensland to deliver a **subsidised participation program** and a school holiday program for the Lockyer Valley community. There were 44 participants throughout the eight-week program and 33 participants for the school holiday event. These events were held at Cahill Park, Gatton. This was funded through the Australian Sports Commission's *Play Well Participation Fund*.

Attachment 1 14.1 Page 244

#### **COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...**

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



Engagement Officers are involved in the following networks that aim to identify human and social service gaps and trends and improve service delivery through strategic networking and partnerships.

INTERAGENCIES FINANCIAL-YEAR-TO-DATE		Lockyer Youth Agency Network (LYAN)	Lockyer Valley Service Provider Interagency (LVSPI)	
Number of meetings		4	4	
Attendees in total		63	121	

#### The Lockyer Valley Older Persons Forum

- There was a special workshop for this network in April which included a presentation from the Queensland Council of the Ageing regarding the Commonwealth Home Support Program which helped local service providers to improve service delivery for the program.
- The next meeting for this network is scheduled for Thursday, 1 May.

# **ADVOCACY/SPECIAL PROJECTS**

#### Lockyer and Somerset Water Collaborative (LSWC) Update

A meeting was recently held between representatives of the Collaborative including the Lockyer and Somerset Mayors and the Chair, and the Hon Ann Leahy, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, to discuss the water project.

The Minister made it clear that Wivanhoe Dam will not be source of water for the project. Therefore, either Purified Recycle Water or Class A+ will be the projects water source. This may come from the Bundamba Advanced Water Treatment Plant or another source and be piped to the holding dams within the Somerset and Lockyer regions, before being further distributed to individual irrigators.

Based on this direction, the project will focus on optimising the cost of treated water to make it viable for irrigators. In order to do this, we are now into phase two during which a number of detailed studies will be undertaken as follows:

- Design and Technical assessment
- Financial, Commercial, Economic and Legal assessment
- · Regulatory Review
- Final costings include price of water

We are also seeking to increase our stakeholder and advocacy engagement to ensure both the Commonwealth and State are aware of the support this project has – not only within the Lockyer and Somerset regions but broader SEQ

We are seeking to finalise our assessment report for Government consideration by the end of the first quarter next year.

14.2 Group Manager People, Customer and Corporate Services Monthly Report -

April 2025

**Author:** Dan McPherson, Group Manager People, Customer and Corporate Services

**Responsible Officer:** Dan McPherson, Group Manager People, Customer and Corporate Services

#### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during April 2025.

This document is for Council's information only.

#### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during April 2025.

#### **Proposal**

That this report be received and noted.

#### **Attachments**

**1** ■ Monthly Group Report - People Customer and Corporate Services - April 2025 10 Pages



# People, Customer and Corporate Services

MONTHLY GROUP REPORT

APRIL 2025



# People, Customer and Corporate Services

# **Third Quarter Recap**

Where has the time gone? The third quarter of the financial year is already over and we are well into 2025!

The People, Customer and Corporate Services team have achieved a great deal in the last few months. Most notably:

- The transition to TechnologyOne's CiAnywhere went live on 23 April. There were a few minor issues, as expected, however overall the change has been implemented smoothly. Well done to the ICT and Business Improvement teams and all involved in the project!
- We welcomed four new Business Administration Trainees and two Apprentice Plant Operators to the team and wish them all the best for their studies.
- Council staff from across the organisation banded together to aid our region against Ex-Tropical Cyclone Alfred. I would like to thank all who were involved and commend them in their efforts and resilience to protect our region.









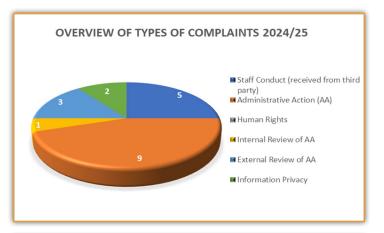
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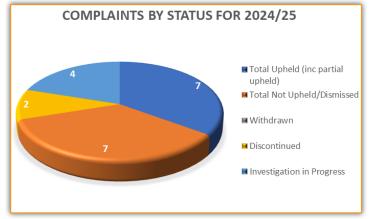
# PEOPLE, CUSTOMER AND CORPORATE SERVICES

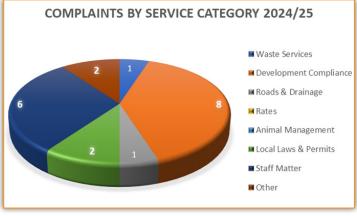
## **GOVERNANCE AND PROPERTY**



Below is an overview of complaints received through Council's Complaints Management System for the 2024/2025 financial year to the end of April 2025.







3

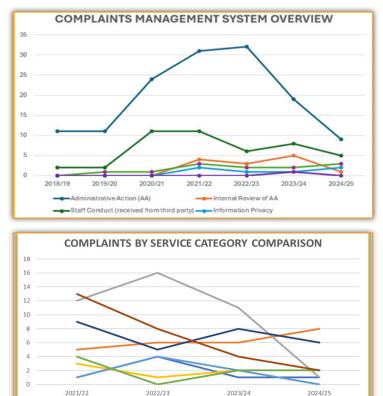
# **GOVERNANCE AND PROPERTY**

A historical comparison of complaints by type and service category is set out below:

Waste Services

Staff Matter

-Rates



#### **POLICY REGISTER UPDATE**

Development Compliance

-Animal Management

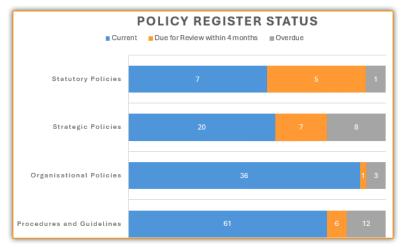
Roads & Drainage

Local Laws & Permits

The following chart provides information on the status of Council's Policies, Procedures and Guidelines as at the end of April 2025. The majority of the policies and procedures that are within four months of their due date for review are required to be reviewed annually as part of Council's budget process.

Other

The Governance and Property team continue to work with, and provide assistance to, policy owners whose policies are either overdue or due for review.



4

## INFORMATION COMMUNICATION TECHNOLOGY

#### **ICT Update**

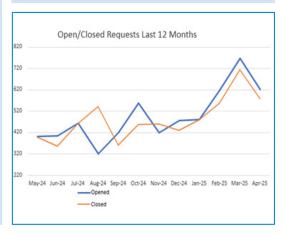
The first project to transition all of Council's TechnologyOne ERP functionality to CiA went live on the 23rd April. This first project focused on transitioning financial systems functionality from the older Windows-based platform (Ci) to the modern web-based platform (CiA). There were a few minor issues, as expected with any major software upgrade project, however overall the project stakeholders are very happy with the success of the project.

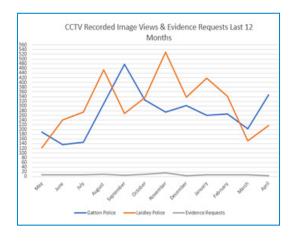
A major project like this requires input and collaboration from a number of staff across the organisation who are all to be congratulated for their commitment to maximise the success of the project for Council. Thanks Team!

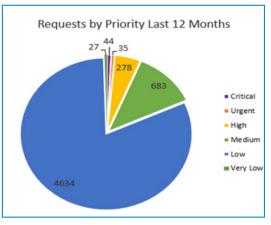
A review of the ICT Team's strategy to transition the remaining TechnologyOne functionality to CIA will now be conducted to ensure that the planned approach and timeframes are achievable over the next three years.

#### **EMAIL AND WEB PROTECTION** 13,256 TOTAL ATTACHMENTS 157,875 SANDBOXED TOTAL INBOUND 68% MESSAGES INBOUND 16,899 16 TOTAL OUTBOUND INBOUND MALWARE 5.150) **EMAIL** FILTERING 97 IMPERSONATION DETECTIONS 1 IN 165 3,967 UNSAFE URL TOTAL URL CLICKS WEB FILTERING 100% 0% ( BLOCKED ALLOWED TOTAL 23,468,027 TOTAL 88,969

# NETWORK PERFORMANCE 1 6 MINUTES OUTSIDE MINUTES DURING BUSINESS HOURS 99.984% NETWORK AVAILABILITY







5

Attachment 1 14.2 Page 252

#### PEOPLE AND CUSTOMER EXPERIENCE

#### ORGANISATIONAL DEVELOPMENT AND PAYROLL

FULL TIME EQUIVALENT POSITIONS



300

NUMBER OF EMPLOYEES



RECRUITMENT CAMPAIGNS

10
ACTIVE CAMPAIGNS

**AVERAGE TIME TO HIRE** 



**22** DAYS

**EARLY TURNOVER RATE** 



**10%** 

ABSENTEEISM RATE



4%

TRAINING PARTICIPATION RATE



**78**%

ADVERTISEMENT STAGE

- 2 x Labourer (Parks, Recreation and Cemeteries)
- 2 x Labourer (Infrastructure Operations)
- Roller Operator
- Plant Operator
- 2 x Library Assistant (Casual)

### PRE-EMPLOYMENT SCREENING

- Planning Officer
- Customer Experience Officer

TRAINING EVENTS



18

#### **CORPORATE TRAINING**

- Disaster Management Training Queensland Disaster Management Arrangements
- Governance Compliance Training Authorised Persons
- Governance Compliance Training Conflict of Interest (Mandatory)
- Governance Compliance Training Fraud and Corruption (Mandatory)
- Governance Compliance Training Gifts (Mandatory)
- Governance Compliance Training Good Decisions (Mandatory)
- Governance Compliance Training Human Rights (Mandatory)
- Governance Compliance Training Introduction to Legislative Compliance (Mandatory)
- Governance Compliance Training Local Government Worker
- Governance Compliance Training Public Interest Disclosures (Mandatory)
- Industrial Relations / Performance Management Education Programme for Leaders
- Information Management Compliance Training Public Records Act 2023
- Internal Compliance Training Corporate Induction (Mandatory)
- Internal Compliance Training Employee Code of Conduct (Mandatory)
- Internal Compliance Training Workplace Bullying and Harassment (Mandatory)
- Safety Compliance Training Emergency Evacuation Course: General Evacuation (Mandatory)
- Safety Compliance Training Work Health and Safety Induction (Mandatory)
- Workplace Investigations Masterclass

### **INFORMATION MANAGEMENT**

#### **PROJECT UPDATES**

#### **DISPOSAL OF PHYSICAL RECORDS**

The project continues with the assessment and disposal of Council records and during the month the Information Management team scanned, registered or audited 220 files and documents that allows for the destruction of the physical records.

During April, 11 cartons of documents were processed for destruction and this is steadily decreasing the number of cartons in storage and the associated storage and file retrieval costs.

#### **INFORMATION MANAGEMENT SNAPSHOT**

	April 2025	Year to date
Mail/Email items processed	1747	7272
Requests for files/boxes	32	130
Name and address register audits	52	305

#### **RIGHT TO INFORMATION APPLICATIONS**

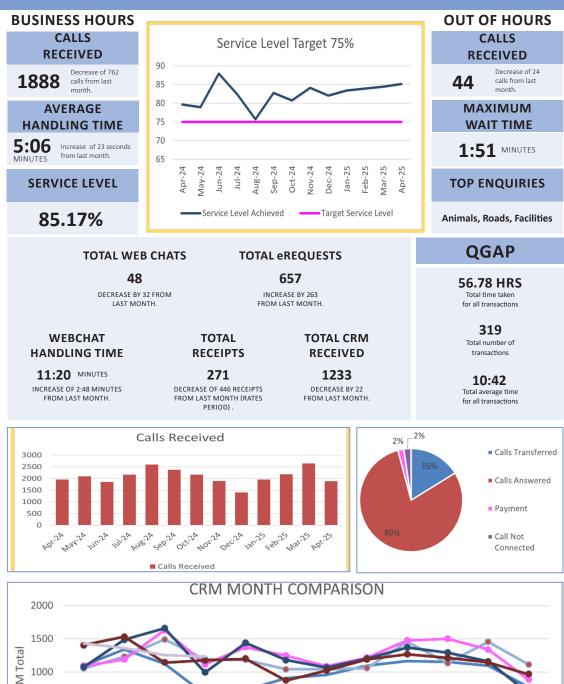
	2025	2024	2023	2022	2021	2020	2019
Number of applications received	3	8	13	9	14	10	2

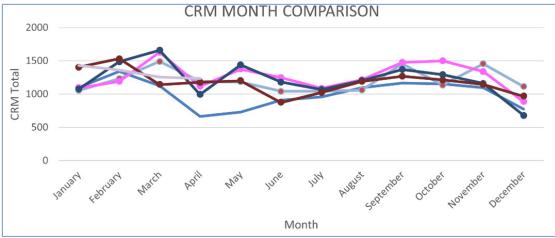






#### **CUSTOMER EXPERIENCE**





# **WORK HEALTH AND SAFETY**



#### **MEASURING OUR SAFETY PERFORMANCE**

"Commitment to the health and safety of our employees."

AREAS OF THE BODY MOST AFFECTED

#### INJURIES BY CLASSIFICATION TYPE

# A COST TIME 1

INJURIES
OCCURRED

MEDICAL ONLY

O
FIRST AID

3
REPORTABLE ONLY

2
NEAR MISS

1
HAND

2
ARM & SHOULDER

1
ANKLE & FOOT

# KEY FACTORS ASSOCIATED WITH ASSET INCIDENTS

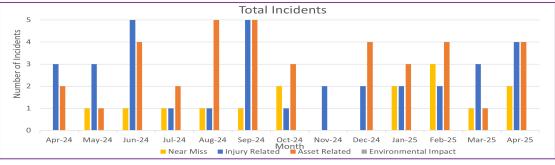
# KEY FACTORS ASSOCIATED WITH ENVIRONMENTAL INCIDENTS

- 4 ASSET INCIDENTS OCCURRED
- 2 PROPERTY DAMAGE
- 2 PLANT VEHICLE/INCIDENT
- **0** ANIMAL STRIKE

- 0 ENVIRONMENTAL INCIDENTS OCCURRED
- 0% CONTAMINATION
- 0% SPILLS





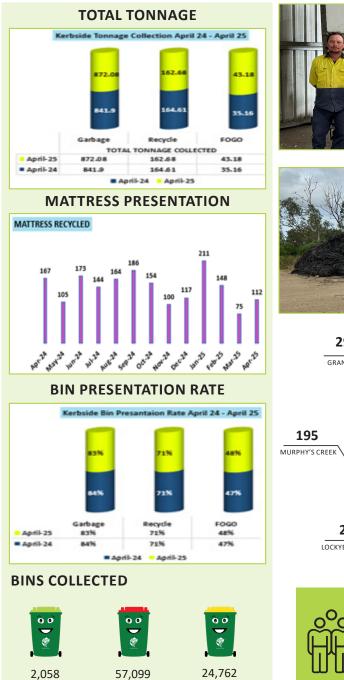


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#### **WASTE MANAGEMENT**

- A large volume of T-tape (trickle irrigation tape) has been received at the waste sites due to the recycling
  operator temporarily ceasing operations to relocate. The community was advised Council will no longer be able
  to accept T-tape until the recycling operator reopens and the waste can be processed. Advice will be provided
  when resumption of the service resumes.
- Waste Services team welcomed an apprentice machinery operator, Summer, to the landfill crew in April. The landfill team are grateful to have another member to assist with their growing workload. We welcome Summer to the team!











10

Attachment 1 14.2 Page 257

14.3 **Group Manager Community & Regional Prosperity Monthly Report - April** 

2025

**Author:** Amanda Pugh, Group Manager Community & Regional Prosperity **Responsible Officer:** 

Amanda Pugh, Group Manager Community & Regional Prosperity

#### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity's Group during April 2025.

This document is for Council's information only.

#### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during April 2025.

#### **Proposal**

That this report be received and noted.

#### **Attachments**

**1**<u>↓</u> Monthly Group Report - Community & Regional Prosperity - April 10 Pages



# Community and Regional Prosperity

MONTHLY GROUP REPORT

APRIL 2025



#### PERFORMANCE REPORTING

#### **KEY GROUP PROJECTS**

#### STRATEGIC ENGINEERING MATTERS

Laidley North Flood Mitigation Scheme – Officers engaged with DA and the developer in relation to strategic matters pertaining to operational works submission for rehabilitation system and infrastructure agreement.

TMR have also asked developer for further details in relation to the proposed rail corridor crossing.

BOM flood warning infrastructure network project – The BOM indicated that all support for the BOM provided software for rain/ river height data will cease in June 2026. DM has started a software procurement process to replace ENVIROMON and upgrading associated assets. An officer workshop was undertaken to consider and act on the significant hardware, software, interagency agreements, internal tasks and resources challenges necessary to replace the BOM system. Representations to State and Federal entities on the risk and costs have been unsuccessful. This was demonstrated during the March and April 2025 flood events with failures in the warning system.

Other matters include the number of gauges that may be taken over and the Bureau's strategies in relation to addressing deficiencies in their regional forecasting and prediction services. Disaster Management has engaged QRA, BOM and other Councils on these. BOM has now requested transfer of a number of key rainfall gauges. Council is installing three new ALERT locations on Laidley Creek. Officers are enhancing an intelligence tool in response to these and the flood events of March and April 2025. Disaster Management is started the Flood Intelligence enhancement project to consider incorporating the 2022 flood calibration project results.

#### FLOOD MODELLING - ENGINEERING

The project is in the final phase of flood model calibration to the 2022 and 2024 flood events. Officers are currently managing the transition due to the departure of key consultant personnel. There has been delays due to uncertainty of both design rainfall inputs and the application of new climate change criteria. A workshop was undertaken with the consultant to review progress and set directions and tasks. Officers have engaged with various stakeholders and State and local government level to ensure consistency and practically of these potentially marked changes to both design events and regulatory requirements.

The Department of Local Government, Water and Volunteers is consulting on the proposed update of the Guide to Flood Studies and Mapping in Queensland. The key focus of these updates relates to climate change and regulatory controls in relation to this.

#### PERFORMANCE REPORTING

#### **KEY GROUP PROJECTS**



#### **FOREST HILL SILO PROJECT**

- GrainCorp Silo Art Agreement.
- McCullough Robertson's Agreement review completed
- · Detailed Design to be completed in May.
- Preparing to lodge the Operational Works.
- Engage GenEng under Local Buy to commence the Scope for procurement of a civil contractor.





# QUEENSLAND TRANSPORT MUSEUM (QTM) TRANSITION

- Open Day 13 April 10am-2pm, 800+ visitors from across SEQ, \$2500 raised for Gatton Scouts through the community BBQ
- 460 visitors through the museum between 14-29th April inclusive
- QTM Ticket Sales: 215
- Free Entry: 245 + Open Day 747
- Total Ticket Revenue: \$1971.00



# TOOWOOMBA AND LOCKYER VALLEY ESCARPMENT MOUNTAIN BIKE TRACK PROJECT

No further update





#### **EQUINE COLLABORATIVE PRECINCT**

- Met 14 April preferred concept design presentedtrack will fit as per Racing Qld CEO's expectations.
- Organising a pre-lodgement meeting with Planning Teams on requirements in regard to flooding and auxiliary car parking.
- Racing Minister's office advised on the commitment of \$150K election is forthcoming for a contribution to the next stage of the Detailed Design work



# LAKE APEX AND LAKE FREEMAN REIMAGINING PROJECT

8

 Council has requested that Infinitum Partners to continue with EPBC Self-Assessment Lodgement.

#### **COMMUNITIES**

#### TOURISM



#### **QUEENSLAND TRANSPORT MUSEUM**

QTM temporarily closed for maintenance.



215

TICKET SALES



245+747 ON OPEN DAY

FREE ENTRY



\$1971.00

TOTAL TICKET REVENUE



# IN THE LOCKYER VALLE

#### **LUVYA LOCKYER WEBSITE** 5,900 **WEBSITE VIEWS**

15,000 **UNIQUE PAGE VIEWS** 

> 5,600 **NEW VISITORS**

#### **VISIT LOCKYER VALLEY FACEBOOK**



31,400 **PAGE REACH** 

7,724 **TOTAL FOLLOWERS** 

> 19 **POSTS**

AUDIENCE				
14.2%	BRISBANE	7.8%	тооwоомва	
7.3%	GATTON	12.7%	IPSWICH	
2.9%	GOLD COAST			



#### **EVENTS**





Ongoing support is being provided to a range of community event organisers. Support includes advice and equipment.



#### COUNCIL LED EVENTS

25 April- ANZAC Day across the Lockyer Valley.



### PROJECTS IN PLANNING

Laidley Spring Festival 12-14 September 2025



# COMMUNITY GROUPS/ EVENTS GIVEN ASSISTANCE

- 8 community groups in the delivery of ANZAC Services – event delivery and marketing- 25
- 3 community groups in the delivery of Heritage Festival – \$2000 event funding and marketing- 12 April



**UPCOMING COMMUNITY EVENTS** 

#### ONGOING ASSISTANCE WAS PROVIDED TO:

- 1. Gatton community groups in the delivery of ANZAC Services- event delivery and marketing-
- 2. Grass Roots Bull Ride- marketing and facility booking assistance- 3 May.
- 3. Lockyer Valley Orchid Show- marketing- 9-10





60,471 ITEMS IN

**OUR** COLLECTION

 $\bigcirc$  618 **ACQUISITIONS** 

Physical & eResources In comparison to 683 in April 2024.

eRESOURCES					
PL	ATFORM	JANUARY 2025	JANUARY 2024		
	eAudiobooks & eBooks (Borrowbox)	2,336	2,225		
	eMagazines (BorrowBox)	801	309		
وتوتية	<b>eMovies</b> (Beamafilm)	29	37		

8,978 LOANS

month in April 2024, Including audiobooks, books, DVDs, magazines, literacy kits, CDs, seeds, and toys,

3,301 LOANS

In comparison to 2,372 in the same month in April 2024.

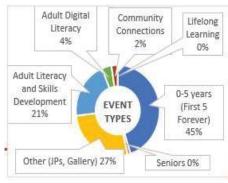
12,279 **TOTAL LOANS** 

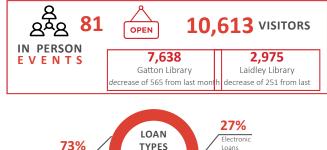
> Increase of 0.75% in comparison to last month

**14,062 ACTIVE LIBRARY** 

MEMBERS

NEW LIBRARY **MEMBERS** 







#### **ART GALLERY UPDATE:**

- Current exhibition: Feng Shui 'n' Art by Debra Macpherson
- This collection of varied artworks brings together aide variety of the artists skill sets and creative inspirations.
- Feng Shui 'n' Art has been inspired by Debra's passion for the creative arts and the ancient tradition of Feng Shui. Feng Shui has been used through generations by ancient and modern Chinese people to bring about the most auspicious functioning for the occupants of a building. By embracing the natural and man-made forms and structures along with the compass direction of each space, relevant colour, shapes to complement each room.
- Audiences are invited to appreciate the artworks in the context of the ancient art of Feng Shui, or simply enjoy the works.









#### REGIONAL ARTS AND DEVELOPMENT FUNDING (RADF) UPDATE:

Round 2 2024/25 has closed. Four applications were received and assessed by the RADF Committee. The recommendations will be presented to Council in May for Endorsement so the successful applicants can begin their projects.

#### PLANNING POLICY AND COMMUNITY WELLBEING

#### **GROWTH AND POLICY**



#### Projects

#### **Growth Management Strategy**

Officers are working through two reports submitted as part of the project background reporting - Draft Scenic and Landscape Values Summary and Draft Population, Dwelling and Employment Outlook report.

Council has applied for the State Government Scheme Supply Fund to cover a large portion of the Growth Management Strategy project costs.

#### **Integrated Land Management**

Acquittal for the Blacksummer Bushfire Recovery (BSBR) funding has now taken place with submission of the project report and financial audit underway.

#### **Grantham Structure Plan**

The revised Grantham Structure Plan has been presented at a Council workshop and will now proceed to a community briefing session on 27 May 2025. The outcome will be a planning scheme amendment to incorporate the structure plan to guide development and support advocacy for critical infrastructure to facilitate broad scale development.

#### **Flood Information Portal enhancement**

The Flood Information Portal enhancement project is underway. The project will improve function of the portal including interface viewing on smart devices.

#### Core Business

#### **Lockyer Valley Planning Scheme**

A forum for the development industry is being planned for June 2025. This forum will provide professionals in the planning and development field an opportunity to provide feedback on the implementation of the LVPS.

Other projects supporting a future Planning Scheme amendment include the Local Cultural Heritage Study, Matters of Local Environmental Signficance Study and Flood Hazard overlay.

#### Local Government Infrastructure Plan (review)

The LGIP review project has been completed. Work is continuing on preparing a scope for an LGIP Amendment.

#### **Environmental Management**

The team is supporting two research projects on Council land - a USQ Collared Delma study at Alice Creek which includes weed management of the lizard's habitat delivered in association with the LUCI group, and an UQ Echidna movement study at Mulgowie and Laidley South.

Council is supporting the Healthy Land and Water facilitated Koala Threat Mitigation Inititative by providing workshops, installing VMS boards in key Koala locations and a 'Leave-it' (dog education) program day.

**Flood Information Portal** for April 2025

11,105 Portal visits

**Property Flood Information Reports** 

# Rental market indicators

**Lockyer Valley** rental housing market **April 2025** 



The average weekly rental has increased by \$35pw compared to the previous year, while the advertised weekly rental has seen an average increase of 6.5% across the region. The vacancy rate for the region hovers around 1.15% which is consistent for SEQ.

#### Median rent for Lockyer Valley year end March 2025

- 3 bedroom house \$500pw
- 4 bedroom house \$590pw
- Flat or unit \$350-398pw

#### Advertised weekly rentals

- Postcode 4341 \$580pw
- Postcode 4343 \$580pw
- Postcode 4352 \$730pw

#### Rental vacancy rates

- Postcode 4341 1%
- Postcode 4343 1.6%
- Postcode 4352 0.85%

Source: SQM Research Free Property Data

Attachment 1 14.3 Page 264

#### DEVELOPMENT ASSESSMENT



ACTIVITY	CURRENT MONTH	2025 YTD	2024 SAME YTD PERIOD
DEVELOPMENT APPLICATIONS			
RECEIVED	29	76	94
WITHDRAWN	1	2	1
DECIDED	22	76	78
EXEMPTION CERTIFICATES			
RECEIVED	5	14	7
WITHDRAWN	0	0	0
DECIDED	5	16	5
BUILDING, PLUMBING, PLANNIN	G INFORMATION	N AND FORM	И 19S
RECEIVED	30	111	122
WITHDRAWN	0	1	5
COMPLETED	26	108	119
PRELODGEMENT MEETINGS HELD	6	23	25

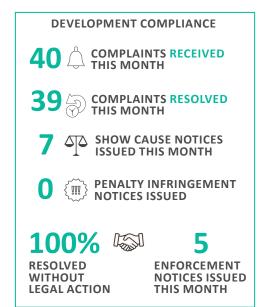




decrease in Development decrease in ACTIVITY IN Applications lodged Development COMPARISON TO Applications THE SAME 2024 YTD lodged 8% decrease in PERIOD Prelodgement Meetings 9% decrease in 10% decrease in Building, Plumbing, Planning information & Building, Plumbing, Planning information & Form 19s completed Form 19s received

DEVELOPMENT

2.5%



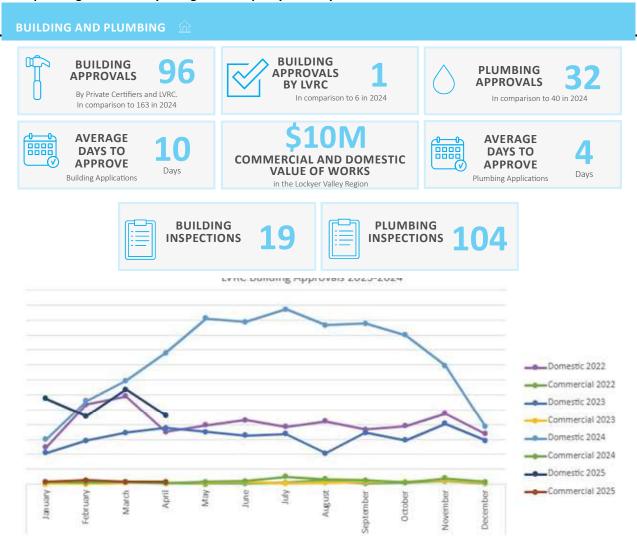
Development Applications Received

21%



**INFRASTRUCTURE CHARGES PAID** YTD = \$1,125,932.44 **OUTSTANDING** = \$15,330.47

Attachment 1 14.3 **Page 265** 



#### COMMUNITY AND WELLBEING

LVRC PROPERTY MANAGEMENT



#### Prestart at Alice Creek Nature Refuge with Ecollaboration Staff conducting weed control works

- Track repair works at Alice creek to reinstate creek crossings
- Koala survey at Ballam Hills property
- Slashing of properties adjacent to 7 Mile lagoon in preparation for planting
- Work with Development Compliance Officer on vegetation clearing compliance

#### PEST MANAGEMENT

- Project Engaged Contractors (AEL) to foliar treat the smaller Yellow Bell "Tecoma stans" plants and cut stump treat the larger Yellow Bells and Lantana at Cunningham Crest Lookout, Range Crescent, Laidley
- Edited Herbicide Subsidy (including Maderia Vine) now in circulation.
- 2 Council properties surveyed for future treatment for Lantana and Groundsel Bush in Blenheim and Kensington Grove which would take place in early May. Council officer currently working with a chemical supplier in assisting in Off Label Permit Trials for the treatment of Groundsel Bush with the use of a new chemical.

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Attachment 1 14.3 Page 266

#### **COMMUNITY AND WELLBEING**



#### **RESILIENT RIVERS**

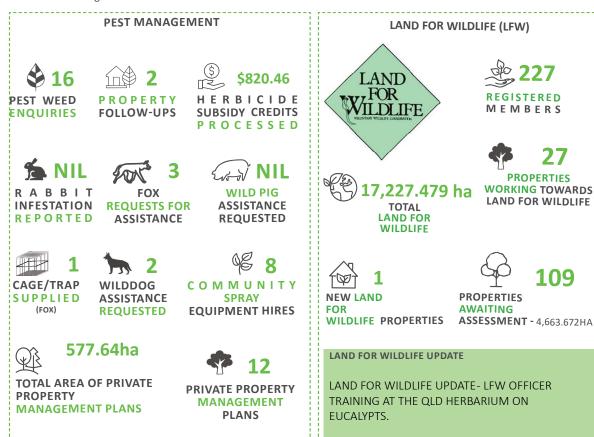
- Spreading of soil and mulch at Mt Sylvia project sites (2 & 3) on Blackfellow Creek
- · Maintenance of revegetation sites on Lockyer Creek, Lions Park, Racecourse, Parklea and Cahill park
- Weed control on creek bank of Lockyer Creek in preparation of planting works
- Planted 1,000 trees on creek bank over an length of 1,200m on Lockyer Creek
- Installed tree guards on 200 trees on Lockyer Creek in grazing area at Racecourse

#### **FIRE ANTS**

- Officers are currently trialling a fire ant bait spreader which auto disperses bait of 3 kgs per hectare via GPS tracking.
   Further trials will be conducted in the early stages of May to conclude on performance prior to purchase. Spreader unit has been supplied by Farm Tech. Machinery in Plainland.
- Fire Ant nests detected on roadside reserves on Allan Road, Blenheim with approximately 20 nests detected and several nests observed on private land. 2 nests detected on Forest Hill Blenheim Road, Forest Hill with additional nests observed on private land. 2 nests detected on Sundew and Camberwell Cres. Kensington Grove and other nests observed on private land.
- Attended the Fire Ant Suppression Task Force and National Program update in Brisbane. Updates on future program actions and Council fire ant management activities to date.

#### **ENVIRONMENTAL COLLABORATION**

- Lockyer Upland Catchments Inc Special Interest Walk Dwyers Scrub Conservation Park
- Little Liverpool Range Initiative meeting
- HL&W training programs for koala monitoring in collaboration with CSIRO
- Training with State Government and HL&W for land condition assessment



Attachment 1 14.3 Page 267

ENVIRONMENTAL HEALTH 🎊 🔾



LICENCES ISSUED



**NEW OR AMENDED FOOD BUSINESS LICENCES ISSUED** 



**TEMPORARY FOOD BUSINESS LICENSES ISSUED** 

LOCAL LAWS PERMITS YTD





5 MOBILE **VENDORS** 



1 CAMPING



MARKET



2 TEMPORARY HOME **PERMIT** 





#### NUMBER OF CUSTOMER **REQUESTS RECEIVED**

In comparison to 151 in April 2024



#### **NUMBER OF DOGS IMPOUNDED**

In comparison to 16 in April 2024



#### KENNEL LICENCES **ISSUED YTD**

In comparison to 38 in 2023-2024 (expire 30 September 2025)



TOTAL NUMBER **OF INFRINGEMENT NOTICES ISSUED YTD** 

In comparison to 105 in 2023-2024

**NUMBER OF CUSTOMER REQUESTS RESOLVED** 

In comparison to 151 in April 2024



**NUMBER OF DOGS RELEASED/REHOMED** 

In comparison to 13 in April 2024



In comparison to 58 in 2023-2024

NUMBER OF DOGS REGISTERED

6.846 YTD

In comparison to 7,624 in 2023-2024

#### **ILLEGAL DUMPING / LITTERING UPDATE**

ILLEGAL DUMPING STATISTICS HAVE BEEN COLLATED BASED ON REVIEW OF CRMS RECEIVED AND ACTIONED YEAR TO DATE.



**TOTAL NUMBER OF INFRINGEMENTS YTD** ISSUED = \$30,410



ILLEGAL DUMPING INCIDENTS

In comparison to 28 in April 2024



A P P R O X I M A T E L Y

WHEELIE BINS OF

**DUMPED** ILLEGALLY WASTE YTD

In comparison to 985 in 2023-2024

**WASTE TYPES** ILLEGALLY





16% Demolition / Industrial

**17%** Tyres

15% Household Waste

11% Mattresses/Furniture

11% Wrecked Vehicles / Parts

12% Green Waste / Soil

4% White Goods

9% Asbestos / Hazardous / Chemical

14.4 Group Manager Infrastructure Monthly Report - April 2025

Author: John Keen, Group Manager Infrastructure
Responsible Officer: John Keen, Group Manager Infrastructure

#### **Purpose:**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2025.

This document is for Council's information only.

#### **Executive Summary**

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during April 2025.

#### **Proposal**

That this report be received and noted.

#### **Attachments**

1 Infrastructure Group Monthly Report - April 2025 17 Pages



# Infrastructure

**MONTHLY GROUP REPORT APRIL 2025** 



#### 2022 Weather Events

#### RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROGRAM & BETTERMENT

Program updates are as below:

- Floodway Approaches (submission 77):
  - The project on Sawpitt Gully Road remains outstanding due to cultural heritage implications.
  - An extension of time has been granted by the Queensland Reconstruction Authority (QRA) to complete this project until 30 June 2025.
  - The traditional owners have agreed to progress works.

#### 2024 Weather Event

#### PROGRAM OVERVIEW UPDATE

- In February 2024 Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA) under the Ex-TC Kirrily event.
- \$10,204,685.13 worth of works approved by the QRA.
- The current restoration value is approximately \$11.4M using the new benchmark rates.
- Unsealed road grading is continuing however at a slower rate as crews have been deployed to undertake emergency works under the 2025 weather event.

#### **SUBMISSION STATUS**

- 14 submissions have been approved by the QRA.
- 14 submissions have been lodged to the QRA.
- 1 submission has been submitted for acquittal.





Nunns Road, Helidon





Risson Road, Grantham

2025 Weather Event

#### PROGRAM OVERVIEW UPDATE

- In March 2025, due to Ex-TC Alfred, Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA).
- 757 defects have been collected with 210 completed
- Crews are continuing to carrying out temporary repairs to ensure trafficable access across the road network.
- In line with the Queensland Reconstruction Authority's guidelines, Council officers have three months from the event's
  impact to complete Emergency Works. Following this, REPA works will commence, focusing on the reconstruction of
  essential public assets, which must be completed by end of June 2027.
- Officers are actively navigating the challenges of carrying out REPA works under the 2024 program, focusing on projects that were either unfinished or sustained re-damage during the March 2025 event. As it stands, works from the 2024 program that remained incomplete at the time of the March 2025 event will continue under the same program. The majority of 2024 works that were finalised shortly before the March 2025 event have held up well and may not require further rework.
- The current restoration value is approximately \$4M.
- Current emergency works expenditure is at approximately \$608,000 with a further \$2.15M in commitments.

#### **EMERGENCY WORKS PROGRESS**





Forestry Road, Adare





McGarrigal Bridge, Mulgowie

AFTER

Attachment 1 14.4 Page 272

**BEFORE** 

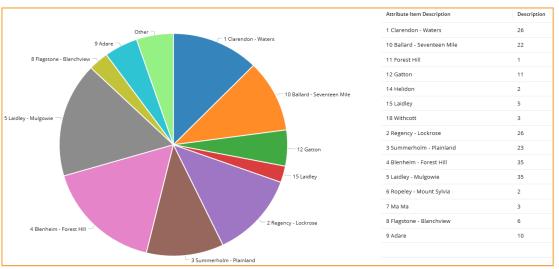




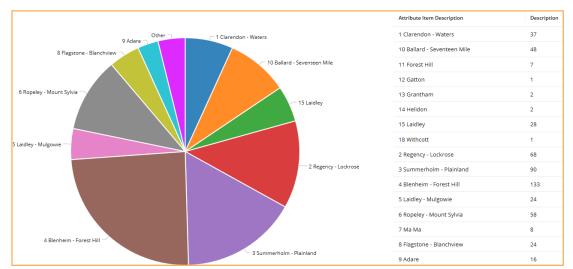


Ropeley Road, Blenheim

#### **DEFECT OVERVIEW**



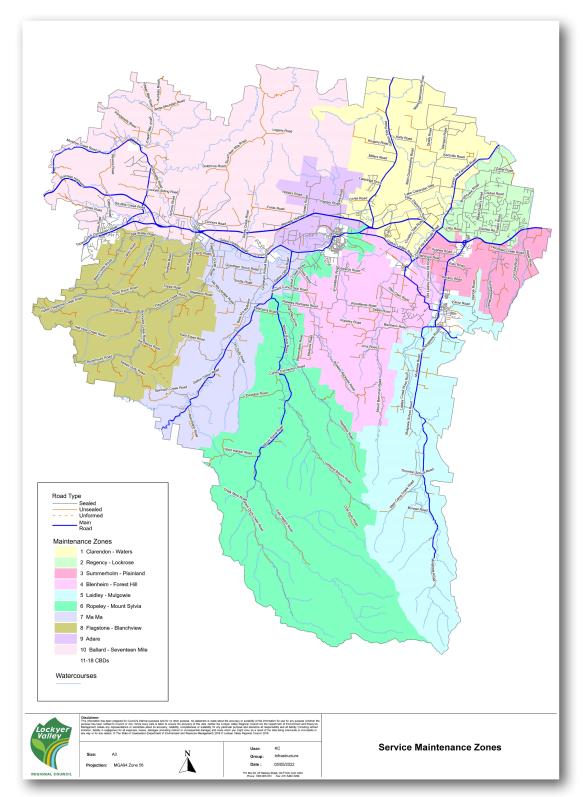
Completed Defects by Zone



Oustanding Defects by Zone

Infrastructure works conducted in the Lockyer Valley region are undertaken by maintenance zones. These maintenance zone 2025

are referenced in the report. For geographical clarity, the map below identifies the specific areas corresponding to each maintenance zone.



#### Infrastructure Delivery

#### **CONSTRUCTION WORKS - PROJECTS UNDERWAY**

#### MAHON BRIDGE, CARPENDALE - REPLACEMENT

- Mahon Bridge was originally built in 2009 however, sustained severe damage in January 2013 floods. Funding from the
  Safer Local Roads and Infrastructure Program is allowing Council to replace the existing concrete bridge and design a
  resilient structure that will sustain substantial floods, provide improved flood resilience to the community, and provide
  heavy vehicle connectivity to the district from the west.
- Due to the extensive nature of the works, a full road closure is in place on Carpendale Road, Carpendale, with a detour implemented to maintain traffic flow. Work commenced in January 2025, undertaken by a third-party contractor. The works completed so far include:
  - \* Demolition of the existing bridge, preparation of the new bridge site and all piling works is complete.
  - \* Bulk earthworks for the road approach has commenced, importing and stockpiling of pavement material is ongoing.
  - \* Abutment rock protection has commence and is roughly 75% complete, remaining will be completed at a later date.
- Next stage of works over the following four weeks will include:
  - \* Further road excavation followed by the commencement of the pavement construction on both approaches.
  - \* Forming and pouring of pile caps.
  - \* Following curing of pile caps the forming and pouring of the columns will commence, expected start date in mid-May.
- The project remains on track, with completion expected in October 2025, weather pending.





#### LYNE ROAD, MORTON VALE - PAVEMENT REHABILITATION

- The Lyne Road pavement rehabilitation project is set to deliver improvements to the local road network, enhancing both safety and durability. Jointly funded through the South East Queensland Community Stimulus Program (SEQCSP) and Council, this project will address key infrastructure needs along the entire length of Lyne Road.
- The rehabilitation works include essential drainage upgrades and pavement reconstruction, ensuring the road remains resilient to wear and weather conditions.
- Council crews commenced work in late March 2025 and are due to be completed in June 2025, weather pending.



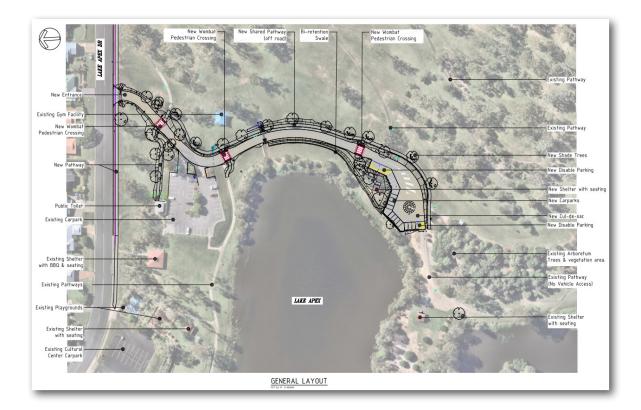


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- The Lake Apex car park entrance upgrade project in Gatton funded under the South East Queensland Livability Package (SEQLP).
- The scope of works is broad and designed to meet diverse user needs. The main entrance will be widened to alleviate
  peak-time congestion, and a new sealed car park will be constructed in the lower precinct to provide additional spaces.
  A dedicated turnaround bay will improve traffic flow, concrete paths on the western side of Lake Apex will enhance
  pedestrian connectivity, linking key picnic and playground areas. To support users of all abilities, two new accessible
  shelters—complete with seating and bubblers—will be installed, ensuring there are comfortable, shaded rest points
  throughout the reserve.
- The works will include drainage works to manage stormwater runoff.
- Civil works are scheduled to be completed by September 2025, weather pending, with shelter upgrades to follow.







- The Laidley IGA car park is undergoing significant upgrades as part of a joint initiative between the South East Queensland
  Community Stimulus Program (SEQCSP) and Council. These improvements aim to enhance safety, accessibility, and overall
  usability for the community. The project includes essential pavement and kerb repairs, fresh line marking, and the removal
  of trees that have been identified as hazardous or disruptive to the car park's infrastructure.
- The contractors commenced work in March 2025, with completion of line maraking expected by the end of May 2025.
   During this period, sections of the car park may be temporarily closed to allow for efficient and safe completion of the works.





#### **CONSTRUCTION WORKS - PROJECTS COMPLETED IN APRIL**

#### **BIGGS ROAD, WITHCOTT - PAVEMENT REHABILITATION**

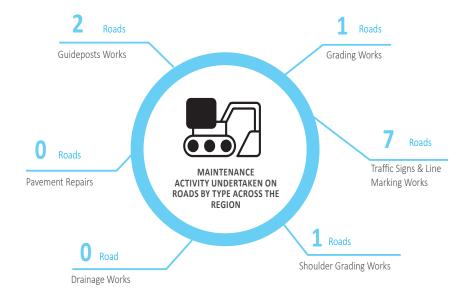
- Biggs Road in Withcott serves as a rural collector street, linking Toowoomba Connection Road to the residential areas of Southern Withcott. The pavement had reached the end of its lifespan, exhibiting significant structural failures and inconsistent cross sections throughout the corridor.
- Funded by the South East Queensland Community Stimulus Package (SEQCSP), the objectives for the project were to provide a 7.5m rural collector cross section, provide kerb and channel, 1.5m concrete footpath and underground stormwater, and a 20 year pavement design life.
- The project is now completed.





#### Infrastructure Operations

#### MAINTENANCE WORKS



Due to crews being deployed to undertake Emergency and REPA works, the routine maintenance outlined above is significantly reduced from the usual levels.

#### Infrastructure Design and Asset Management

#### ASSET MANAGEMENT

- The road condition assessments is being been used to update asset condition in our register for seal and pavement. Asset officers are now working to complete the asset management plan for Transport assets
- Minor bridge works quotation has been accepted. Council officers are working with the contractor for programming of the works.
- Completion of routine defect inspections in Zone 9, and commencement of routine defect inspections in Zone 1
- Completion of routine high order footpath inspections in town centres
- Routine condition inspection of 26 assets
- Continued processing of asset register updates resulting from Capital Projects and Developer Contributions (i.e. subdivisions)
- Update of Drainage Asset Management Plan and Transport Asset Management Plan

#### **DEFECT OVERVIEW**

TOTAL OPERATIONAL DEFECTS CAPTURED IN APRIL 2025

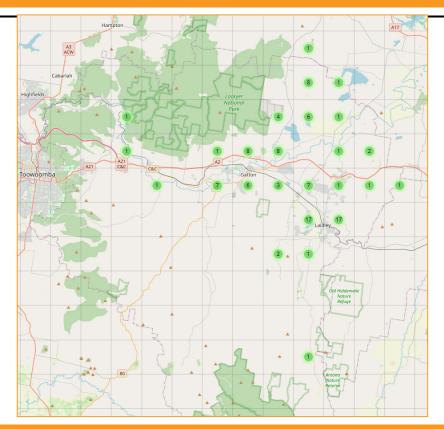


TOTAL OPERATIONAL DEFECTS COMPLETED IN APRIL 2025

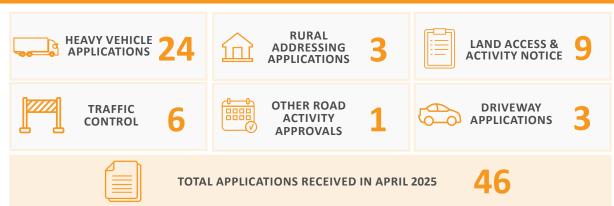
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**2**023



#### WORKS ON ROADS PERMITS & APPLICATIONS





#### **DESIGN - PROJECTS UNDERWAY**

- Shorelands Drive, Withcott Footpath missing link
  - On hold due to DDA compliance.
- Gatton Central Drainage Drainage upgrades.
  - SP2, 3 and 4 are with Council for review.
- Fairway Drive, Kensington Grove Footpath missing Link
  - Successful with Active Transport Fund funding.
  - Design is being finalised for delivery in 2025/26.
- Old Laidley Forest Hill Road Blackspot
  - Design is nearing completion.
  - Construction expected late 2024/25 financial year.
- Spencer Street, Gatton Principal Cycle Network detailed design
  - Signage design has been approved by The Department of Transport and Main Roads (DTMR). DTMR has also indicated that they have a signed agreement with Energex to amend the street lights.

#### DESIGN - PROJECTS COMPLETED

Lake Apex Parking and Accessibility

#### DESIGN - PROJECTS LIPCOMING

- Gehrke Road, Plainland Feasibility study and concept design
  - Council's comments on options layouts received by the contractor. Amendment on drawings and cost estimate development underway.
  - Survey quotes will be obtained once preferred option is identified out of cost-benefit appraisal.
  - Officers to further discuss the shopping centre development design in particular the stormwater as it progresses.
- Tenthill Creek Road Stage 1 Full detailed design
  - Review on Preliminary design drawing package have been completed and all comments will be incorporated into the detailed design package.
  - Review on Preliminary design report underway and is due 2 May.
  - Negotiations of IA with the developer for Lot 2 SP 304651 is underway.
  - Delays to program due to Public Utility Plant (PUP) delays. PUP discussion likely extend into Detailed Design Phase:
    - \* Urban Utilities Review underway.
    - \* Energex Lighting design underway.
    - Telstra On site meeting completed 8 April 2025. A cable locator will be engaged to confirm alignments of the live cables.
    - \* NBN Will confirm with NBN for their live / dead assets once Telstra alignments is confirmed.
  - Detailed Design underway and package to be delivered by mid-May 2025.
  - Issue for Construction to be delivered by 30 June 2025.
- Jones Road, Withcott Widening with kerb channels
  - Geo-technical and land survey in progress.
  - Traffic survey completed.
- Brooking Drive / Market Drive, Gatton Safer Local Roads and Infrastructure Program funding application
  - Project on hold waiting for submission and funding outcome.
- Future 25/26 Blackspot Submission
  - $\circ$   $\;$  Site: Grantham Scrub Road and other segments of Tenthill Creek Road.
  - Funding was successful.
  - Design finalisation and delivery of works to occur in the 2025/26 financial year.

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- William Street, Gatton
  - Geo-technical and pavement design underway.
  - Council has endorsed the Safer Local Roads and Infrastructure Program funding application.
- Lake Clarendon Way, Morton Vale Rehabilitation
  - Geo-technical and pavement design underway.

#### Parks, Recreation and Cemeteries

#### PARKS, GARDENS AND CEMETERY MAINTENANCE WORKS

#### Mowing/Slashing

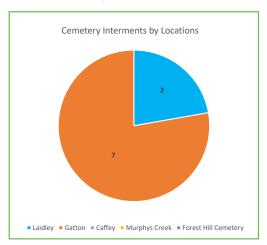
- Mowing throughout the region in parks, drains, vacant council owned blocks, sports reserves and town approaches.
- Extra attention was given to the cemeteries and ANZAC parks for Easter and ANZAC day.

#### Trees / Vegetation

- Arborists reports have been completed at the below locations:
  - Costellos Road, Upper Lockyer
  - Gittins Road, Withcott
  - Aaron Court, Regency Downs
  - Hartz Road, Iredale
  - Scott Place, Kensington Grove
  - Staatz Quarry Road, Brightview

#### **Furniture Maintenance**

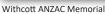
- Bin replacement in Centenary Park, Gatton.
- Replacement of a BBQ plate in the Gatton Recreational Vehicle Park.





Littleton Park, Gatton



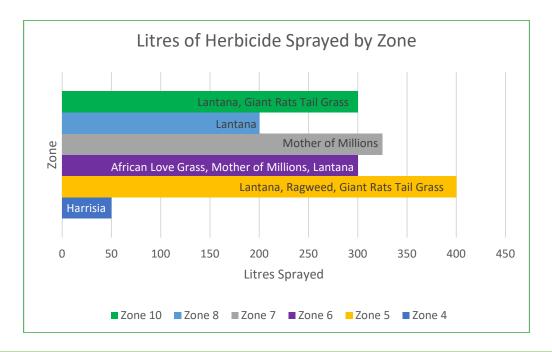




Boer War Memorial Gatton

ZUZS

• Roadside treatments primarily in zones 5 and 7, targeting Lantana and Giant Rats Tail Grass.



#### CAPITAL WORKS - PROJECTS UPCOMING

Project	Status	<b>Expected Commencement Date</b>
Playground Kerb and Surfacing Renewals	Contractor being engaged.	• 19 May 2025.
Laidley Recreation Reserve Shelter Replacement	<ul> <li>Planning approval required for replacement of the shelters.</li> <li>Contractor engaged.</li> </ul>	To be confirmed.
Gatton Cemetery Seam Strips - section 10	<ul> <li>Contractor engaged for pre-digging.</li> <li>Request for Quotation being developed for installation of seam strips.</li> </ul>	Pre-digging works have commenced.
Gatton Cemetery Shed Installation	Contractor engaged.	March 2026 due to contractor availability.
Jean Biggs Park Redevelopment	Request for Tender documents being drafted.	To be confirmed.

# **Facilities**

#### CAPITAL WORKS - PROJECTS UPCOMING

Project	Status	Expected Commencement Date
Lockyer Valley Sports and Aquatic Centre Pool Heating Replacement	Quotations are currently being evaluated.	To be confirmed.
Laidley Cultural Centre Kitchen Upgrade	Request for Quotation documents being developed.	To be confirmed.

#### HALF COURT BASKETBALL COURT

• Funded by South East Queensland Community Stimulus Program, the half court basketball court has been completed and is open to the community for use.



#### **ACCESSIBILITY IMPROVEMENTS**

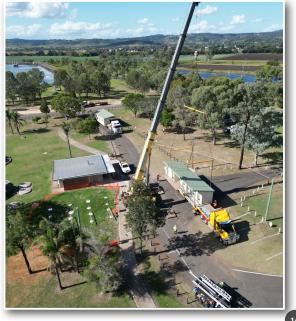
- Accessibility improvements will be undertaken at the following locations:
  - Laidley Pioneer Village
  - Lake Clarendon Campgrounds
- Works are progressing at the Laidley Pioneer Village with 3 out of the 4 ramps nearing completion.
- These works are funded by Local Roads and Community Infrastructure Program Phase 4.



#### LAKE DYER AMENITIES BUILDING

- The amenities building was transported from Asset Cabins & Homes warehouse to site on 6 May 2025. Following delivery,
  - plumbing and electrical works will commence to get the amenities ready for the communities use. Once the new amenities in fully operational, the old amenities block will be demolished.
- These works are funded by Local Roads and Community Infrastructure Program Phase 4 and Lockyer Valley Regional Council.





#### ---

#### LAKE DYER - MASTER PLANNING

- · Status: ongoing.
- Summary: Reviewing the draft master plan to obtain indicative costs, including way finding, site layout, and potential future uses. Cost estimates have been submitted for consideration in the 2025/26 capital budget.

#### HAIL DAMAGE TO COUNCIL BUILDINGS - ROOF REPAIR PROJECT

- Status: scoping site works and exclusion zones.
- Summary: works are wrapping up at the Withcott sports facility and commenced at the Gatton shire hall with site hand over and exclusion zones in place.

#### DAL RYAN MEMORIAL SWIMMING POOL, LAIDLEY - CLOSURE

- Status: ongoing.
- Summary: Following the early closure of the Laidley Pool, cleaning and backwater treatment have been underway.

  Reporting and recommendations are being prepared in relation to the failure of the pool liner, which has shown signs of severe degradation. Further quotes are pending.

#### WITHCOTT COMMUNITY CENTRE - HAIL INSURANCE WORKS

- Status: finalised.
- · Summary: Works have been completed on site, with the building now handed back to Council for community use.

#### **GATTON SHIRE HALL - HAIL INSURANCE WORKS**

- Status: ongoing.
- Summary: Works have commenced but are currently on hold pending engineering recommendations to support
  certification of the new roof. Due to differences in roofing and gutter materials, an engineer's report was required to justify
  like-for-like gutter replacement outside of current code. The new hydraulic design will include additional downpipes to be
  installed to improve roof drainage capacity, enabling a performance solution to be agreed upon.

#### LOCKYER VALLEY SPORTS & AQUATIC CENTRE - MARCH 2025

#### VISITATIONS

- 16,165 total facility visitation for March 2025 which is an 25.9% increase compared to February 2025.
- Total active memberships for March 2025 is 508 which is a 4.7% increase compared to February 2025.



Graph courtesy of BlueFit

58 group fitness classes were held with 519 attendees.

#### **LEARN TO SWIM PROGRAM**

• 608 active enrollments in the Learn to Swim Program, which is a 0.2% increase on February 2025. Class occupancy is at 82%.



Graph courtesy of BlueFit

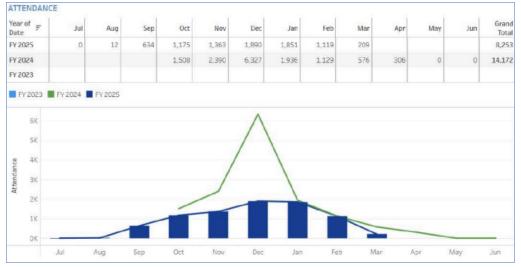
#### **GROUP BOOKINGS**

- Western Ranges Regional Swimming Carnival.
- Darling Downs Regional Swimming Carnivals; 10-12 years, 13-18 years.
- Ma Ma Creek State School, school swimming lessons.
- Peace Lutheran Primary School, school swimming lessons.
- OLGC Primary School, school swimming lessons.
- Lockyer State High School, year 12 sports and recreation classes.
- Lockyer Netball Association.
- Gatton Swimming Club.
- Futsal training and competition.
- QLD Corrective Services
- Gatton and Lowood Gymnastics Association.
- Lockyer Basketball Association

4W4J

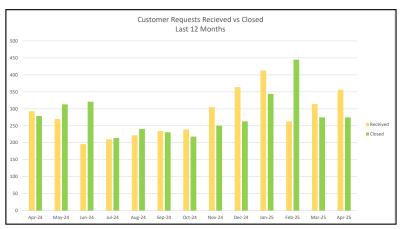
#### VISITATIONS

- 209 total facility visitation for March 2025 which is a 81.3% decrease compared to February 2025.
- The facility was operational for only a few days before Ex-TC Alfred impacted the region, forcing the early winter closure.



Graph courtesy of BlueFit

#### **CUSTOMER CONTACT**



Data as at 1 May 2025



Data as at 1 May 2025

#### 15.0 CONFIDENTIAL ITEMS

No Confidential Items.

#### 16.0 MEETING CLOSED

There being no further business, the meeting closed at 10:26am.